

<p>Kennis word hiermee gegee ingevolge Artikel 29(2) van die Plaaslike Regering: Munisipale Strukture Wet, 1998 (Wet 117 van 1998), soos gewysig, dat 'n Raadsvergadering van die Munisipaliteit Witzenberg gehou sal word op Woensdag, 25 Januarie 2023 om 10:00 in die Stadsaal, Voortrekkerstraat, Ceres.</p>	<p>Notice is hereby given in terms of Section 29(2) of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998), as amended, that a Council meeting of the Witzenberg Municipality will be held on Wednesday, 25 January 2023 at 10:00 in the Town Hall, Voortrekker Street, Ceres.</p>
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Raadslede en Amptenare / Councillors and officials		
Alderman K Adams	Councillor JJ Cloete	Councillor P Daniels
Councillor S de Bruin	Councillor GJ Franse	Councillor JP Fredericks
Councillor AL Gili	Councillor LA Hardnek	Councillor P Heradien
Alderman BC Klaasen	Councillor FE Klazen (Deputy Executive Mayor)	Councillor GG Laban
Councillor JS Mouton	Councillor MJ Ndaba	Councillor N Nogcinisa
Councillor N Phatsoane	Alderman HJ Smit (Executive Mayor)	Councillor D Swart
Councillor IL Swartz	Alderman JJ Visagie	Councillor K Yisa
Councillor J Zalie		
Municipal Manager	Director: Finance	Director: Technical Services
Director: Corporate Services	Manager: Projects and Performance	IDP Manager
Manager: Administration	Manager: Communication and Marketing	Manager: Legal Services
Chief Administrative Officer	Committee Clerk	Interpreter

Agenda: Council meeting 25 January 2023
Agenda: Raadsvergadering 25 Januarie 2023

TER INLIGTING / FOR INFORMATION

Agenda pack		
Chairperson: IMATU (Mr Loyiso Ntshanga)	Chairperson: SAMWU (Mr T Mabala)	
Bella Vista Library	Emfundweni Library	John Steyn Library
Rietvallei Library	Montana Library, Wolseley	Wolseley Library
Tulbagh Library	Witzenville Library, Tulbagh	Op-die-Berg Library
Prince Alfred's Hamlet Library		

By e-mail		
Alderlady MC du Toit E-mail: marina@destraadt.co.za	Alderlady JT Phungula E-mail: thembisapungula@gmail.com	Alderman JW Schuurman E-mail: jws1350@gmail.com
Ceres Business Initiative Mr J Conradie Cell: (083) 270-7713 E-mail: manager@cerescbi.co.za		



COUNCILLOR EM SIDEGO
SPEAKER

18 January 2023



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A G E N D A

1. OPENING AND WELCOME

2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

2.1 Consideration of application for leave of absence, if any (3/1/2/1)

*An Application for leave of absence form is attached as **annexure 2.1.***

NOTED

2.2 Confidentiality and Conflict of Interest Declaration (3/2/1)

The Confidentiality and Conflict of Interest Declaration is attached as **annexure 2.2.**

NOTED

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED

3.1 Gratitude, Congratulations and Commiseration Waardering, Gelukwensinge en Meelewing (11/4/3)

Council's congratulations are conveyed to the following Councillors and spouses on their birthdays:

❖	Alderman B Klaasen	8 January
❖	Mr K de Bruin	15 January
❖	Councillor J Cloete	21 January
❖	Ms F Adams	24 January

NOTED

**3.2 Matters raised by the Speaker
(09/1/1)**

**3.3 Matters raised by the Executive Mayor
(09/1/1)**

3.4 Matters raised by the Municipal Manager

4. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

**4.1 Annual Report, Financial Statements and Oversight Report:
2021/2022
(9/1/1)**

The Municipal Finance Management Act (Section 129(1)) states that:

"The council of a municipality must consider the annual report of the municipality and of any municipal entity under the municipality's sole or shared control, and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an oversight report containing the council's comments on the annual report, which must include a statement whether the council —

- (a) has approved the annual report with or without reservations;
- (b) has rejected the annual report; or
- (c) has referred the annual report back for revision of those components that can be revised."

In terms of the MPAC Charter, approved on 10 December 2014, Council has mandated MPAC to perform an oversight function on behalf of Council.

The following documents are attached:

- (a) MPAC Oversight Report 2021/2022 : **Annexure 4.1(a)**.
- (b) Annual Report 2021/2022: **Annexure 4.1(b)**.
- (c) Provincial Treasury comments on Annual Report 2021/2022, dated 9 January 2023: **Annexure 4.1(c)**.
- (d) MPAC checklist for considering 2021/2022 Annual Report: **Annexure 4.1(d)**.

Agenda: Council meeting 25 January 2023
Agenda: Raadsvergadering 25 Januarie 2023

The Municipal Public Accounts Committee unanimously resolved on 17 January 2023:

- (a) that the MPAC considered and finalised the MPAC Oversight Report and submitted the signed report to the Municipal Manager for attachment to the final 2021/2022 Annual Report.
- (b) that the Municipal Public Accounts Committee recommends to Council:
 - (i) that Council takes notice of the MPAC Oversight Report in the Annual Report 2021/2022 and, after consideration, accepts same.
 - (ii) that, having fully considered the 2021/2022 Annual Report of the Witzenberg Municipality, it is recommended that Council adopts the 2021/2022 Oversight Report and approves the 2021/2022 Annual Report without reservations.

RECOMMENDED

that the Municipal Public Accounts Committee recommends to Council:

- (i) that Council takes notice of the MPAC Oversight Report in the Annual Report 2021/2022 and, after consideration, accepts same.*
- (ii) that, having fully considered the 2021/2022 Annual Report of the Witzenberg Municipality, it is recommended that Council adopts the 2021/2022 Oversight Report and approves the 2021/2022 Annual Report without reservations.*

**4.2 Finance: Adjustment budget 2021/2022
(5/1/1/20)**

The following documents are attached:

- (a) Memorandum from Director: Finance, dated 12 January 2023: **Annexure 4.2(a)**.
- (b) Adjustment budget 2021/2022 to 2023/2024: **Annexure 4.2(b)**.
- (c) Budget schedules 2021/2022: **Annexure 4.2(c)**.

The Municipal Public Accounts Committee unanimously resolved on 17 January 2023 to recommend to Council:

- (a) that no official or public office bearer that made, permitted or authorised the unauthorised expenditure acted deliberately or in grossly negligent manner.
- (b) that the municipality has not suffered any loss as a result of the action.
- (c) that the unauthorised expenditure not be recovered from any official or public office bearer, and that the amount be written off.
- (d) that the adjustment budget of Witzenberg Municipality for the financial year 2021/2022 as set out in the budget documents be approved by Council.

RECOMMENDED

That the Municipal Public Accounts Committee recommends to Council:

- (i) that no official or public office bearer that made, permitted or authorised the unauthorised expenditure acted deliberately or in grossly negligent manner.*
- (ii) that the municipality has not suffered any loss as a result of the action.*
- (iii) that the unauthorised expenditure not be recovered from any official or public office bearer, and that the amount be written off.*
- (iv) that the adjustment budget of Witzenberg Municipality for the financial year 2021/2022 as set out in the budget documents be approved by Council.*

**4.3 Witzenberg Whistleblowing Policy
(2/12/P)**

The Whistleblowing Policy for Witzenberg Municipality is attached as **annexure 4.3**.

The Performance, Risk and Audit Committee resolved on 24 June 2022 to recommend to Council:

- (a) that notice be taken of the Witzenberg Whistleblowing Policy and, after consideration, same be approved.
- (b) that the municipality approaches other municipalities to determine their experience and evaluation to outsource fraud and corruption hotlines.

- (c) that the Head: Internal Audit performs an analysis on the National Fraud and Corruption Hotline to determine the benefit for the municipality.

RECOMMENDED

That the Performance, Risk and Audit Committee recommends to Council:

- (i) *that notice be taken of the Witzenberg Whistleblowing Policy and, after consideration, same be approved.*
- (ii) *that the municipality approaches other municipalities to determine their experience and evaluation to outsource fraud and corruption hotlines.*
- (iii) *that the Head: Internal Audit performs an analysis on the National Fraud and Corruption Hotline to determine the benefit for the municipality.*

4.4 Quarterly Budget Statement [Section 52(d)] Report: 2nd Quarter 2022/2023 (1 October 2022 to 31 December 2022) (9/1/2/2)

Report from Director: Finance, dated 16 January 2023:

1. Purpose

The purpose of this memorandum is to submit the Quarterly Budget Statement Report to Council for information.

2. Background

The Quarterly Budget Statement [Section 52(d)] Report for the second quarter of 2022/2023 is attached as **annexure 4.4.**"

RECOMMENDED

that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the 2nd quarter of 2022/2023 and the report be referred to the Performance, Risk and Audit Committee as well as the Municipal Public Accounts Committee for any recommendations to Council.

4.5 Mid-year Budget Statement and Performance Assessment (Section 72) Report 2022/2023: 1 July 2022 until 31 December 2022 (9/1/1 & 5/1/5/15)

The following memorandum, dated 16 January 2023, was received from the Director: Finance:

“Purpose

The purpose of this report is to submit the 2022/2023 Section 72 Mid-year Budget and Performance Assessment Report for the period 1 July 2022 to 31 December 2022 to Council, for information.

Legislature framework

In terms of Section 72 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

- (1) The accounting officer of a municipality must by 25 January of each year –
- (a) Assess the performance of the municipality during the first half of the financial year.
 - (b) Submit the report to the Mayor, National Treasury and Provincial Treasury.

The mayor must, in terms of Section 54(1)(f) of the act submit the report to the Council by 31 January of each year.

Discussion

The Mid-year report for 1 July 2022 until 31 December 2022 is attached as **annexure 4.5.**”

RECOMMENDED

that notice be taken of the Mid-year Budget Statement and Performance Assessment Report for the period 1 July 2022 until 31 December 2022.

4.6 Municipal Public Accounts Committee (MPAC) Charter (3/3/P)

The Municipal Public Accounts Committee resolved on 9 June 2022:

- (a) that the Head: Internal Audit amends the Municipal Public Accounts Committee Charter as follows:
 - (i) add Section 79(e) of the Local Government Municipal Structures Act (No. 117 of 1998) which reads:

“A municipal Council may remove a member of a committee at any time.”
 - (ii) that the Head: Internal Audit determines from SALGA how the Municipal Public Accounts Committee must be evaluated by members of Council through the Office of the Speaker.
 - (iii) that clause 8.3 in the Municipal Public Accounts Committee Charter be removed until clarity regarding supra (ii) has been obtained from SALGA.
- (b) that the matter of the Municipal Public Accounts Committee Charter be held in abeyance until the next meeting and the proposed amendments be attended to by the Head: Internal Audit.

The following documents are attached:

- (a) MPAC Charter alignment with Section 79A: **Annexure 4.6(a)**.
- (b) Extract from Guide and Toolkit for MPAC's: **Annexure 4.6(b)**.
- (c) MPAC Charter 2022: **Annexure 4.6(c)**.

RECOMMENDED

that notice be taken of the Municipal Public Accounts Committee (MPAC) Charter and, after consideration, same be approved and accepted.

4.7 Internal Audit Charter with effect from 1 July 2022 (5/14/2)

The Internal Audit Charter with effect from 1 July 2022 is attached as **annexure 4.7**.

The Performance, Risk and Audit Committee resolved on 9 September 2022:

- (a) That the Performance, Risk and Audit Committee will duly revisit the Internal Audit Charter with effect from 1 July 2022.

- (b) That the Performance, Risk and Audit Committee recommends to Council:

that notice be taken of the Internal Audit Charter with effect from 1 July 2022 and, after consideration, same be approved.

RECOMMENDED

That the Performance, Risk and Audit Committee recommends to Council:

that notice be taken of the Internal Audit Charter with effect from 1 July 2022 and, after consideration, same be approved.

**4.8 PRAC Charter with effect from 1 July 2022
(5/14/4)**

The Performance, Risk and Audit Committee Charter with effect from 1 July 2022 is attached as **annexure 4.8**.

The Performance, Risk and Audit Committee resolved on 9 September 2022:

- (a) That the Performance, Risk and Audit Committee will duly revisit the PRAC Charter with effect from 1 July 2022.
- (b) That the Performance, Risk and Audit Committee recommends to Council:

that notice be taken of the PRAC Charter with effect from 1 July 2022 and, after consideration, same be approved.

RECOMMENDED

That the Performance, Risk and Audit Committee recommends to Council:

that notice be taken of the PRAC Charter with effect from 1 July 2022 and, after consideration, same be approved.

**4.9 Implementation of Debt Collection and Credit Control Policy
(5/12/P & 5/1/1/21)**

A memorandum from the Director: Finance, dated 16 January 2023, is attached as **annexure 4.9**.

RECOMMENDED

That the following additional credit control steps be implemented:

- (a) Cutting or blocking of electricity*

 - (i) Amount equal to two months' debits are payable before restoring connection - (conventional meters).*
 - (ii) Portion of electricity purchases to be set off against arrear debt. (Auxiliary – 30 %).*

- (b) Indigent households*

 - (i) Portion of electricity purchases to be set off against arrear debt. (Auxiliary – 30 %).*
 - (ii) Indigent households be moved from conventional electricity to pre-paid electricity.*

- (c) Legal collection process*

 - (i) Section 129 Notice (in terms of National Credit Act).*
 - (ii) Fourteen days later after Section 129 Notice, summons is compiled.*
 - (iii) Clerk of the Court issues the summons.*
 - (iv) Sheriff of the Court serves the summons on the defendant.*

If there is moveable property that can be attached:

- (1) If no payment received on summons - Judgement and Warrant of Execution is issued on movable property.*
- (2) Council resolution on process to be followed.*
- (3) Instruction to sheriff to attach and remove movable property and to sell the attached property.*
- (4) Advertisement in newspaper of intention to sell movable property.*
- (5) Sale in execution of attached moveable property by sheriff.*

If there is no moveable property that can be attached:

- (1) Report with Nulla Bona on fixed property with municipal value for less than R300 000.00 to Council for write off.*
 - (2) Municipal fixed property with value more than R300 000.00, Section 66 application compiled by private external attorney and application to sell immovable property in a sale of execution, brought before court.*
 - (3) Council resolution on process to be followed.*
 - (4) Advertisement in newspaper by attorney of intention to sell immovable property in local newspaper as well as Government Gazette.*
 - (5) Sale in execution of attached immoveable property by sheriff.*
- (d) Pre-payment water meters*
- (i) Installation of pre-paid water meters if other debt collection measures are not successful.*
 - (ii) That the water consumption can be limited to a maximum of 200 litres per day (6 kilolitres per month).*

5. ADJOURNMENT

Verwysing / Reference: 3/1/2/1/

MUNISIPALITEIT WITZENBERG MUNICIPALITY

AANSOEK OM VERLOF TOT AFWESIGHEID / APPLICATION FOR LEAVE OF ABSENCE
 (Moet by kantoor van Munisipale Bestuurder ingedien word voor aanvang van vergadering / Must be handed in at office of Municipal Manager before commencement of meeting)

Naam van raadslid / Name of councillor: _____

Ek doen hiermee aansoek om verlof tot afwesigheid van / I hereby apply for leave of absence from:

VERGADERING / WERKSWINKEL / FORUM MEETING / WORKSHOP / FORUM	DATUM / DATE
Rede vir afwesigheid / Reason for absence:	

 DATUM / DATE

 HANDTEKENING / SIGNATURE



CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

**Council meeting, held in the Town Hall, Voortrekker Street, Ceres on
Wednesday, 25 January 2023 at 10:00**

I, the undersigned, hereby declare:

- That as a Councillor and a participant of this meeting, I shall maintain strict confidentiality in respect of any information of a confidential nature to which I may become privy at meetings of the Witzenberg Council and shall only disclose such information as may become necessary or required for the proper performance of my duties and functions.
- That as a Councillor and a participant of this meeting, I shall declare any conflict of interest that may arise at every meeting and remove myself from any proceedings, in relation to that matter, giving rise to that conflict.

COUNCILLORS

Surname	Initials	Signature
Adams	K	
Cloete	JJ	
Daniels	P	
De Bruin	S	
Franse	GJ	
Fredericks	JP	
Gili	AL	
Hardnek	LA	
Heradien	P	

Surname	Initials	Signature
Klaasen	BC	
Klazen	FE	
Laban	GG	
Mouton	JS	
Ndaba	MJ	
Nogcinisa	N	
Phatsoane	N	
Sidego	EM	
Smit	HJ	
Swart	D	
Swartz	IL	
Visagie	JJ	
Yisa	K	
Zalie	J	



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

OVERSIGHT REPORT - 2021/2022

January 2023

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17 January 2023

Witzenberg Municipal Council
Voortrekker Street
Ceres
6385

Dear Madam Speaker Sidego

1. Purpose

The purpose of this communication is to report to Council the result of the Witzenberg Municipal Public Accounts Committee (MPAC) oversight review of the Witzenberg Annual Report for 2021/2022 and to enable Council to discharge its oversight responsibility in considering the Witzenberg Municipality's Annual report for 2021/2022 in terms of Section 129 of the Municipal Finance Management Act, no 56 of 2003 (MFMA).

2. Legal Requirements

In terms of Section 129 of the MFMA, the Council must adopt an Oversight Report containing the Council's comments on the annual report which must include a statement about whether the Council –

- (a) has approved the annual report with or without reservations;
- (b) has rejected the annual report; or
- (c) has referred the annual report back for revision of those components that can be revised.

In terms of the MFMA Circular Number 32, in order to approve the Annual Report without reservations, Council should be able to agree that the information contained in the report is a fair and reasonable record of the performance of the municipality in the financial year reported upon.

Approval means that the executive and administration have discharged in full, their accountability for the decisions and actions and that their performance meets the criteria set by performance objectives and measures and is also acceptable in the community.

3. Adoption

The statutory authority to adopt an oversight report in respect of the Annual Report 2021/2022 rests with the Municipal Council.

4. MPAC mandate

MFMA Circular Number 32 recommends the establishment of an MPAC for the detailed analysis and review of the annual report, following its tabling in Council, receiving and reviewing representations made by the public, inputs from other councillors and stakeholders and then drafting an oversight report that may be taken to the full Council for discussion and approval.

MPAC is required to perform the responsibilities as envisaged in the MFMA Circular Number 32 and Section 129 of the MFMA.

5. Consideration of annual report and comments received

MPAC has considered the following reports and comments:

- Draft Witzenberg Annual Report 2021/2022
- Provincial Treasury Comments on the tabled 2021/2022 Annual Report
- 2021/2022 Audit Report of the Auditor-General South Africa, and
- The 2021/2022 Performance, Risk and Audit Committee Report

6. MPAC resolution on Annual Report

Members of MPAC unanimously agreed to recommend that Council approve the Annual Report without any reservations.

Members of MPAC unanimously agreed to recommend to Council to consider the following corrective measures.

7. Corrective measures for Council consideration

It is recommended that Council:

- Take note of the debt impairment issues emphasised by the AGSA;
- That Council ensures that recommendations emanating from workshop held on the 5th of December 2022 & recommendations of MPAC be implemented.

- Council ensures through its Committee Structures that collection rate be monitored on a monthly basis.
- MPAC note improvement from 2019/20 but recommends that efforts be increased to reach target of 95%.
- Allow administration to fully implement Council's debt collection policy, including legal action;
- Take note of the reliance on government grants;
- Any non- and late payments by State Departments be reported to National Treasury and Auditor-General.
- Council ensures that administration implements future proposals wrt:
 - Upgrading of the Telephone system to a VoIP system, integrated with MS Teams.
 - Upgrading and Migrating of the DR site to be in line with industry standards.
 - Implementation of Fibre technology to improve the connections between towns, establishing better failover routes.
 - Hardening the server and network infrastructure to reduce the risk of cyber threats
- The long-term capital plan is workshopped and assessed as part of the IDP process

To note the following recommendations of the Performance, Risk and Audit Committee inter alia:

- To maintain the overall functionality of the performance management system, timeous monitoring and reviewing of the portfolios of evidence, before the reporting stage, should be implemented.

Recommendation

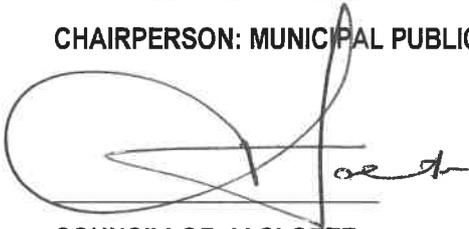
Having fully considered the 2021/2022 Annual Report of the Witzenberg Municipality it is recommended that Council adopts the 2021/2022 Oversight Report and approves the 2021/2022 Annual Report without reservations.

Yours faithfully,



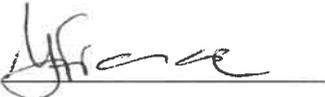
COUNCILLOR LA HARDNEK

CHAIRPERSON: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE



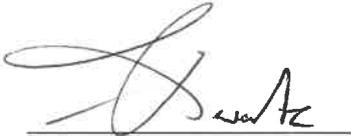
COUNCILLOR JJ CLOETE

MEMBER: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE



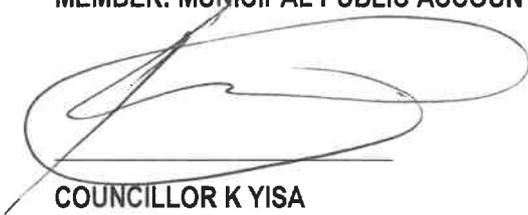
COUNCILLOR GJ FRANSE

MEMBER: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE



COUNCILLOR IL SWARTZ

MEMBER: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE



COUNCILLOR K YISA

MEMBER: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE



2021/22

2021/22 ANNUAL REPORT



WITZENBERG
MUNICIPALITY

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VOLUME II: ANNUAL FINANCIAL STATEMENTS

AUDITOR-GENERAL REPORT

PERFORMANCE, RISK & AUDIT COMMITTEE REPORT

CHAPTER 1: MAYOR'S FORWARD & EXECUTIVE SUMMARY

COMPONENT A: EXECUTIVE MAYOR'S FORWARD



“Witzenberg Municipality - A municipality that cares for its community, creating growth and opportunity”

When I tabled the annual report for the 2020/2021 financial year it was a 100% reflection of the previous term of Council's performance for the year. This time I can report on 9 months of this current Council's performance for the 2021/2022 financial year. I am proud to announce that we have maintained our clean audit status and it is Witzenberg Municipality's 10th consecutive clean audit. This shows the commitment of the institutions towards governance and sound and prudent financial management. I'm forever grateful towards the Management, Staff, and Section 79 oversight committees and Council for its relentless hard work and dedication toward achieving this goal. Our overall capital spending has vastly improved and would ever have been better if it were not for circumstances beyond our control.

The 2021 financial year has seen numerous service delivery highlights inter alia the opening of a new waste transfer station in Wolseley, completion of the Ceres –Bella Vista walkway, acquisition of various service delivery vehicles, completion of 529 service sites at the Vredebes Housing development, completion of the Tulbagh dam, and the upgrade of the water and sewer master plans.

The constraint on the Eskom network capacity remains a challenge which is currently limiting economic growth within our area. The storage capacity at our landfill sites are becoming problematic and the rehabilitation cost of same is placing a severe strain on the finances of the Municipality. The illegal occupation of land and the rapid growth within our informal areas is still a major risk for the Municipality and we require the support of various law enforcement agencies as well as the Provincial Department of Human Settlements to help solving this problem. The growing population of illegal immigrants is also problematic and there is already tension within our different communities as a result of this.

We have completed our local economic development strategy which will hopefully be adopted by Council in the new financial year. Despite the challenges the Municipality remains committed to the provision of quality services to all its citizens on the same standard and conditions.

In conclusion, Witzenberg Municipality faces the future with optimism. I would like to take this opportunity to thank our Deputy Mayor, Councillor Felicity Klazen, and Speaker of Council Councillor Elizabeth Sidego, Members of the Executive Mayoral committee, Councillors and senior management for their commitment, focus and perseverance to develop our Municipality into a flourishing hub for tourism, business development and agricultural expansion. It gives me great pride to serve Witzenberg as Executive Mayor and I welcome the challenges to come as I know that we will overcome them together.

A handwritten signature in black ink, appearing to be 'HJ Smit', written over a light blue horizontal line.

ALDERMAN HJ SMIT

EXECUTIVE MAYOR WITZENBERG

COMPONENT B: EXECUTIVE SUMMARY

1.1 Municipal Manager's Overview

Report of the Accounting Officer (Municipal Manager) in terms of Section 121 of the Local Government: Municipal Finance Management Act No 56 of 2003 (the MFMA).



Mr. David Nasson,
Municipal Manager

The Municipal Finance Management Act (herein referred to as the MFMA) requires the Accounting Officer to do an assessment of any arrears on municipal taxes and service charges as well as the municipality's performance against the measurable performance objects referred to in Section 17 (3)b of the said Act. The latter assessment is dealt with in Chapter 5.1 of the Annual Report.

Arrears Assessment

The Auditor General of South Africa has, in its report on the 2021/2022 financial statements of the Municipal Council, emphasised the material impairment of R 258.7 Million on receivables from exchange transactions as well as R 43.0 Million on receivables from non-exchange transactions. As required by the MFMA my assessment of the arrears on

municipal taxes and service charges as at 30 June 2022 is as set out below:

- the gross outstanding service debtors in total increased with 16.7% in relation to the 2021/2022 financial year.
- the leading contributors to the outstanding debt are water at 31.3% and sanitation and refuse at 35,7%.
- the effective implementation of the Credit Control Policy in areas where Eskom is a supplier of electricity is playing a major role in the escalation of the service debtors.
- the majority of households are working in the Agricultural sector which has been adversely affected by market trends and the Russian/Ukrainian war
- the Municipality will continue to exercise all legal avenues to collect its outstanding debt.
- concerted efforts are therefore being made, inter alia through capacitating our own debt collection to recover debts older than 90 days which constitutes 75,8% of total outstanding debt.

Credit control measures are progressively tightened up, e.g. service provider to perform disconnection on defaulters.

Revenue Collection

The municipality's performance for revenue collection increased from at 90% in 2020/2021 to 91% in the 2021/2022 financial year. We are mindful that the Municipality's financial sustainability is dependent on its ability to optimally collect the budgeted revenue. Public participation is being done on installation of water management devices and the disconnection of illegal electricity meters.

Material losses / Impairments

Electricity

There was an increase in the electricity losses including technical and non-technical losses. The total loss for the financial year was 10.74% compared to the loss of 10.80% in the previous financial year. The electricity losses are mainly the result of ageing infrastructure and theft of electricity in certain areas within the Municipality. The upgrade of the electrical infrastructure will continue in the new financial year which will hopefully lead to a further decrease in electricity losses. As part of Councils on-going programme to cut down on energy losses the following corrective measures will be undertaken:

- conducting an audit of all meters in Municipal area
- replacing conventional pre-paid meters with split meters
- updating GIS data to monitor electrical distribution
- regular special operations to clamp down on electricity theft.
- setting of competitive feed in tariffs to encourage bulk consumers to feed electricity into our municipal grid for re-sale

Water

The calculated water loss is 13.91%. This is higher than the 12.12% that was recorded in the 2020/2021 financial year. The technical department is robust and vigorously busy improving the effectiveness of water provision by:

- 🔧 installing water meters at unmetered communal taps
- 🔧 replacing and repairing bulk meters
- 🔧 installing data loggers at strategic sites
- 🔧 collecting and calculating monthly data
- 🔧 replacing badly leaking/eroded pipes on a program within certain areas.

Incidents of Theft / Fraud / Gross Negligence

No incidents of fraud or gross negligence were reported within the Municipality. Theft and vandalism of municipal infrastructure are however on the increase.

Eskom Network

The Eskom Network providing bulk electricity to our Municipality remains under severe pressure to such an extent that no new developments can be approved. The network was due for upgrade in the 2019 financial year, but Eskom indicated that this might not happen before 2026. This will be catastrophic not only for our Municipality but also for the Agricultural Sector which is the biggest employer of human resources within our Municipality.

General and Closing Comments

The maintenance of municipal infrastructure remains a major challenge for the municipality. Financial sustainability of our Municipal financial resources and effective management of municipal labour will be crucial if Council wants to overcome the tough economic challenges. I would further like to take this opportunity to thank our Executive Mayor and Political leadership as well as our Directors and other colleagues for their continuous hard work and effort to lift the bar of Good Governance and Service Delivery.



D NASSON

MUNICIPAL MANAGER

1.2 Municipal Functions, Population & Environmental Overview

This report addresses the performance of Witzenberg Municipality, Western Cape, with respect to their core legislative obligations. Local Government has an obligation to create the participatory framework that defines and enhances the relationships between elected leaders and communities. This requires that the Council of the municipality provides regular and predictable reporting concerning performance programmes and the general state of affairs in their locality.

The 2021/22 Annual Report reflects the performance of Witzenberg Municipality for the period 1 July 2021 to 30 June 2022. The Annual report is prepared in terms of Section 121 (1) of the Municipal Finance Management Act (MFMA), in terms of which the municipality must prepare an Annual report for each financial year.

1.2.1 Vision & Mission

Our Vision

**A municipality that cares for its community,
creating growth and opportunities.**

Our Mission:

Witzenberg Municipality is committed to improve the quality of life for the community by:

-  Providing and maintaining affordable services.
-  Promoting social and economic development
-  The effective and efficient use of available resources
-  Effective stakeholder and community participation

Value System:

-  Driven by the aspirations of our community, we will respect and uphold the Constitution of the Republic of South Africa.
-  We commit ourselves to the Code of Conduct for Councillors and Officials in terms of the Municipal Systems Act.
-  We commit ourselves to the principles of sound financial management.

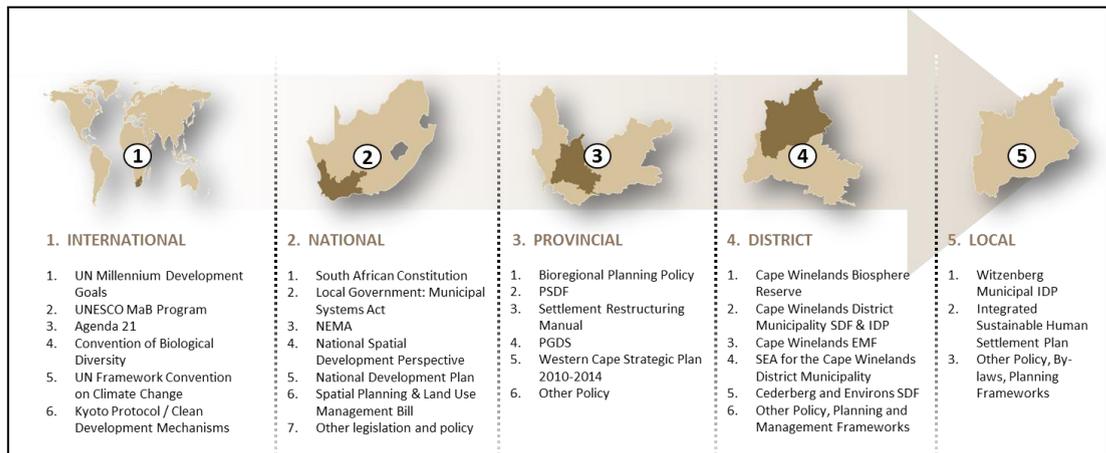
1.2.2 Demographic Information

Witzenberg Local Municipality (LM) was founded in 2000 and is classified as a Category B municipality and is responsible for basic service provision in the demarcated municipal area that includes the towns of Ceres, Tulbagh, Prince Alfred's Hamlet, Wolseley and Op-die-Berg. The rural areas within the municipal boundary are Ceres Valley, Koue Bokkeveld, Agter-Witzenberg, Ceres/Tankwa Karoo and the northern portion of Breede River Valley (Land van Waveren).

Municipal geographical information:

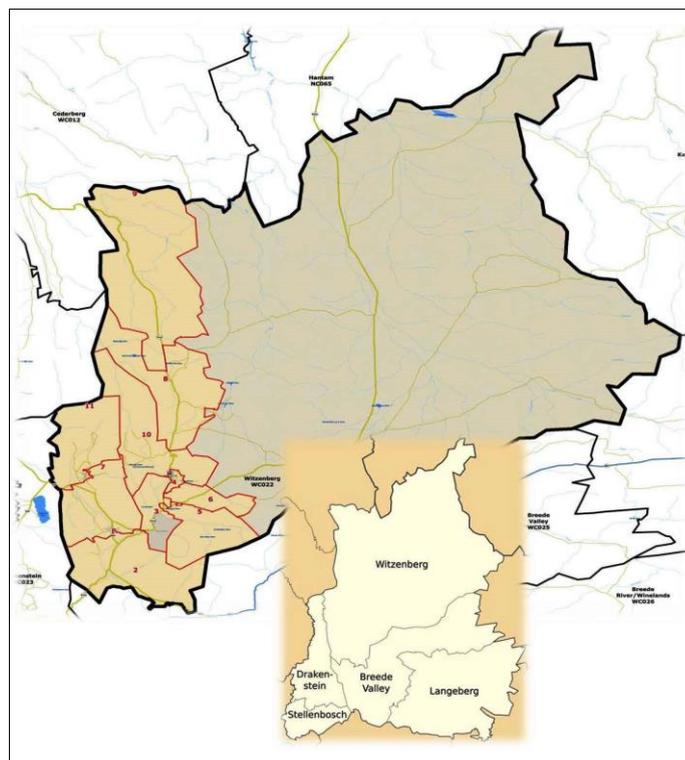
The climate in Witzenberg is known for hot and dry weather during summer. Winds are seasonal and generally North-westerly or South-easterly. The average annual rainfall in Ceres is about 1 088 mm and the average temperature ranges from 2.4°C to 29.9°C.

Located in the picturesque and fertile Breede Valley, Witzenberg is renowned for export quality fruit and wine products. The region is also well-known for producing other agronomical products such as olives and grain, and meat products such as beef and pork. Horse and cattle stud farms are also found within the municipal area.



Witzenberg Municipality in geographical context.

Witzenberg LM comprises an area of 10 753 km², and is situated about 150 kilometres North-East of Cape Town. The region is surrounded by three mountain ranges: the Obiqua Mountains to the west, the Winterhoek Mountains to the north and the Witzenberg range to the east. These mountain ranges often receive significant winter snowfall. Witzenberg's natural surroundings are characterized by endemic fauna and flora, forest wilderness and include the catchment areas of three river systems.



Location of Witzenberg Municipality in the Cape Winelands District.

From a spatial perspective, some of the challenges facing the various areas of the municipality are:

- 🍷 Op-die-Berg and the Koue Bokkeveld: Limited space for human settlement expansion due to bio-physical conditions and the competition for land for various social and agricultural needs.
- 🍷 Prince Alfred Hamlet: A low overall density of development, with definite bio-physical constraints to expansion such as the need to protect biodiversity resources.
- 🍷 Ceres: Main administrative centre with largest industrial developments. Low density development with limited opportunities for diversification.
- 🍷 N'Duli: The scarcity of land to address social needs, and conflict with surrounding agricultural uses.

- Wolseley: Situated alongside major road- and rail transport corridors with the main focus on industrial development. Located on a watershed complicates the provision of services, and the wetland area is unsuitable for development.
- Tulbagh: Historical town with focus on tourism development and heritage conservation.
- Bella Vista: High density development with under-provision of formal business opportunities.
- Vredebes: Further development hampered due to the insufficient electricity capacity from Eskoms.

1.2.3 Socio-Economy Summary

In 2019, the economy of Witzenberg was valued at R9.554 billion (current prices) and employed 64 930 people. Historical trends between 2015 and 2019 indicate that the municipal economy realised an average annual growth rate of 2.2 per cent which can be attributed to modest secondary sector growth of 2.4 per cent and stronger tertiary sector growth of 3.8 per cent; the primary sector contracted over this period.

SECTOR	GDPR			Employment		
	R Million value 2019	Trend 2015 – 2019	Real GDPR growth 2020e	Number of jobs 2019	Average annual change 2015 - 2019	Net change 2020e
Primary Sector	1 177.2	-3.1	12.2	20 005	413	-786
Agriculture	1 174.5	-3.1	12.3	19 999	413	-785
Mining & quarrying	2.7	3.2	-15.5	6	0	-1
Secondary sector	2 564.3	2.4	-11.4	8 018	214	-672
Manufacturing	1 424.2	2.2	-8.9	3 806	67	-199
Electricity & water	345.5	1.5	-4.9	230	8	-3
Construction	794.7	3.0	-19.1	3 982	139	-470
Tertiary sector	5 812.6	3.8	-3.4	36 907	1 459	-1 354
Wholesale & retail trade, catering & accommodation	1 749.7	2.9	-9.0	13 073	606	-648
Transport, storage & communication	685.2	2.2	-11.9	1 619	60	-54
Finance, insurance, real estate & business services	1 555.8	5.7	-0.5	6 860	314	-215
General government	1 111.5	2.6	2.6	6 851	157	186
Community, social & personal services	710.5	3.7	-0.5	8 504	323	-623
Witzenberg	9 554.1	2.2	-2.9	64 930	2 087	-2 812

In terms of 2019 sectoral contribution, the construction sector (R794.7 million in 2019 or 8.3 per cent of total GDPR) and the manufacturing sector (R1.424 billion in 2019 or 14.9 per cent of total GDPR) with average annual growth of 3.0 per cent and 2.2 per cent respectively between 2015 and 2019, were the main drivers of growth in the secondary sector. The finance, insurance, real estate and business services (R1.556 billion or 16.3 per cent), community, social and personal services (R710.5 million or 7.4 per cent) and wholesale and retail trade, catering and accommodation (R1.750 billion or 18.3 per cent), with average annual growth rates of 5.7 per cent, 3.7 per cent and 2.9 per cent respectively for the period, were the main drivers that contributed to the growth in the tertiary sector for the period. In large part due to the impact of the COVID-19 lockdown and restrictions, estimates for 2020 shows a severe contraction in the economy overall, by 2.9 per cent, with both the secondary and tertiary sectors experiencing sharp contractions of 11.4 per cent and 3.4 per cent respectively. The agriculture, forestry and fishing sector was the exception, with estimated growth of 12.2 per cent for 2020.

COVID-19 IMPACT

The economy of the CWD is estimated to contract by 6.1 per cent in 2020 given the economic climate as a result of the impact of the COVID-19 pandemic. Most of the sectors in the CWD economy are estimated to contract as a result of the lack of economic activity during the lockdown period. The agriculture, forestry and fishing sector is estimated to grow by 13.5 per cent, as agricultural activities were allowed with restrictions during the lockdown period, and favourable trading conditions for some crops boosted exports prior to lockdown. All the sectors in the secondary sector are expected to contract. The manufacturing sector is anticipated to contract by 17.4 per cent and this is primarily due to manufacturing facilities being brought to a halt during the lockdown period. Partial recovery is anticipated for the sectors in the secondary sector in 2021 – the manufacturing sector is expected to grow by 9.3 per cent and the construction sector is expected to grow by 15.4 per cent. The wholesale and retail trade, catering and accommodation sector is expected to have the third largest decline, contracting by 17.3 per cent in 2020. The CWD is a popular domestic and international tourism destination and the lockdown has affected the tourism sector, restricting the use of accommodation as well as the various tourism activities in the CWD. The wholesale and retail trade sector significantly contributes to the economy and to employment in the CWD, and the expected contraction is therefore anticipated to negatively impact employment prospects in the sector.

Formal and Informal Employment

It is estimated that the Witzenberg municipal area's total employed will in 2020 amount to 62 118 workers of which 49 474 (79.6 per cent) are in the formal sector while 12 644 (20.4 per cent) are informally employed. Most of the formally employed consisted of low-skilled (49.4 per cent) and semi-skilled (35.3 per cent) workers. Although the skilled category only contributed 15.3 per cent to total formal employment (2020), it registered the highest average annual growth – between 2016 and 2020, the skilled cohort grew on average by 2.3 per cent, while the semi-skilled category grew by 1.4 per cent; zero growth was registered for low-skilled workers group. The growth in the skilled category reflects the market demand for more skilled labour. Evidently, the demand for skilled labour is on the rise which implies the need to capacitate and empower low-skilled and semi-skilled workers. Formal employment overall grew by 0.8 per cent between 2016 and 2020.

Informal Employment	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Number of informal jobs	11 937	11 733	12 115	13 067	13 134	14 936	13 834	14 168	13 739	13 314	12 644
% of Total Employment	25.4	24.5	23.9	24.4	24.1	24.5	22.4	22.5	21.5	20.5	20.4

Unemployment

Witzenberg municipal area's unemployment rate of 6.9 per cent in 2020 was the lowest in the Cape Winelands region; almost 4 percentage points below that of the Cape Winelands District (10.8 per cent). It was however notably lower than that the Western Cape's unemployment rate of 18.9 per cent. The unemployment rates are concerning given that this estimate is based on the narrow definition of unemployment i.e. the percentage of people that are actively looking for work, but unable to find employment. In turn, the broad definition refers to people that want to work but are not actively seeking employment (excludes those who have given up looking for work).

Unemployment rates	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Drakenstein	13.1	13.4	13.1	12.7	13.1	12.1	13.1	13.7	13.6	14.5	14.1
Langeberg	6.4	6.6	6.5	6.2	6.5	5.6	6.4	6.7	6.7	7.3	7.3
Witzenberg	7.3	7.4	7.1	6.7	6.9	5.9	6.4	6.7	6.6	7.1	6.9
Breede Valley	10.3	10.6	10.3	9.8	10.2	9.1	10.0	10.4	10.3	11.1	10.7
Cape Winelands	10.1	10.3	10.1	9.7	10.0	9.1	10.0	10.4	10.3	11.1	10.8
Western Cape	15.9	16.1	16.1	16.0	16.4	16.5	17.7	18.4	18.3	19.6	18.9

Income Inequality (Gini coefficient): The National Development Plan (NDP) has set a target of reducing income inequality in South Africa from a Gini coefficient of 0.7 in 2010 to 0.6 by 2030. However, between 2014 and 2020, income inequality has worsened in Witzenberg area, with the Gini-coefficient increasing from 0.57 in 2014 to 0.61 in 2020.

Worsening income inequality could also be seen across the Cape Winelands District (0.59 in 2014 and 0.62 in 2020) as well as the Western Cape Province (0.60 in 2014 and 0.62 in 2020).

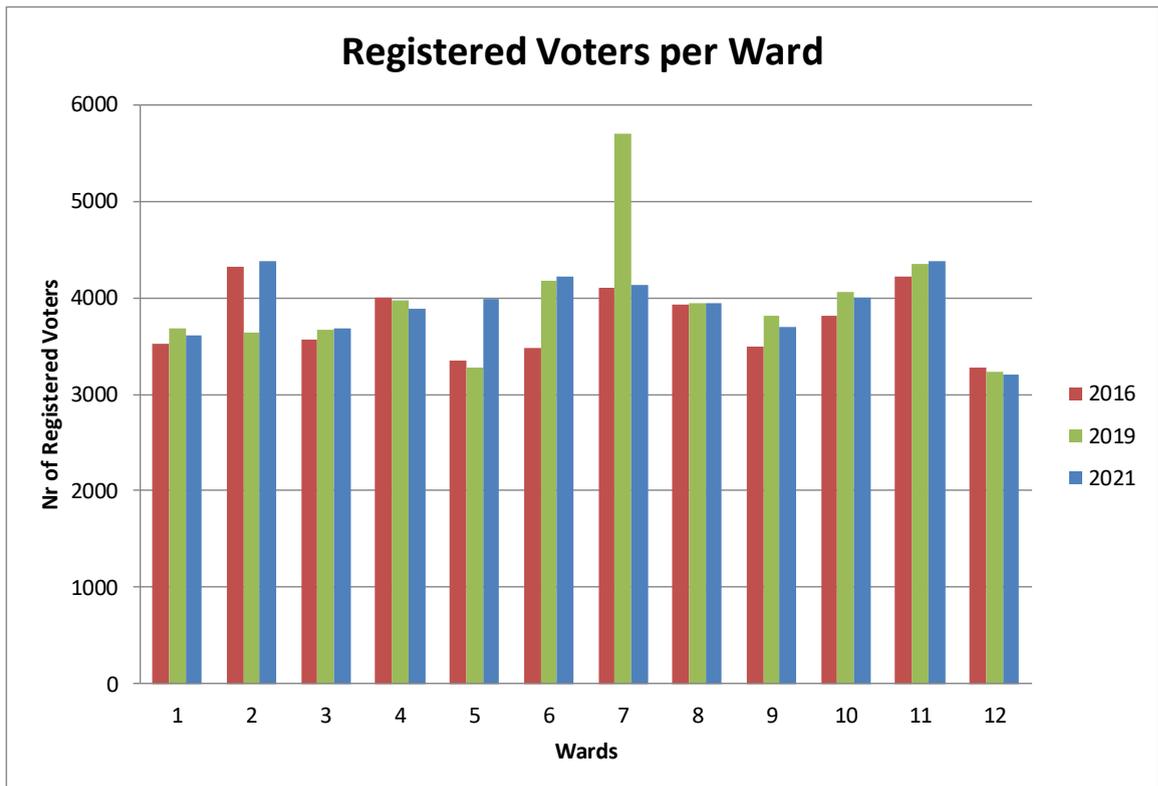
HDI (Human Development Index): The HDI (Human Development Index) is a composite indicator reflecting on education levels, health, and income. It is a measure of peoples' ability to live a long and healthy life, to communicate, participate in the community and to have sufficient means to be able to afford a decent living. The HDI is represented by a number between 0 and 1, where 1 indicates a high level of human development and 0 represents no human development. The United Nations uses the Human Development Index (HDI) to assess the relative level of socio-economic development within countries.

There has been a general increase in the HDI for the Witzenberg area, from 0.64 in 2014 to 0.71 in 2020. There has been a similar upward trend for the Cape Winelands District as well as for the Western Cape.

Wards:

The municipality is currently structured into the following 12 wards:

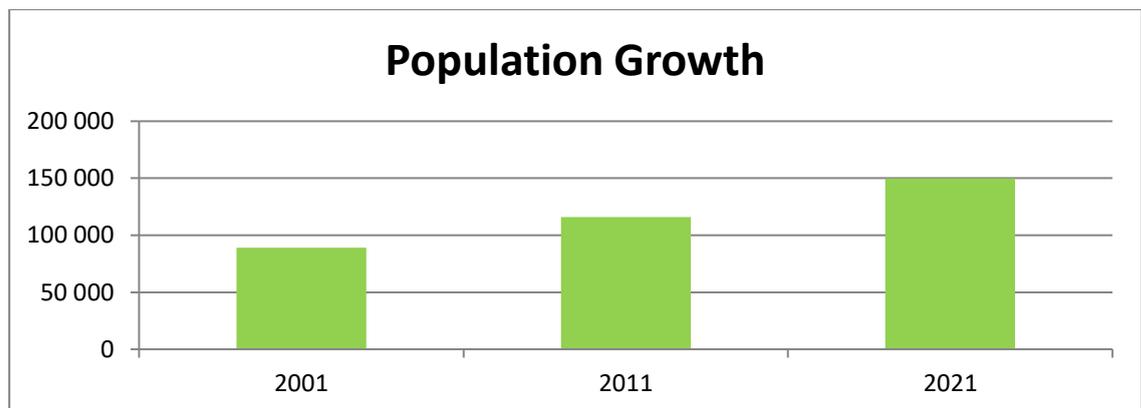
Ward	Areas	Registered Voters 2016	Registered Voters 2019	Registered Voters 2021
1	N'Duli - Polo Cross & Primary School	3529	3688	3614
2	Wolseley - WF Loots, Petra, Bothashalt, La Plaisante	4318	3637	4381
3	Ceres - Primary School, Stadsaal, Fairfield School	3564	3671	3679
4	Prince Alfred's Hamlet - Town Hall, Bella Vista High School, Ceres Aartappels	3994	3976	3882
5	Ceres Vallei Church Hall, Achtertuin Primary school	3347	3282	3981
6	Bella Vista - URC Hall & Community Hall	3484	4177	4225
7	Tulbagh - Community Hall. Wolseley - Primary & Secondary School	4098	5700	4133
8	Op-die-Berg, Koue Bokkeveld - Môrester, Bronaar, Rocklands.	3925	3943	3939
9	Tandfontein, Wydekloof, Voorsorg, Kromfontein	3488	3812	3692
10	Phase 4 Hamlet, Agter Witzenberg, Koelfontein.	3818	4053	4000
11	Tulbagh - Town Hall & werkestoer, De Agen, Twee Jonge Gezellen.	4222	4346	4371
12	N'Duli - Polo Cross & Primary School	3270	3237	3201
TOTAL Registered Voters		45 057	47 522	47098



1.2.4 Population

Witzenberg currently has a population of 150 624, rendering it the second smallest municipal area within the Cape Winelands District. This total is estimated to increase to 162 715 by 2025. Witzenberg municipal area is expected to have the highest population growth rate, with the population expected to increase by 1.9 per cent per annum over the reference period. This is higher than the average annual growth rate of the CWD of 1.6 per cent. It should, however, be noted that the high growth rate exhibited by the Witzenberg municipal area is a result of its population growing from a low base compared to the Drakenstein, Stellenbosch and Breed Valley municipal areas. The CWD and the Western Cape Province have similar estimated population growth rates, 1.6 per cent and 1.7 per cent, respectively. *(Western Cape DSD, 2020)*

The growing number of households will further increase the demand for housing, municipal services and job creation.



1.2.5 Households

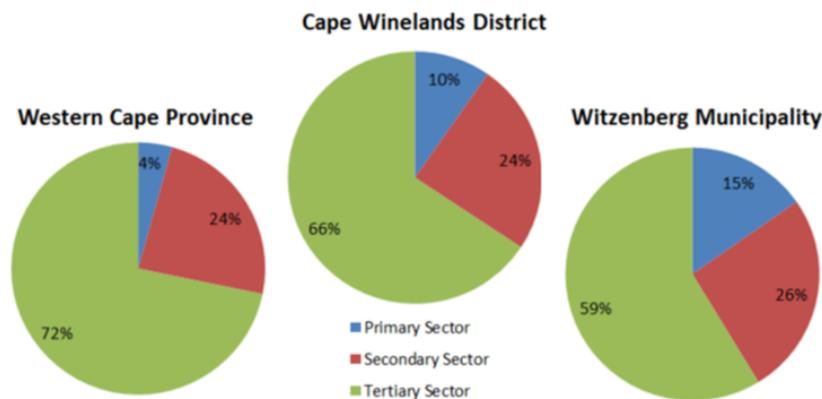
There are 32 769 households in the municipality, the household size falls from 3.2 in 2021 to 3.1 in 2022, remains steady thereafter, dipping to 3.0 in 2025.

(Western Cape DSD, 2020)

1.2.6 Key Economic Activities

Witzenberg have a larger primary sector relative to their economy due to the agricultural dominance and therefore have a smaller tertiary sector. Municipal areas with a higher degree of urbanisation and therefore larger towns that serve as service centres for the broader areas, such as Drakenstein and Stellenbosch, have larger tertiary sectors, and larger economies.

The secondary sector forms an important component of any local economy, as it utilises inputs from the primary industry to generate new products and add additional value to raw material – thus creating an opportunity to attract new investment and create jobs. This sector is mainly driven by the manufacturing sector. Witzenberg with the support of the Department of Rural Development has invested significantly especially with regards to the upgrading of roads in the Skoonvlei Industrial Area. The Skoonvlei area has been identified as as Agri-Hub as part of the National AgriParks Concept and has since attract numerous secondary sector initiatives such as packaging facilities and cold storage.



1.2.7 Municipal Challenges

The following general challenges are experienced by the municipality:

Challenges	Actions to address
Bulk electricity supply from Eskom. The recent growth in the local agro-economy has resulted in the expansion of agro-processing industries in the rural and built environment. Our notified maximum demand limits by Eskom is under pressure and cannot be increased due to the under-capacity of the bulk supply infrastructure managed by them. This has restricted further economic expansion which can only be addressed with the bulk supply infrastructure.	Various deliberations have taken place between the municipality, Eskom, local business and the agricultural sector to address the issue. Intergovernmental engagements needed to compel Eskom to comply with NERSA distribution license. Municipality also investigating options of alternative energy.
Waste Management. The operating of the municipal landfill sites and overall management of waste has become a major challenge due to drastically increased maintenance cost of the sites, vandalism, theft and public ignorance on the by-laws. The delay in the establishment of a regional waste site at Worcester also contributes to the uncertainty of strategy to be followed in terms of investment into the current sites or towards a material recovery facility aligned with the regional site. Legal challenges and public ignorance with regards to existing landfill sites contributes to this challenge..	The municipality has started with the implementation of a long-term strategy for waste management in the municipal area. The construction of a Material Recovery Facility with a budget of R 31m was completed by May 2022. The facility is located at Ceres and will receive all solid waste collected.
Maintenance and upgrading of municipal roads. The condition of bituminous pavements (roads) has drastically decreased over the past couple of years in certain areas, due to historically poor construction practices and insufficient funding for road maintenance. The existing backlog amounts to R 80 million, with 36% of these roads located in Tulbagh in a poor	Continued funding through municipal budget.

Challenges	Actions to address
to very poor structural condition. Many of these roads have deteriorated to the point that they need to be rebuilt	
Debt collection on municipal rates and taxes. The outstanding debt has increased rapidly over the past few years in certain towns due to the inability to implement the debt collection policy. This is especially evident in towns where Eskom supply electricity and the policy cannot be implemented. In certain areas, public hostility has reached fever-pitch and officials are at risk when investigating illegal connections and meter tampering. This is causing a culture of non-payment and apathy towards financial obligations.	The municipality has budgeted for the implementation of water management devices that will limit water flow to supplement the Debt Collection Policy. Water use for humanitarian purposes will still be available, but excessive water usage and non-payment will be addressed.
Maintenance and upgrading of electrical network. The condition of electrical network has drastically decreased over the past couple of years in certain areas, mainly in the older towns. The existing backlog amounts to R 221 million. The old network has the effect that unplanned interruptions occur, which leaves customers without electrical supply for some unannounced periods.	Continued funding through municipal budget is essential.



The maintenance of the electrical network remains a major challenge especially with regards to illegal connections which result in unplanned interruptions as networks becomes overloaded.

1.3 Service Delivery Overview

The investment in municipal infrastructure has been historically influenced by existing backlogs and this is a consideration for the sustainable service delivery for new developments as well as general upgrading and maintenance. The developmental potential of urban areas plays a major role in guiding infrastructure investment to ensure sustainable service delivery to human settlements. Basic services that include water, sanitation, electricity, refuse, roads and storm water and should be a major focus area for infrastructure budgeting and investment.

Our previous and current investment into services has been well-supported with funding from the Department of Energy (INEP), COGTA (MIG), the Department of Human Settlements (funding for bulk services), Department of Rural development (with regards to infrastructure investment to the AgriPark), funding from Essen in Belgium (with regards to solid waste service delivery) and inherent municipal funding.

In terms of bulk services, the following challenges are prominent;

Bulk electrical supply: Eskom cannot currently supply any additional bulk electricity to Ceres via their proposed Romansriver overhead line upgrade which is yet to begin at an unknown date. Tulbagh and Wolseley were recently allocated a slight NMD increase, but concern for the future upgrades remains since Eskom does not even have a proposal on the table on how to address their network capacity deficiency on that network. We are already exceeding our Notified Maximum Demand in Ceres and Eskom can only upgrade their bulk network by 2030, if they can allocate the requisite funds. Eskom is planning to supply an additional 5 MVA to Ceres by end 2024. (This upgrade will only take care of current growth into electrical supply). All new developments in Witzenberg are now jeopardised, as Eskom cannot supply additional bulk electrical supply. This is having a major impact on the growth of the economy and intervention at National level is required. For the 2020/21 financial year Ceres exceeded its NMD by just under 5%, therefore avoiding an enormous penalty.

A new raw water storage dam was constructed at Tulbagh to alleviate the storage capacity problem. The pump station & rising main, which is phase 2 of the development will be completed by end 2023. This will ensure that we do have adequate storage during times of drought and in summer months. Funding to the tune of R29M has been secured and construction will commence during 2021 subject to the agreement between the Municipality and the Private Developer on the valuation of the dam servitude area, to be registered in favour of the municipality.

Upgrade of bulk roads and storm water, electricity, sewerage and water mains for the new Vredebos development are well underway. These services will ensure sustainable capacity for the development and should be completed within the next 3 years. Upgrade of the new roads, storm water, electrical bulk provision, water and sanitation networks, however remain underfunded and should be capacitated through budget allocation and investment.

1.3.1 Basic Services Delivery Highlights

Highlight	Description
Initiated a Revenue Enhancement program that directly addresses the issue of illegal connections and theft of electricity	Consistency of supply and increased revenue
Upgrading & replacement of infrastructure	Updating of Water and Sewer Master Plans
Construction of a Material Recovery Facility in Ceres. – newly completed	Service all residents of Witzenberg into waste services (re-use, recycle, reduce).
Construction of Drop –off Facility at Wolseley.	Service residents of Wolseley and Tulbagh into recycling of waste.
Vredebos Phase H internal services	New roads and storm water for new phase H of the development
Van der Stel Street Pedestrian Walkway	Marked new walkway on the western side of the road, 2m wide
SDF: Ceres Priority Focus Area 1	Precinct Plan concluded for the area located between Ceres, Nduli & Bella Vista known as “Ceres Priority Focus Area 1”.

1.3.2 Basic Services Delivery Challenges

Service Area	Challenge	Actions to address
Streets & Storm water	Funding backlogs on bituminous pavements Storm water Master planning implementation	Pavement Management System 2019, all bituminous pavements, 10% is in a poor to very poor condition Budget constraints
Water	Vandalism	Vandalism at various water reservoirs, various sewer pump stations and WWTW's and infrastructure is a great concern.(especially during load shedding)
Electricity	Vandalism and Copper theft Exceeded Notified Maximum Demand, Aging Electrical Network	This scourge has shown a nationwide surge and is resulting additional costs, loss of revenue and non-consistency of supply 5 MVA increase applied for in 2019 for Ceres, available 2023 hopefully. Development in Witzenberg still stymied by Eskom's Romans river 132kV upgrade which moved to 24/25 to 27/28,

Service Area	Challenge	Actions to address
		although Eskom continually moves the goal posts. Wolseley and Tulbagh also now at their NMD Much of the existing electrical network exceeds its useful life and is even considered hazardous to operate in some instances. The new Master plan will assist in identifying the hazardous equipment.
Solid Waste	Old fleet of Compactors and Tipper trucks. Regional Landfill Site in Worcester (Waste licence issued) and busy with FBAR for Tulbagh Landfill site.	Collection time extended working hours during breakages. Investigation into the costs for required infrastructure and tipping fee at gate and move to Cell 2.
Town Planning & Building Control	Economic slowdown	Number of land use applications on the decrease due to the economic slowdown

1.3.3 Proportion of urban households with access to basic services

The table below indicates the number of urban households with access to a minimum level of basic services:

Description	2017/18	2018/19	2019/20	2020/21	2021/22**
Electricity - service connections	12 543	12 878	12 977	13 027	13 053
Water - available within 200m from dwelling	14 242	14 593	16 247*	16 710*	14 951
Sanitation - Households with at least VIP service	14 558	15 714	16 650*	17 507*	14 934
Waste collection - kerbside collection once a week	14 292	14 259	17 106*	17 979*	15 442

Note: * Included informal areas outside of demarcated areas. **Number of accounts plus informal structures in demarcated areas.

1.4 Financial Health Overview

1.4.1 Financial viability highlights

Highlight	Description
Debt coverage ratio 343.9 : 1	The number of times debt payments can be accommodated within operating revenue. This represents the ease with which debt payments can be accommodated by the municipality. The ratio indicate that the municipality can afford to incur new long term debt.
Cost coverage ratio 3.15 months	It explains how many months' expenditure can be covered by cash and other cash equivalents available to the municipality. It need to be mentioned that the improvement of the ratio is supported by unspent government grants.

1.4.2 Financial viability challenges

Challenge	Action to address
Service debtors to revenue 0.84 : 1	A Revenue Enhancement Strategy will be implemented during the new financial year. The budget provides for the installation of water management devices which aims to reduce outstanding debt and to limit water wastage. The lockdown restrictions had a negative effect on debt collection as no cutting of services were effected.

1.4.3 National Key Performance Indicators – Financial Viability (ratio's)

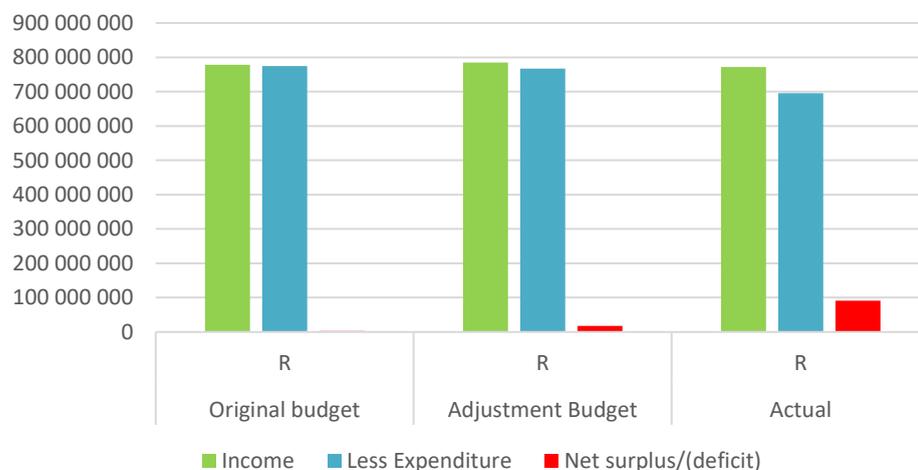
The following table indicates the municipality's performance in terms of the National Key Performance Indicators, required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the National Key Performance Area, Municipal Financial Viability and Management.

KPA & Indicator	2019/20	2020/21	2021/22	Comments
Debt coverage (Total operating revenue - operating grants received: debt service payments due within the year)	154.1 : 1	226.6 : 1	343.9:1	This indicator is to determine if the municipality generates sufficient cash to cover outstanding debtors, the higher the ratio, the better
Service debtors to revenue – (Total outstanding service debtors: revenue received for services)	0.69 : 1	0.83 : 1	0.84:1	This is the percentage that outstanding debtors are of annual revenue, the lower, the better
Cost coverage (Available cash+ investments: Monthly fixed operating expenditure)	2.66 months	2.74 months	3.15 months	The number of months that cash on hands will be able to cover expenditure, the higher, the better

1.4.4 Financial Overview

Details	Original budget	Adjustment Budget	Actual	Variance from final budget
	R	R	R	%
Income	777 829 987	786 781 607	771 875 381	-1,9%
Grants	220 560 609	217 771 678	186 952 041	-14,2%
Taxes Levies and tariffs	497 202 434	506 102 434	523 595 096	3,5%
Other	60 066 944	62 907 495	61 328 244	-2,5%
Less Expenditure	774 920 726	767 281 309	698 267 067	-9,%
Gains/(Losses)	931	1 167	15 818 851	1355414,0%
Net surplus/(deficit)	2 910 192	19 501 465	89 427 165	358.6%

Financial Overview 2021/22



1.4.5 Operating ratio's as a percentage of operating expenditure

Detail	Expected norm	20/21 Actual	21/22 Actual	Variance 21/22 from norm
	%	%	%	%
Employee Cost	30	31,03	29,65	0,35
Repairs & Maintenance	20	3,07	1,73	18,27
Finance Charges & Depreciation	10	6,87	7,68	2,32

Note: The above excludes all internal costs in respect of repairs and maintenance.

1.4.6 Total Capital Expenditure

Detail	2018/19	2019/20	2020/21	2021/22
	R'000			
Original Budget	81 321	71 613	71 613	89 244
Adjustment Budget	90 639	76 594	86 843	81 667
Actual	86 697	34 468	66 944	73 744
Percentage Expenditure	95,7%	45,0%	77,1%	90,3%

Decrease in 2019/21 mainly related to COVID19 Impact

1.5 Organisational Development Overview

1.5.1 Municipal transformation and organisational development highlights

Highlight	Description
Embarking on TASK process. Review of all job descriptions.	Various positions and departments have been evaluated and audited
Realisation of public participation with all relevant wards	Five (5) channels of communication between the municipality and communities
Creation of awareness on Corruption and Fraud Policy	Communication of whistle blower process on a quarterly basis to the community and to personnel
Skilling, capacitating and building of essential personnel	Minimum competency realisation for all key staff and continuous capacity building for strategic personnel

1.5.2 Municipal transformation and organisational development challenges

Challenge	Actions to address
Gap in filling employment equity targeted groups in managerial positions	Specify the recruitments to the targeted in terms of the Employment Equity Plan segment
Low salary (remuneration) equals to lack of attraction of specialized skills	Embarking on salary scale reviews (TASK)
Limited capital budget	Requiring financial support for auxiliary functions from supporting organs of state

1.6 Auditor-General Report

1.6.1 Audited outcomes

The table below detail the audit outcomes for the past eight financial years:

Year	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
Status	Unqualified with no findings							

1.7 Statutory Annual Report Process

No	Activity	Timeframe (new exemption deadlines in brackets)
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period	July
2	Implementation and monitoring of approved Budget and IDP commences (In-year financial reporting).	
3	Finalise the 4th quarter Report for previous financial year	
4	Municipal entities submit draft annual reports to MM	
5	Submit draft Annual Performance Report including consolidated annual financial statements to Internal Audit and Auditor-General	August
6	Audit/Performance committee considers draft Annual Performance Report of municipality and entities (where relevant)	
7	Municipality submits draft Annual Report including consolidated annual financial statements and performance report to Auditor General	September
8	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	October
9	Auditor General audits Annual Report including consolidated Annual Financial Statements and Performance data	October - December
10	Municipalities receive and start to address the Auditor General's comments NOTE: AG draft report was only received on the 11 th of February 2022	December
11	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor- General's Report	February
12	Audited Annual Report is made public and representation is invited NOTE: The un-audited Annual Report was tabled and advertised In January 2022. Report was updated when AG report was received and advertised.	
13	Oversight Committee assesses Annual Report	May
14	Council adopts Oversight report	
15	Oversight report is made public	
16	Oversight report is submitted to relevant provincial councils	
17	Commencement of draft Budget/ IDP finalisation for next financial year. Annual Report and Oversight Reports to be used as input	May

CHAPTER 2: GOVERNANCE

Good governance has eight major characteristics. It is participatory, consensus oriented, accountable, transparent, responsive, effective and efficient, equitable and inclusive, and follows the rule of law. It assures that corruption is minimized, the views of minorities are taken into account and that the voices of the most vulnerable in society are heard during decision-making. It is also responsive to the current and future needs of society.



WITZENBERG MUNICIPAL COUNCIL 2022 - 26



MAYORAL COMMITTEE

						
Executive Mayor Alderman Hendrik Smit WARD 5 (DA)	Executive Deputy Mayor Alderman Felicity Klazen & Mayco: Community Development PR (GOOD)	Speaker Alderman Elizabeth Sidedo WARD 11 (DA)	Alderman Ronald Visagie Mayco: Technical Services WARD 4 (DA)	Alderman John Fredericks Mayco: Corporate & Financial Services PR (VF+)	Alderman Bamito Klaasen Mayco: LED & Tourism PR (DA)	Alderman Karriem Adams Mayco: Housing Matters WARD 6 (DA)

WARD COUNCILLORS

							
Alderman Andile Gili WARD 1 (ANC)	Alderman Patric Daniels WARD 2 (DA)	Alderman Dirk Swart WARD 3 (DA)	Alderman Jacob Zalie WARD 7 (ANC)	Alderman Gwen Franse WARD 8 (DA)	Alderman Mxolisi Nlaba WARD 9 (ANC)	Alderman Sophia de Bruin WARD 10 (DA)	Alderman Khanyiso Yisa WARD 12 (ANC)

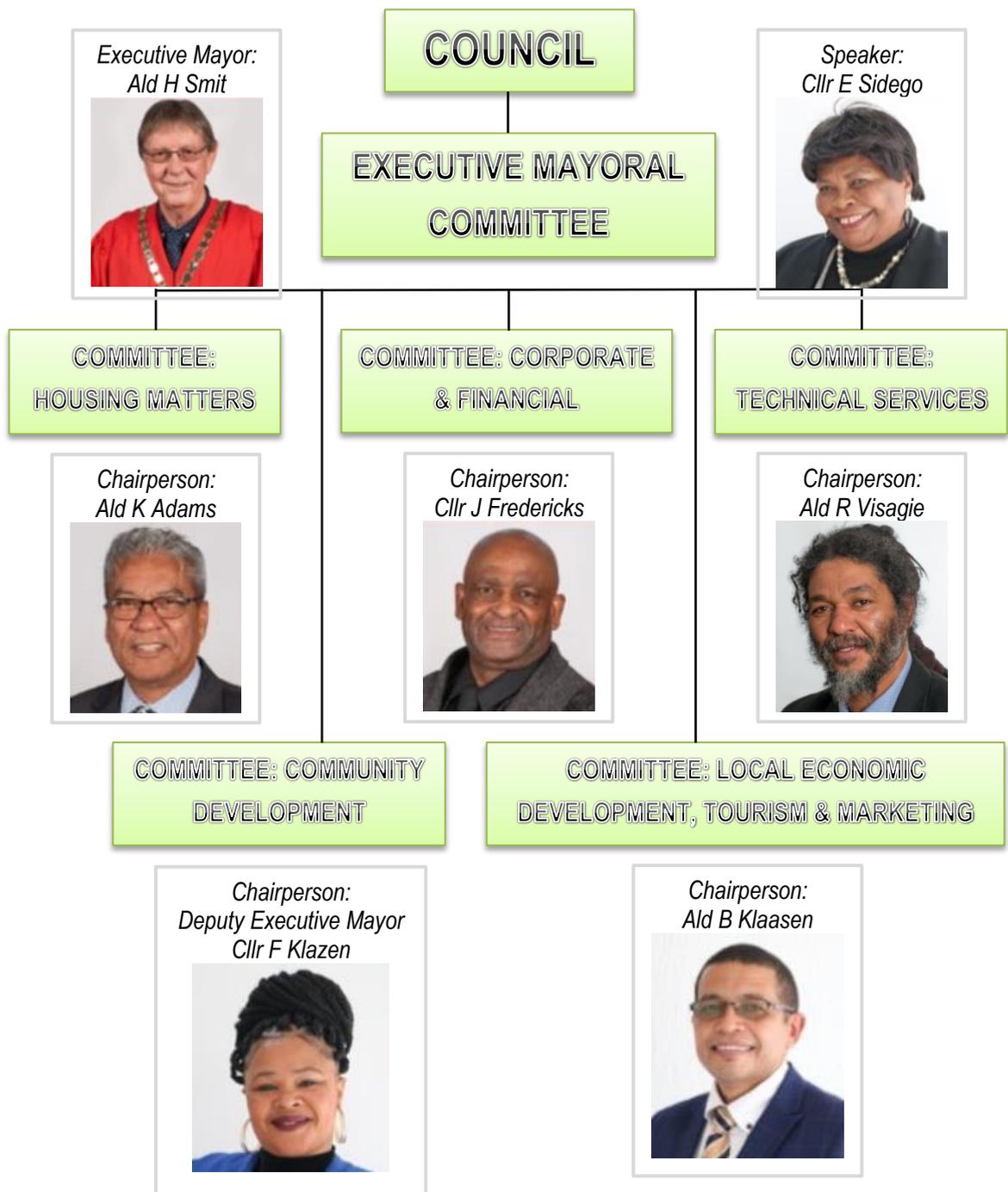
PR COUNCILLORS

							
Alderman Jan Cloete PR (PA)	Alderman Lea Hardnek PR (WP)	Alderman Petrus Heradien PR (ICOSA)	Alderman Johnmerrey Mouton PR (ANC)	Alderman Isak Swartz PR (EFF)	Alderman Gert Laban PR (WA)	Alderman Nonzame Phatsane PR (ANC)	Alderman Noluthando Nogcinisa PR (ANC)

COMPONENT A: POLITICAL & ADMINISTRATIVE GOVERNANCE

2.1 Political Governance Structure

The Council performs both legislative and executive functions. It focuses on legislative, oversight and participatory roles, and has delegated its executive function to the Executive Mayor and the Mayoral Committee. Its primary role is to debate issues publicly and to facilitate political debate and discussion. Apart from their functions as policy makers, councillors are also actively involved with community work and various social programmes in the municipal area.



2.1.1 Council

The Witzenberg municipal council consist of 23 Councillors of which 12 are Ward Councillors and 11 Proportional Councillors.

Take note that due to the Local Government election in November 2021, two sets of Councils operates for the period. The content of the documentation therefore reflects the term 1 July 2021 until 8 November 2021 and a term 9 November 2021 until 30 June 2022.

Below is a table that categorises councillors within their specific political parties and wards for the period 1 July 2021 to 8 November 2021:

Name of Councillor / Alderman	Capacity	Political Party	Ward representing or proportional
TE Abrahams	Mayco Member 03/08/2016- 08/11/2021	DA	Proportional
K Adams	Alderman: Deputy Executive Mayor 03/08/2016- 08/11/2021	DA	Ward 6
P Daniels	Councillor 03/08/2016- 08/11/2021	DA	Ward 7
TT Godden	Alderman: Speaker 03/08/2016- 08/11/2021	COPE	Proportional
P Heradien	Councillor 03/08/2016- 08/11/2021	ICOSA	Proportional
DM Jacobs	Councillor 03/08/2016- 08/11/2021	EFF	Proportional
D Kinnear	Councillor 03/08/2016- 08/11/2021	DA	Proportional
BC Klaasen	Alderman: Executive Mayor 03/08/2016- 08/11/2021	DA	Proportional
GG Laban	Councillor 03/08/2016- 08/11/2021	Witzenberg Aksie	Proportional
C Lottering	Councillor 03/08/2016- 08/11/2021	DA	Ward 2
M Mdala	Councillor 03/08/2016- 08/11/2021	ANC	Ward 12
TP Mgoboza	Councillor 03/08/2016- 08/11/2021	ANC	Ward 10
ZS Mzauziwa	Councillor 03/08/2016- 08/11/2021	DA	Proportional
MJ Ndaba	Councillor 05/12/2018- 08/11/2021	ANC	Ward 9
N Phatsoane	Councillor 03/08/2016- 08/11/2021	ANC	Ward 1
JT Phungula	Alderdady 03/08/2016- 08/11/2021	ANC	Proportional
JW Schuurman	Alderman 03/08/2016- 08/11/2021	ANC	Proportional
EM Sidego	Mayco Member 03/08/2016- 08/11/2021	DA	Ward 11
RJ Simpson	Councillor 03/08/2016- 08/11/2021	ANC	Proportional
HJ Smit	Alderman Mayco Member 03/08/2016- 08/11/2021	DA	Ward 5
D Swart	Councillor 03/08/2016- 08/11/2021	DA	Ward 3
HF Visagie	Councillor 03/08/2016- 08/11/2021	ANC	Ward 8
JJ Visagie	Alderman Mayco Member 03/08/2016- 08/11/2021	DA	Ward 4

Below is a table that categorises councillors within their specific political parties and wards for the period 9 November 2021 to 30 June 2022:

Name of Councillor / Alderman	Capacity	Political Party	Ward representing or proportional
K Adams	Alderman 09/11/2021 – 2026 Mayco Member: 10/06/2022	DA	Ward 6
J Cloete	Councillor 09/11/2021 – 2026	PA	Proportional
P Daniels	Councillor 21/04/2022 - 2026	DA	Ward 2
S de Bruin	Councillor 09/11/2021 - 2026	DA	Ward 10
G Franse	Councillor 09/11/2021 – 2026	DA	Ward 8
JP Fredericks	Mayco Member 09/11/2021 – 2026	FFP	Proportional
AL Gili	Councillor 09/11/2021 – 2026	ANC	Ward 1
LA Hardnek	Mayco Ex-Officio; MPAC 09/11/2021 – 2026	WP	Proportional
P Heradien	Councillor 09/11/2021 – 2026	ICOSA	Proportional
BC Klaasen	Alderman: 23/12/2021 – 2026 Mayco Member: 02/2022	DA	Proportional

Name of Councillor / Alderman	Capacity	Political Party	Ward representing or proportional
FE Klazen	Mayco member 09/11/2021 – 2026 Executive Deputy Mayor	GOOD	Proportional
GG Laban	Councillor 09/11/2021 - 2026	Witzenberg Aksie	Proportional
C Lottering	Councillor 09/11/2021 – 02/02/2022 (Deceased)	DA	Ward 2
JS Mouton	Speaker 09/11/2021 – 24/05/2022 Councillor 24/05/2022 – 2026	ANC	Proportional
MJ Ndaba	Councillor 09/11/2021 – 2026	ANC	Ward 9
N Nogcinisa	Councillor 09/11/2021 – 2026	ANC	Proportional
N Phatsoane	Councillor 09/11/2021 – 2026	ANC	Proportional
K Robyn	Executive Deputy Mayor 09/11/2021 – 23/12/2021 (Removed from Council)	GOOD	Proportional
EM Sidego	Mayco Member 09/11/2021 – 24/05/2022 Speaker 24/05/2022 - 2026	DA	Ward 11
HJ Smit	Alderman; Executive Mayor 09/11/2021 – 2026	DA	Ward 5
D Swart	Councillor 09/11/2021 – 2026	DA	Ward 3
IL Swartz	Councillor 09/11/2021 – 2026	EFF	Proportional
JJ Visagie	Alderman Mayco Member 09/11/2021 – 2026	DA	Ward 4
K Yisa	Councillor 09/11/2021 – 2026	ANC	Ward 12
J Zalie	Councillor 09/11/2021 – 2026	ANC	Ward 7

Below is a table which indicates the number of items submitted to Council and meeting attendance for the 2021/22 financial year – period 1 July 2021 to 8 November 2021:

Council Meeting dates	Number of items submitted	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
28 July 2021	50	78.3%	60%
29 September 2021	8	91.4%	100%
08 October 2021	33	69.5%	28.5%

Below is a table which indicates the number of items submitted to Council and meeting attendance for the 2021/22 financial year – period 9 November 2021 to 30 June 2022:

Council Meeting dates	Number of items submitted	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
16 November 2021	2	95.6%	0%
22 November 2021	20	100%	Not Applicable
15 December 2021	19	95.6%	100%
26 January 2022	25	100%	Not Applicable
07 February 2022	4	95.6%	0%
23 February 2022	32	95.6%	0%
23 March 2022	10	86.9%	33.3%
28 March 2022	2	95.6%	0%
30 March 2022	26	86.9%	33.3%
07 April 2022	4	73.9%	66.6%
14 April 2022	11	95.6%	100%
24 May 2022	4	100%	Not Applicable
30 May 2022	29	73.9%	50%2
22 June 2022	14	95.6%	0%

Appendix A: List of Councillors, Committee allocations & attendance of Council Meetings

2.1.2 Executive Mayoral Committee

The Executive Mayor of the Municipality, assisted by the Mayoral Committee, heads the executive arm of the Municipality. The Executive Mayor is at the centre of the system of governance, since executive powers are vested in him to manage the day-to-day affairs. This means that he has an overarching strategic and political responsibility. The key element of the executive model is that executive power is vested in the Executive Mayor, delegated by the Council, as well as the legislative powers assigned to these parties. Although accountable for the strategic direction and performance of the Municipality, the Executive Mayor operates in collaboration with the Mayoral Committee.

Period 1 July 2021 to 8 November 2021:

Name of member	Capacity
Mayco Member Alderman H Smit 17/08/2016- 08/11/2021	Chairperson: Committee for Corporate and Financial Services
Mayco Member Alderman JJ Visagie 17/08/2016- 08/11/2021	Chairperson: Committee for Technical Services
Mayco Member Councillor TE Abrahams 17/08/2016- 08/11/2021	Chairperson: Committee for Local Economic Development and Tourism
Mayco Member Deputy Executive Mayor Alderman K Adams 17/08/2016 – 08/11/2021	Chairperson: Committee for Community Development
Mayco Member Councillor E Sidego 17/08/2016 – 08/11/2021	Chairperson: Committee for Housing Matters

Period 9 November 2021 to 30 June 2022.

Name of member	Capacity
Mayco Member; Executive Deputy Member Councillor K Robyn 15/12/2021 – 23/12/2021	Chairperson: Committee for Technical Services
Mayco Member Alderman BC Klaasen 22/2/2022 - 2026	Chairperson: Committee for Technical Services (22/2/2022 – 09/06/2022) Chairperson: Committee for Local Economic Development and Tourism (10/06/2022 – 2026)
Mayco Member Alderman JJ Visagie 15/12/2021 - 2026	Chairperson: Committee for Local Economic Development and Tourism (15/12/2021 – 09/06-2022) Chairperson: Committee for Technical Services (10/06/2022 – 2026)
Mayco Member Councillor JP Fredericks 15/12/2021 - 2026	Chairperson: Committee for Corporate and Financial Services
Mayco Member Deputy Executive Mayor Councillor FE Klazen 15/12/2021 - 2026	Chairperson: Committee for Community Development
Mayco Member Alderman K Adams 10/06/2022 - 2026	Chairperson: Committee for Housing Matters

2.1.3 Portfolio Committees

In terms of section 80 of the Municipal Structures Act 1998, if a Council has an executive committee; it may appoint, in terms of Section 79, committees of councillors to assist the executive committee or Executive Mayor. Section 80 committees are permanent committees that specialise in a specific functional area of the municipality and may in some instances make decisions on specific functional issues. They advise the executive committee on policy matters and make recommendations to Council. The table below indicates the dates of the Committee meetings and the number of reports submitted to Council for the 2021 / 2022 financial year:

Period 1 July 2021 to 8 November 2021:

Committee	Chairperson	Number of minutes submitted to Council	Meeting Date
Committee for Housing Matters	Councillor E Sidego 03/08/2016- 08/11/2021	4	10 August 2021 26 August 2021 21 September 2021 30 September 2021
Committee for Community Development	Alderman K Adams 03/08/2016- 08/11/2021	1	15 September 2021
Committee for Corporate and Financial Services	Alderman H Smit 03/08/2016- 08/11/2021	1	15 September 2021
Committee for Technical Services	Alderman J Visagie 03/08/2016- 08/11/2021	2	18 August 2021 15 September 2021
Committee for Local Economic Development and Tourism	Councillor T Abrahams 03/08/2016 – 08/11/2021	1	18 August 2021

Period 9 November 2021 to 30 June 2022

Committee	Chairperson	Number of minutes submitted to Council	Meeting Date
Committee for Housing Matters	Councillor E Sidego 15/12/2021 – 24/05/2022 Alderman K Adams 10/06/2022 - 2026	1	12 August 2022
Committee for Community Development	Councillor FE Klazen 15/12/2021 - 2026	2	06 April 2022
Committee for Corporate and Financial Services	Councillor J Fredericks 15/12/2021 - 2026	2	06 April 2022
Committee for Technical Services	Alderman BC Klaasen 22/2/2022 – 09/06/2022 Alderman J Visagie 10/06/2022 - 2026	1	05 April 2022
Committee for Local Economic Development and Tourism	Alderman J Visagie 15/12/2021 – 09/06/2022 Alderman BC Klaasen 10/06/2022 - 2026	1	05 April 2022

Appendix B: Committees & Committee purposes

2.1.4 Municipal Public Accounts Committee (MPAC)

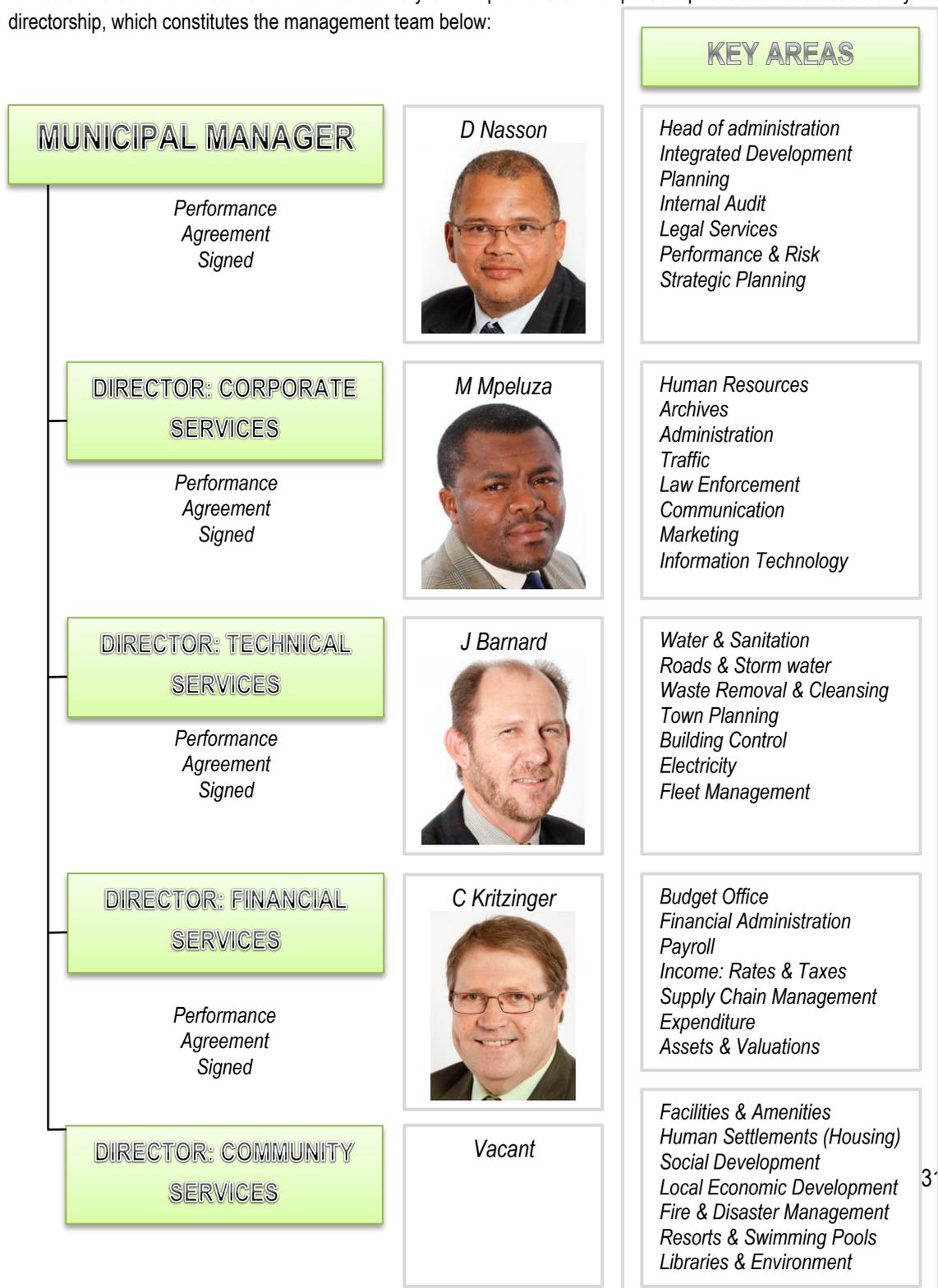
An Audit Committee has been established that includes Risk- & Performance functionality and is referred to as the Performance-, Risk & Audit Committee (PRAC). A Municipal Public Accounts Committee as an oversight committee has been established comprising from non-executive councillors with the specific purpose of providing Council with comments and recommendations on the Annual Report. The report from the MPAC on the Annual Report for 2018/19 will be provided as an attachment to this report.

Council appointed the Chairperson and members of the MPAC at a Council meeting held on 16 January 2017. The members of the MPAC are as follows:

Position	Councillor	Political Party	Councillor	Political Party
	Period 1 July 2021 to 8 November 2021		Period 9 November 2021 to 30 June 2022	
Chairperson	Cllr DM Jacobs	EFF	Cllr L Hardnek	WP
Member	Cllr P Heradien	ICOSA	Cllr GJ Franse	DA
	Ald JW Schuurman	ANC	Cllr J Cloete	PA
	Cllr GG Laban	Witzenberg Aksie	Cllr IL Swartz	EFF
	Cllr C Lottering	DA	Cllr K Yisa	ANC

2.2 Administrative Governance Structure

The Municipal Manager is the Accounting Officer of the municipality. He is the head of the administration and primarily has to serve as chief custodian of service delivery and implementation of political priorities. He is assisted by his directorship, which constitutes the management team below:



COMPONENT B: INTERGOVERNMENTAL RELATIONS

2.3 Intergovernmental Relations

In terms of the Constitution of South Africa, all spheres of government and all organs of state within each sphere must co-operate with one another, in mutual trust and good faith, fostering friendly relations. They must assist and support one another, inform and consult one another on matters of common interest, coordinate their actions, adhering to agreed procedures and avoid legal proceedings against one another.

2.3.1 Intergovernmental Structures

To adhere to the principles of the Constitution as mentioned above the municipality participates in the following intergovernmental structures:

Name of Structure	Members	Outcomes of Engagements/Topics Discussed
Municipals Managers Forum	SALGA, neighbouring municipality's MMs	District based initiatives
SALGA Working Groups	SALGA, Neighbouring municipality's Technical Directors and experts	Municipal wide information sharing
IDP Managers Forum	Department of Local Government (DPLG), All municipalities in the Western Cape (WC), IDP Managers	Provincial wide information sharing
District IDP Managers Forum	Cape Winelands District Municipality, all Municipalities in the Cape Winelands District	District wide information sharing
LED Managers Forum	Cape Winelands Regional LED Forum	Sharing information and best practises on Economic Development, Providing report back of projects implemented, lobbying of support for programmes and projects
WMO Forum	DEADP, All municipalities in the Western Cape (waste management officers), and experts	Municipal wide information sharing with all 3 spheres of government.
Strategic Integrated Municipal Engagement (SIME)	All provincial sector departments, all municipalities in the Western Cape	Provincial, District & local based planning.
Technical Integrated Municipal Engagement (TIME)	All provincial sector departments, all municipalities in the Western Cape	Provincial, District & local based planning.
Ministerial Technical Committee	Provincial Government and Municipal Managers	Provincial programmes and initiatives aligned with municipal performance
Ministerial Mayoral Committee	Provincial Government and Mayors	Provincial programmes and initiatives aligned with municipal performance
District Public Participation Forum (DPP)	All municipalities in the Cape Winelands District Municipality, DPLG, IDP Manager, local stakeholders for National Government Departments	District wide information sharing
Provincial Public Participation Forum (PPP)	DPLG, GCIS, all municipalities in the WC, IDP Manager	Provincial wide information sharing
Provincial CommTech	DPLG, GCIS, all communication officials from municipalities in the WC, National Government Departments	Discussion, trend monitoring, training and workshops concerning government communication and technology
SALGA National Communicators Forum	DPLG, GCIS, all communication officials from municipalities in the WC, National Government Departments	Nationwide information sharing and calibration with the strategic focus of the NDP
Internal Audit Forum	All municipal Chief Audit Executive of the province	National, District and Municipal wide information sharing

Name of Structure	Members	Outcomes of Engagements/Topics Discussed
Risk Management Forum	All municipal Chief Risk Officers of the province	National, District and Municipal wide information sharing
Joint District Approach	Local municipalities in District, District Municipality, Provincial Sector departments	District wide strategic planning

2.3.2 Joint projects and functions with sector departments

All the functions of government are divided between the different spheres namely National, Provincial and Local. The municipality therefore shares their area and community with other spheres of government as well as their various sector departments. This means that the municipality has to work closely with national and provincial departments to ensure the effective implementation of various projects and functions. The table below provides detail of such projects and functions:

Name of Project/Function	Expected Outcome/s of the Project	Sector Department/s involved	Contribution of Sector Department
Intergovernmental Steering Committee Meeting	Reducing poverty in the 3 poverty nodes	DRDLR, Agriculture department, Education, Social development, Public Works, CoS	<ul style="list-style-type: none"> 🍎 Mobilising resources 🍎 Implementing projects to reduce poverty 🍎 Sharing information

COMPONENT C: PUBLIC ACCOUNTABILITY & PARTICIPATION

MSA section 51(b) requires a municipality to establish and organize its administration to facilitate a culture of accountability amongst its staff. Section 16(1) states that a municipality must develop a system of municipal governance that compliments formal representative governance with a system of participatory governance. Section 18(1) requires a municipality to supply its community with information concerning municipal governance, management and development.

A Municipal Public Accounts Committee has been established. The internal audit function is capitated with three qualified auditors, employed on a permanent basis, one trainee and one intern. The audit function reports functionally to the Performance Risk and Audit Committee and administratively to the Municipal Manager. The capacity of the Performance, Risk and Audit Committee has been increased with the appointment of qualified and specialized members. A representative from the business sector is also invited to participate in Mayoral Committee meetings.

Such participation is required in terms of:

-  the preparation, implementation and review of the IDP;
-  establishment, implementation and review of the performance management system;
-  monitoring and review of the performance, including the outcomes and impact of such performance; and
-  preparation of the municipal budget.

2.4 Public Meetings

Apart from bi-annual community meetings & jamborees held in each town, the municipality also communicates through monthly newsletters, loud-hailing, and distribution of pamphlets, text messages and public service announcements via community radio.

Nature and purpose of the meeting	Date of events	Number of participating Municipal Councillors	Number of participating municipal administrators	Number of community members attended
IDP & Budget Public Meetings and Municipal Service Delivery Jamborees				
IDP Review Public Participation	Ward 4 & 6 Bella Vista – 14 March 2022	2	5	15
	Ward 1 & 12 N'Duli – 17 March 2022	3	7	53
	Ward 7 & 11 Tulbagh -			
	Ward 2 & 7 Wolseley – 15 March 2022	1	10	37
	Ward 4 & 10 P A Hamlet – 16 March 2022	2	5	35
	Ward 3 & 5 Ceres – 14 March 2022	1	12	3
	Ward 8 & 9 Op-Die-Berg – 16 March 2022	1	8	32
IDP & Budget Public meetings				
IDP Review Public Participation	Ward 4 & 6 Bella Vista – 04 May 2022		6	52
	Ward 3 & 5 Ceres – 03 May 2022	5	4	14
	Ward 8 & 9 Op-Die-Berg – 11 May 2022	8	2	32
	Ward 2 & 7 Wolseley – 12 May 2022	4	7	61
	Ward 4 & 10 P A Hamlet – 09 May 2022	3	6	72
	Ward 7 & 11 Tulbagh – 08 May 2022	3	6	93
	Ward 1 & 12 N'Duli – 10 May 2022		2	96

2.4.1 Labour Forum

The table below specifies the members of the Labour Forum for the 2021/22 financial year:

Name of representative	Capacity	Meeting dates
H Smit	Chairperson	No meetings were held due to elections & lockdown regulations
B Klaasen	Executive Mayor	
E Sidego	Mayco Member	
K Adams	Deputy Mayor	
D Nasson	Municipal Manager	
H Kritzinger	Director Finance	
A Raubenheimer	Acting Director Finance	
Vacant	Director Community Services	
M Mpeluza	Director Corporate Services	
J Barnard	Director Technical Services	
I Barnard	Senior Manager Human Resources	
G Pharo	Senior HR Officer: Benefits	
W Davids	Senior HR Officer: Training & Development	
O Msutu	Senior HR Officer: Health & Safety	
C Titus	Committee Officer	
A Christians	IMATU Secretary	
J Noble	IMATU Chairperson	
D Boer	IMATU	
Loyiso Ntanjana	IMATU Deputy Chairperson	
M Pieterse	IMATU	
R Onrust	IMATU	
T Mabala	SAMWU Chairperson	
M Scholtz	SAMWU Deputy Chairperson	
C Appolis	SAMWU Secretary	
L Silver	SAMWU Full-time shopsteward	
T Kamfer	SAMWU	
W Saula	SAMWU	

2.4.2 Ward Committees

The purpose of a ward committee is:

-  to encourage better participation from the community and to inform council decisions;
-  to make sure that there is effective communication between the Council and the community;
-  to assist the ward councilor with consultation and feedback to the community.

Ward committees need to be elected by the community they serve. A ward committee may not have more than 10 members and women should be well represented in the membership contingent. The ward councilor serves on the ward committee and acts as the chairperson. Although ward committees have no formal powers, they act as an advisory body to the ward councilor, which enables them to make specific submissions directly to the Council. These committees play a pivotal role in the development and annual revision of the IDP of the area.

The ward committees support the ward councillor who receives reports on development, participate in development planning processes, and facilitate wider community participation. To this end, the municipality constantly strives to ensure that all ward committees function optimally with community information provision; convening of meetings; ward planning; service delivery; IDP formulation and performance feedback to communities.

Appendix E: Ward Committee Governance & Functionality

Appendix F: Ward Committee Performance per Ward

2.5 IDP Participation & Alignment

Refer to item 2.4 for IDP participation meetings.

Refer to items 3.1.4, 3.1.5 & 3.1.6 for IDP alignment.

Municipal Key Performance Area	Strategic Objective	
Essential Services	1.1	Sustainable provision and maintenance of basic infrastructure
	1.2	Provide for the needs of informal settlements through improved services
Governance	2.1	Support institutional transformation and development
	2.2	Ensure financial viability
	2.3	To maintain and strengthen relations with international- and inter-governmental partners as well as the local community through the creation of participative structures.
Communal Services	3.1	Provide and maintain facilities that make citizens feel at home
Socio-Economic Support Services	4.1	Support the poor and vulnerable through programmes & policy
	4.2	Create an enabling environment to attract investment and support to the local economy.

Strategic Alignment between IDP & Service Delivery & Budget Implementation Plan

COMPONENT D: CORPORATE GOVERNANCE

Corporate governance is the set of processes, practices, policies, laws and stakeholders affecting the way an institution is directed, administered or controlled. Corporate governance also encompasses the relationships amongst the various stakeholders involved and the strategic goals governing the institution.

2.6 Risk Management

Section 62(1)(c)(i) of the MFMA states that: "... The accounting officer of the municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure that the municipality has and maintains effective, efficient and transparent systems of financial and risk management and internal control."

Witzenberg Municipality is committed to the optimal management of risk in order to protect our core public service values, achieve our vision, objectives and deliver on our core business functions.

In the course of conducting our daily business operations, we are exposed to a variety of risks. These risks include operational and other material risks which require comprehensive controls and on-going oversight to be properly managed.

To ensure business success the Municipality have adopted an enterprise-wide integrated approach to the management of risks. By embedding the risk management process into key business processes such as planning, operations and new projects, the municipality will be better equipped to identify events affecting our objectives and to manage risks in ways that are consistent with the approved risk appetite.

The top 10 inherent strategic risks of Witzenberg Municipality are:

- Impact of COVID on service delivery & financial and social stability
- Eskom's inability to provide increased electricity supply to the municipal area
- Un-recoverability of outstanding receivables
- Inability to provide bulk water storage capacity to the Tulbagh area
- Inability to provide landfill facility in Witzenberg municipal area
- Major unplanned not disaster related interruptions to service deliver
- Growth in informal settlements
- Illegal invasion and occupation of municipal land
- Poor growth in revenue base
- Escalation in vulnerable and indigent households

2.7 Anti-Corruption & Fraud

Section 83(c) of the MSA refers to the implementation of effective bidding structures to minimize the possibility of fraud and corruption and the MFMA, Section 112(1)(m)(i), identify supply chain measures to be enforced to combat fraud and corruption, favouritism and unfair and irregular practices. Section 115(1) of the MFMA states that the accounting officer must take steps to ensure mechanisms and separation of duties in a supply chain management system to minimize the likelihood of corruption and fraud.

The municipality's Audit Committee (Performance, Risk & Audit Committee) recommendations for 2021/22 are set out in **Appendix G**.

2.7.1 Developed strategies

Name of strategy	Developed Yes/No	Date Adopted/Reviewed
Anti-Fraud and Corruption Strategy	Yes	27 January 2021
Fraud and Corruption prevention policy and response plan	Yes	January 2021 (reviewed)
Witzenberg Whistle Blowing Policy	Yes	January 2021 (reviewed)

2.7.2 Implementation of strategies

Strategies to implement	Key Risk Areas	Key measures to curb corruption and fraud
Fraud Prevention Policy	Supply Chain Management	Roll-out of Anti-Fraud and Corruption Policy to internal stakeholders through presentations and internal newsletters
Ethics Awareness Programme	Possible loss of income at traffic due to inactive follow-up on traffic violations	Roll-out of Anti-Fraud and Corruption Policy to external stakeholders through outreach programmes
Outreach programme on fighting fraud and corruption	Lack of awareness of fraud amongst staff	Investigation of fraud and corruption cases
Whistle blowing through the National Fraud Hotline	Possible misuse of policy to disclose sensitive information	Monitoring recommendations with regards to disciplinary, criminal and recovery actions. Effective delegation systems
To ensure that all employees and councillors in service of the Witzenberg Municipality has declared all interest/ownership/directorship.	Avoid doing business with employees in service of the municipality who does not declare that they are in service of the municipality	Use Trans Union in order to identify all employees that have interest/ownership/directorship in companies
Regular update of the fraud risk register	Detection and prevention of fraud in the municipality	Monitoring key controls to alleviate fraud and corruption

2.8 Performance, Risk & Audit Committee

Section 166(2) of the MFMA states that an audit committee is an independent advisory body which must – (a) advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality, on matters relating to –

- internal financial control;
- risk management;
- performance management; and
- effective governance.

Section 14(2)(c) of the Local Government Municipal Planning and Performance Management Regulations (R796 dated 24 August 2001) states that a municipality may utilize any Audit Committee established in terms of other applicable legislation as the Performance Audit Committee of the said municipality.

The Public Sector Risk Management framework states that the committee should review and recommend for approval the:

- risk management policy;
- risk management strategy;
- risk management implementation plan; and
- risk appetite

2.8.1 Functions of the Performance, Risk & Audit Committee

Council noted its Performance, Risk and Audit Committee charter on 31 October 2018.

In order to fulfil its role, the Committee advise the Municipal Council, the political office-bearers, the accounting officer and the management staff of the municipality, on matters relating to:

- Internal financial control and internal audits;
- Risk management;
- Accounting policies;
- The adequacy, reliability and accuracy of financial reporting and information;
- Performance management;
- Effective governance;
- Compliance with the MFMA, Division of Revenue Act (DoRA) and any other applicable legislation;
- Performance evaluation; and
- Any other issues referred to it by the municipality.

2.8.2 Members of the Performance, Risk & Audit Committee

Name of representative	Capacity	Meeting dates				
		30/07/2021	20/08/2021	21/01/2022	25/02/2022	24/05/2022
Mr J. George (Second 3-year term until 31 October 2022)	Chairperson	✓	✓	✓	✓	✓
Mr. T. Lesihla (Second 3-year term ended 31 July 2021)	Member	✓				
Mr F. Redelinghuys (Second 3-year term until 31 October 2022)	Member	✓	✓	✓	✓	✓
Ms C. Fagan (Second 3-year term until 31 July 2024)	Member	✓	✓	✓	✓	✓

2.8.3 Performance, Risk & Audit Committee (PRAC) recommendations

Appendix G: Audit Committee Recommendations

2.9 Internal Auditing

An annual risk assessment update was performed during April/June 2019 and all relevant risks were populated into the Witzenberg risk register. Updates were performed on a continuous basis. This risk assessment forms the basis to review the 2019/20 Risk Based Audit Plan.

The results of the 3-year strategic internal audit plan are included below:

Audit Activity	2019/20	2020/21	2021/22
Statutory Internal Audits			
DORA compliance	✓	✓	✓
Performance Management System (quarterly)	✓	✓	✓
Follow-up Audits			
Management Audit Action Plan (MAAP)	✓	✓	✓
Follow up internal Audit findings	✓	✓	✓
Risk based audits			
Income & Debtors	✓		
Supply Chain Management	✓	✓	
Human Resources (Including Leave and Training)	✓		
Asset Management	✓		
Inventory	✓		
Maintenance Management		✓	✓
ICT Governance	✓	✓	
Cash Handling	✓		

Audit Activity	2019/20	2020/21	2021/22
Traffic Services	√		
Disaster Management & Business continuity			√
Housing	√		
Protection/Traffic Services			√

Annual Audit Plan

The Audit Plan for 2021/22 was implemented and the table below provides detail on audits completed:

Audit Activity	Estimated hours	Quarter	Status
Statutory Audits			
DORA compliance	250	4	Completed
Performance Management System	800	All	Completed
Follow up audit work			
Follow up Internal Audit Findings	400	All	Completed
Management Audit Action Plan	200	All	Completed
Risk based audits			
ICT Security Management	340	4	Work in Progress
ICT Governance	440	3 & 4	Completed
AD-Hoc audits			
Writing-off bad debt	287	4	Work in progress
Other			
Year-end stock count	100	1	Completed
Combined Assurance Reporting Project	200	All	Work in Progress

2.10 By-Laws

Below is a list of all the policies developed and reviewed during the financial year:

Policies developed/ revised	Date adopted	Public Participation conducted prior to adoption of policy (Yes/No)	Date of Publication
Indigent policy	30 May 2022	Yes	3 June 2022
Budget policy	30 May 2022	Yes	3 June 2022
Tariff policy	30 May 2022	Yes	3 June 2022
Property rates policy	30 May 2022	Yes	3 June 2022
Credit control and debt collection policy	30 May 2022	Yes	3 June 2022
Consumer payment incentive policy	30 May 2022	Yes	3 June 2022
Budget virement policy	30 May 2022	Yes	3 June 2022
Cellular telephone and data card policy	30 May 2022	Yes	3 June 2022
Transport- travel- and subsistence allowance policy	30 May 2022	Yes	3 June 2022
Municipal supply chain management policy	30 March 2022	No	
Integrated Waste Management By - Law	8 October 2021	No- (translating to Afrikaans and I Xhosa)	
Water and Sanitation Services and Industrial Effluent By-laws		No	11 February 2022

2.11 Supply Chain Management

2.11.1 Competitive bids in excess of R 200 000

Bid Committee meetings

The following table details the number of Bid Committee meetings held for the 2021/22 financial year:

Bid Specification Committee	Bid Evaluation Committee	Bid Adjudication Committee
55	51	34

Attendance of members of the Bid Specification Committee, are as follows:

Member	Percentage attendance (%)
Manager Income / Deputy Director Finance / Manager Financial Administration (Chairperson)	100
Manager Supply Chain	100
Relevant technical expert responsible for a function	100

Attendance of members of the Bid Evaluation Committee, are as follows:

Member	Percentage attendance (%)
Manager Income / Deputy Director Finance / Manager Financial Administration (Chairperson)	100
Manager Supply Chain	100
Relevant technical expert responsible for a function	100

Attendance of members of the Bid Adjudication Committee, are as follows:

Member	Percentage attendance (%)
Director Financial Services (Chairperson) / Deputy Director Finance	100
Director Technical Services	100
Director Community Services	100
Director Corporate Services	100
Manager Supply Chain/Deputy Director: Finance	100

Note: The percentages as indicated above include the attendance of those officials acting in the position of a Bid Committee Member.

Awards made by the Bid Adjudication Committee

The Bid Adjudication Committee awarded 21 bids of an estimated value of R 40 967 187.

The five highest bids awarded by the Bid Adjudication Committee, are as follows:

Bid number	Title of bid	Directorate and section	Successful Bidder	Value of bid awarded R
08/2/19/26	Implementation of protection study and the supply of associated equipment for the electricity network	Technical – Electricity	Adenco Construction (PTY) Ltd	8 940 843.14
08/2/19/11	Revenue Enhancement Services	Technical – Electricity	HCC Energy (Pty) Ltd	5 000 000.00
08/2/18/81	Electrical and mechanical maintenance of water and sewer pump stations, treatment works	Technical – Water & Sewerage	Keineli Investments CC T/A Megaflow	3 466 500.00

Bid number	Title of bid	Directorate and section	Successful Bidder	Value of bid awarded R
	and related infrastructure in Witzenberg area			
08/2/19/27	The supply and dispensing of fuel for municipal vehicles and plant from licenced fuel retail sites - Ceres	Technical – Fleet	Stenop Properties t/a Ceres Service Station	3 240 200.45
08/2/18/69	Supply and fitment of new tyres, tubes and provision of tyre repair and other related services, including the supply and fitment of steering and suspension components	Technical – Fleet	Werman Tyres t/a CT Tyre King	2 969 741.45

Awards made by the Accounting Officer

In terms of paragraph 5(2)(a) of Council's Supply Chain Management Policy, only the Accounting Officer may award a bid which is in excess of R10 million. The power to make such an award may not be sub-delegated by the Accounting Officer.

The following bid was awarded by the Accounting Officer during the 2021/22 financial year:

Bid number	Title of bid	Directorate and section	Successful Bidder	Value of bid awarded R
08/2/18/08	Construction of the Waverenskroon Dam, Inlet Pipeline and Intake Works, Tulbagh	Technical - Water & Sewerage	Lulenco JV	27 640 655
08/2/18/05	Roads & storm water maintenance (Re-advertisement)	Technical - Streets & Stormwater	Actophambili Roads (PTY) Ltd	24 016 100
08/2/18/82	Electrification of informal houses in Vredebos, Ceres – Phase H	Technical - Electricity	Motheo Construction Group	14 525 577
08/2/17/88	Supply and delivery of Electrical Equipment and Cables	Technical - Electricity	Zonart Labour Distribution (PTY) Ltd Power Process Systems (PTY) Ltd Siyphambili Electrical & Industrial Supplies CC Pinnaculum Energy Technologies (PTY) Ltd	5 707 764
08/2/18/12	Supply and delivery of Protective Clothing	Corporate - HR	Uhambo Procurement & Distribution CC	4 803 345

Awards made by the Bid Adjudication Committee

No bid was awarded by the Bid Adjudication Committee in terms of paragraph 45 (2) of the Supply Chain Management Policy and paragraph 37 (2) of the Supply Chain Regulations.

Appeals lodged by aggrieved bidders

The following appeals were lodged by aggrieved bidders on awards made in terms of section 62(1) of the Municipal Systems Act (Act 32 of 2000):

Bid number	Bid title	Date of appeal	Appellant	Reason for appeal	Dismissal	Dealt by
08/2/17/51	Upgrading of van Breda bridge & associated roadworks, Ceres	26-Aug-21	Rods Construction	Reason for non-compliance	Appeal dismissed	Accounting Officer

Bid number	Bid title	Date of appeal	Appellant	Reason for appeal	Dismissal	Dealt by
08/2/18/60	Short term Insurance (Re-Advertisement)	09-Jul-21	AON SA (PTY) Ltd	Reason for non-compliance	Appeal dismissed	Accounting Officer

Awards made to enterprises within the Witzenberg municipal area

The following table details the value of competitive bids awarded to enterprises within the Witzenberg Municipal Area during the 2021/22 financial year:

Number of contracts awarded to enterprises within the Witzenberg municipal area	Percentage of contracts awarded to enterprises within the Witzenberg municipal area (%)	Value of contracts awarded to enterprises within the Witzenberg municipal area R	Percentage of contract value awarded to enterprises within the Witzenberg municipal area (%)
4	15.38	10 318 241	8.77

2.11.2 Formal written price quotations between R 30 000 and R 200 000

Awards made to enterprises within the Witzenberg municipal area

A total of 23 formal written price quotations amounting to R 2 869 031 were awarded.

The following table details the value of formal written price quotations awarded to enterprises within the Witzenberg municipal area during the 2021/22 financial year:

Number of contracts awarded to enterprises within the Witzenberg municipal area	Percentage of contracts awarded to enterprises within the Witzenberg municipal area (%)	Value of contracts awarded to enterprises within the Witzenberg municipal area R	Percentage of contract value awarded to enterprises within the Witzenberg municipal area (%)
3	13.04	218 817	7.62

2.11.3 Deviation from normal procurement processes

Paragraph 44 of Council's Supply Chain Management Policy allows the Accounting Officer to dispense with the official procurement process. Deviations amounting to R 12 190 156 were approved by the Accounting Officer. The following table provides a summary of deviations approved on an annual and monthly basis respectively:

Type of deviation	Number of deviations	Value of deviations R	Percentage of total deviations value (%)
Single supplier	86	1 472 796	12.08
Impossible	3	0	0.00
Impractical	33	6 847 115	56.17
Emergency	36	3 870 244	37.75

This amount shows a decrease of R 3 852 648 compared to the previous year's figure of R 16 042 804. It is noted that although various processes were implemented to reduce the number and value of deviations it fluctuate during each period and will not necessarily reflect the same patterns.

2.11.4 Logistics management

The system of logistics management must ensure the following:

- the monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
- the setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;
- the placing of manual or electronic orders for all acquisitions other than those from petty cash;
- before payment is approved, certification by the responsible officer that the goods and services are received or rendered on time and is in accordance with the order, the general conditions of contract and specifications where applicable and that the price charged is as quoted in terms of a contract;
- appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
- regular checking to ensure that all assets including official vehicles are properly managed, appropriately maintained and only used for official purposes; and
- monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

Each stock item at the municipal stores, Drommedaris Street, is coded and listed on the financial system. Monthly monitoring of patterns of issues and receipts are performed by the Storekeeper. Inventory levels are set at the start of each financial year. These levels are set for normal operations. In the event that special projects are being launched by departments, such information is not communicated timely to the Stores section in order to gear them to order stock in excess of the normal levels. Internal controls are in place to ensure that goods and service that are received, are certified by the responsible person, which is in line with the general conditions of contract. Regular checks are performed to determine the condition. Quarterly stock counts are performed so that surpluses, deficits, damaged and redundant stock items are identified and reported to Council. As at 30 June 2022, the value of the stock at the municipal stores is calculated at R 6 922 679, with a satisfactory stock turnover rate of 1.27. For the 2021/22 financial year, a total of R 3 802.21 was accounted for as damaged and deficit inventory.

2.11.5 Disposal management

The system of disposal management must ensure the following:

- immovable property is sold only at market related prices, except when the public interest or the plight of the poor demands otherwise;
- movable assets are sold either by way of written price quotations, a competitive bidding process, auction or at market related prices; whichever is the most advantageous;
- Firearms are not sold or donated to any person or institution within or outside the Republic, unless approved by the National Conventional Arms Control Committee;
- Immovable property is let at market related rates, except when the public interest or the plight of the poor demands otherwise;
- All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property is reviewed annually;
- Where assets are traded in for other assets, the highest possible trade-in price is negotiated; and
- In the case of the free disposal of computer equipment, the Provincial Department of Education is first approached to indicate within 30 days whether any of the local schools require this equipment.

We are complying with section 14 of the MFMA which deals with the disposal of capital assets.

No disposals took place during the 2021-2022 financial year. A Consolidated report of all assets identified for disposal were approved by Council on 30 May 2022 and will be auctioned in the new financial year.

2.11.6 Performance management

The SCM policy requires that an internal monitoring system be established and implemented in order to determine, on the basis of retrospective analysis, whether the SCM processes were followed and whether the objectives of the SCM policy were achieved.

Monitoring of internal processes is an on-going process. Procedure manuals for various SCM processes has been updated and are awaiting approval for implementation. Monthly reporting concerning appeals received by aggrieved bidders is also done to measure the performance of the bid specification and bid evaluation committees.

The Accounting Officer has appointed the Internal Auditor as the independent observer to attend bid committee meetings. This further enhances transparency with regard to our bid committee system and compliance to all relevant legislation.

No companies were listed as restricted suppliers during the 2021/22 financial year.

2.12 Website

Municipalities are required to develop and maintain a functional website that displays relevant information as per the requirements of Section 75 of the MFMA and Section 21A and B of the MSA as amended.

The website should serve as a mechanism to promote accountability and transparency to communities and therefore information posted should be accurate and timeously updated.

The municipal website is a key communication mechanism in terms of service offering, information sharing and public participation. It is a communication tool that should allow easy and convenient access to relevant information. The municipal website should serve as an integral part of the municipality's Communication Strategy.

The table below gives an indication about the information and documents that are published on our website.

Description of information and/or document	Yes/No
Municipal contact details (Section 14 of the Promotion of Access to Information Act)	
Full Council details	Yes
Contact details of the Municipal Manager	Yes
Contact details of the CFO	Yes
Physical address of the Municipality	Yes
Postal address of the Municipality	Yes
Financial Information (Sections 53, 75, 79 and 81(1) of the MFMA)	
Draft Budget 2020/21	Yes
Adjusted Budget 2020/21	Yes
Asset Management Policy	Yes
Customer Care, Credit control and Debt collection Policy	Yes
Indigent Policy	Yes
Funds and Reserves Policy	Yes
Investment and Cash Management Policy	Yes
Rates Policy	Yes
Supply Chain Management Policy	Yes
Tariff Policy	Yes
Veriment Policy	Yes
Petty Cash Policy	Yes
Long Term Financial Policy	Yes
Borrowing Policy	Yes
SDBIP 2020/21	Yes

Description of information and/or document	Yes/No
Integrated Development Plan and Public Participation (Section 25(4)(b) of the MSA and Section 21(1)(b) of the MFMA)	
Reviewed IDP for 2020/21	Yes
IDP Process Plan for 2020/21	Yes
Supply Chain Management (Sections 14(2), 33, 37 and 75(1)(e) and (f) and 120(6)(b) of the MFMA and Section 18(a) of the National SCM Regulation)	
List of capital assets that have been disposed	Yes
Long Term borrowing contracts	Yes
Reports (Sections 52(d), 71, 72 and 75(1)(c) and 129(3) of the MFMA)	
Annual Report of 2019/20	Yes
Oversight reports	Yes
Mid-year budget and performance assessment	Yes
Quarterly Reports	Yes
Monthly Budget Statement	Yes
Performance Management (Section 75(1)(d) of the MFMA)	
Performance Agreements for employees appointed as per S57 of Municipal Systems Act	Yes
Assurance Functions (Sections 62(1), 165 and 166 of the MFMA)	
Audit Committee charter	Yes
Risk Management Policy	Yes

2.13 Communication & Public Satisfaction

Local government has a legal obligation and a political responsibility to ensure regular and effective communication with the community. The Constitution of the Republic of South Africa Act 1996 and other statutory enactments all impose an obligation on local government communicators and require high levels of transparency, accountability, openness, participatory democracy and direct communication with the communities to improve the lives of all. Good customer care is of fundamental importance to government organisations due to their constant interaction with members of the public. All local government entities strive to uphold the following Constitutional ideals towards the development of acceptable policy and legislative framework regarding service delivery in public service:

-  Promoting and maintaining high standards of professional ethics;
-  Providing service impartially, fairly, equitably and without bias;
-  Utilising resources efficiently and effectively;
-  Responding to people's needs; the citizens are encouraged to participate in policy-making; and
-  Rendering an accountable, transparent, and development-oriented public administration.

These ideals are achieved through always adhering to the 8 principles of Batho Pele:

Consultation

Consultation is done through various tools is a powerful tool that enriches and shapes government policies such as the Integrated Development Plans (IDPs) and its implementation in Local Government sphere.

Setting service standards

This principle reinforces the need for benchmarks to constantly measure the extent to which citizens are satisfied with the service or products they receive from departments. It also plays a critical role in the development of service delivery improvement plans to ensure a better life for all South Africans. Citizens should be involved in the development of service standards.

Increasing access

One of the primary aims of Batho Pele is to provide a framework for making decisions about delivering public services to the many South Africans who do not have access to them. Batho Pele also aims to rectify the inequalities in the distribution of existing services.

Ensuring courtesy

This goes beyond a polite smile, 'please' and 'thank you'. It requires service providers to empathize with the citizens and treat them with as much consideration and respect, as they would like for themselves.

Providing information

As a requirement, available information about services should be at the point of delivery, but for residents who are located far from the point of delivery, other arrangements will be needed.

Openness and transparency

A key aspect of openness and transparency is that the public should know more about the way national, provincial and local government institutions operate, how well they utilise the resources they consume, and who is in charge.

Redress

This principle emphasises a need to identify quickly and accurately when services are falling below the promised standard and to have procedures in place to remedy the situation. Public servants are encouraged to welcome complaints as an opportunity to improve service, and to deal with complaints so that weaknesses can be remedied quickly for the good of the citizen.

Value for money

Many improvements that the public would like to see often require no additional resources and can sometimes even reduce costs. Failure to give a member of the public a simple, satisfactory explanation to an enquiry may for example, result in an incorrectly completed application form, which will cost time to rectify.

2.13.1 Communication strategy

The Witzenberg Municipality Communication Strategy illustrates the views of local residents regarding communication and perceptions of the municipality. Many views expressed display dissatisfaction levels with aspects related to elements beyond the scope of local government, for example access to housing, employment opportunities, education and healthcare. However, local government acts as the conduit to expedite issues of this nature to the correct government entities as well as support and invest in various programmes aimed at skills development, youth development, social development and short term temporary employment. Levels of literacy, understanding of language, public apathy, level of education, knowledge of government processes and access to communication tools can also affect how the public formulates perceptions of local government and can potentially hamper how they communicate and assimilate communication, especially within rural environs. A successful communication strategy therefore links local demographics to the municipality's action plan and influences budgetary expenditure according to the needs of the public. The Communication strategy is up for review.

Below is a communication checklist of the compliance to the communication requirements:

Communication activities	Yes/No
Communication unit	Yes
Communication strategy	Yes
Communication Policy	Part of the Strategy
Media communication	Yes
Public participation and ward committees	Yes
Online communication	Yes
Customer satisfaction surveys	Yes
Functional complaint management systems	Yes
Newsletters distributed at least quarterly	Yes

2.13.2 Communication and query/complaint management

Witzenberg Municipality runs a 24 hour emergency control centre that provides assistance to the public, 7 days a week, 365 days a year. The control centre offers the dual function of escalating service delivery queries to the correct departments such as water and sewerage, electrical, streets and storm water, as well as escalates emergency service queries to police, ambulance, fire and traffic. They also perform the function of informing senior management and

Council concerning high priority incidents such as shack fires, housing issues, motor vehicle accidents, obstructions and health hazards. This ensures that decisions regarding expenditure and overtime can be executed and monitored. Complaints are also received via email, website, social media, telephonically and letters and this communication is routed to the correct sections and personnel to address. Speedy turnaround times and feedback towards clients ensure that they are not disgruntled and have a realistic expectation of when the service will be delivered, its delivery method and how the query will be resolved. This greatly aids in educating the public on how the municipality conducts its operations, how to use the municipality to address issues as well as creating public support. Failure to validate complaints and communicate the reasons for service interruptions can result in discord and protest.

2.13.3 Communication and municipal marketing

The cornerstone of municipal marketing is the quality of service which includes speed of initial response, workmanship of service rendered, duration of address before resolution, feedback to the complainant, professional closure/finishing of the problem addressed. Branding is associated with all types of municipal marketing (logos, uniforms, public engagement, etc.) and as illustrated in the present Communication Strategy, the public do not have a negative perception of services rendered by the municipality, but neither do they have a positive perception of the municipality. Thus, marketing efforts will focus upon logo placement on all infrastructure, creation of printed collateral, monthly newsletters, social media engagement, media statements, corporate gifting, etc. The overarching theme projected with communication is to offer the public easy access to services, information, personnel and complaint resolution.

2.13.4 Communication and international relations

Witzenberg Municipality is open towards establishing mutually beneficial partnerships with international organisations and municipalities aimed at skills development, knowledge sharing, local economic empowerment and job creation. The municipality regularly conducts meetings with visiting international delegations to discuss aspects of operations and best practice models. Some of these engagements have resulted in twinning agreements offering developmental support to our vulnerable communities.

2.13.5 Communication and investor relations

Witzenberg Municipality consistently markets its service delivery levels and infrastructure in a bid to attract investors to the area through the promotion of its facilities, management, political stability, water and air quality, natural environment and unskilled and semi-skilled labor force.

2.13.6 Emergency and disaster communication

In the event of an emergency or disaster being declared by the District, Witzenberg Municipality is able to provide communication support through mechanisms of communications relay to line functions within its competence, able to source landscape and geographical mapping of the area in question, gather inputs from visceral line functions and services, perform communication reports to monitor the situation, act as spokesperson, manage and support media relations, drafting articles/statements and providing photographic evidence of the situation if so required. The Fire Chief heads Disaster Management.

2.13.7 Financial communication

Witzenberg Municipality engages frequently with the public regarding its expenditure on projects, financial legislation, anti-fraud and corruption mechanisms, the bid and tender processes, through social media and printed collateral. The aim of financial communication is to create transparency regarding our expenditure and asset management. As a municipality our ultimate goal is to comply and, where possible, to exceed the audit standards set forth for local government and maintain our clean audit status. Due to the regulatory nature of financial management, Witzenberg Municipality aims to make this information freely available for the public to access as well as make use of language calibration to ensure that the information disseminated is simple and easily assimilated. Use of graphics and household comparisons are frequently used to illustrate technical information.

2.13.8 Electronic communication

Social media is a cost effective resource used to convey information and is an effective method of relaying municipal communication as many residents are in possession of a cell phone. However, this mode of communication is labor intensive and does not have great penetration in our rural environs due to limited connectivity and access to mobile data/wifi. We make use of all available means of communication tools to residents to convey urgent updates concerning power outages, water interruptions, road closures, dangerous weather conditions, municipal jamborees, etc. Witzenberg Municipality also uploads Council information, minutes of meetings and tender information onto our corporate website. We have requested assistance from Provincial Government into an updated complaints system and we have been identified as one of the recipients for broadband at our Centre.

2.13.9 Interpersonal communication

Witzenberg Municipality conducts internal communication with employees from the Municipal Manager's office to promote and convey our organisational policies and procedures to staff through internal newsletters. This newsletter covers employee related information concerning long service awards, retirement, information regarding their salary structures and benefits, births, marriages, deaths, sporting achievements, training and educational accolades, health and safety, anti-fraud strategies and whistle blowing. The communication aimed at employees, carries a monthly theme concerning employee wellness to promote better health management and personal welfare. It is also a platform for senior management to engage with employees and relay important information.

2.13.10 Media communication

Witzenberg Municipality creates, promotes and liaises with local and regional media regarding project and programme launches, milestones, municipal issues, local events. We also respond to media queries and requests for statements. All external communication is approved by the Municipal Manager as per his delegation; however, he may appoint spokesperson(s) within the organisation at his discretion.

2.13.11 Communication and legislation

Witzenberg Municipality liaises with the public regarding decisions by Council and Portfolio Committees with impact upon local regulations and by-law generation. The municipality often engages with the public for initial commentary and feedback to aid the municipality with their decision-making on issues highlighted by the public. The municipality also performs official communication to residents and businesses concerning contravention of established by-laws and regulations. The municipality always strives to be open, consistent and transparent regarding legal issues and aims to engage with the parties involved to ensure clarity, mutual understanding and respect of heritage, cultural and religious beliefs, as long as it does not infringe upon the rights of other residents.

2.13.12 Visual communication

Visual communication is pivotal to our Communication Strategy as a large sector of our demography have poor literacy levels and relies upon visual communication to understand municipal messages. Visual communication is performed through the use of correspondence, branding, photographs, marketing collateral, videos, industrial theatre, animation and events. Municipal vehicles are branded with decal which identifies them as official conveyances and inspires trust with residents that the work being administered by employees or the information being disseminated by employees is accurate and reliable. It is for this reason that 'loud hailing' is an effective communication practice to relay urgent notifications to the public in the Witzenberg district.

2.13.13 Communication challenges

The Witzenberg Municipality communicates regularly with its target public, but faces financial challenges which hamper the following areas of our communication initiatives:

-  Branding of assets, employees and infrastructure
-  Limited brand collateral available
-  Inability to perform outsourced media scanning
-  Development of our intranet, website and complaints system
-  Capacity
-  Poor network coverage due to the topography
-  Limited to no free Wi-Fi access

- 🍎 Access to better technology for our communication systems, brand development, feedback mechanisms and reporting
- 🍎 No access to communication or perception-specific research regarding language usage and message penetration
- 🍎 Neglect or exclude small pockets of the community which are located in remote, rural environs

Local government is frequently criticised on their lack of communication and engagement with the community, but although our municipality faces adversity, Witzenberg Municipality is successful in our good governance as we progress each year in this field, due to prioritising the needs of all our residents; commercial, residential, rural and informal. Our communities are vocal and hold the municipality accountable for our performance and our areas for improvement in our departments. The reputation of the municipality is that we are approachable and accessible to the public and this is largely as a result of our frequent interaction with the public, addressing issues raised by the public, admitting fault, limitation where relevant and building a trust relationship with the public based upon reliability and quality services.

2.13.14 Communication milestones

Witzenberg Municipality strive to continuously communicate municipal related information and news to the Witzenberg community in order to promote the Witzenberg Municipality brand, positively influence perceptions of service delivery, as well as the level of satisfaction with services, rating of communication, suggestions for improvement and utilise the most effective communication channel/s. The Communication Strategy is currently under review to include and update existing measures to communicate effectively with all our communities.

CHAPTER 3: SERVICE DELIVERY PERFORMANCE

3.1 Overview of Performance within the Organisation

3.1.1 Introduction

Performance management is prescribed by Chapter 6 of the MSA and the Municipal Planning and Performance Management Regulations, 2001. Regulation 7(1) of the aforementioned regulations states that “A Municipality’s Performance Management System entails a framework that describes and represents how the municipality’s cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the responsibilities of the different role players.” This framework, inter alia, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance. The municipality adopted a Performance Management Framework that was approved by Council on 13 December 2012. A revision was approved by Council on 25 July 2018.

The Top Layer SDBIP for 2021/22 was approved by the Mayor on 21 June 2021. Revisions to the SDBIP Top Layer targets was approved by Council on 23 February 2022 and the Adjusted Top Layer SDBIP approved by the Mayor on 1 March 2022. Below are the considerations in the development of the Top Layer SDBIP:

- 🍌 Alignment with the IDP, National KPA’s, Municipal KPA’s and IDP objectives
- 🍌 Alignment with the budget
- 🍌 Oversight Committee Report on the Annual Report of 2020/21
- 🍌 The risks identified by the Internal Auditor during the municipal risk analysis
- 🍌 Areas to be addressed and root causes of the Auditor-General management letter, as well as the risks identified during the audit

Other additional information with regards to performance:

- | | |
|---|-------------------|
| 🍌 Functions of the municipality | Appendix D |
| 🍌 Performance of entities & service providers | Appendix I |
| 🍌 Service delivery performance at ward level | Appendix F |

3.1.2 Organisational Performance

The organisational performance is monitored and evaluated via the SDBIP. An operating procedure for the management and implementation of the SDBIP has been developed. The operating procedure was work-shopped with the relevant KPI owners and senior management. The procedures can be summarised as follows:

- 🍌 The Performance Administrator informs the relevant KPI owners, senior management and departmental secretaries of the closure date to submit actuals achieved for the preceding month. By the 10th of each month KPI owners complete the template with their actuals achieved, performance information and evidence. If a specific target was not reached, reasons with corrective measures must be provided.
- 🍌 Within 10 working days after the closure date, the Performance Administrator generate a report from excel and distribute via email to Senior Management for discussion at Senior Management- and Directorate Meetings.
- 🍌 Results on the Top Layer SDBIP Key Performance Indicators are submitted to the CFO for inclusion in the quarterly Section 52D report that is tabled at Council.
- 🍌 The quarterly performance report as included in the Quarterly Budget Statement (Section 52d Report), was tabled at Council as follows:
 - 1st Quarterly Budget Statement 26 January 2022
 - 2nd Quarter Budget Statement 26 January 2022
 - Section 72 Midyear report 26 January 2022
 - 3rd Quarterly Budget Statement 30 May 2022
 - 4th Quarterly Budget Statement 24 August 2022

3.1.3 Individual Performance

The Municipal Systems Act, 2000 (Act 32 of 2000) prescribes that the municipality must enter into performance based agreements with the Section 57-employees and that performance agreements must be reviewed annually. This process and the format are further regulated by Regulation 805 (August 2006). The performance agreements for the 2021/22 financial year were signed on 30 June 2021.

The appraisal of the actual performance in terms of the 2020/21 signed agreements, took place twice per annum as regulated. The final evaluation of the 2020/21 took place on 17 March 2022. The mid-year performance evaluation of 2021/21 took place on the same date with the final evaluation after the auditing of the 2021/22 Annual Performance Report and Annual Financial Statements.

The appraisals were done by an evaluation panel as indicated in the signed performance agreements and in terms of Regulation 805. The panel included the following people:

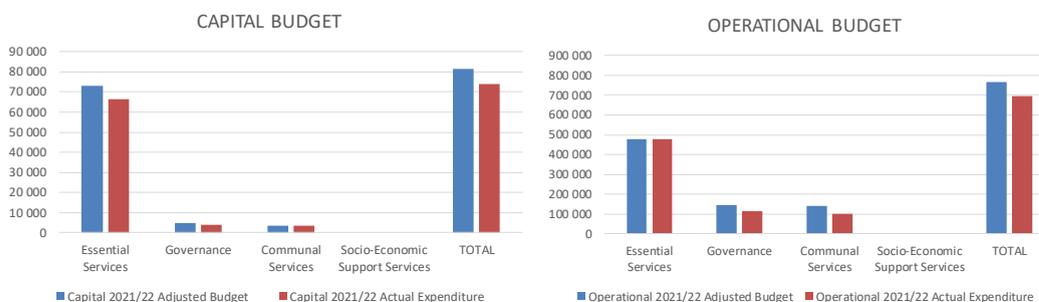
- 🍎 Executive Mayor
- 🍎 Portfolio Chairperson
- 🍎 Chairperson of the Performance, Risk and Audit Committee
- 🍎 Municipal Manager
- 🍎 Manager: Human Resources
- 🍎 Mr. D McThomas, Municipal Manager of Breede Valley Municipality, took part in the review of the Municipal Manager

3.1.4 The Integrated Development Plan and the Budget

The Amended 2017/2022 IDP was adopted on 26 May 2021, whilst the budget for 2021/22 was approved by Council on the same day. The IDP process and the performance management process are integrated. The IDP fulfils the planning stage of performance management. Performance management, in turn, fulfils the implementation management, monitoring and evaluation of the IDP.

The table below provides an analysis of the budget allocation and expenditure per Municipal Key Performance Area (Operational expenditure excludes internal transfers):

Municipal Key Performance Area R'000	Capital 2021/22		Operational 2021/22	
	Adjusted Budget	Actual Expenditure	Adjusted Budget	Actual Expenditure
Essential Services	73 003	66 335	478 405	479 300
Governance	4 945	4 085	145 361	114 878
Communal Services	3 719	3 324	141 636	100 170
Socio-Economic Support Services	0	0	1 880	1 573
TOTAL	81 667	73 744	767 282	695 921



3.1.5 Strategic Alignment

Municipal Key Performance Area	Strategic Objective	
Essential Services <i>Direct service delivery such as the provision of water, sanitation, electricity & solid waste removal. Also include roads & storm water management and subsidised serviced sites.</i>	1.1	Sustainable provision and maintenance of basic infrastructure
	1.2	Provide for the needs of informal settlements through improved services
Governance <i>Includes human resources, finance management, strategic- and town planning, law enforcement, public participation, fire- and disaster services, policy and Council.</i>	2.1	Support institutional transformation and development
	2.2	Ensure financial viability
	2.3	To maintain and strengthen relations with international- and inter-governmental partners as well as the local community through the creation of participative structures.
Communal Services <i>Indirect public services such as community halls, sports fields, open spaces, parks, resorts, swimming pools, environment.</i>	3.1	Provide and maintain facilities that make citizens feel at home
Socio-Economic Support Services <i>Non-core/municipal functions that includes subsidised housing (top structures), Local Economic Development- and Social Development support.</i>	4.1	Support the poor and vulnerable through programmes & policy
	4.2	Create an enabling environment to attract investment and support to the local economy.

3.1.6 Key Performance Indicators in approved 2021/22 Top Layer SDBIP

Municipal Key Performance Area: ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Ref	Key Performance Indicator	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department	98%	25%	50%	75%	98%	98%	99%	99%	99%	Percentage reflecting year to date spend /preventative- & corrective planned maintenance budget votes of technical department. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
TecDir3	% Expenditure on Capital Budget by Technical Directorate	95%	10%	40%	60%	95%	96%	97%	97%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget of the technical directorate. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year end.
TecWat21	Percentage compliance with drinking water quality standards.	98%	98%	98%	98%	98%	98%	98%	98%	98%	Measure of potable water sample pass rate according to the SANS 241 standard. Average of sample results. Only microbiological results of Escherichia Coli are considered in the measurement. Result should be less than 1 count per 100ml.
TecWat36	Percentage of valid water connection applications connected by reporting period end	95%	95%	95%	95%	95%	95%	96%	97%	97%	This indicator reflects the percentage of residential valid water connection applications (where down payment has been received) connected, where the applicant has access to the municipal water network. Proxy measure for National Key Performance Indicator.
TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	95%	95%	95%	95%	95%	95%	96%	97%	97%	This indicator reflects the percentage of residential valid sewer connection applications (where down payment has been received) connected, where the applicant has access to the municipal sewer network. Proxy measure for National Key Performance Indicator.
TecEI60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	95%	95%	95%	95%	95%	95%	95%	96%	96%	This indicator reflects the percentage of residential valid electricity connection applications (where down payment has been received) connected, where the applicant has access to the municipal electrical network. Proxy measure for National Key Performance Indicator.
TecRef46	Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	7	7	7	7	7	7	7	7	7	The removal of solid household waste in all formal accessible residential areas on a weekly basis in all 7 formalised towns according to a publicised programme. National Key Performance Indicator. Proxy measure for National Key Performance Indicator.
TecWat20	Percentage unaccounted water losses	18%	18%	18%	18%	18%	18%	16%	16%	16%	Unaccounted-for water (UFW) is the difference between the quantity of water supplied to the municipality's network and the metered quantity of water used by the customers. UFW has two components: (a) physical losses due to leakage from pipes, and (b) administrative losses due to illegal connections and under registration of water meters. The reduction of UFW is a crucial step to improve the financial health and to save scarce water resources.
TecEI37	Percentage unaccounted electricity losses.	10%	10%	10%	10%	10%	10%	10%	10%	10%	Unaccounted-for electricity (UFE) is the difference between the quantity of electricity supplied to the municipality's network and the metered quantity of electricity used by the customers. UFE has two components: (a) Technical losses due to ageing/inadequate networks, and (b) administrative or non-technical losses due to illegal connections and under registration of electricity meters. The reduction of UFE is a crucial step to improve the financial health.
TecRo7	Kilometres of roads upgraded & rehabilitated	4	0	1	2	4	3	4	4	4	This indicator measures the kilometres of new roads constructed, roads upgraded & rehabilitated and resurfaced.

Municipal Key Performance Area: ESSENTIAL SERVICES

Strategic Objective: 1.2 Provide for the needs of informal settlements through improved services

Ref	Key Performance Indicator	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
TecDir2	Number of subsidised serviced sites developed.	500	0	100	300	500	0	50	50	50	A housing opportunity is incremental access to and/or delivery of one of the following Housing products: Incremental Housing which provides a serviced site with or without tenure. A serviced site is being defined as a demarcated site with access to water & sanitation services located adjacent to a road.
TecWat22	Percentage of households in demarcated informal areas with access to a water point (tap)	95%	95%	95%	95%	95%	96%	97%	97%	97%	This indicator reflects the percentage of households in demarcated informal areas with access to a water point (tap). Access are being defined as households within 200m of a water point (tap). Certain taps may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
TecSan13	Percentage of households in demarcated informal areas with access to a communal toilet facility.	95%	95%	95%	95%	95%	96%	97%	97%	97%	This indicator reflects the percentage of households in demarcated informal areas with access to a communal toilet facility. Access are being defined as households within 200m of a communal toilet facility. Certain toilets may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	95%	95%	95%	95%	95%	96%	97%	97%	97%	This indicator reflects the percentage of households in demarcated informal areas with access to a to a periodic solid waste removal or a skip for household waste. Access are being defined as households within 200m of a periodic waste pick-up route or skip for household waste. Certain skips may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
TecEI36	Percentage of houses in a subsidised housing project connected to the electrical network.	95%	95%	95%	95%	95%	95%	95%	95%	95%	This indicator reflects the percentage of houses in a subsidised housing project connected to the electrical network. Proxy for National KPI.

Municipal Key Performance Area: GOVERNANCE

Strategic Objective: 2.1 Support institutional transformation and development

Ref	Key Performance Indicator	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
CorpHR13	Percentage budget spent on implementation of Workplace Skills Plan.	96%	25%	50%	75%	96%	96%	96%	96%	96%	A Workplace Skills Plan is a document that outlines the planned education, training and development interventions for the organisation. Its purpose is to formally plan and allocate the budget for appropriate training interventions which will address the needs arising out of Local Governments' Skills Sector Plan, the municipality's strategic requirements as contained in the IDP and the individual departmental staffing strategies and individual employees' PDP's. The WSP shall also take into account the Employment Equity Plan, ensuring incorporation of relevant developmental equity interventions into the plan. Kpi measures percentage expenditure of vote allocated towards training needs as arise from WSP. Proxy for National KPI.
CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Quarterly reports on the percentage of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan. Quarterly report submitted to Municipal Manager. National Key Performance Indicator.

Municipal Key Performance Area: GOVERNANCE

Strategic Objective: 2.2 Ensure Financial Viability

Ref	Key Performance Indicator	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
FinFAdm10	Financial viability expressed as Debt-Coverage ratio	350	200	200	350	350	200	200	200	200	This indicator measures debt coverage as (total operating revenue – operating grants received) / debt service payments due within the year. This means the municipality is able to cover its debt service payments from operating revenue excluding grants number of times. Proxy for National KPI.
FinFAdm9	Financial viability expressed as Cost-Coverage ratio	2,8	2,8	2,8	2,8	2,8	2,8	2,8	2,8	2,8	This indicator measures: (available cash + investments) / monthly fixed operating expenditure. This indicates that with the available cash the municipality is able to pay its fixed operating expenditure for certain amount of months. Proxy for National KPI.
FinFAdm11	Financial viability expressed outstanding service debtors	60%	60%	60%	60%	60%	60%	60%	60%	60%	These indicator measure service debtors to revenue (total outstanding service debtors / revenue received for services). This means that a % of revenue in the SFP is still outstanding as at year end. Proxy for National KPI.
FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	Unqualified			1		Unqualified	Unqualified	Unqualified	Unqualified	This indicator measures good governance and accounting practices and will be evaluated and considered by the Auditor General in determining his opinion. An unqualified audit opinion refers to the position where the auditor having completed his audit has no reservation as to the fairness of presentation of financial statements and their conformity with General Recognised Accounting Practices.
FinInc15	Increased revenue collection	93%	95%	95%	93%	93%	95%	95%	95%	95%	This indicator reflects the percentage of revenue collected from service accounts delivered.
MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	98%	25%	50%	75%	98%	98%	99%	99%	99%	Percentage reflecting year to date spend /preventative- & corrective planned maintenance budget votes for the whole of the municipality. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
MM2	Percentage spend of capital budget for the whole of the municipality.	95%	10%	40%	60%	95%	96%	97%	97%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year end.

Municipal Key Performance Area: GOVERNANCE

Strategic Objective: 2.3 To maintain and strengthen relations with international- and inter-governmental partners as well as the local community through the creation of participative structures.

Ref	Key Performance Indicator	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
MMIDP9	Number of IDP community engagements held.	14		7		14	14	14	14	14	Bi-annual community engagements as per IDP Process Plan held in each of the 7 towns.
ComSoc49	Number of meetings with inter-governmental partners.	12	3	6	9	12	12	12	12	12	Number of Inter-Governmental meetings attended.

Municipal Key Performance Area: COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and maintain facilities that make citizens feel at home.

Ref	Key Performance Indicator	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
ComAm34	Report on annual customer satisfaction survey on community facilities.	1 Report		1			1 Report	1 Report	1 Report	1 Report	Analysis report of a community survey on community perception and satisfaction in respect of the access to and maintenance of certain community facilities.
ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	98%	25%	50%	75%	98%	98%	99%	99%	99%	Percentage reflecting year to date spend /preventative- & corrective planned maintenance budget votes for the Community Department. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
ComDir2	% Expenditure on Capital Budget by Community Directorate	95%	10%	40%	60%	95%	96%	97%	97%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget of the community directorate. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year end.

Municipal Key Performance Area: SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.1 Support the poor and vulnerable through programmes & policy

Ref	Key Performance Indicator	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	4500	4500	4500	4500	4500	4500	4400	4300	4300	Refers to the number of account holders subsidised through the municipality's Indigent Policy as at the end of reporting period.
ComLed8	The number of jobs created through municipality's local economic development initiatives including capital projects.	400	100	200	300	400	405	405	410	410	This indicator measures the number of work opportunities created through the expanded Public Works Programme (EPWP) and contracts for temporary workers and temporary workers employed through contractors on projects. Proxy for National KPI.
ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	20	5	10	15	20	20	20	20	20	The indicator refers to the number of engagements with target groups for the implementation social developmental programmes and /or initiatives.
ComHS14	Number of housing opportunities provided per year.	0	0	0	0	0	0	100	100	100	A housing opportunity is incremental access to and or delivery of one of the following Housing products: Practically completed Subsidy Housing which provides a minimum 40m ² house.
ComHS15	Number of Rental Stock transferred	30	5	10	20	30	40	40	50	50	Number of rental stock transferred to approved beneficiaries, using established criteria. Rental stock is being defined as subsidised houses constructed before 1994 (scheme houses) and leased by the municipality to identified and approved beneficiaries.

Municipal Key Performance Area: SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.2 Create an enabling environment to attract investment and support to the local economy.

Ref	Key Performance Indicator	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
ComLed19	Bi-annual report on investment incentives implemented.	2 Reports		1		1	2 Reports	2 Reports	2 Reports	2 Reports	Bi-annual report on investment incentives implemented.
ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Quarterly report on the Small Business Entrepreneurs Development Programme.
ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzberg LED Strategy.	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Progress reports on the implementation of strategies and planned actions as identified in the Witzberg LED Strategy.

3.1.7 National Key Performance Indicators

The Municipal Planning and Performance Management Regulation of 2001 prescribes general key performance indicators in terms of section 43 of the Municipal Systems Act, 2000. Section 43 (2) of the Act determines that key performance indicators set by a municipality must include the general key performance indicators as prescribed.

The general key performance indicators prescribed under section 10 of the regulations are as follows:

- a) The percentage of households with access to basic level of water, sanitation, electricity and solid waste removal
- b) The percentage of households earning less than R 1 100 per month with access to free basic services
- c) The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan
- d) The number of jobs created through municipality's local economic development initiatives including capital projects
- e) The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan
- f) The percentage of a municipality's budget actually spent on implementing its workplace skills plan
- g) Financial viability as expressed by the following ratios:
 - a. Debt coverage
 - b. Outstanding service debtors
 - c. Cost coverage

The abovementioned indicators is included in the municipal Service Delivery and Budget Implementation Plan with other indicators identified to measure performance under each of the strategic objectives.

The absence of definitions and conceptual clarity on these indicators and the fact that the indicators were not revised over the past 20 years required innovation from the municipality to practically measure these indicators in reliance with current methodologies and the availability of information. MFMA Circular 88, Municipal Circular on Rationalisation Planning and Reporting Requirements, from National Treasury, aims to support the alignment of planning and reporting instruments for a prescribed set of municipal performance indicators. The circular further states: *"The Municipal Systems Act (MSA) and the MFMA require alignment between planning and reporting instruments such as the Integrated Development Plan (IDP), the Service Delivery and Budget Implementation Plan (SDBIP) and the Annual Report. However, there has been some confusion as to the results level that indicators in the SDBIP occupy, particularly in component 3. Quarterly projections of service delivery targets and performance indicators for each vote. This is particularly in relation to the goals and objectives set out over the medium term in the IDP, and how they are measured."*

To ensure the practical measurement of some of these indicators, new indicators were developed that would support and report on the purpose of some of the indicators. In the paragraphs below an explanation is provided on how and why indicators were developed to support the national indicators and how they are included in the municipal SDBIP.

Inclusion of general key performance indicators in SDBIP

The percentage of households with access to basic level of water, sanitation, electricity and solid waste removal

The indicator is impractical to measure as stated because of the following reasons:

- The percentage of households residing in the Witzenberg as at period end is unknown as the municipality does not do populations counts. The last census was done in 2011 and the next census took place in 2022 with results not yet available.
- The municipality provides services only to urban areas and the level of services in the rural areas is unknown. The Census of 2011 indicate 46% of the population residing on farms.
- In certain urban areas such as Prince Alfred's Hamlet and Op-Die-Berg, Eskom provides electricity and therefore the level of electricity provision in these areas is unknown.

The municipality has developed 8 different indicators to measure “access to basic services” in the formal as well as informal areas. The differentiation between formal and informal is necessary as formal areas are usually serviced through established networks between erven after a request for a connection is received. To determine level of access to water, sanitation and electricity in formal areas, the percentage of outstanding valid connection applications are measured. Through this method the municipality can determine if its service delivery through connections completed are effective and that urban customers do have access to water, sanitation and electricity connections. Solid waste removal cannot be measured through connections as residential waste is removed on a weekly basis according to a published programme. Each of the 7 towns in Witzenberg is allocated to a specific day when waste is removed, the municipality also makes use of a tracking system which can be used to determine if all residential erven are serviced in these 7 towns.

The following indicators are applicable for formal areas:

- Percentage of valid water connection applications connected by reporting period end – TecWat36
- Percentage of valid sanitation connection applications connected by reporting period end – TecSan22
- Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing) – TecEl60
- Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme – TecRef46

The measurement of services in informal areas differs from the above as no official connection processes can be followed as services are not provided through networks to each household. Informal areas is defined as a demarcated area where households resides on unmarked plots without service networks and roads. In these areas services are provided through communal facilities such as communal toilets, taps and waste skips. In Witzenberg there are three demarcated informal settlements: Nduli (Ceres), Pine Valley (Wolseley) and Chris Hani (Tulbagh). The access to water and sanitation in these demarcated areas are measured by determining whether the informal structures are all situated within a radius of 200 meters from the communal toilets and taps. In other words, households in the demarcated areas do not have to walk more than 200m to have access to water and a toilet. The target is therefore that 95% of households living in these three demarcated areas are within 200m of a toilet and tap. A most recent google image or GIS image is utilised to count the number of structures within a demarcated area. A structure is being counted as a household. Emphasis is being placed on the demarcation of areas as illegal land grab and squatting has rapidly increased over the past couple of years outside the demarcated areas. These new areas do not have access to the water and sanitation network and communal facilities cannot be provided due to insufficient bulk infrastructure and budgetary constraints. It is also the viewpoint that service delivery would legalise the land occupations and encourage future land grab. The areas outside the demarcated areas are therefore not included in the measurement. Solid waste removal as is done in the formal areas is also absent as there are no accessible roads for solid waste vehicles. Skips are placed at strategic points and area cleaning operations is undertaken periodically in these three demarcated areas. The percentage of informal households with access to electricity cannot be determined mainly because no formal electrical networks is established and when households can be connected it is through a pre-paid electrical meter that is not aligned with an erf number as is the case with conventional meters. It is also the policy of the Integrated National Electrification Programme not to provide subsidy for electrical connections in informal areas due to amongst others the fire hazard. Subsidies are however provided to subsidised housing projects (RDP). The municipality therefore measure access to electricity in these subsidised housing projects separately in the same format as with formal electricity connections.

The following indicators are applicable for informal areas:

- Provide basic services - Percentage of households in demarcated informal areas with access to a water point (tap) – TecWat22
- Provide basic services - Percentage of households in demarcated informal areas with access to a communal toilet facility. – TecSan13
- Improve basic services - Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste. – TecRef31
- Percentage of houses in a subsidised housing project connected to the electrical network – TecEl36

The percentage of households earning less than R 1 100 per month with access to free basic services

The number and therefore the percentage of households cannot be determined as explained previously. The amount of R 1 100 is also not applicable anymore and the municipality provide free basic services through its indigent policy to households earning less than R 3 000 per month. The number of account holders that are subsidised through the municipality's Indigent Policy are however measured. If a target is exceeded it is viewed as a negative as it indicates a decreasing economic situation as well as insufficient budget for indigent support.

The following indicators are applicable:

- Number of account holders subsidised through the municipality's Indigent Policy – ComSoc41

The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan.

The following indicators are applicable:

- Percentage spend of capital budget for the whole of the municipality – MM2

The number of jobs created through municipality's local economic development initiatives including capital projects

The following indicators are applicable:

- The number of jobs created through municipality's local economic development initiatives including capital projects. – ComLed8

The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan.

This indicator is also impractical to set a target and to measure. The number of positions that would become vacant during a year cannot be determined beforehand and the appointment of individuals from equity target groups cannot be planned as the applicants is unknown. A report on existing appointments as per the municipality's approved equity plan is compiled on a quarterly basis.

The following indicators are applicable:

- Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality – CorpHR12

The percentage of a municipality's budget actually spent on implementing its workplace skills plan

The indicator measures the expenditure of the municipality's budget for implementation of the workplace skills plan

The following indicators are applicable:

- Percentage budget spent on implementation of Workplace Skills Plan – CorpHR13

Financial viability as expressed by the following ratios:

- a) **Debt coverage**
- b) **Outstanding service debtors**
- c) **Cost coverage**

The following indicators are applicable:

- Financial viability expressed as Debt-Coverage ratio – FinFAdm10
- Financial viability expressed as Cost-Coverage ratio – FinFAdm9
- Financial viability expressed outstanding service debtors – FinFAdm11

3.1.8 Strategic Performance (Top Layer SDBIP) for 2021/22

Strategic performance of the municipality is measured in terms of the municipality's performance on its key performance indicators (KPI) set in the Top Layer SDBIP.

Actual strategic performance (Top Layer) and corrective measures that will be implemented

Municipal Key Performance Area: ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

2021/22 ANNUAL RESULTS (Including corrective measures where required)						
Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2020/21 (Baseline)	Target 2021/22	Result 2021/22
TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department	Percentage of budget spent.	All	98%/102%	98%	95%
Reason for under-performance: R 234 000 underspent on budget of R 7,7m. Main reason being saving on LED project with regards to service connections at LED HUB.						
Corrective measures: Monitoring across departments to utilize savings effectively.						
TecDir3	% Expenditure on Capital Budget by Technical Directorate	Percentage of budget spent.	All	95%/86%	95%	90%
Reason for under-performance: The Van Breda project was delayed due to the fact that the consultant had to do a redesign. The Vredebes electrification project could not be completed due to the fact that no top structures were built, the Wolseley ablation project was delayed due to the court order issued against NT tenders.						
Corrective measures: Construction programme on Van Breda bridge to be adjusted. Top structures to be built at Vredebes to ensure electrification project can continue, the Contractor for the Wolseley ablation block has been appointed.						
TecWat21	Percentage compliance with drinking water quality standards.	Percentage compliance.	All	98%/100%	98%	100%
TecWat36	Percentage of valid water connection applications connected by reporting period end	Percentage valid applications connected.	All	95%/100%	95%	100%
TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	Percentage valid applications connected.	All	95%/100%	95%	100%
TecEI60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	Percentage electrical connections with Certificate of Completion for valid applications received in reporting period.	All	95%/100%	95%	100%
TecRef46	Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	Number of towns where service are delivered.	All	7 from 7	7	7
TecWat20	Percentage of unaccounted water losses	Percentage water losses.	All	18%/12%	18%	14%
Note: The name of the KPI was adjusted in terms of Section 54(1)c of the Municipal Finance & Management Act and approved per item 8.1.1 of Council Meeting held on the 23rd of February 2022 to exclude "decrease". The AG has commented with the 2020/21 audit that "decrease" might give the impression that the decrease from previous year is measured. The intent is to report only on the percentage losses for a particular period.						
TecEI37	Percentage of unaccounted electricity losses.	Percentage electricity losses.	All	10%/10,8%	10%	10,7%
Reason for under-performance: Increase can be attributed mainly to the theft of electricity in the informal areas of Witzenberg.						
Corrective measures: Addressed in terms of the "Illegal Connection Strategy" that is in the process of being implemented.						
Note: The name of the KPI was adjusted in terms of Section 54(1)c of the Municipal Finance & Management Act and approved per item 8.1.1 of Council Meeting held on the 23rd of February 2022 to exclude "decrease". The AG has commented with the 2020/21 audit that "decrease" might give the impression that the decrease from previous year is measured. The intent is to report only on the percentage losses for a particular period.						
TecRo7	Kilometres of roads upgraded & rehabilitated	Kilometres of roads	All	06-Apr	4,0	0,6
Reason for under-performance: The applicable budget was redirected with the approval of the adjustment budget in February 2022.						
Corrective measures: The target needs to be adjusted when resources such as the budget are redirected with the adjustment budget.						

Municipal Key Performance Area: ESSENTIAL SERVICES

Strategic Objective: 1.2 Provide for the needs of informal settlements through improved services

2021/22 ANNUAL RESULTS (Including corrective measures where required)						
Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2020/21 (Baseline)	Target 2021/22	Result 2021/22
TecDir2	Number of subsidised serviced sites developed.	Number of serviced plots.	5	No target	500	529
Note: The Phase H project at Vredebes was implemented over 2 financial years.						
TecWat22	Percentage of households in demarcated informal areas with access to a water point (tap)	Percentage of households	All	3/3	95%	100%
Note: The definition of the KPI was adjusted in terms of Section 54(1)c of the Municipal Finance & Management Act and approved per item 8.1.1 of Council Meeting held on the 23rd of February 2022 to exclude "radius". Remove "radius" as a scale bar is being used. Access are being defined as households within 200m of water point.						
TecSan13	Percentage of households in demarcated informal areas with access to a communal toilet facility.	Percentage of households	All	3/3	95%	100%
Note: The definition of the KPI was adjusted in terms of Section 54(1)c of the Municipal Finance & Management Act and approved per item 8.1.1 of Council Meeting held on the 23rd of February 2022 to exclude "radius". Remove "radius" as a scale bar is being used. Access are being defined as households within 200m of communal toilet.						
TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	Percentage of households	All	3/3	95%	100%
Note: The definition of the KPI was adjusted in terms of Section 54(1)c of the Municipal Finance & Management Act and approved per item 8.1.1 of Council Meeting held on the 23rd of February 2022 to exclude "radius". Remove "radius" as a scale bar is being used. Access are being defined as households within 200m of periodic waste pick-up route or skip for household waste.						
TecEI36	Percentage of houses in a subsidised housing project connected to the electrical network.	Percentage electrical connections with Certificate of Completion for valid applications received in reporting period.	All	95%/100%	95%	N/A
Note: The project relates to the Phase H project at Vredebes. Although serviced sites was completed, the construction of top structures was postponed. The construction of rudimentary structures are being considered as a pilot project for Witzenberg.						

NOTE:

The indicators listed above with reference numbers TecWat22, TecSan13 and TecRef31 refers specific to the relevant services which is accessible in the three demarcated informal areas of Nduli, Tulbagh (Chris Hani) and Wolseley (Pine Valley). It is reported that all informal households in these three demarcated areas have access to water and sanitation services which is located within 200m from households.

Also refer to the following paragraphs for more detail on specific service delivery levels:

Water Services – Chapter 3 Paragraph 3.2.4

Sanitation – Chapter 3 Paragraph 3.3.4

Electricity – Chapter 3 Paragraph 3.4.4

Waste removal – Chapter 3 Paragraph 3.5.4

Municipal Key Performance Area: GOVERNANCE

Strategic Objective: 2.1 Support institutional transformation and development

2021/22 ANNUAL RESULTS (Including corrective measures where required)						
Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2020/21 (Baseline)	Target 2021/22	Result 2021/22
CorpHR13	Percentage budget spent on implementation of Workplace Skills Plan.	Percentage of budget spent.	All	96%/91%	96%	93%
Reason for under-performance: The total number of employees participating in certain skills tenders was less than anticipated.						
Corrective measures: Monitoring across departments to utilize savings effectively.						
CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	Quarterly report	All	4/4	4 Reports	4 Reports

Municipal Key Performance Area: GOVERNANCE

Strategic Objective: 2.2 Ensure Financial Viability

2021/22 ANNUAL RESULTS (Including corrective measures where required)						
Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2020/21 (Baseline)	Target 2021/22	Result 2021/22
FinFAdm10	Financial viability expressed as Debt-Coverage ratio	Ratio	All	200/322	350	431
Note: The target of the KPI was adjusted in terms of Section 54(1)c of the Municipal Finance & Management Act and approved per item 8.1.1 of Council Meeting held on the 23rd of February 2022 from 200 to 350. The target was adjusted to align with the mid-year results.						
FinFAdm9	Financial viability expressed as Cost-Coverage ratio	Ratio	All	2,8/2,7	2,8	3,22
FinFAdm11	Financial viability expressed outstanding service debtors	Ratio	All	60%/70%	60%	69%
Reason for under-performance: The Covid19 pandemic had a prolonged negative financial impact on households which impacted the accumulative collection rate.						
Corrective measures: Ensure compliance to Credit Control Policy. Consider write off of irrecoverable debt						
FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	Auditor-General opinion for previous financial year.	All	1/1	Unqualified	Unqualified
FinInc15	Increased revenue collection	Percentage revenue collected.	All	90%/90%	93%	91%
Note: The target of the KPI was adjusted in terms of Section 54(1)c of the Municipal Finance & Management Act and approved per item 8.1.1 of Council Meeting held on the 23rd of February 2022 from 95% to 93%. The indicator measures the percentage rate by which revenue is collected. The target was adjusted to align with the mid-year results.						
Reason for under-performance: The collection rate for June 2022 jumped to 117% which resulted to a slight improvement to the previous year. The impact of the Covid19 pandemic had a prolonged negative financial impact on households which impacted the accumulative collection rate.						
Corrective measures: Ensure compliance to Credit Control Policy.						
MM1	Percentage expenditure on the preventative maintenance budget of the whole of the municipality.	Percentage of budget spent.	All	98%/101%	98%	95%
Reason for under-performance: Planned maintenance budget of R 7,9m of which R 260 000 was unspent due to delays in procurement process and savings at year end.						
Corrective measures: Monitoring across departments to utilize savings effectively.						
MM2	Percentage spend of capital budget for the whole of the municipality.	Percentage of budget spent.	All	95%/86%	95%	90%
Reason for under-performance: The Van Breda project was delayed due to the fact that the consultant made design errors, The Vredebes electrification project could not be completed due to the fact that no top structures were built, the Wolsley ablation project was delayed due to the court order issued against NT re tenders.						
Corrective measures: Construction programme on Van Breda bridge to be adjusted. Top structures to be built at Vredebes to ensure electrification project can continue, the Contractor for the Wolsley ablation block has been appointed.						

Municipal Key Performance Area: GOVERNANCE

Strategic Objective: 2.3 To maintain and strengthen relations with international- and inter-governmental partners as well as the local community through the creation of participative structures.

2021/22 ANNUAL RESULTS (Including corrective measures where required)						
Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2020/21 (Baseline)	Target 2021/22	Result 2021/22
MMIDP9	Number of IDP community engagements held.	Number of engagements held.	All	12/12	14	14
ComSoc49	Number of meetings with inter-governmental partners.	Number of meetings attended.	All	12/12	12	12

Municipal Key Performance Area: COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and maintain facilities that make citizens feel at home.

2021/22 ANNUAL RESULTS (Including corrective measures where required)						
Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2020/21 (Baseline)	Target 2021/22	Result 2021/22
ComAm34	Report on annual customer satisfaction survey on community facilities.	1 Report	All	1/1	1 Report	1 Report
ComDir1	Percentage expenditure on the preventative maintenance budget of the Community Department.	Percentage of budget spent	All	98%/81%	98%	94%
ComDir2	% Expenditure on Capital Budget by Community Directorate	Percentage of budget spent	All	95%/85%	95%	92%
Reason for under-performance: Savings on Flood light project contributed to underspending. Delay in procurement processes main reason. ComDir1 savings.						
Corrective measures: Projects to be completed by end of July 2022.						

Municipal Key Performance Area: SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.1 Support the poor and vulnerable through programmes & policy

2021/22 ANNUAL RESULTS (Including corrective measures where required)						
Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2020/21 (Baseline)	Target 2021/22	Result 2021/22
ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	Number of account holders.	All	4500/2867	4500	3111
ComLed8	The number of jobs created through municipality's local economic development initiatives including capital projects.	Number of jobs created.	All	400/401	400	404
ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	Number of programmes.	All	20/27	20	34
ComHS14	Number of housing opportunities provided per year.	Number of top structures.	All	No Target	No target	No target
ComHS15	Number of Rental Stock transferred	Number of properties transferred.	All	40/14	30	35

Municipal Key Performance Area: SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.2 Create an enabling environment to attract investment and support to the local economy.

2021/22 ANNUAL RESULTS (Including corrective measures where required)						
Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2020/21 (Baseline)	Target 2021/22	Result 2021/22
ComLed19	Quarterly report on investment incentives implemented.	Quarterly Reports	All	4/4	4 Reports	4 Reports
ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	Quarterly Reports	All	4/4	4 Reports	4 Reports
ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	Quarterly Reports	All	4/4	4 Reports	4 Reports

COMPONENT A: BASIC SERVICES

3.2 Water Services

3.2.1 Introduction

All the towns in the Witzenberg municipal area are equipped with independent water services with their own resources, distribution systems and treatment works.

Ceres

The main water source for Ceres is the Koekedouw Dam. Six boreholes serve as a backup source of supply. Water quality from the Koekedouw is good and it is only chlorinated before distribution. Two reservoirs (3 and 5 MI) serve as storage reservoirs to the 132km distribution network, with 4 supply zones (Bella Vista, N'Duli, Ceres main supply zone and Ceres central PRV zone). The network includes 2 X 2 MI service reservoirs, a booster pump station to the pressure tower (500kl) at Bella Vista, as well as a 750 kl service reservoir, 4.5MI reservoir and booster pump station at N'Duli. Three additional boreholes were drilled in Ceres and the Koekedouw borehole equipped.



The Ceres Koekedouw Dam

Tulbagh

Currently, Klein Berg, Moordenaarskloof and Tierkloof serve as the main sources of water supply to Tulbagh. Construction of the Kleinberg pipeline has been completed to provide an additional supply of $1.2 \times 10^6 \text{ m}^3/\text{annum}$ from the Klein Berg River. The project will also include a storage dam with a capacity of approximately 1 200 000 m³. Funding applications has been approved by the Department of Water and Sanitation (DWS) for the construction of the dam. All the water is stored in a 570 MI raw water dam at present. Two reservoirs (800 kl and 1 MI) serve as a clear

water storage reservoir to the 41.7km distribution network, with 2 pressure zones. The network includes a booster pump station to the pressure tower (500 kl). A new reservoir for extra storage capacity is planned for construction at a later stage.

Wolseley

Wolseley receives its water supply from the Tierhokkloof weir. No storage facility exists and the dependency on the Tierhokkloof River as a sustainable supply without storage has been identified as a critical risk in water provision for growth in Wolseley. Purification consists of pressure filters and chlorination. The Ceres Road Reservoir (680 kl) and the 6 MI Wolseley Reservoir serves as a storage reservoir to the 55.9km distribution network, with two pressure zones. The network includes a 4.5 MI services reservoir (Stamper Street Reservoir), which has been resealed to prevent losses, and a booster pump station. An additional pump station with a capacity of 58 l/s was completed during 2010/11 to enable the transfer of “lei” water during periods of low flow, from the Artois Canal to this reservoir. The project also allows for treatment at the reservoir.

Prince Alfred’s Hamlet

Prince Alfred's Hamlet has four water sources. They consist of the Wabooms River Weir, a fountain, 1 borehole and a supply line from the Koekedouw Dam. Due to the quality of the raw water, only chlorination is required. Four 500 kl reservoirs serve as storage reservoirs to the 35km distribution network, with only 1 pressure zone.

Op-die-Berg

Op-die-Berg has three water sources, a fountain and 2 boreholes. Due to the quality of the water, only chlorination is required. A 50kl, 60kl and 500kl reservoir serve as storage reservoirs to the 7.6km distribution network, with only 1 pressure zone. The new storage reservoir is planned for Op-die-Berg to ensure adequate storage capacity, as well as meeting the peak demands of the town.

All drinking water systems located in the towns within Witzenberg have attained Blue Drop status and have also scored nationally in the top ten rankings.

3.2.2 Highlights

Highlights	Description
Upgrading & replacement of infrastructure	Replacement of various pipe networks and valves. Water Demand Study to minimise Un-accounted water losses Construction of the Waverenskroon Dam, Tulbagh. Updating of Water Master Plans

3.2.3 Challenges

Challenges	Description
Personnel shortage	Number of vacant positions
Budget	Limited budget for infrastructure refurbishment, upgrade and replacement of vehicles and out-dated equipment.
Vandalism	Vandalism at various water reservoirs and pump-stations and infrastructure is a great concern.

3.2.4 Water Service Delivery Levels

Total use of water by sector (cubic meters)

Year	All	Unaccountable water losses	Percentage losses
	Cubic meters		
2014/15	7 079 144	1 463 304	20.7%
2015/16	6 088 276	962 345	16%
2016/17	6 508 218	1 259 772	19.36%
2017/18	5 835 602	1 090 102	17.9%
2018/19	6 408 893	1 136 219	17.7%
2019/20	6 708 325	1 008 621	15%
2020/21	7 187 597	870 884	12%
2021/22	6 937 365	965 175	13.9%

Water losses increased from 12% in the 2020/21 to 13.9% in the 2021/22 financial year and this volume remains within the target set for the financial year. Management processes are, however, on-going to reduce the rate of water losses even further.

The table below specifies the different water service delivery levels per household for the financial years 2018/19, 2019/20 and 2020/21: Note that the “piped water inside dwelling” figure constitutes the number of accounts and is not a true reflection of the number of households. Other figures represent households. These figures exclude rural areas.

Description	2019/20	2020/21	2021/22
	Actual	Actual	Actual
Household			
<u>Water:</u> (above minimum level)			
Piped water inside dwelling (accounts)	12 462	12 925	12 972
Piped water inside yard (but not in dwelling) (accounts)			
Using public tap (within 200m from dwelling) (households)	3 785	4 756	5 610
Other water supply (within 200m)	0	0	0
Minimum Service Level and Above Sub-total	16 247	17 681	18 582
Minimum Service Level and Above Percentage	100%	100%	100%
<u>Water:</u> (below minimum level)			
Using public tap (more than 200m from dwelling)	**436	0**	0**
Other water supply (more than 200m from dwelling)	0	0	0
No water supply	0	0	0
Below Minimum Service Level Sub-total	436	0	0
Below Minimum Service Level Percentage	2,9%	0%	0%
Total number of households (formal and informal)	15 314	17 681	18 582
<i>*Formal households calculated based on accounts issued (excluding informal households which is actual households)</i>			
<i>**The number of informal households below the minimum level are located adjacent Pine Valley, Wolseley, and was the result of an illegal land invasion. Growth of the settlement continuous without any control. Hpuseholds outside demarcated areas are not officially provided with a service. The construction of serviced sites in the area were planned for over the long term as all planning and funding for the next 3 years is focused on the Vredebes development at Ceres. In some cases private connections occur for distribution.</i>			

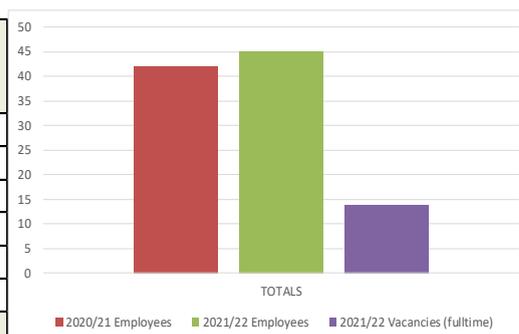
3.2.5 Service Delivery Indicators: Water Services

Refer to 3.1.8 Strategic Performance (Top Layer SDBIP) for 2021/22:

-  TecWat21 Percentage compliance with drinking water quality standards
-  TecWat36 Percentage of valid water connection applications connected by reporting period end
-  TecWat20 Percentage of unaccounted water losses.
-  TecWat22 Percentage of households in demarcated informal areas with access to a water point

3.2.6 Employees: Water & Sanitation Services

Job Level	2020/21 Employees	2021/22 Employees	2021/22 Vacancies (fulltime)
0 - 3	16	21	4
4 - 6	15	11	7
7 - 9	3	4	2
10 - 12	6	6	1
13 - 15	1	2	0
16 - 19	1	1	0
TOTALS	42	45	14



3.2.7 Capital Expenditure: Water Services

Capital Projects 2021/22	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
Tulbagh Dam	17 391 304	17 391 304	17 253 753	1%	27 000 000
Vredebes Phase H Internal Water	889 371	889 371	889 371	0%	6 282 925
TOTAL	18 280 675	18 280 675	18 143 124	1%	

3.3 Waste Water Services (Sanitation)

3.3.1 Introduction

Ceres

Sewerage and industrial effluent is collected from consumers via a sewerage system which is treated at the Ceres Wastewater Treatment Plant. The Plant services the areas of Ceres, N'Duli, Bella Vista and Prince Alfred's Hamlet. The sewerage system includes 9 booster pump stations. A portion of the treated effluent is used for irrigation on communal land, sport fields and the golf course.

Tulbagh

Sewerage is collected from consumers via a sewerage system and treated at the Tulbagh Waste Water Treatment Plant. The sewerage system includes 3 booster pump stations. Treated effluent is partially discharged to a river, under an existing licence and the rest is used for irrigation in Church Street and local sport fields.

Wolseley

Sewerage is collected from consumers via a sewerage system and treated at the Wolseley Waste Water Treatment Plant. The sewerage system includes 6 booster pump stations. Mechanical upgrades to the plant to ensure that the plant performs at an optimum level and to ensure compliance with national standards.

Prince Alfred's Hamlet

A significant volume of sewerage generated at Prince Alfred's Hamlet is pumped for treatment to the Waste Water Treatment Works (WWTW) in Ceres. Three pump stations are used for this purpose. A number of erven still use private septic tank systems to deal with the sewerage. These septic tanks are emptied by the municipality on request.

Op-Die-Berg

At the town of Op-Die-Berg, 75% of the consumers are connected to a sewerage network and treated at the WWTW. The rest are managed through private septic tanks. Septic tanks are emptied by the municipality on request. Upgrades to the WWTW have been completed in order to ensure adequate capacity, as well as efficient and effective treatment of the waste water.

All the towns within Witzenberg have attained Green Drop status and have also scored nationally within in the top ten rankings.

3.3.2 Highlights

Highlights	Description
New Infrastructure & upgrades	Replacement of various sewer networks within Witzenberg. Security Upgrades at Sewer PS's Updating of Sewer Master Plans Investigation and preliminary design completed for Wolseley WWTW Upgrades. Contractor also appointed – phase 1

3.3.3 Challenges

Challenges	Description
Personnel shortage	Number of vacant positions
Budget	Limited budget for infrastructure refurbishment, upgrade and replacement of vehicles and out-dated equipment.
Vandalism	Vandalism challenges at various sewer pump stations and WWTW's

3.3.4 Waste Water (Sanitation) Service Delivery Levels

The table below specifies the different sanitation service delivery levels per households for the financial years 2018/19, 2019/20 and 2020/21.

Note that the "flushed toilet" figure constitutes the number of accounts and is not a true reflection of the number of households. Other figures represent households. These figures exclude rural areas.

Description	2019/20	2020/21	2021/22
	Actual	Actual	Actual
Household			
<u>Sanitation: (above minimum level)</u>			
Flush toilet (connected to sewerage) (accounts)	*12 865	*12 993	*12 955
Flush toilet (with septic tank) (nr. of erven, not included in calculation)	717	717	717
Chemical toilet (only indicate nr of toilets, not included in calculation)	58	58	58
Pit toilet (ventilated)	0	0	0

Description	2019/20	2020/21	2021/22
	Actual	Actual	Actual
Household			
Other toilet provisions (above minimum service level) (households – informal areas)	3 785	4 514	5 610
Minimum Service Level and Above Sub-total	16 650	18 466	19 340
Minimum Service Level and Above Percentage	100%	100%	100%
Sanitation: (below minimum level)			
Bucket toilet	0	0	0
Other toilet provisions (below minimum service level)	0	0	0
No toilet provisions	**0	**0	**0
Below Minimum Service Level Sub-total	0	0	0
Below Minimum Service Level Percentage	0%	0%	0%
Total number of households (formal and informal)	16 650	18 466	19 340
<i>*Formal households calculated based on accounts issued (including serviced sites but excluding informal households which is actual households)</i>			
<i>**The number of informal households below the minimum level are located adjacent Pine Valley, Wolseley, and was the result of an illegal land invasion. Growth of the settlement continuous without any control. Households outside demarcated areas are not officially provided with a service. The construction of serviced sites in the area were planned for over the long term as all planning and funding for the next 3 years is focused on the Vredebes development at Ceres. In some cases private connections occur for distribution.</i>			

3.3.5 Service Delivery Indicators: Waste Water (Sanitation)

Refer to 3.1.8 Strategic Performance (Top Layer SDBIP) for 2021/22:

-  TecSan22 Percentage of valid sanitation connection applications connected by reporting period end
-  TecSan13 Percentage of households in demarcated informal areas with access to a communal toilet facility.

3.3.6 Capital Expenditure: Waste Water (Sanitation)

Capital Projects 2021/22	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
Plant & Equipment		220 640	188 587	15%	188 587
Security upgrades		370 300	309 096	17%	309 096
Vredebes Phase H Internal Sewerage	889 371	889 371	889 371	0%	6 626 925
Toilets for informal settlements		521 739	0	100%	521 739
TOTAL	889 371	2 002 050	1 387 054	31%	

3.4 Electricity

3.4.1 Introduction

The National Energy Regulator (NERSA) was established to be the custodian and enforcer of the National Electricity Regulatory Framework. NERSA provides the framework for licenses, power generation, transmission, distribution and trading in South Africa.

The upgrading and provision of bulk infrastructure is mainly guided by the implementation of low-cost and private developments and industry.

All erven within the boundaries of Witzenberg Municipality has access to electricity. ESKOM supplies electricity to Op-die-Berg, Prince Alfred Hamlet and the rural areas inclusive of the adjacent low cost housing. The municipality has a license to reticulate electricity to all other developed areas. All qualifying and identified indigent households receive free basic water and electricity as per national government policy. However, servicing informal settlements with electricity is a continuous struggle.

The Electricity Master Plan for Ceres, Wolseley and Tulbagh although recently completed is scheduled to be updated in the 2022/23 financial year with MER funding from Western Cape Government. It also included a condition assessment of the major network components, information that will be considered critical when determining future budget requirements.

Local government plays an integral role in the provision of electricity. Section 153 of the Constitution, places the responsibility on municipalities to ensure the provision of services to communities in a sustainable manner for economic and social support.

3.4.2 Highlights

Highlights	Description
Initiated a Revenue Enhancement program that directly addresses the issue of illegal connections and theft of electricity	Consistency of supply and increased revenue
Improved the safety and security of the community by upgrading many streetlights with the new LED lights and installed improved lighting in high risk areas as identified by the public.	Safety and Security
Installed Pepper Spray and Alarms in numerous substations to ensure enhanced safety and security of Municipal property.	Safety and Security

3.4.3 Challenges

Challenges	Description
Vandalism and Copper theft	This scourge has shown a nationwide surge and is resulting additional costs, loss of revenue and non-consistency of supply
Load shedding	Besides the negative effect on the economy of Witzenberg, this is enabling even more theft and vandalism
Exceeded Notified Maximum Demand,	5 MVA increase applied for in 2019 for Ceres, available 2023 hopefully. Development in Witzenberg still stymied by Eskom's Romans river 132kV upgrade which moved to 24/25 to 27/28, although Eskom continually moves the goal posts. Wolseley and Tulbagh also now at their NMD
Availability of vehicles	An aging fleet results in some vehicles spending extended periods in the workshop. Spares availability and reliability is an added extenuating challenge
Filling of vacant posts	Some posts remain vacant for extended periods before filling, but this is currently being addressed
Aging Electrical Network	Much of the existing electrical network exceeds its useful life and is even considered hazardous to operate in some instances. The new Master plan will assist in identifying the hazardous equipment.

Challenges	Description
Recapitalization of the Electrical Network	Available funding to replace aging equipment is always a challenge within the Municipal environment, but with heightened awareness, this will be addressed

Major Towns	Notified Maximum Demand (NMD)	Maximum Demand Growth (NMD) from previous year	Maximum Demand Peak (NMD)
Ceres	36,5MVA (Additional 5 MVA applied for May 2019)	+1,88 MVA	38,85 MVA
Wolseley	5.2	+ 0,24 MVA	5,04 MVA
Tulbagh	4.5	+ 0,91 MVA	4,18 MVA

The energy losses for the 2021/22 financial year were 10.7%. This is a decrease from the 10.8% of the previous year and is attributed to the Revenue Enhancement program that targets illegal electrical connections and electricity theft.

3.4.4 Electricity Service Delivery Levels

Description	2019/20	2020/21	2021/22
	Actual	Actual	Actual
Household			
<i>Energy: (above minimum level)</i>			
Electricity (at least minimum service level - accounts)	2 262	2 103	2 103
Electricity - prepaid (minimum service level)	10 715	10 715	10 924
Minimum Service Level and Above Sub-total	12 977	12 924	13 027
Minimum Service Level and Above Percentage	100%	100%	100%
<i>Energy: (below minimum level)</i>			
Electricity (< minimum service level)	0	0	0
Electricity - prepaid (< min. service level)	0	0	0
Other energy sources	0	0	0
Below Minimum Service Level Sub-total	0	0	0
Below Minimum Service Level Percentage	0%	0%	0%
Total number of households (formal and informal)	12 977	13 027	16 500
*The below minimum service level cannot be determined as the number of pre-paid meters installed in informal areas is unknown. Therefore it cannot be determined the number of households in informal areas without electricity. Dept. of Energy does not fund these connections if households are not on a formalised plot.			

3.4.5 Electricity Service Delivery Indicators

Refer to 3.1.8 Strategic Performance (Top Layer SDBIP) for 2021/22:

-  TecEI60 Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)
-  TecEI37 Percentage of unaccounted electricity losses
-  TecEI36 Percentage of houses in a subsidised housing project connected to the electrical network.

3.4.6 Electricity Service: Employees



3.4.6 Electricity Service: Capital Expenditure

Capital Projects 2021/22	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
Vredebes Electrical Network Hous	11 097 391	11 097 391	7 475 330	33%	11 097 391
MV Substation Equipment	500 000	541 640	532 775	2%	532 775
Vredebes Ph H Streetlights	1 565 217	1 565 217	1 565 217	0%	1 565 217
TOTAL	13 162 608	13 204 248	9 573 322	27%	

3.5 Waste Management (Collection, Disposal, Recycling & Cleaning)

3.5.1 Introduction

The Witzenberg Integrated Waste Management Plan is a statutory requirement of the New National Environmental Management: Waste Act 2008 (Act No. 59 of 2008) which came into effect on 1 July 2009. This Act aims to transform waste management collection and disposal to a sustainable practice focusing on waste avoidance and environmental sustainability. The primary objective of IWM planning is to integrate and optimize waste management, in order to maximise efficiency and to minimise the associated environmental impact, financial cost and to improve the quality of life of all residents within Witzenberg Municipality. A new Witzenberg Integrated Waste Management Plan was developed for the 2022 to 2025 and was endorsed by MEC Local Government. Witzenberg conducts refuse removal through curb-side collection on a weekly basis to address 100% of the domestic waste generated. A standard collection plan (Refuse Removal Guide) was implemented where collection in each town takes place on separate days.

Witzenberg also employed temporary employees from local communities to perform cleaning services in the streets, open spaces and around waste removal skips. A service is rendered to formal and informal settlements that include:

- 🍷 A black bag and green bag system
- 🍷 Public awareness and education- Youth Waste Ambassadors and Permanent staff
- 🍷 Waste disposal 3 licensed landfill sites with 1 site closed and 1 non –operational site.
- 🍷 Cleansing of streets and public toilets in Central Business Districts and skips (garden refuse)
- 🍷 After hours teams from 16h00 to 20h00 to clean main routes in CBD area of all Towns in Witzenberg.

The current waste management system in the municipality is fairly successful in the collection and disposal of municipal solid waste, however, limited effort is made to reduce the generation of waste within the municipal area.

The economic feasibility of waste recovery through recycling and composting should be carefully investigated, to reduce the relatively small amounts of waste generated by the population. The existing private recycling enterprise is

successful only because it sources materials that have been separated at source and is therefore uncontaminated with wet waste.

The analyses of the current waste management system have shown the following:

- 🍷 all formal, urban residential erven are receiving a weekly door-to-door waste collection service
- 🍷 all collected municipal waste is disposed at the municipality's engineered and licensed waste disposal sites near Op Die Berg and Prince Alfred Hamlet for building and green waste.
- 🍷 No significant waste recovery is performed, except for private enterprises and recycling bins in Tulbagh, Wolseley and Ceres.
- 🍷 no significant waste avoidance is conducted only 100 households pilot project in Tulbagh – zero waste to Landfill
- 🍷 A Solid Waste Management Master Plan has been completed.
- 🍷 Integrated Waste Management By –Law.
- 🍷 Integrated Waste Management Plan has been completed.

Witzenberg Municipality currently operates three landfills. The Tulbagh landfill site is licensed as a GSB- site and receives no waste from Witzenberg. The Prince Alfred Hamlet site is licensed as a GCB- operated by Municipality and hired plant and equipment by the municipality for building and garden refuse. The Op-Die-Berg site is licenced as a G;C;B + and receives waste from all towns in Witzenberg .

3.5.2 Highlights

Highlights	Description
New Construction of a Material Recovery Facility in Ceres. – newly completed	Will Service all residents of Witzenberg.
Appoint Waste Ambassadors in all ward 7 – 5 from Pine Valley	Do awareness and education from door to door, cleaning of open spaces, around recycling and greening of open spaces.
Drop –off Facility at Wolseley.	Service residents of Wolseley and Tulbagh.
Wheelie bin system implemented at all businesses in Witzenberg	2 type of bins at businesses with 240 l and 770l.

3.5.3 Challenges

Challenges	Description
Old fleet of Compactors and Tipper trucks.	Collection time extended working hours during breakages.
Regional Landfill Site in Worcester (Waste licence issued) and busy with FBAR for Tulbagh Landfill site.	Investigation into the costs for required infrastructure and tipping fee at gate and move to Cell 2.
Non-compliance of landfill sites	Rehabilitation of landfill sites –budget of R 126,0 m

3.5.4 Waste Management - Service Delivery Levels

The table below indicates the different waste management (refuse collections, waste disposal, street cleaning and recycling) service delivery standards of the municipality:

Description	2019/20	2020/21	2021/22
	Actual	Actual	Actual
Household			
<u>Refuse removal: (above minimum level)</u>			
Removed at least once a week (accounts)	13 321	13 465	13 463
Removed at least once a week or through periodic cleaning programmes (households in informal settlements)	3 785	4 514	5 610
Minimum Service Level and Above Sub-total	17 106	17 979	19 073
Minimum Service Level and Above Percentage	100%	100%	100%
<u>Refuse removal: (below minimum level)</u>			
Removed less frequently than once a week	0	0	0
Using communal refuse dump	0	0	0
Using own refuse dump	0	0	0
Other rubbish disposal	0	0	0
No rubbish disposal	0	0	0
Below Minimum Service Level Sub-total	0	0	0
Below Minimum Service Level Percentage	0%	0%	0%
Total number of households (formal and informal)	17 106	17 979	17 979

Note: Rubbish bags is distributed in informal areas and collected according to a publicised programme with a periodic cleaning service

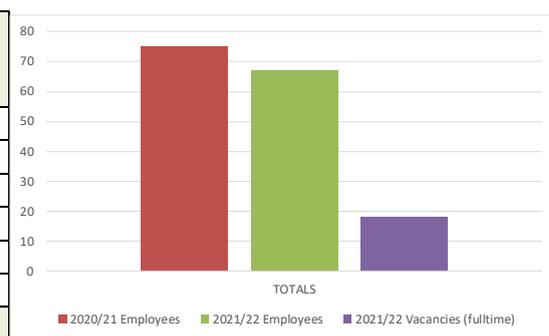
3.5.5 Waste Management - Service Delivery Indicators

Refer to 3.1.8 Strategic Performance (Top Layer SDBIP) for 2021/22:

- 🍌 TecRef46 Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.
- 🍌 TecRef31 Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.

3.5.6 Waste Management - Employees

Job Level	2020/21 Employees	2021/22 Employees	2021/22 Vacancies (fulltime)
0 - 3	48	42	10
4 - 6	9	10	3
7 - 9	16	14	5
10 - 12	2	1	0
13 - 15	0	0	0
16 - 19	0	0	0
TOTALS	75	67	18



3.5.6 Waste Management – Capital Expenditure

Capital Projects 2021/22	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
New Material Recovery Facility	16 982 167	21 935 001	21 705 701	1%	29 000 000
Wolseley Public Toilets	1 500 000	1 500 000	163 897	89%	1 500 000
TOTAL	18 482 167	23 435 001	21 869 598	7%	

3.6 Housing

3.6.1 Introduction

Phase F1, Vredebes, which consists of 635 serviced plots was completed at a total value of R 35m. The 1st Phase to construct houses in Vredebes has started in 2019.

The first houses were handed over by the MEC for Housing in December 2019 and in total 229 houses were completed by end of June 2020. All houses handed over and occupied by 14 December 2020. The 1st phase of houses consists of 600 top structures were planned to be built at 200 per year but due to constraints in providing electricity the building of houses were stopped.

3.6.2 Highlights

Highlights	Description
Vredebes Housing Project: Phase 1 – 600 Top Structures	Completion of 229 top structures
Approval of the UISP Project for 188 sites in N'duli	Planning money made available to the amount of R 1m by DoHS. Layout for the project has been completed
The enumeration of Tulbagh Informal Settlement were successfully completed by appointed service provider (DAG) in October 2019	A service provider were appointed by the DoHS to do enumerations of informal settlements in Tulbagh and N'duli and were funds allocated in the 5 year delivery plan for Witzenberg

3.6.3 Challenges

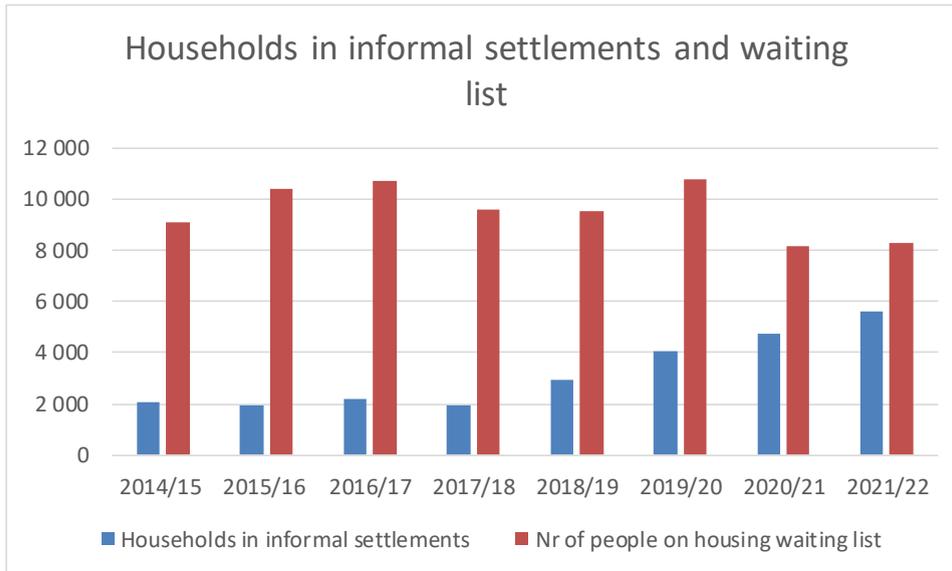
Challenges	Description
Selling and renting of RDP houses	Beneficiaries are in desperate need for money and this is a way to generate an extra income. Sales are made illegally without houses being transferred which hampers the transfer processes because in some case the beneficiaries who received the subsidy are gone or deceased. No definite guidelines from the DoHS which must enforce the pre-emptive right
Transfer of rental stock	Outstanding debts of tenants to get rates clearance. Unforeseen documents needed by attorneys to expedite the registration process eg. registration of mother erven and lost original title deeds
Emergency housing for evictees (private and farm workers)	Emergency camp are planned as part of the Vredebes Housing Development, but no immediate solution available because of project funding for bulk infrastructure which will take ± 3 years to be completed depending on additional fund allocations

Challenges	Description
Immigration control in informal settlements. Increased illegal invasion of land in Wolseley and unfortunately we have no control because these structures are erected overnight and over weekends when the no personnel is on duty and eviction through the court process costly and lengthy.	A response team need to be budgeted for and advertised via the tender process. Existing Community Committees needs to be co-operative. A "breakdown & monitoring team" consisting out of 5 temporary workers has been appointed to assist the housing officials and law enforcement with controlling illegalities in the informal. A budget has been approved (2018/19) to an amount of R1 million for the services of a response team.
GAP housing opportunities need to be increased because of household incomes rising on a yearly basis	The income band between R3 501 – R22 000 who is potential beneficiaries for GAP market do not qualify so easily for a bank loan although linked to the FLIPS subsidy because of their credit worthiness. The policy changed in 2018 to allow beneficiaries to make use of the pension funds as a warrantee to qualify for a bond or bank loan.
Vandalism of communal toilets in informal settlements	Constant or daily vandalism of communal toilets during the night and over weekends. Although community committees exist we still have no control over the vandalism and this is causing huge expenses to the maintenance budget of the Housing Section.
Influx of illegal residents and foreigners to the informal settlements	Constant growth of informal settlements, structures going up over weekends and during the nights when law enforcement staff are not on duty. People coming in to work as seasonal workers on farms and simply stays when season is over
N'duli Community expectations	Uproars in terms of claims made that Vredebes Development belongs to N'duli Residents only.
Current Vredebes Project stalled and the further development of N'duli	Inability of ESCOM to provide electricity and no timelines can be provided

3.6.4 Housing Service Delivery Levels

Financial Year	*Nr of households in formal dwellings	*% of households in formal dwellings	Households in informal settlements	Nr of people on housing waiting list	% Housing waiting list increase (decrease)
2014/15		86.7%	2 077	9 065	(3.75)%
2015/16			1 945	10 421	14.96%
2016/17	29 969	83.3%	2 200	10 736	3%
2017/18	27 295	86.8%	1 942	9 568	(10%)
2018/19	29 969	83.3%	2 967	9 546	0%
2019/20	30 000e	87%	4 027	10 774	13%
2020/21	30 000e	87%	4 756	8 181	(25%)
2021/22	27 866	85%	5 610	8 300	1%

* Witzenberg Socio-Economic Profile (Western Cape Government) Including rural areas



A summary of houses constructed and sites serviced under the subsidisation programme includes:

Financial year	Allocation (Budget)	Amount spent	% spent	Number of houses built	Number of sites serviced
	R'000	R'000			
2014/15 (Capital)	34 885	34 885	100%		470
2014/15 (Operational)	15 017	15 017	100%	42	
2015/16 (Capital)	28 930	27 449	94%		763
2015/16 (Operational)	0	0	0%	0	
2016/17 (Capital)	7 711	7 522	98%		0
2016/17 (Operational)	24 963	24 264	97%	200	
2017/18 (Capital)	7 155 472	7 155 472	100%		In process
2017/18 (Operational)	15 573 699	12 643 351	81%	107	
2018/19 (Capital)	26 163 613	26 163 613	100%		635
2018/19 (Operational)	12 098 000	12 098 000		30	
2019/20 (Capital)	0	0			0
2019/20 (Operational)	29 000 000	23 982 171	83%	199	
2020/21 (Capital)	26 507 700	26 507 700	100%		In process
2020/21 (Operational)	11 606 000	4 469 000	39%	0	
2021/22 (Capital)	4 125 138	4 125 138	100%		529
2021/22 (Operational)	19 268 708	430 900	2%	0	

3.6.5 Service Delivery Indicators: Housing

Refer to 3.1.8 Strategic Performance (Top Layer SDBIP) for 2021/21:

-  TecDir2 Number of subsidised serviced sites developed..
-  ComHS14 Number of housing opportunities provided per year
-  ConHS15 Number of Rental Stock transferred

3.6.6 Employees: Housing



3.7 Free Basic Services & Indigent Support

Witzenberg acknowledges that priority must be given to the basic needs of the community and that the social and economic development of the community is supported in an effort to provide access to the basic level of service in terms of the Constitution of South Africa, Section 151(1)(b) and 153(b).

Free basic services are provided to households with a combined monthly income of less than R 5 000

A household may apply with the relevant forms and once their application has been approved, they are entitled to free basic services for one year. If they still qualify after the year has lapsed, they need to complete the application process again.

The aim of the Indigent Policy is to ensure a sound and sustainable manner in which to provide affordable basic services to the poor through financial assistance within the legal framework of the powers and functions of the municipality. This is done in an effort to improve the standard of living and creating a prosperous municipality that is free from the scourge of poverty.

THE OBJECT OF THIS POLICY IS TO:

- 🍌 Ensure a transparent, accountable and sustainable manner to assist the poor with access to basic services as defined in the policy;
- 🍌 Ensure a sustainable manner to assist the poor with the burial costs, transfer duties and to change the municipal accounts in the cases of death, legal separation, divorce, etc. when necessary; and to
- 🍌 Ensure that a fair portion of the equitable share, as provided by National Government, is spent as a contribution towards poverty alleviation.

THE QUALIFICATION CRITERIA FOR URBAN HOUSEHOLDS IN ORDER TO RECEIVE ASSISTANCE ARE AS FOLLOWS:

- 🍌 The head of the household must be a South African citizen;
- 🍌 The household, except in the case of rural households, must receive an account from Witzenberg Municipality;
- 🍌 An application on the prescribed form must be duly completed and submitted, with the required information and signature;
- 🍌 No member of the household may own a fixed property, other than the site on which the household resides; and
- 🍌 The household's joint gross income may not exceed R 5 000 per month.

THE QUALIFICATION CRITERIA FOR OLD AGE HOMES IN ORDER TO RECEIVE ASSISTANCE ARE AS FOLLOWS:

- 🍎 More than 50% of the residents within the old age home must receive less than R 5 000.00 per month.
- 🍎 The qualification criteria for electricity consumers within Witzenberg Municipality, but who reside in areas where the municipality is not the supplier of electricity, is that their connection may not exceed 20 Amps.

BENEFITS (Income up to R 3 000):

- 🍎 **Property rates**
In terms of the Property Rates Act, Act 6 of 2004, Section 17(h) all residential sites are exempt from the first R15 000 of the market value on a property. As an additional subsidy, the municipality will increase this level subsidized to R120 000.
- 🍎 **Electricity**
A subsidy equal to the amount charged for the first 50 kWh consumed per month.
- 🍎 **Water**
A subsidy equal to the amount charged for the first 6 kilolitres consumption per month as well as 100% subsidy on the basic charge for water, where the municipality is the service provider.
- 🍎 **Sanitation**
A subsidy equal to 100% of the amount charged for the service per month where the municipality is the service provider.
- 🍎 **Refuse removal**
A subsidy equal to 100% of the amount charged for the service per month where the municipality is the service provider.
- 🍎 **House rental**
A subsidy equal to 100% of the amount charged in the case of municipal sub economical rental stock as house rental per month.
- 🍎 **Burial costs**
A subsidy equal to 100% of the amount charged for burial cost. The subsidy can be provided in terms of every deceased member of the household.
- 🍎 **Transfer costs**
A subsidy equal to 100% of the amount charged for transferring the municipal service accounts, as a result of death of the head of the household. In the event of separation or divorce, the person who is residing at this plot, qualifies for the subsidy on transfer costs. This household is also exempt from making a consumer deposit or to increase the existing deposit. A subsidy equal to 100% of the costs of an attorney to transfer the property into the spouse name. This subsidy is provided as a result of death of the head of the household, whilst approved as an indigent household and the current registration is not registered at the Deed's Office in the name of both parties. The appointment of the attorney is entirely the prerogative of the municipality.

BENEFITS (income between R 3 000 & R 5 000):

- 🍎 **Property rates**
In terms of the Property Rates Act, Act 6 of 2004, Section 17(h) all residential sites are exempt from the first R15 000 of the market value on a property. As an additional subsidy, the municipality will increase this level subsidized to R120 000.
- 🍎 **Electricity**
A subsidy equal to the amount charged for the first 25 kWh consumed per month.
- 🍎 **Water**
A subsidy equal to the amount charged for the first 3 kilolitres consumption per month as well as 50% subsidy on the basic charge for water, where the municipality is the service provider.
- 🍎 **Sanitation**
A subsidy equal to 50% of the amount charged for the service per month where the municipality is the service provider.
- 🍎 **Refuse removal**
A subsidy equal to 50% of the amount charged for the service per month where the municipality is the service provider.
- 🍎 **House rental**

A subsidy equal to 50% of the amount charged in the case of municipal sub economical rental stock as house rental per month.

 **Burial costs**

A subsidy equal to 50% of the amount charged for burial cost. The subsidy can be provided in terms of every deceased member of the household.

 **Transfer costs**

A subsidy equal to 50% of the amount charged for transferring the municipal service accounts, as a result of death of the head of the household. In the event of separation or divorce, the person who is residing at this plot, qualifies for the subsidy on transfer costs. This household is also exempt from making a consumer deposit or to increase the existing deposit. A subsidy equal to 50% of the costs of an attorney to transfer the property into the spouse name. This subsidy is provided as a result of death of the head of the household, whilst approved as an indigent household and the current registration is not registered at the Deed's Office in the name of both parties. The appointment of the attorney is entirely the prerogative of the municipality.

3.7.1 Access to Free Basic Services

Free Basic Services To Low Income Households									
Year	Number of households								
	Total no. of HH	Households earning less than R 3 000 per month							
		Free Basic Water		Free Basic Sanitation		Free Basic Electricity		Free Basic Refuse Removal	
Access	%	Access	%	Access	%	Access	%		
2018/19	15 388	6 742	43	6 742	43	6 742	43	6 742	43
2019/20	15 317	6 742	43	6742	43	6742	43	6742	43
2020/21	16 421	6 828	42	6828	42	6828	42	6828	42
2021/22	17 418	7 755	45	7 755	45	7 755	45	7 755	45

Free Basic Services To Low Income Households									
Year	Number of households								
	Total no. of HH	Households earning less than R 5 000 per month (50% benefits)							
		Free Basic Water		Free Basic Sanitation		Free Basic Electricity		Free Basic Refuse Removal	
Access	%	Access	%	Access	%	Access	%		
2020/21	16 421	67	0.005	67	0.005	67	0.005	67	0.005
2021/22	17 418	133	0.007	133	0.007	133	0.007	133	0.007

Rates						
Financial year	Indigent Households			Non-indigent households		
	No of HH	Exempt Valuation	Value	No of HH	Exempt Valuation	Value
			R'000			R'000
2018/19	3 697	120 000	3 600	12 875	120 000	12 746

Rates						
Financial year	Indigent Households			Non-indigent households		
	No of HH	Exempt Valuation	Value	No of HH	Exempt Valuation	Value
			R'000			R'000
2019/20	3 093	120 000	3 247	12 871	120 000	13 514
2020/21	2 868	120 000	3 190	13 990	120 000	15 562
2021/22	3 111	120 000	3 669	13 680	120 000	16 136

Electricity									
Financial year	Indigent Households			Non-indigent households			Households in Eskom areas		
	No of HH	Unit per HH (kwh)	Value	No of HH	Unit per HH (kwh)	Value	No of HH	Unit per HH (kwh)	Value
			R'000			R'000			R'000
2018/19	3 697	50	2 606	9 626	0	0	1 851	50	
2019/20	3 093	50	2 466	9 936	0	0	1 859	50	
2020/21	2 801	50	2 697	10 351	50	9 968	1 859	50	1 790
2021/22	2 967	50	2 884	10 507	50	10 212	1 859	50	1 790

Electricity (50%)									
Financial year	Indigent Households- 50%			Non-indigent households			Households in Eskom areas		
	No of HH	Unit per HH (kwh)	Value	No of HH	Unit per HH (kwh)	Value	No of HH	Unit per HH (kwh)	Value
			R'000			R'000			R'000
2020/21	67	25	3 222						
2021/22	133	25	6 463						

Water						
Financial year	Indigent Households			Non-indigent households		
	No of HH	Unit per HH (kl)	Value	No of HH	Unit per HH (kl)	Value
			R'000			R'000
2018/19	6 742	6	12 669	8 646	0	0
2019/20	5 790	6	10 880	9 369	0	0
2020/21	6 828	6	11 552	9 593	0	0
2021/22	7 755	6	13 912			

Water (50%)						
Financial year	Indigent Households-50%			Non-indigent households		
	No of HH	Unit per HH (kl)	Value	No of HH	Unit per HH (kl)	Value
			R'000			R'000
2020/21	67	3	1 360			
2021/22	133	3	1 193			

Sanitation						
Financial year	Indigent Households			Non-indigent households		
	No of HH	R value per HH	Value	No of HH	Unit per HH per month	Value
			R'000			R'000
2018/19	6 742	187.41	15 162	8 646	0	0
2019/20	5 790	198.65	13 802	9 396	0	0
2020/21	6 828	210.57	17 253	9 593	0	0
2021/22	7 755	223.21	20 771			

Sanitation 50%						
Financial year	Indigent Households			Non-indigent households		
	No of HH	R value per HH	Value	No of HH	Unit per HH per month	Value
			R'000			R'000
2020/21	67	105.29	8 463	9 444	0	0
2021/22	133	111.60	17 811			

Refuse Removal						
Financial year	Indigent Households			Non-indigent households		
	No of HH	Service per HH per week	Value	No of HH	Unit per HH per month	Value
			R'000			R'000
2018/19	6 742	1	11 817	8 646	0	0
2019/20	5 790	1	10 960	9 396	0	0
2020/21	6 828	1	13 701	9 593	0	0
2021/22	7 755	1	17 764			

Refuse Removal (50%)						
Financial year	Indigent Households			Non-indigent households		
	No of HH	Service per HH per week	Value	No of HH	Unit per HH per month	Value
			R'000			R'000
2020/21	67	1	1 344	9 444	0	0
2021/22	133	1	1 523			

COMPONENT B: ROAD TRANSPORT

This component includes roads and storm water management.

3.8 **Road Services**

3.8.1 **Introduction**

Integrated Transport Planning

This transport field is responsible for transport planning, road planning, traffic engineering and implementation of the Integrated Transport Plan (ITP) with the streets and storm water infrastructure that include the upgrade, rehabilitation and maintenance of road infrastructure, storm water drainage and the adequacy of traffic signage and road markings and public transport infrastructure.

The Witzenberg Local Integrated Transport Plan 2010-2015 was adopted in 14 December 2010, with the Witzenberg Local Integrated Transport Plan (LITP) 2022-2027 being reviewed prepared as part of the Cape Winelands District Integrated Transport Plan (DITP) 2022- 2027.

Transport Status Quo

The primary economic activities which take place in the agricultural sector and are subject to seasonal changes. Witzenberg Municipality has a number of public transport services operating within municipal area. The most used mode of transportation is the minibus taxi. Other modes used in Witzenberg are rail, non-motorised transport and private vehicles. Witzenberg Municipality also experiences high volumes of freight transport travelling through the municipality. At present, the municipality has both formal and informal public transport facilities of which some formal facilities are currently not utilised by public transport operators. Witzenberg Municipality has three minibus taxi associations operating within the area; the Ceres Taxi Association, the Nduli Taxi Association and the Tulbagh Taxi Association.

The transport needs of Witzenberg are similar to those of its neighbouring municipalities. The primary issue in Witzenberg are that there is a limited public transport service during off peak periods, forcing people to wait for long periods of time before being able to travel. The safety of passengers and pedestrians as well as the affordability of taxi services are also issues impeding transportation. The municipal transport budget for Witzenberg indicates that there is approximately R8 million allocated toward transport related improvements. The budget mainly focuses on roads improvements in residential areas within the municipality.

Road network and traffic

The road network in Witzenberg Municipality consists of provincial roads, owned and managed by the provincial road authority, which is the PGWC. Apart from the provincial roads, which are also known as the rural road network, the upgrade and maintenance of the local street network is the responsibility of the local authority. Condition of the road surface indicated that 66% of the surfacing is in good or very good condition. The corresponding value for road structure is 79%. If road surface conditions deteriorate too much, the road structure will be adversely affected. Therefore, upkeep to protection of the structure through regular maintenance is very important. Fruit and vegetables are brought from various farms around Wolseley, from Op-die Berg and Tulbagh to the factory in Ceres to be packed. This creates an inflow of heavy vehicles to Ceres. From Wolseley and Tulbagh, heavy vehicles travel to Ceres via the Mitchell's Pass.

The Pass has a high quality surface, able to withstand high volumes of traffic. In contrast, the proclaimed road through Ceres is of a different standard and must accommodate the same high volume of heavy vehicles. In the urban streets of Ceres, special NMT signage restricts heavy vehicles from entering the urban areas. A Pavement Management System (PMS) is used for maintaining the roads in the area through an assessment of the network based on methodical visual ratings of each pavement section. The priorities is divided into routine maintenance (e.g. patching), to normal maintenance (resurfacing) through to heavy rehabilitation (e.g. thick overlays and reconstruction). This is supported by

visual inspections which are performed according to a schedule and data is recorded and prioritised for implementation. Limited and funding backlogs are the greatest challenge faced in maintaining the road network.

Roads Master Planning

A Roads Masterplan approved by Council in February 2021. The Witzenberg area has been experiencing urban development growth in the recent years. It is essential that all development planning be guided by a predetermined Roads Master Plan. The Vision for Witzenberg LM Roads Master Plan was formulated to be “To provide a safe, reliable, effective and efficient road and transport system to serve the public of Witzenberg Municipality”. The municipal road network is in good condition, 59% of road network being in a very good to good condition, 30% being in fair condition with 11% being poor and very poor. Out of the 204.8km of road, 91% is black top roads, 2% is block paved and 7% is gravel roads. The proposed maintenance cost over 2-3years is R42.4 mil.

Five bridges and 3 major culverts were assessed as part of the RRAMS project. The maintenance cost of these structures without professional fees were estimated to be R1.59 mil. Traffic counts were done on 108 intersections. The AM & PM peak hours were extracted, and operational analysis were done for the current scenario and geometry. Only six intersections operated with an approach lower than LOS D. Potentially dangerous intersections on Vos Street (R303) and Voortrekker Street (R46) were identified by others and further investigated.

Minibus taxis is the main source of public transport within Witzenberg LM, in the absence of a public bus service. There is a need to consolidate the various taxi ranks in Ceres. A host of new pedestrian walkways were identified as well as the required maintenance on existing facilities. In the town of Ceres, kerbs at pedestrian crossings must be dropped to improve universal access.

Precinct planning were previously done in Ceres and Tulbagh. A variety of projects were proposed to connect nodes with general beautifying of the area, improve vehicular, pedestrian and cycle movements. The proposed cost for Ceres was R56 mil and R7.2 mil for Tulbagh. New spatial plans from the 2020 SDF were used to assess new roads to be developed. Various new bridge connections were also identified in Ceres and Tulbagh. The six intersections which previously exceeded LOS D, were further analysed at a 3.7% traffic growth over the next 5 years. Some proposal is made in terms of the upgrading of these intersections. An additional two intersections in Nduli which did not exceed the LOS D were also analysed with a growth of 3.7% over the next 5 years, as these intersections are expected to see a rapid growth in traffic volumes upon completion of the Vredebes development. The site for the new taxi rank has been identified and should be pursued within the short to medium term. Negotiations with the property owner must precede any formal planning.

Pedestrian and cycle facilities should be a requirement up to Class 4 roads which are generally bus or taxi routes. Class 5 roads may however be fitted with walkways or cycling lanes, if it serves public land-uses like schools, hospitals or community buildings. Freight routes and by-pass routes were identified by previous studies. The initial survey, planning and environmental approvals should be sought in the short to medium term. Mention is made of a Petroport truck stop facility outside Ceres. This would give the trucks a place to overnight and eliminate the current illegal parking within the Witzenberg LM towns.

Master Planning is key to provide long term steering of projects, with the SDF and IDP planning for a shorter term. Municipal Grants like MIG is key to the sustainability of municipal projects. Developer contributions should be used to augment the bulk infrastructure where required.

The strategy for prioritising projects would be;

-  All maintenance and repair actions should happen over the short and medium term;
-  All small to medium size capital projects should happen over the short and medium term;
-  All project likely to fall outside of this scope should happen over the long term;
-  The initial work for the long-term projects (survey, planning and environmental), should be done over the short to medium term;

3.8.2 Highlights

Highlights	Description
Upgrade Van Breda Bridge	Widening and upgrade bridge
Vredebes Phase H internal services	New roads and storm water for new phase H of the development
Van der Stel Street Pedestrian Walkway	Marked new walkway on the western side of the road, 2m wide

3.8.3 Challenges

Challenges	Description
Funding backlogs on bituminous pavements	Pavement Management System 2019, all bituminous pavements, 10% is in a poor to very poor condition
Deteriorated Tulbagh roads	4.35km Deteriorated roads needs to be upgraded
Upgrading needs on provincial roads, TR22/2 as a result of new developments	Department of Transport and Public Works has approved funds for the upgrades.
Upgrading needs for public transport infrastructure	No funding for proposals from Transport Master Plans

3.8.4 Service delivery levels: New roads & maintenance of existing roads

The following tables give an overview of the total kilometres of roads maintained and new roads tarred:

Tarred/paved roads:

Financial year	Total km tarred roads	Km of new tar & paved roads	Km existing tar roads re-tarred	Km of existing tar roads re-sheeted	Km tar roads maintained
2014/15	216.76	3.119	2.377	0.88	213.64
2015/16	222.43	5.67	8.22	0	216.76
2016/17	222.43	0	1.58	2.63	222.43
2017/18	222.66	0.235	1.00	0	222.26
2018/19	227.43	4.77	1.818	0.605	222.66
2019/20	229.03	1.6	4.1	2	227.43
2020/21	232.23	3.2	2.8	2.8	229.03
2021/22	232.23	0	0.6	0	232.23

Gravel roads:

Financial year	Total km gravel roads	Km new gravel roads constructed	Km gravel roads upgraded to tar / block paving	Km gravel roads graded/maintained
2014/15	10.31	0	0.19	10.50
2015/16	10.50	0	0	10.50
2016/17	10.50	0	0	10.50
2017/18	10.50	0	0	10.50

Financial year	Total km gravel roads	Km new gravel roads constructed	Km gravel roads upgraded to tar / block paving	Km gravel roads graded/maintained
2018/19	10.50	0	0	10.50
2019/20	8.9	0	1.6	8.9
2020/21	8.9	0	0	8.9
2021/22	8.9	0	0	8.0

The table below shows the costs involved for the maintenance and construction of roads within the municipal area:

Financial year	New & Replacements	Resealed	Maintained
	R'000	R'000	R'000
2014/15	12 684	2 029	3 541
2015/16	6 121	5 753	5 780
2016/17	16 806	7 698	7 804
2017/18	8 102	3 109	8 007
2018/19	32 114	105	5 990
2019/20	48 786	8 628	6 000
2020/21	9 189	1 600	8 883
2021/22	15 271	0	9 398

3.8.5 Service Delivery Indicators: Road Services

Refer to 3.1.8 Strategic Performance (Top Layer SDBIP) for 2021/22:

 TecRo7 Kilometres of roads upgraded & rehabilitated

3.8.6 Employees: Roads & Storm water



3.8.7 Capital Expenditure: Roads & Storm water

Capital Projects 2021/22	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
Upgrade Van Breda Bridge	25 457 391	13 101 972	10 379 538	21%	24 000 000
Vredebes Phase H Internal Roads	889 371	1 457 025	1 457 025	0%	6 626 925
Vredebes Phase H Internal Storm	889 371	889 371	889 371	0%	6 626 925
Tulbagh VanderStelstr walkways		712 591	712 176	0%	869 565
TOTAL	27 236 133	16 160 959	13 438 110	17%	

3.9 Waste Water (Storm Water Drainage)

3.9.1 Introduction

Storm water masterplans has been developed for all towns in Witzenberg.

The Witzenberg area has been experiencing urban development growth in the recent years. It is essential that all development planning be guided by a predetermined Storm water Plan. The Vision for Witzenberg LM Storm water Plan was formulated to be "To provide a database for the Witzenberg Municipality where all storm water data can be viewed, queried, stored, added, maintained and expanded. The Storm water Master Plans must identify upgrades to the existing storm water system and propose new infrastructure in order to meet current and future infrastructure needs to accommodate growth. It must include a funding model and a programme for the implementation of all the projects identified and prioritized. It must evaluate the long-term viability of existing infrastructure to cope with expansion and augmentation."

The Witzenberg LED Strategy (2004) stated that flooding of storm water pipes is common in winter as these pipes are not inspected for blockages in the summer as required. The Draft Reviewed IDP 2019-2020 indicated that some areas within the Witzenberg Municipality have inadequate storm water systems. The existing storm water infrastructure within Witzenberg is made up of 68.6 km of reticulation and 35.6 km of open channel. The condition of the storm water infrastructure was assessed based on blockage and structural integrity. 92% were found to be less than 25% blocked, 3% were found be partially blocked, and 5% were full of material (litter or debris). 46% of the structures were in a good condition, 39% were found to be in fair condition, and 15% were found to be in poor (damaged or broken) condition. For the study area 28% of the Witzenberg PCSWMM model (existing minor system) require new storm water infrastructure (upgrades, replacements and additional storm water systems). Pipe replacement and new minor systems for resolving the problem areas are proposed in this report, together with preliminary cost estimates. Costs have been calculated for each conduit that requires upgrading or new infrastructure to increase the capacity of the existing storm water network.

The total cost estimate for the installation and upgrading of the local minor storm water network to either the 1:2 year and 1:5 year return period standard amounts to R180.8 million, excluding long-term upgrade proposals, and R190.2 million including long-term upgrade proposals. The hydrological analyses have indicated that the future developments requires the inclusion of detention facilities in the modelling in order to reduce the estimated post-development flood peaks to the predevelopment flood peaks. Where practically possible, developments should be required to accommodate the difference between the pre and post- development run-offs up to the 1:50 year flood, on the development. This will reduce major and minor storm water run-off and improve water quality.

The detention ponds modelled and proposed to be implemented to reduce the future peak floods within Witzenberg Municipal area. The high level cost estimate to construct these detention ponds amounts to R159.9 million. The bulk storm water infrastructure required to connect the future developments to existing watercourses or the existing storm water network amounts to R19.7 million. The main concern is that developments within Ceres and Wolseley are within the 1:50 Koekedow Flood lines.

3.9.2 Highlights

Highlights	Description
Vredebos Phase H Internal Storm Water	New bulk storm water channel with retention dam constructed

3.9.3 Challenges

Challenges	Description
Wolseley Montana Channel upgrade	No funding for portal culverts that has an enormous financial implication
Vandalism storm water drainage	Covers being stolen and sold at scrap metal yards.
Trees damage storm water pipes/sidewalks and roads	Trees with aggressive root systems
Storm water blockages	Manholes/catch pits being used as dirt dumping places
Storm water Master planning implementation	Budget constraints

3.9.4 Service Delivery Levels: Infrastructure & cost of construction/maintenance

Storm water infrastructure

The table below shows the total kilometres of storm water maintained and upgraded as well as the kilometres of new storm water pipes installed:

Financial year	Total km storm water measures	Km new storm water measures	Km storm water measures upgraded	Km storm water measures maintained
2014/15	139.00	0.97	0	138.03
2015/16	139.83	0.83	0	139.00
2016/17	139.83	0	0	139.83
2017/18	139.83	0	0	139.83
2018/19	139.83	4.95	0	139.83
2019/20	142.83	3	0	139.83
2020/21	146.00	3.2	0	142.83
2021/22	146.00	0	0	146.00

Cost of construction maintenance:

The table below indicates the amount of money spend on storm water projects:

Financial year	Storm water measures	
	Capital	Maintained
	R'000	R'000
2014/15	3 626	1 227
2015/16	9 662	952

Financial year	Storm water measures	
	Capital	Maintained
	R'000	R'000
2016/17	0	1 359
2017/18	2 008	1 834
2018/19	11 350	1 532
2019/20	3 391	1 623
2020/21	10 607	1 781
2021/22	889	3 364

COMPONENT C: PLANNING & DEVELOPMENT

Witzenberg Municipality does not have a single department that includes all strategic services. The LED section is managed by the Social & Economic Development section that is situated in the directorate for Community Services. The IDP, Internal Audit and Organisational Performance sections report to the Municipal Manager. Tourism and marketing are situated in the directorate for Corporate Services. Building control, town planning, spatial planning and GIS falls under the section Town Planning & Building Control situated in the directorate for Technical Services.

3.10 Planning

3.10.1 Introduction

The Witzenberg Spatial Development Framework (WSDF) was adopted by Council on 27 May 2020 as a core component of the 2017 to 2022 Integrated Development Plan. The WSDF will guide the spatial form and structure of Witzenberg (the way in which we use the space available for urban growth) in the future. This 5 year plan will enable Witzenberg to manage new growth and change in its area, to ensure sustainability and equitability. In its direction, the WSDF has five specific foci.

1. The first is to maintain and protect the integrity, authenticity and accessibility of Witzenberg's natural environment and associated resources. Humanity depends on nature for physical and spiritual sustenance, livelihoods, and survival. Ecosystems provide numerous benefits or ecosystem services that underpin economic development and support human well-being. They include provisioning services such as food, freshwater, and fuel as well as an array of regulating services such as water purification, pollination, and climate regulation. Healthy ecosystems are a prerequisite to sustaining economic development and mitigating and adapting to climate change. The plan provides for activities enabling access to nature in a manner which does not detract from the functionality and integrity of nature and farming areas and landscapes.
2. The second is to maintain and expand the Municipality's key regional and intra-regional infrastructure. Appropriate infrastructure – whether in the form of transport routes or municipal services – is critical to support economic development, agriculture, and livelihoods.
3. The third is to maintain and grow the agricultural assets within the Municipality. Agriculture remains the mainstay of the regional economy and require on-going support. In a spatial sense, this specifically requires protecting high-value agricultural land from urban development. The opportunity also exists to diversify farm income in a manner which does not detract from the functionality and integrity of farming areas and landscapes, and to expand access to farming to smaller entrepreneurs and emerging farmers.
4. The fourth is to maintain and expand access to Witzenberg's unique sense of people and place. Important is the recognition and maintenance of unique landscapes, and diverse expressions over time of peoples' interaction with the landscape. Also critical is the SPLUMA principle of "spatial justice"; implying that past spatial and other development imbalances must be redressed through improved access to and use of land, as well as the inclusion of persons and areas that were previously excluded, with an emphasis on informal settlements, and areas characterised by widespread poverty and deprivation.
5. The fifth is to maintain and expand opportunity associated with Witzenberg's key settlements. Settlements need to be managed and provide for expansion in a manner which enables efficiency in infrastructure provision, integration and compaction to enable better thresholds and more sustainable movement, and protection of surrounding assets of nature and agriculture.

3.10.2 Highlights & Challenges

Highlights	Description
Timeous decisions	Applications turnaround time well within statutory timeframes
GIS Zoning Data	GIS programme expanded to include new data sets and civil services "as built" plans
SDF: Ceres Priority Focus Area 1	Precinct Plan concluded for the area located between Ceres, Nduli & Bella Vista known as "Ceres Priority Focus Area 1".

Challenges	Description
Eskom capacity	Eskom is unable to supply increased capacity which is hampering new development
Economic slowdown	Number of land use applications on the decrease due to the economic slowdown
Shortage of Vacant Plots	Ceres has a shortage of serviced vacant stands for residential and industrial uses.

3.10.3 Synthesis of Key Spatial Challenges & Opportunities

A synthesis of key challenges and opportunities related to spatial planning and management are summarised below.

Challenges

- 🍌 Economic sectors which underly the local economy and accommodate unskilled workers (especially manufacturing and agriculture) show slow growth.
- 🍌 There is significant demand for housing while further urbanisation and current delivery rates for serviced land top structures will probably not be able to meet demand.
- 🍌 Historic approaches to settlement development – favouring lower density single unit on a plot development – will threaten valuable agricultural land and strain infrastructure provision and maintenance.
- 🍌 There are inadequate opportunities available for job creation and economic growth in settlements.
- 🍌 Inadequate public and NMT transport options limit access to available work and other opportunities.
- 🍌 Water and electricity supply and associated infrastructure may not be able to meet future demand adequately.

Opportunities

- 🍌 Meaningful inter-governmental initiatives and public-private partnerships already exists which could be extended to assist in urban development and settlement management (e.g. RSEP, the Ceres Business Initiative, and the Twinning Agreement with Essen Municipality in Belgium).
- 🍌 RSEP Involvement in development of integrated communities – leverage funding and project implementation.
- 🍌 Provincial spatial planning and land use management policy provides opportunities for the diversification of the agricultural/ rural economy (especially through sensitive tourism initiatives).

3.10.4 Service Delivery Statistics

Type of service	2018/19	2019/20	2020/21	2021/22
Town Planning and Building Control				
Building plan applications processed	455	368	354	480
Total surface (m ²)	58 318m ²	44 327m ²	60 113m ²	83 693 m ²
Approximate value	*R 3 232 931 532	R 212 778 595	R 328 052 888	R 412 036 060
New residential dwellings	167	124	45	82
Residential extensions	87	90	123	177
New Business buildings	1	1	1	3
Business extensions	1	3	7	18
Rural applications	73	39	50	96
Land use applications processed	31	34	44	26

*Drastic increase due to submission of building plans for Paardekraal Windfarm to a value of R3b in 2018/19.

3.10.5 Employees: Town Planning & Building Control

Job Level	2020/21 Employees	2021/22 Employees	2021/22 Vacancies (fulltime)
0 - 3	0	0	0
4 - 6	0	0	0
7 - 9	0	0	0
10 - 12	4	4	1
13 - 15	1	1	0
16 - 19	1	1	0
TOTALS	6	6	1

3.11 Local Economic Development

The table below gives a brief description of all the achievements within Local Economic Development (LED) during the 2021/22 financial year:

Achievement/Highlight	Description
Upgrading of 2 existing business Hubs	Completion of Phase 2 of PAH Business Hub, as well as atomization of access to Skoonvlei Business Hub.
Facilitated tax workshops for entrepreneurs	4 Tax workshops were conducted at various towns to equip entrepreneurs with information regarding tax matters and entity registration.
Implementation and coordination of the informal trader program	Issuing of 113 hawker permits and 44 business licenses in the whole of Witzenberg
Business consultations to assist clients with starting their own businesses	Providing information regarding business registrations, how to start a business and municipal support services
Facilitate 2 Supplier registration workshops	SMME's were informed concerning the municipal supplier registration, the Cape Winelands District tender processes and also the central supplier database registration process.

Achievement/Highlight	Description
Linked entrepreneurs with funding opportunities	Linked entrepreneurs from SMME database & business Hubs with funding opportunities
Business dialogue with entrepreneurs in Wolseley, Tulbagh and Nduli	Business dialogue sessions creates a platform where challenges, information, needs and procurement opportunities can be discussed.
Implemented a maintenance project of under roof hawker stands	Maintenance of hawker stand infrastructure to improve stand visibility, improve dignity and to foster a sense of pride
Participate in Perdekraal entrepreneurial day	Presented LED related information regarding supplier registration & SMME support
Linked local entrepreneurs with CWDM Seed fund & small farmer support programme	Ten entrepreneurs were successfully linked with the seed fund programme and one business with the small farmer program
Information session regarding SEDA support services	SEDA facilitated information session in Tulbagh regarding support services that they offer to smme's
Linked three smmes with GODISA Program	Trioplus Development facilitated the GODISA Programme (online programme) which is designed to assist operational businesses to position themselves for growth. The programme is delivered exclusively through virtual engagement with businesses that are operationally stable and ready to take the next step towards growth and sustainability; through investigating options available to them in terms of streamlining operations or employing innovation in their businesses to accelerate growth.
Organised standing SEDA business support sessions	SEDA visits Witzenberg on monthly basis to have individual consultations with emerging businesses
Informal trader engagement with representatives from towns	Engagement to determine needs and challenges and provide support
Facilitated the Exchange Mentorship programme in March	This international Programme was presented by a Belgium expert in business support. Purpose of the programme was to give mentorship support, as well as to introduce ways of improving their business operations. Eight smmes' was linked with the initiative. Post programme support was given to the entrepreneurs who attended (1 entrepreneur seized the opportunity for further support).
Linked woman contractor with 2 maintenance related projects	An increased focus of linking woman in construction with construction opportunities.
SMME surveys conducted	3 small business surveys was conducted to determine the perception of municipal support, as well as to determine the main corresponding needs. An informal trader survey were conducted, a Witzenberg wide survey were conducted with a sample of entrepreneurs, as well as an informal settlement survey.
Hosted a LED Intern	Provided the opportunity for a youth who has a degree to gain experience as a LED intern, funded by Department of Economic Development and Tourism (DEDAT)
Liaison with Witzenberg Waste Management Forum	LED unit provided input and are part of a newly formed Witzenberg Waste Management forum consisting of representatives of waste entrepreneurs and municipal officials
Funding and support workshop with Witzenberg Waste Management forum members	Funding and support workshop for invited members of the Witzenberg Waste Forum in order to be equipped with the supplychain regulations, as well as funding support from stakeholders.
Completion of Youth Placement Carpentry programme	Completed a 3 year Carpentry Youth Placement programme where the youth received accredited training and exposure in carpentry and broader maintenance skills, being placed at the Municipality and a carpentry related business. 3 Youth finished the programme (out of a team of 5).
Initiated 3 Year Plumbing Apprenticeship programme	A 3 Year Plumbing apprenticeship started where 5 youth has been given the opportunity to receive accredited training in plumbing, as well as being placed in the Municipality and a host company to gain practical experience.
Assisted with 2-day workshop for informal traders	Workshop was presented by SEDA to formalize traders and link them with funding

The table below gives a brief description of all the challenges within Local Economic Development (LED) during the 2021/22 financial year:

Description	Actions to address
Insufficient office resources and unstable office location	Provision of a stable office environment and sufficient resources
Lack of sufficient funding for LED projects	To make provision for sufficient funding to ensure sustainability of projects
Internal departments working in silos	Address the issue of effective communication and promote transversal LED in order that Technical and Community Services do not work in silos, but that planning for future projects and developments are done together, as to maximise impact and strategic efficiency

The LED Strategy is built upon commitment to develop a climate in which economic development and economic growth can prosper. The LED Strategy has been reviewed and edited and will be implemented from 2022/2023 onwards.

The LED Strategy identifies various issues and strategic areas for intervention such as (3 top service delivery priorities):

Strategic areas	Description
Creating an enabling business environment	Construction of economic infrastructure; review bylaws for a more business & investment friendly environment; servicing vacant municipal land that has potential for economic development
Addressing the key development challenges	Revisiting procurement process of municipality to include more local element (within municipal legislation)
Creating sustainable job opportunities	Implementing skills development programmes and capacitating entrepreneurs with business & market related skills. Assisting SMME's with access to private sector supply chain opportunities and financial support. Working towards alignment of Expanded Public Works Programme with LED goals of enterprise development

3.11.1 Economic Activity

Refer to Chapter 1.2.3

3.11.2 LED Initiatives

During 2021/22, 339 work opportunities were created via the Community Works Programme (CWP).

There are 4 different sectors that comprise the CWP projects in Witzenberg:

-  social
-  education
-  local government
-  environment

The projects within these sectors include:

-  Early childhood development crèche assistance
-  NGO support (which include: women group assistance, nutritional support, HIV support, disabled support)
-  school support (which include: food scheme, site cleaning)

The CWP provide beneficiaries with nutrition and facilitate the training and the experience necessary for market entry, which includes:

-  health and safety;
-  waste management;
-  food garden; and financial training

3.11.3 LED Statistics

Additional statistics on LED:

Type of service	2018/19	2019/20	2020/21	2021/22
Small businesses assisted	150	95	200	185
SMME's trained	70	20	20	86
Community members trained for tourism	7	5	0	13
Local artisans and crafters assisted	3	7	5	9

Job creation through the Extended Public Works Programme (EPWP) projects		
Details	EPWP Projects	Jobs created through EPWP projects
2015/16	40	427
2016/17	32	398
2017/18	37	403
2018/19	34	397
2019/20	25	409
2020/21	27	401
2021/22	23	404

3.11.4 Service Delivery Indicators: LED

Refer to 3.1.8 Strategic Performance (Top Layer SDBIP) for 2021/22:

-  ComLed19 Quarterly report on investment incentives implemented.
-  ComLed20 Quarterly report on the Small Business Entrepreneurs Development Programme.
-  ComLed4 Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.

3.12 Tourism

3.12.1 Aim & Function of the Tourism Sector

Witzenberg Municipality has a service level agreement, signed in 2021 for the next three years, with one local tourism entity, Witzenberg Tourism, operating in all five towns, which conduct marketing of the municipal area and local established businesses, activities and attractions to draw investment and trade to the area. Local businesses join as members of the local tourism authorities to participate in the marketing initiatives. Membership to this organisation holds businesses accountable to ethical norms and standards for the industry as well as to a code of conduct.

Tourism aims to market Witzenberg Municipality as an affordable holiday destination with activities for the entire family. Tourism liaises with District, Provincial and National stakeholders to develop the brand through tourist attraction, awareness campaigns, road-shows, expos, events and festivals. Tourism also aims to train and skill local

entrepreneurs to meet tourism-related demands and provide requisite services and products to promote local trade and economic development. Specific projects were identified to be rolled out over the next three years.

3.12.2 Training & Development

Tourism runs educational packages with schools, front of house staff and local stores to promote clientele service. Tourism also sources training courses in areas such as first aid, communication, administration and hospitality to help local businesses improve output and skill levels in collaboration with various stakeholders. These are also rolled-out in the form of educational, for example a group of local petrol attendants was recently invited on a tour of the region to gain first-hand knowledge and experience on all the region has to offer. The Ceres Transport Riders Museum in conjunction with the Ceres Tourism office and Witzenberg Municipality has launched a new project called Ceres'ly Positive and the Facebook group is up and running. This ongoing initiative aims to promote a positive and friendly attitude and making Ceres the friendliest town in the country. Everyone is encouraged to join the Facebook group and share local feel-good stories. We hope to roll out this initiative or something similar in the other towns.

During COVID-19 to shift focus from Dining with the Locals initiative to supporting local entrepreneurs to help with initiatives during and due to lockdown. As far as possible local SMMEs are utilised for catering and other services. The various Witzenberg Tourism offices are also involved in community upliftment and other development projects where possible, including feeding of communities, establishing community gardens, assisting SMMEs with marketing and free advertorial space where possible, clean-up initiatives, and so much more and has especially been involved and assisting communities and projects during lockdown.

3.12.3 Destination Marketing

Tourism will continue producing tear off maps that are distributed to points of sale with high traffic thoroughfare, providing location and contact details of local tourist attractions. They have also produced and will continue updating a joint brochure called the Witzenberg Meander, covering activities across the municipal area. Tourism bureaus for Wolseley, Ceres and Tulbagh have also created their own brochures with niche marketing of their towns and, with ongoing social media promotion through Facebook and website. Various marketing material including area and tourism maps, information booklets and brochures have been printed and reprinted for distribution. However, due to lockdown hampering movement and distribution at strategic points, social media and online marketing have soared and continues as per usual and has become the more reliable source of communication especially during this time. For more details visit www.visitwitzenberg.co.za.

Tourism has thus far been successful in marketing the destination as an affordable and picturesque location for weddings, snow tourism, heritage tourism, agri-tourism, wine tourism, adventure tourism, cultural tourism, sports tourism and rural tourism to visitors within South Africa. Tourism also conducts on an ad hoc basis, educational visits to the areas to tourism authorities outside of our borders as well as journalists, media groups and bloggers to review and publicise our activities and services. Tourism educational are held once a quarter, whereby role-players in the media is invited to come and explore and experience what the Witzenberg has to offer. They are treated to various activities and experiences in the various towns over one or two days and an overnight experience, in exchange for media coverage on various platforms.

Tourism has actively been marketing the region at various platforms, internationally and locally, during even lockdown. From promotional videos, to features in various publications in print and online, as well as conferences, consultants and radio and various reality TV programmes that was filmed locally or with locals. Various members and specifically wine estates have excelled in wine competitions, resulting in great exposure for the region and industry. Snow tourism remains a vital part of Witzenberg and generates great visitor numbers for the region through marketing initiatives on all media platforms. Ceres Tourism has a mascot, CT, which is being used for various campaigns in the area and at other local events and outreach activities.

3.12.4 Tourism Awareness/events

Annual events taking place in the Witzenberg municipal region:

Annual Event	Date
Olive Rock Food Experience	08 August 2021
Ceres Chase – Amazing Race	24 September 2021
Eselfontein Outdoor Festival	08 – 10 October 2021
Absa Cape Epic in Witzenberg area	18 – 21 October 2021
Wines of Wolseley	27 October 2021
Wolseley MTB	Cancelled due to covid
Gydo Christmas Light Festival	27 November 2021
Loxtonia Cherry Trail Run	27 November 2021
Hoogwater Fruit picking	27 November 2021 - 30 Jan 2022
Bosjes Jelena Picking	27 November 2021
Apricot Picking	16 – 19 December 2021
Adene's Farm Flowers	17 Dec 2021 till 30 April 2022
Tankwa Camino Hikers Welcomed to Ceres	12 September 2021, 03 April 2022 & 08 May 2022
Tankwa Trail at Kaleo Guest Farm, outside Ceres	30 April 2022
Tulbagh Vintage & Vine Faire	28 May 2022
Christmas in Winter	25 & 26 June 2022
Seven Oaks Pop Restaurant	Monthly
Creative Hub Market	Monthly (month ends)
Olive Rock Food Experience	08 August 2021
Ceres Chase – Amazing Race	24 September 2021
Eselfontein Outdoor Festival	08 – 10 October 2021
Absa Cape Epic in Witzenberg area	18 – 21 October 2021

3.12.5 Challenges to Tourism

Witzenberg Municipality and Tourism do not have the autonomy, budget or infrastructure to roll-out Wi-Fi across the entire municipal area. Whilst some visitors seek out areas of limited coverage, most visitors have the expectation that Wi-Fi is easily accessible and is available free of charge. Not all local businesses are registered with Tourism and thus are not accountable to its code of conduct or service standards. Most establishments and services are not user-friendly to travellers with special needs, i.e. sight impaired, mobility limited, speech impairment, communication specialists

(sign language, isiXhosa, German, etc.). Many establishments and services do not cater for multi-generational needs of visitors i.e. infants (cribs, feeding chairs, baby monitor, walking rings etc.), teenagers (DSTV access, cell phone chargers, cellular airtime vouchers, video games and consoles), the aged (wheel chairs, zimmer frames, magnifying glasses, large print menus/bibles etc.). We do not yet have a formal tourism corridor through the township sectors of the municipal area. The financial support provided to Tourism contributes largely to the salaries of staffing and is thus not fully focused on the areas of tourism development, promotion and destination marketing. However, the individual tourism offices also source additional funding from other sources.

The current Covid-19 pandemic has had detrimental financial implications for the tourism industry and throughout the National Lockdown, Witzenberg Tourism have kept the communication lines open as far as possible keeping the members informed with the latest rules and regulations. According to reports many businesses in the tourism sector had suffered huge financial losses and many had to close their doors. The resilience of the industry depends on the financial interventions and practices that businesses put in place immediately going forward. However, the local Tourism industry business is steadily picking up post COVID-19. Tourism incurred tremendous costs for events to cover the cost of all the necessary Covid-19 requirements that needs to be in place, but which never realised. This will have to form part of the planning stages for events going forward.

3.12.6 Opportunities for Tourism

A key action towards tourism growth and integration will be the focus on and roll out of various projects in the near future as set out in the new SLA; aimed at job creation, social inclusion and strategic partnerships with tourism industry partners. This will promote tourism corridors for travellers to experience a holistic tour of the region, ensuring a balance of revenue spend, exposure to rural and urban settings, demographic engagement and diversification of tourism involvement. This will further aid the municipality in realizing its aims towards social cohesion and poverty eradication and will include various themes.

COMPONENT D: COMMUNITY & SOCIAL SERVICES

3.13 Libraries & Community Facilities

Libraries are managed by the section, Library Services, located in the directorate of Community Services. All towns have a library, with mini libraries at Op-die-Berg, Laastedrif and Agter Witzenberg.

3.13.1 Service Statistics - Libraries

Type of service	2019/20	2020/21	2020/21
Libraries			
Number of Libraries	9 and 3 mini libraries	9 and 3 mini libraries	9 and 3 mini libraries
Library members	29 831	30 203	30 631
Books circulated	208 600	73 984	116 987
Exhibitions held	181	161	212
Internet access points	36	36	33
New library service points or Wheelie Wagons	0	0	0
Children programmes	88	57	128
Visits by school groups	272	169	230
Community Facilities			
Number of Community Facilities – Community- and Town Halls	12	12	12

3.13.2 Employees – Libraries & Community Facilities

Job Level	2020/21 Employees	2021/22 Employees	2021/22 Vacancies (fulltime)
0 - 3	0	0	0
4 - 6	5	5	1
7 - 9	10	10	0
10 - 12	9	8	1
13 - 15	1	1	0
16 - 19	0	0	0
TOTALS	25	24	2

3.14 Cemeteries

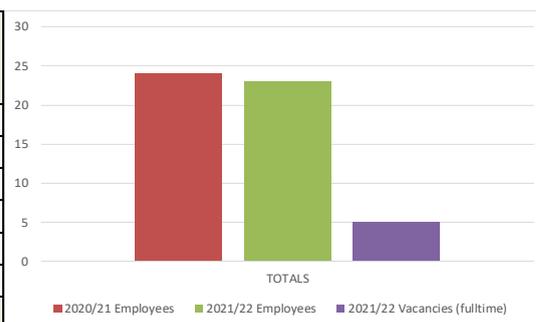
Cemeteries in all towns are managed by the municipality, except Op-die-Berg which is managed by a church. Ceres Cemetery and N'Duli Cemetery have reached full capacity. The cemetery at Bella Vista will cater for these two towns in future. Wolseley Cemetery has been extended. No crematoriums are managed.

3.14.1 Service Statistics - Cemeteries

Type of service	2019/20	2020/21	2021/22
Number of Cemeteries	4	4	4
Number of private burials	482	1017	427
Number of poor burials	39	156	173
Number of indigent burials	51	158	148
<i>#Stats are for all towns</i>			

3.14.2 Employees – Cemeteries

Job Level	2020/21 Employees	2021/22 Employees	2021/22 Vacancies (fulltime)
0 - 3	21	18	3
4 - 6	3	4	1
7 - 9	0	1	0
10 - 12	0	0	1
13 - 15	0	0	0
16 - 19	0	0	0
TOTALS	24	23	5



3.15 Child Care, Aged Care & Social Programmes

The Socio Economic Unit is responsible for:

- the initiation and strengthening of early childhood development (ECD) programmes and support of the ECD Forum;
- capacity building of crèches;
- strengthening awareness programs regarding the aged abuse and access to indigent services;
- strengthening and support of youth development with the focus on job creation and skills development;
- strengthening and support of persons with disabilities through skills development; and
- support HIV/AIDS awareness

3.15.1 Service Statistics: Child Care, Aged Care & Social Programmes

2020/21	2021/22
Soup kitchens established or supported	
No soup kitchens were financially supported	No soup kitchens were financially supported. 24 soup kitchens were supported with soup ingredients.
Initiatives to increase awareness on child abuse	
2 x awareness campaigns on child safety by distributing pamphlets at ECD centres	Awareness programs on stranger danger at ECD centres x 5 Children life skills programme focussed on safety x 3 Fatherhood programme x 1
Youngsters educated and empowered	
Carpentry training (level 1-3) for 6 youth Film &TV Production Training for +-20 youth Youth Dialogue sessions with youth x2 Child Protection Programme workshop X3 Life skills workshop: Drug awareness	Carpentry Training (level 3) for 3 youth Accredited plumbing training for 5 youth (ongoing) Youth dialogue sessions x5 Film &TV Production Training for 20 youth Life Skills: Identity x4 Career day x 1 Life skills: Safety x2 Life skills: Relationships; Alcohol & Substance Abuse x4 Life skills: Motivation x2 Crime prevention workshop x1

	Life skills: Anti-bullying x 1 Life Skills: Identity & Leadership x 1
Initiatives to increase awareness on disability	
Awareness and Prevention of Covid -19 amongst people with disabilities x 3 Parent Support Group- Bella Vista Parents, PAH. This group is aimed at supporting parents and caregivers who have special needs children in their care x 4 Life-skills session with young adults with disabilities as well as arts and crafts activity. X 1	Disability awareness at communities x 2 Disability life skills programme x 3 Discrimination against persons with disabilities programme x 3 Awareness and prevention programme on drug induced psychosis and treatment x 1 Programme for mothers with children with disabilities x 1 Arts & crafts skills programme with persons with disabilities group x 1
Initiatives to increase awareness on women	
5x Dignity programs with homeless women. Distribution of pamphlets and posters regarding Women's Rights and Resources to prevent domestic violence and intimate partner violence, including distribution of pamphlets creating awareness regarding Covid-19 prevention. X6 Session about violence awareness against women and children x 1 Focussed programme on 16 days of Activism Finalising Gender Study in Witzenberg Municipal area. 400 men and women were reached. Attended a planning meeting with group of women who aims to do upliftment and empowering programmes and projects with women in Witzenberg.	Awareness on domestic violence and intimate partner violence x 6 16 days of Activism programme x 2 Woman's day programme with homeless woman x 1 Woman's day programme at community x 1
Initiatives to increase awareness on HIV/AIDS	
3 X HIV awareness programs in Witzenberg	5 x HIV awareness programs in Witzenberg
Initiatives to increase awareness on Early Childhood Development	
4 x ECD quarterly forum meetings in Koue Bokkeveld 2 x ECD quarterly forum meeting Witzenberg Forum 3 x First aid training programs for ECD practitioners 1 x Workshop for ECD practitioners on Covid 19 regulations. Regular site visits to ECD centres in municipal buildings Distribution of covid 19 pamphlets and information to ECD centres.	5 x ECD Quarterly forum meetings 1 x Workshop on Fire Safety for ECD practitioners 1 x Training on food safety for ECD cooks 1x Training for ECD practitioners on Little Seed reading program 1 x Training workshop for ECD principals Distribution of smoke alarms at ECD centres 4 x Awareness programs on fires safety for ECD children
Initiatives to increase awareness on substance abuse and high drug and alcohol related crimes	
4 x Awareness programs on substance abuse at Primary Schools in Witzenberg. 1 x Awareness program on substance abuse with homeless people 3 x Awareness programs on Fetal Alcohol Syndrome	4 x Awareness programs on substance abuse at Primary Schools in Witzenberg 7 x Awareness programs on Fetal Alcohol Syndrome 1 Awareness program on substance abuse with homeless people
Special events hosted	
No special event hosted due to Covid regulations.	No special event hosted due to Covid regulations.

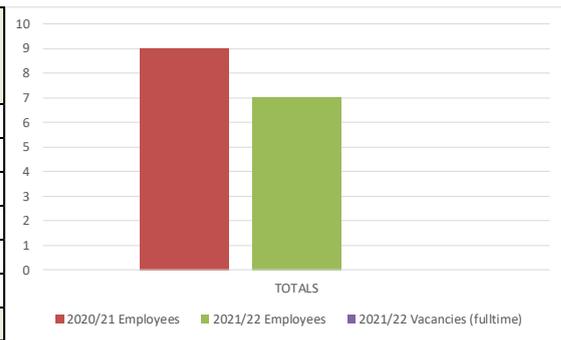
3.15.2 Service Delivery Indicators: Child Care, Aged Care & Social Programmes

Refer to 3.1.8 Strategic Performance (Top Layer SDBIP) for 2021/22:

-  ComSoc41 Number of account holders subsidised through the municipality's Indigent Policy
-  ComLed8 The number of jobs created through municipality's local economic development initiatives including capital projects.
-  ComSoc42 Number of engagements with target groups with the implementation of social development programmes.

3.15.3 Employees: Socio-Economic

Job Level	2020/21 Employees	2021/22 Employees	2021/22 Vacancies (fulltime)
0 - 3	0	0	0
4 - 6	4	4	0
7 - 9	1	1	0
10 - 12	4	2	0
13 - 15	0	0	0
16 - 19	0	0	0
TOTALS	9	7	0



3.16 Community Services: Other

3.16.1 Capital Expenditure – Community Facilities and Libraries

Capital Projects 2021/22	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
Library furniture & equipment	600 000	670 000	667 497	0%	667 497
TOTAL	600 000	670 000	667 497	0%	

COMPONENT E: ENVIRONMENTAL PROTECTION

The section Facilities and Environment manages environmental protection which includes environmental education, aesthetics and wild animal management such as baboons, as well as the protection of fauna and flora. The department is in the process of developing an Environmental Management Plan.

3.17 *Pollution Control*

Environmental officers within the department are responsible for environmental and pollution control. The focus is mainly upon pollution, illegal dumping and the protection of fauna and flora. The municipality is part of the Regional Air Quality Forum and has an official appointed as an Air Quality Officer. The municipality places emphasis on education and training of the youth and school learners. The section strives to ensure environmental conservation as well as compliance to legislation.

3.17.1 *Service Statistics – Pollution Control*

Type of service	2019/20	2020/21	2021/22
Pollution Control			
Number of environmental education initiatives held	9	6	8
Number of baboon damage incidents	0	0	0

3.18 *Parks, Public Open Spaces & River Management*

Parks management is responsible for the management and maintenance of parks in the municipal area. New parks are designed and developed by this section. The function also includes river maintenance and conservation of municipal nature areas. The municipality has more than 50 hectares of official parks and many more open spaces and areas that requires maintenance. Parks scheduled for cutting every 3 weeks. Rivers are maintained to prevent pollution and regular clearings of alien vegetation takes place.

Initial and follow-up alien vegetation eradication & control programs in accordance with the Invasive alien species control, eradication & monitoring plans for the Ceres Mountain Fynbos nature reserve (CMFNR), Prince Alfred Hamlet & Wolseley commonage were implemented. There is a private-public partnership between Ceres Business Initiative (CBI) and the municipality. A memorandum of agreement has been signed between the parties of which CBI funds alien vegetation control and eradication projects of low density or follow-up clearing within the Ceres Mountain Fynbos nature reserve. Cape Winelands District municipality also appointed private contractors to do initial alien vegetation clearing at the CMFNR and the Prince Alfred Hamlet commonage.

3.18.1 *Employees: Parks, Public open spaces & river management*

Job Level	2020/21 Employees	2021/22 Employees	2021/22 Vacancies (fulltime)
0 - 3	44	40	2
4 - 6	13	12	6
7 - 9	2	5	2
10 - 12	1	0	0
13 - 15	0	0	0
16 - 19	0	0	0
TOTALS	60	57	10

The bar chart displays the following data:

Category	Value
2020/21 Employees	60
2021/22 Employees	57
2021/22 Vacancies (fulltime)	10

COMPONENT F: SECURITY & SAFETY

This component includes: Traffic; Fire; Disaster Management, Licensing and control of animals, and Control of public nuisances, etc.

3.19 Traffic & Vehicle Licensing

Our top service delivery priorities are reducing the number of road deaths caused by accidents through traffic law enforcement, speed enforcement and road traffic safety education at schools and other institutions. Another priority is to improve service delivery at the Traffic Centre. This will be achieved through service excellence and through identification of shortcomings and addressing these through training initiatives.

3.19.1 Service Statistics – Traffic Services

Type of service	2017/18	2018/19	2019/20	2020/21	2021/22
Number of road traffic accidents during the year	618	471	631	623	632
Number of by-law infringements attended	293	138	870	1 635	313
Number of Traffic officers in the field on an average day	6	10	11	9	5
Number of Traffic officers on duty on an average day	11	21	17	18	18
Animals impounded	0	0	0	0	0
Motor vehicle licenses processed	27 458	26 838	23 940	28 024	29 545
Learner driver licenses processed	2 445	2 270	2 136	1 387	2 612
Driver licenses processed	1 865	1 829	1 735	2 198	2 346
Driver licenses issued	686	581	417	538	564
Fines issued for traffic offenses	56 816	25 111	37 529	10 628	32 769
R-value of fines collected	4 448 590	2 429 886*	2 643 825	734 450	1 100 800
Operational call-outs/Complaints	528	763	554	338	404
Roadblocks held	13	24	16	486	130
Special Functions – Escorts	78	89	66	0	9
Awareness initiatives on public safety	21	10	21	21	7

*Note: Reason for decrease – appointment of service provider was delayed.

3.19.2 Employees – Traffic- & Law Enforcement Services

Job Level	2020/21 Employees	2021/22 Employees	2021/22 Vacancies (fulltime)
0 - 3	1	1	0
4 - 6	7	5	1
7 - 9	5	1	0
10 - 12	18	19	4
13 - 15	2	3	1
16 - 19	0	0	0
TOTALS	33	29	6

TOTALS

■ 2020/21 Employees ■ 2021/22 Employees ■ 2021/22 Vacancies (fulltime)

3.20 Fire Services

In recent years, the role of the fire service in many communities has expanded far beyond fire suppression. As a progressive organization we aim to ensure that fire prevention and public education appropriately receive an increased emphasis as proactive elements to safeguard our community.

Citizens are dependent on the fire department to ensure their protection against dangers of fire, entrapment, explosion, dangerous goods incidents and any emergency event that may occur in the community (Paulsgrove, 2003). The Constitution of the Republic of South Africa (Act 108 OF 1996) establishes fire-fighting services as a Local Government matter. The Fire Brigade Services Act (99 OF 1987) provides for the Witzenberg Municipality as a local authority to establish and maintain a fire brigade service for the following different purpose:

- a. Preventing the outbreak or spread of a fire;
- b. Fighting or extinguishing a fire;
- c. The protection of life or property against a fire or other threatening danger;
- d. The rescue of life or property from a fire or other danger;
- e. Subject to the provisions of the Health Act, 1977 (Act No. 63 of 1977), the rendering of an ambulance service as an integral part of the fire brigade service; or
- f. The performance of any other function connected with any of the matters referred to in paragraphs (a) to (e).

The Witzenberg Municipality therefore has the duty to perform the following firefighting functions:

- Prevention, -mitigation, -preparedness, -response, -recovery and –rehabilitation of emergency incidents;
- Extinguishment of structural, veld and bush fires and any other fire;
- Rescue and humanitarian services;
- Fire Safety Prevention (the application of the National Building Regulations, Fire codes and municipal bylaws with regard to fire safety);
- Fire pre-planning and preparing related preparedness plans;
- Testing and basic maintenance work on emergency vehicles and equipment; and
- Training of staff members.

The top service delivery priority of the Fire Service is the rendering of an effective and efficient Fire and Rescue Service. The South African National Standard For Community Protection Against Fire, SANS 10090:2018, is a measurement tool that indicates whether a fire service is meeting the minimum mandatory community fire protection standard, which in turn is indicative of whether a fire authority is indeed contributing to the objects of local government. The Witzenberg Municipality Fire and Rescue Service is currently classified as a category 5(b) which mean that we meet the performance criteria for staff availability and appliance availability by only 35% to 45%.

The assessment in terms of the standard require the following:

Town	Ceres	Wolseley	Tulbagh	Op die Berg
Risk Category	B	B	B	C
Minimum pumping units	2	2	2	1
Minimum staffing levels	8	8	8	4
Minimum pumping capacity	3850 (L/min)	3850 (L/min)	3850 (L/min)	2250 (L/min)
Maximum attendance time (•)	10 min	10 min	10 min	13 min
Dedicated Emergency Call taking and dispatch	3 Emergency lines	N/A	N/A	N/A
Control Centre operators and staff required	2 Operators and one supervisor	Not required	Not required	Not required

The Witzenberg Municipality Fire and Rescue Service was established as a professional service in 2013 and is therefore a relatively young service. In accordance with the IDP and ward requirements, fire stations were established in the towns of Wolseley and Op die Berg in December 2019. Statistical data proof that the establishment of these fire stations drastically improved response times to emergency incidents.

Witzenberg Fire Service assisted the Cape Winelands District Fire Service at various veld fire incidents by performing the initial response when they could not attend to these incidents.

Highlights in this year was:

- The community educational drive, where we focused on schools to educate learners of the dangers associated with fires as well as preventative measure which could be used to prevent the outbreak of fires.
- The opening of two new satellite fire stations in Wolseley and Op die Berg, to reduce our response times to emergencies, and
- The implantation of our Fire Break Maintenance plan.



Hydrant Testing

The maintenance, growth, extension and delivery of fire services rely heavily on funding. The funding received in this reporting year did not allow for growth but amidst staffing and funding challenges the department continues to perform admirably in terms of ensuring that emergency services delivery is maintained.

3.20.1 Service Statistics – Fire Services

The table below provide an overview of the service statistics.

Type of service	2019/20	2020/21	2021/22
Emergency responses	515	809	1 061
Average turnout time - urban areas	10:52min	10:59min	6:28min
Average turnout time - rural areas	17:29min	10:59min	10:45min
Fire fighters in post at year end	14	14	14
Total fire appliances at year end	6	7	7
Total Operational call-outs	955	1499	1076
Reservists and volunteers not trained	0	2	0
Awareness Initiatives on Fire Safety	132	19	24
EPWP & WoF Fire Fighters	27	39	39

3.20.2 Employees – Fire and Disaster Services



3.21 Other (Disaster Management, Animal Control &, Control of Public Nuisances)

The Disaster Management Act (57 OF 2005), Sections 52 and 53 require each municipality and municipal entity to prepare a Disaster Management Plan (DMP). The Witzenberg municipality has a legislated duty to:

- Establish a functional Disaster Management Centre.
- Appoint of a Head of Centre and suitably qualified persons.
- Responsible for the implementation and maintenance of an all-hazard, full-spectrum comprehensive disaster management program, ensuring:
 - Prevention
 - Mitigation
 - Preparedness
 - Response.
 - Rehabilitation and reconstruction
- Monitor progress with post-disaster recovery & rehabilitation.
- Serve as repository of and conduit for, disaster information.
- Be the advisory and consultative body on disaster issues.
- Make recommendations regarding DM funding.
- Make recommendations on legislation affecting DM.
- Promote the recruitment, training and participation of volunteers in DM.
- Promote disaster management capacity building, training and education throughout the republic, including in schools.
- Promote research into all aspects of disaster management.
- Liaise and coordinate its activities with other relevant DM Centres.

Witzenberg Municipality is primarily responsible for the implementation of the Disaster Management Act (No. 57 of 2002) within its area of jurisdiction, with a specific focus on ensuring effective and focused disaster risk reduction planning. With the new approach to Disaster Risk Management in South Africa and world-wide, the emphasis changed from response to disasters to pre-disaster risk reduction. The process of disaster risk reduction should therefore commence with a process of risk identification and assessment. The outcomes of a disaster risk assessment can ensure that all developmental initiatives as well as contingency planning and practice of the municipality are informed by accurate knowledge of potential disaster risk, enabling various stakeholders to contribute to the reduction of such risk.

WITZENBERG DISASTER MANAGEMENT PLAN

The disaster management plan of Witzenberg Municipality was reviewed over the past financial year. The stipulated plan acts as the backbone of disaster risk management in Witzenberg and includes the following:

- forms an integral part of its Integrated Development Plan (IDP);
- anticipates the types of disasters that are likely to occur in the municipal area and their possible effect;
- places emphasis on measures that reduce the vulnerability of disaster-prone areas, communities and households;
- identifies the areas, communities or households at risk;

- takes into account indigenous knowledge relating to disaster management;
- promotes disaster management research;
- identifies and address weaknesses in capacity to deal with disasters;
- provides for appropriate prevention and mitigation strategies;
- facilitates maximum emergency preparedness; and
- contains contingency plans and emergency procedures in the event of a disaster.

DISASTER MANAGEMENT ADVISORY FORUM

The Witzenberg DM Advisory Forums took place quarterly in this past reporting period. The forums allow a point of contact for DRM related stakeholders and assist in enhanced collaborative efforts. The meetings involved the weather outlook for the area, presentations on DRM related topics, and a report back from each of the role-players who attended the meeting on matters such as risk reduction initiatives and incidents. Over the past year the Witzenberg DMC held their quarterly DM Advisory Forum meetings on the dates as follows:

- 28 September 2021
- 07 December 2021
- 08 March 2022
- 08 June 2022

DISASTER RISK REDUCTION

Over the past year, a number of risk reduction plans were followed through with to aid in the reduction of disaster risk within the Witzenberg area. The plans developed included the following:

- Witzenberg Response Plan
- Disaster Risk Reduction Plans, inclusive of:
 - Evacuation Guide
 - Collective Violence Plan
 - Polyphagous Shot-Hole Borer Plan
 - Election Incident Plan
- Seasonal Preparedness plans (Winter and Summer)

EVENT APPLICATIONS

The Disaster Management Division handles the event applications within the municipal area. With the decrease in the number of COVID-19 cases in Witzenberg, the number of events within the area were seen to increase. This past year 22 events were received by the division, each one going through the application process.

COVID-19 RESPONSE

A National State of Disaster was declared in 2020 as a result of the COVID-19 pandemic. The first COVID-19 case occurred in the Witzenberg area on the 13th April 2020. The municipality entered the 2021/2022 financial year still in the State of Disaster. The effective processes and systems to assist in the management of the virus developed in the previous financial year, 2020/2021, continued into 2021/2022. The following was done to assist in the response to the virus:

- Local and district Joint Operational Centre Meetings
- Continual communication and messaging to the public
- Sanitisation of specific areas
- Providing of water to specific areas
- Distribution of food
- Vaccination rollout

EDUCATION, TRAINING AND PUBLIC AWARENESS

- Disaster Management Plan Sessions
 - Over this past year, sessions on the municipality's disaster management plan were developed by the Witzenberg DMC. These involved what the DM plan entails and the application of it. They were conducted with disaster management stakeholders within the municipal area.
- Witzenberg Event Process Session
 - A workshop was held in collaboration with the Witzenberg Tourism Offices on the 17th March 2022. The session involved a step-by-step walk through on the application process for events in Witzenberg. Those who are involved in putting on events in the municipality attended and a time for questions and answers followed. There was a total of 30 people who attended.
- Emergency Number Magnets
 - Magnets with the emergency numbers for the area were designed this past year. The purpose of this project was to enhance the communities' awareness of who to call in the case of an incident.
- Hazards in my Community
 - A pilot for the Hazards in my Community' programme was done with a grade 6 class at Nduli Primary School over two lessons. There were 41 children who were a part of it. The programme is an interactive way to teach the children about 5 high risk hazards in the municipal area.
- Flood awareness
 - To prepare for the upcoming Winter period, the Disaster Management Division developed flooding information sheets which were shared over the Witzenberg Facebook page as well as flooding awareness pamphlets which were given out to people in the community. This assisting with public awareness on what flooding entails and how to decrease ones risk of it.

Roaming livestock remains a problem within the Witzenberg municipal areas of Ceres, Nduli, PA Hamlet, Wolseley and Tulbagh. The absence of an animal pound in the Witzenberg Municipal area, is a hampering factor. Six cows and a neglected horse was impounded on a farm in the Wolseley area during May 2022. The horse was taken away by Sandy's Eden Animal Rescue (Worcester) to a safe haven. Four accidents were reported in the past six months, where 3 cows and 1 goat was involved in 4 collisions with motor vehicles.

A total of 17 monitors have been appointed for all areas affected by roaming animals and 3 baboon monitors for the Ceres entrance from Mitchell's Pass, including the surrounding businesses, sport fields, schools and Pine Forest holiday resort. Currently there is 1 vacancy at PA Hamlet. Monitors function on the basis of the EPWP programme. The function of the monitors are to ensure that the animals are not a problem to residents or a danger to road traffic. The biggest challenge is roaming cows, goats, sheep and horses. The municipality is, however, still looking at possible service level agreements with other institutions, as mentioned in Section 76(b) of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000). Several Municipalities and other institutions in the Western Cape were contacted with regards to impoundment of animals, but without any success. Another challenge is the monitoring of animals during weekends and after hours during week days. Animal complaints varies on average between 6 and 10 per week. Most of the animals in the Municipal areas, are not marked and thus not possible for identification in the event of any incident. The Worcester stock theft unit was contacted on several occasions for assistance, which, unfortunately, did not materialise. Animal owners are not very co-operative and the problems remains a serious problem for the Municipality. The municipality is continuously looking at alternatives in combatting these challenges.

Public nuisances' are addressed by the Traffic Department. Complaints on nuisances received are documented and reported on in the Traffic Monthly Report.

COMPONENT G: SPORT & RECREATION

This component includes: community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites. The municipality manages one resort, the Pine Forest Resort. This resort offers the following facilities for visitors and the local community:

- 🌳 97 accommodation units that can house 557 people with day braais.
- 🌳 21 normal camping sites and 280 sites for long-term rentals
- 🌳 1 recreation hall
- 🌳 conference halls with seating of 30 and 80
- 🌳 1 Olympic size and 2 smaller for kids, swimming pools
- 🌳 The recreation area includes a play park for kids, putt-putt, trampolines, table tennis, badminton and squash courts

The number of visitors for 2021/22 applicable to accommodation units and normal camping sites, amounted to R 3 684 736 (42 952 bed nights).

Besides the swimming pools in Pine Forest Resort, six more swimming pools are available to the local community in:

- 🌳 Ceres (one)
- 🌳 Tulbagh (one)
- 🌳 Wolseley (one)
- 🌳 Bella Vista (one)
- 🌳 PA Hamlet (one)
- 🌳 N'Duli (one – out of order due to vandalism)

Pools was closed for the duration of 2021 due to the Covid-19 restrictions and opened on the 7th of January 2022. Pools was visited by 1 803 adults and 26 059 children with a total revenue of R 84 980.

All pools are maintained daily to ensure clean and safe pools for visitors.

3.22 Sport & Recreation

3.22.1 Employees: Sport & Recreation

Job Level	2020/21 Employees	2021/22 Employees	2021/22 Vacancies (fulltime)
0 - 3	15	14	1
4 - 6	8	8	0
7 - 9	1	1	0
10 - 12	0	1	0
13 - 15	1	0	0
16 - 19	0	0	0
TOTALS	25	24	1

3.22.2 Capital Expenditure: Sport Facilities

Capital Projects 2021/22	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
Ceres upgrade Of Leyell Str Sport	5 455 652	3 465 007	1 839 081	47%	13 000 000
TOTAL	5 455 652	3 465 007	1 839 081	47%	

COMPONENT H: CORPORATE POLICY OFFICES & OTHER SERVICES

3.23 Financial Services

An important factor considered by investors in relocating to an area is the ability of the authorities to demonstrate adequate provision of services, financial discipline, affordable tariffs, adherence to statutory requirements, timely preparation and production of financial statements, adherence to generally accepted accounting practices and unqualified audit reports.

Operational financing

Council's policy is to fund operating expenses from normal revenue streams with short term borrowing being used as a last resort for capital expenditure. It is expected that strong financial management including accurate cash forecasting will obviate the need to resort to short-term borrowings.

Working Capital

It is Council's intention to create sufficient cash reserves by way of good financial management including the setting aside of adequate provisions for working capital.

Revenue raising strategy

The guidance on how to improve the payment ratio of the area can be found in the Credit Control and Debt Collection Policy. This Policy highlights the procedures to be followed in the collection of all money owed to the Municipality.

Expenditure Management

To reduce expenditure on non-core functions, by considering Public Private Partnerships.

3.23.1 Service statistics – Financial Services

Debt Recovery						
Details of the types of account raised and recovered	2020/21			2021/22		
	Billed in Year	Actual for accounts billed in year	Proportion of accounts value billed that were collected %	Billed in Year	Actual for accounts billed in year	Proportion of accounts value billed that were collected %
R'000						
Property Rates	80 972	79 504	98%	89 050	85 453	96%
Electricity	268 434	264 554	99%	320 826	320 210	100%
Water	51 732	35 969	70%	54 335	39 693	73%
Sanitation	37 615	27 254	72%	33 222	29 633	89%
Refuse	33 135	22 295	67%	35 094	25 832	74%
Other	1.44	1.35	94%	1.58	1.48	94%
Total	471,889	429,577	91%	550,109	502,302	91%
<i>The proportion of account value billed is calculated by taking the total value of the year's revenues collected against the bills raised in the year by the year's billed revenues</i>						

3.23.2 Service Delivery Indicators – Financial Services

Refer to 3.1.8 Strategic Performance (Top Layer SDBIP) for 2021/22:

- 🍌 FinFAdm10 Financial viability expressed as Debt-Coverage ratio
- 🍌 FinFAdm9 Financial viability expressed as Cost-Coverage ratio
- 🍌 FinFAdm11 Financial viability expressed outstanding service debtors
- 🍌 FinDir3 Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.
- 🍌 FinInc15 Increased revenue collection

3.23.2 Employees – Financial Services



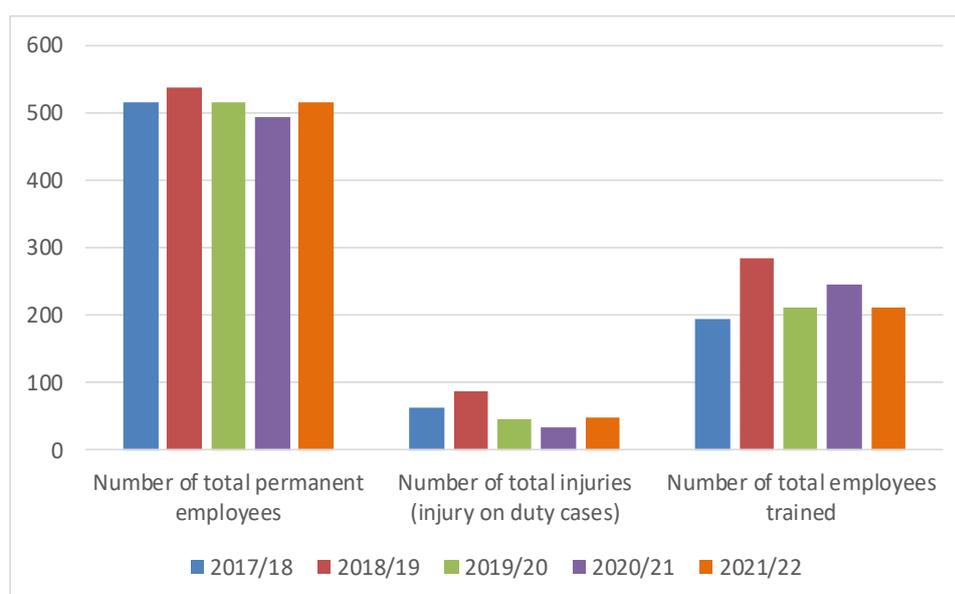
3.24 Human Resource Services

The section for Human Resources within Witzenberg Municipality incorporates the following disciplines:

-  Recruitment and selection
-  Leave administration
-  Benefit administration
-  Labour relations
-  Training and development
-  Health and safety performance management
-  Work study administration

3.24.1 Service Statistics – Human Resources

Details	2017/18	2018/19	2019/20	2020/21	2021/22
Number of HR policies reviewed	1	3	0	2	1
Number of total permanent employees	516	538	515	493	515
Number of total temporary employees	72	27	53	57	45
Number of total injuries (injury on duty cases)	62	87	46	34	48
Number of total approved annual leave days taken	11 575.25	12 112.75	9511.50	11820,75	12110
Number of family responsibility leave days taken	470.25	542.50	313	566	571
Number of total Health and Safety Representatives	20	20	25	21	16
Number of total First Aiders	39	56	59	30	59
Number of sick days leave taken	4118	4 490.25*	4254.50	5674	5610
Number of termination	1	3	24	29	17
Number of new employees appointed - permanent	47	41	37	6	51
Number of new employees appointed - Interns	2	2	0	2	2
Number of new employees appointed - Temporary	22	38	0	3	38
Number of total employees trained	195	284	211	246	212
Number of total female employees trained	56	79	64	62	32
Number of total male employees trained	139	205	147	184	180
Number of total learner ships enrolled	10	8	2	2	4
Number of total training courses rolled out	26	46	24	17	23



3.24.2 Service Delivery Indicators – Human Resources

- 🍎 CorpHR13 Percentage budget spent on implementation of Workplace Skills Plan.
- 🍎 CorpHR12 Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.

3.24.3 Employees – Human Resources



3.25 Information & Communication Technology (ICT) Services

The department's functions include:

- 🍎 Management and maintenance of the IT infrastructure that includes hardware and software
- 🍎 Update and maintenance of municipal website
- 🍎 Upkeep and maintenance of LAN and WAN
- 🍎 Administration of the electronic documents system (TRIM)
- 🍎 Manage service providers for outsourced functions.

3.25.1 Service Statistics – ICT Services

Details	2017/18	2018/19	2019/20	2020/21	2021/22
Desktop support	415	435	465	509	588
Network support	589	605	700	781	861
Network downtime experienced	8 hours	12 hours	9 hours	12 hours	9 hours
Server downtime experienced (total for 15 servers)	62 hours	48 hours	15 hours	10 hours	12 hours
File restores requested	94	128	105	81	102

3.25.2 Employees – ICT Services



3.26 Internal Audit & Risk Management

Witzenberg Municipality does not have a Risk Management sub-directorate. The responsibility for Risk Management and the duties of a Chief Risk Officer has been delegated to the Manager: Performance and Projects. Internal Audit is assisting the Chief Risk Officer with the development of the risk management policy, strategy and implementation plan, facilitating identification and assessment of risks, and disseminating risk reports. Portfolio directors and risk owners are responsible to maintain controls, the implementation of action plans to mitigate risk and opportunities to improve controls.

The risk register of the municipality is reviewed and updated on a continuous basis and reassessed annually to form the basis for the compilation of the 3 year audit strategy and the annual Risk Based Audit Plan.

Internal Audit is an independent in-house function that performs internal audits based on the approved Risk Based Audit Plan and other statutory audits as required by the Municipal Finance Management Act and the Municipal System Act.

The Internal Audit function reports functionally to the Performance, Risk and Audit Committee and administratively to the Municipal Manager.

3.26.1 Service Statistics – Internal Audit

Details	2017/18	2018/19	2019/20	2020/21	2021/22
Compilation of the Risk Based Audit and 3 year strategic plans	1	1	1	1	1
Internal Audits	18	14	16	12	14

3.26.2 Employees – Internal Audit

Job Level	2020/21 Employees	2021/22 Employees	2021/22 Vacancies (fulltime)
0 - 3	0	0	0
4 - 6	0	1	0
7 - 9	0	1	0
10 - 12	1	1	2
13 - 15	0	0	1
16 - 19	1	0	1
TOTALS	2	3	4

3.27 Legal Services

Legal Services render an advisory and support function within the Municipality to the respective Directorates. This section is tasked to render proper and efficient legal advice to strengthen the capacity of WM to fulfil its' legislative mandate.

The functions rendered by Legal Services amongst others are:

1. Municipal Property Administration
 - a. Drafting of items for Council/Delegated Authority
 - b. Administration of applications for:
 - i. Leases
 - ii. Disposals
 - iii. Encroachments
 - iv. Servitudes
2. General Legal Matters
 - a. Administer litigious matters
 - b. Provision of legal opinions and advice

- c. Liquor licence applications administration
- d. Drafting and review of contracts, policies and by-laws
- e. Consideration of public liability claims
- f. Supply Chain Management opinions

The highlights for the year under review were as follows:

- 🍎 No big civil matters / claims against the municipality

The challenges for the year under review were as follows:

- 🍎 There is an increase in eviction matters and cannot provide alternative housing
- 🍎 The inability of Eskom to increase electricity supply severely hampers development.
- 🍎 Legal services are expensive and lengthy

3.28 Strategic Support: Other

3.28.1 Capital Expenditure – Strategic Support and Other

Capital Projects 2021/22	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
IT Equipment	300 000	473 500	445 872	6%	445 872
TOTAL	300 000	473 500	445 872	6%	

CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE

4.1 INTRODUCTION TO THE MUNICIPAL WORKFORCE

Witzenberg Municipality currently employs **583** officials, (permanent + temporary employees), excluding councillors, who individually and collectively contribute to the achievement of the municipality's objectives. The primary objective of Human Resource Management is to render an innovative HR service that addresses both skills development and an administrative function.

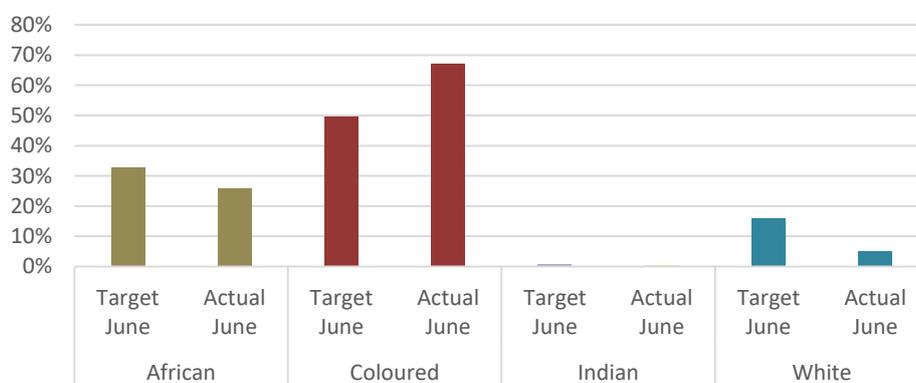
4.1.1 Employment Equity

The Employment Equity Act (1998) Chapter 3, Section 15 (1) states that affirmative action measures are measures designed to ensure that suitable qualified people from designated groups have equal employment opportunities and are equitably represented in all occupational categories and levels in the workforce of a designated employer. The national performance indicator also refers to: "Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan".

Employment Equity targets/actual

African			Coloured			Indian			White		
Target June	Actual June	Target reached	Target June	Actual June	Target reached	Target June	Actual June	Target reached	Target June	Actual June	Target reached
33,4%	26%	79%	49.6%	67%	135%	1%	0,4%	40%	16%	5%	31%

Employment Equity Target Achievement



2021/22 EE targets/Actual by racial classification

Male			Female			Disability		
Target June	Actual June	Target reach	Target June	Actual June	Target reach	Target June	Actual June	Target reach
49%	66%	115%	51%	32%	83%	0	0	0

2021/22 EE targets/actual by gender classification

Employment Equity vs. Population

Description	African	Coloured	Indian	White	Total
Population numbers (WC Province)	1 912 547	2 840 404	60 761	915 053	5 728 765
% Population	33.4%	49.6%	1.1%	15.9%	100%
Number for positions filled	145	346	2	22	515
% for Positions filled	28%	67%	0.4%	4.3%	100%

Note: The total population numbers is based on projection done by Global Insight

EE population 2021/22

Occupational Categories – Race

Below is a table that indicates the number of employees by race within the specific occupational categories (including the Councillors):

Occupational Categories	Posts filled								Total
	Male				Female				
	A	C	I	W	A	C	I	W	
Legislators, senior officials and managers	4	21	0	6	4	10	0	3	48
Professionals	0	10	0	0	4	8	0	1	23
Technicians and associate professionals	2	21	0	1	1	6	0	0	31
Clerks	6	19	1	0	11	43	0	8	88
Service and sales workers	20	22	0	2	11	23	0	0	78
Craft and related trades workers	6	19	1	2	0	0	0	0	28
Plant and machine operators and assemblers	10	30	0	0	0	0	0	0	40
Elementary occupations	52	99	0	1	23	27	0	0	202
Total permanent	100	241	2	12	54	117	0	12	538
Non-permanent employees	5	17	0	2	5	14	0	2	45
Grand total	105	258	2	14	59	131	0	14	583

Occupational Levels - Race

The table below categorize the number of employees by race within the occupational levels (excluding 23 councillors)

Occupational Levels	Male				Female				Total
	A	C	I	W	A	C	I	W	
Top Management	0	1	0	0	0	0	0	0	1
Senior management	1	0	0	2	0	0	0	0	3
Professionally qualified and experienced specialists and mid-management	2	25	0	6	5	20	0	5	63
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	21	81	1	5	0	7	0	0	115
Semi-skilled and discretionary decision making	31	64	1	0	23	59	0	6	184
Unskilled and defined decision making	39	66	0	2	21	21	0	0	149
Total permanent	94	237	2	15	49	107	0	11	515
Non-permanent employees	5	17	0	2	5	14	0	2	45
Grand total	99	254	2	17	54	121	0	13	560

Departments - Race

The following table categorize the number of permanent employees by race within the different departments (excluding 23 councillors):

Department	Male				Female				Total
	A	C	I	W	A	C	I	W	
Office of the Municipal Manager	0	3	0	2	2	3	0	1	11
Corporate Services	12	32	0	2	7	22	0	1	76
Financial Services	2	16	1	1	7	22	0	6	55
Community Services	28	68	0	3	23	49	0	3	174
Technical Services	51	114	1	5	10	17	0	1	199
Total permanent	93	233	2	13	49	113	0	12	515

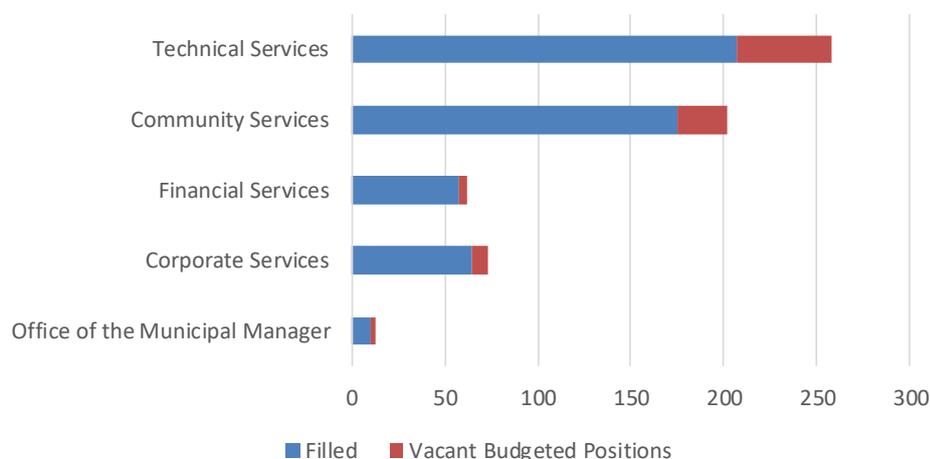
4.1.2 Vacancy Rate

The approved organogram for the municipality has **926** posts for the **2021/22** financial year. The actual positions filled are indicated in the tables below by post level and by functional level. Budgeted vacant posts were 93 vacant at the end of **2021/22**, resulting in a vacancy rate of 10.4%.

Below is a table that indicates the vacancies within the municipality:

PER POST LEVEL		
Post level	Filled	Vacant Budgeted Positions
MM & MSA section 57 & 56	4	1
Middle management	22	4
Professionals	42	5
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	110	25
Semi-skilled and discretionary decision making	188	19
Unskilled and defined decision making	149	39
Total	515	93
PER FUNCTIONAL LEVEL		
Functional area	Filled	Vacant Budgeted Positions
Office of the Municipal Manager	10	3
Corporate Services	65	8
Financial Services	58	4
Community Services	175	27
Technical Services	207	51
Total	515	93

Vacant Positions per Directorate



The table below indicates the vacancies per Section 57 and 56 posts:

Salary Level	Number of Section 57 and 56 vacancies	Vacancy % (as a proportion of the total Section 57 and 56 posts)
Municipal Manager	0	0
Chief Financial Officer	0	0
Director: Corporate Services	0	0
Director: Community Services	1	20%
Director: Technical Services	0	0
Total	1	20%

4.1.3 Employee Turnover Rate

A high turnover may be costly to a municipality and might negatively affect productivity, service delivery and institutional memory/organizational knowledge. Below is a table that shows the turnover rate within the municipality. The turnover rate shows a decrease from 5.4% in 2020/21 to 3.3% in 2021/22.

The table below indicates the employee turnover rate over the last three years:

Financial year	Total no appointments at the end of each Financial Year	New appointments (Permanent Appointments)	No Terminations during the year	Turnover Rate
2014/15	559	38	42	7.5%
2015/16	561	29	31	5.5%
2016/17	543	74	39	7%
2017/18	516	47	25	4.8%
2018/19	539	41	23	4.3%
2019/20	515	37	25	4.8%
2020/21	493	6	27	5.4%
2021/22	515	45	17	3.3%

4.2 MANAGING THE MUNICIPAL WORKFORCE

Managing the municipal workforce refers to analysing and coordinating employee behaviour.

4.2.1 Injuries on duty

An occupational injury is a personal injury, disease or death resulting from an occupational accident. Compensation claims for such occupational injuries are calculated according to the seriousness of the injury/disease and can be costly to a municipality. Occupational injury will influence the loss of man hours and therefore financial and productivity performance.

The injury rate shows an increase for the 2021/22 financial year of 48 employees compared to 34 employees in the 2020/21 financial year.

Incidents are investigated to determine whether there was any negligence involved to ensure that it is an actual injury on duty.

The table below indicates the total number of injuries within the different directorates:

Directorates	2017/18	2018/19	2019/20	2020/21	2021/22
Office of the Municipal Manager	0	1	1	1	2
Corporate Services	5	6	3	2	3
Financial Services	3	7	3	2	4
Community Services	23	30	9	5	9
Technical Services	31	44	30	24	30
Total	62	88	46	34	48

4.2.2 Sick Leave

The number of day's sick leave taken by employees has service delivery and cost implications. The monitoring of sick leave identifies certain patterns or trends. Once these patterns are identified, corrective action can be taken.

The total number of sick leave days that have been taken during the 2021/22 financial year shows a decrease when compared with the 2020/21 financial year. The table below indicates the total number sick leave days taken within the different directorates:

Department	2017/18	2018/19	2019/20	2020/21	2021/22
Office of the Municipal Manager	43.5	91.5	41.5	98	107.5
Corporate Services	560.5	619.25	709	934.5	685.5
Financial Services	305	330.5	374.5	669.5	789
Community Services	1 545	1 647.5	1 391.5	1 750.5	2083.5
Technical Services	1 664	1 801.5	1 730	2 221.5	1944
Total	4 118	4 490.25	4 246.5	5 674	5 609.5

4.2.3 HR Policies and Plans

Policies and plans provide guidance for fair and consistent staff treatment and a consistent approach to the management of staff.

The table below shows the HR policies and plans that are approved and that still needs to be developed:

Approved policies	
Name of policy	Date approved
Attendance and Punctuality	4 August 2010
Employment Practice	4 August 2010
Employment Equity	4 August 2010
Employees under the Influence of Intoxicating Substances	4 August 2010
Legal Aid Policy	4 August 2010
Relocation Policy	4 August 2010
HIV/Aids Policy	4 August 2010
Internal Bursary	4 August 2010
Occupational Health And Safety	4 August 2010
Incapacity due to Poor Work Performance	4 August 2010
Sexual Harassment Policy	4 August 2010
Incapacity: Due to Ill Health/Injury Policy	4 August 2010
Private Work and Declaration of Interests	4 August 2010
Overtime Policy	31 May 2012
Proposed Scares Skills Policy	31 May 2012
Employee Assistance Policy	31 May 2012
Employment Policy	29 February 2012
Remuneration Policy	To be developed
Training and Development Policy	developed
Personnel Protective Equipment Policy	developed
Time and Attendance Policy	5 December 2017
Fraud & Corruption Prevention & Response Policy	26 July 2017
Fraud & Corruption Prevention Strategy	26 July 2017
Leave Policy	30 September 2020
Retirement Policy	30 September 2020
Mayoral Bursary Policy	25 August 2021
Witzenberg Whistle Blowing Policy	27 January 2021
Witzenberg Fraud and Corruption Policy and Response Plan	27 January 2021
Witzenberg Fraud and Corruption Prevention Strategy	27 January 2021

4.3 **CAPACITATING THE MUNICIPAL WORKFORCE**

Section 68(1) of the MSA states that a municipality must develop its human resource capacity to a level that enables it to perform its functions and exercise its powers in an economical, effective, efficient and accountable way. For this purpose the human resource capacity of a municipality must comply with the Skills Development Act (SDA), 1998 (Act No. 81 of 1998), and the Skills Development Levies Act, 20 1999 (Act No. 28 of 1999).

4.3.1 **Skills Matrix**

The table below indicates the number of employees that received training in the year under review:

Management level	Gender	Number of employees identified for training at start of the year	Number of Employees that received training
MM and S57	Female	0	0
	Male	0	0
Legislators, senior officials and managers	Female	2	14
	Male	8	15
Professionals	Female	5	5
	Male	4	7
Associate professionals and Technicians	Female	3	1
	Male	9	11
Clerks	Female	19	3
	Male	8	9
Service and sales workers	Female	14	12
	Male	33	31
Craft and related trade workers	Female	0	0
	Male	13	14
Plant and machine operators and assemblers	Female	1	1
	Male	12	13
Elementary occupations	Female	11	9
	Male	53	52
Sub total	Female	55	45
	Male	140	152
Total		195	197

4.3.2 Skills Development – Training Provided

The Skills Development Act (1998) and the Municipal Systems Act, (2000), require employers to supply employees with the necessary training in order to develop its human resource capacity. Section 55(1)(f) states that as head of administration the Municipal Manager is responsible for the management, utilization and training of staff.

Occupational categories	Gender	Number of employees as at the beginning of the financial year	Training provided within the reporting period						
			Learner ships		Skills programmes & other short courses		Total		
			Actual	Target	Actual	Target	Actual	Target	% achieved
MM and S57	Female	0	0	0	0	0	0	0	100
	Male	4	0	0	0	0	0	0	100
Legislators, senior officials and managers	Female	13	2	2	12	0	14	2	700
	Male	30	3	3	12	5	15	8	188
Professionals	Female	17	6	5	0	0	5	5	100

Occupational categories	Gender	Number of employees as at the beginning of the financial year	Training provided within the reporting period						
			Learner ships		Skills programmes & other short courses		Total		
			Actual	Target	Actual	Target	Actual	Target	% achieved
	Male	12	5	4	2	0	7	4	175
Technicians and associate professionals	Female	7	0	0	1	3	1	3	34
	Male	24	0	6	11	3	11	9	123
Clerks	Female	57	2	3	1	16	3	19	34
	Male	26	2	2	7	6	9	8	113
Service and sales workers	Female	33	0	3	12	11	12	14	86
	Male	44	1	9	30	24	31	33	94
Craft and related trade workers	Female	0	0	0	0	0	0	0	100
	Male	28	2	4	12	9	14	13	108
Plant and machine operators and assemblers	Female	1	0	0	1	1	1	1	100
	Male	34	0	7	13	5	13	12	109
Elementary occupations	Female	41	0	0	9	11	9	11	82
	Male	145	2	5	50	48	52	53	99
Sub total	Female	169	10	13	36	42	45	55	82
	Male	347	15	40	137	100	152	140	109
Total		516	25	53	173	142	197	195	101

4.3.3 Skills Development – Budget Allocation

The table below indicates that a total amount of R 580 592 were allocated to the workplace skills plan and that 93% of the total amount was spent in the 2021/22 financial year: The main reason for the underspending is due to the COVID-19 epidemic.

Year	Total workplace skills plan budget	Total Allocated	Total Spend	% Spend
2018/19	R 1 000 000	R 1 000 000	R 964 411	96%
2019/20	R 972 629	R 972 629	R 629 570	65%
2020/21	R 755 802	R 755 802	R 681 175	90%
2021/22	R 580 592	R 580 592	R 542 052	93%

4.3.4 Employee Performance Rewards

In accordance with regulation 32, a performance bonus, based on affordability, may be paid to an employee, after -

-  The annual report for the financial year under review has been tabled and adopted by the municipal council;
-  an evaluation of performance in accordance with the provisions of regulation 23; and

- approval of such evaluation by the municipal council as a reward for outstanding performance.
- The evaluation of the performance of Section 57 managers forms the basis for rewarding outstanding performance.

The table below shows the total number of Section 57 employees that received performance rewards during the 2021/22 financial year.

Race	Gender	Number of beneficiaries	Total number of employees received performance rewards	% Employees received performance rewards
African	Female	0	0	0%
	Male	1	1	100%
Asian	Female	0	0	0%
	Male	0	0	0%
Coloured	Female	0	0	0%
	Male	1	1	100%
White	Female	0	0	0%
	Male	2	2	100%
Disability	Female	0	0	0%
	Male	0	0	0%
Total		4	4	100%

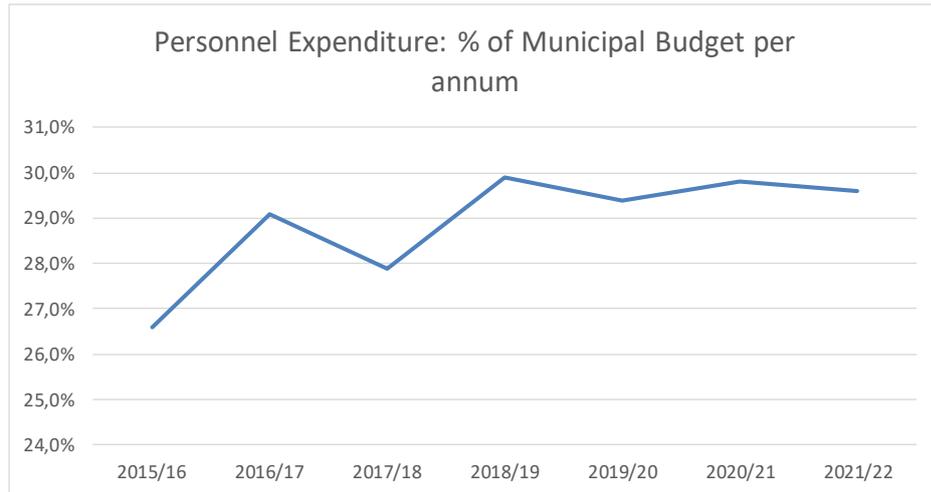
4.4 MANAGING THE MUNICIPAL WORKFORCE EXPENDITURE

Section 66 of the MSA states that the accounting officer of a municipality must report to the Council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits. This is in line with the requirements of the Public Service Regulations, (2002), as well as National Treasury Budget and Reporting Regulations SA22 and SA23.

4.4.1 Personnel Expenditure

The percentage personnel expenditure is essential in the budgeting process as it reflects on current and future efficiency. The table below indicates the percentage of the municipal budget that was spent on salaries and allowance for the past four financial years and that the municipality is well below the national norm of between 35 to 40%:

Financial year	Total Expenditure salary and allowances	Total Operating Expenditure	Percentage
	R'000	R'000	%
2015/16	120 121	451 210	26.6
2016/17	132 456	455 063	29.1
2017/18	157 404	563 945	27.9
2018/19	165 908	556 947	29,9
2019/20	185 058	646 051	29,4
2020/21	191 682	643 353	29,8
2021/22	206 347	698 267	29,5



Below is a summary of Councillor and staff benefits for the year under review:

Financial year	20/21		21/22	
Description	Actual	Original Budget	Adjusted Budget	Actual
	R'000	R'000	R'000	R'000
Councillors (Political Office Bearers plus Other)				
Allowance	7 617	7 980	7 980	7 856
Pension Contributions	1 076	1 787	1 706	1 071
Medical Aid Contributions	224	335	335	122
Motor vehicle allowance	653	817	0	391
Cell phone allowance	938	985	942	1 006
Housing allowance	41	43	43	15
Other benefits or allowances	33	175	116	14
In-kind benefits	0	0	0	0
Sub Total - Councillors	10 583	12 123	11 123	10 476
% increase/ (decrease)	12%			-1%
Senior Managers of the Municipality				
Basic Salaries and Wages	3 371	4 497	3 788	3 650
Pension Contributions	281	898	898	332
Medical Aid Contributions	56	159	159	57
Motor vehicle allowance	916	1 242	1 242	990
Cell phone allowance	0	84	94	-2
Housing allowance	165	182	182	282
Performance Bonus	710	1 052	1 052	781
Other benefits or allowances	124	162	162	127
In-kind benefits	0	0	0	0
Sub Total - Senior Managers of Municipality	5 623	8 276	7 577	6 218
% increase/ (decrease)	-4%			11%
Other Municipal Staff				
Basic Salaries and Wages	117 982	139 555	131 046	125 631
Bonuses	8 733	9 311	12 428	9 382
Pension Contributions	18 128	19 522	18 925	19 099
Medical Aid Contributions	7 958	9 200	9 080	8 462
Motor vehicle allowance	5 774	5 309	5 915	5 922
Cell phone allowance	532	478	511	503
Housing allowance	1 654	1 947	1 131	1 130
Overtime	10 535	6 771	7 497	13 010
Standby Allowance	6 074	4 134	4 134	5 823
Other benefits or allowances	8 688	27 254	30 325	11 167
Sub Total - Other Municipal Staff	186 059	223 481	220 993	200 129
% increase/ (decrease)	12%			8%
Total Municipality	202 265	243 881	239 692	216 823
% increase/ (decrease)	12%			7%

4.5 MFMA COMPETENCIES

In terms of Section 83 (1) of the MFMA, the accounting officer, senior managers, the chief financial officer, and other financial officials of a municipality must meet the prescribed financial management competency levels that are key to the successful implementation of the Municipal Finance Management Act. National Treasury has prescribed such financial management competencies in Government Notice 493 dated 15 June 2007.

To assist the above-mentioned officials to acquire the prescribed financial competencies, National Treasury, with the collaboration of various stakeholders and role players in the local government sphere, developed an outcomes-based NQF Level 6 qualification in municipal finance management. In terms of the Government Notice 493 of 15 June 2007, "(1) No municipality or municipal entity may, with effect 1 January 2013 (exempted until 30 September 2015 as per Government Notice 179 of 14 March 2014), employ a person as a financial official if that person does not meet the competency levels prescribed for the relevant position in terms of these Regulations."

The table below provides details of the financial competency development progress as required by the regulation:

Financial Competency Development: Progress Report				
Description	Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	Competency assessments completed (Regulation 14(4)(b) and (d))	Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
Financial Officials				
Accounting Officer	1	1	1	1
Chief Financial Officer	1	1	1	1
Senior Managers	2	2	2	2
Any other financial officials	3	3	3	3
Supply Chain Management Officials				
Heads of supply chain management units	N/A	N/A	N/A	N/A
Manager Supply Chain Unit	1	1	1	1
Total	8	8	8	8

CHAPTER 5 – FINANCIAL PERFORMANCE

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

The Statement of financial performance provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality.

5.1 FINANCIAL SUMMARY

The table below indicates the summary of the financial performance for the 2021/22 financial year:

Financial Summary							R' 000
Description	20/21	21/22		Actual	21/22		
	Actual (Audited Outcome)	Original Budget	Adjusted Budget		Original Budget	Adjustments Budget	
	AA	AH	AG	AF	(%)	(%)	
Financial Performance							
Property rates	80 775	83 430	83 430	88 813	6,45	6,45	
Service charges	376 201	413 772	422 672	434 590	5,03	2,82	
Investment revenue	3 078	6 971	6 971	5 580	(19,95)	(19,95)	
Transfers recognised - operational	131 051	121 885	123 703	120 676	(0,99)	(2,45)	
Other own revenue	33 116	53 096	55 937	55 748	4,99	(0,34)	
Total Revenue (excluding capital transfers and contributions)	624 221	679 154	692 713	705 407	3,87	1,83	
Employee costs	191 682	231 757	228 569	206 347	(10,96)	(9,72)	
Remuneration of councillors	10 583	12 123	11 123	10 331	(14,79)	(7,13)	
Depreciation & asset impairment	32 429	39 729	39 729	38 324	(3,53)	(3,53)	
Finance charges	10 017	14 983	14 971	15 145	1,08	1,16	
Bulk purchases	239 632	285 789	288 779	285 708	(0,03)	(1,06)	
Transfers and grants	6 534	2 273	2 448	2 183	(3,93)	(10,83)	
Contracted Services	52 293	48 390	36 382	33 782	(30,19)	(7,15)	
Impairment & Bad debt	52 426	63 750	63 750	50 983	(20,03)	(20,03)	
Other expenditure	48 277	76 126	81 529	53 118	(30,22)	(34,85)	
Total Expenditure	643 873	774 921	767 281	695 921	(10,19)	(9,30)	
Surplus/(Deficit)	(19 652)	(95 766)	(74 568)	9 486	(109,91)	(112,72)	
Transfers recognised - capital	52 102	98 928	92 530	66 276	(33,01)	(28,37)	
Contributions recognised - capital & contributed assets	-	-	-	-	-	-	
Surplus/(Deficit) after capital transfers & contributions	32 450	3 161	17 962	75 762	2 296,57	321,78	
Gains / (losses)	(3 829)	1	1	15 815	1 698 648,34	1 355 113,97	
Surplus/(Deficit) for the year	28 621	3 162	17 963	91 577	2 796,01	409,80	
Capital expenditure & funds sources							
Capital expenditure							
Transfers recognised - capital	52 769	75 087	70 260	64 379	(14,26)	(8,37)	
Public contributions & donations	-	-	-	-	-	-	
Borrowing	-	-	-	-	-	-	
Internally generated funds	14 175	14 157	11 407	9 365	(33,85)	(17,91)	
Total sources of capital funds	66 944	89 244	81 667	73 744	(17,37)	(9,70)	
Financial position							
Total current assets	216 793	59 336	253 223	272 366	359,02	7,56	
Total non current assets	1 032 565	49 516	1 072 761	1 120 498	2 162,91	4,45	
Total current liabilities	127 838	70 203	145 620	120 692	71,92	(17,12)	
Total non current liabilities	175 032	35 741	213 111	234 105	555,00	9,85	
Community wealth/Equity	946 489	2 908	967 252	1 038 066	35 595,75	7,32	
Cash flows							
Net cash from (used) operating	51 621	182 253	103 110	102 443	(43,79)	(0,65)	
Net cash from (used) investing	(66 149)	-	(81 950)	(73 744)	-	(10,01)	
Net cash from (used) financing	(561)	-	-	876	-	-	
Cash/cash equivalents at the year end	115 305	182 253	136 465	144 880	(20,51)	6,17	
Cash backing/surplus reconciliation							
Cash and investments available	115 305	182 253	136 465	144 880	(20,51)	6,17	
Application of cash and investments	229 852	76 081	972 104	278 879	266,55	(71,31)	
Balance - surplus (shortfall)	(114 547)	106 172	(835 639)	(134 000)	(226,21)	(83,96)	

Financial Summary							R' 000
Description	20/21	21/22			21/22		
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget	
	AA	AH	AG	AF	(%)	(%)	
Asset management							
Asset register summary (WDV)	1 032 565	49 516	1 072 751	1 120 498	2 162,91	4,45	
Depreciation & asset impairment	32 429	39 729	39 729	38 324	(3,53)	(3,53)	
Repairs and Maintenance	16 787	19 633	14 874	12 062	(38,56)	(18,91)	
Free services							
Cost of Free Basic Services provided	28 759	40 198	35 698	26 004	(35,31)	(27,16)	
Revenue cost of free services provided	31 603	44 665	39 665	28 576	(36,02)	(27,96)	
Households below minimum service level							
Water:	Nil	Nil	Nil	Nil	Nil	Nil	
Sanitation/sewerage:	Nil	Nil	Nil	Nil	Nil	Nil	
Energy:	Nil	Nil	Nil	Nil	Nil	Nil	
Refuse:	Nil	Nil	Nil	Nil	Nil	Nil	
<i>Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A1</i>							
						T5.1.1	

Statements of Revenue Collection Performance by vote and by source

Appendix K

The table below shows a summary of performance against budgets:

Financial	Revenue excluding capital transfers				
	Year	Budget	Actual	Diff.	Diff.
		(R'000)	(R'000)	(R'000)	%
20/21	616 673	624 221	7 549	1,22	
21/22	692 713	705 407	12 694	1,83	

Financial	Operating expenditure				
	Year	Budget	Actual	Diff.	Diff.
		(R'000)	(R'000)	(R'000)	%
20/21	702 812	643 873	58 939	8,39	
21/22	767 281	695 921	71 360	9,30	

The table below indicates the Operational services performance for the 2021/22 financial year:

Financial Performance of Operational Services						
R '000						
Description	20/21	21/22			21/22	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
	AA	AH	AG	AF		
Operating Cost						
Water	41 234	36 881	37 523	39 383	(6,78)	(4,96)
Waste Water (Sanitation)	31 173	36 407	32 801	31 913	12,35	2,71
Electricity	268 153	324 300	319 104	312 116	3,76	2,19
Waste Management	44 379	53 812	51 044	58 139	(8,04)	(13,90)
Housing	4 469	29 011	26 598	4 947	82,95	81,40
Component A: sub-total	389 409	480 412	467 070	446 498	7,06	4,40
Waste Water (Stormwater Drainage)	19	-	-	19	-	-
Roads	31 687	31 051	27 664	27 820	100,00	100,00
Transport	-	-	-	-	-	-
Component B: sub-total	31 706	31 051	27 664	27 839	100,00	100,00
Planning	10 138	11 331	11 576	11 138	100,00	100,00
Local Economic Development	1 400	2 115	1 880	1 573	100,00	100,00
Component C: sub-total	11 538	13 446	13 456	12 712	100,00	100,00
Community & Social Services	23 852	28 159	29 535	27 255	100,00	100,00
Environmental Protection	506	2 659	1 570	886	100,00	100,00
Health	-	-	-	-	-	-
Security and Safety	37 314	38 498	45 197	29 623	100,00	100,00
Sport and Recreation	26 997	32 089	30 486	30 197	100,00	100,00
Corporate Policy Offices	24 408	30 406	29 280	23 675	100,00	100,00
Finance and administration	91 856	112 502	115 139	89 312	100,00	100,00
Other	6 287	5 701	7 884	7 924	100,00	100,00
Component D: sub-total	211 221	250 012	259 092	208 872	100,00	100,00
Total Expenditure for the year	643 873	774 921	767 281	695 921	10,19	9,30

The bulk of the municipality's expenditure is spent on basic service delivery functions such as electricity, water, waste water management and waste management.

5.2 FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION

The tables below show the financial performance according to municipal functions:

Vote Description	20/21	21/22			21/22	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust-ments Budget
	(R'000)				(%)	
Executive and Council						
Total Operational Revenue	13	–	–	27	–	–
Expenditure:						
Employees	(8 694)	(12 418)	(12 612)	(8 317)	33,03	34,06
Repairs and Maintenance	(17)	(16)	(26)	(12)	20,02	51,27
Other	(15 696)	(17 973)	(16 643)	(15 240)	15,21	8,43
Total Operational Expenditure	(24 408)	(30 406)	(29 280)	(23 569)	22,49	19,51
Gains / (losses)	–	–	–	8 062	–	–
Net Operational (Service) Expenditure	(24 395)	(30 406)	(29 280)	(15 481)	49,09	47,13
Budget and Treasury Office						
Total Operational Revenue	91 143	107 712	109 575	109 827	(1,96)	(0,23)
Expenditure:						
Employees	(18 519)	(28 821)	(23 628)	(19 769)	31,41	16,33
Repairs and Maintenance	(42)	(35)	(47)	(27)	22,74	41,81
Other	(17 735)	(21 238)	(24 072)	(21 678)	(2,07)	9,94
Total Operational Expenditure	(36 295)	(50 095)	(47 747)	(41 474)	17,21	13,14
Gains / (losses)	–	–	–	(2)	–	–
Net Operational (Service) Expenditure	54 848	57 617	61 828	68 351	(18,63)	(10,55)
Corporate Services						
Total Operational Revenue	753	1 006	1 433	966	3,98	32,62
Expenditure:						
Employees	(23 705)	(39 977)	(43 650)	(26 080)	34,76	40,25
Repairs and Maintenance	(372)	(632)	(467)	(373)	41,04	20,17
Other	(31 484)	(21 798)	(23 276)	(21 467)	1,52	7,77
Total Operational Expenditure	(55 561)	(62 407)	(67 393)	(47 919)	23,21	28,90
Gains / (losses)	(5 976)	–	(0)	7 762	–	3 289 020,58
Net Operational (Service) Expenditure	(60 784)	(61 401)	(65 960)	(39 192)	36,17	40,58
Community and Social Services						
Total Operational Revenue	128 957	119 722	122 046	121 667	(1,63)	0,31
Expenditure:						
Employees	(21 389)	(24 069)	(25 406)	(24 913)	(3,51)	1,94
Repairs and Maintenance	(248)	(318)	(331)	(299)	6,24	9,92
Other	(2 215)	(3 771)	(3 798)	(2 043)	45,82	46,21
Total Operational Expenditure	(23 852)	(28 159)	(29 535)	(27 255)	3,21	7,72
Gains / (losses)	–	–	–	–	–	–
Net Operational (Service) Expenditure	105 105	91 563	92 511	94 413	(3,11)	(2,06)
Sport and Recreation						
Total Operational Revenue	9 368	1 985	3 057	9 579	(382,59)	(213,31)
Expenditure:						
Employees	(18 712)	(21 224)	(20 155)	(21 143)	0,38	(4,90)
Repairs and Maintenance	(607)	(796)	(805)	(713)	10,45	11,38
Other	(7 678)	(10 068)	(9 526)	(8 341)	17,16	12,44
Total Operational Expenditure	(26 997)	(32 089)	(30 486)	(30 197)	5,89	0,95
Gains / (losses)	–	–	–	(9)	–	–
Net Operational (Service) Expenditure	(17 629)	(30 104)	(27 428)	(20 627)	31,48	24,80

Vote Description	20/21	21/22		21/22		
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust-ments Budget
	(R'000)				(%)	
Public Safety						
Total Operational Revenue	13 466	23 677	24 421	12 584	46,85	48,47
Expenditure:						
Employees	(20 466)	(15 478)	(19 436)	(21 588)	(39,48)	(11,07)
Repairs and Maintenance	(363)	(660)	(410)	(368)	44,30	10,33
Other	(16 485)	(22 360)	(25 351)	(7 668)	65,71	69,75
Total Operational Expenditure	(37 314)	(38 498)	(45 197)	(29 623)	23,05	34,46
Gains / (losses)	-	-	-	-	-	-
Net Operational (Service) Expenditure	(23 848)	(14 821)	(20 776)	(17 039)	(14,97)	17,99
Housing						
Total Operational Revenue	492	23 998	22 691	1 029	95,71	95,46
Expenditure:						
Employees	(3 773)	(3 947)	(3 900)	(3 692)	6,47	5,33
Repairs and Maintenance	(252)	(308)	(226)	(110)	64,21	51,14
Other	(445)	(24 756)	(22 473)	(1 145)	95,37	94,90
Total Operational Expenditure	(4 469)	(29 011)	(26 598)	(4 947)	82,95	81,40
Gains / (losses)	-	-	-	-	-	-
Net Operational (Service) Expenditure	(3 978)	(5 013)	(3 907)	(3 918)	21,85	(0,27)
Health						
Total Operational Revenue	-	-	-	-	-	-
Expenditure:						
Employees	-	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total Operational Expenditure	-	-	-	-	-	-
Gains / (losses)	-	-	-	-	-	-
Net Operational (Service) Expenditure	-	-	-	-	-	-
Planning and Development						
Total Operational Revenue	4 109	2 271	2 842	1 866	17,82	34,35
Expenditure:						
Employees	(9 079)	(10 013)	(9 981)	(9 958)	0,54	0,23
Repairs and Maintenance	(70)	(73)	(76)	(75)	(3,53)	1,31
Other	(989)	(1 245)	(1 518)	(1 104)	11,30	27,25
Total Operational Expenditure	(10 138)	(11 331)	(11 576)	(11 138)	1,70	3,78
Gains / (losses)	-	-	-	-	-	-
Net Operational (Service) Expenditure	(6 029)	(9 060)	(8 733)	(9 272)	(2,34)	(6,17)
Road Transport						
Total Operational Revenue	24 367	27 843	21 677	18 645	33,03	13,99
Expenditure:						
Employees	(16 475)	(16 491)	(16 920)	(17 722)	(7,46)	(4,74)
Repairs and Maintenance	(11 080)	(10 299)	(6 646)	(6 242)	39,39	6,07
Other	(8 916)	(9 011)	(10 753)	(10 761)	(19,43)	(0,07)
Total Operational Expenditure	(36 471)	(35 801)	(34 319)	(34 726)	3,00	(1,18)
Gains / (losses)	-	-	-	-	-	-
Net Operational (Service) Expenditure	(12 105)	(7 958)	(12 642)	(16 080)	(102,07)	(27,20)
Environmental Protection						
Total Operational Revenue	-	14	14	0	98,31	98,31
Expenditure:						
Employees	(416)	(1 837)	(1 286)	(735)	59,98	42,83
Repairs and Maintenance	-	-	-	-	-	-
Other	(90)	(822)	(284)	(151)	81,63	46,81
Total Operational Expenditure	(506)	(2 659)	(1 570)	(886)	66,67	43,55
Gains / (losses)	-	-	-	-	-	-
Net Operational (Service) Expenditure	(506)	(2 645)	(1 556)	(886)	66,50	43,05

Vote Description	20/21	21/22			21/22	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust-ments Budget
	(R'000)				(%)	
Electricity						
Total Operational Revenue	274 576	335 097	339 097	335 303	(0,06)	1,12
Expenditure:						
Employees	(12 346)	(14 213)	(12 567)	(13 040)	8,25	(3,77)
Repairs and Maintenance	(2 013)	(2 546)	(1 636)	(1 465)	42,46	10,46
Other	(253 795)	(307 542)	(304 901)	(297 611)	3,23	2,39
Total Operational Expenditure	(268 153)	(324 300)	(319 104)	(312 116)	3,76	2,19
Gains / (losses)	-	-	-	(1 311)	-	-
Net Operational (Service) Expenditure	6 422	10 797	19 993	21 876	(102,61)	(9,42)
Water						
Total Operational Revenue	53 169	72 201	72 101	72 814	(0,85)	(0,99)
Expenditure:						
Employees	(8 477)	(9 217)	(9 041)	(9 299)	(0,89)	(2,85)
Repairs and Maintenance	(1 933)	(1 429)	(776)	(766)	46,42	1,32
Other	(30 824)	(26 235)	(27 706)	(29 318)	(11,75)	(5,82)
Total Operational Expenditure	(41 234)	(36 881)	(37 523)	(39 383)	(6,78)	(4,96)
Gains / (losses)	(58)	-	-	(1 053)	-	-
Net Operational (Service) Expenditure	11 878	35 319	34 578	32 378	8,33	6,36
Waste Water Management						
Total Operational Revenue	42 749	27 281	30 803	36 498	(33,78)	(18,49)
Expenditure:						
Employees	(9 216)	(9 400)	(9 433)	(9 740)	(3,61)	(3,25)
Repairs and Maintenance	(3 286)	(1 861)	(2 868)	(2 855)	(53,40)	0,44
Other	(19 085)	(25 181)	(21 174)	(20 008)	20,54	5,50
Total Operational Expenditure	(31 586)	(36 443)	(33 475)	(32 603)	10,54	2,60
Gains / (losses)	-	-	-	-	-	-
Net Operational (Service) Expenditure	11 163	(9 161)	(2 672)	3 894	142,51	245,75
Waste Management						
Total Operational Revenue	33 163	35 024	37 024	51 071	(45,82)	(37,94)
Expenditure:						
Employees	(18 351)	(22 080)	(18 543)	(18 601)	15,76	(0,32)
Repairs and Maintenance	(563)	(618)	(1 031)	(927)	(50,09)	10,05
Other	(25 465)	(31 114)	(31 470)	(38 610)	(24,09)	(22,69)
Total Operational Expenditure	(44 379)	(53 812)	(51 044)	(58 139)	(8,04)	(13,90)
Gains / (losses)	2 204	(1)	(1)	-	100,00	100,00
Net Operational (Service) Expenditure	(9 012)	(18 789)	(14 021)	(7 068)	62,38	49,59
Other						
Total Operational Revenue	-	-	-	-	-	-
Expenditure:						
Employees	(2 062)	(2 574)	(2 012)	(1 751)	31,98	12,98
Repairs and Maintenance	-	-	-	-	-	-
Other	(445)	(457)	(423)	(170)	62,74	59,78
Total Operational Expenditure	(2 508)	(3 031)	(2 435)	(1 921)	36,62	21,11
Gains / (losses)	-	-	-	-	-	-
Net Operational (Service) Expenditure	(2 508)	(3 031)	(2 435)	(1 921)	36,62	21,11

5.3 GRANTS

5.3.1 Grant Performance

The table below indicates the projects implemented under MIG funding for the past 3 years:

Project Name	Budget (VAT Excl) '000			Comments
	2019/20	2020/21	2021/22	
Vredebes Phase H Bulk Water		476		Provision of bulk & external services for the Vredebes subsidised housing project.
Vredebes Phase H Bulk Sanitation		735		
Vredebes Phase H Bulk Roads		2 562		
Vredebes Phase H Bulk Storm water		3 980		
Vredebes Bulk Storm Water	3 262			
Vredebes Streetlights	821	280	1 565 217	
Vredebes Busroutes	1 786			
Ceres Lyellstr Sport fields	12 071	7 000	3 022 707	Phased project
New Material Recovery Facility	998	3 063	16 559 903	Completed

The table below indicates the grant performance for the 2021/22 financial year:

Grant Performance							R' 000
Description	2019/20	20/21	21/22			2019/20 Variance	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
Operating Transfers and Grants							
National Government:	111 579	141 339	160 992	160 992	165 194	0,00%	-2,61%
Equitable share	92 850	116 086	106 666	106 666	106 666	0,00%	0,00%
Municipal Systems Improvement	-	-	-	-	-	0,00%	0,00%
Department of Water Affairs	-	-	-	-	-	0,00%	0,00%
Regional Bulk Infrastructure Grant	235	-	17 391	17 391	22 160	0,00%	-27,42%
Other transfers/grants [insert description]	-	-	-	-	-	0,00%	0,00%
Finance Management Grant	1 496	1 550	1 413	1 413	1 550	0,00%	-9,70%
Transformation Funds	-	-	-	-	-	0,00%	0,00%
Municipal Infrastructure Grant	11 901	21 673	21 808	21 808	23 707	0,00%	-8,71%
Housing	-	-	-	-	-	0,00%	0,00%
Integrated National Electricity Program	2 640	-	11 097	11 097	8 597	0,00%	22,53%
Rural Development	-	-	-	-	-	0,00%	0,00%
Expanded Public Works	2 456	2 030	2 617	2 617	2 514	0,00%	3,94%
Neighbourhood Development Plan	-	-	-	-	-	0,00%	0,00%
Provincial Government:	34 836	43 563	59 069	53 920	28 761	8,72%	46,66%
Regional Social Economic Project	995	4 186	696	1 409	1 619	-102,38%	-14,94%
Capacity Building and Other	85	18	850	250	-	70,59%	100,00%
Housing	24 206	26 746	26 251	27 143	4 804	-3,40%	82,30%
Sports and Recreation	-	-	-	-	-	0,00%	0,00%
Municipal Infrastructure Support	-	-	889	1 457	-	-63,83%	100,00%
Library Services	9 239	10 564	9 703	10 427	10 536	-7,47%	-1,04%
Economic Development and Tourism SMME bod	23	2 025	-	-	-	0,00%	0,00%
CDW	-	24	132	132	38	0,00%	71,19%
Maintenance and Construction of Transport Infra	289	-	20 548	13 102	11 764	36,24%	10,21%
Municipal Accreditation and Capacity Building G	-	-	-	-	-	0,00%	0,00%
Municipal Infrastructure Support Grant	-	-	-	-	-	0,00%	0,00%
Finance Management Support Grant	-	-	-	-	-	0,00%	0,00%
Finance Management Support	-	-	-	-	-	0,00%	0,00%
Public Transport	-	-	-	-	-	0,00%	0,00%
Multipurpose Centre	-	-	-	-	-	0,00%	0,00%
District Municipality:	326	969	-	2 438	480	0,00%	80,30%
Water & Sanitation Informal Area	-	-	-	-	-	0,00%	0,00%
Capacity Building	-	-	-	744	264	0,00%	64,52%
Infrastructure	-	500	-	-	188	0,00%	0,00%
Tourism	-	-	-	-	-	0,00%	0,00%
Covid 19	326	469	-	1 694	28	0,00%	98,35%
Other grant providers:	2 673	859	279	851	1 461	-204,74%	-71,77%
Belgium	543	858	279	851	1 453	-204,74%	-70,77%
China	4	0	-	-	8	0,00%	0,00%
Table Mountain Fund	805	-	-	-	-	0,00%	0,00%
Development Bank of South Africa	1 322	-	-	-	-	0,00%	0,00%
Total Operating Transfers and Grants	149 414	186 729	220 340	218 201	195 896	0,97%	10,22%

Variations are calculated by dividing the difference between actual and original/adjustments budget by the actual.

T5.3.1

The table below indicates the projects implemented under Human Settlements funding for the past 3 years:

Project Name	Budget (VAT Exc) '000			Comments
	2019/20	2020/21	2021/22	
Vredebes top structures	23 982			Project Completed
Vredebes Phase H 529 sites		26 507	4 125 138	Project completed

5.3.2 Level of Reliance on Grants & Subsidies

Financial year	Total grants and subsidies recognised	Total Operating Revenue	Percentage
	(R'000)		(%)
19/20	149 414	1 048 362	14,25%
20/21	186 729	676 323	27,61%
21/22	195 896	771 683	25,39%

Witzenberg Municipality is reliant on grants. Without the grants the Municipality would not have been in a position to upgrade infrastructure.

5.4 ASSET MANAGEMENT

The responsibility for asset management lies with both finance and the different functional/departamental managers. The Finance section is responsible for the record keeping and reporting on the assets, whereas the functional managers are responsible for the physical safeguarding of assets, the maintenance, acquisition and disposal of assets.

It is of utmost importance that these two functional areas communicate on a regular basis regarding all movement of assets. Especially in respect of the annual assets count, where information regarding the existence, condition and useful lives regarding assets is reviewed and reported on.

The implementation of GRAP (accounting standard for municipalities) remains a challenge to the Municipality due to the cost and time factors.

5.4.1 Treatment of the Three Largest Assets

TREATMENT OF THE THREE LARGEST ASSETS ACQUIRED 2021/22		
Asset 1		
Name	A - Upgrade Van Breda Bridge	
Description		
Asset Type	Infrastructure	
Key Staff Involved	Relevant Line manager, Project Management, Budget Office & Supply Chain Management	
Staff Responsibilities	<p>Line Manager identify the need for the project and sets out the specifications required for SCM.</p> <p>Project Manager manage the implementation of the project, sets the Cash flow for the project and reports on a monthly basis on the stage of completion/performance of the project.</p> <p>Budget Office identifies the available Capital Funds and see to it that the project is approved and placed on the Capital Budget. Supply Chain,with the support of the Line Manager & Project Manager, draft the required Tender Docurement and see to it that the procuremt procedures and regulations are complied with in obtaining the necessary goods and services.</p>	
Asset Value	2020/21 R 2 470 444	2021/22 R 10 231 470
Capital Implications	R 12 701 913	
Future Purpose of Asset	Improved Public Transport Facilities	
Describe Key Issues	Continuous commitment from Provincial Government to complete the project on time	
Policies in Place to Manage Asset	Delegations & Asset Management Policy	
Asset 2		
Name	B - Tulbagh Dam	
Description		
Asset Type	Infrastructure	
Key Staff Involved	Relevant Line manager, Project Management, Budget Office & Supply Chain Management	
Staff Responsibilities	<p>Line Manager identify the need for the project and sets out the specifications required for SCM.</p> <p>Project Manager manage the implementation of the project, sets the Cash flow for the project and reports on a monthly basis on the stage of completion/performance of the project. Budget Office identifies the available Capital Funds and see to it that the project is approved and placed on the Capital Budget. Supply Chain,with the support of the Line Manager & Project Manager, draft the required Tender Docurement and see to it that the procuremt procedures and regulations are complied with in obtaining the necessary goods and services.</p>	
Asset Value	2020/21 2 590 072,78	2021/22 19 269 575
Capital Implications	R 21 859 648	
Future Purpose of Asset	Provision of Water to the Tulbagh Community	
Describe Key Issues	Commitment from farmer to complete the project	
Policies in Place to Manage Asset	Delegations & Asset Management Policy	

TREATMENT OF THE THREE LARGEST ASSETS ACQUIRED 2021/22		
Asset 3		
Name	C - New Material Recovery Facility/Drop Off	
Description		
Asset Type	Infrastructure	
Key Staff Involved	Relevant Line manager, Project Management, Budget Office & Supply Chain Management	
Staff Responsibilities	Line Manager identify the need for the project and sets out the specifications required for SCM. Project Manager manage the implementation of the project, sets the Cash flow for the project and reports on a monthly basis on the stage of completion/performance of the project. Budget Office identifies the available Capital Funds and see to it that the project is approved and placed on the Capital Budget. Supply Chain, with the support of the Line Manager & Project Manager, draft the required Tender Document and see to it that the procurement procedures and regulations are complied with in obtaining the necessary goods and services.	
Asset Value	2020/21	2021/22
	5 056 220	21 754 042
Capital Implications	R 26 810 261	
Future Purpose of Asset	Recycling of Waste	
Describe Key Issues	The removal of the unrecycled waste to the landfill sites will require a capital investment for a 30 ton Skip Truck	
Policies in Place to Manage Asset	Delegations & Asset Management Policy	

5.4.2 Repairs and Maintenance

Repair and Maintenance Expenditure: 2021/22				
				R' 000
	Original Budget	Adjustment Budget	Actual	Budget variance
Repairs and Maintenance Expenditure	34 585	24 921	23 646	31,63
				T5.3.4

The future expenditure on repairs and maintenance needs to be increased to ensure that assets are maintained in a condition that is conducive for service delivery.

5.5 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

5.5.1 Liquidity Ratio

Description	Basis of calculation	2019/20	2020/21	2021/22
		Audited outcome	Audited outcome	Pre-audit outcome
Current Ratio	Current Assets/Current Liabilities	1,58	1,70	2,26
Current Ratio adjusted for aged debtors	Current assets less debtors > 90 days/current liabilities	1,58	1,70	2,26
Liquidity Ratio	Monetary Assets/Current Liabilities	0,89	0,90	1,20

Current Ratio:

Description	Basis of calculation	2019/20	2020/21	2021/22
		Audited outcome	Audited outcome	Pre-audit outcome
Current Ratio	Current Assets/Current Liabilities	1,58	1,70	2,25
Current Ratio adjusted for aged debtors	Current assets less debtors > 90 days/current liabilities	1,58	1,70	2,26
Liquidity Ratio	Monetary Assets/Current Liabilities	0,89	0,90	1,20

Current Ratio adjusted for aged debtors:

Financial year	Current assets	Current liabilities	Ratio
	(R)		
2019/20	230 327	145 857	1,58
2020/21	216 793	127 838	1,70
2021/22	272 366	120 692	2,25

Liquidity Ratio:

Financial year	Monetary Assets	Net current liabilities	Ratio
	(R)		
2019/20	130 394	145 857	0,89
2020/21	115 305	127 838	0,90
2021/22	144 880	120 692	1,20

The current ratio and the current ratio adjusted for aged debt are the same as the debtors per the statement of financial performance and have already been impaired (reduced with the doubtful debt).

5.5.2 IDP Regulation Financial Viability Indicators

Description	Basis of calculation	2019/20	2020/21	2021/22
		Audited outcome	Audited outcome	Pre-audit outcome
Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	3,0	2,5	2,9
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	213,3	319,8	598,1
O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	78%	83%	84%

5.5.3 Creditors Management

Description	Basis of calculation	2019/20	2020/21	2021/22
		Audited outcome	Audited outcome	Pre-audit outcome
Creditors System Efficiency	Average creditor days	54	41	35

The creditors' management graph indicate the average days that the municipality takes to pay its creditors. The figure at year end is normally higher due to the higher than normal Eskom account resulting from seasonal tariffs charged by Eskom. This ratio is calculated by outstanding trade creditors divided by credit purchases

5.5.4 Borrowing Management

Description	Basis of calculation	2019/20	2020/21	2021/22
		Audited outcome	Audited outcome	Pre-audit outcome
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	0,6%	0,2%	0,2%

5.5.5 Employee costs

Description	Basis of calculation	2019/20	2020/21	2021/22
		Audited outcome	Audited outcome	Pre-audit outcome
Employee costs	Employee costs/(Total Revenue - capital revenue)	17,94%	30,60%	28,61%

The graph indicates that 28.6% of revenue excluding grant revenue are utilised to fund employee related cost. The ratio is well within the norm of 25 to 40 %.

5.5.6 Repairs & Maintenance

Description	Basis of calculation	2019/20	2020/21	2021/22
		Audited outcome	Audited outcome	Pre-audit outcome
Repairs & Maintenance	R&M/(Total Revenue excluding capital	1,50%	3,87%	2,09%

The municipality need to accelerate the spending on maintenance of its assets.

COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

5.6 CAPITAL EXPENDITURE

R'000	Original Budget	Adjustment Budget	Full Year Total	Original Budget variance	Adjusted Budget Variance
Capital Expenditure	89 244	81 667	73 744	17,4%	9,7%
Operating Expenditure	774 921	767 281	695 921	10,2%	9,3%
Total expenditure	864 165	848 949	769 665	10,9%	9,3%

5.7 SOURCES OF FINANCE

The table below indicates the capital expenditure by funding source for the 2021/22 financial year:

Capital Expenditure - Funding Sources							R' 000	
Details		Actual 2020/21	2021/22				OB to AB Variance (%)	Actual to OB Variance (%)
			Original Budget	Adjustment Budget (AB)	Actual			
Source of finance								
	External loans	-	-	-	-	-	-	
	Public contributions and donations					-	-	
	Grants and subsidies	52 769	75 087	70 260	64 379	0,06	0,08	
	Other	14 175	14 157	11 407	9 365	0,19	0,18	
Total		66 944	89 244	81 667	73 744	8,49%	9,70%	
Percentage of finance								
	External loans	0,0%	0,0%	0,0%	0,0%			
	Public contributions and donations	0,0%	0,0%	0,0%	0,0%			
	Grants and subsidies	78,8%	84,1%	86,0%	87,3%			
	Other	21,2%	15,9%	14,0%	12,7%			
Capital expenditure								
	Water and sanitation	103	17 391	17 762	19 586	-12,62%	-10,27%	
	Electricity	3 357	13 163	13 204	9 573	27,27%	27,50%	
	Housing	-	-	-	-			
	Roads and storm wat	12 258	20 655	13 102	10 231	50,47%	21,91%	
	Other	51 227	38 035	37 599	34 353	9,68%	8,63%	
Total		66 944	89 244	81 667	73 744	17,37%	9,70%	
Percentage of expenditure								
	Water and sanitation	0,2%	19,5%	21,7%	26,6%			
	Electricity	5,0%	14,7%	16,2%	13,0%			
	Housing	0,0%	0,0%	0,0%	0,0%			
	Roads and storm wat	18,3%	23,1%	16,0%	13,9%			
	Other	76,5%	42,6%	46,0%	46,6%			

T5.6.1

5.8 CAPITAL SPENDING ON FIVE LARGEST PROJECTS

Projects with the highest capital expenditure in 2021/22:

Capital Expenditure of 5 largest projects*					
Name of Project	Current Year: 2021/22			Variance Current Year: 2021/22	
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance (%)	Adjustment variance (%)
	A - Upgrade Van Breda Bridge	20 548	13 102	10 231	50%
B - Tulbagh Dam	17 391	17 391	19 270	-11%	0%
C - New Material Recovery Facility/Drop Off	16 982	22 377	21 754	-28%	-32%
D- Vredebes Housing	14 655	15 679	11 872	19%	-7%
E - Leyell street Sportfacilities	5 456	3 023	2 812	48%	45%

* Projects with the highest capital expenditure in Year 1

Name of Project - A	A - Upgrade Van Breda Bridge
Objective of Project	The Provision of Basic Services
Delays	Increase in cost estimate requiring approval from Provincial Government
Future Challenges	The Cost of Planned & Unplanned Repairs & Maintenance to ensure the standard of service is maintained. Continuous commitment from Provincial Government to complete the project on time
Anticipated citizen benefits	Improved Transport Facilities

Name of Project - B	B - Tulbagh Dam
Objective of Project	The Provision of Basic Services
Delays	
Future Challenges	The Cost of Planned & Unplanned Repairs & Maintenance to ensure the standard of service is maintained. Continuous commitment from Department of Water Affairs and Farmer to complete the project
Anticipated citizen benefits	Improved Basic Services and Quality Of Life

Name of Project - C	C - New Material Recovery Facility/Drop Off
Objective of Project	The Provision of Waste Management Services
Delays	
Future Challenges	The Cost of Planned & Unplanned Repairs & Maintenance to ensure the standard of service is maintained. Community Education & Awareness in terms of Waste Management
Anticipated citizen benefits	Effective waste management. Increased job opportunities. Positive environmental impact. Decrease in provision for the Rehabilitation of Landfill sites. Extension of the life time of Landfill sites

Name of Project - D	D- Vredebes Housing
Objective of Project	The establishment of Human Settlements
Delays	Delay in the roll out of electrical infrastructure due to vandalism
Future Challenges	The Cost of Planned & Unplanned Repairs & Maintenance to ensure the standard of service is maintained
Anticipated citizen benefits	Improved Basic Services and Quality Of Life

Name of Project - E	E - Leyell street Sportfacilities
Objective of Project	The Provision of Community Facilities
Delays	
Future Challenges	The Cost of Planned & Unplanned Repairs & Maintenance to ensure the standard of service is maintained
Anticipated citizen benefits	Improved Community Facilities. Hosting of Regional sporting events which will stimulate the economy and tourism. Youth Development

T5.7.1

5.9 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS OVERVIEW

All the residents in the urban areas have access to minimum basic services. Some areas still need to be upgraded to waterborne sewerage systems. Housing delivery is still a challenge, although it is a function of the Provincial Government. Service delivery to informal areas needs to be improved, serviced plots might be the only solution.

5.9.1 Service Backlogs

Service Backlogs as at 2021/22				
	Households (HHs)			
	*Service level above minimum standard		**Service level below minimum standard	
	No. HHs	% HHs	No. HHs	% HHs
Water	14 951	100%	0	0%
Sanitation	14 934	100%	0	0%
Electricity	13 053	100%	0	0%
Waste management	15 442	100%	0	0%
Housing	32 769	85%	4915	15%
<i>Services indicates nr of accounts urban areas. Housing total nr of households in municipal area as per SEP-LG 2021 (WCG) Excluding informal settlements outside of demarcated areas.</i>				

Schools & clinics with access to basic services

Appendix P

Schools & clinics with access to basic services where other spheres of government are responsible for the provision

Appendix Q

CAPITAL INVESTMENT FRAMEWORK

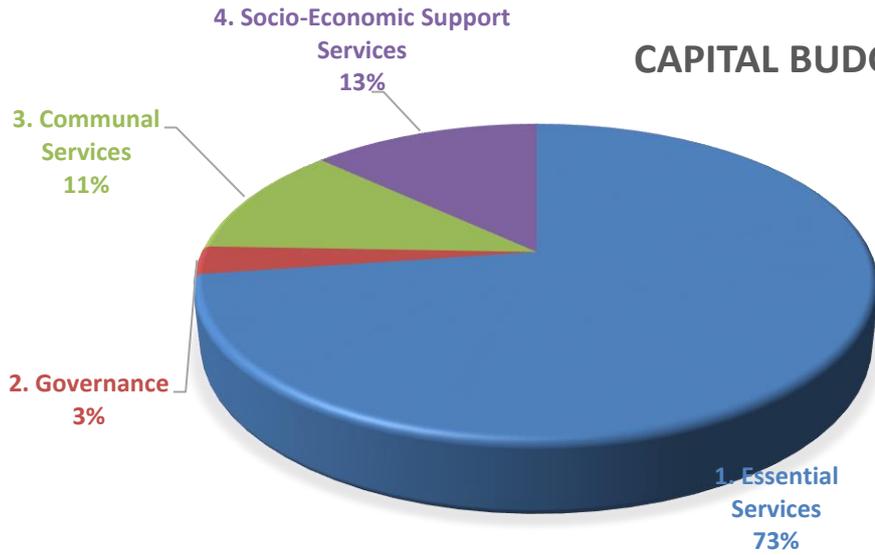
The past couple of financial years, capital investment were dominated by bulk infrastructure projects linked to especially the Vredebes subsidized housing project. The majority of the required bulk infrastructure has been completed and construction of houses and servicing of sites has commenced. No top structures will be constructed in the next two years due to the incapacity of Eskom bulk supply electricity network to Witzenberg as well as a policy change from the National Department of Housing where the focus will be more on serviced sites. It was indicated that upgrading of the electricity supply lines would only commenced by 2030. With regards to housing, 529 sites at Vredebes was completed with the purpose to accommodate the informal settlement at Nduli which should be upgraded the year after. Major projects mainly include the construction of a storage dam in Tulbagh that will be phased over 2 years, and other network upgrading for water/sanitation and electricity services.

The construction of a new Material Recovery Facility where solid waste are recycled was completed in July 2022 followed by the construction of drop-off points and transfer stations in various towns. The upgrading of the Van Breda Bridge in Ceres has commenced and expected to be completed by 2023/24.

In terms of the Witzenberg Strategic Map, the bulk of the funding is allocated to the key performance area of Essential Services with the strategic objectives related to the provision of services receiving the majority of capital funding as indicated in the graphs below.

The bulk of the municipality's capital expenditure is in respect of Essential Services (Electricity, Water, Sewerage, Refuse disposal and Roads).

CAPITAL BUDGET 2022/23



The 2022/23 Capital Budget per Key Performance Area as included in 2022/23 SDBIP

Detailed three-year Capital Budget

New works & renewal programme

Appendix M

Full programme of capital projects

Appendix N

Alignment of projects to Wards

Appendix O

5.9.2 Municipal Infrastructure Grant (MIG)

Municipal Infrastructure Grant (MIG)* Expenditure 2021/22 on Service backlogs						R' 000
Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustments Budget	
Infrastructure - Road transport	-	-	-			
Roads, Pavements & Bridges	-	-	-			
Storm water	-	-	-			
Infrastructure - Electricity	1 565	1 565	1 565	0,00%	0,00%	
Generation	-	-	-			
Transmission & Reticulation	-	-	-			
Street Lighting	1 565	1 565	1 565	0,00%	0,00%	
Infrastructure - Water	-	-	-			
Dams & Reservoirs	-	-	-			
Water purification	-	-	-			
Reticulation	-	-	-			
Infrastructure - Sanitation	-	-	-			
Reticulation	-	-	-			
Sewerage purification	-	-	-			
Infrastructure - Other	16 982	22 377	21 754	21,94%	-2,87%	
Waste Management	16 982	22 377	21 754	21,94%	-2,87%	
Transportation	-	-	-			
Gas	-	-	-			
Other Specify:	5 456	3 023	2 812	-94,00%	-7,48%	
Leyell Street Sport facilities	5 456	3 023	2 812	-94,00%	-7,48%	
	-	-	-			
	-	-	-			
	-	-	-			
Total	24 003	26 965	26 131	8,15%	-3,19%	

* MIG is a government grant program designed to fund a reduction in service backlogs, mainly: Water; Sanitation; Roads; Electricity. Expenditure on new, upgraded and renewed infrastructure is set out at Appendix M; note also the calculation of the variation. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.

T5.8.3

COMPONENT C: CASHFLOW MANAGEMENT AND INVESTMENTS

Cash flow budgeting and management is of the utmost importance to ensure sufficient cash to meet obligations.

5.10 CASH FLOW

Cash Flow Outcomes				
R'000				
Description	2020/21	Current Year: 2021/22		
	Audited Outcome	Original Budget	Adjusted Budget	Actual
CASH FLOW FROM OPERATING ACTIVITIES				
Receipts				
Ratepayers and other	428 339	474 087	481 606	501 084
Government - operating	105 078	124 778	140 667	95 077
Government - capital	56 583	112 333	99 150	73 607
Interest	8 648	15 666	6 971	22 831
Dividends				
Payments				
Suppliers and employees	(547 532)	(544 611)	(624 822)	(595 298)
Finance charges	(233)	(922)	(461)	(226)
Transfers and Grants	-	-	-	-
NET CASH FROM/(USED) OPERATING ACTIVITIES	50 883	181 331	103 110	97 075
CASH FLOWS FROM INVESTING ACTIVITIES				
Receipts				
Proceeds on disposal of PPE	905	-	-	-
Decrease (Increase) in non-current debtors	-	-	-	-
Decrease (increase) other non-current receivables	-	-	-	-
Decrease (increase) in non-current investments	-	-	-	-
Payments				
Capital assets	(66 316)	-	(81 950)	(68 377)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(65 411)	-	(81 950)	(68 377)
CASH FLOWS FROM FINANCING ACTIVITIES				
Receipts				
Short term loans	-	-	-	-
Borrowing long term/refinancing	-	-	-	-
Increase (decrease) in consumer deposits	769	-	-	2 246
Payments				
Repayment of borrowing	(1 331)	-	-	(1 370)

NET CASH FROM/(USED) FINANCING ACTIVITIES	(561)	-	-	876
NET INCREASE/ (DECREASE) IN CASH HELD	(15 089)	181 331	21 160	29 574
Cash/cash equivalents at the year begin:	130 394	115 305	115 305	115 305
Cash/cash equivalents at the year end:	115 305	296 636	136 465	144 880
Source: MBRR SA7				T5.9.1

5.11 GROSS OUTSTANDING DEBTORS PER SERVICE

Financial year	Rates	Trading services	Economic services	Housing rentals	Other	Total
		(Electricity and Water)	(Sanitation and Refuse)			
(R'000)						
2020/21	33 985	159 663	119 269	2 404	4 446	319 767
2021/22	39 656	186 028	143 147	2 670	13 122	384 622
Difference	5 670	26 365	23 877	266	8 676	64 855
% growth year on year	17%	17%	20%	11%	195%	20%

Note: Figures excludes provision for bad debt

5.12 TOTAL DEBTORS AGE ANALYSIS

Financial year	Less than 30 days	Between 30-60 days	Between 60-90 days	More than 90 days	Total
	R'000	R'000	R'000	R'000	R'000
2020/21	65 161	7 204	5 462	241 934	319 761
2021/22	70 623	7 864	14 439	291 696	384 622
Difference	5 462	660	8 977	49 762	64 861
% growth year on year	8%	9%	164%	21%	20%

Note: Figures excludes provision for bad debt

The Auditor-General of South Africa has, in its report on the 2021/2022 financial statements of the Municipal Council, has emphasized the material impairment of R 259million of receivables from non-exchange transactions. Included in the impairment for receivables from non-exchange transactions in an amount of R 11 million in respect of traffic fines.

The gross outstanding service debtors in total increased with 20 % in relation to the 2020/2021 financial year. The main contributing factor for the increase is the increase in debt in respect of water, sewerage and waste collection.

The leading contributor to the outstanding debt are water at 31.3 %.

The effective implementation of the Credit Control Policy in areas where Eskom is a supplier of electricity is playing a major role in the escalation of the service debtors.

5.13 BORROWINGS AND INVESTMENT

5.13.1 Actual Borrowings

Instrument	2020/21	2021/22
	R'000	
Long(Term Loans (annuity/reducing balance)	2 775	2 424
Long(Term Loans (non(annuity)	0	0
Local registered stock	0	0
Instalment Credit	0	0
Financial Leases	0	0
PPP liabilities	0	0
Finance Granted By Cap Equipment Supplier	0	0
Marketable Bonds	0	0
Non(Marketable Bonds	0	0
Bankers Acceptances	0	0
Financial derivatives	0	0
Other Securities	0	0
Municipality Total	2 775	2 424

5.13.2 Municipal Investments

Witzenberg Municipality needs to increase the available investments in order to be financially more viable. This can only be achieved if the payment for rates and taxes improve.

Investment type	2020/21	2021/22
	R'000	
Securities (National Government	-	-
Listed Corporate Bonds	-	-
Deposits (Bank	115 305	144 880
Deposits (Public Investment Commissioners	-	-
Deposits (Corporation for Public Deposits	-	-
Bankers Acceptance Certificates	-	-
Negotiable Certificates of Deposit (Banks	-	-
Guaranteed Endowment Policies (sinking)	-	-
Repurchase Agreements (Banks	-	-
Municipal Bonds	-	-
Other	-	-
Municipality Total	115 305	144 880

COMPONENT D: OTHER FINANCIAL MATTERS

5.14 SUPPLY CHAIN MANAGEMENT

Witzenberg Municipality implemented policies and practices in compliance with the guidelines stipulated by the SCM Regulations 2005. No councillors are members of any committees handling supply chain processes.

5.15 GRAP COMPLIANCE

GRAP is the acronym for Generally Recognized Accounting Practice and it provides the accounting standards by which municipalities are required to maintain their financial accounts. Successful GRAP compliance will ensure that municipal accounts are comparable and more informative for the municipality. It will also ensure that the municipality is more accountable to its citizens and other stakeholders.

CHAPTER 6 – AUDITOR-GENERAL AUDIT FINDINGS

COMPONENT A: AUDITOR-GENERAL OPINION 2021/22

6.1 AUDITOR-GENERAL REPORTS 2020/21

Auditor-General Report on Financial Performance 2020/21	
Status of the audit report:	Unqualified
Issue raised	Corrective step implemented
<u>Emphasis of matter:</u>	
<u>Material impairments</u>	
As disclosed in note 3 to the financial statements, the municipality provided for an impairment of R 214.2 million (2019-20: R 171.3 million) on receivables from exchange transactions amounting to R 285.8 million (2019-20: R 237.7 million).	A report will be submitted to Council to consider the write off debt of indigent households by end of May 2022.
As disclosed in note 4 to the financial statements, the municipality provided for an impairment of R 47,1 million (2018-19: R 50.2 million) on receivables from non-exchange transactions amounting to R 58.1 million (2018-19: R 62.8 million). This impairment was made after an amount of R 14,4 million (2019-20: R 27,7 million) had been written off.	The credit control policy will be implemented again as it was not implemented fully during the lockdown period.
<u>Restatement of corresponding figures</u>	
As disclosed in note 37 to the financial statements, the corresponding figures for 30 June 2020 have been restated as a result of errors discovered during 2020-21 in the financial statements of the municipality for the year ended 30 June 2020.	None

6.2 AUDITOR-GENERAL REPORTS 2021/22

Auditor-General Report on Financial Performance 2021/22	
Status of the audit report:	Unqualified
Issue raised	Corrective step implemented
<u>Emphasis of matter:</u>	
<u>Material impairments</u>	
As disclosed in note 3 to the financial statements, the municipality provided for an impairment of R 258.7 million (2020-21: R 214.2 million) on receivables from exchange transactions amounting to R 344.9 million (2019-20: R 285.7 million).	A report will be submitted to Council to consider the write off debt of indigent households by end of May 2023. A council workshop will be arranged to address the outstanding debt.
As disclosed in note 4 to the financial statements, the municipality provided for an impairment of R 43.0 million (2020-21: R 47.1 million) on receivables from non-exchange transactions amounting to R 56.5 million (2020-21: R 58.1 million).	The credit control policy will be implemented again as it was not implemented fully during the lockdown period.
<u>Restatement of corresponding figures</u>	
As disclosed in note 36 to the financial statements, the corresponding figures for 30 June 2021 have been restated as a result of errors discovered during 2021-22 in the financial statements of the municipality for the year ended 30 June 2022.	None

LIST OF ABBREVIATIONS

AG	Auditor-General	MMC	Member of the Mayoral Committee
CAPEX	Capital Expenditure	MIG	Municipal Infrastructure Grant
CBP	Community Based Planning	MM	Municipal Manager
CFO	Chief Financial Officer	MRF	Material Recovery Facilities
DPLG	Department of Provincial and Local Government	MSA	Municipal Systems Act No. 32 of 2000
DWA	Department of Water Affairs	MTECH	Medium Term Expenditure Committee
EE	Employment Equity	NGO	Non-governmental organisation
GAMAP	Generally Accepted Municipal Accounting Practice	NT	National Treasury
GRAP	Generally Recognised Accounting Practice	OPEX	Operating expenditure
HR	Human Resources	PMS	Performance Management System
IDP	Integrated Development Plan	PPP	Public Private Partnership
IFRS	International Financial Reporting Standards	PT	Provincial Treasury
IMFO	Institute for Municipal Finance Officers	SALGA	South African Local Government Organisation
KPA	Key Performance Area	SAMDI	South African Management Development Institute
KPI	Key Performance Indicator	SCM	Supply Chain Management
LED	Local Economic Development	SDBIP	Service Delivery and Budget Implementation Plan
MAYCO	Executive Mayoral Committee	SDF	Spatial Development Framework
MFMA	Municipal Finance Management Act (Act No. 56 of 2003)		

APPENDICES

APPENDIX A: Councillors; Committee Allocation and Council Attendance

See also Chapter 2.1.1 of Annual Report

Period 1 July 2021 to 8 November 2021

Name of Councillor / Alderman	Capacity	Committee	% Attendance of Council Meetings 2020/21
TE Abrahams	Mayco Member / Councillor	Local Economic Development, Tourism and Marketing; MAYCO	100%
K Adams	Deputy Executive Mayor / Alderman	Community Development; MAYCO	100%
P Daniels	Councillor	Community Development	100%
TT Godden	Speaker / Alderman	Council	100%
P Heradien	Councillor	Local Economic Development, Tourism and Marketing; MPAC	64%
DM Jacobs	Councillor	Technical Services; MPAC	91%
D Kinnear	Councillor	Corporate and Financial Services	100%
BC Klaasen	Executive Mayor / Alderman	Executive Mayoral Committee	100%
GG Laban	Councillor	Community Development; MPAC	73%
C Lottering	Councillor	Local Economic Development, Tourism and Marketing; MPAC	100%
M Mdala	Councillor	Technical Services	91%
TP Mgoboza	Councillor	Corporate and Financial Services	73%
ZS Mzauziwa-Mdishwa	Councillor	Housing Matters	100%
MJ Ndaba	Councillor	Corporate and Financial Services	91%
N Phatsoane	Councillor	Community Development	91%
JT Phungula	Alderdady	Housing Matters	64%
JW Schuurman	Alderman	Corporate and Financial Services; MPAC	91%
EM Sidego	Mayco Member / Councillor	Housing Matters; MAYCO	100%
RJ Simpson	Councillor	Technical Services	55%
HJ Smit	Mayco Member / Alderman	Corporate and Financial Services; MAYCO	100%
D Swart	Councillor	Technical Services	100%
HF Visagie	Councillor	Local Economic Development, Tourism and Marketing; MAYCO	64%
JJ Visagie	Mayco Member / Alderman	Technical Services	100%

Period 9 November 2021 to 30 June 2022

Name of Councillor / Alderman	Capacity	Committee Allocation	% Attendance of Council Meetings 2020/21
K Adams	Mayco Member / Councillor	Mayco; Committee for Housing Matters; Local Labour Forum	100%

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Name of Councillor / Alderman	Capacity	Committee Allocation	% Attendance of Council Meetings 2020/21
J Cloete	Councillor	Committee for Corporate and Financial Services; MPAC	100%
P Daniels	Councillor	Committee for Community Development	100%
S de Bruin	Councillor	Committee for Housing Matters	100%
G Franse	Councillor	Committee for Technical Services; MPAC	100%
JP Fredericks	Mayco Member / Councillor	Mayco; Committee for Corporate and Financial Services	92.3%
AL Gili	Councillor	Committee for Technical Services; Local Labour Forum	84.6%
LA Hardnek	Councillor	MPAC; Committee for Community Development	100%
P Heradien	Councillor	Committee for Corporate and Financial Services	76.9%
BC Klaasen	Mayco Member / Alderman	Mayco; Committee for Local Economic Development	90.9%
FE Klazen	Executive Deputy Mayor	Mayco; Committee for Community Development	100%
GG Laban	Councillor	Committee for Local Economic Development; Local Labour Forum	92.3%
C Lottering	Councillor	Councillor 03/08/2016- 08/11/2021	100%
JS Mouton	Councillor	Committee for Technical Services	92.3%
MJ Ndaba	Councillor	Committee for Housing Matters	84.6%
N Nogcinisa	Councillor	Committee for Local Economic Development	92.3%
N Phatsoane	Councillor	Committee for Local Economic Development	92.3%
K Robyn	Executive Deputy Mayor	GOOD	100%
EM Sidego	Mayco Member / Councillor / Speaker	Council; Mayco Ex-Officio	100%
HJ Smit	Executive Mayor / Alderman	Council; Mayco; Local Labour Forum	100%
D Swart	Councillor	Committee for Corporate and Financial Services	100%
IL Swartz	Councillor	Committee for Housing Matters; MPAC	100%
JJ Visagie	Mayco Member / Alderman	Mayco; Committee for Technical Services	100%
K Yisa	Councillor	Committee for Community Development; MPAC	100%
J Zalie	Councillor	Committee for Corporate and Financial Services	100%

Total attendance of Council Meetings

Period 1 July 2021 to 8 November 2021

Council Meeting dates	Number of items submitted	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
28 July 2021	50	78.3%	60%
29 September 2021	8	91.4%	100%
08 October 2021	33	69.5%	28.5%

Period 9 November 2021 to 30 June 2022

Council Meeting dates	Number of items submitted	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
16 November 2021	2	95.6%	0%
22 November 2021	20	100%	Not Applicable
15 December 2021	19	95.6%	100%
26 January 2022	25	100%	Not Applicable
07 February 2022	4	95.6%	0%
23 February 2022	32	95.6%	0%
23 March 2022	10	86.9%	33.3%

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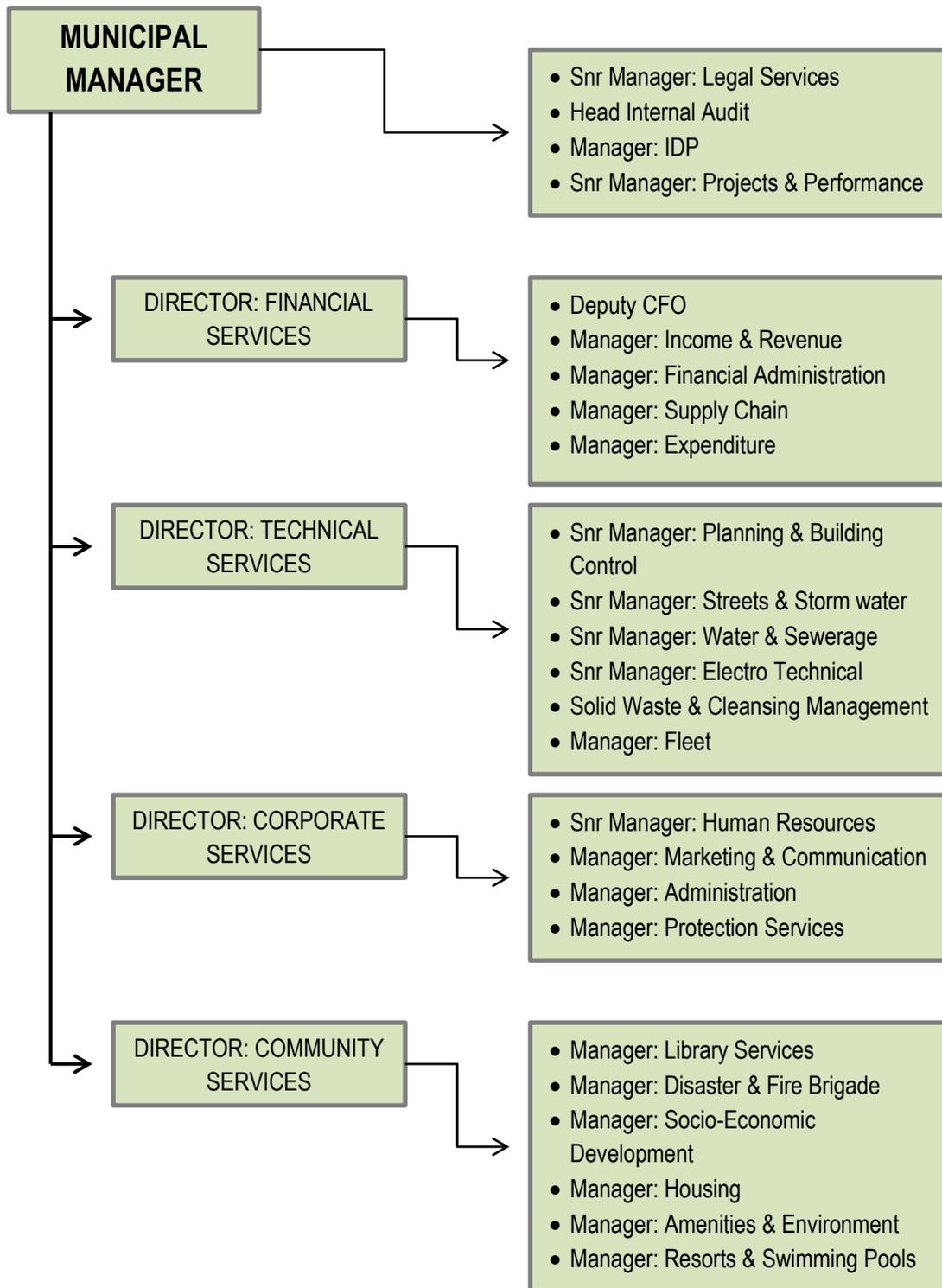
Council Meeting dates	Number of items submitted	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
28 March 2022	2	95.6%	0%
30 March 2022	26	86.9%	33.3%
07 April 2022	4	73.9%	66.6%
14 April 2022	11	95.6%	100%
24 May 2022	4	100%	Not Applicable
30 May 2022	29	73.9%	50%
22 June 2022	14	95.6%	0%

APPENDIX B: Committees & Committee Purposes

See also Chapter 2.1.1 of Annual Report

Name of Committee	Purpose
<p>Corporate and Financial Services</p>	<p>Administrative & Financial Support Services Traffic (finances) Information Technology IDP & Public Participation Labour Relations Human Resources Budget, Insurance, Assets & Valuations Supply Chain Management Internal Audit Property Management Performance Management Archives Industrial Development</p>
<p>Housing Matters</p>	<p>Housing Management Needs determination Community Participation (Housing) Placement & Allocation Project Management (Housing) Lease & Subsidy Administration Illegal Occupancy & Squatter Control</p>
<p>Local Economic Development, Tourism & Marketing</p>	<p>Local Economic Development Marketing Communication Tourism Museums</p>
<p>Technical Services</p>	<p>Cleansing & Solid Waste Expanded Public Works & Infrastructure Electricity Mechanical Services Civil Services Water & Sanitation Roads & Storm Water Project Management Town Planning & Land Use Building Control</p>
<p>Community Development</p>	<p>Protection Services Traffic Fire Fighting Disaster Management Social Services Child Care Facilities Elderly Support Community Safety Youth Development Night Shelter Stray Animal Management Law Enforcement Library Services Municipal Facilities & Community Halls Parks & Sport Facilities Cemeteries Resorts & Swimming Pools Non-Governmental Organisations Socio-Economic Development Environmental Management Public Transport</p>

APPENDIX C: Third Tier Administrative Structure



APPENDIX D: Functions of the Municipality

The municipal functional areas are as indicated below:

Municipal Function	Municipal Function: Yes / No
Constitution Schedule 4, Part B functions:	
Air pollution	Yes
Building regulations	Yes
Child care facilities	No (support)
Electricity and gas reticulation	Yes
Fire fighting services	Yes
Local tourism	No (support)
Municipal airports	No
Municipal planning	Yes
Municipal health services	No
Municipal public transport	No (only planning & operating licenses)
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	Yes
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto	No
Storm water management systems in built-up areas	Yes
Trading regulations	Yes
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems	Yes
Constitution Schedule 5, Part B functions:	
Beaches and amusement facilities	Yes
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlours and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes
Fencing and fences	Yes
Licensing of dogs	Yes
Licensing and control of undertakings that sell food to the public	No
Local amenities	Yes
Local sport facilities	Yes
Markets	No
Municipal abattoirs	No
Municipal parks and recreation	Yes

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Municipal Function	Municipal Function: Yes / No
Municipal roads	Yes
Noise pollution	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes

APPENDIX E: Ward Committee Governance & Functionality

Ward committee members are paid a monthly stipend and transport is provided, where necessary. This stipend is to aid ward committee members with attend meetings and functions where public participation, through the ward committee system, is required.

Venues have been established for the ward meetings and support personnel. The Community Liaison Officers and Community Development Workers are available for support, if necessary. Refreshments are provided at the ward committee meetings.

The table below provides information on the establishment of ward committees and their functionality:

(Note: Ward Committees was disbanded in October 2021 as Local Government Elections took place in November 2021. New Ward Committees was established in all wards in April 2022 and induction was concluded in June 2022.)

Ward Number	Committee established: Yes / No	Number meetings held during the year	Committee functioning effectively: Yes / No
1	Yes	2	Yes
2	Yes	1	Yes
3	Yes	3	Yes
4	Yes	3	Yes
5	Yes	1	Yes
6	Yes	1	Yes
7	Yes	1	Yes
8	Yes	2	Yes
9	Yes	1	Yes
10	Yes	3	Yes
11	Yes	1	Yes
12	Yes	1	Yes

The table below provides information on each ward with regards to representatives and the capacity representing:

Ward 1: N'Duli (Polo Cross Hall)

Name of representative		Capacity representing	Number meetings held during the year
July 2021 – October 2021	April 2022 – June 2022		Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted. The National State of Disaster was lifted as from 5 April 2022.
Buyisile Nobewu	Vuyisa Solly Yisa	Sport & Culture	
Cynthia Davids	Pontso Mona	Health & Social	
Day Ngwane	Hazel Mancayi	Safety	
Nandi Mvunyiswa	Noluvo Zwelinjani	Youth	
Mandisa Hinana	Cingiswa Tshuta	Education	

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Name of representative		Capacity representing	Number meetings held during the year
Kenneth Mbangula	Eric Ndwanyana	Business Community	2 Meeting
Ntombi Kwene	Xoliswa Mazomba	Women	
Alfred Mpondwana	Nombulelo Sehlahla	Churches	
Cingiswa Tshuta	Kenneth Mbangula	Civics & Taxes	
Mandlakazi Mjelele	Buyiswa Stuurman	Disabled& Elderly	

Ward 2: Wolseley (Montana Library)

Name of representative		Capacity representing	Number meetings held during the year
July 2021 – October 2021	April 2022 – June 2022		Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted. The National State of Disaster was lifted as from 5 April 2022. 1 Meeting
Vacant	Jan Pietersen	Safety	
Audrey Longman	Audrey Longman	Education	
Lucille Classen	Lucille Claasen	Health & Social	
Elizabeth Van Rooyen	Petronela Moses	Disability & Eldery	
Annemien Bezuidenhout	Pauldine September	Civics & Taxes	
Elizabeth Wynand	Jaqueline Fortuin	Women	
Katrina Van Rensburg	Doreen Lottering	Business Community	
Cornelia Moses	George Fredericks	Youth	
Adan Maarman	Sara Jacobs	Sport & Culture	
Brian Albertus	Marilise Marthinus	Churches	

Ward 3: Ceres (Rietvallei Library)

Name of representative		Capacity representing	Number meetings held during the year
July 2021 – October 2021	April 2022 – June 2022		Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted. The National State of Disaster was lifted as from 5 April 2022. 3 Meeting
Vacant	Petrus Wolfaart	Business Community	
Mark Mentoor	Clifton Japhets	Health & Social	
Marinda Mankapan	Saartjie Franse	Women	
Hendrik Titus	Violet Zekoe	Churches	
Lorencia Jacobs	Mark Mentor	Safety	
Mariaan Van Rooi	Mariaan Van Rooi	Youth	

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Name of representative		Capacity representing	Number meetings held during the year
Elizabeth Velensky	Marinda Mankapan	Disabled & Elderly	
Saartjie Franse	Carel Jacobs	Sport & Culture	
Amanda Whitebooi	Helen Hendricks	Education	
Ronald Ross	Ronald Ross	Civics & Taxes	

Ward 4: Prince Alfred's Hamlet (Kliprug Community Hall)

Name of representative		Capacity representing	Number meetings held during the year
July 2021 – October 2021	April 2022 – June 2022		Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted. The National State of Disaster was lifted as from 5 April 2022. 3 Meeting
Alma Goosen	Alma Goosen	Business Community	
Vacant	Jane Haas	Civics & Taxes	
Johan Jacobs	Willie Abrahams	Youth	
Jane Haas	Katrina Robyn	Women	
Christelle Kosie	Moses Davids	Safety	
Anneline Smit	Kamit Slinger	Churches	
Jerome Barends	Johnnie Meyer	Sport & Culture	
Moses Davids	Le-Marco Smit	Health & Social	
Jacobus de Wee	Jacobus De Wee	Disabled & Elderly	
Le-Marco Smit	Anneline Smit	Education	

Ward 5: Ceres (John Steyn Library)

Name of representative		Capacity representing	Number meetings held during the year
July 2021 – October 2021	April 2022 – June 2022		Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted. The National State of Disaster was lifted as from 5 April 2022. 1 Meeting
Hyno Baartman	Jonathan Higgins	Health & Social	
Amelia Abrahams	Andries Slinger	Disabled & Elderly	
Angeline Wildschut	Pieter Fredericks	Youth	
Vacant	Charmain Pause	Civics & Taxes	
Rudolf Nel	Rudolf Nel	Sport & Culture	
Fiona Hardneck	Cornelia Moses	Churches	
Sylvia Cupido	Paulina Bitterbos	Women	
Jonathan Nel	Jonathan Nel	Safety	

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Name of representative		Capacity representing	Number meetings held during the year
Ronnie Philander	Ronnie Philander	Education	
Vacant	Ian Hercules	Business & Community	

Ward 6: Bella Vista (Bella Vista Library)

Name of representative		Capacity representing	Number meetings held during the year
July 2021 – October 2021	April 2022 – June 2022		Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted. The National State of Disaster was lifted as from 5 April 2022. 1 Meeting
Frederika Koopman	Sara Krotz	Youth	
Vacant	Willie Mars	Churches	
Melanie Bé	Geraldine Adams	Disabled & Elderly	
Sara Krotz	Chantel Pietersen	Sport & Culture	
Chantel Pietersen	Jonathan Fredericks	Health & Social	
Johannes Crotz	Abraham Crotz	Safety	
Oelsen Seroot	Pieter Farao	Business & Community	
Sylvia Minnaar	Sylvia Minaar	Women	
Letichia Crotz	Katinka Koopman	Education	
Alwyn Fransman	Demetri Opperman	Civics & Taxes	

Ward 7: Wolseley (Montana Library)

Name of representative		Capacity representing	Number meetings held during the year
July 2021 – October 2021	April 2022 – June 2022		Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted. The National State of Disaster was lifted as from 5 April 2022. 1 Meeting
Deborah Hlongwana	Rose January	Churches	
Magdalena Julius	Neville Jansen	Business Community	
Jacqueline Fortuin	Daniel Malan	Youth	
Vacant	Filemon Philander	Safety	
Kenneth Carelse	Sophia Thomas	Sport & Culture	
Paulina Basson	Elizabeth Madani	Health & Social	
Anne Swarts	Elizabeth madani	Women	
Lambertus Johnson	Daleen Kinear	Civics & Taxes	
Piet Klink	Melodie T. Bles	Disable & Elderly	

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Name of representative		Capacity representing	Number meetings held during the year
Vacant	Jannie J Van Wyngaardt	Education	

Ward 8: Op -Die-Berg (Op-die-Berg Aksent Office)

Name of representative		Capacity representing	Number meetings held during the year
July 2021 – October 2021	April 2022 – June 2022		Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted. The National State of Disaster was lifted as from 5 April 2022. 2 Meeting
Brendon Maqhina	Wilton Fortuin	Disable & Elderly	
Lena Pieters	Liezel Tromp	Sport & Culture	
Ayanda Teni	Anna Kywa	Business Community	
Magrieta Baardman	Elsie Olivier	Women	
Elzaan Ruiters	Sophia Zass	Youth	
Legina Baleni	Carlo Galant	Churches	
Albertus Nel	Salmon Jantjies	Safety	
Chriszelda Mars	Heinrich Swart	Health & Social	
Gert Jantjies	Susanna Schippers	Education	
Johannes Fransman	Audrey Coetzee	Civic & taxis	

Ward 9: Op-die-Berg

Name of representative		Capacity representing	Number meetings held during the year
July 2021 – October 2021	April 2022 – June 2022		Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted. The National State of Disaster was lifted as from 5 April 2022. 1 Meeting
Francic Mackenzie	Ndelelo Shweni	Churches	
Carlo Galant	Heyley Fransman	Health & Social	
Ndelelo Shweni	Heinrich Mackenzie	Disabled & Elderly	
Thuliswa Mayekiso	Zukuswa Phuphuma	Women	
Tom Persens	Thomas Persens	Education	
Jika Bongiswa	Mzwanele Mrhwetyana	Civics & Taxes	
Mzwandile Phuphuma	Bongeka Rini	Safety	
Aneline Arries	Elizabeth Smith	Youth	
Jack Tromp	Nkosinathi Nonjola	Business Community	
Chrisjan Fortuin	Thuliswa Mayekiso	Sport & Culture	

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Ward 10: PA Hamlet (Council Chambers)

Name of representative		Capacity representing	Number meetings held during the year
July 2021 – October 2021	April 2022 – June 2022		Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted. The National State of Disaster was lifted as from 5 April 2022. 3 Meeting
Shaun Moses	Jaqualine Moses +	Youth	
Alida Slinger	Bulelwa Dywasha	Women	
Sophia De Bruin	Victoria Mandazaya	Health & Social	
Juliana Appollis	Johannes Conradie	Civics & Taxes	
Clive Young	Leonard Baartman	Education	
Berend Skippers	Thabisani Kwinana	Sport & Culture	
Thamsanqa Mpithi	Zibongile Gqibisa	Business Community	
Jacob Faro	Hermanus Hartnek	Churches	
Leonard Baardman	Mandilakhe Zilinga	Safety	
Clara Swarts	Carine Visagie	Disable & Elderly	

Ward 11: Tulbagh (Council Chamber)

Name of representative		Capacity representing	Number meetings held during the year
July 2021 – October 2021	April 2022 – June 2022		Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted. The National State of Disaster was lifted as from 5 April 2022. 1 Meeting
Sittimio Louw	Sittimio Louw	Education	
Velencia Daniels	Siyabulela Ndzongana	Sport & Culture	
Gerald Davids	Gerald Davids	Health	
Rosina Jooste	Sindiswa Bede	Churches	
Raymond Malapo	Rosina Jooste	Women	
Vacant	Daniel Thomas	Disabled & Elderly	
Allistar Booysen	Norman Collins	Civics & Taxes	
Nceba Nyosana	Dinene Coetzee	Youth	
Theo Lombaard	Nick Van Huyssteen	Business Community	
Sittimio Louw	Allistar Booysen	Safety	

Ward 12: N'Duli (Community Hall)

Name of representative		Capacity representing	Number meetings held during the year
July 2021 – October 2021	April 2022 – June 2022		

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Name of representative		Capacity representing	Number meetings held during the year
Zingiswa Senoamali	Thembisa Mhlophe	Education	<p>Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted. The National State of Disaster was lifted as from 5 April 2022.</p> <p>1 Meeting</p>
Ndenzeni Nonkasanpi	Legina Balani	Disabled & Elderly	
Zoliswa Mona	Mabhuti Silere	Churches	
Thembakazi Ncaphayi	Lucia Gambushe	Health & Social	
Kholekile Mrwetyana	Vukile Manzi	Business Community	
Humphry Ndwanya	Humphry Ndwanya	Safety	
Namhla Mdala	Lindy Gili	Sport & Culture	
N Ruth Yisa	Pamela Dumbisa	Women	
Siyabonga Gaba	Mabandla Shasha	Civics & Taxes	
Bulelwa Mzwakali	Thembakazi Ncaphayi	Youth	

APPENDIX F: Service delivery performance at Ward level

Basic service provision per ward/town (within urban edge).

Wards	Town	Nr. of Accounts				*Informal	Housing
		Water	Sanitation	Electricity	Refuse	Households	Waiting List
1,12	Nduli	1 432	1 449	2 382	1 320	1 114	1 499
3,5	Ceres	2 397	2 501	2 879	3 164		2 465
4,6	Bella Vista	2 683	2 580	2 602	2 568		
4,1	Hamlet	1 397	1 395	ESKOM	1 472	242	1 191
9	Op-Die-Berg	544	490	ESKOM	614		850
7,11	Tulbagh	1 943	1 964	2 681	1 900	1 988	993
2,7	Wolseley	2 576	2 576	2 509	2 425	2 266	1 302
TOTALS		12 972	12 955	13 053	13 463	5 610	8 300

*Informal Households – nr of households in informal areas (excluding backyarders)

Top four service delivery priorities per ward/town.

Wards	Town	Priority Name & Detail	Progress During 2021/22
1,12	Nduli	Housing Project safety	Regular patrols at new housing developments
		Sports grounds needs to be restored/ upgraded	On-going vandalism & theft prohibits restoration
		Electrical theft needs to be clamped down	Illegal connections remain high priority to be addressed through newly developed Illegal electricity connection & theft strategy
		Taxi Violence	Public Transport Plan to address and continuous engagements with roleplayers.
		Provide street/security lights in unsafe areas	Periodic maintenance.
3,5	Ceres	Weekends the Town Main Roads have too much traffic	Spatial Development Plan completed. In progress with precinct plan for R46 towards Nduli.
		Housing need	635 Serviced sites completed & top structures being developed at Vredebes
		Rotational skip removal	New Waste Management Policy
		Playgrounds	Borehole for park irrigation
4,6	Bella Vista	Vandalizing of Municipal property	Increasing law enforcement & coordination with SAPS
		Business hub/mini CBD for Bella Vista	In process to develop container park at Bella Vista / Skoonvlei industry.
		Clamp down on illegal dumping of refuse.	New Waste Management Policy
4,1	Hamlet	Animal control in all areas	Increased law-enforcement
		Illegal occupation of land	Continued law enforcement and inspections
		Xhosa medium school for PA Hamlet area	Conveyed to Provincial Government
		Housing need	Development at Vredebes
9	Op-Die-Berg	Public transport	Negotiations needs to take place with Transport associations
		Restoration and securing of Skurweberg Sports grounds	Sports Master Plan Dev
		Illegal shops and shebeens need to be closed	Continued law enforcement & inspections
		Speed calming still a problem	Increased law enforcement

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7,11	Tulbagh	More ablution facilities needed in Chris Hani area, and ASLA Camp	Upgrade of Informal Settlements project underway for Chris Hani
		Informal households utilising storm water as a means to dump their grey water & waste water, which contaminates river. Storm water network in Tulbagh needs to be maintained regularly	Formal housing to be included in housing pipeline to alleviate problem.
		Sewerage network in Chris Hani area needs to be maintained regularly	Periodic maintenance
		River Rehabilitation Programs	Negotiations needs to take place with illegal occupants on river banks
2,7	Wolseley	Illegal occupation of land	Continued law enforcement and inspections
		Restoration and securing of Pine Valley Sports grounds	Sports Master Plan Dev
		Back yard dwellers still a problem, housing need	Housing project planned for future, dependant on grant funding allocations.
		Illegal shops and shebeens need to be closed	Continued law enforcement and inspections

APPENDIX G: Audit Committee recommendations

Date of the PRAC meetings	Committee recommendations during 2021/22	Recommendations adopted (enter Yes) If not adopted (provide explanation)
30-Jul-21	That the Performance, Risk and Audit Committee recommends to Council: that notice be taken of the Section 71 Monthly Budget Statement report of the Directorate Finance for June 2021 and recommends for consideration.	Yes
21-Jan-22	That the Performance, Risk and Audit Committee recommends to Council: that notice be taken of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for July, August, September and October 2021 and recommends for consideration.	Yes
21-Jan-22	(a) That notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the fourth quarter of 2020/2021. (b) That the Performance, Risk and Audit Committee recommends to Council: that the Quarterly Budget Statement Report in terms of Section 52(d) for the fourth quarter of 2020/2021, after consideration, be accepted.	Yes
21-Jan-22	(a) That notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the first quarter of 2021/2022. (b) That the Performance, Risk and Audit Committee recommends to Council: that the Quarterly Budget Statement Report in terms of Section 52(d) for the first quarter of 2021/2022, after consideration, be accepted.	Yes
25-Feb-22	That the Performance, Risk and Audit Committee recommends to Council: (a) that notice be taken of the AGSA Audit Report for 2020/2021. (b) that the AGSA Audit Report for 2020/2021, after consideration, be accepted.	Yes
25-Feb-22	That the Performance, Risk and Audit Committee recommends to Council: that notice be taken of the Annual Financial Statements 2020/2021 (after COMAF's) and recommends to Council for consideration.	Yes
24-Jun-22	That the Performance, Risk and Audit Committee recommends to Council that notice be taken of the Witzenberg Whistleblowing Policy and, after consideration, same be approved.	Yes
24-Jun-22	That the Performance, Risk and Audit Committee recommends to Council that notice be taken of the Witzenberg Fraud and Corruption Prevention Policy and Response Plan and, after consideration, same be approved.	Yes

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24-Jun-22	That the Performance, Risk and Audit Committee recommends to Council that notice be taken of the Witzenberg Fraud and Corruption Prevention Strategy and, after consideration, same be approved	Yes
24-Jun-22	That the Performance, Risk and Audit Committee recommends to Council: (a) that notice be taken of the Section 71 Monthly Budget Statement Reports for November and December 2021 and January, February, March, April and May 2022 and, after consideration, same be accepted. (b) that Council considers holding a workshop meeting to discuss the writing off of long outstanding debt. (c) that the Municipal Public Accounts Committee considers to advise Council to hold a workshop to discuss debt collection.	Yes
24-Jun-22	performance, Risk and Audit Committee recommends to Council that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the second quarter of 2021/2022 and, after consideration, same be accepted.	Yes
24-Jun-22	That the Performance, Risk and Audit Committee recommends to Council: (a) that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the third quarter of 2021/2022 and, after consideration, same be approved.	Yes

Audit Committee recommendations on Fraud & Financial Misconduct for 2021/22

Minutes: Performance, Risk & Audit Committee Meeting, 21 January 2022 & 24 June 2022

that notice was taken that there were no disciplinary cases regarding fraud and corruption for the period 1 July 2021 to 30 June 2022.

APPENDIX H: Long Term Contracts and Public Private Partnerships

Only one long term contract for the provision of banking services as awarded to First National Bank under Bid nr. 08/2/15/23. No Public Private Partnership was entered to by end of June 2021/22.

APPENDIX I: Service delivery performance of entities & service providers

Section 76(b) of the MSA states that KPIs should inform the indicators set for every municipal entity and service provider with whom the municipality has entered into a service delivery agreement. A service provider:

- 🍎 means a person or institution or any combination of persons and institutions which provide to or for the benefit of the local community
- 🍎 External service provider means an external mechanism referred to in Section 76(b) which provides a municipal service for a municipality
- 🍎 Service delivery agreement means an agreement between a municipality and an institution or person mentioned in Section 76(b) in terms of which a municipal service is provided by that institution or person, either for its own account or on behalf of the municipality

During the year under review, the municipality did not appoint any service providers who provided municipal services to or for the benefit of the local community on behalf of the municipality and thus, this report contains no information in this regard. All other contract appointments are regularly monitored in terms of Section 51(3) of the Supply Chain Management Policy which stipulates that vendor performance must be monitored as follows:

- 🍎 Each project manager shall monitor the supplier's compliance and performance to the set of specifications.
- 🍎 If the supplier fails to perform in accordance with the specification requirements, the project manager must report such failure to the supplier in writing immediately upon becoming aware of such non-compliance for them to correct the situation.

The above information will be kept and made available for future evaluation purposes, contract negotiations and regular feedback to vendors.

If vendors fail to deliver in terms of paragraph 23(1)(a) of the General conditions of the contract, the municipality reserves the right to make use of remedies at its disposal in terms of applicable law.

APPENDIX J: Disclosure on Financial Interests

Schedule 1, Section 7 as well as Schedule 2, Section 5A of the Municipal Systems Act states that when a councillor is elected or appointed or a person appointed in terms of section 56 or a municipal manager, he or she must within 60 days declare in writing to the municipal manager or the chairperson of the municipal council the following financial interests held:

- shares and securities in any company;
- membership of any close corporation;
- interest in any trust;
- directorships;
- partnerships;
- other financial interests in any business undertaking
- employment and remuneration;
- interest in property;
- pension; and
- subsidies, grants and sponsorships by any organisation.

Any change in the nature or detail of the financial interests of any councillor or official must be declared in writing to the municipal manager or to the chairperson of the municipal council annually. The municipal Council must determine which of the financial interests referred in the above-mentioned list must be made public, whilst balancing the need for confidentiality and disclosure in the public interest.

The following table lists the disclosure of financial interests of the administrative and strategic role players of the municipality which were deemed to be disclosed for public interest:

Disclosures of Financial Interests		
1 July 2021 – 8 November 2021		
Name	Description of Financial interests*	
Executive Mayor		
Cllr BC Klaasen	Shares and securities in any	NASPERS and SASOL
	Directorships	Klaasen Incorporated
	Employment and Remuneration	Witzenberg Municipality; Klaasen Incorporated
	Property	2 Beets Street, Ceres 45 Trekker Street, Plettenberg Bay
	Pension	Consolidated Retirement Fund
Member of Mayoral Committee / Executive Committee		
Alderman K Adams	Employment and Remuneration	Witzenberg Municipality
	Property	853 Vrede Street, Bella Vista
	Pension	Consolidated Retirement Fund
Cllr TE Abrahams	Shares and securities in any Company	MTN; SASOL; Peninsula Hotel Time shares
	Close Corporation	None
	Interest in any trust	Abrahams Family Trust

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Disclosures of Financial Interests		
1 July 2021 – 8 November 2021		
Name	Description of Financial interests*	
	Directorships	Duiwelsberg Berries (Pty) Ltd Breede Gouritz Catchment Management Agency
	Employment and Remuneration	Witzenberg Municipality
	Other Financial Interest in any Business	Duiwelsberg Berries (Pty) Ltd
	Property	7 Fortuin Street, Ceres, 1 Cloete Street, Ceres
	Pension	Consolidated Retirement Fund
Alderman HJ Smit	Employment and Remuneration	Witzenberg Municipality
	Pension	LA Health Retirement Fund
Alderman JJ Visagie	Employment and Remuneration	Witzenberg Municipality
	Property	1 Skuinsbaai Crescent, Prince Alfred's Hamlet
	Pension	Consolidated Retirement Fund
Cllr EM Sidego	Employment and Remuneration	Witzenberg Municipality
	Shares & securities in any company	SANLAM
	Pension	Consolidated Retirement Fund & PPS Sanlam
Councillor		
Alderman T Godden	Share and Security in any company	Klein Begin Viswinkel
	Directorship	Klein Begin Viswinkel; Primary Co-operative Limited
	Employment and Remuneration	Witzenberg Municipality
	Interest in Property	214 Hoop Street , Koue Bokkeveld
	Pension	Consolidated Retirement Fund
Cllr M Mdala	Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr P Daniels	Employment and Remuneration	Witzenberg Municipality and Cape Wineland District Municipality
	Property	31 7 th Avenue Wolseley
	Pension	Consolidated Retirement Fund
Alderman J Schuurman	Employment and Remuneration	Witzenberg Municipality
	Property	2 St James Street, Ceres
	Pension	Consolidated Retirement Fund
Cllr GG Laban	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr TP Mgoboza	Employment and Remuneration	Witzenberg Municipality

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Disclosures of Financial Interests		
1 July 2021 – 8 November 2021		
Name	Description of Financial interests*	
	Pension	Consolidated Retirement Fund
	Property	83 Hector Pietersen Street, Prince Alfred's Hamlet
Cllr Z Mzauziwa	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr Kinnear	Employment and Remuneration	Witzenberg Municipality
	Pension	Telkom
	Property	3 Kort Street, Wolseley
Cllr DM Jacobs	Employment and Remuneration	Witzenberg Municipality
	Property	158 Phakamisa Street, Nduli 26 Hollenbach Street, Worcester
	Pension	Consolidated Retirement Fund
Cllr C Lottering	Employment and Remuneration	Witzenberg Municipality
Cllr P Heradien	Shares and Securities in any company	Mardorpet (PTY)
	Employment and Remuneration	Witzenberg Municipality and Leasing of property, 44 Lyell Street Ceres
	Property	44 Lyell Street Ceres; 42 Lyell Street Ceres
	Pension	Consolidated Retirement Fund; Colbalt Pension Fund
Cllr N Phatsoane	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr H Visagie	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Alderlady JT Phungula	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr RJ Simpson	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr D Swart	Shares and securities in any company	Crispy Farming
	Employment and Remuneration	Witzenberg Municipality and Cape Wineland District Municipality
	Property	2 St James Street, Ceres
	Pension	Consolidated Retirement Fund
Cllr M Ndaba	Shares and securities in any	Disselfontein Eyethuintaba Farm Project
	Directorships	Disselfontein Eyethuintaba Farm Project
	Partnership	Partnership with Donkerbos Landgoed at Eyethuintaba Farm Project

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Disclosures of Financial Interests		
1 July 2021 – 8 November 2021		
Name	Description of Financial interests*	
	Employment and Remuneration	Donkerbos Landgoed and Witzenberg Municipality
	Property	Entsimekweni Village, Eastern Cape
	Pension	Consolidated Retirement Fund

Disclosures of Financial Interests		
9 November 2021 – 30 June 2022		
Name	Description of Financial interests*	
Executive Mayor		
Cllr HJ Smit	Employment and Remuneration	Witzenberg Municipality
	Pension	LA Health Retirement Fund
Member of Mayoral Committee / Executive Committee		
Alderman K Adams	Employment and Remuneration	Witzenberg Municipality
	Property	853 Vrede Street, Bella Vista
	Pension	Consolidated Retirement Fund
Alderman JJ Visagie	Employment and Remuneration	Witzenberg Municipality
	Property	1 Skuinsbaai Avenue, Prince Alfred's Hamlet
	Pension	Consolidated Retirement Fund
Cllr FE Klazen	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr JP Fredericks	Employment and Remuneration	Witzenberg Municipality
	Directorship	Dakaf's Costruction
	Pension	Consolidated Retirement Fund
Alderman BC Klaasen (Term Started -23 December 2022)	Shares and securities in any	NASPERS and SASOL
	Directorships	Klaasen Incorporated
	Employment and Remuneration	Witzenberg Municipality; Klaasen Incorporated
	Property	2 Beets Street, Ceres 45 Trekker Street, Plettenberg Bay
	Pension	Consolidated Retirement Fund
	Interest in any trust	Joseph Stuart Testament Trust
Councillor		
Cllr EM Sidego	Employment and Remuneration	Witzenberg Municipality
	Shares & securities in any company	SANLAM
	Pension	Consolidated Retirement Fund & PPS Sanlam

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Disclosures of Financial Interests		
9 November 2021 – 30 June 2022		
Name	Description of Financial interests*	
Cllr P Daniels (Term Started - 21 April 2022)	Employment and Remuneration	Witzenberg Municipality
	Property	31 7 th Avenue Wolseley
	Pension	Consolidated Retirement Fund
Cllr D Swart	Employment and Remuneration	Witzenberg Municipality
	Property	27 Umzimaai Avenue, Ceres
	Pension	Consolidated Retirement Fund
Cllr GG Laban	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr NJ Ndaba	Shares and securities in any	Disselfontein Eyethuintaba Farm Project
	Directorships	Disselfontein Eyethuintaba Farm Project
	Partnership	Partnership with Donkerbos Landgoed at Eyethuintaba Farm Project
	Employment and Remuneration	Donkerbos Landgoed and Witzenberg Municipality
	Property	Entsimekweni Village, Eastern Cape
Cllr JS Mouton	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
	Directorship	Owner of a business
Cllr N Phatsoane	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr J Zalie	Employment and Remuneration	Witzenberg Municipality
	Other financial interest in any business	JB's Place
	Property	156 Madani Street, Wolseley
	Pension	Consolidated Retirement Fund
Cllr IL Zwartz	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr P Heradien	Shares and Securities in any company	Mardorpet (PTY)
	Directorship	Mardorpet (PTY)
	Employment and Remuneration	Witzenberg Municipality and Leasing of property, 44 Lyell Street Ceres
	Property	44 Lyell Street Ceres; 42 Lyell Street Ceres
	Pension	Consolidated Retirement Fund; Cobalt Pension Fund (ABSA)
Cllr A Gili	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund

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Disclosures of Financial Interests		
9 November 2021 – 30 June 2022		
Name	Description of Financial interests*	
Cllr JJ Cloete	Employment and Remuneration	Witzenberg Municipality
	Property	190 Impalaweg, Bella Vista
	Pension	Consolidated Retirement Fund
Cllr S de Bruin	Employment and Remuneration	Witzenberg Municipality / Du Toit Group
	Shares	Crispy Coolers
	Pension	Consolidated Retirement Fund / Verso
Cllr G Franse	Employment and Remuneration	Witzenberg Municipality Ceres Fonteintjie Boerdery
	Property	354 River Crescent, Op-die-Berg, Koue Bokkeveld
	Pension	Consolidated Retirement Fund
Cllr LA Hardnek	Employment and Remuneration	Witzenberg Municipality
	Other financial interest in any business	Lilly's Catering and Hiring Service
	Property	283 Marina Street, Ceres
		284 Marina Street, Ceres
23 Starking Street, Ceres		
Pension	GEPF SASSA – Old Age	
Cllr K Yisa	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr N Nogcinisa	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
	Property	4 Ashley Kriel Street, Prince Alfred's Hamlet
	Subsidies, grants and sponsorships by any organisation	Child Support Gant
Cllr C Lottering (Term ended – 2 February 2022)	Employment and Remuneration	Witzenberg Municipality
Cllr K Robyn (Term ended – 22)	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Chief Accounting Officer		
Mr D Nasson	Shares and securities in any company	Old Mutual
	Property	Residential
Chief Financial Officer		
Mr C Kritzinger	25% interest in property	Residential

2021/22 ANNUAL REPORT

Disclosures of Financial Interests		
9 November 2021 – 30 June 2022		
Name	Description of Financial interests*	
	50% interest in property	Residential
Directors		
Mr JF Barnard	Property	Residential & Small Holding
Mr M Mpeluza	Property	Residential
<i>* Financial interests to be disclosed even if they incurred for only part of the year. See MBRR SA34A</i>		

APPENDIX K: Statements of Revenue Collection Performance by vote & source

Revenue collection by vote

The table below indicates the Revenue collection performance by vote:

Revenue per Vote	20/21	21/22			21/22 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust-ments Budget
	(R'000)			%		
Vote1 - Executive and Council	1 606	5	74	4 604	98 045,40	6 127,35
Vote2 - Budget and Treasury Office	218 878	191 900	228 022	228 961	19,31	0,41
Vote3 - Corporate Services	6 154	7 491	7 491	6 913	(7,71)	(7,71)
Vote4 - Technical	374 256	442 241	484 994	444 664	0,55	(8,32)
Vote5 - Community and Social Services	(356)	8 788	7 126	23 411	166,41	228,52
Total Revenue by Vote	600 537	650 423	727 707	708 553	8,94	(2,63)

Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3

Revenue collection by Source

The table below indicates the Revenue collection performance by source for the 2021/22 financial year:

Vote Description	20/21	21/22			21/22 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust-ments Budget
	(R'000)	(R'000)	(R'000)	(R'000)	(%)	(%)
Property rates	79 189	78 476	80 384	85 454	8,89	6,31
Service Charges - electricity revenue	258 985	317 197	318 000	302 960	(4,49)	(4,73)
Service Charges - water revenue	35 970	28 882	31 841	39 693	37,43	24,66
Service Charges - sanitation revenue	27 255	15 274	16 614	29 633	94,01	78,37
Service Charges - refuse revenue	22 295	17 975	19 390	25 832	43,71	33,22
Rentals of facilities and equipment	1 606	5	74	4 604	98 045,40	6 127,35
Interest earned - external investments	3 078	1 918	6 971	5 580	190,98	(19,95)
Interest earned - outstanding debtors	5 570	-	-	17 251	-	-
Fines	734	1 333	1 333	1 300	(2,51)	(2,51)
Licences and permits	1 065	2 209	2 209	1 198	(45,76)	(45,76)
Agency services	4 354	3 948	3 948	4 415	11,82	11,82
Transfers recognised - operational	131 041	111 506	140 667	120 676	8,22	(14,21)
Transfers receipts - capital	29 751	62 912	99 150	46 546	(26,01)	(53,05)
Other receipts	(356)	8 788	7 126	23 411	166,41	228,52
Total Revenue	600 537	650 423	727 707	708 553	8,94	(2,63)

Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3

APPENDIX L: Conditional Grants excluding MIG

Conditional Grants: excluding MIG						R' 000
Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjust ments Budget	
Regional Bulk Infrastructure Grant – DWS – Tulbagh Dam	20 000	20 000	22 160	-10,80%	-10,80%	Grant for Tulbagh Raw Water Dam
Public Transport Infrastructure and Systems Grant	20 548	13 102	11 764	42,75%	42,75%	Maintenance and Upgrading of transport infrastructure
<i>Integrated National Electricity Programme</i>	11 097	11 097	8 597	22,53%	22,53%	Upgrading of electricity infrastructure
<i>Human Settlement Development Grant</i>	26 251	27 143	4 804	81,70%	81,70%	Provision of Housing
<i>Expanded Public Works Programme</i>	2 617	2 617	2 514	3,94%	3,94%	Job creation
<i>Libraries</i>	9 703	10 427	10 536	-8,58%	-8,58%	Funding for library function
<i>District – Waste Water Management</i>	11 097	11 097	8 597	22,53%	22,53%	n/a
<i>Finance Management Grant</i>	1 413	1 413	1 550	-9,70%	-9,70%	
Total	102 725	96 896	70 521	31,35%	31,35%	

APPENDIX M: New Capital works & renewal programme

APPENDIX N: Full programme of capital projects

APPENDIX O: Alignment of projects to wards

The following tables show the individual budgeted projects as allocated per ward:

Key Performance Area: 1. ESSENTIAL SERVICES

Strategic Objective: 1.1 SUSTAINABLE PROVISION & MAINTENANCE OF BASIC INFRASTRUCTURE

Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
MV Substation Equipment	CRR	All	1 000 000		1 500 000	1 500 000	1 500 000
Upgrade of LV Network Cables	CRR	All	1 000 000		1 000 000	1 000 000	1 000 000
MV Network Equipment	CRR	All	1 000 000		1 000 000	1 000 000	1 000 000
Upgrade of MV Cables	CRR	All	1 000 000		600 000	600 000	1 500 000
Tools & Equipment	CRR	All			150 000	150 000	200 000
Electrical Network Refurbishment	CRR	All			1 500 000	1 500 000	
Upgrade of Streetlights	CRR	All			350 000	350 000	400 000
Network streets	CRR	All	2 000 000		2 500 000	3 000 000	
Rehabilitation - Streets Tulbagh	CRR	11			3 500 000	2 500 000	
Tools & Equipment	CRR	All			50 000	50 000	
NMT Sidewalks Ceres	CRR	3,5			500 000	500 000	
Road Maintenance & Upgrading	MIG	All			13 035 982		
Aerator replacement programme	CRR	All			500 000		700 000
Refurbishment WWTW	CRR	All			750 000		1 000 000
Sewer Pumps-replacement	CRR	All			250 000	500 000	500 000
Sewer Network Replacement	CRR	All	1 500 000		2 000 000	1 500 000	2 000 000
Security upgrades	CRR	All	62 710		300 000		116 000
Plant & Equipment	CRR	All					344 000
Upgrade WWTW Wolseley	WSIG	7	13 653 043	12 433 913			
Upgrade WWTW Wolseley (Own Contribu	CRR	7	990 000				
Transfer stations & related infrastructure (CRR	3					5 817 400
Fencing Landfill site	Loan	4,10	4 000 000				
Drop-offs Transfer stations Tulb/PAH/BV	Loan	All	6 000 000				
Drop-offs Transfer stations	CRR	All		2 000 000	4 000 000		
Furniture & Office equipment	CRR	All	260 296				
Network - Storm Water Upgrading	CRR	All			450 000	500 000	
Infrastructure Management System	CRR	All			200 000		
Plant & Equipment	CRR	All			50 000		
Security upgrades	CRR	All			450 000		
Network- Water Pipes & Valve Replaceme	CRR	All	1 500 000		2 000 000	2 500 000	
Tulbagh Dam	RBIG	7, 11	16 729 565				
Grey Water System	CRR	All			1 500 000	1 500 000	
Op-Die-Berg Reservoir	MIG	8	2 854 582				
Tulbagh Reservoir	MIG	7,11		3 635 303	3 641 410		
Tierhokskloof bulk pipeline	MIG	2,7	869 565	10 869 809			
Tierhokskloof bulk pipeline (own contribut	CRR	2,7		2 956 522			
Tulbagh Dam (own contribution)	CRR	7,11	6 412 275				

Strategic Objective: 1.2 PROVIDE FOR THE NEEDS OF INFORMAL SETTLEMENTS THROUGH IMPROVED SERVICES

2021/22 ANNUAL REPORT

Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Electrical Network Housing Project	INEP	All	3 622 060	4 000 000	4 180 000		
Nduli Infill Internal Roads	IHSDG	1,12					
Vredebes Access Collector	MIG	5	10 909 809	2 284 454			
Nduli Infill Internal Sewerage	IHSDG	1,12					
Toilets for informal settlements	Prov Grant	7	521 739				
Nduli Infill Internal Storm water	IHSDG	1,12					
Nduli Infill Internal Water	IHSDG	1,12					

Key Performance Area: 2. GOOD GOVERNANCE

Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Capex Fire Fighting Equipment	CRR	All			350 000		400 000
Firefighting Response Vehicle	Prov Grant	All		856 522			
Furniture & Equipment	CRR	All	50 000				
Access Control - Furniture and Equipment	CRR	All				75 000	
Signage & Billboards	CRR	All				80 000	
Camera equipment	CRR	All			20 000		
Office Equipment	CRR	All			30 000		
Office Equipment	CRR	All			50 000		
Office Equipment	CRR	All			30 000		
Office Equipment (Director)	CRR	All			30 000		
IT Equipment	CRR	All	600 000		650 000	700 000	215 000
IT Equipment	CRR	All					254 000
Office Equipment	CRR	All			30 000	30 000	
Security Cameras	Prov Grant	All	229 565				
Vehicle Replacement Programme	CRR	All					240 000
Furniture & equipment	Equitable Share	All					40 000
Furniture & equipment	CRR	All	130 000	130 000			711 157
Computer hardware	CRR	All	50 000	50 000			50 000
IT Equipment	Grant	All					75 000
Vehicle Replacement Program	CRR	All	1 480 567	1 000 000			2 201 140
Vehicle Replacement Program	Belgium	All	192 808				
Tools & Equipment	CRR	All	140 000				
Workshop Building Upgrade	CRR	3	60 000				
Traffic Calming	CRR	All			200 000	250 000	

2021/22 ANNUAL REPORT

Key Performance Area: 3. COMMUNAL SERVICES

Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Expanding of Cemetery	CRR	All			300 000	500 000	
New regional cemetery	MIG	All		4 996 521	5 000 000		
Fencing Nduli Comm Hall	CRR	1, 12				500 000	
Townhalls Equipment	CRR	All	40 000			100 000	
Chainsaws	CRR	All			90 000		100 000
Brushcutters	CRR	All			120 000		120 000
Irrigation equipment for parks	CRR	All				500 000	
Truck 1.3 ton	CRR	All			350 000		
Landscaping of parks	CRR	All			300 000	300 000	
Parks equipment	CRR	All	40 000			50 000	
Tools & equipment	CRR	All	150 000				
Library Nduli	CRR	1,12	1 000 000				
Swimming Pool Nduli	CRR	1,12	1 000 000				
IT Equipment	MRF	All	182 000				
Ablution facilities at Hamlet (Breestr) spor	RSEP	4,10	434 783				695 652
Containers 3x3m	CRR	All			100 000		
Ceres upgrade Of Leyell Str Sport Facilitie	MIG	3	6 354 740				
Vredebes sportsgrounds	MIG	5			1 000 000	15 000 000	
Kliprug sportfield change rooms	CRR	4				1 500 000	
Sportsground development	CRR	All			400 000	400 000	600 000
Resurface netball courts	CRR	All			200 000	300 000	
Upgrade Sportsgrounds	Prov Grant	4	894 783				
Sportfield equipment	CRR	All	30 000				
Wolseley Public Toilets	District	2,7	705 669				
Wolseley Public Toilets	CRR	2,7	663 897				

Key Performance Area: 4. SOCIO-ECONOMIC SUPPORT SERVICES

Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Fencing of Trichardtstr Flats	CRR	3		500 000			
Chalet Furniture	CRR	3			450 000		
Upgrade Van Breda Bridge	Prov Grant	3,5	15 173 561	152 174			
Upgrade Van Breda bridge (own contribut	CRR	3,5	5 817 400				

APPENDIX P: Schools & clinics with access to basic services

There are no service connection backlogs to schools and clinics within urban areas where Witzenberg Municipality are responsible for services. The situation of service connections in rural areas are however unknown.

APPENDIX Q: Schools & clinics with access to basic services where other spheres of government are responsible for the provision

This Appendix relates to all service backlogs experienced by the community where another sphere of government is responsible for providing the service, this information is provided to assist the national and provincial departments improve planning, budgeting and implementation.

Information can however not be provided as the type of service, backlog & backlog criteria are unknown to the municipality.

APPENDIX R: Declaration of Loans and Grants Made by the Municipality

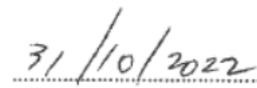
No loans or grants were granted by the municipality.

APPENDIX S: Declaration of Returns not Made in due Time under MFMA s71

Section 71 of the MFMA requires municipalities to return a series of financial performance data to the National Treasury at specified intervals throughout the year.

The Chief Financial Officer states that these data sets have been returned according to the reporting requirements/ with no exceptions for the 2021/22 financial year.


.....
Signed (Chief Financial Officer)
C Kritzinger


.....
Date

APPENDIX T: National and Provincial Outcome for local government

This Appendix covers information not addressed in any of the other areas of the Annual Report, relating to municipal powers and functions that can be used by the National and Provincial Spheres to monitor and evaluate service delivery performance. This should indicate the progress to date, numbers and percentage achieved.

All major service delivery functions are measured through key performance indicators as reported on under Chapter 3.1.7.

2022



Annual Financial Statements

30 June 2022



WC022 – WITZENBERG MUNICIPALITY

AUDITED - Trim ref 05/03/1



KA 30/11/2022

WITZENBERG MUNICIPALITY

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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WITZENBERG MUNICIPALITY

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

GENERAL INFORMATION

NATURE OF BUSINESS

Witzenberg Municipality is a local municipality performing the functions as set out in Part B of Schedules 4 & 5 of the Constitution of the Republic of South Africa. (Act No. 108 of 1996)

COUNTRY OF ORIGIN AND LEGAL FORM

South African Category B Municipality (Local Municipality) as defined by the Municipal Structures Act. (Act no 117 of 1998), with demarcation code WC 022

JURISDICTION

The Witzenberg Municipality includes the following areas:

Ceres

Op-die-Berg

Prince Alfred's Hamlet

Tulbagh

Wolseley

MUNICIPAL MANAGER

D Nasson

CHIEF FINANCIAL OFFICER

HJ Kritzinger

REGISTERED OFFICE

50 Voortrekker Street, Ceres, 6835

AUDITORS

Auditor-General South Africa

PRINCIPAL BANKERS

ABSA Bank

Standard Bank, Ceres

First National Bank

RELEVANT LEGISLATION

The Constitution of the Republic of South Africa

Municipal Finance Management Act (Act no 56 of 2003)

Division of Revenue Act

The Income Tax Act

Value Added Tax Act (Act no 89 of 1991)

Municipal Structures Act (Act no 117 of 1998)

Municipal Systems Act (Act no 32 of 2000)

Municipal Systems Amendment Act (Act no 7 of 2011)

Municipal Planning and Performance Management Regulations

Water Services Act (Act no 108 of 1997)

Housing Act (Act no 107 of 1997)

Municipal Property Rates Act (Act no 6 of 2004), as amended

Electricity Act (Act no 41 of 1987)

Skills Development Levies Act (Act no 9 of 1999)

Employment Equity Act (Act no 55 of 1998)

Unemployment Insurance Act (Act no 30 of 1966)

Basic Conditions of Employment Act (Act no 75 of 1997)

Supply Chain Management Regulations, 2005

Collective Agreements

Municipal Regulations on Standard Chart of Accounts

Municipal Budget and Reporting Regulations

SALBC Leave Regulations

Remuneration of Public Office Bearers Act

Workman's Compensation Act

WITZENBERG MUNICIPALITY

COUNCILLORS OF THE WITZENBERG MUNICIPALITY

Position	Surname	Party	Seat type	Date From	Date To
Executive Mayor	Alderman Klaasen, BC	DA	PR		08/11/2021
Executive Mayor	Alderman Smit, HJ *	DA	Ward 5	22/11/2021	
Deputy Executive Mayor	Alderman Adams, K *	DA	Ward 6		08/11/2021
Deputy Executive Mayor	Robyn K	GOOD	PR	22/11/2021	23/12/2021
Deputy Executive Mayor	Klazen FE	GOOD	PR	26/01/2022	
Speaker	Alderman Godden, TT	COPE	PR		08/11/2021
Speaker	Mouton JS	ANC	PR	22/11/2021	23/05/2022
Speaker	Sidego, EM *	DA	Ward 11	24/05/2022	
Mayoral Committee Member	Sidego, EM *	DA	Ward 11		08/11/2021
Mayoral Committee Member	Sidego, EM *	DA	Ward 11	02/12/2021	23/05/2022
Mayoral Committee Member	Alderman Smit, HJ *	DA	Ward 5		08/11/2021
Mayoral Committee Member	Alderman Visagie, JJ *	DA	Ward 4		08/11/2021
Mayoral Committee Member	Alderman Visagie, JJ *	DA	Ward 4	02/12/2021	
Mayoral Committee Member	Abrahams, T	DA	PR		08/11/2021
Mayoral Committee Member	Fredericks JP	VF+	PR	02/12/2021	
Mayoral Committee Member	Klazen FE	GOOD	PR	02/12/2021	25/01/2022
Mayoral Committee Member	Alderman Klaasen, BC	DA	PR	01/02/2022	
Mayoral Committee Member	Alderman Adams, K *	DA	Ward 6	10/06/2022	
MPAC Chairperson	Jacobs, DM	EFF	PR		08/11/2021
MPAC Chairperson	Hardnek LA	WP	PR	23/02/2022	
Ordinary Councillor	Alderman Adams, K *	DA	Ward 6	09/11/2021	09/06/2022
Ordinary Councillor	Alderman Smit, HJ *	DA	Ward 5	09/11/2021	21/11/2021
Ordinary Councillor	Alderman Visagie, JJ *	DA	Ward 4	09/11/2021	01/12/2021
Ordinary Councillor	Sidego, EM *	DA	Ward 11	09/11/2021	01/12/2021
Ordinary Councillor	Kinnear, D	DA	PR		08/11/2021
Ordinary Councillor	Laban, G *	WA	PR		
Ordinary Councillor	Alderman Schuurman, JW	ANC	PR		08/11/2021
Ordinary Councillor	Alderlady Phungula, JT	ANC	PR		08/11/2021
Ordinary Councillor	Herandien, P *	ICOSA	PR		
Ordinary Councillor	Simpson, RJ	ANC	PR		08/11/2021
Ordinary Councillor	Mzauziwa, Z	DA	PR		08/11/2021
Ordinary Councillor	Phatsoane, N *	ANC	Ward 1		08/11/2021
Ordinary Councillor	Phatsoane, N *	ANC	PR	09/11/2021	
Ordinary Councillor	Lottering, C	DA	Ward 2		01/02/2022
Ordinary Councillor	Swart, D *	DA	Ward 3		
Ordinary Councillor	Visagie, H	ANC	Ward 8		08/11/2021
Ordinary Councillor	MJ Ndaba	ANC	Ward 9		
Ordinary Councillor	Mgoboza, TP	ANC	Ward 10		08/11/2021
Ordinary Councillor	Mdala, M	ANC	Ward 12		08/11/2021

WITZENBERG MUNICIPALITY

COUNCILLORS OF THE WITZENBERG MUNICIPALITY; CONTINUED

Position	Surname	Party	Seat type	Date From	Date To
Ordinary Councillor	Mouton JS	ANC	PR	09/11/2021	21/11/2021
Ordinary Councillor	Mouton JS	ANC	PR	24/05/2022	
Ordinary Councillor	Gili AL	ANC	Ward 1	09/11/2021	
Ordinary Councillor	Zalie J	ANC	Ward 7	09/11/2021	
Ordinary Councillor	Yisa K	ANC	Ward 12	09/11/2021	
Ordinary Councillor	Mouton JS	ANC	PR	09/11/2021	
Ordinary Councillor	Nogcinisa N	ANC	PR	09/11/2021	
Ordinary Councillor	Franse GW	DA	Ward 8	09/11/2021	
Ordinary Councillor	De Bruin S	DA	Ward 10	09/11/2021	
Ordinary Councillor	Swartz IL	EFF	PR	09/11/2021	
Ordinary Councillor	Klazen FE	GOOD	PR	09/11/2021	01/12/2021
Ordinary Councillor	Robyn K	GOOD	PR	09/11/2021	21/11/2021
Ordinary Councillor	Cloete JJ	PA	PR	09/11/2021	
Ordinary Councillor	Fredericks JP	VF+	PR	09/11/2021	01/12/2021
Ordinary Councillor	Hardnek LA	WP	PR	09/11/2021	22/02/2022
Ordinary Councillor	Alderman Klaasen, BC	DA	PR	23/12/2021	31/01/2022
Ordinary Councillor	Daniels, P	DA	Ward 7		08/11/2021
Ordinary Councillor	Daniels, P	DA	Ward 2	21/04/2022	

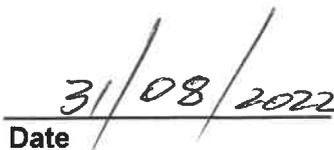
Councillors indicated with an * were re-elected during the November 2021 elections

APPROVAL OF FINANCIAL STATEMENTS

I am responsible for the preparation of these annual financial statements, in terms of Section 126 (1) of the Municipal Finance Management Act and which I have signed on behalf of the Municipality.

I certify that the salaries, allowances and benefits of Councillors as disclosed in the notes of these annual financial statements are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Officer Bearers Act and the Minister of Provincial and Local Government's determination in accordance with this Act.


D NASSON
 Accounting Officer


 Date

WITZENBERG MUNICIPALITY

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2022

	Notes	2022 R	Restated 2021 R
ASSETS			
Current Assets		271,947,200	216,793,008
Cash and Cash Equivalents	2	144,879,638	115,305,213
Trade and other Receivables from Exchange Transactions	3	86,202,955	71,504,141
Receivables from non-exchange transactions	4	13,411,718	11,026,109
Inventory	5	9,035,225	9,963,092
Unpaid Conditional Government Grants and Receipts	6	10,816,494	1,672,368
Statutory Receivables: VAT	7	7,601,170	7,322,085
Non-Current Assets		1,118,690,097	1,032,565,497
Property, Plant and Equipment	8	1,073,184,977	986,262,986
Intangible Assets	9	2,113,032	2,190,924
Investment Property	10	42,842,088	43,561,587
Heritage assets	11	550,000	550,000
Total Assets		<u>1,390,637,297</u>	<u>1,249,358,505</u>
LIABILITIES			
Current Liabilities		120,616,817	127,837,758
Trade and Other Payables Exchange Transactions	12	61,869,335	60,940,402
Consumer Deposits	13	11,548,609	9,302,595
Current Employee benefits	14	27,705,126	27,825,286
Unspent Conditional Government Grants and Receipts	6	14,410,793	24,203,606
Unspent Public Contributions	15	3,186,213	3,979,250
Current Portion of Borrowings	16	1,896,741	1,586,619
Non-Current Liabilities		234,104,628	175,032,060
Borrowings	16	527,449	1,188,302
Non-Current Provisions	17	162,372,711	102,375,838
Employee benefits	18	71,204,468	71,467,920
Total Liabilities		354,721,445	302,869,818
Net Assets		1,035,915,852	946,488,687
Capital Replacement Reserve	19	12,539,508	10,442,209
Accumulated Surplus		1,023,376,344	936,046,478
Total Net Assets and Liabilities		<u>1,390,637,297</u>	<u>1,249,358,505</u>

WITZENBERG MUNICIPALITY

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2022

	2021/2022	2020/2021	2020/2021	2020/2021
Notes	(Actual)	(Restated)	Correction of error	(Previously reported)
	R	R	R	R
REVENUE				
Revenue from Non-exchange Transactions	299,493,231	281,920,489	-	281,920,489
Taxation Revenue	91,128,405	81,202,719	-	81,202,719
Property rates	88,812,979	80,775,118	-	80,775,118
Property Rates - penalties imposed and collection charges	2,315,426	427,601	-	427,601
Availability Charges	-	-	-	-
Transfer Revenue	208,364,826	200,717,770	-	200,717,770
Fines, Penalties and Forfeits	9,670,067	11,593,392	-	11,593,392
Licences or Permits	1,198,303	1,065,472	-	1,065,472
Surcharges and Taxes	9,082,954	4,047,146	-	4,047,146
Government Grants and Subsidies - Capital	66,276,090	52,101,858	-	52,101,858
Government Grants and Subsidies - Operating	120,675,951	131,051,159	-	131,051,159
Public Contributions and Donations	1,461,461	858,743	-	858,743
Revenue from Exchange Transactions	488,201,001	396,607,131	-	396,607,131
Service Charges	434,782,117	376,201,066	-	376,201,066
Rental from Fixed Assets	4,604,001	1,606,130	-	1,606,130
Interest earned - External investments	5,580,245	3,078,053	-	3,078,053
Interest Income on Overdue Accounts	14,935,260	5,141,944	-	5,141,944
Agency Services	4,414,566	4,353,776	-	4,353,776
Operational Revenue	2,652,042	410,884	-	410,884
Sales of Goods and Rendering of services	5,413,919	3,610,923	-	3,610,923
Gain on disposal of assets	7,176,709	-	-	-
Reversal of impairment loss	-	-	-	-
Gain on Adjustment of Provision	-	2,204,355	-	2,204,355
Inventories: Reversal of write-down	-	-	-	-
Gain on Actuarial Valuations	8,642,142	-	-	-
Total Revenue	787,694,232	678,527,620	-	678,527,620
EXPENDITURE				
Employee related costs	206,346,744	191,681,705	-	191,681,705
Remuneration of Councillors	10,475,781	10,583,028	-	10,583,028
Impairment	36,272,420	34,865,297	-	34,865,297
Inventory Consumed	14,448,761	12,699,380	115,226	12,584,154
Depreciation and Amortisation	38,324,340	32,429,026	(152,194)	32,581,220
Finance Charges	15,145,445	10,016,942	-	10,016,942
Bulk Purchases	285,708,344	239,632,251	-	239,632,251
Contracted Services	33,781,763	52,292,633	545,048	51,747,585
Transfers and Subsidies: Operational Expenditure	2,183,334	6,534,267	-	6,534,267
Construction Cost	430,900	-	-	-
Operational Cost	37,076,590	34,644,605	12,253	34,632,352
Rent on Land	40,635	37,976	-	37,976
Operating Leases	951,111	895,211	-	895,211
Bad Debts Written Off	14,710,875	17,560,944	-	17,560,944
Loss on disposal of assets	-	66,047	-	66,047
Impairment loss	2,370,024	649,494	-	649,494
Loss on Adjustment of Provision	-	-	-	-
Inventories: Write-down	-	-	-	-
Loss on Actuarial Valuations	-	5,317,725	-	5,317,725
Total Expenditure	698,267,067	649,906,531	520,333	649,386,198
NET SURPLUS / (LOSS) FOR THE YEAR	89,427,165	28,621,089	(520,333)	29,141,422

WITZENBERG MUNICIPALITY

STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 30 JUNE 2022

	Notes	Capital Replacement Reserve	Accumulated Surplus/(Deficit)	Total
		R	R	R
Balance at 1 JULY 2020		10,617,534	904,827,872	915,445,406
Correction of error	36.09	-	2,422,192	2,422,192
Restated Balance at 1 JULY 2020		10,617,534	907,250,064	917,867,598
Transfers to/from Accumulated Property, Plant and Equipment purchased		14,000,000	(14,000,000)	-
Restated Net Surplus for the year		(14,175,325)	14,175,325	-
		-	28,621,089	28,621,089
Balance at 30 JUNE 2021		10,442,209	936,046,478	946,488,687
Transfers to/from Accumulated Property, Plant and Equipment purchased		11,462,047	(11,462,047)	-
Net Surplus for the year		(9,364,748)	9,364,748	-
		-	89,427,165	89,427,165
Balance at 30 JUNE 2022		12,539,508	1,023,376,344	1,035,915,852

WITZENBERG MUNICIPALITY

CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2022

	Notes	2021/2022 R	Restated 2020/2021 R
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts			
Property Rates and other Taxes		92,225,613	82,812,107
Sales of goods and services		408,858,801	345,527,377
Government Grants		168,683,526	161,660,839
Interest		22,830,931	8,647,598
Payments			
Employee and Councillor costs		(215,374,661)	(202,781,173)
Suppliers		(379,922,901)	(344,750,751)
Finance charges		(226,009)	(232,708)
Cash generated by operations	38	97,075,300	50,883,289
CASH FLOW FROM INVESTING ACTIVITIES			
Purchase of Property, Plant and Equipment	8	(68,376,818)	(66,316,109)
Proceeds on Disposal of Property, Plant and Equipment		-	905,050
Net Cash from Investing Activities		(68,376,818)	(65,411,059)
CASH FLOW FROM FINANCING ACTIVITIES			
Loans repaid		(1,370,071)	(1,330,871)
Increase in Consumer Deposits		2,246,014	769,456
Net Cash from Financing Activities		875,943	(561,415)
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS		29,574,425	(15,089,185)
Cash and Cash Equivalents at the beginning of the year		115,305,213	130,394,398
Cash and Cash Equivalents at the end of the year	2	144,879,638	115,305,213
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS		29,574,425	(15,089,185)

WITZENBERG MUNICIPALITY

REPORTABLE SEGMENTS FOR THE YEAR ENDED 30 JUNE 2022

	Community and public safety	Economic and environmental services	Trading Services	Reconciling Items	Total
	R	R	R	R	R
Segment Revenue					
External revenue from non-exchange transactions	137,294,013	14,510,955	46,001,924	99,370,913	297,177,805
External revenue from exchange transactions	7,409,680	6,000,532	434,960,112	3,496,322	451,866,646
Interest revenue	156,535	-	14,722,732	7,951,664	22,830,931
Revenue from transactions with other segments	42,547	-	22,674,221	-	22,716,768
Total Revenue	144,902,775	20,511,487	518,358,989	110,818,899	794,592,150
Segment Expenditure					
Employee related costs	71,335,868	28,415,510	50,679,846	55,915,521	206,346,745
Remuneration of Councillors	-	-	-	10,475,781	10,475,781
Bulk Purchases	7,500	-	285,700,844	-	285,708,344
Depreciation and Amortisation	3,972,797	7,634,849	23,683,486	3,033,207	38,324,340
Impairment and Bad debt	4,147,300	-	40,345,108	6,490,887	50,983,295
Other Expenditure	12,559,335	10,718,598	41,812,789	38,967,815	104,058,537
Internal charges	7,123,665	132,161	12,981,460	2,479,482	22,716,768
Total Expenditure	99,146,466	46,901,118	455,203,533	117,362,693	718,613,810
Gains & Losses	-9,187	-	-2,363,678	15,821,693	13,448,827
Surplus/deficit for the year	45,747,122	(26,389,631)	60,791,778	9,277,899	89,427,168

REPORTABLE SEGMENTS FOR THE YEAR ENDED 30 JUNE 2021

	Community and public safety	Economic and environmental services	Trading Services	Reconciling Items	Total
	R	R	R	R	R
Segment Revenue					
External revenue from non-exchange transactions	149,544,056	22,554,570	22,217,258	87,177,003	281,492,886
External revenue from exchange transactions	2,697,417	5,920,847	376,367,249	1,197,265	386,182,779
Interest revenue	40,377	-	5,072,756	3,534,465	8,647,598
Revenue from transactions with other segments	40,574	-	20,412,344	-	20,452,918
Total Revenue	152,322,424	28,475,417	424,069,607	91,908,733	696,776,181
Segment Expenditure					
Employee related costs	64,340,084	25,970,866	48,389,975	52,980,783	191,681,708
Remuneration of Councillors	-	-	-	10,583,028	10,583,028
Bulk Purchases	4,200	-	239,628,051	-	239,632,251
Depreciation and Amortisation	3,689,643	7,505,594	16,949,708	4,284,081	32,429,026
Impairment and Bad debt	12,943,400	-	38,013,902	1,468,939	52,426,241
Other Expenditure	11,655,189	13,658,191	42,352,508	49,455,126	117,121,013
Internal charges	7,205,037	109,917	10,565,568	2,572,396	20,452,918
Total Expenditure	99,837,553	47,244,568	395,899,711	121,344,354	664,326,185
Gains & Losses	-	-	2,146,855	-5,975,766	-3,828,910
Surplus/deficit for the year	52,484,871	(18,769,151)	30,316,751	(35,411,387)	28,621,085

For management purposes, the municipality is organised and operates in four key functional segments (or business units). To this end, management monitors the operating results of these business units for the purpose of making decisions about resource allocations and assessment of performance. Revenues and expenditures relating to these business units are allocated at a transactional level. Costs relating to the governance and administration of the municipality are not allocated to these business units.

The three key business units comprise of:

- Community and public safety which includes community and social services, sport and recreation, public safety and housing services;
- Economic and environmental services which includes planning and development, road transport and environmental protection services;
- Trading services which includes energy sources, water management, waste water management and waste management services;
- Reconciling items which includes executive and council, finance and administration and internal audit;

The grouping of these segments is consistent with the functional classification of government activities which considers the nature of the services, the beneficiaries of such services and the fees charged for the services rendered (if any).

Management does not monitor financial performance geographically and does not at present have reliable separate financial information.

WITZENBERG MUNICIPALITY

STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 30 JUNE 2022

	Actual 2021/2022 R	Approved budget 2021/2022 R	Adjustments 2021/2022 R	Final budget 2021/2022 R	Difference between final budget and actual	Actual 2020/2021 R
ASSETS						
Current Assets	271,947,200	59,335,879	193,886,753	253,222,632	7%	216,793,008
Cash	144,879,638	60,735,629	75,779,097	136,514,726	6%	115,305,213
Consumer debtors	99,614,673	(22,444,305)	95,994,676	73,550,371	35%	82,530,250
Other debtors	18,417,664	20,145,994	13,317,290	33,463,284	-45%	8,994,453
Inventory	9,035,225	898,561	8,795,689	9,694,250	-7%	9,963,092
Non-Current Assets	1,118,690,097	49,515,880	1,023,244,792	1,072,760,672	4%	1,032,565,497
Investments	-	-	9,382	9,382	-100%	-
Investment Property	42,842,088	(741,856)	43,429,506	42,687,650	0%	43,561,587
Property, Plant and Equipment	1,073,184,977	50,655,591	978,133,874	1,028,789,465	4%	986,262,986
Intangible Assets	2,113,032	(397,855)	1,122,030	724,175	192%	2,190,924
Other non-current assets	550,000	-	550,000	550,000	0%	550,000
Total Assets	1,390,637,297	108,851,759	1,217,131,545	1,325,983,304	5%	1,249,358,505
LIABILITIES						
Current Liabilities	120,616,817	70,202,518	75,417,843	145,620,361	-17%	127,837,758
Borrowings	1,896,741	(988,184)	1,586,619	598,435	217%	1,586,619
Consumer Deposits	11,548,609	-	8,731,990	8,731,990	32%	9,302,595
Trade and Other Payable Exchange Transactions	79,466,341	71,190,702	37,298,088	108,488,790	-27%	89,123,258
Provisions	27,705,126	-	27,801,146	27,801,146	0%	27,825,286
Non-Current Liabilities	234,104,628	35,741,147	177,369,721	213,110,868	10%	175,032,060
Borrowings	527,449	415,205	1,176,303	1,591,508	-67%	1,188,302
Provisions	233,577,179	35,325,942	176,193,419	211,519,361	10%	173,843,758
Total Liabilities	354,721,445	105,943,665	252,787,564	358,731,229	-1%	302,869,818
Net Assets	1,035,915,852	-	967,252,077	967,252,077	7%	946,488,687
Accumulated Surplus	1,023,376,344	-	956,809,868	956,809,868	7%	936,046,478
Reserve	12,539,508	-	10,442,209	10,442,209	20%	10,442,209
Total Net Assets and Liabilities	1,390,637,297	105,943,665	1,220,039,641	1,325,983,306	5%	1,249,358,505

The MSCOA chart of accounts are used for all financial transactions. The compilation of budget information from the MSCOA data strings continues to remain a challenge. The adjustments as per the above report is mainly in respect of corrections made to the budgeted statement of financial position.

WITZENBERG MUNICIPALITY

STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 30 JUNE 2022

	Actual 2021/2022 R	Approved budget 2021/2022 R	Adjustments 2021/2022 R	Final budget 2021/2022 R	Difference between final budget and actual	Actual 2020/2021 R
Operating Revenue						
Property rates	88,812,979	83,430,495	(140,000)	83,290,495	7%	80,775,118
Service charges - electricity revenue	326,893,922	323,477,588	4,000,000	327,477,588	0%	274,179,622
Service charges - water revenue	46,200,623	39,677,157	(100,000)	39,577,157	17%	43,136,640
Service charges - sanitation revenue	32,036,919	25,043,141	3,000,000	28,043,141	14%	30,920,148
Service charges - refuse revenue	29,650,652	25,574,053	2,000,000	27,574,053	8%	27,964,656
Rental from Fixed Assets	4,604,001	1,469,599	1,500,000	2,969,599	55%	1,606,130
Interest earned - External investments	5,580,245	6,989,524	-	6,989,524	-20%	3,078,053
Interest Income on Overdue Accounts	17,250,686	8,676,745	-	8,676,745	99%	5,569,545
Fines, Penalties and Forfeits	9,670,067	21,479,331	-	21,479,331	-55%	11,593,392
Licences or Permits	1,198,303	2,110,812	-	2,110,812	-43%	1,065,472
Agency Services	4,414,566	4,046,400	-	4,046,400	9%	4,353,776
Transfers and Subsidies	131,220,366	145,902,716	2,389,128	148,291,844	-12%	135,957,048
Other revenue	8,065,961	15,155,333	768,913	15,924,246	-49%	4,021,807
Gains	15,818,851	-	-	-	0%	2,204,355
Total Revenue (excluding capital transfers and contributions)	721,418,142	703,032,894	13,418,041	716,450,935	1%	626,425,762
Operating Expenditure by Nature						
Employee related costs	206,346,744	238,079,853	(3,188,247)	234,891,606	12%	191,681,705
Remuneration of Councillors	10,475,781	12,123,426	(999,988)	11,123,438	6%	10,583,028
Impairment	36,272,420	63,750,387	(10,000,000)	53,750,387	33%	34,865,297
Depreciation and Amortisation	38,324,340	39,728,569	-	39,728,569	4%	32,429,026
Finance Charges	15,145,445	8,660,859	-	8,660,859	-75%	10,016,942
Bulk Purchases	285,708,344	285,788,598	2,990,750	288,779,348	1%	239,632,251
Other materials	14,448,761	14,977,325	1,792,072	16,769,397	14%	12,699,380
Contracted Services	33,781,763	48,389,998	(12,008,292)	36,381,706	7%	52,292,633
Transfers and Subsidies: Operational Expenditure	2,183,334	25,603,155	(1,655,167)	23,947,988	91%	6,534,267
Other Expenditure	53,210,111	37,818,556	15,441,455	53,260,011	0%	53,138,736
Losses	2,370,024	931	236	1,167		6,033,266
Total expenditure	698,267,067	774,921,657	-7,627,181	767,294,476	9%	649,906,531
Surplus/(Deficit)	23,151,075	(71,888,763)	21,045,222	(50,843,541)	-146%	-23,480,769
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	66,276,090	74,937,093	(4,606,421)	70,330,672	6%	52,101,858
Surplus/ (Deficit) for the year	89,427,165	3,048,330	16,438,801	19,487,131	359%	28,621,089
Operating expenditure by vote						
Budget and Treasury Office	43,188,267	52,452,830	(2,889,851)	49,562,979	13%	37,915,735
Civil services	162,200,072	160,268,968	(8,433,413)	151,835,555	-7%	151,432,571
Community and social services	30,070,461	34,848,456	(269,001)	34,579,455	13%	26,066,330
Corporate Services	49,823,645	64,519,862	4,954,518	69,474,380	28%	62,770,218
Electro Technical Services	312,116,280	324,300,307	(5,196,121)	319,104,186	2%	268,153,405
Executive and Council	21,841,617	27,001,180	(677,763)	26,323,417	17%	22,960,858
Housing	4,947,451	29,011,143	(2,413,172)	26,597,971	81%	4,469,385
Planning	7,353,346	7,182,844	283,134	7,465,978	2%	7,042,671
Public Safety	36,528,511	43,247,549	8,605,132	51,852,681	30%	42,098,664
Sport and recreation	30,197,417	32,088,518	(1,602,644)	30,485,874	1%	26,996,696
Total operating expenditure by vote	698,267,067	774,921,657	-7,639,181	767,282,476	9%	649,906,533

WITZENBERG MUNICIPALITY

STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 30 JUNE 2022

	Actual 2021/2022 R	Approved budget 2021/2022 R	Adjustments 2021/2022 R	Final budget 2021/2022 R	Difference between final budget and actual	Actual 2020/2021 R
Capital expenditure by vote						
Budget and Treasury Office	1,604,057	180,000	1,511,955	1,691,955	5%	164,892
Civil services	56,761,628	67,850,537	(8,051,289)	59,799,248	5%	46,066,093
Community and social services	735,636	695,652	40,000	735,652	0%	3,547,345
Corporate Services	1,745,535	1,300,000	953,209	2,253,209	23%	2,998,074
Electro Technical Services	9,573,284	13,162,608	41,640	13,204,248	27%	4,054,458
Executive and Council	-	600,000	(600,000)	-	-	850,322
Planning	-	-	-	-	-	-
Public Safety	240,000	-	504,000	504,000	52%	1,481,460
Sport and recreation	3,083,912	5,455,652	(1,976,737)	3,478,915	11%	7,781,702
Total capital expenditure	73,744,052	89,244,449	(7,577,222)	81,667,227	10%	66,944,346
CASH FLOW FROM OPERATING ACTIVITIES						
Receipts						
Property Rates and other Taxes	92,225,613	78,475,605	1,908,366	80,383,971	15%	82,812,107
Service charges	408,858,801	395,611,195	5,610,560	401,221,755	2%	345,527,377
Other revenue						
Government Grants	168,683,526	237,110,868	2,705,609	239,816,477	-30%	161,660,839
Interest	22,830,931	15,666,269	(8,695,509)	6,970,760	228%	8,647,598
Payments						
Suppliers and employees	(595,297,562)	(544,149,969)	(80,672,316)	(624,822,285)	5%	(547,531,924)
Finance charges	(226,009)	(461,000)	-	(461,000)	51%	(232,708)
NET CASH FROM/(USED) OPERATING ACTIVITIES	97,075,300	182,252,968	(79,143,290)	103,109,678	6%	50,883,289
CASH FLOWS FROM INVESTING ACTIVITIES						
Receipts						
Proceeds on disposal of PPE	-	-	-	-	-	905,050
Capital assets	(68,376,818)	-	(81,950,029)	(81,950,029)	17%	(66,316,109)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(68,376,818)	-	(81,950,029)	(81,950,029)	17%	(65,411,059)
CASH FLOWS FROM FINANCING ACTIVITIES						
Receipts						
Increase (decrease) in consumer deposits	2,246,014	-	-	-	-	769,456
Payments						
Repayment of borrowing	(1,370,071)	-	-	-	-	(1,330,871)
NET CASH FROM/(USED) FINANCING ACTIVITIES	875,943	-	-	-	-	(561,415)

WITZENBERG MUNICIPALITY

STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 30 JUNE 2022

Explanation of Material Statement of Financial Position Variances

2021/2022

Cash	6%	Conservative approach to Cash Flow budgeting
Consumer Debtors	35%	Increase in demand for municipal services.
Other Debtors	-45%	Absence of contractor for traffic fine management
Trade and Other Payable Exchange Transactions	-27%	Effective management of Grants received and Payables and Accruals
Provisions	10%	Unexpected increase in expected rehabilitation cost of landfill sites

Reconciliation of budget deficit with the surplus in the statement of financial performance

Net surplus per the statement of financial performance		89,427,165
Adjusted for:		
Property rates	Increase due to interim valuations	(5,522,484)
Interest Income on Overdue Accounts	Budget was reduced due to relieve granted to limit impact of lockdown regulation	(8,573,941)
Fines, Penalties and Forfeits	Decrease due to the withdrawal of the contractor	11,809,264
Government Grants and Subsidies - Capital	Expenditure not incurred for all grant funding received, due to Covid 19 Restrictions.	4,054,582
Government Grants and Subsidies - Operating	Expenditure not incurred for all grant funding received, due to Covid 19 Restrictions.	17,071,478
Service Charges	Increase in demand for municipal services.	(12,110,178)
Employee related costs	Over estimated the impact of adjustment of retirement age of female employees.	(28,544,862)
Impairment	Decrease in maintenance required due to Lockdown restrictions	(17,477,967)
Operational Cost	Decrease in travelling and other expenditure	(5,165,972)
Depreciation and Amortisation	Depreciation less than expected due to slow capital spending	(1,404,229)
Finance Charges	Adjustment in Provisions	6,484,586
Bulk Purchases	Bulk purchases more than expected.	(3,071,004)
Contracted Services	Contracted Services less than budget, due to Covid 19 Restrictions.	(2,599,943)
Transfers and Subsidies: Operational Expenditure	Expenditure not incurred for all grant funding received.	(21,764,654)
Other Expenditure	Allocation received in April - Top structures to be buildt in 2021/22	(49,900)
Gain / (loss)	Unforeseen adjustment in Provision and surplus on land sold	(15,818,851)
Other Items		(3,235,594)
Net deficit per approved budget		<u>19,487,131</u>

Explanation of Material Cash Flow Variances

Property Rates and other Taxes	15%	Implementation of new general valuation resulting in increased revenue
Service charges	2%	Reinstatement of credit control measures as lockdown restrictions were eased
Interest	228%	Council resolved to levy interest on accounts as lockdown restrictions
Suppliers and employees	5%	Budget for payments to suppliers and employees was to conservative

The budget is approved on an accrual basis by vote classification as required by the Municipal Finance Management Act. The basis used for this comparison is by nature classification as required by General Recognised Accounting Practices. The approved budget covers the same period as the financial statements, from 1 July to 30 June.

The budget and accounting bases are the same; both are on the accrual basis. The financial statements are prepared using a classification on the nature of expenses in the statement of financial performance.

The changes between the approved and final budget are a consequence of reallocations within the budget and and of other factors allowable in terms of the Municipal Finance Management Act

Impact of Covid 19

The Covid 19 Restriction did not impact the sale of municipal services significantly, as the economy of Witzenberg is dependant on agriculture, that is regarded as an essential service.

Debt collection was suspended in support of the fight against Covid 19, resulting in a decrease in payment for services.

The effect of Covid 19 was more on projects that could not be executed as explained in the reconciliation of budget deficit with the surplus in the statement of financial performance.

1. ACCOUNTING PRINCIPLES AND POLICIES APPLIED IN THE FINANCIAL STATEMENTS

1.1. BASIS OF PREPARATION

The annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention unless specified otherwise.

The annual financial statements have been prepared in accordance with the effective standards of Generally Recognised Accounting Practices (GRAP), including any interpretations issued by the Accounting Standards Board (ASB) in accordance with Section 122(3) of the Municipal Finance Management Act, (Act No 56 of 2003).

The standards are summarised as follows:

Accounting policies for material transactions, events or conditions not covered by the above GRAP have been developed in accordance with paragraphs 8, 10 and 11 of GRAP 3.

A summary of the significant accounting policies, which have been consistently applied except where an exemption has been granted, are disclosed below.

Assets, liabilities, revenue and expenses have not been offset except when offsetting is permitted or required by a Standard of GRAP.

The accounting policies applied are consistent with those used to present the previous year's financial statements, unless explicitly stated. The details of any changes in accounting policies are explained in the relevant notes to the Financial Statements.

1.2. PRESENTATION CURRENCY

Amounts reflected in the financial statements are in South African Rand and at actual values. No financial values are given in an abbreviated display format. No foreign exchange transactions are included in the statements.

1.3. GOING CONCERN ASSUMPTION

These annual financial statements have been prepared on a going concern basis.

1.4. COMPARATIVE INFORMATION

When the presentation or classification of items in the annual financial statements is amended, prior period comparative amounts are restated, unless a standard of GRAP does not require the restatements of comparative information. The nature and reason for the reclassification is disclosed. Where material accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly.

1.5. MATERIALITY

Material omissions or misstatements of items are material if they could, individually or collectively, influence the decision or assessments of users made on the basis of the financial statements. Materiality depends on the nature or size of the omission or misstatements judged in the surrounding circumstances. The nature or size of the information item, or a combination of both, could be the determining factor. In general, materiality is determined as 1% of total expenditure.

1.6. RESERVES

Capital Replacement Reserve (CRR)

In order to finance the provision of infrastructure and other items of property, plant and equipment from internal sources, amounts are transferred from the accumulated surplus / (deficit) to the CRR. The cash in the CRR can only be utilized to finance items of property, plant and equipment. The CRR is reduced and the accumulated surplus / (Deficit) are credited by a corresponding amount when the amounts in the CRR are utilized.

1.7. LEASES

1.7.1. Municipality as Lessee

Leases are classified as finance leases where substantially all the risks and rewards associated with ownership of an asset are transferred to the Municipality. Property, plant and equipment or intangible assets subject to finance lease agreements are initially recognised at the lower of the asset's fair value and the present value of the minimum lease payments. The corresponding liabilities are initially recognised at the inception of the lease and are measured as the sum of the minimum lease payments due in terms of the lease agreement, discounted for the effect of interest. In discounting the lease payments, the Municipality uses the interest rate that exactly discounts the lease payments and unguaranteed residual value to the fair value of the asset plus any direct costs incurred.

Subsequent to initial recognition, the leased assets are accounted for in accordance with the stated accounting policies applicable to property, plant and equipment or intangibles. The lease liability is reduced by the lease payments, which are allocated between the lease finance cost and the capital repayment using the effective interest rate method. Lease finance costs are expensed when incurred. The accounting policies relating to de-recognition of financial instruments are applied to lease payables.

Operating leases are those leases that do not fall within the scope of the above definition. Operating lease rentals are recognised on a straight-line basis over the term of the relevant lease.

1.7.2. Municipality as Lessor

Under a finance lease, the Municipality recognises the lease payments to be received in terms of a lease agreement as an asset (receivable). The receivable is calculated as the sum of all the minimum lease payments to be received, plus any unguaranteed residual accruing to the Municipality, discounted at the interest rate implicit in the lease. The receivable is reduced by the capital portion of the lease instalments received, with the interest portion being recognised as interest revenue on a time proportionate basis. The accounting policies relating to de-recognition and impairment of financial instruments are applied to lease receivables.

Operating leases are those leases that do not fall within the scope of the above definition. Operating lease rentals are recognised on a straight-line basis over the term of the relevant lease.

1.8. UNSPENT CONDITIONAL GOVERNMENT GRANTS AND RECEIPTS

Conditional government grants are subject to specific conditions. If these specific conditions are not met, the monies received are repayable.

Unspent conditional grants are financial liabilities that are separately reflected on the Statement of Financial Position. They represent unspent government grants, subsidies and contributions from the public.

This liability always has to be cash-backed. The following provisions are set for the creation and utilisation of this creditor:

- Unspent conditional grants are recognised as a liability when the grant is received.
- When grant conditions are met an amount equal to the conditions met are transferred to revenue in the Statement of Financial Performance.
- The cash which backs up the creditor is invested as individual investment or part of the general investments of the Municipality until it is utilised.
- Interest earned on the investment is treated in accordance with grant conditions. If it is payable to the funder it is recorded as part of the creditor. If it is the Municipality's interest it is recognised as interest earned in the Statement of Financial Performance.

1.9. UNPAID CONDITIONAL GOVERNMENT GRANTS AND RECEIPTS

Unpaid conditional grants are assets in terms of the Framework that are separately reflected on the Statement of Financial Position. The asset is recognised when the Economic Entity has an enforceable right to receive the grant or if it is virtually certain that it will be received based on that grant conditions have been met. They represent unpaid government grants, subsidies and contributions from the public.

The following provisions are set for the creation and utilisation of the grant is receivables:

- Unpaid conditional grants are recognised as an asset when the grant is receivable.

1.10. PROVISIONS

1.10.1. GENERAL PROVISIONS

Provisions are recognised when the Municipality has a present legal or constructive obligation as a result of past events, it is possible that an outflow of resource embodying economic benefits will be required to settle the obligation and a reliable estimate of the provision can be made. Provisions are reviewed at reporting date and adjusted to reflect the current best estimate. Where the effect is material, non-current provisions are discounted to their present value using a discount rate that reflects the market's current assessment of the time value of money, adjusted for risks specific to the liability (for example in the case of obligations for the rehabilitation of land).

The Municipality does not recognise a contingent liability or contingent asset. A contingent liability is disclosed unless the possibility of an outflow of resources embodying economic benefits is remote. A contingent asset is disclosed where an inflow of economic benefits is possible.

Future events that may affect the amount required to settle an obligation are reflected in the amount of a provision where there is sufficient objective evidence that they will occur. Gains from the expected disposal of assets are not taken into account in measuring a provision. Provisions are not recognised for future operating losses. The present obligation under an onerous contract is recognised and measured as a provision.

A provision for restructuring costs is recognised only when the following criteria over and above the recognition criteria of a provision have been met:

- (a) The Municipality has a detailed formal plan for the restructuring identifying at least:
 - the business or part of a business concerned;
 - the principal locations affected;
 - the location, function and approximate number of employees who will be compensated for terminating their services;
 - the expenditures that will be undertaken; and
 - when the plan will be implemented.
- (b) The Municipality has raised a valid expectation in those affected that it will carry out the restructuring by starting to implement that plan or announcing its main features to those affected by it.

The amount recognised as a provision shall be the best estimate of the expenditure required to settle the present obligation at the reporting date.

Provisions shall be reviewed at each reporting date and adjusted to reflect the current best estimate. If it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation, the provision shall be reversed.

1.10.2. REHABILITATION OF LANDFILL SITES PROVISIONS

Provision is made in terms of the licensing stipulations of the landfill sites, for the estimated cost of rehabilitating waste sites. The provision has been determined on the basis of a recent independent study. The cost factors derived from the study by a firm of consulting engineers have discounted to present value at prime interest rate.

1.11. EMPLOYEE BENEFITS

1.11.1. Post-Retirement Medical obligations

The Municipality provides post-retirement medical benefits by subsidizing the medical aid contributions of certain retired staff according to the rules of the medical aid funds. Council pays 70% as contribution and the remaining 30% are paid by the members. The entitlement to these benefits is usually conditional on the employee remaining in service up to retirement age and the completion of a minimum service period. The present value of the defined benefit liability is actuarially determined in accordance with GRAP 25 – Employee benefits (using a discount rate applicable to high quality government bonds). The plan is unfunded.

These contributions are charged to the Statement of Financial Performance when employees have rendered the service entitling them to the contribution. The liability was calculated by means of the projected unit credit actuarial valuation method. The liability in respect of current pensioners is regarded as fully accrued, and is therefore not split between a past (or accrued) and future in-service element. The liability is recognised at the fair value of the obligation. Payments made by the Municipality are set-off against the liability, including notional interest, resulting from the valuation by the actuaries and are charged against the Statement of Financial Performance as employee benefits upon valuation.

Actuarial gains and losses arising from the experience adjustments and changes in actuarial assumptions, is charged or credited to the Statement of Financial Performance in the period that it occurs. These obligations are valued periodically by independent qualified actuaries.

1.11.2. Long Service awards

Long service awards are provided to employees who achieve certain pre-determined milestones of service within the Municipality. The Municipality's obligation under these plans is valued by independent qualified actuaries periodically and the corresponding liability is raised. Payments are set-off against the liability, including notional interest, resulting from the valuation by the actuaries and are charged against the Statement of Financial Performance as employee benefits upon valuation. Defined benefit plans are post-employment plans other than defined contribution plans.

Actuarial gains and losses arising from the experience adjustments and changes in actuarial assumptions, is charged or credited to the Statement of Financial Performance in the period that it occurs. These obligations are valued periodically by independent qualified actuaries.

1.11.3. Accrued Leave Pay

Liabilities for annual leave are recognised as they accrue to employees. The liability is based on the total amount of leave days due to employees at year end and also on the total remuneration package of the employee.

1.11.4. Staff Bonuses

Liabilities for staff bonuses are recognised as they accrue to employees. The liability at year end is based on bonus accrued at year end for each employee.

1.11.5. Performance bonuses

A provision, in respect of the liability relating to the anticipated costs of performance bonuses payable to Section 57 employees, is maintained. Municipal entities' performance bonus provisions are based on the employment contract stipulations as well as previous performance bonus payment trends.

1.11.6. Pension and retirement fund obligations

The Municipality provides retirement benefits for its employees and councillors. Defined contribution plans are post-employment benefit plans under which an entity pays fixed contributions into a separate entity (a fund) and will have no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employee benefits relating to employee service in the current and prior periods. The contributions to fund obligations for the payment of retirement benefits are charged against income in the year they become payable. Defined benefit plans are post-employment benefit plans other than defined contribution plans. The defined benefit funds, which are administered on a provincial basis, are actuarially valued tri-annually on the projected unit credit method basis. Deficits identified are recovered through lump sum payments or increased future contributions on a proportional basis to all participating municipalities. The contributions and lump sum payments are charged against income in the year they become payable. Sufficient information is not available to use defined benefit accounting for a multi-employer plan. As a result, defined benefit plans have been accounted for as if they were defined contribution plans.

1.11.7. Ex gratia Gratuities

Ex gratia gratuities are provided to employees that were not previously members of a pension fund. The Municipality's obligation under these plans is valued by independent qualified actuaries and the corresponding liability is raised. Payments made by the Municipality are set-off against the liability, including notional interest, resulting from the valuation by the actuaries and are charged against the Statement of Financial Performance as employee benefits upon valuation. Defined benefit plans are post-employment plans other than defined contribution plans.

Actuarial gains and losses arising from the experience adjustments and changes in actuarial assumptions, is charged or credited to the Statement of Financial Performance in the period that it occurs. These obligations are valued periodically by independent qualified actuaries.

1.12. PROPERTY, PLANT AND EQUIPMENT

1.12.1. Initial Recognition

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one year. Items of property, plant and equipment are initially recognised as assets on acquisition date and are initially recorded at cost. The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by the municipality. Trade discounts and rebates are deducted in arriving at the cost. The cost also includes the necessary costs of dismantling and removing the asset and restoring the site on which it is located.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Where an asset is acquired by the municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of that asset on the date acquired.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the assets acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

Major spare parts and servicing equipment qualify as property, plant and equipment when the municipality expects to use them during more than one period. Similarly, if the major spare parts and servicing equipment can be used only in connection with an item of property, plant and equipment, they are accounted for as property, plant and equipment.

1.12.2. Subsequent Measurement – Cost Model

Subsequent to initial recognition, items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses. Land is not depreciated as it is deemed to have an indefinite useful life.

Where the municipality replaces parts of an asset, it derecognises the part of the asset being replaced and capitalises the new component. Subsequent expenditure incurred on an asset is capitalised when it increases the capacity or future economic benefits associated with the asset.

1.12.3. Depreciation and Impairment

Depreciation is calculated on the depreciable amount, using the straight-line method over the estimated useful lives of the assets. Depreciation of an asset begins when it is available for use, i.e. when it is in the location and condition necessary for it to be capable of operating in the manner intended by management. Components of assets that are significant in relation to the whole asset and that have different useful lives are depreciated separately. The estimated useful lives, residual values and depreciation method are reviewed at each year end, with the effect of any changes in estimate accounted for on a prospective basis. The annual depreciation rates are based on the following estimated useful lives:

	Years		Years
Infrastructure		Other	
Roads and Paving	5-100	Airports	20
Electricity	4-46	Buildings	30-100
Water	15-150	Computer equipment	3-30
Sanitation	10-75	Furniture and equipment	3-30
Other	10-15	Landfill sites	10-15
		Markets	30
Community		Other	3-30
Recreational Facilities	5-30	Other vehicles	2-67
Sport fields & Stadia	10-20	Plant and Equipment	3-32
Halls	5-100	Specialist vehicles	6-38
Libraries	10-30		
Parks and gardens	10-30		
Other assets	5-30		
Cemeteries	5-30		
Finance lease assets			
Office equipment	3-5		

Property, plant and equipment are reviewed at each reporting date for any indication of impairment. If any such indication exists, the asset's recoverable amount is estimated. The impairment charged to the Statement of Financial Performance is the excess of the carrying value over the recoverable amount.

An impairment is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined had no impairment been recognised. A reversal of impairment is recognised in the Statement of Financial Performance.

1.12.4. De-recognition

Items of property, plant and equipment are derecognised when the asset is disposed or when there are no further economic benefits or service potential expected from the use of the asset. The gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying value and is recognised in the Statement of Financial Performance.

1.12.5. Land and Buildings and Other Assets – application of deemed cost (Directive 7)

The Municipality opted to take advantage of the transitional arrangement as contained in Directive 7 of the Accounting Standards Board, issued in December 2009. The Municipality applied deemed cost where the acquisition cost of an asset could not be determined. The municipality updated the Land and Buildings acquired before 30 June 2008 to the fair value as determined by an independent valuator. For Other Assets the depreciation replacement cost method was used to establish the deemed cost as on 1 July 2008.

1.13. INTANGIBLE ASSETS

1.13.1. Initial Recognition

An intangible asset is an identifiable non-monetary asset without physical substance.

An asset meets the identifiable criterion in the definition of an intangible asset when it:

is separable, i.e. is capable of being separated or divided from the entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, asset or liability; or arises from contractual rights (including rights arising from binding arrangements) or other legal rights (excluding rights granted by statute), regardless of whether those rights are transferable or separable from the entity or from other rights and obligations.

The municipality recognises an intangible asset in its Statement of Financial Position only when it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the municipality and the cost or fair value of the asset can be measured reliably.

Internally generated intangible assets are subject to strict recognition criteria before they are capitalised. Research expenditure is never capitalised, while development expenditure is only capitalised to the extent that:

- the municipality intends to complete the intangible asset for use or sale;
- it is technically feasible to complete the intangible asset;
- the municipality has the resources to complete the project; and
- it is probable that the municipality will receive future economic benefits or service potential.

Intangible assets are initially recognised at cost.

Where an intangible asset is acquired by the municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of that asset on the date acquired.

Where an intangible asset is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

1.13.2. Subsequent Measurement – Cost Model

Intangible assets are subsequently carried at cost less accumulated amortisation and impairments. The cost of an intangible asset is amortised over the useful life where that useful life is finite. Where the useful life is indefinite, the asset is not amortised but is subject to an annual impairment test.

1.13.3. Amortisation and Impairment

Amortisation is charged so as to write off the cost or valuation of intangible assets over their estimated useful lives using the straight line method. Amortisation of an asset begins when it is available for use, i.e. when it is in the condition necessary for it to be capable of operating in the manner intended by management. Components of assets that are significant in relation to the whole asset and that have different useful lives are amortised separately. The estimated useful lives, residual values and amortisation method are reviewed at each year end, with the effect of any changes in estimate accounted for on a prospective basis. The annual amortisation rates are based on the following estimated useful lives:

Intangible Assets	Years
Computer Software	5
Computer Software Licenses	5

1.13.4. De-recognition

Intangible assets are derecognised when the asset is disposed or when there are no further economic benefits or service potential expected from the use of the asset. The gain or loss arising on the disposal or retirement of an intangible asset is determined as the difference between the sales proceeds and the carrying value and is recognised in the Statement of Financial Performance.

1.14. INVESTMENT PROPERTY

1.14.1. Initial Recognition

Investment property shall be recognised as an asset when and only when:

- it is probable that the future economic benefits or service potential that are associated with the investment property will flow to the entity, and
- the cost or fair value of the investment property can be measured reliably.

Investment property includes property (land or a building, or part of a building, or both land and buildings held under a finance lease) held to earn rentals and/or for capital appreciation, rather than held to meet service delivery objectives, the production or supply of goods or services, or the sale of an asset in the ordinary course of operations.

At initial recognition, the municipality measures investment property at cost including transaction costs once it meets the definition of investment property. However, where an investment property was acquired through a non-exchange transaction (i.e. where it acquired the investment property for no or a nominal value), its cost is its fair value as at the date of acquisition.

Transfers are made to or from investment property only when there is a change in use. For a transfer from investment property to owner occupied property, the deemed cost for subsequent accounting is the fair value at the date of change in use. If owner occupied property becomes an investment property, the municipality accounts for such property in accordance with the policy stated under property, plant and equipment up to the date of change in use.

The cost of self-constructed investment property is the cost at date of completion.

1.14.2. Subsequent Measurement – Cost Model

Subsequent to initial recognition, items of investment property are measured at cost less accumulated depreciation and impairment losses. Land is not depreciated as it is deemed to have an indefinite useful life.

1.14.3. Depreciation and Impairment

Depreciation is calculated on the depreciable amount, using the straight-line method over the estimated useful lives of the assets. Depreciation of an asset begins when it is available for use, i.e. when it is in the location and condition necessary for it to be capable of operating in the manner intended by management. Components of assets that are significant in relation to the whole asset and that have different useful lives are depreciated separately. The estimated useful lives, residual values and depreciation method are reviewed at each year end, with the effect of any changes in estimate accounted for on a prospective basis.

<u>Investment Property</u>	<u>Years</u>
Buildings	99 - 100

1.14.4. De-recognition

Investment property is derecognised when it is disposed or when there are no further economic benefits expected from the use of the investment property. The gain or loss arising on the disposal or retirement of an item of investment property is determined as the difference between the sales proceeds and the carrying value and is recognised in the Statement of Financial Performance.

1.15. HERITAGE ASSETS

1.15.1. Initial Recognition

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

A heritage asset shall be recognised as an asset if, and only if:

- it is probable that future economic benefits or service potential associated with the asset will flow to the entity, and
- the cost or fair value of the asset can be measured reliably.

An asset that has met the recognition requirement criteria for heritage assets shall be measured at its cost if such an asset has been acquired through an exchange transaction.

Where a heritage asset has been acquired through a non-exchange transaction, its cost shall be measured at its fair value as at the date of acquisition.

1.15.2. Subsequent Measurement

Heritage assets are not depreciated based on their nature however the municipality assesses at each reporting date whether there is a need for impairment.

The class of heritage assets are carried at its cost less any accumulated impairment losses.

1.15.3. Impairment

Where the carrying amount of an item of heritage asset is greater than the estimated recoverable amount (or recoverable service amount), it is written down immediately to its recoverable amount (or recoverable service amount) and an impairment loss is charged to the Statement of Financial Performance.

Where items of heritage asset have been impaired, the carrying value is adjusted by the impairment loss, which is recognised as an expense in the Statement of Financial Performance in the period that the impairment is identified.

An impairment is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined had no impairment been recognised. A reversal of the impairment is recognised in the Statement of Financial Performance.

1.15.4. De-recognition

The carrying amount of a heritage asset is derecognised:

- on disposal, or
- when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from de-recognition of a heritage asset shall be determined as the difference between the net disposal proceeds, if any, and the carrying amount of the heritage asset. Such difference is recognised in surplus or deficit when the heritage asset is derecognised.

1.16. IMPAIRMENT OF NON-FINANCIAL ASSETS

1.16.1. Cash-generating assets

Cash-generating assets are assets held with the primary objective of generating a commercial return.

The Municipality assesses at each reporting date whether there is an indication that an asset may be impaired. If any indication exists, or when annual impairment testing for an asset is required, the municipality estimates the asset's recoverable amount.

An asset's recoverable amount is the higher of an asset's or cash-generating units (CGU) fair value less costs to sell and its value in use and is determined for an individual asset, unless the asset does not generate cash inflows that are largely independent of those from other assets or groups of assets. Where the carrying amount of an asset or CGU exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset. In determining fair value less costs to sell, an appropriate valuation model is used. Impairment losses are recognised in the Statement of Financial Performance in those expense categories consistent with the function of the impaired asset.

An assessment is made at each reporting date as to whether there is any indication that previously recognised impairment losses may no longer exist or may have decreased. If such indication exists, the Municipality estimates the asset's or cash-generating unit's recoverable amount. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable amount since the last impairment loss was recognised. The reversal is limited so that the carrying amount of the asset does not exceed its recoverable amount, nor exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognised for the asset in prior years. Such reversal is recognised in the Statement of Financial Performance.

1.16.2. Non-cash-generating assets

Non-cash-generating assets are assets other than cash-generating assets.

The Municipality assesses at each reporting date whether there is an indication that an asset may be impaired. If any indication exists, or when annual impairment testing for an asset is required, the Municipality estimates the asset's recoverable service amount.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

An asset's recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use. If the recoverable service amount of an asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. That reduction is an impairment loss recorded in the Statement of Financial Performance.

The value in use of a non-cash-generating asset is the present value of the asset's remaining service potential. The present value of the remaining service potential of the asset is determined using any one of the following approaches:

Depreciation replacement cost approach - the present value of the remaining service potential of an asset is determined as the depreciated replacement cost of the asset. The replacement cost of an asset is the cost to replace the asset's gross service potential. This cost is depreciated to reflect the asset in its used condition. An asset may be replaced either through reproduction (replication) of the existing asset or through replacement of its gross service potential. The depreciated replacement cost is measured as the reproduction or replacement cost of the asset, whichever is lower, less accumulated depreciation calculated on the basis of such cost, to reflect the already consumed or expired service potential of the asset.

Fair value less costs to sell is the amount obtainable from the sale of an asset in an arm's length transaction between knowledgeable, willing parties, less the costs of disposal.

The Municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for an asset may no longer exist or may have decreased. If any such indication exists, the Municipality estimates the recoverable service amount of that asset.

An impairment loss recognised in prior periods for an asset is reversed if there has been a change in the estimates used to determine the asset's recoverable service amount since the last impairment loss was recognised. If this is the case, the carrying amount of the asset is increased to its recoverable service amount. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods. Such a reversal of an impairment loss is recognised in the Statement of Financial Performance.

1.17. COMMITMENTS

Commitments are future payments and expenditure to be incurred on contracts that have been entered into at the reporting date and where there are unperformed obligations. The commitments would include both capital and operating items.

Committed expenditure approved and contracted for at reporting date is where the expenditure has been approved and the contract has been awarded.

Committed expenditure approved but not yet contracted for at reporting date is where the expenditure has been approved but the contract has yet to be awarded or is awaiting finalisation.

1.18. INVENTORIES

1.18.1. Initial Recognition

Inventories comprise current assets held for sale, consumption or distribution during the ordinary course of business. Inventories are initially recognised at cost. Cost generally refers to the purchase price, plus non-recoverable taxes, transport costs and any other costs in bringing the inventories to their current location and condition. Where inventory is manufactured, constructed or produced, the cost includes the cost of labour, materials and overheads used during the manufacturing process.

Where inventory is acquired by the Municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of the item on the date acquired.

The cost of purified water comprises cost of conversion and other cost incurred in bringing the inventory to their present location and condition.

Housing inventory is low cost houses still in process of construction or completed and not yet transferred. These houses are entirely funded by the National Department of Human Settlements, through the Western Cape Department of Human Settlements.

In terms of GRAP standards a municipality can either be regarded to be the "developer", "principal" or "agent when executing the delivery of houses.

When the municipality is acting as the "developer" or "principal" all costs are recognized as inventory up to the point of transfer to the allocated beneficiaries, where after the cost is expensed through the statement of financial performance.

When the municipality is acting as the "agent all transfers received by the Western Cape Department of Human Settlements is recorded initially as a liability in the statement of financial position. Any payments or costs pertaining to human settlement housing activities are debited against the liability.

1.18.2. Subsequent Measurement

Inventories, consisting of consumable stores, raw materials, work-in-progress and finished goods, are valued at the lower of cost and net realisable value unless they are to be distributed at no or nominal charge, in which case they are measured at the lower of cost and current replacement cost. Redundant and slow-moving inventories are identified and written down in this way. Differences arising on the valuation of inventory are recognised in the Statement of Financial Performance in the year in which they arose. The amount of any reversal of any write-down of inventories arising from an increase in net realisable value or current replacement cost is recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

The carrying amount of inventories is recognised as an expense in the period that the inventory was sold, distributed, written off or consumed, unless that cost qualifies for capitalisation to the cost of another asset.

In general, the basis of allocating cost to inventory items is the weighted average method.

Cost of land held for sale is assigned by using specific identification of their individual costs.

1.19. BORROWING COSTS

Borrowing costs directly attributable to the acquisition, construction or production of qualifying assets are capitalised to the cost of that asset unless it is inappropriate to do so. The Municipality ceases the capitalisation of borrowing costs when substantially all the activities to prepare the asset for its intended use or sale are complete. It is considered inappropriate to capitalise borrowing costs where the link between the funds borrowed and the capital asset acquired cannot be adequately established. Borrowing costs incurred other than on qualifying assets are recognised as an expense in the Statement of Financial Performance when incurred.

1.20. FINANCIAL INSTRUMENTS

Financial instruments recognised on the Statement of Financial Position include receivables (both from exchange transactions and non-exchange transactions), cash and cash equivalents, annuity loans and payables (both from exchange transactions and non-exchange transactions).

1.20.1. Initial Recognition

Financial instruments are initially recognised when the Municipality becomes a party to the contractual provisions of the instrument at fair value plus, in the case of a financial asset or financial liability not at fair value, transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability.

1.20.2. Subsequent Measurement

Financial Assets are categorised according to their nature as either financial assets at fair value, financial assets at amortised cost or financial assets at cost. Financial Liabilities are categorised as either at fair value, financial liabilities at cost or financial liabilities carried at amortised cost ("other"). The subsequent measurement of financial assets and liabilities depends on this categorisation.

1.20.2.1. Receivables

Receivables are classified as loans and receivables, and are subsequently measured at amortised cost using the effective interest rate method.

For amounts due from debtors carried at amortised cost, the Municipality first assesses whether objective evidence of impairment exists individually for financial assets that are individually significant, or collectively for financial assets that are not individually significant. Objective evidence of impairment includes significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation and default or delinquency in payments (more than 90 days overdue). If the Municipality determines that no objective evidence of impairment exists for an individually assessed financial asset, whether significant or not, it includes the asset in a group of financial assets with similar credit risk characteristics and collectively assesses them for impairment. Assets that are individually assessed for impairment and for which an impairment loss is, or continues to be, recognised are not included in a collective assessment of impairment.

If there is objective evidence that an impairment loss has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future expected credit losses that have not yet been incurred). The carrying amount of the asset is reduced through the use of an allowance account and the amount of the loss is recognised in the Statement of Financial Performance. Interest income continues to be accrued on the outstanding amount based on the interest rate of the asset. Loans together with the associated allowance are written off when there is no realistic prospect of future recovery and all collateral has been realised or has been transferred to the municipality. If, in a subsequent year, the amount of the estimated impairment loss increases or decreases because of an event occurring after the impairment was recognised, the previously recognised impairment loss is increased or reduced by adjusting the allowance account. If a future write-off is later recovered, the recovery is recognised in the Statement of Financial Performance.

The present value of the estimated future cash flows is discounted at the financial asset's original effective interest rate, if material. If a loan has a variable interest rate, the discount rate for measuring any impairment loss is the current effective interest rate.

1.20.2.2. Payables and Annuity Loans

Financial liabilities consist of payables and annuity loans. They are categorised as financial liabilities held at amortised cost, are initially recognised at fair value and subsequently measured at amortised cost using an effective interest rate, which is the initial carrying amount, less repayments, plus interest.

1.20.2.3. Cash and Cash Equivalents

Cash includes cash on hand (including petty cash) and cash with banks. Cash equivalents are short-term highly liquid investments, readily convertible into known amounts of cash that are held with registered banking institutions with maturities of three months or less and are subject to an insignificant risk of change in value. For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, highly liquid deposits and net of bank overdrafts. The Municipality categorises cash and cash equivalents as financial assets carried at amortised cost.

Bank overdrafts are recorded based on the facility utilised. Finance charges on bank overdraft are expensed as incurred. Amounts owing in respect of bank overdrafts are categorised as financial liabilities: other financial liabilities carried at amortised cost.

1.20.2.4. Non-Current Investments

Financial instruments, which include, investments in municipal entities and fixed deposits invested in registered commercial banks, are stated at amortised cost.

Where investments have been impaired, the carrying value is adjusted by the impairment loss, which is recognised as an expense in the period that the impairment is identified.

On disposal of an investment, the difference between the net disposal proceeds and the carrying amount is charged or credited to the Statement of Financial Performance.

The carrying amounts of such investments are reduced to recognise any decline, other than a temporary decline, in the value of individual investments.

1.20.3. De-recognition of Financial Instruments

1.20.3.1. Financial Assets

A financial asset (or, where applicable a part of a financial asset or part of a group of similar financial assets) is derecognised when:

the rights to receive cash flows from the asset have expired; or
 the Municipality has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement; and either (a) the Municipality has transferred substantially all the risks and rewards of the asset, or (b) the Municipality has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

When the Municipality has transferred its rights to receive cash flows from an asset or has entered into a pass-through arrangement, and has neither transferred nor retained substantially all the risks and rewards of the asset nor transferred control of the asset, a new asset is recognised to the extent of the Municipality's continuing involvement in the asset.

Continuing involvement that takes the form of a guarantee over the transferred asset is measured at the lower of the original carrying amount of the asset and the maximum amount of consideration that the Municipality could be required to repay.

When continuing involvement takes the form of a written and/or purchased option (including a cash settled option or similar provision) on the transferred asset, the extent of the Municipality's continuing involvement is the amount of the transferred asset that the Municipality may repurchase, except that in the case of a written put option (including a cash settled option or similar provision) on an asset measured at fair value, the extent of the Municipality's continuing involvement is limited to the lower of the fair value of the transferred asset and the option exercise price.

1.20.3.2. Financial Liabilities

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as a de-recognition of the original liability and the recognition of a new liability, and the difference in the respective carrying amounts is recognised in the Statement of Financial Performance.

1.20.4. Offsetting of Financial Instruments

Financial assets and financial liabilities are offset and the net amount reported in the Statement of Financial Position if, and only if, there is a currently enforceable legal right to offset the recognised amounts and there is an intention to settle on a net basis, or to realise the assets and settle the liabilities simultaneously

1.21. REVENUE**1.21.1. Revenue from Non-Exchange Transactions**

Revenue from non-exchange transactions refers to transactions where the Municipality received revenue from another entity without directly giving approximately equal value in exchange. Revenue from non-exchange transactions is generally recognised to the extent that the related receipt or receivable qualifies for recognition as an asset and there is no liability to repay the amount.

Revenue from property rates is recognised when the legal entitlement to this revenue arises. Collection charges are recognised when such amounts are legally enforceable. Penalty interest on unpaid rates is recognised on a time proportionate basis as an exchange transaction.

Fine Revenue constitutes both spot fines and summonses. Revenue from spot fines and summonses is recognised when issued.

Revenue from public contributions and donations is recognised when all conditions associated with the contribution have been met or where the contribution is to finance property, plant and equipment, when such items of property, plant and equipment qualifies for recognition and first becomes available for use by the Municipality. Where public contributions have been received but the Municipality has not met the related conditions, it is recognised as an unspent public contribution (liability).

Revenue from third parties i.e. insurance payments for assets impaired, are recognised when it can be measured reliably and is not being offset against the related expenses of repairs or renewals of the impaired assets.

Contributed property, plant and equipment is recognised when such items of property, plant and equipment qualifies for recognition and become available for use by the Municipality.

Revenue from the recovery of unauthorised, irregular, fruitless and wasteful expenditure is based on legislated procedures, including those set out in the Municipal Finance Management Act (Act No. 56 of 2003) and is recognised when the recovery thereof from the responsible councillors or officials is virtually certain.

Revenue shall be measured at the fair value of the consideration received or receivable.

When, as a result of a non-exchange transaction, a Municipality recognises an asset, it also recognises revenue equivalent to the amount of the asset measured at its fair value as at the date of acquisition, unless it is also required to recognise a liability. Where a liability is required to be recognised it will be measured as the best estimate of the amount required to settle the present obligation at the reporting date, and the amount of the increase in net assets, if any, recognised as revenue. When a liability is subsequently reduced, because the taxable event occurs or a condition is satisfied, the amount of the reduction in the liability will be recognised as revenue.

The charging of revenue in the public sector is frequently regulated by legislation, regulation, or similar means. Due to the statutory nature of this revenue, the amount of revenue charged may be subject to a review, objection, or appeal process which may result in changes to revenue already recognised. These adjustments to revenue can result in changes in accounting estimates or errors which will be disclosed in terms of applicable GRAP standard.

1.21.2. Revenue from Exchange Transactions

Revenue from exchange transactions refers to revenue that accrued to the Municipality directly in return for services rendered/ goods sold, the value of which approximates the consideration received or receivable.

Service charges relating to electricity and water are based on consumption and a basic charge as per Council resolution. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of consumption are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

Revenue from the sale of electricity prepaid meter vouchers is recognised eight days after the sale of the relevant voucher.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage, and are levied monthly based on the recorded number of refuse points per property.

Service charges relating to sanitation (sewerage) are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage. In the case of residential property a fixed monthly tariff is levied and in the case of commercial property a tariff is levied based on the number of sewerage connection on the property. Service charges based on a basic charge as per Council resolution.

Interest revenue is recognised using the effective interest rate method.

Revenue from the rental of facilities and equipment is recognised on a straight-line basis over the term of the lease agreement.

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant tariff. This includes the issuing of licences and permits.

Revenue from the sale of goods is recognised when substantially all the risks and rewards in those goods are passed to the consumer.

Revenue shall be measured at the fair value of the consideration received or receivable.

The amount of revenue arising on a transaction is usually determined by agreement between the entity and the purchaser or user of the asset or service. It is measured at the fair value of the consideration received or receivable.

In most cases, the consideration is in the form of cash or cash equivalents and the amount of revenue is the amount of cash or cash equivalents received or receivable. However, when the inflow of cash or cash equivalents is deferred, the fair value of the consideration may be less than the nominal amount of cash received or receivable. When the arrangement effectively constitutes a financing transaction, the fair value of the consideration is determined by discounting all future receipts using an imputed rate of interest. The imputed rate of interest is the more clearly determinable of either:

The prevailing rate for a similar instrument of an issuer with a similar credit rating; or
A rate of interest that discounts the nominal amount of the instrument to the current cash sales price of the goods or services.

The difference between the fair value and the nominal amount of the consideration is recognised as interest revenue.

When goods or services are exchanged or swapped for goods or services which are of a similar nature and value, the exchange is not regarded as a transaction that generates revenue. When goods are sold or services are rendered in exchange for dissimilar goods or services, the exchange is regarded as a transaction that generates revenue. The revenue is measured at the fair value of the goods or services received, adjusted by the amount of any cash or cash equivalents transferred.

When the fair value of the goods or services received cannot be measured reliably, the revenue is measured at the fair value of the goods or services given up, adjusted by the amount of any cash or cash equivalents transferred.

1.21.3. Grants, Transfers and Donations (Non-Exchange Revenue)

Grants, transfers and donations received or receivable are recognised when the resources that have been transferred meet the criteria for recognition as an asset. A corresponding liability is raised to the extent that the grant, transfer or donation is conditional. The liability is transferred to revenue as and when the conditions attached to the grant are met. Grants without any conditions attached are recognised as revenue when the asset is recognised.

1.22. RELATED PARTIES

Parties are considered to be related if one party has the ability to control the other party or exercise significant influence over the other party in making financial and operating decisions or if the related party entity and another entity are subject to common control.

Related parties include:

- Entities that directly, or indirectly through one or more intermediaries, control, or are controlled by the reporting entity;
- Individuals owning, directly or indirectly, an interest in the reporting entity that gives them significant influence over the entity, and close members of the family of any such individual;
- Key management personnel, and close members of the family of key management personnel; and

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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- Entities in which a substantial ownership interest is held, directly or indirectly, by any person described in the 2nd and 3rd bullet, or over which such a person is able to exercise significant influence.

Key management personnel include:

- All directors or members of the governing body of the entity, being the Executive Mayor, Deputy Mayor, Speaker, members of the Mayoral Committee and ordinary councillors.
- Other persons having the authority and responsibility for planning, directing and controlling the activities of the reporting entity being the Municipal Manager, Chief Financial Officer and all other managers reporting directly to the Municipal Manager or as designated by the Municipal Manager.

1.23. UNAUTHORISED EXPENDITURE

Unauthorised expenditure is expenditure that has not been budgeted, expenditure that is not in terms of the conditions of an allocation received from another sphere of government, municipality or organ of state and expenditure in a form of a grant that is not permitted in terms of the Municipal Finance Management Act (Act No. 56 of 2003). Unauthorised expenditure is accounted for as an expense in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

1.24. IRREGULAR EXPENDITURE

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No. 56 of 2003), the Municipal Systems Act (Act No. 32 of 200), the Public Office Bearers Act, and (Act. No. 20 of 1998) or is in contravention of the Municipality's Supply Chain Management Policy. Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

1.25. FRUITLESS AND WASTEFUL EXPENDITURE

Fruitless and wasteful expenditure is expenditure that was made in vain and could have been avoided had reasonable care been exercised. Fruitless and wasteful expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

1.26. CONTINGENT LIABILITIES

A contingent liability is a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity. A contingent liability could also be a present obligation that arises from past events, but is not recognised because it is not probable that an outflow of resources embodying economic benefits will be required to the obligation or the amount of the obligation cannot be measured with sufficient reliability.

Management judgement is required when recognising and measuring contingent liabilities.

1.27. PRESENTATION OF BUDGET INFORMATION

The annual budget figures have been presented in accordance with the GRAP reporting framework. A separate statement of comparison of budget and actual amounts, which forms part of the annual financial statements, has been prepared. The comparison of budget and actual amount will be presented on the same accounting basis, same classification basis and for the same entity and period as for the approved budget. The budget of the municipality is taken for a stakeholder consultative process and upon approval the approved budget is made publicly available.

Material differences in terms of the basis, timing or entity have been disclosed in the notes to the annual financial statements. The budget is approved on an accrual basis by vote classification as required by the Municipal Finance Management Act. The basis used for this comparison is by nature classification as required by General Recognised Accounting Practices. The approved budget covers the same period as the financial statements, from 1 July to 30 June. NO other entities is included in the budget.

1.28. SIGNIFICANT ACCOUNTING JUDGEMENTS AND ESTIMATES

In the process of applying the Municipality's accounting policy, management has made the following significant accounting judgements, estimates and assumptions, which have the most significant effect on the amounts recognised in the financial statements:

Post-retirement medical obligations and Long service awards

The cost of post-retirement medical obligations, long service awards and ex-gratia gratuities are determined using actuarial valuations. The actuarial valuation involves making assumptions about discount rates, expected rates of return on assets, future salary increases, mortality rates and future pension increases. Due to the long-term nature of these plans, such estimates are subject to significant uncertainty.

Impairment of Receivables

The calculation in respect of the impairment of debtors is based on an assessment of the extent to which debtors have defaulted on payments already due, and an assessment of their ability to make payments based on their creditworthiness. This was performed per service-identifiable categories across all classes of debtors.

Provisions and contingent liabilities

Management judgement is required when recognising and measuring provisions and when measuring contingent liabilities. Provisions are discounted where the effect of discounting is material using actuarial valuations.

1.29. TAXES – VALUE ADDED TAX

Revenue, expenses and assets are recognised net of the amounts of value added tax. The net amount of Value added tax recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the Statement of Financial Position.

1.30. JOINT VENTURES

In respect of the municipalities' interest in jointly controlled assets, the municipality includes in its accounting records and recognises in its financial statements:

- its share of the jointly controlled assets, classified according to the nature of the assets;
- any liabilities that it has incurred;
- its share of any liabilities incurred jointly with other ventures in relation to the joint venture;
- any revenue from the sale or use of its share of the output of the joint venture, together with its share of any expenses incurred by the joint venture; and
- any expenses that it has incurred in respect of its interest in the joint venture.

1.31. AMENDED DISCLOSURE POLICY

Amendments to accounting policies are reported as and when deemed necessary based on the relevance of any such amendment to the format and presentation of the financial statements. The principal amendments to matters disclosed in the current financial statements include fundamental errors, and the treatment of assets financed by external grants.

1.32 AGENCY FEES AND PAYABLES

An agent is an entity that has been directed by another entity (a principal), through a binding arrangement, to undertake transactions with third parties on behalf of the principal and for the benefit of the principal.

The municipality is collecting motor vehicle licence fees, motor registration and drivers licence fees on behalf of the Department of Transport and Public Works. Hence the municipality receives commission on the collection of monies. The municipality acts as an agent for the Department of Transport and Public Works, without any significant judgement to be applied. There was no changes in the terms and condition of the arrangement for the reporting year.

Only the portion of the revenue and expenses it receives or incurs in executing the transactions on behalf of the principal is recognised by the municipality.

Liabilities arising from principal-agent arrangements are included as part of payables in the Statement of Financial Position.

1.33 STATUTORY RECEIVABLES

Statutory receivables arise from legislation, supporting regulations, or similar means and require settlement by another entity in cash or another financial asset. Statutory receivables can arise from both exchange and non-exchange transactions.

Initial Recognition

Statutory receivables are recognised when the related revenue (exchange or non-exchange revenue) is recognised or when the receivable meets the definition of an asset. The Municipality initially measure statutory receivables at their transaction amount.

Subsequent Measurement

The Municipality measures statutory receivables after initial recognition using the cost method. Under the cost method, the initial measurement of the receivable is subsequently changed to reflect any interest or other charges that may have accrued on the receivable, less any impairment losses and amounts derecognised.

Impairment and collectability of statutory receivables

The Municipality assesses at each reporting date whether there is any indication that a statutory receivable may be impaired.

The Municipality derecognises financial assets only when the contractual rights to the cash flows from the asset expire or it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. Financial assets (receivables) are also derecognised when Council approves the write-off of financial assets due to non-recoverability.

If the Municipality neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset, the Municipality recognises its retained interest in the asset and an associated liability for amounts it may have to pay. If the Municipality retains substantially all the risks and rewards of ownership of a transferred financial asset, the Municipality continues to recognise the financial asset and also recognises a collateralised borrowing for the proceeds received.

The Municipality recognises the difference between the carrying amount of the financial liability (or part of a financial liability) extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, in the Statement of Financial Performance.

Financial assets and financial liabilities are offset and the net amount reported in the Statement of Financial Position if there is a currently enforceable legal right to offset the recognised amounts and there is an intention to settle on a net basis, or to realise the assets and settle the liabilities simultaneously.

Objective evidence of impairment includes significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation and default or delinquency in payments. If the Municipality determines that no objective evidence of impairment exists for an individually assessed financial asset, whether significant or not, it includes the asset in a group of financial assets with similar credit risk characteristics and collectively assesses them for impairment. Assets that are individually assessed for impairment and for which an impairment loss is, or continues to be, recognised are not included in a collective assessment of impairment.

If there is objective evidence that an impairment loss has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future expected credit losses that have not yet been incurred). The carrying amount of the asset is reduced through the use of an allowance account and the amount of the loss is recognised in the Statement of Financial Performance. Interest income continues to be accrued on the outstanding amount based on the interest rate of the asset. Interest is not levied on Fines issued. If, in a subsequent year, the amount of the estimated impairment loss increases or decreases because of an event occurring after the impairment was recognised, the previously recognised impairment loss is increased or reduced by adjusting the allowance account. If a future write-off is later recovered, the recovery is recognised in the Statement of Financial Performance.

1.34 EVENTS AFTER REPORTING DATE

Events after the reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- (a) those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- (b) those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

If non-adjusting events after the reporting date are material, the Municipality discloses the nature and an estimate of the financial effect.

1.35 CONSTRUCTION CONTRACTS AND RECEIVABLES

Construction contract is a contract, or a similar binding arrangement, specifically negotiated for the construction of an asset or a combination of assets that are closely interrelated or interdependent in terms of their design, technology and function or their ultimate purpose or use.

Contractor is an entity that performs construction work pursuant to a construction contract.

A contractor is an entity that enters into a contract to build structures, construct facilities, produce goods, or render services to the specifications of another entity either itself or through the use of sub-contractors. The term "contractor" thus includes a general or prime contractor, a subcontractor to a general contractor, or a construction manager.

The municipality participates as a non-accredited municipality in the national housing programme. The municipality's roles and responsibilities in the housing development process are set out in the binding arrangements entered into with the Western Cape Department of Human Settlements. The municipality assesses the terms and conditions of each contract concluded with the Western Cape Department of Human Settlements to establish whether the contract is a construction contract or not. In assessing whether the contract is a construction contract, the municipality considers whether it is a contractor.

The binding arrangements entered into with the Western Cape Department of Human Settlements are non-commercial fixed price contracts. The objective of the arrangements is to construct low cost houses for the beneficiaries of the National Housing Programme in return for full reimbursement of costs from the department through a housing grant or subsidy.

Where the outcome of a construction contract can be estimated reliably, contract revenue and costs are recognised by reference to the stage of completion of the contract activity at the reporting date, as measured by the proportion that contract costs incurred for work performed to date bear to the estimated total contract costs.

When the outcome of a construction contract cannot be estimated reliably, contract revenue is recognised to the extent that contract costs incurred are recoverable. Contract costs are recognised as inventory until the houses are handed over when the municipality retains the risks and rewards associated with ownership of the low cost houses. On handover of the houses, the cost per house handed over is recognised as an expense in the period in which it was handed over.

The expenses are recognised in the period they are incurred when the municipality does not retain the risks and rewards associated with ownership of the low cost houses during the construction period.

1.36 Standards, amendments to standard and interpretation issued but not yet effective

In the current year the municipality has adopted all new and revised standards and interpretations issued by the ASB that are relevant to its operations and are effective. The following GRAP standards have been issued, but are not yet effective during the current reporting period and the municipality did not early adopt these GRAP standards or interpretation.

GRAP 104 (Revised 2019) - Financial Instruments: The objective of this Standard is to establish principles for recognising, measuring, presenting and disclosing financial instruments.

GRAP 25 (Revised April 2021) - Employee Benefits: The objective of this Standard is to establish principles for recognising, measuring, presenting and disclosing Employee benefits

Management has considered all of the above mentioned GRAP standards issued but not yet effective and anticipates that the adoption of these standards will not have a significant impact on the financial position, financial performance, budget statement or cash flow of the municipality.

1.37 Non-living Resources

Non-living resources are those resources, other than living resources, that occur naturally and have not been extracted. Non-living resources, other than land, are not recognised as assets in the financial statements of the Municipality. Non-Living resources are disclosed in terms of the applicable GRAP standard in the notes to the annual financial statements

1.38 Segment Reporting

Definition

A segment is an activity—

- a) that generates economic benefits or service potential (including economic benefits or service potential relating to transactions between activities of the same entity);
- b) whose results are regularly reviewed by management to make decisions about resources to be allocated to that activity and in assessing its performance; and
- c) for which separate financial information is available.

Identification

Segments are identified by the way in which information is reported to management for purposes of assessing performance as well as allocating resources to the various activities undertaken. Monthly management accounts and/or budget documentation usually reflect the segments reported to management.

It is prudent to note the following:

- activities performed by administrative units and functional departments which do not on its own give rise to future economic benefits or service potential, are not regarded as segments.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

- post-employment benefit plans are expressly excluded from the scope of the standard of GRAP on segment reporting (i.e. GRAP 18), and thus is not regarded as a segment.

Measurement

The measure reported to management for the purpose of making decisions regarding the allocation of resources to a segment and assessing its performance, is the amount of each segment item reported in the financial statements. Amounts are allocated to reported segment surplus or deficit, assets or liabilities on a reasonable basis. When allocating revenue and expenses, only adjustments and eliminations included in the measures of the segment's surplus or deficit used by management, are reported for that segment. Only assets and liabilities included in the measures of the segment's assets and liabilities used by management, are reported for that segment. In cases where only one measure is used by management to assess segment performance and to allocate resources, segment surplus or deficit as well as segment assets and liabilities are reported in terms of that measure. In cases where more than one measure is used by management to assess segment performance and to allocate resources, segment surplus or deficit as well as segment assets and liabilities are reported in terms of what management believes are consistent with those used in measuring the corresponding amounts in the entity's financial statements.

Significant Judgements:

The municipality is structured in terms of core functions mandated in legislation. Information regarding progress in the performance of mandated functions, is reported to management for the purpose of evaluating segment performance and the allocation of resources to various activities in lieu of strategic objectives. Where more than one set of segments has been identified, management may report such information separately or as a matrix. In addition, management may choose to adopt a primary and secondary reporting structure with limited disclosures made about secondary segments.

The segment information has been prepared on the accrual basis of accounting in accordance with the historical cost convention, unless specified otherwise.

General information - Organisation and aggregation of segments

GRAP 18 permits the aggregation of two or more segments into a single segment where segments have similar economic characteristics and share a majority of the following:

- a) the nature of the goods and/or services delivered;
- b) the type or class of customer or consumer to which goods and services are delivered;
- c) the methods used to distribute the goods or provide the services; or
- d) the nature of the regulatory environment that applies to the segment.

In accordance with section 153 of the Constitution of South Africa, the municipality's administration, budget and planning processes are structured in order to give priority to the basic needs of the community, as well as to promote the social and economic development of the community. Management has thus decided to organise segments around the nature of goods and/or services delivered in accordance with the objects of local government as stipulated in section 152(1) of the Constitution. *General information - Goods and/or services delivered per segment* The goods and/or services delivered per segment are aligned with the local government matters listed in Schedules 4B and 5B of the Constitution. Where the number of reportable segments identified had increased to more than ten, management applied judgement regarding the practical limit of reportable segments.

The below indicates the final reportable segments-

- Community and public safety
- Economic and environmental services
- Trading Services

Entity wide disclosures - Geographical information

The geographical information relevant for decision making purposes is not included as part of the reportable segment information as the information is not reported and available in geographical format within the municipal jurisdiction.

Restatement of segment reporting figures of earlier periods There have been no changes to the structure of the internal organisation that resulted in the composition of reportable segments to change. Thus there was no need for segment reporting figures of earlier periods to be restated.

Transitional provisions

As per government gazette 41595 dated 26th April 2018, the standard of GRAP on Segment reporting became effective for municipalities from 1st April 2020. The standard of GRAP on Segment reporting has been fully complied with, apart from any transitional provisions that management may have decided to take advantage of as indicated below.

WITZENBERG MUNICIPALITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

- On initial adoption of GRAP 18, comparative segment information need not be presented.
- The requirements of GRAP 18 does not apply to items that have not been recognised and/or measured in accordance with the other standards of GRAP as a result of transitional provisions under those Standards.

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

2	CASH AND CASH EQUIVALENTS	2022 R	2021 R
	Assets		
	Cash at Bank (Current Account)	144,870,308	115,295,816
	Cash on Hand	9,330	9,397
	Total Cash and Cash Equivalents - Assets	144,879,638	115,305,213

Cash and cash equivalents comprise cash held and short term deposits. The carrying amount of these assets approximates their fair value.

Cash book balance at beginning of year	115,295,816	130,384,998
Cash book balance at end of year	144,870,308	115,295,816

The municipality has the following bank accounts:

Primary Bank Account: First National Bank - Account Number 62748215979

Bank statement balance at beginning of year	114,835,494	131,190,772
Bank statement balance at end of year	144,482,216	114,835,494

ABSA Bank Limited - Account Number 350000011

Bank statement balance at beginning of year	96,864	97,212
Bank statement balance at end of year	584,503	96,864

3 TRADE AND OTHER RECEIVABLES FROM EXCHANGE TRANSACTIONS

Electricity	60,527,212	54,771,036
Water	125,501,181	104,891,890
Property Rental Debtors	2,669,845	2,404,094
Waste Management	73,126,669	60,019,371
Waste Water Management	70,019,894	59,249,898
Service Charges	1,389,729	1,301,822
Prepayments and Advances	2,098,771	2,010,368
Land Sale Debtors	9,633,310	1,133,310
Total Receivables from Exchange Transactions	344,966,611	285,781,789
Less: Provision for Impairment	(258,763,656)	(214,277,648)
Total Net Receivables from Exchange Transactions	86,202,955	71,504,141

Consumer debtors are payable within 30 days. This credit period granted is considered to be consistent with the terms used in the public sector, through established practices and legislation. Discounting of trade and other receivables on initial recognition is not deemed necessary.

Included in receivables is the following accrued income (estimated consumption from the last meter reading to 30 June):

Accrued Income Electricity (Including VAT)	29,948,368	24,936,341
Accrued Income Water (Including VAT)	4,043,827	3,638,877
Accrued Income Waste Water (Including VAT)	5,347,731	5,291,479

Ageing of Receivables from Exchange Transactions:

(Electricity): Ageing

Accrued Income Electricity	29,948,368	24,936,341
Current (0 - 30 days)	19,145,128	18,160,067
31 - 60 Days	1,639,694	1,397,878
61 - 90 Days	949,830	499,220
+ 90 Days	8,844,192	9,777,530
Total	60,527,212	54,771,036

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

3

	2022 R	2021 R
TRADE AND OTHER RECEIVABLES FROM EXCHANGE TRANSACTIONS CONTINUED		
<u>(Water): Ageing</u>		
Accrued Income Water	4,043,827	3,638,877
Current (0 - 30 days)	3,684,244	4,213,842
31 - 60 Days	2,477,074	2,153,659
61 - 90 Days	1,832,465	2,120,413
+ 90 Days	113,463,571	92,765,100
Total	<u>125,501,181</u>	<u>104,891,890</u>
<u>(Housing): Ageing</u>		
Current (0 - 30 days)	97,569	66,321
31 - 60 Days	65,009	49,478
61 - 90 Days	58,523	46,764
+ 90 Days	2,448,744	2,241,531
Total	<u>2,669,845</u>	<u>2,404,094</u>
<u>(Refuse): Ageing</u>		
Current (0 - 30 days)	2,883,420	2,774,927
31 - 60 Days	1,665,726	1,472,837
61 - 90 Days	1,409,717	1,280,869
+ 90 Days	67,167,805	54,490,738
Total	<u>73,126,669</u>	<u>60,019,370</u>
<u>(Waste Water): Ageing</u>		
Accrued Income Waste Water	5,347,731	5,291,479
Current (0 - 30 days)	2,280,485	2,283,412
31 - 60 Days	1,324,051	1,217,729
61 - 90 Days	1,090,786	1,085,666
+ 90 Days	59,976,841	49,371,612
Total	<u>70,019,894</u>	<u>59,249,898</u>
<u>(Service Charges): Ageing</u>		
Current (0 - 30 days)	6,780	9,367
31 - 60 Days	20,432	16,003
61 - 90 Days	20,405	20,530
+ 90 Days	1,342,111	1,255,923
Total	<u>1,389,729</u>	<u>1,301,823</u>
<u>(Prepayments and Advances): Ageing</u>		
+ 90 Days	2,098,771	2,010,368
Total	<u>2,098,771</u>	<u>2,010,368</u>
<u>(Land Sales): Ageing</u>		
61 - 90 Days	8,500,000	-
+ 90 Days	1,133,310	1,133,310
Total	<u>9,633,310</u>	<u>1,133,310</u>
<u>(Total): Ageing</u>		
Accrued Income	39,339,926	33,866,697
Current (0 - 30 days)	28,097,627	27,507,936
31 - 60 Days	7,191,986	6,307,584
61 - 90 Days	13,861,727	5,053,461
+ 90 Days	256,475,344	213,046,112
Total	<u>344,966,611</u>	<u>285,781,790</u>
Reconciliation Provision for Impairment		
Opening Balance	(214,277,648)	(171,319,108)
Recognised	(44,548,134)	(42,974,704)
Reversal (Write-off)	62,126	16,164
Balance at end of year	<u>(258,763,656)</u>	<u>(214,277,648)</u>

Concentrations of credit risk with respect to trade receivables are limited due to the municipality's large number of customers living in poverty. The municipality's historical experience in collection of trade receivables falls within recorded allowances. Due to these factors, management believes that no additional risk beyond amounts provided for collection losses is inherent in the municipality's trade receivables.

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

4	RECEIVABLES FROM NON-EXCHANGE TRANSACTIONS	2022 R	2021 R
	Property Rates		
	Outstanding balance	39,655,617	33,985,297
	Provision for impairment	(32,432,334)	(25,942,434)
	Carrying Value	<u>7,223,283</u>	<u>8,042,863</u>
	Fines		
	Outstanding balance	16,171,010	23,681,460
	Provision for impairment	(10,659,900)	(21,161,350)
	Carrying Value	<u>5,511,110</u>	<u>2,520,110</u>
	Other Receivables	677,325	463,136
	Deposits	224,615	224,615
	Other receivables	452,710	238,521
	Total Net Receivables from Non-Exchange Transactions	<u>13,411,718</u>	<u>11,026,109</u>
	Ageing of Receivables from Non-Exchange Transactions:		
	(Rates): Ageing		
	Current (0 - 30 days)	3,185,712	3,786,675
	31 - 60 Days	672,255	896,843
	61 - 90 Days	577,405	408,250
	+ 90 Days	35,220,244	28,887,524
	Total	<u>39,655,617</u>	<u>33,979,291</u>
	It is not possible to provide an accurate ageing of traffic fines as the due date for payment of the fines is not linked to the issue date, but are dependent on the available court dates. Meaning that the payment date is approximately seven to ten days before the court date.		
	Reconciliation Provision for Impairment		
	Opening Balance	(47,103,783)	(50,236,255)
	Recognised	(10,637,200)	(14,412,198)
	Reversal (Write-off)	14,648,750	17,544,670
	Balance at end of year	<u>(43,092,233)</u>	<u>(47,103,783)</u>

Concentrations of credit risk with respect to trade receivables are limited due to the municipality's large number of customers living in poverty. The municipality's historical experience in collection of trade receivables falls within recorded allowances. Due to these factors, management believes that no additional risk beyond amounts provided for collection losses is inherent in the municipality's trade receivables.

5	INVENTORY		
	Consumables	954,811	892,552
	Materials and Supplies	7,908,331	8,878,678
	Water	172,083	191,862
	Total Inventory	<u>9,035,225</u>	<u>9,963,092</u>
	Inventory recognised as an expense during the year	<u>10,911,337</u>	<u>8,730,040</u>

No inventories is pledged as security for liabilities

No inventory is carried at fair value less cost to sell.

No inventory was written down to net realisable value.

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

6	UNSPENT CONDITIONAL GOVERNMENT GRANTS AND RECEIPTS	2022 R	2021 R
	Unspent Grants	14,410,793	24,203,606
	National Government Grants	5,618,297	10,811,614
	Provincial Government Grants	5,211,650	9,994,797
	District Municipality	3,580,846	3,397,195
	Less: Grants spend but not yet received	10,816,494	1,672,368
	National Government Grants	2,160,011	394,655
	Provincial Government Grants	8,631,393	1,252,623
	District Municipality	25,090	25,090
	Total Conditional Grants and Receipts	3,594,299	22,531,238

Please refer to Note 21 for more information on specific grants.

7 STATUTORY RECEIVABLES

Statutory receivables of the municipality are classified as follows in accordance with the principles of GRAP 108,

As of 30 June 2021, total statutory receivables of R 63427797 (2020: R 64988842) were impaired and provided for.

The amount of the allowance for impairment was R 43092234 as of 30 June 2021 (2020: R47103784).

Reconciliation of statutory receivables

Gross balance of statutory receivables	63,427,797	64,988,842
Provision for impairment	(43,092,234)	(47,103,784)
Netto statutory receivables	20,335,563	17,885,058

Gross balance

Fines	16,171,010	23,681,460
Property rates	39,655,617	33,985,297
VAT	7,601,170	7,322,085
Total	63,427,797	64,988,842

Reconciliation of Provision for impairment

Opening Balance	(47,103,783)	(50,236,255)
Recognised	(10,637,200)	(14,412,198)
Reversal (Write-off)	14,648,750	17,544,670
Balance at end of year	(43,092,233)	(47,103,783)

The total amount of the Provision for impairment consists of:

Fines	(10,659,900)	(21,161,350)
Property rates	(32,432,334)	(25,942,434)
Total	(43,092,234)	(47,103,784)

Net balance

Fines	5,511,110	2,520,110
Property rates	7,223,283	8,042,863
VAT	7,601,170	7,322,085
Total	20,335,563	17,885,058

Interest charged

2,315,426	427,601
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Property Rates: Ageing

Current (0 - 30 days)	3,185,712	3,786,675
31 - 60 Days	672,255	896,843
61 - 90 Days	577,405	408,250
+ 90 Days	35,220,244	28,887,524
Total	39,655,617	33,979,291

Statutory receivables arises from the following legislation:

Property Rates- Municipal Property Rates Act (Act no 60 of 2014)

Fines- Criminal Procedures Act (Act no 51 of 1977)

Value Added Tax Act (Act no 89 of 1991)

No receivables from statutory receivables were pledged as security.

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

7

STATUTORY RECEIVABLES CONTINUED

2022
R **2021**
R

Credit quality of statutory receivables

Consumer debtors are payable within 30 days. This credit period granted is considered to be consistent with the terms used in the public sector, through established practices and legislation. Discounting of non-exchange receivables on initial recognition is not deemed necessary.

There are no statutory receivables which were restricted.

Property rates are levied on the value of land and improvements, which valuation is performed every 5 years. The last valuation came into effect on 1 July 2018. Interim valuations are processed on an annual basis to take into account changes in individual property values due to alterations and subdivisions and also new buildings.

Basic rate

Residential	0.983c/R	0.927c/R
Commercial	1.775c/R	1.674c/R
Industrial	1.727c/R	1.629c/R
Bona Fide Agricultural	0.135c/R	0.125c/R

Rates are levied annually and monthly. Monthly rates are payable by the 15th of the following month and annual rates are payable before 30 September. Interest is levied at the prime rate plus 1% on outstanding monthly rates.

Rebates were granted on land with buildings used solely for dwellings purposes as follows:

- Residential - The first R120 000 on the valuation is exempted.

Balances past due not impaired:	2022	2022	2021	2021
	%	R	%	R
<u>Non-Exchange Receivables</u>				
Fines	34.08%	5,511,110	10.64%	2,520,110
Property rates	18.22%	7,223,283	23.67%	8,042,863
VAT	100.00%	7,601,170	100.00%	7,322,085
	<u>32.06%</u>	<u>20,335,563</u>	<u>27.52%</u>	<u>17,885,058</u>

The provision for bad debts could be allocated between the different classes of debtors as follows:

	2022	2022	2021	2021
	%	R	%	R
<u>Non-Exchange Receivables</u>				
Fines	24.74%	10,659,900	44.92%	21,161,350
Property rates	75.26%	32,432,334	55.08%	25,942,434
	<u>100.00%</u>	<u>43,092,234</u>	<u>100.00%</u>	<u>47,103,784</u>

The provision for bad debts could be allocated between the different categories of debtors as follows:

	2022	2022	2021	2021
	%	R	%	R
Residential	63.68%	27,441,576	75.71%	35,661,412
Commercial	28.15%	12,128,826	21.07%	9,925,191
Other	8.17%	3,521,832	3.22%	1,517,181
	<u>100.00%</u>	<u>43,092,234</u>	<u>100.00%</u>	<u>47,103,784</u>

VAT PAYABLE

	2022	2021
	R	R
VAT Payable	9,745,847	9,371,515
	<u>9,745,847</u>	<u>9,371,515</u>

VAT RECEIVABLE

VAT input in suspense	17,347,017	16,693,600
	<u>17,347,017</u>	<u>16,693,600</u>

NET VAT RECEIVABLE/(PAYABLE)

	<u>7,601,170</u>	<u>7,322,085</u>
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VAT is receivable/payable on the cash basis.

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

8 PROPERTY, PLANT AND EQUIPMENT

8.1 30 JUNE 2022

Reconciliation of Carrying Value	Land R	Buildings R	Infrastructure R	Community Assets R	Leased Assets R	Other Assets R	Total R
Carrying value at 1 July 2021	72,041,066	85,972,704	668,207,652	63,963,897	-	38,427,986	928,613,305
Cost	72,041,066	97,091,957	864,583,935	81,502,585	3,084,935	95,355,645	1,213,660,123
Accumulated Impairment	-	-	(19,802)	(2,100,383)	-	(1,061,647)	(3,181,832)
Accumulated Depreciation	-	(11,119,253)	(196,356,481)	(15,438,305)	(3,084,935)	(55,866,012)	(281,864,986)
Acquisitions	-	-	66,146,328	4,494,915	1,478,069	3,661,861	75,781,173
Transfers	-	(3,208,086)	(5,233,406)	(1,588,003)	-	10,029,495	-
Cost	-	(312,888)	(5,531,293)	(3,922,601)	-	9,766,783	1
Accumulated Depreciation	-	(2,895,198)	297,887	2,334,598	-	262,712	(1)
Accumulated Impairment	-	(361,349)	-	-	-	361,349	-
Impairment	-	-	(2,363,678)	-	-	(6,346)	(2,370,024)
Impairment	-	-	(2,363,678)	-	-	(6,346)	(2,370,024)
Reversals	-	-	-	-	-	-	-
Depreciation	-	(996,709)	(20,246,373)	(2,413,803)	(597,341)	(3,595,655)	(27,849,881)
Carrying value of disposals	(267,000)	-	-	-	-	(617,819)	(884,819)
Cost	(267,000)	-	-	-	-	(760,339)	(1,027,339)
Accumulated Depreciation	-	-	-	-	-	142,520	142,520
Carrying value at 30 June 2022	71,774,066	81,406,560	706,510,523	64,457,006	880,728	48,260,871	973,289,754
Cost	71,774,066	96,779,069	925,198,970	82,074,899	4,563,004	108,023,950	1,288,413,958
Accumulated Impairments	-	(361,349)	(2,383,480)	(2,100,383)	-	(706,644)	(5,551,856)
Accumulated Depreciation	-	(15,011,160)	(216,304,967)	(15,517,510)	(3,682,276)	(59,056,435)	(309,572,348)

CHANGE IN ACCOUNTING ESTIMATES

Change in Useful lives

The municipality has reassessed the useful lives of Property plant and equipment and Intangible Asset which resulted in changes in depreciation and amortisation charges. The effect of the change in accounting estimate has resulted in the following movements for the current and future periods on the affected capital assets:

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
<u>Movement in depreciation and amortisation</u>	R	R	R	R
Before change in estimate	3,150,638	-	-	-
After change in estimate	(568,555)	(568,555)	(568,555)	(568,555)
Net effect	<u>2,582,083</u>	<u>(568,555)</u>	<u>(568,555)</u>	<u>(568,555)</u>

CAPITALISED RESTORATION COST

2022

Net Carrying amount at 1 July

57,649,679

Cost	96,550,736
Accumulated Depreciation	(38,901,057)

Adjustment for the period	52,361,086
Depreciation for the year	(10,115,542)

Net Carrying amount at 30 June

99,895,223

Cost	148,911,822
Accumulated Depreciation	(49,016,599)

Total Property, Plant and Equipment

1,073,184,977

Land R	Buildings R	Infrastructure R	Community R	Leased Assets R	Other Assets R	Total R
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8.1.1 Work in Progress included in the Carrying Value of Property Plant & Equipment						
Original Cost	558,835	50,403,985	1,397,244	0	0	52,360,065

8.1.2 Expenditure incurred for repairs and maintaining property plant and equipment						22,901,255
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PROPERTY, PLANT AND EQUIPMENT CONTINUED

8.2 30 JUNE 2021

Reconciliation of Carrying Value	Land R	Buildings R	Infrastructure R	Community R	Lease Assets R	Other R	Total R
Carrying value at 1 July 2020	72,049,613	88,018,511	635,049,167	56,063,886	549,031	39,807,123	891,537,331
Cost	72,049,613	98,147,957	812,060,601	70,499,596	3,084,935	90,902,146	1,146,744,847
Accumulated Impairment	-	-	(19,803)	(1,014,713)	-	(1,497,822)	(2,532,338)
Accumulated Depreciation	-	(10,129,446)	(176,991,631)	(13,420,997)	(2,535,904)	(49,597,201)	(252,675,179)
Acquisitions	-	-	49,643,557	9,885,758	-	7,524,297	67,053,612
Transfers	-	(988,000)	2,879,778	1,117,231	-	(3,009,009)	-
Cost	-	(988,000)	2,879,778	1,117,231	-	(3,009,009)	-
Accumulated Depreciation	-	-	-	-	-	-	-
Impairment	-	-	-	(1,085,669)	-	436,175	(649,494)
Impairment	-	-	-	(1,085,669)	-	-	(1,085,669)
Reversals	-	-	-	-	-	436,175	436,175
Depreciation	-	(996,709)	(19,364,850)	(2,017,309)	(549,031)	(6,334,197)	(29,262,096)
Carrying value of disposals	(8,547)	(61,098)	-	-	-	3,598	(66,047)
Cost	(8,547)	(68,000)	-	-	-	(61,788)	(138,335)
Accumulated Depreciation	-	6,902	-	-	-	65,386	72,288
Carrying value at 30 June 2021	72,041,066	85,972,704	668,207,652	63,963,898	0	38,427,987	928,613,306
Cost	72,041,066	97,091,957	864,583,936	81,502,585	3,084,935	95,355,645	1,213,660,124
Accumulated Impairments	-	-	(19,803)	(2,100,382)	-	(1,061,647)	(3,181,832)
Accumulated Depreciation	-	(11,119,253)	(196,356,482)	(15,438,305)	(3,084,935)	(55,866,012)	(281,864,987)

CAPITALISED RESTORATION COST

Net Carrying amount at 1 July	10,027,827
Cost	46,429,939
Accumulated Depreciation	(36,402,112)
Adjustment for the period	50,120,798
Depreciation for the year	(2,498,945)
Net Carrying amount at 30 June	57,649,679
Cost	96,550,736
Accumulated Depreciation	(38,901,057)
Total Property, Plant and Equipment	986,262,986

	Land R	Buildings R	Infrastructure R	Community R	Lease Assets R	Other R	Total R
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8.2.1 Work in Progress included in the Carrying Value of Property Plant & Equipment
Original Cost 558,835 16,293,860 387,937 0 6,033,674 23,274,306

8.2.2 Expenditure incurred for repairs and maintaining property plant and equipment 28,650,497

8.2.3 No assets are pledged as security

8.2.4 No assets were in construction or development and consequently halted.

8.2.5 No assets took significantly long to complete.

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

9	INTANGIBLE ASSETS	2022 R	2021 R
	Computer Software		
	Net Carrying amount at 1 July	2,190,924	2,577,883
	Cost	5,760,942	5,760,942
	Accumulated Amortisation	(3,570,018)	(3,183,059)
	Amortisation	(77,892)	(386,958)
	Net Carrying amount at 30 June	2,113,032	2,190,924
	Cost	5,760,942	5,760,942
	Accumulated Amortisation	(3,647,909)	(3,570,018)
	No intangible assets are pledged as security		
	No intangible assets were in construction or development and consequently halted.		
	No intangible assets took significantly long to complete.		
10	INVESTMENT PROPERTY		
	Net Carrying amount at 1 July	43,561,586	43,842,613
	Cost	47,186,144	47,186,144
	Accumulated Depreciation	(3,624,558)	(3,343,531)
	Transfers to/from Cost	-	-
	Transfers to/from Accumulated Depreciation	-	-
	Depreciation for the year	(281,026)	(281,026)
	Carrying value of disposals	(438,472)	-
	Cost	(438,472)	-
	Net Carrying amount at 30 June	42,842,088	43,561,587
	Cost	46,747,672	47,186,144
	Accumulated Depreciation	(3,905,585)	(3,624,558)
	There are no restrictions on the realisability of Investment Property or the remittance of revenue and proceeds of disposal.		
	There are no contractual obligations to purchase, construct or develop investment property or for repairs, maintenance or enhancements.		
	Revenue derived from the rental of investment property	3,391,893	639,712
	Repair and maintenance expenditure incurred on properties generating revenue	<u>566,803</u>	<u>388,834</u>
	Total Operating expenditure incurred on properties generating revenue	<u>11,018,943</u>	<u>9,606,209</u>
	Operating expenditure incurred on properties not generating revenue	<u>861,061</u>	<u>898,213</u>

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

11	HERITAGE ASSETS	2022 R	2021 R
	Net Carrying amount at 1 July	550,000	550,000
	Cost	550,000	550,000
	Net Carrying amount at 30 June	550,000	550,000
	Cost	550,000	550,000

Heritage assets are carried at its cost less any accumulated impairment losses

No repairs and maintenance were effected on the heritage assets.

None of the heritage assets are pledge as security.

This lease income was determined from contracts that have a specific conditional income and does not include lease income which has a undetermined conditional income.

The leases are in respect of land and buildings being leased out for periods ranging until 2019.

12	TRADE AND OTHER PAYABLES EXCHANGE TRANSACTIONS	2022 R	2021 R
	Payables and Accruals	8,498,370	16,485,991
	Control, Clearing and Interface	227,707	93,513
	Electricity Bulk Purchase	35,594,206	31,409,381
	Accrued Interest	6,300	10,342
	Unallocated Deposits	1,168,006	1,590,715
	Retentions	8,176,979	3,699,275
	Advance Payments	6,881,386	6,811,826
	Employee cost and councillor remuneration	1,316,381	839,359
	Total Trade Payables	61,869,335	60,940,402

Payables are being recognised net of any discounts.

Payables are being paid within 30 days as prescribed by the MFMA. This credit period granted is considered to be consistent with the terms used in the public sector, through established practices and legislation. Discounting of trade and other payables on initial recognition is not deemed necessary.

The carrying value of trade and other payables approximates its fair value.

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

13	CONSUMER DEPOSITS	2022 R	2021 R
	Water and Electricity	7,393,896	5,777,154
	Rental Properties	889,772	724,300
	Posters	28,514	(500)
	Building Plans	3,236,427	2,801,641
	Total Consumer Deposits	<u>11,548,609</u>	<u>9,302,595</u>

14	CURRENT EMPLOYEE BENEFITS		
	Current Portion of Post Employment Health Care Benefits- Note 18	317,053	2,630,000
	Current Portion of Long-Service Provisions - Note 18	2,321,698	1,354,000
	Current Portion of Ex-gratia Pension Provisions - Note 18	2,162	2,162
	Staff Leave	18,927,318	18,023,300
	Performance Bonuses	743,747	709,809
	Staff Bonuses	5,393,148	5,106,015
	Total Current Employee Benefits	<u>27,705,126</u>	<u>27,825,286</u>

The movement in current employee benefits are reconciled as follows:

Staff Leave

Balance at beginning of year	18,023,300	17,400,648
Contribution for the year	1,859,014	1,354,848
Expenditure incurred	(954,996)	(732,196)
Balance at end of year	<u>18,927,318</u>	<u>18,023,300</u>

Staff leave accrued to employees according to collective agreement. Provision is made for the full cost of accrued leave at reporting date. This provision will be realised as employees take leave.

Performance Bonuses

Balance at beginning of year	709,809	666,708
Contribution for the year	781,348	709,809
Expenditure incurred	(747,409)	(666,708)
Balance at end of year	<u>743,748</u>	<u>709,809</u>

Performance bonuses are being paid to Municipal Manager and Directors after an evaluation of their performance.

Staff Bonuses

Balance at beginning of year	5,106,014	5,202,132
Contribution for the year	9,381,991	8,733,330
Expenditure incurred	(9,094,856)	(8,829,448)
Balance at end of year	<u>5,393,149</u>	<u>5,106,014</u>

Bonuses are being paid to all municipal staff, excluding section 57 Managers. The balance at year end represents the portion of the bonus that have already vested for the current salary cycle.

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

	2022 R	2021 R
15 UNSPENT PUBLIC CONTRIBUTIONS		
China - Water meters	7,183	15,627
Essen Belgium	3,179,030	3,963,623
Total Unspent Public Contributions	3,186,213	3,979,250

Reconciliation of public contributions

China - Water meters

Opening balance	15,626	16,005
Conditions met - Transferred to revenue	(8,443)	(378)
Closing balance	7,183	15,627

3580 Water meters were donated by the Chinese Government to the Witzenberg Municipality. The purpose of the donation is to provide water connections to poor households.

Essen Belgium

Opening balance	3,963,623	3,987,568
Receipts	668,424	834,420
Conditions met - Transferred to revenue	(1,453,017)	(858,365)
Closing balance	3,179,030	3,963,623

A twinning agreement exists between Essen in Belgium and the Witzenberg Municipality. The purpose of the agreement is youth development and crèches.

16 BORROWINGS

Annuity Loans	1,404,850	2,774,921
Finance Lease Liability	1,019,340	-
	2,424,190	2,774,921

Less Current portion of Non-current

	(1,896,741)	(1,586,619)
--	--------------------	--------------------

Annuity Loans	(1,404,850)	(1,586,619)
Finance Lease Liability	(491,891)	-

Non-Current portion

	527,449	1,188,302
--	----------------	------------------

The obligations under annuity loans are scheduled below:

**Minimum
annuity payments**

Amounts payable under annuity loans:

Payable within one year	1,476,145	1,762,765
Payable within two to five years	-	1,250,670
	1,476,145	3,013,435

Less: Future finance obligations	(71,295)	(238,517)
Present value of annuity obligations	1,404,850	2,774,918

Annuity loans at amortised cost is calculated at an average 12.47% interest rate, with a final maturity date of 30 June 2023.

The obligations under finance leases are scheduled below:

**Minimum
lease payments**

Amounts payable under finance leases:

Payable within one year	547,662	-
Payable within two to five years	547,662	-
	1,095,324	-

Less: Future finance obligations	(75,983)	-
Present value of lease obligations	1,019,340	-

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

17	NON-CURRENT PROVISIONS	2022 R	2021 R
	Provision for Rehabilitation of Landfill-sites	162,372,711	102,375,838
	Total Non-current Provisions	162,372,711	102,375,838
	<u>Landfill Sites</u>		
	Opening Balance	102,375,837	50,889,138
	Unwinding of Interest	7,635,788	3,570,257
	Adjustment for the period	52,361,086	47,916,443
	Total provision 30 June	162,372,711	102,375,838
	Discount rate	7.39%	7.02%
	Inflation Rate	7.40%	4.90%

The calculation for the rehabilitation of the landfill site provision was compiled by an independent qualified engineer in order to determine the present value to rehabilitate the landfill sites at the end of its useful life. The total obligation at year-end can be attributed to the following sites:

Location	Estimated Decommission Date	Current Cost of Rehabilitation	Current Cost of Rehabilitation
Ceres	2003	5,668,839	2,726,781
Prince Alfred's Hamlet	2028	79,520,487	48,821,093
Op-die- Berg	2022	9,037,899	7,789,062
Tulbagh	2031	28,319,722	18,584,907
Wolseley	2033	39,756,158	24,453,996
		162,303,105	102,375,838

Location	Estimated Decommission Date	Future Cost of Rehabilitation	Future Cost of Rehabilitation
Ceres	2003	5,952,528	2,726,781
Prince Alfred's Hamlet	2028	107,316,734	64,032,189
Op-die- Berg	2022	10,691,790	7,789,062
Tulbagh	2031	62,024,226	39,181,877
Wolseley	2033	103,086,753	59,043,230
		289,072,031	172,773,139

18	EMPLOYEE BENEFITS		
	Post-employment Health Care Benefits	61,317,947	60,636,000
	Long Service Awards	9,855,065	10,802,000
	Ex-Gratia Pension Benefits	31,456	29,920
	Total Non-current Employee Benefit Liabilities	71,204,468	71,467,920
	<u>Post-employment Health Care Benefits</u>		
	Opening Balance	63,266,000	54,718,000
	Contribution for the year	2,141,000	1,823,000
	Interest Cost	6,235,000	5,529,000
	Expenditure for the year	(2,312,948)	(2,333,394)
	Actuarial Loss/(Gain)	(7,694,052)	3,529,394
	Total post retirement Health Care benefits 30 June	61,635,000	63,266,000
	Less: Transfer of Current Portion - Note 14	(317,053)	(2,630,000)
	Balance 30 June	61,317,947	60,636,000

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

18	EMPLOYEE BENEFITS CONTINUED	2022 R	2021 R
	<u>Long Service Awards</u>		
	Opening Balance	12,156,000	10,253,000
	Contribution for the year	966,000	798,000
	Interest Cost	1,050,000	687,000
	Expenditure for the year	(1,048,302)	(1,382,126)
	Actuarial Loss/(Gain)	(946,935)	1,800,126
	Total long service 30 June	12,176,763	12,156,000
	Less: Transfer of Current Portion - Note 14	(2,321,698)	(1,354,000)
	Balance 30 June	9,855,065	10,802,000
	<u>Ex-Gratia Pension</u>		
	Opening Balance	32,083	62,210
	Interest Cost	2,690	4,186
	Expenditure for the year	-	(22,519)
	Actuarial Loss/(Gain)	(1,155)	(11,795)
	Total Ex-Gratia 30 June	33,618	32,082
	Less: Transfer of Current Portion - Note 14	(2,162)	(2,162)
	Balance 30 June	31,456	29,920
	<u>TOTAL NON-CURRENT EMPLOYEE BENEFITS</u>		
	Balance 1 July	75,454,083	65,033,210
	Contribution for the year	3,107,000	2,621,000
	Interest cost	7,287,690	6,220,186
	Expenditure for the year	(3,361,250)	(3,738,039)
	Actuarial Loss/(Gain)	(8,642,142)	5,317,725
	Total employee benefits 30 June	73,845,381	75,454,082
	Less: Transfer of Current Portion - Note 14	(2,640,913)	(3,986,162)
	Balance 30 June	71,204,468	71,467,920

18.1 Post-employment Health Care Benefits

The Post Retirement Benefit Plan is a defined benefit plan, of which the members are made up as follows:

In-service (employee) members	239	246
In-service (employee) non-members	268	240
Continuation members (e.g. Retirees, widows, orphans)	49	54
Total Members	556	540

The liability in respect of past service has been estimated to be as follows:

In-service (employee) members	32,044,000	30,183,000
In-service (employee) non-members	2,585,000	2,345,000
Continuation members	27,006,000	30,738,000
Total Liability	61,635,000	63,266,000

The liability in respect of periods commencing prior to the comparative year has been estimated as follows:

	2020 R	2019 R	2018 R
In-service members	26,345,000	27,996,656	52,940,818
Continuation members	28,373,000	29,151,829	25,363,294
Total Liability	54,718,000	57,148,485	78,304,112

The municipality makes monthly contributions for health care arrangements to the following medical aid schemes:

Bonitas;
Keyhealth.
LA Health
Hosmed and
Samwumed.

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

18.1	EMPLOYEE BENEFITS CONTINUED	2022	2021
	Key actuarial assumptions used:		
	i) Rate of interest		
	Discount rate	11.80%	10.06%
	Health Care Cost Inflation Rate	8.42%	6.77%
	Net Effective Discount Rate	3.12%	3.08%

The discount rate are derived from government bond yields consistent with the estimated term of the post-employment liabilities. However, where there is no deep market in government bonds with a sufficiently long maturity to match the estimated term of all the benefit payments, current market rates of the appropriate term should be used to discount shorter term payments, and the discount rate for longer maturities should be estimated by extrapolating current market rates along the yield curve.

ii) Mortality rates

The PA 90 ultimate table was used by the actuaries.

iii) Normal retirement age

The normal retirement ages are 65 (for males) and 65 (for females). It has been assumed that male in-service members will retire at age 62 and female in-service members will retire at age 59, on average, which then implicitly allows for expected rates of ill-health and early retirement.

The amounts recognised in the Statement of Financial Position are as follows:	2022	2021
	R	R
Present value of fund obligations	61,634,999	63,266,001
Net liability/(asset)	61,634,999	63,266,001

The municipality has elected to recognise the full increase in this defined benefit liability immediately as per GRAP 25, Employee Benefits, paragraph 155 (a).

Reconciliation of present value of fund obligation:

Present value of fund obligation at the beginning of the year	63,265,999	54,718,001
Total expenses	6,063,052	5,018,606
Current service cost	2,141,000	1,823,000
Interest Cost	6,235,000	5,529,000
Benefits Paid	(2,312,948)	(2,333,394)
Amendments	-	-
Actuarial (gains)/losses	(7,694,052)	3,529,394
Present value of fund obligation at the end of the year	61,634,999	63,266,001
Less: Transfer of Current Portion - Note 14	(317,053)	(2,630,000)
Balance 30 June	61,317,946	60,636,001

Sensitivity Analysis on the Accrued Liability at 30 June 2022

Assumption	members liability	members liability	Total liability (R'000)
Central Assumptions	34,629,000	27,006,000	61,635,000

The effect of movements in the assumptions are as follows:

Assumption	Change	In-service members	Continuation members	Total liability (R'000)	% change
Central assumptions		34,629,000	27,006,000	61,635,000	
Health care inflation	1%	37,123,000	29,372,000	66,495,000	8
Health care inflation	-1%	31,250,000	24,872,000	56,122,000	-9
Mortality rate	20%	33,146,000	25,149,000	58,295,000	-5
Mortality rate	-20%	36,356,000	29,323,000	65,679,000	7

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

EMPLOYEE BENEFITS CONTINUED 2022 2021

18.2 Long Service Awards

The Long Service Bonus plans are defined benefit plans.

As at year end, the following number of employees were eligible for Long Service Bonuses. 507 486

i) Rate of interest

Discount rate	10.98%	9.13%
General Salary Inflation (long-term)	7.33%	5.77%
Net Effective Discount Rate applied to salary-related Long Service Bonuses	3.40%	3.18%

2022 **2021**
R R

The amounts recognised in the Statement of Financial Position are as follows:

Present value of fund obligations	12,176,763	12,156,000
Net liability	<u>12,176,763</u>	<u>12,156,000</u>

The liability in respect of periods commencing prior to the comparative year has been estimated as follows:

	2020	2019	2018
	R	R	R
Present value of fund obligations	10,253,000	10,640,365	5,885,018
Net liability	<u>10,253,000</u>	<u>10,640,365</u>	<u>5,885,018</u>

2022 **2021**
R R

Reconciliation of present value of fund obligation:

Present value of fund obligation at the beginning of the year	12,156,000	10,253,000
Total expenses	967,698	102,874
Current service cost	966,000	798,000
Interest Cost	1,050,000	687,000
Benefits Paid	(1,048,302)	(1,382,126)
Actuarial (gains)/losses	(946,935)	1,800,126
Present value of fund obligation at the end of the year	12,176,763	12,156,000
Less: Transfer of Current Portion - Note 14	(2,321,698)	(1,354,000)
Balance 30 June	<u>9,855,065</u>	<u>10,802,000</u>

Sensitivity Analysis on the Accrued Liability at 30 June 2022

Assumption	Change	Liability	% change
Central assumptions		12,176,763	
General salary inflation	1.00%	12,876,000	6%
General salary inflation	-1.00%	11,538,000	-5%
Withdrawal rates	20%	11,672,000	-4%
Withdrawal rates	-20%	12,726,000	5%

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

EMPLOYEE BENEFITS CONTINUED

2022

2021

18.3 Ex-Gratia Pension Benefits

The Ex-Gratia Pension Benefits plans are defined benefit plans.

As at year end, the following number of employees were eligible for Ex-Gratia Pension Benefits.

16

16

i) Rate of interest

Discount rate

9.38%

8.67%

2022
R

2021
R

The amounts recognised in the Statement of Financial Position are as follows:

Present value of fund obligations

33,618

32,082

Net liability

33,618

32,082

The liability in respect of periods commencing prior to the comparative year has been estimated as follows:

2020
R

2019
R

2018
R

Present value of fund obligations

62,213

71,873

71,873

Net liability

62,213

71,873

71,873

EMPLOYEE BENEFITS CONTINUED

2022
R

2021
R

Reconciliation of present value of fund obligation:

Present value of fund obligation at the beginning of the year

32,083

62,210

Total expenses

2,690

(18,333)

Interest Cost

2,690

4,186

Benefits Paid

-

(22,519)

Actuarial (gains)/losses

(1,155)

(11,795)

Present value of fund obligation at the end of the year

33,618

32,082

Less: Transfer of Current Portion - Note

(2,162)

(2,162)

Balance 30 June

31,456

29,920

Sensitivity Analysis on the Accrued Liability at 30 June 2022

Assumption

Change

(R'000)

% change

Central assumptions

33,618

Withdrawal rates

+20%

33,510

0.0%

Withdrawal rates

-20%

33,750

0.0%

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

EMPLOYEE BENEFITS CONTINUED

**2022
R**

**2021
R**

18.4 Retirement funds

CAPE JOINT PENSION FUND

The funding level of the CJPF (Pensions Account section) was 105.1% as at the 30 June 2013 valuation date compared with a 99.4% funding level as at 30 June 2012. The Fund is in a sound financial condition at the valuation date. As at the 30 June 2013 valuation date (in totality) the members contributed at a rate of 9% of pensionable salaries and (in totality) the Local Authorities contributed at a rate of 18% of pensionable salaries.

Contributions paid recognised in the Statement of Financial Performance

387,834

381,065

SOUTH AFRICAN LOCAL AUTHORITIES PENSION FUND

The funding level at the most recent actuarial valuation (1 July 2012) of 100% was calculated on a Discounted Cash Flow (DCF) basis. The funding level has improved since the previous valuation. The valuation actuary recommended that the prevailing employer contribution rate at 1 July 2012 be maintained at 15.26%. This includes a margin of 3.92% over and above the contribution rate required to fund the Projected Unit Method future service benefits and associated costs.

Contributions paid recognised in the Statement of Financial Performance

267,406

244,764

DEFINED CONTRIBUTION FUNDS

Council contributes to: the Government Employees Pension Fund; Municipal Council Pension Fund; National Fund for Municipal Workers (IMATU); and SAMWU National Provident Fund which are defined contribution funds. The retirement benefit fund is subject to the Pension Fund Act, 1956, with pension being calculated on the pensionable remuneration paid. Current contributions by Council are charged against expenditure on the basis of current service costs.

Contributions paid recognised in the Statement of Financial Performance

Cape Joint Retirement Fund
Municipal Councillors Pension Fund
National Fund For Municipal Employees (IMATU)
SAMWU National Provident Fund

23,773,729

214,160

160,120

4,384,277

28,532,285

24,174,021

393,038

145,755

4,385,295

29,098,110

The municipality adjusted the retirement age of female employees from 60 to 65 years of age. No change in estimated figures are expected due to the following:

The valuation results are dependent on the expected average retirement ages (EARAs) instead of the normal retirement age (NRAs).

Witzenberg's own recent employee-retirement history will be too small a sample to be solely relied on in setting these assumptions. Nevertheless, this recent experience seems to be in line with the EARAs used in the 2020 valuation.

If there is concern that the change in NRA for females will affect their EARA, then we recommend that the retirement-experience be monitored for several years after the change.

19 NET ASSET RESERVES

Capital Replacement Reserve

12,539,508

10,442,209

Total Net Asset Reserves

12,539,508

10,442,209

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

20

PROPERTY RATES

2022
R

2021
R

Actual

Rates Levied	98,284,330	88,968,573
Business	15,152,336	14,252,757
Building Clauses	104,120	100,709
Rural	25,212,466	21,658,417
Industrial Properties	10,345,245	10,142,771
Residential Properties	31,115,888	28,828,793
State-owned Properties	14,291,803	12,180,752
Vacant Land	2,062,472	1,781,377
Public Service Infrastructure	-	22,997
Less: Revenue Forgone	(9,471,351)	(8,193,455)
Total Assessment Rates	88,812,979	80,775,118

Valuations - 1 JULY

Land and Buildings

Residential Property	4,116,598,800	4,082,787,000
Commercial Property	1,021,460,200	1,017,784,700
Industrial Property	615,673,000	622,997,000
Informal Property	36,946,500	37,168,500
Agricultural Purposes	12,779,241,220	12,675,752,300
State - National/ Provincial Services	830,275,000	822,627,500
Public Service Infrastructure	10,040,500	10,040,500
Vacant Property	168,481,100	176,507,400
Total Valuation	19,578,716,320	19,445,664,900

Assessment Rates are levied on the value of land and improvements. The valuation is performed every 4-6 years. The last valuation came into effect on 1 July 2018. Interim valuations are processed on an annual basis to take into account changes in individual property values due to alterations and subdivisions and also to accommodate growth in the rate base due mostly to private development.

Rates:

Residential	0.983c/R	0.927c/R
Commercial	1.775c/R	1.674c/R
Industrial	1.727c/R	1.629c/R
Bona Fide Agricultural	0.135c/R	0.125c/R

Rates are levied annually and monthly. Monthly rates are payable by the 15th of the following month and annual rates are payable before 30 September. Interest is levied at the prime rate plus 1% on outstanding monthly rates.

Rebates were granted on land with buildings used solely for dwellings purposes as follows:

Residential - The first R120 000 on the valuation is exempted.

Rebates can be defined as any income that the Municipality is entitled by law to levy, but which has subsequently been forgone by way of rebate or remission.

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

21	TRANSFERS AND SUBSIDIES	2022 R	2021 R
	Unconditional Grants	106,666,000	116,085,531
	Equitable Share	106,666,000	116,085,531
	Conditional Grants	80,286,041	67,067,486
	Grants and donations	80,286,041	67,067,486
	Total Government Grants and Subsidies	<u>186,952,041</u>	<u>183,153,017</u>
	Government Grants and Subsidies - Capital	66,276,090	52,101,858
	Government Grants and Subsidies - Operating	<u>120,675,951</u>	<u>131,051,159</u>
		<u>186,952,041</u>	<u>183,153,017</u>

Please refer to appendix D for more detailed disclosure of Government Grants and Subsidies.

The Municipality does not expect any significant changes to the level of grants.

21.1 Equitable share

Grants received	106,666,000	116,085,531
Conditions met - Operating	<u>(106,666,000)</u>	<u>(116,085,531)</u>
Conditions still to be met/(Grant expenditure to be recovered)	<u>-</u>	<u>-</u>

The Equitable Share is the unconditional share of the revenue raised nationally and is being allocated in terms of Section 214 of the Constitution (Act 108 of 1996) to the municipality by the National Treasury.

21.2 Local Government Financial Management Grant (FMG)

Opening balance	-	54,161
Grants received	1,550,000	1,550,000
Conditions met - Operating	<u>(1,550,000)</u>	<u>(1,550,000)</u>
Write off / Transfers	-	(54,161)

The Financial Management Grant is paid by National Treasury to municipalities to help implement the financial reforms required by the Municipal Finance Management Act (MFMA), 2003. The FMG Grant also pays for the cost of the Financial Management Internship Programme (e.g. salary costs of the Financial Management Interns).

21.3 Expanded Public Works Programme

Opening balance	(103,068)	(432,918)
Grants received	2,617,000	2,360,000
Conditions met - Operating	<u>(2,513,932)</u>	<u>(2,030,150)</u>
Conditions still to be met/(Grant expenditure to be recovered)	<u>-</u>	<u>(103,068)</u>

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

GOVERNMENT GRANTS AND SUBSIDIES CONTINUED		2022	2021
		R	R
21.4	Municipal Infrastructure Grant (MIG)		
	Opening balance	340,138	9,843,224
	Grants received	24,980,000	22,013,000
	Conditions met - Operating	-	(630,000)
	Conditions met - Capital	(23,707,100)	(21,042,862)
	Write off / Transfers	(340,000)	(9,843,224)
	Conditions still to be met/(Grant expenditure to be recovered)	<u>1,273,038</u>	<u>340,138</u>
	The grant was used to upgrade infrastructure in previously disadvantaged areas.		
21.5	Regional Bulk Infrastructure Grant (RBIG)		
	Opening balance	10,000,000	19,236,146
	Grants received	20,000,000	10,000,000
	Conditions met - Capital	(22,160,011)	-
	Write off / Transfers	(10,000,000)	(19,236,146)
	Conditions still to be met/(Grant expenditure to be recovered)	<u>(2,160,011)</u>	<u>10,000,000</u>
	The grant was used to upgrade infrastructure in previously disadvantaged areas.		
21.6	Housing Grants		
	Opening balance	5,325,746	3,507,702
	Grants received	2,961,094	28,563,744
	Conditions met - Operating	-	(238,000)
	Conditions met - Capital	(4,803,773)	(26,507,700)
	Conditions still to be met/(Grant expenditure to be recovered)	<u>3,483,067</u>	<u>5,325,746</u>
	Housing grants was utilised for the development of erven and the erection of top structures.		
21.7	Integrated National Electrification Grant		
	Opening balance	(291,587)	(291,587)
	Grants received	12,762,000	-
	Conditions met - Capital	(8,596,630)	-
	Conditions still to be met/(Grant expenditure to be recovered)	<u>3,873,783</u>	<u>(291,587)</u>
	The National Electrification Grant was used for electrical connections in previously disadvantaged areas.		
21.8	Library services		
	Opening balance	-	800,000
	Grants received	10,536,000	9,764,000
	Conditions met - Operating	(9,768,378)	(9,764,000)
	Conditions met - Capital	(767,622)	(800,000)
	Conditions still to be met/(Grant expenditure to be recovered)	<u>-</u>	<u>-</u>
21.9	Other Grants		
	Opening balance	11,239,258	16,144,681
	Grants received	9,199,828	4,505,240
	Conditions met - Operating	(3,391,352)	(1,178,384)
	Conditions met - Capital	(13,571,658)	(8,232,278)
	Write off / Transfers	(3,165,441)	-
	Conditions still to be met/(Grant expenditure to be recovered)	<u>310,635</u>	<u>11,239,259</u>
	Various grants were received from other spheres of government of which the material ones are: RBIG R9.3 million and Essen R2.2 million, etc.		
21.10	Total Grants		
	Opening balance	26,510,487	48,861,409
	Grants received	191,271,922	194,841,515
	Conditions met - Operating	(123,889,662)	(131,476,065)
	Conditions met - Capital	(73,606,794)	(56,582,840)
	Write off / Transfers	(13,505,441)	(29,133,531)
	Conditions still to be met/(Grant expenditure to be recovered)	<u>6,780,512</u>	<u>26,510,488</u>
	<u>Disclosed as follows:</u>		
	Unspent Conditional Government Grants and Receipts	14,410,793	24,203,606
	Unspent Public Contributions	3,186,213	3,979,250
	Unpaid Conditional Government Grants and Receipts	<u>(10,816,494)</u>	<u>(1,672,368)</u>
		<u>6,780,512</u>	<u>26,510,488</u>

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

22	SERVICE CHARGES	2022 R	2021 R
	Electricity	330,783,383	276,642,088
	Water	47,131,627	46,289,114
	Refuse removal	35,806,716	34,109,824
	Sewerage and Sanitation Charges	<u>40,164,881</u>	<u>42,570,075</u>
		453,886,607	399,611,101
	Less: Revenue Forgone	<u>(19,104,490)</u>	<u>(23,410,035)</u>
	Total Service Charges	<u>434,782,117</u>	<u>376,201,066</u>

Revenue Forgone can be defined as any income that the Municipality is entitled by law to levy, but which has subsequently been forgone by way of rebate or remission.

23 AGENCY SERVICES

Agent for the Western Cape Department of Transport and Public Works

The municipality is collecting motor vehicle licence fees, motor registration and drivers licence fees on behalf of the Department of Transport and Public Works. Hence the municipality receives and commission on the collection of monies. The municipality act as an agent for the Department of Transport and Public Works, without any significant judgement to be applied. There was no changes in the terms and condition of the arrangement for the reporting year. The amounts as per note is inclusive of VAT - The amount retained as per the statement of financial performance is exclusive of VAT

Reconciliation of amounts payable to the WC Department of Transport and Public Works

Opening Balance	261,468	(1,110,393)
Funds collected	29,969,548	28,896,887
Retained	(5,076,750)	(5,006,842)
Paid	(24,811,090)	(22,518,184)
Payable to principal	<u>343,176</u>	<u>261,468</u>

Agent for the National Department of Justice

The municipality act as agent for the National Department of Justice, where it collects contempt of court fines imposed for non-appearance in court of traffic fine offenders. The amounts collected are trivial. The municipality does not derive any revenue from this function.

Reconciliation of amounts payable to the Department of Justice

Opening Balance	(9,899)	(9,599)
Funds collected	235,200	3,200
Retained	-	-
Paid	(146,700)	(3,500)
Payable to principal	<u>78,601</u>	<u>(9,899)</u>

Principal arrangements: Traffic services TCS

The municipality has a service provider TCS (2020: TCS) who acts as agent for the municipality with the issuing of traffic fines. All payments are received directly by the municipality and the service provider invoices the municipality for commission payable

Commission received by the agent	<u>89,953</u>	<u>134,067</u>
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Principal arrangements: Financial Services

Agent for the Witzenberg Municipality: Syntell

The municipality has a service provider Syntell who acts as agent for the municipality with the sale of prepaid electricity and water. All payments are received directly by the municipality and the service provider invoices the municipality for commission payable. No penalties are payable if the contract with the agent is terminated

Commission received by the agent	<u>2,936,255</u>	<u>2,503,716</u>
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Agent for the Witzenberg Municipality: Easy Pay

The municipality has a service provider EasyPay who acts as agent for the municipality with the 3rd party collection of debtor payments. All payments are paid directly to the municipality and the service provider invoices the municipality for commission payable.

Commission received by the agent	<u>220,263</u>	<u>242,786</u>
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WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

Agent for the Witzenberg Municipality: Pay a Bill

The municipality has a service provider Pay-a-bill who acts as agent for the municipality with the 3rd party collection of debtor payments. All payments are paid directly to the municipality and the service provider invoices the municipality for commission payable.

Commission received by the agent	<u>12,024</u>	<u>17,166</u>
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Agent for the Witzenberg Municipality: Pay AT

The municipality has a service provider Pay-at who acts as agent for the municipality with the 3rd party collection of debtor payments. All payments are paid directly to the municipality and the service provider invoices the municipality for commission payable.

Commission received by the agent	<u>276,281</u>	<u>208,068</u>
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24 OPERATIONAL REVENUE

Insurance Refund	2,440,752	106,928
Breakages and Losses Recovered	6,152	632
Merchandising, Jobbing and Contracts	56,466	57,113
Other	148,672	246,212
Total Operational Revenue	<u>2,652,042</u>	<u>410,885</u>

25 SALES OF GOODS AND RENDERING OF SERVICES

Application Fees for Land Usage	118,807	139,118
Building Plan Approval	1,066,180	1,082,615
Camping Fees	2,588,897	1,383,904
Cemetery and Burial	261,937	328,319
Development Charges	107,174	110,605
Entrance Fees	638,357	33,772
Other	632,567	532,590
Total Sales of Goods and Rendering of services	<u>5,413,919</u>	<u>3,610,923</u>

26 EMPLOYEE RELATED COSTS

Salaries and Wages	131,367,647	122,994,553
Bargaining Council Levy	66,076	62,113
Bonuses	10,163,339	9,443,139
Contributions For Pensions	19,430,837	18,409,619
Contributions For Medical Aids	8,519,075	8,014,063
Contributions For UIF	1,108,801	957,748
Group Life Insurance	2,943,273	2,053,200
Housing Benefits and Allowances	1,411,972	1,819,262
Leave Reserve	1,859,014	1,354,848
Long service awards	966,000	798,000
Overtime	13,009,971	10,535,351
Standby Allowance	5,822,958	6,074,077
Post Employment Health Care Benefits	2,141,000	1,823,000
Travel, Motor Car, Accommodation, Subsistence and Other Allowances	7,536,781	7,342,732
Total Employee Related Costs	<u>206,346,744</u>	<u>191,681,705</u>

KEY MANAGEMENT PERSONNEL

The Municipal Manager and Directors are appointed on fixed term contracts.

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

26

EMPLOYEE RELATED COSTS CONTINUED

REMUNERATION OF KEY MANAGEMENT PERSONNEL

Remuneration of the Municipal Manager

	2022 R	2021 R
Annual Remuneration	1,164,002	1,165,430
Performance Bonus	215,432	215,432
Travelling Allowance	106,910	108,000
Contributions to UIF, Medical, Pension Funds and Bargaining Council	271,296	269,234
Other Allowance	54,328	61,552
Total	<u>1,811,969</u>	<u>1,819,648</u>

Remuneration of the Director Technical Services

Annual Remuneration	747,080	747,080
Performance Bonus	176,105	176,105
Travelling Allowance	510,814	510,814
Contributions to UIF, Medical, Pension Funds and Bargaining Council	4,498	3,864
Travelling Expenses	10,974	648
Total	<u>1,449,472</u>	<u>1,438,511</u>

Remuneration of the Director Corporate Services

Annual Remuneration	1,065,894	1,065,894
Performance Bonus	176,105	176,105
Travelling Allowance	192,000	192,000
Contributions to UIF, Medical, Pension Funds and Bargaining Council	4,498	3,864
Travelling Expenses	1,721	4,096
Other Allowance	50,316	50,316
Total	<u>1,490,534</u>	<u>1,492,275</u>

Remuneration of the Director Financial Services - From 1 December 2020

Annual Remuneration	673,134	392,662
Performance Bonus	102,728	-
Travelling Allowance	180,000	105,000
Housing Allowance	282,356	165,431
Contributions to UIF, Medical, Pension Funds and Bargaining Council	122,828	71,836
Travelling Expenses	1,854	2,007
Total	<u>1,362,901</u>	<u>736,935</u>

Remuneration of the Acting Director Financial Services

Annual Remuneration		404,455
Bonus		81,854
Travelling Allowance		68,555
Contributions to UIF, Medical, Pension Funds and Bargaining Council		74,488
Other Allowance		27,445
Total	<u>-</u>	<u>656,797</u>

The position of Director Financial Services was vacant for 5 months of the 2020 / 2021 financial year. A senior employee was delegated to perform the duties assigned to the post in legislation.

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

27

REMUNERATION OF COUNCILLORS

	2022 R	2021 R
Executive Mayor		
Annual Remuneration	623,631	574,367
Pension fund contributions	103,636	86,155
Medical aid contributions	33,882	-
Travel, Motor Car, Accommodation, Subsistence and Other Allowances	149,215	291,182
Total	910,363	951,704
Deputy Mayor		
Annual Remuneration	524,894	563,541
Pension fund contributions	85,297	84,531
Travel, Motor Car, Accommodation, Subsistence and Other Allowances	65,847	114,465
Total	676,038	762,536
Speaker		
Annual Remuneration	562,865	561,922
Pension fund contributions	93,325	84,288
Medical aid contributions	1,933	-
Travel, Motor Car, Accommodation, Subsistence and Other Allowances	71,817	115,786
Total	729,941	761,996
Mayoral Committee Members (4)		
Annual Remuneration	1,983,514	2,068,036
Pension fund contributions	283,971	310,205
Medical aid contributions	37,606	82,033
Travel, Motor Car, Accommodation, Subsistence and Other Allowances	329,549	385,879
Total	2,634,640	2,846,153
Section 79 Committee Chairman		
Annual Remuneration	224,370	289,932
Pension fund contributions	36,735	43,490
Medical aid contributions	-	29,596
Travel, Motor Car, Accommodation, Subsistence and Other Allowances	31,941	40,939
Total	293,046	403,956
Ordinary Councillors (15)		
Annual Remuneration	3,900,293	3,558,817
Pension fund contributions	482,758	467,748
Medical aid contributions	50,395	112,862
Travel, Motor Car, Accommodation, Subsistence and Other Allowances	798,307	717,256
Total	5,231,753	4,856,683

In-kind Benefits

The Executive Mayor, Speaker and all the Mayoral committee members are full-time. The Executive Mayor, Speaker and all the Mayoral committee members are provided with secretarial support and an office at the cost of the Council.

Each councillor received an regulation 11 (cell phone allowance) and 12 (mobile data bundles) benefit. However the regulation 12 benefits is utilised for the contract procured by the municipality for data and regulation 11 is paid to the councillor to obtain their own contract.

Where applicable, councillor who qualify also received an regulation 10 (Out of pocket expenses) payment.

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

	2022 R	2021 R
28	PROVISION FOR IMPAIRMENT	
Receivables from exchange transactions: Contributions - Note 3	40,346,095	38,013,933
Receivables from exchange transactions: Reversals - Note 3	(62,126)	(16,164)
Receivables from non-exchange transactions: Contributions - Note 4	10,637,200	14,412,198
Receivables from non-exchange transactions: Reversals - Note 4	(14,648,750)	(17,544,670)
Total Contribution to Debt Impairment	<u>36,272,419</u>	<u>34,865,297</u>
29	DEPRECIATION AND AMORTISATION	
Property Plant and Equipment	27,849,880	29,262,097
Investment Property	281,026	281,026
Intangible Assets	77,892	386,958
Capitalised restoration cost	10,115,542	2,498,945
Total Depreciation and Amortisation	<u>38,324,340</u>	<u>32,429,026</u>
30	FINANCE CHARGES	
Borrowing	133,034	200,004
Finance leases	88,933	26,495
Ex-Gratia Pension	2,690	4,186
Post Employment Health Care Benefits	6,235,000	5,529,000
Long service awards	1,050,000	687,000
Non-current Provision	7,635,788	3,570,257
Total finance charges	<u>15,145,445</u>	<u>10,016,942</u>
31	BULK PURCHASES	
Electricity	285,708,344	239,632,251
Total Bulk Purchases	<u>285,708,344</u>	<u>239,632,251</u>
32	CONTRACTED SERVICES	
Tracing agents and debt collection	67,976	52,625
Legal Cost	213,480	4,333,008
Electrical	2,281,378	2,024,301
Maintenance Buiding and Facilities	853,967	692,059
Traffic Fines Management	191,440	299,752
Maintenance of Unspecified Assets	2,783,059	2,100,880
Business and Advisory	2,900,304	3,537,383
Security Services	12,083,277	21,702,696
Infrastructure and Planning	7,873,443	13,720,366
Other	4,533,438	3,829,563
	<u>33,781,762</u>	<u>52,292,633</u>
33	TRANSFERS AND SUBSIDIES: OPERATIONAL EXPENDITURE	
Sport	52,700	-
Public Schools	175,598	60,000
Bursaries (Non-Employee)	87,566	17,944
Eskom	-	5,000,000
Witzenberg Security Forum	967,470	564,000
Tourism	900,000	892,323
Total Transfers and Subsidies: Operational Expenditure	<u>2,183,334</u>	<u>6,534,267</u>

The transfer to Eskom is for upgrading of the electricity network feeding the Ceres area to increase the available elctricity.

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

	2022 R	2021 R
34 OPERATIONAL COST		
Advertising, Publicity and Marketing	676,054	661,146
Bank Charges, Facility and Card Fees	751,443	642,889
Commission	2,784,995	2,420,897
Communication	2,959,917	2,605,128
External Audit Fees	3,232,047	3,209,125
External Computer Service	3,276,716	2,957,784
Hire Charges	4,426,272	4,105,308
Insurance Underwriting	2,926,726	3,896,785
Learnerships and Internships	972,149	595,789
Levies Paid - Water Resource Management Charges	381,448	719,325
Licences	366,025	219,808
Printing, Publications and Books	323,403	356,820
Professional Bodies, Membership and Subscription	1,929,725	2,195,246
Remuneration to Ward Committee	551,000	1,359,000
Signage	132,389	504,115
Workmen's Compensation Fund	1,529,692	1,090,632
Transport Provided as Part of Departmental Activities	20,096	6,561
Travel and Subsistence	325,979	231,277
Uniform and Protective Clothing	1,167,220	760,141
Wet Fuel	7,879,670	5,784,127
Other	463,623	322,703
Total Operational cost	<u>37,076,589</u>	<u>34,644,606</u>
35 (IMPAIRMENT LOSS) / REVERSAL OF IMPAIRMENT		
Property Plant & Equipment - Impairment loss	-	1,364,223
Property Plant & Equipment - Reversal	-	(714,729)
Property Plant & Equipment	2,370,024	-
Total Impairments	<u>2,370,024</u>	<u>649,494</u>
36 CORRECTION OF ERROR IN TERMS OF GRAP 3		2021 R
36.01 Unpaid Conditional Government Grants and Receipts		2,172,368
Balance previously reported		(500,000)
Correction of grant spend - Note 36.08		<u>1,672,368</u>
Balance now reported		<u>1,672,368</u>
36.02 Statutory Receivables: VAT		7,204,367
Balance previously reported		27,909
Retention not raised during 2020/2021 - Operational - Note 36.06		16,512
Retention not raised during 2020/2021 - Capital - Note 36.06		73,297
Correction of year end creditors - Note 36.06		<u>7,322,085</u>
Balance now reported		<u>7,322,085</u>
36.03 Property, Plant and Equipment		982,159,084
Balance previously reported		(263,057)
Reclassification of Main Ledger Cost, Depreciation & Accumulated Impairment with Asset Register - Note 36.09		1,456,652
Correction of incorrect depreciation charge - Note 36.09		1,234,466
Adjustment to correct review of depreciation done in previous years - Note 36.09		2,363,433
Adjustment to correct disposals done in previous years - Note 36.09		24,551
Roll Back depreciation on Impaired Asset_Ablution Facilities Pine Valley - Note 36.09		(1,014,713)
Impairment of Assets_Ablution Facilities Pine Valley - Note 36.09		40,294
Roll Back depreciation on Impaired Asset_Ablution Facilities Pine Valley - Note 36.09		152,194
Correction of incorrect depreciation charge - Note 36.09		110,082
Retention not raised during 2020/2021 - Capital - Note 36.06		<u>986,262,986</u>
Balance now reported		<u>986,262,986</u>
36.04 Intangible Assets		1,260,288
Balance previously reported		981,351
Reclassification of Main Ledger Cost, Depreciation & Accumulated Impairment with Asset Register - Note 36.09		(69,473)
Correction of incorrect depreciation charge - Note 36.09		18,759
Adjustment to correct review of depreciation done in previous years - Note 36.09		<u>2,190,924</u>
Balance now reported		<u>2,190,924</u>
36.05 Investment Property		44,223,547
Balance previously reported		(718,294)
Reclassification of Main Ledger Cost, Depreciation & Accumulated Impairment with Asset Register - Note 36.09		56,333
Adjustment to correct disposals done in previous years - Note 36.09		<u>43,561,586</u>
Balance now reported		<u>43,561,586</u>

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

CORRECTION OF ERROR IN TERMS OF GRAP 3 CONTINUED

	2021 R
36.06 Trade and Other Payables Exchange Transactions	
Balance previously reported	58,574,828
Retention not raised during 2020/2021 - Operational - Note 36.1	213,958
Retention not raised during 2020/2021 - Capital - Note 36.03	126,593
Recognise old unallocated deposits as revenue - Note 36.1	(3,071,126)
Correction of year end creditors - Note 36.02	559,775
Correction of amount due to compensation commissioner - Note 36.09	4,546,405
Correction of retention payable - Note 36.09	(10,032)
Balance now reported	60,940,401
36.07 Current Employee benefits	
Consumer Deposits	
Balance previously reported	9,079,732
Correction of consumer Deposits - Note 36.09	148,164
Correction of consumer deposits 2019 2020 - Note 36.09	74,698
Balance now reported	9,302,594
36.08 Unspent Conditional Government Grants and Receipts	
Balance previously reported	24,703,606
Correction of grant spend - Note 36.01	(500,000)
Balance now reported	24,203,606
36.09 Accumulated Surplus as at 30 June 2020	
Balance previously reported	904,827,872
Reclassification of Main Ledger Cost, Depreciation & Accumulated Impairment with Asset Register - Note 36.03	(263,057)
Correction of incorrect depreciation charge - Note 36.03	1,456,652
Adjustment to correct review of depreciation done in previous years - Note 36.03	1,234,466
Adjustment to correct disposals done in previous years - Note 36.03	2,363,433
Roll Back depreciation on Impaired Asset_Ablution Facilities Pine Valley - Note 36.03	24,551
Impairment of Assets_Ablution Facilities Pine Valley - Note 36.03	(1,014,713)
Roll Back depreciation on Impaired Asset_Ablution Facilities Pine Valley - Note 36.03	40,294
Reclassification of Main Ledger Cost, Depreciation & Accumulated Impairment with Asset Register - Note 36.04	981,351
Correction of incorrect depreciation charge - Note 36.04	(69,473)
Adjustment to correct review of depreciation done in previous years - Note 36.04	18,759
Reclassification of Main Ledger Cost, Depreciation & Accumulated Impairment with Asset Register - Note 36.05	(718,294)
Adjustment to correct disposals done in previous years - Note 36.05	56,333
Recognise old unallocated deposits as revenue - Note 36.06	3,071,126
Correction of consumer Deposits - Note 36.07	(148,164)
Correction of amount due to compensation commissioner - Note 36.06	(4,546,405)
Correction of retention payable - Note 36.06	10,032
Correction of consumer deposits 2019 2020 - Note 36.07	(74,698)
Balance now reported	907,250,064
36.10 Accumulated Surplus as at 30 June 2021	
Balance previously reported	934,144,619
Correction of error - Accumulated Surplus as at 30 June 2019 - Note 36.09	2,422,192
Correction of incorrect depreciation charge - Note 36.03	152,194
Retention not raised during 2020/2021 - Operational - Note 36.06	(186,049)
Correction of year end creditors - Note 36.02	(486,478)
Balance now reported	936,046,478
36.11 Inventory Consumed	
Balance previously reported	12,584,154
Correction of year end creditors - Note 36.02	115,226
Balance now reported	12,699,380
36.12 Depreciation and Amortisation	
Balance previously reported	32,581,220
Correction of incorrect depreciation charge - Note 36.03	(152,194)
Balance now reported	32,429,026
36.13 Contracted Services	
Balance previously reported	51,747,585
Correction of year end creditors - Note 36.06	545,048
Balance now reported	52,292,633
36.14 Operational Cost	
Balance previously reported	34,632,352
Correction of year end creditors - Note 36.06	12,253
Balance now reported	34,644,605

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

CORRECTION OF ERROR IN TERMS OF GRAP 3 CONTINUED

**2021
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36.15	CASH FLOW STATEMENT: Receipts from sales of goods and services	
	Balance previously reported	345,212,302
	Correction of error: Reclassification of payments received in advance and unallocated deposits - Note 36.17	315,075
	Balance now reported	<u>345,527,377</u>
36.16	CASH FLOW STATEMENT: Payments in respect of employee and Councillor cost	
	Balance previously reported	(192,229,109)
	Correction of error: Councillor Remuneration was previously included with Suppliers- Note 36.17	(10,583,028)
	Correction of error: Movement in overtime payable was previously included with suppliers- Note 36.17	30,964
	Balance now reported	<u>(202,781,173)</u>
36.17	CASH FLOW STATEMENT: Payments to suppliers	
	Balance previously reported	(354,366,525)
	Correction of error: Councillor Remuneration was previously included with Suppliers- Note 36.16	10,583,028
	Correction of error: Movement in overtime payable was previously included with suppliers- Note 36.16	(30,964)
	Correction of error: Reclassification of payments received in advance and unallocated deposits - Note 36.15	(315,075)
	Correction of error: Movement in Capital Payments was previously included in suppliers - Note 36.19	(627,422)
	Correction of error: Movement in accrued finance charges previously included in suppliers - Note 36.18	6,209
	Balance now reported	<u>(344,750,749)</u>
36.18	CASH FLOW STATEMENT: Payment of finance charges	
	Balance previously reported	(226,499)
	Correction of error: Movement in accrued finance charges previously included in suppliers - Note 36.17	(6,209)
	Balance now reported	<u>(232,708)</u>
36.19	CASH FLOW STATEMENT: Purchase of Property, Plant and Equipment	
	Balance previously reported	(66,943,531)
	Correction of error: Movement in Capital Payments was previously included in suppliers - Note 36.17	627,422
	Balance now reported	<u>(66,316,109)</u>
36.20	DISCLOSURE OF COMMITMENTS	
	Balance previously reported	163,106,774
	Balance now reported	<u>163,106,774</u>
36.21	CASH FLOW STATEMENT: Increase in Consumer Deposits	
	Balance previously reported	163,106,774
	Correction of error: Commitments in respect of operational expenditure was previously included in the disclosure note	(62,996,889)
	Correction of error: Recalculation of future commitments	(1,400,767)
	Balance now reported	<u>98,709,118</u>

37 CHANGE IN ACCOUNTING ESTIMATE

Change in Useful lives

The municipality has reassessed the useful lives of Property plant and equipment and Intangible Asset which resulted in changes in depreciation and amortisation charges. The effect of the change in accounting estimate has resulted in the following movements for the current and future periods on the affected capital assets:

	2022	2023	2024	2025
	R	R	R	R
<u>Movement in depreciation and amortisation</u>				
Before change in estimate	868,762	868,762		
After change in estimate	1,580,076	1,580,076	1,580,076	1,580,076
Net effect	<u>711,314</u>	<u>711,314</u>	<u>1,580,076</u>	<u>1,580,076</u>

The municipality has made an adjustment to Fines Revenue relating to previous financial years. These adjustments were accounted for prospectively and the effect thereof can be summarised as follow:

<u>Movement in fines revenue</u>	
Before change in estimate	11,603,892
After change in estimate	11,591,892
Net effect	<u>(12,000)</u>

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

41	UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE DISALLOWED	2022	2021
		R	R
41.1	Irregular expenditure		
	Opening balance	-	27,674,357
	Approved by Council	-	(27,674,357)

<p>SCM Regulation 32 contracts classified as irregular during audit process by AGSA. The contracts used of other organs of state was on rates with no fixed quantities and therefore it cannot be said that any part of the contract is irregular or the whole contract as currently disclosed. The municipality is not in agreement with this view and this issue will be dealt with in terms of the audit engagement letter process. Prior and current year being disclosed as per opinion of AGSA.</p>	<p>Matter will be dealt with in terms of applicable laws and regulations.</p>
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Unauthorised expenditure

Reconciliation of unauthorised expenditure:

Opening balance	1,935,841	
Unauthorised expenditure current year - capital	-	333,615
Unauthorised expenditure current year - operating	8,933,855	1,602,226
Condoned by council	(1,935,841)	-
Transfer to receivables for recovery	-	-
Unauthorised expenditure awaiting authorisation	8,933,855	1,935,841

Unauthorised expenditure on operating votes are due to:

- Capital
2020 2021: Recognition of retention money on sport fields project.
- Operating
2020 2021: Recognition of provision for impairment and write-offs of traffic fines. The service provider responsible for collecting ended his contract prematurely.

2021/2022: The depreciation expense of the deemed asset - Rehabilitation of landfill sites is more than budgeted due to increased cost of rehabilitation, higher inflation rates and higher interest rates

42 MATERIAL LOSSES

42.1 Water distribution losses

- Kilolitres purified	6,937,653	7,187,597
- Kilolitres sold	5,972,478	6,316,713
- Kilolitres lost during distribution	965,175	870,884
- Percentage lost during distribution	13.91%	12.12%
- Value of kilolitres lost during distribution	405,374	355,946

- The value of kilolitres lost is based on the treatment cost of water.

The estimated consumption for public open spaces and informal houses are calculated on a conservative bases using baseline consumption estimations provided by the Department of Water Affairs. Water meters will be installed to measure the mentioned consumption in the future.

42.2 Electricity distribution losses

- Units purchased (Kwh)	206,174,820	201,693,361
- Units sold (Kwh)	184,025,117	179,910,798
- Units lost during distribution (Kwh)	22,149,703	21,782,563
- Percentage lost during distribution	10.74%	10.80%
- Value of units lost during distribution (Rand)	30,694,121	25,879,903

The electricity losses are in line with the guideline of the National Energy Regulator of South Africa of 10%

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

43 ADDITIONAL DISCLOSURES IN TERMS OF MUNICIPAL FINANCE MANAGEMENT ACT

43.1 **Contributions to organised local government - [MFMA 125 (1)(b)] - SALGA CONTRIBUTIONS**

Opening balance		
Council subscriptions	1,899,346	2,149,856
Amount paid - previous years	(1,899,346)	(2,149,856)
Balance unpaid (included in Payables from exchange transactions)	-	-

43.2 **Audit fees - [MFMA 125 (1)(c)]**

Opening balance	-	-
Current year audit fee	3,298,944	3,434,043
External Audit - Auditor-General	3,232,047	3,209,125
Audit Committee	66,897	224,918
Amount paid - current year	3,298,944	3,434,043
Balance unpaid (included in Payables from exchange transactions)	-	-

43.3 **VAT - [MFMA 125 (1)(c)]**

Opening balance	8,735,709	4,776,156
Amounts received - Output VAT - current year	(63,818,857)	(52,662,549)
Amounts claimed - Input VAT - current year	62,017,027	56,420,876
Amount paid - current year	4,095,217	3,622,954
Amount - previous year	(3,622,954)	(3,421,728)
Closing balance	7,406,142	8,735,709

VAT is payable/receivable on the cash basis. VAT is only paid over to SARS once cash is received from debtors and only claimed from SARS once payment is made to creditors.

43.4 **PAYE, SDL and UIF - [MFMA 125 (1)(c)]**

Opening balance	238,410	-
Current year payroll deductions and Council Contributions	30,473,809	28,152,039
Amount paid - current year	(30,712,219)	(27,913,629)
Balance unpaid (included in Payables from exchange transactions)	-	238,410

43.5 **Pension and Medical Aid Deductions - [MFMA 125 (1)(c)]**

Opening balance	-	-
Current year payroll deductions and Council Contributions	46,595,223	44,717,195
Amount paid - current year	(46,595,223)	(44,717,195)
Balance unpaid (included in Payables from exchange transactions)	-	-

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

	2022 R	2021 R
43.6 Councillor's arrear consumer accounts - [MFMA 124 (1)(b)]		
During the financial year the following Councillors were outstanding for more than 90 days at any instance		
JW Schuurman		1,867
P Heradien	7,687	333
TE Abrahams		15,872
GJ Franse	17,586	-
FE Klazen	20,257	-
K Robyn	85,156	-
JS Mouton	13,052	-
B C Klaasen	13,613	12,472
Total Councillor Arrear Consumer Accounts	157,351	30,542

BC Klaasen has lodged a dispute in terms of the municipal account

Councillors outstanding for more than 90 days as at 30 June 2022:

P Heradien	3,687	
TE Abrahams	-	13,673
GJ Franse	17,220	
FE Klazen	17,598	-
B C Klaasen	13,613	12,472
Total Councillor Arrear Consumer Accounts at year end	52,118	26,144

43.7 Discloser in terms of the Municipal Supply Chain Management Regulations - Promulgated by Government Gazette 27636 dated 30 May 2005

Regulation 36 (2) - Details of deviations approved by the Accounting Officer in terms of Regulation 36 (1) (a)

2021/2022	Amount	Single Supplier	Type of deviation		
			Impossible	Impractical	Emergency
July	146,952	4	0	1	1
August	242,767	5	0	2	3
September	332,735	12	0	2	4
October	708,640	5	0	3	0
November	4,971,711	12	0	9	8
December	91,456	6	0	2	0
January	108,119	7	0	0	4
February	302,650	10	0	3	2
March	1,387,194	11	0	3	5
April	2,073,973	5	0	1	1
May	1,729,368	4	0	4	6
June	94,592	5	0	3	2
	12,190,157	86	0	33	36
2020/2021	Amount	Single Supplier	Impossible	Impractical	Emergency
July	1,837,705	7	0	9	4
August	258,565	2	0	1	0
September	280,026	6	0	3	2
October	364,300	5	0	3	0
November	2,007,074	11	0	4	1
December	1,111,124	6	0	4	2
January	148,231	2	0	0	0
February	221,689	5	0	2	0
March	384,047	14	0	6	2
April	110,358	3	0	4	1
May	3,051,131	17	0	26	4
June	6,268,554	14	0	11	10
	16,042,804	92	0	73	26

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

2022
R

43.8 **Regulation 45 - Details of awards made to close family members of persons in service of State**

Name of supplier	Member of company who has relationship with person in the service of the state	Relationship to person in the service of the state	Name of person in the service of the state	Employer and capacity of person in service of the state	Value of transactions
Williams Loodgieters	SR Williams	Spouse	R Williams	Dept. of Health: Nurse	88,034
Freddie Opperman	Freddie Opperman	Spouse	J Opperman	Western Cape Education Department: Teacher	5,400
SEW Plumbing	SE Williams	Spouse	L Williams	Dept. of Health: Admin Officer	4,750
		Son	R Williams	Dept. of Health: Nurse	
O'Neill & Visser Attorneys	CW O'Neill	Spouse	H O'Neill	DOJ: Worcester	23,063
Vox Elektries	F Blom	Spouse	M Blom	SAPS: Officer	46,016
RJC Conservation Services	R Prins	Son	Prins	Chief Professional Nurse: Wolseley Clinic Dep of Health	98,360
JC Fencing	JJ Abrahamse	Father	K Abrahamse	Witzenberg Municipality: Traffic Officer	7,850
Helen Lyners and Associates (RF) (Pty) Ltd	N Lyners	Sibling	H Lyners	WCGTPW: Chief Engineer	751,181
WRP Consulting Engineers (PTY) Ltd	Pieter van Rooyen	Spouse	Zelmarie van Rooyen	Department of Public Works: Chief Town Planner	4,140
	Takalani Mamphitha	Spouse	Katlego Mamphitha	SABC: Systems Administrator	
WAB Print Media (Pty) Ltd	Wayne Brink	Spouse	Adelene Brink	Drakenstein Municipality	14,633
Piston Power Chemicals (Pty) Ltd	Ujush Andhee	Spouse	Nadira Andhee	Educator: Department of Education KZN	25,496
Motheo Construction	L Mashau	Sister	M Ndhlovu	Department of Statistics: Statistician	6,539,340
	S Mantlasi	Sibling	B Mantlasi	COGTA: Human Resource Manager	
	U Langa	Daughter	D Langa	Department of Education: Senior Educational Specialist	
	R Diphoko	Daughter	E Monareng	SANDF: Warrant Officer	
	R Diphoko	Spouse	M Diphoko	Transnet: Snr Constructon Manager	
	R Madi	Child	M Madi	Tholomela Municipality: Environmental Manager	
	V Singh	Spouse	R Singh	Department of Education: Teacher	
	N Chiluvane	Sibling	N Dube	CETA: Chairperson of Evaluation Committee	
	RJ Ahlschlager	Spouse	RJ Ahlschlager	SIU	
	I Gasant	Sibling	S Seegers	City of Cape Town: Head of Security	
RJ Designs	R Jacobs		C Africa	Saldanha Bay Municipality Assistant Librarian	10,950
Amandla Constrution	W Frazenburg	Brother in Law	J Jacobs	National Government Employment & Labour	7,935,634
		Sister	U Frazenburg	National Government Deeds Office Kimberley	
		Brother	E Frazenburg	WC Government Education Eerste Rivier HS	
		Sister	J Frazenburg	WC Government Education Kleinvlei HS	
		Brother	B Frazenburg	City of Cape Town: Traffic Dept	
Alitmax (Pty) Ltd	MM De Kock	Spouse	HJ De Kock	Consultant: IT Network Engineer State Information Technology Agency	230,000
DAV General Dealer (Pty) Ltd	D Lategan	Father	A Lategan	Financial Intern: Witzenberg Municipality	28,640
All Parts	A Janse	Husband	Ms Janse	Department of Health: Bella Vista Clinic	485
Peres Williams Transport	S Williams	Sister	A Prins	SA Army Band	1,600
Ian Dickie & Co	M Samuels	Spouse	D Samuels	SAPS: Warrant Officer Supply Chain	150,467

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

2021
R

Regulation 45 - Details of awards made to close family members of persons in service of State - continued

Name of supplier	Member of company who has relationship with person in the service of the state	Relationship to person in the service of the state	Name of person in the service of the state	Employer and capacity of person in service of the state	Value of transactions
Williams Loodgieters	SR Williams	Spouse	R Williams	Dept. of Health: Nurse	54,600
Freddie Opperman	Freddie Opperman	Spouse	J Opperman	Western Cape Education Department: Teacher	63,722
SEW Plumbing	SE Williams	Spouse	L Williams	Dept. of Health: Admin Officer	114,399
		Son	R Williams	Dept. of Health: Nurse	
Regan Brown Attorneys	R Brown	Brother	E Johnson	City of Cape Town: Traffic Dept	67,104
		Brother	D Johnson	SAPS: Worcester	
O'Neill & Visser Attorneys	CW O'Neill	Spouse	H O'Neill	DOJ: Worcester	254,998
Vox Elektries	F Blom	Spouse	M Blom	SAPS: Officer	18,345
RJC Conservation Services		Son	Prins	Chief Professional Nurse: Wolseley Clinic Dep of Health	28,000
JC Fencing	JJ Abrahamse	Father	K Abrahamse	Witzenberg Municipality: Traffic Officer	18,831
Leibrandt Training Academy	Nina Benjamin	Spouse	Heinrich Benjamin	SAPS Colonel	17,415
WRP Consulting Engineers (PTY) Ltd	Pieter van Rooyen	Spouse	Zelmarie van Rooyen	Department of Public Works: Chief Town Planner	3,600
	Takalani Mamphitha	Spouse	Katlego Mamphitha	SABC: Systems Administrator	
WAB Print Media (Pty) Ltd	Wayne Brink	Spouse	Adelene Brink	Drakenstein Municipality	1,565
Hilmarlandscape (Pty) Ltd	Helgardt Louw	Brother	R Louw	Witzenberg Municipality: Plumbing	500
Piston Power Chemicals (Pty) Ltd	Ujush Andhee	Spouse	Nadira Andhee	Educator: Department of Education KZN	42,448
Motheo Construction	L Mashau	Brother	R Manlhabi	Department of Home Affairs; Department of Statistics	1,622,726
RJ Designs	R Jacobs		C Africa	Saldanha Bay Municipality Assistant Librarian	1,950

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COMMITMENTS

Commitments in respect of expenditure:

	2022 R	2021 R
Approved and contracted for	49,802,560	98,709,118
Infrastructure	15,157,772	35,593,596
Community	31,834,358	59,130,866
Other Capital	2,810,430	3,984,656
Total	49,802,560	98,709,118
An implementing agent has been appointed for low cost housing projects. The available allocation as per provincial budgets for this project is:	11,600,000	26,888,000

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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FINANCIAL RISK MANAGEMENT

2022
R

2021
R

The activities of the municipality expose it to a variety of financial risks, including market risk (comprising fair value interest rate risk, cash flow interest rate risk and price risk), credit risk and liquidity risk. The municipality's overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the municipality's financial performance.

(a) Foreign Exchange Currency Risk

The municipality does not engage in foreign currency transactions.

(b) Price risk

The municipality is not exposed to price risk.

(c) Interest Rate Risk

As the municipality has significant interest-bearing liabilities, the entity's income and operating cash flows are substantially dependent on changes in market interest rates.

The municipality analyses its potential exposure to interest rate changes on a continuous basis. Different scenarios are simulated which include refinancing, renewal of current positions, alternative financing and hedging. Based on these scenarios, the entity calculates the impact that a change in interest rates will have on the surplus/deficit for the year. These scenarios are only simulated for liabilities which constitute the majority of interest bearing liabilities.

The municipality did not hedge against any interest rate risks during the current year.

The potential impact on the entity's surplus/deficit for the year due to changes in interest rates were as follow:

0.5% Increase in interest rates	712,231	562,604
0.5% Decrease in interest rates	(712,231)	(562,604)

(d) Credit Risk

Credit risk is the risk that a counter party to a financial or non-financial asset will fail to discharge an obligation and cause the municipality to incur a financial loss. Credit risk consist mainly of cash deposits, cash equivalents, trade and other receivables and unpaid conditional grants and subsidies.

Trade and other debtors are disclosed net after provisions are made for impairment and bad debts. Trade debtors comprise of a large number of ratepayers, dispersed across different sectors and geographical areas. Ongoing credit evaluations are performed on the financial condition of these debtors. Credit risk pertaining to trade and other debtors is considered to be moderate due the diversified nature of debtors and immaterial nature of individual balances. In the case of consumer debtors the municipality effectively has the right to terminate services to customers but in practice this is difficult to apply. In the case of debtors whose accounts become in arrears, Council endeavours to collect such accounts by "levying of penalty charges", "demand for payment", "restriction of services" and, as a last resort, "handed over for collection", whichever procedure is applicable in terms of Council's Credit Control and Debt Collection Policy.

All rates and services are payable within 30 days from invoice date. Refer to note 3 and 4 for all balances outstanding longer than 30 days. These balances represent all debtors at year end which defaulted on their credit terms. Also refer to note 3 for balances included in receivables that were re-negotiated for the period under review.

Balances past due not impaired:

	2022 %	2022 R	2021 %	2021 R
<u>Exchange Receivables</u>				
Electricity	87.46%	52,937,815	100.00%	48,602,002
Water	6.10%	7,656,863	6.85%	7,188,001
Housing Rentals	6.38%	170,360	17.08%	410,607
Refuse	6.13%	4,483,398	5.71%	3,428,186
Sewerage	13.05%	9,135,635	14.54%	8,617,726
Other	6.25%	86,802	8.75%	113,942
Land Sales	100.00%	9,633,310	100.00%	1,133,310
	<u>24.38%</u>	<u>84,104,184</u>	<u>24.32%</u>	<u>69,493,773</u>

No receivables are pledged as security for financial liabilities.

Due to the short term nature of receivables the carrying value disclosed in note 3 and 4 of the financial statements is an approximation of its fair value. Interest on overdue balances are included at prime lending rate plus 1% where applicable.

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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FINANCIAL RISK MANAGEMENT CONTINUED

The provision for bad debts could be allocated between the different classes of debtors as follows:

	2022 %	2022 R	2021 %	2021 R
<u>Exchange Receivables</u>				
Electricity	2.93%	7,589,397	2.88%	6,169,034
Water	45.54%	117,844,318	45.60%	97,703,889
Housing Rentals	0.97%	2,499,485	0.93%	1,993,487
Refuse	26.53%	68,643,271	26.41%	56,591,185
Sewerage	23.53%	60,884,259	23.63%	50,632,172
Other	0.50%	1,302,927	0.55%	1,187,880
	<u>100.00%</u>	<u>258,763,656</u>	<u>100.00%</u>	<u>214,277,648</u>

The provision for bad debts could be allocated between the different categories of debtors as follows:

	2022 %	2022 R	2021 %	2021 R
Residential	95.77%	247,823,886	95.90%	205,494,465
Commercial	1.75%	4,524,568	2.03%	4,353,570
Other	2.48%	6,415,202	2.07%	4,429,612
	<u>100.00%</u>	<u>258,763,656</u>	<u>100.00%</u>	<u>214,277,648</u>

Bad debts written off per debtor class:

<u>Exchange Receivables</u>				
Water management	31.84%	(19,784)	44.45%	(7,234)
Waste management	33.16%	(20,599)	30.83%	(5,018)
Waste water management	33.41%	(20,756)	23.85%	(3,882)
Other	1.59%	(986)	0.86%	(141)
	<u>100.00%</u>	<u>(62,125)</u>	<u>100.00%</u>	<u>(16,274)</u>

The entity only deposits cash with major banks with high quality credit standing. No cash and cash equivalents were pledged as security for financial liabilities and no restrictions were placed on the use of any cash and cash equivalents for the period under review. Although the credit risk pertaining to cash and cash equivalents are considered to be low, the maximum exposure are disclosed below.

The risk pertaining to unpaid conditional grants and subsidies are considered to be very low. Amounts are receivable from national and provincial government and there are no expectation of counter party default.

Long-term Receivables and Other Debtors are individually evaluated annually at Balance Sheet date for impairment.

Financial assets exposed to credit risk at year end are as follows:

	2022 R	2021 R
Receivables from exchange transactions	86,202,955	71,504,141
Cash and Cash Equivalents	144,870,308	115,295,816
Unpaid conditional grants and subsidies	10,816,494	1,672,368
	<u>241,889,757</u>	<u>188,472,325</u>

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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FINANCIAL RISK MANAGEMENT CONTINUED

(e) Liquidity Risk

Prudent liquidity risk management implies maintaining sufficient cash, the availability of funding through an adequate amount of committed credit facilities. Due to the dynamic nature of the underlying business, the treasury maintains flexibility in funding by maintaining availability under credit lines.

The entity's risk to liquidity is a result of the funds available to cover future commitments. The entity manages liquidity risk through an ongoing review of future commitments and credit facilities.

The table below analyses the entity's financial liabilities into relevant maturity groupings based on the remaining period at the financial year end to the contractual maturity date. The amounts disclosed in the table are the contractual undiscounted cash flows. Balances due within 12 months equal their carrying balances as the impact of discounting is not significant.

	Less than 1 year	Between 1 and 5 years	Between 5 and 10 years	Over 10 Years
2022				
Borrowing	2,023,807	547,662	-	-
Capital repayments	1,896,741	527,450	-	-
Interest	127,066	20,212	-	-
Trade and Other Payables	44,326,583	-	-	-
Unspent conditional government grants and receipts	14,410,793	-	-	-
	60,761,183	547,662	-	-
	Less than 1 year	Between 1 and 5 years	Between 5 and 10 years	Over 10 Years
2021				
Borrowing	1,762,766	1,250,670	-	-
Capital repayments	1,586,619	1,188,300	-	-
Interest	176,147	62,370	-	-
Trade and Other Payables	47,999,227	-	-	-
Unspent conditional government grants and receipts	24,203,606	-	-	-
	73,965,599	1,250,670	-	-

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

		2022 R	2021 R
46	FINANCIAL INSTRUMENTS		
	In accordance with IAS 39.09 the financial instruments of the municipality are classified as follows:		
	The fair value of financial instruments approximates the amortised costs as reflected below.		
46.1	<u>Financial Assets</u>		
	<u>Classification</u>		
	Receivables		
	Receivables from exchange transactions	86,202,955	71,504,141
	Other Receivables		
	Government Subsidies and Grants	10,816,494	1,672,368
	Short-term Investment Deposits		
	Bank Balances		
	Bank Balances	144,870,308	115,295,816
		<u>241,889,757</u>	<u>188,472,325</u>
	SUMMARY OF FINANCIAL ASSETS		
	Financial instruments at amortised cost	241,889,757	188,472,325
	At amortised cost	<u>241,889,757</u>	<u>188,472,325</u>
46.2	<u>Financial Liability</u>		
	<u>Classification</u>		
	Long-term Liabilities		
	Annuity Loans	-	1,188,302
	Capitalised Lease Liability	527,449	-
	Payables from exchange transactions		
	Trade creditors	8,498,370	16,485,991
	Retentions	8,176,979	3,699,275
	Deposits	227,707	93,513
	Other	35,600,506	31,419,723
	Other Payables		
	Government Subsidies and Grants	14,410,793	24,203,606
	Current Portion of Long-term Liabilities		
	Annuity Loans	1,404,850	1,586,619
	Capitalised Lease Liability	491,891	-
		<u>69,338,545</u>	<u>78,677,029</u>
	SUMMARY OF FINANCIAL LIABILITY		
	Financial instruments at amortised cost	<u>69,338,545</u>	<u>78,677,029</u>

WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

		2022 R	2021 R
47 PRIVATE PUBLIC PARTNERSHIPS			
	Council has not entered into any private public partnerships during the financial year.		
48 CONTINGENT LIABILITY			
48.1 Claims against Council		13,043,757	9,645,563
	Estimate legal Fees	-	-

The municipality is currently engaged in litigation which could result in damages/costs being awarded against Council if claimants are successful in their actions. Management are respectfully of opinion that this matter will be successfully defended. The Municipality is defending all the claims. The amounts indicated is Management's estimated financial exposure. The following are narratives of the cases:

Ceres Koekedouw Management Committee	The purchase agreement of the Vredebes Farm includes 15 hectares water rights. The Ceres Koekedouw Management Committee now claims that Witzenberg Municipality is part of their historical loan agreements and therefore responsible for a portion of the repayment of their loan. The purchase agreement however is silent on the loan.	889,892	889,892
South African Revenue Services	The municipality has submitted a VAT ruling application to the South African Revenue Services (SARS) relating to the output tax treatment of the library grants received and/or receivable from the Western Cape Department of Cultural Affairs (DCAS). The municipality has previously submitted a non-binding VAT ruling to the SARS, whereupon SARS informed us that we need to confirm from the DCAS if the library function has been assigned to the municipality as contemplated in the Constitution of South Africa. At the date of the VAT ruling application, the DCAS did not confirm if the library function has been assigned to the municipality. We have submitted the VAT ruling application to the SARS on the basis that the library function is not assigned to the municipality, as we could not find any evidence confirming that the library function has been assigned to the municipality. The municipality now awaits the outcome of the library function VAT ruling outcome from the SARS. The amount are not disclosed as no ruling has been issued by SARS.	7,019,150	6,555,250
Gunter C Mrs	Plaintiff claims damages from the municipality after she fell on the sidewalk. The case was submitted to the municipality's insurance broker. The chance that any amount might be payable by the municipality is remote.	585,766	585,766
Smith WJ	Stepped into hole of manhole cover on c/o Friesland & Delta Street, Bella Vista. The case was submitted to the municipality's insurance broker. The chance that any amount might be payable by the municipality is remote.	628,370	628,370
Rooi JCR	Broke ankle after stepping in open storm channel. The case was submitted to the municipality's insurance broker. The chance that any amount might be payable by the municipality is remote.	986,285	986,285
Van der Merwe C	Involved in accident with municipal vehicle. The case was submitted to the municipality's insurance broker. The chance that any amount might be payable by the municipality is remote.	191,453	
Pedro I	Fell into an open manhole. The case was submitted to the municipality's insurance broker. The chance that any amount might be payable by the municipality is remote.	2,551,000	
Fortuin N	Drove in to stray ox in Pine Valley, Wolseley. The case was submitted to the municipality's insurance broker. The chance that any amount might be payable by the municipality is remote.	75,000	
Open Serve	Damage to underground cables at Bon Cretien Street Ceres. The case was submitted to the municipality's insurance broker. The chance that any amount might be payable by the municipality is remote.	34,041	

48.2 Possible increase in Councillor Remuneration

The Minister for Cooperative Governance and Traditional Affairs on, 2 November 2022, approved data allowances for members of municipal councils which may take effect retrospectively from 1 July 2021. The data allowance is pending a council resolution and the approval from Provincial Minister for Local Government.	82,800	
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TOTAL CONTINGENT LIABILITY	13,043,757	9,645,563
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WITZENBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

49	CONTINGENT ASSET	2022 R	2021 R
	<p>With the review of the municipality's housing arrangement accounting, the municipality also reviewed its housing input tax VAT treatment relating to the payment of its housing implementing agents. The housing VAT sections of the Value-Added Tax Act, 1991 as amended, is inherently complex. As a consequence of our housing VAT review, the municipality has submitted a VAT ruling application the SARS confirming if the municipality can reclaim input tax for VAT purposes from the payments made to its implementing agent for the housing projects. Note that the municipality is the developer of the housing projects considered and the implementing agents are performing housing construction services to the municipality for the houses that the municipality sells to the housing beneficiaries. The municipality now awaits the outcome of the housing VAT ruling outcome from the SARS. In the event that the SARS issue a positive VAT ruling. The amount are not disclosed as no ruling has been issued by SARS.</p>	18,034,021	20,975,483
50	<p>RELATED PARTIES</p> <p>Key Management and Councillors receive and pay for services on the same terms and conditions as other ratepayers / residents.</p> <p>The rates, service charges and other charges are in accordance with approved tariffs that were advertised to the public. No bad debt expenses have been recognised in respect of amounts owed by related parties.</p> <p>50.1 Related Party Loans</p> <p>Since 1 July 2004 loans to councillors and senior management employees are not permitted.</p> <p>50.2 Compensation of Councillors and key management personnel</p> <p>The compensation of key management personnel is set out in Notes 26 and 27 to the Annual Financial Statements.</p> <p>50.3 Other related party transactions</p> <p>No purchases were made during the year where Councillors or staff have an interest.</p> <p>50.4 Ceres Koekedouw Management Committee</p> <p>Ceres Koekedouw Management Committee is an entity established by the Witzenberg Municipality and the Koekedouw Irrigation Board. Ceres Koekedouw Management Committee is responsible for the management of the Koekedouw Dam, jointly owned by Witzenberg Municipality and the Koekedouw Irrigation Board.</p> <p>Witzenberg municipality was responsible for 41% of the expenditure to build the Koekedouw Dam. The expense was financed by way of loans. These loans have already been redeemed.</p> <p>The municipality is entitled to 10 million kilolitre water per annum from the dam.</p> <p>The total carrying value of the municipal asset in respect of the dam of R28 336 269 is included under Property Plant and Equipment – Infrastructure Assets in Note 9.</p> <p>The following contributions included with General Expenses were paid to the Ceres Koekedouw Management Committee (VAT excluded)</p>	<p><u>1,309,043</u></p>	<p><u>1,223,847</u></p>

51 FINANCIAL SUSTAINABILITY

Management is of the opinion that will Municipality will continue to operate as a going concern and perform it's functions as set out in the Constitution.

Financial Indicators

The current ratio increased to 2.25 from 1.7 in the prior year.

Cash and Cash Equivalentents have increased to R 145 million from R 115 million in the prior year.

NOTES ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

52 NON-LIVING RESOURCES

The responsibility for the non-living water resource emanates from chapter 3 of the Water Service Act which recognises the municipality as a water service authority.

The nature of the municipality's custodial responsibility includes the duty to provide access to water services, the duty to prepare and adopt a water service development plan and the reporting on the implementation thereof, any contracts and joint ventures with water services providers and the adoption of appropriate bylaws that sets out the conditions for the provision of water services.

Additional supporting information pertaining to the provision of water can be found in chapter 3 of the Annual Report

The Municipality has the following non-living water resources per town:

Ceres

The main water source for Ceres is the Koekedouw Dam. Six boreholes serve as a backup source of supply.

Tulbagh

Currently, Klein Berg, Moordenaarskloof and Tierkloof serve as the main sources of water supply to Tulbagh.

Wolseley

Wolseley receives its water supply from the Tierhokkloof weir.

Prince Alfred's Hamlet

Prince Alfred's Hamlet has four water sources. They consist of the Wabooms River Weir, a fountain, one borehole and a supply line from the Koekedouw Dam.

Op-die-Berg

Op-die-Berg has three water sources, a fountain and two boreholes.

There is no liabilities or contingent liabilities that arose from the non-living resource which is water

Water purchased by the farmers including VAT amount to	768,699	304,740
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53 SUBSEQUENT EVENTS

The Minister for Cooperative Governance and Traditional Affairs had approved increases in remuneration for members of municipal councils which will take effect retrospectively from 1 July 2021. The increase was pending the approval from Provincial Minister for Local Government at financial year end. The additional remuneration has been included in Remuneration of Councillors in the Statement of Financial Performance and Trade Payables in the statement of Financial Position.

The Minister for Cooperative Governance and Traditional Affairs on, 2 November 2022, approved data allowances for members of municipal councils which may take effect retrospectively from 1 July 2021. The data allowance is pending a council resolution and the approval from Provincial Minister for Local Government. The possible increase in councillor remuneration are disclosed as a contingent liability in note 48.2

WITZENBERG MUNICIPALITY
APPENDIX A - Unaudited
SCHEDULE OF EXTERNAL LOANS AS AT 30 JUNE 2022

EXTERNAL LOANS	Rate	Loan Number	Redeemable	Balance at 30 JUNE 2021	Received during the period	Redeemed during the period	Balance at 30 JUNE 2022
				R	R	R	R
ANNUITY LOANS							
NEDBANK	8.00%	5032032 0001	30/05/2023	2,317,862	-	1,131,013	1,186,849
DBSA	9.50%	102040/1	30/09/2021	21,055		21,055	0
DBSA	8.59%	100605/1	30/06/2023	436,004	-	218,003	218,001
Total Annuity Loans				2,774,921	-	1,370,071	1,404,850
LEASE LIABILITY							
Office Equipment	10.00%		30/06/2024	-	1,478,069	458,729	1,019,340
Total Lease Liabilities				-	1,478,069	458,729	1,019,340
TOTAL EXTERNAL LOANS				2,774,921	1,478,069	1,828,800	2,424,190

WITZENBERG MUNICIPALITY
APPENDIX B - Unaudited
SEGMENTAL STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2022
MUNICIPAL VOTES CLASSIFICATION

2021 Actual Income R	2021 Actual Expenditure R	2021 Surplus/ (Deficit) R		2022 Actual Income R	2022 Actual Expenditure R	2022 Surplus/ (Deficit) R
91,142,833	(37,915,735)	53,227,097	Budget and Treasury Office	109,824,927	(43,188,267)	66,636,660
151,241,034	(150,717,030)	524,004	Civil services	173,559,693	(159,830,048)	13,729,645
130,925,503	(26,066,330)	104,859,174	Community and social services	122,004,012	(30,070,461)	91,933,552
(5,222,866)	(57,452,493)	(62,675,359)	Corporate Services	8,727,614	(49,823,645)	(41,096,031)
274,798,044	(268,153,405)	6,644,639	Electro Technical Services	335,557,217	(312,116,280)	23,440,937
13,000	(22,960,858)	(22,947,858)	Executive and Council	8,088,051	(21,841,617)	(13,753,567)
491,526	(4,469,385)	(3,977,859)	Housing	1,029,362	(4,947,451)	(3,918,089)
2,139,959	(7,042,671)	(4,902,712)	Planning	1,529,762	(7,353,346)	(5,823,584)
17,597,600	(42,098,664)	(24,501,064)	Public Safety	15,433,387	(36,528,511)	(21,095,125)
9,367,720	(26,996,696)	(17,628,976)	Sport and recreation	9,570,185	(30,197,417)	(20,627,231)
672,494,353	(643,873,267)	28,621,085	Total	785,324,209	(695,897,042)	89,427,168

WITZENBERG MUNICIPALITY
APPENDIX C - Unaudited
SEGMENTAL STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2022
GENERAL FINANCE STATISTIC CLASSIFICATIONS

2021 Actual Income R	2021 Actual Expenditure R	2021 Surplus/ (Deficit) R		2022 Actual Income R	2022 Actual Expenditure R	2022 Surplus/ (Deficit) R
128,956,606	(23,852,053)	105,104,554	Community and social services	121,667,495	(27,254,731)	94,412,763
274,575,871	(268,153,405)	6,422,466	Energy sources	333,992,039	(312,116,280)	21,875,759
-	(506,271)	(506,271)	Environmental protection	237	(886,081)	(885,844)
13,000	(24,407,927)	(24,394,927)	Executive and council	8,088,051	(23,820,065)	(15,732,015)
85,919,967	(91,856,355)	(5,936,388)	Finance and administration	118,552,541	(89,142,216)	29,410,325
491,526	(4,469,385)	(3,977,859)	Housing	1,029,362	(4,947,451)	(3,918,089)
-	(2,507,675)	(2,507,675)	Internal audit	-	(1,920,930)	(1,920,930)
4,108,855	(10,138,143)	(6,029,288)	Planning and development	1,866,042	(11,138,174)	(9,272,132)
13,465,997	(37,314,382)	(23,848,385)	Public safety	12,583,999	(29,623,202)	(17,039,204)
24,366,562	(36,471,219)	(12,104,657)	Road transport	18,645,208	(34,725,684)	(16,080,476)
9,367,720	(26,996,696)	(17,628,976)	Sport and recreation	9,570,185	(30,197,417)	(20,627,231)
35,367,119	(44,379,491)	(9,012,372)	Waste management	51,070,525	(58,138,662)	(7,068,137)
42,749,428	(31,586,451)	11,162,976	Waste water management	36,497,509	(32,603,390)	3,894,120
53,111,700	(41,233,814)	11,877,886	Water management	71,761,017	(39,382,760)	32,378,257
672,494,353	(643,873,267)	28,621,085	Total	785,324,209	(695,897,042)	89,427,168

WITZENBERG MUNICIPALITY
APPENDIX D - Unaudited
DISCLOSURES OF GRANTS AND SUBSIDIES IN TERMS OF SECTION 123 OF MFMA, 56 OF 2003

UNSPENT AND UNPAID GOVERNMENT GRANTS AND RECEIPTS	Balance 1 JULY 2021 (Unpaid)	Grants Received	Re-payment of Unspent Grant	Operating expenditure during the year Transferred to revenue	Capital expenditure during the year Transferred to revenue	Balance 30 JUNE 2022	Unspent 2022 (Payable)	Unpaid 2022 (Receivable)
	R	R	R	R	R	R	R	R
<u>National Government Grants</u>								
Finance Management Grant	-	1,550,000	-	(1,550,000)	-	-	-	-
Municipal infrastructure Grant	340,138	24,980,000	(340,000)	-	(23,707,100)	1,273,038	1,273,038	-
Regional Bulk Infrastructure Grant (DWAF)	10,000,000	20,000,000	(10,000,000)	-	(22,160,011)	(2,160,011)	-	2,160,011
Integrated National Electricity Program	(291,587)	12,762,000	-	-	(8,596,630)	3,873,783	3,873,783	-
Equitable share	-	106,666,000	-	(106,666,000)	-	-	-	-
Department of Rural Development	471,155	-	-	-	-	471,155	471,155	-
Expanded Public Works Programme	(103,068)	2,617,000	-	(2,513,932)	-	-	-	-
Neighbourhood Development Plan	321	-	-	-	-	321	321	-
<u>Provincial Government Grants</u>								
Library services	-	10,536,000	-	(9,768,378)	(767,622)	-	-	-
CDW	846,161	132,000	(739,077)	(38,024)	-	201,060	201,060	-
Municipal Infrastructure Support Grant	(1,046,497)	-	-	-	-	(1,046,497)	-	1,046,497
Economic Development and Tourism SMME booster	68	-	-	-	-	68	68	-
Service Delivery and Capacity Building	-	600,000	-	-	-	600,000	600,000	-
Human Settlement Development	5,325,746	2,961,094	-	-	(4,803,773)	3,483,067	3,483,067	-
Capacity Building (Internship)	576,978	250,000	-	-	-	826,978	826,978	-
Municipal Infrastructure	(206,126)	-	-	-	-	(206,126)	-	206,126
Financial Management Support	1,289,770	-	(1,289,770)	-	-	-	-	-
Maintenance and Construction of Transport Infrastructure	830,165	4,385,404	(830,165)	-	(11,764,174)	(7,378,770)	-	7,378,770
Local Government Support Grant	306,429	-	(306,429)	-	-	-	-	-
Regional Social Economical Program	919,480	800,000	-	-	(1,619,003)	100,477	100,477	-
Public Employment Support Grant	-	1,600,000	-	(1,600,000)	-	-	-	-
<u>District Municipality</u>								
Parks and recreation	300,001	-	-	-	-	300,001	300,001	-
Sanitation Infrastructure	(25,090)	-	-	-	-	(25,090)	-	25,090
Capacity Building	-	264,000	-	(264,000)	-	-	-	-
Infrastructure	1,000,000	500,000	-	-	(188,481)	1,311,519	1,311,519	-
Covid 19	1,997,194	-	-	(27,868)	-	1,969,326	1,969,326	-
<u>Public Contributions</u>								
Essen Belgium	3,963,623	668,424	-	(1,453,017)	-	3,179,030	3,179,030	-
China - Water meters	15,626	-	-	(8,443)	-	7,183	7,183	-
Total	26,510,487	191,271,922	(13,505,441)	(123,889,662)	(73,606,794)	6,780,512	17,597,006	10,816,494

WITZENBERG MUNICIPALITY

APPENDIX D - Unaudited

DISCLOSURES OF GRANTS AND SUBSIDIES IN TERMS OF SECTION 123 OF MFMA, 56 OF 2003

UNSPENT AND UNPAID GOVERNMENT GRANTS AND RECEIPTS	Balance 1 JULY 2020 (Unpaid)	Grants Received	Write Offs / Transfers	Operating expenditure during the year Transferred to revenue	Capital expenditure during the year Transferred to revenue	Balance 30 JUNE 2021	Unspent 2021 (Payable)	Unpaid 2021 (Receivable)
	R	R	R	R	R	R	R	R
<u>National Government Grants</u>								
Finance Management Grant	54,161	1,550,000	(54,161)	(1,550,000)	-	-	-	-
Municipal infrastructure Grant	9,843,224	22,013,000	(9,843,224)	(630,000)	(21,042,862)	340,138	340,138	-
Regional Bulk Infrastructure Grant (DWAF)	19,236,146	10,000,000	(19,236,146)	-	-	10,000,000	10,000,000	-
Integrated National Electricity Program	(291,587)	-	-	-	-	(291,587)	-	291,587
Equitable share	-	116,085,531	-	(116,085,531)	-	-	-	-
Department of Rural Development	471,155	-	-	-	-	471,155	471,155	-
Expanded Public Works Programme	(432,918)	2,360,000	-	(2,030,150)	-	(103,068)	-	103,068
Neighbourhood Development Plan	321	-	-	-	-	321	321	-
<u>Provincial Government Grants</u>								
Library services	800,000	9,764,000	-	(9,764,000)	(800,000)	-	-	-
CDW	738,977	131,000	-	(23,816)	-	846,161	846,161	-
Municipal Infrastructure Support Grant	(1,046,497)	-	-	-	-	(1,046,497)	-	1,046,497
Economic Development and Tourism SMME booster	1,662,236	363,060	-	-	(2,025,228)	68	68	-
Human Settlement Development	3,507,702	28,563,744	-	(238,000)	(26,507,700)	5,325,746	5,325,746	-
Fire Service Capacity Building Grant	830,000	-	-	-	(830,000)	-	-	-
Capacity Building (Internship)	294,922	300,000	-	(17,944)	-	576,978	576,978	-
Municipal Infrastructure	(206,126)	-	-	-	-	(206,126)	-	206,126
Financial Management Support	1,289,770	-	-	-	-	1,289,770	1,289,770	-
Maintenance and Construction of Transport Infrastructure	830,165	-	-	-	-	830,165	830,165	-
Local Government Support Grant	806,370	-	-	(499,941)	-	306,429	306,429	-
Regional Social Economical Program	4,005,448	1,000,000	-	-	(4,185,968)	819,480	819,480	-
<u>District Municipality</u>								
Parks and recreation	300,001	-	-	-	-	300,001	300,001	-
Sanitation Infrastructure	(25,090)	-	-	-	-	(25,090)	-	25,090
Planning and Development	100,000	-	-	-	-	100,000	100,000	-
Infrastructure	1,000,000	500,000	-	-	(500,000)	1,000,000	1,000,000	-
Covid 19	2,226,216	240,000	-	(279,396)	(189,626)	1,997,194	1,997,194	-
<u>Other</u>								
Development Bank of South Africa	(1,136,760)	1,136,760	-	-	-	-	-	-
<u>Public Contributions</u>								
Essen Belgium	3,987,568	834,420	-	(356,909)	(501,456)	3,963,623	3,963,623	-
China - Water meters	16,005	-	-	(378)	-	15,627	15,627	-
Total	48,861,409	194,841,515	(29,133,531)	(131,476,065)	(56,582,840)	26,510,488	28,182,856	1,672,368

Report of the auditor-general to the Western Cape Provincial Parliament and the council on the Witzenberg Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the Witzenberg Municipality set out on pages 4 to 72, which comprise the statement of financial position as at 30 June 2022, the statement of financial performance, statement of changes in net assets, cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Witzenberg Municipality as at 30 June 2022, and its financial performance and cash flows for the year then ended in accordance with accordance with the Standards of Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 9 of 2021 (Dora).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.
4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matters

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Restatement of corresponding figures

7. As disclosed in note 36 to the financial statements, the corresponding figures for 30 June 2021 have been restated as a result of errors discovered during 2021-22 in the financial statements of the municipality for the year ended 30 June 2022.

Material impairments

8. As disclosed in note 3 to the financial statements, the municipality provided for an impairment of R258,7 million (2020-21: R214,2 million) on receivables from exchange transactions amounting to R344,9 million (2020-21: R285,7 million).
9. As disclosed in note 4 to the financial statements, the municipality provided for an impairment of R43 million (2020-21: R47,1 million) on receivables from non-exchange transactions amounting to R56,5 million (2020-21: R58,1 million).

Other matter

10. I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited supplementary information

11. The supplementary information set out on pages 73 to 77 of the financial statements does not form part of the financial statements and is presented as additional information. I have not audited this information and, accordingly, we do not express an opinion thereon.

Responsibilities of the accounting officer for the financial statements

12. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the Standards of GRAP and the requirements of the MFMA and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
13. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

14. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
15. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

Introduction and scope

16. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I have a responsibility to report on the usefulness and reliability of the reported performance information against predetermined objectives for selected objectives presented in the annual performance report. I performed procedures to identify material findings but not to gather evidence to express assurance.
17. My procedures address the usefulness and reliability of the reported performance information, which must be based on the municipality's approved performance planning documents. I have not evaluated the completeness and appropriateness of the performance indicators/ measures included in the planning documents. My procedures do not examine whether the actions taken by the municipality enabled service delivery. My procedures also do not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
18. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected objective presented in the municipality's annual performance report for the year ended 30 June 2022:

Strategic objectives	Pages in the annual performance report
Strategic objective – essential services	14 to 15

Pages 61,62 of Annual Report.

19. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
20. I did not raise any material findings on the usefulness and reliability of the reported performance information for this strategic objective.

Other matter

21. I draw attention to the matter below.

Achievement of planned targets

22. Refer to the annual performance report on pages 14 to 15 for information on the achievement of planned targets for the year and management's explanations provided for the under-/overachievement of targets.

Pages 61,62 of Annual Report

Report on the audit of compliance with legislation

Introduction and scope

23. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the municipality's compliance with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.
24. I did not identify any material findings on compliance with the specific matters in key legislation set out in the general notice issued in terms of the PAA.

Other information

25. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report, which includes the accounting officer's report and the audit committee's report. The other information does not include the financial statements, the auditor's report and those selected objectives presented in the annual performance report that have been specifically reported in this auditor's report.
26. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion on it.
27. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected objectives presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
28. I have nothing to report in this regard.

Internal control deficiencies

29. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.
30. I did not identify any significant deficiencies in internal control.

Auditor General

Cape Town

30 November 2022



AUDITOR - GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure – Auditor-general’s responsibility for the audit

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for selected objectives and on the municipality’s compliance with respect to the selected subject matters.

Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in this auditor’s report, I also:
 - identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
 - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality’s internal control
 - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer
 - conclude on the appropriateness of the accounting officer’s use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor’s report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor’s report. However, future events or conditions may cause a municipality to cease operating as a going concern
 - evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Communication with those charged with governance

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
4. I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

PERFORMANCE, RISK AND AUDIT COMMITTEE REPORT FOR THE YEAR ENDED 30 JUNE 2022

1. Legislative Requirements

The purpose of this report is to communicate to the council the Performance, Risk and Audit Committee's (PRAC) progress to date in carrying out its oversight responsibilities in terms of section 166 of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003, as amended) (MFMA). The Municipal Planning and Performance Management Regulations, 2001, regulation 14(2)(a) requires the municipality to establish a performance Audit Committee. Regulation 14(2)(c) states that a municipality may utilize any Audit Committee established in terms of other applicable legislation as the Performance Audit Committee.

The MFMA obliges every municipality to establish an independent Audit Committee, which must advise the municipal council, political office-bearers, accounting officer and management staff of the municipality on matters relating to internal financial controls and internal audits, risk management, accounting policies, the adequacy, reliability and accuracy of financial reporting and information, performance management, effective governance, compliance with the MFMA, the annual Division of Revenue Act (DoRA) and any other applicable legislation, and any other issues referred to it by the municipality. The municipality has opted to have a combined Performance, Risk and Audit Committee.

The PRAC is governed by a formal charter, which is regularly reviewed and approved by the Council. The committee is pleased to present its report for the financial year ending 30 June 2022.

2. Performance, Risk and Audit Committee's responsibilities

The PRAC has complied with its responsibilities arising from the following:

- Section 166 of the MFMA
- Circular 65 of the MFMA
- Section 14 of the Municipal Planning and Performance Regulations; and
- The Council approved PRAC charter.

3. Performance, Risk and Audit Committee members and attendance

The PRAC was established in accordance with section 166 of the MFMA. The PRAC charter requires that the committee comprises a minimum of five members of whom none must be in the employ of the municipality.

The PRAC comprises five members, including the chairperson, Mr J George. In terms of section 166(4)(b) of the MFMA, the Audit Committee must meet at least four times a year. During the financial year that ended on 30 June 2022, the Audit Committee met on five occasions. The table below shows the attendance at these meetings:

Name	Date of appointment	Qualifications	Number of meetings scheduled	Number of meetings attended
Mr J. George (Chairperson)	1 November 2016	B Compt (Honours) CA(SA)	5	5
Ms C. Fagan	1 August 2018	B.Com(Acc), AD Risk Management, PD Risk Management	5	5
Mr F. Redelinghuys	1 November 2016	B Compt (Honours) CA(SA)	5	5
Mr Tsepo Lesihla	1 August 2018 (Term ended 31 July 2021)	Master of Technology, Information Technology	0	0

The members of the PRAC held meetings with the municipal manager as the accounting officer, senior management of the municipality, the internal audit function and the external auditors collectively on matters related to governance, reporting, internal control and risk and performance management in the municipality, throughout the reporting period.

4. Effectiveness of internal control

The PRAC acknowledges management's efforts to strengthen internal controls in the municipality. The PRAC continued the monitoring of matters reported by the external auditors and the internal audit function in prior years that require management attention.

Management has given assurance that effective corrective action will be implemented and will be monitored through Performance Management.

During the 2021/2022 financial year, the municipality has continued to implement anti-corruption measures to prevent and detect fraud and corruption.

5. The quality of monthly and quarterly reports submitted in terms of the MFMA and DORA

The PRAC reviewed and where applicable advised on the following:

- Internal audit reports
- Management Audit Action Plan
- Annual audit plans
- AGSA's audit and Management report
- Annual Financial Statements
- Annual Performance Report
- Section 71 reports
- Section 72 report
- Section 52(d) reports, including the performance reports
- Quarterly Risk Management reports
- Annual Risk assessment Report
- Financial Misconduct cases, Unauthorised, irregular and fruitful and wasteful expenditure reports.

The PRAC is satisfied with the content and quality of reporting prepared and issued during the year under review in compliance with the statutory framework. The PRAC has engaged with management to remedy shortcomings, especially relating to the reports on performance against predetermined objectives. The committee has recommended that a specific process be implemented to ensure that the information reported is both useful and reliable in terms of the applicable reporting framework.

The PRAC has reviewed and commented on the municipality's annual financial statements and report on performance information and their timely submission to the external auditors by 31 August 2022.

6. Internal audit function

The accounting officer is obliged, in terms of section 165 of the MFMA, to ensure that the Municipality has a system of internal audit under the control and direction of the PRAC. The PRAC is satisfied that the internal audit function has properly discharged its functions and responsibilities during the year under review.

The PRAC reviewed its current three-year risk-based audit plan and reviewed the actual internal audit work that was conducted by the Internal Audit Unit in relation to the one-year internal audit plan.

The PRAC is satisfied that the internal audit function operated effectively and that it has addressed the risks pertinent to the municipality. The PRAC however want to note its concern regarding the loss of key internal audit staff and the subsequent impact this might have without succession planning.

The PRAC expresses its appreciation to the Internal Auditors for the work performed.

7. Enterprise Risk Management function

The PRAC is responsible for the oversight of the risk management function.

The PRAC has reviewed the completeness of the enterprise risk assessment process implemented by management and the alignment thereof to the risk-based audit plan. The PRAC has also reviewed the risk appetite, risk profile and action plans implemented by management to mitigate risk.

The PRAC advises management towards the improvement of risk management.

8. Evaluation of the finance function

The PRAC is satisfied with the municipality's finance function during the year under review.

9. Performance management

Part of the responsibilities of the PRAC includes the review of performance management. The PRAC has in terms of the performance of the municipality reviewed the following.

- Compliance with statutory requirements and performance management best practices and standards;
- The alignment of the integrated development plan, budget, service delivery and budget implementation plan and performance agreements;
- The relevance of indicators to ensure that they are measurable and relate to services performed by the municipality and its entities;
- Compliance with the in-year reporting requirements;
- Quarterly performance reports submitted by the internal audit function; and
- Commented on the municipality's performance management system and made recommendations for its improvement.

The PRAC has recommended the following to Council:

- To maintain the overall functionality of the performance management system, timeous monitoring and reviewing of the portfolios of evidence, before or during the reporting stage, should be implemented.

10. Fraud and irregular activities

One instance of unauthorised expenditure has been reported by management. No other instances of fraud, financial misconduct, or irregular and fruitless expenditure have been reported by management.

The PRAC has reviewed the fraud prevention policies and strategy including the whistleblowing policy

.Unauthorised Expenditure

The following is an extract from note 41.1 of the Annual Financial Statements.

"Unauthorised expenditure awaiting further action R8,933,855

Unauthorised expenditure on operating votes is due to:

Operating

"The depreciation expense of the deemed asset - Rehabilitation of landfill sites is more than budgeted due to increased cost of rehabilitation, higher inflation rates and higher interest rates."

After discussions with Management and the AGSA, the PRAC notes that this is addressed by management

The PRAC notes that the AGSA issued an unqualified with no findings audit report despite the unauthorised expenditure noted above.

11. Evaluation of the annual financial statements

The PRAC has:

- Reviewed and discussed the audited annual financial statements to be included in the Annual Report with the AGSA, the Municipal Manager, the Chief Financial Officer and other officials employed by the municipality; and
- Reviewed changes in accounting policies and practices as applicable.

The PRAC accordingly concurs with and supports the AGSA conclusion on the annual financial statements, and expressed its opinion that the audited annual financial statements be accepted.

12. External auditor's report

The PRAC concurs with and accepts the conclusion and audit opinion of the external auditors on the annual financial statements. The committee is of the view that the audited financial statements be accepted and read together with the report of the external auditors. The PRAC confirms that it has been informed throughout the audit process and issues giving rise to the audit opinion.

The external audit function, performed by the Auditor-General South Africa (AGSA) is independent of the Municipality. The PRAC has met with the external auditors to ensure that there are no unresolved issues and acknowledges the diligence and cooperation of the external audit team.

On behalf of the Performance, Risk and Audit Committee



Mr Jonathan George
Performance, Risk and Audit Committee Chairperson
Witzenberg Municipality
16 January 2023

Reference: PTR 13/5/2

The Municipal Manager
Witzenberg Municipality
PO Box 44
CERES
6835

For attention: Mr Nasson

PROVINCIAL TREASURY COMMENTS ON THE TABLED 2021/22 ANNUAL REPORT

1. INTRODUCTION

- a. MFMA section 121(1) states that every municipality and every municipal entity must for each financial year prepare an annual report. The council of a municipality must within nine months after the end of the financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.
- b. MFMA sections 121(3) and (4) sets out the framework relating to the content of the annual reports for both municipalities and municipal entities.
- c. National Treasury has further introduced the annual report template and MFMA Circular No. MFMA Circular 63 aims to provide guidance to municipalities and municipal entities on the Annual Report format and its contents.
- d. The municipal council is then obliged to consider any views of the local community; the National Treasury, the relevant provincial treasury and any provincial or national organs of state or municipalities which made submissions on the Annual Report.

2. LEGISLATIVE COMPLIANCE

2.1 Conformance

The conformance assessment highlights compliance by Witzenberg Municipality with the Municipal Finance Management Act No. 56 of 2003 is as follows:

- a) The Municipality submitted the draft 2021/22 Annual Performance Report together with AFS to the Auditor General by the 31st of August 2022, which is within the legislative deadline.
- b) The unaudited Annual report was tabled before Council on 24 August 2022 which is at least two months after the end of the budget year, in accordance with MFMA Circular 63.
- c) The Annual report was made available for public consideration via placement on the municipal website on the 9 December 2022 and is also accessible at all municipal offices and public libraries. The public was invited to provide written comments on the Annual Report by 9 January 2023. The public notice also indicates that the Municipality provided the option for individuals to approach Municipal offices, in which case a staff member would assist with transcribing comments for anyone unable to provide comments in written form.

2.2 Format and content of the Annual Report as per MFMA Circular 63

- a. The Annual Report complies with the Annual Report Template as prescribed by MFMA Circular 63 as all the relevant chapters are included. All of the relevant appendices have also been included in the Annual Report. Reference to Appendix T: *National and Provincial Outcome for local government* is not made in the contents page, however it is included in the report.
- b. In addition, the Audit findings have been included.
- c. The Mayor's Foreword is included in the annual report.
- d. The Municipal Managers Foreword includes information on internal management changes in relation to Section 56/57 managers, a statement on the previous financial year's audit opinion, and information related to the revenue trend by source including borrowings undertaken by the municipality.
- e. The Annual Report provides a comprehensive overview of the demographics, population, growth, highlights, and challenges faced in the municipal are during the 2021/22 financial year.

3. Chapter 3: Service Delivery Information and Performance

High Level Summary – Key Performance Areas

Strategic Objectives	Number of targets in SDBIP	Number of targets Achieved	Number of targets not achieved	Percentage achieved
Sustainable provision and maintenance of basic infrastructure	10	6	4	60%
Provide for the needs of informal settlements through improved services	5	4	1	80%
Support institutional transformation and development	2	1	1	50%
Ensure Financial Viability	7	3	4	42.9%
To maintain and strengthen relations	2	2	-	100%
Provide and maintain facilities that make citizens feel at home	3	1	2	33.3%
Support the poor and vulnerable through programmes & policy	4	4	-	100%
Create an enabling environment to attract investment and support the local economy	3	3	-	100%
Total	36	24	12	66.7%

Comments

- For the 2021/22 financial year, the Municipality had a total of 36 applicable key performance indicators (inclusive of IDP and General Key Performance Indicators) of which 24 (66.7 per cent) were achieved.
- Most targets not achieved are related to Strategic Objective 2.2: Ensure Financial Viability and Strategic Objective 1.1: Sustainable provision and maintenance of basic infrastructure.
- The Municipality has provided explanations and corrective measures in all instances where targets were missed. Some indicators have been missed due to delays in procurement processes, while others are underachieved due to savings which the Municipality plans to monitor across departments for it to be utilized effectively.
- For financial indicators, the Municipality noted the prolonged negative impact of the COVID-19 pandemic with the corrective action of ensuring compliance to the Credit Control policy. Only two of the targets not achieved are national key-performance indicators (NKPI) provided for in section 43 of the Municipal Systems Act (MSA) (Act 32 of 2000) and detailed in the Local Government: Municipal Planning and Performance Regulations (2001), all 11 other NKPIs have been achieved.

Black Economic Empowerment

- The Municipality did not disclose information on "B-BBEE COMPLIANCE PERFORMANCE INFORMATION" in the 2021/22 annual report.
- The annual report should contain a heading titled "B-BBEE Compliance Performance Information" complete with sub-headings disclosing information relating to the following elements: Management Control, Skills Development, Enterprise, and Supplier Development; Socio Economic Development.

Auditor General findings and other findings

- The Municipality has achieved a clean audit (unqualified with no findings) from the Auditor General for the 2021/22 financial year. This indicates that the financial statements are free from material misstatements and there are no material findings on reporting on performance objectives or non-compliance with legislation. The Municipality is commended for attaining its 10th consecutive clean audit.

4. CONCLUSION AND RECOMMENDATIONS

The Municipality is fully compliant with the legislative requirements as per MFMA Section 75,121 and 127. The Municipality has produced a comprehensive report for 2021/22, reflecting detailed information pertaining to performance during the year under review.

The Municipality has provided explanations and corrective measures for all targets unachieved, indicating that they are being addressed. Room for improvement does however remain insofar as overall non-financial performance is concerned. The Municipality should strive to reduce the variance between planned and actual performance.

The Municipality is reminded of its responsibility to finalise and adopt the annual report and the oversight report by no later than two months from the date on which the annual report was tabled before council in terms of section 127 of the MFMA.

Kind regards



MS N RINQUEST
DIRECTOR (ACTING): LOCAL GOVERNMENT BUDGET OFFICE
DATE: 09 January 2023



Witzenberg Municipal Public Accounts Committee

Checklist for considering the 2021/22 annual report

The MFMA provides that the purpose of the annual report of a municipality or a municipal entity for each financial year is:

- to provide a record of activities;
- to provide a report on performance against the budget; and
- to promote accountability to the local community for decisions made throughout the year.

The MSA provides that an annual *performance report* must be prepared for each financial year to report on the performance of the municipality and each external service provider, compared with targets set for performance.

The annual report requirements are provided in Chapter 12 of the MFMA, sections 45 and 46 of the MSA and the annual Division of Revenue Act.

The following checklist summarises what must be included in the annual report and is designed to support and guide councillors and officials. It should be noted however, that this list is not exhaustive and from time to time other information requirements may be prescribed. Consideration must also be given to specific circumstances and conditions in which other questions may be appropriate. Councillors and officials are encouraged to make suggestions to enhance this checklist and send these to the National Treasury.

Council should verify that the required information is contained in the annual report and then consider the relevance and accuracy of information accordingly. The checklist provides guidance on how matters could be considered.

The oversight committee and the full council may use this checklist as a means to organise the report and to manage requests for additional information. The questions suggested may be used by all councillors to gain clarification on contents of reports and also to verify compliance with the MFMA and MSA. Responses to many of these questions should be provided by the accounting officer of the municipality.

Note that the views of the Performance Risk and Audit Committee and the findings of the Auditor-General are primary sources of information to assist council in determining a decision on the annual report.

2021/2022 ANNUAL REPORT OVERSIGHT CHECK LIST

No	Information required to be included in annual reports/ <i><u>Council considerations</u></i>	Questions	Comment/observations of MPAC	Recommendations to Council
1	<p>The annual financial statements (AFS) for the municipality and, if applicable, consolidated statements (with all entities) was submitted to the Auditor-General</p> <p><u>Council considerations</u></p> <p>Where the municipality has sole or effective control of a municipal entity, consolidated financial statements are required. The AFS are to be in the form as required by the applicable accounting standards.</p> <p>MFMA Circular 18 with annexures, 23 June 2005, provides guidelines on the new accounting standards for municipalities.</p>	<p>1. <i>Have the required standards been met – refer audit report and report of audit committee for views on this?</i></p>	<p>The AGSA Audit Report and the Performance, Risk and Audit Committee (PRAC) reports does not indicate any exceptions from the accounting standards</p> <p>Witzenberg Municipality does not have any entities under its control, therefore consolidated statements are not required</p>	<p>None</p>

No	Information required to be included in annual reports/ <u>Council considerations</u>	Questions	Comment/observations of MPAC	Recommendations to Council
2	The Auditor-General's reports on the financial statements of the municipality	<p><i>Is the audit report included in the annual report as tabled?</i></p> <p><i>If not, when will the audit report be tabled?</i></p> <p><i>What are causes of the delays?</i></p> <p><i>What actions are being taken to expedite the report?</i></p>	<p>The AGSA Audit report is included in the tabled Annual Report (AR), annexure B</p> <p>Not applicable</p> <p>Not applicable</p>	None

No	Information required to be included in annual reports/ <u>Council considerations</u>	Questions	Comment/observations of MPAC	Recommendations to Council
3	<p>Any explanations that may be necessary to clarify issues in connection with the financial statements</p> <p><u>Council Considerations</u></p> <p>The accounting standards require that notes accompany the statements to provide explanations of issues and matters reported. Refer also points below on information in notes to AFS.</p>	<p><i>Taking into consideration the audit report and the audit committee comments, is sufficient explanation of financial issues contained in the notes to the statements?</i></p>	<p>The AGSA Audit Report and the Performance, Risk and Audit Committee report do not indicate any exceptions regarding any insufficient explanations on the AFS notes.</p>	

No	Information required to be included in annual reports/ <u>Council considerations</u>	Questions	Comment/observations of MPAC	Recommendations to Council
4	An assessment by the accounting officer on any arrears on municipal taxes and service charges.	<p><i>Has an adequate assessment been included?</i></p> <p><i>Is there sufficient explanation of the causes of the arrears and of actions to be taken to remedy the situation?</i></p> <p><i>Is any other action required to be taken?</i></p>	<p><i>AR 5.12 and notes 3 and 4 to the AFS , An assessment has been included</i></p> <p><i>Causes of arrears are explained and remedial action have been indicated</i></p>	<p>That Council take note with concern of the debt impairment issues emphasised by the AGSA.</p>

No	Information required to be included in annual reports/ <i><u>Council considerations</u></i>	Questions	Comment/observations of MPAC	Recommendations to Council
5	<p>Particulars of any corrective action taken or to be taken in response to issues raised in the audit reports</p> <p><u>Council Considerations</u></p> <p>The conclusions of the annual audit may be either –</p> <ul style="list-style-type: none"> • an unqualified audit opinion with or without management issues, which means that the financial statements are acceptable; • a qualified audit opinion setting out reasons for qualification, which means that certain issues need to be addressed before an unqualified opinion can be achieved; or the auditor will disclaim the statements and not offer an opinion. In this case there may be serious financial issues to be addressed. <p>The objective of the municipality should be to achieve an unqualified audit opinion.</p>	<p><i>Taking into account the audit report, audit opinion and the views of the audit committee, council should consider:</i></p> <ul style="list-style-type: none"> • <i>To what extent does the report indicate serious or minor financial issues?</i> 	<p>The municipality has achieved an unqualified audit opinion without findings</p> <p>The AGSA has emphasised on the material impairment in paragraph 8 and 9 of the Audit Report</p> <p>PRAC commented that they concur with the AGSA on the Annual Financial Statements</p>	<p>That Council ensures that recommendations emanating from workshop held on the 5th of December 2022 & recommendations of MPAC be implemented.</p>

No	Information required to be included in annual reports/ <u>Council considerations</u>	Questions	Comment/observations of MPAC	Recommendations to Council
		<ul style="list-style-type: none"> • <i>To what extent are the same issues repeated from previous audits?</i> • <i>Is the action proposed considered to be adequate to effectively address the issues raised in the audit report?</i> 	<p>Impairment of debtors was re-emphasised by the AGSA</p> <p>Unqualified audit opinion with no findings</p>	

No	Information required to be included in annual reports/ <u>Council considerations</u>	Questions	Comment/observations of MPAC	Recommendations to Council
		<p>• <i>Has a schedule of action to be taken been included in the annual report, with appropriate due dates?</i></p> <p>Note that actions taken on audit issues are to be reported to the provincial legislature, the MECs for local government and finance to report on any omissions by municipalities in addressing issues. Council should confirm that the audit report has been forwarded to the MECs.</p>	<p>A schedule of actions taken on audit outcomes (findings) has been included, Chapter 6.2, page 161.</p> <p>Not applicable</p>	

No	Information required to be included in annual reports/ <i><u>Council considerations</u></i>	Questions	Comment/observations of MPAC	Recommendations to Council
6	<p>An assessment by the municipality's accounting officer of the municipality's performance against measurable performance objectives <u>for revenue collection from each revenue source</u> and for each vote in the approved budget</p> <p><u>Council Considerations</u></p> <p>The budget of the municipality must contain measurable performance objectives for revenue from each source and for each vote in the budget, taking into account the IDP (MFMA s17(3)(b)). The accounting officer must include these objectives in the annual report and report on performance accordingly.</p>	<p><i>Has the performance met the expectations of council and the community?</i></p>	<p>AR para. 5.1 and 5.2, report a budgeted surplus of R17.9m versus an actual surplus of R 91.5m. The actual revenue collection rate was 91%</p> <p>2019/2020 – 88%</p> <p>2020/2021 – 90%</p> <p>NT Norm – 95%</p>	<p>Council ensures through its Committee Structures that collection rate be monitored on a monthly basis.</p> <p>MPAC note improvement from 2019/20 but recommends that efforts be increased to reach target of 95%.</p> <p>That administration is allowed to fully implement Council's debt collection policy, including legal action.</p>
		<p><i>Have the objectives (Targets) been met?</i></p>	<p>The following KPI's targets have not been achieved – Para 3.1.8 Pages 62-66 of the AR:</p> <ol style="list-style-type: none"> 1. FinFAdm11 - Financial viability expressed outstanding service debtors 	
		<p><i>What explanations have been provided for any non-achievement?</i></p>	<p>Corrective actions included in Para. 3.1.8 - Page 63 of the AR</p>	

No	Information required to be included in annual reports/ <u>Council considerations</u>	Questions	Comment/observations of MPAC	Recommendations to Council
		<i>What was the impact on the service delivery and expenditure objectives in the budget?</i>	<ol style="list-style-type: none"> 1. Decrease in future capital projects and reserve funding. 2. Insufficient funding available for repairs and maintenance 3. If not addressed, solvency is at risk. 	

No	Information required to be included in annual reports/ <i><u>Council considerations</u></i>	Questions	Comment/observations of MPAC	Recommendations to Council
		Council should comment and draw conclusions on performance and explanations provided	Current debt collection strategies do not effectively address the arrear debt	

No	Information required to be included in annual reports/ <i><u>Council considerations</u></i>	Questions	Comment/observations of MPAC	Recommendations to Council
7	Any information as determined by the municipality or its parent municipality	Review any other information that has been included in regard to the AFS.	NA	NA

No	Information required to be included in annual reports/ <u>Council considerations</u>	Questions	Comment/observations of MPAC	Recommendations to Council
8	Recommendations of the audit committee in relation to the AFS and audit reports of the municipality.	<p><i>Have the recommendations of the audit committee in regard to the AFS been adequately addressed by the municipality? What actions need to be taken in terms of these recommendations?</i></p> <p>Conclusions on these recommendations and the actions required should be incorporated in the oversight report.</p>	The PRAC concurs with and supports the AGSA conclusion on the annual financial statements, and is of the opinion that the audited annual financial statements can be accepted.	None

No	Information required to be included in annual reports/ <u>Council considerations</u>	Questions	Comment/observations of MPAC	Recommendations to Council
	<i>Allocations received and made</i>	<i>Considerations</i>		
9	<p>Allocations received by <u>and</u> made to the municipality</p> <p><u>Council Considerations:</u></p> <p>The report should disclose:</p> <ul style="list-style-type: none"> ▮ Details of allocations received from another organ of state in the national or provincial sphere. ▮ Details of allocations received from a municipal, or another municipality. ▮ Details of allocations made to any other organ of state, another municipality. ▮ Any other allocation made to the municipality under Section 214(1)(c) of the Constitution. 	<p><i>Have these allocations been received and made?</i></p> <p><i>Does the audit report confirm the correctness of the allocations received in terms of DORA and provincial budgets?</i></p> <p><i>Does the audit report or the audit committee recommend any action?</i></p> <p>Council should comment and draw conclusions on information and explanations provided.</p>	<p>Chapter 5.3 of AR,</p> <p>No exceptions were reported by AGSA</p> <p>No recommendation was made by the AGSA or the Performance, Risk and Audit committee</p> <p>That Council takes note of the reliance on government grants. (25% of revenue).</p>	<p>That Council takes note of the reliance on government grants.</p>

No	Information required to be included in annual reports/ <i><u>Council considerations</u></i>	Questions	Comment/observations of MPAC	Recommendations to Council
10	<p>Information in relation to the use of allocations received</p> <p><u>Council Considerations:</u></p> <p>Section 123 of the MFMA and MFMA guidance circular 11, require that the municipality provide information per allocation received per vote and include:</p> <ul style="list-style-type: none"> ▮ The current year and details of spending on all previous conditional grants, for the previous two financial years. Information is to be provided per vote. (For example, municipalities must report on all transfers received from provincial housing departments for housing subsidy grants for three financial years, and indicate how such funds were spent, and for what projects. ▮ Information stating whether the municipality has complied with the conditions of the grants, allocations in terms of section 214(1)(c) of the Constitution and allocations received from other than another organ of state. Where there is non- 	<p><i>Council should be satisfied that –</i></p> <ul style="list-style-type: none"> ▮ <i>the information has been properly disclosed;</i> ▮ <i>conditions of allocations have been met;</i> <i>and</i> ▮ <i>that any explanations provided are acceptable.</i> <p>The comments of the Auditor-General and the views of the audit committee should be used to determine the accuracy and appropriateness of this information.</p>	<p>Grants- AR section 5.3.1.;</p> <p>No exceptions were reported by the AGSA and The Performance, Risk and Audit Committee.</p>	<p>NA</p>

No	Information required to be included in annual reports/ <i><u>Council considerations</u></i>	Questions	Comment/observations of MPAC	Recommendations to Council
	<p>compliance, details of the reasons for non-compliance are to be provided.</p> <p>Information on whether allocations under the DORA were delayed or withheld and the reasons advanced for this.</p> <p>This information is required on all allocations excluding the municipality's portion of the equitable share and where prescribed otherwise by the nature of the allocation.</p> <p>The Auditor-General will ensure that the audit process includes a proper assessment (and reconciliation) on all national grants received by a municipality. Council should consider this aspect of the audit report and comments by the audit committee on the use of allocations received.</p>			

No	Information required to be included in annual reports/ <i><u>Council considerations</u></i>	Questions	Comment/observations of MPAC	Recommendations to Council
11	<p>Information in relation to outstanding debtors and creditors of the municipality</p> <p><u>Council considerations:</u></p> <p>Municipalities are reminded of the requirement to include, in their annual financial statements, amounts owed to them and persistently delayed beyond 30 days, by national or provincial departments and public entities.</p> <p>It is also a requirement to report on whether the municipality or entity has met its statutory commitments, including the payment of taxes, audit fees, and contributions for pension and medical aid funds.</p>	<p><i>Council should be satisfied that –</i></p> <ul style="list-style-type: none"> ▮ <i>the information has been properly disclosed;</i> ▮ <i>conditions of allocations have been met; and</i> ▮ <i>also that any explanations provided are acceptable.</i> <p>The comments of the Auditor-General and the views of the audit committee should be used to determine the accuracy and appropriateness of this information.</p>	<p>Delay of payment by national and provincial departments – Dept of Rural Development & Land Reform (Note 3 and 4 exchange/non-exchange transitions).</p> <p>Statutory commitments and payments:</p> <p>Note 44</p> <p>No exceptions were reported by AGSA and the Audit Committee</p>	<p>Any non- and late payments by State Departments be reported to National Treasury and Auditor-General.</p>

No	Information required to be included in annual reports/ <u>Council considerations</u>	Questions	Comment/observations of MPAC	Recommendations to Council
	Disclosures in notes to AFS	Considerations relating to section 124		
12	<p>Information relating to benefits paid by municipality to councillors, directors and officials</p> <p><u>Council Considerations:</u></p> <p>Information on the following items is to be included in the notes to the annual report and AFS:</p> <p>Salaries, allowances and benefits of political office bearers, councillors and boards of directors, whether financial or in kind; any arrears owed by individual councillors to the municipality or entity for rates and services, which at any time were outstanding for more than 90 days, including the names of councillors;</p> <p>Salaries allowances and benefits of the municipal manager, CEO of a municipal entity, CFO and every senior manager;</p> <p>contributions for pensions and medical aid;</p> <p>travel, motor car, accommodation, subsistence and other allowances;</p> <p>housing benefits and allowances;</p> <p>overtime payments;</p> <p>loans and advances, and;</p> <p>any other type of benefit or allowance related to staff.</p>	<p><i>Council should be satisfied that –</i></p> <p><i>the information has been properly disclosed;</i></p> <p><i>conditions of allocations have been met; and that</i></p> <p><i>any explanations provided are acceptable.</i></p> <p>The comments of the Auditor-General and the views of the audit committee should be used to determine the accuracy and appropriateness of this information.</p>	<p>Disclosed in AFS notes:</p> <p>Employee and Senior Management cost: Note 26</p> <p>Councillor remuneration: note 27</p> <p>Councillor arrears: Note 43.6</p> <p>No exceptions noted by AGSA and Performance, Risk and Audit Committee</p>	None

No	Information required to be included in annual reports/ <i><u>Council considerations</u></i>	Questions	Comment/observations of MPAC	Recommendations to Council
13	<p>The annual performance reports of the municipality</p> <p><u>Council Considerations:</u></p> <p>Section 46, MSA requires municipalities to submit a performance report reflecting the performance of the municipality and each service provider, a comparison of the performance with targets set for the previous year and measures taken to improve performance. The report must form part of the annual report.</p>	<p>Questions that may be considered are –</p> <p>As per worksheet 1</p> <p>Council should comment and draw conclusions on information and explanations provided.</p>	<p>Refer worksheet 1</p> <p>Annual Performance Report included as Chapter 3 of the AR</p> <p>MPAC concur with explanations as noted in, chapter 3.1.8 of the Annual Report, and take of the recommendation of PRAC</p> <p>No exceptions were reported by The AGSA</p>	

No	Information required to be included in annual reports/ <u>Council considerations</u>	Questions	Comment/observations of MPAC	Recommendations to Council
15	<p>Performance of municipal service providers</p> <p><u>Council Considerations</u></p> <p>The annual report of the municipality should provide an assessment of the performance of all contracted service providers.</p> <p>The report should evaluate the effectiveness of these services and whether alternative mechanisms should be considered.</p>	<p><i>Is the council satisfied with the evaluation and conclusions of the municipality?</i></p> <p><i>What other actions are considered necessary to be taken by the accounting officers?</i></p>	<p>AR - Appendix i</p> <p>Not applicable. No service delivery contracts in terms of Schedule 4 and 5 of the Constitution</p>	<p>None</p>

No	Information required to be included in annual reports/ <i>Council considerations</i>	Questions	Comment/observations of MPAC	Recommendations to Council
	General information	<i>The following general information is required to be disclosed in the annual report.</i>		
16	The use of any donor funding support	<p><i>What donor funding has the municipality received?</i></p> <p><i>Have the purposes and the management agreements for the funding been properly agreed upon?</i></p> <p><i>Have the funds been used in accordance with agreements? Have the objectives been achieved?</i></p> <p><i>Has the use of funds been effective in improving services to the community?</i></p> <p><i>What actions need to be taken to improve utilisation of the funds?</i></p>	<p><i>Donor funds received from Essen Belgium for Waste Management</i></p> <p><i>Note 15 of the AFS</i></p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p><i>None – Conditions met</i></p>	None

No	Information required to be included in annual reports/ <i><u>Council considerations</u></i>	Questions	Comment/observations of MPAC	Recommendations to Council
17	Agreements, contracts and projects under Private-Public-Partnerships	Information similar to the details of municipal entities should be provided. Council should ensure that all details have been supplied.	No Agreements, contracts and projects under Private-Public-Partnerships	None

No	Information required to be included in annual reports/ <i><u>Council considerations</u></i>	Questions	Comment/observations of MPAC	Recommendations to Council
18	<p>Service delivery performance on key services provided</p> <p><u>Council consideration:</u></p> <p>This may be a high level summary, in addition to detailed information on performance, which sets out overall performance under the strategic objectives of the municipality.</p> <p>Overall results on the strategic functions and services should be summarised.</p> <p>This should cover all services whether provided by the municipality, entities or external mechanisms.</p>	<p>Council may draw conclusions on the overall performance of the municipality.</p> <p>This information may be found in an executive summary section of the annual report and or in statistical tables.</p>	<p>Chapter 3 of AR</p> <p>MPAC conclude that the overall performance of the municipality is satisfactory</p>	<p>None</p>

No	Information required to be included in annual reports/ <i><u>Council considerations</u></i>	Questions	Comment/observations of MPAC	Recommendations to Council
19	Information on long-term contracts	<p>Details of all long-term contracts including levels of liability to the municipality should be included.</p> <p>Council should ensure all information is correctly supplied.</p>	<p>AR appendix H</p> <p>Notes 16 of AFS. Long term borrowings included</p> <p>Note 2 – Long term Banking Contract</p> <p>No exceptions were reported by the AGSA</p>	None

No	Information required to be included in annual reports/ <i><u>Council considerations</u></i>	Questions	Comment/observations of MPAC	Recommendations to Council
20	Information technology and systems purchases and the effectiveness of these systems in the delivery of services and for ensuring compliance with statutory obligations	Details <u>of significant IT activities</u> should be outlined indicating the effectiveness of the IT projects and the quality of IT services. Council should consider how effectively the IT services support and facilitate performance of the municipality and whether value for money has been obtained.	No significant IT activities during the financial year. Chapter 3.25. However, there was a significant increase in the request for support in both network and user activities.	Council ensures that administration implements future proposals wrt: <ul style="list-style-type: none"> • Upgrading of the Telephone system to a VoIP system, integrated with MS Teams. • Upgrading and Migrating of the DR site to be in line with industry standards. • Implementation of Fibre technology to improve the connections between towns, establishing better

No	Information required to be included in annual reports/ <u>Council considerations</u>	Questions	Comment/observations of MPAC	Recommendations to Council
		<p>Details of any future IT proposals should be summarised.</p>	<p>Future proposals:</p> <p>Upgrading of the Telephone system to a VoIP system, integrated with MS Teams.</p> <p>Upgrading and Migrating of the DR site to be in line with industry standards.</p> <p>Implementation of Fibre technology to improve the connections between towns, establishing better failover routes.</p> <p>Hardening the server and network infrastructure to reduce the risk of cyber threats</p>	<p>failover routes.</p> <ul style="list-style-type: none"> • Hardening the server and network infrastructure to reduce the risk of cyber threats

No	Information required to be included in annual reports/ <i><u>Council considerations</u></i>	Questions	Comment/observations of MPAC	Recommendations to Council
21	Three year capital plan for addressing infrastructure backlogs in terms of the Municipal Infrastructure Grant (MIG) framework	<p>A summary of the long-term capital plans and how these address the backlogs of services in the municipality should be provided.</p> <p>This should include details of types and scale of backlogs, projected cost implications, strategies to address the backlogs and plans proposed and/or approved.</p> <p>The summary here should cross reference to the performance reports in the annual report and also will be highlighted in the coming budgets.</p> <p><u>The council should consider whether the plans appropriately address the backlogs and are consistent with the strategic policy directions of the council and needs of the community.</u></p>	Section 5.9.2 of the AR, AR Appendix M, N and O	Long term capital plan be workshopped and assessed as part of IDP process.

No	Information required to be included in annual reports/ <u>Council considerations</u>	Questions	Comment/observations of MPAC	Recommendations to Council
<i>Other considerations recommended</i>				
22	Timing of reports	<i>Was the report tabled in the time prescribed?</i>	<i>Yes, Tabled 6 December 2022</i>	<i>None</i>
		<i>Has a schedule for consideration of the report been adopted?</i>	<i>Complied with legal requirement and compiled and in-house schedule</i>	
23	Oversight committee or other mechanism	<i>What mechanisms have been put in place to prepare the oversight report?</i>	<i>MPAC to perform oversight</i>	
		<i>Has a schedule for its completion and tabling been adopted?</i>	<i>Complied with legal requirement and compiled and in-house schedule.</i>	

No	Information required to be included in annual reports/ <u>Council considerations</u>	Questions	Comment/observations of MPAC	Recommendations to Council
24	Payment of performance bonuses to municipal officials <u>Council considerations:</u> Refer to Section 57 MSA as amended. Bonuses based on performance may be awarded to a municipal manager or a manager directly accountable to the municipal manager after the end of the financial year and only after an evaluation of performance and approval of such evaluation by the municipal council. Preferably such evaluation should be considered along with the annual report. The basis upon which performance is evaluated for payment of bonuses should be reconciled with the municipal performance reported in the annual report.	<i>Have bonuses been paid based on achievements of agreed outputs and after consideration of the annual report by Council? If so has a proper evaluation of performance been undertaken?</i>	No Note: 2021/2022 performance bonuses have not been paid yet, but 2020/2021 performance bonuses were paid during 2021/2022 after performance review and adoption of the 2020/2021 annual report	None
		<i>Was the evaluation approved by Council?</i>	No 2021/2022 evaluation to be performed	
		<i>Does the performance evaluation align and reconcile with the performance reported in the annual report? If not, what reasons have been given for non-reporting of the basis of evaluation in the annual report?</i>	Yes, evaluation to be performed for 2021/2022 includes Top layer SDBIP.	
		<i>Are the payments justified in terms of performance reported in the annual report?</i>	Based on performance management Legislation	
		Conclusions and comments on the evaluation and payment of performance bonuses of council should	MPAC notes the evaluation has not taken place.	

No	Information required to be included in annual reports/ <u>Council considerations</u>	Questions	Comment/observations of MPAC	Recommendations to Council
		be included in the oversight report.		

WORKSHEET 1 -

No	Questions	Comment/observations of MPAC
1	<i>Has the performance report been included in the annual report?</i>	<i>Yes, the performance report has been included, Chapter 3</i>
2	<i>Have all the performance targets set in the budgets, SDBIP, service agreements etc., been included in the report?</i>	<i>Yes, the Top layer</i>
3	<i>Does the performance evaluation in the annual report compare actual performance with targets expressed in the budgets and SDBIP approved for the financial year?</i>	<i>Yes</i>
4	<i>In terms of key functions or services, how has each performed? E.g. have backlogs for water, sanitation and electricity been reduced? What are the refuse collection volumes, library usage statistics etc.?</i>	<i>Yes, results included in Chapter 3. This excludes the illegal occupation of land</i>
5	<i>To what extent has performance achieved targets set by council? Is the council satisfied with the performance levels achieved?</i>	<i>Yes, results are indicated in chapter 3 of the AR. 69% of performance target were achieved</i>
6	<i>Is the community satisfied with performance? Has a customer satisfaction survey been undertaken and, if so, how do the results align with the annual report contents? What were the outcomes of public consultation and public</i>	<i>No funding available for an independent Survey The tabled Annual report, which includes the Performance</i>

No	Questions	Comment/observations of MPAC
	<i>hearings?</i>	<i>Report, has been advertised for public comment. No representations (comments/responses) were received</i>
7	<i>What actions have been taken and planned to improve performance? Is the council satisfied with actions to improve performance?</i>	<i>Yes, Corrective action included. AR Chapter 3.</i>
8	<i>Did the targets set in the budgets, SDBIP agree with the targets set in the performance contracts of the municipal manager and each senior manager?</i>	<i>Yes</i>
9	<i>Does the report evaluate the efficiency of mechanisms applied to deliver the performance outcomes?</i>	<i>Yes, AR Chapter 3.1.2,</i>
10	<p><i>Taking into account the audit report and opinion and the views of the audit committee, is performance considered to be efficient and effective?</i></p> <p><i>To what extent have actions planned for the previous year been carried over to the financial year reported upon?</i></p>	<p><i>Yes</i></p> <p><i>AGSA report indicates that no material deficiencies were noted</i></p> <p><i>The Performance, Risk And Audit Committee has recommended to Council to improve the monitoring and reviewing of the portfolios of evidence</i></p> <p><i>No action plans carried over</i></p>
11	<i>Have any actions planned in the reported year been carried over to the current or future years? If so are any explanations been provided by the municipal manager and are these satisfactory?</i>	<i>Yes, refer to indicators on expenditure as per chapter 3.1.8.</i>

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager

VAN / FROM: Director: Finance

DATUM / DATE: 12 January 2023

VERW. / REF.: 05/01/1/20

2021/2022 ADJUSTMENT BUDGET FOR CONSIDERATION

1. PURPOSE

The purpose of this report is to:

- Document the 2021/2022 adjustment budget for consideration to the Municipal Manager and Executive Mayor.
- Provide the background information regarding the consideration and approval of the budget.

2. LEGAL FRAMEWORK

Chapter 4 of the MFMA provides the legal framework for municipal budgets. Section 28 deals with adjustment budgets and is quoted below:

"28. Municipal adjustments budgets. — (1) *A municipality may revise an approved annual budget through an adjustments budget.*

(2) *An adjustments budget—*

- (a) *must adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the current year;*
- (b) *may appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;*
- (c) *may, within a prescribed framework, authorise unforeseeable and unavoidable expenditure recommended by the mayor of the municipality;*
- (d) *may authorise the utilisation of projected savings in one vote towards spending under another vote;*
- (e) *may authorise the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by the council;*
- (f) *may correct any errors in the annual budget; and*
- (g) *may provide for any other expenditure within a prescribed framework.*

(3) *An adjustments budget must be in a prescribed form.*

- (4) *Only the mayor may table an adjustments budget in the municipal council, but an adjustments budget in terms of subsection (2) (b) to (g) may only be tabled within any prescribed limitations as to timing or frequency.*
- (5) *When an adjustments budget is tabled, it must be accompanied by—*
 - (a) *an explanation how the adjustments budget affects the annual budget;*
 - (b) *a motivation of any material changes to the annual budget;*
 - (c) *an explanation of the impact of any increased spending on the annual budget and the annual budgets for the next two financial years; and*
 - (d) *any other supporting documentation that may be prescribed.*
- (6) *Municipal tax and tariffs may not be increased during a financial year.*
- (7) *Sections 22 (b), 23 (3) and 24 (3) apply in respect of an adjustments budget, and in such application a reference in those sections to an annual budget must be read as a reference to an adjustments budget.”*

Section 23 of the Local Government: Municipal Finance Management Act: Municipal Budget and Reporting Regulations, regulates municipal adjustment budgets and is quoted below:

“Timeframes for tabling of adjustments budgets

- 23. (1) *An adjustment budget referred to in Section 28(2)(b),(d) and (f) of the act may be tabled in the municipal council at any time after the mid-year budget and performance assessment has been tabled in the council, but not later than 28 February of the current year.*
- (2) *Only one adjustment budget referred to in sub regulation (1) may be tabled in the municipal council during a financial year, except when the additional revenues contemplated in section 28(2)(b) of the Act are allocations to a municipality in a national or provincial adjustments budget, in which case sub regulation (3) applies.*
- (3) *If a national or provincial adjustments budgets allocates or transfers additional revenues to a municipality, the mayor of the municipality must, at the next available council meeting, but within 60 days of the approval of the relevant national or provincial adjustments budget, table an adjustments budget referred to in section 28(2)(b) of the Act in the municipal council to appropriate these additional revenues.*
- (4) *An adjustments budgets referred to in section 28(2)(c) of the Act must be tabled in the municipal council at the first available opportunity after the unforeseeable and unavoidable expenditure contemplated in that section was incurred and within the time period set in section 29(3) of the Act.*
- (5) *An adjustment budget referred to in section 28(2)(e) of the Act may only be tabled after the end of the financial year to which the roll-overs relate, and must be approved by the municipal council by 25 August of the financial year following the financial year to which the roll-overs relate.*
- (6) ***An adjustment budget contemplated in section 28(2)(g) of the Act may only authorise unauthorised expenditure as anticipated by section 32(2)(a)(i) of the Act, and must be –***
 - a) dealt with as part of the adjustment budget contemplated in sub regulation (1); and***
 - b) a special adjustment budget tabled in the municipal council when the mayor tables the annual report in terms of section 127(2) of the Act, which may only deal with unauthorised expenditure from the previous financial year which the council is being requested to authorise in terms of section 32(2)(a)(i) of the Act.”***

3. PROGRESS TO DATE

The Original Budget for the 2022/2022 financial year was approved by Council during May 2021.

Adjustment budgets were approved by Council during February 2022 and May 2022.

4. DISCUSSION

Councils approval for the adjustments to the budget as per the attached report are requested.

5. RECOMMENDATION

That no official or public office bearer that made, permitted or authorised the unauthorised expenditure acted deliberately or in grossly negligent manner?

That the municipality has not suffered any loss as a result of the action.

That the unauthorised expenditure not be recovered from any official or public office bearer, and that the amount be written off.

That the adjustment budget of Witzenberg Municipality for the financial year 2021/2022 as set out in the budget documents be approved by Council.

Yours faithfully

HJ Kritzinger
DIRECTOR: FINANCE



Medium Term Revenue and Expenditure Framework

Adjustments Budget
2021/2022 to 2023/2024

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Glossary

Adjustments Budget – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.
Allocations – Money received from Provincial or National Government or other municipalities.
AFS – Annual Financial Statements.
Budget – The financial plan of the Municipality.
Budget Related Policy – Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy and credit control and debt collection policy.
Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's Statement of Financial Performance.
Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.
CFO – Chief Financial Officer
DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.
Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.
Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.
GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.
GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.
IDP – Integrated Development Plan. The main strategic planning document of the Municipality
KPI's – Key Performance Indicators. Measures of service output and/or outcome.
MFMA – The Municipal Finance Management Act – No. 53 of 2003. The principle piece of legislation relating to municipal financial management.
MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous three years and current years' financial position.
NT – National Treasury
Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.
Operating Expenditure – Spending on the day to day expenses of the Municipality such as salaries and wages.
Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.
R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.
SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.
Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.
Unauthorised expenditure – Generally, expenditure without, or in excess of, an approved budget.
Virement – A transfer of budget.
Virement Policy – The policy that sets out the rules for budget transfers.
<p>Vote – One of the main segments into which a budget is divided. In Witzenberg Municipality the following votes and responsible senior manager was approved:</p> <ul style="list-style-type: none"> • Budget & Treasury Office – Director: Financial services • Civil Services - Director: Technical services • Community & Social Services – Director: Community services • Corporate Services – Director: Corporate services • Electro Technical Services - Director: Technical services • Executive & Council – Municipal Manager • Housing– Director: Community services • Planning - Director: Technical services • Public Safety– Director: Community services • Sport & Recreation– Director: Community services

PART 1 – ADJUSTMENTS BUDGET

Section 1 – Mayor’s Report

Introduction

Speaker
Aldermen
Deputy Executive Mayor
Members of the Mayoral Committee
Councillors
Representatives of Provincial Government
Municipal Manager
Directors and officials
Distinguished guests
Members of the media

It is my privilege to present to you the Adjustments Budget for 2021/2022

This adjustments budget seeks to condone unauthorised expenditure incurred in the 2021/2022 financial year in terms of section 23 (6)(b) of the Local Government: Municipal Finance Management Act: Municipal Budget and Reporting Regulations, quoted below for ease of reference.

“A special adjustments budget tabled in the municipal council when the mayor tables the annual report in terms of section 127(2) of the Act, which may only deal with unauthorised expenditure from the previous financial year which the council is being requested to authorise in terms of section 32(2)(a)(i) of the Act.”

Highlights in terms of the adjustments required is summarised in the executive summary of this report.

ALDERMAN HJ SMIT

EXECUTIVE MAYOR

Section 2 – RECOMMENDATION

ADJUSTMENTS MTREF 2021/2022

The resolutions tabled at Council for consideration with approval of the adjustments budget will be:

RECOMMENDATION:

- a) That the adjustment budget of Witzenberg Municipality for the financial year 2021/2022 as set out in the main tables of the budget documents be approved:
 - i. Table B1 - Budget summary;
 - ii. Table B2 - Adjustments Budget Financial Performance (by standard classification);
 - iii. Table B3 - Budgeted Financial performance (Revenue and Expenditure) by Vote;
 - iv. Table B4 - Adjustments Budget Financial Performance (revenue by source); and
 - v. Table B5 - Budgeted Capital Expenditure by Vote, standard classification and funding.

Section 3 – Executive Summary

3.1 Introduction

Adjustments to the operating and budget is required. This Adjustments Budget is tabled with the specific purposes to adjust expenditures in terms of section 28 of the Municipal Finance Management Act.

Operational budget

In terms of operational expenditure adjustments, the adjustments can be summarised as follow:

Item	Amount
Expenditure item for the Budget & Treasury Office reduced	(R 8 933 855)
Expenditure item for Depreciation - increased	R 8 933 855

The operational budget for the Civil Services vote is exceeded with the recognition of depreciation on the deemed asset – Capitalized Restoration cost – Rehabilitation of Landfill sites. The mentioned item could only be calculated after the report on the rehabilitation cost was received from the relevant sources. The depreciation charge is a book entry – no cash payments were made.

3.2. Effect of the adjustments budget

3.2.1 *Service delivery and budget implementation plan*

None

3.2.2 *Service delivery agreements*

None

3.2.3 *Medium term revenue and expenditure framework*

None

PART 2 – SUPPORTING DOCUMENTATION

Section 5 – Adjustments to budget assumptions

Revenue

There are no changes to the budget assumptions for operating revenue.

Expenditure

There are no changes to the budget assumptions for operating expenditure

Section 6 – Adjustments to budget funding

6.1 Summary of the impact of the adjustments budget

6.1.1 *Funding of operating and capital expenditure*

The budget is funded by realistic anticipated revenue.

6.1.2 *Financial plans*

No amendments. Budget Policies remains unadjusted as original approval of the annual budget

6.1.2 *Reserves*

No impact

6.1.3 *Financial sustainability of the municipality*

No impact

6.1.4 *Expenditure funded in accordance with MFMA section 18*

No impact

6.1.5 *Adjustments to the monetary investments*

No impact

6.1.6 *Adjustments to contributions and donations in cash or in-kind*

None

6.1.7 *Adjustments related to proceeds from the sale of assets*

None

6.1.8 *Adjustments related to proceeds from the lease of assets, where the period of the lease is three years or more;*

None

6.1.9 Adjustments related to the planned use of previous years' cash backed accumulated surplus

None

Section 7 – Adjustments to expenditure on allocations and grant programmes

None

Section 8 – Adjustments to allocations or grants made by the municipality

None

Section 9 – Adjustments to councillors and board members' allowances and employee benefits

None

Section 10 – Adjustments to service delivery and budget implementation plan**10.1 Quarterly service delivery targets and performance indicators in the SDBIP**

No adjustments were made to any non-financial indicators.

10.2 Key financial indicators

None

10.3 Monthly targets for revenue, expenditure and cash flow

None

Section 11 Municipal Manager's quality certification

Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the adjustment budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the budget and supporting documentations are consistent with the Integrated Development Plan of the municipality.

Print name Mr D NASSON

Municipal Manager of Witzenberg Municipality

Signature _____

Date _____

WC022 Witzenberg - Table B1 Adjustments Budget Summary -

Description	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
	Original Budget	Prior Adjusted 1 A1	Accum. Funds 2 B	Multi-year capital 3 C	Unfore. Unavoid. 4 D	Nat. or Prov. Govt 5 E	Other Adjusts. 6 F	Total Adjusts. 7 G	Adjusted Budget 8 H	Adjusted Budget	Adjusted Budget
R thousands	A	A1	B	C	D	E	F	G	H		
Financial Performance											
Property rates	83,290	83,290	-	-	-	-	-	-	83,290	89,121	96,250
Service charges	413,772	422,672	-	-	-	-	-	422,672	428,362	463,935	
Investment revenue	6,990	6,990	-	-	-	-	-	6,990	7,089	7,193	
Transfers recognised - operational	145,903	148,292	-	-	-	-	-	148,292	128,604	130,741	
Other own revenue	52,768	55,037	-	-	-	-	-	55,037	51,081	50,254	
Total Revenue (excluding capital transfers and contributions)	702,723	716,281	-	-	-	-	-	716,281	704,257	748,374	
Employee costs	237,025	233,837	-	-	-	-	-	233,837	248,881	263,817	
Remuneration of councillors	12,007	11,007	-	-	-	-	-	11,007	12,607	13,238	
Depreciation & asset impairment	39,729	39,729	-	-	-	-	8,934	8,934	39,589	39,589	
Finance charges	8,696	8,690	-	-	-	-	-	8,690	9,116	9,558	
Materials and bulk purchases	300,766	305,485	-	-	-	-	-	305,485	326,638	355,060	
Transfers and grants	25,603	23,948	-	-	-	-	-	23,948	2,273	2,575	
Other expenditure	151,096	144,523	-	-	-	-	(8,934)	(8,934)	135,590	156,952	
Total Expenditure	774,922	767,219	-	-	-	-	-	767,219	788,486	840,788	
Surplus/(Deficit)	(72,199)	(50,938)	-	-	-	-	-	(50,938)	(84,230)	(92,414)	
Transfers recognised - capital	74,937	70,331	-	-	-	-	-	70,331	69,330	26,360	
Contributions recognised - capital & contributed assets	170	170	-	-	-	-	-	170	179	187	
Surplus/(Deficit) after capital transfers & contributions	2,908	19,563	-	-	-	-	-	19,563	(14,721)	(65,866)	
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-	
Surplus/ (Deficit) for the year	2,908	19,563	-	-	-	-	-	19,563	(14,721)	(65,866)	
Capital expenditure & funds sources											
Capital expenditure	89,244	82,189	-	-	-	-	-	82,189	86,369	27,540	
Transfers recognised - capital	74,937	70,543	-	-	-	-	-	70,543	74,239	26,360	
Public contributions & donations	-	-	-	-	-	-	-	-	-	-	
Borrowing	-	-	-	-	-	-	-	-	-	-	
Internally generated funds	14,157	11,462	-	-	-	-	-	11,462	12,080	1,130	
Total sources of capital funds	89,094	82,005	-	-	-	-	-	82,005	86,319	27,490	
Financial position											
Total current assets	59,336	252,623	-	-	-	-	-	252,623	226,537	228,153	
Total non current assets	49,516	1,072,810	-	-	-	-	-	1,072,810	1,077,130	1,018,302	
Total current liabilities	70,203	145,107	-	-	-	-	-	145,107	136,694	127,785	
Total non current liabilities	35,741	213,111	-	-	-	-	-	213,111	214,354	215,631	
Community wealth/Equity	-	967,252	-	-	-	-	-	967,252	947,652	947,652	
Cash flows											
Net cash from (used) operating	182,253	103,109	-	-	-	-	-	103,109	87,750	45,271	
Net cash from (used) investing	-	(184)	-	-	-	-	-	(184)	(50)	(50)	
Net cash from (used) financing	-	-	-	-	-	-	-	-	-	-	
Cash/cash equivalents at the year end	182,253	102,925	-	-	-	-	-	102,925	203,006	160,526	
Cash backing/surplus reconciliation											
Cash and investments available	60,736	136,475	-	-	-	-	-	136,475	121,606	133,047	
Application of cash and investments	76,081	971,954	-	-	-	-	-	971,954	938,658	887,160	
Balance - surplus (shortfall)	(15,346)	(835,479)	-	-	-	-	-	(835,479)	(817,052)	(754,113)	
Asset Management											
Asset register summary (WDV)	49,516	1,072,800	-	-	-	-	-	1,072,800	1,077,120	1,018,291	
Depreciation & asset impairment	39,729	39,729	-	-	-	-	8,934	8,934	39,589	39,589	
Renewal of Existing Assets	600	-	-	-	-	-	-	-	5,000	-	
Repairs and Maintenance	19,633	15,344	-	-	-	-	-	15,344	19,550	20,386	
Free services											
Cost of Free Basic Services provided	(5,406)	(5,406)	-	-	-	-	-	(5,406)	(5,460)	(5,516)	
Revenue cost of free services provided	(39,283)	(34,283)	-	-	-	-	-	(34,283)	(42,083)	(45,215)	
Households below minimum service level											
Water:	-	-	-	-	-	-	-	-	-	-	
Sanitation/sewerage:	-	-	-	-	-	-	-	-	-	-	
Energy:	-	-	-	-	-	-	-	-	-	-	
Refuse:	-	-	-	-	-	-	-	-	-	-	

WC022 Witzenberg - Table B2 Adjustments Budget Financial Performance (functional classification) -

Standard Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2022/23	+2 2023/24
R thousands	1, 4	A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
Revenue - Functional												
<i>Governance and administration</i>		110,918	113,109	-	-	-	-	-	-	113,109	112,680	117,352
Executive and council		-	-	-	-	-	-	-	-	-	-	31
Finance and administration		110,918	113,109	-	-	-	-	-	-	113,109	112,680	117,321
Internal audit		-	-	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		171,710	174,544	-	-	-	-	-	-	174,544	160,965	160,993
Community and social services		120,006	122,331	-	-	-	-	-	-	122,331	130,502	127,923
Sport and recreation		1,661	2,734	-	-	-	-	-	-	2,734	1,701	1,786
Public safety		26,158	26,902	-	-	-	-	-	-	26,902	27,451	29,681
Housing		23,884	22,577	-	-	-	-	-	-	22,577	1,312	1,604
Health		-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		25,287	19,692	-	-	-	-	-	-	19,692	31,586	2,745
Planning and development		2,365	2,937	-	-	-	-	-	-	2,937	2,734	2,472
Road transport		22,907	16,742	-	-	-	-	-	-	16,742	28,842	262
Environmental protection		14	14	-	-	-	-	-	-	14	10	10
<i>Trading services</i>		469,795	479,316	-	-	-	-	-	-	479,316	488,094	514,952
Energy sources		334,664	338,664	-	-	-	-	-	-	338,664	353,176	384,904
Water management		72,201	72,101	-	-	-	-	-	-	72,101	64,990	48,407
Waste water management		27,843	31,465	-	-	-	-	-	-	31,465	33,355	29,357
Waste management		35,087	37,087	-	-	-	-	-	-	37,087	36,574	52,284
Other		120	120	-	-	-	-	-	-	120	126	133
Total Revenue - Functional	2	777,830	786,782	-	-	-	-	-	-	786,782	793,453	796,175
Expenditure - Functional												
<i>Governance and administration</i>		145,004	145,380	-	-	-	-	-	-	145,380	149,928	157,871
Executive and council		29,621	28,789	-	-	-	-	-	-	28,789	31,154	32,872
Finance and administration		112,849	114,511	-	-	-	-	-	-	114,511	116,111	122,160
Internal audit		2,534	2,080	-	-	-	-	-	-	2,080	2,664	2,839
<i>Community and public safety</i>		133,059	138,668	-	-	-	-	(8,934)	(8,934)	129,735	112,933	119,730
Community and social services		28,680	29,777	-	-	-	-	-	-	29,777	27,658	29,371
Sport and recreation		32,356	30,481	-	-	-	-	-	-	30,481	33,081	34,830
Public safety		43,012	51,812	-	-	-	-	(8,934)	(8,934)	42,878	45,893	48,625
Housing		29,011	26,598	-	-	-	-	-	-	26,598	6,302	6,904
Health		-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		36,288	32,916	-	-	-	-	-	-	32,916	37,859	39,382
Planning and development		11,280	11,685	-	-	-	-	-	-	11,685	12,121	12,510
Road transport		22,910	19,762	-	-	-	-	-	-	19,762	23,509	24,498
Environmental protection		2,098	1,469	-	-	-	-	-	-	1,469	2,228	2,374
<i>Trading services</i>		459,620	449,314	-	-	-	-	8,934	8,934	458,247	486,813	522,849
Energy sources		327,833	323,444	-	-	-	-	-	-	323,444	356,857	386,940
Water management		36,559	37,773	-	-	-	-	-	-	37,773	38,093	40,006
Waste water management		43,400	38,815	-	-	-	-	-	-	38,815	39,064	40,942
Waste management		51,829	49,283	-	-	-	-	8,934	8,934	58,216	52,798	54,961
Other		951	941	-	-	-	-	-	-	941	953	956
Total Expenditure - Functional	3	774,922	767,219	-	-	-	-	-	-	767,219	788,486	840,788
Surplus/ (Deficit) for the year		2,908	19,563	-	-	-	-	-	-	19,563	4,967	(44,613)

WC022 Witzenberg - Table B2 Adjustments Budget Financial Performance (functional classification) - B -

Standard Classification Description	Ref	Budget Year 2021/22									Budget Year	Budget Year	
		Original	Prior Adjusted	Accum. Funds	Multi-year	Unfore.	Nat. or Prov.	Other Adjusts.	Total Adjusts.	Adjusted	Adjusted	+1 2022/23	+2 2023/24
		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H	Adjusted	Adjusted	
R thousand	1												
Revenue - Functional													
<i>Municipal governance and administration</i>		110,918	113,109	-	-	-	-	-	-	-	113,109	112,680	117,352
Executive and council		-	-	-	-	-	-	-	-	-	-	-	31
Mayor and Council		-	-	-	-	-	-	-	-	-	-	-	31
Municipal Manager, Town Secretary and Chief Executive		-	-	-	-	-	-	-	-	-	-	-	-
Finance and administration		110,918	113,109	-	-	-	-	-	-	-	113,109	112,680	117,321
Administrative and Corporate Support		9	9	-	-	-	-	-	-	-	9	10	10
Asset Management		-	-	-	-	-	-	-	-	-	-	-	-
Finance		110,250	112,441	-	-	-	-	-	-	-	112,441	111,979	116,584
Fleet Management		-	-	-	-	-	-	-	-	-	-	-	-
Human Resources		580	580	-	-	-	-	-	-	-	580	609	639
Information Technology		-	-	-	-	-	-	-	-	-	-	-	-
Legal Services		-	-	-	-	-	-	-	-	-	-	-	-
Marketing, Customer Relations, Publicity and Media Co-Property Services		5	5	-	-	-	-	-	-	-	5	5	5
Risk Management		-	-	-	-	-	-	-	-	-	-	-	-
Security Services		-	-	-	-	-	-	-	-	-	-	-	-
Supply Chain Management		74	74	-	-	-	-	-	-	-	74	78	82
Valuation Service		-	-	-	-	-	-	-	-	-	-	-	-
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-
Governance Function		-	-	-	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		171,710	174,544	-	-	-	-	-	-	-	174,544	160,965	160,993
Community and social services		120,006	122,331	-	-	-	-	-	-	-	122,331	130,502	127,923
Aged Care		109,415	111,015	-	-	-	-	-	-	-	111,015	115,092	117,128
Agricultural		-	-	-	-	-	-	-	-	-	-	-	-
Animal Care and Diseases		-	-	-	-	-	-	-	-	-	-	-	-
Cemeteries, Funeral Parlours and Crematoriums		367	367	-	-	-	-	-	-	-	367	5,061	254
Child Care Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Community Halls and Facilities		485	485	-	-	-	-	-	-	-	485	449	471
Consumer Protection		-	-	-	-	-	-	-	-	-	-	-	-
Cultural Matters		-	-	-	-	-	-	-	-	-	-	-	-
Disaster Management		-	-	-	-	-	-	-	-	-	-	-	-
Education		-	-	-	-	-	-	-	-	-	-	-	-
Indigenous and Customary Law		-	-	-	-	-	-	-	-	-	-	-	-
Industrial Promotion		-	-	-	-	-	-	-	-	-	-	-	-
Language Policy		-	-	-	-	-	-	-	-	-	-	-	-
Libraries and Archives		9,739	10,463	-	-	-	-	-	-	-	10,463	9,901	10,070
Literacy Programmes		-	-	-	-	-	-	-	-	-	-	-	-
Media Services		-	-	-	-	-	-	-	-	-	-	-	-
Museums and Art Galleries		-	-	-	-	-	-	-	-	-	-	-	-
Population Development		-	-	-	-	-	-	-	-	-	-	-	-
Provincial Cultural Matters		-	-	-	-	-	-	-	-	-	-	-	-
Theatres		-	-	-	-	-	-	-	-	-	-	-	-
Zoo's		-	-	-	-	-	-	-	-	-	-	-	-
Sport and recreation		1,661	2,734	-	-	-	-	-	-	-	2,734	1,701	1,786
Beaches and Jetties		-	-	-	-	-	-	-	-	-	-	-	-
Casinos, Racing, Gambling, Wagering		-	-	-	-	-	-	-	-	-	-	-	-
Community Parks (including Nurseries)		-	-	-	-	-	-	-	-	-	-	-	-
Recreational Facilities		1,611	2,684	-	-	-	-	-	-	-	2,684	1,648	1,730
Sports Grounds and Stadiums		50	50	-	-	-	-	-	-	-	50	53	55
Public safety		26,158	26,902	-	-	-	-	-	-	-	26,902	27,451	29,681
Civil Defence		-	-	-	-	-	-	-	-	-	-	-	-
Cleansing		-	-	-	-	-	-	-	-	-	-	-	-
Control of Public Nuisances		-	-	-	-	-	-	-	-	-	-	-	-
Fencing and Fences		-	-	-	-	-	-	-	-	-	-	-	-
Fire Fighting and Protection		6	6	-	-	-	-	-	-	-	6	7	864
Licensing and Control of Animals		-	-	-	-	-	-	-	-	-	-	-	-
Police Forces, Traffic and Street Parking Control		26,152	26,896	-	-	-	-	-	-	-	26,896	27,444	28,817
Pounds		-	-	-	-	-	-	-	-	-	-	-	-
Housing		23,884	22,577	-	-	-	-	-	-	-	22,577	1,312	1,604
Housing		23,884	22,577	-	-	-	-	-	-	-	22,577	1,312	1,604
Informal Settlements		-	-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-	-
Ambulance		-	-	-	-	-	-	-	-	-	-	-	-
Health Services		-	-	-	-	-	-	-	-	-	-	-	-
Laboratory Services		-	-	-	-	-	-	-	-	-	-	-	-
Food Control		-	-	-	-	-	-	-	-	-	-	-	-
Health Surveillance and Prevention of Communicable		-	-	-	-	-	-	-	-	-	-	-	-
Vector Control		-	-	-	-	-	-	-	-	-	-	-	-
Chemical Safety		-	-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		25,287	19,692	-	-	-	-	-	-	-	19,692	31,586	2,745
Planning and development		2,365	2,937	-	-	-	-	-	-	-	2,937	2,734	2,472
Billboards		-	-	-	-	-	-	-	-	-	-	-	-
Corporate Wide Strategic Planning (IDPs, LEDs)		-	-	-	-	-	-	-	-	-	-	-	-
Central City Improvement District		-	-	-	-	-	-	-	-	-	-	-	-
Development Facilitation		-	-	-	-	-	-	-	-	-	-	-	-
Economic Development/Planning		279	851	-	-	-	-	-	-	-	851	387	-
Regional Planning and Development		-	-	-	-	-	-	-	-	-	-	-	-
Town Planning, Building Regulations and Enforcement,		1,426	1,426	-	-	-	-	-	-	-	1,426	1,497	1,572
Project Management Unit		660	660	-	-	-	-	-	-	-	660	850	900
Provincial Planning		-	-	-	-	-	-	-	-	-	-	-	-
Support to Local Municipalities		-	-	-	-	-	-	-	-	-	-	-	-
Road transport		22,907	16,742	-	-	-	-	-	-	-	16,742	28,842	262
Public Transport		-	-	-	-	-	-	-	-	-	-	-	-
Road and Traffic Regulation		-	-	-	-	-	-	-	-	-	-	-	-
Roads		22,907	16,742	-	-	-	-	-	-	-	16,742	28,842	262
Taxi Ranks		-	-	-	-	-	-	-	-	-	-	-	-
Environmental protection		14	14	-	-	-	-	-	-	-	14	10	10
Biodiversity and Landscape		14	14	-	-	-	-	-	-	-	14	10	10
Coastal Protection		-	-	-	-	-	-	-	-	-	-	-	-

Standard Classification Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2022/23 Adjusted Budget	+2 2023/24 Adjusted Budget
R thousand	1	A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
<i>Indigenous Forests</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Nature Conservation</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Pollution Control</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Soil Conservation</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Trading services</i>		469,795	479,316	-	-	-	-	-	-	479,316	488,094	514,952
<i>Energy sources</i>		334,664	338,664	-	-	-	-	-	-	338,664	353,176	384,904
<i>Electricity</i>		333,099	337,099	-	-	-	-	-	-	337,099	353,176	384,904
<i>Street Lighting and Signal Systems</i>		1,565	1,565	-	-	-	-	-	-	1,565	-	-
<i>Nonelectric Energy</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Water management</i>		72,201	72,101	-	-	-	-	-	-	72,101	64,990	48,407
<i>Water Treatment</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Water Distribution</i>		60,921	60,821	-	-	-	-	-	-	60,821	64,990	48,407
<i>Water Storage</i>		11,279	11,279	-	-	-	-	-	-	11,279	-	-
<i>Waste water management</i>		27,843	31,465	-	-	-	-	-	-	31,465	33,355	29,357
<i>Public Toilets</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Sewerage</i>		26,954	30,575	-	-	-	-	-	-	30,575	30,535	29,357
<i>Storm Water Management</i>		889	889	-	-	-	-	-	-	889	2,820	-
<i>Waste Water Treatment</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Waste management</i>		35,087	37,087	-	-	-	-	-	-	37,087	36,574	52,284
<i>Recycling</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Solid Waste Disposal (Landfill Sites)</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Solid Waste Removal</i>		35,087	37,087	-	-	-	-	-	-	37,087	36,574	52,284
<i>Street Cleaning</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Other</i>		120	120	-	-	-	-	-	-	120	126	133
<i>Abattoirs</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Air Transport</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Forestry</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Licensing and Regulation</i>		120	120	-	-	-	-	-	-	120	126	133
<i>Markets</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Tourism</i>		-	-	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	2	777,830	786,782	-	-	-	-	-	-	786,782	793,453	796,175

Standard Classification Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjus.	Total Adjus.	Adjusted Budget	+1 2022/23	+2 2023/24
		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H	Adjusted Budget	Adjusted Budget
R thousand	1											
Expenditure - Functional												
<i>Municipal governance and administration</i>		145,004	145,380	-	-	-	-	-	-	145,380	149,928	157,871
Executive and council		29,621	28,789	-	-	-	-	-	-	28,789	31,154	32,872
Mayor and Council		18,723	17,929	-	-	-	-	-	-	17,929	19,473	20,431
Municipal Manager, Town Secretary and Chief Executive		10,897	10,860	-	-	-	-	-	-	10,860	11,681	12,441
Finance and administration		112,849	114,511	-	-	-	-	-	-	114,511	116,111	122,160
Administrative and Corporate Support		11,560	12,655	-	-	-	-	-	-	12,655	12,925	13,656
Asset Management		5,167	1,591	-	-	-	-	-	-	1,591	5,513	5,894
Finance		37,107	38,093	-	-	-	-	-	-	38,093	35,950	38,068
Fleet Management		2,806	2,848	-	-	-	-	-	-	2,848	3,043	3,238
Human Resources		36,284	39,106	-	-	-	-	-	-	39,106	37,326	38,692
Information Technology		3,372	4,924	-	-	-	-	-	-	4,924	3,469	3,601
Legal Services		2,279	1,532	-	-	-	-	-	-	1,532	2,437	2,614
Marketing, Customer Relations, Publicity and Media Co-		3,900	3,823	-	-	-	-	-	-	3,823	4,170	4,445
Property Services		1,268	1,521	-	-	-	-	-	-	1,521	1,309	1,355
Risk Management		497	355	-	-	-	-	-	-	355	529	566
Security Services		-	-	-	-	-	-	-	-	-	-	-
Supply Chain Management		7,052	7,200	-	-	-	-	-	-	7,200	7,474	7,961
Valuation Service		1,557	862	-	-	-	-	-	-	862	1,945	2,070
Internal audit		2,534	2,080	-	-	-	-	-	-	2,080	2,664	2,839
Governance Function		2,534	2,080	-	-	-	-	-	-	2,080	2,664	2,839
Community and public safety		133,059	138,668	-	-	-	-	(8,934)	(8,934)	129,735	112,933	119,730
Community and social services		28,680	29,777	-	-	-	-	-	-	29,777	27,658	29,371
Aged Care		4,347	7,546	-	-	-	-	-	-	7,546	1,811	1,896
Agricultural		-	-	-	-	-	-	-	-	-	-	-
Animal Care and Diseases		-	-	-	-	-	-	-	-	-	-	-
Cemeteries, Funeral Parlours and Crematoriums		3,600	3,575	-	-	-	-	-	-	3,575	3,831	4,085
Child Care Facilities		972	161	-	-	-	-	-	-	161	1,036	1,108
Community Halls and Facilities		6,608	6,375	-	-	-	-	-	-	6,375	6,988	7,403
Consumer Protection		-	-	-	-	-	-	-	-	-	-	-
Cultural Matters		-	-	-	-	-	-	-	-	-	-	-
Disaster Management		236	208	-	-	-	-	-	-	208	69	73
Education		831	104	-	-	-	-	-	-	104	887	948
Indigenous and Customary Law		-	-	-	-	-	-	-	-	-	-	-
Industrial Promotion		-	-	-	-	-	-	-	-	-	-	-
Language Policy		-	-	-	-	-	-	-	-	-	-	-
Libraries and Archives		12,086	11,809	-	-	-	-	-	-	11,809	13,036	13,859
Literacy Programmes		-	-	-	-	-	-	-	-	-	-	-
Media Services		-	-	-	-	-	-	-	-	-	-	-
Museums and Art Galleries		-	-	-	-	-	-	-	-	-	-	-
Population Development		-	-	-	-	-	-	-	-	-	-	-
Provincial Cultural Matters		-	-	-	-	-	-	-	-	-	-	-
Theatres		-	-	-	-	-	-	-	-	-	-	-
Zoo's		-	-	-	-	-	-	-	-	-	-	-
Sport and recreation		32,356	30,481	-	-	-	-	-	-	30,481	33,081	34,830
Beaches and Jetties		-	-	-	-	-	-	-	-	-	-	-
Casinos, Racing, Gambling, Wagering		-	-	-	-	-	-	-	-	-	-	-
Community Parks (including Nurseries)		7,228	7,960	-	-	-	-	-	-	7,960	7,647	8,072
Recreational Facilities		18,999	16,364	-	-	-	-	-	-	16,364	18,987	19,962
Sports Grounds and Stadiums		6,129	6,156	-	-	-	-	-	-	6,156	6,447	6,797
Public safety		43,012	51,812	-	-	-	-	(8,934)	(8,934)	42,878	45,893	48,625
Civil Defence		-	96	-	-	-	-	-	-	96	-	-
Cleansing		-	-	-	-	-	-	-	-	-	-	-
Control of Public Nuisances		-	-	-	-	-	-	-	-	-	-	-
Fencing and Fences		-	-	-	-	-	-	-	-	-	-	-
Fire Fighting and Protection		8,118	9,903	-	-	-	-	-	-	9,903	8,503	8,919
Licensing and Control of Animals		-	-	-	-	-	-	-	-	-	-	-
Police Forces, Traffic and Street Parking Control		34,894	41,813	-	-	-	-	(8,934)	(8,934)	32,879	37,391	39,706
Pounds		-	-	-	-	-	-	-	-	-	-	-
Housing		29,011	26,598	-	-	-	-	-	-	26,598	6,302	6,904
Housing		27,003	26,340	-	-	-	-	-	-	26,340	4,160	4,617
Informal Settlements		2,009	258	-	-	-	-	-	-	258	2,141	2,287
Health		-	-	-	-	-	-	-	-	-	-	-
Ambulance		-	-	-	-	-	-	-	-	-	-	-
Health Services		-	-	-	-	-	-	-	-	-	-	-
Laboratory Services		-	-	-	-	-	-	-	-	-	-	-
Food Control		-	-	-	-	-	-	-	-	-	-	-
Health Surveillance and Prevention of Communicable		-	-	-	-	-	-	-	-	-	-	-
Vector Control		-	-	-	-	-	-	-	-	-	-	-
Chemical Safety		-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		36,288	32,916	-	-	-	-	-	-	32,916	37,859	39,382
Planning and development		11,280	11,685	-	-	-	-	-	-	11,685	12,121	12,510
Billboards		-	-	-	-	-	-	-	-	-	-	-
Corporate Wide Strategic Planning (IDPs, LEDs)		1,982	2,187	-	-	-	-	-	-	2,187	2,109	2,247
Central City Improvement District		-	-	-	-	-	-	-	-	-	-	-
Development Facilitation		-	-	-	-	-	-	-	-	-	-	-
Economic Development/Planning		2,115	2,031	-	-	-	-	-	-	2,031	2,365	2,104
Regional Planning and Development		-	-	-	-	-	-	-	-	-	-	-
Town Planning, Building Regulations and Enforcement, and City Engineer		4,473	4,667	-	-	-	-	-	-	4,667	4,759	5,076
Project Management Unit		2,710	2,799	-	-	-	-	-	-	2,799	2,888	3,083
Provincial Planning		-	-	-	-	-	-	-	-	-	-	-
Support to Local Municipalities		-	-	-	-	-	-	-	-	-	-	-
Road transport		22,910	19,762	-	-	-	-	-	-	19,762	23,509	24,498
Public Transport		-	-	-	-	-	-	-	-	-	-	-
Road and Traffic Regulation		-	-	-	-	-	-	-	-	-	-	-
Roads		22,910	19,762	-	-	-	-	-	-	19,762	23,509	24,498
Taxi Ranks		-	-	-	-	-	-	-	-	-	-	-
Environmental protection		2,098	1,469	-	-	-	-	-	-	1,469	2,228	2,374
Biodiversity and Landscape		2,098	1,469	-	-	-	-	-	-	1,469	2,228	2,374
Coastal Protection		-	-	-	-	-	-	-	-	-	-	-
Indigenous Forests		-	-	-	-	-	-	-	-	-	-	-

Standard Classification Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2022/23 Adjusted Budget	+2 2023/24 Adjusted Budget
R thousand	1	A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
<i>Nature Conservation</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Pollution Control</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Soil Conservation</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Trading services</i>		459,620	449,314	-	-	-	-	8,934	8,934	458,247	486,813	522,849
<i>Energy sources</i>		327,833	323,444	-	-	-	-	-	-	323,444	356,857	386,940
<i>Electricity</i>		324,461	320,830	-	-	-	-	-	-	320,830	353,106	383,008
<i>Street Lighting and Signal Systems</i>		3,371	2,613	-	-	-	-	-	-	2,613	3,751	3,932
<i>Nonelectric Energy</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Water management</i>		36,559	37,773	-	-	-	-	-	-	37,773	38,093	40,006
<i>Water Treatment</i>		1,838	1,278	-	-	-	-	-	-	1,278	1,961	2,096
<i>Water Distribution</i>		30,463	32,386	-	-	-	-	-	-	32,386	31,768	33,427
<i>Water Storage</i>		4,258	4,109	-	-	-	-	-	-	4,109	4,365	4,482
<i>Waste water management</i>		43,400	38,815	-	-	-	-	-	-	38,815	39,064	40,942
<i>Public Toilets</i>		1,984	1,762	-	-	-	-	-	-	1,762	2,114	2,254
<i>Sewerage</i>		30,347	27,698	-	-	-	-	-	-	27,698	25,945	27,170
<i>Storm Water Management</i>		8,141	7,902	-	-	-	-	-	-	7,902	7,882	8,180
<i>Waste Water Treatment</i>		2,928	1,453	-	-	-	-	-	-	1,453	3,123	3,338
<i>Waste management</i>		51,829	49,283	-	-	-	-	8,934	8,934	58,216	52,798	54,961
<i>Recycling</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Solid Waste Disposal (Landfill Sites)</i>		16,403	14,619	-	-	-	-	8,934	8,934	23,553	17,010	17,646
<i>Solid Waste Removal</i>		33,991	34,144	-	-	-	-	-	-	34,144	34,256	35,677
<i>Street Cleaning</i>		1,436	519	-	-	-	-	-	-	519	1,532	1,638
<i>Other</i>		951	941	-	-	-	-	-	-	941	953	956
<i>Abattoirs</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Air Transport</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Forestry</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Licensing and Regulation</i>		51	41	-	-	-	-	-	-	41	53	56
<i>Markets</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Tourism</i>		900	900	-	-	-	-	-	-	900	900	900
Total Expenditure - Functional	3	774,922	767,219	-	-	-	-	-	-	767,219	788,486	840,788
Surplus/ (Deficit) for the year		2,908	19,563	-	-	-	-	-	-	19,563	4,967	(44,613)

WC022 Witzenberg - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) -

Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2021/22									Budget Year	Budget Year	
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	+1 2022/23	+2 2023/24
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H			
R thousands													
Revenue by Vote	1												
Vote 1 - Financial Services		107,712	109,575	-	-	-	-	-	-	109,575	109,373	113,799	
Vote 2 - Community Services		146,125	148,786	-	-	-	-	-	-	148,786	134,198	132,476	
Vote 3 - Corporate Services		26,746	27,490	-	-	-	-	-	-	27,490	28,068	29,502	
Vote 4 - Technical Services		496,176	499,432	-	-	-	-	-	-	499,432	520,530	519,043	
Vote 5 - Municipal Manager		1,072	1,499	-	-	-	-	-	-	1,499	1,282	1,354	
Vote 6 - Planning and Development		-	-	-	-	-	-	-	-	-	-	-	
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-	
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-	
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	
Total Revenue by Vote	2	777,830	786,782	-	-	-	-	-	-	786,782	793,453	796,175	
Expenditure by Vote	1												
Vote 1 - Financial Services		52,465	49,575	-	-	-	-	-	-	49,575	52,568	55,793	
Vote 2 - Community Services		104,441	102,034	-	-	-	-	-	-	102,034	82,338	86,854	
Vote 3 - Corporate Services		112,705	124,317	-	-	-	-	(8,934)	(8,934)	115,383	118,908	124,844	
Vote 4 - Technical Services		491,848	478,276	-	-	-	-	8,934	8,934	487,210	520,309	557,994	
Vote 5 - Municipal Manager		13,462	12,767	-	-	-	-	-	-	12,767	14,363	15,303	
Vote 6 - Planning and Development		-	-	-	-	-	-	-	-	-	-	-	
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-	
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-	
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	
Total Expenditure by Vote	2	774,922	766,969	-	-	-	-	-	-	766,969	788,486	840,788	
Surplus/ (Deficit) for the year	2	2,908	19,813	-	-	-	-	-	-	19,813	4,967	(44,613)	

WC022 Witzberg - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - B -

Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjus.	Total Adjus.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
Revenue by Vote	1											
Vote 1 - Financial Services		107,712	109,575	-	-	-	-	-	-	109,575	109,373	113,799
1.1 - Director: Finance		-	-	-	-	-	-	-	-	-	-	-
1.2 - Income		83,491	83,505	-	-	-	-	-	-	83,505	89,331	96,471
1.3 - Financial Administration		23,901	25,750	-	-	-	-	-	-	25,750	19,707	16,976
1.4 - Credit Control		245	245	-	-	-	-	-	-	245	258	270
1.5 - Supply Chain & Expenditure		74	74	-	-	-	-	-	-	74	78	82
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Community Services		146,125	148,786	-	-	-	-	-	-	148,786	134,198	132,476
2.1 - Director: Community Services		-	-	-	-	-	-	-	-	-	-	-
2.2 - Cemeteries		367	367	-	-	-	-	-	-	367	5,061	254
2.3 - Housing		23,998	22,691	-	-	-	-	-	-	22,691	1,425	1,717
2.4 - Libraries		9,944	10,668	-	-	-	-	-	-	10,668	10,116	10,296
2.5 - Resorts & Swimming Pools		1,609	2,682	-	-	-	-	-	-	2,682	1,646	1,728
2.6 - Social Services		109,415	111,015	-	-	-	-	-	-	111,015	115,092	117,128
2.7 - Fire Services & Disaster Management		6	6	-	-	-	-	-	-	6	7	864
2.8 - Environment & Licencing		135	135	-	-	-	-	-	-	135	136	143
2.9 - Community Halls and Amenities		371	371	-	-	-	-	-	-	371	329	345
2.10 - Local Economic Development		279	851	-	-	-	-	-	-	851	387	-
Vote 3 - Corporate Services		26,746	27,490	-	-	-	-	-	-	27,490	28,068	29,502
3.1 - Director: Corporate Services		-	-	-	-	-	-	-	-	-	-	-
3.2 - Human Resources		580	580	-	-	-	-	-	-	580	609	639
3.3 - Administration		9	9	-	-	-	-	-	-	9	10	10
3.4 - Information Technology		-	-	-	-	-	-	-	-	-	-	-
3.5 - Marketing & Communication		5	5	-	-	-	-	-	-	5	5	5
3.6 - Thusong Centre		-	-	-	-	-	-	-	-	-	-	-
3.7 - Traffic and Protection Services		26,152	26,896	-	-	-	-	-	-	26,896	27,444	28,817
3.8 - Tourism		-	-	-	-	-	-	-	-	-	-	-
3.9 - Council Cost		-	-	-	-	-	-	-	-	-	-	31
		-	-	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services		496,176	499,432	-	-	-	-	-	-	499,432	520,530	519,043
4.1 - Director: Technical Services		-	-	-	-	-	-	-	-	-	-	-
4.2 - Electro Technical Services		336,663	340,663	-	-	-	-	-	-	340,663	355,317	387,199
4.3 - Water Storage & Distribution		72,201	72,101	-	-	-	-	-	-	72,101	64,990	48,407
4.4 - Waste Water Management		27,281	30,803	-	-	-	-	-	-	30,803	30,782	29,625
4.5 - Waste Management		35,024	37,024	-	-	-	-	-	-	37,024	36,508	52,215
4.6 - Roads		22,907	16,742	-	-	-	-	-	-	16,742	28,842	262
4.7 - Storm Water Management		889	889	-	-	-	-	-	-	889	2,820	-
4.8 - Town Planning & Building Control		1,211	1,211	-	-	-	-	-	-	1,211	1,272	1,335

Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2	
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H			
R thousands													
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	777,830	786,782	-	-	-	-	-	-	786,782	793,453	796,175	
Expenditure by Vote	1												
Vote 1 - Financial Services		52,465	49,575	-	-	-	-	-	-	49,575	52,568	55,793	
1.1 - Director: Finance		2,022	1,733	-	-	-	-	-	-	1,733	2,157	2,305	
1.2 - Income		11,223	12,204	-	-	-	-	-	-	12,204	10,195	10,850	
1.3 - Financial Administration		23,920	18,460	-	-	-	-	-	-	18,460	24,035	25,423	
1.4 - Credit Control		8,247	9,978	-	-	-	-	-	-	9,978	8,707	9,254	
1.5 - Supply Chain & Expenditure		7,052	7,200	-	-	-	-	-	-	7,200	7,474	7,961	

Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Community Services		104,441	102,034	-	-	-	-	-	-	102,034	82,338	86,854
2.1 - Director: Community Services		1,865	1,552	-	-	-	-	-	-	1,552	1,989	2,126
2.2 - Cemeteries		3,600	3,564	-	-	-	-	-	-	3,564	3,831	4,085
2.3 - Housing		29,011	26,598	-	-	-	-	-	-	26,598	6,302	6,904
2.4 - Libraries		16,504	15,398	-	-	-	-	-	-	15,398	16,694	17,701
2.5 - Resorts & Swimming Pools		14,277	12,775	-	-	-	-	-	-	12,775	15,004	15,772
2.6 - Social Services		6,150	7,811	-	-	-	-	-	-	7,811	3,734	3,952
2.7 - Fire Services & Disaster Management		8,353	10,040	-	-	-	-	-	-	10,040	8,572	8,992
2.8 - Environment & Licencing		2,149	1,510	-	-	-	-	-	-	1,510	2,281	2,429
2.9 - Community Halls and Amenities		20,417	20,905	-	-	-	-	-	-	20,905	21,566	22,789
2.10 - Local Economic Development		2,115	1,881	-	-	-	-	-	-	1,881	2,365	2,104
Vote 3 - Corporate Services		112,705	124,317	-	-	-	-	(8,934)	(8,934)	115,383	118,908	124,844
3.1 - Director: Corporate Services		2,113	2,082	-	-	-	-	-	-	2,082	2,253	2,405
3.2 - Human Resources		36,284	39,106	-	-	-	-	-	-	39,106	37,326	38,692
3.3 - Administration		12,187	13,255	-	-	-	-	-	-	13,255	13,555	14,289
3.4 - Information Technology		3,371	4,923	-	-	-	-	-	-	4,923	3,488	3,600
3.5 - Marketing & Communication		3,901	3,824	-	-	-	-	-	-	3,824	4,171	4,446
3.6 - Thusong Centre		332	485	-	-	-	-	-	-	485	351	375
3.7 - Traffic and Protection Services		34,894	41,813	-	-	-	-	(8,934)	(8,934)	32,879	37,391	39,706
3.8 - Tourism		900	900	-	-	-	-	-	-	900	900	900
3.9 - Council Cost		18,723	17,929	-	-	-	-	-	-	17,929	19,473	20,431
		-	-	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services		491,848	478,276	-	-	-	-	8,934	8,934	487,210	520,309	557,994
4.1 - Director: Technical Services		2,081	2,129	-	-	-	-	-	-	2,129	2,231	2,383
4.2 - Electro Technical Services		324,300	319,104	-	-	-	-	-	-	319,104	353,011	382,751
4.3 - Water Storage & Distribution		36,881	37,523	-	-	-	-	-	-	37,523	38,444	40,388
4.4 - Waste Water Management		36,443	33,475	-	-	-	-	-	-	33,475	32,518	34,265
4.5 - Waste Management		51,829	49,033	-	-	-	-	8,934	8,934	57,966	52,798	54,961
4.6 - Roads		22,910	19,762	-	-	-	-	-	-	19,762	23,509	24,498
4.7 - Storm Water Management		8,141	7,902	-	-	-	-	-	-	7,902	7,882	8,180
4.8 - Town Planning & Building Control		4,473	4,667	-	-	-	-	-	-	4,667	4,759	5,076
4.9 - Public Toilets		1,984	1,762	-	-	-	-	-	-	1,762	2,114	2,254
4.10 - Mechanical Workshop		2,806	2,919	-	-	-	-	-	-	2,919	3,043	3,238
Vote 5 - Municipal Manager		13,462	12,767	-	-	-	-	-	-	12,767	14,363	15,303
5.1 - Municipal Manager		3,265	3,772	-	-	-	-	-	-	3,772	3,531	3,735
5.2 - Performance & Project Management		2,710	2,799	-	-	-	-	-	-	2,799	2,888	3,083
5.3 - Property & Legal Services		2,475	1,573	-	-	-	-	-	-	1,573	2,643	2,833
5.4 - Internal Audit		3,031	2,435	-	-	-	-	-	-	2,435	3,193	3,405
5.5 - IDP		1,982	2,187	-	-	-	-	-	-	2,187	2,109	2,247

Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-

Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	774,922	766,969	-	-	-	-	-	-	766,969	788,486	840,788
Surplus/ (Deficit) for the year	2	2,908	19,813	-	-	-	-	-	-	19,813	4,967	(44,613)

WC022 Witzenberg - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) -

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	1	A	A1	B	C	D	E	F	G	H	+1 2022/23	+2 2023/24
Revenue By Source												
Property rates	2	83,290	83,290	-	-	-	-	-	-	83,290	89,121	96,250
Service charges - electricity revenue	2	323,478	327,478	-	-	-	-	-	-	327,478	346,576	376,970
Service charges - water revenue	2	39,677	39,577	-	-	-	-	-	-	39,577	42,328	45,139
Service charges - sanitation revenue	2	25,043	28,043	-	-	-	-	-	-	28,043	12,350	13,091
Service charges - refuse revenue	2	25,574	27,574	-	-	-	-	-	-	27,574	27,108	28,735
Service charges - other		-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		1,470	2,970	-	-	-	-	-	-	2,970	1,543	1,620
Interest earned - external investments		6,990	6,990	-	-	-	-	-	-	6,990	7,089	7,193
Interest earned - outstanding debtors		8,677	8,677	-	-	-	-	-	-	8,677	9,111	9,566
Dividends received		-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		21,479	21,479	-	-	-	-	-	-	21,479	22,553	23,681
Licences and permits		2,111	2,111	-	-	-	-	-	-	2,111	2,216	2,327
Agency services		4,046	4,046	-	-	-	-	-	-	4,046	4,249	4,461
Transfers and subsidies		145,903	148,292	-	-	-	-	-	-	148,292	128,604	130,741
Other revenue	2	14,985	15,754	-	-	-	-	-	-	15,754	11,409	8,598
Gains		-	-	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		702,723	716,281	-	-	-	-	-	-	716,281	704,257	748,374
Expenditure By Type												
Employee related costs		237,025	233,837	-	-	-	-	-	-	233,837	248,881	263,817
Remuneration of councillors		12,007	11,007	-	-	-	-	-	-	11,007	12,607	13,238
Debt impairment		63,750	63,750	-	-	-	-	(8,934)	(8,934)	54,817	57,829	61,399
Depreciation & asset impairment		39,729	39,729	-	-	-	-	8,934	8,934	48,662	39,589	39,589
Finance charges		8,696	8,690	-	-	-	-	-	-	8,690	9,116	9,558
Bulk purchases - electricity		285,789	288,779	-	-	-	-	-	-	288,779	311,224	338,923
Inventory Consumed		14,977	16,706	-	-	-	-	-	-	16,706	15,415	16,137
Contracted services		48,390	36,382	-	-	-	-	-	-	36,382	51,549	53,718
Transfers and subsidies		25,603	23,948	-	-	-	-	-	-	23,948	2,273	2,575
Other expenditure		38,955	44,391	-	-	-	-	-	-	44,391	40,003	41,834
Losses		0	0	-	-	-	-	-	-	0	1	1
Total Expenditure		774,922	767,219	-	-	-	-	-	-	767,219	788,486	840,788
Surplus/(Deficit)												
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		74,937	70,331	-	-	-	-	-	-	70,331	69,330	26,360
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		170	170	-	-	-	-	-	-	170	179	187
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) before taxation		2,908	19,563	-	-	-	-	-	-	19,563	(14,721)	(65,866)
Taxation		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		2,908	19,563	-	-	-	-	-	-	19,563	(14,721)	(65,866)
Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		2,908	19,563	-	-	-	-	-	-	19,563	(14,721)	(65,866)
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		2,908	19,563	-	-	-	-	-	-	19,563	(14,721)	(65,866)

WC022 Witzenberg - Table B5 Adjustments Capital Expenditure Budget by vote and funding -

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2022/23 Adjusted Budget	+2 2023/24 Adjusted Budget
R thousands		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
Capital expenditure - Vote												
Multi-year expenditure - to be adjusted	2											
Vote 1 - Financial Services		-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Community Services		5,456	3,479	-	-	-	-	-	-	3,479	6,843	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services		47,857	54,276	-	-	-	-	-	-	54,276	38,115	11,563
Vote 5 - Municipal Manager		-	-	-	-	-	-	-	-	-	-	-
Vote 6 - Planning and Development		-	-	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Capital multi-year expenditure sub-total	3	53,313	57,755	-	-	-	-	-	-	57,755	44,958	11,563
Single-year expenditure - to be adjusted	2											
Vote 1 - Financial Services		180	1,022	-	-	-	-	-	-	1,022	80	80
Vote 2 - Community Services		696	1,406	-	-	-	-	-	-	1,406	4,929	7,624
Vote 3 - Corporate Services		900	976	-	-	-	-	-	-	976	700	100
Vote 4 - Technical Services		34,156	21,031	-	-	-	-	-	-	21,031	35,702	8,152
Vote 5 - Municipal Manager		-	-	-	-	-	-	-	-	-	-	20
Vote 6 - Planning and Development		-	-	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total		35,932	24,434	-	-	-	-	-	-	24,434	41,411	15,977
Total Capital Expenditure - Vote		89,244	82,189	-	-	-	-	-	-	82,189	86,369	27,540
Capital Expenditure - Functional												
Governance and administration		2,080	3,275	-	-	-	-	-	-	3,275	1,780	1,200
Executive and council		600	-	-	-	-	-	-	-	-	-	20
Finance and administration		1,480	3,275	-	-	-	-	-	-	3,275	1,780	1,180
Internal audit		-	-	-	-	-	-	-	-	-	-	-
Community and public safety		5,456	4,653	-	-	-	-	-	-	4,653	11,773	7,624
Community and social services		-	670	-	-	-	-	-	-	670	4,859	6,768
Sport and recreation		5,456	3,479	-	-	-	-	-	-	3,479	6,913	-
Public safety		-	504	-	-	-	-	-	-	504	-	857
Housing		-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		27,042	16,007	-	-	-	-	-	-	16,007	29,886	8,237
Planning and development		696	736	-	-	-	-	-	-	736	-	-
Road transport		26,347	15,272	-	-	-	-	-	-	15,272	29,886	8,237
Environmental protection		-	-	-	-	-	-	-	-	-	-	-
Trading services		54,666	58,254	-	-	-	-	-	-	58,254	42,931	10,478
Energy sources		13,163	13,204	-	-	-	-	-	-	13,204	6,715	3,478
Water management		21,135	18,281	-	-	-	-	-	-	18,281	29,076	7,000
Waste water management		3,386	4,391	-	-	-	-	-	-	4,391	7,140	-
Waste management		16,982	22,377	-	-	-	-	-	-	22,377	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional	3	89,244	82,189	-	-	-	-	-	-	82,189	86,369	27,540
Funded by:												
National Government		49,637	49,637	-	-	-	-	-	-	49,637	40,523	25,351
Provincial Government		24,801	19,827	-	-	-	-	-	-	19,827	33,715	1,009
District Municipality		500	1,079	-	-	-	-	-	-	1,079	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-
Transfers recognised - capital	4	74,937	70,543	-	-	-	-	-	-	70,543	74,239	26,360
Borrowing		-	-	-	-	-	-	-	-	-	-	-
Internally generated funds		14,157	11,462	-	-	-	-	-	-	11,462	12,080	1,130
Total Capital Funding		89,094	82,005	-	-	-	-	-	-	82,005	86,319	27,490

Vote Description <i>[Insert departmental structure etc.]</i> R thousands	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Capital multi-year expenditure sub-total		53,313	57,755	-	-	-	-	-	-	57,755	44,958	11,563
Capital expenditure - Municipal Vote	2											
Single-year expenditure appropriation												
Vote 1 - Financial Services		180	1,022	-	-	-	-	-	-	1,022	80	80
1.1 - Director: Finance		-	-	-	-	-	-	-	-	-	-	-
1.2 - Income		-	-	-	-	-	-	-	-	-	-	-
1.3 - Financial Administration		180	1,022	-	-	-	-	-	-	1,022	80	80
1.4 - Credit Control		-	-	-	-	-	-	-	-	-	-	-
1.5 - Supply Chain & Expenditure		-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Community Services		696	1,406	-	-	-	-	-	-	1,406	4,929	7,624
2.1 - Director: Community Services		-	-	-	-	-	-	-	-	-	-	-
2.2 - Cemeteries		-	-	-	-	-	-	-	-	-	4,819	6,768

Vote Description <i>[Insert departmental structure etc.]</i>	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
2.3 - Housing		-	-	-	-	-	-	-	-	-	-	-
2.4 - Libraries		-	670	-	-	-	-	-	-	670	-	-
2.5 - Resorts & Swimming Pools		-	-	-	-	-	-	-	-	-	-	-
2.6 - Social Services		-	-	-	-	-	-	-	-	-	-	-
2.7 - Fire Services & Disaster Management		-	-	-	-	-	-	-	-	-	-	857
2.8 - Environment & Licencing		-	-	-	-	-	-	-	-	-	-	-
2.9 - Community Halls and Amenities		-	-	-	-	-	-	-	-	-	110	-
2.10 - Local Economic Development		696	736	-	-	-	-	-	-	736	-	-
Vote 3 - Corporate Services		900	976	-	-	-	-	-	-	976	700	100
3.1 - Director: Corporate Services		-	-	-	-	-	-	-	-	-	-	-
3.2 - Human Resources		-	-	-	-	-	-	-	-	-	-	-
3.3 - Administration		-	-	-	-	-	-	-	-	-	-	-
3.4 - Information Technology		300	472	-	-	-	-	-	-	472	700	100
3.5 - Marketing & Communication		-	-	-	-	-	-	-	-	-	-	-
3.6 - Thusong Centre		-	-	-	-	-	-	-	-	-	-	-
3.7 - Traffic and Protection Services		-	504	-	-	-	-	-	-	504	-	-
3.8 - Tourism		-	-	-	-	-	-	-	-	-	-	-
3.9 - Council Cost		600	-	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services		34,156	21,031	-	-	-	-	-	-	21,031	35,702	8,152
4.1 - Director: Technical Services		-	-	-	-	-	-	-	-	-	-	-
4.2 - Electro Technical Services		1,565	1,565	-	-	-	-	-	-	1,565	-	-
4.3 - Water Storage & Distribution		3,744	889	-	-	-	-	-	-	889	9,526	7,000
4.4 - Waste Water Management		889	1,480	-	-	-	-	-	-	1,480	1,500	-
4.5 - Waste Management		-	-	-	-	-	-	-	-	-	-	-
4.6 - Roads		25,457	13,815	-	-	-	-	-	-	13,815	23,675	152
4.7 - Storm Water Management		-	-	-	-	-	-	-	-	-	-	-
4.8 - Town Planning & Building Control		-	-	-	-	-	-	-	-	-	-	-
4.9 - Public Toilets		1,500	1,500	-	-	-	-	-	-	1,500	-	-
4.10 - Mechanical Workshop		1,000	1,781	-	-	-	-	-	-	1,781	1,000	1,000
Vote 5 - Municipal Manager		-	-	-	-	-	-	-	-	-	-	20
5.1 - Municipal Manager		-	-	-	-	-	-	-	-	-	-	20
5.2 - Performance & Project Management		-	-	-	-	-	-	-	-	-	-	-
5.3 - Property & Legal Services		-	-	-	-	-	-	-	-	-	-	-
5.4 - Internal Audit		-	-	-	-	-	-	-	-	-	-	-
5.5 - IDP		-	-	-	-	-	-	-	-	-	-	-
Vote 6 - Planning and Development		-	-	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-

Vote Description <i>[Insert departmental structure etc.]</i> R thousands	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total		35,932	24,434	-	-	-	-	-	-	24,434	41,411	15,977
Total Capital Expenditure		89,244	82,189	-	-	-	-	-	-	82,189	86,369	27,540

WC022 Witzenberg - Table B6 Adjustments Budget Financial Position -

Description	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
ASSETS												
Current assets												
Cash		60,736	136,466	-	-	-	-	-	-	136,466	121,596	133,037
Call investment deposits	1	-	-	-	-	-	-	-	-	-	-	-
Consumer debtors	1	(22,444)	73,550	-	-	-	-	-	-	73,550	50,546	39,592
Other debtors		20,146	33,463	-	-	-	-	-	-	33,463	43,471	44,529
Current portion of long-term receivables		-	-	-	-	-	-	-	-	-	-	-
Inventory		899	9,144	-	-	-	-	-	-	9,144	10,924	10,996
Total current assets		59,336	252,623	-	-	-	-	-	-	252,623	226,537	228,153
Non current assets												
Long-term receivables		-	-	-	-	-	-	-	-	-	-	-
Investments		-	9	-	-	-	-	-	-	9	10	10
Investment property		(742)	42,688	-	-	-	-	-	-	42,688	42,688	42,688
Investment in Associate		-	-	-	-	-	-	-	-	-	-	-
Property, plant and equipment	1	50,656	1,028,838	-	-	-	-	-	-	1,028,838	1,033,158	974,329
Agricultural		-	-	-	-	-	-	-	-	-	-	-
Biological		-	-	-	-	-	-	-	-	-	-	-
Intangible		(398)	724	-	-	-	-	-	-	724	724	724
Other non-current assets		-	550	-	-	-	-	-	-	550	550	550
Total non current assets		49,516	1,072,810	-	-	-	-	-	-	1,072,810	1,077,130	1,018,302
TOTAL ASSETS		108,852	1,325,433	-	-	-	-	-	-	1,325,433	1,303,667	1,246,455

LIABILITIES												
Current liabilities												
Bank overdraft		-	-	-	-	-	-	-	-	-	-	-
Borrowing		(988)	598	-	-	-	-	-	-	598	599	600
Consumer deposits		-	8,732	-	-	-	-	-	-	8,732	8,732	8,732
Trade and other payables		71,191	108,376	-	-	-	-	-	-	108,376	105,075	97,316
Provisions		-	27,401	-	-	-	-	-	-	27,401	22,288	21,137
Total current liabilities		70,203	145,107	-	-	-	-	-	-	145,107	136,694	127,785
Non current liabilities												
Borrowing	1	415	1,592	-	-	-	-	-	-	1,592	1,604	1,611
Provisions	1	35,326	211,519	-	-	-	-	-	-	211,519	212,751	214,020
Total non current liabilities		35,741	213,111	-	-	-	-	-	-	213,111	214,354	215,631
TOTAL LIABILITIES		105,944	358,218	-	-	-	-	-	-	358,218	351,048	343,416
NET ASSETS	2	2,908	967,215	-	-	-	-	-	-	967,215	952,618	903,039
COMMUNITY WEALTH/EQUITY												
Accumulated Surplus/(Deficit)		-	956,810	-	-	-	-	-	-	956,773	937,210	937,210
Reserves		-	10,442	-	-	-	-	-	-	10,442	10,442	10,442
TOTAL COMMUNITY WEALTH/EQUITY		-	967,252	-	-	-	-	-	-	967,215	947,652	947,652

WC022 Witzenberg - Table B7 Adjustments Budget Cash Flows -

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2022/23	+2 2023/24
		A	A1	B	C	D	E	F	G	H		
R thousands												
CASH FLOW FROM OPERATING ACTIVITIES												
Receipts												
Property rates		78,476	80,384	-	-	-	-	-	-	80,384	85,095	90,180
Service charges		379,328	385,845	-	-	-	-	-	-	385,845	431,308	478,441
Other revenue		16,283	15,377	-	-	-	-	-	-	15,377	13,236	13,184
Government - operating	1	124,778	140,667	-	-	-	-	-	-	140,667	128,354	130,878
Government - capital	1	112,333	99,150	-	-	-	-	-	-	99,150	70,683	33,595
Interest		15,666	6,971	-	-	-	-	-	-	6,971	7,069	7,173
Dividends		-	-	-	-	-	-	-	-	-	-	-
Payments												
Suppliers and employees		(544,150)	(624,823)	-	-	-	-	-	-	(624,823)	(647,532)	(707,707)
Finance charges		(461)	(461)	-	-	-	-	-	-	(461)	(463)	(473)
Transfers and Grants	1	-	-	-	-	-	-	-	-	-	-	-
NET CASH FROM/(USED) OPERATING ACTIVITIES		182,253	103,109	-	-	-	-	-	-	103,109	87,750	45,271
CASH FLOWS FROM INVESTING ACTIVITIES												
Receipts												
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-
Payments												
Capital assets		-	(184)	-	-	-	-	-	-	(184)	(50)	(50)
NET CASH FROM/(USED) INVESTING ACTIVITIES		-	(184)	-	-	-	-	-	-	(184)	(50)	(50)
CASH FLOWS FROM FINANCING ACTIVITIES												
Receipts												
Short term loans		-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-	-	-
Payments												
Repayment of borrowing		-	-	-	-	-	-	-	-	-	-	-
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	-	-	-	-	-	-	-	-	-	-
NET INCREASE/ (DECREASE) IN CASH HELD		182,253	102,925	-	-	-	-	-	-	102,925	87,700	45,221
Cash/cash equivalents at the year begin:	2	-	-	-	-	-	-	-	-	-	115,305	115,305
Cash/cash equivalents at the year end:	2	182,253	102,925	-	-	-	-	-	-	102,925	203,006	160,526

WC022 Witzenberg - Table B8 Cash backed reserves/accumulated surplus reconciliation -

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H	+1 2022/23	+2 2023/24
R thousands												
Cash and investments available												
Cash/cash equivalents at the year end	1	182,253	102,925	-	-	-	-	-	-	102,925	203,006	160,526
Other current investments > 90 days		(121,517)	33,541	-	-	-	-	-	-	33,541	(81,409)	(27,490)
Non current assets - Investments	1	-	9	-	-	-	-	-	-	9	10	10
Cash and investments available:		60,736	136,475	-	-	-	-	-	-	136,475	121,606	133,047
Applications of cash and investments												
Unspent conditional transfers		10,490	41,014	-	-	-	-	-	-	41,014	22,777	31,436
Unspent borrowing		-	-	-	-	-	-	-	-	-	-	-
Statutory requirements		-	-	-	-	-	-	-	-	-	-	-
Other working capital requirements	2	62,682	(57,170)	-	-	-	-	-	-	(57,170)	(37,945)	(46,957)
Other provisions		1	1	-	-	-	-	-	-	1	1	1
Long term investments committed		-	9	-	-	-	-	-	-	9	10	10
Reserves to be backed by cash/investments		2,908	988,099	-	-	-	-	-	-	988,099	953,815	902,670
Total Application of cash and investments:		76,081	971,954	-	-	-	-	-	-	971,954	938,658	887,160
Surplus(shortfall)		(15,346)	(835,479)	-	-	-	-	-	-	(835,479)	(817,052)	(754,113)

References

1. Must reconcile with the Adjustments Budget Cash Flow and Adjustments Budget Financial Position
2. Council approval for policy required - include sufficient working capital (e.g. allowing for a % of current debtors > 90 days as uncollectable)
3. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.
4. Additional cash-backed accumulated funds/unspent funds (MFMA section 18(1)(b) and section 28(2)(e)) identified after the Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably have been foreseen)
5. Increases of funds approved under MFMA section 31
6. Adjustments approved in accordance with MFMA section 29
7. Adjustments to transfers from National or Provincial Government
8. Adjusts. = 'Other' Adjustments proposed to be approved: including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error
9. $G = B + C + D + E + F$
10. Adjusted Budget $H = (A \text{ or } A1/2 \text{ etc}) + G$

<u>Other working capital requirements</u>		
Debtors	(1,982)	91,869
Creditors due	60,701	34,699
Total	(62,682)	57,170

91,869	87,580	80,175
34,699	49,636	33,218
57,170	37,945	46,957

<u>Debtors collection assumptions:</u>		
Balance outstanding - debtors	(2,298)	107,014
Estimate of debtors collection rate	86%	86%

107,014	94,017	84,121
86%	93%	95%

<u>Long term investments committed</u>												
<i>Balance (Insert description: eg sinking fund)</i>												
Bankers Acceptance Certificate	-	-	-	-	-	-	-	-	-	-	-	-
Deposit Taking Institutions	-	-	-	-	-	-	-	-	-	-	-	-
Bank Repurchase Agreements	-	-	-	-	-	-	-	-	-	-	-	-
Derivative Financial Assets	-	9	-	-	-	-	-	-	-	9	10	10
Guaranteed Endowment Policies (Sinking)	-	-	-	-	-	-	-	-	-	-	-	-
Listed/Unlisted Bonds and Stocks	-	-	-	-	-	-	-	-	-	-	-	-
Municipal Bonds	-	-	-	-	-	-	-	-	-	-	-	-
National Government Securities	-	-	-	-	-	-	-	-	-	-	-	-
Negotiable Certificate of Deposits: Banks	-	-	-	-	-	-	-	-	-	-	-	-
Unamortised Debt Expense	-	-	-	-	-	-	-	-	-	-	-	-
Unamortised Preference Share Expense	-	-	-	-	-	-	-	-	-	-	-	-
Interest Rate Swaps	-	-	-	-	-	-	-	-	-	-	-	-
	-	9	-	-	-	-	-	-	-	9	10	10

<u>Reserves to be backed by cash/investments</u>												
Housing Development Fund												
Capital replacement		10,442								10,442	10,442	10,442
Self-insurance												
Other reserves												
Compensation for Occupational Injuries and Diseases												
Employee Benefit Reserve			10,442							10,442	10,442	10,442
Non-current Provisions Reserve	2,908	967,215								967,215	932,931	881,785
Valuation Reserve												
Investment in associate account												
Capitalisation Reserve												
Revaluation												
	2,908	988,099	-	-	-	-	-	-	-	988,099	953,815	902,670

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original	Prior Adjusted	Accum.	Multi-year	Unfore.	Nat. or Prov.	Other Adjusts.	Total Adjusts.	Adjusted	Adjusted	Adjusted
		Budget	7	Funds	capital	Unavoid.	Govt	12	13	Budget	Budget	Budget
R thousands	A	A1	8	9	10	11	F	G	H	+1 2022/23	+2 2023/24	
			B	C	D	E						
CAPITAL EXPENDITURE												
Total New Assets, to be adjusted	1	57,231	64,696	-	-	-	-	-	-	64,696	35,570	27,388
Roads Infrastructure		889	2,170	-	-	-	-	-	-	2,170	1,390	8,085
Storm water Infrastructure		997	889	-	-	-	-	-	-	889	-	-
Electrical Infrastructure		12,663	12,663	-	-	-	-	-	-	12,663	2,715	3,478
Water Supply Infrastructure		21,135	18,281	-	-	-	-	-	-	18,281	24,756	7,000
Sanitation Infrastructure		2,389	2,911	-	-	-	-	-	-	2,911	-	-
Solid Waste Infrastructure		16,982	22,377	-	-	-	-	-	-	22,377	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Infrastructure		55,056	59,291	-	-	-	-	-	-	59,291	28,861	18,563
Community Facilities		696	736	-	-	-	-	-	-	736	4,819	6,768
Sport and Recreation Facilities		-	-	-	-	-	-	-	-	-	30	-
Community Assets		696	736	-	-	-	-	-	-	736	4,849	6,768
Heritage Assets		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		-	-	-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-
Other Assets	6	-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		450	979	-	-	-	-	-	-	979	750	150
Furniture and Office Equipment		30	1,449	-	-	-	-	-	-	1,449	30	50
Machinery and Equipment		-	221	-	-	-	-	-	-	221	80	-
Transport Assets		1,000	2,021	-	-	-	-	-	-	2,021	1,000	1,857
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Total Renewal of Existing Assets, to be adjusted	2	600	-	-	-	-	-	-	-	-	5,000	-
Roads Infrastructure		-	-	-	-	-	-	-	-	-	2,000	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Electrical Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-	1,500	-
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-	1,500	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Infrastructure		-	-	-	-	-	-	-	-	-	5,000	-
Community Facilities		-	-	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		-	-	-	-	-	-	-	-	-	-	-
Community Assets		-	-	-	-	-	-	-	-	-	-	-
Heritage Assets		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		600	-	-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-
Other Assets	6	600	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Total Upgrading of Existing Assets, to be adjusted	2a	31,413	17,493	-	-	-	-	-	-	17,493	45,799	152
Roads Infrastructure		25,457	13,102	-	-	-	-	-	-	13,102	26,495	152
Storm water Infrastructure		-	-	-	-	-	-	-	-	-	2,820	-
Electrical Infrastructure		500	542	-	-	-	-	-	-	542	4,000	-
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-	2,820	-
Sanitation Infrastructure		-	370	-	-	-	-	-	-	370	2,820	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Infrastructure		25,957	14,014	-	-	-	-	-	-	14,014	38,955	152
Community Facilities		-	-	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		5,456	3,479	-	-	-	-	-	-	3,479	6,843	-
Community Assets		5,456	3,479	-	-	-	-	-	-	3,479	6,843	-
Heritage Assets		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		-	-	-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-
Other Assets	6	-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year	
		Original	Prior Adjusted	Accum.	Multi-year	Unfore.	Nat. or Prov.	Other Adjus.	Total Adjus.	Adjusted	+1 2022/23	+2 2023/24	
		Budget	7	Funds	capital	Unavoid.	Govt	12	13	Budget	Adjusted	Adjusted	
R thousands	A	A1	B	C	D	E	F	G	H				
Transport Assets		-	-	-	-	-	-	-	-	-	-	-	
Land		-	-	-	-	-	-	-	-	-	-	-	
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-	
Total Capital Expenditure to be adjusted	4												
Roads Infrastructure		26,347	15,272	-	-	-	-	-	-	15,272	29,886	8,237	
Storm water Infrastructure		997	889	-	-	-	-	-	-	889	2,820	-	
Electrical Infrastructure		13,163	13,204	-	-	-	-	-	-	13,204	6,715	3,478	
Water Supply Infrastructure		21,135	18,281	-	-	-	-	-	-	18,281	29,076	7,000	
Sanitation Infrastructure		2,389	3,281	-	-	-	-	-	-	3,281	4,320	-	
Solid Waste Infrastructure		16,982	22,377	-	-	-	-	-	-	22,377	-	-	
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-	
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-	
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-	-	-	
Infrastructure		81,013	73,305	-	-	-	-	-	-	73,305	72,816	18,716	
Community Facilities		696	736	-	-	-	-	-	-	736	4,819	6,768	
Sport and Recreation Facilities		5,456	3,479	-	-	-	-	-	-	3,479	6,873	-	
Community Assets		6,151	4,215	-	-	-	-	-	-	4,215	11,693	6,768	
Heritage Assets		-	-	-	-	-	-	-	-	-	-	-	
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-	
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-	
Investment properties		-	-	-	-	-	-	-	-	-	-	-	
Operational Buildings		600	-	-	-	-	-	-	-	-	-	-	
Housing		-	-	-	-	-	-	-	-	-	-	-	
Other Assets		600	-	-	-	-	-	-	-	-	-	-	
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-	
Servitudes		-	-	-	-	-	-	-	-	-	-	-	
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-	
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-	
Computer Equipment		450	979	-	-	-	-	-	-	979	750	150	
Furniture and Office Equipment		30	1,449	-	-	-	-	-	-	1,449	30	50	
Machinery and Equipment		-	221	-	-	-	-	-	-	221	80	-	
Transport Assets		1,000	2,021	-	-	-	-	-	-	2,021	1,000	1,857	
Land		-	-	-	-	-	-	-	-	-	-	-	
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-	
TOTAL CAPITAL EXPENDITURE to be adjusted	4	89,244	82,189	-	-	-	-	-	-	82,189	86,369	27,540	
ASSET REGISTER SUMMARY - PPE (WDV)	5												
Roads Infrastructure		21,589	272,851	-	-	-	-	-	-	272,851	287,466	265,817	
Storm water Infrastructure		(1,094)	95,934	-	-	-	-	-	-	95,934	97,865	95,045	
Electrical Infrastructure		9,251	(29,536)	-	-	-	-	-	-	(29,536)	(37,025)	(39,262)	
Water Supply Infrastructure		(1,690)	166,276	-	-	-	-	-	-	166,276	177,733	172,386	
Sanitation Infrastructure		(3,169)	115,747	-	-	-	-	-	-	115,747	116,785	112,465	
Solid Waste Infrastructure		15,242	84,810	-	-	-	-	-	-	84,810	62,433	62,433	
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-	
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-	
Information and Communication Infrastructure		-	1,609	-	-	-	-	-	-	1,609	1,609	1,609	
Infrastructure		40,128	707,692	-	-	-	-	-	-	707,692	706,865	670,494	
Community Assets		2,485	80,601	-	-	-	-	-	-	80,601	88,219	83,294	
Heritage Assets		-	550	-	-	-	-	-	-	550	550	550	
Investment properties		(742)	42,688	-	-	-	-	-	-	42,688	42,688	42,688	
Other Assets		10,470	157,948	-	-	-	-	-	-	157,948	157,286	140,557	
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-	
Intangible Assets		(398)	724	-	-	-	-	-	-	724	724	724	
Computer Equipment		(1,923)	184	-	-	-	-	-	-	184	(45)	(645)	
Furniture and Office Equipment		(0)	906	-	-	-	-	-	-	906	(513)	(493)	
Machinery and Equipment		(1,505)	8,586	-	-	-	-	-	-	8,586	9,445	8,365	
Transport Assets		1,000	2,470	-	-	-	-	-	-	2,470	1,449	2,305	
Land		-	70,452	-	-	-	-	-	-	70,452	70,452	70,452	
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-	
TOTAL ASSET REGISTER SUMMARY - PPE (WDV)	5	49,516	1,072,800	-	-	-	-	-	-	1,072,800	1,077,120	1,018,291	
EXPENDITURE OTHER ITEMS													
Depreciation & asset impairment		39,729	39,729	-	-	-	-	-	8,934	8,934	48,662	39,589	39,589
Repairs and Maintenance by asset class		19,633	15,344	-	-	-	-	-	-	-	15,344	19,550	20,386
Roads Infrastructure		7,173	4,166	-	-	-	-	-	-	-	4,166	7,489	7,826
Storm water Infrastructure		2,971	2,189	-	-	-	-	-	-	-	2,189	2,484	2,531
Electrical Infrastructure		2,012	1,459	-	-	-	-	-	-	-	1,459	2,100	2,195
Water Supply Infrastructure		1,299	707	-	-	-	-	-	-	-	707	1,356	1,417
Sanitation Infrastructure		1,639	2,668	-	-	-	-	-	-	-	2,668	1,711	1,788
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure		15,094	11,189	-	-	-	-	-	-	-	11,189	15,141	15,757
Community Facilities		605	526	-	-	-	-	-	-	-	526	633	662
Sport and Recreation Facilities		510	450	-	-	-	-	-	-	-	450	532	556
Community Assets		1,115	976	-	-	-	-	-	-	-	976	1,165	1,218
Heritage Assets		-	-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		357	321	-	-	-	-	-	-	-	321	373	389
Housing		99	128	-	-	-	-	-	-	-	128	103	108
Other Assets		456	449	-	-	-	-	-	-	-	449	476	497
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		311	180	-	-	-	-	-	-	-	180	325	339
Furniture and Office Equipment		53	20	-	-	-	-	-	-	-	20	55	58
Machinery and Equipment		288	120	-	-	-	-	-	-	-	120	300	314
Transport Assets		2,316	2,411	-	-	-	-	-	-	-	2,411	2,087	2,202
Land		-	-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE OTHER ITEMS to be adjusted	6	59,362	55,073	-	-	-	-	-	8,934	8,934	64,007	59,138	59,975

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget A	Prior Adjusted 7 A1	Accum. Funds 8 B	Multi-year capital 9 C	Unfore. Unavoid. 10 D	Nat. or Prov. Govt 11 E	Other Adjusts. 12 F	Total Adjusts. 13 G	Adjusted Budget 14 H	Adjusted Budget	Adjusted Budget
R thousands												
<i>Renewal and upgrading of Existing Assets as % of total capex</i>		35.9%	21.3%							21.3%	58.8%	0.6%
<i>Renewal and upgrading of Existing Assets as % of deprecn*</i>		80.6%	44.0%							35.9%	128.3%	0.4%
<i>R&M as a % of PPE</i>		39.6%	1.4%							1.4%	1.8%	2.0%
<i>Renewal and upgrading and R&M as a % of PPE</i>		104.3%	3.1%							3.1%	6.5%	2.0%

WC022 Witzenberg - Table B10 Basic service delivery measurement -

Description	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Household service targets	1											
Water:												
Piped water inside dwelling												
Piped water inside yard (but not in dwelling)												
Using public tap (at least min.service level)	2											
Other water supply (at least min.service level)												
<i>Minimum Service Level and Above sub-total</i>												
Using public tap (< min.service level)	3											
Other water supply (< min.service level)	3,4											
No water supply												
<i>Below Minimum Service Level sub-total</i>												
Total number of households	5											
Sanitation/sewerage:												
Flush toilet (connected to sewerage)												
Flush toilet (with septic tank)												
Chemical toilet												
Pit toilet (ventilated)												
Other toilet provisions (> min.service level)												
<i>Minimum Service Level and Above sub-total</i>												
Bucket toilet												
Other toilet provisions (< min.service level)												
No toilet provisions												
<i>Below Minimum Service Level sub-total</i>												
Total number of households	5											
Energy:												
Electricity (at least min. service level)												
Electricity - prepaid (> min.service level)												
<i>Minimum Service Level and Above sub-total</i>												
Electricity (< min.service level)												
Electricity - prepaid (< min. service level)												
Other energy sources												
<i>Below Minimum Service Level sub-total</i>												
Total number of households	5											
Refuse:												
Removed at least once a week (min.service)												
<i>Minimum Service Level and Above sub-total</i>												
Removed less frequently than once a week												
Using communal refuse dump												
Using own refuse dump												
Other rubbish disposal												
No rubbish disposal												
<i>Below Minimum Service Level sub-total</i>												
Total number of households	5											
Households receiving Free Basic Service	15											
Water (6 kilolitres per household per month)												
Sanitation (free minimum level service)												
Electricity/other energy (50kwh per household per month)												
Refuse (removed at least once a week)												
Cost of Free Basic Services provided (R'000)	16											
Water (6 kilolitres per household per month)		(5,406)	(5,406)	-	-	-	-	-	-	(5,406)	(5,460)	(5,516)
Sanitation (free sanitation service)		-	-	-	-	-	-	-	-	-	-	-
Electricity/other energy (50kwh per household per month)		-	-	-	-	-	-	-	-	-	-	-
Refuse (removed once a week)		-	-	-	-	-	-	-	-	-	-	-
Total cost of FBS provided (minimum social package)		(5,406)	(5,406)	-	-	-	-	-	-	(5,406)	(5,460)	(5,516)
Highest level of free service provided												
Property rates (R'000 value threshold)												
Water (kilolitres per household per month)												
Sanitation (kilolitres per household per month)												
Sanitation (Rand per household per month)												
Electricity (kw per household per month)												
Refuse (average litres per week)												
Revenue cost of free services provided (R'000)	17											
Property rates (tariff adjustment) (impermissible values per section 17 of MPRA)		-	-	-	-	-	-	-	-	-	-	-
Property rates exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA)		(10,371)	(10,371)	-	-	-	-	-	-	(10,371)	(11,097)	(11,985)
Water (in excess of 6 kilolitres per indigent household per month)		-	-	-	-	-	-	-	-	-	-	-
Sanitation (in excess of free sanitation service to indigent households)		(13,392)	(10,392)	-	-	-	-	-	-	(10,392)	(14,196)	(15,048)
Electricity/other energy (in excess of 50 kwh per indigent household per month)		(4,860)	(4,860)	-	-	-	-	-	-	(4,860)	(5,492)	(6,206)
Refuse (in excess of one removal a week for indigent households)		(10,635)	(8,635)	-	-	-	-	-	-	(8,635)	(11,273)	(11,950)
Municipal Housing - rental rebates		(24)	(24)	-	-	-	-	-	-	(24)	(25)	(27)
Housing - top structure subsidies		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
Total revenue cost of subsidised services provided		(39,283)	(34,283)	-	-	-	-	-	-	(34,283)	(42,083)	(45,215)

WC022 Witzenberg - Supporting Table SB1 Supporting detail to 'Budgeted Financial Performance' -

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted 6	Accum. Funds 7	Multi-year capital 8	Unfore. Unavoid. 9	Nat. or Prov. Govt 10	Other Adjus. 11	Total Adjus. 12	Adjusted Budget 13	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H		
REVENUE ITEMS:												
Property rates												
Total Property Rates		93,662	93,662	-	-	-	-	-	-	93,662	100,218	108,236
less Revenue Foregone (exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA)		(10,371)	(10,371)	-	-	-	-	-	-	(10,371)	(11,097)	(11,985)
Net Property Rates		83,290	83,290	-	-	-	-	-	-	83,290	89,121	96,250
Service charges - electricity revenue												
Total Service charges - electricity revenue		328,338	332,338	-	-	-	-	-	-	332,338	352,068	383,176
less Revenue Foregone (in excess of 50 kwh per indigent household per month)		(4,860)	(4,860)	-	-	-	-	-	-	(4,860)	(5,492)	(6,206)
less Cost of Free Basic Services (50 kwh per indigent household per month)		-	-	-	-	-	-	-	-	-	-	-
Net Service charges - electricity revenue		323,478	327,478	-	-	-	-	-	-	327,478	346,576	376,970
Service charges - water revenue												
Total Service charges - water revenue		45,083	44,983	-	-	-	-	-	-	44,983	47,788	50,656
less Revenue Foregone (in excess of 6 kilolitres per indigent household per month)		-	-	-	-	-	-	-	-	-	-	-
less Cost of Free Basic Services (6 kilolitres per indigent household per month)		(5,406)	(5,406)	-	-	-	-	-	-	(5,406)	(5,460)	(5,516)
Net Service charges - water revenue		39,677	39,577	-	-	-	-	-	-	39,577	42,328	45,139
Service charges - sanitation revenue												
Total Service charges - sanitation revenue		38,435	38,435	-	-	-	-	-	-	38,435	26,546	28,138
less Revenue Foregone (in excess of free sanitation service to indigent households)		(13,392)	(10,392)	-	-	-	-	-	-	(10,392)	(14,196)	(15,048)
less Cost of Free Basic Services (free sanitation service to indigent households)		-	-	-	-	-	-	-	-	-	-	-
Net Service charges - sanitation revenue		25,043	28,043	-	-	-	-	-	-	28,043	12,350	13,091
Service charges - refuse revenue												
Total refuse removal revenue		35,498	35,498	-	-	-	-	-	-	35,498	37,628	39,885
Total landfill revenue		712	712	-	-	-	-	-	-	712	754	799
less Revenue Foregone (in excess of one removal a week to indigent households)		(10,635)	(8,635)	-	-	-	-	-	-	(8,635)	(11,273)	(11,950)
less Cost of Free Basic Services (removed once a week to indigent households)		-	-	-	-	-	-	-	-	-	-	-
Net Service charges - refuse revenue		25,574	27,574	-	-	-	-	-	-	27,574	27,108	28,735
Other Revenue By Source												
Fuel Levy		-	-	-	-	-	-	-	-	-	-	-
Other Revenue		14,985	15,754	-	-	-	-	-	-	15,754	11,409	8,598
Discontinued Operations		-	-	-	-	-	-	-	-	-	-	-
Rent on Land		23	23	-	-	-	-	-	-	23	25	26
Operational Revenue		1,258	1,258	-	-	-	-	-	-	1,258	1,157	1,246
Intercompany/Parent-subsidary Transactions		-	-	-	-	-	-	-	-	-	-	-
Surcharges and Taxes		10,769	11,538	-	-	-	-	-	-	11,538	7,145	4,091
Sales of Goods and Rendering of Services		2,935	2,935	-	-	-	-	-	-	2,935	3,082	3,236
Fuel Levy		-	-	-	-	-	-	-	-	-	-	-
Total 'Other' Revenue	1	14,985	15,754	-	-	-	-	-	-	15,754	11,409	8,598
EXPENDITURE ITEMS												
Employee related costs												
Basic Salaries and Wages		144,052	134,834	-	-	-	-	-	-	134,834	150,593	159,877
Pension and UIF Contributions		21,584	20,892	-	-	-	-	-	-	20,892	22,367	23,393
Medical Aid Contributions		9,359	9,239	-	-	-	-	-	-	9,239	9,986	10,675
Overtime		24	24	-	-	-	-	-	-	24	26	27
Performance Bonus		10,362	13,480	-	-	-	-	-	-	13,480	11,057	11,820
Motor Vehicle Allowance		6,551	7,157	-	-	-	-	-	-	7,157	6,990	7,473
Cellphone Allowance		562	605	-	-	-	-	-	-	605	600	641
Housing Allowances		2,128	1,312	-	-	-	-	-	-	1,312	2,267	2,423
Other benefits and allowances		13,175	15,473	-	-	-	-	-	-	15,473	14,854	16,397
Payments in lieu of leave		1,050	3,043	-	-	-	-	-	-	3,043	1,120	1,197
Long service awards		1,087	687	-	-	-	-	-	-	687	1,119	1,153
Post-retirement benefit obligations		27,091	27,091	-	-	-	-	-	-	27,091	27,904	28,741
sub-total		237,025	233,837	-	-	-	-	-	-	233,837	248,881	263,817
Less: Employees costs capitalised to PPE		-	-	-	-	-	-	-	-	-	-	-
Total Employee related costs	1	237,025	233,837	-	-	-	-	-	-	233,837	248,881	263,817
Contributions recognised - capital												
List contributions by contract		-	-	-	-	-	-	-	-	-	-	-
Total Contributions recognised - capital		-	-	-	-	-	-	-	-	-	-	-
Depreciation & asset impairment												
Depreciation of Property, Plant & Equipment		39,331	39,331	-	-	-	-	8,934	8,934	48,265	39,191	39,191
Lease amortisation		398	398	-	-	-	-	-	-	398	398	398
Capital asset impairment		-	-	-	-	-	-	-	-	-	-	-
Depreciation resulting from revaluation of PPE		-	-	-	-	-	-	-	-	-	-	-
Total Depreciation & asset impairment	1	39,729	39,729	-	-	-	-	8,934	8,934	48,662	39,589	39,589
Bulk purchases												
Electricity Bulk Purchases		285,789	288,779	-	-	-	-	-	-	288,779	311,224	338,923
Total bulk purchases	1	285,789	288,779	-	-	-	-	-	-	288,779	311,224	338,923
Transfers and grants												
Cash transfers and grants		25,603	23,948	-	-	-	-	-	-	23,948	2,273	2,575
Non-cash transfers and grants		-	-	-	-	-	-	-	-	-	-	-
Total transfers and grants		25,603	23,948	-	-	-	-	-	-	23,948	2,273	2,575
Contracted services												
Outsourced Services		26,514	19,935	-	-	-	-	-	-	19,935	29,247	30,567
Consultants and Professional Services		15,470	10,980	-	-	-	-	-	-	10,980	15,991	16,508
Contractors		6,406	5,467	-	-	-	-	-	-	5,467	6,310	6,643
Total contracted services		48,390	36,382	-	-	-	-	-	-	36,382	51,549	53,718
Other Expenditure By Type												
Collection costs		1,669	2,829	-	-	-	-	-	-	2,829	1,738	1,825

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	6 A1	7 B	8 C	9 D	10 E	11 F	12 G	13 H	+1 2022/23	+2 2023/24
R thousands												
Contributions to 'other' provisions		1	1	-	-	-	-	-	-	1	1	1
Audit fees		3,792	3,372	-	-	-	-	-	-	3,372	3,967	4,165
Other Expenditure		33,493	38,189	-	-	-	-	-	-	38,189	34,297	35,843
Total Other Expenditure	1	38,955	44,391	-	-	-	-	-	-	44,391	40,003	41,834
Repairs and Maintenance by Expenditure Item	14											
Employee related costs		-	-	-	-	-	-	-	-	-	-	-
Inventory Consumed (Project Maintenance)		-	-	-	-	-	-	-	-	-	-	-
Contracted Services		-	-	-	-	-	-	-	-	-	-	-
Other Expenditure		-	-	-	-	-	-	-	-	-	-	-
Total Repairs and Maintenance Expenditure	15	-	-	-	-	-	-	-	-	-	-	-
Inventory Consumed												
Inventory Consumed - Water		0	0	-	-	-	-	-	-	0	0	0
Inventory Consumed - Other		14,977	16,695	-	-	-	-	-	-	16,695	32,109	48,246
Total Inventory Consumed & Other Material		14,977	16,695	-	-	-	-	-	-	16,695	32,110	48,246

WC022 Witzenberg - Supporting Table SB2 Supporting detail to 'Financial Position Budget' -

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2022/23	+2 2023/24
		A	A1	B	C	D	E	F	G	H		
R thousands												
ASSETS												
Consumer debtors												
Consumer debtors		41,306	367,136	-	-	-	-	-	-	367,136	347,209	339,826
Less: provision for debt impairment		(63,750)	(293,585)	-	-	-	-	-	-	(293,585)	(296,664)	(300,234)
Total Consumer debtors	1	(22,444)	73,550	-	-	-	-	-	-	73,550	50,546	39,592
Debt impairment provision												
Balance at the beginning of the year		-	(238,835)	-	-	-	-	-	-	(238,835)	(238,835)	(238,835)
Contributions to the provision		(63,750)	(53,750)	-	-	-	-	-	-	(53,750)	(57,829)	(61,399)
Bad debts written off		-	(1,000)	-	-	-	-	-	-	(1,000)	-	-
Balance at end of year		(63,750)	(293,585)	-	-	-	-	-	-	(293,585)	(296,664)	(300,234)
Inventory												
Water												
Opening Balance		-	-	-	-	-	-	-	-	-	(0)	(0)
System Input Volume		-	-	-	-	-	-	-	-	-	-	-
Water Treatment Works		-	-	-	-	-	-	-	-	-	-	-
Bulk Purchases		-	-	-	-	-	-	-	-	-	-	-
Natural Sources		-	-	-	-	-	-	-	-	-	-	-
Authorised Consumption		-	-	-	-	-	-	-	-	-	-	-
Billed Authorised Consumption		-	-	-	-	-	-	-	-	-	-	-
Billed Metered Consumption		-	-	-	-	-	-	-	-	-	-	-
Free Basic Water		-	-	-	-	-	-	-	-	-	-	-
Subsidised Water		-	-	-	-	-	-	-	-	-	-	-
Revenue Water		-	-	-	-	-	-	-	-	-	-	-
Billed Unmetered Consumption		-	-	-	-	-	-	-	-	-	-	-
Free Basic Water		-	-	-	-	-	-	-	-	-	-	-
Subsidised Water		-	-	-	-	-	-	-	-	-	-	-
Revenue Water		-	-	-	-	-	-	-	-	-	-	-
UnBilled Authorised Consumption		-	-	-	-	-	-	-	-	-	-	-
Unbilled Metered Consumption		-	-	-	-	-	-	-	-	-	-	-
Unbilled Unmetered Consumption		-	-	-	-	-	-	-	-	-	-	-
Water Losses		(0)	(0)	-	-	-	-	-	-	(0)	(0)	(0)
Apparent losses		-	-	-	-	-	-	-	-	-	-	-
Unauthorised Consumption		-	-	-	-	-	-	-	-	-	-	-
Customer Meter Inaccuracies		-	-	-	-	-	-	-	-	-	-	-
Real losses		(0)	(0)	-	-	-	-	-	-	(0)	(0)	(0)
Leakage on Transmission and Distribution Mains		-	-	-	-	-	-	-	-	-	-	-
Leakage and Overflows at Storage Tanks/Reservoirs		-	-	-	-	-	-	-	-	-	-	-
Leakage on Service Connections up to the point of Customer M		-	-	-	-	-	-	-	-	-	-	-
Data Transfer and Management Errors		(0)	(0)	-	-	-	-	-	-	(0)	(0)	(0)
Unavoidable Annual Real Losses		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Water		(0)	(0)	-	-	-	-	-	-	(0)	(0)	(0)
Closing Balance Water		(0)	(0)	-	-	-	-	-	-	(0)	(0)	(0)
Agricultural												
Opening Balance		-	-	-	-	-	-	-	-	-	-	-
Acquisitions		-	-	-	-	-	-	-	-	-	-	-
Issues		-	-	-	-	-	-	-	-	-	-	-
Adjustments		-	-	-	-	-	-	-	-	-	-	-
Write-offs		-	-	-	-	-	-	-	-	-	-	-
Closing balance - Agricultural		-	-	-	-	-	-	-	-	-	-	-
Consumables												
Standard Rated												
Opening Balance		-	-	-	-	-	-	-	-	-	(3,025)	(4,798)
Acquisitions		(1,839)	(3,025)	-	-	-	-	-	-	(3,025)	(1,773)	(1,858)
Issues		-	-	-	-	-	-	-	-	-	-	-
Adjustments		-	-	-	-	-	-	-	-	-	-	-
Write-offs		-	-	-	-	-	-	-	-	-	-	-
Closing balance - Consumables Standard Rated		(1,839)	(3,025)	-	-	-	-	-	-	(3,025)	(4,798)	(6,656)
Zero Rated												
Opening Balance		-	-	-	-	-	-	-	-	-	(43)	(84)
Acquisitions		(53)	(43)	-	-	-	-	-	-	(43)	(40)	(42)
Issues		-	-	-	-	-	-	-	-	-	-	-
Adjustments		-	-	-	-	-	-	-	-	-	-	-
Write-offs		-	-	-	-	-	-	-	-	-	-	-
Closing balance - Consumables Zero Rated		(53)	(43)	-	-	-	-	-	-	(43)	(84)	(126)
Finished Goods												
Opening Balance		-	-	-	-	-	-	-	-	-	-	-
Acquisitions		-	-	-	-	-	-	-	-	-	-	-
Issues		-	-	-	-	-	-	-	-	-	-	-
Adjustments		-	-	-	-	-	-	-	-	-	-	-
Write-offs		-	-	-	-	-	-	-	-	-	-	-
Closing balance - Finished Goods		-	-	-	-	-	-	-	-	-	-	-
Materials and Supplies												
Opening Balance		-	-	-	-	-	-	-	-	-	(13,626)	(27,227)
Acquisitions		(13,085)	(13,626)	-	-	-	-	-	-	(13,626)	(13,601)	(14,236)
Issues		-	-	-	-	-	-	-	-	-	-	-
Adjustments		-	-	-	-	-	-	-	-	-	-	-
Write-offs		-	-	-	-	-	-	-	-	-	-	-
Closing balance - Materials and Supplies		(13,085)	(13,626)	-	-	-	-	-	-	(13,626)	(27,227)	(41,464)
Work-in-progress												
Opening Balance		-	-	-	-	-	-	-	-	-	-	-
Materials		-	-	-	-	-	-	-	-	-	-	-
Transfers		-	-	-	-	-	-	-	-	-	-	-
Closing balance - Work-in-progress		-	-	-	-	-	-	-	-	-	-	-
Housing Stock												
Opening Balance		-	-	-	-	-	-	-	-	-	-	-
Acquisitions		-	-	-	-	-	-	-	-	-	-	-
Transfers		-	-	-	-	-	-	-	-	-	-	-
Sales		-	-	-	-	-	-	-	-	-	-	-
Closing Balance - Housing Stock		-	-	-	-	-	-	-	-	-	-	-
Land												
Opening Balance		-	-	-	-	-	-	-	-	-	-	-
Acquisitions		-	-	-	-	-	-	-	-	-	-	-
Sales		-	-	-	-	-	-	-	-	-	-	-
Adjustments		-	-	-	-	-	-	-	-	-	-	-
Correction of Prior period errors		-	-	-	-	-	-	-	-	-	-	-
Closing Balance - Land		-	-	-	-	-	-	-	-	-	-	-
Closing Balance - Inventory & Consumables		(14,977)	(16,695)	-	-	-	-	-	-	(16,695)	(32,110)	(48,246)

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original	Prior Adjusted	Accum. Funds	Multi-year	Unfore.	Nat. or Prov.	Other Adjusts.	Total Adjusts.	Adjusted	Adjusted	Adjusted
		Budget	4	5	capital	Unavoid.	Govt	9	10	Budget	Budget	Budget
R thousands	A	A1	B	C	D	E	F	G	H			
Property, plant & equipment												
PPE at cost/valuation (excl. finance leases)		89,244	1,381,369	-	-	-	-	-	-	1,381,369	1,385,549	1,326,720
Leases recognised as PPE	2	-	3,111	-	-	-	-	-	-	3,111	3,111	3,111
Less: Accumulated depreciation		(38,589)	(355,642)	-	-	-	-	-	-	(355,642)	(355,502)	(355,502)
Total Property, plant & equipment	1	50,656	1,028,838	-	-	-	-	-	-	1,028,838	1,033,158	974,329
LIABILITIES												
Current liabilities - Borrowing												
Short term loans (other than bank overdraft)		-	-	-	-	-	-	-	-	-	-	-
Current portion of long-term liabilities		(988)	598	-	-	-	-	-	-	598	599	600
Total Current liabilities - Borrowing		(988)	598	-	-	-	-	-	-	598	599	600
Trade and other payables												
Trade Payables		60,701	34,699	-	-	-	-	-	-	34,699	49,636	33,218
Other creditors		-	(834)	-	-	-	-	-	-	(834)	(834)	(834)
Unspent conditional grants and receipts		10,490	41,014	-	-	-	-	-	-	41,014	22,777	31,436
VAT		-	33,497	-	-	-	-	-	-	33,497	33,497	33,497
Total Trade and other payables	1	71,191	108,376	-	-	-	-	-	-	108,376	105,075	97,316
Non current liabilities - Borrowing												
Borrowing	3	415	1,591	-	-	-	-	-	-	1,591	1,604	1,611
Finance leases (including PPP asset element)		0	0	-	-	-	-	-	-	0	0	0
Total Non current liabilities - Borrowing		415	1,592	-	-	-	-	-	-	1,592	1,604	1,611
Provisions - non current												
Retirement benefits		27,091	90,361	-	-	-	-	-	-	90,361	91,174	92,012
List other major items		-	-	-	-	-	-	-	-	-	-	-
Refuse landfill site rehabilitation		8,235	110,611	-	-	-	-	-	-	110,611	111,029	111,461
Other		-	10,547	-	-	-	-	-	-	10,547	10,547	10,547
Total Provisions - non current		35,326	211,519	-	-	-	-	-	-	211,519	212,751	214,020
CHANGES IN NET ASSETS												
Accumulated surplus/(Deficit)												
Accumulated surplus/(Deficit) - opening balance		-	937,210	-	-	-	-	-	-	937,210	937,210	937,210
GRAP adjustments		-	-	-	-	-	-	-	-	-	-	-
Restated balance		-	937,210	-	-	-	-	-	-	937,210	937,210	937,210
Surplus/(Deficit)		2,908	19,563	-	-	-	-	-	-	19,563	(14,721)	(65,866)
Transfers from Reserves		-	-	-	-	-	-	-	-	-	-	-
Depreciation offsets		-	-	-	-	-	-	-	-	-	-	-
Other adjustments		-	-	-	-	-	-	-	-	-	-	-
Accumulated Surplus/(Deficit)	1	2,908	956,773	-	-	-	-	-	-	956,773	922,489	871,343
Reserves												
Housing Development Fund		-	-	-	-	-	-	-	-	-	-	-
Capital replacement		-	10,442	-	-	-	-	-	-	10,442	10,442	10,442
Self-insurance		-	-	-	-	-	-	-	-	-	-	-
Other reserves		-	-	-	-	-	-	-	-	-	-	-
Revaluation		-	-	-	-	-	-	-	-	-	-	-
Total Reserves	2	-	10,442	-	-	-	-	-	-	10,442	10,442	10,442
TOTAL COMMUNITY WEALTH/EQUITY	2	2,908	967,215	-	-	-	-	-	-	967,215	932,931	881,785
Total capital expenditure includes expenditure on nationally significant priorities:												
Provision of basic services		-	-	-	-	-	-	-	-	-	-	-
2010 World Cup		-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	4 A1	5 B	6 C	7 D	8 E	9 F	10 G	11 H		

References

1. Must reconcile with 'Financial Position' budget
2. Leases treated as assets to be depreciated as the same as purchased/constructed assets. Includes PPP asset element accounted for as finance leases
3. Borrowing (original budget) must reconcile to Budget Table A16
4. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget. **Column D should be a complete Adjustment Budget which indicates that if some figures were not adjusted the 0**
5. Additional cash-backed accumulated funds/unsent funds (section 18(1)(b) and section 28(2)(e) MFMA) identified after Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably be
6. Increases of funds approved under section 31 MFMA
7. Adjustments approved in accordance with section 29 MFMA
8. Adjustments to funding allocations from National or Provincial Government
9. Adjusts. = 'Other' Adjustments proposed to be approved: including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2)(b)); projected savings (section 28(2)(d)); error correction (sect
10. $G = B + C + D + E + F$
11. Adjusted Budget $H = (A \text{ or } A1) + G$

check 2,908,094.00
12. Inventory Consumed - Water - included under "Other materials & inventory" on Table B4 - Detail to be submitted on Table SB1
13. Inventory Consumed Other materials - included under "Other materials & inventory" on Table B4 - Detail to be submitted on Table SB1
14. Inventory Transfers/Adjustments (Include under gains/losses on Table A4) - Note that the amount could be positive or negative - please capture according to the sign
15. Inventory Write-offs (Include under losses on Table A4) - capture Cr amounts

WC022 Witzenberg - Supporting Table SB3 Adjustments to the SDBIP - performance objectives -

Description	Unit of measurement	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget A	Prior Adjusted A1	Accum. Funds B	Multi-year capital C	Unfore. Unavoid. D	Nat. or Prov. Govt E	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
Essential Services												
Sustainable provision & maintenance of basic												
% Expenditure on Operational Budget by		99.0%	99.0%									
<i>Insert measure/s description</i>												
% Expenditure on Capital Budget by Technical		98.0%	98.0%							0	0	0
<i>Insert measure/s description</i>												
Percentage compliance with drinking water		100.0%	100.0%									
<i>Insert measure/s description</i>												
Number of outstanding valid applications for		0.00	0.00									
<i>Insert measure/s description</i>												
Number of outstanding valid applications for		0.00	0.00									
<i>Insert measure/s description</i>												
Number of outstanding valid applications for		0.00	0.00									
<i>Insert measure/s description</i>												
Number of outstanding valid applications for		0.00	0.00									
<i>Insert measure/s description</i>												
Decrease unaccounted water losses.		19.0%	19.0%									
<i>Insert measure/s description</i>												
Decrease unaccounted electricity losses.		10.0%	10.0%							0	0	0
<i>Insert measure/s description</i>												
Percentage compliance with drinking water		1070.0%	1070.0%									
<i>Insert measure/s description</i>												
Provide for the needs of informal settlements												
Number of subsidised serviced sites												
<i>Insert measure/s description</i>												
Provide basic services - number of informal		3.00	3.00									
<i>Insert measure/s description</i>												
Provide basic services - number of informal		3.00	3.00									
<i>Insert measure/s description</i>												
Improve basic services - number of informal		3.00	3.00									
<i>Insert measure/s description</i>												
Number of subsidised electricity connections		94.00	94.00									
<i>Insert measure/s description</i>												
Governance												
Support Institutional Transformation &												
Percentage budget spent on implementation of		98.0%	98.0%							0	0	0
<i>Insert measure/s description</i>												
Percentage of people from employment equity		75.0%	75.0%							0	0	0
<i>Insert measure/s description</i>												
Ensure financial viability.												
Financial viability expressed as Debt-Coverage		39.70	39.70							0	0	0
<i>Insert measure/s description</i>												
Financial viability expressed as Cost-Coverage		2.40	2.40									
<i>Insert measure/s description</i>												
Financial viability expressed outstanding		54.0%	54.0%									
<i>Insert measure/s description</i>												
Opinion of the Auditor-General on annual		Unqualified	Unqualified									
<i>Insert measure/s description</i>												
Increased revenue collection		95.0%	95.0%									
<i>Insert measure/s description</i>												
Percentage of budget spent on repairs &		99.0%	99.0%									
<i>Insert measure/s description</i>												
Percentage spend of capital budget.		97.4%	97.4%									
<i>Insert measure/s description</i>												
To maintain and strengthen relations with												
Number of IDP community meetings held.		14.00	14.00									
<i>Insert measure/s description</i>												
Number of meetings with inter-governmental		12.00	12.00									
<i>Insert measure/s description</i>												
Communal Services												
Provide & maintain facilities that make citizens												
Customer satisfaction survey (Score 1-5) -		220.0%	220.0%									
<i>Insert measure/s description</i>												
% Expenditure on Operational Budget by		99.9%	99.9%									
<i>Insert measure/s description</i>												

Description	Unit of measurement	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget A	Prior Adjusted A1	Accum. Funds B	Multi-year capital C	Unfore. Unavoid. D	Nat. or Prov. Govt E	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
% Expenditure on Capital Budget by		96.1%	96.1%									
<i>Insert measure's description</i>												
Socio-Economic Support Services												
Support the poor & vulnerable through												
Number of account holders subsidised		2521.00	2521.00									
<i>Insert measure's description</i>												
Number of jobs created through municipality's		398.00	398.00									
<i>Insert measure's description</i>												
Number of social development programmes		22.00	22.00									
<i>Insert measure's description</i>												
Number of housing opportunities provided per		200.00	200.00									
<i>Insert measure's description</i>												
Number of Rental Stock transferred		65.00	65.00									
<i>Insert measure's description</i>												
Create an enabling environment to attract												
Revisit Municipal Land Audit and draw up an		Phase 2	Phase 2									
<i>Insert measure's description</i>												
Compile & Implementation of LED Strategy		Approved	Approved									
<i>Insert measure's description</i>												
And so on for the rest of the Votes									-	-	-	-

WC022 Witzenberg - Supporting Table SB4 Adjustments to budgeted performance indicators and benchmarks -

Description of financial indicator	Basis of calculation	2018/19	2019/20	2020/21	Budget Year 2021/22			Budget Year +1 2022/23	Budget Year +2 2023/24
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Adjusted Budget	Adjusted Budget
Borrowing Management									
Credit Rating	Short term/long term rating								
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	1.7%	1.5%	1.5%	1.1%	1.1%	1.1%	1.2%	1.1%
Capital Charges to Own Revenue	Finance charges & Repayment of borrowing /Own Revenue	2.0%	2.0%	2.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Borrowed funding of 'own' capital expenditure	Borrowing/Capital expenditure excl. transfers and grants	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Safety of Capital									
Gearing	Long Term Borrowing/ Funds & Reserves	0.0%	0.0%	-565.6%	0.0%	15.2%	15.2%	15.4%	15.4%
Liquidity									
Current Ratio	Current assets/current liabilities	7.04	0.21	0.72	84.5%	174.1%	174.1%	165.7%	178.5%
Current Ratio adjusted for aged debtors	Current assets/current liabilities less debtors > 90 days/current liabilities	7.04	0.21	0.72	84.5%	174.1%	0.0%	0.0%	0.0%
Liquidity Ratio	Monetary Assets/Current Liabilities	5.77	-0.20	0.67	0.9	0.9	0.9	0.9	1.0
Revenue Management									
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Current Debtors Collection Rate (Cash receipts % of Ratepayer & Other revenue)		0.0%	0.0%	0.0%	105.6%	102.4%	102.4%	94.5%	96.1%
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue	0.9%	1.2%	0.4%	-0.3%	14.9%	14.9%	13.3%	11.2%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Creditors Management									
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))	99.0%	99.0%	99.0%	99.0%	99.0%	99.0%	99.0%	99.0%
Creditors to Cash and Investments		0.0%	0.5%	0.3%	39.1%	105.3%	105.3%	51.8%	60.6%
Other Indicators									
Electricity Distribution Losses (2)	Total Volume Losses (kW)	20,636	21,334	20,764	21,802	21,802	21,802	24,037	25,239
	Total Cost of Losses (Rand '000)	17,967	23,697	19,861	20,854	20,854	20,854	22,991	24,141
	% Volume (units purchased and generated less units sold)/units purchased and generated	10.03	10.51%	10.68%	0.11	0.11	0.11	0	0
Water Distribution Losses (2)	Total Volume Losses (kℓ)	1,260	1,136	1,009	1,059	1,059	1,059	1,168	1,226
	Total Cost of Losses (Rand '000)	488	458	379	398	398	398	439	461
	% Volume (units purchased and generated less units sold)/units purchased and generated	0	17.73%	15.04%	0	0	0	0	0
Employee costs	Employee costs/(Total Revenue - capital revenue)	30.5%	32.1%	31.1%	33.7%	32.6%	32.6%	35.3%	35.3%
Remuneration	Total remuneration/(Total Revenue - capital revenue)	31.8%	29.7%	31.5%					
Repairs & Maintenance	R&M/(Total Revenue excluding capital revenue)	3.6%	3.4%	2.4%	2.8%	2.1%	2.1%	2.8%	2.7%
Finance charges & Depreciation	FC&D/(Total Revenue - capital revenue)	2.6%	7.4%	7.0%	6.9%	6.8%	8.0%	6.9%	6.6%
IDP regulation financial viability indicators									
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	0.00	0.00	-13.73	6107.9%	6230.4%	6230.4%	6022.5%	6461.7%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	1.2%	1.7%	0.6%	-3.2%	10.3%	10.3%	7.2%	5.3%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	-0.07	-21.80	-16.67	0.0	0.0	0.0	0.0	0.0

WC022 Witzenberg - Supporting Table SB5 Adjustments Budget - social, economic and demographic statistics and assumptions -

Description of economic indicator	Ref.	Basis of calculation	2001 Census	2007 Survey	2011 Census	2018/19	2019/20	2020/21	Budget Year 2021/22	Budget Year 2021/22
						Outcome	Outcome	Outcome	Original Budget	Actual
Demographics										
Population			-	-	-	116	116	116	116	116
Females aged 5 - 14			-	-	-	-	-	-	-	-
Males aged 5 - 14			-	-	-	-	-	-	-	-
Females aged 15 - 34			-	-	-	21	21	21	21	21
Males aged 15 - 34			-	-	-	24	24	24	24	24
Unemployment			-	-	-	3	3	3	3	3
Monthly household income (no. of households)										
No income	1, 12		-	-	-	1,757	1,757	1,757	1,757	1,757
R1 - R1 600			-	-	-	6,703	6,703	6,703	6,703	6,703
R1 601 - R3 200			-	-	-	7,079	7,079	7,079	7,079	7,079
R3 201 - R6 400			-	-	-	5,723	5,723	5,723	5,723	5,723
R6 401 - R12 800			-	-	-	2,863	2,863	2,863	2,863	2,863
R12 801 - R25 600			-	-	-	1,851	1,851	1,851	1,851	1,851
R25 601 - R51 200			-	-	-	1,064	1,064	1,064	1,064	1,064
R52 201 - R102 400			-	-	-	253	253	253	253	253
R102 401 - R204 800			-	-	-	77	77	77	77	77
R204 801 - R409 600			-	-	-	49	49	49	49	49
R409 601 - R819 200			-	-	-	-	-	-	-	-
> R819 200			-	-	-	-	-	-	-	-
Poverty profiles (no. of households)										
< R2 060 per household per month	13		-	-	-	8,460	8,460	8,460	8,460	8,460
	2		-	-	-	15,539	15,539	15,539	15,539	15,539
Household/demographics (000)										
Number of people in municipal area			-	-	-	116	116	116	116	116
Number of poor people in municipal area			-	-	-	90	90	90	90	90
Number of households in municipal area			-	-	-	27	27	27	27	27
Number of poor households in municipal area			-	-	-	21	21	21	21	21
Definition of poor household (R per month)			-	-	-	>R6400	>R6400	>R6400	>R6400	>R6400
Housing statistics										
Formal	3		-	-	-	23,642	23,642	23,642	23,642	23,642
Informal			-	-	-	3,778	3,778	3,778	3,778	3,778
Total number of households			-	-	-	27,420	27,420	27,420	27,420	27,420
Dwellings provided by municipality	4		-	-	-	-	-	-	-	-
Dwellings provided by province/s			-	-	-	-	-	-	-	-
Dwellings provided by private sector	5		-	-	-	-	-	-	-	-
Total new housing dwellings			-	-	-	-	-	-	-	-
Economic										
Inflation/inflation outlook (CPIX)	6					0.0%	0.0%	0.0%	0.0%	0.0%
Interest rate - borrowing						0.0%	0.0%	0.0%	0.0%	0.0%
Interest rate - investment						0.0%	0.0%	0.0%	0.0%	0.0%
Remuneration increases						0.0%	0.0%	0.0%	0.0%	0.0%
Consumption growth (electricity)						0.0%	0.0%	0.0%	0.0%	0.0%
Consumption growth (water)						0.0%	0.0%	0.0%	0.0%	0.0%
Collection rates										
Property tax/service charges	7					0.0%	0.0%	0.0%	0.0%	0.0%
Rental of facilities & equipment						0.0%	0.0%	0.0%	0.0%	0.0%
Interest - external investments						0.0%	0.0%	0.0%	0.0%	0.0%
Interest - debtors						0.0%	0.0%	0.0%	0.0%	0.0%

Revenue from agency services					0.0%	0.0%	0.0%	0.0%	0.0%
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Detail on the provision of municipal services for A10

Total municipal services	Ref.		2018/19	2019/20	2020/21	Budget Year 2021/22			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
		<u>Water:</u>									
		Piped water inside dwelling	-	-	-	-	-	-	-	-	-
		Piped water inside yard (but not in dwelling)	-	-	-	-	-	-	-	-	-
	8	Using public tap (at least min.service level)	-	-	-	-	-	-	-	-	-
	10	Other water supply (at least min.service level)	-	-	-	-	-	-	-	-	-
		<i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-
	9	Using public tap (< min.service level)	-	-	-	-	-	-	-	-	-
	10	Other water supply (< min.service level)	-	-	-	-	-	-	-	-	-
		No water supply	-	-	-	-	-	-	-	-	-
		<i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-
		Total number of households	-	-	-	-	-	-	-	-	-
		<u>Sanitation/Sewerage:</u>									
		Flush toilet (connected to sewerage)	-	-	-	-	-	-	-	-	-
		Flush toilet (with septic tank)	-	-	-	-	-	-	-	-	-
		Chemical toilet	-	-	-	-	-	-	-	-	-
		Pit toilet (ventilated)	-	-	-	-	-	-	-	-	-
		Other toilet provisions (> min.service level)	-	-	-	-	-	-	-	-	-
		<i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-
		Bucket toilet	-	-	-	-	-	-	-	-	-
		Other toilet provisions (< min.service level)	-	-	-	-	-	-	-	-	-
		No toilet provisions	-	-	-	-	-	-	-	-	-
		<i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-
		Total number of households	-	-	-	-	-	-	-	-	-
		<u>Energy:</u>									
		Electricity (at least min.service level)	-	-	-	-	-	-	-	-	-
		Electricity - prepaid (min.service level)	-	-	-	-	-	-	-	-	-
		<i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-
		Electricity (< min.service level)	-	-	-	-	-	-	-	-	-
		Electricity - prepaid (< min. service level)	-	-	-	-	-	-	-	-	-
		Other energy sources	-	-	-	-	-	-	-	-	-
		<i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-
		Total number of households	-	-	-	-	-	-	-	-	-
		<u>Refuse:</u>									
		Removed at least once a week	-	-	-	-	-	-	-	-	-
		<i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-
		Removed less frequently than once a week	-	-	-	-	-	-	-	-	-
		Using communal refuse dump	-	-	-	-	-	-	-	-	-
		Using own refuse dump	-	-	-	-	-	-	-	-	-
		Other rubbish disposal	-	-	-	-	-	-	-	-	-
		No rubbish disposal	-	-	-	-	-	-	-	-	-
		<i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-
		Total number of households	-	-	-	-	-	-	-	-	-
Municipal in-house services	Ref.		2018/19	2019/20	2020/21	Budget Year 2021/22			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
		<u>Water:</u>									
		Piped water inside dwelling	-	-	-	-	-	-	-	-	-
		Piped water inside yard (but not in dwelling)	-	-	-	-	-	-	-	-	-
	8	Using public tap (at least min.service level)	-	-	-	-	-	-	-	-	-
	10	Other water supply (at least min.service level)	-	-	-	-	-	-	-	-	-
		<i>Minimum Service Level and Above sub-total</i>	-	-	-	-	-	-	-	-	-

Detail of Free Basic Services (FBS) provided	Ref.	Using communal refuse dump Using own refuse dump Other rubbish disposal No rubbish disposal <i>Below Minimum Service Level sub-total</i> Total number of households	Budget Year 2021/22										Budget Year +1 2022/23	Budget Year +2 2023/24	
			Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget		
Electricity	Ref.	<i>Location of households for each type of FBS</i>													
List type of FBS service		Formal settlements - (50 kwh per indigent household per month Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Informal settlements (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Informal settlements targeted for upgrading (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Living in informal backyard rental agreement (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Other (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Total cost of FBS - Electricity for informal settlements													
Water	Ref.	<i>Location of households for each type of FBS</i>													
List type of FBS service		Formal settlements - (6 kilolitre per indigent household per month Rands)	5,406,089	5,406,089							5,406	5,459,872	5,516,343		
		<i>Number of HH receiving this type of FBS</i>													
		Informal settlements (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Informal settlements targeted for upgrading (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Living in informal backyard rental agreement (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Other (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Total cost of FBS - Water for informal settlements													
Sanitation	Ref.	<i>Location of households for each type of FBS</i>													
List type of FBS service		Formal settlements - (free sanitation service to indigent households)													
		<i>Number of HH receiving this type of FBS</i>													
		Informal settlements (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Informal settlements targeted for upgrading (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Living in informal backyard rental agreement (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Other (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Total cost of FBS - Sanitation for informal settlements													
Refuse Removal	Ref.	<i>Location of households for each type of FBS</i>													
List type of FBS service		Formal settlements - (removed once a week to indigent households)													
		<i>Number of HH receiving this type of FBS</i>													
		Informal settlements (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Informal settlements targeted for upgrading (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Living in informal backyard rental agreement (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Other (Rands)													
		<i>Number of HH receiving this type of FBS</i>													
		Total cost of FBS - Refuse Removal for informal settlements													

WC022 Witzenberg - Supporting Table SB6 Adjustments Budget - funding measurement -

Description	Ref	MFMA section	2018/19	2019/20	2020/21	Medium Term Revenue and Expenditure Framework				
			Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Budget Year +1 2022/23	Budget Year +2 2023/24
Funding measures										
Cash/cash equivalents at the year end - R'000	1	18(1)b	-	-	-	182,253	102,925	102,925	203,006	160,526
Cash + investments at the yr end less applications - R'000	2	18(1)b	-	-	-	(15,346)	(835,479)	(835,479)	(817,052)	(754,113)
Cash year end/monthly employee/supplier payments	3	18(1)b	-	-	-	-	-	-	-	-
Surplus/(Deficit) excluding depreciation offsets: R'000	4	18(1)	-	-	-	2,908	19,563	19,563	(14,721)	(65,866)
Service charge rev % change - macro CPIX target exclusive	5	18(1)a,(2)				0.0%	0.0%	0.0%	-3.7%	2.3%
Cash receipts % of Ratepayer & Other revenue	6	18(1)a,(2)	0.0%	0.0%	0.0%	86.2%	85.8%	85.8%	93.2%	95.3%
Debt impairment expense as a % of total billable revenue	7	18(1)a,(2)				12.8%	12.5%	10.8%	11.1%	10.9%
Capital payments % of capital expenditure	8	18(1)c,19				0.0%	0.2%	0.0%	0.0%	0.0%
Borrowing receipts % of capital expenditure (excl. transfers)	9	18(1)c				0.0%	0.0%	0.0%	0.0%	0.0%
Grants % of Govt. legislated/gazetted allocations	10	18(1)a				0.0%	101.8%	0.0%	0.0%	0.0%
Current consumer debtors % change - incr(decr)	11	18(1)a							-12.1%	-10.5%
Long term receivables % change - incr(decr)	12	18(1)a							0.0%	0.0%
R&M % of Property Plant & Equipment	13	20(1)(vi)				39.6%	1.4%	1.4%	1.8%	2.0%
Asset renewal % of capital budget	14	20(1)(vi)				0.7%	0.0%	0.0%	5.8%	0.0%

References

1. Positive cash balances indicative of minimum compliance - subject to 2
2. Deduct applications (defined) from cash balances
3. Indicative of sufficient liquidity to meet average monthly operating payments
4. Indicative of funded operational requirements
5. Indicative of adherence to macro-economic targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)
6. Realistic average cash collection forecasts as % of annual billed revenue
7. Realistic average increase in doubtful debt provision
8. Indicative of planned capital expenditure level & cash payment timing
9. Indicative of compliance with borrowing 'only' for the capital budget - should not exceed 100% unless refinancing
10. Substantiation of National/Province allocations included in budget
11. Indicative of realistic current arrear debtor collection targets (prior to 2003/04 revenue not available for high cap municipalities and later for other capacity classifications)
12. Indicative of realistic long term arrear debtor collection targets (prior to 2003/04 revenue not available for high cap municipalities and later for other capacity classifications)
13. Indicative of a credible allowance for repairs & maintenance of assets
14. Indicative of a credible allowance for asset renewal (requires analysis of asset renewal projects as % of total capital projects - detailed capital plan)

Macro CPIX target

	6%	6%	6%	6%	6%
Total service charge revenue	497,062	505,962	505,962	517,483	560,186
Total service charge revenue - previous year				505,962	517,483
Provincial government gazetted allocations	-	-	-	39,800	12,441
National government DoRA allocations	-	-	-	157,747	144,660
Cash receipts from ratepayers	474,087	481,606	481,606	529,639	581,805
Ratepayer & Other revenue	549,831	561,000	561,000	568,564	610,440
Change in debtors				(12,997)	(9,896)

WC022 Witzberg - Supporting Table SB7 Adjustments Budget - transfers and grant receipts -

Description	Ref	Budget Year 2021/22							Budget Year	Budget Year
		Original	Prior	Multi-year	Nat. or Prov.	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	capital	Govt	Adjus.	Adjus.	Budget	Budget	Budget
A	7	8	9	10	11	12	+1 2022/23	+2 2023/24		
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		111,493	111,493	-	-	-	-	111,493	117,360	119,446
Operational Revenue:General Revenue:Equitable Share	3	106,666	106,666	-	-	-	-	106,666	114,960	116,996
Operational:Revenue:General Revenue:Fuel Levy		-	-	-	-	-	-	-	-	-
2014 African Nations Championship Host City Operating Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Agriculture Research and Technology		-	-	-	-	-	-	-	-	-
Agriculture, Conservation and Environmental		-	-	-	-	-	-	-	-	-
Arts and Culture Sustainable Resource Management		-	-	-	-	-	-	-	-	-
Community Library		-	-	-	-	-	-	-	-	-
Department of Environmental Affairs		-	-	-	-	-	-	-	-	-
Department of Tourism		-	-	-	-	-	-	-	-	-
Department of Water Affairs and Sanitation Masibambane		-	-	-	-	-	-	-	-	-
Emergency Medical Service		-	-	-	-	-	-	-	-	-
Energy Efficiency and Demand-side [Schedule 5B]		-	-	-	-	-	-	-	-	-
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		2,617	2,617	-	-	-	-	2,617	-	-
HIV and Aids		-	-	-	-	-	-	-	-	-
Housing Accreditation		-	-	-	-	-	-	-	-	-
Housing Top structure		-	-	-	-	-	-	-	-	-
Infrastructure Skills Development Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Integrated City Development Grant		-	-	-	-	-	-	-	-	-
Khayelitsha Urban Renewal		-	-	-	-	-	-	-	-	-
Local Government Financial Management Grant [Schedule 5B]		1,550	1,550	-	-	-	-	1,550	1,550	1,550
Mitchell's Plain Urban Renewal		-	-	-	-	-	-	-	-	-
Municipal Demarcation and Transition Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Municipal Disaster Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Municipal Human Settlement Capacity Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Municipal Systems Improvement Grant		-	-	-	-	-	-	-	-	-
Natural Resource Management Project		-	-	-	-	-	-	-	-	-
Neighbourhood Development Partnership Grant		-	-	-	-	-	-	-	-	-
Operation Clean Audit		-	-	-	-	-	-	-	-	-
Municipal Disaster Recovery Grant		-	-	-	-	-	-	-	-	-
Public Service Improvement Facility		-	-	-	-	-	-	-	-	-
Public Transport Network Operations Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Restructuring - Seed Funding		-	-	-	-	-	-	-	-	-
Revenue Enhancement Grant Debtors Book		-	-	-	-	-	-	-	-	-
Rural Road Asset Management Systems Grant		-	-	-	-	-	-	-	-	-
Sport and Recreation		-	-	-	-	-	-	-	-	-
Terrestrial Invasive Alien Plants		-	-	-	-	-	-	-	-	-
Water Services Operating Subsidy Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Health Hygiene in Informal Settlements		-	-	-	-	-	-	-	-	-
Municipal Infrastructure Grant [Schedule 5B]		660	660	-	-	-	-	660	850	900
Water Services Infrastructure Grant		-	-	-	-	-	-	-	-	-
Public Transport Network Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Smart Connect Grant		-	-	-	-	-	-	-	-	-
Urban Settlement Development Grant		-	-	-	-	-	-	-	-	-
WiFi Grant [Department of Telecommunications and Postal Services		-	-	-	-	-	-	-	-	-
Street Lighting		-	-	-	-	-	-	-	-	-
Traditional Leaders - Imbizion		-	-	-	-	-	-	-	-	-
Department of Water and Sanitation Smart Living Handbook		-	-	-	-	-	-	-	-	-
Integrated National Electrification Programme Grant		-	-	-	-	-	-	-	-	-
Municipal Restructuring Grant		-	-	-	-	-	-	-	-	-
Regional Bulk Infrastructure Grant		-	-	-	-	-	-	-	-	-
Municipal Emergency Housing Grant		-	-	-	-	-	-	-	-	-
Metro Informal Settlements Partnership Grant		-	-	-	-	-	-	-	-	-
Provincial Government:		13,285	28,934	-	-	-	-	28,934	10,994	11,432
Capacity Building		-	-	-	-	-	-	-	-	-
Capacity Building and Other		10,937	12,770	-	-	-	-	12,770	10,264	10,432
Disaster and Emergency Services		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Infrastructure		2,348	16,164	-	-	-	-	16,164	730	1,000
Libraries, Archives and Museums		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Public Transport		-	-	-	-	-	-	-	-	-
Road Infrastructure - Maintenance		-	-	-	-	-	-	-	-	-
Sports and Recreation		-	-	-	-	-	-	-	-	-
Waste Water Infrastructure - Maintenance		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure - Maintenance		-	-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
All Grants		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
Departmental Agencies and Accounts		-	-	-	-	-	-	-	-	-
Foreign Government and International Organisations		-	-	-	-	-	-	-	-	-
Households		-	-	-	-	-	-	-	-	-
Non-profit Institutions		-	-	-	-	-	-	-	-	-
Private Enterprises		-	-	-	-	-	-	-	-	-
Public Corporations		-	-	-	-	-	-	-	-	-
Higher Educational Institutions		-	-	-	-	-	-	-	-	-
Parent Municipality / Entity		-	-	-	-	-	-	-	-	-
Total Operating Transfers and Grants	6	124,778	140,427	-	-	-	-	140,427	128,354	130,878
Capital Transfers and Grants										
National Government:		57,082	57,082	-	-	-	-	57,082	46,602	29,154
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		12,762	12,762	-	-	-	-	12,762	3,122	4,000
Municipal Infrastructure Grant [Schedule 5B]		24,320	24,320	-	-	-	-	24,320	24,241	25,154
Municipal Water Infrastructure Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Neighbourhood Development Partnership Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Public Transport Infrastructure Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-

Description	Ref	Budget Year 2021/22							Budget Year	Budget Year
		Original	Prior	Multi-year	Nat. or Prov.	Other	Total	Adjusted	+1 2022/23	+2 2023/24
		Budget	Adjusted	capital	Govt	Adjus.	Adjus.	Budget	Adjusted	Adjusted
	A	7	8	9	10	11	12	Budget	Budget	
R thousands		A1	B	C	D	E	F			
Rural Household Infrastructure Grant [Schedule 5B]		-	-	-	-	-	-	-	-	
Rural Road Asset Management Systems Grant [Schedule 5B]		-	-	-	-	-	-	-	-	
Urban Settlement Development Grant [Schedule 4B]		-	-	-	-	-	-	-	-	
Municipal Human Settlement		-	-	-	-	-	-	-	-	
Community Library		-	-	-	-	-	-	-	-	
Integrated City Development Grant [Schedule 4B]		-	-	-	-	-	-	-	-	
Municipal Disaster Recovery Grant [Schedule 4B]		-	-	-	-	-	-	-	-	
Energy Efficiency and Demand Side Management Grant		-	-	-	-	-	-	-	-	
Khayelitsha Urban Renewal		-	-	-	-	-	-	-	-	
Local Government Financial Management Grant [Schedule 5B]		-	-	-	-	-	-	-	-	
Municipal Systems Improvement Grant [Schedule 5B]		-	-	-	-	-	-	-	-	
Public Transport Network Grant [Schedule 5B]		-	-	-	-	-	-	-	-	
Public Transport Network Operations Grant [Schedule 5B]		-	-	-	-	-	-	-	-	
Regional Bulk Infrastructure Grant (Schedule 5B)		20,000	20,000	-	-	-	-	20,000	19,239	
Water Services Infrastructure Grant [Schedule 5B]		-	-	-	-	-	-	-	-	
WiFi Connectivity		-	-	-	-	-	-	-	-	
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		-	-	-	-	-	-	-	-	
Aquaponic Project		-	-	-	-	-	-	-	-	
Restition Settlement		-	-	-	-	-	-	-	-	
Infrastructure Skills Development Grant [Schedule 5B]		-	-	-	-	-	-	-	-	
Restructuring Seed Funding		-	-	-	-	-	-	-	-	
Municipal Disaster Relief Grant		-	-	-	-	-	-	-	-	
Municipal Emergency Housing Grant		-	-	-	-	-	-	-	-	
Metro Informal Settlements Partnership Grant		-	-	-	-	-	-	-	-	
Provincial Government:		48,970	33,617	-	-	-	-	33,617	18,410	
Capacity Building		-	-	-	-	-	-	-	-	
Capacity Building and Other		-	-	-	-	-	-	-	985	
Disaster and Emergency Services		-	-	-	-	-	-	-	-	
Health		-	-	-	-	-	-	-	-	
Housing		-	-	-	-	-	-	-	-	
Infrastructure		48,970	33,617	-	-	-	-	33,617	18,410	
Libraries, Archives and Museums		-	-	-	-	-	-	-	-	
Other		-	-	-	-	-	-	-	-	
Public Transport		-	-	-	-	-	-	-	-	
Road Infrastructure		-	-	-	-	-	-	-	-	
Sports and Recreation		-	-	-	-	-	-	-	-	
Waste Water Infrastructure		-	-	-	-	-	-	-	-	
Water Supply Infrastructure		-	-	-	-	-	-	-	-	
District Municipality:		500	1,004	-	-	-	-	1,004	-	
All Grants		500	1,004	-	-	-	-	1,004	-	
Other grant providers:		-	-	-	-	-	-	-	-	
Departmental Agencies and Accounts		-	-	-	-	-	-	-	-	
Foreign Government and International Organisations		-	-	-	-	-	-	-	-	
Households		-	-	-	-	-	-	-	-	
Non-Profit Institutions		-	-	-	-	-	-	-	-	
Private Enterprises		-	-	-	-	-	-	-	-	
Public Corporations		-	-	-	-	-	-	-	-	
Higher Educational Institutions		-	-	-	-	-	-	-	-	
Parent Municipality / Entity		-	-	-	-	-	-	-	-	
Transfer from Operational Revenue		-	-	-	-	-	-	-	-	
Total Capital Transfers and Grants	6	106,552	91,703	-	-	-	-	91,703	65,012	
TOTAL RECEIPTS OF TRANSFERS & GRANTS		231,330	232,130	-	-	-	-	232,130	193,366	

WC022 Witzenberg - Supporting Table SB8 Adjustments Budget - expenditure on transfers and grant programme -

Description	Ref	Budget Year 2021/22						Budget Year	Budget Year	
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	
		A	2 A1	3 B	4 C	5 D	6 E	7 F	+1 2022/23	+2 2023/24
R thousands										
EXPENDITURE ON TRANSFERS AND GRANT PROGRAM:	1									
<u>Operating expenditure of Transfers and Grants:</u>										
National Government:		61,657	61,543	-	-	-	-	61,543	62,011	65,851
Operational Revenue:General Revenue:Equitable Share		56,917	57,175	-	-	-	-	57,175	59,698	63,489
Operational Revenue:General Revenue:Fuel Levy	3	-	-	-	-	-	-	-	-	-
2014 African Nations Championship Host City Operating Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Agriculture Research and Technology		-	-	-	-	-	-	-	-	-
Agriculture, Conservation and Environmental		-	-	-	-	-	-	-	-	-
Arts and Culture Sustainable Resource Management		-	-	-	-	-	-	-	-	-
Community Library		-	-	-	-	-	-	-	-	-
Department of Environmental Affairs		-	-	-	-	-	-	-	-	-
Department of Tourism		-	-	-	-	-	-	-	-	-
Department of Water Affairs and Sanitation Masibambane		-	-	-	-	-	-	-	-	-
Emergency Medical Service		-	-	-	-	-	-	-	-	-
Energy Efficiency and Demand-side [Schedule 5B]		-	-	-	-	-	-	-	-	-
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		2,617	2,617	-	-	-	-	2,617	-	-
HIV and Aids		-	-	-	-	-	-	-	-	-
Housing Accreditation		-	-	-	-	-	-	-	-	-
Housing Top structure		-	-	-	-	-	-	-	-	-
Infrastructure Skills Development Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Integrated City Development Grant		-	-	-	-	-	-	-	-	-
Khayelitsha Urban Renewal		-	-	-	-	-	-	-	-	-
Local Government Financial Management Grant [Schedule 5B]		1,463	1,453	-	-	-	-	1,453	1,463	1,463
Mitchell's Plain Urban Renewal		-	-	-	-	-	-	-	-	-
Municipal Demarcation and Transition Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Municipal Disaster Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Municipal Human Settlement Capacity Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Municipal Systems Improvement Grant		-	-	-	-	-	-	-	-	-
Natural Resource Management Project		-	-	-	-	-	-	-	-	-
Neighbourhood Development Partnership Grant		-	-	-	-	-	-	-	-	-
Operation Clean Audit		-	-	-	-	-	-	-	-	-
Municipal Disaster Recovery Grant		-	-	-	-	-	-	-	-	-
Public Service Improvement Facility		-	-	-	-	-	-	-	-	-
Public Transport Network Operations Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Restructuring - Seed Funding		-	-	-	-	-	-	-	-	-
Revenue Enhancement Grant Debtors Book		-	-	-	-	-	-	-	-	-
Rural Road Asset Management Systems Grant		-	-	-	-	-	-	-	-	-
Sport and Recreation		-	-	-	-	-	-	-	-	-
Terrestrial Invasive Alien Plants		-	-	-	-	-	-	-	-	-
Water Services Operating Subsidy Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Health Hygiene in Informal Settlements		-	-	-	-	-	-	-	-	-
Municipal Infrastructure Grant [Schedule 5B]		660	299	-	-	-	-	299	850	900
Water Services Infrastructure Grant		-	-	-	-	-	-	-	-	-
Public Transport Network Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Smart Connect Grant		-	-	-	-	-	-	-	-	-
Urban Settlement Development Grant		-	-	-	-	-	-	-	-	-
WiFi Grant [Department of Telecommunications and Postal Services		-	-	-	-	-	-	-	-	-
Street Lighting		-	-	-	-	-	-	-	-	-
Traditional Leaders - Imbizon		-	-	-	-	-	-	-	-	-
Department of Water and Sanitation Smart Living Handbook		-	-	-	-	-	-	-	-	-
Integrated National Electrification Programme Grant		-	-	-	-	-	-	-	-	-
Municipal Restructuring Grant		-	-	-	-	-	-	-	-	-
Regional Bulk Infrastructure Grant		-	-	-	-	-	-	-	-	-
Municipal Emergency Housing Grant		-	-	-	-	-	-	-	-	-
Metro Informal Settlements Partnership Grant		-	-	-	-	-	-	-	-	-
Provincial Government:		34,306	33,458	-	-	-	-	33,458	10,994	11,432
Capacity Building		-	-	-	-	-	-	-	-	-
Capacity Building and Other		10,975	11,968	-	-	-	-	11,968	10,264	10,432
Disaster and Emergency Services		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Infrastructure		23,331	21,490	-	-	-	-	21,490	730	1,000
Libraries, Archives and Museums		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Public Transport		-	-	-	-	-	-	-	-	-
Road Infrastructure - Maintenance	4	-	-	-	-	-	-	-	-	-
Sports and Recreation		-	-	-	-	-	-	-	-	-
Waste Water Infrastructure - Maintenance		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure - Maintenance	5	-	-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
All Grants		-	-	-	-	-	-	-	-	-
Other grant providers:		829	1,799	-	-	-	-	1,799	987	-
Departmental Agencies and Accounts		-	-	-	-	-	-	-	-	-
Foreign Government and International Organisations		829	1,799	-	-	-	-	1,799	987	-
Households		-	-	-	-	-	-	-	-	-
Non-profit Institutions		-	-	-	-	-	-	-	-	-
Private Enterprises		-	-	-	-	-	-	-	-	-
Public Corporations		-	-	-	-	-	-	-	-	-
Higher Educational Institutions		-	-	-	-	-	-	-	-	-
Parent Municipality / Entity		-	-	-	-	-	-	-	-	-
Total Operating Transfers and Grants	6	96,792	96,800	-	-	-	-	96,800	73,992	77,283
<u>Capital Transfers and Grants:</u>										
National Government:		49,637	49,637	-	-	-	-	49,637	40,523	25,351
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		11,097	11,097	-	-	-	-	11,097	2,715	3,478
Municipal Infrastructure Grant [Schedule 5B]		21,148	21,148	-	-	-	-	21,148	21,079	21,873
Municipal Water Infrastructure Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Neighbourhood Development Partnership Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Public Transport Infrastructure Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-

Description	Ref	Budget Year 2021/22							Budget Year	Budget Year
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2022/23 Adjusted Budget	+2 2023/24 Adjusted Budget
R thousands		A	2 A1	3 B	4 C	5 D	6 E	7 F		
Rural Household Infrastructure Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Rural Road Asset Management Systems Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Urban Settlement Development Grant [Schedule 4B]		-	-	-	-	-	-	-	-	-
Municipal Human Settlement		-	-	-	-	-	-	-	-	-
Community Library		-	-	-	-	-	-	-	-	-
Integrated City Development Grant [Schedule 4B]		-	-	-	-	-	-	-	-	-
Municipal Disaster Recovery Grant [Schedule 4B]		-	-	-	-	-	-	-	-	-
Energy Efficiency and Demand Side Management Grant		-	-	-	-	-	-	-	-	-
Khayelitsha Urban Renewal		-	-	-	-	-	-	-	-	-
Local Government Financial Management Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Municipal Systems Improvement Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Public Transport Network Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Public Transport Network Operations Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Regional Bulk Infrastructure Grant (Schedule 5B)		17,391	17,391	-	-	-	-	17,391	16,730	-
Water Services Infrastructure Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
WiFi Connectivity		-	-	-	-	-	-	-	-	-
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		-	-	-	-	-	-	-	-	-
Aquaponic Project		-	-	-	-	-	-	-	-	-
Restitution Settlement		-	-	-	-	-	-	-	-	-
Infrastructure Skills Development Grant [Schedule 5B]		-	-	-	-	-	-	-	-	-
Restructuring Seed Funding		-	-	-	-	-	-	-	-	-
Municipal Disaster Relief Grant		-	-	-	-	-	-	-	-	-
Municipal Emergency Housing Grant		-	-	-	-	-	-	-	-	-
Metro Informal Settlements Partnership Grant		-	-	-	-	-	-	-	-	-
Provincial Government:		24,801	19,827	-	-	-	-	19,827	33,715	1,009
Capacity Building		-	-	-	-	-	-	-	-	-
Capacity Building and Other		-	670	-	-	-	-	670	-	857
Disaster and Emergency Services		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Infrastructure		24,801	19,157	-	-	-	-	19,157	33,715	152
Libraries, Archives and Museums		-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-
Public Transport		-	-	-	-	-	-	-	-	-
Road Infrastructure		-	-	-	-	-	-	-	-	-
Sports and Recreation		-	-	-	-	-	-	-	-	-
Waste Water Infrastructure		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-
District Municipality:		500	1,079	-	-	-	-	1,079	-	-
All Grants		500	1,079	-	-	-	-	1,079	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
Departmental Agencies and Accounts		-	-	-	-	-	-	-	-	-
Foreign Government and International Organisations		-	-	-	-	-	-	-	-	-
Households		-	-	-	-	-	-	-	-	-
Non-Profit Institutions		-	-	-	-	-	-	-	-	-
Private Enterprises		-	-	-	-	-	-	-	-	-
Public Corporations		-	-	-	-	-	-	-	-	-
Higher Educational Institutions		-	-	-	-	-	-	-	-	-
Parent Municipality / Entity		-	-	-	-	-	-	-	-	-
Transfer from Operational Revenue		-	-	-	-	-	-	-	-	-
Total Capital Transfers and Grants	6	74,937	70,543	-	-	-	-	70,543	74,239	26,360
TOTAL EXPENDITURE OF TRANSFERS & GRANTS		171,729	167,343	-	-	-	-	167,343	148,231	103,643

WC022 Witzenberg - Supporting Table SB9 Adjustments Budget - reconciliation of transfers, grant receipts, and unspent funds -

Description	Ref	Budget Year 2021/22						Budget Year	Budget Year	
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	
R thousands		A	2 A1	3 B	4 C	5 D	6 E	7 F	+1 2022/23	+2 2023/24
Operating transfers and grants:										
National Government:										
Balance unspent at beginning of the year		-	-	-	-	-	-	-	(9,370)	(9,370)
Current year receipts		(2,210)	(2,210)	-	-	-	-	(2,210)	(2,400)	(2,450)
Conditions met - transferred to revenue		2,210	2,210	-	-	-	-	2,210	11,770	11,820
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-	-
Provincial Government:										
Balance unspent at beginning of the year		-	-	-	-	-	-	-	(6,797)	(6,797)
Current year receipts		(15,902)	(31,551)	-	-	-	-	(31,551)	(10,994)	(11,432)
Conditions met - transferred to revenue		15,902	31,551	-	-	-	-	31,551	17,791	18,229
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-	-
District Municipality:										
Balance unspent at beginning of the year		-	-	-	-	-	-	-	(2,287)	(2,287)
Current year receipts		-	(240)	-	-	-	-	(240)	-	-
Conditions met - transferred to revenue		-	240	-	-	-	-	240	2,287	2,287
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-	-
Other grant providers:										
Balance unspent at beginning of the year		-	-	-	-	-	-	-	(3,767)	(3,767)
Current year receipts		-	-	-	-	-	-	-	-	-
Conditions met - transferred to revenue		-	-	-	-	-	-	-	3,767	3,767
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-	-
Total operating transfers and grants revenue		18,112	34,001	-	-	-	-	34,001	35,615	36,103
Total operating transfers and grants - CTBM	2	-	-	-	-	-	-	-	-	-
Capital transfers and grants:										
National Government:										
Balance unspent at beginning of the year		-	-	-	-	-	-	-	(679)	(679)
Current year receipts		(57,082)	(57,082)	-	-	-	-	(57,082)	(46,602)	(29,154)
Conditions met - transferred to revenue		57,082	57,082	-	-	-	-	57,082	47,281	29,833
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-	-
Provincial Government:										
Balance unspent at beginning of the year		-	-	-	-	-	-	-	(2,889)	(2,889)
Current year receipts		(48,970)	(33,617)	-	-	-	-	(33,617)	(18,410)	(1,160)
Conditions met - transferred to revenue		48,970	33,617	-	-	-	-	33,617	21,299	4,049
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-	-
District Municipality:										
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-	-
Current year receipts		-	-	-	-	-	-	-	-	-
Conditions met - transferred to revenue		(500)	(1,004)	-	-	-	-	(1,004)	-	-
Conditions still to be met - transferred to liabilities		(500)	(1,004)	-	-	-	-	(1,004)	-	-
Other grant providers:										
Balance unspent at beginning of the year		-	-	-	-	-	-	-	-	-
Current year receipts		-	-	-	-	-	-	-	-	-
Conditions met - transferred to revenue		-	-	-	-	-	-	-	-	-
Conditions still to be met - transferred to liabilities		-	-	-	-	-	-	-	-	-
Total capital transfers and grants revenue		105,552	89,695	-	-	-	-	89,695	68,579	33,881
Total capital transfers and grants - CTBM		(500)	(1,004)	-	-	-	-	(1,004)	-	-
TOTAL TRANSFERS AND GRANTS REVENUE		123,664	123,696	-	-	-	-	123,696	104,194	69,984
TOTAL TRANSFERS AND GRANTS - CTBM		(500)	(1,004)	-	-	-	-	(1,004)	-	-

WC022 Witzenberg - Supporting Table SB10 Adjustments Budget - transfers and grants made by the municipality -

Description	Ref	Budget Year 2021/22									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2022/23	+2 2023/24
		A	A1	B	C	D	E	F	G	H	Adjusted Budget	Adjusted Budget
R thousands												
Cash transfers to other municipalities												
Operational	1	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Municipalities:		-	-	-	-	-	-	-	-	-	-	-
Cash transfers to Entities/Other External Mechanisms												
Operational	2	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Entities/Ems'		-	-	-	-	-	-	-	-	-	-	-
Cash transfers to other Organs of State												
Operational	3	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Other Organs Of State:		-	-	-	-	-	-	-	-	-	-	-
Cash transfers to other Organisations												
Operational	4	1,235	1,915	-	-	-	-	-	-	1,915	1,346	1,368
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Organisations		1,235	1,915	-	-	-	-	-	-	1,915	1,346	1,368
Cash Transfers to Groups of Individuals												
Operational	4	24,368	22,033	-	-	-	-	-	-	22,033	927	1,207
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Cash Transfers To Groups Of Individuals:		24,368	22,033	-	-	-	-	-	-	22,033	927	1,207
TOTAL CASH TRANSFERS AND GRANTS	5	25,603	23,948	-	-	-	-	-	-	23,948	2,273	2,575
Non-cash transfers to other municipalities												
Operational	1	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Non-Cash Transfers To Municipalities:		-	-	-	-	-	-	-	-	-	-	-
Non-cash transfers to Entities/Other External Mechanisms												
Operational	2	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Non-Cash Transfers To Entities/Ems'		-	-	-	-	-	-	-	-	-	-	-
Non-cash transfers to other Organs of State												
Operational	3	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Non-Cash Transfers To Other Organs Of State:		-	-	-	-	-	-	-	-	-	-	-
Non-cash transfers to other Organisations												
Operational	4	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-CASH TRANSFERS TO OTHER ORGANISATIONS:		-	-	-	-	-	-	-	-	-	-	-
Non-cash transfers to Groups of Individuals												
Operational	4	-	-	-	-	-	-	-	-	-	-	-
Capital		-	-	-	-	-	-	-	-	-	-	-
Total Non-Cash Grants To Groups Of Individuals:		-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-CASH TRANSFERS AND GRANTS	5	-	-	-	-	-	-	-	-	-	-	-
TOTAL TRANSFERS AND GRANTS		25,603	23,948	-	-	-	-	-	-	23,948	2,273	2,575

WC022 Witzenberg - Supporting Table SB11 Adjustments Budget - councillor and staff benefits -

Summary of remuneration	Ref	Budget Year 2021/22									% change
		Original Budget A	Prior Adjusted 5 A1	Accum. Funds 6 B	Multi-year capital 7 C	Unfore. Unavoid. 8 D	Nat. or Prov. Govt 9 E	Other Adjusts. 10 F	Total Adjusts. 11 G	Adjusted Budget 12 H	
R thousands											
Councillors (Political Office Bearers plus Other)											
Basic Salaries and Wages		7,980	7,980	-		-		-	-	7,980	0.0%
Pension and UIF Contributions		1,787	1,706	-		-		-	-	1,706	-4.6%
Medical Aid Contributions		335	335	-		-		-	-	335	0.0%
Motor Vehicle Allowance		817	0	-		-		-	-	0	-100.0%
Cellphone Allowance		985	942	-		-		-	-	942	0.0%
Housing Allowances		43	43	-		-		-	-	43	0.0%
Other benefits and allowances		59	0	-		-		-	-	0	0.0%
Sub Total - Councillors		12,007	11,007	-		-		-	-	11,007	-8.3%
% increase			-8.3%								-8.3%
Senior Managers of the Municipality											
Basic Salaries and Wages		4,497	3,788	-		-		-	-	3,788	-15.8%
Pension and UIF Contributions		925	925	-		-		-	-	925	0.0%
Medical Aid Contributions		159	159	-		-		-	-	159	0.0%
Overtime		-	-	-		-		-	-	-	0.0%
Performance Bonus		1,052	1,052	-		-		-	-	1,052	0.0%
Motor Vehicle Allowance		1,242	1,242	-		-		-	-	1,242	0.0%
Cellphone Allowance		84	94	-		-		-	-	94	11.9%
Housing Allowances		182	182	-		-		-	-	182	0.0%
Other benefits and allowances		136	136	-		-		-	-	136	0.0%
Payments in lieu of leave		-	-	-		-		-	-	-	0.0%
Long service awards		-	-	-		-		-	-	-	0.0%
Post-retirement benefit obligations		-	-	-		-		-	-	-	0.0%
Sub Total - Senior Managers of Municipality		8,276	7,577	-		-		-	-	7,577	-8.5%
% increase			-8.5%								-8.5%
Other Municipal Staff											
Basic Salaries and Wages		136,537	130,999	-		-		-	-	130,999	-4.1%
Pension and UIF Contributions		20,659	19,967	-		-		-	-	19,967	-3.4%
Medical Aid Contributions		9,200	9,080	-		-		-	-	9,080	-1.3%
Overtime		10,906	11,631	-		-		-	-	11,631	6.7%
Performance Bonus		9,311	12,428	-		-		-	-	12,428	33.5%
Motor Vehicle Allowance		5,309	5,915	-		-		-	-	5,915	11.4%
Cellphone Allowance		478	511	-		-		-	-	511	7.0%
Housing Allowances		1,947	1,131	-		-		0	0	1,131	-41.9%
Other benefits and allowances		5,175	3,777	-		-		-	-	3,777	-27.0%
Payments in lieu of leave		1,050	3,043	-		-		-	-	3,043	190.0%
Long service awards		-	-	-		-		-	-	-	0.0%
Post-retirement benefit obligations		28,178	27,778	-		-		-	-	27,778	-1.4%
Sub Total - Other Municipal Staff		228,749	226,261	-		-		0	0	226,261	-1.1%
% increase			-1.1%								-1.1%
Total Parent Municipality		249,032	244,844	-		-		0	0	244,844	-1.7%
Board Members of Entities											
Basic Salaries and Wages		-	-	-		-		-	-	-	0.0%
Pension and UIF Contributions		-	-	-		-		-	-	-	0.0%
Medical Aid Contributions		-	-	-		-		-	-	-	0.0%
Overtime		-	-	-		-		-	-	-	0.0%
Performance Bonus		-	-	-		-		-	-	-	0.0%
Motor Vehicle Allowance		-	-	-		-		-	-	-	0.0%
Cellphone Allowance		-	-	-		-		-	-	-	0.0%
Housing Allowances		-	-	-		-		-	-	-	0.0%
Other benefits and allowances		-	-	-		-		-	-	-	0.0%
Board Fees		-	-	-		-		-	-	-	0.0%
Payments in lieu of leave		-	-	-		-		-	-	-	0.0%
Long service awards		-	-	-		-		-	-	-	0.0%
Post-retirement benefit obligations		-	-	-		-		-	-	-	0.0%
Sub Total - Board Members of Entities		-	-	-		-		-	-	-	0.0%
% increase			0.0%								0.0%
Senior Managers of Entities											
Basic Salaries and Wages		-	-	-		-		-	-	-	0.0%
Pension and UIF Contributions		-	-	-		-		-	-	-	0.0%
Medical Aid Contributions		-	-	-		-		-	-	-	0.0%
Overtime		-	-	-		-		-	-	-	0.0%
Performance Bonus		-	-	-		-		-	-	-	0.0%
Motor Vehicle Allowance		-	-	-		-		-	-	-	0.0%
Cellphone Allowance		-	-	-		-		-	-	-	0.0%
Housing Allowances		-	-	-		-		-	-	-	0.0%
Other benefits and allowances		-	-	-		-		-	-	-	0.0%
Payments in lieu of leave		-	-	-		-		-	-	-	0.0%
Long service awards		-	-	-		-		-	-	-	0.0%
Post-retirement benefit obligations		-	-	-		-		-	-	-	0.0%
Sub Total - Senior Managers of Entities		-	-	-		-		-	-	-	0.0%
% increase			0.0%								0.0%
Other Staff of Entities											
Basic Salaries and Wages		-	-	-		-		-	-	-	0.0%
Pension and UIF Contributions		-	-	-		-		-	-	-	0.0%
Medical Aid Contributions		-	-	-		-		-	-	-	0.0%
Overtime		-	-	-		-		-	-	-	0.0%
Performance Bonus		-	-	-		-		-	-	-	0.0%
Motor Vehicle Allowance		-	-	-		-		-	-	-	0.0%

Summary of remuneration	Ref	Budget Year 2021/22									% change
		Original Budget A	Prior Adjusted 5 A1	Accum. Funds 6 B	Multi-year capital 7 C	Unifore. Unavoid. 8 D	Nat. or Prov. Govt 9 E	Other Adjusts. 10 F	Total Adjusts. 11 G	Adjusted Budget 12 H	
R thousands											
Cellphone Allowance		-	-	-		-		-	-	-	0.0%
Housing Allowances		-	-	-		-		-	-	-	0.0%
Other benefits and allowances		-	-	-		-		-	-	-	0.0%
Payments in lieu of leave		-	-	-		-		-	-	-	0.0%
Long service awards		-	-	-		-		-	-	-	0.0%
Post-retirement benefit obligations	5	-	-	-		-		-	-	-	0.0%
Sub Total - Other Staff of Entities		-	-	-		-		-	-	-	
% increase			0.0%								0.0%
Total Municipal Entities		-	-	-		-		-	-	-	0.0%
TOTAL SALARY, ALLOWANCES & BENEFITS		249,032	244,844	-		-		0	0	244,844	
% increase			-1.7%								-1.7%
TOTAL MANAGERS AND STAFF		237,025	233,837	-		-		0	0	233,837	-1.3%

WC022 Witzenberg - Supporting Table SB12 Adjustments Budget - monthly revenue and expenditure (municipal vote) -

Description	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue by Vote																
Vote 1 - Financial Services		43,337	6,216	6,067	5,947	2,375	7,179	6,493	5,966	6,812	6,549	6,394	6,238	109,575	109,373	113,799
Vote 2 - Community Services		47,170	3,248	3,248	3,248	19,719	19,719	3,248	3,248	36,190	3,248	3,248	3,249	148,786	134,198	132,476
Vote 3 - Corporate Services		2,228	2,228	2,288	2,228	2,228	2,288	2,228	2,228	2,288	2,228	2,228	2,803	27,490	28,068	29,502
Vote 4 - Technical Services		59,750	36,258	35,534	36,125	44,474	44,286	37,114	36,659	52,812	36,166	36,978	43,277	499,432	520,530	519,043
Vote 5 - Municipal Manager		334	70	70	70	169	169	70	70	268	70	70	70	1,499	1,282	1,354
Vote 6 - Planning and Development		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue by Vote		152,820	48,021	47,207	47,619	68,965	73,641	49,154	48,171	98,370	48,260	48,918	55,637	786,782	793,453	796,175
Expenditure by Vote																
Vote 1 - Financial Services		3,726	3,760	4,884	3,757	3,748	4,899	3,741	3,743	4,890	3,736	3,747	4,945	49,575	52,568	55,793
Vote 2 - Community Services		8,297	8,480	8,608	8,461	8,415	8,694	8,380	8,387	8,643	8,348	8,408	8,913	102,034	82,338	86,854
Vote 3 - Corporate Services		9,527	9,601	9,652	9,592	9,574	9,685	9,560	9,563	9,665	9,549	9,572	9,843	115,383	118,908	124,844
Vote 4 - Technical Services		40,260	40,664	40,622	40,607	40,515	40,781	40,442	40,464	40,687	40,392	40,508	41,267	487,210	520,309	557,994
Vote 5 - Municipal Manager		1,043	1,069	1,062	1,066	1,060	1,075	1,055	1,056	1,067	1,050	1,059	1,105	12,767	14,363	15,303
Vote 6 - Planning and Development		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote		62,853	63,574	64,829	63,483	63,312	65,135	63,178	63,213	64,953	63,074	63,293	66,073	766,969	788,486	840,788
Surplus/ (Deficit)		89,967	(15,554)	(17,622)	(15,864)	5,653	8,507	(14,024)	(15,042)	33,417	(14,814)	(14,375)	(10,436)	19,813	4,967	(44,613)

WC022 Witzenberg - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) -

Description - Standard classification	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue - Functional																
<i>Governance and administration</i>		43,628	6,507	6,359	6,239	2,667	7,470	6,784	6,257	7,104	6,840	6,685	6,568	113,109	112,680	117,352
Executive and council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	31
Finance and administration		43,628	6,507	6,359	6,239	2,667	7,470	6,784	6,257	7,104	6,840	6,685	6,568	113,109	112,680	117,321
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		49,253	5,332	5,392	5,332	21,802	21,862	5,332	5,332	38,333	5,332	5,332	5,913	174,544	160,965	160,993
Community and social services		44,886	1,065	1,065	1,065	17,498	17,498	1,065	1,065	33,931	1,065	1,065	1,065	122,331	130,502	127,923
Sport and recreation		228	228	228	228	228	228	228	228	228	228	228	228	2,734	1,701	1,786
Public safety		2,179	2,179	2,239	2,179	2,179	2,239	2,179	2,179	2,239	2,179	2,179	2,753	26,902	27,451	29,681
Housing		1,961	1,860	1,860	1,860	1,898	1,898	1,860	1,860	1,936	1,860	1,860	1,866	22,577	1,312	1,604
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		2,063	1,530	1,530	1,530	1,730	1,730	1,530	1,530	1,930	1,530	1,530	1,530	19,692	31,586	2,745
Planning and development		454	190	190	190	289	289	190	190	388	190	190	190	2,937	2,734	2,472
Road transport		1,609	1,339	1,339	1,339	1,440	1,440	1,339	1,339	1,541	1,339	1,339	1,339	16,742	28,842	262
Environmental protection		1	1	1	1	1	1	1	1	1	1	1	1	14	10	10
<i>Trading services</i>		57,806	34,583	33,859	34,450	42,698	42,510	35,439	34,984	50,935	34,491	35,303	42,258	479,316	488,094	514,952
Energy sources		31,654	26,589	26,589	26,589	28,489	28,489	26,589	26,589	30,388	26,589	26,589	33,519	338,664	353,176	384,904
Water management		15,254	3,395	2,815	3,423	7,745	8,007	4,246	3,744	12,725	3,316	4,195	3,235	72,101	64,990	48,407
Waste water management		5,341	2,342	2,068	2,074	2,887	2,355	2,234	2,113	2,950	2,199	2,131	2,770	31,465	33,355	29,357
Waste management		5,557	2,257	2,387	2,363	3,577	3,659	2,371	2,538	4,872	2,386	2,387	2,733	37,087	36,574	52,284
Other		10	10	10	10	10	10	10	10	10	10	10	10	120	126	133
Total Revenue - Functional		152,761	47,962	47,149	47,560	68,907	73,583	49,095	48,112	98,312	48,202	48,860	56,279	786,782	793,453	796,175
Expenditure - Functional																
<i>Governance and administration</i>		11,650	11,746	12,864	11,737	11,712	12,910	11,694	11,697	12,883	11,677	11,709	13,101	145,380	149,928	157,871
Executive and council		2,393	2,394	2,406	2,394	2,394	2,407	2,394	2,394	2,407	2,393	2,394	2,419	28,789	31,154	32,872
Finance and administration		9,101	9,174	10,286	9,167	9,148	10,321	9,134	9,137	10,300	9,121	9,146	10,474	114,511	116,111	122,160
Internal audit		156	178	172	176	170	182	166	167	176	162	169	208	2,080	2,664	2,839
<i>Community and public safety</i>		10,562	10,774	10,954	10,752	10,699	11,055	10,658	10,666	10,994	10,620	10,691	11,309	129,735	112,933	119,730
Community and social services		2,473	2,483	2,480	2,482	2,480	2,485	2,478	2,478	2,482	2,476	2,479	2,501	29,777	27,658	29,371
Sport and recreation		2,432	2,492	2,656	2,486	2,471	2,684	2,459	2,461	2,667	2,449	2,468	2,756	30,481	33,081	34,830
Public safety		3,487	3,570	3,606	3,562	3,541	3,646	3,525	3,528	3,622	3,510	3,538	3,744	42,878	45,893	48,625
Housing		2,170	2,229	2,212	2,223	2,208	2,240	2,196	2,199	2,223	2,186	2,206	2,308	26,598	6,302	6,904
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		2,635	2,769	2,736	2,755	2,721	2,800	2,695	2,700	2,761	2,672	2,716	2,956	32,916	37,859	39,382
Planning and development		958	978	973	976	971	982	967	968	977	963	970	1,004	11,685	12,121	12,510
Road transport		1,557	1,668	1,641	1,657	1,629	1,694	1,607	1,611	1,662	1,587	1,624	1,825	19,762	23,509	24,498
Environmental protection		120	123	122	123	122	123	121	122	123	121	122	127	1,469	2,228	2,374
<i>Trading services</i>		37,948	38,227	38,217	38,181	38,122	38,312	38,073	38,092	38,257	38,048	38,120	38,650	458,247	486,813	522,849
Energy sources		26,917	26,968	26,961	26,946	26,944	26,948	26,939	26,949	26,957	26,953	26,951	27,010	323,444	356,857	386,940
Water management		3,000	3,186	3,132	3,167	3,120	3,221	3,084	3,091	3,168	3,051	3,113	3,438	37,773	38,093	40,006
Waste water management		3,185	3,221	3,273	3,217	3,208	3,290	3,201	3,203	3,280	3,195	3,207	3,335	38,815	39,064	40,942
Waste management		4,846	4,852	4,850	4,852	4,850	4,853	4,849	4,849	4,852	4,848	4,850	4,866	58,216	52,798	54,961

Description - Standard classification	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands <i>Other</i>		78	78	78	78	78	78	78	78	78	78	78	78	941	953	956
Total Expenditure - Functional		62,873	63,595	64,850	63,503	63,333	65,155	63,199	63,234	64,973	63,095	63,314	66,094	767,219	788,486	840,788
Surplus/ (Deficit) 1.		89,888	(15,633)	(17,701)	(15,943)	5,574	8,427	(14,103)	(15,121)	33,338	(14,893)	(14,455)	(9,815)	19,563	4,967	(44,613)

WC022 Witzenberg - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure -

Description	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue By Source																
Property rates		40,708	4,152	4,002	3,883	99	4,902	4,429	3,902	4,323	4,484	4,330	4,076	83,290	89,121	96,250
Service charges - electricity revenue		26,707	26,707	26,707	26,707	26,707	26,707	26,707	26,707	26,707	26,707	26,707	33,697	327,478	346,576	376,970
Service charges - water revenue		3,184	3,148	2,568	3,176	3,065	3,327	3,999	3,497	3,610	3,069	3,948	2,988	39,577	42,328	45,139
Service charges - sanitation revenue		4,536	2,249	1,975	1,981	2,527	1,995	2,140	2,020	2,323	2,106	2,038	2,155	28,043	12,350	13,091
Service charges - refuse		2,233	2,131	2,260	2,237	2,251	2,334	2,244	2,411	2,348	2,260	2,260	2,607	27,574	27,108	28,735
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		247	247	247	247	247	247	247	247	247	247	247	248	2,970	1,543	1,620
Interest earned - external investments		582	582	582	582	582	582	582	582	582	582	582	583	6,990	7,089	7,193
Interest earned - outstanding debtors		723	723	723	723	723	723	723	723	723	723	723	723	8,677	9,111	9,566
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		1,789	1,789	1,790	1,789	1,789	1,790	1,789	1,789	1,790	1,789	1,789	1,799	21,479	22,553	23,681
Licences and permits		176	176	176	176	176	176	176	176	176	176	176	177	2,111	2,216	2,327
Agency services		337	337	337	337	337	337	337	337	337	337	337	339	4,046	4,249	4,461
Transfers and subsidies		47,722	3,026	3,086	3,026	19,787	19,847	3,026	3,026	36,608	3,026	3,026	3,086	148,292	128,604	130,741
Other revenue		1,306	1,306	1,306	1,306	1,306	1,306	1,306	1,306	1,306	1,306	1,306	1,388	15,754	11,409	8,598
Gains		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue		130,250	46,573	45,760	46,171	59,597	64,273	47,706	46,723	81,081	46,813	47,470	53,864	716,281	704,257	748,374
Expenditure By Type																
Employee related costs		19,050	19,050	20,352	19,050	19,050	20,352	19,050	19,050	20,352	19,050	19,050	20,379	233,837	248,881	263,817
Remuneration of councillors		917	917	917	917	917	917	917	917	917	917	917	921	11,007	12,607	13,238
Debt impairment		4,568	4,568	4,568	4,568	4,568	4,568	4,568	4,568	4,568	4,568	4,568	4,568	54,817	57,829	61,399
Depreciation & asset impairment		4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,070	48,662	39,589	39,589
Finance charges		724	724	724	724	724	724	724	724	724	724	724	727	8,690	9,116	9,558
Bulk purchases - electricity		24,035	24,078	24,073	24,056	24,056	24,056	24,054	24,063	24,068	24,069	24,064	24,106	288,779	311,224	338,923
Inventory consumed		1,383	1,383	1,398	1,383	1,383	1,399	1,383	1,383	1,398	1,383	1,383	1,451	16,706	15,415	16,137
Contracted services		2,448	3,126	3,071	3,056	2,886	3,392	2,754	2,780	3,200	2,635	2,860	4,173	36,382	51,549	53,718
Grants and subsidies		1,996	1,996	1,996	1,996	1,996	1,995	1,996	1,996	1,996	1,996	1,996	1,993	23,948	2,273	2,575
Other expenditure		3,699	3,699	3,698	3,699	3,699	3,698	3,699	3,699	3,698	3,699	3,699	3,705	44,391	40,003	41,834
Losses		-	-	-	-	-	-	-	-	-	-	-	0	0	1	1
Total Expenditure		62,873	63,595	64,850	63,503	63,333	65,155	63,199	63,234	64,973	63,095	63,314	66,094	767,219	788,486	840,788
Surplus/(Deficit)																
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		22,497	1,375	1,375	1,375	9,296	9,296	1,375	1,375	17,216	1,375	1,375	2,401	70,331	69,330	26,360
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		14	14	14	14	14	14	14	14	14	14	14	14	170	179	187
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		89,888	(15,633)	(17,701)	(15,943)	5,574	8,427	(14,103)	(15,121)	33,338	(14,893)	(14,455)	(9,815)	19,563	(14,721)	(65,866)

WC022 Witzenberg - Supporting Table SB15 Adjustments Budget - monthly cash flow -

Monthly cash flows	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Cash Receipts By Source	1															
Property rates		6,699	6,699	6,699	6,699	6,699	6,699	6,699	6,699	6,699	6,699	6,699	6,699	80,384	85,095	90,180
Service charges - electricity revenue		26,500	26,500	26,500	26,500	26,500	26,500	26,500	26,500	26,500	26,500	26,500	26,500	318,000	359,252	405,864
Service charges - water revenue		2,653	2,653	2,653	2,653	2,653	2,653	2,653	2,653	2,653	2,653	2,653	2,653	31,841	33,920	32,095
Service charges - sanitation revenue		1,384	1,384	1,384	1,384	1,384	1,384	1,384	1,384	1,384	1,384	1,384	1,384	16,614	17,597	18,725
Service charges - refuse		1,616	1,616	1,616	1,616	1,616	1,616	1,616	1,616	1,616	1,616	1,616	1,616	19,390	20,539	21,757
Service charges - other		57	57	57	57	57	57	57	57	57	57	57	57	686	714	774
Rental of facilities and equipment		6	6	6	6	6	6	6	6	6	6	6	6	74	78	82
Interest earned - external investments		581	581	581	581	581	581	581	581	581	581	581	581	6,971	7,069	7,173
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		111	111	111	111	111	111	111	111	111	111	111	112	1,333	1,400	1,470
Licences and permits		184	184	184	184	184	184	184	184	184	184	184	185	2,209	2,320	2,436
Agency services		329	329	329	329	329	329	329	329	329	329	329	330	3,948	4,145	4,353
Transfer receipts - operational		45,078	2,411	3,678	2,411	18,411	19,678	2,411	2,411	35,678	2,411	2,411	3,678	140,667	128,354	130,878
Other revenue		594	594	594	594	594	594	594	594	594	594	594	595	7,126	4,579	4,070
Cash Receipts by Source		85,792	43,126	44,392	43,126	59,125	60,392	43,126	43,126	76,392	43,126	43,126	44,396	629,243	665,062	719,856
Other Cash Flows by Source																
Transfers receipts - capital		5,440	5,440	13,631	5,440	5,440	13,631	5,440	5,440	13,631	5,440	5,440	14,737	99,150	70,683	33,595
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Short term loans		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Receipts by Source		91,232	48,566	58,023	48,566	64,566	74,023	48,566	48,566	90,023	48,566	48,566	59,133	728,393	735,745	753,451
Cash Payments by Type																
Employee related costs		18,586	18,586	18,586	18,586	18,586	18,586	18,586	18,586	18,586	18,586	18,586	(427,481)	(223,034)	(238,665)	(257,375)
Remuneration of councillors		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance charges		38	38	38	38	38	38	38	38	38	38	38	(884)	(461)	(463)	(473)
Bulk purchases - Electricity		24,149	24,149	24,149	24,149	24,149	24,149	24,149	24,149	24,149	24,149	24,149	(555,428)	(289,789)	(302,139)	(348,895)
Acquisitions - water & other inventory		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contracted services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and grants - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and grants - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenditure		9,333	9,333	9,333	9,333	9,333	9,333	9,333	9,333	9,333	9,333	9,333	(214,667)	(112,000)	(106,728)	(101,437)
Cash Payments by Type		52,107	52,107	52,107	52,107	52,107	52,107	52,107	52,107	52,107	52,107	52,107	(1,198,460)	(625,283)	(647,995)	(708,180)
Other Cash Flows/Payments by Type																
Capital assets		(6,829)	(6,829)	(6,829)	(6,829)	(6,829)	(6,829)	(6,829)	(6,829)	(6,829)	(6,829)	(6,829)	(6,829)	(81,949)	(81,459)	(27,540)
Repayment of borrowing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Cash Flows/Payments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Payments by Type		45,278	45,278	45,278	45,278	45,278	45,278	45,278	45,278	45,278	45,278	45,278	(1,205,289)	(707,232)	(729,454)	(735,720)

Monthly cash flows	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
NET INCREASE/(DECREASE) IN CASH HELD		45,954	3,288	12,745	3,288	19,288	28,745	3,288	3,288	44,745	3,288	3,288	1,264,422	1,435,625	1,465,199	1,489,171
Cash/cash equivalents at the month/year beginning:		115,305	161,259	164,547	177,292	180,580	199,868	228,612	231,900	235,188	279,933	283,221	286,508	115,305	1,550,930	3,016,130
Cash/cash equivalents at the month/year end:		161,259	164,547	177,292	180,580	199,868	228,612	231,900	235,188	279,933	283,221	286,508	1,550,930	1,550,930	3,016,130	4,505,301

WC022 Witzenberg - Supporting Table SB16 Adjustments Budget - monthly capital expenditure (municipal vote) -

Description - Municipal Vote	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Multi-year expenditure appropriation	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 1 - Financial Services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Community Services		290	290	290	290	290	290	290	290	290	290	290	290	3,479	6,843	-
Vote 3 - Corporate Services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services		2,675	3,530	3,530	6,379	6,379	4,385	2,675	3,530	3,530	6,379	6,379	4,906	54,276	38,115	11,563
Vote 5 - Municipal Manager		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 6 - Planning and Development		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Multi-year expenditure sub-total	3	2,965	3,820	3,820	6,669	6,669	4,674	2,965	3,820	3,820	6,669	6,669	5,196	57,755	44,958	11,563
Single-year expenditure appropriation																
Vote 1 - Financial Services		85	85	85	85	85	85	85	85	85	85	85	85	1,022	80	80
Vote 2 - Community Services		73	94	94	164	164	115	73	94	94	164	164	115	1,406	4,929	7,624
Vote 3 - Corporate Services		59	59	59	59	59	59	59	59	59	59	59	323	976	700	100
Vote 4 - Technical Services		1,497	1,497	2,263	1,497	1,497	2,263	1,497	1,497	2,263	1,497	1,497	2,263	21,031	35,702	8,152
Vote 5 - Municipal Manager		-	-	-	-	-	-	-	-	-	-	-	-	-	-	20
Vote 6 - Planning and Development		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total	3	1,715	1,736	2,502	1,805	1,805	2,523	1,715	1,736	2,502	1,805	1,805	2,787	24,434	41,411	15,977
Total Capital Expenditure	2	4,680	5,555	6,322	8,474	8,474	7,197	4,680	5,555	6,322	8,474	8,474	7,983	82,189	86,369	27,540

WC022 Witzenberg - Supporting Table SB17 Adjustments Budget - monthly capital expenditure (functional classification) -

Description	Ref	Budget Year 2021/22											Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Capital Expenditure - Functional																
<i>Governance and administration</i>		273	273	273	273	273	273	273	273	273	273	273	273	3,275	1,780	1,200
Executive and council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	20
Finance and administration		273	273	273	273	273	273	273	273	273	273	273	273	3,275	1,780	1,180
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		366	366	366	366	366	366	366	366	366	366	366	630	4,653	11,773	7,624
Community and social services		56	56	56	56	56	56	56	56	56	56	56	56	670	4,859	6,768
Sport and recreation		290	290	290	290	290	290	290	290	290	290	290	290	3,479	6,913	-
Public safety		20	20	20	20	20	20	20	20	20	20	20	284	504	-	857
Housing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		1,290	1,311	1,311	1,380	1,380	1,332	1,290	1,311	1,311	1,380	1,380	1,332	16,007	29,886	8,237
Planning and development		17	38	38	108	108	59	17	38	38	108	108	59	736	-	-
Road transport		1,273	1,273	1,273	1,273	1,273	1,273	1,273	1,273	1,273	1,273	1,273	1,273	15,272	29,886	8,237
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Trading services</i>		2,751	3,606	4,372	6,455	6,455	5,227	2,751	3,606	4,372	6,455	6,455	5,749	58,254	42,931	10,478
Energy sources		267	600	991	1,710	1,710	1,324	267	600	991	1,710	1,710	1,324	13,204	6,715	3,478
Water management		422	944	944	2,683	2,683	1,465	422	944	944	2,683	2,683	1,465	18,281	29,076	7,000
Waste water management		197	197	572	197	197	572	197	197	572	197	197	1,094	4,391	7,140	-
Waste management		1,865	1,865	1,865	1,865	1,865	1,865	1,865	1,865	1,865	1,865	1,865	1,865	22,377	-	-
<i>Other</i>		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional		4,680	5,555	6,322	8,474	8,474	7,197	4,680	5,555	6,322	8,474	8,474	7,983	82,189	86,369	27,540

WC022 Witzenberg - Supporting Table SB18a Adjustments Budget - capital expenditure on new assets by asset class -

Description	Ref	Budget Year 2021/22										Budget Year +1	Budget Year +2	
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget		
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H				
R thousands														
Capital expenditure on new assets by Asset Class/Sub-class														
Infrastructure		55,056	59,291	-	-	-	-	-	-	-	59,291	28,861	18,563	
Roads Infrastructure		889	2,170	-	-	-	-	-	-	-	2,170	1,390	8,085	
Roads		889	1,457	-	-	-	-	-	-	-	1,457	1,390	8,085	
Road Structures		-	713	-	-	-	-	-	-	-	713	-	-	
Road Furniture		-	-	-	-	-	-	-	-	-	-	-	-	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-	
Storm water Infrastructure		997	889	-	-	-	-	-	-	-	889	-	-	
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-	-	
Storm water Conveyance		997	889	-	-	-	-	-	-	-	889	-	-	
Attenuation		-	-	-	-	-	-	-	-	-	-	-	-	
Electrical Infrastructure		12,663	12,663	-	-	-	-	-	-	-	12,663	2,715	3,478	
Power Plants		-	-	-	-	-	-	-	-	-	-	-	-	
HV Substations		-	-	-	-	-	-	-	-	-	-	-	-	
HV Switching Station		-	-	-	-	-	-	-	-	-	-	-	-	
HV Transmission Conductors		-	-	-	-	-	-	-	-	-	-	-	-	
MV Substations		-	-	-	-	-	-	-	-	-	-	-	-	
MV Switching Stations		-	-	-	-	-	-	-	-	-	-	-	-	
MV Networks		11,097	11,097	-	-	-	-	-	-	-	11,097	2,715	3,478	
LV Networks		1,565	1,565	-	-	-	-	-	-	-	1,565	-	-	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-	
Water Supply Infrastructure		21,135	18,281	-	-	-	-	-	-	-	18,281	24,756	7,000	
Dams and Weirs		17,391	17,391	-	-	-	-	-	-	-	17,391	16,730	-	
Boreholes		-	-	-	-	-	-	-	-	-	-	-	-	
Reservoirs		2,855	-	-	-	-	-	-	-	-	-	-	7,000	
Pump Stations		-	-	-	-	-	-	-	-	-	-	-	-	
Water Treatment Works		-	-	-	-	-	-	-	-	-	-	-	-	
Bulk Mains		-	-	-	-	-	-	-	-	-	-	8,026	-	
Distribution		889	889	-	-	-	-	-	-	-	889	-	-	
Distribution Points		-	-	-	-	-	-	-	-	-	-	-	-	
PRV Stations		-	-	-	-	-	-	-	-	-	-	-	-	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-	
Sanitation Infrastructure		2,389	2,911	-	-	-	-	-	-	-	2,911	-	-	
Pump Station		-	-	-	-	-	-	-	-	-	-	-	-	
Reticulation		889	889	-	-	-	-	-	-	-	889	-	-	
Waste Water Treatment Works		-	-	-	-	-	-	-	-	-	-	-	-	
Outfall Sewers		-	-	-	-	-	-	-	-	-	-	-	-	
Toilet Facilities		1,500	2,022	-	-	-	-	-	-	-	2,022	-	-	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-	
Solid Waste Infrastructure		16,982	22,377	-	-	-	-	-	-	-	22,377	-	-	
Landfill Sites		-	-	-	-	-	-	-	-	-	-	-	-	
Waste Transfer Stations		-	-	-	-	-	-	-	-	-	-	-	-	
Waste Processing Facilities		-	-	-	-	-	-	-	-	-	-	-	-	
Waste Drop-off Points		-	-	-	-	-	-	-	-	-	-	-	-	
Waste Separation Facilities		16,982	22,377	-	-	-	-	-	-	-	22,377	-	-	
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-	-	-	-	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-	
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-	
Rail Lines		-	-	-	-	-	-	-	-	-	-	-	-	
Rail Structures		-	-	-	-	-	-	-	-	-	-	-	-	
Rail Furniture		-	-	-	-	-	-	-	-	-	-	-	-	
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-	-	
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	-	-	
Attenuation		-	-	-	-	-	-	-	-	-	-	-	-	
MV Substations		-	-	-	-	-	-	-	-	-	-	-	-	
LV Networks		-	-	-	-	-	-	-	-	-	-	-	-	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-	
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-	
Sand Pumps		-	-	-	-	-	-	-	-	-	-	-	-	
Piers		-	-	-	-	-	-	-	-	-	-	-	-	
Revetments		-	-	-	-	-	-	-	-	-	-	-	-	
Promenades		-	-	-	-	-	-	-	-	-	-	-	-	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-	
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-	
Data Centres		-	-	-	-	-	-	-	-	-	-	-	-	
Core Layers		-	-	-	-	-	-	-	-	-	-	-	-	
Distribution Layers		-	-	-	-	-	-	-	-	-	-	-	-	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-	
Community Assets		696	736	-	-	-	-	-	-	-	736	4,849	6,768	
Community Facilities		696	736	-	-	-	-	-	-	-	736	4,819	6,768	
Halls		-	-	-	-	-	-	-	-	-	-	-	-	
Centres		-	-	-	-	-	-	-	-	-	-	-	-	
Crèches		-	-	-	-	-	-	-	-	-	-	-	-	
Clinics/Care Centres		-	-	-	-	-	-	-	-	-	-	-	-	
Fire/Ambulance Stations		-	-	-	-	-	-	-	-	-	-	-	-	
Testing Stations		-	-	-	-	-	-	-	-	-	-	-	-	
Museums		-	-	-	-	-	-	-	-	-	-	-	-	
Galleries		-	-	-	-	-	-	-	-	-	-	-	-	
Theatres		-	-	-	-	-	-	-	-	-	-	-	-	
Libraries		-	-	-	-	-	-	-	-	-	-	-	-	
Cemeteries/Crematoria		-	-	-	-	-	-	-	-	-	-	4,819	6,768	
Police		-	-	-	-	-	-	-	-	-	-	-	-	
Parks		-	-	-	-	-	-	-	-	-	-	-	-	
Public Open Space		-	-	-	-	-	-	-	-	-	-	-	-	
Nature Reserves		-	-	-	-	-	-	-	-	-	-	-	-	
Public Ablution Facilities		-	-	-	-	-	-	-	-	-	-	-	-	
Markets		696	736	-	-	-	-	-	-	-	736	-	-	
Stalls		-	-	-	-	-	-	-	-	-	-	-	-	
Abattoirs		-	-	-	-	-	-	-	-	-	-	-	-	
Airports		-	-	-	-	-	-	-	-	-	-	-	-	
Taxi Ranks/Bus Terminals		-	-	-	-	-	-	-	-	-	-	-	-	
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-	
Sport and Recreation Facilities		-	-	-	-	-	-	-	-	-	-	30	-	
Indoor Facilities		-	-	-	-	-	-	-	-	-	-	-	-	
Outdoor Facilities		-	-	-	-	-	-	-	-	-	-	30	-	

Description	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2	
		Original Budget A	Prior Adjusted 7 A1	Accum. Funds 8 B	Multi-year capital 9 C	Unfore. Unavoid. 10 D	Nat. or Prov. Govt 11 E	Other Adjusts. 12 F	Total Adjusts. 13 G	Adjusted Budget 14 H	Adjusted Budget	Adjusted Budget	
R thousands													
<i>Capital Spares</i>		-	-	-	-	-	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-	-	-	-
Monuments		-	-	-	-	-	-	-	-	-	-	-	-
Historic Buildings		-	-	-	-	-	-	-	-	-	-	-	-
Works of Art		-	-	-	-	-	-	-	-	-	-	-	-
Conservation Areas		-	-	-	-	-	-	-	-	-	-	-	-
Other Heritage		-	-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-	-
Other assets		-	-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		-	-	-	-	-	-	-	-	-	-	-	-
<i>Municipal Offices</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Pay/Enquiry Points</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Building Plan Offices</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Workshops</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Yards</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Stores</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Laboratories</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Training Centres</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Manufacturing Plant</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Depots</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Capital Spares</i>		-	-	-	-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-	-
<i>Staff Housing</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Social Housing</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Capital Spares</i>		-	-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-	-
<i>Water Rights</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Effluent Licences</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Solid Waste Licences</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Computer Software and Applications</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Local Settlement Software Applications</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Unspecified</i>		-	-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		450	979	-	-	-	-	-	-	979	750	150	-
Computer Equipment		450	979	-	-	-	-	-	-	979	750	150	-
Furniture and Office Equipment		30	1,449	-	-	-	-	-	-	1,449	30	50	-
Furniture and Office Equipment		30	1,449	-	-	-	-	-	-	1,449	30	50	-
Machinery and Equipment		-	221	-	-	-	-	-	-	221	80	-	-
Machinery and Equipment		-	221	-	-	-	-	-	-	221	80	-	-
Transport Assets		1,000	2,021	-	-	-	-	-	-	2,021	1,000	1,857	-
Transport Assets		1,000	2,021	-	-	-	-	-	-	2,021	1,000	1,857	-
Land		-	-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure on new assets to be adjusted	1	57,231	64,696	-	-	-	-	-	-	64,696	35,570	27,388	-

WC022 Witzenberg - Supporting Table SB18b Adjustments Budget - capital expenditure on renewal of existing assets by asset class -

Description	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
R thousands												
Capital expenditure on renewal of existing assets by Asset Class/Sub-class												
Infrastructure												
Roads Infrastructure											5,000	
Roads											2,000	
Road Structures											2,000	
Road Furniture												
Capital Spares												
Storm water Infrastructure												
Drainage Collection												
Storm water Conveyance												
Attenuation												
Electrical Infrastructure												
Power Plants												
HV Substations												
HV Switching Station												
HV Transmission Conductors												
MV Substations												
MV Switching Stations												
MV Networks												
LV Networks												
Capital Spares												
Water Supply Infrastructure											1,500	
Dams and Weirs												
Boreholes												
Reservoirs												
Pump Stations												
Water Treatment Works												
Bulk Mains												
Distribution											1,500	
Distribution Points												
PRV Stations												
Capital Spares												
Sanitation Infrastructure											1,500	
Pump Station												
Reticulation											1,500	
Waste Water Treatment Works												
Outfall Sewers												
Toilet Facilities												
Capital Spares												
Solid Waste Infrastructure												
Landfill Sites												
Waste Transfer Stations												
Waste Processing Facilities												
Waste Drop-off Points												
Waste Separation Facilities												
Electricity Generation Facilities												
Capital Spares												
Rail Infrastructure												
Rail Lines												
Rail Structures												
Rail Furniture												
Drainage Collection												
Storm water Conveyance												
Attenuation												
MV Substations												
LV Networks												
Capital Spares												
Coastal Infrastructure												
Sand Pumps												
Piers												
Revetments												
Promenades												
Capital Spares												
Information and Communication Infrastructure												
Data Centres												
Core Layers												
Distribution Layers												
Capital Spares												
Community Assets												
Community Facilities												
Halls												
Centres												
Crèches												
Clinics/Care Centres												
Fire/Ambulance Stations												
Testing Stations												
Museums												
Galleries												
Theatres												
Libraries												
Cemeteries/Crematoria												
Police												
Parks												
Public Open Space												
Nature Reserves												
Public Ablution Facilities												
Markets												
Stalls												
Abattoirs												
Airports												
Taxi Ranks/Bus Terminals												
Capital Spares												
Sport and Recreation Facilities												
Indoor Facilities												
Outdoor Facilities												

Description	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget A	Prior Adjusted 7 A1	Accum. Funds 8 B	Multi-year capital 9 C	Unfore. Unavoid. 10 D	Nat. or Prov. Govt 11 E	Other Adjusts. 12 F	Total Adjusts. 13 G	Adjusted Budget 14 H	Adjusted Budget	Adjusted Budget
R thousands												
<i>Capital Spares</i>		-	-	-	-	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-	-	-
Monuments		-	-	-	-	-	-	-	-	-	-	-
Historic Buildings		-	-	-	-	-	-	-	-	-	-	-
Works of Art		-	-	-	-	-	-	-	-	-	-	-
Conservation Areas		-	-	-	-	-	-	-	-	-	-	-
Other Heritage		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Other assets		600	-	-	-	-	-	-	-	-	-	-
Operational Buildings		600	-	-	-	-	-	-	-	-	-	-
Municipal Offices		600	-	-	-	-	-	-	-	-	-	-
Pay/Enquiry Points		-	-	-	-	-	-	-	-	-	-	-
Building Plan Offices		-	-	-	-	-	-	-	-	-	-	-
Workshops		-	-	-	-	-	-	-	-	-	-	-
Yards		-	-	-	-	-	-	-	-	-	-	-
Stores		-	-	-	-	-	-	-	-	-	-	-
Laboratories		-	-	-	-	-	-	-	-	-	-	-
Training Centres		-	-	-	-	-	-	-	-	-	-	-
Manufacturing Plant		-	-	-	-	-	-	-	-	-	-	-
Depots		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-
Staff Housing		-	-	-	-	-	-	-	-	-	-	-
Social Housing		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Water Rights		-	-	-	-	-	-	-	-	-	-	-
Effluent Licences		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Licences		-	-	-	-	-	-	-	-	-	-	-
Computer Software and Applications		-	-	-	-	-	-	-	-	-	-	-
Local Settlement Software Applications		-	-	-	-	-	-	-	-	-	-	-
Unspecified		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure on renewal of existing assets to be adjusted	1	600	-	-	-	-	-	-	-	-	5,000	-

WC022 Witzenberg - Supporting Table SB18c Adjustments Budget - expenditure on repairs and maintenance by asset class -

Description	Ref	Budget Year 2021/22										Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H			
R thousands													
Repairs and maintenance expenditure by Asset Class/Sub-class													
Infrastructure		15,094	11,189	-	-	-	-	-	-	-	11,189	15,141	15,757
Roads Infrastructure		7,173	4,166	-	-	-	-	-	-	-	4,166	7,489	7,826
Roads		6,263	3,471	-	-	-	-	-	-	-	3,471	6,538	6,832
Road Structures		-	-	-	-	-	-	-	-	-	-	-	-
Road Furniture		911	696	-	-	-	-	-	-	-	696	951	993
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Storm water Infrastructure		2,971	2,189	-	-	-	-	-	-	-	2,189	2,484	2,531
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		2,971	2,189	-	-	-	-	-	-	-	2,189	2,484	2,531
Attenuation		-	-	-	-	-	-	-	-	-	-	-	-
Electrical Infrastructure		2,012	1,459	-	-	-	-	-	-	-	1,459	2,100	2,195
Power Plants		-	-	-	-	-	-	-	-	-	-	-	-
HV Substations		28	1	-	-	-	-	-	-	-	1	29	30
HV Switching Station		-	-	-	-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-	-	-	-
MV Substations		825	519	-	-	-	-	-	-	-	519	862	900
MV Switching Stations		0	0	-	-	-	-	-	-	-	0	0	0
MV Networks		999	360	-	-	-	-	-	-	-	360	1,043	1,090
LV Networks		160	578	-	-	-	-	-	-	-	578	167	174
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		1,299	707	-	-	-	-	-	-	-	707	1,356	1,417
Dams and Weirs		204	-	-	-	-	-	-	-	-	-	213	223
Boreholes		154	69	-	-	-	-	-	-	-	69	161	168
Reservoirs		-	-	-	-	-	-	-	-	-	-	-	-
Pump Stations		51	-	-	-	-	-	-	-	-	-	54	56
Water Treatment Works		103	247	-	-	-	-	-	-	-	247	107	112
Bulk Mains		419	195	-	-	-	-	-	-	-	195	437	457
Distribution		317	158	-	-	-	-	-	-	-	158	331	346
Distribution Points		51	38	-	-	-	-	-	-	-	38	54	56
PRV Stations		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		1,639	2,668	-	-	-	-	-	-	-	2,668	1,711	1,788
Pump Station		-	-	-	-	-	-	-	-	-	-	-	-
Reticulation		556	1,217	-	-	-	-	-	-	-	1,217	581	607
Waste Water Treatment Works		988	1,416	-	-	-	-	-	-	-	1,416	1,032	1,078
Outfall Sewers		-	-	-	-	-	-	-	-	-	-	-	-
Toilet Facilities		95	36	-	-	-	-	-	-	-	36	99	104
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-
Landfill Sites		-	-	-	-	-	-	-	-	-	-	-	-
Waste Transfer Stations		-	-	-	-	-	-	-	-	-	-	-	-
Waste Processing Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Waste Drop-off Points		-	-	-	-	-	-	-	-	-	-	-	-
Waste Separation Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-
Rail Lines		-	-	-	-	-	-	-	-	-	-	-	-
Rail Structures		-	-	-	-	-	-	-	-	-	-	-	-
Rail Furniture		-	-	-	-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-
Sand Pumps		-	-	-	-	-	-	-	-	-	-	-	-
Piers		-	-	-	-	-	-	-	-	-	-	-	-
Revetments		-	-	-	-	-	-	-	-	-	-	-	-
Promenades		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-
Data Centres		-	-	-	-	-	-	-	-	-	-	-	-
Core Layers		-	-	-	-	-	-	-	-	-	-	-	-
Distribution Layers		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Community Assets		1,115	976	-	-	-	-	-	-	-	976	1,165	1,218
Community Facilities		605	526	-	-	-	-	-	-	-	526	633	662
Halls		156	160	-	-	-	-	-	-	-	160	163	170
Centres		-	-	-	-	-	-	-	-	-	-	-	-
Crèches		38	67	-	-	-	-	-	-	-	67	40	41
Clinics/Care Centres		-	-	-	-	-	-	-	-	-	-	-	-
Fire/Ambulance Stations		-	-	-	-	-	-	-	-	-	-	-	-
Testing Stations		-	-	-	-	-	-	-	-	-	-	-	-
Museums		-	-	-	-	-	-	-	-	-	-	-	-
Galleries		-	-	-	-	-	-	-	-	-	-	-	-
Theatres		-	-	-	-	-	-	-	-	-	-	-	-
Libraries		(3)	45	-	-	-	-	-	-	-	45	(3)	(3)
Cemeteries/Crematoria		159	116	-	-	-	-	-	-	-	116	166	173
Police		-	-	-	-	-	-	-	-	-	-	-	-
Parks		-	-	-	-	-	-	-	-	-	-	-	-
Public Open Space		-	-	-	-	-	-	-	-	-	-	-	-
Nature Reserves		-	-	-	-	-	-	-	-	-	-	-	-
Public Ablution Facilities		186	75	-	-	-	-	-	-	-	75	195	205
Markets		70	65	-	-	-	-	-	-	-	65	73	76
Stalls		-	-	-	-	-	-	-	-	-	-	-	-
Abattoirs		-	-	-	-	-	-	-	-	-	-	-	-
Airports		-	-	-	-	-	-	-	-	-	-	-	-
Taxi Ranks/Bus Terminals		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		510	450	-	-	-	-	-	-	-	450	532	556
Indoor Facilities		254	176	-	-	-	-	-	-	-	176	265	277
Outdoor Facilities		256	274	-	-	-	-	-	-	-	274	267	279

Description	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget A	Prior Adjusted 7 A1	Accum. Funds 8 B	Multi-year capital 9 C	Unfore. Unavoid. 10 D	Nat. or Prov. Govt 11 E	Other Adjusts. 12 F	Total Adjusts. 13 G	Adjusted Budget 14 H	Adjusted Budget 2022/23	Adjusted Budget 2023/24
R thousands												
<i>Capital Spares</i>		-	-	-	-	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-	-	-
Monuments		-	-	-	-	-	-	-	-	-	-	-
Historic Buildings		-	-	-	-	-	-	-	-	-	-	-
Works of Art		-	-	-	-	-	-	-	-	-	-	-
Conservation Areas		-	-	-	-	-	-	-	-	-	-	-
Other Heritage		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-
Other assets		456	449	-	-	-	-	-	-	449	476	497
Operational Buildings		357	321	-	-	-	-	-	-	321	373	389
<i>Municipal Offices</i>		357	321	-	-	-	-	-	-	321	373	389
<i>Pay/Enquiry Points</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Building Plan Offices</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Workshops</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Yards</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Stores</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Laboratories</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Training Centres</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Manufacturing Plant</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Depots</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Capital Spares</i>		-	-	-	-	-	-	-	-	-	-	-
Housing		99	128	-	-	-	-	-	-	128	103	108
<i>Staff Housing</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Social Housing</i>		99	128	-	-	-	-	-	-	128	103	108
<i>Capital Spares</i>		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
<i>Water Rights</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Effluent Licences</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Solid Waste Licences</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Computer Software and Applications</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Local Settlement Software Applications</i>		-	-	-	-	-	-	-	-	-	-	-
<i>Unspecified</i>		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		311	180	-	-	-	-	-	-	180	325	339
Computer Equipment		311	180	-	-	-	-	-	-	180	325	339
Furniture and Office Equipment		53	20	-	-	-	-	-	-	20	55	58
Furniture and Office Equipment		53	20	-	-	-	-	-	-	20	55	58
Machinery and Equipment		288	120	-	-	-	-	-	-	120	300	314
Machinery and Equipment		288	120	-	-	-	-	-	-	120	300	314
Transport Assets		2,316	2,411	-	-	-	-	-	-	2,411	2,087	2,202
Transport Assets		2,316	2,411	-	-	-	-	-	-	2,411	2,087	2,202
Land		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Total Repairs and Maintenance Expenditure to be adjusted	1	19,633	15,344	-	-	-	-	-	-	15,344	19,550	20,386

WC022 Witzenberg - Supporting Table SB18d Adjustments Budget - depreciation by asset class -

Description	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjus.	Total Adjus.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
R thousands												
Depreciation by Asset Class/Sub-class												
Infrastructure		23,494	23,494	-	-	-	-	8,934	8,934	32,427	23,494	23,494
Roads Infrastructure		4,758	4,758	-	-	-	-	-	-	4,758	4,758	4,758
Roads		558	558	-	-	-	-	-	-	558	558	558
Road Structures		2,100	2,100	-	-	-	-	-	-	2,100	2,100	2,100
Road Furniture		2,100	2,100	-	-	-	-	-	-	2,100	2,100	2,100
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Storm water Infrastructure		2,091	2,091	-	-	-	-	-	-	2,091	2,091	2,091
Drainage Collection		507	507	-	-	-	-	-	-	507	507	507
Storm water Conveyance		1,077	1,077	-	-	-	-	-	-	1,077	1,077	1,077
Attenuation		507	507	-	-	-	-	-	-	507	507	507
Electrical Infrastructure		3,912	3,912	-	-	-	-	-	-	3,912	3,912	3,912
Power Plants		-	-	-	-	-	-	-	-	-	-	-
HV Substations		474	474	-	-	-	-	-	-	474	474	474
HV Switching Station		474	474	-	-	-	-	-	-	474	474	474
HV Transmission Conductors		474	474	-	-	-	-	-	-	474	474	474
MV Substations		474	474	-	-	-	-	-	-	474	474	474
MV Switching Stations		474	474	-	-	-	-	-	-	474	474	474
MV Networks		591	591	-	-	-	-	-	-	591	591	591
LV Networks		474	474	-	-	-	-	-	-	474	474	474
Capital Spares		474	474	-	-	-	-	-	-	474	474	474
Water Supply Infrastructure		5,434	5,434	-	-	-	-	-	-	5,434	5,434	5,434
Dams and Weirs		407	407	-	-	-	-	-	-	407	407	407
Boreholes		407	407	-	-	-	-	-	-	407	407	407
Reservoirs		407	407	-	-	-	-	-	-	407	407	407
Pump Stations		407	407	-	-	-	-	-	-	407	407	407
Water Treatment Works		407	407	-	-	-	-	-	-	407	407	407
Bulk Mains		100	100	-	-	-	-	-	-	100	100	100
Distribution		1,100	1,100	-	-	-	-	-	-	1,100	1,100	1,100
Distribution Points		1,100	1,100	-	-	-	-	-	-	1,100	1,100	1,100
PRV Stations		1,100	1,100	-	-	-	-	-	-	1,100	1,100	1,100
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		5,559	5,559	-	-	-	-	-	-	5,559	5,559	5,559
Pump Station		100	100	-	-	-	-	-	-	100	100	100
Reticulation		1,200	1,200	-	-	-	-	-	-	1,200	1,200	1,200
Waste Water Treatment Works		1,200	1,200	-	-	-	-	-	-	1,200	1,200	1,200
Outfall Sewers		1,200	1,200	-	-	-	-	-	-	1,200	1,200	1,200
Toilet Facilities		1,859	1,859	-	-	-	-	-	-	1,859	1,859	1,859
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		1,740	1,740	-	-	-	-	8,934	8,934	10,674	1,740	1,740
Landfill Sites		100	100	-	-	-	-	8,934	8,934	9,034	100	100
Waste Transfer Stations		328	328	-	-	-	-	-	-	328	328	328
Waste Processing Facilities		328	328	-	-	-	-	-	-	328	328	328
Waste Drop-off Points		328	328	-	-	-	-	-	-	328	328	328
Waste Separation Facilities		328	328	-	-	-	-	-	-	328	328	328
Electricity Generation Facilities		328	328	-	-	-	-	-	-	328	328	328
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Rail Lines		-	-	-	-	-	-	-	-	-	-	-
Rail Structures		-	-	-	-	-	-	-	-	-	-	-
Rail Furniture		-	-	-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Sand Pumps		-	-	-	-	-	-	-	-	-	-	-
Piers		-	-	-	-	-	-	-	-	-	-	-
Revetments		-	-	-	-	-	-	-	-	-	-	-
Promenades		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Data Centres		-	-	-	-	-	-	-	-	-	-	-
Core Layers		-	-	-	-	-	-	-	-	-	-	-
Distribution Layers		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Community Assets		3,667	3,667	-	-	-	-	-	-	3,667	3,527	3,527
Community Facilities		2,079	2,079	-	-	-	-	-	-	2,079	2,079	2,079
Halls		1,422	1,422	-	-	-	-	-	-	1,422	1,422	1,422
Centres		-	-	-	-	-	-	-	-	-	-	-
Crèches		-	-	-	-	-	-	-	-	-	-	-
Clinics/Care Centres		-	-	-	-	-	-	-	-	-	-	-
Fire/Ambulance Stations		-	-	-	-	-	-	-	-	-	-	-
Testing Stations		-	-	-	-	-	-	-	-	-	-	-
Museums		-	-	-	-	-	-	-	-	-	-	-
Galleries		-	-	-	-	-	-	-	-	-	-	-
Theatres		-	-	-	-	-	-	-	-	-	-	-
Libraries		385	385	-	-	-	-	-	-	385	385	385
Cemeteries/Crematoria		13	13	-	-	-	-	-	-	13	13	13
Police		-	-	-	-	-	-	-	-	-	-	-
Parks		-	-	-	-	-	-	-	-	-	-	-
Public Open Space		260	260	-	-	-	-	-	-	260	260	260
Nature Reserves		-	-	-	-	-	-	-	-	-	-	-
Public Ablution Facilities		-	-	-	-	-	-	-	-	-	-	-
Markets		-	-	-	-	-	-	-	-	-	-	-
Stalls		-	-	-	-	-	-	-	-	-	-	-
Abattoirs		-	-	-	-	-	-	-	-	-	-	-
Airports		-	-	-	-	-	-	-	-	-	-	-
Taxi Ranks/Bus Terminals		-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		1,588	1,588	-	-	-	-	-	-	1,588	1,448	1,448
Indoor Facilities		-	-	-	-	-	-	-	-	-	-	-
Outdoor Facilities		1,588	1,588	-	-	-	-	-	-	1,588	1,448	1,448

Description	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2	
		Original Budget A	Prior Adjusted 7 A1	Accum. Funds 8 B	Multi-year capital 9 C	Unfore. Unavoid. 10 D	Nat. or Prov. Govt 11 E	Other Adjusts. 12 F	Total Adjusts. 13 G	Adjusted Budget 14 H	Adjusted Budget	Adjusted Budget	
R thousands													
<i>Capital Spares</i>		-	-	-	-	-	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-	-	-	-
<i>Monuments</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Historic Buildings</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Works of Art</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Conservation Areas</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Other Heritage</i>		-	-	-	-	-	-	-	-	-	-	-	-
Investment properties		742	742	-	-	-	-	-	-	742	742	742	742
<i>Revenue Generating</i>		371	371	-	-	-	-	-	-	371	371	371	371
<i>Improved Property</i>		185	185	-	-	-	-	-	-	185	185	185	185
<i>Unimproved Property</i>		185	185	-	-	-	-	-	-	185	185	185	185
<i>Non-revenue Generating</i>		371	371	-	-	-	-	-	-	371	371	371	371
<i>Improved Property</i>		185	185	-	-	-	-	-	-	185	185	185	185
<i>Unimproved Property</i>		185	185	-	-	-	-	-	-	185	185	185	185
Other assets		-	-	-	-	-	-	-	-	-	-	-	-
<i>Operational Buildings</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Municipal Offices</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Pay/Enquiry Points</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Building Plan Offices</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Workshops</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Yards</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Stores</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Laboratories</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Training Centres</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Manufacturing Plant</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Depots</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Capital Spares</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Housing</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Staff Housing</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Social Housing</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Capital Spares</i>		-	-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-	-
<i>Biological or Cultivated Assets</i>		-	-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		398	398	-	-	-	-	-	-	398	398	398	398
<i>Servitudes</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Licences and Rights</i>		398	398	-	-	-	-	-	-	398	398	398	398
<i>Water Rights</i>		17	17	-	-	-	-	-	-	17	17	17	17
<i>Effluent Licenses</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Solid Waste Licenses</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Computer Software and Applications</i>		381	381	-	-	-	-	-	-	381	381	381	381
<i>Local Settlement Software Applications</i>		-	-	-	-	-	-	-	-	-	-	-	-
<i>Unspecified</i>		-	-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		2,373	2,373	-	-	-	-	-	-	2,373	2,373	2,373	2,373
<i>Computer Equipment</i>		2,373	2,373	-	-	-	-	-	-	2,373	2,373	2,373	2,373
Furniture and Office Equipment		630	630	-	-	-	-	-	-	630	630	630	630
<i>Furniture and Office Equipment</i>		630	630	-	-	-	-	-	-	630	630	630	630
Machinery and Equipment		1,505	1,505	-	-	-	-	-	-	1,505	1,505	1,505	1,505
<i>Machinery and Equipment</i>		1,505	1,505	-	-	-	-	-	-	1,505	1,505	1,505	1,505
Transport Assets		6,921	6,921	-	-	-	-	-	-	6,921	6,921	6,921	6,921
<i>Transport Assets</i>		6,921	6,921	-	-	-	-	-	-	6,921	6,921	6,921	6,921
Land		-	-	-	-	-	-	-	-	-	-	-	-
<i>Land</i>		-	-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-	-
<i>Zoo's, Marine and Non-biological Animals</i>		-	-	-	-	-	-	-	-	-	-	-	-
Total Depreciation to be adjusted	1	39,729	39,729	-	-	-	-	8,934	8,934	48,662	39,589	39,589	39,589

WC022 Witzenberg - Adjustments Budget - capital expenditure on upgrading of existing assets by asset class -

Description	Ref	Budget Year 2021/22										Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H			
R thousands													
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class													
Infrastructure		25,957	14,014	-	-	-	-	-	-	-	14,014	38,955	152
Roads Infrastructure		25,457	13,102	-	-	-	-	-	-	-	13,102	26,495	152
Roads		-	-	-	-	-	-	-	-	-	-	2,820	-
Road Structures		25,457	13,102	-	-	-	-	-	-	-	13,102	23,675	152
Road Furniture		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-	-	2,820	-
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	2,820	-
Attenuation		-	-	-	-	-	-	-	-	-	-	-	-
Electrical Infrastructure		500	542	-	-	-	-	-	-	-	542	4,000	-
Power Plants		-	-	-	-	-	-	-	-	-	-	-	-
HV Substations		-	-	-	-	-	-	-	-	-	-	-	-
HV Switching Station		-	-	-	-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-	-	-	-
MV Substations		500	542	-	-	-	-	-	-	-	542	1,000	-
MV Switching Stations		-	-	-	-	-	-	-	-	-	-	-	-
MV Networks		-	-	-	-	-	-	-	-	-	-	2,000	-
LV Networks		-	-	-	-	-	-	-	-	-	-	1,000	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-	-	2,820	-
Dams and Weirs		-	-	-	-	-	-	-	-	-	-	-	-
Boreholes		-	-	-	-	-	-	-	-	-	-	-	-
Reservoirs		-	-	-	-	-	-	-	-	-	-	-	-
Pump Stations		-	-	-	-	-	-	-	-	-	-	-	-
Water Treatment Works		-	-	-	-	-	-	-	-	-	-	-	-
Bulk Mains		-	-	-	-	-	-	-	-	-	-	-	-
Distribution		-	-	-	-	-	-	-	-	-	-	2,820	-
Distribution Points		-	-	-	-	-	-	-	-	-	-	-	-
PRV Stations		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		-	370	-	-	-	-	-	-	-	370	2,820	-
Pump Station		-	-	-	-	-	-	-	-	-	-	-	-
Reticulation		-	-	-	-	-	-	-	-	-	-	2,820	-
Waste Water Treatment Works		-	370	-	-	-	-	-	-	-	370	-	-
Outfall Sewers		-	-	-	-	-	-	-	-	-	-	-	-
Toilet Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-
Landfill Sites		-	-	-	-	-	-	-	-	-	-	-	-
Waste Transfer Stations		-	-	-	-	-	-	-	-	-	-	-	-
Waste Processing Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Waste Drop-off Points		-	-	-	-	-	-	-	-	-	-	-	-
Waste Separation Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-
Rail Lines		-	-	-	-	-	-	-	-	-	-	-	-
Rail Structures		-	-	-	-	-	-	-	-	-	-	-	-
Rail Furniture		-	-	-	-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-
Sand Pumps		-	-	-	-	-	-	-	-	-	-	-	-
Piers		-	-	-	-	-	-	-	-	-	-	-	-
Revetments		-	-	-	-	-	-	-	-	-	-	-	-
Promenades		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-	-	-	-
Data Centres		-	-	-	-	-	-	-	-	-	-	-	-
Core Layers		-	-	-	-	-	-	-	-	-	-	-	-
Distribution Layers		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Community Assets		5,456	3,479	-	-	-	-	-	-	-	3,479	6,843	-
Community Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Halls		-	-	-	-	-	-	-	-	-	-	-	-
Centres		-	-	-	-	-	-	-	-	-	-	-	-
Crèches		-	-	-	-	-	-	-	-	-	-	-	-
Clinics/Care Centres		-	-	-	-	-	-	-	-	-	-	-	-
Fire/Ambulance Stations		-	-	-	-	-	-	-	-	-	-	-	-
Testing Stations		-	-	-	-	-	-	-	-	-	-	-	-
Museums		-	-	-	-	-	-	-	-	-	-	-	-
Galleries		-	-	-	-	-	-	-	-	-	-	-	-
Theatres		-	-	-	-	-	-	-	-	-	-	-	-
Libraries		-	-	-	-	-	-	-	-	-	-	-	-
Cemeteries/Crematoria		-	-	-	-	-	-	-	-	-	-	-	-
Police		-	-	-	-	-	-	-	-	-	-	-	-
Parks		-	-	-	-	-	-	-	-	-	-	-	-
Public Open Space		-	-	-	-	-	-	-	-	-	-	-	-
Nature Reserves		-	-	-	-	-	-	-	-	-	-	-	-
Public Ablution Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Markets		-	-	-	-	-	-	-	-	-	-	-	-
Stalls		-	-	-	-	-	-	-	-	-	-	-	-
Abattoirs		-	-	-	-	-	-	-	-	-	-	-	-
Airports		-	-	-	-	-	-	-	-	-	-	-	-
Taxi Ranks/Bus Terminals		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		5,456	3,479	-	-	-	-	-	-	-	3,479	6,843	-
Indoor Facilities		-	-	-	-	-	-	-	-	-	-	-	-
Outdoor Facilities		5,456	3,479	-	-	-	-	-	-	-	3,479	6,843	-

Description	Ref	Budget Year 2021/22									Budget Year +1	Budget Year +2	
		Original Budget A	Prior Adjusted 7 A1	Accum. Funds 8 B	Multi-year capital 9 C	Unfore. Unavoid. 10 D	Nat. or Prov. Govt 11 E	Other Adjusts. 12 F	Total Adjusts. 13 G	Adjusted Budget 14 H	Adjusted Budget	Adjusted Budget	
R thousands													
<i>Capital Spares</i>		-	-	-	-	-	-	-	-	-	-	-	-
Heritage assets		-	-	-	-	-	-	-	-	-	-	-	-
Monuments		-	-	-	-	-	-	-	-	-	-	-	-
Historic Buildings		-	-	-	-	-	-	-	-	-	-	-	-
Works of Art		-	-	-	-	-	-	-	-	-	-	-	-
Conservation Areas		-	-	-	-	-	-	-	-	-	-	-	-
Other Heritage		-	-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-	-
Improved Property		-	-	-	-	-	-	-	-	-	-	-	-
Unimproved Property		-	-	-	-	-	-	-	-	-	-	-	-
Other assets		-	-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		-	-	-	-	-	-	-	-	-	-	-	-
Municipal Offices		-	-	-	-	-	-	-	-	-	-	-	-
Pay/Enquiry Points		-	-	-	-	-	-	-	-	-	-	-	-
Building Plan Offices		-	-	-	-	-	-	-	-	-	-	-	-
Workshops		-	-	-	-	-	-	-	-	-	-	-	-
Yards		-	-	-	-	-	-	-	-	-	-	-	-
Stores		-	-	-	-	-	-	-	-	-	-	-	-
Laboratories		-	-	-	-	-	-	-	-	-	-	-	-
Training Centres		-	-	-	-	-	-	-	-	-	-	-	-
Manufacturing Plant		-	-	-	-	-	-	-	-	-	-	-	-
Depots		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-	-
Staff Housing		-	-	-	-	-	-	-	-	-	-	-	-
Social Housing		-	-	-	-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-	-
Water Rights		-	-	-	-	-	-	-	-	-	-	-	-
Effluent Licences		-	-	-	-	-	-	-	-	-	-	-	-
Solid Waste Licences		-	-	-	-	-	-	-	-	-	-	-	-
Computer Software and Applications		-	-	-	-	-	-	-	-	-	-	-	-
Local Settlement Software Applications		-	-	-	-	-	-	-	-	-	-	-	-
Unspecified		-	-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure on upgrading of existing assets to be adjusted	1	31,413	17,493	-	-	-	-	-	-	17,493	45,799	152	

WC022 Witzberg - Supporting Table SB19 List of capital programmes and projects affected by Adjustments Budget -

Municipal Vote/Capital project	Program/Project description	Project number	IDP Goal Code	Individually Approved Yes/No	Asset Class	Asset Sub-Class	GPS co-ordinates	Medium Term Revenue and Expenditure Framework					
								Budget Year 2021/22		Budget Year +1 2022/23		Budget Year +2 2023/24	
								Original Budget	Adjusted Budget	Original Budget	Adjusted Budget	Original Budget	Adjusted Budget
R thousand			3	6	4	4	5						
Parent municipality:													
<i>List all capital programs/projects grouped by Municipal Vote</i>													
Entities:													
<i>List all capital programs/projects grouped by Municipal Entity</i>													
Entity Name													
<i>Project name</i>													



WHISTLEBLOWING POLICY

July 2022

It is the responsibility of all employees to report all incidents of fraud, corruption or any other dishonest activities of a similar nature to national fraud hotline 0800-701-701.

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1. Introduction

Witzenberg Municipality is committed to act against fraud and corruption within the municipality, whether the perpetrators are internal or external.

The Whistleblowing Policy forms part of the Municipality's commitment to work towards an administration that is open and transparent. Council is aware that when employees of the Municipality realize something is not right within the Municipality, they may not want to express their concerns because they feel that doing so would be disloyal to their colleagues or the Municipality and they may also hold back in fear, for example, fear of harassment or even victimization. Understood correctly, whistle-blowing is not about informing in the negative, anonymous sense but rather about raising concern about malpractice within Witzenberg Municipality.

This policy serves as a tool by which staff can raise concerns where they have reasonable grounds for believing that there is fraud, corruption or maladministration within the municipality.

The policy promises confidentiality and nobody will be penalised or victimised for disclosing in good faith information that is in the municipality's best interest.

It is also the purpose of this policy to prevent the cycle of silence and inaction and to prevent fraud and corruption.

2. Legal Framework

The Protected Disclosures Act, Act 26 of 2000, which became effective in February 2001, protects employees for disclosures made without malice and in good faith, in defined circumstances. In terms of the Protected Disclosures Act employees can blow the whistle on fraud and corruption in the working environment without the fear of suffering an occupational detriment as defined by the Act. Council encourages employees to raise matters of concern responsibly through the procedures laid down in this policy document.

3. Objectives

The objectives of this policy are to:

- Promote zero tolerance on criminal and other irregular conduct within Witzenberg Municipality;
- Encourage the reporting of matters that may cause financial or non-financial loss to the Municipality or damage to the Municipality's reputation; and
- Provide for the appropriate systems and mechanisms for reporting.

4. Scope

The policy is designed to deal with concerns raised concerning issues relating to fraud, corruption, misconduct and malpractice within Witzenberg Municipality. The policy will not apply to personal grievances, which will be dealt with under existing procedures on grievance, discipline and misconduct. Details of these procedures are obtainable from the Human Resources Department. The policy covers all genuine concerns raised including:

- Financial misconduct, including theft and procurement fraud;
- Health and safety risks;
- Environmental damage;
- Unfair discrimination;
- Corruption and misconduct;
- Bribery; and
- Attempts to suppress or conceal any information relating to any of the above.

If in the course of an investigation any concern raised concerning the above matters appears to the investigator to relate more appropriately to grievance or discipline, those procedures will be evoked.

5. Roles and Responsibilities

The identity of the whistleblower person be protected and the matter shall be treated be confidential.

5.1 Council

It is the responsibility of the Council to approve and exercise oversight over the implementation and effectiveness of the Whistle Blowing policy.

5.2 Performance, Risk and Audit Committee

The Performance, Risk and Audit Committee will advise Council if an investigation (other than a financial misconduct allegation) is needed or to request an investigation.

Allegations of financial misconduct will be reported by a delegated person of the Performance Risk and Audit Committee according to regulation 3 of the Municipal Regulations on Financial and Criminal Proceedings.

5.3 Management

It is the responsibility of management to develop sufficient administrative procedures to implement policy approved by Council.

5.4 Employees

It is the responsibility of employees (including management) to report all incidents of fraud, corruption or any other dishonest activities of a similar nature to the national fraud hotline 0800-701-701 or other additional means provided for in this policy.

6. Reporting Procedures

6.1 Introduction

It is the responsibility of employees (including line managers) to report all incidents of fraud, corruption or any other dishonest activities of a similar nature to the national fraud hotline 0800-701-701.

The Municipality will respond to concerns. Testing concerns is not the same as either accepting or rejecting them. Where appropriate, the matters raised might be:

- investigated by management, internal audit, or through the disciplinary process;
- referred to the police by either the municipality or the complainant;
- referred to the Auditor-General South Africa or the Public Protector.

The earlier an employee expresses the concern the easier action can be taken. Although it is not expected to prove beyond doubt the truth of an allegation, the employee will need to demonstrate to the person contacted that there are reasonable grounds for the concern. Employees may wish to consider discussing their concerns with a colleague first and they may find it easier to raise the matter if there are two (or more) who have had the same experience or concerns. Employees may invite their trade union representative to be present during any meetings or interviews in connection with the concerns raised.

To protect individuals and those accused of misdeeds or possible malpractice, initial enquiries will be made to decide whether an investigation is appropriate and, if so, what form it should take.

Some concerns may be resolved by agreed action without the need for an investigation. If urgent action is required this will be taken before any investigation is conducted.

6.2 How to report

Concerns may be raised verbally or in writing. Verbal declarations and a written report should include as much as possible of the following information:

- What is the allegation
- Who is making the allegation? (not specifically required)
- Against whom is the allegation made
- How was the offence committed

- Where was the offence committed? (Town, location etc.)
- What municipal process or transaction has been manipulated
- At which department of the municipality did the offence take place
- Where can documentation, potential witnesses or other information be found to corroborate the allegation.

Step one: As a first step, employees of Witzenberg Municipality should raise concerns **as soon as possible** with their immediate manager and/or superior. This depends, however, on the seriousness and sensitivity of the issues involved and who is suspected of the malpractice. If you feel departmental avenues are inappropriate then you should contact the national fraud hotline 0800-701-701.

Step two: If unable to raise the matter with your manager or through the fraud hotline, for whatever reason, please raise the matter either with:

1. Your Director
2. Municipal Manager
3. Chair Person of the Audit Committee
4. Head of Internal Audit

Contact details for the above mentioned are 023-316-1854 and the contact details of the Chair Person of the Audit Committee is available from the Head of Internal Audit.

Step three: If these channels have been followed and the employee still has concerns, or if the employee feels that the matter is so serious that the employee cannot discuss the matter with any of the above, again consider the National Fraud Hotline or report the matter to the Mayor or the Public Protector South Africa. Details are available at <http://www.pprotect.org/>.

7. Awareness

Council and the Municipal Manager Officer recognizes that the continuing success of the Whistleblowing Policy, and its credibility, will depend largely on the effectiveness of employees throughout the organisation. To be sustainable, continuous awareness campaigns will be rolled out throughout Witzenberg Municipality.

8. Review and Approval of the Policy

The Performance and Risk Audit Committee shall annually review this Policy and determine its adequacy and effectiveness for current circumstances and recommend to Council for approval of any amendments that may be required.



**Quarterly Budget Statement Report
{Section 52(d)} for the Period
1 October 2022 to 31 December 2022**

**Accumulated Information for the period
1 July 2022 to 31 December 2022**

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, spending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

In terms of Section 52 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

52. General Responsibilities. — The mayor of a municipality—

- (a) must provide general political guidance over the fiscal and financial affairs of the municipality;
- (b) in providing such general political guidance, may monitor and, to the extent provided in this Act, oversee the exercise of responsibilities assigned in terms of this Act to the accounting officer and the chief financial officer, but may not interfere in the exercise of those responsibilities;
- (c) must take all reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget;
- (d) **must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality; and**
- (e) must exercise the other powers and perform the other duties assigned to the mayor in terms of this Act or delegated by the council to the mayor.

In terms of section 11 (4) (a), the Accounting Officer must within 30 days after the end of each quarter table in the municipal council a consolidated report of all withdrawals made in terms of subsection (1) (b) to (j) during that quarter. Section 11(1) read as follow:

"11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only—

- (a) to defray expenditure appropriated in terms of an approved budget;*
- (b) to defray expenditure authorised in terms of section 26(4);*
- (c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);*
- (d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;*
- (e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—*
 - (i) money collected by the municipality on behalf of that person or organ of state by agreement; or*
 - (ii) any insurance or other payments received by the municipality for that person or organ of state;*
- (f) to refund money incorrectly paid into a bank account;*
- (g) to refund guarantees, sureties and security deposits;*
- (h) for cash management and investment purposes in accordance with section 13;*
- (i) to defray increased expenditure in terms of section 31; or*
- (j) for such other purposes as may be prescribed."*

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

Section 66 reads as follow:

"66. The accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—

- (a) salaries and wages;*
- (b) contributions for pensions and medical aid;*
- (c) travel, motor car, accommodation, subsistence and other allowances;*
- (d) housing benefits and allowances;*

- (e) overtime payments;*
- (f) loans and advances; and*
- (g) any other type of benefit or allowance related to staff."*

The following regulations of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations are relevant:

Quarterly reports on implementation of budget

31. (1) The mayor's quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required by section 52(d) of the Act must be-
- {a) in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act; and
 - (b) consistent with the monthly budget statements for September, December, March and June as applicable; and
 - (c) submitted to the National Treasury and the relevant provincial treasury within five days of tabling of the report in the council.

Publication of quarterly reports on implementation of budget

32. When publishing the quarterly reports on the implementation of the budget in terms of section 75(1)(k) of the Act, the municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the quarterly report on the implementation of the budget and the financial state of affairs of the municipality, including -
- (a) summaries of quarterly report in alternate languages predominant in the community; and
 - {b) information relevant to each ward in the municipality.

PART 1 - IN-YEAR REPORT

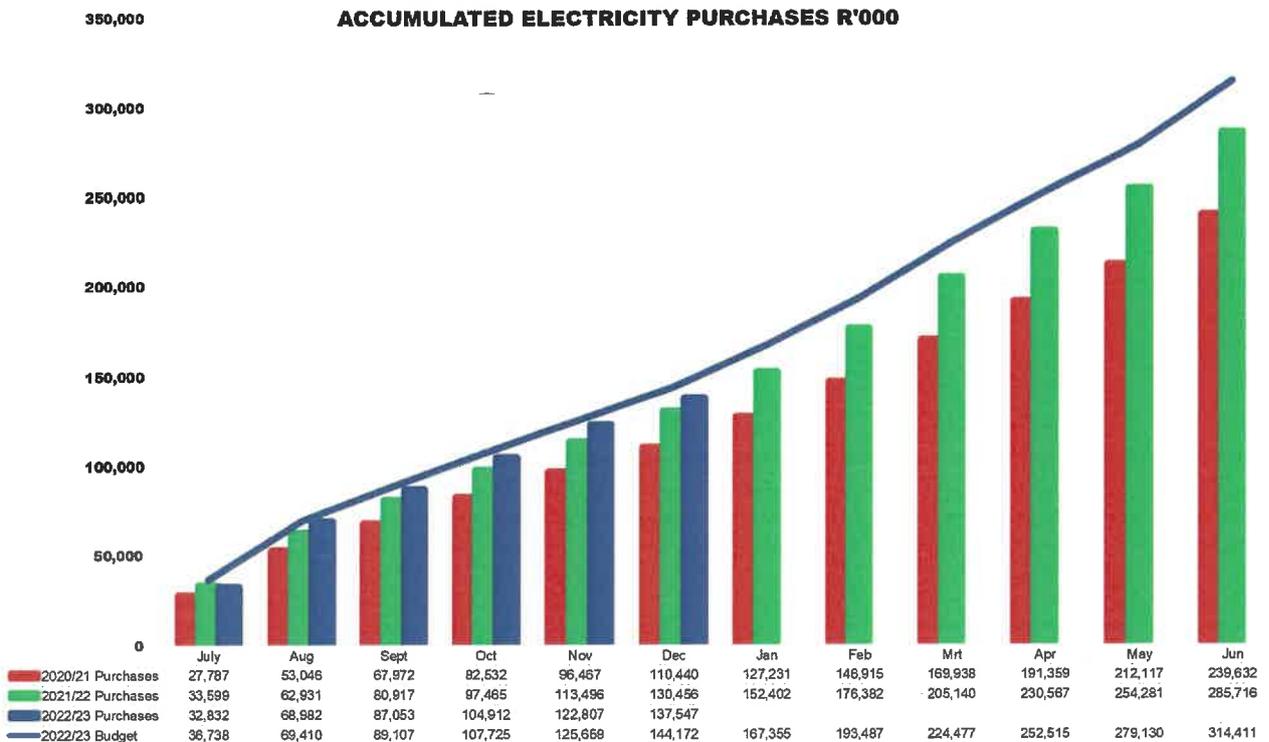
Mayors Report

Speaker
 Deputy Executive Mayor
 Members of the Mayoral Committee
 Aldermen
 Councillors

It is my privilege to present to you the quarterly Budget Statement Report for the three months from 1 October 2022 to 31 December 2022.

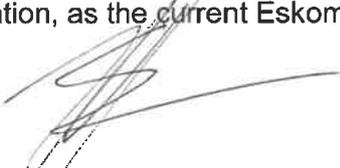
The year to date recovery rate for the year excluding traffic fines is 85%. The annual target for debt collection is 94%. Unfortunately, some government departments were also late with their payments. Steps must be implemented against defaulters to improve the collection rate.

The ever increasing hours of load shedding is a major concern as it has a negative effect on the economy of the Witzenberg municipal area. The electricity revenue for the period under review is R 11 million less than budgeted, as illustrated in the following graph:



The electricity purchases from Eskom for the period under review is R 7 million less than budgeted. The decline in electricity purchases can be attributed to the ongoing load shedding, as well as Eskom's inability to expand the electricity supply to the Witzenberg Area. These factors have a direct negative impact on the growth and expansion of the local economy.

We must consider other local sources of electricity to enable economic growth and the resulting job creation, as the current Eskom network cannot transport the needed quantities of electricity.



ALDERMAN HJ SMIT
EXECUTIVE MAYOR

Municipal Manager's quality certification

Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the quarterly budget assessment has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Print name Mr D NASSON

Municipal Manager of WITZENBERG MUNICIPALITY.

Signature:



Date

16 January 2023

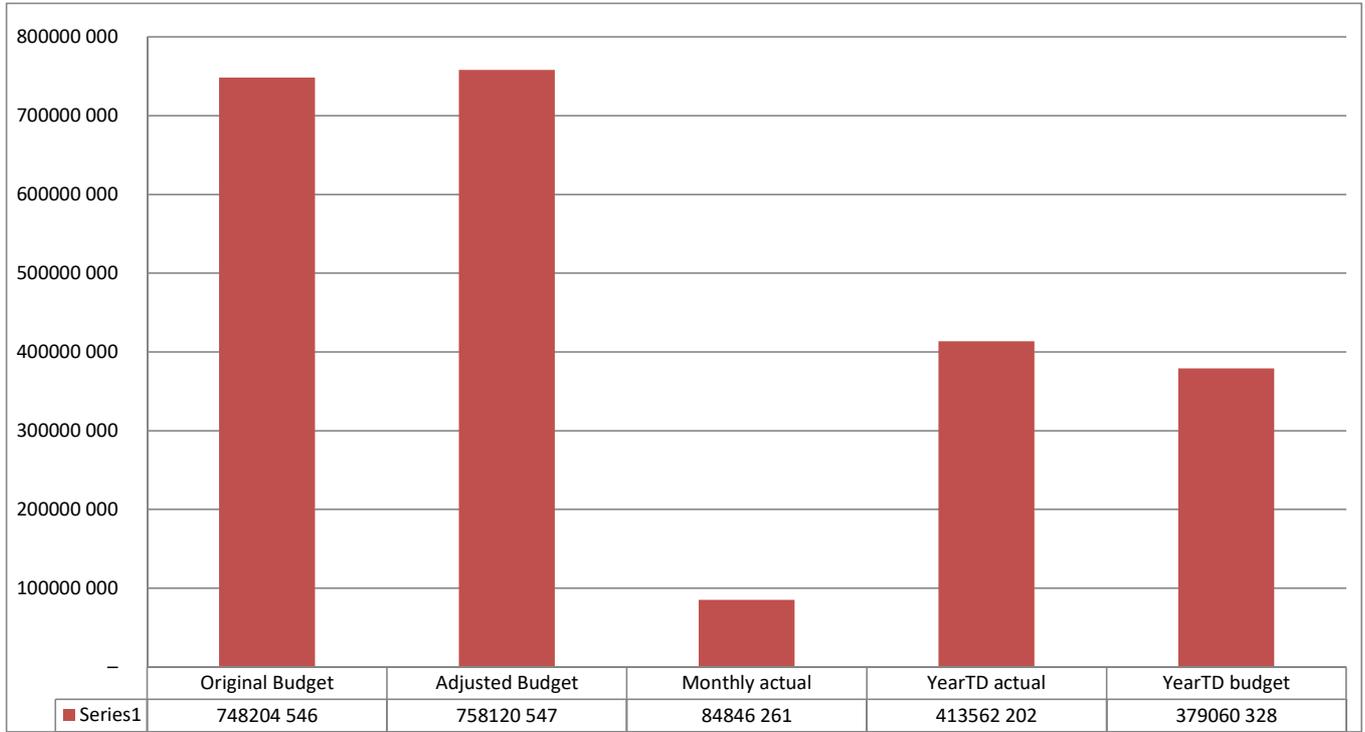
C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiële inligting:

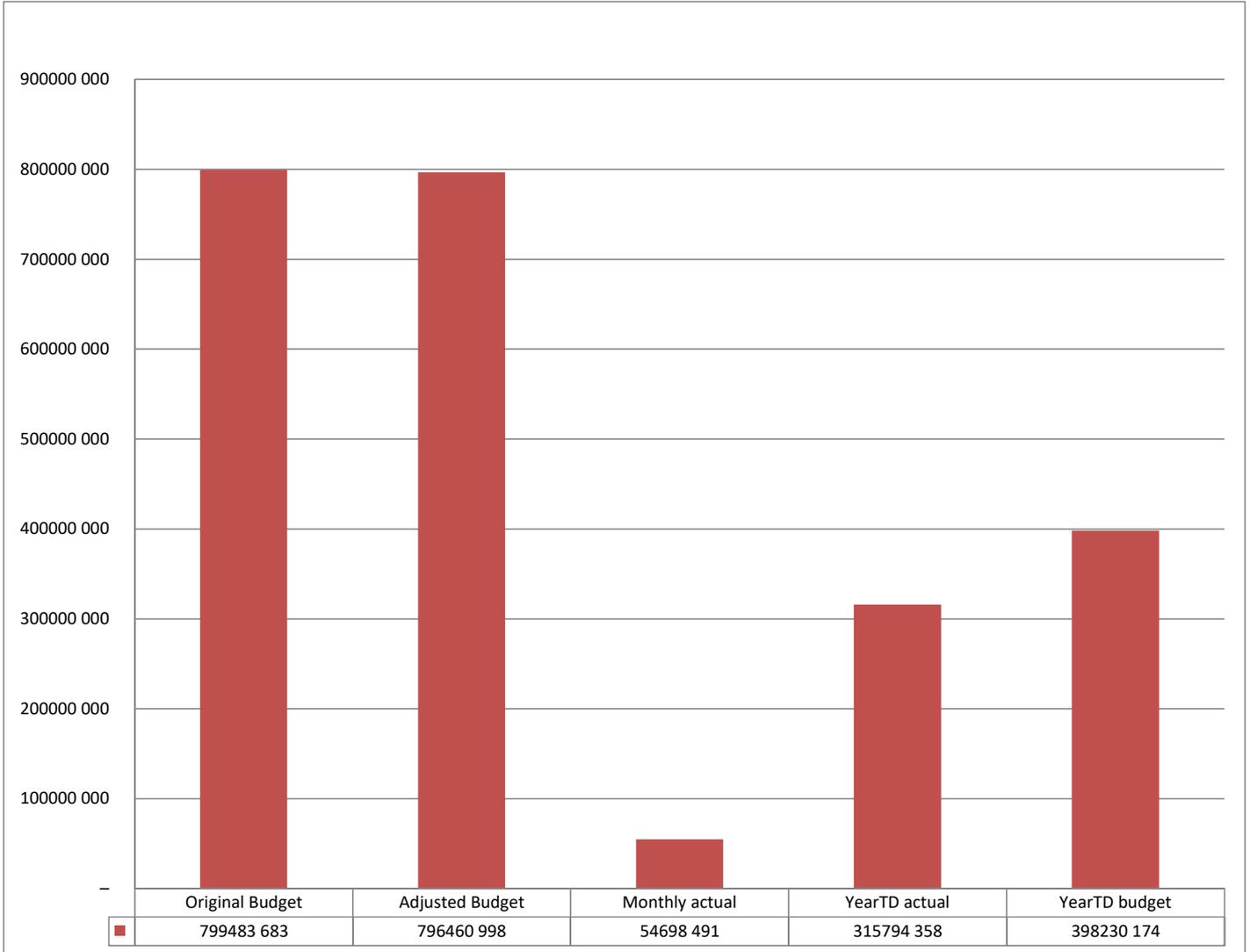
TOTAL OPERATIONAL REVENUE



For the period 1 October 2022 to 31 December 2022, 54.55% of the budgeted operational revenue was raised.

Vir die periode 1 Oktober 2022 to 31 Desember 2022, is 54.55% van die begrote operasionele inkomste gehêf.

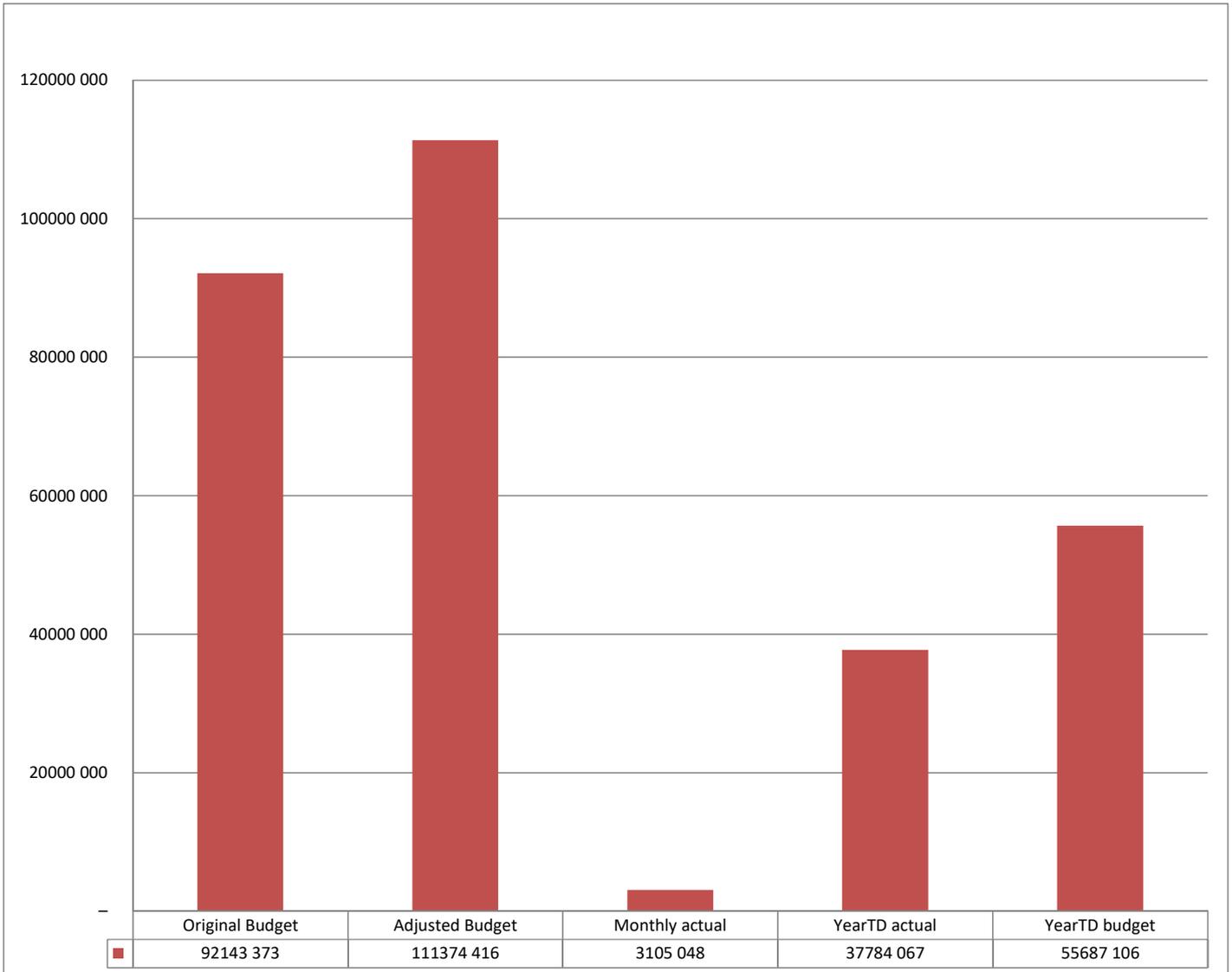
TOTAL OPERATIONAL EXPENDITURE



For the period 1 October 2022 to 31 December 2022, 39.65% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Oktober 2022 to 31 Desember 2022, is 39.65% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 October 2022 to 31 December 2022, 33.93% of the budgeted capital expenditure was incurred.

Vir die periode 1 Oktober 2022 to 31 Desember 2022, is 33.93% van die begrote kapitale uitgawes aangegaan.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 December 2022.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - Q2 Second Quarter

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	88 709	95 592	95 592	5 256	66 690	47 796	18 894	40%	95 592
Service charges	434 782	449 486	449 486	38 291	226 784	224 743	2 041	1%	449 486
Investment revenue	5 580	5 089	5 089	940	5 786	2 545	3 242	127%	14 200
Transfers recognised - operational	124 169	152 300	158 948	35 242	84 016	79 474	4 542	6%	158 948
Other own revenue	62 003	45 738	49 005	5 117	30 286	24 503	5 783	24%	49 005
transfers and contributions)	715 243	748 205	758 121	84 846	413 562	379 060	34 502	9%	767 231
Employee costs	10 070	247 136	240 846	16 534	111 677	120 423	(8 747)	-7%	240 846
Remuneration of Councillors	10 070	12 108	12 108	879	5 472	6 054	(581)	-10%	12 108
Depreciation & asset impairment	38 331	39 589	39 589	-	-	19 794	(19 794)	-100%	39 589
Finance charges	8 948	9 116	9 116	9	51	4 558	(4 507)	-99%	9 116
Materials and bulk purchases	300 157	330 565	330 308	18 835	129 603	165 154	(35 551)	-22%	330 308
Transfers and grants	2 624	13 143	13 112	-	903	6 556	(5 653)	-86%	13 112
Other expenditure	320 309	147 827	151 382	18 441	68 088	75 691	(7 602)	-10%	151 382
Total Expenditure	690 510	799 484	796 461	54 698	315 794	398 230	(82 436)	-21%	796 461
Surplus/(Deficit)	24 734	(51 279)	(38 340)	30 148	97 768	(19 170)	116 938	-610%	(29 230)
Transfers recognised - capital	64 244	53 821	75 229	-	-	37 615	(37 615)	-100%	75 229
Contributions & Contributed assets	449	453	453	-	-	227	(227)	-100%	453
& contributions	89 427	2 995	37 342	30 148	97 768	18 671	79 096	424%	46 453
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	89 427	2 995	37 342	30 148	97 768	18 671	79 096	424%	46 453
Capital expenditure & funds sources									
Capital expenditure	75 781	92 143	111 374	3 105	37 784	55 687	(17 903)	-32%	111 374
Capital transfers recognised	64 905	60 036	73 589	626	32 014	36 794	(4 780)	-13%	73 589
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	1 478	10 000	10 000	-	-	5 000	(5 000)	-100%	10 000
Internally generated funds	9 398	22 107	27 786	2 479	5 770	13 893	(8 123)	-58%	27 786
Total sources of capital funds	75 781	92 143	111 374	3 105	37 784	55 687	(17 903)	-32%	111 374
Financial position									
Total current assets	271 947	242 916	242 916		381 294				242 916
Total non current assets	1 118 690	1 124 460	1 124 460		1 156 473				1 124 460
Total current liabilities	120 617	137 549	137 549		166 467				137 549
Total non current liabilities	234 105	260 296	260 296		237 616				260 296
Community wealth/Equity	1 035 916	969 530	969 530		1 133 684				969 530
Cash flows									
Net cash from (used) operating	97 075	74 035	74 035	44 155	107 365	37 018	70 347	190%	94 625
Net cash from (used) investing	(68 377)	(92 143)	(92 143)	(3 609)	(141 626)	(46 072)	(95 555)	207%	(106 962)
Net cash from (used) financing	876	9 000	9 000	(158)	33	4 500	(4 467)	-99%	33
end	144 880	143 632	143 632	-	110 642	148 186	(37 544)	-25%	151 265
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	60 901	6 885	6 553	11 372	5 356	4 669	27 958	253 415	377 108
Creditors Age Analysis									
Total Creditors	210	82	-	-	-	-	-	-	292

2022/2023 QUARTERLY REPORT DECEMBER 2022 (Q2)

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q2 Second Quarter

Description	2021/22	Budget Year 2022/23							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands									
Revenue - Functional									
<i>Governance and administration</i>	121 109	120 607	123 657	7 250	80 511	61 828	18 683	30%	123 413
Executive and council	8 088	260	260	3	16	130	(114)	-88%	16
Finance and administration	113 021	120 347	123 396	7 248	80 495	61 698	18 797	0	123 396
Internal audit	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>	146 316	175 474	175 939	36 998	94 966	87 969	6 997	8%	175 939
Community and social services	121 745	135 103	135 304	35 253	83 883	67 652	16 231	24%	135 304
Sport and recreation	9 438	12 172	12 172	450	2 935	6 086	(3 150)	-52%	12 172
Public safety	14 298	16 035	16 299	1 274	8 039	8 150	(110)	-1%	16 299
Housing	835	12 165	12 165	20	109	6 082	(5 973)	-98%	12 165
Health	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>	15 086	17 180	34 012	415	1 518	17 006	(15 488)	-91%	34 012
Planning and development	2 643	4 600	3 119	415	1 518	1 560	(42)	-3%	3 119
Road transport	12 443	12 570	28 899	-	-	14 450	(14 450)	-100%	28 899
Environmental protection	0	10	1 993	-	-	997	(997)	-100%	1 993
<i>Trading services</i>	497 310	489 091	500 069	40 179	236 469	250 035	(13 566)	-5%	500 069
Energy sources	335 811	335 873	341 027	19 707	159 769	170 514	(10 745)	-6%	341 027
Water management	72 814	87 028	91 441	4 872	27 083	45 720	(18 637)	-41%	91 441
Waste water management	37 551	33 120	34 531	12 415	31 273	17 266	14 008	81%	34 531
Waste management	51 135	33 071	33 071	3 185	18 344	16 535	1 809	11%	33 071
<i>Other</i>	116	126	126	3	98	63	35	55%	126
Total Revenue - Functional	779 937	802 479	833 803	84 846	413 562	416 902	(3 339)	-1%	833 559
Expenditure - Functional									
<i>Governance and administration</i>	108 349	154 226	154 992	9 438	59 040	77 496	(18 456)	-24%	154 992
Executive and council	23 583	31 784	32 066	2 287	12 572	16 033	(3 461)	-22%	32 066
Finance and administration	82 852	120 211	120 689	6 977	45 272	60 344	(15 072)	-25%	120 689
Internal audit	1 914	2 231	2 237	175	1 196	1 118	77	7%	2 237
<i>Community and public safety</i>	99 148	121 751	119 856	7 819	45 026	59 928	(14 902)	-25%	119 856
Community and social services	27 397	31 831	30 050	2 211	12 913	15 025	(2 112)	-14%	30 050
Sport and recreation	30 250	30 591	30 589	2 437	13 353	15 295	(1 942)	-13%	30 589
Public safety	36 554	42 158	42 040	2 796	16 464	21 020	(4 556)	-22%	42 040
Housing	4 947	17 172	17 177	374	2 296	8 589	(6 292)	-73%	17 177
Health	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>	32 010	37 538	39 576	2 538	16 914	19 788	(2 874)	-15%	39 576
Planning and development	11 200	12 176	12 345	1 007	6 046	6 172	(127)	-2%	12 345
Road transport	20 001	23 714	23 675	1 441	10 390	11 837	(1 447)	-12%	23 675
Environmental protection	808	1 648	3 557	90	478	1 778	(1 300)	-73%	3 557
<i>Trading services</i>	450 070	485 015	481 084	34 903	194 364	240 542	(46 178)	-19%	481 084
Energy sources	316 479	353 660	355 165	20 929	136 961	177 583	(40 622)	-23%	355 165
Water management	39 383	40 655	40 447	5 480	21 025	20 223	802	4%	40 447
Waste water management	37 782	39 546	39 641	3 961	16 398	19 820	(3 422)	-17%	39 641
Waste management	56 427	51 154	45 831	4 533	19 980	22 916	(2 935)	-13%	45 831
<i>Other</i>	933	953	953	0	450	477	(26)	-6%	953
Total Expenditure - Functional	690 510	799 484	796 461	54 698	315 794	398 230	(82 436)	-21%	796 461
Surplus/ (Deficit) for the year	89 427	2 995	37 342	30 148	97 768	18 671	79 096		37 098

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q2 Second Quarter

Description	2021/22	Budget Year 2022/23							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands									
Revenue - Functional									
Municipal governance and administration	121 109	120 607	123 657	7 250	80 511	61 828	18 683	30%	123 413
Executive and council	8 088	260	260	3	16	130 146	(114)	-88%	16
Mayor and Council	8 088	-	-	3	16	-	16		16
Municipal Manager, Town Secretary and Chief Execut	-	260	260	-	-	130	(130)	-100%	-
Finance and administration	113 021	120 347	123 396	7 248	80 495	61 698	18 797	30%	123 396
Administrative and Corporate Support	1	10	10	-	0	5	(4)	-90%	10
Asset Management	-	-	-	-	-	-	-		-
Budget and Treasury Office	112 606	119 453	122 502	7 066	80 266	61 251	19 015	31%	122 502
Finance	-	193	193	-	-	96	(96)	-100%	193
Fleet Management	354	609	609	181	210	304	(94)	-31%	609
Human Resources	-	-	-	-	-	-	-		-
Information Technology	-	-	-	-	-	-	-		-
Legal Services	-	5	5	-	-	2	(2)	-100%	5
Security Services	60	78	78	1	19	39	(20)	-52%	78
Supply Chain Management	-	-	-	-	-	-	-		-
Valuation Service	-	-	-	-	-	-	-		-
Internal audit	-	-	-	-	-	-	-		-
Governance Function	-	-	-	-	-	-	-		-
Community and public safety	146 316	175 474	175 939	36 998	94 966	87 969	6 997	8%	175 939
Community and social services	121 745	135 103	135 304	35 253	83 883	67 652	16 231	24%	135 304
Aged Care	110 799	124 036	124 237	35 200	83 639	62 118	21 520	35%	124 237
Agricultural	-	-	-	-	-	-	-		-
Animal Care and Diseases	-	-	-	-	-	-	-		-
Cemeteries, Funeral Parlours and Crematoriums	262	242	242	14	76	121	(45)	-37%	242
Child Care Facilities	-	-	-	-	-	-	-		-
Community Halls and Facilities	186	283	283	36	137	142	(5)	-4%	283
Libraries and Archives	10 498	10 542	10 542	3	31	5 271	(5 240)	-99%	10 542
Sport and recreation	9 438	12 172	12 172	450	2 935	6 086	(3 150)	-52%	12 172
Recreational Facilities	6 547	4 869	4 869	449	2 871	2 435	436	18%	4 869
Sports Grounds and Stadiums	2 891	7 302	7 302	1	64	3 651	(3 587)	-98%	7 302
Public safety	14 298	16 035	16 299	1 274	8 039	8 150	(110)	-1%	16 299
Civil Defence	-	-	264	-	-	132	(132)	-100%	264
Fire Fighting and Protection	25	7	7	0	4	3	1	16%	7
Licensing and Control of Animals	-	-	-	-	-	-	-		-
Police Forces, Traffic and Street Parking Control	14 273	16 028	16 028	1 274	8 035	8 014	21	0%	16 028
Housing	835	12 165	12 165	20	109	6 082	(5 973)	-98%	12 165
Housing	835	12 165	12 165	20	109	6 082	(5 973)	-98%	12 165
Health	-	-	-	-	-	-	-		-
Economic and environmental services	15 086	17 180	34 012	415	1 518	17 006	(15 488)	-91%	34 012
Planning and development	2 643	4 600	3 119	415	1 518	1 560	(42)	-3%	3 119
Economic Development/Planning	902	2 149	668	-	-	334	(334)	-100%	668
Regional Planning and Development	-	-	-	-	-	-	-		-
Town Planning, Building Regulations and Enforcemen	1 741	1 497	1 497	415	1 518	749	769	103%	1 497
Project Management Unit	-	954	954	-	-	477	(477)	-100%	954
Road transport	12 443	12 570	28 899	-	-	14 450	(14 450)	-100%	28 899
Roads	12 443	12 570	28 899	-	-	14 450	(14 450)	-100%	28 899
Taxi Ranks	-	-	-	-	-	-	-		-
Environmental protection	0	10	1 993	-	-	997	(997)	-100%	1 993
Biodiversity and Landscape	0	10	1 993	-	-	997	(997)	-100%	1 993

Description	2021/22	Budget Year 2022/23							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands									
Trading services	497 310	489 091	500 069	40 179	236 469	250 035	(13 566)	-5%	500 069
Energy sources	335 811	335 873	341 027	19 707	159 769	170 514	(10 745)	-6%	341 027
Electricity	334 246	335 873	341 027	19 707	159 769	170 514	(10 745)	-6%	341 027
Street Lighting and Signal Systems	1 565	-	-	-	-	-	-	-	-
Nonelectric Energy	-	-	-	-	-	-	-	-	-
Water management	72 814	87 028	91 441	4 872	27 083	45 720	(18 637)	-41%	91 441
Water Treatment	-	-	-	-	-	-	-	-	-
Water Distribution	72 814	70 521	74 933	4 872	27 083	37 466	(10 383)	-28%	74 933
Water Storage	-	16 508	16 508	-	-	8 254	(8 254)	-100%	16 508
Waste water management	37 551	33 120	34 531	12 415	31 273	17 266	14 008	81%	34 531
Public Toilets	164	-	812	36	104	406	(302)	-74%	812
Sewerage	36 498	33 120	33 720	12 378	31 169	16 860	14 310	85%	33 720
Storm Water Management	889	-	-	-	-	-	-	-	-
Waste Water Treatment	-	-	-	-	-	-	-	-	-
Waste management	51 135	33 071	33 071	3 185	18 344	16 535	1 809	11%	33 071
Recycling	-	-	-	-	-	-	-	-	-
Solid Waste Disposal (Landfill Sites)	16 237	-	-	-	-	-	-	-	-
Solid Waste Removal	34 897	33 071	33 071	3 185	18 344	16 535	1 809	11%	33 071
Street Cleaning	-	-	-	-	-	-	-	-	-
Other	116	126	126	3	98	63	35	55%	126
Licensing and Regulation	116	126	126	3	98	63	35	55%	126
Total Revenue - Functional	779 937	802 479	833 803	84 846	413 562	416 902	(3 339)	-1%	833 559
Expenditure - Functional									
Municipal governance and administration	108 349	154 226	154 992	9 438	59 040	77 496	(18 456)	-24%	154 992
Executive and council	23 583	31 784	32 066	2 287	12 572	16 033	(3 461)	-22%	32 066
Mayor and Council	14 331	20 035	20 213	1 417	7 316	10 107	(2 791)	-28%	20 213
Municipal Manager, Town Secretary and Chief Execut	9 252	11 749	11 853	869	5 256	5 927	(670)	-11%	11 853
Finance and administration	82 852	120 211	120 689	6 977	45 272	60 344	(15 072)	-25%	120 689
Administrative and Corporate Support	10 523	13 079	14 381	910	4 569	7 190	(2 621)	-36%	14 381
Asset Management	31	1 804	1 804	-	3	902	(899)	-100%	1 804
Finance	34 833	36 843	36 485	4 875	19 802	18 242	1 559	9%	36 485
Fleet Management	4 925	3 146	3 126	334	1 799	1 563	236	15%	3 126
Human Resources	11 708	40 419	40 155	(655)	9 011	20 077	(11 066)	-55%	40 155
Information Technology	3 868	5 135	5 025	112	2 366	2 513	(147)	-6%	5 025
Legal Services	1 368	2 821	2 821	222	775	1 411	(636)	-45%	2 821
Marketing, Customer Relations, Publicity and Media	4 022	4 189	4 188	325	1 980	2 094	(114)	-5%	4 188
Property Services	4 110	1 687	1 683	76	458	842	(384)	-46%	1 683
Risk Management	7	382	382	-	-	191	(191)	-100%	382
Supply Chain Management	7 006	8 381	8 314	632	3 620	4 157	(537)	-13%	8 314
Valuation Service	451	2 325	2 325	146	889	1 162	(273)	-24%	2 325
Internal audit	1 914	2 231	2 237	175	1 196	1 118	77	7%	2 237
Governance Function	1 914	2 231	2 237	175	1 196	1 118	77	7%	2 237
Community and public safety	99 148	121 751	119 856	7 819	45 026	59 928	(14 902)	-25%	119 856
Community and social services	27 397	31 831	30 050	2 211	12 913	15 025	(2 112)	-14%	30 050
Aged Care	6 887	7 985	6 268	462	2 756	3 134	(378)	-12%	6 268
Cemeteries, Funeral Parlours and Crematoriums	3 511	3 925	3 892	362	1 850	1 946	(96)	-5%	3 892
Child Care Facilities	36	167	167	-	5	83	(79)	-94%	167
Community Halls and Facilities	5 875	6 675	6 658	466	2 740	3 329	(589)	-18%	6 658
Disaster Management	118	69	69	0	30	35	(4)	-13%	69
Education	1	136	136	-	-	68	(68)	-100%	136
Libraries and Archives	10 969	12 874	12 859	921	5 532	6 429	(898)	-14%	12 859
Sport and recreation	30 250	30 591	30 589	2 437	13 353	15 295	(1 942)	-13%	30 589
Community Parks (including Nurseries)	8 412	8 646	8 716	849	4 453	4 358	95	2%	8 716
Recreational Facilities	15 126	15 400	15 306	1 110	5 954	7 653	(1 699)	-22%	15 306
Sports Grounds and Stadiums	6 712	6 544	6 568	478	2 946	3 284	(338)	-10%	6 568
Public safety	36 554	42 158	42 040	2 796	16 464	21 020	(4 556)	-22%	42 040
Civil Defence	96	-	-	-	-	-	-	-	-
Fire Fighting and Protection	9 108	10 820	10 820	740	4 344	5 410	(1 066)	-20%	10 820
Police Forces, Traffic and Street Parking Control	27 350	31 338	31 220	2 056	12 120	15 610	(3 489)	-22%	31 220
Housing	4 947	17 172	17 177	374	2 296	8 589	(6 292)	-73%	17 177
Housing	4 917	16 888	16 893	371	2 270	8 447	(6 177)	-73%	16 893
Informal Settlements	30	284	284	4	26	142	(116)	-82%	284

Description	2021/22	Budget Year 2022/23						YTD variance %	YearTD budget
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		
R thousands									
Economic and environmental services	32 010	37 538	39 576	2 538	16 914	19 788	(2 874)	-15%	39 576
Planning and development	11 200	12 176	12 345	1 007	6 046	6 172	(127)	-2%	12 345
Billboards	-	-	-	-	-	-	-	-	-
Corporate Wide Strategic Planning (IDPs, LEDs)	2 177	2 329	2 320	184	1 149	1 160	(11)	-1%	2 320
Central City Improvement District	-	-	-	-	-	-	-	-	-
Development Facilitation	-	-	-	-	-	-	-	-	-
Economic Development/Planning	1 669	1 778	2 018	181	953	1 009	(56)	-6%	2 018
Regional Planning and Development	-	-	-	-	-	-	-	-	-
Town Planning, Building Regulations and Enforcement	4 880	5 072	5 009	424	2 636	2 505	131	5%	5 009
Project Management Unit	2 473	2 998	2 998	218	1 307	1 499	(192)	-13%	2 998
Provincial Planning	-	-	-	-	-	-	-	-	-
Support to Local Municipalities	-	-	-	-	-	-	-	-	-
Road transport	20 001	23 714	23 675	1 441	10 390	11 837	(1 447)	-12%	23 675
Roads	20 001	23 714	23 675	1 441	10 390	11 837	(1 447)	-12%	23 675
Environmental protection	808	1 648	3 557	90	478	1 778	(1 300)	-73%	3 557
Biodiversity and Landscape	808	1 648	3 557	90	478	1 778	(1 300)	-73%	3 557
Trading services	450 070	485 015	481 084	34 903	194 364	240 542	(46 178)	-19%	481 084
Energy sources	316 479	353 660	355 165	20 929	136 961	177 583	(40 622)	-23%	355 165
Electricity	313 742	347 622	349 129	20 792	136 119	174 565	(38 446)	-22%	349 129
Street Lighting and Signal Systems	2 737	6 038	6 036	137	842	3 018	(2 176)	-72%	6 036
Nonelectric Energy	-	-	-	-	-	-	-	-	-
Water management	39 383	40 655	40 447	5 480	21 025	20 223	802	4%	40 447
Water Treatment	201	1 406	1 406	7	88	703	(615)	-88%	1 406
Water Distribution	36 316	34 239	34 451	5 463	19 215	17 226	1 989	12%	34 451
Water Storage	2 866	5 010	4 590	10	1 722	2 295	(573)	-25%	4 590
Waste water management	37 782	39 546	39 641	3 961	16 398	19 820	(3 422)	-17%	39 641
Public Toilets	1 712	1 995	1 995	159	924	997	(73)	-7%	1 995
Sewerage	28 232	28 633	28 743	3 335	12 385	14 372	(1 987)	-14%	28 743
Storm Water Management	7 838	7 358	7 341	467	3 089	3 670	(582)	-16%	7 341
Waste Water Treatment	0	1 561	1 561	-	0	781	(780)	-100%	1 561
Waste management	56 427	51 154	45 831	4 533	19 980	22 916	(2 935)	-13%	45 831
Recycling	-	-	-	-	-	-	-	-	-
Solid Waste Disposal (Landfill Sites)	21 147	15 368	15 362	40	710	7 681	(6 971)	-91%	15 362
Solid Waste Removal	35 105	35 220	29 903	4 491	19 238	14 951	4 287	29%	29 903
Street Cleaning	174	566	566	2	32	283	(251)	-89%	566
Other	933	953	953	0	450	477	(26)	-6%	953
Licensing and Regulation	33	53	53	0	0	26	(26)	-100%	53
Tourism	900	900	900	-	450	450	(0)	0%	900
Total Expenditure - Functional	690 510	799 484	796 461	54 698	315 794	398 230	(82 436)	-21%	796 461
Surplus/ (Deficit) for the year	89 427	2 995	37 342	30 148	97 768	18 671	79 096	424%	37 098

2022/2023 QUARTERLY REPORT DECEMBER 2022 (Q2)

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q2 Second Quarter

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Financial Services	110 999	116 830	119 879	6 911	79 968	59 940	20 028	33,4%	119 879
Vote 2 - Community Services	133 319	161 869	162 573	35 744	87 126	81 286	5 840	7,2%	162 573
Vote 3 - Corporate Services	22 716	16 652	16 916	1 457	8 262	8 458	(196)	-2,3%	16 916
Vote 4 - Technical Services	512 276	505 741	533 049	40 693	237 949	266 524	(28 575)	-10,7%	533 049
Vote 5 - Municipal Manager	611	1 386	1 386	53	320	693	(373)	-53,8%	1 386
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	779 921	802 479	833 803	84 858	413 626	416 902	(3 276)	-0,8%	833 803
Expenditure by Vote									
Vote 1 - Financial Services	34 002	51 044	50 622	5 026	20 477	25 311	(4 834)	-19,1%	50 622
Vote 2 - Community Services	74 834	96 548	96 925	6 095	34 713	48 462	(13 750)	-28,4%	96 925
Vote 3 - Corporate Services	78 251	118 517	119 490	4 371	39 150	59 745	(20 595)	-34,5%	119 490
Vote 4 - Technical Services	481 802	519 140	515 138	37 319	210 227	257 569	(47 341)	-18,4%	515 138
Vote 5 - Municipal Manager	11 383	14 235	14 287	1 086	6 321	7 143	(822)	-11,5%	14 287
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	680 271	799 484	796 461	53 897	310 888	398 230	(87 342)	-21,9%	796 461
Surplus/ (Deficit) for the year	99 649	2 995	37 342	30 961	102 737	18 671	84 066	450,2%	37 342

2022/2023 QUARTERLY REPORT DECEMBER 2022 (Q2)

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q2 Second Quarter									
Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousand									
3.3-Human Resources	1 399	2 958	2 958	222	775	1 479	(704)	-48%	2 958
3.5-Council Cost	1 921	2 613	2 618	175	1 196	1 309	(113)	-9%	2 618
3.5-Town Secretary	2 177	2 329	2 320	184	1 149	1 160	(11)	-1%	2 320
3.8-Thusong Centre	1 712	1 995	1 995	159	924	997	(73)	-7%	1 995
Vote 4 - Technical Services	-	-	-	-	-	-	-		-
Vote 5 - Muncipal Manager	-	-	-	-	-	-	-		-
Total Expenditure by Vote	633 873	750 682	745 545	49 939	288 453	372 772	(84 319)	(0)	745 545
Surplus/ (Deficit) for the year	127 706	27 545	47 175	34 485	123 453	23 588	99 865	0	47 175

2022/2023 QUARTERLY REPORT DECEMBER 2022 (Q2)

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue By Source									
Property rates	88 709	95 592	95 592	5 256	66 690	47 796	18 894	40%	95 592
Service charges - electricity revenue	326 894	337 388	337 388	19 712	159 817	168 694	(8 876)	-5%	337 388
Service charges - water revenue	46 201	49 810	49 810	4 021	22 642	24 905	(2 263)	-9%	49 810
Service charges - sanitation revenue	32 037	32 053	32 053	11 910	28 775	16 026	12 749	80%	32 053
Service charges - refuse revenue	29 651	30 236	30 236	2 648	15 550	15 118	432	3%	30 236
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	4 604	3 416	3 416	273	2 242	1 708	534	31%	3 416
Interest earned - external investments	5 580	5 089	5 089	940	5 786	2 545	3 242	127%	5 089
Interest earned - outstanding debtors	17 251	9 111	9 111	2 295	11 427	4 555	6 872	151%	9 111
Dividends received	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	9 670	11 137	11 137	924	5 010	5 569	(559)	-10%	11 137
Licences and permits	1 198	2 216	2 216	49	566	1 108	(542)	-49%	2 216
Agency services	4 415	4 249	4 249	303	2 548	2 124	424	20%	4 249
Transfers recognised - operational	124 169	152 300	158 948	35 242	84 016	79 474	4 542	6%	158 948
Other revenue	16 804	15 609	18 877	1 273	8 492	9 438	(946)	-10%	18 877
Gains on disposal of PPE	8 062	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)	715 243	748 205	758 121	84 846	413 562	379 060	34 502	9%	758 121
Expenditure By Type									
Employee related costs	202 247	247 136	240 846	16 534	111 677	120 423	(8 747)	-7%	240 846
Remuneration of councillors	10 070	12 108	12 108	879	5 472	6 054	(581)	-10%	12 108
Debt impairment	50 764	46 031	46 031	10 693	29 058	23 016	6 042	26%	46 031
Depreciation & asset impairment	38 331	39 589	39 589	-	-	19 794	(19 794)	-100%	39 589
Finance charges	8 948	9 116	9 116	9	51	4 558	(4 507)	-99%	9 116
Bulk purchases	285 708	314 411	314 411	17 895	122 807	157 205	(34 398)	-22%	314 411
Other materials	14 449	16 154	15 898	940	6 796	7 949	(1 153)	-15%	15 898
Contracted services	33 782	52 776	55 331	3 306	15 187	27 665	(12 479)	-45%	55 331
Transfers and grants	2 624	13 143	13 112	-	903	6 556	(5 653)	-86%	13 112
Other expenditure	40 337	49 019	50 019	4 441	23 844	25 009	(1 165)	-5%	50 019
Loss on disposal of PPE	3 248	0	0	-	-	0	(0)	-100%	0
Total Expenditure	690 510	799 484	796 461	54 698	315 794	398 230	(82 436)	-21%	796 461
Surplus/(Deficit)									
Transfers recognised - capital	64 244	53 821	75 229	-	-	37 615	(37 615)	-100%	75 229
Contributions recognised - capital	449	453	453	-	-	227	(227)	-100%	453
Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	89 427	2 995	37 342	30 148	97 768	18 671	79 096	-	37 342
Surplus/(Deficit) attributable to Share of surplus/ (deficit) of associate	89 427	2 995	37 342	30 148	97 768	18 671			37 342
Surplus/ (Deficit) for the year	89 427	2 995	37 342	30 148	97 768	18 671			37 342

The revenue and expenditure figures excludes internal charges.

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q2 Second Quarter

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Multi-Year expenditure appropriation</u>									
Vote 1 - Financial Services	(0)	-	-	-	-	-	-	-	-
Vote 2 - Community Services	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services	53 353	55 390	69 298	2 467	23 170	34 649	(11 479)	-33%	69 298
Vote 5 - Municipal Manager	-	-	-	-	-	-	-	-	-
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	53 353	55 390	69 298	2 467	23 170	34 649	(11 479)	-33%	69 298
<u>Single Year expenditure appropriation</u>									
Vote 1 - Financial Services	2 974	180	189	-	67	94	(28)	-29%	189
Vote 2 - Community Services	4 487	10 126	10 126	20	83	5 063	(4 980)	-98%	10 126
Vote 3 - Corporate Services	685	650	940	45	182	470	(287)	-61%	940
Vote 4 - Technical Services	14 282	25 797	30 822	573	14 281	15 411	(1 130)	-7%	30 822
Vote 5 - Municipal Manager	-	-	-	-	-	-	-	-	-
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	22 428	36 753	42 077	638	14 614	21 038	(6 424)	-31%	42 077
Total Capital Expenditure	75 781	92 143	111 374	3 105	37 784	55 687	(17 903)	-32%	111 374

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q2
Second Quarter

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Standard Classification									
<i>Governance and administration</i>	4 719	2 180	2 730	51	294	1 365	(1 071)	-78%	2 730
Executive and council	-	340	400	51	139	200	(61)	-31%	400
Finance and administration	4 719	1 840	2 330	-	155	1 165	(1 010)	-87%	2 330
Internal audit	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>	3 991	9 976	10 206	14	54	5 103	(5 049)	-99%	10 206
Community and social services	667	1 222	1 222	14	20	611	(591)	-97%	1 222
Sport and recreation	3 084	8 754	8 754	-	34	4 377	(4 343)	-99%	8 754
Public safety	240	-	230	-	-	115	(115)	-100%	230
Housing	-	-	-	-	-	-	-	-	-
Health	-	-	-	-	-	-	-	-	-
<i>Economic and environmental service</i>	13 136	24 927	33 901	1 004	23 793	16 950	6 843	40%	33 901
Planning and development	736	-	-	-	-	-	-	-	-
Road transport	12 401	24 927	33 901	1 004	23 793	16 950	6 843	40%	33 901
Environmental protection	-	-	-	-	-	-	-	-	-
<i>Trading services</i>	53 934	55 060	64 538	2 036	13 643	32 269	(18 626)	-58%	64 538
Energy sources	9 573	4 000	7 622	1 078	2 226	3 811	(1 586)	-42%	7 622
Water management	20 159	23 954	28 366	-	7 878	14 183	(6 305)	-44%	28 366
Waste water management	2 448	16 653	18 097	957	3 528	9 049	(5 521)	-61%	18 097
Waste management	21 754	10 453	10 453	-	12	5 227	(5 215)	-100%	10 453
<i>Other</i>	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Standard Classification	75 781	92 143	111 374	3 105	37 784	55 687	(17 903)	-32%	111 374
Funded by:									
National Government	48 069	51 371	54 993	384	21 402	27 497	(6 094)	-22%	54 993
Provincial Government	16 432	7 712	17 207	-	9 909	8 603	1 305	15%	17 207
District Municipality	404	500	935	242	691	468	224	48%	935
Other transfers and grants	-	453	453	-	12	227	(215)	-95%	453
Transfers recognised - capital	64 905	60 036	73 589	626	32 014	36 794	(4 780)	-13%	73 589
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	1 478	10 000	10 000	-	-	5 000	(5 000)	-100%	10 000
Internally generated funds	9 398	22 107	27 786	2 479	5 770	13 893	(8 093)	-58%	27 786
Total Capital Funding	75 781	92 143	111 374	3 105	37 784	55 687	(17 903)	-32%	111 374

References

1. Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure required for yr2 and yr3).
2. Include capital component of PPP unitary payments.
3. Capital expenditure by standard classification must reconcile to the total of multi-year and single year appropriation.
4. Include expenditure on investment property, intangible and biological asset.
5. Must reconcile to Monthly Budget
6. Include finance leases and PPP capital

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - Q2 Second Quarter

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousand									
<u>Capital expenditure - Municipal Vote</u>									
<u>Expenditure of multi-year capital appropriation</u>									
Vote 1 - Financial Services	(0)	-	-	-	-	-	-	-	-
Vote 2 - Community Services	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services	-	-	-	-	-	-	-	-	-
Vote 5 - Municipal Manager	-	-	-	-	-	-	-	-	-
Total multi-year capital expenditure	(0)	-	-	-	-	-	-	-	-
<u>Capital expenditure - Municipal Vote</u>									
<u>Expenditure of single-year capital appropriation</u>									
Vote 1 - Financial Services	2 974	180	189	-	67	4 722	(4 655)	-99%	9 444
1.3 - Treasury: Debtors	2 974	180	189	-	67	-	67	#DIV/0!	-
1.4 - Treasury: Credit controle	-	-	-	-	-	3 897	(3 897)	-100%	7 794
1.5 - Supply Chain Management	-	-	-	-	-	-	-	-	-
1.6 - Director: Finance	-	-	-	-	-	470	(470)	-100%	940
-	-	-	-	-	-	55	(55)	-100%	110
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	300	(300)	-100%	600
Vote 2 - Community Services	11 556	13 569	17 534	51	2 109	8 692	(6 582)	-76%	61 873
2.1 - Cemeteries	-	150	150	6	29	-	29	-	-
2.4 - Fire Protection Services	667	1 182	1 182	-	-	591	(591)	-100%	-
2.5 - Pine Forest : Administration	-	1 000	1 000	-	-	500	(500)	-100%	-
2.6-Klipriver Park: Administration	-	-	-	-	-	-	-	-	30 822
2.7-Community Halls And Facilities	-	50	110	45	95	55	40	72%	140
2.8-Licensing & Regulation	-	-	-	-	-	-	-	-	3 622
2.9-Environmental Protection	-	-	-	-	-	-	-	-	5 224
2.10-Parks	240	-	230	-	-	115	(115)	-100%	1 563
2.11-Traffic	-	-	-	-	-	-	-	-	4 453
2.12-Disaster Management	-	-	-	-	-	-	-	-	12 910
2.15-Recreational Land	889	5 224	5 224	-	343	2 612	(2 269)	-87%	1 370
2.16-Swimming Pools	1 395	1 510	1 563	-	761	781	(20)	-3%	1 541
2.17-Vehicle Licensing & Testing	-	4 453	4 453	-	12	2 227	(2 215)	-99%	-
2.18-L E D	889	-	-	-	-	-	-	-	-
2.19-Director: Community Services	7 475	-	3 622	-	870	1 811	(941)	-52%	-
Vote 3 - Corporate Services	164	500	1 370	573	1 023	685	338	49%	-
3.8-Thusong Centre	164	500	1 370	573	1 023	685	338	49%	-
Vote 4 - Technical Services	-	-	-	-	-	-	-	-	-
Vote 5 - Municipal Manager	-	-	-	-	-	-	-	-	-
Total single-year capital expenditure	14 694	14 249	19 092	624	3 199	14 098	(10 899)	(0)	71 317
Total Capital Expenditure	14 694	14 249	19 092	624	3 199	14 098	(10 899)	(0)	71 317

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - Q2 Second Quarter

Description	2021/22	Budget Year 2022/23			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash	144 880	143 632	143 632	110 652	143 632
Call investment deposits	-	-	-	95 000	-
Consumer debtors	99 615	63 769	63 769	116 757	63 769
Other debtors	18 418	26 034	26 034	49 356	26 034
Current portion of long-term receivables	-	-	-	-	-
Inventory	9 035	9 481	9 481	9 529	9 481
Total current assets	271 947	242 916	242 916	381 294	242 916
Non current assets					
Long-term receivables	-	-	-	-	-
Investments	-	9	9	-	9
Investment property	42 842	41 946	41 946	42 842	41 946
Investments in Associate	-	-	-	-	-
Property, plant and equipment	1 073 185	1 081 628	1 081 628	1 110 967	1 081 628
Agricultural	-	-	-	-	-
Biological assets	-	-	-	-	-
Intangible assets	2 113	326	326	2 113	326
Other non-current assets	550	550	550	550	550
Total non current assets	1 118 690	1 124 460	1 124 460	1 156 473	1 124 460
TOTAL ASSETS	1 390 637	1 367 376	1 367 376	1 537 767	1 367 376
LIABILITIES					
Current liabilities					
Bank overdraft	-	-	-	-	-
Borrowing	1 897	611	611	1 203	611
Consumer deposits	11 549	8 732	8 732	11 831	8 732
Trade and other payables	61 869	99 286	99 286	113 202	99 286
Provisions	45 302	28 921	28 921	40 230	28 921
Total current liabilities	120 617	137 549	137 549	166 467	137 549
Non current liabilities					
Borrowing	527	12 220	12 220	527	12 220
Provisions	233 577	248 076	248 076	237 089	248 076
Total non current liabilities	234 105	260 296	260 296	237 616	260 296
TOTAL LIABILITIES	354 721	397 846	397 846	404 083	397 846
NET ASSETS	1 035 916	969 530	969 530	1 133 684	969 530
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	1 023 376	959 088	959 088	1 121 144	959 088
Reserves	12 540	10 442	10 442	12 540	10 442
TOTAL COMMUNITY WEALTH/EQUITY	1 035 916	969 530	969 530	1 133 684	969 530

The cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - Q2 Second Quarter

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	92 226	94 278	94 278	5 433	57 333	47 139	10 194	22%	94 278
Service charges	376 330	469 912	469 912	30 844	235 162	234 956	206	0%	469 912
Other revenue	32 529	14 898	14 898	486	10 387	7 449	2 938	39%	14 898
Government - operating	102 407	149 721	149 721	35 003	94 676	74 861	19 816	26%	151 705
Government - capital	66 276	62 680	62 680	23 555	51 986	31 340	20 646	66%	81 286
Interest	22 831	14 200	14 200	350	3 187	7 100	(3 913)	-55%	14 200
Dividends									
Payments									
Suppliers and employees	(595 298)	(731 654)	(731 654)	(51 507)	(344 445)	(365 827)	(21 382)	6%	(731 653)
Finance charges	(226)	-	-	(10)	(10)	-	10		-
Transfers and Grants	-	-	-	-	(911)	-	911		-
NET CASH FROM/(USED) OPERATING ACTIVITIES	97 075	74 035	74 035	44 155	107 365	37 018	29 427	79%	94 625
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	-	-	-	-	13	-	13		4 412
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-		-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments	-	-	-	-	(95 000)	-	(95 000)		-
Payments									
Capital assets	(68 377)	(92 143)	(92 143)	(3 609)	(46 640)	(46 072)	568	-1%	(111 374)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(68 377)	(92 143)	(92 143)	(3 609)	(141 626)	(46 072)	95 555	-207%	(106 962)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-		-
Borrowing long term/refinancing	-	10 000	10 000	-	-	5 000	(5 000)	-100%	10 000
Increase (decrease) in consumer deposits	2 246	-	-	(49)	140	-	140		8 732
Payments									
Repayment of borrowing	(1 370)	(1 000)	(1 000)	(109)	(107)	(500)	(393)	79%	-
NET CASH FROM/(USED) FINANCING ACTIVITIES	876	9 000	9 000	(158)	33	4 500	4 467	99%	33
NET INCREASE/ (DECREASE) IN CASH HELD	29 574	(9 108)	(9 108)	40 388	(34 228)	(4 554)			6 394
Cash/cash equivalents at beginning:	115 305	152 740	152 740		144 870	152 740			144 870
Cash/cash equivalents at month/year end:	144 880	143 632	143 632		110 642	148 186			151 265

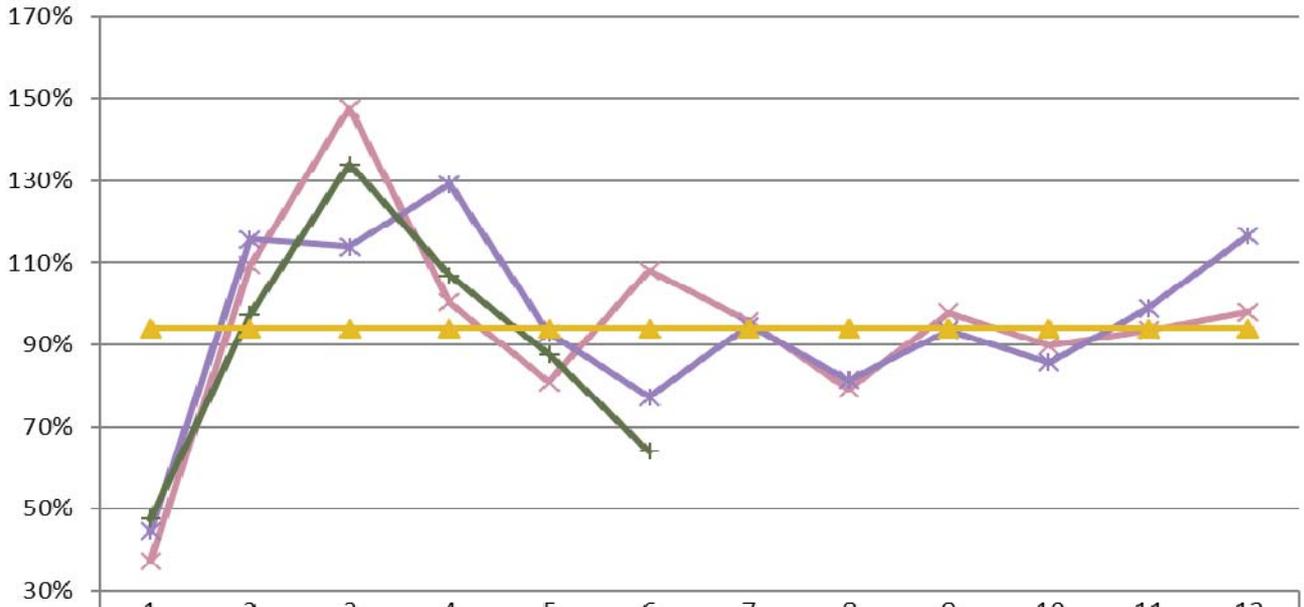
2022/2023 QUARTERLY REPORT DECEMBER 2022 (Q2)

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q2 Second Quarter

Description	NT Code	Budget Year 2022/23									
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
R thousands											
Debtors Age Analysis By Income Source											
Water	1200	11 728	1 916	1 780	1 696	1 739	1 583	9 551	78 489	108 481	93 058
Electricity	1300	17 126	939	942	535	482	344	2 369	3 814	26 550	7 543
Property Rates	1400	6 399	1 094	1 035	6 309	537	359	1 876	21 986	39 594	31 066
Waste Water Management	1500	19 222	1 223	1 157	1 092	1 056	968	5 467	41 116	71 302	49 700
Waste Management	1600	9 504	1 503	1 399	1 331	1 263	1 138	6 160	43 073	65 371	52 965
Property Rental Debtors	1700	190	14	13	13	13	13	74	1 293	1 623	1 406
Interest on Arrear Accounts	1810	1 313	157	196	361	231	235	1 938	62 269	66 700	65 034
Recoverable expenditure	1820	-	-	-	-	-	-	-	-	-	-
Other	1900	(4 581)	40	31	36	35	28	523	1 375	(2 513)	1 997
Total By Income Source	2000	60 901	6 885	6 553	11 372	5 356	4 669	27 958	253 415	377 108	302 770
Debtors Age Analysis By Customer Group											
Organs of State	2200	1 912	1 006	972	905	275	108	791	3 180	9 149	5 259
Commercial	2300	26 303	719	720	3 620	482	380	2 833	14 781	49 838	22 097
Households	2400	32 255	4 972	4 680	6 434	4 432	4 017	23 290	227 042	307 121	265 215
Other	2500	431	189	181	413	167	164	1 044	8 411	11 001	10 200
Total By Customer Group	2600	60 901	6 885	6 553	11 372	5 356	4 669	27 958	253 415	377 108	302 770

Debtor Collection Rate per Month

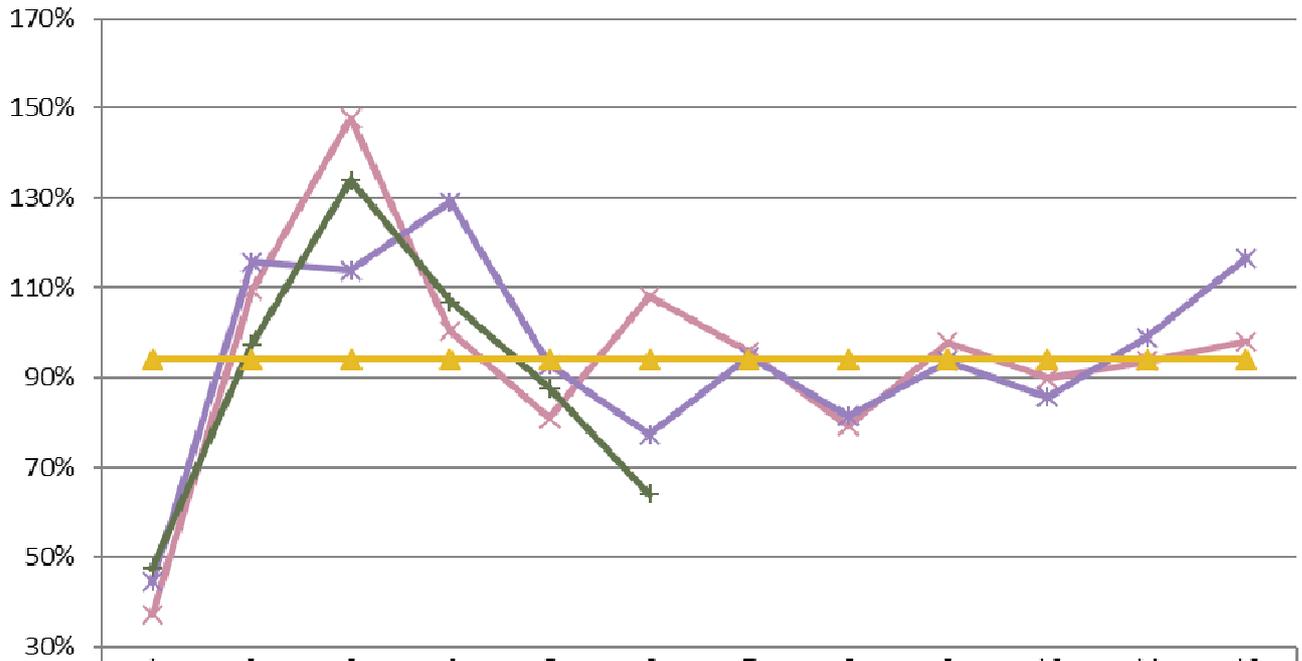


20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%	90%	94%	98%
21/22	44%	116%	114%	129%	93%	77%	95%	81%	94%	86%	99%	117%
21/22	47%	97%	134%	107%	88%	64%						
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for December 2022 amounts to 64% in comparison to the previous year 77%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Desember 2022 64% beloop in vergelyking met die vorige jaar 77%.

Debtor Collection Rate per Month



20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%	90%	94%	98%
21/22	44%	116%	114%	129%	93%	77%	95%	81%	94%	86%	99%	117%
21/22	47%	97%	134%	107%	88%	64%						
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 64%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 64% behoop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter

Description	NT Code	Budget Year 2022/23									Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total		
R thousands												
Creditors Age Analysis By Customer Type												
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	210	82	-	-	-	-	-	-	-	292	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	210	82	-	-	-	-	-	-	-	292	-

Notes

Material increases in value of creditors' categories compared to previous month to be explained

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q2 Second Quarter

Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
R thousands								
<u>Municipality</u>								
Nedbank Ltd	Fixed deposit - 7 months					-	-	30 000
ABSA Bank Ltd	Fixed deposit - 3 months					-	-	20 000
Standard Bank of SA Ltd	Fixed deposit - 6 months					-	-	35 000
Investec Bank Ltd	-					-	-	-
First National Bank	Fixed deposit - 4 months					-	-	10 000
TOTAL INVESTMENTS AND INTEREST				-		-	-	95 000

Operating and Capital transfers recognised as revenue are indicated in the following table:
Transfers are recognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q2 Second Quarter

Description	Budget Year 2022/23							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
RECEIPTS:								
Operating Transfers and Grants								
National Government:	3 787	3 787	-	2 986	1 894	1 092	57,7%	3 787
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]	2 237	2 237	-	1 436	1 119	317	28,4%	2 237
Local Government Financial Management Grant [Schedule 5B]	1 550	1 550	-	1 550	775	775	100,0%	1 550
Provincial Government:	24 266	24 266	-	8 222	12 133	(3 911)	-32,2%	24 266
Specify (Add grant description)	10 517	10 517	-	7 012	5 259	1 753	33,3%	10 517
Specify (Add grant description)	131	131	-	-	66	(66)	-100,0%	131
Specify (Add grant description)	256	2 018	-	1 210	1 009	201	19,9%	2 018
Specify (Add grant description)	13 362	11 600	-	-	5 800	(5 800)	-100,0%	11 600
District Municipality:	-	-	-	-	-	-	-	-
Other grant providers:	-	1 984	-	1 720	992	728	73,4%	1 984
Departmental Agencies and Accounts	-	-	-	-	-	-	-	-
Foreign Government and International Organisations	-	-	-	835	-	835	-	-
Households	-	-	-	-	-	-	-	-
Non-profit Institutions	-	-	-	-	-	-	-	-
Private Enterprises	-	1 984	-	885	992	(107)	-10,8%	1 984
Public Corporations	-	-	-	-	-	-	-	-
Higher Educational Institutions	-	-	-	-	-	-	-	-
Parent Municipality / Entity	-	-	-	-	-	-	-	-
Total Operating Transfers and Grants	28 053	30 037	-	12 928	15 018	(2 090)	-13,9%	30 037
Capital Transfers and Grants								
National Government:	60 031	60 031	10 046	36 947	30 016	6 931	23,1%	60 031
Municipal Infrastructure Grant [Schedule 5B]	25 091	25 091	10 046	21 806	12 546	9 260	73,8%	25 091
Regional Bulk Infrastructure Grant (Schedule 5B)	19 239	19 239	-	12 030	9 620	2 411	25,1%	19 239
Water Services Infrastructure Grant [Schedule 5B]	15 701	15 701	-	3 111	7 851	(4 740)	-60,4%	15 701
Provincial Government:	2 649	18 979	13 509	15 039	9 489	5 550	58,5%	18 979
Specify (Add grant description)	500	500	-	500	250	250	100,0%	500
Specify (Add grant description)	1 029	1 029	-	1 029	515	515	100,1%	1 029
Specify (Add grant description)	1 120	17 450	13 509	13 509	8 725	4 785	54,8%	17 450
District Municipality:	-	-	-	500	-	500	-	-
All Grants	-	-	-	500	-	500	-	-
Other grant providers:	-	-	-	-	-	-	-	-
Total Capital Transfers and Grants	62 680	79 010	23 555	52 486	39 505	12 981	32,9%	79 010
TOTAL RECEIPTS OF TRANSFERS & GRANTS	90 733	109 046	23 555	65 414	54 523	10 891	20,0%	109 046

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q2 Second Quarter

Description	Budget Year 2022/23						
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	Full Year Forecast
R thousands							
EXPENDITURE							
Operating expenditure of Transfers and Grants							
National Government:	-	-	240	1 602	-	1 602	-
Agriculture Research and Technology	-	-	198	1 202	-	1 202	-
Arts and Culture Sustainable Resource Management	-	-	42	400	-	400	-
Provincial Government:	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-
All Grants	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-
Departmental Agencies and Accounts	-	-	-	-	-	-	-
Foreign Government and International Organisations	-	-	-	-	-	-	-
Households	-	-	-	-	-	-	-
Non-profit Institutions	-	-	-	-	-	-	-
Private Enterprises	-	-	-	-	-	-	-
Public Corporations	-	-	-	-	-	-	-
Higher Educational Institutions	-	-	-	-	-	-	-
Parent Municipality / Entity	-	-	-	-	-	-	-
Total operating expenditure of Transfers and Grants:	-	-	240	1 602	-	1 602	-
Capital expenditure of Transfers and Grants							
National Government:	-	-	58	3 080	-	3 080	-
Municipal Infrastructure Grant [Schedule 5B]	-	-	-	1 688	-	1 688	-
Regional Bulk Infrastructure Grant (Schedule 5B)	-	-	-	1 130	-	1 130	-
Water Services Infrastructure Grant [Schedule 5B]	-	-	58	262	-	262	-
Provincial Government:	-	-	-	1 486	-	1 486	-
Specify (Add grant description)	-	-	-	1 486	-	1 486	-
Specify (Add grant description)	-	-	36	104	-	104	-
All Grants	-	-	36	104	-	104	-
Specify (Add grant description)	-	-	-	-	-	-	-
Total capital expenditure of Transfers and Grants	-	-	94	4 670	-	4 670	-
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	-	-	334	6 272	-	6 272	-

In terms of section 12 of the Division of Revenue Act the municipality confirms that, based on internal controls, all grant funding has been received and spent in terms of the conditions attached thereto.

WC022 Witzenberg - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q2 Second Quarter

Description	Ref	Budget Year 2022/23				
		Approved Rollover 2019/20	Monthly actual	YearTD actual	YTD variance	YTD variance %
R thousands						
EXPENDITURE						
<u>Operating expenditure of Approved Roll-overs</u>						
National Government:		-	-	-	-	
None		-	-	-	-	
Provincial Government:		-	-	-	-	
None		-	-	-	-	
District Municipality:		-	-	-	-	
None		-	-	-	-	
Other grant providers:		-	-	-	-	
None		-	-	-	-	
Total operating expenditure of Approved Roll-overs		-	-	-	-	
<u>Capital expenditure of Approved Roll-overs</u>						
National Government:		-	-	-	-	
None		-	-	-	-	
Provincial Government:		-	-	-	-	
None		-	-	-	-	
District Municipality:		-	-	-	-	
None		-	-	-	-	
Other grant providers:		-	-	-	-	
None		-	-	-	-	
Total capital expenditure of Approved Roll-overs		-	-	-	-	
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS		-	-	-	-	

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q2 Second Quarter

Summary of Employee and Councillor remuneration	Budget Year 2022/23							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	8 716	8 716	681	4 265	4 358	(93)	-2%	8 716
Pension and UIF Contributions	1 231	1 231	113	699	615	83	14%	1 231
Medical Aid Contributions	257	257	7	40	128	(89)	-69%	257
Motor Vehicle Allowance	0	0	-	-	-	-		0
Cellphone Allowance	1 738	1 738	78	469	869	(400)	-46%	1 738
Housing Allowances	166	166	-	-	83	(83)	-100%	166
Other benefits and allowances	0	0	-	-	-	-		0
Sub Total - Councillors	12 108	12 108	879	5 472	6 054	(581)	-10%	12 108
Senior Managers of the Municipality								
Basic Salaries and Wages	4 630	4 630	331	2 063	2 315	(252)	-11%	4 630
Pension and UIF Contributions	992	992	28	170	496	(326)	-66%	992
Medical Aid Contributions	171	171	-	5	85	(80)	-94%	171
Overtime	-	-	-	-	-	-		-
Performance Bonus	1 128	1 128	63	373	564	(191)	-34%	1 128
Motor Vehicle Allowance	1 332	1 332	68	455	666	(211)	-32%	1 332
Cellphone Allowance	90	176	31	167	88	79	90%	176
Housing Allowances	195	195	23	141	97	43	45%	195
Other benefits and allowances	145	103	4	27	51	(25)	-48%	103
Payments in lieu of leave	-	-	-	-	-	-		-
Long service awards	-	-	-	-	-	-		-
Post-retirement benefit obligations	-	-	-	-	-	-		-
Sub Total - Senior Managers	8 683	8 726	549	3 401	4 363	(962)	-22%	8 726
Other Municipal Staff								
Basic Salaries and Wages	137 050	130 666	10 640	64 004	65 333	(1 329)	-2%	130 666
Pension and UIF Contributions	21 415	21 406	1 794	10 804	10 703	101	1%	21 406
Medical Aid Contributions	9 867	9 867	715	4 318	4 933	(615)	-12%	9 867
Overtime	11 713	11 199	2 069	11 837	5 600	6 237	111%	11 199
Performance Bonus	13 329	13 329	826	4 967	6 665	(1 698)	-25%	13 329
Motor Vehicle Allowance	6 599	6 599	513	3 242	3 300	(58)	-2%	6 599
Cellphone Allowance	548	602	60	349	301	48	16%	602
Housing Allowances	1 223	1 223	98	596	612	(16)	-3%	1 223
Other benefits and allowances	4 422	4 942	504	3 080	2 471	609	25%	4 942
Payments in lieu of leave	3 264	3 264	(2 188)	(657)	1 632	(2 289)	-140%	3 264
Long service awards	-	-	80	482	-	482		-
Post-retirement benefit obligations	29 023	29 023	876	5 254	14 512	(9 258)	-64%	29 023
Sub Total - Other Municipal Staff	238 453	232 120	15 985	108 275	116 060	(7 785)	-7%	232 120
TOTAL SALARY, ALLOWANCES &	259 244	252 954	17 413	117 149	126 477	(9 328)	-7%	252 954
% increase								
TOTAL MANAGERS AND STAFF	247 136	240 846	16 534	111 677	120 423	(8 747)	-7%	240 846

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - Q2 Second Quarter

Description	Ref	Budget Year 2022/23											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget
Cash Receipts By Source													
Property rates		5 869	12 064	19 881	7 650	6 436	5 433	-	-	-	-	-	36 945
Service charges - electricity revenue		34 329	38 747	36 748	31 899	25 836	22 792	-	-	-	-	-	193 780
Service charges - water revenue		2 847	2 616	2 829	2 808	3 127	3 107	-	-	-	-	-	22 763
Service charges - sanitation revenue		1 926	2 138	7 428	2 016	1 979	1 689	-	-	-	-	-	5 213
Service charges - refuse		1 890	2 099	2 332	1 836	2 063	1 738	-	-	-	-	-	11 338
Service charges - other		(1 950)	1 884	(237)	(2 393)	(479)	1 518	-	-	-	-	-	1 657
Rental of facilities and equipment		268	170	383	210	452	173	-	-	-	-	-	(1 652)
Interest earned - external investments		443	385	366	668	975	350	-	-	-	-	-	8 999
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-	2 014
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-
Fines		58	114	151	109	126	61	-	-	-	-	-	3 677
Licences and permits		129	1 400	102	84	1 004	(793)	-	-	-	-	-	394
Agency services		-	-	-	-	-	-	-	-	-	-	-	4 145
Transfer receipts - operating		155	461	703	374	553	287	-	-	-	-	-	149 172
Other revenue		48 658	5 627	2 611	3 893	1 781	35 760	-	-	-	-	-	(94 197)
Cash Receipts by Source		94 623	67 704	73 295	49 154	43 853	72 116	-	-	-	-	-	344 247
Other Cash Flows by Source													-
Transfer receipts - capital		6 450	7 690	9 450	-	4 840	23 555	-	-	-	-	-	33 712
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	13	-	-	-	-	-	-	-	-	(13)
Short term loans		-	-	-	-	-	-	-	-	-	-	-	9 000
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-
Increase in consumer deposits		30	16	64	(17)	96	(49)	-	-	-	-	-	8 592
Receipt of non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-
Receipt of non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-
Change in non-current investments		(100 000)	-	-	(20 000)	25 000	-	-	-	-	-	-	95 000
Total Cash Receipts by Source		1 103	75 410	82 823	29 137	73 789	95 623	-	-	-	-	-	490 537
Cash Payments by Type													-
Employee related costs		16 880	16 993	17 823	16 661	26 673	17 059	-	-	-	-	-	87 654
Remuneration of councillors		1 189	971	1 027	1 008	998	998	-	-	-	-	-	(6 191)
Interest paid		-	-	-	-	-	10	-	-	-	-	-	(10)
Bulk purchases - Electricity		35 945	36 503	41 571	20 782	20 537	20 580	-	-	-	-	-	185 654
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-	-	-	-	15 853
Other materials		1 311	1 182	2 319	1 201	1 389	1 686	-	-	-	-	-	-
Contracted services		1 583	2 541	2 878	4 137	2 955	3 702	-	-	-	-	-	38 086
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-
Grants and subsidies paid - other		284	88	174	251	114	-	-	-	-	-	-	97 689
General expenses		3 933	4 763	6 005	3 513	5 459	5 207	-	-	-	-	-	(28 881)
Cash Payments by Type		61 126	63 042	71 798	47 554	58 126	49 241	-	-	-	-	-	389 854
Other Cash Flows/Payments by Type													-
Capital assets		9 822	6 876	8 704	12 359	5 269	3 609	-	-	-	-	-	64 735
Repayment of borrowing		-	-	-	(2)	-	109	-	-	-	-	-	(1 107)
Other Cash Flows/Payments		1 106	(3 515)	3 232	(7 408)	(1 212)	2 276	-	-	-	-	-	5 521
Total Cash Payments by Type		72 054	66 403	83 734	52 503	62 183	55 235	-	-	-	-	-	459 003
NET INCREASE/(DECREASE) IN CASH HELD		(70 951)	9 006	(912)	(23 366)	11 605	40 388	-	-	-	-	-	31 534
Cash/cash equivalents at the month/year beginning:		144 870	73 919	82 926	82 014	58 649	70 254	110 642	110 642	110 642	110 642	110 642	110 642
Cash/cash equivalents at the month/year end:		73 919	82 926	82 014	58 649	70 254	110 642	110 642	110 642	110 642	110 642	110 642	142 177

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q2 Second Quarter

Month	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
<u>Monthly expenditure performance trend</u>									
July	1	7 679	9 281	6 124	6 124	9 281	3 157	34,0%	7%
August	4 632	7 679	9 281	5 634	11 758	18 562	6 804	36,7%	13%
September	3 700	7 679	9 281	7 586	19 344	27 844	8 499	30,5%	21%
October	217	7 679	9 281	10 705	30 049	37 125	7 076	19,1%	33%
November	2 677	7 679	9 281	4 630	34 679	46 406	11 727	25,3%	38%
December	5 676	7 679	9 281	3 105	37 784	55 687	17 903	32,1%	41%
January	8 436	7 679	9 281	-	37 784	64 968	27 184	41,8%	41%
February	6 403	7 679	9 281	-	37 784	74 249	36 465	49,1%	41%
March	7 601	7 679	9 281	-	37 784	83 531	45 747	54,8%	41%
April	10 559	7 679	9 281	-	37 784	92 812	55 028	59,3%	
May	6 816	7 679	9 281	-	37 784	102 093	64 309	63,0%	41%
June	71 424	7 679	9 281	-	37 784	111 374	73 590	66,1%	0
Total Capital expenditure	128 142	92 143	111 374	37 784					

MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts
 Quarter ending December 2022
 Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

MFMA Section	Item Description	Income	Income	Income	Expenditure	Expenditure	Expenditure	Income	Expenditure	Total YTD	Total YTD
		transactions October 2022	transactions November 2022	transactions December 2022	transactions October 2022	transactions November 2022	transactions December 2022	YTD transactions Quarter 2	YTD transactions Quarter 2	Income	Expenditure
		R	R	R	R	R	R	R	R	R	R
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)							-	-	-	-
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-	-	-
11(1) (d)	Section 12 withdrawals charitable, trust or other funds withdrawals) (Relief,							-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state: - VAT	-	-	-	3 653 989	3 743 325	3 797 518	-	11 194 832	-	27 985 798
	- Agency fees, for example motor registration, drivers licence, etc.	-	-	-	-	-	-	-	-	-	-
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state							-	-	-	-
11(1) (f)	Refund of money incorrectly paid into bank account							-	-	-	-
11(1) (g)	Refund of guarantees, sureties & security deposits	846	-212 344	-88 004	84 859	91 275	72 372	-299 501	248 506	-799 059	532 607
		846	-212 344	-88 004	3 738 848	3 834 600	3 869 890	-299 501	11 443 338	-799 059	28 518 405
		Transactions October 2022	Transactions November 2022	Transactions December 2022				YTD Transactions Quarter 2			
11(1) (h)	Cash management and investment purposes:										
	- Realised	-20 000 000	-25 000 000	-				-	-45 000 000		
	- Made	40 000 000	-	-					140 000 000		
	- Nett movement	20 000 000	-25 000 000	-					95 000 000		

WITZENBERG MUNICIPALITY**Report: Expenditure on Staff & Councillor Benefits - YTD Act Dec**

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2022/2023	Amended Budget 2022/2023	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	141 681 286	139 584 286	66 062 887	47,33%
66(b)	Contributions to pension funds and medical aid	32 442 638	32 426 538	15 297 642	47,18%
66(c)	Travel, accomodation and subsistence	7 675 624	7 675 624	3 696 978	48,17%
66(d)	Housing benefits and allowances	1 418 051	1 418 051	736 710	51,95%
66(e)	Overtime	11 712 811	11 198 811	11 836 969	105,70%
66(f)	Loans and advances	0	0	0	0,00%
66(g)	Other type of benefit or allowances related to staff	52 206 074	52 302 455	14 385 041	27,50%
	Sub - Total (Staff Benefits)	R 247 136 484	R 244 605 765	R 112 016 227	45,79%
Councillor Benefits					
MAY	Mayor	989 621	989 621	371 486	37,54%
DM	Deputy Mayor	775 195	775 195	332 489	42,89%
SP	Speaker	774 854	774 854	324 392	41,86%
MCM	Mayoral Committee members	2 813 276	2 813 276	1 188 393	42,24%
CLLR	Other Councillors	5 267 327	5 267 327	2 517 355	47,79%
MED	Medical aid contributions	256 670	256 670	39 596	15,43%
PEN	Pension fund contributions	1 230 713	1 230 713	698 630	56,77%
WARD	Ward Committee Allowance	1 053 713	1 053 713	719 000	68,23%
	Sub - Total (Councillors' Benefits)	13 161 369	R 13 161 369	R 6 191 341	47,04%
	Total Councillor and Staff Benefits	R 260 297 853	R 257 767 134	R 118 207 569	45,86%

Total Cost Savings Disclosure in the In-Year and Annual Report
Quarter ended: December 2022
Witzenberg Municipality

Measures	Adj Budget	Q1	Q2	Total YTD	Prev Year Total YTD	Savings
Use fo Consultants	22 667 308	3 335 686	6 358 596	9 694 282	3 177 321	-6 516 960
Vehicles used for political office -bearers	23 818	9 162	394	9 556	3 164	-6 392
Travel and subsistence	1 545 776	155 841	535 920	691 762	96 833	-594 929
Domestic Accomodation	377 700	9 798	19 585	29 383	2 252	-27 131
Sponsorships, events and catering	129 000	45 467	21 621	67 089	4 759	-62 330
Communication	3 500 859	514 588	942 230	1 456 818	1 142 314	-314 504
Other Related Expenditure Items	2 229 463	335 432	369 620	705 052	644 023	-175 258
TOTAL	30 473 924	4 405 975	8 247 967	12 653 942	5 070 666	-7 697 504

**** Savings were calculated based upon a comparision between previous year and current year year-to-date expenditure items*



44, Ceres, 6835
50 Voortrekker St/ Str, Ceres, 6835
Suid Afrika/ South Africa
+27 23 316 1854
+27 23 316 1877
admin@witzenberg.gov.za
www.witzenberg.gov.za

2nd QUARTER 2022/23

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN

Performance Report (Section 52D)

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1. INTRODUCTION AND OVERVIEW

1.1 Purpose of the Service Delivery & Budget Implementation Plan

The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13 requires that municipalities must prepare a service delivery budget implementation plan (SDBIP) indicating how the budget and the strategic objectives of Council will be implemented. The SDBIP is prepared in terms of Section 53(1)(c)(ii) of the Municipal Finance Management (MFMA), National Treasury MFMA Circular No. 13 and the Budgeting and Reporting Regulation.

The SDBIP serves as a “contract” between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration in the applicable financial year. It provides the link between the mayor, the council (executive) and the administration, and facilitates the process for holding management accountable for its performance. It is therefore a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community to monitor the municipality’s performance on a quarterly basis. The SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the implementation of the budget, the execution of projects, the performance of senior management and the achievement of the strategic objectives set by council.

1.2 Approval of 2022/23 SDBIP

- | | |
|---|----------------|
| ➤ Draft 2022/23 Top Layer SDBIP tabled at Council | 30 March 2022 |
| ➤ 2022/23 Top Layer SDBIP approved by Mayor | 22 June 2022 |
| ➤ 2022/23 Top Layer SDBIP tabled at Council | 24 August 2022 |

1.3 Quarterly Reporting

The MFMA in terms of Section 52(d) oblige the Mayor to submit quarterly reports on the implementation of the budget and financial state of affairs of the Municipality.

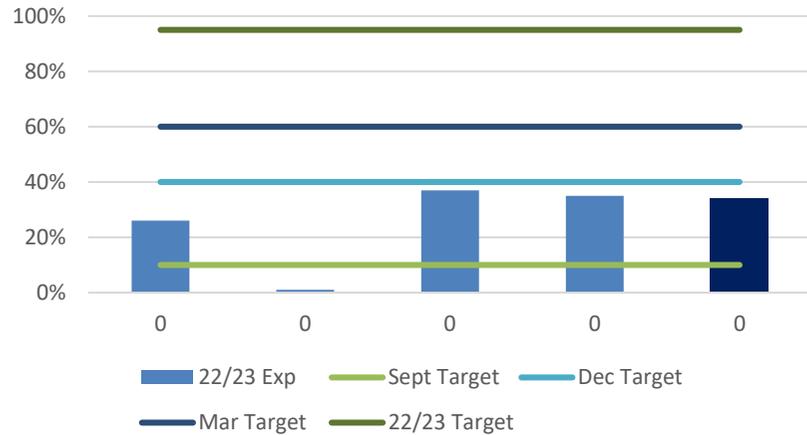
The service delivery indicators and targets in the SDBIP need to be evaluated and reported on to Council. The quarterly report should thus report on the achievement of outcomes against financial and non-financial indicators.

2. STRATEGIC MAP

WITZENBERG MUNICIPALITY: STRATEGIC MAP 2022/23					
Vision	Mission	Municipal KPA		Pre-determined Objectives	
A municipality that cares for its community, creating growth and opportunities.	<p>The Witzenberg Municipality is committed to improve the quality of life of its community by:</p> <ul style="list-style-type: none"> - Providing & maintaining affordable services - Promoting Social & Economic Development - The effective & efficient use of resources - Effective stakeholder & community participation. 	1	Essential Services	1,1	Sustainable provision & maintenance of basic infrastructure
				1,2	Provide for the needs of informal settlements through improved services
		2	Governance	2,1	Support Institutional Transformation & Development
				2,2	Ensure financial viability.
				2,3	To maintain and strengthen relations with international- & inter-governmental partners as well as the local community through the creation of participative structures.
		3	Communal Services	3,1	Provide & maintain facilities that make citizens feel at home.
		4	Socio-Economic Support Services	4,1	Support the poor & vulnerable through programmes & policy
				4,2	Create an enabling environment to attract investment & support local economy.

3. SUMMARY OF 2nd QUARTER RESULTS

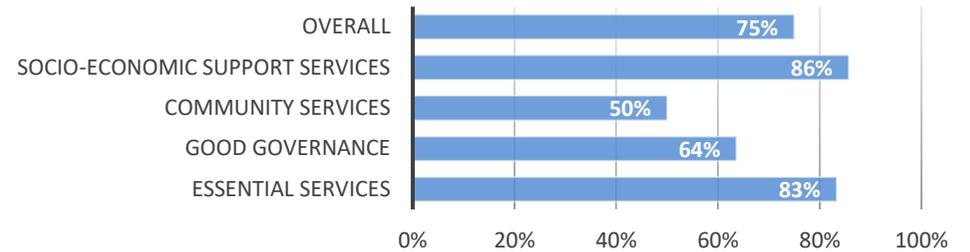
Percentage expenditure on Capital Budget



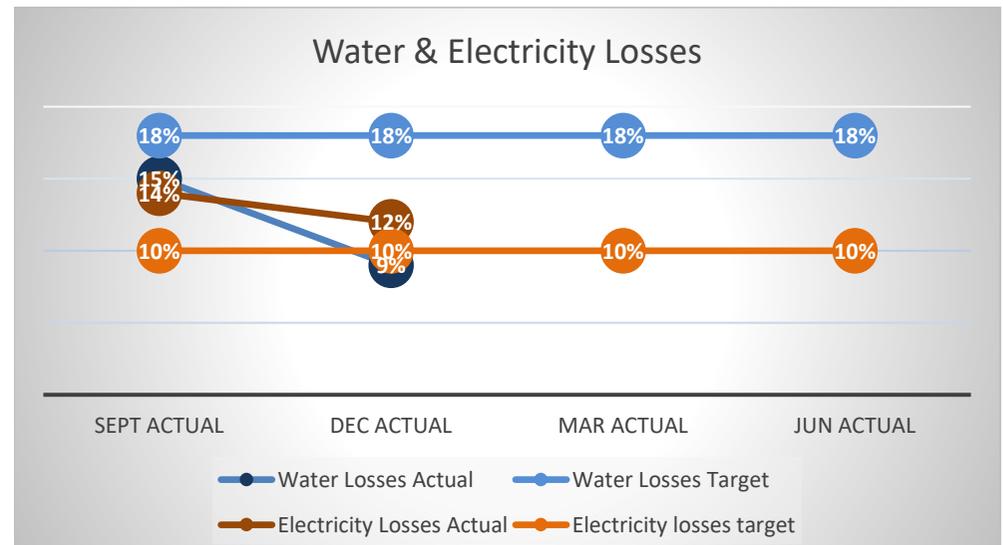
Percentage expenditure on Planned Maintenance Budget



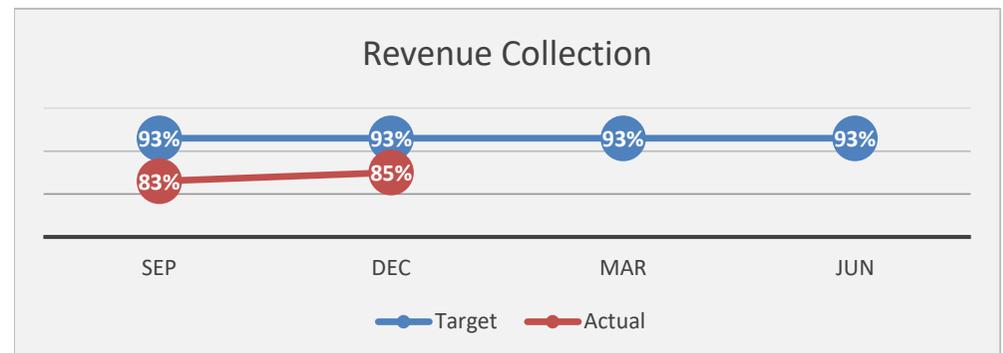
KEY PERFORMANCE AREAS % of Targets Achieved



Water & Electricity Losses



Revenue Collection



4. 2nd QUARTER RESULTS PER KEY PERFORMANCE AREA

KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department.	Preventative- & corrective planned maintenance budget of the Technical Department.	98%	R13 571 434	50%	55%		
		Actual expenditure on budget		R7 401 962				
TecDir3	Percentage expenditure on capital budget by Technical Directorate.	Capital budget for Technical Department	95%	R100 119 546	40%	38%	Remainder of budget for electricity supply to low-cost housing (R2,6m) not to be spend decision to be finalised on relocation of Nduli informal households to Vredebes PhH.	Adjust budget in February 2023.
		Actual expenditure on budget		R37 784 067				
TecEI37	Percentage of unaccounted electricity losses.	Total sales accumulative (kwh)(streetlights usage included)	10%	62 834 423	10%	12%	This usually evens out by the end of the 12 month period	This usually evens out by the end of the 12 month period
		Eskom energy total accumulative		71 678 108				
TecEI60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	Number of valid applications	95%	22	95%	100%		
		Number of connections		22				

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
FinInc28	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at period end.	Number of properties	13 465	13526	13 465	13526		
TecRo7	Kilometres of roads upgraded & rehabilitated.		2				Not due yet	
TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	Number of valid applications	95%	9	95%	100%		
		Number of connections		9				
TecWat20	Percentage of unaccounted water losses.	kl water supplied	18%	2 596 030	18%	9%		
		kl water billed		2 373 710				
TecWat21	Percentage compliance with drinking water quality standards		98%	100%	98%	100%		
TecWat36	Percentage of valid water connection applications connected by reporting period end	Number of valid applications	95%	17	95%	100%		
		Number of connections		17				

Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
TecWat22	Percentage of households in demarcated informal areas with access to a water point (tap).	Nr of households in demarcated informal areas	95%	1979	95%	100%		
		Nr of households in demarcated informal areas with access to a communal water point.		1979				

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
TecSan13	Percentage of households in demarcated informal areas with access to a communal toilet facility. services points (toilets).	Nr of households in demarcated informal areas	95%	1979	95%	100%		
		Nr of households in demarcated informal areas with access to a communal toilet facility.		1979				
TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	Number of households in demarcated informal areas	95%	1979	95%	100%		
		Number of households in demarcated informal areas with access		1979				
TecEI36	Percentage of houses in a subsidised housing project connected to the electrical network.	Number of valid applications	95%	0	95%		No applications received.	
		Number of connections		0				
TecDir2	Number of subsidised serviced sites developed.						No target set	

KEY PERFORMANCE AREA:

2. GOVERNANCE

Strategic Objective: 2.1 Support Institutional Transformation and Development

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	Number of reports	4	2	2	2		
CorpHR13	Percentage budget spend on the implementation of the Workplace Skills Plan	Budget as at period end R	96%	R739 647	50%	11%	Due to supply Chain Process, Tenders cancelled due to no responsive bidders	Request change in targets due to SC Process and Certification process; Total Including orders: 52%
		Expenditure as period end R		R81 656				

Strategic Objective: 2.2 Ensure Financial Stability

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.		1 Unqualified Report	1	1	1		
FinFAdm10	Financial viability expressed as Debt-Coverage ratio		350	625	350	625		
FinFAdm11	Financial viability expressed outstanding service debtors		60%	83%	60%	83%	Debt write off of Indgent & uncollectable debt to be considered by council	Evaluate collectability of old outstanding debt and indgent debt. Draft report to council. Strict application of credit control & debt collection policy
FinFAdm9	Financial viability expressed as Cost-Coverage ratio		2,8	5	2,8	5		
FinInc15	Percentage revenue collection		93%	84%	93%	85%	Service collection remains a challenge.	Review and strengten Credit Control Policy
MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	Budget for preventative- & corrective planned maintenance	98%	R14 052 005	50%	55%		
		Actual expenditure on budget		R7 672 200				
MM2	Percentage spend on Capital Budget for the whole municipality.	Capital Budget	95%	R111 374 416	40%	34%	Refer to TecDir3 & ComDir2 for reasons.	Refer to TecDir3 & ComDir2 for corrective measures.
		Actual expenditure on budget		R37 784 067				

Strategic Objective: 2.3 To maintain and strengthen relations with international- & inter- governmental partners as well as the local community through the creation of participative structures.

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
ComSoc49	Number of meetings with intergovernmental partners.	Number of meetings	12	6	6	6		
MMIDP9	Number of IDP community engagements held.		14	7	7	7		

KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
ComAm34	Report on annual customer satisfaction survey on community facilities.	Number of Reports	1				Not due yet	
ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	Preventative- & corrective planned maintenance budget of the Community Department.	98%	R321 611	50%	55%		
		Actual expenditure on budget		R177 540				
ComDir2	Percentage expenditure on capital budget by Community Directorate.	Capital budget for Community Directorate	95%	R10 355 870	40%	0,8%	Tender for spectator seating had to be re-advertised as no responsive bids was received. Tender for ablution facilities at Lyellstr sports field is has been advertised and in process to be awarded. Budgets for Nduli swimming pool & library to be adjusted with adjustment budget.	Seating tender re-advertised. Appoint service provider for ablution facilities & adjust budgets where required.
	Actual expenditure on budget	R83 456						

KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.1 Support the poor & vulnerable through programmes & policy

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
ComHS14	Number of housing opportunities provided per year - top structures.	Number of top structures	0				No target set	
ComHS15	Number of rental stock transferred.	Number of transfers	30	9	10	9	According to attorney they experience delays at deeds office and they are struggling to get the original deeds and documents of mother even	Attorney requested to expedite the registrations
ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	Number of indigents	4500	3150	4500	3074		
ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	Number engagements	20	15	10	15		

Strategic Objective: 4.2 Create an enabling environment to support local economy

ComLed8	The number of jobs created through the municipality's local economic development initiatives including capital projects.	Number of jobs created	400	200	200	200		
ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	Number of reports	4	2	2	2		
ComLed19	Quarterly report on investment incentives implemented.	Number of reports	4	2	2	2		
ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	Number of reports	4	2	2	2		



**Mid-Year Budget Statement
and Performance Assessment
Report for the Period
1 July 2022 to 31 December 2022**

Section 72

TABLE OF CONTENTS

1 Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, spending without, or in excess of, an approved budget.

Virement – A transfer of the budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

In terms of Section 72 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

- (1) The accounting officer of a municipality must by 25 January of each year –
 - (a) assess the performance of the municipality during the first half of the financial year, taking into account –
 - (i) the monthly statements referred to in section 71 for the first half of the financial year;
 - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
 - (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
 - (iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and
 - (b) submit a report on such assessment to –
 - (i) the mayor of the municipality
 - (ii) the National Treasury; and
 - (iii) the relevant Provincial Treasury.
- (2) The statement referred to in section 71(1) for the sixth month of a financial year may be incorporated into the report referred to in subsection (1)(b) of this section.
- (3) The accounting officer must, as part of the review –
 - (a) make recommendations as to whether an adjustments budget is necessary; and
 - (b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.

Thereafter, the mayor must, in terms of Section 54(1) of the act:

- (a) Consider the report;
- (b) Check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;
- (c) Consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget;
- (d) Issue any appropriate instructions to the accounting officer to ensure-
 - (i) That the budget is implemented in accordance with the service delivery and budget implementation plan; and
 - (ii) That spending of funds and revenue collection proceed in accordance with the budget;
- (e) Identify any financial problems facing the municipality, including any emerging or impending financial problems; and
- (f) Submit the report to the council by 31 January of each year.

The following regulations of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations are relevant:

33. Format of a mid-year budget and performance assessment.—A mid-year budget and performance assessment of a municipality referred to in section 72 of the Act must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168 (1) of the Act.¹⁹
34. Publication of mid-year budget and performance assessments.—
 - (1) Within five working days of 25 January each year the municipal manager must make the mid-year budget and performance assessment public by placing it on the municipal website.
 - (2) The municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the mid-year budget and performance assessment, including—
 - (a) summaries in alternate languages predominant in the community; and
 - (b) information relevant to each ward in the municipality.
35. Submission of mid-year budget and performance assessments. —The municipal manager must submit to the National Treasury and the relevant provincial treasury, in both printed and electronic form—
 - (a) the mid-year budget and performance assessment by 25 January of each year; and
 - (b) any other information relating to the mid-year budget and performance assessment as may be required by the National Treasury.

PART 1 - IN-YEAR REPORT

Mayors Report

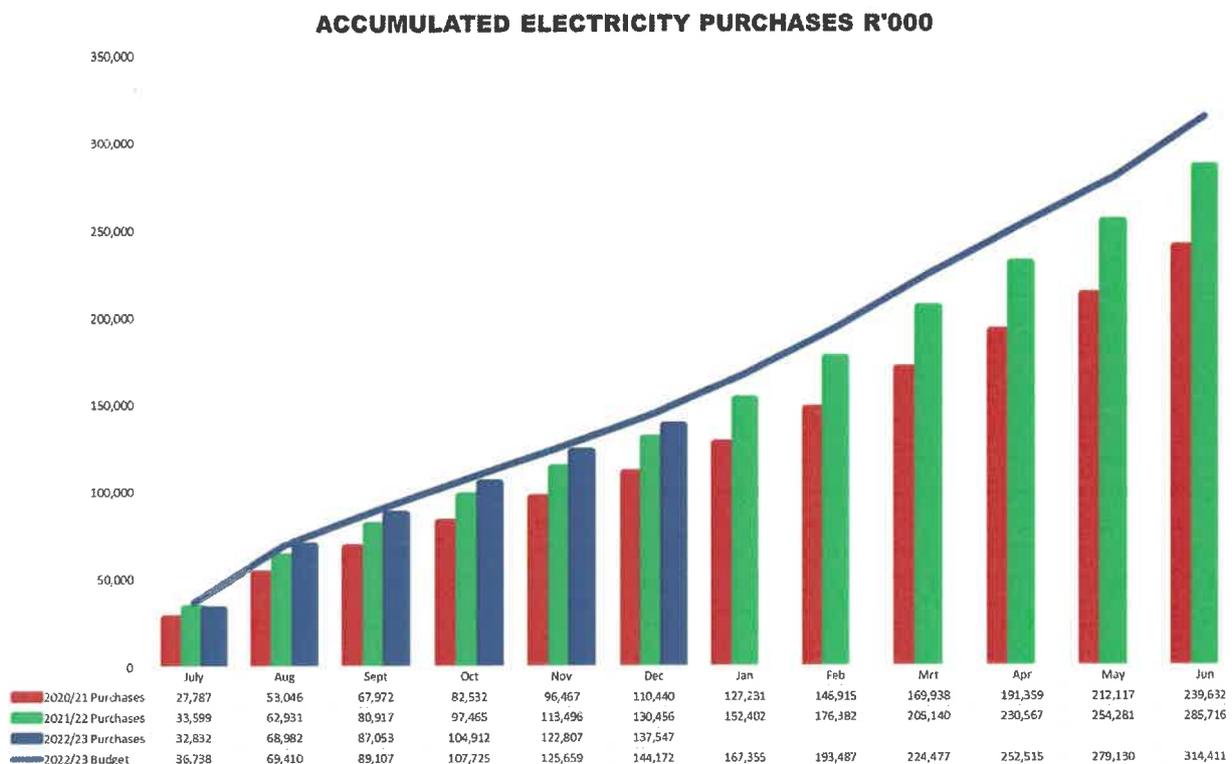
Speaker
Deputy Executive Mayor
Members of the Mayoral Committee
Aldermen
Councillors

It is my privilege to present to you Mid-Year Budget Statement and Performance Assessment Report for the six months 1 July 2022 to 31 December 2022.

The collection rate of 85 % remains a concern. The credit control must be amended to improve debt collection in areas where Eskom distribute electricity.

The spending on capital projects remains a challenge. Only 34% was spend during the first six months of the financial year. Steps will be implemented to speed up service delivery.

The bulk purchases of electricity are R 6.6 million below budget as illustrated in the following graph:



Other expenditure patterns remain within budgeted amounts and no unauthorised or unforeseen or unavoidable expenditure was observed. Overtime and standby expenditure also remains a challenge. This expenditure is however a direct consequence of after-hours service delivery and it remains a challenge to manage when one weighs it up against the much needed services required by the Witzenberg community.

An adjustment budget will be compiled and submitted to Council for consideration due to operational requirements and amendments to allocations to Witzenberg Municipality as per the Provincial and National Adjustment Budgets.

The following table provides the details on the audit outcomes for the 2021/22 financial year with the proposed correctives steps:

Auditor-General Report on Financial Performance 2021/2022	
Status of the audit report:	Unqualified
Issue raised	Corrective step implemented
<u>Emphasis of matter:</u>	
<u>Material impairments</u>	
As disclosed in note 3 to the financial statements, the municipality provided for an impairment of R 258.7 million (2020-21: R 214.2 million) on receivables from exchange transactions amounting to R 344.9 million (2019-20: R 285.7 million).	A report will be submitted to Council to consider the write off debt of indigent households by end of May 2023. A council workshop will be arranged to address the outstanding debt.
As disclosed in note 4 to the financial statements, the municipality provided for an impairment of R 43.0 million (2020-21: R 47.1 million) on receivables from non-exchange transactions amounting to R 56.5 million (2020-21: R 58.1 million).	The credit control policy will be implemented again as it was not implemented fully during the lockdown period.
<u>Restatement of corresponding figures</u>	
As disclosed in note 36 to the financial statements, the corresponding figures for 30 June 2021 have been restated as a result of errors discovered during 2021-22 in the financial statements of the municipality for the year ended 30 June 2022.	None

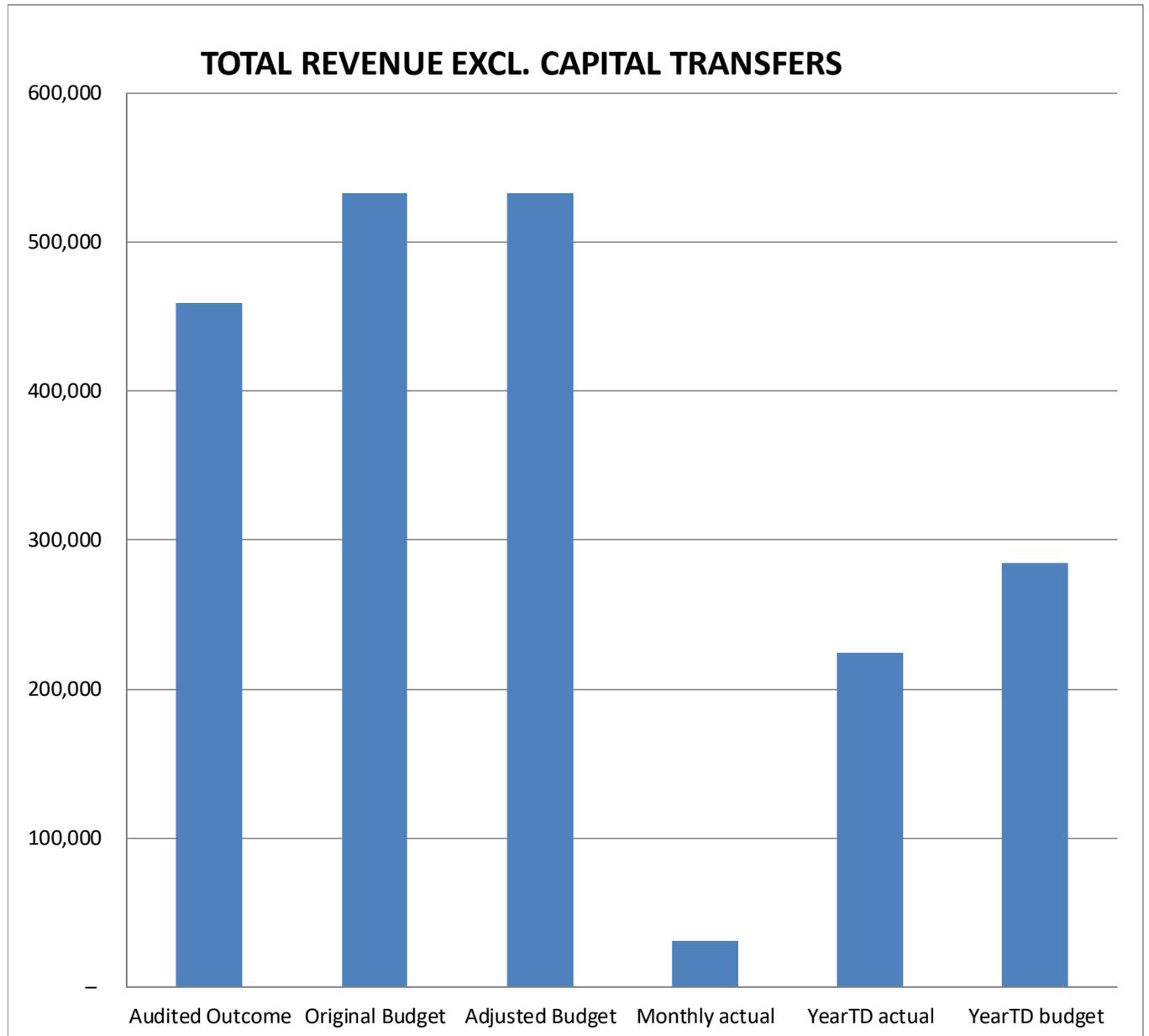


ALDERMAN HJ SMIT
EXECUTIVE MAYOR

Resolution

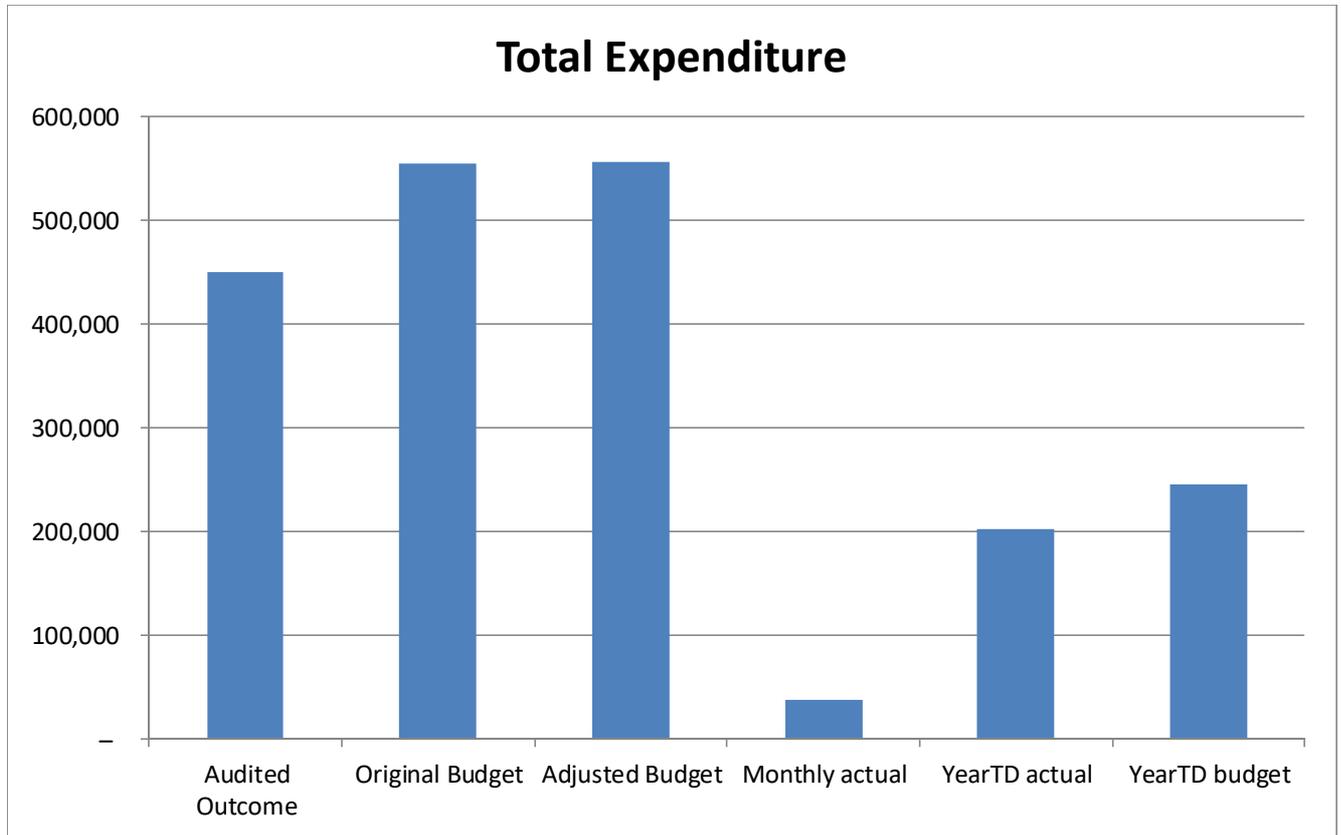
It is recommended that council take cognisance of the mid-year budget and performance assessment for the period 1 July 2022 to 31 December 2022.

Executive Summary



42% of the budgeted revenue excluding capital transfers was levied for the six months until 31 December 2016. The rates for the full financial year for property owners that prefer to pay their rates annually were levied during July 2016. The consumption of services such as water and electricity are expected to increase during the next months due to the agricultural season.

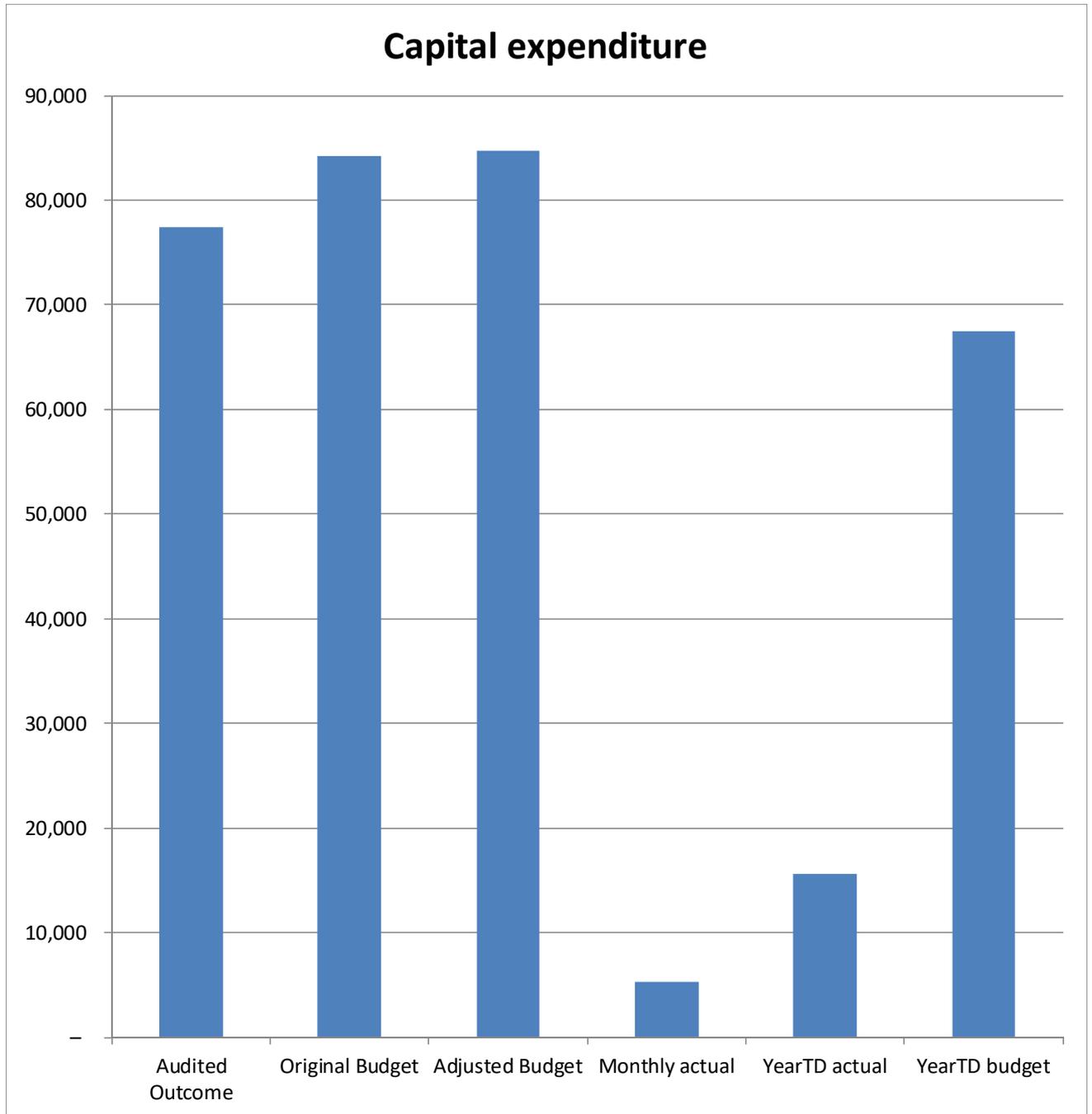
The revenue for grants is less than budgeted as the approval for the Bella Vista housing project was only received in November 2016.



For the six months until 31 December 2016 36% of the budgeted expenditure for the financial year was incurred.

It is expected that the bulk purchases from Eskom will increase in the latter half of the financial year due to the agricultural season.

The expenditure on housing is less than budgeted as the approval for the Bella Vista housing project was only received in November 2016.



For the six months until 31 December 2016 18% of the budgeted capital expenditure for the financial year was incurred.

The project that contributes the most to the low spending on the capital budget is the Tulbagh raw water dam. Although the project is included in the 2016 Division of Revenue Act the inclusion of the project is a mistake according to the relevant national department.

Steps will be implemented to ensure faster spending of the capital budget.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 December 2022.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - Mid-Year Assessment

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	88 709	95 592	95 592	5 256	66 690	47 796	18 894	40%	95 592
Service charges	434 782	449 486	449 486	38 291	226 784	224 743	2 041	1%	449 486
Investment revenue	5 580	5 089	5 089	940	5 786	2 545	3 242	127%	14 200
Transfers recognised - operational	124 169	152 300	158 948	35 242	84 016	79 474	4 542	6%	158 948
Other own revenue	62 003	45 738	49 005	5 117	30 286	24 503	5 783	24%	49 005
transfers and contributions)	715 243	748 205	758 121	84 846	413 562	379 060	34 502	9%	767 231
Employee costs	10 070	247 136	240 846	16 534	111 677	120 423	(8 747)	-7%	240 846
Remuneration of Councillors	10 070	12 108	12 108	879	5 472	6 054	(581)	-10%	12 108
Depreciation & asset impairment	38 331	39 589	39 589	-	-	19 794	(19 794)	-100%	52 049
Finance charges	8 948	9 116	9 116	9	51	4 558	(4 507)	-99%	9 116
Materials and bulk purchases	300 157	330 565	330 308	18 835	129 603	165 154	(35 551)	-22%	330 308
Transfers and grants	2 624	13 143	13 112	-	903	6 556	(5 653)	-86%	13 112
Other expenditure	320 309	147 827	151 382	18 441	68 088	75 691	(7 602)	-10%	110 280
Total Expenditure	690 510	799 484	796 461	54 698	315 794	398 230	(82 436)	-21%	767 820
Surplus/(Deficit)	24 734	(51 279)	(38 340)	30 148	97 768	(19 170)	116 938	-610%	(589)
Transfers recognised - capital	64 244	53 821	75 229	-	-	37 615	(37 615)	-100%	75 229
Contributions & Contributed assets	449	453	453	-	-	227	(227)	-100%	453
& contributions	89 427	2 995	37 342	30 148	97 768	18 671	79 096	424%	75 094
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	89 427	2 995	37 342	30 148	97 768	18 671	79 096	424%	75 094
Capital expenditure & funds sources									
Capital expenditure	75 781	92 143	111 374	3 105	37 784	55 687	(17 903)	-32%	111 374
Capital transfers recognised	64 905	60 036	73 589	626	32 014	36 794	(4 780)	-13%	73 589
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	1 478	10 000	10 000	-	-	5 000	(5 000)	-100%	10 000
Internally generated funds	9 398	22 107	27 786	2 479	5 770	13 893	(8 123)	-58%	27 786
Total sources of capital funds	75 781	92 143	111 374	3 105	37 784	55 687	(17 903)	-32%	111 374
Financial position									
Total current assets	271 947	242 916	242 916		381 294				242 916
Total non current assets	1 118 690	1 124 460	1 124 460		1 156 473				1 124 460
Total current liabilities	120 617	137 549	137 549		166 467				137 549
Total non current liabilities	234 105	260 296	260 296		237 616				260 296
Community wealth/Equity	1 035 916	969 530	969 530		1 133 684				969 530
Cash flows									
Net cash from (used) operating	97 075	74 035	74 035	44 155	107 365	37 018	70 347	190%	94 625
Net cash from (used) investing	(68 377)	(92 143)	(92 143)	(3 609)	(141 626)	(46 072)	(95 555)	207%	(106 962)
Net cash from (used) financing	876	9 000	9 000	(158)	33	4 500	(4 467)	-99%	33
end	144 880	143 632	143 632	-	110 642	148 186	(37 544)	-25%	151 265
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	60 901	6 885	6 553	11 372	5 356	4 669	27 958	253 415	377 108
Creditors Age Analysis									
Total Creditors	210	82	-	-	-	-	-	-	292

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2022/2023 - SECTION 72 REPORT

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Mid-Year Assessment

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
<i>Governance and administration</i>	267 425	296 081	299 595	44 249	175 478	149 798	25 680	17%	299 351
Finance and administration	113 021	120 347	123 396	7 248	80 495	61 698	18 797	30%	123 396
<i>Community and public safety</i>	132 043	159 445	159 910	35 724	86 931	79 955	6 976	9%	159 910
Community and social services	121 745	135 103	135 304	35 253	83 883	67 652	16 231	24%	135 304
Sport and recreation	9 438	12 172	12 172	450	2 935	6 086	(3 150)	-52%	12 172
Public safety	25	7	271	0	4	135	(131)	-97%	271
Housing	835	12 165	12 165	20	109	6 082	(5 973)	-98%	12 165
<i>Economic and environmental services</i>	29 359	33 208	50 040	1 689	9 553	25 020	(15 467)	-62%	50 040
Planning and development	2 643	4 600	3 119	415	1 518	1 560	(42)	-3%	3 119
Road transport	26 716	28 598	44 927	1 274	8 035	22 464	(14 429)	-64%	44 927
Environmental protection	0	10	1 993	-	-	997	(997)	-100%	1 993
<i>Trading services</i>	497 310	489 091	500 069	40 179	236 469	250 035	(13 566)	-5%	500 069
Energy sources	335 811	335 873	341 027	19 707	159 769	170 514	(10 745)	-6%	341 027
Water management	72 814	87 028	91 441	4 872	27 083	45 720	(18 637)	-41%	91 441
Waste water management	37 551	33 120	34 531	12 415	31 273	17 266	14 008	81%	34 531
Waste management	51 135	33 071	33 071	3 185	18 344	16 535	1 809	11%	33 071
Total Revenue - Functional	926 253	977 952	1 009 742	121 845	508 529	504 871	3 658	1%	1 009 498
Expenditure - Functional									
<i>Governance and administration</i>	195 658	275 385	273 372	16 474	106 536	136 686	(30 149)	-22%	273 372
Executive and council	92 104	131 960	132 542	7 846	50 529	66 271	(15 742)	-24%	132 542
Finance and administration	76 157	111 594	110 781	6 416	43 095	55 390	(12 295)	-22%	110 781
Internal audit	27 397	31 831	30 050	2 211	12 913	15 025	(2 112)	-14%	30 050
<i>Community and public safety</i>	159 065	186 516	186 217	12 590	72 087	93 109	(21 021)	-23%	186 217
Community and social services	50 760	54 437	54 371	4 186	23 509	27 185	(3 676)	-14%	54 371
Sport and recreation	66 900	72 749	72 629	5 234	29 817	36 315	(6 497)	-18%	72 629
Public safety	36 458	42 158	42 040	2 796	16 464	21 020	(4 556)	-22%	42 040
Housing	4 947	17 172	17 177	374	2 296	8 589	(6 292)	-73%	17 177
<i>Economic and environmental services</i>	799 367	877 861	879 382	58 461	348 717	439 691	(90 974)	-21%	879 382
Planning and development	11 200	12 176	12 345	1 007	6 046	6 172	(127)	-2%	12 345
Road transport	21 618	27 010	30 788	1 622	11 346	15 394	(4 048)	-26%	30 788
Environmental protection	766 550	838 675	836 249	55 832	331 325	418 125	(86 799)	-21%	836 249
<i>Trading services</i>	182 421	185 424	174 234	19 111	82 947	87 117	(4 169)	-5%	174 234
Energy sources	39 584	42 061	41 853	5 488	21 113	20 926	186	1%	41 853
Water management	42 360	46 551	46 226	4 130	19 045	23 113	(4 068)	-18%	46 226
Waste water management	64 265	60 073	54 733	5 000	23 070	27 367	(4 297)	-16%	54 733
Waste management	36 212	36 739	31 422	4 493	19 720	15 711	4 010	26%	31 422
<i>Other</i>	780 870	803 432	834 756	84 846	414 012	417 378	(3 366)	-1%	834 756
Total Expenditure - Functional	2 117 380	2 328 617	2 347 961	191 482	1 024 300	1 173 980	(149 680)	-13%	2 347 961
Surplus/ (Deficit) for the year	(1 191 128)	(1 350 665)	(1 338 219)	(69 637)	(515 772)	(669 109)	153 338		(1 338 464)

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Mid-Year Assessment

Description	2021/22	Budget Year 2022/23						YTD variance	YTD variance %	Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance			
R thousands										
Revenue - Functional										
<i>Municipal governance and administration</i>	121 109	120 607	123 657	7 250	80 511	61 828	18 683	30%	123 413	
Executive and council	8 088	260	260	3	16	130	(114)	-88%	16	
<i>Mayor and Council</i>	8 088	-	-	3	16	-	16		16	
<i>Municipal Manager, Town Secretary and Chief Execut</i>	-	260	260	-	-	130	(130)	-100%	-	
Finance and administration	113 021	120 347	123 396	7 248	80 495	61 698	18 797	30%	123 396	
<i>Administrative and Corporate Support</i>	1	10	10	-	0	5	(4)	-90%	10	
<i>Budget and Treasury Office</i>	112 606	119 453	122 502	7 066	80 266	61 251	19 015	31%	122 502	
<i>Finance</i>	-	193	193	-	-	96	(96)	-100%	193	
<i>Community and public safety</i>	132 043	159 445	159 910	35 724	86 931	79 955	6 976	9%	159 910	
Community and social services	121 745	135 103	135 304	35 253	83 883	67 652	16 231	24%	135 304	
<i>Aged Care</i>	110 799	124 036	124 237	35 200	83 639	62 118	21 520	35%	124 237	
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	262	242	242	14	76	121	(45)	-37%	242	
<i>Community Halls and Facilities</i>	186	283	283	36	137	142	(5)	-4%	283	
<i>Libraries and Archives</i>	10 498	10 542	10 542	3	31	5 271	(5 240)	-99%	10 542	
Sport and recreation	9 438	12 172	12 172	450	2 935	6 086	(3 150)	-52%	12 172	
<i>Recreational Facilities</i>	6 547	4 869	4 869	449	2 871	2 435	436	18%	4 869	
<i>Sports Grounds and Stadiums</i>	2 891	7 302	7 302	1	64	3 651	(3 587)	-98%	7 302	
Public safety	25	7	271	0	4	135	(131)	-97%	271	
<i>Civil Defence</i>	-	-	264	-	-	132	(132)	-100%	264	
<i>Fire Fighting and Protection</i>	25	7	7	0	4	3	1	16%	7	
Housing	835	12 165	12 165	20	109	6 082	(5 973)	-98%	12 165	
<i>Housing</i>	835	12 165	12 165	20	109	6 082	(5 973)	-98%	12 165	
Health	-	-	-	-	-	-	-		-	
<i>Economic and environmental services</i>	29 359	33 208	50 040	1 689	9 553	25 020	(15 467)	-62%	50 040	
Planning and development	2 643	4 600	3 119	415	1 518	1 560	(42)	-3%	3 119	
<i>Economic Development/Planning</i>	902	2 149	668	-	-	334	(334)	-100%	668	
<i>Town Planning, Building Regulations and Enforcemen</i>	1 741	1 497	1 497	415	1 518	749	769	103%	1 497	
<i>Project Management Unit</i>	-	954	954	-	-	477	(477)	-100%	954	
Road transport	26 716	28 598	44 927	1 274	8 035	22 464	(14 429)	-64%	44 927	
<i>Police Forces, Traffic and Street Parking Control</i>	14 273	16 028	16 028	1 274	8 035	8 014	21	0%	16 028	
<i>Roads</i>	12 443	12 570	28 899	-	-	14 450	(14 450)	-100%	28 899	
Environmental protection	0	10	1 993	-	-	997	(997)	-100%	1 993	
<i>Biodiversity and Landscape</i>	0	10	1 993	-	-	997	(997)	-100%	1 993	
<i>Trading services</i>	497 310	489 091	500 069	40 179	236 469	250 035	(13 566)	-5%	500 069	
Energy sources	335 811	335 873	341 027	19 707	159 769	170 514	(10 745)	-6%	341 027	
<i>Electricity</i>	334 246	335 873	341 027	19 707	159 769	170 514	(10 745)	-6%	341 027	
<i>Street Lighting and Signal Systems</i>	1 565	-	-	-	-	-	-		-	
Water management	72 814	87 028	91 441	4 872	27 083	45 720	(18 637)	-41%	91 441	
<i>Water Distribution</i>	72 814	70 521	74 933	4 872	27 083	37 466	(10 383)	-28%	74 933	
<i>Water Storage</i>	-	16 508	16 508	-	-	8 254	(8 254)	-100%	16 508	
Waste water management	37 551	33 120	34 531	12 415	31 273	17 266	14 008	81%	34 531	
<i>Public Toilets</i>	164	-	812	36	104	406	(302)	-74%	812	
<i>Sewerage</i>	36 498	33 120	33 720	12 378	31 169	16 860	14 310	85%	33 720	
<i>Storm Water Management</i>	889	-	-	-	-	-	-		-	
Waste management	51 135	33 071	33 071	3 185	18 344	16 535	1 809	11%	33 071	
<i>Solid Waste Disposal (Landfill Sites)</i>	16 237	-	-	-	-	-	-		-	
<i>Solid Waste Removal</i>	34 897	33 071	33 071	3 185	18 344	16 535	1 809	11%	33 071	
<i>Other</i>	116	126	126	3	98	63	35	55%	126	
<i>Licensing and Regulation</i>	116	126	126	3	98	63	35	55%	126	
Total Revenue - Functional	779 937	802 479	833 803	84 846	413 562	416 902	(3 339)	-1%	833 559	

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Mid-Year Assessment

Description	2021/22	Budget Year 2022/23							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands									
Expenditure - Functional									
Municipal governance and administration	195 658	275 385	273 372	16 474	106 536	136 686	(30 149)	-22%	273 372
Executive and council	92 104	131 960	132 542	7 846	50 529	66 271	(15 742)	-24%	132 542
Mayor and Council	9 252	11 749	11 853	869	5 256	5 927	(670)	-11%	11 853
Municipal Manager, Town Secretary and Chief Execut	82 852	120 211	120 689	6 977	45 272	60 344	(15 072)	-25%	120 689
Finance and administration	76 157	111 594	110 781	6 416	43 095	55 390	(12 295)	-22%	110 781
Administrative and Corporate Support	31	1 804	1 804	-	3	902	(899)	-100%	1 804
Asset Management	34 833	36 843	36 485	4 875	19 802	18 242	1 559	9%	36 485
Budget and Treasury Office	4 925	3 146	3 126	334	1 799	1 563	236	15%	3 126
Finance	11 708	40 419	40 155	(655)	9 011	20 077	(11 066)	-55%	40 155
Fleet Management	3 868	5 135	5 025	112	2 366	2 513	(147)	-6%	5 025
Human Resources	1 368	2 821	2 821	222	775	1 411	(636)	-45%	2 821
Information Technology	4 022	4 189	4 188	325	1 980	2 094	(114)	-5%	4 188
Legal Services	4 110	1 687	1 683	76	458	842	(384)	-46%	1 683
Marketing, Customer Relations, Publicity and Media	7	382	382	-	-	191	(191)	-100%	382
Risk Management	7 006	8 381	8 314	632	3 620	4 157	(537)	-13%	8 314
Supply Chain Management	1 914	2 231	2 237	175	1 196	1 118	77	7%	2 237
Valuation Service	1 914	2 231	2 237	175	1 196	1 118	77	7%	2 237
Internal audit	27 397	31 831	30 050	2 211	12 913	15 025	(2 112)	-14%	30 050
Governance Function	27 397	31 831	30 050	2 211	12 913	15 025	(2 112)	-14%	30 050
Community and public safety	159 065	186 516	186 217	12 590	72 087	93 109	(21 021)	-23%	186 217
Community and social services	50 760	54 437	54 371	4 186	23 509	27 185	(3 676)	-14%	54 371
Cemeteries, Funeral Parlours and Crematoriums	5 875	6 675	6 658	466	2 740	3 329	(589)	-18%	6 658
Sport and recreation	66 900	72 749	72 629	5 234	29 817	36 315	(6 497)	-18%	72 629
Community Parks (including Nurseries)	6 712	6 544	6 568	478	2 946	3 284	(338)	-10%	6 568
Recreational Facilities	36 554	42 158	42 040	2 796	16 464	21 020	(4 556)	-22%	42 040
Sports Grounds and Stadiums	96	-	-	-	-	-	-	-	-
Public safety	36 458	42 158	42 040	2 796	16 464	21 020	(4 556)	-22%	42 040
Fire Fighting and Protection	27 350	31 338	31 220	2 056	12 120	15 610	(3 489)	-22%	31 220
Housing	4 947	17 172	17 177	374	2 296	8 589	(6 292)	-73%	17 177
Housing	4 917	16 888	16 893	371	2 270	8 447	(6 177)	-73%	16 893
Informal Settlements	30	284	284	4	26	142	(116)	-82%	284
Economic and environmental services	799 367	877 861	879 382	58 461	348 717	439 691	(90 974)	-21%	879 382
Planning and development	11 200	12 176	12 345	1 007	6 046	6 172	(127)	-2%	12 345
Corporate Wide Strategic Planning (IDPs, LEDs)	2 177	2 329	2 320	184	1 149	1 160	(11)	-1%	2 320
Economic Development/Planning	1 669	1 778	2 018	181	953	1 009	(56)	-6%	2 018
Town Planning, Building Regulations and Enforcement	4 880	5 072	5 009	424	2 636	2 505	131	5%	5 009
Project Management Unit	2 473	2 998	2 998	218	1 307	1 499	(192)	-13%	2 998
Road transport	21 618	27 010	30 788	1 622	11 346	15 394	(4 048)	-26%	30 788
Police Forces, Traffic and Street Parking Control	-	-	-	-	-	-	-	-	-
Roads	808	1 648	3 557	90	478	1 778	(1 300)	-73%	3 557
Environmental protection	766 550	838 675	836 249	55 832	331 325	418 125	(86 799)	-21%	836 249
Biodiversity and Landscape	-	-	-	-	-	-	-	-	-
Pollution Control	450 070	485 015	481 084	34 903	194 364	240 542	(46 178)	-19%	481 084
Trading services	182 421	185 424	174 234	19 111	82 947	87 117	(4 169)	-5%	174 234
Energy sources	39 584	42 061	41 853	5 488	21 113	20 926	186	1%	41 853
Electricity	-	-	-	-	-	-	-	-	-
Street Lighting and Signal Systems	39 383	40 655	40 447	5 480	21 025	20 223	802	4%	40 447
Water management	42 360	46 551	46 226	4 130	19 045	23 113	(4 068)	-18%	46 226
Water Treatment	2 866	5 010	4 590	10	1 722	2 295	(573)	-25%	4 590
Water Distribution	37 782	39 546	39 641	3 961	16 398	19 820	(3 422)	-17%	39 641
Water Storage	1 712	1 995	1 995	159	924	997	(73)	-7%	1 995
Waste water management	64 265	60 073	54 733	5 000	23 070	27 367	(4 297)	-16%	54 733
Public Toilets	7 838	7 358	7 341	467	3 089	3 670	(582)	-16%	7 341
Sewerage	0	1 561	1 561	-	0	781	(780)	-100%	1 561
Storm Water Management	56 427	51 154	45 831	4 533	19 980	22 916	(2 935)	-13%	45 831
Waste Water Treatment	-	-	-	-	-	-	-	-	-
Waste management	36 212	36 739	31 422	4 493	19 720	15 711	4 010	26%	31 422
Solid Waste Disposal (Landfill Sites)	174	566	566	2	32	283	(251)	-89%	566
Solid Waste Removal	933	953	953	0	450	477	(26)	-6%	953
Street Cleaning	-	-	-	-	-	-	-	-	-
Other	780 870	803 432	834 756	84 846	414 012	417 378	(3 366)	-1%	834 756
Licensing and Regulation	900	900	900	-	450	450	(0)	0%	900
Tourism	89 427	2 995	37 342	30 148	97 768	18 671	79 096	424%	37 342
Total Expenditure - Functional	2 117 380	2 328 617	2 347 961	191 482	1 024 300	1 173 980	(149 680)	-13%	2 347 961
Surplus/ (Deficit) for the year	(1 337 444)	(1 526 138)	(1 514 158)	(106 636)	(610 738)	(757 079)	146 341	-19%	(1 514 402)

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2022/2023 - SECTION 72 REPORT

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Mid-Year Assessment

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Financial Services	110 999	116 830	119 879	6 911	79 968	59 940	20 028	33,4%	119 879
Vote 2 - Community Services	133 319	161 869	162 573	35 744	87 126	81 286	5 840	7,2%	162 573
Vote 3 - Corporate Services	22 716	16 652	16 916	1 457	8 262	8 458	(196)	-2,3%	16 916
Vote 4 - Technical Services	512 276	505 741	533 049	40 693	237 949	266 524	(28 575)	-10,7%	533 049
Vote 5 - Muncipal Manager	611	1 386	1 386	53	320	693	(373)	-53,8%	1 386
Total Revenue by Vote	779 921	802 479	833 803	84 858	413 626	416 902	(3 276)	-0,8%	833 803
Expenditure by Vote									
Vote 1 - Financial Services	34 002	51 044	50 622	5 026	20 477	25 311	(4 834)	-19,1%	50 622
Vote 2 - Community Services	74 834	96 548	96 925	6 095	34 713	48 462	(13 750)	-28,4%	96 925
Vote 3 - Corporate Services	78 251	118 517	119 490	4 371	39 150	59 745	(20 595)	-34,5%	119 490
Vote 4 - Technical Services	481 802	519 140	515 138	37 319	210 227	257 569	(47 341)	-18,4%	515 138
Vote 5 - Muncipal Manager	11 383	14 235	14 287	1 086	6 321	7 143	(822)	-11,5%	14 287
Total Expenditure by Vote	680 271	799 484	796 461	53 897	310 888	398 230	(87 342)	-21,9%	796 461
Surplus/ (Deficit) for the year	99 649	2 995	37 342	30 961	102 737	18 671	84 066	450,2%	37 342

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2022/2023 - SECTION 72 REPORT

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Mid-Year Assessment

Vote Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	110 999	116 830	119 879	6 911	79 968	59 940	20 028	33%	119 879
1.1 - Assessment Rates	-	-	-	-	-	-	-	-	-
1.2 - Treasury: Administration	79 462	95 786	95 786	5 287	67 274	47 893	19 380	40%	95 786
1.3 - Treasury: Debtors	31 477	20 708	23 757	1 622	12 675	11 879	797	7%	23 757
1.4 - Treasury: Credit controle	-	258	258	-	-	129	(129)	-100%	258
1.5 - Supply Chain Management	60	78	78	1	19	39	(20)	-52%	78
Vote 2 - Community Services	303 983	357 041	358 977	74 398	190 761	179 489	11 272	6%	358 977
2.1 - Cemeteries	133 319	161 869	162 573	35 744	87 126	81 286	5 840	7%	162 573
2.2 - Housing: Administration	-	-	-	-	-	-	-	-	-
2.3 - Library Services	262	242	242	14	76	121	(45)	-37%	242
2.4 - Fire Protection Services	1 029	12 260	12 260	36	207	6 130	(5 923)	-97%	12 260
2.5 - Pine Forest : Administration	10 575	10 757	10 757	26	61	5 378	(5 317)	-99%	10 757
2.7-Community Halls And Facilities	110 799	124 036	124 237	35 200	83 639	62 118	21 520	35%	124 237
2.8-Licensing & Regulation	25	7	7	0	4	3	1	16%	7
2.9-Environmental Protection	116	136	2 120	3	98	1 060	(962)	-91%	2 120
2.10-Parks	3 064	7 413	7 413	14	171	3 707	(3 536)	-95%	7 413
2.11-Traffic	902	2 149	668	-	-	334	(334)	-100%	668
2.13-Social & Welfare Services	-	-	-	-	-	-	-	-	-
2.15-Recreational Land	1	10	10	-	0	5	(4)	-90%	10
2.16-Swimming Pools	-	-	-	-	-	-	-	-	-
2.17-Vehicle Licensing & Testing	-	5	5	-	-	2	(2)	-100%	5
2.18-L E D	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services	1 024 552	1 011 290	1 065 905	81 387	475 899	532 953	(57 054)	-11%	1 065 905
3.3-Human Resources	336 868	337 945	343 100	19 820	159 879	171 550	(11 671)	-7%	343 100
3.7-Marketing & Communications	12 443	12 570	28 899	-	-	14 450	(14 450)	-100%	28 899
3.9-Administration	1 530	1 272	1 272	402	1 371	636	735	116%	1 272
Vote 4 - Technical Services	1 222	2 773	2 773	106	641	1 386	(746)	-54%	2 773
4.1-Building Regulations & Enforce	611	1 386	1 386	53	320	693	(373)	-54%	1 386
4.2-Electricity: Administration	-	-	-	-	-	-	-	-	-
4.3-Electricity: Street Lights	-	954	954	-	-	477	(477)	-100%	954
Vote 5 - Muncipal Manager	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	1 440 754	1 487 934	1 547 534	162 802	747 268	773 767	(26 499)	-3%	1 547 534
Vote 1 - Financial Services	149 385	224 984	227 393	8 200	75 092	113 696	(38 604)	-34%	227 393
1.1 - Assessment Rates	6 924	8 288	6 572	462	2 761	3 286	(525)	-16%	6 572
1.2 - Treasury: Administration	9 178	10 889	10 889	740	4 374	5 445	(1 071)	-20%	10 889
1.3 - Treasury: Debtors	841	1 701	3 610	91	478	1 805	(1 327)	-73%	3 610
1.4 - Treasury: Credit controle	21 450	22 291	22 371	1 826	10 345	11 186	(841)	-8%	22 371
1.5 - Supply Chain Management	1 574	1 778	2 018	181	953	1 009	(56)	-6%	2 018
1.6 - Director: Finance	78 251	118 517	119 490	4 371	39 150	59 745	(20 595)	-34%	119 490
Vote 2 - Community Services	1 024 852	1 114 081	1 106 244	79 924	450 639	553 122	(102 483)	-19%	1 106 244
2.1 - Cemeteries	27 350	31 338	31 220	2 056	12 120	15 610	(3 489)	-22%	31 220
2.2 - Housing: Administration	900	900	900	-	450	450	(0)	0%	900
2.3 - Library Services	14 331	20 035	20 213	1 417	7 316	10 107	(2 791)	-28%	20 213
2.4 - Fire Protection Services	-	-	-	-	-	-	-	-	-
2.5 - Pine Forest : Administration	481 802	519 140	515 138	37 319	210 227	257 569	(47 341)	-18%	515 138
2.6-Klipriver Park: Administration	1 885	2 239	2 289	216	1 039	1 145	(106)	-9%	2 289
2.7-Community Halls And Facilities	312 119	349 658	351 163	20 597	134 931	175 582	(40 651)	-23%	351 163
2.8-Licensing & Regulation	39 383	41 005	40 797	5 480	21 025	20 398	627	3%	40 797
2.9-Environmental Protection	32 584	33 800	33 911	3 666	14 414	16 955	(2 541)	-15%	33 911
2.10-Parks	56 427	51 154	45 831	4 533	19 980	22 916	(2 935)	-13%	45 831
2.11-Traffic	20 001	23 714	23 675	1 441	10 390	11 837	(1 447)	-12%	23 675
2.12-Disaster Management	7 838	7 358	7 341	467	3 089	3 670	(582)	-16%	7 341
2.13-Social & Welfare Services	4 880	5 072	5 009	424	2 636	2 505	131	5%	5 009
2.15-Recreational Land	4 972	3 146	3 126	334	1 799	1 563	236	15%	3 126
2.16-Swimming Pools	11 383	14 235	14 287	1 086	6 321	7 143	(822)	-12%	14 287
2.17-Vehicle Licensing & Testing	3 413	3 337	3 393	288	1 894	1 696	198	12%	3 393
2.18-L E D	2 473	2 998	2 998	218	1 307	1 499	(192)	-13%	2 998
2.19-Director: Community Services	1 399	2 958	2 958	222	775	1 479	(704)	-48%	2 958
Vote 3 - Corporate Services	2 177	2 329	2 320	184	1 149	1 160	(11)	-1%	2 320
3.1-Property Administration	2 177	2 329	2 320	184	1 149	1 160	(11)	-1%	2 320
Vote 4 - Technical Services	-	-	-	-	-	-	-	-	-
Vote 5 - Muncipal Manager	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	1 176 415	1 341 394	1 335 957	88 308	526 880	667 978	(141 098)	(0)	1 335 957
Surplus/ (Deficit) for the year	264 340	146 540	211 577	74 495	220 388	105 789	114 599	0	211 577

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The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessment

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue By Source									
Property rates	88 709	95 592	95 592	5 256	66 690	47 796	18 894	40%	95 592
Service charges - electricity revenue	326 894	337 388	337 388	19 712	159 817	168 694	(8 876)	-5%	337 388
Service charges - water revenue	46 201	49 810	49 810	4 021	22 642	24 905	(2 263)	-9%	49 810
Service charges - sanitation revenue	32 037	32 053	32 053	11 910	28 775	16 026	12 749	80%	32 053
Service charges - refuse revenue	29 651	30 236	30 236	2 648	15 550	15 118	432	3%	30 236
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	4 604	3 416	3 416	273	2 242	1 708	534	31%	3 416
Interest earned - external investments	5 580	5 089	5 089	940	5 786	2 545	3 242	127%	5 089
Interest earned - outstanding debtors	17 251	9 111	9 111	2 295	11 427	4 555	6 872	151%	9 111
Dividends received	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	9 670	11 137	11 137	924	5 010	5 569	(559)	-10%	11 137
Licences and permits	1 198	2 216	2 216	49	566	1 108	(542)	-49%	2 216
Agency services	4 415	4 249	4 249	303	2 548	2 124	424	20%	4 249
Transfers recognised - operational	124 169	152 300	158 948	35 242	84 016	79 474	4 542	6%	158 948
Other revenue	16 804	15 609	18 877	1 273	8 492	9 438	(946)	-10%	18 877
Gains on disposal of PPE	8 062	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)	715 243	748 205	758 121	84 846	413 562	379 060	34 502	9%	758 121
Expenditure By Type									
Employee related costs	202 247	247 136	240 846	16 534	111 677	120 423	(8 747)	-7%	240 846
Remuneration of councillors	10 070	12 108	12 108	879	5 472	6 054	(581)	-10%	12 108
Debt impairment	50 764	46 031	46 031	10 693	29 058	23 016	6 042	26%	0
Depreciation & asset impairment	38 331	39 589	39 589	-	-	19 794	(19 794)	-100%	52 049
Finance charges	8 948	9 116	9 116	9	51	4 558	(4 507)	-99%	9 116
Bulk purchases	285 708	314 411	314 411	17 895	122 807	157 205	(34 398)	-22%	314 411
Other materials	14 449	16 154	15 898	940	6 796	7 949	(1 153)	-15%	15 898
Contracted services	33 782	52 776	55 331	3 306	15 187	27 665	(12 479)	-45%	55 331
Transfers and grants	2 624	13 143	13 112	-	903	6 556	(5 653)	-86%	13 112
Other expenditure	40 337	49 019	50 019	4 441	23 844	25 009	(1 165)	-5%	54 949
Loss on disposal of PPE	3 248	0	0	-	-	0	(0)	-100%	0
Total Expenditure	690 510	799 484	796 461	54 698	315 794	398 230	(82 436)	-21%	767 820
Surplus/(Deficit)									
Transfers recognised - capital	64 244	53 821	75 229	-	-	37 615	(37 615)	(0)	75 229
Contributions recognised - capital	449	453	453	-	-	227	(227)	(0)	453
Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	89 427	2 995	37 342	30 148	97 768	18 671			65 983
Surplus/(Deficit) attributable to Share of surplus/ (deficit) of associate	89 427	2 995	37 342	30 148	97 768	18 671			65 983
Surplus/ (Deficit) for the year	89 427	2 995	37 342	30 148	97 768	18 671			65 983

The revenue and expenditure figures excludes internal charges.

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The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Mid-Year Assessment

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Multi-Year expenditure appropriation									
Vote 2 - Community Services	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services	53 353	55 390	69 298	2 467	23 170	34 649	(11 479)	-33%	69 298
Total Capital Multi-year expenditure	53 353	55 390	69 298	2 467	23 170	34 649	(11 479)	-33%	69 298
Single Year expenditure appropriation									
Vote 1 - Financial Services	2 974	180	189	-	67	94	(28)	-29%	189
Vote 2 - Community Services	4 487	10 126	10 126	20	83	5 063	(4 980)	-98%	10 126
Vote 3 - Corporate Services	685	650	940	45	182	470	(287)	-61%	940
Vote 4 - Technical Services	14 282	25 797	30 822	573	14 281	15 411	(1 130)	-7%	30 822
Vote 5 - Muncipal Manager	-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	22 428	36 753	42 077	638	14 614	21 038	(6 424)	-31%	42 077
Total Capital Expenditure	75 781	92 143	111 374	3 105	37 784	55 687	(17 903)	-32%	111 374

Capital Expenditure - Standard Classification									
<i>Governance and administration</i>	4 719	2 180	2 730	51	294	1 365	(1 071)	-78%	2 730
Executive and council	-	340	400	51	139	200	(61)	-31%	400
Finance and administration	4 719	1 840	2 330	-	155	1 165	(1 010)	-87%	2 330
<i>Community and public safety</i>	3 991	9 976	10 206	14	54	5 103	(5 049)	-99%	10 206
Community and social services	667	1 222	1 222	14	20	611	(591)	-97%	1 222
Sport and recreation	3 084	8 754	8 754	-	34	4 377	(4 343)	-99%	8 754
Public safety	240	-	230	-	-	115	(115)	-100%	230
Housing	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>	13 136	24 927	33 901	1 004	23 793	16 950	6 843	40%	33 901
Planning and development	736	-	-	-	-	-	-	-	-
Road transport	12 401	24 927	33 901	1 004	23 793	16 950	6 843	40%	33 901
Environmental protection	-	-	-	-	-	-	-	-	-
<i>Trading services</i>	53 934	55 060	64 538	2 036	13 643	32 269	(18 626)	-58%	64 538
Energy sources	9 573	4 000	7 622	1 078	2 226	3 811	(1 586)	-42%	7 622
Water management	20 159	23 954	28 366	-	7 878	14 183	(6 305)	-44%	28 366
Waste water management	2 448	16 653	18 097	957	3 528	9 049	(5 521)	-61%	18 097
Waste management	21 754	10 453	10 453	-	12	5 227	(5 215)	-100%	10 453
Total Capital Expenditure - Standard Classification	75 781	92 143	111 374	3 105	37 784	55 687	(17 903)	-32%	111 374
Funded by:									
National Government	48 069	51 371	54 993	384	21 402	27 497	(6 094)	-22%	54 993
Provincial Government	16 432	7 712	17 207	-	9 909	8 603	1 305	15%	17 207
District Municipality	404	500	935	242	691	468	224	48%	935
Transfers recognised - capital	64 905	60 036	73 589	626	32 014	36 794	(4 780)	-13%	73 589
Borrowing	1 478	10 000	10 000	-	-	5 000	(5 000)	-100%	10 000
Internally generated funds	9 398	22 107	27 786	2 479	5 770	13 893	(8 123)	-58%	27 786
Total Capital Funding	75 781	92 143	111 374	3 105	37 784	55 687	(17 903)	-32%	111 374

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - Mid-Year Assessment

Vote Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure - Municipal Vote									
Expenditure of multi-year capital appropriation									
Vote 1 - Financial Services	(0)	-	-	-	-	-	-	-	-
Vote 2 - Community Services	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services	-	-	-	-	-	-	-	-	-
Vote 5 - Muncipal Manager	-	-	-	-	-	-	-	-	-
Total multi-year capital expenditure	(0)	-	-	-	-	-	-	-	-
Capital expenditure - Municipal Vote									
Expenditure of single-year capital appropriation									
Vote 1 - Financial Services	4 949	9 094	9 444	103	419	4 722	(4 303)	-91%	9 444
1.1 - Assessment Rates	-	-	-	-	-	-	-	-	-
1.2 - Treasury: Administration	-	-	-	-	-	-	-	-	-
1.3 - Treasury: Debtors	-	-	-	-	-	-	-	-	-
1.4 - Treasury: Credit controle	3 084	7 794	7 794	14	54	3 897	(3 843)	-99%	7 794
1.5 - Supply Chain Management	736	-	-	-	-	-	-	-	-
1.6 - Director: Finance	685	650	940	45	182	470	(287)	-61%	940
	-	50	110	45	95	55	40	72%	110
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	445	600	600	-	88	300	(212)	-71%	600
Vote 2 - Community Services	667	2 332	61 873	1 146	28 562	30 937	(2 374)	-8%	61 873
2.1 - Cemeteries	-	150	-	-	-	-	-	-	-
2.2 - Housing: Administration	-	-	230	-	-	115	(115)	-100%	230
2.3 - Library Services	-	-	-	-	-	-	-	-	-
2.4 - Fire Protection Services	667	1 182	-	-	-	-	-	-	-
2.5 - Pine Forest : Administration	-	1 000	-	-	-	-	-	-	-
2.6-Klipriver Park: Administration	-	-	30 822	573	14 281	15 411	(1 130)	-7%	30 822
2.7-Community Halls And Facillities	-	-	140	-	15	70	(55)	-78%	140
2.8-Licensing & Regulation	-	-	3 622	-	870	1 811	(941)	-52%	3 622
2.9-Enviromental Protection	-	-	5 224	-	343	2 612	(2 269)	-87%	5 224
2.10-Parks	-	-	1 563	-	761	781	(20)	-3%	1 563
2.12-Disaster Management	-	-	12 910	-	11 258	6 455	4 803	74%	12 910
2.13-Social & Welfare Services	-	-	-	-	-	-	-	-	-
2.14-Sport Grounds	-	-	-	-	-	-	-	-	-
2.15-Recreational Land	-	-	1 370	573	1 023	685	338	49%	1 370
2.16-Swimming Pools	-	-	1 541	-	-	770	(770)	-100%	1 541
Vote 3 - Corporate Services	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services	-	-	-	-	-	-	-	-	-
Vote 5 - Muncipal Manager	-	-	-	-	-	-	-	-	-
Total single-year capital expenditure	5 617	11 426	71 317	1 249	28 982	35 659	(6 677)	(0)	71 317
Total Capital Expenditure	5 617	11 426	71 317	1 249	28 982	35 659	(6 677)	(0)	71 317

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - Mid-Year Assessment

Description	2021/22	Budget Year 2022/23			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash	144 880	143 632	143 632	110 652	143 632
Call investment deposits	-	-	-	95 000	-
Consumer debtors	99 615	63 769	63 769	116 757	63 769
Other debtors	18 418	26 034	26 034	49 356	26 034
Current portion of long-term receivables	-	-	-	-	-
Inventory	9 035	9 481	9 481	9 529	9 481
Total current assets	271 947	242 916	242 916	381 294	242 916
Non current assets					
Long-term receivables	-	-	-	-	-
Investments	-	9	9	-	9
Investment property	42 842	41 946	41 946	42 842	41 946
Investments in Associate	-	-	-	-	-
Property, plant and equipment	1 073 185	1 081 628	1 081 628	1 110 967	1 081 628
Agricultural	-	-	-	-	-
Biological assets	-	-	-	-	-
Intangible assets	2 113	326	326	2 113	326
Other non-current assets	550	550	550	550	550
Total non current assets	1 118 690	1 124 460	1 124 460	1 156 473	1 124 460
TOTAL ASSETS	1 390 637	1 367 376	1 367 376	1 537 767	1 367 376
LIABILITIES					
Current liabilities					
Bank overdraft	-	-	-	-	-
Borrowing	1 897	611	611	1 203	611
Consumer deposits	11 549	8 732	8 732	11 831	8 732
Trade and other payables	61 869	99 286	99 286	113 202	99 286
Provisions	45 302	28 921	28 921	40 230	28 921
Total current liabilities	120 617	137 549	137 549	166 467	137 549
Non current liabilities					
Borrowing	527	12 220	12 220	527	12 220
Provisions	233 577	248 076	248 076	237 089	248 076
Total non current liabilities	234 105	260 296	260 296	237 616	260 296
TOTAL LIABILITIES	354 721	397 846	397 846	404 083	397 846
NET ASSETS	1 035 916	969 530	969 530	1 133 684	969 530
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	1 023 376	959 088	959 088	1 121 144	959 088
Reserves	12 540	10 442	10 442	12 540	10 442
TOTAL COMMUNITY WEALTH/EQUITY	1 035 916	969 530	969 530	1 133 684	969 530

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The cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - Mid-Year Assessment

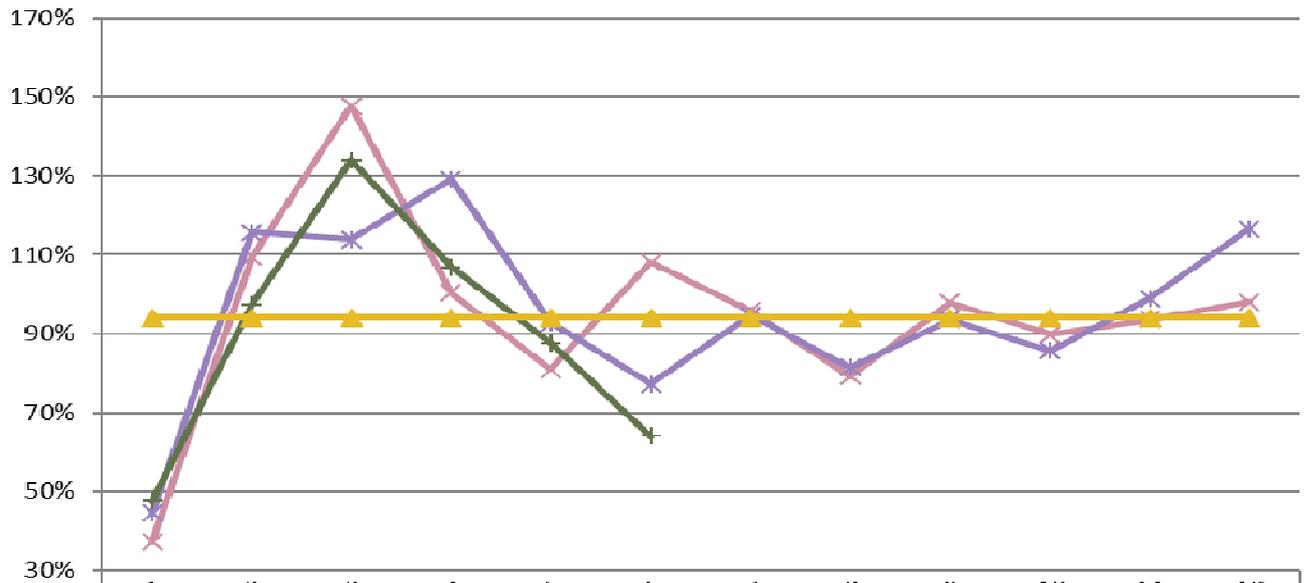
Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	92 226	94 278	94 278	5 433	57 333	47 139	10 194	22%	94 278
Service charges	376 330	469 912	469 912	30 844	235 162	234 956	206	0%	469 912
Other revenue	32 529	14 898	14 898	486	10 387	7 449	2 938	39%	14 898
Government - operating	102 407	149 721	149 721	35 003	94 676	74 861	19 816	26%	151 705
Government - capital	66 276	62 680	62 680	23 555	51 986	31 340	20 646	66%	81 286
Interest	22 831	14 200	14 200	350	3 187	7 100	(3 913)	-55%	14 200
Dividends									
Payments									
Suppliers and employees	(595 298)	(731 654)	(731 654)	(51 507)	(344 445)	(365 827)	(21 382)	6%	(731 653)
Finance charges	(226)	-	-	(10)	(10)	-	10		-
Transfers and Grants	-	-	-	-	(911)	-	911		-
NET CASH FROM/(USED) OPERATING ACTIVITIES	97 075	74 035	74 035	44 155	107 365	37 018	29 427	79%	94 625
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	-	-	-	-	13	-	13		4 412
Decrease (increase) in non-current investments	-	-	-	-	(95 000)	-	(95 000)		-
Payments									
Capital assets	(68 377)	(92 143)	(92 143)	(3 609)	(46 640)	(46 072)	568	-1%	(111 374)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(68 377)	(92 143)	(92 143)	(3 609)	(141 626)	(46 072)	95 555	-207%	(106 962)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Borrowing long term/refinancing	-	10 000	10 000	-	-	5 000	(5 000)	-100%	10 000
Increase (decrease) in consumer deposits	2 246	-	-	(49)	140	-	140		8 732
Payments									
Repayment of borrowing	(1 370)	(1 000)	(1 000)	(109)	(107)	(500)	(393)	79%	-
NET CASH FROM/(USED) FINANCING ACTIVITIES	876	9 000	9 000	(158)	33	4 500	4 467	99%	33
NET INCREASE/ (DECREASE) IN CASH HELD	29 574	(9 108)	(9 108)	40 388	(34 228)	(4 554)			6 394
Cash/cash equivalents at beginning:	115 305	152 740	152 740		144 870	152 740			144 870
Cash/cash equivalents at month/year end:	144 880	143 632	143 632		110 642	148 186			151 265

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Mid-Year Assessment

Description	NT Code	Budget Year 2022/23									Total	Total over 90 days
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr			
R thousands												
Debtors Age Analysis By Income Source												
Water	1200	11 728	1 916	1 780	1 696	1 739	1 583	9 551	78 489	108 481	93 058	
Electricity	1300	17 126	939	942	535	482	344	2 369	3 814	26 550	7 543	
Property Rates	1400	6 399	1 094	1 035	6 309	537	359	1 876	21 986	39 594	31 066	
Waste Water Management	1500	19 222	1 223	1 157	1 092	1 056	968	5 467	41 116	71 302	49 700	
Waste Management	1600	9 504	1 503	1 399	1 331	1 263	1 138	6 160	43 073	65 371	52 965	
Property Rental Debtors	1700	190	14	13	13	13	13	74	1 293	1 623	1 406	
Interest on Arrear Accounts	1810	1 313	157	196	361	231	235	1 938	62 269	66 700	65 034	
Recoverable expenditure	1820	-	-	-	-	-	-	-	-	-	-	
Other	1900	(4 581)	40	31	36	35	28	523	1 375	(2 513)	1 997	
Total By Income Source	2000	60 901	6 885	6 553	11 372	5 356	4 669	27 958	253 415	377 108	302 770	
2019/20 - totals only										-	-	
Debtors Age Analysis By Customer Group												
Organs of State	2200	1 912	1 006	972	905	275	108	791	3 180	9 149	5 259	
Commercial	2300	26 303	719	720	3 620	482	380	2 833	14 781	49 838	22 097	
Households	2400	32 255	4 972	4 680	6 434	4 432	4 017	23 290	227 042	307 121	265 215	
Other	2500	431	189	181	413	167	164	1 044	8 411	11 001	10 200	
Total By Customer Group	2600	60 901	6 885	6 553	11 372	5 356	4 669	27 958	253 415	377 108	302 770	

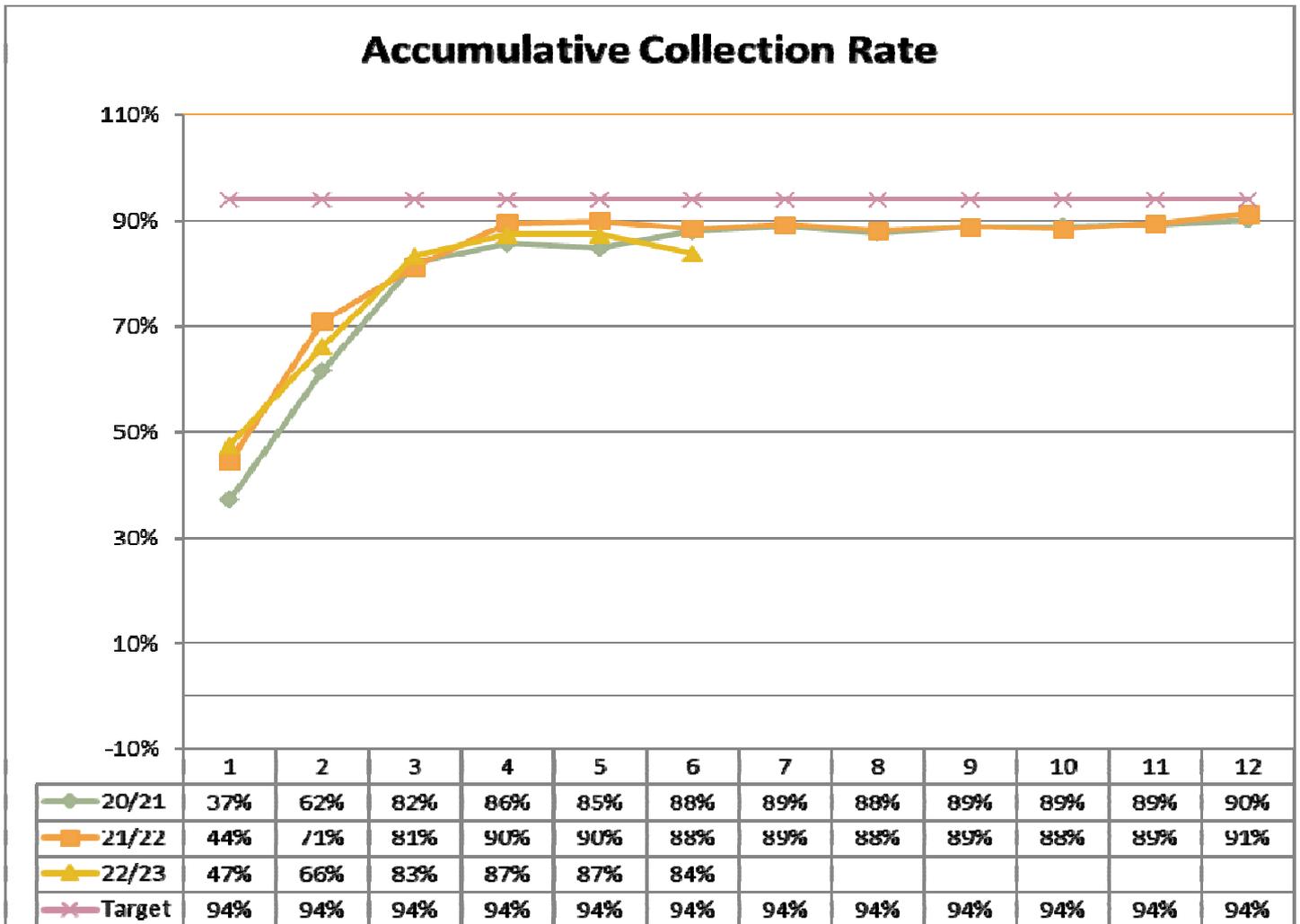
Debtor Collection Rate per Month



	1	2	3	4	5	6	7	8	9	10	11	12
20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%	90%	94%	98%
21/22	44%	116%	114%	129%	93%	77%	95%	81%	94%	86%	99%	117%
21/22	47%	97%	134%	107%	88%	64%						
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate effectiveness of collection against targets set for the relevant months. The target for the month is 94% while the actual figure for December 2022 amounts to 64% in comparison to the previous year 77%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Desember 2022 – 64% beloop in vergelyking met die vorige jaar 77%.



The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 84%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 84% behoop.

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2022/2023 - SECTION 72 REPORT

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Mid-Year Assessment										
Description R thousands	NT Code	Budget Year 2022/23								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	210	82	-	-	-	-	-	-	292
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	210	82	-	-	-	-	-	-	292

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Mid-Year Assessment

Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
R thousands								
Municipality								
Nedbank Ltd	Fixed deposit			-		-	-	30 000
ABSA Bank Ltd	Fixed deposit			-		-	-	20 000
Standard Bank of SA Ltd	Fixed deposit			-		-	-	35 000
Investec Bank Ltd	-			-		-	-	-
First National Bank	Fixed deposit			-		-	-	10 000
-	-			-		-	-	-
TOTAL INVESTMENTS AND INTEREST				-		-	-	95 000

Operating and Capital transfers recognised as revenue are indicated in the following table:
Transfers are recognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Mid-Year Assessment

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
RECEIPTS:									
Operating Transfers and Grants									
National Government:	-	-	-	-	-	-	-	-	-
Provincial Government:	2 617	3 787	3 787	-	4 594	1 894	2 700	142,6%	3 787
Expanded Public Works Programme Integrated Grant	2 617	2 237	2 237	-	1 436	1 119	317	28,4%	2 237
HIV and Aids	-	-	-	-	-	-	-	-	-
Housing Accreditation	-	-	-	-	1 608	-	1 608	-	-
Local Government Financial Management Grant [S	1 550	1 550	1 550	-	1 550	775	775	100,0%	1 550
Mitchell's Plain Urban Renewal	-	-	-	-	-	-	-	-	-
Other grant providers:	-	-	-	-	-	-	-	-	-
Total Operating Transfers and Grants	2 617	3 787	3 787	-	4 594	1 894	2 700	142,6%	3 787
National Government:	-	-	-	-	-	-	-	-	-
Provincial Government:	-	-	-	-	-	-	-	-	-
Total Capital Transfers and Grants	24 038	34 914	34 914	-	15 234	17 457	(2 223)	-12,7%	34 914
TOTAL RECEIPTS OF TRANSFERS & GRANTS	26 655	38 701	38 701	-	19 828	19 351	477	2,5%	38 701

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Mid-Year Assessment

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
EXPENDITURE									
Operating expenditure of Transfers and Grants									
National Government:	4 064	-	-	240	1 602	-	1 602		-
Agriculture Research and Technology	2 514	-	-	198	1 202	-	1 202		-
Arts and Culture Sustainable Resource Managemen	1 550	-	-	42	400	-	400		-
Provincial Government:	-	-	-	-	-	-	-		-
Operation Clean Audit	-	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants	4 064	-	-	240	1 602	-	1 602		-
National Government:	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Other grant providers:	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants	-	-	-	-	-	-	-		-
TOTAL EXPENDITURE OF TRANSFERS AND GRAN	4 064	-	-	240	1 602	-	1 602		-

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2022/2023 - SECTION 72 REPORT

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Mid-Year Assessment

Summary of Employee and Councillor remuneration	Budget Year 2022/23							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	8 716	8 716	681	4 265	4 358	(93)	-2%	8 716
Pension and UIF Contributions	1 231	1 231	113	699	615	83	14%	1 231
Medical Aid Contributions	257	257	7	40	128	(89)	-69%	257
Motor Vehicle Allowance	0	0	-	-	-	-		0
Cellphone Allowance	1 738	1 738	78	469	869	(400)	-46%	1 738
Housing Allowances	166	166	-	-	83	(83)	-100%	166
Other benefits and allowances	0	0	-	-	-	-		0
Sub Total - Councillors	12 108	12 108	879	5 472	6 054	(581)	-10%	12 108
Senior Managers of the Municipality								
Basic Salaries and Wages	4 630	4 630	331	2 063	2 315	(252)	-11%	4 630
Pension and UIF Contributions	992	992	28	170	496	(326)	-66%	992
Medical Aid Contributions	171	171	-	5	85	(80)	-94%	171
Overtime	-	-	-	-	-	-		-
Performance Bonus	1 128	1 128	63	373	564	(191)	-34%	1 128
Motor Vehicle Allowance	1 332	1 332	68	455	666	(211)	-32%	1 332
Cellphone Allowance	90	176	31	167	88	79	90%	176
Housing Allowances	195	195	23	141	97	43	45%	195
Other benefits and allowances	145	103	4	27	51	(25)	-48%	103
Payments in lieu of leave	-	-	-	-	-	-		-
Long service awards	-	-	-	-	-	-		-
Post-retirement benefit obligations	-	-	-	-	-	-		-
Sub Total - Senior Managers	8 683	8 726	549	3 401	4 363	(962)	-22%	8 726
Other Municipal Staff								
Basic Salaries and Wages	137 050	130 666	10 640	64 004	65 333	(1 329)	-2%	130 666
Pension and UIF Contributions	21 415	21 406	1 794	10 804	10 703	101	1%	21 406
Medical Aid Contributions	9 867	9 867	715	4 318	4 933	(615)	-12%	9 867
Overtime	11 713	11 199	2 069	11 837	5 600	6 237	111%	11 199
Performance Bonus	13 329	13 329	826	4 967	6 665	(1 698)	-25%	13 329
Motor Vehicle Allowance	6 599	6 599	513	3 242	3 300	(58)	-2%	6 599
Cellphone Allowance	548	602	60	349	301	48	16%	602
Housing Allowances	1 223	1 223	98	596	612	(16)	-3%	1 223
Other benefits and allowances	4 422	4 942	504	3 080	2 471	609	25%	4 942
Payments in lieu of leave	3 264	3 264	(2 188)	(657)	1 632	(2 289)	-140%	3 264
Long service awards	-	-	80	482	-	482	#DIV/0!	-
Post-retirement benefit obligations	29 023	29 023	876	5 254	14 512	(9 258)	-64%	29 023
Sub Total - Other Municipal Staff	238 453	232 120	15 985	108 275	116 060	(7 785)	-7%	232 120
TOTAL SALARY, ALLOWANCES &	259 244	252 954	17 413	117 149	126 477	(9 328)	-7%	252 954
% increase								
TOTAL MANAGERS AND STAFF	247 136	240 846	16 534	111 677	120 423	(8 747)	-7%	240 846

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - Mid-Year Assessment

Description	Ref	Budget Year 2022/23											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Budget	Budget
Cash Receipts By Source													
Property rates		4 112	8 928	17 512	9 568	37	5 654	-	-	-	-	-	36 945
Service charges - electricity revenue		21 484	28 159	24 941	22 254	17 501	22 986	-	-	-	-	-	193 780
Service charges - water revenue		2 338	3 382	2 008	2 175	2 704	3 009	-	-	-	-	-	22 763
Service charges - sanitation revenue		1 302	1 590	1 493	1 476	2 043	7 574	-	-	-	-	-	5 213
Service charges - refuse		1 545	1 422	2 063	1 785	1 622	1 631	-	-	-	-	-	11 338
Service charges - other		-	4 470	-	-	948	-	-	-	-	-	-	1 657
Rental of facilities and equipment		3	1	1	1	7	17	-	-	-	-	-	(1 652)
Interest earned - external investments		235	298	298	231	-	249	-	-	-	-	-	8 999
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-	2 014
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-
Fines		3	55	30	64	51	9	-	-	-	-	-	3 677
Licences and permits		813	112	398	554	540	190	-	-	-	-	-	394
Agency services		-	-	-	-	-	-	-	-	-	-	-	4 145
Transfer receipts - operating		45 862	5 580	-	3 469	-	-	-	-	-	-	-	149 172
Other revenue		83	115	132	340	979	16 930	-	-	-	-	-	(94 197)
Cash Receipts by Source		77 779	54 112	48 875	41 917	26 434	58 249	-	-	-	-	-	344 247
Other Cash Flows by Source													
Transfer receipts - capital		3 721	-	568	4 674	10 000	10 784	-	-	-	-	-	33 712
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	(13)
Short term loans		-	-	-	-	-	-	-	-	-	-	-	9 000
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-
Increase in consumer deposits		(35)	1	23	23	40	2	-	-	-	-	-	8 592
Receipt of non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-
Receipt of non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-
Change in non-current investments		-	-	-	-	-	-	-	-	-	-	-	95 000
Total Cash Receipts by Source		81 465	54 112	49 466	46 614	36 474	69 035	-	-	-	-	-	490 537
Cash Payments by Type													
Employee related costs		13 585	15 116	14 644	15 544	23 042	14 609	-	-	-	-	-	87 654
Remuneration of councillors		940	940	940	940	1 134	938	-	-	-	-	-	(6 191)
Interest paid		-	-	3	(0)	-	23	-	-	-	-	-	(10)
Bulk purchases - Electricity		29 263	31 706	28 786	17 164	16 744	16 025	-	-	-	-	-	185 654
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-	-	-	-	15 853
Other materials		1 462	439	557	1 444	988	997	-	-	-	-	-	-
Contracted services		1 859	2 907	3 671	4 684	5 298	4 465	-	-	-	-	-	38 086
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-
Grants and subsidies paid - other		672	50	50	275	-	50	-	-	-	-	-	97 689
General expenses		10 173	3 290	3 472	3 865	2 785	3 178	-	-	-	-	-	(28 881)
Cash Payments by Type		57 953	54 447	52 123	43 917	49 990	40 286	-	-	-	-	-	389 854
Other Cash Flows/Payments by Type													
Capital assets		1 025	1 102	2 341	3 550	7 328	5 517	2 214	2 996	8 489	9 348	8 272	19 383
Repayment of borrowing		-	-	19	-	-	107	-	-	-	-	-	5 521
Other Cash Flows/Payments		864	241	(2 763)	1 133	(5 778)	1 499	(47 237)	78 727	(64 560)	(18 751)	(14 902)	24 741
Total Cash Payments by Type		59 842	55 790	51 720	48 599	51 541	47 409	(45 024)	81 722	(56 071)	(9 403)	(6 631)	439 499
NET INCREASE/(DECREASE) IN CASH HELD		21 623	(1 677)	(2 254)	(1 985)	(15 067)	21 625	45 024	(81 722)	56 071	9 403	6 631	51 038
Cash/cash equivalents at the month/year beginning:		130 394	152 018	150 340	148 087	146 101	131 035	152 660	197 684	115 961	172 033	181 435	188 066
Cash/cash equivalents at the month/year end:		152 018	150 340	148 087	146 101	131 035	152 660	197 684	115 961	172 033	181 435	188 066	239 104

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2022/2023 - SECTION 72 REPORT

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Mid-Year Assessment									
Month	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
<u>Monthly expenditure performance trend</u>									
July	101	-	830	-	-	830	830	100,0%	0%
August	3 035	-	830	970	970	1 660	690	41,6%	1%
September	2 468	18 288	15 910	2 309	3 280	17 570	14 290	81,3%	4%
October	6 398	-	830	3 822	7 101	18 400	11 299	61,4%	8%
November	2 200	-	830	7 006	14 107	19 230	5 123	26,6%	16%
December	4 387	24 821	19 989	3 969	18 077	39 219	21 142	53,9%	20%
January	1 566	-	830	-	-	40 049	-	-	-
February	2 718	-	830	-	-	40 879	-	-	-
March	1 848	18 288	15 910	-	-	56 789	-	-	-
April	1 747	-	830	-	-	57 619	-	-	-
May	1 275	-	830	-	-	58 450	-	-	-
June	(3 091)	27 367	22 358	-	-	80 807	-	-	-
Total Capital expenditure	24 652	88 764	80 807	18 077					

MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts
Quarter ending December 2022
Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

MFMA Section	Item Description	Income	Income	Income	Expenditure	Expenditure	Expenditure	Income	Expenditure	Total YTD	Total YTD
		transactions October 2022	transactions November 2022	transactions December 2022	transactions October 2022	transactions November 2022	transactions December 2022	YTD transactions Quarter 2	YTD transactions Quarter 2	Income	Expenditure
		R	R	R	R	R	R	R	R	R	R
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)							-	-	-	-
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-	-	-
11(1) (d)	Section 12 withdrawals charitable, trust or other funds withdrawals) (Relief,							-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state:							-	-	-	-
	- VAT	-	-	-	3 653 989	3 743 325	3 797 518	-	11 194 832	-	27 985 798
	- Agency fees, for example motor registration, drivers licence, etc.	-	-	-	-	-	-	-	-	-	-
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state							-	-	-	-
11(1) (f)	Refund of money incorrectly paid into bank account							-	-	-	-
11(1) (g)	Refund of guarantees, sureties & security deposits	846	-212 344	-88 004	84 859	91 275	72 372	-299 501	248 506	-799 059	532 607
		846	-212 344	-88 004	3 738 848	3 834 600	3 869 890	-299 501	11 443 338	-799 059	28 518 405
11(1) (h)	Cash management and investment purposes:										
	- Realised	-20 000 000	-25 000 000	-				-	-45 000 000		
	- Made	40 000 000	-	-				-	140 000 000		
	- Nett movement	20 000 000	-25 000 000	-				95 000 000			

WITZENBERG MUNICIPALITY**Report: Expenditure on Staff & Councillor Benefits - YTD Act Dec**

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2022/2023	Amended Budget 2022/2023	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	141 681 286	139 584 286	66 062 887	47,33%
66(b)	Contributions to pension funds and medical aid	32 442 638	32 426 538	15 297 642	47,18%
66(c)	Travel, accomodation and subsistence	7 675 624	7 675 624	3 696 978	48,17%
66(d)	Housing benefits and allowances	1 418 051	1 418 051	736 710	51,95%
66(e)	Overtime	11 712 811	11 198 811	11 836 969	105,70%
66(f)	Loans and advances	0	0	0	0,00%
66(g)	Other type of benefit or allowances related to staff	52 206 074	52 302 455	14 385 041	27,50%
	Sub - Total (Staff Benefits)	R 247 136 484	R 244 605 765	R 112 016 227	45,79%
Councillor Benefits					
MAY	Mayor	989 621	989 621	371 486	37,54%
DM	Deputy Mayor	775 195	775 195	332 489	42,89%
SP	Speaker	774 854	774 854	324 392	41,86%
MCM	Mayoral Committee members	2 813 276	2 813 276	1 188 393	42,24%
CLLR	Other Councillors	5 267 327	5 267 327	2 517 355	47,79%
MED	Medical aid contributions	256 670	256 670	39 596	15,43%
PEN	Pension fund contributions	1 230 713	1 230 713	698 630	56,77%
WARD	Ward Committee Allowance	1 053 713	1 053 713	719 000	68,23%
	Sub - Total (Councillors' Benefits)	13 161 369	R 13 161 369	R 6 191 341	47,04%
	Total Councillor and Staff Benefits	R 260 297 853	R 257 767 134	R 118 207 569	45,86%

July - December 2022/23

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN

Mid-Year Performance Report
(Section 72 of MFMA)

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1. INTRODUCTION AND OVERVIEW

1.1 Purpose of the Service Delivery & Budget Implementation Plan

The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13 requires that municipalities must prepare a service delivery budget implementation plan (SDBIP) indicating how the budget and the strategic objectives of Council will be implemented. The SDBIP is prepared in terms of Section 53(1)(c)(ii) of the Municipal Finance Management (MFMA), National Treasury MFMA Circular No. 13 and the Budgeting and Reporting Regulation.

The SDBIP serves as a “contract” between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration in the applicable financial year. It provides the link between the mayor, the council (executive) and the administration, and facilitates the process for holding management accountable for its performance. It is therefore a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community to monitor the municipality’s performance on a quarterly basis. The SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the implementation of the budget, the execution of projects, the performance of senior management and the achievement of the strategic objectives set by council.

1.2 Approval of 2022/23 SDBIP

- | | |
|---|----------------|
| ➤ Draft 2022/23 Top Layer SDBIP tabled at Council | 30 March 2022 |
| ➤ 2022/23 Top Layer SDBIP approved by Mayor | 22 June 2022 |
| ➤ 2022/23 Top Layer SDBIP tabled at Council | 24 August 2022 |

1.3 Mid-year Budget & Performance Assessment

The MFMA in terms of Section 72 determines that the accounting officer must by 25 January of each year:

- Assess the performance of the municipality during the 1st half of the year
 - Section 71 monthly statements
 - SDBIP
 - Past year’s annual Report
- Submit report on such assessment to Mayor, National- and Provincial Treasury

This section of the mid-year report include the SDBIP non-financial results of the 1st six months (Chapter 3) and assessment of 2021/22 Annual Report (Chapter 1.4).

1.4 Assessment of Draft 2021/22 Annual Report

Timeline for the compilation and submission of 2021/22 Annual Report:

- 31 August 2022 – submit 2021/22 Annual Performance Report with 2021/22 Annual Financial Statements to Auditor-General
- 1 November 2022 – draft 2021/22 Annual Report submitted to Auditor General
- 6 December 2022 - draft 2021/22 Annual Report tabled at Council
- 9 December 2022 – advertised and public requested for inputs
- 9 January 2023 – period for comments closed – none received

- 17 January 2023 – Municipal Public Accounts Committee consider draft Annual Report and to submit Oversight Report to Council.
- 25 January 2023 – Council to consider oversight report

External Assessments:

AGSA (Auditor General)

- The AG had no comments on the Draft Annual Report
- The municipal achieved a clean audit for the 2021/22 financial year
- Report on the Audit of the Annual Performance Report 2021/22:
 - No material findings were raised on the usefulness and reliability of the reported information

Western Cape Provincial Treasury comments on tabled 2021/22 Annual Report (09/01/2023)

- The Annual Report complies with the Annual Report Template as prescribed by MFMA Circular 63
- The Annual Report provides a comprehensive overview of the demographics, population, growth, highlights and challenges faced by the municipality.
- The municipality did not disclose information on B-BBEE Compliance Performance Information and should provide separate heading in future.
- The municipality is fully compliant with the legislative requirements as per MFMA Section 75, 121 and 127.
- The municipality has produced a comprehensive report, reflecting detailed information pertaining to performance during the year under review.

Internal Assessments:

At the time of the compilation of this report, the outcome of the MPAC assessment was not finalised and are therefore not included.

The following issues are highlighted as concerns to be addressed strategically as part of the IDP process.

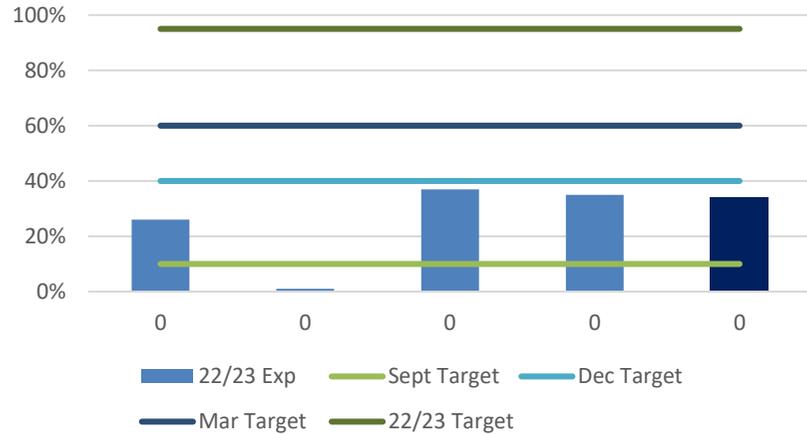
- Constraint on the Eskom network capacity has major impact on social and economic growth with various municipal social housing projects and private business/industry initiatives being canned as a result. Although numerous efforts was undertaken on a provincial-, national- and political level to address the issue, there are to-date no significant results.
- Illegal occupation and growth of informal settlements poses a major risk on service delivery, financial viability and community welfare. Support from various national departments are lacking especially in terms of illegal immigrants, creating tension within the different communities
- The gross outstanding debtors in total increased with 16,7% from the previous year posing a major threat on financial sustainability and service delivery. The ineffective implementation of the Credit Control Policy in areas where Eskom is the supplier of electricity is playing a major role in the escalation of service debtors.

2. STRATEGIC MAP

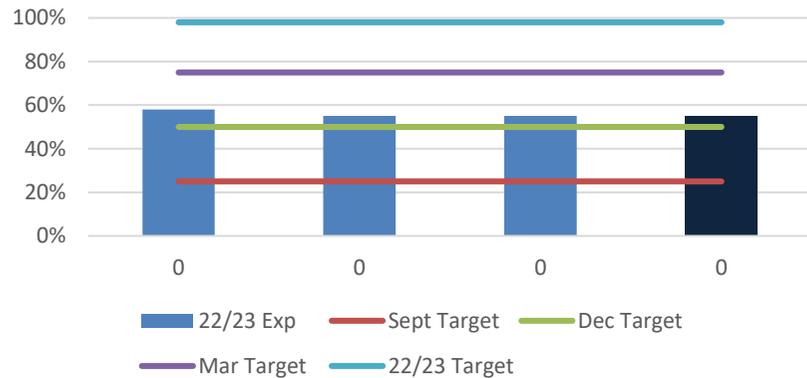
WITZENBERG MUNICIPALITY: STRATEGIC MAP 2022/23					
Vision	Mission	Municipal KPA		Pre-determined Objectives	
A municipality that cares for its community, creating growth and opportunities.	<p>The Witzenberg Municipality is committed to improve the quality of life of its community by:</p> <ul style="list-style-type: none"> - Providing & maintaining affordable services - Promoting Social & Economic Development - The effective & efficient use of resources - Effective stakeholder & community participation. 	1	Essential Services	1,1	Sustainable provision & maintenance of basic infrastructure
				1,2	Provide for the needs of informal settlements through improved services
		2	Governance	2,1	Support Institutional Transformation & Development
				2,2	Ensure financial viability.
				2,3	To maintain and strengthen relations with international- & inter-governmental partners as well as the local community through the creation of participative structures.
		3	Communal Services	3,1	Provide & maintain facilities that make citizens feel at home.
		4	Socio-Economic Support Services	4,1	Support the poor & vulnerable through programmes & policy
				4,2	Create an enabling environment to attract investment & support local economy.

3. SUMMARY OF 1ST SIX MONTHS RESULTS

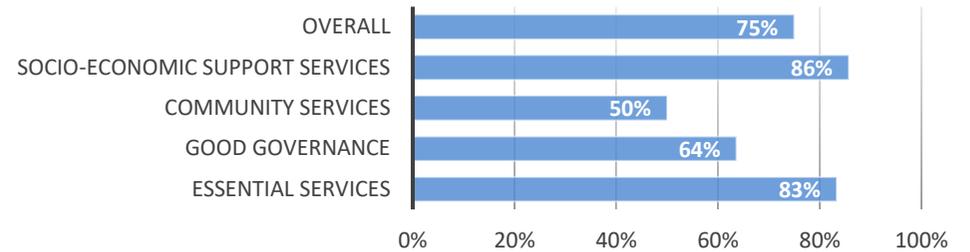
Percentage expenditure on Capital Budget



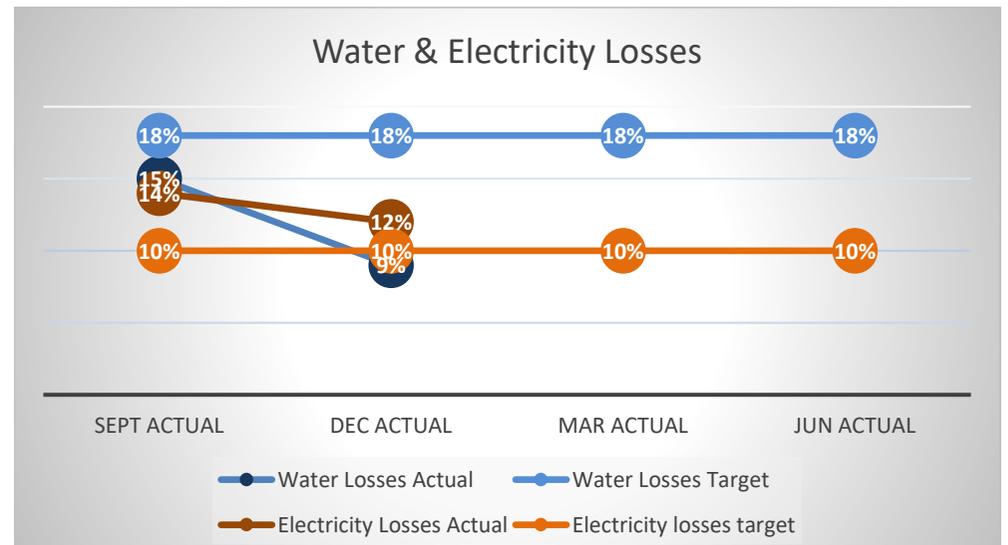
Percentage expenditure on Planned Maintenance Budget



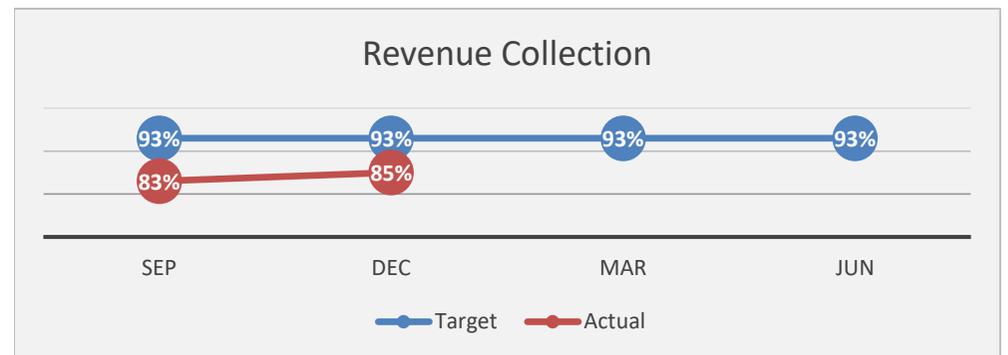
KEY PERFORMANCE AREAS % of Targets Achieved



Water & Electricity Losses



Revenue Collection



4. 2nd QUARTER RESULTS PER KEY PERFORMANCE AREA

KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department.	Preventative- & corrective planned maintenance budget of the Technical Department.	98%	R13 571 434	50%	55%		
		Actual expenditure on budget		R7 401 962				
TecDir3	Percentage expenditure on capital budget by Technical Directorate.	Capital budget for Technical Department	95%	R100 119 546	40%	38%	Remainder of budget for electricity supply to low-cost housing (R2,6m) not to be spend decision to be finalised on relocation of Nduli informal households to Vredebes PhH.	Adjust budget in February 2023.
		Actual expenditure on budget		R37 784 067				
TecEI37	Percentage of unaccounted electricity losses.	Total sales accumulative (kwh)(streetlights usage included)	10%	62 834 423	10%	12%	This usually evens out by the end of the 12 month period	This usually evens out by the end of the 12 month period
		Eskom energy total accumulative		71 678 108				
TecEI60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	Number of valid applications	95%	22	95%	100%		
		Number of connections		22				

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
FinInc28	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at period end.	Number of properties	13 465	13526	13 465	13526		
TecRo7	Kilometres of roads upgraded & rehabilitated.		2				Not due yet	
TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	Number of valid applications	95%	9	95%	100%		
		Number of connections		9				
TecWat20	Percentage of unaccounted water losses.	kl water supplied	18%	2 596 030	18%	9%		
		kl water billed		2 373 710				
TecWat21	Percentage compliance with drinking water quality standards		98%	100%	98%	100%		
TecWat36	Percentage of valid water connection applications connected by reporting period end	Number of valid applications	95%	17	95%	100%		
		Number of connections		17				

Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
TecWat22	Percentage of households in demarcated informal areas with access to a water point (tap).	Nr of households in demarcated informal areas	95%	1979	95%	100%		
		Nr of households in demarcated informal areas with access to a communal water point.		1979				

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
TecSan13	Percentage of households in demarcated informal areas with access to a communal toilet facility. services points (toilets).	Nr of households in demarcated informal areas	95%	1979	95%	100%		
		Nr of households in demarcated informal areas with access to a communal toilet facility.		1979				
TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	Number of households in demarcated informal areas	95%	1979	95%	100%		
		Number of households in demarcated informal areas with access		1979				
TecEI36	Percentage of houses in a subsidised housing project connected to the electrical network.	Number of valid applications	95%	0	95%		No applications received.	
		Number of connections		0				
TecDir2	Number of subsidised serviced sites developed.						No target set	

KEY PERFORMANCE AREA:

2. GOVERNANCE

Strategic Objective: 2.1 Support Institutional Transformation and Development

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	Number of reports	4	2	2	2		
CorpHR13	Percentage budget spend on the implementation of the Workplace Skills Plan	Budget as at period end R	96%	R739 647	50%	11%	Due to supply Chain Process, Tenders cancelled due to no responsive bidders	Request change in targets due to SC Process and Certification process; Total Including orders: 52%
		Expenditure as period end R		R81 656				

Strategic Objective: 2.2 Ensure Financial Stability

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.		1 Unqualified Report	1	1	1		
FinFAdm10	Financial viability expressed as Debt-Coverage ratio		350	625	350	625		
FinFAdm11	Financial viability expressed outstanding service debtors		60%	83%	60%	83%	Debt write off of Indigent & uncollectable debt to be considered by council	Evaluate collectability of old outstanding debt and indigent debt. Draft report to council. Strict application of credit control & debt collection policy
FinFAdm9	Financial viability expressed as Cost-Coverage ratio		2,8	5	2,8	5		
FinInc15	Percentage revenue collection		93%	84%	93%	85%	Service collection remains a challenge.	Review and strengthen Credit Control Policy
MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	Budget for preventative- & corrective planned maintenance	98%	R14 052 005	50%	55%		
		Actual expenditure on budget		R7 672 200				
MM2	Percentage spend on Capital Budget for the whole municipality.	Capital Budget	95%	R111 374 416	40%	34%	Refer to TecDir3 & ComDir2 for reasons.	Refer to TecDir3 & ComDir2 for corrective measures.
		Actual expenditure on budget		R37 784 067				

Strategic Objective: 2.3 To maintain and strengthen relations with international- & inter- governmental partners as well as the local community through the creation of participative structures.

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
ComSoc49	Number of meetings with intergovernmental partners.	Number of meetings	12	6	6	6		
MMIDP9	Number of IDP community engagements held.		14	7	7	7		

KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
ComAm34	Report on annual customer satisfaction survey on community facilities.	Number of Reports	1				Not due yet	
ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	Preventative- & corrective planned maintenance budget of the Community Department.	98%	R321 611	50%	55%		
		Actual expenditure on budget		R177 540				
ComDir2	Percentage expenditure on capital budget by Community Directorate.	Capital budget for Community Directorate	95%	R10 355 870	40%	0,8%	Tender for spectator seating had to be re-advertised as no responsive bids was received. Tender for ablution facilities at Lyellstr sports field is has been advertised and in process to be awarded. Budgets for Nduli swimming pool & library to be adjusted with adjustment budget.	Seating tender re-advertised. Appoint service provider for ablution facilities & adjust budgets where required.
	Actual expenditure on budget	R83 456						

KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.1 Support the poor & vulnerable through programmes & policy

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Dec Reason if target not achieved	Dec Corrective Measures
ComHS14	Number of housing opportunities provided per year - top structures.	Number of top structures	0				No target set	
ComHS15	Number of rental stock transferred.	Number of transfers	30	9	10	9	According to attorney they experience delays at deeds office and they are struggling to get the original deeds and documents of mother even	Attorney requested to expedite the registrations
ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	Number of indigents	4500	3150	4500	3074		
ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	Number engagements	20	15	10	15		

Strategic Objective: 4.2 Create an enabling environment to support local economy

ComLed8	The number of jobs created through the municipality's local economic development initiatives including capital projects.	Number of jobs created	400	200	200	200		
ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	Number of reports	4	2	2	2		
ComLed19	Quarterly report on investment incentives implemented.	Number of reports	4	2	2	2		
ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	Number of reports	4	2	2	2		

Municipal Manager's quality certification

Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the Section 72 mid-year budget and performance assessment have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Print name Mr D NASSON

Municipal Manager of WITZENBERG MUNICIPALITY

Signature:



Date : 17 January 2023

"Establishment of municipal public accounts committee Section 79A	Current position in the charter
79A. (1) A municipal council must establish a committee called the municipal public accounts committee.	<p>Paragraph 1 INTRODUCTION</p> <p>1.1 The Municipal Public Accounts Committee (hereafter referred to as MPAC) is established in terms of Section 79A¹ of the Local Government: Municipal Structures Act, Act 117 of 1998 as a Committee of Council for the efficient and effective performance of its functions.</p>
(2) The mayor or executive mayor, deputy mayor or executive deputy mayor, any member of the executive committee, any member of the mayoral committee, speaker, whip and municipal officials are not allowed to be members of the municipal public accounts committee.	<p>Paragraph 3 - MEMBERSHIP</p> <p>3.2.3 The following Councillors will be excluded from the MPAC, i.e. Executive Mayor or Deputy Executive Mayor, Speaker, a member of the Mayoral Committee and Portfolio Committee Chairpersons.</p>
(3) The municipal council must determine the functions of the municipal public accounts committee, which must include the following:	<p>Paragraph 4 . ROLES AND RESPONSIBILITIES</p> <p>4.2 <u>The municipal council must determine the functions of the municipal public accounts committee.*</u> *Added in update. Duplicate no. to the fixed</p>
(a) review the Auditor-General's reports and comments of the management committee and the audit committee and make recommendations to the municipal council;	<p>4.2 The oversight role of MPAC is to review the Municipality of Witzenberg's Annual Report with specific focus on the financial aspects as contained in the Auditor-General's Report on the Annual Financial Statements of the Municipality and also when instructed by Council to advise Council in respect of unauthorised, irregular or fruitless and wasteful expenditure.</p>
(b) review internal audit reports together with comments from the management committee and the audit committee and make recommendations to the municipal council;	<p>Paragraph 7 COMMITTEE RESOURCES</p> <p>MPAC must have access to –</p> <p>7.1.2 audit opinion, <u>internal audit and</u>* other reports and recommendations from the Performance Risk and Audit Committee; <i>*Underlined is the part that was added</i></p>
(c) initiate and develop the oversight report on annual reports contemplated in section 129 of the Local Government: Municipal Finance Management Act;	<p>Paragraph 4 ROLES AND RESPONSIBILITIES</p> <p>4.3 The Municipality's oversight report as envisaged in Section 129 of the MFMA is prepared for adoption by Council by following due process. MPAC's due process entails -</p> <p>4.3.1 consider and make recommendations on the Oversight Report to Council regarding the Audit Report of the AGSA and queries, comments and responses in respect thereof;</p>
(d) attend to and make recommendations to the municipal council on any matter referred to it by the municipal council, executive committee, a committee of the council, a member of this committee, a councillor and the municipal manager; and	<p>4.3.1 consider and make recommendations on the Oversight Report to Council regarding the Audit Report of the AGSA and queries, comments and responses in respect thereof</p>
(e) on its own initiative, subject to the direction of the municipal council, investigate and report to the municipal council on any matter affecting the municipality.	<p>4.2 when instructed by Council to advise Council in respect of unauthorised, irregular or fruitless and wasteful expenditure</p> <p>4.3 2 investigate the alleged financial misconduct by Councillors and report thereon to Council as the case may be;</p> <p>4.4 Investigate unauthorised, irregular or fruitless and wasteful expenditure in terms of section 32 of the MFMA, as instructed by Council,</p>

¹ Under line means included in this revision

"Establishment of municipal public accounts committee Section 79A	Current position in the charter
(4) Reports of the municipal public accounts committee must be submitted to the speaker who must table such reports in the next meeting of the municipal council	<p>Paragraph 6 REPORTING AND ACCOUNTABILITY</p> <p>6.1. MPAC investigation findings and recommendations are reported to Council, through the Office of the Speaker, as soon as possible after the MPAC resolution.</p>



Improving Oversight and Accountability

Municipal Public Accounts Committees (MPAC) Guide and Toolkit



6. TOOL: SIX KEY ATTRIBUTES OF AN EFFECTIVE MPAC

This tool is intended to assist the MPAC to track its own performance. It is not a performance measurement matrix per se but could be used to frame the relevant KPI's which can be included in the charter

Aim	Key attributes / measured by
<p>Non-partisan and unique identity</p>	<ul style="list-style-type: none"> • The MPAC in its composition reflects council as a whole and its composition must reflect councillors from across the spectrum • Party rivalry is left to council and members enjoy a collegial relationship • The MPAC is respected by council for its independence and not subject to the influence and power structures of any party • Approaches to the media and public statements/ profile are shaped by consensus • The MPAC does not challenge government policy but examines its implementation.
<p>Working culture</p>	<ul style="list-style-type: none"> • A respected and knowledgeable Chair who has well-developed leadership skills. • Operates independently of the executive and asks probing questions • MPAC members have passion, commitment and value the oversight responsibility • Members have strong views on oversight and are independent of each other, but work to complement and support each other's efforts • Exercises initiative and leadership in matters of accountability e.g. takes up issues that are not on the municipality's current agenda or are moving slowly – does not wait for the AG to raise issues, makes own approaches to AG, PT or NT when required • Encourages government to take action and makes its recommendations in this regard clear and explicit • Independently decides when meetings will be held, the agenda and required participants of officials and public – meeting to be focused and programme driven rather than simply routine go through the motions. • Questions are prepared prior to meetings and invites sent to officials to be present and protocol for the order of questions and strict time limits • Management of the MPAC workload – a systematic working through of issues with adequate time allocation for completion of tasks
<p>Public profile</p>	<ul style="list-style-type: none"> • High visibility, meetings are open to public and the media, and full transcripts and minutes are prepared and made available to the public

Municipal Public Accounts Committees (MPAC) – Guide and Toolkit

	<ul style="list-style-type: none"> • Manage own relations with the media and pro-active in raising matters of public interest • Strong capability to report and account to the community - publicly examines issues and places information before the public • The public is broadly aware of the MPAC and understands its role
<p>Capacity</p>	<ul style="list-style-type: none"> • Actively works to build and sustain its capacity for effective scrutiny of public expenditure through: <ul style="list-style-type: none"> ▪ Focused training ▪ Continuity of membership, ▪ Teamwork, ▪ Specialisation and division of labour (e.g. subcommittees and information-gathering sessions) ▪ Regular information briefings, ▪ Expert advisors ▪ Making full use of municipal staff and those of the internal audit unit
<p>Self-evaluation</p>	<ul style="list-style-type: none"> • Has clear objectives, goals and related indicators that allow the MPAC to monitor and evaluate its own performance • Reports on its own performance in a manner that reveals work completed and in progress, highlights of hearings and recommendations, council and departmental responses, and implementation actions by the municipality as a whole • Sets targets for implementation of its recommendations, and publishes the cost of its enquiries • Identifies the factors that are conducive to effective oversight performance (all the elements of this matrix) • Is open and responds to outside reviews of its own performance (by the AG, PT or NT, for example) • In the final analysis, is able to show that it has had a significant and beneficial impact on municipal programmes
<p>A full and comprehensive oversight mandate</p>	<ul style="list-style-type: none"> • Broad scope: the power to investigate or review all past, current and committed expenditure and performance issues • The power to initiate enquiries • The power to access to credible, reliable and appropriate information. • Free choice: the capability to choose subjects for examination without government direction and advice, and to initiate inquiries with a clear focus on accountability; • Effective analysis, reporting and response the power to make recommendations, publish conclusions, suggest improvements, and follow up on implementation



7.10 Reporting

- As noted – the MPAC reports directly to council
- In its own performance report to council, the MPAC shall deal with the following:
 - activities of the committee over the preceding and current financial years
 - the number of meetings held
 - the membership of the committee and any measures to retain skills and experience / ensure continuity
 - key resolutions taken on the annual report.
- The MPAC shall report to council not less than once per quarter or as its oversight responsibility requires. In the case of financial and budgetary performance oversight reports, the MPAC shall report on:
 - Recommendations to council
 - Council resolutions on the recommendations
 - Implementation of the council resolutions
- The full Council should deliberate on the recommendations from the MPAC, at a meeting open to the public. The MPAC shall indicate those items where immediate or very urgent resolution is required, in order to expedite such matters, council must convene a special sitting if the matter remains unresolved in an ordinary council meeting.

7.11 MPAC self-monitoring and monitoring of council actions

- The MPAC shall develop a monitoring and tracking mechanism that is aligned to its approved work programme. This mechanism shall include:
 - A record of the recommendation made to council, the date and the nature of the council response / resolution
 - The key respondents in the matter and the expected action
 - The outcome of the recommendation implemented / not implemented and any pertinent reasons for not implementing
 - When council has made a resolution on a matter raised by the MPAC, it shall communicate that resolution to MPAC within days of the date on which the resolution was decided
 - The self-monitoring framework used by the MPAC should reflect the measures set out in its own performance report to council (see above). Additionally the MPAC may develop indicators based on the Key Attributes framework that forms part of the toolkit
 - These performance measures shall form part of the municipality's annual review of performance

7.12 Monitoring of MPAC performance by council

Council must evaluate the performance of MPAC on an annual basis. The performance measures used for this process shall reflect the measures set out in the MPAC's own performance assessment report to council (see above). Where the MPAC has chosen to adopt indicators as set out in the Key Attributes framework, these may become part of the performance monitoring system.



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) CHARTER

March 2022

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1. INTRODUCTION

- 1.1. The Municipal Public Accounts Committee (hereafter referred to as MPAC) is established in terms of Section 79A¹ of the Local Government: Municipal Structures Act, Act 117 of 1998 as a Committee of Council for the efficient and effective performance of its functions.
- 1.2. The purpose of the MPAC terms of reference is to promote transparency and public accountability and is required in terms of Section 53 of the Local Government: Municipal Systems Act, Act 32 of 2000.
- 1.3. MPAC may evaluate, direct and supervise investigations into any matters within the scope of its roles and responsibilities as instructed by the Council.
- 1.4. MPAC activities would help to increase Council and public awareness of the financial and performance issues of the municipality.

2. MANDATE

- 2.1. The authority, duties and functions of MPAC is derived from the following;
 - 2.1.1. Municipal Finance Management Act, Act 56 of 2003;
 - 2.1.1.1. Chapter 4: Municipal Budgets, Section 32: Unauthorised, irregular or fruitless and wasteful expenditure; and
 - 2.1.1.2. Chapter 12: Financial Reporting and Auditing, Section 129: Oversight Reports on Annual Reports.
 - 2.1.2. Municipal Structures Amendment Act, no. 3 of 2021
 - 2.1.2.1. Section 79A: Establishment of municipal public accounts committee
 - 2.1.3. Council's Rules of Order; and
- 2.2. The purpose of MPAC is to perform an oversight function on behalf of the Council.

3. MEMBERSHIP

- 3.1. MPAC is a committee of Council and therefore Council determines its composition by a resolution of Council in terms of Section 79A of the Municipal Structures Act, Act 117 of 1998.

¹ Under line means included in this revision

- 3.2. The composition –
- 3.2.1. ~~The Council shall appoint MPAC Members.~~ A municipal Council must establish a committee called the municipal public accounts committee.
- 3.2.2. Councillors serving on MPAC should represent a wide range of experience and expertise available in Council, especially with a financial background and should represent the various political affiliations.
- 3.2.3. The following Councillors will be excluded from the MPAC, i.e. Executive Mayor or Deputy Executive Mayor, Speaker, a member of the Mayoral Committee and Portfolio Committee Chairpersons.
- 3.3. The Chairperson will be appointed by Council resolution. If the chairperson of the MPAC is absent from a specific meeting of MPAC, the members present must elect a chairperson from the members present to act as chairperson for that meeting.
- 3.4. Members should be appointed for a term which corresponds to the sitting of Council. If re-elected they may serve for only one further term of office (5 year period). To ensure continuity of expertise in the future, it is proposed that the terms of appointment of two members appointed in the first year, vary.
- 3.5. When a member of the MPAC cannot for any reason continue as a member he/she shall forthwith be replaced by Council.
- 3.6. A municipal council may remove a member of a committee at any time.²
- 3.7. Membership of the MPAC shall be published in the annual report.

4. ROLE AND RESPONSIBILITIES

- 4.1. MPAC has no executive powers.
- 4.2. The municipal council must determine the functions of the municipal public accounts committee.
- 4.3. The oversight role of MPAC is to review the Municipality of Witzenberg's Annual Report with specific focus on the financial aspects as contained in the Auditor-General's Report on the Annual Financial Statements of the Municipality and also when instructed by Council to advise Council in respect of unauthorised, irregular or fruitless and wasteful expenditure.
- 4.4. The Municipality's oversight report as envisaged in Section 129 of the MFMA is prepared for adoption by Council by following due process. MPAC's due process entails -

² Added 2022 in terms of section 79(e) of the Local Government Municipal Structures Act (Nr. 117 of 1998)

- 4.4.1 consider and make recommendations on the Oversight Report to Council regarding the Audit Report of the AGSA and queries, comments and responses in respect thereof;
 - 4.4.2 investigate the alleged financial misconduct by Councillors and report thereon to Council as the case may be;
 - 4.4.3 recommend on any proposals in respect of the oversight process for improving efficiency, effectiveness and economy in the financial sphere of the Municipality; and
 - 4.4.4 liaise with the Performance risk and Audit Committee and any other relevant combined assurance committees and role-players.
- 4.5 Investigate unauthorised, irregular or fruitless and wasteful expenditure in terms of section 32 of the MFMA, as instructed by Council, and as guided by the National Treasury Circular 68: Unauthorised, Irregular and Fruitless and Wasteful Expenditure. The purpose being to recommend to Council whether such expenditure-
- 4.5.1 resulted in the Municipality receiving “value-for-money” (i.e. services received within a reasonable price);
 - 4.5.2 is irrecoverable or not (financial implications);
 - 4.5.3 resulted from non-compliance in following due process and subsequent disciplinary action is necessary, including whether legal action (common law) is appropriate; and / or
 - 4.5.4 was as a result of control failures or gaps and what remedial and disciplinary actions are proposed.
- 4.6 To follow up that corrective action has been taken in respect of the comments and resolutions of MPAC during the oversight reporting process.
- 4.7 To promote good governance, transparency and accountability on the use of municipal resources.

5. MEETING PROCEEDINGS

5.1. Attendance

- 5.1.1. At a minimum four (4) meeting shall be held in a year. These meetings shall be included on the annual calendar of the Council. The chairperson may cancel any meeting if the workload of the committee does not justify a meeting. Special meetings can be called when circumstances warrant it.
- 5.1.2. A quorum shall be the majority of the members.
- 5.1.3. Conduct shall be in terms of the Rules of Order of Council.
- 5.1.4. Meetings are open to the public media unless otherwise determined by the Committee.
- 5.1.5. The applicable Directors (or delegated nominee) must attend as and when necessary, depending on the content and detail of the agenda.

5.1.6. The MPAC is also empowered to invite persons employed by the Municipality with relevant experience to attend its meetings as it deems fit. Where internal resources are not available, external assistance may only be obtained through Council resolution.

5.1.7. The Auditor-General or his or her representative may be invited to attend a meeting as and when circumstances may require. Financial consideration will be taken into account before inviting AGSA.

5.1.8. The Chief Financial Officer must attend all meetings, except where the chairperson, after consultation with the Chief Financial Officer, agrees that his/her presence will not be necessary at the particular meetings.

5.1.9. Internal Audit must attend all meetings, except where the chairperson, after consultation with the Head of Internal Audit, agrees that Internal Audit's presence will not be necessary at the particular meetings.

5.2. Agendas, Minutes and Logistics

5.2.1. Agendas must be distributed at least seven days prior to a meeting for preparation purposes. Notice of the meeting shall be given at least 14 days prior to the meeting.

5.2.2. Municipality Secretariat and Internal Audit provides research, secretarial and administrative support to the Committee. Internal Audit, and on occasion the Auditor-General, provides the Committee with support of a technical nature.

6. REPORTING AND ACCOUNTABILITY

6.1. MPAC investigation findings and recommendations are reported to Council, through the Office of the Speaker, as soon as possible after the MPAC resolution.

6.2. The MPAC must discuss and adopt its report for Council in accordance with the procedures for tabling matters in Council defined in the Rules of Order of Council and Municipality administration secretariat reporting template requirements.

6.3. The names of individuals are not included in its reports, except in exceptional circumstances, and only if all MPAC members agree. These reports would then be considered at in-committee meetings.

6.4. The MPAC may be able to communicate freely with the Audit Committee, Executive Mayor, the Mayoral Committee, the Speaker and Finance Portfolio Committee.

6.5. The MPAC must report to Council at least on all instructions mandated by Council and may bring items before Council as and when necessary.

7. COMMITTEE RESOURCES

- 7.1. MPAC must have access to –
 - 7.1.1. The financial statements and the Annual Report of the municipality as part of the Committee's oversight process;
 - 7.1.2. audit opinion, internal audit and other reports and recommendations from the Performance Risk and Audit Committee;
 - 7.1.3. reports in respect of transgressions in terms of the MFMA pertaining Section 32 of the MFMA;
 - 7.1.4. information in respect of transgressions in terms of the MFMA pertaining to the Municipality, i.e. failure to prepare and adopt the Annual Report as well as the submission and auditing of the annual financial statements,
 - 7.1.5. feedback on corrective action taken in respect of recommendations by the MPAC;
 - 7.1.6. information in respect of any disciplinary action taken in terms of the MFMA where it related to an item that is currently serving on or has served before the committee;
 - 7.1.7. any other audit report from the municipality;
 - 7.1.8. performance information of the municipality;
 - 7.1.9. all reports of the Auditor-General;
 - 7.1.10.in-year reports of the Municipality;
 - 7.1.11.legal, technical and any other specialised assistance required to exercise their functions as approved by Council;
 - 7.1.12.direct access to internal and external auditors; and
 - 7.1.13.resolutions and reports of the Audit Committee, Portfolio Committees and Sub Councils (public comments) related to the annual and audit reports.
- 7.2. The Auditor-General (AG) or his or her representative will provide annual feedback on the AG report during the outset of the oversight process.
- 7.3. Internal Audit shall assist MPAC in the achievement of the work plan in a technical capacity.
- 7.4. In the case of any irregular expenditure or any fruitless and wasteful expenditure incurred by the Municipality, the MPAC may call upon the accounting officer of the municipality to appear before it to provide information or clarity.

8. COMMITTEE PERFORMANCE

- 8.1 The Committee after consultation with the Head of Internal Audit develops a programme of activities annually. The programme is flexible, however, and is often amended to accommodate new priorities. The annual work programme must be approved by Council.

- 8.2. An evaluation of its work for the year should be done annually for the Committee to determine how effective it had been, through a process of self-evaluation and evaluation by Council.
- 8.3. The performance of the MPAC must be evaluated by representatives of the Council, through the Office of the Speaker, on an annual basis.
- 8.4. MPAC performance outcomes are reported to Council, through the Office of the Speaker.

9. GENERAL

- 9.1. MPAC will formalise operational processes, systems and procedures as necessary for the performance of its terms of reference, in consultation with the Office of the Speaker.
- 9.2. MPAC uses a schedule of outstanding matters to keep track of the various stages of the Committee's review process with respect to each of the reports or topics under consideration.
- 9.3. MPAC must deal with all matters, as instructed by Council. It is therefore important to prioritise the items on the schedule of outstanding matters.



INTERNAL AUDIT CHARTER

July 2022

Revision history

Version no.	Revised by	Adopted by Council
1	Internal Audit Performance, Risk and Audit Committee	Approved by Council on 9 December 2015, resolution 8.1.14
2	Internal Audit Performance, Risk and Audit Committee	Approved by Council on 27 September 2017, resolution 8.1.4
3	Internal Audit Performance, Risk and Audit Committee	Approved by Council on 31 October 2018, resolution 8.1.16
4	Internal Audit Performance, Risk and Audit Committee	Approved by Council on 31 October 2019, resolution 8.1.17
5	Internal Audit Performance, Risk and Audit Committee	Approved by Council 25 November 2020 resolution 5/14/4

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1. Purpose and mission

The purpose of this charter is to set out the nature, role, responsibility, status and authority of the Internal Audit Unit and to outline the scope of their work.

The purpose of Witzenberg Municipality's Internal Audit Unit is to provide independent, objective assurance and consulting services designed to add value and improve Witzenberg Municipality's operations.

The mission of internal audit is to enhance and protect organizational value by providing risk-based and objective assurance, advice, and insight. The Internal Audit Unit helps Witzenberg Municipality accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of governance, risk management, and control processes.

2. Legal mandate

(1) Section 62 of the Municipal Finance Management Act of 2003 (MFMA) states that the accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure—

(c) that the municipality has and maintains effective, efficient and transparent systems—

- (i) of financial and risk management and internal control; and
- (ii) of Internal Audit operating in accordance with any prescribed norms and standards;

Section 165(1) of the MFMA states that:

(1) Each municipality and each municipal entity must have an Internal Audit Unit, subject to subsection (3)

(2) The Internal Audit Unit of a municipality or municipal entity must-

(a) Prepare a risk-based audit plan and an Internal Audit program for each financial year.

(b) Advise the accounting officer and report to the audit committee on the implication of the internal audit plan and matters relating to-

- (i) internal control; (ii) Internal Audit;
- (iii) accounting procedures and practices;
- (iv) risk and risk management;
- (v) performance management;
- (vi) loss control;
- (vii) compliance with this Act, the Division of Revenue Act and any other applicable legislation; and
- (c) perform such other duties as may be assigned to it by the accounting officer'

(3) The Internal Audit function referred to in subsection(2) may be outsourced if the municipality or the municipal Entity requires assistance to develop its internal capacity and the council of the municipality or the board of directors of the municipal entity has determined that it is feasible or cost-effective.

3. Standards for the professional practice of internal auditing

The Internal Audit Unit will govern itself by adherence to the mandatory elements of The Institute of Internal Auditors' International Professional Practices Framework, including the Core Principles for the Professional Practice of Internal Auditing, the Code of Ethics, the International Standards for the Professional Practice of Internal Auditing, and the Definition of Internal Auditing. The Head of Internal Audit will report periodically to senior management and the Performance, Risk and Audit Committee regarding the Internal Audit Unit's conformance to the Code of Ethics and the Standards.

4. Authority

The Head of Internal Audit will report functionally to the Performance, Risk and Audit Committee and administratively (i.e., day-to-day operations) to the Municipal Manager. To establish, maintain, and assure that Witzenberg Municipality's Internal Audit Unit has sufficient authority to fulfil its duties.

The Head of Internal Audit will have unrestricted access to, and communicate and interact directly with, the Performance, Risk and Audit Committee, including in private meetings without management present.

Internal Audit Unit has full, free, and unrestricted access to all functions, records, property, and personnel pertinent to carrying out any engagement, subject to accountability for confidentiality and safeguarding of records and information of the Witzenberg Municipal Administration.

- Allocate resources, set frequencies, select subjects, determine scopes of work, apply techniques required to accomplish audit objectives, and issue reports.
- In consultation with the Municipal Manager obtain assistance from the necessary personnel of Witzenberg Municipality, as well as other specialized services from within or outside Witzenberg Municipality, to complete the engagement.

5. Independence and objectivity

The Head of Internal Audit will ensure that the Internal Audit Unit remains free from all conditions that threaten the ability of Internal Auditors to carry out their responsibilities in an unbiased manner, including matters of audit selection, scope, procedures, frequency, timing, and report content. If the Head of Internal Audit determines that independence or objectivity may be impaired in fact or appearance, the details of impairment will be disclosed to appropriate parties.

Internal Auditors will maintain an unbiased mental attitude that allows them to perform engagements objectively and in such a manner that they believe in their work product, that no quality compromises are made, and that they do not subordinate their judgment on audit matters to others.

Internal Auditors will have no direct operational responsibility or authority over any of the activities audited. Accordingly, Internal Auditors will not implement internal controls, develop procedures, install systems, prepare records, or engage in any other activity that may impair their judgment, including:

- Assessing specific operations for which they had responsibility within the previous year.
- Performing any operational duties for Witzenberg Municipality.
- Initiating or approving transactions external to the Internal Audit Unit.
- Directing the activities of any Witzenberg Municipality employee not employed by the Internal Audit Unit, except to the extent that such employees have been appropriately assigned to auditing teams or to otherwise assist Internal Auditors.

Where the Head of Internal Audit has or is expected to have roles and/or responsibilities that fall outside of Internal Auditing, safeguards will be established to limit impairments to independence or objectivity.

Internal Auditors will:

- Disclose any impairment of independence or objectivity, in fact or appearance, to appropriate parties.
- Exhibit professional objectivity in gathering, evaluating, and communicating information about the activity or process being examined.
- Make balanced assessments of all available and relevant facts and circumstances.
- Take necessary precautions to avoid being unduly influenced by their interests or by others in forming judgments.

The Head of Internal Audit will confirm to the Performance, Risk and Audit Committee, at least annually, the organizational independence of the Internal Audit Unit.

The Head of Internal Audit will disclose to the Performance, Risk and Audit Committee any interference and related implications in determining the scope of Internal Auditing, performing work, and/or communicating results.

6. Scope of internal audit activities

The scope of Internal Audit activities encompasses, but is not limited to, objective examinations of evidence for providing independent assessments to the Performance, Risk and Audit Committee, management, and outside parties on the adequacy and effectiveness of governance, risk management, and control processes for Witzenberg Municipality. Internal Audit assessments include evaluating whether:

- Risks relating to the achievement of the Witzenberg Municipality's strategic objectives are appropriately identified and managed.
- The actions of Witzenberg Municipality's officers, directors, employees, and contractors comply with Witzenberg Municipality's policies, procedures, and applicable laws, regulations, and governance standards.
- The results of operations or programs are consistent with established goals and objectives.
- Operations or programs are being carried out effectively and efficiently.
- Established processes and systems enable compliance with the policies, procedures, laws, and

regulations that could significantly impact Witzenberg Municipality.

- Information and the means used to identify, measure, analyse, classify, and report such information is reliable and have integrity.
- Resources and assets are acquired economically, used efficiently, and protected adequately.

The Head of Internal Audit will report periodically to senior management and the Performance, Risk and Audit Committee regarding:

- The Internal Audit Unit's purpose, authority, and responsibility.
- The Internal Audit Unit's plan and performance relative to its plan.
- The Internal Audit Unit's conformance with The IIA's Code of Ethics and Standards, and action plans to address any significant conformance issues.
- Significant risk exposures and control issues, including fraud risks, governance issues, and other matters requiring the attention of, or requested by, the Performance, Risk and Audit Committee.
- Results of audit engagements or other activities.
- Resource requirements.
- Any response to risk by management that may be unacceptable to Witzenberg Municipality.

Opportunities for improving the efficiency of governance, risk management, and control processes may be identified during engagements. These opportunities will be communicated to the appropriate level of management.

The Head of Internal Audit also coordinates activities, where possible, and considers relying upon the work of other internal and external assurance and consulting service providers as needed.

7. Consulting activities

The internal audit activity may conduct consulting services, which focus on assisting management in problem-solving activities, achieving the municipality's objectives, and add value to line Management and Senior Management.

Internal audit will obtain an understanding of the nature of the engagement to clearly articulate the terms of reference. Agreed-upon procedures will be documented in the engagement letter and agreed upon with the client. The types of consulting work will include the following:

- Formal consulting engagements – those that are planned and subject to a written agreement;
- Informal consulting engagements – routine activities such as participation on standing committees, limited-life audit projects, ad-hoc meetings and routine information exchange;
- Special consulting engagements – participation on dedicated teams such as system conversion team; and
- Emergency consulting engagements – participation on a team established for recovery or maintenance of operations after a disaster or other extraordinary event, or a team assembled to supply temporary

help to meet a special request or unusual deadline.

Objectives, scope and limitations of the consulting assignment will be confirmed in writing in an engagement letter. The responsibilities of both management and Internal Audit will be defined and documented in the engagement letter that will be signed by both parties.

Report to management may either be oral by conducting a meeting session with line management or written updates can be provided to management. As agreed upon in the engagement letter, internal audit should report the results of the consulting activity.

The Head of Internal Audit may request PRAC approval for consulting activities that significantly affect the approved internal audit's annual operational plan.

The Internal Audit Unit may perform advisory and related client service activities, the nature and scope of which will be agreed with the client, provided the Internal Audit Unit does not assume management responsibility.

8. Responsibility

The Head of Internal Audit has the responsibility to:

- Submit, at least annually, to senior management and the Performance, Risk and Audit Committee a risk-based Internal Audit plan for review and approval.
- Communicate to senior management and the Performance, Risk and Audit Committee on the impact of resource limitations on the Internal Audit plan.
- Review and adjust the Internal Audit plan, as necessary, in response to changes in
- Witzenberg Municipality's business, risks, operations, programs, systems, and controls.
- Communicate to senior management and the Performance, Risk and Audit Committee any significant interim changes to the Internal Audit plan.
- Ensure each engagement of the Internal Audit plan is executed, including the establishment of objectives and scope, the assignment of appropriate and adequately supervised resources, the documentation of work programs and testing results, and the communication of engagement results with applicable conclusions and recommendations to appropriate parties.
- Follow up on engagement findings and corrective actions, and report periodically to senior management and the Performance, Risk and Audit Committee on any corrective actions not effectively implemented.
- Ensure the principles of integrity, objectivity, confidentiality, and competency are applied and upheld.
- Ensure the Internal Audit Unit collectively possesses or obtains the knowledge, skills, and other competencies needed to meet the requirements of the Internal Audit charter.
- Ensure trends and emerging issues that could impact Witzenberg Municipality are considered and

communicated to senior management and the Performance, Risk and Audit Committee as appropriate.

- Ensure emerging trends and successful practices in Internal Auditing are considered.
- Establish and ensure adherence to policies and procedures designed to guide the Internal Audit Unit.
- Ensure adherence to Witzenberg Municipality's relevant policies and procedures, unless such policies and procedures conflict with the Internal Audit Charter. Any such conflicts will be resolved or otherwise communicated to senior management and the Performance, Risk and Audit Committee.
- Ensure conformance of the Internal Audit Unit with the Standards with the following qualifications:
 - If law or regulation from conformance with certain parts of the Standards prohibits the Internal Audit Unit, the Head of Internal Audit will ensure appropriate disclosures and will ensure conformance with all other parts of the Standards.
 - If the Standards are used in conjunction with requirements issued by other authoritative bodies, the Head of Internal Audit will ensure that the Internal Audit Unit conforms with the Standards, even if the Internal Audit Unit also conforms with the more restrictive requirements of other authoritative bodies.

9. Quality assurance and improvement program

The Internal Audit Unit will maintain a quality assurance and improvement program that covers all aspects of the Internal Audit Unit. The program will include an evaluation of the Internal Audit Unit's conformance with the Standards and an evaluation of whether Internal Auditors apply The IIA's Code of Ethics. The program will also assess the efficiency and effectiveness of the Internal Audit Unit and identify opportunities for improvement.

The Head of Internal Audit will communicate to senior management and the Performance, Risk and Audit Committee on the Internal Audit Unit's quality assurance and improvement program, including results of internal assessments (both ongoing and periodic) and external assessments conducted at least once every five years by a qualified, independent assessor or assessment team from outside Witzenberg Municipality.

10. Annual review

This charter is valid for each financial year and should be reviewed annually for council approval.



Performance, Risk and Audit Committee Charter

July 2022

Revision History

No	Reviewed by	Council approval
1	2017-2018: Performance Risk and Audit Committee	Approved by Council 26 July 2017, resolution 8.16
2	2018-2019: Performance Risk and Audit Committee	Approved by Council 31 October 2018, resolution 8.17
3	2019-2020: Performance Risk and Audit Committee	Approved by Council 30 October 2019, resolution 8.1.17
4	2020-2021: Performance Risk and Audit Committee	Approved by Council 25 November 2020, resolution 8.1.3

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1. Introduction

The vision of Witzenberg municipality is to be a municipality that cares for its community, creating growth and opportunities. The strategic objectives of Witzenberg municipality are to:

- (1) Ensure the sustainable provision and maintenance of basic infrastructure;
- (2) Provide for the needs of informal settlements through improved services;
- (3) Support Institutional Development and Transformation;
- (4) Ensure Financial Viability;
- (5) Maintain and strengthen relations with international and inter-governmental partners and the local community;
- (6) Provide & maintain facilities that make citizens feel at home;
- (7) Support the poor & vulnerable through programmes & policy; and
- (8) To create an enabling environment to support the local economy.

Section 10 of the Local Government Transition Act (Act 209 of 1993) as incorporated into the Municipal Structures Act (Act 177 of 1998) and sections 165 and 166 of the Municipal Finance Management Act (Act 56 of 2003), state that each municipality must establish an Internal Audit Unit and an Audit Committee.

The local Government Municipal and Performance Management Regulation, 2001, requires the Municipality to establish a Performance Audit Committee. The municipality may utilize its Audit Committee as the Performance Audit Committee. Members of the Performance Audit Committee must be appointed annually.

The National Treasury Risk Management Framework guideline indicates that a municipality should establish a Risk Management Committee and that where there is no separate Risk Management Committee, the risk management responsibilities of the Audit Committee should be identical to those of a Risk Management Committee.

Witzenberg Municipality has a combined Performance, Risk and Audit Committee.

The King IV Report on Corporate Governance including a supplement for municipalities, set principles and guidelines on (1) Leadership, ethics and corporate citizenship (2) Performance and reporting (3) Governing structures and delegation, (4) Governance functional areas; and (5) Stakeholder relationships.

2. Purpose of the Performance, Risk and Audit Charter

This Charter sets out the specific responsibilities delegated by the Council to the Performance, Risk and Audit Committee and spells out how the Committee will operate as the Performance, Risk and Audit Committee (PRAC).

The Charter is subject to annual review.

3. Legal Mandate of PRAC

To fulfil its role, PRAC will have the following objectives in terms of section 166(2)(a) (i to ix) of the Municipal Finance Management Act of 2003:

- (1) Advise the Municipal Council, the political office-bearers, the accounting officer and the management staff of the municipality, on matters relating to:
 - (a) Internal financial control and internal audits;
 - (b) Risk management;
 - (c) Accounting policies;
 - (d) The adequacy, reliability and accuracy of financial reporting and information;
 - (e) Performance management;
 - (f) Effective governance;
 - (g) Compliance with the MFMA, Division of Revenue Act (DoRA) and any other applicable legislation;
 - (h) Performance evaluation; and
 - (i) Any other issues referred to it by the municipality.

- (2) In terms of the Local Government Municipal Planning and Performance Management Regulations, 2001 a Performance Audit Committee must be appointed to fulfil the following objectives:
 - (a) To advise Council on the functionality of the performance management system;
 - (b) To advise Council whether the Performance Management System complies with the Act;
 - (c) To advise Council on the extent to which the municipality's performance measures are reliable in measuring performance;
 - (d) In terms of the National Treasury Framework, the objective of the Risk Management Committee is to assist the Accounting Officer in addressing its oversight requirements of risk management and evaluating and monitoring the institution's performance with regards to risk management.

4. Council Expectations

Council expects that PRAC will add value to the Council's strive towards:

- (1) The best possible financial, administrative and technical systems are in place to support management in their endeavours to fulfil the vision and mission statements of Council;
- (2) Credible audit reports which represent a true reflection of the Council's performance in the delivery of services to the community, in terms of the IDP (Integrated Development Plan); and
- (3) Credible audit reports in terms of Council's financial statements, internal control, risk management and supply chain management (procurement of goods and services).

5. Authority and Powers of PRAC

In terms of section 166(2) of the Municipal Finance Management Act, an Audit Committee is an independent advisory body with no executive powers.

- (1) PRAC shall function as a sub-committee of Council.
- (2) PRAC will not perform any management functions or assume any management responsibilities.

- (3) PRAC will make recommendations to management via Council, resulting from activities carried out by the Committee in terms of its reference.
- (4) The chairperson of PRAC may attend or nominate a PRAC member to attend the council meeting when the annual financial results are presented to the Council.

6. Composition of PRAC

- (1) Section 166(4)(a) of the MFMA states that “an Audit Committee must consist of at least three persons, of whom the majority may not be in the employ of the municipality”.
- (2) A PRAC member should be resident within a 200Km radius of Witzenberg Municipality’s Head Office in Ceres.
- (3) PRAC collectively should have sufficient qualifications and experience, including but not limited to risk management, financial management, legal, human resource management, information technology, audit, planning, engineering, and performance management, to fulfil its duties.
- (4) PRAC members should also not serve on more than three local government audit committees/performance committees.
- (5) PRAC members should keep up-to-date with developments affecting the required skill-set.
- (6) PRAC should be permitted to consult with consultants subject to a council approval process.
- (7) The following non-members will attend PRAC meetings:
 - (a) The Municipal Manager or his/her nominee;
 - (b) The Director: Finance or his/her nominee; and
 - (c) The Head of Internal Audit.
- (8) The following non-members may attend meetings:
 - (a) A representative from the Auditor-General South Africa;
 - (b) A representative from Provincial Treasury;
 - (c) PRAC may excuse any of the non-members from the meeting; and
 - (d) PRAC may invite any other official or councillor to attend a meeting when there is a functional responsibility to be discussed.
- (9) No councillor may be a member of PRAC.
- (10) One of the members who are not in the employ of the municipality must be appointed by Council as the chairperson of PRAC.
- (11) One of the members who are not in the employ of the municipality may be appointed by Council as a Deputy Chairperson.
- (12) The appointed members should enter into a final written contract with the municipality according to the approved terms of reference.

7. Membership and independence

- (1) The PRAC chairperson and members must be independent of the municipality.

- (2) The PRAC chairperson and members must not be biased but exhibit independence of mental attitude during deliberations.
- (3) A formal process of induction will be facilitated by the Head of Internal Audit in consultation with the accounting officer.
- (4) All PRAC members must declare private and business interests in every meeting.
- (5) All members should not carry out any business with the municipality.

8. Term of office

- (1) The chairperson and members of the PRAC are appointed for a period of three years subject to annual reappointment during the three-year term.
- (2) Council may consider extending the term of a member who is a permanent resident of the Witzenberg area should local residents not be represented on the committee.
- (3) A member of the PRAC shall not serve for longer than two consecutive terms of three years each.
- (4) After serving two consecutive terms of three years, a cooling-off period of two years is instituted, before appointing the same member to the PRAC committee.
- (5) A committee member should give two months' notice before resignation.
- (6) Committee members can be dismissed by the municipal council under certain circumstances, namely:
 - (a) where an ongoing conflict of interest exists;
 - (b) where a member has not performed to expectations,
 - (c) a member has been declared bankrupt,
 - (d) a member was found guilty of fraud or corruption; and
 - (e) any offence of which dishonesty is an element.
- (7) A Member who is absent from three or more consecutive PRAC meetings may be removed from office.
- (8) The committee members shall have the opportunity to have an exit meeting with the council to discuss the reason for leaving and to provide feedback on their experience on the PRAC committee as well as any other issues.
- (9) The official dismissal processes as they relate to the municipality shall be adhered to by the Accounting Officer and the Municipal Council when a PRAC member is being dismissed.
- (10) The dismissal of a member will be performed by the Municipal Council and the outcome of the dismissal process will be in writing.
- (11) The Executive Mayor must concur with any premature termination of services of a member of PRAC.

9. Vacancy

In the event of a vacancy occurring amongst the members of PRAC, the municipality may fill that vacancy for the unexpired portion of the vacating member's term of appointment.

10. Role and Responsibilities of PRAC

- (1) PRAC will assist Council by providing inputs to ensure effective systems that complement service delivery, safeguarding of municipal assets, the maintenance of financial records, risk management, corporate governance and an effective internal control system.
- (2) PRAC shall consider any matters relating to the financial affairs, performance information, the internal Audit functions and external audit of the municipality, which is desirable. PRAC shall also investigate any other matters referred to it by Council or the Municipal Manager, provided that such request is legitimate and within the scope of PRAC's duties.
- (3) To reach the objectives, PRAC will have the following functions as prescribed in section 166 (2) (a)–(e) of the Municipal Finance Management Act, 2003, Local Government Municipal and Performance Management Regulations, 2001 and the National Treasury Risk Management Framework.

(a) INTERNAL AUDIT

- (i) The PRAC must in relation to internal audit review and advise management and Council:
 - (1) That the Internal Audit Charter, independence and activities of the internal audit unit are clearly understood and respond to the objectives of the municipality and the legal framework;
 - (2) That the functional and administrative reporting lines of the internal audit unit are consistent with the principles of independence and accountability;
 - (3) That the annual audit plan makes provision for critical risk areas in the municipality;
 - (4) That resources allocated will give effect to the work outputs of the internal audit unit; and
 - (5) That there is support for the internal audit unit and external auditors from senior management.
- (ii) The PRAC must:
 - (1) Liaise with management that internal audit findings are submitted to the PRAC quarterly;
 - (2) Confirm actions taken by management in relation to audit findings;
 - (3) Consider and review reports relating to difficulties encountered during the course of the audit engagement, including any scope limitation or access to information reported to the accounting officer that remain unresolved;
 - (4) Evaluate the performance of the internal audit unit in terms of the agreed goals and objectives as captured in the audit plan; and
 - (5) Conduct a high-level review of internal audit on an annual basis, to ascertain whether the internal audit unit complies with the International Standards for the Professional Practice of Internal Auditing;
 - (6) Review and recommend the acceptance of the annual external audit fees to council.

(b) EXTERNAL AUDIT

PRAC must in relation to external audit:

- (1) Take cognizance of the scope of work undertaken by the external auditor and the extent of coordination with the internal audit unit;
- (2) Review and recommend the acceptance of the annual external audit plans, audit fees and other compensation;
- (3) Review reports and monitor management's implementation of audit recommendations and municipal council resolutions in the new financial year;
- (4) Review the report on the financial statements and matters raised therein for reasonability and accuracy;
- (5) Review any interim reports issued to take cognizance of the issues raised in determining the follow-up work of internal audit;
- (6) Conduct a review of the extent to which previously reported findings by the external auditor have been addressed by the municipal council;
- (7) Provide advice to the accounting officer on actions taken relating to significant matters raised in external audit reports;
- (8) Liaise with the external auditors on any matter that the PRAC considers appropriate to raise with the external auditor;
- (9) Ensure that the external auditors have reasonable access to the management and chairperson of the PRAC;
- (10) Address any potential restrictions or limitations with the accounting officer and council; and
- (11) Address outstanding matters raised by the external auditors and any findings are dealt with conclusively in an expeditious manner.

(c) FINANCIAL MATTERS AND STATEMENTS

To advise the Council on all matters related to compliance and effective governance;

- (1) To review the annual financial statements and to provide Council with an authoritative and credible view of the financial position of the municipality, its efficiency and its overall level of compliance with the MFMA, the annual DoRA and other applicable legislation;
- (2) Respond to the Council on any issues raised by the Auditor-General in the audit report;
- (3) Carry out such investigations into the financial affairs of the municipality as Council may request;
- (4) To perform such other functions as may be prescribed to it by Council;
- (5) To review the quarterly reports submitted to it by the internal audit unit;
- (6) To evaluate audit reports on financial, administrative and technical systems;
- (7) To evaluate the compliance with existing policies and relevant legislation;
- (8) To evaluate audited financial statements and reports about the procurement of items and services;

- (9) The compilation of reports to Council, at least twice during a financial year;
- (10) To review significant transactions that do not normally form part of the Council's business;
- (11) To review the disaster recovery plans;
- (12) To review the annual report of the municipality;
- (13) Review and advice the Council on changes in the accounting policies;
- (14) Making recommendations to the Council and also carry out its responsibility to implement the recommendations that are within the scope of PRAC;
- (15) Investigate any matter it deems necessary for the performance of its duties and the exercise of its powers;
- (16) Review the plans of the Internal Audit function and in so doing; ensure that the plan addresses the high-risk areas and that adequate resources are available;
- (17) Review audit results and action plans implemented by management;
- (18) Provide support to the Internal Audit function;
- (19) Meet with Internal Audit and Auditor-General at least once a year without management being present;
- (20) Ensure that no restrictions or limitations are placed on the internal audit unit;
- (21) Evaluate the activities of the Internal Audit unit in terms of their role as prescribed by the legislation; and
- (22) Review the proposed budget for the following year.

(d) PERFORMANCE MANAGEMENT

- (i) PRAC may in terms 14(3)(c) for the local Government: Municipal planning and performance management regulations, 2001, determine its procedures after consultation with the executive mayor or the executive committee on matters that relate to Performance Management.
- (ii) In terms of the Local Government: Municipal Planning and Performance Management Regulations, 2001, a performance audit committee must -
 - (1) review the quarterly Performance Management reports submitted by Internal Audit,
 - (2) review the municipality's performance management system and make recommendations in this regard to the council of the municipality; and
 - (3) at least twice during a financial year submit an audit report to the municipal council concerned.
- (iii) In reviewing the municipality's performance management system, PRAC must focus on the economy, efficiency, effectiveness and impact in so far as the key performance indicators and performance targets set by the municipality are concerned.
- (iv) PRAC may-
 - (1) communicate directly with the council, municipal manager or the internal and external auditors of the municipality concerned;
 - (2) access any municipal records containing information that is needed to perform its duties or exercise its powers;

- (3) request any relevant person to attend any of its meetings, and, if necessary to provide the information requested by the committee; and
- (4) investigate any matter it deems necessary for the performance of its duties and the exercise of its powers.

(e) RISK MANAGEMENT

In discharging its oversight responsibilities relating to risk management, PRAC should:

- (1) Gain a thorough understanding of the risk management policy, risk management strategy, risk management implementation plan, and fraud risk management policy of the institution to enable them to add value to the risk management process when making recommendations to improve the process;
- (2) Review the risk appetite and risk tolerance, and recommends this for approval by the Accounting Officer;
- (3) Review the completeness of the risk assessment process implemented by management to ensure that all possible categories of risks, both internal and external to the institution, have been identified during the risk assessment process. This includes an awareness of emerging risks of the institution.
- (4) Review the risk profile and management action plans to address the risks;
- (5) Review the adequacy of adopted risk responses;
- (6) Monitor the progress made with the management action plan;
- (7) Review the progress made with regards to the implementation of the risk management strategy of the institution;
- (8) Facilitate and monitor the coordination of all assurance activities implemented by the institution;
- (9) Review and recommend any risk disclosures in the annual financial statements;
- (10) Provide regular feedback to the Accounting Officer on the effectiveness of the risk management process implemented by the institution;
- (11) Review the process implemented by Management in respect of fraud prevention and ensure that all fraud-related incidents have been followed up appropriately;
- (12) Review that the internal audit plans are aligned to the risk profile of the institution;
- (13) Review the effectiveness of the internal audit assurance activities and recommend appropriate action to address any shortcomings.

(f) DISCIPLINARY BOARD FOR FINANCIAL MISCONDUCT

- (1) In terms of the *Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, of 30 May 2014*, each municipality is required to establish a disciplinary board for financial misconduct. In terms of the MFMA financial misconduct means any act referred to in Section 171 or 172 of the Municipal Finance Management Act. The purpose of the board is to investigate allegations of financial misconduct refer to the disciplinary board by Council and to monitor the institution of disciplinary proceedings against an alleged transgressor. The disciplinary board is an independent

advisory body that assists the Council and provides recommendations on further steps to be taken regarding disciplinary proceedings. The board must consist of a maximum of five members appointed.

- (2) In terms of the regulation Council has approved the appointment of the following five members on a part-time basis:
 - (a) The head of the internal audit unit within the municipality;
 - (b) One member of the audit committee of the municipality;
 - (c) A senior manager from the legal division in the municipality;
 - (d) A representative of the National Treasury or the Provincial Treasury;
 - (e) Any other person as may be determined by the municipal council; and
 - (f) The Chairperson of PRAC or a nominee will attend the Disciplinary Board meetings as and when required.

11. Access to information

It is stated in section 166(3) of the Municipal Finance Management Act that, in performing its functions, the Audit Committee (In terms of this charter PRAC): -

- (1) has access to the financial records and other relevant information of the municipality.
- (2) must liaise with-
 - (i) the internal audit unit of the municipality, and
 - (ii) the person designated by the Auditor-General to audit the financial statements of the municipality.

12. Reporting Responsibilities

- (1) The PRAC minutes of meetings shall be tabled at Council under the minutes of committee meetings for notice to be taken by Council.
- (2) PRAC recommendations to Council shall be tabled under the reserved powers of Council for consideration.
- (3) PRAC shall prepare a report annually which will be incorporated into the municipality's annual report covering:
 - (a) Describing the functions performed by the PRAC and meetings attended;
 - (b) Council resolutions and the implementation status of recommendations made; and
 - (c) Other relevant comments that may enhance governance and accountability
- (4) The chairperson of the PRAC must submit a copy of its report at least annually, or at other intervals, to the Municipal Public Accounts Committee (MPAC), for consideration during the MPAC engagements on the oversight report.
- (5) The chairperson of the PRAC or a nominated PRAC member must always be available whenever MPAC needs clarity on the reports of PRAC.
- (6) PRAC reports to the Executive Mayor and Council.

13. Communication

- (1) There should be a direct line of communication between PRAC and the Internal Audit Unit, the Auditor-General South Africa and Council.
- (2) The Internal Audit unit must submit quarterly reports to PRAC of their audits and investigations. These reports must be part of the agenda of PRAC.

14. Administrative Procedures

- (1) The office of the Municipal Manager is responsible for all administrative matters of PRAC.
- (2) The office of the Municipal Manager will provide reports to PRAC and will see to it that reports from PRAC serve before Council.
- (3) The Chairperson of PRAC or his/her representative may attend the meetings of the Finance Committee, Procurement Committee, Executive Committee and Council when reports of PRAC serve before such Committees.
- (4) PRAC may initiate reports to serve before Council.
- (5) All meetings of PRAC will be recorded and the minutes will be circulated to all members, the Municipal Manager and members of the Executive Committee.

15. Meetings

- (1) In terms of section 166(4)(b) of the Municipal Finance Management Act, an Audit Committee (PRAC) must meet as often as required to perform its function, but at least four times a year.
- (2) PRAC must meet at least four times a year.
- (3) A quorum of a majority of members will be needed to constitute a meeting.
- (4) If the appointed Chairperson of PRAC is absent from the meeting, the Deputy Chairperson will act as chairperson.
- (5) If the Chairperson and Deputy Chairperson are unavailable for the meeting, the meeting will be re-scheduled
- (6) Notice in writing shall be given to all members of PRAC and other interested parties of each meeting to be held at least 14 days before the date on which such meeting is to be held.

16. Agenda of meetings

- (1) At least seven days before each meeting an agenda of items to be discussed at the meeting shall be prepared and distributed to all members of PRAC.
- (2) The Chairperson shall participate in setting and agreeing on the agenda of PRAC.
- (3) Any person who is going to attend a meeting may, not less than two days before the meeting, request the secretary of PRAC to add such items, as he/she deems necessary to the agenda.

17. Minutes of meetings

PRAC shall keep minutes of its meetings, which conform to the requirements of committees of a municipal council, but the minutes must be made available to all attendees within 14 days.

18. Remuneration

- (1) The members of PRAC will be remunerated for time spent on the preparation for and attendance of meetings.
- (2) The Chairperson will inform the secretary of the number of hours that were required to prepare for a meeting. Preparation time for meetings is limited to four (4) hours.
- (3) Members of PRAC will be remunerated as per the agreement between Council and PRAC.
- (4) Remuneration of PRAC members will be determined by the Council every year according to National Treasury guidelines.
- (5) Should the accounting officer deem it necessary, he or she can in consultation with the municipal council, determine other remuneration.
- (6) Section 14(2)(i) of the Municipal Planning and Performance Management Regulations states that Councillors and employees may not receive any remuneration for any activities of the Audit Committee.
- (7) Employees of National, Provincial Government or Agencies and entities of Government serving on the audit committee are not entitled to additional remuneration, except for out-of-pocket expenses which may be reimbursed.

19. Confidentiality

A member of PRAC shall maintain strict confidentiality in respect of any information of a confidential nature to which he/she may become privy at meetings of PRAC, and shall only disclose such information as may become necessary or required for the proper performance of his/her duties and functions.

20. Conflict of interest

- (1) PRAC Members shall declare any conflict of interest that may arise at every meeting and remove themselves from any proceedings, concerning that matter, giving rise to that conflict.
- (2) Declaration of interest forms will be signed at every meeting including non-members or invitees.

21. Performance, Risk and Audit Committee Evaluation

- (1) The PRAC should assess its performance and achievements against its charter on an annual basis. The assessment would cover the performance of the individual member as part of the overall PRAC regarding the particular skills the member has brought to the PRAC as a whole.
- (2) The findings of the self-assessment should be presented by the chairperson to the accounting officer and municipal council.

- (3) If an individual PRAC member is not performing, then the member will be allowed to address such with the municipal council.
- (4) If it is considered necessary to terminate the services of a PRAC member before the end of the term of appointment, municipal termination procedures will be followed.

22. Conclusion

Council trusts that PRAC will assist in this regard by helping the Council to maintain effective internal control, risk management, accurate financial reporting, performance management and corporate governance principles.

23. Review and approval

The Performance Risk and Audit Committee charter should be reviewed on an annual basis for Council approval.

WITZENBERG

MUNISIPALITEIT

UMASIPALA

MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager

VAN / FROM: Director: Finance

DATUM / DATE: 16 January 2023

VERW. / REF.: 05/12/1/3

IMPLEMENTATION OF THE DEBT COLLECTION AND CREDIT CONTROL POLICY

Purpose

The purpose of this report is for council to consider the full implementation of the debt collection and credit control policy in an effort to improve on the debt collection percentage.

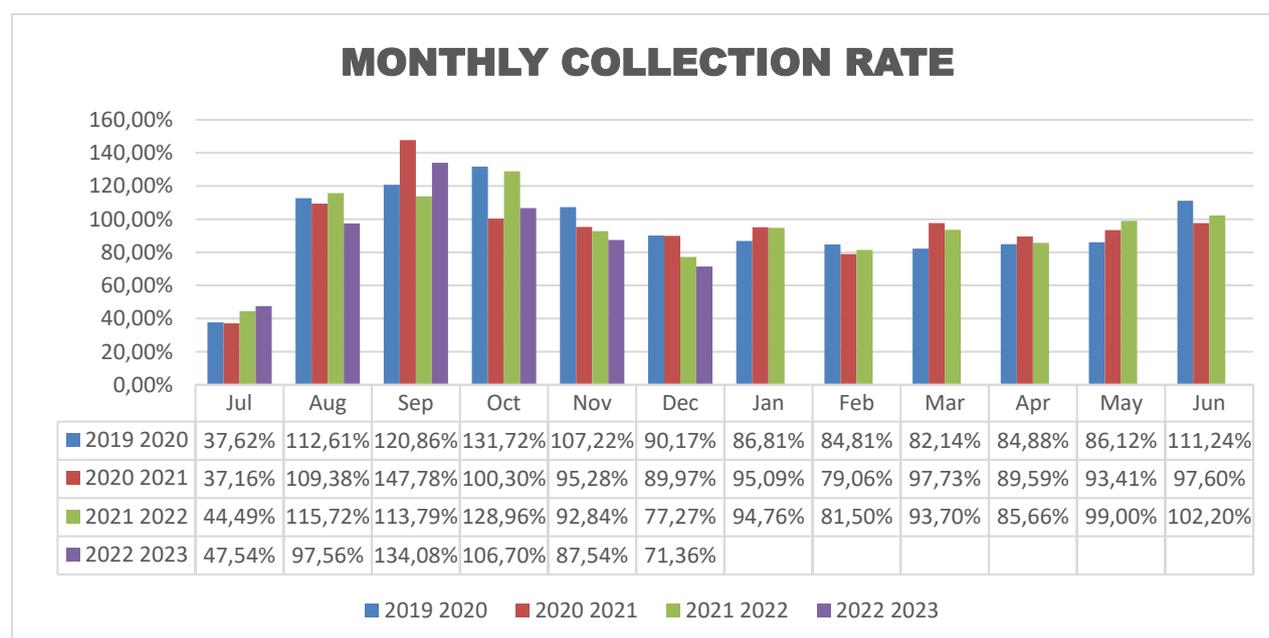
Legislature framework

In terms of Section 96 of the Municipal Systems Act (act 32 of 2000), Council must collect all money that is due and payable to it. Subject to the provisions the Municipal Systems Act. It also allows the municipality to compile and adopt a policy to give effect to this power to collect. Council adopt a credit Control and Debt Collection Policy on 28 May 2009, item 8.1.2(c). Amendments to this policy were approved at subsequent council meetings.

Section 64 (2) of the Municipal Finance Act (56 of 2003) The accounting officer must take all reasonable steps to ensure—
(a) that the municipality has effective revenue collection systems consistent with section 95 of the Municipal Systems Act and the municipality's credit control and debt collection policy-

Background

The year to date recovery rate for the year excluding traffic fines is 85%. The annual target for debt collection is 94%.



The payment percentages for the different areas are as follows:

	Debits Raised	Payments Received	Total Outstanding	Payment Percentage
Ceres	283	276	45	97.6%
Farms	112	115	11	102.6%
Bella Vista	20	18	21	88.7%
Wolseley	49	44	36	90.2%
Tulbagh	35	33	21	94.3%
PA Hamlet	22	10	63	44.8%
Op die Berg	6	2	18	30.7%
Nduli	19	2	88	9.5%

The following table indicates the outstanding amounts as per service

	Total Outstanding
Rates	40
Electricity	31
Other	4
Refuse	73
Sewerage	65
Water	121

The following table list the payment percentage per customer group for the previous financial year:

	Debits Raised	Payments Received	Total Outstanding	Payment Percentage
Business	311	310	35	100%
Government	36	36	8	103%
Residential	199	152	282	76%
Farms	6	5	3	95%

Financial Implications

If the current downward trend of debt collection continues, the provision for impairment of receivables (bad debt) will have to be increased from R 38 million to R82 million for the current financial year. As a result, the expenditure budget will therefore have to be adjusted downward with ±R 44 million. This will have a negative impact on all operations of the municipality including the repair and maintenance of service delivery infrastructure.

Discussion

The current credit control practices of disconnecting and blocking of electricity supply is ineffective in the Eskom supplied areas of Prince Alfred Hamlet, Op die Berg and most rural areas, as indicated above.

Additional credit control measures as per the approved credit control and debt collection policy must be implemented in these areas as an effort to collect outstanding debt and increasing the overall collection rate.

The purpose of debt collection processes including legal action is to convince a debtor to pay his outstanding account and to cultivate a culture of payment.

Recommendation

That the following additional credit control steps be implemented:

1. **Cutting or blocking of electricity–**
 - 1.1. Amount equal to two months' debits are payable before restoring connection- (conventional meters)
 - 1.2. Portion of electricity purchases to be set off against arrear debt. (Auxiliary - 30%)
2. **Indigent households-**
 - 2.1. Portion of electricity purchases to be set off against arrear debt. (Auxiliary - 30%)
 - 2.2. Indigent households be moved from conventional electricity to pre-paid electricity
3. **Legal collection process –**
 - 3.1. Section 129 Notice- (in terms of National Credit Act).
 - 3.2. 14 Days later after Section 129 Notice, Summons is compiled.
 - 3.3. Clerk of the Court issues the summons.
 - 3.4. Sheriff of the Court serve the summons on the defendant.
If there is moveable property that can be attached:
 - 3.5. If no payment received on summons - Judgement and Warrant of Execution is issued on movable property.
 - 3.6. Council resolution on process to be followed;
 - 3.7. Instruction to sheriff to attach and remove movable property and to sell the attached property.
 - 3.8. Advertisement in newspaper of intention to sell movable property
 - 3.9. Sale in execution of attached moveable property by sheriff.
If there is no moveable property that can be attached:
 - 3.10. Report with Nulla Bona on fixed property with municipal value for less than R 300 000.00 to Council for write off;
 - 3.11. Municipal fixed property with value more than R 300 000.00, section 66 application compiled by private external attorney and application to sell immovable property in a sale of execution, brought before court;
 - 3.12. Council resolution on process to be followed;
 - 3.13. Advertisement in newspaper by attorney of intention to sell immovable property in local newspaper as well as government gazette;
 - 3.14. Sale in execution of attached immovable property by sheriff.
4. **Pre-Payment Water Meters**
 - 4.1. Installation of pre-paid water meters if other debt collection measures are not successful;
 - 4.2. That the water consumption can be limited to a maximum of 200 litres per day (6 kilolitres per month);

Yours faithfully

H J KRITZINGER
DIRECTOR: FINANCE