WITZENBERG
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Kennis word hiermee gegee ingevolge Artikel 29(2) van die Plaaslike Regering: Munisipale Strukture Wet, 1998 (Wet 117 van 1998) soos gewysig, dat 'n **Gewone Raadsvergadering** van die Munisipaliteit Witzenberg gehou sal word op **Woensdag, 26 Januarie 2022** om **10:00** in die **Stadsaal, Voortrekkerstraat, Ceres**.	Notice is hereby given in terms of Section 29(2) of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998) as amended, that an **Ordinary Council Meeting** of the Witzenberg Municipality will be held in the **Town Hall, Voortrekker Street, Ceres** on **Wednesday, 26 January 2022** at **10:00**.

Raadslede en Amptenare / Councillors and officials		
Alderman K Adams	Councillor JJ Cloete	Councillor S de Bruin
Councillor GJ Franse	Councillor JP Fredericks	Councillor AL Gili
Councillor LA Hardnek	Councillor P Heradien	Alderman BC Klaasen
Councillor FE Klazen	Councillor GG Laban	Councillor C Lottering
Councillor JS Mouton (Speaker)	Councillor MJ Ndaba	Councillor N Nogcinisa
Councillor N Phatsoane	Councillor EM Sidego	Alderman HJ Smit (Executive Mayor)
Councillor D Swart	Councillor IL Swartz	Alderman JJ Visagie
Councillor K Yisa	Councillor J Zalie	
Municipal Manager	Director: Finance	
Director: Technical Services	Director: Corporate Services	Deputy Director: Finance
Head: Internal Audit	Manager: Projects and Performance	Manager: Administration
IDP Manager	Manager: Legal Services	Chief Administrative Officer
Committee Clerk		

COUNCILLOR JS MOUTON
SPEAKER

19 January 2022

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A G E N D A

1. OPENING AND WELCOME

2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

2.1 Consideration of application for leave of absence, if any (3/1/2/1)

2.2 Confidentiality and Conflict of Interest Declaration (3/2/1)

The Confidentiality and Conflict of Interest Declaration is attached as **annexure 2.2**.

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED

3.1 Gratitude, Congratulations and Commiseration (11/4/3)

Council's congratulations are conveyed to the following Councillors and spouses on their birthdays:

❖ Alderman BC Klaasen	8 January
❖ Mr K de Bruin	15 January
❖ Councillor JJ Cloete	21 January
❖ Ms F Adams	24 January

NOTED.

3.2 Matters raised by the Speaker (09/1/1)

3.3 Matters raised by the Executive Mayor (09/1/1)

3.4 Matters raised by the Municipal Manager

4. COUNCIL MATTERS

4.1 Change in Council of Witzenberg Municipality: Court order for recount of votes (3/1/1/3)

A letter from the IEC South Africa, dated 23 December 2021, is attached as **annexure 4.1**.

RECOMMENDED

that notice be taken of the contents of the letter from the Independent Electoral Commission and that Alderman BC Klaasen be welcomed.

4.2. Election of Deputy Executive Mayor (03/1/1/4)

The prescribed nomination form is attached as **annexure 4.2**.

RECOMMENDED

That the Speaker calls for nominations for Deputy Executive Mayor.

5. MINUTES

5.1 Corrections to the minutes (3/1/2/3)

5.2 Approval of minutes (3/1/2/3)

The following minutes are attached:

(a) Special Council meeting, held on 8 October 2021: **Annexure 5.2(a)**.

(b) Special Council meeting, held on 16 November 2021: **Annexure 5.2(b)**.

(c) Special Council meeting, held on 15 December 2021: **Annexure 5.2(c)**.

RECOMMENDED

That the following minutes be approved and signed by the Speaker:

(i) Special Council meeting, held on 8 October 2021.
(ii) Special Council meeting, held on 16 November 2021.
(iii) Special Council meeting, held on 15 December 2021.

6. MOTIONS AND NOTICE OF SUGGESTIONS

6.1 Motion: Compilation of Council: Mayoral Committee (3/1/1/4)

A letter from Councillor P Heradien (ICOSA), dated 7 December 2021, is attached as **annexure 6.1**.

Council unanimously resolved on 15 December 2021 that the matter in respect of the Motion: Compilation of Council: Mayoral Committee be held in abeyance until the next meeting due to the absence of the initiator from the meeting.

RECOMMENDED

For consideration.

7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

None

NOTED

8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

8.1 Direktoraat Finansies / Directorate Finance

8.1.1 Draft Annual Report 2020/2021 (9/1/1)

The following memorandum, dated 19 January 2022, was received from the Municipal Manager:

"Purpose

The purpose of this report is to table the draft unaudited Annual Report for 2020/2021 to Council.

Legislature framework

In terms of Section 127(2) of the Municipal Finance Management Act (Act 56 of 2003), the Mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control. In terms of the Municipal Finance Management Act Council must adopt the final Audit Report within two months after the tabling of the Annual Report. The Annual Report will now be advertised for public comments. In terms of Council's delegations the Municipal Public Accounts Committee is the oversight committee which must compile an oversight report for consideration by Council before the Annual Report is adopted. The report tabled is unaudited as the Auditor-general has not yet finalised the audit.

Discussion

The Draft Annual Report for 2020/2021 is attached as **annexure 8.1.1**."

RECOMMENDED

(a) That notice be taken of the Draft Witzenberg Municipality Annual Report for 2020/2021.

(b) That a public participation process be followed as prescribed by law.

(c) That the Municipal Public Accounts Committee compiles an oversight report on the Draft Annual Report as per its delegated powers.

8.1.2 Finance: Adjustment budget 2020/2021 (5/1/1/19)

The following documents are attached:

(a) Memorandum from Director: Finance, dated 19 January 2022: **Annexure 8.1.2(a)**.

(b) Adjustment budget report 2020/2021: **Annexure 8.1.2(b)**.

(c) Budget schedules 2020/2021: **Annexure 8.1.2(c)**.

RECOMMENDED

that the adjustment budget of Witzenberg Municipality for the financial year 2020/2021 as set out in the budget documents be submitted to the Municipal Public Accounts Committee with the Annual Report for consideration and recommendation to Council.

8.1.3 Finance: Rebates granted during 2020/2021 financial year (5/12/1/7)

The following memorandum, dated 14 January 2022, was received from the Director: Finance:

"**1. Purpose**

To table before Council a list of all exemptions, rebates and reductions, as prescribed by the Local Government Municipal Property Rates Act (Section 15(3)(a) of 2004) 'The Municipal Manager must annually table in the Council of the municipality a list of all exemption, rebates and reductions granted by the municipality during the previous financial year'. The list is attached as **annexure 8.1.3**.

2. Background

In terms of Subsection 15(1) of the Municipal Property Rates Act No.6 of 2004, a municipality may in terms of the criteria set out in its Rates Policy:

(a) Exempt a specific category of owners of properties, or the owners of a specific category of properties, from payment of a rate levied on their property; or

(b) Grant to a specific category of owners of properties, or to the owners of a specific category of properties, a rebate on or a reduction in the rages payable in respect of their properties.

Subsection 15(3) notes that the Municipal Manager must annually table in the Council of the municipality:

(a) A list of all exemptions, rebates and reductions granted by the municipality in terms of subsection 15(1) during the previous financial year.

The Council grands exemption on the first R120 000 property value of the following categories of property owners:

(a) Residential property
(b) Residential informal property
(c) Business/Commercial property
(d) Industrial property

The Council also grants 50 % rebate to qualifying pensioners (persons older than 60 years old) on residential property rates.

3. Legislature framework

(a) Municipal Rates Policy
(b) Municipal Property Rates Act No.6 of 2004

4. Financial implication

The total revenue forgone in respect of exemptions, reductions and rebates for the 2020/2021 financial year in respect of property rates amounts to R8 943 041-00."

RECOMMENDED

that notice be taken of the list of exemptions, rebates and reductions granted by the municipality during the 2020/2021 financial year.

8.1.4 Quarterly Budget Statement [Section 52(d)] Report: 1st Quarter 2021/2022 (1 July 2021 to 30 September 2021) (9/1/2/2)

The Quarterly Budget Statement [Section 52(d)] Report for the first quarter of 2021/2022 is attached as **annexure 8.1.4**.

RECOMMENDED

that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the 1st quarter of 2021/2022 and, after consideration, the report be approved.

8.1.5 Quarterly Budget Statement [Section 52(d)] Report: 2nd Quarter 2021/2022 (1 October 2021 to 31 December 2021) (9/1/2/2)

The following memorandum, dated 19 January 2022, was received from the Director: Finance:

"The purpose of this memorandum is to submit the Section 52(d) Budget Statement Report for the 2nd quarter of 2021/2022 to Council for information.

The required report in terms of Section 52(d) is attached as **annexure 8.1.5**."

RECOMMENDED

that notice be taken of the Quarterly Budget Statement [Section 52(d)] Report for the 2nd quarter of 2021/2022 and, after consideration, the report be approved.

8.1.6 Mid-year Budget Statement and Performance Assessment (Section 72) Report 2021/2022: 1 July 2021 until 31 December 2021 (9/1/1 & 5/1/5/7/14)

The following memorandum, dated 19 January 2022, was received from the Director: Finance:

"**Purpose**

The purpose of this report is to submit the 2021/2022 Section 72 Mid-year Budget and Performance Assessment Report for the period 1 July 2021 to 31 December 2021 to Council, for information.

Legislature framework

In terms of Section 72 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

'(1) The accounting officer of a municipality must by 25 January of each year –

(a) Assess the performance of the municipality during the first half of the financial year.

(b) Submit the report to the Mayor, National Treasury and Provincial Treasury.

The mayor must, in terms of Section 54(1)(f) of the act submit the report to the Council by 31 January of each year.

Discussion

The Mid-year report for the 2021/2022 financial year is attached as **annexure 8.1.6**."

RECOMMENDED

that notice be taken of the Mid-year Budget Statement and Performance Assessment Report for the period 1 July 2021 until 31 December 2021.

8.1.7 Delay in completing audit for financial year ended 30 June 2021 (5/14/1/18)

Memorandum from Director: Finance, dated 1 December 2021:

"**Purpose**

The purpose of this report is to submit a letter received from the Auditor-general of South Africa to Council, for information.

Legal framework

In terms of Section 126(3) of the MFMA the Auditor-general must submit an audit report on the financial statements to the Accounting Officer of the municipality within three months of receipt of the financial statements.

Discussion

The financial statements of Witzenberg Municipality were submitted on 31 August 2021 to the Auditor-general.

The attached letter, dated 1 December 2021 (**annexure 8.1.7**), was received from the Auditor-general stating that the audit report will not be submitted to the Accounting Officer by 30 November 2021."

RECOMMENDED

that notice be taken that there will be a delay in submission of the audit report.

8.2 Direktoraat Tegniese Dienste / Directorate Technical Services

8.2.1 Spatial Development Framework: Ceres Priority Focus Area 1 (15/04/P)

The following documents are attached:

(a) Memorandum from the Senior Manager: Town Planning and Building Control, dated 10 March 2021: **Annexure 8.2.1(a)**.

(b) Draft of the plan for Spatial Development Framework: Ceres Priority Focus Area 1, dated 1 December 2020: **Annexure 8.2.1(b)**.

RECOMMENDED

(a) that the Senior Manager: Town Planning and Building Control makes a presentation to the Executive Mayoral Committee and Council in respect of the Spatial Development Framework: Ceres Priority Focus area 1.

(b) that the Precinct Plan for Ceres Priority Focus Area 1, dated December 2020, be adopted as a supplement to the Witzenberg Spatial Development Framework.

8.2.2 Council's representation on Ceres Koekedouw Irrigation Board (3/1/1/5)

A memorandum from the Director: Technical Services, dated 14 September 2021, is attached as **annexure 8.2.2**.

The Executive Mayoral Committee resolved on 6 October 2021 to recommend to Council:

(a) that Council resolution 4.4 of 2 September 2016 be rescinded.

(b) that the members seconded from Witzenberg Municipality to the Management Committee of Ceres Koekedouw Irrigation Board be represented by the following job designations:

(i) Director: Technical Services
Secundi: Acting Director: Technical Services

(ii) Chief Financial Officer
Secundi: Manager: Financial Administration

(iii) Deputy Chief Financial Officer
Secundi: Manager: Supply Chain

(c) that the above job designations obtain a mandate from the Executive Mayor before attending any Ceres Koekedouw Management meetings.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) *that Council resolution 4.4 of 2 September 2016 be rescinded.*

(b) *that the members seconded from Witzenberg Municipality to the Management Committee of Ceres Koekedouw Irrigation Board be represented by the following job designations:*

(i) *Director: Technical Services*
Secundi: Acting Director: Technical Services

(ii) *Chief Financial Officer*
Secundi: Manager: Financial Administration

(iii) *Deputy Chief Financial Officer*
Secundi: Manager: Supply Chain

(c) *that the above job designations obtain a mandate from the Executive Mayor before attending any Ceres Koekedouw Management meetings.*

8.3 Direktoraat Gemeenskapsdienste / Directorate Community Services

8.3.1 Request for financial support for CCTV security cameras (17/7/5)

Item 7.3.4 of the Executive Mayoral Committee meeting, held on 27 July 2021, refers.

The following memorandum, dated 20 July 2021, was received from the Municipal Manager:

"**Purpose**

To consider a request from Tulbagh Rural Safety for the cost of the installation of CCTV cameras at certain strategic points in Tulbagh.

Background

A request has been received from Tulbagh Rural Safety, a registered NGO, for financial support for the installation of CCTV cameras at the access routes to Witzenville and Chris Hani. A copy of the letter is attached as **annexure 8.3.1**.

Tulbagh Rural Safety provides security and patrol services free of charge to the community of Tulbagh. They have been supported in the past by both the Department of Community Safety as well as Cape Winelands District Municipality.

The NGO is requesting the municipality for assistance with the installation of CCTV cameras as highlighted in their letter and will the important access roads of Tulbagh be fully covered from a security perspective.

Financial implications

The NGO is requesting an amount of R96 000. This has not been budgeted for, but if Council approves, funds from the operational budget will be shifted to accommodate the request.

Legal implications

A Service Level Agreement will be concluded to manage the effectiveness and efficiency of any agreement between the municipality and Tulbagh Rural Safety."

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

(a) that Council assists with a once-off payment of R96 000 in favour of Tulbagh Rural Safety, a registered NGO, for the installation of CCTV cameras at the access routes to Witzenville and Chris Hani settlements, Tulbagh.

(b) that the Director: Finance provides the applicable funding of the amount supra (a) from the adjustment budget.

Council unanimously resolved on 25 August 2021 that the matter in respect of the request for financial support for CCTV security cameras be held in abeyance until the outcome of the appeal for the unfunded budget has been received.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that Council assists with a once-off payment of R96 000 in favour of Tulbagh Rural Safety, a registered NGO, for the installation of CCTV cameras at the access routes to Witzenville and Chris Hani settlements, Tulbagh.

(b) that the Director: Finance provides the applicable funding of the amount supra (a) from the adjustment budget.

8.4 Direktoraat Korporatiewe Dienste / Directorate Corporate Services

8.4.1 Rules of order for conducting of meetings (1/3/1/25)

The By-law on the Rules of Order regulating the conduct of meetings of the Witzenberg Municipality is attached as **annexure 8.4.1**.

RECOMMENDED

that notice be taken of the Rules of Order for the conducting of meetings of the Witzenberg Municipal Council.

8.4.2 Appointment of Section 79 Committees by Council (03/3/1/1)

Background

In terms of Section 79 of the Structures Act, Council may establish one or more Committees necessary for the effective and efficient performance of any of Council's functions or the exercising of Council's powers. They are usually set up to investigate a particular issue and do not have decision making powers. They can also make recommendations to Council.

Council appoints the members as well as the Chairpersons of the Section 79 Committees and:

- Must determine the functions of a committee
- May delegate duties and powers to the committees in terms of Section 32 of the said Act
- May authorise a committee to co-opt advisory members who are not members of the Council within the limits determined by the Council
- May remove a member of a committee from time to time
- May determine a committees procedure

Functions of the Section 79 Committees

The following functions can be considered for the Section 79 Committees:

1. At least one meeting per month to consider reports from the directors.

2. Deal with matters that have been referred to the committee by the Council or the Executive Mayor.

3. Review and evaluate policies and make recommendations to Council on amendments thereto and the revoking thereof.

4. Make recommendations to Council on new policy to be implemented.

5. Evaluate and review bylaws and make recommendations to Council thereon.

6. Oversee service delivery within the relevant portfolio.

7. Perform such duties and perform such powers as may be delegated to them by Council in terms of Section 59 of the Structures Act

Council resolved on 15 December 2021:

(a) that the matter in respect of the appointment of Section 79 Committees by Council be held in abeyance until the next meeting.

(b) that a Municipal Public Accounts Committee (MPAC) will be appointed by Council.

RECOMMENDED

For consideration.

8.4.3 Council's representatives on outside bodies (3/1/1/5)

A list of outside bodies for which Council must appoint representatives, is attached as **annexure 8.4.3**.

RECOMMENDED

that representatives be appointed for outside bodies.

8.4.4 Proposed establishment of Ward Committees: 2022 until 2027 (3/3/1/5)

A report from the Manager: Integrated Development Planning, dated 25 November 2021, is attached as **annexure 8.4.4**.

RECOMMENDED

For consideration.

8.4.5 Proposed Council meeting program: January until June 2022 (3/1/2/3)

The following memorandum, dated 18 January 2022, was received from the Manager: Administration:

"**1. Purpose**

To obtain the approval of the Executive Mayoral Committee as well as Council for the proposed Council meeting program for January until June 2022.

2. For decision

Council.

3. Executive summary

The Council meeting program and meeting schedule for January until June 2022 is attached as **annexure 8.4.5(a)**. The program is essentially similar to that of 2021. It is recommended that the attached program for the period January until June 2022 be approved. SALGA and the Western Cape Government have requested that municipalities finalise their own Council calendar dates in order for them to synchronise dates with everybody. The Western Cape Government meetings calendar for 2022 is attached as **annexure 8.4.5(b)**.

Council is requested to approve the meeting program for January until June 2022. The Council meeting program of the Witzenberg Municipality has been synchronised with the meeting dates of the Cape Winelands District Municipality and is now submitted to Council for approval.

4. Discussion

4.1 Background and discussion

In terms of Section 19 of the Local Government Municipal Systems Act (Act 32 of 2000) the Municipal Manager must give notice to the public in a manner determined by the Municipal Council of the time, dates and venues of every ordinary meeting of the Council and special or urgent meetings of the Council except when time constraints make this impossible.

Council resolved at its meeting during December 2021 to finalise Council and Committee meeting dates only until June 2022.

The proposed Council meeting program for January until June 2022 provides the list of scheduled meetings of Council, the Executive Mayoral Committee, the various Section 80 Committees, Municipal Public Accounts Committee (MPAC), Performance, Risk and Audit Committee (PRAC), the Local Labour Forum (LLF) and the Senior Management with the applicable time, date, venue or modus of the meetings.

Senior Management meetings are once again proposed to be held every Monday, Section 80 Committee meetings on the third Wednesday and Thursday of every month, but meetings of the Committee for Housing Matters on the last Thursday of the month, Council workshops on the day prior to the Council meeting and Council meetings on the last Wednesday of the month, depending on specific circumstances. Council meetings are also synchronised with the Council meetings of the Cape Winelands District Municipality. Meetings of the Executive Mayoral Committee are scheduled twice a month. All meetings can be held virtually or in contact depending on the COVID-19 Regulations and circumstances at the time.

4.2 Constitutional and policy implications

Compliance with COVID-19 Regulations in case of contact meetings and compliance with municipal IT Policy in case of virtual meetings.

4.3 Environmental implications

This program has no environmental implications.

4.4 Financial implications

The monthly Council meetings are published in the local community newspaper, the cost of which is duly budgeted for.

4.5 Legal implications

In terms of Section 19 of the Local Government Municipals Systems Act (Act 32 of 2000) the Municipal Manager must give notice to the public in a manner determined by the Municipal Council of the time, date and venue or modus of every ordinary meeting of the Council and special or urgent meetings of the Council except when time constraints make this impossible.

Council meetings are planned for every month except for April and June 2022 and this exceeds the minimum requirement of one meeting per quarter as prescribed.

All legislative and policy requirements are complied with."

RECOMMENDED

that the proposed Council meeting program for January until June 2022 be approved.

9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA

10. FORMAL AND STATUTORY MATTERS

10.1 Feedback on matters of outside bodies (3/R)

11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS

12. ADJOURNMENT

Ref: 3/2/1

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

Council meeting, held in the Town Hall, Voortrekker Street, Ceres on 26 January 2022

I, the undersigned, hereby declare:

- That as a Councillor and a participant of this meeting, I shall maintain strict confidentiality in respect of any information of a confidential nature to which I may become privy at meetings of the Witzenberg Council and shall only disclose such information as may become necessary or required for the proper performance of my duties and functions.
- That as a Councillor and a participant of this meeting, I shall declare any conflict of interest that may arise at every meeting and remove myself from any proceedings, in relation to that matter, giving rise to that conflict.

COUNCILLORS

Surname	Initials	Signature
Adams	K	
Cloete	JJ	
De Bruin	S	
Franse	GJ	
Fredericks	JP	
Gili	AL	
Hardneck	LA	
Heradien	P	
Klaasen	BC	
Klazen	FE	

Surname	Initials	Signature
Laban	GG	
Lottering	C	
Mouton	JS	
Ndaba	MJ	
Nogcinisa	N	
Phatsoane	N	
Sidego	EM	
Smit	HJ	
Swart	D	
Swartz	IL	
Visagie	JJ	
Yisa	K	
Zalie	J	

SOUTH AFRICA

23 December 2021

Our Ref: LGE2021

Attention: The Municipal Manager - Mr. David Nasson
Witzenberg Local Municipality

Per email: david@witzenberg.gov.za
CC: monwabisi@witzenberg.gov.za / meagan@witzenberg.gov.za

Dear Sir Madam,

Recount of votes Ceres Town Hall and Fairfield School voting districts – Witzenberg Municipality

1. The Electoral Commission ("***the Commission***") refers to the abovementioned matter as well as the attached Order from the Electoral Court dated the 17 December a copy of which is enclosed herewith for ease of reference.

2. The Electoral Court ordered the Commission to conduct a recount of all the votes cast in the Ceres Town Hall and Fairfield School voting districts within the Witzenberg Municipality. This follows an application launched by the Democratic Alliance (DA) against the determination of the Commission.

3. The recount was conducted on 22 December 2021 in the presence of interested parties.

4. The recount has resulted in a material change to the seat allocation in the Council in that the GOOD party has lost a Proportional Representation seat (PR) and the DA has gained an additional seat.

5. In the circumstances, Ms. Katriena Robyn of the GOOD party is no longer a councillor. Mr. Barnito Charles Klaasen of the DA takes up the additional seat assigned to the DA.

6. The Electoral Commission has captured the result of the seat allocation following the Court ordered recount and confirms that its systems have been updated accordingly to reflect the changes.

7. In amending the results of the Witzenberg Municipality, the Commission was mindful of,

and relied on the decision of the Electoral Court in ***Inkatha Freedom Party, Nongoma and Another v Electoral Commission and Others (005/13) [2014] ZAEC 1; [2014] 4 All SA 465 (Elect Ct) (3 April 2014)***. In that specific case, the Electoral Court held that the Electoral Commission ought to have corrected the error in the results, even after the results were declared.

Yours Sincerely,

Masego Sheburi
Acting Chief Electoral Officer

Cc: Provincial Electoral Officer Mr. Hendrickse
Good Party
DA

IN THE ELECTORAL COURT OF SOUTH AFRICA

REGISTRAR OF THE ELECTORAL COURT OF SOUTH AFRICA, BLOEMFONTEIN
PO Box 280, Bloemfontein 9301
2021 -12- 17
EC-001
REGISTRAR OF THE ELECTORAL COURT OF SOUTH AFRICA, BLOEMFONTEIN

HELD AT BLOEMFONTEIN

CASE NUMBER: 010/2021

In the matter between:

DEMOCRATIC ALLIANCE Applicant

And

ELECTORAL COMMISSION OF SOUTH AFRICA Respondent

Coram: MBHA JA and MOSHIDI AJ (with Ms PATHER – MEMBER)

ORDER

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1 Having read the papers and considered all the issues raised therein, the Court is satisfied that the applicant has discharged the onus showing that a recount of votes is necessary both in the Ceres and Fairfield voting districts.

2 In the circumstances the Court makes the following order:

(a) The decision of the respondent made on 6 November 2021 dismissing the applicant's objection lodged on 4 November 2021 in terms of s 65 of the Local Government: Municipal Electoral Act 21 of 2000 is hereby set aside.

(b) The respondent is directed to conduct a recount of all the votes cast in the Ceres voting district and the Fairfield voting district, within the Witzenberg Municipality.

(c) Such recount shall be done as soon as it is practically possible to do so, taking into consideration that this order is issued during the December Christmas holiday.

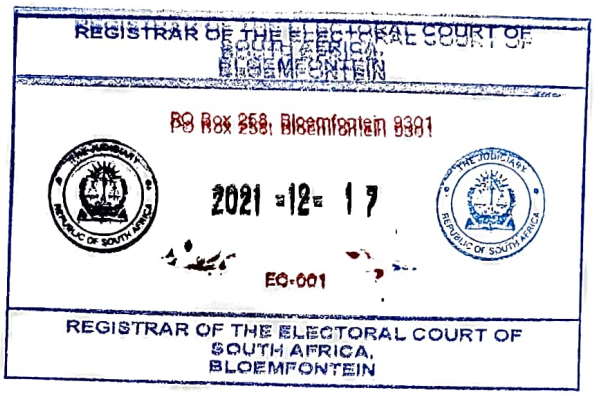
(d) There is no order as to costs.

BY ORDER OF COURT

P S W Myburgh

Registrar

17 December 2021





NOMINASIEVORM VIR DIE AMP VAN UITVOERENDE ONDERBURGEMEESTER
NOMINATION FORM FOR OFFICE OF DEPUTY EXECUTIVE MAYOR

Ek, die ondergetekende, nomineer hiermee die volgende raadslid vir die amp van Uitvoerende Onderburgemeester:

I, the undersigned, hereby nominate the following councillor for the office of Deputy Executive Mayor:

Naam van nomineerder / Name of nominator	
Handtekening van nomineerder / Signature of nominator	
Datum / Date	

Ek, die ondergetekende, aanvaar hiermee my nominasie as Uitvoerende Onderburgemeester
I, the undersigned, hereby accept my nomination as Deputy Executive Mayor

Naam van genomineerde / Name of nominee	
Handtekening van genomineerde / Signature of nominee	
Datum / Date	

MINUTES OF THE SPECIAL COUNCIL MEETING OF WITZENBERG MUNICIPALITY, HELD IN THE TOWN HALL, VOORTREKKER STREET, CERES ON FRIDAY, 8 OCTOBER 2021 AT 09:00

PRESENT

Councillors and Aldermen

Alderman TT Godden (Speaker) (COPE)
Alderman BC Klaasen (Executive Mayor) (DA)
Alderman K Adams (Deputy Executive Mayor) (DA)
Alderman HJ Smit (DA)
Alderman JJ Visagie (DA)
Alderman JW Schuurman (ANC)
Councillor TE Abrahams (DA)
Councillor EM Sidego (DA)
Councillor D Swart (DA)
Councillor P Daniels (DA)
Councillor D Kinnear (DA)
Councillor C Lottering (DA)
Councillor ZS Mzauziwa-Mdishwa (DA)
Councillor TP Mgoboza (ANC)
Councillor N Phatsoane (ANC)
Councillor MD Jacobs (EFF)

Officials

Mr D Nasson (Municipal Manager)
Mr HJ Kritzinger (Director: Finance)
Mr J Barnard (Director: Technical Services)
Mr M Mpeluza (Director: Corporate Services)
Ms L Nieuwenhuis (Senior Manager: Legal Services)
Mr A Hofmeester (Manager: IDP)
Mr CG Wessels (Manager: Administration)
Mr C Titus (Committee Clerk)
Mr R Rhode (ICT Administrator)
Mr J Pieterse (Senior ICT Officer)
Ms MJ Prins (Word Processor Operator)

1. OPENING AND WELCOME

The Speaker welcomed everyone present after which he requested Alderman JW Schuurman to open the meeting with a prayer.

NOTED

2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

2.1 Consideration of application for leave of absence, if any (3/1/2/1)

(a) Applications for leave of absence from the meeting were received from Alderlady JT Phungula and Councillor M Mdala.

(b) An apology for absence from the meeting was received from the Head: Internal Audit.

UNANIMOUSLY RESOLVED

(a) that the applications for leave of absence from the meeting, received from Alderlady JT Phungula and Councillor M Mdala, be accepted and approved.

(b) that the apology for absence from the meeting, received from the Head: Internal Audit, be approved.

EENPARIG BESLUIT

(a) dat die aansoeke om verlof tot afwesigheid van die vergadering, ontvang vanaf Raadsdame JT Phungula en Raadslid M Mdala, aanvaar en goedgekeur word.

(b) dat die verskoning vir afwesigheid van die vergadering, ontvang vanaf die Hoof: Interne Oudit, goedgekeur word.

2.2 Confidentiality and Conflict of Interest Declaration (3/2/1)

The Confidentiality and Conflict of Interest Declaration is attached as **annexure 2.2**.

The Confidentiality and Conflict of Interest Declaration was signed by all Councillors.

NOTED

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED

3.1 Gratitude, Congratulations and Commiseration (11/4/3)

Alderman K Adams conveyed Council's congratulations to the following Councillors and spouses on their birthdays:

❖ Ms Anthea Klaasen	4 August
❖ Councillor Petrus Heradien	28 August
❖ Ms Clara Laban	12 September
❖ Mr Joseph Visagie	15 September
❖ Ms Lorna Smit	24 September
❖ Councillor Dirk Swart	30 September
❖ Councillor Trevor Abrahams	6 October
❖ Alderman J Visagie	17 October
❖ Ms Karin Swart	20 October

Councillor MD Jacobs attended the Council meeting from 09:30.

3.2 Matters raised by the Speaker (09/1/1)

(a) The Speaker mentioned that this meeting will be the last of Council for the term which will terminate with the declaration of the new Council by the IEC after the 1 November 2021 elections. The Speaker expressed his gratitude towards the Municipal Manager, administrative staff and especially the Manager: IDP for rendering good administrative services with the Ward Committees. He thanked Council for a wonderful term and that it was a pleasure to conduct such exceptional disciplined Council meetings.

(b) The Speaker mentioned that Councillor Kinnear had written and published a book and encouraged Councillors to do the same.

NOTED

3.3 Matters raised by the Executive Mayor (09/1/1)

(a) The Executive Mayor mentioned that the time since the inauguration of Council in 2016 had sped to date. As Council there were many successes, but also challenges which were overcome. Much work was done by himself during the night when he thought about municipal matters of concern. However, the Executive Mayor said that it was with delight and gratitude that he looked back on a pleasant and wonderful political journey.

(b) The Executive Mayor thanked the coalition partner of the DA, COPE, for their role during the term. The attitude, support, understanding and interest in political matters of Alderman T Godden was exemplary and noteworthy.

(c) The Executive Mayor referred in gratitude towards Alderman J Schuurman and Alderlady J Phungula who at all times put the best interest of the community before any politics although they were from the opposition.

(d) The Executive Mayor thanked the Municipal Manager, Directors and administrative staff.

(e) The Executive Mayor mentioned that much critic received from outside are applicable on Council, but that much are also applicable on the communities. Council is responsible for the wellbeing of the communities. The Indigent Policy is in particular a token of care for the disadvantaged.

(f) The municipality did well in terms of service delivery.

(g) Various opportunities such as the socio-economic hubs in Prince Alfred's Hamlet and Schoonvlei were created.

(h) The security and safety of the community will always be a challenge. Local Government has become the first level of safety and Witzenberg Municipality has experienced a lot of violence.

Council did well at the end of the term, but some matters will be addressed in the new term, such as a new energy plan and an increased service delivery effort.

(i) The Executive Mayor expressed best wishes to Alderman J Schuurman and Alderlady J Phungula on their exit from Council. The Executive Mayor wished all Councillors well on their future endeavours and mentioned that he was expecting some to be back in Council.

The Executive Mayor concluded his speech with his well-known saying: *Let us put Witzenberg Municipality first!*

NOTED

3.4 Matters raised by the Municipal Manager

(a) The Municipal Manager expressed gratitude to Council for their diligence with Municipal Manager, Senior Management and Administration.

(b) The Municipal Manager referred to the real concern of Witzenberg Municipality in respect of the population growth due to work opportunities in the agricultural sector. This matter will be addressed by Minister Anton Bredell and also his experience all over in the Western Cape. However, the Witzenberg Municipality is overall performing well, e.g. clean audits that are obtained.

(c) The Municipal Manager expressed best wishes to all Councillors on their future endeavours, especially during the election campaign.

NOTED

4. AWARDING OF ALDERMANSHIP TO EXECUTIVE MAYOR, ALDERMAN BC KLAASEN (Clr/Klaasen BC)

This matter was handled under item 12.

NOTED

5. MINUTES

5.1 Corrections to the minutes (3/1/2/3)

None

NOTED

5.2 Approval of minutes (3/1/2/3)

The minutes of the following meetings are attached:

(a) Council meeting, held on 28 July 2021 and continued on 25 August 2021: **Annexure 5.2(a)**.

(b) Special Council meeting, held on 29 September 2021: **Annexure 5.2(b)**.

UNANIMOUSLY RESOLVED

That the following minutes be approved and signed by the Speaker:

(i) Council meeting, held on 28 July 2021 and continued on 25 August 2021.

(ii) Special Council meeting, held on 29 September 2021.

EENPARIG BESLUIT

Dat die volgende notules goedgekeur en deur die Speaker onderteken word:

(i) Raadsvergadering, gehou op 28 Julie 2021 en voortgesit op 25 Augustus 2021.

(ii) Spesiale Raadsvergadering, gehou op 29 September 2021.

5.3 Outstanding matters (3/3/2)

Number	File reference	Heading, item no. and date	Directorate	Action	Progress	Target date
5.3.1	17/7/5	Item 8.3.3 of 25-08-2021 Request for financial support for CCTV security cameras		That matter be held in abeyance until outcome of appeal for unfunded budget has been received.		

UNANIMOUSLY RESOLVED

that notice be taken of the outstanding matter.

EENPARIG BESLUIT

dat kennis geneem word van die uitstaande aangeleentheid.

6. MOTIONS AND NOTICE OF SUGGESTIONS

None

NOTED

7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

7.1 Minutes: Committee meetings (03/3/2)

The minutes of the following meetings are attached:

(a) Executive Mayoral Committee meeting, held on 25 May 2021: **Annexure 7.1(a)**.

(b) Committee for Technical Services, held on 15 June 2021: **Annexure 7.1(b)**.

(c) Committee for Local Economic Development and Tourism, held on 15 June 2021: **Annexure 7.1(c)**.

(d) Committee for Community Development, held on 17 June 2021: **Annexure 7.1(d)**.

(e) Committee for Corporate and Financial Services, held on 17 June 2021: **Annexure 7.1(e)**.

(f) Committee for Housing Matters, held on 24 June 2021: **Annexure 7.1(f)**.

(g) Performance, Risk and Audit Committee, held on 25 June 2021: **Annexure 7.1(g)**.

(h) Committee for Housing Matters, held on 10 August 2021: **Annexure 7.1(h)**.

UNANIMOUSLY RESOLVED

that notice be taken of the minutes of the Committee meetings and same be accepted.

EENPARIG BESLUIT

dat kennis geneem word van die notules van die Komiteevergaderings en genoemde aanvaar word.

8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

8.1 Direktoraat Finansies / Directorate Finance

8.1.1 Section 71 Monthly Budget Statement Reports of Directorate Finance: May, June, July and August 2021 (9/1/2/2)

The following Section 71 Monthly Budget Statement Reports of the Directorate Finance are attached:

(a) May 2021: **Annexure 8.1.1(a)**
(b) June 2021: **Annexure 8.1.1(b)**
(c) July 2021: **Annexure 8.1.1(c)**
(d) August 2021: **Annexure 8.1.1(d)**

UNANIMOUSLY RESOLVED

that notice be taken of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for May, June, July and August 2021 and, after consideration, same be approved and accepted.

EENPARIG BESLUIT

dat kennis geneem word van die Artikel 71 Maandelikse Begrotingsverslae van die Direktoraat Finansies vir Mei, Junie, Julie en Augustus 2021 en genoemde, na oorweging, goedgekeur en aanvaar word.

8.1.2 Finance: Review of Indigent Policy (5/12/P)

The following documents are attached:

(a) Memo from Director: Finance, dated 1 October 2021: **Annexure 8.1.2(a)**.

(b) Reviewed Indigent Policy: **Annexure 8.1.2(b)**.

UNANIMOUSLY RESOLVED

(a) that the proposed amendments to the Indigent Policy be approved.

(b) that all indigent approvals that have lapsed since 1 January 2021 and have not been renewed, be reinstated on receipt of an affidavit as per paragraph 9.3.

8.2 Direktoraat Tegniese Dienste / Directorate Technical Services

8.2.1 Witzenberg Integrated Waste Management By-Law (01/03/R)

A memorandum with the Draft Witzenberg Integrated Waste Management By-Law from the Senior Superintendent: Solid Waste and Cleansing Services, dated 10 May 2021, is attached as **annexure 8.2.1**.

UNANIMOUSLY RESOLVED

(a) that the By-Law on Witzenberg Integrated Waste Management be adopted as per Section 12(2) to 12(4) and 13 of the Municipal Systems Act, as amended; and

(b) that the adopted By-Law on Witzenberg Integrated Waste Management be sent to Provincial Government to be published in the Provincial Gazette.

8.2.2 Council's representation on Ceres Koekedouw Irrigation Board (3/1/1/5)

A memorandum from the Director: Technical Services, dated 14 September 2021, is attached as **annexure 8.2.2**.

The Executive Mayoral Committee resolved on 6 October 2021 to recommend to Council:

(a) that Council resolution 4.4 of 2 September 2016 be rescinded.

(b) that the members seconded from Witzenberg Municipality to the Management Committee of Ceres Koekedouw Irrigation Board be represented by the following job designations:

(i) Director: Technical Services
Secundi: Acting Director: Technical Services

(ii) Chief Financial Officer
Secundi: Manager: Financial Administration

(iii) Deputy Chief Financial Officer
Secundi: Manager: Supply Chain

(c) that the above job designations obtain a mandate from the Executive Mayor before attending any Ceres Koekedouw Management meetings.

UNANIMOUSLY RESOLVED

that the matter in respect of Council's representation on the Ceres Koekedouw Irrigation Board be held in abeyance until the next meeting.

EENPARIG BESLUIT

dat die aangeleentheid rakende die Raad se verteenwoordiging op die Ceres Koekedouw Besproeiingsraad oorstaan tot die volgende vergadering.

8.2.3 Pilot project: Intelligent Geyser Control Program (Demand Side Management) (16/3/04/1)

A memorandum from the Senior Manager: Electro-Technical Services, dated 2 August 2021, is attached as **annexure 8.2.3**.

UNANIMOUSLY RESOLVED

(a) that Council takes notice of the report of the Senior Manager: Electro-Technical Services regarding the offer of Plentify to include Witzenberg in its Geyser Control Pilot Program.

(b) that the Municipal Manager be mandated to sign the Plentify Pilot Memorandum of Understanding (MOU).

8.2.4 Small Scale Embedded Generation (SSEG) Policy: Methodology, allowable limit and motivation of renewable tariff (16/3/P)

The following documents are attached:

(a) Memorandum from Acting Senior Manager: Electro-Technical Services: **Annexure 8.2.4(a)**.

(b) Review and Strategic Input report: **Annexure 8.2.4(b)**.

The following recommendation was tabled to the Executive Mayoral Committee:

That the Executive Mayoral Committee recommends to Council:

(a) That Council rescinds the previous decision ''Approval of Energy Plan (Small Scale Embedded Generation)" of 31 October 2018.

(b) that Council takes notice of the co-authored inputs and documentation of the Association of Municipal Electrical Undertakings, Western Cape Provincial Government, Cape Town and Green Cape as the nationally accepted standardised policy related to the implementation of Renewable Energy (Small Scale Embedded Generation) within municipalities.

(c) that Council adopts the NRS 097-2-1 (2010) and NRS 097-2-3 (2014) Grid Interconnection of Embedded Generation, Section 1 – Utility Interface, Section 2 – Simplified utility connection criteria for low-voltage connected generators as the basis of its Energy Plan and Small Scale Embedded Generation Policy.

(d) that the supporting documents, including the undermentioned, are accepted as official documentation related to the application processes related to any consumer intending to install Renewable Energy:

(i) Requirements for Embedded Generation
(ii) Contract for Embedded Generation
(iii) Application Form
(iv) Commissioning Form
(v) Decommissioning Form

(e) that any amendments to the relevant NRS standards automatically be included in the Council's Energy Policy.

(f) that any amendment to the Electrical Bylaws as well as the implementation of a REFIT (Renewable Energy Feed-in Tariff) and/or RENEWABLE tariff will automatically form part of Council's Energy Policy as and when approved by Council.

(g) That the Municipality include RENEWABLE tariffs for approval from NERSA in the 2022/2023 NERSA tariff application. This tariff will be additional and mandatory for new SSEG installations and new approvals.

The following indicative tariffs concept can be used:

Category	**Basic/ month**	**Refit / kWh**
Residential	R 100.00	R0.50
Commercial, LPU	Municipal mark-up on sales for the specific tariff x (Energy Generated per Year x 90% / 12)	R1,00

(h) that the Director: Technical Services reserves the right to refuse or limit the installation of Small Scale Embedded Generation plants if it is determined that they are having an onerous effect on the Quality of Supply of the Electrical Network of the municipality.

(i) that the Director: Technical Services may request that a network study be conducted by the applicant in order to identify any limitations on the municipal network relating to the SSEG installation.

(ii) that the applicant be responsible for any required upgrades on the municipal network.

(i) that any Large Power Users applying for permission to install Small Scale Embedded Generation plants must supply proof of their facility having an average power factor of 0,85 or better before any application will be considered.

(j) that all existing Small Scale Embedded Generation installations commissioned prior to the approval of this Energy Policy will be required to comply with the policy as amended from time to time, whilst the municipality reserves the right to install suitable bi-directional four quadrant meters to monitor that connection.

(k) that the new Renewable Energy Tariffs shall not be applicable to installations commissioned prior to this implementation. This exception will expire 20 years after date of approval. When the current installation/equipment reach end of life a decommissioning report must be submitted. Should the applicant want to replace the installation, a new application must be submitted that will be subject to the policy and tariffs applicable at the time of application.

(l) that any meters currently installed and allowed in writing by the municipality to run in reverse, will be expected to comply with these requirements once the RENEWABLE tariff is implemented.

(m) that for future applicants successfully requesting permission to install Small Scale Embedded Generation plants, the costs of installing the required bi-directional four quadrant meters are for the applicants' costs.

(n) that conventional or pre-payment meters are not allowed to run backwards; these meters must be replaced by bi-directional meters at the cost of the consumer.

(o) for continued participation in the SSEG program customers must always be NET consumers.

(p) that permission to install Small Scale Embedded Generation will automatically lapse after 12 months from date of approval, if the installation process has not been started, unless an arrangement, in writing, has been agreed with the municipality.

The Executive Mayoral Committee resolved on 6 October 2021 to recommend to Council that the matter in respect of the Small Scale Embedded Generation (SSEG) Policy: Methodology, allowable limit and motivation of renewable tariff be held in abeyance until the next meeting.

UNANIMOUSLY RESOLVED

that the matter in respect of the Small Scale Embedded Generation (SSEG) Policy: Methodology, allowable limit and motivation of renewable tariff be held in abeyance until the next meeting.

8.3 Direktoraat Gemeenskapsdienste / Directorate Community Services

8.3.1 Community facilities: Vandalism and theft at sportsgrounds and community halls (17/05/2)

A memorandum from the Manager: Environment and Amenities, dated 8 February 2021, is attached as **annexure 8.3.1**.

UNANIMOUSLY RESOLVED

(a) that Council supports the provision of housing for caretakers of municipal sportsgrounds in the Witzenberg municipal area.

(b) that a clause be written into the employment contract of the appointed caretaker to reside on the sportsgrounds until the termination of his employment period at the municipality.

EENPARIG BESLUIT

(a) dat die Raad die voorsiening van behuising vir opsigters van munisipale sportgronde in die Witzenberg munisipale area ondersteun.

(b) dat 'n klousule in die dienskontrak van die aangestelde opsigter ingeskryf word om op die sportterrein te woon tot die beëindiging van sy diensperiode by die munisipaliteit.

8.3.2 Evaluation of applications for Skoonvlei Business Hub: Lease of units (7/1/4/1)

A report from the Acting Manager: Socio-Economic Development, dated 19 July 2021, is attached as **annexure 8.3.2**.

UNANIMOUSLY RESOLVED

(a) that a market related lease amount not be determined in terms of the Municipal Finance Management Act in order to enhance and promote the matter of redress and transformation for entrepreneurs.

(b) that the Executive Mayoral Committee and Council deliberate a contract period for lease of the Hubs for a twelve (12) months period with an option to renew for a further two (2) years.

(c) that the lease amounts in the first year for the containers are:

1. Size 3.6 = R750-00 per month
2. Size 3.12 = R1 500-00 per month

(d) that the Municipal Manager be mandated to conclude and sign the contract with the lessees on behalf of the municipality.

(e) that the Municipal Manager and the Acting Manager: Local Economic Development conduct a continuous evaluation of the project and report regularly to the Committee for Local Economic Development and Tourism.

8.3.3 Renewal of Lease Agreement: Vrolike Vinkies Pre-Primary Educare Centre
(7/1/4/1)

A memorandum from the Acting Manager: Socio-Economic Development, dated 5 August 2021, is attached as **annexure 8.3.3**.

UNANIMOUSLY RESOLVED

(a) that Council gives approval for the renewing of the lease agreement with the governing body of Vrolike Vinkies, for a one-year period for the purpose of operating an Early Childhood Development Centre in collaboration with Witzenberg Municipality and the Department of Social Development.

(b) In terms of procurement legislation Council confirms the following:

(i) that the property to be leased is not required for provision of the minimum level of basic services in terms of Section 14(2)(a) of the Municipal Finance Management Act.

(ii) that the fair market value is not applicable due to the economic and community value that is received in exchange for the lease of the asset in terms of Section 14(2)(b) of the Municipal Finance Management Act.

(iii) that the long-term financial impact of the lease on the municipality will not be as significant compared to the capital investment that is received in terms of Section 33(2)(c)(i) of the Municipal Finance Management Act.

(iv) that there are no long-term financial obligations on the municipality in terms of the lease and no prescribed value in terms of Section 33(2)(c)(ii) of the Municipal Finance Management Act.

(c) that the Municipal Manager be authorised to sign the lease agreement on behalf of Council.

8.3.4 Application: Request for utilising additional portion of land on erf 2457, Olifant Street, Tulbagh
(7/1/4/1)

A memorandum from the Acting Manager: Socio-Economic Development, dated 31 March 2021, is attached as **annexure 8.3.4**.

UNANIMOUSLY RESOLVED

(a) that Council approved to lease an additional portion of land on erf 2457, Olifant Street, Tulbagh to the Zanokhanye Crèche for the purpose of additional playground.

(b) that the portion of land is not required for minimum basic municipal services in terms of Section 14(2)(a) of the Municipal Finance Management Act.

(c) that an addendum to the current lease agreement be added.

(d) that a Public Participation Process be followed for any comments or objections regarding the lease of an additional portion of land on erf 2457, Olifant Street, Tulbagh.

(e) that the fair market rental value not be applicable due to the economic and community value that is received in exchange for the lease of the asset [Section 14(2)(b) of the Municipal Finance Management Act].

(f) that a permanent structure not be built on the additional portion of land.

(g) that a rental fee of R100-00 per year be paid for the lease of the additional portion of land on erf 2457, Olifant Street, Tulbagh.

8.3.5 Lease: Municipal building: Erf 5965, Nduli, Ceres (Old Sizamela Crèche)
(7/1/4/1)

A memorandum from the Acting Manager: Socio Economic Development is attached as **annexure 8.3.5**.

UNANIMOUSLY RESOLVED

(a) that Council approved to lease the municipal building on erf 5965, Nduli, Ceres (old Sizamela Crèche) to inter alia religious or interested parties of the community with preference to the current tenants of the building.

(b) that a Supply Chain Process be followed to determine the market related rent for the building.

(c) that a Public Participation Process be followed for any comments or objections regarding the lease of the municipal building on erf 5965, Nduli, Ceres (old Sizamela Crèche).

8.4 Direktoraat Korporatiewe Dienste / Directorate Corporate Services

8.4.1 Council's immovable property: Registration of a servitude and building of retention dam on erf 9566, Ceres (7/1/4/1)

A memorandum from the Manager: Legal Services, dated 13 September 2021, is attached as **annexure 8.4.1**.

UNANIMOUSLY RESOLVED

(a) that Council has no objection against the construction of an off-site storm water retention pond on municipal land (erf 9566) Ceres.

(b) that the municipal land (erf 9566) Ceres is not required for basic service delivery.

(c) that the servitude in favour of the development be registered and be at market related value.

(d) that the resolutions above are subject to the approval of ESKOM.

EENPARIG BESLUIT

(a) dat die Raad geen beswaar het teen die konstruksie van 'n stormwateropvangsdam op munisipale grond (erf 9566) Ceres nie.

(b) dat die munisipale grond (erf 9566) Ceres nie benodig word vir basiese dienslewering nie.

(c) dat die serwituut ten gunste van die ontwikkeling geregistreer word en teen markverwante waarde.

(d) dat die bogenoemde besluite onderhewig is aan die goedkeuring van ESKOM.

8.4.2 Ward Committee Policy: Review and amendments 2021 (3/3/P)

The Ward Committee Policy is attached as **annexure 8.4.2**.

UNANIMOUSLY RESOLVED

that the Ward Committee Policy be approved and adopted.

EENPARIG BESLUIT

dat die Wykskomiteebeleid goedgekeur en aanvaar word.

8.4.3 Hand-over Report: Executive Mayor (3/R)

The Hand-over Report of the Executive Mayor to the newly elected Council is attached as **annexure 8.4.3**.

UNANIMOUSLY RESOLVED

that notice be taken of the Hand-over Report of the Executive Mayor to the newly elected Council.

EENPARIG BESLUIT

dat kennis geneem word van die Oorhandigingsverslag van die Uitvoerende Burgemeester aan die nuutverkose Raad.

8.4.4 Hand-over Report: Speaker (3/R)

The Hand-over Report of the Speaker to the newly elected Council is attached as **annexure 8.4.4**.

UNANIMOUSLY RESOLVED

that notice be taken of the Hand-over Report of the Speaker to the newly elected Council.

EENPARIG BESLUIT

dat kennis geneem word van die Oorhandigingsverslag van die Speaker aan die nuutverkose Raad.

9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA

None

NOTED

10. FORMAL AND STATUTORY MATTERS

10.1 Feedback on matters of outside bodies (3/R)

None

NOTED

11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS

11.1 Feedback on Councils term: 3 August 2016 until 31 October 2021 (3/R)

Farewell speeches by political parties in respect of Council's period as from 3 August 2016 until 31 October 2021:

(a) Alderman JW Schuurman on behalf of the African National Congress (ANC)

Alderman Schuurman mentioned that it was a privilege to serve again on the Council of Witzenberg Municipality for five years. Although there were sometimes political differences, there was still a lot of respect for one another in Council. He complimented the matter that the Municipal Manager is a resident of Witzenberg and grew up in Ceres. In respect of development, agriculture displays big growth. However, there are matters of concern, i.e. :

(i) that safety in the region cannot be the responsibility of local or provincial government;

(ii) the vandalism to and damaging of properties, especially in respect of the Bella Vista graveyard.

The Alderman expressed his gratitude to Council, the Municipal Manager and the Administration for the period in Council. He left with sweet and beautiful memories in happiness.

(b) Alderman TT Godden on behalf of the Congress of the People (COPE)

Alderman Godden mentioned that COPE had only one representative in Council during the five year period. It was a pleasant coalition between COPE and the DA and the two parties worked together for ten years. Although there were sometimes differences the relationship between the two parties were always pleasant. COPE played an important role in Council and as Speaker he and the Executive Mayor worked well together. Alderman Godden expressed gratitude towards the Executive Mayor and referred especially to the daily discussion of political matters.

A word of special thanks was also directed towards Alderman J Schuurman and Alderlady J Phungula. If these two Councillors are not re-elected the ANC will lose a lot of experience in Council.

Alderman Godden mentioned that if COPE comes back, the party would like to be in coalition with the DA again. As a Councillor he always tried to do his best. The Alderman thanked the Municipal Manager, all Directors, the Executive Mayor and especially the Manager: IDP who is responsible for ward committees.

(c) Alderman K Adams on behalf of the Democratic Alliance (DA)

Alderman K Adams mentioned that the Democratic Alliance (DA) is the governing party in the Witzenberg Municipality. He expressed gratitude towards the Municipal Manager and Directors and that it was an honour to work with them. The Alderman also thanked the Executive Mayor and colleagues on the Executive Mayoral Committee for excellent leadership. He thanked the Administration for their support, guidance and respect. Alderman Adams expressed gratitude towards Aldermen J Schuurman and T Godden for the valuable roles they had played in Council.

(d) Councillor MD Jacobs on behalf of the Economic Freedom Fighters (EFF)

Councillor M Jacobs made a lengthy speech and mentioned inter alia that the farewell speech is sad, but also a good moment. He always supported people to get higher in life, but when it comes to himself the ladder was taken out under his feet. The EFF is now a much bigger party in South Africa than earlier.

Councillor Jacobs mentioned that he had started as a Director in 2008 when Witzenberg Municipality was a consolidated municipality. The Municipal Manager, Mr David Nasson, guided the municipality out of ICU to what he called "now a big mall". The Councillor mentioned that he was proud and happy to be part of the municipality.

He was a Director as well as a school principal and wherever he served, there was success.

Although Mr Julius Malema phoned him to continue as a Councillor for the EFF he is not coming back. He felt that his dignity was dragged into the mud due to his community involvement. Councillor Jacobs bestowed blessings and his good wishes on the Municipal Manager, all Directors, all staff members and that he was indeed proud to be associated with them. The success of the Administration is also the success of Council.

Councillor Jacobs expressed gratitude to the Executive Mayor and all political parties. He mentioned that Council was an institution for all political parties and not only a DA Council. As political parties they differed many times, but they were still good friends. Councillor Jacobs expressed best wishes to everybody on behalf of himself, his family and the EFF.

(e) The Speaker, Alderman TT Godden

The Speaker expressed his gratitude to everybody involved in Council during the term of five years, especially the Municipal Manager and wished everybody best on their future endeavours.

NOTED

Council moved for the proceedings of the next item from the Town Hall and continued the Council meeting in the Council Chambers.

12. AWARDING OF ALDERMANSHIP AND CERTIFICATES OF SERVICE

12.1 Awarding of Aldermanship to Executive Mayor, Alderman BC Klaasen (Clr/Klaasen BC)

Conferment of Alderman status was unanimously awarded to Councillor BC Klaasen, the Executive Mayor, on 25 August 2020. Council resolved "that an appropriate ceremony be conducted by the Speaker", but due to the COVID 19 Regulations this matter could not realise.

The Speaker conducted the appropriate ceremony and conferred the status of Aldermanship on the Executive Mayor, Alderman Barnito C Klaasen, after which he handed over the applicable Aldermanship Certificate and souvenir pen from Council.

NOTED

12.2 Awarding of Certificates of Service to Councillors (3/R)

Certificates of Service were handed over to all Aldermen and Councillors present for completion of Council's term from 3 August 2016 until 31 October 2021. The certificates were handed over by the Speaker and Municipal Manager.

The Manager: Administration will arrange delivery of the certificates to the Councillors and Alderlady who were absent.

NOTED

13. ADJOURNMENT

The Speaker mentioned that due to the meeting being longer than five hours, Council may in compliance with the Municipal Cost Containment Regulations (Notice 317 of 2019) enjoy refreshments and invited all Councillors accordingly.

The meeting adjourned at 14:30.

Approved on _____ with / without amendments.

_____
ALDERMAN TT GODDEN
SPEAKER

MJ Prins

MINUTES OF THE SPECIAL COUNCIL MEETING OF WITZENBERG MUNICIPALITY, HELD IN THE TOWN HALL, VOORTREKKER STREET, CERES ON TUESDAY, 16 NOVEMBER 2021 AT 10:00

PRESENT

Councillors

Alderman K Adams (Democratic Alliance)
Councillor JJ Cloete (Patriotic Alliance)
Councillor S de Bruin (Democratic Alliance)
Councillor GJ Franse (Democratic Alliance)
Councillor JP Fredericks (Freedom Front Plus)
Councillor AL Gili (African National Congress)
Councillor LA Hardnek (Witzenberg Party)
Councillor P Heradien (Independent Civic Organisation of SA)
Councillor FE Klazen (GOOD)
Councillor GG Laban (Witzenberg Action)
Councillor C Lottering (Democratic Alliance)
Councillor JS Mouton (African National Congress)
Councillor MJ Ndaba (African National Congress)
Councillor N Nogcinisa (African National Congress)
Councillor N Phatsoane (African National Congress)
Councillor K Robyn (GOOD)
Councillor EM Sidego (Democratic Alliance)
Alderman HJ Smit (Democratic Alliance)
Councillor D Swart (Democratic Alliance)
Alderman JJ Visagie (Democratic Alliance)
Councillor K Yisa (African National Congress)
Councillor J Zalie (African National Congress)

Officials

Mr D Nasson (Municipal Manager)
Mr HJ Kritzinger (Director: Finance)
Mr M Mpeluza (Director: Corporate Services)
Mr JH Swanepoel (Manager: Projects and Performance)
Mr A Raubenheimer (Deputy Director: Finance)
Mr A Hofmeester (Manager: IDP)
Ms L Nieuwenhuis (Manager: Legal Services)
Ms R Hendricks (Manager: Communication and Marketing)
Mr CG Wessels (Manager: Administration)
Ms M Arendse-Smith (Chief Administrative Officer)
Mr C Titus (Committee Clerk)
Mr R Rhode (ICT Administrator)
Mr J Pieterse (Senior ICT Officer)
Ms MJ Prins (Word Processor Operator)

Other attendees

Mr M Baatjes (Department of Local Government)
Mr G September (Independent Electoral Commission)
Mr Röscher G (Independent Electoral Commission)
Ms L Louw (Independent Electoral Commission)
Ms S Steinberg (Independent Electoral Commission)
Mr I Xolisa (Independent Electoral Commission)

1. OPENING AND WELCOMING (3/1/2)

The Municipal Manager, Mr D Nasson, welcomed everyone present and acted as Chairperson of the meeting.

NOTED.

2. MOTIONS, NOTICES AND PROPOSALS

2.1 Motion: Postponement of meeting (3/1/2/3)

An urgent notice of motion has been submitted by the majority of Councillors in terms of Section 34 of the Western Cape Provincial Gazette: By-Laws on the Rules of Order for the meetings of the Witzenberg Council and Committees to the Chairperson, requesting a postponement of the meeting. The motion is attached as **annexure 2.1**.

Councillor G Laban requested that clarity be given with regard to the content and procedures relating to such notice.

The Chairperson read aloud the notice and stipulated the following outcomes:

- 12 Votes in favour of the proposal

Alderman J Visagie seconded the acceptance of the urgent notice of motion.

RESOLVED

that the motion to postpone the Special Council meeting be accepted.

3. ADJOURNMENT

The meeting adjourned at 10:25.

Approved on _____ with / without amendments.

_____
D NASSON
CHAIRPERSON

/MJ Prins

MINUTES OF THE SPECIAL COUNCIL MEETING OF WITZENBERG MUNICIPALITY, HELD IN THE TOWN HALL, VOORTREKKER STREET, CERES ON WEDNESDAY, 15 DECEMBER 2021 AT 08:30

PRESENT

Councillors

Councillor JS Mouton (Speaker) (ANC)
Alderman HJ Smit (Executive Mayor) (DA)
Councillor K Robyn (Deputy Executive Mayor) (GOOD)
Alderman K Adams (DA)
Alderman JJ Visagie (DA)
Councillor C Lottering (DA)
Councillor EM Sidego (DA)
Councillor D Swart (DA)
Councillor S de Bruin (DA)
Councillor GJ Franse (DA)
Councillor MJ Ndaba (ANC)
Councillor AL Gili (ANC)
Councillor N Nogcinisa (ANC)
Councillor K Yisa (ANC)
Councillor J Zalie (ANC)
Councillor FE Klazen (GOOD)
Councillor JJ Cloete (Patriotic Alliance)
Councillor JP Fredericks (Freedom Front Plus)
Councillor LA Hardnek (Witzenberg Party)
Councillor P Heradien (ICOSA) (From 09:300
Councillor GG Laban (Witzenberg Aksie)
Councillor IL Swartz (EFF)

Officials

Mr D Nasson (Municipal Manager)
Mr J Barnard (Director: Technical Services)
Mr M Mpeluza (Director: Corporate Services)
Ms L Nieuwenhuis (Manager: Legal Services)
Mr A Hofmeester (Manager: IDP)
Mr CG Wessels (Manager: Administration)
Ms M Arendse-Smith (Chief Administrative Officer)
Mr CJ Titus (Committee Clerk)
Mr J Pieterse (Senior ICT Officer)

1. OPENING AND WELCOME

The Speaker welcomed everyone present and requested Councillor N Nogcinisa to open the meeting with prayer.

NOTED

2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

2.1 Consideration of application for leave of absence, if any (3/1/2/1)

Application for leave of absence from the meeting was received from Councillor N Phatsoane due to sickness.

Aansoek om verlof tot afwesigheid van die vergadering weens ongesteldheid is vanaf Raadslid N Phatsoane ontvang.

UNANIMOUSLY RESOLVED

that the application for leave of absence from the meeting, received from Councillor N Phatsoane due to sickness, be approved and accepted.

EENPARIG BESLUIT

dat die aansoek om verlof tot afwesigheid van die vergadering, ontvang vanaf Raadslid N Phatsoane as gevolg van ongesteldheid, goedgekeur en aanvaar word.

2.2 Confidentiality and Conflict of Interest Declaration (3/2/1)

The Confidentiality and Conflict of Interest Declaration was duly signed by all Councillors.

NOTED

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED

3.1 Gratitude, Congratulations and Commiseration (11/4/3)

Councillor K Yisa congratulated and conveyed Council's best wishes to the following Councillor and spouse on their birthdays:

- Councillor GJ Franse 11 December
- Ms M Fredericks 26 December

NOTED

4. MINUTES

4.1 Corrections to the minutes (3/1/2/3)

None

NOTED

4.2 Approval of minutes (3/1/2/3)

The minutes of the Special Council meeting, held on 22 November 2021, are attached as **annexure 4.2**.

UNANIMOUSLY RESOLVED

that the minutes of the Special Council meeting, held on 22 November 2021, be approved and signed by the Speaker.

EENPARIG BESLUIT

dat die notule van die Spesiale Raadsvergadering, gehou op 22 November 2021, goedgekeur en deur die Speaker onderteken word.

5. MOTIONS AND NOTICE OF SUGGESTIONS

5.1 Mosie: Samestelling van Raad: Burgemeesterskomitee (3/1/1/4)

'n Brief vanaf raadslid P Heradien van ICOSA, gedateer 7 Desember 2021, word ingebind as **bylae 5.1**.

UNANIMOUSLY RESOLVED

that the matter in respect of the Motion: Compilation of Council: Mayoral Committee be held in abeyance until the next meeting due to the absence of the initiator from the meeting.

EENPARIG BESLUIT

dat die aangeleentheid rakende die Mosie: Samestelling van Raad: Uitvoerende Burgemeesterskomitee oorstaan tot die eersvolgende vergadering vanweë die afwesigheid van die iniseerder van die vergadering.

6. RESERVED POWERS

6.1. Rules of order for conducting of meetings (1/3/1/25)

The By-law on the Rules of Order regulating the conduct of meetings of the Witzenberg Municipality is attached as **annexure 6.1**.

UNANIMOUSLY RESOLVED

that the matter in respect of the Rules of order for conducting of meetings be held in abeyance and be workshopped by Council.

EENPARIG BESLUIT

dat die aangeleentheid rakende die Ordereëls vir hou van vergaderings oorstaan tot 'n volgende vergadering en deur die Raad op 'n werkswinkel behandel word.

6.2 Announcement of appointment of members of Executive Mayoral Committee by the Executive Mayor (03/1/1/4)

The Executive Mayor appointed and announced the members of the Executive Mayoral Committee in terms of Section 60(a) of the Municipal Structures Act (No. 117 of 1998) as follows:

- Councillor K Robyn: Deputy Executive Mayor / Portfolio Committee for Technical Services
- Councillor FE Klazen: Portfolio Committee for Corporate and Financial Services
- Councillor JP Fredericks: Portfolio Committee for Community Development
- Councillor EM Sidego: Portfolio Committee for Housing Matters
- Alderman JJ Visagie: Portfolio Committee for Local Economic Development and Tourism

UNANIMOUSLY RESOLVED

that the Executive Mayoral Committee consists of the following Councillors:

(i) Councillor K Robyn: Deputy Executive Mayor and Portfolio Committee for Technical Services.

(ii) Councillor FE Klazen: Portfolio Committee for Corporate and Financial Services.

(iii) Councillor JP Fredericks: Portfolio Committee for Community Development.

(iv) Councillor EM Sidego: Portfolio Committee for Housing Matters.

(v) Alderman JJ Visagie: Portfolio Committee for Local Economic Development and Tourism.

EENPARIG BESLUIT

dat die Uitvoerende Burgemeesterskomitee uit die volgende Raadslede bestaan:

(i) Raadslid K Robyn: Uitvoerende Onderburgemeester en Portefeuljekomitee vir Tegniese Dienste.

(ii) Raadslid FE Klazen: Portefeuljekomitee vir Korporatiewe en Finansiële Dienste.

(iii) Raadslid JP Fredericks: Portefeuljekomitee vir Gemeenskapsontwikkeling.

(iv) Raadslid EM Sidego: Portefeuljekomitee vir Behuisingsaangeleenthede.

(v) Raadsheer JJ Visagie: Portefeuljekomitee vir Plaaslike Ekonomiese Ontwikkeling en Toerisme.

6.3 Structuring of Council

6.3.1 Appointment of Section 79 Committees by Council (03/3/1/1)

RESOLVED

(a) that the matter in respect of the appointment of Section 79 Committees by Council be held in abeyance until the next meeting.

(b) that a Municipal Public Accounts Committee (MPAC) will be appointed by Council.

BESLUIT

(a) dat die aangeleentheid rakende die aanwys van Artikel 79 Komitees deur die Raad oorstaan tot die volgende vergadering.

(b) dat die Munisipale Publieke Rekeninge Komitee deur die Raad aangewys sal word.

6.3.2 Appointment of Section 80 Committees by Council (03/3/1/1)

UNANIMOUSLY RESOLVED

that the following Section 80 Committees be established:

Name of committee	***Chairperson***	***Committee members***
Committee for Housing Matters	*Councillor EM Sidego*	*Councillor S de Bruin* *Councillor MJ Ndaba* *Councillor IL Swartz*
Committee for Technical Services	*Councillor K Robyn*	*Councillor D Swart* *Councillor GJ Franse*
Committee for Corporate and Financial Services	*Councillor FE Klazen*	*Councillor J Zalie* *Councillor JJ Cloete* *Councillor P Heradien* *Councillor C Lottering*
Committee for Community Development	*Councillor JP Fredericks*	*Councillor K Yisa* *Alderman K Adams* *Councillor LA Hardnek*
Committee for Local Economic Development and Tourism	*Alderman JJ Visagie*	*Councillor GG Laban* *Councillor N Nogcinisa* *Councillor N Phatsoane*

EENPARIG BESLUIT

dat die volgende Artikel 80 Komitees aangewys word:

Naam van komitee	***Voorsitter***	***Komiteelede***
Komitee vir Behuisingsaangeleenthede	*Raadslid EM Sidego*	*Raadslid S de Bruin* *Raadslid MJ Ndaba* *Raadslid IL Swartz*
Komitee vir Tegniese Dienste	*Raadsid K Robyn*	*Raadslid D Swart* *Raadslid GJ Franse*
Komitee vir Korporatiewe en Finansiële Dienste	*Raadslid FE Klazen*	*Raadslid J Zalie* *Raadslid JJ Cloete* *Raadslid P Heradien* *Raadslid C Lottering*
Komitee vir Gemeenskapsontwikkeling	*Raadslid JP Fredericks*	*Raadslid K Yisa* *Raadsheer K Adams* *Raadslid LA Hardnek*
Komitee vir Plaaslike Ekonomiese Ontwikkeling en Toerisme	*Raadsheer JJ Visagie*	*Raadslid GG Laban* *Raadslid N Nogcinisa* *Raadslid N Phatsoane*

6.4 Council's representatives on outside bodies (3/1/1/5)

A list of outside bodies for which Council must appoint representatives, is attached as **annexure 6.4**.

UNANIMOUSLY RESOLVED

that the matter in respect of Council's representatives on outside bodies be held in abeyance until the next meeting.

EENPARIG BESLUIT

dat die aangeleentheid rakende die Raad se verteenwoordigers op buite-instansies oorstaan tot die volgende vergadering.

6.5 Determination of upper limits of allowances for Councillors and office bearers (5/11/1)

UNANIMOUSLY RESOLVED

that notice be taken of the matter in respect of the determination of upper limits of allowances for Councillors and office bearers.

EENPARIG BESLUIT

dat kennis geneem word van die aangeleentheid rakende die vasstelling van maksimum perke van toelaes vir Raadslede en ampsdraers.

6.6. IDP and Budget Process Plan for 2022 to 2027 (02/02/1)

UNANIMOUSLY RESOLVED

(a) that the IDP and Budget Process Plan for 2022 to 2027 be approved.

(b) that in the event of any changes with regard to the dates of the Process Plan, the Municipal Manager be mandated to change same after consultation with the Executive Mayor.

EENPARIG BESLUIT

(a) dat die Geïntegreerde Ontwikkelings- en Begrotingsprosesplan vir 2022 tot 2027 goedgekeur word.

(b) dat in die geval van enige wysigings rakende die datums van die Prosesplan, die Munisipale Bestuurder bemagtig word om genoemde datums te wysig na oorlegpleging met die Uitvoerende Burgemeester.

6.7 Proposed establishment of Ward Committees: 2022 until 2027 (3/3/1/5)

UNANIMOUSLY RESOLVED

that the matter in respect of the proposed establishment of Ward Committees for 2022 until 2027 be held in abeyance to be workshopped by Council and after that be tabled to Council again.

EENPARIG BESLUIT

dat die aangeleentheid rakende die voorgestelde stigting van Wykskomitees vir 2022 tot 2027 oorstaan om deur die Raad op 'n werkswinkel bespreek te word en daarna weer aan die Raad voorgelê word.

6.8 Reconnection of electricity over the festive period (5/12/1/R)

UNANIMOUSLY RESOLVED

(a) that the electricity of prepaid consumers be reconnected free of charge.

(b) that the electricity of the suspended conventional consumers be reconnected upon payment of a deposit of R500-00.

(c) that the concession of goodwill runs from 22 December 2021 until 4 January 2022.

(d) that the Chief Financial Officer ensures that the public be informed of the Council decision via loud hailer and notices placed at all municipal pay points.

EENPARIG BESLUIT

(a) dat die dienste van verbruikers van voorafbetaalde elektrisiteit gratis heraangesluit word.

(b) dat die elektrisiteit van konvensionele verbruikers wie se dienste opgeskort was, heraangesluit word teen betaling van 'n deposito van R500-00.

(c) dat die toegewing van 22 Desember 2021 tot 4 Januarie 2022 geld.

(d) dat die Hoof Finansiële Beampte sorg dra dat die publiek ingelig word omtrent die raadsbesluit deur middel van luidsprekeraankondigings en kennisgewings by alle munisipale betaalpunte.

6.9 Council matters: Council recess for festive season 2021/2022 (3/1/2/3)

UNANIMOUSLY RESOLVED

(a) that the recess period of Council for the 2021/2022 festive season will be from 20 December 2021 until 16 January 2022.

(b) that if the Speaker needs to call a Council meeting all Councillors must be available for a virtual Council meeting at all times.

(c) that the Executive Mayor and Deputy Executive Mayor will be on standby during the recess period.

EENPARIG BESLUIT

(a) dat die Raad vir die 2021/2022-feesseisoen vanaf 20 Desember 2021 tot 16 Januarie 2022 in reses sal wees.

(b) dat alle Raadslede ten alle tye vir 'n virtuele Raadsvergadering beskikbaar moet wees indien dit nodig sou wees dat die Speaker 'n Raadsvergadering belê.

(c) dat die Uitvoerende Burgemeester en Uitvoerende Onderburgemeester op bystand sal wees gedurende die resestydperk.

7. REFRESHMENTS AT COUNCIL MEETINGS (5/11/1)

UNANIMOUSLY RESOLVED

that a deduction of R100 be made monthly from the salaries of all Councillors to provide for refreshments at Council meetings.

EENPARIG BESLUIT

dat 'n bedrag van R100 maandeliks van Raadslede se salarisse verhaal word om voorsiening vir verversings by Raadsvergaderings te maak.

8. COUNCIL-IN-COMMITTEE

3|R
Hoë Speaker

7 Desember 2021

Raadslid P Heradien
Lylestraat
Ceres
6835

Die Speaker
Witzenberg Munisipaliteit
Ceres
6835

Geagte Speaker

i.s. Samestelling vd Raad: Item 12.1 en 12.2 vd Spesiale Raadsvergadering Agenda van 22 November 2021

Met n onlangse besoek aan die Munisipale Kantore het ek waargeneem dat sekere raadslede kantore okkupeer.Die raadslede is deur die Uitvoerende Burgemeester aangestel as Burgemeesterskomitee lede.

Dit is my respekvolle mening dat die bovermelde items nie op die genoemde vergadering bespreek is en n besluit dienooreenkomstig geneem is nie.

Ek versoek u om die handeling te ondersoek en indien daar enige oortreding begaan is diegene persoonlik verantwoordelik gehou word vir alle kostes verbonde die handeling.

Ek dank u

Die uwe

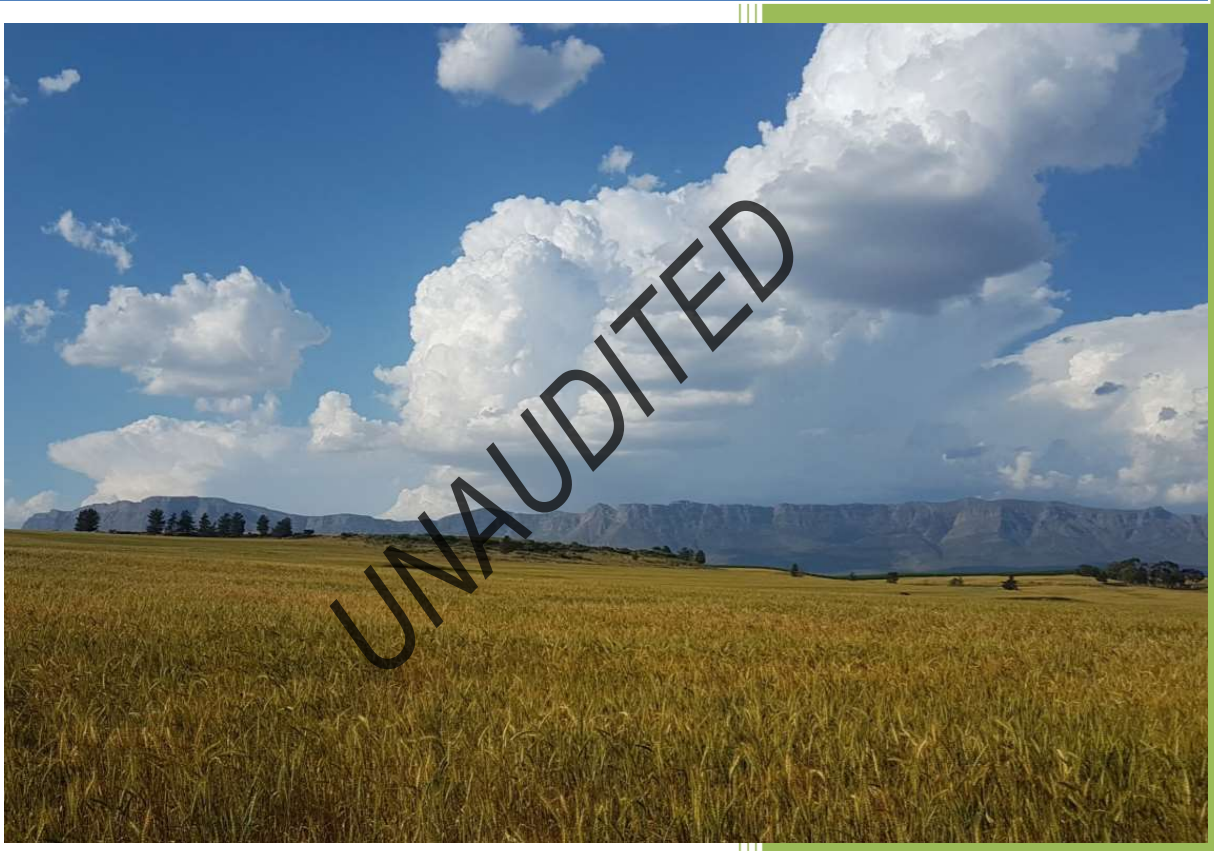
Raadslid Petrus Heradien

MUNICIPALITY
WITZENBERG
- 7 DEC 2021

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

2020/21

DRAFT ANNUAL REPORT



WITZENBERG MUNICIPALITY

2020/21

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PERFORMANCE, RISK & AUDIT COMMITTEE REPORT

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CHAPTER 1: MAYOR'S FORWARD & EXECUTIVE SUMMARY

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COMPONENT A: EXECUTIVE MAYOR'S FORWARD



"Witzenberg Municipality - A municipality that cares for its community, creating growth and opportunity"

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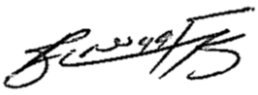
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BARNITO KLAASEN

EXECUTIVE MAYOR WITZENBERG

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COMPONENT B: EXECUTIVE SUMMARY

1.1 Municipal Manager's Overview

Report of the Accounting Officer (Municipal Manager) in terms of Section 121 of the Local Government: Municipal Finance Management Act No 56 of 2003 (the MFMA).



Mr. David Nasson, Municipal Manager

The Municipal Finance Management Act (herein referred to as the MFMA) requires the Accounting Officer to do an assessment of any arrears on municipal taxes and service charges as well as the municipality's performance against the measurable performance objects referred to in Section 17 (3)b of the said Act. The latter assessment is dealt with in Chapter 5.1 of the Annual Report.

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D NASSON
MUNICIPAL MANAGER

1.2 Municipal Functions, Population & Environmental Overview

This report addresses the performance of Witzenberg Municipality, Western Cape, with respect to their core legislative obligations. Local Government has an obligation to create the participatory framework that defines and enhances the relationships between elected leaders and communities. This requires that the Council of the municipality provides regular and predictable reporting concerning performance programmes and the general state of affairs in their locality.

The 2020/21 Annual Report reflects the performance of Witzenberg Municipality for the period 1 July 2020 to 30 June 2021. The Annual report is prepared in terms of Section 121 (1) of the Municipal Finance Management Act (MFMA), in terms of which the municipality must prepare an Annual report for each financial year.

1.2.1 Vision & Mission

Our Vision

A municipality that cares for its community, creating growth and opportunities.

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Our Mission:

Witzenberg Municipality is committed to improve the quality of life for the community by:

- Providing and maintaining affordable services.
- Promoting social and economic development
- The effective and efficient use of available resources
- Effective stakeholder and community participation

Value System:

- Driven by the aspirations of our community, we will respect and uphold the Constitution of the Republic of South Africa.
- We commit ourselves to the Code of Conduct for Councillors and Officials in terms of the Municipal Systems Act.
- We commit ourselves to the principles of sound financial management.

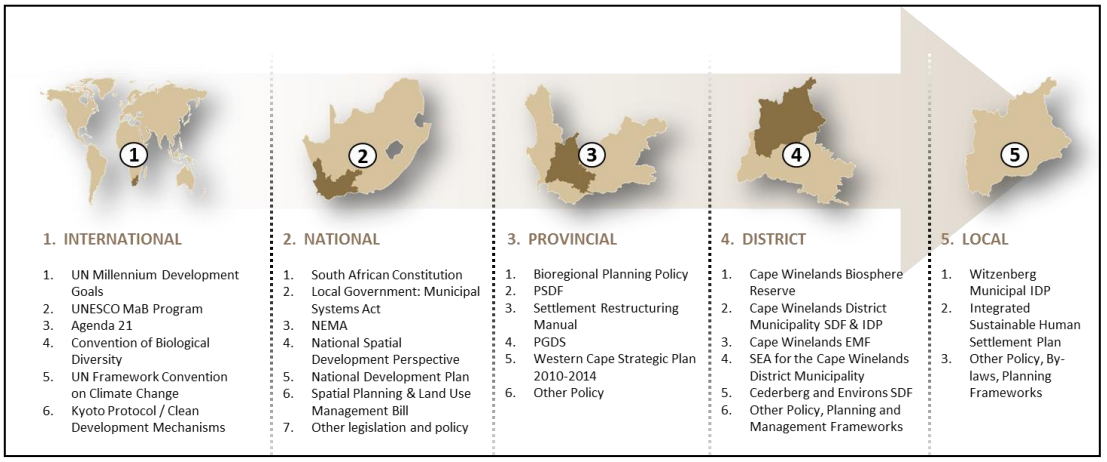
1.2.2 Demographic Information

Witzenberg Local Municipality (LM) was founded in 2000 and is classified as a Category B municipality and is responsible for basic service provision in the demarcated municipal area that includes the towns of Ceres, Tulbagh, Prince Alfred's Hamlet, Wolseley and Op-die-Berg. The rural areas within the municipal boundary are Ceres Valley, Koue Bokkeveld, Agter-Witzenberg, Ceres/Tankwa Karoo and the northern portion of Breede River Valley (Land van Waveren).

Municipal geographical information:

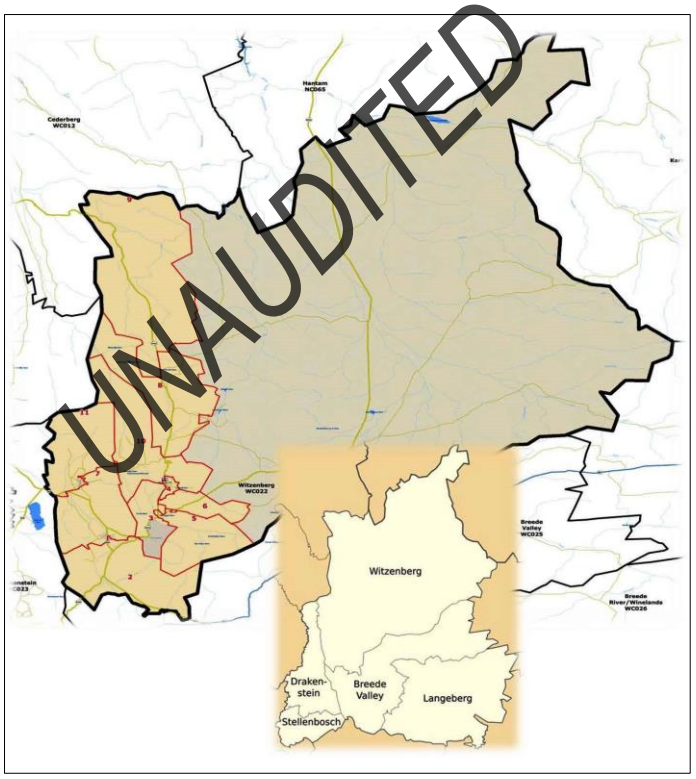
The climate in Witzenberg is known for hot and dry weather during summer. Winds are seasonal and generally North-westerly or South-easterly. The average annual rainfall in Ceres is about 1 088 mm and the average temperature ranges from 2.4°C to 29.9°C.

Located in the picturesque and fertile Breede Valley, Witzenberg is renowned for export quality fruit and wine products. The region is also well-known for producing other agronomical products such as olives and grain, and meat products such as beef and pork. Horse and cattle stud farms are also found within the municipal area.



Witzenberg Municipality in geographical context.

Witzenberg LM comprises an area of 10 753 km², and is situated about 150 kilometres North-East of Cape Town. The region is surrounded by three mountain ranges: the Obiqua Mountains to the west, the Winterhoek Mountains to the north and the Witzenberg range to the east. These mountain ranges often receive significant winter snowfall. Witzenberg's natural surroundings are characterized by endemic fauna and flora, forest wilderness and include the catchment areas of three river systems.



Location of Witzenberg Municipality in the Cape Winelands District.

From a spatial perspective, some of the challenges facing the various areas of the municipality are:

- Op-die-Berg and the Koue Bokkeveld: Limited space for human settlement expansion due to bio-physical conditions and the competition for land for various social and agricultural needs.
- Prince Alfred Hamlet: A low overall density of development, with definite bio-physical constraints to expansion such as the need to protect biodiversity resources.
- Ceres: Main administrative centre with largest industrial developments. Low density development with limited opportunities for diversification.
- N'Duli: The scarcity of land to address social needs, and conflict with surrounding agricultural uses.

- Wolseley: Situated alongside major road- and rail transport corridors with the main focus on industrial development. Located on a watershed complicates the provision of services, and the wetland area is unsuitable for development.
- Tulbagh: Historical town with focus on tourism development and heritage conservation.
- Bella Vista: High density development with under-provision of formal business opportunities.

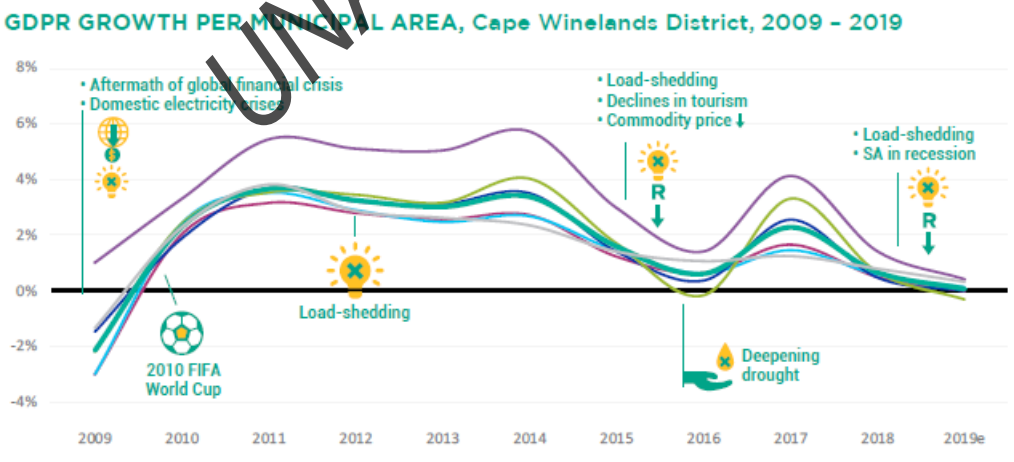
1.2.3 Socio-Economy Summary

As of 2018, Witzenberg economy was valued at R 9.3 billion, in current prices, which is was a contribution of 13.8 % to the GDPR of the Cape Winelands District Western and 1,6 % to the GDPR of the Cape Province. Witzenberg municipal area realised the highest average annual growth rate 3.1 per cent. However, estimates for 2019 indicate that the Witzenberg municipal area's real GDPR growth (0.4 per cent) was significantly lower than the averages observed in the preceding five years. The strong growth in the Witzenberg municipal area boosted the overall growth in the District in 2019.

Area	R million value	Contribution to GDPR (%)	Trend	Real GDPR growth
	2018	2018	2014-2018 (%)	(%) 2019e
Witzenberg	R9 320,30	**13.8**	**3,1**	**0,4**
Drakenstein	R22 022,40	32.6	1,4	0
Stellenbosch	R16 176,00	24.0	1,4	0,1
Breede Valley	R12 936,80	19.2	1,7	0
Langeberg	R6 995,60	10.4	1,9	-0,3
Total Cape Winelands District	**R67 451,10**	**100**	**1,7**	**0,1**
Western Cape Province	R589 443,70	-	1,4	0,3

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Over the ten-year period, areas with the smallest economies within the CWD - the Witzenberg and Langeberg municipal areas - had higher growth rates than other municipal areas in the District. This is due to the economies of the Witzenberg and Langeberg municipal areas growing from a smaller base than the bigger economies within the District.



	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019e
Western Cape	-1.3%	2.3%	3.8%	2.9%	2.6%	2.4%	1.4%	1.1%	1.2%	0.8%	0.3%
Cape Winelands District	**-2.1%**	**2.3%**	**3.7%**	**3.3%**	**3.0%**	**3.4%**	**1.6%**	**0.6%**	**2.3%**	**0.7%**	**0.1%**
Witzenberg	1.0%	3.3%	5.4%	5.1%	5.0%	5.7%	3.0%	1.4%	4.1%	1.4%	0.4%
Drakenstein	-3.0%	2.1%	3.2%	2.8%	2.6%	2.7%	1.3%	0.7%	1.7%	0.5%	0.0%
Stellenbosch	-3.0%	2.4%	3.5%	2.9%	2.5%	2.7%	1.4%	0.6%	1.5%	0.6%	0.1%
Breede Valley	-1.5%	1.9%	3.7%	3.2%	3.1%	3.5%	1.4%	0.4%	2.6%	0.5%	0.0%
Langeberg	-2.2%	2.4%	3.5%	3.5%	3.2%	4.0%	1.7%	-0.2%	3.3%	0.7%	-0.3%

Source: Quantec Research, 2020 (e denotes estimate)

In terms of sectoral contribution, the wholesale and retail trade, catering and accommodation (R1.7billion), finance, insurance, real estate and business services (R1.5billion), and manufacturing (R1.4billion) sectors were the main drivers that contributed to the positive growth in the local economy. These sectors are also estimated to have performed well in 2019, particularly the finance, insurance and real estate services sector, which is estimated to have grown by 6.0 percent. Employment creation in the finance, insurance, real estate and business services sector mirrored the high growth rate, with 182 new jobs created. The wholesale and retail trade, catering and accommodation remained an important source of job creation in the municipal area, with an estimated 530 new jobs created in 2019. In 2019, the general government sector was also an important source of job creation (280jobs).

Despite its important role in the local economy, particularly as one of the main sources of employment, the agriculture sector experienced below-average performance between 2014 and 2018, and is estimated to have contracted by 8.7 percent in 2019. This contraction led to the loss of 154 jobs. The agriculture sector is still recovering from the provincial drought.

COVID-19 IMPACT

The economy of the CWD is estimated to contract by 6.1 per cent in 2020 given the economic climate as a result of the impact of the COVID-19 pandemic. Most of the sectors in the CWD economy are estimated to contract as a result of the lack of economic activity during the lockdown period. The agriculture, forestry and fishing sector is estimated to grow by 13.5 per cent, as agricultural activities were allowed with restrictions during the lockdown period, and favourable trading conditions for some crops boosted exports prior to lockdown. All the sectors in the secondary sector are expected to contract. The manufacturing sector is anticipated to contract by 17.4 per cent and this is primarily due to manufacturing facilities being brought to a halt during the lockdown period. Partial recovery is anticipated for the sectors in the secondary sector in 2021 – the manufacturing sector is expected to grow by 9.3 per cent and the construction sector is expected to grow by 15.4 per cent. The wholesale and retail trade, catering and accommodation sector is expected to have the third largest decline, contracting by 17.3 per cent in 2020. The CWD is a popular domestic and international tourism destination and the lockdown has affected the tourism sector, restricting the use of accommodation as well as the various tourism activities in the CWD. The wholesale and retail trade sector significantly contributes to the economy and to employment in the CWD, and the expected contraction is therefore anticipated to negatively impact employment prospects in the sector.

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Formal and Informal Employment

It is estimated that Witzenberg's total labour force in 2019 amounted to 64 859 workers of which 51 381 (79.5 percent) are in the formal sector while 13 478 (20.5 percent) are informally employed. Most of the labour force consisted of low-skilled (49.4 percent) and semi-skilled (35.7 percent) workers. Although the skilled category only contributed 14.9 percent to total formal employment, it outpaced the other two categories in terms of average annual growth– between 2015 and 2019, the skilled cohort grew on average by 4.2 percent (albeit off a small base) while the semi-skilled and low-skilled categories grew at 3.9 and 1.7 percent respectively. Evidently, the demand for skilled labour is on the rise which implies the need to capacitate and empower low-skilled and semi-skilled workers.

Skill Levels Formal employment	Skill Level Contribution 2019 (%)	Average growth (%) 2015 - 2019	Number of jobs	
			2018	2019
Skilled	14.9	4.2	7 509	7 746
Semi-skilled	35.7	3.9	18 124	18 632
Low-skilled	49.4	1.7	25 233	25 757
TOTAL	100.0	2.8	50 866	52 135

Informal Employment	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Number of informal jobs	14 022	12 343	12 168	12578	13 551	13 580	15 386	14 236	14 505	13 993	13 478
% of Total Employment	28.2	25.8	24.9	24.4	24.8	24.5	24.8	22.7	22.7	21.6	20.5

Unemployment

Witzenberg (6.7 percent) has the lowest unemployment rate in the entire Cape Winelands District. It is lower than the District average (10.7 percent) and considerably lower than the Western Cape rate of 19.4 percent. Witzenberg's low unemployment rate is based on the narrow definition of unemployment i.e. the percentage of people that are able to work, but unable to find employment. The broad definition generally refers to people that are able to work, but not actively seeking employment.

Unemployment rates	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Drakenstein	11.2	12.6	12.9	12.6	12.2	12.6	11.6	12.6	13.2	13.1	14.2
Langeberg	5.1	6.1	6.3	6.2	5.9	6.2	5.4	6.1	6.4	6.5	7.2
Stellenbosch	8.2	9.4	9.7	9.6	9.3	9.6	8.9	9.9	10.3	10.3	11.3
Witzenberg	**5.8**	**6.8**	**6.9**	**6.6**	**6.1**	**6.4**	**5.4**	**5.9**	**6.2**	**6.2**	**6.7**
Breede Valley	8.6	9.9	10.1	9.8	9.4	9.7	8.6	9.5	9.9	9.9	10.7
Cape Winelands	8.4	9.7	9.9	9.7	9.2	9.6	8.6	9.5	9.9	9.9	10.7
Western Cape	14.2	15.5	15.7	15.8	15.7	16.0	16.1	17.3	18.1	18.0	19.4

Income Inequality (Gini coefficient): The National Development Plan has set a target of reducing income inequality in South Africa from a Gini coefficient of 0.7 in 2010 to 0.6 by 2030. Income inequality has been on the increase in Witzenberg between 2012 and 2018 and currently stands at 0.59. The income inequality for Cape Winelands and the Western Cape Province respectively stands at 0.602 and 0.614. These disparities in income are certain to worsen across the ensuing MTREF given the potential after effects of the Cobid-19 epidemic.

HDI (Human Development Index): The United Nations uses the Human Development Index (HDI)1 to assess the relative level of socio-economic development in countries. Indicators that measure human development are education, housing, access to basic services and health. Per capita income is the average income. It is income per head of the population per year. Per Capita Income might not be the income of every individual. Life expectancy and Infant Mortality Rate are other important criteria for measuring development. Although improvements have been noted since 2012, households in the Witzenberg municipal area, with an HDI of 0.66, had the lowest standard of living in the CWD, followed by the Langeberg municipal area, which had an HDI of 0.67.

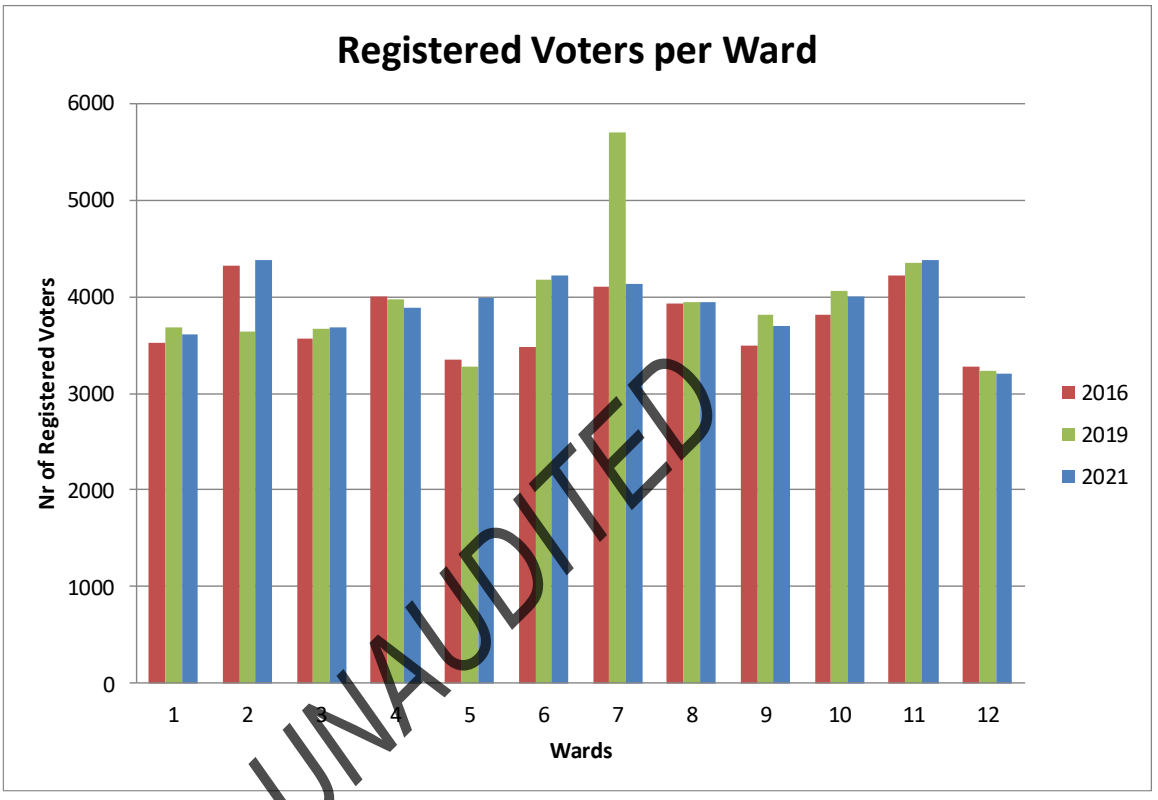
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Wards:

The municipality is currently structured into the following 12 wards:

Ward	Areas	Registered Voters 2016	Registered Voters 2019	Registered Voters 2021
1	N'Duli - Polo Cross & Primary School	3529	3688	3614
2	Wolseley - WF Loots, Petra, Bothashalt, La Plaisante	4318	3637	4381
3	Ceres - Primary School, Stadsaal, Fairfield School	3564	3671	3679
4	Prince Alfred's Hamlet - Town Hall, Bella Vista High School, Ceres Aartappels	3994	3976	3882
5	Ceres Vallei Church Hall, Achtertuin Primary school	3347	3282	3981
6	Bella Vista - URC Hall & Community Hall	3484	4177	4225
7	Tulbagh - Community Hall. Wolseley - Primary & Secondary School	4098	5700	4133
8	Op-die-Berg, Koue Bokkeveld - Môrester, Bronaar, Rocklands.	3925	3943	3939
9	Tandfontein, Wydekloof, Voorsorg, Kromfontein	3488	3812	3692

Ward	Areas	Registered Voters 2016	Registered Voters 2019	Registered Voters 2021
10	Phase 4 Hamlet, Agter Witzenberg, Koelfontein.	3818	4053	4000
11	Tulbagh - Town Hall & werkestoor, De Agen, Twee Jonge Gezellen.	4222	4346	4371
12	N'Duli - Polo Cross & Primary School	3270	3237	3201
TOTAL Registered Voters		45 057	47 522	47098

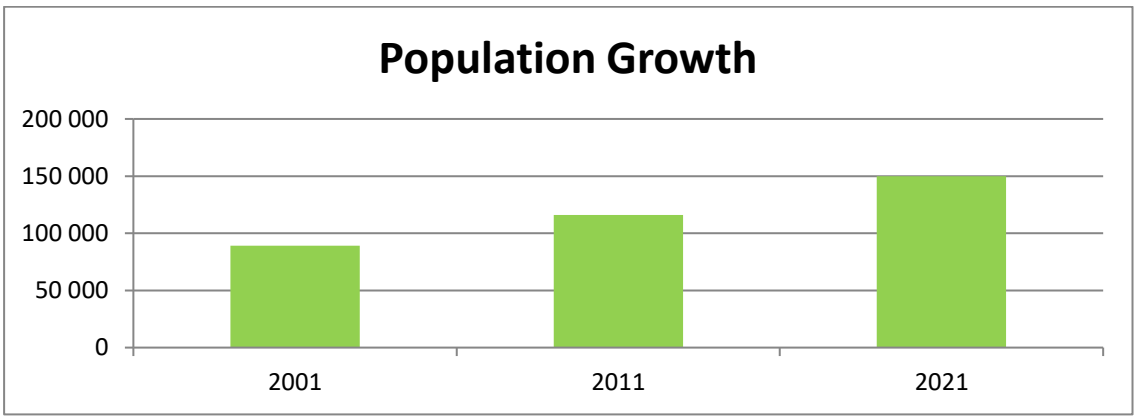


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1.2.4 Population

Witzenberg currently has a population of 145 812, rendering it the second smallest municipal area within the Cape Winelands District. This total is estimated to increase to 162 303 by 2024. Witzenberg municipal area is expected to have the highest population growth rate, with the population expected to increase by 2.3 per cent per annum over the reference period. This is higher than the average annual growth rate of the CWD of 1.6 per cent. It should, however, be noted that the high growth rate exhibited by the Witzenberg municipal area is a result of its population growing from a low base compared to the Drakenstein, Stellenbosch and Breed Valley municipal areas. The CWD and the Western Cape Province have similar estimated population growth rates, 1.6 per cent and 1.7 per cent, respectively. *(Western Cape DSD, 2019)*

The growing number of households will further increase the demand for housing, municipal services and job creation.



1.2.5 Households

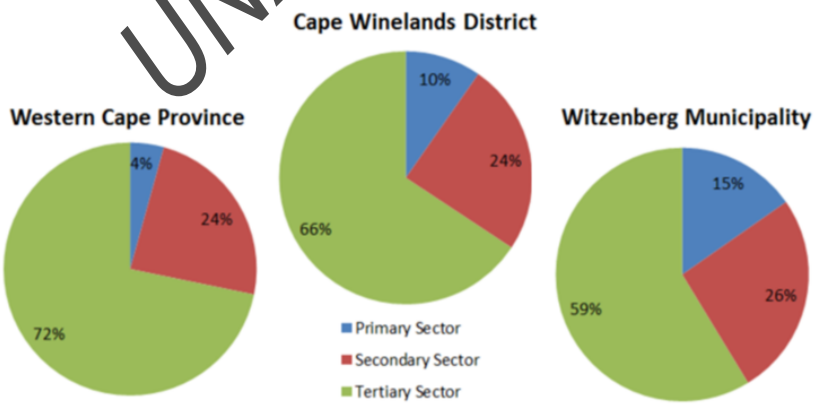
There are 35 976 households in the municipality, with an average household size of 3.6 persons per household. *(Western Cape DSD, 2019)*

1.2.6 Key Economic Activities

Witzenberg have a larger primary sector relative to their economy due to the agricultural dominance and therefore have a smaller tertiary sector. Municipal areas with a higher degree of urbanisation and therefore larger towns that serve as service centres for the broader areas, such as Drakenstein and Stellenbosch, have larger tertiary sectors, and larger economies.

The secondary sector forms an important component of any local economy, as it utilises inputs from the primary industry to generate new products and add additional value to raw material – thus creating an opportunity to attract new investment and create jobs. This sector is mainly driven by the manufacturing sector. Witzenberg with the support of the Department of Rural Development has invested significantly especially with regards to the upgrading of roads in the Skoonvlei Industrial Area. The Skoonvlei area has been identified as as Agri-Hub as part of the National AgriParks Concept and has since attract numerous secondary sector initiatives such as packaging facilities and cold storage.

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1.2.7 Municipal Challenges

The following general challenges are experienced by the municipality:

Challenges	Actions to address
Bulk electricity supply from Eskom. The recent growth in the local agro-economy has resulted in the expansion of agro-processing industries in the rural and built environment. Our	Various deliberations have taken place between the municipality, Eskom, local business and the agricultural sector to address the issue. Intergovernmental

Challenges	Actions to address
notified maximum demand limits by Eskom is under pressure and cannot be increased due to the under-capacity of the bulk supply infrastructure managed by them. This has restricted further economic expansion which can only be addressed with the bulk supply infrastructure.	engagements needed to compell Eskom to comply with NERSA distribution license. Municipality also investigating options of alternative energy.
Waste Management. The operating of the municipal landfill sites and overall management of waste has become a major challenge due to drastically increased maintenance cost of the sites, vandalism, theft and public ignorance on the by-laws. The delay in the establishment of a regional waste site at Worcester also contributes to the uncertainty of strategy to be followed in terms of investment into the current sites or towards a material recovery facility aligned with the regional site. Legal challenges and public ignorance with regards to existing landfill sites contributes to this challenge..	The municipality has started with the implementation of a long-term strategy for waste management in the municipal area. The construction of a Material Recovery Facility with a budget of R 31m will commence in 2021 with completion expected by May 2022. The facility will be located at Ceres and will receive all solid waste collected.
Maintenance and upgrading of municipal roads. The condition of bituminous pavements (roads) has drastically decreased over the past couple of years in certain areas, due to historically poor construction practices and insufficient funding for road maintenance. The existing backlog amounts to R 80 million, with 36% of these roads located in Tulbagh in a poor to very poor structural condition. Many of these roads have deteriorated to the point that they need to be rebuilt	Continued funding through municipal budget.
Debt collection on municipal rates and taxes. The outstanding debt has increased rapidly over the past few years in certain towns due to the inability to implement the debt collection policy. This is especially evident in towns where Eskom supply electricity and the policy cannot be implemented. In certain areas, public hostility has reached fever-pitch and officials are at risk when investigating illegal connections and meter tampering. This is causing a culture of non-payment and apathy towards financial obligations.	The municipality has budgeted for the implementation of water management devices that will limit water flow to supplement the Debt Collection Policy. Water use for humanitarian purposes will still be available, but excessive water usage and non-payment will be addressed.
Maintenance and upgrading of electrical network. The condition of electrical network has drastically decreased over the past couple of years in certain areas, mainly in the older towns. The existing backlog amounts to R 221 million. The old network has the effect that unplanned interruptions occur, which leaves customers without electrical supply for some unannounced periods.	Continued funding through municipal budget is essential.

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The maintenance of the electrical network remains a major challenge especially with regards to illegal connections which result in unplanned interruptions as networks becomes overloaded.

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1.3 Service Delivery Overview

The investment in municipal infrastructure has been historically influenced by existing backlogs and this is a consideration for the sustainable service delivery for new developments as well as general upgrading and maintenance. The developmental potential of urban areas plays a major role in guiding infrastructure investment to ensure sustainable service delivery to human settlements. Basic services that include water, sanitation, electricity, refuse, roads and storm water and should be a major focus area for infrastructure budgeting and investment.

Our previous and current investment into services has been well-supported with funding from the Department of Energy (INEP), COGTA (MIG), the Department of Human Settlements (funding for bulk services), Department of Rural development (with regards to infrastructure investment to the AgriPark), funding from Essen in Belgium and inherent municipal funding.

In terms of bulk services, the following challenges are prominent;

Bulk electrical supply: Eskom cannot currently supply any additional bulk electricity to Ceres via their proposed Romansriver overhead line upgrade which is yet to begin at an unknown date. Tulbagh and Wolseley were recently allocated a slight NMD increase, but concern for the future upgrades remains since Eskom does not even have a proposal on the table on how to address their network capacity deficiency on that network. We are already exceeding our Notified Maximum Demand in Ceres and Eskom can only upgrade their bulk network by 2030, if they can allocate the requisite funds. All new developments in Witzenberg are now jeopardised, as Eskom cannot supply additional bulk electrical supply. This is having a major impact on the growth of the economy and intervention at National level is required. For the 2019/20 financial year Ceres exceeded it's NMD by just under 5%, therefor avoiding an enormous penalty.

A new raw water storage dam needs to be constructed at Tulbagh to alleviate the storage capacity problem. This will ensure that we do have adequate storage during times of drought and in summer months. Funding to the tune of R29M has been secured and construction will commence during 2021 subject to the agreement between the Municipality and the Private Developer on the valuation of the dam servitude area, to be registered in favour of the municipality.

Upgrade of bulk roads and storm water, electricity, sewerage and water mains for the new Vredebes development are well underway. These services will ensure sustainable capacity for the development and should be completed within the next 3 years. Upgrade of the new roads, storm water, electrical bulk provision, water and sanitation networks, however remain underfunded and should be capacitated through budget allocation and investment.

1.3.1 Basic Services Delivery Highlights

Highlight	Description
Witzenberg Spatial Development Framework (WSDF) adopted.	Municipality adopted the WSDF as a core component of its '4th generation' IDP's that will span the 5 year period beginning on 1 July 2017 and ending on 30 June 2022.
Final Draft Zoning Scheme By-Law prepared.	Consolidation of 3 old Zoning Schemes into a single Scheme concluded.
Vredebes Ph H Internal and bulk services	529 sites serviced with electrical network to be completed in 2022 after which occupation of sites can commence.
Network Street	Resealed street in Ceres, Tulbagh and Prince Alfred Hamlet
Upgrade of Skoonvlei roads and stormwater	Upgraded 1.6km of gravel roads with a tarred surface
Vredebes internal electrical network and LED streetlights.	Completion of electrical network and supply to 188 more stands
Infrastructure & upgrades	Replacement of various sewer networks within Witzenberg. Replacement of various water networks within Witzenberg.
Security upgrades at pump stations & WWTW	Security fencing erected at various pump stations and WWTW. This is an ongoing project, and we have also started with security upgrades of the buildings at various sites.

1.3.2 Basic Services Delivery Challenges

Service Area	Challenge	Actions to address
Streets & Stormwater	Funding backlogs on bituminous pavements	Pavement Management System 2019, all bituminous pavements, 10% is in a poor to very poor condition
Water	Tulbagh - Severe drought	Implementation of water restrictions according to our drought management plan is on-going. Funding for the construction of a new raw water dam at Tulbagh was secured in order to address storage capacity shortcomings.
Technical Services	Budget	Limited budget for infrastructure refurbishment, upgrade and replacement of vehicles and out-dated equipment.
Electricity	Eskom unable to increase Notified Maximum Demand	Regular interactions with Eskom to speed up their bulk upgrades. Renewable energy policy approved by Council to assist with the demand shortage, however the limit of 15% of our NMD allowed for renewable energy has been reached and no new developments can be approved, council need to urgently amend the SSEG policy to allow for additional SSEG plants to be erected at private customers. Eskom completed their EIA process for the bulk upgrades, whilst the project initiation is subject to available approved funding.
Solid Waste	Limited storage capacity at Tulbagh landfill	Regional Landfill Site in Worcester (Waste license issued), construction to commence after agreement with relevant municipalities. Land owner appealed against variation license amendments submitted to DEADP to obtain height increase for additional volume to increase the storage capacity at Tulbagh landfill.
Town Planning & Building Control	Land Use Control	Zoning contraventions and illegal building work a challenge Litigation not done. Council does not have a demolition team, equipment & suitable vehicles especially to remove structures/containers.

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1.3.3 Proportion of urban households with access to basic services

The table below indicates the number of urban households with access to a minimum level of basic services:

Description	2016/17	2017/18	2018/19	2019/20	2020/21
Electricity - service connections	12 893	12 543	12 878	12 977	13 027
Water - available within 200m from dwelling	14 329	14 242	14 593	16 247	16 710
Sanitation - Households with at least VIP service	14 380	14 558	15 714	16 650	17 507
Waste collection - kerbside collection once a week	14 057	14 292	14 259	17 106	17 979

Note: Decrease in 2017/18 figures due to counting of structures in informal areas in previous year and not households.

1.4 Financial Health Overview

1.4.1 Financial viability highlights

Highlight	Description
Debt coverage ratio 322 : 1	The number of times debt payments can be accommodated within operating revenue. This represents the ease with which debt payments can be accommodated by the municipality
Cost coverage ratio 2.7 months	It explains how many months' expenditure can be covered by cash and other cash equivalents available to the municipality

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1.4.2 Financial viability challenges

Challenge	Action to address
Service debtors to revenue 0.70 : 1	A report will be submitted to council to consider the writing off of long outstanding / unrecoverable debt. Employees from the finance and social services departments visit the various towns to assist the community in applying for indigent support and to make arrangements for paying off arrear debt in instalments.

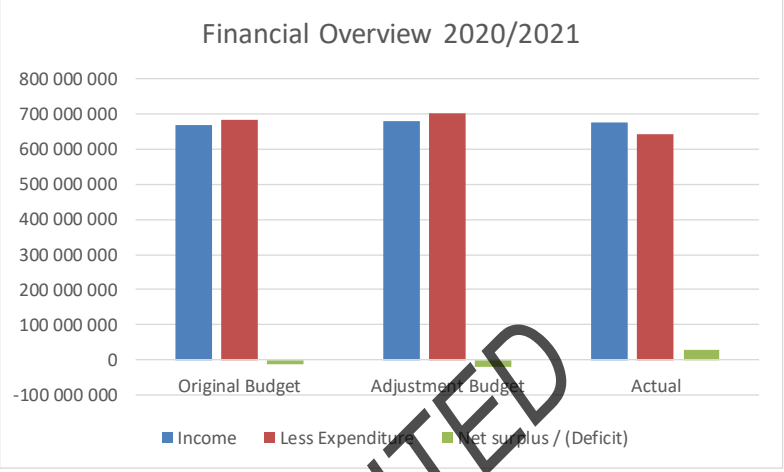
1.4.3 National Key Performance Indicators – Financial Viability (ratio's)

The following table indicates the municipality's performance in terms of the National Key Performance Indicators, required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the National Key Performance Area, Municipal Financial Viability and Management.

KPA & Indicator	2018/19	2019/20	2020/21	Comments
Debt coverage (Total operating revenue - operating grants received: debt service payments due within the year)	154 : 1	233:1	322:1	This indicator is to determine if the municipality generates sufficient cash to cover outstanding debtors, the higher the ratio, the better
Service debtors to revenue – (Total outstanding service debtors: revenue received for services)	0.57 : 1	0.71:1	0.70:1	This is the percentage that outstanding debtors are of annual revenue, the lower, the better
Cost coverage (Available cash+ investments: Monthly fixed operating expenditure)	2.7 : 1	3.3:1	2.7:1	This is the percentage that cash on hands will be able to cover monthly expenditure, the higher, the better

1.4.4 Financial Overview

2020/21	Original Budget	Adjustment Budget	Actual
	R	R	R
Income	**669 441 420**	**681 891 024**	**676 246 394**
Grants	195 705 173	206 056 651	183 153 017
Taxes, Levies & Tariffs	418 261 262	431 261 262	456 980 510
Other	55 474 985	44 573 111	36 112 867
Less Expenditure	**682 491 976**	**702 812 435**	**643 672 121**
Gains / (Losses)	**1 386**	**1 386**	**-2 743 242**
Net surplus / (Deficit)	**(13 049 170)**	**(20 920 025)**	**29 831 031**



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1.4.5 Operating ratio's as a percentage of operating expenditure

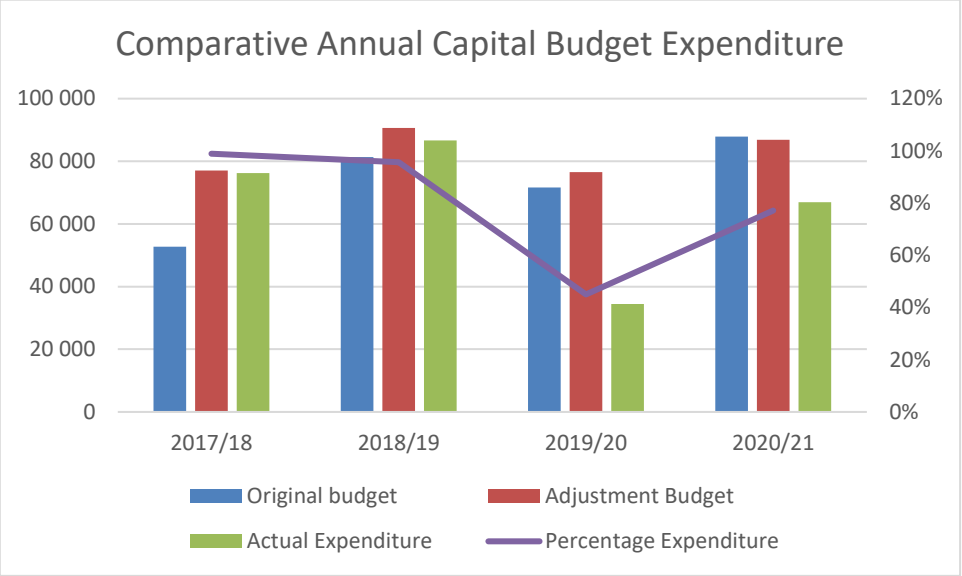
Detail	Expected norm	2017/18 Actual	2018/19 Actual	2019/20 Actual	2020/21 Actual	Variance 2020/21 from norm
Employee Cost	30%	29%	30%	29,95%	29,78%	0,22%
Repairs & Maintenance	20%	4%	3%	2,19%	2,86%	17,14%
Finance charges & depreciation	10%	8%	8%	7,63%	6,67%	3,33%

Note: The above excludes all internal costs in respect of repairs and maintenance.

1.4.6 Total Capital Expenditure

The lockdown regulations implemented as a result of the COVID19 pandemic had a severe influence on expenditure especially with regards to capital projects.

Detail	2017/18	2018/19	2019/20	2020/21
	R'000			
Original budget	52 768	81 321	71 613	87 894
Adjustment Budget	77 104	90 639	76 594	86 843
Actual Expenditure	76 258	86 657	34 468	66 944
Percentage Expenditure	99%	96%	45%	77%



1.5 Organisational Development Overview

1.5.1 Municipal transformation and organisational development highlights

Highlight	Description
Embarking on TASK process. Review of all job descriptions.	Various positions and departments have been evaluated and audited
Realisation of public participation with all relevant wards	Five (5) channels of communication between the municipality and communities
Creation of awareness on Corruption and Fraud Policy	Communication of whistle blower process on a quarterly basis to the community and to personnel
Skilling, capacitating and building of essential personnel	Minimum competency realisation for all key staff and continuous capacity building for strategic personnel

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1.5.2 Municipal transformation and organisational development challenges

Challenge	Actions to address
Gap in filling employment equity targeted groups in managerial positions	Specify the recruitments to the targeted in terms of the Employment Equity Plan segment
Low salary (remuneration) equals to lack of attraction of specialized skills	Embarking on salary scale reviews (TASK)
Limited capital budget	Requiring financial support for auxiliary functions from supporting organs of state

1.6 Auditor-General Report

1.6.1 Audited outcomes

The table below detail the audit outcomes for the past eight financial years:

Year	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Status	Unqualified with no findings						

1.7 Statutory Annual Report Process

The Minister of Finance exempted municipalities from submitting key reports with a Ministerial Exemption that was issued in terms of section 171(1)(b) of the MFMA in Gazette published on the 5th of August 2020. The notice allows for a two-months delay in the submission of Annual Financial Statements, Annual Reports, Audit Opinions, Oversight reports and associated processes.

The context of this exemption flows from the Minister of Cooperative Governance and Traditional Affairs' announcement of the national state of disaster in terms of the Disaster Management Act to enable government and the country at large to manage the spread of the Covid-19 virus. Following the initial announcements of the national state of disaster, subsequent extensions and different levels were communicated.

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No	Activity	Timeframe (new exemption deadlines in brackets)
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period	July
2	Implementation and monitoring of approved Budget and IDP commences (In-year financial reporting).	
3	Finalise the 4th quarter Report for previous financial year	
4	Municipal entities submit draft annual reports to MM	
5	Submit draft Annual Performance Report including consolidated annual financial statements to Internal Audit and Auditor-General	August (October)
6	Audit/Performance committee considers draft Annual Performance Report of municipality and entities (where relevant)	
7	Municipality submits draft Annual Report including consolidated annual financial statements and performance report to Auditor General	September (November)
8	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	October
9	Auditor General audits Annual Report including consolidated Annual Financial Statements and Performance data	October - December
10	Municipalities receive and start to address the Auditor General's comments	December
11	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor- General's Report	March
12	Audited Annual Report is made public and representation is invited	
13	Oversight Committee assesses Annual Report	May
14	Council adopts Oversight report	
15	Oversight report is made public	
16	Oversight report is submitted to relevant provincial councils	
17	Commencement of draft Budget/ IDP finalisation for next financial year. Annual Report and Oversight Reports to be used as input	May

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CHAPTER 2: GOVERNANCE

Good governance has eight major characteristics. It is participatory, consensus oriented, accountable, transparent, responsive, effective and efficient, equitable and inclusive, and follows the rule of law. It assures that corruption is minimized, the views of minorities are taken into account and that the voices of the most vulnerable in society are heard during decision-making. It is also responsive to the current and future needs of society.

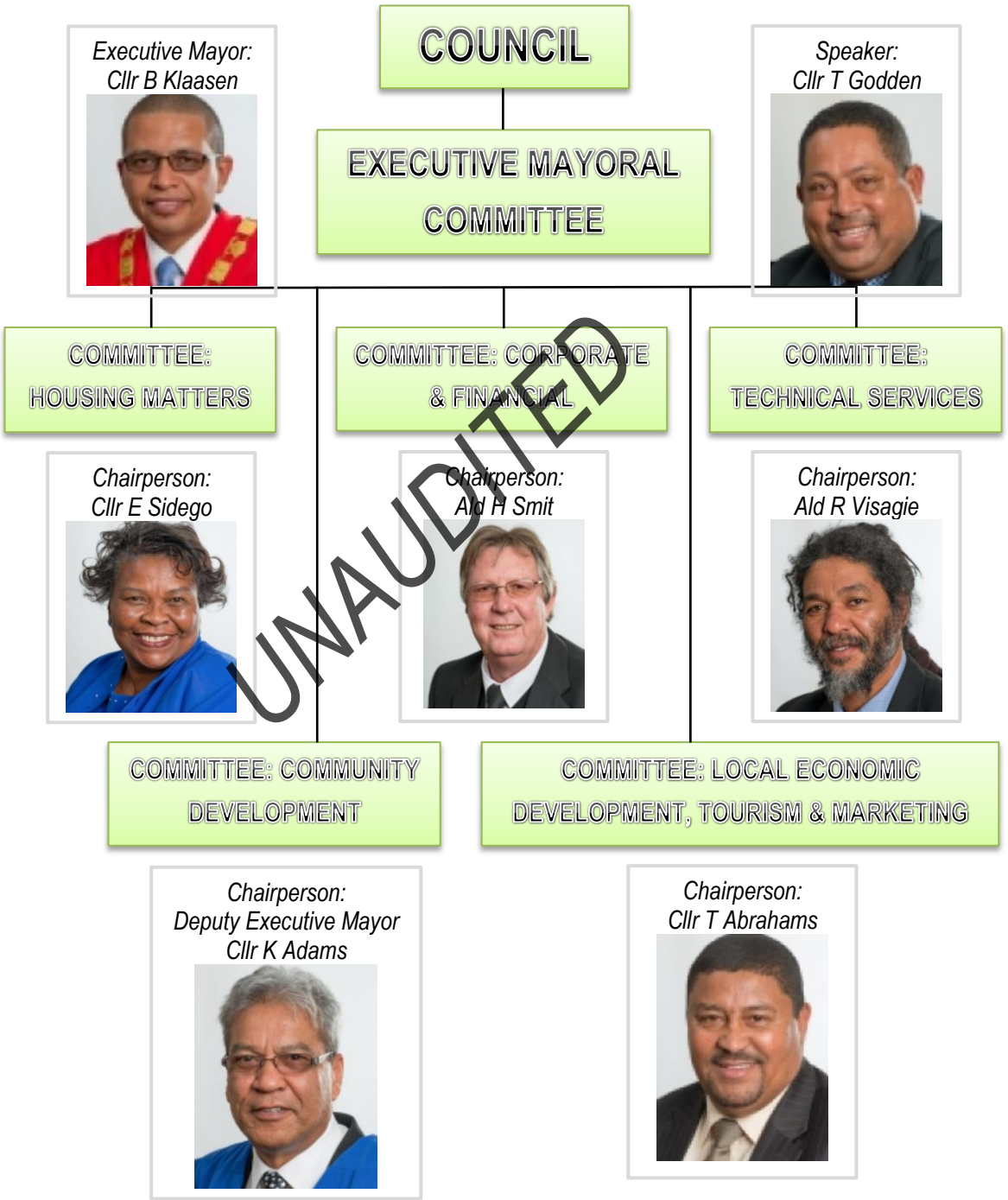


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COMPONENT A: POLITICAL & ADMINISTRATIVE GOVERNANCE

2.1 Political Governance Structure

The Council performs both legislative and executive functions. It focuses on legislative, oversight and participatory roles, and has delegated its executive function to the Executive Mayor and the Mayoral Committee. Its primary role is to debate issues publicly and to facilitate political debate and discussion. Apart from their functions as policy makers, councillors are also actively involved with community work and various social programmes in the municipal area.



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2.1.1 Council

The Witzenberg municipal council consist of 23 Councillors of which 12 are Ward Councillors and 11 Proportional Councillors.

Below is a table that categorises councillors within their specific political parties and wards:

Name of Councillor / Alderman	Capacity	Political Party	Ward representing or proportional
TE Abrahams	Mayco Member 03/08/2016-	DA	Proportional
K Adams	Alderman: Deputy Executive Mayor 03/08/2016-	DA	Ward 6
P Daniels	Councillor 03/08/2016-	DA	Ward 7
TT Godden	Alderman: Speaker 03/08/2016-	Cope	Proportional
P Heradien	Councillor 03/08/2016-	ICOSA	Proportional
DM Jacobs	Councillor 03/08/2016-	EFF	Proportional
D Kinnear	Councillor 03/08/2016-	DA	Proportional
BC Klaasen	Alderman: Executive Mayor 03/08/2016-	DA	Proportional
GG Laban	Councillor 03/08/2016-	Witzenberg Aksie	Proportional
C Lottering	Councillor 03/08/2016-	DA	Ward 2
M Mdala	Councillor 03/08/2016-	ANC	Ward 12
TP Mgoboza	Councillor 03/08/2016-	ANC	Ward 10
ZS Mzauziwa	Councillor 03/08/2016-	DA	Proportional
MJ Ndaba	Councillor 05/12/2018-	ANC	Ward 9
N Phatsoane	Councillor 03/08/2016-	ANC	Ward 1
JT Phungula	Alderlady 03/08/2016-	ANC	Proportional
JW Schuurman	Alderman 03/08/2016 -	ANC	Proportional
EM Sidego	Mayco Member 03/08/2016-	DA	Ward 11
RJ Simpson	Councillor 03/08/2016-	ANC	Proportional
HJ Smit	Alderman Mayco Member 03/08/2016-	DA	Ward 5
D Swart	Councillor 03/08/2016-	DA	Ward 3
HF Visagie	Councillor 03/08/2016-	ANC	Ward 8
JJ Visagie	Alderman Mayco Member 03/08/2016-	DA	Ward 4

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Below is a table which indicates the number of items submitted to Council and meeting attendance for the 2020/21 financial year:

Council Meeting dates	Number of items submitted	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
31 July 2020	4	91%	50%
25 August 2020	38	78%	80%
30 September 2020	9	78%	100%
25 November 2020	48	96%	100%
17 December 2020	28	96%	100%
28 January 2021	19	87%	100%
24 February 2021	15	82%	100%
12 March 2021	6	100%	N/A
31 March 2021	7	70%	83%
11 June 2021	1	96%	100%

Appendix A: List of Councillors, Committee allocations & attendance of Council Meetings

2.1.2 Executive Mayoral Committee

The Executive Mayor of the Municipality, Councillor BC Klaasen, assisted by the Mayoral Committee, heads the executive arm of the Municipality. The Executive Mayor is at the centre of the system of governance, since executive powers are vested in him to manage the day-to-day affairs. This means that he has an overarching strategic and political responsibility. The key element of the executive model is that executive power is vested in the Executive Mayor, delegated by the Council, as well as the legislative powers assigned to these parties. Although accountable for the strategic direction and performance of the Municipality, the Executive Mayor operates in collaboration with the Mayoral Committee.

Name of member	Capacity
Mayco Member Alderman H Smit 17/08/2016-	Chairperson: Committee for Corporate and Financial Services
Mayco Member Alderman JJ Visagie 17/08/2016-	Chairperson: Committee for Technical Services
Mayco Member Councillor TE Abrahams 17/08/2016-	Chairperson: Committee for Local Economic Development, Tourism and Marketing
Mayco Member Deputy Executive Mayor Alderman K Adams 17/08/2016 -	Chairperson: Committee for Community Development
Mayco Member Councillor E Sidego 17/08/2016 -	Chairperson: Committee for Housing Matters

2.1.3 Portfolio Committees

In terms of section 80 of the Municipal Structures Act 1998, if a Council has an executive committee; it may appoint, in terms of Section 79, committees of councillors to assist the executive committee or Executive Mayor. Section 80 committees are permanent committees that specialise in a specific functional area of the municipality and may in some instances make decisions on specific functional issues. They advise the executive committee on policy matters and make recommendations to Council.The table below indicates the dates of the Committee meetings and the number of reports submitted to Council for the 2020 / 2021 financial year:

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Committee	Chairperson	Number of minutes submitted to Council	Meeting Date
Committee for Housing Matters	Councilor E Sidego 03/08/2016-	9	21 July 2020 11 August 2020 06 October 2020 26 November 2020 18 February 2021 09 March 2021 18 March 2021 10 June 2021 24 June 2021
Committee for Community Development	Alderman K Adams 03/08/2016-	5	23 July 2020 10 September 2020 11 February 2021 22 April 2021 17 June 2021
Committee for Corporate and Financial Services	Alderman H Smit 03/08/2016-	6	23 July 2020 10 September 2020 19 November 2020 11 February 2021 22 April 2021 17 June 2021
Committee for Technical Services	Alderman J Visagie 03/08/2016-	6	22 July 2020 9 September 2020 18 November 2020 10 February 2021 21 April 2021 15 June 2021

Committee	Chairperson	Number of minutes submitted to Council	Meeting Date
Committee for Local Economic Development, Tourism and Marketing	Councillor T Abrahams 03/08/2016	4	1 September 2020 9 September 2020 10 February 2021 15 June 2021

Appendix B: Committees & Committee purposes

2.1.4 Municipal Public Accounts Committee (MPAC)

An Audit Committee has been established that includes Risk- & Performance functionality and is referred to as the Performance-, Risk & Audit Committee (PRAC). A Municipal Public Accounts Committee as an oversight committee has been established compromising from non-executive councillors with the specific purpose of providing Council with comments and recommendations on the Annual Report. The report from the MPAC on the Annual Report for 2018/19 will be provided as an attachment to this report.

Council appointed the Chairperson and members of the MPAC at a Council meeting held on 16 January 2017.

The members of the MPAC are as follows:

Position	Councillor	Political Party
Chairperson	Clr DM Jacobs	EFF
Member	Clr P Heradien	ICOSA
	Ald JW Schuurman	ANC
	Clr GG Lapan	Witzenberg Aksie
	Clr C Lottering	DA

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Councillor DM Jacobs: Chairperson of MPAC

2.2 *Administrative Governance Structure*

The Municipal Manager is the Accounting Officer of the municipality. He is the head of the administration and primarily has to serve as chief custodian of service delivery and implementation of political priorities. He is assisted by his directorship, which constitutes the management team below:

		KEY AREAS
MUNICIPAL MANAGER *Performance Agreement Signed*	*D Nasson* 	*Head of administration* *Integrated Development Planning* *Internal Audit* *Legal Services* *Performance & Risk* *Strategic Planning*
DIRECTOR: CORPORATE SERVICES *Performance Agreement Signed*	*M Mpeluza* 	*Human Resources* *Archives* *Administration* *Traffic* *Law Enforcement* *Communication* *Marketing* *Information Technology*
DIRECTOR: TECHNICAL SERVICES *Performance Agreement Signed*	*J Barnard* 	*Water & Sanitation* *Roads & Storm water* *Waste Removal & Cleansing* *Town Planning* *Building Control* *Electricity* *Fleet Management*
DIRECTOR: FINANCIAL SERVICES *Performance Agreement Signed*	*C Kritzinger* 	*Budget Office* *Financial Administration* *Payroll* *Income: Rates & Taxes* *Supply Chain Management* *Expenditure* *Assets & Valuations*
DIRECTOR: COMMUNITY SERVICES	*Vacant*	*Facilities & Amenities* *Human Settlements (Housing)* *Social Development* *Local Economic Development* *Fire & Disaster Management* *Resorts & Swimming Pools* *Libraries & Environment*

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COMPONENT B: INTERGOVERNMENTAL RELATIONS

2.3 Intergovernmental Relations

In terms of the Constitution of South Africa, all spheres of government and all organs of state within each sphere must co-operate with one another, in mutual trust and good faith, fostering friendly relations. They must assist and support one another, inform and consult one another on matters of common interest, coordinate their actions, adhering to agreed procedures and avoid legal proceedings against one another.

2.3.1 Intergovernmental Structures

To adhere to the principles of the Constitution as mentioned above the municipality participates in the following intergovernmental structures:

Name of Structure	Members	Outcomes of Engagements/Topics Discussed
Municipals Managers Forum	SALGA, neighbouring municipality's MMs	District based initiatives
SALGA Working Groups	SALGA, Neighbouring municipality's Technical Directors and experts	Municipal wide information sharing
IDP Managers Forum	Department of Local Government (DPLG), All municipalities in the Western Cape (WC), IDP Managers	Provincial wide information sharing
LED Managers Forum	Cape Winelands Regional LED Forum	Sharing information and best practises on Economic Development, Providing report back of projects implemented, lobbying of support for programmes and projects
WMO Forum	DEADP, All municipalities in the Western Cape (waste management officers), and experts	Municipal wide information sharing with all 3 spheres of government.
Strategic Integrated Municipal Engagement (SIME)	All provincial sector departments, all municipalities in the Western Cape	Provincial, District & local based planning.
Technical Integrated Municipal Engagement (TIME)	All provincial sector departments, all municipalities in the Western Cape	Provincial, District & local based planning.
Ministerial Technical Committee	Provincial Government and Municipal Managers	Provincial programmes and initiatives aligned with municipal performance
Ministerial Mayoral Committee	Provincial Government and Mayors	Provincial programmes and initiatives aligned with municipal performance
District Public Participation and Communication Forum (DPPCOM)	All municipalities in the Cape Winelands District Municipality, DPLG, IDP Manager, local stakeholders for National Government Departments	District wide information sharing
Provincial Public Participation and Communication Forum (PPPCOM)	DPLG, GCIS, all municipalities in the WC, IDP Manager	Provincial wide information sharing
Provincial CommTech	DPLG, GCIS, all communication officials from municipalities in the WC, National Government Departments	Discussion, trend monitoring, training and workshops concerning government communication and technology
SALGA National Communicators Forum	DPLG, GCIS, all communication officials from municipalities in the WC, National Government Departments	Nationwide information sharing and calibration with the strategic focus of the NDP
Internal Audit Forum	All municipal Chief Audit Executive of the province	National, District and Municipal wide information sharing
Risk Management Forum	All municipal Chief Risk Officers of the province	National, District and Municipal wide information sharing

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Name of Structure	Members	Outcomes of Engagements/Topics Discussed
Joint District Approach	Local municipalities in District, District Municipality, Provincial Sector departments	District wide strategic planning

2.3.2 Joint projects and functions with sector departments

All the functions of government are divided between the different spheres namely National, Provincial and Local. The municipality therefore shares their area and community with other spheres of government as well as their various sector departments. This means that the municipality has to work closely with national and provincial departments to ensure the effective implementation of various projects and functions. The table below provides detail of such projects and functions:

Name of Project/ Function	Expected Outcome/s of the Project	Sector Department/s involved	Contribution of Sector Department
Intergovernmental Steering Committee Meeting	Reducing poverty in the 3 poverty nodes	DRDLR, Agriculture department, Education, Social development, Public Works, CoS	• Mobilising resources • Implementing projects to reduce poverty • Sharing information

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COMPONENT C: PUBLIC ACOUNTABILITY & PARTICIPATION

MSA section 51(b) requires a municipality to establish and organize its administration to facilitate a culture of accountability amongst its staff. Section 16(1) states that a municipality must develop a system of municipal governance that compliments formal representative governance with a system of participatory governance. Section 18(1) requires a municipality to supply its community with information concerning municipal governance, management and development.

A Municipal Public Accounts Committee has been established. The internal audit function is capitated with three qualified auditors, employed on a permanent basis, one trainee and one intern. The audit function reports functionally to the Performance Risk and Audit Committee and administratively to the Municipal Manager. The capacity of the Performance, Risk and Audit Committee has been increased with the appointment of qualified and specialized members. A representative from the business sector is also invited to participate in Mayoral Committee meetings. Such participation is required in terms of:

- the preparation, implementation and review of the IDP;
- establishment, implementation and review of the performance management system;
- monitoring and review of the performance, including the outcomes and impact of such performance; and
- preparation of the municipal budget.

2.4 Public Meetings

Apart from bi-annual community meetings & jamborees held in each town, the municipality also communicates through monthly newsletters, loud-hailing, and distribution of pamphlets, text messages and public service announcements via community radio.

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Nature and purpose of the meeting	Date of events	Number of participating Municipal Councillors	Number of participating municipal administrators	Number of community members attended
IDP & Budget Public Meetings and Municipal Service Delivery Jamborees				
IDP Review Public Participation	Ward 4 & 6 Bella Vista -	All public meetings were cancelled due to the national lockdown regulations prohibiting meetings. Various media platforms were utilised to advertise draft IDP and budget for community inputs.		
	Ward 1 & 12 N'Duli -			
	Ward 7 & 11 Tulbagh -			
	Ward 2 & 7 Wolseley -			
	Ward 4 & 10 P A Hamlet -			
	Ward 3 & 5 Ceres -			
	Ward 8 &9 Op-Die-Berg -			
IDP & Budget Public meetings				
IDP Review Public Participation	Ward 4 & 6 Bella Vista – 06 May 2021	All public meetings were cancelled due to the national lockdown regulations prohibiting meetings. Various media platforms were utilised to advertise draft IDP and budget for community inputs. On the dates indicated, Municipal Open/Information Days were held in the Wards		
	Ward 3 & 5 Ceres – 07 May 2021			
	Ward 8 &9 Op-Die-Berg – 10 May 2021			
	Ward 2 & 7 Wolseley – 11 May 2021			
	Ward 4 & 10 P A Hamlet – 12 May 2021			
	Ward 7 & 11 Tulbagh – 13 May 2021			
	Ward 1 & 12 N'Duli – 18 May 2021			

2.4.1 Labour Forum

The table below specifies the members of the Labour Forum for the 2020/21 financial year:

Name of representative	Capacity	Meeting dates
H Smit	Chairperson	No meetings were held due to lockdown regulations
B Klaasen	Executive Mayor	
E Sidego	Mayco Member	
K Adams	Deputy Mayor	
D Nasson	Municipal Manager	
H Kritzinger	Director Finance	
A Raubenheimer	Acting Director Finance	
Vacant	Director Community Services	
M Mpeluza	Director Corporate Services	
J Barnard	Director Technical Services	
I Barnard	Senior Manager Human Resources	
G Pharo	Senior HR Officer: Benefits	
W Davids	Senior HR Officer: Training & Development	
O Msutu	Senior HR Officer: Health & Safety	
C Titus	Committee Officer	
A Christians	IMATU Secretary	
J Noble	IMATU Chairperson	
D Boer	IMATU	
Loyiso Ntanjana	IMATU Deputy Chairperson	
M Pieterse	IMATU	
R Onrust	IMATU	
T Mabala	SAMWU Chairperson	
M Scholtz	SAMWU Deputy Chairperson	
C Appolis	SAMWU Secretary	
L Silver	SAMWU Full-time shopsteward	
T Kamfer	SAMWU	
W Saula	SAMWU	

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2.4.2 Ward Committees

The purpose of a ward committee is:

- to encourage better participation from the community and to inform council decisions;
- to make sure that there is effective communication between the Council and the community;
- to assist the ward councilor with consultation and feedback to the community.

Ward committees need to be elected by the community they serve. A ward committee may not have more than 10 members and women should be well represented in the membership contingent. The ward councilor serves on the ward committee and acts as the chairperson. Although ward committees have no formal powers, they act as an advisory body to the ward councilor, which enables them to make specific submissions directly to the Council. These committees play a pivotal role in the development and annual revision of the IDP of the area.

The ward committees support the ward councillor who receives reports on development, participate in development planning processes, and facilitate wider community participation. To this end, the municipality constantly strives to ensure that all ward committees function optimally with community information provision; convening of meetings; ward planning; service delivery; IDP formulation and performance feedback to communities.

Appendix E: Ward Committee Governance & Functionality

Appendix F: Ward Committee Performance per Ward

2.5 IDP Participation & Alignment

Refer to item 2.4 for IDP participation meetings.

Refer to items 3.1.4, 3.1.5 & 3.1.6 for IDP alignment.

Municipal Key Performance Area	Strategic Objective	
Essential Services	1.1	Sustainable provision and maintenance of basic infrastructure
	1.2	Provide for the needs of informal settlements through improved services
Governance	2.1	Support institutional transformation and development
	2.2	Ensure financial viability
	2.3	To maintain and strengthen relations with international- and inter-governmental partners as well as the local community through the creation of participative structures.
Communal Services	3.1	Provide and maintain facilities that make citizens feel at home
Socio-Economic Support Services	4.1	Support the poor and vulnerable through programmes & policy
	4.2	Create an enabling environment to attract investment and support to the local economy.

Strategic Alignment between IDP & Service Delivery & Budget Implementation Plan

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COMPONENT D: CORPORATE GOVERNANCE

Corporate governance is the set of processes, practices, policies, laws and stakeholders affecting the way an institution is directed, administered or controlled. Corporate governance also encompasses the relationships amongst the various stakeholders involved and the strategic goals governing the institution.

2.6 Risk Management

Section 62(1)(c)(i) of the MFMA states that: "… The accounting officer of the municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure that the municipality has and maintains effective, efficient and transparent systems of financial and risk management and internal control."

Witzenberg Municipality is committed to the optimal management of risk in order to protect our core public service values, achieve our vision, objectives and deliver on our core business functions.
In the course of conducting our daily business operations, we are exposed to a variety of risks. These risks include operational and other material risks which require comprehensive controls and on-going oversight to be properly managed.

To ensure business success the Municipality have adopted an enterprise-wide integrated approach to the management of risks. By embedding the risk management process into key business processes such as planning, operations and new projects, the municipality will be better equipped to identify events affecting our objectives and to manage risks in ways that are consistent with the approved risk appetite.

The top 10 inherent strategic risks of Witzenberg Municipality are:

- Impact of COVID on service delivery & financial and social stability
- Eskom's inability to provide increased electricity supply to the municipal area
- Un-recoverability of outstanding receivables
- Inability to provide bulk water storage capacity to the Tulbagh area
- Inability to provide landfill facility in Witzenberg municipal area
- Major unplanned not disaster related interruptions to service deliver
- Growth in informal settlements
- Illegal invasion and occupation of municipal land
- Poor growth in revenue base
- Escalation in vulnerable and indigent households

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2.7 Anti-Corruption & Fraud

Section 83(c) of the MSA refers to the implementation of effective bidding structures to minimize the possibility of fraud and corruption and the MFMA, Section 112(1)(m)(i), identify supply chain measures to be enforced to combat fraud and corruption, favouritism and unfair and irregular practices. Section 115(1) of the MFMA states that the accounting officer must take steps to ensure mechanisms and separation of duties in a supply chain management system to minimize the likelihood of corruption and fraud.

The municipality's Audit Committee (Performance, Risk & Audit Committee) recommendations for 2018/19 are set out in **Appendix G.**

2.7.1 Developed strategies

Name of strategy	Developed Yes/No	Date Adopted/Reviewed
Anti-Fraud and Corruption Strategy	Yes	December 2019
Fraud and Corruption prevention policy and response plan	Yes	January 2021 (reviewed)

Name of strategy	Developed Yes/No	Date Adopted/Reviewed
Witzenberg Whistle Blowing Policy	Yes	January 2021 (reviewed)

2.7.2 Implementation of strategies

Strategies to implement	Key Risk Areas	Key measures to curb corruption and fraud
Fraud Prevention Policy	Supply Chain Management	Roll-out of Anti-Fraud and Corruption Policy to internal stakeholders through presentations and internal newsletters
Ethics Awareness Programme	Possible loss of income at traffic due to inactive follow-up on traffic violations	Roll-out of Anti-Fraud and Corruption Policy to external stake holders through outreach programmes
Outreach programme on fighting fraud and corruption	Lack of awareness of fraud amongst staff	Investigation of fraud and corruption cases
Whistle blowing through the National Fraud Hotline	Possible misuse of policy to disclose sensitive information	Monitoring recommendations with regards to disciplinary, criminal and recovery actions. Effective delegation systems
To ensure that all employees and councillors in service of the Witzenberg Municipality has declared all interest/ownership/directorship.	Avoid doing business with employees in service of the municipality who does not declare that they are in service of the municipality	Use Trans Union in order to identify all employees that have interest/ownership/ directorship in companies
Regular update of the fraud risk register	Detection and prevention of fraud in the municipality	Monitoring key controls to alleviate fraud and corruption

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2.8 Performance, Risk & Audit Committee

Section 166(2) of the MFMA states that an audit committee is an independent advisory body which must –
(a) advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality, on matters relating to –

- internal financial control;
- risk management;
- performance management; and
- effective governance.

Section 14(2)(c) of the Local Government Municipal Planning and Performance Management Regulations (R796 dated 24 August 2001) states that a municipality may utilize any Audit Committee established in terms of other applicable legislation as the Performance Audit Committee of the said municipality.

The Public Sector Risk Management framework states that the committee should review and recommend for approval the:

- risk management policy;
- risk management strategy;
- risk management implementation plan; and
- risk appetite

2.8.1 Functions of the Performance, Risk & Audit Committee

Council noted its Performance, Risk and Audit Committee charter on 31 October 2018.
In order to fulfil its role, the Committee advise the Municipal Council, the political office-bearers, the accounting officer and the management staff of the municipality, on matters relating to:

- Internal financial control and internal audits;
- Risk management;

- Accounting policies;
- The adequacy, reliability and accuracy of financial reporting and information;
- Performance management;
- Effective governance;
- Compliance with the MFMA, Division of Revenue Act (DoRA) and any other applicable legislation;
- Performance evaluation; and
- Any other issues referred to it by the municipality.

2.8.2 Members of the Performance, Risk & Audit Committee

Name of representative	Capacity	Meeting dates						
		11/09/2020	02/10/202	27/10/2020	27/11/2020	25/02/2021	21/05/2021	25/06/2021
Mr J. George (Appointed for 2nd 3-year term w.e.f. 1 November 2019)	Chairperson	✓	✓	✓	✓	✓	✓	✓
Mr J. Basson Appointed for second term w.e.f. 1 August 2018	Member	✓				Resigned		
Mr. T. Lesihla Appointed for second term w.e.f. 1 August 2018	Member	✓	✓	✓	✓	✓	✓	✓
Mr F. Redelinghuys (Appointed for 2nd 3-year term w.e.f. 1 November 2019)	Member	✓	✓	✓	✓	✓	✓	✓
Ms C. Fagan Appointed w.e.f. 1 August 2018	Member	✓	✓	✓	✓	✓	✓	✓

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2.8.3 Performance, Risk & Audit Committee (PRAC) recommendations

Appendix G: Audit Committee Recommendations

2.9 Internal Auditing

An annual risk assessment update was performed during April/June 2019 and all relevant risks were populated into the Witzenberg risk register. Updates were performed on a continuous basis. This risk assessment forms the basis to review the 2019/20 Risk Based Audit Plan.

The results of the 3-year strategic internal audit plan are included below:

Audit Activity	2018/19	2019/20	2020/21
Statutory Internal Audits			
DORA compliance	√	√	√
Performance Management System (quarterly)	√	√	√
Follow-up Audits			
Management Audit Action Plan (MAAP)	√	√	√
Follow up internal Audit findings	√	√	√

Audit Activity	2018/19	2019/20	2020/21
Risk based audits			
Income & Debtors	√		
Supply Chain Management	√	√	
Human Resources (Including Leave and Training)		√	
Asset Management		√	
Inventory	√		
Maintenance Management			√
Project & Contract Management			
Indigent Management			
ICT Governance		√	
Cash Handling	√	√	
Fleet Management			
Traffic Services	√		
Disaster Management & Business continuity			√
Overtime			
Debt Collection and Credit Control			
Time and attendance			
Property valuations			
Housing			√
Protection/Traffic Services			√

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Annual Audit Plan

The Audit Plan for 2020/21 was implemented and the table below provides detail on audits completed:

Audit Activity	Estimated hours	Quarter	Status
Statutory Audits			
DORA compliance	300	3	Completed
Performance Management System	1600	All	Completed
Follow up audit work			
Follow up Internal Audit Findings	400	All	Completed
Management Audit Action Plan	200	All	Completed
Risk based audits			
Supply Chain Cost Containment	200		Completed
ICT Security Management	340	4	Work in Progress
ICT Governance	440	3	Work in Progress
AD-Hoc audits			
Year-end stock count	100	4	Completed
Other			

Audit Activity	Estimated hours	Quarter	Status
Legislative/Advisory/Committees	264	All	Completed
IA Quality Assessment	80	4	Completed
Compliance System	100	All	Completed
Risk Management Consulting	400	All	Completed

2.10 By-Laws

Below is a list of all the policies developed and reviewed during the financial year:

Policies developed/ revised	Date adopted	Public Participation conducted prior to adoption of policy (Yes/No)	Date of Publication
Zoning Scheme By-Law for Witzenberg	30 September 2020	Yes	13 November 2020
Electrical by-law	28 September 2020	No	

2.11 Supply Chain Management

2.11.1 Competitive bids in excess of R 200 000

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Bid Committee meetings

The following table details the number of Bid Committee meetings held for the 2020/21 financial year:

Bid Specification Committee	Bid Evaluation Committee	Bid Adjudication Committee
56	61	45

Attendance of members of the Bid Specification Committee, are as follows:

Member	Percentage attendance (%)
Manager Income / Deputy Director Finance / Manager Financial Administration (Chairperson)	100
Manager Supply Chain	100
Relevant technical expert responsible for a function	100

Attendance of members of the Bid Evaluation Committee, are as follows:

Member	Percentage attendance (%)
Manager Income / Deputy Director Finance / Manager Financial Administration (Chairperson)	100
Manager Supply Chain	100
Relevant technical expert responsible for a function	100

Attendance of members of the Bid Adjudication Committee, are as follows:

Member	Percentage attendance (%)
Director Financial Services (Chairperson) / Deputy Director Finance	100
Director Technical Services	100
Director Community Services	100
Director Corporate Services	100

Member	Percentage attendance (%)
Manager Supply Chain/Deputy Director: Finance	100

Note: The percentages as indicated above include the attendance of those officials acting in the position of a Bid Committee Member.

Awards made by the Bid Adjudication Committee

The Bid Adjudication Committee awarded 35 bids of an estimated value of R 66 105 895.

The five highest bids awarded by the Bid Adjudication Committee, are as follows:

Bid number	Title of bid	Directorate and section	Successful Bidder	Value of bid awarded R
08/2/18/22	Supply and delivery of disposable bags for refuse removal	Technical – Solid Waste	Memotek Trading CC	7 956 815
08/2/17/66	Non-Motorised Transport (NMT) facilities and Stormwater maintenance in Ceres	Technical – Storm Water	Shar Civils	7 608 802
08/2/17/81	Appointment of a service provider for Prepaid vending services	Financial – Income	Syntell (PTY)	6 118 000
08/2/17/58	Supply and delivery of Electricity metering	Technical – Electricity	Landis & Gyr (PTY) Ltd	5 356 987
08/2/18/60	Short Term Insurance	Financial – Fin. Admin	Silver Lake Trading t/a Opulentia	3 353 525

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Awards made by the Accounting Officer

In terms of paragraph 5(2)(a) of Council's Supply Chain Management Policy, only the Accounting Officer may award a bid which is in excess of R10 million. The power to make such an award may not be sub-delegated by the Accounting Officer.

The following bid was awarded by the Accounting Officer during the 2020/21 financial year:

Bid number	Title of bid	Directorate and section	Successful Bidder	Value of bid awarded R
08/2/17/51	Upgrading of van Breda bridge & associated Roadworks, Ceres	Technical – Roads	Amandla GCF Construction	39 202 903
08/2/18/01	Provision of Security services	Corporate – Administration	Mafoko Security Patrols	30 000 000
08/2/18/20	Construction of a Material recovery facility (MRF) in Ceres	Technical – Solid Waste	Hiload Inyanga Construction	26 738 091
08/2/18/03	Hiring of plant and equipment for the Witzenberg municipal area	All	Genadendal Jackies Bazaar CC Aqua Transport & Plant Hire (PTY) Ltd Midmar Plant Hire CC	15 426 990

Awards made by the Bid Adjudication Committee

No bid was awarded by the Bid Adjudication Committee in terms of paragraph 45 (2) of the Supply Chain Management Policy and paragraph 37 (2) of the Supply Chain Regulations.

Appeals lodged by aggrieved bidders

The following appeals were lodged by aggrieved bidders on awards made in terms of section 62(1) of the Municipal Systems Act (Act 32 of 2000):

Bid number	Bid title	Date of appeal	Appellant	Reason for appeal	Dismissal	Dealt by
08/2/17/81	Appointment of a service provider for prepaid vending services	11-Aug-20	Ontec Systems (Pty) Ltd	Reason for non-compliance	Appeal dismissed	Accounting Officer
08/2/17/87	Supply, printing and mailing of municipal accounts	20-Aug-20	Insidedata North (Pty) Ltd	Compliance of successful bidder	Appeal dismissed	Accounting Officer
08/2/17/87	Supply, printing and mailing of municipal accounts	22-Aug-20	CAB Holdings (Pty) Ltd	Compliance of successful bidder	Appeal dismissed	Accounting Officer
08/2/18/01	Provision of Security Services	2-Oct-20	MSA Pro Security Services (PTY) Ltd	Reason for non-compliance	Appeal was referred back to bidder to approach the court for review on 9 October 2020. Matter was removed from the Roll of 20 May 2021	
08/2/18/03	Hiring of plant and equipment for the Witzenberg municipal area	26-Nov-20	Juno Corp (PTY) Ltd	Compliance of successful bidder	Appeal dismissed	Accounting Officer
08/2/18/03	Hiring of plant and equipment for the Witzenberg municipal area	30-Nov-20	Atlantic Plant & Transport	Compliance of successful bidder	Appeal dismissed	Accounting Officer
08/2/18/60	Short term Insurance (Re-Advertisement)	30-Jun-21	Silver Lake Trading 305 (PTY) Ltd T/A Opulentia Financial Services	Reason for non-compliance	Appeal upheld	Accounting Officer

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Awards made to enterprises within the Witzenberg municipal area

The following table details the value of competitive bids awarded to enterprises within the Witzenberg Municipal Area during the 2020/21 financial year:

Number of contracts awarded to enterprises within the Witzenberg municipal area	Percentage of contracts awarded to enterprises within the Witzenberg municipal area (%)	Value of contracts awarded to enterprises within the Witzenberg municipal area R	Percentage of contract value awarded to enterprises within the Witzenberg municipal area (%)
2	5.12	1 914 143	1.07

2.11.2 Formal written price quotations between R 30 000 and R 200 000

Awards made to enterprises within the Witzenberg municipal area

A total of 17 formal written price quotations amounting to R 2 044 806 were awarded.

The following table details the value of formal written price quotations awarded to enterprises within the Witzenberg municipal area during the 2020/21 financial year:

Number of contracts awarded to enterprises within the Witzenberg municipal area	Percentage of contracts awarded to enterprises within the Witzenberg municipal area (%)	Value of contracts awarded to enterprises within the Witzenberg municipal area R	Percentage of contract value awarded to enterprises within the Witzenberg municipal area (%)
1	5.88	47 894	2.34

2.11.3 Deviation from normal procurement processes

Paragraph 44 of Council's Supply Chain Management Policy allows the Accounting Officer to dispense with the official procurement process. Deviations amounting to R 16 042 804 were approved by the Accounting Officer. The following table provides a summary of deviations approved on an annual and monthly basis respectively:

Type of deviation	Number of deviations	Value of deviations R	Percentage of total deviations value (%)
Single supplier	92	2 482 923	15.48
Impossible	0	0	0.00
Impractical	73	12 649 628	78.85
Emergency	26	910 252	5.67

This amount shows an increase of R 8 091 934 compared to the previous year's figure of R 7 950 870. It is noted that although various processes were implemented to reduce the number and value of deviations it fluctuate during each period and will not necessarily reflect the same patterns.

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2.11.4 Logistics management

The system of logistics management must ensure the following:

- the monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
- the setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;
- the placing of manual or electronic orders for all acquisitions other than those from petty cash;
- before payment is approved, certification by the responsible officer that the goods and services are received or rendered on time and is in accordance with the order, the general conditions of contract and specifications where applicable and that the price charged is as quoted in terms of a contract;
- appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
- regular checking to ensure that all assets including official vehicles are properly managed, appropriately maintained and only used for official purposes; and
- monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

Each stock item at the municipal stores, Drommedaris Street, is coded and listed on the financial system. Monthly monitoring of patterns of issues and receipts are performed by the Storekeeper. Inventory levels are set at the start of each financial year. These levels are set for normal operations. In the event that special projects are being launched by departments, such information is not communicated timely to the Stores section in order to gear them to order stock in excess of the normal levels. Internal controls are in place to ensure that goods and service that are received, are certified by the responsible person, which is in line with the general conditions of contract. Regular checks are performed to determine the condition. Quarterly stock counts are performed so that surpluses, deficits, damaged and redundant stock items are identified and reported to Council. As at 30 June 2021, the value of the stock at the municipal stores is calculated at R 8 479 387, with a satisfactory stock turnover rate of 0.81. For the 2020/21 financial year, a total of R 1 197.00 was accounted for as damaged and deficit inventory.

2.11.5 Disposal management

The system of disposal management must ensure the following:

- immovable property is sold only at market related prices, except when the public interest or the plight of the poor demands otherwise;
- movable assets are sold either by way of written price quotations, a competitive bidding process, auction or at market related prices; whichever is the most advantageous;
- Firearms are not sold or donated to any person or institution within or outside the Republic, unless approved by the National Conventional Arms Control Committee;
- Immovable property is let at market related rates, except when the public interest or the plight of the poor demands otherwise;
- All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property is reviewed annually;
- Where assets are traded in for other assets, the highest possible trade-in price is negotiated; and
- In the case of the free disposal of computer equipment, the Provincial Department of Education is first approached to indicate within 30 days whether any of the local schools require this equipment.

We are complying with section 14 of the MFMA which deals with the disposal of capital assets.

No disposals took place during the 2020-2021 financial year.

2.11.6 Performance management

The SCM policy requires that an internal monitoring system be established and implemented in order to determine, on the basis of retrospective analysis, whether the SCM processes were followed and whether the objectives of the SCM policy were achieved.

Monitoring of internal processes is an on-going process. Procedure manuals for various SCM processes has been updated and are awaiting approval for implementation. Monthly reporting concerning appeals received by aggrieved bidders is also done to measure the performance of the bid specification and bid evaluation committees.

The Accounting Officer has appointed the Internal Auditor as the independent observer to attend bid committee meetings. This further enhances transparency with regard to our bid committee system and compliance to all relevant legislation.

No companies were listed as restricted suppliers during the 2020/21 financial year.

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2.12 Website

Municipalities are required to develop and maintain a functional website that displays relevant information as per the requirements of Section 75 of the MFMA and Section 21A and B of the MSA as amended.

The website should serve as a mechanism to promote accountability and transparency to communities and therefore information posted should be accurate and timeously updated.

The municipal website is a key communication mechanism in terms of service offering, information sharing and public participation. It is a communication tool that should allow easy and convenient access to relevant information. The municipal website should serve as an integral part of the municipality's Communication Strategy.

The table below gives an indication about the information and documents that are published on our website.

Description of information and/or document	Yes/No
Municipal contact details (Section 14 of the Promotion of Access to Information Act)	
Full Council details	Yes
Contact details of the Municipal Manager	Yes

Description of information and/or document	Yes/No
Contact details of the CFO	Yes
Physical address of the Municipality	Yes
Postal address of the Municipality	Yes
Financial Information (Sections 53, 75, 79 and 81(1) of the MFMA)	
Draft Budget 2020/21	Yes
Adjusted Budget 2020/21	Yes
Asset Management Policy	Yes
Customer Care, Credit control and Debt collection Policy	Yes
Indigent Policy	Yes
Funds and Reserves Policy	Yes
Investment and Cash Management Policy	Yes
Rates Policy	Yes
Supply Chain Management Policy	Yes
Tariff Policy	Yes
Veriment Policy	Yes
Petty Cash Policy	Yes
Long Term Financial Policy	Yes
Borrowing Policy	Yes
SDBIP 2020/21	Yes
Integrated Development Plan and Public Participation (Section 25(4)(b) of the MSA and Section 21(1)(b) of the MFMA)	
Reviewed IDP for 2020/21	Yes
IDP Process Plan for 2020/21	Yes
Supply Chain Management (Sections 14(2), 33, 37 and75(1)(e)and(f) and 120(6)(b)of the MFMA and Section 18(a) of the National SCM Regulation)	
List of capital assets that have been disposed	Yes
Long Term borrowing contracts	Yes
Reports (Sections 52(d), 71, 72 and75(1)(c) and 129(3) of the MFMA)	
Annual Report of 2019/20	Yes
Oversight reports	Yes
Mid-year budget and performance assessment	Yes
Quarterly Reports	Yes
Monthly Budget Statement	Yes
Performance Management (Section 75(1)(d) of the MFMA)	
Performance Agreements for employees appointed as per S57 of Municipal Systems Act	Yes
Assurance Functions (Sections 62(1), 165 and 166 of the MFMA)	
Audit Committee charter	Yes
Risk Management Policy	Yes

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2.13 Communication & Public Satisfaction

Local government has a legal obligation and a political responsibility to ensure regular and effective communication with the community. The Constitution of the Republic of South Africa Act 1996 and other statutory enactments all impose an obligation on local government communicators and require high levels of transparency, accountability, openness, participatory democracy and direct communication with the communities to improve the lives of all. Good customer care is of fundamental importance to government organisations due to their constant interaction with members of the public. All local government entities strive to uphold the following Constitutional ideals towards the development of acceptable policy and legislative framework regarding service delivery in public service:

- Promoting and maintaining high standards of professional ethics;
- Providing service impartially, fairly, equitably and without bias;
- Utilising resources efficiently and effectively;
- Responding to people's needs; the citizens are encouraged to participate in policy-making; and
- Rendering an accountable, transparent, and development-oriented public administration.

These ideals are achieved through always adhering to the 8 principles of Batho Pele:

Consultation
Consultation is done through various tools is a powerful tool that enriches and shapes government policies such as the Integrated Development Plans (IDPs) and its implementation in Local Government sphere.
Setting service standards
This principle reinforces the need for benchmarks to constantly measure the extent to which citizens are satisfied with the service or products they receive from departments. It also plays a critical role in the development of service delivery improvement plans to ensure a better life for all South Africans. Citizens should be involved in the development of service standards.
Increasing access
One of the primary aims of Batho Pele is to provide a framework for making decisions about delivering public services to the many South Africans who do not have access to them. Batho Pele also aims to rectify the inequalities in the distribution of existing services.
Ensuring courtesy
This goes beyond a polite smile, 'please' and 'thank you'. It requires service providers to empathize with the citizens and treat them with as much consideration and respect, as they would like for themselves.
Providing information
As a requirement, available information about services should be at the point of delivery, but for residents who are located far from the point of delivery, other arrangements will be needed.
Openness and transparency
A key aspect of openness and transparency is that the public should know more about the way national, provincial and local government institutions operate, how well they utilise the resources they consume, and who is in charge.
Redress
This principle emphasises a need to identify quickly and accurately when services are falling below the promised standard and to have procedures in place to remedy the situation. Public servants are encouraged to welcome complaints as an opportunity to improve service, and to deal with complaints so that weaknesses can be remedied quickly for the good of the citizen.
Value for money
Many improvements that the public would like to see often require no additional resources and can sometimes even reduce costs. Failure to give a member of the public a simple, satisfactory explanation to an enquiry may for example, result in an incorrectly completed application form, which will cost time to rectify.

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2.13.1 Communication strategy

The Witzenberg Municipality Communication Strategy illustrates the views of local residents regarding communication and perceptions of the municipality. Many views expressed display dissatisfaction levels with aspects related to elements beyond the scope of local government, for example access to housing, employment opportunities, education and healthcare. However, local government acts as the conduit to expedite issues of this nature to the correct government entities as well as support and invest in various programmes aimed at skills development, youth development, social development and short term temporary employment. Levels of literacy, understanding of language, public apathy, level of education, knowledge of government processes and access to communication tools can also affect how the public formulates perceptions of local government and can potentially hamper how they communicate and assimilate communication, especially within rural environs. A successful communication strategy

therefore links local demographics to the municipality's action plan and influences budgetary expenditure according to the needs of the public. The Communication strategy is up for review.

Below is a communication checklist of the compliance to the communication requirements:

Communication activities	Yes/No
Communication unit	Yes
Communication strategy	Yes
Communication Policy	Part of the Strategy
Media communication	Yes
Public participation and ward committees	Yes
Online communication	Yes
Customer satisfaction surveys	Yes
Functional complaint management systems	Yes
Newsletters distributed at least quarterly	Yes

2.13.2 Communication and query/complaint management

Witzenberg Municipality runs a 24 hour emergency control centre that provides assistance to the public, 7 days a week, 365 days a year. The control centre offers the dual function of escalating service delivery queries to the correct departments such as water and sewerage, electrical, streets and storm water, as well as escalates emergency service queries to police, ambulance, fire and traffic. They also perform the function of informing senior management and Council concerning high priority incidents such as shack fires, housing issues, motor vehicle accidents, obstructions and health hazards. This ensures that decisions regarding expenditure and overtime can be executed and monitored. Complaints are also received via email, website, social media, telephonically and letters and this communication is routed to the correct sections and personnel to address. Speedy turnaround times and feedback towards clients ensure that they are not disgruntled and have a realistic expectation of when the service will be delivered, its delivery method and how the query will be resolved. This greatly aids in educating the public on how the municipality conducts its operations, how to use the municipality to address issues as well as creating public support. Failure to validate complaints and communicate the reasons for service interruptions can result in discord and protest.

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2.13.3 Communication and municipal marketing

The cornerstone of municipal marketing is the quality of service which includes speed of initial response, workmanship of service rendered, duration of address before resolution, feedback to the complainant, professional closure/finishing of the problem addressed. Branding is associated with all types of municipal marketing (logos, uniforms, public engagement, etc.) and as illustrated in the present Communication Strategy, the public do not have a negative perception of services rendered by the municipality, but neither do they have a positive perception of the municipality. Thus, marketing efforts will focus upon logo placement on all infrastructure, creation of printed collateral, monthly newsletters, social media engagement, media statements, corporate gifting, etc. The overarching theme projected with communication is to offer the public easy access to services, information, personnel and complaint resolution.

2.13.4 Communication and international relations

Witzenberg Municipality is open towards establishing mutually beneficial partnerships with international organisations and municipalities aimed at skills development, knowledge sharing, local economic empowerment and job creation. The municipality regularly conducts meetings with visiting international delegations to discuss aspects of operations and best practice models. Some of these engagements have resulted in twinning agreements offering developmental support to our vulnerable communities.

2.13.5 Communication and investor relations

Witzenberg Municipality consistently markets it service delivery levels and infrastructure in a bid to attract investors to the area through the promotion of its facilities, management, political stability, water and air quality, natural environment and unskilled and semi-skilled labour force.

2.13.6 Emergency and disaster communication

In the event of an emergency or disaster being declared by the District, Witzenberg Municipality is able to provide communication support through mechanisms of communications relay to line functions within its competence, able to source landscape and geographical mapping of the area in question, gather inputs from visceral line functions and services, perform communication reports to monitor the situation, act as spokesperson, manage and support media relations, drafting articles/statements and providing photographic evidence of the situation if so required.

2.13.7 Financial communication

Witzenberg Municipality engages frequently with the public regarding its expenditure on projects, financial legislation, anti-fraud and corruption mechanisms, the bid and tender processes, through social media and printed collateral. The aim of financial communication is to create transparency regarding our expenditure and asset management. As a municipality our ultimate goal is to comply and, where possible, to exceed the audit standards set forth for local government and maintain our clean audit status. Due to the regulatory nature of financial management, Witzenberg Municipality aims to make this information freely available for the public to access as well as make use of language calibration to ensure that the information disseminated is simple and easily assimilated. Use of graphics and household comparisons are frequently used to illustrate technical information.

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2.13.8 Electronic communication

Social media is a cost effective resource used to convey information and is an effective method of relaying municipal communication as many residents are in possession of a cell phone. However, this mode of communication is labour intensive and does not have great penetration in our rural environs due to limited connectivity and access to mobile data/wifi. We sometimes make use of text message communication to residents to convey urgent updates concerning power outages, water interruptions, road closures, dangerous weather conditions, municipal jamborees, etc. Witzenberg Municipality also uploads Council information, minutes of meetings and tender information onto our corporate website.

2.13.9 Interpersonal communication

Witzenberg Municipality conducts internal communication with employees to promote and convey our organisational policies and procedures to staff through internal newsletters. This newsletter covers employee related information concerning long service awards, retirement, information regarding their salary structures and benefits, births, marriages, deaths, sporting achievements, training and educational accolades, health and safety, anti-fraud strategies and whistle blowing. The communication aimed at employees, carries a monthly theme concerning employee wellness to promote better health management and personal welfare. It is also a platform for senior management to engage with employees and relay important information.

2.13.10 Media communication

Witzenberg Municipality creates, promotes and liaises with local and regional media regarding project and programme launches, milestones, municipal issues, local events. We also respond to media queries and requests for statements. All external communication is approved by the Municipal Manager as per his delegation; however, he may appoint spokespersons within the organisation at his discretion.

2.13.11 Communication and legislation

Witzenberg Municipality liaises with the public regarding decisions by Council and Portfolio Committees with impact upon local regulations and by-law generation. The municipality often engages with the public for initial commentary and feedback to aid the municipality with their decision-making on issues highlighted by the public. The municipality also performs official communication to residents and businesses concerning contravention of established by-laws and regulations. The municipality always strives to be open, consistent and transparent regarding legal issues and aims

to engage with the parties involved to ensure clarity, mutual understanding and respect of heritage, cultural and religious beliefs, as long as it does not infringe upon the rights of other residents.

2.13.12 Visual communication

Visual communication is pivotal to our Communication Strategy as a large sector of our demography have poor literacy levels and relies upon visual communication to understand municipal messages. Visual communication is performed through the use of correspondence, branding, photographs, marketing collateral, videos, industrial theatre, animation and events. Municipal vehicles are branded with decal which identifies them as official conveyances and inspires trust with residents that the work being administered by employees or the information being disseminated by employees is accurate and reliable. It is for this reason that 'loud hailing' is an effective communication practice to relay urgent notifications to the public in the Witzenberg district.

2.13.13 Communication challenges

The Witzenberg Municipality communicates regularly with its target public, but faces financial challenges which hamper the following areas of our communication initiatives:

- Branding of assets, employees and infrastructure
- Limited brand collateral available
- Inability to perform outsourced media scanning
- Development of our intranet
- Poor network coverage due to the topography
- Limited to no free Wi-Fi access
- Access to better technology for our communication systems, brand development, feedback mechanisms and reporting
- No access to communication or perception-specific research regarding language usage and message penetration
- Neglect or exclude small pockets of the community which are located in remote, rural environs

Local government is frequently criticised on their lack of communication and engagement with the community, but although our municipality faces adversity, Witzenberg Municipality is successful in our good governance as we progress each year in this field, due to prioritising the needs of all our residents; commercial, residential, rural and informal. Our communities are vocal and hold the municipality accountable for our performance and our areas for improvement in our departments. The reputation of the municipality is that we are approachable and accessible to the public and this is largely as a result of our frequent interaction with the public, addressing issues raised by the public, admitting fault, limitation where relevant and building a trust relationship with the public based upon reliability and quality services.

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2.13.14 Communication milestones

Witzenberg Municipality strive to continuously communicate municipal related information and news to the Witzenberg community in order to promote the Witzenberg Municipality brand, positively influence perceptions of service delivery, as well as the level of satisfaction with services, rating of communication, suggestions for improvement and utilise the most effective communication channel/s. The Communication Strategy is currently under review.

CHAPTER 3: SERVICE DELIVERY PERFORMANCE

3.1 Overview of Performance within the Organisation

3.1.1 Introduction

Performance management is prescribed by Chapter 6 of the MSA and the Municipal Planning and Performance Management Regulations, 2001. Regulation 7(1) of the aforementioned regulation states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the responsibilities of the different role players." This framework, inter alia, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance. The municipality adopted a Performance Management Framework that was approved by Council on 13 December 2012. A revision was accepted by Council on 25 July 2018.

The Top Layer SDBIP for 2020/21 was approved by the Mayor on 10 June 2020. Revisions to the SDBIP Top Layer targets was approved by Council on 24 February 2021 and the Adjusted Top Layer SDBIP approved by the Mayor on 3 March 2021. Below are the considerations in the development of the Top Layer SDBIP:

- Alignment with the IDP, National KPA's, Municipal KPA's and IDP objectives
- Alignment with the budget
- Oversight Committee Report on the Annual Report of 2019/20
- The risks identified by the Internal Auditor during the municipal risk analysis
- Areas to be addressed and root causes of the Auditor-General management letter, as well as the risks identified during the audit

Other additional information with regards to performance:

- Functions of the municipality **Appendix D**
- Performance of entities & service providers **Appendix I**
- Service delivery performance at ward level **Appendix F**

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3.1.2 Organisational Performance

The organisational performance is monitored and evaluated via the SDBIP. An operating procedure for the management and implementation of the SDBIP has been developed. The operating procedure was work-shopped with the relevant KPI owners and senior management. The procedures can be summarised as follows:

- The Performance Administrator informs the relevant KPI owners, senior management and departmental secretaries of the closure date to submit actuals achieved for the preceding month. By the 10th of each month KPI owners must submit their actuals achieved performance information or evidence to the Manager: Projects & Performance. If a specific target was not reached, reasons with corrective measures must be provided.
- The Performance Administrator captures the result on an excel spreadsheet which is updated on a monthly basis after the closure date.
- Within 10 working days after the closure date, the Performance Administrator generate a report from excel and distribute via email to Senior Management for discussion at Senior Management- and Directorate Meetings.
- Results on the Top Layer SDBIP Key Performance Indicators are submitted to the CFO for inclusion in the quarterly Section 52D report that is tabled at Council.
- The quarterly performance report as included in the Quarterly Budget Statement (Section 52d Report), was tabled at Council as follows:
    - 1st Quarterly Budget Statement 25 November 2020
    - 2nd Quarter Budget Statement 27 January 2021

- Section 72 Midyear report 27 January 2021
- 3rd Quarterly Budget Statement 26 May 2021
- 4th Quarterly Budget Statement 28 July 2021

3.1.3 Individual Performance

The Municipal Systems Act, 2000 (Act 32 of 2000) prescribes that the municipality must enter into performance based agreements with the Section 57-employees and that performance agreements must be reviewed annually. This process and the format are further regulated by Regulation 805 (August 2006). The performance agreements for the 2020/21 financial year were signed on 20 June 2020.

The appraisal of the actual performance in terms of the 2019/20 signed agreements, took place twice per annum as regulated. The final evaluation of the 2019/20 took place on 24 June 2021. The mid-year performance evaluation of 2020/21 took place on the same date with the final evaluation after the auditing of the 2020/21 Annual Performance Report and Annual Financial Statements.

The appraisals were done by an evaluation panel as indicated in the signed performance agreements and in terms of Regulation 805. The panel included the following people:

- Executive Mayor
- Portfolio Chairperson
- Chairperson of the Performance, Risk and Audit Committee
- Municipal Manager
- Manager: Human Resources
- Mr. D McThomas, Municipal Manager of Breede Valley Municipality, took part in the review of the Municipal Manager

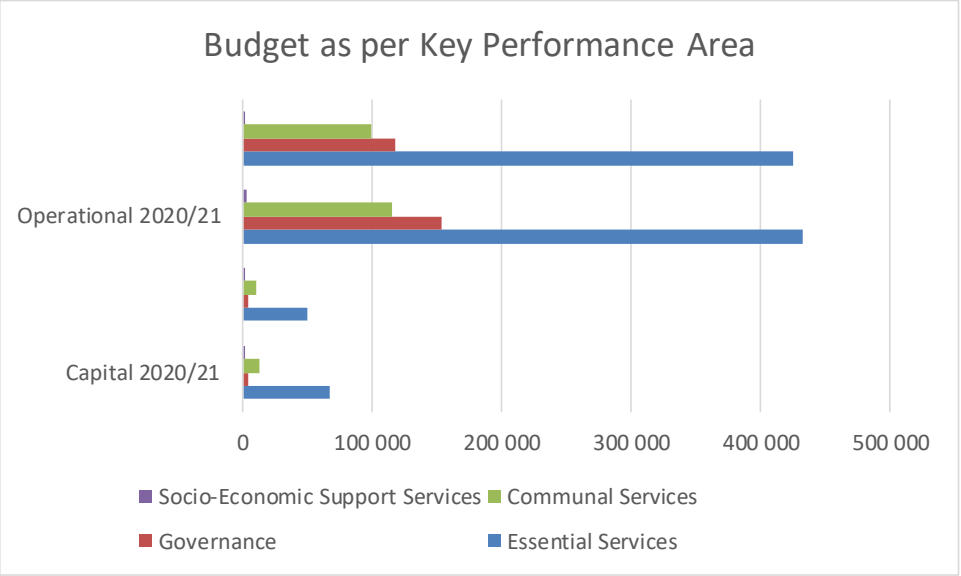
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3.1.4 The Integrated Development Plan and the Budget

The Amended 2017/2022 IDP was adopted on 27 May 2020, whilst the budget for 2020/21 was approved by Council on the same day. The IDP process and the performance management process are integrated. The IDP fulfils the planning stage of performance management. Performance management, in turn, fulfils the implementation management, monitoring and evaluation of the IDP.

The table below provides an analysis of the budget allocation and expenditure per Municipal Key Performance Area (Operational expenditure excludes internal transfers):

Municipal Key Performance Area R'000	Capital 2020/21		Operational 2020/21	
	Adjusted Budget	Actual Expenditure	Adjusted Budget	Actual Expenditure
Essential Services	67 057	50 339	432 168	425 227
Governance	4 735	3 794	153 130	118 353
Communal Services	12 962	10 876	114 967	98 692
Socio-Economic Support Services	2 089	1 934	2 468	1 400
TOTAL	86 843	66 944	702 732	643 672



3.1.5 Strategic Alignment

Municipal Key Performance Area	Strategic Objective	
Essential Services *Direct service delivery such as the provision of water, sanitation, electricity & solid waste removal. Also include roads & storm water management and subsidised serviced sites.*	1.1	Sustainable provision and maintenance of basic infrastructure
	1.2	Provide for the needs of informal settlements through improved services
Governance *Includes human resources, finance management, strategic- and town planning, law enforcement, public participation, fire- and disaster services, policy and Council.*	2.1	Support institutional transformation and development
	2.2	Ensure financial viability
	2.3	To maintain and strengthen relations with international- and inter-governmental partners as well as the local community through the creation of participative structures.
Communal Services *Indirect public services such as community halls, sports fields, open spaces, parks, resorts, swimming pools, environment.*	3.1	Provide and maintain facilities that make citizens feel at home
Socio-Economic Support Services *Non-core/municipal functions that includes subsidised housing (top structures), Local Economic Development- and Social Development support.*	4.1	Support the poor and vulnerable through programmes & policy
	4.2	Create an enabling environment to attract investment and support to the local economy.

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3.1.6 Key Performance Indicators in approved 2020/21 Top Layer SDBIP

Municipal Key Performance Area: ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Ref	Key Performance Indicator	Adjusted Target 2020/21	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2021/22	Target 2022/23	Target 2023/24	Target 2024/25	Definitions
TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department	98%	25%	50%	75%	98%	98%	99%	99%	99%	Percentage reflecting year to date spend /preventative- & corrective planned maintenance budget votes of technical department. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
TecDir3	% Expenditure on Capital Budget by Technical Directorate	95%	10%	40%	60%	95%	96%	97%	97%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget of the technical directorate. The total capital budget is the council approved adjusted budget at the time of the measurement. Excluding Tulbagh Dam capital project budget and expenditure for 2020/21. Contingent liabilities are only identified at the year end.
TecWat21	Percentage compliance with drinking water quality standards.	98%	98%	98%	98%	98%	98%	98%	98%	98%	Measure of potable water sample pass rate according to the SANS 241 standard. Average of sample results. Only microbiological results of Escherichia Coli are considered in the measurement. Result should be less than 1 count per 100ml.
TecWat36	Percentage of valid water connection applications connected by reporting period end	95%	95%	95%	95%	95%	95%	96%	97%	97%	This indicator reflects the percentage of residential valid water connection applications (where down payment has been received) connected, where the applicant has access to the municipal water network. Proxy measure for National Key Performance Indicator.
TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	95%	95%	95%	95%	95%	95%	96%	97%	97%	This indicator reflects the percentage of residential valid sewer connection applications (where down payment has been received) connected, where the applicant has access to the municipal sewer network. Proxy measure for National Key Performance Indicator.
TecEl60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	95%	95%	95%	95%	95%	95%	95%	96%	96%	This indicator reflects the percentage of residential valid electricity connection applications (where down payment has been received) connected, where the applicant has access to the municipal electrical network. Proxy measure for National Key Performance Indicator.
TecRef46	Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	7	7	7	7	7	7	7	7	7	The removal of solid household waste in all formal accessible residential areas on a weekly basis in all 7 formalised towns according to a publicised programme. National Key Performance Indicator. Proxy measure for National Key Performance Indicator.
TecWat20	Decrease unaccounted water losses.	18%	18%	18%	18%	18%	18%	16%	16%	16%	Unaccounted-for water (UFW) is the difference between the quantity of water supplied to the municipality's network and the metered quantity of water used by the customers. UFW has two components: (a) physical losses due to leakage from pipes, and (b) administrative losses due to illegal connections and under registration of water meters. The reduction of UFW is a crucial step to improve the financial health and to save scarce water resources.
TecEl37	Decrease unaccounted electricity losses.	10%	10%	10%	10%	10%	10%	10%	10%	10%	Unaccounted-for electricity (UFE) is the difference between the quantity of electricity supplied to the municipality's network and the metered quantity of electricity used by the customers. UFE has two components: (a) Technical losses due to ageing/inadequate networks, and (b) administrative or non-technical losses due to illegal connections and under registration of electricity meters. The reduction of UFE is a crucial step to improve the financial health.
TecRo7	Kilometres of roads upgraded & rehabilitated	4	0	1	2	4	3	4	4	4	This indicator measures the kilometres of new roads constructed, roads upgraded & rehabilitated and resurfaced.

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Municipal Key Performance Area: ESSENTIAL SERVICES

Strategic Objective: 1.2 Provide for the needs of informal settlements through improved services

Ref	Key Performance Indicator	Adjusted Target 2020/21	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2021/22	Target 2022/23	Target 2023/24	Target 2024/25	Definitions
TecDir2	Number of subsidised serviced sites developed.	0	0	0	0	0	400	0	200	200	A housing opportunity is incremental access to and or delivery of one of the following Housing products: Incremental Housing which provides a serviced site with or without tenure. A serviced site is being defined as a demarcated site with access to water & sanitation services located adjacent to a road.
TecWat22	Provide basic services - number of established informal areas with sufficient communal water services points (taps).	3	3	3	3	3	3	3	2	2	This indicator reflects the number of established demarcated informal areas with sufficient communal water service points. Sufficient are being defined as all households with access to water points within 200 meters radius. Certain taps may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
TecSan13	Provide basic services - number of established informal areas with sufficient communal sanitation services points (toilets).	3	3	3	3	3	3	3	2	2	This indicator reflects the number of established demarcated informal areas with sufficient communal sanitation service points. Sufficient are being defined as all households with access to toilets within 200 meters radius. Certain toilets may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
TecRef31	Improve basic services - number of established informal settlements receiving a periodic area cleansing programme.	3	3	3	3	3	3	3	2	2	This indicator reflects the number of established demarcated informal areas that are serviced with a periodic area cleansing programme. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
TecEl36	Percentage of houses in a subsidised housing project connected to the electrical network.	95%	95%	95%	95%	95%	95%	95%	95%	95%	This indicator reflects the percentage of houses in a subsidised housing project connected to the electrical network. Proxy for National KPI.

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Municipal Key Performance Area: GOVERNANCE

Strategic Objective: 2.1 Support institutional transformation and development

Ref	Key Performance Indicator	Adjusted Target 2020/21	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2021/22	Target 2022/23	Target 2023/24	Target 2024/25	Definitions
CorpHR13	Percentage budget spent on implementation of Workplace Skills Plan.	96%	25%	50%	75%	96%	96%	96%	96%	96%	A Workplace Skills Plan is a document that outlines the planned education, training and development interventions for the organisation. Its purpose is to formally plan and allocate the budget for appropriate training interventions which will address the needs arising out of Local Governments' Skills Sector Plan, the municipality's strategic requirements as contained in the IDP and the individual departmental staffing strategies and individual employees' PDP's. The WSP shall also take into account the Employment Equity Plan, ensuring incorporation of relevant developmental equity interventions into the plan. Kpi measures percentage expenditure of vote allocated towards training needs as arise from WSP. Proxy for National KPI.
CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Quarterly reports on the percentage of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan. Quarterly report submitted to Municipal Manager. National Key Performance Indicator.

Municipal Key Performance Area: GOVERNANCE

Strategic Objective: 2.2 Ensure Financial Viability

Ref	Key Performance Indicator	Adjusted Target 2020/21	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2021/22	Target 2022/23	Target 2023/24	Target 2024/25	Definitions
FinFAdm10	Financial viability expressed as Debt-Coverage ratio	200	200	200	200	200	200	200	200	200	This indicator measures debt coverage as (total operating revenue – operating grants received) / debt service payments due within the year. This means the municipality is able to cover its debt service payments from operating revenue excluding grants number of times. Proxy for National KPI.
FinFAdm9	Financial viability expressed as Cost-Coverage ratio	2,8	2,8	2,8	2,8	2,8	2,8	2,8	2,8	2,8	This indicator measures: (available cash + investments) / monthly fixed operating expenditure. This indicates that with the available cash the municipality is able to pay its fixed operating expenditure for certain amount of months. Proxy for National KPI.
FinFAdm11	Financial viability expressed outstanding service debtors	60%	42%	42%	60%	60%	42%	42%	40%	40%	These indicator measure service debtors to revenue (total outstanding service debtors / revenue received for services). This means that a % of revenue in the SFP is still outstanding as at year end. Proxy for National KPI.
FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	Unqualified			1		Unqualified	Unqualified	Unqualified	Unqualified	This indicator measures good governance and accounting practices and will be evaluated and considered by the Auditor General in determining his opinion. An unqualified audit opinion refers to the position where the auditor having completed his audit has no reservation as to the fairness of presentation of financial statements and their conformity with General Recognised Accounting Practices.
FinInc15	Increased revenue collection	90%	95%	95%	90%	90%	95%	95%	95%	95%	This indicator reflects the percentage of revenue collected from service accounts delivered.
MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	98%	25%	50%	75%	98%	98%	99%	99%	99%	Percentage reflecting year to date spend /preventative- & corrective planned maintenance budget votes for the whole of the municipality. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
MM2	Percentage spend of capital budget for the whole of the municipality.	95%	10%	40%	60%	95%	96%	97%	97%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget. The total capital budget is the council approved adjusted budget at the time of the measurement. Excluding Tulbagh Dam capital project budget and expenditure for 2020/21. Contingent liabilities are only identified at the year end.

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Municipal Key Performance Area: GOVERNANCE

Strategic Objective: 2.3 To maintain and strengthen relations with international- and inter-governmental partners as well as the local community through the creation of participative structures.

Ref	Key Performance Indicator	Adjusted Target 2020/21	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2021/22	Target 2022/23	Target 2023/24	Target 2024/25	Definitions
MMIDP9	Number of IDP community engagements held.	12				12	14	14	14	14	Engagements with ward committees to obtain inputs on IDP matters and service delivery issues.
ComSoc49	Number of meetings with inter-governmental partners.	12	3	6	9	12	12	12	12	12	Number of Inter-Governmental meetings attended.

Municipal Key Performance Area: COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and maintain facilities that make citizens feel at home.

Ref	Key Performance Indicator	Adjusted Target 2020/21	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2021/22	Target 2022/23	Target 2023/24	Target 2024/25	Definitions
ComAm34	Report on annual customer satisfaction survey on community facilities.	1 Report		1			1 Report	1 Report	1 Report	1 Report	Analysis report of a community survey on community perception and satisfaction in respect of the access to and maintenance of certain community facilities.
ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	98%	25%	50%	75%	98%	98%	99%	99%	99%	Percentage reflecting year to date spend /preventative- & corrective planned maintenance budget votes for the Community Department. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
ComDir2	% Expenditure on Capital Budget by Community Directorate	95%	10%	40%	60%	95%	96%	97%	97%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget of the community directorate. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year end.

Municipal Key Performance Area: SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.1 Support the poor and vulnerable through programmes & policy

Ref	Key Performance Indicator	Adjusted Target 2020/21	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2021/22	Target 2022/23	Target 2023/24	Target 2024/25	Definitions
ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	4500	4500	4500	4500	4500	4500	4400	4300	4300	Refers to the number of account holders subsidised through the municipality's Indigent Policy as at the end of reporting period.
ComLed8	The number of jobs created through municipality's local economic development initiatives including capital projects.	400	100	200	300	400	410	410	420	420	This indicator measures the number of work opportunities created through the expanded Public Works Programme (EPWP) and contracts for temporary workers and temporary workers employed through contractors on projects. Proxy for National KPI.
ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	20	5	10	15	20	20	20	20	20	The indicator refers to the number of engagements with target groups for the implementation social developmental programmes and /or initiatives .
ComHS14	Number of housing opportunities provided per year.	0	0	0	0	0	0	200	100	100	A housing opportunity is incremental access to and or delivery of one of the following Housing products: Practically completed Subsidy Housing which provides a minimum 40m² house.
ComHS15	Number of Rental Stock transferred	40	10	20	30	40	45	50	50	50	Number of rental stock transferred to approved beneficiaries, using established criteria. Rental stock is being defined as subsidised houses constructed before 1994 (scheme houses) and leased by the municipality to identified and approved beneficiaries.

Municipal Key Performance Area: SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.2 Create an enabling environment to attract investment and support to the local economy.

Ref	Key Performance Indicator	Adjusted Target 2020/21	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2021/22	Target 2022/23	Target 2023/24	Target 2024/25	Definitions
ComLed19	Quarterly report on investment incentives implemented.	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Quarterly report on investment incentives implemented.
ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Quarterly report on the Small Business Entrepreneurs Development Programme.
ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Progress reports on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.

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3.1.7 National Key Performance Indicators

The Municipal Planning and Performance Management Regulation of 2001 prescribes general key performance indicators in terms of section 43 of the Municipal Systems Act, 2000. Section 43 (2) of the Act determines that key performance indicators set by a municipality must include the general key performance indicators as prescribed.

The general key performance indicators prescribed under section 10 of the regulations are as follows:

a) The percentage of households with access to basic level of water, sanitation, electricity and solid waste removal

b) The percentage of households earning less than R 1 100 per month with access to free basic services

c) The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan

d) The number of jobs created through municipality's local economic development initiatives including capital projects

e) The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan

f) The percentage of a municipality's budget actually spent on implementing its workplace skills plan

g) Financial viability as expressed by the following ratios:

   a. Debt coverage

b. Outstanding service debtors

c. Cost coverage

The abovementioned indicators is included in the municipal Service Delivery and Budget Implementation Plan with other indicators identified to measure performance under each of the strategic objectives.

The absence of definitions and conceptual clarity on these indicators and the fact that the indicators was not revised over the past 20 years required innovation from the municipality to practical measure these indicators in reliance with current methodologies and the availability of information. MFMA Circular 88, Municipal Circular on Rationalisation Planning and Reporting Requirements, from National Treasury, aims to support the alignment of planning and reporting instruments for a prescribed set of municipal performance indicators. The circular further states: *"The Municipal Systems Act (MSA) and the MFMA require alignment between planning and reporting instruments such as the Integrated Development Plan (IDP), the Service Delivery and Budget Implementation Plan (SDBIP) and the Annual Report. However, there has been some confusion as to the results level that indicators in the SDBIP occupy, particularly in component 3. Quarterly projections of service delivery targets and performance indicators for each vote. This is particularly in relation to the goals and objectives set out over the medium term in the IDP, and how they are measured."*

To ensure the practical measurement of some of these indicators, new indicators was developed that would support and report on the purpose of some of the indicators. In the paragraphs below and explanation is provided how and why indicators was developed to support the national indicators and how they are included in the municipal SDBIP.

Inclusion of general key performance indicators in SDBIP

The percentage of households with access to basic level of water, sanitation, electricity and solid waste removal

The indicator is impractical to measure as stated because of the following reasons:

- The percentage of households residing in the Witzenberg as at period end is unknown as the municipality does not do populations counts. The last census was done in 2011 and the next census is planned for 2022.
- The municipality provides services only to urban areas and the level of services in the rural areas is unknown. The Census of 2011 indicate 46% of the population residing on farms.
- In certain urban areas such as Prince Alfred's Hamlet and Op-Die-Berg, Eskom provides electricity and therefor the level of electricity provision in these areas are unknown.

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The municipality has developed 8 different indicators to measure "access to basic services" in the formal as well as informal areas. The differentiation between formal and informal is necessary as formal areas are usually serviced through established networks between erven after a request for a connection is received. To determine level of access to water, sanitation and electricity in formal areas, the percentage of outstanding valid connection applications are measured. Through this method the municipality can determine if its service delivery through connections completed are effective and that urban customers do have access to water, sanitation and electricity connections. Solid waste removal cannot be measured through connections as residential waste is removed on a weekly basis according to a publicised programme. Each of the 7 towns in Witzenberg is allocated to a specific day when waste is removed, the municipality also makes use of a tracking system which can be used to determine if all residential erven are serviced in these 7 towns.

The following indicators are applicable for formal areas:

- Percentage of valid water connection applications connected by reporting period end – TecWat36
- Percentage of valid sanitation connection applications connected by reporting period end – TecSan22
- Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing) – TecEl60
- Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme – TecRef46

The measurement of services in informal areas differs from the above as no official connection processes can be followed as services is not provided through networks to each household. Informal areas is defined as a demarcated area where households resides on unmarked plots without service networks and roads. In these areas services is provided through communal facilities such as communal toilets, taps and waste skips. In Witzenberg there are three demarcated informal settlements: Nduli (Ceres), Pine Valley (Wolseley) and Chris Hani (Tulbagh). The access to water

and sanitation in these demarcated areas are measured by determining whether the informal structures are all situated within a radius of 200 meters from the communal toilets and taps. In other words, households in the demarcated areas do not have to walk more than 200m to have access to water and a toilet. The target is therefor that 100% of households living in these three demarcated areas are within 200m of a toilet and tap. If communal facilities are not placed to cover the 200m radius an area can therefore not be counted as being sufficient serviced. Emphasis is being placed on the demarcation of areas as illegal land grab and squatting has rapidly increased over the past couple of years outside the demarcated areas. These new areas do not have access to the water and sanitation network and communal facilities cannot be provided due to insufficient bulk infrastructure and budgetary constraints. It is also the viewpoint that service delivery would legalise the land occupations and encourage future land grab. The areas outside the demarcated areas are therefore not included in the measurement. Solid waste removal as is done in the formal areas is also absent as there are no accessible roads for solid waste vehicles. Skips are placed at strategic points and area cleaning operations is undertaken periodically in these three demarcated areas. The percentage of informal households with access to electricity cannot be determined mainly because no formal electrical networks is established and when households can be connected it is through a pre-paid electrical meter that is not aligned with an erf number as is the case with conventional meters. It is also the policy of the Integrated National Electrification Programme not to provide subsidy for electrical connections in informal areas due to amongst others the fire hazard. Subsidies are however provided to subsidised housing projects (RDP). The municipality therefore measure access to electricity in these subsidised housing projects separately in the same format as with formal electricity connections.

The following indicators are applicable for informal areas:

- Provide basic services - number of established informal areas with sufficient communal water services points (taps) – TecWat22
- Provide basic services - number of established informal areas with sufficient communal sanitation services points (toilets) – TecSan13
- Improve basic services - number of established informal settlements receiving a periodic area cleansing programme – TecRef31
- Percentage of houses in a subsidised housing project connected to the electrical network – TecEl36

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The percentage of households earning less than R 1 100 per month with access to free basic services

The number and therefor the percentage of households cannot be determined as explained previously. The amount of R 1 100 is also not applicable anymore and the municipality provide free basic services through its indigent policy to households earning less than R 3 000 per month. The number of account holders that is subsidised through the municipality's Indigent Policy are however measured. If a target is exceeded it is view as a negative as it indicates a decreasing economic situation as well as insufficient budget for indigent support.

The following indicators are applicable:

- Number of account holders subsidised through the municipality's Indigent Policy – ComSoc41

The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan.

The following indicators are applicable:

- Percentage spend of capital budget for the whole of the municipality – MM2

The number of jobs created through municipality's local economic development initiatives including capital projects

The following indicators are applicable:

- The number of jobs created through municipality's local economic development initiatives including capital projects. – ComLed8

The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan.

This indicator is also impractical to set a target and to measure. The number of positions that would become vacant during a year cannot be determined beforehand and the appointment of individuals from equity target groups cannot be planned as the applicants is unknown. A report on existing appointments as per the municipality's approved equity plan is compiled on a quarterly basis.

The following indicators are applicable:

- Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality – CorpHR12

The percentage of a municipality's budget actually spent on implementing its workplace skills plan

The indicator measures the expenditure of the municipality's budget for implementation of the workplace skills plan

The following indicators are applicable:

- Percentage budget spent on implementation of Workplace Skills Plan – CorpHR13

Financial viability as expressed by the following ratios:

a) **Debt coverage**

b) **Outstanding service debtors**

c) **Cost coverage**

The following indicators are applicable:

- Financial viability expressed as Debt-Coverage ratio – FinFAdm10
- Financial viability expressed as Cost-Coverage ratio – FinFAdm9
- Financial viability expressed outstanding service debtors – FinFAdm11

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3.1.8 Strategic Performance (Top Layer SDBIP) for 2020/21

Strategic performance of the municipality is measured in terms of the municipality's performance on its key performance indicators (KPI) set in the Top Layer SDBIP.

Actual strategic performance (Top Layer) and corrective measures that will be implemented

Municipal Key Performance Area: ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

2020/21 ANNUAL RESULTS (Including corrective measures where required)							
Ref	**Key Performance Indicator**	**Unit of Measurement**	**Wards**	**Target/Actual for 2019/20 (Baseline)**	**Target 2020/21**	**Result 2020/21**	**Movement from previous year**
TecDir1	Percentage expenditure on the preventative maintenance budget of the Technical Department	Percentage of budget spent.	All	98%/95%	**98%**	**102%**	↑
TecDir3	% Expenditure on Capital Budget by Technical Directorate	Percentage of budget spent.	All	95%/50%	**95%**	**86%**	↑
Reason for under-performance: Upgrade of van Breda bridge could not commence as a bidder submitted a letter of dispute against the appointment of the successful bidder.							
Corrective measures: Process finalised and contractor appointed.							
Note: The calculation of the KPI was adjusted in terms of Section 54(1)c of the Municipal Finance & Management Act and approved per item 8.1.3 of Council Meeting held on the 24th of February 2021. to exclude budget of Tulbagh Dam. The key performance indicators measures the expenditure percentage on capital projects for the technical department and municipality as a whole respectively. All capital projects as included in the approved capital budget at the time of measurement are included in the calculations. The budget of R 16,9m for the construction of the Tulbagh Dam as well as expenditure be excluded from the calculations when the percentage expenditure is reported for the remainder of the year and year-end under these kpi's. Funding is a grant from the Department of Water and Sanitation and R 10m has been paid over. The construction tender was advertised and awarded but with the provision that construction can only start when a Water User License is issued by the Department. An application for the license was submitted approximately four years ago and although the Department has indicated at various instances that the license would be issued, it was only received towards the end of the financial year. The municipality has therefor no control on the implementation of the project and as the project's budget makes up 21% of the total budget, a delay will have a huge impact on our performance results at year end.							
TecWat21	Percentage compliance with drinking water quality standards.	Percentage compliance.	All	98%/100%	**98%**	**100%**	→
TecWat36	Percentage of valid water connection applications connected by reporting period end	Percentage valid applications connected.	All	95%/100%	**95%**	**100%**	→
TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	Percentage valid applications connected.	All	95%/100%	**95%**	**100%**	→
TecEl60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	Percentage electrical connections with Certificate of Completion for valid applications received in reporting period.	All	95%/100%	**95%**	**100%**	→
TecRef46	Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	Number of towns where service are delivered.	All	7 from 7	**7**	**7**	→
TecWat20	Decrease unaccounted water losses.	Percentage water losses.	All	18%/15%	**18%**	**12%**	↑
TecEl37	Decrease unaccounted electricity losses.	Percentage electricity losses.	All	10%/10,7%	**10%**	**10,8%**	→
Reason for under-performance: Increase can be attributed mainly to the theft of electricity in the informal areas of Witzenberg.							
Corrective measures: Addressed in terms of the "Illegal Connection Strategy" that is in the process of being implemented.							
TecRo7	Kilometres of roads upgraded & rehabilitated	Kilometres of roads	All	4/4,4	**4,0**	**6,0**	↑

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Municipal Key Performance Area: ESSENTIAL SERVICES

Strategic Objective: 1.2 Provide for the needs of informal settlements through improved services

Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2019/20 (Baseline)	Target 2020/21	Result 2020/21	Movement from previous year
TecDir2	Number of subsidised serviced sites developed.	Number of serviced plots.	All	No target	**No Target**		
Note: The target of the KPI was adjusted in terms of Section 54(1)c of the Municipal Finance & Management Act and approved per item 8.1.3 of Council Meeting held on the 24th of February 2021 from 100 to 0. The project for the development of 529 Serviced sites at Phase H Vredebes was approved on 29 September 2020. The project was approved in 2 phases with 100 sites for 2020/21 and the remainder for the year after. Sites are however not being constructed one after the other as would be the case when houses is being constructed. Construction follows a layered process with groundworks over the whole area, service networks for water, sanitation, road layers etc. At year end there will therefor not be 100 completed serviced sites but the approved funding would have been spent on installing services for the whole of the project. Progress is therefor also reported on percentage of completion of scope for the total of 529 plots. The target of 529 will therefor be included in 2021/22 SDBIP target when project is planned to be fully completed.						
TecWat22	Provide basic services - number of established informal areas with sufficient communal water services points (taps).	Number of informal settlemens.	All	3/3	**3**	**3**	➡
TecSan13	Provide basic services - number of established informal areas with sufficient communal sanitation services points (toilets).	Number of informal settlements.	All	3/3	**3**	**3**	➡
TecRef31	Improve basic services - number of established informal settlements receiving a periodic area cleansing programme.	Number of informal settlements.	All	3/3	**3**	**3**	➡
TecEl36	Percentage of houses in a subsidised housing project connected to the electrical network.	Percentage electrical connections with Certificate of Completion for valid applications received in reporting period.	All	95%/99%	**95%**	**100%**	⬆

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NOTE:The indicators listed above with reference numbers TecWat22, TecSan13 and TecRef31 refers specific to the relevant services which is accessible in the three demarcated informal areas of Nduli, Tulbagh (Chris Hani) and Wolseley (Pine Valley). It is reported that all informal households in these three demarcated areas have access to water and sanitation services which is located within 200m from households.

Also refer to the following paragraphs for more detail on specific service delivery levels:

Water Services – Chapter 3 Paragraph 3.2.4
Sanitation – Chapter 3 Paragraph 3.3.4
Electricity – Chapter 3 Paragraph 3.4.4
Waste removal – Chapter 3 Paragraph 3.5.4

Municipal Key Performance Area: GOVERNANCE

Strategic Objective: 2.1 Support institutional transformation and development

Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2019/20 (Baseline)	Target 2020/21	Result 2020/21	Movement from previous year
CorpHR13	Percentage budget spent on implementation of Workplace Skills Plan.	Percentage of budget spent.	All	96%/65%	**96%**	**91%**	⬆
Reason for under-performance: Due to Covid gathering restrictions.							
Corrective measures: Adhere to Covid19 Regulations							
CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	Quarterly report	All	4/4	**4 Reports**	**4 Reports**	➡

Municipal Key Performance Area: GOVERNANCE

Strategic Objective: 2.2 Ensure Financial Viability

Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2019/20 (Baseline)	Target 2020/21	Result 2020/21	Movement from previous year
FinFAdm10	Financial viability expressed as Debt-Coverage ratio	Ratio	All	200/233	**200**	**322**	↑
FinFAdm9	Financial viability expressed as Cost-Coverage ratio	Ratio	All	2,8/3,3	**2,8**	**2,70**	↓
Reason for under-performance: Increase in operational expenses							
Corrective measures: More stringent budget control							
FinFAdm11	Financial viability expressed outstanding service debtors	Ratio	All	42%/71%	**60%**	**70%**	→
Reason for under-performance: The Covid19 pandemic had negative impact on the collection rate month to month, which also impacted the accumulative collection rate.							
Corrective measures: As soon as the situation allows stringent implementation of the credit control policy.							
Note: The target of the KPI was adjusted in terms of Section 54(1)c of the Municipal Finance & Management Act and approved per item 8.1.3 of Council Meeting held on the 24th of February 2021 from 42% to 60%. This indicator measures the financial viability of the municipality through outstanding service debtors. The result is calculated by dividing the total amount for outstanding debtors with revenue received for services. Thus 73% of revenue was outstanding as at December 2020. The formula includes all outstanding debt. The last general write off of irrecoverable debt was during the 2017/2018 financial year. The ratio is ever increasing as credit control measure are limited in areas where ESKOM supplies electricity.							
FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	Auditor-General opinion for previous financial yera.	All	1/1	**Unqualified**	**Unqualified**	→
FinInc15	Increased revenue collection	Percentage revenue collected	All	95%/88%	**90%**	**90%**	↑
Note: The target of the KPI was adjusted in terms of Section 54(1)c of the Municipal Finance & Management Act and approved per item 8.1.3 of Council Meeting held on the 24th of February 2021 from 95% to 90%. The indicator measures the percentage rate by which revenue is collected. Credit control measures were not implemented during seven months of the financial year in an effort to ease the effect of the lockdown regulation on households.							
MM1	Percentage expenditure on the preventative maintenance budget of the whole of the municipality.	Percentage of budget spent.	All	98%/88%	**98%**	**101%**	↑
MM2	Percentage spend of capital budget for the whole of the municipality.	Percentage of budget spent.	All	95%/45%	**95%**	**86%**	↑
Reason for under-performance: Upgrade of van Breda bridge could not commence as a bidder appealed against the appointment of the successful bidder. Refer also to ComDir2.							
Corrective measures: Finalise appeal to start with Construction							
Note: The calculation of the KPI was adjusted in terms of Section 54(1)c of the Municipal Finance & Management Act and approved per item 8.1.3 of Council Meeting held on the 24th of February 2021. to exclude budget of Tulbagh Dam. The key performance indicators measures the expenditure percentage on capital projects for the technical department and municipality as a whole respectively. All capital projects as included in the approved capital budget at the time of measurement are included in the calculations. The budget of R 16,9m for the construction of the Tulbagh Dam as well as expenditure be excluded from the calculations when the percentage expenditure is reported for the remainder of the year and year-end under these kpi's. Funding is a grant from the Department of Water and Sanitation and R 10m has been paid over. The construction tender was advertised and awarded but with the provision that construction can only start when a Water User License is issued by the Department. An application for the license was submitted approximately four years ago and although the Department has indicated at various instances that the license would be issued, it was only received towards the end of the financial year. The municipality has therefor no control on the implementation of the project and as the project's budget makes up 21% of the total budget, a delay will have a huge impact on our performance results at year end.							

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Municipal Key Performance Area: GOVERNANCE

Strategic Objective: 2.3 To maintain and strengthen relations with international- and inter-governmental partners as well as the local community through the creation of participative structures.

Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2019/20 (Baseline)	Target 2020/21	Result 2020/21	Movement from previous year
MMIDP9	Number of IDP community engagements held.	Number of engagements held.	All	14/7	**12**	**12**	↑
Note: The target and definition of the KPI was adjusted in terms of Section 54(1)c of the Municipal Finance & Management Act and approved per item 8.1.3 of Council Meeting held on the 24th of February 2021. The KPI measures the number of community meetings held as part of the IDP process in all of the 7 towns in Witzenberg. Two meetings are held in each town, requesting input from communities during Oct/Nov and again report back meetings on the draft budget Mar/Apr. Community meetings is prohibited under the lockdown regulations. The IDP office had however engagements with ward committees to provide inputs on IDP- and service delivery matters The current definition of the kpi: "Bi-annual community engagements as per IDP Process Plan held in each of the 7 towns", will therefor be adjusted to "engagements with ward committees to obtain inputs on IDP matters and service delivery issues".							
ComSoc49	Number of meetings with inter-governmental partners.	Number of meetings attended.	All	12/9	**12**	**12**	↑

Municipal Key Performance Area: COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and maintain facilities that make citizens feel at home.

Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2019/20 (Baseline)	Target 2020/21	Result 2020/21	Movement from previous year
ComAm34	Report on annual customer satisfaction survey on community facilities.	1 Report	All	1/1	**1 Report**	**1 Report**	→
ComDir1	Percentage expenditure on the preventative maintenance budget of the Community Department.	Percentage of budget spent	All	98%/54%	**98%**	**81%**	↑
Reason for under-performance: The unspent amount is R 236 000. Maintenance on libraries and sportsfields were reduced mainly because facilities was closed to the public during periods as a result of Covid19 restrictions.							
Corrective measures: To implement normal maintenance programme with the easing of restrictions.							
ComDir2	% Expenditure on Capital Budget by Community Directorate	Percentage of budget spent.	All	95%/29%	**95%**	**85%**	↑
Reason for under-performance: Procurement for vehicles could not proceed on NT tender for piggy-back as no response was received from National Treasury on the confirmation that procurement processess was followed in terms of Procurement Regulations. Impact is that R2,3m from budget of R 14,3m could not be spent.							
Corrective measures: Confirmation from National Treasury was only received on 19 July 2021.							

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Municipal Key Performance Area: SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.1 Support the poor and vulnerable through programmes & policy

Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2019/20 (Baseline)	Target 2020/21	Result 2020/21	Movement from previous year
ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	Number of account holders.	All	4500/3093	**4500**	**2867**	→
ComLed8	The number of jobs created through municipality's local economic development initiatives including capital projects.	Number of jobs created.	All	400/409	**400**	**401**	→
ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	Number of programmes.	All	20/25	**20**	**27**	↑
ComHS14	Number of housing opportunities provided per year.	Number of top structures.	All	199/199	**No target**	**No target**	
ComHS15	Number of Rental Stock transferred	Number of properties transferred.	All	40/30	**40**	**14**	↓
Reason for under-performance: Reasons for delays on individual cases explained in letter from attorney dated 2021/07/02. Due to lockdown a huge backlog at deeds office exist							
Corrective measures: Seven tranfers outstanding and circumstances out of our control in terms of four of outstanding transfers. Requested the attorney to expedite the three transfers that he will be able to register							

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Municipal Key Performance Area: SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.2 Create an enabling environment to attract investment and support to the local economy.

Ref	Key Performance Indicator	Unit of Measurement	Wards	Target/Actual for 2019/20 (Baseline)	Target 2020/21	Result 2020/21	Movement from previous year
ComLed19	Quarterly report to Mayco on investment incentives implemented.	Quarterly Reports	All	4/4	**4 Reports**	**4 Reports**	→
ComLed20	Quarterly report to Mayco on the Small Business Entrepreneurs Development Programme.	Quarterly Reports	All	4/4	**4 Reports**	**4 Reports**	→
ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	Quarterly Reports	All	4/4	**4 Reports**	**4 Reports**	→

3.2 Water Services

3.2.1 Introduction

All the towns in the Witzenberg municipal area are equipped with independent water services with their own resources, distribution systems and treatment works.

Ceres

The main water source for Ceres is the Koekedouw Dam. Six boreholes serve as a backup source of supply. Water quality from the Koekedouw is good and it is only chlorinated before distribution. Two reservoirs (3 and 5 Ml) serve as storage reservoirs to the 114km distribution network, with 4 supply zones (Bella Vista, N'Duli, Ceres main supply zone and Ceres central PRV zone). The network includes 2 X 2 Ml service reservoirs, a booster pump station to the pressure tower (500kl) at Bella Vista, as well as a 750 kl service reservoir, 4.5Ml reservoir and booster pump station at N'Duli. Three additional boreholes were drilled in Ceres and the Koekedouw borehole equipped.



The Ceres Koekedouw Dam

Tulbagh

Currently, Klein Berg, Moordenaarskloof and Tierkloof serve as the main sources of water supply to Tulbagh. Construction of the Kleinberg pipeline has been completed to provide an additional supply of 1.2 x 10^6m3/annum from the Klein Berg River. The project will also include a storage dam with a capacity of approximately 1 200 000 m3. Funding applications has been approved by the Department of Water and Sanitation (DWS) for the construction of the dam. All the water is stored in a 570 Ml raw water dam at present. Two reservoirs (800 kl and 1 Ml) serve as a clear

water storage reservoir to the 29km distribution network, with 2 pressure zones. The network includes a booster pump station to the pressure tower (500 kl). A new reservoir for extra storage capacity is planned for construction at a later stage.

Wolseley

Wolseley receives its water supply from the Tierhokkloof weir. No storage facility exists and the dependency on the Tierhokkloof River as a sustainable supply without storage has been identified as a critical risk in water provision for growth in Wolseley. Purification consists of pressure filters and chlorination. The Ceres Road Reservoir (680 kl) and the 6 Ml Wolseley Reservoir serves as a storage reservoir to the 44km distribution network, with two pressure zones. The network includes a 4.5 Ml services reservoir (Stamper Street Reservoir), which has been resealed to prevent losses, and a booster pump station. An additional pump station with a capacity of 58 l/s was completed during 2010/11 to enable the transfer of "lei" water during periods of low flow, from the Artois Canal to this reservoir. The project also allows for treatment at the reservoir.

Prince Alfred's Hamlet

Prince Alfred's Hamlet has four water sources. They consist of the Wabooms River Weir, a fountain, 1 borehole and a supply line from the Koekedouw Dam. Due to the quality of the raw water, only chlorination is required. Four 500 kl reservoirs serve as storage reservoirs to the 32km distribution network, with only 1 pressure zone.

Op-die-Berg

Op-die-Berg has three water sources, a fountain and 2 boreholes. Due to the quality of the water, only chlorination is required. A 50kl, 60kl and 500kl reservoir serve as storage reservoirs to the 6km distribution network, with only 1 pressure zone. The new storage reservoir is planned for Op-die-Berg to ensure adequate storage capacity, as well as meeting the peak demands of the town.

All drinking water systems located in the towns within Witzenberg have attained Blue Drop status and have also scored nationally in the top ten rankings.

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3.2.2 Highlights

Highlights	Description
Upgrading & replacement of infrastructure	Replacement of various pipe networks and valves. Water Demand Study to minimise Un-accounted water losses Appointment of contractor for the construction of the Waverenskroon Dam, Tulbagh.

3.2.3 Challenges

Challenges	Description
Personnel shortage	Number of vacant positions
Budget	Limited budget for infrastructure refurbishment, upgrade and replacement of vehicles and out-dated equipment.
Vandalism	Vandalism at various water reservoirs and pump-stations and infrastructure is a great concern.

3.2.4 Water Service Delivery Levels

Total use of water by sector (cubic meters)

Year	All	Unaccountable water losses	Percentage losses
	Cubic meters		
2014/15	7 079 144	1 463 304	20.7%
2015/16	6 088 276	962 345	16%
2016/17	6 508 218	1 259 772	19.36%
2017/18	5 835 602	1 090 102	17.9%
2018/19	6 408 893	1 136 219	17,7%
2019/20	6 708 325	1 008 621	15%
2020/21	7 187 597	870 884	12%

Water losses decreased from 15% in the 2019/20 to 1% in the 2020/21 financial year and this volume remains within the target set for the financial year. Management processes are, however, on-going to reduce the rate of water losses even further.

The table below specifies the different water service delivery levels per household for the financial years 2018/19, 2019/20 and 2020/21: Note that the "piped water inside dwelling" figure constitutes the number of accounts and is not a true reflection of the number of households. Other figures represent households. These figures exclude rural areas.

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Description	2018/19	2019/20	2020/21
	Actual	Actual	Actual
Household			
***Water:* (above minimum level)**			
Piped water inside dwelling (accounts)	12 347	12 462	13 167
Piped water inside yard (but not in dwelling) (accounts)			
Using public tap (within 200m from dwelling) (households)	2 531	3 785	4 514
Other water supply (within 200m)	0	0	0
Minimum Service Level and Above Sub-total	**14 878**	**16 247**	**17 681**
Minimum Service Level and Above Percentage	**97%**	**100%**	**100%**
***Water:* (below minimum level)**			
Using public tap (more than 200m from dwelling)	**436	0**	0**
Other water supply (more than 200m from dwelling	0	0	0
No water supply	0	0	0
Below Minimum Service Level Sub-total	**436**	**0**	**0**
Below Minimum Service Level Percentage	**2;9%**	**0%**	**0%**
Total number of households (formal and informal)	**15 314**	**16 247**	**17 681**
**Formal households calculated based on accounts issued (excluding informal households which is actual households)*			
***The number of informal households below the minimum level are located adjacent Pine Valley, Wolseley, and was the result of an illegal land invasion. Growth of the settlement continuous without any control. The construction of serviced sites in the area were planned for over the long term as all planning and funding for the next 3 years is focused on the Vredebes development at Ceres. In some cases private connections occur for distribution.*			

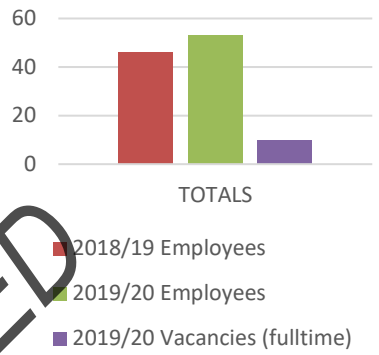
3.2.5 Service Delivery Indicators: Water Services

Refer to 3.17 Strategic Performance (Top Layer SDBIP) for 2020/21:

- TecWat21 Percentage compliance with drinking water quality standards
- TecWat36 Percentage of valid water connection applications connected by reporting period end
- TecWat20 Decrease unaccounted water losses.
- TecWat22 Provide basic services - number of established informal areas with sufficient communal water services points (taps).

3.2.6 Employees: Water & Sanitation Services

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	17	16	5
4 - 6	26	15	4
7 - 9	2	3	3
10 - 12	5	6	1
13 - 15	2	1	0
16 - 19	1	1	0
TOTALS	**53**	**42**	**13**



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3.2.7 Capital Expenditure: Water Services

Capital Projects 2020/21	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
Network- Water Pipes & Valve Rep	500 000	400 000	0	100%	400 000
Tulbagh Dam	16 901 304	8 695 652	0	100%	27 000 000
Plant & Equipment		100 000	0	100%	100 000
Fencing	897 826	897 826	769 387	14%	769 387
Vredebes Phase H Bulk water pipe	476 300	476 300	476 300	0%	476 300
Vredebes Phase H Internal Water	9 438 500	6 626 925	6 626 925	0%	6 282 925
TOTAL	**28 213 930**	**17 196 703**	**7 872 612**	**54%**	

3.3 Waste Water Services (Sanitation)

3.3.1 Introduction

Ceres

Sewerage and industrial effluent is collected from consumers via a sewerage system which is treated at the Ceres Wastewater Treatment Plant. The Plant services the areas of Ceres, N'Duli, Bella Vista and Prince Alfred's Hamlet. The sewerage system includes 9 booster pump stations. A portion of the treated effluent is used for irrigation on communal land, sport fields and the golf course.

Tulbagh

Sewerage is collected from consumers via a sewerage system and treated at the Tulbagh Waste Water Treatment Plant. The sewerage system includes 3 booster pump stations. Treated effluent is partially discharged to a river, under an existing licence and the rest is used for irrigation in Church Street and local sport fields.

Wolseley

Sewerage is collected from consumers via a sewerage system and treated at the Wolseley Waste Water Treatment Plant. The sewerage system includes 6 booster pump stations. Mechanical upgrades to the plant to ensure that the plant performs at an optimum level and to ensure compliance with national standards.

Prince Alfred's Hamlet

A significant volume of sewerage generated at Prince Alfred's Hamlet is pumped for treatment to the Waste Water Treatment Works (WWTW) in Ceres. Three pump stations are used for this purpose. A number of erven still use private septic tank systems to deal with the sewerage. These septic tanks are emptied by the municipality on request.

Op-Die-Berg

75% of the consumers are connected to a sewerage network and treated at the WWTW. The rest are managed through private septic tanks. Septic tanks are emptied by the municipality on request. Upgrades to the WWTW have been completed in order to ensure adequate capacity, as well as efficient and effective treatment of the waste water.

All the towns within Witzenberg have attained Green Drop status and have also scored nationally within in the top ten rankings.

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3.3.2 Highlights

Highlights	Description
New Infrastructure & upgrades	Replacement of various sewer networks within Witzenberg. Investigation and preliminary design completed for Wolseley WWTW Upgrades. Contractor also appointed – phase 1

3.3.3 Challenges

Challenges	Description
Personnel shortage	Number of vacant positions
Budget	Limited budget for infrastructure refurbishment, upgrade and replacement of vehicles and out-dated equipment.
Vandalism	Vandalism challenges at various sewer pump stations and WWTW's

3.3.4 Waste Water (Sanitation) Service Delivery Levels

The table below specifies the different sanitation service delivery levels per households for the financial years 2018/19, 2019/20 and 2020/21.

Note that the "flushed toilet" figure constitutes the number of accounts and is not a true reflection of the number of households. Other figures represent households. These figures exclude rural areas.

Description	2018/19	2019/20	2020/21
	Actual	Actual	Actual
Household			
***Sanitation:* (above minimum level)**			
Flush toilet (connected to sewerage) (accounts)	12 697	12 865	13 235
Flush toilet (with septic tank) (nr. of erven, not included in calculation)	717	717	717
Chemical toilet (only indicate nr of toilets, not included in calculation)	28	58	58
Pit toilet (ventilated)	0	0	0
Other toilet provisions (above minimum service level) (households – informal areas)	2 531	3 785	4 514
Minimum Service Level and Above Sub-total	**15 945**	**16 650**	**18 466**
Minimum Service Level and Above Percentage	**97,3%**	**100%**	**100%**
***Sanitation:* (below minimum level)**			
Bucket toilet	0	0	0
Other toilet provisions (below minimum service level)	0	0	0
No toilet provisions	436	0	0
Below Minimum Service Level Sub-total	**436**	**0**	**0**
Below Minimum Service Level Percentage	**2,6%**	**0%**	**0%**
Total number of households (formal and informal)	**16 381**	**16 650**	**18 466**
**Formal households calculated based on accounts issued (including serviced sites but excluding informal households which is actual households)*			
***The number of informal households below the minimum level are located adjacent Pine Valley, Wolseley, and was the result of an illegal land invasion. Growth of the settlement continuous without any control. The construction of serviced sites in the area were planned for over the long term as all planning and funding for the next 3 years is focused on the Vredebes development at Ceres.*			

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3.3.5 Service Delivery Indicators: Waste Water (Sanitation)

Refer to 3.17 Strategic Performance (Top Layer SDBIP) for 2020/21:

- TecSan22 Percentage of valid sanitation connection applications connected by reporting period end
- TecSan13 Provide basic services - number of established informal areas with sufficient communal sanitation services points (toilets).

3.3.6 Capital Expenditure: Waste Water (Sanitation)

Capital Projects 2020/21	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
Sewer Network Replacement	500 000	102 736	102 735	0%	102 736
Plant & Equipment		100 000	0	100%	100 000
Security upgrades	300 000	344 000	0	100%	344 000
Vredebes Phase H Bulk sewerage	739 584	735 196	693 633	6%	696 633
Vredebes Phase H Internal Sewera	9 488 500	6 626 925	6 626 925	0%	6 626 925
Upgrade Wolseley WWTW	1 500 000	1 853 264	417 461	77%	5 500 000
TOTAL	**12 528 084**	**9 762 121**	**7 840 754**	**20%**	

3.4 Electricity

3.4.1 Introduction

The National Energy Regulator (NERSA) was established to be the custodian and enforcer of the National Electricity Regulatory Framework. NERSA provides the framework for licenses, power generation, transmission, distribution and trading in South Africa.

The upgrading and provision of bulk infrastructure is mainly guided by the implementation of low-cost and private developments and industry.

All erven within the boundaries of Witzenberg Municipality has access to electricity. ESKOM supplies electricity to Op-die-Berg, Prince Alfred Hamlet and the rural areas inclusive of the adjacent low cost housing. The municipality has a license to reticulate electricity to all other developed areas. All qualifying and identified indigent households receive free basic water and electricity as per national government policy. However, servicing informal settlements with electricity is a continuous struggle.

The Electricity Master Plan for Ceres, Wolseley and Tulbagh has recently been completed and is thus up-to-date. It also included a condition assessment of the major network components, information that will be considered critical when determining future budget requirements.

Local government plays an integral role in the provision of electricity. Section 153 of the Constitution, places the responsibility on municipalities to ensure the provision of services to communities in a sustainable manner for economic and social support.

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3.4.2 Highlights

Highlights	Description
Replaced MV cable at Power Station, to overhead line	Consistency of supply
Various MV wooden poles replaced / straightened GoedeHoop	Consistency of supply
Complete installation of Mini-Sub Waterkant street - Tulbagh	Addressed load issues
Repaired and Commissioned Eskom main incomer at power station	Consistency of supply
Replaced MV breaker at Wolseley Main Sub	Consistency of supply
Repaired sections of overhead lines De Hoop, Agterfontein	Consistency of supply
Upgrade MV and LV line – Mill street - Wolseley	Addressed load issues
Upgrade of Panorama MV line – Extension of MV Line –Bella Vista	Addressed load issues
Upgrade Deelville MV line – Replace burnt poles – Bella Vista	Addressed load issues
Repaired earth fault at Ceres Substation (Eskom collaboration)	Consistency of supply
Upgrade MV cable Wolseley between Industrial line and Main Intake sub	Addressed load issues

3.4.3 Challenges

Challenges	Description
Attained Notified Maximum Demand,	5 MVA increase applied for, available 2023 hopefully. Development in Witzenberg still stymied by Eskom's Romans river 132kV upgrade which moved to 2030.
Availability of vehicles	An aging fleet results in some vehicles spending extended periods in the workshop. Spares availability and reliability is an added extenuating challenge
Filling of vacant posts	Some posts remain vacant for extended periods before filling, but this is currently being addressed
Aging Electrical Network	Much of the existing electrical network exceeds its useful life and is even considered hazardous to operate in some instances. The new Master plan will assist in identifying the hazardous equipment.
Recapitalization of the Electrical Network	Available funding to replace aging equipment is always a challenge within the Municipal environment, but with heightened awareness, this will be addressed
Covid-19 pandemic	Various lockdown levels impact on physical activities such as

Major Towns	Notified Maximum Demand (NMD)	Maximum Demand Growth (NMD)	Maximum Demand Peak (NMD)
Ceres	36,5MVA (Additional 5 MVA applied for May 2019)	-1,23 MVA	36,97 MVA
Wolseley	5.2	+ 0,35 MVA	4,93 MVA
Tulbagh	4.5	+ o,18 MVA	3,77 MVA

The energy losses for the 2019/20 financial year were 10,6%. The losses increased to 10.9% in 2020/21, with illegal connections the major contributing factor for the increase.. Management processes are, however, on-going to reduce the rate of losses.

3.4.4 Electricity Service Delivery Levels

Description	2018/19	2019/20	2020/21
	Actual	Actual	Actual
Household			
***Energy:* (above minimum level)**			
Electricity (at least minimum service level - accounts)	2 353	2 262	2 103
Electricity - prepaid (minimum service level)	10 525	10 715	10 715
Minimum Service Level and Above Sub-total	**12 878**	**12 977**	**12 924**
Minimum Service Level and Above Percentage	**100%**	**100%**	**100%**
***Energy:* (below minimum level)**			
Electricity (< minimum service level)	0	0	0
Electricity - prepaid (< min. service level)	0	0	0
Other energy sources	0	0	0
Below Minimum Service Level Sub-total	**0**	**0**	**0**
Below Minimum Service Level Percentage	**0%**	**0%**	**0%**
Total number of households (formal and informal)	**12 878**	**12 977**	**13 027**

**The below minimum service level cannot be determined as the number of pre-paid meters installed in informal areas is unknown. Therefor it cannot be determined the number of households in informal areas without electricity. Dept. of Energy does not fund these connections if households are not on a formalised plot.*

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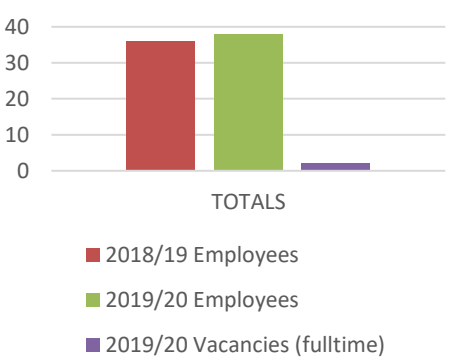
3.4.5 Electricity Service Delivery Indicators

Refer to 3.17 Strategic Performance (Top Layer SDBIP) for 2020/21:

- TecEl60 Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)
- TecEl37 Decrease unaccounted electricity losses
- TecEl36 Percentage of houses in a subsidised housing project connected to the electrical network.

3.4.6 Electricity Service: Employees

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	18	16	3
4 - 6	3	8	2
7 - 9	6	3	0
10 - 12	9	5	1
13 - 15	0	0	0
16 - 19	2	2	0
TOTALS	**38**	**34**	**6**



3.4.6 Electricity Service: Capital Expenditure

Capital Projects 2020/21	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
Electrical Network Housing Projec	1 684 781	1 315 882	1 093 349	17%	4 500 000
MV Substation Equipment	500 000	974 000	960 139	1%	960 139
Upgrade of LV Network Cables	250 000	250 000	236 704	5%	236 704
MV Network Equipment	250 000	240 000	238 031	1%	238 031
Upgrade of MV Cables	250 000	563 309	547 184	3%	547 184
Vredebes Ph1 Streetlights		279 770	222 173	21%	222 173
Nduli Lighting Upgrade		870 000	675 985	22%	675 685
TOTAL	**2 934 781**	**4 492 961**	**3 973 566**	**12%**	

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3.5 Waste Management (Collection, Disposal, Recycling & Cleaning)

3.5.1 Introduction

The Witzenberg Integrated Waste Management Plan is a statutory requirement of the New National Environmental Management: Waste Act 2008 (Act No. 59 of 2008) which came into effect on 1 July 2009. This Act aims to transform waste management collection and disposal to a sustainable practice focusing on waste avoidance and environmental sustainability. The primary objective of IWM planning is to integrate and optimize waste management, in order to maximise efficiency and to minimise the associated environmental impact, financial cost and to improve the quality of life of all residents within Witzenberg Municipality. A new Witzenberg Integrated Waste Management Plan for the next 3 years are being developed. Witzenberg conducts refuse removal through curb-side collection on a weekly basis to address 100% of the domestic waste generated. A standard collection plan (Refuse Removal Guide) was implemented where collection in each town takes place on separate days.

Witzenberg also employed temporary employees from local communities to perform cleaning services in the streets, open spaces and around waste removal skips. A service is rendered to formal and informal settlements that include:

- A black bag and green bag system
- Public awareness and education- Youth Waste Ambassadors
- Waste disposal 3 licensed landfill sites.
- Cleansing of streets and public toilets in Central Business Districts and skips (garden refuse)

- After hours teams from 17h00 to 20h00 to clean main routes in CBD area of all Towns in Witzenberg.

The current waste management system in the municipality is fairly successful in the collection and disposal of municipal solid waste, however, limited effort is made to reduce the generation of waste within the municipal area.

The economic feasibility of waste recovery through recycling and composting should be carefully investigated, to reduce the relatively small amounts of waste generated by the population. The existing private recycling enterprise is successful only because it sources materials that have been separated at source and is therefore uncontaminated with wet waste.

The analyses of the current waste management system have shown the following:

- all formal, urban residential erven are receiving a weekly door-to-door waste collection service
- all collected municipal waste is disposed at the municipality's engineered and licensed waste disposal sites near Tulbagh, Op Die Berg and Prince Alfred Hamlet for building and green waste.
- no significant waste recovery is performed, except for private enterprises and recycling bins in Tulbagh, Wolseley and Ceres.
- no significant waste avoidance is conducted only 100 households pilot project in Tulbagh – zero waste to Landfill
- A Solid Waste Management Master Plan has been completed.
- Draft Integrated Waste Management By –Law
- Draft Integrated Waste Management Plan was drafted

Witzenberg Municipality currently operates three landfills. The Tulbagh landfill site is licensed as a GSB- site and receives limited waste from all towns in Witzenberg. The Prince Alfred Hamlet site is licensed as a GCB- operated by a private contractor appointed by the municipality for building and garden refuse. The Op-Die-Berg site is licenced as a G;C;B + and receives waste from all towns in Witzenberg .

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3.5.2 Highlights

Highlights	Description
New Construction of Ablution Facilty at Op Die Berg - completed	Service all residents op Op Die Berg and Farmworkers.
Appoint Waste Ambassadors in all wards – 23 from all towns in Witzenberg	Do awareness and education from door to door , schools , old age home , packing sheds and cleaning of open spaces around recycling , composting and greening .
External audits scores.	Tulbagh site score 84,37% and Op Die Berg site 86,5 % on permit conditions.
Wheelie bin system implemented at all businesses in Witzenberg	2 type of bins at businesses with 240 l and 770l.

3.5.3 Challenges

Challenges	Description
Waste recovery facilities (drop-off at Wolseley and Material recovery facility at Ceres in planning phase. The drop-off at Wolseley for completion in 2021 - completed and Material Recovery Facility in 2022 busy with Construction phase.	Separation of waste for recycling & composting

Challenges	Description
Regional Landfill Site in Worcester (Waste licence issued) and busy with FBAR for Tulbagh Landfill site.	Investigation into the costs for required infrastructure and tipping fee at gate and move to Cell 2 .
Non-compliance of landfill sites	Rehabilitation of landfill sites –budget of R 112,5 m

3.5.4 Waste Management - Service Delivery Levels

The table below indicates the different waste management (refuse collections, waste disposal, street cleaning and recycling) service delivery standards of the municipality:

Description	2018/19	2019/20	2020/21
	Actual	Actual	Actual
Household			
***Refuse removal:* (above minimum level)**			
Removed at least once a week (accounts)	13 151	13 321	13 465
Removed at least once a week or through periodic cleaning programmes (households in informal settlements)		3 785	4 514
Minimum Service Level and Above Sub-total	**13 151**	**17 106**	**17 979**
Minimum Service Level and Above Percentage	**100%**	**100%**	**100%**
***Refuse removal:* (below minimum level)**			
Removed less frequently than once a week	0	0	
Using communal refuse dump	0	0	unaccounted
Using own refuse dump	0	0	
Other rubbish disposal	0	0	
No rubbish disposal	0	0	
Below Minimum Service Level Sub-total	**0**	**0**	
Below Minimum Service Level Percentage	**0%**	**0%**	**0%**
Total number of households (formal and informal)	**13 151**	**17 106**	**17 979**

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Note: Rubbish bags is distributed in informal areas and collected according to a publicised programme with a periodic cleaning service

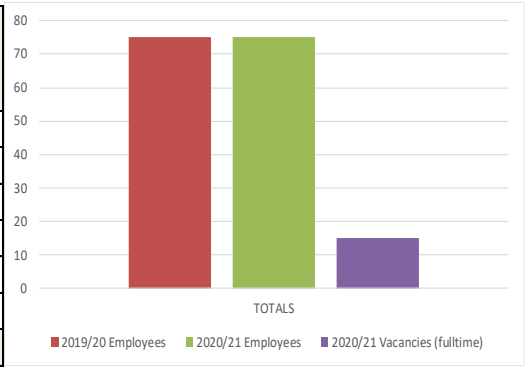
3.5.5 Waste Management - Service Delivery Indicators

Refer to 3.17 Strategic Performance (Top Layer SDBIP) for 2020/21:

- TecRef46 Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.
- TecRef31 Improve basic services - number of established informal settlements receiving a periodic area cleansing programme.

3.5.6 Waste Management - Employees

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	67	48	9
4 - 6	4	9	2
7 - 9	2	16	4
10 - 12	2	2	0
13 - 15	0	0	0
16 - 19	0	0	0
TOTALS	**75**	**75**	**15**



3.5.6 Waste Management – Capital Expenditure

Capital Projects 2020/21	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
Transfer stations & related infr	501 456	501 456	441 630	12%	441 630
New Material Recovery Facilit	9 356 350	3 147 891	3 109 829	1%	29 000 000
New Material Recovery Facility/Drop Off		862 000	857 269	1%	857 269
New Material Recovery Facilit	655 587	655 587	655 587	0%	655 587
TOTAL	**10 513 393**	**5 166 934**	**5 064 316**	**2%**	

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3.6 Housing

3.6.1 Introduction

Phase F1, Vredebes, which consists of 635 serviced plots was completed at a total value of R 35m. The 1st Phase to construct houses in Vredebes has started in 2019.

The first houses were handed over by the MEC for Housing in December 2019 and in total 229 houses were completed by end of June 2020. All houses handed over and occupied by 14 December 2020. The 1st phase of houses consists of 600 top structures were planned to be built at 200 per year but due to constrains in providing electricity the building of houses were stopped.

3.6.2 Highlights

Highlights	Description
Vredebes Housing Project: Phase 1 – 600 Top Structures	Completion of 229 top structures
Approval of the UISP Project for 188 sites in N'duli	Planning money made available to the amount of R 1m by DoHS. Layout for the project has been completed
The enumeration of Tulbagh Informal Settlement were successfully completed by appointed service provider (DAG) in October 2019	A service provider were appointed by the DoHS to do enumerations of informal settlements in Tulbagh and N'duli and were funds allocated in the 5 year delivery plan for Witzenberg

3.6.3 Challenges

Challenges	Description
Selling and renting of RDP houses	Beneficiaries are in desperate need for money and this is a way to generate an extra income. Sales are made illegally without houses being transferred which hampers the transfer processes because in some case the beneficiaries who received the subsidy are gone or deceased. No definite guidelines from the DoHS which must enforce the pre-emptive right
Transfer of rental stock	Outstanding debts of tenants to get rates clearance. Unforeseen documents needed by attorneys to expedite the registration process eg. registration of mother erven and lost original title deeds
Emergency housing for evictees (private and farm workers)	Emergency camp are planned as part of the Vredebes Housing Development, but no immediate solution available because of project funding for bulk infrastructure which will take ± 3 years to be completed depending on additional fund allocations
Immigration control in informal settlements. Increased illegal invasion of land in Wolseley and unfortunately we have no control because these structures are erected overnight and eviction through the court process costly and lengthy.	A response team need to be budgeted for and advertised via the tender process. Existing Community Committees needs to be co-operative. A "breakdown & monitoring team" consisting out of 5 temporary workers has been appointed to assist the housing officials and law enforcement with controlling illegalities in the informal. A budget has been approved (2018/19) to an amount of R1 million for the services of a response team.
GAP housing opportunities need to be increased because of household incomes rising on a yearly basis	The income band between R3 501 – R22 000 who is potential beneficiaries for GAP market do not qualify so easily for a bank loan although linked to the FLIPS subsidy because of their credit worthiness. The policy changed in 2018 to allow beneficiaries to make use of the pension funds as a warrantee to qualify for a bond or bank loan.
Vandalism of communal toilets in informal settlements	Constant or daily vandalism of communal toilets during the night and over weekends. Although community committees exist we still have no control over the vandalism and this is causing huge expenses to the maintenance budget of the Housing Section.
Influx of illegal residents and foreigners to the informal settlements	Constant growth of informal settlements, structures going up over weekends and during the nights when law enforcement staff are not on duty. People coming in to work as seasonal workers on farms and simply stays when season is over
N'duli Community expectations	Uproars in terms of claims made that Vredebes Development belongs to N'duli Residents only.

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3.6.4 Housing Service Delivery Levels

Financial Year	*Nr of households in formal dwellings	*% of households in formal dwellings	Households in informal settlements	Nr of people on housing waiting list	% Housing waiting list increase (decrease)
2014/15		86.7%	2 077	9 065	(3.75)%
2015/16			1 945	10 421	14.96%
2016/17	29 969	83.3%	2 200	10 736	3%
2017/18	27 295	86.8%	1 942	9 568	(10%)

Financial Year	*Nr of households in formal dwellings	*% of households in formal dwellings	Households in informal settlements	Nr of people on housing waiting list	% Housing waiting list increase (decrease)
2018/19	29 969	83.3%	2 967	9 546	0%
2019/20	30 000e	87%	4 027	10 774	13%
2020/21	30 000e	87%	4 756	8 181	(25%)

** Witzenberg Socio-Economic Profile (Western Cape Government) Including rural areas*

A summary of houses constructed and sites serviced under the subsidisation programme includes:

Financial year	Allocation (Budget)	Amount spent	% spent	Number of houses built	Number of sites serviced
	R'000	R'000			
2014/15 (Capital)	34 885	34 885	100%		470
2014/15 (Operational)	15 017	15 017	100%	42	
2015/16 (Capital)	28 930	27 449	94%		763
2015/16 (Operational)	0	0	0%	0	
2016/17 (Capital)	7 711	7 522	98%		0
2016/17 (Operational)	24 963	24 264	97%	200	
2017/18 (Capital)	7 155 472	7 155 472	100%		In process
2017/18 (Operational)	15 573 699	12 643 351	81%	107	
2018/19 (Capital)	26 163 613	26 163 613	100%		635
2018/19 (Operational)	12 098 000	12 098 000		30	
2019/20 (Capital)	0	0			0
2019/20 (Operational)	29 000 000	23 982 171	83%	199	
2020/21 (Capital)	26 507 700	26 507 700	100%		In process
2020/21 (Operational)	11 606 000	4 469 000	39%	0	

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3.6.5 Service Delivery Indicators: Housing

Refer to 3.17 Strategic Performance (Top Layer SDBIP) for 2020/21:

- TecDir2 Number of subsidised serviced sites developed..
- ComHS14 Number of housing opportunities provided per year
- ConHS15 Number of Rental Stock transferred

3.6.6 Employees: Housing

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	1	0	0
4 - 6	3	4	1
7 - 9	4	1	0
10 - 12	0	4	0
13 - 15	1	0	0
16 - 19	0	1	0
TOTALS	**9**	**10**	**1**



3.7 Free Basic Services & Indigent Support

Witzenberg acknowledges that priority must be given to the basic needs of the community and that the social and economic development of the community is supported in an effort to provide access to the basic level of service in terms of the Constitution of South Africa, Section 151(1)(b) and 153(b).

Free basic services are provided to households with a combined monthly income of less than R 5 000

A household may apply with the relevant forms and once their application has been approved, they are entitled to free basic services for one year. If they still qualify after the year has lapsed, they need to complete the application process again.

The aim of the Indigent Policy is to ensure a sound and sustainable manner in which to provide affordable basic services to the poor through financial assistance within the legal framework of the powers and functions of the municipality. This is done in an effort to improve the standard of living and creating a prosperous municipality that is free from the scourge of poverty.

THE OBJECT OF THIS POLICY IS TO:

- Ensure a transparent, accountable and sustainable manner to assist the poor with access to basic services as defined in the policy;
- Ensure a sustainable manner to assist the poor with the burial costs, transfer duties and to change the municipal accounts in the cases of death, legal separation, divorce, etc. when necessary; and to
- Ensure that a fair portion of the equitable share, as provided by National Government, is spent as a contribution towards poverty alleviation.

THE QUALIFICATION CRITERIA FOR URBAN HOUSEHOLDS IN ORDER TO RECEIVE ASSISTANCE ARE AS FOLLOWS:

- The head of the household must be a South African citizen;
- The household, except in the case of rural households, must receive an account from Witzenberg Municipality;
- An application on the prescribed form must be duly completed and submitted, with the required information and signature;
- No member of the household may own a fixed property, other that the site on which the household resides; and
- The household's joint gross income may not exceed R 5 000 per month.

THE QUALIFICATION CRITERIA FOR OLD AGE HOMES IN ORDER TO RECEIVE ASSISTANCE ARE AS FOLLOWS:

- More than 50% of the residents within the old age home must receive less than R 5 000.00 per month.
- The qualification criteria for electricity consumers within Witzenberg Municipality, but who reside in areas where the municipality is not the supplier of electricity, is that their connection may not exceed 20 Amps.

BENEFITS (Income up to R 3 000):

- **Property rates**
  In terms of the Property Rates Act, Act 6 of 2004, Section 17(h) all residential sites are exempt from the first R15 000 of the market value on a property. As an additional subsidy, the municipality will increase this level subsidized to R120 000.

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- **Electricity**
  A subsidy equal to the amount charged for the first 50 kWh consumed per month.
- **Water**
  A subsidy equal to the amount charged for the first 6 kilolitres consumption per month as well as 100% subsidy on the basic charge for water, where the municipality is the service provider.
- **Sanitation**
  A subsidy equal to 100% of the amount charged for the service per month where the municipality is the service provider.
- **Refuse removal**
  A subsidy equal to 100% of the amount charged for the service per month where the municipality is the service provider.
- **House rental**
  A subsidy equal to 100% of the amount charged in the case of municipal sub economical rental stock as house rental per month.
- **Burial costs**
  A subsidy equal to 100% of the amount charged for burial cost. The subsidy can be provided in terms of every deceased member of the household.
- **Transfer costs**
  A subsidy equal to 100% of the amount charged for transferring the municipal service accounts, as a result of death of the head of the household. In the event of separation or divorce, the person who is residing at this plot, qualifies for the subsidy on transfer costs. This household is also exempt from making a consumer deposit or to increase the existing deposit. A subsidy equal to 100% of the costs of an attorney to transfer the property into the spouse name. This subsidy is provided as a result of death of the head of the household, whilst approved as an indigent household and the current registration is not registered at the Deed's Office in the name of both parties. The appointment of the attorney is entirely the prerogative of the municipality.

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BENEFITS (income between R 3 000 & R 5 000):

- **Property rates**
  In terms of the Property Rates Act, Act 6 of 2004, Section 17(h) all residential sites are exempt from the first R15 000 of the market value on a property. As an additional subsidy, the municipality will increase this level subsidized to R120 000.
- **Electricity**
  A subsidy equal to the amount charged for the first 25 kWh consumed per month.
- **Water**
  A subsidy equal to the amount charged for the first 3 kilolitres consumption per month as well as 50% subsidy on the basic charge for water, where the municipality is the service provider.
- **Sanitation**
  A subsidy equal to 50% of the amount charged for the service per month where the municipality is the service provider.
- **Refuse removal**
  A subsidy equal to 50% of the amount charged for the service per month where the municipality is the service provider.
- **House rental**
  A subsidy equal to 50% of the amount charged in the case of municipal sub economical rental stock as house rental per month.
- **Burial costs**
  A subsidy equal to 50% of the amount charged for burial cost. The subsidy can be provided in terms of every deceased member of the household.

- **Transfer costs**

  A subsidy equal to 50% of the amount charged for transferring the municipal service accounts, as a result of death of the head of the household. In the event of separation or divorce, the person who is residing at this plot, qualifies for the subsidy on transfer costs. This household is also exempt from making a consumer deposit or to increase the existing deposit. A subsidy equal to 50% of the costs of an attorney to transfer the property into the spouse name. This subsidy is provided as a result of death of the head of the household, whilst approved as an indigent household and the current registration is not registered at the Deed's Office in the name of both parties. The appointment of the attorney is entirely the prerogative of the municipality.

3.7.1 Access to Free Basic Services

Free Basic Services To Low Income Households									
Year	Number of households								
	Total no. of HH	Households earning less than R 3 000 per month							
		Free Basic Water		Free Basic Sanitation		Free Basic Electricity		Free Basic Refuse Removal	
		Access	%	Access	%	Access	%	Access	%
2017/18	14 391	4 591	32	4 591	32	4 591	32	4 591	32
2018/19	15 388	6 742	43	6 742	43	6 742	43	6 742	43
2019/20	15 317	6 742	43	6742	43	6742	43	6742	43
2020/21	16 421	6 828	42	6828	42	6828	42	6828	42

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Free Basic Services To Low Income Households									
Year	Number of households								
	Total no. of HH	Households earning less than R 5 000 per month (50% benefits)							
		Free Basic Water		Free Basic Sanitation		Free Basic Electricity		Free Basic Refuse Removal	
		Access	%	Access	%	Access	%	Access	%
2020/21	16 421	67	0.005	67	0.005	67	0.005	67	0.005

Rates						
Financial year	Indigent Households			Non-indigent households		
	No of HH	Exempt Valuation	Value R'000	No of HH	Exempt Valuation	Value R'000
2017/18	4 591	100 000	2 277	11 914	100 000	11 806
2018/19	3 697	120 000	3 600	12 875	120 000	12 746
2019/20	3 093	120 000	3 247	12 871	120 000	13 514
2020/21	2 868	120 000	3 190	13 990	120 000	15 562

Electricity									
Financial year	Indigent Households			Non-indigent households			Households in Eskom areas		
	No of HH	Unit per HH (kwh)	Value R'000	No of HH	Unit per HH (kwh)	Value R'000	No of HH	Unit per HH (kwh)	Value R'000
2017/18	2 345	50	1 547	9 905	0	0	1 766	50	1 165
2018/19	3 697	50	2 606	9 626	0	0	1 851	50	
2019/20	3 093	50	2 466	9 936	0	0	1859	50	
2020/21	2 801	50	2 697	10 351	50	9 968	1 859	50	1 790

Electricity (50%)									
Financial year	Indigent Households- 50%			Non-indigent households			Households in Eskom areas		
	No of HH	Unit per HH (kwh)	Value R'000	No of HH	Unit per HH (kwh)	Value R'000	No of HH	Unit per HH (kwh)	Value R'000
2020/21	67	25	3 222		0	0			

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Water						
Financial year	Indigent Households			Non-indigent households		
	No of HH	Unit per HH (kl)	Value R'000	No of HH	Unit per HH (kl)	Value R'000
2017/18	4 591	6	8 263	9 901	0	0
2018/19	6 742	6	12 669	8 646	0	0
2019/20	5 790	6	10 880	9 369	0	0
2020/21	6 828	6	11 552	9 593	0	0

Water (50%)						
Financial year	Indigent Households-50%			Non-indigent households		
	No of HH	Unit per HH (kl)	Value R'000	No of HH	Unit per HH (kl)	Value R'000
2020/21	67	3	1 360		0	0

Sanitation						
Financial year	Indigent Households			Non-indigent households		
	No of HH	R value per HH	Value R'000	No of HH	Unit per HH per month	Value R'000
2017/18	4 591	176.8	9 740	9 901	0	0
2018/19	6 742	187.41	15 162	8 646	0	0
2019/20	5 790	198.65	13 802	9 396	0	0
2020/21	6 828	210.57	17 253	9 593	0	0

Sanitation 50%						
Financial year	Indigent Households			Non-indigent households		
	No of HH	R value per HH	Value R'000	No of HH	Unit per HH per month	Value R'000
2020/21	67	105.29	8 463	9 444	0	0

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Refuse Removal						
Financial year	Indigent Households			Non-indigent households		
	No of HH	Service per HH per week	Value R'000	No of HH	Unit per HH per month	Value R'000
2015/16	4 614	1	10 936	9 444	0	0
2016/17	4 510	1	8 021	9 575	0	0
2017/18	4 591	1	7 591	9 901	0	0
2018/19	6 742	1	11 817	8 646	0	0
2019/20	5 790	1	10 960	9 396	0	0
2020/21	6 828	1	13 701	9 593	0	0

Refuse Removal (50%)						
Financial year	Indigent Households			Non-indigent households		
	No of HH	Service per HH per week	Value R'000	No of HH	Unit per HH per month	Value R'000
2020/21	67	1	1 344	9 444	0	0

COMPONENT B: ROAD TRANSPORT

This component includes roads and storm water management.

3.8 Road Services

3.8.1 Introduction

Integrated Transport Planning

The Witzenberg Local Integrated Transport Plan (LITP) was prepared as part of the review of the Cape Winelands District Integrated Transport Plan (DITP) 2016- 2021.

As per Section 36 of the National Land Transport Act (Act 5 of 2009) all planning authorities must prepare an Integrated Transport Plan for their area for a five year period. These ITPs need to be overhauled every five years and updated annually. The Integrated Transport Plans for the Cape Winelands District have been prepared to meet the minimum requirements for preparing an Integrated Transport Plan as published by the Department of Transport. Witzenberg Municipality has been classified as a level 3 planning authority and is therefore required in terms of the National Land Transport Act to prepare a LITP.

Transport Status Quo

The primary economic activities which take place in the agricultural sector and are subject to seasonal changes. Witzenberg Municipality has a number of public transport services operating within municipal area. The most used mode of transportation is the minibus taxi. Other modes used in Witzenberg are rail, non-motorised transport and private vehicles. Witzenberg Municipality also experiences high volumes of freight transport travelling through the municipality. At present, the municipality has both formal and informal public transport facilities of which some formal facilities are currently not utilised by public transport operators. Witzenberg Municipality has three minibus taxi associations operating within the area; the Ceres Taxi Association, the Nduli Taxi Association and the Tulbagh Taxi Association.

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The transport needs of Witzenberg are similar to those of its neighbouring municipalities. The primary issue in Witzenberg are that there is a limited public transport service during off peak periods, forcing people to wait for long periods of time before being able to travel. The safety of passengers and pedestrians as well as the affordability of taxi services are also issues impeding transportation. The municipal transport budget for Witzenberg indicates that there is approximately R8 million allocated toward transport related improvements. The budget mainly focuses on roads improvements in residential areas within the municipality.

Road network and traffic

The road network in Witzenberg Municipality consists of provincial roads, owned and managed by the provincial road authority, which is the PGWC. Apart from the provincial roads, which are also known as the rural road network, the upgrade and maintenance of the local street network is the responsibility of the local authority. Condition of the road surface indicated that 66% of the surfacing is in good or very good condition. The corresponding value for road structure is 79%. If road surface conditions deteriorate too much, the road structure will be adversely affected. Therefore, upkeep to protection of the structure through regular maintenance is very important. Fruit and vegetables are brought from various farms around Wolseley, from Op-die Berg and Tulbagh to the factory in Ceres to be packed. This creates an inflow of heavy vehicles to Ceres. From Wolseley and Tulbagh, heavy vehicles travel to Ceres via the Mitchell‘s Pass.

The Pass has a high quality surface, able to withstand high volumes of traffic. In contrast, the proclaimed road through Ceres is of a different standard and must accommodate the same high volume of heavy vehicles. In the urban streets of Ceres, special NMT signage restricts heavy vehicles from entering the urban areas. A Pavement Management System (PMS) is used for maintaining the roads in the area through an assessment of the network based on methodical visual ratings of each pavement section. The priorities is divided into routine maintenance (e.g. patching), to normal

maintenance (resurfacing) through to heavy rehabilitation (e.g. thick overlays and reconstruction). This is supported by visual inspections which are performed according to a schedule and data is recorded and prioritised for implementation. Limited and funding backlogs are the greatest challenge faced in maintaining the road network.

Roads Master Planning

A Roads Masterplan was developed and approved by Council in 2020. The purpose of the Roads Master Plan is to compile an implementation strategy, with goals and objectives, which will be followed by a Business Plan detailing the objectives in such a way that clear direction is given to implementation of the recommendations on priority projects.

- The Master Plan include the evaluation and analysis of existing documents, the determination of existing backlogs, current demands and capacity.
- It include a funding model and a programme for the implementation of all the projects identified and prioritized.
- It evaluate the long-term viability of existing infrastructure to cope with expansion and augmentation, and to identify new infrastructure required, and to propose time lines regarding when such infrastructure will be required.
- The assessments will address the primary and secondary networks, and the primary and secondary equipment needed to deliver a reliable, safe and affordable service to all existing and future consumers within the area.

3.8.2 Highlights

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Highlights	Description
Vredebes Ph1 Busroutes	Widened roads to accommodate busroutes
Network Street	Resealed street in Ceres, Tulbagh and Prince Alfred Hamlet
Upgrade of Skoonvlei roads and stormwater	Upgraded 1.6km of gravel roads with a tarred surface
Traffic calming measures	Constructed 8 new speed-humps in Witzenberg
Upgrade Pavement Vosstr From Retief To the Edge of Town	New paved sidewalks constructed 2km
Upgrade Pavement Lyell street, Rooikamp	New asphalt sidewalks constructed
Vredebes Phase H Busroutes , side walks and Internal roads	Constructed new roads 3.2km

3.8.3 Challenges

Challenges	Description
Funding backlogs on bituminous pavements	Pavement Management System 2019, all bituminous pavements, 10% is in a poor to very poor condition
Deteriorated Tulbagh roads	4.35km Deteriorated roads needs to be upgraded
Upgrading needs on provincial roads, TR22/2 as a result of new developments	Department of Transport and Public Works has approved funds for the upgrades.
Upgrading needs for public transport infrastructure	No funding for proposals from Transport Assessment Plans

3.8.4 Service delivery levels: New roads & maintenance of existing roads

The following tables give an overview of the total kilometres of roads maintained and new roads tarred:

Tarred/paved roads:

Financial year	Total km tarred roads	Km of new tar & paved roads	Km existing tar roads re-tarred	Km of existing tar roads re-sheeted	Km tar roads maintained
2014/15	216.76	3.119	2.377	0.88	213.64
2015/16	222.43	5.67	8.22	0	216.76
2016/17	222.43	0	1.58	2.63	222.43
2017/18	222.66	0.235	1.00	0	222.26
2018/19	227.43	4.77	1.818	0.605	222.66
2019/20	229.03	1.6	4.1	2	227.43
2020/21	232.23	3.2	2.8	2.8	229.03

Gravel roads:

Financial year	Total km gravel roads	Km new gravel roads constructed	Km gravel roads upgraded to tar / block paving	Km gravel roads graded/maintained
2014/15	10.31	0	0.19	10.50
2015/16	10.50	0	0	10.50
2016/17	10.50	0	0	10.50
2017/18	10.50	0	0	10.50
2018/19	10.50	0	0	10.50
2019/20	8.9	0	1.6	8.9
2020/21	8.9	0	0	8.9

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The table below shows the costs involved for the maintenance and construction of roads within the municipal area:

Financial year	New & Replacements	Resealed	Maintained
	R'000	R'000	R'000
2014/15	12 684	2 029	3 541
2015/16	6 121	5 753	5 780
2016/17	16 806	7 698	7 804
2017/18	8 102	3 109	8 007
2018/19	32 114	105	5 990
2019/20	48 786	8 628	6 000
2020/21	9 189	1 600	8 883

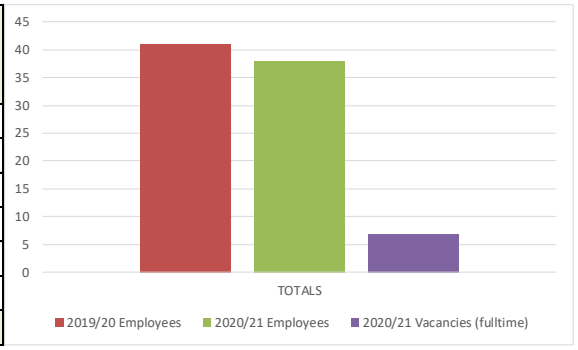
3.8.5 Service Delivery Indicators: Road Services

Refer to 3.17 Strategic Performance (Top Layer SDBIP) for 2020/21:

- TecRo7 Kilometres of roads upgraded & rehabilitated

3.8.6 Employees: Roads & Storm water

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	18	13	4
4 - 6	9	7	2
7 - 9	4	7	1
10 - 12	7	6	0
13 - 15	2	1	0
16 - 19	1	1	0
TOTALS	**41**	**38**	**7**



3.8.7 Capital Expenditure: Roads & Storm water

Capital Projects 2020/21	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
Network streets	1 800 000	1 600 000	1 595 721	0%	1 595 721
Upgrade Van Breda Bridge	4 130 000	4 130 000	0	100%	24 000 000
Upgrade Pavement Vosstr From R	2 608 000	2 608 000	2 603 293	0%	2 603 293
Upgrade Pavement Vosstr From R	945 715	1 245 715	1 016 433	18%	1 016 433
Pavement Upgrading	500 000	500 000	500 000	0%	500 000
Vredebes Phase H Bulk storm wate	4 330 562	3 980 552	3 980 290		3 980 290
Vredebes Phase H Busroutes & sic	2 562 153	2 562 153	2 561 851	0%	2 561 925
Vredebes Phase H Internal Roads	9 488 500	6 626 925	6 626 925	0%	6 626 925
Vredebes Phase H Internal Storm	9 488 500	6 626 925	6 626 925	0%	6 626 925
Tulbagh VanderStelstr walkways	869 565	869 565	338 945	61%	869 565
TOTAL	**36 722 995**	**30 749 835**	**25 850 382**	**16%**	

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3.9 Waste Water (Storm Water Drainage)

3.9.1 Introduction

Storm water masterplans has been developed for all towns in Witzenberg.

The Department of Local Government and the Development Bank of South Africa (DBSA) through a partnership agreement has granted planning support to the Municipality for the development Storm Water Master Plans for all areas.

The purpose of the Storm Water Master Plan is to compile an implementation strategy, with goals and objectives, which will be followed by a Business Plan detailing the objectives in such a way that clear direction is given to implementation of the recommendations on priority projects.

- The Master Plan will include the evaluation and analysis of existing documents, the determination of existing backlogs, current demands and capacity.
- It will include a funding model and a programme for the implementation of all the projects identified and prioritized.
- It will evaluate the long-term viability of existing infrastructure to cope with expansion and augmentation, and to identify new infrastructure required, and to propose time lines regarding when such infrastructure will be required.

- The assessments will address the primary and secondary networks, and the primary and secondary equipment needed to deliver a reliable, safe and affordable service to all existing and future consumers within the area.

The municipality also have maintenance plans for these areas through scheduled inspections and prioritisation for implementation. Cleaning of infrastructure is done in accordance with a scheduled programme.

3.9.2 Highlights

Highlights	Description
Vredebes Phase H Internal Storm Water	New Storm water reticulation for Phase H, Vredebes
Vredebes Phase H Bulk storm water & attenuation	New bulk storm water channel with retention dam to manage storm water from Phase H, Vredebes

3.9.3 Challenges

Challenges	Description
Wolseley Montana Channel upgrade	No funding for portal culverts that has an enormous financial implication
Vandalism storm water drainage	Covers being stolen and sold at scrap metal yards.
Trees damage storm water pipes/sidewalks and roads	Trees with aggressive root systems
Storm water blockages	Manholes/catch pits being used as dirt dumping places

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3.9.4 Service Delivery Levels: Infrastructure & cost of construction/maintenance

Storm water infrastructure

The table below shows the total kilometres of storm water maintained and upgraded as well as the kilometres of new storm water pipes installed:

Financial year	Total km storm water measures	Km new storm water measures	Km storm water measures upgraded	Km storm water measures maintained
2014/15	139.00	0.97	0	138.03
2015/16	139.83	0.83	0	139.00
2016/17	139.83	0	0	139.83
2017/18	139.83	0	0	139.83
2018/19	139.83	4.95	0	139.83
2019/20	142.83	3	0	139.83
2020/21	146.00	3.2	0	142.83

Cost of construction maintenance:
The table below indicates the amount of money spend on storm water projects:

Financial year	Storm water measures	
	Capital	Maintained
	R'000	R'000
2014/15	3 626	1 227
2015/16	9 662	952
2016/17	0	1 359
2017/18	2 008	1 834
2018/19	11 350	1 532
2019/20	3 391	1 623
2020/21	10 607	1 781

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COMPONENT C: PLANNING & DEVELOPMENT

Witzenberg Municipality does not have a single department that includes all strategic services. The LED section is managed by the Social & Economic Development section that is situated in the directorate for Community Services. The IDP, Internal Audit and Organisational Performance sections report to the Municipal Manager. Tourism and marketing are situated in the directorate for Corporate Services. Building control, town planning, spatial planning and GIS falls under the section Town Planning & Building Control situated in the directorate for Technical Services.

3.10 Planning

3.10.1 Introduction

On 27 May 2020 the Witzenberg Spatial Development Framework (WSDF) was adopted by Council as a core component of the 2017 to 2022 Integrated Development Plan. The WSDF will guide the spatial form and structure of Witzenberg (the way in which we use the space available for urban growth) in the future. This 5 year plan will enable Witzenberg to manage new growth and change in its area, to ensure sustainability and equitability. In its direction, the WSDF has five specific foci.

1. The first is to maintain and protect the integrity, authenticity and accessibility of Witzenberg's natural environment and associated resources. Humanity depends on nature for physical and spiritual sustenance, livelihoods, and survival. Ecosystems provide numerous benefits or ecosystem services that underpin economic development and support human well-being. They include provisioning services such as food, freshwater, and fuel as well as an array of regulating services such as water purification, pollination, and climate regulation. Healthy ecosystems are a prerequisite to sustaining economic development and mitigating and adapting to climate change. The plan provides for activities enabling access to nature in a manner which does not detract from the functionality and integrity of nature and farming areas and landscapes.

2. The second is to maintain and expand the Municipality's key regional and intra-regional infrastructure. Appropriate infrastructure – whether in the form of transport routes or municipal services – is critical to support economic development, agriculture, and livelihoods.

3. The third is to maintain and grow the agricultural assets within the Municipality. Agriculture remains the mainstay of the regional economy and require on-going support. In a spatial sense, this specifically requires protecting high-value agricultural land from urban development. The opportunity also exists to diversify farm income in a manner which does not detract from the functionality and integrity of farming areas and landscapes, and to expand access to farming to smaller entrepreneurs and emerging farmers.

4. The fourth is to maintain and expand access to Witzenberg's unique sense of people and place. Important is the recognition and maintenance of unique landscapes, and diverse expressions over time of peoples' interaction with the landscape. Also critical is the SPLUMA principle of "spatial justice"; implying that past spatial and other development imbalances must be redressed through improved access to and use of land, as well as the inclusion of persons and areas that were previously excluded, with an emphasis on informal settlements, and areas characterised by widespread poverty and deprivation.

5. The fifth is to maintain and expand opportunity associated with Witzenberg's key settlements. Settlements need to be managed and provide for expansion in a manner which enables efficiency in infrastructure provision, integration and compaction to enable better thresholds and more sustainable movement, and protection of surrounding assets of nature and agriculture.

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3.10.2 Highlights

Highlights	Description
Witzenberg Spatial Development Framework (WSDF) adopted.	Municipality adopted the WSDF as a core component of its '4th generation' IDP's that will span the 5 year period beginning on 1 July 2017 and ending on 30 June 2022.
Final Draft Zoning Scheme By-Law prepared. GIS Zoning Data	Consolidation of 3 old Zoning Schemes into a single Scheme concluded. Conversions of zonings and preparation of maps completed. GIS zoning data updated with new categories
SDF: Ceres Priority Focus Area 1	Precinct Plan prepared for the area located between Ceres, Nduli & Bella Vista known as "Ceres Priority Focus Area 1".

3.10.3 Synthesis of Key Spatial Challenges & Opportunities

A synthesis of key challenges and opportunities related to spatial planning and management are summarised below.

Challenges

- Economic sectors which underly the local economy and accommodate unskilled workers (especially manufacturing and agriculture) show slow growth.
- There is significant demand for housing while further urbanisation and current delivery rates for serviced land top structures will probably not be able to meet demand.
- Historic approaches to settlement development – favouring lower density single unit on a plot development – will threaten valuable agricultural land and strain infrastructure provision and maintenance.
- There are inadequate opportunities available for job creation and economic growth in settlements.
- Inadequate public and NMT transport options limit access to available work and other opportunities.
- Water and electricity supply and associated infrastructure may not be able to meet future demand adequately.

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Opportunities

- Meaningful inter-governmental initiatives and public-private partnerships already exists which could be extended to assist in urban development and settlement management (e.g. RSEP, the Ceres Business Initiative, and the Twinning Agreement with Essen Municipality in Belgium).
- RSEP Involvement in development of integrated communities – leverage funding and project implementation.
- Provincial spatial planning and land use management policy provides opportunities for the diversification of the agricultural/ rural economy (especially through sensitive tourism initiatives).

3.10.4 Service Delivery Statistics

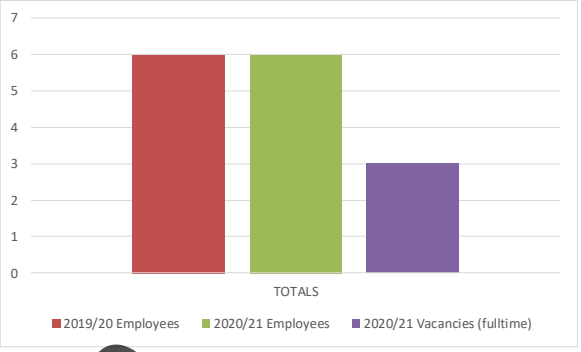
Type of service	2017/18	2018/19	2019/20	2020/21
Town Planning and Building Control				
Building plan applications processed	279	455	368	354
Total surface (m^2)	42 818m²	58 318m²	44 327m²	60 113m²
Approximate value	R 182 232 666	*R 3 232 931 532	R 212 778 595	R 328 052 888
New residential dwellings	50	167	124	45
Residential extensions	77	87	90	123
New Business buildings	3	1	1	1

Type of service	2017/18	2018/19	2019/20	2020/21
Business extensions	10	1	3	7
Rural applications	45	73	39	50
Land use applications processed	34	31	34	44

*Drastic increase due to submission of building plans for Paardekraal Windfarm to a value of R3b in 2018/19.

3.10.5 Employees: Town Planning & Building Control

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	0	0	0
4 - 6	0	0	0
7 - 9	0	0	1
10 - 12	4	4	2
13 - 15	1	1	0
16 - 19	1	1	0
TOTALS	**6**	**6**	**3**



3.11 Local Economic Development

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The table below gives a brief description of all the achievements within Local Economic Development (LED) during the 2020/21 financial year:

Achievement/Highlight	Description
Facilitation of Witzenberg smme survey to determine the impact of the covid pandemic on their businesses	A sample of Sixteen smme`s in Witzenberg participated. Valuable information was received regarding support, perceptions and the business health of SMME's in Witzenberg
Handover of business equipment by Department Small business Development to local entrepreneurs that was funded for the Informal and Micro Enterprise Development Programme (IMEDP)	The handover of the equipment took place on 1 October 2020 at the Bella Vista community hall. 34 smme`s received equipment from the Department: Small Business Development.
Supplier registration workshop	SMME`s were informed concerning the municipal supplier registration, tender processes and also the central supplier database registration process.
DEDAT launched the Covid safety toolkit project and provided 315 kits to Witzenberg municipality for distribution.	215 kits were distributed to SMME's in Witzenberg Aim of Safety Kits: To enable small, medium and micro businesses to continue with their business operations in a safe and responsible manner To enable businesses to stay open whilst reducing and preventing covid infections in the workplace Illustrating to businesses how to manage covid responsibly in order to stay open
Business dialogue with entrepreneurs	Business dialogue sessions creates a platform where challenges, information, needs and procurement opportunities can be discussed.

Achievement/Highlight	Description
Assisted informal traders with special permission to trade during the Lockdown registrations	Renewals of hawker permits took place at a late stage because of the covid pandemic. Informal traders were allowed to trade with their old permits during the peak time of covid.
6 SMME'S benefiting from economic infrastructure due to becoming lessees of PAH Small Business Hub.	Business Hub provides +-18 square meter of business trading space for each lessee.
Implemented a maintenance project in all towns of hawker stands	Maintenance of hawker stand infrastructure to improve stand visibility.
Developing new hawker stands in the main road of Tulbagh	Ten new stands were erected in the main road after complaints were received from the local informal traders that the existing stands is not economically lucrative.
Linked two businesses of the PAH Business Hub with the CBI entrepreneurial program	The entrepreneurs received equipment to grow their businesses
Linked local entrepreneurs with CWDM Seed fund & small farmer support programme	Six entrepreneurs were successfully linked with the seed fund programme and one business with the small farmer program
Facilitated financial training presented by SEDA	11 SMME`s were linked with financial management training for their businesses.
Annual evaluation of the business growth of beneficiaries of the Trioplus Training project (New Venture creation).	The aim of the evaluation was to evaluate the growth and status of the businesses, to inform and link them with business opportunities, and to share valuable information
90% completion of Skoonvlei Small Business Hub	Development of Business Hub for SMME's in Bella Vista. 10 light industry converted office containers have been constructed.
Facilitated Business plan development for a Co-operative by means of SEDA.	Business plan has been developed for a honey co-operative and has been submitted to several private & government stakeholders for funding
Established SMME email database network for dissemination of information during Lockdown to provide support to informal and small businesses	Regular Small Business Information sharing via email correspondence regarding private, municipal and Government funding & support opportunities to SMME's in the Witzenberg region.

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The table below gives a brief description of all the challenges within Local Economic Development (LED) during the 2020/21 financial year:

Description	Actions to address
Insufficient office resources and unstable office location	Provision of a stable office environment and sufficient resources
Lack of sufficient funding for led projects	To make provision for sufficient funding to ensure sustainability of projects
Internal departments working in silos	Address the issue of effective communication and promote transversal LED in order that Technical and Community Services do not work in silos, but that planning for future projects and developments are done together, as to maximise impact and strategic efficiency
Impact of the coronavirus on service delivery	Limited services can be offered to client base Implement innovative and effective business support lockdown regulations

The LED Strategy along with the LED process plan is in the process of being implemented. The LED Strategy is built upon commitment to develop a climate in which economic development and economic growth can prosper. The LED Strategy for the next financial year (2021/22) is in review process.

The LED Strategy identifies various issues and strategic areas for intervention such as (3 top service delivery priorities):

Strategic areas	Description
Creating an enabling business environment	Construction of economic infrastructure; review bylaws for a more business & investment friendly environment; servicing vacant municipal land that has potential for economic development
Addressing the key development challenges	Finalising the LED Strategy; revisiting procurement process of municipality to include more local element (within municipal legislation)
Creating sustainable job opportunities	Implementing skills development programmes and capacitating entrepreneurs with business & market related skills. Assisting SMME's with access to private sector supply chain opportunities and financial support. Working towards alignment of Expanded Public Works Programme with LED goals of enterprise development

3.11.1 Economic Activity

Refer to Chapter 1.2.3

3.11.2 LED Initiatives

During 2020/21, 339 work opportunities were created via the Community Works Programme (CWP).

There are 4 different sectors that comprise the CWP projects in Witzenberg:

- social
- education
- local government
- environment

The projects within these sectors include:

- Early childhood development crèche assistance
- NGO support (which include: women group assistance, nutritional support, HIV support, disabled support)
- school support (which include: food scheme, site cleaning)

The CWP provide beneficiaries with nutrition and facilitate the training and the experience necessary for market entry, which includes:

- health and safety;
- waste management;
- food garden; and
- financial training

3.11.3 LED Statistics

Additional statistics on LED:

Type of service	2017/18	2018/19	2019/20	2020/21
Small businesses assisted	210	150	95	200
SMME's trained	175	70	20	20
Community members trained for tourism	18	7	5	0

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Type of service	2017/18	2018/19	2019/20	2020/21
Local artisans and crafters assisted	1	3	7	5

Job creation through the Extended Public Works Programme (EPWP) projects		
Details	**EPWP Projects**	**Jobs created through EPWP projects**
2014/15	35	351
2015/16	40	427
2016/17	32	398
2017/18	37	403
2018/19	34	397
2019/20	25	409
2020/21	27	401

3.11.4 Service Delivery Indicators: LED

Refer to 3.17 Strategic Performance (Top Layer SDBIP) for 2020/21:

- ComLed19 Quarterly report to Mayco on investment incentives implemented.
- ComLed20 Quarterly report to Mayco on the Small Business Entrepreneurs Development Programme.
- ComLed4 Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.

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3.12 Tourism

3.12.1 Aim & Function of the Tourism Sector

Witzenberg Municipality has a service level agreement with one local tourism entity operating in all five towns, which conduct marketing of the municipal area and local established businesses, activities and attractions to draw investment and trade to the area. Local businesses join as members of the local tourism authorities to participate in the marketing initiatives. Membership to this organisation holds businesses accountable to ethical norms and standards for the industry as well as to a code of conduct. Tourism aims to market Witzenberg Municipality as an affordable holiday destination with activities for the entire family. Tourism liaises with District, Provincial and National stakeholders to develop the brand through tourist attraction, awareness campaigns, road-shows, expos, events and festivals. Tourism also aims to train and skill local entrepreneurs to meet tourism-related demands and provide requisite services and products to promote local trade and economic development.

3.12.2 Training & Development

Tourism runs educational packages with schools, front of house staff and local stores to promote clientele service. Tourism also sources training courses in areas such as first aid, communication, administration and hospitality to help local businesses improve output and skill levels in collaboration with various stakeholders. These are also rolled-out in the form of educationals, for example a group of local petrol attendants was recently invited on a tour of the region to gain first -hand knowledge and experience on all the region has to offer.

The Ceres Transport Riders Museum in conjunction with the Ceres Tourism office and Witzenberg Municipality has launched a new project called Ceres'ly Positive and the Facebook group is up and running. This ongoing initiative aims to promote a positive and friendly attitude and making Ceres the friendliest town in the country. Everyone is encouraged to join the Facebook group and share local feel-good stories. We hope to roll out this initiative or something similar in the other towns.

As the newly launch Dining with the Locals initiative gained momentum, it had to be put on hold due to Covid-19 and the national lockdown. During a media education the media were treated with the launch of a concept that encompasses having dinner with locals. A local hostess welcomed the guests, two guest speakers shared their personal experience of the 1969 earthquake. Caterers from across the Witzenberg municipal area each prepared a course during dinner. This culminated in an evening of good food, good wine and the locals had an opportunity to demonstrate their talents - this is a concept that we would like to expand and grow going forward. Although some SMMEs have been asked to render services at the few events that have taken place during lockdown, however, we hope to reboot the initiative as soon as possible.

The various Witzenberg Tourism offices are also involved in community upliftment and other development projects where possible, including feeding of communities, establishing community gardens, assisting SMMEs with marketing and free advertorial space where possible, clean-up initiatives, and so much more and has especially been involved and assisting communities and projects during lockdown.

3.12.3 Destination Marketing

Tourism will continue producing tear off maps that are distributed to points of sale with high traffic thoroughfare, providing location and contact details of local tourist attractions. They have also produced and will continue updating a joint brochure called the Witzenberg Meander, covering activities across the municipality. Tourism bureaus for Wolseley, Ceres and Tulbagh have also created their own brochures with niche marketing of their towns and, with social media promotion through Facebook and website. Various marketing material including area and tourism maps, information booklets and brochures have been printed and reprinted for distribution. However, due to lockdown hampering movement and distribution at strategic points, social media and online marketing have soared and continues as per usual and has become the more reliable source of communication especially during this time. For more details visit www.visitwitzenberg.co.za.

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Tourism has thusfar been successful in marketing the destination as an affordable and picturesque location for weddings, snow tourism, heritage tourism, agri-tourism, wine tourism, adventure tourism, cultural tourism, sports tourism and rural tourism to visitors within South Africa. Tourism also conducts on an ad hoc basis, educational visits to the areas to tourism authorities outside of our borders as well as journalists, media groups and bloggers to review and publicise our activities and services.

Tourism educationals are held once a quarter, whereby role-players in the media is invited to come and explore and experience what the Witzenberg has to offer. They are treated to various activities and experiences in the various towns over one or two days and an overnight experience, in exchange for media coverage on various platforms.

Tourism has actively been marketing the region at various platforms, internationally and locally, during even lockdown. From promotional videos, to features in various publications in print and online, as well as conferences, consultants and radio and various reality TV programmes that was filmed locally or with locals. Various members and specifically wine estates have excelled in wine competitions, resulting in great exposure for the region and industry. Snow tourism remains a vital part of Witzenberg and generates great visitor numbers for the region through marketing initiatives on all media platforms.

Ceres Tourism has a mascot, CT, which is being used for various campaigns in the area – the first being a recycling campaign in the schools. The Mascot also attended the local tourism expos and festival goers and has become a favorite and popular attractions amongst locals.

3.12.4 Tourism Awareness/events

Annual events taking place in the Witzenberg municipal region:

Annual Event	Date
Michell's Pass Half Marathon	Cancelled due to Covid-19
Eselfontein Outdoor Festival	Cancelled due to Covid-19

Annual Event	Date
Gydo Christmas Light Festival (Did a drive-through fundraising event and people could still view the lights from the safety of their cars)	28 November 2020
Ceres Cherry Route Fair	Cancelled due to Covid-19
Ceres Cherry Route Promotions	28 November – 31 December 2020
Loxtonia Cherry Trail Run	28 November 2020
Apricot Festival	Cancelled due to Covid-19
Tulbagh Vintage & Vine Faire	Cancelled due to Covid-19
Christmas in Winter	Cancelled due to Covid-19
Day at the Duck Race	24 October 2020
Tulbagh Horse Show	11 & 12 December 2020
Tulbagh Witzenville Faire	18 December 2020
Tankwa Camino Hikers Welcomed to Ceres	11 April 2021
Tankwa Trail at Kaleo Guest Farm, outside Ceres	01 & 02 May 2021
Tulbagh Vintage & Vine Faire	29 May 2021
Murludi Trail Run	29 May 2021
Tulbagh Winter Daze (Bush Pub)	19 June 2021
Duikersdrift Beer Fest Tulbagh	19 & 20 June 2021
Manley Winter Soirée (Tulbagh)	19 June 2021
Winterland Blues Festival (Bike Forge Tulbagh)	19 June 2021
Christmas in Winter	19 & 20 June (different format in keeping with the Covid-19 regulations)
Regular Market Days at Oudekloof Wine Farm Tulbagh	Weekly (Weather permitting)
Tulbagh Vintage & Vine Faire	29 May 2021

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3.12.5 Challenges to Tourism

Witzenberg Municipality and Tourism do not have the autonomy, budget or infrastructure to roll-out Wi-Fi across the entire municipal area. Whilst some visitors seek out areas of limited coverage, most visitors have the expectation that Wi-Fi is easily accessible and is available free of charge. Not all local businesses are registered with Tourism and thus are not accountable to their code of conduct or service standards. Most establishments and services are not user-friendly to travellers with special needs, i.e. sight impaired, mobility limited, speech impairment, communication specialists (sign language, isiXhosa, German, etc.). Many establishments and services do not cater for multi-generational needs of visitors i.e. infants (cribs, feeding chairs, baby monitor, walking rings etc.), teenagers (DSTV access, cell phone chargers, cellular airtime vouchers, video games and consoles), the aged (wheel chairs, zimmer frames, magnifying glasses, large print menus/bibles etc.). We do not yet have a formal tourism corridor through the township sectors of the municipal area. The financial support provided to Tourism contributes largely to the salaries of staffing and is thus is not fully focused on the areas of tourism development, promotion and destination marketing.

The current Covid-19 pandemic has had detrimental financial implications for the tourism industry and throughout the National Lockdown, Witzenberg Tourism have kept the communication lines open as far as possible keeping the

members informed with the latest rules and regulations. According to reports many businesses in the tourism sector had suffered huge financial losses and many had to close their doors. The resilience of the industry depends on the financial interventions and practices that businesses put in place immediately going forward.

Tourism incurred tremendous costs for events to cover the cost of all the necessary Covid-19 requirements that needs to be in place, but which never realised. This will have to form part of the planning stages for events going forward.

3.12.6 Opportunities for Tourism

A key action towards tourism growth and integration will be the focus on and roll out of various projects in the near future; aimed at job creation, social inclusion and strategic partnerships with tourism industry partners. This will promote tourism corridors for travellers to experience a holistic tour of the region, ensuring a balance of revenue spend, exposure to rural and urban settings, demographic engagement and diversification of tourism involvement. This will further aid the municipality in realizing its aims towards social cohesion and poverty eradication and will include various themes.

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3.13 Libraries & Community Facilities

Libraries are managed by the section, Library Services, located in the directorate of Community Services. All towns have a library, with mini libraries at Op-die-Berg, Laastedrif and Agter Witzenberg.

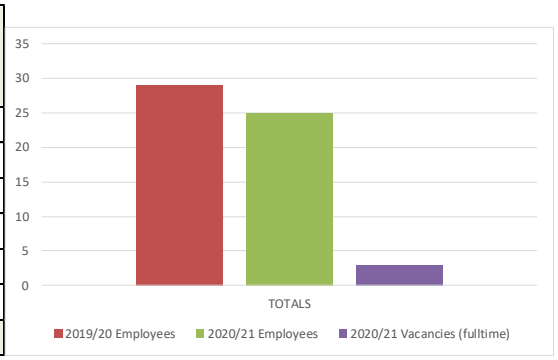
3.13.1 Service Statistics - Libraries

Type of service	2018/19	2019/20	2020/21
Libraries			
Number of Libraries	9 and 3 mini libraries	9 and 3 mini libraries	9 and 3 mini libraries
Library members	29 158	29 831	30 203
Books circulated	313 145	208 600	73 984
Exhibitions held	251	181	161
Internet access points	40	36	36
New library service points or Wheelie Wagons	1	0	0
Children programmes	124	88	57
Visits by school groups	566	272	169
Community Facilities			
Number of Community Facilities – Community- and Town Halls	12	12	12

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3.13.2 Employees – Libraries & Community Facilities

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	0	0	0
4 - 6	5	5	1
7 - 9	13	10	2
10 - 12	10	9	0
13 - 15	1	1	0
16 - 19	0	0	0
TOTALS	**29**	**25**	**3**



3.14 Cemeteries

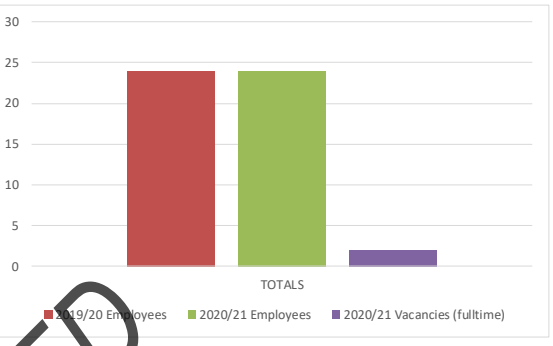
Cemeteries in all towns are managed by the municipality, except Op-die-Berg which is managed by a church. Ceres Cemetery and N'Duli Cemetery have reached full capacity. The cemetery at Bella Vista will cater for these two towns in future. Wolseley Cemetery has been extended. No crematoriums are managed.

3.14.1 Service Statistics - Cemeteries

Type of service	2018/19	2019/20	2020/21
Number of Cemeteries	4 open 2 closed	4	4
Number of private burials	576	482	1017
Number of poor burials	25	39	156
Number of indigent burials	43	51	158
#Stats are for all towns			

3.14.2 Employees – Cemeteries

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	21	21	2
4 - 6	3	3	0
7 - 9	0	0	0
10 - 12	0	0	0
13 - 15	0	0	0
16 - 19	0	0	0
TOTALS	**24**	**24**	**2**



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3.15 Child Care, Aged Care & Social Programmes

The Socio Economic Unit is responsible for:

- the initiation and strengthening of early childhood development (ECD) programmes and support of the ECD Forum;
- capacity building of crèches;
- strengthening awareness programs regarding the aged abuse and access to indigent services;
- strengthening and support of youth development with the focus on job creation and skills development;
- strengthening and support of persons with disabilities through skills development; and
- support HIV/AIDS awareness

3.15.1 Service Statistics: Child Care, Aged Care & Social Programmes

2019/20	2020/21
Soup kitchens established or supported	
No soup kitchens were financially supported	No soup kitchens were financially supported
Initiatives to increase awareness on child abuse	
10 x child protection programme focusing on creating awareness and prevention of child abuse and neglect. Of these programmes two were holiday programmes and two focused on children with disabilities. Organisations that were involved: Uhambo Foundation, working with disabled children and promoting inclusive education and learning activities. One programme focused on drug abuse at a local high school where we focused on the abuse of Marijuana. 1x programme focused on continued intervention to children on the street. One programme was held with the Perdekraal	2 x awareness campaigns on child safety by distributing pamphlets at ECD centres

wind farm where 80 school children from various schools in the Witzenberg Municipal area, they also were provided with school uniforms.	
Youngsters educated and empowered	
Servant Leadership Program ; Deafnet (short course)Basic SASL Training x 2 ; Fundamentals of business expansion (online course); Crossroad programme activity; Afterschool program x6; Basic Computer course; started a support group; Job Preparation training & Job preparation Camp (in association with Kouebokkeveld Training centre); Train-the-trainer training; Facilitated tiling & plumbing course for 200 youth in Witzenberg; assisted youth parents with online registration: Western Cape Department of Education ; Indigenous games x 2, world Aids day awareness, holiday programmes; Assisting youth with NSFAS and tertiary applications ; assisted youth to apply for online Pay-project internship; First Aid Level 1 training; Youth Placement Programme in Carpentry (5 youth)- included accredited Carpentry Training Level 1; Educational Field trip to old age home with disabled youth The following life skills workshops were conducted (topics is listed): Servant Leadership: The deciding difference ; Health (TB)(mobile style); Health (HIV/AIDS) (mobile style) x 2 Peer Pressure x4; Water saving tips (mobile style); Mandela Day x2; Life skills: Safety; ; Morals & Values; Substance Abuse x4;; Safe sex (Mobile Style); ; Program (Team Building); ; Program(Passing the ball); Focus on Women's day at Agter-Witzenberg; ; Getting to know yourself; Motivational session x3; Life Goals (mobile style); Career Guidance (mobile style); Value Yourself (mobile style); Your Identity (as a child of God); Thanksgiving to women; Healthy self-Esteem; Health (Dangers of unprotected sex) Women's day; Computer skills; Winter Drive (in collaboration with APD); Veggie Garden (in collaboration with APD) Identity: Self-image x4; Strengths and weaknesses; Who are you as a Leader; Family and rights; Awareness on Substance Abuse (in collaboration with Youth ambassador; Ceres); Awareness on Social Media (in collaboration with Youth ambassadors of Ceres and Op die Berg); Job Preparation (CV's); Awareness on violence against women and children; Human Rights; Job Readiness (mobile style); Afterschool Program; Interview skills (mobile style) Job Preparation and interview process; Social responsibility Act; Awareness on Social Media (in collaboration with Youth Development official; Witzenberg Municipality); Capacity Building; Preparation for high school; Characteristics ; Values; ECD Computer Training; Management Strategies for people and resources; Servant Leadership; Recycling ; Personal & Social wellbeing; Life skills: Conflict	➢ Carpentry training (level 1-3) for 6 youth ➢ Film &TV Production Training for +-20 youth ➢ Youth Dialogue sessions with youth x2 ➢ Child Protection Programme workshop X3 ➢ Life skills workshop: Drug awareness

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management; Awareness on violence against children; Breast cancer Rally; Safety tips for sanitary napkins; Information session (Job Preparation Camp) x3; Motivational Talk; Fitness; Education; Arts & Craft x 3; Leadership x 2; Teamwork x 2; Good Communication; Action & Attention; Youth Intervention Identity x 2;Substance Abuse; Motivational talk with school dropouts; Fundraising concepts (online course); Taking on challenges; Gender based violence Awareness x 2; Anger Management; Safety awareness x 3; 16 Days of activism: informal discussion; Anger management & Identity; Awareness on Sexual Abuse; Asset Based Development ; Goals & Values ; Career Exposure; What is my purpose in life; Self Discipline; Vulnerable teens; Trust and teamwork Awareness on COVID 19; Informal Sport Development x11; Awareness on bullying.	
Initiatives to increase awareness on disability	
11x Programmes were held with local organisations working in the field of disabilities. Of these 8x programmes were held with an arts and crafts group. The focus was life skills and hand skills. We had topics like self-esteem and self –worth. We also talked about personal hygiene and conflict and communication skills. The organisation working with disabled children partnered with Witzenberg Municipality and prepared teachers and caregivers to do learning activities with children with disabilities that are inclusive. One follow up session was held with these caregivers and teachers and one session was held with stakeholders to determine the need for a care facility for the child with disabilities in Wolseley and Tulbagh. 1 x heritage day programme for children with disabilities. Children were taken to Ceres Togryers' Museum to learn about the history of the town.	Awareness and Prevention of Covid -19 amongst people with disabilities x 3 Parent Support Group- Bella Vista Parents, PAH. This group is aimed at supporting parents and caregivers who have special needs children in their care x 4 Life-skills session with young adults with disabilities as well as arts and crafts activity. X 1
Initiatives to increase awareness on women	
2x Awareness programme focusing the prevention of human trafficking. 1x Women's Day Celebration Programme focusing on Women's health issues. 1xAwareness programme on Breast Cancer Awareness and Prevention. 1x Outreach and Legal Advice Clinic facilitated by the Provincial Gender Forum.4x Awareness and Prevention Programmes focusing on women abuse, domestic violence and intimate partner violence programme.	5x Dignity programs with homeless women. Distribution of pamphlets and posters regarding Women's Rights and Resources to prevent domestic violence and intimate partner violence, including distribution of pamphlets creating awareness regarding Covid-19 prevention. X6 Session about violence awareness against women and children x 1 Focussed programme on 16 days of Activism Finalising Gender Study in Witzenberg Municipal area. 400 men and women were reached. Attended a planning meeting with group of women who aims to do upliftment and empowering programmes and projects with women in Witzenberg.
Initiatives to increase awareness on HIV/AIDS	
3 X HIV awareness programs in Witzenberg 1 x World Aids day celebration	3 x HIV awareness programs in Witzenberg

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Initiatives to increase awareness on Early Childhood Development	
4x ECD quarterly forum meetings, 1 x Workshop for ECD practitioners in milestone development, 1 x ECD workshop for ECD cooks and principals on healthy nutrition, 1 x Workshop for cooks at ECD centres in safe food preparation, regular site visits to ECD centres in municipal buildings, 4 x awareness program on stranger danger with preschool children, 1 x awareness program for practitioners at ECD centre on effect of trauma on preschool children, 1 awareness program for parents at Tulbagh ECD centre on child safety, Distribution of information regarding re-opening of ECD centres after lockdown, distribution of information on covid 19 to ECD centres in Witzenberg	4 x ECD quarterly forum meetings in Koue Bokkeveld 2 x ECD quarterly forum meeting Witzenberg Forum 3 x First aid training programs for ECD practitioners 1 x Workshop for ECD practitioners on Covid 19 regulations. Regular site visits to ECD centres in municipal buildings Distribution of covid 19 pamphlets and information to ECD centres.
Initiatives to increase awareness on substance abuse and high drug and alcohol related crimes	
5 x awareness programs on substance abuse at Primary Schools in Witzenberg, 3 x awareness programs on fetal alcohol syndrome, 1 x awareness program on substance abuse with homeless people.	4 x Awareness programs on substance abuse at Primary Schools in Witzenberg. 1 x Awareness program on substance abuse with homeless people 3 x Awareness programs on Fetal Alcohol Syndrome
Special events hosted	
Awareness programs with homeless people on monthly basis.	No special event hosted due to Covid regulations.

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3.15.2 Service Delivery Indicators: Child Care, Aged Care & Social Programmes

Refer to 3.17 Strategic Performance (Top Layer SDBIP) for 2020/21:

- ComSoc41 Number of account holders subsidised through the municipality's Indigent Policy
- ComLed8 The number of jobs created through municipality's local economic development initiatives including capital projects.
- ComSoc42 Number of engagements with target groups with the implementation of social development programmes.

3.15.3 Employees: Socio-Economic

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	0	0	0
4 - 6	4	4	1
7 - 9	1	1	0
10 - 12	4	4	0
13 - 15	0	0	1
16 - 19	0	0	0
TOTALS	**9**	**9**	**2**



3.16 Community Services: Other

3.16.1 Capital Expenditure – Community Facilities and Libraries

Capital Projects 2020/21	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
Upgrade Council chambers	1 430 000	2 879 000	2 011 166	30%	2 879 000
Upgrade Council Chambers		695 652	695 652	0%	695 652
Council chambers furniture	600 000	1 000	0	100%	1 000
Townhalls Equipment	40 000	10 000	9 415	6%	9 415
3 x 3m Containers	410 416	486 196	457 916	6%	457 916
Montana security fence	540 000	540 000	429 536	20%	429 536
TOTAL	**2 030 000**	**4 611 848**	**3 603 685**	22%	

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COMPONENT E: ENVIRONMENTAL PROTECTION

The section Facilities and Environment manages environmental protection which includes environmental education, aesthetics and wild animal management such as baboons, as well as the protection of fauna and flora. The department is in the process of developing an Environmental Management Plan.

3.17 Pollution Control

Environmental officers within the department are responsible for environmental and pollution control. The focus is mainly upon pollution, illegal dumping and the protection of fauna and flora. The municipality is part of the Regional Air Quality Forum and has an official appointed as an Air Quality Officer. The municipality places emphasis on education and training of the youth and school learners. The section is strives to ensure environmental conservation as well as compliance to legislation.

3.17.1 Service Statistics – Pollution Control

Type of service	2018/19	2019/20	2020/21
Pollution Control			
Number of environmental education initiatives held	9	9	6
Number of baboon damage incidents	0	0	0

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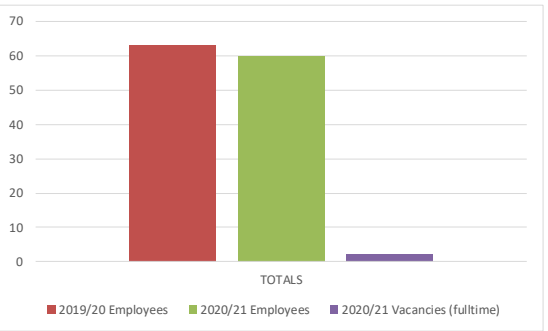
3.18 Parks, Public Open Spaces & River Management

Parks management is responsible for the management and maintenance of parks in the municipal area. New parks are designed and developed by this section. The function also includes river maintenance and conservation of municipal nature areas. The municipality has more than 50 hectares of official parks and many more open spaces and areas that requires maintenance. Parks scheduled for cutting every 3 weeks. Rivers are maintained to prevent pollution and regular clearings of alien vegetation takes place.

Initial and follow-up alien vegetation eradication & control programs in accordance with the Invasive alien species control, eradication & monitoring plans for the Ceres Mountain Fynbos nature reserve (CMFNR), Prince Alfred Hamlet & Wolseley commonage were implemented. There is a private-public partnership between Ceres Business Initiative (CBI) and the municipality. A memorandum of agreement has been signed between the parties of which CBI funds alien vegetation control and eradication projects of low density or follow-up clearing within the Ceres Mountain Fynbos nature reserve. Cape Winelands District municipality also appointed private contractors to do initial alien vegetation clearing at the CMFNR and the Prince Alfred Hamlet commonage.

3.18.1 Employees: Parks, Public open spaces & river management

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	46	44	1
4 - 6	13	13	0
7 - 9	3	2	0
10 - 12	1	1	1
13 - 15	0	0	0
16 - 19	0	0	0
TOTALS	**63**	**60**	**2**



3.18.2 Capital Expenditure: Parks, Public open spaces & river management

Capital Projects 2020/21	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
Parks equipment	40 000	208 440	208 431	0%	208 431
TOTAL	**40 000**	**208 440**	**208 431**	0%	

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COMPONENT F: SECURITY & SAFETY

This component includes: Traffic; Fire; Disaster Management, Licensing and control of animals, and Control of public nuisances, etc.

3.19 Traffic & Vehicle Licensing

Our top service delivery priorities are reducing the number of road deaths caused by accidents through traffic law enforcement, speed enforcement and road traffic safety education at schools and other institutions. Another priority is to improve service delivery at the Traffic Centre. This will be achieved through service excellence and through identification of shortcomings and addressing these through training initiatives.

3.19.1 Service Statistics – Traffic Services

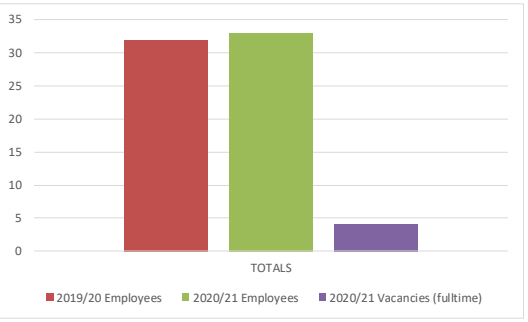
Type of service	2017/18	2018/19	2019/20	2020/21
Number of road traffic accidents during the year	618	471	631	623
Number of by-law infringements attended	293	138	870	1 635
Number of Traffic officers in the field on an average day	6	10	11	9
Number of Traffic officers on duty on an average day	11	21	17	18
Animals impounded	0	0	0	0
Motor vehicle licenses processed	27 458	26 838	23 940	28 024
Learner driver licenses processed	2 445	2 270	2 136	1 387
Driver licenses processed	1 865	1 829	1 735	2 198
Driver licenses issued	686	581	417	538
Fines issued for traffic offenses	56 816	25 111	37 529	10 628
R-value of fines collected	4 448 590	2 429 886*	2 643 825	734 450
Operational call-outs/Complaints	528	763	554	338
Roadblocks held	13	24	16	486
Special Functions – Escorts	78	89	66	0
Awareness initiatives on public safety	21	10	21	21

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*Note: Reason for decrease – appointment of service provider was delayed.

3.19.2 Employees – Traffic- & Law Enforcement Services

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	1	1	0
4 - 6	6	7	0
7 - 9	4	5	1
10 - 12	19	18	3
13 - 15	2	2	0
16 - 19	0	0	0
TOTALS	**32**	**33**	**4**



3.20 Fire Services

In recent years, the role of the fire service in many communities has expanded far beyond fire suppression. As a progressive organization we aim to ensure that fire prevention and public education appropriately receive an increased emphasis as proactive elements to safeguard our community.

Citizens are dependent on the fire department to ensure their protection against dangers of fire, entrapment, explosion, dangerous goods incidents and any emergency event that may occur in the community (Paulsgrove, 2003). The Constitution of the Republic of South Africa (Act 108 OF 1996) establishes fire-fighting services as a Local Government matter. The Fire Brigade Services Act (99 OF 1987) provides for the Witzenberg Municipality as a local authority to establish and maintain a fire brigade service for the following different purpose:

a. Preventing the outbreak or spread of a fire;
b. Fighting or extinguishing a fire;
c. The protection of life or property against a fire or other threatening danger;
d. The rescue of life or property from a fire or other danger;
e. Subject to the provisions of the Health Act, 1977 (Act No. 63 of 1977), the rendering of an ambulance service as an integral part of the fire brigade service; or
f. The performance of any other function connected with any of the matters referred to in paragraphs (a) to (e).

The Witzenberg Municipality therefore has the duty to perform the following firefighting functions:

- Prevention, -mitigation, -preparedness, -response, -recovery and –rehabilitation of emergency incidents;
- Extinguishment of structural, veld and bush fires and any other fire;
- Rescue and humanitarian services;
- Fire Safety Prevention (the application of the National Building Regulations, Fire codes and municipal bylaws with regard to fire safety);
- Fire pre-planning and preparing related preparedness plans;
- Testing and basic maintenance work on emergency vehicles and equipment; and
- Training of staff members.

In addition to the functions above, the Fire service provide:

- Communications facilities for the municipal emergency service; and
- Support services to municipal and other instances.

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The top service delivery priority of the Fire Service is the rendering of an effective and efficient Fire and Rescue Service. The South African National Standard For Community Protection Against Fire, SANS 10090:2018, is a measurement tool that indicates whether a fire service is meeting the minimum mandatory community fire protection standard, which in turn is indicative of whether a fire authority is indeed contributing to the objects of local government. The Witzenberg Municipality Fire and Rescue Service is currently classified as a category 5(b) which mean that we meet the performance criteria for staff availability and appliance availability by only 35% to 45%.

The assessment in terms of the standard require the following:

Town	Ceres	Wolseley	Tulbagh	Op die Berg
Risk Category	B	B	B	C
Minimum pumping units	2	2	2	1
Minimum staffing levels	8	8	8	4
Minimum pumping capacity	3850 (L/min)	3850 (L/min)	3850 (L/min)	2250 (L/min)
Maximum attendance time (•)	10 min	10 min	10 min	13 min
Dedicated Emergency Call taking and dispatch	3 Emergency lines	N/A	N/A	N/A

Control Centre operators and staff required	2 Operators and one supervisor	Not required	Not required	Not required

The Witzenberg Municipality Fire and Rescue Service was established as a professional service in 2013 and is therefore a relatively young service. In accordance with the IDP and ward requirements, fire stations were established in the towns of Wolseley and Op die Berg in December 2019. Statistical data proof that the establishment of these fire stations drastically improved response times to emergency incidents.

Witzenberg Fire Service assisted the Cape Winelands District Fire Service at various veld fire incidents by performing the initial response when they could not attend to these incidents. Highlights in this year was:

- The community educational drive, where we focused on schools to educate learners of the dangers associated with fires as well as preventative measure which could be used to prevent the outbreak of fires.
- The opening of two new satellite fire stations in Wolseley and Op die Berg, to reduce our response times to emergencies, and
- The implantation of our Fire Break Maintenance plan.



UNAUDITED

The maintenance, growth, extension and delivery of fire services rely heavily on funding. The funding received in this reporting year did not allow for growth but amidst staffing and funding challenges the department continues to perform admirably in terms of ensuring that emergency services delivery is maintained.

3.20.1 Service Statistics – Fire Services

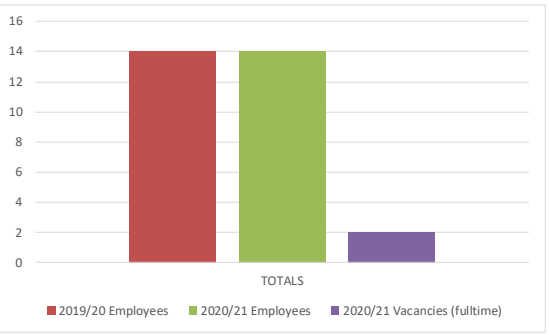
The table below provide an overview of the service statistics. Detailed response information is also captured from December 2019 to June 2020 and can be attributed to the fact that we started using Fireweb, which is an electronic call taking and dispatch system, through which we create detailed incident reports.

Type of service	2018/19	2019/20	2020/21
Emergency responses	712	515	809
Average turnout time - urban areas	10min	10:52min	10:59min
Average turnout time - rural areas	20min	17:29min	10:59min
Fire fighters in post at year end	14	14	14
Total fire appliances at year end	6	6	7
Total Operational call-outs	890*	955	1499
Reservists and volunteers not trained	0	0	2
Awareness Initiatives on Fire Safety	74	132	19
EPWP Fire Fighters	16	27	39

*Increase due to additional drinking water provision on farms

3.20.2 Employees – Fire and Disaster Services

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	0	0	0
4 - 6	6	4	0
7 - 9	5	7	2
10 - 12	2	2	0
13 - 15	0	0	0
16 - 19	1	1	0
TOTALS	**14**	**14**	**2**



3.21 Other (Disaster Management, Animal Control &, Control of Public Nuisances

The Disaster Management Act (57 OF 2005), Sections 52 and 53 require each municipality and municipal entity to prepare a Disaster Management Plan (DMP). The Witzenberg municipality has a legislated duty to:

- Establish a functional Disaster Management Centre.
- Appoint of a Head of Centre and suitably qualified persons.
- Responsible for the implementation and maintenance of an all-hazard, full-spectrum comprehensive disaster management program, ensuring:
  - Prevention
  - Mitigation
  - Preparedness
  - Response.
  - Rehabilitation and reconstruction
- Monitor progress with post-disaster recovery & rehabilitation.
- Serve as repository of and conduit for, disaster information.
- Be the advisory and consultative body on disaster issues.
- Make recommendations regarding DM funding.
- Make recommendations on legislation affecting DM.
- Promote the recruitment, training and participation of volunteers in DM.
- Promote disaster management capacity building, training and education throughout the republic, including in schools.
- Promote research into all aspects of disaster management.
- Liaise and coordinate its activities with other relevant DM Centres.

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Witzenberg Municipality is primarily responsible for the implementation of the Disaster Management Act (No. 57 of 2002) within its area of jurisdiction, with a specific focus on ensuring effective and focused disaster risk reduction planning. With the new approach to Disaster Risk Management in South Africa and world-wide, the emphasis changed from response to disasters to pre-disaster risk reduction. The process of disaster risk reduction should therefore commence with a process of risk identification and assessment. The outcomes of a disaster risk assessment can ensure that all developmental initiatives as well as contingency planning and practice of the municipality are informed by accurate knowledge of potential disaster risk, enabling various stakeholders to contribute to the reduction of such risk.

WITZENBERG DISASTER MANAGEMENT PLAN

The disaster management plan of Witzenberg Municipality was reviewed in over the past financial year and was adopted by council. The stipulated plan acts as the backbone of disaster risk management in Witzenberg and includes the following:

- forms an integral part of its Integrated Development Plan (IDP);
- anticipates the types of disasters that are likely to occur in the municipal area and their possible effect;

- places emphasis on measures that reduce the vulnerability of disaster-prone areas, communities and households;
- identifies the areas, communities or households at risk;
- takes into account indigenous knowledge relating to disaster management;
- promotes disaster management research;
- identifies and address weaknesses in capacity to deal with disasters;
- provides for appropriate prevention and mitigation strategies;
- facilitates maximum emergency preparedness; and
- contains contingency plans and emergency procedures in the event of a disaster.

DISASTER MANAGEMENT PROGRAMMES

A number of effective programmes have been implemented during the last financial year to address the above requirements, which include:

- Regular cleaning of the storm water channels
- Implementation of the municipal fire break maintenance plan
- The Fire and Rescue Services do regular awareness programmes in the communities
- Smoke alarm project in Pine Valley where a total of 736 smoke alarms were sponsored by SANTAM through Cape Winelands District Municipality were installed.

DISASTER MANAGEMENT ADVISORY FORUM

The first Witzenberg Disaster Management Advisory Forum took place this past reporting period. The forums allow a point of contact for DRM related stakeholders and assist in enhanced collaborative efforts concerning DRM. The meetings involved the weather outlook for the area, presentations on DRM related topics, and a report back from each of the role-players who attended the meeting on matters such as risk reduction initiatives and incidents. Over the past year the Witzenberg DMC held their quarterly DM Advisory Forum meetings on the following dates:

- 9 September 2020
- 1 December 2020
- 17 March 2021
- 29 June 2021

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MONTHLY PLANS

Monthly plans were developed by the Witzenberg DMC this past year. The plans included an overview of the topic in relation to the Witzenberg area. The overall aim of each was to reduce specific risks and enhance related response through providing a guide to the stipulated topic. Those developed over the reporting period included the following:

- Avian Influenza
- Awareness
- Civil Unrest
- Communications
- Earthquakes
- Events
- Exercise Development Guide
- Flooding
- Hazmat
- Incident Command System
- Infectious Disease
- Transport Accidents

EVENT APPLICATIONS

This past year an event application booklet was developed. This booklet aims to provide an event organiser, putting on a medium or high risk event, the relevant direction that they need in order to apply for one as well as documents

which they need to follow through with such. A process for event application was also developed. The table below provides the events that were received for the past reporting period by the Witzenberg DMC office.

DISASTER RESPONSE

a) COVID-19

The first COVID-19 case occurred in the Witzenberg area on the 13th April 2020. Since then, role-players have been working together to combat the pandemic within the municipality. Specific meetings were held in order to assist in the management of the pandemic. These meetings included the following:

- Witzenberg local JOC
  The local JOC met throughout the past year. The meetings ranged over the period from bi-weekly, to bi-monthly and also weekly. The meetings were chaired by the manager: fire, rescue and disaster management, Mrs Lamprecht-Vertue, and focused on the current pressing matters relating to the virus as well as brainstorming for the response plans to it.
- Cape Winelands District JOC
  The District JOC meetings ranged from taking place three times per week, weekly and bi-monthly over the period. It allowed for relevant role-players to state their feedback, suggestions, issues requiring escalation, shortcomings, and achievements. Witzenberg Municipality used the platform to escalate issues and obtain clarity on certain aspects. Reports were also provided from local disaster management to district on a Monday morning; these reports included the enforcement activities relating to Covid-19 from the past week. Input was received weekly by Municipal Health Services and Witzenberg Traffic and Law Enforcement for the reports.
- Cape Winelands Hotspot Cluster Meetings
  The stated meetings took place once every three weeks in the past year. The aim of the meeting was for cluster heads to report on their activities regarding response to the pandemic. The meetings gave insight into how the COVID-19 situation was being handled by different departments within the District.

Below the table provides an overview of the COVID-19 response from the 01 July 2020 – 30 June 2021 within the Witzenberg Municipality.

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Witzenberg Municipality
Measures were implemented to ensure that municipal staff were safeguarded. This included screening forms to be completed before being allowed to work on the premises, the distribution and recording of the necessary PPE and communication between departmental managers and workers on the processes to be followed. The municipality were proactive in ensuring uniform workplace measures were in place to decrease the possible spread of the virus.
Witzenberg Environment and Amenities
a) Sanitation of public places The spraying of taxi ranks, sidewalks and central business districts took place throughout the period. This was done by the Environment and Amenities Department. It assisted in a decrease in infectious agents and was done on a fixed weekly schedule.
Department of Transport
a) Red Dot Transportation Those needing transport to the quarantine and isolation (Q&I) sites were assisted with the help of the Department of Transport busses. A system was utilised to track pick-ups and drop-offs of the patients. Transportation to vaccine sites as required and for healthcare workers was also provided.
Department of Health

a) Quarantine and Isolation Sites

If a person is unable to self-quarantine or isolate at home, for the recommended period, they are to stay at the quarantine and isolation (Q&I) site provided for their area. Witzenberg's site was at Pine Forest Resort in Ceres for part of the year, as well as Du Kloof and Reeds Country Lodge. Females were accommodated at Du Kloof whilst males were accommodated at Reeds. In stages when there were higher numbers of COVID-19 cases, Pine Forest was utilised as the site for PUIs (Patients Under Investigation) whilst they awaited their test results.

b) Testing

DoH ensured ongoing COVID-19 testing at the health facilities in the municipality. This included at the clinics in the area as well as Ceres Hospital.

c) Statistics

DoH provided continual statistics during the reporting period. The statistics included the number of total positive cases, current active cases, deaths and recoveries per area in Witzenberg.

d) Community Screening and Testing

Community screening and testing took place during the months of July and August 2020.

e) Vaccination Process

DoH assisted with the development of the vaccine rollout plan for the area. They then began with the process at the end of May 2021 for the Witzenberg area. The first phase of the program included the healthcare workers, with the second phase being for those over 60and patients in congregated settings (e.g. Old Age Homes). COID-19 Vaccinations are taking place at Ceres Hospital every day from Monday till Fridays. Vaccines are also offered on set days during the week at Op die Berg, PA Hamlet, Bella Vista, Tulbagh and Wolseley.

f) Plan development

DoH developed plans for combatting the virus. This included resurgence plans and vaccine rollout plans.

Department of Education

a) School Feeding Program

The Department of Education (DoE) continued their feeding program at the schools within the municipality. During heavier lockdown levels and when children were not at schools, DoE continued with meal provision in the Witzenberg schools.

b) Back-to-school Campaign

With the high numbers of learners not coming back to school after disruptive learning during the pandemic, DoE ran the stated campaign to encourage learners to attend. This included sharing informative infographics with the public to enhance awareness.

Witzenberg Fire and Rescue Services

a) Water Availability

To ensure that there was water availability, which is essential for assistance in combating the virus, new water points were installed in Tulbagh and Nduli. Water tanks were also installed at certain points in the municipality and were filled regularly over the year by fire services.

b) Sanitising

Fire services assisted with sanitising infected buildings. In the case that a COVID-19 positive person went into a municipal building, the fire service staff would assist in the process of sanitising it.

Communications Department

UNAUDITED

Active communication with the community took place over the entire reporting period, this was to increase awareness and assist in decreasing the spread of the virus. Platforms utilised to reach the community included the following;

- Loud hailing
- Radio messages
- Witzenberg website
- Witzenberg Facebook page
- Witzenberg WhatsApp group
- Print medium (eg: brochures, posters)

The communications team engaged with local businesses to assist with COVID-19 awareness campaigns and province erected COVID-19 posters.

The municipality's communication team worked with district and a service provider, Vulcan, to create a COVID-19 campaign. It included posters that were put up within towns; the relaying of the basic messages for the public to combat the virus and competitions.

During the time of vaccination, communication was heavily based on the vaccine and vaccine registration process. Material received from district and province on the subjects were shared on the noted platforms.

Communications often worked hand-in-hand with traffic and law enforcement in relaying the information (loud hailing and pamphlet distribution). In times when the COVID-19 numbers increased, communications in the area was increased.

Traffic and Law Enforcement

a) Communications

Assisted in COVID-19 communications through:

- Handing out of pamphlets and brochures
- Loud-hailing

b) Enforcement of Regulations

Ensuring the public are adhering to the regulations administered through

- Visible patrols
- Vehicle Check Points
- Issuing of fines
- Joint efforts with other stakeholders

c) Peace Officers

Peace Officers, trained through the Chrysalis program were appointed and worked under law enforcement. They assisted with COVID-19 compliance to regulations (eg: wearing of masks and social distancing in public spaces) and awareness through sharing awareness material such as pamphlets with the community.

SAPS

a) Enforcement of Regulations

Ensuring the public are adhering to the regulations administered through

- Visible patrols
- Vehicle Check Points
- Issuing of fines
- Joint efforts with other stakeholders

Ceres Business Initiative (CBI)

a) Relaying of message

UNAUDITED

CBI played an integral role this past year in sharing relevant COVID-19 regulations with businesses and farm owners in the Witzenberg area.

b) Providing food

CBI packaged and delivered food parcels for those in need during the pandemic. CBI, in a joint effort with churches and producers, put together vegetables, fruit and proceri parcels for those in need, for a value of R725 000. Over and above this, there have been soup kitchens over the period that provide food to hungry people.

Department of Social Development

a) Food parcel distribution

DSD assisted those in need with food parcels during response to the virus.

b) Telephonic trauma debriefing

DSD conducted telephonic trauma debriefing with people at the Q&I sites and Old Age Homes.

Municipal Health Services

a) COVID-19 awareness training

MHS did COVID-19 awareness training throughout the reporting period. This was conducted at specific sites including Food Premises, Old Age Homes, ECDs and Correctional Services in the area. In total, 484 respondents were trained. Training included: COVID-19 awareness, personal hygiene, food hygiene and environmental health compliance with relevant legislation.

b) COVID-19 awareness

MHS ensured ongoing awareness through pamphlet and poster distribution to the community. This being inclusive of shops and packing sheds. Posters and pamphlets were also distributed by the Ceres Business Initiative in conjunction with Witzenberg Municipality.

c) Premises Inspections

MHS did continual premises inspections throughout the reporting period to ensure that places were adhering to COVID-19 regulations. Follow-up inspections and investigations conducted at non-complying food premises

d) Other COVID-19 response activities by MHS

- Assistance with contact tracing, as requested by Department of Health Witzenberg sub-district.
- Closure of food premises infected by the virus, under Section 83 of the National Health Act (61 of 2003). The premises were instructed to open for business once a sanitizing certificate had been provided by the relevant Health Officer.
- Creation of a WhatsApp group with the funeral undertakers. This was in order to monitor the daily operations of funeral parlors and to ensure the protection of employees when handling deceased persons.
- Participation in the local JOC.

Department of Labour

a) Workplace Inspections

Department of Labour did inspections at work premises during COVID-19 to ensure the regulations were being adhered to.

UNAUDITED

b) Storm event: 12-13 July 2020

There was one significant event which occurred on the evening of the 12 July 2020 into the morning of 13 July 2020. A weather advisory was received from the South African Weather Services, through Cape Winelands District

Municipality, which included a level 5 orange warning for wind and level 5 orange for warning for rain over from 12-13 June 2020. There was just over 100ml of rain recorded for the day that the storm happened.

Roaming livestock remains a problem in the Witzenberg municipal areas of Ceres, Nduli, PA Hamlet, Wolseley and Tulbagh. A total of 18 monitors have been allocated for these areas and 3 baboon monitors for the Ceres entrance from Mitchell's Pass. At the moment, several vacancies exists due to expired contracts and people quitting the work for new opportunities elsewhere. Several new applications was received and the vacancies will be filled during the second week of August 2021. The absence of an animal pound in the area, is a hampering factor and are problems caused by roaming animals, escalating. Monitors function on the basis of the EPWP programme. The function of these monitors is to ensure that the animals are not a problem to residents or a danger to road traffic. The biggest challenge is roaming cows, goats, sheep and horses. Several accidents were reported in the past, where cows and goats was involved in collisions with motor vehicles. The municipality is, however, looking at possible service level agreements with other institutions, as mentioned in Section 76(b) of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000). Animals, including cows, pigs and horses were previously impounded in terms of Section 6(1)(e) of the Witzenberg Municipality, By-law Relating to Pounds, No 7404 of 19 June 2015. In terms of the By-law, land owners may be authorised to impound trespassing animals. Another challenge is the monitoring of animals during weekends and after hours during week days. Animal complaints average 6 per week and may vary depending on the situation. Several meetings were held with roaming animal owners and in some instances, compliance notices was served. Unfortunately, certain animal owners are not very co-operative and the problems caused by their animals remains a serious problem for the Municipality. The municipality is continuously looking at alternatives in combatting these challenges.

Public nuisances' are addressed by the Traffic Department. Complaints on nuisances received are documented and reported on in the Traffic Monthly Report.

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COMPONENT G: SPORT & RECREATION

This component includes: community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

The municipality manages one resort, the Pine Forest Resort. This resort offers the following facilities for visitors and the local community:

- 97 accommodation units that can house 557 people with day braais.
- 21 normal camping sites and 280 sites for long-term rentals
- 1 recreation hall
- conference halls with seating of 30 and 80
- 1 Olympic size and 2 smaller for kids, swimming pools
- The recreation area includes a play park for kids, putt-putt, trampolines, table tennis, badminton and squash courts

The number of visitors for 2020/21 applicable to accommodation units and normal camping sites, amounted to R 2 554 937 (8 812 bed nights).

Besides the swimming pools in Pine Forest Resort, six more swimming pools are available to the local community in:

- Ceres (one)
- Tulbagh (one)
- Wolseley (one)
- Bella Vista (one)
- PA Hamlet (one)
- N'Duli (one)

Pools was closed for the duration of 2020/21 due to the Covid-19 restrictions.

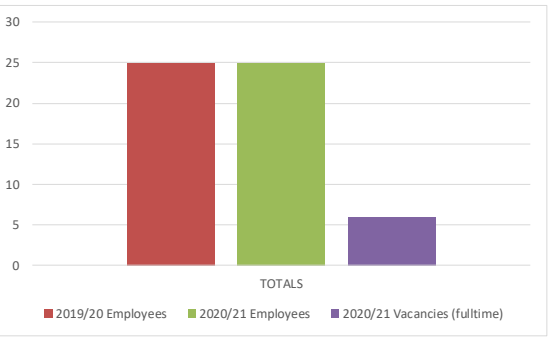
All pools are maintained daily to ensure clean and safe pools for visitors.

UNAUDITED

3.22 Sport & Recreation

3.22.1 Employees: Sport & Recreation

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	15	15	2
4 - 6	8	8	3
7 - 9	1	1	0
10 - 12	0	0	1
13 - 15	1	1	0
16 - 19	0	0	0
TOTALS	**25**	**25**	**6**



3.22.2 Capital Expenditure: Sport Facilities

Capital Projects 2020/21	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
Ceres upgrade Of Leyell Str Sport F	869 565	6 915 251	6 837 251	1%	13 000 000
Sportfield equipment	30 000	324 396	317 471	2%	317 471
TOTAL	869 565	6 915 251	6 837 251	**1%**	

UNAUDITED

COMPONENT H: CORPORATE POLICY OFFICES & OTHER SERVICES

3.23 Financial Services

An important factor considered by investors in relocating to an area is the ability of the authorities to demonstrate adequate provision of services, financial discipline, affordable tariffs, adherence to statutory requirements, timely preparation and production of financial statements, adherence to generally accepted accounting practices and unqualified audit reports.

Operational financing
Council's policy is to fund operating expenses from normal revenue streams with short term borrowing being used as a last resort for capital expenditure. It is expected that strong financial management including accurate cash forecasting will obviate the need to resort to short-term borrowings.

Working Capital
It is Council's intention to create sufficient cash reserves by way of good financial management including the setting aside of adequate provisions for working capital.

Revenue raising strategy
The guidance on how to improve the payment ratio of the area can be found in the Credit Control and Debt Collection Policy. This Policy highlights the procedures to be followed in the collection of all money owed to the Municipality.

Expenditure Management
To reduce expenditure on non-core functions, by considering Public Private Partnerships.

UNAUDITED

3.23.1 Service statistics – Financial Services

Debt Recovery						
Details of the types of account raised and recovered	2019/20			2020/21		
	Billed in Year	Actual for accounts billed in year	Proportion of accounts value billed that were collected %	Billed in Year	Actual for accounts billed in year	Proportion of accounts value billed that were collected %
	R'000					
Property Rates	73 806	70 302	95%	80 972	79 504	98%
Electricity	254 977	248 395	97%	268 434	264 554	99%
Water	47 605	31 738	67%	51 732	35 969	70%
Sanitation	29 870	21 815	73%	37 615	27 254	72%
Refuse	30 546	21 622	71%	33 135	22 295	67%
Other	1.395	1.418	101%	1.44	1.35	94%
Total	**447,372**	**395,549**	**88%**	**471,889**	**429,577**	**91%**
The proportion of account value billed is calculated by taking the total value of the year's revenues collected against the bills raised in the year by the year's billed revenues						

3.23.2 Service Delivery Indicators – Financial Services

Refer to 3.17 Strategic Performance (Top Layer SDBIP) for 2020/21:

- FinFAdm10 Financial viability expressed as Debt-Coverage ratio
- FinFAdm9 Financial viability expressed as Cost-Coverage ratio
- FinFAdm11 Financial viability expressed outstanding service debtors
- FinDir3 Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.
- FinInc15 Increased revenue collection

3.23.2 Employees – Financial Services

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	0	0	0
4 - 6	31	31	2
7 - 9	7	9	1
10 - 12	6	7	1
13 - 15	2	2	2
16 - 19	3	3	0
TOTALS	**49**	**52**	**6**



UNAUDITED

3.24 Human Resource Services

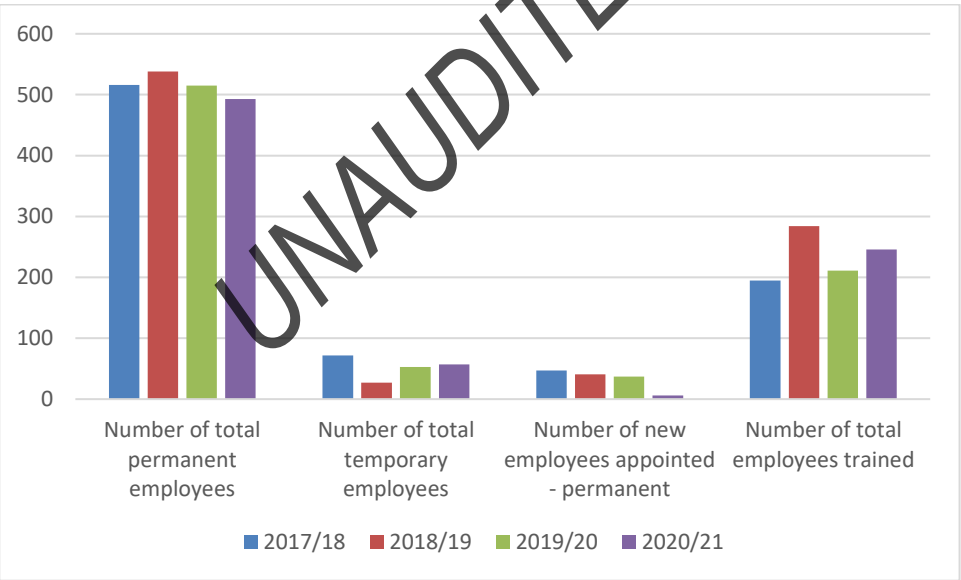
The section for Human Resources within Witzenberg Municipality incorporates the following disciplines:

- Recruitment and selection
- Leave administration
- Benefit administration
- Labour relations
- Training and development
- Health and safety performance management
- Work study administration

3.24.1 Service Statistics – Human Resources

Details	2017/18	2018/19	2019/20	2020/21
Number of HR policies reviewed	1	3	0	2
Number of total permanent employees	516	538	515	493
Number of total temporary employees	72	27	53	57
Number of total injuries (injury on duty cases)	62	87	46	34
Number of total approved annual leave days taken	11 575.25	12 112.75	9511.50	11820,75
Number of family responsibility leave days taken	470.25	542.50	313	566
Number of total Health and Safety Representatives	20	20	25	21
Number of total First Aiders	39	56	59	30
Number of sick days leave taken	4118	4 490.25*	4254.50	5674
Number of termination	1	3	24	29
Number of new employees appointed - permanent	47	41	37	6
Number of new employees appointed - Interns	2	2	0	2
Number of new employees appointed - Temporary	22	38	0	3
Number of total employees trained	195	284	211	246
Number of total female employees trained	56	79	64	62
Number of total male employees trained	139	205	147	184
Number of total learner ships enrolled	10	8	2	2
Number of total training courses rolled out	26	46	24	17

UNAUDITED



3.24.2 Service Delivery Indicators – Human Resources

- CorpHR13 Percentage budget spent on implementation of Workplace Skills Plan.
- CorpHR12 Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.

3.24.3 Employees – Human Resources

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	0	0	0
4 - 6	0	0	0
7 - 9	1	1	0
10 - 12	4	4	0
13 - 15	1	1	0
16 - 19	1	1	0
TOTALS	**7**	**7**	**0**



3.25 Information & Communication Technology (ICT) Services

The department's functions include:

- Management and maintenance of the IT infrastructure that includes hardware and software
- Update and maintenance of municipal website
- Upkeep and maintenance of LAN and WAN
- Administration of the electronic documents system (TRIM)
- Manage service providers for outsourced functions.

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3.25.1 Service Statistics – ICT Services

Details	2017/18	2018/19	2019/20	2020/21
Desktop support	415	435	465	509
Network support	589	605	700	781
Network downtime experienced	8 hours	12 hours	9 hours	12 hours
Server downtime experienced (total for 15 servers)	62 hours	48 hours	15 hours	10 hours
File restores requested	94	128	105	81

3.25.2 Employees – ICT Services

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	0	0	0
4 - 6	0	0	0
7 - 9	0	0	0
10 - 12	2	2	0
13 - 15	0	0	0
16 - 19	0	0	1
TOTALS	**2**	**2**	**1**



3.26 Internal Audit & Risk Management

Witzenberg Municipality does not have a Risk Management sub-directorate. The responsibility for Risk Management and the duties of a Chief Risk Officer has been delegated to the Manager: Performance and Projects. Internal Audit is assisting the Chief Risk Officer with the development of the risk management policy, strategy and implementation plan, facilitating identification and assessment of risks, and disseminating risk reports. Portfolio directors and risk owners are responsible to maintain controls, the implementation of action plans to mitigate risk and to improve controls.

The risk register of the municipality is reviewed and updated on a continuous basis and reassessed annually to form the basis for the compilation of the 3 year audit strategy and the annual Risk Based Audit Plan.

Internal Audit is an independent in-house function that performs internal audits based on the approved Risk Based Audit Plan and other statutory audits as required by the MFMA and MSA.

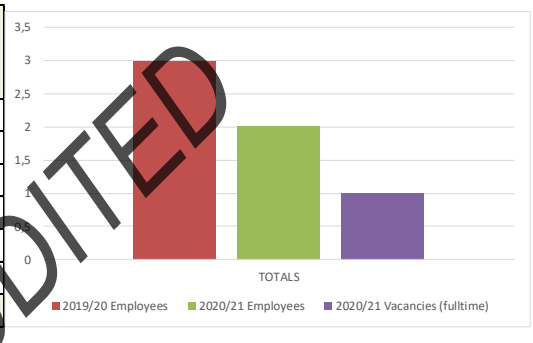
The Internal Audit function reports functionally to the Performance, Risk and Audit Committee and administratively to the Municipal Manager.

3.26.1 Service Statistics – Internal Audit

Details	2017/18	2018/19	2019/20	2020/21
Compilation of the Risk Based Audit and 3 year strategic plans	1	1	1	1
Internal Audits	18	14	16	12

3.26.2 Employees – Internal Audit

Job Level	2019/20 Employees	2020/21 Employees	2020/21 Vacancies (fulltime)
0 - 3	0	0	0
4 - 6	0	0	0
7 - 9	0	0	0
10 - 12	1	1	0
13 - 15	1	0	1
16 - 19	1	1	0
TOTALS	**3**	**2**	**1**



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3.27 Legal Services

Legal Services manage the implementation, monitoring, evaluation and reporting sequences of outcomes associated with programmes designed to accomplish key service delivery objectives with respect to Legal Services. This is achieved through co-ordination of operations against departmental, statutory and audit guidelines to ensure that the service is managed and maintained in accordance with laid down quality standards, customer focused to ensure legal compliance and provide legal direction in ensuring effective and efficient service delivery.

The main objectives are as follows:

- To distribute all new legislation and proclamations to all Departments;
- To promulgate by-laws;
- To provide legal opinions and input on policies, agreements, legislation, bylaws and supply chain management; and
- Attend to on-going litigant matters within the legislative timeframes.
- Co-ordinate liquor licence applications

The highlights for the year under review were as follows:

- No big civil matters / claims against the municipality

The challenges for the year under review were as follows:

- Increase in taxi violence matters;

- Proper funding and budget control to ensure that the department operate on both an optimum and efficient level;
- Lengthy and expensive legal procedures

3.28 Strategic Support: Other

3.28.1 Capital Expenditure – Strategic Support and Other

Capital Projects 2020/21	Original Budget	Adjustment Budget	Actual Expenditure	Variance from Adjustment Budget	Total Project Value (Estimate)
IT Equipment	450 000	761 844	636 367	16%	636 367
It Equipment		75 000	0	100%	75 000
TOTAL	**450 000**	**836 844**	**636 367**	**24%**	

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CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE

4.1 INTRODUCTION TO THE MUNICIPAL WORKFORCE

Witzenberg Municipality currently employs **552** officials, (permanent + temporary employees), excluding councillors, who individually and collectively contribute to the achievement of the municipality's objectives. The primary objective of Human Resource Management is to render an innovative HR service that addresses both skills development and an administrative function.

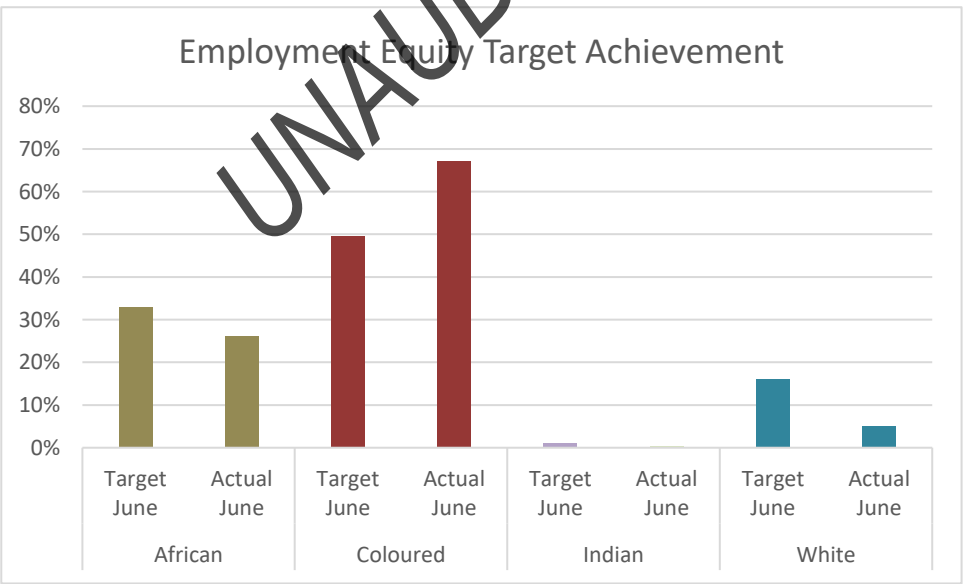
4.1.1 Employment Equity

The Employment Equity Act (1998) Chapter 3, Section 15 (1) states that affirmative action measures are measures designed to ensure that suitable qualified people from designated groups have equal employment opportunities and are equitably represented in all occupational categories and levels in the workforce of a designated employer. The national performance indicator also refers to: "Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan".

Employment Equity targets/actual

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African			Coloured			Indian			White		
Target June	Actual June	Target reached	Target June	Actual June	Target reached	Target June	Actual June	Target reached	Target June	Actual June	Target reached
33,4%	26%	79%	49.6%	67%	135%	1%	0,4%	40%	16%	5%	31%



2020/21 EE targets/Actual by racial classification

Male			Female			Disability		
Target June	Actual June	Target reach	Target June	Actual June	Target reach	Target June	Actual June	Target reach
49%	66%	115%	51%	32%	83%	0	0	0

2020/21 EE targets/actual by gender classification

Employment Equity vs. Population

Description	African	Coloured	Indian	White	Total
Population numbers (WC Province)	1 912 547	2 840 404	60 761	915 053	5 728 765
% Population	**33.4%**	**49.6%**	**1.1%**	**15.9%**	**100%**
Number for positions filled	133	331	2	27	493
% for Positions filled	**27%**	**67%**	**0.4%**	**6%**	**100%**
Note: The total population numbers is based on projection done by Global Insight					

EE population 2020/21

Occupational Categories – Race

Below is a table that indicates the number of employees by race within the specific occupational categories (including the Councillors):

Occupational	Posts filled								Total
	Male				Female				
Categories	A	C	I	W	A	C	I	W	
Legislators, senior officials and managers	4	22	0	8	5	5	0	3	**47**
Professionals	0	12	0	0	4	10	0	3	**29**
Technicians and associate professionals	2	21	0	1	1	6	0	0	**31**
Clerks	6	19	1	0	12	39	0	6	**83**
Service and sales workers	20	22	0	2	11	23	0	0	**78**
Craft and related trades workers	6	19	1	2	0	0	0	0	**28**
Plant and machine operators and assemblers	9	25	0	0	1	0	0	0	**35**
Elementary occupations	19	21	0	0	44	99	0	2	**185**
Total permanent	**66**	**161**	**2**	**13**	**78**	**182**	**0**	**14**	**516**
Non-permanent employees	9	21	0	2	6	17	0	2	57
Grand total	**75**	**182**	**2**	**15**	**84**	**199**	**0**	**16**	**573**

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Occupational Levels - Race

The table below categorize the number of employees by race within the occupational levels (excluding 23 councillors)

Occupational	Male				Female				Total
Levels	A	C	I	W	A	C	I	W	
Top Management	0	1	0	0	0	0	0	0	**1**
Senior management	1	0	0	2	0	0	0	0	**3**
Professionally qualified and experienced specialists and mid- management	2	25	0	6	5	20	0	5	**64**

Occupational	Male				Female				Total
Levels	A	C	I	W	A	C	I	W	
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	20	80	1	5	0	7	0	0	**113**
Semi-skilled and discretionary decision making	26	62	1	0	23	58	0	6	**176**
Unskilled and defined decision making	36	57	0	2	20	21	0	0	**136**
Total permanent	**85**	**225**	**2**	**15**	**48**	**106**	**0**	**11**	**493**
Non- permanent employees	9	21	0	2	6	17	0	2	57
Grand total	**95**	**247**	**2**	**17**	**54**	**123**	**0**	**13**	**550**

Departments - Race

The following table categorize the number of permanent employees by race within the different departments (excluding 23 councillors):

Department	Male				Female				Total
	A	C	I	W	A	C	I	W	
Office of the Municipal Manager	0	4	0	2	2	2	0	1	**11**
Corporate Services	9	26	0	1	3	17	0	1	**57**
Financial Services	2	15	1	1	7	21	0	6	**53**
Community Services	24	65	0	3	26	48	0	3	**169**
Technical Services	50	115	1	8	10	18	0	1	**203**
Total permanent	**85**	**225**	**2**	**15**	**48**	**106**	**0**	**12**	**493**

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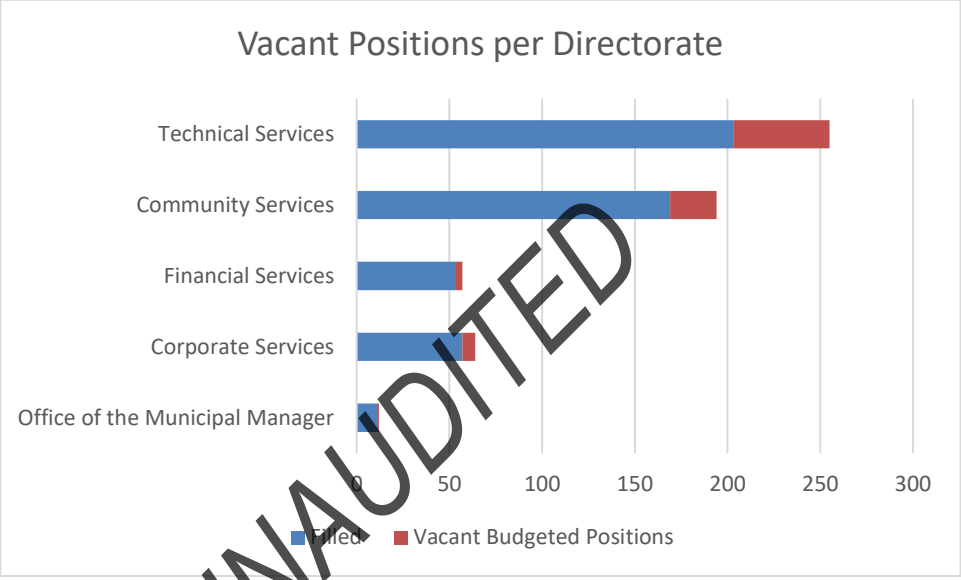
4.1.2 Vacancy Rate

The approved organogram for the municipality has **865** posts for the **2020/21** financial year. The actual positions filled are indicated in the tables below by post level and by functional level. Budgeted vacant posts were 89 vacant at the end of **2020/21,** resulting in a vacancy rate of 10**%.**

Below is a table that indicates the vacancies within the municipality:

PER POST LEVEL		
Post level	**Filled**	**Vacant Budgeted Positions**
MM & MSA section 57 & 56	3	1
Middle management	21	4
Professionals	43	5
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	113	22
Semi-skilled and discretionary decision making	176	14
Unskilled and defined decision making	137	39
Total	**493**	**89**

PER POST LEVEL		
Post level	**Filled**	**Vacant Budgeted Positions**
PER FUNCTIONAL LEVEL		
Functional area	**Filled**	**Vacant Budgeted Positions**
Office of the Municipal Manager	**11**	1
Corporate Services	**57**	7
Financial Services	**53**	4
Community Services	**169**	25
Technical Services	**203**	52
Total	**493**	**89**



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The table below indicates the vacancies per Section 57 and 56 posts:

Salary Level	Number of Section 57 and 56 vacancies	Vacancy % (as a proportion of the total Section 57 and 56 posts)
Municipal Manager	0	**0**
Chief Financial Officer	0	**0**
Director: Corporate Services	0	**0**
Director: Community Services	1	**20%**
Director: Technical Services	0	**0**
Total	2	**20%**

4.1.3 Employee Turnover Rate

A high turnover may be costly to a municipality and might negatively affect productivity, service delivery and institutional memory/organizational knowledge. Below is a table that shows the turnover rate within the municipality. The turnover rate shows a slight increase from 4.8% in 2019/20 to 5.4% in 2020/21.

The table below indicates the employee turnover rate over the last three years:

Financial year	Total no appointments at the end of each Financial Year	New appointments (Permanent Appointments)	No Terminations during the year	Turnover Rate
2014/15	559	38	42	**7.5%**
2015/16	561	29	31	**5.5%**
2016/17	543	74	39	**7%**
2017/18	516	47	25	**4.8%**
2018/19	539	41	23	**4.3%**
2019/20	515	37	25	**4.8%**
2020/21	493	6	27	**5.4%**

4.2 MANAGING THE MUNICIPAL WORKFORCE

Managing the municipal workforce refers to analysing and coordinating employee behaviour.

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4.2.1 Injuries on duty

An occupational injury is a personal injury, disease or death resulting from an occupational accident. Compensation claims for such occupational injuries are calculated according to the seriousness of the injury/disease and can be costly to a municipality. Occupational injury will influence the loss of man hours and therefore financial and productivity performance.

The injury rate shows a decrease for the 2020/21 financial year of 34 employees compared to 46 employees in the 2019/20 financial year.

Incidents are investigated to determine whether there was any negligence involved to ensure that it is an actual injury on duty.

The table below indicates the total number of injuries within the different directorates:

Directorates	2017/18	2018/19	2019/20	2020/21
Office of the Municipal Manager	0	1	1	1
Corporate Services	5	6	3	2
Financial Services	3	7	3	2
Community Services	23	30	9	5
Technical Services	31	44	30	24
Total	**62**	**88**	**46**	**34**

4.2.2 Sick Leave

The number of day's sick leave taken by employees has service delivery and cost implications. The monitoring of sick leave identifies certain patterns or trends. Once these patterns are identified, corrective action can be taken.

The total number of sick leave days that have been taken during the 2020/21 financial year shows an increase when compared with the 2019/20 financial year.

The table below indicates the total number sick leave days taken within the different directorates:

Department	2017/18	2018/19	2019/20	2020/21
Office of the Municipal Manager	43.5	91.5	41.5	98
Corporate Services	560.5	619.25	709	934.5
Financial Services	305	330.5	374.5	669.5
Community Services	1 545	1 647.5	1 391.5	1 750.5
Technical Services	1 664	1 801.5	1 730	2 221.5
Total	**4 118**	**4 490.25**	**4 246.5**	**5 674**

4.2.3 HR Policies and Plans

Policies and plans provide guidance for fair and consistent staff treatment and a consistent approach to the management of staff.

The table below shows the HR policies and plans that are approved and that still needs to be developed:

Approved policies	
Name of policy	**Date approved**
Attendance and Punctuality	4 August 2010
Employment Practice	4 August 2010
Employment Equity	4 August 2010
Employees under the Influence of Intoxicating Substances	4 August 2010
Legal Aid Policy	4 August 2010
Relocation Policy	4 August 2010
HIV/Aids Policy	4 August 2010
Internal Bursary	4 August 2010
Occupational Health And Safety	4 August 2010
Incapacity due to Poor Work Performance	4 August 2010
Sexual Harassment Policy	4 August 2010
Incapacity: Due to Ill Health/Injury Policy	4 August 2010
Private Work and Declaration of Interests	4 August 2010
Overtime Policy	31 May 2012
Proposed Scares Skills Policy	31 May 2012
Employee Assistance Policy	31 May 2012
Employment Policy	29 February 2012
Remuneration Policy	To be developed
Training and Development Policy	developed

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Approved policies	
Name of policy	**Date approved**
Personnel Protective Equipment Policy	developed
Time and Attendance Policy	5 December 2017
Fraud & Corruption Prevention & Response Policy	26 July 2017
Fraud & Corruption Prevention Strategy	26 July 2017
Leave Policy	30 September 2020
Retirement Policy	30 September 2020
Mayoral Bursary Policy	25 August 2021
Witzenberg Whistle Blowing Policy	27 January 2021
Witzenberg Fraud and Corruption Policy and Response Plan	27 January 2021
Witzenberg Fraud and Corruption Prevention Strategy	27 January 2021

4.3 CAPACITATING THE MUNICIPAL WORKFORCE

Section 68(1) of the MSA states that a municipality must develop its human resource capacity to a level that enables it to perform its functions and exercise its powers in an economical, effective, efficient and accountable way. For this purpose the human resource capacity of a municipality must comply with the Skills Development Act (SDA), 1998 (Act No. 81 of 1998), and the Skills Development Levies Act, 20 1999 (Act No. 28 of 1999).

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4.3.1 Skills Matrix

The table below indicates the number of employees that received training in the year under review:

Management level	Gender	Number of employees identified for training at start of the year	Number of Employees that received training
MM and S57	Female	0	0
	Male	1	1
Legislators, senior officials and managers	Female	4	3
	Male	5	5
Professionals	Female	5	5
	Male	3	4
Associate professionals and Technicians	Female	3	3
	Male	11	9
Clerks	Female	13	19
	Male	6	8
Service and sales workers	Female	18	18
	Male	37	34
Craft and related trade workers	Female	0	0
	Male	16	17
Plant and machine operators and assemblers	Female	0	0
	Male	23	23

Management level	Gender	Number of employees identified for training at start of the year	Number of Employees that received training
Elementary occupations	Female	24	24
	Male	93	83
Sub total	**Female**	**67**	**62**
	Male	**195**	**184**
Total		**262**	**246**

4.3.2 Skills Development – Training Provided

The Skills Development Act (1998) and the Municipal Systems Act, (2000), require employers to supply employees with the necessary training in order to develop its human resource capacity. Section 55(1)(f) states that as head of administration the Municipal Manager is responsible for the management, utilization and training of staff.

Occupational categories	Gender	Number of employees as at the beginning of the financial year	Training provided within the reporting period						
			Learner ships		Skills programmes & other short courses		Total		
			Actual	Target	Actual	Target	Actual	Target	% achieved
MM and S57	Female	0	0	0	0	0	0	0	100
	Male	4	0	0	1	1	1	1	100
Legislators, senior officials and managers	Female	13	0	0	3	4	3	4	75
	Male	30	0	2	5	3	5	5	100
Professionals	Female	17	0	4	5	1	5	5	100
	Male	12	0	2	4	1	4	3	133
Technicians and associate professionals	Female	7	0	3	3	0	3	3	100
	Male	24	0	10	9	1	9	11	82
Clerks	Female	57	0	0	19	13	19	13	146
	Male	26	0	0	8	6	8	6	133
Service and sales workers	Female	33	0	0	18	18	18	18	100
	Male	44	0	3	34	34	34	37	92
Craft and related trade workers	Female	0	0	0	0	0	0	0	100
	Male	28	0	15	17	1	17	16	106
Plant and machine operators and assemblers	Female	1	0	0	0	0	0	0	100
	Male	34	3	11	20	12	23	23	100
Elementary occupations	Female	41	0	7	24	17	24	24	100
	Male	145	5	19	78	74	83	93	89
Sub total	**Female**	**169**	0	14	62	53	62	67	93
	Male	**347**	8	62	176	133	184	195	94

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Occupational categories	Gender	Number of employees as at the beginning of the financial year	Training provided within the reporting period						
			Learner ships		Skills programmes & other short courses		Total		
			Actual	Target	Actual	Target	Actual	Target	% achieved
Total		**516**	**8**	**76**	**238**	186	246	262	94

4.3.3 Skills Development – Budget Allocation

The table below indicates that a total amount of R 755 802 were allocated to the workplace skills plan and that 90% of the total amount was spent in the 2020/21 financial year: The main reason for the underspending being the lockdown as a result of the COVID-19 epidemic.

Year	Total workplace skills plan budget	Total Allocated	Total Spend	% Spend
2018/19	R 1 000 000.00	R 1 000 000.00	R 964 411.82	96.44%
2019/20	R 972 629.00	R 972 629.00	R 629 570.89	64.73%
2020/21	R 755 802.00	R 755 802.00	R 681 175.56	90%

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4.3.4 Employee Performance Rewards

In accordance with regulation 32, a performance bonus, based on affordability, may be paid to an employee, after -

- The annual report for the financial year under review has been tabled and adopted by the municipal council;
- an evaluation of performance in accordance with the provisions of regulation 23; and
- approval of such evaluation by the municipal council as a reward for outstanding performance.
- The evaluation of the performance of Section 57 managers forms the basis for rewarding outstanding performance.

The table below shows the total number of Section 57 employees that received performance rewards during the 2019/20 financial year.

Race	Gender	Number of beneficiaries	Total number of employees received performance rewards	% Employees received performance rewards
African	Female	0	0	**0%**
	Male	1	1	**100%**
Asian	Female	0	0	**0%**
	Male	0	0	**0%**
Coloured	Female	0	0	**0%**
	Male	1	1	**100%**
White	Female	0	0	**0%**
	Male	2	2	**100%**
Disability	Female	0	0	**0%**
	Male	0	0	**0%**

Race	Gender	Number of beneficiaries	Total number of employees received performance rewards	% Employees received performance rewards
Total		4	4	100%

4.4 MANAGING THE MUNICIPAL WORKFORCE EXPENDITURE

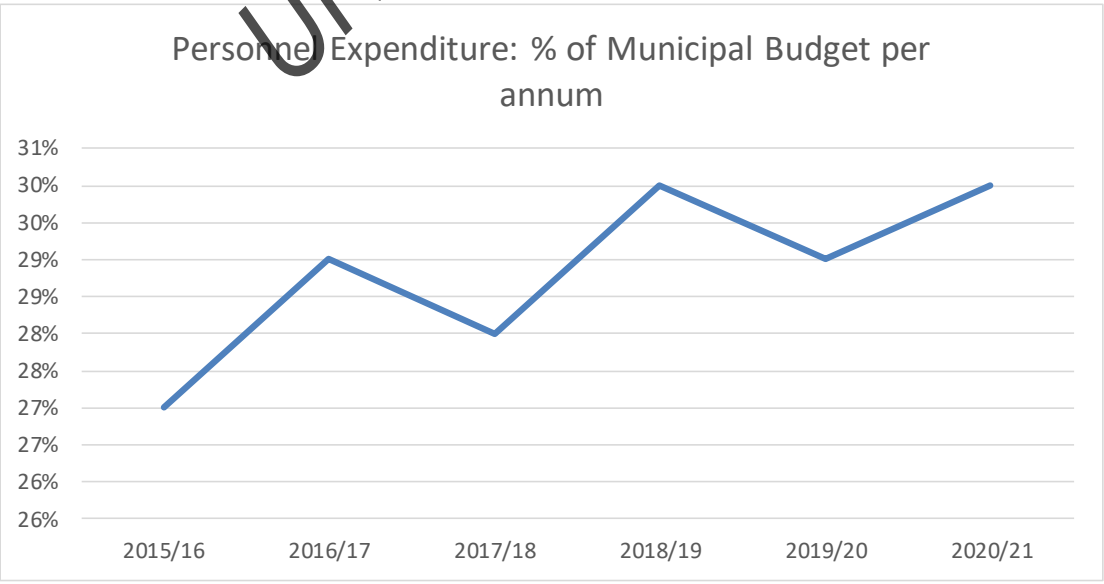
Section 66 of the MSA states that the accounting officer of a municipality must report to the Council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits. This is in line with the requirements of the Public Service Regulations, (2002), as well as National Treasury Budget and Reporting Regulations SA22 and SA23.

4.4.1 Personnel Expenditure

The percentage personnel expenditure is essential in the budgeting process as it reflects on current and future efficiency. The table below indicates the percentage of the municipal budget that was spent on salaries and allowance for the past four financial years and that the municipality is well below the national norm of between 35 to 40%:

Financial year	Total Expenditure salary and allowances	Total Operating Expenditure	Percentage
	R'000	R'000	%
2015/16	120 121	451 210	26.6
2016/17	132 456	455 063	29.1
2017/18	157 404	563 945	27.9
2018/19	165 908	556 947	29.79
2019/20	185 171	646 054	28.66
2020/21	191 943	643 427	29.83

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Below is a summary of Councillor and staff benefits for the year under review:

Financial year	2019/20	2020/21		
Description	Actual	Original Budget	Adjusted Budget	Actual
	R'000	R'000	R'000	R'000
Councillors (Political Office Bearers plus Other)				
Allowance	7 600	8 104	8 104	7 617
Pension Contributions	1 106	1 194	1 194	1 076
Medical Aid Contributions	216	239	239	225
Motor vehicle allowance	0	778	778	653
Cell phone allowance	938	1 149	1 149	938
Housing allowance	41	511	511	41
Other benefits or allowances	0	56	56	0
In-kind benefits	0			0
Sub Total - Councillors	**10 604**	**12 032**	**12 032**	**10,550**
% increase/ (decrease)	**12%**			**-1%**

Financial year	2019/20	2020/21		
Description	Actual	Original Budget	Adjusted Budget	Actual
	R'000	R'000	R'000	R'000
Senior Managers of the Municipality				
Salary	2,968	4,139	3,589	3,371
Pension Contributions	196	827	827	280
Medical Aid Contributions	62	147	147	56
Motor vehicle allowance	814	1,143	950	916
Cell phone allowance	31	77	77	0
Housing allowance	0	167	167	165
Performance Bonus	721	968	768	710
Other benefits or allowances	125	150	150	124
In-kind benefits	0	0	0	0
Sub Total - Senior Managers of Municipality	**4,918**	**7,617**	**6,674**	**5,622**
% increase/ (decrease)	**-4%**			**14%**
Other Municipal Staff				
Basic Salaries and Wages	116,839	133,485	127,997	123,162
Pension Contributions	8,591	8,895	8,895	9,002
Medical Aid Contributions	16,273	17,967	17,967	17,652
Motor vehicle allowance	8,071	8,467	8,467	8,466
Cell phone allowance	5,197	4,886	6,454	5,774
Housing allowance	507	440	440	532
Overtime	1,545	1,792	1,792	1,654
Other benefits or allowances	10,763	9,710	9,790	10,536
Sub Total - Other Municipal Staff	12,467	26,032	21,032	9,543
% increase/ (decrease)	**180,253**	**211,673**	**202,833**	**186,321**
Total Municipality	**12%**			**3%**
% increase/ (decrease)	**195,775**	**231,322**	**221,539**	**202,493**

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4.5 MFMA COMPETENCIES

In terms of Section 83 (1) of the MFMA, the accounting officer, senior managers, the chief financial officer, and other financial officials of a municipality must meet the prescribed financial management competency levels that are key to the successful implementation of the Municipal Finance Management Act. National Treasury has prescribed such financial management competencies in Government Notice 493 dated 15 June 2007.

To assist the above-mentioned officials to acquire the prescribed financial competencies, National Treasury, with the collaboration of various stakeholders and role players in the local government sphere, developed an outcomes-based NQF Level 6 qualification in municipal finance management. In terms of the Government Notice 493 of 15 June 2007, "(1) No municipality or municipal entity may, with effect 1 January 2013 (exempted until 30 September 2015 as per Government Notice 179 of 14 March 2014), employ a person as a financial official if that person does not meet the competency levels prescribed for the relevant position in terms of these Regulations."

The table below provides details of the financial competency development progress as required by the regulation:

Financial Competency Development: Progress Report				
Description	**Total number of officials employed by municipality (Regulation 14(4)(a) and (c))**	**Competency assessments completed (Regulation 14(4)(b) and (d))**	**Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))**	**Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))**
Financial Officials				
Accounting Officer	1	1	1	1
Chief Financial Officer	1	1	1	1
Senior Managers	2	2	2	2
Any other financial officials	3	3	3	3
Supply Chain Management Officials				
Heads of supply chain management units	N/A	N/A	N/A	N/A
Manager Supply Chain Unit	1	1	1	1
Total	**8**	**8**	**8**	**8**

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CHAPTER 5 – FINANCIAL PERFORMANCE

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COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

The Statement of financial performance provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality.

5.1 FINANCIAL SUMMARY

The table below indicates the summary of the financial performance for the 2020/21 financial year:

Financial Summary						
						R' 000
Description	19/20	20/21			20/21	
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
	AA	AH	AG	AF	(%)	(%)
Financial Performance						
Property rates	73 594	76 529	76 529	80 775	5,55	5,55
Service charges	352 556	341 732	354 732	376 205	10,09	6,05
Investment revenue	7 446	9 111	3 340	3 078	(66,22)	(7,85)
Transfers recognised - operational	131 111	116 989	140 600	131 051	12,02	(6,79)
Other own revenue	51 429	46 364	41 233	33 035	(28,75)	(19,88)
Total Revenue (excluding capital transfers and contributions)	**616 135**	**590 725**	**616 435**	**624 145**	**5,66**	**1,25**
Employee costs	184 996	219 290	209 507	191 676	(12,59)	(8,51)
Remuneration of councillors	10 604	12 171	12 171	10 583	(13,05)	(13,05)
Depreciation & asset impairment	32 483	40 688	35 688	32 908	(19,12)	(7,79)
Finance charges	14 622	17 418	17 418	10 017	(42,49)	(42,49)
Bulk purchases	221 831	232 760	232 360	239 632	2,95	0,96
Transfers and grants	1 495	2 179	7 769	6 534	199,94	(15,89)
Contracted Services	44 653	48 486	59 723	51 748	6,73	(13,35)
Impairment & Bad debt	64 709	44 688	54 688	52 425	17,31	(4,14)
Other expenditure	72 333	64 812	68 489	48 150	(25,71)	(29,70)
Total Expenditure	**647 727**	**682 492**	**702 812**	**643 672**	**(5,69)**	**(8,41)**
Surplus/(Deficit)	**(31 592)**	**(91 767)**	**(86 378)**	**(19 528)**	**(78,72)**	**(77,39)**
Transfers recognised - capital	45 369	78 716	65 456	52 102	(33,81)	(20,40)
Contributions recognised - capital & contributed assets	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions	**(16 923)**	**(13 051)**	**(20 921)**	**32 574**	**(349,60)**	**(255,70)**
Gains / (losses)	45 432	1	1	(2 743)	(198 025,11)	(198 025,11)
Surplus/(Deficit) for the year	**29 409**	**(13 049)**	**(20 920)**	**29 831**	**(328,60)**	**(242,60)**
Capital expenditure & funds sources						
Capital expenditure						
Transfers recognised - capital	13 294	77 847	66 759	52 768	(32,22)	(20,96)
Public contributions & donations					–	–
Borrowing	–	–	–	–	–	–
Internally generated funds	21 175	10 048	20 084	14 175	41,08	(29,42)
Total sources of capital funds	34 468	87 894	86 843	66 944	(23,84)	(22,91)
Financial position						
Total current assets	228 965	141 831	198 074	216 785	52,85	9,45
Total non current assets	945 813	1 013 410	984 977	1 030 339	1,67	4,61
Total current liabilities	141 819	101 744	187 516	124 441	22,31	(33,64)
Total non current liabilities	115 138	164 509	118 150	175 032	6,40	48,14
Community wealth/Equity	917 820	888 987	877 385	947 651	6,60	8,01
Cash flows						
Net cash from (used) operating	70 458	59 054	24 413	51 431	(12,91)	110,67
Net cash from (used) investing	(33 871)	(88 764)	(69 760)	(66 038)	(25,60)	(5,33)
Net cash from (used) financing	(464)	1 518	(1 800)	(482)	(131,73)	(73,24)
Cash/cash equivalents at the year end	130 394	45 128	83 247	115 305	155,51	38,51
Cash backing/surplus reconciliation						
Cash and investments available	130 394	45 128	83 247	115 305	155,51	38,51
Application of cash and investments	191 188	911 013	927 687	229 840	(74,77)	(75,22)
Balance - surplus (shortfall)	(60 793)	(865 885)	(844 440)	(114 535)	(86,77)	(86,44)

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Financial Summary						
						R' 000
Description	19/20	20/21			20/21	
	Actual (Audited Outcome)	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
	AA	AH	AG	AF	(%)	(%)
Asset management						
Asset register summary (WDV)	945 813	1 048 835	1 046 290	1 030 339	(1,76)	(1,52)
Depreciation & asset impairment	32 483	40 688	35 688	32 908	(19,12)	(7,79)
Repairs and Maintenance	16 787	18 282	22 225	18 410	0,70	(17,17)
Free services						
Cost of Free Basic Services provided	26 053	46 279	42 679	28 755	(37,87)	(32,62)
Revenue cost of free services provided	28 629	51 421	47 421	31 599	(38,55)	(33,36)
Households below minimum service level						
Water:	Nil	Nil	Nil	Nil	Nil	Nil
Sanitation/sewerage:	Nil	Nil	Nil	Nil	Nil	Nil
Energy:	Nil	Nil	Nil	Nil	Nil	Nil
Refuse:	Nil	Nil	Nil	Nil	Nil	Nil
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A1						T5.1.1

Statements of Revenue Collection Performance by vote and by source **Appendix K**

The table below shows a summary of performance against budgets:

Financial	Revenue excluding capital transfers			
Year	Budget	Actual	Diff.	Diff.
	(R'000)	(R'000)	(R'000)	%
19/20	613 198	616 135	2 938	0,48
20/21	616 435	624 145	7 710	1,25

Financial	Operating expenditure			
Year	Budget	Actual	Diff.	Diff.
	(R'000)	(R'000)	(R'000)	%
19/20	679 276	647 727	31 549	4,64
20/21	702 812	643 672	59 140	8,41

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The table below indicates the Operational services performance for the 2020/21 financial year:

Financial Performance of Operational Services						
						R '000
Description	19/20	20/21			20/21	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
	AA	AH	AG	AF		
Operating Cost						
Water	40 298	36 006	43 149	41 235	(14,52)	4,44
Waste Water (Sanitation)	27 537	28 526	29 105	31 173	(9,28)	(7,11)
Electricity	243 069	265 464	274 635	268 003	(0,96)	2,41
Waste Management	47 870	47 928	48 468	44 382	7,40	8,43
Housing	28 297	5 807	11 606	4 469	23,04	61,49
Component A: sub-total	387 071	383 731	406 962	389 262	(1,44)	4,35
Waste Water (Stormwater Drainage)	7 325	6 691	6 082	7 145	100,00	100,00
Roads	24 213	23 425	21 409	24 378	100,00	100,00
Transport	–	–	–	–	–	–
Component B: sub-total	31 538	30 116	27 491	31 523	100,00	100,00
Planning	9 719	13 054	11 871	10 138	100,00	100,00
Local Economic Development	1 609	2 203	2 468	1 400	100,00	100,00
Component C: sub-total	11 327	15 257	14 338	11 538	100,00	100,00
Community & Social Services	23 613	28 441	28 336	23 852	100,00	100,00
Enviromental Proctection	1 008	2 130	1 913	506	100,00	100,00
Health	–	–	–	–	–	–
Security and Safety	47 015	37 965	37 028	37 300	100,00	100,00
Sport and Recreation	25 637	30 585	31 517	27 472	100,00	100,00
Corporate Policy Offices	23 697	31 027	30 419	24 235	100,00	100,00
Finance and administration	91 313	117 505	130 337	92 053	100,00	100,00
Other	5 508	5 734	4 471	5 932	100,00	100,00
Component D: sub-total	217 791	253 387	254 021	211 350	100,00	100,00
Total Expenditure for the year	**647 727**	**682 492**	**702 812**	**643 672**	**5,69**	**8,41**

The bulk of the municipality's expenditure is spent on basic service delivery functions such as electricity, water, waste water management and waste management.

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5.2 FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION

The tables below show the financial performance according to municipal functions:

Vote Description	19/20	20/21			Variance 2020/21	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust-ments Budget
	(R'000)				(%)	
Executive and Council						
Total Operational Revenue	27	–	–	13	–	–
Expenditure:						
Employees	(8 021)	(11 556)	(11 713)	(8 694)	24,76	25,77
Repairs and Maintenance	–	(15)	(20)	(17)	(16,86)	12,49
Other	(15 676)	(19 456)	(18 686)	(15 523)	20,21	16,93
Total Operational Expenditure	(23 697)	(31 027)	(30 419)	(24 235)	21,89	20,33
Net Operational (Service) Expenditure	(23 670)	(31 027)	(30 419)	(24 222)	21,93	20,37
Budget and Treasury Office						
Total Operational Revenue	89 316	97 078	92 603	91 143	6,11	1,58
Expenditure:						
Employees	(17 426)	(26 983)	(23 222)	(18 519)	31,37	20,25
Repairs and Maintenance	(53)	(34)	(62)	(42)	(24,03)	32,40
Other	(20 479)	(23 967)	(28 788)	(17 718)	26,07	38,45
Total Operational Expenditure	(37 957)	(50 984)	(52 071)	(36 278)	28,84	30,33
Net Operational (Service) Expenditure	51 358	46 095	40 532	54 865	(19,03)	(35,36)
Corporate Services						
Total Operational Revenue	869	1 477	977	753	49,04	22,98
Expenditure:						
Employees	(25 341)	(37 810)	(31 845)	(23 698)	37,32	25,58
Repairs and Maintenance	(497)	(631)	(580)	(372)	45,29	35,75
Other	(27 518)	(28 031)	(35 842)	(31 704)	(13,11)	11,54
Total Operational Expenditure	(53 356)	(66 522)	(68 267)	(55 775)	16,16	18,30
Net Operational (Service) Expenditure	(52 487)	(65 044)	(67 289)	(55 022)	15,41	18,23
Community and Social Services						
Total Operational Revenue	105 801	114 785	129 667	128 957	(12,35)	0,55
Expenditure:						
Employees	(20 954)	(22 903)	(23 097)	(21 389)	6,61	7,39
Repairs and Maintenance	(245)	(306)	(291)	(248)	18,93	14,93
Other	(2 414)	(5 233)	(4 947)	(2 215)	57,67	55,23
Total Operational Expenditure	(23 613)	(28 441)	(28 336)	(23 852)	16,14	15,82
Net Operational (Service) Expenditure	82 188	86 344	101 331	105 105	(21,73)	(3,72)
Sport and Recreation						
Total Operational Revenue	10 622	1 941	4 820	9 288	(378,64)	(92,71)
Expenditure:						
Employees	(17 860)	(20 894)	(21 102)	(18 713)	10,44	11,32
Repairs and Maintenance	(488)	(647)	(755)	(604)	6,64	19,95
Other	(7 289)	(9 044)	(9 660)	(8 155)	9,84	15,59
Total Operational Expenditure	(25 637)	(30 585)	(31 517)	(27 472)	10,18	12,84
Net Operational (Service) Expenditure	(15 015)	(28 645)	(26 697)	(18 184)	36,52	31,89
Public Safety						
Total Operational Revenue	23 541	21 059	22 060	13 464	36,06	38,96
Expenditure:						
Employees	(19 092)	(15 991)	(16 081)	(20 466)	(27,99)	(27,27)
Repairs and Maintenance	(196)	(531)	(595)	(363)	31,61	38,97
Other	(27 727)	(21 443)	(20 352)	(16 470)	23,19	19,08
Total Operational Expenditure	(47 015)	(37 965)	(37 028)	(37 300)	1,75	(0,73)
Net Operational (Service) Expenditure	(23 474)	(16 907)	(14 968)	(23 835)	(40,98)	(59,24)

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Vote Description	19/20	20/21			Variance 2020/21	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust-ments Budget
	(R'000)				(%)	
Housing						
Total Operational Revenue	24 474	1 098	6 408	492	55,23	92,33
Expenditure:						
Employees	(3 309)	(3 663)	(3 808)	(3 773)	(3,00)	0,92
Repairs and Maintenance	(97)	(385)	(448)	(252)	34,58	43,80
Other	(24 890)	(1 760)	(7 350)	(445)	74,72	93,95
Total Operational Expenditure	(28 297)	(5 807)	(11 606)	(4 469)	23,04	61,49
Net Operational (Service) Expenditure	(3 823)	(4 709)	(5 198)	(3 978)	15,53	23,48
Health						
Total Operational Revenue	–	–	–	–	–	–
Expenditure:						
Employees	–	–	–	–	–	–
Repairs and Maintenance	–	–	–	–	–	–
Other	–	–	–	–	–	–
Total Operational Expenditure	–	–	–	–	–	–
Net Operational (Service) Expenditure	–	–	–	–	–	–
Planning and Development						
Total Operational Revenue	1 840	2 482	4 581	4 109	(65,53)	10,31
Expenditure:						
Employees	(8 435)	(9 460)	(9 618)	(9 079)	4,02	5,60
Repairs and Maintenance	(4)	(70)	(72)	(70)	(0,57)	3,18
Other	(1 279)	(3 525)	(2 180)	(989)	71,95	54,65
Total Operational Expenditure	(9 719)	(13 054)	(11 871)	(10 138)	22,34	14,59
Net Operational (Service) Expenditure	(7 878)	(10 572)	(7 290)	(6 029)	42,97	17,29
Road Transport						
Total Operational Revenue	7 071	21 500	22 617	17 740	17,49	21,57
Expenditure:						
Employees	(10 832)	(10 066)	(8 642)	(11 212)	(11,39)	(29,74)
Repairs and Maintenance	(6 734)	(6 991)	(9 232)	(9 118)	(30,43)	1,23
Other	(11 325)	(10 680)	(6 990)	(8 832)	17,30	(26,34)
Total Operational Expenditure	(28 889)	(27 736)	(24 864)	(29 162)	(5,14)	(17,29)
Net Operational (Service) Expenditure	(21 818)	(6 236)	(2 247)	(11 423)	(83,18)	(408,42)
Environmental Protection						
Total Operational Revenue	152	13	13	–	100,00	100,00
Expenditure:						
Employees	(203)	(1 690)	(1 690)	(416)	75,37	75,37
Repairs and Maintenance	–	–	–	–	–	–
Other	(805)	(439)	(223)	(90)	79,51	59,66
Total Operational Expenditure	(1 008)	(2 130)	(1 913)	(506)	76,23	73,54
Net Operational (Service) Expenditure	(856)	(2 116)	(1 900)	(506)	76,08	73,35
Electricity						
Total Operational Revenue	258 066	267 434	272 141	274 580	(2,67)	(0,90)
Expenditure:						
Employees	(12 147)	(13 935)	(14 026)	(12 346)	11,40	11,98
Repairs and Maintenance	(1 794)	(2 171)	(2 900)	(2 013)	7,27	30,59
Other	(229 129)	(249 359)	(257 709)	(253 644)	(1,72)	1,58
Total Operational Expenditure	(243 069)	(265 464)	(274 635)	(268 003)	(0,96)	2,41
Net Operational (Service) Expenditure	14 997	1 970	(2 493)	6 578	(233,97)	363,83
Water						
Total Operational Revenue	43 372	65 596	53 387	53 169	18,94	0,41
Expenditure:						
Employees	(7 843)	(8 757)	(8 905)	(8 477)	3,20	4,81
Repairs and Maintenance	(718)	(1 384)	(2 057)	(1 933)	(39,59)	6,06
Other	(31 737)	(25 864)	(32 186)	(30 825)	(19,18)	4,23
Total Operational Expenditure	(40 298)	(36 006)	(43 149)	(41 235)	(14,52)	4,44
Net Operational (Service) Expenditure	3 074	29 590	10 238	11 934	59,67	(16,57)

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Vote Description	19/20	20/21			Variance 2020/21	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust-ments Budget
	(R'000)			(%)		
Waste Water Management						
Total Operational Revenue	37 541	42 994	43 419	49 376	(14,85)	(13,72)
Expenditure:						
Employees	(14 217)	(12 638)	(12 760)	(14 478)	(14,57)	(13,46)
Repairs and Maintenance	(3 671)	(4 429)	(4 487)	(4 709)	(6,31)	(4,94)
Other	(16 974)	(18 513)	(18 009)	(19 170)	(3,55)	(6,45)
Total Operational Expenditure	(34 862)	(35 580)	(35 256)	(38 357)	(7,81)	(8,80)
Net Operational (Service) Expenditure	2 679	7 414	8 163	11 020	(48,63)	(34,99)
Waste Management						
Total Operational Revenue	29 013	31 984	29 197	33 163	(3,69)	(13,58)
Expenditure:						
Employees	(17 176)	(20 577)	(20 579)	(18 351)	10,82	10,82
Repairs and Maintenance	(550)	(590)	(597)	(563)	4,60	5,77
Other	(30 144)	(26 761)	(27 292)	(25 468)	4,83	6,68
Total Operational Expenditure	(47 870)	(47 928)	(48 468)	(44 382)	7,40	8,43
Net Operational (Service) Expenditure	(18 857)	(15 944)	(19 271)	(11 219)	29,63	41,78
Other						
Total Operational Revenue	–	–	–	–	–	–
Expenditure:						
Employees	(2 140)	(2 369)	(2 421)	(2 062)	12,94	14,80
Repairs and Maintenance	–	–	–	–	–	–
Other	(301)	(894)	(914)	(445)	50,17	51,26
Total Operational Expenditure	(2 441)	(3 263)	(3 334)	(2 508)	23,14	24,79
Net Operational (Service) Expenditure	(2 441)	(3 263)	(3 334)	(2 508)	23,14	24,79

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5.3 GRANTS

5.3.1 Grant Performance

The table below indicates the projects implemented under MIG funding for the past 3 years:

Project Name	Budget (VAT Excl) '000			Comments
	2018/19	2019/20	2020/21	
Vredebes Phase H Bulk Water			476	Provisdion of bulk & external services for the Vredebes subsidised housing project.
Vredebes Phase H Bulk Sanitation			735	
Vredebes Phase H Bulk Roads			2 562	
Vredebes Phase H Bulk Storm water			3 980	
Vredebes Access Collector	10 360			
Vredebes Bulk Storm Water	8 088	3 262		
Vredebes Streetlights	708	821	280	
Vredebes Busroutes		1 786		
Ceres Lyellstr Sport fields		12 071	7 000	Phase 1 completed in 2020
New Material Recovery Facility		998	3 063	R 27m Project to be completed in 2021/22

The table below indicates the grant performance for the 2020/21 financial year:

Grant Performance R' 000							
Description	2018/19	19/20	20/21			2020/21 Variance	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
Operating Transfers and Grants							
National Government:	**117 878**	**111 579**	**147 582**	**152 008**	**141 339**	-3,00%	7,02%
Equitable share	84 602	92 850	101 915	116 085	116 086	-13,90%	0,00%
Municipal Systems Improvement	–	–	–	–	–	0,00%	0,00%
Department of Water Affairs	–	–	–	–	–	0,00%	0,00%
Regional Bulk Infrastructure Grant	2 875	235	19 471	10 000	–	48,64%	100,00%
Other transfers/grants [insert description]	–	–	–	–	–	0,00%	0,00%
Finance Management Grant	923	1 496	1 550	1 550	1 550	0,00%	0,00%
Transformation Funds	–	–	–	–	–	0,00%	0,00%
Municipal Infrastructure Grant	22 602	11 901	22 286	22 013	21 673	1,22%	1,55%
Housing	–	–		–	–	0,00%	0,00%
Integrated National Electricity Program	4 850	2 640	–	–	–	0,00%	0,00%
Rural Development	–	–	–	–	–	0,00%	0,00%
Expanded Public Works	2 026	2 456	2 360	2 360	2 030	0,00%	13,98%
Neighbourhood Development Plan	–	–	–	–	–	0,00%	0,00%
Provincial Government:	**45 579**	**34 949**	**53 618**	**56 041**	**44 893**	-4,52%	19,89%
Regional Social Economic Project	–	995	1 000	5 000	4 186	-399,97%	16,28%
Finance Man Capacity Building and Other	–	85	401	696	18	-73,55%	97,42%
Housing	34 515	24 206	37 954	32 369	26 746	14,72%	17,37%
Sports and Recreation	–	–	–	–	–	0,00%	0,00%
Municipal Infrastructure Support	–	–	–		–	0,00%	0,00%
Library Services	8 942	9 239	9 764	10 564	10 564	-8,19%	0,00%
Economic Development and Tourism SMME boo		23	–	2 025	2 025	0,00%	0,00%
CDW	6	–	131	427	24	-225,95%	94,42%
Maintenance and Construction of Transport Infra	–	289	4 130	4 130	–	0,00%	100,00%
Municipal Accreditation and Capacity Building G	–	–	238	–	–	100,00%	0,00%
Municipal Infrastructure Support Grant	–	–	–	–	–	0,00%	0,00%
Finance Management Support Grant	–	–	–	–	–	0,00%	0,00%
Finance Management Support	–	–	–	–	–	0,00%	0,00%
Public Transport	2 116	–	–	–	–	0,00%	0,00%
Fire Service Capacity Building Grant	–	–	–	830	830	0,00%	0,00%
Local Government Support	–	113	–	–	500	0,00%	0,00%
Multipurpose Centre	–	–	–	–	–	0,00%	0,00%
District Municipality:	**525**	**326**	**–**	**3 249**	**969**	0,00%	70,18%
Water & Sanitation Informal Area	525	–	–	–	–	0,00%	0,00%
Capacity Building	–	–	–	–	–	0,00%	0,00%
Infrastructure	–	–	–	500	500	0,00%	0,00%
Tourism	–	–	–	–	–	0,00%	0,00%
Covid 19	–	326	–	2 749	469	0,00%	82,94%
Other grant providers:	**1 053**	**2 673**	**–**	**904**	**859**	0,00%	4,99%
Belgium	562	543	–	904	858	0,00%	5,03%
China	13	4	–	–	0	0,00%	0,00%
Table Mountain Fund	–	805	–	–	–	0,00%	0,00%
Development Bank of South Africa	478	1 322	–	–	–	0,00%	0,00%
Total Operating Transfers and Grants	**165 036**	**149 527**	**201 200**	**212 201**	**188 059**	-5,47%	11,38%
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.							T5.3.1

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The table below indicates the projects implemented under Human Settlements funding for the past 3 years:

Project Name	Budget (VAT Excl) '000			Comments
	2018/19	2019/20	2020/21	
Vredebes 627 serviced sites	26 163			Project completed
Vredebes top structures	8 248	23 982		Project Completed
Vredebes Phase H 529 sites			26 507	Project completed

5.3.2 Level of Reliance on Grants & Subsidies

Financial year	Total grants and subsidies recognised	Total Operating Revenue	Percentage
	(R'000)		(%)
18/19	165 036	589 940	27,97%
19/20	149 527	631 704	23,67%
20/21	188 059	676 246	27,81%

Witzenberg Municipality is reliant on grants. Without the grants the Municipality would not have been in a position to upgrade infrastructure.

5.4 ASSET MANAGEMENT

The responsibility for asset management lies with both finance and the different functional/departmental managers. The Finance section is responsible for the record keeping and reporting on the assets, whereas the functional managers are responsible for the physical safeguarding of assets, the maintenance, acquisition and disposal of assets.

It is of utmost importance that these two functional areas communicate on a regular basis regarding all movement of assets. Especially in respect of the annual assets count, where information regarding the existence, condition and useful lives regarding assets is reviewed and reported on.

The implementation of GRAP (accounting standard for municipalities) remains a challenge to the Municipality due to the cost and time factors.

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5.4.1 Treatment of the Three Largest Assets

TREATMENT OF THE THREE LARGEST ASSETS ACQUIRED 2020/21		
Asset 1		
Name	A - Vredebes Housing	
Description		
Asset Type	Infrastructure	
Key Staff Involved	Relevant Line manager, Project Management, Budget Office & Supply Chain Management	
Staff Responsibilities	Line Manager identify the need for the project and sets out the specifications required for SCM. Project Manager manage the implementation of the project, sets the Cash flow for the project and reports on a monthly basis on the stage of completion/performance of the project. Budget Office identifies the available Capital Funds and see to it that the project is approved and placed on the Capital Budget. Supply Chain,with the support of the Line Manager & Project Manager, draft the required Tender Docurement and see to it that the procuremt procedures and regulations are complied with in obtaining the necessary goods and services.	
Asset Value	2019/20	2020/21
Capital Implications	**R 36 233 031**	
Future Purpose of Asset	New Housing Development in Vredebes	
Describe Key Issues		
Policies in Place to Manage Asset	Delegations & Asset Management Policy	

Asset 2		
Name	B - Upgrade of Leyell Str Sport facilities	
Description		
Asset Type	Community	
Key Staff Involved	Relevant Line manager, Project Management, Budget Office & Supply Chain Management	
Staff Responsibilities	Line Manager identify the need for the project and sets out the specifications required for SCM. Project Manager manage the implementation of the project, sets the Cash flow for the project and reports on a monthly basis on the stage of completion/performance of the project. Budget Office identifies the available Capital Funds and see to it that the project is approved and placed on the Capital Budget. Supply Chain,with the support of the Line Manager & Project Manager, draft the required Tender Docurement and see to it that the procuremt procedures and regulations are complied with in obtaining the necessary goods and services.	
Asset Value	2019/20	2020/21
Capital Implications	**R 7 255 800**	
Future Purpose of Asset	New Housing Development in Bella Vista	
Describe Key Issues		
Policies in Place to Manage Asset	Delegations & Asset Management Policy	

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Asset 3		
Name	C - Material Recovery Facility	
Description		
Asset Type	Infrastructure	
Key Staff Involved	Relevant Line manager, Project Management, Budget Office & Supply Chain Management	
Staff Responsibilities	Line Manager identify the need for the project and sets out the specifications required for SCM. Project Manager manage the implementation of the project, sets the Cash flow for the project and reports on a monthly basis on the stage of completion/performance of the project. Budget Office identifies the available Capital Funds and see to it that the project is approved and placed on the Capital Budget. Supply Chain,with the support of the Line Manager & Project Manager, draft the required Tender Docurement and see to it that the procuremt procedures and regulations are complied with in obtaining the necessary goods and services.	
	2019/20	2020/21
Asset Value		
Capital Implications	**R 3 913 007**	
Future Purpose of Asset	Improved Electrical Infrastructure	
Describe Key Issues		
Policies in Place to Manage Asset	Delegations & Asset Management Policy	

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5.4.2 Repairs and Maintenance

Repair and Maintenance Expenditure: 2020/21				
	R' 000	R' 000	R' 000	%
	Original Budget	Adjustment Budget	Actual	Budget variance
Repairs and Maintenance Expenditure	16 221	19 845	18 410	(22,35)
				T5.3.4

The future expenditure on repairs and maintenance needs to be increased to ensure that assets are maintained in a condition that is conducive for service delivery.

5.5 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

5.5.1 Liquidity Ratio

Description	Basis of calculation	2018/19	2019/20	2020/21
		Audited outcome	Audited outcome	Pre-audit outcome
Current Ratio	Current Assets/Current Liabilities	1,99	1,61	1,74
Current Ratio adjusted for aged debtors	Current assets less debtors > 90 days/current liabilities	1,99	1,61	1,74
Liquidity Ratio	Monetary Assets/Current Liabilities	1,01	0,92	0,93

Current Ratio:

Financial year	Current assets	Current liabilities	Ratio
	(R)		
2018/19	185 581	93 310	1,99
2019/20	228 965	141 819	1,61
2020/21	216 785	124 441	1,74

Current Ratio adjusted for aged debtors:

Financial year	Current assets	Current liabilities	Ratio
	(R)		
2018/19	185 581	93 310	1,99
2019/20	228 965	141 819	1,61
2020/21	216 785	124 441	1,74

Liquidity Ratio:

Financial year	Monetary Assets	Net current liabilities	Ratio
	(R)		
2018/19	94 272	93 310	1,01
2019/20	130 394	141 819	0,92
2020/21	115 305	124 441	0,93

The current ratio and the current ratio adjusted for aged debt are the same as the debtors per the statement of financial performance and have already been impaired (reduced with the doubtful debt).

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5.5.2 IDP Regulation Financial Viability Indicators

Description	Basis of calculation	2018/19	2019/20	2020/21
		Audited outcome	Audited outcome	Pre-audit outcome
Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	2,4	3,0	2,5
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	96,9	302,2	277,6
O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	60%	73%	83%

5.5.3 Creditors Management

Description	Basis of calculation	2018/19	2019/20	2020/21
		Audited outcome	Audited outcome	Pre-audit outcome
Creditors System Efficiency	Average creditor days	42	36	37

The creditors' management graph indicate the average days that the municipality takes to pay its creditors. The figure at year end is normally higher due to the higher than normal Eskom account resulting from seasonal tariffs charged by Eskom. This ratio is calculated by outstanding trade creditors divided by credit purchases

5.5.4 Borrowing Management

Description	Basis of calculation	2018/19	2019/20	2020/21
		Audited outcome	Audited outcome	Pre-audit outcome
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	0,7%	0,2%	0,2%

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5.5.5 Employee costs

Description	Basis of calculation	2018/19	2019/20	2020/21
		Audited outcome	Audited outcome	Pre-audit outcome
Employee costs	Employee costs/(Total Revenue - capital revenue)	31,27%	30,14%	30,91%

The graph indicates that 30.9% of revenue excluding grant revenue are utilised to fund employee related cost. The ratio is well within the norm of 25 to 40 %.

5.5.6 Repairs & Maintenance

Description	Basis of calculation	2018/19	2019/20	2020/21
		Audited outcome	Audited outcome	Pre-audit outcome
Repairs & Maintenance	R&M/(Total Revenue excluding capital revenue)	3,73%	2,80%	3,77%

The municipality need to accelerate the spending on maintenance of its assets.

COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

5.6 CAPITAL EXPENDITURE

R'000	Original Budget	Adjustment Budget	Full Year Total	Original Budget variance	Adjusted Budget Variance
Capital Expenditure	**87 894**	**86 843**	**66 944**	23,8%	22,9%
Operating Expenditure	**682 492**	**702 732**	**643 672**	5,7%	8,4%
Total expenditure	**770 386**	**789 575**	**710 616**	7,8%	10,0%

5.7 SOURCES OF FINANCE

The table below indicates the capital expenditure by funding source for the 2020/21 financial year:

Capital Expenditure - Funding Sources — **R' 000**

Details		Actual 2019/20	2020/21 Original Budget (OB)	Adjustment Budget (AB)	Actual	OB to AB Variance (%)	Actual to OB Variance (%)
Source of finance							
	External loans	–	–	–	–	–	–
	Public contributions and donations					–	–
	Grants and subsidies	13 294	77 847	66 759	52 768	0,14	0,21
	Other	21 175	10 048	20 084	14 175	(1,00)	0,29
Total		34 468	87 894	86 843	66 944	**1,20%**	**22,91%**
Percentage of finance							
	External loans	0,0%	0,0%	0,0%	0,0%		
	Public contributions and donations	0,0%	0,0%	0,0%	0,0%		
	Grants and subsidies	38,6%	88,6%	76,9%	78,8%		
	Other	61,4%	11,4%	23,1%	21,2%		
Capital expenditure							
	Water and sanitation	4 242	18 231	9 542	103	99,44%	98,92%
	Electricity	7 740	2 500	3 623	3 357	-34,27%	7,35%
	Housing	–	–	–	–		
	Roads and storm wat	10 937	14 217	16 626	12 258	13,78%	26,28%
	Other	11 549	52 946	57 051	51 226	3,25%	10,21%
Total		34 468	87 894	86 843	66 944	**23,84%**	**22,91%**
Percentage of expenditure							
	Water and sanitation	12,3%	20,7%	11,0%	0,2%		
	Electricity	22,5%	2,8%	4,2%	5,0%		
	Housing	0,0%	0,0%	0,0%	0,0%		
	Roads and storm wat	31,7%	16,2%	19,1%	18,3%		
	Other	33,5%	60,2%	65,7%	76,5%		

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5.8 CAPITAL SPENDING ON FIVE LARGETS PROJECTS

Projects with the highest capital expenditure in 2020/21:

Capital Expenditure of 5 largest projects*					
					R' 000
Name of Project	Current Year: 2020/21			Variance Current Year: 2020/21	
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance (%)	Adjustment variance (%)
A - Vredebes Housing	46 063	36 728	36 233	21%	20%
B -Upgrade of Leyell Str Sport facilities	870	6 915	7 256	-734%	-695%
C - Material Recovery Facility	9 356	3 803	3 913	58%	59%
D- Pavement Upgrading Retief to Vosstreet	–	4 354	4 120		
E - Skoonvlei Economic Hub	–	2 089	1 934		
** Projects with the highest capital expenditure in Year 1*					

Name of Project - A	A - Vredebes Housing
Objective of Project	The Provision of Basic Services
Delays	
Future Challenges	The Cost of Planned & Unplanned Repairs & Maintenance to ensure the standard of service is maintained
Anticipated citizen benefits	Improved Basic Services and Quality Of Life

Name of Project - B	B -Upgrade of Leyell Str Sport facilities
Objective of Project	Provision of Recreational Facilities. Community Upliftment. Youth Development. Erradication of social ills.
Delays	
Future Challenges	The Cost of Planned & Unplanned Repairs & Maintenance to ensure the standard of service is maintained. Theft and Damage to Property
Anticipated citizen benefits	Improved Basic Services and Quality Of Life

Name of Project - C	C - Material Recovery Facility
Objective of Project	Recycling of waste. Improved Enviromental Management. Job Creation
Delays	
Future Challenges	The Cost of Planned & Unplanned Repairs & Maintenance to ensure the standard of service is maintained
Anticipated citizen benefits	Job Creation and a clean environment

Name of Project - D	D- Pavement Upgrading Retief to Vosstreet
Objective of Project	Public Safety.Improved pedestrian walkway. Improved Town Esthetic
Delays	
Future Challenges	The Cost of Planned & Unplanned Repairs & Maintenance to ensure the standard of service is maintained
Anticipated citizen benefits	Improved Basic Services and Quality Of Life

Name of Project - E	E - Skoonvlei Economic Hub
Objective of Project	To foster Local Economic Development and the creation of job opportunities
Delays	
Future Challenges	The Cost of Planned & Unplanned Repairs & Maintenance to ensure the standard of service is maintained
Anticipated citizen benefits	Improved access to local products and services
	T5.7.1

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5.9 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS OVERVIEW

All the residents in the urban areas have access to minimum basic services. Some areas still need to be upgraded to waterborne sewerage systems. Housing delivery is still a challenge, although it is a function of the Provincial Government. Service delivery to informal areas needs to be improved, serviced plots might be the only solution.

5.9.1 Service Backlogs

Service Backlogs as at 2020/21 Households (HHs)				
	*Service level above minimun standard		**Service level below minimun standard	
	No. HHs	% HHs	No. HHs	% HHs
Water	12 462	100%	0	0%
Sanitation	12 865	100%	0	0%
Electricity	13 029	100%	0	0%
Waste management	13 321	100%	0	0%
Housing	32 005	85%	4800	15%
Services indicates nr of acounts urban areas. Housing total nr of households in municipal area as per SEP-LG 2020 (WCG)				

Schools & clinics with access to basic services **Appendix P**

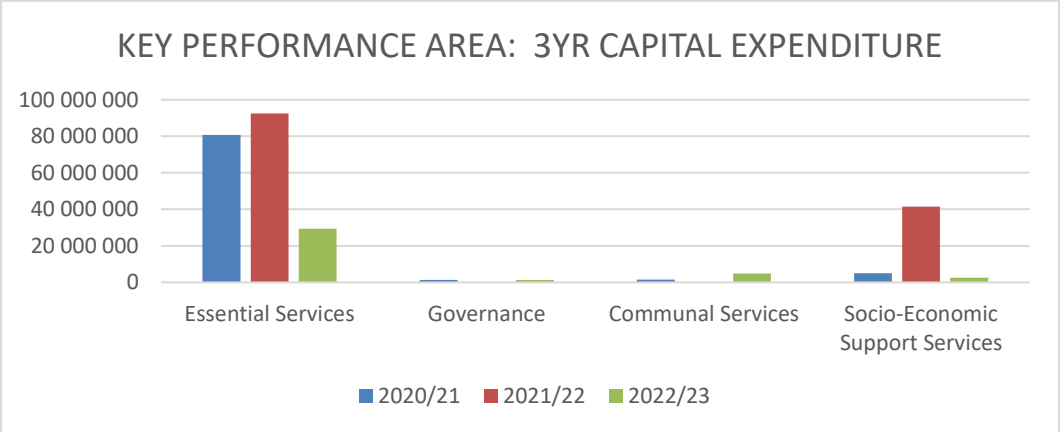
Schools & clinics with access to basic services where other spheres of government are responsible for the provision **Appendix Q**

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CAPITAL INVESTMENT FRAMEWORK

The Capital Budget for the 2020/21, 2021/22 and 2022/23 financial years are dominated by projects linked to the implementation of social housing projects, upgrading of roads (Van Breda Bridge, Ceres), construction of Tulbagh storage Dam and the construction of a Material Recovery Facility at Ceres. Major projects mainly include the upgrade of bulk infrastructure to support these developments, internal network infrastructure of Witzenberg will further continue with the upgrading of existing infrastructure and facilities and will complete the Material Recovery Facility as part of a new waste strategy in the second year.

In terms of the Witzenberg Strategic Map, the bulk of the funding is allocated to the key performance area of Essential Services with the strategic objectives related to the provision of services and upgrading of informal settlements receiving the majority of capital funding as indicated in the graphs below:



The bulk of the municipality's capital expenditure is in respect of Essential Services (Electricity, Water, Sewerage, Refuse disposal and Roads).

Detailed three-year Capital Budget

New works & renewal programme	**Appendix M**
Full programme of full capital projects	**Appendix N**
Alignment of projects to Wards	**Appendix O**

5.9.2 Municipal Infrastructure Grant (MIG)

Municipal Infrastructure Grant (MIG)* Expenditure 2020/2021 on Service backlogs

R' 000

Details	Budget	Adjust-ments Budget	Actual	Variance Budget	Variance Adjust-ments Budget	Major conditions applied by donor (continue below if necessary)
Infrastructure - Road transport	**7 389 505**	**6 542 705**	**6 542 141**			
Roads, Pavements & Bridges	3 058 953	2 562 153	2 561 851	(16,25)	(0,01)	
Storm water	4 330 552	3 980 552	3 980 290	(8,09)	(0,01)	
Infrastructure - Electricity	**-**	**279 770**	**222 173**			
Generation	-	-	-			
Transmission & Reticulation	-	-	-			
Street Lighting	-	279 770	222 173	–	(20,59)	
Infrastructure - Water	**476 300**	**476 300**	**476 300**			
Dams & Reservoirs	-		-			
Water purification	-		-			
Reticulation	476 300	476 300	476 300	–	–	
Infrastructure - Sanitation	**739 584**	**735 196**	**693 633**			
Reticulation	739 584	735 196	693 633	(6,21)	(5,65)	
Sewerage purification		-	-			
Infrastructure - Other	**9 356 350**	**3 147 891**	**3 085 695**			
Waste Management	9 356 350	3 147 891	3 085 695	(67,02)	(1,98)	
Transportation	-	-	-			
Gas	-	-	-			
Other Specify:	**1 499 565**	**7 545 251**	**7 885 800**			
Lyell street Sport Facilities	869 565	6 915 251	7 255 800	734,42	4,92	
Operating Expenditure	630 000	630 000	630 000	–	–	
Total	**19 461 304**	**18 727 113**	**18 905 742**			

** MIG is a government grant program designed to fund a reduction in service backlogs, mainly: Water; Sanitation; Roads; Electricity. Expenditure on new, upgraded and renewed infrastructure is set out at Appendix M; note also the calculation of the variation. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*

T5.8.3

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COMPONENT C: CASHFLOW MANAGEMENT AND INVESTMENTS

Cash flow budgeting and management is of the utmost importance to ensure sufficient cash to meet obligations.

5.10 CASH FLOW

Cash Flow Outcomes				R'000
Description	2019/20	Current Year: 2020/21		
	Audited Outcome	Original Budget	Adjusted Budget	Actual
CASH FLOW FROM OPERATING ACTIVITIES				
Receipts				
Ratepayers and other	395 245	429 573	453 516	427 947
Government - operating	149 310	116 989	140 245	105 078
Government - capital	39 070	78 716	70 330	56 583
Interest	17 961	11 608	4 868	8 648
Dividends				
Payments				
Suppliers and employees	(530 660)	(577 832)	(642 840)	(546 597)
Finance charges	(469)	(3 412)	(1 706)	(226)
Transfers and Grants	–	–	–	–
NET CASH FROM/(USED) OPE	**70 458**	**55 642**	**24 413**	**51 431**
CASH FLOWS FROM INVESTING ACTIVITIES				
Receipts				
Proceeds on disposal of PPE	653	–	–	905
Decrease (Increase) in non-cu	–	–	–	–
Decrease (increase) other nor	–	–	–	–
Decrease (increase) in non-cu	–	–	–	–
Payments				
Capital assets	(34 524)	(88 764)	(69 760)	(66 944)
NET CASH FROM/(USED) INV	**(33 871)**	**(88 764)**	**(69 760)**	**(66 038)**
CASH FLOWS FROM FINANCING ACTIVITIES				
Receipts				
Short term loans	–	–	–	–
Borrowing long term/financi	–	–	–	–
Increase (decrease) in consur	735	–	–	849
Payments				
Repayment of borrowing	(1 199)	1 518	(1 800)	(1 331)
NET CASH FROM/(USED) FIN	**(464)**	**1 518**	**(1 800)**	**(482)**
NET INCREASE/ (DECREASE)	**36 123**	**(31 604)**	**(47 147)**	**(15 089)**
Cash/cash equivalents at the	94 272	130 394	130 394	130 394
Cash/cash equivalents at the	**130 394**	**98 790**	**83 247**	**115 305**
Source: MBRR SA7				T5.9.1

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5.11 GROSS OUTSTANDING DEBTORS PER SERVICE

Financial year	Rates	Trading services (Electricity and Water)	Economic services (Sanitation and Refuse)	Housing rentals	Other	Total
	(R'000)					
2019/20	31 975	134 453	97 613	2 082	3 162	269 285
2020/21	33 985	159 667	119 269	2 404	4 051	319 377
Difference	2 010	25 215	21 656	322	889	50 091
% growth year on year	6%	19%	22%	15%	28%	19%

Note: Figures excludes provision for bad debt

5.12 TOTAL DEBTORS AGE ANALYSIS

Financial year	Less than 30 days	Between 30-60 days	Between 60-90 days	More than 90 days	Total
	R'000	R'000	R'000	R'000	R'000
2019/20	50 418	9 021	7 172	195 332	261 942
2020/21	59 870	7 204	5 462	241 543	314 079
Difference	9 452	(1 817)	(1 710)	46 212	52 137
% growth year on year	19%	-20%	-24%	24%	20%

Note: Figures excludes provision for bad debt

The Auditor-General of South Africa has, in its report on the 2020/2021 financial statements of the Municipal Council, has [redacted]

The gross outstanding service debtors in total increased with 14 % in relation to the 2019/2020 financial year. The main contributing factor for the increase is the increase in debt in respect of water, sewerage and waste collection.

The leading contributor to the outstanding debt are water at 30.5 %.

The effective implementation of the Credit Control Policy in areas where Eskom is a supplier of electricity is playing a major role in the escalation of the service debtors.

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5.13 BORROWINGS AND INVESTMENT

5.13.1 Actual Borrowings

Instrument	2019/20	2020/21
	R'000	
Long(Term Loans (annuity/reducing balance)	4 588	2 775
Long(Term Loans (non(annuity)	0	0
Local registered stock	0	0
Instalment Credit	0	0
Financial Leases	0	0
PPP liabilities	0	0
Finance Granted By Cap Equipment Supplier	0	0
Marketable Bonds	0	0
Non(Marketable Bonds	0	0
Bankers Acceptances	0	0
Financial derivatives	0	0
Other Securities	0	0
Municipality Total	**4 588**	**2 775**

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5.13.2 Municipal Investments

Investment type	2019/20	2020/21
	R'000	R'000
Securities (National Government	-	-
Listed Corporate Bonds	-	-
Deposits (Bank	130 394	115 305
Deposits (Public Investment Commissioners	-	-
Deposits (Corporation for Public Deposits	-	-
Bankers Acceptance Certificates	-	-
Negotiable Certificates of Deposit (Banks	-	-
Guaranteed Endowment Policies (sinking)	-	-
Repurchase Agreements (Banks	-	-
Municipal Bonds	-	-
Other	-	-
Municipality Total	**130 394**	**115 305**

Witzenberg Municipality needs to increase the available investments in order to be financially more viable. This can only be achieved if the payment for rates and taxes improve.

COMPONENT D: OTHER FINANCIAL MATTERS

5.14 SUPPLY CHAIN MANAGEMENT

Witzenberg Municipality implemented policies and practices in compliance with the guidelines stipulated by the SCM Regulations 2005. No councillors are members of any committees handling supply chain processes.

5.15 GRAP COMPLIANCE

GRAP is the acronym for Generally Recognized Accounting Practice and it provides the accounting standards by which municipalities are required to maintain their financial accounts. Successful GRAP compliance will ensure that municipal accounts are comparable and more informative for the municipality. It will also ensure that the municipality is more accountable to its citizens and other stakeholders.

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CHAPTER 6 – AUDITOR-GENERAL AUDIT FINDINGS

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COMPONENT A: AUDITOR-GENERAL OPINION 2019/20

6.1 AUDITOR-GENERAL REPORTS 2019/20

Auditor-General Report on Financial Performance 2019/20	
Status of the audit report:	**Unqualified**
Issue raised	**Corrective step implemented**
Emphasis of matter:	
Material impairments	
As disclosed in note 3 to the financial statements, the municipality provided for an impairment of R171,3 million (2018-19: R131,6 million) on receivables from exchange transactions amounting to R229,1 million (2018-19: R183,3 million).	A report will be submitted to Council to consider the write off of irrecoverable debt by end of May 2021.
As disclosed in note 4 to the financial statements, the municipality provided for an impairment of R49,1 million (2018-19: R36,6 million) on receivables from non-exchange transactions amounting to R60,4 million (2018-19: R52,5 million).	The credit control policy will be implemented again as it was implemented fully during the lockdown period. Implemented by April 2021.
The above provision for the impairment of receivables from non-exchange transactions was made after an amount of R14,2 million (2018-19: R17,7 million) was written off.	A supply chain management process will be followed to appoint a new service provider for speed law enforcement and the collection of traffic related fines. Procurement process to be finalised by June 2021.
Restatement of corresponding figures	
As disclosed in note 36 to the financial statements, the corresponding figures for 30 June 2019 have been restated as a result of errors discovered during 2019-20 in the financial statements of the municipality for the year ended 30 June 2020.	None

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6.2 AUDITOR-GENERAL REPORTS 2020/21

AUDIT NOT YET FINALISED AT DATE OF TABLING.

LIST OF ABBREVIATIONS

AG	Auditor-General
CAPEX	Capital Expenditure
CBP	Community Based Planning
CFO	Chief Financial Officer
DPLG	Department of Provincial and Local Government
DWA	Department of Water Affairs
EE	Employment Equity
GAMAP	Generally Accepted Municipal Accounting Practice
GRAP	Generally Recognised Accounting Practice
HR	Human Resources
IDP	Integrated Development Plan
IFRS	International Financial Reporting Standards
IMFO	Institute for Municipal Finance Officers
KPA	Key Performance Area
KPI	Key Performance Indicator
LED	Local Economic Development
MAYCO	Executive Mayoral Committee
MFMA	Municipal Finance Management Act (Act No. 56 of 2003)
MMC	Member of the Mayoral Committee
MIG	Municipal Infrastructure Grant
MM	Municipal Manager
MRF	Material Recovery Facilities
MSA	Municipal Systems Act No. 32 of 2000
MTECH	Medium Term Expenditure Committee
NGO	Non-governmental organisation
NT	National Treasury
OPEX	Operating expenditure
PMS	Performance Management System
PPP	Public Private Partnership
PT	Provincial Treasury
SALGA	South African Local Government Organisation
SAMDI	South African Management Development Institute
SCM	Supply Chain Management
SDBIP	Service Delivery and Budget Implementation Plan
SDF	Spatial Development Framework

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APPENDICES

APPENDIX A: Councillors; Committee Allocation and Council Attendance

See also Chapter 2.1.1 of Annual Report

Name of Councillor / Alderman	Capacity	Committee	% Attendance of Council Meetings 2020/21
TE Abrahams	Mayco Member / Councillor	Local Economic Development, Tourism and Marketing; MAYCO	100%
K Adams	Deputy Executive Mayor / Alderman	Community Development; MAYCO	100%
P Daniels	Councillor	Community Development	100%
TT Godden	Speaker / Alderman	Council	100%
P Heradien	Councillor	Local Economic Development, Tourism and Marketing; MPAC	64%
DM Jacobs	Councillor	Technical Services; MPAC	91%
D Kinnear	Councillor	Corporate and Financial Services	100%
BC Klaasen	Executive Mayor / Alderman	Executive Mayoral Committee	100%
GG Laban	Councillor	Community Development; MPAC	73%
C Lottering	Councillor	Local Economic Development, Tourism and Marketing; MPAC	100%
M Mdala	Councillor	Technical Services	91%
TP Mgoboza	Councillor	Corporate and Financial Services	73%
ZS Mzauziwa-Mdishwa	Councillor	Housing Matters	100%
MJ Ndaba	Councillor	Corporate and Financial Services	91%
N Phatsoane	Councillor	Community Development	91%
JT Phungula	Alderlady	Housing Matters	64%
JW Schuurman	Alderman	Corporate and Financial Services; MPAC	91%
EM Sidego	Mayco Member / Councillor	Housing Matters; MAYCO	100%
RJ Simpson	Councillor	Technical Services	55%
HJ Smit	Mayco Member / Alderman	Corporate and Financial Services; MAYCO	100%
D Swart	Councillor	Technical Services	100%
HF Visagie	Councillor	Local Economic Development, Tourism and Marketing; MAYCO	64%
JJ Visagie	Mayco Member / Alderman	Technical Services	100%

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Council Meeting dates	Number of items submitted	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
31 July 2020	4	91%	50%
25 August 2020	38	78%	80%
30 September 2020	9	78%	100%
25 November 2020	48	96%	100%
17 December 2020	28	96%	100%
28 January 2021	19	87%	100%
24 February 2021	15	82%	100%
12 March 2021	6	100%	N/A
31 March 2021	7	70%	83%
11 June 2021	1	96%	100%

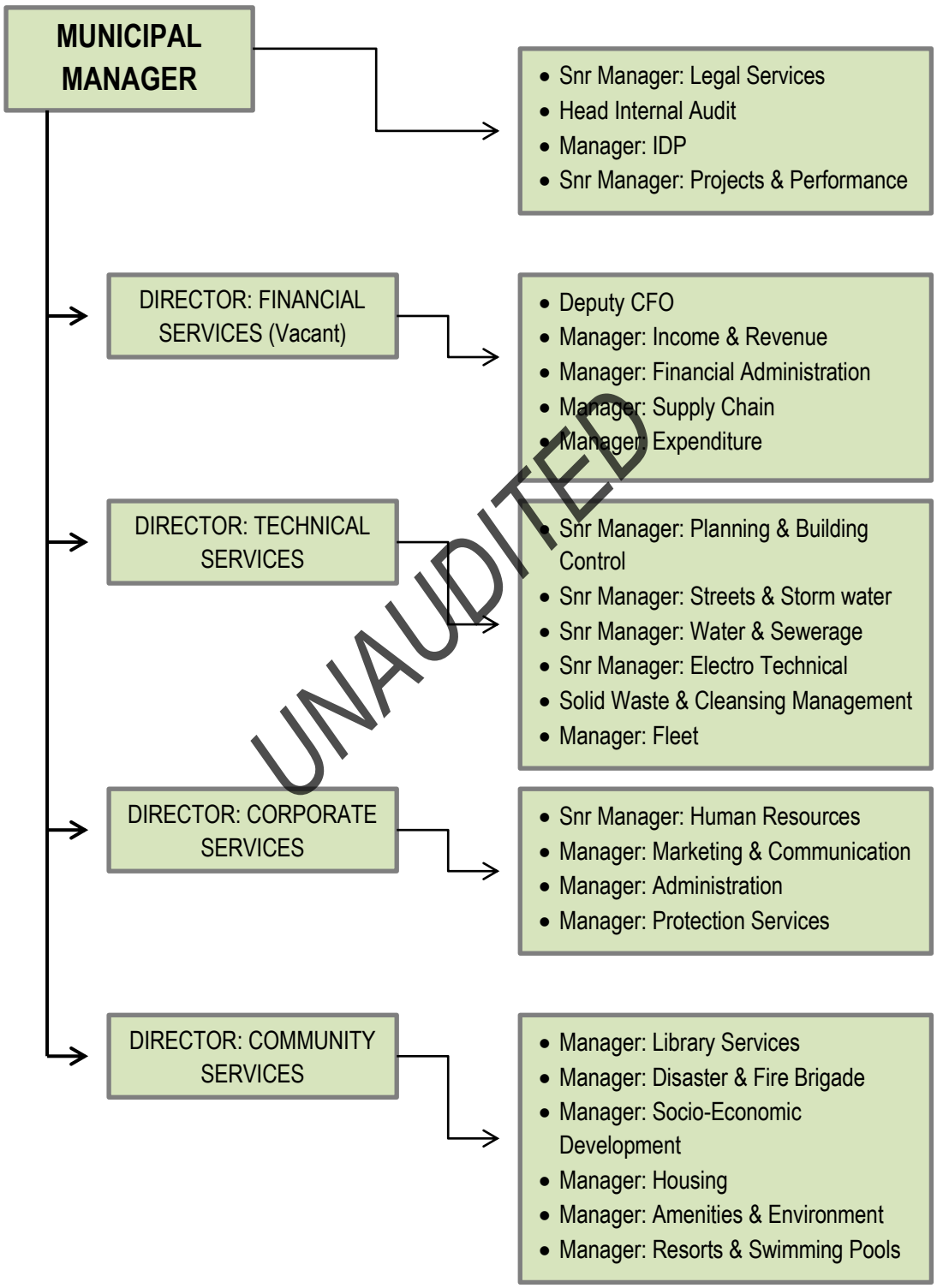
APPENDIX B: Committees & Committee Purposes

See also Chapter 2.1.1 of Annual Report

Name of Committee	Purpose
Corporate and Financial Services	Administrative & Financial Support Services Traffic (finances) Information Technology IDP & Public Participation Labour Relations Human Resources Budget, Insurance, Assets & Valuations Supply Chain Management Internal Audit Property Management Performance Management Archives Industrial Development
Housing Matters	Housing Management Needs determination Community Participation (Housing) Placement & Allocation Project Management (Housing) Lease & Subsidy Administration Illegal Occupancy & Squatter Control
Local Economic Development, Tourism & Marketing	Local Economic Development Marketing Communication Tourism Museums
Technical Services	Cleansing & Solid Waste Expanded Public Works & Infrastructure Electricity Mechanical Services Civil Services Water & Sanitation Roads & Storm Water Project Management Town Planning & Land Use Building Control
Community Development	Protection Services Traffic Fire Fighting Disaster Management Social Services Child Care Facilities Elderly Support Community Safety Youth Development Night Shelter Stray Animal Management Law Enforcement Library Services Municipal Facilities & Community Halls Parks & Sport Facilities Cemeteries Resorts & Swimming Pools Non-Governmental Organisations Socio-Economic Development Environmental Management Public Transport

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APPENDIX C: Third Tier Administrative Structure



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APPENDIX D: Functions of the Municipality

The municipal functional areas are as indicated below:

Municipal Function	Municipal Function: Yes / No
Constitution Schedule 4, Part B functions:	
Air pollution	Yes
Building regulations	Yes
Child care facilities	No (support)
Electricity and gas reticulation	Yes
Fire fighting services	Yes
Local tourism	No (support)
Municipal airports	No
Municipal planning	Yes
Municipal health services	No
Municipal public transport	No (only planning & operating licenses)
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	Yes
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto	No
Storm water management systems in built-up areas	Yes
Trading regulations	Yes
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems	Yes
Constitution Schedule 5, Part B functions:	
Beaches and amusement facilities	Yes
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlours and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes
Fencing and fences	Yes
Licensing of dogs	Yes
Licensing and control of undertakings that sell food to the public	No
Local amenities	Yes
Local sport facilities	Yes
Markets	No
Municipal abattoirs	No
Municipal parks and recreation	Yes
Municipal roads	Yes

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Municipal Function	Municipal Function: Yes / No
Noise pollution	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes

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APPENDIX E: Ward Committee Governance & Functionality

Ward committee members are paid a monthly stipend and transport is provided, where necessary. This stipend is to aid ward committee members with attend meetings and functions where public participation, through the ward committee system, is required.

Venues have been established for the ward meetings and support personnel. The Community Liaison Officers and Community Development Workers are available for support, if necessary. Refreshments are provided at the ward committee meetings.

The table below provides information on the establishment of ward committees and their functionality:

Ward Number	Committee established: Yes / No	Number meetings held during the year	Committee functioning effectively: Yes / No
1	Yes	Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted	
2	Yes		
3	Yes		
4	Yes		
5	Yes		
6	Yes		
7	Yes		
8	Yes		
9	Yes		
10	Yes		
11	Yes		
12	Yes		

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The table below provides information on each ward with regards to representatives and the capacity representing:

Ward 1: N'Duli (Polo Cross Hall)

Name of representative	Capacity representing	Number meetings held during the year
Buyisile Nobewu	Sport & Culture	Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted
Cynthia Davids	Health & Social	
Day Ngwane	Safety	
Nandi Mvunyiswa	Youth	
Mandisa Hinana	Education	
Kenneth Mbangula	Business Community	

Name of representative	Capacity representing	Number meetings held during the year
Ntombi Kwene	Women	
Alfred Mpondwana	Churches	
Cingiswa Tshuta	Civics & Taxes	
Mandlakazi Mjelele	Disabled& Elderly	

Ward 2: Wolseley (Montana Library)

Name of representative	Capacity representing	Number meetings held during the year
Vacant	Safety	Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted
Audrey Longman	Education	
Lucille Classen	Health & Social	
Elizabeth Van Rooyen	Disability & Eldery	
Annemien Bezuidenhout	Civics & Taxes	
Elizabeth Wynand	Women	
Katrina Van Rensburg	Business Community	
Cornelia Moses	Youth	
Adan Maarman	Sport & Culture	
Brian Albertus	Churches	

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Ward 3: Ceres (Rietvallei Library)

Name of representative	Capacity representing	Number meetings held during the year
Vacant	Business Community	Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted
Mark Mentoor	Health & Social	
Marinda Mankapan	Women	
Hendrik Titus	Churches	
Lorencia Jacobs	Safety	
Mariaan Van Rooi	Youth	
Elizabeth Velensky	Disabled & Elderly	
Saartjie Franse	Sport & Culture	
Amanda Whitebooi	Education	
Ronald Ross	Civics & Taxes	

Ward 4: Prince Alfred's Hamlet (Kliprug Community Hall)

Name of representative	Capacity representing	Number meetings held during the year
Alma Goosen	Business Community	Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted
Vacant	Civics & Taxes	
Johan Jacobs	Youth	
Jane Haas	Women	
Christelle Kosie	Safety	
Anneline Smit	Churches	
Jerome Barends	Sport & Culture	
Moses Davids	Health & Social	
Jacobus de Wee	Disabled & Elderly	
Le-Marco Smit	Education	

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Ward 5: Ceres (John Steyn Library)

Name of representative	Capacity representing	Number meetings held during the year
Hyno Baartman	Health & Social	Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted
Amelia Abrahams	Disabled & Elderly	
Angeline Wildschut	Youth	
Vacant	Civics & Taxes	
Rudolf Nel	Sport & Culture	
Fiona Hardneck	Churches	
Sylvia Cupido	Women	
Jonathan Nel	Safety	
Ronnie Philander	Education	
Vacant	Business & Community	

Ward 6: Bella Vista (Bella Vista Library)

Name of representative	Capacity representing	Number meetings held during the year
Frederika Koopman	Youth	Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted
Vacant	Churches	
Melanie Bé	Disabled & Elderly	

Name of representative	Capacity representing	Number meetings held during the year
Sara Krotz	Sport & Culture	
Chantel Pietersen	Health & Social	
Johannes Crotz	Safety	
Oelsen Seroot	Business & Community	
Sylvia Minnaar	Women	
Letichia Crotz	Education	
Alwyn Fransman	Civics & Taxes	

Ward 7: Wolseley (Montana Library)

Name of representative	Capacity representing	Number meetings held during the year
Deborah Hlongwana	Churches	Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted
Magdalena Julius	Business Community	
Jacquelina Fortuin	Youth	
Vacnt	Safety	
Kenneth Carelse	Sport & Culture	
Paulina Basson	Health & Social	
Anne Swarts	Women	
Lambertus Johnson	Civics &Taxes	
Piet Klink	Disable &Elderly	
Vacnt	Education	

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Ward 8: Op -Die-Berg (Op-die-Berg Aksent Office)

Name of representative	Capacity representing	Number meetings held during the year
Brendon Maqhina	Disable & Elderly	Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted
Lena Pieters	Sport & Culture	
Ayanda Teni	Business Community	
Magrieta Baardman	Women	
Elzaan Ruiters	Youth	
Legina Baleni	Churches	
Albertus Nel	Safety	
Chriszelda Mars	Health & Social	
Gert Jantjies	Education	

Name of representative	Capacity representing	Number meetings held during the year
Johannes Fransman	Civic & taxis	

Ward 9: Op-die-Berg

Name of representative	Capacity representing	Number meetings held during the year
Francic Mackenzie	Churches	Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted
Carlo Galant	Health &Social	
Ndelelo Shweni	Disabled & Elderly	
Thuliswa Mayekiso	Women	
Tom Persens	Education	
Jika Bongiswa	Civics & Taxes	
Mzwandile Phuphuma	Safety	
Aneline Arries	Youth	
Jack Tromp	Business Community	
Chrisjan Fortuin	Sport & Culture	

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Ward 10: PA Hamlet (Council Chambers)

Name of representative	Capacity representing	Number meetings held during the year
Shaun Moses	Youth	Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted
Alida Slinger	Women	
Sophia De Bruin	Health & Social	
Juliana Appollis	Civics & Taxes	
Clive Young	Education	
Berend Skippers	Sport &Culture	
Thamsanqa Mpithi	Business Community	
Jacob Faro	Churches	
Leonard Baardman	Safety	
Clara Swarts	Disable &Elderly	

Ward 11: Tulbagh (Council Chamber)

Name of representative	Capacity representing	Number meetings held during the year
Sittimio Louw	Education	Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted
Velencia Daniels	Sport & Culture	
Gerald Davids	Sport & Culture	
Rosina Jooste	Churches	
Raymond Malapo	Women	
Vacant	Disabled & Elderly	
Allistar Booysen	Civics &Taxes	
Nceba Nyosana	Youth	
Theo Lombaard	Business Community	
Sittimio Louw	Safety	

Ward 12: N'Duli (Community Hall)

Name of representative	Capacity representing	Number meetings held during the year
Zingiswa Senoamali	Education	Due to Disaster Management: Regulations and Guidelines - Coronavirus COVID-19 in place, no meetings were permitted
Ndenzeni Nonkasanpi	Disabled &Elderly	
Zoliswa Mona	Churches	
Thembakazi Ncaphayi	Health & Social	
Kholekile Mrwetyana	Business Community	
Humphry Ndwanya	Safety	
Namhla Mdala	Sport & Culture	
N Ruth Yisa	Women	
Siyabonga Gaba	Civics & Taxes	
Bulelwa Mzwakali	Youth	

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APPENDIX F: Service delivery performance at Ward level

Basic service provision per ward/town (within urban edge).

Wards	Town	Nr. of Accounts				*Informal Households	Housing Waiting List
		Water	Sanitation	Electricity	Refuse		
1,12	*Nduli*	1 430	1 350	2 033	1 338	1 114	1 490
3,5	*Ceres*	2 423	2 769	3 430	3 114		2 415
4,6	*Bella Vista*	2 632	2 586	2 550	2 574		
4,10	*Hamlet*	1 389	1 354	ESKOM	1 349	242	1 182
9	*Op-Die-Berg*	544	477	ESKOM	521		804
7,11	*Tulbagh*	1 932	1 845	2 264	1 933	1 610	994
2,7	*Wolseley*	2 575	2 612	2 750	2 636	1 790	1 298
TOTALS		12 925	12 993	13 027	13 465	4 756	8 181

*Informal Households – nr of households in informal areas (excluding backyarders)

Top four service delivery priorities per ward/town.

Wards	Town	Priority Name & Detail	Progress During 2020/21
1,12	Nduli	Housing Project safety	Regular patrols at new housing developments
		Sports grounds needs to be restored/ upgraded	On-going vandalism & theft prohibits restoration
		Electrical theft needs to be clamped down	Illegal connections remain high priority to be addressed through newly developed Illegal electricity connection & theft strategy
		Provide street/security lights in unsafe areas	Periodic maintenance.
3,5	Ceres	Weekends the Town Main Roads have too much traffic	Spatial Development Plan completed. In progress with precinct plan for R46 towards Nduli.
		Housing need	635 Serviced sites completed & top structures being developed at Vredebes
		Rotational skip removal	New Waste Management Policy
		Playgrounds	Borehole for park irrigation
4,6	Bella Vista	Gang activity becoming a problem	Increasing law enforcement & coordination with SAPS
		Vandalizing of Municipal property	Increasing law enforcement & coordination with SAPS
		Business hub/mini CBD for Bella Vista	In process to develop container park at Bella Vista / Skoonvlei industry.
		Clamp down on illegal dumping of refuse.	New Waste Management Policy
4,10	Hamlet	Animal control in all areas	Increased law-enforcement
		Business hub/mini CBD for Kliprug area	Spatial Development Plan completed
		Xhosa medium school for PA Hamlet area	Conveyed to Provincial Government
		Housing need	Development at Vredebes
9	Op-Die-Berg	Public transport	Negotiations needs to take place with Transport associations
		More municipal services to be rendered at Op Die Berg offices	National(State) and Provincial Services on a permanent basis
		Illegal shops and shebeens need to be closed	Continued law enforcement & inspections
		Speed calming still a problem	Increased law enforcement
7,11	Tulbagh	More ablution facilities needed in Chris Hani area, and ASLA Camp	Upgrade of Informal Settlements project underway for Chris Hani

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		Informal households utilising storm water as a means to dump their grey water & waste water, which contaminates river. Storm water network in Tulbagh needs to be maintained regularly	Formal housing to be included in housing pipeline to alleviate problem.
		Sewerage network in Chris Hani area needs to be maintained regularly	Periodic maintenance
		Speed calming needed along main street walkway routs	Increased law-enforcement
2,7	Wolseley	Taxi rank placements to be investigated	Spatial Development Plan completed
		Public bathroom facilities in the CBD	Included in capital budget for 2021/22
		Back yard dwellers still a problem, housing need	Housing project planned for future, dependant on grant funding allocations.
		Illegal shops and shebeens need to be closed	Continued law enforcement and inspections

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APPENDIX G: Audit Committee recommendations

Date of the PRAC meetings	Committee recommendations during 2020/21	Recommendations adopted (enter Yes) If not adopted (provide explanation)
02 Oct 20	(a) that the Performance, Risk and Audit Committee members will submit their comments by 9 October 2020 to the Chairperson. (b) that the Chairperson and Head: Internal Audit will finalise the First Bi-Annual Report of the Performance, Risk and Audit Committee to Council on Performance Management for 2019/2020 by 16 October 2020.	Yes
02 Oct 20	(a) that the Performance, Risk and Audit Committee, after consideration, accepts the PRAC Charter for the period 1 July 2020 until 30 June 2021. (b) that the Head: Internal Audit finalises the reviewed PRAC Charter supra (a) and tables same thereafter to Council for approval.	Yes
02 Oct 20	That the Performance, Risk and Audit Committee recommends to Council that notice be taken of the 2020 reviewed Internal Audit Charter for the period 1 July 2020 until 30 June 2021 and, after consideration, same be adopted.	Yes
27 Nov 20	That the Performance, Risk and Audit Committee recommends to Council that the Witzenberg Fraud and Corruption Prevention Strategy, after consideration, be approved.	Yes
27 Nov 20	That the Performance, Risk and Audit Committee recommends to Council that the Witzenberg Whistle Blowing Policy, after consideration, be approved.	Yes
27 Nov 20	That the Performance, Risk and Audit Committee recommends to Council that the Witzenberg Fraud and Corruption Prevention Policy and Response Plan, after consideration, be approved.	Yes
27 Nov 20	That the Performance, Risk and Audit Committee recommends to Council that the Section 71 Monthly Budget Statement Reports of the Directorate Finance for January, February, March, April, May, June, July, August, September and October 2020, after consideration, be approved.	Yes
27 Nov 20	That the Performance, Risk and Audit Committee recommends to Council that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the third quarter of 2019/2020 and, after consideration, same be accepted.	Yes
27 Nov 20	That the Performance, Risk and Audit Committee recommends to Council that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the fourth quarter of 2019/2020 and, after consideration, same be accepted.	Yes
27 Nov 20	That the Performance, Risk and Audit Committee recommends to Council that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the first quarter of 2020/2021 and, after consideration, same be accepted.	Yes

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Date of the PRAC meetings	Committee recommendations during 2020/21	Recommendations adopted (enter Yes) If not adopted (provide explanation)
25 Feb 21	That the Performance, Risk and Audit Committee recommends to Council: that notice be taken of the AGSA Draft Audit Report for 2019/2020.	Yes
21 May 21	That the Performance, Risk and Audit Committee recommends to Council that notice be taken of the Mid-year Budget Statement and Performance Assessment (Section 72) Report for the period 1 July 2020 until 31 December 2020 and, after consideration, same be approved and accepted.	Submitted for Council consideration
21 May 21	That the Performance, Risk and Audit Committee recommends to Council that notice be taken of the Section 71 Monthly Budget Statement Reports for November and December 2020 and January, February, March and April 2021 and, after consideration, same be accepted	Submitted for Council consideration
21 May 21	that the Performance, Risk and Audit Committee recommends to Council that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the second quarter of 2020/2021 and, after consideration, same be accepted.	Submitted for Council consideration
21 May 21	That the Performance, Risk and Audit Committee recommends to Council that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the third quarter of 2020/2021 and, after consideration, same be accepted.	Submitted for Council consideration

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Audit Committee recommendations on Fraud & Financial Misconduct for 2020/21

Minutes: Performance, Risk & Audit Committee Meeting, 02 October 2020, Item 11.2

that notice was taken that there were no disciplinary cases regarding fraud and corruption for the third quarter of 2019/2020.

APPENDIX H: Long Term Contracts and Public Private Partnerships

Only one long term contract for the provision of banking services as awarded to First National Bank under Bid nr. 08/2/15/23. No Public Private Partnership was entered to by end of June 2020/21.

APPENDIX I: Service delivery performance of entities & service providers

Section 76(b) of the MSA states that KPIs should inform the indicators set for every municipal entity and service provider with whom the municipality has entered into a service delivery agreement. A service provider:

- means a person or institution or any combination of persons and institutions which provide to or for the benefit of the local community
- External service provider means an external mechanism referred to in Section 76(b) which provides a municipal service for a municipality
- Service delivery agreement means an agreement between a municipality and an institution or person mentioned in Section 76(b) in terms of which a municipal service is provided by that institution or person, either for its own account or on behalf of the municipality

During the year under review, the municipality did not appoint any service providers who provided municipal services to or for the benefit of the local community on behalf of the municipality and thus, this report contains no information in this regard. All other contract appointments are regularly monitored in terms of Section 51(3) of the Supply Chain Management Policy which stipulates that vendor performance must be monitored as follows:

- Each project manager shall monitor the supplier's compliance and performance to the set of specifications.
- If the supplier fails to perform in accordance with the specification requirements, the project manager must report such failure to the supplier in writing immediately upon becoming aware of such non-compliance for them to correct the situation.

The above information will be kept and made available for future evaluation purposes, contract negotiations and regular feedback to vendors.

If vendors fail to deliver in terms of paragraph 23(1)(a) of the General conditions of the contract, the municipality reserves the right to make use of remedies at its disposal in terms of applicable law.

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APPENDIX J: Disclosure on Financial Interests

Schedule 1, Section 7 as well as Schedule 2, Section 5A of the Municipal Systems Act states that when a councillor is elected or appointed or a person appointed in terms of section 56 or a municipal manager, he or she must within 60 days declare in writing to the municipal manager or the chairperson of the municipal council the following financial interests held:

- shares and securities in any company;
- membership of any close corporation;
- interest in any trust;
- directorships;
- partnerships;
- other financial interests in any business undertaking
- employment and remuneration;
- interest in property;
- pension; and
- subsidies, grants and sponsorships by any organisation.

Any change in the nature or detail of the financial interests of any councillor or official must be declared in writing to the municipal manager or to the chairperson of the municipal council annually. The municipal Council must determine which of the financial interests referred in the above-mentioned list must be made public, whilst balancing the need for confidentiality and disclosure in the public interest.

The following table lists the disclosure of financial interests of the administrative and strategic role players of the municipality which were deemed to be disclosed for public interest:

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Disclosures of Financial Interests		
2020/2021		
Name	**Description of Financial interests***	
Executive Mayor		
Cllr BC Klaasens	Shares and securities in any	NASPERS and SASOL
	Directorships	Klaasen Incorporated
	Employment and Remuneration	Witzenberg Municipality; Klaasen Incorporated
	Property	2 Beets Street, Ceres 45 Trekker Street, Plettenberg Bay
	Pension	Consolidated Retirement Fund
Member of Mayoral Committee / Executive Committee		
Alderman K Adams	Employment and Remuneration	Witzenberg Municipality
	Property	853 Vrede Street, Bella Vista
	Pension	Consolidated Retirement Fund
Alderman T Godden	Share and Security in any company	Klein Begin Viswinkel
	Directorship	Klein Begin Viswinkel; Primary Co-operative Limited
	Employment and Remuneration	Witzenberg Municipality
	Interest in Property	214 Hoop Street , Koue Bokkeveld
	Pension	Consolidated Retirement Fund
Cllr TE Abrahams	Shares and securities in any Company	MTN; SASOL; Peninsula Hotel Time shares

Disclosures of Financial Interests		
2020/2021		
Name	**Description of Financial interests***	
	Close Corporation	None
	Interest in any trust	Abrahams Family Trust
	Directorships	Duiwelsberg Berries (Pty) Ltd Breede Gouritz Catchment Management Agency
	Employment and Remuneration	Witzenberg Municipality Breede Gouritz Catchment Management Agency (BGCMA): Non executive, appointed by Minister of Water & Sanitation
	Property	7 Fortuin Street, Ceres, 1 Cloete Street, Ceres
	Pension	Consolidated Retirement Fund
Alderman HJ Smit	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Alderman JJ Visagie	Employment and Remuneration	Witzenberg Municipality
	Property	Skuinsbaai, Prince Alfred's Hamlet
	Pension	Consolidated Retirement Fund
Cllr EM Sidego	Employment and Remuneration	Witzenberg Municipality
	Shares & securities in any company	SANLAM
	Property	9 Michael Street, Tulbagh
	Pension	Consolidated Retirement Fund & PPS Sanlam
Councillor		
Cllr M Mdala	Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr P Daniels	Employment and Remuneration	Witzenberg Municipality and Cape Wineland District Municipality
	Property	31 7th Avenue Wolseley
	Pension	Consolidated Retirement Fund
Alderman J Schuurman	Employment and Remuneration	Witzenberg Municipality and Cape Wineland District Municipality
	Membership of any close corporation	Director: Well-Earned Trading 62 cc. Dorman at moment.
	Property	32 & 34 Lang Street, Bella Vista, Ceres (Erven 2680 & 2681)
	Pension	Consolidated Retirement Fund
Cllr GG Laban	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr Z Mzauziwa	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr TP Mgoboza	Employment and Remuneration	Witzenberg Municipality

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Disclosures of Financial Interests		
2020/2021		
Name	**Description of Financial interests***	
	Pension	Consolidated Retirement Fund
Cllr Kinnear	Employment and Remuneration	Witzenberg Municipality
	Pension	Telkom
	Property	3 Kort Street, Wolseley
Cllr DM Jacobs	Employment and Remuneration	Witzenberg Municipality
	Property	Co-Owner: 158 Phakamisa Street, Nduli Co-Owner: 26 Hollenbach Street, Worcester
	Pension	Consolidated Retirement Fund
Cllr C Lottering	Employment and Remuneration	Witzenberg Municipality
	Property	23 Belverdere Single, Wolseley
	Pension	Consolidated Retirement Fund
Cllr P Heradien	Shares and Securities in any company	Mardorpet (PTY)
	Employment and Remuneration	Witzenberg Municipality and Leasing of property, 44 Lyell Street Ceres
	Property	44 Lyell Street Ceres; 42 Lyell Street Ceres
	Pension	Consolidated Retirement Fund; Colbalt Pension Fund
Cllr N Phatsoane	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr H Visagie	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Alderlady JT Phungula	Employment and Remuneration	Witzenberg Municipality
	Property	8 Buckingham Street, Ceres
	Pension	Consolidated Retirement Fund
Cllr RJ Simpson	Employment and Remuneration	Witzenberg Municipality
	Pension	Consolidated Retirement Fund
Cllr D Swart	Shares and securities in any company	Crispy Farming
	Employment and Remuneration	Witzenberg Municipality and Cape Wineland District Municipality
	Property	2 St James Street, Ceres
	Pension	Consolidated Retirement Fund
Cllr M Ndaba	Shares and securities in any	Disselfontein Eyethuintaba Farm Project
	Directorships	Disselfontein Eyethuintaba Farm Project
	Partnership	Partnership with Donkerbos Landgoed at Eyethuintaba Farm Project
	Employment and Remuneration	Donkerbos Landgoed and Witzenberg Municipality
	Pension	Consolidated Retirement Fund

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Disclosures of Financial Interests		
2020/2021		
Name	**Description of Financial interests***	
Chief Accounting Officer		
Mr D Nasson	Shares and securities in any company	Old Mutual
	Property	Residential
Chief Financial Officer		
Mr C Kritzinger	25% interest in property	Residential
	50% interest in property	Residential
Directors		
Mr JF Barnard	Property	Residential (Small Holding); Farm
Mr M Mpeluza	Property	Residential
** Financial interests to be disclosed even if they incurred for only part of the year. See MBRR SA34A*		

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APPENDIX K: Statements of Revenue Collection Performance by vote & source

Revenue collection by vote

The table below indicates the Revenue collection performance by vote:

Revenue per Vote	19/20	20/21			20/21 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust-ments Budget
	(R'000)			(%)		
Vote1 - Executive and Council	27	–	–	13	–	–
Vote2 - Budget and Treasury Office	135 013	97 078	92 603	93 783	(3,39)	1,27
Vote3 - Corporate Services	869	1 477	977	753	(49,04)	(22,98)
Vote4 - Planning and Development	1 581	2 368	2 368	2 140	(9,61)	(9,61)
Vote5 - Public Safety	26 545	24 912	25 634	17 596	(29,37)	(31,36)
Vote6 - Health	–	–	–	–	–	–
Vote7 - Community and Social Services	106 212	114 913	131 894	130 926	13,93	(0,73)
Vote8 - Sports and Recreation	10 622	1 941	4 820	9 288	378,64	92,71
Vote9 - Housing	24 474	1 098	6 408	492	(55,23)	(92,33)
Vote10 - Waste Management	29 013	31 984	29 197	33 163	3,69	13,58
Vote11 - Road Transport	3 594	17 647	18 763	13 386	(24,15)	(28,66)
Vote12 - Waste Water Management	37 541	42 994	43 419	49 376	14,85	13,72
Vote13 - Water	43 372	65 596	53 387	53 169	(18,94)	(0,41)
Vote14 - Electricity	258 540	267 434	272 421	274 802	2,76	0,87
Vote15 - Environmental Management	152	13	13	–	(100,00)	(100,00)
Total Revenue by Vote	677 553	669 455	681 904	678 887	1,41	(0,44)

Revenue collection by Source

The table below indicates the Revenue collection performance by source for the 2020/21 financial year:

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Vote Description	19/20	20/21			2020/21 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjust-ments Budget
	(R'000)			(%)		
Property rates	73 594	76 529	76 529	80 775	5,55	5,55
Property rates - penalties & collection char	2 017	1 807	1 103	428	(76,47)	(61,24)
Service Charges - electricity revenue	255 095	269 973	271 973	274 184	2,70	0,81
Service Charges - water revenue	39 419	35 137	35 137	43 137	22,77	22,77
Service Charges - sanitation revenue	39 993	33 513	38 513	42 570	27,03	10,54
Service Charges - refuse revenue	32 236	33 311	33 311	34 110	2,40	2,40
Service Charges - other		–	–	–	–	–
Rentals of facilities and equipment	3 999	2 663	1 163	1 526	(42,67)	31,29
Interest earned - external investments	7 446	9 111	3 340	3 078	(66,22)	(7,85)
Interest earned - outstanding debtors	–	–	–	–	–	–
Dividends received	–	–	–	–	–	–
Fines	22 149	20 456	20 456	11 592	(43,33)	(43,33)
Licences and permits	1 042	2 010	2 010	1 065	(47,00)	(47,00)
Agency services	3 477	3 854	3 854	4 354	12,98	12,98
Transfers recognised - operational	131 111	116 989	140 600	131 051	12,02	(6,79)
Other revenue	(40 873)	(11 639)	(11 556)	(982)	(91,56)	(91,50)
Gains / (losses)	45 432	1	1	(2 743)	(198 025,11)	(198 025,11)
Total Revenue (excluding capital transfers and contributions)	616 135	590 725	616 435	624 145	5,66	1,25
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3						

APPENDIX L: Conditional Grants excluding MIG

Conditional Grants: excluding MIG						
						R' 000
Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustments Budget	
Regional Bulk Infrastructure Grant – DWS – Tulbagh Dam	16 931	15 214	235	n/a	100%	n/a
Public Transport Infrastructure and Systems Grant	–	–	–	90%	90%	n/a
Integrated National Electricity Programme	1 400	1 400	1 496	97%	97%	n/a
Human Settlement Development Grant	–	–	–	103%	103%	n/a
Expanded Public Works Programme	26 298	26 298	11 901	115%	115%	n/a
Libraries	–	–	–	90%	90%	n/a
District – Waste Water Management	2 609	2 609	2 640	105%	105%	n/a
Parks and Recreation	–	–	–	100%	100%	n/a
Total	R 52 516,00	R 55 016,00	R 55 257,00	100%	100%	
** This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in the main report, see T 5.8.3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. Obtain a list of grants from national and provincial government.*						*TL*

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APPENDIX M: New Capital works & renewal programme

APPENDIX N: Full programme of full capital projects

APPENDIX O: Alignment of projects to wards

The following tables show the individual budgeted projects as allocated per ward:

Key Performance Area: 1. ESSENTIAL SERVICES

Strategic Objective: 1.1 SUSTAINABLE PROVISION & MAINTENANCE OF BASIC INFRASTRUCTURE

Description	Funding Source	Ward	Budget 2021_2022	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026
MV Substation Equipment	CRR	All	500 000	1 000 000		1 500 000	1 500 000
Upgrade of LV Network Cables	CRR	All		1 000 000		1 000 000	1 000 000
MV Network Equipment	CRR	All		1 000 000		1 000 000	1 000 000
Upgrade of MV Cables	CRR	All		1 000 000		600 000	600 000
Tools & Equipment	CRR	All				150 000	150 000
Upgrade of Streetlights	CRR	All				350 000	350 000
Network streets	CRR	All		2 000 000		2 500 000	3 000 000
Aerator replacement programme	CRR	All				500 000	
Refurbishment WWTW	CRR	All				750 000	
Sewer Pumps-replacement	CRR	All				250 000	500 000
Sewer Network Replacement	CRR	All		1 500 000		2 000 000	1 500 000
Security upgrades	CRR	All				300 000	
Transfer stations & related infrastructure (	CRR	3	5 617 400				
Network - Storm Water Upgrading	CRR	All				450 000	500 000
Infrastructure Management System	CRR	All				200 000	
Plant & Equipment	CRR	All				50 000	
Security upgrades	CRR	All				450 000	
Network- Water Pipes & Valve Replaceme	CRR	All		1 500 000		2 000 000	2 500 000
Tulbagh Dam	RBIG	7, 11	17 391 304	16 729 565			
Electrical Network Refurbishment	CRR	All				1 500 000	1 500 000
Vredebes Ph1 Busroutes	MIG	5				210 436	
New Material Recovery Facility/Drop Off	MIG	All	11 164 767				
Vehicle Replacement Program	Loans	All	1 000 000	1 000 000	1 000 000		
Grey Water System	CRR	All				1 500 000	1 500 000
Tools & Equipment	CRR	All				50 000	50 000
NMT Sidewalks Ceres	CRR	3,5				500 000	500 000
Drop-offs Transfer stations	CRR	All				2 000 000	4 000 000
Op-Die-Berg Reservoir	MIG	8	2 854 582				
Tulbagh Reservoir	MIG	7,11			7 000 000		
Tierhokskloof bulk pipeline	MIG	2,7		8 026 177			

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Strategic Objective: 1.2 PROVIDE FOR THE NEEDS OF INFORMAL SETTLEMENTS THROUGH IMPROVED SERVICES

Description	Funding Source	Ward	Budget 2021_2022	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026
Vredebes Electrical Network	INEP	5	11 097 391				
Nduli infill Electrical Network	INEP	1, 12		2 714 783	3 478 261		
Vredebes New Storm water Channel & De	MIG	5	107 609				
Nduli Infill Internal Roads	IHHSDG	1,12		2 820 000			
Nduli Infill Internal Sewerage	IHHSDG	1,12		2 820 000			
Nduli Infill Internal Water	IHHSDG	1,12		2 820 000			
Nduli Infill Internal Storm water	IHHSDG	1,12		2 820 000			
Vredebes Access Collector	MIG	5		1 390 435	8 085 217		
Vredebes Phase H Internal Roads	IHHSDG	5	889 371				
Vredebes Phase H Internal Water	IHHSDG	5	889 371				
Vredebes Phase H Internal Storm Water	IHHSDG	5	889 371				
Vredebes Phase H Internal Sewerage	IHHSDG	5	889 371				
Vredebes Phase H Streetlights	MIG	5	1 565 217				

Key Performance Area: 2. GOOD GOVERNANCE

Description	Funding Source	Ward	Budget 2021_2022	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026
Office Equipment	CRR	All				50 000	
Office Equipment	CRR	All				30 000	
Office Equipment	CRR	All				30 000	
Office Equipment (Director)	CRR	All				30 000	
IT Equipment	CRR	All	200 000	600 000		650 000	700 000
Access Control - Furniture and Equipment	CRR	All					75 000
Signage & Billboards	CRR	All					80 000
Office Equipment	CRR	All				30 000	30 000
Office Equipment	MIG	All			20 000		
Traffic Calming	CRR	All				200 000	250 000
Camera equipment	CRR	All				20 000	
Council chambers furniture	CRR	All	600 000				
IT Equipment	Prov Grant	All	100 000				
IT Equipment	CRR	All	100 000	100 000	100 000		
Furniture & equipment	CRR	All	30 000	30 000	30 000		
Computor hardware	CRR	All	50 000	50 000	50 000		

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Key Performance Area: 3. COMMUNAL SERVICES

Description	Funding Source	Ward	Budget 2021_2022	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026
Chainsaws	CRR	All				90 000	
Brushcutters	CRR	All				120 000	
Irrigation equipment for parks	CRR	All					500 000
Containers 3x3m	CRR	All				100 000	
Truck 1.3 ton	CRR	All				350 000	
Expanding of Cemetery	CRR	All				300 000	500 000
Capex Fire Fighting Equipment	CRR	All				350 000	
Firefighting Response Vehicle	Prov Grant	All			856 522		
Ceres upgrade Of Leyell Str Sport Facilitie	MIG	3	5 455 652	6 843 477			
New regional cemetery	MIG	All		4 819 042	6 767 826		
Fencing Nduli Comm Hall	CRR	1, 12					500 000
Kliprug sportfield change rooms	CRR	4					1 500 000
Sportsground development	CRR	All				400 000	400 000
Resurface netball courts	CRR	All				200 000	300 000
Landscaping of parks	CRR	All				300 000	300 000
Townhalls Equipment	CRR	All		40 000			
Sportfield equipment	CRR	All		30 000			
Parks equipment	CRR	All		40 000			
Wolseley Public Toilets	CRR	2,7	1 000 000				
Wolseley Public Toilets	District	2,7	500 000				

Key Performance Area: 4. SOCIO-ECONOMIC SUPPORT SERVICES

Description	Funding Source	Ward	Budget 2021_2022	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026
Upgrade Van Breda Bridge	Prov Grant	3,5	20 547 826	6 200 000	152 174		
Hamlet Economic Hub	RSEP	4,1	695 652				
Rehabilitation - Streets Tulbagh	CRR	11				3 500 000	2 500 000
Chalet Furniture	CRR	3				450 000	
Upgrade Van Breda bridge (own contribut	CRR	3,5	4 909 565	1 240 000			

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APPENDIX P: Schools & clinics with access to basic services

There are no service connection backlogs to schools and clinics within urban areas where Witzenberg Municipality are responsible for services. The situation of service connections in rural areas are however unknown.

APPENDIX Q: Schools & clinics with access to basic services where other spheres of government are responsible for the provision

This Appendix relates to all service backlogs experienced by the community where another sphere of government is responsible for providing the service, this information is provided to assist the national and provincial departments improve planning, budgeting and implementation.

Information can however not be provided as the type of service, backlog & backlog criteria are unknown to the municipality.

APPENDIX R: Declaration of Loans and Grants Made by the Municipality

No loans or grants were granted by the municipality.

APPENDIX S: Declaration of Returns not Made in due Time under MFMA s71

Section 71 of the MFMA requires municipalities to return a series of financial performance data to the National Treasury at specified intervals throughout the year.

The Chief Financial Officer states that these data sets have been returned according to the reporting requirements/ with no exceptions for the 2018/19 financial year.

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Signed (Chief Financial Officer)

16/9/2021

Date

C Kritzinger

APPENDIX T: National and Provincial Outcome for local government

This Appendix covers information not addressed in any of the other areas of the Annual Report, relating to municipal powers and functions that can be used by the National and Provincial Spheres to monitor and evaluate service delivery performance. This should indicate the progress to date, numbers and percentage achieved.

All major service delivery functions are measured through key performance indicators as reported on under Chapter 3.1.7.

VOLUME II: ANNUAL FINANCIAL STATEMENTS

UNAUDITED

2021

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

Annual Financial Statements

30 June 2021



31/08/2021
WC022 – WITZENBERG MUNICIPALITY

UN-AUDITED - Trim ref 05/03/1

WITZENBERG MUNICIPALITY

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

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WITZENBERG MUNICIPALITY

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

GENERAL INFORMATION

NATURE OF BUSINESS

Witzenberg Municipality is a local municipality performing the functions as set out in Part B of Schedules 4 & 5 of the Constitution of the Republic of South Africa. (Act No. 108 of 1996)

COUNTRY OF ORIGIN AND LEGAL FORM

South African Category B Municipality (Local Municipality) as defined by the Municipal Structures Act. (Act no 117 of 1998)

JURISDICTION

The Witzenberg Municipality includes the following areas:

Ceres
Op-die-Berg
Prince Alfred's Hamlet
Tulbagh
Wolseley

MUNICIPAL MANAGER

D Nasson

CHIEF FINANCIAL OFFICER

HJ Kritzinger

REGISTERED OFFICE

50 Voortrekker Street, Ceres, 6835

AUDITORS

Auditor-General South Africa

PRINCIPAL BANKERS

ABSA Bank
Standard Bank, Ceres
First National Bank

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RELEVANT LEGISLATION

The Constitution of the Republic of South Africa
Municipal Finance Management Act (Act no 56 of 2003)
Division of Revenue Act
The Income Tax Act
Value Added Tax Act (Act no 89 of 1991)
Municipal Structures Act (Act no 117 of 1998)
Municipal Systems Act (Act no 32 of 2000)
Municipal Systems Amendment Act (Act no 7 of 2011)
Municipal Planning and Performance Management Regulations
Water Services Act (Act no 108 of 1997)
Housing Act (Act no 107 of 1997)
Municipal Property Rates Act (Act no 6 of 2004), as amended
Electricity Act (Act no 41 of 1987)
Skills Development Levies Act (Act no 9 of 1999)
Employment Equity Act (Act no 55 of 1998)
Unemployment Insurance Act (Act no 30 of 1966)
Basic Conditions of Employment Act (Act no 75 of 1997)
Supply Chain Management Regulations, 2005
Collective Agreements
Municipal Regulations on Standard Chart of Accounts
Municipal Budget and Reporting Regulations
SALBC Leave Regulations
Remuneration of Public Office Bearers Act
Workman's Compensation Act

WITZENBERG MUNICIPALITY

COUNCILLORS OF THE WITZENBERG MUNICIPALITY

Position	Surname	Party	Seat type
Executive Mayor	Klaasen, BC	DA	PR
Deputy Executive Mayor	Adams, K	DA	Ward 6
Speaker	Godden, TT	COPE	PR
Member of Mayoral Committee	Sidego, EM	DA	Ward 11
Member of Mayoral Committee	Alderman Smit, HJ	DA	Ward 5
Member of Mayoral Committee	Visagie, JJ	DA	Ward 4
Member of Mayoral Committee	Abrahams, T	DA	PR
Ordinary Councillor	Kinnear, D	DA	PR
Ordinary Councillor	Laban, G	WA	PR
Ordinary Councillor	Alderman Schuurman, J W	ANC	PR
Ordinary Councillor	Phungula, JT	ANC	PR
Ordinary Councillor	Jacobs, DM	EFF	PR
Ordinary Councillor	Herandien, P	ICOSA	PR
Ordinary Councillor	Simpson, RJ	ANC	PR
Ordinary Councillor	Mzauziwa, Z	DA	PR
Ordinary Councillor	Phatsoane, N	ANC	Ward 1
Ordinary Councillor	Lottering, C	DA	Ward 2
Ordinary Councillor	Swart, D	DA	Ward 3
Ordinary Councillor	Daniels, P	DA	Ward 7
Ordinary Councillor	Visagie, H	ANC	Ward 8
Ordinary Councillor	MJ Ndaba	ANC	Ward 9
Ordinary Councillor	Mgoboza, TP	ANC	Ward 10
Ordinary Councillor	Mdala, M	ANC	Ward 12

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APPROVAL OF FINANCIAL STATEMENTS

I am responsible for the preparation of these annual financial statements, in terms of Section 126 (1) of the Municipal Finance Management Act and which I have signed on behalf of the Municipality.

I certify that the salaries, allowances and benefits of Councillors as disclosed in the notes of these annual financial statements are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Officer Bearers Act and the Minister of Provincial and Local Government's determination in accordance with this Act.

D NASSON
Accounting Officer

31/08/2021
Date

WITZENBERG MUNICIPALITY

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2021

	Notes	2021 R	Restated 2020 R
ASSETS			
Current Assets		**216,784,716**	**228,964,508**
Cash and Cash Equivalents	**2**	115,305,213	130,394,398
Trade and other Receivables from Exchange Transactions	**3**	71,113,567	65,990,838
Receivables from non-exchange transactions	**4**	11,026,109	12,649,904
Inventory	**5**	9,963,092	11,601,511
Unpaid Conditional Government Grants and Receipts	**6**	2,172,368	3,638,977
Statutory Receivables: VAT	**7**	7,204,367	4,688,880
Non-Current Assets		**1,030,339,017**	**945,812,530**
Property, Plant and Equipment	**8**	985,237,479	899,974,223
Intangible Assets	**9**	1,122,031	1,577,774
Investment Property	**10**	43,429,507	43,710,533
Heritage assets	**11**	550,000	550,000
Total Assets		**1,247,123,733**	**1,174,777,038**
LIABILITIES			
Current Liabilities		**124,440,605**	**141,819,288**
Trade and Other Payables Exchange Transactions	**12**	58,125,342	53,298,701
Consumer Deposits	**13**	8,731,990	7,882,837
Current Employee benefits	**14**	27,313,798	26,169,577
Unspent Conditional Government Grants and Receipts	**6**	24,703,606	48,496,815
Unspent Public Contributions	**15**	3,979,250	4,003,573
Current Portion of Borrowings	**16**	1,586,619	1,967,785
Non-Current Liabilities		**175,032,060**	**115,137,713**
Borrowings	**16**	1,188,302	2,619,817
Non-Current Provisions	**17**	102,375,838	50,889,138
Employee benefits	**18**	71,467,920	61,628,758
Total Liabilities		**299,472,665**	**256,957,001**
Net Assets		**947,651,068**	**917,820,037**
Capital Replacement Reserve	**19**	10,442,209	10,617,534
Accumulated Surplus		937,208,859	907,202,503
Total Net Assets and Liabilities		**1,247,123,733**	**1,174,777,038**

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WITZENBERG MUNICIPALITY

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2021

	Notes	2020/2021 (Actual) R	2019/2020 (Restated) R	2019/2020 Correction of error R	2019/2020 (Previously reported) R
REVENUE					
Revenue from Non-exchange Transactions		**281,918,989**	**248,328,447**	**4,733,666**	**243,594,781**
Taxation Revenue		**81,202,719**	**75,610,819**	**-**	**75,610,819**
Property rates	**20**	80,775,118	73,593,785	-	73,593,785
Property Rates - penalties imposed and collection charges		427,601	2,017,034	-	2,017,034
Transfer Revenue		**200,716,270**	**172,717,628**	**4,733,666**	**167,983,962**
Fines, Penalties and Forfeits		11,591,892	22,148,587	2,494,500	19,654,087
Licences or Permits		1,065,472	1,042,183	-	1,042,183
Surcharges and Taxes		4,047,146	2,299,997	15,430	2,284,567
Government Grants and Subsidies - Capital	**21**	52,101,858	15,568,796	2,126,536	13,442,260
Government Grants and Subsidies - Operating	**21**	131,051,159	131,111,319	97,200	131,014,119
Public Contributions and Donations		858,743	546,746	-	546,746
Revenue from Exchange Transactions		**394,327,405**	**383,375,719**	**6,792,710**	**376,583,009**
Service Charges	**22**	376,205,392	352,555,694	6,379,949	346,175,745
Rental from Fixed Assets		1,526,433	3,997,744	92,691	3,905,053
Interest earned - External investments		3,078,053	7,445,685	-	7,445,685
Interest Income on Overdue Accounts		5,141,944	8,498,061	-	8,498,061
Agency Services	**23**	4,353,776	3,477,358	-	3,477,358
Operational Revenue	**24**	410,884	2,130,516	324,070	1,806,446
Sales of Goods and Rendering of services	**25**	3,610,923	5,270,661	(4,000)	5,274,661
Total Revenue		**676,246,394**	**631,704,166**	**11,526,376**	**620,177,790**
EXPENDITURE					
Employee related costs	**26**	191,675,643	184,995,780	(62,330)	185,058,110
Remuneration of Councillors	**27**	10,583,028	10,604,088	-	10,604,088
Impairment	**28**	64,863,797	50,522,366	1,101,950	49,420,416
Inventory Consumed		12,584,154	14,298,919	104,907	14,194,012
Depreciation and Amortisation	**29**	32,907,971	32,483,324	(248,934)	32,732,258
Finance Charges	**30**	10,016,942	14,621,685	2,126	14,619,559
Bulk Purchases	**31**	239,632,251	221,831,359	9,340	221,822,019
Contracted Services	**32**	51,747,585	44,653,454	624,335	44,029,119
Transfers and Subsidies: Operational Expenditure	**33**	6,534,267	1,494,563	-	1,494,563
Construction Cost		-	23,982,171	-	23,982,171
Operational Cost	**34**	34,632,352	33,219,123	144,281	33,074,842
Rent on Land		37,976	35,492	-	35,492
Operating Leases	**35**	895,211	797,612	-	797,612
Bad Debts Written Off		17,560,944	14,187,058	-	14,187,058
Total Expenditure		**643,672,121**	**647,726,994**	**1,675,675**	**646,051,319**
Gain / (loss) on disposal of assets		(66,047)	(264,764)	209,406	(474,170)
(Impairment loss) / Reversal of impairment loss	**36**	436,175	-	-	-
Gain / (loss) on Adjustment of Provision		2,204,355	37,138,937	3,243	37,135,694
Inventories: (Write-down) / Reversal of write-down		-	52	-	52
Gain / (loss) on Actuarial Valuations	**18**	(5,317,725)	8,557,961	-	8,557,961
NET SURPLUS / (LOSS) FOR THE YEAR		**29,831,031**	**29,409,358**	**10,063,350**	**19,346,008**

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WITZENBERG MUNICIPALITY

STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 30 JUNE 2021

	Notes	Capital Replacement Reserve	Accumulated Surplus/(Deficit)	Total
		R	R	R
Balance at 1 JULY 2019		**10,354,788**	**877,240,797**	**887,595,585**
Correction of error	**37.13**	-	815,094	815,094
Restated Balance at 1 JULY 2019		**10,354,788**	**878,055,891**	**888,410,679**
Transfers to/from Accumulated		21,437,497	(21,437,497)	-
Property, Plant and Equipment purchased		(21,174,751)	21,174,751	-
Restated Net Surplus for the year		-	29,409,358	29,409,358
Balance at 30 JUNE 2020		**10,617,534**	**907,202,503**	**917,820,037**
Transfers to/from Accumulated		14,000,000	(14,000,000)	-
Property, Plant and Equipment purchased		(14,175,325)	14,175,325	-
Net Surplus for the year		-	29,831,031	29,831,031
Balance at 30 JUNE 2021		**10,442,209**	**937,208,859**	**947,651,068**

UNAUDITED

WITZENBERG MUNICIPALITY

CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2021

	Notes	2020/2021 R	Restated 2019/2020 R
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts			
Property Rates and other Taxes	**39**	82,812,107	70,589,991
Sales of goods and services		345,134,453	324,654,945
Government Grants		161,660,837	188,380,618
Interest		8,647,598	17,960,780
Payments			
Employee costs		(192,230,168)	(180,846,290)
Suppliers		(354,367,314)	(349,813,617)
Finance charges	**30**	(226,499)	(468,878)
Cash generated by operations	**39**	**51,431,015**	**70,457,549**
CASH FLOW FROM INVESTING ACTIVITIES			
Purchase of Property, Plant and Equipment	**8**	(66,943,531)	(34,508,178)
Purchase of Intangible Assets	**9**	-	(15,716)
Proceeds on Disposal of Property, Plant and Equipment		905,050	653,192
Net Cash from Investing Activities		**(66,038,481)**	**(33,870,701)**
CASH FLOW FROM FINANCING ACTIVITIES			
Loans repaid		(1,330,872)	(1,198,667)
Increase in Consumer Deposits		849,153	734,532
Net Cash from Financing Activities		**(481,719)**	**(464,134)**
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS		**(15,089,185)**	**36,122,713**
Cash and Cash Equivalents at the beginning of the year		130,394,398	94,271,685
Cash and Cash Equivalents at the end of the year	**2**	115,305,213	130,394,398
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS		**(15,089,185)**	**36,122,713**

UNAUDITED

WITZENBERG MUNICIPALITY

REPORTABLE SEGMENTS FOR THE YEAR ENDED 30 JUNE 2021

	Community and public safety	Economic and environmental services	Trading Services	Reconciling Items	Total
Segment Revenue	R	R	R	R	R
External revenue from non-exchange transactions	149,542,556	15,927,645	28,844,183	87,177,003	281,491,386
External revenue from exchange transactions	2,617,720	5,920,847	376,371,576	1,197,265	386,107,408
Interest revenue	40,377	-	5,072,756	3,534,465	8,647,598
Revenue from transactions with other segments	40,574	-	20,412,344	-	20,452,918
Total Revenue	152,241,227	21,848,492	430,700,858	91,908,733	696,699,310
Segment Expenditure					
Employee related costs	64,341,144	20,708,159	53,652,682	52,973,662	191,675,647
Remuneration of Councillors	-	-	-	10,550,105	10,550,105
Bulk Purchases	4,200	-	239,628,051	-	239,632,251
Depreciation and Amortisation	4,157,599	6,220,333	18,197,653	4,332,386	32,907,971
Impairment and Bad debt	12,941,900	-	38,013,902	1,468,939	52,424,741
Other Expenditure	11,648,095	12,878,199	42,484,149	49,470,966	116,481,408
Internal charges	7,205,037	109,917	10,565,568	2,572,396	20,452,918
Total Expenditure	100,297,974	39,916,608	402,542,005	121,368,454	664,125,041
Gains & Losses	-278,553	-	2,138,308	-4,602,996	-2,743,241
Surplus/deficit for the year	**51,664,700**	**(18,068,115)**	**30,297,162**	**(34,062,718)**	**29,831,028**

REPORTABLE SEGMENTS FOR THE YEAR ENDED 30 JUNE 2020

UNAUDITED

	Community and public safety	Economic and environmental services	Trading Services	Reconciling Items	Total
Segment Revenue	R	R	R	R	R
External revenue from non-exchange transactions	157,130,233	4,522,673	6,921,843	77,736,664	246,311,412
External revenue from exchange transactions	7,233,570	4,540,196	352,716,012	2,942,194	367,431,972
Interest revenue	74,063	-	8,353,583	9,533,133	17,960,780
Revenue from transactions with other segments	44,095	-	18,863,132	-	18,907,227
Total Revenue	164,481,962	9,062,868	386,854,570	90,211,991	650,611,391
Segment Expenditure					
Employee related costs	61,215,199	19,470,068	51,382,306	52,928,205	184,995,778
Remuneration of Councillors	-	-	-	10,604,088	10,604,088
Bulk Purchases	11,260	-	221,820,099	-	221,831,359
Depreciation and Amortisation	4,465,603	6,094,550	18,176,118	3,747,053	32,483,324
Impairment and Bad debt	23,242,220	-	36,919,075	4,548,130	64,709,424
Other Expenditure	35,627,414	14,050,586	37,801,071	45,623,947	133,103,018
Internal charges	6,197,180	103,568	10,200,051	2,406,429	18,907,227
Total Expenditure	130,758,877	39,718,772	376,298,719	119,857,851	666,634,218
Gains & Losses	-	-	37,138,939	8,293,250	45,432,188
Surplus/deficit for the year	**33,723,085**	**(30,655,903)**	**47,694,790**	**(21,352,611)**	**29,409,361**

For management purposes, the municipality is organised and operates in four key functional segments (or business units). To this end, management monitors the operating results of these business units for the purpose of making decisions about resource allocations and assessment of performance. Revenues and expenditures relating to these business units are allocated at a transactional level. Costs relating to the governance and administration of the municipality are not allocated to these business units.

The three key business units comprise of:

• Community and public safety which includes community and social services, sport and recreation, public safety and housing services;

• Economic and environmental services which includes planning and development, road transport and environmental protection services;

• Trading services which includes energy sources, water management, waste water management and waste management services;

• Reconciling items which includes executive and council, finance and administration and internal audit;

The grouping of these segments is consistent with the functional classification of government activities which considers the nature of the services, the beneficiaries of such services and the fees charged for the services rendered (if any).

Management does not monitor financial performance geographically and does not at present have reliable separate financial information.

WITZENBERG MUNICIPALITY

STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 30 JUNE 2021

	Actual 2020/2021 R	Approved budget 2020/2021 R	Adjustments 2020/2021 R	Final budget 2020/2021 R	Difference between final budget and actual	Actual 2019/2020 R
ASSETS						
Current Assets	**216,784,716**	**141,830,688**	**48,268,007**	**190,098,695**	**14%**	**228,964,508**
Cash	115,305,213	64,561,708	10,710,045	75,271,754	53%	130,394,398
Consumer debtors	82,139,676	39,362,881	58,117,769	97,480,650	-16%	78,640,742
Other debtors	9,376,735	26,213,480	(23,167,949)	3,045,531	208%	8,327,857
Inventory	9,963,092	11,692,619	2,608,142	14,300,761	-30%	11,601,511
Non-Current Assets	**1,030,339,017**	**1,013,409,971**	**(28,433,416)**	**984,976,555**	**5%**	**945,812,530**
Investments	-	-	-	-		-
Investment Property	43,429,507	44,491,786	(727,253)	43,764,533	-1%	43,710,533
Property, Plant and Equipment	985,237,479	966,338,768	(27,252,670)	939,086,098	5%	899,974,223
Intangible Assets	1,122,031	2,029,417	(453,493)	1,575,924	-29%	1,577,774
Other non-current assets	550,000	550,000	-	550,000	0%	550,000
Total Assets	**1,247,123,733**	**1,155,240,659**	**19,834,591**	**1,175,075,250**	**6%**	**1,174,777,038**
LIABILITIES						
Current Liabilities	**124,440,605**	**101,744,449**	**77,795,843**	**179,540,292**	**-31%**	**141,819,288**
Borrowings	1,586,619	-	-	-		1,967,785
Consumer Deposits	8,731,990	7,149,736	(7,149,736)	-		7,882,837
Trade and Other Payable Exchange Transactions	86,808,198	60,983,075	63,788,090	124,771,165	-30%	105,799,089
Provisions	27,313,798	33,611,638	21,157,489	54,769,127	-50%	26,169,577
Non-Current Liabilities	**175,032,060**	**164,508,775**	**(46,358,623)**	**118,150,152**	**48%**	**115,137,713**
Borrowings	1,188,302	6,222,409	(3,434,807)	2,787,602	-57%	2,619,817
Provisions	173,843,758	158,286,366	(42,923,816)	115,362,550	51%	112,517,896
Total Liabilities	**299,472,665**	**266,253,224**	**31,437,219**	**297,690,444**	**1%**	**256,957,001**
Net Assets	**947,651,068**	**888,987,435**	**(11,602,629)**	**877,384,806**	**8%**	**917,820,037**
Accumulated Surplus	937,208,859	878,632,647	(11,865,375)	866,767,272	8%	907,202,503
Reserve	10,442,209	10,354,788	262,746	10,617,534	-2%	10,617,534
Total Net Assets and Liabilities	**1,247,123,733**	**1,155,240,659**	**19,834,591**	**1,175,075,250**	**6%**	**1,174,777,038**

UNAUDITED

	Actual 2020/2021 R	Approved budget 2020/2021 R	Adjustments 2020/2021 R	Final budget 2020/2021 R	Difference between final budget and actual	Actual 2019/2020 R
Operating Revenue						
Property rates	80,775,118	76,528,820	-	76,528,820	6%	73,593,785
Property Rates - penalties imposed and collection charges	427,601	1,817,491	(714,211)	1,103,280	-61%	2,017,034
Fines, Penalties and Forfeits	11,591,892	20,456,444	-	20,456,444	-43%	22,148,587
Licences or Permits	1,065,472	2,010,303	-	2,010,303	-47%	1,042,183
Surcharges and Taxes	4,047,146	5,494,826	(1,241,130)	4,253,696	-5%	2,299,997
Government Grants and Subsidies - Capital	52,101,858	78,716,173	(13,259,702)	65,456,471	-20%	15,568,796
Government Grants and Subsidies - Operating	131,051,159	116,989,000	23,611,180	140,600,180	-7%	131,111,319
Public Contributions and Donations	858,743	-	839,256	839,256	2%	546,746
Service Charges	376,205,392	341,732,442	13,000,000	354,732,442	6%	352,555,694
Rental from Fixed Assets	1,526,433	2,662,619	(1,500,000)	1,162,619	31%	3,997,744
Interest earned - External investments	3,078,053	9,111,414	(5,771,239)	3,340,175	-8%	7,445,685
Interest Income on Overdue Accounts	5,141,944	6,486,290	(2,514,550)	3,971,740	29%	8,498,061
Agency Services	4,353,776	3,853,713	-	3,853,713	13%	3,477,358
Operational Revenue	410,884	1,167,195	-	1,167,195	-65%	2,130,516
Sales of Goods and Rendering of services	3,610,923	2,414,690	-	2,414,690	50%	5,270,661
Total revenue	**676,246,394**	**669,441,420**	**12,449,604**	**681,891,024**	**-1%**	**631,704,166**
Operating Expenditure by Nature						
Employee related costs	191,675,643	219,289,869	(9,783,000)	209,506,869	9%	184,995,780
Remuneration of Councillors	10,583,028	12,170,893	-	12,170,893	13%	10,604,088
Impairment	34,863,797	44,688,248	10,000,000	54,688,248	36%	50,522,366
Inventory Consumed	12,584,154	19,527,804	(1,873,899)	17,653,905	29%	14,298,919
Operational Cost	34,632,352	44,393,746	(517,539)	43,876,207	21%	33,219,123
Depreciation and Amortisation	32,907,971	40,687,601	(5,000,000)	35,687,601	8%	32,483,324
Finance Charges	10,016,942	17,418,040	-	17,418,040	42%	14,621,685
Bulk Purchases	239,632,251	232,760,440	4,600,000	237,360,440	-1%	221,831,359
Contracted Services	51,747,585	48,485,901	11,236,986	59,722,887	13%	44,653,454
Transfers and Subsidies: Operational Expenditure	6,534,267	2,178,559	5,590,067	7,768,626	16%	1,494,563
Construction Cost	-	-	5,861,000	5,861,000	100%	23,982,171
Rent on Land	37,976	42,000	-	42,000	10%	35,492
Operating Leases	895,211	848,875	206,844	1,055,719	15%	797,612
Bad Debts Written Off	17,560,944	-	-	-		14,187,058
Total expenditure	**643,672,121**	**682,491,976**	**20,320,459**	**702,812,435**	**8%**	**647,726,994**
Operating Surplus/(deficit) for the period	**32,574,273**	**(13,050,556)**	**(7,870,855)**	**(20,921,411)**	**-256%**	**-16,022,828**
Gain / (loss) on disposal of assets	(66,047)	-	-	-		(264,764)
(Impairment loss) / Reversal of impairment loss	436,175	-	-	-		-
Gain / (loss) on Adjustment of Provision	2,204,955	890	-	890	247580%	37,138,937
Inventories: (Write-down) / Reversal of write-down	-	272	-	272	-100%	52
Gain / (loss) on Actuarial Valuations	(5,317,725)	224	-	224	-2374084%	8,557,961
Netto Surplus/(deficit) for the period	**29,831,031**	**(13,049,170)**	**(7,870,855)**	**(20,920,025)**	**-243%**	**29,409,358**
Operating expenditure by vote						
Budget and Treasury Office	37,898,882	52,892,137	887,336	53,779,473	30%	38,523,505
Civil services	150,182,242	144,894,011	5,373,010	150,267,021	0%	149,209,808
Community and social services	26,066,330	34,597,525	(769,566)	33,827,959	23%	26,530,454
Corporate Services	57,666,121	68,520,891	1,714,078	70,234,969	18%	55,396,760
Electro Technical Services	268,002,527	265,464,319	9,170,291	274,634,610	2%	243,198,591
Executive and Council	22,788,184	28,966,420	149,266	29,115,686	22%	22,832,610
Housing	4,469,385	5,807,352	5,798,898	11,606,250	61%	28,296,671
Planning	7,042,671	8,486,803	(1,220,631)	7,266,172	3%	6,540,160
Public Safety	42,084,004	42,277,074	(1,793,796)	40,483,278	-4%	51,561,314
Sport and recreation	27,471,777	30,585,444	931,573	31,517,017	13%	25,637,118
Total operating expenditure by vote	**643,672,123**	**682,491,976**	**20,240,459**	**702,732,435**	**8%**	**647,726,991**

UNAUDITED

	Actual 2020/2021 R	Approved budget 2020/2021 R	Adjustments 2020/2021 R	Final budget 2020/2021 R	Difference between final budget and actual	Actual 2019/2020 R
Capital expenditure by vote						
Budget and Treasury Office	164,892	-	195,082	195,082	15%	205,910
Civil services	46,066,093	82,474,869	(20,597,102)	61,877,767	26%	17,803,294
Community and social services	3,546,530	580,000	3,240,471	3,820,471	7%	433,508
Corporate Services	2,998,074	800,000	3,527,303	4,327,303	31%	2,351,597
Electro Technical Services	4,054,458	2,500,000	1,992,961	4,492,961	10%	7,739,926
Executive and Council	850,322	600,000	298,826	898,826	5%	1,017,309
Planning	-	-	-	-	-	19,010
Public Safety	1,481,460	-	3,782,455	3,782,455	61%	246,308
Sport and recreation	7,781,702	939,565	6,508,522	7,448,087	-4%	4,651,424
Total capital expenditure	**66,943,531**	**87,894,434**	**(1,051,482)**	**86,842,952**	**23%**	**34,468,286**
CASH FLOW FROM OPERATING ACTIVITIES						
Receipts						
Property Rates and other Taxes	82,812,107	72,568,933	(6,874,952)	65,693,982	26%	70,589,991
Service charges	345,134,453	357,003,600	30,818,682	387,822,281	-11%	324,654,945
Government Grants	161,660,837	195,705,173	14,869,503	210,574,676	-23%	188,380,618
Interest	8,647,598	11,608,357	(6,739,867)	4,868,489	78%	17,960,780
Payments						
Suppliers and employees	(546,597,482)	(576,125,807)	(66,714,541)	(642,840,348)	15%	(530,659,907)
Finance charges	(226,499)	(1,706,226)	(0)	(1,706,226)	87%	(468,878)
NET CASH FROM/(USED) OPERATING ACTIVITIES	**51,431,015**	**59,054,030**	**(34,641,175)**	**24,412,855**	**-111%**	**70,457,549**
CASH FLOWS FROM INVESTING ACTIVITIES						
Receipts						
Proceeds on disposal of PPE	905,050	-	-	-	-	653,192
Capital assets	(66,943,531)	(88,763,999)	19,004,028	(69,759,971)	4%	(34,523,894)
NET CASH FROM/(USED) INVESTING ACTIVITIES	**(66,038,481)**	**(88,763,999)**	**19,004,028**	**(69,759,971)**	**5%**	**(33,870,701)**
CASH FLOWS FROM FINANCING ACTIVITIES						
Receipts						
Increase (decrease) in consumer deposits	849,153	-	-	-	-	734,532
Payments						
Repayment of borrowing	(1,330,872)	1,518,058	(3,318,058)	(1,800,000)		(1,198,667)
NET CASH FROM/(USED) FINANCING ACTIVITIES	**(481,719)**	**1,518,058**	**(3,318,058)**	**(1,800,000)**		**(464,134)**

UNAUDITED

Reconciliation of budget deficit with the surplus in the statement of financial performance		**2020/2021**
Net surplus per the statement of financial performance		29,831,031
Adjusted for:		
Property rates	Increase due to interim valuations	(4,246,298)
Fines, Penalties and Forfeits	Decrease due to the withdrawl of the contractor	8,864,552
Government Grants and Subsidies - Capital	Expenditure not incurred for all grant funding received, due to Covid 19 Restrictions.	13,354,613
Government Grants and Subsidies - Operating	Expenditure not incurred for all grant funding received, due to Covid 19 Restrictions.	9,549,021
Service Charges	Increase in demand for municipal services.	(21,472,950)
Employee related costs	Over estimated the impact of adjustment of retirement age of female employees.	(17,831,226)
Inventory Consumed	Decrease in maintenance required due to Lockdown restrictions	(5,069,751)
Operational Cost	Decrease in travelling and other expenditure	(9,243,855)
Depreciation and Amortisation	Depreciation less than expected due to slow capital spending	(2,779,630)
Finance Charges	Adjustment in Provisions	(7,401,098)
Bulk Purchases	Bulk purchases more than expected.	2,271,811
Contracted Services	Contracted Services less than budget, due to Covid 19 Restrictions.	(7,975,302)
Transfers and Subsidies: Operational Expenditure	Expenditure not incurred for all grant funding received.	(1,234,359)
Construction Cost	Allocation received in April - Top structures to be buildt in 2021/22	(5,861,000)
Gain / (loss) on Adjustment of Provision	Unforseen adjustment in Provision	(2,203,465)
Gain / (loss) on Actuarial Valuations	Unforseen adjustment in Provision	5,317,949
Other Items		(4,790,068)
Net deficit per approved budget		**(20,920,025)**

Explanation of Material Cash Flow Variances

Property Rates and other Taxes	26%	Implementation of new general valuation resulting in increased revenue
Service charges	-11%	The cutting of electricity was not possible in the first three quarters due to Covid 19 restrictions.
Interest	78%	Budget for cash from interest to conservative
Suppliers and employees	15%	Variance is mainly a result of underspending on Contracted Services & Bulk Purchases

The budget is approved on an accrual basis by vote classification as required by the Municipal Finance Management Act. The basis used for this comparison is by nature classification as required by General Recognised Accounting Practices. The approved budget covers the same period as the financial statements, from 1 July to 30 June.

The budget and accounting bases are the same; both are on the accrual basis. The financial statements are prepared using a classification on the nature of expenses in the statement of financial performance.

The changes between the approved and final budget are a consequence of reallocations within the budget and and of other factors allowable in terms of the Municipal Finance Management Act

Impact of Covid 19

The Covid 19 Restriction did not impact the sale of municipal services significantly, as the economy of Witzenberg is dependant on agriculture, that is regarded as an essential service.

Debt collection was suspended in support of the fight against Covid 19, resulting in a decrease in payment for services.

The effect of Covid 19 was more on projects that could not be excecuted as explained in the reconciliation of budget deficit with the surplus in the statement of financial performance.

UNAUDITED

1. ACCOUNTING PRINCIPLES AND POLICIES APPLIED IN THE FINANCIAL STATEMENTS

1.1. BASIS OF PREPARATION

The annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention unless specified otherwise.

The annual financial statements have been prepared in accordance with the effective standards of Generally Recognised Accounting Practices (GRAP), including any interpretations issued by the Accounting Standards Board (ASB) in accordance with Section 122(3) of the Municipal Finance Management Act, (Act No 56 of 2003).

The standards are summarised as follows:

Accounting policies for material transactions, events or conditions not covered by the above GRAP have been developed in accordance with paragraphs 8, 10 and 11 of GRAP 3.

A summary of the significant accounting policies, which have been consistently applied except where an exemption has been granted, are disclosed below.

Assets, liabilities, revenue and expenses have not been offset except when offsetting is permitted or required by a Standard of GRAP.

The accounting policies applied are consistent with those used to present the previous year's financial statements, unless explicitly stated. The details of any changes in accounting policies are explained in the relevant notes to the Financial Statements.

UNAUDITED

1.2. PRESENTATION CURRENCY

Amounts reflected in the financial statements are in South African Rand and at actual values. No financial values are given in an abbreviated display format. No foreign exchange transactions are included in the statements.

1.3. GOING CONCERN ASSUMPTION

These annual financial statements have been prepared on a going concern basis.

1.4. COMPARATIVE INFORMATION

When the presentation or classification of items in the annual financial statements is amended, prior period comparative amounts are restated, unless a standard of GRAP does not require the restatements of comparative information. The nature and reason for the reclassification is disclosed. Where material accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly.

1.5. MATERIALITY

Material omissions or misstatements of items are material if they could, individually or collectively, influence the decision or assessments of users made on the basis of the financial statements. Materiality depends on the nature or size of the omission or misstatements judged in the surrounding circumstances. The nature or size of the information item, or a combination of both, could be the determining factor. In general, materiality is determined as 1% of total expenditure.

1.6. RESERVES

Capital Replacement Reserve (CRR)

In order to finance the provision of infrastructure and other items of property, plant and equipment from internal sources, amounts are transferred from the accumulated surplus / (deficit) to the CRR. The cash in the CRR can only be utilized to finance items of property, plant and equipment. The CRR is reduced and the accumulated surplus / (Deficit) are credited by a corresponding amount when the amounts in the CRR are utilized.

1.7. LEASES

1.7.1. Municipality as Lessee

Leases are classified as finance leases where substantially all the risks and rewards associated with ownership of an asset are transferred to the Municipality. Property, plant and equipment or intangible assets subject to finance lease agreements are initially recognised at the lower of the asset's fair value and the present value of the minimum lease payments. The corresponding liabilities are initially recognised at the inception of the lease and are measured as the sum of the minimum lease payments due in terms of the lease agreement, discounted for the effect of interest. In discounting the lease payments, the Municipality uses the interest rate that exactly discounts the lease payments and unguaranteed residual value to the fair value of the asset plus any direct costs incurred.

Subsequent to initial recognition, the leased assets are accounted for in accordance with the stated accounting policies applicable to property, plant and equipment or intangibles. The lease liability is reduced by the lease payments, which are allocated between the lease finance cost and the capital repayment using the effective interest rate method. Lease finance costs are expensed when incurred. The accounting policies relating to de-recognition of financial instruments are applied to lease payables.

Operating leases are those leases that do not fall within the scope of the above definition. Operating lease rentals are recognised on a straight-line basis over the term of the relevant lease.

1.7.2. Municipality as Lessor

Under a finance lease, the Municipality recognises the lease payments to be received in terms of a lease agreement as an asset (receivable). The receivable is calculated as the sum of all the minimum lease payments to be received, plus any unguaranteed residual accruing to the Municipality, discounted at the interest rate implicit in the lease. The receivable is reduced by the capital portion of the lease instalments received, with the interest portion being recognised as interest revenue on a time proportionate basis. The accounting policies relating to de-recognition and impairment of financial instruments are applied to lease receivables.

Operating leases are those leases that do not fall within the scope of the above definition. Operating lease rentals are recognised on a straight-line basis over the term of the relevant lease.

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1.8. UNSPENT CONDITIONAL GOVERNMENT GRANTS AND RECEIPTS

Conditional government grants are subject to specific conditions. If these specific conditions are not met, the monies received are repayable.

Unspent conditional grants are financial liabilities that are separately reflected on the Statement of Financial Position. They represent unspent government grants, subsidies and contributions from the public.

This liability always has to be cash-backed. The following provisions are set for the creation and utilisation of this creditor:

- Unspent conditional grants are recognised as a liability when the grant is received.
- When grant conditions are met an amount equal to the conditions met are transferred to revenue in the Statement of Financial Performance.
- The cash which backs up the creditor is invested as individual investment or part of the general investments of the Municipality until it is utilised.
- Interest earned on the investment is treated in accordance with grant conditions. If it is payable to the funder it is recorded as part of the creditor. If it is the Municipality's interest it is recognised as interest earned in the Statement of Financial Performance.

1.9. UNPAID CONDITIONAL GOVERNMENT GRANTS AND RECEIPTS

Unpaid conditional grants are assets in terms of the Framework that are separately reflected on the Statement of Financial Position. The asset is recognised when the Economic Entity has an enforceable right to receive the grant or if it is virtually certain that it will be received based on that grant conditions have been met. They represent unpaid government grants, subsidies and contributions from the public.

The following provisions are set for the creation and utilisation of the grant is receivables:

- Unpaid conditional grants are recognised as an asset when the grant is receivable.

1.10. PROVISIONS

1.10.1. GENERAL PROVISIONS

Provisions are recognised when the Municipality has a present legal or constructive obligation as a result of past events, it is possible that an outflow of resource embodying economic benefits will be required to settle the obligation and a reliable estimate of the provision can be made. Provisions are reviewed at reporting date and adjusted to reflect the current best estimate. Where the effect is material, non-current provisions are discounted to their present value using a discount rate that reflects the market's current assessment of the time value of money, adjusted for risks specific to the liability (for example in the case of obligations for the rehabilitation of land).

The Municipality does not recognise a contingent liability or contingent asset. A contingent liability is disclosed unless the possibility of an outflow of resources embodying economic benefits is remote. A contingent asset is disclosed where an inflow of economic benefits is possible.

Future events that may affect the amount required to settle an obligation are reflected in the amount of a provision where there is sufficient objective evidence that they will occur. Gains from the expected disposal of assets are not taken into account in measuring a provision. Provisions are not recognised for future operating losses. The present obligation under an onerous contract is recognised and measured as a provision.

A provision for restructuring costs is recognised only when the following criteria over and above the recognition criteria of a provision have been met:

(a) The Municipality has a detailed formal plan for the restructuring identifying at least:

- the business or part of a business concerned;
- the principal locations affected;
- the location, function and approximate number of employees who will be compensated for terminating their services;
- the expenditures that will be undertaken; and
- when the plan will be implemented.

(b) The Municipality has raised a valid expectation in those affected that it will carry out the restructuring by starting to implement that plan or announcing its main features to those affected by it.

The amount recognised as a provision shall be the best estimate of the expenditure required to settle the present obligation at the reporting date.

Provisions shall be reviewed at each reporting date and adjusted to reflect the current best estimate. If it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation, the provision shall be reversed.

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1.10.2. REHABILITATION OF LANDFILL SITES PROVISIONS

Provision is made in terms of the licensing stipulations of the landfill sites, for the estimated cost of rehabilitating waste sites. The provision has been determined on the basis of a recent independent study. The cost factors derived from the study by a firm of consulting engineers have discounted to present value at prime interest rate.

1.11. EMPLOYEE BENEFITS

1.11.1. Post-Retirement Medical obligations

The Municipality provides post-retirement medical benefits by subsidizing the medical aid contributions of certain retired staff according to the rules of the medical aid funds. Council pays 70% as contribution and the remaining 30% are paid by the members. The entitlement to these benefits is usually conditional on the employee remaining in service up to retirement age and the completion of a minimum service period. The present value of the defined benefit liability is actuarially determined in accordance with GRAP 25 – Employee benefits (using a discount rate applicable to high quality government bonds). The plan is unfunded.

These contributions are charged to the Statement of Financial Performance when employees have rendered the service entitling them to the contribution. The liability was calculated by means of the projected unit credit actuarial valuation method. The liability in respect of current pensioners is regarded as fully accrued, and is therefore not split between a past (or accrued) and future in-service element. The liability is recognised at the fair value of the obligation. Payments made by the Municipality are set-off against the liability, including notional interest, resulting from the valuation by the actuaries and are charged against the Statement of Financial Performance as employee benefits upon valuation.

Actuarial gains and losses arising from the experience adjustments and changes in actuarial assumptions, is charged or credited to the Statement of Financial Performance in the period that it occurs. These obligations are valued periodically by independent qualified actuaries.

1.11.2. Long Service awards

Long service awards are provided to employees who achieve certain pre-determined milestones of service within the Municipality. The Municipality's obligation under these plans is valued by independent qualified actuaries periodically and the corresponding liability is raised. Payments are set-off against the liability, including notional interest, resulting from the valuation by the actuaries and are charged against the Statement of Financial Performance as employee benefits upon valuation. Defined benefit plans are post-employment plans other than defined contribution plans.

Actuarial gains and losses arising from the experience adjustments and changes in actuarial assumptions, is charged or credited to the Statement of Financial Performance in the period that it occurs. These obligations are valued periodically by independent qualified actuaries.

1.11.3. Accrued Leave Pay

Liabilities for annual leave are recognised as they accrue to employees. The liability is based on the total amount of leave days due to employees at year end and also on the total remuneration package of the employee.

1.11.4. Staff Bonuses

Liabilities for staff bonuses are recognised as they accrue to employees. The liability at year end is based on bonus accrued at year end for each employee.

1.11.5. Performance bonuses

A provision, in respect of the liability relating to the anticipated costs of performance bonuses payable to Section 57 employees, is maintained. Municipal entities' performance bonus provisions are based on the employment contract stipulations as well as previous performance bonus payment trends.

1.11.6. Pension and retirement fund obligations

The Municipality provides retirement benefits for its employees and councillors. Defined contribution plans are post-employment benefit plans under which an entity pays fixed contributions into a separate entity (a fund) and will have no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employee benefits relating to employee service in the current and prior periods. The contributions to fund obligations for the payment of retirement benefits are charged against income in the year they become payable. Defined benefit plans are post-employment benefit plans other than defined contribution plans. The defined benefit funds, which are administered on a provincial basis, are actuarially valued tri-annually on the projected unit credit method basis. Deficits identified are recovered through lump sum payments or increased future contributions on a proportional basis to all participating municipalities. The contributions and lump sum payments are charged against income in the year they become payable. Sufficient information is not available to use defined benefit accounting for a multi-employer plan. As a result, defined benefit plans have been accounted for as if they were defined contribution plans.

1.11.7. Ex gratia Gratuities

Ex gratia gratuities are provided to employees that were not previously members of a pension fund. The Municipality's obligation under these plans is valued by independent qualified actuaries and the corresponding liability is raised. Payments made by the Municipality are set-off against the liability, including notional interest, resulting from the valuation by the actuaries and are charged against the Statement of Financial Performance as employee benefits upon valuation. Defined benefit plans are post-employment plans other than defined contribution plans.

Actuarial gains and losses arising from the experience adjustments and changes in actuarial assumptions, is charged or credited to the Statement of Financial Performance in the period that it occurs. These obligations are valued periodically by independent qualified actuaries.

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1.12. PROPERTY, PLANT AND EQUIPMENT

1.12.1. Initial Recognition

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one year. Items of property, plant and equipment are initially recognised as assets on acquisition date and are initially recorded at cost. The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by the municipality. Trade discounts and rebates are deducted in arriving at the cost. The cost also includes the necessary costs of dismantling and removing the asset and restoring the site on which it is located.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Where an asset is acquired by the municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of that asset on the date acquired.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the assets acquired is initially measured at fair value (the cost). It the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

Major spare parts and servicing equipment qualify as property, plant and equipment when the municipality expects to use them during more than one period. Similarly, if the major spare parts and servicing equipment can be used only in connection with an item of property, plant and equipment, they are accounted for as property, plant and equipment.

1.12.2. Subsequent Measurement – Cost Model

Subsequent to initial recognition, items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses. Land is not depreciated as it is deemed to have an indefinite useful life.

Where the municipality replaces parts of an asset, it derecognises the part of the asset being replaced and capitalises the new component. Subsequent expenditure incurred on an asset is capitalised when it increases the capacity or future economic benefits associated with the asset.

1.12.3. Depreciation and Impairment

Depreciation is calculated on the depreciable amount, using the straight-line method over the estimated useful lives of the assets. Depreciation of an asset begins when it is available for use, i.e. when it is in the location and condition necessary for it to be capable of operating in the manner intended by management. Components of assets that are significant in relation to the whole asset and that have different useful lives are depreciated separately. The estimated useful lives, residual values and depreciation method are reviewed at each year end, with the effect of any changes in estimate accounted for on a prospective basis. The annual depreciation rates are based on the following estimated useful lives:

	Years		***Years***
Infrastructure		**Other**	
Roads and Paving	5-100	Airports	20
Electricity	4-46	Buildings	30-100
Water	15-150	Computer equipment	3-30
Sanitation	10-75	Furniture and equipment	3-30
Other	10-15	Landfill sites	10-15
		Markets	30
Community		Other	3-30
Recreational Facilities	5-30	Other vehicles	2-67
Sport fields & Stadia	10-20	Plant and Equipment	3-32
Halls	5-100	Specialist vehicles	6-38
Libraries	10-30		
Parks and gardens	10-30		
Other assets	5-30		
Cemeteries	5-30		
Finance lease assets			
Office equipment	3-5		

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Property, plant and equipment are reviewed at each reporting date for any indication of impairment. If any such indication exists, the asset's recoverable amount is estimated. The impairment charged to the Statement of Financial Performance is the excess of the carrying value over the recoverable amount.

An impairment is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined had no impairment been recognised. A reversal of impairment is recognised in the Statement of Financial Performance.

1.12.4. De-recognition

Items of property, plant and equipment are derecognised when the asset is disposed or when there are no further economic benefits or service potential expected from the use of the asset. The gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying value and is recognised in the Statement of Financial Performance.

1.12.5. Land and Buildings and Other Assets – application of deemed cost (Directive 7)

The Municipality opted to take advantage of the transitional arrangement as contained in Directive 7 of the Accounting Standards Board, issued in December 2009. The Municipality applied deemed cost where the acquisition cost of an asset could not be determined. The municipality updated the Land and Buildings acquired before 30 June 2008 to the fair value as determined by an independent valuator. For Other Assets the depreciation replacement cost method was used to establish the deemed cost as on 1 July 2008.

1.13. INTANGIBLE ASSETS

1.13.1. *Initial Recognition*

An intangible asset is an identifiable non-monetary asset without physical substance.

An asset meets the identifiable criterion in the definition of an intangible asset when it:

is separable, i.e. is capable of being separated or divided from the entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, asset or liability; or arises from contractual rights (including rights arising from binding arrangements) or other legal rights (excluding rights granted by statute), regardless of whether those rights are transferable or separable from the entity or from other rights and obligations.

The municipality recognises an intangible asset in its Statement of Financial Position only when it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the municipality and the cost or fair value of the asset can be measured reliably.

Internally generated intangible assets are subject to strict recognition criteria before they are capitalised. Research expenditure is never capitalised, while development expenditure is only capitalised to the extent that:

the municipality intends to complete the intangible asset for use or sale;
it is technically feasible to complete the intangible asset;
the municipality has the resources to complete the project; and
it is probable that the municipality will receive future economic benefits or service potential.

Intangible assets are initially recognised at cost.

Where an intangible asset is acquired by the municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of that asset on the date acquired.

Where an intangible asset is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

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1.13.2. Subsequent Measurement – Cost Model

Intangible assets are subsequently carried at cost less accumulated amortisation and impairments. The cost of an intangible asset is amortised over the useful life where that useful life is finite. Where the useful life is indefinite, the asset is not amortised but is subject to an annual impairment test.

1.13.3. Amortisation and Impairment

Amortisation is charged so as to write off the cost or valuation of intangible assets over their estimated useful lives using the straight line method. Amortisation of an asset begins when it is available for use, i.e. when it is in the condition necessary for it to be capable of operating in the manner intended by management. Components of assets that are significant in relation to the whole asset and that have different useful lives are amortised separately. The estimated useful lives, residual values and amortisation method are reviewed at each year end, with the effect of any changes in estimate accounted for on a prospective basis. The annual amortisation rates are based on the following estimated useful lives:

Intangible Assets	**Years**
Computer Software	5
Computer Software Licenses	5

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1.13.4. De-recognition

Intangible assets are derecognised when the asset is disposed or when there are no further economic benefits or service potential expected from the use of the asset. The gain or loss arising on the disposal or retirement of an intangible asset is determined as the difference between the sales proceeds and the carrying value and is recognised in the Statement of Financial Performance.

1.14. INVESTMENT PROPERTY

1.14.1. Initial Recognition

Investment property shall be recognised as an asset when and only when:

- it is probable that the future economic benefits or service potential that are associated with the investment property will flow to the entity, and
- the cost or fair value of the investment property can be measured reliably.

Investment property includes property (land or a building, or part of a building, or both land and buildings held under a finance lease) held to earn rentals and/or for capital appreciation, rather than held to meet service delivery objectives, the production or supply of goods or services, or the sale of an asset in the ordinary course of operations.

At initial recognition, the municipality measures investment property at cost including transaction costs once it meets the definition of investment property. However, where an investment property was acquired through a non-exchange transaction (i.e. where it acquired the investment property for no or a nominal value), its cost is its fair value as at the date of acquisition.

Transfers are made to or from investment property only when there is a change in use. For a transfer from investment property to owner occupied property, the deemed cost for subsequent accounting is the fair value at the date of change in use. If owner occupied property becomes an investment property, the municipality accounts for such property in accordance with the policy stated under property, plant and equipment up to the date of change in use.

The cost of self-constructed investment property is the cost at date of completion.

1.14.2. Subsequent Measurement – Cost Model

Subsequent to initial recognition, items of investment property are measured at cost less accumulated depreciation and impairment losses. Land is not depreciated as it is deemed to have an indefinite useful life.

1.14.3. Depreciation and Impairment

Depreciation is calculated on the depreciable amount, using the straight-line method over the estimated useful lives of the assets. Depreciation of an asset begins when it is available for use, i.e. when it is in the location and condition necessary for it to be capable of operating in the manner intended by management. Components of assets that are significant in relation to the whole asset and that have different useful lives are depreciated separately. The estimated useful lives, residual values and depreciation method are reviewed at each year end, with the effect of any changes in estimate accounted for on a prospective basis.

Investment Property	**Years**
Buildings	99 - 100

UNAUDITED

1.14.4. De-recognition

Investment property is derecognised when it is disposed or when there are no further economic benefits expected from the use of the investment property. The gain or loss arising on the disposal or retirement of an item of investment property is determined as the difference between the sales proceeds and the carrying value and is recognised in the Statement of Financial Performance.

1.15. HERITAGE ASSETS

1.15.1. Initial Recognition

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

A heritage asset shall be recognised as an asset if, and only if:

- it is probable that future economic benefits or service potential associated with the asset will flow to the entity, and
- the cost or fair value of the asset can be measured reliably.

An asset that has met the recognition requirement criteria for heritage assets shall be measured at its cost if such an asset has been acquired through an exchange transaction.

Where a heritage asset has been acquired through a non-exchange transaction, its cost shall be measured at its fair value as at the date of acquisition.

1.15.2. *Subsequent Measurement*

Heritage assets are not depreciated based on their nature however the municipality assesses at each reporting date whether there is a need for impairment.

The class of heritage assets are carried at its cost less any accumulated impairment losses.

1.15.3. *Impairment*

Where the carrying amount of an item of heritage asset is greater than the estimated recoverable amount (or recoverable service amount), it is written down immediately to its recoverable amount (or recoverable service amount) and an impairment loss is charged to the Statement of Financial Performance.

Where items of heritage asset have been impaired, the carrying value is adjusted by the impairment loss, which is recognised as an expense in the Statement of Financial Performance in the period that the impairment is identified.

An impairment is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined had no impairment been recognised. A reversal of the impairment is recognised in the Statement of Financial Performance.

1.15.4. De-recognition

The carrying amount of a heritage asset is derecognised:

- on disposal, or
- when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from de-recognition of a heritage asset shall be determined as the difference between the net disposal proceeds, if any, and the carrying amount of the heritage asset. Such difference is recognised in surplus or deficit when the heritage asset is derecognised.

1.16. IMPAIRMENT OF NON-FINANCIAL ASSETS

1.16.1. Cash-generating assets

Cash-generating assets are assets held with the primary objective of generating a commercial return.

The Municipality assesses at each reporting date whether there is an indication that an asset may be impaired. If any indication exists, or when annual impairment testing for an asset is required, the municipality estimates the asset's recoverable amount.

An asset's recoverable amount is the higher of an asset's or cash-generating units (CGU) fair value less costs to sell and its value in use and is determined for an individual asset, unless the asset does not generate cash inflows that are largely independent of those from other assets or groups of assets. Where the carrying amount of an asset or CGU exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset. In determining fair value less costs to sell, an appropriate valuation model is used. Impairment losses are recognised in the Statement of Financial Performance in those expense categories consistent with the function of the impaired asset.

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An assessment is made at each reporting date as to whether there is any indication that previously recognised impairment losses may no longer exist or may have decreased. If such indication exists, the Municipality estimates the asset's or cash-generating unit's recoverable amount. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable amount since the last impairment loss was recognised. The reversal is limited so that the carrying amount of the asset does not exceed its recoverable amount, nor exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognised for the asset in prior years. Such reversal is recognised in the Statement of Financial Performance.

1.16.2. Non-cash-generating assets

Non-cash-generating assets are assets other than cash-generating assets.

The Municipality assesses at each reporting date whether there is an indication that an asset may be impaired. If any indication exists, or when annual impairment testing for an asset is required, the Municipality estimates the asset's recoverable service amount.

An asset's recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use. If the recoverable service amount of an asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. That reduction is an impairment loss recorded in the Statement of Financial Performance.

The value in use of a non-cash-generating asset is the present value of the asset's remaining service potential. The present value of the remaining service potential of the asset is determined using any one of the following approaches:

Depreciation replacement cost approach - the present value of the remaining service potential of an asset is determined as the depreciated replacement cost of the asset. The replacement cost of an asset is the cost to replace the asset's gross service potential. This cost is depreciated to

reflect the asset in its used condition. An asset may be replaced either through reproduction (replication) of the existing asset or through replacement of its gross service potential. The depreciated replacement cost is measured as the reproduction or replacement cost of the asset, whichever is lower, less accumulated depreciation calculated on the basis of such cost, to reflect the already consumed or expired service potential of the asset.

Fair value less costs to sell is the amount obtainable from the sale of an asset in an arm's length transaction between knowledgeable, willing parties, less the costs of disposal.

The Municipality assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for an asset may no longer exist or may have decreased. If any such indication exists, the Municipality estimates the recoverable service amount of that asset.

An impairment loss recognised in prior periods for an asset is reversed if there has been a change in the estimates used to determine the asset's recoverable service amount since the last impairment loss was recognised. If this is the case, the carrying amount of the asset is increased to its recoverable service amount. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods. Such a reversal of an impairment loss is recognised in the Statement of Financial Performance.

1.17. COMMITMENTS

Commitments are future payments and expenditure to be incurred on contracts that have been entered into at the reporting date and where there are unperformed obligations. The commitments would include both capital and operating items.

Committed expenditure approved and contracted for at reporting date is where the expenditure has been approved and the contract has been awarded.

Committed expenditure approved but not yet contracted for at reporting date is where the expenditure has been approved but the contract has yet to be awarded or is awaiting finalisation.

UNAUDITED

1.18. INVENTORIES

1.18.1. Initial Recognition

Inventories comprise current assets held for sale, consumption or distribution during the ordinary course of business. Inventories are initially recognised at cost. Cost generally refers to the purchase price, plus non-recoverable taxes, transport costs and any other costs in bringing the inventories to their current location and condition. Where inventory is manufactured, constructed or produced, the cost includes the cost of labour, materials and overheads used during the manufacturing process.

Where inventory is acquired by the Municipality for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of the item on the date acquired.

The cost of purified water comprises cost of conversion and other cost incurred in bringing the inventory to their present location and condition.

Housing inventory is low cost houses still in process of construction or completed and not yet transferred. These houses are entirely funded by the National Department of Human Settlements, through the Western Cape Department of Human Settlements.

In terms of GRAP standards a municipality can either be regarded to be the "developer", "principal" or "agent when executing the delivery of houses.

When the municipality is acting as the "developer" or "principal" all costs are recognized as inventory up to the point of transfer to the allocated beneficiaries, where after the cost is expensed through the statement of financial performance.

When the municipality is acting as the "agent all transfers received by the Western Cape Department of Human Settlements is recorded initially as a liability in the statement of financial position. Any payments or costs pertaining to human settlement housing activities are debited against the liability.

1.18.2. Subsequent Measurement

Inventories, consisting of consumable stores, raw materials, work-in-progress and finished goods, are valued at the lower of cost and net realisable value unless they are to be distributed at no or nominal charge, in which case they are measured at the lower of cost and current replacement cost. Redundant and slow-moving inventories are identified and written down in this way. Differences arising on the valuation of inventory are recognised in the Statement of Financial Performance in the year in which they arose. The amount of any reversal of any write-down of inventories arising from an increase in net realisable value or current replacement cost is recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

The carrying amount of inventories is recognised as an expense in the period that the inventory was sold, distributed, written off or consumed, unless that cost qualifies for capitalisation to the cost of another asset.

In general, the basis of allocating cost to inventory items is the weighted average method.

Cost of land held for sale is assigned by using specific identification of their individual costs.

1.19. BORROWING COSTS

Borrowing costs directly attributable to the acquisition, construction or production of qualifying assets are capitalised to the cost of that asset unless it is inappropriate to do so. The Municipality ceases the capitalisation of borrowing costs when substantially all the activities to prepare the asset for its intended use or sale are complete. It is considered inappropriate to capitalise borrowing costs where the link between the funds borrowed and the capital asset acquired cannot be adequately established. Borrowing costs incurred other than on qualifying assets are recognised as an expense in the Statement of Financial Performance when incurred.

1.20. FINANCIAL INSTRUMENTS

Financial instruments recognised on the Statement of Financial Position include receivables (both from exchange transactions and non-exchange transactions), cash and cash equivalents, annuity loans and payables (both from exchange transactions and non-exchange transactions).

1.20.1. Initial Recognition

Financial instruments are initially recognised when the Municipality becomes a party to the contractual provisions of the instrument at fair value plus, in the case of a financial asset or financial liability not at fair value, transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability

1.20.2. Subsequent Measurement

Financial Assets are categorised according to their nature as either financial assets at fair value, financial assets at amortised cost or financial assets at cost. , Financial Liabilities are categorised as either at fair value, financial liabilities at cost or financial liabilities carried at amortised cost (”other”). The subsequent measurement of financial assets and liabilities depends on this categorisation.

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1.20.2.1. Receivables

Receivables are classified as loans and receivables, and are subsequently measured at amortised cost using the effective interest rate method.

For amounts due from debtors carried at amortised cost, the Municipality first assesses whether objective evidence of impairment exists individually for financial assets that are individually significant, or collectively for financial assets that are not individually significant. Objective evidence of impairment includes significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation and default or delinquency in payments (more than 90 days overdue). If the Municipality determines that no objective evidence of impairment exists for an individually assessed financial asset, whether significant or not, it includes the asset in a group of financial assets with similar credit risk characteristics and collectively assesses them for impairment. Assets that are individually assessed for impairment and for which an impairment loss is, or continues to be, recognised are not included in a collective assessment of impairment.

If there is objective evidence that an impairment loss has been incurred, the amount of the loss is measured as the difference between the asset’s carrying amount and the present value of estimated future cash flows (excluding future expected credit losses that have not yet been incurred). The carrying amount of the asset is reduced through the use of an allowance account and the amount of the loss is recognised in the Statement of Financial Performance. Interest income continues to be accrued on the outstanding amount based on the interest rate of the asset. Loans together with the associated allowance are written off when there is no realistic prospect of future recovery and all collateral has been realised or has been transferred to the municipality. If, in a subsequent year, the amount of the estimated impairment loss increases or decreases because of an event occurring after the impairment was recognised, the previously recognised impairment loss is increased or reduced by adjusting the allowance account. If a future write-off is later recovered, the recovery is recognised in the Statement of Financial Performance.

The present value of the estimated future cash flows is discounted at the financial asset’s original effective interest rate, if material. If a loan has a variable interest rate, the discount rate for measuring any impairment loss is the current effective interest rate.

1.20.2.2. Payables and Annuity Loans

Financial liabilities consist of payables and annuity loans. They are categorised as financial liabilities held at amortised cost, are initially recognised at fair value and subsequently measured at amortised cost using an effective interest rate, which is the initial carrying amount, less repayments, plus interest.

1.20.2.3. Cash and Cash Equivalents

Cash includes cash on hand (including petty cash) and cash with banks. Cash equivalents are short-term highly liquid investments, readily convertible into known amounts of cash that are held with registered banking institutions with maturities of three months or less and are subject to an insignificant risk of change in value. For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, highly liquid deposits and net of bank overdrafts. The Municipality categorises cash and cash equivalents as financial assets carried at amortised cost.

Bank overdrafts are recorded based on the facility utilised. Finance charges on bank overdraft are expensed as incurred. Amounts owing in respect of bank overdrafts are categorised as financial liabilities: other financial liabilities carried at amortised cost.

1.20.2.4. Non-Current Investments

Financial instruments, which include, investments in municipal entities and fixed deposits invested in registered commercial banks, are stated at amortised cost.

Where investments have been impaired, the carrying value is adjusted by the impairment loss, which is recognised as an expense in the period that the impairment is identified.

On disposal of an investment, the difference between the net disposal proceeds and the carrying amount is charged or credited to the Statement of Financial Performance.

The carrying amounts of such investments are reduced to recognise any decline, other than a temporary decline, in the value of individual investments.

1.20.3. De-recognition of Financial Instruments

1.20.3.1. Financial Assets

A financial asset (or, where applicable a part of a financial asset or part of a group of similar financial assets) is derecognised when:

the rights to receive cash flows from the asset have expired; or
the Municipality has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement; and either (a) the Municipality has transferred substantially all the risks and rewards of the asset, or (b) the Municipality has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

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When the Municipality has transferred its rights to receive cash flows from an asset or has entered into a pass-through arrangement, and has neither transferred nor retained substantially all the risks and rewards of the asset nor transferred control of the asset, a new asset is recognised to the extent of the Municipality's continuing involvement in the asset.

Continuing involvement that takes the form of a guarantee over the transferred asset is measured at the lower of the original carrying amount of the asset and the maximum amount of consideration that the Municipality could be required to repay.

When continuing involvement takes the form of a written and/or purchased option (including a cash settled option or similar provision) on the transferred asset, the extent of the Municipality's continuing involvement is the amount of the transferred asset that the Municipality may repurchase, except that in the case of a written put option (including a cash settled option or similar provision) on an asset measured at fair value, the extent of the Municipality's continuing involvement is limited to the lower of the fair value of the transferred asset and the option exercise price.

1.20.3.2. Financial Liabilities

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires.

When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as a de-recognition of the original liability and the recognition of a new liability, and the difference in the respective carrying amounts is recognised in the Statement of Financial Performance.

1.20.4. Offsetting of Financial Instruments

Financial assets and financial liabilities are offset and the net amount reported in the Statement of Financial Position if, and only if, there is a currently enforceable legal right to offset the recognised amounts and there is an intention to settle on a net basis, or to realise the assets and settle the liabilities simultaneously

1.21. REVENUE

1.21.1. Revenue from Non-Exchange Transactions

Revenue from non-exchange transactions refers to transactions where the Municipality received revenue from another entity without directly giving approximately equal value in exchange. Revenue from non-exchange transactions is generally recognised to the extent that the related receipt or receivable qualifies for recognition as an asset and there is no liability to repay the amount.

Revenue from property rates is recognised when the legal entitlement to this revenue arises. Collection charges are recognised when such amounts are legally enforceable. Penalty interest on unpaid rates is recognised on a time proportionate basis as an exchange transaction.

Fine Revenue constitutes both spot fines and summonses. Revenue from spot fines and summonses is recognised when issued.

Revenue from public contributions and donations is recognised when all conditions associated with the contribution have been met or where the contribution is to finance property, plant and equipment, when such items of property, plant and equipment qualifies for recognition and first becomes available for use by the Municipality. Where public contributions have been received but the Municipality has not met the related conditions, it is recognised as an unspent public contribution (liability).

Revenue from third parties i.e. insurance payments for assets impaired, are recognised when it can be measured reliably and is not being offset against the related expenses of repairs or renewals of the impaired assets.

Contributed property, plant and equipment is recognised when such items of property, plant and equipment qualifies for recognition and become available for use by the Municipality.

Revenue from the recovery of unauthorised, irregular, fruitless and wasteful expenditure is based on legislated procedures, including those set out in the Municipal Finance Management Act (Act No. 56 of 2003) and is recognised when the recovery thereof from the responsible councillors or officials is virtually certain.

Revenue shall be measured at the fair value of the consideration received or receivable.

When, as a result of a non-exchange transaction, a Municipality recognises an asset, it also recognises revenue equivalent to the amount of the asset measured at its fair value as at the date of acquisition, unless it is also required to recognise a liability. Where a liability is required to be recognised it will be measured as the best estimate of the amount required to settle the present obligation at the reporting date, and the amount of the increase in net assets, if any, recognised as revenue. When a liability is subsequently reduced, because the taxable event occurs or a condition is satisfied, the amount of the reduction in the liability will be recognised as revenue.

The charging of revenue in the public sector is frequently regulated by legislation, regulation, or similar means. Due to the statutory nature of this revenue, the amount of revenue charged may be subject to a review, objection, or appeal process which may result in changes to revenue already recognised. These adjustments to revenue can result in changes in accounting estimates or errors which will be disclosed in terms of applicable GRAP standard.

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1.21.2. Revenue from Exchange Transactions

Revenue from exchange transactions refers to revenue that accrued to the Municipality directly in return for services rendered/ goods sold, the value of which approximates the consideration received or receivable.

Service charges relating to electricity and water are based on consumption and a basic charge as per Council resolution. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of consumption are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period.

Revenue from the sale of electricity prepaid meter vouchers is recognised eight days after the sale of the relevant voucher.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage, and are levied monthly based on the recorded number of refuse points per property.

Service charges relating to sanitation (sewerage) are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage. In the case of residential property a fixed monthly tariff is levied and in the case of commercial property a tariff is levied based on the number of sewerage connection on the property. Service charges based on a basic charge as per Council resolution.

Interest revenue is recognised using the effective interest rate method.

Revenue from the rental of facilities and equipment is recognised on a straight-line basis over the term of the lease agreement.

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant tariff. This includes the issuing of licences and permits.

Revenue from the sale of goods is recognised when substantially all the risks and rewards in those goods are passed to the consumer.

Revenue shall be measured at the fair value of the consideration received or receivable.

The amount of revenue arising on a transaction is usually determined by agreement between the entity and the purchaser or user of the asset or service. It is measured at the fair value of the consideration received or receivable.

In most cases, the consideration is in the form of cash or cash equivalents and the amount of revenue is the amount of cash or cash equivalents received or receivable. However, when the inflow of cash or cash equivalents is deferred, the fair value of the consideration may be less than the nominal amount of cash received or receivable. When the arrangement effectively constitutes a financing transaction, the fair value of the consideration is determined by discounting all future receipts using an imputed rate of interest. The imputed rate of interest is the more clearly determinable of either:

The prevailing rate for a similar instrument of an issuer with a similar credit rating; or
A rate of interest that discounts the nominal amount of the instrument to the current cash sales price of the goods or services.

The difference between the fair value and the nominal amount of the consideration is recognised as interest revenue.

When goods or services are exchanged or swapped for goods or services which are of a similar nature and value, the exchange is not regarded as a transaction that generates revenue. When goods are sold or services are rendered in exchange for dissimilar goods or services, the exchange is regarded as a transaction that generates revenue. The revenue is measured at the fair value of the goods or services received, adjusted by the amount of any cash or cash equivalents transferred.

When the fair value of the goods or services received cannot be measured reliably, the revenue is measured at the fair value of the goods or services given up, adjusted by the amount of any cash or cash equivalents transferred.

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1.21.3. Grants, Transfers and Donations (Non-Exchange Revenue)

Grants, transfers and donations received or receivable are recognised when the resources that have been transferred meet the criteria for recognition as an asset. A corresponding liability is raised to the extent that the grant, transfer or donation is conditional. The liability is transferred to revenue as and when the conditions attached to the grant are met. Grants without any conditions attached are recognised as revenue when the asset is recognised.

1.22. RELATED PARTIES

Parties are considered to be related if one party has the ability to control the other party or exercise significant influence over the other party in making financial and operating decisions or if the related party entity and another entity are subject to common control.

Related parties include:

- Entities that directly, or indirectly through one or more intermediaries, control, or are controlled by the reporting entity;
- Individuals owning, directly or indirectly, an interest in the reporting entity that gives them significant influence over the entity, and close members of the family of any such individual;
- Key management personnel, and close members of the family of key management personnel; and
- Entities in which a substantial ownership interest is held, directly or indirectly, by any person described in the 2nd and 3rd bullet, or over which such a person is able to exercise significant influence.

Key management personnel include:

- All directors or members of the governing body of the entity, being the Executive Mayor, Deputy Mayor, Speaker, members of the Mayoral Committee and ordinary councillors.
- Other persons having the authority and responsibility for planning, directing and controlling the activities of the reporting entity being the Municipal Manager, Chief Financial Officer an all other managers reporting directly to the Municipal Manager or as designated by the Municipal Manager.

1.23. UNAUTHORISED EXPENDITURE

Unauthorised expenditure is expenditure that has not been budgeted, expenditure that is not in terms of the conditions of an allocation received from another sphere of government, municipality or organ of state and expenditure in a form of a grant that is not permitted in terms of the Municipal

Finance Management Act (Act No. 56 of 2003). Unauthorised expenditure is accounted for as an expense in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

1.24. IRREGULAR EXPENDITURE

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No. 56 of 2003), the Municipal Systems Act (Act No. 32 of 200), the Public Office Bearers Act, and (Act. No. 20 of 1998) or is in contravention of the Municipality's Supply Chain Management Policy. Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

1.25. FRUITLESS AND WASTEFUL EXPENDITURE

Fruitless and wasteful expenditure is expenditure that was made in vain and could have been avoided had reasonable care been exercised. Fruitless and wasteful expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

1.26. CONTINGENT LIABILITIES

A contingent liability is a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity. A contingent liability could also be a present obligation that arises from past events, but is not recognised because it is not probable that an outflow of resources embodying economic benefits will be required to the obligation or the amount of the obligation cannot be measures with sufficient reliability.

Management judgement is required when recognising and measuring contingent liabilities.

1.27. PRESENTATION OF BUDGET INFORMATION

The annual budget figures have been presented in accordance with the GRAP reporting framework. A separate statement of comparison of budget and actual amounts, which forms part of the annual financial statements, has been prepared. The comparison of budget and actual amount will be presented on the same accounting basis, same classification basis and for the same entity and period as for the approved budget. The budget of the municipality is taken for a stakeholder consultative process and upon approval the approved budget is made publicly available.

Material differences in terms of the basis, timing or entity have been disclosed in the notes to the annual financial statements. The budget is approved on an accrual basis by vote classification as required by the Municipal Finance Management Act. The basis used for this comparison is by nature classification as required by General Recognised Accounting Practices. The approved budget covers the same period as the financial statements, from 1 July to 30 June. NO other entities is included in the budget.

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1.28. SIGNIFICANT ACCOUNTING JUDGEMENTS AND ESTIMATES

In the process of applying the Municipality's accounting policy, management has made the following significant accounting judgements, estimates and assumptions, which have the most significant effect on the amounts recognised in the financial statements:

Post-retirement medical obligations and Long service awards

The cost of post-retirement medical obligations, long service awards and ex-gratia gratuities are determined using actuarial valuations. The actuarial valuation involves making assumptions about discount rates, expected rates of return on assets, future salary increases, mortality rates and future pension increases. Due to the long-term nature of these plans, such estimates are subject to significant uncertainty.

Impairment of Receivables

The calculation in respect of the impairment of debtors is based on an assessment of the extent to which debtors have defaulted on payments already due, and an assessment of their ability to make payments based on their creditworthiness. This was performed per service-identifiable categories across all classes of debtors.

Provisions and contingent liabilities

Management judgement is required when recognising and measuring provisions and when measuring contingent liabilities. Provisions are discounted where the effect of discounting is material using actuarial valuations.

1.29. TAXES – VALUE ADDED TAX

Revenue, expenses and assets are recognised net of the amounts of value added tax. The net amount of Value added tax recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the Statement of Financial Position.

1.30. JOINT VENTURES

In respect of the municipalities' interest in jointly controlled assets, the municipality includes in its accounting records and recognises in its financial statements:

- its share of the jointly controlled assets, classified according to the nature of the assets;
- any liabilities that it has incurred;
- its share of any liabilities incurred jointly with other ventures in relation to the joint venture;
- any revenue from the sale or use of its share of the output of the joint venture, together with its share of any expenses incurred by the joint venture; and
- any expenses that it has incurred in respect of its interest in the joint venture.

1.31. AMENDED DISCLOSURE POLICY

Amendments to accounting policies are reported as and when deemed necessary based on the relevance of any such amendment to the format and presentation of the financial statements. The principal amendments to matters disclosed in the current financial statements include fundamental errors, and the treatment of assets financed by external grants.

1.32 AGENCY FEES AND PAYABLES

An agent is an entity that has been directed by another entity (a principal), through a binding arrangement, to undertake transactions with third parties on behalf of the principal and for the benefit of the principal.

The municipality is collecting motor vehicle licence fees, motor registration and drivers licence fees on behalf of the Department of Transport and Public Works. Hence the municipality receives commission on the collection of monies. The municipality acts as an agent for the Department of Transport and Public Works, without any significant judgement to be applied. There was no changes in the terms and condition of the arrangement for the reporting year.

Only the portion of the revenue and expenses it receives or incurs in executing the transactions on behalf of the principal is recognised by the municipality.

Liabilities arising from principal-agent arrangements are included as part of payables in the Statement of Financial Position.

1.33 STATUTORY RECEIVABLES

Statutory receivables arise from legislation, supporting regulations, or similar means and require settlement by another entity in cash or another financial asset. Statutory receivables can arise from both exchange and non-exchange transactions.

Initial Recognition

Statutory receivables are recognised when the related revenue (exchange or non-exchange revenue) is recognised or when the receivable meets the definition of an asset. The Municipality initially measure statutory receivables at their transaction amount.

Subsequent Measurement

The Municipality measures statutory receivables after initial recognition using the cost method. Under the cost method, the initial measurement of the receivable is subsequently changed to reflect any interest or other charges that may have accrued on the receivable, less any impairment losses and amounts derecognised.

Impairment and collectability of statutory receivables

The Municipality assesses at each reporting date whether there is any indication that a statutory receivable may be impaired.

The Municipality derecognises financial assets only when the contractual rights to the cash flows from the asset expire or it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. Financial assets (receivables) are also derecognised when Council approves the write-off of financial assets due to non-recoverability.

If the Municipality neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset, the Municipality recognises its retained interest in the asset and an associated liability for amounts it may have to pay. If the Municipality retains substantially all the risks and rewards of ownership of a transferred financial asset, the Municipality continues to recognise the financial asset and also recognises a collateralised borrowing for the proceeds received.

The Municipality recognises the difference between the carrying amount of the financial liability (or part of a financial liability) extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, in the Statement of Financial Performance.

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Financial assets and financial liabilities are offset and the net amount reported in the Statement of Financial Position if there is a currently enforceable legal right to offset the recognised amounts and there is an intention to settle on a net basis, or to realise the assets and settle the liabilities simultaneously.

Objective evidence of impairment includes significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation and default or delinquency in payments. If the Municipality determines that no objective evidence of impairment exists for an individually assessed financial asset, whether significant or not, it includes the asset in a group of financial assets with similar credit risk characteristics and collectively assesses them for impairment. Assets that are individually assessed for impairment and for which an impairment loss is, or continues to be, recognised are not included in a collective assessment of impairment.

If there is objective evidence that an impairment loss has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future expected credit losses that have not yet been incurred). The carrying amount of the asset is reduced through the use of an allowance account and the amount of the loss is recognised in the Statement of Financial Performance. Interest income continues to be accrued on the outstanding amount based on the interest rate of the asset. Interest is not levied on Fines issued. If, in a subsequent year, the amount of the estimated impairment loss increases or decreases because of an event occurring after the impairment was recognised, the previously recognised impairment loss is increased or reduced by adjusting the allowance account. If a future write-off is later recovered, the recovery is recognised in the Statement of Financial Performance.

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1.34 EVENTS AFTER REPORTING DATE

Events after the reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

(a) those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
(b) those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

If non-adjusting events after the reporting date are material, the Municipality discloses the nature and an estimate of the financial effect.

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1.35 CONSTRUCTION CONTRACTS AND RECEIVABLES

Construction contract is a contract, or a similar binding arrangement, specifically negotiated for the construction of an asset or a combination of assets that are closely interrelated or interdependent in terms of their design, technology and function or their ultimate purpose or use.

Contractor is an entity that performs construction work pursuant to a construction contract.

A contractor is an entity that enters into a contract to build structures, construct facilities, produce goods, or render services to the specifications of another entity either itself or through the use of sub-contractors. The term "contractor" thus includes a general or prime contractor, a subcontractor to a general contractor, or a construction manager.

The municipality participates as a non-accredited municipality in the national housing programme. The municipality's roles and responsibilities in the housing development process are set out in the binding arrangements entered into with the Western Cape Department of Human Settlements. The municipality assesses the terms and conditions of each contract concluded with the Western Cape Department of Human Settlements to establish whether the contract is a construction contract or not. In assessing whether the contract is a construction contract, the municipality considers whether it is a contractor.

The binding arrangements entered into with the Western Cape Department of Human Settlements are non-commercial fixed price contracts. The objective of the arrangements is to construct low cost houses for the beneficiaries of the National Housing Programme in return for full reimbursement of costs from the department through a housing grant or subsidy.

Where the outcome of a construction contract can be estimated reliably, contract revenue and costs are recognised by reference to the stage of completion of the contract activity at the reporting date, as measured by the proportion that contract costs incurred for work performed to date bear to the estimated total contract costs.

When the outcome of a construction contract cannot be estimated reliably, contract revenue is recognised to the extent that contract costs incurred are recoverable. Contract costs are recognised as inventory until the houses are handed over when the municipality retains the risks and rewards associated with ownership of the low cost houses. On handover of the houses, the cost per house handed over is recognised as an expense in the period in which it was handed over.

The expenses are recognised in the period they are incurred when the municipality does not retain the risks and rewards associated with ownership of the low cost houses during the construction period.

1.36 Standards, amendments to standard and interpretation issued but not yet effective

In the current year the municipality has adopted all new and revised standards and interpretations issued by the ASB that are relevant to its operations and are effective. The following GRAP standards have been issued, but are not yet effective during the current reporting period and the municipality did not early adopt these GRAP standards or interpretation.

GRAP 104 (Revised 2019) - Financial Instruments: The objective of this Standard is to establish principles for recognising, measuring, presenting and disclosing financial instruments.

GRAP 25 (Revised April 2021) - Employee Benefits: The objective of this Standard is to establish principles for recognising, measuring, presenting and disclosing Employee benefits

Management has considered all of the above mentioned GRAP standards issued but not yet effective and anticipates that the adoption of these standards will not have a significant impact on the financial position, financial performance, budget statement or cash flow of the municipality.

1.37 Non-living Resources

Non-living resources are those resources, other than living resources, that occur naturally and have not been extracted. Non-living resources, other than land, are not recognised as assets in the financial statements of the Municipality. Non-Living resources are disclosed in terms of the applicable GRAP standard in the notes to the annual financial statements

1.38 Segment Reporting

Definition

A segment is an activity—
a) that generates economic benefits or service potential (including economic benefits or service potential relating to transactions between activities of the same entity);
b) whose results are regularly reviewed by management to make decisions about resources to be allocated to that activity and in assessing its performance; and
c) for which separate financial information is available.

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Identification

Segments are identified by the way in which information is reported to management for purposes of assessing performance as well as allocating resources to the various activities undertaken. Monthly management accounts and/or budget documentation usually reflect the segments reported to management.

It is prudent to note the following:

- activities performed by administrative units and functional departments which do not on its own give rise to future economic benefits or service potential, are not regarded as segments.
- post-employment benefit plans are expressly excluded from the scope of the standard of GRAP on segment reporting (i.e. GRAP 18), and thus is not regarded as a segment.

Measurement

The measure reported to management for the purpose of making decisions regarding the allocation of resources to a segment and assessing its performance, is the amount of each segment item reported in the financial statements. Amounts are allocated to reported segment surplus or deficit, assets or liabilities on a reasonable basis. When allocating revenue and expenses, only adjustments and eliminations included in the measures of the segment's surplus or deficit used by management, are reported for that segment. Only assets and liabilities included in the measures of the segment's assets and liabilities used by management, are reported for that segment. In cases where only one measure is used by management to assess segment performance and to allocate resources, segment surplus or deficit as well as segment assets and liabilities are reported in terms of that measure. In cases where more than one measure is used by management to assess segment performance and to allocate resources, segment surplus or deficit as well as segment assets and liabilities are reported in terms of what management believes are consistent with those used in measuring the corresponding amounts in the entity's financial statements.

Significant Judgements:

The municipality is structured in terms of core functions mandated in legislation. Information regarding progress in the performance of mandated functions, is reported to management for the purpose of evaluating segment performance and the allocation of resources to various activities in lieu of strategic objectives. Where more than one set of segments has been identified, management may report such information separately or as a matrix. In addition, management may choose to adopt a primary and secondary reporting structure with limited disclosures made about secondary segments.

The segment information has been prepared on the accrual basis of accounting in accordance with the historical cost convention, unless specified otherwise.

General information - Organisation and aggregation of segments

GRAP 18 permits the aggregation of two or more segments into a single segment where segments have similar economic characteristics and share a majority of the following:

a) the nature of the goods and/or services delivered;
b) the type or class of customer or consumer to which goods and services are delivered;
c) the methods used to distribute the goods or provide the services; or
d) the nature of the regulatory environment that applies to the segment.

In accordance with section 153 of the Constitution of South Africa, the municipality's administration, budget and planning processes are structured in order to give priority to the basic needs of the community, as well as to promote the social and economic development of the community. Management has thus decided to organise segments around the nature of goods and/or services delivered in accordance with the objects of local government as stipulated in section 152(1) of the Constitution. *General information - Goods and/or services delivered per segment* The goods and/or services delivered per segment are aligned with the local government matters listed in Schedules 4B and 5B of the Constitution. Where the number of reportable segments identified had increased to more than ten, management applied judgement regarding the practical limit of reportable segments.

The below indicates the final reportable segments-.

- Community and public safety
- Economic and environmental services
- Trading Services

Entity wide disclosures - Geographical information

The geographical information relevant for decision making purposes is not included as part of the reportable segment information as the information us not reported and available in geographical format within the municipal jurisdiction.

Restatement of segment reporting figures of earlier periods There have been no changes to the structure of the internal organisation that resulted in the composition of reportable segments to change. Thus there was no need for segment reporting figures of earlier periods to be restated.

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Transitional provisions

As per government gazette 41595 dated 26th April 2018, the standard of GRAP on Segment reporting became effective for municipalities from 1st April 2020. The standard of GRAP on Segment reporting has been fully complied with, apart from any transitional provisions that management may have decided to take advantage of as indicated below.

- On initial adoption of GRAP 18, comparative segment information need not be presented.
- The requirements of GRAP 18 does not apply to items that have not been recognised and/or measured in accordance with the other standards of GRAP as a result of transitional provisions under those Standards.

		2021	2020
2	**CASH AND CASH EQUIVALENTS**	**R**	**R**
	Assets		
	Cash at Bank (Current Account)	115,295,816	130,384,998
	Cash on Hand	9,397	9,400
	Total Cash and Cash Equivalents - Assets	**115,305,213**	**130,394,398**

Cash and cash equivalents comprise cash held and short term deposits. The carrying amount of these assets approximates their fair value.

The municipality has the following bank accounts:

Cash book balance at beginning of year	130,384,998	94,262,085
Cash book balance at end of year	115,295,816	130,384,998

The municipality changed it's Primary Bank Account from The Standard Bank of South Africa Limited to First National Bank South Africa on 1 March 2018. The ABSA account has not been closed at year end as some debtors still pay their service accounts into the old accounts.

Primary Bank Account: First National Bank - Account Number 62748215979		
Bank statement balance at beginning of year	131,190,772	93,565,694
Bank statement balance at end of year	114,835,494	131,190,772
Bank statement balance at beginning of year	-	351,927
ABSA Bank Limited - Account Number 350000011		
Bank statement balance at beginning of year	97,212	55,423
Bank statement balance at end of year	96,864	97,212

3	**TRADE AND OTHER RECEIVABLES FROM EXCHANGE TRANSACTIONS**		
	Electricity	54,771,033	46,784,835
	Water	104,896,217	87,667,870
	Property Rental Debtors	2,404,094	2,082,126
	Waste Management	60,019,370	47,877,818
	Waste Water Management	59,249,898	49,735,651
	Service Charges	1,301,822	1,393,881
	Prepayments and Advances	2,008,520	122,455
	Land Sale Debtors	740,260	1,645,310
	Total Receivables from Exchange Transactions	**285,391,215**	**237,309,946**
	Less: Provision for Impairment	(214,277,648)	(171,319,108)
	Total Net Receivables from Exchange Transactions	**71,113,567**	**65,990,838**

Consumer debtors are payable within 30 days. This credit period granted is considered to be consistent with the terms used in the public sector, through established practices and legislation. Discounting of trade and other receivables on initial recognition is not deemed necessary.

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3 TRADE AND OTHER RECEIVABLES FROM EXCHANGE TRANSACTIONS CONTINUED	2021 R	2020 R
Included in receivables is the following accrued income (estimated consumption from the last meter reading to 30 June):		
Accrued Income Electricity (Including VAT)	24,936,341	19,631,243
Accrued Income Water (Including VAT)	3,638,877	3,527,814
Ageing of Receivables from Exchange Transactions:		
(Electricity): Ageing		
Accrued Income Electricity	24,936,341	19,631,243
Current (0 - 30 days)	18,160,067	14,997,765
31 - 60 Days	1,397,878	2,740,177
61 - 90 Days	499,220	1,828,258
+ 90 Days	9,777,527	7,587,392
Total	**54,771,033**	**46,784,835**
(Water): Ageing		
Accrued Income Water	3,638,877	3,527,814
Current (0 - 30 days)	4,213,842	4,441,973
31 - 60 Days	2,153,659	2,463,367
61 - 90 Days	2,120,413	2,171,126
+ 90 Days	92,769,426	75,063,590
Total	**104,896,217**	**87,667,870**
(Housing): Ageing		
Current (0 - 30 days)	66,321	78,578
31 - 60 Days	49,478	81,504
61 - 90 Days	46,764	67,498
+ 90 Days	2,241,531	1,854,545
Total	**2,404,094**	**2,082,126**
(Refuse): Ageing		
Current (0 - 30 days)	2,774,927	2,736,980
31 - 60 Days	1,472,837	1,609,444
61 - 90 Days	1,280,869	1,375,757
+ 90 Days	54,490,738	42,155,637
Total	**60,019,370**	**47,877,818**
(Sewerage): Ageing		
Current (0 - 30 days)	2,283,412	2,073,049
31 - 60 Days	1,217,729	1,387,931
61 - 90 Days	1,085,666	1,212,586
+ 90 Days	49,371,612	37,725,143
Total	**53,958,419**	**42,398,709**
(Service Charges): Ageing		
Current (0 - 30 days)	9,367	14,325
31 - 60 Days	16,003	12,501
61 - 90 Days	20,530	17,453
+ 90 Days	1,255,923	1,349,602
Total	**1,301,822**	**1,393,881**
+ 90 Days	2,008,520	122,455
Total	**2,008,520**	**122,455**
(Land Sales): Ageing		
+ 90 Days	740,260	1,645,310
Total	**740,260**	**1,645,310**
(Total): Ageing		
Accrued Income	28,575,218	23,159,058
Current (0 - 30 days)	27,507,936	24,342,669
31 - 60 Days	6,307,584	8,294,924
61 - 90 Days	5,053,461	6,672,678
+ 90 Days	212,655,537	167,503,675
Total	**280,099,736**	**229,973,004**

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		2021	2020
3	**TRADE AND OTHER RECEIVABLES FROM EXCHANGE TRANSACTIONS CONTINUED**	**R**	**R**
	Reconciliation Provision for Impairment		
	Opening Balance	(171,319,108)	(131,576,489)
	Recognised	(42,974,704)	(39,760,988)
	Reversal (Write-off)	16,164	18,368
	Balance at end of year	**(214,277,648)**	**(171,319,109)**

Concentrations of credit risk with respect to trade receivables are limited due to the municipality's large number of customers living in poverty. The municipality's historical experience in collection of trade receivables falls within recorded allowances. Due to these factors, management believes that no additional risk beyond amounts provided for collection losses is inherent in the municipality's trade receivables.

4	**RECEIVABLES FROM NON-EXCHANGE TRANSACTIONS**		
	Property Rates		
	Outstanding balance	33,985,297	31,975,140
	Provision for impairment	(25,942,434)	(24,473,636)
	Carrying Value	**8,042,863**	**7,501,504**
	Fines		
	Outstanding balance	23,679,960	30,433,020
	Provision for impairment	(21,159,850)	(25,762,620)
	Carrying Value	**2,520,110**	**4,670,400**
	Other Receivables	**463,136**	**478,000**
	Deposits	224,615	224,615
	Other receivables	238,521	253,385
	Total Net Receivables from Non-Exchange Transactions	**11,026,109**	**12,649,904**
	Ageing of Receivables from Non-Exchange Transactions:		
	(Rates): Ageing		
	Current (0 - 30 days)	3,786,675	2,916,005
	31 - 60 Days	896,843	726,011
	61 - 90 Days	408,250	499,281
	+ 90 Days	28,887,524	27,827,837
	Total	**33,979,291**	**31,969,135**

It is not possible to provide an accurate ageing of traffic fines as the due date for payment of the fines is not linked to the issue date, but are dependent on the available court dates. Meaning that the payment date is approximately seven to ten days before the court date.

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	Reconciliation Provision for Impairment		
	Opening Balance	(50,236,255)	(36,614,661)
	Recognised	(14,410,698)	(27,790,285)
	Reversal (Write-off)	17,544,670	14,168,690
	Balance at end of year	**(47,102,283)**	**(50,236,256)**

Concentrations of credit risk with respect to trade receivables are limited due to the municipality's large number of customers living in poverty. The municipality's historical experience in collection of trade receivables falls within recorded allowances. Due to these factors, management believes that no additional risk beyond amounts provided for collection losses is inherent in the municipality's trade receivables.

5	**INVENTORY**		
	Consumables	892,552	750,713
	Materials and Supplies	8,878,678	10,633,984
	Water	191,862	216,814
	Total Inventory	**9,963,092**	**11,601,511**
	Inventory written down due to losses as identified during the annual stores counts.	**-**	**(52)**
	Inventory recognised as an expense during the year	**8,730,040**	**12,959,401**

No inventories is pledged as security for liabilities

No inventory is caried at fair value less cost to sell.

No inventory was writen down to net realisable value.

		2021	2020
6	**UNSPENT CONDITIONAL GOVERNMENT GRANTS AND RECEIPTS**	**R**	**R**
	Unspent Grants	24,703,606	48,496,815
	National Government Grants	10,811,614	29,605,007
	Provincial Government Grants	9,994,797	14,765,591
	District Municipality	3,897,195	4,126,217
	Less: Grants spend but not yet received	2,172,368	3,638,977
	National Government Grants	394,655	724,504
	Provincial Government Grants	1,252,623	1,252,623
	District Municipality	525,090	525,090
	Other	-	1,136,760
	Total Conditional Grants and Receipts	**22,531,238**	**44,857,838**

Please refer to Note 21 for more information on specific grants.

7 STATUTORY RECEIVABLES

Statutory receivables of the municipality are classified as follows in accordance with the principles of GRAP 108,

As of 30 June 2021, total statutory receivables of R 64869624 (2020: R 67097040) were impaired and provided for.

The amount of the allowance for impairment was R 47102284 as of 30 June 2021 (2020: R50236256).

Reconciliation of statutory receivables		
Gross balance of statutory receivables	64,869,624	67,097,040
Provision for impairment	(47,102,284)	(50,236,256)
Netto statutory receivables	**17,767,340**	**16,860,784**
Gross balance		
Fines	23,679,960	30,433,020
Property rates	33,985,297	31,975,140
VAT	7,204,367	4,688,880
Total	**64,869,624**	**67,097,040**
Reconciliation of Provision for impairment		
Opening Balance	(50,236,255)	(36,614,661)
Recognised	(14,410,698)	(27,790,285)
Reversal (Write-off)	17,544,670	14,168,690
Balance at end of year	**(47,102,283)**	**(50,236,256)**
The total amount of the Provision for impairment consists of:		
Fines	(21,159,850)	(25,762,620)
Property rates	(25,942,434)	(24,473,636)
Total	**(47,102,284)**	**(50,236,256)**
Net balance		
Fines	2,520,110	4,670,400
Property rates	8,042,863	7,501,504
VAT	7,204,367	4,688,880
Total	**17,767,340**	**16,860,784**
Interest charged	427,601	2,017,034
Property Rates: Ageing		
Current (0 - 30 days)	3,786,675	2,916,005
31 - 60 Days	896,843	726,011
61 - 90 Days	408,250	499,281
+ 90 Days	28,887,524	27,827,837
Total	**33,979,291**	**31,969,135**

Statutory receivables arises from the following legislation:
Property Rates- Municipal Property Rates Act (Act no 60 of 2014)
Fines- Criminal Procedures Act (Act no 51 of 1977)
Value Added Tax Act (Act no 89 of 1991)

No receivables from statutory receivables were pledged as security.

UNAUDITED

STATUTORY RECEIVABLES CONTINUED	2021 R	2020 R

Credit quality of statutory receivables

Consumer debtors are payable within 30 days. This credit period granted is considered to be consistent with the terms used in the public sector, through established practices and legislation. Discounting of non-exchange receivables on initial recognition is not deemed necessary.

There are no statutory receivables which were restricted.

Property rates are levied on the value of land and improvements, which valuation is performed every 5 years. The last valuation came into effect on 1 July 2018. Interim valuations are processed on an annual basis to take into account changes in individual property values due to alterations and subdivisions and also new buildings.

Basic rate		
Residential	0.927c/R	0.875c/R
Commercial	1.674c/R	1.579c/R
Industrial	1.629c/R	1.537c/R
Bona Fide Agricultural	0.125c/R	0.106c/R

Rates are levied annually and monthly. Monthly rates are payable by the 15th of the following month and annual

rates are payable before 30 September. Interest is levied at the prime rate plus 1% on outstanding monthly rates.

Rebates were granted on land with buildings used solely for dwellings purposes as follows:
- Residential - The first R120 000 on the valuation is exempted.

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Balances past due not impaired:	2021 %	2021 R	2020 %	2020 R
Non-Exchange Receivables				
Fines	10.64%	2,520,110	15.35%	4,670,400
Property rates	23.67%	8,042,863	23.46%	7,501,504
VAT	100.00%	7,204,367	100.00%	4,688,880
	27.39%	**17,767,340**	**25.13%**	**16,860,784**

The provision for bad debts could be allocated between the different classes of debtors as follows:

	2021 %	2021 R	2020 %	2020 R
Non-Exchange Receivables				
Fines	44.92%	21,159,850	51.28%	25,762,620
Property rates	55.08%	25,942,434	48.72%	24,473,636
	100.00%	**47,102,284**	**100.00%**	**50,236,256**

The provision for bad debts could be allocated between the different categories of debtors as follows:

	2021 %	2021 R	2020 %	2020 R
Residential	75.71%	35,659,912	77.98%	39,175,482
Commercial	21.07%	9,925,191	16.30%	8,189,890
Other	3.22%	1,517,181	5.71%	2,870,884
	100.00%	**47,102,284**	**100.00%**	**50,236,256**

VAT PAYABLE	2021 R	2020 R
VAT Payable	9,371,515	8,183,265
	9,371,515	**8,183,265**

VAT RECEIVABLE		
VAT input in suspense	16,575,882	12,872,145
	16,575,882	**12,872,145**

NET VAT RECEIVABLE/(PAYABLE)	**7,204,367**	**4,688,880**

VAT is receivable/payable on the cash basis.

8 PROPERTY, PLANT AND EQUIPMENT

8.1 30 JUNE 2021

Reconciliation of Carrying Value	Land R	Buildings R	Infrastructure R	Community Assets R	Leased Assets R	Other Assets R	Total R
Carrying value at 1 July 2020	70,460,672	88,019,291	632,108,043	70,335,415	549,031	28,473,943	889,946,395
Cost	70,460,672	99,135,957	807,546,854	83,779,703	3,111,305	81,843,895	1,145,878,386
Accumulated Impairment	-	-	(19,803)	-	-	(1,439,785)	(1,459,588)
Accumulated Depreciation	-	(11,116,666)	(175,419,008)	(13,444,288)	(2,562,274)	(51,930,167)	(254,472,403)
Acquisitions	-	-	49,559,681	9,885,758	-	7,498,092	66,943,531
Transfers	-	-	-	2,143,299	-	(2,143,299)	-
Cost	-	-	-	2,143,299	-	(2,143,299)	-
Depreciation	-	(996,709)	(19,328,937)	(2,311,188)	(549,031)	(6,486,391)	(29,672,256)
Carrying value of disposals	(8,547)	(624,713)	-	-	-	567,213	(66,047)
Cost	(8,547)	(714,729)	-	-	-	584,941	(138,335)
Accumulated Depreciation	-	90,016	-	-	-	(17,728)	72,288
Carrying value at 30 June 2021	70,452,125	86,397,869	662,338,787	80,053,284	-	28,345,733	927,587,798
Cost	70,452,125	98,421,228	857,106,535	95,808,760	3,111,305	87,783,629	1,212,683,582
Accumulated Impairments	-	-	(19,803)	-	-	(1,003,610)	(1,023,413)
Accumulated Depreciation	-	(12,023,359)	(194,747,945)	(15,755,476)	(3,111,305)	(58,434,286)	(284,072,371)

CAPITALISED RESTORATION COST

Net Carrying amount at 1 July	**10,027,827**
Cost	46,429,939
Accumulated Depreciation	(36,402,112)
Adjustment for the period	50,120,798
Depreciation for the year	(2,498,945)
Net Carrying amount at 30 June	**57,649,679**
Cost	96,550,736
Accumulated Depreciation	(38,901,057)
Total Property, Plant and Equipment	**985,237,477**

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8.1.1 Work in Progress included in the Carrying Value of Property Plant & Equipment

Original Cost	558,835	44,060,729	387,937	0	15,344,092	60,351,594

8.1.2 Expenditure incurred for repairs and maintaining property plant and equipment 14,718,985

PROPERTY, PLANT AND EQUIPMENT CONTINUED

8.2 30 JUNE 2020

Reconciliation of Carrying Value	Land R	Buildings R	Infrastructure R	Community R	Lease Assets R	Other R	Total R
Carrying value at 1 July 2019	70,821,672	89,074,511	626,397,981	68,333,398	956,045	29,671,075	885,254,681
Cost	70,821,672	99,203,957	783,140,183	79,434,583	3,111,305	76,563,996	1,112,275,695
Accumulated Impairment	-	-	(19,803)	-	-	(1,439,785)	(1,459,588)
Accumulated Depreciation	-	(10,129,446)	(156,722,400)	(11,101,185)	(2,155,260)	(45,453,135)	(225,561,426)
Acquisitions	-	-	24,406,671	4,345,120	-	5,756,386	34,508,178
Depreciation	-	(994,122)	(18,696,607)	(2,343,103)	(407,014)	(6,607,159)	(29,048,005)
Carrying value of disposals	(361,000)	(61,098)	-	-	-	(346,360)	(768,458)
Cost	(361,000)	(68,000)	-	-	-	(476,487)	(905,487)
Accumulated Depreciation	-	6,902	-	-	-	130,127	137,029
Carrying value at 30 June 2020	70,460,672	88,019,291	632,108,044	70,335,415	549,031	28,473,943	889,946,396
Cost	70,460,672	99,135,957	807,546,854	83,779,703	3,111,305	81,843,895	1,145,878,386
Accumulated Impairments	-	-	(19,803)	-	-	(1,439,785)	(1,459,588)
Accumulated Depreciation	-	(11,116,666)	(175,419,008)	(13,444,288)	(2,562,274)	(51,930,167)	(254,472,403)

UNAUDITED

CAPITALISED RESTORATION COST

Net Carrying amount at 1 July	**19,246,216**
Cost	52,960,260
Accumulated Depreciation	(33,714,045)
Adjustment for the period	(6,530,322)
Depreciation for the year	(2,688,067)
Net Carrying amount at 30 June	**10,027,827**
Cost	46,429,939
Accumulated Depreciation	(36,402,112)
Total Property, Plant and Equipment	**899,974,223**

8.2.1 Work in Progress included in the Carrying Value of Property Plant & Equipment						
Original Cost	558835	16,293,860	387,937	0	6,033,674	23,274,306

8.2.2 Expenditure incurred for repairs and maintaining property plant and equipment 14,469,501

8.2.3 No assets are pledged as security

8.2.4 No assets were in construction or development and consequently halted.

8.2.5 No assets took significantly long to complete.

		2021	2020
9	**INTANGIBLE ASSETS**	**R**	**R**
	Computer Software		
	Net Carrying amount at 1 July	**1,577,774**	**2,029,417**
	Cost	5,027,955	5,012,239
	Accumulated Amortisation	(3,450,181)	(2,982,822)
	Acquisitions	-	15,716
	Amortisation	(455,743)	(467,360)
	Net Carrying amount at 30 June	**1,122,031**	**1,577,774**
	Cost	5,027,955	5,027,955
	Accumulated Amortisation	(3,905,925)	(3,450,181)

No intangible assets are pledged as security

No intangible assets were in construction or development and consequently halted.

No intangible assets took significantly long to complete.

10	**INVESTMENT PROPERTY**		
	Net Carrying amount at 1 July	**43,710,533**	**44,459,310**
	Cost	47,059,810	47,554,810
	Accumulated Depreciation	(3,349,277)	(3,095,500)
	Depreciation for the year	(281,026)	(279,891)
	Carrying value of disposals	-	(468,886)
	Cost	-	(495,000)
	Accumulated Depreciation	-	26,114
	Net Carrying amount at 30 June	**43,429,507**	**43,710,533**
	Cost	47,059,810	47,059,810
	Accumulated Depreciation	(3,630,304)	(3,349,277)

There are no restrictions on the realisability of Investment Property or the remittance of revenue and proceeds of disposal.

There are no contractual obligations to purchase, construct or develop investment property or for repairs, maintenance or enhancements.

Revenue derived from the rental of investment property	560,015	2,743,713
Repair and maintenence expenditure incurred on properties generating revenue	**388,834**	**492,260**
Total Operating expenditure incurred on properties generating revenue	**9,602,493**	**9,502,538**
Operating expenditure incurred on properties not generating revenue	**898,213**	**931,350**

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11 HERITAGE ASSETS	2021 R	2020 R
Net Carrying amount at 1 July	**550,000**	**550,000**
Cost	550,000	550,000
Net Carrying amount at 30 June	**550,000**	**550,000**
Cost	550,000	550,000

Heritage assets are carried at its cost less any accumulated impairment losses

No repairs and maintenance were effected on the heritage assets.

None of the heritage assets are pledge as security.

This lease income was determined from contracts that have a specific conditional income and does not include lease income which has a undetermined conditional income.

The leases are in respect of land and buildings being leased out for periods ranging until 2019.

12 TRADE AND OTHER PAYABLES EXCHANGE TRANSACTIONS	2021 R	2020 R
Payables and Accruals	11,566,722	9,380,812
Control, Clearing and Interface	101,181	(6,285)
Electricity Bulk Purchase	31,409,381	29,051,439
Accrued Interest	10,342	16,551
Unallocated Deposits	4,028,596	4,504,348
Retentions	3,358,724	3,518,982
Advance Payments	6,811,826	6,024,459
Overtime	838,570	808,395
Total Trade Payables	**58,125,342**	**53,298,701**

Payables are being recognised net of any discounts.

Payables are being paid within 30 days as prescribed by the MFMA. This credit period granted is considered to be consistent with the terms used in the public sector, through established practices and legislation. Discounting of trade and other payables on initial recognition is not deemed necessary.

The carrying value of trade and other payables approximates its fair value.

UNAUDITED

		2021	2020
13	**CONSUMER DEPOSITS**	**R**	**R**
	Water and Electricity	5,777,154	5,232,346
	Rental Properties	153,195	233,030
	Building Plans	2,801,641	2,417,461
	Total Consumer Deposits	**8,731,990**	**7,882,837**
14	**CURRENT EMPLOYEE BENEFITS**		
	Current Portion of Post Employment Health Care Benefits- Note 18	2,630,000	1,823,000
	Current Portion of Long-Service Provisions - Note 18	1,354,000	1,573,000
	Current Portion of Ex-gratia Pension Provisions - Note 18	2,162	8,455
	Staff Leave	17,511,812	16,896,282
	Performance Bonuses	709,809	666,708
	Staff Bonuses	5,106,015	5,202,132
	Total Current Employee Benefits	**27,313,798**	**26,169,577**

The movement in current employee benefits are reconciled as follows:

Staff Leave

Balance at beginning of year	16,896,281	13,148,895
Contribution for the year	1,347,727	4,327,754
Expenditure incurred	(732,196)	(580,367)
Balance at end of year	**17,511,812**	**16,896,282**

Staff leave accrued to employees according to collective agreement. Provision is made for the full cost of accrued leave at reporting date. This provision will be realised as employees take leave.

Performance Bonuses

Balance at beginning of year	666,708	497,567
Contribution for the year	709,809	721,323
Expenditure incurred	(666,708)	(552,181)
Balance at end of year	**709,809**	**666,709**

Performance bonuses are being paid to Municipal Manager and Directors after an evaluation of their performance.

Staff Bonuses

Balance at beginning of year	5,202,132	4,642,349
Contribution for the year	8,733,330	8,590,849
Expenditure incurred	(8,829,448)	(8,031,067)
Balance at end of year	**5,106,014**	**5,202,131**

Bonuses are being paid to all municipal staff, excluding section 57 Managers. The balance at year end represents the portion of the bonus that have already vested for the current salary cycle.

UNAUDITED

		2021 R	2020 R
15	**UNSPENT PUBLIC CONTRIBUTIONS**		
	China - Water meters	15,627	16,004
	Essen Belgium	3,963,623	3,987,569
	Total Unspent Public Contributions	**3,979,250**	**4,003,573**
	Reconciliation of public contributions		
	China - Water meters		
	Opening balance	16,005	19,533
	Conditions met - Transferred to revenue	(378)	(3,529)
	Closing balance	**15,627**	**16,004**

3580 Water meters were donated by the Chinese Government to the Witzenberg Municipality. The purpose of the donation is to provide water connections to poor households.

	Essen Belgium		
	Opening balance	3,987,568	2,199,763
	Receipts	834,420	2,331,023
	Conditions met - Transferred to revenue	(858,365)	(543,217)
	Closing balance	**3,963,623**	**3,987,569**

A twining agreement exists between Essen in Belgium and the Witzenberg Municipality. The purpose of the agreement is youth development and crèches.

16	**BORROWINGS**		
	Annuity Loans	2,774,921	4,105,791
	Finance Lease Liability	-	481,811
		2,774,921	**4,587,602**
	Less Current portion of Non-current	**(1,586,619)**	**(1,967,785)**
	Annuity Loans	(1,586,619)	(1,485,974)
	Finance Lease Liability	-	(481,811)
	Non-Current portion	**1,188,302**	**2,619,817**
	Total borrowings - At amortised cost using the effective interest rate method	**1,188,302**	**2,619,817**

UNAUDITED

Refer below for maturity dates of long term liabilities:

The obligations under annuity loans are scheduled below:	**Minimum annuity payments**	
Amounts payable under annuity loans:		
Payable within one year	1,762,766	1,792,988
Payable within two to five years	1,250,670	2,848,336
	3,013,435	4,641,324
Less: Future finance obligations	(238,517)	(535,535)
Present value of annuity obligations	**2,774,918**	**4,105,788**

Annuity loans at amortised cost is calculated at an average 12.47% interest rate, with a final maturity date of 30 June 2023.

The obligations under finance leases are scheduled below:	**Minimum lease payments**	
Amounts payable under finance leases:		
Payable within one year	-	508,306
	-	508,306
Less: Future finance obligations	-	(26,495)
Present value of lease obligations	**-**	**481,811**

17 NON-CURRENT PROVISIONS	2021 R	2020 R
Provision for Rehabilitation of Landfill-sites	102,375,838	50,889,138
Total Non-current Provisions	**102,375,838**	**50,889,138**
Landfill Sites		
Opening Balance	50,889,138	86,471,213
Unwinding of Interest	3,570,257	8,087,185
Adjustment for the period	47,916,443	(43,669,260)
Total provision 30 June	**102,375,838**	**50,889,138**
Discount rate	7.02%	9.35%
Inflation Rate	4.90%	2.20%

The calculation for the rehabilitation of the landfill site provision was compiled by an independent qualified engineer in order to determine the present value to rehabilitate the landfill sites at the end of its useful life. The total obligation at year-end can be attributed to the following sites:

Location	Estimated Decommission Date	Current Cost of Rehabilitation	Current Cost of Rehabilitation
Ceres	2003	2,726,781	4,607,860
Prince Alfred's Hamlet	2025	48,821,093	38,545,792
Op-die- Berg	2021	7,789,062	5,672,802
Tulbagh	2032	18,584,907	905,259
Wolseley	2034	24,453,996	1,157,427
		102,375,838	**50,889,139**

Location	Estimated Decommission Date	Future Cost of Rehabilitation	Future Cost of Rehabilitation
Ceres	2003	2,726,781	4,607,860
Prince Alfred's Hamlet	2025	64,032,189	60,723,312
Op-die- Berg	2021	7,789,062	6,296,476
Tulbagh	2032	39,181,877	51,732,646
Wolseley	2034	59,043,230	79,093,858
		172,773,139	**202,454,153**

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18 EMPLOYEE BENEFITS		
Post-employment Health Care Benefits	60,636,000	52,895,000
Long Service Awards	10,802,000	8,680,000
Ex-Gratia Pension Benefits	29,920	53,758
Total Non-current Employee Benefit Liabilities	**71,467,920**	**61,628,758**
Post-employment Health Care Benefits		
Opening Balance	54,718,000	57,148,484
Contribution for the year	1,823,000	2,020,946
Interest Cost	5,529,000	5,242,666
Expenditure for the year	(2,333,394)	(2,379,821)
Actuarial Loss/(Gain)	3,529,394	(7,314,275)
Total post retirement Health Care benefits 30 June	**63,266,000**	**54,718,000**
Less: Transfer of Current Portion - Note 14	(2,630,000)	(1,823,000)
Balance 30 June	**60,636,000**	**52,895,000**

18 EMPLOYEE BENEFITS CONTINUED	2021 R	2020 R
Long Service Awards		
Opening Balance	10,253,000	10,640,365
Contribution for the year	798,000	878,787
Interest Cost	687,000	818,139
Expenditure for the year	(1,382,126)	(840,493)
Actuarial Loss/(Gain)	1,800,126	(1,243,798)
Total long service 30 June	**12,156,000**	**10,253,000**
Less: Transfer of Current Portion - Note 14	(1,354,000)	(1,573,000)
Balance 30 June	**10,802,000**	**8,680,000**
Ex-Gratia Pension		
Opening Balance	62,210	63,524
Interest Cost	4,186	4,817
Expenditure for the year	(22,519)	(6,240)
Actuarial Loss/(Gain)	(11,795)	112
Total Ex-Gratia 30 June	**32,082**	**62,213**
Less: Transfer of Current Portion - Note 14	(2,162)	(8,455)
Balance 30 June	**29,920**	**53,758**
TOTAL NON-CURRENT EMPLOYEE BENEFITS		
Balance 1 July	65,033,210	67,852,373
Contribution for the year	2,621,000	2,899,733
Interest cost	6,220,186	6,065,622
Expenditure for the year	(3,738,039)	(3,226,554)
Actuarial Loss/(Gain)	5,317,725	(8,557,961)
Total employee benefits 30 June	**75,454,082**	**65,033,213**
Less: Transfer of Current Portion - Note 14	(3,986,162)	(3,404,455)
Balance 30 June	**71,467,920**	**61,628,758**

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18.1 Post-employment Health Care Benefits

The Post Retirement Benefit Plan is a defined benefit plan, of which the members are made up as follows:

	2021	2020
In-service (employee) members	246	248
In-service (employee) non-members	240	
Continuation members (e.g. Retirees, widows, orphans)	54	54
Total Members	**540**	**302**

The liability in respect of past service has been estimated to be as follows:

	2021	2020
In-service (employee) members	30,183,000	26,345,000
In-service (employee) non-members	2,345,000	
Continuation members	30,738,000	28,373,000
Total Liability	**63,266,000**	**54,718,000**

The liability in respect of periods commencing prior to the comparative year has been estimated as follows:	2019 R	2018 R	2017 R
In-service members	27,996,656	52,940,818	50,585,753
Continuation members	29,151,829	25,363,294	21,789,464
Total Liability	**57,148,485**	**78,304,112**	**72,375,217**

The municipality makes monthly contributions for health care arrangements to the following medical aid schemes:

Bonitas;
Keyhealth.
LA Health
Hosmed and
Samwumed.

18.1 EMPLOYEE BENEFITS CONTINUED

	2021	2020

Key actuarial assumptions used:

i) Rate of interest

Discount rate	10.06%	10.34%
Health Care Cost Inflation Rate	6.77%	6.40%
Net Effective Discount Rate	3.08%	3.70%

The discount rate are derived from government bond yields consistent with the estimated term of the post-employment liabilities. However, where there is no deep market in government bonds with a sufficiently long maturity to match the estimated term of all the benefit payments, current market rates of the appropriate term should be used to discount shorter term payments, and the discount rate for longer maturities should be estimated by extrapolating current market rates along the yield curve.

ii) Mortality rates

The PA 90 ultimate table was used by the actuaries.

iii) Normal retirement age

The normal retirement ages are 65 (for males) and 65 (for females). It has been assumed that male in-service members will retire at age 62 and female in-service members will retire at age 59, on average, which then implicitly allows for expected rates of ill-health and early retirement.

The amounts recognised in the Statement of Financial Position are as follows:	**2021 R**	**2020 R**
Present value of fund obligations	63,266,000	54,718,000
Net liability/(asset)	**63,266,000**	**54,718,000**

The municipality has elected to recognise the full increase in this defined benefit liability immediately as per GRAP 25, Employee Benefits, paragraph 155 (a).

Reconciliation of present value of fund obligation:

Present value of fund obligation at the beginning of the year	54,718,000	57,148,484
Total expenses	5,018,606	4,883,791
Current service cost	1,823,000	2,020,946
Interest Cost	5,529,000	5,242,666
Benefits Paid	(2,333,394)	(2,379,821)
Amendments	-	-
Actuarial (gains)/losses	3,529,394	(7,314,275)
Present value of fund obligation at the end of the year	63,266,000	54,718,000
Less: Transfer of Current Portion - Note 14	(2,630,000)	(1,823,000)
Balance 30 June	**60,636,000**	**52,895,000**

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Sensitivity Analysis on the Accrued Liability at 30 June 2021

Assumption	**members liability**	**members liability**	**Total liability (R'000)**
Central Assumptions	30,183,000	30,738,000	60,921,000

The effect of movements in the assumptions are as follows:

Assumption	**Change**	**In-service members**	**Continuation members**	**Total liability (R'000)**	**% change**
Central assumptions		30,183,000	30,738,000	60,921,000	
Health care inflation	1%	35,463,000	33,596,000	69,059,000	13
Health care inflation	-1%	28,735,000	28,159,000	56,894,000	-7
Mortality rate	20%	31,056,000	28,649,000	59,705,000	5
Mortality rate	-20%	34,260,000	33,344,000	67,604,000	7

EMPLOYEE BENEFITS CONTINUED

		2021	2020
18.2	**Long Service Awards**		
	The Long Service Bonus plans are defined benefit plans.		
	As at year end, the following number of employees were eligible for Long Service Bonuses.	486	512
	i) Rate of interest		
	Discount rate	9.13%	7.25%
	General Salary Inflation (long-term)	5.77%	3.90%
	Net Effective Discount Rate applied to salary-related Long Service Bonuses	3.18%	3.22%

	2021 R	2020 R
The amounts recognised in the Statement of Financial Position are as follows:		
Present value of fund obligations	12,156,000	10,253,000
Net liability	**12,156,000**	**10,253,000**

The liability in respect of periods commencing prior to the comparative year has been estimated as follows:	2019 R	2018 R	2017 R
Present value of fund obligations	10,640,365	5,885,018	5,329,057
Net liability	**10,640,365**	**5,885,018**	**5,329,057**

	2021 R	2020 R
Reconciliation of present value of fund obligation:		
Present value of fund obligation at the beginning of the year	10,253,000	10,640,365
Total expenses	102,874	856,433
Current service cost	798,000	878,787
Interest Cost	687,000	818,139
Benefits Paid	(1,382,126)	(840,493)
Actuarial (gains)/losses	1,800,126	(1,243,798)
Present value of fund obligation at the end of the year	12,156,000	10,253,000
Less: Transfer of Current Portion - Note 14	(1,354,000)	(1,573,000)
Balance 30 June	**10,802,000**	**8,680,000**

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Sensitivity Analysis on the Accrued Liability at 30 June 2021

Assumption	Change	Liability	% change
Central assumptions		12,156,000	
General salary inflation	1.00%	12,898,000	6%
General salary inflation	-1.00%	11,481,000	-6%
Withdrawal rates	20%	11,624,000	-4%
Withdrawal rates	-20%	12,736,000	5%

EMPLOYEE BENEFITS CONTINUED

		2021	2020
18.3	**Ex-Gratia Pension Benefits**		
	The Ex-Gratia Pension Benefits plans are defined benefit plans.		
	As at year end, the following number of employees were eligible for Ex-Gratia Pension Benefits.	16	18
	i) Rate of interest		
	Discount rate	8.67%	7.21%

	2021 R	2020 R
The amounts recognised in the Statement of Financial Position are as follows:		
Present value of fund obligations	32,082	62,213
Net liability	**32,082**	**62,213**

The liability in respect of periods commencing prior to the comparative year has been estimated as follows:	2019 R	2018 R	2017 R
Present value of fund obligations	71,873	71,873	154,143
Net liability	**71,873**	**71,873**	**154,143**

EMPLOYEE BENEFITS CONTINUED

	2021 R	2020 R
Reconciliation of present value of fund obligation:		
Present value of fund obligation at the beginning of the year	62,210	63,524
Total expenses	(18,333)	(1,423)
Interest Cost	4,186	4,817
Benefits Paid	(22,519)	(6,240)
Actuarial (gains)/losses	(11,795)	112
Present value of fund obligation at the end of the year	32,082	62,213
Less: Transfer of Current Portion - Note	(2,162)	(8,455)
Balance 30 June	**29,920**	**53,758**

Sensitivity Analysis on the Accrued Liability at 30 June 2021

Assumption	Change	(R'000)	% change
Central assumptions		32,082	
Withdrawal rates	+20%	31,844	-1.0%
Withdrawal rates	-20%	32,332	1.0%

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	EMPLOYEE BENEFITS CONTINUED	2021 R	2020 R
18.4	**Retirement funds**		
	CAPE JOINT PENSION FUND		
	The funding level of the CJPF (Pensions Account section) was 105.1% as at the 30 June 2013 valuation date compared with a 99.4% funding level as at 30 June 2012. The Fund is in a sound financial condition at the valuation date. As at the 30 June 2013 valuation date (in totality) the members contributed at a rate of 9% of pensionable salaries and (in totality) the Local Authorities contributed at a rate of 18% of pensionable salaries.		
	Contributions paid recognised in the Statement of Financial Performance	381,065	288,723
	SOUTH AFRICAN LOCAL AUTHORITIES PENSION FUND		
	The funding level at the most recent actuarial valuation (1 July 2012) of 100% was calculated on a Discounted Cash Flow (DCF) basis. The funding level has improved since the previous valuation. The valuation actuary recommended that the prevailing employer contribution rate at 1 July 2012 be maintained at 15.26%. This includes a margin of 3.92% over and above the contribution rate required to fund the Projected Unit Method future service benefits and associated costs.		
	Contributions paid recognised in the Statement of Financial Performance	244,764	186,267
	DEFINED CONTRIBUTION FUNDS		
	Council contributes to: the Government Employees Pension Fund; Municipal Council Pension Fund; National Fund for Municipal Workers (IMATU); and SAMWU National Provident Fund which are defined contribution funds. The retirement benefit fund is subject to the Pension Fund Act, 1956, with pension being calculated on the pensionable remuneration paid. Current contributions by Council are charged against expenditure on the basis of current service costs.		
	Contributions paid recognised in the Statement of Financial Performance		
	Cape Joint Retirement Fund	24,174,021	21,956,888
	Municipal Councillors Pension Fund	393,038	376,758
	National Fund For Municipal Employees (IMATU)	145,755	133,462
	SAMWU National Provident Fund	4,385,295	4,275,921
		29,098,110	**26,743,029**
	The municipality adjusted the retirement age of female employees from 60 to 65 years of age. No change in estimated figures are expected due to the following:		
	The valuation results are dependent on the expected average retirement ages (EARAs) instead of the normal retirement age (NRAs).		
	Witzenberg's own recent employee-retirement history will be too small a sample to be solely relied on in setting these assumptions. Nevertheless, this recent experience seems to be in line with the EARAs used in the 2020 valuation.		
	If there is concern that the change in NRA for females will affect their EARA, then we recommend that the retirement-experience be monitored for several years after the change.		
19	**NET ASSET RESERVES**		
	Capital Replacement Reserve	10,442,209	10,617,534
	Total Net Asset Reserves	**10,442,209**	**10,617,534**

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20	PROPERTY RATES	2021 R	2020 R
	Actual		
	Rates Levied	88,968,573	81,314,127
	Business	14,252,757	13,201,984
	Building Clauses	100,709	96,418
	Rural	21,658,417	18,572,835
	Industrial Properties	10,142,771	9,400,563
	Residential Properties	28,828,793	26,964,539
	State-owned Properties	12,180,752	11,164,548
	Vacant Land	1,781,377	1,907,205
	Public Service Infrastructure	22,997	6,035
	Less: Revenue Forgone	(8,193,455)	(7,720,342)
	Total Assessment Rates	**80,775,118**	**73,593,785**
	Valuations - 1 JULY		
	Land and Buildings		
	Residential Property	4,082,787,000	4,052,249,000
	Commercial Property	1,017,784,700	1,013,172,700
	Industrial Property	622,997,000	610,486,000
	Informal Property	37,168,500	37,168,500
	Agricultural Purposes	12,675,752,300	12,588,293,000
	State - National/ Provincial Services	822,627,500	822,438,000
	Public Service Infrastructure	10,040,500	9,948,500
	Vacant Property	176,507,400	166,825,800
	Total Valuation	**19,445,664,900**	**19,300,581,500**

Assessment Rates are levied on the value of land and improvements. The valuation is performed every 4-6 years. The last valuation came into effect on 1 July 2018. Interim valuations are processed on an annual basis to take into account changes in individual property values due to alterations and subdivisions and also to accommodate growth in the rate base due mostly to private development.

Rates:		
Residential	0.927c/R	0.875c/R
Commercial	1.674c/R	1.579c/R
Industrial	1.629c/R	1.537c/R
Bona Fide Agricultural	0.125c/R	0.106c/R

Rates are levied annually and monthly. Monthly rates are payable by the 15th of the following month and annual rates are payable before 30 September. Interest is levied at the prime rate plus 1% on outstanding monthly rates.

Rebates were granted on land with buildings used solely for dwellings purposes as follows:
Residential - The first R120 000 on the valuation is exempted.

Rebates can be defined as any income that the Municipality is entitled by law to levy, but which has subsequently been forgone by way of rebate or remission.

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21	TRANSFERS AND SUBSIDIES	2021 R	2020 R
	Unconditional Grants	**116,085,531**	**92,850,157**
	Equitable Share	116,085,531	92,850,157
	Conditional Grants	**67,067,486**	**53,829,958**
	Grants and donations	67,067,486	53,829,958
	Total Government Grants and Subsidies	**183,153,017**	**146,680,115**
	Government Grants and Subsidies - Capital	52,101,858	15,568,796
	Government Grants and Subsidies - Operating	131,051,159	131,111,319
		183,153,017	**146,680,115**

Please refer to appendix D for more detailed disclosure of Government Grants and Subsidies.

The Municipality does not expect any significant changes to the level of grants.

21.1 Equitable share

Grants received	116,085,531	92,850,157
Conditions met - Operating	(116,085,531)	(92,850,157)
Conditions still to be met/(Grant expenditure to be recovered)	**-**	**-**

The Equitable Share is the unconditional share of the revenue raised nationally and is being allocated in terms of Section 214 of the Constitution (Act 108 of 1996) to the municipality by the National Treasury.

21.2 Local Government Financial Management Grant (FMG)

Opening balance	54,161	626,923
Grants received	1,550,000	1,550,000
Conditions met - Operating	(1,550,000)	(1,495,840)
Write off / Transfers	(54,161)	(626,922)
Conditions still to be met/(Grant expenditure to be recovered)	**-**	**54,161**

The Financial Management Grant is paid by National Treasury to municipalities to help implement the financial reforms required by the Municipal Finance Management Act (MFMA), 2003. The FMG Grant also pays for the cost of the Financial Management Internship Programme (e.g. salary costs of the Financial Management Interns).

21.3 Expanded Public Works Programme

Opening balance	(432,918)	(275,740)
Grants received	2,360,000	2,299,000
Conditions met - Operating	(2,030,150)	(2,456,177)
Conditions still to be met/(Grant expenditure to be recovered)	**(103,068)**	**(432,917)**

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	GOVERNMENT GRANTS AND SUBSIDIES CONTINUED	2021 R	2020 R
21.4	**Municipal Infrastructure Grant (MIG)**		
	Opening balance	9,843,224	(666,480)
	Grants received	22,013,000	22,411,000
	Conditions met - Operating	(630,000)	-
	Conditions met - Capital	(21,042,862)	(11,901,296)
	Write off / Transfers	(9,843,224)	-
	Conditions still to be met/(Grant expenditure to be recovered)	**340,138**	**9,843,224**
	The grant was used to upgrade infrastructure in previously disadvantaged areas.		
21.5	**Regional Bulk Infrastructure Grant (RBIG)**		
	Opening balance	19,236,146	6,441,235
	Grants received	10,000,000	19,471,000
	Conditions met - Capital	-	(234,854)
	Write off / Transfers	(19,236,146)	(6,441,235)
	Conditions still to be met/(Grant expenditure to be recovered)	**10,000,000**	**19,236,146**
	The grant was used to upgrade infrastructure in previously disadvantaged areas.		
21.6	**Housing Grants**		
	Opening balance	3,507,702	(1,237,092)
	Grants received	28,563,744	28,950,965
	Conditions met - Operating	(238,000)	(224,000)
	Conditions met - Capital	(26,507,700)	(23,982,171)
	Conditions still to be met/(Grant expenditure to be recovered)	**5,325,746**	**3,507,702**
	Housing grants was utilised for the development of erven and the erection of top structures.		
21.7	**Integrated National Electrification Grant**		
	Opening balance	(291,587)	(651,195)
	Grants received	-	3,000,000
	Conditions met - Capital	-	(2,640,392)
	Conditions still to be met/(Grant expenditure to be recovered)	**(291,587)**	**(291,587)**
	The National Electrification Grant was used for electrical connections in previously disadvantaged areas.		
21.8	**Library services**		
	Opening balance	800,000	400,000
	Grants received	9,764,000	9,639,000
	Conditions met - Operating	(9,764,000)	(9,239,000)
	Conditions met - Capital	(800,000)	-
	Conditions still to be met/(Grant expenditure to be recovered)	**-**	**800,000**
21.9	**Other Grants**		
	Opening balance	16,144,681	3,070,004
	Grants received	4,505,240	17,577,649
	Conditions met - Operating	(1,178,384)	(4,191,299)
	Conditions met - Capital	(8,232,278)	(311,672)
	Conditions still to be met/(Grant expenditure to be recovered)	**11,239,259**	**16,144,682**
	Various grants were received from other spheres of government of which the material ones are: RBIG R9.3 million and Essen R2.2 million, etc.		
21.10	**Total Grants**		
	Opening balance	48,861,409	7,707,655
	Grants received	194,841,515	197,748,771
	Conditions met - Operating	(131,476,065)	(110,456,473)
	Conditions met - Capital	(56,582,840)	(39,070,385)
	Write off / Transfers	(29,133,531)	(7,068,157)
	Conditions still to be met/(Grant expenditure to be recovered)	**26,510,488**	**48,861,411**
	Disclosed as follows:		
	Unspent Conditional Government Grants and Receipts	24,703,606	48,496,815
	Unspent Public Contributions	3,979,250	4,003,573
	Unpaid Conditional Government Grants and Receipts	(2,172,368)	(3,638,977)
		26,510,488	**48,861,411**

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		2021	2020
22	**SERVICE CHARGES**	**R**	**R**
	Electricity	276,642,088	258,382,622
	Water	46,289,114	42,853,245
	Refuse removal	34,109,824	32,235,749
	Sewerage and Sanitation Charges	42,570,075	39,992,999
		399,611,101	373,464,615
	Less: Revenue Forgone	(23,405,709)	(20,908,921)
	Total Service Charges	**376,205,392**	**352,555,694**

Revenue Forgone can be defined as any income that the Municipality is entitled by law to levy, but which has subsequently been forgone by way of rebate or remission.

23 AGENCY SERVICES

The municipality is collecting motor vehicle licence fees, motor registration and drivers licence fees on behalf of the Department of Transport and Public Works. Hence the municipality receives and commision on the collection of monies. The municipality act as an agent for the Department of Transport and Public Works, without any significant judgement to be applied. There was no changes in the terms and condition of the arrangement for the reporting year. The amounts as per note is incusive of VAT - The amount retained as per the statement of financial performance is exclusive of VAT

Opening Balance	(1,110,393)	256,368
Funds collected	28,896,887	25,047,100
Retained	(5,006,842)	(3,998,961)
Paid	(22,518,184)	(20,194,114)
Payable to principal	**261,468**	**1,110,393**

24 OPERATIONAL REVENUE

Insurance Refund	106,928	1,729,242
Collection Charges	-	(152)
Breakages and Losses Recovered	632	3,687
Merchandising, Jobbing and Contracts	57,113	45,476
Other	246,212	352,263
Total Operational Revenue	**410,885**	**2,130,516**

25 SALES OF GOODS AND RENDERING OF SERVICES

Application Fees for Land Usage	139,118	64,223
Building Plan Approval	1,009,001	767,915
Camping Fees	1,383,904	3,188,912
Cemetery and Burial	328,319	175,799
Development Charges	110,605	108,876
Entrance Fees	33,772	591,521
Other	606,204	373,415
Total Sales of Goods and Rendering of services	**3,610,923**	**5,270,661**

26 EMPLOYEE RELATED COSTS

Salaries and Wages	122,994,553	115,986,354
Bargaining Council Levy	62,113	61,997
Bonuses	9,443,139	9,312,172
Contributions For Pensions	18,409,619	16,469,301
Contributions For Medical Aids	8,014,063	8,133,228
Contributions For UIF	957,748	926,672
Group Life Insurance	2,053,200	1,814,843
Housing Benefits and Allowances	1,819,262	1,545,176
Leave Reserve	1,347,727	4,327,754
Long service awards	798,000	878,787
Overtime	10,536,410	10,763,375
Standby Allowance	6,074,077	6,080,327
Post Employment Health Care Benefits	1,823,000	2,020,946
Travel, Motor Car, Accommodation, Subsistence and Other Allowances	7,342,732	6,674,848
Total Employee Related Costs	**191,675,643**	**184,995,780**

KEY MANAGEMENT PERSONNEL

The Municipal Manager and Directors are appointed on fixed term contracts.

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26	EMPLOYEE RELATED COSTS CONTINUED	2021	2020
		R	R
	REMUNERATION OF KEY MANAGEMENT PERSONNEL		
	Remuneration of the Municipal Manager		
	Annual Remuneration	1,165,430	1,091,381
	Performance Bonus	215,432	209,564
	Travelling Allowance	108,000	108,000
	Contributions to UIF, Medical, Pension Funds and Bargaining Council	269,234	262,360
	Other Allowance	61,552	58,649
	Total	**1,819,648**	**1,729,954**
	Remuneration of the Director Technical Services		
	Annual Remuneration	747,080	691,123
	Performance Bonus	176,105	171,308
	Travelling Allowance	510,814	510,814
	Contributions to UIF, Medical, Pension Funds and Bargaining Council	3,864	3,793
	Travelling Expenses	648	31,673
	Other Allowance	-	11,026
	Total	**1,438,511**	**1,419,737**
	Remuneration of the Director Corporate Services		
	Annual Remuneration	1,065,894	1,009,937
	Performance Bonus	171,308	171,308
	Travelling Allowance	192,000	195,119
	Contributions to UIF, Medical, Pension Funds and Bargaining Council	3,864	-
	Travelling Expenses	4,096	11,848
	Other Allowance	50,316	79,206
	Total	**1,487,478**	**1,467,418**
	Remuneration of the Director Financial Services - From 1 December 2020		
	Annual Remuneration	392,662	-
	Travelling Allowance	105,000	-
	Housing Allowance	165,431	-
	Contributions to UIF, Medical, Pension Funds and Bargaining Council	71,836	-
	Travelling Expenses	2,007	-
	Total	**736,935**	**-**
	Remuneration of the Acting Director Financial Services		
	Annual Remuneration	404,455	924,469
	Bonus	81,854	77,039
	Travelling Allowance	68,555	159,547
	Contributions to UIF, Medical, Pension Funds and Bargaining Council	74,488	168,301
	Other Allowance	27,445	82,949
	Total	**656,797**	**1,412,305**

The position of Director Financial Services was vacant for 5 months of the 2020 / 2021 financial year. A senior employee was deligated to perform the duties assigned to the post in legislation.

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27 REMUNERATION OF COUNCILLORS

	2021 R	2020 R
Executive Mayor		
Annual Remuneration	574,367	573,750
Pension fund contributions	86,155	86,772
Travel, Motor Car, Accommodation, Subsistence and Other Allowances	291,182	281,239
Total	**951,704**	**941,761**
Deputy Mayor		
Annual Remuneration	563,541	563,047
Pension fund contributions	84,531	85,024
Travel, Motor Car, Accommodation, Subsistence and Other Allowances	114,465	119,848
Total	**762,536**	**767,919**
Speaker		
Annual Remuneration	561,922	569,433
Pension fund contributions	84,288	81,000
Travel, Motor Car, Accommodation, Subsistence and Other Allowances	115,786	120,519
Total	**761,996**	**770,951**
Mayoral Committee Members (4)		
Annual Remuneration	2,068,036	2,070,249
Pension fund contributions	310,205	312,664
Medical aid contributions	82,033	77,425
Travel, Motor Car, Accommodation, Subsistence and Other Allowances	385,879	400,557
Total	**2,846,153**	**2,860,896**
Section 79 Committee Chairman		
Annual Remuneration	289,932	273,284
Pension fund contributions	43,490	41,281
Medical aid contributions	29,596	48,452
Travel, Motor Car, Accommodation, Subsistence and Other Allowances	40,939	42,478
Total	**403,956**	**405,495**
Ordinary Councillors (15)		
Annual Remuneration	3,558,817	3,550,513
Pension fund contributions	467,748	499,601
Medical aid contributions	112,862	89,737
Travel, Motor Car, Accommodation, Subsistence and Other Allowances	717,256	717,214
Total	**4,856,683**	**4,857,065**

In-kind Benefits

The Executive Mayor, Speaker and all the Mayoral committee members are full-time. The Executive Mayor, Speaker and all the Mayoral committee members are provided with secretarial support and an office at the cost of the Council.

Each councillor received an regulation 11 (cell phone allowance) and 12 (mobile data bundles) benefit. However the regulation 12 benefits is utilised for the contract procured by the municipality for data and regulation 11 is paid to the councillor to obtain their own contract.

Where applicable, councillor who qualify also received an regulation 10 (Out of pocket expenses) payment.

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		2021	2020
28	**PROVISION FOR IMPAIRMENT**	**R**	**R**
	Receivables from exchange transactions: Contributions - Note 3	38,013,933	36,919,140
	Receivables from exchange transactions: Reversals - Note 3	(16,164)	(18,368)
	Receivables from non-exchange transactions: Contributions - Note 4	14,410,698	27,790,285
	Receivables from non-exchange transactions: Reversals - Note 4	(17,544,670)	(14,168,690)
	Total Contribution to Debt Impairment	**34,863,797**	**50,522,367**
29	**DEPRECIATION AND AMORTISATION**		
	Property Plant and Equipment	29,672,257	29,048,006
	Investment Property	281,026	279,891
	Intangible Assets	455,743	467,360
	Capitalised restoration cost	2,498,945	2,688,067
	Total Depreciation and Amortisation	**32,907,971**	**32,483,324**
30	**FINANCE CHARGES**		
	Borrowing	200,004	396,713
	Finance leases	26,495	72,165
	Ex-Gratia Pension	4,186	4,817
	Post Employment Health Care Benefits	5,529,000	5,242,666
	Long service awards	687,000	818,139
	Non-current Provision	3,570,257	8,087,185
	Total finance charges	**10,016,942**	**14,621,685**
31	**BULK PURCHASES**		
	Electricity	239,632,251	221,831,359
	Total Bulk Purchases	**239,632,251**	**221,831,359**
32	**CONTRACTED SERVICES**		
	Tracing agents and debt collection	52,625	79,637
	Legal Cost	4,333,008	2,386,851
	Electrical	2,021,189	1,602,010
	Maintenance Buiding and Facilities	689,740	664,973
	Traffic Fines Management	299,752	1,167,352
	Maintenance of Unspecified Assets	2,100,880	1,963,616
	Business and Advisory	3,537,383	3,597,132
	Security Services	21,702,696	18,315,669
	Infrastructure and Planning	13,539,746	10,678,593
	Other	3,470,564	4,197,620
		51,747,583	**44,653,453**
33	**TRANSFERS AND SUBSIDIES: OPERATIONAL EXPENDITURE**		
	Public Schools	60,000	10,000
	Bursaries (Non-Employee)	17,944	205,628
	Eskom	5,000,000	-
	Witzenberg Security Forum	564,000	425,000
	Tourism	892,323	853,935
	Total Transfers and Subsidies: Operational Expenditure	**6,534,267**	**1,494,563**

The transfer to Eskom is for upgrading of the electricity network feeding the Ceres area to increase the available elctricity.

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		2021 R	2020 R
34	**OPERATIONAL COST**		
	Advertising, Publicity and Marketing	661,146	569,986
	Bank Charges, Facility and Card Fees	642,889	538,415
	Commission	2,420,897	2,354,458
	Communication	2,605,128	2,276,638
	External Audit Fees	3,201,445	3,370,644
	External Computer Service	2,952,034	2,849,699
	Hire Charges	4,104,308	3,718,054
	Insurance Underwriting	3,896,785	3,351,355
	Learnerships and Internships	595,789	630,243
	Levies Paid - Water Resource Management Charges	719,325	719,826
	Licences	219,808	391,841
	Printing, Publications and Books	356,820	327,246
	Professional Bodies, Membership and Subscription	2,195,246	1,777,146
	Remuneration to Ward Committee	1,359,000	1,352,000
	Signage	504,115	344,316
	Workmen's Compensation Fund	1,090,632	1,059,531
	Transport Provided as Part of Departmental Activities	6,561	15,760
	Travel and Subsistence	231,277	588,109
	Uniform and Protective Clothing	760,141	701,086
	Wet Fuel	5,789,728	5,770,150
	Other	319,280	512,617
	Total Operational cost	**34,632,354**	**33,219,120**
	Minimum lease payments	-	249,794
	Payable within one year	1,102,180	553,269
	Payable between 1 and 5 years	285,989	-
36	**(IMPAIRMENT LOSS) / REVERSAL OF IMPAIRMENT**		
	Property Plant & Equipment - Impairment loss	278,553	-
	Property Plant & Equipment - Reversal	(714,729)	-
	Total Impairments	**(436,176)**	**-**

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37	CORRECTION OF ERROR IN TERMS OF GRAP 3	2020 R
37.01	**Trade and other Receivables from Exchange Transactions**	
	Balance previously reported	**57,741,665**
	Recognision of land sold 2018/2019 - Note 37.13	118,702
	Recognision of land sold 2018/2019 - Note 37.14	240,000
	Recognision of investment property sold 2019/20120- Note 37.07	120,000
	Recognision of land sold 2019/2020 - Note 37.05	5,480
	Recognision of land sold 2019/2020 - Note 37.05	454,050
	Correction of error: Deposit not recognised against debtor 2019/20- Note 37.14	(4,000)
	Correction of error: Deposit not recognised against debtor 2018/19 - Note 37.13	(22,000)
	Recognition of Industrial Effluent for 2019/20- Note 37.14	7,336,942
	Balance now reported	**65,990,839**
37.02	**Receivables from non-exchange transactions**	
	Balance previously reported	**11,257,354**
	Recognition of Fines issued 2019/20- Note 37.14	2,727,700
	Reduction of fines till June 2020 - Note 37.14	(8,400)
	Withdrawals of fines till June 2020 - Note 37.14	(224,800)
	Recognising the increase in provision due to unwinding of discount - Note 37.14	(1,101,950)
	Balance now reported	**12,649,904**
37.03	**Unpaid Conditional Government Grants and Receipts**	
	Balance previously reported	**2,502,217**
	Recognision of Grant spend 2018/2019 - Note 37.13	478,464
	Recognision of Grant spend 2019/2020 - Note 37.14	658,296
	Balance now reported	**3,638,977**
37.04	**Statutory Receivables: VAT**	
	Balance previously reported	**5,464,126**
	Correction of Retention Payable 2018/19 - Note 37.08	(1,907)
	Correction of Retention Payable 2019/20 - Note 37.08	167,860
	Correction Correction on Journal Entry 129/1 2019-20 - Note	(1,104)
	Correction of error Invoices received after year end closure - Note 37.08	16,831
	Correction of Adjustment of manual creditor - Note 37.08	66
	Recognition of Industrial Effluent for 2019/20- Note 37.01	(956,992)
	Balance now reported	**4,688,880**
37.05	**Property, Plant and Equipment**	
	Balance previously reported	**900,002,651**
	Correction of Retention Payable 2018/19 - Note 37.08	(9,315)
	Correction of Retention Payable 2019/20 - Note 37.08	55,608
	Recognision of land sold 2018/19 - Note 37.01	(72)
	Recognision of land sold 2018/19 - Note 37.01	(74,000)
	Correction of depreciation 2019/20 - Note 37.14	246,507
	Recognision of land sold 2019/20 - Note 37.01	(232,000)
	Roll Back of depreciation on land sold 2019/20 - Note 37.01	18,877
	Correction of depreciation in previous financial years - Note 37.14	577
	Correction of insurance write off in previous financial years - Note 37.14	(29,000)
	Correction of rehabilitation of landfill sites provision - Note 37.12	(5,611)
	Balance now reported	**899,974,222**
37.06	**Intangible Assets**	
	Balance previously reported	**1,575,924**
	Correction of depreciation 2019/20 - Note 37.14	1,850
	Balance now reported	**1,577,774**
37.07	**Investment Property**	
	Balance previously reported	**43,764,533**
	Recognision of investment property sold 2019/20120- Note 37.01	(43,000)
	Recognision of land sold 2018/19 - Note 37.01	(11,000)
	Balance now reported	**43,710,533**
37.08	**Trade and Other Payables Exchange Transactions**	
	Balance previously reported	**52,842,744**
	Correction of Retention Payable 2018/19 - Note 37.05	(11,223)
	Correction of Retention Payable 2019/20 - Note 37.05	796,636
	Correction of error: Salary Control - Commision earned- Note 37.14	(324,070)
	Correction of error: Salary Control - Skill development- Note 37.14	(155,275)
	Correction of Depreciation of land disposed in previous financial years - Note 37.04	(1,104)
	Correction of error: Reallocation of expenditure incurred - Note 37.14	1,724
	Correction of error: Reversal incorrectly processed - Note 37.14	5,600
	Correction of error Invoices received after year end closure - Note 37.04	143,164
	Correction of Adjustment of manual creditor - Note 37.04	505
	Balance now reported	**53,298,700**

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	CORRECTION OF ERROR IN TERMS OF GRAP 3 CONTINUED	2020 R
37.09	**Current Employee benefits**	
	Balance previously reported	**25,901,033**
	Correction of error: Adjustment of Performance bonus - Note 37.14	268,544
	Balance now reported	**26,169,577**
37.10	**Consumer Deposits**	
	Balance previously reported	**7,975,528**
	Correction of error: Rent refunded incorrectly posted against deposits- Note 37.14	(92,691)
	Balance now reported	**7,882,837**
37.11	**Unspent Conditional Government Grants and Receipts**	
	Balance previously reported	**50,077,685**
	Recognision of Grant spend 2019/2020 - Note 37.14	(663,240)
	Correction of error: VAT on Transfers recognised - Note 37.14	(15,430)
	Correction of error: Recognition of grant expenditure - Note 37.14	(902,200)
	Balance now reported	**48,496,815**
37.12	**Non-Current Provisions**	
	Balance previously reported	**50,895,865**
	Correction of rehabilitation of landfill sites provision - Note 37.05	(6,727)
	Balance now reported	**50,889,138**
37.13	**Accumulated Surplus as at 30 June 2019**	
	Balance previously reported	**877,240,797**
	Recognision of land sold 2018/2019 - Note 37.01	118,702
	Recognision of land sold 2018/2019 - Note 37.01	239,928
	Recognision of Grant spend 2018/2019 - Note 37.03	478,464
	Deposit not recognised against debtor - Note 37.01	(22,000)
	Balance now reported	**878,055,891**
37.14	**Accumulated Surplus as at 30 June 2020**	
	Balance previously reported	**896,324,060**
	Correction of error - Accumulated Surplus as at 30 June 2019 - Note 37.13	815,094
	Recognision of Grant spend 2019/2020 - Note 37.01 and Note 37.11	1,321,536
	Correction of error - Maintenance expenditure Capitilized 2019/20 - Note 37.05	(138,555)
	Correction of error: Salary Control - Commision earned- Note 37.08	324,070
	Correction of error: Salary Control - Skill development- Note 37.08	155,275
	Correction of error: Adjustment of Performance bonus - Note 37.09	(268,544)
	Correction of error: VAT on Transfers recognised - Note 37.11	15,430
	Recognision of investment property sold 2019/20120- Note 37.01	77,000
	Recognision of land sold 2019/2020 - Note 37.01	(207,643)
	Correction of depreciation in previous financial years - Note 37.05	577
	Correction of insurance write off in previous financial years - Note 37.05	(29,000)
	Correction of depreciation in previous financial years - Note 37.05	248,357
	Recognision of land sold 2018/19 - Note 37.01	369,050
	Correction of error: Deposit not recognised against debtor 2019/20- Note 37.01	(4,000)
	Correction of error: Rent refunded incorrectly posted against deposits- Note 37.1	92,691
	Correction of error: Reallocation of expenditure incurred - Note 37.08	(1,724)
	Correction of error: Reversal incorrectly processed - Note 37.08	(5,600)
	Correction of error Invoices received after year end closure - Note 37.04	(126,333)
	Correction of Adjustment of manual creditor - Note 37.04	(439)
	Correction of error: Recognition of grant expenditure - Note 37.11	902,200
	Recognition of Industrial Effluent for 2019/20- Note 37.01	6,379,949
	Correction of rehabilitation of landfill sites provision - Note 37.05	1,116
	Recognition of Fines issued 2019/20- Note 37.02	2,727,700
	Reduction of fines till June 2020 - Note 37.02	(8,400)
	Withdrawals of fines till June 2020 - Note 37.02	(224,800)
	Recognising the increase in provision due to unwinding of discount - Note 37.02	(1,101,950)
	Correction of Retention Payable 2019/20 - Note 37.05	(434,612)
	Balance now reported	**907,202,506**
37.15	**Fines, Penalties and Forfeits**	
	Balance previously reported	**19,654,087**
	Recognition of Fines issued 2019/20- Note 37.02	2,727,700
	Reduction of fines till June 2020 - Note 37.02	(8,400)
	Withdrawals of fines till June 2020 - Note 37.02	(224,800)
	Balance now reported	**22,148,587**
37.16	**Surcharges and Taxes**	
	Balance previously reported	**2,284,567**
	Correction of error: VAT on Transfers recognised - Note 37.14	15,430
	Balance now reported	**2,299,997**

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	CORRECTION OF ERROR IN TERMS OF GRAP 3 CONTINUED	2020 R
37.17	**Government Grants and Subsidies - Capital**	
	Balance previously reported	**13,442,260**
	Recognision of Grant spend 2019/2020 - Note 37.07 and Note 37.14	1,321,536
	Correction of error: Recognition of grant expenditure - Note 37.11	805,000
	Balance now reported	**15,568,796**
37.18	**Operational Revenue**	
	Balance previously reported	**1,806,446**
	Correction of error: Salary Control - Commision earned- Note 37.14	324,070
	Balance now reported	**2,130,516**
37.19	**Employee related costs**	
	Balance previously reported	**185,058,110**
	Correction of error: Salary Control - Skills Levy- Note 37.14	(155,275)
	Correction of error: Adjustment of Performance bonus - Note 37.14	268,544
	Correction of error: Incorrect Allocation of Legal Cost against Employee Related Cost - Note 37.24	(175,600)
	Balance now reported	**184,995,779**
37.20	**Impairment**	
	Balance previously reported	**49,420,416**
	Recognising the increase in provision due to unwinding of discount - Note 37.14	1,101,950
	Balance now reported	**50,522,366**
37.21	**Inventory Consumed**	
	Balance previously reported	**14,194,012**
	Correction of error: Reallocation of expenditure incurred - Note 37.14	1,599
	Correction of error Invoices received after year end closure - Note 37.04	102,870
	Correction of Adjustment of manual creditor - Note 37.04	439
	Balance now reported	**14,298,919**
37.22	**Depreciation and Amortisation**	
	Balance previously reported	**32,732,258**
	Correction of depreciation in previous financial years - Note 37.05	(248,357)
	Correction of depreciation in previous financial years - Note 37.14	(577)
	Balance now reported	**32,483,324**
37.23	**Bulk Purchases**	
	Balance previously reported	**221,822,019**
	Correction of error Invoices received after year end closure - Note 37.04	9,340
	Balance now reported	**221,831,359**
37.24	**Contracted Services**	
	Balance previously reported	**44,029,119**
	Correction of error: Incorrect Allocation of Legal Cost against Employee Related Cost - Note 37.19	175,600
	Correction of error Invoices received after year end closure - Note 37.04	14,123
	Balance now reported	**44,218,842**
37.25	**Operational Cost**	
	Balance previously reported	**33,074,842**
	Correction of error - Maintenance expenditure Capitilized 2019/20 - Note 37.05	138,555
	Correction of error: Reallocation of expenditure incurred - Note 37.08	125
	Correction of error: Reversal incorrectly processed - Note 37.08	5,600
	Balance now reported	**33,219,122**
37.26	**Gain / (loss) on disposal of assets**	
	Balance previously reported	**(474,170)**
	Recognision of investment property sold 2019/20120- Note 37.14	77,000
	Recognision of land sold 2019/2020 - Note 37.14	(207,643)
	Correction of insurance write off in previous financial years - Note 37.14	(29,000)
	Recognision of land sold 2018/19 - Note 37.14	369,050
	Balance now reported	**(264,763)**
37.27	**CASH FLOW STATEMENT: Receipts from Property Rates and other Taxes**	
	Balance previously reported	**70,574,561**
	Correction of error: VAT on Transfers recognised - Note 37.29	15,430
	Balance now reported	**70,589,991**

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	CORRECTION OF ERROR IN TERMS OF GRAP 3 CONTINUED	2020 R
37.28	**CASH FLOW STATEMENT: Receipts from sales of goods and services**	
	Balance previously reported	**321,336,772**
	Change in output VAT included in payments to suppliers and not receipts from sales - Note 37.3	2,905,411
	Correction of error: Salary Control - Commision earned- Note 37.14	324,070
	Correction of error: Rent refunded incorrectly posted against deposits - Note 37.34	92,691
	Correction of error: Deposit not recognised against debtor 2019/20- Note 37.14	(4,000)
	Balance now reported	**324,654,944**
37.29	**CASH FLOW STATEMENT: Receipts from Government Grants**	
	Balance previously reported	**188,396,049**
	Correction of error: VAT on Transfers recognised - Note 37.26	(15,430)
	Balance now reported	**188,380,619**
37.30	**CASH FLOW STATEMENT: Payments in respect of employee cost**	
	Balance previously reported	**(181,177,164)**
	Correction of error: Salary Control - Skills Levy- Note 37.19	155,275
	Correction of error: Incorrect Allocation of Legal Cost against Employee Related Cost- Note 37.31	175,600
	Balance now reported	**(180,846,289)**
37.31	**CASH FLOW STATEMENT: Payments to suppliers**	
	Balance previously reported	**(346,308,872)**
	Change in output VAT included in payments to suppliers and not receipts from sales - Note 37.28	(2,905,411)
	Correction of Retention Payables - Note 37.32	55,608
	Correction of error: Salary Control - Commision earned- Note 37.14	(324,070)
	Correction of error: Salary Control - Skills Levy- Note 37.19	(155,275)
	Correction of error: Incorrect Allocation of Legal Cost against Employee Related Cost- Note 37.3	(175,600)
	Balance now reported	**(349,813,620)**
37.32	**CASH FLOW STATEMENT: Purchase of Property, Plant and Equipment**	
	Balance previously reported	**(34,452,568)**
	Correction of Retention Payables - Note 37.31	(55,608)
	Balance now reported	**(34,508,176)**
37.33	**CASH FLOW STATEMENT: Proceeds on Disposal of Property, Plant and Equipment**	
	Balance previously reported	**649,193**
	Correction of error: Deposit not recognised against debtor 2019/20- Note 37.14	4,000
	Balance now reported	**653,193**
37.34	**CASH FLOW STATEMENT: Increase in Consumer Deposits**	
	Balance previously reported	**827,224**
	Correction of error: Rent refunded incorrectly posted against deposits - Note 37.28	(92,691)
	Balance now reported	**734,533**

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38 CHANGE IN ACCOUNTING ESTMATE

Change in Useful lives

The municipality has reassessed the useful lives of Property plant and equipment and Intagible Asset which resulted in changes in depreciation and amortisation charges. The effect of the change in accounting estimate has resulted in the following movements for the current and future periods on the affected capital assets:

Movement in depreciation and amortisation	2021 R	2022 R	2023 R	2024 R
Before change in estimate	868,762			
After change in estimate	1,580,076	1,580,076	1,580,076	1,580,076
Net effect	711,314	1,580,076	1,580,076	1,580,076

The municipality has made an adjustment to Fines Revenue relating to previous financial years. These adjustments were accounted for prospectively and the effect thereof can be summarised as follow:

Movement in fines revenue	
Before change in estimate	11,603,892
After change in estimate	11,591,892
Net effect	-12,000

		2021	2020
39	**RECONCILIATION BETWEEN NET SURPLUS FOR THE YEAR AND CASH GENERATED BY OPERATIONS**	**R**	**R**
	Surplus/(Deficit) for the year	29,831,031	29,409,358
	Adjustments for:		
	Depreciation	32,452,227	32,015,963
	Amortisation of Intangible Assets	455,743	467,360
	Gain / (loss) on disposal of assets	66,047	264,764
	Gain / (loss) on Adjustment of Provision	(2,204,355)	(37,138,937)
	Debt Impairment	34,863,797	50,522,366
	Stock Adjustments	-	(52)
	Contribution from/to provisions	3,570,257	8,087,185
	Contribution from/to employee benefits	(554,525)	4,149,490
	Interest cost - Employee Benefits	6,220,186	6,065,622
	Gain / (loss) on Actuarial Valuations	5,317,725	(8,557,961)
	(Impairment loss) / Reversal of impairment loss	(436,175)	-
	Finance lease: deemed loan expenditure	(481,811)	(436,140)
	Bad Debts Written Off	17,560,944	14,187,058
	Operating Surplus/(Deficit) before changes in working capital	126,661,091	99,036,076
	Changes in working capital	(75,230,075)	(28,578,526)
	Increase/(Decrease) in Trade and Other Payables	4,826,641	2,888,216
	Increase/(Decrease) in Unspent Conditional Government Grants and Receipts	(23,793,209)	38,400,236
	Increase/(Decrease) in Unspent Public Contributions	(24,323)	1,784,277
	Increase/(Decrease) in Taxes	2,445,284	5,264,182
	(Increase)/Decrease in Inventory	1,638,419	91,160
	(Increase)/Decrease in Trade and other receivables	(61,789,496)	(77,975,841)
	(Increase)/Decrease in Unpaid Conditional Government Grants and Receipts	1,466,609	969,244
	Cash generated/(absorbed) by operations	**51,431,017**	**70,457,550**
40	**RECONCILIATION OF AVAILABLE CASH AND INVESTMENT RESOURCES**		
	Cash and Cash Equivalents - Note 2	115,305,213	130,394,398
	Less:	24,703,606	48,496,815
	Unspent Committed Conditional Grants - Note 6	24,703,606	48,496,815
	Resources available for working capital requirements	**90,601,607**	**81,897,583**
	Allocated to:		
	Capital Replacement Reserve	10,442,209	10,617,534
	Employee Benefits Reserve	98,781,718	87,798,335
	Non-Current Provisions Reserve	102,375,838	50,889,138
	Shortfall in working capital requirements	**(120,998,158)**	**(67,407,424)**
41	**UTILISATION OF LONG-TERM LIABILITIES RECONCILIATION**		
	Long-term Liabilities - Note 16	2,774,921	4,587,602
	Used to finance property, plant and equipment - at cost	(2,774,921)	(4,587,602)
		-	-

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42 UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE DISALLOWED

	2021 R	2020 R
42.1 Irregular expenditure		
Reconciliation of irregular expenditure:		
Opening balance	27,674,357	-
Irregular expenditure identified current year but relating to prior year		19,358,608
Irregular expenditure current year		8,315,750
Approved by Council	(27,674,357)	-
Irregular expenditure awaiting further action	**-**	**27,674,357**

SCM Regulation 32 contracts classified as irregular during audit process by AGSA. The contracts used of other organs of state was on rates with no fixed quantities and therefore it cannot be said that any part of the contract is irregular or the whole contract as currently disclosed. The municipality is not in agreement with this view and this issue will be dealt with in terms of the audit engagement letter process. Prior and current year being disclosed as per opinion of AGSA.	Matter will be dealt with in terms of applicable laws and regulations.

Unauthorised expenditure

Reconciliation of unauthorised expenditure:

Opening balance	-	
Unauthorised expenditure current year - capital	333,615	
Unauthorised expenditure current year - operating	1,600,726	-
Condoned by council	-	-
Transfer to receivables for recovery	-	-
Unauthorised expenditure awaiting authorisation	**1,934,341**	**-**

Unauthorised expenditure on operating votes are due to:

Capital
Recognision of retention money on sport fields project.

Operating
Recognision of provision for inpairment and write-offs of traffic fines. The service provider responsible for collecting ended his contract prematurely.

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43 MATERIAL LOSSES

43.1 Water distribution losses		
- Kilolitres purified	7,187,597	6,708,325
- Kilolitres sold	6,316,713	5,699,704
- Kilolitres lost during distribution	870,884	1,008,621
- Percentage lost during distribution	12.12%	15.04%
- Value of kilolitres lost during distribution	355,946	379,461
- The value of kilolitres lost is based on the treatment cost of water.		

The estimated consumption for public open spaces and informal houses are calculated on a conservative bases using baseline consumption estimations provided by the Department of Water Affairs. Water meters will be installed to measure the mentioned consumption in the future.

43.2 Electricity distribution losses		
- Units purchased (Kwh)	201,693,361	199,707,113
- Units sold (Kwh)	179,910,798	178,372,915
- Units lost during distribution (Kwh)	21,782,563	21,334,198
- Percentage lost during distribution	10.80%	10.68%
- Value of units lost during distribution (Rand)	25,879,903	23,697,674

The electricity losses are in line with the quideline of the National Energy Regulator of South Africa of 10%

44 ADDITIONAL DISCLOSURES IN TERMS OF MUNICIPAL FINANCE MANAGEMENT ACT

44.1 Contributions to organised local government - [MFMA 125 (1)(b)] - SALGA CONTRIBUTIONS

Opening balance		
Council subscriptions	2,149,856	1,761,709
Amount paid - current year	(2,149,856)	(1,761,709)
Balance unpaid (included in Payables from exchange transactions)	**-**	**-**

44.2 Audit fees - [MFMA 125 (1)(c)]

Opening balance	-	-
Current year audit fee	3,426,363	3,570,644
External Audit - Auditor-General	3,201,445	3,370,644
Audit Committee	224,918	200,000
Amount paid - current year	3,426,363	3,570,644
Balance unpaid (included in Payables from exchange transactions)	**-**	**-**

44.3 VAT - [MFMA 125 (1)(c)]

Opening balance	4,776,156	4,639,016
Amounts received - Output VAT - current year	(52,662,549)	(48,942,922)
Amounts claimed - Input VAT - current year	56,420,876	47,873,462
Amount paid - current year	3,622,954	3,421,728
Amount - previous year	(3,421,728)	(2,215,128)
Closing balance	**8,735,709**	**4,776,156**

VAT is payable/receivable on the cash basis. VAT is only paid over to SARS once cash is received from debtors and only claimed from SARS once payment is made to creditors.

44.4 PAYE, SDL and UIF - [MFMA 125 (1)(c)]

Opening balance	-	-
Current year payroll deductions and Council Contributions	28,152,039	26,241,997
Amount paid - current year	(27,913,629)	(26,241,997)
Balance unpaid (included in Payables from exchange transactions)	**238,410**	**-**

44.5 Pension and Medical Aid Deductions - [MFMA 125 (1)(c)]

Opening balance	-	-
Current year payroll deductions and Council Contributions	44,717,195	41,601,006
Amount paid - current year	(44,717,195)	(41,601,006)
Balance unpaid (included in Payables from exchange transactions)	**-**	**-**

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		2021 R	2020 R
44.6	**Councillor's arrear consumer accounts - [MFMA 124 (1)(b)]**		
	During the financial year the following Councillors were outstanding for more than 90 days at any instance		
	Schuurman	1,867	-
	Heradien	333	-
	Abrahams	15,872	-
	Klaasen	12,472	12,336
	Total Councillor Arrear Consumer Accounts	**30,542**	**12,336**
	Klaasen has lodged a dispute in terms of the municipal account		
	Councillors outstanding for more than 90 days as at 30 June 2021:		
	Abrahams	13,673	-
	Klaasen	12,472	12,336
	Total Councillor Arrear Consumer Accounts at year end	**26,144**	**12,336**

44.7 Discloser in terms of the Municipal Supply Chain Management Regulations - Promulgated by Government Gazette 27636 dated 30 May 2005

Regulation 36 (2) - Details of deviations approved by the Accounting Officer in terms of Regulation 36 (1) (a)

2020/2021			**Type of deviation**		
	Amount	**Single Supplier**	**Impossible**	**Impractical**	**Emergency**
July	1,837,705	7	0	9	4
August	258,565	2	0	1	0
September	280,026	6	0	3	2
October	364,300	5	0	3	0
November	2,007,074	11	0	4	1
December	1,111,124	6	0	4	2
January	148,231	2	0	0	0
February	221,689	3	0	2	0
March	384,047	14	0	6	2
April	110,358	3	0	4	1
May	3,051,131	17	0	26	4
June	6,268,954	14	0	11	10
	16,042,804	92	0	73	26

2019/2020					
	Amount	**Single Supplier**	**Impossible**	**Impractical**	**Emergency**
July	368,104	2	0	4	0
August	246,660	8	0	3	1
September	1,709,007	9	0	1	0
October	699,130	9	0	1	0
November	61,422	5	0	3	2
December	1,448,040	5	0	1	2
January	1,599,455	9	0	6	2
February	56,813	4	0	0	0
March	558,784	4	0	5	4
April	128,929	0	0	0	6
May	394,890	1	0	0	4
June	679,637	5	0	6	5
	7,950,870	61	0	30	26

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	2021 R

44.8 ***Regulation 45 - Details of awards made to close family members of persons in service of State***

Name of supplier	Member of company who has relationship with person in the service of the state	Relationship to person in the service of the state	Name of person in the service of the state	Employer and capacity of person in service of the state	Value of transactions
Williams Loodgieters	SR Williams	Spouse	R Williams	Dept. of Health: Nurse	R 54,600
Freddie Opperman	Freddie Opperman	Spouse	J Opperman	Western Cape Education Department: Teacher	R 63,722
SEW Plumbing	SE Williams	Spouse	L Williams	Dept. of Health: Admin Officer	R 114,399
		Son	R Williams	Dept. of Health: Nurse	
Regan Brown Attorneys	R Brown	Brother	E Johnson	City of Cape Town: Traffic Dept	R 67,104
		Brother	D Johnson	SAPS: Worcester	
O'NeilL & Visser Attorneys	CW O'Neill	Spouse	H O'Neill	DOJ: Worcester	R 254,998
Vox Elektries	F Blom	Spouse	M Blom	SAPS: Officer	R 18,345
RJC Conservation Servises	R Prins	Son	Prins	Chief Professional Nurse: Wolseley Clinic Dep of Health	R 28,000
JC Fencing	JJ Abrahamse	Father	K Abrahamse	Witzenberg Municipality: Traffic Officer	R 18,831
Leibrandt Training Academy	Nina Benjamin	Spouse	Heinrich Benjamin	SAPS Colonel	R 17,415
WRP Consulting Engineers (PTY) Ltd	Pieter van Rooyen	Spouse	Zelmarie van Rooyen	Department of Public Works: Chief Town Planner	R 3,600
	Takalani Mamphitha	Spouse	Katlego Mamphitha	SABC: Systems Administrator	
WAB Print Media (Pty) Ltd	Wayne Brink	Spouse	Adelaine Brink	Drakenstein Municipality	R 1,565
Hilmarlandscape (Pty) Ltd	Helgardt Louw	Brother	R Louw	Witzenberg Municipality: Plumbing	R 500
Piston Power Chemicals (Pty) Ltd	Ujush Andhee	Spouse	Nadira Andhee	Educator: Department of Education KZN	R 42,448
Motheo Construction	L Mashau	Brother	R Manlhabi	Department of Home Affairs; Department of Statistics	R 1,622,726
RJ Designs	R Jacobs		C Africa	Saldanha Bay Municipality Assistant Librarian	R 1,950

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Regulation 45 - Details of awards made to close family members of persons in service of State - continued

Name of supplier	Member of company who has relationship with person in the service of the state	Relationship to person in the service of the state	Name of person in the service of the state	Employer and capacity of person in service of the state	2020 R Value of transactions
Williams Loodgieters	SR Williams	Spouse	R Williams	Dept. of Health: Nurse	R 62,097
Freddie Opperman	Freddie Opperman	Spouse	J Opperman	Western Cape Education Department: Teacher	R 22,660
SEW Plumbing	SE Williams	Spouse	L Williams	Dept. of Health: Admin Officer	R 52,099
		Son	R Williams	Dept. of Health: Nurse	
Regan Brown Attorneys	R Brown	Brother	E Johnson	City of Cape Town: Traffic Dept	R 593,670
		Brother	D Johnson	SAPS: Worcester	
O'NeilL & Visser Attorneys	CW O'Neill	Spouse	H O'Neill	DOJ: Worcester	R 181,690
Vox Elektries	F Blom	Spouse	M Blom	SAPS: Officer	R 10,533
RJC Conservation Servises		Son	Prins	Chief Professional Nurse: Wolseley Clinic Dep of Health	R 363,650
JC Fencing	JJ Abrahamse	Father	K Abrahamse	Witzenberg Municipality: Traffic Officer	R 18,830
Mubesko Africa (Pty) Ltd	Nico & Marthina De kock		Janine Niehaus	Dietician Northern Cape Department of health	R 18,000
			Lizette Saaiman	Curriculum Advisor Northern Cape Department of Health	
WAB Print Media (Pty) Ltd	Wayne Brink	Spouse	Adelene Brink	Drakenstein Municipality	R 1,990
AJ Rankin Basson Sport BK	J Wessels	Spouse	MJL Wessels	Witzenberg Municipality Social Worker	R 8,100
T Square Framing (Arts and Events Skill Development)(Pty) Ltd	Van Rooi Theofilus & Maria	Daughter	Mariana Cornelius	Clinic - Supervisor	R 1,250

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45 COMMITMENTS

Commitments in respect of expenditure:

Approved and contracted for	163,106,774	115,023,865
Infrastructure	36,610,193	47,535,480
Community	59,515,036	1,894,894
Other Capital	3,984,656	11,132,328
Operational	62,996,889	54,461,163
Approved but not yet contracted for	-	1,294,967
Infrastructure	-	1,029,851
Operational	-	265,116
Total	**163,106,774**	**116,318,831**

		2021	2020
46	**FINANCIAL RISK MANAGEMENT**	R	R

The activities of the municipality expose it to a variety of financial risks, including market risk (comprising fair value interest rate risk, cash flow interest rate risk and price risk), credit risk and liquidity risk. The municipality's overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the municipality's financial performance.

(a) Foreign Exchange Currency Risk

The municipality does not engage in foreign currency transactions.

(b) Price risk

The municipality is not exposed to price risk.

(c) Interest Rate Risk

As the municipality has significant interest-bearing liabilities, the entity's income and operating cash flows are substantially dependent on changes in market interest rates.

The municipality analyses its potential exposure to interest rate changes on a continuous basis. Different scenarios are simulated which include refinancing, renewal of current positions, alternative financing and hedging. Based on these scenarios, the entity calculates the impact that a change in interest rates will have on the surplus/deficit for the year. These scenarios are only simulated for liabilities which constitute the majority of interest bearing liabilities.

The municipality did not hedge against any interest rate risks during the current year.

The potential impact on the entity's surplus/deficit for the year due to changes in interest rates were as follow:

0.5% Increase in interest rates	562,604	628,987
0.5% Decrease in interest rates	(562,604)	(628,987)

(d) Credit Risk

Credit risk is the risk that a counter party to a financial or non-financial asset will fail to discharge an obligation and cause the municipality to incur a financial loss. Credit risk consist mainly of cash deposits, cash equivalents, trade and other receivables and unpaid conditional grants and subsidies.

Trade and other debtors are disclosed net after provisions are made for impairment and bad debts. Trade debtors comprise of a large number of ratepayers, dispersed across different sectors and geographical areas. Ongoing credit evaluations are performed on the financial condition of these debtors. Credit risk pertaining to trade and other debtors is considered to be moderate due the diversified nature of debtors and immaterial nature of individual balances. In the case of consumer debtors the municipality effectively has the right to terminate services to customers but in practice this is difficult to apply. In the case of debtors whose accounts become in arrears, Council endeavours to collect such accounts by "levying of penalty charges", "demand for payment", "restriction of services" and, as a last resort, "handed over for collection", whichever procedure is applicable in terms of Council's Credit Control and Debt Collection Policy.

All rates and services are payable within 30 days from invoice date. Refer to note 3 and 4 for all balances outstanding longer than 30 days. These balances represent all debtors at year end which defaulted on their credit terms. Also refer to note 3 for balances included in receivables that were re-negotiated for the period under review.

Balances past due not impaired:

	2021 %	2021 R	2020 %	2020 R
Exchange Receivables				
Electricity	88.74%	48,601,999	100.00%	40,952,314
Water	6.86%	7,192,327	9.72%	8,517,544
Housing Rentals	17.08%	410,607	19.46%	405,107
Refuse	5.71%	3,428,186	7.44%	3,561,518
Sewerage	14.54%	8,617,727	21.15%	10,516,667
Other	8.75%	113,942	19.36%	269,923
Land Sales	100.00%	740,260	100.00%	1,645,310
	24.21%	**69,105,047**	**27.76%**	**65,868,383**

No receivables are pledged as security for financial liabilities.

Due to the short term nature of receivables the carrying value disclosed in note 3 and 4 of the financial statements is an approximation of its fair value. Interest on overdue balances are included at prime lending rate plus 1% where applicable.

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46 FINANCIAL RISK MANAGEMENT CONTINUED

The provision for bad debts could be allocated between the different classes of debtors as follows:

	2021 %	2021 R	2020 %	2020 R
Exchange Receivables				
Electricity	2.88%	6,169,034	3.40%	5,832,522
Water	45.60%	97,703,889	46.20%	79,150,326
Housing Rentals	0.93%	1,993,487	0.98%	1,677,019
Refuse	26.41%	56,591,185	25.87%	44,316,299
Sewerage	23.63%	50,632,172	22.89%	39,218,983
Other	0.55%	1,187,880	0.66%	1,123,958
	100.00%	**214,277,648**	**100.00%**	**171,319,108**

The provision for bad debts could be allocated between the different categories of debtors as follows:

	2021 %	2021 R	2020 %	2020 R
Residential	95.90%	205,494,465	95.90%	164,289,505
Commercial	2.03%	4,353,570	2.43%	4,161,077
Other	2.07%	4,429,612	1.67%	2,868,526
	100.00%	**214,277,648**	**100.00%**	**171,319,108**

Bad debts written off per debtor class:

Exchange Receivables				
Water management	44.45%	(7,234)	53.30%	(9,790)
Waste management	30.83%	(5,018)	28.83%	(5,296)
Waste water management	23.85%	(3,882)	17.51%	(3,217)
Other	0.86%	(141)	0.35%	(65)
	100.00%	**(16,274)**	**100.00%**	**(18,368)**

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The entity only deposits cash with major banks with high quality credit standing. No cash and cash equivalents were pledged as security for financial liabilities and no restrictions were placed on the use of any cash and cash equivalents for the period under review. Although the credit risk pertaining to cash and cash equivalents are considered to be low, the maximum exposure are disclosed below.

The risk pertaining to unpaid conditional grants and subsidies are considered to be very low. Amounts are receivable from national and provincial government and there are no expectation of counter party default.

Long-term Receivables and Other Debtors are individually evaluated annually at Balance Sheet date for impairment.

Financial assets exposed to credit risk at year end are as follows:	2021 R	2020 R
Receivables from exchange transactions	71,113,567	65,990,838
Cash and Cash Equivalents	115,295,816	130,384,998
Unpaid conditional grants and subsidies	2,172,368	3,638,977
	188,581,751	**200,014,813**

46 FINANCIAL RISK MANAGEMENT CONTINUED

(e) Liquidity Risk

Prudent liquidity risk management implies maintaining sufficient cash, the availability of funding through an adequate amount of committed credit facilities. Due to the dynamic nature of the underlying business, the treasury maintains flexibility in funding by maintaining availability under credit lines.

The entity's risk to liquidity is a result of the funds available to cover future commitments. The entity manages liquidity risk through an ongoing review of future commitments and credit facilities.

The table below analyses the entity's financial liabilities into relevant maturity groupings based on the remaining period at the financial year end to the contractual maturity date. The amounts disclosed in the table are the contractual undiscounted cash flows. Balances due within 12 months equal their carrying balances as the impact of discounting is not significant.

	Less than 1 year	Between 1 and 5 years	Between 5 and 10 years	Over 10 Years
2021				
Borrowing	1,762,766	1,250,670	-	-
Capital repayments	1,586,619	1,188,300	-	-
Interest	176,147	62,370	-	-
Trade and Other Payables	43,087,626	-	-	-
Unspent conditional government grants and receipts	24,703,606	-	-	-
	69,553,998	**1,250,670**	**-**	**-**

	Less than 1 year	Between 1 and 5 years	Between 5 and 10 years	Over 10 Years
2020				
Borrowing	2,301,293	2,848,336	-	-
Capital repayments	1,967,784	2,619,815	-	-
Interest	333,509	228,521	-	-
Trade and Other Payables	38,442,517	-	-	-
Unspent conditional government grants and receipts	48,496,815	-	-	-
	89,240,625	**2,848,336**	**-**	**-**

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47	FINANCIAL INSTRUMENTS		2021 R	2020 R

In accordance with IAS 39.09 the financial instruments of the municipality are classified as follows:

The fair value of financial instruments approximates the amortised costs as reflected bellow.

47.1	Financial Assets	Classification		
	Receivables			
	Receivables from exchange transactions	Financial instruments at amortised cost	71,113,567	65,990,838
	Other Receivables			
	Government Subsidies and Grants	Financial instruments at amortised cost	2,172,368	3,638,977
	Short-term Investment Deposits			
	Bank Balances			
	Bank Balances	Financial instruments at amortised cost	115,295,816	130,384,998
			188,581,751	**200,014,813**
	SUMMARY OF FINANCIAL ASSETS			
	Financial instruments at amortised cost		188,581,751	200,014,813
	At amortised cost		**188,581,751**	**200,014,813**

47.2	Financial Liability	Classification		
	Long-term Liabilities			
	Annuity Loans	Financial instruments at amortised cost	1,188,302	2,619,817
	Payables from exchange transactions			
	Trade creditors	Financial instruments at amortised cost	11,566,722	9,380,812
	Retentions	Financial instruments at amortised cost	3,358,724	3,518,982
	Deposits	Financial instruments at amortised cost	101,181	(6,285)
	Other	Financial instruments at amortised cost	31,419,723	29,067,990
	Other Payables			
	Government Subsidies and Grants	Financial instruments at amortised cost	24,703,606	48,496,815
	Current Portion of Long-term Liabilities			
	Annuity Loans	Financial instruments at amortised cost	1,586,619	1,485,974
	Capitalised Lease Liability	Financial instruments at amortised cost	-	481,811
			73,924,877	**95,045,916**
	SUMMARY OF FINANCIAL LIABILITY			
	Financial instruments at amortised cost		**73,924,877**	**95,045,916**

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		2021 R	2020 R
48	**PRIVATE PUBLIC PARTNERSHIPS**		

Council has not entered into any private public partnerships during the financial year.

49 CONTINGENT LIABILITY

Claims against Council	**9,645,563**	**7,899,247**
Estimate legal Fees	**-**	**970,000**

The municipality is currently engaged in litigation which could result in damages/costs being awarded against Council if claimants are successful in their actions. Management are respectfully of opinion that this matter will be successfully defended. The Municipality is defending all the claims. The amounts indicated is Management's estimated financial exposure. The following are naritives of the cases:

R Du Plessis	Claim in term of Labour Relations Act 66 of 1995		508,000
M Mafilika & 2 others	Labour Court case no C1113/18		57,000
D J Ngxingweni & 2 others	Labour Court case no C816/19		320,000
Ceres Koekedouw Management Committee	The purchase agreement of the Vredebes Farm includes 15 hectares water rights. The Ceres Koekedouw Management Committee now claims that Witzenberg Municipality is part of their historical loan agreements and therefore responsible for a portion of the repayment of their loan. The purchase agreement however is silent on the loan.	889,892	889,892
South African Revenue Services	The municipality has submitted a VAT ruling application to the South African Revenue Services (SARS) relating to the output tax treatment of the library grants received and/or receivable from the Western Cape Department of Cultural Affairs (DCAS). The municipality has previously submitted a non-binding VAT ruling to the SARS, whereupon SARS informed us that we need to confirm from the DCAS if the library function has been assigned to the municipality as contemplated in the Constitution of South Africa. At the date of the VAT ruling application, the DCAS did not confirm if the library function has been assigned to the municipality. We have submitted the VAT ruling application to the SARS on the basis that the library function is not assigned to the municipality, as we could not find any evidence confirming that the library function has been assigned to the municipality. The municipality now awaits the outcome of the library function VAT ruling outcome from the SARS.	6,555,250	5,538,589
Gunter C Mrs	Plaintiff claims damages from the municipality after she fell on the sidewalk. The case was submitted to the municipality's insurance broker. The chance that any amount might be payable by the municipality is remote.	585,766	585,766
Smith WJ	Stepped into hole of manhole cover on c/o Friesland & Delta Street, Bella Vista. The case was submitted to the municipality's insurance broker. The chance that any amount might be payable by the municipality is remote.	628,370	
Rooi JCR	Broke ankle after stepping in open storm channel. The case was submitted to the municipality's insurance broker. The chance that any amount might be payable by the municipality is remote.	986,285	
		9,645,563	**7,899,247**

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		2021	2020
50	**CONTINGENT ASSET**	R	R
	With the review of the municipality's housing arrangement accounting, the municipality also reviewed its housing input tax VAT treatment relating to the payment of its housing implementing agents. The housing VAT sections of the Value-Added Tax Act, 1991 as amended, is inherently complex. As a consequence of our housing VAT review, the municipality has submitted a VAT ruling application the SARS confirming if the municipality can reclaim input tax for VAT purposes from the payments made to its implementing agent for the housing projects. Note that the municipality is the developer of the housing projects considered and the implementing agents are performing housing construction services to the municipality for the houses that the municipality sells to the housing beneficiaries. The municipality now awaits the outcome of the housing VAT ruling outcome from the SARS. In the event that the SARS issue a positive VAT ruling.	20,975,483	20,339,656

51 RELATED PARTIES

Key Management and Councillors receive and pay for services on the same terms and conditions as other ratepayers / residents.

The rates, service charges and other charges are in accordance with approved tariffs that were advertised to the public. No bad debt expenses have been recognised in respect of amounts owed by related parties.

51.1 Related Party Loans

Since 1 July 2004 loans to councillors and senior management employees are not permitted.

51.2 Compensation of key management personnel

The compensation of key management personnel is set out in Note 26 to the Annual Financial Statements.

51.3 Other related party transactions

No purchases were made during the year where Councillors or staff have an interest.

51.4 Ceres Koekedouw Management Committee

Ceres Koekedouw Management Committee is an entity established by the Witzenberg Municipality and the Koekedouw Irrigation Board. Ceres Koekedouw Management Committee is responsible for the management of the Koekedouw Dam, jointly owned by Witzenberg Municipality and the Koekedouw Irrigation Board.

Witzenberg municipality was responsible for 41% of the expenditure to build the Koekedouw Dam. The expense was financed by way of loans. These loans have already been redeemed.

The municipality is entiteld to 10 million kilolitre water per annum from the dam.

The total carrying value of the municipal asset in respect of the dam of R28 336 269 is included under Property Plant and Equipment – Infrastructure Assets in Note 9.

The following contributions included with General Expenses were paid to the Ceres Koekedouw Management Committee	**1,223,847**	**1,213,492**

52 FINANCIAL SUSTAINABILITY

Management is of the opinion that will Municipality will continue to operate as a going concern and perform it's functions as set out in the Constitution.

Financial Indicators

The current ratio increased to 1.74 from 1.61 in the prior year.

Cash and Cash Equivalents have decreased to R 115 million from R 130 million in the prior year.

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53 NON-LIVING RESOURCES

The Municipality has the following non-living water resources per town:

Ceres
The main water source for Ceres is the Koekedouw Dam. Six boreholes serve as a backup source of supply.

Tulbagh
Currently, Klein Berg, Moordenaarskloof and Tierkloof serve as the main sources of water supply to Tulbagh.

Wolseley
Wolseley receives its water supply from the Tierhokkloof weir.

Prince Alfred's Hamlet
Prince Alfred's Hamlet has four water sources. They consist of the Wabooms River Weir, a fountain, one borehole and a supply line from the Koekedouw Dam.

Op-die-Berg
Op-die-Berg has three water sources, a fountain and two boreholes.

There is no liabilities or contingent liabilities that arose from the non-living resource which is water

Water purchased by the farmers including VAT amout to	304,740	311,367

UNAUDITED

WITZENBERG MUNICIPALITY
APPENDIX A - Unaudited
SCHEDULE OF EXTERNAL LOANS AS AT 30 JUNE 2021

EXTERNAL LOANS	Rate	Loan Number	Redeemable	Balance at 30 JUNE 2020	Received during the period	Redeemed during the period	Balance at 30 JUNE 2021
				R	R	R	R
ANNUITY LOANS							
NEDBANK	8.00%	5032032 0001	30/05/2023	3,391,438	-	1,073,577	2,317,861
DBSA	9.50%	102040/1	30/09/2021	60,346		39,291	21,055
DBSA	8.59%	100605/1	31/12/2021	654,005	-	218,002	436,003
Total Annuity Loans				**4,105,789**	**-**	**1,330,870**	**2,774,919**
LEASE LIABILITY							
Office Equipment	10.00%		30/06/2021	481,811	-	481,811	-
Total Lease Liabilities				**481,811**	**-**	**481,811**	**-**
TOTAL EXTERNAL LOANS				**4,587,600**	**-**	**1,812,681**	**2,774,919**

UNAUDITED

WITZENBERG MUNICIPALITY
APPENDIX B - Unaudited
SEGMENTAL STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2021
MUNICIPAL VOTES CLASSIFICATION

2020 Actual Income R	2020 Actual Expenditure R	2020 Surplus/ (Deficit) R		2021 Actual Income R	2021 Actual Expenditure R	2021 Surplus/ (Deficit) R
89,315,601	(38,523,505)	50,792,096	Budget and Treasury Office	91,142,833	(37,898,882)	53,243,950
113,519,135	(149,209,808)	(35,690,673)	Civil services	149,094,178	(150,182,242)	(1,088,063)
106,211,526	(26,530,454)	79,681,072	Community and social services	130,925,503	(26,066,330)	104,859,174
869,290	(55,396,760)	(54,527,470)	Corporate Services	752,900	(57,666,121)	(56,913,221)
258,539,514	(243,198,591)	15,340,923	Electro Technical Services	274,802,370	(268,002,527)	6,799,844
27,100	(22,832,610)	(22,805,510)	Executive and Council	13,000	(22,788,184)	(22,775,184)
24,473,532	(28,296,671)	(3,823,139)	Housing	491,526	(4,469,385)	(3,977,859)
1,581,357	(6,540,160)	(4,958,803)	Planning	2,139,959	(7,042,671)	(4,902,712)
26,545,106	(51,561,314)	(25,016,207)	Public Safety	17,596,100	(42,084,004)	(24,487,904)
10,622,003	(25,637,118)	(15,015,115)	Sport and recreation	9,288,023	(27,471,777)	(18,183,754)
631,704,164	(647,726,991)	(16,022,827)	**Total**	676,246,392	(643,672,123)	32,574,270

UNAUDITED

WITZENBERG MUNICIPALITY
APPENDIX C - Unaudited
SEGMENTAL STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2021
GENERAL FINANCE STATISTIC CLASSIFICATIONS

2020 Actual Income R	2020 Actual Expenditure R	2020 Surplus/ (Deficit) R		2021 Actual Income R	2021 Actual Expenditure R	2021 Surplus/ (Deficit) R
105,800,893	(23,612,607)	82,188,286	Community and social services	128,956,606	(23,852,053)	105,104,554
258,065,824	(243,069,280)	14,996,544	Energy sources	274,580,197	(268,002,527)	6,577,670
151,585	(1,007,975)	(856,389)	Environmental protection	-	(506,271)	(506,271)
27,100	(23,697,131)	(23,670,031)	Executive and council	13,000	(24,235,253)	(24,222,253)
90,184,891	(91,313,360)	(1,128,469)	Finance and administration	91,895,733	(92,053,130)	(157,397)
24,473,532	(28,296,671)	(3,823,139)	Housing	491,526	(4,469,385)	(3,977,859)
-	(2,440,931)	(2,440,931)	Internal audit	-	(2,507,675)	(2,507,675)
1,840,405	(9,718,580)	(7,878,175)	Planning and development	4,108,855	(10,138,143)	(6,029,288)
23,541,439	(47,015,301)	(23,473,862)	Public safety	13,464,497	(37,299,722)	(23,835,225)
7,070,878	(28,888,649)	(21,817,771)	Road transport	17,739,637	(29,162,277)	(11,422,640)
10,622,003	(25,637,118)	(15,015,115)	Sport and recreation	9,288,023	(27,471,777)	(18,183,754)
29,012,981	(47,870,023)	(18,857,042)	Waste management	33,162,764	(44,382,221)	(11,219,457)
37,541,011	(34,861,598)	2,679,414	Waste water management	49,376,353	(38,356,837)	11,019,515
43,371,622	(40,297,768)	3,073,854	Water management	53,169,200	(41,234,852)	11,934,348
631,704,164	(647,726,991)	(16,022,827)	**Total**	676,246,392	(643,672,123)	32,574,270

UNAUDITED

WITZENBERG MUNICIPALITY
APPENDIX D - Unaudited
DISCLOSURES OF GRANTS AND SUBSIDIES IN TERMS OF SECTION 123 OF MFMA, 56 OF 2003

UNSPENT AND UNPAID GOVERNMENT GRANTS AND RECEIPTS	Balance 1 JULY 2020 (Unpaid)	Grants Received	Re-payment of Unspent Grant	Operating expenditure during the year Transferred to revenue	Capital expenditure during the year Transferred to revenue	Balance 30 JUNE 2021	Unspent 2021 (Payable)	Unpaid 2021 (Receivable)
	R	R	R	R	R	R	R	R
National Government Grants								
Finance Management Grant	54,161	1,550,000	(54,161)	(1,550,000)	-	-	-	-
Municipal infrastructure Grant	9,843,224	22,013,000	(9,843,224)	(630,000)	(21,042,862)	340,138	340,138	-
Regional Bulk Infrastructure Grant (DWAF)	19,236,146	10,000,000	(19,236,146)	-	-	10,000,000	10,000,000	-
Integrated National Electricity Program	(291,587)	-	-	-	-	(291,587)	-	291,587
Equitable share	-	116,085,531	-	(116,085,531)	-	-	-	-
Department of Rural Development	471,155	-	-	-	-	471,155	471,155	-
Expanded Public Works Programme	(432,918)	2,360,000	-	(2,030,150)	-	(103,068)	-	103,068
Neighbourhood Development Plan	321	-	-	-	-	321	321	-
Provincial Government Grants								
Library services	800,000	9,764,000	-	(9,764,000)	(800,000)	-	-	-
CDW	738,977	131,000	-	(23,816)	-	846,161	846,161	-
Municipal Infrastructure Support Grant	(1,046,497)	-	-	-	-	(1,046,497)	-	1,046,497
Economic Development and Tourism SMME booster	1,662,236	363,060	-	-	(2,025,228)	68	68	-
Human Settlement Development	3,507,702	28,563,744	-	(238,000)	(26,507,700)	5,325,746	5,325,746	-
Fire Service Capacity Building Grant	830,000	-	-	-	(830,000)	-	-	-
Capacity Building (Internship)	294,922	300,000	-	(17,944)	-	576,978	576,978	-
Municipal Infrastructure	(206,126)	-	-	-	-	(206,126)	-	206,126
Financial Management Support	989,770	-	-	-	-	989,770	989,770	-
Financial Management	300,000	-	-	-	-	300,000	300,000	-
Maintenance and Construction of Transport Infrastructure	830,165	-	-	-	-	830,165	830,165	-
Local Government Support Grant	806,370	-	-	(499,941)	-	306,429	306,429	-
Regional Social Econimical Program	4,005,448	1,000,000	-	-	(4,185,968)	819,480	819,480	-
District Municipality								
Parks and recreation	800,001	-	-	-	-	800,001	800,001	-
Sanitation Infrastructure	(525,090)	-	-	-	-	(525,090)	-	525,090
Planning and Development	100,000	-	-	-	-	100,000	100,000	-
Infrastructure	1,000,000	500,000	-	-	(500,000)	1,000,000	1,000,000	-
Covid 19	2,226,216	240,000	-	(279,396)	(189,626)	1,997,194	1,997,194	-
Other								
Table Mountain - Clearing Alien Vegetation	-	-	-	-	-	-	-	-
Development Bank of South Africa	(1,136,760)	1,136,760	-	-	-	-	-	-
Public Contributions								
Essen Belgium	3,987,568	834,420	-	(356,909)	(501,456)	3,963,623	3,963,623	-
China - Water meters	16,005	-	-	(378)	-	15,627	15,627	-
Total	**48,861,409**	**194,841,515**	**(29,133,531)**	**(131,476,065)**	**(56,582,840)**	**26,510,488**	**28,682,856**	**2,172,368**

UNAUDITED

WITZENBERG MUNICIPALITY
APPENDIX D - Unaudited
DISCLOSURES OF GRANTS AND SUBSIDIES IN TERMS OF SECTION 123 OF MFMA, 56 OF 2003

UNSPENT AND UNPAID GOVERNMENT GRANTS AND RECEIPTS	Balance 1 JULY 2019 (Unpaid)	Grants Received	Write Offs / Transfers	Operating expenditure during the year Transferred to revenue	Capital expenditure during the year Transferred to revenue	Balance 30 JUNE 2020	Unspent 2020 (Payable)	Unpaid 2020 (Receivable)
	R	R	R	R	R	R	R	R
National Government Grants								
Finance Management Grant	626,923	1,550,000	(626,922)	(1,495,840)	-	54,161	54,161	-
Municipal infrastructure Grant	(666,480)	22,411,000	-	-	(11,901,296)	9,843,224	9,843,224	-
Regional Bulk Infrastructure Grant (DWAF)	6,441,235	19,471,000	(6,441,235)	-	(234,854)	19,236,146	19,236,146	-
Integrated National Electricity Program	(651,195)	3,000,000	-	-	(2,640,392)	(291,587)	-	291,587
Equitable share	-	92,850,157	-	(92,850,157)	-	-	-	-
Department of Rural Development	471,155	-	-	-	-	471,155	471,155	-
Expanded Public Works Programme	(275,740)	2,299,000	-	(2,456,177)	-	(432,917)	-	432,917
Neighbourhood Development Plan	321	-	-	-	-	321	321	-
Provincial Government Grants								
Library services	400,000	9,639,000	-	(9,239,000)	-	800,000	800,000	-
CDW	442,977	296,000	-	-	-	738,977	738,977	-
Main roads	102,200	-	-	-	-	102,200	102,200	-
Municipal Infrastructure Support Grant	(1,046,497)	-	-	-	-	(1,046,497)	-	1,046,497
Economic Development and Tourism SMME booster	-	1,685,000	-	-	(22,764)	1,662,236	1,662,236	-
Public Transport	230,461	-	-	-	-	230,461	230,461	-
Human Settlement Development	(1,237,092)	28,950,965	-	(224,000)	(23,982,171)	3,507,702	3,507,702	-
Fire Service Capacity Building Grant	-	830,000	-	-	-	830,000	830,000	-
Capacity Building (Internship)	-	380,000	-	(85,078)	-	294,922	294,922	-
Municipal Infrastructure	(206,126)	-	-	-	-	(206,126)	-	206,126
Financial Management Support	659,770	330,000	-	-	-	989,770	989,770	-
Financial Management	300,000	-	-	-	-	300,000	300,000	-
Maintenance and Construction of Transport Infrastructure	-	786,413	-	-	(288,908)	497,505	497,505	-
Local Government Support Grant	-	919,000	-	(112,630)	-	806,370	806,370	-
Regional Social Econimical Program	-	5,000,000	-	(994,552)	-	4,005,448	4,005,448	-
District Municipality								
Parks and recreation	800,001	-	-	-	-	800,001	800,001	-
Sanitation Infrastructure	(525,090)	-	-	-	-	(525,090)	-	525,090
Planning and Development	100,000	-	-	-	-	100,000	100,000	-
Infrastructure	-	1,000,000	-	-	-	1,000,000	1,000,000	-
Covid 19	-	2,551,973	-	(325,757)	-	2,226,216	2,226,216	-
Other								
Table Mountain - Clearing Alien Vegetation	-	805,000	-	(805,000)	-	-	-	-
Development Bank of South Africa	(478,464)	663,240	-	(1,321,536)	-	(1,136,760)	-	1,136,760
Public Contributions								
Essen Belgium	2,199,763	2,331,023	-	(543,217)	-	3,987,569	3,987,569	-
China - Water meters	19,533	-	-	(3,529)	-	16,004	16,004	-
Total	**7,707,655**	**197,748,771**	**(7,068,157)**	**(110,456,473)**	**(39,070,385)**	**48,861,411**	**52,500,388**	**3,638,977**

UNAUDITED

AUDITOR-GENERAL REPORT

AUDIT NOT YET FINALISED AT DATE OF TABLING.

UNAUDITED

PERFORMANCE, RISK & AUDIT COMMITTEE REPORT

AUDIT NOT YET FINALISED.

UNAUDITED

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager

VAN / FROM: Director: Finance

DATUM / DATE: 19 January 2022

VERW. / REF.: 05/01/1/19

2020/2021 ADJUSTMENT BUDGET FOR CONSIDERATION

1. PURPOSE

The purpose of this report is to:

- Document the 2020/2021 adjustment budget for consideration to the Municipal Manager and Executive Mayor.
- Provide the background information regarding the consideration and approval of the budget.

2. LEGAL FRAMEWORK

Chapter 4 of the MFMA provides the legal framework for municipal budgets. Section 28 deals with adjustment budgets and is quoted below:

*"**28. Municipal adjustments budgets.**—(1) A municipality may revise an approved annual budget through an adjustments budget.*

(2) An adjustments budget—

(a) must adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the current year;

(b) may appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;

(c) may, within a prescribed framework, authorise unforeseeable and unavoidable expenditure recommended by the mayor of the municipality;

(d) may authorise the utilisation of projected savings in one vote towards spending under another vote;

(e) may authorise the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by the council;

(f) may correct any errors in the annual budget; and

(g) may provide for any other expenditure within a prescribed framework.

(3) An adjustments budget must be in a prescribed form.

(4) Only the mayor may table an adjustments budget in the municipal council, but an adjustments budget in terms of subsection (2) (b) to (g) may only be tabled within any prescribed limitations as to timing or frequency.

(5) When an adjustments budget is tabled, it must be accompanied by—

(a) an explanation how the adjustments budget affects the annual budget;

(b) a motivation of any material changes to the annual budget;

(c) an explanation of the impact of any increased spending on the annual budget and the annual budgets for the next two financial years; and

(d) any other supporting documentation that may be prescribed.

(6) Municipal tax and tariffs may not be increased during a financial year.

(7) Sections 22 (b), 23 (3) and 24 (3) apply in respect of an adjustments budget, and in such application a reference in those sections to an annual budget must be read as a reference to an adjustments budget."

Section 23 of the Local Government: Municipal Finance Management Act: Municipal Budget and Reporting Regulations, regulates municipal adjustment budgets and is quoted below:

"Timeframes for tabling of adjustments budgets

23. (1) An adjustment budget referred to in Section 28(2)(b),(d) and (f) of the act may be tabled in the municipal council at any time after the mid-year budget and performance assessment has been tabled in the council, but not later than 28 February of the current year.

(2) Only one adjustment budget referred to in sub regulation (1) may be tabled in the municipal council during a financial year, except when the additional revenues contemplated in section 28(2)(b) of the Act are allocations to a municipality in a national or provincial adjustments budget, in which case sub regulation (3) applies.

(3) If a national or provincial adjustments budgets allocates or transfers additional revenues to a municipality, the mayor of the municipality must, at the next available council meeting, but within 60 days of the approval of the relevant national or provincial adjustments budget, table an adjustments budget referred to in section 28(2)(b) of the Act in the municipal council to appropriate these additional revenues.

(4) An adjustments budgets referred to in section 28(2)(c) of the Act must be tabled in the municipal council at the first available opportunity after the unforeseeable and unavoidable expenditure contemplated in that section was incurred and within the time period set in section 29(3) of the Act.

(5) An adjustment budget referred to in section 28(2)(e) of the Act may only be tabled after the end of the financial year to which the roll-overs relate, and must be approved by the municipal council ***by 25 August of the financial year following the financial year to which the roll-overs relate****.*

(6) An adjustment budget contemplated in section 28(2)(g) of the Act may only authorise unauthorised expenditure as anticipated by section 32(2)(a)(i) of the Act, and must be –

a) dealt with as part of the adjustment budget contemplated in sub regulation (1); and
b) a special adjustment budget tabled in the municipal council when the mayor tables the annual report in terms of section 127(2) of the Act, which may only deal with unauthorised expenditure from the previous financial year which the council is being requested to authorise in terms of section 32(2)(a)(i) of the Act."

3. PROGRESS TO DATE

The Original Budget for the 2020/2021 financial year was approved by Council during May 2020.

Adjustment budgets were approved by Council during February 2021 and May 2021.

4. DISCUSSION

Councils approval for the adjustments to the budget as per the attached report are requested

5. RECOMMENDATION

That the adjustment budget of Witzenberg Municipality for the financial year 2020/2021 as set out in the budget documents be submitted to MPAC with the Annual Report for consideration and recommendation to Council.

Yours faithfully

HJ Kritzinger
DIRECTOR: FINANCE

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

Medium Term Revenue and Expenditure Framework

Adjustments Budget 2020/2021 to 2022/2023

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Glossary

Adjustments Budget – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.
Allocations – Money received from Provincial or National Government or other municipalities.
AFS – Annual Financial Statements.
Budget – The financial plan of the Municipality.
Budget Related Policy – Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy and credit control and debt collection policy.
Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's Statement of Financial Performance.
Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.
CFO – Chief Financial Officer
DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.
Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.
Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.
GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.
GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.
IDP – Integrated Development Plan. The main strategic planning document of the Municipality
KPI's – Key Performance Indicators. Measures of service output and/or outcome.
MFMA – The Municipal Finance Management Act – No. 53 of 2003. The principle piece of legislation relating to municipal financial management.
MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous three years and current years' financial position. **NT** – National Treasury
Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.
Operating Expenditure – Spending on the day to day expenses of the Municipality such as salaries and wages.
Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.
R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.
SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.
Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.
Unauthorised expenditure – Generally, expenditure without, or in excess of, an approved budget.
Virement – A transfer of budget.
Virement Policy – The policy that sets out the rules for budget transfers.
Vote – One of the main segments into which a budget is divided. In Witzenberg Municipality the following votes and responsible senior manager was approved: • Budget & Treasury Office – Director: Financial services • Civil Services - Director: Technical services • Community & Social Services – Director: Community services • Corporate Services – Director: Corporate services • Electro Technical Services - Director: Technical services • Executive & Council – Municipal Manager • Housing– Director: Community services • Planning - Director: Technical services • Public Safety– Director: Community services • Sport & Recreation– Director: Community services

PART 1 – ADJUSTMENTS BUDGET
Section 1 – Mayor's Report

Introduction

Speaker
Aldermen
Deputy Executive Mayor
Members of the Mayoral Committee
Councillors
Representatives of Provincial Government
Municipal Manager
Directors and officials
Distinguished guests
Members of the media

It is my privilege to present to you the Adjustments Budget for 2020/2021

This adjustments budget seeks to condone unauthorised expenditure incurred in the 2020/2021 financial year in terms of section 23 (6)(b) of the Local Government: Municipal Finance Management Act: Municipal Budget and Reporting Regulations, quoted below for ease of reference.

"A special adjustments budget tabled in the municipal council when the mayor tables the annual report in terms of section 127(2) of the Act, which may only deal with unauthorised expenditure from the previous financial year which the council is being requested to authorise in terms of section 32(2)(a)(i) of the Act."

Highlights in terms of the adjustments required is summarised in the executive summary of this report.

COUNCILLOR HJ SMIT

EXECUTIVE MAYOR

Section 2 – RECOMMENDATION

ADJUSTMENTS MTREF 2020/2021

The resolutions tabled at Council for consideration with approval of the adjustments budget will be:

RECOMMENDATION:

a) That the adjustment budget of Witzenberg Municipality for the financial year 2020/2021 as set out in the main tables of the budget documents be approved:

   i. Table B1 - Budget summary;
   ii. Table B2 - Adjustments Budget Financial Performance (by standard classification);
   iii. Table B3 - Budgeted Financial performance (Revenue and Expenditure) by Vote;
   iv. Table B4 - Adjustments Budget Financial Performance (revenue by source); and
   v. Table B5 - Budgeted Capital Expenditure by Vote, standard classification and funding.

Section 3 – Executive Summary

3.1 Introduction

Adjustments to both the operating and capital budget are required. This Adjustments Budget is tabled with the specific purposes to adjust expenditures in terms of section 28 of the Municipal Finance Management Act.

Operational budget

In terms of operational expenditure adjustments, the most notable adjustments can be summarised as follow:

Item	Amount
Expenditure item for the Budget & Treasury Office reduced	(R 1 602 226)
Expenditure item for Public Safety increased	R 1 602 226

The operation budget for the Public Safety vote are exceeded with the recognition of provision for impairment and write-offs of traffic fines. The mentioned items could only be calculated after the final information was received from the relevant sources. The service provider responsible for collecting fines ended his contract prematurely with the effect that less fines were recovered and that the impairment provision and write-offs of traffic fines was more than expected.

In terms of capital expenditure adjustments, the most notable adjustment can be summarised as follow

Item Description	Adjustment
Capital expenditure for Civil Services reduced	(R 333 615)
Capital expenditure for Sport and recreation increased	R 333 615

The available budget for the upgrade of sport fields was exceeded with the recognition of retention money on the sport fields project. Expenditure are recognised when goods or services are delivered to the municipality and not when paid in terms of General Recognised Accounting Principles.

3.2. Effect of the adjustments budget

3.2.1 Service delivery and budget implementation plan

None

3.2.2 Service delivery agreements

None

3.2.3 Medium term revenue and expenditure framework

None

PART 2 – SUPPORTING DOCUMENTATION

Section 5 – Adjustments to budget assumptions

Revenue

There are no changes to the budget assumptions for operating revenue.

Expenditure

There are no changes to the budget assumptions for operating expenditure

Section 6 – Adjustments to budget funding

6.1 Summary of the impact of the adjustments budget

6.1.1 Funding of operating and capital expenditure

The budget is funded by realistic anticipated revenue.

6.1.2 Financial plans

No amendments. Budget Policies remains unadjusted as original approval of the annual budget

6.1.2 Reserves

No impact

6.1.3 Financial sustainability of the municipality

No impact

6.1.4 Expenditure funded in accordance with MFMA section 18

No impact

6.1.5 Adjustments to the monetary investments

No impact

6.1.6 Adjustments to contributions and donations in cash or in-kind

None

6.1.7 Adjustments related to proceeds from the sale of assets

None

6.1.8 Adjustments related to proceeds from the lease of assets, where the period of the lease is three years or more;

None

6.1.9 Adjustments related to the planned use of previous years' cash backed accumulated surplus

None

Section 7 – Adjustments to expenditure on allocations and grant programmes

Disclosure on expenditure on allocations and grant programmes is included in supporting table SB7. Small adjustments were made to SB7 in order to align it to the DORA allocations

Section 8 – Adjustments to allocations or grants made by the municipality

Based on year-to-date results, indigent rebates have been adjusted downwards
The revenue foregone over the MTREF is included in Table B10.

Section 9 – Adjustments to councillors and board members allowances and employee benefits

None

Section 10 – Adjustments to service delivery and budget implementation plan

10.1 Quarterly service delivery targets and performance indicators in the SDBIP

No adjustments were made to any non-financial indicators.

10.2 Key financial indicators

The annual target in terms of the collection rate is currently at 92%

10.3 Monthly targets for revenue, expenditure and cash flow

See table B4-Financial Performance for revenue and expenditure adjustments
It is expected that due to lower collection rates, revenue not being realised and increase in major expenditure items, the bank balance could decrease substantially.

Section 11 Municipal Manager's quality certification

Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the adjustment budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the budget and supporting documentations are consistent with the Integrated Development Plan of the municipality.

Print name Mr D NASSON

Municipal Manager of Witzenberg Municipality

Signature _____

Date _____

WC022 Witzenberg - Table B1 Adjustments Budget Summary - 24/01/2022

Description	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
	Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		1	2	3	4	5	6	7	8		
R thousands	A	A1	B	C	D	E	F	G	H		
Financial Performance											
Property rates	76 388	76 388	–	–	–	–	–	–	76 388	81 736	85 822
Service charges	341 732	354 732	–	–	–	–	–	–	354 732	347 674	379 834
Investment revenue	9 129	3 358	–	–	–	–	–	–	3 358	9 586	9 089
Transfers recognised - operational	116 989	140 835	–	–	–	–	–	–	140 835	125 089	166 900
Other own revenue	46 427	40 457	–	–	–	–	–	–	40 457	56 443	56 458
Total Revenue (excluding capital transfers and contributions)	**590 666**	**615 771**	**–**	**–**	**–**	**–**	**–**	**–**	**615 771**	**620 527**	**698 103**
Employee costs	226 182	216 399	–	–	–	–	–	–	216 399	242 401	262 678
Remuneration of councillors	12 032	12 032	–	–	–	–	–	–	12 032	12 633	13 265
Depreciation & asset impairment	40 688	35 688	–	–	–	–	–	–	35 688	42 918	42 918
Finance charges	9 181	9 181	–	–	–	–	–	–	9 181	9 635	10 108
Materials and bulk purchases	252 289	253 521	–	–	–	–	–	–	253 521	273 296	300 554
Transfers and grants	2 179	13 630	–	–	–	–	–	–	13 630	1 859	32 976
Other expenditure	139 944	160 875	–	–	–	–	–	–	160 875	146 713	153 439
Total Expenditure	**682 493**	**701 325**	**–**	**–**	**–**	**–**	**–**	**–**	**701 325**	**729 455**	**815 938**
Surplus/(Deficit)	(91 827)	(85 553)	–	–	–	–	–	–	(85 553)	(108 928)	(117 835)
Transfers recognised - capital	78 716	65 559	–	–	–	–	–	–	65 559	120 459	28 167
Contributions recognised - capital & contributed assets	59	560	–	–	–	–	–	–	560	59	62
Surplus/(Deficit) after capital transfers & contributions	**(13 052)**	**(19 434)**	**–**	**–**	**–**	**–**	**–**	**–**	**(19 434)**	**11 590**	**(89 606)**
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–	–	–	–	–
Surplus/ (Deficit) for the year	**(13 052)**	**(19 434)**	**–**	**–**	**–**	**–**	**–**	**–**	**(19 434)**	**11 590**	**(89 606)**
Capital expenditure & funds sources											
Capital expenditure	88 764	86 943	–	–	–	–	–	–	86 943	134 196	38 340
Transfers recognised - capital	78 716	66 198	–	–	–	–	–	–	66 198	120 459	28 167
Public contributions & donations	–	–	–	–	–	–	–	–	–	–	–
Borrowing	–	–	–	–	–	–	–	–	–	–	–
Internally generated funds	10 048	20 745	–	–	–	–	–	–	20 745	13 737	10 173
Total sources of capital funds	**88 764**	**86 943**	**–**	**–**	**–**	**–**	**–**	**–**	**86 943**	**134 196**	**38 340**
Financial position											
Total current assets	124 956	(375 709)	–	–	–	–	495 359	495 359	119 650	191 923	194 509
Total non current assets	1 048 835	86 943	–	–	–	–	965 071	965 071	1 052 014	1 092 036	1 593 871
Total current liabilities	115 068	(468 036)	–	–	–	–	600 251	600 251	132 215	177 012	181 178
Total non current liabilities	195 742	(957)	–	–	–	–	183 806	183 806	182 849	197 771	200 222
Community wealth/Equity	**876 032**	**–**	**–**	**–**	**–**	**–**	**876 032**	**876 032**	**876 032**	**876 032**	**876 032**
Cash flows											
Net cash from (used) operating	81 872	(550 745)	–	–	–	–	621 346	621 346	70 601	228 423	175 625
Net cash from (used) investing	–	–	–	–	–	–	–	–	–	–	–
Net cash from (used) financing	–	–	–	–	–	–	–	–	–	–	–
Cash/cash equivalents at the year end	**228 511**	**(477 426)**	**–**	**–**	**–**	**–**	**621 346**	**621 346**	**143 921**	**301 742**	**248 945**
Cash backing/surplus reconciliation											
Cash and investments available	92 603	50 085	–	–	–	–	32 302	32 302	82 387	143 492	133 042
Application of cash and investments	924 845	(467 577)	–	–	–	–	1 405 511	1 405 511	937 934	970 041	961 526
Balance - surplus (shortfall)	**(832 242)**	**517 662**	**–**	**–**	**–**	**–**	**(1 373 209)**	**(1 373 209)**	**(855 546)**	**(826 549)**	**(828 484)**
Asset Management											
Asset register summary (WDV)	1 048 835	86 943	–	–	–	–	965 071	965 071	1 052 014	1 092 036	996 180
Depreciation & asset impairment	40 688	35 688	–	–	–	–	–	–	35 688	42 918	42 918
Renewal of Existing Assets	4 900	7 532	–	–	–	–	(334)	(334)	7 198	–	5 000
Repairs and Maintenance	18 282	22 145	–	–	–	–	–	–	22 145	19 454	20 350
Free services											
Cost of Free Basic Services provided	(6 451)	(6 451)	–	–	–	–	–	–	(6 451)	(6 513)	(6 579)
Revenue cost of free services provided	(44 946)	(40 946)	–	–	–	–	–	–	(40 946)	(47 868)	(50 619)
Households below minimum service level											
Water:	–	–	–	–	–	–	–	–	–	–	–
Sanitation/sewerage:	–	–	–	–	–	–	–	–	–	–	–
Energy:	–	–	–	–	–	–	–	–	–	–	–
Refuse:	–	–	–	–	–	–	–	–	–	–	–

WC022 Witzenberg - Table B2 Adjustments Budget Financial Performance (functional classification) - 24/01/2022

Standard Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			5	6	7	8	9	10	11	12		
R thousands	1, 4	A	A1	B	C	D	E	F	G	H		
Revenue - Functional												
Governance and administration		**101 030**	**95 262**	**–**	**–**	**–**	**–**	**–**	**–**	**95 262**	**107 085**	**108 722**
Executive and council		–	–	–	–	–	–	–	–	–	–	–
Finance and administration		101 030	95 262	–	–	–	–	–	–	95 262	107 085	108 722
Internal audit		–	–	–	–	–	–	–	–	–	–	–
Community and public safety		**142 111**	**166 403**	**–**	**–**	**–**	**–**	**–**	**–**	**166 403**	**158 967**	**207 957**
Community and social services		114 880	129 762	–	–	–	–	–	–	129 762	124 046	139 475
Sport and recreation		1 805	4 684	–	–	–	–	–	–	4 684	8 218	8 629
Public safety		24 912	25 634	–	–	–	–	–	–	25 634	26 158	28 251
Housing		514	6 324	–	–	–	–	–	–	6 324	545	31 603
Health		–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		**20 173**	**23 388**	**–**	**–**	**–**	**–**	**–**	**–**	**23 388**	**48 799**	**13 382**
Planning and development		2 512	4 611	–	–	–	–	–	–	4 611	2 627	2 745
Road transport		17 647	18 763	–	–	–	–	–	–	18 763	46 159	10 626
Environmental protection		13	13	–	–	–	–	–	–	13	14	10
Trading services		**406 013**	**396 723**	**–**	**–**	**–**	**–**	**–**	**–**	**396 723**	**447 627**	**419 007**
Energy sources		265 685	270 965	–	–	–	–	–	–	270 965	292 773	321 385
Water management		64 856	52 652	–	–	–	–	–	–	52 652	80 584	50 959
Waste water management		43 424	43 845	–	–	–	–	–	–	43 845	43 164	21 550
Waste management		32 047	29 261	–	–	–	–	–	–	29 261	31 105	25 113
Other		**115**	**115**	**–**	**–**	**–**	**–**	**–**	**–**	**115**	**120**	**126**
Total Revenue - Functional	2	**669 441**	**681 891**	**–**	**–**	**–**	**–**	**–**	**–**	**681 891**	**762 599**	**749 194**
Expenditure - Functional												
Governance and administration		**150 869**	**153 165**	**–**	**–**	**–**	**–**	**(1 602)**	**(1 602)**	**151 563**	**159 136**	**169 632**
Executive and council		30 612	30 004	–	–	–	–	–	–	30 004	32 525	34 529
Finance and administration		117 451	120 284	–	–	–	–	(1 602)	(1 602)	118 681	123 618	131 904
Internal audit		2 805	2 877	–	–	–	–	–	–	2 877	2 993	3 199
Community and public safety		**107 225**	**111 994**	**–**	**–**	**–**	**–**	**1 602**	**1 602**	**113 596**	**112 367**	**150 506**
Community and social services		28 760	28 732	–	–	–	–	–	–	28 732	28 492	30 073
Sport and recreation		30 457	31 313	–	–	–	–	–	–	31 313	32 703	34 934
Public safety		42 200	40 343	–	–	–	–	1 602	1 602	41 945	44 954	47 809
Housing		5 807	11 606	–	–	–	–	–	–	11 606	6 218	37 690
Health		–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		**38 426**	**34 919**	**–**	**–**	**–**	**–**	**–**	**–**	**34 919**	**39 446**	**41 801**
Planning and development		12 992	11 846	–	–	–	–	–	–	11 846	12 392	13 362
Road transport		23 425	21 218	–	–	–	–	–	–	21 218	24 883	26 096
Environmental protection		2 009	1 855	–	–	–	–	–	–	1 855	2 171	2 343
Trading services		**385 015**	**400 326**	**–**	**–**	**–**	**–**	**–**	**–**	**400 326**	**417 504**	**452 945**
Energy sources		268 463	278 333	–	–	–	–	–	–	278 333	293 366	322 093
Water management		35 733	41 381	–	–	–	–	–	–	41 381	37 962	39 776
Waste water management		34 766	33 936	–	–	–	–	–	–	33 936	37 044	38 992
Waste management		46 053	46 676	–	–	–	–	–	–	46 676	49 131	52 084
Other		**959**	**922**	**–**	**–**	**–**	**–**	**–**	**–**	**922**	**1 003**	**1 053**
Total Expenditure - Functional	3	**682 493**	**701 325**	**–**	**–**	**–**	**–**	**–**	**–**	**701 325**	**729 455**	**815 938**
Surplus/ (Deficit) for the year		**(13 052)**	**(19 434)**	**–**	**–**	**–**	**–**	**–**	**–**	**(19 434)**	**33 143**	**(66 744)**

WC022 Witzenberg - Table B2 Adjustments Budget Financial Performance (functional classification) - B - 24/01/2022

Standard Classification Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			5	6	7	8	9	10	11	12		
R thousand	1	A	A1	B	C	D	E	F	G	H		
Revenue - Functional												
Municipal governance and administration		**101 030**	**95 262**	**–**	**–**	**–**	**–**	**–**	**–**	**95 262**	**107 085**	**108 722**
Executive and council		–	–	–	–	–	–	–	–	–	–	–
Mayor and Council		–	–	–	–	–	–	–	–	–	–	–
Municipal Manager, Town Secretary and Chief Executive		–	–	–	–	–	–	–	–	–	–	–
Finance and administration		101 030	95 262	–	–	–	–	–	–	95 262	107 085	108 722
Administrative and Corporate Support		9	9	–	–	–	–	–	–	9	9	10
Asset Management		–	–	–	–	–	–	–	–	–	–	–
Finance		100 446	94 679	–	–	–	–	–	–	94 679	106 472	108 078
Fleet Management		–	–	–	–	–	–	–	–	–	–	–
Human Resources		552	552	–	–	–	–	–	–	552	580	609
Information Technology		–	–	–	–	–	–	–	–	–	–	–
Legal Services		–	–	–	–	–	–	–	–	–	–	–
Marketing, Customer Relations, Publicity and Media Co-		4	4	–	–	–	–	–	–	4	5	5
Property Services		–	–	–	–	–	–	–	–	–	–	–
Risk Management		–	–	–	–	–	–	–	–	–	–	–
Security Services		–	–	–	–	–	–	–	–	–	–	–
Supply Chain Management		18	18	–	–	–	–	–	–	18	19	20
Valuation Service		–	–	–	–	–	–	–	–	–	–	–
Internal audit		–	–	–	–	–	–	–	–	–	–	–
Governance Function		–	–	–	–	–	–	–	–	–	–	–
Community and public safety		**142 111**	**166 403**	**–**	**–**	**–**	**–**	**–**	**–**	**166 403**	**158 967**	**207 957**
Community and social services		**114 880**	**129 762**	**–**	**–**	**–**	**–**	**–**	**–**	**129 762**	**124 046**	**139 475**
Aged Care		104 406	118 872	–	–	–	–	–	–	118 872	112 187	122 520
Agricultural		–	–	–	–	–	–	–	–	–	–	–
Animal Care and Diseases		–	–	–	–	–	–	–	–	–	–	–
Cemeteries, Funeral Parlours and Crematoriums		233	233	–	–	–	–	–	–	233	383	5 076
Child Care Facilities		–	–	–	–	–	–	–	–	–	–	–
Community Halls and Facilities		405	125	–	–	–	–	–	–	125	1 102	939
Consumer Protection		–	–	–	–	–	–	–	–	–	–	–
Cultural Matters		–	–	–	–	–	–	–	–	–	–	–
Disaster Management		–	–	–	–	–	–	–	–	–	–	–
Education		–	–	–	–	–	–	–	–	–	–	–
Indigenous and Customary Law		–	–	–	–	–	–	–	–	–	–	–
Industrial Promotion		–	–	–	–	–	–	–	–	–	–	–
Language Policy		–	–	–	–	–	–	–	–	–	–	–
Libraries and Archives		9 836	10 531	–	–	–	–	–	–	10 531	10 375	10 940
Literacy Programmes		–	–	–	–	–	–	–	–	–	–	–
Media Services		–	–	–	–	–	–	–	–	–	–	–
Museums and Art Galleries		–	–	–	–	–	–	–	–	–	–	–
Population Development		–	–	–	–	–	–	–	–	–	–	–
Provincial Cultural Matters		–	–	–	–	–	–	–	–	–	–	–
Theatres		–	–	–	–	–	–	–	–	–	–	–
Zoo's		–	–	–	–	–	–	–	–	–	–	–
Sport and recreation		**1 805**	**4 684**	**–**	**–**	**–**	**–**	**–**	**–**	**4 684**	**8 218**	**8 629**
Beaches and Jetties		–	–	–	–	–	–	–	–	–	–	–
Casinos, Racing, Gambling, Wagering		–	–	–	–	–	–	–	–	–	–	–
Community Parks (including Nurseries)		–	–	–	–	–	–	–	–	–	–	–
Recreational Facilities		773	665	–	–	–	–	–	–	665	8 048	8 450
Sports Grounds and Stadiums		1 032	4 019	–	–	–	–	–	–	4 019	170	179
Public safety		**24 912**	**25 634**	**–**	**–**	**–**	**–**	**–**	**–**	**25 634**	**26 158**	**28 251**
Civil Defence		–	–	–	–	–	–	–	–	–	–	–
Cleansing		–	–	–	–	–	–	–	–	–	–	–
Control of Public Nuisances		–	–	–	–	–	–	–	–	–	–	–
Fencing and Fences		–	–	–	–	–	–	–	–	–	–	–
Fire Fighting and Protection		6	728	–	–	–	–	–	–	728	6	807
Licensing and Control of Animals		–	–	–	–	–	–	–	–	–	–	–
Police Forces, Traffic and Street Parking Control		24 906	24 906	–	–	–	–	–	–	24 906	26 152	27 444
Pounds		–	–	–	–	–	–	–	–	–	–	–
Housing		**514**	**6 324**	**–**	**–**	**–**	**–**	**–**	**–**	**6 324**	**545**	**31 603**
Housing		514	6 324	–	–	–	–	–	–	6 324	545	31 603
Informal Settlements		–	–	–	–	–	–	–	–	–	–	–
Health		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Ambulance		–	–	–	–	–	–	–	–	–	–	–
Health Services		–	–	–	–	–	–	–	–	–	–	–
Laboratory Services		–	–	–	–	–	–	–	–	–	–	–
Food Control		–	–	–	–	–	–	–	–	–	–	–
Health Surveillance and Prevention of Communicable		–	–	–	–	–	–	–	–	–	–	–
Vector Control		–	–	–	–	–	–	–	–	–	–	–
Chemical Safety		–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		**20 173**	**23 388**	**–**	**–**	**–**	**–**	**–**	**–**	**23 388**	**48 799**	**13 382**
Planning and development		**2 512**	**4 611**	**–**	**–**	**–**	**–**	**–**	**–**	**4 611**	**2 627**	**2 745**
Billboards		–	–	–	–	–	–	–	–	–	–	–
Corporate Wide Strategic Planning (IDPs, LEDs)		–	–	–	–	–	–	–	–	–	–	–
Central City Improvement District		–	–	–	–	–	–	–	–	–	–	–
Development Facilitation		–	–	–	–	–	–	–	–	–	–	–
Economic Development/Planning		–	2 099	–	–	–	–	–	–	2 099	–	–
Regional Planning and Development		–	–	–	–	–	–	–	–	–	–	–
Town Planning, Building Regulations and Enforcement,		1 882	1 882	–	–	–	–	–	–	1 882	1 977	2 075
Project Management Unit		630	630	–	–	–	–	–	–	630	650	670
Provincial Planning		–	–	–	–	–	–	–	–	–	–	–
Support to Local Municipalities		–	–	–	–	–	–	–	–	–	–	–
Road transport		**17 647**	**18 763**	**–**	**–**	**–**	**–**	**–**	**–**	**18 763**	**46 159**	**10 626**
Public Transport		–	–	–	–	–	–	–	–	–	–	–
Road and Traffic Regulation		–	–	–	–	–	–	–	–	–	–	–
Roads		17 647	18 763	–	–	–	–	–	–	18 763	46 159	10 626
Taxi Ranks		–	–	–	–	–	–	–	–	–		

Standard Classification Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			5	6	7	8	9	10	11	12		
R thousand	1	A	A1	B	C	D	E	F	G	H		
Environmental protection		**13**	**13**	–	–	–	–	–	–	**13**	**14**	**10**
Biodiversity and Landscape		13	13	–	–	–	–	–	–	13	14	10
Coastal Protection		–	–	–	–	–	–	–	–	–	–	–
Indigenous Forests		–	–	–	–	–	–	–	–	–	–	–
Nature Conservation		–	–	–	–	–	–	–	–	–	–	–
Pollution Control		–	–	–	–	–	–	–	–	–	–	–
Soil Conservation		–	–	–	–	–	–	–	–	–	–	–
Trading services		**406 013**	**396 723**	–	–	–	–	–	–	**396 723**	**447 627**	**419 007**
Energy sources		**265 685**	**270 965**	–	–	–	–	–	–	**270 965**	**292 773**	**321 385**
Electricity		265 685	270 685	–	–	–	–	–	–	270 685	291 208	321 385
Street Lighting and Signal Systems		–	280	–	–	–	–	–	–	280	1 565	–
Nonelectric Energy		–	–	–	–	–	–	–	–	–	–	–
Water management		**64 856**	**52 652**	–	–	–	–	–	–	**52 652**	**80 584**	**50 959**
Water Treatment		–	–	–	–	–	–	–	–	–	–	–
Water Distribution		64 856	52 652	–	–	–	–	–	–	52 652	69 305	50 959
Water Storage		–	–	–	–	–	–	–	–	–	11 279	–
Waste water management		**43 424**	**43 845**	–	–	–	–	–	–	**43 845**	**43 164**	**21 550**
Public Toilets		–	–	–	–	–	–	–	–	–	–	–
Sewerage		29 605	33 238	–	–	–	–	–	–	33 238	31 844	21 550
Storm Water Management		13 819	10 607	–	–	–	–	–	–	10 607	11 320	–
Waste Water Treatment		–	–	–	–	–	–	–	–	–	–	–
Waste management		**32 047**	**29 261**	–	–	–	–	–	–	**29 261**	**31 105**	**25 113**
Recycling		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Disposal (Landfill Sites)		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Removal		32 047	29 261	–	–	–	–	–	–	29 261	31 105	25 113
Street Cleaning		–	–	–	–	–	–	–	–	–	–	–
Other		**115**	**115**	–	–	–	–	–	–	**115**	**120**	**126**
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Air Transport		–	–	–	–	–	–	–	–	–	–	–
Forestry		–	–	–	–	–	–	–	–	–	–	–
Licensing and Regulation		115	115	–	–	–	–	–	–	115	120	126
Markets		–	–	–	–	–	–	–	–	–	–	–
Tourism		–	–	–	–	–	–	–	–	–	–	–
Total Revenue - Functional	2	**669 441**	**681 891**	–	–	–	–	–	–	**681 891**	**762 599**	**749 194**

Standard Classification Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		5	6	7	8	9	10	11	12			
R thousand	1	A	A1	B	C	D	E	F	G	H		
Expenditure - Functional												
Municipal governance and administration		**150 869**	**153 165**	**–**	**–**	**–**	**–**	**(1 602)**	**(1 602)**	**151 563**	**159 136**	**169 632**
Executive and council		30 612	30 004	–	–	–	–	–	–	30 004	32 525	34 529
Mayor and Council		19 731	20 359	–	–	–	–	–	–	20 359	20 774	21 836
Municipal Manager, Town Secretary and Chief Executive		10 881	9 645	–	–	–	–	–	–	9 645	11 750	12 693
Finance and administration		117 451	120 284	–	–	–	–	(1 602)	(1 602)	118 681	123 618	131 904
Administrative and Corporate Support		12 535	19 077	–	–	–	–	–	–	19 077	13 533	14 519
Asset Management		4 772	660	–	–	–	–	–	–	660	5 184	5 632
Finance		38 188	43 808	–	–	–	–	(1 602)	(1 602)	42 206	38 974	41 331
Fleet Management		2 845	2 740	–	–	–	–	–	–	2 740	3 073	3 317
Human Resources		37 508	30 773	–	–	–	–	–	–	30 773	39 761	42 483
Information Technology		4 002	4 109	–	–	–	–	–	–	4 109	4 208	4 380
Legal Services		3 490	5 571	–	–	–	–	–	–	5 571	3 680	3 882
Marketing, Customer Relations, Publicity and Media Co-		3 968	3 907	–	–	–	–	–	–	3 907	4 285	4 625
Property Services		1 239	1 157	–	–	–	–	–	–	1 157	1 316	1 371
Risk Management		457	457	–	–	–	–	–	–	457	497	540
Security Services		–	–	–	–	–	–	–	–	–	–	–
Supply Chain Management		6 963	6 645	–	–	–	–	–	–	6 645	7 504	8 091
Valuation Service		1 483	1 381	–	–	–	–	–	–	1 381	1 603	1 733
Internal audit		2 805	2 877	–	–	–	–	–	–	2 877	2 993	3 199
Governance Function		2 805	2 877	–	–	–	–	–	–	2 877	2 993	3 199
Community and public safety		**107 225**	**111 994**	**–**	**–**	**–**	**–**	**1 602**	**1 602**	**113 596**	**112 367**	**150 506**
Community and social services		**28 760**	**28 732**	**–**	**–**	**–**	**–**	**–**	**–**	**28 732**	**28 492**	**30 073**
Aged Care		4 771	4 548	–	–	–	–	–	–	4 548	2 527	2 661
Agricultural		–	–	–	–	–	–	–	–	–	–	–
Animal Care and Diseases		–	–	–	–	–	–	–	–	–	–	–
Cemeteries, Funeral Parlours and Crematoriums		3 585	3 735	–	–	–	–	–	–	3 735	3 874	4 185
Child Care Facilities		896	874	–	–	–	–	–	–	874	973	1 057
Community Halls and Facilities		6 671	6 636	–	–	–	–	–	–	6 636	7 242	7 612
Consumer Protection		–	–	–	–	–	–	–	–	–	–	–
Cultural Matters		–	–	–	–	–	–	–	–	–	–	–
Disaster Management		77	141	–	–	–	–	–	–	141	80	84
Education		766	745	–	–	–	–	–	–	745	832	904
Indigenous and Customary Law		–	–	–	–	–	–	–	–	–	–	–
Industrial Promotion		–	–	–	–	–	–	–	–	–	–	–
Language Policy		–	–	–	–	–	–	–	–	–	–	–
Libraries and Archives		11 994	12 054	–	–	–	–	–	–	12 054	12 964	13 571
Literacy Programmes		–	–	–	–	–	–	–	–	–	–	–
Media Services		–	–	–	–	–	–	–	–	–	–	–
Museums and Art Galleries		–	–	–	–	–	–	–	–	–	–	–
Population Development		–	–	–	–	–	–	–	–	–	–	–
Provincial Cultural Matters		–	–	–	–	–	–	–	–	–	–	–
Theatres		–	–	–	–	–	–	–	–	–	–	–
Zoo's		–	–	–	–	–	–	–	–	–	–	–
Sport and recreation		**30 457**	**31 313**	**–**	**–**	**–**	**–**	**–**	**–**	**31 313**	**32 703**	**34 934**
Beaches and Jetties		–	–	–	–	–	–	–	–	–	–	–
Casinos, Racing, Gambling, Wagering		–	–	–	–	–	–	–	–	–	–	–
Community Parks (including Nurseries)		7 262	7 325	–	–	–	–	–	–	7 325	7 793	8 301
Recreational Facilities		17 843	18 344	–	–	–	–	–	–	18 344	19 143	20 462
Sports Grounds and Stadiums		5 352	5 644	–	–	–	–	–	–	5 644	5 767	6 171
Public safety		**42 200**	**40 343**	**–**	**–**	**–**	**–**	**1 602**	**1 602**	**41 945**	**44 954**	**47 809**
Civil Defence		–	–	–	–	–	–	–	–	–	–	–
Cleansing		–	–	–	–	–	–	–	–	–	–	–
Control of Public Nuisances		–	–	–	–	–	–	–	–	–	–	–
Fencing and Fences		–	–	–	–	–	–	–	–	–	–	–
Fire Fighting and Protection		9 867	9 417	–	–	–	–	1 602	1 602	11 019	10 555	11 260
Licensing and Control of Animals		–	–	–	–	–	–	–	–	–	–	–
Police Forces, Traffic and Street Parking Control		32 333	30 926	–	–	–	–	–	–	30 926	34 399	36 549
Pounds		–	–	–	–	–	–	–	–	–	–	–
Housing		**5 807**	**11 606**	**–**	**–**	**–**	**–**	**–**	**–**	**11 606**	**6 218**	**37 690**
Housing		3 948	9 747	–	–	–	–	–	–	9 747	4 202	35 505
Informal Settlements		1 859	1 859	–	–	–	–	–	–	1 859	2 016	2 185
Health		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Ambulance		–	–	–	–	–	–	–	–	–	–	–
Health Services		–	–	–	–	–	–	–	–	–	–	–
Laboratory Services		–	–	–	–	–	–	–	–	–	–	–
Food Control		–	–	–	–	–	–	–	–	–	–	–
Health Surveillance and Prevention of Communicable		–	–	–	–	–	–	–	–	–	–	–
Vector Control		–	–	–	–	–	–	–	–	–	–	–
Chemical Safety		–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		**38 426**	**34 919**	**–**	**–**	**–**	**–**	**–**	**–**	**34 919**	**39 446**	**41 801**
Planning and development		**12 992**	**11 846**	**–**	**–**	**–**	**–**	**–**	**–**	**11 846**	**12 392**	**13 362**
Billboards		–	–	–	–	–	–	–	–	–	–	–
Corporate Wide Strategic Planning (IDPs, LEDs)		2 290	2 100	–	–	–	–	–	–	2 100	2 456	2 636
Central City Improvement District		–	–	–	–	–	–	–	–	–	–	–
Development Facilitation		–	–	–	–	–	–	–	–	–	–	–
Economic Development/Planning		2 215	2 480	–	–	–	–	–	–	2 480	2 380	2 554
Regional Planning and Development		–	–	–	–	–	–	–	–	–	–	–
Town Planning, Building Regulations and Enforcement, and City Engineer		5 740	4 666	–	–	–	–	–	–	4 666	4 585	4 959
Project Management Unit		2 746	2 600	–	–	–	–	–	–	2 600	2 971	3 213
Provincial Planning		–	–	–	–	–	–	–	–	–	–	–
Support to Local Municipalities		–	–	–	–	–	–	–	–	–	–	–
Road transport		**23 425**	**21 218**	**–**	**–**	**–**	**–**	**–**	**–**	**21 218**	**24 883**	**26 096**
Public Transport		–	–	–	–	–	–	–	–	–	–	–
Road and Traffic Regulation		–	–	–	–	–	–	–	–	–	–	–
Roads		23 425	21 218	–	–	–	–	–	–	21 218	24 883	26 096
Taxi Ranks		–	–	–	–	–	–	–	–	–	–	–

Standard Classification Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			5	6	7	8	9	10	11	12		
R thousand	1	A	A1	B	C	D	E	F	G	H		
Environmental protection		**2 009**	**1 855**	–	–	–	–	–	–	**1 855**	**2 171**	**2 343**
Biodiversity and Landscape		2 009	1 855	–	–	–	–	–	–	1 855	2 171	2 343
Coastal Protection		–	–	–	–	–	–	–	–	–	–	–
Indigenous Forests		–	–	–	–	–	–	–	–	–	–	–
Nature Conservation		–	–	–	–	–	–	–	–	–	–	–
Pollution Control		–	–	–	–	–	–	–	–	–	–	–
Soil Conservation		–	–	–	–	–	–	–	–	–	–	–
Trading services		**385 015**	**400 326**	–	–	–	–	–	–	**400 326**	**417 504**	**452 945**
Energy sources		**268 463**	**278 333**	–	–	–	–	–	–	**278 333**	**293 366**	**322 093**
Electricity		265 128	275 687	–	–	–	–	–	–	275 687	289 839	318 378
Street Lighting and Signal Systems		3 335	2 646	–	–	–	–	–	–	2 646	3 527	3 716
Nonelectric Energy		–	–	–	–	–	–	–	–	–	–	–
Water management		**35 733**	**41 381**	–	–	–	–	–	–	**41 381**	**37 962**	**39 776**
Water Treatment		1 692	1 661	–	–	–	–	–	–	1 661	1 838	1 997
Water Distribution		29 481	35 620	–	–	–	–	–	–	35 620	31 328	32 843
Water Storage		4 560	4 100	–	–	–	–	–	–	4 100	4 796	4 936
Waste water management		**34 766**	**33 936**	–	–	–	–	–	–	**33 936**	**37 044**	**38 992**
Public Toilets		1 875	1 793	–	–	–	–	–	–	1 793	2 029	2 197
Sewerage		23 500	23 085	–	–	–	–	–	–	23 085	24 968	26 126
Storm Water Management		6 691	6 359	–	–	–	–	–	–	6 359	7 115	7 483
Waste Water Treatment		2 699	2 699	–	–	–	–	–	–	2 699	2 932	3 185
Waste management		**46 053**	**46 676**	–	–	–	–	–	–	**46 676**	**49 131**	**52 084**
Recycling		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Disposal (Landfill Sites)		16 613	16 129	–	–	–	–	–	–	16 129	17 536	18 369
Solid Waste Removal		28 001	29 115	–	–	–	–	–	–	29 115	30 031	32 016
Street Cleaning		1 440	1 432	–	–	–	–	–	–	1 432	1 564	1 700
Other		**959**	**922**	–	–	–	–	–	–	**922**	**1 003**	**1 053**
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Air Transport		–	–	–	–	–	–	–	–	–	–	–
Forestry		–	–	–	–	–	–	–	–	–	–	–
Licensing and Regulation		62	25	–	–	–	–	–	–	25	65	69
Markets		–	–	–	–	–	–	–	–	–	–	–
Tourism		897	897	–	–	–	–	–	–	897	938	985
Total Expenditure - Functional	3	**682 493**	**701 325**	–	–	–	–	–	–	**701 325**	**729 455**	**815 938**
Surplus/ (Deficit) for the year		**(13 052)**	**(19 434)**	–	–	–	–	–	–	**(19 434)**	**33 143**	**(66 744)**

WC022 Witzenberg - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - 24/01/2022

Vote Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
Revenue by Vote	1											
Vote 1 - Financial Services		97 078	92 603	–	–	–	–	–	–	92 603	102 909	104 299
Vote 2 - Community Services		11 944	12 702	–	–	–	–	–	–	12 702	19 965	57 508
Vote 3 - Community Services		126 015	140 201	–	–	–	–	–	–	140 201	135 218	146 622
Vote 4 - Community Services		4 905	15 852	–	–	–	–	–	–	15 852	4 571	4 643
Vote 5 - Corporate Services		566	566	–	–	–	–	–	–	566	594	624
Vote 6 - Technical Services		330 552	337 077	–	–	–	–	–	–	337 077	386 112	357 822
Vote 7 - Technical Services		96 840	81 849	–	–	–	–	–	–	81 849	111 623	76 002
Vote 8 - Muncipal Manager		1 542	1 042	–	–	–	–	–	–	1 042	1 607	1 675
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
Total Revenue by Vote	2	**669 441**	**681 891**	**–**	**–**	**–**	**–**	**–**	**–**	**681 891**	**762 599**	**749 194**
Expenditure by Vote	1											
Vote 1 - Financial Services		52 907	53 794	–	–	–	–	(1 602)	(1 602)	52 192	54 892	58 552
Vote 2 - Community Services		42 428	43 351	–	–	–	–	1 602	1 602	44 953	45 601	48 530
Vote 3 - Community Services		51 839	50 927	–	–	–	–	–	–	50 927	52 793	56 181
Vote 4 - Community Services		19 452	23 614	–	–	–	–	–	–	23 614	20 985	53 362
Vote 5 - Corporate Services		81 238	81 687	–	–	–	–	–	–	81 687	86 290	91 802
Vote 6 - Technical Services		334 930	340 583	–	–	–	–	–	–	340 583	362 615	395 085
Vote 7 - Technical Services		84 015	90 317	–	–	–	–	–	–	90 317	89 511	94 488
Vote 8 - Muncipal Manager		15 685	17 052	–	–	–	–	–	–	17 052	16 769	17 939
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
Total Expenditure by Vote	2	**682 493**	**701 325**	**–**	**–**	**–**	**–**	**–**	**–**	**701 325**	**729 455**	**815 938**
Surplus/ (Deficit) for the year	2	**(13 052)**	**(19 434)**	**–**	**–**	**–**	**–**	**–**	**–**	**(19 434)**	**33 143**	**(66 744)**

WC022 Witzenberg - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - B - 24/01/2022

Vote Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
Revenue by Vote	1											
Vote 1 - Financial Services		**97 078**	**92 603**	**–**	**–**	**–**	**–**	**–**	**–**	92 603	**102 909**	**104 299**
1.1 - Assessment Rates		81 350	81 350	–	–	–	–	–	–	81 350	87 042	91 394
1.2 - Treasury: Administration		20 240	15 765	–	–	–	–	–	–	15 765	20 701	17 996
1.3 - Treasury: Debtors		(4 764)	(4 764)	–	–	–	–	–	–	(4 764)	(5 098)	(5 368)
1.4 - Treasury: Credit controle		234	234	–	–	–	–	–	–	234	245	258
1.5 - Supply Chain Management		18	18	–	–	–	–	–	–	18	19	20
1.6 - Director: Finance		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Vote 2 - Community Services		**11 944**	**12 702**	**–**	**–**	**–**	**–**	**–**	**–**	12 702	**19 965**	**57 508**
2.1 - Cemetries		233	233	–	–	–	–	–	–	233	383	5 076
2.2 - Controle Centre		–	–	–	–	–	–	–	–	–	–	–
2.3 - Housing: Administration		1 098	547	–	–	–	–	–	–	547	1 155	32 237
2.4 - Library Services		9 836	10 531	–	–	–	–	–	–	10 531	10 375	10 940
2.5 - Fire Protection Sevices		6	728	–	–	–	–	–	–	728	6	807
2.6 - Pine Forest : Administration		771	663	–	–	–	–	–	–	663	8 046	8 448
2.7 - Pine Forest : Security Service		–	–	–	–	–	–	–	–	–	–	–
2.8 - Pine Forest:Semi Permanent Uni		–	–	–	–	–	–	–	–	–	–	–
2.9 - Pine Forest : Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
2.10 - Pine Forest : Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
Vote 3 - Community Services		**126 015**	**140 201**	**–**	**–**	**–**	**–**	**–**	**–**	140 201	**135 218**	**146 622**
3.1 - Community Halls And Facilities		310	30	–	–	–	–	–	–	30	667	700
3.2 - Klipriver Park: Administration		–	–	–	–	–	–	–	–	–	–	–
3.3 - Klipriverpark:Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
3.4 - Klipriver Park: Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
3.5 - Licensing & Regulation		115	115	–	–	–	–	–	–	115	120	126
3.6 - Enviromental Protection		13	13	–	–	–	–	–	–	13	14	10
3.7 - Parks		119	119	–	–	–	–	–	–	119	125	70
3.8 - Traffic		21 053	21 053	–	–	–	–	–	–	21 053	22 105	23 196
3.9 - Disaster Management		–	–	–	–	–	–	–	–	–	–	–
3.10 - Social & Welfare Services		104 406	118 872	–	–	–	–	–	–	118 872	112 187	122 520
Vote 4 - Community Services		**4 905**	**15 852**	**–**	**–**	**–**	**–**	**–**	**–**	15 852	**4 571**	**4 643**
4.1 - Housing Construction		–	5 861	–	–	–	–	–	–	5 861	–	–
4.2 - Director: Community Services		–	–	–	–	–	–	–	–	–	–	–
4.3 - Recreational Land		1 032	4 019	–	–	–	–	–	–	4 019	170	179
4.4 - Swimming Pools		19	19	–	–	–	–	–	–	19	205	215
4.5 - Vehicle Licensing & Testing		3 854	3 854	–	–	–	–	–	–	3 854	4 046	4 249

Vote Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
4.6 - Property Maintenance		–	–	–	–	–	–	–	–	–	–	–
4.7 - L E D		–	2 099	–	–	–	–	–	–	2 099	–	–
4.8 - Housing : Maintenance		–	–	–	–	–	–	–	–	–	–	–
4.9 - Thusong Centre		–	–	–	–	–	–	–	–	–	150	–
		–	–	–	–	–	–	–	–	–	–	–
Vote 5 - Corporate Services		**566**	**566**	**–**	**–**	**–**	**–**	**–**	–	566	**594**	**624**
5.1 - Property Administration		–	–	–	–	–	–	–	–	–	–	–
5.2 - Information Tecnology		–	–	–	–	–	–	–	–	–	–	–
5.3 - Human Resources		552	552	–	–	–	–	–	–	552	580	609
5.4 - Council Cost		–	–	–	–	–	–	–	–	–	–	–
5.5 - Town Secretary		–	–	–	–	–	–	–	–	–	–	–
5.6 - Tourism		–	–	–	–	–	–	–	–	–	–	–
5.7 - Director Corporate Services		–	–	–	–	–	–	–	–	–	–	–
5.8 - Marketing & Communications		4	4	–	–	–	–	–	–	4	5	5
5.9 - Administration		9	9	–	–	–	–	–	–	9	9	10
		–	–	–	–	–	–	–	–	–	–	–
Vote 6 - Technical Services		**330 552**	**337 077**	**–**	**–**	**–**	**–**	**–**	–	337 077	**386 112**	**357 822**
6.1 - Building Regulations & Enforce		944	944	–	–	–	–	–	–	944	991	1 040
6.2 - Electricity: Administration		267 434	272 141	–	–	–	–	–	–	272 141	293 072	323 386
6.3 - Electricity: Street Lights		–	280	–	–	–	–	–	–	280	1 565	–
6.4 - Electricity: Distribution		–	–	–	–	–	–	–	–	–	–	–
6.5 - Mechanical Workshop		–	–	–	–	–	–	–	–	–	–	–
6.6 - Public Toilets		–	–	–	–	–	–	–	–	–	–	–
6.7 - Sewerage		29 914	33 547	–	–	–	–	–	–	33 547	32 172	21 894
6.8 - Town Planning		794	794	–	–	–	–	–	–	794	834	875
6.9 - Stormwater Management		13 819	10 607	–	–	–	–	–	–	10 607	11 320	–
6.10 - Roads		17 647	18 763	–	–	–	–	–	–	18 763	46 159	10 626
Vote 7 - Technical Services		**96 840**	**81 849**	**–**	**–**	**–**	**–**	**–**	–	81 849	**111 623**	**76 002**
7.1 - Solid Waste (Dumping Site)		10 024	6 266	–	–	–	–	–	–	6 266	7 775	743
7.2 - Solid Waste (Garden)		5	5	–	–	–	–	–	–	5	5	5
7.3 - Solid Waste (Removal)		21 955	22 927	–	–	–	–	–	–	22 927	23 259	24 294
7.4 - Water Storage		–	–	–	–	–	–	–	–	–	11 279	–
7.5 - Water Distribution		64 856	52 652	–	–	–	–	–	–	52 652	69 305	50 959
7.6 - Director: Technical Services		–	–	–	–	–	–	–	–	–	–	–
7.7 - Electricity: Client Services		–	–	–	–	–	–	–	–	–	–	–
7.8 - Electricity: Generation		–	–	–	–	–	–	–	–	–	–	–
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Vote 8 - Muncipal Manager		**1 542**	**1 042**	**–**	**–**	**–**	**–**	**–**	–	1 042	**1 607**	**1 675**
8.1 - Municipal Manager		–	–	–	–	–	–	–	–	–	–	–
8.2 - Property & Legal Services		912	412	–	–	–	–	–	–	412	957	1 005

Vote Description *[Insert departmental structure etc]* R thousands	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
8.3 - IDP		–	–	–	–	–	–	–	–	–	–	–
8.4 - Project Management		630	630	–	–	–	–	–	–	630	650	670
8.5 - Performance Management		–	–	–	–	–	–	–	–	–	–	–
8.6 - Internal Audit		–	–	–	–	–	–	–	–	–	–	–
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Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
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Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
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Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–
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Vote Description [Insert departmental structure etc] R thousands	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
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Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
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Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
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Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
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Vote Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
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Total Revenue by Vote	2	**669 441**	**681 891**	**–**	**–**	**–**	**–**	**–**	–	681 891	**762 599**	**749 194**
Expenditure by Vote	1											
Vote 1 - Financial Services		**52 907**	**53 794**	**–**	**–**	**–**	**–**	**(1 602)**	(1 602)	52 192	**54 892**	**58 552**
1.1 - Assessment Rates		3 819	4 819	–	–	–	–	–	–	4 819	4 217	4 455
1.2 - Treasury: Administration		25 318	25 290	–	–	–	–	(1 602)	(1 602)	23 688	25 128	26 627
1.3 - Treasury: Debtors		6 410	6 599	–	–	–	–	–	–	6 599	6 879	7 375
1.4 - Treasury: Credit controle		8 487	8 732	–	–	–	–	–	–	8 732	9 093	9 756
1.5 - Supply Chain Management		6 963	6 645	–	–	–	–	–	–	6 645	7 504	8 091
1.6 - Director: Finance		1 909	1 709	–	–	–	–	–	–	1 709	2 070	2 247
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
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		–	–	–	–	–	–	–	–	–	–	–
Vote 2 - Community Services		**42 428**	**43 351**	**–**	**–**	**–**	**–**	**1 602**	1 602	44 953	**45 601**	**48 530**
2.1 - Cemetries		3 585	3 735	–	–	–	–	–	–	3 735	3 874	4 185
2.2 - Controle Centre		–	–	–	–	–	–	–	–	–	–	–
2.3 - Housing: Administration		5 807	5 745	–	–	–	–	–	–	5 745	6 218	6 660
2.4 - Library Services		11 714	11 774	–	–	–	–	–	–	11 774	12 659	13 240
2.5 - Fire Protection Sevices		9 867	9 417	–	–	–	–	1 602	1 602	11 019	10 555	11 260
2.6 - Pine Forest : Administration		11 454	12 680	–	–	–	–	–	–	12 680	12 295	13 184
2.7 - Pine Forest : Security Service		–	–	–	–	–	–	–	–	–	–	–
2.8 - Pine Forest:Semi Permanent Uni		–	–	–	–	–	–	–	–	–	–	–
2.9 - Pine Forest : Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
2.10 - Pine Forest : Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
Vote 3 - Community Services		**51 839**	**50 927**	**–**	**–**	**–**	**–**	**–**	–	50 927	**52 793**	**56 181**
3.1 - Community Halls And Facilities		6 250	6 207	–	–	–	–	–	–	6 207	6 746	7 238
3.2 - Klipriver Park: Administration		1 457	1 457	–	–	–	–	–	–	1 457	1 580	1 709
3.3 - Klipriverpark:Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
3.4 - Klipriver Park: Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
3.5 - Licensing & Regulation		62	25	–	–	–	–	–	–	25	65	69
3.6 - Enviromental Protection		2 009	1 855	–	–	–	–	–	–	1 855	2 171	2 343
3.7 - Parks		7 529	7 605	–	–	–	–	–	–	7 605	8 084	8 617
3.8 - Traffic		28 022	27 471	–	–	–	–	–	–	27 471	29 733	31 499
3.9 - Disaster Management		77	141	–	–	–	–	–	–	141	80	84
3.10 - Social & Welfare Services		6 433	6 167	–	–	–	–	–	–	6 167	4 333	4 622
Vote 4 - Community Services		**19 452**	**23 614**	**–**	**–**	**–**	**–**	**–**	–	23 614	**20 985**	**53 362**
4.1 - Housing Construction		–	5 861	–	–	–	–	–	–	5 861	–	31 030

Vote Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
4.2 - Director: Community Services		1 749	1 074	–	–	–	–	–	–	1 074	1 899	2 062
4.3 - Recreational Land		5 352	5 644	–	–	–	–	–	–	5 644	5 767	6 171
4.4 - Swimming Pools		4 932	4 207	–	–	–	–	–	–	4 207	5 267	5 568
4.5 - Vehicle Licensing & Testing		4 312	3 455	–	–	–	–	–	–	3 455	4 666	5 050
4.6 - Property Maintenance		453	458	–	–	–	–	–	–	458	490	531
4.7 - L E D		2 215	2 480	–	–	–	–	–	–	2 480	2 380	2 554
4.8 - Housing : Maintenance		–	–	–	–	–	–	–	–	–	–	–
4.9 - Thusong Centre		441	435	–	–	–	–	–	–	435	516	396
		–	–	–	–	–	–	–	–	–	–	–
Vote 5 - Corporate Services		**81 238**	**81 687**	**–**	**–**	**–**	**–**	**–**	–	81 687	**86 290**	**91 802**
5.1 - Property Administration		–	–	–	–	–	–	–	–	–	–	–
5.2 - Information Tecnology		4 001	4 108	–	–	–	–	–	–	4 108	4 207	4 379
5.3 - Human Resources		37 508	30 773	–	–	–	–	–	–	30 773	39 761	42 483
5.4 - Council Cost		19 731	20 359	–	–	–	–	–	–	20 359	20 774	21 836
5.5 - Town Secretary		1 505	1 516	–	–	–	–	–	–	1 516	1 635	1 776
5.6 - Tourism		897	897	–	–	–	–	–	–	897	938	985
5.7 - Director Corporate Services		1 999	1 968	–	–	–	–	–	–	1 968	2 165	2 346
5.8 - Marketing & Communications		3 969	3 908	–	–	–	–	–	–	3 908	4 286	4 626
5.9 - Administration		11 628	18 158	–	–	–	–	–	–	18 158	12 523	13 372
		–	–	–	–	–	–	–	–	–	–	–
Vote 6 - Technical Services		**334 930**	**340 583**	**–**	**–**	**–**	**–**	**–**	–	340 583	**362 615**	**395 085**
6.1 - Building Regulations & Enforce		2 884	2 961	–	–	–	–	–	–	2 961	3 115	3 365
6.2 - Electricity: Administration		265 464	274 634	–	–	–	–	–	–	274 634	290 108	318 497
6.3 - Electricity: Street Lights		–	–	–	–	–	–	–	–	–	–	–
6.4 - Electricity: Distribution		–	–	–	–	–	–	–	–	–	–	–
6.5 - Mechanical Workshop		2 845	2 740	–	–	–	–	–	–	2 740	3 073	3 317
6.6 - Public Toilets		1 875	1 793	–	–	–	–	–	–	1 793	2 029	2 197
6.7 - Sewerage		28 888	29 173	–	–	–	–	–	–	29 173	30 821	32 536
6.8 - Town Planning		2 857	1 705	–	–	–	–	–	–	1 705	1 471	1 594
6.9 - Stormwater Management		6 691	6 359	–	–	–	–	–	–	6 359	7 115	7 483
6.10 - Roads		23 425	21 218	–	–	–	–	–	–	21 218	24 883	26 096
Vote 7 - Technical Services		**84 015**	**90 317**	**–**	**–**	**–**	**–**	**–**	–	90 317	**89 511**	**94 488**
7.1 - Solid Waste (Dumping Site)		16 613	16 129	–	–	–	–	–	–	16 129	17 536	18 369
7.2 - Solid Waste (Garden)		12 000	11 709	–	–	–	–	–	–	11 709	12 902	13 811
7.3 - Solid Waste (Removal)		17 441	18 838	–	–	–	–	–	–	18 838	18 694	19 905
7.4 - Water Storage		4 576	4 114	–	–	–	–	–	–	4 114	4 814	4 955
7.5 - Water Distribution		31 430	37 540	–	–	–	–	–	–	37 540	33 446	35 150
7.6 - Director: Technical Services		1 956	1 986	–	–	–	–	–	–	1 986	2 120	2 299
7.7 - Electricity: Client Services		–	–	–	–	–	–	–	–	–	–	–
7.8 - Electricity: Generation		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–

Vote Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
		–	–	–	–	–	–	–	–	–	–	–
Vote 8 - Muncipal Manager		**15 685**	**17 052**	**–**	**–**	**–**	**–**	**–**	**–**	17 052	**16 769**	**17 939**
8.1 - Municipal Manager		3 683	3 322	–	–	–	–	–	–	3 322	3 945	4 229
8.2 - Property & Legal Services		3 703	5 696	–	–	–	–	–	–	5 696	3 906	4 122
8.3 - IDP		2 290	2 100	–	–	–	–	–	–	2 100	2 456	2 636
8.4 - Project Management		1 310	1 394	–	–	–	–	–	–	1 394	1 420	1 538
8.5 - Performance Management		1 437	1 206	–	–	–	–	–	–	1 206	1 551	1 675
8.6 - Internal Audit		3 263	3 334	–	–	–	–	–	–	3 334	3 490	3 739
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Vote 9 - [NAME OF VOTE 9]		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
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Vote 10 - [NAME OF VOTE 10]		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
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Vote 11 - [NAME OF VOTE 11]		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
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Vote Description [Insert departmental structure etc] R thousands	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
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Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
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Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
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Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
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Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
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Vote Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
		–	–	–	–	–	–	–	–	–	–	–
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Total Expenditure by Vote	2	**682 493**	**701 325**	**–**	**–**	**–**	**–**	**–**	–	701 325	**729 455**	**815 938**
Surplus/ (Deficit) for the year	2	**(13 052)**	**(19 434)**	**–**	**–**	**–**	**–**	**–**	–	(19 434)	**33 143**	**(66 744)**

WC022 Witzenberg - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			3	4	5	6	7	8	9	10		
R thousands	1	A	A1	B	C	D	E	F	G	H		
Revenue By Source												
Property rates	2	76 388	76 388	–	–	–	–	–	–	76 388	81 736	85 822
Service charges - electricity revenue	2	266 973	271 973	–	–	–	–	–	–	271 973	284 115	312 915
Service charges - water revenue	2	35 137	35 137	–	–	–	–	–	–	35 137	37 630	39 821
Service charges - sanitation revenue	2	18 352	25 352	–	–	–	–	–	–	25 352	3 382	3 551
Service charges - refuse revenue	2	21 271	22 271	–	–	–	–	–	–	22 271	22 547	23 547
Service charges - other		–	–	–	–	–	–	–	–	–	–	–
Rental of facilities and equipment		2 663	1 163	–	–	–	–	–	–	1 163	8 342	8 759
Interest earned - external investments		9 129	3 358	–	–	–	–	–	–	3 358	9 586	9 089
Interest earned - outstanding debtors		8 264	5 035	–	–	–	–	–	–	5 035	8 677	9 111
Dividends received		–	–	–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits		20 456	20 456	–	–	–	–	–	–	20 456	21 479	22 553
Licences and permits		2 010	2 010	–	–	–	–	–	–	2 010	2 111	2 216
Agency services		3 854	3 854	–	–	–	–	–	–	3 854	4 046	4 249
Transfers and subsidies		116 989	140 835	–	–	–	–	–	–	140 835	125 089	166 900
Other revenue	2	9 180	7 939	–	–	–	–	–	–	7 939	11 788	9 570
Gains on disposal of PPE		(0)	(0)	–	–	–	–	–	–	(0)	(0)	–
Total Revenue (excluding capital transfers and contributions)		**590 666**	**615 771**	**–**	**–**	**–**	**–**	**–**	**–**	**615 771**	**620 527**	**698 103**
Expenditure By Type												
Employee related costs		226 182	216 399	–	–	–	–	–	–	216 399	242 401	262 678
Remuneration of councillors		12 032	12 032	–	–	–	–	–	–	12 032	12 633	13 265
Debt impairment		44 688	54 688	–	–	–	–	–	–	54 688	47 670	50 416
Depreciation & asset impairment		40 688	35 688	–	–	–	–	–	–	35 688	42 918	42 918
Finance charges		9 181	9 181	–	–	–	–	–	–	9 181	9 635	10 108
Bulk purchases		232 760	237 360	–	–	–	–	–	–	237 360	252 871	279 144
Other materials		19 528	16 160	–	–	–	–	–	–	16 160	20 425	21 410
Contracted services		48 486	59 728	–	–	–	–	–	–	59 728	52 008	54 155
Transfers and subsidies		2 179	13 630	–	–	–	–	–	–	13 630	1 859	32 976
Other expenditure		46 770	46 458	–	–	–	–	–	–	46 458	47 035	48 867
Loss on disposal of PPE		0	0	–	–	–	–	–	–	0	0	–
Total Expenditure		**682 493**	**701 325**	**–**	**–**	**–**	**–**	**–**	**–**	**701 325**	**729 455**	**815 938**
Surplus/(Deficit)		**(91 827)**	**(85 553)**	**–**	**–**	**–**	**–**	**–**	**–**	**(85 553)**	**(108 928)**	**(117 835)**
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		78 716	65 559	–	–	–	–	–	–	65 559	120 459	28 167
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educational Institutions)		59	560	–	–	–	–	–	–	560	59	62
Transfers and subsidies - capital (in-kind - all)		–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) before taxation		**(13 052)**	**(19 434)**	**–**	**–**	**–**	**–**	**–**	**–**	**(19 434)**	**11 590**	**(89 606)**
Taxation		–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after taxation		**(13 052)**	**(19 434)**	**–**	**–**	**–**	**–**	**–**	**–**	**(19 434)**	**11 590**	**(89 606)**
Attributable to minorities		–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) attributable to municipality		**(13 052)**	**(19 434)**	**–**	**–**	**–**	**–**	**–**	**–**	**(19 434)**	**11 590**	**(89 606)**
Share of surplus/ (deficit) of associate		–	–	–	–	–	–	–	–	–	–	–
Surplus/ (Deficit) for the year		**(13 052)**	**(19 434)**	**–**	**–**	**–**	**–**	**–**	**–**	**(19 434)**	**11 590**	**(89 606)**

WC022 Witzenberg - Table B5 Adjustments Capital Expenditure Budget by vote and funding - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
Capital expenditure - Vote												
Multi-year expenditure ***to be adjusted***	2											
Vote 1 - Financial Services		–	–	–	–	–	–	–	–	–	–	–
Vote 2 - Community Services		–	214	–	–	–	–	–	–	214	–	–
Vote 3 - Community Services		–	–	–	–	–	–	–	–	–	–	–
Vote 4 - Community Services		870	6 915	–	–	–	–	334	334	7 249	–	–
Vote 5 - Corporate Services		–	–	–	–	–	–	–	–	–	–	–
Vote 6 - Technical Services		30 667	23 424	–	–	–	–	–	–	23 424	34 460	7 565
Vote 7 - Technical Services		26 288	12 499	–	–	–	–	–	–	12 499	41 096	–
Vote 8 - Muncipal Manager		–	–	–	–	–	–	–	–	–	–	–
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
Capital multi-year expenditure sub-total	3	**57 824**	**43 052**	**–**	**–**	**–**	**–**	**334**	**334**	**43 386**	**75 556**	**7 565**
Single-year expenditure ***to be adjusted***	2											
Vote 1 - Financial Services		–	195	–	–	–	–	–	–	195	–	–
Vote 2 - Community Services		–	4 264	–	–	–	–	–	–	4 264	137	5 619
Vote 3 - Community Services		620	1 245	–	–	–	–	–	–	1 245	–	80
Vote 4 - Community Services		30	2 413	–	–	–	–	–	–	2 413	–	30
Vote 5 - Corporate Services		1 050	4 615	–	–	–	–	–	–	4 615	–	600
Vote 6 - Technical Services		18 775	22 193	–	–	–	–	(334)	(334)	21 859	47 223	14 919
Vote 7 - Technical Services		10 465	8 967	–	–	–	–	–	–	8 967	11 279	9 526
Vote 8 - Muncipal Manager		–	–	–	–	–	–	–	–	–	–	–
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
Capital single-year expenditure sub-total		**30 940**	**43 891**	**–**	**–**	**–**	**–**	**(334)**	**(334)**	**43 557**	**58 640**	**30 774**
Total Capital Expenditure - Vote		**88 764**	**86 943**	**–**	**–**	**–**	**–**	**–**	**–**	**86 943**	**134 196**	**38 340**
Capital Expenditure - Functional												
Governance and administration		**1 400**	**4 523**	**–**	**–**	**–**	**–**	**–**	**–**	**4 523**	**–**	**600**
Executive and council		600	1	–	–	–	–	–	–	1	–	–
Finance and administration		800	4 522	–	–	–	–	–	–	4 522	–	600
Internal audit		–	–	–	–	–	–	–	–	–	–	–
Community and public safety		**1 520**	**12 962**	**–**	**–**	**–**	**–**	**334**	**334**	**13 296**	**137**	**5 729**
Community and social services		580	1 732	–	–	–	–	–	–	1 732	137	4 859
Sport and recreation		940	7 448	–	–	–	–	334	334	7 782	–	70
Public safety		–	3 782	–	–	–	–	–	–	3 782	–	800
Housing		–	–	–	–	–	–	–	–	–	–	–
Health		–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		**20 245**	**22 231**	**–**	**–**	**–**	**–**	**–**	**–**	**22 231**	**53 978**	**12 984**
Planning and development		–	2 089	–	–	–	–	–	–	2 089	–	–
Road transport		20 245	20 142	–	–	–	–	–	–	20 142	53 978	12 984
Environmental protection		–	–	–	–	–	–	–	–	–	–	–
Trading services		**65 600**	**47 226**	**–**	**–**	**–**	**–**	**(334)**	**(334)**	**46 893**	**80 080**	**19 026**
Energy sources		2 500	4 493	–	–	–	–	–	–	4 493	5 065	8 000
Water management		27 396	17 197	–	–	–	–	–	–	17 197	39 990	9 526
Waste water management		26 347	20 370	–	–	–	–	(334)	(334)	20 036	22 640	1 500
Waste management		9 356	5 167	–	–	–	–	–	–	5 167	12 384	–
Other		–	–	–	–	–	–	–	–	–	–	–
Total Capital Expenditure - Functional	3	**88 764**	**86 943**	**–**	**–**	**–**	**–**	**–**	**–**	**86 943**	**134 196**	**38 340**
Funded by:												
National Government		35 763	26 793	–	–	–	–	–	–	26 793	40 614	25 237
Provincial Government		42 954	38 164	–	–	–	–	–	–	38 164	79 845	2 930
District Municipality		–	740	–	–	–	–	–	–	740	–	–
Other transfers and grants		–	501	–	–	–	–	–	–	501	–	–
Transfers recognised - capital	4	**78 716**	**66 198**	**–**	**–**	**–**	**–**	**–**	**–**	**66 198**	**120 459**	**28 167**
Public contributions & donations		–	–	–	–	–	–	–	–	–	–	–
Borrowing		–	–	–	–	–	–	–	–	–	–	–
Internally generated funds		10 048	20 745	–	–	–	–	–	–	20 745	13 737	10 173
Total Capital Funding		**88 764**	**86 943**	**–**	**–**	**–**	**–**	**–**	**–**	**86 943**	**134 196**	**38 340**

WC022 Witzenberg - Table B5 Adjustments Capital Expenditure Budget by vote and funding - B - 24/01/2022

Vote Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
Capital expenditure - Municipal Vote												
Multi-year expenditure appropriation	2											
Vote 1 - Financial Services		–	–	–	–	–	–	–	–	–	–	–
1.1 - Assessment Rates		–	–	–	–	–	–	–	–	–	–	–
1.2 - Treasury: Administration		–	–	–	–	–	–	–	–	–	–	–
1.3 - Treasury: Debtors		–	–	–	–	–	–	–	–	–	–	–
1.4 - Treasury: Credit controle		–	–	–	–	–	–	–	–	–	–	–
1.5 - Supply Chain Management		–	–	–	–	–	–	–	–	–	–	–
1.6 - Director: Finance		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Vote 2 - Community Services		–	214	–	–	–	–	–	–	214	–	–
2.1 - Cemetries		–	–	–	–	–	–	–	–	–	–	–
2.2 - Controle Centre		–	–	–	–	–	–	–	–	–	–	–
2.3 - Housing: Administration		–	–	–	–	–	–	–	–	–	–	–
2.4 - Library Services		–	–	–	–	–	–	–	–	–	–	–
2.5 - Fire Protection Sevices		–	214	–	–	–	–	–	–	214	–	–
2.6 - Pine Forest : Administration		–	–	–	–	–	–	–	–	–	–	–
2.7 - Pine Forest : Security Service		–	–	–	–	–	–	–	–	–	–	–
2.8 - Pine Forest:Semi Permanent Uni		–	–	–	–	–	–	–	–	–	–	–
2.9 - Pine Forest : Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
2.10 - Pine Forest : Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
Vote 3 - Community Services		–	–	–	–	–	–	–	–	–	–	–
3.1 - Community Halls And Facilities		–	–	–	–	–	–	–	–	–	–	–
3.2 - Klipriver Park: Administration		–	–	–	–	–	–	–	–	–	–	–
3.3 - Klipriverpark:Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
3.4 - Klipriver Park: Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
3.5 - Licensing & Regulation		–	–	–	–	–	–	–	–	–	–	–
3.6 - Enviromental Protection		–	–	–	–	–	–	–	–	–	–	–
3.7 - Parks		–	–	–	–	–	–	–	–	–	–	–
3.8 - Traffic		–	–	–	–	–	–	–	–	–	–	–
3.9 - Disaster Management		–	–	–	–	–	–	–	–	–	–	–
3.10 - Social & Welfare Services		–	–	–	–	–	–	–	–	–	–	–
Vote 4 - Community Services		870	6 915	–	–	–	–	334	334	7 249	–	–
4.1 - Housing Construction		–	–	–	–	–	–	–	–	–	–	–
4.2 - Director: Community Services		–	–	–	–	–	–	–	–	–	–	–
4.3 - Recreational Land		870	6 915	–	–	–	–	334	334	7 249	–	–
4.4 - Swimming Pools		–	–	–	–	–	–	–	–	–	–	–
4.5 - Vehicle Licensing & Testing		–	–	–	–	–	–	–	–	–	–	–
4.6 - Property Maintenance		–	–	–	–	–	–	–	–	–	–	–
4.7 - L E D		–	–	–	–	–	–	–	–	–	–	–
4.8 - Housing : Maintenance		–	–	–	–	–	–	–	–	–	–	–
4.9 - Thusong Centre		–	–	–	–	–	–	–	–	–	–	–
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Vote 5 - Corporate Services		–	–	–	–	–	–	–	–	–	–	–
5.1 - Property Administration		–	–	–	–	–	–	–	–	–	–	–
5.2 - Information Tecnology		–	–	–	–	–	–	–	–	–	–	–
5.3 - Human Resources		–	–	–	–	–	–	–	–	–	–	–
5.4 - Council Cost		–	–	–	–	–	–	–	–	–	–	–
5.5 - Town Secretary		–	–	–	–	–	–	–	–	–	–	–
5.6 - Tourism		–	–	–	–	–	–	–	–	–	–	–
5.7 - Director Corporate Services		–	–	–	–	–	–	–	–	–	–	–
5.8 - Marketing & Communications		–	–	–	–	–	–	–	–	–	–	–
5.9 - Administration		–	–	–	–	–	–	–	–	–	–	–
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Vote 6 - Technical Services		30 667	23 424	–	–	–	–	–	–	23 424	34 460	7 565
6.1 - Building Regulations & Enforce		–	–	–	–	–	–	–	–	–	–	–
6.2 - Electricity: Administration		2 500	2 027	–	–	–	–	–	–	2 027	500	4 000
6.3 - Electricity: Street Lights		–	–	–	–	–	–	–	–	–	–	–
6.4 - Electricity: Distribution		–	–	–	–	–	–	–	–	–	–	–
6.5 - Mechanical Workshop		–	–	–	–	–	–	–	–	–	–	–
6.6 - Public Toilets		–	–	–	–	–	–	–	–	–	–	–
6.7 - Sewerage		–	–	–	–	–	–	–	–	–	11 320	–
6.8 - Town Planning		–	–	–	–	–	–	–	–	–	–	–
6.9 - Stormwater Management		13 819	10 607	–	–	–	–	–	–	10 607	11 320	–
6.10 - Roads		14 347	10 789	–	–	–	–	–	–	10 789	11 320	3 565
Vote 7 - Technical Services		26 288	12 499	–	–	–	–	–	–	12 499	41 096	–
7.1 - Solid Waste (Dumping Site)		9 356	3 803	–	–	–	–	–	–	3 803	12 384	–
7.2 - Solid Waste (Garden)		–	–	–	–	–	–	–	–	–	–	–
7.3 - Solid Waste (Removal)		–	–	–	–	–	–	–	–	–	–	–
7.4 - Water Storage		–	–	–	–	–	–	–	–	–	–	–
7.5 - Water Distribution		16 931	8 696	–	–	–	–	–	–	8 696	28 711	–
7.6 - Director: Technical Services		–	–	–	–	–	–	–	–	–	–	–
7.7 - Electricity: Client Services		–	–	–	–	–	–	–	–	–	–	–
7.8 - Electricity: Generation		–	–	–	–	–	–	–	–	–	–	–
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Vote 8 - Muncipal Manager		–	–	–	–	–	–	–	–	–	–	–
8.1 - Municipal Manager		–	–	–	–	–	–	–	–	–	–	–
8.2 - Property & Legal Services		–	–	–	–	–	–	–	–	–	–	–

Vote Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
8.3 - IDP		–	–	–	–	–	–	–	–	–	–	–
8.4 - Project Management		–	–	–	–	–	–	–	–	–	–	–
8.5 - Performance Management		–	–	–	–	–	–	–	–	–	–	–
8.6 - Internal Audit		–	–	–	–	–	–	–	–	–	–	–
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Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
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Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
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Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–
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Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
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Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
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Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
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Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
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Vote Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Capital multi-year expenditure sub-total		**57 824**	**43 052**	**–**	**–**	**–**	**–**	**334**	334	43 386	**75 556**	**7 565**
Capital expenditure - Municipal Vote	2											
Single-year expenditure appropriation												
Vote 1 - Financial Services		**–**	**195**	**–**	**–**	**–**	**–**	**–**	–	195	**–**	**–**
1.1 - Assessment Rates		–	–	–	–	–	–	–	–	–	–	–
1.2 - Treasury: Administration		–	195	–	–	–	–	–	–	195	–	–
1.3 - Treasury: Debtors		–	–	–	–	–	–	–	–	–	–	–
1.4 - Treasury: Credit controle		–	–	–	–	–	–	–	–	–	–	–
1.5 - Supply Chain Management		–	–	–	–	–	–	–	–	–	–	–
1.6 - Director: Finance		–	–	–	–	–	–	–	–	–	–	–
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Vote 2 - Community Services		**–**	**4 264**	**–**	**–**	**–**	**–**	**–**	–	4 264	**137**	**5 619**
2.1 - Cemetries		–	–	–	–	–	–	–	–	–	137	4 819
2.2 - Controle Centre		–	–	–	–	–	–	–	–	–	–	–
2.3 - Housing: Administration		–	–	–	–	–	–	–	–	–	–	–
2.4 - Library Services		–	696	–	–	–	–	–	–	696	–	–
2.5 - Fire Protection Sevices		–	3 568	–	–	–	–	–	–	3 568	–	800
2.6 - Pine Forest : Administration		–	–	–	–	–	–	–	–	–	–	–
2.7 - Pine Forest : Security Service		–	–	–	–	–	–	–	–	–	–	–
2.8 - Pine Forest:Semi Permanent Uni		–	–	–	–	–	–	–	–	–	–	–
2.9 - Pine Forest : Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
2.10 - Pine Forest : Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
Vote 3 - Community Services		**620**	**1 245**	**–**	**–**	**–**	**–**	**–**	–	1 245	**–**	**80**
3.1 - Community Halls And Facilities		580	1 036	–	–	–	–	–	–	1 036	–	40
3.2 - Klipriver Park: Administration		–	–	–	–	–	–	–	–	–	–	–
3.3 - Klipriverpark:Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
3.4 - Klipriver Park: Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
3.5 - Licensing & Regulation		–	–	–	–	–	–	–	–	–	–	–
3.6 - Enviromental Protection		–	–	–	–	–	–	–	–	–	–	–
3.7 - Parks		40	208	–	–	–	–	–	–	208	–	40
3.8 - Traffic		–	–	–	–	–	–	–	–	–	–	–
3.9 - Disaster Management		–	–	–	–	–	–	–	–	–	–	–
3.10 - Social & Welfare Services		–	–	–	–	–	–	–	–	–	–	–
Vote 4 - Community Services		**30**	**2 413**	**–**	**–**	**–**	**–**	**–**	–	2 413	**–**	**30**
4.1 - Housing Construction		–	–	–	–	–	–	–	–	–	–	–
4.2 - Director: Community Services		–	–	–	–	–	–	–	–	–	–	–
4.3 - Recreational Land		30	324	–	–	–	–	–	–	324	–	30
4.4 - Swimming Pools		–	–	–	–	–	–	–	–	–	–	–
4.5 - Vehicle Licensing & Testing		–	–	–	–	–	–	–	–	–	–	–
4.6 - Property Maintenance		–	–	–	–	–	–	–	–	–	–	–
4.7 - L E D		–	2 089	–	–	–	–	–	–	2 089	–	–
4.8 - Housing : Maintenance		–	–	–	–	–	–	–	–	–	–	–
4.9 - Thusong Centre		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Vote 5 - Corporate Services		**1 050**	**4 615**	**–**	**–**	**–**	**–**	**–**	–	4 615	**–**	**600**
5.1 - Property Administration		–	–	–	–	–	–	–	–	–	–	–
5.2 - Information Tecnology		450	837	–	–	–	–	–	–	837	–	600
5.3 - Human Resources		–	–	–	–	–	–	–	–	–	–	–
5.4 - Council Cost		600	899	–	–	–	–	–	–	899	–	–
5.5 - Town Secretary		–	–	–	–	–	–	–	–	–	–	–
5.6 - Tourism		–	–	–	–	–	–	–	–	–	–	–
5.7 - Director Corporate Services		–	–	–	–	–	–	–	–	–	–	–
5.8 - Marketing & Communications		–	–	–	–	–	–	–	–	–	–	–
5.9 - Administration		–	2 879	–	–	–	–	–	–	2 879	–	–
		–	–	–	–	–	–	–	–	–	–	–
Vote 6 - Technical Services		**18 775**	**22 193**	**–**	**–**	**–**	**–**	**(334)**	(334)	21 859	**47 223**	**14 919**
6.1 - Building Regulations & Enforce		–	–	–	–	–	–	–	–	–	–	–
6.2 - Electricity: Administration		–	1 316	–	–	–	–	–	–	1 316	3 000	4 000
6.3 - Electricity: Street Lights		–	1 150	–	–	–	–	–	–	1 150	1 565	–
6.4 - Electricity: Distribution		–	–	–	–	–	–	–	–	–	–	–
6.5 - Mechanical Workshop		350	611	–	–	–	–	–	–	611	–	–
6.6 - Public Toilets		–	–	–	–	–	–	–	–	–	–	–
6.7 - Sewerage		12 528	9 762	–	–	–	–	(334)	(334)	9 429	–	1 500
6.8 - Town Planning		–	–	–	–	–	–	–	–	–	–	–
6.9 - Stormwater Management		–	–	–	–	–	–	–	–	–	–	–
6.10 - Roads		5 897	9 353	–	–	–	–	–	–	9 353	42 658	9 419
Vote 7 - Technical Services		**10 465**	**8 967**	**–**	**–**	**–**	**–**	**–**	–	8 967	**11 279**	**9 526**
7.1 - Solid Waste (Dumping Site)		–	–	–	–	–	–	–	–	–	–	–
7.2 - Solid Waste (Garden)		–	–	–	–	–	–	–	–	–	–	–
7.3 - Solid Waste (Removal)		–	1 363	–	–	–	–	–	–	1 363	–	–
7.4 - Water Storage		–	–	–	–	–	–	–	–	–	11 279	–
7.5 - Water Distribution		10 465	7 603	–	–	–	–	–	–	7 603	–	9 526
7.6 - Director: Technical Services		–	–	–	–	–	–	–	–	–	–	–
7.7 - Electricity: Client Services		–	–	–	–	–	–	–	–	–	–	–
7.8 - Electricity: Generation		–	–	–	–	–	–	–	–	–	–	–
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Vote 8 - Muncipal Manager		**–**	**–**	**–**	**–**	**–**	**–**	**–**	–	–	**–**	**–**

Vote Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
8.1 - Municipal Manager		–	–	–	–	–	–	–	–	–	–	–
8.2 - Property & Legal Services		–	–	–	–	–	–	–	–	–	–	–
8.3 - IDP		–	–	–	–	–	–	–	–	–	–	–
8.4 - Project Management		–	–	–	–	–	–	–	–	–	–	–
8.5 - Performance Management		–	–	–	–	–	–	–	–	–	–	–
8.6 - Internal Audit		–	–	–	–	–	–	–	–	–	–	–
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Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
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Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
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Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
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Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
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Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
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Vote Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Capital single-year expenditure sub-total		**30 940**	**43 891**	**–**	**–**	**–**	**–**	**(334)**	(334)	43 557	**58 640**	**30 774**
Total Capital Expenditure		**88 764**	**86 943**	**–**	**–**	**–**	**–**	**–**	–	86 943	**134 196**	**38 340**

WC022 Witzenberg - Table B6 Adjustments Budget Financial Position - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
ASSETS												
Current assets												
Cash		40 641	–	–	–	–	–	32 301	32 301	32 301	194 709	186 820
Call investment deposits	1	51 962	50 085	–	–	–	–	1	1	50 086	(51 217)	(53 778)
Consumer debtors	1	(23 395)	(447 467)	–	–	–	–	425 572	425 572	(21 895)	(8 385)	3 487
Other debtors		38 485	(3 370)	–	–	–	–	41 854	41 854	38 485	39 295	40 132
Current portion of long-term receivables		–	–	–	–	–	–	–	–	–	–	–
Inventory		17 263	25 043	–	–	–	–	(4 370)	(4 370)	20 672	17 521	17 849
Total current assets		**124 956**	**(375 709)**	**–**	**–**	**–**	**–**	**495 359**	**495 359**	**119 650**	**191 923**	**194 509**
Non current assets												
Long-term receivables		–	–	–	–	–	–	–	–	–	–	–
Investments		–	–	–	–	–	–	–	–	–	–	–
Investment property		43 789	–	–	–	–	–	43 789	43 789	43 789	43 750	43 750
Investment in Associate		–	–	–	–	–	–	–	–	–	–	–
Property, plant and equipment	1	1 002 844	86 943	–	–	–	–	919 080	919 080	1 006 023	1 046 104	1 547 939
Agricultural		–	–	–	–	–	–	–	–	–	–	–
Biological		–	–	–	–	–	–	–	–	–	–	–
Intangible		1 652	–	–	–	–	–	1 652	1 652	1 652	1 632	1 632
Other non-current assets		550	–	–	–	–	–	550	550	550	550	550
Total non current assets		**1 048 835**	**86 943**	**–**	**–**	**–**	**–**	**965 071**	**965 071**	**1 052 014**	**1 092 036**	**1 593 871**
TOTAL ASSETS		**1 173 791**	**(288 766)**	**–**	**–**	**–**	**–**	**1 460 429**	**1 460 429**	**1 171 663**	**1 283 958**	**1 788 380**

LIABILITIES												
Current liabilities												
Bank overdraft		–	–	–	–	–	–	–	–	–	–	–
Borrowing		2 032	500	–	–	–	–	1 532	1 532	2 032	2 056	2 083
Consumer deposits		7 150	–	–	–	–	–	7 150	7 150	7 150	7 150	7 150
Trade and other payables		47 310	(468 536)	–	–	–	–	530 194	530 194	61 657	108 290	111 378
Provisions		58 576	–	–	–	–	–	61 376	61 376	61 376	59 516	60 568
Total current liabilities		**115 068**	**(468 036)**	**–**	**–**	**–**	**–**	**600 251**	**600 251**	**132 215**	**177 012**	**181 178**
Non current liabilities												
Borrowing	1	8 709	(957)	–	–	–	–	9 873	9 873	8 916	8 755	8 804
Provisions	1	187 033	–	–	–	–	–	173 933	173 933	173 933	189 015	191 418
Total non current liabilities		**195 742**	**(957)**	**–**	**–**	**–**	**–**	**183 806**	**183 806**	**182 849**	**197 771**	**200 222**
TOTAL LIABILITIES		**310 810**	**(468 993)**	**–**	**–**	**–**	**–**	**784 058**	**784 058**	**315 064**	**374 782**	**381 400**
NET ASSETS	2	**862 980**	**180 227**	**–**	**–**	**–**	**–**	**676 372**	**676 372**	**856 599**	**909 176**	**1 406 979**
COMMUNITY WEALTH/EQUITY												
Accumulated Surplus/(Deficit)		865 677	–	–	–	–	–	865 677	865 678	865 678	865 677	865 677
Reserves		10 355	–	–	–	–	–	10 355	10 355	10 355	10 355	10 355
Minorities' interests		–	–	–	–	–	–	–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY		**876 032**	**–**	**–**	**–**	**–**	**–**	**876 032**	**876 033**	**876 033**	**876 032**	**876 032**

WC022 Witzenberg - Table B6 Adjustments Budget Financial Position - 19 January 2022_Replacement

Description	Ref	Budget Year 2020/21									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
ASSETS												
Current assets												
Cash		133 360	84 815						25 614	110 429	143 792	167 076
Call investment deposits	1	–	–						–	–	–	–
Consumer debtors	1	28 353	97 481						(44 054)	53 427	53 487	56 555
Other debtors		7 966	3 046						9 877	12 923	19 020	25 421
Current portion of long-term receivables		–	–						–	–	–	–
Inventory		11 602	14 301						(4 338)	9 963	9 963	9 963
Total current assets		181 281	199 643						(12 901)	186 742	226 263	259 015
Non current assets												
Long-term receivables		–	–						–	–	–	–
Investments		–	–						–	–	–	–
Investment property		43 765	43 765						(335)	43 430	43 430	43 430
Investment in Associate		–	–						–	–	–	–
Property, plant and equipment	1	996 031	996 031							1 044 535	1 148 226	1 147 194
Agricultural		–	–						–	–	–	–
Biological		–	–						–	–	–	–
Intangible Assets		1 576	1 576						(454)	1 122	1 122	1 122
Other non-current assets		550	550						–	550	550	550
Total non current assets		1 041 921	1 041 921						(789)	1 089 637	1 193 327	1 192 295
TOTAL ASSETS		1 223 203	1 241 564						(13 690)	1 276 379	1 419 590	1 451 310
LIABILITIES												
Current liabilities												
Bank overdraft		–	–						–	–	–	–
Borrowing		–	–						1 587	1 587	1 587	1 587
Consumer deposits		7 976	7 976						756	8 732	8 732	8 732
Trade and other payables		115 836	124 876						(53 576)	71 300	112 987	154 919
Provisions Current		77 857	54 769						(32 055)	22 714	21 027	19 247
Total current liabilities		201 668	187 621							104 332	144 333	184 484
Non current liabilities												
Borrowing LT	1	2 588	2 788						(1 100)	1 688	2 211	2 760
Provisions	1	128 602	115 363						58 481	173 844	173 844	173 844
Total non current liabilities		131 189	118 151						57 381	175 532	176 055	176 604
TOTAL LIABILITIES		332 857	305 772						57 381	279 864	320 388	361 089
NET ASSETS	2	890 345	935 793						(71 071)	996 515	1 099 202	1 090 222
COMMUNITY WEALTH/EQUITY												
Accumulated Surplus/(Deficit)		879 728	872 204						113 868	986 072	1 088 760	1 079 779
Reserves		10 618	10 618						(175)	10 442	10 442	10 442
Minorities' interests									–	–		
TOTAL COMMUNITY WEALTH/EQUITY		890 345	882 822						113 693	996 515	1 099 202	1 090 222

WC022 Witzenberg - Table B7 Adjustments Budget Cash Flows - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		3	4	5	6	7	8	9	10			
R thousands		A	A1	B	C	D	E	F	G	H		
CASH FLOW FROM OPERATING ACTIVITIES												
Receipts												
Property rates		74 766	–	–	–	–	–	74 766	74 766	74 766	78 205	82 115
Service charges		366 826	–	–	–	–	–	366 826	366 826	366 826	383 700	402 885
Other revenue		18 900	–	–	–	–	–	19 004	19 004	19 004	22 018	23 009
Government - operating	1	116 989	–	–	–	–	–	137 020	137 020	137 020	125 086	166 897
Government - capital	1	89 706	–	–	–	–	–	65 423	65 423	65 423	131 873	34 777
Interest		(34 569)	–	–	–	–	–	(41 693)	(41 693)	(41 693)	69 480	71 978
Dividends		–	–	–	–	–	–	–	–	–	–	–
Payments												
Suppliers and employees		(550 745)	(550 745)	–	–	–	–	–	–	(550 745)	(581 939)	(606 036)
Finance charges		–	–	–	–	–	–	–	–	–	–	–
Transfers and Grants	1	–	–	–	–	–	–	–	–	–	–	–
NET CASH FROM/(USED) OPERATING ACTIVITIES		**81 872**	**(550 745)**	**–**	**–**	**–**	**–**	**621 346**	**621 346**	**70 601**	**228 423**	**175 625**
CASH FLOWS FROM INVESTING ACTIVITIES												
Receipts												
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–
Decrease (Increase) in non-current debtors		–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) other non-current receivables		–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–	–	–	–	–
Payments												
Capital assets		–	–	–	–	–	–	–	–	–	–	–
NET CASH FROM/(USED) INVESTING ACTIVITIES		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
CASH FLOWS FROM FINANCING ACTIVITIES												
Receipts												
Short term loans		–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–
Increase (decrease) in consumer deposits		–	–	–	–	–	–	–	–	–	–	–
Payments												
Repayment of borrowing		–	–	–	–	–	–	–	–	–	–	–
NET CASH FROM/(USED) FINANCING ACTIVITIES		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
NET INCREASE/ (DECREASE) IN CASH HELD		**81 872**	**(550 745)**	**–**	**–**	**–**	**–**	**621 346**	**621 346**	**70 601**	**228 423**	**175 625**
Cash/cash equivalents at the year begin:	2	146 639	73 319	–	–	–	–	–	–	73 319	73 319	73 319
Cash/cash equivalents at the year end:	2	228 511	(477 426)	–	–	–	–	621 346	621 346	143 921	301 742	248 945

WC022 Witzenberg - Table B7 Adjustments Budget Cash Flows - 19 January 2022_Replacement

Description	Ref	Budget Year 2020/21									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
CASH FLOW FROM OPERATING ACTIVITIES												
Receipts												
Property rates		72 569	65 694						6 875	72 569	77 649	81 531
Service charges		335 325	367 583						88 029	455 612	444 533	481 013
Other revenue		21 679	21 510						(3 830)	17 680	29 293	30 619
Government - operating	1	116 989	140 245						590	140 835	125 089	166 900
Government - capital	1	78 716	70 330						(16)	70 314	126 166	31 472
Interest		11 608	4 868						1	4 869	12 189	11 823
Dividends									–	–	–	–
Payments												
Suppliers and employees		(573 947)	(634 731)						(22 782)	(657 513)	(632 430)	(704 523)
Finance charges		(1 706)	(1 706)						578	(1 128)	(1 180)	(1 239)
Transfers and Grants	1	(2 179)	(8 110)						(5 520)	(13 630)	(1 859)	(32 976)
NET CASH FROM/(USED) OPERATING ACTIVITIES		59 054	25 683	–	–	–	–	–	63 926	89 609	179 449	64 620
CASH FLOWS FROM INVESTING ACTIVITIES												
Receipts												
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–
Decrease (Increase) in non-current debtors		–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) other non-current receivables		–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–	–	–	–	–
Payments												
Capital assets		(88 764)	(69 760)	–	–	–	–	–	(25 225)	(94 985)	(146 609)	(41 886)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(88 764)	(69 760)	–	–	–	–	–	(25 225)	(94 985)	(146 609)	(41 886)
CASH FLOWS FROM FINANCING ACTIVITIES												
Receipts												
Short term loans		–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–
Increase (decrease) in consumer deposits		–	–	–	–	–	–	–	–	–	–	–
Payments												
Repayment of borrowing		1 518	(1 800)	–	–	–	–	–	(1 018)	500	523	549
NET CASH FROM/(USED) FINANCING ACTIVITIES		1 518	(1 800)	–	–	–	–	–	(1 018)	500	523	549
NET INCREASE/ (DECREASE) IN CASH HELD		(28 192)	(45 877)	–	–	–	–	–	23 316	(4 876)	33 364	23 283
Cash/cash equivalents at the year begin:	2	73 319	130 394						41 986	115 305	110 429	143 792
Cash/cash equivalents at the year end:	2	45 127	84 517	–	–	–	–	–	65 302	110 429	143 792	167 076

WC022 Witzenberg - Table B8 Cash backed reserves/accumulated surplus reconciliation - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
Cash and investments available												
Cash/cash equivalents at the year end	1	228 511	(477 426)	–	–	–	–	621 346	621 346	143 921	301 742	248 945
Other current investments > 90 days		(135 909)	527 511	–	–	–	–	(589 044)	(589 044)	(61 533)	(158 250)	(115 903)
Non current assets - Investments	1	–	–	–	–	–	–	–	–	–	–	–
Cash and investments available:		**92 603**	**50 085**	**–**	**–**	**–**	**–**	**32 302**	**32 302**	**82 387**	**143 492**	**133 042**
Applications of cash and investments												
Unspent conditional transfers		13 352	82 209	–	–	–	–	(82 953)	(82 953)	(744)	13 562	11 160
Unspent borrowing		957	957	–	–	–	–	–	–	957	1 001	1 051
Statutory requirements		–	–	–	–	–	–	–	–	–	–	–
Other working capital requirements	2	13 779	(550 745)					591 722	591 722	40 977	58 720	52 556
Other provisions		15	2	–	–	–	–	–	–	2	15	16
Long term investments committed		–	–					–	–	–	–	–
Reserves to be backed by cash/investments		896 742	–					896 742	896 742	896 742	896 742	896 742
Total Application of cash and investments:		**924 845**	**(467 577)**	**–**	**–**	**–**	**–**	**1 405 511**	**1 405 511**	**937 934**	**970 041**	**961 526**
Surplus(shortfall)		**(832 242)**	**517 662**	**–**	**–**	**–**	**–**	**(1 373 209)**	**(1 373 209)**	**(855 546)**	**(826 549)**	**(828 484)**

References

1. Must reconcile with the Adjustments Budget Cash Flow and Adjustements Budget Financial Position

2. Council approval for policy required - include sufficient working capital (e.g. allowing for a % of current debtors > 90 days as uncollectable)

3. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.

4. Additional cash-backed accumulated funds/unspent funds (MFMA section 18(1)(b) and section 28(2)(e)) identified after the Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably have been foreseen)

5. Increases of funds approved under MFMA section 31

6. Adjustments approved in accordance with MFMA section 29

7. Adjustments to transfers from National or Provincial Government

8. Adjusts. = 'Other' Adjustments proposed to be approved; including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2))(b); projected savings (section 28(2)(d)); error correction

9. G = B + C + D + E + F

10. Adjusted Budget H = (A or A1/2 etc) + G

Other working capital requirements												
Debtors		14 958	–							16 204	30 787	42 440
Creditors due		28 737	(550 745)							57 181	89 508	94 997
Total		(13 779)	550 745							(40 977)	(58 720)	(52 556)
Debtors collection assumptions:												
Balance outstanding - debtors		15 090	(450 836)							16 590	30 910	43 619
Estimate of debtors collection rate		99%	0%							98%	100%	97%
Long term investments committed												
Balance (Insert description; eg sinking fund)												
Bankers Acceptance Certificate		–	–	–	–	–	–	–	–	–	–	–
Deposit Taking Institutions		–	–	–	–	–	–	–	–	–	–	–
Bank Repurchase Agreements		–	–	–	–	–	–	–	–	–	–	–
Derivative Financial Assets		–	–	–	–	–	–	–	–	–	–	–
Guaranteed Endowment Policies (Sinking)		–	–	–	–	–	–	–	–	–	–	–
Listed/Unlisted Bonds and Stocks		–	–	–	–	–	–	–	–	–	–	–
Municipal Bonds		–	–	–	–	–	–	–	–	–	–	–
National Government Securities		–	–	–	–	–	–	–	–	–	–	–
Negotiable Certificate of Deposits: Banks		–	–	–	–	–	–	–	–	–	–	–
Unamortised Debt Expense		–	–	–	–	–	–	–	–	–	–	–
Unamortised Preference Share Expense		–	–	–	–	–	–	–	–	–	–	–
Interest Rate Swaps		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Reserves to be backed by cash/investments												
Housing Development Fund												
Capital replacement		10 355						10 355	10 355	10 355	10 355	10 355
Self-insurance												
Other reserves (list)												
Compensation for Occupational Injuries and Diseases												
Employee Benefit Reserve		10 355						10 355	10 355	10 355	10 355	10 355
Non-current Provisions Reserve		876 033						876 033	876 033	876 033	876 033	876 032
Valuation Reserve												
Investment in associate account												
Capitalisation Reserve												
Revaluation												
		896 742	–	–	–	–	–	896 742	896 742	896 742	896 742	896 742

WC022 Witzenberg - Table B9 Asset Management - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
CAPITAL EXPENDITURE												
Total New Assets *to be adjusted*	1	**74 627**	**61 101**	–	–	–	–	–	–	**61 101**	**46 866**	**26 747**
Roads Infrastructure		13 417	10 059	–	–	–	–	–	–	10 059	935	1 565
Storm water Infrastructure		13 819	10 607	–	–	–	–	–	–	10 607	–	–
Electrical Infrastructure		–	2 466	–	–	–	–	–	–	2 466	4 565	4 000
Water Supply Infrastructure		26 896	15 799	–	–	–	–	–	–	15 799	28 670	8 026
Sanitation Infrastructure		10 228	7 362	–	–	–	–	–	–	7 362	–	–
Solid Waste Infrastructure		9 356	5 167	–	–	–	–	–	–	5 167	12 384	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Infrastructure		**73 717**	**51 460**	–	–	–	–	–	–	**51 460**	**46 555**	**13 591**
Community Facilities		–	2 089	–	–	–	–	–	–	2 089	311	11 645
Sport and Recreation Facilities		30	324	–	–	–	–	–	–	324	–	30
Community Assets		**30**	**2 413**	–	–	–	–	–	–	**2 413**	**311**	**11 675**
Heritage Assets		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–
Operational Buildings		–	–	–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Other Assets	6	–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		**450**	**867**	–	–	–	–	–	–	**867**	–	**600**
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		**430**	**2 793**	–	–	–	–	–	–	**2 793**	–	**80**
Transport Assets		–	**3 568**	–	–	–	–	–	–	**3 568**	–	**800**
Libraries		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Renewal of Existing Assets *to be adjusted*	2	**4 900**	**7 532**	–	–	–	–	**(334)**	**(334)**	**7 198**	–	**5 000**
Roads Infrastructure		1 800	1 600	–	–	–	–	–	–	1 600	–	2 000
Storm water Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Electrical Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		500	400	–	–	–	–	–	–	400	–	1 500
Sanitation Infrastructure		2 000	1 956	–	–	–	–	(334)	(334)	1 622	–	1 500
Solid Waste Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Infrastructure		**4 300**	**3 956**	–	–	–	–	**(334)**	**(334)**	**3 622**	–	**5 000**
Community Facilities		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		–	–	–	–	–	–	–	–	–	–	–
Community Assets		–	–	–	–	–	–	–	–	–	–	–
Heritage Assets		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–
Operational Buildings		600	3 576	–	–	–	–	–	–	3 576	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Other Assets	6	**600**	**3 576**	–	–	–	–	–	–	**3 576**	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		–	–	–	–	–	–	–	–	–	–	–
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		–	–	–	–	–	–	–	–	–	–	–
Transport Assets		–	–	–	–	–	–	–	–	–	–	–
Libraries		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Upgrading of Existing Assets *to be adjusted*	2a	**9 237**	**18 310**	–	–	–	–	**334**	**334**	**18 644**	**87 330**	**6 593**
Roads Infrastructure		5 028	8 484	–	–	–	–	–	–	8 484	52 870	2 593
Storm water Infrastructure		–	–	–	–	–	–	–	–	–	11 320	–
Electrical Infrastructure		2 500	2 027	–	–	–	–	–	–	2 027	500	4 000
Water Supply Infrastructure		–	–	–	–	–	–	–	–	–	11 320	–
Sanitation Infrastructure		840	884	–	–	–	–	–	–	884	11 320	–
Solid Waste Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Infrastructure		**8 368**	**11 395**	–	–	–	–	–	–	**11 395**	**87 330**	**6 593**
Community Facilities		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		870	6 915	–	–	–	–	334	334	7 249	–	–
Community Assets		**870**	**6 915**	–	–	–	–	**334**	**334**	**7 249**	–	–
Heritage Assets		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–
Operational Buildings		–	–	–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Other Assets	6	–	–	–	–	–	–	–	–	–	–	–

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		7	8	9	10	11	12	13	14			
R thousands		A	A1	B	C	D	E	F	G	H		
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		–	–	–	–	–	–	–	–	–	–	–
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		–	–	–	–	–	–	–	–	–	–	–
Transport Assets		–	–	–	–	–	–	–	–	–	–	–
Libraries		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Capital Expenditure *to be adjusted*	4											
Roads Infrastructure		20 245	20 142	–	–	–	–	–	–	20 142	53 804	6 158
Storm water Infrastructure		13 819	10 607	–	–	–	–	–	–	10 607	11 320	–
Electrical Infrastructure		2 500	4 493	–	–	–	–	–	–	4 493	5 065	8 000
Water Supply Infrastructure		27 396	16 199	–	–	–	–	–	–	16 199	39 990	9 526
Sanitation Infrastructure		13 068	10 202	–	–	–	–	(334)	(334)	9 869	11 320	1 500
Solid Waste Infrastructure		9 356	5 167	–	–	–	–	–	–	5 167	12 384	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Infrastructure		**86 384**	**66 811**	**–**	**–**	**–**	**–**	**(334)**	**(334)**	**66 477**	**133 884**	**25 184**
Community Facilities		–	2 089	–	–	–	–	–	–	2 089	311	11 645
Sport and Recreation Facilities		900	7 240	–	–	–	–	334	334	7 573	–	30
Community Assets		**900**	**9 328**	**–**	**–**	**–**	**–**	**334**	**334**	**9 662**	**311**	**11 675**
Heritage Assets		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–
Operational Buildings		600	3 576	–	–	–	–	–	–	3 576	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Other Assets		**600**	**3 576**	**–**	**–**	**–**	**–**	**–**	**–**	**3 576**	**–**	**–**
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		**450**	**867**	**–**	**–**	**–**	**–**	**–**	**–**	**867**	**–**	**600**
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		**430**	**2 793**	**–**	**–**	**–**	**–**	**–**	**–**	**2 793**	**–**	**80**
Transport Assets		–	**3 568**	**–**	**–**	**–**	**–**	**–**	**–**	**3 568**	**–**	**800**
Libraries		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
TOTAL CAPITAL EXPENDITURE *to be adjusted*	4	**88 764**	**86 943**	**–**	**–**	**–**	**–**	**–**	**–**	**86 943**	**134 196**	**38 340**
ASSET REGISTER SUMMARY - PPE (WDV)	5											
Roads Infrastructure		157 605	20 142	–	–	–	–	139 360	139 360	159 503	191 071	150 077
Storm water Infrastructure		99 612	10 607	–	–	–	–	85 793	85 793	96 401	97 004	85 684
Electrical Infrastructure		61 221	3 930	–	–	–	–	59 221	59 221	63 151	64 082	66 017
Water Supply Infrastructure		172 067	7 503	–	–	–	–	161 902	161 902	169 405	183 880	170 808
Sanitation Infrastructure		156 448	9 662	–	–	–	–	144 486	144 486	154 148	154 908	145 088
Solid Waste Infrastructure		28 535	5 167	–	–	–	–	19 179	19 179	24 346	31 478	19 093
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		2 023	–	–	–	–	–	2 023	2 023	2 023	2 023	2 023
Infrastructure		677 511	57 012	–	–	–	–	611 964	611 964	668 976	724 447	638 791
Community Assets		62 538	9 328	–	–	–	–	62 622	62 622	71 950	61 564	66 275
Heritage Assets		550	–	–	–	–	–	550	550	550	550	550
Investment properties		43 789	–	–	–	–	–	43 789	43 789	43 789	43 750	43 750
Other Assets		180 777	12 810	–	–	–	–	163 905	163 905	176 716	180 320	162 929
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		1 652	–	–	–	–	–	1 652	1 652	1 652	1 632	1 632
Computer Equipment		69	867	–	–	–	–	169	169	1 036	(526)	74
Furniture and Office Equipment		1 700	1	–	–	–	–	1 100	1 100	1 101	1 058	1 058
Machinery and Equipment		6 518	3 356	–	–	–	–	5 588	5 588	8 944	5 509	6 589
Transport Assets		(2 175)	3 568	–	–	–	–	(2 175)	(2 175)	1 393	(2 175)	(1 375)
Libraries		75 906	–	–	–	–	–	75 906	75 906	75 906	75 906	75 906
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
TOTAL ASSET REGISTER SUMMARY - PPE (WDV)	5	**1 048 835**	**86 943**	**–**	**–**	**–**	**–**	**965 071**	**965 071**	**1 052 014**	**1 092 036**	**996 180**
EXPENDITURE OTHER ITEMS												
Depreciation & asset impairment		40 688	35 688	–	–	–	–	–	–	35 688	42 918	42 918
Repairs and Maintenance by asset class	3	**18 282**	**22 145**	**–**	**–**	**–**	**–**	**–**	**–**	**22 145**	**19 454**	**20 350**
Roads Infrastructure		6 864	8 899	–	–	–	–	–	–	8 899	7 182	7 542
Storm water Infrastructure		2 044	1 320	–	–	–	–	–	–	1 320	2 130	2 224
Electrical Infrastructure		1 931	2 662	–	–	–	–	–	–	2 662	2 059	2 129
Water Supply Infrastructure		1 270	2 002	–	–	–	–	–	–	2 002	1 329	1 395
Sanitation Infrastructure		2 151	2 958	–	–	–	–	–	–	2 958	2 255	2 367
Solid Waste Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Infrastructure		14 259	17 841	–	–	–	–	–	–	17 841	14 955	15 658
Community Facilities		581	543	–	–	–	–	–	–	543	607	637
Sport and Recreation Facilities		400	507	–	–	–	–	–	–	507	419	440
Community Assets		981	1 050	–	–	–	–	–	–	1 050	1 026	1 077
Heritage Assets		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–
Operational Buildings		338	321	–	–	–	–	–	–	321	361	386

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
Housing		157	207	–	–	–	–	–	–	207	165	173
Other Assets		495	528	–	–	–	–	–	–	528	526	559
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		328	228	–	–	–	–	–	–	228	345	362
Furniture and Office Equipment		37	18	–	–	–	–	–	–	18	39	41
Machinery and Equipment		271	241	–	–	–	–	–	–	241	283	297
Transport Assets		1 912	2 240	–	–	–	–	–	–	2 240	2 282	2 357
Libraries		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals	6	–	–	–	–	–	–	–	–	–	–	–
TOTAL EXPENDITURE OTHER ITEMS to be adjusted		**58 970**	**57 832**	**–**	**–**	**–**	**–**	**–**	**–**	**57 832**	**62 373**	**63 268**
Renewal and upgrading of Existing Assets as % of total capex		*15.9%*	*29.7%*							*29.7%*	*65.1%*	*30.2%*
Renewal and upgrading of Existing Assets as % of deprecn"		*34.7%*	*72.4%*							*72.4%*	*203.5%*	*27.0%*
R&M as a % of PPE		*1.7%*	*25.5%*							*2.1%*	*1.8%*	*2.0%*
Renewal and upgrading and R&M as a % of PPE		*3.1%*	*55.2%*							*4.6%*	*9.8%*	*3.2%*

WC022 Witzenberg - Table B10 Basic service delivery measurement - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		7	8	9	10	11	12	13	14			
		A	A1	B	C	D	E	F	G	H		
Household service targets	1											
Water:												
Piped water inside dwelling									–	–		
Piped water inside yard (but not in dwelling)									–	–		
Using public tap (at least min.service level)	2								–	–		
Other water supply (at least min.service level)									–	–		
Minimum Service Level and Above sub-total		–	–	–	–	–	–	–	–	–	–	–
Using public tap (< min.service level)	3								–	–		
Other water supply (< min.service level)	3,4								–	–		
No water supply									–	–		
Below Minimum Servic Level sub-total		–	–	–	–	–	–	–	–	–	–	–
Total number of households	5	–	–	–	–	–	–	–	–	–	–	–
Sanitation/sewerage:												
Flush toilet (connected to sewerage)									–	–		
Flush toilet (with septic tank)									–	–		
Chemical toilet									–	–		
Pit toilet (ventilated)									–	–		
Other toilet provisions (> min.service level)									–	–		
Minimum Service Level and Above sub-total		–	–	–	–	–	–	–	–	–	–	–
Bucket toilet									–	–		
Other toilet provisions (< min.service level)									–	–		
No toilet provisions									–	–		
Below Minimum Servic Level sub-total		–	–	–	–	–	–	–	–	–	–	–
Total number of households	5	–	–	–	–	–	–	–	–	–	–	–
Energy:												
Electricity (at least min. service level)									–	–		
Electricity - prepaid (> min.service level)									–	–		
Minimum Service Level and Above sub-total		–	–	–	–	–	–	–	–	–	–	–
Electricity (< min.service level)									–	–		
Electricity - prepaid (< min. service level)									–	–		
Other energy sources									–	–		
Below Minimum Servic Level sub-total		–	–	–	–	–	–	–	–	–	–	–
Total number of households	5	–	–	–	–	–	–	–	–	–	–	–
Refuse:												
Removed at least once a week (min.service)									–	–		
Minimum Service Level and Above sub-total		–	–	–	–	–	–	–	–	–	–	–
Removed less frequently than once a week									–	–		
Using communal refuse dump									–	–		
Using own refuse dump									–	–		
Other rubbish disposal									–	–		
No rubbish disposal									–	–		
Below Minimum Servic Level sub-total		–	–	–	–	–	–	–	–	–	–	–
Total number of households	5	–	–	–	–	–	–	–	–	–	–	–
Households receiving Free Basic Service	15											
Water (6 kilolitres per household per month)									–	–		
Sanitation (free minimum level service)									–	–		
Electricity/other energy (50kwh per household per month)									–	–		
Refuse (removed at least once a week)									–	–		
Cost of Free Basic Services provided (R'000)	16											
Water (6 kilolitres per household per month)		(6 451)	(6 451)	–	–	–	–	–	–	(6 451)	(6 513)	(6 579)
Sanitation (free sanitation service)		–	–	–	–	–	–	–	–	–	–	–
Electricity/other energy (50kwh per household per month)		–	–	–	–	–	–	–	–	–	–	–
Refuse (removed once a week)		–	–	–	–	–	–	–	–	–	–	–
Total cost of FBS provided (minimum social package)		(6 451)	(6 451)	–	–	–	–	–	–	(6 451)	(6 513)	(6 579)
Highest level of free service provided												
Property rates (R'000 value threshold)									–	–		
Water (kilolitres per household per month)									–	–		
Sanitation (kilolitres per household per month)									–	–		
Sanitation (Rand per household per month)									–	–		
Electricity (kw per household per month)									–	–		
Refuse (average litres per week)									–	–		
Revenue cost of free services provided (R'000)	17											
Property rates (tariff adjustment) (impermissable values per section 17 of MPRA)		–	–	–	–	–	–	–	–	–	–	–
Property rates exemptions, reductions and rebates and impermissable values in excess of section 17 of MPRA)		(12 689)	(12 689)	–	–	–	–	–	–	(12 689)	(13 577)	(14 256)
Water (in excess of 6 kilolitres per indigent household per month)		–	–	–	–	–	–	–	–	–	–	–
Sanitation (in excess of free sanitation service to indigent households)		(15 161)	(13 161)	–	–	–	–	–	–	(13 161)	(16 071)	(16 874)
Electricity/other energy (in excess of 50 kwh per indigent household per month)		(5 080)	(4 080)	–	–	–	–	–	–	(4 080)	(5 483)	(5 988)
Refuse (in excess of one removal a week for indigent households)		(12 040)	(11 040)	–	–	–	–	–	–	(11 040)	(12 762)	(13 528)
Municipal Housing - rental rebates		24	24	–	–	–	–	–	–	24	25	27
Housing - top structure subsidies	6	–	–	–	–	–	–	–	–	–	–	–
Other		–	–	–	–	–	–	–	–	–	–	–
Total revenue cost of subsidised services provided		**(44 946)**	**(40 946)**	**–**	**–**	**–**	**–**	**–**	**–**	**(40 946)**	**(47 868)**	**(50 619)**

WC022 Witzenberg - Supporting Table SB1 Supporting detail to 'Budgeted Financial Performance' - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			6	7	8	9	10	11	12	13		
R thousands		A	A1	B	C	D	E	F	G	H		
REVENUE ITEMS:												
Property rates												
Total Property Rates		89 077	89 077	–	–	–	–	–	–	89 077	95 313	100 078
less Revenue Foregone (exemptions, reductions and rebates and impermissable values in excess of section 17 of MPRA)		(12 689)	(12 689)	–	–	–	–	–	–	(12 689)	(13 577)	(14 256)
Net Property Rates		**76 388**	**76 388**	**–**	**–**	**–**	**–**	**–**	**–**	**76 388**	**81 736**	**85 822**
Service charges - electricity revenue												
Total Service charges - electricity revenue		272 053	276 053	–	–	–	–	–	–	276 053	289 598	318 903
less Revenue Foregone (in excess of 50 kwh per indigent household per month)		(5 080)	(4 080)	–	–	–	–	–	–	(4 080)	(5 483)	(5 988)
less Cost of Free Basic Services (50 kwh per indigent household per month)		–	–	–	–	–	–	–	–	–	–	–
Net Service charges - electricity revenue		**266 973**	**271 973**	**–**	**–**	**–**	**–**	**–**	**–**	**271 973**	**284 115**	**312 915**
Service charges - water revenue												
Total Service charges - water revenue		41 588	41 588	–	–	–	–	–	–	41 588	44 143	46 400
less Revenue Foregone (in excess of 6 kilolitres per indigent household per month)		–	–	–	–	–	–	–	–	–	–	–
less Cost of Free Basic Services (6 kilolitres per indigent household per month)		(6 451)	(6 451)	–	–	–	–	–	–	(6 451)	(6 513)	(6 579)
Net Service charges - water revenue		**35 137**	**35 137**	**–**	**–**	**–**	**–**	**–**	**–**	**35 137**	**37 630**	**39 821**
Service charges - sanitation revenue												
Total Service charges - sanitation revenue		33 513	38 513	–	–	–	–	–	–	38 513	19 453	20 425
less Revenue Foregone (in excess of free sanitation service to indigent households)		(15 161)	(13 161)	–	–	–	–	–	–	(13 161)	(16 071)	(16 874)
less Cost of Free Basic Services (free sanitation service to indigent households)		–	–	–	–	–	–	–	–	–	–	–
Net Service charges - sanitation revenue		**18 352**	**25 352**	**–**	**–**	**–**	**–**	**–**	**–**	**25 352**	**3 382**	**3 551**
Service charges - refuse revenue												
Total refuse removal revenue		32 639	32 639	–	–	–	–	–	–	32 639	34 598	36 328
Total landfill revenue		671	671	–	–	–	–	–	–	671	712	747
less Revenue Foregone (in excess of one removal a week to indigent households)		(12 040)	(11 040)	–	–	–	–	–	–	(11 040)	(12 762)	(13 528)
less Cost of Free Basic Services (removed once a week to indigent households)		–	–	–	–	–	–	–	–	–	–	–
Net Service charges - refuse revenue		**21 271**	**22 271**	**–**	**–**	**–**	**–**	**–**	**–**	**22 271**	**22 547**	**23 547**
Other Revenue By Source												
Fuel Levy		–	–	–	–	–	–	–	–	–	–	–
Other Revenue		–	–	–	–	–	–	–	–	–	–	–
Discontinued Operations		–	–	–	–	–	–	–	–	–	–	–
Rent on Land		22	22	–	–	–	–	–	–	22	23	25
Operational Revenue		1 167	1 167	–	–	–	–	–	–	1 167	1 258	1 201
Intercompany/Parent-subsidiary Transactions		–	–	–	–	–	–	–	–	–	–	–
Surcharges and Taxes		5 495	4 254	–	–	–	–	–	–	4 254	5 707	3 305
Sales of Goods and Rendering of Services		2 496	2 496	–	–	–	–	–	–	2 496	4 799	5 039
Gains and Losses : Gains		(0)	(0)	–	–	–	–	–	–	(0)	(0)	–
Fuel Levy		–	–	–	–	–	–	–	–	–	–	–
Total 'Other' Revenue	**1**	**9 180**	**7 939**	**–**	**–**	**–**	**–**	**–**	**–**	**7 939**	**11 788**	**9 570**
EXPENDITURE ITEMS												
Employee related costs												
Basic Salaries and Wages		133 540	127 502	–	–	–	–	–	–	127 502	142 609	154 784
Pension and UIF Contributions		19 911	19 911	–	–	–	–	–	–	19 911	21 601	23 469
Medical Aid Contributions		8 613	8 613	–	–	–	–	–	–	8 613	9 359	10 169
Overtime		22	22	–	–	–	–	–	–	22	24	26
Performance Bonus		9 862	9 662	–	–	–	–	–	–	9 662	10 716	11 674
Motor Vehicle Allowance		6 029	7 404	–	–	–	–	–	–	7 404	6 551	7 118
Cellphone Allowance		517	517	–	–	–	–	–	–	517	562	611
Housing Allowances		1 959	1 959	–	–	–	–	–	–	1 959	2 128	2 312
Other benefits and allowances		15 882	17 062	–	–	–	–	–	–	17 062	17 245	18 725
Payments in lieu of leave		966	4 966	–	–	–	–	–	–	4 966	1 050	1 140
Long service awards		1 000	4 000	–	–	–	–	–	–	4 000	1 087	1 181
Post-retirement benefit obligations	4	27 880	14 780	–	–	–	–	–	–	14 780	29 470	31 469
sub-total		**226 182**	**216 399**	**–**	**–**	**–**	**–**	**–**	**–**	**216 399**	**242 401**	**262 678**
Less: Employees costs capitalised to PPE		–	–	–	–	–	–	–	–	–	–	–
Total Employee related costs	**1**	**226 182**	**216 399**	**–**	**–**	**–**	**–**	**–**	**–**	**216 399**	**242 401**	**262 678**
Contributions recognised - capital												
List contributions by contract		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Total Contributions recognised - capital		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Depreciation & asset impairment												
Depreciation of Property, Plant & Equipment		40 310	35 310	–	–	–	–	–	–	35 310	42 520	42 520
Lease amortisation		377	377	–	–	–	–	–	–	377	398	398
Capital asset impairment		–	–	–	–	–	–	–	–	–	–	–
Depreciation resulting from revaluation of PPE		–	–	–	–	–	–	–	–	–	–	–
Total Depreciation & asset impairment	**1**	**40 688**	**35 688**	**–**	**–**	**–**	**–**	**–**	**–**	**35 688**	**42 918**	**42 918**
Bulk purchases												
Electricity Bulk Purchases		232 760	237 360	–	–	–	–	–	–	237 360	252 871	279 144

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			6	7	8	9	10	11	12	13		
R thousands		A	A1	B	C	D	E	F	G	H		
Water Bulk Purchases		–	–	–	–	–	–	–	–	–	–	–
Total bulk purchases	1	**232 760**	**237 360**	**–**	**–**	**–**	**–**	**–**	**–**	**237 360**	**252 871**	**279 144**
Transfers and grants												
Cash transfers and grants		2 179	13 630	–	–	–	–	–	–	13 630	1 859	32 976
Non-cash transfers and grants		–	–	–	–	–	–	–	–	–	–	–
Total transfers and grants		**2 179**	**13 630**	**–**	**–**	**–**	**–**	**–**	**–**	**13 630**	**1 859**	**32 976**
Contracted services												
Outsourced Services		21 656	31 992	–	–	–	–	–	–	31 992	24 819	26 013
Consultants and Professional Services		20 758	22 116	–	–	–	–	–	–	22 116	20 441	21 253
Contractors		6 071	5 619	–	–	–	–	–	–	5 619	6 748	6 890
sub-total	1	**48 486**	**59 728**	**–**	**–**	**–**	**–**	**–**	**–**	**59 728**	**52 008**	**54 155**
Allocations to organs of state:												
Electricity		–	–	–	–	–	–	–	–	–	–	–
Water		–	–	–	–	–	–	–	–	–	–	–
Sanitation		–	–	–	–	–	–	–	–	–	–	–
Other		–	–	–	–	–	–	–	–	–	–	–
Total contracted services??		**48 486**	**59 728**	**–**	**–**	**–**	**–**	**–**	**–**	**59 728**	**52 008**	**54 155**
Other Expenditure By Type												
Collection costs		1 995	2 325	–	–	–	–	–	–	2 325	2 087	2 191
Contributions to 'other' provisions		15	2	–	–	–	–	–	–	2	15	16
Consultant fees		–	–	–	–	–	–	–	–	–	–	–
Audit fees		3 626	3 626	–	–	–	–	–	–	3 626	3 792	3 967
General expenses	3,5	–	–	–	–	–	–	–	–	–	–	–
Operating Leases		849	1 056	–	–	–	–	–	–	1 056	888	929
Operational Cost		40 286	39 450	–	–	–	–	–	–	39 450	40 252	41 765
Statutory Payments other than Income Taxes		–	–	–	–	–	–	–	–	–	–	–
Discontinued Operations		–	–	–	–	–	–	–	–	–	–	–
Gains and Losses : Discontinued Operations and Disposals of Non-current Assets		–	–	–	–	–	–	–	–	–	–	–
Gains and Losses : Fair Value Adjustment		–	–	–	–	–	–	–	–	–	–	–
Gains and Losses : Foreign Exchange		–	–	–	–	–	–	–	–	–	–	–
Gains and Losses : Inventory		–	–	–	–	–	–	–	–	–	–	–
Gains and Losses : Water Losses		–	–	–	–	–	–	–	–	–	–	–
Total Other Expenditure	1	**46 770**	**46 458**	**–**	**–**	**–**	**–**	**–**	**–**	**46 458**	**47 035**	**48 867**
Repairs and Maintenance by Expenditure Item	14											
Employee related costs		–	–	–	–	–	–	–	–	–	–	–
Other materials		–	–	–	–	–	–	–	–	–	–	–
Contracted Services		–	–	–	–	–	–	–	–	–	–	–
Other Expenditure		–	–	–	–	–	–	–	–	–	–	–
Total Repairs and Maintenance Expenditure	15	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**

WC022 Witzenberg - Supporting Table SB2 Supporting detail to 'Financial Position Budget' - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		4	4	5	6	7	8	9	10	11		
R thousands		A	A1	B	C	D	E	F	G	H		
ASSETS												
Call investment deposits												
Call deposits		51 962	50 085	–	–	–	–	1	1	50 086	(51 217)	(53 778)
Other current investments		–	–	–	–	–	–	–	–	–	–	–
Total Call investment deposits	1	**51 962**	**50 085**	**–**	**–**	**–**	**–**	**1**	**1**	**50 086**	**(51 217)**	**(53 778)**
Consumer debtors												
Consumer debtors		201 877	(447 467)	–	–	–	–	660 844	660 844	213 377	219 869	234 487
Less: provision for debt impairment		(225 272)	–	–	–	–	–	(235 272)	(235 272)	(235 272)	(228 254)	(231 000)
Total Consumer debtors	1	**(23 395)**	**(447 467)**	**–**	**–**	**–**	**–**	**425 572**	**425 572**	**(21 895)**	**(8 385)**	**3 487**
Debt impairment provision												
Balance at the beginning of the year		(180 584)	–	–	–	–	–	(180 584)	(180 584)	(180 584)	(180 584)	(180 584)
Contributions to the provision		(44 688)	–	–	–	–	–	(54 688)	(54 688)	(54 688)	(47 670)	(50 416)
Bad debts written off		–	–	–	–	–	–	–	–	–	–	–
Balance at end of year		**(225 272)**	**–**	**–**	**–**	**–**	**–**	**(235 272)**	**(235 272)**	**(235 272)**	**(228 254)**	**(231 000)**
Property, plant & equipment												
PPE at cost/valuation (excl. finance leases)		1 296 407	86 943	–	–	–	–	1 207 643	1 207 643	1 294 586	1 341 839	1 245 982
Leases recognised as PPE	2	3 111	–	–	–	–	–	3 111	3 111	3 111	3 111	3 111
Less: Accumulated depreciation		(296 675)	–	–	–	–	–	(291 675)	(291 675)	(291 675)	(298 846)	298 846
Total Property, plant & equipment	1	**1 002 844**	**86 943**	**–**	**–**	**–**	**–**	**919 080**	**919 080**	**1 006 023**	**1 046 104**	**1 547 939**
LIABILITIES												
Current liabilities - Borrowing												
Short term loans (other than bank overdraft)		–	–	–	–	–	–	–	–	–	–	–
Current portion of long-term liabilities		2 032	500	–	–	–	–	1 532	1 532	2 032	2 056	2 083
Total Current liabilities - Borrowing		**2 032**	**500**	**–**	**–**	**–**	**–**	**1 532**	**1 532**	**2 032**	**2 056**	**2 083**
Trade and other payables												
Trade Payables		28 737	(550 745)	–	–	–	–	607 926	607 926	57 181	89 508	94 997
Other creditors		900	–	–	–	–	–	900	900	900	900	900
Unspent conditional grants and receipts		13 352	82 209	–	–	–	–	(82 953)	(82 953)	(744)	13 562	11 160
VAT		4 321	–	–	–	–	–	4 321	4 321	4 321	4 321	4 321
Total Trade and other payables	1	**47 310**	**(468 536)**	**–**	**–**	**–**	**–**	**530 194**	**530 194**	**61 657**	**108 290**	**111 378**
Non current liabilities - Borrowing												
Borrowing	3	7 818	(957)	–	–	–	–	8 775	8 775	7 818	7 823	7 829
Finance leases (including PPP asset element)		891	–	–	–	–	–	1 098	1 098	1 098	932	975
Total Non current liabilities - Borrowing		**8 709**	**(957)**	**–**	**–**	**–**	**–**	**9 873**	**9 873**	**8 916**	**8 755**	**8 804**
Provisions - non current												
Retirement benefits		82 702	–	–	–	–	–	69 602	69 602	69 602	84 292	86 291
List other major items									–	–		
Refuse landfill site rehabilitation		94 314	–	–	–	–	–	94 314	94 314	94 314	94 706	95 109
Other		10 017	–	–	–	–	–	10 017	10 017	10 017	10 017	10 017
Total Provisions - non current		**187 033**	**–**	**–**	**–**	**–**	**–**	**173 933**	**173 933**	**173 933**	**189 015**	**191 418**
CHANGES IN NET ASSETS												
Accumulated surplus/(Deficit)												
Accumulated surplus/(Deficit) - opening balance		865 677	–					865 677	865 677	865 677	865 677	865 677
Appropriations to Reserves		0	–					0	0	0	0	–
Transfers from Reserves		–	–	–	–	–	–	–	–	–	–	–
Depreciation offsets		–	–	–	–	–	–	–	–	–	–	–
Other adjustments		–	–	–	–	–	–	–	–	–	–	–
Accumulated Surplus/(Deficit)	1	**865 678**	**–**	**–**	**–**	**–**	**–**	**865 678**	**865 678**	**865 678**	**865 678**	**865 677**
Reserves												
Housing Development Fund		–	–	–	–	–	–	–	–	–	–	–
Capital replacement		10 355	–	–	–	–	–	10 355	10 355	10 355	10 355	10 355
Self-insurance		–	–	–	–	–	–	–	–	–	–	–
Other reserves *(list)*		–	–	–	–	–	–	–	–	–	–	–
Compensation for Occupational Injuries and Diseases		–	–	–	–	–	–	–	–	–	–	–
Employee Benefit Reserve		–	–	–	–	–	–	–	–	–	–	–
Non-current Provisions Reserve		–	–	–	–	–	–	–	–	–	–	–
Valuation Reserve		–	–	–	–	–	–	–	–	–	–	–
Investment in associate account		–	–	–	–	–	–	–	–	–	–	–
Capitalisation Reserve		–	–	–	–	–	–	–	–	–	–	–
Revaluation		–	–	–	–	–	–	–	–	–	–	–
Total Reserves	2	**10 355**	**–**	**–**	**–**	**–**	**–**	**10 355**	**10 355**	**10 355**	**10 355**	**10 355**
TOTAL COMMUNITY WEALTH/EQUITY	2	**876 033**	**–**	**–**	**–**	**–**	**–**	**876 033**	**876 033**	**876 033**	**876 033**	**876 032**

Total capital expenditure includes expenditure on nationally significant priorities:

Provision of basic services		–	–	–	–	–	–	–	–	–	–	–
2010 World Cup		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–

WC022 Witzenberg - Supporting Table SB3 Adjustments to the SDBIP - performance objectives - 24/01/2022

Description	Unit of measurement	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H		
Vote 1 - vote name												
Function 1 - (name)												
Sub-function 1 - (name)												
Insert measure/s description									–	–	–	–
Sub-function 2 - (name)												
Insert measure/s description									–	–	–	–
Sub-function 3 - (name)												
Insert measure/s description									–	–	–	–
Function 2 - (name)												
Sub-function 1 - (name)												
Insert measure/s description									–	–	–	–
Sub-function 2 - (name)												
Insert measure/s description									–	–	–	–
Sub-function 3 - (name)									–	–	–	–
Insert measure/s description									–	–	–	–
Vote 2 - vote name												
Function 1 - (name)												
Sub-function 1 - (name)												
Insert measure/s description									–	–	–	–
Sub-function 2 - (name)									–	–	–	–
Insert measure/s description									–	–	–	–
Sub-function 3 - (name)												
Insert measure/s description									–	–	–	–
Function 2 - (name)												
Sub-function 1 - (name)									–	–	–	–
Insert measure/s description									–	–	–	–
Sub-function 2 - (name)									–	–	–	–
Insert measure/s description									–	–	–	–
Sub-function 3 - (name)												
Insert measure/s description									–	–	–	–
Vote 3 - vote name												
Function 1 - (name)									–	–	–	–
Sub-function 1 - (name)												
Insert measure/s description									–	–	–	–
Sub-function 2 - (name)												
Insert measure/s description									–	–	–	–
Sub-function 3 - (name)									–	–	–	–
Insert measure/s description												
Function 2 - (name)									–	–	–	–
Sub-function 1 - (name)												
Insert measure/s description									–	–	–	–
Sub-function 2 - (name)									–	–	–	–
Insert measure/s description									–	–	–	–
Sub-function 3 - (name)												
Insert measure/s description									–	–	–	–
And so on for the rest of the Votes									–	–	–	–

WC022 Witzenberg - Supporting Table SB4 Adjustments to budgeted performance indicators and benchmarks - 24/01/2022

Description of financial indicator	Basis of calculation	2017/18	2018/19	2019/20	Budget Year 2020/21			Budget Year +1 2021/22	Budget Year +2 2022/23
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Adjusted Budget	Adjusted Budget
Borrowing Management									
Credit Rating	Short term/long term rating								
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure				1.3%	1.3%	1.3%	1.3%	1.2%
Capital Charges to Own Revenue	Finance charges & Repayment of borrowing /Own Revenue				0.0%	0.0%	0.0%	0.0%	0.0%
Borrowed funding of 'own' capital expenditure	Borrowing/Capital expenditure excl. transfers and grants				0.0%	0.0%	0.0%	0.0%	0.0%
Safety of Capital									
Gearing	Long Term Borrowing/ Funds & Reserves				84.1%	0.0%	86.1%	84.6%	85.0%
Liquidity									
Current Ratio	Current assets/current liabilities				108.6%	80.3%	90.5%	108.4%	107.4%
Current Ratio adjusted for aged debtors	Current assets/current liabilities less debtors > 90 days/current liabilities				108.6%	80.3%	0.0%	0.0%	0.0%
Liquidity Ratio	Monetary Assets/Current Liabilities				0.8	-0.1	0.6	0.8	0.7
Revenue Management									
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing								
Current Debtors Collection Rate (Cash receipts % of Ratepayer & Other revenue)									
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue				2.6%	-73.2%	2.7%	5.0%	6.2%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old				0.0%	0.0%	0.0%	0.0%	0.0%
Creditors Management									
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))								
Creditors to Cash and Investments					20.7%	98.1%	42.8%	35.9%	44.7%
Other Indicators									
Electricity Distribution Losses (2)	Total Volume Losses (kW)								
	Total Cost of Losses (Rand '000)								
	% Volume (units purchased and generated less units sold)/units purchased and generated								
Water Distribution Losses (2)	Total Volume Losses (kℓ)								
	Total Cost of Losses (Rand '000)								
	% Volume (units purchased and generated less units sold)/units purchased and generated								
Employee costs	Employee costs/(Total Revenue - capital revenue)				38.3%	35.1%	35.1%	39.1%	37.6%
Remuneration	Total remuneration/(Total Revenue - capital revenue)								
Repairs & Maintenance	R&M/(Total Revenue excluding capital revenue)				3.1%	3.6%	3.6%	3.1%	2.9%
Finance charges & Depreciation	FC&D/(Total Revenue - capital revenue)				8.4%	7.3%	7.3%	8.5%	7.6%
IDP regulation financial viability indicators									
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)				4916.3%	4929.4%	4929.4%	4901.4%	5255.3%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services				-4.0%	-72.7%	-3.6%	-1.4%	0.5%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure				0.0	0.0	0.0	0.0	0.0

WC022 Witzenberg - Supporting Table SB5 Adjustments Budget - social, economic and demographic statistics and assumptions - 24/01/2022

Description of economic indicator	Ref.	Basis of calculation	2001 Census	2007 Survey	2011 Census	2017/18	2018/19	2019/20	Budget Year 2020/21	Budget Year 2020/21
						Outcome	Outcome	Outcome	Original Budget	Actual
Demographics										
Population			–	–	–	–	–	–	–	–
Females aged 5 - 14			–	–	–	–	–	–	–	–
Males aged 5 - 14			–	–	–	–	–	–	–	–
Females aged 15 - 34			–	–	–	–	–	–	–	–
Males aged 15 - 34			–	–	–	–	–	–	–	–
Unemployment			–	–	–	–	–	–	–	–
Monthly household income (no. of households)	1, 12									
No income			–	–	–	–	–	–	–	–
R1 - R1 600			–	–	–	–	–	–	–	–
R1 601 - R3 200			–	–	–	–	–	–	–	–
R3 201 - R6 400			–	–	–	–	–	–	–	–
R6 401 - R12 800			–	–	–	–	–	–	–	–
R12 801 - R25 600			–	–	–	–	–	–	–	–
R25 601 - R51 200			–	–	–	–	–	–	–	–
R52 201 - R102 400			–	–	–	–	–	–	–	–
R102 401 - R204 800			–	–	–	–	–	–	–	–
R204 801 - R409 600			–	–	–	–	–	–	–	–
R409 601 - R819 200			–	–	–	–	–	–	–	–
> R819 200			–	–	–	–	–	–	–	–
Poverty profiles (no. of households)										
< R2 060 per household per month	13		–	–	–	–	–	–	–	–
	2		–	–	–	–	–	–	–	–
Household/demographics (000)										
Number of people in municipal area			–	–	–	–	–	–	–	–
Number of poor people in municipal area			–	–	–	–	–	–	–	–
Number of households in municipal area			–	–	–	–	–	–	–	–
Number of poor households in municipal area			–	–	–	–	–	–	–	–
Definition of poor household (R per month)			–	–	–	-	-	-	-	-
Housing statistics	3									
Formal			–	–	–	-	-	-	-	-
Informal			–	–	–	-	-	-	-	-
Total number of households			-	-	-	-	-	-	-	-
Dwellings provided by municipality	4		–	–	–	-	-	-	-	-
Dwellings provided by province/s			–	–	–	-	-	-	-	-
Dwellings provided by private sector	5		–	–	–	-	-	-	-	-
Total new housing dwellings			-	-	-	-	-	-	-	-
Economic	6									
Inflation/inflation outlook (CPIX)						0.0%	0.0%	0.0%	0.0%	0.0%
Interest rate - borrowing						0.0%	0.0%	0.0%	0.0%	0.0%
Interest rate - investment						0.0%	0.0%	0.0%	0.0%	0.0%
Remuneration increases						0.0%	0.0%	0.0%	0.0%	0.0%
Consumption growth (electricity)						0.0%	0.0%	0.0%	0.0%	0.0%
Consumption growth (water)						0.0%	0.0%	0.0%	0.0%	0.0%
Collection rates	7									
Property tax/service charges						0.0%	0.0%	0.0%	0.0%	0.0%
Rental of facilities & equipment						0.0%	0.0%	0.0%	0.0%	0.0%
Interest - external investments						0.0%	0.0%	0.0%	0.0%	0.0%

Interest - debtors						0.0%	0.0%	0.0%	0.0%	0.0%		
Revenue from agency services						0.0%	0.0%	0.0%	0.0%	0.0%		

Detail on the provision of municipal services for A10

Total municipal services	Ref.		2017/18	2018/19	2019/20	Budget Year 2020/21			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
		Water:									
		Piped water inside dwelling	–	–	–	–	–	–	–	–	–
		Piped water inside yard (but not in dwelling)	–	–	–	–	–	–	–	–	–
	8	Using public tap (at least min.service level)	–	–	–	–	–	–	–	–	–
	10	Other water supply (at least min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
	9	Using public tap (< min.service level)	–	–	–	–	–	–	–	–	–
	10	Other water supply (< min.service level)	–	–	–	–	–	–	–	–	–
		No water supply	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
		Sanitation/sewerage:									
		Flush toilet (connected to sewerage)	–	–	–	–	–	–	–	–	–
		Flush toilet (with septic tank)	–	–	–	–	–	–	–	–	–
		Chemical toilet	–	–	–	–	–	–	–	–	–
		Pit toilet (ventilated)	–	–	–	–	–	–	–	–	–
		Other toilet provisions (> min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Bucket toilet	–	–	–	–	–	–	–	–	–
		Other toilet provisions (< min.service level)	–	–	–	–	–	–	–	–	–
		No toilet provisions	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
		Energy:									
		Electricity (at least min.service level)	–	–	–	–	–	–	–	–	–
		Electricity - prepaid (min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Electricity (< min.service level)	–	–	–	–	–	–	–	–	–
		Electricity - prepaid (< min. service level)	–	–	–	–	–	–	–	–	–
		Other energy sources	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
		Refuse:									
		Removed at least once a week	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Removed less frequently than once a week	–	–	–	–	–	–	–	–	–
		Using communal refuse dump	–	–	–	–	–	–	–	–	–
		Using own refuse dump	–	–	–	–	–	–	–	–	–
		Other rubbish disposal	–	–	–	–	–	–	–	–	–
		No rubbish disposal	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–

Municipal in-house services	Ref.		2017/18	2018/19	2019/20	Budget Year 2020/21			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
		Water:									
		Piped water inside dwelling	–	–	–	–	–	–	–	–	–
		Piped water inside yard (but not in dwelling)	–	–	–	–	–	–	–	–	–

	8	Using public tap (at least min.service level)	–	–	–	–	–	–	–	–	–	
	10	Other water supply (at least min.service level)	–	–	–	–	–	–	–	–	–	
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–	
	9	Using public tap (< min.service level)	–	–	–	–	–	–	–	–	–	
	10	Other water supply (< min.service level)	–	–	–	–	–	–	–	–	–	
		No water supply	–	–	–	–	–	–	–	–	–	
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–	
		Total number of households	–	–	–	–	–	–	–	–	–	
		Sanitation/sewerage:										
		Flush toilet (connected to sewerage)	–	–	–	–	–	–	–	–	–	
		Flush toilet (with septic tank)	–	–	–	–	–	–	–	–	–	
		Chemical toilet	–	–	–	–	–	–	–	–	–	
		Pit toilet (ventilated)	–	–	–	–	–	–	–	–	–	
		Other toilet provisions (> min.service level)	–	–	–	–	–	–	–	–	–	
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–	
		Bucket toilet	–	–	–	–	–	–	–	–	–	
		Other toilet provisions (< min.service level)	–	–	–	–	–	–	–	–	–	
		No toilet provisions	–	–	–	–	–	–	–	–	–	
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–	
		Total number of households	–	–	–	–	–	–	–	–	–	
		Energy:										
		Electricity (at least min.service level)	–	–	–	–	–	–	–	–	–	
		Electricity - prepaid (min.service level)	–	–	–	–	–	–	–	–	–	
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–	
		Electricity (< min.service level)	–	–	–	–	–	–	–	–	–	
		Electricity - prepaid (< min. service level)	–	–	–	–	–	–	–	–	–	
		Other energy sources	–	–	–	–	–	–	–	–	–	
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–	
		Total number of households	–	–	–	–	–	–	–	–	–	
		Refuse:										
		Removed at least once a week	–	–	–	–	–	–	–	–	–	
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–	
		Removed less frequently than once a week	–	–	–	–	–	–	–	–	–	
		Using communal refuse dump	–	–	–	–	–	–	–	–	–	
		Using own refuse dump	–	–	–	–	–	–	–	–	–	
		Other rubbish disposal	–	–	–	–	–	–	–	–	–	
		No rubbish disposal	–	–	–	–	–	–	–	–	–	
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–	
		Total number of households	–	–	–	–	–	–	–	–	–	

Municipal entity services	Ref.		2017/18	2018/19	2019/20	Budget Year 2020/21			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
Name of municipal entity		***Water:***									
		Piped water inside dwelling	–	–	–	–	–	–	–	–	–
		Piped water inside yard (but not in dwelling)	–	–	–	–	–	–	–	–	–
	8	Using public tap (at least min.service level)	–	–	–	–	–	–	–	–	–
	10	Other water supply (at least min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
	9	Using public tap (< min.service level)	–	–	–	–	–	–	–	–	–
	10	Other water supply (< min.service level)	–	–	–	–	–	–	–	–	–
		No water supply	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Name of municipal entity		***Sanitation/sewerage:***									
		Flush toilet (connected to sewerage)	–	–	–	–	–	–	–	–	–
		Flush toilet (with septic tank)	–	–	–	–	–	–	–	–	–
		Chemical toilet	–	–	–	–	–	–	–	–	–
		Pit toilet (ventilated)	–	–	–	–	–	–	–	–	–

		Other toilet provisions (> min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Bucket toilet	–	–	–	–	–	–	–	–	–
		Other toilet provisions (< min.service level)	–	–	–	–	–	–	–	–	–
		No toilet provisions	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Name of municipal entity		***Energy:***									
		Electricity (at least min.service level)	–	–	–	–	–	–	–	–	–
		Electricity - prepaid (min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Electricity (< min.service level)	–	–	–	–	–	–	–	–	–
		Electricity - prepaid (< min. service level)	–	–	–	–	–	–	–	–	–
		Other energy sources	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Name of municipal entity		***Refuse:***									
		Removed at least once a week	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Removed less frequently than once a week	–	–	–	–	–	–	–	–	–
		Using communal refuse dump	–	–	–	–	–	–	–	–	–
		Using own refuse dump	–	–	–	–	–	–	–	–	–
		Other rubbish disposal	–	–	–	–	–	–	–	–	–
		No rubbish disposal	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–

Services provided by 'external mechanisms'	Ref.		2017/18	2018/19	2019/20	Budget Year 2020/21			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
Names of service providers		***Water:***									
		Piped water inside dwelling	–	–	–	–	–	–	–	–	–
		Piped water inside yard (but not in dwelling)	–	–	–	–	–	–	–	–	–
	8	Using public tap (at least min.service level)	–	–	–	–	–	–	–	–	–
	10	Other water supply (at least min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
	9	Using public tap (< min.service level)	–	–	–	–	–	–	–	–	–
	10	Other water supply (< min.service level)	–	–	–	–	–	–	–	–	–
		No water supply	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Names of service providers		***Sanitation/sewerage:***									
		Flush toilet (connected to sewerage)	–	–	–	–	–	–	–	–	–
		Flush toilet (with septic tank)	–	–	–	–	–	–	–	–	–
		Chemical toilet	–	–	–	–	–	–	–	–	–
		Pit toilet (ventilated)	–	–	–	–	–	–	–	–	–
		Other toilet provisions (> min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Bucket toilet	–	–	–	–	–	–	–	–	–
		Other toilet provisions (< min.service level)	–	–	–	–	–	–	–	–	–
		No toilet provisions	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Names of service providers		***Energy:***									
		Electricity (at least min.service level)	–	–	–	–	–	–	–	–	–
		Electricity - prepaid (min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Electricity (< min.service level)	–	–	–	–	–	–	–	–	–
		Electricity - prepaid (< min. service level)	–	–	–	–	–	–	–	–	–

		Other energy sources	–	–	–	–	–	–	–	–	–		
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–		
		Total number of households	–	–	–	–	–	–	–	–	–		
Names of service providers		***Refuse:***											
		Removed at least once a week	–	–	–	–	–	–	–	–	–		
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–		
		Removed less frequently than once a week	–	–	–	–	–	–	–	–	–		
		Using communal refuse dump	–	–	–	–	–	–	–	–	–		
		Using own refuse dump	–	–	–	–	–	–	–	–	–		
		Other rubbish disposal	–	–	–	–	–	–	–	–	–		
		No rubbish disposal	–	–	–	–	–	–	–	–	–		
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–		
		Total number of households	–	–	–	–	–	–	–	–	–		

Detail of Free Basic Services (FBS) provided			Budget Year 2020/21								Budget Year +1 2021/22	Budget Year +2 2022/23
			Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
Electricity	Ref.	***Location of households for each type of FBS***											
List type of FBS service		**Formal settlements - (50 kwh per indigent household per month Rands)**	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Informal settlements (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Informal settlements targeted for upgrading (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Living in informal backyard rental agreement (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Other (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Total cost of FBS - Electricity for informal settlements	–	–	–	–	–	–	–	–	–	–	–
Water	Ref.	***Location of households for each type of FBS***											
List type of FBS service		**Formal settlements - (6 kilolitre per indigent household per month Rands)**	6 450 775	6 450 775	–	–	–	–	–	–	6 451	6 513 488	6 579 336
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Informal settlements (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Informal settlements targeted for upgrading (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Living in informal backyard rental agreement (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Other (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Total cost of FBS - Water for informal settlements	–	–	–	–	–	–	–	–	–	–	–
Sanitation	Ref.	***Location of households for each type of FBS***											
List type of FBS service		**Formal settlements - (free sanitation service to indigent households)**	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Informal settlements (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Informal settlements targeted for upgrading (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Living in informal backyard rental agreement (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Other (Rands)	–	–	–	–	–	–	–	–	–	–	–

		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	
		Total cost of FBS - Sanitation for informal settlements	–	–	–	–	–	–	–	–	–	–	–	
Refuse Removal	Ref.	***Location of households for each type of FBS***												
List type of FBS service		**Formal settlements - (removed once a week to indigent households)**	–	–	–	–	–	–	–	–	–	–	–	
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	
		Informal settlements (Rands)	–	–	–	–	–	–	–	–	–	–	–	
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	
		Informal settlements targeted for upgrading (Rands)	–	–	–	–	–	–	–	–	–	–	–	
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	
		Living in informal backyard rental agreement (Rands)	–	–	–	–	–	–	–	–	–	–	–	
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	
		Other (Rands)	–	–	–	–	–	–	–	–	–	–	–	
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	
		Total cost of FBS - Refuse Removal for informal settlements	–	–	–	–	–	–	–	–	–	–	–	

WC022 Witzenberg - Supporting Table SB6 Adjustments Budget - funding measurement - 24/01/2022

Description	Ref	MFMA section	2017/18	2018/19	2019/20	Medium Term Revenue and Expenditure Framework				
R thousands			Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Budget Year +1 2021/22	Budget Year +2 2022/23
Funding measures										
Cash/cash equivalents at the year end - R'000	1	18(1)b	–	–	–	228 511	(477 426)	143 921	301 742	248 945
Cash + investments at the yr end less applications - R'000	2	18(1)b	–	–	–	(832 242)	517 662	(855 546)	(826 549)	(828 484)
Cash year end/monthly employee/supplier payments	3	18(1)b	–	–	–	–	–	–	–	–
Surplus/(Deficit) excluding depreciation offsets: R'000	4	18(1)	–	–	–	(13 052)	(19 434)	(19 434)	11 590	(89 606)
Service charge rev % change - macro CPIX target exclusive	5	18(1)a,(2)				0.0%	0.0%	0.0%	-6.4%	2.4%
Cash receipts % of Ratepayer & Other revenue	6	18(1)a,(2)	0.0%	0.0%	0.0%	99.1%	0.0%	97.7%	99.6%	97.3%
Debt impairment expense as a % of total billable revenue	7	18(1)a,(2)				10.6%	12.7%	12.7%	10.9%	10.6%
Capital payments % of capital expenditure	8	18(1)c;19				0.0%	0.0%	0.0%	0.0%	0.0%
Borrowing receipts % of capital expenditure (excl. transfers)	9	18(1)c				0.0%	0.0%	0.0%	0.0%	0.0%
Grants % of Govt. legislated/gazetted allocations	10	18(1)a				0.0%	101.5%	0.0%	0.0%	0.0%
Current consumer debtors % change - incr(decr)	11	18(1)a							86.3%	41.1%
Long term receivables % change - incr(decr)	12	18(1)a							0.0%	0.0%
R&M % of Property Plant & Equipment	13	20(1)(vi)				1.7%	25.5%	2.1%	1.8%	2.0%
Asset renewal % of capital budget	14	20(1)(vi)				5.5%	8.7%	8.3%	0.0%	13.0%

References

1. Positive cash balances indicative of minimum compliance - subject to 2

2. Deduct applications (defined) from cash balances

3. Indicative of sufficient liquidity to meet average monthly operating payments

4. Indicative of funded operational requirements

5. Indicative of adherence to macro-economic targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)

6. Realistic average cash collection forecasts as % of annual billed revenue

7. Realistic average increase in doubtful debt provision

8. Indicative of planned capital expenditure level & cash payment timing

9. Indicative of compliance with borrowing 'only' for the capital budget - should not exceed 100% unless refinancing

10. Substantiation of National/Province allocations included in budget

11. Indicative of realistic current arrear debtor collection targets (prior to 2003/04 revenue not available for high cap municipalities and later for other capacity classifications)

12. Indicative of realistic long term arrear debtor collection targets (prior to 2003/04 revenue not available for high cap municipalities and later for other capacity classifications)

13. Indicative of a credible allowance for repairs & maintenance of assets

14. Indicative of a credible allowance for asset renewal (requires analysis of asset renewal projects as % of total capital projects - detailed capital plan)

Macro CPIX target						6%	6%	6%	6%	6%
Total service charge revenue						418 121	431 121	431 121	429 409	465 656
Total service charge revenue - previous year								–	431 121	429 409
Provincial government gazetted allocations	–	–	–			53 488	55 950	55 950	90 678	45 221
National government DoRA allocations	–	–	–			142 218	147 418	147 418	154 870	149 846
Cash receipts from ratepayers						460 492	–	460 596	483 923	508 009
Ratepayer & Other revenue						464 548	471 578	471 578	485 852	522 114
Change in debtors									14 320	12 709

WC022 Witzenberg - Supporting Table SB7 Adjustments Budget - transfers and grant receipts - 24/01/2022

Description	Ref	Budget Year 2020/21							Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F		
RECEIPTS:	1, 2									
Operating Transfers and Grants										
National Government:		**106 455**	**120 625**	**–**	**–**	**–**	**–**	**120 625**	**114 256**	**124 609**
Operational Revenue:General Revenue:Equitable Share		101 915	116 085	–	–	–	–	116 085	112 056	122 389
Operational:Revenue:General Revenue:Fuel Levy	3	–	–	–	–	–	–	–	–	–
2014 African Nations Championship Host City Operating Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Agriculture Research and Technology		–	–	–	–	–	–	–	–	–
Agriculture, Conservation and Environmental		–	–	–	–	–	–	–	–	–
Arts and Culture Sustainable Resource Management		–	–	–	–	–	–	–	–	–
Community Library		–	–	–	–	–	–	–	–	–
Department of Environmental Affairs		–	–	–	–	–	–	–	–	–
Department of Tourism		–	–	–	–	–	–	–	–	–
Department of Water Affairs and Sanitation Masibambane		–	–	–	–	–	–	–	–	–
Emergency Medical Service		–	–	–	–	–	–	–	–	–
Energy Efficiency and Demand-side [Schedule 5B]		–	–	–	–	–	–	–	–	–
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		2 360	2 360	–	–	–	–	2 360	–	–
HIV and Aids		–	–	–	–	–	–	–	–	–
Housing Accreditation		–	–	–	–	–	–	–	–	–
Housing Top structure		–	–	–	–	–	–	–	–	–
Infrastructure Skills Development Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Integrated City Development Grant		–	–	–	–	–	–	–	–	–
Khayelitsha Urban Renewal		–	–	–	–	–	–	–	–	–
Local Government Financial Management Grant [Schedule 5B]		1 550	1 550	–	–	–	–	1 550	1 550	1 550
Mitchell's Plain Urban Renewal		–	–	–	–	–	–	–	–	–
Municipal Demarcation and Transition Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Disaster Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Human Settlement Capacity Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Systems Improvement Grant		–	–	–	–	–	–	–	–	–
Natural Resource Management Project		–	–	–	–	–	–	–	–	–
Neighbourhood Development Partnership Grant		–	–	–	–	–	–	–	–	–
Operation Clean Audit		–	–	–	–	–	–	–	–	–
Municipal Disaster Recovery Grant		–	–	–	–	–	–	–	–	–
Public Service Improvement Facility		–	–	–	–	–	–	–	–	–
Public Transport Network Operations Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Restructuring - Seed Funding		–	–	–	–	–	–	–	–	–
Revenue Enhancement Grant Debtors Book		–	–	–	–	–	–	–	–	–
Rural Road Asset Management Systems Grant		–	–	–	–	–	–	–	–	–
Sport and Recreation		–	–	–	–	–	–	–	–	–
Terrestrial Invasive Alien Plants		–	–	–	–	–	–	–	–	–
Water Services Operating Subsidy Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Health Hygiene in Informal Settlements		–	–	–	–	–	–	–	–	–
Municipal Infrastructure Grant [Schedule 5B]		630	630	–	–	–	–	630	650	670
Water Services Infrastructure Grant		–	–	–	–	–	–	–	–	–
Public Transport Network Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Smart Connect Grant		–	–	–	–	–	–	–	–	–
Urban Settlement Development Grant		–	–	–	–	–	–	–	–	–
WiFi Grant [Department of Telecommunications and Postal Services		–	–	–	–	–	–	–	–	–
Street Lighting		–	–	–	–	–	–	–	–	–
Traditional Leaders - Imbizion		–	–	–	–	–	–	–	–	–
Department of Water and Sanitation Smart Living Handbook		–	–	–	–	–	–	–	–	–
Integrated National Electrification Programme Grant		–	–	–	–	–	–	–	–	–
Municipal Restructuring Grant		–	–	–	–	–	–	–	–	–
Regional Bulk Infrastructure Grant		–	–	–	–	–	–	–	–	–
Municipal Emergency Housing Grant		–	–	–	–	–	–	–	–	–
Metro Informal Settlements Partnership Grant		–	–	–	–	–	–	–	–	–
Provincial Government:		**10 534**	**17 786**	**–**	**–**	**–**	**–**	**17 786**	**10 833**	**42 291**
Capacity Building		–	–	–	–	–	–	–	–	–
Capacity Building and Other		10 534	11 925	–	–	–	–	11 925	10 833	11 261
Disaster and Emergency Services		–	–	–	–	–	–	–	–	–
Health		–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–
Infrastructure		–	5 861	–	–	–	–	5 861	–	31 030
Libraries, Archives and Museums		–	–	–	–	–	–	–	–	–
Other		–	–	–	–	–	–	–	–	–
Public Transport		–	–	–	–	–	–	–	–	–
Road Infrastructure - Maintenance	4	–	–	–	–	–	–	–	–	–
Sports and Recreation		–	–	–	–	–	–	–	–	–
Waste Water Infrastructure - Maintenance		–	–	–	–	–	–	–	–	–
Water Supply Infrastructure - Maintenance	5	–	–	–	–	–	–	–	–	–
District Municipality:		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
All Grants							–	–		
Other grant providers:		–	338	–	–	–	–	338	–	–
Departmental Agencies and Accounts		–	–	–	–	–	–	–	–	–
Foreign Government and International Organisations		–	338	–	–	–	–	338	–	–
Households		–	–	–	–	–	–	–	–	–
Non-profit Institutions		–	–	–	–	–	–	–	–	–
Private Enterprises		–	–	–	–	–	–	–	–	–
Public Corporations		–	–	–	–	–	–	–	–	–
Higher Educational Institutions		–	–	–	–	–	–	–	–	–
Parent Municipality / Entity		–	–	–	–	–	–	–	–	–
Total Operating Transfers and Grants	6	**116 989**	**138 749**	**–**	**–**	**–**	**–**	**138 749**	**125 089**	**166 900**

Description	Ref	Budget Year 2020/21							Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F		
Capital Transfers and Grants										
National Government:		**35 763**	**26 793**	**–**	**–**	**–**	**–**	**26 793**	**40 614**	**25 237**
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		–	–	–	–	–	–	–	3 000	4 000
Municipal Infrastructure Grant [Schedule 5B]		18 831	18 097	–	–	–	–	18 097	20 223	21 237
Municipal Water Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Neighbourhood Development Partnership Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Public Transport Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Rural Household Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Rural Road Asset Management Systems Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Urban Settlement Development Grant [Schedule 4B]		–	–	–	–	–	–	–	–	–
Municipal Human Settlement		–	–	–	–	–	–	–	–	–
Community Library		–	–	–	–	–	–	–	–	–
Integrated City Development Grant [Schedule 4B]		–	–	–	–	–	–	–	–	–
Municipal Disaster Recovery Grant [Schedule 4B]		–	–	–	–	–	–	–	–	–
Energy Efficiency and Demand Side Management Grant		–	–	–	–	–	–	–	–	–
Khayelitsha Urban Renewal		–	–	–	–	–	–	–	–	–
Local Government Financial Management Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Systems Improvement Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Public Transport Network Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Public Transport Network Operations Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Regional Bulk Infrastructure Grant (Schedule 5B)		16 931	8 696	–	–	–	–	8 696	17 391	–
Water Services Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
WIFI Connectivity		–	–	–	–	–	–	–	–	–
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		–	–	–	–	–	–	–	–	–
Aquaponic Project		–	–	–	–	–	–	–	–	–
Restition Settlement		–	–	–	–	–	–	–	–	–
Infrastructure Skills Development Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Restructuring Seed Funding		–	–	–	–	–	–	–	–	–
Municipal Disaster Relief Grant		–	–	–	–	–	–	–	–	–
Municipal Emergency Housing Grant		–	–	–	–	–	–	–	–	–
Metro Informal Settlements Partnership Grant		–	–	–	–	–	–	–	–	–
Provincial Government:		**42 954**	**38 164**	**–**	**–**	**–**	**–**	**38 164**	**79 845**	**2 930**
Capacity Building		–	–	–	–	–	–	–	–	–
Capacity Building and Other		–	1 417	–	–	–	–	1 417	–	800
Disaster and Emergency Services		–	–	–	–	–	–	–	–	–
Health		–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–
Infrastructure		42 954	36 746	–	–	–	–	36 746	79 845	2 130
Libraries, Archives and Museums		–	–	–	–	–	–	–	–	–
Other		–	–	–	–	–	–	–	–	–
Public Transport		–	–	–	–	–	–	–	–	–
Road Infrastructure		–	–	–	–	–	–	–	–	–
Sports and Recreation		–	–	–	–	–	–	–	–	–
Waste Water Infrastructure		–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		–	–	–	–	–	–	–	–	–
District Municipality:		**–**	**602**	**–**	**–**	**–**	**–**	**602**	**–**	**–**
All Grants		–	602	–	–	–	–	602	–	–
Other grant providers:		**–**	**501**	**–**	**–**	**–**	**–**	**501**	**–**	**–**
Departmental Agencies and Accounts		–	–	–	–	–	–	–	–	–
Foreign Government and International Organisations		–	501	–	–	–	–	501	–	–
Households		–	–	–	–	–	–	–	–	–
Non-Profit Institutions		–	–	–	–	–	–	–	–	–
Private Enterprises		–	–	–	–	–	–	–	–	–
Public Corporations		–	–	–	–	–	–	–	–	–
Higher Educational Institutions		–	–	–	–	–	–	–	–	–
Parent Municipality / Entity		–	–	–	–	–	–	–	–	–
Transfer from Operational Revenue		–	–	–	–	–	–	–	–	–
Total Capital Transfers and Grants	6	**78 716**	**66 060**	**–**	**–**	**–**	**–**	**66 060**	**120 459**	**28 167**
TOTAL RECEIPTS OF TRANSFERS & GRANTS		**195 705**	**204 809**	**–**	**–**	**–**	**–**	**204 809**	**245 548**	**195 067**

WC022 Witzenberg - Supporting Table SB8 Adjustments Budget - expenditure on transfers and grant programme - 24/01/2022

Description	Ref	Budget Year 2020/21							Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			2	3	4	5	6	7		
R thousands		A	A1	B	C	D	E	F		
EXPENDITURE ON TRANSFERS AND GRANT PROGRAM:	1									
Operating expenditure of Transfers and Grants										
National Government:		**63 364**	**61 773**	**–**	**–**	**1 602**	**1 602**	**63 375**	**65 370**	**70 154**
Operational Revenue:General Revenue:Equitable Share		58 824	57 233	–	–	1 602	1 602	58 835	63 170	67 934
Operational:Revenue:General Revenue:Fuel Levy	3	–	–	–	–	–	–	–	–	–
2014 African Nations Championship Host City Operating Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Agriculture Research and Technology		–	–	–	–	–	–	–	–	–
Agriculture, Conservation and Environmental		–	–	–	–	–	–	–	–	–
Arts and Culture Sustainable Resource Management		–	–	–	–	–	–	–	–	–
Community Library		–	–	–	–	–	–	–	–	–
Department of Environmental Affairs		–	–	–	–	–	–	–	–	–
Department of Tourism		–	–	–	–	–	–	–	–	–
Department of Water Affairs and Sanitation Masibambane		–	–	–	–	–	–	–	–	–
Emergency Medical Service		–	–	–	–	–	–	–	–	–
Energy Efficiency and Demand-side [Schedule 5B]		–	–	–	–	–	–	–	–	–
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		2 360	2 360	–	–	–	–	2 360	–	–
HIV and Aids		–	–	–	–	–	–	–	–	–
Housing Accreditation		–	–	–	–	–	–	–	–	–
Housing Top structure		–	–	–	–	–	–	–	–	–
Infrastructure Skills Development Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Integrated City Development Grant		–	–	–	–	–	–	–	–	–
Khayelitsha Urban Renewal		–	–	–	–	–	–	–	–	–
Local Government Financial Management Grant [Schedule 5B]		1 550	1 550	–	–	–	–	1 550	1 550	1 550
Mitchell's Plain Urban Renewal		–	–	–	–	–	–	–	–	–
Municipal Demarcation and Transition Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Disaster Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Human Settlement Capacity Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Systems Improvement Grant		–	–	–	–	–	–	–	–	–
Natural Resource Management Project		–	–	–	–	–	–	–	–	–
Neighbourhood Development Partnership Grant		–	–	–	–	–	–	–	–	–
Operation Clean Audit		–	–	–	–	–	–	–	–	–
Municipal Disaster Recovery Grant		–	–	–	–	–	–	–	–	–
Public Service Improvement Facility		–	–	–	–	–	–	–	–	–
Public Transport Network Operations Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Restructuring - Seed Funding		–	–	–	–	–	–	–	–	–
Revenue Enhancement Grant Debtors Book		–	–	–	–	–	–	–	–	–
Rural Road Asset Management Systems Grant		–	–	–	–	–	–	–	–	–
Sport and Recreation		–	–	–	–	–	–	–	–	–
Terrestrial Invasive Alien Plants		–	–	–	–	–	–	–	–	–
Water Services Operating Subsidy Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Health Hygiene in Informal Settlements		–	–	–	–	–	–	–	–	–
Municipal Infrastructure Grant [Schedule 5B]		630	630	–	–	–	–	630	650	670
Water Services Infrastructure Grant		–	–	–	–	–	–	–	–	–
Public Transport Network Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Smart Connect Grant		–	–	–	–	–	–	–	–	–
Urban Settlement Development Grant		–	–	–	–	–	–	–	–	–
WiFi Grant [Department of Telecommunications and Postal Services		–	–	–	–	–	–	–	–	–
Street Lighting		–	–	–	–	–	–	–	–	–
Traditional Leaders - Imbizion		–	–	–	–	–	–	–	–	–
Department of Water and Sanitation Smart Living Handbook		–	–	–	–	–	–	–	–	–
Integrated National Electrification Programme Grant		–	–	–	–	–	–	–	–	–
Municipal Restructuring Grant		–	–	–	–	–	–	–	–	–
Regional Bulk Infrastructure Grant		–	–	–	–	–	–	–	–	–
Municipal Emergency Housing Grant		–	–	–	–	–	–	–	–	–
Metro Informal Settlements Partnership Grant		–	–	–	–	–	–	–	–	–
Provincial Government:		**10 534**	**17 909**	**–**	**–**	**–**	**–**	**17 909**	**10 830**	**42 288**
Capacity Building		–	–	–	–	–	–	–	–	–
Capacity Building and Other		10 534	12 048	–	–	–	–	12 048	10 830	11 258
Disaster and Emergency Services		–	–	–	–	–	–	–	–	–
Health		–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–
Infrastructure		–	5 861	–	–	–	–	5 861	–	31 030
Libraries, Archives and Museums		–	–	–	–	–	–	–	–	–
Other		–	–	–	–	–	–	–	–	–
Public Transport		–	–	–	–	–	–	–	–	–
Road Infrastructure - Maintenance	4	–	–	–	–	–	–	–	–	–
Sports and Recreation		–	–	–	–	–	–	–	–	–
Waste Water Infrastructure - Maintenance		–	–	–	–	–	–	–	–	–
Water Supply Infrastructure - Maintenance	5	–	–	–	–	–	–	–	–	–
District Municipality:		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
All Grants							–	–		
Other grant providers:		566	904	–	–	–	–	904	622	677
Departmental Agencies and Accounts		–	–	–	–	–	–	–	–	–
Foreign Government and International Organisations		566	904	–	–	–	–	904	622	677
Households		–	–	–	–	–	–	–	–	–
Non-profit Institutions		–	–	–	–	–	–	–	–	–
Private Enterprises		–	–	–	–	–	–	–	–	–
Public Corporations		–	–	–	–	–	–	–	–	–
Higher Educational Institutions		–	–	–	–	–	–	–	–	–
Parent Municipality / Entity		–	–	–	–	–	–	–	–	–
Total Operating Transfers and Grants	6	**74 464**	**80 585**	**–**	**–**	**1 602**	**1 602**	**82 188**	**76 821**	**113 119**
Capital Transfers and Grants										

Description	Ref	Budget Year 2020/21							Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			2	3	4	5	6	7		
R thousands		A	A1	B	C	D	E	F		
National Government:		**35 763**	**26 793**	**–**	**–**	**–**	**–**	**26 793**	**40 614**	**25 237**
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		–	–	–	–	–	–	–	3 000	4 000
Municipal Infrastructure Grant [Schedule 5B]		18 831	18 097	–	–	–	–	18 097	20 223	21 237
Municipal Water Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Neighbourhood Development Partnership Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Public Transport Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Rural Household Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Rural Road Asset Management Systems Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Urban Settlement Development Grant [Schedule 4B]		–	–	–	–	–	–	–	–	–
Municipal Human Settlement		–	–	–	–	–	–	–	–	–
Community Library		–	–	–	–	–	–	–	–	–
Integrated City Development Grant [Schedule 4B]		–	–	–	–	–	–	–	–	–
Municipal Disaster Recovery Grant [Schedule 4B]		–	–	–	–	–	–	–	–	–
Energy Efficiency and Demand Side Management Grant		–	–	–	–	–	–	–	–	–
Khayelitsha Urban Renewal		–	–	–	–	–	–	–	–	–
Local Government Financial Management Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Systems Improvement Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Public Transport Network Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Public Transport Network Operations Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Regional Bulk Infrastructure Grant (Schedule 5B)		16 931	8 696	–	–	–	–	8 696	17 391	–
Water Services Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
WIFI Connectivity		–	–	–	–	–	–	–	–	–
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		–	–	–	–	–	–	–	–	–
Aquaponic Project		–	–	–	–	–	–	–	–	–
Restition Settlement		–	–	–	–	–	–	–	–	–
Infrastructure Skills Development Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Restructuring Seed Funding		–	–	–	–	–	–	–	–	–
Municipal Disaster Relief Grant		–	–	–	–	–	–	–	–	–
Municipal Emergency Housing Grant		–	–	–	–	–	–	–	–	–
Metro Informal Settlements Partnership Grant		–	–	–	–	–	–	–	–	–
Provincial Government:		**42 954**	**38 164**	**–**	**–**	**–**	**–**	**38 164**	**79 845**	**2 930**
Capacity Building		–	–	–	–	–	–	–	–	–
Capacity Building and Other		–	1 417	–	–	–	–	1 417	–	800
Disaster and Emergency Services		–	–	–	–	–	–	–	–	–
Health		–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–
Infrastructure		42 954	36 746	–	–	–	–	36 746	79 845	2 130
Libraries, Archives and Museums		–	–	–	–	–	–	–	–	–
Other		–	–	–	–	–	–	–	–	–
Public Transport		–	–	–	–	–	–	–	–	–
Road Infrastructure		–	–	–	–	–	–	–	–	–
Sports and Recreation		–	–	–	–	–	–	–	–	–
Waste Water Infrastructure		–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		–	–	–	–	–	–	–	–	–
District Municipality:		**–**	**740**	**–**	**–**	**–**	**–**	**740**	**–**	**–**
All Grants		–	740	–	–	–	–	740	–	–
Other grant providers:		**–**	**501**	**–**	**–**	**–**	**–**	**501**	**–**	**–**
Departmental Agencies and Accounts		–	–	–	–	–	–	–	–	–
Foreign Government and International Organisations		–	501	–	–	–	–	501	–	–
Households		–	–	–	–	–	–	–	–	–
Non-Profit Institutions		–	–	–	–	–	–	–	–	–
Private Enterprises		–	–	–	–	–	–	–	–	–
Public Corporations		–	–	–	–	–	–	–	–	–
Higher Educational Institutions		–	–	–	–	–	–	–	–	–
Parent Municipality / Entity		–	–	–	–	–	–	–	–	–
Transfer from Operational Revenue							–	–		
Total Capital Transfers and Grants	6	**78 716**	**66 198**	**–**	**–**	**–**	**–**	**66 198**	**120 459**	**28 167**
TOTAL EXPENDITURE OF TRANSFERS & GRANTS		**153 180**	**146 783**	**–**	**–**	**1 602**	**1 602**	**148 386**	**197 280**	**141 286**

WC022 Witzenberg - Supporting Table SB9 Adjustments Budget - reconciliation of transfers, grant receipts, and unspent funds - 24/01/2022

Description	Ref	Budget Year 2020/21							Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			2	3	4	5	6	7		
R thousands		A	A1	B	C	D	E	F		
Operating transfers and grants:										
National Government:										
Balance unspent at beginning of the year		–	–	–	–	(6 804)	(6 804)	(6 804)	(6 804)	(6 804)
Current year receipts		(2 180)	(2 180)	–	–	–	–	(2 180)	(2 200)	(2 220)
Conditions met - transferred to revenue		**2 180**	**2 180**	**–**	**–**	**6 804**	**6 804**	**8 984**	**9 004**	**9 024**
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Provincial Government:										
Balance unspent at beginning of the year		–	–	–	–	8 037	8 037	8 037	8 037	8 037
Current year receipts		(12 894)	(18 755)	–	–	–	–	(18 755)	(10 830)	(42 288)
Conditions met - transferred to revenue		**12 894**	**18 755**	**–**	**–**	**(8 037)**	**(8 037)**	**10 718**	**2 793**	**34 251**
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
District Municipality:										
Balance unspent at beginning of the year		–	–	–	–	–	–	–	–	–
Current year receipts		–	–	–	–	–	–	–	–	–
Conditions met - transferred to revenue		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Other grant providers:										
Balance unspent at beginning of the year		–	–	–	–	(2 219)	(2 219)	(2 219)	(2 219)	(2 219)
Current year receipts		–	–	–	–	–	–	–	–	–
Conditions met - transferred to revenue		**–**	**–**	**–**	**–**	**2 219**	**2 219**	**2 219**	**2 219**	**2 219**
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Total operating transfers and grants revenue		**15 074**	**20 935**	**–**	**–**	**986**	**986**	**21 921**	**14 016**	**45 494**
Total operating transfers and grants - CTBM	2	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Capital transfers and grants:										
National Government:										
Balance unspent at beginning of the year		–	–	–	–	275	275	275	275	275
Current year receipts		(41 127)	(31 383)	–	–	–	–	(31 383)	(46 256)	(28 422)
Conditions met - transferred to revenue		**41 127**	**31 383**	**–**	**–**	**(275)**	**(275)**	**31 108**	**45 981**	**28 147**
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Provincial Government:										
Balance unspent at beginning of the year		–	–	–	–	(7 132)	(7 132)	(7 132)	(7 132)	(7 132)
Current year receipts		(43 084)	(29 891)	–	–	–	–	(29 891)	(79 910)	(3 050)
Conditions met - transferred to revenue		**43 084**	**29 891**	**–**	**–**	**7 132**	**7 132**	**37 024**	**87 042**	**10 182**
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
District Municipality:										
Balance unspent at beginning of the year		–	–	–	–	–	–	–	–	–
Current year receipts		–	–	–	–	–	–	–	–	–
Conditions met - transferred to revenue		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Other grant providers:										
Balance unspent at beginning of the year		–	–	–	–	–	–	–	–	–
Current year receipts		–	–	–	–	–	–	–	–	–
Conditions met - transferred to revenue		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Total capital transfers and grants revenue		**84 211**	**61 274**	**–**	**–**	**6 858**	**6 858**	**68 132**	**133 024**	**38 330**
Total capital transfers and grants - CTBM		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
TOTAL TRANSFERS AND GRANTS REVENUE		**99 285**	**82 209**	**–**	**–**	**7 844**	**7 844**	**90 053**	**147 040**	**83 824**
TOTAL TRANSFERS AND GRANTS - CTBM		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**

WC022 Witzenberg - Supporting Table SB10 Adjustments Budget - transfers and grants made by the municipality - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			6	7	8	9	10	11	12	13		
R thousands		A	A1	B	C	D	E	F	G	H		
Cash transfers to other municipalities												
Operational	1	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Cash Transfers To Municipalities:		–	–	–	–	–	–	–	–	–	–	–
Cash transfers to Entities/Other External Mechanisms												
Operational	2	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Cash Transfers To Entities/Ems'		–	–	–	–	–	–	–	–	–	–	–
Cash transfers to other Organs of State												
Operational	3	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Cash Transfers To Other Organs Of State:		–	–	–	–	–	–	–	–	–	–	–
Cash transfers to other Organisations												
Operational	4	1 396	6 691	–	–	–	–	–	–	6 691	1 460	1 528
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Cash Transfers To Organisations		**1 396**	**6 691**	–	–	–	–	–	–	**6 691**	**1 460**	**1 528**
Cash Transfers to Groups of Individuals												
Operational	4	782	6 938	–	–	–	–	–	–	6 938	399	31 449
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Cash Transfers To Groups Of Individuals:		**782**	**6 938**	–	–	–	–	–	–	**6 938**	**399**	**31 449**
TOTAL CASH TRANSFERS AND GRANTS	5	**2 179**	**13 630**	–	–	–	–	–	–	**13 630**	**1 859**	**32 976**
Non-cash transfers to other municipalities												
Operational	1	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Non-Cash Transfers To Municipalities:		–	–	–	–	–	–	–	–	–	–	–
Non-cash transfers to Entities/Other External Mechanisms												
Operational	2	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Non-Cash Transfers To Entities/Ems'		–	–	–	–	–	–	–	–	–	–	–
Non-cash transfers to other Organs of State												
Operational	3	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Non-Cash Transfers To Other Organs Of State:		–	–	–	–	–	–	–	–	–	–	–
Non-cash transfers to other Organisations												
Operational	4	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
ORGANISATIONS:		–	–	–	–	–	–	–	–	–	–	–
Non-cash transfers to Groups of Individuals												
Operational	4	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Non-Cash Grants To Groups Of Individuals:		–	–	–	–	–	–	–	–	–	–	–
TOTAL NON-CASH TRANSFERS AND GRANTS	5	–	–	–	–	–	–	–	–	–	–	–
TOTAL TRANSFERS AND GRANTS		**2 179**	**13 630**	–	–	–	–	–	–	**13 630**	**1 859**	**32 976**

WC022 Witzenberg - Supporting Table SB11 Adjustments Budget - councillor and staff benefits - 24/01/2022

Summary of remuneration	Ref	Budget Year 2020/21									% change
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	
			5	6	7	8	9	10	11	12	
R thousands		A	A1	B	C	D	E	F	G	H	
Councillors (Political Office Bearers plus Other)											
Basic Salaries and Wages		8 104	8 104	–		–		–	–	8 104	0.0%
Pension and UIF Contributions		1 194	1 194	–		–		–	–	1 194	0.0%
Medical Aid Contributions		239	239	–		–		–	–	239	0.0%
Motor Vehicle Allowance		778	778	–		–		–	–	778	0.0%
Cellphone Allowance		1 149	1 149	–		–		–	–	1 149	0.0%
Housing Allowances		511	511	–		–		–	–	511	0.0%
Other benefits and allowances		56	56	–		–		–	–	56	0.0%
Sub Total - Councillors		**12 032**	**12 032**	**–**		**–**		**–**	**–**	**12 032**	
% increase			**0.0%**								**0.0%**
Senior Managers of the Municipality											
Basic Salaries and Wages		4 139	3 589	–		–		–	–	3 589	-13.3%
Pension and UIF Contributions		851	851	–		–		–	–	851	0.0%
Medical Aid Contributions		147	147	–		–		–	–	147	0.0%
Overtime		–	–	–		–		–	–	–	0.0%
Performance Bonus		968	768	–		–		–	–	768	-20.7%
Motor Vehicle Allowance		1 143	950	–		–		–	–	950	-16.9%
Cellphone Allowance		77	77	–		–		–	–	77	0.0%
Housing Allowances		167	167	–		–		–	–	167	0.0%
Other benefits and allowances		125	125	–		–		–	–	125	0.0%
Payments in lieu of leave		–	–	–		–		–	–	–	0.0%
Long service awards		–	–	–		–		–	–	–	0.0%
Post-retirement benefit obligations	5	–	–	–		–		–	–	–	0.0%
Sub Total - Senior Managers of Municipality		**7 617**	**6 674**	**–**		**–**		**–**	**–**	**6 674**	
% increase			**-12.4%**								**-12.4%**
Other Municipal Staff											
Basic Salaries and Wages		126 695	122 707	–		–		–	–	122 707	-3.1%
Pension and UIF Contributions		19 060	19 060	–		–		–	–	19 060	0.0%
Medical Aid Contributions		8 467	8 467	–		–		–	–	8 467	0.0%
Overtime		13 794	13 874	–		–		–	–	13 874	0.6%
Performance Bonus		8 895	8 895	–		–		–	–	8 895	0.0%
Motor Vehicle Allowance		4 886	6 454	–		–		–	–	6 454	32.1%
Cellphone Allowance		440	440	–		–		–	–	440	0.0%
Housing Allowances		1 792	1 792	–		–		–	–	1 792	0.0%
Other benefits and allowances		4 691	4 291	–		–		–	–	4 291	-8.5%
Payments in lieu of leave		966	4 966	–		–		–	–	4 966	414.1%
Long service awards		–	–	–		–		–	–	–	0.0%
Post-retirement benefit obligations	5	28 880	18 780	–		–		–	–	18 780	-35.0%
Sub Total - Other Municipal Staff		**218 565**	**209 725**	**–**		**–**		**–**	**–**	**209 725**	
% increase			**-4.0%**								**-4.0%**
Total Parent Municipality		**238 214**	**228 431**	**–**		**–**		**–**	**–**	**228 431**	**-4.1%**
Board Members of Entities											
Basic Salaries and Wages		–	–	–		–		–	–	–	0.0%
Pension and UIF Contributions		–	–	–		–		–	–	–	0.0%
Medical Aid Contributions		–	–	–		–		–	–	–	0.0%
Overtime		–	–	–		–		–	–	–	0.0%
Performance Bonus		–	–	–		–		–	–	–	0.0%
Motor Vehicle Allowance		–	–	–		–		–	–	–	0.0%
Cellphone Allowance		–	–	–		–		–	–	–	0.0%
Housing Allowances		–	–	–		–		–	–	–	0.0%
Other benefits and allowances		–	–	–		–		–	–	–	0.0%
Board Fees		–	–	–		–		–	–	–	0.0%
Payments in lieu of leave		–	–	–		–		–	–	–	0.0%
Long service awards		–	–	–		–		–	–	–	0.0%
Post-retirement benefit obligations	5	–	–	–		–		–	–	–	0.0%
Sub Total - Board Members of Entities		**–**	**–**	**–**		**–**		**–**	**–**	**–**	
% increase			**0.0%**								**0.0%**
Senior Managers of Entities											
Basic Salaries and Wages		–	–	–		–		–	–	–	0.0%
Pension and UIF Contributions		–	–	–		–		–	–	–	0.0%
Medical Aid Contributions		–	–	–		–		–	–	–	0.0%
Overtime		–	–	–		–		–	–	–	0.0%
Performance Bonus		–	–	–		–		–	–	–	0.0%
Motor Vehicle Allowance		–	–	–		–		–	–	–	0.0%
Cellphone Allowance		–	–	–		–		–	–	–	0.0%
Housing Allowances		–	–	–		–		–	–	–	0.0%
Other benefits and allowances		–	–	–		–		–	–	–	0.0%
Payments in lieu of leave		–	–	–		–		–	–	–	0.0%
Long service awards		–	–	–		–		–	–	–	0.0%
Post-retirement benefit obligations	5	–	–	–		–		–	–	–	0.0%
Sub Total - Senior Managers of Entities		**–**	**–**	**–**		**–**		**–**	**–**	**–**	
% increase			**0.0%**								**0.0%**
Other Staff of Entities											
Basic Salaries and Wages		–	–	–		–		–	–	–	0.0%

Summary of remuneration	Ref	Budget Year 2020/21									% change
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	
			5	6	7	8	9	10	11	12	
R thousands		A	A1	B	C	D	E	F	G	H	
Pension and UIF Contributions		–	–	–		–		–	–	–	0.0%
Medical Aid Contributions		–	–	–		–		–	–	–	0.0%
Overtime		–	–	–		–		–	–	–	0.0%
Performance Bonus		–	–	–		–		–	–	–	0.0%
Motor Vehicle Allowance		–	–	–		–		–	–	–	0.0%
Cellphone Allowance		–	–	–		–		–	–	–	0.0%
Housing Allowances		–	–	–		–		–	–	–	0.0%
Other benefits and allowances		–	–	–		–		–	–	–	0.0%
Payments in lieu of leave		–	–	–		–		–	–	–	0.0%
Long service awards		–	–	–		–		–	–	–	0.0%
Post-retirement benefit obligations	5	–	–	–		–		–	–	–	0.0%
Sub Total - Other Staff of Entities		–	–	–		–		–	–	–	
% increase			**0.0%**								**0.0%**
Total Municipal Entities		–	–	–		–		–	–	–	**0.0%**
TOTAL SALARY, ALLOWANCES & BENEFITS		**238 214**	**228 431**	–		–		–	–	**228 431**	
% increase			**-4.1%**								**-4.1%**
TOTAL MANAGERS AND STAFF		**226 182**	**216 399**	–		–		–	–	**216 399**	**-4.3%**

WC022 Witzenberg - Supporting Table SB12 Adjustments Budget - monthly revenue and expenditure (municipal vote) - 24/01/2022

Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Revenue by Vote																
Vote 1 - Financial Services		37 267	2 539	4 853	5 135	5 243	5 474	7 650	7 650	7 850	7 650	7 650	(6 359)	92 603	102 909	104 299
Vote 2 - Community Services		919	916	897	887	966	968	996	996	1 003	996	996	2 162	12 702	19 965	57 508
Vote 3 - Community Services		55 025	9 121	9 305	9 330	9 360	24 696	11 681	11 681	11 688	11 681	11 681	(35 048)	140 201	135 218	146 622
Vote 4 - Community Services		–	–	579	–	0	578	656	656	2 650	656	656	9 419	15 852	4 571	4 643
Vote 5 - Corporate Services		3	3	3	3	3	25	47	47	47	47	47	292	566	594	624
Vote 6 - Technical Services		26 112	26 577	24 157	22 752	24 615	22 955	27 033	27 033	30 204	27 033	27 033	51 574	337 077	386 112	357 822
Vote 7 - Technical Services		5 422	5 723	8 810	5 921	5 429	9 917	6 272	6 272	7 799	6 272	6 272	7 740	81 849	111 623	76 002
Vote 8 - Muncipal Manager		40	40	44	47	44	45	87	87	87	87	87	348	1 042	1 607	1 675
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Revenue by Vote		**124 787**	**44 918**	**48 647**	**44 074**	**45 661**	**64 658**	**54 422**	**54 422**	**61 329**	**54 422**	**54 422**	**30 128**	**681 891**	**762 599**	**749 194**
Expenditure by Vote																
Vote 1 - Financial Services		5 948	1 865	2 479	3 278	3 268	4 254	4 057	4 057	4 067	4 057	4 057	10 806	52 192	54 892	58 552
Vote 2 - Community Services		2 203	3 262	2 891	2 895	2 612	3 148	3 691	3 691	3 857	3 691	3 691	9 323	44 953	45 601	48 530
Vote 3 - Community Services		2 261	2 444	2 558	2 776	2 664	2 625	4 232	4 232	4 263	4 232	4 232	14 409	50 927	52 793	56 181
Vote 4 - Community Services		983	1 120	1 074	1 142	1 117	1 116	1 473	1 473	2 957	1 473	1 473	8 213	23 614	20 985	53 362
Vote 5 - Corporate Services		3 877	5 873	3 793	5 893	5 489	7 262	6 723	6 723	6 976	6 723	6 723	15 632	81 687	86 290	91 802
Vote 6 - Technical Services		5 594	31 389	32 441	22 687	21 909	22 405	28 370	28 370	28 391	28 370	28 370	62 285	340 583	362 615	395 085
Vote 7 - Technical Services		5 365	1 728	7 076	7 229	6 116	7 166	7 525	7 525	7 525	7 525	7 525	18 013	90 317	89 511	94 488
Vote 8 - Muncipal Manager		901	926	1 403	1 013	851	1 124	1 057	1 057	2 049	1 057	1 057	4 558	17 052	16 769	17 939
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Expenditure by Vote		**27 130**	**48 607**	**53 715**	**46 912**	**44 026**	**49 099**	**57 128**	**57 128**	**60 085**	**57 128**	**57 128**	**143 239**	**701 325**	**729 455**	**815 938**
Surplus/ (Deficit)		**97 657**	**(3 688)**	**(5 068)**	**(2 839)**	**1 635**	**15 560**	**(2 706)**	**(2 706)**	**1 244**	**(2 706)**	**(2 706)**	**(113 111)**	**(19 434)**	**33 143**	**(66 744)**

WC022 Witzenberg - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) - 24/01/2022

Description - Standard classification	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Revenue - Functional																
Governance and administration		**37 335**	**2 662**	**4 981**	**5 263**	**5 369**	**5 623**	**7 872**	**7 872**	**8 072**	**7 872**	**7 872**	**(5 530)**	**95 262**	**107 085**	**108 722**
Executive and council		3	3	3	3	3	–	–	–	–	–	–	(13)	–	–	–
Finance and administration		37 332	2 659	4 978	5 261	5 366	5 623	7 872	7 872	8 072	7 872	7 872	(5 517)	95 262	107 085	108 722
Internal audit		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Community and public safety		**55 923**	**10 020**	**10 402**	**10 199**	**10 310**	**25 847**	**13 312**	**13 312**	**14 796**	**13 312**	**13 312**	**(24 342)**	**166 403**	**158 967**	**207 957**
Community and social services		55 438	9 589	9 557	9 605	9 643	25 327	10 810	10 810	10 821	10 810	10 810	(43 457)	129 762	124 046	139 475
Sport and recreation		34	29	255	15	102	310	388	388	395	388	388	1 991	4 684	8 218	8 629
Public safety		431	382	570	558	544	191	2 076	2 076	2 076	2 076	2 076	12 578	25 634	26 158	28 251
Housing		20	20	20	20	20	20	39	39	1 504	39	39	4 547	6 324	545	31 603
Health		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		**123**	**137**	**1 320**	**143**	**145**	**1 177**	**1 133**	**1 133**	**3 580**	**1 133**	**1 133**	**12 231**	**23 388**	**48 799**	**13 382**
Planning and development		123	133	555	143	145	412	209	209	734	209	209	1 529	4 611	2 627	2 745
Road transport		–	3	765	–	–	765	923	923	2 845	923	923	10 694	18 763	46 159	10 626
Environmental protection		–	–	–	–	–	–	1	1	1	1	1	8	13	14	10
Trading services		**31 404**	**32 100**	**31 944**	**28 468**	**29 837**	**32 010**	**32 095**	**32 095**	**34 871**	**32 095**	**32 095**	**47 709**	**396 723**	**447 627**	**419 007**
Energy sources		23 941	24 333	21 055	19 837	16 670	16 439	22 557	22 557	22 627	22 557	22 557	35 836	270 965	292 773	321 385
Water management		3 179	3 358	6 438	3 590	3 074	7 588	4 347	4 347	4 349	4 347	4 347	3 686	52 652	80 584	50 959
Waste water management		2 040	2 043	2 079	2 710	7 738	5 637	3 261	3 261	4 440	3 261	3 261	4 115	43 845	43 164	21 550
Waste management		2 245	2 366	2 372	2 331	2 355	2 345	1 930	1 930	3 455	1 930	1 930	4 072	29 261	31 105	25 113
Other		**2**	**–**	**2**	**1**	**0**	**2**	**10**	**10**	**10**	**10**	**10**	**60**	**115**	**120**	**126**
Total Revenue - Functional		**124 787**	**44 918**	**48 647**	**44 074**	**45 661**	**64 658**	**54 422**	**54 422**	**61 329**	**54 422**	**54 422**	**30 128**	**681 891**	**762 599**	**749 194**
Expenditure - Functional																
Governance and administration		**10 865**	**8 849**	**7 843**	**10 114**	**9 525**	**12 790**	**11 887**	**11 887**	**13 149**	**11 887**	**11 887**	**30 879**	**151 563**	**159 136**	**169 632**
Executive and council		1 808	1 861	1 865	1 750	1 673	1 899	2 500	2 500	2 500	2 500	2 500	6 647	30 004	32 525	34 529
Finance and administration		8 810	6 764	5 766	8 110	7 648	10 669	9 181	9 181	10 442	9 181	9 181	23 749	118 681	123 618	131 904
Internal audit		246	224	213	254	204	222	206	206	206	206	206	482	2 877	2 993	3 199
Community and public safety		**5 257**	**6 608**	**6 316**	**6 574**	**6 167**	**6 669**	**8 906**	**8 906**	**10 581**	**8 906**	**8 906**	**29 799**	**113 596**	**112 367**	**150 506**
Community and social services		1 568	1 769	1 710	1 888	1 783	1 834	2 358	2 358	2 468	2 358	2 358	6 281	28 732	28 492	30 073
Sport and recreation		1 444	2 123	1 825	1 891	1 860	2 210	2 605	2 605	2 617	2 605	2 605	6 921	31 313	32 703	34 934
Public safety		1 931	2 313	2 399	2 412	2 154	2 276	3 492	3 492	3 498	3 492	3 492	10 995	41 945	44 954	47 809
Housing		314	402	381	383	369	349	452	452	1 998	452	452	5 602	11 606	6 218	37 690
Health		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		**1 563**	**1 840**	**2 004**	**3 593**	**3 390**	**2 268**	**2 906**	**2 906**	**2 918**	**2 906**	**2 906**	**5 719**	**34 919**	**39 446**	**41 801**
Planning and development		756	844	784	846	784	911	983	983	995	983	983	1 992	11 846	12 392	13 362
Road transport		790	968	1 188	2 716	2 578	1 311	1 768	1 768	1 768	1 768	1 768	2 827	21 218	24 883	26 096
Environmental protection		17	28	32	31	29	46	155	155	155	155	155	899	1 855	2 171	2 343
Trading services		**9 446**	**31 309**	**37 552**	**26 408**	**24 721**	**27 372**	**33 351**	**33 351**	**33 361**	**33 351**	**33 351**	**76 752**	**400 326**	**417 504**	**452 945**

Description - Standard classification	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Energy sources		2 207	28 917	28 772	16 917	16 408	17 503	23 194	23 194	23 194	23 194	23 194	51 638	278 333	293 366	322 093
Water management		2 565	243	4 018	3 029	2 984	3 657	3 448	3 448	3 448	3 448	3 448	7 643	41 381	37 962	39 776
Waste water management		2 162	966	2 202	2 573	2 497	3 009	2 820	2 820	2 830	2 820	2 820	6 416	33 936	37 044	38 992
Waste management		2 512	1 183	2 560	3 889	2 832	3 204	3 888	3 888	3 888	3 888	3 888	11 056	46 676	49 131	52 084
Other		–	–	–	223	223	0	77	77	77	77	77	91	922	1 003	1 053
Total Expenditure - Functional		**27 130**	**48 607**	**53 715**	**46 912**	**44 026**	**49 099**	**57 128**	**57 128**	**60 085**	**57 128**	**57 128**	**143 239**	**701 325**	**729 455**	**815 938**
Surplus/ (Deficit) 1.		**97 657**	**(3 688)**	**(5 068)**	**(2 839)**	**1 635**	**15 560**	**(2 706)**	**(2 706)**	**1 244**	**(2 706)**	**(2 706)**	**(113 111)**	**(19 434)**	**33 143**	**(66 744)**

WC022 Witzenberg - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 24/01/2022

Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Revenue By Source																
Property rates		36 554	1 964	3 992	4 087	4 335	4 427	6 366	6 366	6 366	6 366	6 366	(10 799)	76 388	81 736	85 822
Service charges - electricity revenue		23 941	24 333	21 055	19 836	16 670	16 439	22 664	22 664	22 664	22 664	22 664	36 377	271 973	284 115	312 915
Service charges - water revenue		3 179	3 358	2 205	3 590	3 075	3 361	2 927	2 927	2 930	2 927	2 927	1 730	35 137	37 630	39 821
Service charges - sanitation revenue		2 107	2 111	2 148	2 776	7 805	5 705	2 113	2 113	2 113	2 113	2 113	(7 864)	25 352	3 382	3 551
Service charges - refuse		2 240	2 357	2 244	2 323	2 353	2 201	1 856	1 856	1 856	1 856	1 856	(726)	22 271	22 547	23 547
Service charges - other		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Rental of facilities and equipment		91	89	93	98	102	112	94	94	102	94	94	99	1 163	8 342	8 759
Interest earned - external investments		235	298	298	231	251	249	280	280	280	280	280	398	3 358	9 586	9 089
Interest earned - outstanding debtors		152	109	125	105	145	119	420	420	420	420	420	2 182	5 035	8 677	9 111
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits		–	13	12	3	11	4	1 705	1 705	1 705	1 705	1 705	11 890	20 456	21 479	22 553
Licences and permits		430	377	563	554	540	190	168	168	168	168	168	(1 482)	2 010	2 111	2 216
Agency services		–	–	–	–	–	–	321	321	321	321	321	2 248	3 854	4 046	4 249
Transfers and subsidies		55 605	9 758	9 748	9 794	9 852	25 514	11 164	11 164	12 881	11 164	11 164	(36 972)	140 835	125 089	166 900
Other revenue		236	108	380	687	487	620	647	647	691	647	647	2 142	7 939	11 788	9 570
Gains on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	(0)	(0)	(0)	–
Total Revenue		**124 769**	**44 875**	**42 864**	**44 084**	**45 626**	**58 939**	**50 724**	**50 724**	**52 495**	**50 724**	**50 724**	**(777)**	**615 771**	**620 527**	**698 103**
Expenditure By Type																
Employee related costs		15 455	18 248	15 496	17 565	15 645	18 294	18 033	18 033	18 033	18 033	18 033	25 531	216 399	242 401	262 678
Remuneration of councillors		825	825	825	825	825	825	1 003	1 003	1 003	1 003	1 003	2 070	12 032	12 633	13 265
Debt impairment		1	2	0	2	1	2	4 557	4 557	4 557	4 557	4 557	31 893	54 688	47 670	50 416
Depreciation & asset impairment		2	–	–	–	–	–	2 974	2 974	2 974	2 974	2 974	20 816	35 688	42 918	42 918
Finance charges		–	–	41	(0)	88	23	765	765	765	765	765	5 204	9 181	9 635	10 108
Bulk purchases		184	27 603	25 259	14 926	14 560	13 935	19 780	19 780	19 780	19 780	19 780	41 993	237 360	252 871	279 144
Other materials		728	793	1 338	1 838	956	1 011	1 324	1 324	1 374	1 324	1 324	2 828	16 160	20 425	21 410
Contracted services		845	2 914	4 516	4 406	4 967	5 131	4 536	4 536	5 755	4 536	4 536	13 050	59 728	52 008	54 155
Grants and subsidies		85	69	69	295	242	69	647	647	2 113	647	647	8 098	13 630	1 859	32 976
Other expenditure		9 006	(1 848)	6 172	7 056	6 743	9 809	3 508	3 508	3 731	3 508	3 508	(8 243)	46 458	47 035	48 867
Loss on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	0	0	0	–
Total Expenditure		**27 130**	**48 607**	**53 715**	**46 912**	**44 026**	**49 099**	**57 128**	**57 128**	**60 085**	**57 128**	**57 128**	**143 239**	**701 325**	**729 455**	**815 938**
Surplus/(Deficit)		**97 639**	**(3 731)**	**(10 851)**	**(2 828)**	**1 600**	**9 840**	**(6 404)**	**(6 404)**	**(7 590)**	**(6 404)**	**(6 404)**	**(144 016)**	**(85 553)**	**(108 928)**	**(117 835)**
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		9	9	5 585	9	9	5 585	3 693	3 693	8 704	3 693	3 693	30 879	65 559	120 459	28 167
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educational Institutions)		9	34	198	(19)	26	134	5	5	130	5	5	27	560	59	62
Transfers and subsidies - capital (in-kind - all)		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions		**97 657**	**(3 688)**	**(5 068)**	**(2 839)**	**1 635**	**15 560**	**(2 706)**	**(2 706)**	**1 244**	**(2 706)**	**(2 706)**	**(113 111)**	**(19 434)**	**11 590**	**(89 606)**

WC022 Witzenberg - Supporting Table SB15 Adjustments Budget - monthly cash flow - 24/01/2022

Monthly cash flows	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Cash Receipts By Source	1															
Property rates		3 981	6 559	18 409	9 226	5 654	4 199	–	–	–	–	–	(48 027)	–	–	–
Service charges - electricity revenue		(11 870)	(20 449)	(25 383)	(16 291)	(12 536)	(19 031)	–	–	–	–	–	105 561	–	–	–
Service charges - water revenue		1 805	2 871	1 522	1 662	2 269	2 439	–	–	–	–	–	(12 567)	–	–	–
Service charges - sanitation revenue		1 479	1 584	1 547	1 637	999	7 314	–	–	–	–	–	(14 560)	–	–	–
Service charges - refuse		1 508	3 164	2 388	1 788	1 852	1 712	–	–	–	–	–	(12 412)	–	–	–
Service charges - other		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Rental of facilities and equipment		(29)	(4)	45	(10)	(7)	11	–	–	–	–	–	(6)	–	–	–
Interest earned - external investments		–	(43)	(26)	(47)	(3)	(27)	–	–	–	–	–	145	–	–	–
Interest earned - outstanding debtors		(16)	(17)	(17)	(18)	(20)	(22)	–	–	–	–	–	110	–	–	–
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits		–	–	–	–	(2)	–	–	–	–	–	–	2	–	–	–
Licences and permits		–	(29)	6	–	–	1	–	–	–	–	–	22	–	–	–
Agency services		(47)	(52)	(51)	(54)	(52)	(50)	–	–	–	–	–	307	–	–	–
Transfer receipts - operational		(2 509)	(2 443)	(2 210)	(2 480)	(3 330)	(2 452)	–	–	–	–	–	15 424	–	–	–
Other revenue		76	80	378	579	88	428	–	–	–	–	–	(1 628)	–	–	–
Cash Receipts by Source		**(5 622)**	**(8 780)**	**(3 393)**	**(4 008)**	**(5 086)**	**(5 481)**	**–**	**–**	**–**	**–**	**–**	**32 370**	**–**	**–**	**–**
Other Cash Flows by Source																
Transfers receipts - capital		–	(28)	(421)	(1 194)	–	334	–	–	–	–	–	1 309	–	–	–
Contributions & Contributed assets		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Short term loans		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Increase (decrease) in consumer deposits		(19)	22	59	52	88	22	–	–	–	–	–	(224)	–	–	–
Decrease (Increase) in non-current debtors		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) other non-current receivables		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Receipts by Source		**(5 641)**	**(8 786)**	**(3 755)**	**(5 150)**	**(4 998)**	**(5 125)**	**–**	**–**	**–**	**–**	**–**	**33 455**	**–**	**–**	**–**
Cash Payments by Type																
Employee related costs		15 455	18 248	15 496	17 565	15 645	18 294	18 033	18 033	18 033	18 033	18 033	25 531	216 399	242 401	262 678
Remuneration of councillors		825	825	825	825	825	825	1 003	1 003	1 003	1 003	1 003	2 070	12 032	12 633	13 265
Finance charges		–	–	41	(0)	88	23	765	765	765	765	765	5 204	9 181	9 635	10 108
Bulk purchases - Electricity		184	27 603	25 259	14 926	14 560	13 935	19 780	19 780	19 780	19 780	19 780	41 993	237 360	252 871	279 144
Bulk purchases - Water & Sewer		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Other materials		728	793	1 338	1 838	956	1 011	1 324	1 324	1 374	1 324	1 324	2 828	16 160	20 425	21 410
Contracted services		845	2 914	4 516	4 406	4 967	5 131	4 536	4 536	5 755	4 536	4 536	13 050	59 728	52 008	54 155
Transfers and grants - other municipalities		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Transfers and grants - other		85	69	69	295	242	69	647	647	2 113	647	647	8 098	13 630	1 859	32 976
Other expenditure		9 006	(1 848)	6 172	7 056	6 743	9 809	3 508	3 508	3 731	3 508	3 508	(8 243)	46 458	47 035	48 867
Cash Payments by Type		**27 128**	**48 604**	**53 715**	**46 910**	**44 026**	**49 097**	**49 596**	**49 596**	**52 553**	**49 596**	**49 596**	**90 530**	**610 949**	**638 867**	**722 604**
Other Cash Flows/Payments by Type																

Monthly cash flows	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Capital assets		–	–	194	719	–	(791)	5 083	5 083	10 357	5 083	5 083	56 131	86 943	134 196	38 340
Repayment of borrowing		–	–	–	–	–	–	–	–	–	–	–	(3 036)	(3 036)	(1 518)	(1 518)
Other Cash Flows/Payments		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Payments by Type		**27 128**	**48 604**	**53 909**	**47 629**	**44 026**	**48 307**	**54 679**	**54 679**	**62 911**	**54 679**	**54 679**	**143 625**	**694 856**	**771 545**	**759 425**
NET INCREASE/(DECREASE) IN CASH HELD		**(32 769)**	**(57 390)**	**(57 664)**	**(52 779)**	**(49 024)**	**(53 431)**	**(54 679)**	**(54 679)**	**(62 911)**	**(54 679)**	**(54 679)**	**(110 170)**	**(694 856)**	**(771 545)**	**(759 425)**
Cash/cash equivalents at the month/year beginning:		73 319	40 550	(16 840)	(74 504)	(127 283)	(176 307)	(229 739)	(284 418)	(339 097)	(402 008)	(456 687)	(511 367)	73 319	(621 536)	(1 393 081)
Cash/cash equivalents at the month/year end:		40 550	(16 840)	(74 504)	(127 283)	(176 307)	(229 739)	(284 418)	(339 097)	(402 008)	(456 687)	(511 367)	(621 536)	(621 536)	(1 393 081)	(2 152 506)

WC022 Witzenberg - Supporting Table SB16 Adjustments Budget - monthly capital expenditure (municipal vote) - 24/01/202

Description - Municipal Vote	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Multi-year expenditure appropriation	1															
Vote 1 - Financial Services		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 2 - Community Services		–	–	–	183	–	–	18	18	18	18	18	(58)	214	–	–
Vote 3 - Community Services		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 4 - Community Services		–	–	–	–	–	–	254	254	1 305	254	254	4 930	7 249	–	–
Vote 5 - Corporate Services		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 6 - Technical Services		–	13	68	1 174	1 674	987	1 407	1 407	2 402	1 407	1 407	11 478	23 424	34 460	7 565
Vote 7 - Technical Services		–	–	111	–	30	89	987	987	1 151	987	987	7 170	12 499	41 096	–
Vote 8 - Muncipal Manager		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Capital Multi-year expenditure sub-total	3	**–**	**13**	**179**	**1 357**	**1 704**	**1 077**	**2 665**	**2 665**	**4 876**	**2 665**	**2 665**	23 520	43 386	75 556	7 565
Single-year expenditure appropriation																
Vote 1 - Financial Services		(9)	(9)	(9)	(9)	(9)	(9)	16	16	16	16	16	165	195	–	–
Vote 2 - Community Services		–	–	–	–	–	–	295	295	295	295	295	2 788	4 264	137	5 619
Vote 3 - Community Services		–	–	(13)	136	116	(65)	59	59	59	59	59	777	1 245	–	80
Vote 4 - Community Services		–	188	692	2 060	3	1 358	54	54	495	54	54	(2 599)	2 413	–	30
Vote 5 - Corporate Services		(75)	695	(286)	17	95	447	385	385	385	385	385	1 799	4 615	–	600
Vote 6 - Technical Services		–	–	625	148	3 659	(764)	951	951	3 449	951	951	10 935	21 859	47 223	14 919
Vote 7 - Technical Services		–	–	175	29	1 355	33	657	657	783	657	657	3 963	8 967	11 279	9 526
Vote 8 - Muncipal Manager		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Capital single-year expenditure sub-total	3	**(83)**	**874**	**1 185**	**2 381**	**5 219**	**1 002**	**2 418**	**2 418**	**5 482**	**2 418**	**2 418**	17 827	43 557	58 640	30 774
Total Capital Expenditure	2	**(83)**	**887**	**1 364**	**3 738**	**6 923**	**2 078**	**5 083**	**5 083**	**10 357**	**5 083**	**5 083**	**41 347**	**86 943**	**134 196**	**38 340**

WC022 Witzenberg - Supporting Table SB17 Adjustments Budget - monthly capital expenditure (functional classification) - 24/01/2022

Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Capital Expenditure - Functional																
Governance and administration		**23 096**	**29 963**	**19 790**	**19 354**	**21 897**	**17 953**	**–**	**–**	**–**	**–**	**–**	**(127 530)**	**4 523**	**–**	**600**
Executive and council		54	55	54	54	55	54	–	–	–	–	–	(324)	1	–	–
Finance and administration		23 033	29 898	19 726	19 289	21 832	17 888	–	–	–	–	–	(127 145)	4 522	–	600
Internal audit		10	11	10	11	10	10	–	–	–	–	–	(62)	–	–	–
Community and public safety		**209**	**258**	**304**	**906**	**152**	**(720)**	**–**	**–**	**–**	**–**	**–**	**12 187**	**13 296**	**137**	**5 729**
Community and social services		49	48	48	20	(30)	(95)	–	–	–	–	–	1 692	1 732	137	4 859
Sport and recreation		58	68	153	769	71	(727)	–	–	–	–	–	7 390	7 782	–	70
Public safety		86	125	86	100	95	85	–	–	–	–	–	3 206	3 782	–	800
Housing		15	17	16	18	17	17	–	–	–	–	–	(100)	–	–	–
Health		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		**(38)**	**(16)**	**(84)**	**(29)**	**(11)**	**36**	**–**	**–**	**–**	**–**	**–**	**22 372**	**22 231**	**53 978**	**12 984**
Planning and development		(66)	(50)	(116)	(70)	(43)	6	–	–	–	–	–	2 428	2 089	–	–
Road transport		27	32	30	39	30	28	–	–	–	–	–	19 957	20 142	53 978	12 984
Environmental protection		1	2	2	2	2	3	–	–	–	–	–	(13)	–	–	–
Trading services		**(23 268)**	**(30 205)**	**(20 010)**	**(20 232)**	**(22 038)**	**(17 269)**	**–**	**–**	**–**	**–**	**–**	**179 915**	**46 893**	**80 080**	**19 026**
Energy sources		(19 456)	(19 433)	(16 307)	(15 371)	(12 132)	(11 612)	–	–	–	–	–	98 803	4 493	5 065	8 000
Water management		(1 494)	(4 835)	(924)	(1 728)	(1 596)	(767)	–	–	–	–	–	28 539	17 197	39 990	9 526
Waste water management		(1 132)	(2 750)	(1 328)	(1 843)	(6 926)	(4 272)	–	–	–	–	–	38 288	20 036	22 640	1 500
Waste management		(1 186)	(3 188)	(1 452)	(1 290)	(1 384)	(617)	–	–	–	–	–	14 284	5 167	12 384	–
Other		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Total Capital Expenditure - Functional		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**86 943**	**86 943**	**134 196**	**38 340**

WC022 Witzenberg - Supporting Table SB18a Adjustments Budget - capital expenditure on new assets by asset class - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
Capital expenditure on new assets by Asset Class/Sub-class												
Infrastructure		**73 717**	**51 460**	**–**	**–**	**–**	**–**	**–**	**–**	**51 460**	**46 555**	**13 591**
Roads Infrastructure		13 417	10 059	–	–	–	–	–	–	10 059	935	1 565
Roads		12 547	9 189	–	–	–	–	–	–	9 189	–	1 565
Road Structures		870	870	–	–	–	–	–	–	870	935	–
Road Furniture		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Storm water Infrastructure		13 819	10 607	–	–	–	–	–	–	10 607	–	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		13 819	10 607	–	–	–	–	–	–	10 607	–	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
Electrical Infrastructure		–	2 466	–	–	–	–	–	–	2 466	4 565	4 000
Power Plants		–	–	–	–	–	–	–	–	–	–	–
HV Substations		–	–	–	–	–	–	–	–	–	–	–
HV Switching Station		–	–	–	–	–	–	–	–	–	–	–
HV Transmission Conductors		–	–	–	–	–	–	–	–	–	–	–
MV Substations		–	–	–	–	–	–	–	–	–	–	–
MV Switching Stations		–	–	–	–	–	–	–	–	–	–	–
MV Networks		–	1 316	–	–	–	–	–	–	1 316	3 000	4 000
LV Networks		–	1 150	–	–	–	–	–	–	1 150	1 565	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		26 896	15 799	–	–	–	–	–	–	15 799	28 670	8 026
Dams and Weirs		16 931	8 696	–	–	–	–	–	–	8 696	17 391	–
Boreholes		–	–	–	–	–	–	–	–	–	–	–
Reservoirs		–	–	–	–	–	–	–	–	–	11 279	–
Pump Stations		–	–	–	–	–	–	–	–	–	–	–
Water Treatment Works		–	–	–	–	–	–	–	–	–	–	–
Bulk Mains		476	476	–	–	–	–	–	–	476	–	8 026
Distribution		9 489	6 627	–	–	–	–	–	–	6 627	–	–
Distribution Points		–	–	–	–	–	–	–	–	–	–	–
PRV Stations		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sanitation Infrastructure		10 228	7 362	–	–	–	–	–	–	7 362	–	–
Pump Station		–	–	–	–	–	–	–	–	–	–	–
Reticulation		10 228	7 362	–	–	–	–	–	–	7 362	–	–
Waste Water Treatment Works		–	–	–	–	–	–	–	–	–	–	–
Outfall Sewers		–	–	–	–	–	–	–	–	–	–	–
Toilet Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Infrastructure		9 356	5 167	–	–	–	–	–	–	5 167	12 384	–
Landfill Sites		–	–	–	–	–	–	–	–	–	–	–
Waste Transfer Stations		–	1 363	–	–	–	–	–	–	1 363	–	–
Waste Processing Facilities		–	–	–	–	–	–	–	–	–	–	–
Waste Drop-off Points		–	–	–	–	–	–	–	–	–	–	–
Waste Separation Facilities		9 356	3 803	–	–	–	–	–	–	3 803	12 384	–
Electricity Generation Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Lines		–	–	–	–	–	–	–	–	–	–	–
Rail Structures		–	–	–	–	–	–	–	–	–	–	–
Rail Furniture		–	–	–	–	–	–	–	–	–	–	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		–	–	–	–	–	–	–	–	–	–	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
MV Substations		–	–	–	–	–	–	–	–	–	–	–
LV Networks		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Sand Pumps		–	–	–	–	–	–	–	–	–	–	–
Piers		–	–	–	–	–	–	–	–	–	–	–
Revetments		–	–	–	–	–	–	–	–	–	–	–
Promenades		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Data Centres		–	–	–	–	–	–	–	–	–	–	–
Core Layers		–	–	–	–	–	–	–	–	–	–	–
Distribution Layers		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Community Assets		**30**	**2 413**	**–**	**–**	**–**	**–**	**–**	**–**	2 413	**311**	**11 675**
Community Facilities		–	2 089	–	–	–	–	–	–	2 089	311	11 645
Halls		–	–	–	–	–	–	–	–	–	–	–
Centres		–	–	–	–	–	–	–	–	–	174	6 826
Crèches		–	–	–	–	–	–	–	–	–	–	–
Clinics/Care Centres		–	–	–	–	–	–	–	–	–	–	–
Fire/Ambulance Stations		–	–	–	–	–	–	–	–	–	–	–
Testing Stations		–	–	–	–	–	–	–	–	–	–	–
Museums		–	–	–	–	–	–	–	–	–	–	–
Galleries		–	–	–	–	–	–	–	–	–	–	–
Theatres		–	–	–	–	–	–	–	–	–	–	–
Libraries		–	–	–	–	–	–	–	–	–	–	–
Cemeteries/Crematoria		–	–	–	–	–	–	–	–	–	137	4 819
Police		–	–	–	–	–	–	–	–	–	–	–
Parks		–	–	–	–	–	–	–	–	–	–	–
Public Open Space		–	–	–	–	–	–	–	–	–	–	–
Nature Reserves		–	–	–	–	–	–	–	–	–	–	–
Public Ablution Facilities		–	–	–	–	–	–	–	–	–	–	–
Markets		–	2 089	–	–	–	–	–	–	2 089	–	–
Stalls		–	–	–	–	–	–	–	–	–	–	–
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Airports		–	–	–	–	–	–	–	–	–	–	–

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
Taxi Ranks/Bus Terminals		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		**30**	**324**	**–**	**–**	**–**	**–**	**–**	**–**	**324**	**–**	**30**
Indoor Facilities		–	–	–	–	–	–	–	–	–	–	–
Outdoor Facilities		30	324	–	–	–	–	–	–	324	–	30
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Heritage assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Monuments		–	–	–	–	–	–	–	–	–	–	–
Historic Buildings		–	–	–	–	–	–	–	–	–	–	–
Works of Art		–	–	–	–	–	–	–	–	–	–	–
Conservation Areas		–	–	–	–	–	–	–	–	–	–	–
Other Heritage		–	–	–	–	–	–	–	–	–	–	–
Investment properties		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Other assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Operational Buildings		–	–	–	–	–	–	–	–	–	–	–
Municipal Offices		–	–	–	–	–	–	–	–	–	–	–
Pay/Enquiry Points		–	–	–	–	–	–	–	–	–	–	–
Building Plan Offices		–	–	–	–	–	–	–	–	–	–	–
Workshops		–	–	–	–	–	–	–	–	–	–	–
Yards		–	–	–	–	–	–	–	–	–	–	–
Stores		–	–	–	–	–	–	–	–	–	–	–
Laboratories		–	–	–	–	–	–	–	–	–	–	–
Training Centres		–	–	–	–	–	–	–	–	–	–	–
Manufacturing Plant		–	–	–	–	–	–	–	–	–	–	–
Depots		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Staff Housing		–	–	–	–	–	–	–	–	–	–	–
Social Housing		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Water Rights		–	–	–	–	–	–	–	–	–	–	–
Effluent Licenses		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Licenses		–	–	–	–	–	–	–	–	–	–	–
Computer Software and Applications		–	–	–	–	–	–	–	–	–	–	–
Load Settlement Software Applications		–	–	–	–	–	–	–	–	–	–	–
Unspecified		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		**450**	**867**	**–**	**–**	**–**	**–**	**–**	**–**	**867**	**–**	**600**
Computer Equipment		450	867	–	–	–	–	–	–	867	–	600
Furniture and Office Equipment		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		**430**	**2 793**	**–**	**–**	**–**	**–**	**–**	**–**	**2 793**	**–**	**80**
Machinery and Equipment		430	2 793	–	–	–	–	–	–	2 793	–	80
Transport Assets		**–**	**3 568**	**–**	**–**	**–**	**–**	**–**	**–**	**3 568**	**–**	**800**
Transport Assets		–	3 568	–	–	–	–	–	–	3 568	–	800
Land		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Capital Expenditure on new assets ***to be adjusted***	1	**74 627**	**61 101**	**–**	**–**	**–**	**–**	**–**	**–**	**61 101**	**46 866**	**26 747**

WC022 Witzenberg - Supporting Table SB18b Adjustments Budget - capital expenditure on renewal of existing assets by asset class - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
Capital expenditure on renewal of existing assets by Asset Class/Sub-class												
Infrastructure		**4 300**	**3 956**	**–**	**–**	**–**	**–**	**(334)**	**(334)**	**3 622**	**–**	**5 000**
Roads Infrastructure		1 800	1 600	–	–	–	–	–	–	1 600	–	2 000
Roads		1 800	1 600	–	–	–	–	–	–	1 600	–	2 000
Road Structures		–	–	–	–	–	–	–	–	–	–	–
Road Furniture		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Storm water Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		–	–	–	–	–	–	–	–	–	–	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
Electrical Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Power Plants		–	–	–	–	–	–	–	–	–	–	–
HV Substations		–	–	–	–	–	–	–	–	–	–	–
HV Switching Station		–	–	–	–	–	–	–	–	–	–	–
HV Transmission Conductors		–	–	–	–	–	–	–	–	–	–	–
MV Substations		–	–	–	–	–	–	–	–	–	–	–
MV Switching Stations		–	–	–	–	–	–	–	–	–	–	–
MV Networks		–	–	–	–	–	–	–	–	–	–	–
LV Networks		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		500	400	–	–	–	–	–	–	400	–	1 500
Dams and Weirs		–	–	–	–	–	–	–	–	–	–	–
Boreholes		–	–	–	–	–	–	–	–	–	–	–
Reservoirs		–	–	–	–	–	–	–	–	–	–	–
Pump Stations		–	–	–	–	–	–	–	–	–	–	–
Water Treatment Works		–	–	–	–	–	–	–	–	–	–	–
Bulk Mains		–	–	–	–	–	–	–	–	–	–	–
Distribution		500	400	–	–	–	–	–	–	400	–	1 500
Distribution Points		–	–	–	–	–	–	–	–	–	–	–
PRV Stations		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sanitation Infrastructure		2 000	1 956	–	–	–	–	(334)	(334)	1 622	–	1 500
Pump Station		–	–	–	–	–	–	–	–	–	–	–
Reticulation		500	103	–	–	–	–	–	–	103	–	1 500
Waste Water Treatment Works		1 500	1 853	–	–	–	–	(334)	(334)	1 520	–	–
Outfall Sewers		–	–	–	–	–	–	–	–	–	–	–
Toilet Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Landfill Sites		–	–	–	–	–	–	–	–	–	–	–
Waste Transfer Stations		–	–	–	–	–	–	–	–	–	–	–
Waste Processing Facilities		–	–	–	–	–	–	–	–	–	–	–
Waste Drop-off Points		–	–	–	–	–	–	–	–	–	–	–
Waste Separation Facilities		–	–	–	–	–	–	–	–	–	–	–
Electricity Generation Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Lines		–	–	–	–	–	–	–	–	–	–	–
Rail Structures		–	–	–	–	–	–	–	–	–	–	–
Rail Furniture		–	–	–	–	–	–	–	–	–	–	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		–	–	–	–	–	–	–	–	–	–	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
MV Substations		–	–	–	–	–	–	–	–	–	–	–
LV Networks		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Sand Pumps		–	–	–	–	–	–	–	–	–	–	–
Piers		–	–	–	–	–	–	–	–	–	–	–
Revetments		–	–	–	–	–	–	–	–	–	–	–
Promenades		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Data Centres		–	–	–	–	–	–	–	–	–	–	–
Core Layers		–	–	–	–	–	–	–	–	–	–	–
Distribution Layers		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Community Assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Community Facilities		–	–	–	–	–	–	–	–	–	–	–
Halls		–	–	–	–	–	–	–	–	–	–	–
Centres		–	–	–	–	–	–	–	–	–	–	–
Crèches		–	–	–	–	–	–	–	–	–	–	–
Clinics/Care Centres		–	–	–	–	–	–	–	–	–	–	–
Fire/Ambulance Stations		–	–	–	–	–	–	–	–	–	–	–
Testing Stations		–	–	–	–	–	–	–	–	–	–	–
Museums		–	–	–	–	–	–	–	–	–	–	–
Galleries		–	–	–	–	–	–	–	–	–	–	–
Theatres		–	–	–	–	–	–	–	–	–	–	–
Libraries		–	–	–	–	–	–	–	–	–	–	–
Cemeteries/Crematoria		–	–	–	–	–	–	–	–	–	–	–
Police		–	–	–	–	–	–	–	–	–	–	–
Parks		–	–	–	–	–	–	–	–	–	–	–
Public Open Space		–	–	–	–	–	–	–	–	–	–	–
Nature Reserves		–	–	–	–	–	–	–	–	–	–	–
Public Ablution Facilities		–	–	–	–	–	–	–	–	–	–	–
Markets		–	–	–	–	–	–	–	–	–	–	–
Stalls		–	–	–	–	–	–	–	–	–	–	–
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Airports		–	–	–	–	–	–	–	–	–	–	–

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
Taxi Ranks/Bus Terminals		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		–	–	–	–	–	–	–	–	–	–	–
Indoor Facilities		–	–	–	–	–	–	–	–	–	–	–
Outdoor Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Heritage assets		–	–	–	–	–	–	–	–	–	–	–
Monuments		–	–	–	–	–	–	–	–	–	–	–
Historic Buildings		–	–	–	–	–	–	–	–	–	–	–
Works of Art		–	–	–	–	–	–	–	–	–	–	–
Conservation Areas		–	–	–	–	–	–	–	–	–	–	–
Other Heritage		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Other assets		600	3 576	–	–	–	–	–	–	3 576	–	–
Operational Buildings		600	3 576	–	–	–	–	–	–	3 576	–	–
Municipal Offices		600	3 576	–	–	–	–	–	–	3 576	–	–
Pay/Enquiry Points		–	–	–	–	–	–	–	–	–	–	–
Building Plan Offices		–	–	–	–	–	–	–	–	–	–	–
Workshops		–	–	–	–	–	–	–	–	–	–	–
Yards		–	–	–	–	–	–	–	–	–	–	–
Stores		–	–	–	–	–	–	–	–	–	–	–
Laboratories		–	–	–	–	–	–	–	–	–	–	–
Training Centres		–	–	–	–	–	–	–	–	–	–	–
Manufacturing Plant		–	–	–	–	–	–	–	–	–	–	–
Depots		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Staff Housing		–	–	–	–	–	–	–	–	–	–	–
Social Housing		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Water Rights		–	–	–	–	–	–	–	–	–	–	–
Effluent Licenses		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Licenses		–	–	–	–	–	–	–	–	–	–	–
Computer Software and Applications		–	–	–	–	–	–	–	–	–	–	–
Load Settlement Software Applications		–	–	–	–	–	–	–	–	–	–	–
Unspecified		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		–	–	–	–	–	–	–	–	–	–	–
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		–	–	–	–	–	–	–	–	–	–	–
Transport Assets		–	–	–	–	–	–	–	–	–	–	–
Transport Assets		–	–	–	–	–	–	–	–	–	–	–
Land		–	–	–	–	–	–	–	–	–	–	–
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Capital Expenditure on renewal of existing assets ***to be adjusted***	1	**4 900**	**7 532**	**–**	**–**	**–**	**–**	**(334)**	**(334)**	**7 198**	**–**	**5 000**

WC022 Witzenberg - Supporting Table SB18c Adjustments Budget - expenditure on repairs and maintenance by asset class - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
Repairs and maintenance expenditure by Asset Class/Sub-class												
Infrastructure		**14 259**	**17 841**	**–**	**–**	**–**	**–**	**–**	**–**	**17 841**	**14 955**	**15 658**
Roads Infrastructure		6 864	8 899	–	–	–	–	–	–	8 899	7 182	7 542
Roads		5 994	8 219	–	–	–	–	–	–	8 219	6 272	6 586
Road Structures		–	–	–	–	–	–	–	–	–	–	–
Road Furniture		870	680	–	–	–	–	–	–	680	911	956
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Storm water Infrastructure		2 044	1 320	–	–	–	–	–	–	1 320	2 130	2 224
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		2 044	1 320	–	–	–	–	–	–	1 320	2 130	2 224
Attenuation		–	–	–	–	–	–	–	–	–	–	–
Electrical Infrastructure		1 931	2 662	–	–	–	–	–	–	2 662	2 059	2 129
Power Plants		–	–	–	–	–	–	–	–	–	–	–
HV Substations		80	27	–	–	–	–	–	–	27	84	88
HV Switching Station		–	–	–	–	–	–	–	–	–	–	–
HV Transmission Conductors		–	–	–	–	–	–	–	–	–	–	–
MV Substations		754	788	–	–	–	–	–	–	788	791	831
MV Switching Stations		53	27	–	–	–	–	–	–	27	56	59
MV Networks		758	1 106	–	–	–	–	–	–	1 106	829	838
LV Networks		285	714	–	–	–	–	–	–	714	299	314
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		1 270	2 002	–	–	–	–	–	–	2 002	1 329	1 395
Dams and Weirs		205	634	–	–	–	–	–	–	634	214	225
Boreholes		147	147	–	–	–	–	–	–	147	154	162
Reservoirs		–	–	–	–	–	–	–	–	–	–	–
Pump Stations		49	49	–	–	–	–	–	–	49	51	54
Water Treatment Works		98	504	–	–	–	–	–	–	504	103	108
Bulk Mains		400	206	–	–	–	–	–	–	206	419	440
Distribution		303	395	–	–	–	–	–	–	395	317	333
Distribution Points		49	49	–	–	–	–	–	–	49	51	54
PRV Stations		18	18	–	–	–	–	–	–	18	19	20
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sanitation Infrastructure		2 151	2 958	–	–	–	–	–	–	2 958	2 255	2 367
Pump Station		–	–	–	–	–	–	–	–	–	–	–
Reticulation		648	838	–	–	–	–	–	–	838	679	713
Waste Water Treatment Works		1 413	2 030	–	–	–	–	–	–	2 030	1 480	1 554
Outfall Sewers		–	–	–	–	–	–	–	–	–	–	–
Toilet Facilities		90	90	–	–	–	–	–	–	90	95	100
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Landfill Sites		–	–	–	–	–	–	–	–	–	–	–
Waste Transfer Stations		–	–	–	–	–	–	–	–	–	–	–
Waste Processing Facilities		–	–	–	–	–	–	–	–	–	–	–
Waste Drop-off Points		–	–	–	–	–	–	–	–	–	–	–
Waste Separation Facilities		–	–	–	–	–	–	–	–	–	–	–
Electricity Generation Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Lines		–	–	–	–	–	–	–	–	–	–	–
Rail Structures		–	–	–	–	–	–	–	–	–	–	–
Rail Furniture		–	–	–	–	–	–	–	–	–	–	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		–	–	–	–	–	–	–	–	–	–	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
MV Substations		–	–	–	–	–	–	–	–	–	–	–
LV Networks		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Sand Pumps		–	–	–	–	–	–	–	–	–	–	–
Piers		–	–	–	–	–	–	–	–	–	–	–
Revetments		–	–	–	–	–	–	–	–	–	–	–
Promenades		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Data Centres		–	–	–	–	–	–	–	–	–	–	–
Core Layers		–	–	–	–	–	–	–	–	–	–	–
Distribution Layers		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Community Assets		**981**	**1 050**	**–**	**–**	**–**	**–**	**–**	**–**	1 050	**1 026**	**1 077**
Community Facilities		581	543	–	–	–	–	–	–	543	607	637
Halls		149	150	–	–	–	–	–	–	150	156	163
Centres		–	–	–	–	–	–	–	–	–	–	–
Crèches		38	10	–	–	–	–	–	–	10	38	40
Clinics/Care Centres		–	–	–	–	–	–	–	–	–	–	–
Fire/Ambulance Stations		–	–	–	–	–	–	–	–	–	–	–
Testing Stations		–	–	–	–	–	–	–	–	–	–	–
Museums		–	–	–	–	–	–	–	–	–	–	–
Galleries		–	–	–	–	–	–	–	–	–	–	–
Theatres		–	–	–	–	–	–	–	–	–	–	–
Libraries		(3)	17	–	–	–	–	–	–	17	(3)	(3)
Cemeteries/Crematoria		125	91	–	–	–	–	–	–	91	131	137
Police		–	–	–	–	–	–	–	–	–	–	–
Parks		–	–	–	–	–	–	–	–	–	–	–
Public Open Space		–	–	–	–	–	–	–	–	–	–	–
Nature Reserves		–	–	–	–	–	–	–	–	–	–	–
Public Ablution Facilities		205	205	–	–	–	–	–	–	205	216	226
Markets		67	70	–	–	–	–	–	–	70	70	74
Stalls		–	–	–	–	–	–	–	–	–	–	–
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Airports		–	–	–	–	–	–	–	–	–	–	–

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
Taxi Ranks/Bus Terminals		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		**400**	**507**	**–**	**–**	**–**	**–**	**–**	**–**	**507**	**419**	**440**
Indoor Facilities		295	253	–	–	–	–	–	–	253	309	325
Outdoor Facilities		105	254	–	–	–	–	–	–	254	110	115
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Heritage assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Monuments		–	–	–	–	–	–	–	–	–	–	–
Historic Buildings		–	–	–	–	–	–	–	–	–	–	–
Works of Art		–	–	–	–	–	–	–	–	–	–	–
Conservation Areas		–	–	–	–	–	–	–	–	–	–	–
Other Heritage		–	–	–	–	–	–	–	–	–	–	–
Investment properties		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Other assets		**495**	**528**	**–**	**–**	**–**	**–**	**–**	**–**	528	**526**	**559**
Operational Buildings		**338**	**321**	**–**	**–**	**–**	**–**	**–**	**–**	**321**	**361**	**386**
Municipal Offices		338	321	–	–	–	–	–	–	321	361	386
Pay/Enquiry Points		–	–	–	–	–	–	–	–	–	–	–
Building Plan Offices		–	–	–	–	–	–	–	–	–	–	–
Workshops		–	–	–	–	–	–	–	–	–	–	–
Yards		–	–	–	–	–	–	–	–	–	–	–
Stores		–	–	–	–	–	–	–	–	–	–	–
Laboratories		–	–	–	–	–	–	–	–	–	–	–
Training Centres		–	–	–	–	–	–	–	–	–	–	–
Manufacturing Plant		–	–	–	–	–	–	–	–	–	–	–
Depots		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Housing		**157**	**207**	**–**	**–**	**–**	**–**	**–**	**–**	**207**	**165**	**173**
Staff Housing		–	–	–	–	–	–	–	–	–	–	–
Social Housing		157	207	–	–	–	–	–	–	207	165	173
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Water Rights		–	–	–	–	–	–	–	–	–	–	–
Effluent Licenses		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Licenses		–	–	–	–	–	–	–	–	–	–	–
Computer Software and Applications		–	–	–	–	–	–	–	–	–	–	–
Load Settlement Software Applications		–	–	–	–	–	–	–	–	–	–	–
Unspecified		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		**328**	**228**	**–**	**–**	**–**	**–**	**–**	**–**	**228**	**345**	**362**
Computer Equipment		328	228	–	–	–	–	–	–	228	345	362
Furniture and Office Equipment		**37**	**18**	**–**	**–**	**–**	**–**	**–**	**–**	**18**	**39**	**41**
Furniture and Office Equipment		37	18	–	–	–	–	–	–	18	39	41
Machinery and Equipment		**271**	**241**	**–**	**–**	**–**	**–**	**–**	**–**	**241**	**283**	**297**
Machinery and Equipment		271	241	–	–	–	–	–	–	241	283	297
Transport Assets		**1 912**	**2 240**	**–**	**–**	**–**	**–**	**–**	**–**	**2 240**	**2 282**	**2 357**
Transport Assets		1 912	2 240	–	–	–	–	–	–	2 240	2 282	2 357
Land		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Repairs and Maintenance Expenditure to be adjusted	1	**18 282**	**22 145**	**–**	**–**	**–**	**–**	**–**	**–**	**22 145**	**19 454**	**20 350**

WC022 Witzenberg - Supporting Table SB18d Adjustments Budget - depreciation by asset class - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
Depreciation by Asset Class/Sub-class												
Infrastructure		**24 358**	**21 158**	**–**	**–**	**–**	**–**	**–**	**–**	**21 158**	**25 675**	**25 675**
Roads Infrastructure		4 964	2 964	–	–	–	–	–	–	2 964	5 231	5 231
Roads		534	534	–	–	–	–	–	–	534	558	558
Road Structures		2 215	1 215	–	–	–	–	–	–	1 215	2 337	2 337
Road Furniture		2 215	1 215	–	–	–	–	–	–	1 215	2 337	2 337
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Storm water Infrastructure		1 982	1 982	–	–	–	–	–	–	1 982	2 091	2 091
Drainage Collection		480	480	–	–	–	–	–	–	480	507	507
Storm water Conveyance		1 021	1 021	–	–	–	–	–	–	1 021	1 077	1 077
Attenuation		480	480	–	–	–	–	–	–	480	507	507
Electrical Infrastructure		3 708	3 708	–	–	–	–	–	–	3 708	3 912	3 912
Power Plants		–	–	–	–	–	–	–	–	–	–	–
HV Substations		450	450	–	–	–	–	–	–	450	474	474
HV Switching Station		450	450	–	–	–	–	–	–	450	474	474
HV Transmission Conductors		450	450	–	–	–	–	–	–	450	474	474
MV Substations		450	450	–	–	–	–	–	–	450	474	474
MV Switching Stations		450	450	–	–	–	–	–	–	450	474	474
MV Networks		561	561	–	–	–	–	–	–	561	591	591
LV Networks		450	450	–	–	–	–	–	–	450	474	474
Capital Spares		450	450	–	–	–	–	–	–	450	474	474
Water Supply Infrastructure		5 928	5 628	–	–	–	–	–	–	5 628	6 249	6 249
Dams and Weirs		386	386	–	–	–	–	–	–	386	407	407
Boreholes		386	386	–	–	–	–	–	–	386	407	407
Reservoirs		386	386	–	–	–	–	–	–	386	407	407
Pump Stations		386	386	–	–	–	–	–	–	386	407	407
Water Treatment Works		386	386	–	–	–	–	–	–	386	407	407
Bulk Mains		100	100	–	–	–	–	–	–	100	100	100
Distribution		1 300	1 200	–	–	–	–	–	–	1 200	1 371	1 371
Distribution Points		1 300	1 200	–	–	–	–	–	–	1 200	1 371	1 371
PRV Stations		1 300	1 200	–	–	–	–	–	–	1 200	1 371	1 371
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sanitation Infrastructure		6 122	5 222	–	–	–	–	–	–	5 222	6 453	6 453
Pump Station		100	100	–	–	–	–	–	–	100	100	100
Reticulation		1 349	1 349	–	–	–	–	–	–	1 349	1 424	1 424
Waste Water Treatment Works		1 349	1 049	–	–	–	–	–	–	1 049	1 424	1 424
Outfall Sewers		1 349	1 049	–	–	–	–	–	–	1 049	1 424	1 424
Toilet Facilities		1 974	1 674	–	–	–	–	–	–	1 674	2 082	2 082
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Infrastructure		1 654	1 654	–	–	–	–	–	–	1 654	1 740	1 740
Landfill Sites		100	100	–	–	–	–	–	–	100	100	100
Waste Transfer Stations		311	311	–	–	–	–	–	–	311	328	328
Waste Processing Facilities		311	311	–	–	–	–	–	–	311	328	328
Waste Drop-off Points		311	311	–	–	–	–	–	–	311	328	328
Waste Separation Facilities		311	311	–	–	–	–	–	–	311	328	328
Electricity Generation Facilities		311	311	–	–	–	–	–	–	311	328	328
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Lines		–	–	–	–	–	–	–	–	–	–	–
Rail Structures		–	–	–	–	–	–	–	–	–	–	–
Rail Furniture		–	–	–	–	–	–	–	–	–	–	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		–	–	–	–	–	–	–	–	–	–	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
MV Substations		–	–	–	–	–	–	–	–	–	–	–
LV Networks		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Sand Pumps		–	–	–	–	–	–	–	–	–	–	–
Piers		–	–	–	–	–	–	–	–	–	–	–
Revetments		–	–	–	–	–	–	–	–	–	–	–
Promenades		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Data Centres		–	–	–	–	–	–	–	–	–	–	–
Core Layers		–	–	–	–	–	–	–	–	–	–	–
Distribution Layers		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Community Assets		**3 856**	**3 206**	**–**	**–**	**–**	**–**	**–**	**–**	3 206	**4 068**	**4 068**
Community Facilities		1 971	1 971	–	–	–	–	–	–	1 971	2 079	2 079
Halls		1 348	1 348	–	–	–	–	–	–	1 348	1 422	1 422
Centres		–	–	–	–	–	–	–	–	–	–	–
Crèches		–	–	–	–	–	–	–	–	–	–	–
Clinics/Care Centres		–	–	–	–	–	–	–	–	–	–	–
Fire/Ambulance Stations		–	–	–	–	–	–	–	–	–	–	–
Testing Stations		–	–	–	–	–	–	–	–	–	–	–
Museums		–	–	–	–	–	–	–	–	–	–	–
Galleries		–	–	–	–	–	–	–	–	–	–	–
Theatres		–	–	–	–	–	–	–	–	–	–	–
Libraries		365	365	–	–	–	–	–	–	365	385	385
Cemeteries/Crematoria		12	12	–	–	–	–	–	–	12	13	13
Police		–	–	–	–	–	–	–	–	–	–	–
Parks		–	–	–	–	–	–	–	–	–	–	–
Public Open Space		246	246	–	–	–	–	–	–	246	260	260
Nature Reserves		–	–	–	–	–	–	–	–	–	–	–
Public Ablution Facilities		–	–	–	–	–	–	–	–	–	–	–
Markets		–	–	–	–	–	–	–	–	–	–	–
Stalls		–	–	–	–	–	–	–	–	–	–	–
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Airports		–	–	–	–	–	–	–	–	–	–	–

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
Taxi Ranks/Bus Terminals		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		**1 885**	**1 235**	**–**	**–**	**–**	**–**	**–**	**–**	**1 235**	**1 989**	**1 989**
Indoor Facilities		–	–	–	–	–	–	–	–	–	–	–
Outdoor Facilities		1 885	1 235	–	–	–	–	–	–	1 235	1 989	1 989
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Heritage assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Monuments		–	–	–	–	–	–	–	–	–	–	–
Historic Buildings		–	–	–	–	–	–	–	–	–	–	–
Works of Art		–	–	–	–	–	–	–	–	–	–	–
Conservation Areas		–	–	–	–	–	–	–	–	–	–	–
Other Heritage		–	–	–	–	–	–	–	–	–	–	–
Investment properties		**703**	**703**	**–**	**–**	**–**	**–**	**–**	**–**	703	**742**	**742**
Revenue Generating		**352**	**352**	**–**	**–**	**–**	**–**	**–**	**–**	352	**371**	**371**
Improved Property		176	176	–	–	–	–	–	–	176	185	185
Unimproved Property		176	176	–	–	–	–	–	–	176	185	185
Non-revenue Generating		**352**	**352**	**–**	**–**	**–**	**–**	**–**	**–**	**352**	**371**	**371**
Improved Property		176	176	–	–	–	–	–	–	176	185	185
Unimproved Property		176	176	–	–	–	–	–	–	176	185	185
Other assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	–	**–**	**–**
Operational Buildings		–	–	–	–	–	–	–	–	–	–	–
Municipal Offices		–	–	–	–	–	–	–	–	–	–	–
Pay/Enquiry Points		–	–	–	–	–	–	–	–	–	–	–
Building Plan Offices		–	–	–	–	–	–	–	–	–	–	–
Workshops		–	–	–	–	–	–	–	–	–	–	–
Yards		–	–	–	–	–	–	–	–	–	–	–
Stores		–	–	–	–	–	–	–	–	–	–	–
Laboratories		–	–	–	–	–	–	–	–	–	–	–
Training Centres		–	–	–	–	–	–	–	–	–	–	–
Manufacturing Plant		–	–	–	–	–	–	–	–	–	–	–
Depots		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Housing		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Staff Housing		–	–	–	–	–	–	–	–	–	–	–
Social Housing		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		**377**	**377**	**–**	**–**	**–**	**–**	**–**	**–**	**377**	**398**	**398**
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		**377**	**377**	**–**	**–**	**–**	**–**	**–**	**–**	**377**	**398**	**398**
Water Rights		16	16	–	–	–	–	–	–	16	17	17
Effluent Licenses		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Licenses		–	–	–	–	–	–	–	–	–	–	–
Computer Software and Applications		361	361	–	–	–	–	–	–	361	381	381
Load Settlement Software Applications		–	–	–	–	–	–	–	–	–	–	–
Unspecified		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		**2 436**	**1 886**	**–**	**–**	**–**	**–**	**–**	**–**	**1 886**	**2 581**	**2 581**
Computer Equipment		2 436	1 886	–	–	–	–	–	–	1 886	2 581	2 581
Furniture and Office Equipment		**588**	**588**	**–**	**–**	**–**	**–**	**–**	**–**	**588**	**630**	**630**
Furniture and Office Equipment		588	588	–	–	–	–	–	–	588	630	630
Machinery and Equipment		**1 427**	**1 427**	**–**	**–**	**–**	**–**	**–**	**–**	**1 427**	**1 505**	**1 505**
Machinery and Equipment		1 427	1 427	–	–	–	–	–	–	1 427	1 505	1 505
Transport Assets		**6 943**	**6 343**	**–**	**–**	**–**	**–**	**–**	**–**	**6 343**	**7 320**	**7 320**
Transport Assets		6 943	6 343	–	–	–	–	–	–	6 343	7 320	7 320
Land		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Depreciation to be adjusted	1	**40 688**	**35 688**	**–**	**–**	**–**	**–**	**–**	**–**	**35 688**	**42 918**	**42 918**

WC022 Witzenberg - Adjustments Budget - capital expenditure on upgrading of existing assets by asset class - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class												
Infrastructure		**8 368**	**11 395**	**–**	**–**	**–**	**–**	**–**	**–**	**11 395**	**87 330**	**6 593**
Roads Infrastructure		5 028	8 484	–	–	–	–	–	–	8 484	52 870	2 593
Roads		–	–	–	–	–	–	–	–	–	11 320	–
Road Structures		5 028	8 484	–	–	–	–	–	–	8 484	41 550	2 593
Road Furniture		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Storm water Infrastructure		–	–	–	–	–	–	–	–	–	11 320	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		–	–	–	–	–	–	–	–	–	11 320	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
Electrical Infrastructure		2 500	2 027	–	–	–	–	–	–	2 027	500	4 000
Power Plants		–	–	–	–	–	–	–	–	–	–	–
HV Substations		–	–	–	–	–	–	–	–	–	–	–
HV Switching Station		–	–	–	–	–	–	–	–	–	–	–
HV Transmission Conductors		–	–	–	–	–	–	–	–	–	–	–
MV Substations		1 000	974	–	–	–	–	–	–	974	500	1 000
MV Switching Stations		–	–	–	–	–	–	–	–	–	–	–
MV Networks		1 000	803	–	–	–	–	–	–	803	–	2 000
LV Networks		500	250	–	–	–	–	–	–	250	–	1 000
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		–	–	–	–	–	–	–	–	–	11 320	–
Dams and Weirs		–	–	–	–	–	–	–	–	–	–	–
Boreholes		–	–	–	–	–	–	–	–	–	–	–
Reservoirs		–	–	–	–	–	–	–	–	–	–	–
Pump Stations		–	–	–	–	–	–	–	–	–	–	–
Water Treatment Works		–	–	–	–	–	–	–	–	–	–	–
Bulk Mains		–	–	–	–	–	–	–	–	–	–	–
Distribution		–	–	–	–	–	–	–	–	–	11 320	–
Distribution Points		–	–	–	–	–	–	–	–	–	–	–
PRV Stations		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sanitation Infrastructure		840	884	–	–	–	–	–	–	884	11 320	–
Pump Station		–	–	–	–	–	–	–	–	–	–	–
Reticulation		–	–	–	–	–	–	–	–	–	11 320	–
Waste Water Treatment Works		840	884	–	–	–	–	–	–	884	–	–
Outfall Sewers		–	–	–	–	–	–	–	–	–	–	–
Toilet Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Landfill Sites		–	–	–	–	–	–	–	–	–	–	–
Waste Transfer Stations		–	–	–	–	–	–	–	–	–	–	–
Waste Processing Facilities		–	–	–	–	–	–	–	–	–	–	–
Waste Drop-off Points		–	–	–	–	–	–	–	–	–	–	–
Waste Separation Facilities		–	–	–	–	–	–	–	–	–	–	–
Electricity Generation Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Lines		–	–	–	–	–	–	–	–	–	–	–
Rail Structures		–	–	–	–	–	–	–	–	–	–	–
Rail Furniture		–	–	–	–	–	–	–	–	–	–	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		–	–	–	–	–	–	–	–	–	–	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
MV Substations		–	–	–	–	–	–	–	–	–	–	–
LV Networks		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Sand Pumps		–	–	–	–	–	–	–	–	–	–	–
Piers		–	–	–	–	–	–	–	–	–	–	–
Revetments		–	–	–	–	–	–	–	–	–	–	–
Promenades		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Data Centres		–	–	–	–	–	–	–	–	–	–	–
Core Layers		–	–	–	–	–	–	–	–	–	–	–
Distribution Layers		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Community Assets		**870**	**6 915**	**–**	**–**	**–**	**–**	**334**	334	7 249	**–**	**–**
Community Facilities		–	–	–	–	–	–	–	–	–	–	–
Halls		–	–	–	–	–	–	–	–	–	–	–
Centres		–	–	–	–	–	–	–	–	–	–	–
Crèches		–	–	–	–	–	–	–	–	–	–	–
Clinics/Care Centres		–	–	–	–	–	–	–	–	–	–	–
Fire/Ambulance Stations		–	–	–	–	–	–	–	–	–	–	–
Testing Stations		–	–	–	–	–	–	–	–	–	–	–
Museums		–	–	–	–	–	–	–	–	–	–	–
Galleries		–	–	–	–	–	–	–	–	–	–	–
Theatres		–	–	–	–	–	–	–	–	–	–	–
Libraries		–	–	–	–	–	–	–	–	–	–	–
Cemeteries/Crematoria		–	–	–	–	–	–	–	–	–	–	–
Police		–	–	–	–	–	–	–	–	–	–	–
Parks		–	–	–	–	–	–	–	–	–	–	–
Public Open Space		–	–	–	–	–	–	–	–	–	–	–
Nature Reserves		–	–	–	–	–	–	–	–	–	–	–
Public Ablution Facilities		–	–	–	–	–	–	–	–	–	–	–
Markets		–	–	–	–	–	–	–	–	–	–	–
Stalls		–	–	–	–	–	–	–	–	–	–	–
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Airports		–	–	–	–	–	–	–	–	–	–	–

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
Taxi Ranks/Bus Terminals		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		**870**	**6 915**	**–**	**–**	**–**	**–**	**334**	**334**	**7 249**	**–**	**–**
Indoor Facilities		–	–	–	–	–	–	–	–	–	–	–
Outdoor Facilities		870	6 915	–	–	–	–	334	334	7 249	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Heritage assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Monuments		–	–	–	–	–	–	–	–	–	–	–
Historic Buildings		–	–	–	–	–	–	–	–	–	–	–
Works of Art		–	–	–	–	–	–	–	–	–	–	–
Conservation Areas		–	–	–	–	–	–	–	–	–	–	–
Other Heritage		–	–	–	–	–	–	–	–	–	–	–
Investment properties		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Other assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Operational Buildings		–	–	–	–	–	–	–	–	–	–	–
Municipal Offices		–	–	–	–	–	–	–	–	–	–	–
Pay/Enquiry Points		–	–	–	–	–	–	–	–	–	–	–
Building Plan Offices		–	–	–	–	–	–	–	–	–	–	–
Workshops		–	–	–	–	–	–	–	–	–	–	–
Yards		–	–	–	–	–	–	–	–	–	–	–
Stores		–	–	–	–	–	–	–	–	–	–	–
Laboratories		–	–	–	–	–	–	–	–	–	–	–
Training Centres		–	–	–	–	–	–	–	–	–	–	–
Manufacturing Plant		–	–	–	–	–	–	–	–	–	–	–
Depots		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Staff Housing		–	–	–	–	–	–	–	–	–	–	–
Social Housing		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Water Rights		–	–	–	–	–	–	–	–	–	–	–
Effluent Licenses		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Licenses		–	–	–	–	–	–	–	–	–	–	–
Computer Software and Applications		–	–	–	–	–	–	–	–	–	–	–
Load Settlement Software Applications		–	–	–	–	–	–	–	–	–	–	–
Unspecified		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Computer Equipment		–	–	–	–	–	–	–	–	–	–	–
Furniture and Office Equipment		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Machinery and Equipment		–	–	–	–	–	–	–	–	–	–	–
Transport Assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Transport Assets		–	–	–	–	–	–	–	–	–	–	–
Land		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Capital Expenditure on upgrading of existing assets ***to be adjusted***	1	**9 237**	**18 310**	**–**	**–**	**–**	**–**	**334**	**334**	**18 644**	**87 330**	**6 593**

WC022 Witzenberg - Supporting Table SB19 List of capital programmes and projects affected by Adjustments Budget - 24/01/2022

Municipal Vote/Capital project	Program/Project description	Project number	IDP Goal Code	Individually Approved Yes/No	Asset Class	Asset Sub-Class	GPS co-ordinates	Medium Term Revenue and Expenditure Framework					
								Budget Year 2020/21		Budget Year +1 2021/22		Budget Year +2 2022/23	
R thousand			3	6	4	4	5	Original Budget	Adjusted Budget	Original Budget	Adjusted Budget	Original Budget	Adjusted Budget
Parent municipality:													
List all capital programs/projects grouped by Municipal Vote													
Community Services				**Yes**	*Community*	*Recreational facilities*		**870**	**7 249**				
Technical Services				**Yes**	*Infrastructure - Sanitation*	*Reticulation*		**1 500**	**1 520**				
Entities:													
List all capital programs/projects grouped by Municipal Entity													
Entity Name													
Project name													

WC022 Witzenberg - Supporting Table SB20 Not required - 24/01/2022

Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		3	4	5	6	8	9	10	11			
R thousands		A	A1	B	C	D	E	F	G	H		
Revenue By Municipal Entity												
Entity 1 total revenue									–	–		
Entity 2 total revenue									–	–		
Entity 3 (etc) total revenue									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
Total Operating Revenue	1	–	–	–	–	–	–	–	–	–	–	–
Expenditure By Municipal Entity												
Entity 1 total operating expenditure									–	–		
Entity 2 total operating expenditure									–	–		
Entity 3 etc. total operating expenditure									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
Total Operating Expenditure	2	–	–	–	–	–	–	–	–	–	–	–
Capital Expenditure By Municipal Entity												
Entity 1 total capital expenditure									–	–		
Entity 2 total capital expenditure									–	–		
Entity 3 etc. total capital expenditure									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
Total Capital Expenditure	2	–	–	–	–	–	–	–	–	–	–	–

Tarrif	Catergory		Jul-20
WITJ1	Residential Property	-	295 490
WITJ2	Residential Informal	-	239 327
WITJ3	Business/Commercial Property	-	271 362
WITJ4	Industrial Property	-	77 353
WITJ5	Pensioners	-	9 446
		-	**892 979**

Tarrif	Catergory		Jul-20		Aug-20		Sep-20		Oct-20		Nov-20		Dec-20		Jan-21		Feb-21		Mar-21		Apr-21		May-21		Jun-21		Total
WITS1	Residential Property	-	608 495	-	608 495	-	608 885	-	608 712	-	612 326	-	609 550	-	608 994	-	606 955	-	606 517	-	605 185	-	604 171	-	613 669	-	7 301 953
WITS2	Residential Informal	-	3 659	-	3 659	-	3 659	-	3 659	-	3 659	-	3 659	-	3 659	-	3 659	-	3 659	-	3 659	-	3 659	-	3 659	-	43 912
WITS3	Business/Commercial Property	-	39 948	-	38 256	-	38 088	-	38 088	-	39 260	-	38 925	-	38 925	-	38 925	-	38 590	-	37 920	-	37 920	-	37 920	-	462 766
WITS4	Industrial Property	-	9 482	-	9 482	-	9 482	-	9 482	-	9 482	-	9 319	-	9 319	-	9 319	-	9 319	-	9 319	-	9 319	-	9 319	-	112 640
WITS5	Pensioners	-	10 632	-	10 586	-	10 586	-	10 570	-	10 849	-	10 802	-	10 802	-	10 849	-	10 709	-	10 755	-	10 802	-	10 849	-	128 792
		-	**672 216**	**-**	**670 478**	**-**	**670 701**	**-**	**670 511**	**-**	**675 576**	**-**	**672 256**	**-**	**671 699**	**-**	**669 706**	**-**	**668 794**	**-**	**666 838**	**-**	**665 871**	**-**	**675 416**	**-**	**8 050 062**



Quarterly Budget Statement Report {Section 52(d)} for the Period 1 July 2021 to 31 September 2021

Financial data is in respect of the financial year 1 July 2021 to 30 June 2022

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, **s**pending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

In terms of Section 52 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

52. General Responsibilities. — The mayor of a municipality—

(*a*) must provide general political guidance over the fiscal and financial affairs of the municipality;

(*b*) in providing such general political guidance, may monitor and, to the extent provided in this Act, oversee the exercise of responsibilities assigned in terms of this Act to the accounting officer and the chief financial officer, but may not interfere in the exercise of those responsibilities;

(*c*) must take all reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget;

(*d*) **must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality; and**

(*e*) must exercise the other powers and perform the other duties assigned to the mayor in terms of this Act or delegated by the council to the mayor.

In terms of section 11 (4) (a), the Accounting Officer must within 30 days after the end of each quarter table in the municipal council a consolidated report of all withdrawals made in terms of subsection (1) (b) to (j) during that quarter. Section 11(1) read as follow:

"11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only—

(a) to defray expenditure appropriated in terms of an approved budget;
(b) to defray expenditure authorised in terms of section 26(4);
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);
(d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;
(e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—
(i) money collected by the municipality on behalf of that person or organ of state by agreement; or
(ii) any insurance or other payments received by the municipality for that person or organ of state;
(f) to refund money incorrectly paid into a bank account;
(g) to refund guarantees, sureties and security deposits;
(h) for cash management and investment purposes in accordance with section 13;
(i) to defray increased expenditure in terms of section 31; or
(j) for such other purposes as may be prescribed."

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

Section 66 reads as follow:
"66. The accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—

(a) salaries and wages;
(b) contributions for pensions and medical aid;

(c) travel, motor car, accommodation, subsistence and other allowances;
(d) housing benefits and allowances;
(e) overtime payments;
(f) loans and advances; and
(g) any other type of benefit or allowance related to staff."

The following regulations of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations are relevant:

Quarterly reports on implementation of budget

31. (1) The mayor's quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required by section 52(d) of the Act must be-
{a) in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act; and
(b) consistent with the monthly budget statements for September, December, March and June as applicable; and
(c) submitted to the National Treasury and the relevant provincial treasury within five days of tabling of the report in the council.

Publication of quarterly reports on implementation of budget

32. When publishing the quarterly reports on the implementation of the budget in terms of section 75(1)(k) of the Act, the municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the quarterly report on the implementation of the budget and the financial state of affairs of the municipality, including -
(a) summaries of quarterly report in alternate languages predominant in the community; and
{b) information relevant to each ward in the municipality.

PART 1 - IN-YEAR REPORT

Mayors Report

Speaker
Deputy Executive Mayor
Members of the Mayoral Committee
Councilors
Representatives of Provincial Government
Municipal Manager
Directors and officials
Distinguished Guests
Members of the media

It is my privilege to present to you the Quarterly Budget Statement Report for the three months from 1 July 2021 to 31 September 2021.

We are thankful that the Witzenberg Community are in position to return back to some kind of normality following the relaxation of certain lockdown restrictions. However, the municipality remain vigilant in adhering to safety protocols in terms of the pandemic that is still with us. It is well documented in the media that the pandemic had a major effect on economic growth, unemployment and the livelihood of our people and the Witzenberg Municipality was not immune in terms of the aforementioned effects. The collection rate decreased and we were unable to rent out facilities resulting in a decrease of available cash.

The year-to-date recovery rate excluding traffic fines is 81% against the annual target of 94%. Cognizance should be taken that the comparative rate for the same period in the prior year was 82%. Government departments and commercial customers that are in arrears are receiving immediate attention in order to improve cash flow.

Capital expenditure is currently at 9% of a total Capital Budget of R 92,5 million. The Material Recovery Facility, the upgrade of the Van Breda Bridge, the upgrade of the Lyell Street Sportsgrounds and the Tulbagh Dam are some of the key capital projects for the current year.

COUNCILLOR BC KLAASEN
EXECUTIVE MAYOR

Recommendation

It is recommended that council take cognizance of the quarterly budget assessment for the period 1 July 2021 to 31 September 2021.

6

Municipal Manager's quality certification

Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the quarterly budget assessment has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D NASSON

Municipal Manager of WITZENBERG MUNICIPALITY

Signature: _____

Date 18/10/2021

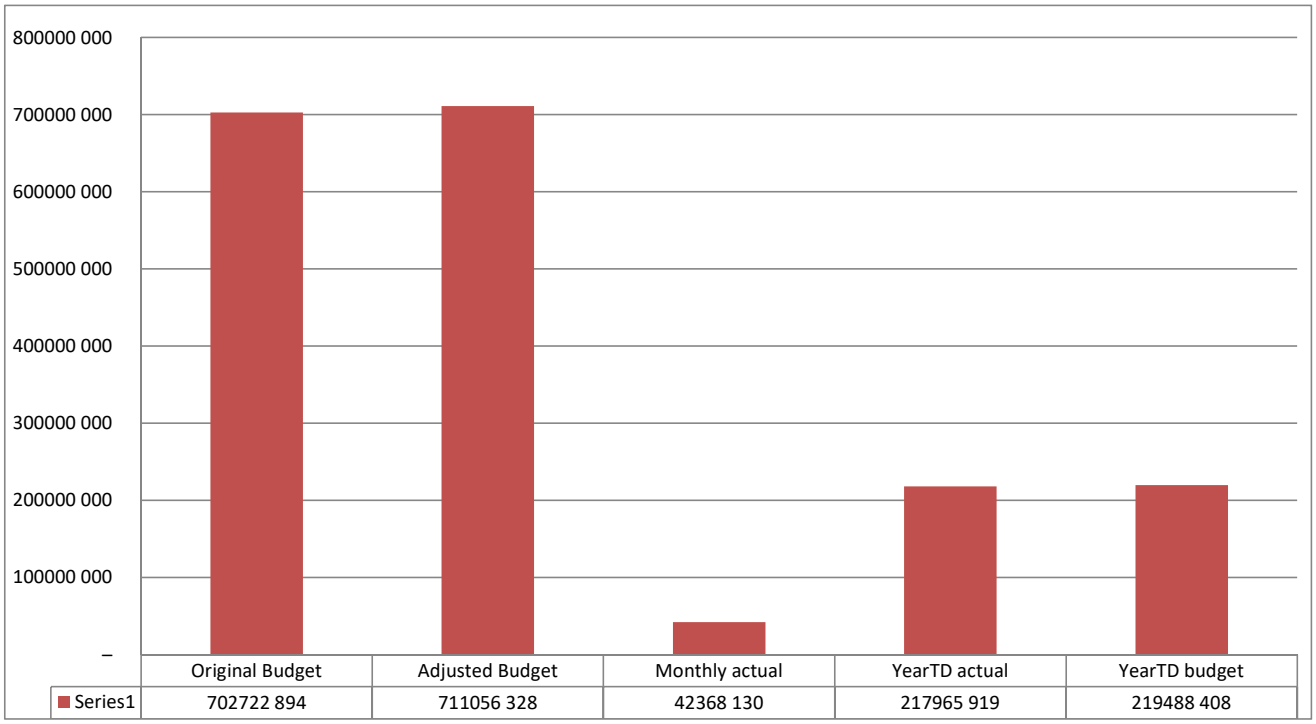
C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiele inligting:

TOTAL OPERATIONAL REVENUE

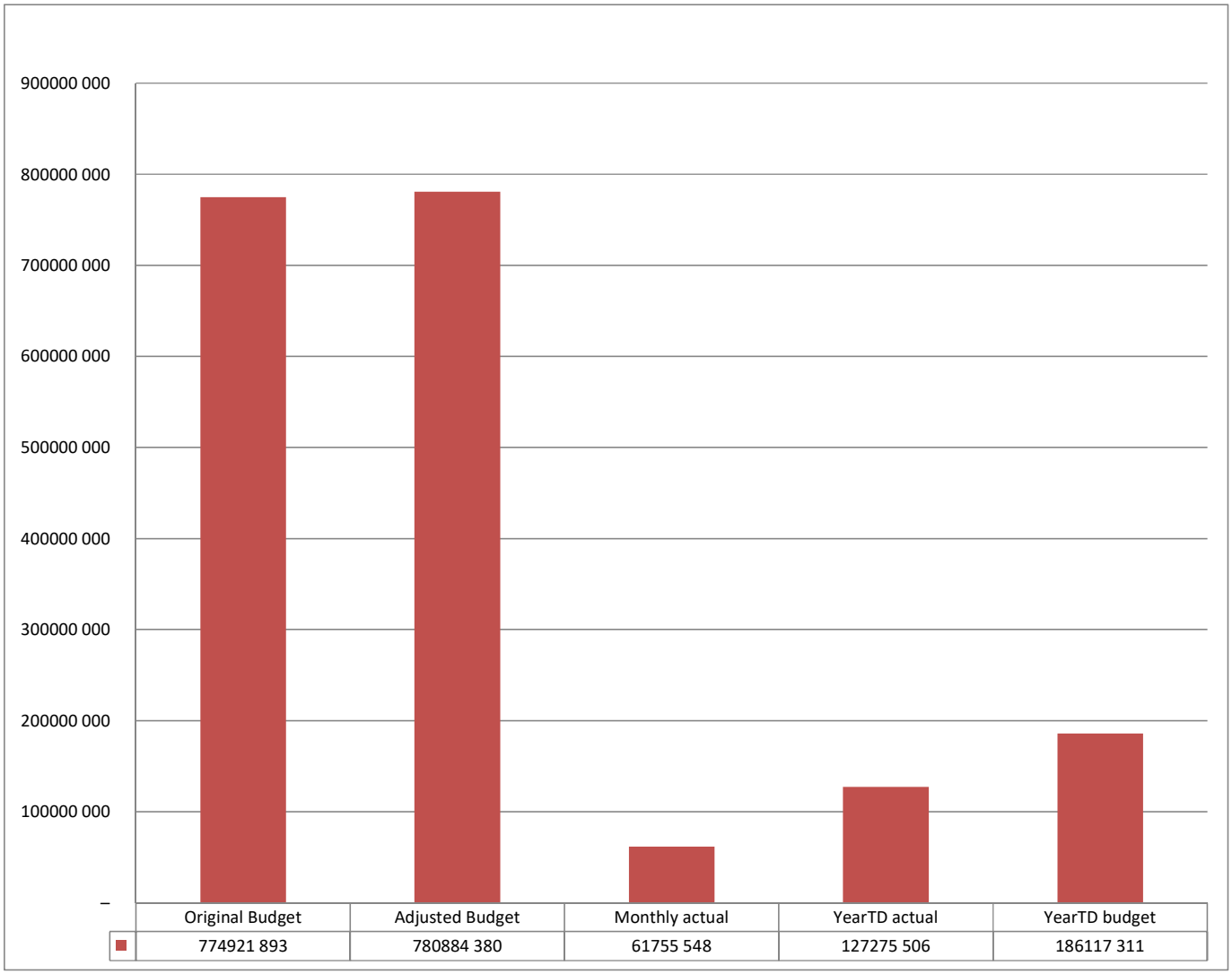


	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
Series1	702722 894	711056 328	42368 130	217965 919	219488 408

For the period 1 July 2021 to 30 September 2021, 30,65% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2021 to 30 September 2021, is 30,65% van die begrote operasionele inkomste gehef.

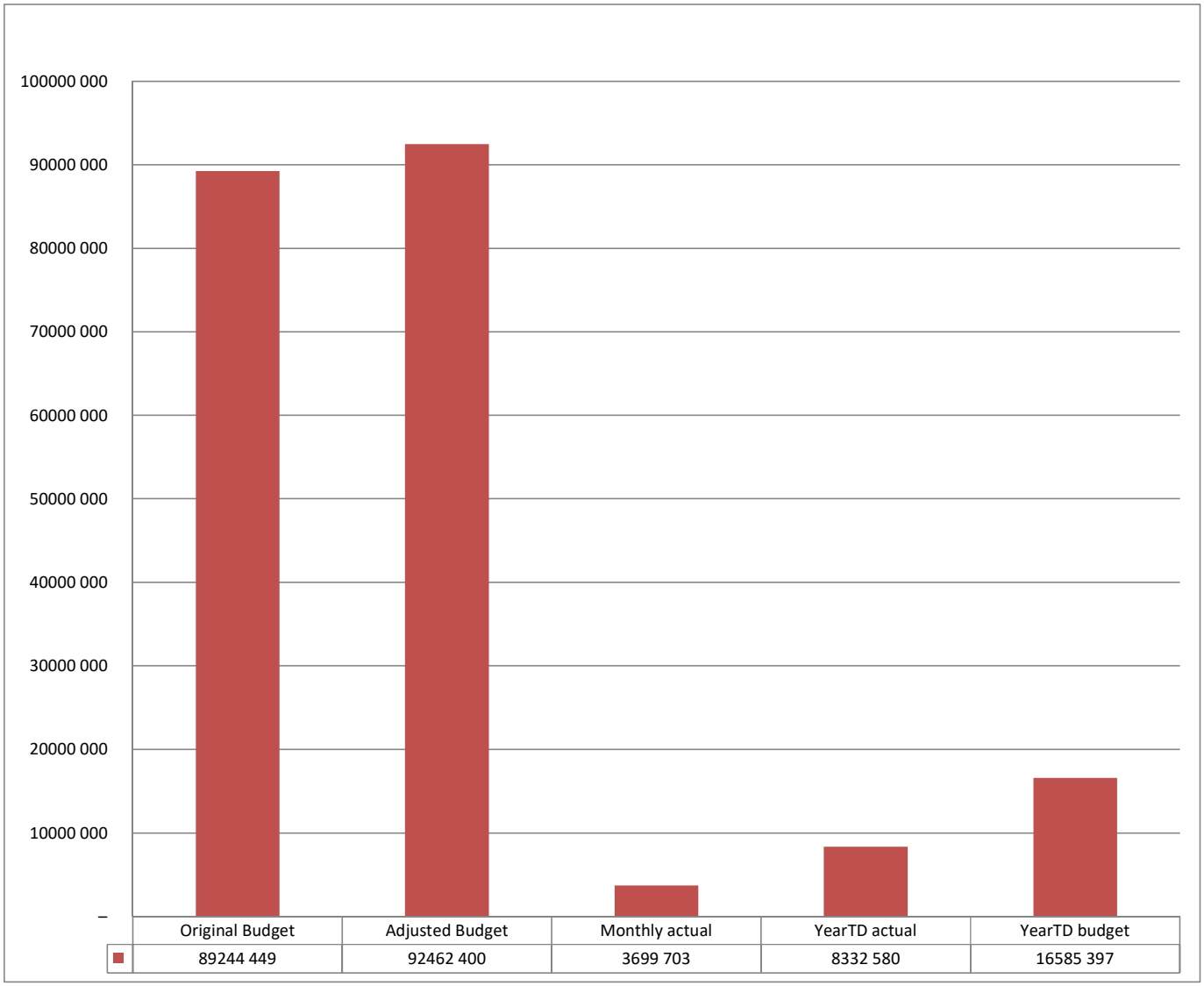
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2021 to 30 September 2021, 16,3% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2021 to 30 September 2021, is 16,3% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2021 to 30 September 2021, 9,01% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2021 to 30 September 2021, is 9,01% van die begrote kapitale uitgawes aangegaan.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 30 September 2021.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - Q1 First Quarter

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Financial Performance									
Property rates	80 674	83 290	83 290	4 231	47 138	48 862	(1 724)	-4%	83 290
Service charges	376 205	413 772	413 772	34 398	117 554	100 245	17 309	17%	413 772
Investment revenue	3 079	6 990	6 990	164	622	1 747	(1 125)	-64%	15 666
Transfers recognised - operational	131 244	145 903	154 127	620	45 533	55 420	(9 887)	-18%	154 127
Other own revenue	31 880	52 768	52 877	2 954	7 118	13 214	(6 096)	-46%	52 877
transfers and contributions)	**623 082**	**702 723**	**711 056**	**42 368**	**217 966**	**219 488**	**(1 522)**	**-1%**	**719 733**
Employee costs	9 897	237 025	237 091	17 036	50 109	59 249	(9 140)	-15%	237 091
Remuneration of Councillors	9 897	12 007	12 007	828	2 499	3 001	(501)	-17%	12 007
Depreciation & asset impairment	32 472	39 729	39 729	–	–	9 928	(9 928)	-100%	39 729
Finance charges	4 522	8 696	8 696	1	1	2 173	(2 172)	-100%	8 696
Materials and bulk purchases	252 216	300 766	300 979	30 962	65 983	68 410	(2 427)	-4%	300 979
Transfers and grants	6 534	25 603	30 386	336	443	7 596	(7 154)	-94%	30 386
Other expenditure	330 877	151 096	151 997	12 593	8 240	35 760	(27 520)	-77%	151 997
Total Expenditure	**646 415**	**774 922**	**780 884**	**61 756**	**127 276**	**186 117**	**(58 842)**	**-32%**	**780 884**
Surplus/(Deficit)	**(23 333)**	**(72 199)**	**(69 828)**	**(19 387)**	**90 690**	**33 371**	**57 319**	**172%**	**(61 151)**
Transfers recognised - capital	52 267	74 937	75 965	–	–	30 127	(30 127)	-100%	75 965
Contributions & Contributed assets	898	170	170	24	74	42	32	75%	170
contributions	**29 831**	**2 908**	**6 307**	**(19 363)**	**90 765**	**63 541**	**27 224**	**43%**	**14 983**
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	**29 831**	**2 908**	**6 307**	**(19 363)**	**90 765**	**63 541**	**27 224**	**43%**	**14 983**
Capital expenditure & funds sources									
Capital expenditure	**117 064**	**89 244**	**92 462**	**3 700**	**8 333**	**16 585**	**(8 253)**	**-50%**	**92 462**
Capital transfers recognised	52 768	74 937	76 533	3 645	8 204	12 668	(4 464)	-35%	76 533
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	14 175	14 307	15 930	55	129	3 917	(3 789)	-97%	15 930
Total sources of capital funds	**66 944**	**89 244**	**92 462**	**3 700**	**8 333**	**16 585**	**(8 253)**	**-50%**	**92 462**
Financial position									
Total current assets	216 785	181 281	199 130		295 368				199 130
Total non current assets	1 030 339	1 041 921	1 083 975		1 038 672				1 083 975
Total current liabilities	124 441	201 668	146 339		121 199				146 339
Total non current liabilities	175 032	131 189	174 032		174 435				174 032
Community wealth/Equity	**947 651**	**890 345**	**962 733**		**1 038 406**				**962 733**
Cash flows									
Net cash from (used) operating	51 431	85 636	97 574	(8 391)	35 579	25 049	10 530	42%	97 574
Net cash from (used) investing	(66 038)	(89 094)	(96 927)	(3 912)	(90 330)	(14 453)	(75 876)	525%	(96 927)
Net cash from (used) financing	(482)	(1 000)	(1 000)	(11)	2	–	2		2
Cash/cash equivalents at the month end	**115 305**	**133 360**	**114 952**	**–**	**60 546**	**125 901**	**(65 354)**	**-52%**	**114 943**

Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	68 263	6 419	5 017	4 355	4 427	4 275	22 017	191 450	306 220
Creditors Age Analysis									
Total Creditors	1 732	–	–	–	–	–	–	–	1 732

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q1 First Quarter

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Governance and administration	94 586	**110 918**	**112 721**	**5 398**	**49 870**	**56 559**	(6 689)	-12%	**112 722**
Executive and council	13	**–**	–	2	2	–	2	#DIV/0!	2
Finance and administration	94 573	110 918	112 721	5 397	49 868	56 559	(6 691)	(0)	112 721
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	155 398	**171 710**	**178 075**	**1 384**	**47 170**	**60 985**	(13 815)	-23%	**178 075**
Community and social services	128 957	120 006	120 731	522	45 376	46 615	(1 239)	-3%	120 731
Sport and recreation	9 235	1 661	1 661	559	815	415	399	96%	1 661
Public safety	16 928	26 158	26 473	294	953	6 616	(5 663)	-86%	26 473
Housing	278	23 884	29 210	9	26	7 339	(7 313)	-100%	29 210
Health	–	–	–	–	–	–	–		–
Economic and environmental services	16 878	**25 287**	**26 480**	**209**	**486**	**10 036**	(9 550)	-95%	**26 480**
Planning and development	4 244	2 365	2 846	209	485	810	(326)	-40%	2 846
Road transport	12 634	22 907	23 620	–	1	9 222	(9 220)	-100%	23 620
Environmental protection	–	14	14	–	–	4	(4)	-100%	14
Trading services	**409 308**	**469 795**	**469 795**	**35 396**	**120 417**	**122 048**	(1 631)	-1%	**469 795**
Energy sources	274 358	334 664	334 664	26 067	87 649	82 345	5 303	6%	334 664
Water management	52 476	72 201	72 201	4 054	12 449	21 546	(9 097)	-42%	72 201
Waste water management	49 259	27 843	27 843	2 495	11 994	8 377	3 616	43%	27 843
Waste management	33 216	35 087	35 087	2 780	8 326	9 780	(1 454)	-15%	35 087
Other	**77**	**120**	**120**	**6**	**97**	**30**	**67**	**223%**	**120**
Total Revenue - Functional	**676 246**	**777 830**	**787 191**	**42 393**	**218 040**	**249 658**	**(31 618)**	**-13%**	**787 193**
Expenditure - Functional									
Governance and administration	**122 967**	**145 004**	**146 738**	**9 329**	**24 627**	**36 000**	(11 373)	-32%	**146 738**
Executive and council	23 838	29 621	29 673	1 885	5 545	7 377	(1 832)	-25%	29 673
Finance and administration	96 620	112 849	114 531	7 289	18 566	28 004	(9 439)	-34%	114 531
Internal audit	2 508	2 534	2 534	155	516	619	(102)	-17%	2 534
Community and public safety	**97 728**	**133 059**	**138 433**	**7 083**	**19 385**	**34 005**	(14 620)	-43%	**138 433**
Community and social services	23 943	28 680	29 294	2 287	6 036	7 289	(1 253)	-17%	29 294
Sport and recreation	27 313	32 356	32 351	2 061	5 403	7 712	(2 309)	-30%	32 351
Public safety	42 003	43 012	43 019	2 331	6 857	10 649	(3 793)	-36%	43 019
Housing	4 469	29 011	33 769	404	1 090	8 355	(7 265)	-87%	33 769
Health	–	–	–	–	–	–	–		–
Economic and environmental services	**34 813**	**36 288**	**36 282**	**2 272**	**5 580**	**8 926**	(3 347)	-37%	**36 282**
Planning and development	10 129	11 280	11 753	829	2 543	2 917	(373)	-13%	11 753
Road transport	24 205	22 910	22 431	1 366	2 883	5 490	(2 606)	-47%	22 431
Environmental protection	479	2 098	2 098	78	153	520	(367)	-71%	2 098
Trading services	**390 006**	**459 620**	**458 481**	**42 846**	**77 454**	**106 949**	(29 495)	-28%	**458 481**
Energy sources	271 784	327 833	327 366	32 382	69 533	74 702	(5 169)	-7%	327 366
Water management	41 092	36 559	36 523	4 576	1 637	8 844	(7 207)	-81%	36 523
Waste water management	36 519	43 400	42 777	2 446	2 787	10 535	(7 749)	-74%	42 777
Waste management	40 611	51 829	51 814	3 443	3 497	12 867	(9 370)	-73%	51 814
Other	**902**	**951**	**951**	**225**	**229**	**238**	**(8)**	**-3%**	**951**
Total Expenditure - Functional	**646 415**	**774 922**	**780 884**	**61 756**	**127 276**	**186 117**	**(58 842)**	**-32%**	**780 884**
Surplus/ (Deficit) for the year	**29 831**	**2 908**	**6 307**	**(19 363)**	**90 765**	**63 541**	**27 224**		**6 308**

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q1 First Quarter

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Municipal governance and administration	**94 586**	**110 918**	**112 721**	**5 398**	**49 870**	**56 559**	**(6 689)**	**-12%**	**112 722**
Executive and council	13	–	–	2	2	-	2		2
Mayor and Council	13	–	–	2	2	-	2		2
Municipal Manager, Town Secretary and Chief	–	–	–	–	–	–	–		–
Finance and administration	94 573	110 918	112 721	5 397	49 868	56 559	(6 691)	-12%	112 721
Administrative and Corporate Support	0	9	9	–	–	2	(2)	-100%	9
Asset Management	–	–	–	–	–	–	–		–
Budget and Treasury Office	94 239	110 250	112 053	5 389	49 773	56 392	(6 619)	-12%	112 053
Finance	–	–	–	–	–	–	–		–
Fleet Management	254	580	580	–	82	145	(63)	-43%	580
Human Resources	–	–	–	–	–	–	–		–
Information Technology	–	–	–	–	–	–	–		–
Legal Services	0	5	5	–	–	1	(1)	-100%	5
Marketing, Customer Relations, Publicity and Media	–	–	–	–	–	–	–		–
Property Services	–	–	–	–	–	–	–		–
Risk Management	–	–	–	–	–	–	–		–
Security Services	80	74	74	7	13	19	(5)	-29%	74
Supply Chain Management	–	–	–	–	–	–	–		–
Valuation Service	–	–	–	–	–	–	–		–
Internal audit	–	–	–	–	–	–	–		–
Governance Function	–	–	–	–	–	–	–		–
Community and public safety	**155 398**	**171 710**	**178 075**	**1 384**	**47 170**	**60 985**	**(13 815)**	**-23%**	**178 075**
Community and social services	128 957	120 006	120 731	522	45 376	46 615	(1 239)	-3%	120 731
Aged Care	118 121	109 415	109 415	491	45 299	43 766	1 533	4%	109 415
Agricultural	–	–	–	–	–	–	–		–
Animal Care and Diseases	–	–	–	–	–	–	–		–
Cemeteries, Funeral Parlours and Crematoriums	328	367	367	25	70	112	(42)	-38%	367
Child Care Facilities	–	–	–	–	–	–	–		–
Community Halls and Facilities	31	485	485	2	2	121	(119)	-98%	485
Consumer Protection	–	–	–	–	–	–	–		–
Cultural Matters	–	–	–	–	–	–	–		–
Disaster Management	–	–	–	–	–	–	–		–
Education	–	–	–	–	–	–	–		–
Indigenous and Customary Law	–	–	–	–	–	–	–		–
Industrial Promotion	–	–	–	–	–	–	–		–
Language Policy	–	–	–	–	–	–	–		–
Libraries and Archives	10 475	9 739	10 463	3	5	2 616	(2 611)	-100%	10 463
Literacy Programmes	–	–	–	–	–	–	–		–
Media Services	–	–	–	–	–	–	–		–
Museums and Art Galleries	–	–	–	–	–	–	–		–
Population Development	–	–	–	–	–	–	–		–
Provincial Cultural Matters	–	–	–	–	–	–	–		–
Theatres	–	–	–	–	–	–	–		–
Zoo's	–	–	–	–	–	–	–		–
Sport and recreation	9 235	1 661	1 661	559	815	415	399	96%	1 661
Beaches and Jetties	–	–	–	–	–	–	–		–
Casinos, Racing, Gambling, Wagering	–	–	–	–	–	–	–		–
Community Parks (including Nurseries)	–	–	–	–	–	–	–		–
Recreational Facilities	1 978	1 611	1 611	557	812	403	410	102%	1 611
Sports Grounds and Stadiums	7 257	50	50	2	2	13	(10)	-83%	50

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		Full Year Forecast
Public safety	16 928	26 158	26 473	294	953	6 616	(5 663)	-86%	26 473
Civil Defence	–	–	–	–	–	–	–		–
Cleansing	–	–	–	–	–	–	–		–
Control of Public Nuisances	–	–	–	–	–	–	–		–
Fencing and Fences	–	–	–	–	–	–	–		–
Fire Fighting and Protection	2	6	6	0	2	2	0	18%	6
Licensing and Control of Animals	–	–	–	–	–	–	–		–
Police Forces, Traffic and Street Parking Control	16 926	26 152	26 467	294	951	6 614	(5 663)	-86%	26 467
Housing	278	23 884	29 210	9	26	7 339	(7 313)	-100%	29 210
Housing	278	23 884	29 210	9	26	7 339	(7 313)	-100%	29 210
Informal Settlements	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
Ambulance	–	–	–	–	–	–	–		–
Health Services	–	–	–	–	–	–	–		–
Laboratory Services	–	–	–	–	–	–	–		–
Food Control	–	–	–	–	–	–	–		–
Health Surveillance and Prevention of Communicable Diseases including immunizations	–	–	–	–	–	–	–		–
Vector Control	–	–	–	–	–	–	–		–
Chemical Safety	–	–	–	–	–	–	–		–
Economic and environmental services	**16 878**	**25 287**	**26 480**	**209**	**486**	**10 036**	**(9 550)**	**-95%**	**26 480**
Planning and development	4 244	2 365	2 846	209	485	810	(326)	-40%	2 846
Billboards	–	–	–	–	–	–	–		–
Corporate Wide Strategic Planning (IDPs, LEDs)	–	–	–	–	–	–	–		–
Central City Improvement District	–	–	–	–	–	–	–		–
Development Facilitation	–	–	–	–	–	–	–		–
Economic Development/Planning	1 892	279	760	–	–	190	(190)	-100%	760
Regional Planning and Development	–	–	–	–	–	–	–		–
Town Planning, Building Regulations and	1 721	1 426	1 426	209	485	356	128	36%	1 426
Project Management Unit	630	660	660	–	–	264	(264)	-100%	660
Provincial Planning	–	–	–	–	–	–	–		–
Support to Local Municipalities	–	–	–	–	–	–	–		–
Road transport	12 634	22 907	23 620	–	1	9 222	(9 220)	-100%	23 620
Public Transport	–	–	–	–	–	–	–		–
Road and Traffic Regulation	–	–	–	–	–	–	–		–
Roads	12 634	22 907	23 620	–	1	9 222	(9 220)	-100%	23 620
Taxi Ranks	–	–	–	–	–	–	–		–
Environmental protection	–	14	14	–	–	4	(4)	-100%	14
Biodiversity and Landscape	–	14	14	–	–	4	(4)	-100%	14
Coastal Protection	–	–	–	–	–	–	–		–
Indigenous Forests	–	–	–	–	–	–	–		–
Nature Conservation	–	–	–	–	–	–	–		–
Pollution Control	–	–	–	–	–	–	–		–
Soil Conservation	–	–	–	–	–	–	–		–

Trading services	**409 308**	**469 795**	**469 795**	**35 396**	**120 417**	**122 048**	**(1 631)**	**-1%**	**469 795**
Energy sources	274 358	334 664	334 664	26 067	87 649	82 345	5 303	6%	334 664
Electricity	274 136	333 099	333 099	26 067	87 649	81 719	5 929	7%	333 099
Street Lighting and Signal Systems	222	1 565	1 565	–	–	626	(626)	-100%	1 565
Nonelectric Energy	–	–	–	–	–	–	–		–
Water management	52 476	72 201	72 201	4 054	12 449	21 546	(9 097)	-42%	72 201
Water Treatment	–	–	–	–	–	–	–		–
Water Distribution	52 476	60 921	60 921	4 054	12 449	17 034	(4 585)	-27%	60 921
Water Storage	–	11 279	11 279	–	–	4 512	(4 512)	-100%	11 279
Waste water management	49 259	27 843	27 843	2 495	11 994	8 377	3 616	43%	27 843
Public Toilets	–	–	–	–	–	–	–		–
Sewerage	38 651	26 954	26 954	2 495	11 994	8 022	3 972	50%	26 954
Storm Water Management	10 607	889	889	–	–	356	(356)	-100%	889
Waste Water Treatment	–	–	–	–	–	–	–		–
Waste management	33 216	35 087	35 087	2 780	8 326	9 780	(1 454)	-15%	35 087
Recycling	–	–	–	–	–	–	–		–
Solid Waste Disposal (Landfill Sites)	3 086	–	–	–	–	–	–		–
Solid Waste Removal	30 130	35 087	35 087	2 780	8 326	9 780	(1 454)	-15%	35 087
Street Cleaning	–	–	–	–	–	–	–		–
Other	**77**	**120**	**120**	**6**	**97**	**30**	**67**	223%	**120**
Abattoirs	–	–	–	–	–	–	–		–
Air Transport	–	–	–	–	–	–	–		–
Forestry	–	–	–	–	–	–	–		–
Licensing and Regulation	77	120	120	6	97	30	67	223%	120
Markets	–	–	–	–	–	–	–		–
Tourism	–	–	–	–	–	–	–		–
Total Revenue - Functional	**676 246**	**777 830**	**787 191**	**42 393**	**218 040**	**249 658**	**(31 618)**	**-13%**	**787 193**

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q1 First Quarter

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure - Functional									
Municipal governance and administration	**122 967**	**145 004**	**146 738**	**9 329**	**24 627**	**36 000**	**(11 373)**	**-32%**	**146 738**
Executive and council	23 838	29 621	29 673	1 885	5 545	7 377	(1 832)	-25%	29 673
Mayor and Council	15 898	18 723	18 701	1 077	3 232	4 666	(1 434)	-31%	18 701
Municipal Manager, Town Secretary and Chief	7 941	10 897	10 972	808	2 314	2 711	(397)	-15%	10 972
Finance and administration	96 620	112 849	114 531	7 289	18 566	28 004	(9 439)	-34%	114 531
Administrative and Corporate Support	17 899	11 560	11 572	1 657	3 567	2 560	1 007	39%	11 572
Asset Management	31	5 167	5 167	0	0	1 291	(1 291)	-100%	5 167
Finance	30 327	37 107	38 807	2 452	5 680	9 642	(3 962)	-41%	38 807
Fleet Management	3 406	2 806	2 806	247	734	699	35	5%	2 806
Human Resources	22 223	36 284	36 244	1 664	5 031	8 974	(3 943)	-44%	36 244
Information Technology	4 454	3 372	3 372	200	458	843	(385)	-46%	3 372
Legal Services	5 416	2 279	2 279	111	297	474	(177)	-37%	2 279
Marketing, Customer Relations, Publicity and Media	3 904	3 900	3 900	316	909	972	(64)	-7%	3 900
Property Services	1 783	1 268	1 268	63	188	317	(129)	-41%	1 268
Risk Management	–	497	497	–	–	124	(124)	-100%	497
Security Services	–	–	–	–	–	–	–		–
Supply Chain Management	6 778	7 052	7 062	554	1 626	1 731	(104)	-6%	7 062
Valuation Service	400	1 557	1 557	25	75	377	(303)	-80%	1 557
Internal audit	2 508	2 534	2 534	155	516	619	(102)	-17%	2 534
Governance Function	2 508	2 534	2 534	155	516	619	(102)	-17%	2 534
Community and public safety	**97 728**	**133 059**	**138 433**	**7 083**	**19 385**	**34 005**	**(14 620)**	**-43%**	**138 433**
Community and social services	23 943	28 680	29 294	2 287	6 036	7 289	(1 253)	-17%	29 294
Aged Care	4 658	4 347	4 294	705	1 480	1 067	413	39%	4 294
Agricultural	–	–	–	–	–	–	–		–
Animal Care and Diseases	–	–	–	–	–	–	–		–
Cemeteries, Funeral Parlours and Crematoriums	3 189	3 600	3 590	270	763	895	(131)	-15%	3 590
Child Care Facilities	8	972	972	0	0	243	(242)	-100%	972
Community Halls and Facilities	5 400	6 608	6 564	416	1 206	1 629	(423)	-26%	6 564
Consumer Protection	–	–	–	–	–	–	–		–
Cultural Matters	–	–	–	–	–	–	–		–
Disaster Management	95	236	236	–	–	59	(59)	-100%	236
Education	1	831	828	–	1	207	(206)	-100%	828
Indigenous and Customary Law	–	–	–	–	–	–	–		–
Industrial Promotion	–	–	–	–	–	–	–		–
Language Policy	–	–	–	–	–	–	–		–
Libraries and Archives	10 591	12 086	12 810	896	2 586	3 189	(603)	-19%	12 810
Literacy Programmes	–	–	–	–	–	–	–		–
Media Services	–	–	–	–	–	–	–		–
Museums and Art Galleries	–	–	–	–	–	–	–		–
Population Development	–	–	–	–	–	–	–		–
Provincial Cultural Matters	–	–	–	–	–	–	–		–
Theatres	–	–	–	–	–	–	–		–
Zoo's	–	–	–	–	–	–	–		–

Sport and recreation	27 313	32 356	32 351	2 061	5 403	7 712	(2 309)	-30%	32 351
Beaches and Jetties	–	–	–	–	–	–	–		–
Casinos, Racing, Gambling, Wagering	–	–	–	–	–	–	–		–
Community Parks (including Nurseries)	8 229	7 228	7 248	586	1 594	1 773	(178)	-10%	7 248
Recreational Facilities	13 054	18 999	18 984	1 095	2 721	4 447	(1 727)	-39%	18 984
Sports Grounds and Stadiums	6 031	6 129	6 119	380	1 088	1 492	(404)	-27%	6 119
Public safety	42 003	43 012	43 019	2 331	6 857	10 649	(3 793)	-36%	43 019
Civil Defence	–	–	–	–	–	–	–		–
Cleansing	–	–	–	–	–	–	–		–
Control of Public Nuisances	–	–	–	–	–	–	–		–
Fencing and Fences	–	–	–	–	–	–	–		–
Fire Fighting and Protection	8 395	8 118	8 118	632	1 940	1 995	(55)	-3%	8 118
Licensing and Control of Animals	–	–	–	–	–	–	–		–
Police Forces, Traffic and Street Parking Control	33 607	34 894	34 902	1 699	4 916	8 654	(3 738)	-43%	34 902
Pounds	–	–	–	–	–	–	–		–
Housing	4 469	29 011	33 769	404	1 090	8 355	(7 265)	-87%	33 769
Housing	4 463	27 003	31 761	396	1 071	7 853	(6 782)	-86%	31 761
Informal Settlements	6	2 009	2 009	8	20	502	(482)	-96%	2 009
Health	–	–	–	–	–	–	–		–
Ambulance	–	–	–	–	–	–	–		–
Health Services	–	–	–	–	–	–	–		–
Laboratory Services	–	–	–	–	–	–	–		–
Food Control	–	–	–	–	–	–	–		–
Health Surveillance and Prevention of Communicable Diseases including immunizations	–	–	–	–	–	–	–		–
Vector Control	–	–	–	–	–	–	–		–
Chemical Safety	–	–	–	–	–	–	–		–

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
Economic and environmental services	**34 813**	**36 288**	**36 282**	**2 272**	**5 580**	**8 926**	**(3 347)**	**-37%**	**36 282**
Planning and development	10 129	11 280	11 753	829	2 543	2 917	(373)	-13%	11 753
Billboards	–	–	–	–	–	–	–		–
Corporate Wide Strategic Planning (IDPs, LEDs)	1 686	1 982	1 982	151	478	492	(14)	-3%	1 982
Central City Improvement District	–	–	–	–	–	–	–		–
Development Facilitation	–	–	–	–	–	–	–		–
Economic Development/Planning	1 400	2 115	2 556	107	320	632	(311)	-49%	2 556
Regional Planning and Development	–	–	–	–	–	–	–		–
Town Planning, Building Regulations and Enforcement	4 745	4 473	4 505	370	1 147	1 115	32	3%	4 505
Project Management Unit	2 298	2 710	2 710	200	598	677	(80)	-12%	2 710
Provincial Planning	–	–	–	–	–	–	–		–
Support to Local Municipalities	–	–	–	–	–	–	–		–
Road transport	24 205	22 910	22 431	1 366	2 883	5 490	(2 606)	-47%	22 431
Public Transport	–	–	–	–	–	–	–		–
Road and Traffic Regulation	–	–	–	–	–	–	–		–
Roads	24 205	22 910	22 431	1 366	2 883	5 490	(2 606)	-47%	22 431
Taxi Ranks	–	–	–	–	–	–	–		–
Environmental protection	479	2 098	2 098	78	153	520	(367)	-71%	2 098
Biodiversity and Landscape	479	2 098	2 098	78	153	520	(367)	-71%	2 098
Coastal Protection	–	–	–	–	–	–	–		–
Indigenous Forests	–	–	–	–	–	–	–		–
Nature Conservation	–	–	–	–	–	–	–		–
Pollution Control	–	–	–	–	–	–	–		–
Soil Conservation	–	–	–	–	–	–	–		–
Trading services	**390 006**	**459 620**	**458 481**	**42 846**	**77 454**	**106 949**	**(29 495)**	**-28%**	**458 481**
Energy sources	271 784	327 833	327 366	32 382	69 533	74 702	(5 169)	-7%	327 366
Electricity	269 197	324 461	323 995	32 230	69 028	73 896	(4 867)	-7%	323 995
Street Lighting and Signal Systems	2 587	3 371	3 371	151	505	807	(302)	-37%	3 371
Nonelectric Energy	–	–	–	–	–	–	–		–
Water management	41 092	36 559	36 523	4 576	1 637	8 844	(7 207)	-81%	36 523
Water Treatment	154	1 838	1 838	15	50	459	(410)	-89%	1 838
Water Distribution	37 997	30 463	29 877	3 054	63	7 220	(7 157)	-99%	29 877
Water Storage	2 941	4 258	4 808	1 507	1 524	1 164	360	31%	4 808
Waste water management	36 519	43 400	42 777	2 446	2 787	10 535	(7 749)	-74%	42 777
Public Toilets	1 566	1 984	1 984	128	361	493	(132)	-27%	1 984
Sewerage	27 631	30 347	29 724	1 811	1 004	7 321	(6 318)	-86%	29 724
Storm Water Management	7 321	8 141	8 141	507	1 422	1 989	(568)	-29%	8 141
Waste Water Treatment	0	2 928	2 928	–	–	732	(732)	-100%	2 928
Waste management	40 611	51 829	51 814	3 443	3 497	12 867	(9 370)	-73%	51 814
Recycling	–	–	–	–	–	–	–		–
Solid Waste Disposal (Landfill Sites)	7 599	16 403	16 245	414	817	4 039	(3 223)	-80%	16 245
Solid Waste Removal	31 594	33 991	34 134	3 006	2 630	8 469	(5 839)	-69%	34 134
Street Cleaning	1 418	1 436	1 436	22	50	359	(308)	-86%	1 436
Other	902	951	951	225	229	238	(8)	-3%	951
Abattoirs	–	–	–	–	–	–	–		–
Air Transport	–	–	–	–	–	–	–		–
Forestry	–	–	–	–	–	–	–		–
Licensing and Regulation	10	51	51	–	4	13	(8)	-65%	51
Markets	–	–	–	–	–	–	–		–
Tourism	892	900	900	225	225	225	0	0%	900
Total Expenditure - Functional	**646 415**	**774 922**	**780 884**	**61 756**	**127 276**	**186 117**	**(58 842)**	**-32%**	**780 884**
Surplus/ (Deficit) for the year	**29 831**	**2 908**	**6 307**	**(19 363)**	**90 765**	**63 541**	**27 224**	**43%**	**6 308**

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter

Vote Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	92 562	107 712	109 515	5 201	49 186	55 752	(6 566)	-11,8%	109 515
Vote 2 - Community Services	13 275	35 720	41 770	608	965	10 501	(9 535)	-90,8%	41 770
Vote 3 - Community Services	130 855	131 976	132 291	792	46 348	49 483	(3 135)	-6,3%	132 291
Vote 4 - Community Services	13 503	4 581	5 061	4	4	1 265	(1 261)	-99,7%	5 061
Vote 5 - Corporate Services	267	594	594	2	84	148	(65)	-43,5%	594
Vote 6 - Technical Services	339 017	388 952	389 664	28 907	100 520	100 833	(312)	-0,3%	389 664
Vote 7 - Technical Services	85 638	107 224	107 224	6 834	20 775	31 310	(10 535)	-33,6%	107 224
Vote 8 - Muncipal Manager	1 129	1 072	1 072	46	158	367	(209)	-57,0%	1 072
Total Revenue by Vote	**676 246**	**777 830**	**787 191**	**42 393**	**218 040**	**249 658**	**(31 618)**	**-12,7%**	**787 191**
Expenditure by Vote									
Vote 1 - Financial Services	38 586	52 465	54 174	3 186	7 845	13 436	(5 592)	-41,6%	54 174
Vote 2 - Community Services	36 204	41 879	42 593	2 944	8 157	10 284	(2 127)	-20,7%	42 593
Vote 3 - Community Services	48 069	54 069	53 917	3 076	8 184	13 356	(5 172)	-38,7%	53 917
Vote 4 - Community Services	16 305	43 719	48 972	1 335	3 788	12 115	(8 328)	-68,7%	48 972
Vote 5 - Corporate Services	67 204	77 479	77 439	5 292	13 882	18 926	(5 044)	-26,7%	77 439
Vote 6 - Technical Services	337 830	401 057	399 520	36 667	76 641	92 460	(15 819)	-17,1%	399 520
Vote 7 - Technical Services	86 066	90 791	90 788	8 321	6 041	22 315	(16 274)	-72,9%	90 788
Vote 8 - Muncipal Manager	14 779	13 462	13 480	935	2 738	3 225	(487)	-15,1%	13 480
Total Expenditure by Vote	**645 042**	**774 922**	**780 884**	**61 756**	**127 276**	**186 117**	**(58 842)**	**-31,6%**	**780 884**
Surplus/ (Deficit) for the year	**31 204**	**2 908**	**6 307**	**(19 363)**	**90 765**	**63 541**	**27 224**	**42,8%**	**6 307**

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q1 First Quarter

Vote Description	2020/21	Budget Year 2021/22							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	**92 562**	**107 712**	**109 515**	**5 201**	**49 186**	**55 752**	(6 566)	-12%	**109 515**
1.1 - Assessment Rates	74 774	83 976	83 976	3 938	41 579	49 217	(7 638)	-16%	83 976
1.2 - Treasury: Administration	18 529	23 901	25 704	1 275	7 816	6 765	1 051	16%	25 704
1.3 - Treasury: Debtors	(821)	(485)	(485)	(19)	(222)	(310)	88	-28%	(485)
1.4 - Treasury: Credit controle	–	245	245	–	–	61	(61)	-100%	245
1.5 - Supply Chain Management	80	74	74	7	13	19	(5)	-29%	74
1.6 - Director: Finance	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**157 633**	**172 276**	**179 122**	**1 403**	**47 317**	**61 248**	**(13 931)**	-23%	**179 122**
2.1 - Cemetries	328	367	367	25	70	112	(42)	-38%	367
2.2 - Housing: Administration	492	23 998	29 324	22	76	7 369	(7 293)	-99%	29 324
2,3 - Library Services	10 475	9 739	10 463	3	5	2 616	(2 611)	-100%	10 463
2,4 - Fire Protection Sevices	2	6	6	0	2	2	0	18%	6
2,5 - Pine Forest : Administration	1 978	1 609	1 609	557	812	402	410	102%	1 609
2.6-Klipriver Park: Administration	–	–	–	–	–	–	–		–
2.7-Community Halls And Facilities	31	200	200	1	1	50	(49)	-98%	200
2.8-Licensing & Regulation	77	120	120	6	97	30	67	223%	120
2.9-Enviromental Protection	–	14	14	–	–	4	(4)	-100%	14
2.10-Parks	53	121	121	–	–	30	(30)	-100%	121
2.11-Traffic	12 573	22 105	22 420	294	951	5 603	(4 652)	-83%	22 420
2.12-Disaster Management	–	–	–	–	–	–	–		–
2.13-Social & Welfare Services	118 121	109 415	109 415	491	45 299	43 766	1 533	4%	109 415
2.14-Sport Grounds	–	–	–	–	–	–	–		–
2.15-Recreational Land	7 257	50	50	2	2	13	(10)	-83%	50
2.16-Swimming Pools	–	205	205	1	1	51	(50)	-97%	205
2.17-Vehicle Licensing & Testing	4 354	4 046	4 046	–	–	1 011	(1 011)	-100%	4 046
2.18-L E D	1 892	279	760	–	–	190	(190)	-100%	760
2.19-Director: Community Services	–	–	–	–	–	–	–		–
Vote 3 - Corporate Services	**267**	**594**	**594**	**2**	**84**	**148**	**(65)**	-44%	**594**
3.1-Property Administration	–	–	–	–	–	–	–		–
3.2-Information Tecnology	–	–	–	–	–	–	–		–
3.3-Human Resources	254	580	580	–	82	145	(63)	-43%	580
3.5-Council Cost	13	–	–	2	2	–	2	#DIV/0!	–
3.5-Town Secretary	–	–	–	–	–	–	–		–
3.6-Tourism	–	–	–	–	–	–	–		–
3.7-Marketing & Communications	0	5	5	–	–	1	(1)	-100%	5
3.8-Thusong Centre	–	–	–	–	–	–	–		–
3.9-Administration	0	9	9	–	–	2	(2)	-100%	9
3.10-Director Corporate Services	–	–	–	–	–	–	–		–
Vote 4 - Technical Services	**424 655**	**496 176**	**496 889**	**35 741**	**121 295**	**132 143**	**(10 847)**	-8%	**496 889**
4.1-Building Regulations & Enforce	1 009	947	947	149	288	237	52	22%	947
4.2-Electricity: Administration	274 580	335 097	335 097	26 160	87 926	82 208	5 718	7%	335 097
4.3-Electricity: Street Lights	222	1 565	1 565	–	–	626	(626)	-100%	1 565
4.4-Mechanical Workshop	–	–	–	–	–	–	–		–
4.4-Public Toilets	–	–	–	–	–	–	–		–
4.5-Sewerage	39 463	27 281	27 281	2 555	12 208	8 119	4 089	50%	27 281
4.7-Town Planning	501	264	264	43	97	66	31	47%	264
4.8-Stormwater Management	10 607	889	889	–	–	356	(356)	-100%	889
4.9-Roads	12 634	22 907	23 620	–	1	9 222	(9 220)	-100%	23 620
4.10-Solid Waste (Dumping Site)	3 766	8 700	8 700	85	227	3 369	(3 142)	-93%	8 700
4.11-Solid Waste (Garden)	–	5	5	–	–	1	(1)	-100%	5
4.12-Solid Waste (Removal)	29 396	26 319	26 319	2 696	8 099	6 395	1 705	27%	26 319
4.13-Water Storage	–	11 279	11 279	–	–	4 512	(4 512)	-100%	11 279
4.14-Water Distribution	52 476	60 921	60 921	4 054	12 449	17 034	(4 585)	-27%	60 921
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	**1 129**	**1 072**	**1 072**	**46**	**158**	**367**	(209)	-57%	**1 072**
5.1-Property & Legal Services	499	412	412	46	158	103	55	53%	412
5.2-IDP	–	–	–	–	–	–	–		–
5.3-Project Management	630	660	660	–	–	264	(264)	-100%	660
5.4-Performance Management	–	–	–	–	–	–	–		–
5.5-Internal Audit	–	–	–	–	–	–	–		–
5.6-Municipal Manager	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Total Revenue by Vote	**676 246**	**777 830**	**787 191**	**42 393**	**218 040**	**249 658**	(31 618)	-13%	**787 191**

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q1 First Quarter

Vote Description	2020/21	Budget Year 2021/22							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure by Vote							–		
Vote 1 - Financial Services	**38 586**	**52 465**	**54 174**	**3 186**	**7 845**	**13 436**	(5 592)	-42%	**54 174**
1.1 - Assessment Rates	1 469	4 683	4 683	574	(1 708)	1 170	(2 879)	-246%	4 683
1.2 - Treasury: Administration	13 967	23 920	25 620	699	4 134	6 388	(2 254)	-35%	25 620
1.3 - Treasury: Debtors	6 003	6 540	6 555	437	1 236	1 625	(389)	-24%	6 555
1.4 - Treasury: Credit controle	8 748	8 247	8 232	767	2 092	2 017	75	4%	8 232
1.5 - Supply Chain Management	6 779	7 052	7 062	554	1 626	1 731	(104)	-6%	7 062
1.6 - Director: Finance	1 621	2 022	2 022	155	464	505	(41)	-8%	2 022
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**100 104**	**139 336**	**145 164**	**7 318**	**20 013**	**35 675**	**(15 662)**	**-44%**	**145 164**
2.1 - Cemetries	3 189	3 600	3 590	270	763	895	(131)	-15%	3 590
2.2 - Housing: Administration	4 451	29 011	33 769	404	1 090	8 355	(7 265)	-87%	33 769
2,3 - Library Services	10 591	11 782	12 506	896	2 586	3 113	(527)	-17%	12 506
2,4 - Fire Protection Sevices	8 395	8 118	8 118	632	1 940	1 995	(55)	-3%	8 118
2,5 - Pine Forest : Administration	9 577	12 699	12 699	743	1 778	2 949	(1 171)	-40%	12 699
2.6-Klipriver Park: Administration	836	1 578	1 578	70	210	394	(184)	-47%	1 578
2.7-Community Halls And Facilities	4 931	6 295	6 264	378	1 090	1 553	(463)	-30%	6 264
2.8-Licensing & Regulation	10	51	51	–	4	13	(8)	-65%	51
2.9-Enviromental Protection	479	2 098	2 098	78	153	520	(367)	-71%	2 098
2.10-Parks	8 229	7 521	7 541	586	1 594	1 847	(252)	-14%	7 541
2.11-Traffic	28 823	30 141	30 056	1 260	3 651	7 453	(3 802)	-51%	30 056
2.12-Disaster Management	95	236	236	–	–	59	(59)	-100%	236
2.13-Social & Welfare Services	4 667	6 150	6 094	705	1 481	1 517	(36)	-2%	6 094
2.14-Sport Grounds	765	472	472	63	188	118	70	60%	472
2.15-Recreational Land	6 031	6 129	6 119	380	1 088	1 492	(404)	-27%	6 119
2.16-Swimming Pools	2 553	4 722	4 707	283	733	1 105	(372)	-34%	4 707
2.17-Vehicle Licensing & Testing	4 784	4 754	4 846	439	1 265	1 201	64	5%	4 846
2.18-L E D	1 400	2 115	2 556	107	320	632	(311)	-49%	2 556
2.19-Director: Community Services	299	1 865	1 865	25	78	466	(388)	-83%	1 865
Vote 3 - Corporate Services	**67 677**	**77 811**	**77 758**	**5 330**	**13 998**	**19 006**	**(5 008)**	**-26%**	**77 758**
3.1-Property Administration	–	–	–	–	–	–	–		–
3.2-Information Tecnology	4 454	3 371	3 371	200	458	843	(384)	-46%	3 371
3.3-Human Resources	22 223	36 284	36 244	1 664	5 031	8 974	(3 943)	-44%	36 244
3.5-Council Cost	15 898	18 723	18 701	1 077	3 232	4 666	(1 434)	-31%	18 701
3.5-Town Secretary	1 570	1 634	1 634	132	394	408	(14)	-3%	1 634
3.6-Tourism	892	900	900	225	225	225	0	0%	900
3.7-Marketing & Communications	3 904	3 901	3 901	316	909	972	(64)	-7%	3 901
3.8-Thusong Centre	473	332	319	38	115	80	36	45%	319
3.9-Administration	16 371	10 553	10 565	1 526	3 173	2 308	865	37%	10 565
3.10-Director Corporate Services	1 891	2 113	2 123	153	462	531	(69)	-13%	2 123
Vote 4 - Technical Services	**423 895**	**491 848**	**490 309**	**44 988**	**82 682**	**114 775**	**(32 093)**	**-28%**	**490 309**
4.1-Building Regulations & Enforce	3 112	3 016	3 016	234	758	743	15	2%	3 016
4.2-Electricity: Administration	267 709	324 300	323 834	32 032	68 374	73 904	(5 529)	-7%	323 834
4.3-Electricity: Street Lights	–	–	–	–	–	–	–		–
4.4-Mechanical Workshop	3 406	2 806	2 806	247	734	699	35	5%	2 806
4.4-Public Toilets	1 566	1 984	1 984	128	361	493	(132)	-27%	1 984
4.5-Sewerage	31 209	36 443	35 820	2 160	2 162	8 769	(6 607)	-75%	35 820
4.7-Town Planning	1 633	1 457	1 489	136	389	372	17	4%	1 489
4.8-Stormwater Management	7 321	8 141	8 141	507	1 422	1 989	(568)	-29%	8 141
4.9-Roads	24 205	22 910	22 431	1 366	2 883	5 490	(2 606)	-47%	22 431
4.10-Solid Waste (Dumping Site)	7 599	16 403	16 245	414	817	4 039	(3 223)	-80%	16 245
4.11-Solid Waste (Garden)	11 988	12 168	12 236	1 197	2 710	3 045	(335)	-11%	12 236
4.12-Solid Waste (Removal)	21 025	23 258	23 333	1 832	(30)	5 783	(5 812)	-101%	23 333
4.13-Water Storage	2 941	4 276	4 826	1 507	1 524	1 169	355	30%	4 826
4.14-Water Distribution	38 351	32 606	32 020	3 069	113	7 748	(7 635)	-99%	32 020
4.15-Director: Technical Services	1 830	2 081	2 128	158	463	532	(68)	-13%	2 128
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	**14 779**	**13 462**	**13 480**	**935**	**2 738**	**3 225**	(487)	**-15%**	**13 480**
5.1-Property & Legal Services	5 418	2 475	2 475	111	297	523	(226)	-43%	2 475
5.2-IDP	1 686	1 982	1 982	151	478	492	(14)	-3%	1 982
5.3-Project Management	1 096	1 423	1 423	96	286	356	(69)	-19%	1 423
5.4-Performance Management	1 202	1 287	1 287	104	311	322	(10)	-3%	1 287
5.5-Internal Audit	2 508	3 031	3 031	155	516	743	(226)	-30%	3 031
5.6-Municipal Manager	2 869	3 265	3 282	318	848	789	58	7%	3 282
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Total Expenditure by Vote	**645 042**	**774 922**	**780 884**	**61 756**	**127 276**	**186 117**	**(58 842)**	**(0)**	**780 884**
Surplus/ (Deficit) for the year	**31 204**	**2 908**	**6 307**	**(19 363)**	**90 765**	**63 541**	**27 224**	**0**	**6 307**

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source									
Property rates	80 674	83 290	83 290	4 231	47 138	48 862	(1 724)	-4%	83 290
Service charges - electricity revenue	274 184	323 478	323 478	26 080	87 683	77 635	10 048	13%	323 478
Service charges - water revenue	43 137	39 677	39 677	3 566	11 010	8 981	2 029	23%	39 677
Service charges - sanitation revenue	30 920	25 043	25 043	2 261	11 400	7 426	3 974	54%	25 043
Service charges - refuse revenue	27 965	25 574	25 574	2 491	7 461	6 203	1 258	20%	25 574
Service charges - other	–	–	–	–	–	–	–		–
Rental of facilities and equipment	1 526	1 470	1 470	427	812	367	445	121%	1 470
Interest earned - external investments	3 079	6 990	6 990	164	622	1 747	(1 125)	-64%	6 990
Interest earned - outstanding debtors	5 569	8 677	8 677	1 282	3 777	2 168	1 609	74%	8 677
Dividends received	–	–	–	–	–	–	–		–
Fines, penalties and forfeits	11 592	21 479	21 479	7	10	5 368	(5 358)	-100%	21 479
Licences and permits	1 065	2 111	2 111	294	1 037	527	510	97%	2 111
Agency services	4 354	4 046	4 046	–	–	1 011	(1 011)	-100%	4 046
Transfers recognised - operational	131 244	145 903	154 127	620	45 533	55 420	(9 887)	-18%	154 127
Other revenue	7 774	14 985	15 094	944	1 481	3 773	(2 291)	-61%	15 094
Gains on disposal of PPE	–	–	–	–	–	–	–		–
Total Revenue (excluding capital transfers and contributions)	**623 082**	**702 723**	**711 056**	**42 368**	**217 966**	**219 488**	**(1 522)**	**-1%**	**711 056**
Expenditure By Type									
Employee related costs	201 538	237 025	237 091	17 036	50 109	59 249	(9 140)	-15%	237 091
Remuneration of councillors	9 897	12 007	12 007	828	2 499	3 001	(501)	-17%	12 007
Debt impairment	50 015	63 750	63 750	3 756	(11 166)	15 931	(27 097)	-170%	63 750
Depreciation & asset impairment	32 472	39 729	39 729	–	–	9 928	(9 928)	-100%	39 729
Finance charges	4 522	8 696	8 696	1	1	2 173	(2 172)	-100%	8 696
Bulk purchases	239 632	285 789	285 789	29 332	62 931	64 613	(1 683)	-3%	285 789
Other materials	12 584	14 977	15 191	1 631	3 052	3 797	(744)	-20%	15 191
Contracted services	51 748	48 390	48 749	4 445	9 082	9 958	(876)	-9%	48 749
Transfers and grants	6 534	25 603	30 386	336	443	7 596	(7 154)	-94%	30 386
Other expenditure	37 407	38 955	39 497	4 392	10 324	9 871	453	5%	39 497
Loss on disposal of PPE	66	0	0	–	–	0	(0)	-100%	0
Total Expenditure	**646 415**	**774 922**	**780 884**	**61 756**	**127 276**	**186 117**	**(58 842)**	**-32%**	**780 884**
Surplus/(Deficit)	**(23 333)**	**(72 199)**	**(69 828)**	**(19 387)**	**90 690**	**33 371**	**57 319**	**0**	**(69 828)**
Transfers recognised - capital	52 267	74 937	75 965	–	–	30 127	(30 127)	-100%	75 965
Contributions recognised - capital	898	170	170	24	74	42	32	75%	170
Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	**29 831**	**2 908**	**6 307**	**(19 363)**	**90 765**	**63 541**	**27 224**	**–**	**6 307**
Surplus/(Deficit) attributable to	**29 831**	**2 908**	**6 307**	**(19 363)**	**90 765**	**63 541**			**6 307**
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	**29 831**	**2 908**	**6 307**	**(19 363)**	**90 765**	**63 541**			**6 307**

The revenue and expenditure figures excludes internal charges.

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q1 First Quarter

Vote Description	2020/21	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation									
Vote 1 - Financial Services	50 121	–	–	–	–	–	–		–
Vote 2 - Community Services	206	–	–	–	–	–	–		–
Vote 3 - Community Services	–	–	–	–	–	–	–		–
Vote 4 - Community Services	–	–	–	–	–	–	–		–
Vote 5 - Corporate Services	–	–	–	–	–	–	–		–
Vote 6 - Technical Services	12 425	27 630	27 523	82	82	4 145	(4 063)	-98%	27 523
Vote 7 - Technical Services	3 913	34 373	36 893	2 711	3 771	6 962	(3 192)	-46%	36 893
Vote 8 - Muncipal Manager	–	–	–	–	–	–	–		–
Total Capital Multi-year expenditure	**66 665**	**62 004**	**64 416**	**2 792**	**3 852**	**11 107**	**(7 254)**	**-65%**	**64 416**
Single Year expenditure appropriation									
Vote 1 - Financial Services	165	180	677	–	15	169	(154)	-91%	677
Vote 2 - Community Services	1 971	–	–	–	–	–	–		–
Vote 3 - Community Services	1 126	–	240	–	–	60	(60)	-100%	240
Vote 4 - Community Services	9 507	6 151	3 739	2	2	844	(843)	-100%	3 739
Vote 5 - Corporate Services	3 630	900	900	–	–	225	(225)	-100%	900
Vote 6 - Technical Services	25 539	16 266	18 747	906	3 574	3 244	330	10%	18 747
Vote 7 - Technical Services	8 462	3 744	3 744	–	889	936	(47)	-5%	3 744
Vote 8 - Muncipal Manager	–	–	–	–	–	–	–		–
Total Capital single-year expenditure	50 399	27 241	28 047	907	4 480	5 479	**(998)**	**-18%**	28 047
Total Capital Expenditure	**117 064**	**89 244**	**92 462**	**3 700**	**8 333**	**16 585**	**(8 253)**	**-50%**	**92 462**

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q1 First Quarter

Vote Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Expenditure - Standard Classification									
Governance and administration	**53 283**	**2 080**	**3 778**	**–**	**15**	**944**	(929)	-98%	**3 778**
Executive and council	(1)	600	600	–	–	150	(150)	-100%	600
Finance and administration	53 284	1 480	3 178	–	15	794	(779)	-98%	3 178
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	**10 876**	**5 456**	**3 283**	**–**	**–**	**821**	(821)	-100%	**3 283**
Community and social services	1 613	–	–	–	–	–	–		–
Sport and recreation	7 782	5 456	3 043	–	–	761	(761)	-100%	3 043
Public safety	1 481	–	240	–	–	60	(60)	-100%	240
Housing	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
Economic and environmental servic	**17 177**	**27 042**	**28 323**	**569**	**1 459**	**4 319**	(2 860)	-66%	**28 323**
Planning and development	1 934	696	696	2	2	83	(82)	-98%	696
Road transport	15 243	26 347	27 627	568	1 457	4 236	(2 779)	-66%	27 627
Environmental protection	–	–	–	–	–	–	–		–
Trading services	**35 728**	**54 666**	**57 079**	**3 130**	**6 858**	**10 501**	(3 643)	-35%	**57 079**
Energy sources	4 054	13 163	13 163	420	420	1 783	(1 363)	-76%	13 163
Water management	7 954	21 135	21 135	–	889	3 023	(2 134)	-71%	21 135
Waste water management	18 448	3 386	3 279	–	1 779	820	959	117%	3 279
Waste management	5 272	16 982	19 501	2 711	3 771	4 875	(1 105)	-23%	19 501
Other	–	–	–	–	–	–	–		–
Total Capital Expenditure - Standard Cl	**117 064**	**89 244**	**92 462**	**3 700**	**8 333**	**16 585**	**(8 253)**	**-50%**	**92 462**
Funded by:									
National Government	18 276	49 637	49 637	3 075	4 077	8 706	(4 629)	-53%	49 637
Provincial Government	33 326	24 801	26 081	569	4 127	3 759	368	10%	26 081
District Municipality	665	500	815	–	–	204	(204)	-100%	815
Other transfers and grants	501	–	–	–	–	–	–		–
Transfers recognised - capital	**52 768**	**74 937**	**76 533**	**3 645**	**8 204**	**12 668**	**(4 464)**	**-35%**	**76 533**
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	14 175	14 307	15 930	55	129	3 917	(3 759)	-96%	15 930
Total Capital Funding	**66 944**	**89 244**	**92 462**	**3 700**	**8 333**	**16 585**	**(8 253)**	**-50%**	**92 462**

References

1. Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure r

2. Include capital component of PPP unitary payment

3. Capital expenditure by standard classification must reconcile to the total of multi-year and single year appropriations

4. Include expenditure on investment property, intangible and biological assets

5. Must reconcile to Monthly Budget Statement Financial Performance (revenue and expenditure)

6. Include finance leases and PPP capital funding component of unitary payment - total borrowing/repayments to reconcile to changes in Table SA

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - Q1 First Quarter

Vote Description	2020/21	Budget Year 2021/22							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure - Municipal Vote									
Expenditure of multi-year capital appropriation									
Vote 1 - Financial Services	**50 121**	**–**	**–**	**–**	**–**	**–**	**–**		**–**
1.1 - Assessment Rates	–	–	–	–	–	–	–		–
1.2 - Treasury: Administration	50 121	–	–	–	–	–	–		–
1.3 - Treasury: Debtors	–	–	–	–	–	–	–		–
1.4 - Treasury: Credit controle	–	–	–	–	–	–	–		–
1.5 - Supply Chain Management	–	–	–	–	–	–	–		–
1.6 - Director: Finance	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**206**	**–**	**–**	**–**	**–**	**–**	–		**–**
2.1 - Cemetries	–	–	–	–	–	–	–		–
2.2 - Housing: Administration	–	–	–	–	–	–	–		–
2,3 - Library Services	–	–	–	–	–	–	–		–
2,4 - Fire Protection Sevices	–	–	–	–	–	–	–		–
2,5 - Pine Forest : Administration	206	–	–	–	–	–	–		–
2.6-Klipriver Park: Administration	–	–	–	–	–	–	–		–
2.7-Community Halls And Facilities	–	–	–	–	–	–	–		–
2.8-Licensing & Regulation	–	–	–	–	–	–	–		–
2.9-Enviromental Protection	–	–	–	–	–	–	–		–
2.10-Parks	–	–	–	–	–	–	–		–
Vote 3 - Corporate Services	**–**	**–**	**–**	**–**	**–**	**–**	–		**–**
3.1-Property Administration	–	–	–	–	–	–	–		–
3.2-Information Tecnology	–	–	–	–	–	–	–		–
3.3-Human Resources	–	–	–	–	–	–	–		–
3.5-Council Cost	–	–	–	–	–	–	–		–
3.5-Town Secretary	–	–	–	–	–	–	–		–
3.6-Tourism	–	–	–	–	–	–	–		–
3.7-Marketing & Communications	–	–	–	–	–	–	–		–
3.8-Thusong Centre	–	–	–	–	–	–	–		–
3.9-Administration	–	–	–	–	–	–	–		–
3.10-Director Corporate Services	–	–	–	–	–	–	–		–
Vote 4 - Technical Services	**16 338**	**62 004**	**64 416**	**2 792**	**3 852**	**11 107**	**(5 168)**	**-47%**	**29 588**
4.1-Building Regulations & Enforce	–	–	–	–	–	–	–		–
4.2-Electricity: Administration	2 041	500	500	–	–	60	(60)	-100%	–
4.3-Electricity: Street Lights	222	1 565	1 565	82	82	391	(310)	-79%	–
4.4-Mechanical Workshop	–	–	–	–	–	–	–		–
4.4-Public Toilets	–	–	–	–	–	–	–		–
4.5-Sewerage	–	–	–	–	–	–	–		–
4.7-Town Planning	–	–	–	–	–	–	–		–
4.8-Stormwater Management	3 980	108	1	–	–	0	(0)	-100%	–
4.9-Roads	6 182	25 457	25 457	–	–	3 693	(3 693)	-100%	–
4.10-Solid Waste (Dumping Site)	3 913	16 982	19 501	2 711	3 771	4 875	(1 105)	-23%	–
4.11-Solid Waste (Garden)	–	–	–	–	–	–			–
4.12-Solid Waste (Removal)	–	–	–	–	–	–			27 523
4.13-Water Storage	–	–	–	–	–	–			–
4.14-Water Distribution	–	17 391	17 391	–	–	2 087			500
4.15-Director: Technical Services	–	–	–	–	–	–			1 565
Vote 5 - Muncipal Manager	**–**	**–**	**–**	**–**	**–**	**–**	**–**		**62 351**
5.1-Property & Legal Services	–	–	–	–	–	–	–		–
5.2-IDP	–	–	–	–	–	–	–		–
5.3-Project Management	–	–	–	–	–	–	–		–
5.4-Performance Management	–	–	–	–	–	–	–		1
5.5-Internal Audit	–	–	–	–	–	–	–		25 457
5.6-Municipal Manager	–	–	–	–	–	–	–		36 893
							–		
Total multi-year capital expenditure	**66 665**	**62 004**	**64 416**	**2 792**	**3 852**	**11 107**	(7 254)	-65%	**91 939**

							–		
Capital expenditure - Municipal Vote									
Expenditue of single-year capital appropriation							–		
Vote 1 - Financial Services	**165**	**180**	**677**	**–**	**15**	**60**	**(45)**	**-74%**	**240**
1.1 - Assessment Rates	–	–	–	–	–	–	–		–
1.2 - Treasury: Administration	165	180	677	–	15	–	15	#DIV/0!	–
1.3 - Treasury: Debtors	–	–	–	–	–	–	–		–
1.4 - Treasury: Credit controle	–	–	–	–	–	–	–		–
1.5 - Supply Chain Management	–	–	–	–	–	–	–		–
1.6 - Director: Finance	–	–	–	–	–	60	(60)	-100%	240
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**12 603**	**6 151**	**3 979**	**2**	**2**	**904**	**(903)**	**-100%**	**8 918**
2.1 - Cemetries	–	–	–	–	–	–	–		–
2.2 - Housing: Administration	–	–	–	–	–	–	–		–
2,3 - Library Services	–	–	–	–	–	–	–		240
2,4 - Fire Protection Sevices	696	–	–	–	–	–	–		–
2,5 - Pine Forest : Administration	1 275	–	–	–	–	–	–		–
2.6-Klipriver Park: Administration	–	–	–	–	–	–	–		3 739
2.7-Community Halls And Facilities	917	–	–	–	–	–	–		–
2.8-Licensing & Regulation	–	–	–	–	–	–	–		–
2.9-Enviromental Protection	–	–	–	–	–	–	–		3 043
2.10-Parks	208	–	–	–	–	–	–		–
2.11-Traffic	–	–	240	–	–	60	(60)	-100%	–
2.12-Disaster Management	–	–	–	–	–	–	–		–
2.13-Social & Welfare Services	–	–	–	–	–	–	–		696
2.14-Sport Grounds							–		–
2.15-Recreational Land	7 573	5 456	3 043	–	–	761	(761)	-100%	–
2.16-Swimming Pools	–	–	–	–	–	–	–		–
2.17-Vehicle Licensing & Testing	–	–	–	–	–	–	–		900
2.18-L E D	1 934	696	696	2	2	83	(82)	-98%	–
2.19-Director: Community Services	(1)	–	–	–	–	–	–		300
Vote 3 - Corporate Services	**3 630**	**900**	**900**	**–**	**–**	**225**	**(225)**	**-100%**	**29 844**
3.1-Property Administration	–	–	–	–	–	–	–		–
3.2-Information Tecnology	636	300	300	–	–	75	(75)	-100%	–
3.3-Human Resources	–	–	–	–	–	–	–		–
3.5-Council Cost	850	600	600	–	–	150	(150)	-100%	–
3.5-Town Secretary	–	–	–	–	–	–	–		–
3.6-Tourism	–	–	–	–	–	–	–		–
3.7-Marketing & Communications	–	–	–	–	–	–	–		18 747
3.8-Thusong Centre	–	–	–	–	–	–	–		–
3.9-Administration	2 143	–	–	–	–	–	–		11 097
3.10-Director Corporate Services	–	–	–	–	–	–	–		–
Vote 4 - Technical Services	**34 001**	**20 009**	**22 491**	**906**	**4 463**	**4 180**	**283**	**7%**	**15 137**
4.1-Building Regulations & Enforce	–	–	–	–	–	–	–		2 201
4.2-Electricity: Administration	1 093	11 097	11 097	338	338	1 332	(994)	-75%	1 500
4.3-Electricity: Street Lights	698	–	–	–	–	–	–		889
4.4-Mechanical Workshop	219	1 000	2 201	–	–	550	(550)	-100%	–
4.4-Public Toilets	–	1 500	1 500	–	–	375	(375)	-100%	889
4.5-Sewerage	7 841	889	889	–	889	222	667	300%	2 170
4.7-Town Planning	–	–	–	–	–	–	–		3 744
4.8-Stormwater Management	6 627	889	889	–	889	222	667	300%	–
4.9-Roads	9 062	889	2 170	568	1 457	542	915	169%	–
4.10-Solid Waste (Dumping Site)	–	–	–	–	–	–	–		–
4.11-Solid Waste (Garden)	–	–	–	–	–	–	–		2 855
4.12-Solid Waste (Removal)	1 359	–	–	–	–	–	–		889
4.13-Water Storage	–	2 855	2 855	–	–	714	(714)	-100%	–
4.14-Water Distribution	7 103	889	889	–	889	222	667	300%	–
4.15-Director: Technical Services	–	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	**–**	–	–	–	–	–	–		–
5.1-Property & Legal Services	–	–	–	–	–	–	–		–
5.2-IDP	–	–	–	–	–	–	–		–
5.3-Project Management	–	–	–	–	–	–	–		–
5.4-Performance Management	–	–	–	–	–	–	–		–
5.5-Internal Audit	–	–	–	–	–	–	–		–
5.6-Municipal Manager	–	–	–	–	–	–	–		–
Total single-year capital expenditure	**50 399**	**27 241**	**28 047**	**907**	**4 480**	**5 369**	**(889)**	**(0)**	**54 140**
Total Capital Expenditure	**117 064**	**89 244**	**92 462**	**3 700**	**8 333**	**16 476**	**(8 144)**	**(0)**	**146 079**

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter

Description	2020/21	Budget Year 2021/22			
R thousands	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
ASSETS					
Current assets					
Cash	115 305	133 360	114 952	140 546	114 952
Call investment deposits	–	–	–	–	–
Consumer debtors	82 140	28 353	55 673	123 382	55 673
Other debtors	9 377	7 966	18 542	22 237	18 542
Current portion of long-term receivables	–	–	–	–	–
Inventory	9 963	11 602	9 963	9 203	9 963
Total current assets	**216 785**	**181 281**	**199 130**	**295 368**	**199 130**
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	43 430	43 765	43 430	43 430	43 430
Investments in Associate	–	–	–	–	–
Property, plant and equipment	985 237	996 031	1 038 873	993 570	1 038 873
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	1 122	1 576	1 122	1 122	1 122
Other non-current assets	550	550	550	550	550
Total non current assets	**1 030 339**	**1 041 921**	**1 083 975**	**1 038 672**	**1 083 975**
TOTAL ASSETS	**1 247 124**	**1 223 203**	**1 283 105**	**1 334 040**	**1 283 105**
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1 587	–	1 587	1 566	1 587
Consumer deposits	8 732	7 976	8 732	8 879	8 732
Trade and other payables	58 125	115 836	110 393	52 124	110 393
Provisions	55 997	77 857	25 627	58 630	25 627
Total current liabilities	**124 441**	**201 668**	**146 339**	**121 199**	**146 339**
Non current liabilities					
Borrowing	1 188	2 588	188	1 188	188
Provisions	173 844	128 602	173 844	173 247	173 844
Total non current liabilities	**175 032**	**131 189**	**174 032**	**174 435**	**174 032**
TOTAL LIABILITIES	**299 473**	**332 857**	**320 371**	**295 634**	**320 371**
NET ASSETS	**947 651**	**890 345**	**962 733**	**1 038 406**	**962 733**
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	937 209	879 728	952 291	1 027 964	952 291
Reserves	10 442	10 618	10 442	10 442	10 442
TOTAL COMMUNITY WEALTH/EQUITY	**947 651**	**890 345**	**962 733**	**1 038 406**	**962 733**

The cash flows for the year to date are indicated in the following table:

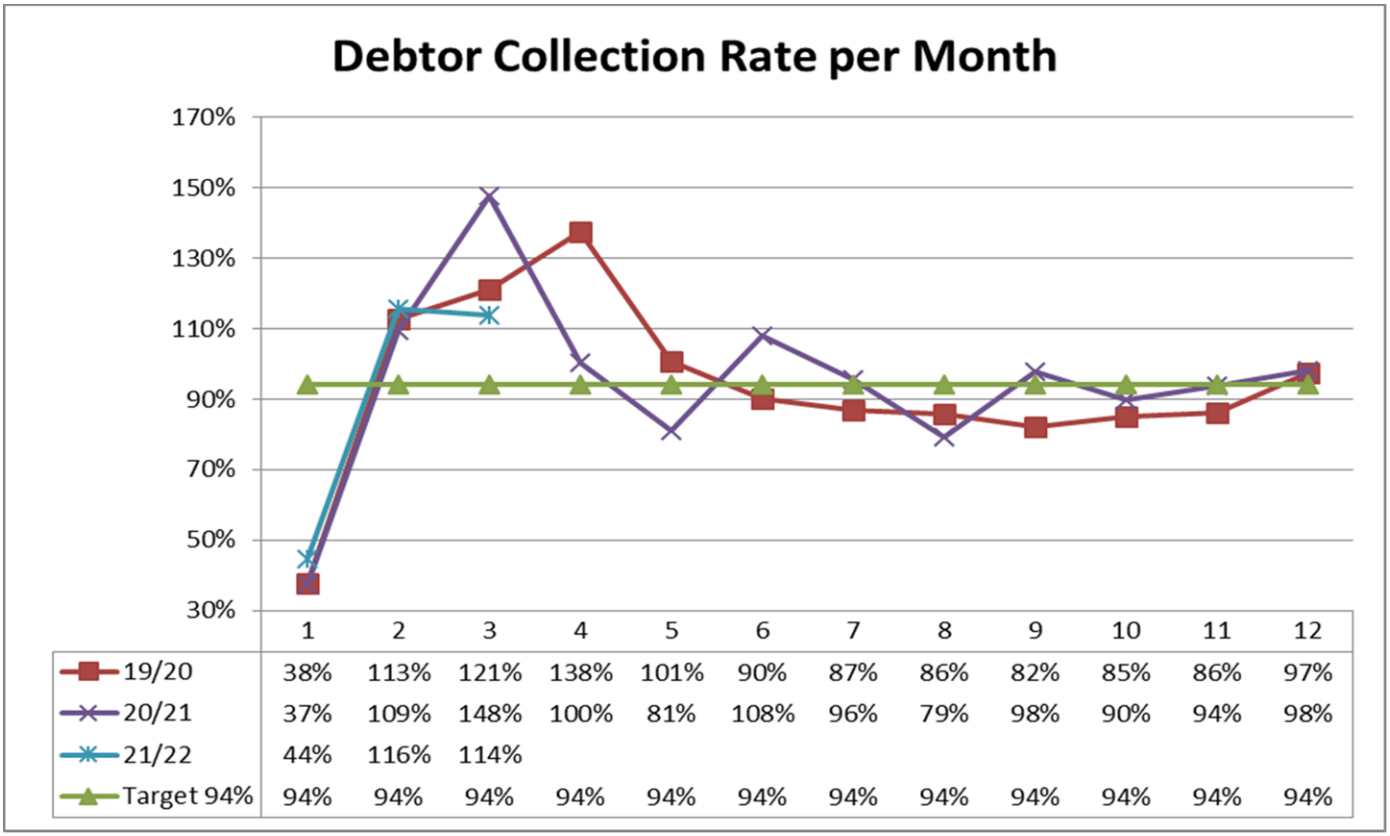
WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	82 812	79 126	79 126	11 710	33 072	21 887	11 185	51%	79 126
Service charges	345 134	379 151	437 751	40 972	122 669	89 010	33 659	38%	437 751
Other revenue	859	27 756	19 373	1 035	2 121	4 180	(2 059)	-49%	19 373
Government - operating	131 051	145 903	154 127	169	50 492	59 079	(8 587)	-15%	154 127
Government - capital	52 102	75 107	86 842	–	9 333	19 736	(10 403)	-53%	86 842
Interest	8 648	9 593	9 593	164	623	1 331	(708)	-53%	9 593
Dividends									
Payments									
Suppliers and employees	(546 597)	(604 934)	(658 415)	(61 880)	(182 062)	(167 875)	14 187	-8%	(658 415)
Finance charges	(226)	(461)	(462)	(1)	(1)	–	1		(462)
Transfers and Grants	(22 351)	(25 603)	(30 361)	(561)	(668)	(2 299)	(1 632)	71%	(30 361)
NET CASH FROM/(USED) OPERATING ACTIVITIES	**51 431**	**85 636**	**97 574**	**(8 391)**	**35 579**	**25 049**	**35 643**	**142%**	**97 574**
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	905	–	–	–	–	–	–		–
Decrease (Increase) in non-current debtors	–	–	–	–	–	–	–		–
Decrease (increase) other non-current receivables	–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments	–	–	10 442	–	(80 000)	–	(80 000)		10 442
Payments									
Capital assets	(66 944)	(89 094)	(107 369)	(3 912)	(10 330)	(14 453)	(4 124)	29%	(107 369)
NET CASH FROM/(USED) INVESTING ACTIVITIES	**(66 038)**	**(89 094)**	**(96 927)**	**(3 912)**	**(90 330)**	**(14 453)**	**75 876**	**-525%**	**(96 927)**
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	–	–	–	–	–	–	–		–
Borrowing long term/refinancing	–	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits	849	–	–	10	21	–	21		–
Payments									–
Repayment of borrowing	(1 331)	(1 000)	(1 000)	(21)	(19)	–	19		(1 000)
NET CASH FROM/(USED) FINANCING ACTIVITIES	**(482)**	**(1 000)**	**(1 000)**	**(11)**	**2**	**–**	**(2)**		**2**
									–
NET INCREASE/ (DECREASE) IN CASH HELD	**(15 089)**	**(4 459)**	**(353)**	**(12 315)**	**(54 749)**	**10 596**			**(353)**
Cash/cash equivalents at beginning:	130 394	137 819	115 305		115 296	115 305			115 296
Cash/cash equivalents at month/year end:	115 305	133 360	114 952		60 546	125 901			114 943

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter

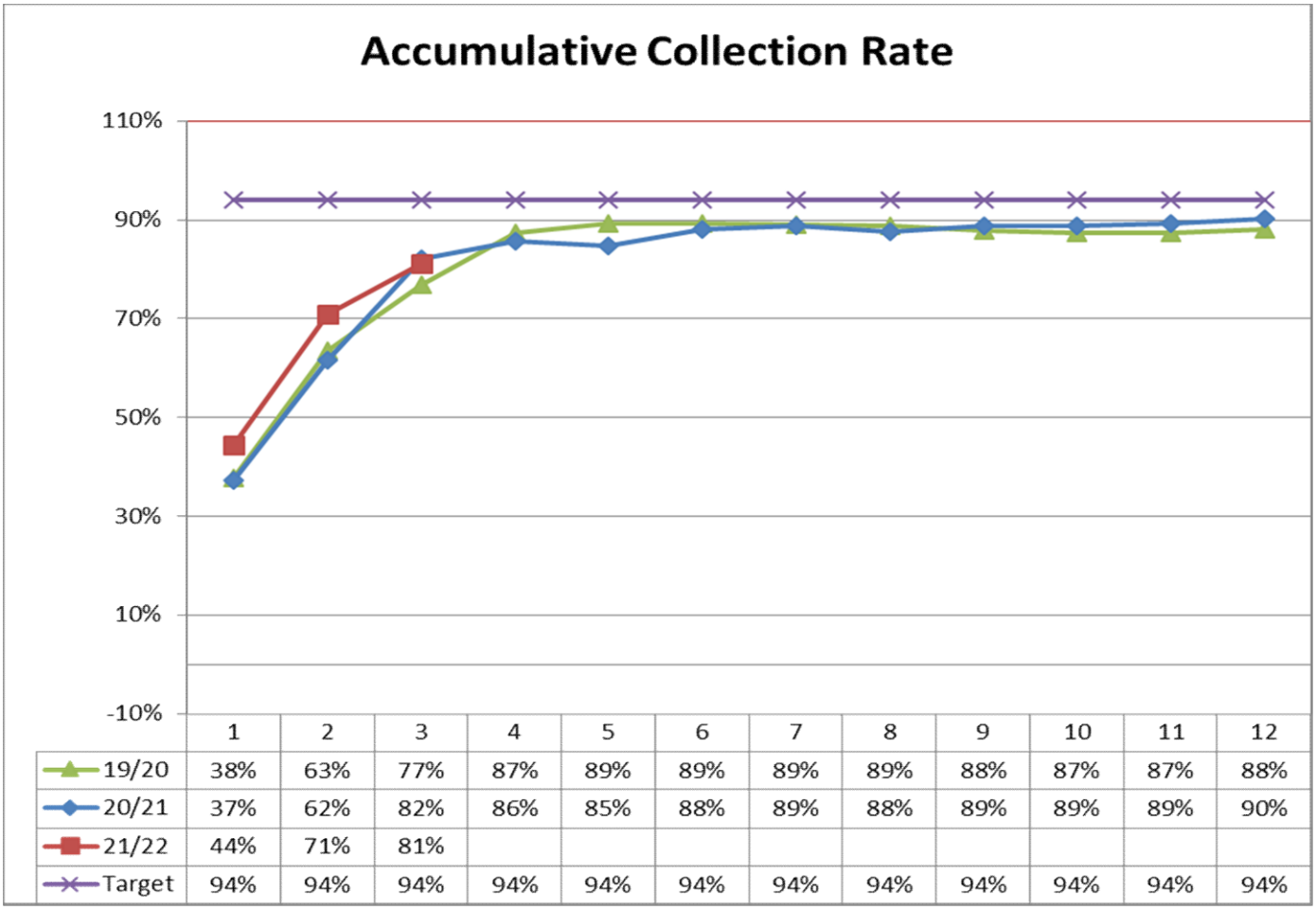
Description		Budget Year 2021/22									
R thousands	NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
Debtors Age Analysis By Income Source											
Water	1200	11 069	2 202	1 856	1 663	1 796	1 699	8 351	60 317	88 954	73 826
Electricity	1300	22 534	717	459	291	254	228	860	4 651	29 993	6 284
Property Rates	1400	16 020	896	444	264	261	237	1 231	18 204	37 556	20 197
Waste Water Management	1500	13 458	1 112	970	929	915	899	4 887	31 227	54 398	38 858
Waste Management	1600	8 810	1 300	1 112	1 040	993	998	5 287	32 490	52 029	40 808
Property Rental Debtors	1700	190	13	13	12	13	13	101	1 055	1 410	1 194
Interest on Arrear Accounts	1810	1 253	139	130	126	155	175	1 086	42 301	45 365	43 843
Recoverable expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(5 071)	40	33	29	38	26	214	1 205	(3 485)	1 512
Total By Income Source	**2000**	**68 263**	**6 419**	**5 017**	**4 355**	**4 427**	**4 275**	**22 017**	**191 450**	**306 220**	**226 522**
Debtors Age Analysis By Customer Group											
Organs of State	2200	2 861	964	334	159	136	123	614	5 608	10 797	6 639
Commercial	2300	29 271	669	365	250	241	245	936	11 139	43 116	12 811
Households	2400	35 124	4 602	4 128	3 795	3 871	3 719	19 572	169 055	243 867	200 012
Other	2500	1 006	184	190	151	179	187	895	5 648	8 440	7 060
Total By Customer Group	**2600**	**68 263**	**6 419**	**5 017**	**4 355**	**4 427**	**4 275**	**22 017**	**191 450**	**306 220**	**226 522**



	1	2	3	4	5	6	7	8	9	10	11	12
19/20	38%	113%	121%	138%	101%	90%	87%	86%	82%	85%	86%	97%
20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%	90%	94%	98%
21/22	44%	116%	114%									
Target 94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for September 2021 amounts to 114% in comparison to the previous year 148%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir September 2021 114% beloop in vergelyking met die vorige jaar 148%.



	1	2	3	4	5	6	7	8	9	10	11	12
19/20	38%	63%	77%	87%	89%	89%	89%	89%	88%	87%	87%	88%
20/21	37%	62%	82%	86%	85%	88%	89%	88%	89%	89%	89%	90%
21/22	44%	71%	81%									
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 81%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 81% beloop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter

Description R thousands	NT Code	Budget Year 2021/22									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	1 732	–	–	–	–	–	–	–	**1 732**	–
Auditor General	0800	–	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–	–
Total By Customer Type	**1000**	**1 732**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**1 732**	–

Notes

Material increases in value of creditors' categories compared to previous month to be explained

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q1 First Quarter

Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
R thousands	Yrs/Months							
Municipality								
Nedbank Ltd	6 Months	Fixed deposit	29/01/2022	–		–	–	20 000
ABSA Bank Ltd	7 Months	Fixed deposit	28/02/2022	–		–	–	20 000
Standard Bank of SA Ltd	4 Months	Fixed deposit	29/11/2021	–		–	–	20 000
Investec Bank Ltd	–		–	–		–	–	–
First National Bank	3 Months	Fixed deposit	29/10/2021	–		–	–	20 000
TOTAL INVESTMENTS AND INTEREST				**–**		**–**	**–**	**80 000**

Operating and Capital transfers recognised as revenue are indicated in the following table: Transfers are rcognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter

Description	Budget Year 2021/22							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
RECEIPTS:								
Operating Transfers and Grants								
National Government:	**110 696**	**110 696**	**620**	**45 533**	**44 278**	**1 255**	**2,8%**	**110 696**
Operational Revenue:General Revenue:Equitable	106 666	106 666	–	44 444	42 666	1 778	4,2%	106 666
Operational:Revenue:General Revenue:Fuel Levy	–	–	–	–	–	–		–
2014 African Nations Championship Host City Ope	–	–	–	–	–	–		–
Agriculture Research and Technology	–	–	–	–	–	–		–
Agriculture, Conservation and Environmental	–	–	–	–	–	–		–
Arts and Culture Sustainable Resource Manageme	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Department of Environmental Affairs	–	–	–	–	–	–		–
Department of Tourism	–	–	–	–	–	–		–
Department of Water Affairs and Sanitation Masiba	–	–	–	–	–	–		–
Emergency Medical Service	–	–	–	–	–	–		–
Energy Efficiency and Demand-side [Schedule 5B]	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Gra	2 617	2 617	491	855	1 047	(192)	-18,3%	2 617
HIV and Aids	–	–	–	–	–	–		–
Housing Accreditation	–	–	–	–	–	–		–
Housing Top structure	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule	–	–	–	–	–	–		–
Integrated City Development Grant	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [S	1 413	1 413	129	234	565	(331)	-58,5%	1 413
Mitchell's Plain Urban Renewal	–	–	–	–	–	–		–
Municipal Demarcation and Transition Grant [Sche	–	–	–	–	–	–		–
Municipal Disaster Grant [Schedule 5B]	–	–	–	–	–	–		–
Municipal Human Settlement Capacity Grant [Sch	–	–	–	–	–	–		–
Municipal Systems Improvement Grant	–	–	–	–	–	–		–
Natural Resource Management Project	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant	–	–	–	–	–	–		–
Operation Clean Audit	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	–	–	–	–	–	–		–
Public Service Improvement Facility	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Sched	–	–	–	–	–	–		–
Restructuring - Seed Funding	–	–	–	–	–	–		–
Revenue Enhancement Grant Debtors Book	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant	–	–	–	–	–	–		–
Sport and Recreation	–	–	–	–	–	–		–
Terrestrial Invasive Alien Plants	–	–	–	–	–	–		–
Water Services Operating Subsidy Grant [Schedul	–	–	–	–	–	–		–
Health Hygiene in Informal Settlements	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Water Services Infrastructure Grant	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Smart Connect Grant	–	–	–	–	–	–		–
Urban Settlement Development Grant	–	–	–	–	–	–		–
WiFi Grant [Department of Telecommunications an	–	–	–	–	–	–		–
Street Lighting	–	–	–	–	–	–		–
Traditional Leaders - Imbizion	–	–	–	–	–	–		–
Department of Water and Sanitation Smart Living H	–	–	–	–	–	–		–
Integrated National Electrification Programme Gran	–	–	–	–	–	–		–
Municipal Restructuring Grant	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Provincial Government:	**34 268**	**40 318**	**–**	**–**	**10 264**	**(10 264)**	**-100,0%**	**40 318**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	10 937	11 661	–	–	3 100	(3 100)	-100,0%	11 661
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	23 331	28 656	–	–	7 164	(7 164)	-100,0%	28 656
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure - Maintenance	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure - Maintenance	–	–	–	–	–	–		–
Water Supply Infrastructure - Maintenance	–	–	–	–	–	–		–
District Municipality:	**–**	1 694	–	–	424	(424)	-100,0%	1 694
All Grants	**–**	1 694	–	–	424	(424)	-100,0%	1 694
Other grant providers:	**279**	**760**	–	–	190	(190)	-100,0%	760
Departmental Agencies and Accounts	**–**	**–**	**–**	**–**	**–**	–		**–**
Foreign Government and International Organisatio	**279**	**760**	**–**	**–**	**190**	(190)	-100,0%	**760**
Households	**–**	**–**	**–**	**–**	**–**	–		**–**
Non-profit Institutions	**–**	**–**	**–**	**–**	**–**	–		**–**
Private Enterprises	**–**	**–**	**–**	**–**	**–**	–		**–**
Public Corporations	**–**	**–**	**–**	**–**	**–**	–		**–**
Higher Educational Institutions	**–**	**–**	**–**	**–**	**–**	–		**–**
Parent Municipality / Entity	**–**	**–**	**–**	**–**	**–**	–		**–**
Total Operating Transfers and Grants	**145 243**	**153 467**	**620**	**45 533**	**55 156**	**(9 623)**	**-17,4%**	**153 467**

Capital Transfers and Grants						–		
National Government:	50 296	50 296	–	–	20 118	(20 118)	**-100,0%**	50 296
Integrated National Electrification Programme (Mur	11 097	11 097	–	–	4 439	(4 439)	-100,0%	11 097
Municipal Infrastructure Grant [Schedule 5B]	21 808	21 808	–	–	8 723	(8 723)	-100,0%	21 808
Municipal Water Infrastructure Grant [Schedule 5B	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant [S	–	–	–	–	–	–		–
Public Transport Infrastructure Grant [Schedule 5B	–	–	–	–	–	–		–
Rural Household Infrastructure Grant [Schedule 5b	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant [S	–	–	–	–	–	–		–
Urban Settlement Development Grant [Schedule 4	–	–	–	–	–	–		–
Municipal Human Settlement	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Integrated City Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant [Schedule 4B]	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [S	–	–	–	–	–	–		–
Municipal Systems Improvement Grant [Schedule	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Sched	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant (Schedule 5B)	17 391	17 391	–	–	6 956	(6 956)	-100,0%	17 391
Water Services Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
WIFI Connectivity	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Gra	–	–	–	–	–	–		–
Aquaponic Project	–	–	–	–	–	–		–
Restition Settlement	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule	–	–	–	–	–	–		–
Restructuring Seed Funding	–	–	–	–	–	–		–
Municipal Disaster Relief Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–
Provincial Government:	**24 801**	**25 514**	**–**	**–**	**9 994**	(9 994)	-100,0%	**25 514**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	–	–	–	–	–	–		–
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	24 801	25 514	–	–	9 994	(9 994)	-100,0%	25 514
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure	–	–	–	–	–	–		–
Water Supply Infrastructure	–	–	–	–	–	–		–
District Municipality:	**500**	**815**	**–**	**–**	**279**	**(279)**	**-100,0%**	**815**
All Grants	500	815	–	–	279	(279)	-100,0%	815
Other grant providers:	–	–	–	–	–	–		–
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisatio	–	–	–	–	–	–		–
Households	–	–	–	–	–	–		–
Non-Profit Institutions	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Transfer from Operational Revenue	–	–	–	–	–	–		–
Total Capital Transfers and Grants	**75 597**	**76 625**	**–**	**–**	**30 391**	**(30 391)**	**-100,0%**	**76 625**
TOTAL RECEIPTS OF TRANSFERS & GRANTS	220 840	230 092	620	45 533	85 548	(40 014)	-46,8%	230 092

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q1 First Quarter

Description	Budget Year 2021/22							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	**61 657**	**61 262**	**3 744**	**9 887**	**14 976**	**(5 089)**	**-34,0%**	**61 262**
Operational Revenue:General Revenue:Equitable Shar	56 917	56 522	3 123	8 797	13 804	(5 007)	-36,3%	56 522
Operational:Revenue:General Revenue:Fuel Levy	–	–	–	–	–	–		–
2014 African Nations Championship Host City Operatin	–	–	–	–	–	–		–
Agriculture Research and Technology	–	–	–	–	–	–		–
Agriculture, Conservation and Environmental	–	–	–	–	–	–		–
Arts and Culture Sustainable Resource Management	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Department of Environmental Affairs	–	–	–	–	–	–		–
Department of Tourism	–	–	–	–	–	–		–
Department of Water Affairs and Sanitation Masibamba	–	–	–	–	–	–		–
Emergency Medical Service	–	–	–	–	–	–		–
Energy Efficiency and Demand-side [Schedule 5B]	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Grant fo	2 617	2 617	491	855	654	201	30,7%	2 617
HIV and Aids	–	–	–	–	–	–		–
Housing Accreditation	–	–	–	–	–	–		–
Housing Top structure	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule 5B]	–	–	–	–	–	–		–
Integrated City Development Grant	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [Sche	1 463	1 463	129	234	352	(118)	-33,5%	1 463
Mitchell's Plain Urban Renewal	–	–	–	–	–	–		–
Municipal Demarcation and Transition Grant [Schedule	–	–	–	–	–	–		–
Municipal Disaster Grant [Schedule 5B]	–	–	–	–	–	–		–
Municipal Human Settlement Capacity Grant [Schedule	–	–	–	–	–	–		–
Municipal Systems Improvement Grant	–	–	–	–	–	–		–
Natural Resource Management Project	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant	–	–	–	–	–	–		–
Operation Clean Audit	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	–	–	–	–	–	–		–
Public Service Improvement Facility	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schedule	–	–	–	–	–	–		–
Restructuring - Seed Funding	–	–	–	–	–	–		–
Revenue Enhancement Grant Debtors Book	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant	–	–	–	–	–	–		–
Sport and Recreation	–	–	–	–	–	–		–
Terrestrial Invasive Alien Plants	–	–	–	–	–	–		–
Water Services Operating Subsidy Grant [Schedule 5B	–	–	–	–	–	–		–
Health Hygiene in Informal Settlements	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	660	660	–	–	165	(165)	-100,0%	660
Water Services Infrastructure Grant	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Smart Connect Grant	–	–	–	–	–	–		–
Urban Settlement Development Grant	–	–	–	–	–	–		–
WiFi Grant [Department of Telecommunications and Po	–	–	–	–	–	–		–
Street Lighting	–	–	–	–	–	–		–
Traditional Leaders - Imbizion	–	–	–	–	–	–		–
Department of Water and Sanitation Smart Living Hand	–	–	–	–	–	–		–
Integrated National Electrification Programme Grant	–	–	–	–	–	–		–
Municipal Restructuring Grant	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Provincial Government:	**34 306**	**39 788**	**824**	**2 470**	**9 924**	**(7 454)**	**-75,1%**	**39 788**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	10 975	11 700	824	2 470	2 902	(432)	-14,9%	11 700
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	23 331	28 089	–	–	7 022	(7 022)	-100,0%	28 089
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure - Maintenance	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure - Maintenance	–	–	–	–	–	–		–
Water Supply Infrastructure - Maintenance	–	–	–	–	–	–		–
District Municipality:	**–**	**1 694**	**–**	**–**	**424**	(424)	-100,0%	**1 694**
All Grants	–	1 694	–	–	424	(424)	-100,0%	1 694
Other grant providers:	**829**	**1 287**	**151**	**366**	**322**	44	13,7%	**1 287**
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisations	829	1 287	151	366	322	44	13,7%	1 287
Households	–	–	–	–	–	–		–
Non-profit Institutions	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Total operating expenditure of Transfers and Grants:	**96 792**	**104 032**	**4 720**	**12 723**	**25 645**	**(12 923)**	**-195,4%**	**104 032**
Capital expenditure of Transfers and Grants								
National Government:	**49 637**	**49 637**	**3 075**	**4 077**	**8 706**	**(4 629)**	**-53,2%**	**49 637**
Integrated National Electrification Programme (Municipa	11 097	11 097	338	338	1 332	(994)	-74,6%	11 097
Municipal Infrastructure Grant [Schedule 5B]	21 148	21 148	2 737	3 739	5 287	(1 548)	-29,3%	21 148
Municipal Water Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant [Schec	–	–	–	–	–	–		–
Public Transport Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Rural Household Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant [Sched	–	–	–	–	–	–		–
Urban Settlement Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Human Settlement	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Integrated City Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant [Schedule 4B]	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management Gran	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [Sche	–	–	–	–	–	–		–
Municipal Systems Improvement Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schedule	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant (Schedule 5B)	17 391	17 391	–	–	2 087	(2 087)	-100,0%	17 391
Water Services Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
WIFI Connectivity	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Grant fo	–	–	–	–	–	–		–
Aquaponic Project	–	–	–	–	–	–		–
Restition Settlement	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule 5B]	–	–	–	–	–	–		–
Restructuring Seed Funding	–	–	–	–	–	–		–
Municipal Disaster Relief Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Provincial Government:	**24 801**	**26 081**	**569**	**4 127**	**3 759**	**368**	**10%**	**26 081**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	–	–	–	–	–	–		–
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	24 801	26 081	569	4 127	3 759	368	9,8%	26 081
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure	–	–	–	–	–	–		–
Water Supply Infrastructure	–	–	–	–	–	–		–
District Municipality:	**500**	**815**	**–**	**–**	**204**	(204)	-100,0%	**815**
All Grants	500	815	–	–	204	(204)	-100,0%	815
Other grant providers:	**14 157**	**15 780**	**55**	**129**	**3 880**	(3 751)	-96,7%	**15 780**
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisations	–	–	–	–	–	–		–
Households	–	–	–	–	–	–		–
Non-Profit Institutions	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Transfer from Operational Revenue	14 157	15 780	55	129	3 880	(3 751)	-96,7%	15 780
Total capital expenditure of Transfers and Grants	**89 094**	**92 312**	**3 700**	**8 333**	**16 548**	**(8 215)**	**-49,6%**	**92 312**
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	**185 886**	**196 344**	**8 419**	**21 055**	**42 193**	**(21 138)**	**-50,1%**	**196 344**

In terms of section 12 of the Division of Revenue Act the municipality confirms that, based on internal controls, all grant funding has been received and spent in terms of the conditions attached thereto.

WC022 Witzenberg - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q1 First Quarter

Description	Ref	Budget Year 2021/22				
		Approved Rollover 2019/20	Monthly actual	YearTD actual	YTD variance	YTD variance
R thousands						%
EXPENDITURE						
Operating expenditure of Approved Roll-overs						
National Government:		–	–	–	–	
None		–	–	–	–	
Provincial Government:		–	–	–	–	
None		–	–	–	–	
District Municipality:		–	–	–	–	
None		–	–	–	–	
Other grant providers:		–	–	–	–	
None		–	–	–	–	
Total operating expenditure of Approved Roll-overs		–	–	–	–	
Capital expenditure of Approved Roll-overs						
National Government:		–	–	–	–	
Integrated National Electrification Programme (Municipal Grant) [Schedule 5		–	–	–	–	
Provincial Government:		–	–	–	–	
None		–	–	–	–	
District Municipality:		–	–	–	–	
None		–	–	–	–	
#REF!		–	–	–	–	
None		–	–	–	–	
Total capital expenditure of Approved Roll-overs		–	–	–	–	
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS		–	–	–	–	

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter

Summary of Employee and Councillor remuneration	Budget Year 2021/22							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	7 980	7 980	636	1 909	1 994	(85)	-4%	7 980
Pension and UIF Contributions	1 787	1 787	90	269	447	(178)	-40%	1 787
Medical Aid Contributions	335	335	17	51	84	(32)	-39%	335
Motor Vehicle Allowance	817	817	–	–	204	(204)	-100%	817
Cellphone Allowance	985	985	81	260	246	13	5%	985
Housing Allowances	43	43	3	10	11	(1)	-5%	43
Other benefits and allowances	59	59	–	–	15	(15)	-100%	59
Sub Total - Councillors	**12 007**	**12 007**	**828**	**2 499**	**3 001**	**(501)**	**-17%**	**12 007**
Senior Managers of the Municipality								
Basic Salaries and Wages	4 497	4 497	324	973	1 124	(151)	-13%	4 497
Pension and UIF Contributions	925	925	29	87	231	(145)	-63%	925
Medical Aid Contributions	159	159	5	14	40	(25)	-64%	159
Overtime	–	–	–	–	–	–		–
Performance Bonus	1 052	1 052	62	186	263	(77)	-29%	1 052
Motor Vehicle Allowance	1 242	1 242	83	248	310	(63)	-20%	1 242
Cellphone Allowance	84	84	2	6	21	(15)	-71%	84
Housing Allowances	182	182	24	71	45	26	56%	182
Other benefits and allowances	136	136	9	28	34	(6)	-17%	136
Payments in lieu of leave	–	–	–	–	–	–		–
Long service awards	–	–	–	–	–	–		–
Post-retirement benefit obligations	–	–	–	–	–	–		–
Sub Total - Senior Managers	**8 276**	**8 276**	**538**	**1 613**	**2 068**	**(456)**	**-22%**	**8 276**
Other Municipal Staff								
Basic Salaries and Wages	136 537	136 602	9 875	28 624	34 137	(5 513)	-16%	136 602
Pension and UIF Contributions	20 659	20 660	1 606	4 750	5 163	(414)	-8%	20 660
Medical Aid Contributions	9 200	9 200	675	2 034	2 299	(265)	-12%	9 200
Overtime	10 906	10 906	1 513	4 424	2 725	1 698	62%	10 906
Performance Bonus	9 311	9 311	737	2 217	2 327	(110)	-5%	9 311
Motor Vehicle Allowance	5 309	5 309	488	1 462	1 327	135	10%	5 309
Cellphone Allowance	478	478	43	128	119	9	7%	478
Housing Allowances	1 947	1 947	95	284	486	(202)	-42%	1 947
Other benefits and allowances	5 175	5 175	431	1 315	1 293	22	2%	5 175
Payments in lieu of leave	1 050	1 050	170	661	262	399	152%	1 050
Long service awards	–	–	81	242	–	242	#DIV/0!	–
Post-retirement benefit obligations	28 178	28 178	786	2 357	7 042	(4 684)	-67%	28 178
Sub Total - Other Municipal Staff	**228 749**	**228 815**	**16 499**	**48 497**	**57 181**	**(8 684)**	**-15%**	**228 815**
TOTAL SALARY, ALLOWANCES &	**249 032**	**249 098**	**17 864**	**52 609**	**62 250**	**(9 641)**	**-15%**	**249 098**
% increase								
TOTAL MANAGERS AND STAFF	**237 025**	**237 091**	**17 036**	**50 109**	**59 249**	**(9 140)**	**-15%**	**237 091**

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - Q1 First Quarter

Description	Ref	Budget Year 2021/22											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
Cash Receipts By Source													
Property rates		5 769	15 593	11 710	–	–	–	–	–	–	–	–	45 404
Service charges - electricity revenue		30 337	36 936	33 947	–	–	–	–	–	–	–	–	215 976
Service charges - water revenue		2 880	3 342	2 987	–	–	–	–	–	–	–	–	19 673
Service charges - sanitation revenue		1 789	2 310	1 912	–	–	–	–	–	–	–	–	9 263
Service charges - refuse		2 013	2 089	2 126	–	–	–	–	–	–	–	–	11 746
Service charges - other		–	–	–	–	–	–	–	–	–	–	–	–
Rental of facilities and equipment		91	77	334	–	–	–	–	–	–	–	–	(497)
Interest earned - external investments		221	237	164	–	–	–	–	–	–	–	–	1 296
Interest earned - outstanding debtors		0	–	–	–	–	–	–	–	–	–	–	(0)
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–
Fines		68	53	63	–	–	–	–	–	–	–	–	1 149
Licences and permits		487	50	325	–	–	–	–	–	–	–	–	1 348
Agency services		–	–	–	–	–	–	–	–	–	–	–	3 948
Transfer receipts - operating		–	–	–	–	–	–	–	–	–	–	–	111 506
Other revenue		44 521	6 061	483	–	–	–	–	–	–	–	–	(42 277)
Cash Receipts by Source		**88 177**	**66 748**	**54 050**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**378 535**
Other Cash Flows by Source													–
Transfer receipts - capital		9 333	–	–	–	–	–	–	–	–	–	–	53 579
Contributions & Contributed assets		–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–
Short term loans		–	–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–	–
Increase in consumer deposits		(10)	21	10	–	–	–	–	–	–	–	–	(21)
Receipt of non-current debtors		–	–	–	–	–	–	–	–	–	–	–	–
Receipt of non-current receivables		–	–	–	–	–	–	–	–	–	–	–	–
Change in non-current investments		(80 000)	–	–	–	–	–	–	–	–	–	–	80 000
Total Cash Receipts by Source		**17 500**	**66 769**	**54 060**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**512 093**
Cash Payments by Type													–
Employee related costs		14 974	14 718	15 104	–	–	–	–	–	–	–	–	166 789
Remuneration of councillors		936	955	938	–	–	–	–	–	–	–	–	(2 828)
Interest paid		–	–	1	–	–	–	–	–	–	–	–	(1)
Bulk purchases - Electricity		32 051	38 254	33 727	–	–	–	–	–	–	–	–	156 793
Bulk purchases - Water & Sewer		–	–	–	–	–	–	–	–	–	–	–	–
Other materials		1 474	451	1 001	–	–	–	–	–	–	–	–	–
Contracted services		2 677	5 053	4 894	–	–	–	–	–	–	–	–	(12 624)
Grants and subsidies paid - other municipalities		–	–	–	–	–	–	–	–	–	–	–	–
Grants and subsidies paid - other		54	54	561	–	–	–	–	–	–	–	–	(668)
General expenses		8 745	2 054	7 801	–	–	–	–	–	–	–	–	53 140
Cash Payments by Type		**60 910**	**61 539**	**64 024**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**360 602**
Other Cash Flows/Payments by Type													
Capital assets		1 867	4 551	3 912	–	–	–	–	–	–	–	–	78 915
Repayment of borrowing		(2)	–	21	–	–	–	–	–	–	–	–	(19)
Other Cash Flows/Payments		(467)	(1 693)	(1 583)	–	–	–	–	–	–	–	–	3 743
Total Cash Payments by Type		**62 307**	**64 397**	**66 375**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**443 240**
NET INCREASE/(DECREASE) IN CASH HELD		**(44 807)**	**2 372**	**(12 315)**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**68 853**
Cash/cash equivalents at the month/year beginning:		115 296	70 489	72 861	60 546	60 546	60 546	60 546	60 546	60 546	60 546	60 546	60 546
Cash/cash equivalents at the month/year end:		70 489	72 861	60 546	60 546	60 546	60 546	60 546	60 546	60 546	60 546	60 546	129 399

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q1 First Quarter

Month	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
Monthly expenditure performance trend									
July	–	3 528	3 851	1	1	3 851	3 850	100,0%	0%
August	970	5 053	5 358	4 632	4 633	9 209	4 576	49,7%	5%
September	2 309	7 122	7 377	3 700	8 333	16 585	8 253	49,8%	9%
October	3 822	10 136	10 381	–	8 333	26 967	18 634	69,1%	9%
November	7 006	10 136	10 381	–	8 333	37 348	29 015	77,7%	9%
December	3 969	8 647	8 884	–	8 333	46 231	37 899	82,0%	9%
January	4 376	3 528	3 851	–	8 333	50 082	41 750	83,4%	9%
February	4 502	5 053	5 358	–	8 333	55 440	47 107	85,0%	9%
March	15 227	7 122	7 377	–	8 333	62 817	54 484	86,7%	9%
April	2 003	10 136	10 381	–	8 333	73 198	64 865	88,6%	
May	6 929	10 136	10 381	–	8 333	83 579	75 246	90,0%	9%
June	65 951	8 647	8 884	–	8 333	92 462	84 130	91,0%	0
Total Capital expenditure	**117 064**	**89 244**	**92 462**	**8 333**					

MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts
Quarter ending Sept 2021
Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

MFMA Section	Item Description	Income transactions July 2021	Income transactions August 2021	Income transactions September 2021	Expenditure transactions July 2021	Expenditure transactions August 2021	Expenditure transactions September 2021	Income YTD transactions Quarter 1	Expenditure YTD transactions Quarter 1	Total YTD Income	Total YTD Expenditure
		Income	Income	Income	Expenditure	Expenditure	Expenditure				
		R	R	R	R	R	R	R	R	R	R
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)							-	-	-	-
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-	-	-
11(1) (d)	Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals)							-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state:							-	-	-	-
	- VAT	-	-	-	491 062	5 848 286	5 682 782	-	12 022 131	-	12 094 537
	- Agency fees, for example motor registration, drivers licence, etc.	-	-	-	-	-	-	-	-	-	-
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state							-	-	-	-
11(1) (f)	Refund of money incorrectly paid into bank account							-	-	-	-
11(1) (g)	Refund of guarantees, sureties & security deposits	-71 541	-91 976	-201 599	54 746	51 893	111 396	-365 116	218 035	-410 350	230 455
		-71 541	**-91 976**	**-201 599**	**545 808**	**5 900 179**	**5 794 179**	**-365 116**	**12 240 166**	**-410 350**	**12 324 992**

		Transactions July 2021	Transactions August 2021	Transactions September 2021	YTD Transactions Quarter 1
11(1) (h)	Cash management and investment purposes:				-
	- Realised	-	-	-	-
	- Made	80 000 000	-	-	80 000 000
	- Nett movement	**80 000 000**	**-**	**-**	**80 000 000**

WITZENBERG MUNICIPALITY

Report: Expenditure on Staff & Councillor Benefits - YTD Act Sept

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2021/2022	Amended Budget 2021/2022	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	141 041 480	141 106 480	29 578 451	20,96%
66(b)	Contributions to pension funds and medical aid	30 936 493	30 937 493	6 883 778	22,25%
66(c)	Travel, accomodation and subsistence	6 311 617	6 311 617	1 709 513	27,09%
66(d)	Housing benefits and allowances	2 128 202	2 128 202	355 374	16,70%
66(e)	Overtime	10 651 294	10 651 294	4 378 030	41,10%
66(f)	Loans and advances	0	0	0	0,00%
66(g)	Other type of benefit or allowances related to staff	45 029 061	45 029 061	7 139 708	15,86%
	Sub - Total (Staff Benefits)	**R 236 098 147**	**R 236 164 147**	**R 50 044 854**	**21,19%**
Councillor Benefits					
MAY	Mayor	950 014	950 014	164 224	17,29%
DM	Deputy Mayor	735 490	735 490	151 185	20,56%
SP	Speaker	736 281	736 281	150 980	20,51%
MCM	Mayoral Committee members	2 680 795	2 680 795	557 818	20,81%
CLLR	Other Councillors	4 782 254	4 782 254	1 155 090	24,15%
MED	Medical aid contributions	335 140	335 140	51 257	15,29%
PEN	Pension fund contributions	1 786 975	1 786 975	268 797	15,04%
WARD	Ward Committee Alllowance	1 012 194	1 012 194	330 000	32,60%
	Sub - Total (Councillors' Benefits)	**13 019 143**	**R 13 019 143**	**R 2 829 351**	**21,73%**
Total Councillor and Staff Benefits		**R 249 117 290**	**R 249 183 290**	**R 52 874 206**	**21,22%**

Total Cost Savings Disclosure in the In-Year and Annual Report

Quarter ended: September 2021

Witzenberg Municipality

Measures	Adj Budget	Q1	Total YTD	Prev Year Total YTD	Savings
Use fo Consultants	14 287 847	1 871 511	1 871 511	1 992 946	121 436
Vehicles used for political office -bearers	25 082	2 497	2 497	1 357	-1 140
Travel and subsistence	1 177 943	31 555	31 555	26 645	-4 910
Domestic Accomodation	456 660	1 800	1 800	-	-1 800
Sponsorships, events and catering	120 000	-	-	693	693
Communication	2 246 682	477 621	477 621	396 864	-80 757
Other Related Expenditure Items	1 594 524	322 730	322 730	310 869	-16 210
TOTAL	19 908 738	2 707 714	2 707 714	2 729 375	17 312

**** Savings were calculated based upon a comparision between previous year and current year year-to-date expenditure items*

2021/22 1st QUARTER SDBIP REPORT

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department.	**98%**	25%	12%	Contract for road maintenance not awarded yet due to functionality issues of bidders, awaiting legal opinion	Contract for road maintenance to be awarded soonest
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecDir3	Percentage expenditure on capital budget by Technical Directorate.	**95%**	10%	9%	Waverenskroon Dam construction cannot commence, due to the fact that private developer is disputing valuation amount for dam servitude area	Meeting is set up between private developer, WM and valuator to discuss the valuation amount differences
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecEl37	Decrease unaccounted electricity losses.	**10%**	10%	1%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecEl60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	**95%**	95%	100%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecRo7	Kilometres of roads upgraded & rehabilitated.	**4**				
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	**95%**	95%	100%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecRef46	Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	**7**	7	7		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat20	Decrease unaccounted water losses.	**18%**	18%	1%		

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat21	Percentage compliance with drinking water quality standards	**98%**	98%	100%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat36	Percentage of valid water connection applications connected by reporting period end	**95%**	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecDir2	Number of subsidised serviced sites developed.	**500**				
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecEl36	Percentage of houses in a subsidised housing project connected to the electrical network.	**95%**	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecSan13	Percentage of households in demarcated informal areas with access to a communal toilet facility. services points (toilets).	**95%**	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	**95%**	95%	95%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecWat22	Percentage of households in demarcated informal areas with access to a water point (tap) points (taps).	**95%**	95%	100%		
2. Governance	2.1 Support institutional development & transformation	CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	**4**	1	1		

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
2. Governance	2.1 Support institutional development & transformation	CorpHR13	Percentage budget spend on the implementation of the Workplace Skills Plan	**96%**	25%	2%	Covid Restrictions	SA on Adjusted Level 1 . Gatherings are now permitted
2. Governance	2.2 Financial Viability	FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	**1 Unqualified Report**				
2. Governance	2.2 Financial Viability	FinFAdm10	Financial viability expressed as Debt-Coverage ratio	**200**	200	8100		
2. Governance	2.2 Financial Viability	FinFAdm11	Financial viability expressed outstanding service debtors	**60%**	60%	74%	Increase in oustanding debtors	Ensure strict compliance to Credit Control Policy
2. Governance	2.2 Financial Viability	FinFAdm9	Financial viability expressed as Cost-Coverage ratio	**2,8**	2,8	3,4		
2. Governance	2.2 Financial Viability	FinInc15	Increased revenue collection	**95%**	95%	81%	Ensure strict compliance to Credit Control Policy. A report on the write off of debt of indigent households will be submitted to council for considration.	
2. Governance	2.2 Financial Viability	MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	**98%**	25%	12%	Contract for road maintenance not awarded yet due to functionality issues of bidders, awaiting legal opinion	Contract for road maintenance to be awarded soonest
2. Governance	2.2 Financial Viability	MM2	Percentage spend on Capital Budget for the whole municipality.	**95%**	10%	9%	Waverenskroon Dam construction cannot commence, due to the fact that private developer is disputing valuation amount for dam servitude area	Meeting is set up between private developer, WM and valuator to discuss the valuation amount differences
2. Governance	2.3 Strengthen relations	MMIDP9	Number of IDP community engagements held.	**14**				
2. Governance	2.3 Strengthen relations	ComSoc49	Number of meetings with intergovernmental partners.	**12**	3	3		
3. Community Services	3.1 Provide & maintain facilities	ComAm34	Report on annual customer satisfaction survey on community facilities.	**1**				
3. Community Services	3.1 Provide & maintain facilities	ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	**98%**	25%	6%	Planned maintenance delayed during winter, total budget R 875 000	Planned maintenance to be undertaken during summer
3. Community Services	3.1 Provide & maintain facilities	ComDir2	Percentage expenditure on capital budget by Community Directorate.	**95%**	10%	0%	Include two projects of which one was awarded and the other to be advertised.	None

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComHS14	Number of housing opportunities provided per year - top structures.	**0**				
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComHS15	Number of rental stock transferred.	**30**	5	0	38 contract for transfers were send to the newly appointed attorneys. A letter on progress were received indicating that they had a challenge getting information from the previous attorney, mr Bezuidenhout because of him being affected by Covid 19	RCC were requested from Finance Department and power of POA were signed by MM during September. Finanalizing of contract will be done for submission to Deeds Office
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComLed8	The number of jobs created through the municipality's local economic development initiatives including capital projects.	**400**	100	100		
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	**4500**	4500	2985		
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	**20**	5	7		
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment & support local economy.	ComLed19	Quarterly report on investment incentives implemented.	**4**	1	1		
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment & support local economy.	ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	**4**	1	1		

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment & support local economy.	ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	**4**	1	1		

WITZENBERG
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Quarterly Budget Statement Report {Section 52(d)} for the Period 1 October 2021 to 31 December 2021

Financial data is in respect of the financial year 1 July 2021 to 30 June 2022

SECTION 52

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, **s**pending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

In terms of Section 52 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

52. General Responsibilities. — The mayor of a municipality—

(*a*) must provide general political guidance over the fiscal and financial affairs of the municipality;

(*b*) in providing such general political guidance, may monitor and, to the extent provided in this Act, oversee the exercise of responsibilities assigned in terms of this Act to the accounting officer and the chief financial officer, but may not interfere in the exercise of those responsibilities;

(*c*) must take all reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget;

(*d*) **must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality; and**

(*e*) must exercise the other powers and perform the other duties assigned to the mayor in terms of this Act or delegated by the council to the mayor.

In terms of section 11 (4) (a), the Accounting Officer must within 30 days after the end of each quarter table in the municipal council a consolidated report of all withdrawals made in terms of subsection (1) (b) to (j) during that quarter. Section 11(1) read as follow:

"11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only—

(a) to defray expenditure appropriated in terms of an approved budget;
(b) to defray expenditure authorised in terms of section 26(4);
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);
(d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;
(e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—
(i) money collected by the municipality on behalf of that person or organ of state by agreement; or
(ii) any insurance or other payments received by the municipality for that person or organ of state;
(f) to refund money incorrectly paid into a bank account;
(g) to refund guarantees, sureties and security deposits;
(h) for cash management and investment purposes in accordance with section 13;
(i) to defray increased expenditure in terms of section 31; or
(j) for such other purposes as may be prescribed."

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

Section 66 reads as follow:
"66. The accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—

(a) salaries and wages;
(b) contributions for pensions and medical aid;

(c) travel, motor car, accommodation, subsistence and other allowances;
(d) housing benefits and allowances;
(e) overtime payments;
(f) loans and advances; and
(g) any other type of benefit or allowance related to staff."

The following regulations of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations are relevant:

Quarterly reports on implementation of budget

31. (1) The mayor's quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required by section 52(d) of the Act must be-
{a) in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act; and
(b) consistent with the monthly budget statements for September, December, March and June as applicable; and
(c) submitted to the National Treasury and the relevant provincial treasury within five days of tabling of the report in the council.

Publication of quarterly reports on implementation of budget

32. When publishing the quarterly reports on the implementation of the budget in terms of section 75(1)(k) of the Act, the municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the quarterly report on the implementation of the budget and the financial state of affairs of the municipality, including -
(a) summaries of quarterly report in alternate languages predominant in the community; and
{b) information relevant to each ward in the municipality.

PART 1 - IN-YEAR REPORT

Mayors Report

Speaker
Deputy Executive Mayor
Members of the Mayoral Committee
Councilors
Representatives of Provincial Government
Municipal Manager
Directors and officials
Distinguished Guests
Members of the media

It is my privilege to present to you the Quarterly Budget Statement Report for the three months from 1 October 2021 to 31 December 2021.

We are thankful that the Witzenberg Community are in position to return back to some kind of normality following the relaxation of certain lockdown restrictions. However, the municipality remain vigilant in adhering to safety protocols in terms of the pandemic that is still with us. It is well documented in the media that the pandemic had a major effect on economic growth, unemployment and the livelihood of our people and the Witzenberg Municipality was not immune in terms of the aforementioned effects. The collection rate decreased and we were unable to rent out facilities resulting in a decrease of available cash.

The year-to-date recovery rate excluding traffic fines is 88% against the annual target of 94%. Cognizance should be taken that the comparative rate for the same period in the prior year was 88% as well. Government departments and commercial customers that are in arrears are receiving immediate attention in order to improve cash flow.

The vandalism of municipal assets is a concern. It is time for the community to take ownership of municipal assets.

Capital expenditure is currently at 18.24% of a total Capital Budget of R 92.6 million. The upgrade of the Van Breda Bridge and the Tulbagh Dam are some of the key capital projects for the current year.

COUNCILLOR HJ SMIT
EXECUTIVE MAYOR

Recommendation

It is recommended that council take cognizance of the quarterly budget assessment for the period 1 October 2021 to 31 December 2021.

Municipal Manager's quality certification

Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the quarterly budget assessment has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D NASSON

Municipal Manager of WITZENBERG MUNICIPALITY

Signature: _____

Date _____

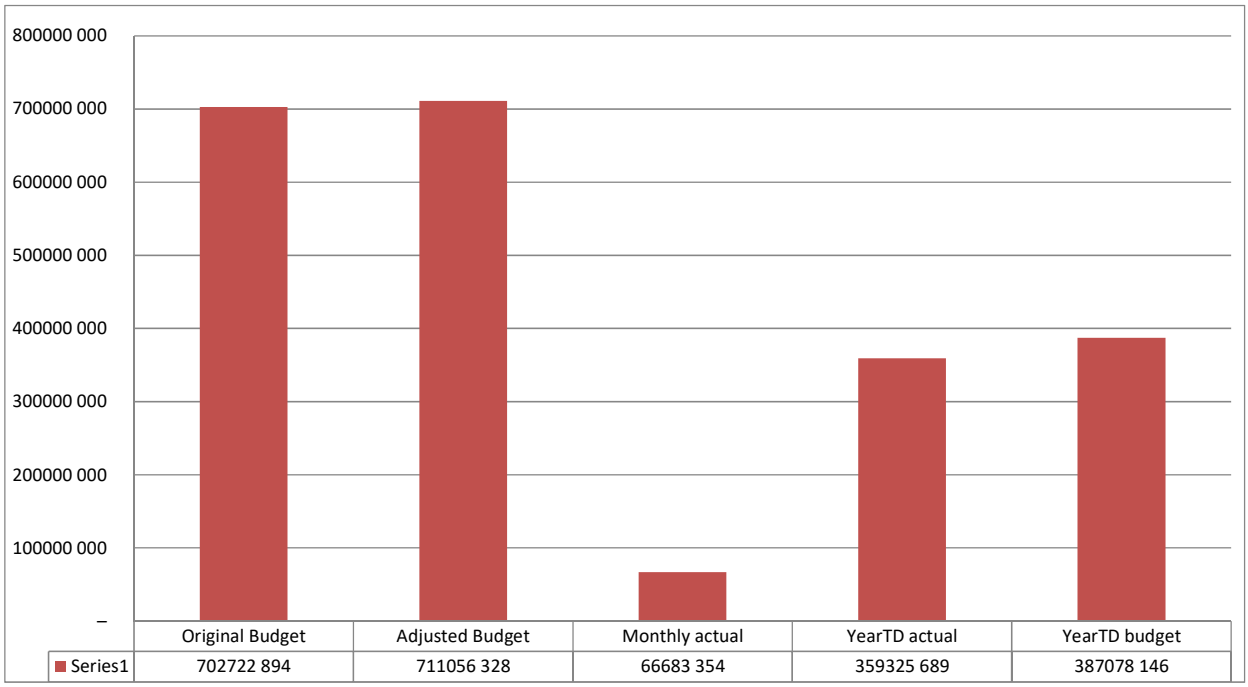
C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiele inligting:

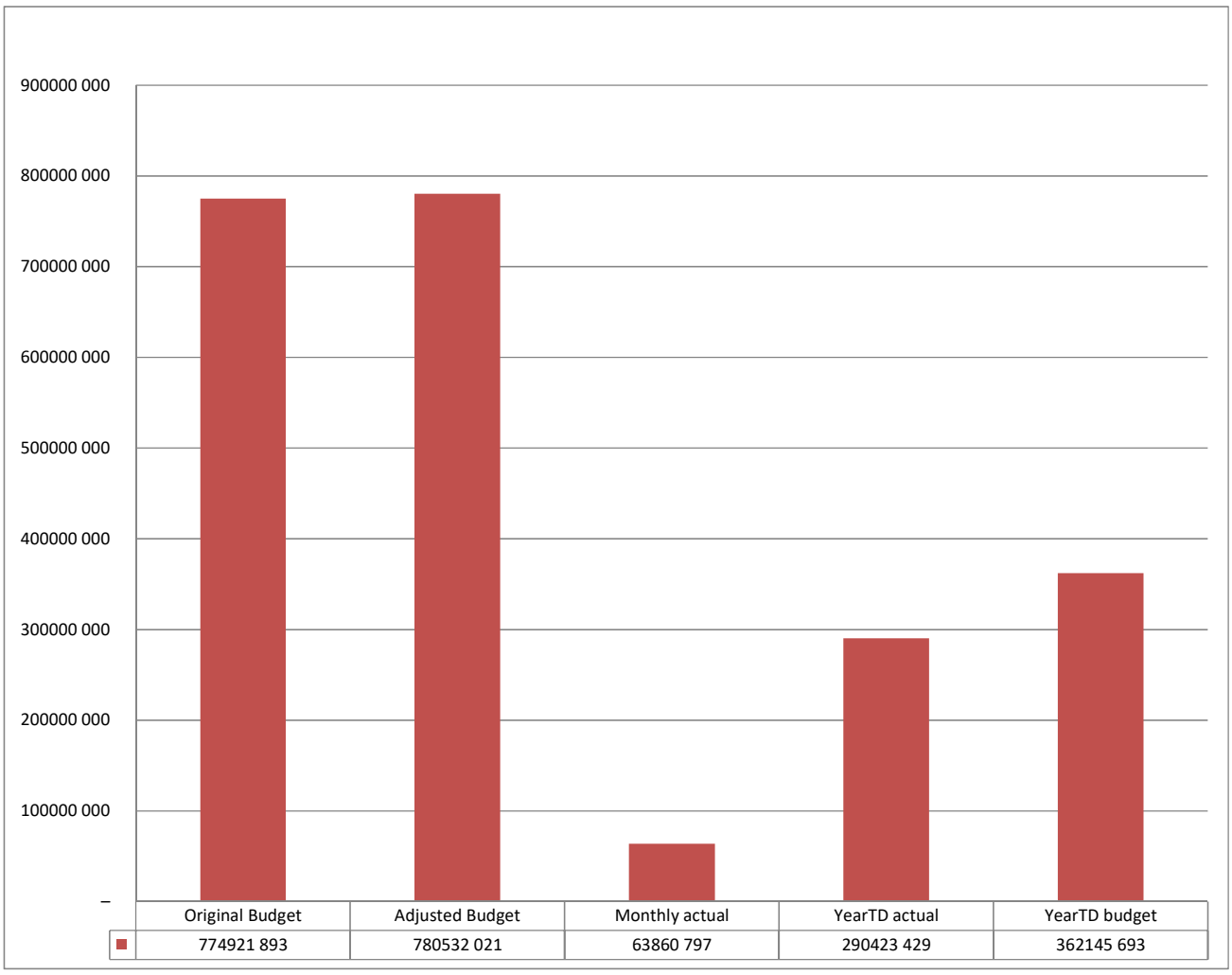
TOTAL OPERATIONAL REVENUE



For the period 1 July 2021 to 31 December 2021, 50,53% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2021 to 31 Desember 2021, is 50,53% van die begrote operasionele inkomste gehef.

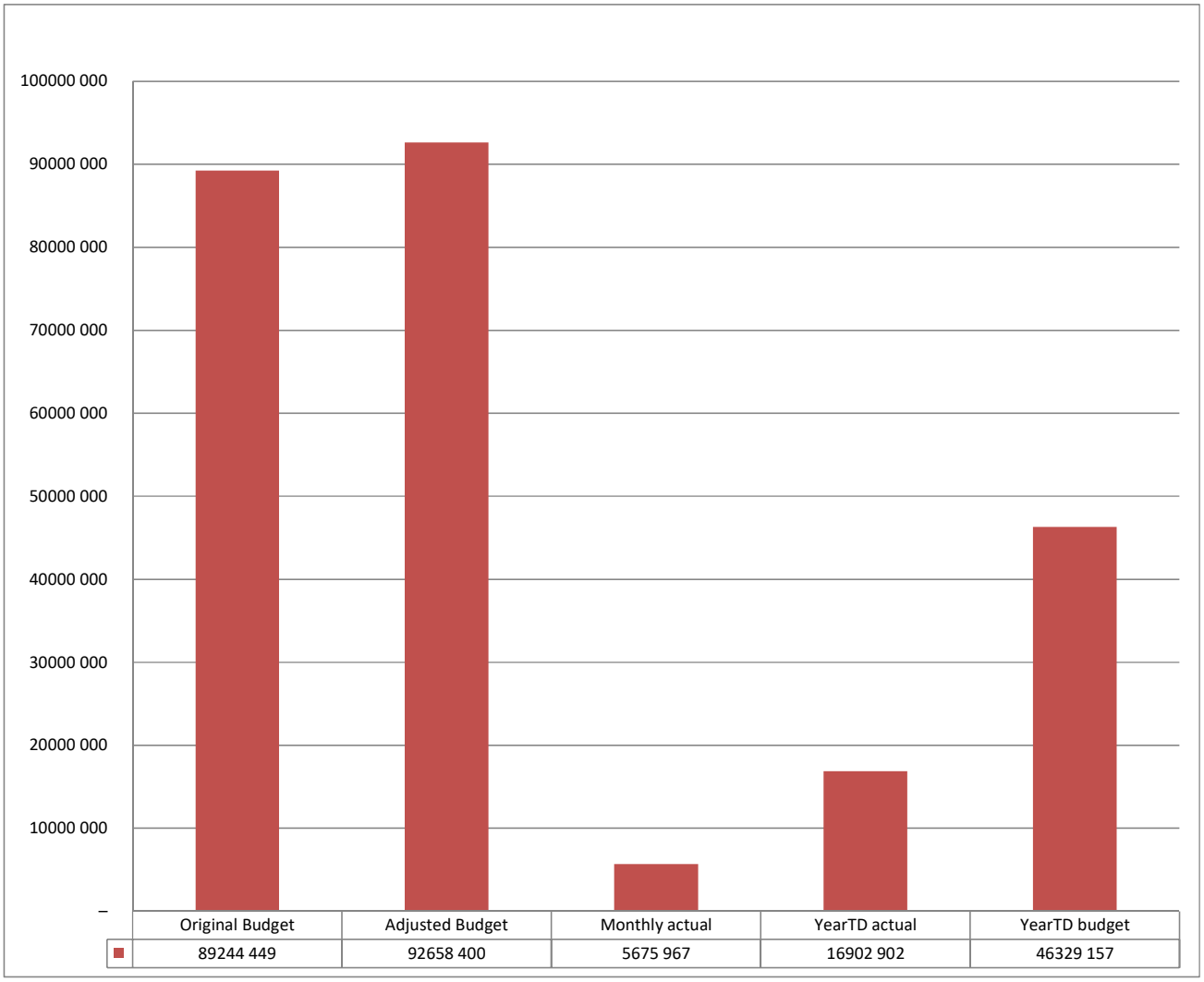
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2021 to 31 December 2021, 37,21% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2021 to 31 Desember 2021, is 37,21% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2021 to 31 December 2021, 18,24% of the budgeted capital expenditure was incurred.

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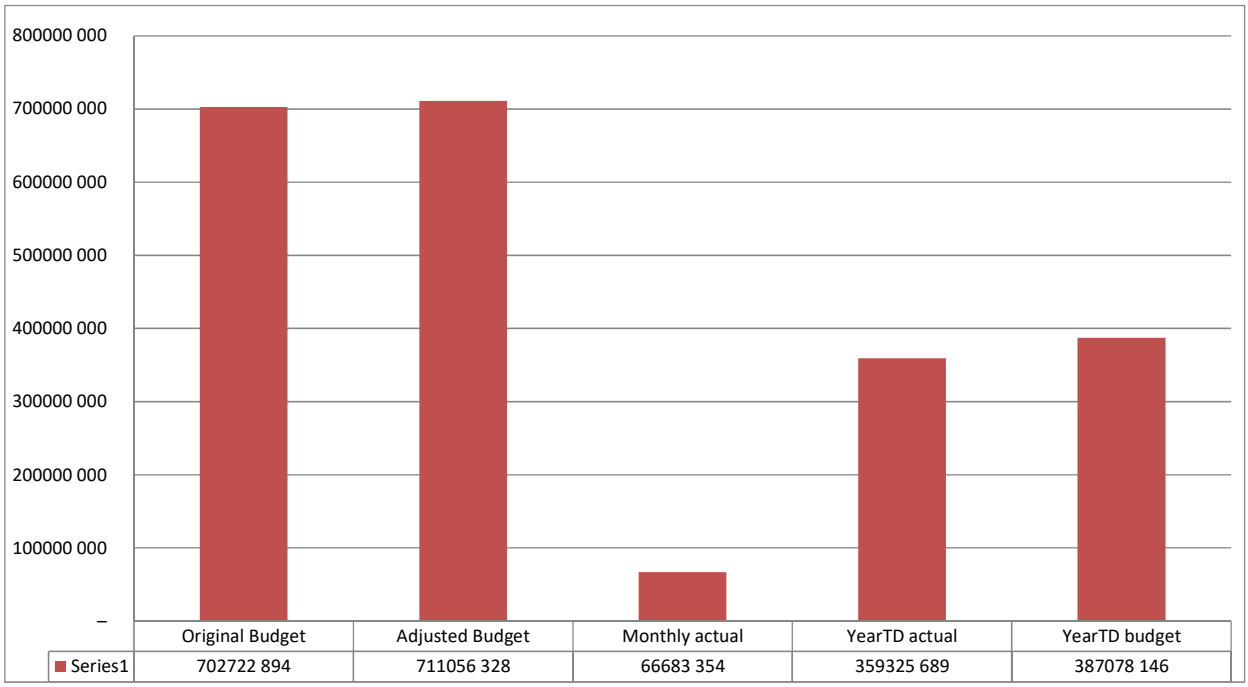
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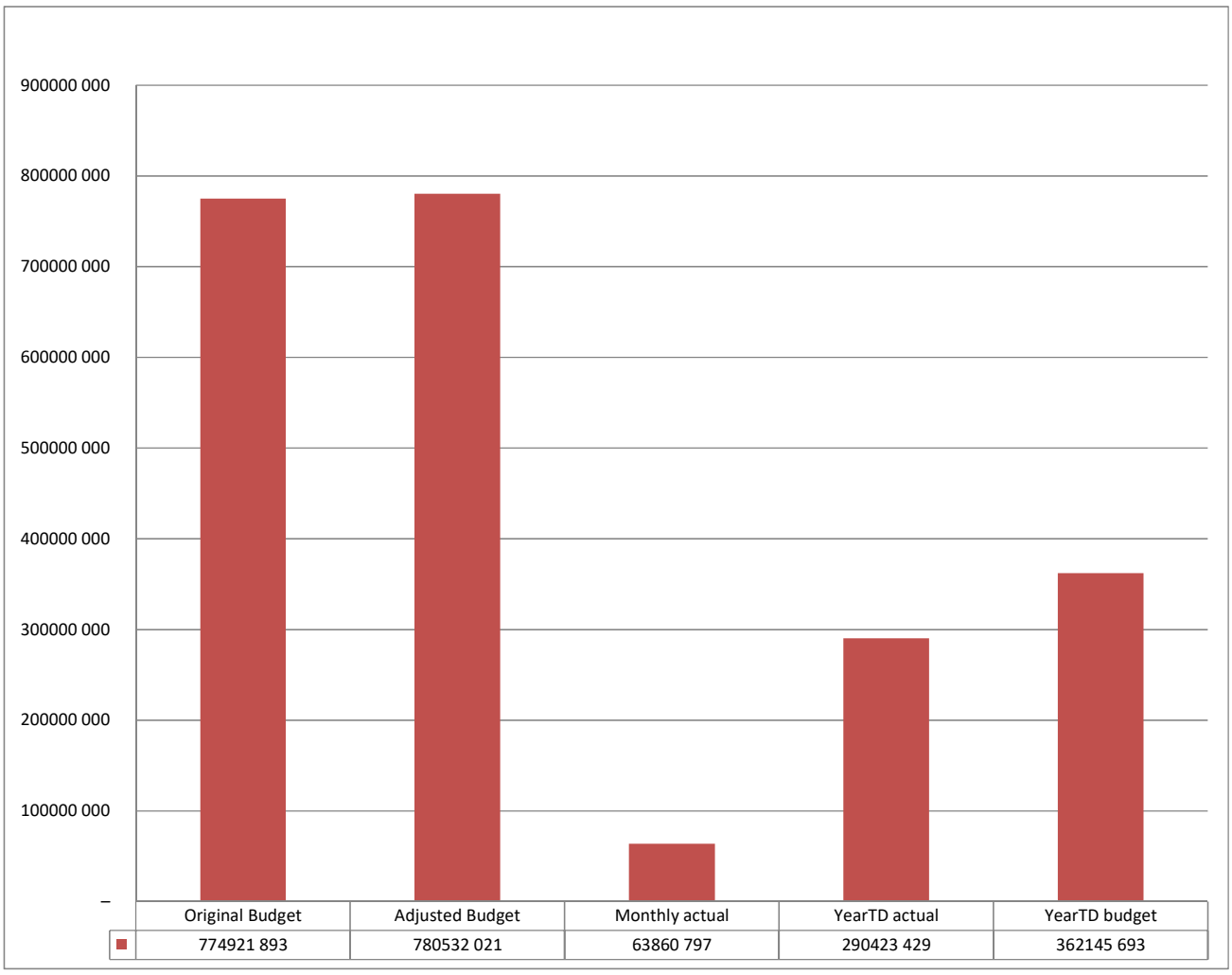
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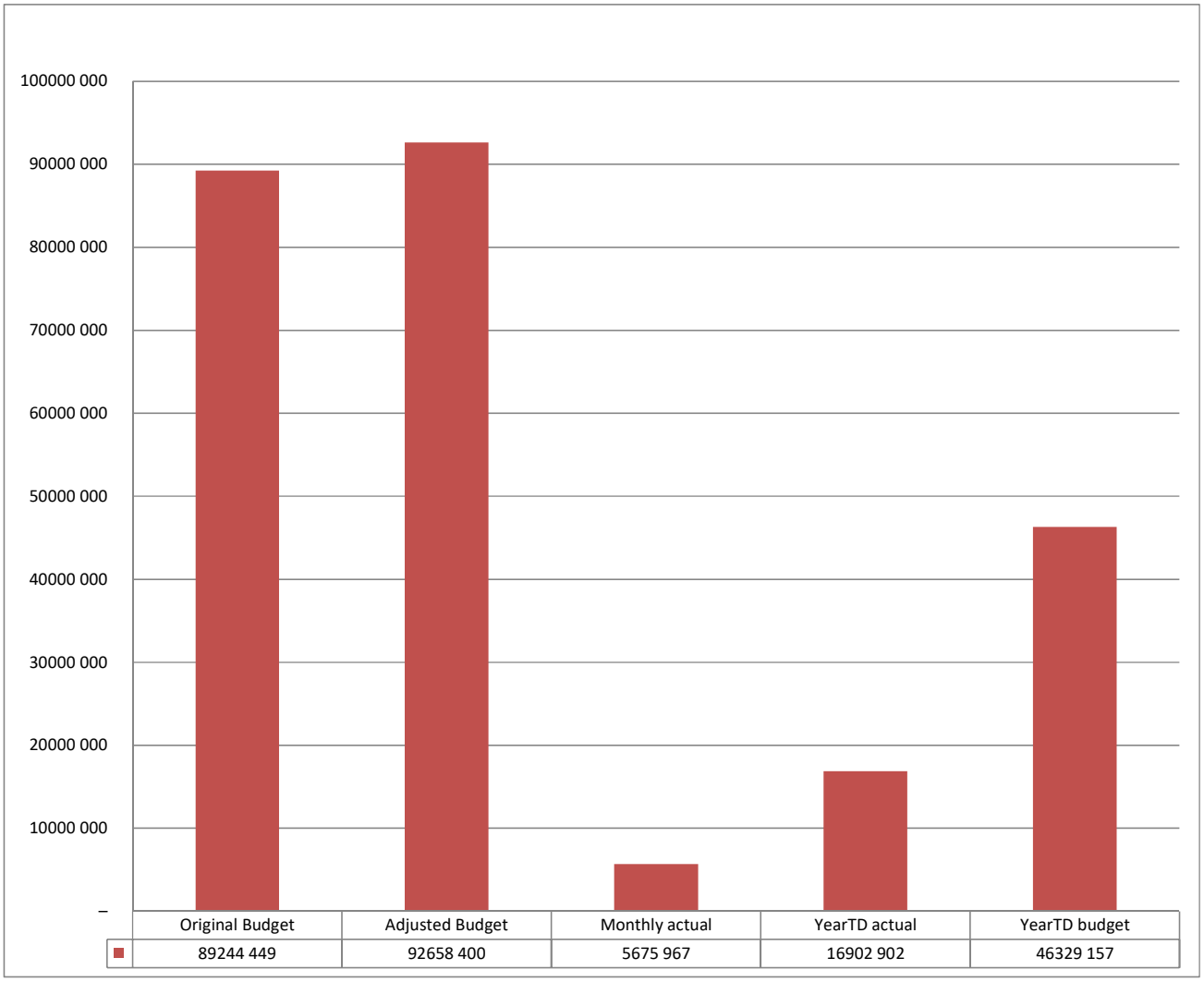
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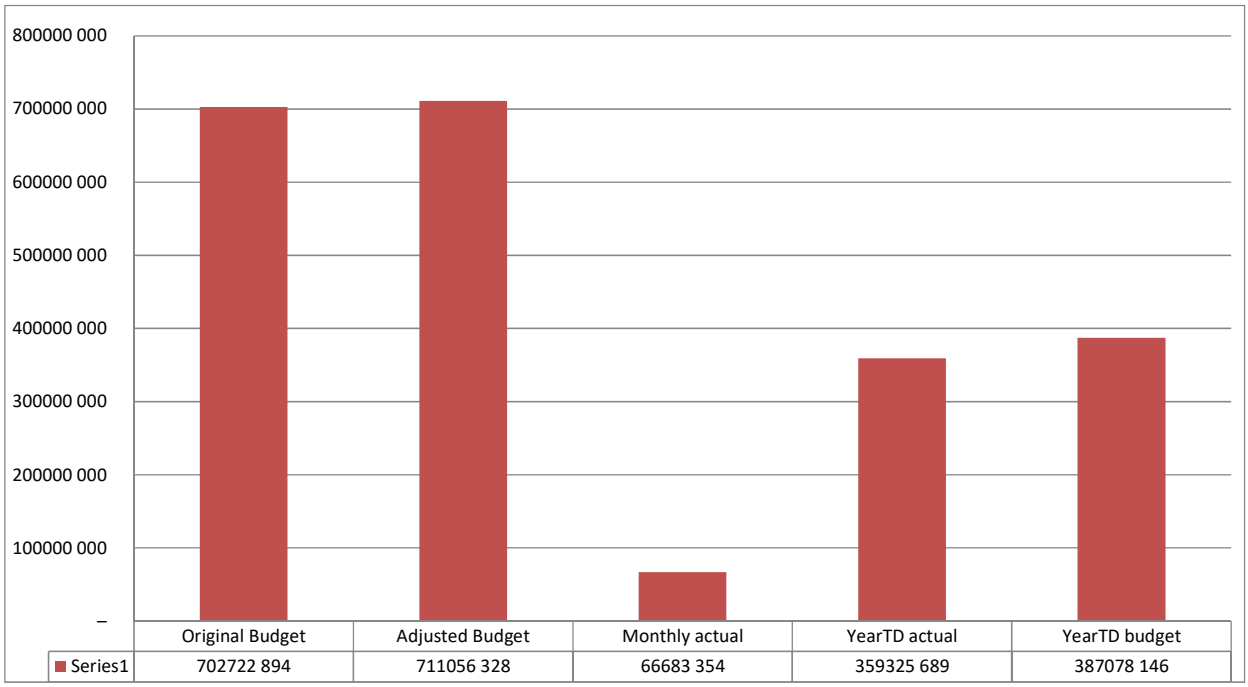
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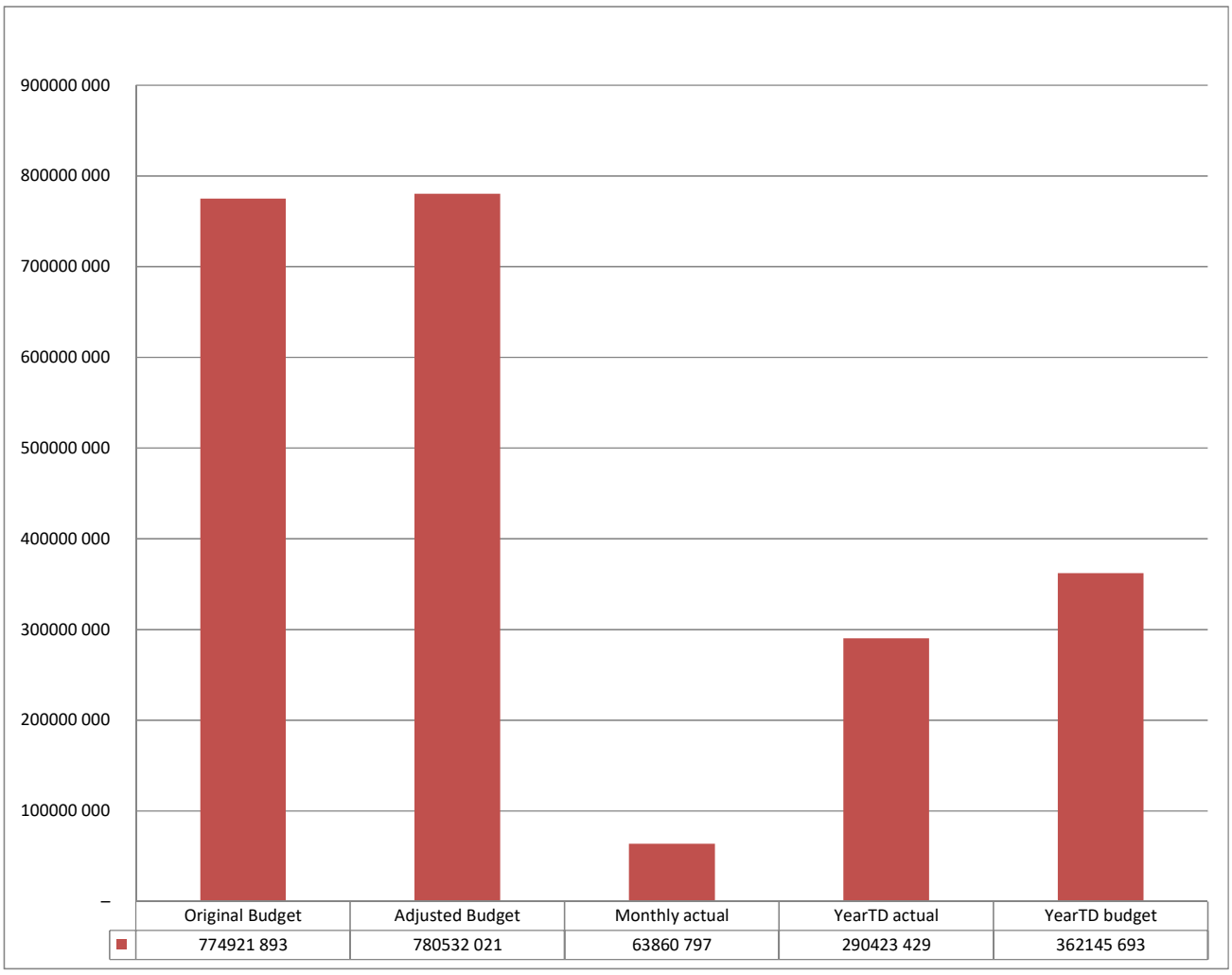
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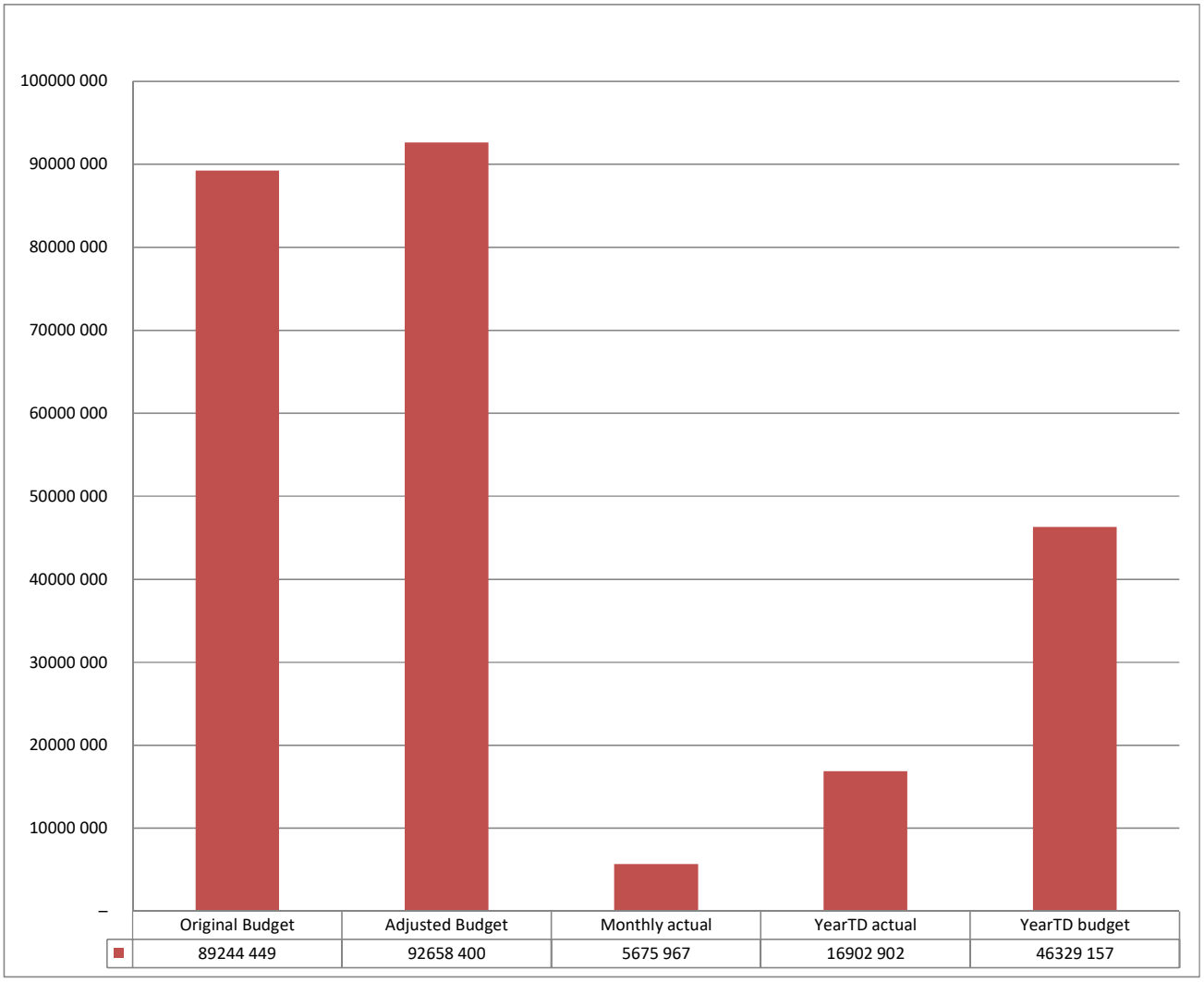
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In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 December 2021.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - Q2 Second Quarter

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Financial Performance									
Property rates	80 674	83 290	83 290	4 537	60 751	57 746	3 005	5%	83 290
Service charges	376 205	413 772	413 772	27 170	202 093	199 828	2 265	1%	413 772
Investment revenue	3 079	6 990	6 990	192	1 609	3 493	(1 884)	-54%	15 666
Transfers recognised - operational	131 244	145 903	154 127	25 633	72 088	99 582	(27 494)	-28%	154 127
Other own revenue	31 880	52 768	52 877	9 151	22 785	26 429	(3 644)	-14%	52 877
transfers and contributions)	**623 082**	**702 723**	**711 056**	**66 683**	**359 326**	**387 078**	**(27 752)**	**-7%**	**719 733**
Employee costs	9 897	237 025	237 091	13 332	103 972	118 498	(14 527)	-12%	237 091
Remuneration of Councillors	9 897	12 007	12 007	871	4 904	6 001	(1 097)	-18%	12 007
Depreciation & asset impairment	32 472	39 729	39 729	15 078	15 078	19 856	(4 779)	-24%	39 729
Finance charges	4 522	8 696	8 696	16	76	4 346	(4 270)	-98%	8 696
Materials and bulk purchases	252 216	300 766	300 051	17 590	120 682	123 076	(2 394)	-2%	300 051
Transfers and grants	6 534	25 603	30 550	969	1 690	15 274	(13 585)	-89%	30 550
Other expenditure	330 877	151 096	152 408	16 006	44 022	75 093	(31 071)	-41%	152 408
Total Expenditure	**646 415**	**774 922**	**780 532**	**63 861**	**290 423**	**362 146**	**(71 722)**	**-20%**	**780 532**
Surplus/(Deficit)	**(23 333)**	**(72 199)**	**(69 476)**	**2 823**	**68 902**	**24 932**	**43 970**	**176%**	**(60 799)**
Transfers recognised - capital	52 267	74 937	75 965	15 354	15 354	52 831	(37 477)	-71%	75 965
Contributions & Contributed assets	898	170	170	35	150	85	65	76%	170
& contributions	**29 831**	**2 908**	**6 659**	**18 211**	**84 406**	**77 848**	**6 558**	**8%**	**15 336**
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	**29 831**	**2 908**	**6 659**	**18 211**	**84 406**	**77 848**	**6 558**	**8%**	**15 336**
Capital expenditure & funds sources									
Capital expenditure	**66 944**	**89 244**	**92 658**	**5 676**	**16 903**	**46 329**	**(29 426)**	**-64%**	**92 658**
Capital transfers recognised	52 768	74 937	76 533	5 840	15 354	38 266	(22 912)	-60%	76 533
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	14 175	14 307	16 126	(164)	1 549	8 063	(6 514)	-81%	16 126
Total sources of capital funds	**66 944**	**89 244**	**92 658**	**5 676**	**16 903**	**46 329**	**(29 426)**	**-64%**	**92 658**
Financial position									
Total current assets	216 785	181 281	199 130		318 765				199 130
Total non current assets	1 030 339	1 041 921	1 083 975		1 032 164				1 083 975
Total current liabilities	124 441	201 668	146 339		140 820				146 339
Total non current liabilities	175 032	131 189	174 032		178 061				174 032
Community wealth/Equity	**947 651**	**890 345**	**962 733**		**1 032 048**				**962 733**
Cash flows									
Net cash from (used) operating	51 431	85 636	97 574	16 238	70 060	61 386	8 674	14%	182 362
Net cash from (used) investing	(66 038)	(89 094)	(96 927)	(65 999)	(119 272)	(33 103)	(86 169)	260%	(92 658)
Net cash from (used) financing	(482)	(1 000)	(1 000)	(79)	77	–	77		77
end	**115 305**	**133 360**	**114 952**	**–**	**66 162**	**143 589**	**(77 427)**	**-54%**	**204 999**

Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	48 507	5 799	5 000	10 347	4 705	4 276	22 861	202 152	303 648
Creditors Age Analysis									
Total Creditors	596	295	155	–	–	–	–	3	1 049

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q2 Second Quarter

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Governance and administration	94 586	**110 918**	**112 721**	**6 147**	**67 082**	**72 895**	(5 813)	-8%	**112 722**
Executive and council	13	–	–	–	2	–	2	#DIV/0!	2
Finance and administration	94 573	110 918	112 721	6 147	67 080	72 895	(5 815)	(0)	112 721
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	155 398	**171 710**	**178 075**	**32 795**	**83 944**	**110 990**	(27 046)	-24%	**178 075**
Community and social services	128 957	120 006	120 731	25 603	71 872	82 276	(10 404)	-13%	120 731
Sport and recreation	9 235	1 661	1 661	915	3 167	830	2 337	281%	1 661
Public safety	16 928	26 158	26 473	6 263	8 838	13 231	(4 394)	-33%	26 473
Housing	278	23 884	29 210	14	67	14 652	(14 586)	-100%	29 210
Health	–	–	–	–	–	–	–		–
Economic and environmental services	16 878	**25 287**	**26 480**	**1 992**	**2 726**	**17 794**	(15 068)	-85%	**26 480**
Planning and development	4 244	2 365	2 846	130	862	1 555	(692)	-45%	2 846
Road transport	12 634	22 907	23 620	1 862	1 863	16 232	(14 369)	-89%	23 620
Environmental protection	–	14	14	–	0	7	(7)	-97%	14
Trading services	**409 308**	**469 795**	**469 795**	**41 135**	**220 970**	**238 255**	(17 284)	-7%	**469 795**
Energy sources	274 358	334 664	334 664	19 886	149 313	163 425	(14 112)	-9%	334 664
Water management	52 476	72 201	72 201	6 282	26 984	40 817	(13 833)	-34%	72 201
Waste water management	49 259	27 843	27 843	4 194	20 124	15 114	5 010	33%	27 843
Waste management	33 216	35 087	35 087	10 774	24 550	18 900	5 650	30%	35 087
Other	**77**	**120**	**120**	**2**	**107**	**60**	**47**	**78%**	**120**
Total Revenue - Functional	**676 246**	**777 830**	**787 191**	**82 072**	**374 829**	**439 994**	**(65 164)**	**-15%**	**787 193**
Expenditure - Functional									
Governance and administration	**122 967**	**145 004**	**147 150**	**9 529**	**57 369**	**73 259**	(15 890)	-22%	**147 150**
Executive and council	23 838	29 621	29 629	1 939	10 850	14 809	(3 958)	-27%	29 629
Finance and administration	96 620	112 849	114 986	7 457	45 591	57 191	(11 600)	-20%	114 986
Internal audit	2 508	2 534	2 534	133	928	1 260	(332)	-26%	2 534
Community and public safety	**97 728**	**133 059**	**138 198**	**10 169**	**45 049**	**68 827**	(23 778)	-35%	**138 198**
Community and social services	23 943	28 680	29 272	2 625	13 486	14 618	(1 132)	-8%	29 272
Sport and recreation	27 313	32 356	32 271	3 328	13 312	15 957	(2 645)	-17%	32 271
Public safety	42 003	43 012	42 886	2 896	14 985	21 404	(6 419)	-30%	42 886
Housing	4 469	29 011	33 769	1 321	3 266	16 847	(13 581)	-81%	33 769
Health	–	–	–	–	–	–	–		–
Economic and environmental services	**34 813**	**36 288**	**36 164**	**5 161**	**15 246**	**18 018**	(2 772)	-15%	**36 164**
Planning and development	10 129	11 280	11 785	940	5 389	5 881	(492)	-8%	11 785
Road transport	24 205	22 910	22 281	4 152	9 503	11 091	(1 588)	-14%	22 281
Environmental protection	479	2 098	2 098	69	354	1 046	(692)	-66%	2 098
Trading services	**390 006**	**459 620**	**458 070**	**39 002**	**172 305**	**201 567**	(29 262)	-15%	**458 070**
Energy sources	271 784	327 833	327 121	20 134	128 592	136 604	(8 012)	-6%	327 121
Water management	41 092	36 559	36 341	7 504	14 907	18 050	(3 143)	-17%	36 341
Waste water management	36 519	43 400	43 041	6 497	14 284	21 152	(6 867)	-32%	43 041
Waste management	40 611	51 829	51 566	4 868	14 522	25 762	(11 240)	-44%	51 566
Other	**902**	**951**	**951**	**0**	**455**	**475**	**(21)**	**-4%**	**951**
Total Expenditure - Functional	**646 415**	**774 922**	**780 532**	**63 861**	**290 423**	**362 146**	**(71 722)**	**-20%**	**780 532**
Surplus/ (Deficit) for the year	**29 831**	**2 908**	**6 659**	**18 211**	**84 406**	**77 848**	**6 558**		**6 660**

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Revenue - Functional									
Municipal governance and administration	**94 586**	**110 918**	**112 721**	**6 147**	**67 082**	**72 895**	**(5 813)**	**-8%**	**112 722**
Executive and council	13	–	–	–	2	-	2		2
Mayor and Council	13	–	–	–	2	-	2		2
Municipal Manager, Town Secretary and Chief	–	–	–	–	–	–	–		–
Finance and administration	94 573	110 918	112 721	6 147	67 080	72 895	(5 815)	-8%	112 721
Administrative and Corporate Support	0	9	9	1	1	5	(4)	-87%	9
Asset Management	–	–	–	–	–	–	–		–
Budget and Treasury Office	94 239	110 250	112 053	6 144	66 883	72 561	(5 678)	-8%	112 053
Finance	–	–	–	–	–	–	–		–
Fleet Management	254	580	580	–	164	290	(125)	-43%	580
Human Resources	–	–	–	–	–	–	–		–
Information Technology	–	–	–	–	–	–	–		–
Legal Services	0	5	5	–	–	2	(2)	-100%	5
Marketing, Customer Relations, Publicity and Media	–	–	–	–	–	–	–		–
Property Services	–	–	–	–	–	–	–		–
Risk Management	–	–	–	–	–	–	–		–
Security Services	80	74	74	2	32	37	(5)	-12%	74
Supply Chain Management	–	–	–	–	–	–	–		–
Valuation Service	–	–	–	–	–	–	–		–
Internal audit	–	–	–	–	–	–	–		–
Governance Function	–	–	–	–	–	–	–		–
Community and public safety	**155 398**	**171 710**	**178 075**	**32 795**	**83 944**	**110 990**	**(27 046)**	**-24%**	**178 075**
Community and social services	128 957	120 006	120 731	25 603	71 872	82 276	(10 404)	-13%	120 731
Aged Care	118 121	109 415	109 415	25 584	71 709	76 591	(4 882)	-6%	109 415
Agricultural	–	–	–	–	–	–	–		–
Animal Care and Diseases	–	–	–	–	–	–	–		–
Cemeteries, Funeral Parlours and Crematoriums	328	367	367	20	136	211	(75)	-36%	367
Child Care Facilities	–	–	–	–	–	–	–		–
Community Halls and Facilities	31	485	485	(4)	10	242	(233)	-96%	485
Consumer Protection	–	–	–	–	–	–	–		–
Cultural Matters	–	–	–	–	–	–	–		–
Disaster Management	–	–	–	–	–	–	–		–
Education	–	–	–	–	–	–	–		–
Indigenous and Customary Law	–	–	–	–	–	–	–		–
Industrial Promotion	–	–	–	–	–	–	–		–
Language Policy	–	–	–	–	–	–	–		–
Libraries and Archives	10 475	9 739	10 463	4	18	5 232	(5 214)	-100%	10 463
Literacy Programmes	–	–	–	–	–	–	–		–
Media Services	–	–	–	–	–	–	–		–
Museums and Art Galleries	–	–	–	–	–	–	–		–
Population Development	–	–	–	–	–	–	–		–
Provincial Cultural Matters	–	–	–	–	–	–	–		–
Theatres	–	–	–	–	–	–	–		–
Zoo's	–	–	–	–	–	–	–		–
Sport and recreation	9 235	1 661	1 661	915	3 167	830	2 337	281%	1 661
Beaches and Jetties	–	–	–	–	–	–	–		–
Casinos, Racing, Gambling, Wagering	–	–	–	–	–	–	–		–
Community Parks (including Nurseries)	–	–	–	–	–	–	–		–
Recreational Facilities	1 978	1 611	1 611	558	2 806	805	2 000	248%	1 611
Sports Grounds and Stadiums	7 257	50	50	357	362	25	337	1346%	50

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		Full Year Forecast
Public safety	16 928	26 158	26 473	6 263	8 838	13 231	(4 394)	-33%	26 473
Civil Defence	–	–	–	–	–	–	–		–
Cleansing	–	–	–	–	–	–	–		–
Control of Public Nuisances	–	–	–	–	–	–	–		–
Fencing and Fences	–	–	–	–	–	–	–		–
Fire Fighting and Protection	2	6	6	4	9	3	5	167%	6
Licensing and Control of Animals	–	–	–	–	–	–	–		–
Police Forces, Traffic and Street Parking Control	16 926	26 152	26 467	6 259	8 829	13 228	(4 399)	-33%	26 467
Housing	278	23 884	29 210	14	67	14 652	(14 586)	-100%	29 210
Housing	278	23 884	29 210	14	67	14 652	(14 586)	-100%	29 210
Informal Settlements	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
Ambulance	–	–	–	–	–	–	–		–
Health Services	–	–	–	–	–	–	–		–
Laboratory Services	–	–	–	–	–	–	–		–
Food Control	–	–	–	–	–	–	–		–
Health Surveillance and Prevention of Communicable									
Diseases including immunizations	–	–	–	–	–	–	–		–
Vector Control	–	–	–	–	–	–	–		–
Chemical Safety	–	–	–	–	–	–	–		–
Economic and environmental services	**16 878**	**25 287**	**26 480**	**1 992**	**2 726**	**17 794**	**(15 068)**	**-85%**	**26 480**
Planning and development	4 244	2 365	2 846	130	862	1 555	(692)	-45%	2 846
Billboards	–	–	–	–	–	–	–		–
Corporate Wide Strategic Planning (IDPs, LEDs)	–	–	–	–	–	–	–		–
Central City Improvement District	–	–	–	–	–	–	–		–
Development Facilitation	–	–	–	–	–	–	–		–
Economic Development/Planning	1 892	279	760	2	2	380	(378)	-100%	760
Regional Planning and Development	–	–	–	–	–	–	–		–
Town Planning, Building Regulations and	1 721	1 426	1 426	128	861	713	148	21%	1 426
Project Management Unit	630	660	660	–	–	462	(462)	-100%	660
Provincial Planning	–	–	–	–	–	–	–		–
Support to Local Municipalities	–	–	–	–	–	–	–		–
Road transport	12 634	22 907	23 620	1 862	1 863	16 232	(14 369)	-89%	23 620
Public Transport	–	–	–	–	–	–	–		–
Road and Traffic Regulation	–	–	–	–	–	–	–		–
Roads	12 634	22 907	23 620	1 862	1 863	16 232	(14 369)	-89%	23 620
Taxi Ranks	–	–	–	–	–	–	–		–
Environmental protection	–	14	14	–	0	7	(7)	-97%	14
Biodiversity and Landscape	–	14	14	–	0	7	(7)	-97%	14
Coastal Protection	–	–	–	–	–	–	–		–
Indigenous Forests	–	–	–	–	–	–	–		–
Nature Conservation	–	–	–	–	–	–	–		–
Pollution Control	–	–	–	–	–	–	–		–
Soil Conservation	–	–	–	–	–	–	–		–

Trading services	**409 308**	**469 795**	**469 795**	**41 135**	**220 970**	**238 255**	**(17 284)**	**-7%**	**469 795**
Energy sources	274 358	334 664	334 664	19 886	149 313	163 425	(14 112)	-9%	334 664
Electricity	274 136	333 099	333 099	19 533	148 960	162 329	(13 369)	-8%	333 099
Street Lighting and Signal Systems	222	1 565	1 565	353	353	1 096	(743)	-68%	1 565
Nonelectric Energy	–	–	–	–	–	–	–		–
Water management	52 476	72 201	72 201	6 282	26 984	40 817	(13 833)	-34%	72 201
Water Treatment	–	–	–	–	–	–	–		–
Water Distribution	52 476	60 921	60 921	6 282	26 984	32 921	(5 938)	-18%	60 921
Water Storage	–	11 279	11 279	–	–	7 895	(7 895)	-100%	11 279
Waste water management	49 259	27 843	27 843	4 194	20 124	15 114	5 010	33%	27 843
Public Toilets	–	–	–	–	–	–	–		–
Sewerage	38 651	26 954	26 954	3 305	19 234	14 491	4 743	33%	26 954
Storm Water Management	10 607	889	889	889	889	623	267	43%	889
Waste Water Treatment	–	–	–	–	–	–	–		–
Waste management	33 216	35 087	35 087	10 774	24 550	18 900	5 650	30%	35 087
Recycling	–	–	–	–	–	–	–		–
Solid Waste Disposal (Landfill Sites)	3 086	–	–	–	–	–	–		–
Solid Waste Removal	30 130	35 087	35 087	10 774	24 550	18 900	5 650	30%	35 087
Street Cleaning	–	–	–	–	–	–	–		–
Other	**77**	**120**	**120**	**2**	**107**	**60**	**47**	78%	**120**
Abattoirs	–	–	–	–	–	–	–		–
Air Transport	–	–	–	–	–	–	–		–
Forestry	–	–	–	–	–	–	–		–
Licensing and Regulation	77	120	120	2	107	60	47	78%	120
Markets	–	–	–	–	–	–	–		–
Tourism	–	–	–	–	–	–	–		–
Total Revenue - Functional	**676 246**	**777 830**	**787 191**	**82 072**	**374 829**	**439 994**	**(65 164)**	**-15%**	**787 193**

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q2 Second Quarter

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure - Functional									
Municipal governance and administration	**122 967**	**145 004**	**147 150**	**9 529**	**57 369**	**73 259**	**(15 890)**	**-22%**	**147 150**
Executive and council	23 838	29 621	29 629	1 939	10 850	14 809	(3 958)	-27%	29 629
Mayor and Council	15 898	18 723	18 601	1 102	6 228	9 297	(3 069)	-33%	18 601
Municipal Manager, Town Secretary and Chief	7 941	10 897	11 028	837	4 622	5 512	(889)	-16%	11 028
Finance and administration	96 620	112 849	114 986	7 457	45 591	57 191	(11 600)	-20%	114 986
Administrative and Corporate Support	17 899	11 560	11 603	520	6 684	5 630	1 053	19%	11 603
Asset Management	31	5 167	5 167	0	1	2 583	(2 582)	-100%	5 167
Finance	30 327	37 107	38 619	4 576	16 017	19 285	(3 267)	-17%	38 619
Fleet Management	3 406	2 806	2 806	528	1 808	1 401	407	29%	2 806
Human Resources	22 223	36 284	36 186	(2 389)	10 572	18 049	(7 477)	-41%	36 186
Information Technology	4 454	3 372	4 073	2 186	2 970	2 036	934	46%	4 073
Legal Services	5 416	2 279	2 279	98	721	1 095	(374)	-34%	2 279
Marketing, Customer Relations, Publicity and Media	3 904	3 900	3 870	405	1 995	1 933	62	3%	3 870
Property Services	1 783	1 268	1 268	816	1 148	634	514	81%	1 268
Risk Management	–	497	497	–	–	248	(248)	-100%	497
Security Services	–	–	–	–	–	–	–		–
Supply Chain Management	6 778	7 052	7 062	692	3 521	3 524	(4)	0%	7 062
Valuation Service	400	1 557	1 557	26	154	773	(619)	-80%	1 557
Internal audit	2 508	2 534	2 534	133	928	1 260	(332)	-26%	2 534
Governance Function	2 508	2 534	2 534	133	928	1 260	(332)	-26%	2 534
Community and public safety	**97 728**	**133 059**	**138 198**	**10 169**	**45 049**	**68 827**	**(23 778)**	**-35%**	**138 198**
Community and social services	23 943	28 680	29 272	2 625	13 486	14 618	(1 132)	-8%	29 272
Aged Care	4 658	4 347	4 294	614	3 384	2 144	1 240	58%	4 294
Agricultural	–	–	–	–	–	–	–		–
Animal Care and Diseases	–	–	–	–	–	–	–		–
Cemeteries, Funeral Parlours and Crematoriums	3 189	3 600	3 570	265	1 643	1 783	(140)	-8%	3 570
Child Care Facilities	8	972	972	1	2	486	(483)	-100%	972
Community Halls and Facilities	5 400	6 608	6 594	729	2 852	3 291	(438)	-13%	6 594
Consumer Protection	–	–	–	–	–	–	–		–
Cultural Matters	–	–	–	–	–	–	–		–
Disaster Management	95	236	236	0	3	118	(115)	-98%	236
Education	1	831	828	–	1	414	(413)	-100%	828
Indigenous and Customary Law	–	–	–	–	–	–	–		–
Industrial Promotion	–	–	–	–	–	–	–		–
Language Policy	–	–	–	–	–	–	–		–
Libraries and Archives	10 591	12 086	12 778	1 016	5 601	6 383	(783)	-12%	12 778
Literacy Programmes	–	–	–	–	–	–	–		–
Media Services	–	–	–	–	–	–	–		–
Museums and Art Galleries	–	–	–	–	–	–	–		–
Population Development	–	–	–	–	–	–	–		–
Provincial Cultural Matters	–	–	–	–	–	–	–		–
Theatres	–	–	–	–	–	–	–		–
Zoo's	–	–	–	–	–	–	–		–

Sport and recreation	27 313	32 356	32 271	3 328	13 312	15 957	(2 645)	-17%	32 271
Beaches and Jetties	–	–	–	–	–	–	–		–
Casinos, Racing, Gambling, Wagering	–	–	–	–	–	–	–		–
Community Parks (including Nurseries)	8 229	7 228	7 248	1 231	4 108	3 605	503	14%	7 248
Recreational Facilities	13 054	18 999	18 884	1 298	6 273	9 300	(3 027)	-33%	18 884
Sports Grounds and Stadiums	6 031	6 129	6 139	799	2 931	3 052	(121)	-4%	6 139
Public safety	42 003	43 012	42 886	2 896	14 985	21 404	(6 419)	-30%	42 886
Civil Defence	–	–	–	–	–	–	–		–
Cleansing	–	–	–	–	–	–	–		–
Control of Public Nuisances	–	–	–	–	–	–	–		–
Fencing and Fences	–	–	–	–	–	–	–		–
Fire Fighting and Protection	8 395	8 118	8 120	1 028	4 354	4 043	311	8%	8 120
Licensing and Control of Animals	–	–	–	–	–	–	–		–
Police Forces, Traffic and Street Parking Control	33 607	34 894	34 767	1 867	10 631	17 361	(6 730)	-39%	34 767
Pounds	–	–	–	–	–	–	–		–
Housing	4 469	29 011	33 769	1 321	3 266	16 847	(13 581)	-81%	33 769
Housing	4 463	27 003	31 761	1 318	3 236	15 843	(12 607)	-80%	31 761
Informal Settlements	6	2 009	2 009	2	30	1 004	(974)	-97%	2 009
Health	–	–	–	–	–	–	–		–
Ambulance	–	–	–	–	–	–	–		–
Health Services	–	–	–	–	–	–	–		–
Laboratory Services	–	–	–	–	–	–	–		–
Food Control	–	–	–	–	–	–	–		–
Health Surveillance and Prevention of Communicable Diseases including immunizations	–	–	–	–	–	–	–		–
Vector Control	–	–	–	–	–	–	–		–
Chemical Safety	–	–	–	–	–	–	–		–

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
Economic and environmental services	**34 813**	**36 288**	**36 164**	**5 161**	**15 246**	**18 018**	**(2 772)**	**-15%**	**36 164**
Planning and development	10 129	11 280	11 785	940	5 389	5 881	(492)	-8%	11 785
Billboards	–	–	–	–	–	–	–		–
Corporate Wide Strategic Planning (IDPs, LEDs)	1 686	1 982	1 982	163	960	989	(29)	-3%	1 982
Central City Improvement District	–	–	–	–	–	–	–		–
Development Facilitation	–	–	–	–	–	–	–		–
Economic Development/Planning	1 400	2 115	2 556	151	715	1 274	(559)	-44%	2 556
Regional Planning and Development	–	–	–	–	–	–	–		–
Town Planning, Building Regulations and Enforcement	4 745	4 473	4 537	418	2 473	2 263	210	9%	4 537
Project Management Unit	2 298	2 710	2 710	208	1 240	1 355	(114)	-8%	2 710
Provincial Planning	–	–	–	–	–	–	–		–
Support to Local Municipalities	–	–	–	–	–	–	–		–
Road transport	24 205	22 910	22 281	4 152	9 503	11 091	(1 588)	-14%	22 281
Public Transport	–	–	–	–	–	–	–		–
Road and Traffic Regulation	–	–	–	–	–	–	–		–
Roads	24 205	22 910	22 281	4 152	9 503	11 091	(1 588)	-14%	22 281
Taxi Ranks	–	–	–	–	–	–	–		–
Environmental protection	479	2 098	2 098	69	354	1 046	(692)	-66%	2 098
Biodiversity and Landscape	479	2 098	2 098	69	354	1 046	(692)	-66%	2 098
Coastal Protection	–	–	–	–	–	–	–		–
Indigenous Forests	–	–	–	–	–	–	–		–
Nature Conservation	–	–	–	–	–	–	–		–
Pollution Control	–	–	–	–	–	–	–		–
Soil Conservation	–	–	–	–	–	–	–		–
Trading services	**390 006**	**459 620**	**458 070**	**39 002**	**172 305**	**201 567**	**(29 262)**	**-15%**	**458 070**
Energy sources	271 784	327 833	327 121	20 134	128 592	136 604	(8 012)	-6%	327 121
Electricity	269 197	324 461	324 465	19 640	127 338	135 277	(7 939)	-6%	324 465
Street Lighting and Signal Systems	2 587	3 371	2 656	493	1 254	1 328	(74)	-6%	2 656
Nonelectric Energy	–	–	–	–	–	–	–		–
Water management	41 092	36 559	36 341	7 504	14 907	18 050	(3 143)	-17%	36 341
Water Treatment	154	1 838	1 838	16	97	919	(822)	-89%	1 838
Water Distribution	37 997	30 463	30 092	7 029	12 780	14 926	(2 146)	-14%	30 092
Water Storage	2 941	4 258	4 411	459	2 030	2 205	(175)	-8%	4 411
Waste water management	36 519	43 400	43 041	6 497	14 284	21 152	(6 867)	-32%	43 041
Public Toilets	1 566	1 984	1 964	147	801	981	(181)	-18%	1 964
Sewerage	27 631	30 347	29 961	5 023	9 705	14 635	(4 930)	-34%	29 961
Storm Water Management	7 321	8 141	8 191	1 327	3 778	4 073	(295)	-7%	8 191
Waste Water Treatment	0	2 928	2 926	–	0	1 462	(1 462)	-100%	2 926
Waste management	40 611	51 829	51 566	4 868	14 522	25 762	(11 240)	-44%	51 566
Recycling	–	–	–	–	–	–	–		–
Solid Waste Disposal (Landfill Sites)	7 599	16 403	16 105	181	1 617	8 048	(6 431)	-80%	16 105
Solid Waste Removal	31 594	33 991	34 026	4 675	12 817	16 996	(4 179)	-25%	34 026
Street Cleaning	1 418	1 436	1 436	12	88	718	(630)	-88%	1 436
Other	902	951	951	0	455	475	(21)	-4%	951
Abattoirs	–	–	–	–	–	–	–		–
Air Transport	–	–	–	–	–	–	–		–
Forestry	–	–	–	–	–	–	–		–
Licensing and Regulation	10	51	51	0	5	25	(21)	-82%	51
Markets	–	–	–	–	–	–	–		–
Tourism	892	900	900	–	450	450	0	0%	900
Total Expenditure - Functional	**646 415**	**774 922**	**780 532**	**63 861**	**290 423**	**362 146**	**(71 722)**	**-20%**	**780 532**
Surplus/ (Deficit) for the year	**29 831**	**2 908**	**6 659**	**18 211**	**84 406**	**77 848**	**6 558**	**8%**	**6 660**

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q2 Second Quarter

Vote Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	92 562	107 712	109 515	5 942	65 693	71 300	(5 607)	-7,9%	109 515
Vote 2 - Community Services	13 275	35 720	41 770	616	3 134	20 963	(17 828)	-85,0%	41 770
Vote 3 - Community Services	130 855	131 976	132 291	29 404	78 219	88 024	(9 805)	-11,1%	132 291
Vote 4 - Community Services	13 503	4 581	5 061	2 801	2 807	2 530	277	10,9%	5 061
Vote 5 - Corporate Services	267	594	594	1	166	297	(130)	-43,9%	594
Vote 6 - Technical Services	339 017	388 952	389 664	26 207	172 978	196 528	(23 549)	-12,0%	389 664
Vote 7 - Technical Services	85 638	107 224	107 224	17 050	51 527	59 685	(8 158)	-13,7%	107 224
Vote 8 - Muncipal Manager	1 129	1 072	1 072	51	305	668	(363)	-54,3%	1 072
Total Revenue by Vote	**676 246**	**777 830**	**787 191**	**82 072**	**374 829**	**439 994**	**(65 164)**	**-14,8%**	**787 191**
Expenditure by Vote									
Vote 1 - Financial Services	38 586	52 465	53 986	5 449	20 624	26 954	(6 329)	-23,5%	53 986
Vote 2 - Community Services	36 230	41 879	42 503	3 574	18 000	21 083	(3 082)	-14,6%	42 503
Vote 3 - Community Services	48 069	54 069	53 773	4 126	18 917	26 836	(7 920)	-29,5%	53 773
Vote 4 - Community Services	16 324	43 719	48 972	2 842	9 822	24 425	(14 603)	-59,8%	48 972
Vote 5 - Corporate Services	68 177	77 479	77 983	2 665	30 527	38 767	(8 240)	-21,3%	77 983
Vote 6 - Technical Services	338 123	401 057	399 421	31 339	155 510	172 363	(16 853)	-9,8%	399 421
Vote 7 - Technical Services	86 066	90 791	90 361	12 922	31 518	45 007	(13 489)	-30,0%	90 361
Vote 8 - Muncipal Manager	14 779	13 462	13 533	943	5 505	6 711	(1 206)	-18,0%	13 533
Total Expenditure by Vote	**646 353**	**774 922**	**780 532**	**63 861**	**290 423**	**362 146**	**(71 722)**	**-19,8%**	**780 532**
Surplus/ (Deficit) for the year	**29 893**	**2 908**	**6 659**	**18 211**	**84 406**	**77 848**	**6 558**	**8,4%**	**6 659**

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q2 Second Quarter

Vote Description	2020/21	Budget Year 2021/22							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	**92 562**	**107 712**	**109 515**	**5 942**	**65 693**	**71 300**	(5 607)	-8%	**109 515**
1.1 - Assessment Rates	74 774	83 976	83 976	4 252	54 334	58 195	(3 861)	-7%	83 976
1.2 - Treasury: Administration	18 529	23 901	25 704	1 715	11 747	13 297	(1 550)	-12%	25 704
1.3 - Treasury: Debtors	(821)	(485)	(485)	(27)	(420)	(351)	(69)	20%	(485)
1.4 - Treasury: Credit controle	–	245	245	–	–	123	(123)	-100%	245
1.5 - Supply Chain Management	80	74	74	2	32	37	(5)	-12%	74
1.6 - Director: Finance	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**157 633**	**172 276**	**179 122**	**32 821**	**84 160**	**111 516**	**(27 356)**	-25%	**179 122**
2.1 - Cemetries	328	367	367	20	136	211	(75)	-36%	367
2.2 - Housing: Administration	492	23 998	29 324	30	166	14 712	(14 546)	-99%	29 324
2,3 - Library Services	10 475	9 739	10 463	4	18	5 232	(5 214)	-100%	10 463
2,4 - Fire Protection Sevices	2	6	6	4	9	3	5	167%	6
2,5 - Pine Forest : Administration	1 978	1 609	1 609	558	2 806	804	2 001	249%	1 609
2.6-Klipriver Park: Administration	–	–	–	–	–	–	–		–
2.7-Community Halls And Facilities	31	200	200	(5)	8	100	(92)	-92%	200
2.8-Licensing & Regulation	77	120	120	2	107	60	47	78%	120
2.9-Enviromental Protection	–	14	14	–	0	7	(7)	-97%	14
2.10-Parks	53	121	121	5	7	60	(53)	-88%	121
2.11-Traffic	12 573	22 105	22 420	3 817	6 387	11 206	(4 819)	-43%	22 420
2.12-Disaster Management	–	–	–	–	–	–	–		–
2.13-Social & Welfare Services	118 121	109 415	109 415	25 584	71 709	76 591	(4 882)	-6%	109 415
2.14-Sport Grounds	–	–	–	–	–	–	–		–
2.15-Recreational Land	7 257	50	50	357	362	25	337	1346%	50
2.16-Swimming Pools	–	205	205	1	1	102	(101)	-99%	205
2.17-Vehicle Licensing & Testing	4 354	4 046	4 046	2 442	2 442	2 022	419	21%	4 046
2.18-L E D	1 892	279	760	2	2	380	(378)	-100%	760
2.19-Director: Community Services	–	–	–	–	–	–	–		–
Vote 3 - Corporate Services	**267**	**594**	**594**	**1**	**166**	**297**	**(130)**	-44%	**594**
3.1-Property Administration	–	–	–	–	–	–	–		–
3.2-Information Tecnology	–	–	–	–	–	–	–		–
3.3-Human Resources	254	580	580	–	164	290	(125)	-43%	580
3.5-Council Cost	13	–	–	–	2	–	2	#DIV/0!	–
3.5-Town Secretary	–	–	–	–	–	–	–		–
3.6-Tourism	–	–	–	–	–	–	–		–
3.7-Marketing & Communications	0	5	5	–	–	2	(2)	-100%	5
3.8-Thusong Centre	–	–	–	–	–	–	–		–
3.9-Administration	0	9	9	1	1	5	(4)	-87%	9
3.10-Director Corporate Services	–	–	–	–	–	–	–		–
Vote 4 - Technical Services	**424 655**	**496 176**	**496 889**	**43 257**	**224 505**	**256 213**	**(31 708)**	-12%	**496 889**
4.1-Building Regulations & Enforce	1 009	947	947	81	542	473	68	14%	947
4.2-Electricity: Administration	274 580	335 097	335 097	19 613	149 489	163 306	(13 817)	-8%	335 097
4.3-Electricity: Street Lights	222	1 565	1 565	353	353	1 096	(743)	-68%	1 565
4.4-Mechanical Workshop	–	–	–	–	–	–	–		–
4.4-Public Toilets	–	–	–	–	–	–	–		–
4.5-Sewerage	39 463	27 281	27 281	3 375	19 660	14 666	4 994	34%	27 281
4.7-Town Planning	501	264	264	34	182	132	51	38%	264
4.8-Stormwater Management	10 607	889	889	889	889	623	267	43%	889
4.9-Roads	12 634	22 907	23 620	1 862	1 863	16 232	(14 369)	-89%	23 620
4.10-Solid Waste (Dumping Site)	3 766	8 700	8 700	8 093	8 399	5 942	2 458	41%	8 700
4.11-Solid Waste (Garden)	–	5	5	–	–	2	(2)	-100%	5
4.12-Solid Waste (Removal)	29 396	26 319	26 319	2 676	16 144	12 925	3 219	25%	26 319
4.13-Water Storage	–	11 279	11 279	–	–	7 895	(7 895)	-100%	11 279
4.14-Water Distribution	52 476	60 921	60 921	6 282	26 984	32 921	(5 938)	-18%	60 921
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	**1 129**	**1 072**	**1 072**	**51**	**305**	**668**	(363)	-54%	**1 072**
5.1-Property & Legal Services	499	412	412	51	305	206	99	48%	412
5.2-IDP	–	–	–	–	–	–	–		–
5.3-Project Management	630	660	660	–	–	462	(462)	-100%	660
5.4-Performance Management	–	–	–	–	–	–	–		–
5.5-Internal Audit	–	–	–	–	–	–	–		–
5.6-Municipal Manager	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Total Revenue by Vote	**676 246**	**777 830**	**787 191**	**82 072**	**374 829**	**439 994**	(65 164)	-15%	**787 191**

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q2 Second Quarter

Vote Description	2020/21	Budget Year 2021/22							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure by Vote							–		
Vote 1 - Financial Services	**38 586**	**52 465**	**53 986**	**5 449**	**20 624**	**26 954**	(6 329)	-23%	**53 986**
1.1 - Assessment Rates	1 469	4 683	4 683	1 525	1 015	2 341	(1 326)	-57%	4 683
1.2 - Treasury: Administration	13 967	23 920	25 531	1 785	7 821	12 754	(4 933)	-39%	25 531
1.3 - Treasury: Debtors	6 003	6 540	6 455	431	2 588	3 220	(632)	-20%	6 455
1.4 - Treasury: Credit controle	8 748	8 247	8 232	861	4 744	4 104	640	16%	8 232
1.5 - Supply Chain Management	6 779	7 052	7 062	692	3 521	3 524	(4)	0%	7 062
1.6 - Director: Finance	1 621	2 022	2 022	156	935	1 011	(76)	-7%	2 022
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**100 104**	**139 336**	**144 929**	**10 480**	**46 479**	**72 185**	**(25 706)**	**-36%**	**144 929**
2.1 - Cemetries	3 189	3 600	3 570	265	1 643	1 783	(140)	-8%	3 570
2.2 - Housing: Administration	4 451	29 011	33 769	1 311	3 257	16 847	(13 590)	-81%	33 769
2,3 - Library Services	10 591	11 782	12 473	1 016	5 601	6 231	(631)	-10%	12 473
2,4 - Fire Protection Sevices	8 395	8 118	8 120	1 028	4 354	4 043	311	8%	8 120
2,5 - Pine Forest : Administration	9 577	12 699	12 659	803	3 994	6 222	(2 228)	-36%	12 659
2.6-Klipriver Park: Administration	836	1 578	1 578	74	435	789	(354)	-45%	1 578
2.7-Community Halls And Facilities	4 931	6 295	6 294	690	2 614	3 140	(526)	-17%	6 294
2.8-Licensing & Regulation	10	51	51	0	5	25	(21)	-82%	51
2.9-Enviromental Protection	479	2 098	2 098	69	354	1 046	(692)	-66%	2 098
2.10-Parks	8 229	7 521	7 541	1 231	4 108	3 752	357	10%	7 541
2.11-Traffic	28 823	30 141	29 881	1 447	8 011	14 924	(6 912)	-46%	29 881
2.12-Disaster Management	95	236	236	0	3	118	(115)	-98%	236
2.13-Social & Welfare Services	4 667	6 150	6 094	615	3 387	3 043	344	11%	6 094
2.14-Sport Grounds	765	472	472	127	458	236	222	94%	472
2.15-Recreational Land	6 031	6 129	6 139	799	2 931	3 052	(121)	-4%	6 139
2.16-Swimming Pools	2 553	4 722	4 647	408	1 831	2 289	(459)	-20%	4 647
2.17-Vehicle Licensing & Testing	4 784	4 754	4 886	421	2 619	2 437	182	7%	4 886
2.18-L E D	1 400	2 115	2 556	151	715	1 274	(559)	-44%	2 556
2.19-Director: Community Services	299	1 865	1 865	26	158	932	(774)	-83%	1 865
Vote 3 - Corporate Services	**68 650**	**77 811**	**78 302**	**2 704**	**30 766**	**38 926**	**(8 161)**	**-21%**	**78 302**
3.1-Property Administration	973	–	–	638	638	–	638	#DIV/0!	–
3.2-Information Tecnology	4 454	3 371	4 072	2 186	2 970	2 036	935	46%	4 072
3.3-Human Resources	22 223	36 284	36 186	(2 389)	10 572	18 049	(7 477)	-41%	36 186
3.5-Council Cost	15 898	18 723	18 601	1 102	6 228	9 297	(3 069)	-33%	18 601
3.5-Town Secretary	1 570	1 634	1 634	139	826	817	10	1%	1 634
3.6-Tourism	892	900	900	–	450	450	0	0%	900
3.7-Marketing & Communications	3 904	3 901	3 871	405	1 995	1 934	62	3%	3 871
3.8-Thusong Centre	473	332	319	39	238	159	79	50%	319
3.9-Administration	16 371	10 553	10 596	402	5 878	5 125	753	15%	10 596
3.10-Director Corporate Services	1 891	2 113	2 123	183	969	1 061	(93)	-9%	2 123
Vote 4 - Technical Services	**424 482**	**491 848**	**489 782**	**44 457**	**187 223**	**217 370**	**(30 147)**	**-14%**	**489 782**
4.1-Building Regulations & Enforce	3 112	3 016	3 058	280	1 646	1 524	122	8%	3 058
4.2-Electricity: Administration	268 002	324 300	323 589	19 814	126 291	135 171	(8 880)	-7%	323 589
4.3-Electricity: Street Lights	294	–	–	195	195	–	195	#DIV/0!	–
4.4-Mechanical Workshop	3 406	2 806	2 806	528	1 808	1 401	407	29%	2 806
4.4-Public Toilets	1 566	1 984	1 964	147	801	981	(181)	-18%	1 964
4.5-Sewerage	31 209	36 443	36 054	5 343	12 006	17 383	(5 377)	-31%	36 054
4.7-Town Planning	1 633	1 457	1 479	138	827	739	88	12%	1 479
4.8-Stormwater Management	7 321	8 141	8 191	1 327	3 778	4 073	(295)	-7%	8 191
4.9-Roads	24 205	22 910	22 281	4 152	9 503	11 091	(1 588)	-14%	22 281
4.10-Solid Waste (Dumping Site)	7 599	16 403	16 105	181	1 617	8 048	(6 431)	-80%	16 105
4.11-Solid Waste (Garden)	11 988	12 168	12 236	1 358	5 936	6 110	(174)	-3%	12 236
4.12-Solid Waste (Removal)	21 025	23 258	23 225	3 329	6 969	11 604	(4 635)	-40%	23 225
4.13-Water Storage	2 941	4 276	4 429	459	2 030	2 214	(184)	-8%	4 429
4.14-Water Distribution	38 351	32 606	32 235	7 045	12 876	15 966	(3 090)	-19%	32 235
4.15-Director: Technical Services	1 830	2 081	2 131	162	938	1 065	(127)	-12%	2 131
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	**14 779**	**13 462**	**13 533**	**943**	**5 505**	**6 711**	(1 206)	**-18%**	**13 533**
5.1-Property & Legal Services	5 418	2 475	2 475	128	751	1 192	(441)	-37%	2 475
5.2-IDP	1 686	1 982	1 982	163	960	989	(29)	-3%	1 982
5.3-Project Management	1 096	1 423	1 423	101	599	711	(112)	-16%	1 423
5.4-Performance Management	1 202	1 287	1 287	106	641	643	(2)	0%	1 287
5.5-Internal Audit	2 508	3 031	3 031	133	928	1 508	(580)	-38%	3 031
5.6-Municipal Manager	2 869	3 265	3 336	310	1 626	1 667	(41)	-2%	3 336
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Total Expenditure by Vote	**646 602**	**774 922**	**780 532**	**64 034**	**290 597**	**362 146**	**(71 549)**	**(0)**	**780 532**
Surplus/ (Deficit) for the year	**29 644**	**2 908**	**6 659**	**18 038**	**84 233**	**77 848**	**6 385**	**0**	**6 659**

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source									
Property rates	80 674	83 290	83 290	4 537	60 751	57 746	3 005	5%	83 290
Service charges - electricity revenue	274 184	323 478	323 478	18 847	148 329	155 269	(6 940)	-4%	323 478
Service charges - water revenue	43 137	39 677	39 677	3 607	21 858	18 644	3 214	17%	39 677
Service charges - sanitation revenue	30 920	25 043	25 043	2 199	17 092	13 369	3 723	28%	25 043
Service charges - refuse revenue	27 965	25 574	25 574	2 518	14 814	12 546	2 268	18%	25 574
Service charges - other	–	–	–	–	–	–	–		–
Rental of facilities and equipment	1 526	1 470	1 470	323	1 994	735	1 259	171%	1 470
Interest earned - external investments	3 079	6 990	6 990	192	1 609	3 493	(1 884)	-54%	6 990
Interest earned - outstanding debtors	5 569	8 677	8 677	1 457	8 030	4 337	3 693	85%	8 677
Dividends received	–	–	–	–	–	–	–		–
Fines, penalties and forfeits	11 592	21 479	21 479	5 561	5 587	10 735	(5 148)	-48%	21 479
Licences and permits	1 065	2 111	2 111	(1 981)	664	1 055	(391)	-37%	2 111
Agency services	4 354	4 046	4 046	2 442	2 442	2 022	419	21%	4 046
Transfers recognised - operational	131 244	145 903	154 127	25 633	72 088	99 582	(27 494)	-28%	154 127
Other revenue	7 774	14 985	15 094	1 349	4 069	7 545	(3 476)	-46%	15 094
Gains on disposal of PPE	–	–	–	–	–	–	–		–
Total Revenue (excluding capital transfers and contributions)	**623 082**	**702 723**	**711 056**	**66 683**	**359 326**	**387 078**	**(27 752)**	**-7%**	**711 056**
Expenditure By Type									
Employee related costs	201 538	237 025	237 091	13 332	103 972	118 498	(14 527)	-12%	237 091
Remuneration of councillors	9 897	12 007	12 007	871	4 904	6 001	(1 097)	-18%	12 007
Debt impairment	50 015	63 750	63 750	9 979	6 667	31 862	(25 195)	-79%	63 750
Depreciation & asset impairment	32 472	39 729	39 729	15 078	15 078	19 856	(4 779)	-24%	39 729
Finance charges	4 522	8 696	8 696	16	76	4 346	(4 270)	-98%	8 696
Bulk purchases	239 632	285 789	285 789	16 031	113 496	115 971	(2 475)	-2%	285 789
Other materials	12 584	14 977	14 263	1 559	7 186	7 105	81	1%	14 263
Contracted services	51 748	48 390	48 229	1 127	16 460	23 335	(6 874)	-29%	48 229
Transfers and grants	6 534	25 603	30 550	969	1 690	15 274	(13 585)	-89%	30 550
Other expenditure	37 407	38 955	40 428	4 900	20 894	19 896	998	5%	40 428
Loss on disposal of PPE	66	0	0	–	–	0	(0)	-100%	0
Total Expenditure	**646 415**	**774 922**	**780 532**	**63 861**	**290 423**	**362 146**	**(71 722)**	**-20%**	**780 532**
Surplus/(Deficit)	**(23 333)**	**(72 199)**	**(69 476)**	**2 823**	**68 902**	**24 932**	**43 970**	**0**	**(69 476)**
Transfers recognised - capital	52 267	74 937	75 965	15 354	15 354	52 831	(37 477)	-71%	75 965
Contributions recognised - capital	898	170	170	35	150	85	65	76%	170
Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	**29 831**	**2 908**	**6 659**	**18 211**	**84 406**	**77 848**	**6 558**	**–**	**6 659**
Surplus/(Deficit) attributable to	**29 831**	**2 908**	**6 659**	**18 211**	**84 406**	**77 848**			**6 659**
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	**29 831**	**2 908**	**6 659**	**18 211**	**84 406**	**77 848**			**6 659**

The revenue and expenditure figures excludes internal charges.

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q2 Second Quarter

Vote Description R thousands	2020/21	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation									
Vote 1 - Financial Services	–	–	–	–	–	–	–		–
Vote 2 - Community Services	206	–	–	–	–	–	–		–
Vote 3 - Community Services	–	–	–	–	–	–	–		–
Vote 4 - Community Services	–	–	–	–	–	–	–		–
Vote 5 - Corporate Services	–	–	–	–	–	–	–		–
Vote 6 - Technical Services	12 425	27 630	27 523	279	600	13 762	(13 162)	-96%	27 523
Vote 7 - Technical Services	3 913	34 373	36 893	3 784	9 527	18 446	(8 920)	-48%	36 893
Vote 8 - Muncipal Manager	–	–	–	–	–	–	–		–
Total Capital Multi-year expenditure	**16 545**	**62 004**	**64 416**	**4 064**	**10 127**	**32 208**	**(22 081)**	**-69%**	**64 416**
Single Year expenditure appropriation									
Vote 1 - Financial Services	165	180	858	92	197	429	(232)	-54%	858
Vote 2 - Community Services	1 971	–	–	–	–	–	–		–
Vote 3 - Community Services	1 126	–	240	240	240	120	120	100%	240
Vote 4 - Community Services	9 507	6 151	3 739	315	354	1 870	(1 515)	-81%	3 739
Vote 5 - Corporate Services	3 630	900	915	–	–	457	(457)	-100%	915
Vote 6 - Technical Services	25 539	16 266	18 747	965	5 096	9 373	(4 277)	-46%	18 747
Vote 7 - Technical Services	8 462	3 744	3 744	–	889	1 872	(983)	-52%	3 744
Vote 8 - Muncipal Manager	–	–	–	–	–	–	–		–
Total Capital single-year expenditure	50 399	27 241	28 243	1 612	6 776	14 121	**(7 345)**	**-52%**	28 243
Total Capital Expenditure	**66 944**	**89 244**	**92 658**	**5 676**	**16 903**	**46 329**	**(29 426)**	**-64%**	**92 658**

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q2 Second Quarter

Vote Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Expenditure - Standard Classification									
Governance and administration	**3 162**	**2 080**	**3 974**	**1 057**	**1 162**	**1 987**	(825)	-42%	**3 974**
Executive and council	(1)	600	600	–	–	300	(300)	-100%	600
Finance and administration	3 163	1 480	3 374	1 057	1 162	1 687	(525)	-31%	3 374
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	**10 876**	**5 456**	**3 283**	**555**	**593**	**1 642**	(1 049)	-64%	**3 283**
Community and social services	1 613	–	–	–	–	–	–		–
Sport and recreation	7 782	5 456	3 043	315	353	1 522	(1 169)	-77%	3 043
Public safety	1 481	–	240	240	240	120	120	100%	240
Housing	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
Economic and environmental servic	**17 177**	**27 042**	**28 323**	**–**	**1 864**	**14 161**	(12 297)	-87%	**28 323**
Planning and development	1 934	696	696	–	2	348	(346)	-100%	696
Road transport	15 243	26 347	27 627	–	1 862	13 813	(11 951)	-87%	27 627
Environmental protection	–	–	–	–	–	–	–		–
Trading services	**35 728**	**54 666**	**57 079**	**4 064**	**13 285**	**28 539**	(15 255)	-53%	**57 079**
Energy sources	4 054	13 163	13 163	279	1 090	6 581	(5 492)	-83%	13 163
Water management	7 954	21 135	21 135	906	2 146	10 568	(8 422)	-80%	21 135
Waste water management	18 448	3 386	3 279	–	1 779	1 640	139	8%	3 279
Waste management	5 272	16 982	19 501	2 879	8 270	9 751	(1 481)	-15%	19 501
Other	–	–	–	–	–	–	–		–
Total Capital Expenditure - Standard Cl	**66 944**	**89 244**	**92 658**	**5 676**	**16 903**	**46 329**	**(29 426)**	**-64%**	**92 658**
Funded by:									
National Government	18 276	49 637	49 637	5 600	10 582	24 818	(14 236)	-57%	49 637
Provincial Government	33 326	24 801	26 081	–	4 532	13 041	(8 509)	-65%	26 081
District Municipality	665	500	815	240	240	408	(168)	-41%	815
Other transfers and grants	501	–	–	–	–	–	–		–
Transfers recognised - capital	**52 768**	**74 937**	**76 533**	**5 840**	**15 354**	**38 266**	**(22 912)**	**-60%**	**76 533**
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	14 175	14 307	16 126	(164)	1 549	8 063	(6 484)	-80%	16 126
Total Capital Funding	**66 944**	**89 244**	**92 658**	**5 676**	**16 903**	**46 329**	**(29 426)**	**-64%**	**92 658**

References

1. Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure rec

2. Include capital component of PPP unitary payment

3. Capital expenditure by standard classification must reconcile to the total of multi-year and single year appropriations

4. Include expenditure on investment property, intangible and biological assets

5. Must reconcile to Monthly Budget Statement Financial Performance (revenue and expenditure)

6. Include finance leases and PPP capital funding component of unitary payment - total borrowing/repayments to reconcile to changes in Table SA17

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - Q2 Second Quarter

Vote Description	2020/21	Budget Year 2021/22							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure - Municipal Vote									
Expenditure of multi-year capital appropriation									
Vote 1 - Financial Services	–	–	–	–	–	–	–		–
1.1 - Assessment Rates	–	–	–	–	–	–	–		–
1.2 - Treasury: Administration	–	–	–	–	–	–	–		–
1.3 - Treasury: Debtors	–	–	–	–	–	–	–		–
1.4 - Treasury: Credit controle	–	–	–	–	–	–	–		–
1.5 - Supply Chain Management	–	–	–	–	–	–	–		–
1.6 - Director: Finance	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	206	–	–	–	–	–	–		–
2.1 - Cemetries	–	–	–	–	–	–	–		–
2.2 - Housing: Administration	–	–	–	–	–	–	–		–
2,3 - Library Services	–	–	–	–	–	–	–		–
2,4 - Fire Protection Sevices	–	–	–	–	–	–	–		–
2,5 - Pine Forest : Administration	206	–	–	–	–	–	–		–
2.6-Klipriver Park: Administration	–	–	–	–	–	–	–		–
2.7-Community Halls And Facilities	–	–	–	–	–	–	–		–
2.8-Licensing & Regulation	–	–	–	–	–	–	–		–
2.9-Enviromental Protection	–	–	–	–	–	–	–		–
2.10-Parks	–	–	–	–	–	–	–		–
Vote 3 - Corporate Services	–	–	–	–	–	–	–		–
3.1-Property Administration	–	–	–	–	–	–	–		–
3.2-Information Tecnology	–	–	–	–	–	–	–		–
3.3-Human Resources	–	–	–	–	–	–	–		–
3.5-Council Cost	–	–	–	–	–	–	–		–
3.5-Town Secretary	–	–	–	–	–	–	–		–
3.6-Tourism	–	–	–	–	–	–	–		–
3.7-Marketing & Communications	–	–	–	–	–	–	–		–
3.8-Thusong Centre	–	–	–	–	–	–	–		–
3.9-Administration	–	–	–	–	–	–	–		–
3.10-Director Corporate Services	–	–	–	–	–	–	–		–
Vote 4 - Technical Services	16 338	62 004	64 416	4 064	10 127	32 208	(14 642)	-45%	29 588
4.1-Building Regulations & Enforce	–	–	–	–	–	–	–		–
4.2-Electricity: Administration	2 041	500	500	49	49	250	(201)	-80%	–
4.3-Electricity: Street Lights	222	1 565	1 565	230	353	783	(430)	-55%	–
4.4-Mechanical Workshop	–	–	–	–	–	–	–		–
4.4-Public Toilets	–	–	–	–	–	–	–		–
4.5-Sewerage	–	–	–	–	–	–	–		–
4.7-Town Planning	–	–	–	–	–	–	–		–
4.8-Stormwater Management	3 980	108	1	–	–	0	(0)	-100%	–
4.9-Roads	6 182	25 457	25 457	–	198	12 729	(12 530)	-98%	–
4.10-Solid Waste (Dumping Site)	3 913	16 982	19 501	2 879	8 270	9 751	(1 481)	-15%	–
4.11-Solid Waste (Garden)	–	–	–	–	–	–			–
4.12-Solid Waste (Removal)	–	–	–	–	–	–			27 523
4.13-Water Storage	–	–	–	–	–	–			–
4.14-Water Distribution	–	17 391	17 391	906	1 256	8 696			500
4.15-Director: Technical Services	–	–	–	–	–	–			1 565
Vote 5 - Muncipal Manager	–	–	–	–	–	–	–		**62 351**
5.1-Property & Legal Services	–	–	–	–	–	–	–		–
5.2-IDP	–	–	–	–	–	–	–		–
5.3-Project Management	–	–	–	–	–	–	–		–
5.4-Performance Management	–	–	–	–	–	–	–		1
5.5-Internal Audit	–	–	–	–	–	–	–		25 457
5.6-Municipal Manager	–	–	–	–	–	–	–		36 893
							–		
Total multi-year capital expenditure	**16 545**	**62 004**	**64 416**	**4 064**	**10 127**	**32 208**	(22 081)	-69%	**91 939**

							–		
Capital expenditure - Municipal Vote									
Expenditue of single-year capital appropriation							–		
Vote 1 - Financial Services	**165**	**180**	**858**	**92**	**197**	**120**	**77**	**64%**	**240**
1.1 - Assessment Rates	–	–	–	–	–	–	–		–
1.2 - Treasury: Administration	165	180	858	92	197	–	197	#DIV/0!	–
1.3 - Treasury: Debtors	–	–	–	–	–	–	–		–
1.4 - Treasury: Credit controle	–	–	–	–	–	–	–		–
1.5 - Supply Chain Management	–	–	–	–	–	–	–		–
1.6 - Director: Finance	–	–	–	–	–	120	(120)	-100%	240
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**12 603**	**6 151**	**3 979**	**555**	**594**	**1 990**	**(1 395)**	**-70%**	**8 948**
2.1 - Cemetries	–	–	–	–	–	–	–		–
2.2 - Housing: Administration	–	–	–	–	–	–	–		–
2,3 - Library Services	–	–	–	–	–	–	–		240
2,4 - Fire Protection Sevices	696	–	–	–	–	–	–		–
2,5 - Pine Forest : Administration	1 275	–	–	–	–	–	–		–
2.6-Klipriver Park: Administration	–	–	–	–	–	–	–		3 739
2.7-Community Halls And Facilities	917	–	–	–	–	–	–		–
2.8-Licensing & Regulation	–	–	–	–	–	–	–		–
2.9-Enviromental Protection	–	–	–	–	–	–	–		3 043
2.10-Parks	208	–	–	–	–	–	–		–
2.11-Traffic	–	–	240	240	240	120	120	100%	–
2.12-Disaster Management	–	–	–	–	–	–	–		–
2.13-Social & Welfare Services	–	–	–	–	–	–	–		696
2.14-Sport Grounds							–		–
2.15-Recreational Land	7 573	5 456	3 043	315	353	1 522	(1 169)	-77%	–
2.16-Swimming Pools	–	–	–	–	–	–	–		–
2.17-Vehicle Licensing & Testing	–	–	–	–	–	–	–		915
2.18-L E D	1 934	696	696	–	2	348	(346)	-100%	–
2.19-Director: Community Services	(1)	–	–	–	–	–	–		315
Vote 3 - Corporate Services	**3 630**	**900**	**915**	**–**	**–**	**457**	**(457)**	**-100%**	**29 844**
3.1-Property Administration	–	–	–	–	–	–	–		–
3.2-Information Tecnology	636	300	315	–	–	157	(157)	-100%	–
3.3-Human Resources	–	–	–	–	–	–	–		–
3.5-Council Cost	850	600	600	–	–	300	(300)	-100%	–
3.5-Town Secretary	–	–	–	–	–	–	–		–
3.6-Tourism	–	–	–	–	–	–	–		–
3.7-Marketing & Communications	–	–	–	–	–	–	–		18 747
3.8-Thusong Centre	–	–	–	–	–	–	–		–
3.9-Administration	2 143	–	–	–	–	–	–		11 097
3.10-Director Corporate Services	–	–	–	–	–	–	–		–
Vote 4 - Technical Services	**34 001**	**20 009**	**22 491**	**965**	**5 985**	**11 245**	**(5 260)**	**-47%**	**15 137**
4.1-Building Regulations & Enforce	–	–	–	–	–	–	–		2 201
4.2-Electricity: Administration	1 093	11 097	11 097	–	688	5 549	(4 861)	-88%	1 500
4.3-Electricity: Street Lights	698	–	–	–	–	–	–		889
4.4-Mechanical Workshop	219	1 000	2 201	965	965	1 101	(135)	-12%	–
4.4-Public Toilets	–	1 500	1 500	–	–	750	(750)	-100%	889
4.5-Sewerage	7 841	889	889	–	889	445	445	100%	2 170
4.7-Town Planning	–	–	–	–	–	–	–		3 744
4.8-Stormwater Management	6 627	889	889	–	889	445	445	100%	–
4.9-Roads	9 062	889	2 170	–	1 664	1 085	579	53%	–
4.10-Solid Waste (Dumping Site)	–	–	–	–	–	–	–		–
4.11-Solid Waste (Garden)	–	–	–	–	–	–	–		2 855
4.12-Solid Waste (Removal)	1 359	–	–	–	–	–	–		889
4.13-Water Storage	–	2 855	2 855	–	–	1 427	(1 427)	-100%	–
4.14-Water Distribution	7 103	889	889	–	889	445	445	100%	–
4.15-Director: Technical Services	–	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	**–**	–	–	–	–	–	–		–
5.1-Property & Legal Services	–	–	–	–	–	–	–		–
5.2-IDP	–	–	–	–	–	–	–		–
5.3-Project Management	–	–	–	–	–	–	–		–
5.4-Performance Management	–	–	–	–	–	–	–		–
5.5-Internal Audit	–	–	–	–	–	–	–		–
5.6-Municipal Manager	–	–	–	–	–	–	–		–
Total single-year capital expenditure	**50 399**	**27 241**	**28 243**	**1 612**	**6 776**	**13 812**	**(7 036)**	**(0)**	**54 170**
Total Capital Expenditure	**66 944**	**89 244**	**92 658**	**5 676**	**16 903**	**46 020**	**(29 117)**	**(0)**	**146 109**

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - Q2 Second Quarter

Description	2020/21	Budget Year 2021/22			
R thousands	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
ASSETS					
Current assets					
Cash	115 305	133 360	114 952	66 162	114 952
Call investment deposits	–	–	–	100 000	–
Consumer debtors	82 140	28 353	55 673	110 542	55 673
Other debtors	9 377	7 966	18 542	33 376	18 542
Current portion of long-term receivables	–	–	–	–	–
Inventory	9 963	11 602	9 963	8 685	9 963
Total current assets	**216 785**	**181 281**	**199 130**	**318 765**	**199 130**
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	43 430	43 765	43 430	43 430	43 430
Investments in Associate	–	–	–	–	–
Property, plant and equipment	985 237	996 031	1 038 873	987 063	1 038 873
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	1 122	1 576	1 122	1 122	1 122
Other non-current assets	550	550	550	550	550
Total non current assets	**1 030 339**	**1 041 921**	**1 083 975**	**1 032 164**	**1 083 975**
TOTAL ASSETS	**1 247 124**	**1 223 203**	**1 283 105**	**1 350 929**	**1 283 105**
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1 587	–	1 587	898	1 587
Consumer deposits	8 732	7 976	8 732	9 479	8 732
Trade and other payables	58 125	115 836	110 393	76 976	110 393
Provisions	55 997	77 857	25 627	53 466	25 627
Total current liabilities	**124 441**	**201 668**	**146 339**	**140 820**	**146 339**
Non current liabilities					
Borrowing	1 188	2 588	188	1 188	188
Provisions	173 844	128 602	173 844	176 873	173 844
Total non current liabilities	**175 032**	**131 189**	**174 032**	**178 061**	**174 032**
TOTAL LIABILITIES	**299 473**	**332 857**	**320 371**	**318 881**	**320 371**
NET ASSETS	**947 651**	**890 345**	**962 733**	**1 032 048**	**962 733**
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	937 209	879 728	952 291	1 021 606	952 291
Reserves	10 442	10 618	10 442	10 442	10 442
TOTAL COMMUNITY WEALTH/EQUITY	**947 651**	**890 345**	**962 733**	**1 032 048**	**962 733**

The cash flows for the year to date are indicated in the following table:

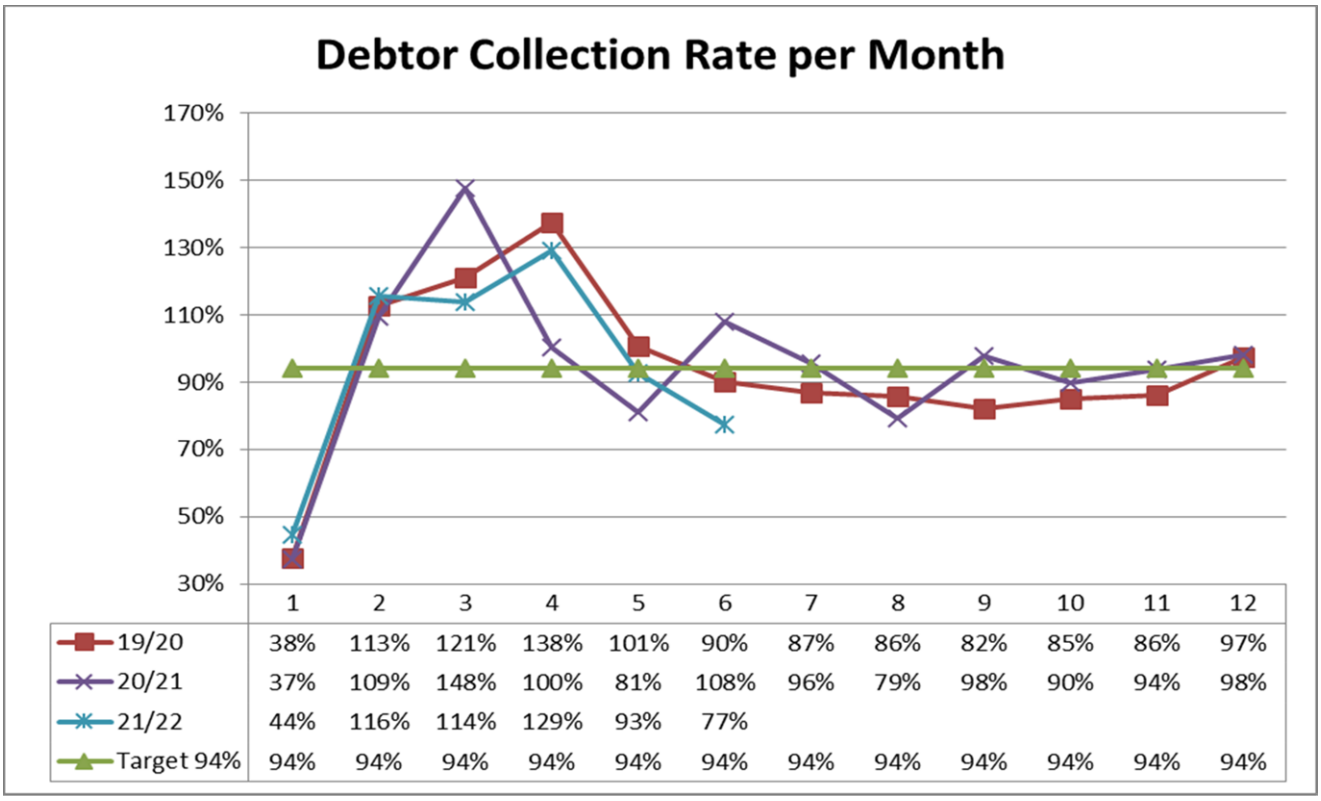
WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - Q2 Second Quarter

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	82 812	79 126	79 126	4 215	54 599	52 928	1 671	3%	78 476
Service charges	345 134	379 151	437 751	28 229	223 854	166 853	57 001	34%	379 328
Other revenue	859	27 756	19 373	1 165	10 532	11 212	(680)	-6%	16 391
Government - operating	131 051	145 903	154 127	26 392	81 105	104 778	(23 674)	-23%	124 778
Government - capital	52 102	75 107	86 842	–	38 311	38 852	(541)	-1%	112 333
Interest	8 648	9 593	9 593	192	1 397	2 621	(1 224)	-47%	15 666
Dividends									
Payments									
Suppliers and employees	(546 597)	(604 934)	(658 415)	(42 971)	(337 806)	(312 329)	25 477	-8%	(544 150)
Finance charges	(226)	(461)	(462)	(16)	(17)	(230)	(214)	93%	(461)
Transfers and Grants	(22 351)	(25 603)	(30 361)	(969)	(1 915)	(3 299)	(1 385)	42%	–
NET CASH FROM/(USED) OPERATING ACTIVITIES	**51 431**	**85 636**	**97 574**	**16 238**	**70 060**	**61 386**	**56 432**	**92%**	**182 362**
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	905	–	–	–	–	–	–		–
Decrease (Increase) in non-current debtors	–	–	–	–	–	–	–		–
Decrease (increase) other non-current receivables	–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments	–	–	10 442	(60 000)	(99 788)	–	(99 788)		–
Payments									
Capital assets	(66 944)	(89 094)	(107 369)	(5 999)	(19 484)	(33 103)	(13 619)	41%	(92 658)
NET CASH FROM/(USED) INVESTING ACTIVITIES	**(66 038)**	**(89 094)**	**(96 927)**	**(65 999)**	**(119 272)**	**(33 103)**	**86 169**	**-260%**	**(92 658)**
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	–	–	–	–	–	–	–		–
Borrowing long term/refinancing	–	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits	849	–	–	30	205	–	205		–
Payments									–
Repayment of borrowing	(1 331)	(1 000)	(1 000)	(109)	(128)	–	128		–
NET CASH FROM/(USED) FINANCING ACTIVITIES	**(482)**	**(1 000)**	**(1 000)**	**(79)**	**77**	**–**	**(77)**		**77**
									–
NET INCREASE/ (DECREASE) IN CASH HELD	**(15 089)**	**(4 459)**	**(353)**	**(49 839)**	**(49 134)**	**28 284**			**89 703**
Cash/cash equivalents at beginning:	130 394	137 819	115 305		115 296	115 305			115 296
Cash/cash equivalents at month/year end:	115 305	133 360	114 952		66 162	143 589			204 999

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q2 Second Quarter

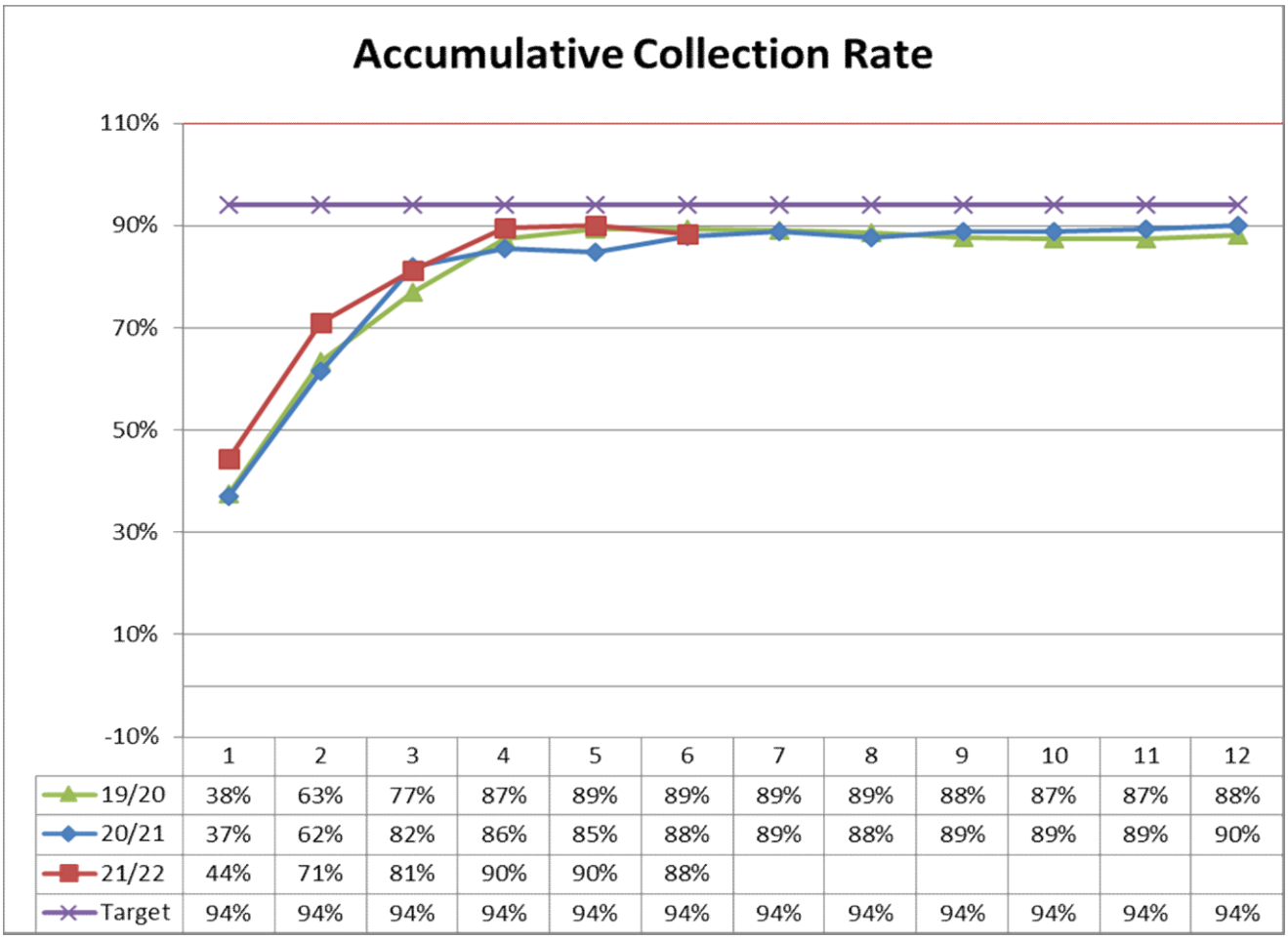
Description		Budget Year 2021/22									
R thousands	NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
Debtors Age Analysis By Income Source											
Water	1200	11 752	1 910	1 757	1 650	1 872	1 650	8 982	63 532	93 105	77 687
Electricity	1300	17 597	801	442	424	244	227	873	4 933	25 541	6 701
Property Rates	1400	5 050	475	379	5 832	310	331	1 200	18 189	31 767	25 863
Waste Water Management	1500	8 388	1 104	1 030	974	955	874	4 913	33 146	51 384	40 862
Waste Management	1600	8 939	1 336	1 206	1 146	1 087	970	5 305	34 459	54 447	42 966
Property Rental Debtors	1700	198	12	13	13	13	12	86	1 111	1 457	1 234
Interest on Arrear Accounts	1810	1 217	117	134	248	191	183	1 321	45 516	48 927	47 459
Recoverable expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(4 631)	44	39	60	33	29	181	1 266	(2 979)	1 570
Total By Income Source	**2000**	**48 507**	**5 799**	**5 000**	**10 347**	**4 705**	**4 276**	**22 861**	**202 152**	**303 648**	**244 341**
Debtors Age Analysis By Customer Group											
Organs of State	2200	132	267	204	1 477	173	101	602	5 914	8 870	8 268
Commercial	2300	16 561	760	357	2 915	401	245	805	11 197	33 241	15 562
Households	2400	31 446	4 601	4 282	5 607	3 950	3 744	20 463	178 896	252 988	212 659
Other	2500	368	172	158	349	181	186	991	6 145	8 549	7 852
Total By Customer Group	**2600**	**48 507**	**5 799**	**5 000**	**10 347**	**4 705**	**4 276**	**22 861**	**202 152**	**303 648**	**244 341**



	1	2	3	4	5	6	7	8	9	10	11	12
19/20	38%	113%	121%	138%	101%	90%	87%	86%	82%	85%	86%	97%
20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%	90%	94%	98%
21/22	44%	116%	114%	129%	93%	77%						
Target 94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for December 2021 amounts to 77% in comparison to the previous year 108%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Desember 2021 77% beloop in vergelyking met die vorige jaar 108%.



	1	2	3	4	5	6	7	8	9	10	11	12
19/20	38%	63%	77%	87%	89%	89%	89%	89%	88%	87%	87%	88%
20/21	37%	62%	82%	86%	85%	88%	89%	88%	89%	89%	89%	90%
21/22	44%	71%	81%	90%	90%	88%						
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 88%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 88% beloop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter

Description R thousands	NT Code	Budget Year 2021/22									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	596	295	155	–	–	–	–	3	**1 049**	–
Auditor General	0800	–	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–	–
Total By Customer Type	**1000**	**596**	**295**	**155**	**–**	**–**	**–**	**–**	**3**	**1 049**	–

Notes

Material increases in value of creditors' categories compared to previous month to be explained

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q2 Second Quarter

Investments by maturity Name of institution & investment ID R thousands	Period of Investment Yrs/Months	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
Municipality								
Nedbank Ltd	6 Months	Fixed deposit	29/01/2022	–		–	–	20 000
ABSA Bank Ltd	7 Months	Fixed deposit - 3	28/02/2022	–		–	–	20 000
Nedbank Ltd	5 Months	Fixed deposit	30/05/2022	–		–	–	10 000
Standard Bank of SA Ltd	5 Months	Fixed deposit	30/05/2022	–		–	–	30 000
First National Bank	5 Months	Fixed deposit	30/05/2022	–		–	–	20 000
TOTAL INVESTMENTS AND INTEREST				**–**		**–**	**–**	**100 000**

Operating and Capital transfers recognised as revenue are indicated in the following table: Transfers are rcognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q2 Second Quarter

Description	Budget Year 2021/22							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
RECEIPTS:								
Operating Transfers and Grants								
National Government:	**111 493**	**111 493**	**1 177**	**(73 041)**	**54 438**	**(127 479)**	**-234,2%**	**2 210**
Operational Revenue:General Revenue:Equitable S	106 666	106 666	–	(69 659)	53 333	(122 992)	-230,6%	–
Operational:Revenue:General Revenue:Fuel Levy	–	–	–	–	–	–		–
2014 African Nations Championship Host City Oper	–	–	–	–	–	–		–
Agriculture Research and Technology	–	–	–	–	–	–		–
Agriculture, Conservation and Environmental	–	–	–	–	–	–		–
Arts and Culture Sustainable Resource Manageme	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Department of Environmental Affairs	–	–	–	–	–	–		–
Department of Tourism	–	–	–	–	–	–		–
Department of Water Affairs and Sanitation Masiba	–	–	–	–	–	–		–
Emergency Medical Service	–	–	–	–	–	–		–
Energy Efficiency and Demand-side [Schedule 5B]	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Gra	2 617	2 617	1 177	(1 832)	–	(1 832)		–
HIV and Aids	–	–	–	–	–	–		–
Housing Accreditation	–	–	–	–	–	–		–
Housing Top structure	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule	–	–	–	–	–	–		–
Integrated City Development Grant	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [S	1 550	1 550	–	(1 550)	775	(2 325)	-300,0%	1 550
Mitchell's Plain Urban Renewal	–	–	–	–	–	–		–
Municipal Demarcation and Transition Grant [Schec	–	–	–	–	–	–		–
Municipal Disaster Grant [Schedule 5B]	–	–	–	–	–	–		–
Municipal Human Settlement Capacity Grant [Sche	–	–	–	–	–	–		–
Municipal Systems Improvement Grant	–	–	–	–	–	–		–
Natural Resource Management Project	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant	–	–	–	–	–	–		–
Operation Clean Audit	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	–	–	–	–	–	–		–
Public Service Improvement Facility	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Sched	–	–	–	–	–	–		–
Restructuring - Seed Funding	–	–	–	–	–	–		–
Revenue Enhancement Grant Debtors Book	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant	–	–	–	–	–	–		–
Sport and Recreation	–	–	–	–	–	–		–
Terrestrial Invasive Alien Plants	–	–	–	–	–	–		–
Water Services Operating Subsidy Grant [Schedule	–	–	–	–	–	–		–
Health Hygiene in Informal Settlements	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	660	660	–	–	330	(330)	-100,0%	660
Water Services Infrastructure Grant	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Smart Connect Grant	–	–	–	–	–	–		–
Urban Settlement Development Grant	–	–	–	–	–	–		–
WiFi Grant [Department of Telecommunications and	–	–	–	–	–	–		–
Street Lighting	–	–	–	–	–	–		–
Traditional Leaders - Imbizion	–	–	–	–	–	–		–
Department of Water and Sanitation Smart Living H	–	–	–	–	–	–		–
Integrated National Electrification Programme Grant	–	–	–	–	–	–		–
Municipal Restructuring Grant	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Provincial Government:	**24 222**	**24 222**	**–**	**(16 664)**	**12 243**	**(28 907)**	**-236,1%**	**29 456**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	13 285	13 285	–	(8 332)	6 708	(15 040)	-224,2%	15 902
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	9 703	9 703	–	(7 348)	4 851	(12 199)	-251,5%	9 703
Infrastructure	132	132	–	(132)	132	(264)	-200,0%	2 749
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	850	850	–	(600)	425	(1 025)	-241,2%	850
Road Infrastructure - Maintenance	252	252	–	(252)	126	(378)	-300,0%	252
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure - Maintenance	–	–	–	–	–	–		–
Water Supply Infrastructure - Maintenance	–	–	–	–	–	–		–
District Municipality:	**–**	–	–	–	–	–		–
All Grants	**–**	–	–	–	–	–		–
Other grant providers:	**2 348**	**2 348**	–	–	1 174	(1 174)	-100,0%	2 348
Departmental Agencies and Accounts	**–**	**–**	**–**	**–**	**–**	–		**–**
Foreign Government and International Organisation	**–**	**–**	**–**	**–**	**–**	–		**–**
Households	**2 348**	**2 348**	**–**	**–**	**1 174**	(1 174)	-100,0%	**2 348**
Non-profit Institutions	**–**	**–**	**–**	**–**	**–**	–		**–**
Private Enterprises	**–**	**–**	**–**	**–**	**–**	–		**–**
Public Corporations	**–**	**–**	**–**	**–**	**–**	–		**–**
Higher Educational Institutions	**–**	**–**	**–**	**–**	**–**	–		**–**
Parent Municipality / Entity	**–**	**–**	**–**	**–**	**–**	–		**–**
Total Operating Transfers and Grants	**138 063**	**138 063**	**1 177**	**(89 705)**	**67 855**	**(157 560)**	**-232,2%**	**34 014**

Capital Transfers and Grants						–		
National Government:	–	–	–	–	–	–		–
Integrated National Electrification Programme (Mun	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Municipal Water Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant [S	–	–	–	–	–	–		–
Public Transport Infrastructure Grant [Schedule 5B	–	–	–	–	–	–		–
Rural Household Infrastructure Grant [Schedule 5B	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant [Sc	–	–	–	–	–	–		–
Urban Settlement Development Grant [Schedule 4I	–	–	–	–	–	–		–
Municipal Human Settlement	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Integrated City Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant [Schedule 4B]	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management (	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [S	–	–	–	–	–	–		–
Municipal Systems Improvement Grant [Schedule 5	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Sched	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant (Schedule 5B)	–	–	–	–	–	–		–
Water Services Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
WIFI Connectivity	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Gra	–	–	–	–	–	–		–
Aquaponic Project	–	–	–	–	–	–		–
Restition Settlement	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule	–	–	–	–	–	–		–
Restructuring Seed Funding	–	–	–	–	–	–		–
Municipal Disaster Relief Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–
Provincial Government:	**–**	**–**	**–**	**(6 717)**	**–**	(6 717)		**–**
Capacity Building	**–**	**–**	**–**	**–**	**–**	–		**–**
Capacity Building and Other	–	–	–	–	–	–		–
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	–	–	–	(3 359)	–	(3 359)		–
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	(1 085)	–	(1 085)		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure	–	–	–	(2 274)	–	(2 274)		–
Water Supply Infrastructure	–	–	–	–	–	–		–
District Municipality:	**124 778**	**124 778**	**1 177**	**(84 732)**	**61 146**	**(145 878)**	**-238,6%**	**18 112**
All Grants	124 778	124 778	1 177	(84 732)	61 146	(145 878)	-238,6%	18 112
Other grant providers:	94 164	94 164	–	(55 400)	47 082	(102 482)	-217,7%	–
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisation	57 082	57 082	–	(34 301)	28 541	(62 842)	-220,2%	57 082
Households	12 762	12 762	–	(6 762)	6 381	(13 143)	-206,0%	12 762
Non-Profit Institutions	24 320	24 320	–	(14 337)	12 160	(26 497)	-217,9%	24 320
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Transfer from Operational Revenue	–	–	–	–	–	–		–
Total Capital Transfers and Grants	**218 942**	**218 942**	**1 177**	**(146 849)**	**108 228**	**(255 078)**	**-235,7%**	**18 112**
TOTAL RECEIPTS OF TRANSFERS & GRANTS	357 005	357 005	2 354	(236 554)	176 083	(412 638)	-234,3%	52 126

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q2 Second Quarter

Description	Budget Year 2021/22							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	**111 493**	**111 493**	**49**	**(287)**	**–**	**(287)**		**–**
Operational Revenue:General Revenue:Equitable Shar	106 666	106 666	–	–	–	–		–
Operational:Revenue:General Revenue:Fuel Levy	–	–	–	–	–	–		–
2014 African Nations Championship Host City Operating	–	–	–	–	–	–		–
Agriculture Research and Technology	–	–	–	–	–	–		–
Agriculture, Conservation and Environmental	–	–	–	–	–	–		–
Arts and Culture Sustainable Resource Management	–	–	49	(287)	–	(287)		–
Community Library	–	–	–	–	–	–		–
Department of Environmental Affairs	–	–	–	–	–	–		–
Department of Tourism	–	–	–	–	–	–		–
Department of Water Affairs and Sanitation Masibamba	–	–	–	–	–	–		–
Emergency Medical Service	–	–	–	–	–	–		–
Energy Efficiency and Demand-side [Schedule 5B]	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Grant fo	2 617	2 617	–	–	–	–		–
HIV and Aids	–	–	–	–	–	–		–
Housing Accreditation	–	–	–	–	–	–		–
Housing Top structure	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule 5B]	–	–	–	–	–	–		–
Integrated City Development Grant	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [Sche	1 550	1 550	–	–	–	–		–
Mitchell's Plain Urban Renewal	–	–	–	–	–	–		–
Municipal Demarcation and Transition Grant [Schedule	–	–	–	–	–	–		–
Municipal Disaster Grant [Schedule 5B]	–	–	–	–	–	–		–
Municipal Human Settlement Capacity Grant [Schedule	–	–	–	–	–	–		–
Municipal Systems Improvement Grant	–	–	–	–	–	–		–
Natural Resource Management Project	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant	–	–	–	–	–	–		–
Operation Clean Audit	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	–	–	–	–	–	–		–
Public Service Improvement Facility	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schedule	–	–	–	–	–	–		–
Restructuring - Seed Funding	–	–	–	–	–	–		–
Revenue Enhancement Grant Debtors Book	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant	–	–	–	–	–	–		–
Sport and Recreation	–	–	–	–	–	–		–
Terrestrial Invasive Alien Plants	–	–	–	–	–	–		–
Water Services Operating Subsidy Grant [Schedule 5B	–	–	–	–	–	–		–
Health Hygiene in Informal Settlements	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	660	660	–	–	–	–		–
Water Services Infrastructure Grant	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Smart Connect Grant	–	–	–	–	–	–		–
Urban Settlement Development Grant	–	–	–	–	–	–		–
WiFi Grant [Department of Telecommunications and Po	–	–	–	–	–	–		–
Street Lighting	–	–	–	–	–	–		–
Traditional Leaders - Imbizion	–	–	–	–	–	–		–
Department of Water and Sanitation Smart Living Handl	–	–	–	–	–	–		–
Integrated National Electrification Programme Grant	–	–	–	–	–	–		–
Municipal Restructuring Grant	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Provincial Government:	**24 222**	**24 222**	**739**	**(3 070)**	**–**	**(3 070)**		**–**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	13 285	13 285	370	(1 535)	–	(1 535)		–
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	9 703	9 703	–	–	–	–		–
Infrastructure	132	132	370	(1 535)	–	(1 535)		–
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	850	850	–	–	–	–		–
Road Infrastructure - Maintenance	252	252	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure - Maintenance	–	–	–	–	–	–		–
Water Supply Infrastructure - Maintenance	–	–	–	–	–	–		–
Specify (Add grant description)	**–**	**–**	**–**	**–**	**–**	**–**		**–**
All Grants	–	–	–	–	–	–		–
Specify (Add grant description)	**2 348**	**2 348**	**–**	**–**	**–**	**–**		**–**
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisations	–	–	–	–	–	–		–
Households	2 348	2 348	–	–	–	–		–
Non-profit Institutions	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Total operating expenditure of Transfers and Grants:	**138 063**	**138 063**	**789**	**(3 357)**	**–**	**(3 357)**	**#VALUE!**	**–**
Capital expenditure of Transfers and Grants								
National Government:	**–**	**–**	**–**	**–**	**–**	**–**		**–**
Integrated National Electrification Programme (Municipa	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Municipal Water Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant [Schec	–	–	–	–	–	–		–
Public Transport Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Rural Household Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant [Sched	–	–	–	–	–	–		–
Urban Settlement Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Human Settlement	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Integrated City Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant [Schedule 4B]	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management Gran	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [Sche	–	–	–	–	–	–		–
Municipal Systems Improvement Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schedule	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant (Schedule 5B)	–	–	–	–	–	–		–
Water Services Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
WIFI Connectivity	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Grant fo	–	–	–	–	–	–		–
Aquaponic Project	–	–	–	–	–	–		–
Restition Settlement	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule 5B]	–	–	–	–	–	–		–
Restructuring Seed Funding	–	–	–	–	–	–		–
Municipal Disaster Relief Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Provincial Government:	**–**	**–**	**–**	**–**	**–**	**–**		**–**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	–	–	–	–	–	–		–
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	–	–	–	–	–	–		–
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure	–	–	–	–	–	–		–
Water Supply Infrastructure	–	–	–	–	–	–		–
Specify (Add grant description)	**124 778**	**124 778**	**419**	**(1 822)**	**–**	(1 822)		**–**
All Grants	124 778	124 778	419	(1 822)	–	(1 822)		–
Specify (Add grant description)	**94 164**	**94 164**	**21 452**	**14 864**	**–**	14 864		**–**
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisations	57 082	57 082	11 422	8 155	–	8 155		–
Households	12 762	12 762	688	791	–	791		–
Non-Profit Institutions	24 320	24 320	9 342	5 919	–	5 919		–
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Transfer from Operational Revenue	–	–	–	–	–	–		–
Total capital expenditure of Transfers and Grants	**218 942**	**218 942**	**21 871**	**13 043**	**–**	**13 043**		**–**
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	**357 005**	**357 005**	**22 659**	**9 686**	**–**	**9 686**		**–**

In terms of section 12 of the Division of Revenue Act the municipality confirms that, based on internal controls, all grant funding has been received and spent in terms of the conditions attached thereto.

WC022 Witzenberg - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q2 Second Quarter

Description	Ref	Budget Year 2021/22				
R thousands		Approved Rollover 2019/20	Monthly actual	YearTD actual	YTD variance	YTD variance %
EXPENDITURE						
Operating expenditure of Approved Roll-overs						
National Government:		–	–	–	–	
None		–	–	–	–	
Provincial Government:		–	–	–	–	
None		–	–	–	–	
District Municipality:		–	–	–	–	
None		–	–	–	–	
Other grant providers:		–	–	–	–	
None		–	–	–	–	
Total operating expenditure of Approved Roll-overs		–	–	–	–	
Capital expenditure of Approved Roll-overs						
National Government:		–	–	–	–	
Integrated National Electrification Programme (Municipal Grant) [Schedule 5		–	–	–	–	
Provincial Government:		–	–	–	–	
None		–	–	–	–	
District Municipality:		–	–	–	–	
None		–	–	–	–	
#REF!		–	–	–	–	
None		–	–	–	–	
Total capital expenditure of Approved Roll-overs		–	–	–	–	
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS		–	–	–	–	

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q2 Second Quarter

Summary of Employee and Councillor remuneration	Budget Year 2021/22							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	7 980	7 980	672	3 831	3 989	(157)	-4%	7 980
Pension and UIF Contributions	1 787	1 787	103	474	893	(419)	-47%	1 787
Medical Aid Contributions	335	335	11	79	168	(88)	-53%	335
Motor Vehicle Allowance	817	817	–	–	408	(408)	-100%	817
Cellphone Allowance	985	985	85	505	492	12	3%	985
Housing Allowances	43	43	–	15	22	(7)	-32%	43
Other benefits and allowances	59	59	–	–	29	(29)	-100%	59
Sub Total - Councillors	**12 007**	**12 007**	**871**	**4 904**	**6 001**	**(1 097)**	**-18%**	**12 007**
Senior Managers of the Municipality								
Basic Salaries and Wages	4 497	4 497	325	1 948	2 248	(300)	-13%	4 497
Pension and UIF Contributions	925	925	29	173	462	(289)	-63%	925
Medical Aid Contributions	159	159	5	29	80	(51)	-64%	159
Overtime	–	–	–	–	–	–		–
Performance Bonus	1 052	1 052	62	372	526	(154)	-29%	1 052
Motor Vehicle Allowance	1 242	1 242	83	495	621	(125)	-20%	1 242
Cellphone Allowance	84	84	15	33	42	(9)	-20%	84
Housing Allowances	182	182	23	142	91	51	56%	182
Other benefits and allowances	136	136	9	56	68	(11)	-17%	136
Payments in lieu of leave	–	–	–	–	–	–		–
Long service awards	–	–	–	–	–	–		–
Post-retirement benefit obligations	–	–	–	–	–	–		–
Sub Total - Senior Managers	**8 276**	**8 276**	**551**	**3 249**	**4 137**	**(888)**	**-21%**	**8 276**
Other Municipal Staff								
Basic Salaries and Wages	136 537	136 602	10 081	59 950	68 274	(8 324)	-12%	136 602
Pension and UIF Contributions	20 659	20 660	1 680	9 986	10 326	(340)	-3%	20 660
Medical Aid Contributions	9 200	9 200	671	4 067	4 598	(531)	-12%	9 200
Overtime	10 906	10 906	1 609	9 102	5 451	3 651	67%	10 906
Performance Bonus	9 311	9 311	779	4 650	4 654	(4)	0%	9 311
Motor Vehicle Allowance	5 309	5 309	499	2 962	2 654	309	12%	5 309
Cellphone Allowance	478	478	42	256	239	17	7%	478
Housing Allowances	1 947	1 947	94	568	973	(405)	-42%	1 947
Other benefits and allowances	5 175	5 175	336	2 464	2 586	(123)	-5%	5 175
Payments in lieu of leave	1 050	1 050	(3 876)	1 522	525	997	190%	1 050
Long service awards	–	–	81	483	–	483	#DIV/0!	–
Post-retirement benefit obligations	28 178	28 178	786	4 714	14 083	(9 369)	-67%	28 178
Sub Total - Other Municipal Staff	**228 749**	**228 815**	**12 781**	**100 723**	**114 362**	**(13 639)**	**-12%**	**228 815**
TOTAL SALARY, ALLOWANCES &	**249 032**	**249 098**	**14 203**	**108 876**	**124 499**	**(15 624)**	**-13%**	**249 098**
% increase								
TOTAL MANAGERS AND STAFF	**237 025**	**237 091**	**13 332**	**103 972**	**118 498**	**(14 527)**	**-12%**	**237 091**

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - Q2 Second Quarter

Description	Ref	Budget Year 2021/22											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
Cash Receipts By Source													
Property rates		5 769	15 593	11 710	12 132	5 180	4 215	–	–	–	–	–	23 876
Service charges - electricity revenue		30 337	36 936	33 947	28 552	25 311	21 246	–	–	–	–	–	140 868
Service charges - water revenue		2 880	3 342	2 987	3 128	2 894	2 432	–	–	–	–	–	11 220
Service charges - sanitation revenue		1 789	2 310	1 912	5 727	2 288	1 507	–	–	–	–	–	(258)
Service charges - refuse		2 013	2 089	2 126	2 181	2 208	1 520	–	–	–	–	–	5 837
Service charges - other		–	–	3 044	(2 436)	60	1 525	–	–	–	–	–	(1 506)
Rental of facilities and equipment		91	77	334	300	374	219	–	–	–	–	–	(1 391)
Interest earned - external investments		221	237	164	136	448	192	–	–	–	–	–	12 352
Interest earned - outstanding debtors		0	–	–	–	–	–	–	–	–	–	–	1 917
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–
Fines		68	53	63	107	176	82	–	–	–	–	–	783
Licences and permits		487	50	325	1 612	3 641	400	–	–	–	–	–	(4 306)
Agency services		–	–	–	–	–	–	–	–	–	–	–	3 948
Transfer receipts - operating		–	–	–	–	–	–	–	–	–	–	–	124 778
Other revenue		44 521	6 061	483	4 627	629	26 854	–	–	–	–	–	(74 965)
Cash Receipts by Source		**88 177**	**66 748**	**57 094**	**56 065**	**43 209**	**60 193**	**–**	**–**	**–**	**–**	**–**	**243 153**
Other Cash Flows by Source													–
Transfer receipts - capital		9 333	–	–	7 713	21 264	–	–	–	–	–	–	74 022
Contributions & Contributed assets		–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–
Short term loans		–	–	–	–	–	–	–	–	–	–	–	(1 000)
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–	–
Increase in consumer deposits		(10)	21	10	61	93	30	–	–	–	–	–	(205)
Receipt of non-current debtors		–	–	–	–	–	–	–	–	–	–	–	–
Receipt of non-current receivables		–	–	–	–	–	–	–	–	–	–	–	–
Change in non-current investments		(80 000)	–	–	20 212	20 000	(60 000)	–	–	–	–	–	99 788
Total Cash Receipts by Source		**17 500**	**66 769**	**57 104**	**84 052**	**84 566**	**223**	**–**	**–**	**–**	**–**	**–**	**415 757**
Cash Payments by Type													–
Employee related costs		14 974	14 718	15 104	17 148	24 682	15 513	–	–	–	–	–	109 446
Remuneration of councillors		936	955	938	938	706	871	–	–	–	–	–	(5 343)
Interest paid		–	–	1	–	–	16	–	–	–	–	–	444
Bulk purchases - Electricity		32 051	38 254	33 727	20 676	19 030	18 436	–	–	–	–	–	98 652
Bulk purchases - Water & Sewer		–	–	–	–	–	–	–	–	–	–	–	–
Other materials		1 474	451	1 001	1 736	1 449	1 711	–	–	–	–	–	–
Contracted services		2 677	5 053	4 894	756	6 160	1 153	–	–	–	–	–	(20 694)
Grants and subsidies paid - other municipalities		–	–	–	–	–	–	–	–	–	–	–	–
Grants and subsidies paid - other		54	54	561	279	–	969	–	–	–	–	–	69 825
General expenses		8 745	2 054	7 801	8 141	2 691	5 184	–	–	–	–	–	(34 615)
Cash Payments by Type		**60 910**	**61 539**	**64 024**	**49 674**	**54 719**	**43 852**	**–**	**–**	**–**	**–**	**–**	**217 714**
Other Cash Flows/Payments by Type													
Capital assets		1 867	4 551	3 912	232	2 924	5 999	–	–	–	–	–	73 175
Repayment of borrowing		(2)	–	21	–	–	109	–	–	–	–	–	(128)
Other Cash Flows/Payments		(467)	(1 693)	1 461	935	4 680	103	–	–	–	–	–	(5 020)
Total Cash Payments by Type		**62 307**	**64 397**	**69 419**	**50 841**	**62 323**	**50 063**	**–**	**–**	**–**	**–**	**–**	**285 741**
NET INCREASE/(DECREASE) IN CASH HELD		**(44 807)**	**2 372**	**(12 315)**	**33 211**	**22 243**	**(49 839)**	**–**	**–**	**–**	**–**	**–**	**130 016**
Cash/cash equivalents at the month/year beginning:		115 296	70 489	72 861	60 546	93 757	116 001	66 162	66 162	66 162	66 162	66 162	66 162
Cash/cash equivalents at the month/year end:		70 489	72 861	60 546	93 757	116 001	66 162	66 162	66 162	66 162	66 162	66 162	196 178

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q2 Second Quarter

Month	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
Monthly expenditure performance trend									
July	–	3 528	3 867	1	1	3 867	3 866	100,0%	0%
August	970	5 053	5 374	4 632	4 633	9 241	4 609	49,9%	5%
September	2 309	7 122	7 393	3 700	8 333	16 634	8 302	49,9%	9%
October	3 822	10 136	10 397	217	8 550	27 032	18 482	68,4%	10%
November	7 006	10 136	10 397	2 677	11 227	37 429	26 202	70,0%	13%
December	3 969	8 647	8 900	5 676	16 903	46 329	29 426	63,5%	19%
January	4 376	3 528	3 867	–	16 903	50 196	33 294	66,3%	19%
February	4 502	5 053	5 374	–	16 903	55 571	38 668	69,6%	19%
March	15 227	7 122	7 393	–	16 903	62 964	46 061	73,2%	19%
April	2 003	10 136	10 397	–	16 903	73 361	56 458	77,0%	
May	6 929	10 136	10 397	–	16 903	83 758	66 856	79,8%	19%
June	65 951	8 647	8 900	–	16 903	92 658	75 755	81,8%	0
Total Capital expenditure	**117 064**	**89 244**	**92 658**	**16 903**					

MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts
Quarter ending Dec 2021
Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

MFMA Section	Item Description	Income	Income	Income	Expenditure	Expenditure	Expenditure				
		Income transactions October 2021	Income transactions November 2021	Income transactions December 2021	Expenditure transactions October 2021	Expenditure transactions November 2021	Expenditure transactions December 2021	Income YTD transactions Quarter 2	Expenditure YTD transactions Quarter 2	Total YTD Income	Total YTD Expenditure
		R	R	R	R	R	R	R	R	R	R
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)							-	-	-	-
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-	-	-
11(1) (d)	Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals)							-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state:							-	-	-	-
	- VAT	-	-	-	3 283 363	3 737 399	3 176 655	-	10 197 418	-	22 257 019
	- Agency fees, for example motor registration, drivers licence, etc.	-	-	-	-	-	-	-	-	-	-
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state							-	-	-	-
11(1) (f)	Refund of money incorrectly paid into bank account							-	-	-	-
11(1) (g)	Refund of guarantees, sureties & security deposits	-163 702	-455 954	-131 014	50 701	40 247	59 613	-750 670	150 561	-1 167 616	374 838
		-163 702	**-455 954**	**-131 014**	**3 334 064**	**3 777 646**	**3 236 268**	**-750 670**	**10 347 979**	**-1 167 616**	**22 631 857**

		Transactions October 2021	Transactions November 2021	Transactions December 2021	YTD Transactions Quarter 2
11(1) (h)	Cash management and investment purposes:				-
	- Realised	-20 000 000	-20 000 000	-	-40 000 000
	- Made	-	-	60 000 000	140 000 000
	- Nett movement	**-20 000 000**	**-20 000 000**	**60 000 000**	**100 000 000**

Total Cost Savings Disclosure in the In-Year and Annual Report

Quarter ended: December 2021

Witzenberg Municipality

Measures	Adj Budget	Q1	Q2	Total YTD	Prev Year Total YTD	Savings
Use fo Consultants	14 989 914	1 871 511	1 305 811	3 177 321	8 049 349	4 872 028
Vehicles used for political office -bearers	25 082	2 497	667	3 164	1 867	-1 297
Travel and subsistence	1 143 943	31 555	65 278	96 833	88 591	-8 242
Domestic Accomodation	450 877	1 800	452	2 252	-	-2 252
Sponsorships, events and catering	70 000	-	4 759	4 759	1 938	-2 821
Communication	2 246 682	477 621	664 693	1 142 314	1 166 302	23 988
Other Related Expenditure Items	1 539 524	322 730	321 292	644 023	725 156	-898
TOTAL	20 466 022	2 707 714	2 362 952	5 070 666	10 033 202	4 880 504

**** Savings were calculated based upon a comparision between previous year and current year year-to-date expenditure items*

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

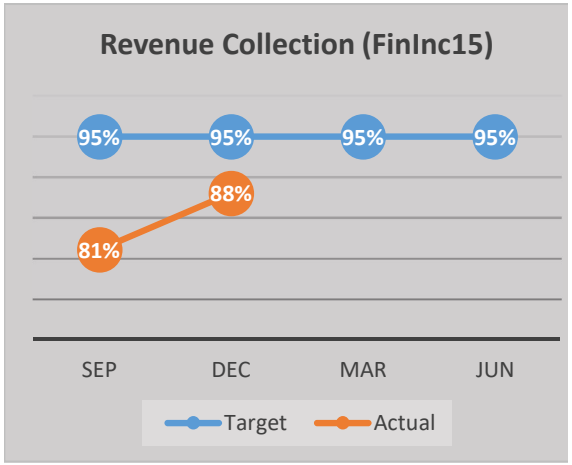
WITZENBERG MUNICIPALITY

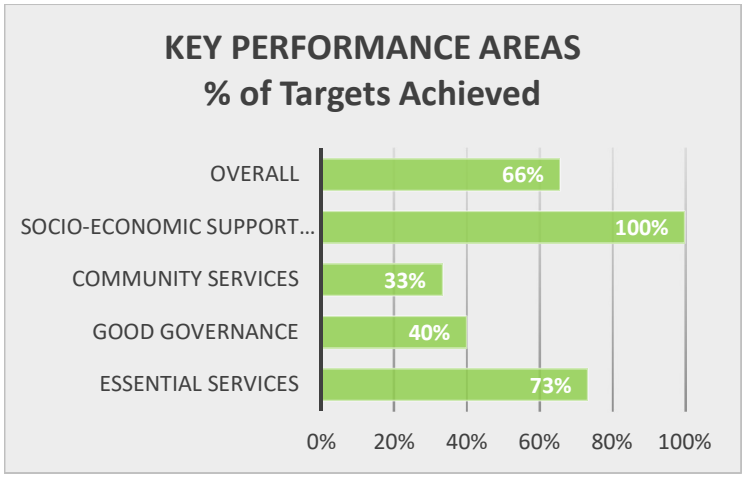
QUARTERLY PERFORMANCE REPORT: 2nd QUARTER 2021

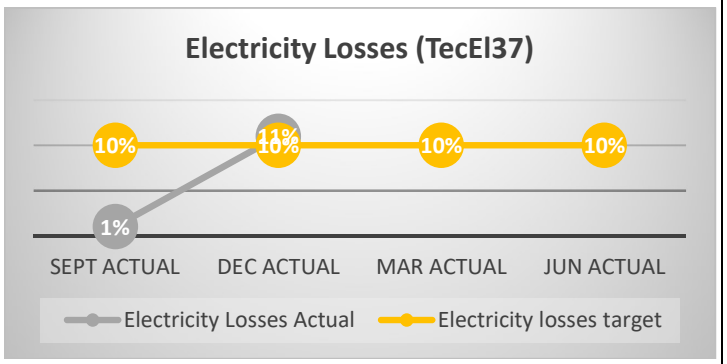
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN
TOP LAYER

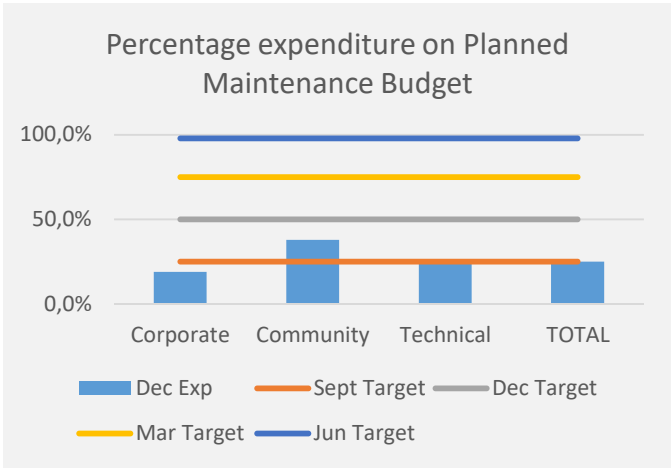
SUMMARY

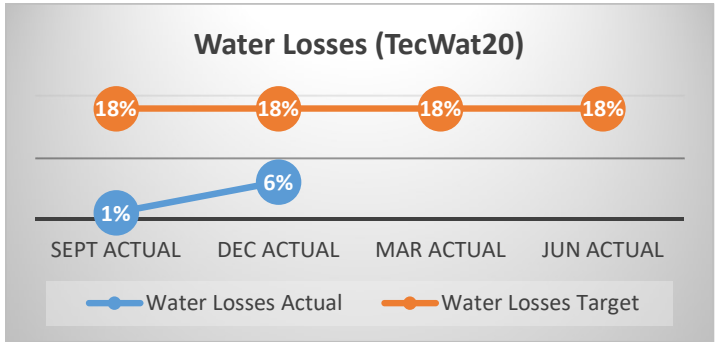
- Under-performance of indicators relates mainly with Capital- and Planned Maintenance expenditure. Contractors have been appointed for all major projects and work is underway.
- Outstanding debtors are the main reason for poor revenue collection and strict application of Credit Control Policy is required.
- Due to Council elections, IDP Community Meetings could not be scheduled in November. Meetings to be scheduled for February 2022.

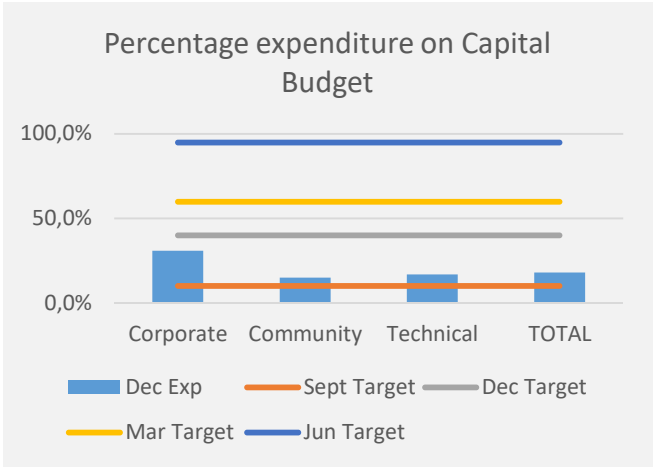












Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department.	**98%**	50%	24%	Contract for road maintenance not awarded yet , Bid Adjudication Committee recommended that contractor to be appointed	Contract for road maintenance to be awarded urgently
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecDir3	Percentage expenditure on capital budget by Technical Directorate.	**95%**	40%	17%	The Van Breda bridge project contractor was only appointed late 2021, the construction of the Tulbagh dam project was only finalised late 2021 due to various reasons.	The aformentioned projects are all ongoing and expenditure expected to increase.
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecEl37	Decrease unaccounted electricity losses.	**10%**	10%	11%	Still beginning of financial year, losses are erratic and not reliable	None - losses will indicate properly in June 2022
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecEl60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	**95%**	95%	100%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecRo7	Kilometres of roads upgraded & rehabilitated.	**4**	1	0	Contract for road maintenance not awarded yet , Bid Adjudication Committee recommended that contractor to be appointed	Contract for road maintenance to be awarded urgently
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	**95%**	95%	100%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecRef46	Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	**7**	7	7		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat20	Decrease unaccounted water losses.	**18%**	18%	6%	Please note that percentage may change. We are in the process of investigating all open spaces, departmental usages and estimates as per meeting held between Technical and Finance on 2/12/21	
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat21	Percentage compliance with drinking water quality standards	**98%**	98%	100%		

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat36	Percentage of valid water connection applications connected by reporting period end	**95%**	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecDir2	Number of subsidised serviced sites developed.	**500**	100	529		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecEl36	Percentage of houses in a subsidised housing project connected to the electrical network.	**95%**	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecSan13	Percentage of households in demarcated informal areas with access to a communal toilet facility. Note: Exclude illegally occupied areas outside of demarcated areas.	**95%**	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste. Note: Exclude illegally occupied areas outside of demarcated areas.	**95%**	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecWat22	Percentage of households in demarcated informal areas with access to a water point (tap). Note: Exclude illegally occupied areas outside of demarcated areas.	**95%**	95%	100%		
2. Governance	2.1 Support institutional development & transformation	CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	**4**	2	2		

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
2. Governance	2.1 Support institutional development & transformation	CorpHR13	Percentage budget spend on the implementation of the Workplace Skills Plan	**96%**	50%	18%	MMCL training will be implemented in February.	Advertisement complete and service provider to be appointed, total cost approximately R 500 000.
2. Governance	2.2 Financial Viability	FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	**1 Unqualified Report**			AG opinion have not been received and is only expected in February.	
2. Governance	2.2 Financial Viability	FinFAdm10	Financial viability expressed as Debt-Coverage ratio	**200**	200	392		
2. Governance	2.2 Financial Viability	FinFAdm11	Financial viability expressed outstanding service debtors	**60%**	60%	76%	Increase in oustanding debtors	Ensure strict compliance to Credit Control Policy. Consider write off of irrecoverable debt
2. Governance	2.2 Financial Viability	FinFAdm9	Financial viability expressed as Cost-Coverage ratio	**2,8**	2,8	4		
2. Governance	2.2 Financial Viability	FinInc15	Increased revenue collection	**95%**	95%	88%	The on going pandemic has a negative affect on the abillity of the customers to pay for services and the ecominic helath of the comminty	Ensure diligent application of Credit Control Policy
2. Governance	2.2 Financial Viability	MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	**98%**	50%	25%	Contract for road maintenance not awarded yet , Bid Adjudication Committee recommended that contractor to be appointed	Contract for road maintenance to be awarded urgently
2. Governance	2.2 Financial Viability	MM2	Percentage spend on Capital Budget for the whole municipality.	**95%**	40%	18%	The Van Breda bridge project contractor was only appointed late 2021, the construction of the Tulbagh dam project was only finalised late 2021 due to various reasons.	The aformentioned projects are all ongoing and expenditure expected to increase.
2. Governance	2.3 Strengthen relations	MMIDP9	Number of IDP community engagements held.	**14**	7	0	The Council elections and establishment of new Council prohibited scheduling of IDP meetings in February.	IDP community meetings scheduled for February.
2. Governance	2.3 Strengthen relations	ComSoc49	Number of meetings with intergovernmental partners.	**12**	6	6		
3. Community Services	3.1 Provide & maintain facilities	ComAm34	Report on annual customer satisfaction survey on community facilities.	**1**	1	1		
3. Community Services	3.1 Provide & maintain facilities	ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	**98%**	50%	36%	The Directorate is R 103 000 short of achieving the 50% target of which R 37 000 orders has been made out.	Planned maintenance to be undertaken during summer.

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
3. Community Services	3.1 Provide & maintain facilities	ComDir2	Percentage expenditure on capital budget by Community Directorate.	**95%**	40%	15%	Include two projects of which one was awarded and the other to be advertised. Delay on Lyellstreet sportfacility high mast lighting due to steel shortages country wide.	High mast lighting to be constructed in February.
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComHS14	Number of housing opportunities provided per year - top structures.	**0**			No target for current year	
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComHS15	Number of rental stock transferred.	**30**	15	15		
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComLed8	The number of jobs created through the municipality's local economic development initiatives including capital projects.	**400**	200	200		
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	**4500**	4500	3329		
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	**20**	10	14		
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment & support local economy.	ComLed19	Quarterly report on investment incentives implemented.	**4**	2	2		

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment & support local economy.	ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	**4**	2	2		
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment & support local economy.	ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	**4**	2	2		

Total Cost Savings Disclosure in the In-Year and Annual Report

Quarter ended: December 2021

Witzenberg Municipality

Measures	Adj Budget	Q1	Q2	Total YTD	Prev Year Total YTD	Savings
Use fo Consultants	14 989 914	1 871 511	1 305 811	3 177 321	8 049 349	4 872 028
Vehicles used for political office -bearers	25 082	2 497	667	3 164	1 867	-1 297
Travel and subsistence	1 143 943	31 555	65 278	96 833	88 591	-8 242
Domestic Accomodation	450 877	1 800	452	2 252	-	-2 252
Sponsorships, events and catering	70 000	-	4 759	4 759	1 938	-2 821
Communication	2 246 682	477 621	664 693	1 142 314	1 166 302	23 988
Other Related Expenditure Items	1 539 524	322 730	321 292	644 023	725 156	-898
TOTAL	20 466 022	2 707 714	2 362 952	5 070 666	10 033 202	4 880 504

**** Savings were calculated based upon a comparision between previous year and current year year-to-date expenditure items*



Mid-Year Budget Statement and Performance Assessment Report for the Period 1 July 2021 to 31 December 2021

SECTION 72

TABLE OF CONTENTS

1 Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, **s**pending without, or in excess of, an approved budget.

Virement – A transfer of the budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

In terms of Section 72 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

(1) The accounting officer of a municipality must by 25 January of each year –

(a) assess the performance of the municipality during the first half of the financial year, taking into account –

(i) the monthly statements referred to in section 71 for the first half of the financial year;
(ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
(iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
(iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and

(b) submit a report on such assessment to –

(i) the mayor of the municipality
(ii) the National Treasury; and
(iii) the relevant Provincial Treasury.

(2) The statement referred to in section 71(1) for the sixth month of a financial year may be incorporated into the report referred to in subsection (1)(b) of this section.

(3) The accounting officer must, as part of the review –

(a) make recommendations as to whether an adjustments budget is necessary; and

(b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.

Thereafter, the mayor must, in terms of Section 54(1) of the act:

(a) Consider the report;

(b) Check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;

(c) Consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget;

(d) Issue any appropriate instructions to the accounting officer to ensure-

(i) That the budget is implemented in accordance with the service delivery and budget implementation plan; and
(ii) That spending of funds and revenue collection proceed in accordance with the budget;

(e) Identify any financial problems facing the municipality, including any emerging or impending financial problems; and

(f) Submit the report to the council by 31 January of each year.

The following regulations of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations are relevant:

33. Format of a mid-year budget and performance assessment.—A mid-year budget and performance assessment of a municipality referred to in section 72 of the Act must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of
section 168 (1) of the Act.19

34. Publication of mid-year budget and performance assessments.—

(1) Within five working days of 25 January each year the municipal manager must make the mid-year budget and performance assessment public by placing it on the municipal website.

(2) The municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the mid-year budget and performance assessment, including—

(a) summaries in alternate languages predominant in the community; and

(b) information relevant to each ward in the municipality.

35. Submission of mid-year budget and performance assessments.—The municipal manager must submit to the National Treasury and the relevant provincial treasury, in both printed and electronic form—

(a) the mid-year budget and performance assessment by 25 January of each year; and

(b) any other information relating to the mid-year budget and performance assessment as may be required by the National Treasury.

PART 1 - IN-YEAR REPORT

Mayors Report

Speaker
Aldermen
Deputy Executive Mayor
Members of the Mayoral Committee
Councillors
Representatives of Provincial Government
Municipal Manager
Directors and officials
Distinguished guests
Members of the media

It is my privilege to present to you Mid-Year Budget Statement and Performance Assessment Report for the six months 1 July 2021 to 31 December 2021.

The spending on capital projects remains a challenge. Only 18% was spend during the first six months of the financial year. Steps will be implemented to speed up service delivery. The main contributing factors to this are delays associated with the Tulbagh Dam & Van Breda Bridge Projects.

The collection rate of 88 % remains a concern. The credit control must be amended to improve debt collection in areas where Eskom distribute electricity.

Revenue estimated remains consistent with previous year trends. Electricity and Water Consumption patterns remains in line with previous year trends and it is expected that projected consumption targets will be met

Expenditure patterns remains within budgeted amounts and no unauthorised or unforeseen or unavoidable expenditure were observed. Overtime expenditure also remains a challenge. This expenditure is however a direct consequence of after-hours service delivery and it remains a challenge to manage when one weighs it up against the much needed services required by the Witzenberg community.

The expected electricity bulk purchases consumptions remain with the original budget norms.

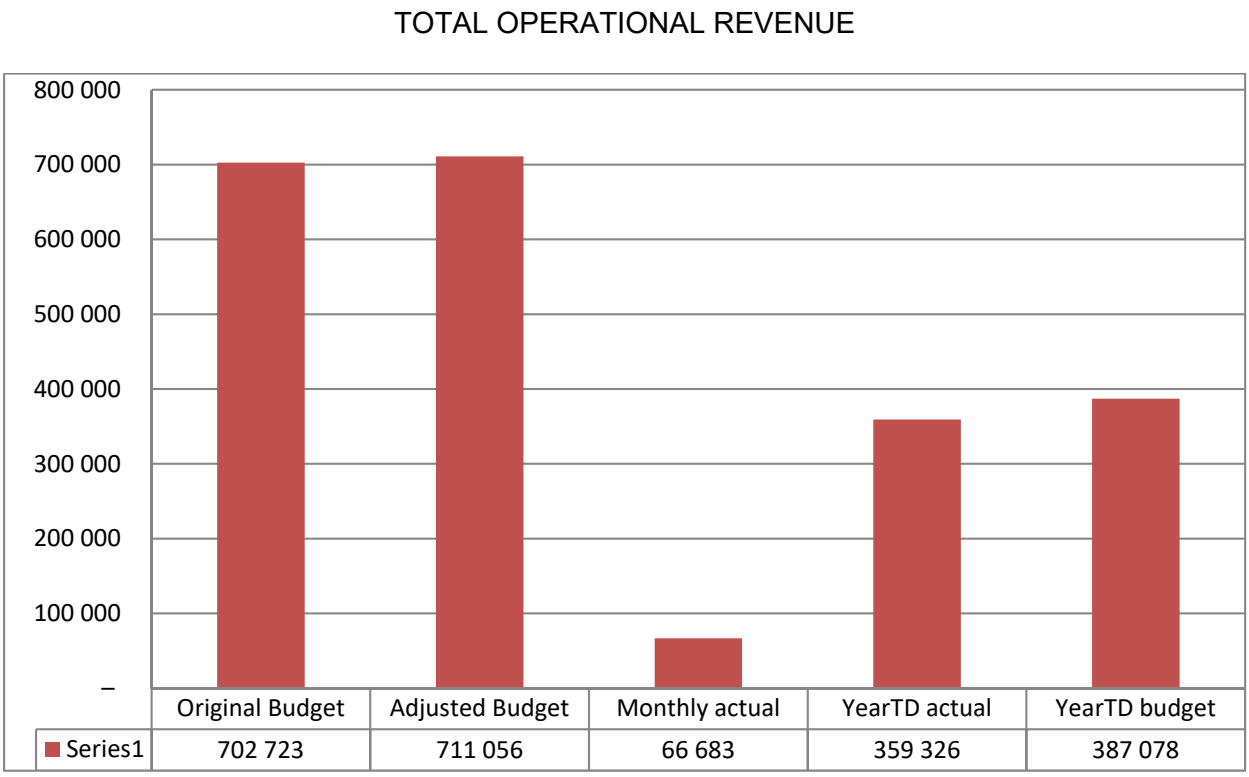
An adjustment budget will be compiled and submitted to Council for consideration due to operational requirements and amendments to allocations to Witzenberg Municipality as per the Provincial and National Adjustment Budgets.

COUNCILLOR HJ SMIT
EXECUTIVE MAYOR

Resolution

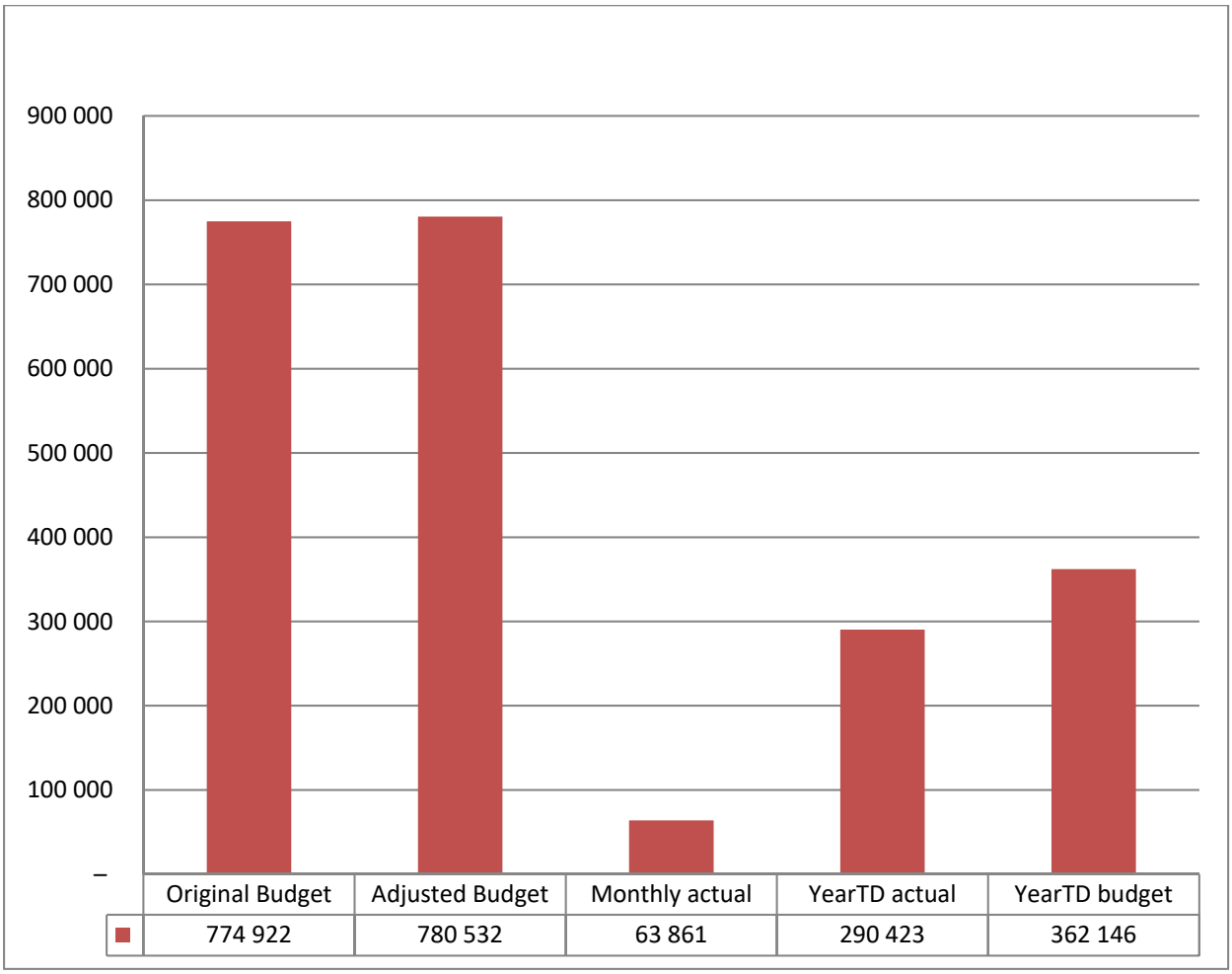
It is recommended that council take cognisance of the mid-year budget and performance assessment for the period 1 July 2021 to 31 December 2021.

Executive Summary



50% of the budgeted revenue excluding capital transfers was levied for the six months until 31 December 2021. The rates for the full financial year for property owners that prefer to pay their rates annually were levied during July 2021. The consumption of services such as water and electricity are expected to increase during the next months due to the agricultural season.

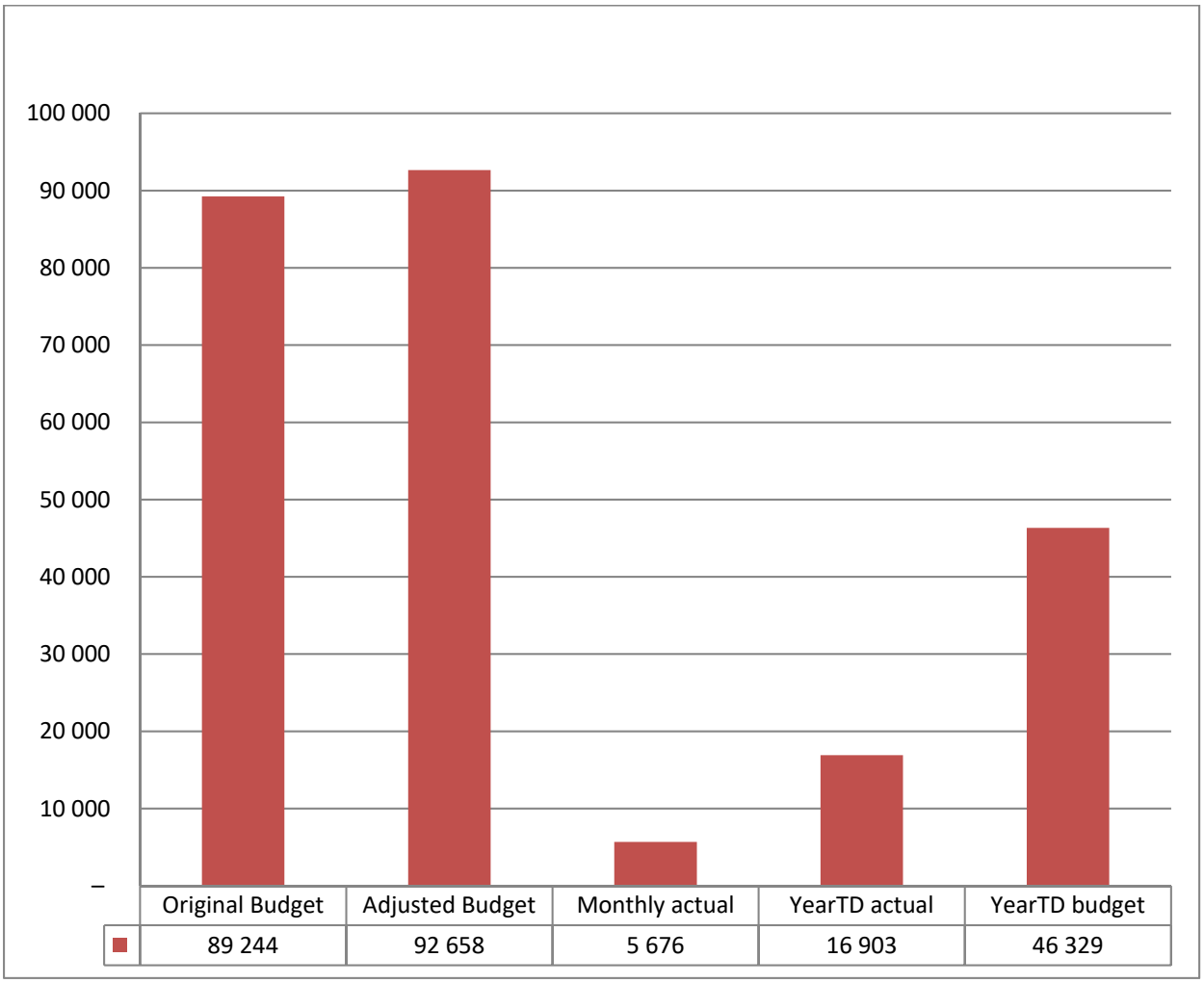
TOTAL OPERATIONAL EXPENDITURE



For the six months until 31 December 2021 37% of the budgeted expenditure for the financial year was incurred. This figure will increase as some invoices are still outstanding.

It is expected that the bulk purchases from Eskom will increase in the latter half of the financial year due to the agricultural season.

CAPITAL EXPENDITURE



For the six months until 31 December 2021 18% of the budgeted capital expenditure for the financial year was incurred. Significant projects that are currently contributing to this underspending includes the following:

- Electrical Network Housing Project
- Op-Die-Berg Reservoir
- Public Toilets Wolseley
- Upgrade of Leyell Str Sport facilities
- Upgrade Van Breda Bridge
- Tulbagh Dam

Steps will be implemented to ensure faster spending of the capital budget.

17 Municipal Manager's quality certification

Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the mid-year budget and performance assessment have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Print name Mr D NASSON

Municipal Manager of WITZENBERG MUNICIPALITY.

Signature: _____

Date 17 January 2022

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 December 2021.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Financial Performance									
Property rates	80 674	83 290	83 290	4 537	60 751	57 746	3 005	5%	83 290
Service charges	376 205	413 772	413 772	27 170	202 093	199 828	2 265	1%	413 772
Investment revenue	3 079	6 990	6 990	192	1 609	3 493	(1 884)	-54%	15 666
Transfers recognised - operational	131 244	145 903	154 127	25 633	72 088	99 582	(27 494)	-28%	154 127
Other own revenue	31 880	52 768	52 877	9 151	22 785	26 429	(3 644)	-14%	52 877
transfers and contributions)	623 082	702 723	711 056	66 683	359 326	387 078	(27 752)	-7%	719 733
Employee costs	9 897	237 025	237 091	13 332	103 972	118 498	(14 527)	-12%	237 091
Remuneration of Councillors	9 897	12 007	12 007	871	4 904	6 001	(1 097)	-18%	12 007
Depreciation & asset impairment	32 472	39 729	39 729	15 078	15 078	19 856	(4 779)	-24%	52 189
Finance charges	4 522	8 696	8 696	16	76	4 346	(4 270)	-98%	8 696
Materials and bulk purchases	252 216	300 766	300 051	17 590	120 682	123 076	(2 394)	-2%	300 051
Transfers and grants	6 534	25 603	30 550	969	1 690	15 274	(13 585)	-89%	30 550
Other expenditure	330 877	151 096	152 408	16 006	44 022	75 093	(31 071)	-41%	93 588
Total Expenditure	646 415	774 922	780 532	63 861	290 423	362 146	(71 722)	-20%	734 172
Surplus/(Deficit)	(23 333)	(72 199)	(69 476)	2 823	68 902	24 932	43 970	176%	(14 439)
Transfers recognised - capital	52 267	74 937	75 965	15 354	15 354	52 831	(37 477)	-71%	75 965
Contributions & Contributed assets	898	170	170	35	150	85	65	76%	170
& contributions	29 831	2 908	6 659	18 211	84 406	77 848	6 558	8%	61 696
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	29 831	2 908	6 659	18 211	84 406	77 848	6 558	8%	61 696
Capital expenditure & funds sources									
Capital expenditure	66 944	89 244	92 658	5 676	16 903	46 329	(29 426)	-64%	92 658
Capital transfers recognised	52 768	74 937	76 533	5 840	15 354	38 266	(22 912)	-60%	76 533
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	14 175	14 307	16 126	(164)	1 549	8 063	(6 514)	-81%	16 126
Total sources of capital funds	66 944	89 244	92 658	5 676	16 903	46 329	(29 426)	-64%	92 658
Financial position									
Total current assets	216 785	181 281	199 130		318 765				199 130
Total non current assets	1 030 339	1 041 921	1 083 975		1 032 164				1 083 975
Total current liabilities	124 441	201 668	146 339		140 820				146 339
Total non current liabilities	175 032	131 189	174 032		178 061				174 032
Community wealth/Equity	947 651	890 345	962 733		1 032 048				962 733
Cash flows									
Net cash from (used) operating	51 431	85 636	97 574	16 238	70 060	61 386	8 674	14%	182 362
Net cash from (used) investing	(66 038)	(89 094)	(96 927)	(65 999)	(119 272)	(33 103)	(86 169)	260%	(92 658)
Net cash from (used) financing	(482)	(1 000)	(1 000)	(79)	77	–	77		77
end	115 305	133 360	114 952	–	66 162	143 589	(77 427)	-54%	204 999
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	48 507	5 799	5 000	10 347	4 705	4 276	22 861	202 152	303 648
Creditors Age Analysis									
Total Creditors	596	295	155	–	–	–	–	3	1 049

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Governance and administration	94 586	110 918	112 721	6 147	67 082	72 895	(5 813)	-8%	112 722
Executive and council	13	–	–	–	2	–	2	#DIV/0!	2
Finance and administration	94 573	110 918	112 721	6 147	67 080	72 895	(5 815)	-8%	112 721
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	138 471	145 559	151 609	26 536	75 115	97 762	(22 647)	-23%	151 609
Community and social services	128 957	120 006	120 731	25 603	71 872	82 276	(10 404)	-13%	120 731
Sport and recreation	9 235	1 661	1 661	915	3 167	830	2 337	281%	1 661
Public safety	2	6	6	4	9	3	5	167%	6
Housing	278	23 884	29 210	14	67	14 652	(14 586)	-100%	29 210
Health	–	–	–	–	–	–	–		–
Economic and environmental services	33 804	51 438	52 946	8 251	11 555	31 022	(19 467)	-63%	52 946
Planning and development	4 244	2 365	2 846	130	862	1 555	(692)	-45%	2 846
Road transport	29 561	49 059	50 086	8 121	10 692	29 460	(18 768)	-64%	50 086
Environmental protection	–	14	14	–	0	7	(7)	-97%	14
Trading services	409 308	469 795	469 795	41 135	220 970	238 255	(17 284)	-7%	469 795
Energy sources	274 358	334 664	334 664	19 886	149 313	163 425	(14 112)	-9%	334 664
Water management	52 476	72 201	72 201	6 282	26 984	40 817	(13 833)	-34%	72 201
Waste water management	49 259	27 843	27 843	4 194	20 124	15 114	5 010	33%	27 843
Waste management	33 216	35 087	35 087	10 774	24 550	18 900	5 650	30%	35 087
Other	77	120	120	2	107	60	47	78%	120
Total Revenue - Functional	676 246	777 830	787 191	82 072	374 829	439 994	(65 164)	-15%	787 193
Expenditure - Functional									
Governance and administration	122 967	145 004	147 150	9 529	57 369	73 259	(15 890)	-22%	147 150
Executive and council	23 838	29 621	29 629	1 939	10 850	14 809	(3 958)	-27%	29 629
Finance and administration	96 620	112 849	114 986	7 457	45 591	57 191	(11 600)	-20%	114 986
Internal audit	2 508	2 534	2 534	133	928	1 260	(332)	-26%	2 534
Community and public safety	64 121	98 165	103 432	8 302	34 418	51 466	(17 047)	-33%	103 432
Community and social services	23 943	28 680	29 272	2 625	13 486	14 618	(1 132)	-8%	29 272
Sport and recreation	27 313	32 356	32 271	3 328	13 312	15 957	(2 645)	-17%	32 271
Public safety	8 395	8 118	8 120	1 028	4 354	4 043	311	8%	8 120
Housing	4 469	29 011	33 769	1 321	3 266	16 847	(13 581)	-81%	33 769
Health	–	–	–	–	–	–	–		–
Economic and environmental services	68 420	71 183	70 930	7 028	25 877	35 379	(9 502)	-27%	70 930
Planning and development	10 129	11 280	11 785	940	5 389	5 881	(492)	-8%	11 785
Road transport	57 812	57 805	57 047	6 019	20 134	28 452	(8 318)	-29%	57 047
Environmental protection	479	2 098	2 098	69	354	1 046	(692)	-66%	2 098
Trading services	390 006	459 620	458 070	39 002	172 305	201 567	(29 262)	-15%	458 070
Energy sources	271 784	327 833	327 121	20 134	128 592	136 604	(8 012)	-6%	327 121
Water management	41 092	36 559	36 341	7 504	14 907	18 050	(3 143)	-17%	36 341
Waste water management	36 519	43 400	43 041	6 497	14 284	21 152	(6 867)	-32%	43 041
Waste management	40 611	51 829	51 566	4 868	14 522	25 762	(11 240)	-44%	51 566
Other	902	951	951	0	455	475	(21)	-4%	951
Total Expenditure - Functional	646 415	774 922	780 532	63 861	290 423	362 146	(71 722)	-20%	780 532
Surplus/ (Deficit) for the year	29 831	2 908	6 659	18 211	84 406	77 848	6 558		6 660

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Municipal governance and administration	94 586	110 918	112 721	6 147	67 082	72 895	(5 813)	-8%	112 722
Executive and council	13	–	–	–	2	–	2		2
Mayor and Council	13	–	–	–	2	–	2		2
Municipal Manager, Town Secretary and Chief Execut	–	–	–	–	–	–	–		–
Finance and administration	94 573	110 918	112 721	6 147	67 080	72 895	(5 815)	-8%	112 721
Administrative and Corporate Support	0	9	9	1	1	5	(4)	-87%	9
Asset Management	–	–	–	–	–	–	–		–
Budget and Treasury Office	94 239	110 250	112 053	6 144	66 883	72 561	(5 678)	-8%	112 053
Finance	–	–	–	–	–	–	–		–
Fleet Management	254	580	580	–	164	290	(125)	-43%	580
Human Resources	–	–	–	–	–	–	–		–
Information Technology	–	–	–	–	–	–	–		–
Legal Services	0	5	5	–	–	2	(2)	-100%	5
Marketing, Customer Relations, Publicity and Media	–	–	–	–	–	–	–		–
Property Services	–	–	–	–	–	–	–		–
Risk Management	–	–	–	–	–	–	–		–
Security Services	80	74	74	2	32	37	(5)	-12%	74
Supply Chain Management	–	–	–	–	–	–	–		–
Valuation Service	–	–	–	–	–	–	–		–
Internal audit	–	–	–	–	–	–	–		–
Governance Function	–	–	–	–	–	–	–		–
Community and public safety	138 471	145 559	151 609	26 536	75 115	97 762	(22 647)	-23%	151 609
Community and social services	128 957	120 006	120 731	25 603	71 872	82 276	(10 404)	-13%	120 731
Aged Care	118 121	109 415	109 415	25 584	71 709	76 591	(4 882)	-6%	109 415
Agricultural	–	–	–	–	–	–	–		–
Animal Care and Diseases	–	–	–	–	–	–	–		–
Cemeteries, Funeral Parlours and Crematoriums	328	367	367	20	136	211	(75)	-36%	367
Child Care Facilities	–	–	–	–	–	–	–		–
Community Halls and Facilities	31	485	485	(4)	10	242	(233)	-96%	485
Consumer Protection	–	–	–	–	–	–	–		–
Cultural Matters	–	–	–	–	–	–	–		–
Disaster Management	–	–	–	–	–	–	–		–
Education	–	–	–	–	–	–	–		–
Indigenous and Customary Law	–	–	–	–	–	–	–		–
Industrial Promotion	–	–	–	–	–	–	–		–
Language Policy	–	–	–	–	–	–	–		–
Libraries and Archives	10 475	9 739	10 463	4	18	5 232	(5 214)	-100%	10 463
Literacy Programmes	–	–	–	–	–	–	–		–
Media Services	–	–	–	–	–	–	–		–
Museums and Art Galleries	–	–	–	–	–	–	–		–
Population Development	–	–	–	–	–	–	–		–
Provincial Cultural Matters	–	–	–	–	–	–	–		–
Theatres	–	–	–	–	–	–	–		–
Zoo's	–	–	–	–	–	–	–		–
Sport and recreation	9 235	1 661	1 661	915	3 167	830	2 337	281%	1 661
Beaches and Jetties	–	–	–	–	–	–	–		–
Casinos, Racing, Gambling, Wagering	–	–	–	–	–	–	–		–
Community Parks (including Nurseries)	–	–	–	–	–	–	–		–
Recreational Facilities	1 978	1 611	1 611	558	2 806	805	2 000	248%	1 611
Sports Grounds and Stadiums	7 257	50	50	357	362	25	337	1346%	50

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		Full Year Forecast
Public safety	2	6	6	4	9	3	5	167%	6
Civil Defence	–	–	–	–	–	–	–		–
Cleansing	–	–	–	–	–	–	–		–
Control of Public Nuisances	–	–	–	–	–	–	–		–
Fencing and Fences	–	–	–	–	–	–	–		–
Fire Fighting and Protection	2	6	6	4	9	3	5	167%	6
Licensing and Control of Animals	–	–	–	–	–	–	–		–
Housing	278	23 884	29 210	14	67	14 652	(14 586)	-100%	29 210
Housing	278	23 884	29 210	14	67	14 652	(14 586)	-100%	29 210
Informal Settlements	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
Ambulance	–	–	–	–	–	–	–		–
Health Services	–	–	–	–	–	–	–		–
Laboratory Services	–	–	–	–	–	–	–		–
Food Control	–	–	–	–	–	–	–		–
Health Surveillance and Prevention of Communicable	–	–	–	–	–	–	–		–
Vector Control	–	–	–	–	–	–	–		–
Chemical Safety	–	–	–	–	–	–	–		–
Economic and environmental services	33 804	51 438	52 946	8 251	11 555	31 022	(19 467)	-63%	52 946
Planning and development	4 244	2 365	2 846	130	862	1 555	(692)	-45%	2 846
Billboards	–	–	–	–	–	–	–		–
Corporate Wide Strategic Planning (IDPs, LEDs)	–	–	–	–	–	–	–		–
Central City Improvement District	–	–	–	–	–	–	–		–
Development Facilitation	–	–	–	–	–	–	–		–
Economic Development/Planning	1 892	279	760	2	2	380	(378)	-100%	760
Regional Planning and Development	–	–	–	–	–	–	–		–
Town Planning, Building Regulations and Enforcemen	1 721	1 426	1 426	128	861	713	148	21%	1 426
Project Management Unit	630	660	660	–	–	462	(462)	-100%	660
Provincial Planning	–	–	–	–	–	–	–		–
Support to Local Municipalities	–	–	–	–	–	–	–		–
Road transport	29 561	49 059	50 086	8 121	10 692	29 460	(18 768)	-64%	50 086
Police Forces, Traffic and Street Parking Control	16 926	26 152	26 467	6 259	8 829	13 228	(4 399)	-33%	26 467
Public Transport	–	–	–	–	–	–	–		–
Road and Traffic Regulation	–	–	–	–	–	–	–		–
Roads	12 634	22 907	23 620	1 862	1 863	16 232	(14 369)	-89%	23 620
Taxi Ranks	–	–	–	–	–	–	–		–
Environmental protection	–	14	14	–	0	7	(7)	-97%	14
Biodiversity and Landscape	–	14	14	–	0	7	(7)	-97%	14
Coastal Protection	–	–	–	–	–	–	–		–
Indigenous Forests	–	–	–	–	–	–	–		–
Nature Conservation	–	–	–	–	–	–	–		–
Pollution Control	–	–	–	–	–	–	–		–
Soil Conservation	–	–	–	–	–	–	–		–
Trading services	409 308	469 795	469 795	41 135	220 970	238 255	(17 284)	-7%	469 795
Energy sources	274 358	334 664	334 664	19 886	149 313	163 425	(14 112)	-9%	334 664
Electricity	274 136	333 099	333 099	19 533	148 960	162 329	(13 369)	-8%	333 099
Street Lighting and Signal Systems	222	1 565	1 565	353	353	1 096	(743)	-68%	1 565
Nonelectric Energy	–	–	–	–	–	–	–		–
Water management	52 476	72 201	72 201	6 282	26 984	40 817	(13 833)	-34%	72 201
Water Treatment	–	–	–	–	–	–	–		–
Water Distribution	52 476	60 921	60 921	6 282	26 984	32 921	(5 938)	-18%	60 921
Water Storage	–	11 279	11 279	–	–	7 895	(7 895)	-100%	11 279
Waste water management	49 259	27 843	27 843	4 194	20 124	15 114	5 010	33%	27 843
Public Toilets	–	–	–	–	–	–	–		–
Sewerage	38 651	26 954	26 954	3 305	19 234	14 491	4 743	33%	26 954
Storm Water Management	10 607	889	889	889	889	623	267	43%	889
Waste Water Treatment	–	–	–	–	–	–	–		–
Waste management	33 216	35 087	35 087	10 774	24 550	18 900	5 650	30%	35 087
Recycling	–	–	–	–	–	–	–		–
Solid Waste Disposal (Landfill Sites)	3 086	–	–	–	–	–	–		–
Solid Waste Removal	30 130	35 087	35 087	10 774	24 550	18 900	5 650	30%	35 087
Street Cleaning	–	–	–	–	–	–	–		–
Other	77	120	120	2	107	60	47	78%	120
Abattoirs	–	–	–	–	–	–	–		–
Air Transport	–	–	–	–	–	–	–		–

Forestry	–	–	–	–	–	–	–		–
Licensing and Regulation	77	120	120	2	107	60	47	78%	120
Markets	–	–	–	–	–	–	–		–
Tourism	–	–	–	–	–	–	–		–
Total Revenue - Functional	676 246	777 830	787 191	82 072	374 829	439 994	(65 164)	-15%	787 193

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Mid-Year Assessment

Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands								%	
Expenditure - Functional									
Municipal governance and administration	122 967	145 004	147 150	9 529	57 369	73 259	(15 890)	-22%	147 150
Executive and council	23 838	29 621	29 629	1 939	10 850	14 809	(3 958)	-27%	29 629
Mayor and Council	15 898	18 723	18 601	1 102	6 228	9 297	(3 069)	-33%	18 601
Municipal Manager, Town Secretary and Chief Execut	7 941	10 897	11 028	837	4 622	5 512	(889)	-16%	11 028
Finance and administration	96 620	112 849	114 986	7 457	45 591	57 191	(11 600)	-20%	114 986
Administrative and Corporate Support	17 899	11 560	11 603	520	6 684	5 630	1 053	19%	11 603
Asset Management	31	5 167	5 167	0	1	2 583	(2 582)	-100%	5 167
Budget and Treasury Office	30 327	37 107	38 619	4 576	16 017	19 285	(3 267)	-17%	38 619
Finance	–	–	–	–	–	–	–	0%	–
Fleet Management	3 406	2 806	2 806	528	1 808	1 401	407	29%	2 806
Human Resources	22 223	36 284	36 186	(2 389)	10 572	18 049	(7 477)	-41%	36 186
Information Technology	4 454	3 372	4 073	2 186	2 970	2 036	934	46%	4 073
Legal Services	5 416	2 279	2 279	98	721	1 095	(374)	-34%	2 279
Marketing, Customer Relations, Publicity and Media	3 904	3 900	3 870	405	1 995	1 933	62	3%	3 870
Property Services	1 783	1 268	1 268	816	1 148	634	514	81%	1 268
Risk Management	–	497	497	–	–	248	(248)	-100%	497
Security Services	–	–	–	–	–	–	–		–
Supply Chain Management	6 778	7 052	7 062	692	3 521	3 524	(4)	0%	7 062
Valuation Service	400	1 557	1 557	26	154	773	(619)	-80%	1 557
Internal audit	2 508	2 534	2 534	133	928	1 260	(332)	-26%	2 534
Governance Function	2 508	2 534	2 534	133	928	1 260	(332)	-26%	2 534
Community and public safety	64 121	98 165	103 432	8 302	34 418	51 466	(17 047)	-33%	103 432
Community and social services	23 943	28 680	29 272	2 625	13 486	14 618	(1 132)	-8%	29 272
Aged Care	4 658	4 347	4 294	614	3 384	2 144	1 240	58%	4 294
Agricultural	–	–	–	–	–	–	–		–
Animal Care and Diseases	–	–	–	–	–	–	–		–
Cemeteries, Funeral Parlours and Crematoriums	3 189	3 600	3 570	265	1 643	1 783	(140)	-8%	3 570
Child Care Facilities	8	972	972	1	2	486	(483)	-100%	972
Community Halls and Facilities	5 400	6 608	6 594	729	2 852	3 291	(438)	-13%	6 594
Consumer Protection	–	–	–	–	–	–	–		–
Cultural Matters	–	–	–	–	–	–	–		–
Disaster Management	95	236	236	0	3	118	(115)	-98%	236
Education	1	831	828	–	1	414	(413)	-100%	828
Indigenous and Customary Law	–	–	–	–	–	–	–		–
Industrial Promotion	–	–	–	–	–	–	–		–
Language Policy	–	–	–	–	–	–	–		–
Libraries and Archives	10 591	12 086	12 778	1 016	5 601	6 383	(783)	-12%	12 778
Literacy Programmes	–	–	–	–	–	–	–		–
Media Services	–	–	–	–	–	–	–		–
Museums and Art Galleries	–	–	–	–	–	–	–		–
Population Development	–	–	–	–	–	–	–		–
Provincial Cultural Matters	–	–	–	–	–	–	–		–
Theatres	–	–	–	–	–	–	–		–
Zoo's	–	–	–	–	–	–	–		–
Sport and recreation	27 313	32 356	32 271	3 328	13 312	15 957	(2 645)	-17%	32 271
Beaches and Jetties	–	–	–	–	–	–	–		–
Casinos, Racing, Gambling, Wagering	–	–	–	–	–	–	–		–
Community Parks (including Nurseries)	8 229	7 228	7 248	1 231	4 108	3 605	503	14%	7 248
Recreational Facilities	13 054	18 999	18 884	1 298	6 273	9 300	(3 027)	-33%	18 884
Sports Grounds and Stadiums	6 031	6 129	6 139	799	2 931	3 052	(121)	-4%	6 139
Public safety	8 395	8 118	8 120	1 028	4 354	4 043	311	8%	8 120
Civil Defence	–	–	–	–	–	–	–		–
Cleansing	–	–	–	–	–	–	–		–
Control of Public Nuisances	–	–	–	–	–	–	–		–
Fencing and Fences	–	–	–	–	–	–	–		–
Fire Fighting and Protection	8 395	8 118	8 120	1 028	4 354	4 043	311	8%	8 120
Licensing and Control of Animals	–	–	–	–	–	–	–		–
Housing	4 469	29 011	33 769	1 321	3 266	16 847	(13 581)	-81%	33 769
Housing	4 463	27 003	31 761	1 318	3 236	15 843	(12 607)	-80%	31 761
Informal Settlements	6	2 009	2 009	2	30	1 004	(974)	-97%	2 009

Health	–	–	–	–	–	–	–		–
Ambulance	–	–	–	–	–	–	–		–
Health Services	–	–	–	–	–	–	–		–
Laboratory Services	–	–	–	–	–	–	–		–
Food Control	–	–	–	–	–	–	–		–
Health Surveillance and Prevention of Communicable Diseases including immunizations	–	–	–	–	–	–	–		–
Vector Control	–	–	–	–	–	–	–		–
Chemical Safety	–	–	–	–	–	–	–		–
	2019/20	Budget Year 2020/21							
Description	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	YearTD budget
R thousands								%	
Economic and environmental services	68 420	71 183	70 930	7 028	25 877	35 379	(9 502)	-27%	70 930
Planning and development	10 129	11 280	11 785	940	5 389	5 881	(492)	-8%	11 785
Billboards	–	–	–	–	–	–	–		–
Corporate Wide Strategic Planning (IDPs, LEDs)	1 686	1 982	1 982	163	960	989	(29)	-3%	1 982
Central City Improvement District	–	–	–	–	–	–	–		–
Development Facilitation	–	–	–	–	–	–	–		–
Economic Development/Planning	1 400	2 115	2 556	151	715	1 274	(559)	-44%	2 556
Regional Planning and Development	–	–	–	–	–	–	–		–
Town Planning, Building Regulations and Enforcement	4 745	4 473	4 537	418	2 473	2 263	210	9%	4 537
Project Management Unit	2 298	2 710	2 710	208	1 240	1 355	(114)	-8%	2 710
Provincial Planning	–	–	–	–	–	–	–		–
Support to Local Municipalities	–	–	–	–	–	–	–		–
Road transport	57 812	57 805	57 047	6 019	20 134	28 452	(8 318)	-29%	57 047
Police Forces, Traffic and Street Parking Control	33 607	34 894	34 767	1 867	10 631	17 361	(6 730)	-39%	34 767
Pounds	–	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–	–		–
Road and Traffic Regulation	–	–	–	–	–	–	–		–
Roads	24 205	22 910	22 281	4 152	9 503	11 091	(1 588)	-14%	22 281
Taxi Ranks	–	–	–	–	–	–	–		–
Environmental protection	479	2 098	2 098	69	354	1 046	(692)	-66%	2 098
Biodiversity and Landscape	479	2 098	2 098	69	354	1 046	(692)	-66%	2 098
Coastal Protection	–	–	–	–	–	–	–		–
Indigenous Forests	–	–	–	–	–	–	–		–
Nature Conservation	–	–	–	–	–	–	–		–
Pollution Control	–	–	–	–	–	–	–		–
Soil Conservation	–	–	–	–	–	–	–		–
Trading services	390 006	459 620	458 070	39 002	172 305	201 567	(29 262)	-15%	458 070
Energy sources	271 784	327 833	327 121	20 134	128 592	136 604	(8 012)	-6%	327 121
Electricity	269 197	324 461	324 465	19 640	127 338	135 277	(7 939)	-6%	324 465
Street Lighting and Signal Systems	2 587	3 371	2 656	493	1 254	1 328	(74)	-6%	2 656
Nonelectric Energy	–	–	–	–	–	–	–		–
Water management	41 092	36 559	36 341	7 504	14 907	18 050	(3 143)	-17%	36 341
Water Treatment	154	1 838	1 838	16	97	919	(822)	-89%	1 838
Water Distribution	37 997	30 463	30 092	7 029	12 780	14 926	(2 146)	-14%	30 092
Water Storage	2 941	4 258	4 411	459	2 030	2 205	(175)	-8%	4 411
Waste water management	36 519	43 400	43 041	6 497	14 284	21 152	(6 867)	-32%	43 041
Public Toilets	1 566	1 984	1 964	147	801	981	(181)	-18%	1 964
Sewerage	27 631	30 347	29 961	5 023	9 705	14 635	(4 930)	-34%	29 961
Storm Water Management	7 321	8 141	8 191	1 327	3 778	4 073	(295)	-7%	8 191
Waste Water Treatment	0	2 928	2 926	–	0	1 462	(1 462)	-100%	2 926
Waste management	40 611	51 829	51 566	4 868	14 522	25 762	(11 240)	-44%	51 566
Recycling	–	–	–	–	–	–	–		–
Solid Waste Disposal (Landfill Sites)	7 599	16 403	16 105	181	1 617	8 048	(6 431)	-80%	16 105
Solid Waste Removal	31 594	33 991	34 026	4 675	12 817	16 996	(4 179)	-25%	34 026
Street Cleaning	1 418	1 436	1 436	12	88	718	(630)	-88%	1 436
Other	902	951	951	0	455	475	(21)	-4%	951
Abattoirs	–	–	–	–	–	–	–		–
Air Transport	–	–	–	–	–	–	–		–
Forestry	–	–	–	–	–	–	–		–
Licensing and Regulation	10	51	51	0	5	25	(21)	-82%	51
Markets	–	–	–	–	–	–	–		–
Tourism	892	900	900	–	450	450	0	0%	900
Total Expenditure - Functional	646 415	774 922	780 532	63 861	290 423	362 146	(71 722)	-20%	780 532
Surplus/ (Deficit) for the year	29 831	2 908	6 659	18 211	84 406	77 848	6 558	8%	6 660

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Mid-Year Assessment

Vote Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	92 562	107 712	109 515	5 942	65 693	71 300	(5 607)	-7,9%	109 515
Vote 2 - Community Services	157 633	172 276	179 122	32 821	84 160	111 516	(27 356)	-85,2%	179 122
Vote 3 - Corporate Services	267	594	594	1	166	297	(130)	-43,9%	594
Vote 4 - Technical Services	424 655	496 176	496 889	43 257	224 505	256 213	(31 708)	-25,7%	496 889
Vote 5 - Muncipal Manager	1 129	1 072	1 072	51	305	668	(363)	-54,3%	1 072
Vote 6 - [NAME OF VOTE 6]	–	–	–	–	–	–			–
Vote 7 - [NAME OF VOTE 7]	–	–	–	–	–	–	–		–
Vote 8 - [NAME OF VOTE 8]	–	–	–	–	–	–	–		–
Vote 9 - [NAME OF VOTE 9]	–	–	–	–	–	–	–		–
Vote 10 - [NAME OF VOTE 10]	–	–	–	–	–	–	–		–
Vote 11 - [NAME OF VOTE 11]	–	–	–	–	–	–	–		–
Vote 12 - [NAME OF VOTE 12]	–	–	–	–	–	–	–		–
Vote 13 - [NAME OF VOTE 13]	–	–	–	–	–	–	–		–
Vote 14 - [NAME OF VOTE 14]	–	–	–	–	–	–	–		–
Vote 15 - [NAME OF VOTE 15]	–	–	–	–	–	–	–		–
Total Revenue by Vote	676 246	777 830	787 191	82 072	374 829	439 994	(65 164)	-14,8%	787 191
Expenditure by Vote									
Vote 1 - Financial Services	38 586	52 465	53 986	5 449	20 624	26 954	(6 329)	-23,5%	53 986
Vote 2 - Community Services	100 622	139 667	145 248	10 542	46 739	72 344	(25 604)	-103,9%	145 248
Vote 3 - Corporate Services	68 177	77 479	77 983	2 665	30 527	38 767	(8 240)	-21,3%	77 983
Vote 4 - Technical Services	424 189	491 848	489 782	44 262	187 027	217 370	(30 343)	-39,7%	489 782
Vote 5 - Muncipal Manager	14 779	13 462	13 533	943	5 505	6 711	(1 206)	-18,0%	13 533
Vote 6 - [NAME OF VOTE 6]	–	–	–	–	–	–	–		–
Vote 7 - [NAME OF VOTE 7]	–	–	–	–	–	–	–		–
Vote 8 - [NAME OF VOTE 8]	–	–	–	–	–	–	–		–
Vote 9 - [NAME OF VOTE 9]	–	–	–	–	–	–	–		–
Vote 10 - [NAME OF VOTE 10]	–	–	–	–	–	–	–		–
Vote 11 - [NAME OF VOTE 11]	–	–	–	–	–	–	–		–
Vote 12 - [NAME OF VOTE 12]	–	–	–	–	–	–	–		–
Vote 13 - [NAME OF VOTE 13]	–	–	–	–	–	–	–		–
Vote 14 - [NAME OF VOTE 14]	–	–	–	–	–	–	–		–
Vote 15 - [NAME OF VOTE 15]	–	–	–	–	–	–	–		–
Total Expenditure by Vote	646 353	774 922	780 532	63 861	290 423	362 146	(71 722)	-19,8%	780 532
Surplus/ (Deficit) for the year	29 893	2 908	6 659	18 211	84 406	77 848	6 558	8,4%	6 659

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessmen

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source									
Property rates	80 674	83 290	83 290	4 537	60 751	57 746	3 005	5%	83 290
Service charges - electricity revenue	274 184	323 478	323 478	18 847	148 329	155 269	(6 940)	-4%	323 478
Service charges - water revenue	43 137	39 677	39 677	3 607	21 858	18 644	3 214	17%	39 677
Service charges - sanitation revenue	30 920	25 043	25 043	2 199	17 092	13 369	3 723	28%	25 043
Service charges - refuse revenue	27 965	25 574	25 574	2 518	14 814	12 546	2 268	18%	25 574
Service charges - other	–	–	–	–	–	–	–		–
Rental of facilities and equipment	1 526	1 470	1 470	323	1 994	735	1 259	171%	1 470
Interest earned - external investments	3 079	6 990	6 990	192	1 609	3 493	(1 884)	-54%	6 990
Interest earned - outstanding debtors	5 569	8 677	8 677	1 457	8 030	4 337	3 693	85%	8 677
Dividends received	–	–	–	–	–	–	–		–
Fines, penalties and forfeits	11 592	21 479	21 479	5 561	5 587	10 735	(5 148)	-48%	21 479
Licences and permits	1 065	2 111	2 111	(1 981)	664	1 055	(391)	-37%	2 111
Agency services	4 354	4 046	4 046	2 442	2 442	2 022	419	21%	4 046
Transfers recognised - operational	131 244	145 903	154 127	25 633	72 088	99 582	(27 494)	-28%	154 127
Other revenue	7 774	14 985	15 094	1 349	4 069	7 545	(3 476)	-46%	15 094
Gains on disposal of PPE	–	–	–	–	–	–	–		–
Total Revenue (excluding capital transfers and contributions)	623 082	702 723	711 056	66 683	359 326	387 078	(27 752)	-7%	711 056
Expenditure By Type									
Employee related costs	201 538	237 025	237 091	13 332	103 972	118 498	(14 527)	-12%	237 091
Remuneration of councillors	9 897	12 007	12 007	871	4 904	6 001	(1 097)	-18%	12 007
Debt impairment	50 015	63 750	63 750	9 979	6 667	31 862	(25 195)	-79%	(0)
Depreciation & asset impairment	32 472	39 729	39 729	15 078	15 078	19 856	(4 779)	-24%	52 189
Finance charges	4 522	8 696	8 696	16	76	4 346	(4 270)	-98%	8 696
Bulk purchases	239 632	285 789	285 789	16 031	113 496	115 971	(2 475)	-2%	285 789
Other materials	12 584	14 977	14 263	1 559	7 186	7 105	81	1%	14 263
Contracted services	51 748	48 390	48 229	1 127	16 460	23 335	(6 874)	-29%	48 229
Transfers and grants	6 534	25 603	30 550	969	1 690	15 274	(13 585)	-89%	30 550
Other expenditure	37 407	38 955	40 428	4 900	20 894	19 896	998	5%	45 358
Loss on disposal of PPE	66	0	0	–	–	0	(0)	-100%	0
Total Expenditure	646 415	774 922	780 532	63 861	290 423	362 146	(71 722)	-20%	734 172
Surplus/(Deficit)	(23 333)	(72 199)	(69 476)	2 823	68 902	24 932	43 970	0	(23 116)
Transfers recognised - capital	52 267	74 937	75 965	15 354	15 354	52 831	(37 477)	(0)	75 965
Contributions recognised - capital	898	170	170	35	150	85	65	0	170
Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	29 831	2 908	6 659	18 211	84 406	77 848			53 019
Surplus/(Deficit) attributable to	29 831	2 908	6 659	18 211	84 406	77 848			53 019
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	29 831	2 908	6 659	18 211	84 406	77 848			53 019

The revenue and expenditure figures excludes internal charges.

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Mid-Year Assessment

Vote Description R thousands	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation									
Vote 1 - Financial Services	–	–	–	–	–	–	–		–
Vote 2 - Community Services	206	–	–	–	–	–	–		–
Vote 3 - Community Services	–	–	–	–	–	–	–		–
Vote 4 - Community Services	–	–	–	–	–	–	–		–
Vote 5 - Corporate Services	–	–	–	–	–	–	–		–
Vote 6 - Technical Services	12 425	27 630	27 523	279	600	13 762	(13 162)	-96%	27 523
Vote 7 - Technical Services	3 913	34 373	36 893	3 784	9 527	18 446	(8 920)	-48%	36 893
Vote 8 - Muncipal Manager	–	–	–	–	–	–	–		–
Vote 9 - [NAME OF VOTE 9]	–	–	–	–	–	–	–		–
Vote 10 - [NAME OF VOTE 10]	–	–	–	–	–	–	–		–
Vote 11 - [NAME OF VOTE 11]	–	–	–	–	–	–	–		–
Vote 12 - [NAME OF VOTE 12]	–	–	–	–	–	–	–		–
Vote 13 - [NAME OF VOTE 13]	–	–	–	–	–	–	–		–
Vote 14 - [NAME OF VOTE 14]	–	–	–	–	–	–	–		–
Vote 15 - [NAME OF VOTE 15]	–	–	–	–	–	–	–		–
Total Capital Multi-year expenditure	16 545	62 004	64 416	4 064	10 127	32 208	(22 081)	-69%	64 416
Single Year expenditure appropriation									
Vote 1 - Financial Services	165	180	858	92	197	429	(232)	-54%	858
Vote 2 - Community Services	1 971	–	–	–	–	–	–		–
Vote 3 - Community Services	1 126	–	240	240	240	120	120	100%	240
Vote 4 - Community Services	9 507	6 151	3 739	315	354	1 870	(1 515)	-81%	3 739
Vote 5 - Corporate Services	3 630	900	915	–	–	457	(457)	-100%	915
Vote 6 - Technical Services	25 539	16 266	18 747	965	5 096	9 373	(4 277)	-46%	18 747
Vote 7 - Technical Services	8 462	3 744	3 744	–	889	1 872	(983)	-52%	3 744
Vote 8 - Muncipal Manager	–	–	–	–	–	–	–		–
Vote 9 - [NAME OF VOTE 9]	–	–	–	–	–	–	–		–
Vote 10 - [NAME OF VOTE 10]	–	–	–	–	–	–	–		–
Vote 11 - [NAME OF VOTE 11]	–	–	–	–	–	–	–		–
Vote 12 - [NAME OF VOTE 12]	–	–	–	–	–	–	–		–
Vote 13 - [NAME OF VOTE 13]	–	–	–	–	–	–	–		–
Vote 14 - [NAME OF VOTE 14]	–	–	–	–	–	–	–		–
Vote 15 - [NAME OF VOTE 15]	–	–	–	–	–	–	–		–
Total Capital single-year expenditure	50 399	27 241	28 243	1 612	6 776	14 121	(7 345)	-52%	28 243
Total Capital Expenditure	66 944	89 244	92 658	5 676	16 903	46 329	(29 426)	-64%	92 658

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Mid-Year Assessment

Vote Description R thousands	2020/21 Audited Outcome	Budget Year 2021/22 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Expenditure - Standard Classification									
Governance and administration	3 162	2 080	3 974	1 057	1 162	1 987	(825)	-42%	3 974
Executive and council	(1)	600	600	–	–	300	(300)	-100%	600
Finance and administration	3 163	1 480	3 374	1 057	1 162	1 687	(525)	-31%	3 374
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	10 876	5 456	3 283	555	593	1 642	(1 049)	-64%	3 283
Community and social services	1 613	–	–	–	–	–	–		–
Sport and recreation	7 782	5 456	3 043	315	353	1 522	(1 169)	-77%	3 043
Public safety	1 481	–	240	240	240	120	120	100%	240
Housing	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
Economic and environmental services	17 177	27 042	28 323	–	1 864	14 161	(12 297)	-87%	28 323
Planning and development	1 934	696	696	–	2	348	(346)	-100%	696
Road transport	15 243	26 347	27 627	–	1 862	13 813	(11 951)	-87%	27 627
Environmental protection	–	–	–	–	–	–	–		–
Trading services	35 728	54 666	57 079	4 064	13 285	28 539	(15 255)	-53%	57 079
Energy sources	4 054	13 163	13 163	279	1 090	6 581	(5 492)	-83%	13 163
Water management	7 954	21 135	21 135	906	2 146	10 568	(8 422)	-80%	21 135
Waste water management	18 448	3 386	3 279	–	1 779	1 640	139	8%	3 279
Waste management	5 272	16 982	19 501	2 879	8 270	9 751	(1 481)	-15%	19 501
Other	–	–	–	–	–	–	–		–
Total Capital Expenditure - Standard Cla	66 944	89 244	92 658	5 676	16 903	46 329	(29 426)	-64%	92 658
Funded by:									
National Government	18 276	49 637	49 637	5 600	10 582	24 818	(14 236)	-57%	49 637
Provincial Government	33 326	24 801	26 081	–	4 532	13 041	(8 509)	-65%	26 081
District Municipality	665	500	815	240	240	408	(168)	-41%	815
Other transfers and grants	501	–	–	–	–	–	–		–
Transfers recognised - capital	52 768	74 937	76 533	5 840	15 354	38 266	(22 912)	-60%	76 533
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	14 175	14 307	16 126	(164)	1 549	8 063	(6 514)	-81%	16 126
Total Capital Funding	66 944	89 244	92 658	5 676	16 903	46 329	(29 426)	-64%	92 658

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22			
R thousands	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
ASSETS					
Current assets					
Cash	115 305	133 360	114 952	66 162	114 952
Call investment deposits	–	–	–	100 000	–
Consumer debtors	82 140	28 353	55 673	110 542	55 673
Other debtors	9 377	7 966	18 542	33 376	18 542
Current portion of long-term receivables	–	–	–	–	–
Inventory	9 963	11 602	9 963	8 685	9 963
Total current assets	216 785	181 281	199 130	318 765	199 130
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	43 430	43 765	43 430	43 430	43 430
Investments in Associate	–	–	–	–	–
Property, plant and equipment	985 237	996 031	1 038 873	987 063	1 038 873
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	1 122	1 576	1 122	1 122	1 122
Other non-current assets	550	550	550	550	550
Total non current assets	1 030 339	1 041 921	1 083 975	1 032 164	1 083 975
TOTAL ASSETS	1 247 124	1 223 203	1 283 105	1 350 929	1 283 105
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1 587	–	1 587	898	1 587
Consumer deposits	8 732	7 976	8 732	9 479	8 732
Trade and other payables	58 125	115 836	110 393	76 976	110 393
Provisions	55 997	77 857	25 627	53 466	25 627
Total current liabilities	124 441	201 668	146 339	140 820	146 339
Non current liabilities					
Borrowing	1 188	2 588	188	1 188	188
Provisions	173 844	128 602	173 844	176 873	173 844
Total non current liabilities	175 032	131 189	174 032	178 061	174 032
TOTAL LIABILITIES	299 473	332 857	320 371	318 881	320 371
NET ASSETS	947 651	890 345	962 733	1 032 048	962 733
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	937 209	879 728	952 291	1 021 606	952 291
Reserves	10 442	10 618	10 442	10 442	10 442
TOTAL COMMUNITY WEALTH/EQUITY	947 651	890 345	962 733	1 032 048	962 733

The cash flows for the year to date are indicated in the following table:

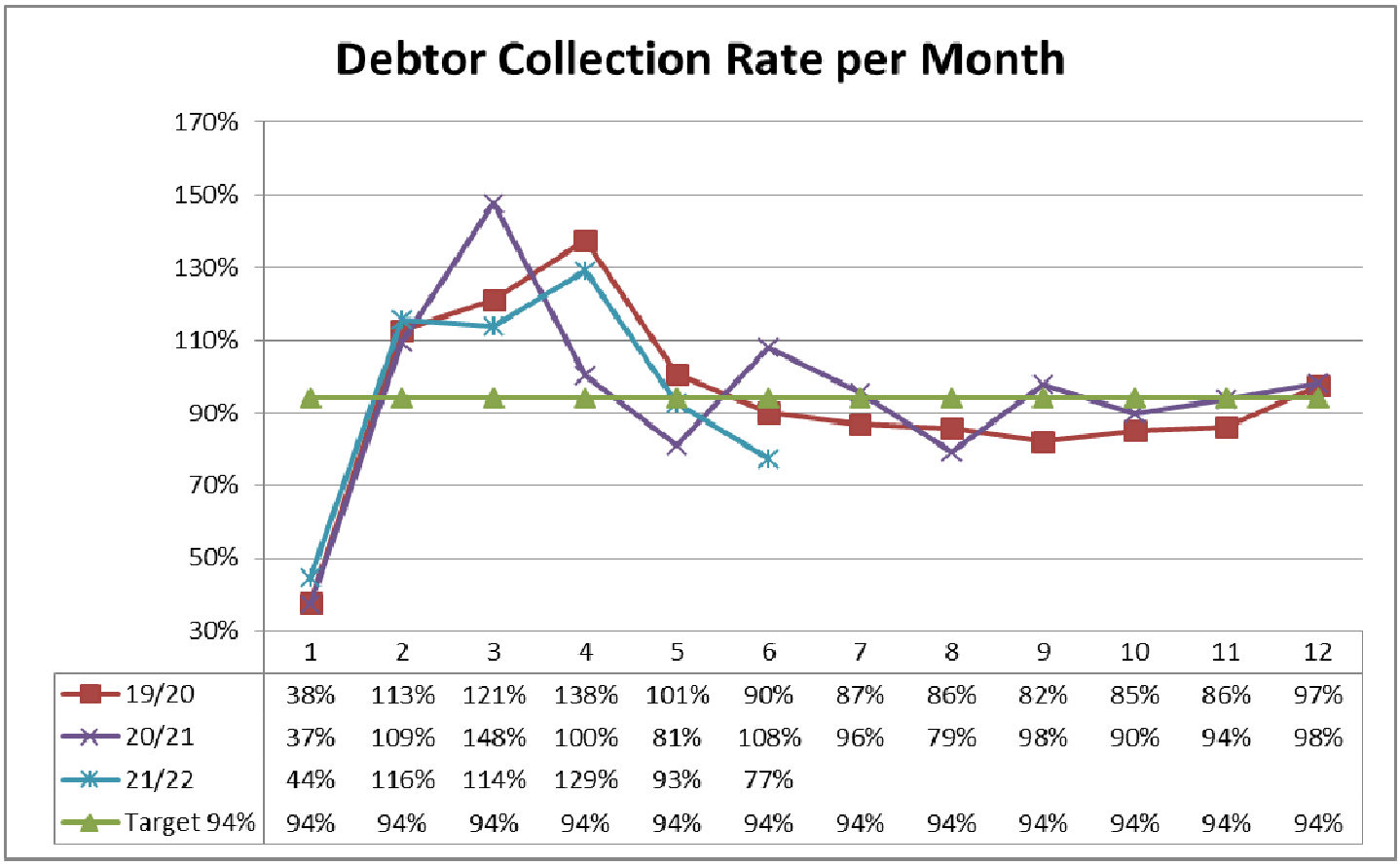
WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	82 812	79 126	79 126	4 215	54 599	52 928	1 671	3%	78 476
Service charges	345 134	379 151	437 751	28 229	223 854	166 853	57 001	34%	379 328
Other revenue	859	27 756	19 373	1 165	10 532	11 212	(680)	-6%	16 391
Government - operating	131 051	145 903	154 127	26 392	81 105	104 778	(23 674)	-23%	124 778
Government - capital	52 102	75 107	86 842	–	38 311	38 852	(541)	-1%	112 333
Interest	8 648	9 593	9 593	192	1 397	2 621	(1 224)	-47%	15 666
Dividends									
Payments									
Suppliers and employees	(546 597)	(604 934)	(658 415)	(42 971)	(337 806)	(312 329)	25 477	-8%	(544 150)
Finance charges	(226)	(461)	(462)	(16)	(17)	(230)	(214)	93%	(461)
Transfers and Grants	(22 351)	(25 603)	(30 361)	(969)	(1 915)	(3 299)	(1 385)	42%	–
NET CASH FROM/(USED) OPERATING ACTIVITIES	51 431	85 636	97 574	16 238	70 060	61 386	56 432	92%	182 362
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	905	–	–	–	–	–	–		–
Decrease (Increase) in non-current debtors	–	–	–	–	–	–	–		–
Decrease (increase) other non-current receivables	–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments	–	–	10 442	(60 000)	(99 788)	–	(99 788)		–
Payments									
Capital assets	(66 944)	(89 094)	(107 369)	(5 999)	(19 484)	(33 103)	(13 619)	41%	(92 658)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(66 038)	(89 094)	(96 927)	(65 999)	(119 272)	(33 103)	86 169	-260%	(92 658)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	–	–	–	–	–	–	–		–
Borrowing long term/refinancing	–	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits	849	–	–	30	205	–	205		–
Payments									–
Repayment of borrowing	(1 331)	(1 000)	(1 000)	(109)	(128)	–	128		–
NET CASH FROM/(USED) FINANCING ACTIVITIES	(482)	(1 000)	(1 000)	(79)	77	–	(77)		77
									–
NET INCREASE/ (DECREASE) IN CASH HELD	(15 089)	(4 459)	(353)	(49 839)	(49 134)	28 284			89 703
Cash/cash equivalents at beginning:	130 394	137 819	115 305		115 296	115 305			115 296
Cash/cash equivalents at month/year end:	115 305	133 360	114 952		66 162	143 589			204 999

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Mid-Year Assessment

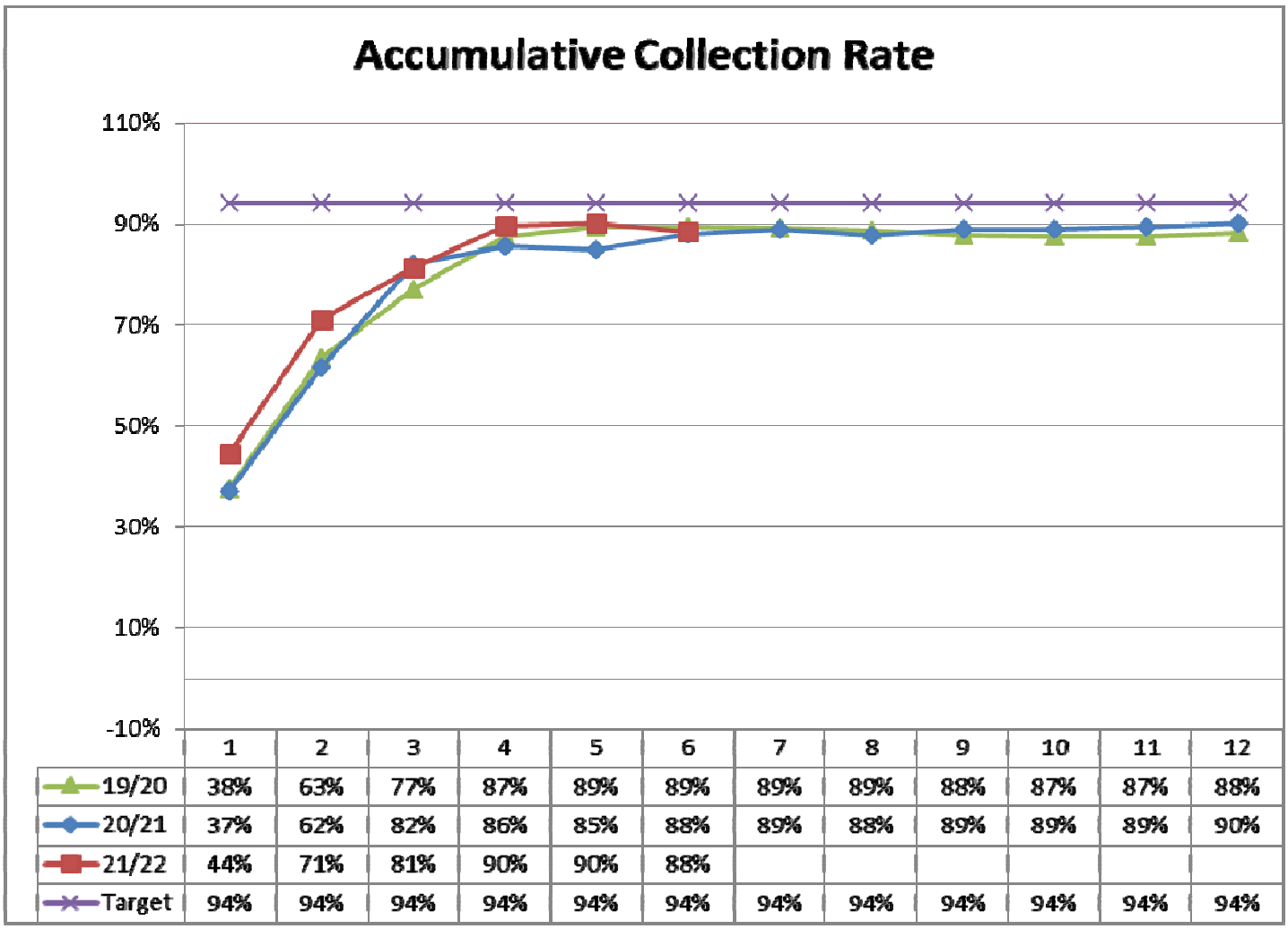
Description	NT Code	Budget Year 2021/22									
R thousands		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
Debtors Age Analysis By Income Source											
Water	1200	11 752	1 910	1 757	1 650	1 872	1 650	8 982	63 532	93 105	77 687
Electricity	1300	17 597	801	442	424	244	227	873	4 933	25 541	6 701
Property Rates	1400	5 050	475	379	5 832	310	331	1 200	18 189	31 767	25 863
Waste Water Management	1500	8 388	1 104	1 030	974	955	874	4 913	33 146	51 384	40 862
Waste Management	1600	8 939	1 336	1 206	1 146	1 087	970	5 305	34 459	54 447	42 966
Property Rental Debtors	1700	198	12	13	13	13	12	86	1 111	1 457	1 234
Interest on Arrear Accounts	1810	1 217	117	134	248	191	183	1 321	45 516	48 927	47 459
Recoverable expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(4 631)	44	39	60	33	29	181	1 266	(2 979)	1 570
Total By Income Source	2000	48 507	5 799	5 000	10 347	4 705	4 276	22 861	202 152	303 648	244 341
2019/20 - totals only										–	–
Debtors Age Analysis By Customer Group											
Organs of State	2200	132	267	204	1 477	173	101	602	5 914	8 870	8 268
Commercial	2300	16 561	760	357	2 915	401	245	805	11 197	33 241	15 562
Households	2400	31 446	4 601	4 282	5 607	3 950	3 744	20 463	178 896	252 988	212 659
Other	2500	368	172	158	349	181	186	991	6 145	8 549	7 852
Total By Customer Group	2600	48 507	5 799	5 000	10 347	4 705	4 276	22 861	202 152	303 648	244 341



	1	2	3	4	5	6	7	8	9	10	11	12
19/20	38%	113%	121%	138%	101%	90%	87%	86%	82%	85%	86%	97%
20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%	90%	94%	98%
21/22	44%	116%	114%	129%	93%	77%						
Target 94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate effectiveness of collection against targets set for the relevant months. The target for the month is 94% while the actual figure for December 2021 amounts to 77% in comparison to the previous year 108%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Desember 2021 – 77% beloop in vergelyking met die vorige jaar 108%.



	1	2	3	4	5	6	7	8	9	10	11	12
19/20	38%	63%	77%	87%	89%	89%	89%	89%	88%	87%	87%	88%
20/21	37%	62%	82%	86%	85%	88%	89%	88%	89%	89%	89%	90%
21/22	44%	71%	81%	90%	90%	88%						
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 88%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 88% beloop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Mid-Year Assessment

Description R thousands	NT Code	Budget Year 2021/22								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	596	295	155	–	–	–	–	3	1 049
Auditor General	0800	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–
Total By Customer Type	1000	596	295	155	–	–	–	–	3	1 049

`

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Mid-Year Assessment

Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
R thousands	Yrs/Months							
Municipality								
Nedbank Ltd	6 Months	Fixed depos	29/01/2022	–		–	–	20 000
ABSA Bank Ltd	7 Months	Fixed depos	28/02/2022	–		–	–	20 000
Nedbank Ltd	5 Months	Fixed depos	30/05/2022	–		–	–	10 000
Standard Bank of SA Ltd	5 Months	Fixed depos	30/05/2022	–		–	–	30 000
First National Bank	5 Months	Fixed depos	30/05/2022	–		–	–	20 000
-	–			–		–	–	–
TOTAL INVESTMENTS AND INTEREST				–		–	–	100 000

Operating and Capital transfers recognised as revenue are indicated in the following table: Transfers are rcognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
RECEIPTS:									
Operating Transfers and Grants									
National Government:	1 550	111 493	111 493	1 177	(73 041)	54 438	(127 479)	-234,2%	2 210
Operational Revenue:General Revenue:Equitable Sl	–	106 666	106 666	–	(69 659)	53 333	(122 992)	-230,6%	–
Operational:Revenue:General Revenue:Fuel Levy	–	–	–	–	–	–	–		–
2014 African Nations Championship Host City Opera	–	–	–	–	–	–	–		–
Agriculture Research and Technology	–	–	–	–	–	–	–		–
Agriculture, Conservation and Environmental	–	–	–	–	–	–	–		–
Arts and Culture Sustainable Resource Managemen	–	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–	–		–
Department of Environmental Affairs	–	–	–	–	–	–	–		–
Department of Tourism	–	–	–	–	–	–	–		–
Department of Water Affairs and Sanitation Masibam	–	–	–	–	–	–	–		–
Emergency Medical Service	–	–	–	–	–	–	–		–
Energy Efficiency and Demand-side [Schedule 5B]	–	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Grar	–	2 617	2 617	1 177	(1 832)	–	(1 832)		–
HIV and Aids	–	–	–	–	–	–	–		–
Housing Accreditation	–	–	–	–	–	–	–		–
Housing Top structure	–	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule 5	–	–	–	–	–	–	–		–
Integrated City Development Grant	–	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–	–		–
Local Government Financial Management Grant [Sc	1 550	1 550	1 550	–	(1 550)	775	(2 325)	-300,0%	1 550
Mitchell's Plain Urban Renewal	–	–	–	–	–	–	–		–
Municipal Demarcation and Transition Grant [Schedu	–	–	–	–	–	–	–		–
Municipal Disaster Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Municipal Human Settlement Capacity Grant [Sched	–	–	–	–	–	–	–		–
Municipal Systems Improvement Grant	–	–	–	–	–	–	–		–
Natural Resource Management Project	–	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant	–	–	–	–	–	–	–		–
Operation Clean Audit	–	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	–	–	–	–	–	–	–		–
Public Service Improvement Facility	–	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schedu	–	–	–	–	–	–	–		–
Restructuring - Seed Funding	–	–	–	–	–	–	–		–
Revenue Enhancement Grant Debtors Book	–	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant	–	–	–	–	–	–	–		–
Sport and Recreation	–	–	–	–	–	–	–		–
Terrestrial Invasive Alien Plants	–	–	–	–	–	–	–		–
Water Services Operating Subsidy Grant [Schedule	–	–	–	–	–	–	–		–
Health Hygiene in Informal Settlements	–	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	–	660	660	–	–	330	(330)	-100,0%	660
Water Services Infrastructure Grant	–	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Smart Connect Grant	–	–	–	–	–	–	–		–
Urban Settlement Development Grant	–	–	–	–	–	–	–		–
WiFi Grant [Department of Telecommunications and	–	–	–	–	–	–	–		–
Street Lighting	–	–	–	–	–	–	–		–
Traditional Leaders - Imbizion	–	–	–	–	–	–	–		–

Department of Water and Sanitation Smart Living Ha	–	–	–	–	–	–	–		–
Integrated National Electrification Programme Grant	–	–	–	–	–	–	–		–
Municipal Restructuring Grant	–	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant	–	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–	–		–
Municipal Rehabilitation Grant	–	–	–	–	–	–	–		–
Integrated Urban Development Grant	–	–	–	–	–	–	–		–
Provincial Government:	12 793	13 285	13 285	–	(8 332)	6 708	(15 040)	-224,2%	15 902
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	9 764	9 703	9 703	–	(7 348)	4 851	(12 199)	-251,5%	9 703
Specify (Add grant description)	2 491	132	132	–	(132)	132	(264)	-200,0%	2 749
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	300	850	850	–	(600)	425	(1 025)	-241,2%	850
Specify (Add grant description)	238	252	252	–	(252)	126	(378)	-300,0%	252
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	2 348	2 348	–	–	1 174	(1 174)	-100,0%	2 348
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
District Municipality:	240	–	–	–	–	–	–		1 550
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–

Specify (Add grant description)	240	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Other grant providers:	1 971	–	–	–	(3 359)	–	(3 359)		–
Departmental Agencies and Accounts	–	–	–	–	–	–	–		–
Foreign Government and International Organisations	834	–	–	–	(1 085)	–	(1 085)		–
Households	–	–	–	–	–	–	–		–
Non-profit Institutions	–	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–	–		–
Public Corporations	1 137	–	–	–	(2 274)	–	(2 274)		–
Higher Educational Institutions	–	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–	–		–
Total Operating Transfers and Grants	16 554	124 778	124 778	1 177	(84 732)	61 146	(145 878)	#VALUE!	19 662
Capital Transfers and Grants							–		
National Government:	32 013	57 082	57 082	–	(34 301)	28 541	(62 842)	-220,2%	57 082
Integrated National Electrification Programme (Munic	–	12 762	12 762	–	(6 762)	6 381	(13 143)	-206,0%	12 762
Municipal Infrastructure Grant [Schedule 5B]	22 013	24 320	24 320	–	(14 337)	12 160	(26 497)	-217,9%	24 320
Municipal Water Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant [Sc	–	–	–	–	–	–	–		–
Public Transport Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Rural Household Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant [Sch	–	–	–	–	–	–	–		–
Urban Settlement Development Grant [Schedule 4B	–	–	–	–	–	–	–		–
Municipal Human Settlement	–	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–	–		–
Integrated City Development Grant [Schedule 4B]	–	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant [Schedule 4B]	–	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management G	–	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–	–		–
Local Government Financial Management Grant [Sc	–	–	–	–	–	–	–		–
Municipal Systems Improvement Grant [Schedule 5	–	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schedu	–	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant (Schedule 5B)	10 000	20 000	20 000	–	(13 202)	10 000	(23 202)	-232,0%	20 000
Water Services Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–	–		–
WIFI Connectivity	–	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Grar	–	–	–	–	–	–	–		–
Aquaponic Project	–	–	–	–	–	–	–		–
Restition Settlement	–	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule 5	–	–	–	–	–	–	–		–
Restructuring Seed Funding	–	–	–	–	–	–	–		–
Municipal Disaster Relief Grant	–	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–	–		–
Provincial Government:	29 689	48 970	48 970	–	(4 093)	24 485	(28 578)	-116,7%	48 970
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–

Specify (Add grant description)	1 000	800	800	–	(800)	400	(1 200)	-300,0%	800
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	28 326	24 540	24 540	–	(3 293)	12 270	(15 563)	-126,8%	24 540
Specify (Add grant description)	363	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	23 630	23 630	–	–	11 815	(11 815)	-100,0%	23 630
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
District Municipality:	500	500	500	–	(500)	250	(750)	-300,0%	500
Specify (Add grant description)	500	500	500	–	(500)	250	(750)	-300,0%	500
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Other grant providers:	–	–	–	–	–	–	–		–
Departmental Agencies and Accounts	–	–	–	–	–	–	–		–

Foreign Government and International Organisations	–	–	–	–	–	–	–		–
Households	–	–	–	–	–	–	–		–
Non-Profit Institutions	–	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–	–		–
Transfer from Operational Revenue	–	–	–	–	–	–	–		–
Total Capital Transfers and Grants	62 202	106 552	106 552	–	(38 894)	53 276	(92 170)	-173,0%	106 552
TOTAL RECEIPTS OF TRANSFERS & GRANTS	78 756	231 330	231 330	1 177	(123 625)	114 422	(238 048)	-208,0%	126 214

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
EXPENDITURE									
Operating expenditure of Transfers and Grants									
National Government:	–	111 493	111 493	49	(287)	–	(287)		–
Operational Revenue:General Revenue:Equitable S	–	106 666	106 666	–	–	–	–		–
Operational:Revenue:General Revenue:Fuel Levy	–	–	–	–	–	–	–		–
2014 African Nations Championship Host City Ope	–	–	–	–	–	–	–		–
Agriculture Research and Technology	–	–	–	–	–	–	–		–
Agriculture, Conservation and Environmental	–	–	–	–	–	–	–		–
Arts and Culture Sustainable Resource Manageme	–	–	–	49	(287)	–	(287)		–
Community Library	–	–	–	–	–	–	–		–
Department of Environmental Affairs	–	–	–	–	–	–	–		–
Department of Tourism	–	–	–	–	–	–	–		–
Department of Water Affairs and Sanitation Masiba	–	–	–	–	–	–	–		–
Emergency Medical Service	–	–	–	–	–	–	–		–
Energy Efficiency and Demand-side [Schedule 5B]	–	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Gra	–	2 617	2 617	–	–	–	–		–
HIV and Aids	–	–	–	–	–	–	–		–
Housing Accreditation	–	–	–	–	–	–	–		–
Housing Top structure	–	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule	–	–	–	–	–	–	–		–
Integrated City Development Grant	–	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–	–		–
Local Government Financial Management Grant [S	–	1 550	1 550	–	–	–	–		–
Mitchell's Plain Urban Renewal	–	–	–	–	–	–	–		–
Municipal Demarcation and Transition Grant [Sche	–	–	–	–	–	–	–		–
Municipal Disaster Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Municipal Human Settlement Capacity Grant [Sch	–	–	–	–	–	–	–		–
Municipal Systems Improvement Grant	–	–	–	–	–	–	–		–
Natural Resource Management Project	–	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant	–	–	–	–	–	–	–		–
Operation Clean Audit	–	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	–	–	–	–	–	–	–		–
Public Service Improvement Facility	–	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Sched	–	–	–	–	–	–	–		–
Restructuring - Seed Funding	–	–	–	–	–	–	–		–
Revenue Enhancement Grant Debtors Book	–	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant	–	–	–	–	–	–	–		–
Sport and Recreation	–	–	–	–	–	–	–		–
Terrestrial Invasive Alien Plants	–	–	–	–	–	–	–		–
Water Services Operating Subsidy Grant [Schedul	–	–	–	–	–	–	–		–
Health Hygiene in Informal Settlements	–	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	–	660	660	–	–	–	–		–
Water Services Infrastructure Grant	–	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Smart Connect Grant	–	–	–	–	–	–	–		–
Urban Settlement Development Grant	–	–	–	–	–	–	–		–
WiFi Grant [Department of Telecommunications an	–	–	–	–	–	–	–		–
Street Lighting	–	–	–	–	–	–	–		–
Traditional Leaders - Imbizion	–	–	–	–	–	–	–		–
Department of Water and Sanitation Smart Living H	–	–	–	–	–	–	–		–
Integrated National Electrification Programme Gran	–	–	–	–	–	–	–		–
Municipal Restructuring Grant	–	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant	–	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–	–		–

Municipal Rehabilitation Grant	–	–	–	–	–	–	–		–
Integrated Urban Development Grant	–	–	–	–	–	–			–
Provincial Government:	–	13 285	13 285	370	(1 535)	–	(1 535)		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	9 703	9 703	–	–	–	–		–
Specify (Add grant description)	–	132	132	370	(1 535)	–	(1 535)	#DIV/0!	–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	850	850	–	–	–	–		–
Specify (Add grant description)	–	252	252	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
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District Municipality:	–	–	–	–	–	–	–		–
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Specify (Add grant description)	–	–	–	–	–	–	–		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
Other grant providers:	–	–	–	–	–	–		–	
Departmental Agencies and Accounts	–	–	–	–	–	–			
Foreign Government and International Organisations	–	–	–	–	–	–			

Households	–	–	–	–	–	–			
Non-profit Institutions	–	–	–	–	–	–			
Private Enterprises	–	–	–	–	–	–			
Public Corporations	–	–	–	–	–	–			
Higher Educational Institutions	–	–	–	–	–	–			
Parent Municipality / Entity	–	–	–	–	–	–			
Total operating expenditure of Transfers and Grants	–	124 778	124 778	419	(1 822)	–	#VALUE!	#VALUE!	–
Capital expenditure of Transfers and Grants									
National Government:	–	57 082	57 082	11 422	8 155	–	8 155		–
Integrated National Electrification Programme (Mur	–	12 762	12 762	688	791	–	791	#DIV/0!	–
Municipal Infrastructure Grant [Schedule 5B]	–	24 320	24 320	9 342	5 919	–	5 919	#DIV/0!	–
Municipal Water Infrastructure Grant [Schedule 5B	–	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant [S	–	–	–	–	–	–	–		–
Public Transport Infrastructure Grant [Schedule 5B	–	–	–	–	–	–	–		–
Rural Household Infrastructure Grant [Schedule 5B	–	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant [S	–	–	–	–	–	–	–		–
Urban Settlement Development Grant [Schedule 4	–	–	–	–	–	–	–		–
Municipal Human Settlement	–	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–	–		–
Integrated City Development Grant [Schedule 4B]	–	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant [Schedule 4B]	–	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management	–	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–	–		–
Local Government Financial Management Grant [S	–	–	–	–	–	–	–		–
Municipal Systems Improvement Grant [Schedule	–	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Sched	–	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant (Schedule 5B)	–	20 000	20 000	1 392	1 445	–	1 445	#DIV/0!	–
Water Services Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–	–		–
WIFI Connectivity	–	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Gra	–	–	–	–	–	–	–		–
Aquaponic Project	–	–	–	–	–	–	–		–
Restition Settlement	–	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule	–	–	–	–	–	–	–		–
Restructuring Seed Funding	–	–	–	–	–	–	–		–
Municipal Disaster Relief Grant	–	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–	–		–
Provincial Government:	–	48 970	48 970	4 334	4 366	–	4 366		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
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Specify (Add grant description)	–	800	800	207	238	–	238		–
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Specify (Add grant description)	–	23 630	23 630	–	–	–	–		–
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District Municipality:	–	500	500	438	438	–	438		–
Specify (Add grant description)	–	500	500	198	198	–	198		–
Specify (Add grant description)	–	–	–	–	–	–	–		–
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Specify (Add grant description)	–	–	–	240	240	–	240		–
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Other grant providers:	–	–	–	–	–	–	–		–
Departmental Agencies and Accounts	–	–	–	–	–	–	–		–
Foreign Government and International Organisations	–	–	–	–	–	–	–		–
Households	–	–	–	–	–	–	–		–
Non-Profit Institutions	–	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–	–		–
Transfer from Operational Revenue	–	–	–	–	–	–	–		–
Total capital expenditure of Transfers and Grants	–	106 552	106 552	16 194	12 959	–	12 959		–
TOTAL EXPENDITURE OF TRANSFERS AND GRAN	–	231 330	231 330	16 613	11 137	–	#VALUE!		–

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Mid-Year Assessment

Summary of Employee and Councillor remuneration R thousands	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	A	B	C						D
Councillors (Political Office Bearers plus Other)									
Basic Salaries and Wages	7 617	7 980	7 980	672	3 831	3 989	(157)	-4%	7 980
Pension and UIF Contributions	1 076	1 787	1 787	103	474	893	(419)	-47%	1 787
Medical Aid Contributions	224	335	335	11	79	168	(88)	-53%	335
Motor Vehicle Allowance	–	817	817	–	–	408	(408)	-100%	817
Cellphone Allowance	938	985	985	85	505	492	12	3%	985
Housing Allowances	41	43	43	–	15	22	(7)	-32%	43
Other benefits and allowances	–	59	59	–	–	29	(29)	-100%	59
Sub Total - Councillors	9 897	12 007	12 007	871	4 904	6 001	(1 097)	-18%	12 007
Senior Managers of the Municipality									
Basic Salaries and Wages	3 371	4 497	4 497	325	1 948	2 248	(300)	-13%	4 497
Pension and UIF Contributions	292	925	925	29	173	462	(289)	-63%	925
Medical Aid Contributions	56	159	159	5	29	80	(51)	-64%	159
Overtime	–	–	–	–	–	–	–		–
Performance Bonus	710	1 052	1 052	62	372	526	(154)	-29%	1 052
Motor Vehicle Allowance	916	1 242	1 242	83	495	621	(125)	-20%	1 242
Cellphone Allowance	–	84	84	15	33	42	(9)	-20%	84
Housing Allowances	165	182	182	23	142	91	51	56%	182
Other benefits and allowances	113	136	136	9	56	68	(11)	-17%	136
Payments in lieu of leave	–	–	–	–	–	–	–		–
Long service awards	–	–	–	–	–	–	–		–
Post-retirement benefit obligations	–	–	–	–	–	–	–		–
Sub Total - Senior Managers	5 623	8 276	8 276	551	3 249	4 137	(888)	-21%	8 276
Other Municipal Staff									
Basic Salaries and Wages	116 905	136 537	136 602	10 081	59 950	68 274	(8 324)	-12%	136 602
Pension and UIF Contributions	19 071	20 659	20 660	1 680	9 986	10 326	(340)	-3%	20 660
Medical Aid Contributions	7 958	9 200	9 200	671	4 067	4 598	(531)	-12%	9 200
Overtime	16 610	10 906	10 906	1 609	9 102	5 451	3 651	67%	10 906
Performance Bonus	8 733	9 311	9 311	779	4 650	4 654	(4)	0%	9 311
Motor Vehicle Allowance	5 774	5 309	5 309	499	2 962	2 654	309	12%	5 309
Cellphone Allowance	532	478	478	42	256	239	17	7%	478
Housing Allowances	1 654	1 947	1 947	94	568	973	(405)	-42%	1 947
Other benefits and allowances	3 853	5 175	5 175	336	2 464	2 586	(123)	-5%	5 175
Payments in lieu of leave	1 348	1 050	1 050	(3 876)	1 522	525	997	190%	1 050
Long service awards	798	–	–	81	483	–	483	#DIV/0!	–
Post-retirement benefit obligations	12 678	28 178	28 178	786	4 714	14 083	(9 369)	-67%	28 178
Sub Total - Other Municipal Staff	195 915	228 749	228 815	12 781	100 723	114 362	(13 639)	-12%	228 815
TOTAL SALARY, ALLOWANCES &	211 435	249 032	249 098	14 203	108 876	124 499	(15 624)	-13%	249 098
% increase									
TOTAL MANAGERS AND STAFF	201 538	237 025	237 091	13 332	103 972	118 498	(14 527)	-12%	237 091

MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts
Quarter ending Dec 2021
Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

MFMA Section	Item Description	Income transactions October 2021	Income transactions November 2021	Income transactions December 2021	Expenditure transactions October 2021	Expenditure transactions November 2021	Expenditure transactions December 2021	Income YTD transactions Quarter 2	Expenditure YTD transactions Quarter 2	Total YTD Income	Total YTD Expenditure
		Income	Income	Income	Expenditure	Expenditure	Expenditure				
		R	R	R	R	R	R	R	R	R	R
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)							-	-	-	-
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-	-	-
11(1) (d)	Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals)							-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state:							-	-	-	-
	- VAT	-	-	-	3 283 363	3 737 399	3 176 655	-	10 197 418	-	22 257 019
	- Agency fees, for example motor registration, drivers licence, etc.	-	-	-	-	-	-	-	-	-	-
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state							-	-	-	-
11(1) (f)	Refund of money incorrectly paid into bank account							-	-	-	-
11(1) (g)	Refund of guarantees, sureties & security deposits	-163 702	-455 954	-131 014	50 701	40 247	59 613	-750 670	150 561	-1 167 616	374 838
		-163 702	**-455 954**	**-131 014**	**3 334 064**	**3 777 646**	**3 236 268**	**-750 670**	**10 347 979**	**-1 167 616**	**22 631 857**

		Transactions October 2021	Transactions November 2021	Transactions December 2021	YTD Transactions Quarter 2
11(1) (h)	Cash management and investment purposes:				-
	- Realised	-20 000 000	-20 000 000	-	-40 000 000
	- Made	-	-	60 000 000	140 000 000
	- Nett movement	**-20 000 000**	**-20 000 000**	**60 000 000**	**100 000 000**

WITZENBERG MUNICIPALITY

Report: Expenditure on Staff & Councillor Benefits - YTD Act Dec

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2021/2022	Amended Budget 2021/2022	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	141 041 480	141 106 480	61 899 276	43,87%
66(b)	Contributions to pension funds and medical aid	30 936 493	30 937 493	14 253 603	46,07%
66(c)	Travel, accomodation and subsistence	6 311 617	6 311 617	3 457 735	54,78%
66(d)	Housing benefits and allowances	2 128 202	2 128 202	709 186	33,32%
66(e)	Overtime	10 905 523	10 905 523	9 101 880	83,46%
66(f)	Loans and advances	0	0	0	0,00%
66(g)	Other type of benefit or allowances related to staff	45 157 965	45 157 965	14 549 839	32,22%
	Sub - Total (Staff Benefits)	**R 236 481 280**	**R 236 547 280**	**R 103 971 519**	**43,95%**
Councillor Benefits					
MAY	Mayor	950 014	950 014	293 719	30,92%
DM	Deputy Mayor	735 490	735 490	287 868	39,14%
SP	Speaker	736 281	736 281	299 581	40,69%
MCM	Mayoral Committee members	2 680 795	2 680 795	1 075 708	40,13%
CLLR	Other Councillors	4 782 254	4 782 254	2 394 153	50,06%
MED	Medical aid contributions	335 140	335 140	79 168	23,62%
PEN	Pension fund contributions	1 786 975	1 786 975	473 790	26,51%
WARD	Ward Committee Alllowance	1 012 194	1 012 194	440 000	43,47%
	Sub - Total (Councillors' Benefits)	**13 019 143**	**R 13 019 143**	**R 5 343 987**	**41,05%**
Total Councillor and Staff Benefits		**R 249 500 423**	**R 249 566 423**	**R 109 315 506**	**43,80%**

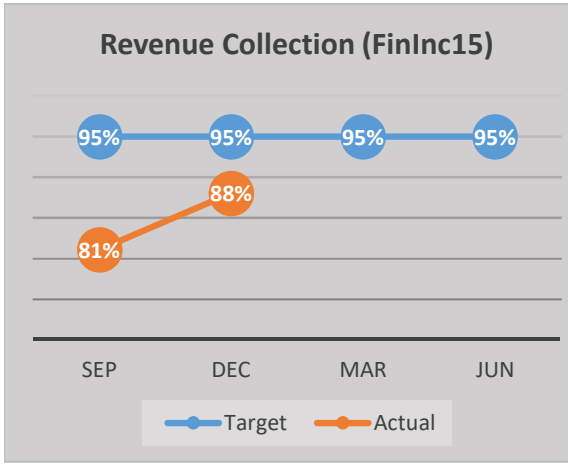
WITZENBERG MUNICIPALITY

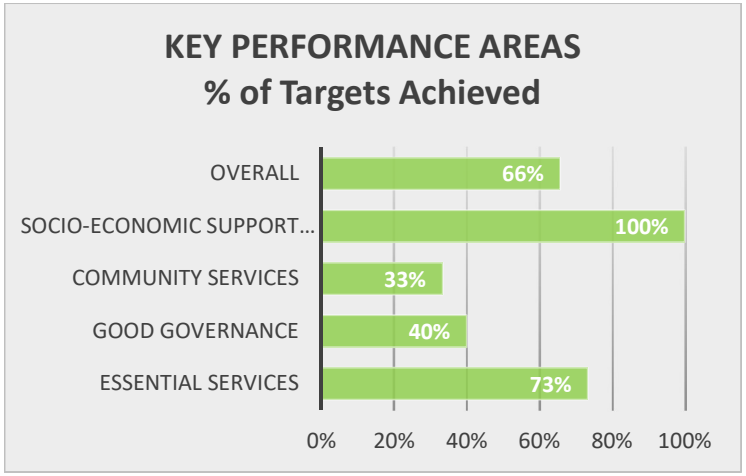
MIDYEAR PERFORMANCE REPORT: 2021/2022

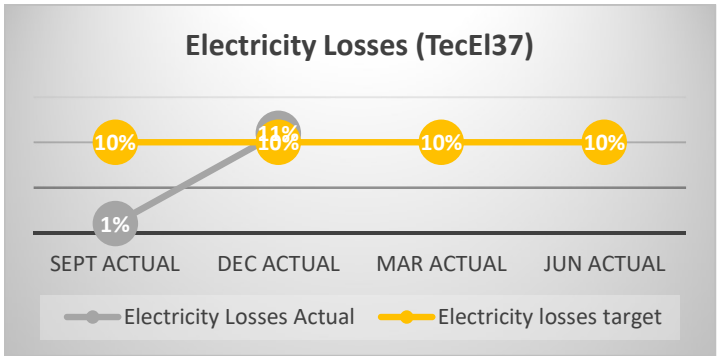
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN
TOP LAYER

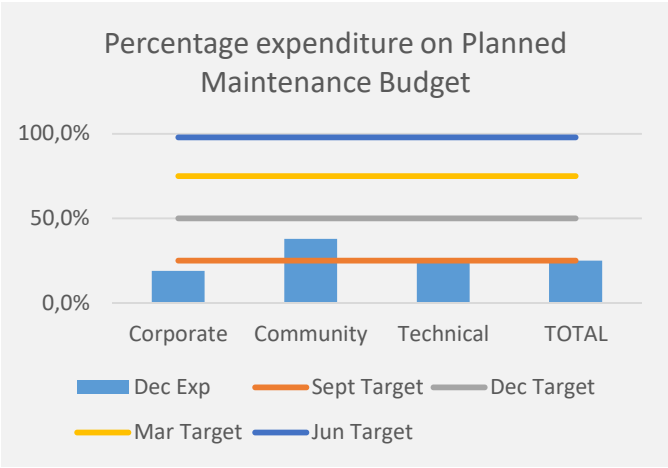
SUMMARY

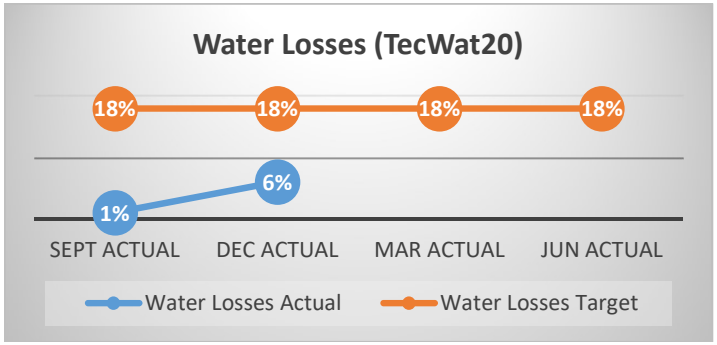
- Under-performance of indicators relates mainly with Capital- and Planned Maintenance expenditure. Contractors have been appointed for all major projects and work is underway.
- Outstanding debtors are the main reason for poor revenue collection and strict application of Credit Control Policy is required.
- Due to Council elections, IDP Community Meetings could not be scheduled in November. Meetings to be scheduled for February 2022.

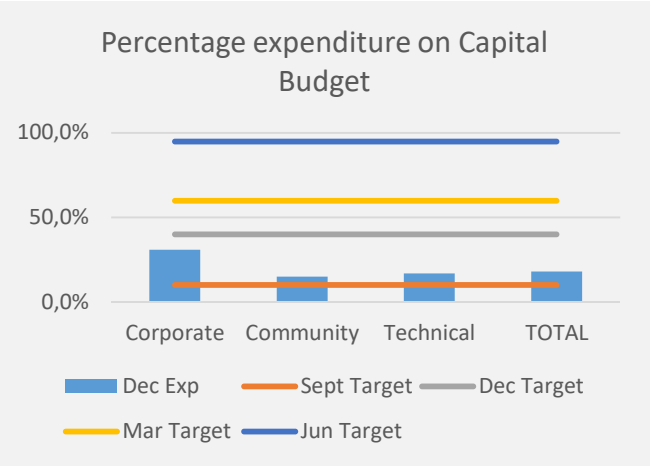












2021/22 1st QUARTER SDBIP REPORT

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department.	**98%**	50%	24%	Contract for road maintenance not awarded yet , Bid Adjudication Committee recommended that contractor to be appointed	Contract for road maintenance to be awarded urgently
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecDir3	Percentage expenditure on capital budget by Technical Directorate.	**95%**	40%	17%	The Van Breda bridge project contractor was only appointed late 2021, the construction of the Tulbagh dam project was only finalised late 2021 due to various reasons.	The aformentioned projects are all ongoing and expenditure expected to increase.
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecEl37	Decrease unaccounted electricity losses.	**10%**	10%	11%	Still beginning of financial year, losses are erratic and not reliable	None - losses will indicate properly in June 2022
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecEl60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	**95%**	95%	100%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecRo7	Kilometres of roads upgraded & rehabilitated.	**4**	1	0	Contract for road maintenance not awarded yet , Bid Adjudication Committee recommended that contractor to be appointed	Contract for road maintenance to be awarded urgently
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	**95%**	95%	100%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecRef46	Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	**7**	7	7		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat20	Decrease unaccounted water losses.	**18%**	18%	6%	Please note that percentage may change. We are in the process of investigating all open spaces, departmental usages and estimates as per meeting held between Technical and Finance on 2/12/21	

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat21	Percentage compliance with drinking water quality standards	**98%**	98%	100%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat36	Percentage of valid water connection applications connected by reporting period end	**95%**	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecDir2	Number of subsidised serviced sites developed.	**500**	100	529		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecEl36	Percentage of houses in a subsidised housing project connected to the electrical network.	**95%**	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecSan13	Percentage of households in demarcated informal areas with access to a communal toilet facility. Note: Exclude illegally occupied areas outside of demarcated areas.	**95%**	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste. Note: Exclude illegally occupied areas outside of demarcated areas.	**95%**	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecWat22	Percentage of households in demarcated informal areas with access to a water point (tap). Note: Exclude illegally occupied areas outside of demarcated areas.	**95%**	95%	100%		

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
2. Governance	2.1 Support institutional development & transformation	CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	**4**	2	2		
2. Governance	2.1 Support institutional development & transformation	CorpHR13	Percentage budget spend on the implementation of the Workplace Skills Plan	**96%**	50%	18%	MMCL training will be implemented in February.	Advertisement complete and service provider to be appointed, total cost approximately R 500 000.
2. Governance	2.2 Financial Viability	FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	**1 Unqualified Report**			AG opinion have not been received and is only expected in February.	
2. Governance	2.2 Financial Viability	FinFAdm10	Financial viability expressed as Debt-Coverage ratio	**200**	200	392		
2. Governance	2.2 Financial Viability	FinFAdm11	Financial viability expressed outstanding service debtors	**60%**	60%	76%	Increase in oustanding debtors	Ensure strict compliance to Credit Control Policy. Consider write off of irrecoverable debt
2. Governance	2.2 Financial Viability	FinFAdm9	Financial viability expressed as Cost-Coverage ratio	**2,8**	2,8	4		
2. Governance	2.2 Financial Viability	FinInc15	Increased revenue collection	**95%**	95%	88%	The on going pandemic has a negative affect on the abillity of the customers to pay for services and the ecominc helath of the comminty	Ensure diligent application of Credit Control Policy
2. Governance	2.2 Financial Viability	MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	**98%**	50%	25%	Contract for road maintenance not awarded yet , Bid Adjudication Committee recommended that contractor to be appointed	Contract for road maintenance to be awarded urgently
2. Governance	2.2 Financial Viability	MM2	Percentage spend on Capital Budget for the whole municipality.	**95%**	40%	18%	The Van Breda bridge project contractor was only appointed late 2021, the construction of the Tulbagh dam project was only finalised late 2021 due to various reasons.	The aformentioned projects are all ongoing and expenditure expected to increase.
2. Governance	2.3 Strengthen relations	MMIDP9	Number of IDP community engagements held.	**14**	7	0	The Council elections and establishment of new Council prohibited scheduling of IDP meetings in February.	IDP community meetings scheduled for February.
2. Governance	2.3 Strengthen relations	ComSoc49	Number of meetings with intergovernmental partners.	**12**	6	6		
3. Community Services	3.1 Provide & maintain facilities	ComAm34	Report on annual customer satisfaction survey on community facilities.	**1**	1	1		

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
3. Community Services	3.1 Provide & maintain facilities	ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	**98%**	50%	36%	The Directorate is R 103 000 short of achieving the 50% target of which R 37 000 orders has been made out.	Planned maintenance to be undertaken during summer.
3. Community Services	3.1 Provide & maintain facilities	ComDir2	Percentage expenditure on capital budget by Community Directorate.	**95%**	40%	15%	Include two projects of which one was awarded and the other to be advertised. Delay on Lyellstreet sportfacility high mast lighting due to steel shortages country wide.	High mast lighting to be constructed in February.
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComHS14	Number of housing opportunities provided per year - top structures.	**0**			No target for current year	
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComHS15	Number of rental stock transferred.	**30**	15	15		
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComLed8	The number of jobs created through the municipality's local economic development initiatives including capital projects.	**400**	200	200		
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	**4500**	4500	3329		
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	**20**	10	14		
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment & support local economy.	ComLed19	Quarterly report on investment incentives implemented.	**4**	2	2		

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment & support local economy.	ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	**4**	2	2		
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment & support local economy.	ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	**4**	2	2		

AUDITOR-GENERAL
SOUTH AFRICA

The Speaker
Witzenberg Municipality
PO Box 44
Ceres
6835

01 December 2021

21430REG2020/21

Dear Speaker

REPORT IN TERMS OF SECTION 126(4) OF THE MUNICIPAL FINANCE MANAGEMENT ACT 56 OF 2003: REASONS FOR THE DELAY IN COMPLETING THE AUDIT OF WITZENBERG MUNICIPALITY FOR THE FINANCIAL YEAR ENDED 30 JUNE 2021

1. In terms of section 126(1)(a) of the Municipal Finance Management Act 56 of 2003 (MFMA) the Accounting Officer of the Municipality must, within two months after the end of the financial year to which those financial statements relate, submit the statements to the Auditor-General for auditing.

2. In terms of section 126(3)(b) of the MFMA the Auditor-General must submit an audit report on those financial statements to the accounting officer of the municipality within three months of receipt of the financial statements.

3. The impact of the COVID-19 pandemic and its related impact on the Auditor-General of South Africa's (AGSA) resourcing, along with a number of highly technical matters in the 2019-20 MFMA and 2020-21 PFMA audit cycles, delayed the commencement of the MFMA 2020-21 audits. In addition, the COVID-19 second and third waves further impacted the audit cycles, resulting in a staggered sign-off strategy for both the PFMA and MFMA 2020-21 audit cycles.

4. The finalisation of the external audit process remains a critical milestone in the accountability process, to make critical financial information available to Council and the citizens of the municipality. Accordingly, the AGSA will endeavour to finalise your municipality's MFMA audit report by 15 December 2021 to enable the necessary oversight processes to be successfully concluded.

5. In terms of section 126(4) of the MFMA, if the Auditor-General is unable to complete an audit within three months of receiving the financial statements from an accounting officer, the Auditor-General must promptly submit a report outlining the reasons for the delay to the relevant municipality and to the relevant provincial legislature and Parliament. Accordingly, I herewith attach my special report informing you of the reasons for the delay in submitting my

audit report on the financial statements of Witzenberg Municipality as required by section 126(4) of the MFMA.

Yours sincerely,



Sangeeta Kallen
Business Unit Leader : Western Cape

Reference: Gavin Van Der Hoven
Tel no: 021 528 4100
Email: gavinv@agsa.co.za

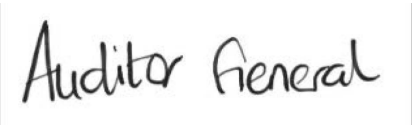
Cc. Municipal Manager
Executive Mayor
Speaker of Provincial Legislature
Speaker of National Parliament

SPECIAL REPORT OF THE AUDITOR-GENERAL ON THE SUBMISSION OF THE AUDIT REPORT OF WITZENBERG MUNICIPALITY FOR THE FINANCIAL YEAR END 30 JUNE 2021

In terms of section 126(4) of the Local Government: Municipal Finance Management Act 56 of 2003 I must promptly submit a report to the relevant municipality, provincial legislature and Parliament, outlining the reasons for the delay if I am unable to complete my audit within three months of receiving the financial statements from the accounting officer.

The non-submission of my audit report within the prescribed timeframe is due to the COVID-19 pandemic and its related impact on the audit process, as well as matters identified during the audit process which required further technical/ legal consultation by the auditors.

Accordingly, to satisfy the quality standards in terms of the International Standards on Auditing, the finalisation of my report will be delayed.



Cape Town

01 December 2021

AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

TO : Committee for Technical Services

FROM : Senior Manager: Town Planning and Building Control

DATE : 10 March 2021

REF. : 15/4/P

SPATIAL DEVELOPMENT FRAMEWORK: CERES PRIORITY FOCUS AREA 1

Annexure attached: Spatial Development Framework: Ceres Priority Focus Area 1

BACKGROUND

With the drafting of the Spatial Development Framework specific areas needing further investigation and planning was identified. These areas, called "Priority Focus Areas", were identified due to their strategic importance for development.

The area located between Ceres, Nduli and Bella Vista is designated "Ceres Priority Focus Area 1". Under an extension of the SDF contract the consultant was appointed to draft a precinct plan that would guide future development of the area. The final draft of the plan is attached as an **Annexure** to this memo.

PROCESS

This process was initiated as an extension to the MSDF 2019/20 process. During the month of August and September 2020 the draft document was finalised through the development of a concept and first draft proposals. These proposals were submitted to municipal officials for inputs. Hereafter more detailed proposals such as ideas for structure, key interventions, guidelines, future infrastructure requirements etc. were developed and tested with internal departments and circulated to key stakeholders for inputs. During the months of October and November 2020 engagements and inputs where incorporated and the document was finalised. On 22 February 2021 the document was presented to Senior Management.

✉ 44 Ceres 6835 ☎ (023) 316 1854 ◑ (023) 316 1877 admin@witzenberg.gov.za

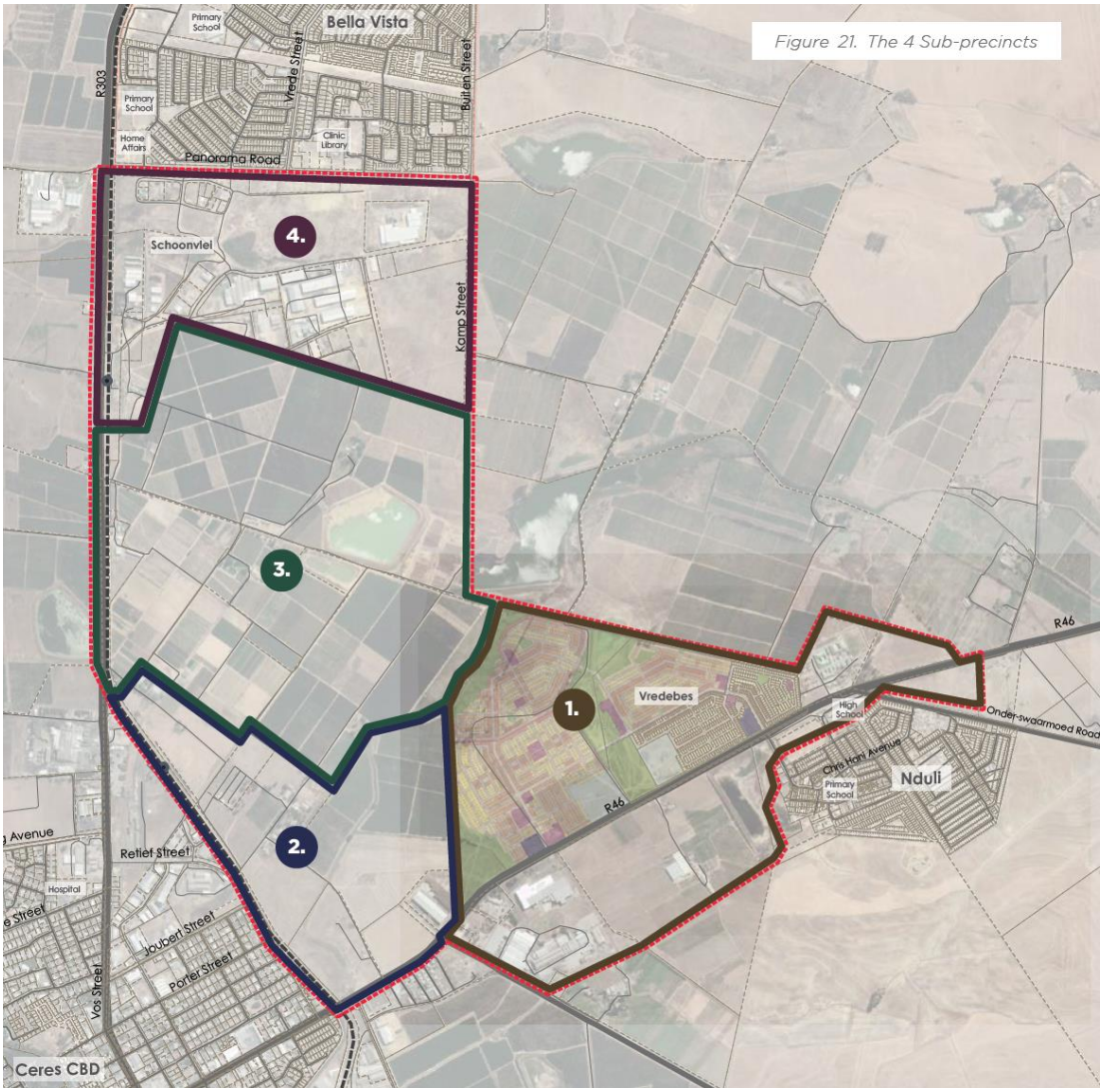
PRECINT PLAN SUMMARY

The plan contains a strategic analyses and the detailing of concepts for future development of Priority Focus Area 1 for Ceres, identified during the 2019-2020 MSDF process as the area between Ceres, Bella Vista and Nduli, in the form of a Precinct Plan as part of the MSDF package. Conceptually, in terms of the overall distribution of uses and activities, it is proposed that:

- Movement connections between the three main concentrations of people and work/ commercial opportunity be improved.
- Activities relying on strong movement flows and exposure be located along major movement routes.
- Residential and space extensive uses be located behind activities reliant on major movement flows and exposure.
- Movement routes be designed in a manner also providing for non-motorised transport.
- Public and social facilities be located on non-motorised transport routes and in a manner accessible to all communities.
- A range of housing types be promoted, providing for all income groups.
- Development be phased, largely starting from the R46 and progressively incorporating land northwards towards Bella Vista.

Due to different characteristics and potentials of parts of the Precinct Plan area, four sub-precincts, was identified and proposed as follows:

Sub-precinct 1: The area of Vredebes and surrounds.
Sub-precinct 2: The area east of Retief Street.
Sub-precinct 3: The central section of mostly farmland south of the Schoonvlei Industrial area.
Sub-precinct 4: The Schoonvlei Industrial area.



In summary the proposal for each of the sub-precincts are as follows:

Sub-precinct 1:

Non-residential use along the edge of Vredebes abutting the R46 and that the Vredebes housing area could be extended westwards towards the proposed new activity Route. The land area south of the R46 and between Du Toit Fruit/ Ezelfontein Road and Nduli (measuring some 30ha in extent) has been included within the urban edge of the approved 2019 MSDF. Ideally this land should be developed for commercial/ industrial use abutting the R46 and residential use behind.

Sub-precinct 2:

As a principle, it is believed that this triangular shaped land area (measuring approximately 35ha in extent) should be developed for commercial and industrial use abutting major routes with residential use behind. As indicated under sub-precinct 1, the Vredebes housing area could be extended westwards towards the proposed new activity route, with commercial and institutional uses abutting major routes.

Sub-precinct 3:

Sub-precinct 3 is currently outside the urban edge in terms of the approved 2019 MSDF. The sub-precinct measures some 200ha in extent. In general terms, development of this area is the lowest priority of the sub-precincts comprising the Precinct Plan. Every effort should be made to prevent piecemeal development of this area until such time as other sub-precincts have been developed to a large extent. In terms of the future distribution of activities, development of the area should be structured with a north south route connecting Bella Vista, Schoonvlei, and the activity route proposed as part of sub-precinct 2. In general terms, land adjacent to the R303 and north-south route should be used for industrial and commercial opportunity, with residential opportunity behind.

Sub-precinct 4:

The Schoonvlei Industrial area is partially developed. Two large properties abutting the cemetery and Kamp Street – respectively measuring 16ha and 20ha in extent – remain vacant. The Cape Winelands District Rural Development Plan identifies a district Agri-Park as part of the Schoonvlei Industrial area. The facility is seen as a catalyst for rural economic development/ industrialisation ensuring development and growth in order to improve the lives of all communities in the district.

RECOMMENDATION

It is recommended that the Precinct Plan for Ceres Priority Focus Area 1 dated December 2020 be adopted as a supplement to the Witzenberg Spatial Development Framework.

H O TALJAARD
SENIOR MANAGER: TOWN PLANNING AND BUILDING CONTROL



Witzenberg Municipality

Spatial Development Framework: Ceres Priority Focus Area 1

Ceres - Bella Vista - Nduli Integration Area

December 2020

WITZENBERG
Municipality • Munisipaliteit • U Masipala Wasa

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Ceres

6835

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WITZENBERG Municipality • Munisipaliteit • U Masipala Wasa

BUILT ENVIRONMENT PARTNERSHIP

GAPP architects/urban designers

Infinity Environmental

its INNOVATIVE TRANSPORT SOLUTIONS

Glossary of Abbreviations

BNG -	Breaking New Ground (national subsidised housing strategy)
CAOZ -	Conservation Area Overlay Zone
CBA -	Critical Biodiversity Area
CBD -	Central Business District
CEF -	Capital Expenditure Framework
CWDM -	Cape Winelands District Municipality
DEADP -	Department of Environmental Affairs and Development Planning
DOCG -	Department of Cooperative Governance
DTPW -	Department of Transport and Public Works
FLISP -	Finance Linked Individual Subsidy Programme (a national government housing programme)
GAP -	Government assisted housing in the affordability "gap" for home owners earning between R3 501 and R18 000 per month
GCM -	Greater Cape Metro
GDP -	Gross Domestic Produce
HA -	Hectare
IDP -	Integrated Development Plan
ISC -	Integrated Steering Committee
IZS -	Integrated Zoning Scheme
IUDF -	Integrated Urban Development Framework
LM -	Local Municipality
LSDF (s) -	Local Spatial Development Framework (Frameworks)
LSU -	Large Stock Unit
LUMS -	Land Use Management System
LUPA -	(Western Cape) Land Use Planning Act
Mayco -	Mayoral Committee
MIG -	Municipal Infrastructure Grant (national grant funds for infrastructure)
MSA -	Municipal Systems Act, 32 of 2000
MSDF -	Municipal Spatial Development Framework
MTREF -	Medium Term Revenue and Expenditure Framework
NEMA -	National Environmental Management Act
NDP -	National Development Plan
NMT -	Non-motorized transport
NSDF -	National Spatial Development Framework
PSDF -	Provincial Spatial Development Framework
REDZs -	Renewable Energy Development Zones
RSEP -	Regional Socio-Economic Programme
RSIF -	Regional Spatial Implementation Framework
SANBI -	South African National Biodiversity Institute
SEMF -	Strategic Environment Management Framework
SDF(s) -	Spatial Development Framework (Frameworks)
SMME(s) -	Small and Medium Enterprise (Enterprises)
SOE(s) -	State Owned Enterprise (Enterprises)
SPCs -	Spatial Planning Categories
SPLUMA -	Spatial Planning and Land Use Management Act
UDS -	Urban Development Strategy
WCBSP -	Western Cape Biodiversity Spatial Plan
WCG -	Western Cape Government
WM -	Witzenberg Municipality

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Executive Summary and Main Focus of Precinct Plan

This report contains a strategic analyses and the detailing of concepts for future development of Priority Focus Area 1 for Ceres, identified during the 2019-2020 MSDF process as the area between Ceres, Bella Vista and Nduli, in the form of a Precinct Plan as part of the MSDF package (see Figure 1 for the delineation of the study area).

The potential of the area to accommodate significant growth and meet diverse needs, including economic development opportunity, a range of housing types, and integrated movement between largely fragmented settlement parts has been acknowledged in various initiatives. To maximise the potential of the area, the need for more detailed "precinct" level planning was identified, building on previous work undertaken as part of the WCG RSEP.

Existing regional and local policy documents support the integrated development of the area between Ceres, Bella Vista and Nduli, while parallel initiative such as the Agri-Park development aligns with the future vision of this strategic area.

A high-level analysis identified the need for non-motorised transport, improved movement routes and access as well as a wider range of housing typologies and other socio-economic opportunities.

In support of the developmental visions as set out in the current IDP and MSDF documents, the planning vision for this Precinct Plan is:

"To guide the development of the Precinct Plan area in a manner which serves Witzenberg's overall urban development and management objectives, specifically the recognition and safeguarding of Witzenberg's critical and diverse natural, agricultural, historic, cultural, commercial, and institutional assets while increasing livelihood opportunity for all its citizens."

To achieve the IDP and MSDF vision, five considerations were stated as critical:

1. First, maintain and protect the integrity, authenticity and accessibility of Witzenberg's natural environment and associated resources.

2. Second, maintain and expand the Municipality's key regional and intra-regional infrastructure.

3. Third, maintain and grow the agricultural assets within the Municipality.

4. Fourth, maintain and expand access to Witzenberg's unique sense of people and place.

5. Fifth, maintain and expand opportunity associated with Witzenberg's key settlements.

The focus on the Precinct Plan area specifically responds to the following implications of these considerations through:

- Directing urban growth, new development and public infrastructure investment to the main urban centres within the municipality, and to areas within the existing urban footprints of towns where current "buffer" areas are dividing communities.
- Strongly discouraging any development that does not promote integration.
- Prioritising infrastructure and public investment in settlements identified for growth and in a manner supporting the approved settlement hierarchy for Witzenberg.
- Supporting infill development and increased land uses in areas where existing infrastructure will be able to support additional capacities and as a means to improve efficiency and cost effectiveness in infrastructure provision.
- Ensuring that changes in land use – urban or rural – maintain the integrity, authenticity and accessibility of significant cultural landscapes.
- Encouraging the establishment of appropriate yet strategic gateway nodes or entry points to the various landscapes of the region.

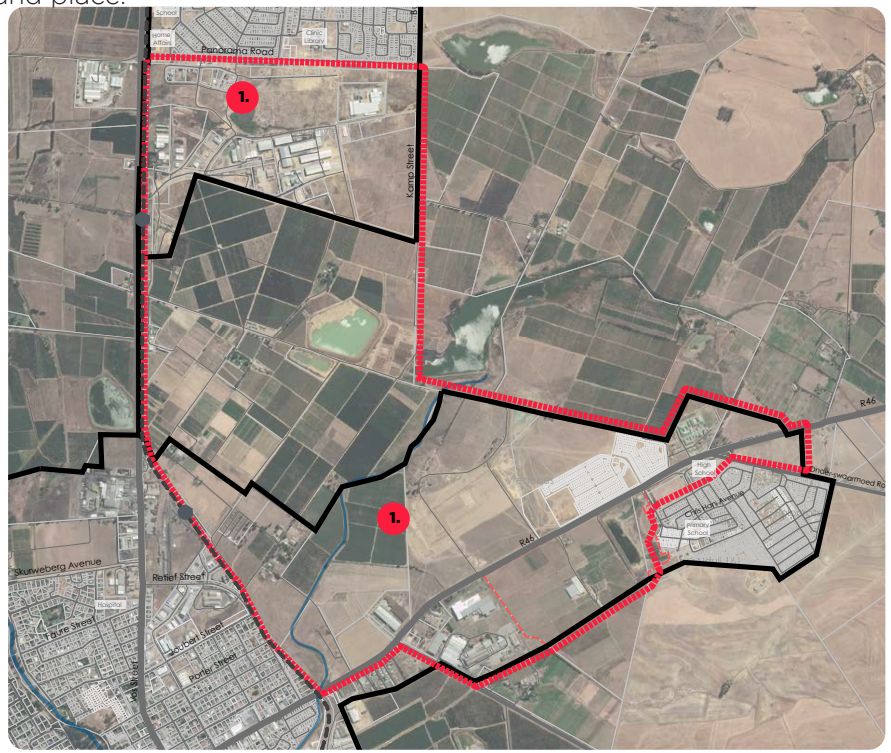


Figure 1. The study area for this Precinct Plan, as determined during the MSDF process.

- Avoiding the subdivision of agricultural land or changes in land-use to minimise the loss of agricultural activities while also avoiding the creation of uneconomical agricultural units.

Albeit full development of the precinct will result in the loss of some agricultural land, it will simultaneously prevent agricultural land loss elsewhere in areas less integrated with existing human settlement development.

The overall conceptual approach to developing the precinct – as fully motivated in the MSDF – is to accommodate most future growth in Witzenberg in an area where livelihood opportunity is maximised, specifically in relation to the distance between places of residence and work, commercial and social opportunity; as well as the opportunity to extend and enhance service infrastructure in a sustainable manner. Conceptually, in terms of the overall distribution of uses and activities, it is proposed that:

- Movement connections between the three main concentrations of people and work/ commercial opportunity be improved.
- Activities relying on strong movement flows and exposure be located along major movement routes.
- Residential and space extensive uses be located behind activities reliant on major movement flows and exposure.
- Movement routes be designed in a manner also providing for non-motorised transport.
- Public and social facilities be located on non-motorised transport routes and in a manner accessible to all communities.
- A range of housing types be promoted, providing for all income groups.
- Development be phased, largely starting from the R46 and progressively incorporating land northwards towards Bella Vista (this would necessitate an adjustment of the approved MSDF urban edge).

Given different characteristics and potentials of parts of the Precinct Plan area, it is proposed to identify four sub-precincts:

Sub-precinct 1: The area of Vredebes and surrounds.

Sub-precinct 2: The area east of Retief Street.

Sub-precinct 3: The central section of mostly farmland south of the Schoonvlei Industrial area.

Sub-precinct 4: The Schoonvlei Industrial area.

Chapter 5 unpacks the development proposals for each sub-precinct, including proposals for movement routes, infrastructure, land uses and land budgeting. The high-level movement structure, distribution of land uses, and land budget provided in the Precinct Plan should provide sufficient information for service departments to undertake parallel bulk infrastructure planning to support the proposed development over time, including long term financial planning and budgeting.

Chapter 6 provides guidelines towards implementation including possible funding mechanisms as well as institutional arrangements to support the continuation of planning processes for the precinct. Within the overall framework set by the Precinct Plan (as a concept development framework for the Precinct Plan area), it is proposed that further planning in terms of the package of plans approach can proceed, once infrastructure planning for the overall area has been completed.

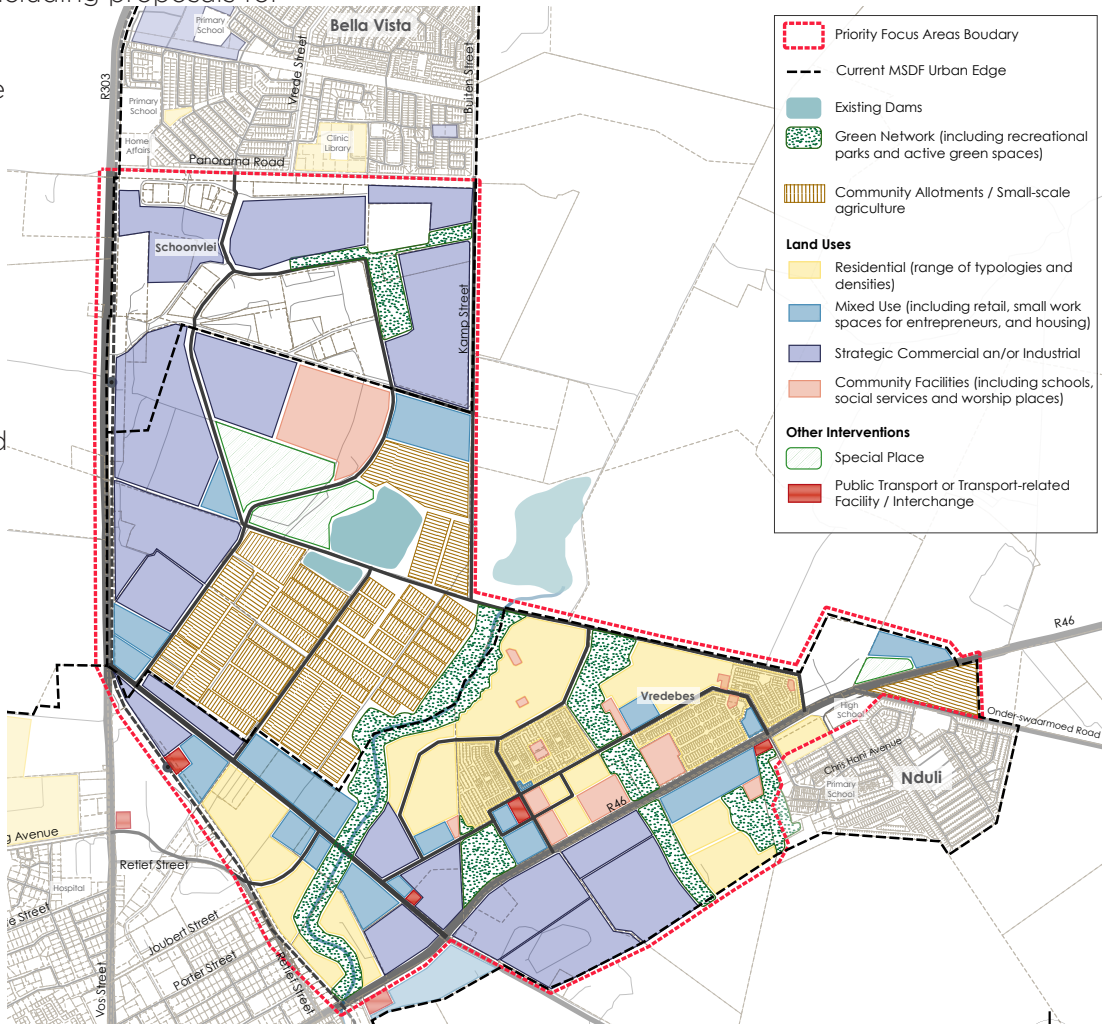


Figure 2. Composite Development Proposal for the Priority Precinct Area



Part 1.

Background and Purpose

1. Background and Purpose

1.1. Terms of Reference and Study Area for Precinct Plan

The 2020 Municipal Spatial Development Framework (MSDF) sets out spatial policy, plans, proposals, guidelines, and implementation measures for Witzenberg Municipality as a whole and individual settlements within the Municipality. The individual town plans in turn each identify priority areas where more detailed planning, such as precinct plans, are required. Priority Focus Area 1 for Ceres was identified as the area between Ceres, Bella Vista and Nduli, where future growth should be accommodated in a structured and integrated manner.

Planning of this area is therefore identified in the MSDF as the first priority for more detailed planning. The potential of the area to accommodate significant growth and meet diverse needs, including economic development opportunity, a range of housing types, and integrated movement between largely fragmented settlement parts has been acknowledged in various initiatives. To maximise the potential of the area, the need for more detailed "precinct" level planning was identified, building on previous work undertaken as part of the WCG RSEP.

This report contains the continuation of a strategic analyses as well as the detailing of concepts for future development of this priority area in the form of a Precinct Plan as part of the MSDF package.

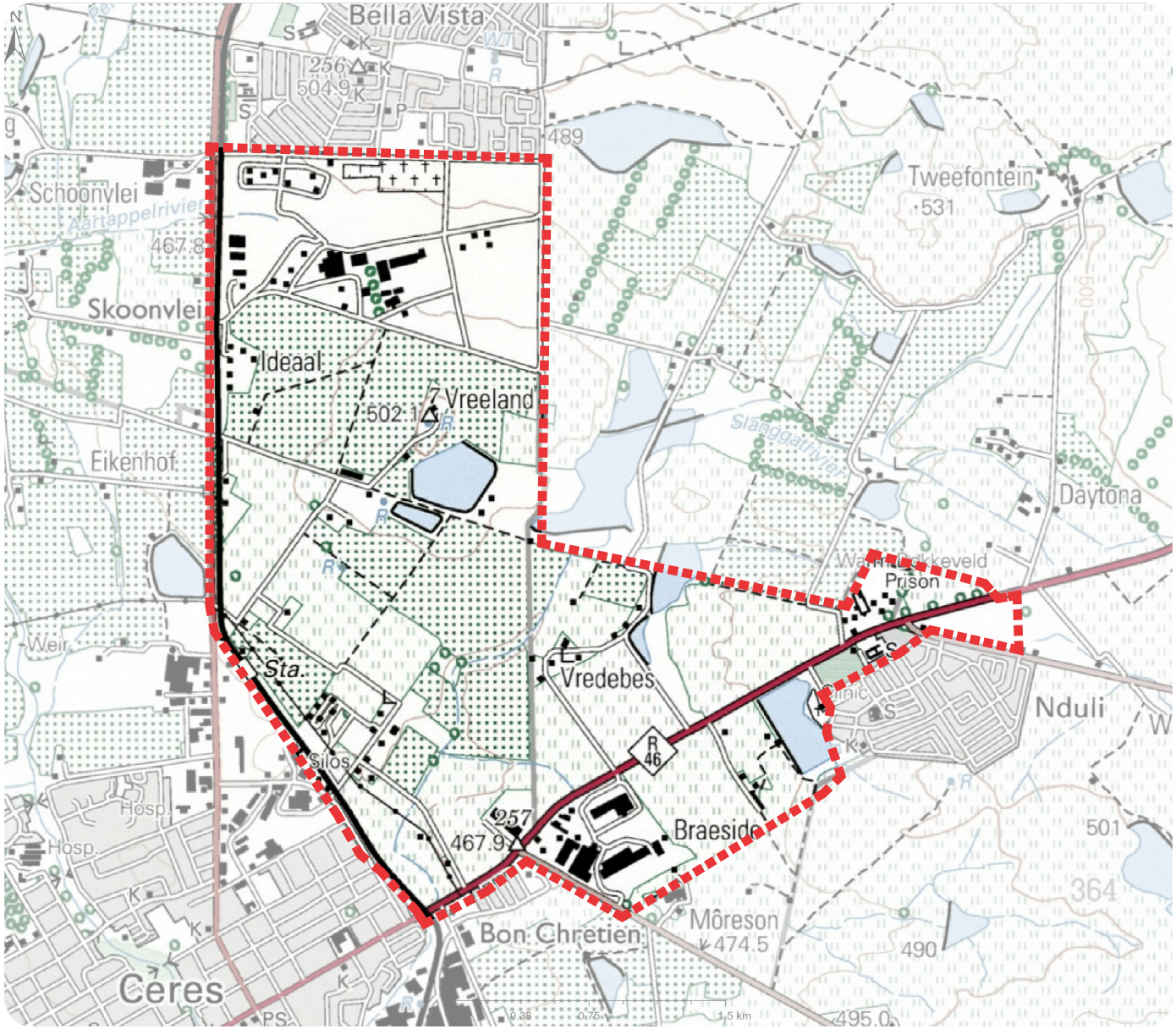


Figure 3. NGI Topocadastral Map of the Precinct Plan Area (CapeFarmMapper, gis.elsenburg.com)

1.2. Users of the Precinct Plan

This report is intended to guide policy makers and local officials in terms of facilitating the future development of this strategic area. These processes will in turn direct developers, land owners and parallel projects such as the WCG RSEP or Agri-Park programme in terms of investment and infrastructure allocation.

1.3. Background to the Precinct Plan: 2020 MSDF Proposals

According to the 2020 MSDF the purpose of the integration project of Ceres, Bella Vista and Nduli is to focus on the required detailed planning to accommodate significant growth in this area, and meeting diverse needs, including economic development opportunity, a range of housing types, and integrated movement between largely fragmented settlement parts.

The MSDF and its focus on this area follows core national and provincial spatial planning principles, including:

- Spatial integration, forging more sustainable and equitable spatial forms in settlement, transport, social and economic areas.
- Inclusion and access, ensuring that all people have access to housing, social and economic services, opportunities and choices.
- Growth, harnessing urban dynamism for inclusive, sustainable economic growth and development.

Focusing future development in the area between Ceres, Bella Vista and Nduli provides the opportunity to concentrate development in proximity to working opportunity, movement routes, and existing commercial and community facilities. It also provides the opportunity to extend and enhance service infrastructure in a sustainable manner and build on the significant Vredebes housing development and initiatives to upgrade Nduli. As a focus for new development, the best

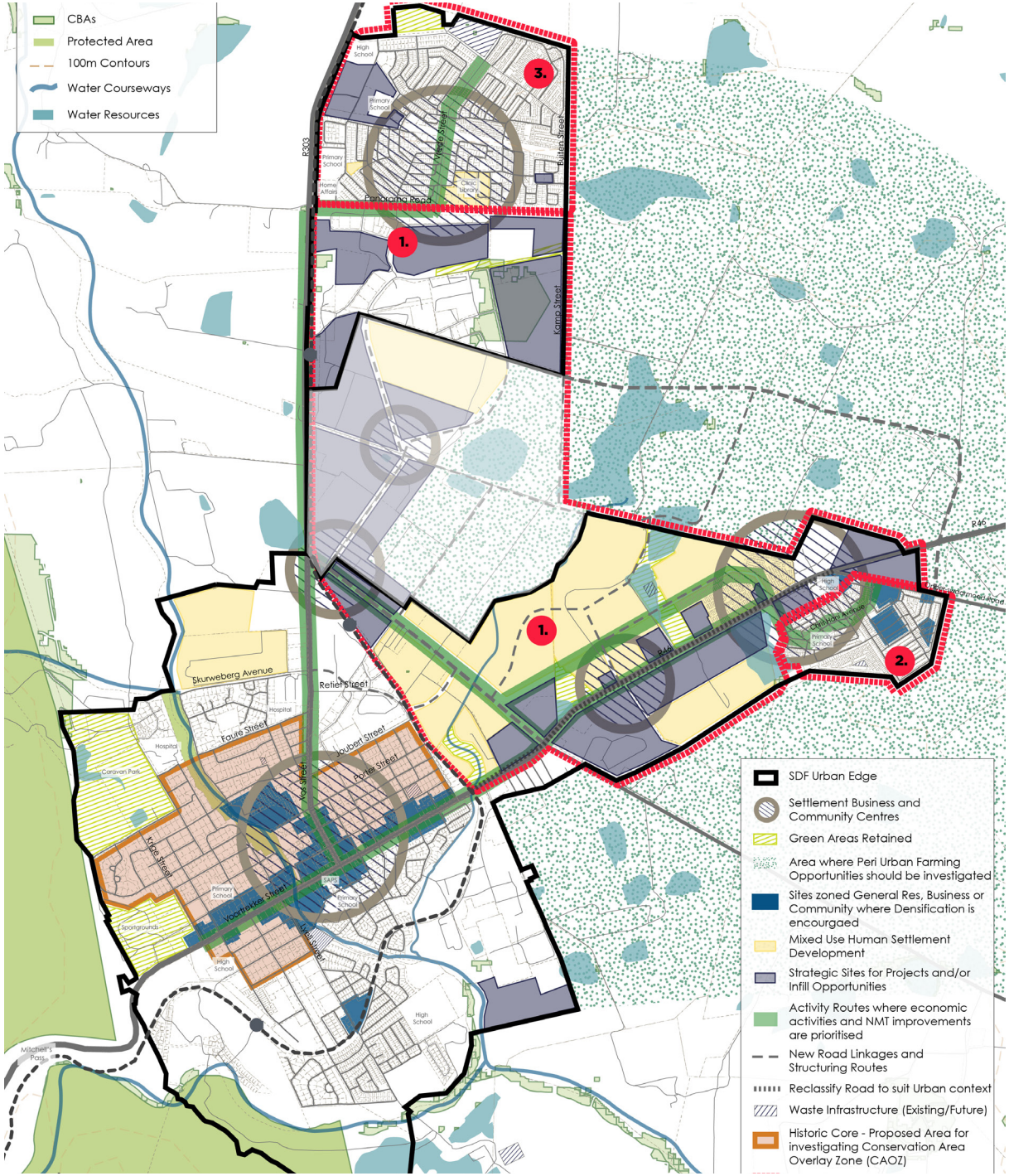


Figure 4. Development Plan for Ceres from 2020 MSDF

livelihood opportunity could be established for existing and new residents, building on existing investment, while, at the same time, protecting existing agricultural and nature resources.

In some way, the progressive development of Vredebes has started development of the area. So has a recent proposal for the establishment of a commercial centre on the R46 east of the existing Ceres town centre towards Nduli.

Given the strategic nature of the area, the MSDF recommends that the package of plans approach – incorporated in the Witzenberg Municipality Land Use Planning By-Law – is followed, enabling structured phases of negotiation, planning and approvals (including the approval of increasing levels of planning detail together with conditions for such approvals).

The MSDF sets out key aspects that precinct planning should consider, inter alia:

- Movement routes which integrate Ceres, Bella Vista, Vredebes, and Nduli (and attract higher order development and uses dependent on passing trade/ access).
- Activities and uses foreseen as part of an agripark.
- Housing opportunity, including opportunity at higher density, a more urban form, and richer range of typology, than traditionally and currently provided with government assistance in Bella Vista and Vredebes.
- The possible reconfiguration of "buffer" strip industrial land south of Bella Vista to also accommodate other uses closer to Ceres.
- Opportunity for start-up or smaller industry/ workshop entrepreneurs.
- An area and facilities which could accommodate large events (e.g. an agricultural festival/ exhibition).
- Higher order institutions.

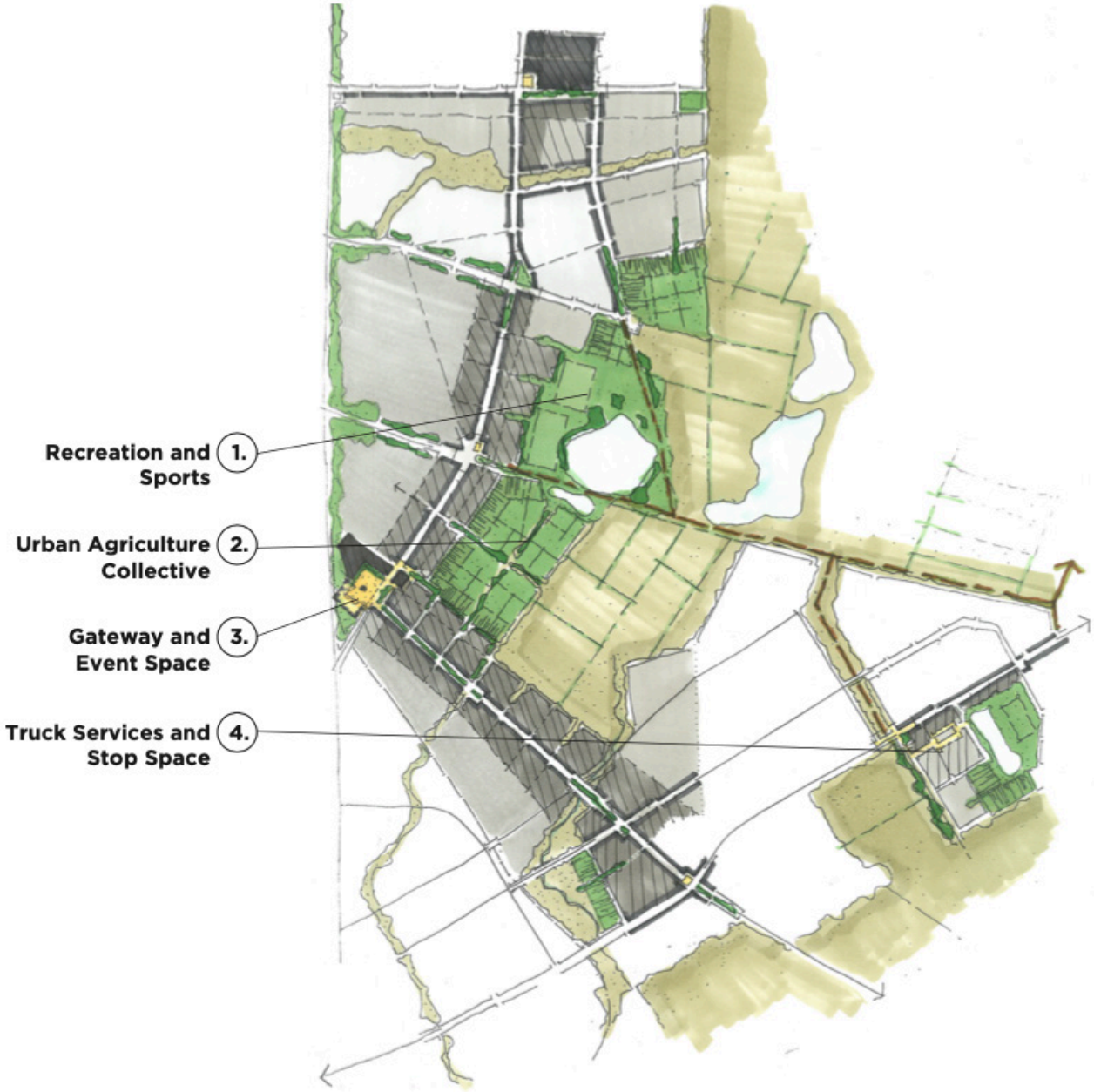


Figure 5. Concept development of the area between Ceres, Bella Vista, and Nduli (work in progress developed for the MSDF)

- Opportunity for small scale farming (to the east).
- A “truck stop” (with appropriate supporting facilities).
- A mixed-use area as part of Nduli with commercial opportunity and public space which can serve as a “gateway” attraction to the Koue Bokkeveld and Tankwa Karoo while providing livelihood opportunity for local residents.

The MSDF proposes that the precinct plan process and deliverables fit the criteria for funding allocation of the Neighbourhood Development Partnership (NDP) Grant of National Treasury, and that it could be beneficial to establish an overlay zone for this area in the municipal Zoning Scheme or make use of the SPOZ allocation.

Figure 5 illustrates the potential of the area in concept form. These proposals – drawn from the MSDF – will form the starting point of this Precinct Plan such that the proposals contained will build on these concepts and first draft ideas.

1.4. Structure of the Precinct Plan

The structure of this precinct plan is based on the DRDLR’s Guidelines in terms of the structure and content of a Precinct Plan to align with SPLUMA requirements. The structure has been amended based on project-specific requirements, terms of reference outcomes, and the fact that extensive background work has already taken place during the MSDF process. See Figure 6 for the revised structure of this precinct plan.

Part 1 sets out the background, project objectives, process and methodology and introduces the study area.

Part 2 sets out the policy context and mandate for framing the proposals within this precinct plan.

Part 3 provides a strategic overview of the contextual analysis of the study area and unpacks relevant opportunities and constraints that inform the proposals.

Part 4 sets out a vision and conceptual spatial strategy by unpacking thematic areas on which the concept for future development is based.

Part 5 provides an overview of development proposals, spatially designated and unpacked while also providing indications of the possible infrastructure implications of the proposals.

Lastly **Part 6** unpacks the requirements for implementation, listing key projects per sub-precinct, and prioritises these according to timeframes and possible funding, as well as required institutional arrangements. Design guidelines and precedent visuals are also provided to assist in the cohesive implementation of projects and proposals.

1.5. Precinct Plan Process

This process was initiated as an extension to the MSDF 2019/20 process. During the month of August and September the draft document was finalised through the development of a concept and first draft proposals. These proposals were submitted to municipal officials for inputs. Hereafter more detailed proposals such as ideas for structure, key interventions, guidelines, future infrastructure requirements etc. were developed and tested with internal departments and circulated to key stakeholders for inputs. Workshops could not be held due to the Covid -19 restrictions. During the months of October and November engagements and inputs where incorporated and the document was finalised as required

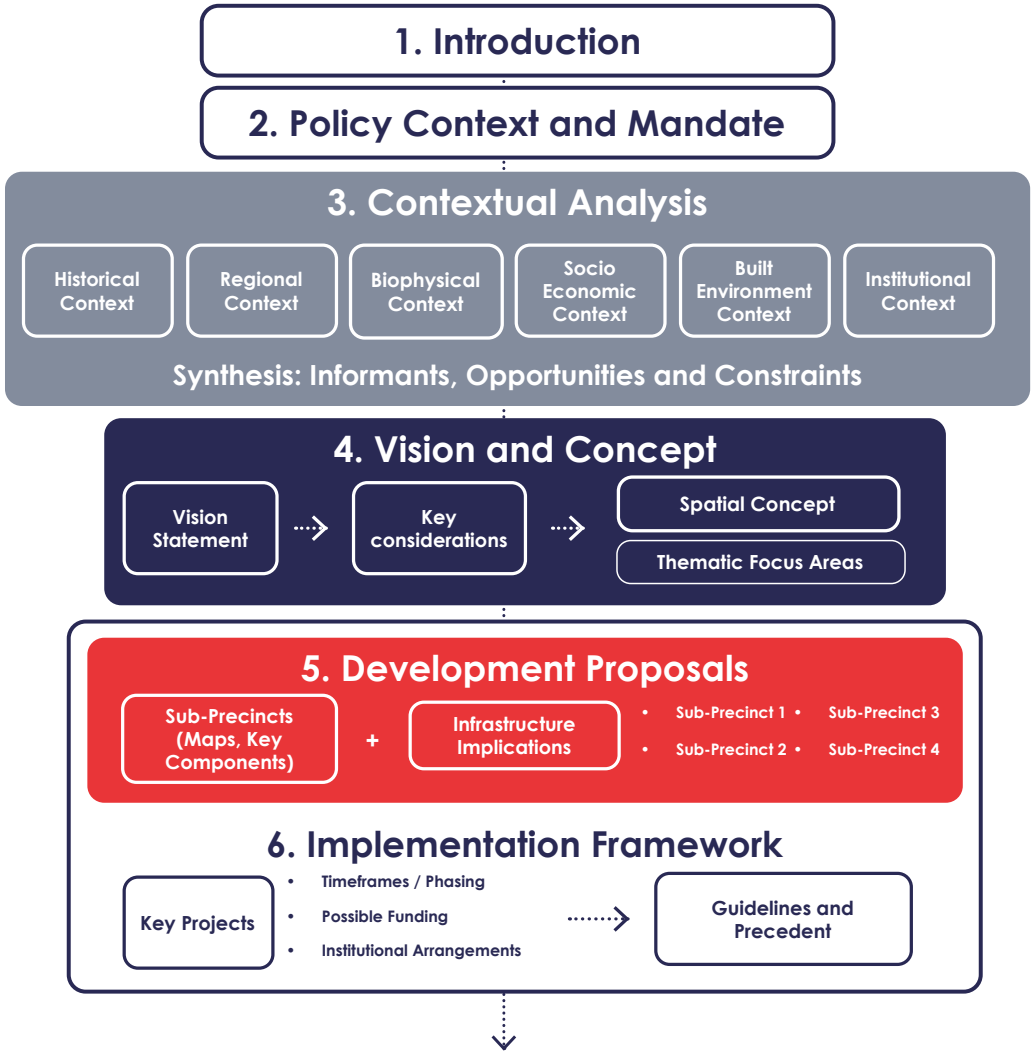


Figure 6. Priority Area Precinct Plan Structure



Part 2.

Policy Context and Mandate

2. Policy Context and Mandate

The preparation of the Ceres Priority Area Precinct Plan occurs within an extensive legislative, policy, programmatic, and planning context which mandates, enables, and informs the work in progress. The following section highlights the key policy informants to derive at a clear mandate for future development of the study area.

2.1. Policy Context for Precinct Plans

Numerous policy frameworks focus the work of government holistically, the spatial arrangement of activities, or specific sectors. In the sections below, only the most specific policy informants to precinct planning are summarised.

2.1.1. The National Development Plan 2030

The National Development Plan (NDP), developed by the National Planning Commission and adopted in 2012, serves as the strategic framework guiding and structuring the country's development imperatives and is supported by the New Growth Path (NGP) and other national strategies. In principle, the NDPP is underpinned by, and seeks to advance, a paradigm of development that sees the role of government as enabling by creating the conditions, opportunities and capabilities conducive to sustainable and inclusive economic growth. The NDPP sets out the pillars through which to cultivate and expand a robust, entrepreneurial and innovative economy that will address South Africa's primary challenge of significantly rolling back poverty and inequality by 2030.

The legacy of apartheid spatial settlement patterns that hinder inclusivity and access to economic opportunities, as well as the poor location and under-maintenance of major infrastructure, are two of the nine identified core challenges facing the country's development. Aimed at facilitating a virtuous cycle of expanding opportunity for all, the NDPP proposes a program of action that includes the spatial transformation of South Africa's towns, cities and rural settlements given the "enormous social, environmental and financial costs imposed by spatial divides".

Of particular relevance are the recommendations set out in Chapter 8: Transforming Human Settlements and the National Space Economy, including the upgrading of all informal settlements on suitable, well-located land; increasing urban densities to support public transport and reduce sprawl; promoting mixed housing strategies and compact urban development in close proximity to services and livelihood opportunities; and investing in public transport infrastructure and systems (with a special focus on commuter rail) to ensure more affordable, safe, reliable and coordinated public transport.

The spatial objectives outlined in the NDPP's "Urban Hub Toolkit" emphasises three key concepts to guide the restructuring of urban hubs and small towns South African towards vibrant sustainability. These are:

- The interchange zone: This is where the place where rail (if available), bus and taxi modes of public transport are within easy walking distance of one another. The connecting routes, or areas of movement, are designed to become areas of opportunity for retail and service-related businesses which will choose to locate along these routes in response to the high volumes of passing traffic. This improves economic viability (especially of small businesses) as such places become important hubs of activity while also increasing convenience for public transport users.
- Mixed use development and housing compaction: The aim is that the planning and (re)design of urban hubs (CBDs), achieves more urban (rather than suburban) character and development typologies. This relates to both land use and residential density. With horizontally and vertically mixed-use development, new housing typologies and urban social facility design is possible. Together, these contribute to more lively and walkable places that provide better thresholds of support for public transport.
- Vibrant people friendly public places: The CBDs (or hubs) should be designed as socially, culturally and economically meaningful places. To do this requires that a range of accessible, inclusive and well-designed public spaces are available to residents and visitors to the hub.

2.1.2. Integrated Urban Development Framework (IUDF)

The IUDF, approved by National Cabinet in 2016, aims to steer urban growth nationally towards a sustainable model of compact, connected and coordinated towns and cities. The IUDF provides a roadmap to implement the NDPP's vision for spatial transformation, creating liveable, inclusive and resilient towns and cities while reversing apartheid spatial legacy.

To achieve this transformative vision, four overall strategic goals are introduced:

- Spatial integration; to forge new spatial forms in settlement, transport, social and economic areas.
- Inclusion and access; to ensure people have access to social and economic services, opportunities and choices.
- Growth: to harness urban dynamism for inclusive, sustainable economic growth and development.

- Governance; to enhance the capacity of the state and its citizens to work together to achieve spatial and social integration.

These strategic goals inform the priority objectives of nine policy levers, premised on the understanding that integrated urban planning forms the basis for achieving integrated urban development, which follows a special sequence of urban policy actions. Integrated transport needs to inform targeted investments into integrated human settlements, underpinned by integrated infrastructure network systems and efficient land governance.

2.1.3. The WCG Provincial Spatial Development Framework (PSDF)

The PSDF sets out to:

- Address the lingering spatial inequalities that persist because of apartheid's legacy – inequalities that contribute both to current challenges (lack of jobs and skills, education and poverty, and unsustainable settlement patterns and resource use) and to future challenges (climate change, municipal fiscal stress, food insecurity and water deficits).
- Provide a shared spatial development vision for both the public and private sectors and to guide to all sectoral considerations about space and place.
- Direct the location and form of public investment and to influence other investment decisions by establishing a coherent and logical spatial investment framework.

The spatial agenda advocated by the PSDF includes:

- Managing urban growth pressures to ensure more efficient, equitable and sustainable spatial performance.
- Aligning, and coordinating public investments and leveraging private sector and community investment to restructure dysfunctional human settlements.
- Supporting municipalities in managing urban informality, making urban land markets work for the poor, broadening access to accommodation options, and improving living conditions.
- Aligning infrastructure, transport and spatial planning, the prioritisation of investment and on the ground delivery.

The PSDF sets out a number of key strategic spatial transitions required to achieve a more sustainable use of provincial assets, the opening-up of opportunities in the space-economy and the development of integrated and sustainable settlements. Included is integrated and sustainable settlements, implying a transition from fragmented, isolated and inefficient community facilities and places to integrated, clustered and well-located community facilities and places.

2.2. Planning Context

2.2.1. Draft Cape Winelands District Spatial Development Framework 2018/2019

The objectives of the Cape Winelands District Municipality (CWDM) SDF are to:

- Improve the quality of life for the people of the region by ensuring principle led responses.
- Plan in advance by considering future population growth, economic and climatic changes.
- ***Manage the impact and exposure of external and internal threats to growth and development.***
- ***Restructure urban settlements through compaction and densification.***
- Promote sustainable resource use and responsible rural development.
- Improve and conserve the district's natural environment.

Towards achieving these objectives the district SDF sets out key strategies and implementation proposals, with a more facilitative role at a regional level. Precinct specific proposals are thus not contained. However, the report proposes small scale farming on municipal commonage - this project entails the establishment of farming opportunities for existing small scale livestock farmers. Policy directives are thus guided by the district-wide approach to infrastructure and incentives for economic opportunities.

2.2.2. Witzenberg Municipality 2nd Review Integrated Development Plan (2019 - 2020)

The Witzenberg Integrated Development Plan (IDO) is the 4th Generation IDP developed and drafted in consultation with the people of Witzenberg, provincial government and sector departments.

The IDP focuses on the implementation of social housing programmes such as Vredebes and the upgrade of the informal settlement in N'Duli. These projects require major bulk infrastructure upgrading that will take up the largest portion of grant funding for the next five years.

One of the four key performance areas include the socio-economic support of the poor and vulnerable through programmes and policy, and enabling environments that attract investment to support the local economy. Proposals and identified projects include the construction of houses in Vredebes, making provision for "GAP" housing under the FLISP Programme of the Department of Human Settlements, and the continued support and implementation of the Agri-Park as an enabler for local economic growth.



Part 3.

Contextual Analysis

3. Contextual Analysis

3.1. Historical Context and Growth

According to research conducted in 2005 by the Centre for Social Science Research (CSSR) via the University of Cape Town (UCT), the history of Ceres can be conceptualised as a story of roads, routes and remoteness since long before deciduous fruit became a major industry. Settled in the 18th century, the town only experienced significant growth around the 1870s, when its location on the 'great road' to the north east that connected the Cape with the diamond mines of Kimberley brought it some prominence as a way station (Smuts & Alberts 1988). Ceres was formally established in 1854 on the farm of Jan Frederik Munnik, and municipal status was granted 10 years later. From the outset, the civic leaders assiduously promoted the development of both public and private gardens as well as tree planting on an extensive scale. This accounts for the many oak, poplar, pine and bluegum trees that continue to line the streets, farm roads and rural lanes of the area.

Increasing integration into national networks and markets opened the path for the development of fruit farming in the region, and while the wine farming areas in the surrounding Breede River region stagnated, mostly due to anti-apartheid sanctions, Ceres steadily grew. Mixed farming (fruit, wheat, vegetables and livestock) increasingly gave way to specialisation and, by the 1990s, Ceres was a major centre of intensive deciduous fruit production for export. By 1998, with more than 11 000 ha of land planted to deciduous fruit, Ceres was producing almost 60% of South Africa's entire pear crop, and had a gross geographic product of R265 million (du Toit, 2005).

Following an application by Ceres Fruit Growers for expansion of their business premises and housing for their workers, the divisional council took a call option in 1965 on the land where Bella



Figure 7. 1942 aerial image of Ceres, showing limited development structured around the original settlement footprint (from the Department of Rural Development and Land Reform's National Geo-spatial Information (NGI) 1926 - 2008 series (DRDLR, 2020)).



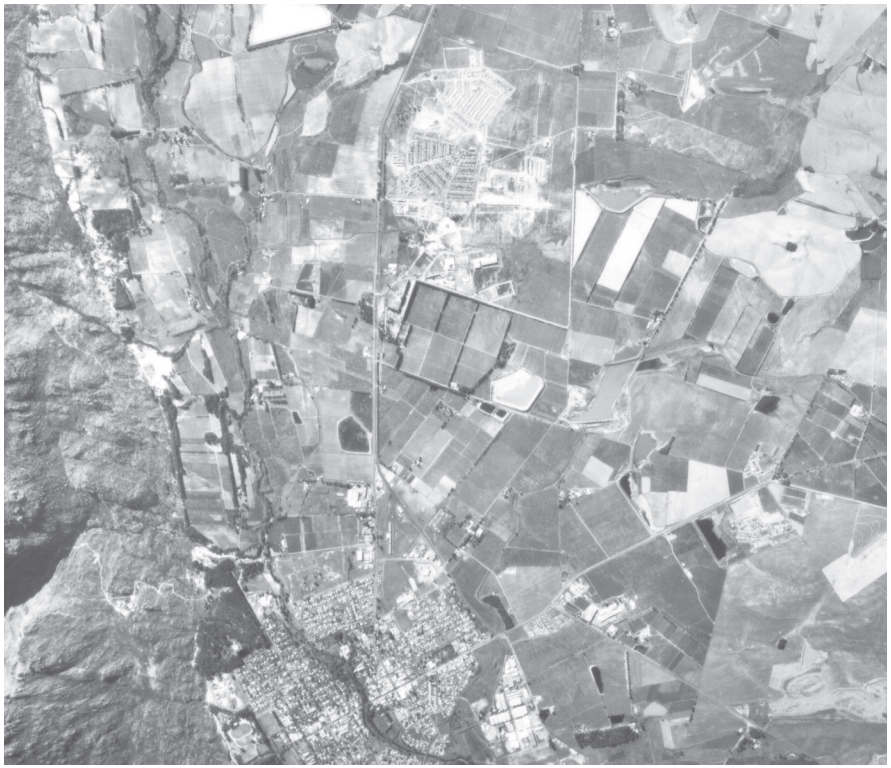


Figure 8. 1980 and 1987 aerial images of Ceres, showing layouts for Bella Vista appearing to the north of town (from the Department of Rural Development and Land Reform's National Geo-spatial Information (NGI) 1926 - 2008 series (DRDLR, 2020)).

Vista is located today. On 6 November 1969 the area known as Area K was proclaimed a coloured area.

The expansion of the area was "problematic" as it was seen as an independent coloured area that had to replace the existing coloured areas of the town. The development of Nduli started during the 1940s when mention was made of the provision of a 'location' for Black African people. However, Black Africans had been living in the Ceres district for a long time in Sakkiesdraai. Later accommodation was supplied outside the town in Nduli, meaning 'on the hill'. During the 1960's people were moved from Sakkiesdraai to this new development outside Ceres. After the abolishment of influx control the population of Nduli increased significantly and a housing shortage developed.

Figures 7 and 8 portray the development of the areas around Ceres, showing town expansion as well as the first layouts for Nduli and Bella Vista in the 80's.

The area constituting the study area for this precinct plan is therefore characterised by these two outlying settlements on the northern and south eastern edges and their considerable distance between the town centre where, historically, economic opportunities have been concentrated. The rest of the study area developed through the expansion of agricultural industrial activities, cultivation and conversion of land pockets.



Figure 9. Google Earth Image from 2006.

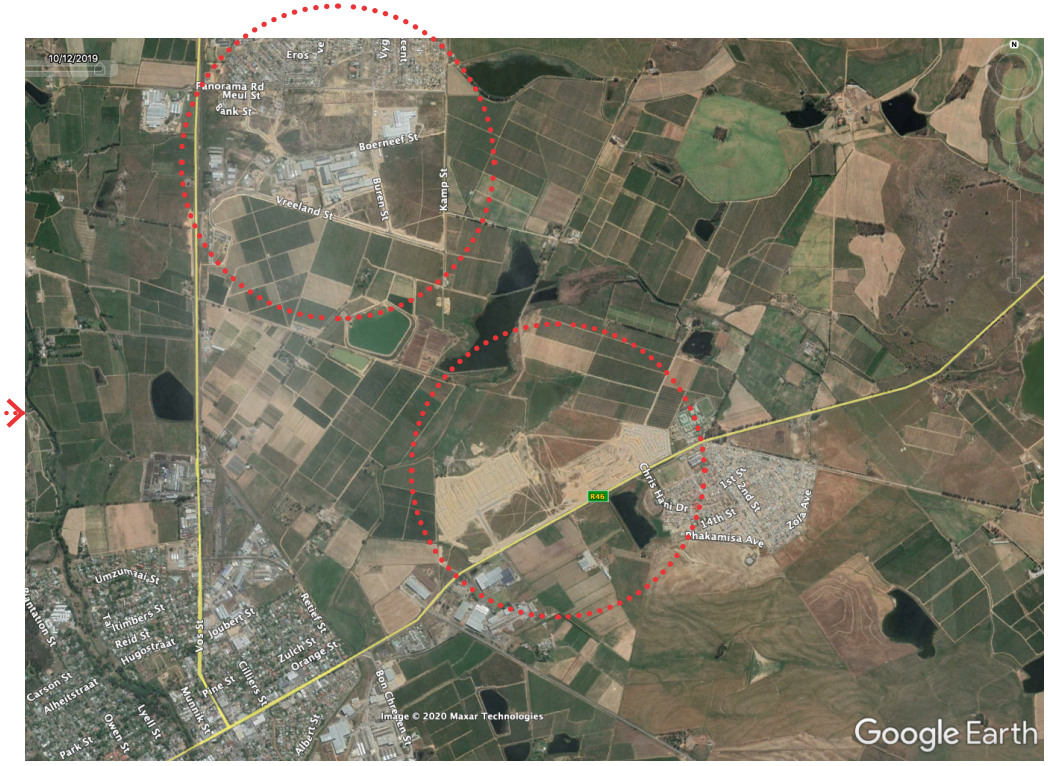


Figure 10. Google Earth Image from 2020, showing areas of growth and expansion.

As can be seen on Figures 9 and 10, the areas where most significant growth has taken place is in the area just south of Bella Vista, called Schoonvlei where various industry activities have established, and the area north of Nduli called Vredebes where government funded housing and infrastructure has been implemented since 2016

Sources:

du Toit, A. (2005). Forgotten by the Highway: Globalisation, Adverse Incorporation and Chronic Poverty in a Commercial Farming District. Published by the Centre for Social Science Research, University of Cape Town, 2005.

https://ceresmuseum.co.za/history/forced-removals/ (accessed 14 September 2020)

Witzenberg Municipal Spatial Development Framework, September 2012.

3.2. Biophysical Context

3.2.1. Overview

The biophysical landscape directly surrounding the Ceres area is dominated by agricultural activities such as fruit orchards and fruit packaging facilities. With Ceres situated within the Upper Breede River catchment, these agricultural activities have had an impact on the river system, although, according to the 2017 Environmental Resources Protection Plan for the Breede River Catchment in the Western Cape report (WCG DEA&DP) the tributaries of the Upper Breede River are generally still in a good state. The main impacts have been from invasive alien vegetation (black wattle) and alien fish (sharptooth catfish and smallmouth bass). Habitat modification as a result of in-stream structures (dams and low water bridges), bulldozing, encroaching agricultural activities and mining have also impacted on the riparian and in-stream habitat.

Figure 11 indicates a slight hill due to topographical characteristics of the area south of Schoonvlei. The rest of the study area is relatively flat.

The study area is home mostly to farmlands and the associated infrastructure, of which includes water resources and dams. A stream also runs through the central part of the site, from the edge of Ceres town centre passing the northern portion of Vredebes. Although the status of these streams and water sources are not currently quantified in exact detail, and reports on the exact quality of soils in this precinct are not available at the time this report was compiled, it is imperative that the impact of climate change has resulted and will continue to result in changes in area, water use and welfare of the farmers in and around Ceres (Abiodum et al, 2018). The general trend, according to a 2016 case study of Ceres[1], will be the substitution of high valued crops (fruits) with vegetables and annual crops, with the emphasis

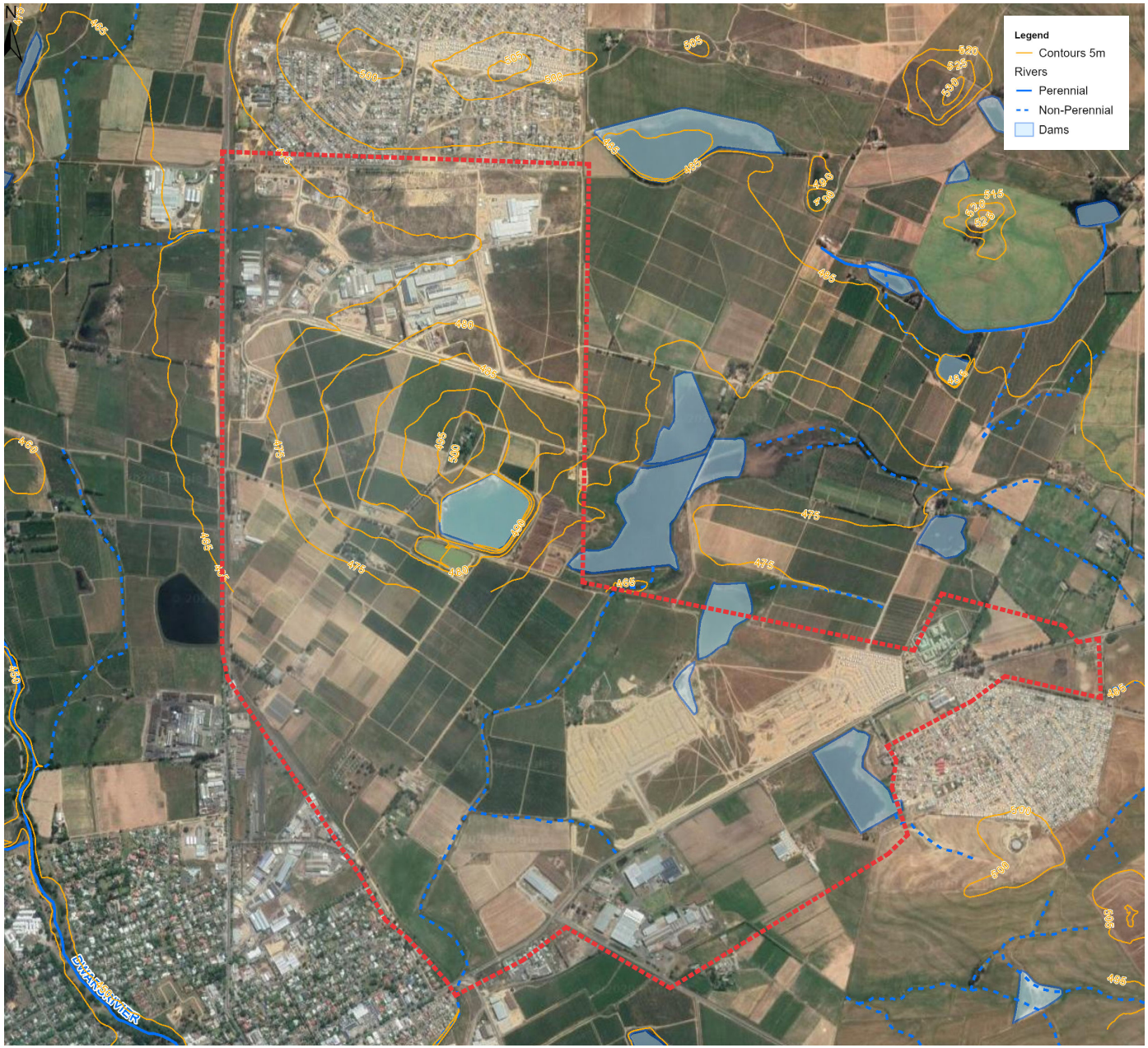


Figure 11. Water Systems and 5m contours (Cape Farm Mapper https://gis.elsenburg.com)

1 Abiodun A. Ogundeji, Henry Jordaan & Jan Groenewald (2018) Economics of climate change adaptation: a case study of Ceres – South Africa, Climate and Development, 10:4, 377-384



Figure 12. Conservation and biodiversity elements of the study area (Cape Farm Mapper https://gis.elsenburg.com)

turning to get the best returns to water, rather than to land. Crops yielding better return to the decreased water availability will become more and more preferable. Water resources management is therefore important in ensuring that agricultural production can withstand the stresses caused by climate change. Improvement in irrigation efficiency is crucial in ensuring the availability of water.

Figure 12 relates to the biodiversity system which reinforces the importance of the natural streams as they are identified as critical biodiversity within the study area. This calls for the potential restoration and celebration of these natural features into future development proposals.

3.2.2. Key Findings and Informants

- A number of streams and waterbodies exist in the area which could be incorporated in the layout of the area.
- Natural systems should be incorporated in a manner which forms a continuous network.
- Development setbacks from water courses should follow prescribed norms and standards.

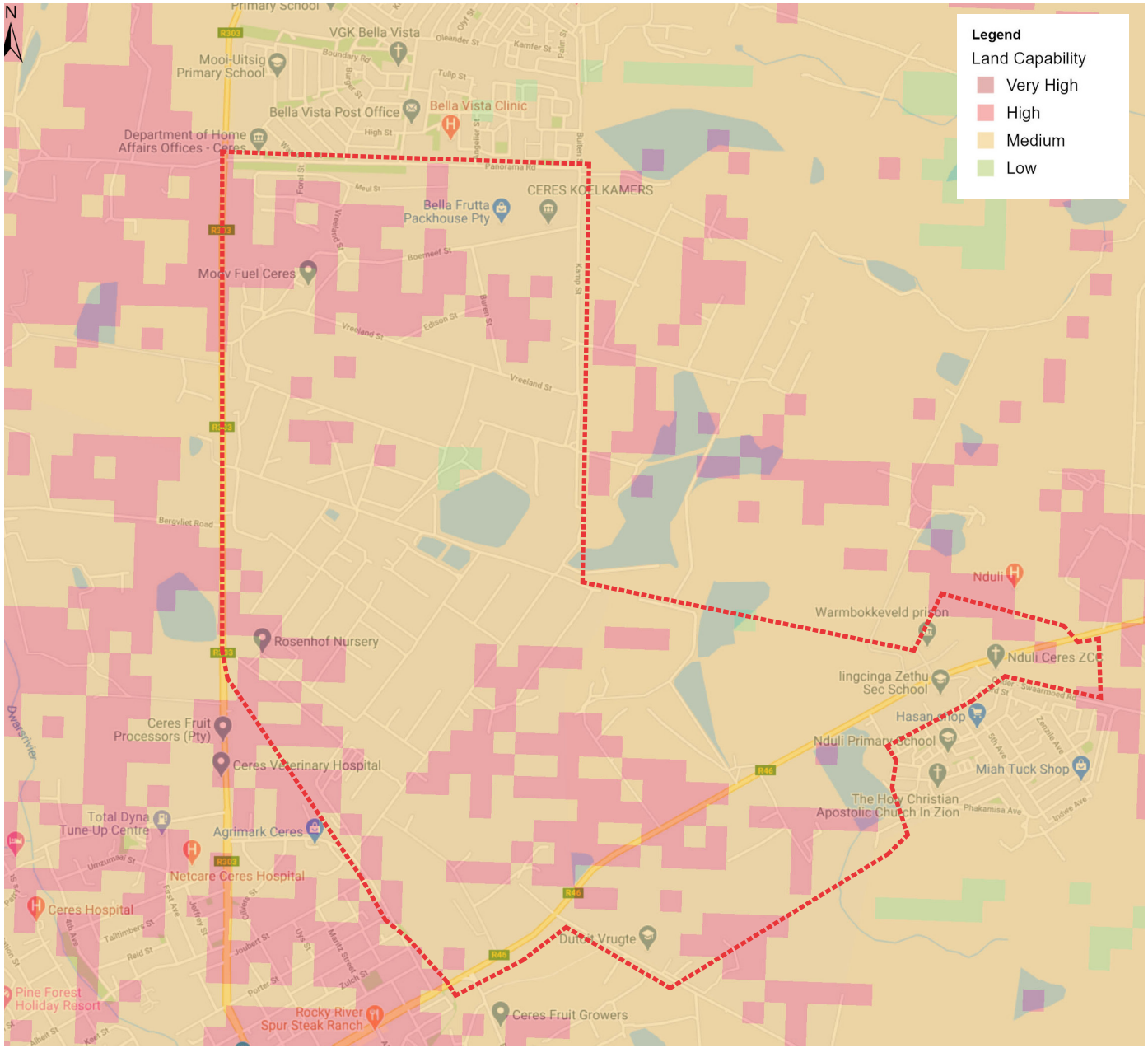


Figure 13. Land Capability (Cape Farm Mapper https://gis.elsenburg.com)

3.3. Socio-Economic Context

3.3.1. Overview

More than half of the population of Witzenberg Municipality is located in urban settlements, with the majority (58,3%) concentrated in Ceres (which includes Nduli and Bella Vista). Surrounding the planning area, Ceres can be typified as having the most opportunity and highest income residents. Bela Vista – mostly developed with formal housing – has lower mean incomes, fewer opportunity. Nduli is a focus of lower income residents, unemployment, and informal attempts at structuring housing. Each of these areas – Ceres, Bella Vista, and Nduli – has roughly an equal population size. Resident growth is faster, however, in Bella Vista and Nduli than in Ceres town.

The Witzenberg Municipality has a relatively small economy, contributing R8,2 billion to the economy of the CWD (13,5%) and provides employment for just over 60 000 people. The largest economic sectors in the Witzenberg economy in 2016 included the wholesale and retail trade, catering and accommodation sector (17,4%); the finance, insurance, real estate and business services sector (15,9%); and the agriculture, forestry and fishing sector (15,2%). Collectively, these sectors contributed R4 billion to the Witzenberg economy (48,5%), emphasising their importance locally and the impact of the sectoral performance on the overall stability of the Witzenberg economy.

The agriculture, forestry and fishing sector, the major contributor to employment in (22,6% in 2016), grew significantly in 2017 but shed an estimated 2 308 jobs in 2017, following job losses in 2016 as well. Since this sector is a valuable source of employment, particularly in rural areas, these continued job losses can contribute to the increase in poverty and the need for support from government institutions. Access to agriculture for small scale farmers and entrepreneurs remains limited.

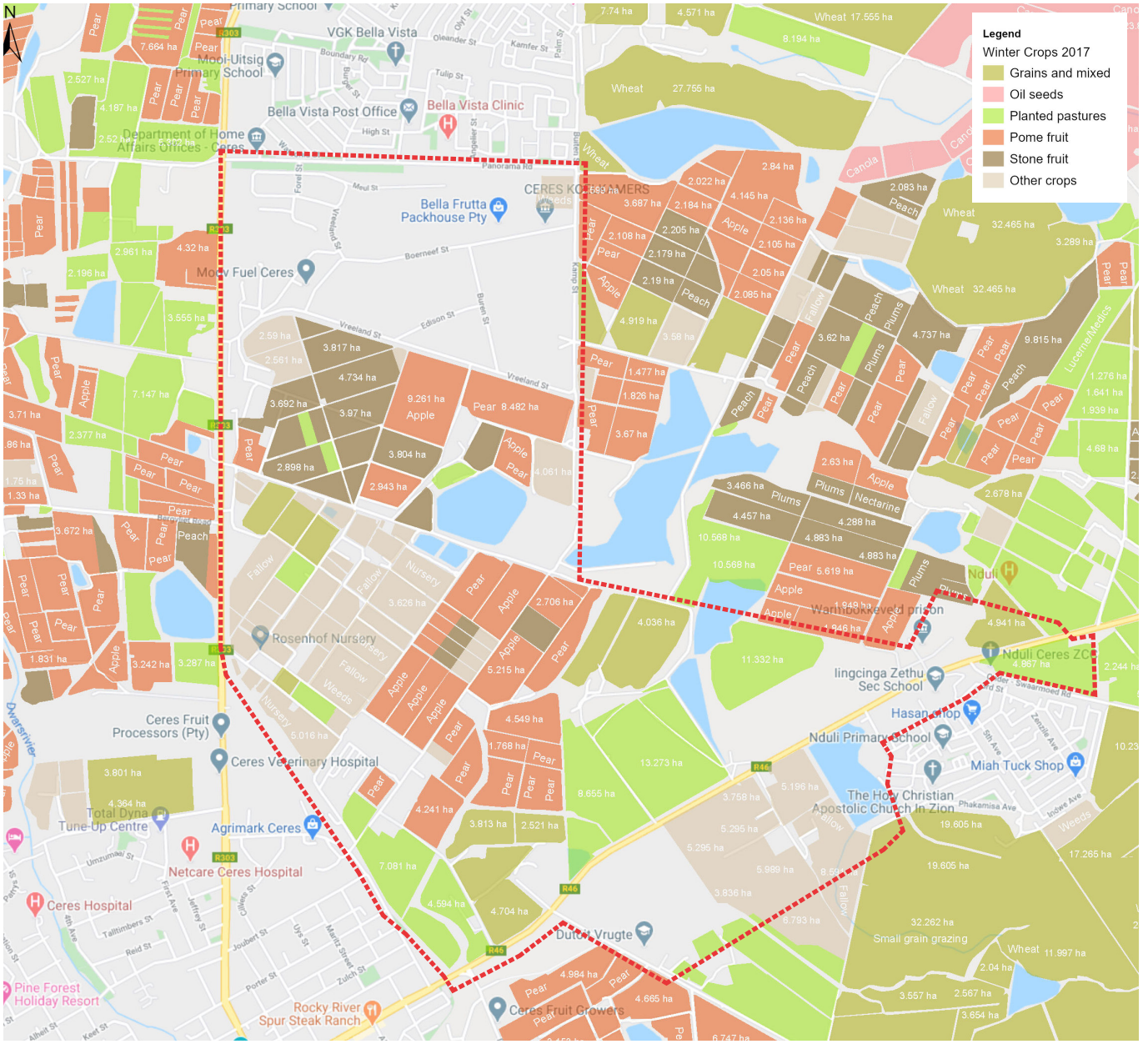


Figure 14. Crops Census 2017 (Cape Farm Mapper https://gis.elsenburg.com)

3.3.2. Key Findings and Informants

- Communities with lower incomes remain in areas generally marginalised from existing opportunity (resulting, inter alia, in high transport cost to access opportunity).
- Relatively low economic growth and performance continues in Witzenberg as a whole.
- Agriculture remains the largest employer (50%), However, the sector is experiencing a high rate of net job losses, and often only provides seasonal opportunities.
- While the areas' population is set to increase, the provision of skills, training and employment opportunities have not been able to meet current demand.
- Alternative models for farming and enabling economic growth such as eco-tourism or green agriculture, within the context of the Fourth Industrial Revolution towards future sustainability and resilience, have not been properly explored in this area.

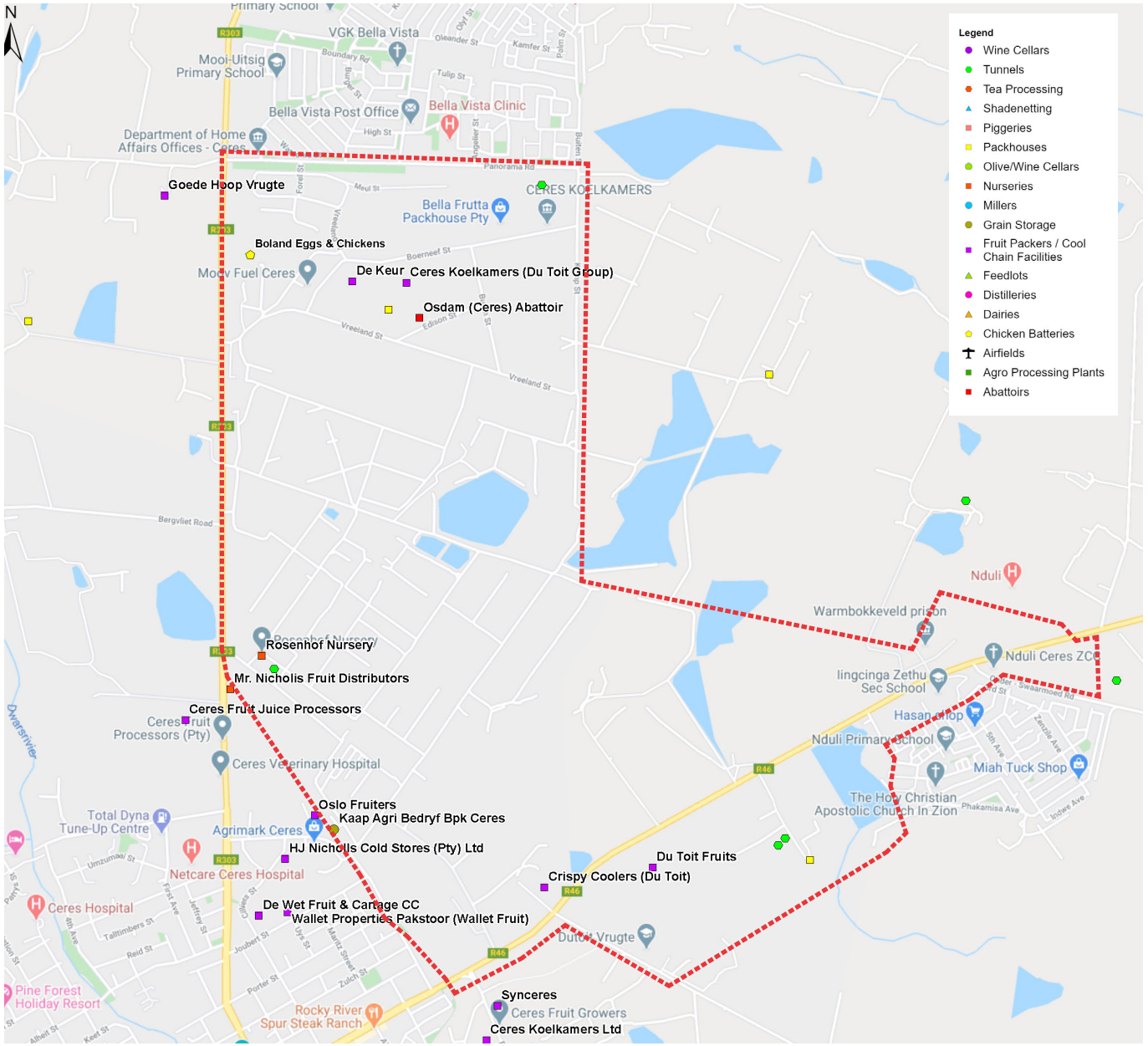


Figure 15. Agricultural Infrastructure (Cape Farm Mapper https://gis.elsenburg.com)

3.4. Built Environment Context

3.4.1. Overview

As described in section 3.1., the Precinct Plan area in many ways came about through the establishment of Bella Vista, Schoonvlei, Nduli, Vredebes as "distinct" places and the gradual expansion of these areas towards each other. While large parts are still farmed as Pome Fruit, Stone Fruit, and Planted Pasture, there is pressure from the north, south, and east towards the "centre" of the area.

The edges of the area reflect various the settlement approaches followed in establishing these places, ranging from the grid-like sub-division of the residential area in the Piet Retief Street area (following the pattern of the old town), to the curvilinear lay-out of Schoonvlei and Vredebes. Along the R46, some industrial development benefit from access to this important route.

In many ways, the central undeveloped part of the area remains inaccessible from its surrounds, and therefore the surrounding areas from each other.

A previous conceptual framework plan prepared in 2012 for sub-precinct 2 (named "Marseaux" - see Figure 16) indicates the area west of the for farm-worker housing, residential, and industrial use (abutting the R46). Development of this area will effectively link Vredebes with Ceres town (see Annexure B for Vredebes layout). The Municipality has also received an application for a major shopping centre in sub-precinct 2 on Erf 9602, south of the R46 and at the intersection of the R46 and Ezelfontein Road (see Figure 18). The location of this facility is appropriate in relation to access to many parts of Ceres town and different communities. The proposal makes provision for ± 18 500 m² of GLA, which will include the shopping centre as well as car dealerships, a petrol station, restaurants and around 740 parking bays. The proposal includes three entrances.

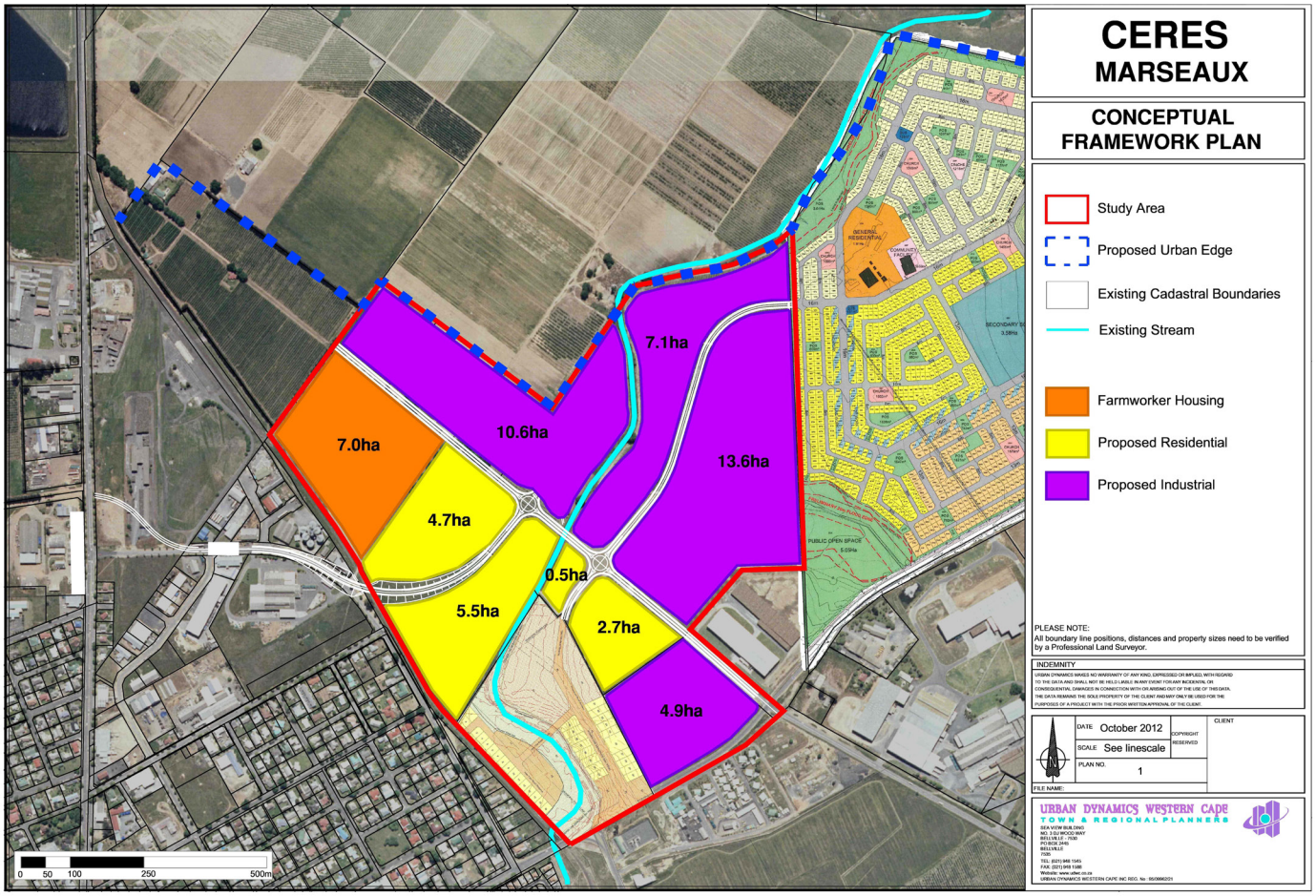


Figure 16. The conceptual framework plan prepared in 2012 for the area between the eastern portion of Ceres and Vredebes, titled "Marseaux" (Urban Dynamics, 2012)

Development of Marseaux and the shopping centre potentially knits Vredebes, Nduli, and Ceres town together, and provide for more convenient living, with work, social facilities, and commercial opportunities located closer to places of residence.

Critical to integrating the different areas will be providing for non-motorised transport along major routes, including the R303, R46, and routes provided internal to the precinct area.

As most of the area is farmed (and zoned agricultural), urban infrastructure networks do not exist, with infrastructure network expanded to service the surrounding areas as distinct places.

The area abuts two major regional distributor routes, the R46 and R303. Neither of these routes currently provide for non-motorised transport, enabling ease of access between Ceres, Bella Vista, and Nduli. Little direct access is possible between Bella Vista and Nduli.

In overall development, the area represents an agricultural "buffer" between Ceres town, Bella Vista and the Schoonvlei industrial area to its south, and Nduli and Vredebes. From a human development perspective, it potentially represents an area rich in opportunity, with a range of activities and associated opportunity in proximity. While some loss of agricultural land is inevitable, there is also the opportunity to maintain agricultural activity, including increased access to small scale farming.

The R46 in particular is not fully used as an attractor of development which benefits from passing flows, in that way also limiting ready access to residents of Nduli (and increasingly Vredebes) from a full range of urban activities in proximity to places of residence.

The range of housing types envisaged for Vredebes is arguably limited (in relation to overall needs in the area) and planned internal activity routes not enabling of full integration of the area with its surrounds (see Figure 17).

While new development will require expanded infrastructure, the opportunity exists to connect into established networks of the surrounding the area.

The Vredebes project when completed will have a significant influence on the municipal financial viability, service delivery, transport network and Ceres CBD. The Provincial Government will assist Witzenberg through the Regional Social and Economic Programme (RSEP) to develop an implementation plan for Vredebes to ensure an integrated and sustainable community. At the time of this report the plans were being reformulated to prioritise NMT facilities along major transport routes.

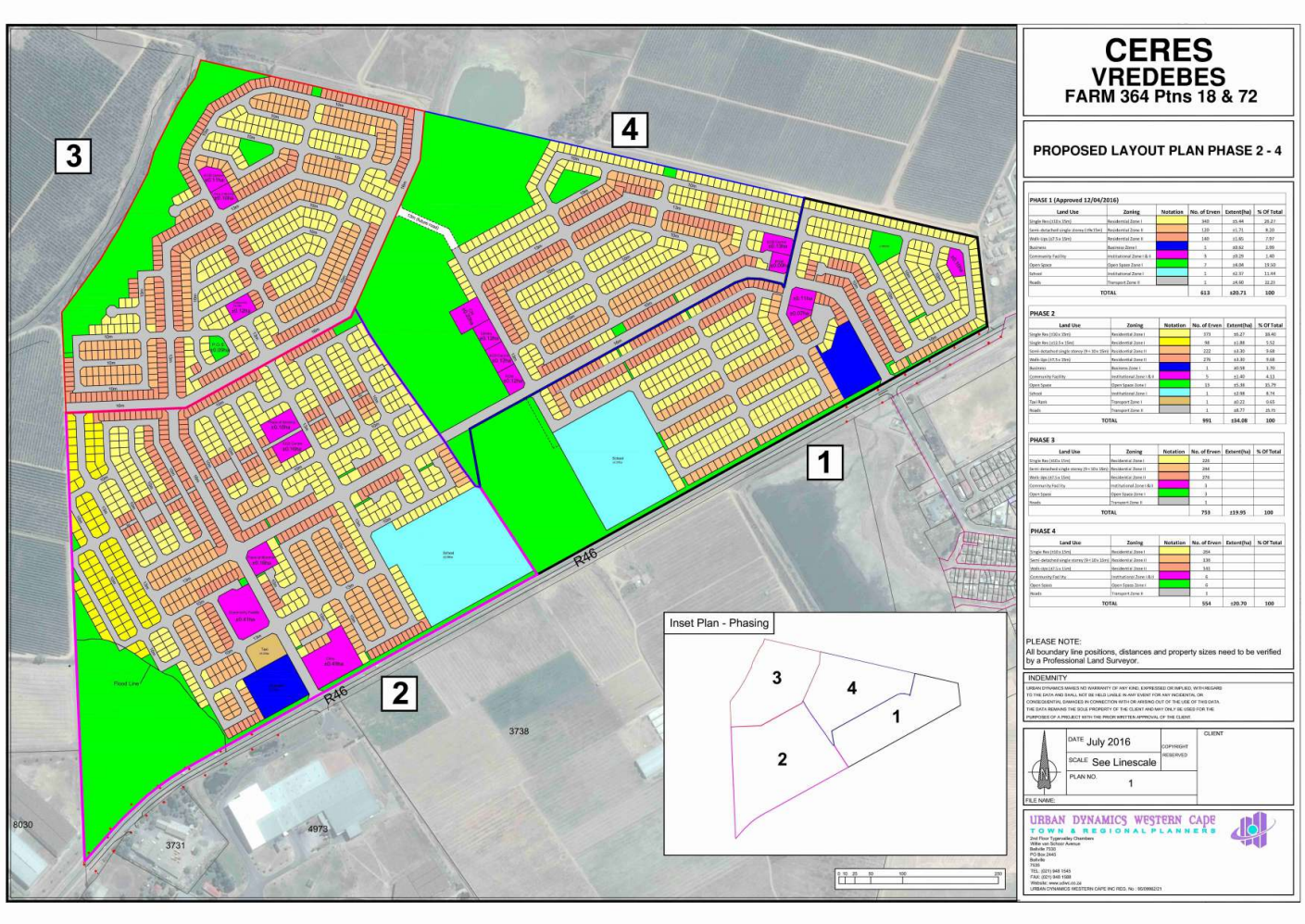


Figure 17. Layout plans for Vredebes - work in progress as phasing takes place (Urban Dynamics, 2012)

3.4.2. Key Findings

- While potentially very accessible, the area and adjacent development is currently not well integrated, specifically for non-motorised transport.
- The generative capacity of major routes adjoining the area – to attract higher order uses – has not been fully exploited.
- Current housing provided in the area do not provide a range of typologies fully meeting the needs of residents.
- Albeit new infrastructure will be required, infrastructure can connect to established networks surrounding the area.



Figure 18. Site Development Plan Proposal for the development of a shopping centre along the R46 between Ceres and Nduli (First Plan Town and Regional Planners / Boogertman Partners, 2020)

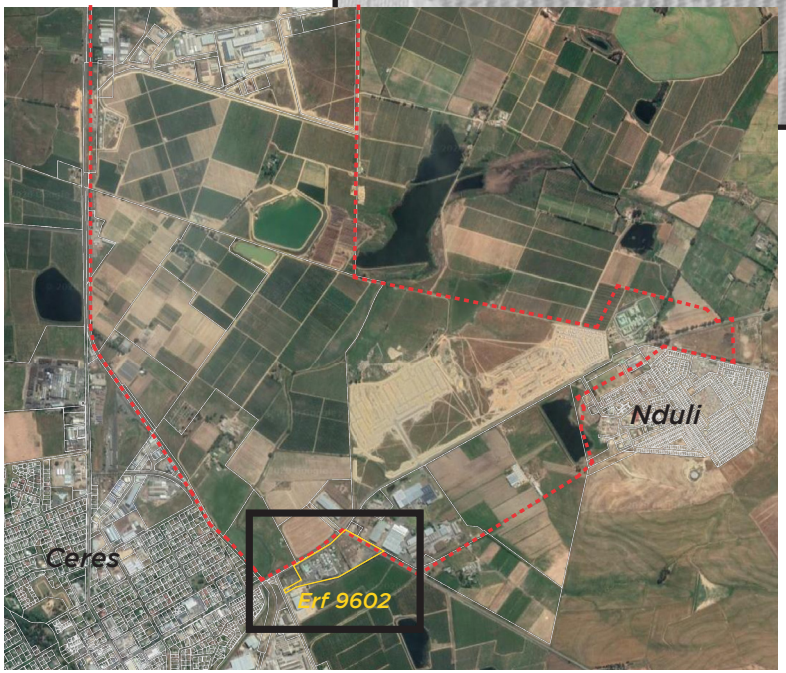


Figure 19. Location of Erf 9602 in relation to the Precinct Plan area

3.5. Institutional Context:

3.5.1. Overview

As indicated in the MSDF, the Witzenberg Municipality has limited development planning and management capacity (especially given the large spatial extent of the Municipality). Nevertheless, the large Vredebes development is supported by inter-governmental institutional arrangements which can possibly be expanded to accommodate development of the priority area. National Treasury can also provide capacity and assistance through the Neighbourhood Development Partnership Grant mechanism.

Maximising the potential of the area for integration and accommodating future growth demand will require a more integrated approach institutionally. In many ways, the stage has been set for this to occur through previous work undertaken as part of the previous work undertaken as part of the WCG RSEP, and the recognition of the area as a integration and growth area through the 2019 MSDF (and associated urban edge recommendations).

Critical also for an integrated institutional response to the area is the provisions of Section 97 of the Witzenberg Municipality Land Use Planning By-Law (2015), which states that the Municipality may require a package of plans to be submitted for approval in respect of an application for rezoning of certain planning areas.

3.5.2. Key Findings

- Through the development of Vredebes, institutional arrangements have been developed which could be expanded to enable development of the area as a whole.
- National Treasury can provide development management capacity and assistance through the Neighbourhood Development Partnership Grant mechanism.

3.6. Synthesis of Spatial Challenges and Opportunities

Key challenges have been synthesised and listed below, as well as a list of opportunities that need to inform future development proposals.

- **Current major routes abutting the area do not provide for non-motorised transport and higher order uses dependent on passing movement flows.**
- **The Vredebes housing development provides for a limited range of housing typologies.**
- **New infrastructure will be required to serve the development.**
- **Witzenberg Municipality does not have extensive institutional capacity to manage major development extensions.**

- **Current major routes abutting the area can be reconfigured to enable non-motorised transport and attract uses dependent on passing movement flows.**
- **There is an opportunity to provide a broader range of housing typologies than provided in Vredebes.**
- **Albeit new infrastructure is required, infrastructure can connect to existing networks surrounding the area.**
- **Institutional arrangements developed for Vredebes can potentially be expanded to accommodate the development as well as the National Treasury's Neighbourhood Partnership Development Grant.**



Part 4.

Vision and Concept

4. Vision and Concept

4.1. Vision Statement

The Witzenberg Municipal IDP sets out the following vision to drive the agenda for integrated development and planning:

"A municipality that cares for its community, creating growth and opportunities."

In line with this vision, the Municipality commits itself to improve the quality of life of its community by providing and maintaining affordable services, promoting social and economic development, ensuring for the effective and efficient use of available resources and facilitating effective stakeholder and community participation.

The vision developed for directing preparation of the MSDF in line with the IDP was:

"Managing spatial development and land use change in a manner that recognises and safeguards Witzenberg's critical and diverse natural, agricultural, historic, cultural, commercial, and institutional assets while increasing livelihood opportunity for all its citizens."

In support of the IDP and MSDF visions, the planning vision for the Precinct Plan is:

"To guide the development of the Precinct Plan area in a manner which serves Witzenberg's overall urban development and management objectives, specifically the recognition and safeguarding of Witzenberg's critical and diverse natural, agricultural, historic, cultural, commercial, and institutional assets while increasing livelihood opportunity for all its citizens."

4.1.1. Key considerations

To achieve the IDP and MSDF vision, five considerations were stated as critical:

1. First, maintain and protect the integrity, authenticity and accessibility of Witzenberg's natural environment and associated resources.
2. Second, maintain and expand the Municipality's key regional and intra-regional infrastructure.
3. Third, maintain and grow the agricultural assets within the Municipality.
4. Fourth, maintain and expand access to Witzenberg's unique sense of people and place.
5. Fifth, maintain and expand opportunity associated with Witzenberg's key settlements.

The focus on the Precinct Plan area specifically responds to the following implications of these considerations:

- Directing urban growth, new development and public infrastructure investment to the main urban centres within the municipality, and to areas within the existing urban footprints of towns where current "buffer" areas are dividing communities.
- Strongly discouraging any development that does not promote integration.
- Prioritising infrastructure and public investment in settlements identified for growth and in a manner supporting the approved settlement hierarchy for Witzenberg.
- Supporting infill development and increased land uses in areas where existing infrastructure will be able to support additional capacities and as a means to improve efficiency and cost effectiveness in infrastructure provision.
- Ensuring that changes in land use – urban or rural – maintain the integrity, authenticity and accessibility of significant cultural landscapes.
- Encouraging the establishment of appropriate yet strategic gateway nodes or entry points to the various landscapes of the region.
- Avoiding the subdivision of agricultural land or changes in land-use to minimise the loss of agricultural activities while also avoiding the creation of uneconomical agricultural units.

Albeit full development of the precinct will result in the loss of some agricultural land, it will simultaneously prevent agricultural land loss elsewhere in areas less integrated with existing human settlement development.

4.2. Conceptual Approach

The overall conceptual approach to developing the precinct – as fully motivated in the MSDF – is to accommodate most future growth in Witzenberg in an area where livelihood opportunity is maximised, specifically in relation to the distance between places of residence and work, commercial and social opportunity; as well as the opportunity to extend and enhance service infrastructure in a sustainable manner. The area is situated between Ceres town, Bella Vista, and Nduli, each of almost equal population, and includes the major concentration of industry in Witzenberg. It is also abutted by major routes connecting Ceres to surrounding towns and areas.

In some way, the progressive development of Vredebes has started this integration process between Ceres town, Bella Vista, and Nduli. So has a recent proposal for the establishment of a commercial centre on the R46 east of the existing Ceres town centre towards Nduli (see Section 3.4).

Conceptually, in terms of the overall distribution of uses and activities, it is proposed that:

- Movement connections between the three main concentrations of people and work/ commercial opportunity be improved.
- Activities relying on strong movement flows and exposure be located along major movement routes.

- Residential and space extensive uses be located behind activities reliant on major movement flows and exposure.
- Movement routes be designed in a manner also providing for non-motorised transport.
- Public and social facilities be located on non-motorised transport routes and in a manner accessible to all communities.
- A range of housing types be promoted, providing for all income groups.
- Development be phased, largely starting from the R46 and progressively incorporating land northwards towards Bella Vista (this would necessitate an adjustment of the approved MSDF urban edge).

Figure 19 illustrates the conceptual development approach for Ceres as developed for the recently reviewed MSDF. The diagram indicates new structures and movement routes between the urban centres of Ceres, Bella Vista and Nduli and implies the importance of the precinct area between these three nodes. The diagram provides a high level conceptual interpretation of the principles unpacked above, with areas for new development and a new urban node just north of the R46 indicated along with green networks and retained edges.



Figure 20. Development Concept for Ceres



Part 5.

Development Proposals

5. Development Proposals

Specific development proposals are indicated on Figure 21 and 22 and unpacked in the following sections in terms of movement routes, land uses and infrastructure implications.

5.1. Overview of Proposals

5.1.1. Sub-precincts

Given different characteristics and potentials of parts of the Precinct Plan area, it is proposed to identify four sub-precincts, (see Figure 20):

Sub-precinct 1: The area of Vredebes and surrounds.

Sub-precinct 2: The area east of Retief Street.

Sub-precinct 3: The central section of mostly farmland south of the Schoonvlei Industrial area.

Sub-precinct 4: The Schoonvlei Industrial area.

Sub-precincts are not cadastral entities but rather broad areas of like character and potential. They also overlap and span critical movement routes in some cases. This is because land adjacent to routes should be planned – in most cases – in an integrated manner.

Including areas of different use in each sub-precinct as far as possible brings the critical issue of integration and convenience to the fore, at the same time ensuring that sensitive interface issues between uses and activities are addressed.

Albeit excluded from the study area, Nduli could also be regarded as a sub-precinct, specifically as proposals related to the R46 and adjoining land – as well as other movement routes proposed which propose improved linkages between Nduli, Schoonvlei, and Bella Vista – is also aimed at the integration of this neighbourhood with its surrounds. Nduli is, however, the subject of a dedicated in-situ upgrade and improvement programme.

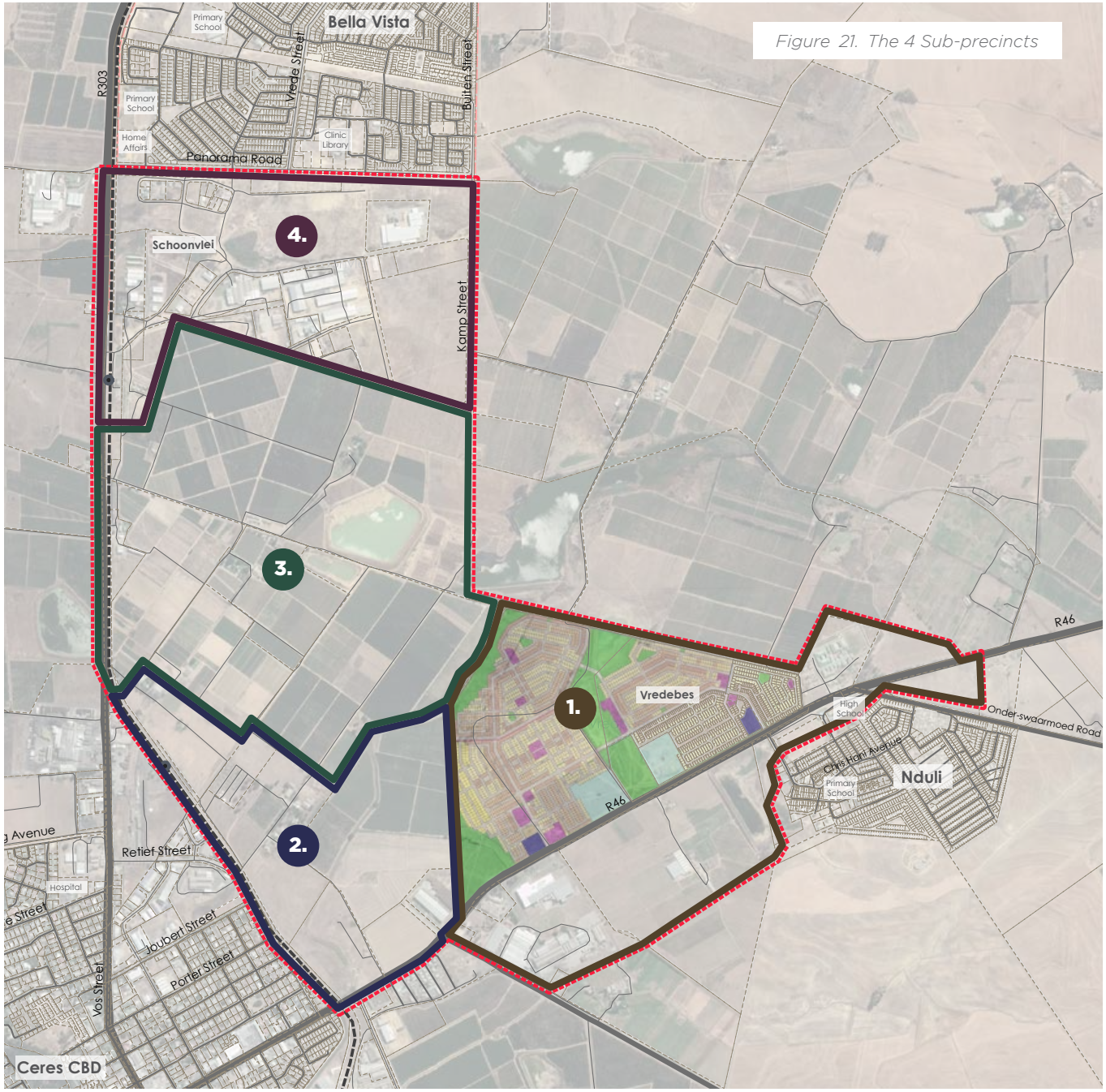
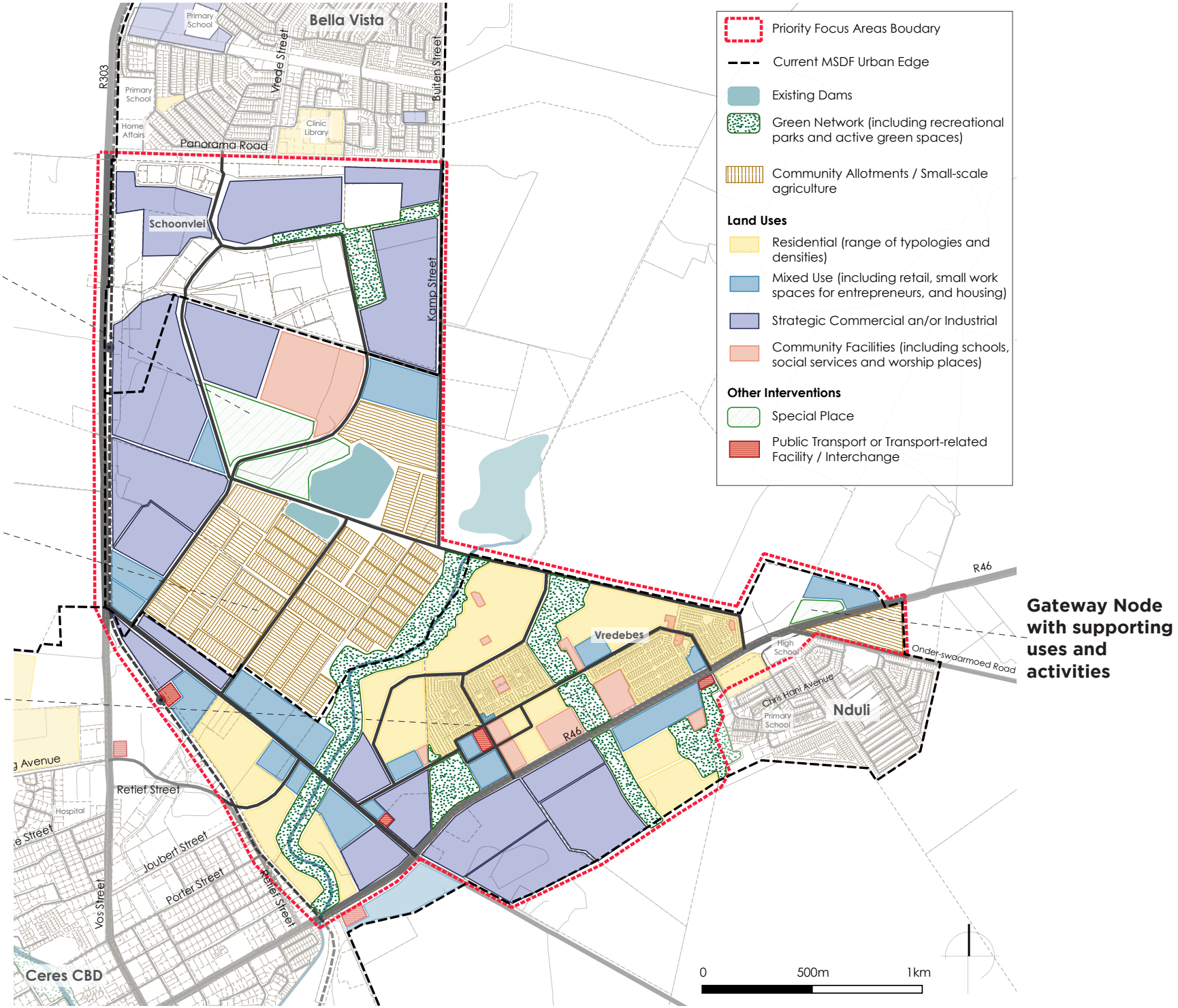


Figure 21. The 4 Sub-precincts



Agricultural Showgrounds, Agri-Park and Technical Training Centre Hub

Small Scale Community Farming Plots

New "Heart" of Vredebes with Business Opportunities, Clinic, Church, Community Hall and Taxi Facility

Gateway Node with supporting uses and activities

Figure 22. Composite development proposals for the Priority Precinct Plan

5.1.2. Movement routes

Key proposals related to movement routes are:

- The redesign of the cross-section of the R46 from Ceres to Nduli to accommodate both its function as a regional distributor (Class 1 Regional Distributor) and non-motorised transport (between Ceres, Vredebes, and Nduli).
- Upgrade of the R303 to enable safe non-motorised transport between Bella Vista and Ceres town.
- An activity route (Class 3 District Distributor) east of Retief Street and the rail line connecting the R46 (at the point where Ezelfontein Road connects with the R46) and the R303.
- A class 3 Regional Distributor connecting the R303, industrial area and R46 east of Nduli.
- The continuation of Skurweberg Avenue across the R303 to link with the new activity route.
- A connecting route from Vredebes to the activity route.
- North-south linkages between Bella Vista and the activity route (through the industrial area and the undeveloped area south of the industrial area).

These routes are largely as indicated on Diagram 14a of the Witzenberg Road Asset Management Plan (prepared by SMEC - see Annexure A).

Three aspects, however, require further consideration:

1. The current proposal indicate the class 3 Regional Distributor connecting the R303, industrial area and R46 east of Nduli, as continuing on the west-east alignment of Vreeland Street, through an agricultural area, and linking with the R46 some distance east of the Warmbokkeveld Prison. An alternative for this route could be via Vreeland Street and

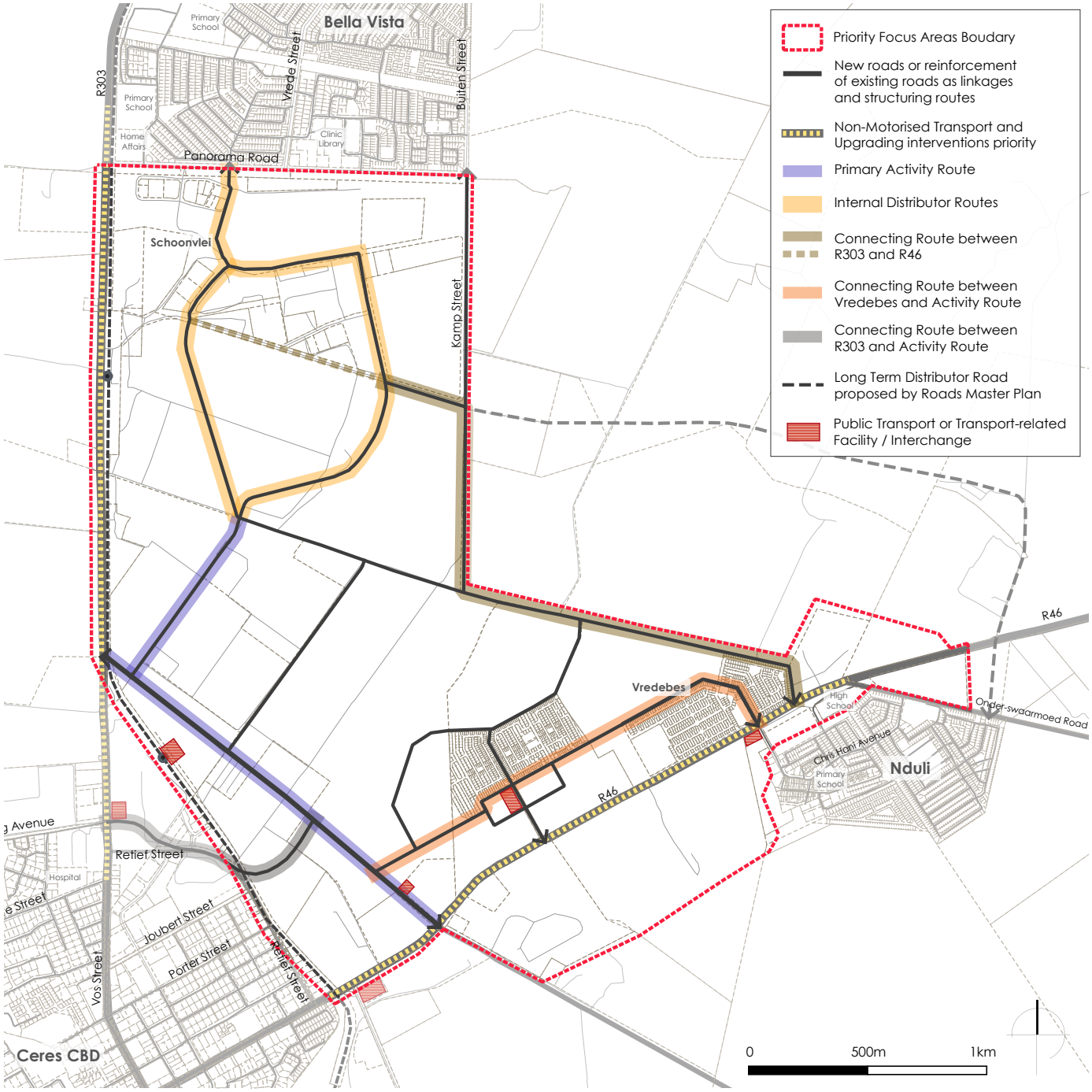


Figure 23. Movement Route proposals for Ceres Precinct Priority Area.

Kamp Street and then following the on-named route immediately north of Vredebes to link with the R46 closer to the Warmbokkeveld Prison. It is unlikely that the area of farmland crossed by the route indicated on diagram 14a will be developed over the longer term.

2. The Vredebes Road Hierarchy Plan indicates two 16m District Distributor routes, running largely parallel to the R46. The northern one is designed to continue and link to the activity route (Class 3 District Distributor) east of Retief Street while the southern Vredebes Distributor "stops short". Ideally, this route should also be continued to link with the activity route east of Retief Street. Continuation of this route will also provide an interface between commercial and industrial use envisaged along the R46 and residential uses behind. This precinct plan therefore proposes the ***amendments to the Vredebes layout plan to facilitate this connecting route.***

3. Diagram 14a (annexure A) indicates awkward, indirect north-south linkages between Bella Vista and the activity route through the industrial area and the undeveloped area south of the industrial area. This is largely owing to the curvilinear layout of Schoonvlei Industrial area which inhibits seamless through connections. It is believed critical that ***easily negotiable routes through Schoonvlei should be established, at least for non-motorised transport***.

5.1.3. Land use

Sub-precinct 1:

Previous concept plans prepared in 2012 for most of sub-precincts 1 and 2 (named Ceres Vredebes: Conceptual Development Framework Overlay and Ceres Marseaux: Conceptual Framework Plan) indicates the area west of the Vredebes housing area for industrial use, also adjoining the proposed activity route connecting the R46 and the R303 (this area was indicated as Area D in the previous MSDF).

Except for two schools, a clinic, and open space, this proposal also indicates considerable housing abutting the R46.

A better distribution of land use appears to be one where commercial, industrial, and institutional activity abuts important routes and residential use is accommodated behind the commercial and industrial uses. Major movement routes are the focus for significant development related "energy", and land adjacent to key section of these routes within settlements should be exploited for economic development opportunity.

This would imply more non-residential use along the edge of Vredebes abutting the R46 and that the Vredebes housing area could be extended westwards towards the proposed new activity route (this approach has been adopted in the 2019 Witzenberg MSDF).

The land area south of the R46 and between Du Toit Fruit/ Ezelfontein Road and Nduli (measuring some 30ha in extent) has been included within the urban edge of the approved 2019 MSDF. Ideally this land should be developed for commercial/ industrial use abutting the R46 and residential use behind.

In developing land abutting the R46 every effort should be made to also provide for small and emerging entrepreneurs, whether in the form of basic trading infrastructure or smaller structures to house business and service industries.

Previous proposals indicate a possible truck stop facility, west or east of Nduli. It is not believed desirable to accommodate such a facility directly adjacent to a residential area. A truck stop facility – should there be private sector interest – could be better located along the R303 or in association with the Schoonvlei Industrial area and the class 3 Regional Distributor connecting the R303, industrial area and R46 east of Nduli.

As indicated in the approved 2019 MSDF, the vacant area east of Nduli along the R46 is proposed as a mixed-use area with commercial opportunity and public space which can serve as a "gateway" attraction to the Koue Bokkeveld and Tankwa Karoo while providing livelihood opportunity for local residents.

Sub-precinct 2:

A previous conceptual framework plan prepared in 2012 for sub-precinct 2 (named "Marseaux") indicates the area west of the for farmworker housing, residential, and industrial use (abutting the R46).

As a principle, it is believed that this triangular shaped land area (measuring approximately 35ha in extent) should be developed for commercial and industrial use abutting major routes with residential use behind. As indicated under sub-precinct 1, the Vredebes housing area could be extended westwards towards the proposed new activity route, with commercial and institutional uses abutting major routes.

The Municipality has received an application for a major shopping centre in sub-precinct 2, south of the R46 and at the intersection of the R46 and Ezelfontein Road. The location of this facility is appropriate in relation to access to many parts of Ceres town and different communities. Key matters to consider in land use management deliberations related to this facility are:

- The continuity of non-motorised transport routes past and to the facility.
- Safe and convenient public transport (taxi) drop-off and pick-up points associated with the facility.
- A transparent and well-landscaped interface between the facility and the R46.
- The provision of opportunity for small and emerging entrepreneurs as part of the facility.

Sub-precinct 3:

Sub-precinct 3 is currently outside the urban edge in terms of the approved 2019 MSDF. The sub-precinct measures some 200ha in extent.

In general terms, development of this area is the lowest priority of the sub-precincts comprising the Precinct Plan. Every effort should be made to prevent piecemeal development of this area until such time as other sub-precincts have been developed to a large extent.

In terms of the future distribution of activities, development of the area should be structured with a north south route connecting Bella Vista, Schoonvlei, and the activity route proposed as part of sub-precinct 2. In general terms, land adjacent to the R303 and north-south route should be used for industrial and commercial opportunity, with residential opportunity behind.

The Western Cape Rural Guidelines contain specific measures to support aspirant emerging farmers with access to land for commercial and subsistence farming purposes. Specifically, the Guidelines support creating opportunities to develop agricultural holdings in the urban fringe. In order to prevent the urbanisation of the urban fringe and ensure that areas set aside for small scale farming do not lead to uncontrolled urban sprawl or settlement formation, the Guidelines advise that authorities should restrict residential rights on agricultural holdings (but make provision for temporary structures on these properties for tool sheds, produce stores, security purposes, etc.). Further, municipalities should ensure that appropriate zoning or overlay zones are available and used for this purpose to differentiate from conventional agricultural areas, which accommodates multiple dwellings and ancillary uses. Land reform beneficiaries are encouraged to settle in nearby settlements.

Ideally, a portion of sub-precinct 3 should be retained for small-scale agriculture. The area east of the north-south connecting route will be ideal for this purpose. Reserving land to the east for emerging farmers is also appropriate in relation to location proximate to the proposed Agri-Park.

The approved 2019 MSDF indicates the potential opportunity of Witzenberg hosting large scale agricultural shows/exhibitions similar to the annual NAMPO Agricultural Trade Show at Bothaville, one of the largest agricultural exhibitions under private ownership in the southern hemisphere[2]. The area of sub-precinct 3 south of the Schoonvlei Industrial area and east of the north-south route is ideally located as a venue for major shows/ exhibitions.

Table 1. High-level land budget for the various sub-precincts

Sub-precinct	Specific Area	Developable Land (ha)	Residential / Institutional	Commercial / Industrial
Sub-precinct 1	Area west of Vredebes	±40ha	±30ha	±10ha
	South of the R46	±30ha	±20ha	±10ha
Sub-precinct 2	West of activity route	±35ha	±20ha	±15ha
Sub-precinct 3	Whole area currently excluded from the urban edge	±200ha	±30ha*	±70ha*
Sub-precinct 4	Schoonvlei Industrial	Larger sites measuring ±40ha in extent remain vacant	-	-

** Assuming about half the area (on the eastern side) is retained for small scale farming and exhibition purposes.*

Sub-precinct 4:

The Schoonvlei Industrial area is partially developed. Two large properties abutting the cemetery and Kamp Street – respectively measuring 16ha and 20ha in extent – remain vacant.

The Cape Winelands District Rural Development Plan identifies a district Agri-Park as part of the Schoonvlei Industrial area. The facility is seen as a catalyst for rural economic development/ industrialisation ensuring development and growth in order to improve the lives of all communities in the district.

As indicated above, the curvilinear street layout of the Schoonvlei Industrial area inhibits seamless and direct through connections between Bella Vista and sub-precinct 3. Every effort should be made to provide direct, easily negotiable north-south non-motorised transport routes through Schoonvlei.

2 An agricultural show can contribute significantly to local economic development and job creation. The four-day NAMPO show attracts up to 100 000 visitors, 750+ exhibitors, and utilises some 200 000m exhibition space. The annual economic contribution of the show to Bothaville is estimated at some R35-45m, including daily occupancy of 5 000+ beds in guest houses and B&Bs in Bothaville and surrounding towns, as well as hundreds of temporary jobs. The facility provides water, power, communication, 22 temporary restaurant and take-a-way food establishments, and ablution facilities. A temporary media and business centre is provided, as well as commuter services between the Park and Bothaville.

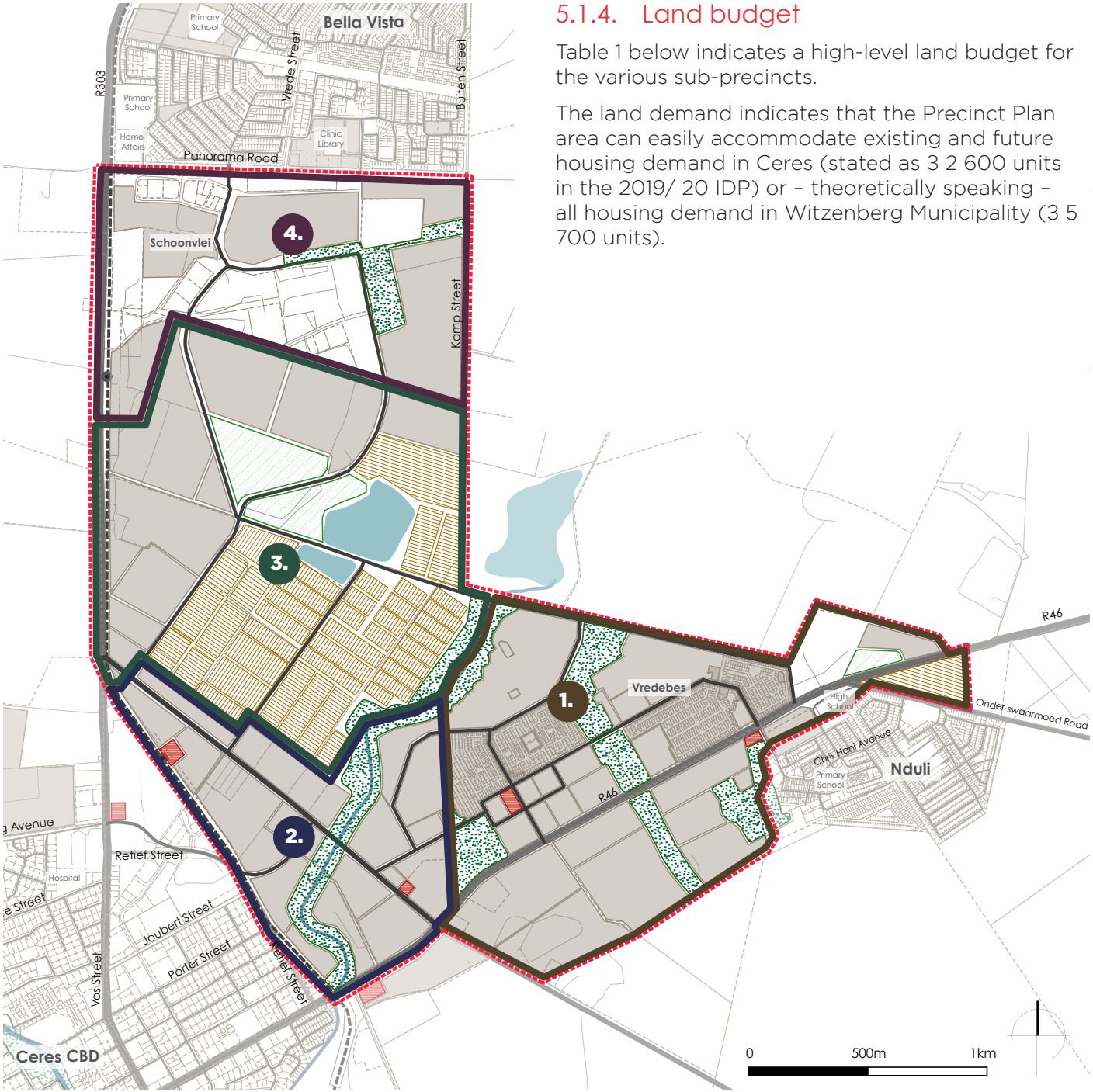


Figure 24. Full extent of development proposals for the Priority Precinct Plan in relation to Sub-Precincts

5.1.4. Land budget

Table 1 below indicates a high-level land budget for the various sub-precincts.

The land demand indicates that the Precinct Plan area can easily accommodate existing and future housing demand in Ceres (stated as 3 2 600 units in the 2019/ 20 IDP) or – theoretically speaking – all housing demand in Witzenberg Municipality (3 5 700 units).

5.2. Infrastructure Implications

As indicated in the 2019/ 20 IDP, Witzenberg Municipality has significant infrastructure challenges which may impede further development. Specifically:

- The Municipality is running at its NMD (Notified Maximum Demand) of 42,8 MVA. The current Eskom backbone network does not permit an increase of NMD until such time as their backbone network has been upgraded. The implications thereof are four years and R360m of investment, meaning that 2021 is the earliest that NMD can be upgraded.
- A number of landfill site in the Municipality are under stress, and where closed or to be closed, resource constraints limit rehabilitation. To address solid waste issues, development of a regional landfill site at Worcester is currently in process with the purpose to accommodate the municipalities of Witzenberg, Breede Valley (Worcester) and Langeberg (Robertson, Ashton, Montagu)

As with many other municipalities, limited resources underly infrastructure challenges.

Development of the Precinct Plan area will require infrastructure enhancements. To enable long-term resource planning, the nature of these enhancements and associated costs need to be determined.

With the short to medium term in mind, it is also critical to determine what capacity exists in relation to existing and planned infrastructure improvements, specifically in relation to sub-precinct 1, to enable, for example, the extension of Vredebes westwards and development of the part of sub-precinct 1 south of the R46.



Part 6.

Implementation

6. Implementation

6.1. Phasing

In terms of phasing, the following progression of development is foreseen:

6.1.1. Current parallel initiatives

- The completion of Vredebes (sub-precinct 1) and amendments as required to align with precinct plan proposals.
- Possible extension of Vredebes westwards should the need exist (sub-precinct 1).
- Private development of a shopping centre (sub-precinct 2).
- Upgrading of the R46 between Ceres town and Nduli, also accommodating non-motorised transport (sub-precincts 1 and 2).
- Upgrading of R303, also accommodating non-motorised transport (sub-precincts 3 and 4).
- Further development of Schoonvlei vacant land should demand exist (sub-precinct 4).

6.1.2. Medium term (5 years)

- Activity route and connections to Vredebes (sub-precincts 1 and 2).
- Development of sub-precinct 2.
- Development of the area of sub-precinct 1 south of the R46.

6.1.3. Longer term (10 years +)

- Inclusion of sub-precinct 3 within the urban edge.
- North-south connecting routes.
- Development of sub-precinct 3.
- Connector routes between Bella Vista, Schoonvlei and R46 north of Nduli.

6.2. Infrastructure Planning

The high-level movement structure, distribution of land uses, and land budget provided in the Precinct Plan should provide sufficient information for service departments to undertake parallel bulk infrastructure planning to support the proposed development over time, including long term financial planning and budgeting.

6.3. Funding

To date, the Witzenberg Municipality has been assisted in planning for the Precinct Plan area through the WCG's Regional Socio-Economic Programme (RSEP), an intergovernmental programme which focuses on urban upgrading and renewal focusing on previously disadvantaged neighbourhoods through pro-poor and social upliftment interventions and to address the legacies of spatial segregation in South Africa.

This is done by implementing physical projects that will have an immediate impact and demonstrate "what can be done" in order for municipalities to mainstream this directive in their normal day-to-day work and future planning initiatives and budgeting processes. In addition, non-physical projects are also undertaken (e.g. precinct planning, urban design, and facilitating partnerships and collaboration).

The Programme also aims to promote a "whole-of- society" approach which envisions provincial and local government partnering with active citizens, communities and stakeholders to promote social and economic inclusion; and furthermore, to establish a "whole-of-government" approach to enhance planning-led budgeting through coordinated multi-sector spending in the province.

The programme is therefore focused on bringing together a range of stakeholders, both local, provincial, national and private, in order to achieve effective and efficient joint planning and implementation at the local level and to improve quality of life of citizens and in communities.

Following community workshops, the focus has therefore been on two projects. The first is pedestrian and cycle access between Bella Vista (along the R303/ Vos Street) and Nduli (along the R46) and the main town of Ceres (where most employment and commercial opportunity is located). A budget of R5,61 m has been approved for the pedestrian ways (R1,61 m has been provided by Witzenberg and the remainder by the RSEP). Construction of pedestrian walkways is planned for 2019/ 20. The second is focused on Vredebes (a large housing project) where it was found that social facilities will not be completed in parallel with housing development. It was agreed to establish a Collaboration Committee, tasked to assist with the coordinated and sustainable development of the area. A concept plan has been prepared to assist the work of the Collaboration Committee, to established during the 2019/ 20 financial year.

A definite option for Witzenberg to secure significant further funding for the Precinct Plan area is the National Treasury's Neighbourhood Development Programme (NDP).

This Programme provides technical assistance and grant funding to municipalities for capital projects that will leverage further public and private sector investment in strategic locations around the country. Through the NDP, Treasury established a partnership with the Department of Rural and Land Reform (DRDLR) in 2014 on the regeneration of small towns. The partnership established with DRDLR was to ensure that rural municipalities remain a priority. This programme calls for the focus area for intervention to be small towns and not villages or the rural hinterland.

According to National Treasury's NDP Guidelines, the outcome of a Precinct Plan must focus on a detailed composition of the future spatial structure of the identified precinct area by means of maps as well as design guidelines. In addition, the Precinct Plan must be able to prepare the Municipality for the submission of a precinct phasing plan and a table of prioritised projects for approval by NDP. A Precinct Plan must therefore also contain Project Plans with detail on individual projects.

The locally specific emphasis of a precinct plan will vary based on the specific context and local issues, but in general should contain sufficient detail to:

- Indicate desired patterns of land use within the precinct and set out basic guidelines for implementation.
- Identify programmes, projects and restructuring elements for the development of land within the precinct.
- Set out a clear implementation plan and the associated costs. Identify where public investment should be prioritised while also identifying 3rd party investment.

Therefore, a precinct plan must identify:

- Sub-precincts and associated detailed interventions.
- Required bulk capacities for implementation.
- Pipeline of projects (spatial and non-spatial) for funding and implementation across spheres of government.

The National Treasury methodology is aligned with the Municipality supported Package of Plans approach as outlined in Section 97 of the Witzenberg Municipality Land Use Planning By-Law (2015).

6.4. Land use management processes

The Witzenberg Municipality Land Use Planning By-Law (2015) has been adopted to regulate and control municipal land use planning. The preparation and adoption of the By-Law follows on and has occurred within the framework of:

- Section 156(1) of the Constitution conferring on municipalities the executive authority and right to administer local government matters as set out in Part B of Schedule 4 and Part B of Schedule 5 to the Constitution (and Part B of Schedule 4 to the Constitution listing municipal planning as a local government matter). SPLUMA requiring the executive authority of a municipality to oversee such responsibilities as it may designate to officials of such municipality and non-officials in the implementation of the Act.
- LUPA requiring a municipality to regulate inter alia the development, adoption, amendment and review of a zoning scheme for the municipal area, the procedures in terms of which the municipality receives, considers and decides on land use applications (including public participation and criteria for decision making).
- Section 156 (2) of the Constitution empowers municipalities to make and administer laws for the effective administration of matters that it has the right to administer.

In terms of Section 97 of the By-Law:

- The Municipality may require a package of plans to be submitted for approval in respect of an application for rezoning of certain planning areas.
- The general purpose of a package of plans is to provide for a mechanism to plan and manage the development of large or strategic urban development areas. It is a phased process of negotiation, planning and approvals, whereby increasing levels of planning detail are approved together with conditions for such approvals.
- The Municipality may require that the area covered by a development framework shall extend beyond the land under consideration if, in its opinion, the proposed development will have a wider impact, and the municipality may determine the extent of such area.

Within the overall framework set by the Precinct Plan (as a concept development framework for the Precinct Plan area), further planning in terms of the package of plans approach can proceed (once infrastructure planning for the overall area has been completed).

6.5. Institutional Arrangements

To ensure integrated further planning and development of the Precinct Plan area, it is recommended that the Municipality form a working group comprising:

- Officials from the relevant service departments (specifically planning, engineering services, housing, and community services.
- Representatives from Provincial government (and National government should the NDP planning/ funding route be pursued).

6.6. Development guidelines

6.6.1. General Guidelines

Two sets of general guidelines are applicable to the Precinct Plan area:

1. The Western Cape Rural Guidelines include general development guidelines as well as specific recommendations for the location, form and management of specific activities in the rural area.
2. The PSDF's Settlement Toolkit which provides spatial guidance on the PSDF's proposals for key themes at municipal, rural, town and precinct scales.

As part of the area is envisaged to remain outside the urban edge – and a part of the rest abuts agricultural land – the Western Cape Rural Guidelines are applicable. In general terms, the guidelines state that development in the rural area should not:

Have a significant negative impact on biodiversity or ecological system services.

- Lead to the loss or alienation of agricultural land or has a cumulative impact there upon.
- Compromise existing or potential farming activities.
- Compromise the current and future possible use of mineral resources.
- Be inconsistent with the cultural and scenic landscape within which it is situated.
- Lead to inefficient service delivery or unjustifiable extensions to the Municipality's reticulation networks.
- Impose real costs or risks to the Municipality delivering on their mandate.
- Infringe on the authenticity of the rural landscape.

To support aspirant emerging farmers with access to land for commercial and subsistence farming purposes, create opportunities to develop agricultural holdings in the urban fringe, and support different settlement options to allow rural dwellers and their dependants to fully benefit from the various tenure, housing and subsidy benefits and rights which are availed to them. Part of sub-precinct 3 has been identified as suitable for subsistence farming. The Western Cape Rural Guidelines maintains inter alia that:

- Where an agricultural land reform project is implemented on a farm, the same rights apply as in "normal" areas.
- If a group of individuals collectively own the land, the provision of housing to all beneficiaries of the land reform project is discouraged as only one homestead for the owner is allowed. The remaining occupants on the farm could be accommodated as agri-workers, but settlement formation should be guarded against.
- New agricultural holdings (small agricultural properties) in the urban fringe within the Agriculture SPC are encouraged for cultivation and livestock purposes.
- Municipal commonage (which should not be alienated or fragmented) and state-owned land should be considered for the establishment of (community) food gardens and the entry of new farmers into the market.
- A minimum agricultural holding size of 8000m^2 is recommended and such properties should include an independent water source, or a secured water source for the intended agricultural or economic activities and purposes on the land.
- In order to prevent the urbanisation of the urban fringe and ensure that areas set aside for small scale farming do not lead to uncontrolled urban sprawl or settlement formation, authorities should restrict residential rights on agricultural holdings (but make provision for temporary structures on these properties for tool sheds, produce stores, security purposes, etc.).
- Municipalities should ensure that appropriate zoning or overlay zones are available and used for this purpose to differentiate from conventional agricultural areas, which accommodates multiple dwellings and ancillary uses.
- Land reform beneficiaries are encouraged to settle in nearby settlements. Only in exceptional cases, should authorities deviate from these guidelines and permit a maximum of one dwelling per agricultural holding for settlement of the owner or those who work the land.
- The subdivision of agricultural land in the rural landscape for individual title to provide security of tenure to agri-workers and rural dwellers are not supported.
- Agri-villages can be considered in a farming area where there is a concentration of agri-workers due to the type of agricultural activities (and a substantial demand for "off-the-farm" settlement), where there are no established settlements within practical commuting distance (approximately 30km), where the owners and workforce of a company farm (or a group of neighbouring farms) identify sufficient demand and the capacity for the establishment of a centrally located settlement where housing and communal facilities and services can be cost effectively provided to the local agri-worker community.
- Security of tenure is afforded by way of a lease or notarial deed of servitude, as the land and housing remain the property of the institution/ legal entity.

The PSDF's Settlement Toolkit guidelines is organised around four themes. At the precinct scale, the following guidelines are applicable:

Accessibility

- Ensure that settlement layouts provide clear and direct pedestrian linkages and routes.
- Avoid convoluted road networks which favour vehicular circulation.
- Promote streets as multi-purpose spaces designed to accommodate all modes of transport and a range of activities.
- Encourage walking and cycling by providing safe, legible and attractive environments free from traffic and ensure that these
- routes are edged by buildings that overlook space rather than blank walls and backs of buildings.
- Manage parking so that it is used more efficiently and does not dominate the streetscapes of the town by placing it behind or to the side of the building to avoid impeding pedestrian access.
- Minimise driveway widths so as to conflict as little as possible with pedestrian traffic.
- Encourage pedestrian access by placing buildings adjacent to the street with minimal setbacks (no more than 3-5 meters for commercial and mixed-use or 6-8 meters for residential), rather than behind large parking lots. Primary entrances should open to the street and be located as close as possible to transit stops.

Activities Patterns and Land Use

- Local precincts within towns must be mixed use, with properly-scaled residential and commercial development to make transportation systems more efficient and affordable, to create economic opportunity and to enhance the community.
- Ensure that all communities and neighbourhoods have access to the full range of services, amenities and opportunities.
- Aim for "neighbourhood completeness" through clustering to increase the liveability, accessibility and vitality of settlements
- Group public facilities, services and government offices to increase convenience and efficiency and align this with higher densities
- Ground floor uses facing the street should be "active" uses as much as possible (such as retail or community uses) and should be mostly transparent (e.g., windows, display cases) rather than blank walls facing the street.

Facilities and Social Services

- Encourage multi-functionality, safety, legibility and access through well-designed community facilities.
- Edge community facilities with functional public spaces, housing or retail activities, not vast vacant land.
- Always consider positive edges and public interfaces, accessible and well-defined entrances when designing the form and layout of education and health facilities.

Informality, Housing Delivery, Inclusion and Urban Land Markets

- Improve the spatial design qualities of new housing projects through improved layout and unit design and appropriate orientation of buildings.
- Consider sustainable urban systems and infrastructure through green building technologies and infrastructure options.
- Prioritise investment into community facilities, public infrastructure and public space rather than a single focus on housing or top structures (as per the NDP).
- Encourage the development of new social housing stock and provide access to municipal rental stock, land and buildings for social housing development.

6.6.2. Specific Guidelines

6.6.2.1 Movement routes

Albeit proposed movement routes – at the level of the Precinct Plan – have considered cadastral boundaries and the boundaries of current cultivated land units as far as possible to ensure easier negotiations and viable land units, the planning of movement routes should in the first instance pursue a logical grid system which is:

- Easily negotiable.
- Follow the shortest possible route for non-motorised transport.

Furthermore, the movement network should not be planned in the manner of the existing Schoonvlei Industrial area which prohibits through-movement and the easy connection and integration of sub-precincts.

The cross-section of distributor routes should specifically provide for non-motorised transport, as well as the planting of street trees.

6.6.2.2 *Housing*

It is critical that the range of housing options be increased, providing in the needs of more citizens.

General guidelines for a range of publicly assisted housing are provided below. Guidelines include options for incremental development, a new National and Provincial policy focus in response to resource constraints in providing a completed unit to each beneficiary.



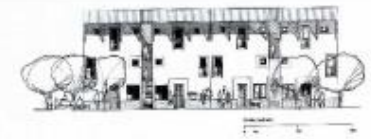
Description	Urban Form	Density	Locations
Single Storey Freestanding Housing		Nett: 10 20 DU/Ha Gross: 30 – 50 DU/Ha	Small settlements and on periphery of towns or semi-rural settings
Single Storey semi-detached Housing		Nett: 20 – 25 DU/Ha Gross:40 – 55 DU/Ha	On periphery of towns within walking distance of lower order public facilities
Single Storey Row Housing		Nett: 25 – 35 DU/Ha Gross: 45 – 60 DU/Ha	Close to lower order facilities such as schools and community centres and play areas
Double Storey semi-detached Housing		Nett: 30 – 40 DU/Ha Gross: 50 – 65 DU/Ha	Areas within close walking distance of higher order urban opportunities
Double Storey row Housing		Nett: 35 – 45 DU/Ha Gross: 55 – 75 DU/Ha	Inner city or town locations close to urban opportunities and around inner city public spaces
Multi Storey Row Housing		Nett: 40 – 50 DU/Ha Gross: 60 – 90 DU/Ha	Inner city or town locations close to urban opportunities

Figure 25. Possible housing typologies, as developed for the Cape Agulhas Municipality 2017 - 2022 MSDF.

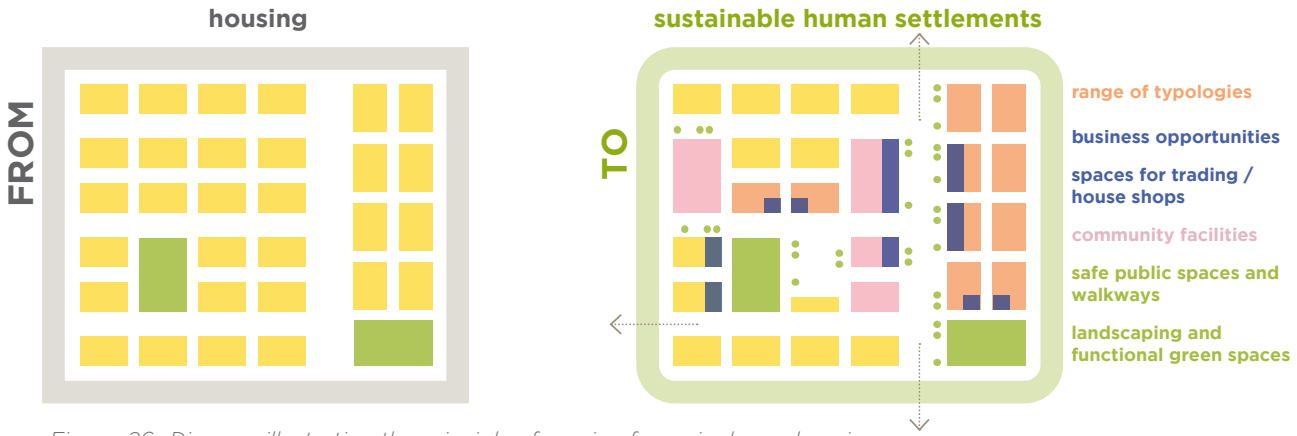


Figure 26. Diagram illustrating the principle of moving from single use housing delivery only to the development of mixed use human settlements (WCG HSP Guidelines 2020).

Incremental Housing		Build Plinth	Provides solid base for construction and deals with flooding issues
		Build Firewall	Prevents the spread of fires and provides structural element for additions
		Build Wet core	Bathroom and kitchen
		Build street facade	Defines street interface, positively impacting on the dignity of the unit as well as the character of the public environment
		Complete house with formal **or** informal construction methods (second storey can be added)	Initial informal construction gets structural integrity from the pre-existing structures and does not have a visual impact on the street, as it is behind the street facade.

Figure 27. Incremental housing, as developed for the Cape Agulhas Municipality 2017 - 2022 MSDF.

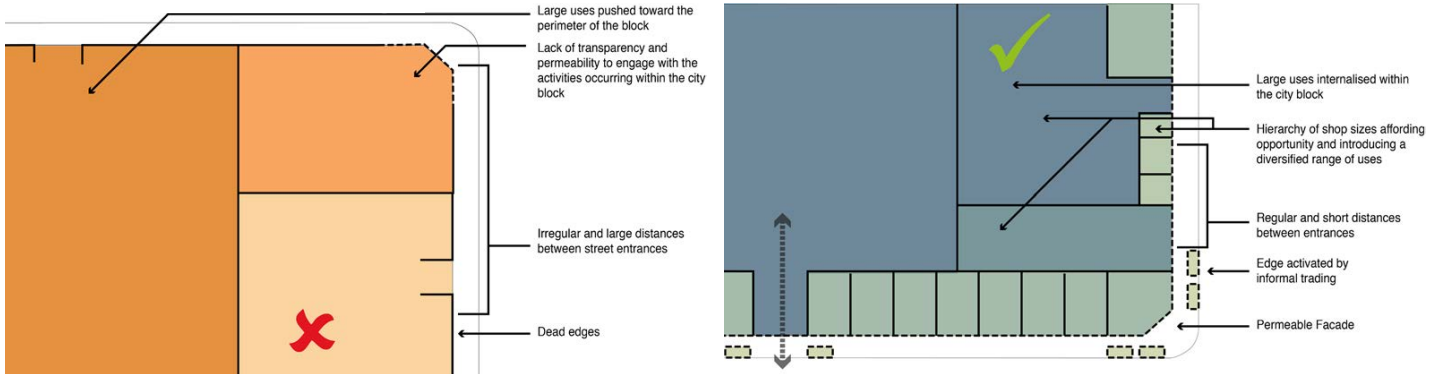


Figure 28. Guidelines for the relationship between buildings (Wellington CBD Urban Design Framework: GAPP, 2016)

6.6.2.3 Built form and landscaping

The following figures illustrate guidelines in relation to the built form and landscaping of new development areas proposed for the precinct. These images were developed for the Wellington CBD Urban Design Framework (GAPP, 2016) and are useful in terms of their relevance to the Ceres context while still illustrating generic spatial guidelines relating to the following themes:

1. The relationship between buildings:

- Avoid large box uses on the perimeter block of activity streets.
- Avoid blank walls and dead edges
- Create permeable, accessible and varied blocks with small shop frontages and permeable facades.

2. The relationship between commercial buildings and streets:

- Avoid blank walls facing onto public realm
- Avoid narrow sidewalks and overly wide streets
- Ensure an active building edge with colonnade/overhang
- Ensure safety through surveillance
- Limit service entrances to back of building
- Avoid high walls on street edge and parking lots in front of building
- Create transparent & positive building edges
- Ensure safety through surveillance

3. The relationship between public facilities and streets:

- Ensure active fronts to public facilities
- Use low walls to define boundaries to forecourts
- When appropriate, encourage public facilities to open onto public space

4. The intensification of development over time:

- Put in place enabling zoning to encourage single storey buildings to intensify into mixed use buildings with active commercial ground floor and residential above

5. The interface between urban and rural development, river corridors, and street planting:

- Ensure active edges onto street
- Encourage positive frontages that open onto the river
- Introduce safe and overlooked pedestrian bridges
- Provide low maintenance pathways to accommodate pedestrians and cyclists.
- Introduce natural, lightweight look-out decks.
- Use deciduous trees that provide shade in summer and lets warmth through in winter.

6. Design of street furniture, lighting, and surfacing of public spaces:

- Create seating and low walls that are robust and provide opportunities to sit and linger is safe spaces
- Ensure lighting is human scaled, especially around public spaces and along pedestrian routes
- Create a family of signage to be used throughout the town.
- Ensure signage is incorporated with buildings, lighting and street furniture to avoid over cluttering the street and public space environment.

7. Design of parking in commercial areas:

- Create parking lots that are multi-functional parking courts and accommodates public events as well as cars.

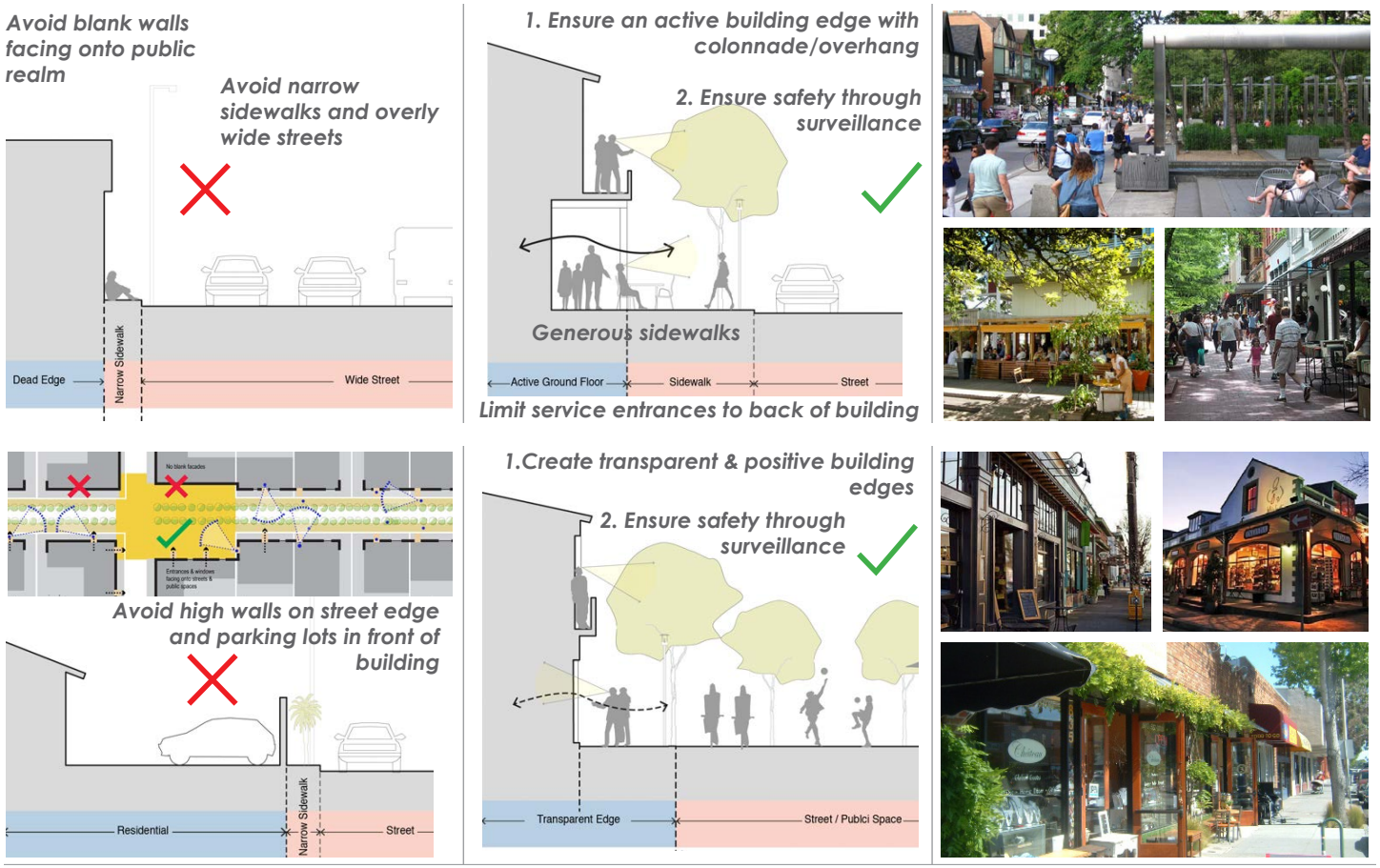


Figure 29. Guidelines for the relationship between commercial buildings and streets (Wellington CBD Urban Design Framework: GAPP, 2016)

- Ensure parking courts are well landscaped with tree avenues and paving where possible.

Design of safe pedestrian crossing of streets:

- Use raised crossings to provide continuity and safety in the public realm as a continuation of the sidewalk over the street.
- Ensure raised crossing occur at important intersections acting as a traffic calming measures
- Ensure raised crossing are gradual and occur over a minimum of 5m to accommodate trucks on provincial routes

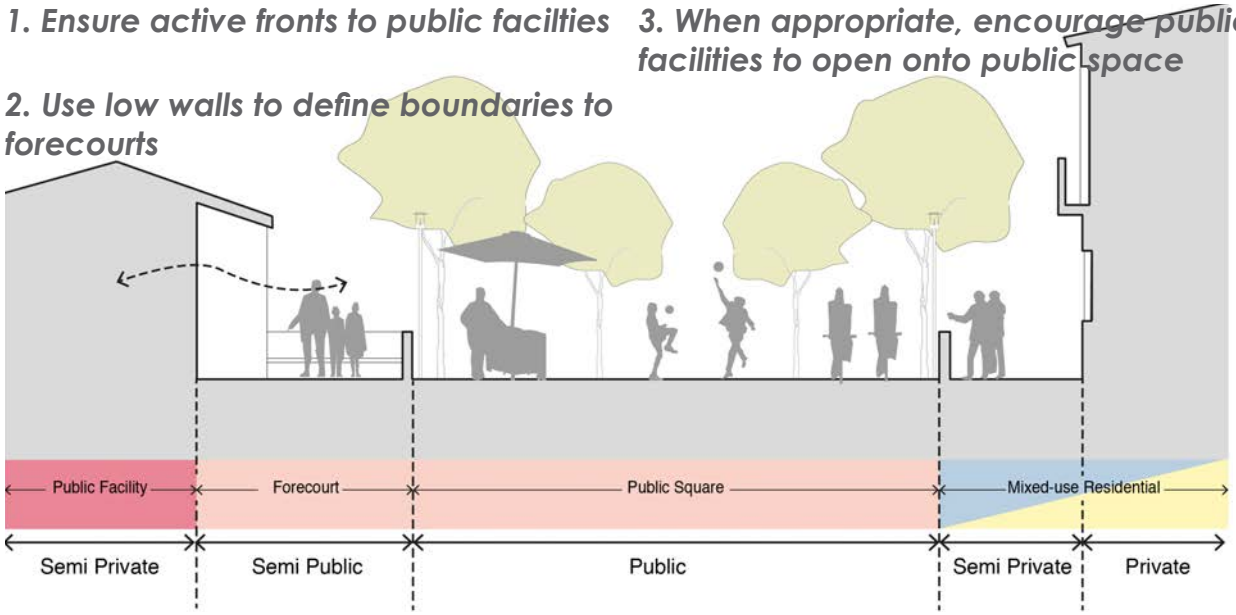
Design of trading spaces abutting streets:

- Use street trading stalls to activate the dead edge of an existing building.

1. Ensure active fronts to public facilties

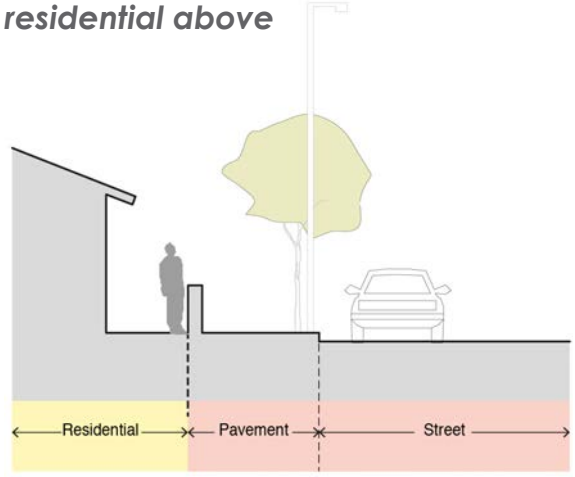
2. Use low walls to define boundaries to forecourts

3. When appropriate, encourage public facilities to open onto public space

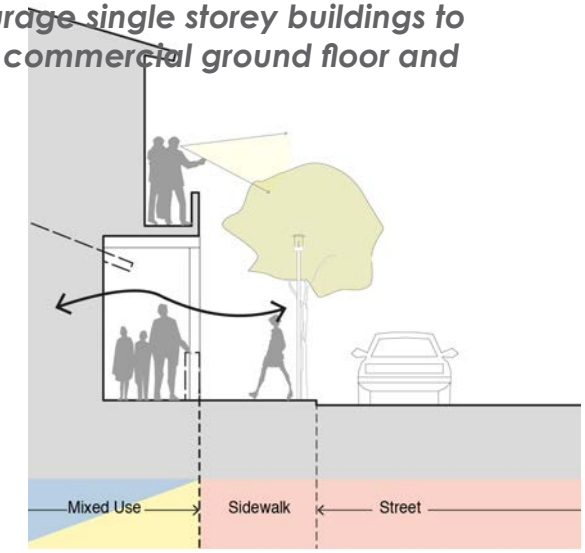




1. Put in place enabling zoning to encourage single storey buildings to intensify into mixed use buildings active commercial ground floor and residential above



EXISTING SINGLE STORY RESIDENTIAL

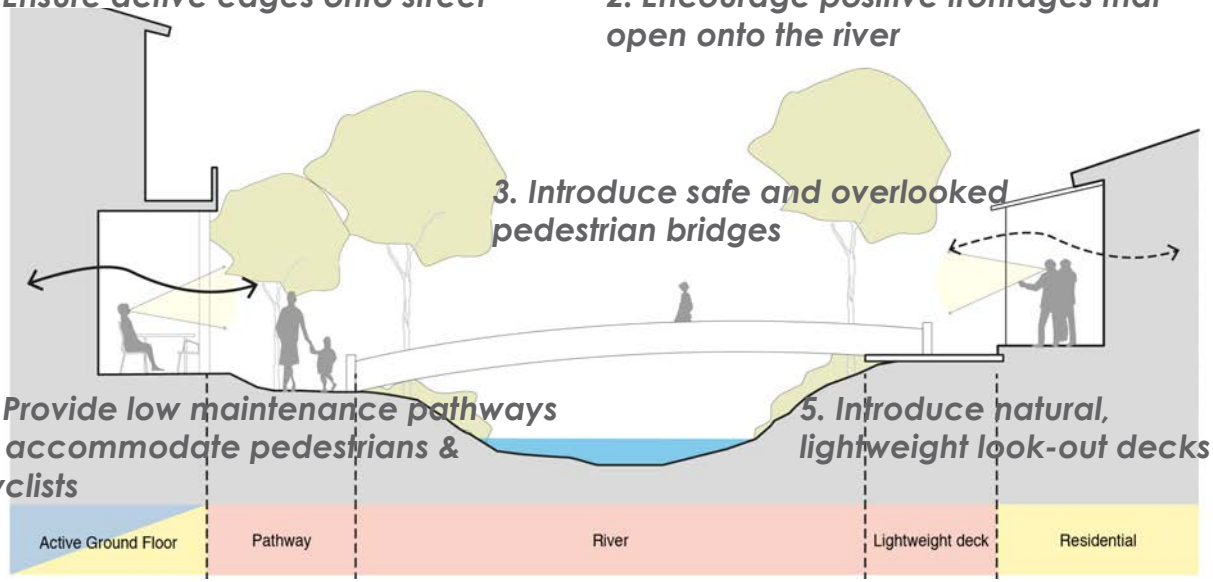


ENVISAGED INTENSIFICATION



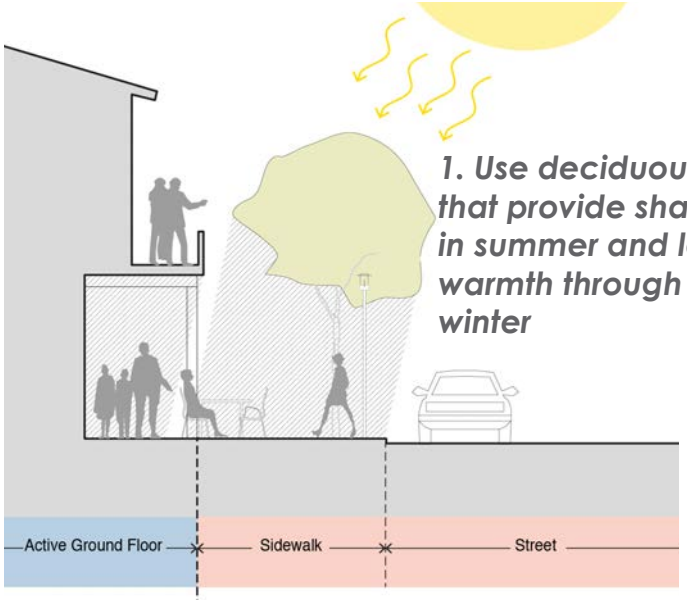
1. Ensure active edges onto street

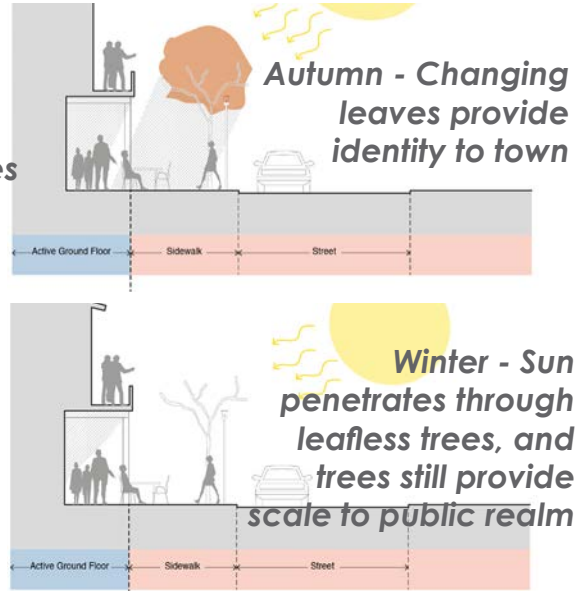
2. Encourage positive frontages that open onto the river



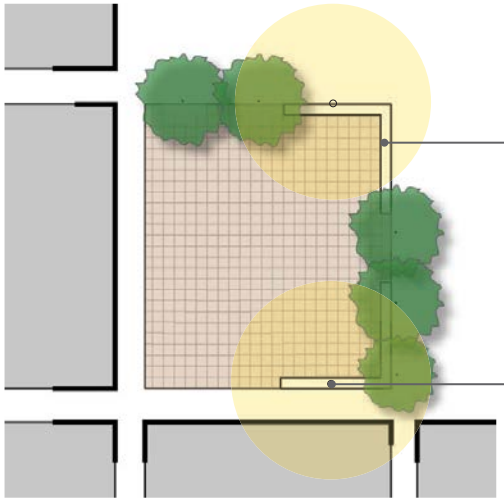
Look out points (light weight, natural materials)











1. Create seating and low walls that are robust and provide opportunities to sit and linger is safe spaces

2. Ensure lighting is human scaled, especially around public spaces and along pedestrian routes

3. Create a family of signage to be used throughout the town.

4. Ensure signage is incorporated with buildings, lighting and street furniture to avoid over cluttering the street and public space environment.











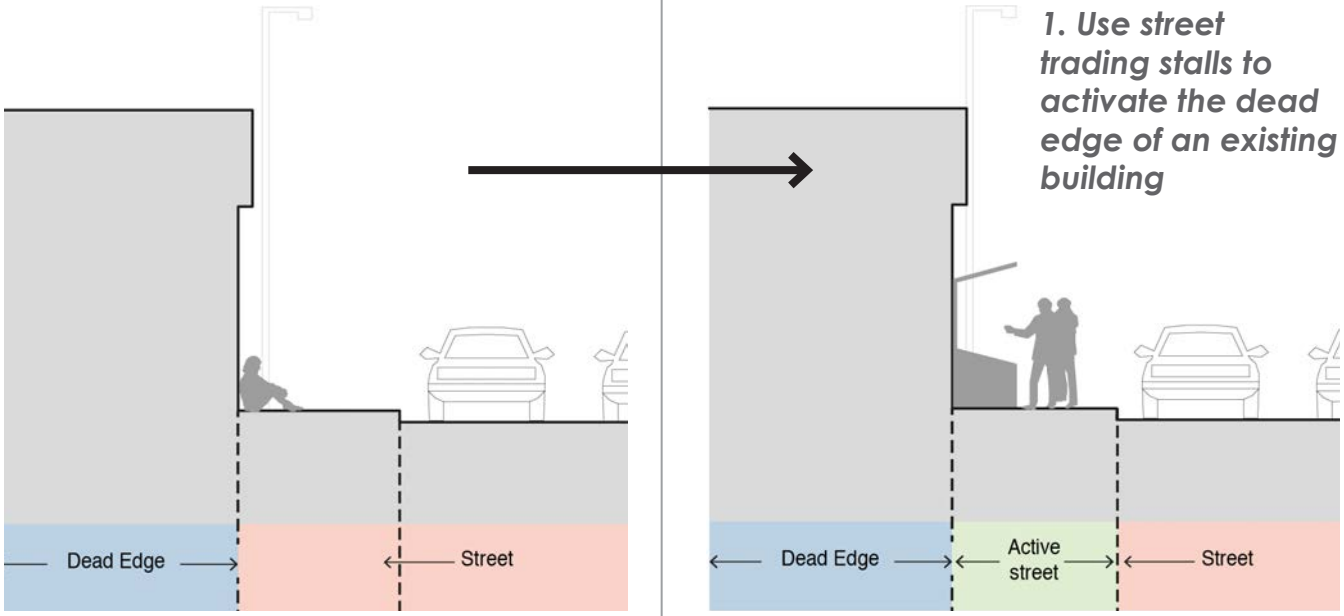












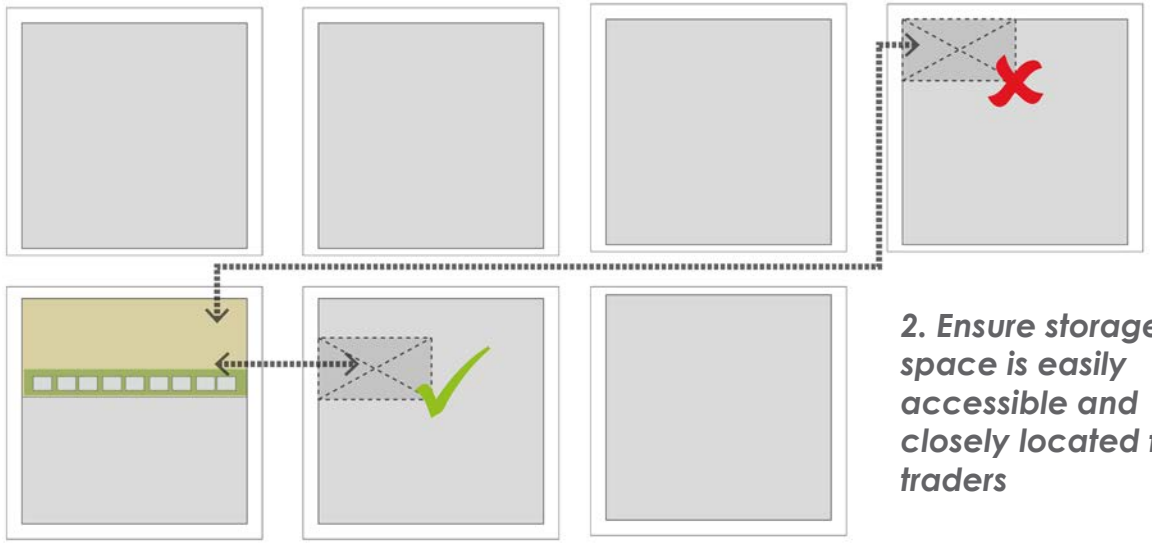
1. Use street trading stalls to activate the dead edge of an existing building







1. Use street trading stalls to activate the dead edge of an existing building



2. Ensure storage space is easily accessible and closely located to traders

6.6.2.4 *Industrial development*

Industrial/ manufacturing establishments should be encouraged to establish “public fronts”; outlets of products, areas illustrating how manufacturing takes places, or “plant tours”, where local goods can be purchased or visitors can learn about how goods are processed/ manufactured.

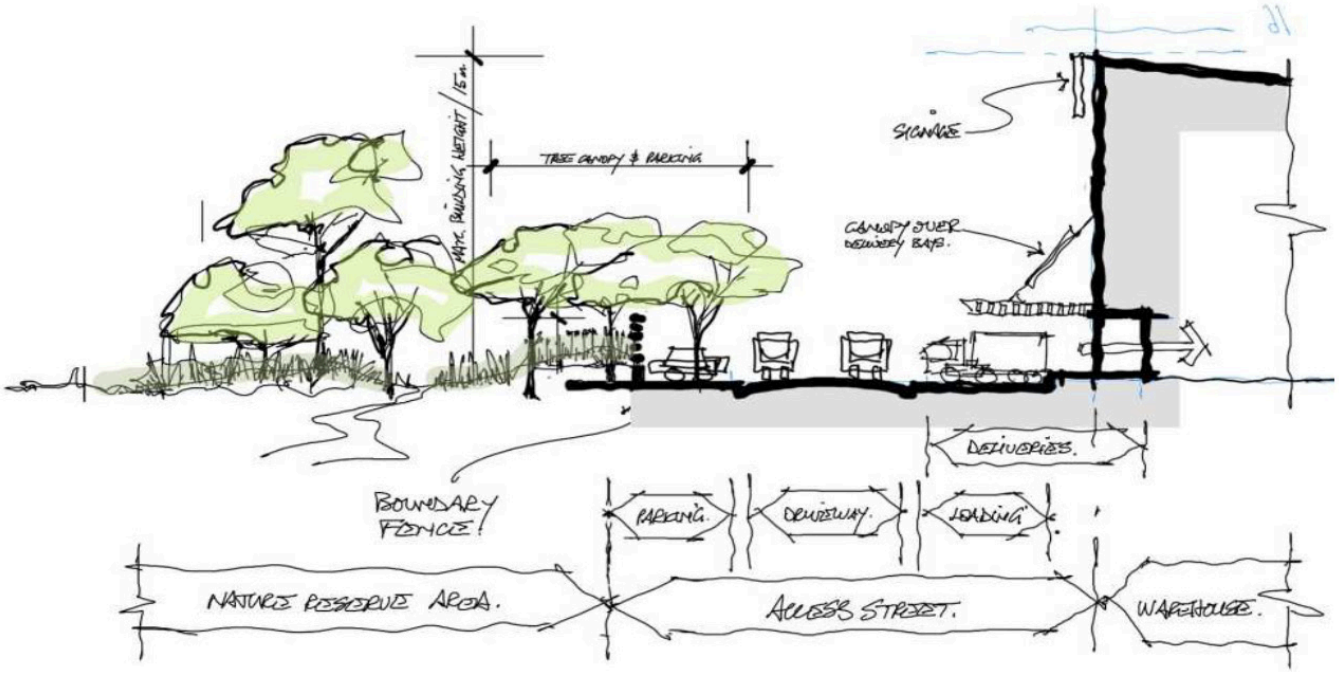


Figure 31. Example of outward frontage section for industrial precincts facing onto natural areas (Feasibility Study Opportunities and Constraints Report, February 2020 CK Rumboll and Partners)

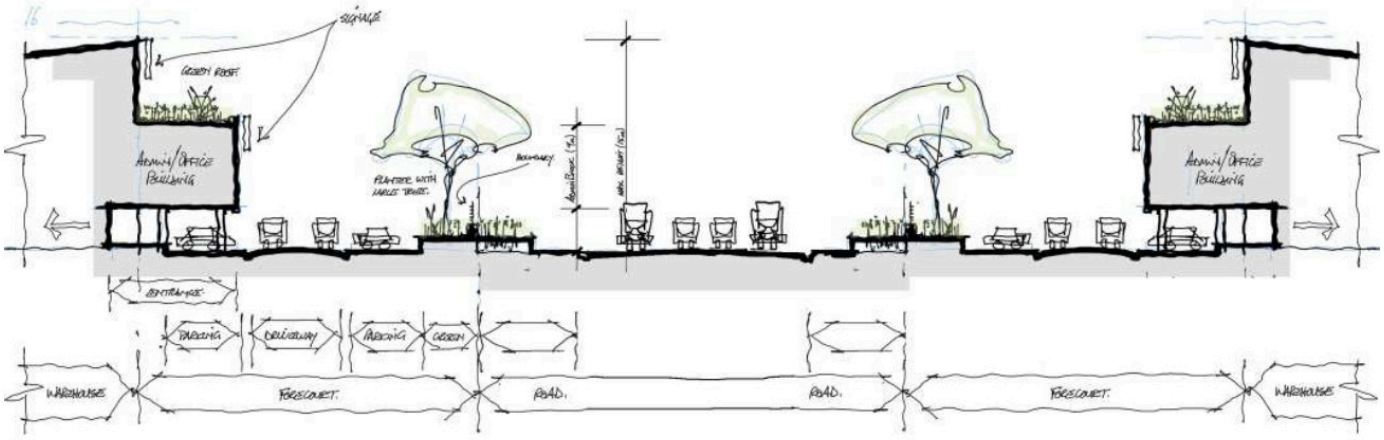


Figure 32. Example of inward frontage section for industrial precincts (Feasibility Study Opportunities and Constraints Report, February 2020 CK Rumboll and Partners)

6.6.2.5 *Institutional uses*

- Strategically locate and align the provision of facilities and social services with access networks to ultimately increase convenience, access and viability (for example, schools should be located on district distributors).
- Cluster social facilities at accessible locations to optimise the catalytic potential of public services and buildings as instruments for urban regeneration and to define vibrant public spaces.

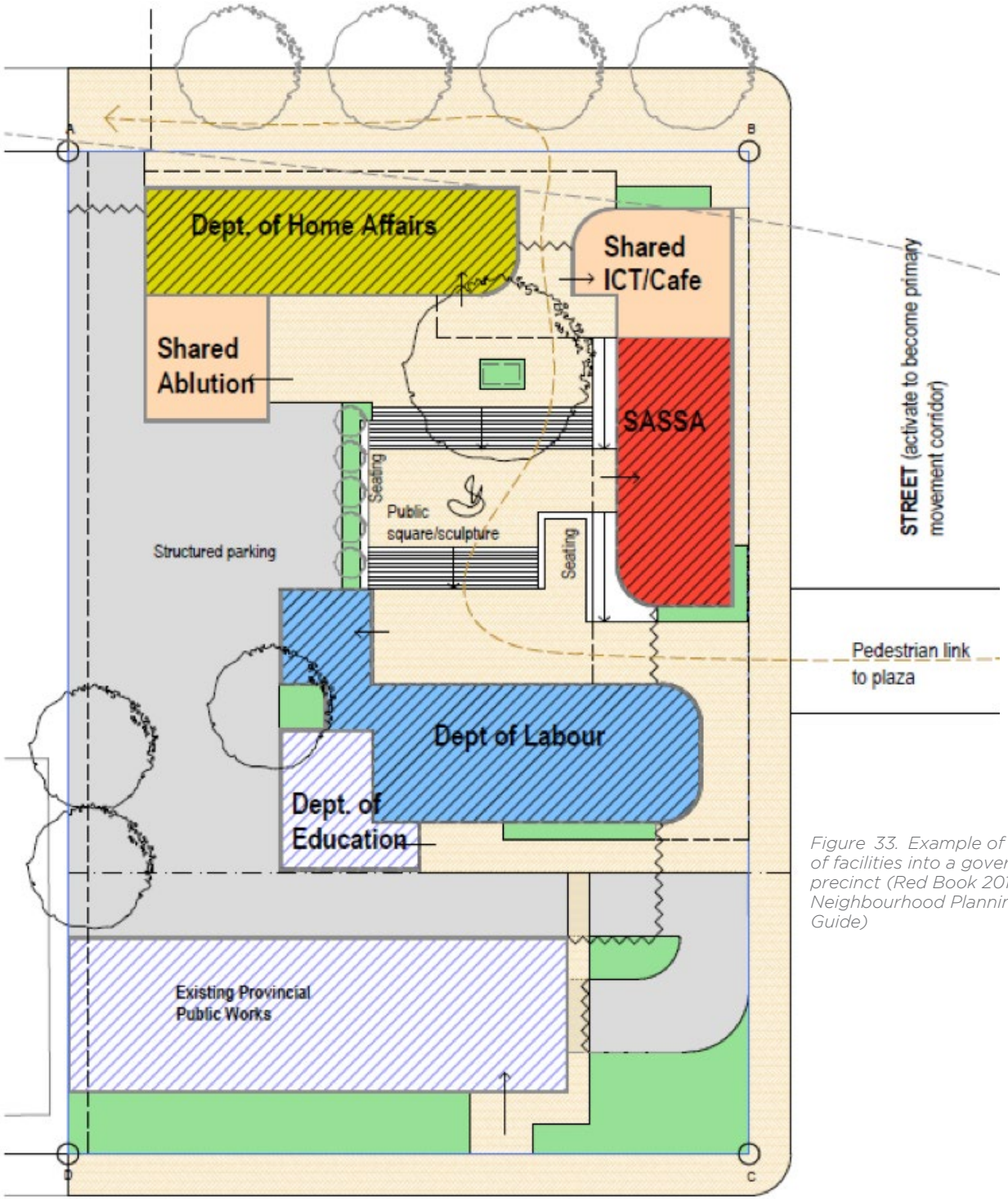


Figure 33. Example of clustering of facilities into a government precinct (Red Book 2019 - The Neighbourhood Planning & Design Guide)

6.6.2.6 *Public space*

- A range of public spaces should be provided, from small "packet parks" or seating areas to spaces for social ball-games.
- Public spaces should be positioned and designed for surveillance; excluding "dead" walled frontages and with abutting development overlooking them.

6.6.2.7 *Space for small and emerging entrepreneurs*

Traditionally, space for small and emerging entrepreneurs focuses on informal trading and the provision of various facilities – water, shading, storage, and so on – serving traders.

It is believed critical to expand access to facilities for small entrepreneurs beyond informal trading to include small workshops and commercial spaces.

One option could be to make Municipally owned industrial land available for the building of small work spaces benefiting from shared facilities.

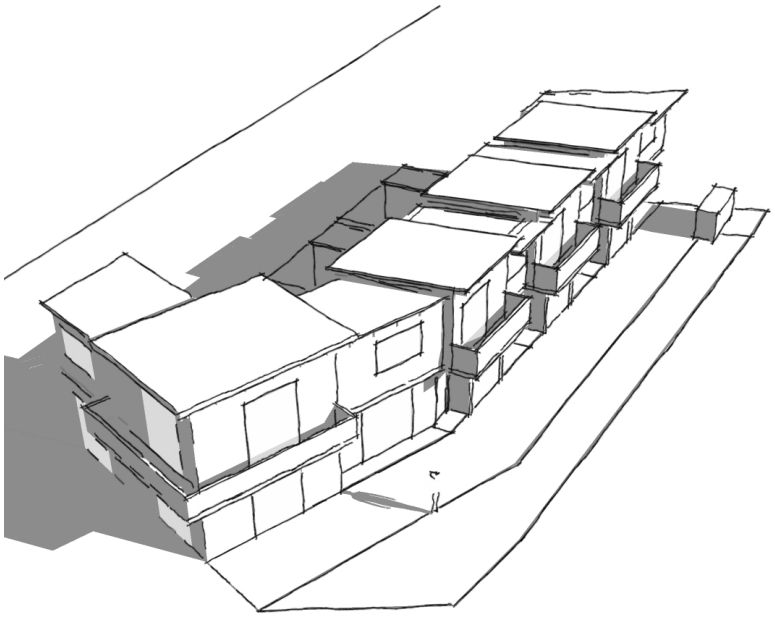


Figure 34. Work Live Units sketch, by Babett Frehrking and Jonker Barnes Architects.

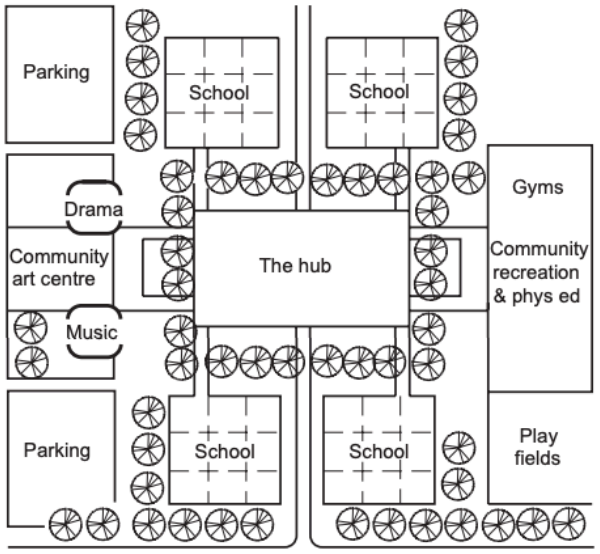


Figure 35. Public space forming the central hub supported by activities facing onto the public square.



6.6.2.8 Specific projects indicated in the MSDF

A "gateway" to the Tankwa

The MSDF identifies the opportunity for a mixed-use area as part of Nduli with commercial opportunity and public space which can serve as a "gateway" attraction to the Koue Bokkeveld and Tankwa Karoo while providing livelihood opportunity for local residents.

The most appropriate location is the triangular site east of Nduli abutting the R46. The area can provide:

- A restaurant/ eatery/ convenience store.
- Ablution facilities.
- Government information offices.
- Trading spaces for emerging entrepreneurs.
- Safe parking.

(See Elgin example of a market that promotes local economic development through the trading of local goods while attracting passers-by and build on existing tourist patterns.)

Gateway Example: Peregrine "Village", Elgin

Peregrine Farm Stall has established itself as a tourist destination and pit stop for travelers traveling the N2. The site is nestled in the foothills of the Elgin Valley and has gained popularity over the years which in turn meant that both automobile and human traffic jams and a lack of seating were causing customers to decrease. In 2015 a branding company was approached to solve this problem, who's solution saw the introduction of a shipping container "village" featuring the Padkos Express – a quick-serve coffee and pie station, surrounded by local pop-up stores in containers, with a kids play area in the centre. The architectural elements were sourced from the region and the design and aesthetics provide good shading as well as appropriate human scale spaces. The container material also ensures safety for products and provides protection against natural elements.

Read more at: http://www.rocketfuel.co.za/portfolio-item/rocketfuel-sets-sales-records-for-peregrine-farm-stall//



Figure 36. Outdoor seating and takeaway area.



Figure 37. The design of shading and structural elements.

List of Documents Reviewed

CSIR, Guidelines for the Provision of Social Facilities in South African Settlements, 2012

Department of Rural Development and Land Reform, AGRI-PARK: Your agri-park; Your future, 2015

Department of Rural Development and Land Reform, Guidelines for the Development of Provincial, Regional and Municipal Spatial Development Frameworks and Precinct Plans, 2017

WCG DEADP, PSDF Settlement Toolkit, 2014

WCG, RSEP/VPUU Programme: Feasibility Study for Witzenberg Local Municipality, 2018

Witzenberg Municipality, Witzenberg Spatial Development Framework, 2019

Witzenberg Municipality Land Use Planning By-Law, 2015

Witzenberg Municipality Draft Human Settlement Plan, 2016

Witzenberg Municipality, IDP 2017-2022, 2017

Witzenberg Municipality, Reviewed IDP 2018-2019, 2018

Witzenberg Municipality, Reviewed IDP 2019-2020, 2019

Annexures

Annexure A: Witzenberg Road Asset Management Plan



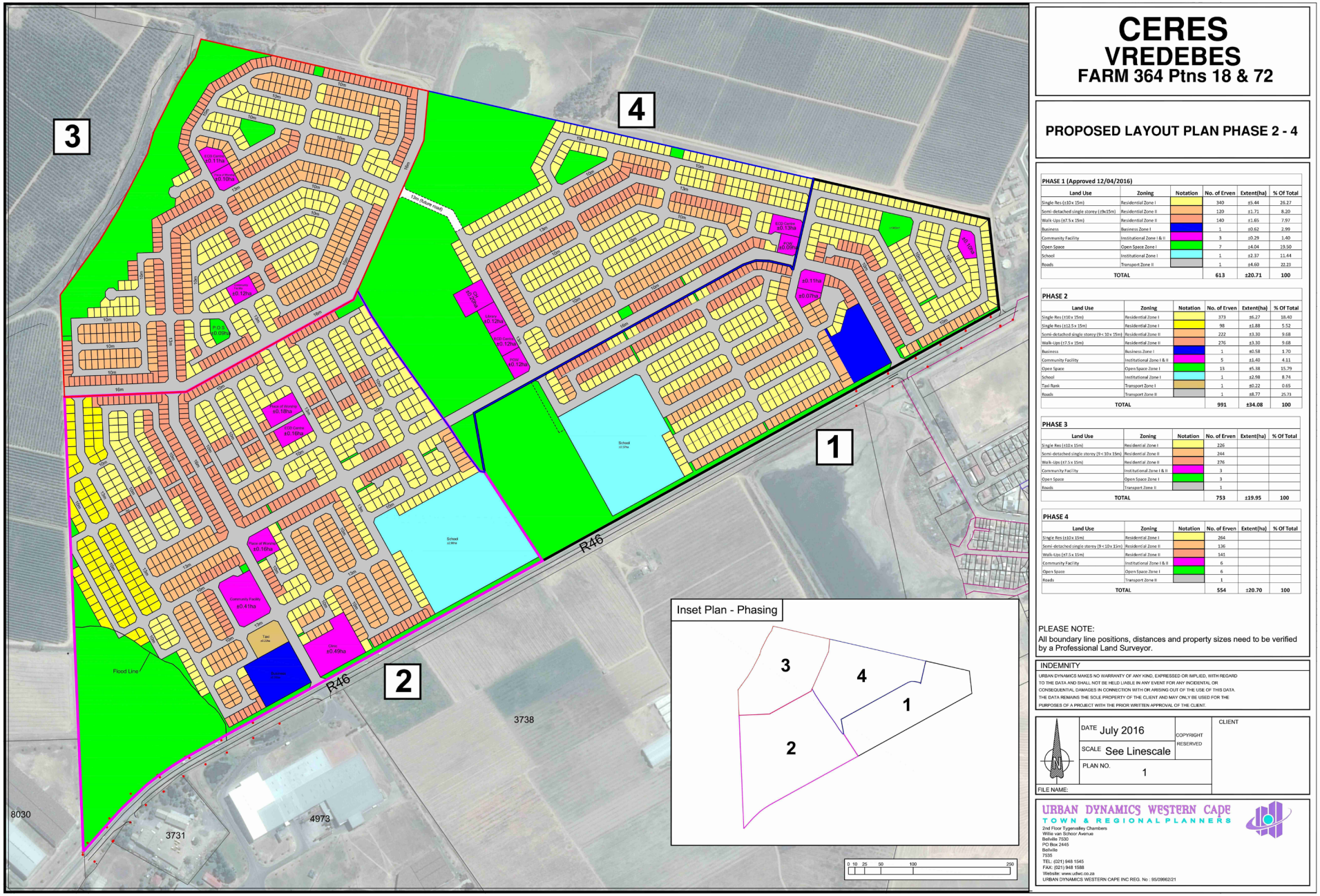
WITZENBERG

Project: Witzenberg Road Asset Management Plan

Diagram 14a : New Roads Proposed for Ceres

SMEC South Africa
Member of the Surbana Jurong Group

Annexure B: Vredebes



CERES
VREDEBES
FARM 364 Ptns 18 & 72

PROPOSED LAYOUT PLAN PHASE 2 - 4

PHASE 1 (Approved 12/04/2016)

Land Use	Zoning	Notation	No. of Erven	Extent(ha)	% Of Total
Single Res (±10 x 15m)	Residential Zone I		340	±5.44	26.27
Semi-detached single storey (±9x15m)	Residential Zone II		120	±1.71	8.20
Walk-Ups (±7.5 x 15m)	Residential Zone II		140	±1.65	7.97
Business	Business Zone I		1	±0.62	2.99
Community Facility	Institutional Zone I & II		3	±0.29	1.40
Open Space	Open Space Zone I		7	±4.04	19.50
School	Institutional Zone I		1	±2.37	11.44
Roads	Transport Zone II		1	±4.60	22.23
TOTAL			613	±20.71	100

PHASE 2

Land Use	Zoning	Notation	No. of Erven	Extent(ha)	% Of Total
Single Res (±10 x 15m)	Residential Zone I		373	±6.27	18.40
Single Res (±12.5 x 15m)	Residential Zone I		98	±1.88	5.52
Semi-detached single storey (9 x 10 x 15m)	Residential Zone II		222	±3.30	9.68
Walk-Ups (±7.5 x 15m)	Residential Zone II		276	±3.30	9.68
Business	Business Zone I		1	±0.58	1.70
Community Facility	Institutional Zone I & II		5	±1.40	4.11
Open Space	Open Space Zone I		13	±5.38	15.79
School	Institutional Zone I		1	±2.98	8.74
Taxi Rank	Transport Zone I		1	±0.22	0.65
Roads	Transport Zone II		1	±8.77	25.73
TOTAL			991	±34.08	100

PHASE 3

Land Use	Zoning	Notation	No. of Erven	Extent(ha)	% Of Total
Single Res (±10 x 15m)	Residential Zone I		226		
Semi-detached single storey (9 x 10 x 15m)	Residential Zone II		244		
Walk-Ups (±7.5 x 15m)	Residential Zone II		276		
Community Facility	Institutional Zone I & II		3		
Open Space	Open Space Zone I		3		
Roads	Transport Zone II		1		
TOTAL			753	±19.95	100

PHASE 4

Land Use	Zoning	Notation	No. of Erven	Extent(ha)	% Of Total
Single Res (±10 x 15m)	Residential Zone I		264		
Semi-detached single storey (9 x 10 x 15m)	Residential Zone II		136		
Walk-Ups (±7.5 x 15m)	Residential Zone II		141		
Community Facility	Institutional Zone I & II		6		
Open Space	Open Space Zone I		6		
Roads	Transport Zone II		1		
TOTAL			554	±20.70	100

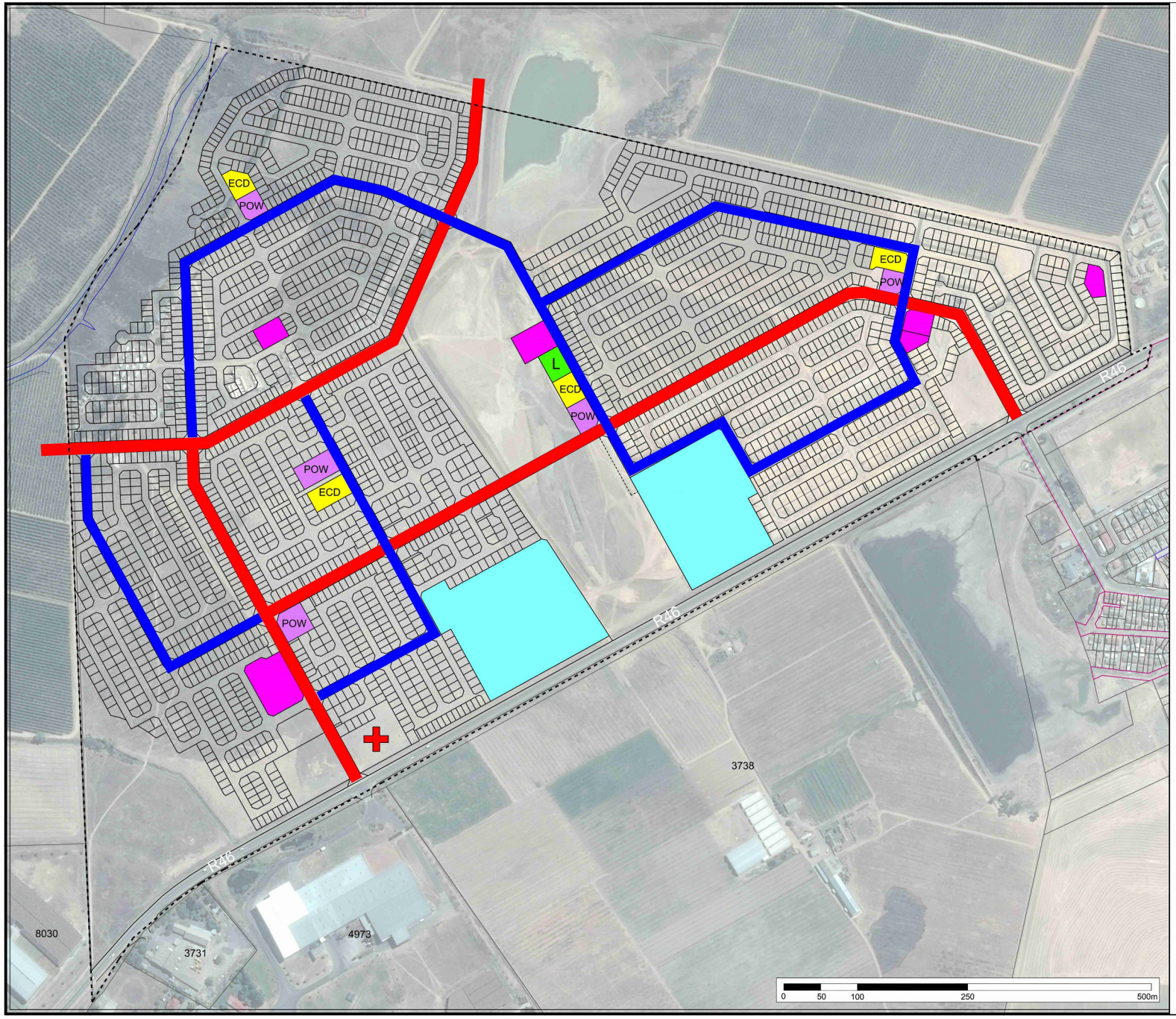
PLEASE NOTE:
All boundary line positions, distances and property sizes need to be verified by a Professional Land Surveyor.

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CERES
VREDEBES
PORTION OF FARM 18/364

ROAD HIERARCHY AND COMMUNITY FACILITIES PLAN

- 25m Provincial Road
- 16m District Distributor
- 13m Local Distributor
- Community Facilities
- Schools
- Place if Worship (POW)
- ECD
- Library (L)
- Clinic (CL)

PLEASE NOTE:
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WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN/TO: Munisipale Bestuurder

VAN/FROM: Direkteur: Tegniese Dienste

DATUM/DATE: 14 September 2021

VERW/REF: 3/1/1/5

NOTARIëLE AKTE VAN SERWITUUT EN SAMEWERKING OOREENKOMS - CKB: KOEKEDOUW DAM

1. DOEL

Om die Raad se verteenwoordiging by CKB te korrigeer in terme van die item waar die Raadslede toegedeel is om op buite instansies te dien.

2. AGTERGROND

Item 4.4 gehou op 2 September 2016 lees as volg:

Council's representatives on outside bodies
(03/1/1/5)

A summary of Council's representation on outside bodies is attached as ***annexure 4.4****.*

The list is for Council's review.

The ANC requested a caucus break from 09:45 until 10:00

RESOLVED

(a) that Council's representation as per the attached annexure 4.4 be approved.

(b) that in respect of the Public Transport Liaison Committee, the various committees will determine the name of the representative and it be added to annexure 4.4 as approved.

Die Raadslede toegeken aan CKB is as volg:

OUTSIDE BODIES	Number of representatives	African National Congress (ANC)	Congress of the People (COPE)	Democratic Alliance (DA)	Economic Freedom Fighters (EFF)	Independent Civic Organisation of South Africa (ICOSA)	Witzenberg Aksie
Ceres Koekedouw Management Committee	3	Councillor JW Schuurman		Councillors JJ Visagie K Adams			

3. BESPREKING

- **Die MFMA lees as volg:**
  Reporting of improper interference by councillors
  103. The accounting officer of a municipal entity must promptly report to the speaker of the council of the entity's parent municipality any interference by a councillor outside that councillor's assigned duties, in—
  (a) the financial affairs of the municipal entity; or
  (b) the responsibilities of the board of directors of the municipal entity.

  Councillors barred from serving on municipal tender committees
  117. No councillor of any municipality may be a member of a municipal bid committee or any other committee evaluating or approving tenders, quotations, contracts or other bids, nor attend any such meeting as an observer.

- **Die huidige toedeling van die Raadslede tot CKB , het tot gevolg dat tenders ook deur CKB toegeken word en is dit teenstrydig met die MFMA.**
- Die voorstel is om die volgende wysiging aan te bring:

- The members of the Management Committee of the Witzenberg Municipality will be represented by the following job designations:
  - Director Technical Services
    - Secundi – Acting Director: Technical Services.
  - Chief Financial Officer
    - Secundi – Manager: Financial Administration .
  - Deputy CFO
    - Secundi - Manager: Supply Chain

4.

AANBEVELING

4. That the members seconded from the Witzenberg Municipality to the Management Committee of Ceres Koekedouw Irrigation Board be represented by the following job designations:
   4.1. Director Technical Services
      4.1.1. Secundi – Acting Director: Technical Services.
   4.2. Chief Financial Officer
      4.2.1. Secundi – Manager: Financial Administration
   4.3. Deputy Chief Fiancial Officer
      4.3.1. Secundi – Manager: Supply Chain
5. That the above job designations obtain a mandate from the Executive Mayor, before attending any Ceres Koekedouw Management meetings.
6. That resolution 4.4 of the council meeting held on 2 September 2016 be recinded.

J F BARNARD
DIREKTEUR: TEGNIESE DIENSTE

Geagte mnr Nasson

AANSOEK: BEFONDSING VIR OFF-SITE CCTV SEKURITEITS KAMERAS OP STRATEGIESE PUNTE IN TULBAGH

Tulbagh Rural Safety is as n NPO geregistreer.

Daar was in die verlede al befondsing van Gemeenskaps Veiligheid aan die Witzenberg Sekuriteits Forum.

Ons was in gesprekvoering met mnr Maurits (Mautie) Walters besigheidsman van Ceres wat ons gehelp het met die beplanning en uitleg van die kameras.

Hierdie projek is soortgelyk is aan die Ceres Sekeruteits Forum se projek.

Mark Peltered van LTS Security wat Ceres se stelsel geinstalleer het sal ook hierdie stelsel installer.

Nie een van die kameras wat geinstalleer gaan word sal op Munisipale grond wees nie, maar wel op privaat persele en die krag sal voorsien word deur privaat instansies.

Fase 1 : PUNT 1: by Tulbagh begraafplaas, inkomend van Wolseley.

PUNT 2: by die Tulbagh kruis, inkomend van Rhodes inmaakfabriek.

Bogenoemde PUNT 1 en 2 is ook toegangsroetes na Witzenville en Chris Hanie informele woonbuurt.

Koste per PUNT: R35 500 (btw uitgesluit.)

- 1 x LPR
- 3 x 2 MP IP Cams with 128 GIG SD cards
- Wireless Link
- 1 x POE Switch
- Pole and spikes
- Weatherproof box and Cabling
- Installation

PUNT 4: **Control Room (Opskamer)**: Hierdie toerusting sal geinstalleer word in n reeds opgerigte Opskamer te Tulpak Pakstoor. Die Opskamer is ook geborg deur Tulpak Pakstoor. Die toerusting in die Opskamer maak voorsiening vir uitbreidings op die projek.

Koste PUNT 4: R24 500 (btw uitgesluit.)

- Wireless network
- 2 x 32" Screen
- 32 Channel NVR with 8 TB HDD
- POE Switches

- Weatherproof boxes and cabling
- Installation

Die ander 2 toegangsroetes by Tulbagh Korrektiewe dienste en Montpellier Wyn Landgoed is reeds befonds deur Tulbagh Landbouvereniging en werkend.

Fase 2: PUNT 3: 2 x kameras by die Tulbagh Kliniek in Witzenville en 2 x in die hoofstraat (van der Stel straat) van Tulbagh. Die kameras in van der Stel straat (hoofstraat) word geborg deur besighede in die dorp. Die kamers deur SPAR geborg is reeds geinstalleer.

Koste PUNT 3: R25 500 (btw uitgesluit)

- 3 x 2 MP IP Cams with 128 GIG SD cards
- Wireless Link
- 1 x POE Switch
- Pole and Spikes
- Weatherproof box and Cabling
- Installation

Aangeheg sal u die uiteengesette kwotasie van LTS Security vind.

Die uwe

Conrad Brand

Voorsitter: Tulbagh Rural Safety

Western Cape Government • Wes-Kaapse Regering • URhulumente weNtshona Koloni

PROVINCE OF THE WESTERN CAPE

Provincial Gazette Extraordinary

7898

Wednesday, 14 March 2018

Registered at the Post Office as a Newspaper

PROVINSIE WES-KAAP

Buitengewone Provinsiale Koerant

7898

Woensdag, 14 Maart 2018

As 'n Nuusblad by die Poskantoor Geregistreer

IPHONDO LENTSHONA KOLONI

Tsongezelelo kwiGazethi yePhondo

7898

uLwesithathu, 14 keyoKwindla 2018

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(Copies are obtainable at Room M21, Provincial Legislature Building, 7 Wale Street, Cape Town 8001.)

Local Authority

Witzenberg Municipality: By-law on the Rules of Order for the Meetings of the Witzenberg Council and its Committees 2

INHOUD

(Afskrifte is verkrygbaar by Kamer M21, Provinsiale Wetgewer-gebou, Waalstraat 7, Kaapstad 8001.)

Plaaslike Kennisgewing

Witzenberg Munisipaliteit: Verordening op die Ordereëls vir die Hou van Vergaderings van Witzenberg se Raad en sy Komitees 35

IZIQULATHO

(Ushicilelo oLutsha lufumaneka kwigumbi M21, kwiSakhiwo seNdlu yoWiso Mthetho sePhondo, 7 Wale Street, eKapa 8001.)

IGunya loMmandla

LoMasipala waseWitzenberg: umThetho gabaLala kaMasipala omaLunga neMigaqo yoKuma kweeNtlanganiso zeBhunga laseWitzenberg kunye neeKomiti zalo..... 69

BY-LAW ON THE RULES OF ORDER FOR THE MEETINGS OF THE WITZENBERG COUNCIL AND ITS COMMITTEES

To provide for Rules of Order for the internal arrangements and the business and proceedings of the Council of the Witzenberg Municipality and its Committees, and to provide for matters in connection therewith.

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CHAPTER 1

INTRODUCTION

Definitions

1. In this by-law, including the rules, unless the context indicates otherwise —

"Code" means the Code of Conduct for Councillors set out in Schedule 1 to the Systems Act;

"committee" means a committee established by the Council in terms of section 79 of the Structures Act;

"Council" means the municipal council of the Witzenberg Municipality;

"councillor" means a member of the Council, including a political office bearer as referred to in section 1 of the Systems Act;

"Constitution" means the Constitution of the Republic of South Africa, 1996;

"meeting" means any meeting of the Council;

"member" means a member of a committee;

"member of the public" means a person who is not a councillor or an employee of a municipality and who attends a meeting of the Council or a committee;

"municipality" means the Witzenberg Municipality;

"Municipal Manager" means the person appointed as municipal manager by the Council in terms of section 54A of the Systems Act, or a person delegated by the Municipal Manager;

"Provincial Minister" means the provincial minister responsible for local government in the province;

"rules" means the rules provided for in this by-law;

"law enforcement" means a person in the employ of the Municipality and who may be requested by the Speaker to maintain order during council meetings and assisted by such staff members as the circumstances may require;

"Speaker" means the Speaker of the Council elected under section 36 of the Structures Act or a councillor elected as acting Speaker under section 41 of the Structures Act;

"Structures Act" means the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998);

"Systems Act" means the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000);

"whip" means a member of the Municipal Council appointed by each political party represented in the Council; and

"working day" means any day of the week except Saturday or Sunday or a public holiday.

Application of rules

2. (1) These rules apply to all meetings.

(2) Except where it is clearly inappropriate, a rule applying to a councillor in any proceedings also applies to a member of the public who takes part in those proceedings.

(3) These rules apply to all meetings of committees except to committees established in terms of item 14(1)(b) of the Code and section 62 of the Systems Act. Unless clearly inappropriate, any reference to the Council is regarded as a reference to the committee, and any reference to the Speaker is regarded as a reference to the chairperson of the committee or a person acting as the chairperson of the committee.

Duty of Speaker, councillors and members of the public

3. The Speaker, councillors and members of the public must familiarise themselves with these rules.

CHAPTER 2

MEETINGS

Order of business

4. (1) The order of business in ordinary meetings is as follows, unless the order has been changed in terms of sub-rule (2)-

(a) election of acting speaker, if necessary;

(b) application for leave of absence;

(c) confirmation of minutes;

(d) statements and communications by the Speaker;

(e) statements and communications by Executive Mayor or executive committee;

(f) consideration of reports;

(g) report on delegated powers;

(h) urgent matters submitted by the Municipal Manager;

(i) consideration of motions;

(j) consideration of questions;

(k) consideration of motions of exigency; and

(l) adjournment.

(2) The Speaker may change the order of business appearing on the agenda.

(3) A councillor who wishes to have the order of business on the agenda changed must approach the Speaker prior to the meeting.

Agenda

5. (1) The Speaker or Municipal Manager or a person designated by the Municipal Manager must prepare the agenda for a meeting.

(2) The Speaker may at any time during a meeting introduce an urgent matter which does not appear on the agenda, unless the Council resolves otherwise.

(3) Except as otherwise provided in these rules or in terms of sub-rule (2), no matter not appearing on the agenda may be transacted at a meeting, accept any matters which the relevant chairperson considers urgent and said chairperson has ruled the matter to be urgent.

(4) The Municipal Manager may raise matters which in his/her discretion is urgent for decision by the Council. A matter will be deemed urgent when the decision required, if delayed, will prejudice the Council and/or its operations.

Meetings

6. (1) The Council must meet at least quarterly, as required by section 18(2) of the Structures Act.

(2) All meetings must be open to members of the public, unless they have been excluded under rule 17.

(3) Subject to sub-rule (1), the Speaker decides when and where the Council meets.

(4) The Municipal Manager or, in his or her absence, a person designated by the Municipal Manager must give notice to each councillor and to the public of every meeting.

(5) If the position of Speaker is vacant, the Municipal Manager or, in the absence of the Municipal Manager, a person designated by the Provincial Minister, must —

(a) convene a special meeting to elect a speaker or an acting speaker, and

(b) give notice to each councillor and to the public of the meeting.

(6) *(a)* The Speaker may at any time of own accord, and shall upon request in writing of a majority of councillors, call a special council meeting, provided that no such meeting shall take place unless all councillors were given at least 48 hours' notice prior to the date and time set for the meeting.

(b) A notice by the majority of councillors must clearly indicate the business that will be conducted at the special council meeting. No other business may be conducted at the special council meeting.

(7) The notice referred to in sub-rules (4) and (5) must state the date, time and venue of the meeting, and must be —

(a) given in writing, together with the agenda, to each councillor by any reasonable means to achieve the purpose;

(b) published in a local newspaper determined by the Municipal Manager or a person designated; and

(c) posted on a notice board at the municipality's head office.

(8) The Municipal Manager or a person designated under sub-rule (4) or (5) may depart from the requirement of sub-rule (6)*(b)* in the case of an urgent or special meeting when time constraints make it impossible to comply with the requirement.

(9) At least seven (7) days before any ordinary meeting of the Council and at least 48 hours before any special meeting of the Council, a notice to attend the meeting, specifying the business proposed to be transacted there at and signed by the Speaker, or Municipal Manager if so designated by the Speaker, shall be left at or delivered to an accessible distribution point within the municipality as determined by the Council from time to time/send by electronic mail to an address provided by the councillor as his/her official address/mail address.

(10) Accidental omission to serve on any councillor a notice of meeting shall not invalidate the proceedings of that meeting.

Functions of Speaker regarding meetings

7. (1) The Speaker must take the chair precisely at the time the meeting has been scheduled for.

(2) In addition to the functions referred to in section 37 of the Structures Act and any other law, the Speaker —

(a) must preserve decorum in meetings;

(b) must give a ruling in respect of a question of order raised by a councillor, including a question in relation to the priority of the business; and

(c) may give a ruling in respect of any procedural eventuality for which these rules do not provide.

(3) The ruling referred to in sub-rule (2) must be entered into the minutes.

Attendance by councillors

A councillor —

8.1 shall, subject to item 3 of the Code, rule 9 and rule 19, attend each meeting and must sign his or her name in the attendance register;

8.2 shall disclose to the Council, or to any committee of which that councillor is a member, any direct personal or private business interest that the councillor, or the spouse, partner or business associate of that councillor, may have in any matter before the council or the committee; and

8.3 shall withdraw from the proceedings of the Council or committee meeting when the matter is being considered by the Council or committee, unless the Council or the committee decides by resolution that the councillor's direct or indirect interest in the matter is trivial or irrelevant. A councillor who has so disclosed his/her interest may, with the approval of majority of the members of the Council or its committee, address the Council or committee on the matter prior to the deliberation and vote on the matter taking place, subject always to the ruling of the Speaker or chairperson on the time to be allowed for such an address.

8.4 A councillor who, or whose spouse, partner or business associate or close family member, acquires or stands to acquire any direct benefit from a contract concluded with the municipality must disclose full particulars of the benefit of which the councillor is aware at the first meeting of the Council or committee of the Council at which it is possible for the councillor to make a disclosure.

8.5 This provision does not apply to an interest or benefit which a councillor, or a spouse, partner or business associate or close family members, has or acquired in common with other residents and ratepayers of the municipality.

Procedure for leave of absence

9. (1) A councillor must, before absenting himself or herself from a meeting, make an application to the Speaker by signing a leave form and delivering the completed leave form to the Municipal Manager at least 72 hours before the meeting.

(2) The Municipal Manager must submit the application to the Speaker before the commencement of the meeting.

(3) Upon receipt of the application referred to in sub-rule (1), the Speaker must consider the application and may approve or reject the application. The Speaker must notify the councillor of his or her decision at least 24 hours before the meeting.

(4) The Speaker, on good cause shown, may grant leave of absence to a councillor who has been prevented by special circumstances from applying for leave of absence in accordance with sub-rule (1).

(5) The special circumstances referred to in sub-rule (4) may include —

(a) illness of the councillor; or

(b) illness or death in the family of the councillor; and

(c) any emergency situation that may arise.

(6) The names of all councillors present at a meeting and of all councillors to whom leave of absence from the meeting has been granted must be entered into the minutes.

(7) If the Speaker rejects the application referred to in sub-rule (1), he or she must provide a reason therefore.

(8) Sub-rules (1) to (6) apply, with the necessary changes, in respect of the Speaker, and in such application, a reference in those sub-rules to the Speaker is regarded to be a reference to the Council.

Sanctions for non-attendance

10. (1) Except for the instances contemplated in rule 9(4) and (5), a councillor is in breach of the rules if he or she without leave —

(a) absents himself or herself from a meeting;

(b) fails to be in attendance at the commencement of a meeting; or

(c) fails to remain in attendance until the end of a meeting.

(2) A councillor who is absent from three or more consecutive meetings which he or she is required to attend in terms of rule 8 is in breach of the Code.

(3) The Council may appoint a special committee comprising of councillors to investigate and report to the Council on any alleged breach referred to in sub-rule (1) or (2).

(4) The special committee must notify the councillor in writing of his or her alleged breach of the rules or the Code. The councillor must be given seven days from date of the written notice to respond in writing regarding the alleged breach.

(5) The Council must decide whether the rules or the Code has been breached or not, after receiving a report from the special committee.

(6) If the Council finds that a councillor has breached the rules as contemplated in sub-rule (1), the Council must fine the councillor 10% of his or her monthly salary.

(7) If the Council finds that a councillor has breached the Code as contemplated in sub-rule (2), the Council must request the Provincial Minister to remove the councillor from office.

(8) Sub-rules (1) to (7) apply, with the necessary changes, in respect of the Speaker.

Minutes

11. (1) The Municipal Manager must —

(a) compile the minutes of the proceedings of a meeting in writing within two weeks of the meeting; and

(b) provide each councillor with a copy of the minutes within a reasonable period.

(2) The minutes of a meeting must be considered by the Council at its next meeting and, if confirmed, must be signed by the Speaker.

(3) The Municipal Manager must keep a record of the signed minutes.

(4) The minutes are taken as read, for the purpose of sub-rule (2), if they were provided to each councillor within a reasonable period before the meeting considering them.

(5) No motion or discussion is allowed on the confirmation of the minutes, except in connection with the correctness thereof.

(6) If a councillor is dissatisfied with the correctness of the minutes, the councillor must —

(a) state the item with which he or she is dissatisfied; and

(b) propose a motion clearly outlining the alternative wording to amend the minutes.

(7) The minutes of a meeting must set out the date, time and place of the meeting and the decisions or other action taken at the meeting.

Quorum

12. (1) A majority of the councillors constitutes a quorum as referred to in section 30(1) of the Structures Act.

(2) If there is no quorum at the time for which the meeting is scheduled, the Speaker must take the chair as soon as a quorum is present.

(3) Whenever there is no quorum, the start of the meeting must be delayed for no longer than 30 minutes and if at the end of that period, there is no quorum, the Speaker must adjourn the meeting for another time, date and venue at his or her discretion and record the names of those members present.

(4) Whenever the Speaker is not present and there is no quorum, the start of the meeting must be delayed for no more than 30 minutes and if there is no quorum at the end of that period, no meeting may take place and the Municipal Manager must record the names of the members present.

(5) Whenever during a meeting there is no quorum, the Speaker must suspend the proceedings until a quorum is again present, provided that if after 10 minutes or such longer time the Speaker may allow, there is still no quorum, the Speaker must adjourn the meeting.

(6) Whenever a meeting is adjourned owing to the absence of a quorum, the time of such adjournment, as well as the names of the members present, must be recorded in the minutes.

(7) The Speaker must report the names of the absentee members to the committee appointed in terms of rule 10(3) for the purposes of an investigation of a breach of these rules.

CHAPTER 3

DECISIONS

Unopposed matters

13. Whenever Council is called upon to consider a matter before it and there is no opposition from any councillor, a unanimous vote will be recorded in the minutes.

Opposed matters

14. (1) The Speaker must put every opposed matter to the vote by calling upon councillors to indicate by a show of hands, unless otherwise prescribed by any law or the Council resolves otherwise, whether they are for that matter or against it, whereupon the Speaker must announce the result of the vote.

(2) Upon the announcement of the result of a vote, a councillor may demand that his or her vote be recorded against the decision concerned.

(3) If there is an equality of votes on any matter, the Speaker must exercise a casting vote.

Decisions

15. (1) In accordance with section 160(3) of the Constitution, a supporting vote of a majority of councillors is necessary to decide on —

(a) the passing of by-laws;

(b) the approval of the budget;

(c) the imposition of rates and other taxes, levies and duties; and

(d) the raising of loans.

(2) In accordance with section 34 of the Structures Act, a supporting vote of at least two-thirds of councillors is necessary to adopt a decision to dissolve the Council.

(3) All other questions before the Council are decided by a majority of the votes cast, as contemplated by section 160(3)*(c)* of the Constitution.

(4) If there is an equality of votes on any question, the Speaker must exercise a casting vote, as contemplated by section 30(4) of the Structures Act.

CHAPTER 4

ATTENDANCE BY MEMBERS OF THE PUBLIC

Attendance by members of the public

16. The Speaker must take reasonable steps to regulate public access to and public conduct at meetings.

Exclusion of the public from meetings

17. (1) The public may be excluded from the meeting —

(a) where so directed by the Speaker; or

(b) where so decided by Council upon a motion from any councillor to that effect.

(2) If a motion to exclude the public from the meeting is seconded, the motion must be put to the vote, after discussion of the reasons but without discussion of the matter.

(3) If a motion to exclude the public is carried, the place of meeting shall be cleared of all members of the public, including the media.

(4) The motivation for the exclusion of the public must be minuted.

Re-admission of members of the public

18. (1) A councillor may during the course of a meeting from which the public were excluded, move a motion "that the meeting again be opened" and state the reasons for the motion.

(2) If the motion is seconded, it must be put to the vote forthwith without debate.

(3) If the motion is carried, the Speaker must ensure that members of the public are allowed access to the meeting again.

CHAPTER 5

CONDUCT IN MEETINGS

Conduct of councillors and members of the public

19. (1) Councillors and members of the public must preserve order and decorum at meetings, and they may not —

(a) behave in an unseemly manner;

(b) obstruct the business of a meeting;

(c) challenge the ruling of the Speaker on any point of order; or

(d) commit any breach of the rules.

(2) The Speaker or the chairperson of the meeting in the event of a meeting other than a Council meeting shall:

2.1. maintain order during meetings;

2.2 ensure compliance with the Code of Conduct for councillors during meetings;

2.3. ensure the meetings are conducted in accordance with the rules;

2.4. ensure the members conduct themselves in a dignified and orderly manner during meetings;

2.5. ensure that members of the public attending meetings are seated in areas designated for that purpose;

2.6. ensure that members of the public attending meetings conduct themselves in an orderly manner and obey any ruling made by the Speaker or chairperson of the meeting;

2.7. ensure that any councillor or member of the public refusing to comply with the ruling of the Speaker or chairperson leaves the meeting; and

2.8. ensure that the whip of each political party represented in the municipal Council maintains discipline during any meeting.

(3) If a councillor or member of the public breaches sub-rule (1), the Speaker must direct the councillor or member of the public to refrain from the breach.

(4) If a councillor or member of the public disregards the directions of the Speaker under sub-rule (2), the Speaker may direct the councillor or member of the public —

(a) if speaking, to discontinue his or her speech; or

(b) to withdraw from the place of meeting for the remainder of the meeting or, if necessary, to be removed by the Sergeant at Arms.

(5) The Speaker or a chairperson may exclude from a meeting, for such period of time during the meeting as he/she may deem fit, any member who has so committed an act of misconduct or behaved in an unseemly manner or persistently obstructed the business of the meeting or disregarded the authority of the chair, provided that a formal process will be initiated after the conclusion of the meeting.

(6) Where a councillor refuses to retire or in the event of more than one councillor having to be ejected from the meeting, and such councillor/s refuse/s to leave the meeting, the Speaker shall request the Sergeant at Arms to facilitate the removal of such councillor/s from the chamber. If this cannot be done orderly, the chairperson of a meeting may adjourn proceedings for a period not exceeding 15 minutes, in order for the relevant councillors to retire or to be ejected from the venue of the meeting. If, at the resumption of proceedings, the councillor/s have not left / been ejected, the meeting may be adjourned for another 10 minutes to address the situation. The chairperson may rule that after the second adjournment, the meeting will re-convene at another venue and any councillor/s ordered to retire or so evicted or ordered to be evicted will be refused entry to the alternative venue. The Sergeant at Arms of the Council will ensure that such councillor/s does/do not enter such an alternative venue.

(7) If the Speaker fails to act under sub-rule (3), any councillor may move a motion to require the Speaker to do so.

(8) The motion referred to in sub-rule (4) must be moved without notice, and if the motion is seconded, it must be put to the vote forthwith without debate.

(9) Any person, other than a councillor, who misconducts himself or herself, behaves in an unseemly manner or interrupts the proceedings of the Council or any committee at any meeting shall, if the Speaker or chairperson so directs, be removed from the chamber or the venue where the meeting is being held. If the person refuses to leave, the Sergeant at arms will be responsible to remove such person from the meeting. The chairperson may exclude such person from further admittance to the Council chamber or the meeting venue for such period as it may be deemed fit.

CHAPTER 6

DEBATE AND MOTIONS

Addressing the Speaker

20. (1) A councillor or a member of the public who is recognised to speak at a meeting must address the Speaker.

(2) A member of the public who is recognised by the Speaker must state his or her name and, if he or she is representing an organisation or any group, identify the organisation or group.

Right to speak and limitation

21. (1) A councillor may speak or proceed to speak at a meeting after being recognised by the Speaker.

(2) A councillor who is not a member of a committee may request the Chairperson of that committee meeting to speak, which permission will be at the sole discretion of the Chairperson and which will not reasonably be withheld.

(3) A councillor must avoid personal attacks on other councillors and must refrain from impugning the motives for any argument or vote of another councillor.

(4) A councillor may speak only once to —

(a) the matter before the Council;

(b) any motion before the Council;

(c) any amendments to a motion before the Council; or

(d) a point of order or a question,

unless authorised by the Speaker or as provided for in these rules.

(5) A councillor may not be interrupted while speaking, unless called to order by the Speaker or a point of order is raised by any other councillor.

(6) The Speaker may not recognise a councillor to speak on a matter once that matter has been voted on.

(7) The Speaker may not allow a debate on a matter —

(a) which may anticipate any matter on the agenda; or

(b) in respect of which a decision by a judicial or administrative body or a commission of enquiry is pending.

Debate Management

22. (1) At least 24 hours prior to a meeting of Council, the political whips of the parties in Council must provide to the Speaker a list showing —

(a) which items on the agenda for that meeting are to be debated; and

(b) the total time to be allocated to the debate of each item, provided that the maximum time allocated for debate on each item on the agenda will be thirty (30) minutes or any such time as decided on by the Speaker.

(2) Based on the list drawn up in terms of sub-rule (1), each party must deliver to the Chief Whip, at least 12 hours before a Council meeting, a list of the councillors who will speak on an item and the time allocated to each such councillor, which will not be more than three (3) minutes, provided that the total time located to all councillors of a party shall not exceed one-third of the time allocated to that party in terms of sub-rule (1)*(b)*.

(3) On receipt of the lists referred to in sub-rule (2), the Speaker must, if he or she wishes to deviate from the provisions of those lists, convey his or her decision in this regard to the whips of the parties within a reasonable time prior to the Council meeting.

(4) All matters before the Council which are not listed in accordance with sub-rule (1) must individually be put to the meeting for adoption without debate before the matters listed in sub-rule (1) are considered.

(5) At the discretion of the Speaker, a time of three minutes of response may be allowed to the Mayor or relevant member of the mayoral committee, or the mover of a motion, to conclude the debate on an item debated in terms of sub-rule (2).

(6) Notwithstanding any provisions contained in sub-rules (1) to (5), the Speaker may not, when exercising any discretion in terms of these Rules, prejudice any party in respect of time allocated in relation to any party. The ruling of the Speaker after exercising his/her discretion in this regard shall be final.

Content of debate

23. (1) A councillor who speaks must direct his or her speech to the matter before the Council.

(2) If a councillor persists in irrelevance after being requested by the Speaker to confine his or her speech to the matter before the Council, the Speaker must order him or her to be seated and not to speak further in respect of that matter.

(3) Councillors and members of the public must preserve order and decorum at meetings, and they may not indulge in tedious repetition of arguments, or unbecoming language or remarks which are of a defamatory nature.

Points of order

24. (1) A councillor may interject during a meeting to raise a point of order to call the attention of the Speaker to a breach of the rules or a statutory provision.

(2) A point of order may be raised in relation to —

(a) a procedural matter; or

(b) the conduct of a councillor, a member of the public, or an employee of the municipality.

(3) A councillor raising a point of order must immediately be heard, and he or she must —

(a) state the point of order; and

(b) the rule or statutory provision that is being breached.

(4) A councillor who is speaking when a point of order is raised must immediately stop speaking until the point of order is ruled on by the Speaker. All other matters before the Council must be suspended until the point of order is ruled on.

(5) If ruled to be in order, the councillor must be allowed to proceed with his or her speech.

(6) If ruled to be out of order, the councillor must remain silent or must retract or change any remarks so as to comply with the ruling.

(7) The Speaker's ruling on a point of order is final and not open to debate, and it must be entered in the minutes.

Explanations

25. (1) The Speaker may allow a councillor to explain a previous speech, but only when and to the extent that a material part of the speech may have been misunderstood.

(2) The councillor giving the explanation may not introduce any new matter, and no debate on the explanation may be allowed.

Motions

26. A councillor may move a motion only when it is put by the Speaker and if seconded by another councillor, except if provided otherwise in these rules.

Notice of motions

27. (1) Unless provided otherwise in these rules, a notice of motion must be in writing, motivated, signed by the relevant councillor, dated and delivered to the Speaker at least six (6) working days before the date of the meeting at which it is to be moved.

(2) The Speaker must either put the motion in the agenda or refer such motion to the committee which is dealing with the matter.

(3) Sub-rule (1) does not apply to the following motions:

(a) a motion of exigency; or

(b) a motion of course.

Questions

28. (1) After a motion has been moved and seconded or at the conclusion of any speech on the motion, a councillor may ask put question relevant to the motion to any other councillor.

(2) No supplementary questions may be asked, except by the councillor who asked the question and then only in respect of matters arising out of the reply to that question.

(3) The councillor to whom the question is directed may either reply thereto forthwith or require that notice be given of the question.

(4) The notice referred to in sub-rule (3) must be in writing, signed by the relevant councillor, dated and delivered to the Speaker and the Municipal Manager.

(5) When the Municipal Manager receives the notice, he or she must within five (5) days forward the notice to the councillor to whom the question has been directed and —

(a) request the councillor to submit a reply to the question in writing to the Municipal Manager; and

(b) notify the Speaker of any reply received in respect of the question.

(6) The Speaker must ensure that the reply is placed on the agenda of the next meeting.

(7) A councillor may ask a question requiring a written reply from another councillor concerning any matter related to the effective performance of the municipality's functions and the exercise of its powers.

(8) Notice of a question in sub-rule (7) must be given in writing, signed by the relevant councillor, dated and delivered to the Speaker and the Municipal Manager. The procedures in sub-rules (5) and (6) apply to the question.

Motions of exigency

29. (1) A councillor may direct the attention of the Council to any matter which does not appear on the agenda, and of which no notice has been given, by stating briefly the subject of the matter and without comment thereon moving a motion "that the motion to which attention has been directed be considered forthwith as a matter of exigency".

(2) If the motion in sub-rule (1) is seconded and carried, the member who moved the motion may be permitted without notice to have the matter considered.

Motions of course

30. (1) The following are regarded as motions of course:

(a) that precedence be given to the consideration of any particular matter appearing on the agenda;

(b) that any report referred to in the agenda be noted, adopted, acted upon or referred back;

(c) that any document before the Council be acted upon in the manner specified in the motion;

(d) that action be taken in regard to any matter submitted for consideration in the manner specified in the motion; and

(e) that the Speaker must direct that a councillor or a member of the public withdraw from the meeting, as well as

(f) any motion referred to in rule 31.

(2) If a motion of course is seconded, it must be put to vote forthwith without debate.

Precedence of debate

31. When a motion is under debate, no further motion may be received except that—

(a) the motion be amended;

(b) the consideration of the matter be postponed to a fixed or undetermined date;

(c) members of the public be excluded;

(d) members of the public be re-admitted;

(e) the meeting be adjourned to another date;

(f) the meeting be adjourned for a specified time;

(g) the debate on the matter be adjourned for a specified time;

(h) the matter be put to the vote;

(i) the matter be removed from the agenda; or

(j) the question or motion be withdrawn.

Amendment motions

32. (1) A councillor may move an amendment motion by stating "that the motion be amended", and stating how the original motion should be amended.

(2) The motion referred to in sub-rule (1) must be seconded and need not be in writing.

(3) An amendment must be relevant to the original motion on which it is moved, and must be moved while the original motion is under consideration.

(4) The amendment must be considered before considering the original motion.

(5) If the Speaker so requires, a proposed amendment must be in writing, signed by the councillor who moved it and handed to the Speaker.

(6) If there is more than one amendment to the original motion, the last proposed amendment must be put to the vote first and, if carried, the matter must be resolved accordingly.

(7) If the last proposed amendment is rejected, the amendment proposed immediately before the last amendment must be put to the vote. When all amendments have been disposed of, the original motion or the original motion as amended, as the case may be, must be put to the vote.

(8) No further amendment to the original motion may be moved after the Speaker has commenced to take the vote on that original motion.

(9) An amendment may not amend, in a material way, the principle embodied in the original motion, but may vary its terms in one or more particulars.

(10) The Speaker must decide whether or not an amendment complies with sub-rule (9) and must rule accordingly.

Motion for postponement of matter

33. (1) A councillor may at the conclusion of a speech move "that the consideration of the matter be postponed to a fixed or undetermined date".

(2) The motion must be seconded and need not be in writing.

(3) The councillor who moved the motion may speak to the motion.

(4) The councillor who moved the original motion in respect of the matter under debate may reply, after which the motion referred to in sub-rule (1) must be put to the vote without further debate.

(5) If the motion referred to in sub-rule (1) is carried, the matter must be placed first on the agenda of matters to be considered at the meeting to which it has been postponed.

(6) If the motion referred to in sub-rule (1) is not carried, the meeting proceeds as though no interruption occurred, and the Speaker may not accept a similar motion.

Motion for adjournment of meeting to another date

34. (1) A councillor who has not yet participated in the debate on a matter may, at any time during the discussion of that matter, except during the course of a speech by another councillor or while a vote is being taken, move "'that the meeting adjourn to another date".

(2) The motion must be seconded and need not be in writing.

(3) The councillor who moved the motion may speak to the motion.

(4) No debate on the motion may be permitted, except that the first councillor to indicate his or her opposition to the motion may speak in opposition thereof.

(5) No amendment to the motion may be moved, except in relation to the period of adjournment.

(6) If the motion is carried, the meeting must forthwith adjourn and be reconvened on the date specified in the motion or amended motion, unless the Speaker directs that the meeting proceed first to dispose of business other than opposed business.

(7) If the motion is not carried, the meeting proceeds as though no interruption occurred, and the Speaker may not accept a similar motion until half-an-hour has elapsed.

(8) If the motion is carried during a debate and before the conclusion thereof, the councillor who moved the motion is entitled to speak first when the matter concerned is reopened for discussion at the adjourned meeting.

(9) No business may be transacted at an adjourned meeting other than the business that was on the agenda for the meeting of which it is an adjournment.

Motion for adjournment of meeting for specified time

35. (1) A councillor may at any time, except during the course of a speech by another councillor or while a vote is being taken, move "that the meeting adjourn for a specified time", up to one hour.

(2) The motion must be seconded and need not be in writing.

(3) If the motion is carried, the meeting must forthwith adjourn for the specified time and reconvene on the time specified in the motion.

(4) If the motion is not carried, the meeting proceeds as though no interruption occurred, and the Speaker may not accept a similar motion until half-an-hour has elapsed.

(5) The Speaker may at any time adjourn a meeting for a specified time, on good cause shown.

Motion of adjournment of debate on matter for specified time

36. (1) A councillor who has not yet participated in the debate on a matter may, at the conclusion of any speech on that matter, move "that the debate on the matter be adjourned for a specified time".

(2) The motion must be seconded and need not be in writing.

(3) The councillor who moved the motion may speak to the motion.

(4) No debate is permitted on the motion, except that the first councillor to indicate his or her opposition to the motion may speak in opposition thereto.

(5) No amendment to the motion may be moved, except in relation to the period of adjournment.

(6) If the motion is carried, the meeting proceeds to the next item on the agenda, and the adjourned debate is resumed at the time specified in the motion.

(7) On the resumption of the adjourned debate, the councillor who moved the adjournment is entitled to speak first.

(8) If the motion is not carried, the debate on the matter proceeds as though no interruption occurred, and the Speaker may not accept a similar motion until half-an-hour has elapsed.

(9) A councillor may not move or second more than one motion for the adjournment of the debate on the matter during the course of that debate.

(10) The Speaker may at any time adjourn a debate for the specified time, on good cause shown.

Motion that matter be put to vote

37. (1) A councillor who has not yet participated in the debate on a matter may, at the conclusion of any speech on that matter, move "that the matter be put to the vote".

(2) The motion must be seconded and need not be in writing.

(3) Subject to sub-rule (4), a motion referred to in sub-rule (1) is not open to debate.

(4) The councillor who moved the original motion under debate may, when a motion referred to in sub-rule (1) has been moved, speak on that original motion, whereupon the motion referred to in sub-rule (1) must be put to the vote without any further debate.

(5) If the motion referred to in sub-rule (1) is not carried, the meeting proceeds as though no interruption occurred, and the Speaker may not accept a similar motion.

Motion to remove matter from agenda

38. (1) A councillor who has not yet participated in the debate on a matter may, at the conclusion of any speech on that matter, move "that the matter be removed from the agenda".

(2) The motion must be seconded and need not be in writing.

(3) Subject to sub-rule (4), a motion referred to in sub-rule (1) is not open to debate.

(4) The councillor who moved the original motion under debate may, when a motion referred to in sub-rule (1) has been moved, speak on that original motion, whereupon the motion referred to in sub-rule (1) must be put to the vote without any further debate.

(5) If the motion referred to in sub-rule (1) is carried, the matter must be removed from the agenda of the meeting, and may not be further pursued at that meeting.

(6) If the motion referred to in sub-rule (1) is not carried, the meeting proceeds as though no interruption occurred, and the Speaker may not accept a similar motion.

Motion to refer matter to committee

39. (1) A councillor may, at the conclusion of any speech on a matter, move "that the matter be referred to a committee".

(2) The motion must be seconded and need not be in writing.

(3) Subject to sub-rule (4), a motion referred to in sub-rule (1) is not open to debate.

(4) The councillor who moved the original motion under debate may, when a motion referred to in sub-rule (1) has been moved, speak on that original motion, whereupon the motion referred to in sub-rule (1) must be put to the vote without any further debate.

(5) If the motion referred to in sub-rule (1) is carried, the matter under debate may not be further pursued at the meeting.

(6) If the motion referred to in sub-rule (1) is not carried, the meeting proceeds as though no interruption occurred, and the Speaker may not accept a similar motion.

Withdrawal of motions or questions

40. (1) A councillor who has moved a motion may at any time withdraw it with the permission of the Council and the councillor who seconded it.

(2) A councillor may not speak on a motion after the Council has permitted the withdrawal of the motion.

(3) A councillor who has asked a question may withdraw it, without the permission of the Council, at any time before the question is answered.

Absence of councillor who gave notice of motion or question

41. If the councillor who gave notice of a motion or a question is not present when called upon by the Speaker, the motion may be moved or the question may be asked by any other councillor.

Re-introduction of motions or questions

42. (1) A motion which has been rejected by the Council, or a question which has been answered, may not again be moved or asked within a period of three (3) months of the meeting at which it was rejected or answered, except with the permission of the Council.

(2) A councillor who wishes to re-introduce a motion or question must give notice in writing to the Speaker.

(3) If the Speaker receives a notice referred to in sub-rule (2), he or she must place the notice on the agenda of the next meeting.

Motions or questions on matters referred to committee

43. (1) A councillor may not give notice of a motion or question with regard to any matter that is before a committee for consideration, unless notice of the motion or question —

(a) has also been submitted to that committee; or

(5) If the Executive Mayor decides to support the draft by-law, the Municipal Manager must publish the draft by-law for public comment in accordance with rule 48.

(6) If the Executive Mayor decides not to support the draft by-law, the Executive Mayor must submit a report to the Council which sets out the following:

(a) an executive summary of the draft by-law;

(b) a memorandum on the objects of the draft by-law;

(c) the contents of the draft by-law;

(d) other by-laws that will have to be repealed or amended if the draft by-law is adopted;

(e) any relevant comments or proposals;

(f) the reasons why the draft by-law is not supported; and

(g) a recommendation.

(7) After considering the report referred to in sub-rule (6), the Council must decide to either reject the draft by-law or to approve the commencement of the legislative process set out in rules 48 and 49 in respect of the draft by-law.

(8) When a draft by-law has been rejected by the Council, no by-law of the same substance may be introduced within a period of six (6) months from the date of rejection.

(9) When the commencement of the legislative process in respect of a draft by-law has been approved in terms of sub-rule (7), the draft by-law must be published for public comment in accordance with rule 48.

(10) If the municipality does not have an Executive Mayor, the councillor who introduced the draft by-law must submit a report setting out the matters referred to in sub-rule (6)*(a)* to *(g)* to the Council where after the procedures set out in sub-rules (7) to (9) apply.

Introduction of draft by-laws by Executive Mayor

47. (1) An Executive Mayor introduces a draft by-law by submitting it, together with a memorandum on its objects, to the Speaker and the Municipal Manager.

(2) The Municipal Manager must publish the draft by-law for public comment in accordance with rule 48.

(b) is part of the referral of the matter to that committee for consideration and report.

(2) A member of a committee may, if he or she is of the opinion that the matter is one of urgency, give notice of a motion or question on a matter referred to the committee, despite the fact that the motion or question has not been submitted to or considered by that committee.

Recommendation by Executive Mayor or executive committee

44. (1) A recommendation contained in a report submitted by the Executive Mayor to the Council is considered to have been moved by the Executive Mayor.

(2) The motion does not need to be seconded.

(3) The Executive Mayor or any member of the executive mayoral committee may speak on the matter and reply but in replying, he or she must confine himself or herself to answer the matter and may not introduce any new matter into the debate.

CHAPTER 7

LEGISLATIVE PROCESS

Introduction of draft by-laws

45. In accordance with section 12 of the Systems Act, a draft by-law may be introduced only by a councillor or a committee.

Introduction of draft by-laws by councillors

46. (1) A councillor introduces a draft by-law by submitting it, together with a memorandum on its objects, to the Speaker.

(2) The Speaker must obtain the comments of the Municipal Manager on the contents of the draft by-law and may solicit the comments of any other person.

(3) The Speaker must submit a draft by-law, together with any comments received in terms of sub-rule (2), to the Executive Mayor, if the municipality has such a mayor or committee, for a report and recommendation in accordance with section 30(5) of the Structures Act.

(4) The Executive Mayor must within three (3) months of receipt of a draft by-law from the Speaker consider the draft by-law and decide to either support or not support it.

Publication of draft by-laws

48. The Municipal Manager must as soon as possible after —

(a) the Executive Mayor has decided to support the draft by-law under rule 46(5);

(b) the Council has given approval in terms of rule 46(7) for the commencement of the legislative process; or

(c) the Executive Mayor has introduced a draft by-law in terms of rule 47(1)

publish the draft by-law for public comment in accordance with section 12(1)*(b)* of the Systems Act for at least 30 days, unless the Council has approved a shorter period.

Consideration of draft by-laws

49. (1) The Municipal Manager must, as soon as possible after the closing date for public comment referred to in rule 48, submit a report to the Council or, if the municipality has an Executive Mayor, to that mayor, together with —

(a) a copy of the draft by-law;

(b) copies of the advertisements inviting the public to make representations;

(c) any comments received from the public; and

(d) any other comments or recommendations from the Municipal Manager.

(2) The Executive Mayor, if the municipality has such a mayor, must consider the report by the Municipal Manager and must —

(a) submit a report to the Council which sets out the following:

(i) an executive summary of the draft by-law,

(ii) a memorandum on the objects of the draft by-law,

(iii) the view of the Executive Mayor on the need for the draft by-law,

(iv) the contents of the draft by-law,

(v) other by-laws that will have to be repealed or amended if the draft by-law is adopted, and

(vi) any relevant comments or proposals; and

(b) recommend to the Council to pass the by-law, to pass the by-law in an amended form or to reject the by-law.

(3) When a draft by-law has been rejected by the Council, no by-law of the same substance may be introduced within a period of six (6) months from the date of rejection.

(4) When a by-law has been passed, it must be published in accordance with section 13 of the Systems Act.

CHAPTER 8

MISCELLANEOUS MATTERS

Official languages

50. Anyone who speaks at a meeting may use any of the three official languages recognised by the Constitution of the Western Cape, 1997, namely Afrikaans, English and isiXhosa.

Municipal employees

51. (1) The employees of the municipality who attend a meeting must observe the rules and decorum applicable to councillors.

(2) A municipal employee must attend a meeting if requested to do so by the Municipal Manager.

Offences and penalties

52. (1) A councillor or a member of the public who—

(a) refuses to withdraw from a place of meeting of the Council or a committee when directed to do so by the Speaker or chairperson of a meeting in terms of rule 19(3)*(b)*; or

(b) returns to a meeting from which he or she has withdrawn or was removed in terms of rule 19(3)*(b)*

may be forcibly removed and is guilty of an offence and liable on conviction to a fine or to imprisonment for a period not exceeding six (6) months or to both such fine and such imprisonment.

(2) No councillor or member of the public may—

(a) improperly interfere with-

(i) or impede a council or committee when such council or committee is exercising its authority or performing its functions, or

(ii) the performance by a councillor of his or her functions as a councillor;

(b) threaten or obstruct a councillor proceeding to or going from a meeting of a council or committee;

(c) assault or threaten a councillor, or deprive a councillor of any benefit on account of the conduct of the councillor in a Council or committee meeting;

(d) while a council or committee is meeting, create or take part in any disturbance within the precincts;

(e) fail or refuse to comply with an instruction by the person presiding at a meeting of a council or committee regarding the presence of any person at that meeting; or

(f) fail or refuse to comply with an instruction by a duly authorised official of the Council regarding—

(i) the presence of persons at a particular meeting of the Council or a committee, or

(ii) the possession of any article, including a firearm, in the precincts or any part thereof.

(3) A person may not by fraud, intimidation, force, insult or threat of any kind, or by the offer or promise of any inducement or benefit of any kind, or by any other improper means—

(a) influence a councillor in the performance of the functions of said councillor;

(b) induce a councillor to be absent from a Council or committee meeting; or

(c) attempt to compel a councillor to declare himself or herself in favour of or against anything pending before or proposed or expected to be submitted to Council or a committee.

(4) A person, including a councillor, who contravenes sub-rules (2) and (3) is guilty of an offence and on conviction is liable to a fine or to imprisonment for a period not exceeding three (3) years or to both the fine and the imprisonment.

Short title

53. This by-law is called the Rules of Order for Internal Arrangements By-law, 2018.

VERORDENING OP DIE ORDEREËLS VIR DIE HOU VAN VERGADERINGS VAN WITZENBERG SE RAAD EN SY KOMITEES

Om bepalings neer te lê ten opsigte van die ordereëls wat vir die interne reëlings en algemene sake en verrigtinge van die Raad van Witzenberg Munisipaliteit en sy komitees geld, sowel as om bepalings neer te lê vir aangeleenthede wat daarmee verband hou.

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HOOFSTUK 1

INLEIDING

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2. Toepassing van reëls
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HOOFSTUK 2

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13. Onbestrede aangeleenthede
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HOOFSTUK 4

BYWONING DEUR LEDE VAN DIE PUBLIEK

16. Bywoning deur lede van die publiek
17. Uitsluiting van publiek van vergaderings
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HOOFSTUK 5

GEDRAG TEN TYE VAN VERGADERINGS

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DEBATVOERING EN MOSIES

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21. Reg om te praat en beperkings daarop
22. Behartiging van debatvoering
23. Inhoud van debatte
24. Punte van orde
25. Verduidelikings
26. Mosies
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30. Mosies van orde
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33. Mosie vir uitstel van aangeleentheid
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37. Mosie dat aangeleentheid tot stemming gebring word
38. Mosie dat aangeleentheid van sakelys verwyder word
39. Mosie om aangeleentheid na komitee te verwys
40. Terugtrekking van mosies of vrae
41. Afwesigheid van raadslid wat kennis van mosie of vraag gegee het
42. Herinstelling van mosies of vrae

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HOOFSTUK 7

WETGEWENDE PROSES

45. Indiening van konsepverordeninge
46. Indiening van konsepverordeninge deur raadslede
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48. Publisering van konsepverordeninge
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HOOFSTUK 8

DIVERSE AANGELEENTHEDE

50. Amptelike tale
51. Munisipale werknemers
52. Oortredings en strawwe
53. Korttitel

HOOFSTUK 1

INLEIDING

Woordomskrywings

1. In hierdie verordening, met inbegrip van die reëls, het die volgende woorde die volgende betekenis, tensy dit uit die samehang anders blyk —

"Grondwet" die Grondwet van die Republiek van Suid-Afrika, 1996;

"Kode" die Gedragskode vir Raadslede soos uiteengesit in Bylae 1 tot die Stelselswet;

"komitee" 'n komitee wat deur die Raad ingevolge artikel 79 van die Strukturewet daargestel is;

"lid" 'n lid van 'n komitee;

"lid van die publiek" 'n persoon wat nie 'n raadslid of 'n werknemer van 'n munisipaliteit is nie en wat 'n vergadering van die Raad of 'n komitee bywoon;

"Munisipale Bestuurder" die persoon wat deur die Raad as munisipale bestuurder aangestel is ingevolge artikel 54A van die Stelselswet, of 'n persoon wat deur die Munisipale Bestuurder gedelegeer is;

"munisipaliteit" die Witzenberg Munisipaliteit;

"Provinsiale Minister" die provinsiale minister verantwoordelik vir plaaslike regering in die provinsie;

"Raad" die munisipale raad van Witzenberg Munisipaliteit;

"raadslid" 'n lid van die Raad, met inbegrip van politieke ampsdraers soos na verwys in artikel 1 van die Stelselswet;

"reëls" die reëls waarvoor bepalings in hierdie verordening neergelê word;

"Speaker" die speaker van die Raad wat ingevolge artikel 36 van die Strukturewet verkies is of 'n raadslid wat ingevolge artikel 41 van die Strukturewet as waarnemende speaker verkies is;

"Stelselswet" die Wet op Plaaslike Regering: Munisipale Stelsels, 2000 (Wet 32 van 2000);

"Strukturewet" die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet 117 van 1998);

"vergadering" enige vergadering van die Raad;

"sweep" 'n lid van die munisipale raad wat deur elke politieke party verteenwoordig in die Raad aangestel is;

"werksdag" enige dag van die week behalwe Saterdag of Sondag of 'n openbare vakansiedag; en

"wetstoepassing" 'n persoon in diens van die munisipaliteit en wie deur die Speaker versoek mag word om orde tydens raadsvergaderings te handhaaf en wie deur sodanige personeellede bygestaan mag word as wat omstandighede mag noodsaak.

Toepassing van reëls

2. (1) Hierdie reëls geld vir alle vergaderings.

(2) Uitgesonder waar dit ooglopend onvanpas sou wees, is 'n reël wat op 'n raadslid in enige verrigtinge van toepassing is, ook van toepassing op 'n lid van die publiek wat aan daardie verrigtinge deelneem.

(3) Hierdie reëls geld vir alle vergaderings van komitees behalwe komitees wat ingevolge punt 14(1)(b) van die Kode en artikel 62 van die Stelselswet daargestel is. Tensy duidelik onvanpas, word enige verwysing na die Raad as 'n verwysing na die komitee beskou, en word enige verwysing na die Speaker beskou as 'n verwysing na die voorsitter van die komitee of 'n persoon wat as die voorsitter van die komitee waarneem.

Plig van Speaker, raadslede en lede van die publiek

3. Die Speaker, raadslede en lede van die publiek moet hulself met hierdie reëls vereenselwig.

HOOFSTUK 2

VERGADERINGS

Volgorde van sake

4. (1) Die volgorde van sake in gewone vergaderings is as volg, tensy die volgorde verander is ingevolge subreël (2) —

(a) verkiesing van waarnemende speaker, indien nodig;

(b) aansoek om verlof tot afwesigheid;

(c) goedkeuring van notules;

(d) verklarings en mededelings deur die Speaker;

(e) verklarings en mededelings deur Uitvoerende Burgemeester of uitvoerende komitee;

(f) oorweging van verslae;

(g) verslag oor gedelegeerde magte;

(h) dringende aangeleenthede deur die munisipale bestuurder voorgelê;

(i) oorweging van mosies;

(j) oorweging van vrae;

(k) oorweging van dringende mosies; en

(l) verdaging.

(2) Die Speaker kan die volgorde van sake, soos op die sakelys aangetoon, verander.

(3) 'n Raadslid wat die volgorde van sake op die sakelys wil verander, moet die Speaker vóór die vergadering nader.

Sakelys

5. (1) Die Speaker of munisipale bestuurder of 'n persoon wat deur die munisipale bestuurder aangewys is, moet die sakelys vóór die vergadering voorberei.

(2) Die Speaker kan op enige tydstip tydens 'n vergadering 'n dringende aangeleentheid opper wat nie op die sakelys verskyn nie, tensy die Raad anders sou besluit.

(3) Uitgesonder soos in hierdie reëls en ingevolge subreël (2) bepaal, mag geen aangeleentheid wat nie op die sakelys verskyn tydens 'n vergadering behandel word nie, behalwe aangeleenthede wat deur die tersaaklike voorsitter as dringend geag word en waar die voorsitter beslis het dat die aangeleentheid dringend is.

(4) Die munisipale bestuurder kan aangeleenthede opper wat, volgens sy/haar diskresie, dringende besluitneming deur die Raad noodsaak. 'n Aangeleentheid sal as dringend geag word wanneer die verlangde besluit, indien vertraag, die Raad en/of sy werksaamhede sal benadeel.

Vergaderings

6. (1) Die Raad moet minstens kwartaalliks vergader, soos verlang deur artikel 18(2) van die Strukturewet.

(2) Alle vergaderings moet oop wees vir lede van die publiek, tensy hulle ingevolge reël 17 uitgesluit word.

(3) Onderworpe aan subreël (1) sal die Speaker besluit waar en wanneer die Raad vergader.

(4) Die munisipale bestuurder of, in sy of haar afwesigheid, 'n persoon wat deur die munisipale bestuurder aangewys is, moet kennis gee aan elke raadslid en aan die publiek van elke vergadering.

(5) As die pos van Speaker vakant is, moet die munisipale bestuurder, of in die afwesigheid van die munisipale bestuurder, 'n persoon wat deur die provinsiale minister aangewys is —

(a) 'n spesiale vergadering belê om 'n speaker of 'n waarnemende speaker te verkies, en

(b) kennis gee aan elke raadslid en aan die publiek van sodanige vergadering.

(6) *(a)* Die Speaker kan op enige tydstip uit eie beweging, en sal op skriftelike versoek van 'n meerderheid raadslede, 'n spesiale vergadering belê, met dien verstande dat geen sodanige vergadering sal plaasvind nie tensy alle raadslede ten minste 48 uur vooraf kennis gegee is van die datum en tyd waarop die vergadering gehou gaan word.

(b) Kennisgewing deur die meerderheid raadslede moet duidelik aantoon watter sake tydens die spesiale raadsvergadering behartig sal word. Geen ander sake mag tydens die spesiale raadsvergadering behartig word nie.

(7) Die kennisgewing waarna in subreëls (4) en (5) verwys word, moet die datum, tyd en plek van die vergadering vermeld, en moet —

(a) op enige redelike wyse wat vir die doel geskik is skriftelik tesame met die sakelys aan elke raadslid oorgedra word;

(b) in 'n plaaslike koerant, soos bepaal deur die munisipale bestuurder of 'n aangewese persoon, gepubliseer word; en

(c) op 'n kennisgewingbord by die munisipaliteit se hoofkantoor aangebring word.

(8) Die munisipale bestuurder of 'n persoon wat onder subreël (4) of (5) gedelegeer is, mag afwyk van die vereiste wat in subreël (6)*(b)* gestel word in die geval van 'n dringende of spesiale vergadering waar tydsbeperkings dit onmoontlik maak om aan hierdie vereiste te voldoen.

(9) Minstens sewe (7) dae vóór 'n algemene Raadsvergadering en minstens 48 uur voor enige spesiale Raadsvergadering sal 'n kennisgewing om sodanige vergadering by te woon gelaat word by of afgelewer word aan 'n toeganklike verspreidingspunt binne die munisipaliteit soos van tyd tot tyd deur die Raad bepaal of per elektroniese pos versend word na 'n adres wat deur die raadslid as sy/haar amptelike adres/posadres aangedui is. Sodanige kennisgewing sal spesifiseer watter sake tydens die vergadering behandel gaan word en moet deur die Speaker, of deur die munisipale bestuurder indien deur die Speaker gedelegeer, onderteken word.

(10) Toevallige versuim om enige raadslid kennis te gee van 'n vergadering beteken nie dat die verrigtinge van daardie vergadering nietig verklaar sal word nie.

Funksies van Speaker ten opsigte van vergaderings

7. (1) Die Speaker moet die stoel inneem op die presiese tyd waarvoor die vergadering belê is.

(2) Benewens die funksies waarna in artikel 37 van die Strukturewet en enige ander wet verwys word, moet die Speaker —

(a) betaamlike gedrag ten tye van vergaderings handhaaf;

(b) 'n beslissing lewer oor 'n vraag of punt van orde wat deur 'n raadslid geopper word, met inbegrip van 'n vraag wat met die rangorde van sake verband hou; en

(c) beslis oor enige prosessuele gebeurlikheid waarvoor geen bepalings in hierdie reëls neergelê is nie.

(3) Die beslissing waarna in subreël (2) verwys word, moet in die notule aangeteken word.

Bywoning deur raadslede

'n Raadslid sal —

8.1 onderworpe aan punt 3 van die Kode, sowel as reël 9 en reël 19, elke vergadering bywoon en moet sy of haar naam in die bywoningsregister aanteken;

8.2 enige regstreekse persoonlike belang of private sakebelang wat die raadslid, of sy/haar eggenoot/eggenote, lewensmaat of vennoot/sakevennoot dalk mag hê by enige aangeleentheid wat by die Raad aanhangig gemaak word, aan die Raad en of enige komitee verklaar; en

8.3 onttrek aan enige verrigtinge van die Raad of komitee wanneer sodanige aangeleentheid deur die Raad of komitee oorweeg word, tensy die Raad of die komitee by wyse van 'n resolusie besluit dat die raadslid se regstreekse of onregstreekse belang by die aangeleentheid onbeduidend of nie ter sake is nie. 'n Raadslid wat op hierdie wyse sy/haar belang openbaar het, kan met die goedkeuring van 'n meerderheid lede van die Raad of sy komitee die Raad of komitee toespreek oor die aangeleentheid voordat daar oor die aangeleentheid beraadslaag en gestem word, met dien verstande dat die Speaker deurentyd sal beslis oor hoeveel tyd daar aan sodanige voorlegging afgestaan mag word.

8.4 'n Raadslid wat, of wie se eggenoot/note, lewensmaat of sakevennoot of nabye familielid, enigsins regstreeks gaan baat by 'n kontrak wat met die munisipaliteit gesluit word (of dalk enigsins regstreeks daarby kan baat), moet volledige besonderhede rakende hierdie voordeel waarvan die raadslid bewus is, openbaar maak tydens die eerste vergadering van die Raad of komitee van die Raad waartydens dit vir die raadslid moontlik is om 'n openbaarmaking te maak.

8.5 Hierdie bepaling geld nie vir 'n belang of voordeel wat 'n raadslid, of 'n eggenoot/note, lewensmaat of sakevennoot of nabye familielid, het of bekom wat algemeen deur ander inwoners en belastingbetalers van die munisipaliteit gedeel word nie.

Prosedure vir verlof tot afwesigheid

9. (1) 'n Raadslid moet, voordat hy/sy homself of haarself van 'n vergadering verskoon, sodanige aansoek aan die Speaker rig deur 'n verlofvorm te onderteken en die ingevulde verlofvorm minstens 72 uur vóór die vergadering aan die munisipale bestuurder besorg.

(2) Die munisipale bestuurder moet die aansoek by die Speaker indien vóór die aanvang van die vergadering.

(3) By ontvangs van die aansoek na verwys in subreël (1) moet die Speaker die aansoek oorweeg en kan die aansoek óf goedkeur óf verwerp. Die Speaker moet die raadslid minstens 24 uur vóór die vergadering oor sy of haar besluit inlig.

(4) Die Speaker kan, met afdoende rede, verlof tot afwesigheid aan 'n raadslid toestaan wat weens spesiale omstandighede daarvan weerhou is om ingevolge subreël (1) aansoek om verlof te doen.

(5) Die spesiale omstandighede waarna verwys word in subreël (4) kan die volgende insluit —

(a) siekte van die raadslid; of

(b) siekte of dood in die raadslid se familie; en

(c) enige noodsituasie wat dalk kan ontstaan.

(6) Die name van alle raadslede wat by 'n vergadering teenwoordig is en van alle raadslede aan wie verlof tot afwesigheid van die vergadering toegestaan is, moet in die notules aangeteken word.

(7) As die Speaker die aansoek soos na verwys in subreël (1) verwerp, moet hy of sy 'n rede daarvoor verskaf.

(8) Subreëls (1) tot (6) geld, met die nodige veranderings, ten opsigte van die Speaker, en in sodanige toepassing word 'n verwysing na die Speaker in daardie subreëls as 'n verwysing na die Raad beskou.

Sanksies vir nie-bywoning

10. (1) Behalwe vir die gevalle beoog in reël 9(4) en (5) oortree 'n raadslid die reëls as hy of sy sonder verlof —

(a) homself of haarself van 'n vergadering verskoon;

(b) nalaat om teenwoordig te wees by die aanvang van 'n vergadering; of

(c) nalaat om teenwoordig te bly tot aan die einde van 'n vergadering.

(2) 'n Raadslid wat afwesig is van drie of meer opeenvolgende vergaderings wat hy of sy ingevolge reël 8 verplig is om by te woon, oortree die Kode.

(3) Die Raad kan 'n spesiale komitee bestaande uit raadslede aanstel om ondersoek in te stel na enige beweerde oortreding verwys na in subreël (1) of (2) en om hieroor aan die Raad verslag te doen.

(4) Die spesiale komitee moet die raadslid skriftelik in kennis stel van sy of haar beweerde oortreding van die reëls of die Kode. Die raadslid moet sewe dae vanaf die datum van die skriftelike kennisgewing gegun word om skriftelik op die beweerde oortreding te reageer.

(5) Die Raad moet besluit of die reëls of die Kode oortree is al dan nie, nadat 'n verslag van die spesiale komitee ontvang is.

(6) As die Raad bevind dat 'n raadslid die reëls soos beoog in subreël (1) oortree het, moet die Raad die raadslid met 10% van sy of haar maandelikse salaris beboet.

(7) As die Raad bevind dat 'n raadslid die Kode soos beoog in subreël (2) oortree het, moet die Raad die provinsiale minister versoek om die raadslid van sy of haar amp te onthef.

(8) Subreëls (1) tot (7) geld, met die nodige veranderings, ten opsigte van die Speaker.

Notules

11. (1) Die munisipale bestuurder moet —

(a) die notules van die verrigtinge van 'n vergadering binne twee weke vanaf die vergadering skriftelik opstel; en

(b) elke raadslid binne 'n redelike tydperk van 'n afskrif van die notules voorsien.

(2) Die notules van 'n vergadering moet deur die Raad oorweeg word by sy volgende vergadering en, indien bekragtig, deur die Speaker onderteken word.

(3) Die munisipale bestuurder moet 'n rekord hou van die ondertekende notules.

(4) Die notules word, vir die doeleinde van subreël (2), as gelees beskou as hulle aan elke raadslid voorsien is binne 'n redelike tydperk vóór die vergadering waarin hulle oorweeg word.

(5) Geen mosie of bespreking oor die bekragtiging van die notules word toegelaat nie, behalwe in verband met die juistheid daarvan.

(6) As 'n raadslid ontevrede is met die juistheid van die notules, moet die raadslid —

(a) die punt noem waarmee hy of sy ontevrede is; en

(b) 'n mosie voorstel waarin die alternatiewe bewoording ter wysiging van die notules duidelik uiteengesit word.

(7) Die notules van 'n vergadering moet die datum, tyd en plek van die vergadering uiteensit sowel as die besluite en ander aksies wat tydens die vergadering geneem is.

Kworum

12. (1) 'n Meerderheid van die raadslede maak 'n kworum uit soos na verwys in artikel 30(1) van die Strukturewet.

(2) As daar op die tyd waarvoor die vergadering geskeduleer is nie 'n kworum is nie, moet die Speaker die stoel inneem sodra 'n kworum teenwoordig is.

(3) Wanneer daar nie 'n kworum is nie, moet die aanvang van die vergadering met hoogstens 30 minute vertraag word en as daar aan die einde van daardie tydperk nog nie 'n kworum is nie, moet die Speaker die vergadering verskuif na 'n ander tyd, datum en plek na sy of haar goeddunke en die name aanteken van daardie lede wat teenwoordig is.

(4) Wanneer die Speaker nie teenwoordig is nie en daar nie 'n kworum is nie, moet die aanvang van die vergadering met hoogstens 30 minute vertraag word en as daar aan die einde van daardie tydperk nog nie 'n kworum is nie, mag geen vergadering plaasvind nie en moet die munisipale bestuurder die name aanteken van die lede wat teenwoordig is.

(5) Wanneer daar tydens 'n vergadering nie 'n kworum is nie, moet die Speaker die verrigtinge opskort totdat 'n kworum weer teenwoordig is, met dien verstande dat as daar ná 10 minute (of sodanige langer tydperk as wat die Speaker mag vergun) nog nie 'n kworum is nie, die Speaker die vergadering moet verdaag.

(6) Wanneer 'n vergadering weens die afwesigheid van 'n kworum verdaag word, moet die tyd van sodanige verdaging sowel as die name van die teenwoordige lede, in die notules aangeteken word.

(7) Die Speaker moet die name van die afwesige lede rapporteer aan die komitee wat ingevolge reël 10(3) aangestel is met die doel om 'n ondersoek van 'n oortreding van hierdie reëls te onderneem.

HOOFSTUK 3

BESLUITE

Onbestrede aangeleenthede

13. Wanneer die Raad versoek word om 'n aangeleentheid voor hom te oorweeg en daar geen teenkanting van enige raadslid is nie, moet 'n eenparige stemming in die notules aangeteken word.

Bestrede aangeleenthede

14. (1) Die Speaker moet 'n stemming hou oor elke aangeleentheid wat teengestaan word deur raadslede te versoek om deur die opsteek van hande, tensy anders voorgeskryf in enige wet of tensy die Raad anders besluit het, aan te dui of hulle vir of teen daardie aangeleentheid is, waarna die Speaker die uitslag van die stemming moet aankondig.

(2) Wanneer die uitslag van 'n stemming aangekondig word, kan 'n raadslid daarop aandring dat sy of haar stem teen die betrokke besluit aangeteken word.

(3) As daar 'n staking van stemme oor enige aangeleentheid is, moet die Speaker 'n beslissende stem uitbring.

Besluite

15. (1) Ingevolge artikel 160(3) van die Grondwet is 'n ondersteunende stem van 'n meerderheid van die raadslede nodig om te besluit oor —

(a) die aanneem van verordeninge;

(b) die goedkeuring van die begroting;

(c) die oplegging van eiendomsbelasting en ander belastings, heffings en verpligtinge; en

(d) die aangaan van lenings.

(2) Ingevolge artikel 34 van die Strukturewet is 'n ondersteunende stem van minstens tweederdes van die raadslede nodig om 'n besluit te aanvaar om die Raad te ontbind.

(3) Daar word oor alle ander vrae voor die Raad beslis by wyse van 'n meerderheid van stemme wat uitgebring is, soos beoog in artikel 160(3)*(c)* van die Grondwet.

(4) As daar 'n staking van stemme oor enige vraag is, moet die Speaker 'n beslissende stem uitbring, soos beoog in artikel 30(4) van die Strukturewet.

HOOFSTUK 4

BYWONING DEUR LEDE VAN DIE PUBLIEK

Bywoning deur lede van die publiek

16. Die Speaker moet redelike stappe neem om die publiek se toegang tot en die publiek se gedrag ten tye van vergaderings te reguleer.

Uitsluiting van publiek van vergaderings

17. (1) Die publiek kan van die vergadering uitgesluit word —

(a) indien die Speaker so gelas het; of

(b) indien so besluit deur die Raad na aanleiding van 'n mosie deur enige raadslid tot daardie effek.

(2) Indien 'n mosie gesekondeer word om die publiek van 'n vergadering uit te sluit, moet die mosie tot stemming gebring word, ná bespreking van die redes maar sonder om die aangeleentheid te bespreek.

(3) As 'n mosie om die publiek uit te sluit aanvaar word, moet alle lede van die publiek, met inbegrip van die media, uit die vergaderlokaal verwyder word.

(4) Die motivering vir die uitsluiting van die publiek moet genotuleer word.

Hertoelating van lede van die publiek

18. (1) 'n Raadslid mag in die loop van 'n vergadering waarvan die publiek uitgesluit is, voorstel "dat die vergadering weer oopgestel word", met vermelding van die redes vir sodanige mosie.

(2) As die mosie gesekondeer word, moet dit onverwyld en sonder bespreking tot stemming gebring word.

(3) As die mosie aanvaar word, moet die Speaker verseker dat lede van die publiek weer tot die vergadering toegelaat word.

HOOFSTUK 5

GEDRAG TEN TYE VAN VERGADERINGS

Gedrag van raadslede en lede van die publiek

19. (1) Raadslede en lede van die publiek moet orde en betaamlike gedrag ten tye van vergaderings handhaaf, en hulle mag nie —

(a) hulself op 'n onbetaamlike wyse gedra nie;

(b) die sake van 'n vergadering belemmer nie;

(c) die beslissing van die Speaker oor enige punt van orde bevraagteken nie; of

(d) enige oortreding van die reëls begaan nie.

(2) Die Speaker of die voorsitter van 'n vergadering in die geval van 'n vergadering anders as 'n Raadsvergadering sal:

2.1. orde tydens vergaderings handhaaf;

2.2 nakoming van die Gedragskode vir raadslede tydens vergaderings verseker;

2.3. verseker dat vergaderings ooreenkomstig die reëls verloop;

2.4. verseker dat lede hulself op 'n waardige en ordelike manier tydens vergaderings gedra;

2.5. verseker dat lede van die publiek wat vergaderings bywoon hul plekke inneem in areas wat vir daardie doel aangewys is;

2.6. verseker dat lede van die publiek wat vergaderings bywoon hulself op 'n ordelike wyse gedra en die reëls gehoorsaam wat deur die Speaker of voorsitter van die vergadering neergelê is;

2.7. verseker dat enige raadslid of lid van die publiek wat weier om gehoor te gee aan die Speaker of voorsitter se lasgewings die vergadering verlaat; en

2.8. verseker dat die sweep van elke party wat verteenwoordiging in die munisipale Raad geniet dissipline tydens enige vergadering handhaaf.

(3) As 'n raadslid of lid van die publiek subreël (1) oortree, moet die Speaker gelas dat die raadslid of lid van die publiek hom of haar van sodanige oortreding weerhou.

(4) As 'n raadslid of lid van die publiek die lasgewings van die Speaker ingevolge subreël (2) verontagsaam, kan die Speaker gelas dat die raadslid of lid van die publiek —

(a) indien hy of sy aan die woord is, sy of haar redevoering staak; of

(b) hom- of haarself aan die vergaderlokaal onttrek vir die duur van die res van die vergadering of, indien nodig, gelas dat hy of sy deur 'n ampswag verwyder word.

(5) Die Speaker of 'n voorsitter kan vir sodanige tydperk as wat hy/sy gerade mag ag enige lid uitsluit wat hom of haar skuldig gemaak het aan 'n misdryf of wat op 'n onbetaamlike wyse opgetree het of deurentyd die verloop van die vergadering se verrigtinge ontwrig het of wat deurentyd die gesag van die voorsitter verontagsaam het, met dien verstande dat 'n formele proses ná afloop van die vergadering van stapel gestuur sal word.

(6) Indien 'n raadslid weier om te onttrek of in gevalle waar een of meer raadslid uit die vergadering verwyder moet word, en sodanige raadslid/lede verseg om die vergadering te verlaat, sal die Speaker die ampswag versoek om die verwydering van sodanige raadslid/lede vanuit die raadsaal te bewerkstellig. As dit nie ordelik kan geskied nie, sal die voorsitter die vergadering se verrigtinge vir hoogstens 15 minute verdaag sodat die ter sprake raadslede kan onttrek of uit die vergaderlokaal verwyder kan word. As die raadslid/lede na hervatting van die verrigtinge nog nie vertrek het/verwyder is nie, kan die vergadering met 'n verdere 10 minute verdaag word om die situasie op te los. Ná die tweede verdaging kan die voorsitter beslis dat die vergadering vir 'n ander lokaal herbelê sal word en dat enige raadslid/lede wat aangesê is om te onttrek of wat uit die vergaderlokaal verwyder is, toegang tot die alternatiewe vergaderlokaal geweier sal word. Die Raad se ampswag sal verseker dat sodanige raadslid/lede nie toegang tot die alternatiewe vergaderlokaal verkry nie.

(7) As die Speaker versuim om ingevolge subreël (3) op te tree, kan enige raadslid 'n voorstel indien dat die Speaker wel tot sulke stappe oorgaan.

(8) Die mosie waarna in subreël (4) verwys word, moet sonder kennisgewing geskied en indien die mosie gesekondeer word, moet dit onmiddellik sonder bespreking tot stemming gebring word.

(9) Enige persoon, met uitsondering van 'n raadslid, wat hom- of haarself aan wangedrag skuldig maak, op 'n onbetaamlike manier optree of die verrigtinge van enige Raad- of komiteevergadering ontwrig, sal volgens lasgewing van die Speaker of voorsitter verwyder word van die raadsaal of vergaderlokaal waar die vergadering gehou word. As die persoon verseg om hom/haarself te verskoon, sal die ampswag daarvoor verantwoordelik wees om die persoon uit die vergadering te verwyder. Die voorsitter mag enige sodanige persoon toegang tot die Raadsaal of die vergaderlokaal weier vir 'n tydperk wat hy of sy gerade ag.

HOOFSTUK 6

DEBATVOERING EN MOSIES

Aanspreek van die Speaker

20. (1) 'n Raadslid of 'n lid van die publiek aan wie vergunning verleen is om 'n vergadering toe te spreek, moet die Speaker aanspreek.

(2) 'n Lid van die publiek aan wie die Speaker erkenning verleen het, moet sy of haar naam vermeld en, indien hy of sy 'n organisasie of enige groep verteenwoordig, daardie organisasie of groep identifiseer.

Reg om te praat en beperkings daarop

21. (1) 'n Raadslid mag praat of 'n vergadering toespreek nadat hy of sy deur die Speaker erken is.

(2) 'n Raadslid wat nie 'n lid van 'n vergadering is nie, mag die voorsitter van daardie komitee versoek om 'n toespraak te lewer, met dien verstande dat sodanige toestemming slegs na goeddunke van die voorsitter verleen sal word en nie redelikerwys weerhou sal word nie.

(3) 'n Raadslid moet persoonlike aanvalle op ander raadslede vermy en moet nie die motiewe vir enige argument of stem van 'n ander raadslid betwis nie.

(4) 'n Raadslid mag net een keer praat oor —

(a) die aangeleentheid voor die Raad;

(b) enige mosie voor die Raad;

(c) enige wysigings aan 'n mosie voor die Raad; of

(d) 'n punt van orde of 'n vraag,

tensy deur die Speaker gemagtig of anders bepaal in hierdie reëls.

(5) 'n Raadslid mag nie in die rede geval word terwyl hy of sy praat nie, tensy hy of sy deur die Speaker tot orde gemaan word of indien 'n punt van orde deur 'n ander raadslid geopper word.

(6) Die Speaker mag nie 'n raadslid toelaat om oor 'n aangeleentheid te praat nadat daardie aangeleentheid tot stemming gebring is nie.

(7) Die Speaker mag nie 'n debat toelaat oor 'n aangeleentheid —

(a) wat enige aangeleentheid op die sakelys dalk sal vooruitloop nie; of

(b) ten opsigte waarvan 'n besluit deur 'n juridiese of administratiewe liggaam of 'n kommissie van ondersoek hangende is nie.

Behartiging van debatvoering

22. (1) Minstens 24 uur vóór 'n vergadering van die Raad moet die swepe van die politieke partye in die Raad die Speaker van 'n lys voorsien wat aantoon —

(a) watter punte op die sakelys vir daardie vergadering bespreek gaan word; en

(b) die totale tyd wat vir die bespreking van elke punt toegewys moet word, met dien verstande dat die maksimum tyd wat vir bespreking oor elke punt op die sakelys dertig (30) minute sal wees of enige tyd wat na die Speaker se goeddunke toegewys word.

(2) Gegrond op die lys wat ingevolge subreël (1) opgestel is, moet elke party minstens 12 ure vóór 'n Raadsvergadering die hoofsweep voorsien van 'n lys van die raadslede wat oor 'n punt gaan praat en die tyd wat aan elke sodanige raadslid toegewys is, wat nie meer as drie (3) minute sal wees nie, met dien verstande dat die totale tyd wat aan alle raadslede van 'n party toegewys word, nie langer sal wees as 'n derde van die totale tyd wat ingevolge subreël (1)*(b)* aan die party toegewys is nie.

(3) By ontvangs van die lyste waarna in subreël (2) verwys is, moet die Speaker, as hy of sy van die bepalings van daardie lyste wil afwyk, sy of haar besluit in hierdie verband binne 'n redelike tydperk vóór die Raadsvergadering aan die swepe van die partye oordra.

(4) Alle aangeleenthede voor die Raad wat nie ingevolge subreël (1) gelys is nie, moet individueel aan die vergadering gestel word vir aanvaarding sonder bespreking voordat die aangeleenthede wat ingevolge subreël (1) gelys is, oorweeg word.

(5) Na goeddunke van die Speaker kan 'n antwoordtyd van drie minute aan die Burgemeester of 'n ter sprake lid van die burgemeesterskomitee vergun word, of aan die voorsteller van 'n mosie, om die debat af te sluit oor 'n punt wat ingevolge subreël (2) bespreek is.

(6) Desnieteenstaande enige bepalings vervat in subreëls (1) tot (5) mag die Speaker nie, in die uitoefening van enige diskresie ingevolge hierdie Reëls, enige party benadeel ten opsigte van die tyd wat aan enige party toegestaan word nie. Die beslissing van die Speaker nadat hy/sy na goeddunke in hierdie verband gehandel het, is finaal.

Inhoud van debatte

23. (1) 'n Raadslid wat aan die woord is, moet sy of haar toespraak streng hou by die aangeleentheid voor die Raad.

(2) As 'n raadslid aanhou om van die punt af te dwaal nadat hy of sy deur die Speaker versoek is om sy of haar toespraak te hou by die aangeleentheid voor die Raad moet die Speaker hom of haar aansê om sy of haar plek in te neem en nie verder oor daardie aangeleentheid te praat nie.

(3) Raadslede en lede van die publiek moet orde en betaamlike gedrag by vergaderings handhaaf, en hulle mag hulle nie skuldig maak aan langdradige herhalings van argumente of onvanpaste taalgebruik of opmerkings van 'n beledigende aard nie.

Punte van orde

24. (1) 'n Raadslid mag gedurende 'n vergadering 'n punt van orde opper om die Speaker se aandag te vestig op 'n oortreding van die reëls of enige statutêre bepaling.

(2) 'n Punt van orde mag geopper word ten opsigte van —

(a) 'n prosessuele aangeleentheid; of

(b) die gedrag van 'n raadslid, 'n lid van die publiek, of 'n werknemer van die munisipaliteit.

(3) 'n Raadslid wat 'n punt van orde opper, moet onmiddellik aangehoor word, en hy of sy moet —

(a) die punt van orde vermeld; en

(b) die reël of statutêre bepaling wat oortree word.

(4) 'n Raadslid wat aan die woord is wanneer 'n punt van orde geopper word, moet onmiddellik ophou praat totdat die Speaker oor die punt van orde beslis het. Alle ander aangeleenthede voor die Raad moet opgeskort word totdat daar oor die punt van orde beslis is.

(5) Indien in orde bevind, moet die raadslid toegelaat word om sy of haar toespraak voort te sit.

(6) Indien buite orde bevind, moet die raadslid swyg of enige opmerkings terugtrek of wysig ten einde aan die beslissing te voldoen.

(7) Die Speaker se beslissing oor 'n punt van orde is finaal en kan nie bespreek word nie, en dit moet in die notules aangeteken word.

Verduidelikings

25. (1) Die Speaker mag 'n raadslid toelaat om 'n vorige toespraak te verduidelik, maar slegs wanneer en tot die mate waartoe 'n wesentlike deel van die toespraak dalk verkeerd verstaan is.

(2) Die raadslid wat die verduideliking gee, mag nie enige nuwe aangeleentheid opper nie, en geen debat oor die verduideliking word toegelaat nie.

Mosies

26. 'n Raadslid mag slegs 'n mosie voorstel indien dit deur die Speaker gestel word en deur 'n ander raadslid gesekondeer word, tensy anders in hierdie reëls bepaal.

Kennisgewing van mosies

27. (1) Tensy anders in hierdie reëls bepaal, moet 'n kennisgewing van 'n mosie skriftelik geskied, deur die ter sprake raadslid gemotiveer, onderteken en gedateer word en minstens ses (6) werksdae vóór die datum van die vergadering waarop dit voorgestel gaan word aan die Speaker besorg word.

(2) Die Speaker moet die mosie óf by die sakelys insluit óf sodanige mosie verwys na die komitee wat die aangeleentheid behartig.

(3) Subreël (1) geld nie vir die volgende mosies nie:

(a) 'n dringende mosie; of

(b) 'n mosie van orde.

Vrae

28. (1) Nadat 'n mosie voorgestel en gesekondeer is of na afloop van enige toespraak oor die mosie, kan 'n raadslid versoek om 'n vraag relevant tot die mosie aan enige ander raadslid te stel.

(2) Geen aanvullende vrae mag gevra word nie, behalwe deur die raadslid wat die vraag gestel het en dan slegs ten opsigte van aangeleenthede wat uit die repliek op daardie vraag voortspruit.

(3) Die raadslid aan wie die vraag gerig word, kan óf onmiddellik daarop antwoord óf versoek dat kennisgewing van die vraag gegee word.

(4) Die kennisgewing waarna in subreël (3) verwys word, moet skriftelik wees, deur die ter sprake raadslid onderteken en gedateer word en aan die Speaker en die munisipale bestuurder besorg word.

(5) Wanneer die munisipale bestuurder die kennisgewing ontvang, moet hy of sy die kennisgewing binne vyf (5) dae aanstuur na die raadslid aan wie die vraag gerig is en —

(a) die raadslid versoek om 'n repliek op die vraag skriftelik aan die munisipale bestuurder te rig; en

(b) die Speaker in kennis stel van enige repliek wat ten opsigte van die vraag ontvang is.

(6) Die Speaker moet sorg dat die repliek op die sakelys van die volgende vergadering geplaas word.

(7) 'n Raadslid mag 'n vraag vra wat 'n skriftelike repliek van enige ander raadslid verlang rakende enige aangeleentheid verwant aan die doeltreffende verrigting van die munisipaliteit se funksies en die uitoefening van sy magte.

(8) Kennisgewing van 'n vraag in subreël (7) moet skriftelik wees, deur die ter sprake raadslid onderteken en gedateer word en aan die Speaker en die munisipale bestuurder besorg word. Die prosedures in subreëls (5) en (6) is van toepassing op die vraag.

Dringende mosies

29. (1) 'n Raadslid kan die aandag van die Raad vestig op enige aangeleentheid wat nie op die sakelys verskyn nie, en waarvan daar nie vooraf kennis gegee is nie, deur kortliks die onderwerp van die aangeleentheid te meld en sonder kommentaar daarop voor te stel "dat die mosie waarop die aandag gevestig is, onverwyld as 'n saak van dringendheid oorweeg word".

(2) Indien die mosie in subreël (1) gesekondeer en aanvaar word, kan die lid wat die mosie voorgestel het, toegelaat word om sonder kennisgewing te versoek dat die aangeleentheid oorweeg word.

Mosies van orde

30. (1) Die volgende word as mosies van orde beskou:

(a) dat voorrang verleen word aan die oorweging van enige spesifieke aangeleentheid wat op die sakelys verskyn;

(b) dat enige verslag waarna in die sakelys verwys word, aanvaar, tot uitvoer gebring of terugverwys word;

(c) dat daar uitvoering gegee word aan enige dokument voor die Raad op die wyse in die mosie vermeld;

(d) dat daar gehandel word ten opsigte van enige aangeleentheid wat vir oorweging voorgelê is op die wyse wat in die mosie gespesifiseer is; en

(e) dat die Speaker 'n raadslid of 'n lid van die publiek moet gelas om hom- of haarself aan die vergadering te onttrek, sowel as

(f) enige mosie waarna in reël 31 verwys word.

(2) As die mosie van orde gesekondeer word, moet dit onverwyld en sonder bespreking tot stemming gebring word.

Rangorde van debatvoering

31. Wanneer 'n mosie bespreek word, kan geen verdere mosie aanvaar word nie behalwe dat —

(a) die mosie gewysig word;

(b) die oorweging van die aangeleentheid uitgestel word tot 'n vasgestelde of onbepaalde datum;

(c) lede van die publiek uitgesluit word;

(d) lede van die publiek hertoegelaat word;

(e) die vergadering verdaag word tot 'n latere datum;

(f) die vergadering verdaag word vir 'n gespesifiseerde tyd;

(g) die debat oor die aangeleentheid verdaag word vir 'n gespesifiseerde tyd;

(h) die aangeleentheid tot stemming gebring word;

(i) die aangeleentheid uit die sakelys geskrap word; of

(j) die vraag of mosie teruggetrek word.

Wysiging van mosies

32. (1) 'n Raadslid mag voorstel dat 'n mosie gewysig word deur te sê "dat die mosie gewysig word", en te sê hoe die oorspronklike mosie gewysig moet word.

(2) Die mosie waarna in subreël (1) verwys word, moet gesekondeer word en hoef nie skriftelik te wees nie.

(3) 'n Wysiging moet betrekking hê op die oorspronklike mosie waarvoor dit voorgestel word, en moet voorgestel word onderwyl die oorspronklike mosie onder oorweging is.

(4) Die wysiging moet oorweeg word voordat die oorspronklike mosie oorweeg word.

(5) Indien die Speaker dit verlang, moet 'n voorgestelde wysiging op skrif gestel en deur die raadslid wat dit voorgestel het, onderteken word en aan die Speaker oorhandig word.

(6) As daar meer as een wysiging aan die oorspronklike mosie is, sal die laaste voorgestelde wysiging eerste tot stemming gebring word en, indien aanvaar, sal daar dienooreenkomstig oor die aangeleentheid beslis word.

(7) As die laaste voorgestelde wysiging verwerp word, sal die wysiging wat onmiddellik vóór die laaste wysiging voorgestel is, tot stemming gebring word. Wanneer daar oor alle wysigings gestem is, sal die oorspronklike mosie of die oorspronklike mosie soos gewysig, na gelang van die geval, tot stemming gebring word.

(8) Geen verdere wysigings aan die oorspronklike mosie kan voorgestel word nadat die Speaker 'n stemming oor daardie oorspronklike mosie uitgeroep het nie.

(9) 'n Wysiging mag nie, op enige wesentlike wyse, die beginsel vervat in die oorspronklike mosie wysig nie, maar kan varieer in die terminologie wat vir sy uiteensetting gebruik word.

(10) Die Speaker moet besluit of 'n wysiging aan subreël (9) voldoen al dan nie en dienooreenkomstig beslis.

Mosie vir uitstel van aangeleentheid

33. (1) 'n Raadslid kan na afloop van 'n toespraak voorstel "dat die oorweging van die aangeleentheid uitgestel word tot 'n bepaalde of onbepaalde datum".

(2) Die mosie moet gesekondeer word en hoef nie skriftelik te wees nie.

(3) Die raadslid wat die mosie voorgestel het, kan oor die mosie praat.

(4) Die raadslid wat die oorspronklike mosie ten opsigte van die aangeleentheid onder bespreking voorgestel het, kan 'n repliek lewer waarna die mosie verwys na in subreël (1) sonder verdere bespreking tot stemming gebring moet word.

(5) As die mosie soos na verwys in subreël (1) aanvaar word, moet die aangeleentheid bo-aan die lys geplaas word van sake wat oorweeg moet word tydens die vergadering waarna dit uitgestel is.

(6) As die mosie soos na verwys in subreël (1) nie aanvaar word nie, word die vergadering voortgesit asof daar geen onderbreking was nie, en die Speaker mag nie 'n soortgelyke mosie aanvaar nie.

Mosie vir verdaging van vergadering tot 'n latere datum

34. (1) 'n Raadslid wat nog nie aan die bespreking oor 'n aangeleentheid wat op daardie tydstip voor die vergadering dien, deelgeneem het nie, kan te eniger tyd, uitgesonderd in die loop van 'n toespraak deur 'n ander raadslid of terwyl daar gestem word, voorstel "dat die vergadering nou tot 'n latere datum verdaag".

(2) Die mosie moet gesekondeer word en hoef nie skriftelik te wees nie.

(3) Die raadslid wat die mosie voorgestel het, kan oor die mosie praat.

(4) Geen bespreking van die mosie word toegelaat nie, behalwe dat die eerste raadslid wat hom of haar daarteen verset, oor sy of haar teëkanting teen die mosie kan praat.

(5) Geen wysiging van die mosie kan voorgestel word nie, behalwe in verband met die tydperk van verdaging.

(6) As die mosie aanvaar word, moet die vergadering onverwyld verdaag en weer hervat op die datum wat in die mosie of gewysigde mosie gespesifiseer is, tensy die Speaker gelas dat die vergadering eers onbestrede sake moet afhandel.

(7) As die mosie nie aanvaar word nie, word die vergadering voortgesit asof daar geen onderbreking was nie, en die Speaker mag nie 'n soortgelyke mosie aanvaar alvorens 'n halfuur verstryk het nie.

(8) As die mosie tydens 'n bespreking en vóór afhandeling daarvan aanvaar word, is die raadslid wat die mosie voorgestel het daarop geregtig om eerste te praat wanneer die betrokke aangeleentheid weer by die uitgestelde vergadering heropen word.

(9) Geen sake mag op 'n verdaagde vergadering afgehandel word nie, uitgesonderd die sake wat op die sakelys verskyn het van die vergadering waarvan dit 'n verdaging is.

Mosie vir verdaging van vergadering vir gespesifiseerde tyd

35. (1) 'n Raadslid kan te eniger tyd, uitgesonderd in die loop van 'n toespraak deur 'n ander raadslid of terwyl daar gestem word, voorstel "dat die vergadering vir 'n gespesifiseerde tyd verdaag", tot en met 'n uur.

(2) Die mosie moet gesekondeer word en hoef nie skriftelik te wees nie.

(3) As die mosie aanvaar word, moet die vergadering onmiddellik vir die gespesifiseerde tyd verdaag en weer byeenkom op die tyd wat in die mosie gespesifiseer is.

(4) As die mosie nie aanvaar word nie, word die vergadering voortgesit asof daar geen onderbreking was nie, en die Speaker mag nie 'n soortgelyke mosie aanvaar alvorens 'n halfuur verstryk het nie.

(5) Die Speaker kan, met afdoende rede, 'n vergadering vir 'n gespesifiseerde tyd verdaag.

Mosie vir verdaging van debat oor aangeleentheid vir gespesifiseerde tyd

36. (1) 'n Raadslid wat nog nie aan die bespreking van 'n aangeleentheid deelgeneem het nie, kan by afhandeling van enige toespraak oor daardie aangeleentheid voorstel "dat die debat oor die aangeleentheid verdaag word vir 'n gespesifiseerde tyd".

(2) Die mosie moet gesekondeer word en hoef nie skriftelik te wees nie.

(3) Die raadslid wat die mosie voorgestel het, kan oor die mosie praat.

(4) Geen bespreking van die mosie word toegelaat nie, behalwe dat die eerste raadslid wat hom of haar daarteen verset, oor sy of haar teëkanting teen die mosie kan praat.

(5) Geen wysiging van die mosie kan voorgestel word nie, behalwe in verband met die tydperk van verdaging.

(6) As die mosie aanvaar word, beweeg die vergadering aan na die volgende punt of die sakelys en die verdaagde bespreking word hervat op die tydstip wat in die mosie gespesifiseer is.

(7) By hervatting van die verdaagde bespreking, is die raadslid wat die verdaging voorgestel het daarop geregtig om eerste te praat.

(4) As die mosie nie aanvaar word nie, word die bespreking van die aangeleentheid voortgesit asof daar geen onderbreking was nie, en die Speaker mag nie 'n soortgelyke mosie aanvaar alvorens 'n halfuur verstryk het nie.

(9) 'n Raadslid mag nie meer as een mosie vir die verdaging van die debat oor die aangeleentheid in die loop van daardie vergadering voorstel of sekondeer nie.

(5) Die Speaker kan, met afdoende rede, 'n debat vir 'n gespesifiseerde tyd verdaag.

Mosie dat aangeleentheid tot stemming gebring word

37. (1) 'n Raadslid wat nog nie aan die bespreking van 'n aangeleentheid deelgeneem het nie, kan by afhandeling van enige toespraak oor daardie aangeleentheid voorstel "dat die aangeleentheid tot stemming gebring word".

(2) Die mosie moet gesekondeer word en hoef nie skriftelik te wees nie.

(3) Onderworpe aan subreël (4) is 'n mosie waarna verwys word in subreël (1) nie oop vir bespreking nie.

(4) Die raadslid wat die oorspronklike mosie onder bespreking voorgestel het, kan wanneer 'n mosie soos na verwys in subreël (1) voorgestel is, oor daardie oorspronklike mosie praat, waarna die mosie waarna in subreël (1) verwys word tot stemming gebring moet word sonder enige verdere bespreking.

(5) As die mosie soos na verwys in subreël (1) nie aanvaar word nie, word die vergadering voortgesit asof daar geen onderbreking was nie, en die Speaker mag nie 'n soortgelyke mosie aanvaar nie.

Mosie dat aangeleentheid van sakelys verwyder word

38. (1) 'n Raadslid wat nog nie aan die bespreking van 'n aangeleentheid deelgeneem het nie, kan by afhandeling van enige toespraak oor daardie aangeleentheid voorstel "dat die aangeleentheid van die sakelys verwyder word".

(2) Die mosie moet gesekondeer word en hoef nie skriftelik te wees nie.

(3) Onderworpe aan subreël (4) is 'n mosie waarna verwys word in subreël (1) nie oop vir bespreking nie.

(4) Die raadslid wat die oorspronklike mosie onder bespreking voorgestel het, kan wanneer 'n mosie soos na verwys in subreël (1) voorgestel is, oor daardie oorspronklike mosie praat, waarna die mosie waarna in subreël (1) verwys word tot stemming gebring moet word sonder enige verdere bespreking.

(5) As die mosie waarna verwys word in subreël (1) aanvaar word, moet die aangeleentheid uit die sakelys van die vergadering verwyder word en mag nie verder by daardie vergadering nagevolg word nie.

(6) As die mosie soos na verwys in subreël (1) nie aanvaar word nie, word die vergadering voortgesit asof daar geen onderbreking was nie, en die Speaker mag nie 'n soortgelyke mosie aanvaar nie.

Mosie om aangeleentheid na komitee te verwys

39. (1) 'n Raadslid mag, by afsluiting van enige toespraak oor 'n aangeleentheid, voorstel "dat die aangeleentheid na 'n komitee verwys word".

(2) Die mosie moet gesekondeer word en hoef nie skriftelik te wees nie.

(3) Onderworpe aan subreël (4) is 'n mosie waarna verwys word in subreël (1) nie oop vir bespreking nie.

(4) Die raadslid wat die oorspronklike mosie onder bespreking voorgestel het, kan wanneer 'n mosie soos na verwys in subreël (1) voorgestel is, oor daardie oorspronklike mosie praat, waarna die mosie waarna in subreël (1) verwys word tot stemming gebring moet word sonder enige verdere bespreking.

(5) As die mosie waarna verwys word in subreël (1) aanvaar word, moet die aangeleentheid onder bespreking nie verder by die vergadering nagevolg word nie.

(6) As die mosie soos na verwys in subreël (1) nie aanvaar word nie, word die vergadering voortgesit asof daar geen onderbreking was nie, en die Speaker mag nie 'n soortgelyke mosie aanvaar nie.

Terugtrekking van mosies of vrae

40. (1) 'n Raadslid wat 'n mosie voorgestel het, kan dit op enige tydstip terugtrek met die toestemming van die Raad en die raadslid wat dit gesekondeer het.

(2) 'n Raadslid mag nie oor 'n mosie praat nadat die Raad toegestem het dat die mosie teruggetrek mag word nie.

(3) 'n Raadslid wat 'n vraag gevra het, kan dit, sonder toestemming van die Raad, terugtrek op enige tydstip voordat die vraag beantwoord word.

Afwesigheid van raadslid wat kennis van mosie of vraag gegee het

41. As die raadslid wat kennis van 'n mosie of 'n vraag gegee het nie teenwoordig is wanneer die Speaker hom of haar versoek om die mosie voor te stel of die vraag te vra nie, kan die mosie voorgestel of die vraag gevra word deur enige ander raadslid.

Herinstelling van mosies of vrae

42. (1) 'n Mosie wat deur die Raad verwerp is, of 'n vraag wat beantwoord is, kan nie weer voorgestel word of gevra word binne 'n tydperk van drie (3) maande vanaf die vergadering waarop dit verwerp of beantwoord is nie, behalwe met die toestemming van die Raad.

(2) 'n Raadslid wat 'n mosie of vraag wil herinstel, moet die Speaker skriftelik kennis gee.

(3) As die Speaker 'n kennisgewing ontvang soos na verwys in subreël (2) moet hy die kennisgewing op die sakelys van die volgende vergadering plaas.

Mosies of vrae oor aangeleenthede wat na komitee verwys is

43. (1) 'n Raadslid mag nie kennis gee van 'n mosie of vraag ten opsigte van enige aangeleentheid wat vir oorweging voor 'n komitee dien nie, tensy die kennisgewing van die mosie of vraag —

(a) ook aan daardie komitee voorgelê is; of

(b) dit deel is van die verwysing van die aangeleentheid na daardie komitee vir oorweging en verslagdoening.

(2) 'n Lid van 'n komitee kan, as hy of sy van mening is dat die aangeleentheid 'n saak van dringendheid is, kennis gee van 'n mosie of vraag oor 'n aangeleentheid wat na die komitee verwys is, ondanks die feit dat die mosie of vraag nog nie by daardie komitee ingedien of deur die komitee oorweeg is nie.

Aanbeveling deur Uitvoerende Burgemeester of uitvoerende komitee

44. (1) 'n Aanbeveling vervat in 'n verslag wat deur die Uitvoerende Burgemeester aan die Raad voorgelê is, sal geag word as voorgestel deur die Uitvoerende Burgemeester.

(2) Die mosie hoef nie gesekondeer te word nie.

(3) Die Uitvoerende Burgemeester of enige lid van die uitvoerende burgemeesterskomitee mag oor die aangeleentheid praat en repliek lewer, maar in sy of haar repliek moet hy of sy hom- of haarself streng by antwoorde oor die aangeleentheid bepaal en mag nie enige nuwe aangeleentheid by die bespreking inlui nie.

HOOFSTUK 7

WETGEWENDE PROSES

Indiening van konsepverordeninge

45. Ingevolge artikel 12 van die Stelselswet kan 'n konsepverordening slegs deur 'n raadslid of 'n komitee ingedien word.

Indiening van konsepverordeninge deur raadslede

46. (1) 'n Raadslid dien 'n konsepverordening in deur dit, tesame met 'n memorandum oor sy bedoeling, aan die Speaker voor te lê.

(2) Die Speaker moet die kommentaar van die munisipale bestuurder op die inhoud van die konsepverordening bekom en kan die kommentaar van enige ander persoon versoek.

(3) Die Speaker moet 'n konsepverordening, tesame met enige kommentaar wat ontvang is ingevolge subreël (2), aan die Uitvoerende Burgemeester, as die munisipaliteit só 'n burgemeester of komitee het, voorlê vir 'n verslag en aanbeveling ingevolge artikel 30(5) van die Strukturewet.

(4) Die Uitvoerende Burgemeester moet binne drie (3) maande van ontvangs van 'n konsepverordening vanaf die Speaker die konsepverordening oorweeg en besluit om dit óf te ondersteun óf nie te ondersteun nie.

(5) As die Uitvoerende Burgemeester besluit om die konsepverordening te ondersteun, moet die munisipale bestuurder ingevolge reël 48 die konsepverordening vir openbare kommentaar publiseer.

(6) As die Uitvoerende Burgemeester besluit om nie die konsepverordening te ondersteun nie, moet die Uitvoerende Burgemeester 'n verslag aan die Raad voorlê waarin die volgende uiteengesit word:

(a) 'n beknopte oorsig van die konsepverordening;

(b) 'n memorandum oor die bedoeling van die konsepverordening;

(c) die inhoud van die konsepverordening;

(d) ander verordeninge wat herroep of gewysig sal moet word as die konsepverordening aanvaar word;

(e) enige tersaaklike kommentaar of voorstelle;

(f) die redes waarom die konsepverordening nie ondersteun word nie; en

(g) 'n aanbeveling.

(7) Nadat die verslag soos na verwys in subreël (6) oorweeg is, moet die Raad besluit om óf die konsepverordening te verwerp óf om die aanvang van die wetgewende proses soos uiteengesit in reëls 48 en 49 ten opsigte van die konsepverordening goed te keur.

(8) Wanneer 'n konsepverordening deur die Raad verwerp is, mag geen verordening met dieselfde hoofinhoud binne 'n tydperk van ses (6) maande vanaf die datum van verwerping ingelei word nie.

(9) Wanneer die aanvang van die wetgewende proses ten opsigte van 'n konsepverordening ingevolge subreël (7) goedgekeur is, moet die konsepverordening ingevolge reël 48 vir openbare kommentaar gepubliseer word.

(10) As die munisipaliteit nie 'n Uitvoerende Burgemeester het nie, moet die raadslid wat die konsepverordening ingedien het 'n verslag aan die Raad voorlê waarin die aangeleenthede soos na verwys in subreël (6)*(a)* tot *(g)* uiteengesit word waarna die prosedures soos uiteengesit in subreëls (7) tot (9) van toepassing sal wees.

Indiening van konsepverordeninge deur Uitvoerende Burgemeester

47. (1) 'n Uitvoerende Burgemeester dien 'n konsepverordening in deur dit, tesame met 'n memorandum oor sy bedoeling, aan die Speaker en die munisipale bestuurder voor te lê.

(2) Die munisipale bestuurder moet die konsepverordening ingevolge reël 48 vir openbare kommentaar publiseer.

Publisering van konsepverordeninge

48. Die munisipale bestuurder moet so gou as moontlik nadat —

(a) die Uitvoerende Burgemeester besluit het om die konsepverordening onder reël 46(5) te ondersteun;

(b) die Raad ingevolge reël 46(7) goedkeuring verleen het vir die aanvang van die wetgewende proses; of

(c) die Uitvoerende Burgemeester 'n konsepverordening ingevolge reël 47(1) ingelei het

die konsepverordening ingevolge artikel 12(1)*(b)* van die Stelselswet vir minstens 30 dae vir openbare kommentaar publiseer, tensy die Raad 'n korter tydperk goedgekeur het.

Oorweging van konsepverordeninge

49. (1) Die munisipale bestuurder moet, so gou as moontlik ná die sluitingsdatum vir openbare kommentaar soos na verwys in reël 48, 'n verslag voorlê aan die Raad of, as die munisipaliteit 'n Uitvoerende Burgemeester het, aan die burgemeester, tesame met —

(a) 'n afskrif van die konsepverordening;

(b) afskrifte van die advertensies waarin die publiek genooi word om vertoë te rig;

(c) enige kommentaar wat vanaf die publiek ontvang is; en

(d) enige ander kommentaar of aanbevelings van die munisipale bestuurder.

(2) Die Uitvoerende Burgemeester, as die munisipaliteit só 'n burgemeester het, moet die verslag deur die munisipale bestuurder oorweeg en moet —

(a) 'n verslag aan die Raad voorlê waarin die volgende uiteengesit word:

(i) 'n beknopte oorsig van die konsepverordening,

(ii) 'n memorandum oor die bedoeling van die konsepverordening,

(iii) die beskouing van die Uitvoerende Burgemeester oor die behoefte aan die konsepverordening,

(iv) die inhoud van die konsepverordening,

(v) ander verordeninge wat herroep of gewysig sal moet word as die konsepverordening aanvaar word, en

(vi) enige tersaaklike kommentaar of voorstelle; en

(b) by die Raad aanbeveel om die verordening aan te neem, die verordening in 'n gewysigde vorm aan te neem of die verordening te verwerp.

(3) Wanneer 'n konsepverordening deur die Raad verwerp is, mag geen verordening met dieselfde hoofinhoud binne 'n tydperk van ses (6) maande vanaf die datum van verwerping ingelei word nie.

(4) Wanneer 'n verordening aangeneem is, moet dit ingevolge artikel 13 van die Stelselswet gepubliseer word.

HOOFSTUK 8

DIVERSE AANGELEENTHEDE

Amptelike tale

50. Enige een wat by 'n vergadering praat, mag enige van die drie amptelike tale gebruik wat deur die Grondwet van die Wes-Kaap, 1997, erken word, naamlik Afrikaans, Engels en isiXhosa.

Munisipale werknemers

51. (1) Die werknemers van die munisipaliteit wat 'n vergadering bywoon, moet die reëls en betaamlike gedrag handhaaf wat op raadslede van toepassing is.

(2) 'n Munisipale werknemer moet 'n vergadering bywoon indien so versoek deur die munisipale bestuurder.

Oortredings en strawwe

52. (1) 'n Raadslid of 'n lid van die publiek wat —

(a) weier om te onttrek van 'n vergaderlokaal van die Raad of 'n komitee indien so ingevolge reël 19(3)*(b)* deur die Speaker of voorsitter van 'n vergadering gelas; of

(b) terugkeer na 'n vergadering waaraan hy ingevolge reël 19(3)*(b)* gelas is om te onttrek of van verwyder is,

kan deur brute krag verwyder word en is skuldig aan 'n oortreding en kan, by skuldigbevinding, 'n boete of gevangenisstraf opgelê word vir 'n tydperk van nie langer nie as ses (6) maande of beide sodanige boete en sodanige gevangenisstraf.

(2) Geen raadslid of lid van die publiek mag —

(a) onbehoorlik inmeng met —

(i) 'n raad of komitee of die voormelde in die uitoefening van sy gesag of die verrigting van sy funksies verhinder nie, of

(ii) 'n raadslid of die voormelde in die verrigting van sy of haar funksies as 'n raadslid verhinder nie;

(b) dreig om of fisies verhoed dat 'n raadslid na 'n vergadering van 'n raad of 'n komitee mag gaan;

(c) 'n raadslid aanrand of dreig, of 'n raadslid ontneem van enige voordeel gegrond op die optrede van 'n raadslid in 'n Raad- of komiteevergadering;

(d) terwyl 'n raad of komitee vergader enige steurnis in die omstreke skep of daaraan deelneem;

(e) nalaat of weier om 'n instruksie van die persoon wat voorsit by 'n vergadering van 'n raad of komitee te gehoorsaam rakende die teenwoordigheid van enige persoon by daardie vergadering; of

(f) nalaat of weier om 'n instruksie van 'n behoorlik gemagtigde amptenaar van die Raad te gehoorsaam rakende —

(i) die teenwoordigheid van persone by 'n spesifieke vergadering van die Raad of 'n komitee, of

(ii) die besit van enige artikel, ingeslote 'n vuurwapen, in die omstreke of enige afdeling daarvan.

(3) 'n Persoon mag nie by wyse van bedrog, intimidasie, dwang, hoon of 'n dreigement van enige aard, of by wyse van 'n aanbod of belofte van enige aansporing of bevoordeling van watter aard ook al, of op enige ander onbetaamlike wyse —

(a) 'n raadslid in die uitvoering van die funksies van daardie raadslid beïnvloed nie;

(b) 'n raadslid oorhaal om hom- of haarself van 'n Raad- of komiteevergadering te verskoon nie; of

(c) probeer om 'n raadslid te oortuig om 'n stem ten gunste van of teen enige aangeleentheid uit te bring wat voor die Raad of 'n komitee dien nie of wat na verwagting aan die Raad of komitee voorgehou of ingedien gaan word.

(4) 'n Persoon, met inbegrip van 'n raadslid, wat subreëls (2) en (3) oortree, is skuldig aan 'n oortreding en kan, by skuldigbevinding, 'n boete of gevangenisstraf opgelê word vir 'n tydperk wat nie drie (3) jaar oorskry nie of beide die boete én die gevangenisstraf opgelê word.

Korttitel

53. Hierdie verordening staan bekend as die Verordening op Ordereëls vir Interne Reëlings, 2018.

UMTHETHO GABALALA KAMASIPALA OMALUNGA NEMIGAQO YOKUMA KWEENTLANGANISO ZEBHUNGA LASEWITZENBERG KUNYE NEEKOMITI ZALO

Ukunika imiGaqo yokuMa kwamalungiselelo angaphakathi kunye nemisebenzi kwaneenkqubo zeBhunga loMasipala waseWitzenberg kunye neeKomiti zalo; kwanokulungiselela imiba enxulumene noko.

ISIQULATHO

ISAHLUKO SOKU-1

INTSHAYELELO

1. Iingcaciso
2. Ukusetyenziswa kwale migaqo
3. Umsebenzi kaSomlomo, ookhansila kunye nabahlali

ISAHLUKO SESI-2

IINTLANGANISO

4. Imiba yengxoxo
5. I-ajenda
6 Iintlanganiso
7. Imisebenzi kaSomlomo ngokunxulumene neentlanganiso
8. Ukuhanjwa kweentlanganiso ngookhansila
9. Inkqubo yezingxengxezo ezintlanganisweni
10. Izohlwayo zokuphosa iintlanganiso
11. Imizuzu
12. Ikhoram

ISAHLUKO SESI-3

IZIGQIBO

13. Imiba engaphikiswanga
14. Imiba ephikisiweyo
15. Izigqibo

ISAHLUKO SESI-4

UKUYA KWABAHLALI EZINTLANGANISWENI

16. Ukuya kwabahlali ezintlanganisweni
17. Ukungavunyelwa kwabahlali ezintlanganisweni
18. Ukubuyiselwa kwabahlali ezintlanganisweni

ISAHLUKO SESI-5

INDLELA YOKUZIPHATHA EZINTLANGANISWENI

19. Indlela yokuziphatha kwookhansila kunye nabahlali

ISAHLUKO SESI-6

IINGXOXO NEZIPHAKAMISO

20. Ukuthetha noSomlomo
21. Ilungelo lokuthetha kunye nokwalelwa kwalo
22. UkuLawulwa kweNgxoxo
23. Umxholo wengxoxo
24. Iziphakamiso zokuba ubani uphumile emxholweni
25. Iingcaciso
26. Iziphakamiso
27. Ukuthathelwa ingqalelo kwesiphakamiso
28. Imibuzo
29. Iziphakamiso zemiba engxamisekileyo
30. Iziphakamiso ezithethelelayo
31. Ukuhlakulela ingxoxo
32. Iziphakamiso zohlaziyo
33. Isiphakamiso sokunqunyanyiswa komba
34. Isiphakamiso sokunqunyanyiswa kwentlanganiso iphinde iqhutywe ngenye imini
35. Isiphakamiso sokunqunyanyiswa kwentlanganiso iphinde iqhutywe ngexesha elithile
36. Isiphakamiso sokunqunyanyiswa kwengxoxo iphinde iqhutywe ngexesha elithile
37. Isiphakamiso sokuvotelwa komba othile
38. Isiphakamiso sokususwa komba othile kwiajenda
39. Isiphakamiso sokuba umba othile udluliselwe kwikomiti
40. Ukurhoxiswa kwemibuzo okanye iziphakamiso
41. Ukungabikho kukakhansila ophakamise umba okanye umbuzo
42. Ukuvuselelwa kwemibuzo okanye iziphakamiso

43. Iziphakamiso okanye imibuzo emalunga nemiba edluliselwe kwikomiti
44. Izindululo zikaSodolophu okanye isiGqeba esiLawulayo

ISAHLUKO SESI-7

INKQUBO YEZOMTHETHO

45. Ukwaziswa kwemithetho esayilwayo kamasipala
46. Ukwaziswa kwemithetho esayilwayo kamasipala isaziswa ngookhansila
47. Ukwaziswa kwemithetho esayilwayo kamasipala nguSodolophu weSithili, uSodolophu kaMasipala weNdawo okanye ikomiti
48. Ukupapashwa kwemithetho esayilwayo kamasipala
49. Ukuthathelwa ingqalelo kwemithetho esayilwayo kamasipala

ISAHLUKO SESI-8

IMIBA GABALALA

50. Iilwimi ezisemthethweni
51. Abasebenzi bakamasipala
52. Ukungalandelwa komthetho
53. Isihloko esifutshane

ISAHLUKO SOKU-1

INTSHAYELELO

Iingcaciso

1. Ngaphandle kokuba ngomnye umxholo, kulo Mthetho kaMasipala, kuquka imigaqo ebekwe apha —

"iNdlela yokuziPhatha" ithetha iNdlela yokuziPhatha yooKhansila, njengoko ibekwe kwiShedyuli yoku-1 yoMthetho weeNdlela zokuSebenza zikaMasipala;

"ikomiti" ithetha ikomiti esekwe liBhunga ngokwecandelo lama-79 loMthetho wamaCandelo kaMasipala;

"iBhunga" lithetha ibhunga likamasipala loMasipala waseWitzenberg;

"ukhansila" uthetha ilungu leBhunga, kuquka ilungu lesigqeba elimele umbutho wezopolitiko, njengoko licaciswe kwicandelo loku-1 loMthetho weeNdlela zokuSebenza zikaMasipala;

"uMgaqo-siseko" uthetha uMgaqo-siseko weRiphablikhi yoMzantsi Afrika, ka-1996;

"intlanganiso" ibhekisa kuyo nayiphi intlanganiso yeBhunga;

"ilungu" lithetha ilungu lekomiti;

"umhlali" uthetha umntu ongengokhansila okanye ongaqeshwanga ngumasipala nochophele intlanganiso yeBhunga okanye yekomiti;

"umasipala" uthetha umasipala waseWitzenberg;

"UMlawuli kaMasipala" uthetha umntu oqeshwe liBhunga njengomlawuli kamasipala, ngokwecandelo 54A loMthetho weeNdlela zokuSebenza zikaMasipala, okanye umntu onyulwe nguMlawuli kaMasipala;

"UMphathiswa wePhondo" uthetha uMphathiswa wePhondo ojongene norhulumente weendawo ePhondweni;

"imigaqo" ithetha imigaqo ebekwe kulo Mthetho kaMasipala;

"**umGcini-mthetho**" uthetha umntu oqeshwe nguMasipala, onokucelwa nguSomlomo ukuba agcine ucwangco ngethuba ngethuba leentlanganiso zebhhunga yaye ancediswe ngabo basebenzi bafaneleke kuloo meko;

"uSomlomo" uthetha uSomlomo weBhunga onyulwe phantsi kwecandelo lama-36 loMthetho wamaCandelo kaMasipala okanye ukhansila onyulwe njengeBambela-Somlomo, phantsi kwecandelo lama-41 loMthetho wamaCandelo kaMasipala;

"uMthetho wamaCandelo kaMasipala" uthetha uRhulumente weNdawo: uMthetho wamaCandelo kaMasipala (iMunicipal Structures Act), ka-1998 (uMthetho we-117 ka-1998);

"uMthetho weeNdlela zokuSebenza zikaMasipala" uthetha uRhulumente weNdawo: UMthetho weeNdlela zokuSebenza zikaMasipala (iMunicipal System Act), ka-2000 (uMthetho wama-32 ka-2000);

"**iSabhokhwe**" sithetha ilungu leBhunga likaMasipala elichongwa ngumbutho wezopolitiko ngamnye ukuba liwumele kwiBhunga;

"usuku lomsebenzi" luthetha usuku lweveki olungengoMgqibelo okanye iCawa lungeyiyo neholide kawonke-wonke.

Ukusetyenziswa kwale migaqo

2. (1) Le migaqo iya kusebenza kuzo zonke iintlanganiso.

(2) Umgaqo ngamnye osebenza kukhansila kuyo nayiphi indibano, ukwasebenza nakumhlali othatha inxaxheba kuloo ndibano, ngaphandle kwaxa ungangeni ndawo loo mgaqo.

(3) Le migaqo isebenza kuzo zonke iintlanganiso zeekomiti, ngaphandle kweekomiti ezisekwe ngokwenqaku 14(1) (b) leNdlela yokuziPhatha kunye necandelo lama-62 loMthetho weeNdlela zokuSebenza zikaMasipala; nantoni na ebhekisa kwiBhunga ikwabhekisa kwikomiti, yaye nantoni na ebhekisa kuSomlomo ikwabhekisa kusihlalo wekomiti okanye umntu osebenza njengosihlalo wekomiti, ngaphandle kokuba oko akufanelekanga kuloo meko.

Umsebenzi kaSomlomo, ookhansila kunye nabahlali

3. USomlomo, ookhansila kunye nabahlali kufuneka bayifunde bayiqonde le migaqo.

ISAHLUKO SESI-2

IINTLANGANISO

Ukuma kokwenziwa komsebenzi

4. (1) Iintlanganiso zesiqhelo ziya kuma ngolu hlobo lulandelayo, ngaphandle kokuba kuye kwatshintshwa ngokomgaqwana (2)-

(a) ukunyulwa kwebambela-somlomo, xa kuyimfuneko;

(b) *ukufakwa kwesingxengxezo;*

(c) ukuvunywa kwemizuzu;

(d) iintetho neembalelwano zikaSomlomo;

(e) iintetho neembalelwano zikaSodolophu okanye isiGqeba esiLawulayo;

(f) ukunikwa nokuxoxwa kweengxelo;

(g) *ingxelo malunga nokunikezelwa kwamagunya;*

(h) imiba engxamisekileyo efakwe nguMlawuli kaMasipala;

(i) ukujongwa kweziphakamiso;

(j) ukujongwa kwemibuzo;

(k) ukujongwa kwemiba engxamisekileyo ephakanyisiweyo; kunye

(l) nokunqunyanyiswa kwentlanganiso.

(2) USomlomo unokuyitshintsha imiba yengxoxo ekwiajenda.

(3) Kufuneka ukhansila ongathanda ukuba kutshintshwe imiba yengxoxo ekwiajenda aqale athethe noSomlomo kwangaphambi kwentlanganiso.

IMiba yeNtlanganiso

5. (1) Kufuneka uSomlomo okanye uMlawuli kaMasipala kungenjalo umntu othunywe nguMlawuli kaMasipala alungise iajenda yentlanganiso.

(2) USomlomo unokuthi afake umba obalulekileyo ongaveliyo kwiajenda, nangaliphi ixesha ngethuba lentlanganiso, ngaphandle kokuba iBhunga lithi makwenziwe ngenye indlela.

(3) Akukho mba unokuxoxwa entlanganisweni ube ungaveli kwiajenda, ngaphandle kwawo nawuphi umba othathwa nguSihlalo waloo ntlanganiso njengongxamisekileyo abe noSihlalo ofanelekileyo ewuthatha njengongxamisekileyo, ngaphandle kokuba kulandelwa indlela ebekwe kule migaqo okanye ngokomgaqwana (2).

(4) UMlawuli kaMasipala unokuphakamisa imiba ayithatha njengekungxamisekileyo ukuba ithathelwe izigqibo liBhunga. Umba uya kuthathwa njengongxamisekileyo ukuba eso sigqibo sifunekayo sinokuthi xa sithe salibaziseka kubekho ukudleleleka kweBhunga kunye/okanye nomsebenzi walo.

Iintlanganiso

6. (1) Kufuneka iBhunga lidibane ubuncinane qho ngekota, njengoko kubekiwe kwicandelo 18(2) loMthetho wamaCandelo kaMasipala.

(2) Kufuneka zonke iintlanganiso zivuleleke kubahlali, ngaphandle kokuba abavumelekanga phantsi komgaqo we-17.

(3) USomlomo uthatha izigqibo malunga nokuba iBhunga lidibana nini yaye lidibanela phi, ngokomgaqwana (1).

(4) Kufuneka uMlawuli kaMasipala, okanye xa engekho, umntu onyulwe nguMlawuli kaMasipala azise ukhansila ngamnye kunye nabahlali ngokubanzi malunga nazo zonke iintlanganiso.

(5) Xa singenamntu isikhundla sikaSomlomo, uMlawuli kaMasipala okanye, xa engekho uMlawuli kaMasipala, umntu onyulwe nguMphathiswa wePhondo kufuneka —

(a) abize intlanganiso yesikhawu apho kuza kunyulwa khona usomlomo okanye ibambela-somlomo; yaye

(b) azise ukhansila ngamnye kunye nabahlali ngokubanzi malunga nentlanganiso leyo.

(6) (a) USomlomo unokubiza intlanganiso yesikhawu nangaliphi na ixesha alibona lifanelekile, naxa ethe wabhalelwa sisininzi sookhansila bemcela ukuba abize le ntlanganiso, ngokuxhomekeke ekubeni loo ntlanganiso ayiyi kuchotshelwa de babe bonke ooKhansila banikwe isaziso kwithuba elingaphezu kweeyure ezingama-48 phambi komhla nexesha lentlanganiso leyo.

(b) Eso saziso sivela kwisininzi sookhansila kufuneka siwucacise owona mcimbi ubizelwa loo ntlanganiso yesikhawu yebhunga. Akukho mcimbi wumbi unokuxoxwa kwintlanganiso yesikhawu yebhunga.

(7) Esi saziso kuthethwe ngaso kumgaqwana (4) no-(5) kufuneka sibeke umhla, ixesha nendawo yaloo ntlanganiso yaye kufuneka —

(a) sibhalwe phantsi, sikhatshwe yiajenda xa sisisiwa kukhansila ngamnye ngayo nayiphi na indlela eza kwenza ukuba asifumane kwangethuba;

(b) sipapashwe kwiphephandaba lendawo elikhethwe nguMlawuli kaMasipala okanye umntu onyulwe nguye; yaye

(c) sixhonywe kwibhodi yezaziso ekwiofisi kandlunkulu kamasipala.

(8) UMlawuli kaMasipala okanye umntu onyulwe nguye phantsi komgaqwana (4) okanye we-(5) unokungazilandeli ncam iimfuno ezibekwe kumgaqwana (6)*(b)* kwintlanganiso engxamisekileyo okanye yesikhawu, xa ixesha lingavumi.

(9) Kufuneka kukhutshwe isaziso sentlanganiso esisayinwe nguSomlomo, okanye uuMlawuli kaMasipala ukuba nguye othunywe nguSomlomo, esixela imiba ekucetywa ukuba ixoxwe apho kuloo ntlanganiso, saziso eso siya kushiywa okanye sisiwe kwindawo efikelelekayo apho kwamasipala, ndawo leyo iya kumana ibekwa liBhunga amaxesha ngamaxesha / sithunyelwe ngeimeyile kwidilesi enikwe liBhunga njengedilesi esesikweni yaloo mntu ubuncinane kwiintsuku ezisi-7 phambi kwentlanganiso yesiqhelo yeBhunga yaye kubuncinane beeyure ezingama-48 phambi kwayo nayiphi iNtlanganiso eKhethekileyo yeBhunga.

(10) Xa uKhansila othile ethe walityalwa ukuthunyelelwa isaziso sentlanganiso, loo nto ayiyi kwenza ukuba ingaqhubeki loo ntlanganiso.

Imisebenzi kaSomlomo ngokunxulumene neentlanganiso

7. (1) USomlomo kufuneka abe ngusihlalo lakufika ithuba lentlanganiso ebekiweyo.

(2) Ngaphezu kwemisebenzi ebalulwe kwicandelo lama-37 loMthetho wamaCandelo kaMasipala kunye nawo nawuphi na omnye umthetho, uSomlomo —

(a) kufuneka agcine ucwangco ezintlanganisweni;

(b) kufuneka anike ilizwi lokugqibela ngokunxulumene nombuzo okanye umba ophakanyiswe ngukhansela othile, kuquka umbuzo onxulumene nokuba kuhlalwe emxholweni wentlanganiso; aze

(c) abe nokunika ilizwi lokugqibela malunga nayo nantoni na eyenzeka entlanganisweni ibe ingachatshazelwanga kule migaqo.

(3) Esi sigqibo sibalulwe kumgaqwana (2) kufuneka sifakwe kwimizuzu yentlanganiso.

Ukuhanjwa kweentlanganiso ngookhansila

Kuya kufuneka ukuba uKhansila—

8.1 Aye kwintlanganiso nganye aze asayine igama lakhe kwiphepha lobhaliso lwabakhoyo, ngokwenqaku lesi-3 weNdlela yokuziPhatha, umgaqo we-9 kunye nowe-19.

8.2 Azixele kwiBhunga okanye nayiphi ikomiti alilungu layo xa kukho umba oza kuxoxwa libhunga okanye ikomiti leyo onokuthi umchaphazele yena buqu okanye ishishini lakhe labucala, okanye kuchaphazeleka umlingane wakhe nokwasemtshatweni, ihlakani lakhe ngokoshishino;

8.3 Arhoxe kwiingxoxo zentlanganiso yebhunga okanye yekomiti xa kuxoxwa loo mba umchaphazelayo, ngaphandle kokuba ibhunga okanye ikomiti leyo ithathe isigqibo sokuba ukuchaphazeleka okungqalileyo okanye okungangqalanga kwaloo khansila akubalulekanga kuloo mba uxoxwayo. Ukhansila oye wabika ukuchaphazeleka kwakhe uya kuthi, ngemvume yesininzi samalungu ebhunga okanye ekomiti, athethe nebhunga okanye ikomiti leyo malunga naloo mba achaphazeleka kuwo ingekaqaliswa ingxoxo kunye nevoti malunga nawo, kodwa oko kuya kusoloko kuxhomekeke ekubeni uSomlomo okanye usihlalo ugqibe ekubeni ukhansila lowo ayenze nini loo ntetho.

8.4 Ukhansila ochaphazelekayo, okanye onomlingane wasemtshatweni, ihlakani lezoshishino, kungenjalo isizalwane esinomdla wokuzuza kwikhontrakthi ekhutshwe ngumasipala, kufuneka afake iinkcukacha ezipheleleyo zaloo nzuzo ayaziyo ukhansila lowo, loo nto eyenza kwintlanganiso yokuqala yebhunga okanye yekomiti yebhunga ekukwazekayo kuyo ukuba ukhansila lowo abike ukuchaphazeleka kwakhe okanye komntu amaziyo.

8.5 Lo mgaqo awungeni xa loo nzuzo okanye umdla apho ukhansila, okanye umlingane wasemtshatweni, ihlakani lezoshishino okanye isizalwane sichaphazeleka kunye nabanye abahlali okanye abahlawuli beenkonzi zikamasipala lowo.

Inkqubo yezingxengxezo ezintlanganisweni

9. (1) Xa ukhansila engazi kubakho entlanisweni, kufuneka afake isicelo kuSomlomo ngokusayina ifomu yekhefu aze loo fomu yekhefu igcwalisiweyo ayise kuMlawuli kaMasipala kwithuba elibubuncinane beeyure ezingama-72 phambi kwentlanganiso.

(2) Kufuneka uMlawuli kaMasipala afake isicelo kuSomlomo phambi kokuba iqale intlanganiso leyo.

(3) Esakufumana eso sicelo sibalulwe kumgaqwana (1), kufuneka uSomlomo asithathele ingqalelo, yaye unokusivuma okanye asale isicelo eso. Kufuneka uSomlomo amazise ukhansila lowo malunga nesigqibo asithathileyo kubuncinane beeyure ezingama-24 phambi kwentlanganiso.

(4) USomlomo unokuthi esakubona isizathu esiphathekayo, semeko enikwe ngukhansila engaphaya kwamandla akhe, amvumele ukuba angabikho entlanganisweni ngokomgaqwana (1).

(5) Ezo meko zingaphaya kwamandla akhe zixelwe kumgaqwana (4) zinokuquka –

(a) ukugula kukakhansila; okanye

(b) ukugula okanye ukusweleka kwesizalwane sikakhansila.

(c) nayiphi imeko engxamisekileyo enokumvelela.

(6) Kufuneka afakwe kwimizuzu amagama abo bonke ookhansila abakhoyo entlanganisweni kunye nabo bonke ookhansila abafake izingxengxezo ezivunyiweyo.

(7) Ukuba uSomlomo akasivumanga isicelo esibalulwe kumgaqwana (1) kufuneka anike isizathu soko kungasivumi.

(8) Imigaqwana (1) ukuya ku-(6) iya kusebenza, nangona iya kuba neenguqu ezithile xa ibhekisa kuSomlomo, yaye kwisicelo esinjalo kufuneka xa ibhekisa kuSomlomo ithathwe njengokuba ibhekisa kwiBhunga.

Izohlwayo zokuphosa iintlanganiso

10. (1) Ngaphandle kwakwiimeko ezicaciswe kumgaqo 9(4) no-(5), ukhansila uya kuba waphule le migaqo xa ethe engafumananga mvume —

(a) wangabikho entlanganisweni;

(b) wafika sele iqalile intlanganiso; okanye

(c) wahamba ingekapheli intlanganiso.

(2) Ukhansila ongayanga kwiintlanganiso ezintathu ezilandelelanayo abemele ukuya kuzo ngokomgaqo wesi-8, uya kuba waphule imigaqo yale Ndlela yokuziPhatha.

(3) IBhunga linokunyula ikomiti ekhethekileyo eyenziwa ngookhansila, ukuba iphande ize inike ingxelo kulo malunga nako nakuphi ukwaphulwa kwemigaqwana (1) no-(2) ekucingeleka ukuba kwenzekile.

(4) Loo komiti ikhethekileyo kufuneka imazise ngokubhaliweyo loo khansila malunga nokutyholwa kwakhe ngokwaphula le migaqo okanye le Ndlela yokuziPhatha. Loo khansila makanikwe iintsuku ezisixhenxe ukususela ekufumaneni kwakhe isaziso ukuba aziphendulele ngokubhaliweyo malunga nezo zityholo abekwa zona.

(5) Kufuneka iBhunga lithathe isigqibo malunga nokuba waphuliwe na okanye hayi loo mgaqo weNdlela yokuziPhatha, emva kokuba lifumene ingxelo yekomiti ekhethekileyo.

(6) Ukuba iBhunga limfumanisa ukhansila eyaphule le migaqo ngokomgaqwana (1), kufuneka loo khansila iBhunga limdle i-10% yomvuzo wakhe wenyanga.

(7) Ukuba iBhunga limfumanisa ukhansila eyaphule le migaqo yeNdlela yokuziPhatha ngokomgaqwana (2), kufuneka iBhunga licele uMphathiswa wePhondo ukuba amgxothe loo khansila.

(8) Imigaqwana (1) ukuya ku-(7) iya kulungiswa ngokufanelekileyo ukuze isebenze kuSomlomo.

Imizuzu

11. (1) Kufuneka uMlawuli kaMasipala —

(a) adibanise imizuzu yeenkqubo zentlanganiso ezibhaliweyo zingadlulanga iiveki ezimbini zentlanganiso; yaye

(b) anike ukhansila ngamnye ikopi yemizuzu lingadlulanga ithuba elifanelekileyo.

(2) Kufuneka imizuzu yentlanganiso iqwalaselwe liBhunga kwintlanganiso yalo elandelayo, ize ithi yakuvunywa isayinwe nguSomlomo.

(3) Kufuneka uMlawuli kaMasipala agcine irekhodi yemizuzu esayiniweyo.

(4) Loo mizuzu iya kuthathwa njengefundiweyo, ngokomgaqwana (2), xa iye yanikwa ukhansila ngamnye kwangethuba elifanelekileyo ukuze bayifunde kwangaphambi kwentlanganiso.

(5) Akukho mba uphakanyiswayo okanye ngxoxo iya kuvunyelwa emva kokuvunywa kwemizuzu, ngaphandle kokuba loo mba unento yokwenza nokuchaneka kwemizuzu leyo.

(6) Ukuba ukhansila akaneliseki kukuchaneka kwemizuzu, kufuneka —

(a) axele loo mba anganelisekanga nguwo; aze

(b) aphakamise umba ocacisa eyona ndlela imele ukubekwa ngayo loo nto ayilungisayo kwimizuzu.

(7) Imizuzu yentlanganiso mayibeke umhla, ixesha nendawo ebiqhubeke kuyo loo ntlanganiso kunye nezigqibo okanye izinto eziza kwenziwa ngokwezigqibo zaloo ntlanganiso.

Ikhoram

12. (1) Ikhoram yenziwa sisininzi sookhansila ababalulwe kwicandelo 30 (1) loMthetho wamaCandelo kaMasipala.

(2) Ukuba ayenzeki ikhoram ngexesha elibekelwe intlanganiso, kufuneka uSomlomo achophele indawo yokuba ngusihlalo xa iphelela ikhoram.

(3) Rhoqo xa ingenzeki ikhoram kufuneka intlanganiso ilityaziswe ithuba elingedlulanga kwimizuzu engama-30, yaye ukuba ayikabikho ikhoram nasemva kwelo thuba, kufuneka uSomlomo athathe isigqibo sokuyirhoxisela elinye ixesha, umhla nendawo intlanganiso leyo, atsho abhale namagama amalungu akhoyo.

(4) Ngalo lonke ixesha uSomlomo engekho yaye ingenzeki nekhoram, kufuneka intlanganiso leyo ilityaziswe ithuba elingaphezu kwemizuzu engama-30, ze kuthi ukuba ayikenzeki ikhoram xa kuphela elo thuba, ingaqhubeki loo ntlanganiso; yaye kufuneka umlawuli kamasipala abhale amagama abantu abebekho.

(5) Nanini na apho intlanganiso ingayenziyo ikhoram, kufuneka uSomlomo azirhoxise iingxoxo de kube kukho ikhoram eyaneleyo, ze ukuba ayikabikho ikhoram emva kwemizuzu eli-10 okanye elo thuba longezelelweyo linokuvunyelwa nguSomlomo, uSomlomo ayirhoxise loo ntlanganiso.

(6) Nanini na apho ithe yarhoxiswa intlanganiso ngenxa yokungapheleli kwekhoram, kufuneka kubhalwe kwimizuzu ixesha lokurhoxiswa kwayo ngokunjalo namagama abo bebekhona.

(7) Kufuneka uSomlomo axele amagama amalungu abengekho kuloo komiti yonyulwe ngokomgaqo 10(3), ukwenzela ukuba kuphandwe malunga nokwaphulwa kwale migaqo.

ISAHLUKO SESI-3

IZIGQIBO

Imiba engaphikiswanga

13. Nanini na apho iBhunga licelwe ukuba lijonge umba othiwe thaca phambi kwalo, uze loo mba ungaphikiswa nguye nawuphi ukhansila, kufuneka kubhalwe kwimizuzu ukuba loo mba uye wavotelwa ngumntu wonke.

Imiba ephikisiweyo

14. (1) Kufuneka uSomlomo ayalele ukuba kuvotelwe wonke umba ophikiswayo ngokuthi acele ookhansila ukuba baphakamise izandla bavotele ukuxhasa okanye ukuchasa umba othile, ngaphandle kokuba umthetho okanye iBhunga lithatha esinye isigqibo, apho uSomlomo kufuneka uSomlomo abhengeze isiphumo sovoto olo.

(2) Emva kokubhengezwa kweziphumo zovoto, ukhansila usenokunyanzelisa ukuba ukuvota kwakhe kubhalwe njengokuchasa eso sigqibo sithathiweyo.

(3) Ukuba iivoti ziyalingana kuwo nawuphi umba, kufuneka uSomlomo anike ivoti ethatha isigqibo.

Izigqibo

15. (1) Ngokwecandelo 160(3) loMgaqo-siseko, kufuneka ivoti exhasa isininzi sookhansila xa —

(a) kuvunywa imithetho kamasipala;

(b) xa kuvunywa ibhajethi;

(c) kunyanzeliswa iintlawulo zeenkonzo zikamasipala kunye neerhafu neemali zikamasipala; okanye

(d) kunyuswa imali-mboleko.

(2) Ngokwecandelo lama-34 loMthetho wamaCandelo kaMasipala, ukuze isigqibo sivunywe liBhunga kufuneka ivoti exhasayo ibe sisibini esithathwini sookhansila.

(3) Yonke eminye imibuzo eziswe kwiBhunga iya kugqitywa sisininzi seevoti ezinikiweyo, njengoko kubekwe kwicandelo 160(3)*(c)* loMgaqo-siseko.

(4) Ukuba iivoti ziyalingana kuwo nawuphi umbuzo, kufuneka uSomlomo anike ivoti ethatha isigqibo.

ISAHLUKO SESI-4

UKUYA KWABAHLALI EZINTLANGANISWENI

Ukuya kwabahlali ezintlanganisweni

16. Kufuneka uSomlomo athathe amanyathelo afanelekileyo okulawula ukuba ngoobani abahlali abaza kungena entlanganisweni kwanendlela abaziphatha ngayo kwezo ntlanganiso.

Ukungavunyelwa kwabahlali ezintlanganisweni

17. (1) Abahlali banokungavunyelwa ukuba bachophele intlanganiso-

(a) xa etsho njalo uSomlomo; okanye

(b) xa kusitsho iBhunga emva kwesiphakamiso esivela kukhansila ocela njalo.

(2) Xa eso siphakamiso sokungabavumeli abahlali kuloo ntlanganiso siye saxhaswa, kufuneka eso siphakamiso sivotelwe, emva kokuxoxwa kwezizathu zokungavunyelwa kwabo, kodwa ungaxoxwanga umba wokungavunyelwa kwabo.

(3) Ukuba uyalandelwa umba wokungavunyelwa kwabahlali entlanganisweni, kufuneka kungavunyelwa mhlali kuloo ndawo yentlanganiso, kuquka neentatheli.

(4) Kufuneka izizathu zoko kungavunyelwa kwabahlali kubhalwe kwimizuzu.

Ukubuyiselwa kwabahlali ezintlanganisweni

18. (1) Kusekunothi ngethuba kuqhuba intlanganiso kubekho ukhansila ophakamisa "ukuvulelwa kwabahlali kwakhona" kwintlanganiso leyo aze abeke izizathu zeso siphakamiso sakhe.

(2) Ukuba eso siphakamiso siyaxhaswa, kufuneka sivotelwe ngaphandle kokuxoxwa.

(3) Ukuba eso siphakamiso siyalandelwa, kufuneka uSomlomo aqinisekise ukuba abahlali bayaphinda bavunyelwe ukuba bangene kuloo ntlanganiso.

ISAHLUKO SESI-5

INDLELA YOKUZIPHATHA EZINTLANGANISWENI

Indlela yokuziphatha kwookhansila kunye nabahlali

19. (1) Kufuneka ookhansila nabahlali bahlale ngocwangco ezintlanganisweni yaye abanakho —

(a) ukuziphatha ngendlela engamkelekanga;

(b) ukuphazamisa ukuqhuba kwentlanganiso;

(c) ukucela umngeni isigqibo sikaSomlomo okanye nasiphi isiphakamiso sokuba ubani uphumile emxholweni; okanye

(d) ukwaphula nayiphi na imigaqo.

(2) Kufuneka uSomlomo okanye usihlalo wentlanganiso, xa ingeyontlanganiso yebhunga:

2.1. Agcine ucwangco ngethuba leentlanganiso.

2.2 Aqinisekise ngokulandelwa kweNdlela yokuziPhatha kookhansila ngethuba leentlanganiso.

2.3. Aqinisekise ukuba iintlanganiso zilandela le migaqo ibekiweyo.

2.4. Aqinisekise ukuba amalungu aziphatha ngendlela enesidima nenocwangco ngethuba lokuqhuba kweentlanganiso.

2.5. Aqinisekise ukuba abahlali abaye kuloo ntlanganiso bahlala kwiindawo ezibekelwe oko.

2.6. Aqinisekise ukuba abahlali abakuloo ntlanganiso baziphatha ngendlela enocwangco yaye bayayilandela nayiphi imigaqo ebekwe nguSomlomo okanye usihlalo waloo ntlanganiso.

2.7. Aqinisekise ukuba uyakhutshwa entlanganisweni nawuphi na ukhansila okanye umhlali ongavumiyo ukulandela isigqibo sikaSomlomo okanye usihlalo.

2.8. Aqinisekise ukuba iSabhokhwe esingummeli weqela ngalinye lezopolitiko kwibhunga likamasipala, sigcina ucwangco ngethuba lentlanganiso nganye.

(3) Ukuba ukhansila okanye umhlali waphula umgaqwana (1), kufuneka uSomlomo ayalele loo khansila okanye umhlali lowo ukuba ayeke ukwaphula loo mgaqo.

(4) Ukuba ukhansila okanye umhlali akawuthatheli ngqalelo umyalelo kaSomlomo ngokomgaqwana (2), uSomlomo usenokuyalela loo khansila okanye umhlali lowo —

(a) ukuba athule ukuba uyathetha; okanye

(b) ayishiye intlanganiso okanye akutshwe nguNogada, xa kuyimfuneko oko.

(5) Ilungu eliye laziphatha kakubi okanye eliye laqhuba nokuphazamisana nokuqhuba kwentlanganiso okanye elingakhange limhloniphe usihlalo linokungavunyelwa entlanganisweni nguSomlomo okanye usihlalo, ithuba alibona lifanelekile ngokuxhomekeke ekubeni kuza kulandelwa inkqubo esesikweni yokulohlwaya emva kwentlanganiso.

(6) Apho ukhansila angavumiyo ukuphuma entlanganisweni okanye apho kufuneka kukhutshwe ookhansila abaninzi, aze loo khansila/ abo khansila bangavumi ukuphuma entlanganisweni, uSomlomo uya kucela uNogada ukuba amkhuphe loo khansila/ abakhuphe abo khansila kwindawo yentlanganiso. Ukuba loo nto ayinakwenzeka ngendlela enocwangco, usihlalo angayinqumamisa ithuba lemizuzu eli-15 intlanganiso leyo esenzela ukuba abo khansila baphume okanye bakhutshwe kwindawo yentlanganiso. Ukuba kuthe xa kuphinda kuqhutywa intlanganiso wabe loo khansila/ abo khansila bengekaphumi okanye bakhutshwe, intlanganiso inokuphinda inqunyanyiselwe eminye imizuzu eli-10 ukwenzela ukulungisa loo meko. Usihlalo unokuthatha isigqibo sokuba intlanganiso iye kuqhutyelwa kwenye indawo, emva kokunqunyanyiswa kwayo okwesibini, aze angavunyelwa kuloo ndawo intsha nawuphi ukhansila okanye ookhansila abebeyalelwe ukuba baphume okanye abebekhutshiwe entlanganisweni. UNogada webhunga uya kuqinisekisa ukuba loo khansila/abo khansila abangeni kuloo ndawo intsha ibanjelwe kuyo intlanganiso.

(7) Ukuba uSomlomo akakwazanga ukwenza oko kubekwe kumgaqwana (3), nawuphi ukhansila unokuphakamisa ukuba uSomlomo enze ngokwalo mgaqwana.

(8) Oku kuphakanyiswa komba kuxelwe kumgaqwana (4) kufuneka kuqhutywe ngaphandle kwamagingxigingxi, kuze ukuba kuthe kwaxhaswa kuvotelwe ngaphandle kwengxoxo.

(9) Nawuphi umntu ongengokhansila, othe waziphatha kakubi okanye waphazamisa inkqubo kuyo nayiphi intlanganiso yebhunga okanye yekomiti, uya kukhutshwa kwigumbi lentlanganiso xa ethe wayalela njalo uSomlomo. Ukuba loo mntu akafuni kuphuma, iya kuba nguNogada onoxanduva lokukhupha loo mntu kuloo ntlanganiso. Usihlalo unokungamvumeli loo mntu ukuba aphinde avunyelwe kwigumbi lokubambela iintlanganiso zebhunga okanye kwindawo yentlanganiso, ithuba alibona lifanelekile.

ISAHLUKO SESI-6

IINGXOXO NEZIPHAKAMISO

Ukuthetha noSomlomo

20. (1) Umntu onokuthetha noSomlomo ngukhansila okanye umhlali okhonjelwe ukuthetha.

(2) Umhlali okhonjwe nguSomlomo kufuneka axele igama lakhe, axele nombutho okanye iqela lakhe ukuba umele umbutho okanye iqela elithile.

Ilungelo lokuthetha kunye nokwalelwa kwalo

21. (1) Ukhansila unokuthetha okanye aqhube nokuthetha entlanganisweni emva kokuba ekhonjwe nguSomlomo.

(2) Ukhansila ongelolungu lakomiti unokucela uSihlalo waloo ntlanganiso yekomiti ukuba athethe, yaye ukunikwa kwemvume yokuthetha kuya kuxhomekeka kuSihlalo lowo, nosenakho ukungayiniki loo mvume.

(3) Kufuneka ukhansila angabahlaseli abanye ookhansila yaye kufuneka azinxweme ekuceleni umngeni kuwo nawuphi umba okanye ivoti yomnye ukhansila.

(4) Ukhansila unokuthetha kube kanye kuphela —

(a) kumba othiwe thaca phambi kweBhunga;

(b) kuwo nawuphi umba ophakanyiswe phambi kweBhunga;

(c) kuzo naziphi izilungiso zomba ophakanyiswe phambi kweBhunga; okanye

(d) ekuphakanyisweni kokuphuma emxholweni okanye umbuzo,

ngaphandle kokuba ugunyaziswe nguSomlomo okanye ngokwendlela ebekwe kule migaqo.

(5) Akufunekanga ukhansila aphazanyiswe esathetha, ngaphandle kokuba ulungiswa nguSomlomo okanye kukho omnye ukhansila ophakamisa ukuphuma emxholweni kwesithethi eso.

(6) USomlomo usenokungamkhombi ukhansila ukuba athethe kumba othile xa sele uvotelwe loo mba.

(7) USomlomo usenokungakuvumeli ukuxoxwa komba —

(a) onokuphembelela nawuphi umba okwiajenda; okanye

(b) osalinde ukuthathelwa isigqibo liqela lezomthetho okanye lezokulawula kungenjalo ikomishoni yophando.

UkuLawulwa kweNgxoxo

22. (1) Ubuncinane beeyure ezingama-24 phambi kwentlanganiso yeBhunga, abameli bamaqela ezopolitiko abakwiBhunga kufuneka banike uSomlomo uluhlu olubonisa ukuba—

(a) yiyiphi imiba yeajenda eza kuxoxwa kuloo ntlanganiso;

(b) ixesha elipheleleyo elibekelwe ukuxoxwa komba ngamnye, ngokuxhomekeke ukuba elona xesha lininzi libekelwe umba ngamnye liya kuba yimizuzu engamashumi amathathu (30) okanye naliphi ixesha anokuthatha isigqibo salo uSomlomo

(2) Ngokuxhomekeke kuluhlu olubekwe ngokomgaqwana (1), iqela ngalinye lezopolitiko kufuneka linike iSabhokhwe esiyiNtloko uluhlu lookhansila abaya kuthetha kumba othile kubuncinane beeyure ezili-12 phambi kwentlanganiso yeBhunga, yaye ithuba eliya kunikwa ukhansila ngamnye aliyi kuba ngaphezu kwemizuzu emi-3, ngokuxhomekeke ekubeni ixesha elipheleleyo likakhansila ngamnye weqela lezopolitiko aliyi kuba ngaphezu kwesithathu sexesha elibekelwe elo qela lezopolitiko ngokomgaqwana (1)(b).

(3) Ukuba uSomlomo ufuna ukutshintsha kuloo nto ikwezo zintlu, kufuneka adlulise isigqibo sakhe ngokunxulumene neZabhokhwe zamaQela ezopolitiko, lingedlulanga ixesha elifanelekileyo phambi kwentlanganiso yeBhunga, emva kokufunyanwa koluhlu olubalulwe kumgaqwana (2).

(4) Yonke imiba yeBhunga engadweliswanga ngokomgaqwana (1) kufuneka ukuba umba ubekwe ngamnye ukuba uvunywe entlanganisweni ngaphandle kwengxoxo, phambi kokuba kujongwe le miba idweliswe kumgaqwana (1).

(5) Xa ebona kufanelekile uSomlomo unokunika uSodolophu okanye iLungu elifanelekileyo leKomiti kaSodolophu kungenjalo umntu ophakamise umba othile, imizuzu emithathu ukuba aphendule, njengendlela yokuvala ingxoxo emalunga nomba oxoxwe ngokwenqaku lomgaqwana (2).

(6) Nokuba ulandela nawuphi kwimigaqo ekwimigaqwana (1) ukuya ku-(5), uSomlomo akanakuthi xa ethabatha isigqibo sakhe ngokwale miGaqo, adlelelele naliphi iqela lezopolitiko ngokunxulumene nexesha elinikwa amaqela ezopolitiko. Asinakuphinda sixoxwe isigqibo sikaSomlomo ngokunxulumene nalo mba.

Umxholo wengxoxo

23. (1) Ukhansila oza kuthetha kufuneka loo nto ayithethayo ayingqalise kwiBhunga.

(2) Ukuba ukhansila uqhubeka ngenkani nomba ongekho mxholweni, emva kokucelwa nguSomlomo ukuba angaphumi emxholweni wentetho yakhe ayibeka phambi kweBhunga, kufuneka uSomlomo amyalele ukuba ahlale phantsi ayeke ukuqhuba nokuxoxa malunga naloo mba.

(3) Ookhansila kunye nabahlali kufuneka bagcine ucwangco ezintlanganisweni, yaye abavumelekanga ukuba baqhube umlembelele wengxoxo ephindaphinda into enye, bengavumelekanga nokuba basebenzise ulwimi olukrwada kungenjalo bathukane entlanganisweni.

Isiphakamiso sokuba ubani uphumile emxholweni

24. (1) Ukhansila unokuphazamisa intlanganiso kuba efuna ukuphakamisa ukuba isithethi siphumile emxholweni, apho abonisa uSomlomo ukuba kophulwe umgaqo othile okanye umgaqo womthetho othile.

(2) Isiphakamiso sokuphuma emxholweni sinokwenziwa ngokunxulumene —

(a) nokungalandelwa kwenkqubo efanelekileyo; okanye

(b) indlela aziphethe ngayo ukhansila, umhlali, okanye umsebenzi kamasipala.

(3) Ukhansila ophakamisa ukuphuma emxholweni kwesithethi kufuneka amanyelwe ngoko nangoko, yaye kufuneka —

(a) atsho loo nto ayilungisayo; kunye

(b) nomgaqo lowo okanye umgaqo womthetho owophulweyo.

(4) Ukhansila othethayo kuze kuphakanyiswe ukuphuma kwakhe emxholweni, kufuneka anqumame ayeke ukuthetha ngoko nangoko de abe uSomlomo uwulungisile loo mba wokuphuma kwakhe emxholweni. Kufuneka inqunyanyiswe yonke imiba ebekwe phambi kweBhunga de ube ugqityiwe loo mba ubulungiswa.

(5) Ukuba kugqitywe ekubeni ulandela imigaqo, kufuneka loo khansila avunyelwe ukuba aqhube nentetho yakhe.

(6) Ukuba kugqitywe ukuba uphumile emxholweni, kufuneka loo khansila athule okanye arhoxise kungenjalo atshintshe nayiphi kuloo nto abeyithetha ukwenzela ukuba ahambelane naloo nto igqityiweyo.

(7) Isigqibo sikaSomlomo malunga nokuphuma emxholweni asiyi kuphikiswa singayi kuxoxwa, yaye kufuneka sibhalwe kwimizuzu.

Iingcaciso

25. (1) USomlomo unokuvumela ukhansila ukuba acacise intetho abeyenza, kodwa loo nto ayenze xa kukho imfuneko yoko yaye agxile kule ndawo kuthiwa uphazame kuyo.

(2) Xa ukhansila ecacisa intetho yakhe akanakuza namba mtsha, yaye akunakuvunyelwa ngxoxo malunga noko.

Iziphakamiso

26. Ukhansila unokuphakamisa umba othile kuphela xa uthe wabekwa nguSomlomo naxa uxhaswe ngomnye ukhansila, ngaphandle kwaxa kubekwe ngenye indlela kule migaqo.

Ukuthathelwa ingqalelo kweziphakamiso

27. (1) Isiphakamiso masibhalwe phantsi, sicaciswe, sisayinwe nguloo khansila usiphakamisayo, sibhalwe umhla size sisiwe kuSomlomo kubuncinane beentsuku ezintandathu zomsebenzi ngaphambi komhla wentlanganiso ophakanyiselwa yona, ngaphandle kokuba le migaqo ithetha enye into.

(2) Kufuneka uSomlomo awufake kwiajenda loo mba okanye awudlulisele kwikomiti ejongene nawo.

(3) Umgaqwana (1) awungeni xa kuphakanyiswe le miba ilandelayo:

(a) Isiphakamiso somba ongxamisekileyo; okanye

(b) Ukuthethelela umbono.

Imibuzo

28. (1) Emva kokuba kuye kwaphakanyiswa kwaza kwaxhaswa umba okanye ekupheleni kwayo nayiphi intetho emalunga nomba obuphakanyisiwe, ukhansila unokubuza imibuzo enxulumene naloo mba ewubuza kuye nawuphi omnye ukhansila.

(2) Akunakubuzwa mibuzo ingenelelayo, ngaphandle kokuba loo mbuzo ubuzwa nguloo khansila ubebuza umbuzo yaye ube unxulumene nempendulo enikwe kuloo mbuzo ububuzwa.

(3) Ukhansila obuzwa umbuzo unokuphendula ngoko nangoko okanye acele ukuba loo mbuzo ubhalwe kwisaziso.

(4) Eso saziso kuthethwe ngaso apha kumgaqwana (3) masibhalwe phantsi, sisayinwe ngukhansila ofanelekileyo, sibekwe umhla size sisiwe kuSomlomo kunye noMlawuli kaMasipala.

(5) Xa uMlawuli kaMasipala efumana eso saziso, kufuneka asidlulisele kuloo khansila ubuzwa kuye loo mbuzo zingedlulanga iintsuku ezintlanu, aze —

(a) acele ukhansila lowo ukuba anike uMlawuli kaMasipala impendulo ebhaliweyo; yaye

(b) azise uSomlomo malunga nayo nayiphi impendulo efumanekileyo malunga naloo mbuzo.

(6) Kufuneka uSomlomo aqinisekise ukuba loo mpendulo ifakwa kwiajenda yentlanganiso elandelayo.

(7) Ukhansila unokubuza umbuzo ofuna impendulo ebhaliweyo evela komnye ukhansila ngokunxulumene nawo nawuphi umba onxulumene nokwenziwa kakuhle kwemisebenzi kwanokusetyenziswa kwamagunya kamasipala.

(8) Esi saziso sombuzo kuthethwe ngaso apha kumgaqwana (7) masibhalwe phantsi, sisayinwe ngukhansila ofanelekileyo, sibekwe umhla size sisiwe kuSomlomo kunye noMlawuli kaMasipala. Kuza kulandelwa iinkqubo zomgaqwana (5) no-(6) ngokunxulumene naloo mbuzo.

Iziphakamiso ezingxamisekileyo

29. (1) Ukhansila unokubonisa iBhunga nawuphi umba ongabhalelwanga saziso ube ungaveli kwiajenda ngokuthi awucacise ngokufutshane, kuze kuthi kungakhange kuhlonyulwe malunga nawo aphakamise "ukuba loo mba uthathelwe ingqalelo njengomba ongxamisekileyo".

(2) Ukuba lo mba uphakanyiswe kumgaqwana (1) uye waxhaswa waza wavunywa, loo mntu ubewuphakamisile uya kuvunyelwa ukuba awubeke nangona engawufakanga ngesaziso.

Ukuthethelela umba

30. (1) Oku kulandelayo kuthathwa njengokuthethelela umba:

(a) Ukuba kuqale kuxoxwe malunga nawo nawuphi umba okwiajenda;

(b) ukuba kuthathelwe ingqalelo, kuvunywe kuze kulandelwe okanye kubuyiselwe umva nayiphi ingxelo ekwiajenda;

(c) ukuba nawaphi amaxwebhu athe eziswa kwiBhunga alandelwe ngendlela ecaciswe kuloo mba uphakanyisiweyo;

(d) ukuba kuthathelwa ingqalelo nawuphi umba ofakelwe ukujongwa ngokwendlela ecaciswe ekuphakanyisweni komba;

(e) ukuba uSomlomo ayalele ukhansila okanye umhlali ukuba aphume entlanganisweni; kunye

(f) naso nasiphi isiphakamiso ekuthethwe ngaso kumgaqo 31.

(2) Ukuba isiphakamiso siyaxhaswa, kufuneka sivotelwe ngaphandle kokuxoxwa.

Ukuhlakulela ingxoxo

31. Akukho siphakamiso sinokwamkelwa xa kusekho esisaxoxwayo, ngaphandle kwaxa—

(a) eso siphakamiso silungiswa;

(b) ukuxoxwa kwaloo mba kuza kuhlehliselwa umhla othile okanye ongabekwanga;

(c) bengazi kubandakanywa abahlali;

(d) beza kubuyiselwa entlanganisweni abahlali;

(e) intlanganiso iza kunqunyanyiselwa omnye umhla;

(f) intlanganiso iza kunqunqanyiselwa ixesha elithile;

(g) ingxoxo yaloo mba iza kunqunyanyiselwa ixesha elithile;

(h) loo mba uza kuvotelwa;

(i) loo mba uza kukhutshwa kwiajenda; okanye

(j) loo mbuzo okanye umba uza kurhoxiswa.

Iziphakamiso zohlaziyo

32. (1) Ukhansila unokuza nesiphakamiso sokuhlaziya ngokutsho ukuba "ukuba loo mba uhlaziywe", aze atsho ukuba kufuneka ulungiswe njani loo mba ebewubeke kuqala.

(2) Lo mba kuthethwa ngawo kumgaqwana (1) mawuxhaswe yaye awunyanzelekanga ukuba ubhalwe phantsi.

(3) Uhlaziyo maluhambelane nesiphakamiso sokuqala, yaye masicelwe kwangeli xesha usaxoxwayo lo mba wokuqala.

(4) Makuqale kuxoxwe uhlaziyo phambi kokuba kubuyelwe kwisiphakamiso sokuqala.

(5) Ukuba ufuna njalo uSomlomo, kungafuneka olo hlaziyo lucetywayo lubhalwe, lusayinwe ngukhansila oluphakamisileyo luze lunikwe uSomlomo.

(6) Ukuba kulungiswa ngaphezu komba omnye kwisiphakamiso sokuqala, esona siphakamiso sokugqibela sicetywayo masiqale sivotelwe, size ukuba sivunyiwe, loo mba ulungiswe ngokufanelekileyo.

(7) Ukuba saliwe isilungiso esiphakanyiswayo, kufuneka kuvotelwe eso silungiso siphakanyiswe ngaphambi kweso sokugqibela. Xa zigqityiwe zonke izilungiso, kufuneka kuvotelwe isiphakamiso sokuqala okanye isiphakamiso sokuqala esilungisiweyo.

(8) Akukho zilungiso zinokuphinda zenziwe kwisiphakamiso sokuqala emva kokuba uSomlomo eye wavulela ukuvotelwa kwesiphakamiso sokuqala.

(9) Isilungiso asinakulungisa owona mba ubuphakanyiswa sisiphakamiso sokuqala, koko unokulungisa indlela yokuwubeka lo mba.

(10) Kufuneka uSomlomo athathe isigqibo sokuba isilungiso siyawulandela na umgaqwana (9) aze aphendule ngokufanelekileyo malunga neso silungiso.

Isiphakamiso sokunqunyanyiswa komba

33. (1) Ekupheleni kokubekwa kwentetho, ukhansila unokuphakamisa "ukuba ukuxoxwa kwaloo mba kuhlehliselwe umhla othile okanye ongaxelwanga".

(2) Esi siphakamiso masixhaswe yaye asinyanzelekanga ukuba sibhalwe phantsi.

(3) Ukhansila owenze esi siphakamiso sokuhlehlisa unokucacisa uluvo lwakhe malunga nesi siphakamiso sokuhlehlisa.

(4) Lo khansila ubephakamise isiphakamiso sokuqala salo mba kuxoxwa ukuhlehliswa kwawo unakho ukuphendula, ze emva koko esi siphakamiso kuthethwe ngaso kumgaqwana (1) sivotelwe ngaphandle kokuphinda sixoxwe.

(5) Ukuba siyaqhutywa esi siphakamiso kuthethwe ngaso kumgaqwana (1), kufuneka loo mba uqale ufakwe kwiajenda yemiba eya kuxoxwa kwintlanganiso yaloo mhla uhlehliselwe kuwo.

(6) Ukuba asiqhutywa esi siphakamiso kuthethwe ngaso kumgaqwana (1), loo ntlanganiso iya kuqhuba ngokunga khange iphakazanyiswe, aze uSomlomo angaphindi avume siphakamiso sinjalo.

Isiphakamiso sokunqunyanyiswa kwentlanganiso iphinde iqhutywe ngenye imini

34. (1) Ukhansila ongekathathi nxaxheba kwingxoxo yomba, unokuthi nangaliphi ixesha kuxoxwa loo mba, aphakamise "ukuba intlanganiso inqunyanyiselwe omnye umhla", ngaphandle kokuba kusekho omnye ukhansila osathethayo okanye kusavotwa.

(2) Esi siphakamiso masixhaswe yaye asinyanzelekanga ukuba sibhalwe phantsi.

(3) Ukhansila owenze esi siphakamiso sokuhlehlisa unokucacisa uluvo lwakhe malunga nesi siphakamiso sokuhlehlisa.

(4) Akunakuvunyelwa ngxoxo yaloo mba, ngaphandle kokuba ukhansila wokuqala ubonisa ukungakungasivumi isiphakamiso eso, nalapho anokuthi acacise ukuba akasivumi ngazizathu zini.

(5) Awunakuphakanyiswa ukuhlaziywa kweso siphakamiso, ngaphandle kokuba oko kunxulumene nobude bethuba emayinqunyanyiswe ngalo intlanganiso.

(6) Ukuba siyaqhutywa eso siphakamiso sokunqunyanyiswa kwentlanganiso, kufuneka inqunyanyiswe intlanganiso leyo ize iphinde ihlale ngomhla obekwe kwisiphakamiso eso okanye kuhlaziyo lwaso, ngaphandle kokuba uSomlomo uyalela ukuba intlanganiso iqale iqhube de kugqitywe enye ingxoxo ngaphandle kwekhatywayo.

(7) Ukuba asiqhutywa esi siphakamiso, loo ntlanganiso iya kuqhuba ngokunga khange iphakazanyiswe, aze uSomlomo angaphindi avume siphakamiso sinjalo de kuphele isiqingatha seyure.

(8) Ukuba eso siphakamiso sokuhlehliswa kwentlanganiso siye saqhutywa kusekho umba ongekagqitywa ukuxoxwa, loo khansila uphakamise eso siphakamiso unelungelo lokuthetha kuqala xa uphinda uvulelwa ingxoxo loo mba kwintlanganiso eqhuba leyo ibinqunyanyisiwe.

(9) Akukho miba yimbi inokuxoxwa kuloo ntlanganiso iqhuba leyo ibinqunyanyisiwe ngaphandle kwale miba ibikwiajenda yentlanganiso eye yanqunyanyiswa.

Isiphakamiso sokunqunyanyiswa kwentlanganiso iphinde iqhutywe ngexesha elithile

35. (1) Ukhansila unokuthi nangaliphi na ixesha aphakamise ukuba "intlanganiso inqunyanyiswe ze iphinde iqhutywe ngexesha elithile", ngaphandle kwaxa kukho omnye ukhansila othethayo okanye kukho uvoto oluqhubekayo. Olo nqunyanyiso lunokuya kutsho kwiyure enye.

(2) Esi siphakamiso masixhaswe yaye asinyanzelekanga ukuba sibhalwe phantsi.

(3) Ukuba siyaqhutywa eso siphakamiso sokunqumamisa intlanganiso, kufuneka intlanganiso leyo inqunyanyiselwe ukuphinda iqhutywe ngexesha elithile, ize iphinde iqhube kanye ngelo xesha libekwe kwisiphakamiso.

(4) Ukuba asiqhutywa esi siphakamiso, loo ntlanganiso iya kuqhuba ngokunga khange iphakazanyiswe, aze uSomlomo angaphindi avume siphakamiso sinjalo de kuphele isiqingatha seyure.

(5) USomlomo unokuyinqumamisela ukuba iphinde iqhutywe ngexesha elithile intlanganiso, xa kukho isizathu esiphathekayo esinikiweyo.

Isiphakamiso sokunqunyanyiswa kwengxoxo iphinde iqhutywe ngexesha elithile

36. (1) Ukhansila ongekathathi nxaxheba kwingxoxo malunga nomba othile unokuthi xa kugqiba kuthetha nabani na malunga naloo mba, aphakamise "ukuba loo ngxoxo inqunyanyiselwe ixesha elithile".

(2) Esi siphakamiso masixhaswe yaye asinyanzelekanga ukuba sibhalwe phantsi.

(3) Ukhansila owenze esi siphakamiso sokuhlehlisa unokucacisa uluvo lwakhe malunga nesi siphakamiso sokuhlehlisa.

(4) Akunakuvunyelwa ngxoxo yaloo mba, ngaphandle kokuba ukhansila wokuqala ubonisa ukungakungasivumi isiphakamiso eso, nalapho anokuthi acacise ukuba akasivumi ngazizathu zini.

(5) Awunakuphakanyiswa ukuhlaziywa kweso siphakamiso, ngaphandle kokuba oko kunxulumene nobude bethuba emayinqunyanyiswe ngalo ingxoxo leyo.

(6) Ukuba siyaqhutywa eso siphakamiso sokunqunyaniswa kwengxoxo, intlanganiso leyo iya kudlulela kumba olandelayo weajenda, kuze kuphinde kubuyelwe kuloo ngxoxo inqunyanisiweyo ngelo xesha belibekwe kwisiphakamiso.

(7) Xa kuphinda kuqhutywa naloo ngxoxo ibinqunyanyisiwe, umntu onelungelo lokuthetha kuqala nguloo khansila ubephakamise oko kunqunyiswa kwengxoxo leyo.

(8) Ukuba asiqhutywa esi siphakamiso, loo ngxoxo malunga naloo mba iya kuqhuba ngokunga khange iphakazanyiswe, aze uSomlomo angaphindi avume siphakamiso sinjalo de kuphele isiqingatha seyure.

(9) UKhansila akanakuphakamisa okanye axhase ngaphezu kwesiphakamiso esinye sokunqunyanyiswa kwengxoxo malunga nomba othile ngethuba lokuxoxwa kweso siphakamiso sokunqumamisa ingxoxo leyo.

(10) USomlomo unokuyinqumamisela ingxoxo ukuba iphinde iqhutywe ngexesha elithile, xa kukho isizathu esiphathekayo esinikiweyo.

Isiphakamiso sokuvotelwa komba othile

37. (1) Ukhansila ongekathathi nxaxheba kwingxoxo malunga nomba othile unokuthi xa kugqiba kuthetha nabani na malunga naloo mba, aphakamise "ukuba loo mba uvotelwe".

(2) Esi siphakamiso masixhaswe yaye asinyanzelekanga ukuba sibhalwe phantsi.

(3) Ngokuxhomekeke kumgaqwana (4), asivumelekanga ukuba sixoxwe isiphakamiso ekuthethwe ngaso kumgaqwana (1).

(4) Xa kuphakanyiswe umba okumgaqwana (1), ukhansila ophakamise isiphakamiso sokuqala esixoxwayo unokucacisa malunga nesiphakamiso sakhe sokuqala, apho eso siphakamiso kuthethwe ngaso kumgaqwana (1) kufuneka sivotelwe singakhange siphinde sixoxwe.

(5) Ukuba asiqhutywa esi siphakamiso kuthethwe ngaso kumgaqwana (1), loo ntlanganiso iya kuqhuba ngokunga khange iphakazanyiswe, aze uSomlomo angaphindi avume siphakamiso sinjalo.

Isiphakamiso sokususwa komba othile kwiajenda

38. (1) Ukhansila ongekathathi nxaxheba kwingxoxo malunga nomba othile unokuthi xa kugqiba kuthetha nabani na malunga naloo mba, aphakamise "ukuba loo mba ukhutshwe kwiajenda".

(2) Esi siphakamiso masixhaswe yaye asinyanzelekanga ukuba sibhalwe phantsi.

(3) Ngokuxhomekeke kumgaqwana (4), asivumelekanga ukuba sixoxwe isiphakamiso ekuthethwe ngaso kumgaqwana (1).

(4) Xa kuphakanyiswe umba okumgaqwana (1), ukhansila ophakamise isiphakamiso sokuqala esixoxwayo unokucacisa malunga nesiphakamiso sakhe sokuqala, apho eso siphakamiso kuthethwe ngaso kumgaqwana (1) kufuneka sivotelwe singakhange siphinde sixoxwe.

(5) Ukuba siyaqhutywa eso siphakamiso esibalulwe kumgaqwana (1), kufuneka loo mba ususwe kwiajenda yaloo ntlanganiso, yaye akunakuphinda kuthethwe ngawo kuloo ntlanganiso.

(6) Ukuba asiqhutywa esi siphakamiso kuthethwe ngaso kumgaqwana (1), loo ntlanganiso iya kuqhuba ngokunga khange iphakazanyiswe, aze uSomlomo angaphindi avume siphakamiso sinjalo.

Isiphakamiso sokuba umba othile udluliselwe kwikomiti

39. (1) Ukhansila unokuthi kusakugqiba ukuthetha nabani na obethetha malunga nomba othile, aphakamise ukuba "loo mba udluliselwe kwikomiti".

(2) Esi siphakamiso masixhaswe yaye asinyanzelekanga ukuba sibhalwe phantsi.

(3) Ngokuxhomekeke kumgaqwana (4), asivumelekanga ukuba sixoxwe isiphakamiso ekuthethwe ngaso kumgaqwana (1).

(4) Xa kuphakanyiswe umba okumgaqwana (1), ukhansila ophakamise isiphakamiso sokuqala esixoxwayo unokucacisa malunga nesiphakamiso sakhe sokuqala, apho eso siphakamiso kuthethwe ngaso kumgaqwana (1) kufuneka sivotelwe singakhange siphinde sixoxwe.

(5) Ukuba uyaqhutywa umba obalulwe kumgaqwana (1), loo mba ubuxoxwa awunakuphinda uxoxwe kuloo ntlanganiso.

(6) Ukuba asiqhutywa esi siphakamiso kuthethwe ngaso kumgaqwana (1), loo ntlanganiso iya kuqhuba ngokunga khange iphakazanyiswe, aze uSomlomo angaphindi avume siphakamiso sinjalo.

Ukurhoxiswa kwemibuzo okanye iziphakamiso

40. (1) Ukhansila owenze isiphakamiso angasirhoxisa nanini na xa evunyelwa liBhunga kunye nokhansila osixhasileyo.

(2) Ukhansila akanakuthetha malunga nesiphakamiso emva kokuba iBhunga sele livumele ukurhoxiswa kweso siphakamiso.

(3) Ukhansila obuze umbuzo angawurhoxisa, nangaliphi na ixesha ungekaphendulwa, engakhange afumane mvume yeBhunga.

Ukungabikho kukakhansila ophakamise umba okanye umbuzo

41. Ukuba akekho ukhansila onike isaziso sesiphakamiso okanye umbuzo xa ebizwa nguSomlomo, eso siphakamiso singaphakanyiswa okanye kubuzwe umbuzo nguye nawuphi omnye ukhansila.

Ukuvuselelwa kwemibuzo okanye iziphakamiso

42. (1) Isiphakamiso esaliwe liBhunga okanye umbuzo ophendulweyo awunakuphinda uphakanyiswe okanye ubuzwe lingaphelanga ithuba leenyanga ezintathu zentlanganiso obuwaliwe okanye waphendulwa kuyo, ngaphandle kokuba kuvume iBhunga.

(2) Ukhansila ongathanda ukubuyisa isiphakamiso okanye umbuzo, kufuneka afake isiphakamiso esibhaliweyo esiya kuSomlomo.

(3) Ukuba uSomlomo ufumana isaziso esibalulwe kumgaqwana (2), kufuneka afake isaziso kwiajenda yentlanganiso elandelayo.

Iziphakamiso okanye imibuzo emalunga nemiba edluliselwe kwikomiti

43. (1) Ukhansila akanakunika saziso sasiphakamiso okanye umbuzo obhekisele kuwo nawuphi umba odluliselwe kwikomiti, ngaphandle kokuba eso siphakamiso okanye loo mbuzo —

(a) ukwafakwe nakuloo komiti; okanye

(b) uyinxalenye yoko kudluliswa komba kuloo komiti iza kuwujonga kunye nengxelo.

(2) Ukuba ilungu lekomiti libona ngathi umba ungxamisekile, elo lungu linokunika isaziso sesiphakamiso okanye umbuzo malunga nomba odluliselwe kwikomiti, nokuba eso siphakamiso asifakwanga okanye asijongwanga yiloo komiti.

Izindululo zikaSodolophu

44. (1) Isindululo esikwingxelo efakwe nguSodolophu kwiBhunga sithathwa njengokuba siphakanyiswe nguSodolophu.

(2) Eso siphakamiso asidingi kuxhaswa.

(3) USodolophu okanye naliphi ilungu leKomiti kaSodolophu, linokuthetha lize liphendule malunga nalo mba, kodwa ekuphenduleni kwalo kufuneka lizibophelele ekuphenduleni loo mba kuphela yaye alinakufaka mba mtsha kuloo ngxoxo.

ISAHLUKO SESI-7

INKQUBO YEZOMTHETHO

Ukwaziswa kwemithetho esayilwayo kamasipala

45. Ngokwecandelo le-12 loMthetho weeNdlela zokuSebenza zikaMasipala, umthetho oyilwayo kamasipala unokuziswa ngukhansila okanye ikomiti kuphela.

Ukwaziswa kwemithetho esayilwayo kamasipala isaziswa ngookhansila

46. (1) Ukhansila ufaka umthetho oyilwayo kamasipala kuSomlomo, aze afake nememorandam emalunga neenjongo zawo.

(2) USomlomo kufuneka afumane izimvo zoMlawuli kaMasipala malunga nomxholo womthetho oyilwayo kamasipala yaye usenokucela izimvo zakhe nawuphi omnye umntu.

(3) Ukuba umasipala unaye usodolophu okanye ikomiti, uSomlomo kufuneka afake kuSodolophu umthetho oyilwayo kamasipala, ukunye nazo naziphi izimvo ezifunyenwe ngokomgaqwana (2), ukuze afumane ingxelo kunye nezindululo ngokwecandelo 30(5) loMthetho wamaCandelo kaMsipala.

(4) Kufuneka uSodolophu ajonge umthetho oyilwayo kamasipala aze athathe isigqibo sokuba uyawuxhasa na okanye hayi, zingaphelanga iinyanga ezintathu ewufumene kuSomlomo.

(5) Ukuba uSodolophu ugqiba ekubeni awuxhase uthetho oyilwayo kamasipala, kufuneka uMlawuli kaMasipala awupapashe loo mthetho uyilwayo kamasipala esenzela ukuba abahlali baveze izimvo zabo ngokomgaqo wama-48.

(6) Ukuba uSodolophu ugqiba ekubeni angawuxhasi loo mthetho uyilwayo kamasipala, kufuneka afake kwiBhunga ingxelo ebeka oku kulandelayo:

(a) Isishwankathelo esinabileyo saloo mthetho uyilwayo kamasipala;

(b) imemorandam emalunga neenjongo zomthetho oyilwayo kamasipala;

(b) okuqulethwe nguloo mthetho uyilwayo kamasipala;

(d) ukuba uyavunywa loo mthetho uyilwayo kamasipala, eminye imithetho eyilwayo kamasipala eya kubhangiswa okanye ihlaziywe;

(e) naziphi ezinye izimvo okanye iingcebiso;

(f) izizathu zokuba kutheni ungaxhaswanga loo mthetho uyilwayo kamasipala; kunye

(g) nesindululo.

(7) Emva kokujonga ingxelo ekuthethwe ngayo kumgaqwana (6), kufuneka iBhunga lithathe isigqibo sokuba liyawala na loo mthetho uyilwayo kamasipala okanye liyakuvuma ukudluliselwa kwawo kwinkqubo yomthetho ebekwe kumgaqo wama-48 nowama-49 ngokunxulumene naloo mthetho uyilwayo kamasipala.

(8) Xa umthetho oyilwayo kamasipala waliwe liBhunga, akunakuphinda kufakwe omnye umthetho kamasipala ofana nalowo de kuphele iinyanga ezintandathu emva komhla wokwaliwa kwawo.

(9) Xa sele kuvunyiwe ukuqalwa kwenkqubo yomthetho ngokunxulumene nomthetho oyilwayo kamasipala ngokomgaqwana (7), kufuneka loo mthetho uyilwayo kamasipala upapashwe ukuze abahlali bafumane ithuba lokuvakalisa izimvo zabo ngokomgaqo wama-48.

(10) Ukuba umasipala awunaye uSodolophu, kufuneka loo khansila ubefake umthetho oyilwayo kamasipala afake kwiBhunga ingxelo ecacisa le miba ibalulwe kumgaqwana (6)(a) ukuya ku-(g), kuze emva koko kulandelwe iinkqubo ezibekwe kumgaqwana (7) ukuya ku-(9).

Ukwaziswa kwemithetho esayilwayo kamasipala nguSodolophu

47. (1) USodolophu ufaka umthetho oyilwayo kamasipala kuSomlomo noMlawuli kaMasipala, aze afake nememorandam emalunga neenjongo zawo.

(2) Ukuba uSodolophu ugqiba ekubeni awuxhase uthetho oyilwayo kamasipala, kufuneka uMlawuli kaMasipala awupapashe loo mthetho uyilwayo kamasipala esenzela ukuba abahlali baveze izimvo zabo ngokomgaqo wama-48.

Ukupapashwa kwemithetho esayilwayo kamasipala

48. Kufuneka uMlawuli kaMasipala athi nje kwangoko kangangoko emva —

(a) kokuba uSodolophu egqibe ekubeni awuxhase umthetho oyilwayo kamasipala phantsi komgaqo 46(5);

(b) kokuba iBhunga linike imvume yokuba kuqhutywe inkqubo yezomthetho ngokomgaqo 46(7); okanye

(c) kokuba uSodolophu efake umthetho oyilwayo kamasipala ngokomgaqo 47(1),

apapashe umthetho oyilwayo kamasipala ukuze abahlali bafake izimvo zabo ngokwecandelo 12(1)*(b)* loMthetho weeNdlela zokuSebenza zikaMasipala ubuncinane beentsuku ezingama-30, ngaphandle kokuba iBhunga livume ithuba elifutshane kunelo.

Ukuthathelwa ingqalelo kwemithetho esayilwayo kamasipala

49. (1) Kufuneka uMlawuli kaMasipala afake ingxelo kwiBhunga okanye ukuba umasipala unaye uSodolophu, afake kuloo sodolophu, kwangoko kangangoko emva komhla wokuvalwa kwezimvo zabahlali ezibalulwe kumgaqo wama-48, ize loo ngxelo ihambe —

(a) Nekopi yaloo mthetho uyilwayo kamasipala;

(b) iikopi zezibhengezo ezimema izimvo zabahlali;

(c) naziphi izimvo ezifunyenwe kubahlali; kunye

(d) nazo naziphi ezinye izimvo okanye izindululo ezivela kuMlawuli kaMasipala.

(2) Ukuba loo masipala unaye usodolophu, kufuneka uSodolophu ajonge loo ngxelo ifakwe nguMlawuli kaMasipala yaye kufuneka —

(a) afake kwiBhunga ingxelo ecacisa oku kulandelayo:

(i) Isishwankathelo esinabileyo saloo mthetho uyilwayo kamasipala;

(ii) imemorandam emalunga neenjongo zomthetho oyilwayo kamasipala;

(iii) uluvo lukaSodolophu malunga nemfuneko yalo mthetho uyilwayo kamasipala.

(iv) okuqulethwe nguloo mthetho uyilwayo kamasipala;

(v) ukuba loo mthetho uyilwayo kamasipala uyavunywa, eminye imithetho eyilwayo kamasipala eya kubhangiswa okanye ihlaziywe; kunye

(e) naziphi ezinye izimvo okanye iingcebiso; aze

(b) aphakamise ukuba iBhunga liwupasise loo mthetho kamasipala, liwupasise ukwimo ehlaziyiweyo loo mthetho kamasipala okanye liwale umthetho kamasipala lowo.

(3) Xa umthetho oyilwayo kamasipala waliwe liBhunga, akunakuphinda kufakwe omnye umthetho kamasipala ofana nalowo de kuphele iinyanga ezintandathu emva komhla wokwaliwa kwawo.

(4) Xa umthetho kamasipala upasisiwe, kufuneka upasiswe ngokwecandelo le-13 loMthetho weeNdlela zokuSebenza zikaMasipala.

ISAHLUKO SESI-8

IMIBA GABALALA

IiLwimi eziseMthethweni

50. Nabani na othetha entlanganisweni angasebenzisa naluphi kwezi lwimi zintathu zisemthethweni nezibalulwa nguMgaqo-siseko weNtshona Koloni, 1997, isiBhulu, isiNgesi nesiXhosa.

Abasebenzi bakamasipala

51. (1) Abasebenzi bakamasipala abachophela intlanganiso mabalandele imigaqo babambe nocwangco olubhekisa kookhansila.

(2) Umsebenzi kamasipala kufuneka aye entlanganiswe xa ecelwe nguMlawuli kaMasipala.

Amatyala nezohlwayo

52. (1) Ukhansila okanye umhlali othe—

(a) wangavumi ukuphuma entlanganisweni yebhunga okanye yekomiti akucelwa nguSomlomo okanye usihlalo waloo ntlanganiso ukuba aphume ngokomgaqo 19(3)(b); okanye

(b) obuyela entlanganisweni abegxothwe okanye wakhutshwa kuyo ngokomgaqo 19(3)(b)

unokukhutshwa ngenkani yaye unetyala lokophula umthetho kananjalo eya kujongana nokugwetywa intlawulo okanye avalelwe entolongweni ithuba elingekho ngaphezu kweenyanga ezintandathu, kungenjalo ahlawuliswe aze avalelwe entolongweni.

(2) Akukho khansila okanye umhlali unokuthi—

(a) aphazamisane-

(i) kungenjalo axabe endleleni yebhunga okanye ikomiti xa elo bhunga okanye ikomiti isebenzisa amagunya ayo okanye isenza umsebenzi wayo; okanye

(ii) ukhansila ekwenzeni kwakhe umsebenzi wakhe njengokhansila;

(b) agrogrise okanye avalele ukhansila ukuba angakwazi kudlula okanye ukuya entlanganisweni yebhunga okanye yekomiti;

(c) ahlasele okanye agrogrise ukhansila, kungenjalo angamniki isibonelelo sakhe ukhansila, ngenxa yendlela aye waziphatha ngayo loo khansila kwintlanganiso yebhunga okanye ekomitini;

(d) adale okanye athathe inxaxheba kuko nakuphazamisana okukwindawo ekuqhuba kuyo intlanganiso yebhunga okanye yekomiti;

(e) angaphumeleli okanye angavumi ukulandela umyalelo onikwa ngumntu ophethe intlanganiso yebhunga okanye yekomiti, ngokunxulumene nobukho bakhe nawuphi umntu kuloo ntlanganiso; kungenjalo

(f) angaphumeleli okanye angavumi ukulandela umyalelo onikwa ligosa eligunyaziswe libhunga ngokunxulumene—

(i) nobukho babantu abathile kwintlanganiso ethile yebhunga okanye yekomiti; okanye

(ii) nokuphatha nasiphi na isixhobo, kuquka umpu, kwindawo leyo yentlanganiso okanye nayiphi na inxenye yayo.

(3) Akukho mntu unokuthembisa ukwenza nantoni na okanye anike nasiphi isibonelelo ngendlela engafanelekanga esebenzisa ubuqhopholo, izigrogriso, izinyanzeliso, izithuko okanye naluphi uhlobo lokoyikisa—

(a) aphembelele ukhansila ekwenzeni kwakhe umsebenzi wakhe loo khansila;

(b) anyanzelise ukhansila ukuba angayi kwintlanganiso yebhunga okanye yekhomiti; okanye

(c) azame ukunyanzelisa ukhansila ukuba abhengeze yena kuyo nayiphi into ebisaza kufakwa okanye icetywe kungenjalo elindele ukufakwa kwintlanganiso yebhunga okanye yekomiti.

(4) Umntu, kuquka nokhansila, owaphula umgaqwana (2) no-(3) unetyala yaye xa ethe wafunyaniswa enetyala ngenene uya kujongana nentlawulo okanye ukuvalelwa entlolongweni ithuba elingekho ngaphezu kweminyaka emithathu kungenjalo ahlawuliswe intlawulo aphinde avalelwe entolongweni.

Isihloko esifutshane

53. Lo Mthetho kaMasipala ubizwa ngokuba nguMthetho kaMasipala omalunga nemiGaqo yokuMa kweeNtlanganiso zeBhunga, ka-2018.

WITZENBERG MUNICIPALITY

RAAD SE VERTEENWOORDIGERS / COUNCIL'S REPRESENTATIVES

OUTSIDE BODIES	Number of represen-tatives	African National Congress (ANC)	Democratic Alliance (DA)	Economic Freedom Fighters (EFF)	GOOD	Independent Civic Organisation of South Africa (ICOSA)	Patriotic Alliance	Vryheids-front Plus	Witzenberg Aksie	Witzenberg Party
Cape Winelands District Municipality (Amendments according to list)	3									
Cape Winelands District Municipality Public Transport Forum	2									
Transport Riders Museum Ceres	2									
Oude Kerk Volksmuseum Tulbagh	1									

OUTSIDE BODIES	Number of represen-tatives	African National Congress (ANC)	Democratic Alliance (DA)	Economic Freedom Fighters (EFF)	GOOD	Independent Civic Organisation of South Africa (ICOSA)	Patriotic Alliance	Vryheids-front Plus	Witzenberg Aksie	Witzenberg Party
Tourism	Ceres and Koue Bokkeveld									
	Tulbagh									
	Wolseley									
	PA Hamlet									
	Witzenberg Tourism									
Ceres Koekedouw Management Committee	3									

OUTSIDE BODIES	Number of represen-tatives	African National Congress (ANC)	Democratic Alliance (DA)	Economic Freedom Fighters (EFF)	GOOD	Independent Civic Organisation of South Africa (ICOSA)	Patriotic Alliance	Vryheids-front Plus	Witzenberg Aksie	Witzenberg Party
Community Police Forum	Ceres									
	Tulbagh									
	Wolseley									
	PA Hamlet									
	Koue Bokkeveld									
	Breede River									

OUTSIDE BODIES	**Number of represen-tatives**	**African National Congress (ANC)**	**Democratic Alliance (DA)**	**Economic Freedom Fighters (EFF)**	**GOOD**	**Independent Civic Organisation of South Africa (ICOSA)**	**Patriotic Alliance**	**Vryheids-front Plus**	**Witzenberg Aksie**	**Witzenberg Party**
Taxi Liaison Committee (Taxi Skakelkomitee)	2									
WICT Committee	3									
Western Cape Division of SALGBC Structures	2									
SALGA Western Cape	2									

OUTSIDE BODIES		Number of represen-tatives	African National Congress (ANC)	Democratic Alliance (DA)	Economic Freedom Fighters (EFF)	GOOD	Independent Civic Organisation of South Africa (ICOSA)	Patriotic Alliance	Vryheids-front Plus	Witzenberg Aksie	Witzenberg Party
SALGA Western Cape (Working Groups)	Capacity Building and Institutional Resilience	1 Repr									
	Community Development and Social Cohesion	1 Repr plus 1 Secundi									
	Economic Empowerment and Employment Creation	1 Repr plus 1 Secundi									
	Environmental Planning and Climate Resilience	1 Repr plus 1 Secundi									
	Government and Intergovernmental Relations	1 Repr plus 1 Secundi									
	Human Settlement and Municipal Planning	1 Repr plus 1 Secundi									
	Municipal Finance and Fiscal Policy	1 Repr plus 1 Secundi									

OUTSIDE BODIES		Number of represen-tatives	African National Congress (ANC)	Democratic Alliance (DA)	Economic Freedom Fighters (EFF)	GOOD	Independent Civic Organisation of South Africa (ICOSA)	Patriotic Alliance	Vryheids-front Plus	Witzenberg Aksie	Witzenberg Party
	Municipal Innovations and Information Technology	1 Repr plus 1 Secundi									
	Public Transport and Roads	1 Repr plus 1 Secundi									
	Water, Sanitation and Waste Management	1 Repr plus 1 Secundi									
Provincial SALGA Women Commission (SWC)		1									
Committee for Strategic Housing: Cape Winelands DM		1									
Witzenberg Sport and Recreational Council		2									
Tulbagh Water Users' Association		1									
Wolseley Water Users' Association		1									

OUTSIDE BODIES	**Number of represen-tatives**	**African National Congress (ANC)**	**Democratic Alliance (DA)**	**Economic Freedom Fighters (EFF)**	**GOOD**	**Independent Civic Organisation of South Africa (ICOSA)**	**Patriotic Alliance**	**Vryheids-front Plus**	**Witzenberg Aksie**	**Witzenberg Party**
Koue Bokkeveld Water Users' Association	2									
VUKA Trust	2									
OTHER COUNCIL COMMITTEES										
Local Labour Forum	4									
Local Intergovernmental Relations Forum	6									
Public Transport Liaison Committee	5									
Municipal Public Accounts Committee (MPAC)	5									

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM –

AAN / TO : Municipal Manager

VAN / FROM : Manager: IDP

DATUM / DATE : 25 November 2021

VERW. / REF : 03/03/01/05

Establishment of Ward Committees

1. The process of establishing Ward Committees in each of twelve (12) Wards will be facilitated by the Municipality in collaboration with officials from the local office of the Independent Electoral Commission (IEC). This process will be driven by the Integrated Development Planning Unit, with the Councils Speaker as Champion of this program.

2. The Municipality will roll out the process, which will start the end of December, and should be completed by the end-February 2022 in all Wards.

   A media campaign will be launched to ensure maximum community participation in this process. This will include informing members of the community that they may only nominate and vote in ward committee elections in the wards in which they are a resident and registered to nominate and vote, as well as providing information of when and where the elections in each ward will take place and what they need to bring with them (e.g. ID document).

   Through this establishment process, it is intended that members of the community will understand the purpose and potential benefits of the Ward Committee System. Community members should also be in a better position to make informed decisions with regard to nominating and electing appropriate members of Ward Committees and be able to hold Ward Committees accountable once they are established.

3. The municipality will conduct a one day training session with the relevant officials on the procedure to use for elections.

4. It is envisaged that an election meeting will be held in each of the twelve (12) wards on weekdays in the evening at 18h00.

5. A two day introductory training and capacity building session will be provided for each of the twelve (12) newly elected Ward Committees.

   The aim of the capacity building is to create a deeper understanding amongst the Ward Committee members. The Ward Committee Induction Manual (workbook and guide), SAQA ID: 242896 and 242892 will be used as training material.

   Five officials from the Municipality already underwent Train the Trainer training, in order to rollout the capacity building once all twelve (12) Ward Committees have been established.

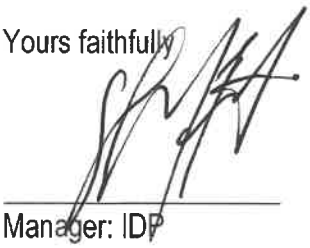
6. See the attached process plan hereto for proposed timeframes.

✉ 44 Ceres 6835 ☎ (023) 316 1854 ✆ (023) 316 1877 admin@witzenberg.gov.za

7. The term of office for Ward Committees is set out in the Witzenberg Municipality's Policy on Ward Committees. The Policy on Ward Committees will be work-shopped with the elected Ward Councillors, and if needed be amended by Council.

8. Witzenberg Municipality, the Integrated Development Planning Unit will make administrative arrangements to support Ward Committees in performing their functions.

Yours faithfully

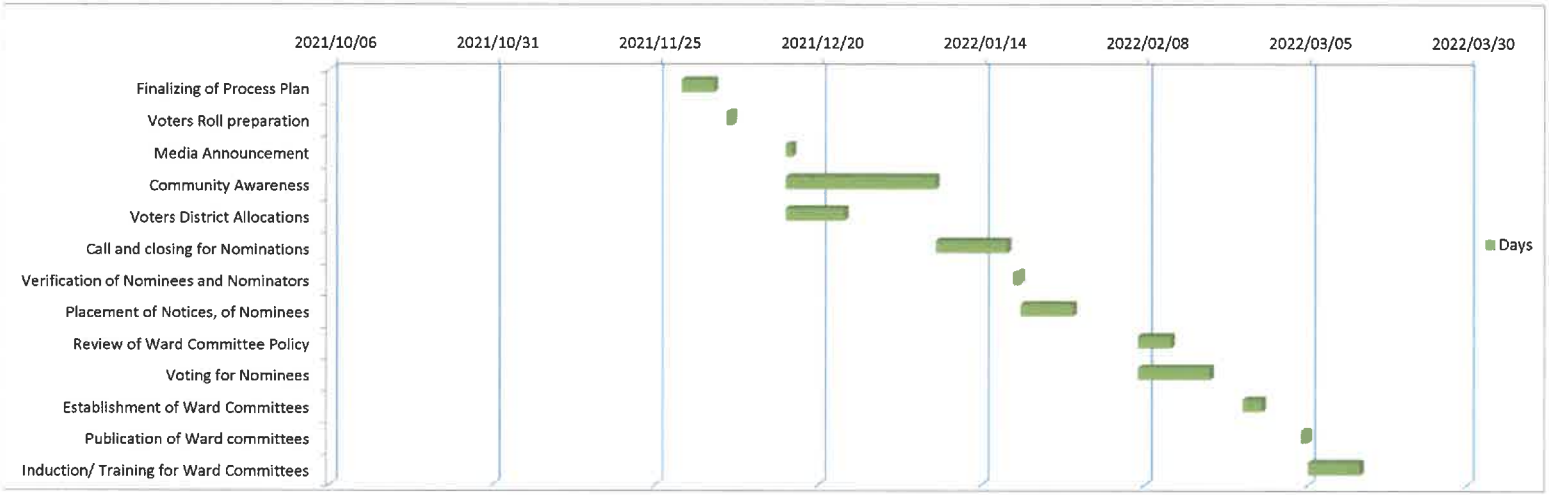


Manager: IDP

Establishment of Ward Committees

Activity	Start Date	Days	End Date
Finalizing of Process Plan	29-Nov-21	5	03-Dec-21
Voters Roll preparation	06-Dec-21	1	06-Dec-21
Media Announcement	15-Dec-21	1	15-Dec-21
Community Awareness	15-Dec-21	23	07-Jan-22
Voters District Allocations	15-Dec-21	9	23-Dec-21
Call and closing for Nominations	07-Jan-22	11	18-Jan-22
Verification of Nominees and Nominators	19-Jan-22	1	19-Jan-22
Placement of Notices, of Nominees	20-Jan-22	8	28-Jan-22
Review of Ward Committee Policy	07-Feb-22	5	11-Feb-22
Voting for Nominees	07-Feb-22	11	17-Feb-22
Establishment of Ward Committees	23-Feb-22	3	25-Feb-22
Publication of Ward committees	04-Mar-22	1	04-Mar-22
Induction/ Training for Ward Committees	05-Mar-22	8	12-Mar-22

WITZENBERG
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COUNCIL MEETING SCHEDULE: JANUARY UNTIL JUNE 2022

MONTH	DATE	TIME	VENUE	MEETING
January	18	09:00	Virtual meeting / Council Chambers	Senior Management
	19	14:00	Plantation Hall, Pine Forest Resort, Ceres	Local Labour Forum
	21	09:00	Virtual meeting	Performance, Risk and Audit Committee
	24	09:00	Virtual meeting / Council Chambers	Senior Management
	25	10:00	Town Hall, Ceres	Council workshop
	26	10:00	Town Hall, Ceres	Council meeting
	31	09:00	Virtual meeting / Council Chambers	Senior Management
		08:00	Town Hall, Tulbagh	SALGA Councillor training
February	4	08:00	Town Hall, Tulbagh	SALGA Councillor training
	7	09:00	Virtual meeting / Council Chambers	Senior Management
	8	10:00	Virtual meeting / Town Hall, Ceres	Executive Mayoral Committee
	9	10:00	Virtual meeting / Town Hall, Ceres	Committee for Technical Services
	9	14:00	Virtual meeting / Town Hall, Ceres	Committee for Local Economic Development & Tourism
	10	10:00	Virtual meeting / Town Hall, Ceres	Committee for Community Development
	10	14:00	Virtual meeting / Town Hall, Ceres	Committee for Corporate and Financial Services
	14	09:00	Virtual meeting / Council Chambers	Senior Management
	16	14:00	Plantation Hall, Pine Forest Resort, Ceres	Local Labour Forum
	21	09:00	Virtual meeting / Council Chambers	Senior Management
	22	10:00	Town Hall, Ceres	Council workshop
	23	10:00	Town Hall, Ceres	Council meeting
	24	10:00	Virtual meeting / Town Hall, Ceres	Committee for Housing Matters
	28	09:00	Virtual meeting / Council Chambers	Senior Management

March	1	10:00	Virtual meeting / Town Hall, Ceres	Executive Mayoral Committee
	7	09:00	Virtual meeting / Council Chambers	Senior Management
	9	14:00	Plantation Hall, Pine Forest Resort, Ceres	Local Labour Forum
	10	10:00	Virtual meeting / Town Hall, Ceres	Municipal Public Accounts Committee
	11	09:00	Virtual meeting	Performance, Risk and Audit Committee
	14	09:00	Virtual meeting / Council Chambers	Senior Management
	15	10:00	Virtual meeting / Town Hall, Ceres	Executive Mayoral Committee
	28	09:00	Virtual meeting / Council Chambers	Senior Management
	29	10:00	Town Hall, Ceres	Council workshop
	30	10:00	Town Hall, Ceres	Council meeting
April	4	09:00	Virtual meeting / Council Chambers	Senior Management
	5	10:00	Virtual meeting / Town Hall, Ceres	Executive Mayoral Committee
	6	14:00	Plantation Hall, Pine Forest Resort, Ceres	Local Labour Forum
	11	09:00	Virtual meeting / Council Chambers	Senior Management
	19	10:00	Virtual meeting / Town Hall, Ceres	Executive Mayoral Committee
	20	10:00	Virtual meeting / Town Hall, Ceres	Committee for Technical Services
	20	14:00	Virtual meeting / Town Hall, Ceres	Committee for Local Economic Development and Tourism
	21	10:00	Virtual meeting / Town Hall, Ceres	Committee for Community Development
	21	14:00	Virtual meeting / Town Hall, Ceres	Committee for Corporate and Financial Services
	25	09:00	Virtual meeting / Council Chambers	Senior Management
	28	10:00	Virtual meeting / Town Hall, Ceres	Committee for Housing Matters

May	3	10:00	Virtual meeting / Town Hall	Executive Mayoral Committee
	6	09:00	Virtual meeting	Performance, Risk and Audit Committee
	9	09:00	Virtual meeting / Council Chambers	Senior Management
	11	14:00	Plantation Hall, Pine Forest Resort, Ceres	Local Labour Forum
	16	09:00	Virtual meeting / Council Chambers	Senior Management
	17	10:00	Virtual meeting / Town Hall	Executive Mayoral Committee
	19	10:00	Virtual meeting / Town Hall, Ceres	Committee for Housing Matters
	23	09:00	Virtual meeting / Council Chambers	Senior Management
	25	10:00	Town Hall, Ceres	Council workshop
	26	10:00	Town Hall, Ceres	Council meeting
	30	09:00	Virtual meeting / Council Chambers	Senior Management
June	6	09:00	Virtual meeting / Council Chambers	Senior Management
	7	10:00	Virtual meeting / Town Hall, Ceres	Executive Mayoral Committee
	8	14:00	Plantation Hall, Pine Forest Resort, Ceres	Local Labour Forum
	9	14:00	Virtual meeting / Town Hall, Ceres	Municipal Public Accounts Committee
	13	09:00	Virtual meeting / Council Chambers	Senior Management
	14	10:00	Virtual meeting / Town Hall, Ceres	Committee for Technical Services
	14	14:00	Virtual meeting / Town Hall, Ceres	Committee for Local Economic Development & Tourism
	15	10:00	Virtual meeting / Town Hall, Ceres	Committee for Community Development
	15	14:00	Virtual meeting / Town Hall, Ceres	Committee for Corporate and Financial Services
	23	10:00	Virtual meeting / Town Hall, Ceres	Committee for Housing Matters


WESTERN CAPE PROVINCE INTERGOVERNMENTAL ENGAGEMENTS CALENDAR 2022
JAN
NEW YEAR
SALGA: PEC
MPAC Oversight - Cape Agulhas
SALGA: Provincial Conference - George
SALGA: Provincial Conference - George
MAYCO - Swellendam
MAYCO - Stellenbosch
Exec MAYCO - Swartland
MAYCO - Drakenstein
Exec MAYCO - George
MAYCO - CWDM
Audit Committee - Cape Agulhas
PGMTEC 2
PGMTEC 2
MPAC - Swartland
Council - George
Cabinet: 10h00
PGMTEC 2
Exec MAYCO - Hessequa
Council - Stellenbosch
MAYCO 2 - Drakenstein
Council - Drakenstein
PGMTEC 2
Council - George
Council - Swellendam
Council - Swartland
Council - CWDM
PGMTEC 2
IGC 14:00
Council - Cape Agulhas
FEB
First Thursday: 17h00
Audit Committee - CWDM
PTM: 14H00
Cabinet Bosberaad
MPAC - George
Local Labour Forum - George
Cabinet Bosberaad
MPAC - Langeberg
Local Labour Forum - Swellendam
MAYCO - Stellenbosch
MAYCO - CWDM
SONA
Exec MAYCO - George
MPAC - George
Local Labour Forum - George
Exec MAYCO - Swartland
Special Council - George
SOPA
Heads of Disaster Management Centre Forum
Exec MAYCO - Mossel Bay
SOPA Debate
Exec MAYCO - George
MAYCO - Langeberg
MAYCO - Swellendam
Exec MAYCO - Swartland
MAYCO - Drakenstein
Local Labour Forum - Mossel Bay
MPAC - Stellenbosch
Special Council - George
Local Labour Forum - Cape Agulhas
Coastal Provincial Disaster Management Centre
Provincial Disaster Management Advisory Forum
WCMMF
MAYCO - Cape Agulhas
Council - George
Council - Mossel Bay
Council - Swellendam
Council - CWDM
Local Labour Forum - Mossel Bay
MAYCO - Cape Agulhas
Council - Swellendam
Council - George
Council - CWDM
WCMMF
DCF - CWDM DCFTech - CWDM MAYCO - Drakenstein Council - Drakenstein
Exec MAYCO - Hessequa
Local Labour Forum - Hessequa
MARCH
Thusong Planning Forum
First Thursday: 17h00
Thusong Planning Forum
WC Budget Day
MPAC - George
MPAC - Swartland
Local Labour Forum - George
MPAC - Langeberg
Local Labour Forum - Swellendam
MAYCO - CWDM
PTM: 14H00
MPAC - Swellendam
Cabinet: 10h00
Exec MAYCO - George
MPAC - Hessequa
PTM: 14H00
Special MPAC - Cape Agulhas
MAYCO - Langeberg
MAYCO - Swellendam
MAYCO - Stellenbosch
Cabinet: 10h00
MPAC - Stellenbosch
Special Council - George
Local Labour Forum - Cape Agulhas
MPRA Focus Group
HUMAN RIGHTS DAY
HUMAN RIGHTS DAY 'OBSERVED'
Exec MAYCO - Mossel Bay
Council - Langeberg
Cabinet: 10h00
Exec MAYCO - Swartland
MAYCO - Drakenstein
Local Labour Forum - Mossel Bay
MAYCO - Cape Agulhas
Council - George
Council - CWDM
Exec MAYCO - Hessequa
Local Labour Forum - Hessequa
PTM: 14H00
Local Labour Forum - Hessequa
Council - Cape Agulhas
MPAC - Cape Agulhas
Exec MAYCO - Hessequa
Council - Stellenbosch
MAYCO 2 - Drakenstein
Council - Drakenstein
Council - Mossel Bay
Council - Swartland
APRIL
First Thursday: 09h00
Cabinet meets Business
MPAC - Langeberg
Audit Committee - CWDM
Cabinet meets FBOs
MPAC - George
Local Labour Forum - George
SALGA: PEC
Local Labour Forum - Swellendam
MAYCO - Stellenbosch
MAYCO - CWDM
Cabinet: 10h00
Exec MAYCO - George
GOOD FRIDAY
FAMILY DAY
PTM: 14H00
Cde Mayco: 17h00
Exec MAYCO - Mossel Bay
MAYCO - Langeberg
MAYCO - Swellendam
MAYCO - Cape Agulhas
Exec MAYCO - Swartland
MAYCO - Drakenstein
MPAC - Stellenbosch
Local Labour Forum - Mossel Bay
Special Council - George
MAYCO - Bitou
Audit Committee - Cape Agulhas
FREEDOM DAY
MPAC - Swartland Exec Mayco - Hessequa
Council - Langeberg
Council - Cape Agulhas
MPAC - Cape Agulhas
Cabinet: 10h00
Council - George
Council - Mossel Bay
Council - Swellendam
Council - Swartland
Council - Stellenbosch
Council - CWDM
MAYCO 2 - Drakenstein
Council - Drakenstein
PTM: 14H00
Local Labour Forum - Hessequa
Exec MAYCO - Hessequa
Council - Stellenbosch
MAYCO 2 - Drakenstein
Council - Drakenstein
Council - Mossel Bay
Council - Swellendam
MAY
WORKERS' DAY
WORKERS DAY 'OBSERVED'
Cabinet: 10h00
First Thursday: 17h00
Cabinet Outreach (Overberg)
MPAC - Swellendam
Cabinet Bosberaad
MPAC - George
Local Labour Forum - George
Cabinet Bosberaad
Retreat Day
MPAC - Langeberg
Local Labour Forum - Swellendam
MAYCO - Stellenbosch
MAYCO - CWDM
Exec MAYCO - George
Local Labour Forum - Cape Agulhas
Local Labour Forum - Hessequa
Exec MAYCO - Mossel Bay
Cabinet Bosberaad
MAYCO - Swellendam
Heads of Disaster Management Centre Forum
MPAC - Stellenbosch
Local Labour Forum - Hessequa
Local Labour Forum - Mossel Bay
Exec MAYCO - Swartland
SALGA: GGR
IGC: 16h00
Local Labour Forum - Hessequa
Exec MAYCO - Mossel Bay
Council - Langeberg
Cabinet: 10h00 MAYCO Swellendam MAYCO 2 - Drakenstein
Council - Drakenstein
WCMMF Local Labour Forum - Mossel Bay MAYCO Cape Agulhas
Council - George
Council - CWDM
WCMMF
PTM: 14H00
ARBOR DAY
Cabinet: 10h00
Exec MAYCO - Hessequa
MAYCO - Langeberg
MAYCO - Cape Agulhas
Council - Hessequa
Council - Stellenbosch
MAYCO - Drakenstein
Provincial Disaster Management Advisory Forum
Council - George
Council - Mossel Bay
Council - Swellendam
Council - Swartland
Council - CWDM
Coastal Provincial Disaster Management Centre
DCF - CWDM DCFTech - CWDM
Council - Cape Agulhas
MPAC - Cape Agulhas
Exec MAYCO - Hessequa
Council - Mossel Bay
Council - Swellendam
PTM: 14H00
Special Council - George
MinMay: 09h00
Council - Langeberg
Council - Cape Agulhas
MPAC - Cape Agulhas
MAYCO 2 - Drakenstein
Council - Drakenstein
JUNE
First Thursday: 17h00
MPAC - George
Local Labour Forum - George
Cabinet: 10h00
MPAC - Langeberg
MAYCO - Stellenbosch
MAYCO - CWDM
Exec MAYCO - George
PTM: 14H00
MPAC - Hessequa
MAYCO - Drakenstein
IGC 14:30 (WCG)
MAYCO - Langeberg
Exec MAYCO - Swartland
Local Labour Forum - Swellendam
Local Labour Forum - Cape Agulhas
YOUTH DAY
MPAC - Stellenbosch
JULY
Audit Committee - CWDM
MPAC - George
Local Labour Forum - George
Exec MAYCO - Swartland
Exec MAYCO - George
Local Labour Forum - Cape Agulhas
PTM: 14H00
Exec MAYCO - Mossel Bay
Cabinet: 10h00
Local Labour Forum - Hessequa
MAYCO - Cape Agulhas
MAYCO - Stellenbosch
MAYCO - Drakenstein
MPAC - Swellendam
MPAC - Stellenbosch
Local Labour Forum - Mossel Bay
Special Council - George
Audit Committee - Cape Agulhas
MPAC - Swartland
Council - Stellenbosch
Council - Cape Agulhas
MPAC - Cape Agulhas
MAYCO 2 - Drakenstein
Council - Drakenstein
Council - George
Council - Mossel Bay
Council - Swellendam
Council - Swartland
Exec MAYCO - Hessequa
Council - Mossel Bay
Council - Swellendam
AUG
Cabinet Outreach (Cape Winelands)
Cabinet Bosberaad
Cabinet Bosberaad
First Thursday: 17h00
NATIONAL WOMEN'S DAY
MPAC - George
MPAC - Langeberg
Local Labour Forum - George
Local Labour Forum - Swellendam
Exec Mayco - George
Exec MAYCO - Mossel Bay
Cabinet: 10h00
MAYCO - Swellendam
MAYCO - Stellenbosch
Exec MAYCO - Swartland
MAYCO - Drakenstein
Heads of Disaster Management Centre Forum
MPAC - Stellenbosch
Local Labour Forum - Mossel Bay
Special Council - George
Local Labour Forum - Cape Agulhas
IGC: 14H00
Cabinet meets Agriculture
Local Labour Forum - Hessequa
Mayco - Langeberg
Council - Stellenbosch
MAYCO - Cape Agulhas
MAYCO 2 - Drakenstein
Council - Drakenstein
WCMMF
Provincial Disaster Management Advisory Forum
Council - George
Council - Mossel Bay
Council - Swellendam
Council - Swartland
Coastal Provincial Disaster Management Centre
DCF - CWDM DCFTech - CWDM
Cabinet Outreach (Garden Route)
Audit Committee - Cape Agulhas
PCF: 09H00
Council - Langeberg
Cabinet: 10h00
Exec MAYCO - Hessequa
Council - Cape Agulhas
MPAC - Cape Agulhas
SEPT
First Thursday: 17h00
PTM: 14H00
MPAC - Langeberg
MPAC - Hessequa
MPAC - George
Local Labour Forum - George
Cabinet: 10h00
Local Labour Forum - Swellendam
MAYCO - Stellenbosch
MAYCO - Drakenstein
Exec MAYCO - George
Local Labour Forum - Cape Agulhas
MTBPC 1
MTBPC 1
Local Labour Forum - Hessequa
Exec MAYCO - Mossel Bay
MAYCO - Langeberg
MAYCO - Swellendam
Exec MAYCO - Swartland
Cabinet: 10h00
MPAC - Stellenbosch
Local Labour Forum - Mossel Bay
HERITAGE DAY
PTM: 14H00
MAYCO - Cape Agulhas
Council - Langeberg
Cabinet: 10h00
Exec MAYCO - Hessequa
Council - Hessequa
MPAC - Cape Agulhas
MAYCO 2 - Drakenstein
Council - Drakenstein
Council - George
Council - Mossel Bay
Council - Swellendam
OCT
First Thursday: 17h00
MPAC - Drakenstein
Local Labour Forum - George
Audit Committee - CWDM
PTM: 14H00
MPAC - George
Local Labour Forum - George
Cabinet: 10h00
Local Labour Forum - Swellendam
MAYCO - Stellenbosch
Exec MAYCO - George
Local Labour Forum - Cape Agulhas
MTECH 1 Process
MPAC - Swellendam
MTECH 1 Process
Local Labour Forum - Hessequa
Exec MAYCO - Mossel Bay
SALGA: PEC
MAYCO - Swellendam
Exec MAYCO - Swartland
MAYCO - Drakenstein
MTECH 1 Process
MPAC - Stellenbosch
Local Labour Forum - Mossel Bay
Special Council - George
MTECH 1 Process
Audit Committee - Cape Agulhas
PTM: 14H00
MAYCO - Cape Agulhas
PTM: 14H00
MPAC - Swartland
Cabinet: 10h00
Council - Stellenbosch
MAYCO 2 - Drakenstein
Council - Drakenstein
Council - George
Council - Mossel Bay
Council - Swellendam
Council - Swartland
Council - Cape Agulhas
MPAC - Cape Agulhas
Exec MAYCO - Hessequa
Council - Hessequa
NOV
First Thursday: 17h00
Cabinet Outreach (Central Karoo)
Cabinet Bosberaad
MPAC - George
Local Labour Forum - George
Cabinet Bosberaad
Local Labour Forum - Swellendam
MAYCO - Stellenbosch
Exec MAYCO - George
MPAC - Hessequa
Exec MAYCO - Mossel Bay
MAYCO - Swellendam
Exec MAYCO - Swartland
MAYCO - Drakenstein
Heads of Disaster Management Centre Forum
MPAC - Stellenbosch
Local Labour Forum - Mossel Bay
Local Labour Forum - Cape Agulhas
MinMay: 09h00
Local Labour Forum - Hessequa
MinMay: 09h00
Thusong Planning Forum
MAYCO - Bitou
Council - Stellenbosch
Cabinet: 10h00 Thusong Planning Forum
WCMMF
Council - George
Council - Mossel Bay
Council - Swellendam
WCMMF
Coastal Provincial Disaster Management Centre
DCF - CWDM DCFTech - CWDM
IGC: 14H00
Cabinet: 10h00
Exec MAYCO - Hessequa
Council - Hessequa
MAYCO 2 - Drakenstein
Council - Drakenstein
DEC
First Thursday: 17h00
IGC 14:00 (WCG)
MAYCO - Cape Agulhas
MAYCO - Drakenstein
Cabinet: 10h00
Council - Drakenstein
PTM: 14H00
MPAC - George
Local Labour Forum - George
Council - Cape Agulhas
MPAC - Cape Agulhas
Cabinet: 10h00
Exec MAYCO - Swartland
Exec MAYCO - George
DAY OF RECONCILIATION
CHRISTMAS DAY
DAY OF GOODWILL
Weekends
Public Holidays
Provincial Government
MAYCO / EXEC MAYCO
Audit Committee / Audit & Audit Perf.
MPAC / Special MPAC
Council / Special Council
WCMMF
DCFTECH / DCF
Local Labour Forum
Sector Engagement / Mun. Advisory Forum
Tabling of Draft Budget / Adjustment Budget