

Witzenberg Municipality comprises of the following towns, namely, Ceres, Tulbagh, Wolseley P.A. Hamlet and Op die Berg.

DIRECTORATE: TECHNICAL SERVICES
DEPARTMENT: ELECTRICAL
SENIOR ELECTRICIAN: ELECTRO-TECHNICAL (REFERENCE: EL 11) WEST
PERMANENT APPOINTMENT - CERES
ERRATUM

Applications are hereby invited from individuals with the applicable qualifications for the above vacancy.

Requirements:

- Trade Tested Artisan Certificate in the Electrical Trade industry (N2 Certificate)
- 3 – 5 Years relevant experience.
- A valid Code EC1 driver's licence with PDP.
- Computer Literacy Certificate (MS applications)
- Sound mathematical and technical skills and ability to give attention to detail.
- High level of responsibility and ability to work under pressure.
- Required to work overtime and/or outside normal working hours during emergencies and planned overtime.
- Must perform duties in the whole Municipal area and required to work in all weather conditions.
- Required to perform regular emergency standby duty.
- Must perform acting duty in the post of Superintendent when required.
- May be required to pass a suitable 'technical knowledge test' as part of the post-interview process
- Fluent in at least 2 of the 3 languages spoken in the Western Cape, Afrikaans, English or IsiXhosa.
- **Please note:** A performance agreement is also applicable to this position whereby the employer reserves the right to institute a performance management program.

Competencies

COMPETENCY REQUIREMENTS OF THE POST (Only where directly relevant to the performance of the job.) (Refer to the Competency Framework as prescribed in the regulations)		
No	Category	Competency
1.	Core Professional Competencies	Problem-Solving; Planning and Organising and Organisational Awareness
2.	Functional Competencies	Discipline Specific Skills; People Management; Task Management; Work Place Safety and Budgeting
3.	Public Service Orientation Competencies	Interpersonal Relationships; Communication; Service Delivery Orientation
4.	Personal Competencies	<i>Action and outcome orientation; Resilience; Ethics and Accountability</i>
5.	Management / Leadership Competencies	<i>Direction Setting; Impact and Influence; Coaching and Mentoring and Team Orientation</i>

Duties:

- Connect and disconnect high-voltage copper and aluminium cables and wires to/from overhead lines, substations, transformers, switchgear and junction boxes.
- Connecting blocks and terminals which includes applying insulating tapes and putties.
- Conduct sequences associated with the upgrade and conversion of mini substations and transformers.

- Responsible for maintaining and repairing the medium and low voltage electrical networks.
- Ensure that all safety protocols and procedures are followed when working or supervising people.
- Ensure that all work is earned out in terms of safety protocol and procedures and work is in accordance with best engineering practices and standards.
- Co-ordinate activities with the Superintendent regarding instructions for the construction and installation of electrical equipment and machinery.
- Control and address deviations from present targets and deadlines on planned schedules and institute corrective measures.
- Investigate overloading of medium and low-tension power lines and cables and report findings to the Superintendent.
- Responsible also for performing work when elevated in the Cherry Picker.
- Provide guidance and specific instructions to subordinate personnel with respect to storage of material. Equipment and hitching cable trailers.
- Manufacture and repair equipment in the municipal electrical reticulation system.
- Provide advice to subordinate staff regarding general lifting and welding work.
- Supervise and control the section staff by monitoring attendance, conduct in the workplace and output against present targets.
- Complete and hand in vehicle log sheets and refer to any defects to be repaired.
- Responsible for completing all daily administration duties as required.
- Ensure that all Health and Safety requirements are met during all work-related sequences.
- Responsible for using protective clothing and applying safety procedures prior to and during operations.
- Address deviations from agreed performance indicators and address non-performance by instituting corrective measures.

Salary: R 334 201.42 per annum (Post Level T11 of a Grade 4 Municipality)

Interested candidates must complete an official application form which is obtainable on our website: www.witzenberg.gov.za or at the Municipal Buildings at ODB, Wolseley, PA Hamlet, Tulbagh, and main Office at Ceres. **(applicants who do not fully complete the official application form and who do not submit certified copies of qualifications/identity documents/driver's license(where applicable) and who do not provide three work-related contactable references will not be considered)** with a detailed CV accompanied by a cover letter, certified copies of qualifications, driver's license and three (3) names of work-related references **(The email address of your referent must be work-related)** to the Human Resource Manager, PO Box 44, Ceres, 6835 or Fax to 023 – 3161877 or E-mail to: admin@witzenberg.gov.za. For further enquiries, you may contact Mrs IM Barnard or Mr H Arendse at the Human Resources Department at Telephone number 023 – 3161854. **Disclosure of incorrect information will lead to disqualification.**

CLOSING DATE: 13 DECEMBER 2024 BEFORE 12H00

Please Note: Canvassing of Councillors or any member of the Appointment Committee will result in automatic disqualification. Applicants who do not receive a reply within one (1) month after the closure of the applications should consider their application unsuccessful. Applications received after the closing date will not be accepted or considered. Witzenberg Municipality reserves the right not to appoint. Your application will be subjected to verification of qualifications as well as credit and criminal record checks.

Please state the reference number on your application

(Witzenberg Municipality fully supports Employment Equity (in terms of the Employment Equity Act))

D. Nasson
Municipal Manager
04/03/2/3

20 November 2024