

Witzenberg Municipality comprises of the following towns namely, Ceres, Tulbagh, Wolseley, P.A. Hamlet and Op die Berg.

The successful applicant will be stationed at the Head Office Ceres and must be committed to the achievement of Witzenberg Municipality's vision, namely:

“A Municipality that cares for its community, creating growth and opportunities”

Should you comply with the minimum requirements for this post, and possess the necessary integrity and track record; you are invited to apply for this permanent appointment.

CHIEF FINANCIAL OFFICER (REFERENCE: FIN 1)

(PERMANENT APPOINTMENT - MAIN BUILDING)

Total-cost-to-employer remuneration package within the Regulations of the determination of the Upper Limits for Senior Managers of a Category 4 Municipality

R 1 050 411 – R 1 196 881 – R 1 358 462

Requirements: At least a Bachelor's Degree in Accounting, Finance or Economics or a relevant qualification Registered on the National Qualifications Framework at an NQF level 7 • SA Citizenship • Minimum of 5 (five) years relevant experience at Senior management level.

Compliance with the National Treasury Regulations on the Required Minimum Competency Level in Unit Standards for Senior Managers (Where an applicant does not have the required Minimum Competencies as required by the MFMA, the applicant must obtain the required modules within 18 months of appointment) • Sound knowledge of and exposure to local government operations and municipal financial management • Solid knowledge and understanding of the relevant policies and legislation and a good understanding of institutional governance systems and performance management • In-depth knowledge of local government legislation and the statutory requirements pertaining to the post • A high degree of aptitude for strategic/operational planning and management, decision-making, leadership, innovation and motivation • Must be able to formulate engineering master planning, project management and implementation • Good knowledge of supply chain management regulations and the Preferential Procurement policy Framework Act, 2000 • Excellent management and computer skills • Excellent facilitation and communication skills in at least two of the three official languages of the Western Cape • South African citizenship • A valid Code B driver's license.

Competencies: The following competencies, as described in Government Notice No 21, Government Gazette No 37245 of 2014, are essential: Leadership: Strategic direction and Leadership • People Management • Programme and Project Management • Financial Management • Change Leadership • Governance Leadership • Core Competencies: Moral Competence • Planning and Organising • Analysis and Innovation • Knowledge and Information Management • Communication • Results and quality focus.

Key Performance Areas: • Report directly to the Municipal Manager • Manage the Directorate Financial Services • Develop, implement and manage strategic goals, policies and procedures in alignment to the municipality's strategic objectives • Effectively and efficiently manage the Directorate • Liaise and interact with individuals, role-players and agencies at senior level in all three spheres of government • Manage the provisioning of Financial Income: Revenue (Debtors, Credit Control) Section; Manage the provisioning Financial Administration Section; Manage the provisioning and control of Supply Chain Management Section; Manage the provisioning and control of Expenditure Section; • Support and advise the Municipal Manager and Council • Provide strategic management and leadership for the directorate • Manage and improve departmental administrative functions • Develop and implement council policies and strategies • Compile and manage the directorate's budget • Ensure legislative compliance of relevance to the directorate • Manage all related grants allocated to the municipality • Ensure community participation on matters of governance

Added advantage: Registration with a relevant, recognised professional body.

PLEASE NOTE:

1. Appointments will be made according to the Council's Employment Equity Plan, which ensures representation of designated groups including those with disabilities in the Municipality.
2. It would be expected of candidates to be subjected to thorough evaluations, which may include psychometric Testing. Previous and current employers and references will be contacted. Verification will be done on qualifications, criminal and credit records. The candidates will be required to disclose all financial interests. Original qualification certificates must be produced at any resultant interviews.
3. All applications must be submitted with a detailed CV, certified copies of qualifications and the names of at least three references with e-mail addresses from current and previous employers and a fully completed application form for Senior Managers, as available from the municipal website or the Human Resources Department, to be e-mailed to admin@witzenberg.gov.za (in the subject line of your email please specify - Application for Director: Financial Services – Reference: Fin 1). Administrative enquiries may be directed to the Senior Manager: Human Resources: Ms. Ingrid Barnard at 023- 3168181/ ingrid@witzenberg.gov.za
4. Canvassing of Councilors for the purpose of being appointed is not permitted, and proof hereof will result in disqualification.
5. Appointment is subject to the signing of a permanent employment contract and performance agreement in terms of Section 57 of the Municipal Systems Act. The appointment will be done in accordance with the Regulations on appointment and conditions of employment of Senior Managers.

CLOSING DATE: 24 OCTOBER 2024 BEFORE 12H00

Shortlisted applicants will be informed of the outcome of the selection process on completion thereof. The Council reserves the right not to make any appointment.

D. Nasson
Municipal Manager
04/03/25