INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE WITZENBERG MUNICIPALITY

BID NUMBER: 08/2/17/33
CLOSING DATE: 12 NOVEMBER 2019
CLOSING TIME: 12:00

DESCRIPTION: SERVICE PROVIDER FOR CARPENTRY TRAINING

The successful bidder will be required to fill in and sign a written Contract Form (MBD 7).

The following conditions to bid exist:
(Failure to comply may result in your bid being disqualified)
1. Bidders should ensure that bids are delivered timeously to the correct address as indicated below. If the bid is late, it will not be accepted for consideration. The bid box is generally open 24 hours a day, 7 days a week. **Telephonic, facsimile, electronic/emailed and late bids will not be accepted.**
2. All prices must include VAT.
3. An original or copy of the bidder’s Broad-Based Black Economic Empowerment (B-BBEE) certificate must be attached to this bid document in order to claim B-BBEE points. **Bidders who are registered on the municipality’s accredited supplier database and submitted an original or certified copy of their B-BBEE certificate with their application form do not need to submit it with this bid document, provided that the certificate is valid at the time of bid closing. However, the onus is on the bidder to confirm this with the Supply Chain Unit.**
4. Bid documents can be obtained during office hours from Monday to Thursday: 8h30 -13h00 and 13h45 - 15h30 and Fridays: 8h30 – 13h00 and 14h00 – 14h30 from the Witzenberg Municipality, Supply Chain Unit, Drommedaris Street, Ceres at a cost of **R 100.00** per set. The amount is payable at the Municipal Head Office, 50 Voortrekker Street, Ceres or via EFT.
5. The bids will be opened in the Council Chambers, Municipal Offices, 50 Voortrekker Street, Ceres in public immediately after the closing time at 12:00.
6. The bid must be properly received in a sealed envelope which must clearly indicate the description of the bid, the bid number and the name and postal address of the bidder on the outside of the sealed envelope. Unmarked bids will not be taken into consideration and will be returned.
7. The lowest or any bid shall not necessarily be accepted and the Municipality reserves the right to accept any part of the bid.
8. An original and valid tax clearance certificate must be attached to this bid document. **Bidders must indicate their pin as provided by SARS to confirm validity of their Tax Clearance Certificate. Failure to provide Tax Clearance Pin may result in your bid being disqualified. Bidders who are registered on the municipality’s accredited supplier database and submitted an original and valid tax clearance certificate with their application form do not need to submit it again with this bid, provided that the original tax clearance certificate will be valid at the time of bid closing. However, the onus is on the bidder to confirm this with the Supply Chain Unit.**

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MUNICIPAL MANAGER