

<p>Kennis word hiermee gegee ingevolge Artikel 29(2) van die Plaaslike Regering: Munisipale Strukture Wet, 1998 (Wet 117 van 1998), soos gewysig, dat 'n Raadsvergadering van die Munisipaliteit Witzenberg gehou sal word op Dinsdag, 6 Desember 2022 om 10:00 in die Stadsaal, Voortrekkerstraat, Ceres.</p>	<p>Notice is hereby given in terms of Section 29(2) of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998), as amended, that a Council meeting of the Witzenberg Municipality will be held on Tuesday, 6 December 2022 at 10:00 in the Town Hall, Voortrekker Street, Ceres.</p>
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Raadslede en Amptenare / Councillors and officials		
Alderman K Adams	Councillor JJ Cloete	Councillor P Daniels
Councillor S de Bruin	Councillor GJ Franse	Councillor JP Fredericks
Councillor AL Gili	Councillor LA Hardnek	Councillor P Heradien
Alderman BC Klaasen	Councillor FE Klazen (Deputy Executive Mayor)	Councillor GG Laban
Councillor JS Mouton	Councillor MJ Ndaba	Councillor N Nogcinisa
Councillor N Phatsoane	Alderman HJ Smit (Executive Mayor)	Councillor D Swart
Councillor IL Swartz	Alderman JJ Visagie	Councillor K Yisa
Councillor J Zalie		
Municipal Manager	Director: Finance	Director: Technical Services
Director: Corporate Services	Manager: Projects and Performance	IDP Manager
Manager: Administration	Manager: Communication and Marketing	Manager: Legal Services
Chief Administrative Officer	Committee Clerk	Interpreter

Agenda: Council meeting 6 December 2022
Agenda: Raadsvergadering 6 Desember 2022

TER INLIGTING / FOR INFORMATION

Agenda pack		
Chairperson: IMATU (Mr Loyiso Ntshanga)	Chairperson: SAMWU (Mr T Mabala)	
Bella Vista Library	Emfundweni Library	John Steyn Library
Rietvallei Library	Montana Library, Wolseley	Wolseley Library
Tulbagh Library	Witzenville Library, Tulbagh	Op-die-Berg Library
Prince Alfred's Hamlet Library		

By e-mail		
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Ceres Business Initiative Mr J Conradie Cell: (083) 270-7713 E-mail: manager@cerescbi.co.za	Mr Jacob Rooi Witzenberg Party E-mail: rooi.jacob@gmail.com	



COUNCILLOR EM SIDEGO
SPEAKER

28 November 2022

TABLE OF CONTENTS

1.	OPENING AND WELCOME	5
2.	LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION	5
2.1	Consideration of application for leave of absence, if any	5
2.2	Confidentiality and Conflict of Interest Declaration.....	5
3.	STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED	5
3.1	Gratitude, Congratulations and Commiseration.....	5
3.2	Matters raised by the Speaker	6
3.3	Matters raised by the Executive Mayor	6
3.4	Matters raised by the Municipal Manager	6
4.	MINUTES.....	6
4.1	Corrections to the minutes	6
4.2	Approval of minutes.....	6
5.	MOTIONS AND NOTICE OF SUGGESTIONS.....	6
6.	INTERVIEWS WITH DELEGATIONS.....	7
7.	GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS.....	7
8.	GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS.....	8
8.1	Direktoraat Finansies / Directorate Finance	8
8.1.1	Quarterly Budget Statement [Section 52(d)] Report: 1 st Quarter 2022/2023 (1 July 2022 to 30 September 2022)	8
8.1.2	Performance, Risk and Audit Committee: 1 st Bi-Annual Report on Performance Management: 2021/2022	8
8.1.3	Annual Risk Assessment Report: 2022	9
8.1.4	Internal Audit Charter with effect from 1 July 2022	9
8.1.5	PRAC Charter with effect from 1 July 2022	10
8.1.6	Quarterly Budget Statement [Section 52(d)] Report: 4 th Quarter 2021/2022 (1 April 2022 to 30 June 2022)	10
8.1.7	Reconnection of electricity over the festive period.....	11
8.1.8	Section 71 Monthly Budget Statement Reports of the Directorate Finance: November, December 2021, January, February, March, April and May 2022.....	12
8.1.9	Mid-year Budget Statement and Performance Assessment (Section 72) Report 2021/2022: 1 July 2021 until 31 December 2021	14
8.1.10	Supply Chain Management: Paragraph 7(4) Quarterly Report ending 30 June 2022: Implementation of Supply Chain Management Policy.....	16
8.2	Direktoraat Tegnieuse Dienste / Directorate Technical Services	17

Agenda: Council meeting 6 December 2022
Agenda: Raadsvergadering 6 Desember 2022

8.3	Direktoraat Gemeenskapsdienste / Directorate Community Services.....	18
8.3.1	Lease agreement: Zanokhanyo Crèche: Tulbagh.....	18
8.3.2	Lease of portion of erf 1, Pine Valley, Wolseley to Pine Valley Neighbourhood Watch: Old Malikhanye Crèche.....	21
8.3.3	Investigation on regional graveyard, Ceres.....	23
8.3.4	Project: CCTV Cameras along Voortrekker Road and Vos Street, Ceres (R46 Ceres to Nduli) and Voortrekker and Olienhout Streets in Prince Alfred's Hamlet	24
8.4	Direktoraat Korporatiewe Dienste / Directorate Corporate Services	27
8.4.1	Council matters: Council recess for festive season 2022/2023	27
8.4.2	SALGA: Minutes of Community Development and Security Working Group meeting: 10 October 2022	28
8.4.3	SALGA: Minutes of Governance and Intergovernmental Relations Provincial Working Group meeting: 14 October 2022.....	28
8.4.4	SALGA: Minutes of Human Settlements Urban Agenda (HSUA) Provincial Working Group meeting: 17 October 2022.....	28
8.4.5	SALGA: Minutes of Economic Development and Job Creation Working Group meeting: 13 October 2022	29
8.4.6	Proposed Council meeting program: January until December 2023 ...	29
8.4.7	Request for temporary moving of fence to make provision for extra parking during the construction of the Van Breda Bridge	32
8.4.8	Request to lease erf 5171, Nduli, Ceres for a period of five years	33
9.	URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA.....	34
10.	FORMAL AND STATUTORY MATTERS	34
10.1	Feedback on matters of outside bodies.....	34
11.	QUESTIONS and/or MATTERS RAISED by COUNCILLORS.....	34
11.1	Registration of Rooikamp of Ceres District Taxi Association	34
12.	ADJOURNMENT	34

A G E N D A

1. OPENING AND WELCOME

2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

2.1 Consideration of application for leave of absence, if any
(3/1/2/1)

An Application for leave of absence form is attached as annexure 2.1.

NOTED

2.2 Confidentiality and Conflict of Interest Declaration
(3/2/1)

The Confidentiality and Conflict of Interest Declaration is attached as annexure 2.2.

NOTED

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED

3.1 Gratitude, Congratulations and Commiseration
Waardering, Gelukwensing en Meelewing
(11/4/3)

Council's congratulations are conveyed to the following Councillors and spouse on their birthdays:

❖	Councillor J Zalie	21 November
❖	Ms D Heradien	22 November
❖	Councillor A Gili	28 November
❖	Councillor G Franse	11 December
❖	Ms M Fredericks	26 December

NOTED

- 3.2 Matters raised by the Speaker
(09/1/1)
- 3.3 Matters raised by the Executive Mayor
(09/1/1)
- 3.4 Matters raised by the Municipal Manager

4. MINUTES

- 4.1 Corrections to the minutes
(3/1/2/3)
- 4.2 Approval of minutes
(3/1/2/3)

The minutes of the Council meeting, held on 23 February 2022, are attached as annexure 4.2.

RECOMMENDED

that the minutes of the Council meeting, held on 23 February 2022, be approved and signed by the Speaker.

AANBEVEEL

dat die notule van die Raadsvergadering, gehou op 23 Februarie 2022, goedgekeur en deur die Speaker onderteken word.

5. MOTIONS AND NOTICE OF SUGGESTIONS

None / Geen / Ayikho

NOTED / AANGETEKEN / IGOALIWE

6. INTERVIEWS WITH DELEGATIONS

None / Geen / Ayikho

NOTED / AANGETEKEN / IGOALIWE

7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

None / Geen / Ayikho

NOTED / AANGETEKEN / IGOALIWE

8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

8.1 Direktooraat Finansies / Directorate Finance

8.1.1 Quarterly Budget Statement [Section 52(d)] Report: 1st Quarter 2022/2023 (1 July 2022 to 30 September 2022)
Kwartaallikse Begrotingsverslag ingevolge Artikel 52(d): 1^{ste} Kwartaal 2022/2023 (1 Julie 2022 tot 30 September 2022)
(9/1/2/2)

The Quarterly Budget Statement [Section 52(d)] Report for the first quarter of 2022/2023 is attached as annexure 8.1.1.

The Executive Mayoral Committee resolved on 28 November 2022 to recommend to Council that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the 1st quarter of 2022/2023 and the report be referred to the Performance, Risk and Audit Committee as well as the Municipal Public Accounts Committee for any recommendations to Council.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the 1st quarter of 2022/2023 and the report be referred to the Performance, Risk and Audit Committee as well as the Municipal Public Accounts Committee for any recommendations to Council.

AANBEVEEL

Dat die Uitvoerende Burgemeesterskomitee by die Raad aanbeveel:

dat kennis geneem word van die Kwartaallikse Begrotingsverslag ingevolge Artikel 52(d) vir die 1^{ste} kwartaal van 2022/2023 en die verslag na die Prestasie-, Risiko- en Ouditkomitee sowel as die Munisipale Publieke Rekeningekomitee verwys word vir enige aanbevelings aan die Raad.

8.1.2 Performance, Risk and Audit Committee: 1st Bi-Annual Report on Performance Management: 2021/2022
(5/14/4)

After consideration by members of the Performance, Risk and Audit Committee, the First Bi-Annual Report of the Performance, Risk and Audit Committee on Performance Management for 2021/2022, dated June 2022, is attached as annexure 8.1.2.

The Performance, Risk and Audit Committee resolved on 9 September 2022 to recommend to Council that notice be taken of the Performance, Risk and Audit **Committee's First Bi-Annual Report on Performance Management for 2021/2022** and, after consideration, same be accepted.

RECOMMENDED

that the Performance, Risk and Audit Committee recommends to Council:

that notice be taken of the Performance, Risk and Audit Committee's First Bi-Annual Report on Performance Management for 2021/2022 and, after consideration, same be accepted.

8.1.3 Annual Risk Assessment Report: 2022
(2/12/1)

The Annual Risk Assessment report for 2022, dated June 2022, is attached as annexure 8.1.3.

The Performance, Risk and Audit Committee resolved on 9 September 2022 to recommend to Council that notice be taken of the Performance, Risk and Audit **Committee's Annual Risk Assessment Report for 2022 and, after consideration,** same be accepted.

RECOMMENDED

that the Performance, Risk and Audit Committee recommends to Council:

that notice be taken of the Performance, Risk and Audit Committee's Annual Risk Assessment Report for 2022 and, after consideration, same be accepted.

8.1.4 Internal Audit Charter with effect from 1 July 2022
(5/14/2)

The Internal Audit Charter with effect from 1 July 2022 is attached as annexure 8.1.4.

The Performance, Risk and Audit Committee resolved on 9 September 2022:

- (a) That the Performance, Risk and Audit Committee will duly revisit the Internal Audit Charter with effect from 1 July 2022.
- (b) That the Performance, Risk and Audit Committee recommends to Council:

that notice be taken of the Internal Audit Charter with effect from 1 July 2022 and, after consideration, same be approved.

RECOMMENDED

That the Performance, Risk and Audit Committee recommends to Council:

that notice be taken of the Internal Audit Charter with effect from 1 July 2022 and, after consideration, same be approved.

8.1.5 PRAC Charter with effect from 1 July 2022
(5/14/4)

The Performance, Risk and Audit Committee Charter with effect from 1 July 2022 is attached as annexure 8.1.5.

The Performance, Risk and Audit Committee resolved on 9 September 2022:

- (a) That the Performance, Risk and Audit Committee will duly revisit the PRAC Charter with effect from 1 July 2022.
- (b) That the Performance, Risk and Audit Committee recommends to Council:

that notice be taken of the PRAC Charter with effect from 1 July 2022 and, after consideration, same be approved.

RECOMMENDED

That the Performance, Risk and Audit Committee recommends to Council:

that notice be taken of the PRAC Charter with effect from 1 July 2022 and, after consideration, same be approved.

8.1.6 Quarterly Budget Statement [Section 52(d)] Report: 4th Quarter
2021/2022 (1 April 2022 to 30 June 2022)
(9/1/1 & 9/1/2/2)

The Quarterly Budget Statement [Section 52(d)] Report for the Fourth Quarter of 2021/2022 is attached as annexure 8.1.6.

Council unanimously resolved on 24 August 2022

- (a) that notice be taken of the Quarterly Budget Statement [Section 52(d)] Report for the Fourth Quarter of 2021/2022.
- (b) that the report supra (a) be referred to the Performance, Risk and Audit Committee as well as the Municipal Public Accounts Committee for their recommendations to Council.

The Performance, Risk and Audit Committee resolved on 9 September 2022 to recommend to Council that notice be taken of the Quarterly Budget Statement [Section 52(d)] Report for the Fourth Quarter of 2021/2022 and, after consideration, same be accepted.

RECOMMENDED

That the Performance, Risk and Audit Committee recommends to Council:

that notice be taken of the Quarterly Budget Statement [Section 52(d)] Report for the Fourth Quarter of 2021/2022 and, after consideration, same be accepted.

8.1.7 Reconnection of electricity over the festive period
(5/12/1/R)

Purpose

To consider the reconnection of all electricity consumers over the festive period from 22 December 2022 until 4 January 2023.

Deliberation

It has become customary for Council to reconnect the electricity supply of defaulters over the festive period. This is in the spirit of goodwill and also to ensure that all households enjoy the festive season. In the past Council has drawn a distinction between the prepaid and the conventional consumers.

In terms of the conventional consumers they must pay a deposit of R500-00 because the electricity is supplied in advance. If the deposit is not levied Council will incur a loss.

The Executive Mayoral Committee resolved on 28 November 2022 to recommend to Council:

- (a) that all residents have access to electricity and that no credit controls be implemented for the period 22 December 2022 until 4 January 2023.
- (b) that conventional consumers pay a deposit of R500 as their electricity is supplied in advance.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

- (a) *that all residents have access to electricity and that no credit controls be implemented for the period 22 December 2022 until 4 January 2023.*

- (b) *that conventional consumers pay a deposit of R500 as their electricity is supplied in advance.*

AANBEVEEL

Dat die Uitvoerende Burgemeesterskomitee by die Raad aanbeveel:

- (a) *dat alle inwoners toegang tot elektrisiteit het en dat daar nie kredietbeheermaatreëls toegepas word vir die tydperk 22 Desember 2022 tot 4 Januarie 2023 nie.*
- (b) ***dat konvensionel verbruikers 'n deposito van R500 betaal, aangesien hulle elektrisiteit vooraf verskaf word.***

8.1.8 Section 71 Monthly Budget Statement Reports of the Directorate Finance: November, December 2021, January, February, March, April and May 2022
(9/1/2/2)

The following Section 71 Monthly Budget Statement Reports of the Directorate Finance are attached:

- (a) March 2022: Annexure 8.1.8(a)
(b) April 2022: Annexure 8.1.8(b)
(c) May 2022: Annexure 8.1.8(c)
(d) July 2022: Annexure 8.1.8(d)
(e) August 2022: Annexure 8.1.8(e)

Extract from minutes of Performance, Risk and Audit Committee meeting, held on 24 June 2022:

“The Director: Finance tabled the Section 71 Monthly Budget Statement Reports for November 2021 until May 2022. The Performance, Risk and Audit Committee decided to focus on and discuss the May 2022 report. The following matters were highlighted:

- The Performance, Risk and Audit Committee expressed concerns that the capital expenditure budget will not reach target due to staff problems at the Van Breda Bridge and the vandalism and ESKOM problems at the Vredebes Housing Project.
- At the end of May 2022 R162 million was in the municipal bank account without any investments.
- The cost coverage ratio at the end of May 2022 was 2,9 months.
- The Performance Risk and Audit Committee considered the writing off of long outstanding debt.
- The Performance, Risk and Audit Committee recommended that the Municipal Public Accounts Committee advises Council to hold a workshop to discuss debt collection.”

The Performance, Risk and Audit Committee resolved on 24 June 2022 to recommend to Council:

- (a) that notice be taken of the Section 71 Monthly Budget Statement Reports for November and December 2021 and January, February, March, April and May 2022.
- (b) that Council considers holding a workshop meeting to discuss the writing off of long outstanding debt.
- (c) that the Municipal Public Accounts Committee considers to advise Council to hold a workshop to discuss debt collection.

The Committee for Corporate and Financial Services resolved on 20 October 2022:

- (a) that the Section 71 Monthly Budget Statement Report of the Directorate Finance for June 2022 be held in abeyance as the report was listed incorrectly in the item.
- (b) that the Committee for Corporate and Financial Services recommends to the Executive Mayoral Committee and Council:

that the Committee for Corporate and Financial Services takes notice, after consideration, of the content of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for March, April, May, July and August 2022 and same be approved and accepted.

Council resolved on 30 May 2022 that notice be taken of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for September, October, November and December 2021 as well as January and February 2022 and, after consideration, same be approved and accepted.

The Executive Mayoral Committee resolved on 28 November 2022 to recommend to Council:

- (a) that notice be taken that the Section 71 Monthly Budget Statement Reports of the Directorate Finance for September, October, November and December 2021 as well as January and February 2022 have already been tabled to and accepted by Council on 30 May 2022.
- (b) that notice be taken of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for March, April, May, July and August 2022 and, after consideration, same be approved.
- (c) that a workshop meeting to discuss the writing off of long outstanding debt be considered.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

- (a) that notice be taken that the Section 71 Monthly Budget Statement Reports of the Directorate Finance for September, October, November and December 2021 as well as January and February 2022 have already been tabled to and accepted by Council on 30 May 2022.*
- (b) that notice be taken of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for March, April, May, July and August 2022 and, after consideration, same be approved.*
- (c) that a workshop meeting to discuss the writing off of long outstanding debt be considered.*

8.1.9 Mid-year Budget Statement and Performance Assessment (Section 72) Report 2021/2022: 1 July 2021 until 31 December 2021 (9/1/1 & 5/1/5/14)

The following memorandum, dated 19 January 2022, was received from the Director: Finance:

"Purpose

The purpose of this report is to submit the 2021/2022 Section 72 Mid-year Budget and Performance Assessment Report for the period 1 July 2021 to 31 December 2021 to Council, for information.

Legislature framework

In terms of Section 72 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

- (1) The accounting officer of a municipality must by 25 January of each year –
 - (a) Assess the performance of the municipality during the first half of the financial year.
 - (b) Submit the report to the Mayor, National Treasury and Provincial Treasury.

The mayor must, in terms of Section 54(1)(f) of the act submit the report to the Council by 31 January of each year.

Discussion

The Mid-year report for the 2021/2022 financial year is attached as annexure 8.1.9."

The Executive Mayoral Committee resolved on 24 January 2022 to recommend to Council:

- (a) that notice be taken of the Mid-year Budget Statement and Performance Assessment Report for the period 1 July 2021 until 31 December 2021.
- (b) that Council refers the Mid-year Budget Statement and Performance Assessment (Section 72) Report for the period 1 July 2021 until 31 December 2021 to the Committee for Corporate and Financial Services and the Municipal Public Accounts Committee (MPAC) for consideration and thereafter to Council for approval.

Council unanimously resolved on 26 January 2022:

- (a) that notice be taken of the Mid-year Budget Statement and Performance Assessment Report for the period 1 July 2021 until 31 December 2021.
- (b) that Council refers the Mid-year Budget Statement and Performance Assessment (Section 72) Report for the period 1 July 2021 until 31 December 2021 to the Committee for Corporate and Financial Services and the Municipal Public Accounts Committee (MPAC) for consideration and thereafter to Council for approval.

Extract from minutes of Committee for Corporate and Financial Services meeting, held on 20 October 2022:

"A committee member raised concerns regarding the finances of the municipality and proposed that plans and strategies be put in place to strengthen the municipality's income.

The Chairperson further proposed that all 23 Councillors consider joining in on the concept of going from door to door to encourage citizens to apply for the indigent allowance. Possible solutions must also be considered and enacted with regard to illegal immigrants based on the negative impact it has on the income of the municipality."

The Committee for Corporate and Financial Services resolved on 20 October 2022 to recommend to the Executive Mayoral Committee and Council:

- (a) that a Credit Control Strategy be workshopped by Council.

- (b) that attention be given to the streaming in of illegal immigrants for possible solutions to curb the influx of illegal immigrants within the Witzenberg area.

The Executive Mayoral Committee resolved on 28 November 2022 to recommend to Council that the Mid-year Budget Statement and Performance Assessment Report for the period 1 July 2021 until 31 December 2021, after consideration, be approved subject to:

- (i) that a Credit Control Strategy be workshopped by Council.
- (ii) that attention be given to the streaming in of illegal immigrants for possible solutions to curb the influx of illegal immigrants within the Witzenberg area.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

that the Mid-year Budget Statement and Performance Assessment Report for the period 1 July 2021 until 31 December 2021, after consideration, be approved subject to:

- (i) that a Credit Control Strategy be workshopped by Council.*
- (ii) that attention be given to the streaming in of illegal immigrants for possible solutions to curb the influx of illegal immigrants within the Witzenberg area.*

8.1.10 Supply Chain Management: Paragraph 7(4) Quarterly Report ending 30 June 2022: Implementation of Supply Chain Management Policy (9/1/2/2)

A memorandum from the Manager: Supply Chain, dated 6 July 2022, is attached as annexure 8.1.10.

Extract from the minutes of the Committee for Corporate and Financial Services meeting, held on 20 October 2022:

"A committee member enquired about the status of the security tender.

The Municipal Manager informed the meeting that after much consideration and adherence to legislative compliance the tender had been finalised and should be in effect from 1 November 2022."

The Committee for Corporate and Financial Services resolved on 20 October 2022 to recommend to the Executive Mayoral Committee and Council:

- (a) that notice be taken of the Supply Chain Management Paragraph 7(4) Quarterly Report ending 30 June 2022.
- (b) that the report supra (a) be made available to the public in terms of Section 21A of the Municipal systems Act (Act no. 32 of 2000) after it has been tabled to Council.

The Executive Mayoral Committee resolved on 28 November 2022 to recommend to Council:

- (a) that notice be taken of the Supply Chain Management Paragraph 7(4) Quarterly Report ending 30 June 2022.
- (b) that the report supra (a) be made available to the public in terms of Section 21A of the Municipal systems Act (Act no. 32 of 2000) after it has been tabled to Council.

RECOMMENDED

that the Executive Mayoral Committee recommends to Council:

- (a) *that notice be taken of the Supply Chain Management Paragraph 7(4) Quarterly Report ending 30 June 2022.*
- (b) *that the report supra (a) be made available to the public in terms of Section 21A of the Municipal systems Act (Act no. 32 of 2000) after it has been tabled to Council.*

8.2 Direktooraat Tegniiese Dienste / Directorate Technical Services

None / Geen / Ayikho

NOTED / AANGETEKEN / IGOALIWE

8.3 Direktooraat Gemeenskapsdienste / Directorate Community Services

8.3.1 Lease agreement: Zanokhanyo Crèche: Tulbagh (7/1/4/1)

Memorandum from Acting Manager: Socio-Economic Development, dated 13 July 2022:

"Purpose

To request Council's approval for renewal of the lease agreement with the Governance Body for Zanokhanyo Crèche in Chris Hani Tulbagh, situated on a portion of erf 389, Tulbagh.

Background and deliberation

The crèche is a result of a twinning agreement with the town of Essen, Belgium and Witzenberg Municipality. The crèche was officially opened on 3 October 2009. The Department Social Development requested Grass Roots, an NGO (Non-governmental organisation), to assist the Crèche Committee with training in handling the 76 children in the program on a daily basis.

The crèche is a registered Non-profit organisation and receives a subsidy from Department Social Development. The crèche is registered for 80 children between the ages of six months and five years. Currently they have 80 children attending the facility and a waiting list of more than 100 children. The crèche follows a day program approved by the Department and comprises of four classrooms, a bathroom, office and kitchen. The crèche is functioning well and is managed by a governing body represented by parents from the community, which seems to be managed well. The personnel consist of a principal, four educators, and a cook.

Witzenberg Municipality entered into a lease agreement with the governance body of Zanokhanyo Crèche which expired on 30 August 2022.

Community value

The children from Chris Hani have the opportunity to be exposed to early childhood development in a facility where vulnerable children are safe and protected.

Sustainability

The Department Social Development will ensure the sustainability of the daily operations.

Legislation

Renewal of the lease agreement for a period of three years.

Financial implication

Fair market value is not applicable due to the economic and community value that are received in exchange for the lease of the asset. Council must determine the minimum yearly rental amount, also taking into consideration that the maintenance and repairs of this building are for the account of the Lessee.”

The Committee for Community Development resolved on 20 October 2022 to recommend to Council:

- (i) that Council enters into a further lease agreement with the governance body of Zanokhanyo Crèche for a three-year period for the purposes of operating a crèche.
- (ii) that Council considers granting Zanokhanyo Crèche the option for renewal for a further three years after the new lease agreement has lapsed, on the discretion of the municipality.
- (iii) that Council determines the minimum yearly rental amount.
- (iv) that the property that will be leased, is not required for the provision of a minimum level of basic services. [MFMA Section 14.2(a)].
- (v) that the Zanokhanyo Crèche is liable to pay for municipal services and that they are responsible to maintain the building.
- (vi) that Zanokhanyo Crèche is responsible for own security measures such as alarms, guards, burglar bars etc.
- (vii) that the building will stay the property of the municipality after the lease agreement has expired and/or is cancelled.
- (viii) that the Municipal Manager be authorised to sign the lease agreement on behalf of the Council.

The Executive Mayoral Committee resolved on 28 November 2022 to recommend to Council:

- (a) that Council enters into a further lease agreement with the governance body of Zanokhanyo Crèche for a three-year period for the purposes of operating a crèche.
- (b) that Council considers granting Zanokhanyo Crèche the option for renewal for a further three years after the new lease agreement has lapsed, on the discretion of the municipality.
- (c) that Council determines the minimum yearly rental amount.

- (d) that the property that will be leased, is not required for the provision of a minimum level of basic services. [MFMA Section 14.2(a)].
- (e) that the Zanokhanyo Crèche is liable to pay for municipal services and that they are responsible to maintain the building.
- (f) that Zanokhanyo Crèche is responsible for own security measures such as alarms, guards, burglar bars etc.
- (g) that the building will stay the property of the municipality after the lease agreement has expired and/or is cancelled.
- (h) that the Municipal Manager be authorised to sign the lease agreement on behalf of the Council.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

- (a) *that Council enters into a further lease agreement with the governance body of Zanokhanyo Crèche for a three-year period for the purposes of operating a crèche.*
- (b) *that Council considers granting Zanokhanyo Crèche the option for renewal for a further three years after the new lease agreement has lapsed, on the discretion of the municipality.*
- (c) *that Council determines the minimum yearly rental amount.*
- (d) *that the property that will be leased, is not required for the provision of a minimum level of basic services. [MFMA Section 14.2(a)].*
- (e) *that the Zanokhanyo Crèche is liable to pay for municipal services and that they are responsible to maintain the building.*
- (f) *that Zanokhanyo Crèche is responsible for own security measures such as alarms, guards, burglar bars etc.*
- (g) *that the building will stay the property of the municipality after the lease agreement has expired and/or is cancelled.*
- (h) *that the Municipal Manager be authorised to sign the lease agreement on behalf of the Council.*

8.3.2 Lease of portion of erf 1, Pine Valley, Wolseley to Pine Valley Neighbourhood Watch: Old Malikhanye Crèche (7/1/4/1)

Report from Municipal Manager, dated 25 November 2022:

“Purpose

To consider recommending to Council that the Pine Valley Neighbourhood Watch be exempted from paying municipal services, except electricity and that same be included in the lease agreement to be signed between the parties.

Background

Council unanimously resolved on 22 June 2022:

- (a) that approval be given for leasing of the Old Malikhanye Crèche, situated on erf 1, Pine Valley, Wolseley (portion of plot 1) to the Pine Valley Neighbourhood Watch for a period of three (3) years with an option of renewal for a further three years on the discretion of the municipality.
- (b) that the property that is to be leased, is not required for the provision of a minimum level of basic services [MFMA Section 14.2(a)].
- (c) **that the property be leased “voetstoots”.**
- (d) that the fair market value not be applicable due to the economic and community value that is received in exchange for the lease of the asset [MFMA Section 14.2(b)]. Council to consider exemption of rental charges and that only municipal services be paid for the building on condition that the municipality leases the building as it is and that the lessee does all repair and applicable maintenance work to the building.

Deliberation

A lease agreement was duly prepared and presented to the Neighbourhood Watch for signing. The said agreement is attached as annexure 8.3.2. The Neighbourhood Watch advised that they are a non-profit organisation and that their members are all volunteers serving the community during their free time. The Neighbourhood Watch does not receive any income nor do they generate income and is dependent on contributions from business and public. These contributions are more towards equipment and protective clothing. If the lease agreement is signed as presented it will mean that the Neighbourhood Watch will soon be in breach of the conditions of the agreement. Council is requested to consider exempting the Neighbourhood Watch from payment.

Legal implication

The Community Services Department will have to make provision in its budget for payment, because all services need to be **paid for in terms of Council's Credit Control Policy** as well as the Municipal Systems Act.

Financial implication

The Community Services Department will apply for additional funding during the adjustment budget to make provision for the additional expenses."

The Executive Mayoral Committee resolved on 28 November 2022 to recommend to Council:

- (a) that approval be given for the leasing of the Old Malikhanye Crèche, situated on erf 1, Pine Valley, Wolseley (portion of plot 1) to the Pine Valley Neighbourhood Watch for a period of three (3) years with an option of renewal for a further three years on the discretion of the municipality.
- (b) that the property that is to be leased, is not required for the provision of a minimum level of basic services [Municipal Finance Management Act Section 14.2(a)].
- (c) that the fair market value not be applicable due to the economic and community value that is received in exchange for the lease of the asset [Municipal Finance Management Act Section 14.2(b)].
- (d) that Council approves the exemption of rental charges and municipal services on condition that the lessee does all the repair and applicable maintenance work to the building.
- (e) that the Community Services Department makes provision in its budget for payment, as **all services need to be paid for in terms of Council's Credit Control Policy** and the Municipal Systems Act.
- (f) that the Community Services Department applies for additional funding during the budget process to make provision for the additional expenses.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

- (a) *that approval be given for the leasing of the Old Malikhanye Crèche, situated on erf 1, Pine Valley, Wolseley (portion of plot 1) to the Pine Valley Neighbourhood Watch for a period of three (3) years with an option of renewal for a further three years on the discretion of the municipality.*

- (b) *that the property that is to be leased, is not required for the provision of a minimum level of basic services [Municipal Finance Management Act Section 14.2(a)].*
- (c) *that the fair market value not be applicable due to the economic and community value that is received in exchange for the lease of the asset [Municipal Finance Management Act Section 14.2(b)].*
- (d) *that Council approves the exemption of rental charges and municipal services on condition that the lessee does all the repair and applicable maintenance work to the building.*
- (e) *that the Community Services Department makes provision in its budget for payment, as all services **need to be paid for in terms of Council's Credit Control Policy and the Municipal Systems Act.***
- (f) *that the Community Services Department applies for additional funding during the budget process to make provision for the additional expenses.*

8.3.3 Investigation on regional graveyard, Ceres Ondersoek na streeksbegraafplaas, Ceres (17/12/1/1)

A report from the Manager: Amenities and Environment, dated 22 November 2022, is attached as annexure 8.3.3.

The Executive Mayoral Committee resolved on 28 November 2022 to recommend to Council:

- (a) that notice be taken of the investigation on a regional graveyard in Ceres.
- (b) that notice be taken that an application for funding for the infrastructure development of the intended cemetery has already been registered with MIG.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

- (a) *that notice be taken of the investigation on a regional graveyard in Ceres.*
- (b) *that notice be taken that an application for funding for the infrastructure development of the intended cemetery has already been registered with MIG.*

AANBEVEEL

Dat die Uitvoerende Burgemeesterskomitee by die Raad aanbeveel:

- (a) *dat kennis geneem word van die ondersoek na 'n streeksbegraving in Ceres.*
- (b) *dat kennis geneem word dat aansoek om befondsing vir die infrastruktuurontwikkeling van die beoogde begraving reeds by MIG geregistreer is.*

8.3.4 Project: CCTV Cameras along Voortrekker Road and Vos Street, Ceres (R46 Ceres to Nduli) and Voortrekker and Olienhout Streets in Prince Alfred's Hamlet (17/7/5)

Report from Municipal Manager, dated 24 November 2022:

"Purpose

To consider recommending to Council to enter into a new three (3)-year agreement with Witzenberg Security Forum (Pty) Ltd to maintain and monitor the circuit television cameras installed along Voortrekker Road and Vos Street, Ceres (R46 Ceres to Nduli) and Voortrekker and Olienhout Streets in Prince Alfred's Hamlet.

Background

Council resolved on 23 August 2019 to enter into an agreement with Ceres Business Initiative to install CCTV cameras along Voortrekker Road and Vos Street, Ceres (R46 Ceres to Nduli) and Voortrekker and Olienhout Streets in Prince Alfred's Hamlet. At the time the capital investment for the project was R1.056 million and the operational cost R69 575 per month. CBI accepted responsibility for the capital investment as well as a contribution to the operational expenses. The municipality agreed to contribute R50 000-00 per month, escalating at 7 % annually. It was initially agreed that a non-profit company will be registered to enable all the parties to claim back in terms of payment made. Witzenberg Security Forum (Pty) Ltd was eventually established with the directors being elected from the contributors of the project.

Deliberation

The business sector chose to fund their capital over a 5-year period which will **end in two years' time. The sustainability of the project is dependent on the financial contribution of the municipality.** The last payment in terms of the old agreement to be made on 30 November 2022.

The private company established has requested that the municipality considers to extend its monthly contribution for a further two year period on the same terms and conditions as initially concluded. When the project was initiated LTS Security was selected as the preferred bidder, because of their experience and involvement in a similar project. They have established a control room with a response unit to monitor activities on the cameras. In terms of the agreement the security company reports on a monthly basis on all activities for the month.

Legal implication

Council must approve of the project and provide for it in the budget. Provincial Roads and Transport must give approval for the installation of the cameras on the provincial roads.

Financial implication

If Council so approves of the project the municipality will be responsible for a monthly contribution in the amount of R57 245-00. This commitment will be **for a period of two years."**

The Executive Mayoral Committee resolved on 28 November 2022 to recommend to Council:

- (a) that the project be approved and the budget provided for with a monthly contribution of R57 245-00.
- (b) that the Department Provincial Roads and Transport approves the installation of the cameras on the provincial roads.
- (c) that the commitment be for a period of two (2) years.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

- (a) *that the project be approved and the budget provided for with a monthly contribution of R57 245-00.*
- (b) *that the Department Provincial Roads and Transport approves the installation of the cameras on the provincial roads.*
- (c) *that the commitment be for a period of two (2) years.*

AANBEVEEL

Dat die Uitvoerende Burgemeesterskomitee by die Raad aanbeveel:

- (a) *dat die projek goedgekeur en 'n begroting voorsien word vir 'n maandelikse bedrag van R57 245-00.*

- (b) *dat die Departement Provinsiale Paaie en Vervoer die installasie van die kameras op provinsiale paaie goedkeur.*
- (c) *dat die ooreenkoms vir 'n tydperk van twee jaar sal wees.*

8.4 Direktooraat Korporatiewe Dienste / Directorate Corporate Services

8.4.1 Council matters: Council recess for festive season 2022/2023
(3/1/2/3)

The Executive Mayoral Committee resolved on 28 November 2022 to recommend to Council:

- (a) that the recess period of Council for the 2022/2023 festive season will be from 16 December 2022 until 15 January 2023.
- (b) that if the Speaker needs to call a Council meeting all Councillors must be available for a virtual Council meeting at all times.
- (c) that the Executive Mayor and Deputy Executive Mayor will be on standby during the recess period.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

- (a) *that the recess period of Council for the 2022/2023 festive season will be from 16 December 2022 until 15 January 2023.*
- (b) *that if the Speaker needs to call a Council meeting all Councillors must be available for a virtual Council meeting at all times.*
- (c) *that the Executive Mayor and Deputy Executive Mayor will be on standby during the recess period.*

AANBEVEEL

Dat die Uitvoerende Burgemeesterskomitee by die Raad aanbeveel:

- (a) *dat die Raad vir die 2022/2023 Feesseisoen vanaf 16 Desember 2022 tot 15 Januarie 2023 in reses sal wees.*
- (b) ***dat alle Raadslede ten alle tye vir 'n virtuele Raadsvergadering beskikbaar moet wees indien dit nodig sou wees dat die Speaker 'n Raadsvergadering belê.***
- (c) *dat die Uitvoerende Burgemeester en Uitvoerende Onderburgemeester op bystand sal wees gedurende die resestydperk.*

8.4.2 SALGA: Minutes of Community Development and Security Working Group meeting: 10 October 2022
(12/1/1/11)

The minutes of the SALGA Community Development and Security Working Group meeting, held on 10 October 2022, are attached as annexure 8.4.2.

RECOMMENDED

that notice be taken of the minutes of the SALGA Community Development and Security Working Group meeting, held on 10 October 2022.

ISI PHAKAMISO

Ukuba kugqalwe imizuzu yentlanganiso yoPhuhliso loLuntu yeSALGA kunye neqela i(Security Working group), eyayibanjwe ngomhla we10 kweyeDwarha 2022.

8.4.3 SALGA: Minutes of Governance and Intergovernmental Relations Provincial Working Group meeting: 14 October 2022
(12/1/1/11)

The minutes of the SALGA Governance and Intergovernmental Relations Provincial Working Group meeting, held on 14 October 2022, are attached as annexure 8.4.3.

RECOMMENDED

that notice be taken of the minutes of the SALGA Governance and Intergovernmental Relations Provincial Working Group meeting, held on 14 October 2022.

ISI PHAKAMISO

Ukuba kugqalwe imizuzu yeNtlanganiso yoLawulo lukaSALGA neqela lezentsebenziswano yamaSebe kaRhulumente yePhondo, eyayibanjwe ngomhla we14 kweyeDwarha 2022.

8.4.4 SALGA: Minutes of Human Settlements Urban Agenda (HSUA) Provincial Working Group meeting: 17 October 2022
(12/1/1/11)

The minutes of the SALGA Human Settlements Urban Agenda (HSUA) Provincial Working Group meeting, held on 17 October 2022, are attached as annexure 8.4.4.

RECOMMENDED

that notice be taken of the minutes of the SALGA Human Settlements Urban Agenda (HSUA) Provincial Working Group meeting, held on 17 October 2022.

ISIPHAKAMISO

Ukuba kugqalwe imizuzu yentlanganiso yezokuHlaliswa koLuntu kaSALGA kwiPhondo, eyayibanjwe, ngomhla we17 kweyeDwarha 2022.

- 8.4.5 SALGA: Minutes of Economic Development and Job Creation Working Group meeting: 13 October 2022
(12/1/1/11)

The minutes of the SALGA Economic Development and Job Creation Working Group meeting, held on 13 October 2022, are attached as annexure 8.4.5.

RECOMMENDED

that notice be taken of the minutes of the SALGA Economic Development and Job Creation Working Group meeting, held on 13 October 2022.

ISIPHAKAMISO

Ukuba kugqalwe imizuzu yentlanganiso yoPhuhliso lezoQoqosho kaSALGA kunye nokudalwa kwamathuba emisebenzi, eyayibanjwe ngomhla we 13 kweyeDwarha 2022.

- 8.4.6 Proposed Council meeting program: January until December 2023
Voorgestelde Raadsvergaderingsprogram: Januarie tot Desember 2023
Isiphakamiso sentlanganiso yeBhunga: kweyoMqungu ukuya kweyeSilimela 2023
(3/1/2/3)

The following memorandum, dated 21 November 2022, was received from the Manager: Administration:

"1. Purpose

To obtain the approval of the Executive Mayoral Committee as well as Council for the proposed Council meeting program for January until December 2023.

2. For decision

Council.

3. Executive summary

The Council meeting program and meeting schedule for January until December 2023 is attached as annexure 8.4.6. It is recommended that the attached program for the period January until December 2023 be approved. SALGA and the Western Cape Government have requested that municipalities finalise their own Council calendar dates in order for them to synchronise dates with everybody.

Council is requested to approve the meeting program for January until December 2023. The Council meeting program of the Witzenberg Municipality has been synchronised with the meeting dates of the Cape Winelands District Municipality and is now submitted to Council for approval.

4. Discussion

4.1 Background and discussion

In terms of Section 19 of the Local Government Municipal Systems Act (Act 32 of 2000) the Municipal Manager must give notice to the public in a manner determined by the Municipal Council of the time, dates and venues of every ordinary meeting of the Council and special or urgent meetings of the Council except when time constraints make this impossible.

The proposed Council meeting program for January until December 2023 provides the list of scheduled meetings of Council, the Executive Mayoral Committee, the various Section 80 Committees, Municipal Public Accounts Committee (MPAC), Performance, Risk and Audit Committee (PRAC), the Local Labour Forum (LLF) and the Senior Management with the applicable time, date, venue or modus of the meetings.

Senior Management meetings are once again proposed to be held every Monday, Section 80 Committee meetings on the third Tuesday and Thursday of every month, but meetings of the Committee for Housing Matters on the last Thursday of the month, Council workshops on the day prior to the Council meeting and Council meetings on the last Tuesday of the month, depending on specific circumstances. Council meetings are also synchronised with the Council meetings of the Cape Winelands District Municipality. Meetings of the Executive Mayoral Committee are scheduled twice a month. All meetings can be held virtually or in contact depending on circumstances at the time.

4.2 Constitutional and policy implications

Compliance with any health regulation in case of contact meetings and compliance with municipal IT Policy in case of virtual meetings.

4.3 Environmental implications

This program has no environmental implications.

4.4 Financial implications

The monthly Council meetings are published in the local community newspaper, the cost of which is duly budgeted for.

4.5 Legal implications

In terms of Section 19 of the Local Government Municipals Systems Act (Act 32 of 2000) the Municipal Manager must give notice to the public in a manner determined by the Municipal Council of the time, date and venue or modus of every ordinary meeting of the Council and special or urgent meetings of the Council except when time constraints make this impossible.

Council meetings are planned for every month except for April, June, September and November 2023 and this exceeds the minimum requirement of one meeting per quarter as prescribed.

All legislative and policy requirements are complied with."

The Executive Mayoral Committee resolved on 28 November 2022 to recommend to Council that the proposed Council meeting program for January until December 2023 be approved.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

that the proposed Council meeting program for January until December 2023 be approved.

AANBEVEEL

Dat die Uitvoerende Burgemeesterskomitee by die Raad aanbeveel:

dat die voorgestelde vergaderingsprogram van die Raad vir Januarie tot Desember 2023 goedgekeur word.

ISIPHAKAMISO

Ukuba iKomiti kaSodolophu yenze isiphakamiso esiya kwiBhunga:

Ukuba kugqalwe isiphakamiso sentlanganiso yeBhunga kweyoMqungu-kweyoMnga 2023 kwaye iphunyezwe.

8.4.7 Request for temporary moving of fence to make provision for extra parking during the construction of the Van Breda Bridge (7/1/4/1)

A memorandum from the Manager: Legal Services, dated 10 May 2022, is attached as annexure 8.4.7.

The Committee for Corporate and Financial Services resolved on 20 October 2022 to recommend to the Executive Mayoral Committee and Council:

- (a) that permission be granted for the fence line of erf 1383 to be moved by approximately 8 meters towards the riverside for extra parking space.
- (b) that the rental amount be determined and lease agreement be entered into for a period of 9 years 11 months.

The Executive Mayoral Committee resolved on 28 November 2022 to recommend to Council:

- (a) that permission be granted for the fence of erf 1383 to be moved by approximately eight (8) meters towards the riverside for extra parking space.
- (b) that the rental amount be determined and lease agreement be entered into for a period of 9 years and 11 months.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

- (a) *that permission be granted for the fence of erf 1383 to be moved by approximately eight (8) meters towards the riverside for extra parking space.*
- (b) *that the rental amount be determined and lease agreement be entered into for a period of 9 years and 11 months.*

AANBEVEEL

Dat die Uitvoerende Burgemeesterskomitee by die Raad aanbeveel:

- (a) *dat goedkeuring verleen word dat die heining van erf 1383 met ongeveer agt (8) meter na die rivieroewer verskuif word vir ekstra parkeerruimte.*
- (b) ***dat 'n huurbedrag vasgestel word en 'n huurooreenkoms aangegegaan word vir 'n tydperk van 9 jaar en 11 maande.***

8.4.8 Request to lease erf 5171, Nduli, Ceres for a period of five years
(7/1/4/1)

A report from the Manager: Legal Services, dated 22 November 2022, is attached as annexure 8.4.8.

The Executive Mayoral Committee resolved on 28 November 2022 to recommend to Council:

- (a) that a lease agreement be entered into for a period of five years.
- (b) that a fair market related rental amount per month be determined by Council.
- (c) that the building be leased as is and that the lessee do all the repair work on the building.
- (d) that a Public Participation Process be followed and advertised for public comment and/or objections.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

- (a) *that a lease agreement be entered into for a period of five years.*
- (b) *that a fair market related rental amount per month be determined by Council.*
- (c) *that the building be leased as is and that the lessee do all the repair work on the building.*
- (d) *that a Public Participation Process be followed and advertised for public comment and/or objections.*

AANBEVEEL

Dat die Uitvoerende Burgemeesterskomitee by die Raad aanbeveel:

- (a) ***dat 'n huurooreenkoms vir 'n tydperk van vyf jaar aangegaan word.***
- (b) ***dat 'n billike markverwante huurbedrag per maand deur die Raad vasgestel word.***
- (c) *dat die gebou voetstoots verhuur word en dat die huurder alle herstelwerk aan die gebou doen.*
- (d) ***dat 'n Publieke Deelnameproses gevolg en geadverteer word vir publieke kommentaar en/of besware.***

9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA

10. FORMAL AND STATUTORY MATTERS

10.1 Feedback on matters of outside bodies
(3/R)

11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS

11.1 Registration of Rooikamp of Ceres District Taxi Association
(17/14/3)

A letter from the Rooikamp of Ceres District Taxi Association, dated 9 February 2022, is attached as annexure 11.1.

Council unanimously resolved on 24 August 2022 that the matter in respect of the Registration of Rooikamp of Ceres District Taxi Association be held in abeyance to be workshopped by Council and thereafter be tabled to Council again.

RECOMMENDED

For consideration.

12. ADJOURNMENT

Verwysing / Reference: 3/1/2/1/

MUNISIPALITEIT WITZENBERG MUNICIPALITY

AANSOEK OM VERLOF TOT AFWESIGHEID / APPLICATION FOR LEAVE OF ABSENCE
(Moet by kantoor van Munisipale Bestuurder ingedien word voor aanvang van vergadering / Must be handed in at office of Municipal Manager before commencement of meeting)

Naam van raadslid / Name of councillor: _____

Ek doen hiermee aansoek om verlof tot afwesigheid van / I hereby apply for leave of absence from:

VERGADERING / WERKSWINKEL / FORUM MEETING / WORKSHOP / FORUM	DATUM / DATE
Rede vir afwesigheid / Reason for absence:	

DATUM / DATE

HANDTEKENING / SIGNATURE



CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

Council meeting, held in the Town Hall, Voortrekker Street, Ceres on
Tuesday, 6 December 2022 at 10:00

I, the undersigned, hereby declare:

- That as a Councillor and a participant of this meeting, I shall maintain strict confidentiality in respect of any information of a confidential nature to which I may become privy at meetings of the Witzenberg Council and shall only disclose such information as may become necessary or required for the proper performance of my duties and functions.
- That as a Councillor and a participant of this meeting, I shall declare any conflict of interest that may arise at every meeting and remove myself from any proceedings, in relation to that matter, giving rise to that conflict.

COUNCILLORS

Surname	Initials	Signature
Adams	K	
Cloete	JJ	
Daniels	P	
De Bruin	S	
Franse	GJ	
Fredericks	JP	
Gili	AL	
Hardnek	LA	
Heradien	P	

Surname	Initials	Signature
Klaasen	BC	
Klazen	FE	
Laban	GG	
Mouton	JS	
Ndaba	MJ	
Nogcinisa	N	
Phatsoane	N	
Sidego	EM	
Smit	HJ	
Swart	D	
Swartz	IL	
Visagie	JJ	
Yisa	K	
Zalie	J	

MINUTES OF THE COUNCIL MEETING OF WITZENBERG MUNICIPALITY,
HELD IN THE TOWN HALL, VOORTREKKER STREET, CERES ON WEDNESDAY,
23 FEBRUARY 2022 AT 10:00

PRESENT

Councillors

Councillor JS Mouton (Speaker) (ANC)
Alderman HJ Smit (Executive Mayor) (DA)
Councillor FE Klazen (Deputy Executive Mayor) (GOOD)
Alderman K Adams (DA)
Councillor S de Bruin (DA)
Councillor GJ Franse (DA)
Alderman BC Klaasen (DA)
Councillor EM Sidego (DA)
Councillor D Swart (DA)
Alderman JJ Visagie (DA)
Councillor AL Gili (ANC)
Councillor MJ Ndaba (ANC)
Councillor N Nogcinisa (ANC)
Councillor N Phatsoane (ANC)
Councillor K Yisa (ANC)
Councillor J Zalie (ANC)
Councillor J Cloete (PA)
Councillor JP Fredericks (FFP)
Councillor LA Hardnek (Witzenberg Party)
Councillor P Heradien (ICOSA)
Councillor GG Laban (Witzenberg Aksie)
Councillor IL Swartz (EFF)

Officials

Mr D Nasson (Municipal Manager)
Mr HJ Kritzinger (Director: Finance)
Mr J Barnard (Director: Technical Services)
Mr M Mpeluza (Director: Corporate Services)
Mr A Hofmeester (Manager: IDP)
Mr CG Wessels (Manager: Administration)
Ms R Hendricks (Manager: Communication and Marketing)
Ms M Arendse-Smith (Chief Administrative Officer)
Mr C Titus (Committee Clerk)
Ms MJ Prins (Word Processor Operator)
Mr R Rhode (ICT Administrator)
Mr J Pieterse (Senior ICT Officer)

1. OPENING AND WELCOME

The Speaker welcomed everyone after which she requested Councillor GJ Franse to open the meeting with a prayer.

The Speaker requested Council to stand for a moment of silence in honour of the relative of Councillor N Phatsoane who had drowned at the Pine Forest Resort as well as all loved ones who had passed on.

NOTED

2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

2.1 Consideration of application for leave of absence, if any
(3/1/2/1)

None

NOTED

2.2 Confidentiality and Conflict of Interest Declaration
(3/2/1)

The Confidentiality and Conflict of Interest Declaration was duly signed by all Councillors.

NOTED

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED

3.1 Gratitude, Congratulations and Commiseration
(11/4/3)

Council's congratulations were conveyed by Alderman K Adams to the following Councillors and spouses on their birthdays:

❖	Ms N Ndaba	3 February
❖	Councillor E Sidego	16 February
❖	Mr M Hardnek	18 February
❖	Alderman H Smit	25 February

NOTED

3.2 Matters raised by the Speaker
(09/1/1)

- (a) The Speaker informed Council that the serial killer of three (3) women in Wolseley had been found guilty. She thanked Councillor J Zalie for attending to the media.
- (b) The Speaker informed Council in respect of the bad situation at Ceres Secondary School, Ceres where overcrowded classes and a lack of adequate classrooms are experienced.

NOTED

3.3 Matters raised by the Executive Mayor
(09/1/1)

The Executive Mayor, Alderman HJ Smit, conveyed condolences on behalf of Council to the family of the child who had drowned in the swimming pool at the Pine Forest Resort, Ceres.

NOTED

3.4 Matters raised by the Municipal Manager

- (a) The Municipal Manager informed Council that a police inquest is undertaken to determine what has happened that a child drowned at the Pine Forest Resort. The municipality is also busy with an independent investigation.
- (b) The Municipal Manager informed Council that the Western Cape Government is still busy with a procurement process to make available the legislation libraries to all Councillors. It will be distributed as soon as received.

NOTED

4. MINUTES

4.1 Corrections to the minutes
(3/1/2/3)

(a) Minutes of Special Council meeting 15 December 2021

Item 6.3.2: Appointment of Section 80 Committees by Council

The name of Councillor AL Gili has been omitted as a committee member for the Committee for Technical Services.

The table to be changed to read:

Name of committee	Chairperson	Committee members
Committee for Housing Matters	Councillor EM Sidego	Councillor S de Bruin Councillor MJ Ndaba Councillor IL Swartz
Committee for Technical Services	Councillor K Robyn	Councillor D Swart Councillor GJ Franse Councillor AL Gili
Committee for Corporate and Financial Services	Councillor FE Klazen	Councillor J Zalie Councillor JJ Cloete Councillor P Heradien Councillor C Lottering
Committee for Community Development	Councillor JP Fredericks	Councillor K Yisa Alderman K Adams Councillor LA Hardnek
Committee for Local Economic Development and Tourism	Alderman JJ Visagie	Councillor GG Laban Councillor N Nogcinisa Councillor N Phatsoane

(b) Minutes of Special Council meeting 7 February 2022

Item 3.1: Motion: Request for urgent meeting to table a motion of no confidence and to request the removal of the Speaker from office

Paragraph 5: Last sentence

That the sentence which reads "The motion cannot carry" be removed.

NOTED

4.2 Approval of minutes
(3/1/2/3)

The following minutes are attached:

- (a) Special Council meeting, held on 15 December 2021: Annexure 4.2(a).
- (b) Council meeting, held on 26 January 2022: Annexure 4.2(b).
- (c) Special Council meeting, held on 7 February 2022: Annexure 4.2(c).

UNANIMOUSLY RESOLVED

That the following minutes be approved and signed by the Speaker:

- (i) Special Council meeting, held on 15 December 2021 (as amended).*
- (ii) Council meeting, held on 26 January 2022.*
- (iii) Special Council meeting, held on 7 February 2022 (as amended).*

EENPARIG BESLUIT

Dat die volgende notules goedgekeur en deur die Speaker onderteken word:

- (i) Spesiale Raadsvergadering, gehou op 15 Desember 2021 (soos gewysig).*
- (ii) Raadsvergadering, gehou op 26 Januarie 2022.*
- (iii) Spesiale Raadsvergadering, gehou op 7 Februarie 2022 (soos gewysig).*

5. MOTIONS AND NOTICE OF SUGGESTIONS

5.1 Motion: Compilation of Council: Mayoral Committee
(3/1/1/4)

A letter from Councillor P Heradien (ICOSA), dated 7 December 2021, is attached as annexure 5.1.

Council unanimously resolved on 26 January 2022 that the matter in respect of the motion **"Compilation of Council: Mayoral Committee" be held in abeyance** and the applicable letter be translated to English.

Councillor P Heradien mentioned that the purpose of the motion was to investigate whether the Executive Mayor has appointed an MPAC Chairperson with a remuneration.

Alderman BC Klaasen proposed and Alderman JJ Visagie seconded that the motion be removed from the agenda.

Councillor P Heradien proposed and Councillor N Nogcinisa seconded that the motion stays on the agenda.

The Speaker informed Council that she had investigated the matter of receiving a remuneration and confirmed that Councillor LA Hardnek did not receive any remuneration.

The Speaker brought the matter to a vote and the outcomes were:

In favour of removal of motion:	12 votes
In favour that motion stays on agenda:	8 votes
Number of votes abstained	<u>1 vote</u>
Total	21 votes

Council resolved by majority of votes that the motion in respect of the compilation of Council be removed from the agenda.

RESOLVED

that the motion in respect of the compilation of Council: Mayoral Committee be removed from the agenda.

BESLUIT

dat die mosie rakende die samestelling van die Raad: Burgemeesterskomitee van die agenda verwyder word.

5.2 Motion: Request for urgent meeting to table a motion of no confidence and to request the removal of the Speaker from office (3/2/2)

The following documents are attached:

- (a) Motion from the DA coalition, dated 26 January 2022: Annexure 5.2(a).
- (b) Letter from Councillor IL Swartz, dated 6 February 2022: Annexure 5.2(b).

The Speaker informed Council that the matter in respect of a request for an urgent meeting to table a motion of no confidence and to request the removal of the Speaker from office be moved to item 9 on the agenda.

Alderman BC Klaasen responded that the matter must be dealt with since it is not an urgent matter. The Speaker also signed the agenda off and thus accepted the compilation of the items.

Councillor MJ Ndaba, on behalf of the ANC component, requested a caucus break from 10:55 until 11:12. Councillor Ndaba informed Council after the break that the ANC had accepted the moving of the item as indicated.

Alderman BC Klaasen, on behalf of the DA coalition, requested a caucus break from 11:13 until 11:19. Alderman Klaasen informed Council after the break that the Speaker is not complying with the Rules of Order for meetings. The Speaker breached her oath of office by misleading Council by indicating that she did not sign off the agenda. The DA coalition put thus on record that they do not have confidence in the Speaker and that the actions of the Speaker bring the office of Speaker at Witzenberg Municipality in disrepute. The Speaker indicated that the Municipal Manager had signed off the agenda, but it is clearly the Speaker self who had signed off the agenda. As such Council was misled.

The Speaker mentioned that she indeed signed off the agenda and did not deny it.

After enquires from Councillor GG Laban as well as Secretariat the Speaker mentioned that she made a ruling that the motion has been removed from the agenda.

NOTED

5.3 Election of a Speaker
(03/1/1/4)

The Speaker made a ruling that the matter Election of a Speaker be removed from the agenda.

NOTED

5.4 Motion: Removal of Executive Mayor of Witzenberg municipal Council
(3/2/2)

A letter from Councillor MJ Ndaba, dated 15 February 2022, is attached as annexure 5.4.

The Speaker read a letter/motion received from Councillor MJ Ndaba on behalf of the ANC component regarding the removal of the Executive Mayor.

Alderman JJ Visagie proposed and Councillor D Swart seconded that the motion be removed from the agenda, because the DA coalition has full confidence in the Executive Mayor.

Councillor MJ Ndaba proposed and Councillor AL Gili seconded that the motion not be removed from the agenda.

The ANC component requested a caucus break from 11:42 until 11:48 and requested the Speaker after the break to bring the matter to vote. The outcomes of the voting were:

Votes in favour that matter stays on agenda:	9
Votes in favour that matter be removed	12
Votes abstained from voting	<u>1</u>
Total	22 votes

The Speaker ruled that the matter be removed from the agenda.

RESOLVED

that the matter in respect of the Motion: Removal of Executive Mayor of Witzenberg municipal Council be removed from the agenda.

BESLUIT

dat die aangeleentheid rakende die Mosie: Verwydering van Uitvoerende Burgemeester van Witzenberg munisipale Raad van die agenda verwyder word.

5.5 Election of Executive Mayor
(03/1/1/4)

This matter was removed from the agenda.

NOTED

5.6 Motion: Removal of Deputy Executive Mayor of Witzenberg municipal
Council
(3/2/2)

A letter from Councillor MJ Ndaba, dated 15 February 2022, is attached as annexure 5.6.

Councillor D Swart proposed and Alderman BC Klaasen seconded that the motion be removed from the agenda.

Councillor AL Gili proposed and Councillor MJ Ndaba seconded that the motion stays on the agenda.

The Speaker brought the matter to a vote and the outcomes were:

Votes in favour to remove item:	12
Votes in favour that item stays on agenda:	9
Votes abstained from voting	<u>1</u>
Total	22 votes

RESOLVED

that the matter in respect of the Motion: Removal of Deputy Executive Mayor of Witzenberg municipal Council be removed from the agenda.

BESLUIT

dat die aangeleentheid rakende die Mosie: Verwydering van Uitvoerende Onderburgemeester van die Witzenberg munisipale Raad van die agenda verwyder word.

5.7 Election of Deputy Executive Mayor
(03/1/1/4)

This matter was removed from the agenda.

NOTED

6. INTERVIEWS WITH DELEGATIONS

None.

NOTED

7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

7.1 Minutes: Committee meetings
(03/3/2)

The minutes of the following meetings are attached:

- (a) Executive Mayoral Committee meeting, held on 27 July 2021: Annexure 7.1(a).
- (b) Performance, Risk and Audit Committee meeting, held on 30 July 2021: Annexure 7.1(b).
- (c) Special Performance, Risk and Audit Committee meeting, held on 20 August 2021: Annexure 7.1(c).

UNANIMOUSLY RESOLVED

that notice be taken of the minutes of the Committee meetings and same be accepted.

EENPARIG BESLUIT

dat kennis geneem word van die notules van die Komiteevergaderings en genoemde aanvaar word.

8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

8.1 Direkoraat Finansies / Directorate Finance

8.1.1 Proposed revisions to Service Delivery and Budget Implementation Plan 2021/2022 as per Section 54(1)(C) of Municipal Finance Management Act
(5/1/5/14)

A memorandum from the Manager: Projects and Performance, dated 1 February 2022, is attached as annexure 8.1.1.

UNANIMOUSLY RESOLVED

that notice be taken of the proposed revisions to the 2021/2022 Service Delivery and Budget Implementation Plan as per Section 54(1)(C) of the Municipal Finance Management Act and, after consideration, same be approved and accepted.

EENPARIG BESLUIT

dat kennis geneem word van die voorgestelde hersiening van die 2021/2022 Dienslewering- en Begrotingsimplementeringsplan ingevolge Artikel 54(1)(C) van die Wet op Munisipale Finansiële Bestuur en genoemde, na oorweging, goedgekeur en aanvaar word.

8.1.2 Finance: Adjustment budget 2021/2022 to 2023/2024
(5/1/1/20)

The following documents are attached:

- (a) Memorandum from Director: Finance, dated 16 February 2022: Annexure 8.1.2(a).
- (b) Adjustment budget 2021/2022 to 2023/2024: Annexure 8.1.2(b).

UNANIMOUSLY RESOLVED

that the adjustment budget of Witzenberg Municipality for the financial year 2021/2022 as set out in the budget documents be approved:

- (i) *Table B1: Budget summary;*
- (ii) *Table B2: Adjustments Budget Financial Performance (by standard classification);*
- (iii) *Table B3: Budgeted Financial performance (Revenue and Expenditure) by vote;*

- (iv) *Table B4: Adjustments Budget Financial Performance (revenue by source); and*
- (v) *Table B5: Budgeted Capital Expenditure by Vote, standard classification and funding.*

8.2 Direkoraat Tegnieuse Dienste / Directorate Technical Services

8.2.1 Spatial Development Framework: Ceres Priority Focus Area 1 /
Ruimtelike Ontwikkelingsraamwerk: Ceres Prioriteitsfokusarea 1
(15/04/P)

The following documents are attached:

- (a) Memorandum from the Senior Manager: Town Planning and Building Control, dated 10 March 2021: Annexure 8.2.1(a).
- (b) Draft of the plan for Spatial Development Framework: Ceres Priority Focus Area 1, dated 1 December 2020: Annexure 8.2.1(b).

UNANIMOUSLY RESOLVED

that the matter in respect of the Spatial Development Framework: Ceres Priority Focus Area 1 be held in abeyance for clarification reasons until the next meeting.

EENPARIG BESLUIT

dat die aangeleentheid aangaande die Ruimtelike Ontwikkelingsraamwerk: Ceres Prioriteitsfokusarea 1 oorstaan vir uitklaring tot die volgende vergadering.

8.2.2 Small Scale Embedded Generation (SSEG) Policy: Methodology, allowable limit and motivation of renewable tariff
(16/3/P)

The following documents are attached:

- (a) Memorandum from Senior Manager: Electro-Technical Services, dated 30 November 2021: Annexure 8.2.2(a).
- (b) Review and Strategic Input report: Annexure 8.2.2(b).

UNANIMOUSLY RESOLVED

That the matter "Small Scale Embedded Generation (SSEG) Policy: Methodology, allowable limit and motivation of renewable tariff" be held in abeyance and be workshopped by Council.

8.3 Direkoraat Gemeenskapsdienste / Directorate Community Services

8.3.1 Presentation: Vredebes Incremental Housing
Voorlegging: Vredebes Inkrementele Behuising
(17/04/1/1/1)

Ms Karen Siebrits from Messrs ASLA made a presentation in respect of incremental housing, which is attached as annexure 8.3.1(a).

Messrs Devco and ASLA, represented by Mr Pierre Blaauw and Ms Karen Siebrits, made a presentation in respect of the Vredebes Incremental Housing, attached as annexure 8.3.1(b).

UNANIMOUSLY RESOLVED

that the matter in respect of the Vredebes Incremental Housing be held in abeyance until the next meeting.

EENPARIG BESLUIT

dat die aangeleentheid aangaande die Vredebes Inkrementele Behuising oorstaan tot 'n volgende vergadering.

8.3.2 Housing: Witzenberg Municipality: Housing Administration Policy/
Behuising: Munisipaliteit Witzenberg: Behuisingsadministrasie
Beleid
(17/4/P)

The Housing Administration Policy for Witzenberg Municipality, received from the Municipal Manager, dated 18 February 2020, is attached as annexure 8.3.2.

UNANIMOUSLY RESOLVED

that the matter in respect of the Housing Administration Policy be held in abeyance until the next meeting.

EENPARIG BESLUIT

dat die aangeleentheid aangaande die Behuisingsadministrasiebeleid tot die volgende vergadering oorstaan.

8.4 Direkoraat Korporatiewe Dienste / Directorate Corporate Services

8.4.1 Appointment of Section 79 Committees by Council
Aanstelling van Artikel 79 Komitees deur die Raad
(03/3/1/1)

UNANIMOUSLY RESOLVED

- (a) *that a Municipal Public Accounts Committee (MPAC) be established.*
- (b) *that the Municipal Public Accounts Committee consists of the following members:*
 - (i) *Councillor LA Hardnek (WP): Chairperson*
 - (ii) *Councillor GJ Franse (DA)*
 - (iii) *Councillor J Cloete (PA)*
 - (iv) *Councillor IL Swartz (EFF)*
 - (v) *Councillor K Yisa (ANC)*

EENPARIG BESLUIT

- (a) ***dat 'n Munisipale Publieke Rekeninge Komitee gestig word.***
- (b) *dat die Munisipale Publieke Rekeninge Komitee uit die volgende lede bestaan:*
 - (i) *Raadslid LA Hardnek (WP): Voorsitter*
 - (ii) *Raadslid GJ Franse (DA)*
 - (iii) *Raadslid J Cloete (PA)*
 - (iv) *Raadslid IL Swartz (EFF)*
 - (v) *Raadslid K Yisa (ANC)*

8.4.2 **Council's representatives on outside bodies** /
Raad se verteenwoordigers op buite-organisasies
(3/1/1/5)

A list of outside bodies for which Council must appoint representatives, is attached as annexure 8.4.2.

UNANIMOUSLY RESOLVED

*that the matter in respect of Council's representatives on outside bodies be held in abeyance until the next meeting and that all political parties submit their **members'** names for the respective bodies.*

EENPARIG BESLUIT

dat die aangeleentheid aangaande die Raad se verteenwoordigers op buite-organisasies tot die volgende vergadering oorstaan en dat alle politieke partye hul lede se name vir die onderskeie liggame indien.

8.4.3 Proposed establishment of Ward Committees: 2022 until 2027 / Voorgestelde stigting van Wykskomitees: 2022 tot 2027 (3/3/1/5)

A report from the Manager: Integrated Development Planning, dated 25 November 2021, is attached as annexure 8.4.3.

UNANIMOUSLY RESOLVED

- (a) that the Municipal Manager informs the MEC for Local Government that the establishment of Ward Committees for Witzenberg Municipality will run late.*
- (b) that the Office of the Speaker will determine the date by when Ward Committees must be established and communicates same with the Ward Councillors.*

BESLUIT

- (a) dat die Munisipale Bestuurder die LUR vir Plaaslike Regering in kennis stel dat die stigting van Wykskomitees vir Munisipaliteit Witzenberg laat sal wees.*
- (b) dat die Kantoor van die Speaker die datum waarop Wykskomitees gestig moet wees, vasstel en dienooreenkomstig aan Wyksraadslede mededeel.*

8.4.4 Proposed Council meeting program: January until June 2022
Voorgestelde Raadsvergaderingsprogram: Januarie tot Junie 2022
(3/1/2/3)

The Council meeting program and meeting schedule for January until June 2022 is attached as annexure 8.4.4(a). The Western Cape Government meetings calendar for 2022 is attached as annexure 8.4.4(b).

UNANIMOUSLY RESOLVED

that the proposed Council meeting program for January until June 2022 be approved.

EENPARIG BESLUIT

dat die voorgestelde vergaderingsprogram van die Raad vir Januarie tot Junie 2022 goedgekeur word.

8.4.5 Rules of order for conducting of meetings
Ordereëls vir die hou van vergaderings
(1/3/1/25)

The By-law on the Rules of Order regulating the conduct of meetings of the Witzenberg Municipality is attached as annexure 8.4.5.

UNANIMOUSLY RESOLVED

that the matter in respect of the Rules of order for the conducting of meetings be held in abeyance and be workshopped by Council.

EENPARIG BESLUIT

*dat die aangeleentheid aangaande die Ordereëls vir die hou van vergaderings **tot die volgende vergadering oorstaan en op 'n werkwinkel deur die Raad bespreek word.***

9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE
AGENDA / DRINGENDE SAKE NA AFSENDING VAN DIE AGENDA

9.1 SALGA National Conference: 2 until 4 March 2022
SALGA Nasionale Konferensie: 2 tot 4 Maart 2022
(12/1/1/11)

A circular from SALGA, dated 14 February 2022, is attached as annexure 9.1.

UNANIMOUSLY RESOLVED

that Councillor JS Mouton, Alderman HJ Smit and Councillor FE Klazen be mandated to represent Witzenberg Municipality at the SALGA National Conference from 2 until 4 March 2022.

EENPARIG BESLUIT

dat raadslid JS Mouton, raadsheer HJ Smit en raadslid FE Klazen gemagtig word om Munisipaliteit Witzenberg vanaf 2 tot 4 Maart 2022 op die SALGA Nasionale Konferensie te verteenwoordig.

10. FORMAL AND STATUTORY MATTERS
FORMELE EN STATUTêRE AANGELEENTHEDE

10.1 Feedback on matters of outside bodies
Terugvoering oor aangeleentehede van buite-organisasies
(3/R)

None

NOTED

11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS

None

NOTED

12. ADJOURNMENT / VERDAGING

The meeting adjourned at 13:36.
Die vergadering verdaag om 13:36.

Approved on _____ with / without amendments.

COUNCILLOR JS MOUTON
SPEAKER

MJ Prins



**Quarterly Budget Statement Report
Section 52(d) for the Period
1 July 2022 to 30 September 2022**

**Financial data is in respect of the financial year
1 July 2021 to 30 June 2022**

SECTION 52

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, spending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

In terms of Section 52 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

52. General Responsibilities. — The mayor of a municipality—

- (a) must provide general political guidance over the fiscal and financial affairs of the municipality;
- (b) in providing such general political guidance, may monitor and, to the extent provided in this Act, oversee the exercise of responsibilities assigned in terms of this Act to the accounting officer and the chief financial officer, but may not interfere in the exercise of those responsibilities;
- (c) must take all reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget;
- (d) **must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality; and**
- (e) must exercise the other powers and perform the other duties assigned to the mayor in terms of this Act or delegated by the council to the mayor.

In terms of section 11 (4) (a), the Accounting Officer must within 30 days after the end of each quarter table in the municipal council a consolidated report of all withdrawals made in terms of subsection (1) (b) to (j) during that quarter. Section 11(1) read as follow:

"11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only—

- (a) to defray expenditure appropriated in terms of an approved budget;*
- (b) to defray expenditure authorised in terms of section 26(4);*
- (c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);*
- (d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;*
- (e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—*
 - (i) money collected by the municipality on behalf of that person or organ of state by agreement; or*
 - (ii) any insurance or other payments received by the municipality for that person or organ of state;*
- (f) to refund money incorrectly paid into a bank account;*
- (g) to refund guarantees, sureties and security deposits;*
- (h) for cash management and investment purposes in accordance with section 13;*
- (i) to defray increased expenditure in terms of section 31; or*
- (j) for such other purposes as may be prescribed."*

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

Section 66 reads as follow:

"66. The accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—

- (a) salaries and wages;*
- (b) contributions for pensions and medical aid;*

- (c) travel, motor car, accommodation, subsistence and other allowances;*
- (d) housing benefits and allowances;*
- (e) overtime payments;*
- (f) loans and advances; and*
- (g) any other type of benefit or allowance related to staff.”*

The following regulations of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations are relevant:

Quarterly reports on implementation of budget

31. (1) The mayor's quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required by section 52(d) of the Act must be-
- {a) in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act; and
 - (b) consistent with the monthly budget statements for September, December, March and June as applicable; and
 - (c) submitted to the National Treasury and the relevant provincial treasury within five days of tabling of the report in the council.

Publication of quarterly reports on implementation of budget

32. When publishing the quarterly reports on the implementation of the budget in terms of section 75(1)(k) of the Act, the municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the quarterly report on the implementation of the budget and the financial state of affairs of the municipality, including -
- (a) summaries of quarterly report in alternate languages predominant in the community; and
 - (b) information relevant to each ward in the municipality.

PART 1 - IN-YEAR REPORT

Mayors Report

Speaker
Deputy Executive Mayor
Members of the Mayoral Committee
Councilors
Representatives of Provincial Government
Municipal Manager
Directors and officials
Distinguished Guests
Members of the media

It is my privilege to present to you the Quarterly Budget Statement Report for the three months from 1 July 2022 to 30 September 2022.

The year-to-date recovery rate excluding traffic fines is 83% against the annual estimated target of 94%. Cognizance should be taken that the comparative rate for the same period in the prior year was 81% as well which resulted in a final collection rate of 91% at year-end. Government departments and commercial customers that are in arrears are receiving immediate attention in order to improve cash flow. It is expected that some property owners will pay their annual rates, which was due on 30 September by 15 October, the due date for payment of the September consumption accounts.

The vandalism of municipal assets remain a concern with major damages now also affecting service delivery. It is time for the community to take ownership of municipal assets and assist in the protection thereof.

Capital expenditure is currently at 17% of a total Capital Budget of R 111 million. The upgrade of the Van Breda Bridge is one of the key capital projects for the current year.



ALDERMAN HJ SMIT
EXECUTIVE MAYOR

Recommendation

It is recommended that council take cognizance of the quarterly budget assessment for the period 1 July 2022 to 30 September 2022.

Municipal Manager's quality certification

Quality Certificate

I, Mr. D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the quarterly budget assessment has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

MR D NASSON

Municipal Manager of WITZENBERG MUNICIPALITY

Signature:



Date

19/10/2022

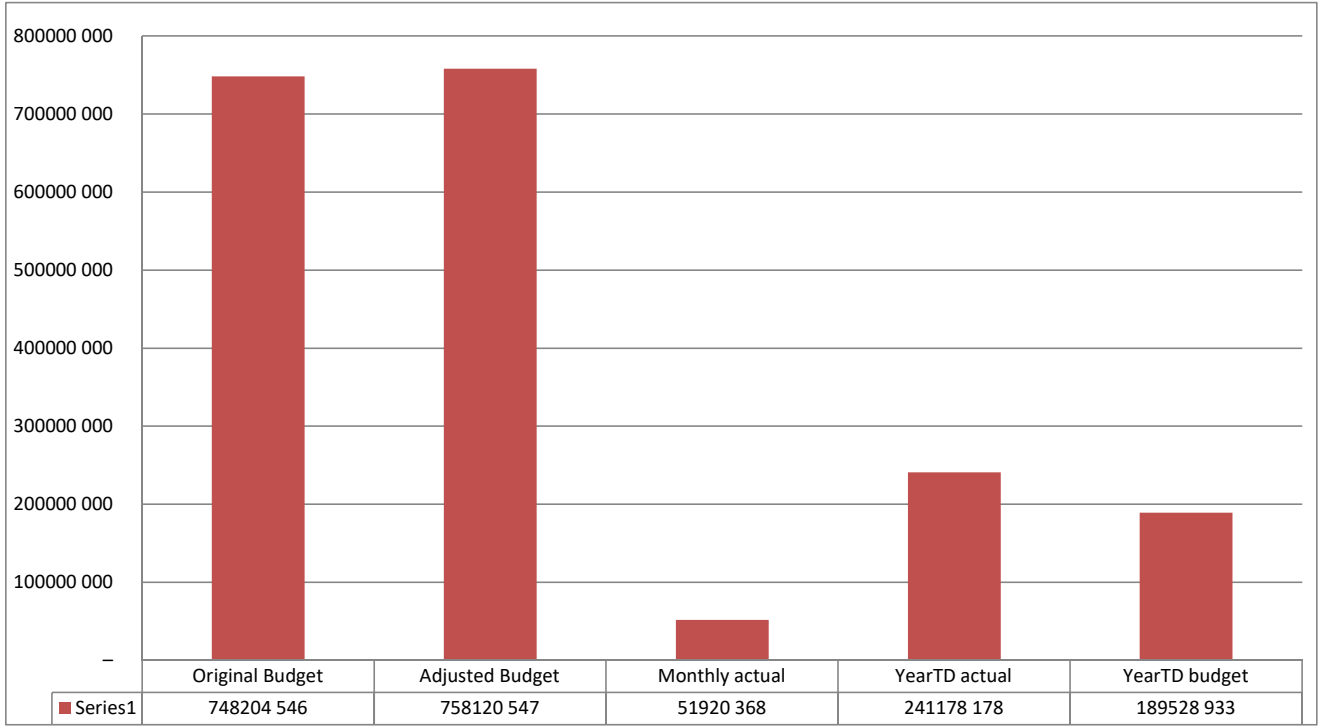
C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiële inligting:

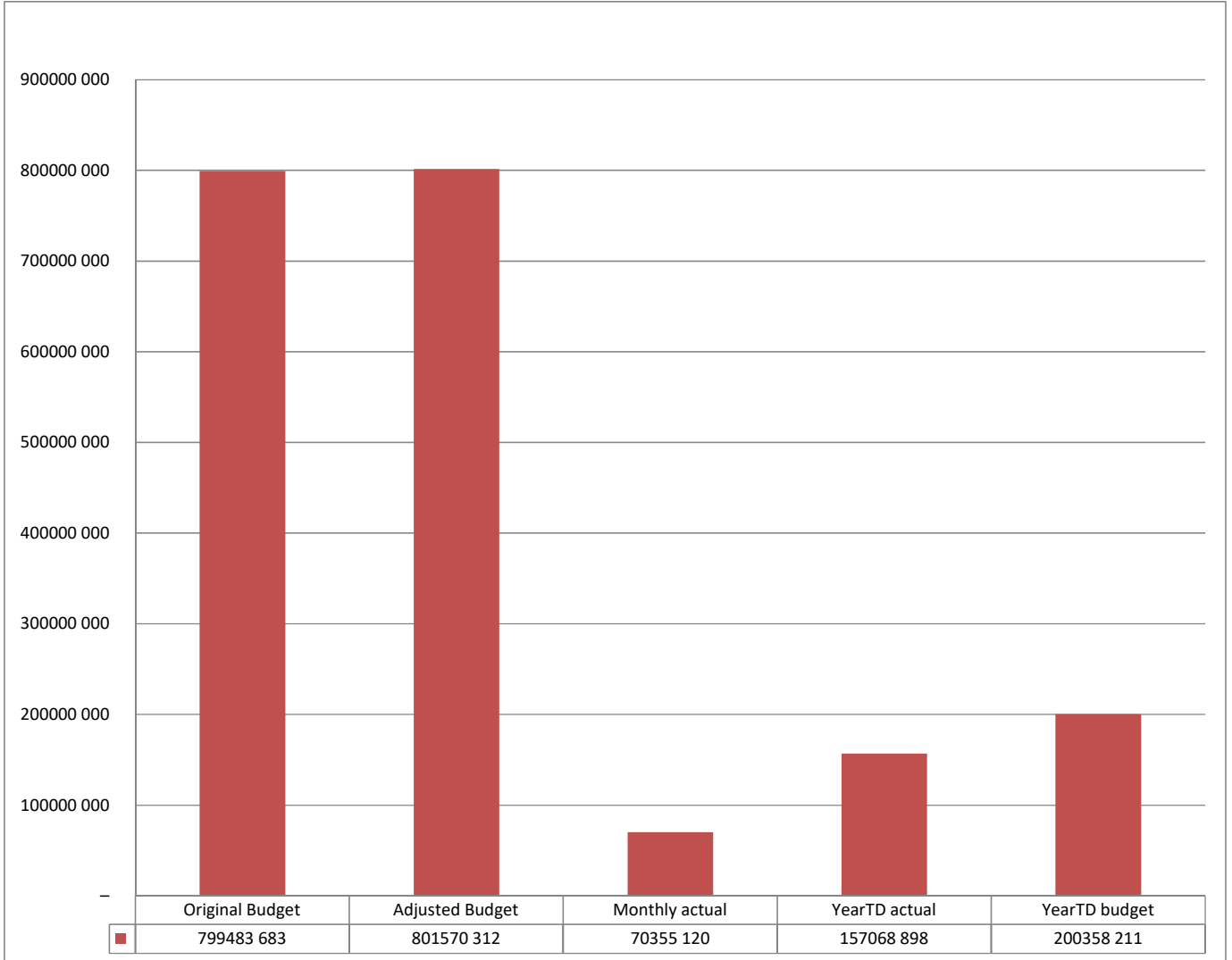
TOTAL OPERATIONAL REVENUE



For the period 1 July 2022 to 30 September 2022, 31.81% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2022 to 30 September 2022, is 31.81% van die begrote operasionele inkomste gehef.

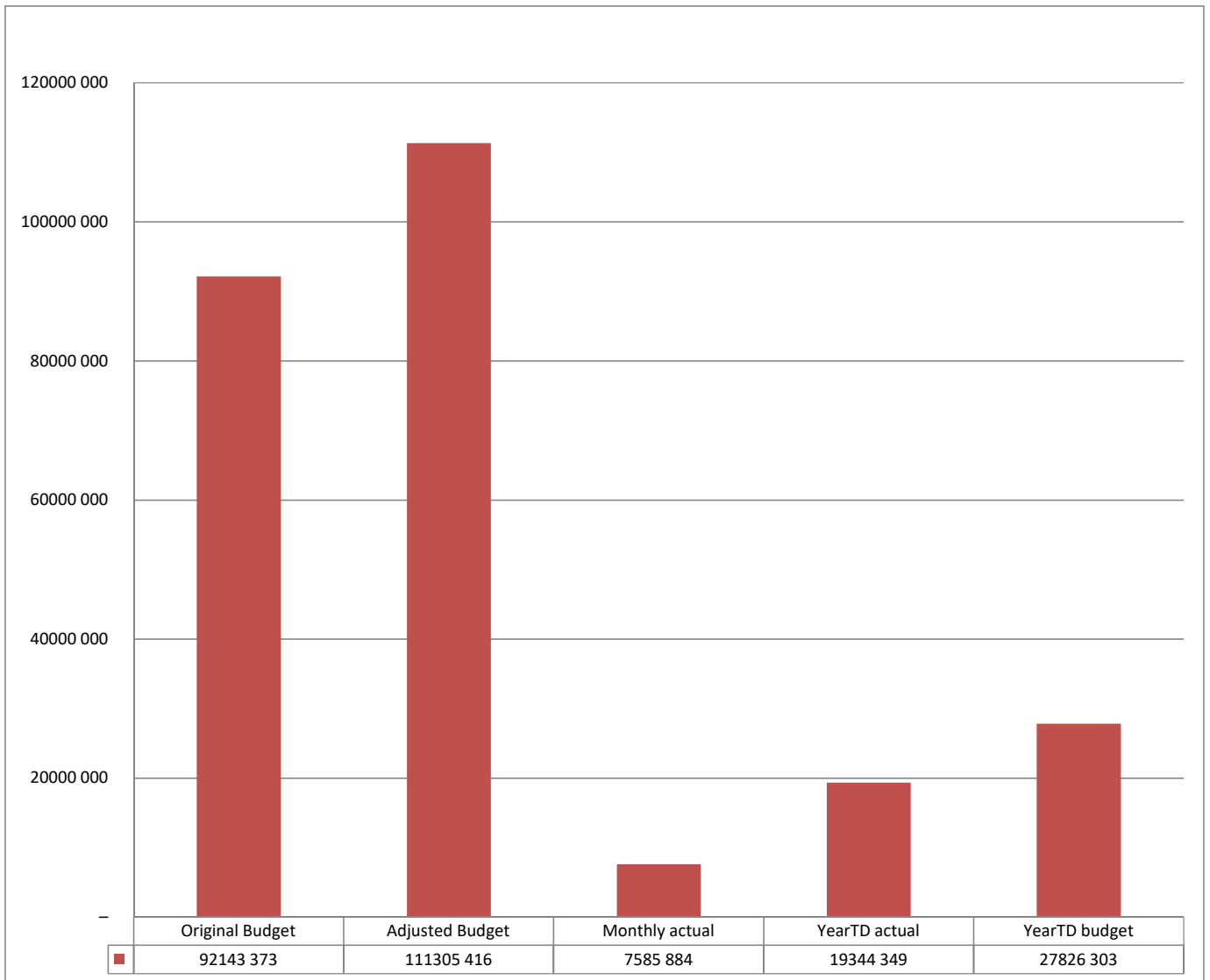
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2022 to 30 September 2022, 19.6% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2022 to 30 September 2022, is 19.6% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2022 to 30 September 2022, 17.38% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2022 to 30 September 2022, is 17.38% van die begrote kapitale uitgawes aangegaan.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 30 September 2022.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - Q1 First Quarter

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Financial Performance</u>									
Property rates	88 709	95 592	95 592	4 356	50 931	23 898	27 033	113%	95 592
Service charges	434 590	449 486	449 486	39 621	126 766	112 371	14 395	13%	449 486
Investment revenue	5 580	5 089	5 089	366	1 194	1 272	(78)	-6%	14 200
Transfers recognised - operational	124 169	152 300	158 948	252	47 805	39 737	8 068	20%	158 948
Other own revenue	62 003	45 738	49 005	7 325	14 481	12 250	2 231	18%	49 005
transfers and contributions)	715 051	748 205	758 121	51 920	241 178	189 529	51 649	27%	767 231
Employee costs	9 925	247 136	245 964	19 179	57 857	61 491	(3 634)	-6%	245 964
Remuneration of Councillors	9 925	12 108	12 108	907	2 826	3 027	(201)	-7%	12 108
Depreciation & asset impairment	38 331	39 589	39 589	-	-	9 897	(9 897)	-100%	39 589
Finance charges	8 948	9 116	9 116	-	-	2 279	(2 279)	-100%	9 116
Materials and bulk purchases	300 157	330 565	331 072	37 793	72 268	82 768	(10 500)	-13%	331 072
Transfers and grants	2 624	13 143	13 128	166	538	3 282	(2 744)	-84%	13 128
Other expenditure	318 257	147 827	150 593	12 311	23 580	37 614	(14 034)	-37%	150 593
Total Expenditure	688 168	799 484	801 570	70 355	157 069	200 358	(43 289)	-22%	801 570
Surplus/(Deficit)	26 884	(51 279)	(43 450)	(18 435)	84 109	(10 829)	94 939	-877%	(34 339)
Transfers recognised - capital	64 244	53 821	75 229	-	-	18 807	(18 807)	-100%	75 229
Contributions & Contributed assets	449	453	453	-	-	113	(113)	-100%	453
& contributions	91 577	2 995	32 233	(18 435)	84 109	8 091	76 018	939%	41 343
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	91 577	2 995	32 233	(18 435)	84 109	8 091	76 018	939%	41 343
<u>Capital expenditure & funds sources</u>									
Capital expenditure	127 583	92 143	111 305	7 586	19 344	27 826	(8 482)	-30%	111 305
Capital transfers recognised	64 196	60 036	73 589	6 984	18 684	18 397	287	2%	73 589
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	1 478	10 000	10 000	-	-	2 500	(2 500)	-100%	10 000
Internally generated funds	9 398	22 107	27 717	602	660	6 929	(6 269)	-90%	27 717
Total sources of capital funds	75 072	92 143	111 305	7 586	19 344	27 826	(8 482)	-30%	111 305
<u>Financial position</u>									
Total current assets	272 366	242 916	242 916		350 909				242 916
Total non current assets	1 120 498	1 124 460	1 124 460		1 139 841				1 124 460
Total current liabilities	120 692	137 549	137 549		132 701				137 549
Total non current liabilities	234 105	260 296	260 296		235 874				260 296
Community wealth/Equity	1 038 066	969 530	969 530		1 122 175				969 530
<u>Cash flows</u>									
Net cash from (used) operating	102 443	74 035	74 035	7 715	62 423	18 509	43 914	237%	94 625
Net cash from (used) investing	(73 744)	(92 143)	(92 143)	(8 690)	(125 389)	(23 036)	(102 353)	444%	(106 893)
Net cash from (used) financing	876	9 000	9 000	64	110	2 250	(2 140)	-95%	110
end	144 880	143 632	143 632	-	82 014	150 463	(68 449)	-45%	151 334
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
<u>Debtors Age Analysis</u>									
Total By Income Source	63 631	6 778	5 347	5 620	4 811	5 515	25 384	238 957	356 043
<u>Creditors Age Analysis</u>									
Total Creditors	984	2	-	-	-	-	-	-	985

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q1 First Quarter

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
<i>Governance and administration</i>	121 109	120 607	123 657	6 418	56 141	30 913	25 229	82%	123 404
Executive and council	8 088	260	260	3	8	65	(57)	-88%	8
Finance and administration	113 021	120 347	123 396	6 415	56 133	30 848	25 286	0	123 396
Internal audit	-	-	-	-	-	-	-		-
<i>Community and public safety</i>	146 316	175 474	175 939	4 063	52 970	43 985	8 985	20%	175 939
Community and social services	121 745	135 103	135 304	112	47 653	33 826	13 827	41%	135 304
Sport and recreation	9 438	12 172	12 172	538	1 110	3 043	(1 933)	-64%	12 172
Public safety	14 298	16 035	16 299	3 395	4 157	4 075	82	2%	16 299
Housing	835	12 165	12 165	18	50	3 041	(2 991)	-98%	12 165
Health	-	-	-	-	-	-	-		-
<i>Economic and environmental services</i>	15 086	17 180	34 012	252	836	8 503	(7 667)	-90%	34 012
Planning and development	2 643	4 600	3 119	252	836	780	56	7%	3 119
Road transport	12 443	12 570	28 899	-	-	7 225	(7 225)	-100%	28 899
Environmental protection	0	10	1 993	-	-	498	(498)	-100%	1 993
<i>Trading services</i>	497 118	489 091	500 069	41 185	131 142	125 017	6 124	5%	500 069
Energy sources	335 619	335 873	341 027	30 830	96 420	85 257	11 163	13%	341 027
Water management	72 814	87 028	91 441	4 320	12 506	22 860	(10 354)	-45%	91 441
Waste water management	37 551	33 120	34 531	3 016	13 170	8 633	4 537	53%	34 531
Waste management	51 135	33 071	33 071	3 018	9 045	8 268	778	9%	33 071
<i>Other</i>	116	126	126	2	90	32	58	184%	126
Total Revenue - Functional	779 745	802 479	833 803	51 920	241 178	208 450	32 729	16%	833 551
Expenditure - Functional									
<i>Governance and administration</i>	106 009	154 226	154 471	11 905	29 105	38 618	(9 513)	-25%	154 471
Executive and council	23 437	31 784	31 773	2 030	5 964	7 943	(1 979)	-25%	31 773
Finance and administration	80 657	120 211	120 460	9 692	22 469	30 115	(7 646)	-25%	120 460
Internal audit	1 914	2 231	2 239	183	672	560	112	20%	2 239
<i>Community and public safety</i>	99 148	121 751	119 898	7 916	22 109	29 940	(7 831)	-26%	119 898
Community and social services	27 397	31 831	30 094	2 315	6 471	7 489	(1 018)	-14%	30 094
Sport and recreation	30 250	30 591	30 539	2 364	6 440	7 635	(1 194)	-16%	30 539
Public safety	36 554	42 158	42 113	2 865	8 079	10 528	(2 449)	-23%	42 113
Housing	4 947	17 172	17 153	372	1 119	4 288	(3 169)	-74%	17 153
Health	-	-	-	-	-	-	-		-
<i>Economic and environmental services</i>	32 010	37 538	39 928	2 701	7 569	9 982	(2 413)	-24%	39 928
Planning and development	11 200	12 176	12 604	1 005	2 982	3 151	(169)	-5%	12 604
Road transport	20 001	23 714	23 706	1 594	4 356	5 927	(1 571)	-27%	23 706
Environmental protection	808	1 648	3 618	102	231	904	(673)	-74%	3 618
<i>Trading services</i>	450 068	485 015	486 320	47 833	98 061	121 580	(23 519)	-19%	486 320
Energy sources	316 476	353 660	355 176	38 358	74 714	88 794	(14 080)	-16%	355 176
Water management	39 383	40 655	40 598	3 157	8 456	10 150	(1 693)	-17%	40 598
Waste water management	37 782	39 546	39 546	2 539	6 744	9 887	(3 143)	-32%	39 546
Waste management	56 427	51 154	50 999	3 779	8 146	12 750	(4 603)	-36%	50 999
<i>Other</i>	933	953	953	-	225	238	(13)	-6%	953
Total Expenditure - Functional	688 168	799 484	801 570	70 355	157 069	200 358	(43 289)	-22%	801 570
Surplus/ (Deficit) for the year	91 577	2 995	32 233	(18 435)	84 109	8 091	76 018		31 981

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q1 First Quarter

Description	2020/21	Budget Year 2021/22						YTD variance %	Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		
R thousands									
Revenue - Functional									
Municipal governance and administration	121 109	120 607	123 657	6 418	56 141	30 913	25 229	82%	123 404
Executive and council	8 088	260	260	3	8	65 073	(57)	-88%	8
<i>Mayor and Council</i>	8 088	-	-	3	8	-	8		8
<i>Municipal Manager, Town Secretary and Chief Execut</i>	-	260	260	-	-	65	(65)	-100%	-
Finance and administration	113 021	120 347	123 396	6 415	56 133	30 848	25 286	82%	123 396
<i>Administrative and Corporate Support</i>	1	10	10	-	-	2	(2)	-100%	10
<i>Asset Management</i>	-	-	-	-	-	-	-		-
<i>Budget and Treasury Office</i>	112 606	119 453	122 502	6 381	56 094	30 624	25 469	83%	122 502
<i>Finance</i>	-	193	193	-	-	48	(48)	-100%	193
<i>Fleet Management</i>	354	609	609	30	30	152	(122)	-80%	609
<i>Human Resources</i>	-	-	-	-	-	-	-		-
<i>Information Technology</i>	-	-	-	-	-	-	-		-
<i>Legal Services</i>	-	5	5	-	-	1	(1)	-100%	5
<i>Security Services</i>	60	78	78	4	10	19	(10)	-49%	78
Community and public safety	146 316	175 474	175 939	4 063	52 970	43 985	8 985	20%	175 939
Community and social services	121 745	135 103	135 304	112	47 653	33 826	13 827	41%	135 304
<i>Aged Care</i>	110 799	124 036	124 237	71	47 549	31 059	16 490	53%	124 237
<i>Agricultural</i>	-	-	-	-	-	-	-		-
<i>Animal Care and Diseases</i>	-	-	-	-	-	-	-		-
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	262	242	242	13	37	60	(23)	-38%	242
<i>Child Care Facilities</i>	-	-	-	-	-	-	-		-
<i>Community Halls and Facilities</i>	186	283	283	20	49	71	(22)	-31%	283
<i>Libraries and Archives</i>	10 498	10 542	10 542	7	18	2 635	(2 618)	-99%	10 542
Sport and recreation	9 438	12 172	12 172	538	1 110	3 043	(1 933)	-64%	12 172
<i>Recreational Facilities</i>	6 547	4 869	4 869	528	1 062	1 217	(155)	-13%	4 869
<i>Sports Grounds and Stadiums</i>	2 891	7 302	7 302	10	47	1 826	(1 778)	-97%	7 302
Public safety	14 298	16 035	16 299	3 395	4 157	4 075	82	2%	16 299
<i>Civil Defence</i>	-	-	264	-	-	66	(66)	-100%	264
<i>Fire Fighting and Protection</i>	25	7	7	1	1	2	(1)	-31%	7
<i>Police Forces, Traffic and Street Parking Control</i>	14 273	16 028	16 028	3 395	4 156	4 007	149	4%	16 028
Housing	835	12 165	12 165	18	50	3 041	(2 991)	-98%	12 165
<i>Housing</i>	835	12 165	12 165	18	50	3 041	(2 991)	-98%	12 165
Health	-	-	-	-	-	-	-		-
Economic and environmental services	15 086	17 180	34 012	252	836	8 503	(7 667)	-90%	34 012
Planning and development	2 643	4 600	3 119	252	836	780	56	7%	3 119
<i>Economic Development/Planning</i>	902	2 149	668	-	-	167	(167)	-100%	668
<i>Regional Planning and Development</i>	-	-	-	-	-	-	-		-
<i>Town Planning, Building Regulations and Enforcemen</i>	1 741	1 497	1 497	252	836	374	461	123%	1 497
<i>Project Management Unit</i>	-	954	954	-	-	239	(239)	-100%	954
Road transport	12 443	12 570	28 899	-	-	7 225	(7 225)	-100%	28 899
<i>Roads</i>	12 443	12 570	28 899	-	-	7 225	(7 225)	-100%	28 899
<i>Taxi Ranks</i>	-	-	-	-	-	-	-		-
Environmental protection	0	10	1 993	-	-	498	(498)	-100%	1 993
<i>Biodiversity and Landscape</i>	0	10	1 993	-	-	498	(498)	-100%	1 993

Trading services	497 118	489 091	500 069	41 185	131 142	125 017	6 124	5%	500 069
Energy sources	335 619	335 873	341 027	30 830	96 420	85 257	11 163	13%	341 027
<i>Electricity</i>	334 054	335 873	341 027	30 830	96 420	85 257	11 163	13%	341 027
<i>Street Lighting and Signal Systems</i>	1 565	-	-	-	-	-	-		-
Water management	72 814	87 028	91 441	4 320	12 506	22 860	(10 354)	-45%	91 441
<i>Water Distribution</i>	72 814	70 521	74 933	4 320	12 506	18 733	(6 227)	-33%	74 933
<i>Water Storage</i>	-	16 508	16 508	-	-	4 127	(4 127)	-100%	16 508
Waste water management	37 551	33 120	34 531	3 016	13 170	8 633	4 537	53%	34 531
<i>Public Toilets</i>	164	-	812	19	39	203	(164)	-81%	812
<i>Sewerage</i>	36 498	33 120	33 720	2 998	13 131	8 430	4 701	56%	33 720
<i>Storm Water Management</i>	889	-	-	-	-	-	-		-
<i>Waste Water Treatment</i>	-	-	-	-	-	-	-		-
Waste management	51 135	33 071	33 071	3 018	9 045	8 268	778	9%	33 071
<i>Solid Waste Disposal (Landfill Sites)</i>	16 237	-	-	-	-	-	-		-
<i>Solid Waste Removal</i>	34 897	33 071	33 071	3 018	9 045	8 268	778	9%	33 071
Other	116	126	126	2	90	32	58	184%	126
Licensing and Regulation	116	126	126	2	90	32	58	184%	126
Total Revenue - Functional	779 745	802 479	833 803	51 920	241 178	208 450	32 729	16%	833 551
Expenditure - Functional									
Municipal governance and administration	106 009	154 226	154 471	11 905	29 105	38 618	(9 513)	-25%	154 471
Executive and council	23 437	31 784	31 773	2 030	5 964	7 943	(1 979)	-25%	31 773
<i>Mayor and Council</i>	14 185	20 035	20 018	1 217	3 608	5 005	(1 396)	-28%	20 018
<i>Municipal Manager, Town Secretary and Chief Execut</i>	9 252	11 749	11 755	813	2 356	2 939	(583)	-20%	11 755
Finance and administration	80 657	120 211	120 460	9 692	22 469	30 115	(7 646)	-25%	120 460
<i>Administrative and Corporate Support</i>	10 523	13 079	13 552	890	2 065	3 388	(1 323)	-39%	13 552
<i>Asset Management</i>	31	1 804	1 804	-	2	451	(449)	-100%	1 804
<i>Finance</i>	34 833	36 843	36 718	5 158	8 636	9 182	(546)	-6%	36 718
<i>Fleet Management</i>	3 614	3 146	3 146	317	919	786	133	17%	3 146
<i>Human Resources</i>	11 708	40 419	40 388	1 874	6 393	10 095	(3 701)	-37%	40 388
<i>Information Technology</i>	4 038	5 135	5 135	115	578	1 284	(706)	-55%	5 135
<i>Legal Services</i>	1 368	2 821	2 821	125	339	705	(366)	-52%	2 821
<i>Marketing, Customer Relations, Publicity and Media</i>	4 022	4 189	4 189	347	1 028	1 047	(20)	-2%	4 189
<i>Property Services</i>	3 057	1 687	1 687	76	229	422	(193)	-46%	1 687
<i>Risk Management</i>	7	382	382	-	-	95	(95)	-100%	382
<i>Supply Chain Management</i>	7 006	8 381	8 314	643	1 843	2 078	(236)	-11%	8 314
<i>Valuation Service</i>	451	2 325	2 325	146	438	581	(143)	-25%	2 325
Internal audit	1 914	2 231	2 239	183	672	560	112	20%	2 239
<i>Governance Function</i>	1 914	2 231	2 239	183	672	560	112	20%	2 239
Community and public safety	99 148	121 751	119 898	7 916	22 109	29 940	(7 831)	-26%	119 898
Community and social services	27 397	31 831	30 094	2 315	6 471	7 489	(1 018)	-14%	30 094
<i>Aged Care</i>	6 887	7 985	6 283	635	1 472	1 571	(98)	-6%	6 283
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	3 511	3 925	3 921	293	928	946	(18)	-2%	3 921
<i>Child Care Facilities</i>	36	167	167	4	5	42	(37)	-89%	167
<i>Community Halls and Facilities</i>	5 875	6 675	6 658	478	1 380	1 664	(285)	-17%	6 658
<i>Disaster Management</i>	118	69	69	9	15	17	(3)	-16%	69
<i>Education</i>	1	136	136	-	-	34	(34)	-100%	136
<i>Libraries and Archives</i>	10 969	12 874	12 859	897	2 672	3 215	(543)	-17%	12 859
Sport and recreation	30 250	30 591	30 539	2 364	6 440	7 635	(1 194)	-16%	30 539
<i>Community Parks (including Nurseries)</i>	8 412	8 646	8 626	766	2 133	2 156	(23)	-1%	8 626
<i>Recreational Facilities</i>	15 126	15 400	15 346	1 098	2 880	3 836	(956)	-25%	15 346
<i>Sports Grounds and Stadiums</i>	6 712	6 544	6 568	500	1 427	1 642	(215)	-13%	6 568
Public safety	36 554	42 158	42 113	2 865	8 079	10 528	(2 449)	-23%	42 113
<i>Civil Defence</i>	96	-	-	-	-	-	-		-
<i>Fire Fighting and Protection</i>	9 108	10 820	10 820	725	2 156	2 705	(549)	-20%	10 820
<i>Licensing and Control of Animals</i>	-	-	-	-	-	-	-		-
<i>Police Forces, Traffic and Street Parking Control</i>	27 350	31 338	31 293	2 141	5 922	7 823	(1 901)	-24%	31 293
<i>Pounds</i>	-	-	-	-	-	-	-		-
Housing	4 947	17 172	17 153	372	1 119	4 288	(3 169)	-74%	17 153
<i>Housing</i>	4 917	16 888	16 869	365	1 102	4 217	(3 115)	-74%	16 869
<i>Informal Settlements</i>	30	284	284	8	17	71	(54)	-76%	284

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
R thousands									
Economic and environmental services	32 010	37 538	39 928	2 701	7 569	9 982	(2 413)	-24%	39 928
Planning and development	11 200	12 176	12 604	1 005	2 982	3 151	(169)	-5%	12 604
<i>Corporate Wide Strategic Planning (IDPs, LEDs)</i>	2 177	2 329	2 329	247	586	582	3	1%	2 329
<i>Economic Development/Planning</i>	1 669	1 778	2 205	128	447	551	(105)	-19%	2 205
<i>Town Planning, Building Regulations and Enforcement</i>	4 880	5 072	5 072	412	1 294	1 268	26	2%	5 072
<i>Project Management Unit</i>	2 473	2 998	2 998	219	656	749	(94)	-13%	2 998
<i>Provincial Planning</i>	-	-	-	-	-	-	-	-	-
<i>Support to Local Municipalities</i>	-	-	-	-	-	-	-	-	-
Road transport	20 001	23 714	23 706	1 594	4 356	5 927	(1 571)	-27%	23 706
<i>Roads</i>	20 001	23 714	23 706	1 594	4 356	5 927	(1 571)	-27%	23 706
<i>Taxi Ranks</i>	-	-	-	-	-	-	-	-	-
Environmental protection	808	1 648	3 618	102	231	904	(673)	-74%	3 618
<i>Biodiversity and Landscape</i>	808	1 648	3 618	102	231	904	(673)	-74%	3 618
Trading services	450 068	485 015	486 320	47 833	98 061	121 580	(23 519)	-19%	486 320
Energy sources	316 476	353 660	355 176	38 358	74 714	88 794	(14 080)	-16%	355 176
<i>Electricity</i>	313 740	347 622	349 138	38 279	74 293	87 284	(12 991)	-15%	349 138
<i>Street Lighting and Signal Systems</i>	2 737	6 038	6 038	79	421	1 510	(1 088)	-72%	6 038
<i>Nonelectric Energy</i>	-	-	-	-	-	-	-	-	-
Water management	39 383	40 655	40 598	3 157	8 456	10 150	(1 693)	-17%	40 598
<i>Water Treatment</i>	201	1 406	1 406	16	50	351	(301)	-86%	1 406
<i>Water Distribution</i>	36 316	34 239	34 182	3 115	6 749	8 546	(1 797)	-21%	34 182
<i>Water Storage</i>	2 866	5 010	5 010	25	1 657	1 253	404	32%	5 010
Waste water management	37 782	39 546	39 546	2 539	6 744	9 887	(3 143)	-32%	39 546
<i>Public Toilets</i>	1 712	1 995	1 995	152	437	499	(62)	-12%	1 995
<i>Sewerage</i>	28 232	28 633	28 633	1 722	4 486	7 158	(2 672)	-37%	28 633
<i>Storm Water Management</i>	7 838	7 358	7 358	665	1 821	1 839	(19)	-1%	7 358
<i>Waste Water Treatment</i>	0	1 561	1 561	-	0	390	(390)	-100%	1 561
Waste management	56 427	51 154	50 999	3 779	8 146	12 750	(4 603)	-36%	50 999
<i>Recycling</i>	-	-	-	-	-	-	-	-	-
<i>Solid Waste Disposal (Landfill Sites)</i>	21 147	15 368	15 362	301	375	3 841	(3 466)	-90%	15 362
<i>Solid Waste Removal</i>	35 105	35 220	35 071	3 476	7 745	8 768	(1 023)	-12%	35 071
<i>Street Cleaning</i>	174	566	566	2	26	141	(115)	-81%	566
Other	933	953	953	-	225	238	(13)	-6%	953
Forestry	-	-	-	-	-	-	-	-	-
Licensing and Regulation	33	53	53	-	-	13	(13)	-100%	53
Markets	-	-	-	-	-	-	-	-	-
Tourism	900	900	900	-	225	225	(0)	0%	900
Total Expenditure - Functional	688 168	799 484	801 570	70 355	157 069	200 358	(43 289)	-22%	801 570
Surplus/ (Deficit) for the year	91 577	2 995	32 233	(18 435)	84 109	8 091	76 018	939%	31 981

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Revenue by Vote</u>									
Vote 1 - Financial Services	110 999	116 830	119 879	6 219	56 262	29 969	26 293	87,7%	119 879
Vote 2 - Community Services	133 319	161 869	162 573	686	48 953	40 643	8 310	20,4%	162 573
Vote 3 - Corporate Services	22 716	16 652	16 916	3 427	4 194	4 229	(35)	-0,8%	16 916
Vote 4 - Technical Services	512 084	505 741	533 049	41 525	131 635	133 262	(1 627)	-1,2%	533 049
Vote 5 - Municipal Manager	611	1 386	1 386	73	163	347	(184)	-53,1%	1 386
Total Revenue by Vote	779 729	802 479	833 803	51 931	241 206	208 450	32 757	15,7%	833 803
<u>Expenditure by Vote</u>									
Vote 1 - Financial Services	34 002	51 044	50 855	5 307	8 869	12 716	(3 847)	-30,3%	50 855
Vote 2 - Community Services	74 834	96 548	97 147	6 068	17 053	24 252	(7 199)	-29,7%	97 147
Vote 3 - Corporate Services	77 222	118 517	118 886	6 789	20 419	29 719	(9 300)	-31,3%	118 886
Vote 4 - Technical Services	480 488	519 140	520 469	50 316	105 104	130 117	(25 014)	-19,2%	520 469
Vote 5 - Municipal Manager	11 383	14 235	14 213	1 066	3 091	3 553	(462)	-13,0%	14 213
Total Expenditure by Vote	677 929	799 484	801 570	69 546	154 536	200 358	(45 822)	-22,9%	801 570
Surplus/ (Deficit) for the year	101 799	2 995	32 233	(17 615)	86 670	8 091	78 579	971,1%	32 233

WC022 - 2022/2023 QUARTERLY SECTION 52d REPORT - SEPTEMBER 2022 - Q1

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q1 First Quarter

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousand									
Revenue by Vote									
Vote 1 - Financial Services	110 999	116 830	119 879	6 219	56 262	29 969	26 293	88%	119 879
1.1 - Assessment Rates	-	-	-	-	-	-	-	-	-
1.2 - Treasury: Administration	79 462	95 786	95 786	4 882	51 511	23 947	27 564	115%	95 786
1.3 - Treasury: Debtors	31 477	20 708	23 757	1 333	4 741	5 938	(1 197)	-20%	23 757
1.4 - Treasury: Credit controle	-	258	258	-	-	64	(64)	-100%	258
1.5 - Supply Chain Management	60	78	78	4	10	19	(10)	-49%	78
1.6 - Director: Finance	-	-	-	-	-	-	-	-	-
Vote 2 - Community Services	649 613	660 011	670 643	45 348	183 791	167 661	16 130	10%	670 643
2.1 - Cemeteries	-	-	-	-	-	-	-	-	-
2.2 - Housing: Administration	1 029	12 260	12 260	34	100	3 065	(2 965)	-97%	12 260
2.3 - Library Services	10 575	10 757	10 757	7	18	2 689	(2 672)	-99%	10 757
2.4 - Fire Protection Services	6 547	4 869	4 869	528	1 062	1 217	(155)	-13%	4 869
2.5 - Pine Forest : Administration	110 799	124 036	124 237	71	47 549	31 059	16 490	53%	124 237
2.6-Klipriver Park: Administration	354	609	609	30	30	152	(122)	-80%	609
2.7-Community Halls And Facilities	-	-	-	-	-	-	-	-	-
2.8-Licensing & Regulation	-	5	5	-	-	1	(1)	-100%	5
2.9-Enviromental Protection	-	-	-	-	-	-	-	-	-
2.10-Parks	14 273	16 028	16 292	3 395	4 156	4 073	83	2%	16 292
2.11-Traffic	-	-	-	-	-	-	-	-	-
2.12-Disaster Management	8 088	-	-	3	8	-	8	#DIV/0!	-
2.13-Social & Welfare Services	-	-	-	-	-	-	-	-	-
2.14-Sport Grounds	-	-	-	-	-	-	-	-	-
2.15-Recreational Land	72 814	87 028	91 441	4 320	12 506	22 860	(10 354)	-45%	91 441
2.16-Swimming Pools	36 498	33 469	34 069	2 998	13 131	8 517	4 614	54%	34 069
2.17-Vehicle Licensing & Testing	51 071	33 004	33 004	3 018	9 045	8 251	794	10%	33 004
2.18-L E D	889	-	-	-	-	-	-	-	-
2.19-Director: Community Services	336 676	337 945	343 100	30 944	96 186	85 775	10 411	12%	343 100
Vote 3 - Corporate Services	775	1 386	2 198	91	201	549	(348)	-63%	2 198
3.1-Property Administration	-	-	-	-	-	-	-	-	-
3.2-Information Tecnology	-	954	954	-	-	239	(239)	-100%	954
3.3-Human Resources	611	432	432	73	163	108	54	50%	432
3.8-Thusong Centre	164	-	812	19	39	203	(164)	-81%	812
Vote 4 - Technical Services	-	-	-	-	-	-	-	-	-
Vote 5 - Muncipal Manager	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	761 387	778 228	792 720	51 659	240 254	198 179	42 075	21%	792 720

WC022 - 2022/2023 QUARTERLY SECTION 52d REPORT - SEPTEMBER 2022 - Q1

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q1 First Quarter

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure by Vote									
Vote 1 - Financial Services	34 002	51 044	50 855	5 307	8 869	12 716	(3 847)	-30%	50 855
1.1 - Assessment Rates	1 795	1 858	1 860	158	450	465	(15)	-3%	1 860
1.2 - Treasury: Administration	8 821	11 011	10 991	937	1 791	2 750	(959)	-35%	10 991
1.3 - Treasury: Debtors	12 945	19 021	18 987	3 291	4 215	4 747	(532)	-11%	18 987
1.4 - Treasury: Credit controle	4 553	10 773	10 703	344	777	2 676	(1 898)	-71%	10 703
1.5 - Supply Chain Management	5 888	8 381	8 314	577	1 636	2 078	(443)	-21%	8 314
1.6 - Director: Finance	-	-	-	-	-	-	-	-	-
Vote 2 - Community Services	585 745	683 408	683 318	59 258	131 106	170 827	(39 722)	-23%	683 318
2.1 - Cemeteries	322	2 231	2 231	28	85	558	(473)	-85%	2 231
2.2 - Housing: Administration	6 832	19 410	19 424	532	1 594	4 856	(3 262)	-67%	19 424
2.3 - Library Services	14 211	15 690	15 670	1 016	2 978	3 918	(939)	-24%	15 670
2.4 - Fire Protection Services	11 884	12 584	12 534	979	2 573	3 134	(560)	-18%	12 534
2.5 - Pine Forest : Administration	6 924	8 288	6 587	638	1 477	1 647	(170)	-10%	6 587
2.6-Klipriver Park: Administration	28 378	59 263	59 703	2 879	9 036	14 924	(5 888)	-39%	59 703
2.7-Community Halls And Facilities	1 904	2 258	2 258	163	474	565	(91)	-16%	2 258
2.8-Licensing & Regulation	4 022	4 190	4 190	347	1 028	1 048	(20)	-2%	4 190
2.9-Enviromental Protection	482	532	524	42	125	148	(5)	-4%	524
2.10-Parks	27 350	31 338	31 293	2 141	5 922	7 823	(1 901)	-24%	31 293
2.11-Traffic	900	900	900	-	225	225	(0)	0%	900
2.12-Disaster Management	14 185	20 035	20 018	1 217	3 608	5 005	(1 396)	-28%	20 018
2.13-Social & Welfare Services	-	-	-	-	-	-	-	-	-
2.14-Sport Grounds	20 001	23 714	23 706	1 594	4 356	5 927	(1 571)	-27%	23 706
2.15-Recreational Land	39 383	41 005	40 948	3 157	8 456	10 237	(1 781)	-17%	40 948
2.16-Swimming Pools	32 584	33 800	33 800	2 203	5 594	8 450	(2 856)	-34%	33 800
2.17-Vehicle Licensing & Testing	56 427	51 154	50 999	3 779	8 146	12 750	(4 603)	-36%	50 999
2.18-L E D	7 838	7 358	7 358	665	1 821	1 839	(19)	-1%	7 358
2.19-Director: Community Services	312 116	349 658	351 174	37 878	73 606	87 794	(14 188)	-16%	351 174
Vote 3 - Corporate Services	13 095	16 230	16 208	1 218	3 528	4 052	(524)	-13%	16 208
3.1-Property Administration	3 413	3 337	3 307	292	839	827	12	1%	3 307
3.2-Information Tecnology	2 473	2 998	2 998	219	656	749	(94)	-13%	2 998
3.3-Human Resources	1 399	2 958	2 958	125	339	740	(400)	-54%	2 958
3.5-Council Cost	1 921	2 613	2 620	183	672	655	17	3%	2 620
3.5-Town Secretary	2 177	2 329	2 329	247	586	582	3	1%	2 329
3.8-Thusong Centre	1 712	1 995	1 995	152	437	499	(62)	-12%	1 995
Vote 4 - Technical Services	-	-	-	-	-	-	-	-	-
Vote 5 - Muncipal Manager	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	632 841	750 682	750 381	65 782	143 503	187 595	(44 092)	(0)	750 381
Surplus/ (Deficit) for the year	128 546	27 545	42 339	(14 124)	96 751	10 584	86 168	0	42 339

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Revenue By Source</u>									
Property rates	88 709	95 592	95 592	4 356	50 931	23 898	27 033	113%	95 592
Service charges - electricity revenue	326 702	337 388	337 388	30 835	96 440	84 347	12 093	14%	337 388
Service charges - water revenue	46 201	49 810	49 810	3 603	10 495	12 452	(1 957)	-16%	49 810
Service charges - sanitation revenue	32 037	32 053	32 053	2 609	12 061	8 013	4 048	51%	32 053
Service charges - refuse revenue	29 651	30 236	30 236	2 575	7 770	7 559	211	3%	30 236
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	4 604	3 416	3 416	502	1 129	854	275	32%	3 416
Interest earned - external investments	5 580	5 089	5 089	366	1 194	1 272	(78)	-6%	5 089
Interest earned - outstanding debtors	17 251	9 111	9 111	1 917	4 822	2 278	2 544	112%	9 111
Dividends received	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	9 670	11 137	11 137	2 590	2 599	2 784	(186)	-7%	11 137
Licences and permits	1 198	2 216	2 216	101	329	554	(225)	-41%	2 216
Agency services	4 415	4 249	4 249	702	1 318	1 062	256	24%	4 249
Transfers recognised - operational	124 169	152 300	158 948	252	47 805	39 737	8 068	20%	158 948
Other revenue	16 804	15 609	18 877	1 514	4 284	4 718	(434)	-9%	18 877
Gains on disposal of PPE	8 062	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)	715 051	748 205	758 121	51 920	241 178	189 529	51 649	27%	758 121
<u>Expenditure By Type</u>									
Employee related costs	202 247	247 136	245 964	19 179	57 857	61 491	(3 634)	-6%	245 964
Remuneration of councillors	9 925	12 108	12 108	907	2 826	3 027	(201)	-7%	12 108
Debt impairment	50 764	46 031	46 031	4 336	6 803	11 508	(4 705)	-41%	46 031
Depreciation & asset impairment	38 331	39 589	39 589	-	-	9 897	(9 897)	-100%	39 589
Finance charges	8 948	9 116	9 116	-	-	2 279	(2 279)	-100%	9 116
Bulk purchases	285 708	314 411	314 411	36 150	68 982	78 603	(9 621)	-12%	314 411
Other materials	14 449	16 154	16 661	1 644	3 286	4 165	(880)	-21%	16 661
Contracted services	33 782	52 776	55 300	2 288	5 355	13 825	(8 470)	-61%	55 300
Transfers and grants	2 624	13 143	13 128	166	538	3 282	(2 744)	-84%	13 128
Other expenditure	40 507	49 019	49 262	5 687	11 423	12 281	(858)	-7%	49 262
Loss on disposal of PPE	882	0	0	-	-	0	(0)	-100%	0
Total Expenditure	688 168	799 484	801 570	70 355	157 069	200 358	(43 289)	-22%	801 570
Surplus/(Deficit)	26 884	(51 279)	(43 450)	(18 435)	84 109	(10 829)	94 939	(0)	(43 450)
Transfers recognised - capital	64 244	53 821	75 229	-	-	18 807	(18 807)	-100%	75 229
Contributions recognised - capital	449	453	453	-	-	113	(113)	-100%	453
Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	91 577	2 995	32 233	(18 435)	84 109	8 091	76 018	-	32 233
Surplus/(Deficit) attributable to Share of surplus/ (deficit) of associate	91 577	2 995	32 233	(18 435)	84 109	8 091			32 233
Surplus/ (Deficit) for the year	91 577	2 995	32 233	(18 435)	84 109	8 091			32 233

The revenue and expenditure figures excludes internal charges

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q1 First Quarter

Vote Description	2020/21	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Multi-Year expenditure appropriation</u>									
Vote 1 - Financial Services	52 361	-	-	-	-	-	-	-	-
Vote 2 - Community Services	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services	53 353	55 390	69 298	4 578	12 989	17 324	(4 336)	-25%	69 298
Vote 5 - Municipal Manager	-	-	-	-	-	-	-	-	-
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	105 714	55 390	69 298	4 578	12 989	17 324	(4 336)	-25%	69 298
<u>Single Year expenditure appropriation</u>									
Vote 1 - Financial Services	2 415	180	180	36	58	45	13	29%	180
Vote 2 - Community Services	4 487	10 126	10 126	30	41	2 532	(2 490)	-98%	10 126
Vote 3 - Corporate Services	685	650	880	11	35	220	(185)	-84%	880
Vote 4 - Technical Services	14 282	25 797	30 822	2 932	6 221	7 705	(1 484)	-19%	30 822
Vote 5 - Municipal Manager	-	-	-	-	-	-	-	-	-
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	21 869	36 753	42 008	3 008	6 356	10 502	(4 146)	-39%	42 008
Total Capital Expenditure	127 583	92 143	111 305	7 586	19 344	27 826	(8 482)	-30%	111 305

WC022 - 2022/2023 QUARTERLY SECTION 52d REPORT - SEPTEMBER 2022 - Q1

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q1 First Quarter

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Standard Classification									
Governance and administration	56 521	2 180	2 661	70	116	665	(549)	-83%	2 661
Executive and council	-	340	340	31	55	85	(30)	-35%	340
Finance and administration	56 521	1 840	2 321	39	61	580	(519)	-89%	2 321
Internal audit	-	-	-	-	-	-	-		-
Community and public safety	3 991	9 976	10 206	7	19	2 551	(2 533)	-99%	10 206
Community and social services	667	1 222	1 222	7	7	305	(299)	-98%	1 222
Sport and recreation	3 084	8 754	8 754	-	12	2 189	(2 177)	-99%	8 754
Public safety	240	-	230	-	-	57	(57)	-100%	230
Economic and environmental services	13 136	24 927	33 901	5 186	11 366	8 475	2 891	34%	33 901
Planning and development	736	-	-	-	-	-	-		-
Road transport	12 401	24 927	33 901	5 186	11 366	8 475	2 891	34%	33 901
Environmental protection	-	-	-	-	-	-	-		-
Trading services	53 934	55 060	64 538	2 324	7 844	16 135	(8 291)	-51%	64 538
Energy sources	9 573	4 000	7 622	-	-	1 906	(1 906)	-100%	7 622
Water management	20 159	23 954	28 366	2 015	7 535	7 091	444	6%	28 366
Waste water management	2 448	16 653	18 097	308	308	4 524	(4 216)	-93%	18 097
Waste management	21 754	10 453	10 453	-	-	2 613	(2 613)	-100%	10 453
Other	-	-	-	-	-	-	-		-
Total Capital Expenditure - Standard Classification	127 583	92 143	111 305	7 586	19 344	27 826	(8 482)	-30%	111 305
Funded by:									
National Government	47 360	51 371	54 993	4 639	13 448	13 748	(300)	-2%	54 993
Provincial Government	16 432	7 712	17 207	2 087	4 978	4 302	676	16%	17 207
District Municipality	404	500	935	258	258	234	24	10%	935
Other transfers and grants	-	453	453	-	-	113	(113)	-100%	453
Transfers recognised - capital	64 196	60 036	73 589	6 984	18 684	18 397	287	2%	73 589
Public contributions & donations	-	-	-	-	-	-	-		-
Borrowing	1 478	10 000	10 000	-	-	2 500	(2 500)	-100%	10 000
Internally generated funds	9 398	22 107	27 717	602	660	6 929	(6 239)	-90%	27 717
Total Capital Funding	75 072	92 143	111 305	7 586	19 344	27 826	(8 482)	-30%	111 305
References									
1. Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure rec									
2. Include capital component of PPP unitary payment									
3. Capital expenditure by standard classification must reconcile to the total of multi-year and single year appropriations									
4. Include expenditure on investment property, intangible and biological assets									
5. Must reconcile to Monthly Budget Statement Financial Performance (revenue and expenditure)									
6. Include finance leases and PPP capital funding component of unitary payment - total borrowing/repayments to reconcile to changes in Table SA1;									

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - Q1 First Quarter

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<u>Capital expenditure - Municipal Vote</u>									
<u>Expenditure of multi-year capital appropriation</u>									
Vote 1 - Financial Services	52 361	-	-	-	-	-	-	-	-
1.1 - Assessment Rates	-	-	-	-	-	-	-	-	-
1.2 - Treasury: Administration	-	-	-	-	-	-	-	-	-
1.3 - Treasury: Debtors	52 361	-	-	-	-	-	-	-	-
Vote 2 - Community Services	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services	-	-	-	-	-	-	-	-	-
Vote 5 - Municipal Manager	-	-	-	-	-	-	-	-	-
Total multi-year capital expenditure	52 361	-	-	-	-	-	-	-	-
<u>Capital expenditure - Municipal Vote</u>									
<u>Expenditure of single-year capital appropriation</u>									
Vote 1 - Financial Services	2 415	180	180	36	58	2 331	(2 273)	-98%	9 324
1.1 - Assessment Rates	-	-	-	-	-	-	-	-	-
1.2 - Treasury: Administration	-	-	-	-	-	-	-	-	-
1.3 - Treasury: Debtors	2 415	180	180	36	58	-	58	#DIV/0!	-
1.4 - Treasury: Credit controle	-	-	-	-	-	1 949	(1 949)	-100%	7 794
1.5 - Supply Chain Management	-	-	-	-	-	-	-	-	-
1.6 - Director: Finance	-	-	-	-	-	220	(220)	-100%	880
-	-	-	-	-	-	12	(12)	-100%	50
-	-	-	-	-	-	150	(150)	-100%	600
Vote 2 - Community Services	11 556	13 569	17 474	81	105	4 331	(4 226)	-98%	61 873
2.1 - Cemeteries	-	150	150	23	23	-	23	-	-
2.2 - Housing: Administration	-	-	-	-	-	-	-	-	230
2.3 - Library Services	-	-	-	-	-	-	-	-	-
2.4 - Fire Protection Services	667	1 182	1 182	-	-	295	(295)	-100%	-
2.5 - Pine Forest : Administration	-	1 000	1 000	-	-	250	(250)	-100%	-
2.6-Klipriver Park: Administration	-	-	-	-	-	-	-	-	30 822
2.7-Community Halls And Facilities	-	50	50	8	32	12	20	157%	140
2.8-Licensing & Regulation	-	-	-	-	-	-	-	-	3 622
2.9-Enviromental Protection	-	-	-	-	-	-	-	-	5 224
2.10-Parks	240	-	230	-	-	57	(57)	-100%	1 563
2.11-Traffic	-	-	-	-	-	-	-	-	4 453
2.12-Disaster Management	-	-	-	-	-	-	-	-	12 910
2.13-Social & Welfare Services	-	-	-	-	-	-	-	-	-
2.14-Sport Grounds	-	-	-	-	-	-	-	-	-
2.15-Recreational Land	889	5 224	5 224	-	-	1 306	(1 306)	-100%	1 370
2.16-Swimming Pools	1 395	1 510	1 563	50	50	391	(341)	-87%	1 541
2.17-Vehicle Licensing & Testing	-	4 453	4 453	-	-	1 113	(1 113)	-100%	-
2.18-L E D	889	-	-	-	-	-	-	-	-
2.19-Director: Community Services	7 475	-	3 622	-	-	906	(906)	-100%	-
Vote 3 - Corporate Services	164	500	1 370	258	258	342	(84)	-25%	-
3.8-Thusong Centre	164	500	1 370	258	258	342	(84)	-25%	-
Vote 4 - Technical Services	-	-	-	-	-	-	-	-	-
Vote 5 - Municipal Manager	-	-	-	-	-	-	-	-	-
Total single-year capital expenditure	14 135	14 249	19 023	375	422	7 004	(6 583)	(0)	71 197
Total Capital Expenditure	66 496	14 249	19 023	375	422	7 004	(6 583)	(0)	71 197

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter

Description	2020/21	Budget Year 2021/22			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash	144 880	143 632	143 632	82 024	143 632
Call investment deposits	-	-	-	100 000	-
Consumer debtors	99 615	63 769	63 769	126 106	63 769
Other debtors	18 277	26 034	26 034	32 945	26 034
Current portion of long-term receivables	-	-	-	-	-
Inventory	9 594	9 481	9 481	9 835	9 481
Total current assets	272 366	242 916	242 916	350 909	242 916
Non current assets					
Long-term receivables	-	-	-	-	-
Investments	-	9	9	-	9
Investment property	42 842	41 946	41 946	42 842	41 946
Investments in Associate	-	-	-	-	-
Property, plant and equipment	1 074 992	1 081 628	1 081 628	1 094 336	1 081 628
Agricultural	-	-	-	-	-
Biological assets	-	-	-	-	-
Intangible assets	2 113	326	326	2 113	326
Other non-current assets	550	550	550	550	550
Total non current assets	1 120 498	1 124 460	1 124 460	1 139 841	1 124 460
TOTAL ASSETS	1 392 863	1 367 376	1 367 376	1 490 750	1 367 376
LIABILITIES					
Current liabilities					
Bank overdraft	-	-	-	-	-
Borrowing	1 897	611	611	1 897	611
Consumer deposits	11 549	8 732	8 732	11 780	8 732
Trade and other payables	61 945	99 286	99 286	69 449	99 286
Provisions	45 302	28 921	28 921	49 576	28 921
Total current liabilities	120 692	137 549	137 549	132 701	137 549
Non current liabilities					
Borrowing	527	12 220	12 220	527	12 220
Provisions	233 577	248 076	248 076	235 346	248 076
Total non current liabilities	234 105	260 296	260 296	235 874	260 296
TOTAL LIABILITIES	354 797	397 846	397 846	368 574	397 846
NET ASSETS	1 038 066	969 530	969 530	1 122 175	969 530
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	1 025 526	959 088	959 088	1 109 636	959 088
Reserves	12 540	10 442	10 442	12 540	10 442
TOTAL COMMUNITY WEALTH/EQUITY	1 038 066	969 530	969 530	1 122 175	969 530

The cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter

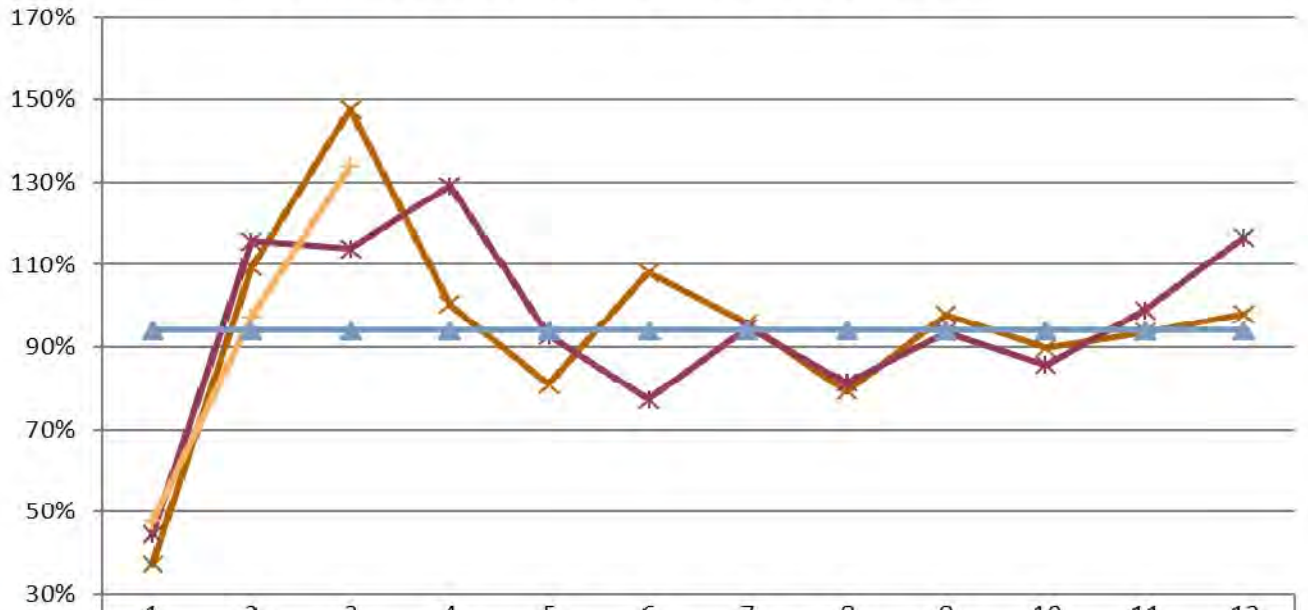
Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	92 226	94 278	94 278	19 881	37 814	23 570	14 245	60%	94 278
Service charges	376 491	469 912	469 912	49 099	135 625	117 478	18 147	15%	469 912
Other revenue	32 500	14 898	14 898	1 610	4 821	3 724	1 097	29%	14 898
Government - operating	102 407	149 721	149 721	2 339	56 167	37 430	18 737	50%	151 705
Government - capital	66 276	62 680	62 680	9 450	23 590	15 670	7 920	51%	81 286
Interest	22 831	14 200	14 200	366	1 194	3 550	(2 356)	-66%	14 200
Dividends									
Payments									
Suppliers and employees	(590 067)	(731 654)	(731 654)	(74 856)	(196 244)	(182 913)	13 330	-7%	(731 653)
Finance charges	(222)	-	-	-	-	-	-	-	-
Transfers and Grants	-	-	-	(174)	(546)	-	546		-
NET CASH FROM/(USED) OPERATING ACTIVITIES	102 443	74 035	74 035	7 715	62 423	18 509	71 667	387%	94 625
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	-	-	-	13	13	-	13		4 412
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-		-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments	-	-	-	-	(100 000)	-	(100 000)		-
Payments									
Capital assets	(73 744)	(92 143)	(92 143)	(8 704)	(25 402)	(23 036)	2 366	-10%	(111 305)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(73 744)	(92 143)	(92 143)	(8 690)	(125 389)	(23 036)	102 353	-444%	(106 893)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-		-
Borrowing long term/refinancing	-	10 000	10 000	-	-	2 500	(2 500)	-100%	10 000
Increase (decrease) in consumer deposits	2 246	-	-	64	110	-	110		8 732
Payments									
Repayment of borrowing	(1 370)	(1 000)	(1 000)	-	-	(250)	(250)	100%	-
NET CASH FROM/(USED) FINANCING ACTIVITIES	876	9 000	9 000	64	110	2 250	2 140	95%	110
NET INCREASE/ (DECREASE) IN CASH HELD	29 574	(9 108)	(9 108)	(912)	(62 856)	(2 277)			6 463
Cash/cash equivalents at beginning:	115 305	152 740	152 740		144 870	152 740			144 870
Cash/cash equivalents at month/year end:	144 880	143 632	143 632		82 014	150 463			151 334

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter

Description	NT Code	Budget Year 2021/22									
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
R thousands											
Debtors Age Analysis By Income Source											
Water	1200	11 143	1 905	1 702	2 033	1 581	1 581	9 216	74 466	103 626	88 876
Electricity	1300	24 262	888	627	523	421	1 053	1 175	3 344	32 293	6 516
Property Rates	1400	16 974	1 186	526	414	422	498	1 615	22 094	43 729	25 044
Waste Water Management	1500	8 531	1 155	1 033	1 006	974	1 020	5 223	38 860	57 803	47 083
Waste Management	1600	9 177	1 440	1 256	1 211	1 148	1 095	5 951	40 665	61 944	50 070
Property Rental Debtors	1700	206	13	13	13	13	13	71	1 249	1 590	1 358
Interest on Arrear Accounts	1810	1 324	139	145	184	205	223	1 682	57 089	60 991	59 383
Recoverable expenditure	1820	-	-	-	-	-	-	-	-	-	-
Other	1900	(7 986)	52	44	235	47	33	452	1 189	(5 933)	1 956
Total By Income Source	2000	63 631	6 778	5 347	5 620	4 811	5 515	25 384	238 957	356 043	280 286
Debtors Age Analysis By Customer Group											
Organs of State	2200	2 312	1 038	369	283	284	330	625	3 151	8 392	4 673
Commercial	2300	25 497	670	524	548	419	1 051	1 429	14 235	44 373	17 681
Households	2400	34 840	4 892	4 292	4 607	3 939	3 972	22 317	213 705	292 562	248 539
Other	2500	982	178	163	182	169	163	1 013	7 866	10 716	9 392
Total By Customer Group	2600	63 631	6 778	5 347	5 620	4 811	5 515	25 384	238 957	356 043	280 286

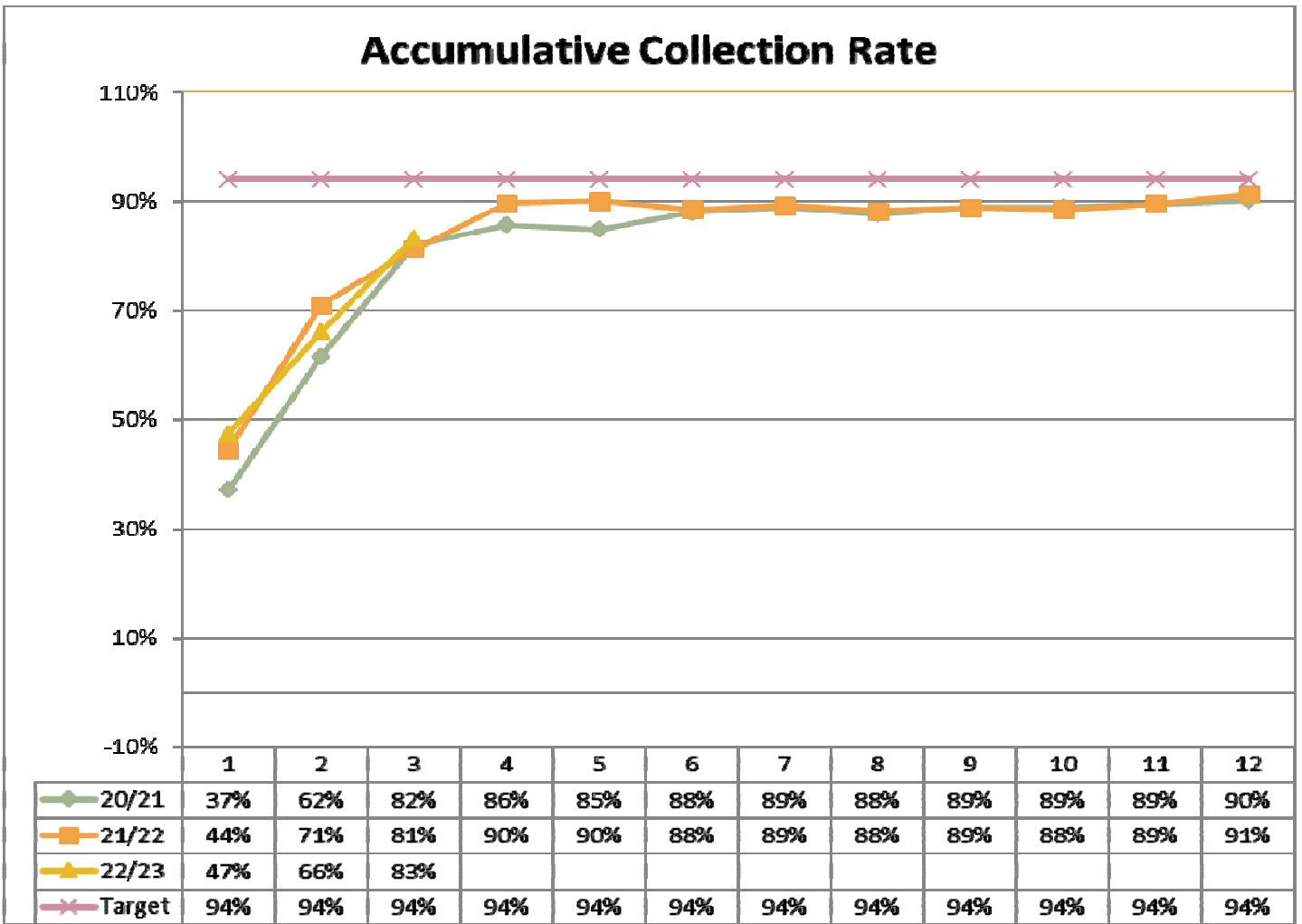
Debtor Collection Rate per Month



	1	2	3	4	5	6	7	8	9	10	11	12
20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%	90%	94%	98%
21/22	44%	116%	114%	129%	93%	77%	95%	81%	94%	86%	99%	117%
21/22	47%	97%	134%									
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for September 2022 amounts to 134% in comparison to the previous year 114%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir September 2022 134% beloop in vergelyking met die vorige jaar 114%.



The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 83%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 83% beloop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter

Description	NT Code	Budget Year 2021/22									Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total		
R thousands												
Creditors Age Analysis By Customer Type												
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	984	2	-	-	-	-	-	-	-	985	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	984	2	-	-	-	-	-	-	-	985	-

Notes

Material increases in value of creditors' categories compared to previous month to be explained

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q1 First Quarter

Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
R thousands								
<u>Municipality</u>								
Nedbank Ltd	Fixed deposit - 7 months			7%		-	-	30 000
ABSA Bank Ltd	Fixed deposit - 3 months			6%		-	-	20 000
Standard Bank of SA Ltd	Fixed deposit - 6 months			7%		-	-	25 000
Investec Bank Ltd	-					-	-	-
First National Bank	Fixed deposit - 4 months			6%		-	-	25 000
TOTAL INVESTMENTS AND INTEREST				0		-	-	100 000

Operating and Capital transfers recognised as revenue are indicated in the following table:
Transfers are recognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter

Description	Budget Year 2021/22							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
RECEIPTS:								
Operating Transfers and Grants								
National Government:	3 787	3 787	-	2 110	947	1 163	122,9%	3 787
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]	2 237	2 237	-	560	559	1	0,1%	2 237
Local Government Financial Management Grant [Schedule 5B]	1 550	1 550	-	1 550	388	1 162	300,0%	1 550
Provincial Government:	24 266	24 266	1 210	4 716	6 067	(1 351)	-22,3%	24 266
Specify (Add grant description)	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-
Specify (Add grant description)	10 517	10 517	-	3 506	2 629	877	33,3%	10 517
Specify (Add grant description)	131	131	-	-	33	(33)	-100,0%	131
Specify (Add grant description)	256	2 018	1 210	1 210	504	706	139,8%	2 018
Specify (Add grant description)	13 362	11 600	-	-	2 900	(2 900)	-100,0%	11 600
District Municipality:	-	-	-	-	-	-	-	-
All Grants	-	-	-	-	-	-	-	-
Other grant providers:	-	1 984	885	1 720	496	1 224	246,9%	1 984
Departmental Agencies and Accounts	-	-	-	-	-	-	-	-
Foreign Government and International Organisations	-	-	-	835	-	835	-	-
Households	-	-	-	-	-	-	-	-
Non-profit Institutions	-	-	-	-	-	-	-	-
Private Enterprises	-	1 984	885	885	496	389	78,5%	1 984
Public Corporations	-	-	-	-	-	-	-	-
Higher Educational Institutions	-	-	-	-	-	-	-	-
Parent Municipality / Entity	-	-	-	-	-	-	-	-
Total Operating Transfers and Grants	28 053	30 037	2 095	8 546	7 509	1 037	13,8%	30 037
Capital Transfers and Grants								
National Government:	60 031	60 031	8 421	22 561	15 008	7 553	50,3%	60 031
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	-	-	-	-	-	-	-	-
Municipal Infrastructure Grant [Schedule 5B]	25 091	25 091	8 421	11 760	6 273	5 487	87,5%	25 091
Regional Bulk Infrastructure Grant (Schedule 5B)	19 239	19 239	-	7 690	4 810	2 880	59,9%	19 239
Water Services Infrastructure Grant [Schedule 5B]	15 701	15 701	-	3 111	3 925	(814)	-20,7%	15 701
Provincial Government:	2 649	18 979	1 529	1 529	4 745	(3 215)	-67,8%	18 979
Specify (Add grant description)	500	500	500	500	125	375	300,0%	500
Specify (Add grant description)	-	-	-	-	-	-	-	-
Specify (Add grant description)	1 029	1 029	1 029	1 029	257	772	300,1%	1 029
Specify (Add grant description)	1 120	17 450	-	-	4 362	(4 362)	-100,0%	17 450
District Municipality:	-	-	-	-	-	-	-	-
All Grants	-	-	-	-	-	-	-	-
Other grant providers:	-	-	-	-	-	-	-	-
Total Capital Transfers and Grants	62 680	79 010	9 950	24 090	19 752	4 338	22,0%	79 010
TOTAL RECEIPTS OF TRANSFERS & GRANTS	90 733	109 046	12 045	32 637	27 262	5 375	19,7%	109 046

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q1 First Quarter

Description	Budget Year 2021/22						
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	Full Year Forecast
R thousands							
EXPENDITURE							
<u>Operating expenditure of Transfers and Grants</u>							
National Government:	-	-	283	391	-	391	-
Agriculture Research and Technology	-	-	81	113	-	113	-
Agriculture, Conservation and Environmental	-	-	-	-	-	-	-
Arts and Culture Sustainable Resource Management	-	-	202	278	-	278	-
Provincial Government:	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-
All Grants	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-
Total operating expenditure of Transfers and Grants:	-	-	283	391	-	391	-
<u>Capital expenditure of Transfers and Grants</u>							
National Government:	-	-	696	2 017	-	2 017	-
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	-	-	-	-	-	-	-
Municipal Infrastructure Grant [Schedule 5B]	-	-	394	887	-	887	-
Regional Bulk Infrastructure Grant (Schedule 5B)	-	-	302	1 130	-	1 130	-
Provincial Government:	-	-	313	747	-	747	-
Specify (Add grant description)	-	-	313	747	-	747	-
Specify (Add grant description)	-	-	19	39	-	39	-
All Grants	-	-	19	39	-	39	-
Specify (Add grant description)	-	-	-	-	-	-	-
Total capital expenditure of Transfers and Grants	-	-	1 027	2 803	-	2 803	-
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	-	-	1 311	3 193	-	3 193	-

In terms of section 12 of the Division of Revenue Act the municipality confirms that, based on internal controls, all grant funding has been received and spent in terms of the conditions attached thereto.

WC022 - 2022/2023 QUARTERLY SECTION 52d REPORT - SEPTEMBER 2022 - Q1

WC022 Witzenberg - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q1 First Quarter

Description	Ref	Budget Year 2021/22				
		Approved Rollover 2019/20	Monthly actual	YearTD actual	YTD variance	YTD variance %
R thousands						
<u>EXPENDITURE</u>						
<u>Operating expenditure of Approved Roll-overs</u>						
National Government:		-	-	-	-	
None		-	-	-	-	
Provincial Government:		-	-	-	-	
None		-	-	-	-	
District Municipality:		-	-	-	-	
None		-	-	-	-	
Other grant providers:		-	-	-	-	
None		-	-	-	-	
Total operating expenditure of Approved Roll-overs		-	-	-	-	
<u>Capital expenditure of Approved Roll-overs</u>						
National Government:		-	-	-	-	
None		-	-	-	-	
Provincial Government:		-	-	-	-	
None		-	-	-	-	
District Municipality:		-	-	-	-	
None		-	-	-	-	
Other grant providers:		-	-	-	-	
None		-	-	-	-	
Total capital expenditure of Approved Roll-overs		-	-	-	-	
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS		-	-	-	-	

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter

Summary of Employee and Councillor remuneration	Budget Year 2021/22							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	8 716	8 716	702	2 212	2 179	33	2%	8 716
Pension and UIF Contributions	1 231	1 231	117	360	308	52	17%	1 231
Medical Aid Contributions	257	257	7	20	64	(44)	-69%	257
Motor Vehicle Allowance	0	0	-	-	-	-		0
Cellphone Allowance	1 738	1 738	82	235	434	(200)	-46%	1 738
Housing Allowances	166	166	-	-	42	(42)	-100%	166
Other benefits and allowances	0	0	-	-	-	-		0
Sub Total - Councillors	12 108	12 108	907	2 826	3 027	(201)	-7%	12 108
Senior Managers of the Municipality								
Basic Salaries and Wages	4 630	4 630	326	978	1 158	(180)	-16%	4 630
Pension and UIF Contributions	992	992	29	86	248	(162)	-65%	992
Medical Aid Contributions	171	171	-	5	43	(38)	-88%	171
Overtime	-	-	-	-	-	-		-
Performance Bonus	1 128	1 128	62	186	282	(96)	-34%	1 128
Motor Vehicle Allowance	1 332	1 332	88	253	333	(80)	-24%	1 332
Cellphone Allowance	90	90	16	18	23	(5)	-21%	90
Housing Allowances	195	195	23	70	49	22	45%	195
Other benefits and allowances	145	141	4	13	35	(23)	-64%	141
Payments in lieu of leave	-	-	-	-	-	-		-
Long service awards	-	-	-	-	-	-		-
Post-retirement benefit obligations	-	-	-	-	-	-		-
Sub Total - Senior Managers	8 683	8 679	548	1 608	2 170	(562)	-26%	8 679
Other Municipal Staff								
Basic Salaries and Wages	137 050	135 890	11 018	32 299	33 972	(1 673)	-5%	135 890
Pension and UIF Contributions	21 415	21 406	1 796	5 418	5 351	66	1%	21 406
Medical Aid Contributions	9 867	9 867	722	2 154	2 467	(312)	-13%	9 867
Overtime	11 713	11 193	1 928	5 682	2 798	2 884	103%	11 193
Performance Bonus	13 329	13 329	832	2 497	3 332	(836)	-25%	13 329
Motor Vehicle Allowance	6 599	6 599	530	1 693	1 650	43	3%	6 599
Cellphone Allowance	548	548	52	147	137	10	7%	548
Housing Allowances	1 223	1 223	100	299	306	(7)	-2%	1 223
Other benefits and allowances	4 422	4 942	502	1 609	1 235	373	30%	4 942
Payments in lieu of leave	3 264	3 264	196	1 584	816	768	94%	3 264
Long service awards	-	-	80	241	-	241	#DIV/0!	-
Post-retirement benefit obligations	29 023	29 023	876	2 627	7 256	(4 629)	-64%	29 023
Sub Total - Other Municipal Staff	238 453	237 285	18 631	56 249	59 321	(3 072)	-5%	237 285
TOTAL SALARY, ALLOWANCES &	259 244	258 072	20 085	60 683	64 518	(3 834)	-6%	258 072
% increase								
TOTAL MANAGERS AND STAFF	247 136	245 964	19 179	57 857	61 491	(3 634)	-6%	245 964

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - Q1 First Quarter

Description	Ref	Budget Year 2021/22											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget
Cash Receipts By Source													
Property rates		5 869	12 064	19 881	-	-	-	-	-	-	-	-	56 464
Service charges - electricity revenue		34 329	38 747	36 748	-	-	-	-	-	-	-	-	274 306
Service charges - water revenue		2 847	2 616	2 829	-	-	-	-	-	-	-	-	31 805
Service charges - sanitation revenue		1 926	2 138	7 428	-	-	-	-	-	-	-	-	10 897
Service charges - refuse		1 890	2 099	2 332	-	-	-	-	-	-	-	-	16 976
Service charges - other		(1 950)	1 884	(237)	-	-	-	-	-	-	-	-	303
Rental of facilities and equipment		268	170	383	-	-	-	-	-	-	-	-	(817)
Interest earned - external investments		443	385	366	-	-	-	-	-	-	-	-	10 992
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-	2 014
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-
Fines		58	114	151	-	-	-	-	-	-	-	-	3 973
Licences and permits		129	1 400	102	-	-	-	-	-	-	-	-	689
Agency services		-	-	-	-	-	-	-	-	-	-	-	4 145
Transfer receipts - operating		155	461	703	-	-	-	-	-	-	-	-	150 386
Other revenue		48 658	5 627	2 611	-	-	-	-	-	-	-	-	(52 763)
Cash Receipts by Source		94 623	67 704	73 295	-	-	-	-	-	-	-	-	509 370
Other Cash Flows by Source													-
Transfer receipts - capital		6 450	7 690	9 450	-	-	-	-	-	-	-	-	62 108
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	13	-	-	-	-	-	-	-	-	(13)
Short term loans		-	-	-	-	-	-	-	-	-	-	-	9 000
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-
Increase in consumer deposits		30	16	64	-	-	-	-	-	-	-	-	8 622
Receipt of non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-
Receipt of non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-
Change in non-current investments		(100 000)	-	-	-	-	-	-	-	-	-	-	100 000
Total Cash Receipts by Source		1 103	75 410	82 823	-	-	-	-	-	-	-	-	689 086
Cash Payments by Type													-
Employee related costs		16 880	16 993	17 823	-	-	-	-	-	-	-	-	148 048
Remuneration of councillors		1 189	971	1 027	-	-	-	-	-	-	-	-	(3 187)
Interest paid		-	-	-	-	-	-	-	-	-	-	-	-
Bulk purchases - Electricity		35 945	36 503	41 571	-	-	-	-	-	-	-	-	247 553
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-	-	-	-	15 853
Other materials		1 311	1 182	2 319	-	-	-	-	-	-	-	-	-
Contracted services		1 583	2 541	2 878	-	-	-	-	-	-	-	-	48 881
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-
Grants and subsidies paid - other		284	88	174	-	-	-	-	-	-	-	-	98 054
General expenses		3 933	4 763	6 005	-	-	-	-	-	-	-	-	(14 702)
Cash Payments by Type		61 126	63 042	71 798	-	-	-	-	-	-	-	-	540 500
Other Cash Flows/Payments by Type													-
Capital assets		9 822	6 876	8 704	-	-	-	-	-	-	-	-	85 903
Repayment of borrowing		-	-	-	-	-	-	-	-	-	-	-	(1 000)
Other Cash Flows/Payments		1 106	(3 515)	3 232	-	-	-	-	-	-	-	-	(824)
Total Cash Payments by Type		72 054	66 403	83 734	-	-	-	-	-	-	-	-	624 580
NET INCREASE/(DECREASE) IN CASH HELD		(70 951)	9 006	(912)	-	-	-	-	-	-	-	-	64 507
Cash/cash equivalents at the month/year beginning:		144 870	73 919	82 926	82 014	82 014	82 014	82 014	82 014	82 014	82 014	82 014	82 014
Cash/cash equivalents at the month/year end:		73 919	82 926	82 014	82 014	82 014	82 014	82 014	82 014	82 014	82 014	82 014	146 521

WC022 - 2022/2023 QUARTERLY SECTION 52d REPORT - SEPTEMBER 2022 - Q1

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q1 First Quarter

Month	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
<u>Monthly expenditure performance trend</u>									
July	1	7 679	9 275	6 124	6 124	9 275	3 151	34.0%	7%
August	4 632	7 679	9 275	5 634	11 758	18 551	6 792	36.6%	13%
September	3 700	7 679	9 275	7 586	19 344	27 826	8 482	30.5%	21%
October	217	7 679	9 275	-	19 344	37 102	17 757	47.9%	21%
November	2 677	7 679	9 275	-	19 344	46 377	27 033	58.3%	21%
December	5 676	7 679	9 275	-	19 344	55 653	36 308	65.2%	21%
January	8 436	7 679	9 275	-	19 344	64 928	45 584	70.2%	21%
February	6 403	7 679	9 275	-	19 344	74 203	54 859	73.9%	21%
March	7 601	7 679	9 275	-	19 344	83 479	64 135	76.8%	21%
April	10 559	7 679	9 275	-	19 344	92 754	73 410	79.1%	21%
May	6 816	7 679	9 275	-	19 344	102 030	82 685	81.0%	21%
June	70 865	7 679	9 276	-	19 344	111 305	91 961	82.6%	0
Total Capital expenditure	127 583	92 143	111 305	19 344					

MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts
 Quarter ending September 2022
 Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

MFMA Section	Item Description	Income	Income	Income	Expenditure	Expenditure	Expenditure	Income	Expenditure	Total YTD	Total YTD
		transactions July 2022	transactions August 2022	transactions September 2022	transactions July 2022	transactions August 2022	transactions September 2022	YTD transactions Quarter 1	YTD transactions Quarter 1	Income	Expenditure
		R	R	R	R	R	R	R	R	R	R
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)							-	-	-	-
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-	-	-
11(1) (d)	Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals)							-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state: - VAT	-	-	-	5 174 584	4 880 019	6 719 714	-	16 774 317	-	16 814 695
	- Agency fees, for example motor registration, drivers licence, etc.	-	-	-	-	-	-	-	-	-	-
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state							-	-	-	-
11(1) (f)	Refund of money incorrectly paid into bank account							-	-	-	-
11(1) (g)	Refund of guarantees, sureties & security deposits	-152 688	-118 830	-220 376	83 742	69 101	108 025	-491 894	260 868	-520 058	308 721
		-152 688	-118 830	-220 376	5 258 326	4 949 120	6 827 740	-491 894	17 035 185	-520 058	17 123 417
		Transactions July 2022	Transactions August 2022	Transactions September 2022				YTD Transactions Quarter 1			
11(1) (h)	Cash management and investment purposes:							-			
	- Realised	-	-	-				-			
	- Made	100 000 000	-	-				100 000 000			
	- Nett movement	100 000 000	-	-				100 000 000			

WITZENBERG MUNICIPALITY**Report: Expenditure on Staff & Councillor Benefits - YTD Act Sept**

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2021/2022	Amended Budget 2021/2022	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	141 681 286	139 619 286	33 276 896	23,83%
66(b)	Contributions to pension funds and medical aid	32 442 638	32 426 538	7 662 793	23,63%
66(c)	Travel, accomodation and subsistence	7 675 624	7 675 624	1 945 994	25,35%
66(d)	Housing benefits and allowances	1 418 051	1 418 051	369 104	26,03%
66(e)	Overtime	11 712 811	11 192 811	5 681 934	50,76%
66(f)	Loans and advances	0	0	0	0,00%
66(g)	Other type of benefit or allowances related to staff	51 096 393	51 092 393	8 920 415	17,46%
	Sub - Total (Staff Benefits)	R 246 026 803	R 243 424 703	R 57 857 135	23,77%
Councillor Benefits					
MAY	Mayor	989 621	989 621	185 743	18,77%
DM	Deputy Mayor	775 195	775 195	166 245	21,45%
SP	Speaker	774 854	774 854	162 196	20,93%
MCM	Mayoral Committee members	2 813 276	2 813 276	594 197	21,12%
CLLR	Other Councillors	5 267 327	5 267 327	1 338 575	25,41%
MED	Medical aid contributions	256 670	256 670	19 798	7,71%
PEN	Pension fund contributions	1 230 713	1 230 713	359 611	29,22%
WARD	Ward Committee Allowance	1 053 713	1 053 713	361 000	34,26%
	Sub - Total (Councillors' Benefits)	13 161 369	R 13 161 369	R 3 187 364	24,22%
	Total Councillor and Staff Benefits	R 259 188 172	R 256 586 072	R 61 044 500	23,79%

Total Cost Savings Disclosure in the In-Year and Annual Report
 Quarter ended: September 2022
 Witzenberg Municipality

Measures	Adj Budget	July	August	September	Q1	Total YTD	Prev Year Total YTD	Savings
Use fo Consultants	19 751 304	126 887	1 952 870	1 255 930	3 335 686	3 335 686	1 871 511	-1 464 175
Vehicles used for political office -bearers	23 818	1 040	7 606	516	9 162	9 162	2 497	-6 665
Travel and subsistence	1 261 423	40 223	24 600	91 019	155 841	155 841	31 555	-124 287
Domestic Accomodation	376 700	950	8 358	490	9 798	9 798	1 800	-7 998
Sponsorships, events and catering	100 000	-	42 325	3 143	45 467	45 467	-	-45 467
Communication	2 558 078	662	238 595	275 331	514 588	514 588	477 621	-36 967
Other Related Expenditure Items	2 115 863	65 822	110 416	159 194	335 432	335 432	322 730	-120 957
TOTAL	26 187 186	235 583	2 384 770	1 785 622	4 405 975	4 405 975	2 707 714	-1 806 516

*** Savings were calculated based upon a comparision between previous year and current year year-to-date expenditure items



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1st QUARTER 2022/23

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN

Performance Report (Section 52D)

1. INTRODUCTION AND OVERVIEW	1
1.1 Purpose of the Service Delivery & Budget Implementation Plan	1
1.2 Approval of 2022/23 SDBIP	1
1.3 Quarterly Reporting	1
2. STRATEGIC MAP	2
3. SUMMARY OF 1ST QUARTER RESULTS	11
4. 1ST QUARTER RESULTS PER KEY PERFORMANCE AREA	12
KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES	12
Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure	12
Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services	14
KEY PERFORMANCE AREA: 2. GOVERNANCE	15
Strategic Objective: 2.1 Support Institutional Transformation and Development	15
Strategic Objective: 2.2 Ensure Financial Stability	15
Strategic Objective: 2.3 To maintain and strengthen relations with international- & inter-governmental partners as well as the local community through the creation of participative structures.	16
KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES	17
Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home	17
KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES	18
Strategic Objective: 4.1 Support the poor & vulnerable through programmes & policy	18
Strategic Objective: 4.2 Create an enabling environment to support local economy	18

1. INTRODUCTION AND OVERVIEW

1.1 Purpose of the Service Delivery & Budget Implementation Plan

The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13 requires that municipalities must prepare a service delivery budget implementation plan (SDBIP) indicating how the budget and the strategic objectives of Council will be implemented. The SDBIP is prepared in terms of Section 53(1)(c)(ii) of the Municipal Finance Management (MFMA), National Treasury MFMA Circular No. 13 and the Budgeting and Reporting Regulation.

The SDBIP serves as a “contract” between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration in the applicable financial year. It provides the link between the mayor, the council (executive) and the administration, and facilitates the process for holding management accountable for its performance. It is therefore a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community to monitor the municipality’s performance on a quarterly basis. The SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the implementation of the budget, the execution of projects, the performance of senior management and the achievement of the strategic objectives set by council.

1.2 Approval of 2022/23 SDBIP

- Draft 2022/23 Top Layer SDBIP tabled at Council 30 March 2022
- 2022/23 Top Layer SDBIP approved by Mayor 22 June 2022
- 2022/23 Top Layer SDBIP tabled at Council 24 August 2022

1.3 Quarterly Reporting

The MFMA in terms of Section 52(d) oblige the Mayor to submit quarterly reports on the implementation of the budget and financial state of affairs of the Municipality.

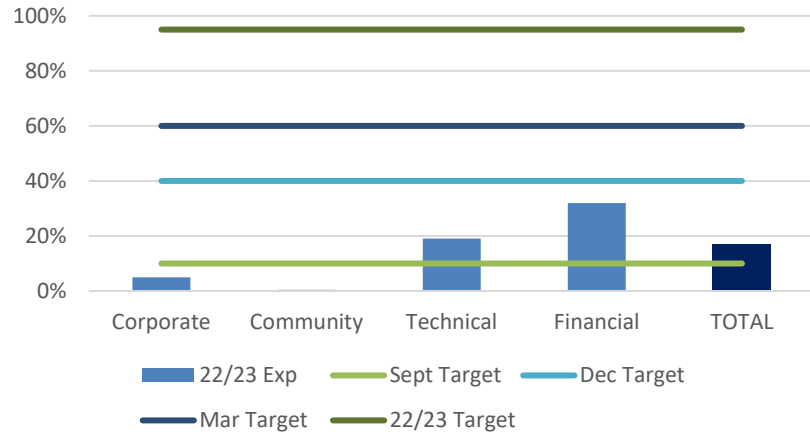
The service delivery indicators and targets in the SDBIP need to be evaluated and reported on to Council. The quarterly report should thus report on the achievement of outcomes against financial and non-financial indicators.

2. STRATEGIC MAP

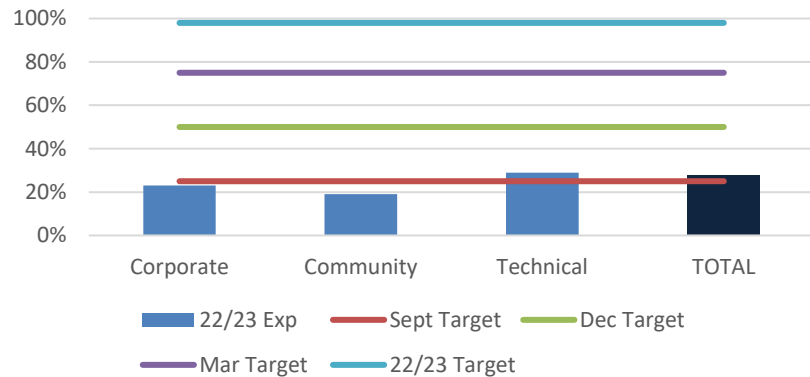
<i>WITZENBERG MUNICIPALITY: STRATEGIC MAP 2022/23</i>					
Vision	Mission	Municipal KPA		Pre-determined Objectives	
A municipality that cares for its community, creating growth and opportunities.	<p>The Witzenberg Municipality is committed to improve the quality of life of its community by:</p> <ul style="list-style-type: none"> - Providing & maintaining affordable services - Promoting Social & Economic Development - The effective & efficient use of resources - Effective stakeholder & community participation. 	1	Essential Services	1,1	Sustainable provision & maintenance of basic infrastructure
				1,2	Provide for the needs of informal settlements through improved services
		2	Governance	2,1	Support Institutional Transformation & Development
				2,2	Ensure financial viability.
				2,3	To maintain and strengthen relations with international- & inter-governmental partners as well as the local community through the creation of participative structures.
		3	Communal Services	3,1	Provide & maintain facilities that make citizens feel at home.
		4	Socio-Economic Support Services	4,1	Support the poor & vulnerable through programmes & policy
				4,2	Create an enabling environment to attract investment & support local economy.

3. SUMMARY OF 1ST QUARTER RESULTS

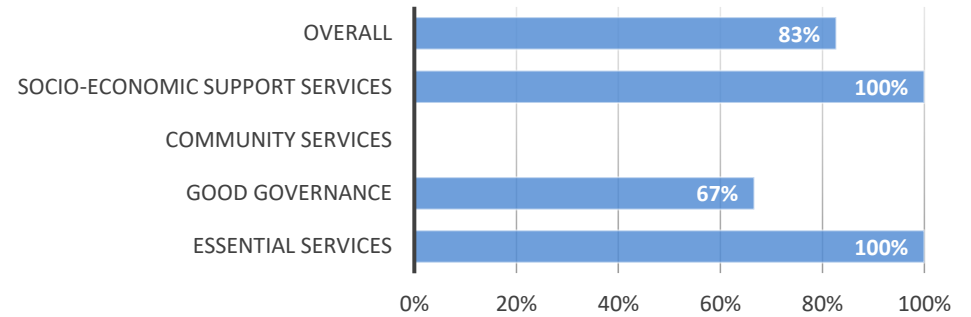
Percentage expenditure on Capital Budget



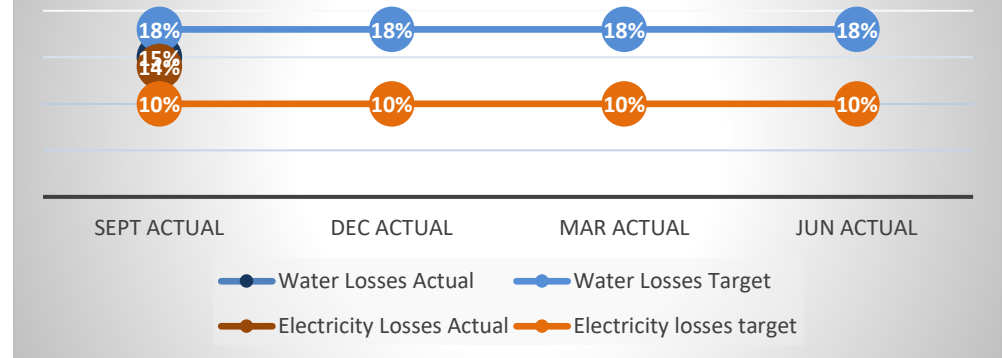
Percentage expenditure on Planned Maintenance Budget



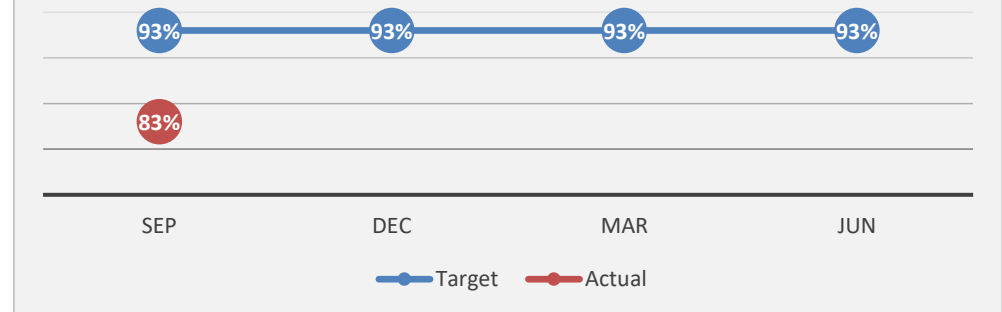
KEY PERFORMANCE AREAS % of Targets Achieved



Water & Electricity Losses



Revenue Collection



4. 1ST QUARTER RESULTS PER KEY PERFORMANCE AREA

KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department.	Preventative- & corrective planned maintenance budget of the Technical Department.	98%	R11 016 649	25%	29%		
		Aqctual expenditure on budget		R3 143 976				
TecDir3	Percentage expenditure on capital budget by Technical Directorate.	Capital budget for Technical Department	95%	R100 119 546	10%	19%		
		Actual expenditure on budget		R19 209 949				
TecEI37	Percentage of unaccounted electricity losses.	Total sales accumulative (kwh)(streetlights usage included)	10%	28 687 715	10%	14%	Major reason for losses are illegal connections, theft and outdated infrastructure	Increase law enforcement to address illegal connections. Increase maintenance budget
		Eskom energy total accumulative		33 371 400				
TecEI60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	Number of valid applications	95%	10	95%	100%		
		Number of connections		10				

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
FinInc28	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at period end.	Number of properties	13 465	13526	13 465	13526		
TecRo7	Kilometres of roads upgraded & rehabilitated.		2					
TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	Number of valid applications	95%	4	95%	100%		
		Number of connections		4				
TecWat20	Percentage of unaccounted water losses.	kl water supplied	18%	1 006 453	18%	15%		
		kl water billed		851 058				
TecWat21	Percentage compliance with drinking water quality standards		98%	100%	98%	100%		
TecWat36	Percentage of valid water connection applications connected by reporting period end	Number of valid applications	95%	6	95%	100%		
		Number of connections		6				

Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
TecWat22	Percentage of households in demarcated informal areas with access to a water point (tap).	Nr of households in demarcated informal areas	95%	1979	95%	100%		
		Nr of households in demarcated informal areas with access to a communal water point.		1979				
TecSan13	Percentage of households in demarcated informal areas with access to a communal toilet facility. services points (toilets).	Nr of households in demarcated informal areas	95%	1979	95%	100%		
		Nr of households in demarcated informal areas with access to a communal toilet facility.		1979				
TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	Number of households in demarcated informal areas	95%	1979	95%	100%		
		Number of households in demarcated informal areas with access		1979				
TecEl36	Percentage of houses in a subsidised housing project connected to the electrical network.	Number of valid applications	95%	0	95%			
		Number of connections		0				
TecDir2	Number of subsidised serviced sites developed.						No target set	

KEY PERFORMANCE AREA:

2. GOVERNANCE

Strategic Objective: 2.1 Support Institutional Transformation and Development

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	Number of reports	4	1	1	1		
CorpHR13	Percentage budget spend on the implementation of the Workplace Skills Plan	Budget as at period end R	96%	R889 647	25%	3%	Re Advertisement of training tenders	To request that 1st Quarter target changed to 1%; 2nd Quarter- 25%, 3rd Quarter- 60% and 4th Quarter 98%
		Expenditure as period end R		R28 495				

Strategic Objective: 2.2 Ensure Financial Stability

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.		1 Unqualified Report					
FinFAdm10	Financial viability expressed as Debt-Coverage ratio		350	362	350	362		
FinFAdm11	Financial viability expressed outstanding service debtors		60%	78%	60%	78%	Debt write off of Indigent & uncollectable debt to be considered by council	Evaluate collectability of old outstanding debt and indigent debt. Draft report to council. Strict application of credit control & debt collection policy

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
FinFAdm9	Financial viability expressed as Cost-Coverage ratio		2,8	4	2,8	4		
FinInc15	Percentage revenue collection		93%	83%	93%	83%	Review the credit control policy, strengthen credit control policy.	Targeted collection – Organ of state, Municipal Councillors, Municipal Officials, Businesses.
MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	Budget for preventative- & corrective planned maintenance	98%	R11 540 560	25%	28%		
		Actual expenditure on budget		R3 248 453				
MM2	Percentage spend on Capital Budget for the whole municipality.	Capital Budget	95%	R111 305 416	10%	17%		
		Actual expenditure on budget		R19 344 349				

Strategic Objective: 2.3 To maintain and strengthen relations with international- & inter- governmental partners as well as the local community through the creation of participative structures.

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
ComSoc49	Number of meetings with intergovernmental partners.	Number of meetings	12	3	3	3		
MMIDP9	Number of IDP community engagements held.		14					

KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
ComAm34	Report on annual customer satisfaction survey on community facilities.	Number of Reports	1					
ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	Preventative- & corrective planned maintenance budget of the Community Department.	98%	R364 951	25%	19%	Underspending mainly related to seasonality of planned maintenance undertaken. Expenditure is expected to increase during summer months.	
		Aqctual expenditure on budget		R68 355				
ComDir2	Percentage expenditure on capital budget by Community Directorate.	Capital budget for Community Directorate	95%	R10 355 870	10%	0,4%	Tender for spectator seating had to be re-advertised as no responsive bids was received. The specifications for the ablation facilities at Lyellstr sports field is completed and process to be advertised.	Tender awards to be finalised before end of December.
		Actual expenditure on budget		R41 372				

KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.1 Support the poor & vulnerable through programmes & policy

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
ComHS14	Number of housing opportunities provided per year - top structures.	Number of top structures	0				No target set	
ComHS15	Number of rental stock transferred.	Number of transfers	30	5	5	5		
ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	Number of indigents	4500	3150	4500	3150		
ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	Number engagements	20	9	5	9		

Strategic Objective: 4.2 Create an enabling environment to support local economy

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	Sep Accumulative Monthly Target	Sep Accumulative Monthly Result	Sep Reason if target not achieved	Sep Corrective Measures
ComLed8	The number of jobs created through the municipality's local economic development initiatives including capital projects.	Number of jobs created	400	100	100	100		
ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	Number of reports	4	1	1	1		
ComLed19	Quarterly report on investment incentives implemented.	Number of reports	4	1	1	1		
ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	Number of reports	4	1	1	1		



PERFORMANCE, RISK AND AUDIT COMMITTEE

1st BI-ANNUAL PERFORMANCE AUDIT COMMITTEE PERFORMANCE MANAGEMENT REPORT 2021/2022

(MUNICIPAL PLANNING AND PERFORMANCE, REGULATION 14(4) (a) (iii))

June 2022

Contents

1. Purpose.....	3
2. Background.....	3
3. Legal framework	3
4. Mandate.....	4
5. PRAC Assessment of Performance Management	5
5.1 Compliance Assessment.....	6
5.2 Reliability of Information Assessment	6
6. Key Root Causes Identified.....	7
7. Comment	7
8. Recommendation to Council	7

The Council
Witzenberg Municipality
50 Voortrekker Street
Ceres
6835

Dear Council

1. Purpose

The Performance, Risk and Audit Committee (PRAC) have **conducted a mandatory review of the municipality's** Performance Management System in terms of the Municipal Planning and Performance Regulations. The purpose of this report is to inform the Municipal Council regarding the result of the review that focuses on economy, efficiency, effectiveness and impact in so far as the key performance indicators and performance targets are concerned.

2. Background

Witzenberg Municipality has opted in terms of section 14(c) of the Local Government Municipal Planning and Performance Regulations, 2001 to utilize the Audit Committee established in terms of the MFMA, as their Performance Audit Committee.

The role of the Performance Risk and Audit Committee is to assist Council by providing inputs to ensure effective systems that complement service delivery, safeguarding of municipal assets, the maintenance of financial records, risk management, corporate governance and an effective internal control system.

3. Legal framework

In terms of the Municipal Finance Management Act, No. 56 of 2003, section 166(2) (a), *"An audit committee is an independent advisory body which must—*

(a) Advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality, or the board of directors, the accounting officer and the management staff of the municipal entity, on matters relating to—

(v) performance management;

(viii) performance evaluation;"

In terms of the Local Government Municipal Planning and Performance Management Regulations, 14(4)(a),

“A performance audit committee must –

- (i) review the quarterly reports submitted to it in terms of sub-regulation (1)(c)(ii);*
- (ii) **review the municipality’s performance management system and make recommendations in this regard to the council of the municipality; and***
- (iii) at least twice during a financial year submit an audit report to the municipal council concerned.”*

4. Mandate

To fulfil its role, PRAC have the following objectives in terms of section 166(2) (a) (i to ix) of the Municipal Finance Management Act of 2003:




- Advise the Municipal Council, the political office-bearers, the accounting officer and the management staff of the municipality, on matters relating to:
 - Internal financial control and internal audits;
 - Risk management;
 - Accounting policies;
 - The adequacy, reliability and accuracy of financial reporting and information;
 - Performance management;
 - Effective governance;
 - Compliance with the MFMA, Division of Revenue Act (DoRA) and any other applicable legislation;
 - Performance evaluation; and
 - Any other issues referred to it by the municipality.

In terms of the Local Government Municipal Planning and Performance Management Regulations, 2001 a Performance Audit Committee must be appointed to fulfil the following objectives:

- To advise Council on the functionality of the Performance Management System;
- To advise Council whether the Performance Management System complies with the Act;
- **To advise Council on the extent to which the municipality’s performance measures are reliable in measuring performance;**




5. PRAC Assessment of Performance Management

A Performance Management System (PMS) is a process used to communicate organizational goals and objectives to the individuals who are accountable for these goals and to track and evaluate individual and organizational performance results. The system can be defined as effective when Management has ensured that legal compliance is met and that the performance information reported is reliable and that any deficiencies in the system detected are addressed.

PERFORMANCE MANAGEMENT ASSESSMENT	
Functionality of the performance management system*	
Performance Management System complies with the Act and regulations	
Extent to which the municipality's performance measures are reliable in measuring performance	

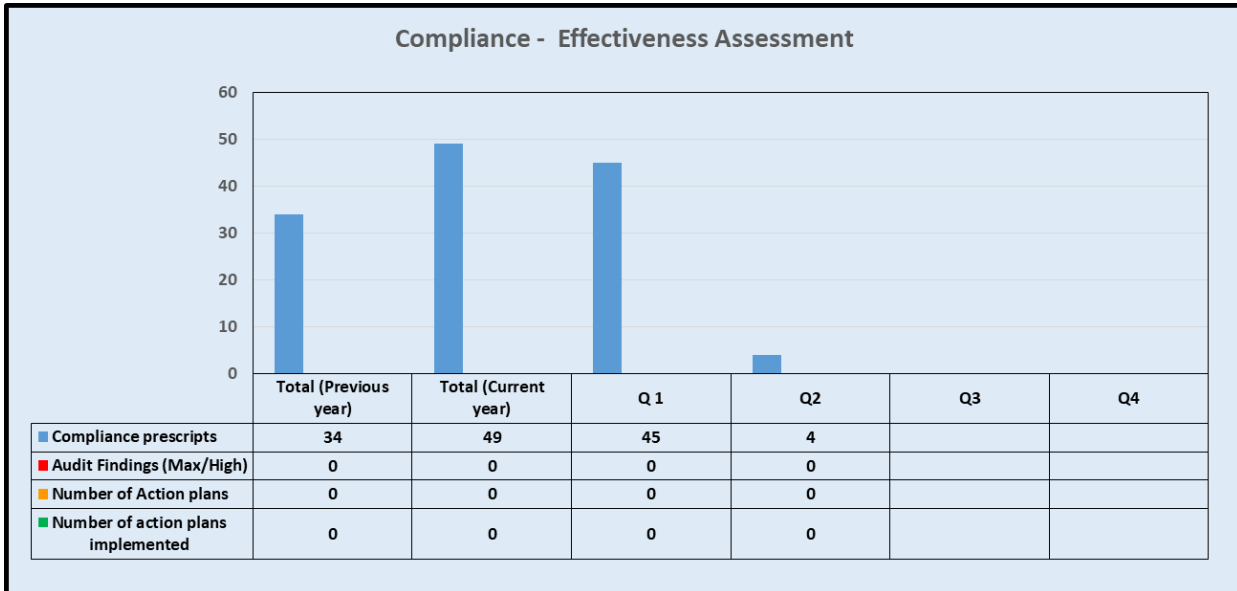
*Overall Assessment

Legends:

	Adequate
	Needs improvement
	Inadequate

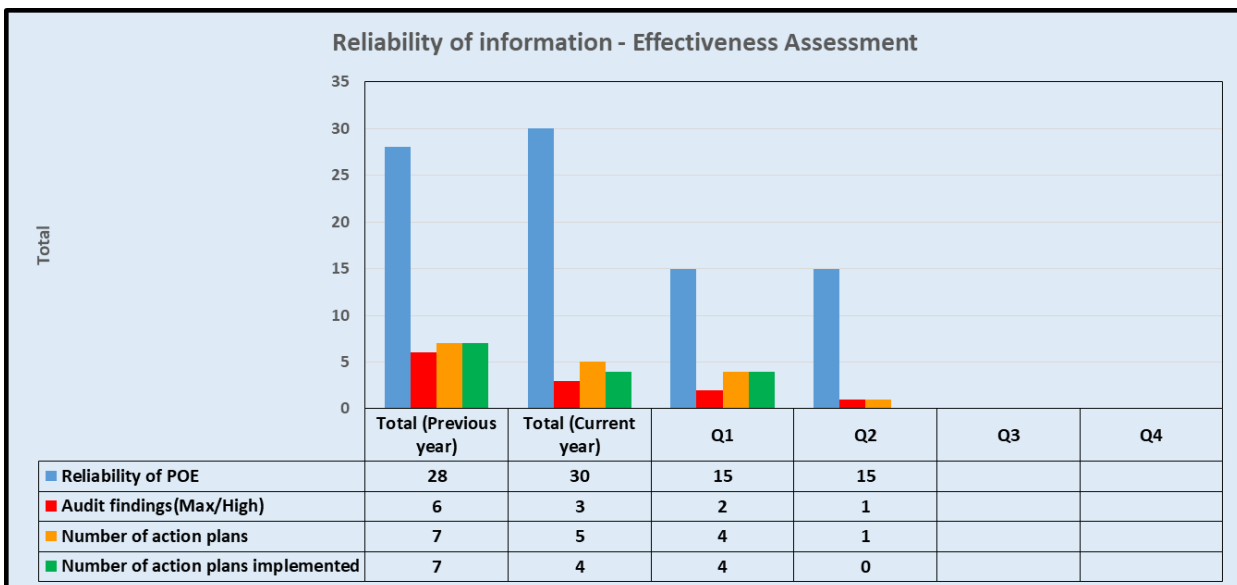
5.1 Compliance Assessment

The objective of this graph is to assess the performance of compliance by management towards the implementation and adherence to relevant performance management legislation and regulations. Compliance is assessed annually by Internal Audit and other key reporting requirements are assessed quarterly. No exceptions were noted.



5.2 Reliability of Information Assessment

The objective of this graph is to assess the reliability of performance information reported by management that was audited by Internal Audit. The Internal Audit work is based on a random sample selection of the portfolio of evidence (POE) for top layer performance indicators. This assessment focuses on high rated findings that require management's urgent attention. Performance information must be valid, accurate and complete. It is notable that the finding rate is low and that corrective actions are taken by management.



6. Key Root Causes Identified

- The KPI owner did not ensure that the performance information provided for reporting is reliable.
- A new reporting template was not implemented

7. Comment

For the 2020/2021 Performance Management audit, the Auditor-General South Africa (AGSA) report limited its review to the following objective:

- Strategic objective – essential services

For the first and second quarters of 2021/2022, Internal Audit has highlighted the following non-compliance and control weaknesses. Notably, Management has implemented the corrective action plans and is commended for that.

Project Title	Finding Title	Action Plan Title	Due Date	Progress Notes	Status
2021/2022 1st Quarter Performance Management	TecEl60: Unreliable KPI Performance reporting	TecEL60: Report of 0/0 performance results	29 November 2021	Action Plan was implemented immediately	Signed off as completed by Director
		TecEl60: Report of 1 quarter 2021-2022 results	17 November 2021	The updated portfolio of evidence was uploaded to TRIM on 17 November 2021	Signed off as completed by Director
	Tecwat22 - Water taps not plotted on Pine Valley reporting maps	Tecwat22 - Implementation of TecWat22 reporting template	01 January 2022	<i>Note: Completed 29 April 2022 – After reporting period</i>	Not Started
2021/2022 2nd Quarter Performance Management	TecRef46: KPI reporting not reliable	TecRef46: Improvement of reporting on access to refuse removal	30 April 2022		In Progress

8. Recommendation to Council

To maintain the overall functionality of the performance management system, timeous monitoring and reviewing of the portfolios of evidence, before or during the reporting stage, should be implemented.

Yours Faithfully



Mr Jonathan George

Chairperson: Performance, Risk and Audit Committee

30 June 2022



Annual Risk Assessment Report 2022

June 2022

Contents

Distribution list.....	2
Purpose.....	3
Background.....	3
Executive Summary	4
Legal Framework	4
Objectives and scope	4
Risk Rating Criteria	5
Risk Scoring.....	6
Results of Risk Assessment	7
Risk Universe.....	8
Top risks of Witzenberg Municipality	9
Top 20 risks- Directorate Finance	9
Top 20 risks- Directorate Community Services	10
Top 20 risks- Directorate Corporate Service	11
Top 20 risks- Office of the Municipal Manager	12
Top 20 risks- Technical Services	13
Risk Registers	14
Strategic Risk Register	14
Operational Risk Register	14
Community Services	14
Corporate Services.....	16
Finance	21
Office of the Municipal Manager.....	25
Technical Services	27
Appendix A –Risk category definitions	32

Distribution list

Responsible Personnel	Designation	For Information Only
Mr D Nasson	Municipal Manager	X
Mr D Nasson	Act Director: Community Services	X
Mr M Mpeluza	Director: Corporate Services	X
Mr C Kritzingler	Director: Financial Services	X
Mr J Barnard	Director: Technical Services	X

This Report is also distributed via Performance, Risk and Audit Committee agenda to:

Performance, Risk and Audit Committee members

AGSA, Senior Manager for Witzenberg Municipality
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8 July 2022

Mr David Nasson
Municipal Manager
Witzenberg Municipality

Dear Sir,

Purpose

The purpose of this report is to provide the Council, Management and the Performance, Risk and Audit Committee with the results of the 2022 annual risk assessment.

Background

It is the responsibility of Witzenberg Municipality to ensure adherence to good corporate governance practices, to assess potential risks within the Witzenberg municipality operations and implement an appropriate system of internal control to address such risks. It is also the responsibility of Witzenberg Municipality management to ensure that there is an effective control system in place to prevent and detect fraud.

The role of Internal Audit is limited to the facilitation of the Annual Risk Assessment Process on behalf of the Chief Risk Officer, to populate/update the Risk Register based on the information obtained from management and risk owners. The following conditions are applied:

- IA Consulting standards are applied;
- Work is performed on behalf and for the delegated CRO;
- Management remains responsible for risk management.
- **Internal audit's responsibilities are documented in the internal audit charter and the Performance, Risk and Audit Committee advised Council to approve.**
- The Internal Audit Unit does not manage any of the risks, apart from the risks associated with Internal Audit, on behalf of management.
- **Internal auditing provides advice, challenge and support to management's decision-making**, as opposed to taking risk management decisions themselves.

It is the responsibility of Management and Senior Management to assess risks and to apply the appropriate risk response according to the Risk Management Policy. It is the responsibility of Management and risk owners to ensure that risks are managed within the risk appetite level.

Gerhard Louw
Head: Internal Audit
Signature Register Number 3693

Executive Summary

Legal Framework

In terms of the Local Municipal Finance Management Act, no 56 of 2003, (MFMA) section 62, (1) *The accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure—*

(c) that the municipality has and maintains effective, efficient and transparent systems—

(i) of financial and risk management and internal control”

National Treasury has implemented a Public Sector Risk Management Framework. In terms of paragraph 3, the **Framework provides “principles to support and sustain effective risk *management*”**. This as the Risk Management Policy was used as a guideline to perform the work.

Objectives and scope

The objective of the annual risk assessment was to facilitate the identification, validation and prioritisation of material risks that can significantly impact on service delivery and strategic objectives set according to the amended 2022/2023 Integrated Development Plan of Witzenberg Municipality.

The result of this risk assessment is also utilised to develop the risk-based internal audit plan for 2022/2023 in terms of section 165 (2)(a) of the Municipal Finance Management Act, no 56 of 2003.

The following Departments and functions are included in the assessment:

Department	Section
Community Services	Disaster Management
	Environmental Management
	Facility management
	Firefighting Services
	Housing
	Local & social Economic Development
	Resorts
Corporate Services	Administration
	ICT
	Human Resources
	Health & Safety
	Labour Relations
	Leave Management
	Recruitment & Benefits
	Time and attendance
	Training
	Marketing & Communication
	Protection Services - Law enforcement
	Protection Services - Traffic Services
Finance	Financial Administration
	Budget and Assets
	System administration
	Revenue
	Income

Department	Section
	Client Services
	Debtors accounts and credit Control
	Income
	Meter reading
	Property Rates
	Supply Chain
	Procurement
	Stores
	Salaries
Office of the Municipal Manager	Integrated Development Planning
	Internal Audit
	Legal Department
	Media relations
	Performance Management
	Property Management
	Risk Management
Technical Services	Electricity
	Fleet Management
	Solid Waste and Cleansing
	Streets and Storm water
	Town Planning
	Water and Sanitation

The current risks recorded in the risk register of Witzenberg Municipality were reviewed and identified to be retained, improved (in terms of description and background information), removed or moved to a new risk owner. New risks were identified. All risks were assessed based on the potential impacts as well as their estimated likelihood of materialising in future (i.e. inherent risks). Controls in place to mitigate these risks were assessed with their perceived effectiveness resulting in a residual risk score.

Risk Rating Criteria

Based on the Risk Management Policy of Witzenberg Municipality the following rating and scoring methodology was applied.

Potential Loss / Impact		
Severity Ranking	Assessment	Factor
Critical	Negative outcomes or missed opportunities that are of critical importance to the achievement of objectives	5
Major	Negative outcomes or missed opportunities that are likely to have a relatively substantial impact on the ability to meet objectives	4
Moderate	Negative outcomes or missed opportunities that are likely to have a relatively moderate impact on the ability to meet objectives	3
Minor	Negative outcomes or missed opportunities that are likely to have a relatively low impact on the ability to meet objectives	2
Insignificant	Negative outcomes or missed opportunities that are likely to have a relatively negligible impact on the ability to meet objectives	1

Likelihood (In the absence of controls)		
Likelihood category	Category definition	Factor
Common	The risk is already occurring, or is likely to occur more than once within the next 12 months	5
Likely	The risk could easily occur, and is likely to occur at least once within the next 12 months	4
Moderate	There is an above-average chance that the risk will occur at least once in the next three years	3
Unlikely	The risk occurs infrequently and is unlikely to occur within the next three years	2
Rare	The risk is conceivable but is only likely to occur in extreme circumstances	1
Perceived control effectiveness		
Effectiveness category	Category definition	Factor
Very good	Risk exposure is effectively controlled and managed	20%
Good	Majority of risk exposure is effectively controlled and managed	40%
Satisfactory	There is room for some improvement	65%
Weak	Some of the risk exposure appears to be controlled, but there are major deficiencies	80%
Unsatisfactory	Control measures are ineffective	100%

Risk Scoring

The following sample indicates the methodology followed to calculate inherent and residual risk:

Impact	Likelihood	Inherent Risk (IR)	Control effectiveness	Residual Risk (RR)
Critical	Likely	Critical X Likely = Inherent Risk	Good	Inherent risk X Control Effectiveness = Residual Risk
5	4	20	40%	8
<i>Result</i>		Inherent Risk is at maximum		Residual Risk is low

Inherent risk exposure	Factor	Residual risk exposure	Factor
Maximum	20- 25	Maximum	20- 25
High	15 < 20	High	15 < 20
Medium	10 < 15	Medium	10 < 15
Low	5 < 10	Low	5 < 10
Minimum	< 5	Minimum	< 5

The residual risk rating and the associated management action plan that is required to mitigate the inherent risks are indicated in the table below:

Residual Risk Rating	Action plan required	Details Thereof
20- 25	Immediate Action Required	Material risks and/or control weaknesses of critical importance. Management should take immediate action to reduce residual risk exposure to an acceptable level.
15 < 20	Immediate Action Required	Risks and/or control weaknesses considered being of a less critical but serious nature. Management should take action to reduce residual risk exposure to an acceptable level
10 < 15	Action Required	Risks and/or control weaknesses considered being of a moderate nature. Management should implement more controls or increase the effectiveness of current controls to reduce the residual risk to a more acceptable level.
5 < 10	Monitor	These issues do not represent a risk to the environment and can be corrected at minimal cost. However, resolution of these issues will lead to an improvement in the overall control environment in the long term. Management should constantly monitor the risk exposure and related control effectiveness.
< 5	Monitor	These issues do not represent a risk to the environment and can be corrected at minimal cost. Management should constantly monitor the risk exposure and related control effectiveness.

Results of Risk Assessment

A total of 719 risks were identified. This can be illustrated as follows.

Risk Universe

This table provides an overview of the average Inherent versus average Residual Risk per risk area

AIR = Average Inherent Risk ARR = Average Residual Risk

Strategic risk/ Business process	#	AIR	ARR	Business process	#	AIR	ARR
Strategic	27	21	16	Finance	184	16	9
Unfunded budget		25	25	Procurement	11	20	10
Inability to provide landfill facility in Witzenberg municipal area		25	18	Expenditure	8	19	9
Major unplanned not disaster related interruptions to service deliver		25	17	System administration	7	18	11
Community protest, unrest and uprising		25	16	Budget and Assets	46	18	9
Covid -19 pandemic		25	16	Meter reading	3	17	8
Eskom's inability to provide increased electricity supply to the municipal area		25	16	Income	11	17	10
Inability to deal with disaster, business continuity and fire hazard		25	13	Client Services	22	16	9
Illegal invasion and occupation of land		20	20	Finance (<i>DirRisks</i>)	14	16	11
Inability to minimise recyclable waste		20	20	Stores	10	15	6
Unsustainable High cost of electricity bulk supply		20	20	Salaries	9	15	6
The municipality is unable to mitigate illegal land use and building work		20	17	Debtors accounts and credit Control	35	14	11
Growth in informal settlements		20	16	Supply Chain	1	12	5
Deteriorating electrical infrastructure		20	16	Property Rates	7	12	9
Deteriorating road infrastructure		20	16				
Deteriorating water and sanitation infrastructure		20	16	Technical Services	123	16	9
Lack of funding to rehabilitated landfill site in Witzenberg		20	16	Electricity	23	18	12
Uneconomical utilization of assets (Klipriver, Dennebos and Eiland)		20	16	Technical Services (<i>DirRisks</i>)	21	17	11
Poor growth in revenue base		20	13	Fleet Management	9	16	10
Ageing vehicle fleet		20	13	Solid Waste and Cleansing	15	16	8
Escalation in vulnerable and indigent households		20	13	Streets and Storm water	16	15	8
Failure of law enforcement agencies to assist municipality		20	13	Water and Sanitation	23	15	8
Increase in vandalism, theft of municipal assets		20	13	Town Planning	16	15	7
Rapid increase in Salary budget		20	13				
UIFW expenditure		20	13	Community Services	180	16	8
Un-recoverability of outstanding receivables		20	13	Disaster Management	14	23	11
Increase in unaccounted water and electricity losses		20	12	Firefighting Services	7	19	7
Non-compliance to POPI Act		16	16	Housing	11	18	11
Corporate Services	180	15	8	Local & social Economic Development	7	9	9
Protection Services - Law enforcement	10	21	12	Resorts	31	7	7
Time and attendance	10	20	14	Community Services (<i>DirRisks</i>)	2	7	7
IT	17	18	8	Facility management	11	7	7
ICT Security Management	12	15	10	Environmental Management	5	5	5
Protection Services - Traffic Services	52	15	7				
Training	6	14	7	Office of the Municipal Manager	114	16	9
Human Resources	4	14	7	Legal Department	1	20	20
Corporate Services (<i>DirRisks</i>)	4	13	9	Integrated Development Planning	15	19	9
Leave Management	4	13	6	Internal Audit	9	16	9
ICT Governance	15	13	10	Property Management	12	16	7
Labour Relations	3	12	5	Risk Management	6	16	8
Administration	8	12	4	Performance Management	66	15	9
Recruitment & Benefits	21	11	5	Media relations	5	13	6
Marketing & Communication	7	11	4				
Health & Safety	7	11	4				

Risk rating				
Maximum 20- 25	High 15 < 20	Medium 10 < 15	Low 5 < 10	Minimum < 5

Top risks of Witzenberg Municipality

The following tables represent the top-rated risks of Witzenberg Municipality. The top risks are those as noted in the Risk profile.

Top 20 risks- Directorate Finance

Unit Title	Risk Title	IR	RR
Finance	Unfunded budget	25	25
System administration	Data breach	25	25
Client Services	Money collected late for depositing to the bank	25	25
Income	Un-recoverability of outstanding receivables	25	25
Procurement	Bids cancelled due to non-compliance by bidders resulting higher prices	25	25
Finance	Un-recoverability of outstanding receivables	25	18
Budget and Assets	Asset register incomplete, inaccurate, over or understated	25	18
Expenditure	Supplier data changed without notification result in payments to incorrect bank account	25	16
Budget and Assets	Asset existence not verified (Asset not on asset register)	25	16
Budget and Assets	Loss of grant funding	25	16
Client Services	Inaccurate deposits detected by bank	25	16
Client Services	Misappropriation of funds - online processing	25	16
Client Services	Money not collected daily	25	13
Budget and Assets	Assets not capitalized	25	12
Expenditure	Supplier invoices/statements not reconciled to order data on SAMRAS before payment	25	10
Budget and Assets	Assets not commissioned	25	10
Budget and Assets	Irregular disposal of assets/Alienation of property/Rental of Property	25	10
Budget and Assets	Non-Adherence to DORA	25	10
System administration	Access violations to SAMRAS system not detected	25	10
Salaries	Employees paid late	25	10
Procurement	Non-compliance to the SCM policy in terms of advertising, closing, opening evaluation, adjudication of bid and contract management resulting in irregular expenditure	25	10
Procurement	Specification biased, incomplete or does not fit needs resulting in possible fruitless and wasteful expenditure	25	10
Client Services	Theft / loss of funds from prepaid vendors	25	8
Debtors accounts and credit Control	1. Warrants not issued	20	20
Debtors accounts and credit Control	3. Warrants not executed	20	20
Debtors accounts and credit Control	All possible legal action not taken to recover debt	20	20

Top 20 risks- Directorate Community Services

Unit Title	Risk Title	IR	RR
Housing	Inability to implement provincial approved budgeted housing projects	25	25
Disaster Management	Poor response times	25	18
Disaster Management	Lack of communication and co-ordinations with national/provincial and district disaster support services and community	25	16
Local & social Economic Development	Indigent register is incomplete, inaccuracy and invalid	25	16
Housing	Community protest, unrest and uprising	25	16
Firefighting Services	Inability to deal with disaster, business continuity and fire hazard	25	13
Disaster Management	Incorrect or ineffective mitigation factor deployed	25	10
Disaster Management	Ineffective preparedness readiness plans	25	10
Disaster Management	Insufficient capacity to perform required disaster management activities	25	10
Disaster Management	Insufficient information and analysis for early detection	25	10
Disaster Management	Lack of human, capital and equipment resources to mitigated risk	25	10
Disaster Management	Lack of policies and procedures to govern disaster management	25	10
Disaster Management	Out-dated disaster management plans	25	10
Firefighting Services	Poor response times	25	10
Firefighting Services	Poor service delivery due to lack of capacity	25	10
Environmental Management	Major transgression not detected	25	10
Firefighting Services	Fire inspection not performed	25	5
Facility management	Facility income not reconciled to Samras system	20	20
Housing	Illegal invasion and occupation of land	20	20
Resorts	Uneconomical utilization of assets (Klipriver, Dennebos and Eiland)	20	16

Top 20 risks- Directorate Corporate Service

Unit Title	Risk Title	IR	RR
ICT Security Management	Unauthorised use of software	25	20
ICT Security Management	Passive and active cyber attacks	25	19
Protection Services - Law enforcement	Lack of an approved protection/operational plan that is also regularly reviewed and approved	25	16
Protection Services - Traffic Services	Lack of/underdeveloped Standard Operating Procedures/guideline	25	10
Protection Services - Traffic Services	Non-performance of contract agreement	25	10
Protection Services - Traffic Services	Notices not capture on the traffic system	25	10
Protection Services - Traffic Services	Summons and warrants not issued by service provider within legal timeframe	25	10
Time and attendance	Inadequate policies and procedures to govern time and attendance	20	20
Protection Services - Law enforcement	Failure of law enforcement agencies to assist municipality	20	20
Protection Services - Law enforcement	Non-Compliance to the Fire Arms Control Act	20	20
Time and attendance	All employees on the payroll is not on the time and attendance system	20	16
Time and attendance	System interface errors not detected and cleared in a timely manner	20	16
ICT Security Management	Data breach	20	16
Time and attendance	Clocking devices not Functional	20	13
Time and attendance	Corrective action on exceptions reported not monitored by management	20	13
Time and attendance	Deficiencies pertaining to segregation of duties	20	13
Time and attendance	Exceptions are not cleared and reconciliation are not done	20	13
Time and attendance	Inadequate reporting on time and attendance	20	13
Time and attendance	No disaster management recovery plan	20	13
Time and attendance	No service level agreement with service provider	20	13

Top 20 risks- Office of the Municipal Manager

Unit Title	Risk Title	IR	RR
Performance Management	Grants not utilized for intended purposes	25	25
Performance Management	Non-compliance: 13(1)- Monitoring, measurement and review of performance	25	16
Performance Management	Non-compliance: 13(2)- Monitoring, measurement and review of performance	25	16
Performance Management	Non-compliance: 13(3)(c)- Monitoring, measurement and review of performance	25	16
Performance Management	Non-compliance: 13(3)- Monitoring, measurement and review of performance	25	16
Performance Management	Non-compliance: 13(4)(1a-c)- Monitoring, measurement and review of performance	25	16
Integrated Development Planning	Vision of the municipality not internalized among all level of staff	25	13
Integrated Development Planning	Integrated Development Plan/ Budget steering committee not effective	25	10
Integrated Development Planning	Timeframes for budgeting process for inclusion in the Integrated Development Plan not adhered to resulting in crisis management to complete Integrated Development Plan and Budget in a timely manner	25	10
Performance Management	Performance agreements not in line with Integrated Development Plan	25	10
Performance Management	Poor performance not detected and control	25	10
Legal Department	Illegal invasion and occupation of land	20	20
Integrated Development Planning	Ineffective ward committees	20	13
Integrated Development Planning	Not creating an enabling environment for the achievement of economic development in areas identified in the Integrated Development Plan	20	13
Integrated Development Planning	Poor Public participation and lack of feedback on Integrated Development Plan matters	20	13
Internal Audit	Making the wrong decision when there was some evidence of fraud	20	13
Internal Audit	Use of audit teams or lack of staff that do not have the appropriate level of competence based on experience or knowledge of high risk areas.	20	13
Performance Management	Financial data does not reconcile with SDBIP PMS data	20	13
Performance Management	Key performance indicators not reviewed annually	20	13
Performance Management	Key performance target not " SMART" to measure achievement	20	13

Top 20 risks- Technical Services

Unit Title	Risk Title	IR	RR
Technical Services	Lack of funding to rehabilitated landfill site in Witzenberg	25	25
Electricity	Eskom's inability to provide increased electricity supply to the municipal area	25	25
Electricity	Safety and maintenance inspections not performed due to lack personnel	25	25
Electricity	Insufficient maintenance and capital re-investment due to Insufficient resources (Human and capital)	25	21
Fleet Management	Ageing vehicle fleet	25	20
Solid Waste and Cleansing	Major unplanned not disaster related interruptions to service deliver	25	18
Streets and Storm water	Major unplanned not disaster related interruptions to service deliver	25	18
Water and Sanitation	Major unplanned not disaster related interruptions to service deliver	25	18
Electricity	Major unplanned not disaster related interruptions to service deliver	25	17
Town Planning	Zoning of properties incorrect	25	10
Electricity	Nersa's threat to change municipal electricity distribution License	20	20
Electricity	Poor quality of electricity supply due to Lack of knowledge/skilled personnel and resources	20	20
Fleet Management	Lack of spares for older equipment	20	20
Water and Sanitation	Inability to provide bulk water storage capacity to the Tulbagh area	20	20
Streets and Storm water	Deteriorating road infrastructure	20	16
Town Planning	Illegal land use and building works	20	16
Water and Sanitation	Deteriorating water and sanitation infrastructure	20	16
Electricity	Deteriorating electrical infrastructure	20	15
Electricity	Poor growth in revenue base	20	13
Technical Services	Increase in unaccounted water and electricity losses	20	13

Risk Registers

Strategic Risk Register

Risk Title	IR	RR
Unfunded budget	25	25
Inability to provide landfill facility in Witzenberg municipal area	25	18
Major unplanned not disaster related interruptions to service deliver	25	17
Community protest, unrest and uprising	25	16
Covid -19 pandemic	25	16
Eskom's inability to provide increased electricity supply to the municipal area	25	16
Inability to deal with disaster, business continuity and fire hazard	25	13
Illegal invasion and occupation of land	20	20
Inability to minimise recyclable waste	20	20
Unsustainable high cost of electricity bulk supply	20	20
The municipality is unable to mitigate illegal land use and building work	20	17
Growth in informal settlements	20	16
Deteriorating electrical infrastructure	20	16
Deteriorating road infrastructure	20	16
Deteriorating water and sanitation infrastructure	20	16
Lack of funding to rehabilitate landfill site in Witzenberg	20	16
Uneconomical utilization of assets (Klipriver, Dennebos and Eiland)	20	16
Poor growth in revenue base	20	13
Ageing vehicle fleet	20	13
Escalation in vulnerable and indigent households	20	13
Failure of law enforcement agencies to assist municipality	20	13
Increase in vandalism, theft of municipal assets	20	13
Rapid increase in Salary budget	20	13
UIFW expenditure	20	13
Un-recoverability of outstanding receivables	20	13
Increase in unaccounted water and electricity losses	20	12
Non-compliance to POPI Act	16	16

Operational Risk Register

The table below reflects the Risk Register of Witzenberg Municipality per directorate.

Community Services

Unit Title	Risk Title	IR	RR
Community Services	Possibility of corrupt activities by officials and politicians	16	6
Community Services	ComLed20-Performance data unreliable (invalid, incomplete and inaccurate)	12	8
Disaster Management	Poor response times	25	18
Disaster Management	Lack of communication and co-ordinations with national/provincial and district disaster support services and community	25	16
Disaster Management	Incorrect or ineffective mitigation factor deployed	25	10
Disaster Management	Ineffective preparedness readiness plans	25	10
Disaster Management	Insufficient capacity to perform required disaster management activities	25	10
Disaster Management	Insufficient information and analysis for early detection	25	10
Disaster Management	Lack of human, capital and equipment resources to mitigated risk	25	10

Unit Title	Risk Title	IR	RR
Disaster Management	Lack of policies and procedures to govern disaster management	25	10
Disaster Management	Out-dated disaster management plans	25	10
Disaster Management	Lack of early warning systems	20	15
Disaster Management	Insufficient knowledge or funds to assess hazards	20	11
Disaster Management	Insufficient and untimely reporting	20	8
Disaster Management	Key factor of risk not identified	20	8
Disaster Management	Safety of recovery personnel	20	8
Environmental Management	Major transgression not detected	25	10
Environmental Management	Failure by Municipality to enforce legal compliance	12	5
Environmental Management	Minor transgression not detected	10	4
Environmental Management	Limited funds not utilized effectively	9	4
Environmental Management	Litigation risk due to polluted rivers	9	4
Facility management	Facility income not reconciled to Samras system	20	20
Facility management	Maintenance not performed	20	8
Facility management	Facility use without payment	16	6
Facility management	Client do not sign for equipment and facility	12	8
Facility management	Defects not detected during inspections and reported	12	6
Facility management	All applications not registered	12	5
Facility management	Damages not identified resulting in financial loss	12	5
Facility management	Deposits refunded without damages being deducted	12	5
Facility management	Double bookings	12	5
Facility management	Public abuse of open space	12	5
Facility management	Facility not prepared or required equipment not provided	9	4
Firefighting Services	Inability to deal with disaster, business continuity and fire hazard	25	13
Firefighting Services	Poor response times	25	10
Firefighting Services	Poor service delivery due to lack of capacity	25	10
Firefighting Services	Fire inspection not performed	25	5
Firefighting Services	Wrong/hoax/severity of fire reported incorrect/cancellations	12	5
Firefighting Services	Lack of reporting and analysis	12	4
Firefighting Services	Fire break roads not maintained	9	4
Housing	Inability to implement provincial approved budgeted housing projects	25	25
Housing	Community protest, unrest and uprising	25	16
Housing	Illegal invasion and occupation of land	20	20
Housing	Growth in informal settlements	20	15
Housing	The housing waiting list perceived as not being credible	20	15
Housing	Delay on appointment of service provider	16	6
Housing	List of material requirements inflated by maintainers to commit theft	16	6
Housing	Inability to maintain Rental Stock (Rental scheme houses)	15	10
Housing	All maintenance requests are not registered	12	5
Housing	Tasks not performed according to work instructions	12	5
Housing	Waiting list register incomplete and inaccurately	12	2
Local & social Economic Development	Indigent register is incomplete, inaccuracy and invalid	25	16
Local & social Economic Development	Escalation in vulnerable and indigent households	20	13
Local & social Economic Development	Unrealistic expectations of non- municipal mandate	16	9
Local & social Economic Development	People not aware of indigent relief	16	6
Local & social Economic Development	ComLed20-Performance data unreliable (invalid, incomplete and inaccurate)	12	8
Local & social Economic Development	Community not aware of LED services	12	6

Unit Title	Risk Title	IR	RR
Local & social Economic Development	Program outcomes not evaluated	9	6
Resorts	Uneconomical utilization of assets (Klipriver, Dennebos and Eiland)	20	16
Resorts	Pine Forrest income captured against incorrect vote number on SAMRAS	20	13
Resorts	No key register for safes	20	10
Resorts	Income (Sales) received not recorded	20	8
Resorts	Poor access control and theft	20	8
Resorts	Advance rental payment not received in a timely manner.	16	6
Resorts	Bad impression to visitors that resorts are not well maintained	16	6
Resorts	Bags not sealed and locked and placed in safes	16	6
Resorts	Guest registration form incomplete	16	6
Resorts	Income not accounted for	16	6
Resorts	Injuries due to incorrect water purification chemicals(Chlorine and acid)	16	6
Resorts	Lack of maintenance strategy and plans	16	6
Resorts	Long outstanding debt as a result of ineffective debt collection processes (all services).	16	6
Resorts	Misappropriation of cash	16	6
Resorts	Revenue of day visitors not received	16	6
Resorts	Aged pools and equipment resulting in high maintenance cost and resources allocation to clean	15	10
Resorts	Receipt allocation of income to incorrect vote numbers (e.g. chalets, stands, etc.)	15	10
Resorts	Unauthorized access	15	10
Resorts	Accommodation and facilities poorly cleaned and not inspected	12	5
Resorts	Inventory not checked properly at departure or visitor depart without inventory being checked	12	5
Resorts	Summary sheets not signed off	12	5
Resorts	Surpluses and shortages not paid in	12	5
Resorts	Key (usage) deposits not paid	9	9
Resorts	Bookings not recorded on the booking system	9	4
Resorts	Breakages not deducted from deposit	9	4
Resorts	Cancellation fees not deducted from deposit	9	4
Resorts	Key/usage Deposit refunds not authorised	9	4
Resorts	No documented key movement or handling procedure	9	4
Resorts	Payment for service not received or recorded	9	4
Resorts	Stand occupies without a valid agreement	9	4
Resorts	Vehicle permit not issued	9	4

Corporate Services

Unit Title	Risk Title	IR	RR
Administration	Agenda items from other departments received late	15	8
Administration	All correspondence not registered on TRIM	12	5
Administration	Calls not logged	12	5
Administration	Council decisions not routed to responsible person or incorrectly routed	12	5
Administration	Minutes compiled inaccurate	12	5
Administration	Correspondence not/ incorrectly routed Correspondence miss-filed	12	2
Administration	Archive File Register not adequately maintained result in ineffective filing	9	2
Administration	Minutes not approved by chairperson	9	2
Corporate Services	Possibility of corrupt activities by officials and politicians	16	6
Corporate Services	Office space is insufficient to accommodate staff	12	12
Corporate Services	CorpHR12 - Performance data unreliable (Invalid, Incomplete and inaccurate)	12	8
Corporate Services	Irregular disposal of assets/Alienation of property/Rental of Property	12	8
Health & Safety	Lack of corporate directive, uncoordinated efforts and disorganized management systems	12	5
Health & Safety	Persons with possible previous injuries employed	12	5
Health & Safety	Possibility of injury on duty fraud	12	5
Health & Safety	Prolonged period to conclude on injury on duty and disability cases	12	5

Unit Title	Risk Title	IR	RR
Health & Safety	Inadequate systems of risk control or non-compliance to loss control standards may impact upon human safety; cause equipment losses and liabilities	9	4
Health & Safety	Unreliable data. Poor decision-making information, non-achievement of objectives	9	4
Health & Safety	Inadequate identification, evaluation and mitigation of risk exposures could cause loss of life, injuries to health, damages and process interruptions	9	2
Human Resources	Possibility of corrupt activities by officials and politicians	16	6
Human Resources	Reliance on key staff	15	10
Human Resources	CorpHR12 - Performance data unreliable (Invalid, Incomplete and inaccurate)	12	8
Human Resources	Labour unrest	12	5
ICT Governance	2. The ICT portfolio failing to support the municipality's objectives and strategies	16	10
ICT Governance	Fragmented, inefficient infrastructures	15	15
ICT Governance	Lack of alignment between strategic objectives and the ICT architecture (Hardware, Software, network infra.)	15	15
ICT Governance	Service performance failures causing legal and regulatory compliance exposures (POPI)	15	15
ICT Governance	1. Ineffective responsibilities and accountabilities established for IT processes	15	11
ICT Governance	Inappropriate priorities used for the allocation of resources	12	12
ICT Governance	Service deviations and degradations not recognised and addressed resulting in failure to deliver business requirements	12	12
ICT Governance	Value not obtained from the ICT assets and services	12	12
ICT Governance	3. Remedial actions to maintain and improve IT process effectiveness and efficiency not identified or implemented	12	8
ICT Governance	Decreased stakeholder(Council, Senior Management, Steering Committee) confidence	12	8
ICT Governance	Failure to identify risks rising from services delivery strategies and activities	12	8
ICT Governance	Ineffective IT governance, risk management and internal control arrangements	12	8
ICT Governance	Insufficient capabilities, skills and resources to achieve strategic objectives	12	8
ICT Governance	Decreasing response time	10	8
ICT Governance	Performance gaps not identified in a timely manner	9	6
ICT Security Management	Unauthorised use of software	25	20
ICT Security Management	Passive and active cyber attacks	25	19
ICT Security Management	Data breach	20	16
ICT Security Management	Theft, loss and damage of ICT hardware	16	6
ICT Security Management	Failure of baseline security rules to prevent and detect unauthorised access.	15	11
ICT Security Management	Disclosure of corporate assets and sensitive information accessible for unauthorised parties	15	6
ICT Security Management	Unauthorised activities not detected and mitigated	12	10
ICT Security Management	Failure of firewall rules to prevent and detect unauthorised access.	12	6
ICT Security Management	Lack of segregation of duties between system administrators and users	12	5
ICT Security Management	Unauthorised access not prevented and detected	12	5
ICT Security Management	Failure of network security rules to detect unauthorised access.	9	6
ICT Security Management	Ignorant internet users	9	6
IT	Inadequate segregation of duties between user account management responsibilities and end user responsibilities	20	13
IT	Access to the server room may not be regularly monitored and reviewed.	20	8
IT	In the event of a disaster the municipality may not be able to continue to operate	20	8
IT	Inadequate backup of the SAMRAS system could result in loss of information in the event of a disaster	20	8
IT	Inadequate backup of the TRIM system could result in loss of information in the event of a disaster	20	8
IT	No policy and procedures to govern logical access to SAMRAS that could possibly result in inadequate procedures being followed allowing errors, fraud and the loss of data confidentiality	20	8
IT	Server room may have inadequate environmental controls in place i.e. : o Fire exposure; o Water damage; o Air conditioning; o Electrical exposure; and o Other housekeeping issues	20	8
IT	Terminated users not removed in a timely manner	20	8
IT	Unauthorised user/s can get access to SAMRAS and/or TRIM	20	8
IT	User access right to SAMRAS on TRIM systems are inappropriate resulting in unauthorised access	20	8
IT	The use of third party providers of IT may introduce control weaknesses which impact the integrity of financial result	16	16
IT	Inadequate passwords that could result in unauthorised access to the application system	16	6
IT	Unauthorised access to systems increases the risk of misappropriation of funds, error or abuse	16	6
IT	Unauthorised transaction may impact upon the integrity of the financial result	15	10

Unit Title	Risk Title	IR	RR
IT	Inability to restore information systems	15	6
IT	No or inadequate service level agreements with third party/s responsible for IT infrastructure maintenance	15	6
IT	Unauthorised access to server room facilities could occur	15	6
Labour Relations	Minimum services level agreement not agreed with local labour	12	5
Labour Relations	Possibility of procedural errors made by presiding officers	12	5
Labour Relations	Possibility that disciplinary action is not taken within 3 months	12	5
Leave Management	Employee abuse of sick leave and high absenteeism	20	9
Leave Management	Leave document incomplete and not approved	16	6
Leave Management	Leave document processed and/or received late	10	7
Leave Management	Shop steward leave not monitored	6	2
Marketing & Communication	Possibility that contractual obligations are not adhered with leading to legal claims and or litigation	15	6
Marketing & Communication	Non-compliance to written language requirements	12	5
Marketing & Communication	Poor above/below line advertising	12	5
Marketing & Communication	Poor public image resulting in adverse reaction	12	5
Marketing & Communication	Outcome of measurement not implemented and or no corrective action taken	9	4
Marketing & Communication	Poor/lack of research	9	4
Marketing & Communication	Poor or no branding and logo on assets	8	3
Protection Services - Law enforcement	Lack of an approved protection/operational plan that is also regularly reviewed and approved	25	16
Protection Services - Law enforcement	Failure of law enforcement agencies to assist municipality	20	20
Protection Services - Law enforcement	Non-Compliance to the Fire Arms Control Act	20	20
Protection Services - Law enforcement	Human resource limitations	20	13
Protection Services - Law enforcement	Firearm users have not signed off on the enforcement duties	20	8
Protection Services - Law enforcement	Firearms register not maintained according to prescripts of the Act	20	8
Protection Services - Law enforcement	insufficient safe custody facilities for firearms	20	8
Protection Services - Law enforcement	Invalid accreditation certificate	20	8
Protection Services - Law enforcement	Non-compliance to minimum training requirements	20	8
Protection Services - Law enforcement	Unlicensed firearms	20	8
Protection Services - Traffic Services	Lack of/or underdeveloped Standard Operating Procedures/guideline	25	10
Protection Services - Traffic Services	Non-performance of contract agreement	25	10
Protection Services - Traffic Services	Notices not capture on the traffic system	25	10
Protection Services - Traffic Services	Summons and warrants not issued by service provider within legal timeframe	25	10
Protection Services - Traffic Services	1st Notices not posted within 30 days (non-compliance to the TCSP)	20	13
Protection Services - Traffic Services	Law and traffic enforcement needs not determined and analysed	20	13
Protection Services - Traffic Services	Notice books issued not recorded again a user name	20	13
Protection Services - Traffic Services	Suspense accounts not cleared in a timely manner	20	13
Protection Services - Traffic Services	Allocation of e-Natis, TCS transactions to vote numbers incomplete and inaccurate	20	8
Protection Services - Traffic Services	Cut off numbers not reconciled on a monthly basis	20	8
Protection Services - Traffic Services	e-Natis, TCS and Nu-traffic transactions not reconciled to SAMRAS on a monthly basis	20	8

Unit Title	Risk Title	IR	RR
Protection Services - Traffic Services	Misappropriation of monies	20	8
Protection Services - Traffic Services	Notice books received not registered	20	8
Protection Services - Traffic Services	Fraudulent bank notes	16	10
Protection Services - Traffic Services	Surpluses & shortages not reported	16	10
Protection Services - Traffic Services	System's payment received reports not verified with cashier's cash on hand	16	10
Protection Services - Traffic Services	Theft of cash	16	10
Protection Services - Traffic Services	Unauthorised access to receipting system (IT Control)	16	10
Protection Services - Traffic Services	Unauthorised cancellations	16	10
Protection Services - Traffic Services	Unauthorised manual cancellations	16	10
Protection Services - Traffic Services	Cash received daily not deposited on a daily basis by cashier	16	6
Protection Services - Traffic Services	Court roll incomplete, inaccurate and not delivered in a timely manner to the applicable court	16	6
Protection Services - Traffic Services	Invalid, inaccurate and incomplete transactions processed on the E-natis Systems	16	6
Protection Services - Traffic Services	Money bags seals misappropriated	16	6
Protection Services - Traffic Services	Outstanding/unpaid notices not followed up in a timely manner	16	6
Protection Services - Traffic Services	R27. Surpluses and shortages not investigated or made good	16	6
Protection Services - Traffic Services	Unreliable or not legally compliant cameras deployed	16	6
Protection Services - Traffic Services	Court Hearing not attend by an assigned official and outcome not recorded	15	10
Protection Services - Traffic Services	Traffic processing system not updated with court hearing results	15	10
Protection Services - Traffic Services	Summons served by the municipality on offenders or warrants of arrest not forwarded to Sheriff of Court for serving purposes	15	6
Protection Services - Traffic Services	Misappropriation of funds - online processing	12	8
Protection Services - Traffic Services	Money collected late for depositing to the bank	12	8
Protection Services - Traffic Services	Money not collected daily	12	8
Protection Services - Traffic Services	Poor exception management	12	8
Protection Services - Traffic Services	All speed violations not downloaded from the camera onto the traffic system	12	5
Protection Services - Traffic Services	Cash collected not deposited by Cash Collection Service Provider	12	5
Protection Services - Traffic Services	Fines reduced or withdrawn without valid reason or fraudulently	12	5
Protection Services - Traffic Services	Misappropriation of mailed cheque and postal order	12	5
Protection Services - Traffic Services	Monthly reporting incomplete, inaccurate and irrelevant	12	5
Protection Services - Traffic Services	Notice not issued for an offence observed by the Law Enforcement-/Traffic Officer	12	5
Protection Services - Traffic Services	Receipts captured incomplete, inaccurate and not in a timely manner	12	5
Protection Services - Traffic Services	Receipts not processed on E-Natis/TMT-Traffic and TCS systems for cash received	12	5
Protection Services - Traffic Services	Valid photos not adjudicated independently	12	5
Protection Services - Traffic Services	Direct bank deposit payments allocated to incorrect / invalid consumer accounts	9	6
Protection Services - Traffic Services	Equipment set up incorrect for speed testing (Non-compliance to the TCSP)	9	4
Protection Services - Traffic Services	Money bags not collected and deposited daily by the appointed cash collection and deposit services provider	9	4

Unit Title	Risk Title	IR	RR
Protection Services - Traffic Services	Notices compiled inaccurate and incomplete by Traffic Officer	9	4
Protection Services - Traffic Services	Notices not handed in for processing	9	4
Protection Services - Traffic Services	Photo detail incorrectly identified and mismatched to e-Natis vehicle information.	9	4
Protection Services - Traffic Services	Possible speed violations rejected or removed fraudulently from record (Possible fraud consideration)	8	5
Protection Services - Traffic Services	Unmatched/removed photos not approved	8	5
Protection Services - Traffic Services	Notice books (empty and completed) not physically safe guarded	8	3
Recruitment & Benefits	Invalid information supplied by candidate not detected	16	6
Recruitment & Benefits	Non-monitoring of the 5 year Equity plan	16	6
Recruitment & Benefits	Uninformed employees	16	6
Recruitment & Benefits	Employees occupying municipal houses without being taxed on fringe benefits resulting in non-compliance to the Tax Act and the property being classified incorrectly	15	10
Recruitment & Benefits	Allowances, subsidies are not approved	12	5
Recruitment & Benefits	Employee master file data incomplete and inaccurate	12	5
Recruitment & Benefits	Fraudulent overtime claims	12	5
Recruitment & Benefits	Invalid employment contracts concluded with permanent and temporary employees and senior management	12	5
Recruitment & Benefits	Short listed candidates do not meet the criteria	12	5
Recruitment & Benefits	Shortcoming not identified	12	5
Recruitment & Benefits	Unapproved appointments made	12	2
Recruitment & Benefits	Employment terminated not according to applicable municipal procedures or collective agreement	9	4
Recruitment & Benefits	Excessive overtime approved and paid resulting in non-compliance to section 10 of the BCEA	9	4
Recruitment & Benefits	Job description incomplete or does not exist	9	4
Recruitment & Benefits	lack of a proper adjudication system	9	4
Recruitment & Benefits	No exit interviews are held and exit documentation are not signed-off by applicable departments to ensure that all municipal property were returned and accounted for	9	4
Recruitment & Benefits	Non-approval of permanent appointments	9	4
Recruitment & Benefits	Organisational structure not approved	9	4
Recruitment & Benefits	Promotions and demotions are not concluded based on policy and procedure	9	4
Recruitment & Benefits	Technical questions inadequate	9	4
Recruitment & Benefits	Incorrect or incomplete advert placed in newspapers	6	2
Time and attendance	Inadequate policies and procedures to govern time and attendance	20	20
Time and attendance	All employees on the payroll is not on the time and attendance system	20	16
Time and attendance	System interface errors not detected and cleared in a timely manner	20	16
Time and attendance	Clocking devices not Functional	20	13
Time and attendance	Corrective action on exceptions reported not monitored by management	20	13
Time and attendance	Deficiencies pertaining to segregation of duties	20	13
Time and attendance	Exceptions are not cleared and reconciliation are not done	20	13
Time and attendance	Inadequate reporting on time and attendance	20	13
Time and attendance	No disaster management recovery plan	20	13
Time and attendance	No service level agreement with service provider	20	13
Training	Under performing employees	20	13
Training	Skills development Act requirements not adhered to resulting in non-compliance	16	6
Training	Planned training not completed	12	6
Training	Skill shortage not identified	12	5
Training	Training not attended due to short notice, cancellations	12	5
Training	Training outcomes not monitored	12	5

Finance

Unit Title	Risk Title	IR	RR
Budget and Assets	Asset register incomplete, inaccurate, over or understated	25	18
Budget and Assets	Asset existence not verified (Asset not on asset register)	25	16
Budget and Assets	Loss of grant funding	25	16
Budget and Assets	Assets not capitalized	25	12
Budget and Assets	Assets not commissioned	25	10
Budget and Assets	Irregular disposal of assets/Alienation of property/Rental of Property	25	10
Budget and Assets	Non-Adherence to DORA	25	10
Budget and Assets	Monthly and yearly depreciation run not performed	20	16
Budget and Assets	Incorrect depreciation charges	20	15
Budget and Assets	Assets not properly safeguarded against misuse	20	14
Budget and Assets	Assets not properly safeguarded against abuse	20	14
Budget and Assets	Assets not properly safeguarded against theft	20	13
Budget and Assets	Assets moved between departments without proper authorization	20	13
Budget and Assets	Escalation in insurance claims making WBM uninsurable	20	11
Budget and Assets	Noncompliance to MFMA and Budget Regulations	20	10
Budget and Assets	Asset register not reconciled to main ledger votes	20	8
Budget and Assets	Budget not approved by council before end of June	20	8
Budget and Assets	Budget not funded according to national treasury prescript compliance model	20	8
Budget and Assets	Draft budget not tabled in a timely manner before council	20	8
Budget and Assets	Funds not secured to finance approved capital programs	20	8
Budget and Assets	Irregular capital acquisitions	20	8
Budget and Assets	Noncompliance to General Recognized Accounting Principles	20	8
Budget and Assets	Reconciliations not performed	20	8
Budget and Assets	Reports/ financial statements not submitted on time	20	8
Budget and Assets	Trail balance out of balance	20	8
Budget and Assets	Grants not utilized for intended purposes	16	16
Budget and Assets	Non-compliance to MSCOA requirements	16	12
Budget and Assets	Grants not included in budget	16	6
Budget and Assets	Impaired assets not updated on financial system	15	10
Budget and Assets	Municipal immovable property on asset register does not agree with the valuation roll and deeds office	15	10
Budget and Assets	Misallocation of capital	15	9
Budget and Assets	Assets not identified and safeguarded in a timely manner by user departments	15	8
Budget and Assets	Assets identified for disposal but still useable or still economical to repair	15	6
Budget and Assets	Investments are not made in the best interest of the municipality resulting in noncompliance to the cash and investment policy	15	6
Budget and Assets	Long outstanding bank reconciliation items not cleared	15	6
Budget and Assets	Noncompliance to MFMA and policy	15	6
Budget and Assets	Obligations for loan payments not adhered to	15	6
Budget and Assets	Reports inaccurate/ incomplete due to errors or manual capturing error	15	6
Budget and Assets	New assets not insured at time of delivery	12	10
Budget and Assets	Budget steering committee not implemented	12	5
Budget and Assets	Incorrect investment interest recognized and received	12	5
Budget and Assets	Received incorrect water inventory from Technical department	12	5
Budget and Assets	Draft budget not submitted to treasury in a timely manner	12	2
Budget and Assets	Possibility that financial statements might contain material errors and or mis-statements	8	5
Budget and Assets	Possibility that transaction are invalid and incorrectly recorded resulting in misstatement of financial information	8	3
Budget and Assets	Possibility that transactions are invalid and incorrectly recorded resulting in the misstatement of financial information	8	3
Client Services	Money collected late for depositing to the bank	25	25
Client Services	Inaccurate deposits detected by bank	25	16
Client Services	Misappropriation of funds - online processing	25	16

Unit Title	Risk Title	IR	RR
Client Services	Money not collected daily	25	13
Client Services	Theft / loss of funds from prepaid vendors	25	8
Client Services	Unauthorised cancellations	20	13
Client Services	Unauthorized access	20	13
Client Services	Surpluses & shortages not reported	20	8
Client Services	Manual receipts (in event of power failure) not processed	16	10
Client Services	Unauthorised manual cancellations	15	10
Client Services	Receipt allocation to incorrect consumer account or u-key numbers by client or cashiers	15	7
Client Services	Direct bank deposit payments allocated to incorrect / invalid consumer accounts	15	7
Client Services	Inaccurate and incomplete cash receipts amounts recorded	15	6
Client Services	Fraudulent bank notes	12	8
Client Services	Unauthorised access to prepaid electricity system (IT Control)	12	8
Client Services	Data breach	12	5
Client Services	Incorrect upload of consumer data to SAMRAS	12	5
Client Services	Theft / loss of funds from account payment vendors	12	5
Client Services	Unauthorised access to receipting system (IT Control)	12	5
Client Services	Theft of cash	10	4
Client Services	Lack of corrective measures	9	4
Client Services	Poor exception management	9	4
Debtors accounts and credit Control	1. Warrants not issued	20	20
Debtors accounts and credit Control	3. Warrants not executed	20	20
Debtors accounts and credit Control	All possible legal action not taken to recover debt	20	20
Debtors accounts and credit Control	Theft of cash	20	13
Debtors accounts and credit Control	2. Account ("relaas") not returned by sheriff	16	16
Debtors accounts and credit Control	Summons and warrants not issued by service provider within legal timeframe	16	16
Debtors accounts and credit Control	Summons served by the municipality on offenders or warrants of arrest not forwarded to Sheriff of Court for serving purposes	16	16
Debtors accounts and credit Control	Summonses not issued or notices incomplete and inaccurate	16	16
Debtors accounts and credit Control	Un- recoverability of outstanding receivables	16	16
Debtors accounts and credit Control	Data breach	16	10
Debtors accounts and credit Control	Fraudulent bank notes	16	10
Debtors accounts and credit Control	Misappropriation of funds - online processing	16	10
Debtors accounts and credit Control	Theft / loss of funds from prepaid vendors	16	10
Debtors accounts and credit Control	Unauthorised access to prepaid electricity system (IT Control)	16	10
Debtors accounts and credit Control	Unauthorised access to receipting system (IT Control)	16	10
Debtors accounts and credit Control	Unauthorised cancellations	16	10
Debtors accounts and credit Control	Unauthorised manual cancellations	16	10
Debtors accounts and credit Control	Recoverable debt written-off	16	6
Debtors accounts and credit Control	Cut-off list incomplete and inaccurate	12	12
Debtors accounts and credit Control	Incorrect account details e.g... address, name etc.	12	12
Debtors accounts and credit Control	Notices not issued or notices incomplete and inaccurate	12	12
Debtors accounts and credit Control	PCI DSS Non-compliance	12	12

Unit Title	Risk Title	IR	RR
Debtors accounts and credit Control	Direct bank deposit payments allocated to incorrect / invalid consumer accounts	12	8
Debtors accounts and credit Control	Inaccurate and incomplete cash receipts amounts recorded	12	8
Debtors accounts and credit Control	Inaccurate deposits detected by bank	12	8
Debtors accounts and credit Control	Manual receipts (in event of power failure) not processed	12	8
Debtors accounts and credit Control	Money collected late for depositing to the bank	12	8
Debtors accounts and credit Control	Money not collected daily	12	8
Debtors accounts and credit Control	Names removed from the cut-off list without approval	12	8
Debtors accounts and credit Control	Poor exception management	12	8
Debtors accounts and credit Control	Receipt allocation to incorrect consumer account or u-key numbers by client or cashiers	12	8
Debtors accounts and credit Control	Surpluses & shortages not reported	12	8
Debtors accounts and credit Control	Data transfer or interface to geodebt incomplete and inaccurate	9	9
Debtors accounts and credit Control	Lack of corrective measures	9	6
Debtors accounts and credit Control	Theft / loss of funds from account payment vendors	0	0
Expenditure	Supplier data changed without notification result in payments to incorrect bank account	25	16
Expenditure	Supplier invoices/statements not reconciled to order data on SAMRAS before payment	25	10
Expenditure	Invalid and incorrect invoices are paid	20	15
Expenditure	Payments made on invoices that do not reflect both the municipality's and the supplier's VAT registration numbers	20	8
Expenditure	Payments made to incorrect /invalid/fictitious suppliers	20	8
Expenditure	Payments not made within 30 days	20	8
Expenditure	Master file incomplete and inaccurate	12	7
Expenditure	Payment documentation/evidence not safeguarded	9	4
Finance	Unfunded budget	25	25
Finance	Un-recoverability of outstanding receivables	25	18
Finance	Poor growth in revenue base	20	13
Finance	Escalation in insurance claims making WBM uninsurable	16	10
Finance	FinAdm11 - Performance data unreliable (Invalid, Incomplete and inaccurate)	16	10
Finance	FinDir3 - Performance data unreliable (Invalid, Incomplete and inaccurate)	16	10
Finance	FinFAdm10 - Performance data unreliable (Invalid, Incomplete and inaccurate)	16	10
Finance	FinFAdm9 - Performance data unreliable (Invalid, Incomplete and inaccurate)	16	10
Finance	FinInc15- Portfolio of evidence for the KPI is accurate, valid and complete	16	10
Finance	Possibility of corrupt activities by officials and politicians	16	6
Finance	Non-compliance to MSCOA requirements	15	6
Finance	Key deadline dates not approved treasury requirements not followed	12	8
Finance	Non-Compliance to cost containment Regulations	12	8
Finance	Possibility that financial statements might contain material errors and or mis statements	8	5
Income	Un- recoverability of outstanding receivables	25	25
Income	Indigent register is incomplete, inaccuracy and invalid	20	13
Income	Rental contracts not received (excluding schemes)	20	13
Income	Recoverable debt written-off	16	10
Income	Accounts inaccurate and delivered late	16	6
Income	Annual tariff upload incomplete and inaccurate	16	6
Income	Master file incomplete and inaccurate	16	6
Income	Service application for vacant property incorrect	16	6
Income	Service application for existing property incorrect	16	6
Income	Finance not informed or informed late of installation and services renders by applicable department	15	10

Unit Title	Risk Title	IR	RR
Income	Deposits not paid by tenants	12	5
Meter reading	Faulty meter readings	20	9
Meter reading	Meter tampering and theft of electricity and water	20	8
Meter reading	Meters not accessible resulting in estimations	12	8
Procurement	Bids cancelled due to non-compliance by bidders resulting higher prices	25	25
Procurement	Non-compliance to the SCM policy in terms of advertising, closing, opening evaluation, adjudication of bid and contract management resulting in irregular expenditure	25	10
Procurement	Specification biased, incomplete or does not fit needs resulting in possible fruitless and wasteful expenditure	25	10
Procurement	Fictitious/unauthorised/quotations obtained	20	8
Procurement	Non-compliance to budgetary controls resulting in possible unauthorised expenditure	20	8
Procurement	Possibility of nepotism	20	8
Procurement	Possible conflict of interest	20	8
Procurement	Procurement range and deviation policy manipulated/splitting of order	20	8
Procurement	CSD cannot detect government employees who are directors of companies	16	10
Procurement	CSD does not verify the B-BBEE status of suppliers.	16	10
Procurement	Delays in the drafting of specifications resulting delayed service delivery	15	6
Property Rates	General valuations incomplete (records)	16	16
Property Rates	Contractor paid for services not rendered	16	10
Property Rates	Advertisements not placed according to the act	12	8
Property Rates	All appeals not send to appeal board	12	8
Property Rates	Owner not informed	12	8
Property Rates	Property rates based on incorrect zoning	9	6
Property Rates	Specifications not according to needs (splitting of land and buildings)	6	4
Salaries	Employees paid late	25	10
Salaries	Fictitious employees	20	8
Salaries	Payroll cost and related items are not accurately accounted for	16	8
Salaries	Fines or penalties due to non compliance legislation	16	6
Salaries	Changes and deductions not captured/ incorrectly captured	12	5
Salaries	Master file incomplete and inaccurate	12	5
Salaries	Over/under payment of employees	12	5
Salaries	Overtime/ acting allowances/ bonuses captured incorrectly	12	5
Salaries	Third party payments	6	4
Stores	Inadequate process in place regarding contract management.	20	10
Stores	Stock are not safeguarded against theft	20	8
Stores	Stock issued against incorrect item number, incorrect quantity of issue and not recorded on the financial system in a timely manner	20	8
Stores	Goods received not properly checked for quality, quantity and whether delivered according to agreement	15	6
Stores	Outstanding orders not followed up	15	6
Stores	Stock not recorded on financial system correctly and in a timely manner	15	6
Stores	Stock on hand are not verified against the financial system and damaged or obsolete stock are not identified	15	6
Stores	Optimal stock levels not maintained	12	5
Stores	Replenishment orders invalid, not timely placed and incorrect items are ordered	12	5
Stores	Stock placed under incorrect item number not stored according to supplier specification or best practice	10	4
Supply Chain	Key deadline dates not approved treasury requirements not followed	12	5
System administration	Data breach	25	25
System administration	Access violations to SAMRAS system not detected	25	10
System administration	No policy and procedures to govern logical access to SAMRAS that could possibly result in inadequate procedures being followed allowing errors, fraud and the loss of data confidentiality	20	8
System administration	Unauthorised access not prevented and detected	16	13
System administration	Unauthorised activities not detected and mitigated	16	11
System administration	Lack of segregation of duties between system administrators and users	12	8
System administration	Unauthorised access to receiving system (IT Control)	12	5

Office of the Municipal Manager

Unit Title	Risk Title	IR	RR
Integrated Development Planning	Vision of the municipality not internalized among all level of staff	25	13
Integrated Development Planning	Integrated Development Plan/ Budget steering committee not effective	25	10
Integrated Development Planning	Timeframes for budgeting process for inclusion in the Integrated Development Plan not adhered to resulting in crisis management to complete Integrated Development Plan and Budget in a timely manner	25	10
Integrated Development Planning	Ineffective ward committees	20	13
Integrated Development Planning	Not creating an enabling environment for the achievement of economic development in areas identified in the Integrated Development Plan	20	13
Integrated Development Planning	Poor Public participation and lack of feedback on Integrated Development Plan matters	20	13
Integrated Development Planning	Inefficient management meetings to incorporate the situational, financial and institutional analyses into the Integrated Development Plan	20	8
Integrated Development Planning	Internal and external sector plans incomplete and/or non existent	20	8
Integrated Development Planning	Non alignment of the Budget to the Integrated Development Plan	20	8
Integrated Development Planning	Failure to integrate community needs into Integrated Development Plan needs	16	6
Integrated Development Planning	Internal Structures fails to approve the Process Plan in order to ensure that the process plan is table 10 months prior to be implementation of the annual budget. SEC 21 of MFMA	16	6
Integrated Development Planning	Possibility of corrupt activities by officials and politicians	16	6
Integrated Development Planning	Poor Public participation and quality of public input into in Integrated Development Plan process	15	10
Integrated Development Planning	Integrated Development Plan and Budget not approved by council in a timely manner as required by legislation (Section 25 of Municipal Systems Act, Section 24 MFMA)	15	6
Integrated Development Planning	Intergovernmental alignment of information ineffective due to differences in budget cycles	12	5
Internal Audit	Making the wrong decision when there was some evidence of fraud	20	13
Internal Audit	Use of audit teams or lack of staff that do not have the appropriate level of competence based on experience or knowledge of high risk areas.	20	13
Internal Audit	Failure of adequate internal audit supervision.	20	8
Internal Audit	Failure to exercise heightened professional scepticism and extended internal audit procedures related to findings or control deficiencies.	16	6
Internal Audit	Failure to design effective internal audit procedures to test the "real" risks and the right controls.	15	10
Internal Audit	Failure to evaluate both the design adequacy and the control effectiveness as part of internal audit procedures.	15	10
Internal Audit	Failure to report adequately.	15	6
Internal Audit	Lack of an effective risk assessment process to identify key audit areas during the strategic risk assessment, as well as areas of high risk during the planning of individual audits	15	6
Internal Audit	Failure to communicate suspicions to the right people.	12	8
Legal Department	Illegal invasion and occupation of land	20	20
Media relations	Media related issues not received or received late	15	8
Media relations	No follow up report back system in place	15	6
Media relations	Incorrect/no decision taken/no response	12	5
Media relations	Information not registered	12	5
Media relations	Responsible person/department not notified	12	5
Performance Management	Grants not utilized for intended purposes	25	25
Performance Management	Invalid and incorrect invoices are paid	25	25
Performance Management	Non-compliance: 13(1)- Monitoring, measurement and review of performance	25	16
Performance Management	Non-compliance: 13(2)- Monitoring, measurement and review of performance	25	16
Performance Management	Non-compliance: 13(3)(c)- Monitoring, measurement and review of performance	25	16
Performance Management	Non-compliance: 13(3)- Monitoring, measurement and review of performance	25	16
Performance Management	Non-compliance: 13(4)(1a-c)- Monitoring, measurement and review of performance	25	16
Performance Management	Performance agreements not in line with Integrated Development Plan	25	10
Performance Management	Poor performance not detected and control	25	10
Performance Management	Financial data does not reconcile with SDBIP PMS data	20	13
Performance Management	Key performance indicators not reviewed annually	20	13

Unit Title	Risk Title	IR	RR
Performance Management	Key performance target not " SMART" to measure achievement	20	13
Performance Management	Poor performance not mitigated	20	13
Performance Management	Public not informed on performance management	20	13
Performance Management	Reports not issues or published	20	13
Performance Management	Targets set not in terms of quality, quantity and time	20	13
Performance Management	SDBIP and annual performance agreements and indicators not approved and published	20	11
Performance Management	Non-Adherence to DORA	16	10
Performance Management	Non-compliance: 09(1)(a) Municipal Planning and Performance Management Regulations 2001	16	10
Performance Management	Non-compliance: 09(1)(b)- Setting of key performance indicators	16	10
Performance Management	Non-compliance: 09(2)(a-b)- Setting of key performance indicators	16	10
Performance Management	Non-compliance: 10(a-g) General key performance indicators	16	10
Performance Management	Non-compliance: 24(1) Commencement and duration of performance agreements	16	10
Performance Management	Non-compliance: 25(2) The inclusion of performance objectives in the performance plan	16	10
Performance Management	Non-compliance: 25(3) The inclusion of performance objectives in the performance plan	16	10
Performance Management	Non-compliance: 25(4) The inclusion of performance objectives in the performance plan	16	10
Performance Management	Non-compliance: S40 - A municipality must establish mechanisms to monitor and review its performance management system	16	10
Performance Management	Non-compliance: S41(2) - The system applied by a municipality in compliance with subsection (1) (c), must be devised in such a way that it may serve as an early warning indicator of underperf	16	10
Performance Management	Non-compliance: S41- Core components	16	10
Performance Management	Inefficiency of Performance Management System	12	8
Performance Management	Non-compliance: 52(d) General responsibilities	12	8
Performance Management	Noncompliance: 53(1)(c) Budget processes and related matters	12	8
Performance Management	Noncompliance: 53(2)(3) Budget processes and related matters	12	8
Performance Management	Noncompliance: 72(1) Mid-year budget and performance assessment	12	8
Performance Management	Noncompliance: 75(1)(a-l) Information to be placed on websites of municipalities	12	8
Performance Management	Non-compliance: 07(1)(2)- Nature of the performance management system	12	8
Performance Management	Non-compliance: 08- Adoption of a performance management system	12	8
Performance Management	Non-compliance: 10(a-g) The following general key performance indicators are prescribed in terms of section 43 of the Act	12	8
Performance Management	Non-compliance: 12(1)- Setting of performance targets	12	8
Performance Management	Non-compliance: 12(2)- Setting of performance targets	12	8
Performance Management	Non-compliance: 24(4) Commencement and duration of performance agreements	12	8
Performance Management	Non-compliance: 25(1) The inclusion of performance objectives in the performance plan	12	8
Performance Management	Non-compliance: 28(1) Schedule for performance reviews	12	8
Performance Management	Non-compliance: 28(2) Schedule for performance reviews	12	8
Performance Management	Non-compliance: 28(3) Schedule for performance reviews	12	8
Performance Management	Non-compliance: 28(4) Schedule for performance reviews	12	8
Performance Management	Non-compliance: 28(5) Schedule for performance reviews	12	8
Performance Management	Projects not identified according to integrated development Plan	12	8
Performance Management	Non-compliance: 24(2) Commencement and duration of performance agreements	12	2
Performance Management	Non-compliance: 14(2)(a)- Performance Audit Committee	9	6
Performance Management	Non-compliance: 14(2)(b)-Performance Audit Committee	9	6
Performance Management	Non-compliance: 14(2)(c)- Performance Audit Committee	9	6
Performance Management	Non-compliance: 14(2)(d)-Performance Audit Committee	9	6
Performance Management	Non-compliance: 14(2)(e)-Performance Audit Committee	9	6
Performance Management	Non-compliance: 14(2)(f)- Performance Audit Committee	9	6
Performance Management	Non-compliance: 14(2)(g)- Performance Audit Committee	9	6
Performance Management	Non-compliance: 14(2)(h)(l)- Performance Audit Committee	9	6
Performance Management	Non-compliance: 14(3)(a-c- Performance Audit Committee	9	6
Performance Management	Non-compliance: 14(4)-Performance Audit Committee	9	6
Performance Management	Non-compliance: S42- A municipality, through appropriate mechanisms, processes and procedures established in terms of Chapter 4, must involve the local community in the development, implemented	9	6

Unit Title	Risk Title	IR	RR
Performance Management	Non-compliance: S44 - A municipality, in a manner determined by its council, must make known, both internally and to the general public, the key performance indicators and performance targets	9	6
Performance Management	Non-compliance: S76(b) - If a municipal service is provided through a service delivery agreement in terms of section 76 (b), the municipality remains responsible for ensuring that the service	9	6
Performance Management	Non-compliance: S76- A municipality may provide a municipal service in its area or a part of its area through-	9	6
Performance Management	Non-compliance: S81(2)(a-e)- A municipality, through a service delivery agreement may assign to a service provider responsibility for developing and implementing detailed service delivery plans	9	6
Performance Management	Non-compliance: S81(3)(4a-b) - The municipal council has the right to set, review or adjust the tariffs within its tariff policy. The service delivery agreement may provide for the adjustment o	9	6
Performance Management	Non-compliance: 24(3) Commencement and duration of performance agreements	6	4
Property Management	Lack of a strategic plan, for the management of municipal immovable properties	20	13
Property Management	Property occupied without a valid agreement or before start date of agreement	20	13
Property Management	Contract not legal vetted and approval in a timely manner	20	12
Property Management	All contracts relevant to immoveable assets not renewed or terminated in a timely manner	20	8
Property Management	Inability of client to pay	20	8
Property Management	Incomplete and invalid list/data of properties	20	8
Property Management	Property list not updated with changes etc. rent and terms and condition of the agreement not tracked	20	8
Property Management	Rental not market related or deviation not approved by Council	15	6
Property Management	The transfer process (sale agreement) is not properly management	15	6
Property Management	Lease concluded without a valid agreement	12	3
Property Management	Lease agreement concluded without approval	12	2
Property Management	Municipal Asset Register and property valuation roll not updated	2	0
Risk Management	Results on the risk management process not reported and deviations not addressed effectively	20	13
Risk Management	Failure to consider all factors that could influence the rating values of risks	16	6
Risk Management	Failure to identify risks rising from services delivery strategies and activities	16	6
Risk Management	Level of acceptable risk not determined	15	10
Risk Management	Risk mitigation plans not designed and implemented effectively to reduce or manage risks to an acceptable level	15	6
Risk Management	Risks not re-assessed on a regularly basis	12	5

Technical Services

Unit Title	Risk Title	IR	RR
Electricity	Eskom's inability to provide increased electricity supply to the municipal area	25	25
Electricity	Safety and maintenance inspections not performed due to lack personnel	25	25
Electricity	Insufficient maintenance and capital re-investment due to Insufficient resources (Human and capital)	25	21
Electricity	Major unplanned not disaster related interruptions to service deliver	25	17
Electricity	Nersa's threat to change municipal electricity distribution License	20	20
Electricity	Poor quality of electricity supply due to Lack of knowledge/skilled personnel and resources	20	20
Electricity	Deteriorating electrical infrastructure	20	15
Electricity	Poor growth in revenue base	20	13
Electricity	Small scale Embedded generation (SSEG)	20	13
Electricity	Unreliable Protection Equipment (Referring to the Substation Breakers and the Relays that control them	20	13
Electricity	Lack of information and systems to monitor and update electricity supply master plan	20	12
Electricity	Inconsistency of customer metering equipment (LPU) & AMR system provided by service provider	20	8
Electricity	Projects not identified according to integrated development Plan	20	8
Electricity	TecEI37- Performance data unreliable (Invalid, incomplete and inaccurate)	16	10

Unit Title	Risk Title	IR	RR
Electricity	TecEl60- Performance data unreliable (Invalid, incomplete and inaccurate)	16	10
Electricity	Failure of contractor to comply with specification	16	8
Electricity	Delay on appointment of service provider	16	6
Electricity	Insufficient inventory	16	6
Electricity	Theft and or vandalism of electrical equipment (line)	15	10
Electricity	No official close out for all projects	15	6
Electricity	Planning and specification - Identification not done in a timely manner	12	5
Electricity	Reliability of Metering Equipment (substations) problematic	9	4
Electricity	Ageing Quality of Supply measuring Equipment (NRS048)	5	3
Fleet Management	Ageing vehicle fleet	25	20
Fleet Management	Lack of spares for older equipment	20	20
Fleet Management	Insufficient feedback to users from workshop regarding work performed and cost	16	6
Fleet Management	Poor turnaround time	16	6
Fleet Management	Work outsourced without following the works order process	16	6
Fleet Management	Work performed without a valid work requisition	16	6
Fleet Management	Prolonged and/or frequent breakdown of key service delivery vehicles	15	10
Fleet Management	Poor quality control (own work and outsourced work)	12	5
Fleet Management	Incorrect pricing applied	9	6
Solid Waste and Cleansing	Major unplanned not disaster related interruptions to service deliver	25	18
Solid Waste and Cleansing	Refuse not collected/ missed	20	10
Solid Waste and Cleansing	Projects not identified according to integrated development Plan	20	8
Solid Waste and Cleansing	Inability to provide landfill facility in Witzenberg municipal area	16	16
Solid Waste and Cleansing	Delay on appointment of service provider	16	6
Solid Waste and Cleansing	Failure of contractor to comply with specification	16	6
Solid Waste and Cleansing	Vehicle failures/breakdowns due to age of vehicles	16	6
Solid Waste and Cleansing	Removal of garden refuse not financially sustainable and equitable	15	10
Solid Waste and Cleansing	Employees absent resulting in a delay to collect garden refuse, solid waste, public toilets and cleansing	15	6
Solid Waste and Cleansing	No official close out for all projects	15	6
Solid Waste and Cleansing	Non-compliance to the Waste Act and Landfill permit	15	6
Solid Waste and Cleansing	Incomplete schedule/ changes not updated	12	5
Solid Waste and Cleansing	Invalid payment made for landfill services provided by contractor	12	5
Solid Waste and Cleansing	Planning and specification - Identification not done in a timely manner	12	5
Solid Waste and Cleansing	Source information incomplete	9	4
Streets and Storm water	Major unplanned not disaster related interruptions to service deliver	25	18
Streets and Storm water	Deteriorating road infrastructure	20	16

Unit Title	Risk Title	IR	RR
Streets and Storm water	Lack of policies and procedures	20	8
Streets and Storm water	Projects not identified according to integrated development Plan	20	8
Streets and Storm water	Essential future transport needs not planned for	16	16
Streets and Storm water	TecRo7 - Performance data unreliable (Invalid, incomplete and inaccurate)	16	10
Streets and Storm water	Delay on appointment of service provider	16	6
Streets and Storm water	Failure of contractor to comply with specification	16	6
Streets and Storm water	No official close out for all projects	15	6
Streets and Storm water	Contractors work not verified and certified	12	5
Streets and Storm water	Defects not detected or recorded during inspections	12	5
Streets and Storm water	Incorrect prioritising of maintenance work	12	5
Streets and Storm water	Inspection schedule not followed by inspector	12	5
Streets and Storm water	Planning and specification - Identification not done in a timely manner	12	5
Streets and Storm water	Poor supervision or SANS standards not complied with	12	5
Streets and Storm water	Incomplete and inaccurate reporting on SDBIP and to Technical Committee	8	3
Technical Services	Lack of funding to rehabilitated landfill site in Witzenberg	25	25
Technical Services	Increase in unaccounted water and electricity losses	20	13
Technical Services	Irregular disposal of assets/Alienation of property/Rental of Property	16	10
Technical Services	TecDir02 - Performance data unreliable (Invalid, Incomplete and inaccurate)	16	10
Technical Services	TecDir03 - Performance data unreliable (Invalid, Incomplete and inaccurate)	16	10
Technical Services	TecDir1 - Performance data unreliable (Invalid, incomplete and inaccurate)	16	10
Technical Services	TecEI36 - Performance data unreliable (Invalid, Incomplete and inaccurate)	16	10
Technical Services	TecEI37 - Performance data unreliable (Invalid, Incomplete and inaccurate)	16	10
Technical Services	TecEI37- Performance data unreliable (Invalid, incomplete and inaccurate)	16	10
Technical Services	TecEI60 - Performance data unreliable (Invalid, Incomplete and inaccurate)	16	10
Technical Services	TecEI60- Performance data unreliable (Invalid, incomplete and inaccurate)	16	10
Technical Services	TecRef31 - Performance data unreliable (Invalid, Incomplete and inaccurate)	16	10
Technical Services	TecRef46 - Performance data unreliable (Invalid, Incomplete and inaccurate)	16	10
Technical Services	TecRo7 - Performance data unreliable (Invalid, incomplete and inaccurate)	16	10
Technical Services	TecSan13 - Performance data unreliable (Invalid, Incomplete and inaccurate)	16	10
Technical Services	TecSan22 - Performance data unreliable(Invalid, incomplete and inaccurate)	16	10
Technical Services	TecWat20 - Performance data unreliable (Invalid, Incomplete and inaccurate)	16	10
Technical Services	TecWat21 - Performance data unreliable (Invalid, Incomplete and inaccurate)	16	10
Technical Services	TecWat22 - Performance data unreliable (Invalid, incomplete and inaccurate)	16	10
Technical Services	TecWat36 - Performance data unreliable(Invalid, incomplete and inaccurate)	16	10
Technical Services	Possibility of corrupt activities by officials and politicians	16	6

Unit Title	Risk Title	IR	RR
Town Planning	Zoning of properties incorrect	25	10
Town Planning	Illegal land use and building works	20	16
Town Planning	Interim and final inspections not requested resulting in occupation without approval	20	11
Town Planning	Approval of building Plans not done by a qualified person	20	8
Town Planning	Confirmation given without fees being paid or legal conditions being complied with	16	10
Town Planning	Services connected without approval or payment	16	6
Town Planning	All applicable legislation not consider to validate the rezoning/sub-division application of land	15	6
Town Planning	All stakeholders not consulted	15	6
Town Planning	Approval of building plans not done in a timely manner	15	6
Town Planning	Non-compliance to SPLUMA	12	12
Town Planning	Building plans approved that does not comply to the building regulations or in contravention of zoning	12	5
Town Planning	Failure to register and acknowledge rezoning and/or sub-division application	12	5
Town Planning	Inspections not performed	12	5
Town Planning	Invalid decisions could impact on reputation or lead to litigation	12	5
Town Planning	Incorrect fees charged	8	3
Town Planning	Poor/incorrect advice given to applicant for re-zoning	6	4
Water and Sanitation	Major unplanned not disaster related interruptions to service deliver	25	18
Water and Sanitation	Inability to provide bulk water storage capacity to the Tulbagh area	20	20
Water and Sanitation	Deteriorating water and sanitation infrastructure	20	16
Water and Sanitation	Drought	20	13
Water and Sanitation	Projects not identified according to integrated development Plan	20	8
Water and Sanitation	Insufficient budget	16	11
Water and Sanitation	TecWat22 - Performance data unreliable (Invalid, incomplete and inaccurate)	16	10
Water and Sanitation	Delay on appointment of service provider	16	6
Water and Sanitation	Failure of contractor to comply with specification	16	6
Water and Sanitation	Overtime abuse/ fraud	16	6
Water and Sanitation	Water and waste management compliance monitoring not performed	16	6
Water and Sanitation	Insufficient stock to perform emergency work	15	9
Water and Sanitation	Interruption in bulk water supply	15	6
Water and Sanitation	No official close out for all projects	15	6
Water and Sanitation	Water losses not detected resulting in a loss of income	15	6
Water and Sanitation	Calls not transferred to relevant official	12	5
Water and Sanitation	Inadequate security to prevent contamination of network water	12	5
Water and Sanitation	Incorrect/ insufficient information received or obtained	12	5
Water and Sanitation	Planning and specification - Identification not done in a timely manner	12	5

Unit Title	Risk Title	IR	RR
Water and Sanitation	Water and sewerage assets not maintained	12	5
Water and Sanitation	All maintainable assets not planned for	9	4
Water and Sanitation	Community health hazards not detected	9	4
Water and Sanitation	Maintenance not performed in full	9	4

Appendix A –Risk category definitions

The following matrix is utilised for the identification of risk categories.

Risk category	Description
Financial	Risks encompassing the entire scope of general financial management
Compliance \ Regulatory	Risks related to the compliance requirements that an institution has to meet.
Service delivery	Every institution exists to provide value for its stakeholders. The risk will arise if the appropriate quality of service is not delivered to the citizens.
Human resources	Risks that relate to human resources of an institution. These risks can have an effect on an institution's human capital
Strategic	Strategic risks
Fraud and corruption	These risks relate to illegal or improper acts by employees resulting in a loss of the institution's assets or resources.
Reputation	Factors that could result in the tarnishing of an institution's reputation, public perception and image.
Disaster	Risks related to the municipality's Emergency Services preparedness or absence thereto to natural or manmade disasters that could impact the normal functioning of citizens
Information Technology	The risks relate specifically to the institution's IT objectives, infrastructure requirement, etc.
Material resources (procurement risk)	Risks relating to an institution's material resources.
Business continuity	Risks related to the Municipality's preparedness or absence thereto to disasters that could impact the normal functioning of the municipality e.g. natural disasters, act of terrorism etc. This would lead to the disruption of processes and service delivery and could include the possible disruption of operations at the onset of a crisis to the resumption of critical activities.
Loss \ theft of assets	Risks that an institution might suffer losses due to either theft or loss of an asset of the institution.
Health & Safety	Risks from occupational health and safety issues e.g. injury on duty; outbreak of disease within the institution.
Third party performance	Risks related to an institution's dependence on the performance of a third party. Risk in this regard could be that there is the likelihood that a service provider might not perform according to the service level agreement entered into with an institution.
Knowledge and Information management	Risks relating to an institution's management of knowledge and information.
Litigation	Risks that the institution might suffer losses due to litigation and lawsuits against it
<u>External:</u> Legislative environment	Risks related to the institution's legislative environment e.g. changes in legislation, conflicting legislation.
<u>External:</u> Natural environment	Risks relating to the institution's natural environment and its impact on normal operations.
Cultural	Risks relating to an institution's overall culture and control environment.
<u>External:</u> Economic Environment	Risks related to the institution's economic environment
<u>External:</u> Political environment	Risks emanating from political factors and decisions that have an impact on the institution's mandate and operations.
<u>External:</u> Social environment	Risks related to the institution's social environment.
<u>External:</u> Technological environment	Risks emanating from the effects of advancements and changes in technology.



INTERNAL AUDIT CHARTER

July 2022

Revision history

Version no.	Revised by	Adopted by Council
1	Internal Audit Performance, Risk and Audit Committee	Approved by Council on 9 December 2015, resolution 8.1.14
2	Internal Audit Performance, Risk and Audit Committee	Approved by Council on 27 September 2017, resolution 8.1.4
3	Internal Audit Performance, Risk and Audit Committee	Approved by Council on 31 October 2018, resolution 8.1.16
4	Internal Audit Performance, Risk and Audit Committee	Approved by Council on 31 October 2019, resolution 8.1.17
5	Internal Audit Performance, Risk and Audit Committee	Approved by Council 25 November 2020 resolution 5/14/4

Contents

1. Purpose and mission	1
2. Legal mandate	1
3. Standards for the professional practice of internal auditing	2
4. Authority	2
5. Independence and objectivity	2
6. Scope of internal audit activities	3
7. Consulting activities	4
8. Responsibility	5
9. Quality assurance and improvement program	6
10. Annual review	6

1. Purpose and mission

The purpose of this charter is to set out the nature, role, responsibility, status and authority of the Internal Audit Unit and to outline the scope of their work.

The purpose of Witzenberg Municipality's Internal Audit Unit is to provide independent, objective assurance and consulting services designed to add value and improve Witzenberg Municipality's operations.

The mission of internal audit is to enhance and protect organizational value by providing risk-based and objective assurance, advice, and insight. The Internal Audit Unit helps Witzenberg Municipality accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of governance, risk management, and control processes.

2. Legal mandate

(1) Section 62 of the Municipal Finance Management Act of 2003 (MFMA) states that the accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure—

(c) that the municipality has and maintains effective, efficient and transparent systems—

- (i) of financial and risk management and internal control; and
- (ii) of Internal Audit operating in accordance with any prescribed norms and standards;

Section 165(1) of the MFMA states that:

(1) Each municipality and each municipal entity must have an Internal Audit Unit, subject to subsection (3)

(2) The Internal Audit Unit of a municipality or municipal entity must-

- (a) Prepare a risk-based audit plan and an Internal Audit program for each financial year.
- (b) Advise the accounting officer and report to the audit committee on the implication of the internal audit plan and matters relating to-
 - (i) internal control; (ii) Internal Audit;
 - (iii) accounting procedures and practices;
 - (iv) risk and risk management;
 - (v) performance management;
 - (vi) loss control;
 - (vii) compliance with this Act, the Division of Revenue Act and any other applicable legislation; and
- (c) perform such other duties as may be assigned to it by the accounting **officer**

(3) The Internal Audit function referred to in subsection(2) may be outsourced if the municipality or the municipal Entity requires assistance to develop its internal capacity and the council of the municipality or the board of directors of the municipal entity has determined that it is feasible or cost-effective.

3. Standards for the professional practice of internal auditing

The Internal Audit Unit will govern itself by adherence to the mandatory elements of The Institute of Internal Auditors' International Professional Practices Framework, including the Core Principles for the Professional Practice of Internal Auditing, the Code of Ethics, the International Standards for the Professional Practice of Internal Auditing, and the Definition of Internal Auditing. The Head of Internal Audit will report periodically to senior management and the Performance, Risk and Audit Committee regarding the Internal Audit Unit's conformance to the Code of Ethics and the Standards.

4. Authority

The Head of Internal Audit will report functionally to the Performance, Risk and Audit Committee and administratively (i.e., day-to-day operations) to the Municipal Manager. To establish, maintain, and assure that Witzenberg Municipality's Internal Audit Unit has sufficient authority to fulfil its duties.

The Head of Internal Audit will have unrestricted access to, and communicate and interact directly with, the Performance, Risk and Audit Committee, including in private meetings without management present.

Internal Audit Unit has full, free, and unrestricted access to all functions, records, property, and personnel pertinent to carrying out any engagement, subject to accountability for confidentiality and safeguarding of records and information of the Witzenberg Municipal Administration.

- Allocate resources, set frequencies, select subjects, determine scopes of work, apply techniques required to accomplish audit objectives, and issue reports.
- In consultation with the Municipal Manager obtain assistance from the necessary personnel of Witzenberg Municipality, as well as other specialized services from within or outside Witzenberg Municipality, to complete the engagement.

5. Independence and objectivity

The Head of Internal Audit will ensure that the Internal Audit Unit remains free from all conditions that threaten the ability of Internal Auditors to carry out their responsibilities in an unbiased manner, including matters of audit selection, scope, procedures, frequency, timing, and report content. If the Head of Internal Audit determines that independence or objectivity may be impaired in fact or appearance, the details of impairment will be disclosed to appropriate parties.

Internal Auditors will maintain an unbiased mental attitude that allows them to perform engagements objectively and in such a manner that they believe in their work product, that no quality compromises are made, and that they do not subordinate their judgment on audit matters to others.

Internal Auditors will have no direct operational responsibility or authority over any of the activities audited. Accordingly, Internal Auditors will not implement internal controls, develop procedures, install systems, prepare records, or engage in any other activity that may impair their judgment, including:

- Assessing specific operations for which they had responsibility within the previous year.
- Performing any operational duties for Witzenberg Municipality.
- Initiating or approving transactions external to the Internal Audit Unit.
- Directing the activities of any Witzenberg Municipality employee not employed by the Internal Audit Unit, except to the extent that such employees have been appropriately assigned to auditing teams or to otherwise assist Internal Auditors.

Where the Head of Internal Audit has or is expected to have roles and/or responsibilities that fall outside of Internal Auditing, safeguards will be established to limit impairments to independence or objectivity.

Internal Auditors will:

- Disclose any impairment of independence or objectivity, in fact or appearance, to appropriate parties.
- Exhibit professional objectivity in gathering, evaluating, and communicating information about the activity or process being examined.
- Make balanced assessments of all available and relevant facts and circumstances.
- Take necessary precautions to avoid being unduly influenced by their interests or by others in forming judgments.

The Head of Internal Audit will confirm to the Performance, Risk and Audit Committee, at least annually, the organizational independence of the Internal Audit Unit.

The Head of Internal Audit will disclose to the Performance, Risk and Audit Committee any interference and related implications in determining the scope of Internal Auditing, performing work, and/or communicating results.

6. Scope of internal audit activities

The scope of Internal Audit activities encompasses, but is not limited to, objective examinations of evidence for providing independent assessments to the Performance, Risk and Audit Committee, management, and outside parties on the adequacy and effectiveness of governance, risk management, and control processes for Witzenberg Municipality. Internal Audit assessments include evaluating whether:

- Risks relating to the achievement of the **Witzenberg Municipality's strategic objectives** are appropriately identified and managed.
- The actions of Witzenberg Municipality's officers, directors, employees, and contractors comply with Witzenberg Municipality's policies, procedures, and applicable laws, regulations, and governance standards.
- The results of operations or programs are consistent with established goals and objectives.
- Operations or programs are being carried out effectively and efficiently.
- Established processes and systems enable compliance with the policies, procedures, laws, and

regulations that could significantly impact Witzenberg Municipality.

- Information and the means used to identify, measure, analyse, classify, and report such information is reliable and have integrity.
- Resources and assets are acquired economically, used efficiently, and protected adequately.

The Head of Internal Audit will report periodically to senior management and the Performance, Risk and Audit Committee regarding:

- The Internal Audit **Unit's** purpose, authority, and responsibility.
- The Internal Audit **Unit's** plan and performance relative to its plan.
- The Internal Audit **Unit's** conformance with The IIA's Code of Ethics and Standards, and action plans to address any significant conformance issues.
- Significant risk exposures and control issues, including fraud risks, governance issues, and other matters requiring the attention of, or requested by, the Performance, Risk and Audit Committee.
- Results of audit engagements or other activities.
- Resource requirements.
- Any response to risk by management that may be unacceptable to Witzenberg Municipality.

Opportunities for improving the efficiency of governance, risk management, and control processes may be identified during engagements. These opportunities will be communicated to the appropriate level of management.

The Head of Internal Audit also coordinates activities, where possible, and considers relying upon the work of other internal and external assurance and consulting service providers as needed.

7. Consulting activities

The internal audit activity may conduct consulting services, which focus on assisting management in problem-solving activities, achieving the municipality's objectives, and add value to line Management and Senior Management.

Internal audit will obtain an understanding of the nature of the engagement to clearly articulate the terms of reference. Agreed-upon procedures will be documented in the engagement letter and agreed upon with the client. The types of consulting work will include the following:

- Formal consulting engagements – those that are planned and subject to a written agreement;
- Informal consulting engagements – routine activities such as participation on standing committees, limited-life audit projects, ad-hoc meetings and routine information exchange;
- Special consulting engagements – participation on dedicated teams such as system conversion team; and
- Emergency consulting engagements – participation on a team established for recovery or maintenance of operations after a disaster or other extraordinary event, or a team assembled to supply temporary

help to meet a special request or unusual deadline.

Objectives, scope and limitations of the consulting assignment will be confirmed in writing in an engagement letter. The responsibilities of both management and Internal Audit will be defined and documented in the engagement letter that will be signed by both parties.

Report to management may either be oral by conducting a meeting session with line management or written updates can be provided to management. As agreed upon in the engagement letter, internal audit should report the results of the consulting activity.

The Head of Internal Audit may request PRAC approval for consulting activities that significantly affect the approved internal audit's annual operational plan.

The Internal Audit Unit may perform advisory and related client service activities, the nature and scope of which will be agreed with the client, provided the Internal Audit Unit does not assume management responsibility.

8. Responsibility

The Head of Internal Audit has the responsibility to:

- Submit, at least annually, to senior management and the Performance, Risk and Audit Committee a risk-based Internal Audit plan for review and approval.
- Communicate to senior management and the Performance, Risk and Audit Committee on the impact of resource limitations on the Internal Audit plan.
- Review and adjust the Internal Audit plan, as necessary, in response to changes in
- Witzenberg Municipality's business, risks, operations, programs, systems, and controls.
- Communicate to senior management and the Performance, Risk and Audit Committee any significant interim changes to the Internal Audit plan.
- Ensure each engagement of the Internal Audit plan is executed, including the establishment of objectives and scope, the assignment of appropriate and adequately supervised resources, the documentation of work programs and testing results, and the communication of engagement results with applicable conclusions and recommendations to appropriate parties.
- Follow up on engagement findings and corrective actions, and report periodically to senior management and the Performance, Risk and Audit Committee on any corrective actions not effectively implemented.
- Ensure the principles of integrity, objectivity, confidentiality, and competency are applied and upheld.
- Ensure the Internal Audit Unit collectively possesses or obtains the knowledge, skills, and other competencies needed to meet the requirements of the Internal Audit charter.
- Ensure trends and emerging issues that could impact Witzenberg Municipality are considered and

communicated to senior management and the Performance, Risk and Audit Committee as appropriate.

- Ensure emerging trends and successful practices in Internal Auditing are considered.
- Establish and ensure adherence to policies and procedures designed to guide the Internal Audit Unit.
- Ensure adherence to Witzenberg Municipality's relevant policies and procedures, unless such policies and procedures conflict with the Internal Audit Charter. Any such conflicts will be resolved or otherwise communicated to senior management and the Performance, Risk and Audit Committee.
- Ensure conformance of the Internal Audit Unit with the Standards with the following qualifications:
 - If law or regulation from conformance with certain parts of the Standards prohibits the Internal Audit Unit, the Head of Internal Audit will ensure appropriate disclosures and will ensure conformance with all other parts of the Standards.
 - If the Standards are used in conjunction with requirements issued by other authoritative bodies, the Head of Internal Audit will ensure that the Internal Audit Unit conforms with the Standards, even if the Internal Audit Unit also conforms with the more restrictive requirements of other authoritative bodies.

9. Quality assurance and improvement program

The Internal Audit Unit will maintain a quality assurance and improvement program that covers all aspects of the Internal Audit Unit. The program will include an evaluation of the Internal Audit Unit's conformance with the Standards and an evaluation of whether Internal Auditors apply The **IIA's** Code of Ethics. The program will also assess the efficiency and effectiveness of the Internal Audit Unit and identify opportunities for improvement.

The Head of Internal Audit will communicate to senior management and the Performance, Risk and Audit Committee on the Internal Audit Unit's quality assurance and improvement program, including results of internal assessments (both ongoing and periodic) and external assessments conducted at least once every five years by a qualified, independent assessor or assessment team from outside Witzenberg Municipality.

10. Annual review

This charter is valid for each financial year and should be reviewed annually for council approval.



Performance, Risk and Audit Committee Charter

July 2022

Revision History

No	Reviewed by	Council approval
1	2017-2018: Performance Risk and Audit Committee	Approved by Council 26 July 2017, resolution 8.16
2	2018-2019: Performance Risk and Audit Committee	Approved by Council 31 October 2018, resolution 8.17
3	2019-2020: Performance Risk and Audit Committee	Approved by Council 30 October 2019, resolution 8.1.17
4	2020-2021: Performance Risk and Audit Committee	Approved by Council 25 November 2020, resolution 8.1.3

Contents

1.	Introduction	4
2.	Purpose of the Performance, Risk and Audit Charter	4
3.	Legal Mandate of PRAC	4
4.	Council Expectations	5
5.	Authority and Powers of PRAC	5
6.	Composition of PRAC	6
7.	Membership and independence	6
8.	Term of office	7
9.	Vacancy	7
10.	Role and Responsibilities of PRAC	8
11.	Access to information	12
12.	Reporting Responsibilities	12
13.	Communication	13
14.	Administrative Procedures	13
15.	Meetings	13
16.	Agenda of meetings	13
17.	Minutes of meetings	14
18.	Remuneration	14
19.	Confidentiality	14
20.	Conflict of interest	14
21.	Performance, Risk and Audit Committee Evaluation	14
22.	Conclusion	15
23.	Review and approval	15

1. Introduction

The vision of Witzenberg municipality is to be a municipality that cares for its community, creating growth and opportunities. The strategic objectives of Witzenberg municipality are to:

- (1) Ensure the sustainable provision and maintenance of basic infrastructure;
- (2) Provide for the needs of informal settlements through improved services;
- (3) Support Institutional Development and Transformation;
- (4) Ensure Financial Viability;
- (5) Maintain and strengthen relations with international and inter-governmental partners and the local community;
- (6) Provide & maintain facilities that make citizens feel at home;
- (7) Support the poor & vulnerable through programmes & policy; and
- (8) To create an enabling environment to support the local economy.

Section 10 of the Local Government Transition Act (Act 209 of 1993) as incorporated into the Municipal Structures Act (Act 177 of 1998) and sections 165 and 166 of the Municipal Finance Management Act (Act 56 of 2003), state that each municipality must establish an Internal Audit Unit and an Audit Committee.

The local Government Municipal and Performance Management Regulation, 2001, requires the Municipality to establish a Performance Audit Committee. The municipality may utilize its Audit Committee as the Performance Audit Committee. Members of the Performance Audit Committee must be appointed annually.

The National Treasury Risk Management Framework guideline indicates that a municipality should establish a Risk Management Committee and that where there is no separate Risk Management Committee, the risk management responsibilities of the Audit Committee should be identical to those of a Risk Management Committee.

Witzenberg Municipality has a combined Performance, Risk and Audit Committee.

The King IV Report on Corporate Governance including a supplement for municipalities, set principles and guidelines on (1) Leadership, ethics and corporate citizenship (2) Performance and reporting (3) Governing structures and delegation, (4) Governance functional areas; and (5) Stakeholder relationships.

2. Purpose of the Performance, Risk and Audit Charter

This Charter sets out the specific responsibilities delegated by the Council to the Performance, Risk and Audit Committee and spells out how the Committee will operate as the Performance, Risk and Audit Committee (PRAC).

The Charter is subject to annual review.

3. Legal Mandate of PRAC

To fulfil its role, PRAC will have the following objectives in terms of section 166(2)(a) (i to ix) of the Municipal Finance Management Act of 2003:

- (1) Advise the Municipal Council, the political office-bearers, the accounting officer and the management staff of the municipality, on matters relating to:
 - (a) Internal financial control and internal audits;
 - (b) Risk management;
 - (c) Accounting policies;
 - (d) The adequacy, reliability and accuracy of financial reporting and information;
 - (e) Performance management;
 - (f) Effective governance;
 - (g) Compliance with the MFMA, Division of Revenue Act (DoRA) and any other applicable legislation;
 - (h) Performance evaluation; and
 - (i) Any other issues referred to it by the municipality.

- (2) In terms of the Local Government Municipal Planning and Performance Management Regulations, 2001 a Performance Audit Committee must be appointed to fulfil the following objectives:
 - (a) To advise Council on the functionality of the performance management system;
 - (b) To advise Council whether the Performance Management System complies with the Act;
 - (c) To advise Council on the **extent to which the municipality's performance measures are reliable in measuring performance**;
 - (d) In terms of the National Treasury Framework, the objective of the Risk Management Committee is to assist the Accounting Officer in addressing its oversight requirements of risk management and evaluating and monitoring the institution's performance with regards to risk management.

4. Council Expectations

Council expects that PRAC will add value to the **Council's strive towards**:

- (1) The best possible financial, administrative and technical systems are in place to support management in their endeavours to fulfil the vision and mission statements of Council;
- (2) Credible audit reports which represent a true reflection of the **Council's performance** in the delivery of services to the community, in terms of the IDP (Integrated Development Plan); and
- (3) **Credible audit reports in terms of Council's financial statements, internal control**, risk management and supply chain management (procurement of goods and services).

5. Authority and Powers of PRAC

In terms of section 166(2) of the Municipal Finance Management Act, an Audit Committee is an independent advisory body with no executive powers.

- (1) PRAC shall function as a sub-committee of Council.
- (2) PRAC will not perform any management functions or assume any management responsibilities.

- (3) PRAC will make recommendations to management via Council, resulting from activities carried out by the Committee in terms of its reference.
- (4) The chairperson of PRAC may attend or nominate a PRAC member to attend the council meeting when the annual financial results are presented to the Council.

6. Composition of PRAC

- (1) **Section 166(4)(a) of the MFMA states that “an Audit Committee must consist of at least three persons, of whom the majority may not be in the employ of the municipality”.**
- (2) A PRAC member should be resident within a 200Km radius of Witzenberg Municipality’s Head Office in Ceres.
- (3) PRAC collectively should have sufficient qualifications and experience, including but not limited to risk management, financial management, legal, human resource management, information technology, audit, planning, engineering, and performance management, to fulfil its duties.
- (4) PRAC members should also not serve on more than three local government audit committees/performance committees.
- (5) PRAC members should keep up-to-date with developments affecting the required skill-set.
- (6) PRAC should be permitted to consult with consultants subject to a council approval process.
- (7) The following non-members will attend PRAC meetings:
 - (a) The Municipal Manager or his/her nominee;
 - (b) The Director: Finance or his/her nominee; and
 - (c) The Head of Internal Audit.
- (8) The following non-members may attend meetings:
 - (a) A representative from the Auditor-General South Africa;
 - (b) A representative from Provincial Treasury;
 - (c) PRAC may excuse any of the non-members from the meeting; and
 - (d) PRAC may invite any other official or councillor to attend a meeting when there is a functional responsibility to be discussed.
- (9) No councillor may be a member of PRAC.
- (10) One of the members who are not in the employ of the municipality must be appointed by Council as the chairperson of PRAC.
- (11) One of the members who are not in the employ of the municipality may be appointed by Council as a Deputy Chairperson.
- (12) The appointed members should enter into a final written contract with the municipality according to the approved terms of reference.

7. Membership and independence

- (1) The PRAC chairperson and members must be independent of the municipality.

- (2) The PRAC chairperson and members must not be biased but exhibit independence of mental attitude during deliberations.
- (3) A formal process of induction will be facilitated by the Head of Internal Audit in consultation with the accounting officer.
- (4) All PRAC members must declare private and business interests in every meeting.
- (5) All members should not carry out any business with the municipality.

8. Term of office

- (1) The chairperson and members of the PRAC are appointed for a period of three years subject to annual reappointment during the three-year term.
- (2) Council may consider extending the term of a member who is a permanent resident of the Witzenberg area should local residents not be represented on the committee.
- (3) A member of the PRAC shall not serve for longer than two consecutive terms of three years each.
- (4) After serving two consecutive terms of three years, a cooling-off period of two years is instituted, before appointing the same member to the PRAC committee.
- (5) A committee **member should give two months' notice** before resignation.
- (6) Committee members can be dismissed by the municipal council under certain circumstances, namely:
 - (a) where an ongoing conflict of interest exists;
 - (b) where a member has not performed to expectations,
 - (c) a member has been declared bankrupt,
 - (d) a member was found guilty of fraud or corruption; and
 - (e) any offence of which dishonesty is an element.
- (7) A Member who is absent from three or more consecutive PRAC meetings may be removed from office.
- (8) The committee members shall have the opportunity to have an exit meeting with the council to discuss the reason for leaving and to provide feedback on their experience on the PRAC committee as well as any other issues.
- (9) The official dismissal processes as they relate to the municipality shall be adhered to by the Accounting Officer and the Municipal Council when a PRAC member is being dismissed.
- (10) The dismissal of a member will be performed by the Municipal Council and the outcome of the dismissal process will be in writing.
- (11) The Executive Mayor must concur with any premature termination of services of a member of PRAC.

9. Vacancy

In the event of a vacancy occurring amongst the members of PRAC, the municipality may fill that vacancy for the **unexpired portion of the vacating member's term of appointment.**

10. Role and Responsibilities of PRAC

- (1) PRAC will assist Council by providing inputs to ensure effective systems that complement service delivery, safeguarding of municipal assets, the maintenance of financial records, risk management, corporate governance and an effective internal control system.
- (2) PRAC shall consider any matters relating to the financial affairs, performance information, the internal Audit functions and external audit of the municipality, which is desirable. PRAC shall also investigate any other matters referred to it by Council or the Municipal Manager, provided that such request is legitimate and within **the scope of PRAC's duties**.
- (3) To reach the objectives, PRAC will have the following functions as prescribed in section 166 (2) (a)–(e) of the Municipal Finance Management Act, 2003, Local Government Municipal and Performance Management Regulations, 2001 and the National Treasury Risk Management Framework.

(a) INTERNAL AUDIT

- (i) The PRAC must in relation to internal audit review and advise management and Council:
 - (1) That the Internal Audit Charter, independence and activities of the internal audit unit are clearly understood and respond to the objectives of the municipality and the legal framework;
 - (2) That the functional and administrative reporting lines of the internal audit unit are consistent with the principles of independence and accountability;
 - (3) That the annual audit plan makes provision for critical risk areas in the municipality;
 - (4) That resources allocated will give effect to the work outputs of the internal audit unit; and
 - (5) That there is support for the internal audit unit and external auditors from senior management.
- (ii) The PRAC must:
 - (1) Liaise with management that internal audit findings are submitted to the PRAC quarterly;
 - (2) Confirm actions taken by management in relation to audit findings;
 - (3) Consider and review reports relating to difficulties encountered during the course of the audit engagement, including any scope limitation or access to information reported to the accounting officer that remain unresolved;
 - (4) Evaluate the performance of the internal audit unit in terms of the agreed goals and objectives as captured in the audit plan; and
 - (5) Conduct a high-level review of internal audit on an annual basis, to ascertain whether the internal audit unit complies with the International Standards for the Professional Practice of Internal Auditing;
 - (6) Review and recommend the acceptance of the annual external audit fees to council.

(b) EXTERNAL AUDIT

PRAC must in relation to external audit:

- (1) Take cognizance of the scope of work undertaken by the external auditor and the extent of coordination with the internal audit unit;
- (2) Review and recommend the acceptance of the annual external audit plans, audit fees and other compensation;
- (3) Review reports and monitor management's implementation of audit recommendations and municipal council resolutions in the new financial year;
- (4) Review the report on the financial statements and matters raised therein for reasonability and accuracy;
- (5) Review any interim reports issued to take cognizance of the issues raised in determining the follow-up work of internal audit;
- (6) Conduct a review of the extent to which previously reported findings by the external auditor have been addressed by the municipal council;
- (7) Provide advice to the accounting officer on actions taken relating to significant matters raised in external audit reports;
- (8) Liaise with the external auditors on any matter that the PRAC considers appropriate to raise with the external auditor;
- (9) Ensure that the external auditors have reasonable access to the management and chairperson of the PRAC;
- (10) Address any potential restrictions or limitations with the accounting officer and council; and
- (11) Address outstanding matters raised by the external auditors and any findings are dealt with conclusively in an expeditious manner.

(c) FINANCIAL MATTERS AND STATEMENTS

To advise the Council on all matters related to compliance and effective governance;

- (1) To review the annual financial statements and to provide Council with an authoritative and credible view of the financial position of the municipality, its efficiency and its overall level of compliance with the MFMA, the annual DoRA and other applicable legislation;
- (2) Respond to the Council on any issues raised by the Auditor-General in the audit report;
- (3) Carry out such investigations into the financial affairs of the municipality as Council may request;
- (4) To perform such other functions as may be prescribed to it by Council;
- (5) To review the quarterly reports submitted to it by the internal audit unit;
- (6) To evaluate audit reports on financial, administrative and technical systems;
- (7) To evaluate the compliance with existing policies and relevant legislation;
- (8) To evaluate audited financial statements and reports about the procurement of items and services;

- (9) The compilation of reports to Council, at least twice during a financial year;
- (10) To review significant transactions that do not normally form part of the **Council's business**;
- (11) To review the disaster recovery plans;
- (12) To review the annual report of the municipality;
- (13) Review and advice the Council on changes in the accounting policies;
- (14) Making recommendations to the Council and also carry out its responsibility to implement the recommendations that are within the scope of PRAC;
- (15) Investigate any matter it deems necessary for the performance of its duties and the exercise of its powers;
- (16) Review the plans of the Internal Audit function and in so doing; ensure that the plan addresses the high-risk areas and that adequate resources are available;
- (17) Review audit results and action plans implemented by management;
- (18) Provide support to the Internal Audit function;
- (19) Meet with Internal Audit and Auditor-General at least once a year without management being present;
- (20) Ensure that no restrictions or limitations are placed on the internal audit unit;
- (21) Evaluate the activities of the Internal Audit unit in terms of their role as prescribed by the legislation; and
- (22) Review the proposed budget for the following year.

(d) PERFORMANCE MANAGEMENT

- (i) PRAC may in terms 14(3)(c) for the local Government: Municipal planning and performance management regulations, 2001, determine its procedures after consultation with the executive mayor or the executive committee on matters that relate to Performance Management.
- (ii) In terms of the Local Government: Municipal Planning and Performance Management Regulations, 2001, a performance audit committee must -
 - (1) review the quarterly Performance Management reports submitted by Internal Audit,
 - (2) **review the municipality's performance management system and make recommendations in this regard to the council of the municipality;** and
 - (3) at least twice during a financial year submit an audit report to the municipal council concerned.
- (iii) **In reviewing the municipality's performance management system,** PRAC must focus on the economy, efficiency, effectiveness and impact in so far as the key performance indicators and performance targets set by the municipality are concerned.
- (iv) PRAC may-
 - (1) communicate directly with the council, municipal manager or the internal and external auditors of the municipality concerned;
 - (2) access any municipal records containing information that is needed to perform its duties or exercise its powers;

- (3) request any relevant person to attend any of its meetings, and, if necessary to provide the information requested by the committee; and
- (4) investigate any matter it deems necessary for the performance of its duties and the exercise of its powers.

(e) RISK MANAGEMENT

In discharging its oversight responsibilities relating to risk management, PRAC should:

- (1) Gain a thorough understanding of the risk management policy, risk management strategy, risk management implementation plan, and fraud risk management policy of the institution to enable them to add value to the risk management process when making recommendations to improve the process;
- (2) Review the risk appetite and risk tolerance, and recommends this for approval by the Accounting Officer;
- (3) Review the completeness of the risk assessment process implemented by management to ensure that all possible categories of risks, both internal and external to the institution, have been identified during the risk assessment process. This includes an awareness of emerging risks of the institution.
- (4) Review the risk profile and management action plans to address the risks;
- (5) Review the adequacy of adopted risk responses;
- (6) Monitor the progress made with the management action plan;
- (7) Review the progress made with regards to the implementation of the risk management strategy of the institution;
- (8) Facilitate and monitor the coordination of all assurance activities implemented by the institution;
- (9) Review and recommend any risk disclosures in the annual financial statements;
- (10) Provide regular feedback to the Accounting Officer on the effectiveness of the risk management process implemented by the institution;
- (11) Review the process implemented by Management in respect of fraud prevention and ensure that all fraud-related incidents have been followed up appropriately;
- (12) Review that the internal audit plans are aligned to the risk profile of the institution;
- (13) Review the effectiveness of the internal audit assurance activities and recommend appropriate action to address any shortcomings.

(f) DISCIPLINARY BOARD FOR FINANCIAL MISCONDUCT

- (1) In terms of the *Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, of 30 May 2014*, each municipality is required to establish a disciplinary board for financial misconduct. In terms of the MFMA financial misconduct means any act referred to in Section 171 or 172 of the Municipal Finance Management Act. The purpose of the board is to investigate allegations of financial misconduct refer to the disciplinary board by Council and to monitor the institution of disciplinary proceedings against an alleged transgressor. The disciplinary board is an independent

advisory body that assists the Council and provides recommendations on further steps to be taken regarding disciplinary proceedings. The board must consist of a maximum of five members appointed.

- (2) In terms of the regulation Council has approved the appointment of the following five members on a part-time basis:
 - (a) The head of the internal audit unit within the municipality;
 - (b) One member of the audit committee of the municipality;
 - (c) A senior manager from the legal division in the municipality;
 - (d) A representative of the National Treasury or the Provincial Treasury;
 - (e) Any other person as may be determined by the municipal council; and
 - (f) The Chairperson of PRAC or a nominee will attend the Disciplinary Board meetings as and when required.

11. Access to information

It is stated in section 166(3) of the Municipal Finance Management Act that, in performing its functions, the Audit Committee (In terms of this charter PRAC): -

- (1) has access to the financial records and other relevant information of the municipality.
- (2) must liaise with-
 - (i) the internal audit unit of the municipality, and
 - (ii) the person designated by the Auditor-General to audit the financial statements of the municipality.

12. Reporting Responsibilities

- (1) The PRAC minutes of meetings shall be tabled at Council under the minutes of committee meetings for notice to be taken by Council.
- (2) PRAC recommendations to Council shall be tabled under the reserved powers of Council for consideration.
- (3) **PRAC shall prepare a report annually which will be incorporated into the municipality's annual report covering:**
 - (a) Describing the functions performed by the PRAC and meetings attended;
 - (b) Council resolutions and the implementation status of recommendations made; and
 - (c) Other relevant comments that may enhance governance and accountability
- (4) The chairperson of the PRAC must submit a copy of its report at least annually, or at other intervals, to the Municipal Public Accounts Committee (MPAC), for consideration during the MPAC engagements on the oversight report.
- (5) The chairperson of the PRAC or a nominated PRAC member must always be available whenever MPAC needs clarity on the reports of PRAC.
- (6) PRAC reports to the Executive Mayor and Council.

13. Communication

- (1) There should be a direct line of communication between PRAC and the Internal Audit Unit, the Auditor-General South Africa and Council.
- (2) The Internal Audit unit must submit quarterly reports to PRAC of their audits and investigations. These reports must be part of the agenda of PRAC.

14. Administrative Procedures

- (1) The office of the Municipal Manager is responsible for all administrative matters of PRAC.
- (2) The office of the Municipal Manager will provide reports to PRAC and will see to it that reports from PRAC serve before Council.
- (3) The Chairperson of PRAC or his/her representative may attend the meetings of the Finance Committee, Procurement Committee, Executive Committee and Council when reports of PRAC serve before such Committees.
- (4) PRAC may initiate reports to serve before Council.
- (5) All meetings of PRAC will be recorded and the minutes will be circulated to all members, the Municipal Manager and members of the Executive Committee.

15. Meetings

- (1) In terms of section 166(4)(b) of the Municipal Finance Management Act, an Audit Committee (PRAC) must meet as often as required to perform its function, but at least four times a year.
- (2) PRAC must meet at least four times a year.
- (3) A quorum of a majority of members will be needed to constitute a meeting.
- (4) If the appointed Chairperson of PRAC is absent from the meeting, the Deputy Chairperson will act as chairperson.
- (5) If the Chairperson and Deputy Chairperson are unavailable for the meeting, the meeting will be re-scheduled
- (6) Notice in writing shall be given to all members of PRAC and other interested parties of each meeting to be held at least 14 days before the date on which such meeting is to be held.

16. Agenda of meetings

- (1) At least seven days before each meeting an agenda of items to be discussed at the meeting shall be prepared and distributed to all members of PRAC.
- (2) The Chairperson shall participate in setting and agreeing on the agenda of PRAC.
- (3) Any person who is going to attend a meeting may, not less than two days before the meeting, request the secretary of PRAC to add such items, as he/she deems necessary to the agenda.

17. Minutes of meetings

PRAC shall keep minutes of its meetings, which conform to the requirements of committees of a municipal council, but the minutes must be made available to all attendees within 14 days.

18. Remuneration

- (1) The members of PRAC will be remunerated for time spent on the preparation for and attendance of meetings.
- (2) The Chairperson will inform the secretary of the number of hours that were required to prepare for a meeting. Preparation time for meetings is limited to four (4) hours.
- (3) Members of PRAC will be remunerated as per the agreement between Council and PRAC.
- (4) Remuneration of PRAC members will be determined by the Council every year according to National Treasury guidelines.
- (5) Should the accounting officer deem it necessary, he or she can in consultation with the municipal council, determine other remuneration.
- (6) Section 14(2)(i) of the Municipal Planning and Performance Management Regulations states that Councillors and employees may not receive any remuneration for any activities of the Audit Committee.
- (7) Employees of National, Provincial Government or Agencies and entities of Government serving on the audit committee are not entitled to additional remuneration, except for out-of-pocket expenses which may be reimbursed.

19. Confidentiality

A member of PRAC shall maintain strict confidentiality in respect of any information of a confidential nature to which he/she may become privy at meetings of PRAC, and shall only disclose such information as may become necessary or required for the proper performance of his/her duties and functions.

20. Conflict of interest

- (1) PRAC Members shall declare any conflict of interest that may arise at every meeting and remove themselves from any proceedings, concerning that matter, giving rise to that conflict.
- (2) Declaration of interest forms will be signed at every meeting including non-members or invitees.

21. Performance, Risk and Audit Committee Evaluation

- (1) The PRAC should assess its performance and achievements against its charter on an annual basis. The assessment would cover the performance of the individual member as part of the overall PRAC regarding the particular skills the member has brought to the PRAC as a whole.
- (2) The findings of the self-assessment should be presented by the chairperson to the accounting officer and municipal council.

- (3) If an individual PRAC member is not performing, then the member will be allowed to address such with the municipal council.
- (4) If it is considered necessary to terminate the services of a PRAC member before the end of the term of appointment, municipal termination procedures will be followed.

22. Conclusion

Council trusts that PRAC will assist in this regard by helping the Council to maintain effective internal control, risk management, accurate financial reporting, performance management and corporate governance principles.

23. Review and approval

The Performance Risk and Audit Committee charter should be reviewed on an annual basis for Council approval.



**Quarterly Budget Statement Report
Section 52(d) for the Period
1 April 2022 to 30 June 2022**

**Financial data is in respect of the financial year
1 July 2021 to 30 June 2022**

SECTION 52

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, spending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

In terms of Section 52 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

52. General Responsibilities. — The mayor of a municipality—

- (a) must provide general political guidance over the fiscal and financial affairs of the municipality;
- (b) in providing such general political guidance, may monitor and, to the extent provided in this Act, oversee the exercise of responsibilities assigned in terms of this Act to the accounting officer and the chief financial officer, but may not interfere in the exercise of those responsibilities;
- (c) must take all reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget;
- (d) **must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality; and**
- (e) must exercise the other powers and perform the other duties assigned to the mayor in terms of this Act or delegated by the council to the mayor.

In terms of section 11 (4) (a), the Accounting Officer must within 30 days after the end of each quarter table in the municipal council a consolidated report of all withdrawals made in terms of subsection (1) (b) to (j) during that quarter. Section 11(1) read as follow:

"11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only—

- (a) to defray expenditure appropriated in terms of an approved budget;*
- (b) to defray expenditure authorised in terms of section 26(4);*
- (c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);*
- (d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;*
- (e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—*
 - (i) money collected by the municipality on behalf of that person or organ of state by agreement; or*
 - (ii) any insurance or other payments received by the municipality for that person or organ of state;*
- (f) to refund money incorrectly paid into a bank account;*
- (g) to refund guarantees, sureties and security deposits;*
- (h) for cash management and investment purposes in accordance with section 13;*
- (i) to defray increased expenditure in terms of section 31; or*
- (j) for such other purposes as may be prescribed."*

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

Section 66 reads as follow:

"66. The accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—

- (a) salaries and wages;*
- (b) contributions for pensions and medical aid;*

- (c) travel, motor car, accommodation, subsistence and other allowances;*
- (d) housing benefits and allowances;*
- (e) overtime payments;*
- (f) loans and advances; and*
- (g) any other type of benefit or allowance related to staff.”*

The following regulations of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations are relevant:

Quarterly reports on implementation of budget

31. (1) The mayor's quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required by section 52(d) of the Act must be-
- {a) in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act; and
 - (b) consistent with the monthly budget statements for September, December, March and June as applicable; and
 - (c) submitted to the National Treasury and the relevant provincial treasury within five days of tabling of the report in the council.

Publication of quarterly reports on implementation of budget

32. When publishing the quarterly reports on the implementation of the budget in terms of section 75(1)(k) of the Act, the municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the quarterly report on the implementation of the budget and the financial state of affairs of the municipality, including -
- (a) summaries of quarterly report in alternate languages predominant in the community; and
 - (b) information relevant to each ward in the municipality.

PART 1 - IN-YEAR REPORT

Mayors Report

Speaker
Deputy Executive Mayor
Members of the Mayoral Committee
Aldermen
Councilors
Representatives of Provincial Government
Municipal Manager
Directors and officials
Distinguished Guests
Members of the media

It is my privilege to present to you the Quarterly Budget Statement Report for the three months from 1 April 2022 to 30 June 2022.

The year-to-date recovery rate excluding traffic fines is 91% against the annual estimated target of 94%. Cognizance should be taken that the comparative rate for the same period in the prior year was 90%. Government departments and commercial customers that are in arrears are receiving immediate attention in order to improve cash flow.

The vandalism of municipal assets remain a concern with major damages now also affecting service delivery. It is time for the community to take ownership of municipal assets and assist in the protection thereof.

Capital expenditure is currently at 84.8% of a total Capital Budget of R 82million. The upgrade of the Van Breda Bridge and the Tulbagh Dam are some of the key capital projects for the current year.

For the period 1 July 2021 to 30 June 2022, 94,63% of the budgeted operational revenue was raised. This figure might still change due to year end transactions.



COUNCILLOR HJ SMIT
EXECUTIVE MAYOR

Recommendation

It is recommended that council take cognizance of the quarterly budget assessment for the period 1 April 2022 to 30 June 2022

Municipal Manager's quality certification

Quality Certificate

I, Mr. D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the quarterly budget assessment has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

MR D NASSON

Municipal Manager of WITZENBERG MUNICIPALITY

Signature:



A handwritten signature in black ink, appearing to be 'D. Nasson', written over a horizontal line.

Date



A handwritten date '20/07/2022' written over a horizontal line.

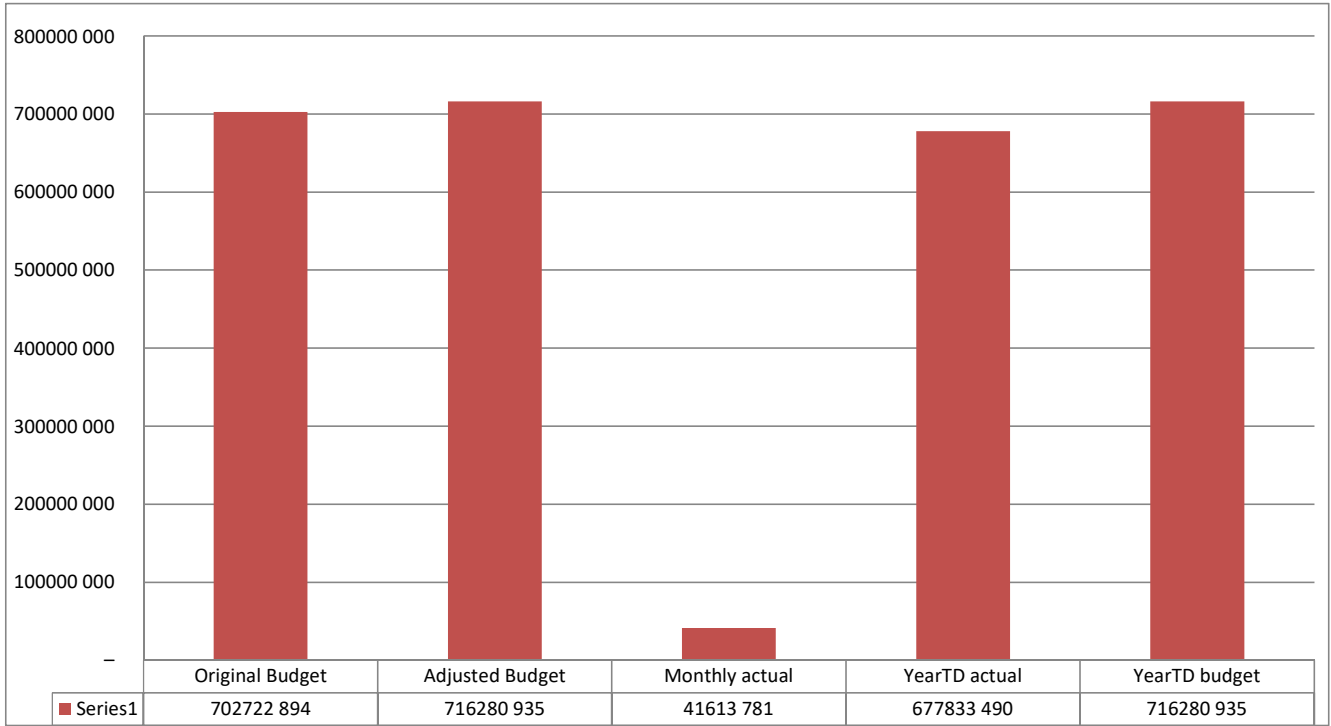
C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiële inligting:

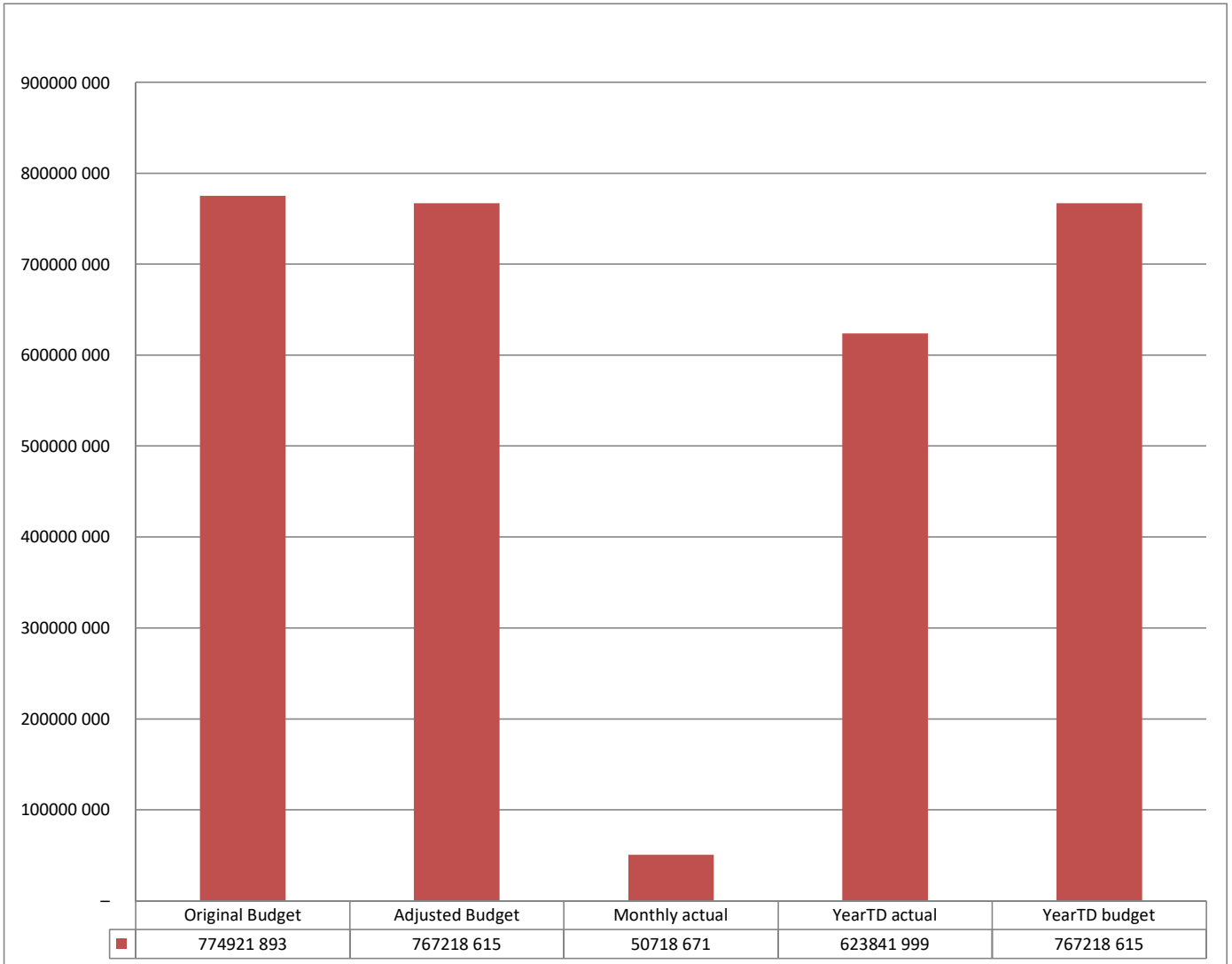
TOTAL OPERATIONAL REVENUE



For the period 1 July 2021 to 30 June 2022, 94,63% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2021 to 30 Junie 2022, is 94,63% van die begrote operasionele inkomste gehêf.

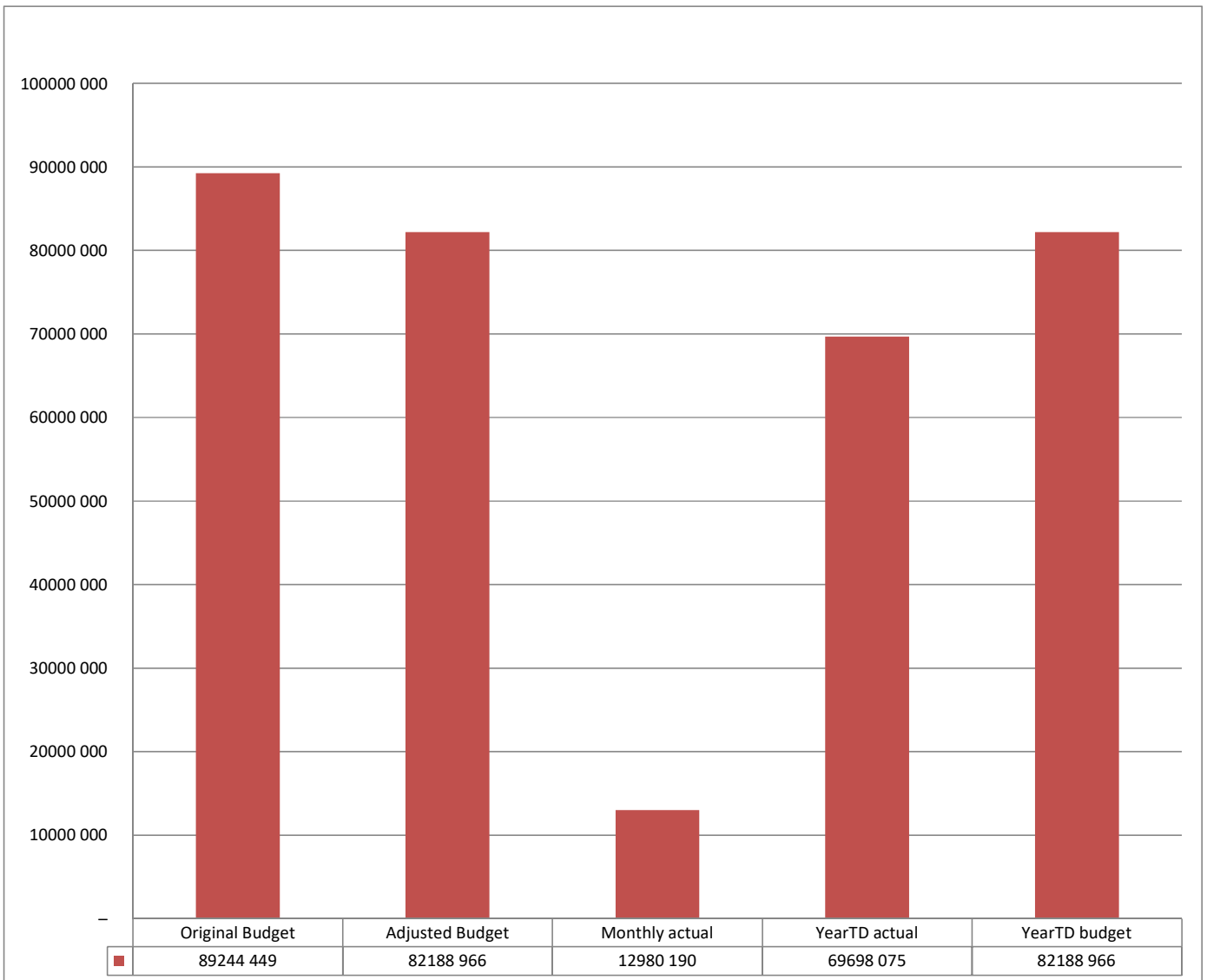
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2021 to 30 June 2022, 81,31% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2021 to 30 Junie 2022, is 81,31% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2021 to 30 June 2022, 84,8% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2021 to 30 Junie 2022, is 84,8% van die begrote kapitale uitgawes aangegaan.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 30 June 2021.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - Q4 Fourth Quarter

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	80 674	83 290	83 290	4 469	88 709	83 290	5 418	7%	83 290
Service charges	376 201	413 772	422 672	31 433	425 229	422 672	2 557	1%	422 672
Investment revenue	3 079	6 990	6 990	429	5 365	6 990	(1 625)	-23%	15 666
Transfers recognised - operational	131 244	145 903	148 292	54	108 156	148 292	(40 136)	-27%	148 292
Other own revenue	31 961	52 768	55 037	5 229	50 374	55 037	(4 663)	-8%	55 037
transfers and contributions)	623 159	702 723	716 281	41 614	677 833	716 281	(38 447)	-5%	724 958
Employee costs	9 897	237 025	233 837	15 900	211 169	233 837	(22 669)	-10%	233 837
Remuneration of Councillors	9 897	12 007	11 007	830	9 925	11 007	(1 082)	-10%	11 007
Depreciation & asset impairment	33 231	39 729	39 729	-	22 351	39 729	(17 378)	-44%	39 729
Finance charges	4 522	8 696	8 690	12	178	8 690	(8 512)	-98%	8 690
Materials and bulk purchases	252 216	300 766	305 485	25 882	269 806	305 485	(35 679)	-12%	305 485
Transfers and grants	6 534	25 603	23 948	188	2 627	23 948	(21 321)	-89%	23 948
Other expenditure	330 884	151 096	144 523	7 907	107 786	144 523	(36 737)	-25%	144 523
Total Expenditure	647 182	774 922	767 219	50 719	623 842	767 219	(143 377)	-19%	767 219
Surplus/(Deficit)	(24 023)	(72 199)	(50 938)	(9 105)	53 991	(50 938)	104 929	-206%	(42 261)
Transfers recognised - capital	52 267	74 937	70 331	-	36 895	70 331	(33 436)	-48%	70 331
Contributions & Contributed assets	898	170	170	53	450	170	280	165%	170
& contributions	29 141	2 908	19 563	(9 052)	91 337	19 563	71 774	367%	28 240
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	29 141	2 908	19 563	(9 052)	91 337	19 563	71 774	367%	28 240
Capital expenditure & funds sources									
Capital expenditure	66 944	89 244	82 189	12 980	69 698	82 189	(12 491)	-15%	82 189
Capital transfers recognised	52 768	74 937	70 543	9 135	60 938	70 543	(9 605)	-14%	70 543
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	14 175	14 307	11 646	3 845	8 760	11 646	(2 886)	-25%	11 646
Total sources of capital funds	66 944	89 244	82 189	12 980	69 698	82 189	(12 491)	-15%	82 189
Financial position									
Total current assets	217 352	181 281	253 223		335 049				199 130
Total non current assets	1 028 261	1 041 921	1 072 761		1 062 628				1 083 975
Total current liabilities	126 585	201 668	145 620		172 711				146 339
Total non current liabilities	175 032	131 189	213 111		180 589				174 032
Community wealth/Equity	943 996	890 345	967 252		1 044 376				962 733
Cash flows									
Net cash from (used) operating	51 431	85 636	103 110	(1 373)	104 051	103 110	942	1%	103 110
Net cash from (used) investing	(66 038)	(89 094)	(81 950)	(11 539)	(75 369)	(81 950)	6 581	-8%	(82 189)
Net cash from (used) financing	(482)	(1 000)	-	434	892	-	892		892
end	115 305	133 360	136 465	-	144 870	136 465	8 405	6%	136 217
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	50 574	5 617	5 706	5 201	4 792	4 398	28 856	222 552	327 696
Creditors Age Analysis									
Total Creditors	4 242	434	-	15	1	-	23	-	4 715

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q4 Fourth Quarter

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
Governance and administration	94 586	110 918	113 109	6 931	107 857	113 109	(5 252)	-5%	113 135
Executive and council	13	-	-	3	27	-	27	#DIV/0!	27
Finance and administration	94 573	110 918	113 109	6 928	107 830	113 109	(5 279)	(0)	113 109
Internal audit	-	-	-	-	-	-	-		-
Community and public safety	155 479	171 710	174 544	996	131 184	174 544	(43 360)	-25%	174 544
Community and social services	128 957	120 006	122 331	53	107 536	122 331	(14 795)	-12%	122 331
Sport and recreation	9 314	1 661	2 734	477	8 141	2 734	5 407	198%	2 734
Public safety	16 929	26 158	26 902	451	15 351	26 902	(11 551)	-43%	26 902
Housing	278	23 884	22 577	15	157	22 577	(22 420)	-99%	22 577
Health	-	-	-	-	-	-	-		-
Economic and environmental services	16 878	25 287	19 692	173	9 174	19 692	(10 518)	-53%	19 692
Planning and development	4 244	2 365	2 937	171	1 743	2 937	(1 194)	-41%	2 937
Road transport	12 634	22 907	16 742	2	7 431	16 742	(9 311)	-56%	16 742
Environmental protection	-	14	14	-	0	14	(14)	-98%	14
Trading services	409 304	469 795	479 316	33 567	466 848	479 316	(12 468)	-3%	479 316
Energy sources	274 353	334 664	338 664	28 237	324 735	338 664	(13 929)	-4%	338 664
Water management	52 476	72 201	72 101	3 549	63 930	72 101	(8 171)	-11%	72 101
Waste water management	49 259	27 843	31 465	(1 116)	32 737	31 465	1 272	4%	31 465
Waste management	33 216	35 087	37 087	2 896	45 447	37 087	8 360	23%	37 087
Other	77	120	120	-	116	120	(5)	-4%	120
Total Revenue - Functional	676 323	777 830	786 782	41 666	715 179	786 782	(71 603)	-9%	786 808
Expenditure - Functional									
Governance and administration	123 991	145 004	145 880	6 990	110 510	145 880	(35 370)	-24%	145 880
Executive and council	23 838	29 621	28 789	1 918	21 270	28 789	(7 519)	-26%	28 789
Finance and administration	97 644	112 849	115 011	4 918	87 334	115 011	(27 677)	-24%	115 011
Internal audit	2 508	2 534	2 080	154	1 907	2 080	(173)	-8%	2 080
Community and public safety	97 434	133 059	138 164	7 693	93 818	138 164	(44 347)	-32%	138 164
Community and social services	23 943	28 680	29 773	2 277	27 057	29 773	(2 715)	-9%	29 773
Sport and recreation	27 018	32 356	29 981	2 355	29 602	29 981	(379)	-1%	29 981
Public safety	42 004	43 012	51 812	2 713	32 226	51 812	(19 586)	-38%	51 812
Housing	4 469	29 011	26 598	348	4 932	26 598	(21 666)	-81%	26 598
Health	-	-	-	-	-	-	-		-
Economic and environmental services	34 813	36 288	32 916	2 023	30 604	32 916	(2 312)	-7%	32 916
Planning and development	10 129	11 280	11 685	897	11 239	11 685	(446)	-4%	11 685
Road transport	24 205	22 910	19 762	1 050	18 549	19 762	(1 213)	-6%	19 762
Environmental protection	479	2 098	1 469	76	816	1 469	(653)	-44%	1 469
Trading services	390 042	459 620	449 318	33 988	387 977	449 318	(61 340)	-14%	449 318
Energy sources	271 820	327 833	323 444	26 894	284 606	323 444	(38 837)	-12%	323 444
Water management	41 092	36 559	37 773	1 640	34 573	37 773	(3 200)	-8%	37 773
Waste water management	36 519	43 400	38 819	2 713	33 685	38 819	(5 133)	-13%	38 819
Waste management	40 611	51 829	49 283	2 741	35 112	49 283	(14 170)	-29%	49 283
Other	902	951	941	25	933	941	(8)	-1%	941
Total Expenditure - Functional	647 182	774 922	767 219	50 719	623 842	767 219	(143 377)	-19%	767 219
Surplus/ (Deficit) for the year	29 141	2 908	19 563	(9 052)	91 337	19 563	71 774		19 590

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q4 Fourth Quarter

Description	2020/21	Budget Year 2021/22							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands									
Revenue - Functional									
Municipal governance and administration	94 586	110 918	113 109	6 931	107 857	113 109	(5 252)	-5%	113 135
Executive and council	13	-	-	3	27	-	27		27
<i>Mayor and Council</i>	13	-	-	3	27	-	27		27
Finance and administration	94 573	110 918	113 109	6 928	107 830	113 109	(5 279)	-5%	113 109
<i>Administrative and Corporate Support</i>	0	9	9	-	1	9	(9)	-93%	9
<i>Budget and Treasury Office</i>	94 239	110 250	112 441	6 910	107 415	112 441	(5 026)	-4%	112 441
<i>Fleet Management</i>	254	580	580	-	354	580	(226)	-39%	580
<i>Legal Services</i>	0	5	5	-	-	5	(5)	-100%	5
<i>Security Services</i>	80	74	74	17	60	74	(14)	-19%	74
Community and public safety	155 479	171 710	174 544	996	131 184	174 544	(43 360)	-25%	174 544
Community and social services	128 957	120 006	122 331	53	107 536	122 331	(14 795)	-12%	122 331
<i>Aged Care</i>	118 121	109 415	111 015	6	99 171	111 015	(11 844)	-11%	111 015
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	328	367	367	25	262	367	(106)	-29%	367
<i>Community Halls and Facilities</i>	31	485	485	18	186	485	(299)	-62%	485
<i>Libraries and Archives</i>	10 475	9 739	10 463	4	7 917	10 463	(2 546)	-24%	10 463
Sport and recreation	9 314	1 661	2 734	477	8 141	2 734	5 407	198%	2 734
<i>Recreational Facilities</i>	2 057	1 611	2 684	465	6 547	2 684	3 864	144%	2 684
<i>Sports Grounds and Stadiums</i>	7 257	50	50	12	1 593	50	1 543	3082%	50
Public safety	16 929	26 158	26 902	451	15 351	26 902	(11 551)	-43%	26 902
<i>Fire Fighting and Protection</i>	2	6	6	3	25	6	19	287%	6
<i>Police Forces, Traffic and Street Parking Control</i>	16 928	26 152	26 896	448	15 325	26 896	(11 570)	-43%	26 896
Housing	278	23 884	22 577	15	157	22 577	(22 420)	-99%	22 577
<i>Housing</i>	278	23 884	22 577	15	157	22 577	(22 420)	-99%	22 577
Economic and environmental services	16 878	25 287	19 692	173	9 174	19 692	(10 518)	-53%	19 692
Planning and development	4 244	2 365	2 937	171	1 743	2 937	(1 194)	-41%	2 937
<i>Economic Development/Planning</i>	1 892	279	851	-	2	851	(849)	-100%	851
<i>Town Planning, Building Regulations and Enforcement</i>	1 721	1 426	1 426	171	1 742	1 426	316	22%	1 426
<i>Project Management Unit</i>	630	660	660	-	-	660	(660)	-100%	660
Road transport	12 634	22 907	16 742	2	7 431	16 742	(9 311)	-56%	16 742
<i>Roads</i>	12 634	22 907	16 742	2	7 431	16 742	(9 311)	-56%	16 742
Environmental protection	-	14	14	-	0	14	(14)	-98%	14
<i>Biodiversity and Landscape</i>	-	14	14	-	0	14	(14)	-98%	14
Trading services	409 304	469 795	479 316	33 567	466 848	479 316	(12 468)	-3%	479 316
Energy sources	274 353	334 664	338 664	28 237	324 735	338 664	(13 929)	-4%	338 664
<i>Electricity</i>	274 131	333 099	337 099	28 237	324 245	337 099	(12 854)	-4%	337 099
<i>Street Lighting and Signal Systems</i>	222	1 565	1 565	-	490	1 565	(1 075)	-69%	1 565
<i>Nonelectric Energy</i>	-	-	-	-	-	-	-		-
Water management	52 476	72 201	72 101	3 549	63 930	72 101	(8 171)	-11%	72 101
<i>Water Treatment</i>	-	-	-	-	-	-	-		-
<i>Water Distribution</i>	52 476	60 921	60 821	3 549	63 930	60 821	3 108	5%	60 821
<i>Water Storage</i>	-	11 279	11 279	-	-	11 279	(11 279)	-100%	11 279
Waste water management	49 259	27 843	31 465	(1 116)	32 737	31 465	1 272	4%	31 465
<i>Public Toilets</i>	-	-	-	-	-	-	-		-
<i>Sewerage</i>	38 651	26 954	30 575	(1 116)	31 847	30 575	1 272	4%	30 575
<i>Storm Water Management</i>	10 607	889	889	-	889	889	-	0%	889
<i>Waste Water Treatment</i>	-	-	-	-	-	-	-		-
Waste management	33 216	35 087	37 087	2 896	45 447	37 087	8 360	23%	37 087
<i>Recycling</i>	-	-	-	-	-	-	-		-
<i>Solid Waste Disposal (Landfill Sites)</i>	3 086	-	-	-	-	-	-		-
<i>Solid Waste Removal</i>	30 130	35 087	37 087	2 896	45 447	37 087	8 360	23%	37 087
<i>Street Cleaning</i>	-	-	-	-	-	-	-		-
Other	77	120	120	-	116	120	(5)	-4%	120
<i>Licensing and Regulation</i>	77	120	120	-	116	120	(5)	-4%	120
Total Revenue - Functional	676 323	777 830	786 782	41 666	715 179	786 782	(71 603)	-9%	786 808

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q4 Fourth Quarter										
Description	2020/21	Budget Year 2021/22						YTD variance	YTD variance %	Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget				
R thousands										
Expenditure - Functional										
Municipal governance and administration	123 991	145 004	145 880	6 990	110 510	145 880	(35 370)	-24%	145 880	
Executive and council	23 838	29 621	28 789	1 918	21 270	28 789	(7 519)	-26%	28 789	
<i>Mayor and Council</i>	15 898	18 723	17 929	1 168	12 117	17 929	(5 812)	-32%	17 929	
<i>Municipal Manager, Town Secretary and Chief Execut</i>	7 941	10 897	10 860	750	9 153	10 860	(1 707)	-16%	10 860	
Finance and administration	97 644	112 849	115 011	4 918	87 334	115 011	(27 677)	-24%	115 011	
<i>Administrative and Corporate Support</i>	17 899	11 560	12 655	604	10 444	12 655	(2 210)	-17%	12 655	
<i>Asset Management</i>	31	5 167	1 591	10	31	1 591	(1 560)	-98%	1 591	
<i>Finance</i>	30 327	37 107	38 593	1 854	32 566	38 593	(6 028)	-16%	38 593	
<i>Fleet Management</i>	3 406	2 806	2 848	274	3 520	2 848	672	24%	2 848	
<i>Human Resources</i>	22 230	36 284	39 106	774	21 764	39 106	(17 342)	-44%	39 106	
<i>Information Technology</i>	4 385	3 372	4 924	245	4 367	4 924	(557)	-11%	4 924	
<i>Legal Services</i>	5 416	2 279	1 532	114	1 364	1 532	(168)	-11%	1 532	
<i>Marketing, Customer Relations, Publicity and Media</i>	3 904	3 900	3 823	345	3 994	3 823	171	4%	3 823	
<i>Property Services</i>	2 869	1 268	1 521	70	1 916	1 521	396	26%	1 521	
<i>Risk Management</i>	-	497	355	-	7	355	(348)	-98%	355	
<i>Supply Chain Management</i>	6 778	7 052	7 200	602	7 003	7 200	(197)	-3%	7 200	
<i>Valuation Service</i>	400	1 557	862	26	357	862	(505)	-59%	862	
Internal audit	2 508	2 534	2 080	154	1 907	2 080	(173)	-8%	2 080	
<i>Governance Function</i>	2 508	2 534	2 080	154	1 907	2 080	(173)	-8%	2 080	
Community and public safety	97 434	133 059	138 164	7 693	93 818	138 164	(44 347)	-32%	138 164	
Community and social services	23 943	28 680	29 773	2 277	27 057	29 773	(2 715)	-9%	29 773	
<i>Aged Care</i>	4 658	4 347	7 542	497	6 750	7 542	(792)	-10%	7 542	
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	3 189	3 600	3 575	334	3 489	3 575	(86)	-2%	3 575	
<i>Child Care Facilities</i>	8	972	161	29	36	161	(125)	-78%	161	
<i>Community Halls and Facilities</i>	5 400	6 608	6 375	540	5 777	6 375	(598)	-9%	6 375	
<i>Disaster Management</i>	95	236	208	16	118	208	(90)	-43%	208	
<i>Education</i>	1	831	104	-	1	104	(103)	-99%	104	
<i>Libraries and Archives</i>	10 591	12 086	11 809	861	10 887	11 809	(922)	-8%	11 809	
Sport and recreation	27 018	32 356	29 981	2 355	29 602	29 981	(379)	-1%	29 981	
<i>Beaches and Jetties</i>	-	-	-	-	-	-	-	-	-	
<i>Casinos, Racing, Gambling, Wagering</i>	-	-	-	-	-	-	-	-	-	
<i>Community Parks (including Nurseries)</i>	8 229	7 228	7 960	794	8 220	7 960	259	3%	7 960	
<i>Recreational Facilities</i>	12 759	18 999	15 864	1 029	15 025	15 864	(839)	-5%	15 864	
<i>Sports Grounds and Stadiums</i>	6 031	6 129	6 156	532	6 358	6 156	201	3%	6 156	
Public safety	42 004	43 012	51 812	2 713	32 226	51 812	(19 586)	-38%	51 812	
<i>Civil Defence</i>	-	-	96	-	96	96	-	-	96	
<i>Cleansing</i>	-	-	-	-	-	-	-	-	-	
<i>Control of Public Nuisances</i>	-	-	-	-	-	-	-	-	-	
<i>Fencing and Fences</i>	-	-	-	-	-	-	-	-	-	
<i>Fire Fighting and Protection</i>	8 395	8 118	9 903	859	8 984	9 903	(919)	-9%	9 903	
<i>Licensing and Control of Animals</i>	-	-	-	-	-	-	-	-	-	
<i>Police Forces, Traffic and Street Parking Control</i>	33 609	34 894	41 813	1 854	23 146	41 813	(18 667)	-45%	41 813	
<i>Pounds</i>	-	-	-	-	-	-	-	-	-	
Housing	4 469	29 011	26 598	348	4 932	26 598	(21 666)	-81%	26 598	
<i>Housing</i>	4 463	27 003	26 340	337	4 901	26 340	(21 439)	-81%	26 340	
<i>Informal Settlements</i>	6	2 009	258	11	30	258	(228)	-88%	258	

Description	2020/21	Budget Year 2021/22						YTD variance	YTD variance %	YearTD budget
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget				
R thousands										
Economic and environmental services	34 813	36 288	32 916	2 023	30 604	32 916	(2 312)	-7%	32 916	
Planning and development	10 129	11 280	11 685	897	11 239	11 685	(446)	-4%	11 685	
Billboards	-	-	-	-	-	-	-	-	-	
Corporate Wide Strategic Planning (IDPs, LEDs)	1 686	1 982	2 187	162	2 167	2 187	(20)	-1%	2 187	
Central City Improvement District	-	-	-	-	-	-	-	-	-	
Development Facilitation	-	-	-	-	-	-	-	-	-	
Economic Development/Planning	1 400	2 115	2 031	176	1 720	2 031	(311)	-15%	2 031	
Regional Planning and Development	-	-	-	-	-	-	-	-	-	
Town Planning, Building Regulations and Enforcement	4 745	4 473	4 667	365	4 881	4 667	214	5%	4 667	
Project Management Unit	2 298	2 710	2 799	194	2 470	2 799	(328)	-12%	2 799	
Provincial Planning	-	-	-	-	-	-	-	-	-	
Support to Local Municipalities	-	-	-	-	-	-	-	-	-	
Road transport	24 205	22 910	19 762	1 050	18 549	19 762	(1 213)	-6%	19 762	
Public Transport	-	-	-	-	-	-	-	-	-	
Road and Traffic Regulation	-	-	-	-	-	-	-	-	-	
Roads	24 205	22 910	19 762	1 050	18 549	19 762	(1 213)	-6%	19 762	
Taxi Ranks	-	-	-	-	-	-	-	-	-	
Environmental protection	479	2 098	1 469	76	816	1 469	(653)	-44%	1 469	
Biodiversity and Landscape	479	2 098	1 469	76	816	1 469	(653)	-44%	1 469	
Coastal Protection	-	-	-	-	-	-	-	-	-	
Indigenous Forests	-	-	-	-	-	-	-	-	-	
Nature Conservation	-	-	-	-	-	-	-	-	-	
Pollution Control	-	-	-	-	-	-	-	-	-	
Soil Conservation	-	-	-	-	-	-	-	-	-	
Trading services	390 042	459 620	449 318	33 988	387 977	449 318	(61 340)	-14%	449 318	
Energy sources	271 820	327 833	323 444	26 894	284 606	323 444	(38 837)	-12%	323 444	
Electricity	269 233	324 461	320 830	26 642	281 922	320 830	(38 908)	-12%	320 830	
Street Lighting and Signal Systems	2 587	3 371	2 613	252	2 684	2 613	71	3%	2 613	
Nonelectric Energy	-	-	-	-	-	-	-	-	-	
Water management	41 092	36 559	37 773	1 640	34 573	37 773	(3 200)	-8%	37 773	
Water Treatment	154	1 838	1 278	20	201	1 278	(1 077)	-84%	1 278	
Water Distribution	37 997	30 463	32 386	1 515	31 697	32 386	(689)	-2%	32 386	
Water Storage	2 941	4 258	4 109	105	2 675	4 109	(1 434)	-35%	4 109	
Waste water management	36 519	43 400	38 819	2 713	33 685	38 819	(5 133)	-13%	38 819	
Public Toilets	1 566	1 984	1 762	131	1 679	1 762	(83)	-5%	1 762	
Sewerage	27 631	30 347	27 702	2 055	24 481	27 702	(3 221)	-12%	27 702	
Storm Water Management	7 321	8 141	7 902	527	7 525	7 902	(376)	-5%	7 902	
Waste Water Treatment	0	2 928	1 453	-	0	1 453	(1 453)	-100%	1 453	
Waste management	40 611	51 829	49 283	2 741	35 112	49 283	(14 170)	-29%	49 283	
Recycling	-	-	-	-	-	-	-	-	-	
Solid Waste Disposal (Landfill Sites)	7 599	16 403	14 619	632	3 689	14 619	(10 930)	-75%	14 619	
Solid Waste Removal	31 594	33 991	34 144	2 097	31 250	34 144	(2 895)	-8%	34 144	
Street Cleaning	1 418	1 436	519	12	174	519	(345)	-66%	519	
Other	902	951	941	25	933	941	(8)	-1%	941	
Licensing and Regulation	10	51	41	25	33	41	(8)	-19%	41	
Markets	-	-	-	-	-	-	-	-	-	
Tourism	892	900	900	-	900	900	(0)	0%	900	
Total Expenditure - Functional	647 182	774 922	767 219	50 719	623 842	767 219	(143 377)	-19%	767 219	
Surplus/ (Deficit) for the year	29 141	2 908	19 563	(9 052)	91 337	19 563	71 774	367%	19 590	

WC022 - 2021/2022 QUARTERLY SECTION 52(d) REPORT JUNE 2022 - Q4

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q4 Fourth Quarter

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Revenue by Vote</u>									
Vote 1 - Financial Services	92 562	107 712	109 575	7 568	105 824	109 575	(3 750)	-3,4%	109 575
Vote 2 - Community Services	13 354	35 720	36 210	522	15 102	36 210	(21 107)	-58,3%	36 210
Vote 3 - Community Services	130 857	131 976	134 320	136	110 459	134 320	(23 861)	-17,8%	134 320
Vote 4 - Community Services	13 503	4 581	5 152	348	5 999	5 152	846	16,4%	5 152
Vote 5 - Corporate Services	267	594	594	3	382	594	(212)	-35,8%	594
Vote 6 - Technical Services	339 012	388 952	390 308	26 593	367 490	390 308	(22 818)	-5,8%	390 308
Vote 7 - Technical Services	85 638	107 224	109 124	6 445	109 312	109 124	188	0,2%	109 124
Vote 8 - Muncipal Manager	1 129	1 072	1 499	51	611	1 499	(889)	-59,3%	1 499
Total Revenue by Vote	676 323	777 830	786 782	41 666	715 179	786 782	(71 603)	-9,1%	786 782
<u>Expenditure by Vote</u>									
Vote 1 - Financial Services	38 586	52 465	50 075	2 640	41 825	50 075	(8 250)	-16,5%	50 075
Vote 2 - Community Services	36 229	41 879	42 934	3 206	38 825	42 934	(4 109)	-9,6%	42 934
Vote 3 - Community Services	48 070	54 069	59 980	3 469	38 436	59 980	(21 544)	-35,9%	59 980
Vote 4 - Community Services	16 030	43 719	40 914	1 380	20 074	40 914	(20 840)	-50,9%	40 914
Vote 5 - Corporate Services	69 201	77 479	82 019	3 282	56 454	82 019	(25 565)	-31,2%	82 019
Vote 6 - Technical Services	338 159	401 057	389 596	31 124	342 947	389 596	(46 649)	-12,0%	389 596
Vote 7 - Technical Services	86 066	90 791	88 684	4 711	73 889	88 684	(14 795)	-16,7%	88 684
Vote 8 - Muncipal Manager	14 779	13 462	12 767	907	11 392	12 767	(1 375)	-10,8%	12 767
Total Expenditure by Vote	647 120	774 922	766 969	50 719	623 842	766 969	(143 127)	-18,7%	766 969
Surplus/ (Deficit) for the year	29 203	2 908	19 813	(9 052)	91 337	19 813	71 524	361,0%	19 813

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q4 Fourth Quarter									
Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousand									
Revenue by Vote									
Vote 1 - Financial Services	92 562	107 712	109 575	7 568	105 824	109 575	(3 750)	-3%	109 575
1.1 - Assessment Rates	74 774	83 976	83 976	4 176	80 550	83 976	(3 426)	-4%	83 976
1.2 - Treasury: Administration	18 529	23 901	25 750	3 477	26 285	25 750	534	2%	25 750
1.3 - Treasury: Debtors	(821)	(485)	(471)	(102)	(1 071)	(471)	(600)	127%	(471)
1.4 - Treasury: Credit controle	-	245	245	-	-	245	(245)	-100%	245
1.5 - Supply Chain Management	80	74	74	17	60	74	(14)	-19%	74
1.6 - Director: Finance	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Vote 2 - Community Services	157 714	172 276	175 681	1 006	131 560	175 681	(44 122)	-25%	175 681
2.1 - Cemeteries	328	367	367	25	262	367	(106)	-29%	367
2.2 - Housing: Administration	492	23 998	22 691	25	351	22 691	(22 340)	-98%	22 691
2.3 - Library Services	10 475	9 739	10 463	4	7 917	10 463	(2 546)	-24%	10 463
2.4 - Fire Protection Services	2	6	6	3	25	6	19	287%	6
2.5 - Pine Forest : Administration	2 057	1 609	2 682	465	6 547	2 682	3 865	144%	2 682
2.6-Klipriver Park: Administration	-	-	-	-	-	-	-	-	-
2.7-Community Halls And Facilities	31	200	200	18	109	200	(92)	-46%	200
2.8-Licensing & Regulation	77	120	120	-	116	120	(5)	-4%	120
2.9-Environmental Protection	-	14	14	-	0	14	(14)	-98%	14
2.10-Parks	53	121	121	-	64	121	(56)	-47%	121
2.11-Traffic	12 574	22 105	22 849	112	10 999	22 849	(11 850)	-52%	22 849
2.12-Disaster Management	-	-	-	-	-	-	-	-	-
2.13-Social & Welfare Services	118 121	109 415	111 015	6	99 171	111 015	(11 844)	-11%	111 015
2.14-Sport Grounds	-	-	-	-	-	-	-	-	-
2.15-Recreational Land	7 257	50	50	12	1 593	50	1 543	3082%	50
2.16-Swimming Pools	-	205	205	-	77	205	(128)	-62%	205
2.17-Vehicle Licensing & Testing	4 354	4 046	4 046	336	4 326	4 046	280	7%	4 046
2.18-L E D	1 892	279	851	-	2	851	(849)	-100%	851
2.19-Director: Community Services	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services	267	594	594	3	382	594	(212)	-36%	594
3.1-Property Administration	-	-	-	-	-	-	-	-	-
3.2-Information Tecnology	-	-	-	-	-	-	-	-	-
3.3-Human Resources	254	580	580	-	354	580	(226)	-39%	580
3.5-Council Cost	13	-	-	3	27	-	27	#DIV/0!	-
3.5-Town Secretary	-	-	-	-	-	-	-	-	-
3.6-Tourism	-	-	-	-	-	-	-	-	-
3.7-Marketing & Communications	0	5	5	-	-	5	(5)	-100%	5
3.8-Thusong Centre	-	-	-	-	-	-	-	-	-
3.9-Administration	0	9	9	-	1	9	(9)	-93%	9
3.10-Director Corporate Services	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services	424 651	496 176	499 432	33 039	476 802	499 432	(22 630)	-5%	499 432
4.1-Building Regulations & Enforce	1 009	947	947	92	988	947	41	4%	947
4.2-Electricity: Administration	274 576	335 097	339 097	28 322	325 303	339 097	(13 794)	-4%	339 097
4.3-Electricity: Street Lights	222	1 565	1 565	-	490	1 565	(1 075)	-69%	1 565
4.4-Mechanical Workshop	-	-	-	-	-	-	-	-	-
4.4-Public Toilets	-	-	-	-	-	-	-	-	-
4.5-Sewerage	39 463	27 281	30 803	(1 889)	31 847	30 803	1 044	3%	30 803
4.7-Town Planning	501	264	264	66	541	264	278	105%	264
4.8-Stormwater Management	10 607	889	889	-	889	889	-	-	889
4.9-Roads	12 634	22 907	16 742	2	7 431	16 742	(9 311)	-56%	16 742
4.10-Solid Waste (Dumping Site)	3 766	8 700	8 700	107	12 705	8 700	4 006	46%	8 700
4.11-Solid Waste (Garden)	-	5	5	-	-	5	(5)	-100%	5
4.12-Solid Waste (Removal)	29 396	26 319	28 319	2 789	32 677	28 319	4 358	15%	28 319
4.13-Water Storage	-	11 279	11 279	-	-	11 279	(11 279)	-100%	11 279
4.14-Water Distribution	52 476	60 921	60 821	3 549	63 930	60 821	3 108	5%	60 821
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Vote 5 - Muncipal Manager	1 129	1 072	1 499	51	611	1 499	(889)	-59%	1 499
5.1-Property & Legal Services	499	412	839	51	611	839	(229)	-27%	839
5.2-IDP	-	-	-	-	-	-	-	-	-
5.3-Project Management	630	660	660	-	-	660	(660)	-100%	660
5.4-Performance Management	-	-	-	-	-	-	-	-	-
5.5-Internal Audit	-	-	-	-	-	-	-	-	-
5.6-Municipal Manager	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	676 323	777 830	786 782	41 666	715 179	786 782	(71 603)	-9%	786 782

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q4 Fourth Quarter									
Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousand									
Expenditure by Vote									
Vote 1 - Financial Services	38 586	52 465	50 075	2 640	41 825	50 075	(8 250)	-16%	50 075
1.1 - Assessment Rates	1 469	4 683	5 683	-	5 510	5 683	(173)	-3%	5 683
1.2 - Treasury: Administration	13 967	23 920	18 960	405	11 782	18 960	(7 177)	-38%	18 960
1.3 - Treasury: Debtors	6 003	6 540	6 520	459	5 801	6 520	(719)	-11%	6 520
1.4 - Treasury: Credit controle	8 748	8 247	9 978	1 024	9 834	9 978	(144)	-1%	9 978
1.5 - Supply Chain Management	6 779	7 052	7 200	604	7 022	7 200	(178)	-2%	7 200
1.6 - Director: Finance	1 621	2 022	1 733	148	1 875	1 733	142	8%	1 733
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
Vote 2 - Community Services	99 811	139 336	143 343	8 019	96 822	143 343	(46 521)	-32%	143 343
2.1 - Cemeteries	3 189	3 600	3 564	334	3 479	3 564	(84)	-2%	3 564
2.2 - Housing: Administration	4 451	29 011	26 598	348	4 919	26 598	(21 679)	-82%	26 598
2.3 - Library Services	10 591	11 782	11 809	861	10 887	11 809	(922)	-8%	11 809
2.4 - Fire Protection Services	8 395	8 118	9 832	841	8 937	9 832	(895)	-9%	9 832
2.5 - Pine Forest : Administration	9 576	12 699	10 831	822	11 015	10 831	184	2%	10 831
2.6-Klipriver Park: Administration	836	1 578	1 444	69	875	1 444	(569)	-39%	1 444
2.7-Community Halls And Facilities	4 931	6 295	5 899	508	5 305	5 899	(594)	-10%	5 899
2.8-Licensing & Regulation	10	51	41	25	33	41	(8)	-19%	41
2.9-Environmental Protection	479	2 098	1 469	76	816	1 469	(653)	-44%	1 469
2.10-Parks	8 229	7 521	7 959	794	8 220	7 959	260	3%	7 959
2.11-Traffic	28 824	30 141	35 154	1 454	16 283	35 154	(18 871)	-54%	35 154
2.12-Disaster Management	95	236	208	16	118	208	(90)	-43%	208
2.13-Social & Welfare Services	4 667	6 150	7 807	526	6 787	7 807	(1 020)	-13%	7 807
2.14-Sport Grounds	765	472	880	70	913	880	33	4%	880
2.15-Recreational Land	6 031	6 129	6 167	532	6 367	6 167	200	3%	6 167
2.16-Swimming Pools	2 259	4 722	3 590	138	3 115	3 590	(474)	-13%	3 590
2.17-Vehicle Licensing & Testing	4 784	4 754	6 659	400	6 863	6 659	204	3%	6 659
2.18-L E D	1 400	2 115	1 881	176	1 570	1 881	(311)	-17%	1 881
2.19-Director: Community Services	299	1 865	1 552	28	321	1 552	(1 231)	-79%	1 552
Vote 3 - Corporate Services	69 674	77 811	82 504	3 319	56 934	82 504	(25 570)	-31%	82 504
3.1-Property Administration	2 059	-	-	-	942	-	942	#DIV/0!	-
3.2-Information Tecnology	4 385	3 371	4 923	245	4 367	4 923	(556)	-11%	4 923
3.3-Human Resources	22 230	36 284	39 106	774	21 764	39 106	(17 342)	-44%	39 106
3.5-Council Cost	15 898	18 723	17 929	1 168	12 117	17 929	(5 812)	-32%	17 929
3.5-Town Secretary	1 570	1 634	1 645	131	1 661	1 645	16	1%	1 645
3.6-Tourism	892	900	900	-	900	900	(0)	0%	900
3.7-Marketing & Communications	3 904	3 901	3 824	345	3 994	3 824	170	4%	3 824
3.8-Thusong Centre	473	332	485	37	480	485	(5)	-1%	485
3.9-Administration	16 371	10 553	11 610	473	8 814	11 610	(2 796)	-24%	11 610
3.10-Director Corporate Services	1 891	2 113	2 082	147	1 895	2 082	(187)	-9%	2 082
Vote 4 - Technical Services	424 518	491 848	478 280	35 835	417 112	478 280	(61 169)	-13%	478 280
4.1-Building Regulations & Enforce	3 112	3 016	3 111	240	3 232	3 111	121	4%	3 111
4.2-Electricity: Administration	268 038	324 300	319 104	26 548	280 348	319 104	(38 757)	-12%	319 104
4.3-Electricity: Street Lights	294	-	-	-	275	-	275	#DIV/0!	-
4.4-Mechanical Workshop	3 406	2 806	2 919	292	3 567	2 919	647	22%	2 919
4.4-Public Toilets	1 566	1 984	1 762	131	1 679	1 762	(83)	-5%	1 762
4.5-Sewerage	31 209	36 443	33 479	2 395	28 732	33 479	(4 747)	-14%	33 479
4.7-Town Planning	1 633	1 457	1 556	125	1 649	1 556	93	6%	1 556
4.8-Stormwater Management	7 321	8 141	7 902	527	7 525	7 902	(376)	-5%	7 902
4.9-Roads	24 205	22 910	19 762	1 050	18 549	19 762	(1 213)	-6%	19 762
4.10-Solid Waste (Dumping Site)	7 599	16 403	14 619	632	3 689	14 619	(10 930)	-75%	14 619
4.11-Solid Waste (Garden)	11 988	12 168	11 795	967	11 955	11 795	160	1%	11 795
4.12-Solid Waste (Removal)	21 025	23 258	22 618	1 142	19 468	22 618	(3 150)	-14%	22 618
4.13-Water Storage	2 941	4 276	4 122	105	2 675	4 122	(1 447)	-35%	4 122
4.14-Water Distribution	38 351	32 606	33 400	1 535	31 898	33 400	(1 502)	-4%	33 400
4.15-Director: Technical Services	1 830	2 081	2 129	146	1 869	2 129	(260)	-12%	2 129
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
Vote 5 - Muncipal Manager	14 779	13 462	12 767	907	11 392	12 767	(1 375)	-11%	12 767
5.1-Property & Legal Services	5 418	2 475	1 573	114	1 395	1 573	(178)	-11%	1 573
5.2-IDP	1 686	1 982	2 187	162	2 167	2 187	(20)	-1%	2 187
5.3-Project Management	1 096	1 423	1 497	93	1 191	1 497	(306)	-20%	1 497
5.4-Performance Management	1 202	1 287	1 302	101	1 279	1 302	(22)	-2%	1 302
5.5-Internal Audit	2 508	3 031	2 435	154	1 913	2 435	(522)	-21%	2 435
5.6-Municipal Manager	2 869	3 265	3 772	282	3 446	3 772	(326)	-9%	3 772
Total Expenditure by Vote	647 369	774 922	766 969	50 719	624 085	766 969	(142 884)	(0)	766 969
Surplus/ (Deficit) for the year	28 954	2 908	19 813	(9 052)	91 094	19 813	71 281	0	19 813

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q4 Fourth Quarter

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue By Source									
Property rates	80 674	83 290	83 290	4 469	88 709	83 290	5 418	7%	83 290
Service charges - electricity revenue	274 180	323 478	327 478	28 247	322 344	327 478	(5 134)	-2%	327 478
Service charges - water revenue	43 137	39 677	39 577	2 912	45 848	39 577	6 271	16%	39 577
Service charges - sanitation revenue	30 920	25 043	28 043	(2 233)	27 387	28 043	(656)	-2%	28 043
Service charges - refuse revenue	27 965	25 574	27 574	2 507	29 651	27 574	2 077	8%	27 574
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	1 606	1 470	2 970	407	4 604	2 970	1 634	55%	2 970
Interest earned - external investments	3 079	6 990	6 990	429	5 365	6 990	(1 625)	-23%	6 990
Interest earned - outstanding debtors	5 569	8 677	8 677	1 700	17 251	8 677	8 574	99%	8 677
Dividends received	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	11 593	21 479	21 479	6	9 560	21 479	(11 920)	-55%	21 479
Licences and permits	1 065	2 111	2 111	108	1 286	2 111	(824)	-39%	2 111
Agency services	4 354	4 046	4 046	336	4 326	4 046	280	7%	4 046
Transfers recognised - operational	131 244	145 903	148 292	54	108 156	148 292	(40 136)	-27%	148 292
Other revenue	7 774	14 985	15 754	2 671	13 347	15 754	(2 407)	-15%	15 754
Gains on disposal of PPE	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)	623 159	702 723	716 281	41 614	677 833	716 281	(38 447)	-5%	716 281
Expenditure By Type									
Employee related costs	201 544	237 025	233 837	15 900	211 169	233 837	(22 669)	-10%	233 837
Remuneration of councillors	9 897	12 007	11 007	830	9 925	11 007	(1 082)	-10%	11 007
Debt impairment	50 015	63 750	63 750	16	36 116	63 750	(27 635)	-43%	63 750
Depreciation & asset impairment	33 231	39 729	39 729	-	22 351	39 729	(17 378)	-44%	39 729
Finance charges	4 522	8 696	8 690	12	178	8 690	(8 512)	-98%	8 690
Bulk purchases	239 632	285 789	288 779	24 089	254 656	288 779	(34 124)	-12%	288 779
Other materials	12 584	14 977	16 706	1 793	15 150	16 706	(1 555)	-9%	16 706
Contracted services	51 748	48 390	36 382	4 157	31 950	36 382	(4 432)	-12%	36 382
Transfers and grants	6 534	25 603	23 948	188	2 627	23 948	(21 321)	-89%	23 948
Other expenditure	37 409	38 955	44 391	3 734	39 721	44 391	(4 670)	-11%	44 391
Loss on disposal of PPE	66	0	0	-	-	0	(0)	-100%	0
Total Expenditure	647 182	774 922	767 219	50 719	623 842	767 219	(143 377)	-19%	767 219
Surplus/(Deficit)	(24 023)	(72 199)	(50 938)	(9 105)	53 991	(50 938)	104 929	(0)	(50 938)
Transfers recognised - capital	52 267	74 937	70 331	-	36 895	70 331	(33 436)	-48%	70 331
Contributions recognised - capital	898	170	170	53	450	170	280	165%	170
Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	29 141	2 908	19 563	(9 052)	91 337	19 563	71 774	-	19 563
Surplus/(Deficit) attributable to Share of surplus/ (deficit) of associate	29 141	2 908	19 563	(9 052)	91 337	19 563			19 563
Surplus/ (Deficit) for the year	29 141	2 908	19 563	(9 052)	91 337	19 563			19 563

The revenue and expenditure figures excludes internal charges.

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q4 Fourth Quarter

Vote Description	2020/21		Budget Year 2020/21						
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Multi-Year expenditure appropriation</u>									
Vote 1 - Financial Services	(0)	-	-	-	-	-	-	-	-
Vote 2 - Community Services	206	-	-	-	-	-	-	-	-
Vote 3 - Community Services	-	-	-	-	-	-	-	-	-
Vote 4 - Community Services	-	-	-	-	-	-	-	-	-
Vote 5 - Corporate Services	-	-	-	-	-	-	-	-	-
Vote 6 - Technical Services	12 425	27 630	15 731	3 108	12 477	15 731	(3 253)	-21%	15 731
Vote 7 - Technical Services	3 913	34 373	39 769	4 315	38 183	39 769	(1 585)	-4%	39 769
Vote 8 - Muncipal Manager	-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	16 545	62 004	55 499	7 423	50 661	55 499	(4 838)	-9%	55 499
<u>Single Year expenditure appropriation</u>									
Vote 1 - Financial Services	165	180	1 022	216	937	1 022	(85)	-8%	1 022
Vote 2 - Community Services	1 971	-	670	667	667	670	(3)	0%	670
Vote 3 - Community Services	1 126	-	504	-	240	504	(264)	-52%	504
Vote 4 - Community Services	9 507	6 151	4 215	705	2 307	4 215	(1 908)	-45%	4 215
Vote 5 - Corporate Services	3 630	900	472	250	446	472	(26)	-6%	472
Vote 6 - Technical Services	25 539	16 266	18 918	3 719	13 550	18 918	(5 368)	-28%	18 918
Vote 7 - Technical Services	8 462	3 744	889	-	889	889	-	-	889
Vote 8 - Muncipal Manager	-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	50 399	27 241	26 690	5 558	19 037	26 690	(7 653)	-29%	26 690
Total Capital Expenditure	66 944	89 244	82 189	12 980	69 698	82 189	(12 491)	-15%	82 189

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q4 Fourth Quarter

Vote Description	2020/21			Budget Year 2021/22					
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Standard Classification									
Governance and administration	3 162	2 080	3 275	959	2 841	3 275	(434)	-13%	3 275
Executive and council	(1)	600	-	-	-	-	-	-	-
Finance and administration	3 163	1 480	3 275	959	2 841	3 275	(434)	-13%	3 275
Internal audit	-	-	-	-	-	-	-	-	-
Community and public safety	10 876	5 456	4 653	1 055	2 896	4 653	(1 757)	-38%	4 653
Community and social services	1 613	-	670	667	667	670	(3)	0%	670
Sport and recreation	7 782	5 456	3 479	388	1 988	3 479	(1 490)	-43%	3 479
Public safety	1 481	-	504	-	240	504	(264)	-52%	504
Housing	-	-	-	-	-	-	-	-	-
Health	-	-	-	-	-	-	-	-	-
Economic and environmental service	17 177	27 042	16 007	3 275	12 867	16 007	(3 140)	-20%	16 007
Planning and development	1 934	696	736	317	319	736	(417)	-57%	736
Road transport	15 243	26 347	15 272	2 958	12 549	15 272	(2 723)	-18%	15 272
Environmental protection	-	-	-	-	-	-	-	-	-
Trading services	35 728	54 666	58 254	7 691	51 094	58 254	(7 160)	-12%	58 254
Energy sources	4 054	13 163	13 204	2 796	9 573	13 204	(3 631)	-27%	13 204
Water management	7 954	21 135	18 281	2 035	18 143	18 281	(138)	-1%	18 281
Waste water management	18 448	3 386	4 391	581	2 448	4 391	(1 943)	-44%	4 391
Waste management	5 272	16 982	22 377	2 279	20 930	22 377	(1 448)	-6%	22 377
Other	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Standard Classification	66 944	89 244	82 189	12 980	69 698	82 189	(12 491)	-15%	82 189
Funded by:									
National Government	18 276	49 637	49 637	5 069	44 371	49 637	(5 266)	-11%	49 637
Provincial Government	33 326	24 801	19 827	3 902	16 163	19 827	(3 664)	-18%	19 827
District Municipality	665	500	1 079	164	404	1 079	(675)	-63%	1 079
Other transfers and grants	501	-	-	-	-	-	-	-	-
Transfers recognised - capital	52 768	74 937	70 543	9 135	60 938	70 543	(9 605)	-14%	70 543
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	14 175	14 307	11 646	3 845	8 760	11 646	(2 856)	-25%	11 646
Total Capital Funding	66 944	89 244	82 189	12 980	69 698	82 189	(12 491)	-15%	82 189

References

1. Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure required for yr2 and yr3).
2. Include capital component of PPP unitary payment
3. Capital expenditure by standard classification must reconcile to the total of multi-year and single year appropriations
4. Include expenditure on investment property, intangible and biological assets
5. Must reconcile to Monthly Budget Statement Financial Performance (revenue and expenditure)
6. Include finance leases and PPP capital funding component of unitary payment - total borrowing/repayments to reconcile to changes in Table SA17

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - Q4 Fourth Quarter									
Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousand									
Capital expenditure - Municipal Vote									
Expenditure of multi-year capital appropriation									
Vote 1 - Financial Services	(0)	-	-	-	-	-	-	-	-
1.1 - Assessment Rates	-	-	-	-	-	-	-	-	-
1.2 - Treasury: Administration	(0)	-	-	-	-	-	-	-	-
1.3 - Treasury: Debtors	-	-	-	-	-	-	-	-	-
1.4 - Treasury: Credit controle	-	-	-	-	-	-	-	-	-
1.5 - Supply Chain Management	-	-	-	-	-	-	-	-	-
1.6 - Director: Finance	-	-	-	-	-	-	-	-	-
Vote 2 - Community Services	206	-	-	-	-	-	-	-	-
2.1 - Cemeteries	-	-	-	-	-	-	-	-	-
2.2 - Housing: Administration	-	-	-	-	-	-	-	-	-
2.3 - Library Services	-	-	-	-	-	-	-	-	-
2.4 - Fire Protection Services	-	-	-	-	-	-	-	-	-
2.5 - Pine Forest : Administration	206	-	-	-	-	-	-	-	-
2.6-Klipriver Park: Administration	-	-	-	-	-	-	-	-	-
2.7-Community Halls And Facilities	-	-	-	-	-	-	-	-	-
2.8-Licensing & Regulation	-	-	-	-	-	-	-	-	-
2.9-Environmental Protection	-	-	-	-	-	-	-	-	-
2.10-Parks	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services	-	-	-	-	-	-	-	-	-
3.1-Property Administration	-	-	-	-	-	-	-	-	-
3.2-Information Tecnology	-	-	-	-	-	-	-	-	-
3.3-Human Resources	-	-	-	-	-	-	-	-	-
3.5-Council Cost	-	-	-	-	-	-	-	-	-
3.5-Town Secretary	-	-	-	-	-	-	-	-	-
3.6-Tourism	-	-	-	-	-	-	-	-	-
3.7-Marketing & Communications	-	-	-	-	-	-	-	-	-
3.8-Thusong Centre	-	-	-	-	-	-	-	-	-
3.9-Administration	-	-	-	-	-	-	-	-	-
3.10-Director Corporate Services	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services	16 338	62 004	55 499	7 423	50 661	55 499	(4 701)	-8%	17 837
4.1-Building Regulations & Enforce	-	-	-	-	-	-	-	-	-
4.2-Electricity: Administration	2 041	500	542	-	533	542	(9)	-2%	-
4.3-Electricity: Street Lights	222	1 565	1 565	336	1 565	1 565	(0)	0%	-
4.4-Mechanical Workshop	-	-	-	-	-	-	-	-	-
4.4-Public Toilets	-	-	-	-	-	-	-	-	-
4.5-Sewerage	-	-	522	-	-	522	(522)	-100%	-
4.7-Town Planning	-	-	-	-	-	-	-	-	-
4.8-Stormwater Management	3 980	108	-	-	-	-	-	-	-
4.9-Roads	6 182	25 457	13 102	2 772	10 380	13 102	(2 722)	-21%	-
4.10-Solid Waste (Dumping Site)	3 913	16 982	22 377	2 279	20 930	22 377	(1 448)	-6%	-
4.11-Solid Waste (Garden)	-	-	-	-	-	-	-	-	-
4.12-Solid Waste (Removal)	-	-	-	-	-	-	-	-	15 731
4.13-Water Storage	-	-	-	-	-	-	-	-	-
4.14-Water Distribution	-	17 391	17 391	2 035	17 254	17 391	-	-	542
4.15-Director: Technical Services	-	-	-	-	-	-	-	-	1 565
Vote 5 - Municipal Manager	-	-	-	-	-	-	-	-	53 392
5.1-Property & Legal Services	-	-	-	-	-	-	-	-	-
5.2-IDP	-	-	-	-	-	-	-	-	522
5.3-Project Management	-	-	-	-	-	-	-	-	-
5.4-Performance Management	-	-	-	-	-	-	-	-	-
5.5-Internal Audit	-	-	-	-	-	-	-	-	13 102
5.6-Municipal Manager	-	-	-	-	-	-	-	-	39 769
Total multi-year capital expenditure	16 545	62 004	55 499	7 423	50 661	55 499	(4 838)	-9%	71 230

Capital expenditure - Municipal Vote									
Expenditure of single-year capital appropriation									
Vote 1 - Financial Services	165	180	1 022	216	937	504	433	86%	504
1.1 - Assessment Rates	-	-	-	-	-	-	-	-	-
1.2 - Treasury: Administration	165	180	1 022	216	937	-	937	#DIV/0!	-
1.3 - Treasury: Debtors	-	-	-	-	-	-	-	-	-
1.4 - Treasury: Credit controle	-	-	-	-	-	-	-	-	-
1.5 - Supply Chain Management	-	-	-	-	-	-	-	-	-
1.6 - Director: Finance	-	-	-	-	-	504	(504)	-100%	504
Vote 2 - Community Services	12 603	6 151	5 389	1 372	3 215	5 389	(2 174)	-40%	9 877
2.1 - Cemeteries	-	-	-	-	-	-	-	-	-
2.2 - Housing: Administration	-	-	-	-	-	-	-	-	-
2.3 - Library Services	-	-	-	-	-	-	-	-	504
2.4 - Fire Protection Services	696	-	670	667	667	670	(3)	0%	-
2.5 - Pine Forest : Administration	1 275	-	-	-	-	-	-	-	-
2.6-Klipriver Park: Administration	-	-	-	-	-	-	-	-	4 215
2.7-Community Halls And Facilities	917	-	-	-	-	-	-	-	-
2.8-Licensing & Regulation	-	-	-	-	-	-	-	-	-
2.9-Enviromental Protection	-	-	-	-	-	-	-	-	3 479
2.10-Parks	208	-	-	-	-	-	-	-	-
2.11-Traffic	-	-	504	-	240	504	(264)	-52%	-
2.12-Disaster Management	-	-	-	-	-	-	-	-	-
2.13-Social & Welfare Services	-	-	-	-	-	-	-	-	736
2.14-Sport Grounds	-	-	-	-	-	-	-	-	-
2.15-Recreational Land	7 573	5 456	3 479	388	1 988	3 479	(1 490)	-43%	-
2.16-Swimming Pools	-	-	-	-	-	-	-	-	-
2.17-Vehicle Licensing & Testing	-	-	-	-	-	-	-	-	472
2.18-L E D	1 934	696	736	317	319	736	(417)	-57%	-
2.19-Director: Community Services	(1)	-	-	-	-	-	-	-	472
Vote 3 - Corporate Services	3 630	900	472	250	446	472	(26)	-6%	30 015
3.1-Property Administration	-	-	-	-	-	-	-	-	-
3.2-Information Tecnology	636	300	472	250	446	472	(26)	-6%	-
3.3-Human Resources	-	-	-	-	-	-	-	-	-
3.5-Council Cost	850	600	-	-	-	-	-	-	-
3.5-Town Secretary	-	-	-	-	-	-	-	-	-
3.6-Tourism	-	-	-	-	-	-	-	-	-
3.7-Marketing & Communications	-	-	-	-	-	-	-	-	18 918
3.8-Thusong Centre	-	-	-	-	-	-	-	-	-
3.9-Administration	2 143	-	-	-	-	-	-	-	11 097
3.10-Director Corporate Services	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services	34 001	20 009	19 807	3 719	14 440	19 807	(5 368)	-27%	9 599
4.1-Building Regulations & Enforce	-	-	-	-	-	-	-	-	1 781
4.2-Electricity: Administration	1 093	11 097	11 097	2 460	7 475	11 097	(3 622)	-33%	1 500
4.3-Electricity: Street Lights	698	-	-	-	-	-	-	-	1 480
4.4-Mechanical Workshop	219	1 000	1 781	492	1 458	1 781	(323)	-18%	-
4.4-Public Toilets	-	1 500	1 500	164	164	1 500	(1 336)	-89%	889
4.5-Sewerage	7 841	889	1 480	417	1 395	1 480	(86)	-6%	2 170
4.7-Town Planning	-	-	-	-	-	-	-	-	889
4.8-Stormwater Management	6 627	889	889	-	889	889	-	-	-
4.9-Roads	9 062	889	2 170	186	2 169	2 170	(0)	0%	-
4.10-Solid Waste (Dumping Site)	-	-	-	-	-	-	-	-	-
4.11-Solid Waste (Garden)	-	-	-	-	-	-	-	-	-
4.12-Solid Waste (Removal)	1 359	-	-	-	-	-	-	-	889
4.13-Water Storage	-	2 855	-	-	-	-	-	-	-
4.14-Water Distribution	7 103	889	889	-	889	889	-	-	-
4.15-Director: Technical Services	-	-	-	-	-	-	-	-	-
Vote 5 - Municipal Manager									
5.1-Property & Legal Services	-	-	-	-	-	-	-	-	-
5.2-IDP	-	-	-	-	-	-	-	-	-
5.3-Project Management	-	-	-	-	-	-	-	-	-
5.4-Performance Management	-	-	-	-	-	-	-	-	-
5.5-Internal Audit	-	-	-	-	-	-	-	-	-
5.6-Municipal Manager	-	-	-	-	-	-	-	-	-
Total single-year capital expenditure	50 399	27 241	26 690	5 558	19 037	26 172	(7 135)	(0)	49 996
Total Capital Expenditure	66 944	89 244	82 189	12 980	69 698	81 671	(11 973)	(0)	121 225

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - Q4 Fourth Quarter

Description	2020/21	Budget Year 2021/22			Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	
R thousands					
ASSETS					
Current assets					
Cash	115 305	133 360	136 515	157 349	114 952
Call investment deposits	–	–	–	–	–
Consumer debtors	82 538	28 353	73 550	108 362	55 673
Other debtors	9 546	7 966	33 463	60 685	18 542
Current portion of long-term receivables	–	–	–	–	–
Inventory	9 963	11 602	9 694	8 653	9 963
Total current assets	217 352	181 281	253 223	335 049	199 130
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	9	–	–
Investment property	44 224	43 765	42 688	44 224	43 430
Investments in Associate	–	–	–	–	–
Property, plant and equipment	982 227	996 031	1 028 789	1 016 594	1 038 873
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	1 260	1 576	724	1 260	1 122
Other non-current assets	550	550	550	550	550
Total non current assets	1 028 261	1 041 921	1 072 761	1 062 628	1 083 975
TOTAL ASSETS	1 245 613	1 223 203	1 325 983	1 397 677	1 283 105
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1 587	–	598	326	1 587
Consumer deposits	9 080	7 976	8 732	10 433	8 732
Trade and other payables	58 906	115 836	108 489	102 275	110 393
Provisions	57 013	77 857	27 801	59 678	25 627
Total current liabilities	126 585	201 668	145 620	172 711	146 339
Non current liabilities					
Borrowing	1 188	2 588	1 592	1 188	188
Provisions	173 844	128 602	211 519	179 401	173 844
Total non current liabilities	175 032	131 189	213 111	180 589	174 032
TOTAL LIABILITIES	301 617	332 857	358 731	353 301	320 371
NET ASSETS	943 996	890 345	967 252	1 044 376	962 733
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	933 554	879 728	956 810	1 033 934	952 291
Reserves	10 442	10 618	10 442	10 442	10 442
TOTAL COMMUNITY WEALTH/EQUITY	943 996	890 345	967 252	1 044 376	962 733

The cash flows for the year to date are indicated in the following table:

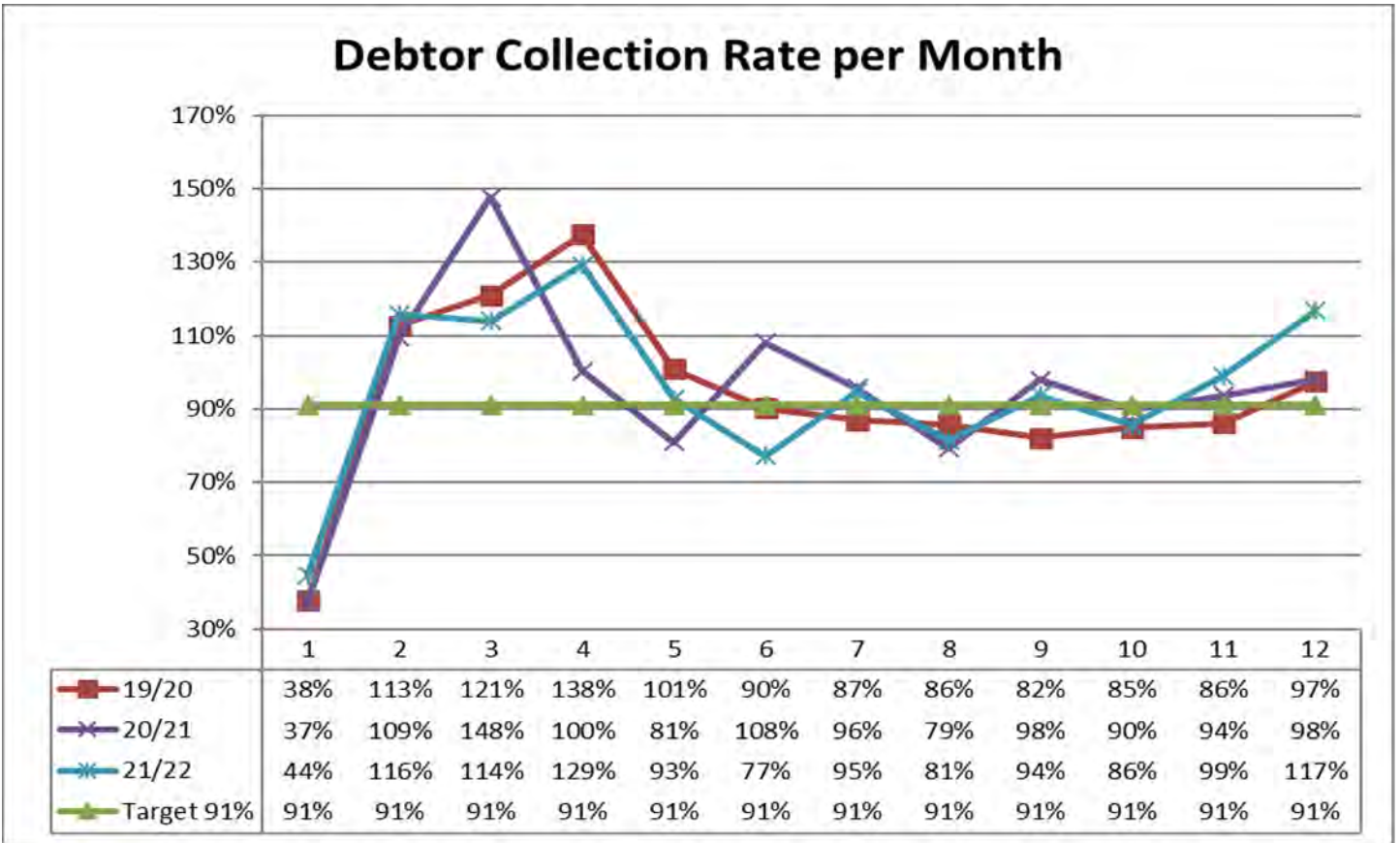
WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - Q4 Fourth Quarter

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	82 812	79 126	80 384	5 569	84 778	80 384	4 394	5%	80 384
Service charges	345 134	379 151	385 845	43 017	472 571	385 845	86 727	22%	385 845
Other revenue	859	27 756	15 377	3 490	22 784	15 377	7 407	48%	15 377
Government - operating	131 051	145 903	140 667	576	114 856	140 667	(25 811)	-18%	140 667
Government - capital	52 102	75 107	99 150	-	66 401	99 150	(32 749)	-33%	99 150
Interest	8 648	9 593	6 971	429	5 153	6 971	(1 818)	-26%	6 971
Dividends									
Payments									
Suppliers and employees	(546 597)	(604 934)	(624 822)	(54 192)	(659 609)	(624 822)	34 786	-6%	(624 822)
Finance charges	(226)	(461)	(461)	(12)	(29)	(461)	(432)	94%	(461)
Transfers and Grants	(22 351)	(25 603)	-	(252)	(2 854)	-	2 854		-
NET CASH FROM/(USED) OPERATING ACTIVITIES	51 431	85 636	103 110	(1 373)	104 051	103 110	75 359	73%	103 110
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	905	-	-	-	-	-	-		-
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-		-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments	-	-	-	-	-	-	-		-
Payments									
Capital assets	(66 944)	(89 094)	(81 950)	(11 539)	(75 369)	(81 950)	(6 581)	8%	(82 189)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(66 038)	(89 094)	(81 950)	(11 539)	(75 369)	(81 950)	(6 581)	8%	(82 189)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-		-
Borrowing long term/refinancing	-	-	-	-	-	-	-		-
Increase (decrease) in consumer deposits	849	-	-	543	1 129	-	1 129		-
Payments									
Repayment of borrowing	(1 331)	(1 000)	-	(109)	(237)	-	237		-
NET CASH FROM/(USED) FINANCING ACTIVITIES	(482)	(1 000)	-	434	892	-	(892)		892
NET INCREASE/ (DECREASE) IN CASH HELD	(15 089)	(4 459)	21 160	(12 478)	29 574	21 160			20 921
Cash/cash equivalents at beginning:	130 394	137 819	115 305		115 296	115 305			115 296
Cash/cash equivalents at month/year end:	115 305	133 360	136 465		144 870	136 465			136 217

The debtors age analysis per Income source and customer group is as follows:

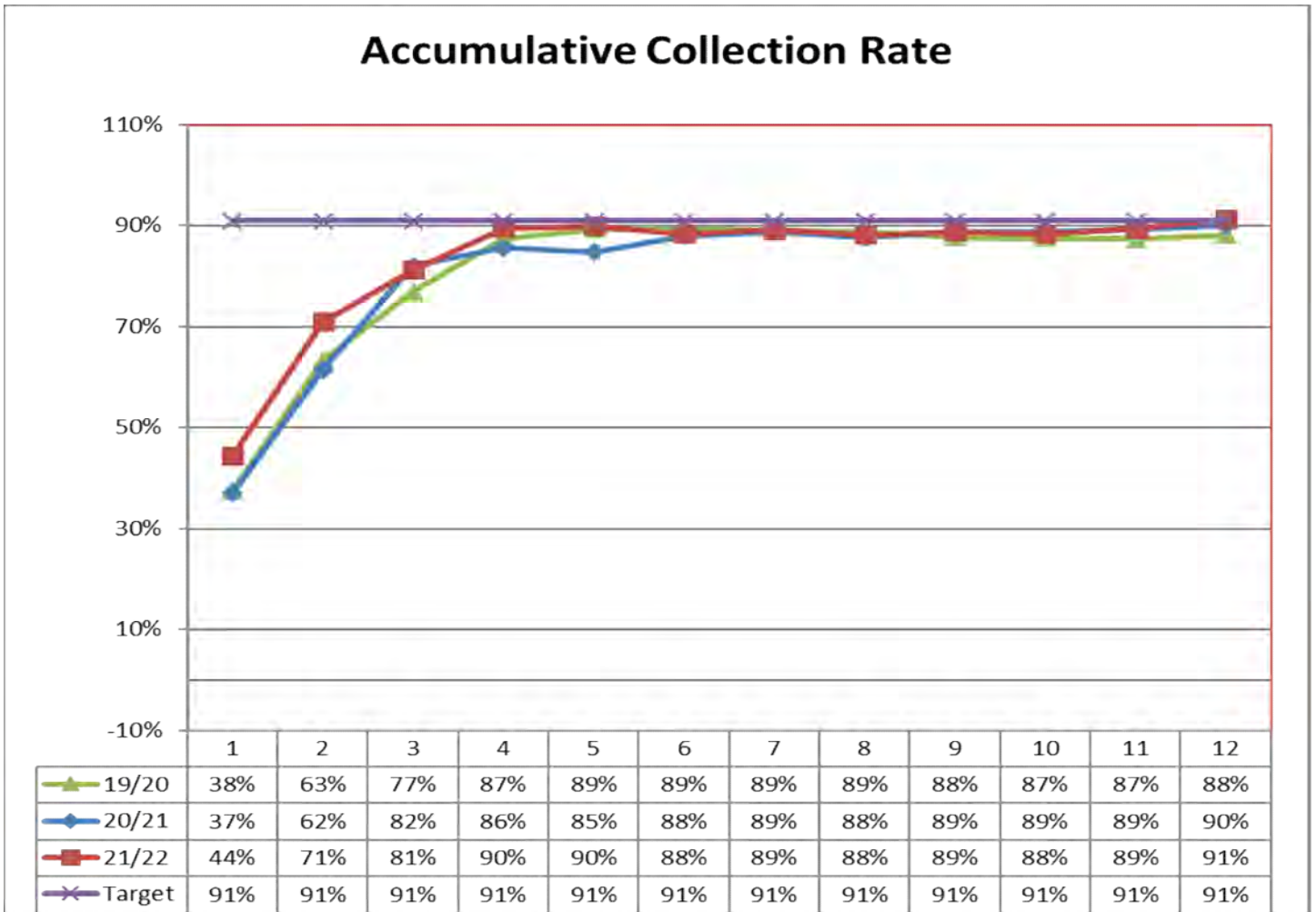
WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q4 Fourth Quarter

Description	NT Code	Budget Year 2021/22								Total	Total over 90 days
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr		
R thousands											
Debtors Age Analysis By Income Source											
Water	1200	11 080	1 762	1 714	1 683	1 857	1 508	9 133	70 619	99 357	84 801
Electricity	1300	21 614	695	890	496	381	255	1 301	3 552	29 184	5 985
Property Rates	1400	4 681	570	575	643	292	281	5 388	18 223	30 653	24 827
Waste Water Management	1500	8 289	1 085	1 124	989	944	911	5 100	36 829	55 270	44 772
Waste Management	1600	8 948	1 310	1 216	1 158	1 105	1 088	5 739	38 489	59 053	47 579
Property Rental Debtors	1700	184	13	13	13	12	12	72	1 204	1 522	1 313
Interest on Arrear Accounts	1810	1 260	118	138	164	152	194	1 848	52 474	56 347	54 832
Recoverable expenditure	1820	-	-	-	-	-	-	-	-	-	-
Other	1900	(5 482)	64	36	57	48	149	274	1 163	(3 691)	1 691
Total By Income Source	2000	50 574	5 617	5 706	5 201	4 792	4 398	28 856	222 552	327 696	265 800
Debtors Age Analysis By Customer Group											
Organs of State	2200	395	364	425	474	121	118	1 619	2 827	6 344	5 160
Commercial	2300	17 689	627	819	483	449	229	3 090	12 035	35 420	16 286
Households	2400	32 135	4 456	4 300	4 060	4 054	3 895	22 997	200 463	276 359	235 469
Other	2500	356	170	163	184	167	157	1 150	7 227	9 574	8 885
Total By Customer Group	2600	50 574	5 617	5 706	5 201	4 792	4 398	28 856	222 552	327 696	265 800



The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for June 2022 amounts to 117% in comparison to the previous year 98%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Junie 2022 117% beloop in vergelyking met die vorige jaar 98%.



The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 91% while the actual figure is 91%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 91%, terwyl die werklike syfer 91% beloop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q4 Fourth Quarter

Description	NT Code	Budget Year 2021/22								Total	Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year			
R thousands												
Creditors Age Analysis By Customer Type												
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	4 242	434	-	15	1	-	23	-	4 715	-	
Auditor General	0800	-	-	-	-	-	-	-	-	-	-	
Other	0900	-	-	-	-	-	-	-	-	-	-	
Total By Customer Type	1000	4 242	434	-	15	1	-	23	-	4 715	-	

Notes

Material increases in value of creditors' categories compared to previous month to be explained

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q4 Fourth Quarter

Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
R thousands								
Municipality				-		-	-	-
				-		-	-	-
				-		-	-	-
				-		-	-	-
-	-			-		-	-	-
TOTAL INVESTMENTS AND INTEREST				-		-	-	-

Operating and Capital transfers recognised as revenue are indicated in the following table:
Transfers are recognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q4 Fourth Quarter

Description	Budget Year 2021/22							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
RECEIPTS:								
Operating Transfers and Grants								
National Government:	2 210	2 210	-	4 167	2 210	1 957	88,6%	2 210
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5	-	-	-	2 617	-	2 617		-
Local Government Financial Management Grant [Schedule 5B]	1 550	1 550	-	1 550	1 550	-		1 550
Municipal Infrastructure Grant [Schedule 5B]	660	660	-	-	660	(660)	-100,0%	660
Provincial Government:	15 902	31 551	-	13 370	31 551	(18 181)	-57,6%	31 551
Specify (Add grant description)	9 703	10 536	-	10 536	10 536	-		10 536
Specify (Add grant description)	2 749	2 749	-	132	2 749	(2 617)	-95,2%	2 749
Specify (Add grant description)	850	250	-	250	250	-		250
Specify (Add grant description)	252	252	-	252	252	-		252
Specify (Add grant description)	-	1 600	-	1 600	1 600	-		1 600
Specify (Add grant description)	-	-	-	600	-	600		-
Specify (Add grant description)	2 348	14 374	-	-	14 374	(14 374)	-100,0%	14 374
Specify (Add grant description)	-	1 790	-	-	1 790	(1 790)	-100,0%	1 790
District Municipality:	-	240	-	-	240	(240)	-100,0%	-
All Grants	-	240	-	-	240	(240)	-100,0%	240
Other grant providers:	-	-	-	668	-	668		-
Foreign Government and International Organisations	-	-	-	668	-	668		-
Total Operating Transfers and Grants	18 112	34 001	-	18 205	34 001	(15 795)	-46,5%	33 761
Capital Transfers and Grants								
National Government:	57 082	57 082	-	57 742	57 082	660	1,2%	57 082
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	12 762	12 762	-	12 762	12 762	-		12 762
Municipal Infrastructure Grant [Schedule 5B]	24 320	24 320	-	24 980	24 320	660	2,7%	24 320
Regional Bulk Infrastructure Grant (Schedule 5B)	20 000	20 000	-	20 000	20 000	-		20 000
Provincial Government:	48 970	33 617	-	7 894	33 617	(25 723)	-76,5%	33 617
Specify (Add grant description)	800	800	-	-	800	(800)	-100,0%	800
Specify (Add grant description)	-	600	-	-	600	(600)	-100,0%	600
Specify (Add grant description)	24 540	4 125	-	2 709	4 125	(1 416)	-34,3%	4 125
Specify (Add grant description)	-	-	-	800	-	800		-
Specify (Add grant description)	23 630	28 092	-	4 385	28 092	(23 707)	-84,4%	28 092
District Municipality:	500	1 004	-	764	1 004	(240)	-23,9%	1 004
All Grants	500	1 004	-	764	1 004	(240)	-23,9%	1 004
Other grant providers:	-	-	-	-	-	-		-
Total Capital Transfers and Grants	106 552	91 703	-	66 400	91 703	(25 303)	-27,6%	91 703
TOTAL RECEIPTS OF TRANSFERS & GRANTS	124 664	125 704	-	84 606	125 704	(41 098)	-32,7%	125 464

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q4 Fourth Quarter

Description	Budget Year 2021/22							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	-	-	56	4 056	-	4 056		-
Operational Revenue:General Revenue:Equitable Share	-	-	-	-	-	-		-
Operational:Revenue:General Revenue:Fuel Levy	-	-	-	-	-	-		-
2014 African Nations Championship Host City Operating Grant [Schedule 5B]	-	-	-	-	-	-		-
Agriculture Research and Technology	-	-	6	2 860	-	2 860		-
Agriculture, Conservation and Environmental	-	-	-	-	-	-		-
Arts and Culture Sustainable Resource Management	-	-	50	1 196	-	1 196		-
Provincial Government:	-	-	-	7 856	-	7 856		-
Specify (Add grant description)	-	-	-	7 856	-	7 856		-
Specify (Add grant description)	-	-	-	-	-	-		-
All Grants	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:	-	-	56	11 911	-	11 911		-
Capital expenditure of Transfers and Grants								
National Government:	-	-	-	32 047	-	32 047		-
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	-	-	-	2 778	-	2 778		-
Municipal Infrastructure Grant [Schedule 5B]	-	-	-	16 562	-	16 562		-
Regional Bulk Infrastructure Grant (Schedule 5B)	-	-	-	12 708	-	12 708		-
Provincial Government:	-	-	-	9 954	-	9 954		-
Specify (Add grant description)	-	-	-	262	-	262		-
Specify (Add grant description)	-	-	-	4 125	-	4 125		-
Specify (Add grant description)	-	-	-	2	-	2		-
Specify (Add grant description)	-	-	-	5 565	-	5 565		-
Specify (Add grant description)	-	-	-	438	-	438		-
All Grants	-	-	-	438	-	438		-
Specify (Add grant description)	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants	-	-	-	42 439	-	42 439		-
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	-	-	56	54 351	-	54 351		-

In terms of section 12 of the Division of Revenue Act the municipality confirms that, based on internal controls, all grant funding has been received and spent in terms of the conditions attached thereto.

WC022 Witzenberg - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q4 Fourth Quarter					
Description	Ref	Budget Year 2021/22			
		Approved Rollover 2019/20	Monthly actual	YearTD actual	YTD variance
R thousands					YTD variance %
EXPENDITURE					
Operating expenditure of Approved Roll-overs					
National Government:		-	-	-	-
None		-	-	-	-
Provincial Government:		-	-	-	-
None		-	-	-	-
District Municipality:		-	-	-	-
None		-	-	-	-
Other grant providers:		-	-	-	-
None		-	-	-	-
Total operating expenditure of Approved Roll-overs		-	-	-	-
Capital expenditure of Approved Roll-overs					
National Government:		-	-	-	-
None		-	-	-	-
Provincial Government:		-	-	-	-
None		-	-	-	-
District Municipality:		-	-	-	-
None		-	-	-	-
Other grant providers:		-	-	-	-
None		-	-	-	-
Total capital expenditure of Approved Roll-overs		-	-	-	-
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS		-	-	-	-

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q4 Fourth Quarter

Summary of Employee and Councillor remuneration	Budget Year 2021/22							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	7 980	7 980	633	7 711	7 980	(269)	-3%	7 980
Pension and UIF Contributions	1 787	1 706	105	1 089	1 706	(617)	-36%	1 706
Medical Aid Contributions	335	335	6	122	335	(213)	-64%	335
Motor Vehicle Allowance	817	0	-	-	0	(0)	-100%	0
Cellphone Allowance	985	942	85	988	942	46	5%	942
Housing Allowances	43	43	-	15	43	(29)	-66%	43
Other benefits and allowances	59	0	-	-	0	(0)	-100%	0
Sub Total - Councillors	12 007	11 007	830	9 925	11 007	(1 082)	-10%	11 007
Senior Managers of the Municipality								
Basic Salaries and Wages	4 497	3 788	325	3 901	3 788	114	3%	3 788
Pension and UIF Contributions	925	925	29	343	925	(582)	-63%	925
Medical Aid Contributions	159	159	5	57	159	(102)	-64%	159
Overtime	-	-	-	-	-	-	-	-
Performance Bonus	1 052	1 052	-	682	1 052	(370)	-35%	1 052
Motor Vehicle Allowance	1 242	1 242	83	990	1 242	(252)	-20%	1 242
Cellphone Allowance	84	94	13	52	94	(42)	-45%	94
Housing Allowances	182	182	23	282	182	101	56%	182
Other benefits and allowances	136	136	4	106	136	(30)	-22%	136
Payments in lieu of leave	-	-	-	-	-	-	-	-
Long service awards	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	-	-	-	-	-	-	-	-
Sub Total - Senior Managers	8 276	7 577	482	6 413	7 577	(1 164)	-15%	7 577
Other Municipal Staff								
Basic Salaries and Wages	136 537	131 499	10 282	123 730	131 499	(7 769)	-6%	131 499
Pension and UIF Contributions	20 659	19 967	1 713	20 175	19 967	208	1%	19 967
Medical Aid Contributions	9 200	9 080	702	8 290	9 080	(790)	-9%	9 080
Overtime	10 906	11 131	1 659	18 744	11 131	7 612	68%	11 131
Performance Bonus	9 311	12 428	-	8 717	12 428	(3 711)	-30%	12 428
Motor Vehicle Allowance	5 309	5 915	505	5 928	5 915	13	0%	5 915
Cellphone Allowance	478	511	42	503	511	(8)	-2%	511
Housing Allowances	1 947	1 131	95	1 130	1 131	(1)	0%	1 131
Other benefits and allowances	5 175	3 777	420	4 902	3 777	1 125	30%	3 777
Payments in lieu of leave	1 050	3 043	-	3 109	3 043	65	2%	3 043
Long service awards	-	-	-	886	-	886	0%	-
Post-retirement benefit obligations	28 178	27 778	-	8 643	27 778	(19 135)	-69%	27 778
Sub Total - Other Municipal Staff	228 749	226 261	15 418	204 756	226 261	(21 505)	-10%	226 261
TOTAL SALARY, ALLOWANCES & % increase	249 032	244 844	16 730	221 094	244 844	(23 751)	-10%	244 844
TOTAL MANAGERS AND STAFF	237 025	233 837	15 900	211 169	233 837	(22 669)	-10%	233 837

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - Q4 Fourth Quarter

Description	Ref	Budget Year 2021/22											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget
Cash Receipts By Source													
Property rates		5 769	15 593	11 710	12 132	5 180	4 215	5 166	4 808	4 971	5 249	4 416	1 175
Service charges - electricity revenue		30 337	36 936	33 947	28 552	25 311	21 246	26 243	28 406	34 184	37 386	41 873	(26 420)
Service charges - water revenue		2 880	3 342	2 987	3 128	2 894	2 432	3 734	3 800	4 251	3 310	4 167	(5 084)
Service charges - sanitation revenue		1 789	2 310	1 912	5 727	2 288	1 507	2 414	2 484	1 627	2 376	2 057	(9 876)
Service charges - refuse		2 013	2 089	2 126	2 181	2 208	1 520	2 485	2 221	2 560	1 859	2 162	(4 035)
Service charges - other		-	-	3 044	(2 436)	60	1 525	(3 854)	135	353	(683)	151	2 392
Rental of facilities and equipment		91	77	334	513	374	219	435	320	500	256	194	(3 239)
Interest earned - external investments		221	237	164	136	448	192	665	716	181	262	1 502	2 248
Interest earned - outstanding debtors		0	-	-	-	-	-	-	-	-	-	-	(0)
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-
Fines		68	53	63	107	176	82	95	195	118	180	131	63
Licences and permits		487	50	325	1 612	3 641	391	88	1 092	99	593	348	(6 516)
Agency services		-	-	-	-	-	-	-	-	-	-	-	3 948
Transfer receipts - operating		-	-	-	-	-	251	472	322	243	238	139	140
Other revenue		44 521	6 061	483	4 627	629	26 854	3 489	1 858	29 633	179	402	(111 611)
Cash Receipts by Source		88 177	66 748	57 094	56 277	43 209	60 184	41 213	46 507	78 800	51 209	57 641	(17 816)
Other Cash Flows by Source													
Transfer receipts - capital		9 333	-	-	7 713	21 264	-	6 550	-	21 276	-	264	32 749
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-
Short term loans		-	-	-	-	-	-	-	-	-	-	-	(1 000)
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-
Increase in consumer deposits		(10)	21	10	61	93	30	8	240	55	27	50	8 146
Receipt of non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-
Receipt of non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-
Change in non-current investments		(80 000)	-	-	20 000	20 000	(60 000)	20 000	20 000	-	-	60 000	-
Total Cash Receipts by Source		17 500	66 769	57 104	84 052	84 566	214	67 771	66 746	100 132	51 236	117 955	22 078
Cash Payments by Type													
Employee related costs		14 974	14 718	15 104	17 148	24 682	15 513	17 480	14 640	17 981	15 897	16 269	38 628
Remuneration of councillors		936	955	938	938	706	871	827	829	836	835	865	(9 534)
Interest paid		-	-	1	-	-	16	0	-	-	-	-	444
Bulk purchases - Electricity		32 051	38 254	33 727	20 676	19 030	18 436	19 488	25 239	27 576	33 071	29 241	(7 000)
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-	-	-	-	-
Other materials		1 474	451	1 001	1 736	1 449	1 711	1 846	994	1 441	1 094	1 720	-
Contracted services		2 677	5 053	4 894	756	6 160	1 153	940	1 740	4 084	3 174	2 278	(32 910)
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-
Grants and subsidies paid - other		54	54	561	279	-	969	(206)	15	124	653	102	109 398
General expenses		8 745	2 054	7 801	8 141	2 691	5 184	2 687	2 986	4 089	3 835	3 765	(51 976)
Cash Payments by Type		60 910	61 539	64 024	49 674	54 719	43 852	43 061	46 443	56 131	58 559	54 240	47 050
Other Cash Flows/Payments by Type													
Capital assets		1 867	4 551	3 912	232	2 924	5 999	5 214	11 378	7 706	12 229	7 819	18 359
Repayment of borrowing		(2)	-	21	-	-	109	-	-	-	-	-	(128)
Other Cash Flows/Payments		(467)	(1 693)	1 461	935	4 680	93	1 084	4 186	1 256	1 998	1 352	(14 885)
Total Cash Payments by Type		62 307	64 397	69 419	50 841	62 323	50 053	49 359	62 007	65 093	72 785	63 410	50 396
NET INCREASE/(DECREASE) IN CASH HELD		(44 807)	2 372	(12 315)	33 211	22 243	(49 839)	18 412	4 740	35 039	(21 549)	54 545	(28 317)
Cash/cash equivalents at the month/year beginning:		115 296	70 489	72 861	60 546	93 757	116 001	66 162	84 574	89 314	124 352	102 804	157 349
Cash/cash equivalents at the month/year end:		70 489	72 861	60 546	93 757	116 001	66 162	84 574	89 314	124 352	102 804	157 349	129 031

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q4 Fourth Quarter									
Month	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	-	3 528	4 680	1	1	4 680	4 679	100,0%	0%
August	970	5 053	5 555	4 632	4 633	10 235	5 602	54,7%	5%
September	2 309	7 122	6 322	3 700	8 333	16 557	8 224	49,7%	9%
October	3 822	10 136	8 474	217	8 550	25 031	16 481	65,8%	10%
November	7 006	10 136	8 474	2 677	11 227	33 504	22 277	66,5%	13%
December	3 969	8 647	7 197	5 676	16 903	40 702	23 799	58,5%	19%
January	4 376	3 528	4 680	8 436	25 339	45 381	20 043	44,2%	28%
February	4 502	5 053	5 555	6 403	31 741	50 937	19 195	37,7%	36%
March	15 227	7 122	6 322	7 601	39 343	57 258	17 916	31,3%	44%
April	2 003	10 136	8 474	10 559	49 902	65 732	15 830	24,1%	
May	6 929	10 136	8 474	6 816	56 718	74 206	17 488	23,6%	64%
June	65 951	8 647	7 983	12 980	69 698	82 189	12 491	15,2%	0
Total Capital expenditure	117 064	89 244	82 189	69 698					

MUNICIPALITY WITZENBERG

**Report: Withdrawals from Municipal Bank Accounts
Quarter ending June 2022**

Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

MFMA Section	Item Description	Income	Income	Income	Expenditure	Expenditure	Expenditure	Income	Expenditure	Total YTD	Total YTD
		transactions April 2022	transactions May 2022	transactions June 2022	transactions April 2022	transactions May 2022	transactions June 2022	YTD transactions Quarter 4	YTD transactions Quarter 4	Income	Expenditure
								R	R	R	R
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)							-	-	-	-
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-	-	-
11(1) (d)	Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals)							-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state: - VAT	-	-	-	4 981 010	4 598 968	4 437 322	-	14 017 300	-	47 815 672
	- Agency fees, for example motor registration, drivers licence, etc.	-	-	-	-	-	-	-	-	-	-
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state							-	-	-	-
11(1) (f)	Refund of money incorrectly paid into bank account							-	-	-	-
11(1) (g)	Refund of guarantees, sureties & security deposits	-145 912	-185 252	-981 936	96 569	87 370	89 290	-1 313 100	273 229	-3 236 245	990 707
		-145 912	-185 252	-981 936	5 077 579	4 686 338	4 526 613	-1 313 100	14 290 529	-3 236 245	48 806 379
								YTD Transactions Quarter 4			
11(1) (h)	Cash management and investment purposes:							-			
	- Realised	-	-60 000 000	-				-140 000 000			
	- Made	-	-	-				140 000 000			
	- Net movement	-	-60 000 000	-				-			

WITZENBERG MUNICIPALITY

Report: Expenditure on Staff & Councillor Benefits - YTD Act Jun

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2021/2022	Amended Budget 2021/2022	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	141 041 480	135 293 742	127 633 006	94,34%
66(b)	Contributions to pension funds and medical aid	30 936 493	30 123 989	28 863 361	95,82%
66(c)	Travel, accomodation and subsistence	6 311 617	7 156 758	6 917 767	96,66%
66(d)	Housing benefits and allowances	2 128 202	1 312 416	1 412 182	107,60%
66(e)	Overtime	10 905 523	11 131 211	18 743 785	168,39%
66(f)	Loans and advances	0	0	0	0,00%
66(g)	Other type of benefit or allowances related to staff	45 157 965	48 222 886	28 859 394	59,85%
	Sub - Total (Staff Benefits)	R 236 481 280	R 233 241 002	R 212 429 496	91,08%
Councillor Benefits					
MAY	Mayor	950 014	688 674	655 035	95,12%
DM	Deputy Mayor	735 490	634 041	558 702	88,12%
SP	Speaker	736 281	589 502	612 778	103,95%
MCM	Mayoral Committee members	2 680 795	2 345 124	2 215 786	94,48%
CLLR	Other Councillors	4 782 254	4 708 833	4 671 723	99,21%
MED	Medical aid contributions	335 140	335 140	122 099	36,43%
PEN	Pension fund contributions	1 786 975	1 705 647	1 088 849	63,84%
WARD	Ward Committee Allowance	1 012 194	570 394	551 000	96,60%
	Sub - Total (Councillors' Benefits)	13 019 143	R 11 577 355	R 10 475 972	90,49%
Total Councillor and Staff Benefits		R 249 500 423	R 244 818 357	R 222 905 467	91,05%

Total Cost Savings Disclosure in the In-Year and Annual Report
Quarter ended: June 2022
Witzenberg Municipality

Measures	Budget 2021-2022	Budget 2022-2023	July	August	September	October	November	December	January	February	March	Q1	Q2	Q3	Total YTD	June 2022 Total YTD	YTD Variance	Savings (Budget - Total YTD)
Use of Consultants	22 111 478	10 979 771	49 309	102 515	1 719 687	73 748	1 074 027	158 036	16 799	549 101	1 608 433	1 871 511	1 305 811	2 174 333	9 478 013	20 946 229	11 468 215	1 501 758
Travel and subsistence	1 153 877	776 194	9 967	9 269	12 319	18 087	36 701	10 490	7 323	41 080	31 778	31 555	65 278	80 181	263 725	244 909	-18 816	512 469
Domestic Accomodation	279 785	173 935	-	1 800	-	174	278	-	-	13 643	-	1 800	452	13 643	77 864	16 931	-60 933	96 071
Sponsorships, events and catering	810 000	72 000	-	-	-	1 970	-	2 789	2 950	7 361	6 770	-	4 759	17 081	42 537	671 270	628 733	29 463
Communication	3 103 628	3 309 614	179 568	73 429	224 624	363 760	67 996	232 938	204 955	247 564	283 115	477 621	664 693	735 634	2 677 502	2 605 128	-72 374	632 112
Printing, Publications and Boo	979 474	1 081 058	-	97 567	122 227	72 033	4 308	75 423	65 866	62 713	70 429	219 794	151 764	199 008	871 065	356 820	-514 245	209 993
Entertainment	104 110	49 257	-	-	-	-	303	-	-	-	-	-	303	-	1 490	1 539	49	47 767
TOTAL	29 593 440	17 453 266	245 810	315 238	2 146 666	540 909	1 211 925	610 118	349 261	950 714	2 138 723	2 707 714	2 362 952	3 438 699	14 166 142	25 549 247	11 383 105	3 287 124

***YTD variance is calculated based upon a comparison between the current year year-to-date expenditure items and the comparative information for the same period in the prior year.*

****Savings were calculated based upon a comparison between the current year year-to-date expenditure items and the amended budget as well the difference between the current and prior year budget.*



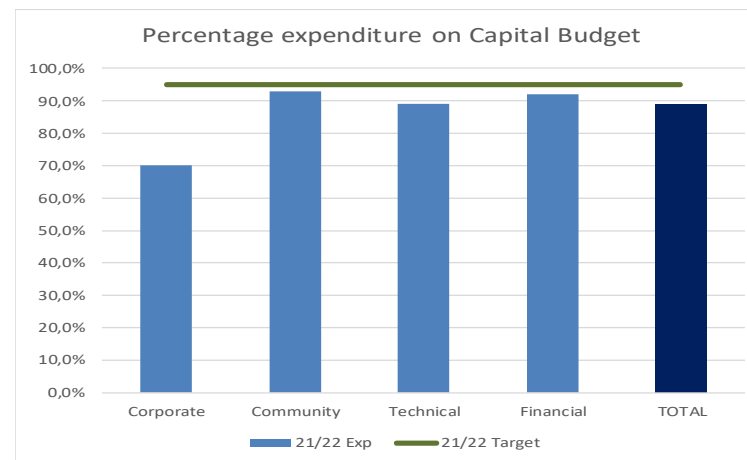
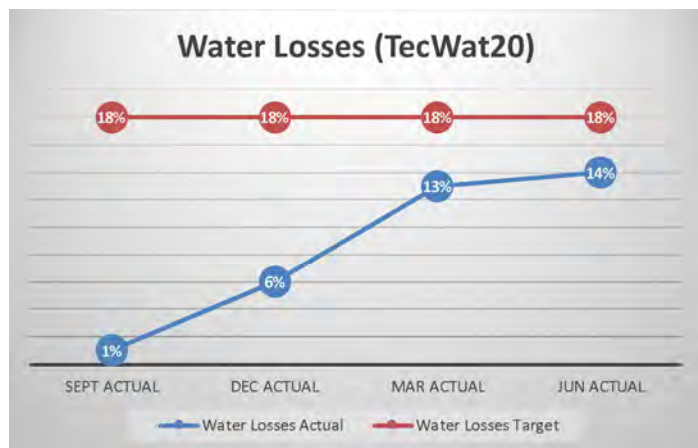
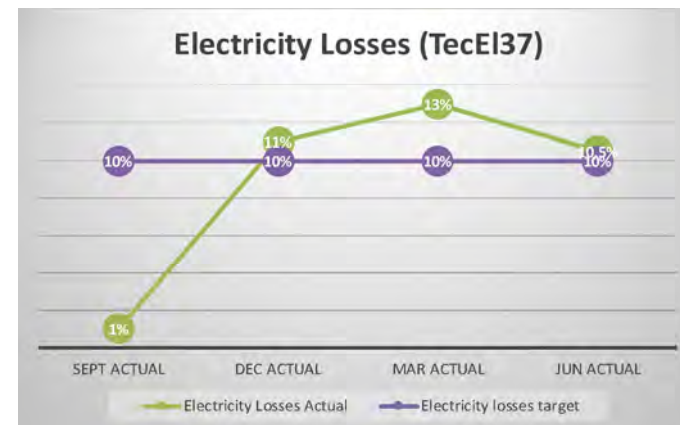
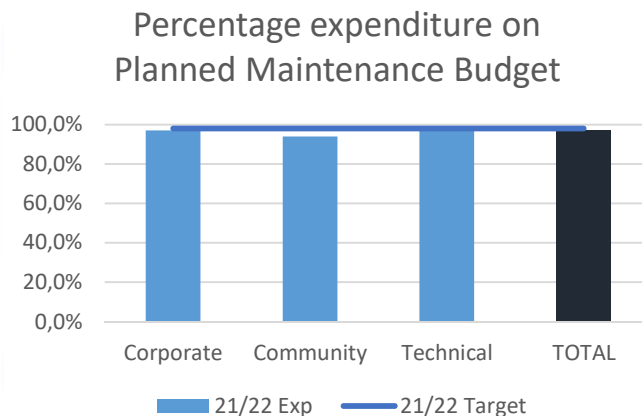
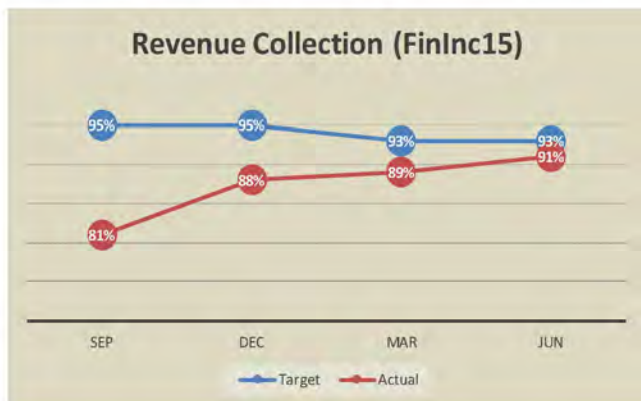
WITZENBERG MUNICIPALITY

QUARTERLY PERFORMANCE REPORT: 4th QUARTER
2021/22

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN TOP LAYER

SUMMARY

- Under-performance of indicators relates mainly with Capital expenditure with reasons as explained in the report.
- Outstanding debtors are the main reason for poor revenue collection and strict application of Credit Control Policy is required.
- Note that results are preliminary and subject to change. Final results to be included in 2021/22 Annual Report with approved financial statements.



Municipal Key Performance Area	Municipal Objective	Ref	Key Performance Indicator	Annual Target 2021/22	Annual Result 2021/22	Reason if target not achieved	Corrective Measures
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department.	98%	97%	Preliminary calculation. Actual as from Financial Statements to be included in Annual Performance Report. R 234 000 underspent on budget of R 7,7m. Main reason being saving on LED project with regards to service connections at LED HUB.	Monitoring across departments to utilize savings effectively.
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecDir3	Percentage expenditure on capital budget by Technical Directorate.	95%	89%	Preliminary calculation. Actual as from Financial Statements to be included in Annual Performance Report. The Van Breda project was delayed due to the fact that the consultant made design errors, The Vredebes electrification project could not be completed due to the fact that no top structures were built, the Wolseley ablation project was delayed due to the court order issued against NT re tenders.	Construction programme on Van Breda bridge to be adjusted. Top structures to be built at Vredebes to ensure electrification project can continue, the Contractor for the Wolseley ablation block has been appointed.
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecEl37	Percentage of unaccounted electricity losses.	10%	10,5%	Preliminary calculation as final invoices from Eskom still outstanding at time of report.	
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecEl60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	95%	100%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecRo7	Kilometres of roads upgraded & rehabilitated.	4	0,6	Funds for Bid 08/2/18/5: ROADS AND STORMWATER MAINTENANCE redirected with the adjustment budget with the result that the original target could not be achieved.	That target be adjusted with budget changes during adjustment budget
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	95%	100%		

Municipal Key Performance Area	Municipal Objective	Ref	Key Performance Indicator	Annual Target 2021/22	Annual Result 2021/22	Reason if target not achieved	Corrective Measures
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecRef46	Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	7	7		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat20	Percentage of unaccounted water losses.	18%	14%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat21	Percentage compliance with drinking water quality standards	98%	100%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat36	Percentage of valid water connection applications connected by reporting period end	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecDir2	Number of subsidised serviced sites developed.	500	529		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecEl36	Percentage of houses in a subsidised housing project connected to the electrical network.	95%	N/A	No houses constructed during period	
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecSan13	Percentage of households in demarcated informal areas with access to a communal toilet facility. services points (toilets).	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	95%	100%		

Municipal Key Performance Area	Municipal Objective	Ref	Key Performance Indicator	Annual Target 2021/22	Annual Result 2021/22	Reason if target not achieved	Corrective Measures
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecWat22	Percentage of households in demarcated informal areas with access to a water point (tap) points (taps).	95%	100%		
2. Governance	2.1 Support institutional development & transformation	CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	4	4		
2. Governance	2.1 Support institutional development & transformation	CorpHR13	Percentage budget spend on the implementation of the Workplace Skills Plan	96%	93%	The total number of employees participating in certain skills tenders was less than anticipated.	Ensure that all identified Employees attend training
2. Governance	2.2 Financial Viability	FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	1 Unqualified Report	1		
2. Governance	2.2 Financial Viability	FinFAdm10	Financial viability expressed as Debt-Coverage ratio	350	393		
2. Governance	2.2 Financial Viability	FinFAdm11	Financial viability expressed outstanding service debtors	60%	70%	Increase in outstanding debtors	Ensure compliance to Credit Control Policy. Consider write off of irrecoverable debt
2. Governance	2.2 Financial Viability	FinFAdm9	Financial viability expressed as Cost-Coverage ratio	2,8	3,41		
2. Governance	2.2 Financial Viability	FinInc15	Increased revenue collection	93%	91%	Increase in outstanding debtors	Ensure compliance to Credit Control Policy. Consider write off of irrecoverable debt

Municipal Key Performance Area	Municipal Objective	Ref	Key Performance Indicator	Annual Target 2021/22	Annual Result 2021/22	Reason if target not achieved	Corrective Measures
2. Governance	2.2 Financial Viability	MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	98%	97%	Planned maintenance budget of R 7,9m of which R 260 000 was unspent due to delays in procurement process and savings at year end. Preliminary calculation. Actual as from Financial Statements to be included in Annual Performance Report	
2. Governance	2.2 Financial Viability	MM2	Percentage spend on Capital Budget for the whole municipality.	95%	89%	The Van Breda project was delayed due to a redesign required, The Vredebes electrification project could not be completed due to the fact that no top structures were built, the Wolseley ablation project was delayed due to the court order issued against NT re tenders. Preliminary calculation. Actual as from Financial Statements to be included in Annual Performance Report	Construction programme on Van Breda bridge to be adjusted. Top structures to be built at Vredebes to ensure electrification project can continue, the Contractor for the Wolseley ablation block has been appointed.
2. Governance	2.3 Strengthen relations	ComSoc49	Number of meetings with intergovernmental partners.	12	12		
2. Governance	2.3 Strengthen relations	MMIDP9	Number of IDP community engagements held.	14	14		
3. Community Services	3.1 Provide & maintain facilities	ComAm34	Report on annual customer satisfaction survey on community facilities.	1	1		
3. Community Services	3.1 Provide & maintain facilities	ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	98%	94%	On the total budget of R 454 375, an amount of R 28 492 was not spent. Preliminary calculation. Actual as from Financial Statements to be included in Annual Performance Report	
3. Community Services	3.1 Provide & maintain facilities	ComDir2	Percentage expenditure on capital budget by Community Directorate.	95%	93%	Preliminary calculation. Actual as from Financial Statements to be included in Annual Performance Report. Savings on Flood light project contributed to underspending. Delay in procurement processes main reason.	Projects to be completed by end of July 2022.

Municipal Key Performance Area	Municipal Objective	Ref	Key Performance Indicator	Annual Target 2021/22	Annual Result 2021/22	Reason if target not achieved	Corrective Measures
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes &	ComHS14	Number of housing opportunities provided per year - top structures.	0		No target for current year.	
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes &	ComHS15	Number of rental stock transferred.	30	35		
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes &	ComLed8	The number of jobs created through the municipality's local economic development initiatives including capital projects.	400	404		
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes &	ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	4500	3111		
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes &	ComSoc42	Number of engagements with target groups with the implementation of social development programmes	20	34		
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment	ComLed19	Quarterly report on investment incentives implemented.	4	4		
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment	ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	4	4		
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment	ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	4	4		



**Monthly Budget Statement Report
Section 71 for March 2022**

**Financial data is in respect of the period
1 July 2021 to 30 June 2022**

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, spending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section. This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;*
- (b) actual borrowings;*
- (c) actual expenditure, per vote;*
- (d) actual capital expenditure, per vote;*
- (e) the amount of any allocations received;*
- (f) actual expenditure on those allocations, excluding expenditure on—*
 - (i) its share of the local government equitable share; and*
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and*
- (g) when necessary, an explanation of—*
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;*
 - (ii) any material variances from the service delivery and budget implementation plan; and*
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.*

(2) The statement must include—

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and*
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).*

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

- (a) werklike inkomste per bron van inkomste;*
- (b) werklike lenings;*
- (c) die werklike uitgawes per stem;*
- (d) die werklike kapitaalbesteding, per stem;*
- (e) die bedrag van enige toekennings ontvang;*
- (f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op*
 - (i) sy deel van die plaaslike regering billike deel;*
 - (ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en*
 - (g) wanneer dit nodig is, 'n verduideliking van—*
 - (i) enige wesenslike afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;*
 - (ii) enige wesenslike afwykings van die dienslewering en begrotings implementeringsplan;*
 - (iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.*

(2) Die staat moet die volgende insluit-

- (a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en*
- (b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).*

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die

the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The unwillingness / inability of government departments to pay their municipal accounts was a big concern. However department are slowing starting to make payment. The debt is in excess of R6.8 million in comparison to the prior month figure of R7.08 million.

The monthly billing was also done as scheduled and during this process 19 376 accounts amounting to R 45.1 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 6.03 million in comparison to a cost of R4.9 million for the same month during the prior financial year.

The indigent cost to the municipality for the month amounts to R 1.7 million in comparison to the prior month figure of R1.6 million

The accumulated debtor's collection target for the year is 94%, and the actual accumulated year to date debtor's collection is 89% in comparison to a rate of 89% for the same month in the previous year.

The municipality issued orders to the value of R 20.6 million of which R 1.3 million was in terms of deviations.

The municipality currently has R 126 million in its primary bank account and investments to the value of R60 million. The bank balance at the end of the previous month was R90 million with investments to the value of R60 million.

The calculated cost coverage ratio of the municipality as at the end of March 2022 is 2.28 months.

B RECOMMENDATION

It is recommended that council take cognisance of the quarterly budget assessment for the month of March 2022 .

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die onwilligheid / onvermoë van staats departemente om hulle munisipale rekeninge te betaal was 'n groot bekommernis. Departemente is stadig besig om hul betalings te maak. Die skuld beloop tans R6,8miljoen in vergelyking met die vorige maand syfer van R7.08 miljoen.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 19 376 rekeninge ten bedrae van R 45.1 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 6.03 miljoen en was R4.9 miljoen vir dieselfde maand gedurende die vorige finansiële jaar.

Die deernis subsidies vir die maand beloop R 1.7 miljoen in vergelyking met die vorige maand syfer van R1.6 miljoen.

Die opgehoopte debiteure verhouding se teiken vir die jaar is 94%, en die werklike jaar tot op datum invordering is 89% in vergelyking met 89% vir dieselfde maand in die vorige finansiële jaar.

Bestellings ter waarde van R 20.6 miljoen uitgereik, waarvan R 1.3 miljoen ten opsigte van afwykings is.

Die munisipaliteit het R 126 miljoen in die primêre bankrekening en beleggings ter waarde van R60 miljoen. Die bankbalans aan die einde van die vorige maand was R90 miljoen en daar was R60 miljoen op belegging.

Die berekende koste dekking verhouding van die munisipaliteit soos aan die einde van Maart 2022 is 2.28 maande.

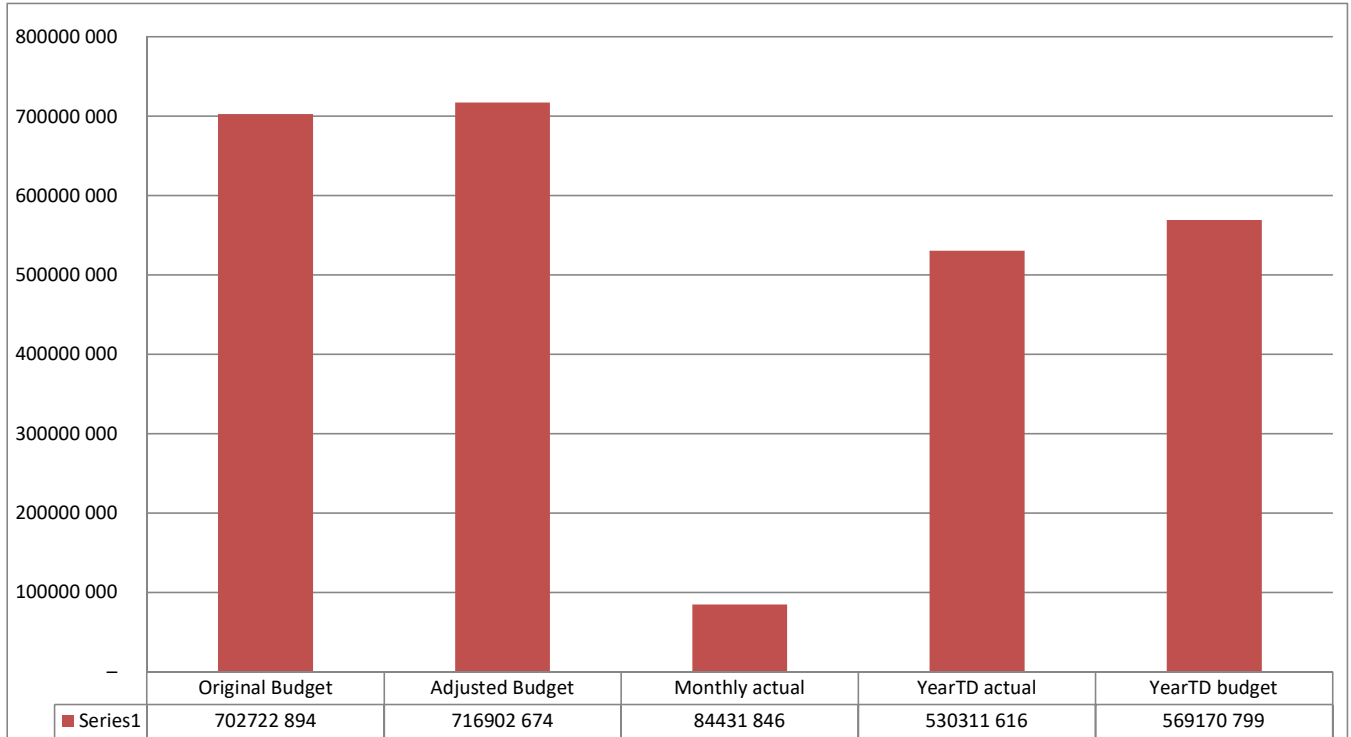
B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Maart 2022 .

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiële inligting:

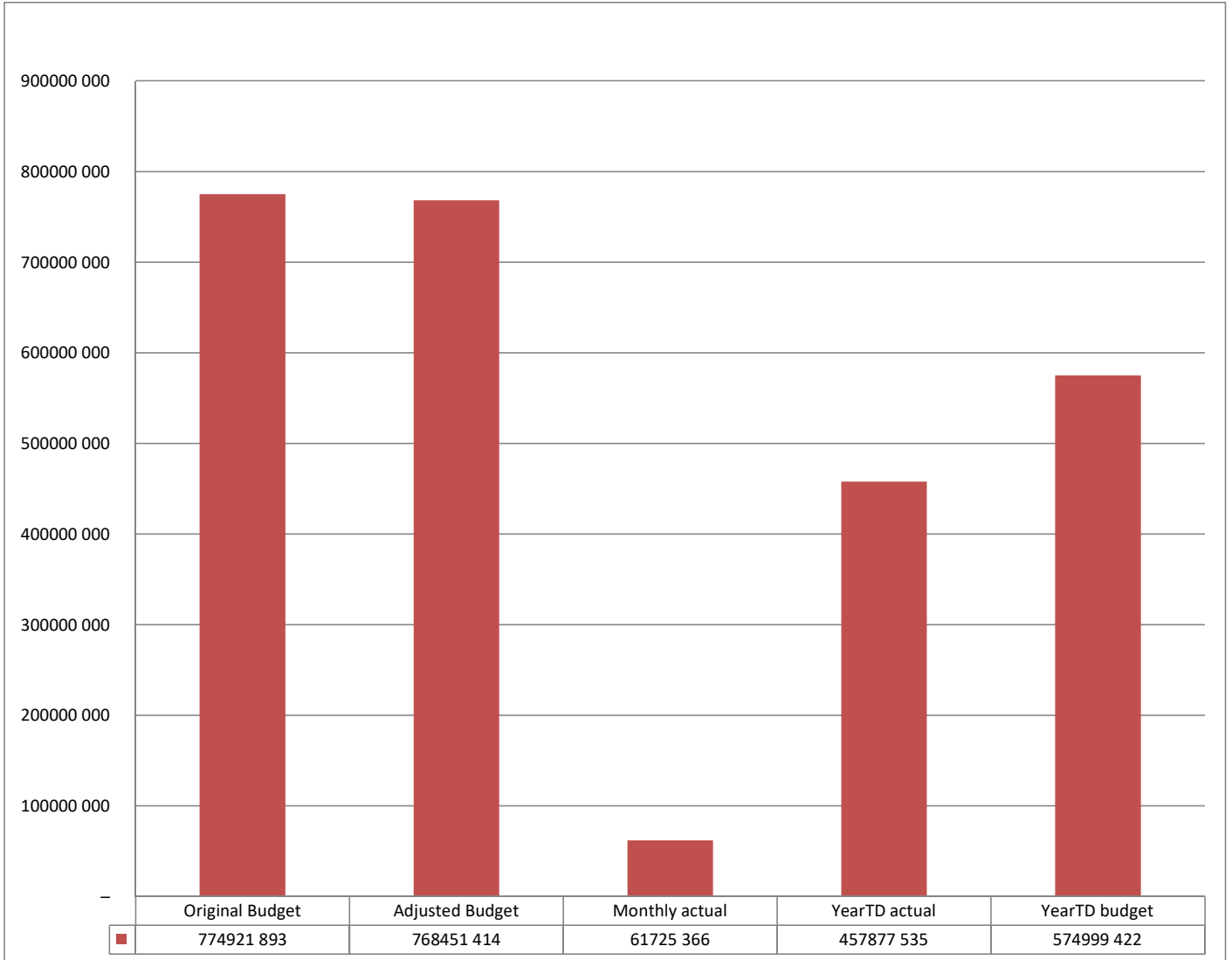
TOTAL OPERATIONAL REVENUE



For the period 1 July 2021 to 31 March 2022, 73,97% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2021 tot 31 Maart 2022, is 73,97% van die begrote operasionele inkomste gehêf.

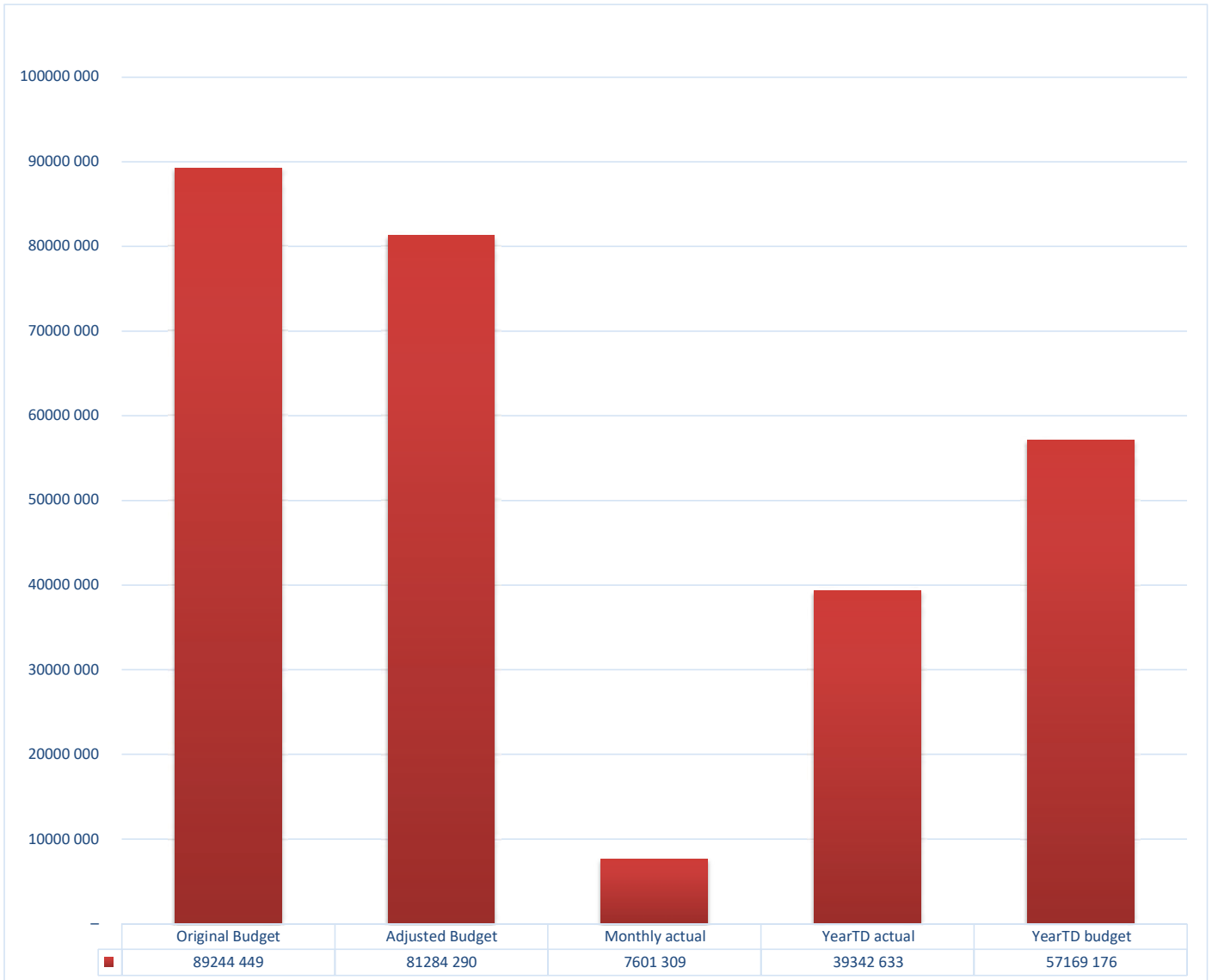
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2021 to 31 March 2022, 59,58% of the budgeted operational expenditure was incurred.

Vir die periode 1 Julie 2021 tot 31 Maart 2022, is 59,58% van die begrote operasionele uitgawes aangegaan.

CAPITAL EXPENDITURE



For the period 1 July 2021 to 31 March 2022, 48,4% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2021 tot 31 Maart 2022, is 48,4% van die begrote kapitale uitgawes aangegaan.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 March 2022.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M09 March

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	80 674	83 290	83 290	4 609	74 938	70 400	4 537	6%	83 290
Service charges	376 201	413 772	422 772	37 935	307 491	312 717	(5 227)	-2%	422 772
Investment revenue	3 079	6 990	6 990	181	3 171	5 242	(2 070)	-39%	6 990
Transfers recognised - operational	131 244	145 903	148 892	35 143	107 978	139 604	(31 626)	-23%	148 892
Other own revenue	31 961	52 768	54 959	6 563	36 734	41 208	(4 474)	-11%	54 959
transfers and contributions)	623 159	702 723	716 903	84 432	530 312	569 171	(38 859)	-7%	716 903
Employee costs	201 544	237 025	235 189	18 664	159 467	176 371	(16 904)	-10%	235 189
Remuneration of Councillors	9 897	12 007	11 007	836	7 396	8 252	(856)	-10%	11 007
Depreciation & asset impairment	32 145	39 729	39 729	7 273	22 351	29 784	(7 434)	-25%	39 729
Finance charges	4 522	8 696	8 690	-	76	6 515	(6 438)	-99%	8 690
Materials and bulk purchases	252 216	300 766	305 453	25 054	187 196	229 007	(41 810)	-18%	305 453
Transfers and grants	6 534	25 603	23 665	129	1 630	17 749	(16 119)	-91%	23 665
Other expenditure	139 238	151 096	144 718	9 769	79 761	107 322	(27 560)	-26%	144 718
Total Expenditure	646 096	774 922	768 451	61 725	457 878	574 999	(117 122)	-20%	768 451
Surplus/(Deficit)	(22 937)	(72 199)	(51 549)	22 706	72 434	(5 829)	78 263	-1343%	(51 549)
Transfers recognised - capital	52 267	74 937	69 620	21 541	36 895	65 416	(28 521)	-44%	69 620
Contributions & Contributed assets	898	170	170	33	263	127	135	106%	170
& contributions	30 227	2 908	18 241	44 281	109 592	59 715	49 877	84%	18 241
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	30 227	2 908	18 241	44 281	109 592	59 715	49 877	84%	18 241
Capital expenditure & funds sources									
Capital expenditure	66 944	89 244	81 284	7 601	39 343	57 169	(17 827)	-31%	81 284
Capital transfers recognised	52 768	75 087	69 277	7 497	37 197	48 164	(10 967)	-23%	69 277
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	14 175	14 157	12 007	105	2 146	9 006	(6 860)	-76%	12 197
Total sources of capital funds	66 944	89 244	81 284	7 601	39 343	57 169	(17 827)	-31%	81 474
Financial position									
Total current assets	217 352	181 281	199 130		341 019				199 130
Total non current assets	1 028 261	1 041 921	1 083 975		1 045 253				1 083 975
Total current liabilities	126 585	201 668	146 339		159 409				146 339
Total non current liabilities	175 032	131 189	174 032		173 284				174 032
Community wealth/Equity	943 996	890 345	962 733		1 053 579				962 733
Cash flows									
Net cash from (used) operating	51 431	85 636	97 574	42 689	112 246	95 086	17 160	18%	97 574
Net cash from (used) investing	(66 038)	(89 094)	(96 927)	(7 706)	(103 570)	(59 158)	(44 412)	75%	(96 927)
Net cash from (used) financing	(482)	(1 000)	(1 000)	55	381	-	381		381
end	115 305	133 360	114 952	-	124 352	151 233	(26 881)	-18%	114 943
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	55 983	5 846	4 894	4 872	4 491	4 363	27 951	211 145	319 546
Creditors Age Analysis									
Total Creditors	869	576	-	-	-	-	-	-	1 445

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M09 March

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
<i>Governance and administration</i>	94 586	110 918	113 730	6 669	86 726	93 547	(6 821)	-7%	113 730
Executive and council	13	-	600	(1)	19	450	(431)	-96%	600
Finance and administration	94 573	110 918	113 130	6 670	86 707	93 097	(6 390)	-7%	113 130
Internal audit	-	-	-	-	-	-	-		-
<i>Community and public safety</i>	155 479	171 710	174 355	39 717	127 402	158 204	(30 802)	-19%	174 355
Community and social services	128 957	120 006	122 331	34 721	107 387	119 136	(11 749)	-10%	122 331
Sport and recreation	9 314	1 661	2 734	1 906	7 037	2 050	4 987	243%	2 734
Public safety	16 929	26 158	26 713	3 075	12 867	20 027	(7 160)	-36%	26 713
Housing	278	23 884	22 577	15	111	16 991	(16 880)	-99%	22 577
<i>Economic and environmental services</i>	16 878	25 287	19 692	5 758	8 717	15 102	(6 385)	-42%	19 692
Planning and development	4 244	2 365	2 937	193	1 289	2 367	(1 079)	-46%	2 937
Road transport	12 634	22 907	16 742	5 565	7 428	12 725	(5 296)	-42%	16 742
Environmental protection	-	14	14	-	0	11	(10)	-98%	14
<i>Trading services</i>	409 304	469 795	478 795	53 857	344 508	367 770	(23 262)	-6%	478 795
Energy sources	274 353	334 664	338 664	30 688	229 652	252 169	(22 516)	-9%	338 664
Water management	52 476	72 201	72 201	13 975	50 137	61 656	(11 520)	-19%	72 201
Waste water management	49 259	27 843	30 843	2 505	27 897	24 365	3 532	14%	30 843
Waste management	33 216	35 087	37 087	6 689	36 822	29 580	7 242	24%	37 087
Total Revenue - Functional	676 323	777 830	786 693	106 006	567 470	634 714	(67 245)	-11%	786 693
Expenditure - Functional									
<i>Governance and administration</i>	122 905	145 004	147 809	10 274	85 750	110 715	(24 965)	-23%	147 809
Executive and council	23 838	29 621	30 257	1 807	15 852	22 684	(6 832)	-30%	30 257
Finance and administration	96 559	112 849	115 438	8 267	68 471	86 464	(17 993)	-21%	115 438
Internal audit	2 508	2 534	2 114	200	1 427	1 566	(140)	-9%	2 114
<i>Community and public safety</i>	97 434	133 059	138 416	9 557	69 782	103 597	(33 815)	-33%	138 416
Community and social services	23 943	28 680	30 273	2 548	20 488	22 686	(2 198)	-10%	30 273
Sport and recreation	27 018	32 356	30 161	3 954	22 677	22 554	123	1%	30 161
Public safety	42 004	43 012	50 896	2 689	22 691	38 093	(15 403)	-40%	50 896
Housing	4 469	29 011	27 086	366	3 926	20 264	(16 338)	-81%	27 086
<i>Economic and environmental services</i>	34 813	36 288	32 852	4 847	23 876	24 517	(642)	-3%	32 852
Planning and development	10 129	11 280	11 706	1 018	8 251	8 760	(510)	-6%	11 706
Road transport	24 205	22 910	19 624	3 724	15 038	14 622	416	3%	19 624
Environmental protection	479	2 098	1 521	104	587	1 135	(548)	-48%	1 521
<i>Trading services</i>	390 042	459 620	448 425	37 047	277 787	335 458	(57 670)	-17%	448 425
Energy sources	271 820	327 833	324 223	26 776	199 222	243 045	(43 823)	-18%	324 223
Water management	41 092	36 559	37 870	3 631	27 617	28 200	(583)	-2%	37 870
Waste water management	36 519	43 400	38 318	3 610	25 048	28 211	(3 163)	-11%	38 318
Waste management	40 611	51 829	48 014	3 030	25 900	36 000	(10 101)	-28%	48 014
<i>Other</i>	902	951	951	-	683	713	(30)	-4%	951
Total Expenditure - Functional	646 096	774 922	768 451	61 725	457 878	574 999	(117 122)	-20%	768 451
Surplus/ (Deficit) for the year	30 227	2 908	18 241	44 281	109 592	59 715	49 877		18 241

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M09 March

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
Municipal governance and administration	94 586	110 918	113 730	6 669	86 726	93 547	(6 821)	-7%	113 730
Executive and council	13	-	600	(1)	19	450	(431)	-96%	600
Mayor and Council	13	-	-	(1)	19	-	19		-
Municipal Manager, Town Secretary and Chief Execut	-	-	600	-	-	450	(450)	-100%	600
Finance and administration	94 573	110 918	113 130	6 670	86 707	93 097	(6 390)	-7%	113 130
Administrative and Corporate Support	0	9	9	0	1	7	(6)	-91%	9
Finance	94 239	110 250	112 462	6 668	86 443	92 596	(6 153)	-7%	112 462
Human Resources	254	580	580	-	222	435	(213)	-49%	580
Marketing, Customer Relations, Publicity and Media	0	5	5	-	-	4	(4)	-100%	5
Property Services	-	-	-	-	-	-	-		-
Supply Chain Management	80	74	74	1	42	56	(14)	-25%	74
Community and public safety	155 479	171 710	174 355	39 717	127 402	158 204	(30 802)	-19%	174 355
Community and social services	128 957	120 006	122 331	34 721	107 387	119 136	(11 749)	-10%	122 331
Aged Care	118 121	109 415	111 015	26 795	99 160	110 615	(11 455)	-10%	111 015
Cemeteries, Funeral Parlours and Crematoriums	328	367	367	19	194	310	(116)	-37%	367
Community Halls and Facilities	31	485	485	28	129	364	(235)	-65%	485
Libraries and Archives	10 475	9 739	10 463	7 880	7 904	7 847	57	1%	10 463
Sport and recreation	9 314	1 661	2 734	1 906	7 037	2 050	4 987	243%	2 734
Recreational Facilities	2 057	1 611	2 684	726	5 481	2 012	3 469	172%	2 684
Sports Grounds and Stadiums	7 257	50	50	1 180	1 556	38	1 518	4044%	50
R thousands									
Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Public safety	16 929	26 158	26 713	3 075	12 867	20 027	(7 160)	-36%	26 713
Fire Fighting and Protection	2	6	6	3	14	5	9	0	6
Housing	278	23 884	22 577	15	111	16 991	(16 880)	-99%	22 577
Housing	278	23 884	22 577	15	111	16 991	(16 880)	-99%	22 577
Economic and environmental services	16 878	25 287	19 692	5 758	8 717	15 102	(6 385)	-42%	19 692
Planning and development	4 244	2 365	2 937	193	1 289	2 367	(1 079)	-46%	2 937
Economic Development/Planning	1 892	279	851	-	2	638	(636)	-100%	851
Town Planning, Building Regulations and Enforcemen	1 721	1 426	1 426	193	1 287	1 069	218	20%	1 426
Project Management Unit	630	660	660	-	-	660	(660)	-100%	660
Road transport	12 634	22 907	16 742	5 565	7 428	12 725	(5 296)	-42%	16 742
Roads	12 634	22 907	16 742	5 565	7 428	12 725	(5 296)	-42%	16 742
Environmental protection	-	14	14	-	0	11	(10)	-98%	14
Biodiversity and Landscape	-	14	14	-	0	11	(10)	-98%	14
Trading services	409 304	469 795	478 795	53 857	344 508	367 770	(23 262)	-6%	478 795
Energy sources	274 353	334 664	338 664	30 688	229 652	252 169	(22 516)	-9%	338 664
Electricity	274 131	333 099	337 099	30 550	229 162	250 604	(21 441)	-9%	337 099
Street Lighting and Signal Systems	222	1 565	1 565	137	490	1 565	(1 075)	-69%	1 565
Water management	52 476	72 201	72 201	13 975	50 137	61 656	(11 520)	-19%	72 201
Water Distribution	52 476	60 921	60 921	13 975	50 137	50 377	(241)	0%	60 921
Waste water management	49 259	27 843	30 843	2 505	27 897	24 365	3 532	14%	30 843
Sewerage	38 651	26 954	29 954	2 505	27 007	23 475	3 532	15%	29 954
Storm Water Management	10 607	889	889	-	889	889	-	0%	889
Waste management	33 216	35 087	37 087	6 689	36 822	29 580	7 242	24%	37 087
Solid Waste Removal	30 130	35 087	37 087	6 689	36 822	29 580	7 242	24%	37 087
Other	77	120	120	5	116	90	26	29%	120
Licensing and Regulation	77	120	120	5	116	90	26	29%	120
Total Revenue - Functional	676 323	777 830	786 693	106 006	567 470	634 714	(67 245)	-11%	786 693

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M09 March

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Expenditure - Functional									
Municipal governance and administration	122 905	145 004	147 809	10 274	85 750	110 715	(24 965)	-23%	147 809
Executive and council	23 838	29 621	30 257	1 807	15 852	22 684	(6 832)	-30%	30 257
Mayor and Council	15 898	18 723	18 224	1 037	9 052	13 662	(4 610)	-34%	18 224
Municipal Manager, Town Secretary and Chief Execut	7 941	10 897	12 033	770	6 799	9 022	(2 222)	-25%	12 033
Finance and administration	96 559	112 849	115 438	8 267	68 471	86 464	(17 993)	-21%	115 438
Administrative and Corporate Support	17 899	11 560	12 009	669	8 514	8 966	(452)	-5%	12 009
Asset Management	31	5 167	1 591	8	15	1 193	(1 178)	-99%	1 591
Finance	30 327	37 107	39 110	3 234	25 773	29 328	(3 555)	-12%	39 110
Fleet Management	3 406	2 806	2 837	404	2 709	2 125	584	27%	2 837
Human Resources	22 230	36 284	39 110	2 229	16 454	29 301	(12 847)	-44%	39 110
Information Technology	4 385	3 372	4 610	282	3 733	3 457	276	8%	4 610
Legal Services	5 416	2 279	2 002	98	1 038	1 501	(463)	-31%	2 002
Marketing, Customer Relations, Publicity and Media	3 904	3 900	3 890	353	3 025	2 914	111	4%	3 890
Property Services	1 783	1 268	1 598	389	1 696	1 198	498	42%	1 598
Risk Management	-	497	355	3	7	266	(260)	-97%	355
Supply Chain Management	6 778	7 052	7 393	573	5 229	5 533	(304)	-5%	7 393
Valuation Service	400	1 557	932	26	280	684	(404)	-59%	932
Internal audit	2 508	2 534	2 114	200	1 427	1 566	(140)	-9%	2 114
Governance Function	2 508	2 534	2 114	200	1 427	1 566	(140)	-9%	2 114
Community and public safety	97 434	133 059	138 416	9 557	69 782	103 597	(19 467)	-19%	138 416
Community and social services	23 943	28 680	30 273	2 548	20 488	22 686	(2 198)	-10%	30 273
Aged Care	4 658	4 347	7 511	640	5 172	5 625	(453)	-8%	7 511
Cemeteries, Funeral Parlours and Crematoriums	3 189	3 600	3 505	350	2 592	2 628	(35)	-1%	3 505
Child Care Facilities	8	972	132	1	5	99	(94)	-95%	132
Community Halls and Facilities	5 400	6 608	6 340	591	4 374	4 754	(380)	-8%	6 340
Disaster Management	95	236	208	5	10	156	(146)	-94%	208
Education	1	831	104	-	1	78	(77)	-99%	104
Libraries and Archives	10 591	12 086	12 473	961	8 334	9 347	(1 013)	-11%	12 473
Sport and recreation	27 018	32 356	30 161	3 954	22 677	22 554	123	1%	30 161
Community Parks (including Nurseries)	8 229	7 228	8 000	945	6 253	5 967	286	5%	8 000
Recreational Facilities	12 759	18 999	15 975	2 247	11 699	11 952	(253)	-2%	15 975
Sports Grounds and Stadiums	6 031	6 129	6 186	761	4 725	4 634	91	2%	6 186
Public safety	42 004	43 012	50 896	2 689	22 691	38 093	(1 055)	-3%	50 896
Fire Fighting and Protection	8 395	8 118	10 270	884	6 679	7 661	(983)	-13%	10 270
Housing	4 469	29 011	27 086	366	3 926	20 264	(16 338)	-81%	27 086
Housing	4 463	27 003	26 821	362	3 886	20 065	(16 179)	-81%	26 821
Informal Settlements	6	2 009	265	4	40	199	(159)	-80%	265
Chemical Safety	-	-	-	-	-	-	-	-	-
R thousands									
Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
Economic and environmental services	34 813	36 288	32 852	4 847	23 876	24 517	(642)	-3%	32 852
Planning and development	10 129	11 280	11 706	1 018	8 251	8 760	(510)	-6%	11 706
Corporate Wide Strategic Planning (IDPs, LEDs)	1 686	1 982	2 166	243	1 531	1 621	(89)	-6%	2 166
Economic Development/Planning	1 400	2 115	2 038	156	1 144	1 527	(383)	-25%	2 038
Town Planning, Building Regulations and Enforcement	4 745	4 473	4 702	413	3 710	3 513	197	6%	4 702
Project Management Unit	2 298	2 710	2 799	206	1 865	2 099	(234)	-11%	2 799
Road transport	24 205	22 910	19 624	3 724	15 038	14 622	416	3%	19 624
Roads	24 205	22 910	19 624	3 724	15 038	14 622	416	3%	19 624
Environmental protection	479	2 098	1 521	104	587	1 135	(548)	-48%	1 521
Biodiversity and Landscape	479	2 098	1 521	104	587	1 135	(548)	-48%	1 521
Trading services	390 042	459 620	448 425	37 047	277 787	335 458	(57 670)	-17%	448 425
Energy sources	271 820	327 833	324 223	26 776	199 222	243 045	(43 823)	-18%	324 223
Electricity	269 233	324 461	321 680	26 577	197 363	241 140	(43 776)	-18%	321 680

<i>Street Lighting and Signal Systems</i>	2 587	3 371	2 543	200	1 859	1 906	(47)	-2%	2 543
Water management	41 092	36 559	37 870	3 631	27 617	28 200	(583)	-2%	37 870
<i>Water Treatment</i>	154	1 838	1 278	15	150	958	(808)	-84%	1 278
<i>Water Distribution</i>	37 997	30 463	32 479	3 404	24 970	24 158	812	3%	32 479
<i>Water Storage</i>	2 941	4 258	4 114	212	2 498	3 085	(587)	-19%	4 114
Waste water management	36 519	43 400	38 318	3 610	25 048	28 211	(3 163)	-11%	38 318
<i>Public Toilets</i>	1 566	1 984	1 839	157	1 268	1 378	(111)	-8%	1 839
<i>Sewerage</i>	27 631	30 347	27 047	2 480	17 949	19 764	(1 814)	-9%	27 047
<i>Storm Water Management</i>	7 321	8 141	7 978	973	5 831	5 979	(148)	-2%	7 978
<i>Waste Water Treatment</i>	0	2 928	1 455	-	0	1 091	(1 090)	-100%	1 455
Waste management	40 611	51 829	48 014	3 030	25 900	36 000	(10 101)	-28%	48 014
<i>Solid Waste Disposal (Landfill Sites)</i>	7 599	16 403	14 070	296	2 332	10 545	(8 213)	-78%	14 070
<i>Solid Waste Removal</i>	31 594	33 991	33 425	2 713	23 432	25 066	(1 634)	-7%	33 425
<i>Street Cleaning</i>	1 418	1 436	519	22	135	389	(254)	-65%	519
Other	902	951	951	-	683	713	(30)	-4%	951
Licensing and Regulation	10	51	51	-	8	38	(30)	-79%	51
Tourism	892	900	900	-	675	675	(0)	0%	900
Total Expenditure - Functional	646 096	774 922	768 451	61 725	457 878	574 999	(102 774)	-18%	768 451
Surplus/ (Deficit) for the year	30 227	2 908	18 241	44 281	109 592	59 715	49 877	84%	18 241

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M09 March

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Financial Services	92 562	107 712	109 497	6 462	84 625	90 394	(5 769)	-6,4%	109 497
Vote 2 - Community Services	13 354	35 720	36 210	8 659	13 855	27 254	(13 399)	-49,2%	36 210
Vote 3 - Community Services	130 857	131 976	134 131	29 550	108 736	127 945	(19 209)	-15,0%	134 131
Vote 4 - Community Services	13 503	4 581	5 152	1 530	5 143	3 863	1 281	33,2%	5 152
Vote 5 - Corporate Services	267	594	594	(0)	241	445	(204)	-45,9%	594
Vote 6 - Technical Services	339 012	388 952	389 786	39 091	267 516	291 884	(24 368)	-8,3%	389 786
Vote 7 - Technical Services	85 638	107 224	109 224	20 664	86 894	91 189	(4 295)	-4,7%	109 224
Vote 8 - Municipal Manager	1 129	1 072	2 099	51	459	1 740	(1 281)	-73,6%	2 099
Total Revenue by Vote	676 323	777 830	786 693	106 006	567 470	634 714	(67 245)	-10,6%	786 693
Vote 1 - Financial Services	38 586	52 465	50 854	4 000	32 698	38 107	(5 409)	-14,2%	50 854
Vote 2 - Community Services	36 229	41 879	44 516	4 409	29 506	33 257	(3 751)	-11,3%	44 516
Vote 3 - Community Services	48 070	54 069	60 231	3 704	28 752	45 099	(16 347)	-36,2%	60 231
Vote 4 - Community Services	16 030	43 719	40 063	1 802	14 193	30 027	(15 834)	-52,7%	40 063
Vote 5 - Corporate Services	68 115	77 479	81 453	5 043	43 866	61 002	(17 136)	-28,1%	81 453
Vote 6 - Technical Services	338 159	401 057	389 431	34 629	243 953	291 356	(47 403)	-16,3%	389 431
Vote 7 - Technical Services	86 066	90 791	87 835	7 117	56 701	65 624	(8 923)	-13,6%	87 835
Vote 8 - Municipal Manager	14 779	13 462	13 819	1 021	8 208	10 339	(2 132)	-20,6%	13 819
Total Expenditure by Vote	646 034	774 922	768 201	61 725	457 878	574 812	(116 934)	-20,3%	768 201
Surplus/ (Deficit) for the year	30 289	2 908	18 491	44 281	109 592	59 902	49 690	83,0%	18 491

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M09 March

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue By Source									
Property rates	80 674	83 290	83 290	4 609	74 938	70 400	4 537	6%	83 290
Service charges - electricity revenue	274 180	323 478	327 478	29 226	227 230	240 569	(13 339)	-6%	327 478
Service charges - water revenue	43 137	39 677	39 677	3 958	33 914	29 874	4 040	14%	39 677
Service charges - sanitation revenue	30 920	25 043	28 043	2 269	24 185	21 827	2 359	11%	28 043
Service charges - refuse revenue	27 965	25 574	27 574	2 482	22 161	20 448	1 713	8%	27 574
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	1 606	1 470	2 970	599	3 545	2 227	1 318	59%	2 970
Interest earned - external investments	3 079	6 990	6 990	181	3 171	5 242	(2 070)	-39%	6 990
Interest earned - outstanding debtors	5 569	8 677	8 677	1 444	12 301	6 507	5 793	89%	8 677
Dividends received	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	11 593	21 479	21 479	2 636	8 225	16 103	(7 878)	-49%	21 479
Licences and permits	1 065	2 111	2 111	90	979	1 582	(604)	-38%	2 111
Agency services	4 354	4 046	4 046	344	3 509	3 034	476	16%	4 046
Transfers recognised - operational	131 244	145 903	148 892	35 143	107 978	139 604	(31 626)	-23%	148 892
Other revenue	7 774	14 985	15 676	1 450	8 176	11 754	(3 578)	-30%	15 676
Gains on disposal of PPE	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)	623 159	702 723	716 903	84 432	530 312	569 171	(38 859)	-7%	716 903
Expenditure By Type									
Employee related costs	201 544	237 025	235 189	18 664	159 467	176 371	(16 904)	-10%	235 189
Remuneration of councillors	9 897	12 007	11 007	836	7 396	8 252	(856)	-10%	11 007
Debt impairment	50 015	63 750	63 750	2 711	27 716	47 813	(20 097)	-42%	63 750
Depreciation & asset impairment	32 145	39 729	39 729	7 273	22 351	29 784	(7 434)	-25%	39 729
Finance charges	4 522	8 696	8 690	-	76	6 515	(6 438)	-99%	8 690
Bulk purchases	239 632	285 789	289 789	23 980	176 382	217 297	(40 915)	-19%	289 789
Other materials	12 584	14 977	15 665	1 075	10 814	11 710	(896)	-8%	15 665
Contracted services	51 748	48 390	37 495	3 349	22 632	27 379	(4 747)	-17%	37 495
Transfers and grants	6 534	25 603	23 665	129	1 630	17 749	(16 119)	-91%	23 665
Other expenditure	37 409	38 955	43 472	3 709	29 414	32 130	(2 717)	-8%	43 472
Loss on disposal of PPE	66	0	0	-	-	0	(0)	-100%	0
Total Expenditure	646 096	774 922	768 451	61 725	457 878	574 999	(117 122)	-20%	768 451
Surplus/(Deficit)	(22 937)	(72 199)	(51 549)	22 706	72 434	(5 829)	78 263	(0)	(51 549)
Transfers recognised - capital	52 267	74 937	69 620	21 541	36 895	65 416	(28 521)	(0)	69 620
Contributions recognised - capital	898	170	170	33	263	127	135	0	170
Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	30 227	2 908	18 241	44 281	109 592	59 715			18 241
Surplus/(Deficit) attributable to	30 227	2 908	18 241	44 281	109 592	59 715			18 241
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	30 227	2 908	18 241	44 281	109 592	59 715			18 241

The revenue and expenditure figures excludes internal charges.

Other expenditure includes operational costs such as:

Advertising, Publicity and Marketing

External Audit Fees

Communication

External Computer Service

Insurance Underwriting

Travel and Subsistence

Printing, Publications and Books

Uniform and Protective Clothing

Wet Fuel

Hire Charges

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M09 March

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Multi-Year expenditure appropriation									
Vote 1 - Financial Services	(0)	-	-	-	-	-	-		-
Vote 2 - Community Services	206	-	-	-	-	-	-		-
Vote 3 - Community Services	-	-	-	-	-	-	-		-
Vote 4 - Community Services	-	-	-	-	-	-	-		-
Vote 5 - Corporate Services	-	-	-	-	-	-	-		-
Vote 6 - Technical Services	12 425	27 630	15 209	784	6 341	11 407	(5 065)	-44%	15 209
Vote 7 - Technical Services	3 913	34 373	39 769	5 375	23 048	27 566	(4 517)	-16%	39 769
Vote 8 - Muncipal Manager	-	-	-	-	-	-	-		-
Total Capital Multi-year expenditure	16 545	62 004	54 977	6 159	29 390	38 972	(9 583)	-25%	54 977
Single Year expenditure appropriation									
Vote 1 - Financial Services	165	180	1 012	66	417	759	(342)	-45%	1 012
Vote 2 - Community Services	1 971	-	-	-	-	-	-		-
Vote 3 - Community Services	1 126	-	240	-	240	180	60	33%	240
Vote 4 - Community Services	9 507	6 151	3 758	1 009	1 517	2 728	(1 212)	-44%	3 758
Vote 5 - Corporate Services	3 630	900	1 069	-	155	802	(646)	-81%	1 069
Vote 6 - Technical Services	25 539	16 266	19 338	368	6 734	13 061	(6 326)	-48%	19 338
Vote 7 - Technical Services	8 462	3 744	889	-	889	667	222	33%	889
Vote 8 - Muncipal Manager	-	-	-	-	-	-	-		-
Total Capital single-year expenditure	50 399	27 241	26 307	1 443	9 953	18 197	(8 244)	-45%	26 307
Total Capital Expenditure	66 944	89 244	81 284	7 601	39 343	57 169	(17 827)	-31%	81 284

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M09 March

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Standard Classification									
Governance and administration	3 162	2 080	4 282	66	1 538	3 212	(1 674)	-52%	4 282
Executive and council	(1)	600	600	-	-	450	(450)	-100%	600
Finance and administration	3 163	1 480	3 682	66	1 538	2 762	(1 224)	-44%	3 682
Community and public safety	10 876	5 456	3 263	1 009	1 755	2 447	(692)	-28%	3 263
Community and social services	1 613	-	-	-	-	-	-		-
Sport and recreation	7 782	5 456	3 023	1 009	1 515	2 267	(752)	-33%	3 023
Public safety	1 481	-	240	-	240	180	60	33%	240
Housing	-	-	-	-	-	-	-		-
Economic and environmental services	17 177	27 042	16 007	809	7 731	11 915	(4 184)	-35%	16 007
Planning and development	1 934	696	736	-	2	461	(460)	-100%	736
Road transport	15 243	26 347	15 272	809	7 729	11 454	(3 725)	-33%	15 272
Environmental protection	-	-	-	-	-	-	-		-
Trading services	35 728	54 666	57 732	5 717	28 319	39 595	(11 277)	-28%	57 732
Energy sources	4 054	13 163	13 204	343	2 603	8 461	(5 858)	-69%	13 204
Water management	7 954	21 135	18 281	3 631	11 627	11 450	177	2%	18 281
Waste water management	18 448	3 386	3 870	-	1 779	2 902	(1 124)	-39%	3 870
Waste management	5 272	16 982	22 377	1 744	12 311	16 783	(4 472)	-27%	22 377
Total Capital Expenditure - Standard Classification	66 944	89 244	81 284	7 601	39 343	57 169	(17 827)	-31%	81 284
Funded by:									
National Government	18 276	49 787	49 827	6 688	26 558	33 666	(7 108)	-21%	49 827
Provincial Government	33 326	24 801	18 635	809	10 399	13 886	(3 487)	-25%	18 635
District Municipality	665	500	815	-	240	611	(371)	-61%	815
Transfers recognised - capital	52 768	75 087	69 277	7 497	37 197	48 164	(10 967)	-23%	69 277
Borrowing	-	-	-	-	-	-	-		-
Internally generated funds	14 175	14 157	12 007	105	2 146	9 006	(6 860)	-76%	12 197
Total Capital Funding	66 944	89 244	81 284	7 601	39 343	57 169	(17 827)	-31%	81 474

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M09 March

Description	2020/21	Budget Year 2021/22			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash and cash equivalents	115 305	133 360	114 952	124 352	114 952
Call investment deposits	–	–	–	60 000	–
Consumer debtors	82 538	28 353	55 673	98 993	55 673
Other debtors	9 546	7 966	18 542	48 552	18 542
Current portion of long-term receivables	–	–	–	–	–
Inventory	9 963	11 602	9 963	9 122	9 963
Total current assets	217 352	181 281	199 130	341 019	199 130
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	44 224	43 765	43 430	44 224	43 430
Investments in Associate	–	–	–	–	–
Property, plant and equipment	982 227	996 031	1 038 873	999 219	1 038 873
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	1 260	1 576	1 122	1 260	1 122
Other non-current assets	550	550	550	550	550
Total non current assets	1 028 261	1 041 921	1 083 975	1 045 253	1 083 975
TOTAL ASSETS	1 245 613	1 223 203	1 283 105	1 386 272	1 283 105
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1 587	–	1 587	898	1 587
Consumer deposits	9 080	7 976	8 732	10 285	8 732
Trade and other payables	58 906	115 836	110 393	90 658	110 393
Provisions	57 013	77 857	25 627	57 568	25 627
Total current liabilities	126 585	201 668	146 339	159 409	146 339
Non current liabilities					
Borrowing	1 188	2 588	188	1 188	188
Provisions	173 844	128 602	173 844	172 095	173 844
Total non current liabilities	175 032	131 189	174 032	173 284	174 032
TOTAL LIABILITIES	301 617	332 857	320 371	332 693	320 371
NET ASSETS	943 996	890 345	962 733	1 053 579	962 733
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	933 554	879 728	952 291	1 043 136	952 291
Reserves	10 442	10 618	10 442	10 442	10 442
TOTAL COMMUNITY WEALTH/EQUITY	943 996	890 345	962 733	1 053 579	962 733

The cash flows for the year to date are indicated in the following table:

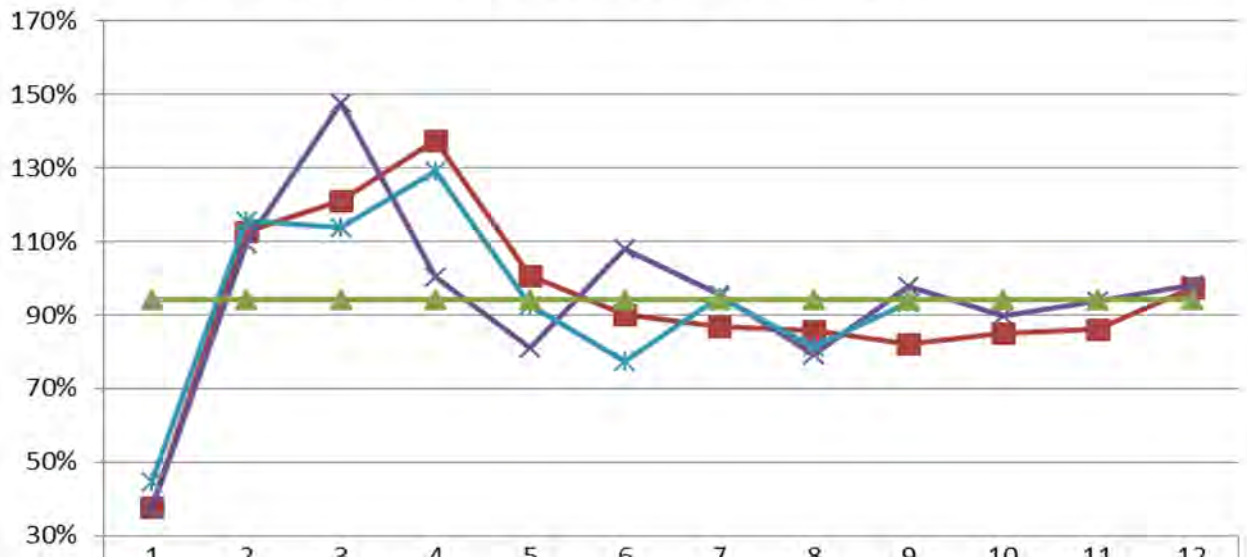
WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M09 March

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	82 812	79 126	79 126	4 971	69 544	66 712	2 832	4%	79 126
Service charges	345 134	379 151	437 751	42 975	334 897	262 053	72 843	28%	437 751
Other revenue	859	27 756	19 373	1 371	16 318	16 094	224	1%	19 373
Government - operating	131 051	145 903	154 127	29 302	114 279	145 733	(31 454)	-22%	154 127
Government - capital	52 102	75 107	86 842	21 276	66 137	65 512	624	1%	86 842
Interest	8 648	9 593	9 593	181	2 960	7 610	(4 650)	-61%	9 593
Dividends									
Payments									
Suppliers and employees	(546 597)	(604 934)	(658 415)	(57 263)	(490 024)	(444 950)	45 074	-10%	(658 415)
Finance charges	(226)	(461)	(462)	-	(17)	(252)	(235)	93%	(462)
Transfers and Grants	(22 351)	(25 603)	(30 361)	(124)	(1 848)	(23 427)	(21 579)	92%	(30 361)
NET CASH FROM/(USED) OPERATING ACTIVITIES	51 431	85 636	97 574	42 689	112 246	95 086	63 679	67%	97 574
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	905	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	-	-	10 442	-	(59 788)	-	(59 788)		10 442
Payments									
Capital assets	(66 944)	(89 094)	(107 369)	(7 706)	(43 782)	(59 158)	(15 375)	26%	(107 369)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(66 038)	(89 094)	(96 927)	(7 706)	(103 570)	(59 158)	44 412	-75%	(96 927)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits	849	-	-	55	509	-	509		-
Payments									
Repayment of borrowing	(1 331)	(1 000)	(1 000)	-	(128)	-	128		(1 000)
NET CASH FROM/(USED) FINANCING ACTIVITIES	(482)	(1 000)	(1 000)	55	381	-	(381)		381
NET INCREASE/ (DECREASE) IN CASH HELD	(15 089)	(4 459)	(353)	35 039	9 057	35 928			(353)
Cash/cash equivalents at beginning:	130 394	137 819	115 305		115 296	115 305			115 296
Cash/cash equivalents at month/year end:	115 305	133 360	114 952		124 352	151 233			114 943

WC022 Witzenberg - Supporting Table SC1 Material variance explanations - M09 March

Ref	Description R thousands	Variance	Reasons for material deviations
1	<u>Revenue By Source</u>		
	Property rates	4 537	Indigent Relief is lower than anticipated
	Service charges - electricity revenue	(13 339)	YTD consumption is in line with previous years trends, except for 2020-21 fin year which was an unusual year due to the pandemic.
	Service charges - water revenue	4 040	YTD consumption is slightly higher in comparison with the previous year
	Service charges - sanitation revenue	2 359	Effect of Industrial effluent charges & Indigent Relief is lower than anticipated
	Service charges - refuse revenue	1 713	Indigent Relief is lower than anticipated
	Service charges - other	-	
	Rental of facilities and equipment	1 318	Increase due to relaxation of Covid 19 Regulations.
	Interest earned - external investments	(2 070)	Lower interest rates resulting in lower interest being earned.
	Interest earned - outstanding debtors	5 793	Increase in outstanding debtors
	Dividends received	-	
	Fines, penalties and forfeits	(7 878)	Provincial Fines Information still outstanding. No service provider appointed.
	Licences and permits	(604)	Immaterial Variance.
	Agency services	476	Immaterial Variance.
	Transfers and subsidies	(31 626)	Delay in expenditure with regards to Housing Top Structures (R19m). Deduction of unspent grants from second equitable share tranche (R10m).
	Other revenue	(3 578)	Recognition of Revenue in terms of Surcharges & Taxes is low due to low capital grant expenditure
	Gains on disposal of PPE	-	
2	<u>Expenditure By Type</u>		
	Employee related costs	(2 850)	Vacancies resulting in a reduction of Employee Related Cost
	Post Employment Provisions	(14 053)	Adjustment to be made in line with actuarial report at year-end.
	Remuneration of councillors	(856)	Immaterial Variance.
	Debt impairment	(20 097)	Original Estimate of Debt may be higher than expected. Consider adjustment to Debt Impairment.
	Depreciation & asset impairment	(7 434)	Depreciation on Landfill sites done at year end based on report received.
	Finance charges	(6 438)	Finance charges relating to Landfill Sites recognised on annual basis based on report received.
	Bulk purchases	(40 915)	Payment of Bulk Purchases for 8 Months, 1 month outstanding
	Other materials	(896)	Immaterial Variance.
	Contracted services	(4 747)	Reduction in Contracted Services in respect of the following material items: Legal Cost, Business and advisory, Maintenance of Unspecified Assets, Maintenance of Building and Facilities & Infrastructure & Planning
	Transfers and subsidies	(16 119)	Delay in expenditure with regards to Housing Top Structures.
	Other expenditure	(2 717)	Low spending on the following material items: External Computer Service, Workmen's Compensation Fund, Professional Bodies, Membership, Uniform and Protective Clothing, Hire Charges
3	<u>Capital Expenditure</u>		
	Total Capital Expenditure	(17 827)	Low spending on the following material items: Electrical Network Housing Project, Material Recovery Facility/Drop Off, Leyell Str Sport facilities, Vehicle Replacement Programme, Public Toilets Wolsley 0%
		-	
		-	
4	<u>Financial Position</u>		
	Financial Position	-	
		-	
		-	
		-	
5	<u>Cash Flow</u>		
	Cash Flow	-	
	Receipts	-	
	Property rates	2 832	Indigent Relief is lower than anticipated
	Service charges	72 843	Receipts lower than expected.
	Other revenue	224	Immaterial Variance.
	Government - operating	(31 454)	Receipts with regards to Grants outstanding of which Housing is the most prominent (R15m). Deduction of unspent grants from second equitable share tranche (R10m).
	Government - capital	624	Immaterial Variance.
	Interest	(4 650)	Lower interest rates resulting in lower interest being earned. Collection Rate is currently at 88%.
	Dividends	-	
	Payments	-	
	Suppliers and employees	45 074	Budget excludes VAT. If VAT is included variance will be in line with the expenditure reasons provided above.
	Finance charges	(235)	Immaterial Variance.
	Transfers and Grants		
6	<u>Measureable performance</u>		
7	<u>Municipal Entities</u>		

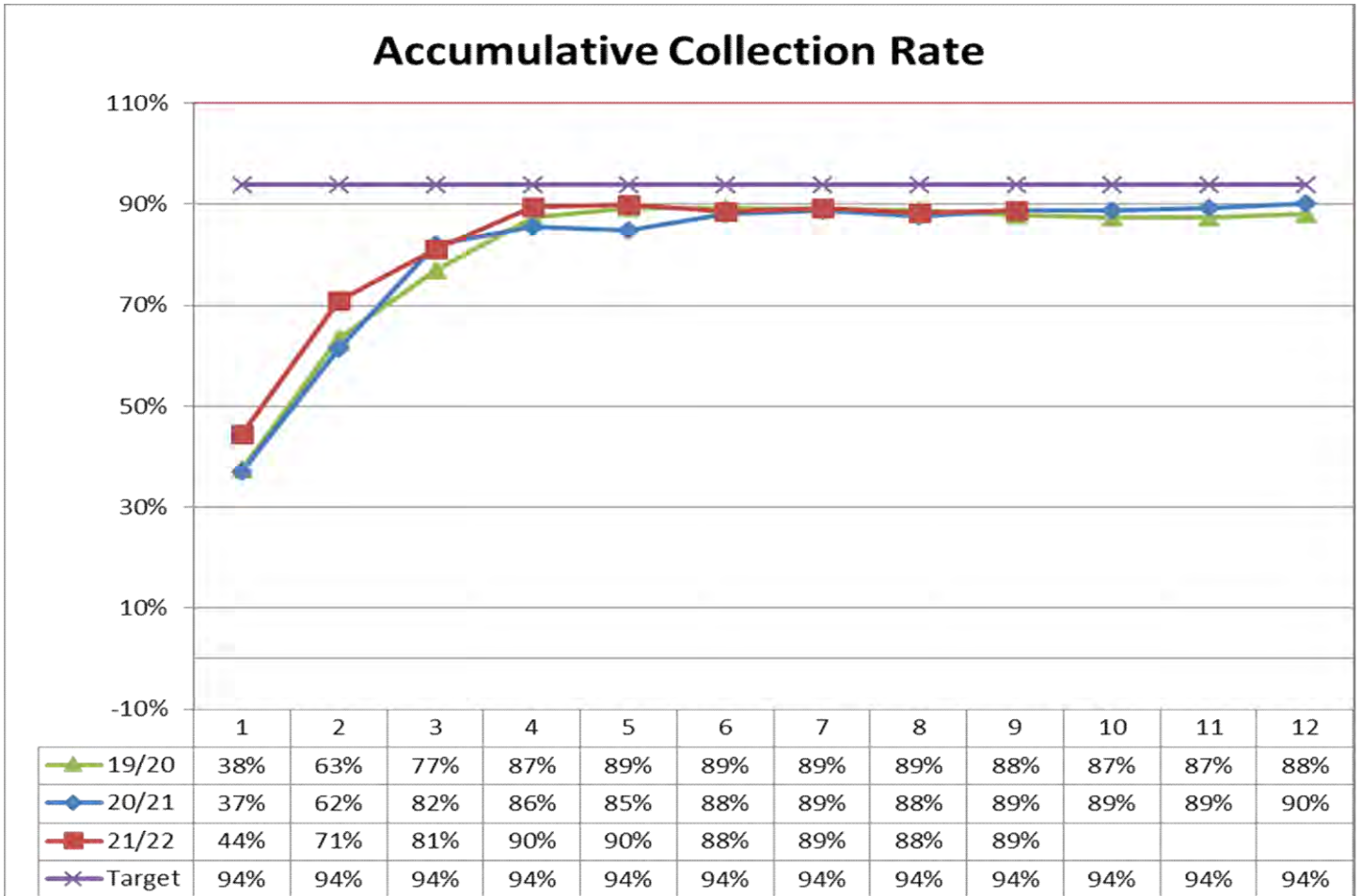
Debtor Collection Rate per Month



	1	2	3	4	5	6	7	8	9	10	11	12
19/20	38%	113%	121%	138%	101%	90%	87%	86%	82%	85%	86%	97%
20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%	90%	94%	98%
21/22	44%	116%	114%	129%	93%	77%	95%	81%	94%			
Target 94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for March 2022 amounts to 94% in comparison to the previous year 98%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Maart 2022 94% beloop in vergelyking met die vorige jaar 98%.



The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 89%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 89% behoort.

The payment culture of consumers are still the same which has a negative impact on collections.

Die betalingskultuur onder verbruikers is onveranderd wat die invorderings negatief beïnvloed.

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M09 March

Description	NT Code	Budget Year 2021/22									Total	Total over 90 days
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr			
R thousands												
Debtors Age Analysis By Income Source												
Water	1200	11 405	2 049	1 625	1 634	1 643	1 594	9 036	66 953	95 938	80 859	
Electricity	1300	25 171	785	368	384	244	266	957	3 592	31 769	5 443	
Property Rates	1400	5 655	532	379	369	330	307	5 671	18 010	31 253	24 686	
Waste Water Management	1500	8 571	1 062	999	989	949	919	4 986	35 054	53 530	42 898	
Waste Management	1600	8 757	1 270	1 218	1 136	1 104	1 043	5 441	36 426	56 394	45 150	
Property Rental Debtors	1700	187	13	13	13	12	12	75	1 165	1 489	1 277	
Interest on Arrear Accounts	1810	1 196	72	119	161	171	196	1 619	48 610	52 145	50 758	
Recoverable expenditure	1820	-	-	-	-	-	-	-	-	-	-	
Other	1900	(4 959)	64	172	185	38	27	165	1 335	(2 973)	1 751	
Total By Income Source	2000	55 983	5 846	4 894	4 872	4 491	4 363	27 951	211 145	319 546	252 823	
2019/20 - totals only										-	-	
Debtors Age Analysis By Customer Group												
Organs of State	2200	754	313	205	166	145	135	1 710	3 377	6 804	5 533	
Commercial	2300	21 958	803	360	445	289	212	2 702	11 591	38 360	15 239	
Households	2400	32 833	4 561	4 169	4 087	3 886	3 859	22 335	189 472	265 202	223 640	
Other	2500	439	170	159	174	171	157	1 204	6 705	9 179	8 411	
Total By Customer Group	2600	55 983	5 846	4 894	4 872	4 491	4 363	27 951	211 145	319 546	252 823	

Negative figure as indicated for "Other Debtors" relates to cash received, but not yet allocated.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M09 March

Description R thousands	NT Code	Budget Year 2021/22								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	869	576	-	-	-	-	-	-	1 445
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	869	576	-	-	-	-	-	-	1 445

Notes

Material increases in value of creditors' categories compared to previous month to be explained

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M09 March

Investments by maturity Name of institution & investment ID R thousands	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
Municipality								
ABSA Bank Ltd	7 Months	Fixed deposit - 3 months	28/02/2022	-		-	-	-
Nedbank Ltd	5 Months	Fixed deposit	09/05/2022	-		-	-	10 000
Standard Bank of SA Ltd	5 Months	Fixed deposit	09/05/2022	-		-	-	30 000
First National Bank	5 Months	Fixed deposit	10/05/2022	-		-	-	20 000
-	-			-		-	-	-
TOTAL INVESTMENTS AND INTEREST				-		-	-	60 000

FINANCE SECTION 71 REPORT MARCH 2022 / FINANSIES ARTIKEL 71 VERSLAG

Operating and Capital transfers recognised as revenue are indicated in the following table:
Transfers are recognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M09 March								
Description	Budget Year 2021/22							
	Original	Adjusted	Monthly	YearTD	YearTD budget	YTD	YTD %	Full Year
R thousands								
RECEIPTS:								
Operating Transfers and Grants								
National Government:	2 210	2 210	-	(1 550)	1 658	-		2 210
Local Government Financial Management Grant [Schedule 5B]	1 550	1 550	-	(1 550)	1 163	(2 713)	-233,3%	1 550
Health Hygiene in Informal Settlements	-	-	-	-	-	-		-
Municipal Infrastructure Grant [Schedule 5B]	660	660	-	-	495	(495)	-100,0%	660
Provincial Government:	15 902	31 318	2 635	(9 599)	23 488	(33 087)	-140,9%	31 318
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	9 703	9 703	-	(8 992)	7 277	(16 269)	-223,6%	9 703
Specify (Add grant description)	2 749	2 749	785	(2 233)	2 062	(4 295)	-208,3%	2 749
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	850	250	250	(350)	187	(537)	-286,7%	250
Specify (Add grant description)	252	252	-	(224)	189	(413)	-218,5%	252
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	-	1 600	1 600	1 600	1 200	400	33,3%	1 600
Specify (Add grant description)	-	600	-	600	450	150	33,3%	600
Specify (Add grant description)	2 348	14 374	-	-	10 780	(10 780)	-100,0%	14 374
Specify (Add grant description)	-	1 790	-	-	1 342	(1 342)	-100,0%	1 790
District Municipality:	-	240	-	(417)	180	(597)	-331,9%	1 790
All Grants	-	240	-	(417)	180	(597)	-331,9%	240
Other grant providers:	-	-	-	(3 274)	-	(3 274)		-
Departmental Agencies and Accounts	-	-	-	-	-	-		-
Foreign Government and International Organisations	-	-	-	(1 000)	-	(1 000)		-
Households	-	-	-	-	-	-		-
Non-profit Institutions	-	-	-	-	-	-		-
Private Enterprises	-	-	-	-	-	-		-
Public Corporations	-	-	-	(2 274)	-	(2 274)		-
Higher Educational Institutions	-	-	-	-	-	-		-
Parent Municipality / Entity	-	-	-	-	-	-		-
Total Operating Transfers and Grants	18 112	33 768	2 635	(14 840)	25 326	(40 166)	-158,6%	35 318
Capital Transfers and Grants								
National Government:	57 082	57 082	16 891	(6 284)	42 811	(49 095)	-271,1%	57 082
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	12 762	12 762	6 000	12 762	9 572	3 191	33,3%	12 762
Municipal Infrastructure Grant [Schedule 5B]	24 320	24 320	4 093	(19 046)	18 240	(37 286)	-204,4%	24 320
Regional Bulk Infrastructure Grant (Schedule 5B)	20 000	20 000	6 798	-	15 000	(15 000)	-100,0%	20 000
Provincial Government:	48 970	33 017	4 385	(51 483)	24 763	(76 246)	-307,9%	33 017
Specify (Add grant description)	800	800	-	(2 000)	600	(2 600)	-433,3%	800
Specify (Add grant description)	24 540	4 125	-	(53 942)	3 094	(57 036)	-1843,5%	4 125
Specify (Add grant description)	-	-	-	74	-	74		-
Specify (Add grant description)	23 630	28 092	4 385	4 385	21 069	(16 684)	-79,2%	28 092
District Municipality:	500	500	-	(500)	375	(875)	-233,3%	33 768
All Grants	500	500	-	(500)	375	(875)	-233,3%	500
Other grant providers:	-	-	-	-	-	-		-
Departmental Agencies and Accounts	-	-	-	-	-	-		-
Foreign Government and International Organisations	-	-	-	-	-	-		-
Households	-	-	-	-	-	-		-
Non-Profit Institutions	-	-	-	-	-	-		-
Private Enterprises	-	-	-	-	-	-		-
Public Corporations	-	-	-	-	-	-		-
Higher Educational Institutions	-	-	-	-	-	-		-
Parent Municipality / Entity	-	-	-	-	-	-		-
Transfer from Operational Revenue	-	-	-	-	-	-		-
Total Capital Transfers and Grants	106 552	90 599	21 276	(58 267)	67 949	(126 216)	-185,8%	123 867
TOTAL RECEIPTS OF TRANSFERS & GRANTS	124 664	124 367	23 911	(73 107)	93 275	(166 383)	-178,4%	159 185
<i>According to our knowledge, the Municipality complies with the Division of</i>								

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M09 March

Description	Budget Year 2021/22							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	-	-	538	342	-	342		-
Operational Revenue:General Revenue:Equitable Share	-	-	-	-	-	-		-
Operational:Revenue:General Revenue:Fuel Levy	-	-	-	-	-	-		-
2014 African Nations Championship Host City Operating Grant [Schedule 5B]	-	-	-	-	-	-		-
Agriculture Research and Technology	-	-	-	-	-	-		-
Agriculture, Conservation and Environmental	-	-	-	-	-	-		-
Arts and Culture Sustainable Resource Management	-	-	538	342	-	342		-
Community Library	-	-	-	-	-	-		-
Department of Environmental Affairs	-	-	-	-	-	-		-
Department of Tourism	-	-	-	-	-	-		-
Department of Water Affairs and Sanitation Masibambane	-	-	-	-	-	-		-
Emergency Medical Service	-	-	-	-	-	-		-
Energy Efficiency and Demand-side [Schedule 5B]	-	-	-	-	-	-		-
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]	-	-	-	-	-	-		-
HIV and Aids	-	-	-	-	-	-		-
Provincial Government:	-	-	7 980	7 108	-	7 108		-
Specify (Add grant description)	-	-	7 856	7 856	-	7 856		-
Specify (Add grant description)	-	-	128	(747)	-	(747)		-
Specify (Add grant description)	-	-	(3)	-	-	-		-
District Municipality:	-	-	-	-	-	-		-
All Grants	-	-	-	-	-	-		-
Other grant providers:	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:	-	-	8 518	7 450	-	7 450		-
Capital expenditure of Transfers and Grants								
National Government:	-	-	16 979	26 219	-	26 219		-
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	-	-	1 371	2 329	-	2 329	#DIV/0!	-
Municipal Infrastructure Grant [Schedule 5B]	-	-	5 582	11 854	-	11 854	#DIV/0!	-
Municipal Water Infrastructure Grant [Schedule 5B]	-	-	-	-	-	-		-
Public Transport Network Operations Grant [Schedule 5B]	-	-	-	-	-	-		-
Regional Bulk Infrastructure Grant (Schedule 5B)	-	-	10 026	12 036	-	12 036	#DIV/0!	-
Provincial Government:	-	-	5 586	9 952	-	9 952		-
Specify (Add grant description)	-	-	21	259	-	259	#DIV/0!	-
Specify (Add grant description)	-	-	-	4 126	-	4 126	#DIV/0!	-
Specify (Add grant description)	-	-	-	2	-	2	#DIV/0!	-
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	5 565	5 565	-	5 565	#DIV/0!	-
District Municipality:	-	-	-	438	-	438		-
All Grants	-	-	-	438	-	438		-
Other grant providers:	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants	-	-	22 566	36 609	-	36 609		-
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	-	-	31 084	44 059	-	44 059		-

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M09 March

Summary of Employee and Councillor remuneration	Budget Year 2021/22							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	B	C					%	D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	7 980	7 980	653	5 768	5 983	(215)	-4%	7 980
Pension and UIF Contributions	1 787	1 706	95	757	1 279	(522)	-41%	1 706
Medical Aid Contributions	335	335	6	103	251	(148)	-59%	335
Motor Vehicle Allowance	817	0	-	-	-	-		0
Cellphone Allowance	985	942	81	754	707	47	7%	942
Housing Allowances	43	43	-	15	33	(18)	-55%	43
Other benefits and allowances	59	0	-	-	-	-		0
Sub Total - Councillors	12 007	11 007	836	7 396	8 252	(856)	-10%	11 007
Senior Managers of the Municipality								
Basic Salaries and Wages	4 497	4 317	325	2 926	3 237	(310)	-10%	4 317
Pension and UIF Contributions	925	925	29	257	693	(437)	-63%	925
Medical Aid Contributions	159	159	5	43	119	(76)	-64%	159
Overtime	-	-	-	-	-	-		-
Performance Bonus	1 052	1 052	62	558	788	(231)	-29%	1 052
Motor Vehicle Allowance	1 242	1 242	83	743	931	(188)	-20%	1 242
Cellphone Allowance	84	94	-	35	71	(35)	-50%	94
Housing Allowances	182	182	23	212	136	76	56%	182
Other benefits and allowances	136	136	9	85	102	(17)	-17%	136
Payments in lieu of leave	-	-	-	-	-	-		-
Long service awards	-	-	-	-	-	-		-
Post-retirement benefit obligations	-	-	-	-	-	-		-
Sub Total - Senior Managers	8 276	8 106	536	4 859	6 077	(1 218)	-20%	8 106
Other Municipal Staff								
Basic Salaries and Wages	136 537	131 594	10 836	92 797	98 693	(5 896)	-6%	131 594
Pension and UIF Contributions	20 659	19 968	1 703	15 047	14 976	71	0%	19 968
Medical Aid Contributions	9 200	9 200	703	6 174	6 897	(724)	-10%	9 200
Overtime	10 906	11 131	1 572	13 598	8 348	5 250	63%	11 131
Performance Bonus	9 311	12 428	795	7 144	9 318	(2 174)	-23%	12 428
Motor Vehicle Allowance	5 309	5 915	484	4 425	4 436	(11)	0%	5 915
Cellphone Allowance	478	511	41	378	383	(6)	-2%	511
Housing Allowances	1 947	1 137	93	847	852	(5)	-1%	1 137
Other benefits and allowances	5 175	3 977	393	3 653	2 982	671	22%	3 977
Payments in lieu of leave	1 050	3 043	641	2 750	2 283	467	20%	3 043
Long service awards	-	-	81	725	-	725	#DIV/0!	-
Post-retirement benefit obligations	28 178	28 178	786	7 071	21 125	(14 053)	-67%	28 178
Sub Total - Other Municipal Staff	228 749	227 083	18 128	154 608	170 294	(15 685)	-9%	227 083
TOTAL SALARY, ALLOWANCES &	249 032	246 196	19 499	166 863	184 623	(17 760)	-10%	246 196
% increase								
TOTAL MANAGERS AND STAFF	237 025	235 189	18 664	159 467	176 371	(16 904)	-10%	235 189

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M09 March

Description	Ref	Budget Year 2021/22											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget
Cash Receipts By Source													
Property rates		5 769	15 593	11 710	12 132	5 180	4 215	5 166	4 808	4 971	-	-	10 840
Service charges - electricity revenue		30 337	36 936	33 947	28 552	25 311	21 246	26 243	28 406	34 184	-	-	52 838
Service charges - water revenue		2 880	3 342	2 987	3 128	2 894	2 432	3 734	3 800	4 251	-	-	2 394
Service charges - sanitation revenue		1 789	2 310	1 912	5 727	2 288	1 507	2 414	2 484	1 627	-	-	(5 444)
Service charges - refuse		2 013	2 089	2 126	2 181	2 208	1 520	2 485	2 221	2 560	-	-	(14)
Service charges - other		-	-	3 044	(2 436)	60	1 525	(3 854)	135	353	-	-	1 860
Rental of facilities and equipment		91	77	334	300	374	219	435	320	500	-	-	(2 577)
Interest earned - external investments		221	237	164	136	448	192	665	716	181	-	-	4 012
Interest earned - outstanding debtors		0	-	-	-	-	-	-	-	-	-	-	(0)
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-
Fines		68	53	63	107	176	82	95	195	118	-	-	375
Licences and permits		487	50	325	1 612	3 641	391	88	1 092	99	-	-	(5 576)
Agency services		-	-	-	-	-	-	-	-	-	-	-	3 948
Transfer receipts - operating		-	-	-	-	-	-	251	472	322	-	-	139 388
Other revenue		44 521	6 061	483	4 627	629	26 854	3 489	1 858	29 633	-	-	(111 030)
Cash Receipts by Source		88 177	66 748	57 094	56 065	43 209	60 184	41 213	46 507	78 800	-	-	91 013
Other Cash Flows by Source													
Transfer receipts - capital		9 333	-	-	7 713	21 264	-	6 550	-	21 276	-	-	31 909
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-
Short term loans		-	-	-	-	-	-	-	-	-	-	-	(1 000)
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-
Increase in consumer deposits		(10)	21	10	61	93	30	8	240	55	-	-	8 223
Receipt of non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-
Receipt of non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-
Change in non-current investments		(80 000)	-	-	20 212	20 000	(60 000)	20 000	20 000	-	-	-	59 788
Total Cash Receipts by Source		17 500	66 769	57 104	84 052	84 566	214	67 771	66 746	100 132	-	-	189 933
Cash Payments by Type													
Employee related costs		14 974	14 718	15 104	17 148	24 682	15 513	17 480	14 640	17 981	-	-	70 795
Remuneration of councillors		936	955	938	938	706	871	827	829	836	-	-	(7 835)
Interest paid		-	-	1	-	-	16	0	-	-	-	-	444
Bulk purchases - Electricity		32 051	38 254	33 727	20 676	19 030	18 436	19 488	25 239	27 576	-	-	26 349
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-	-	-	-	-
Other materials		1 474	451	1 001	1 736	1 449	1 711	1 846	994	1 441	-	-	-
Contracted services		2 677	5 053	4 894	756	6 160	1 153	940	1 740	4 084	-	-	(27 458)
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-
Grants and subsidies paid - other		54	54	561	279	-	969	(206)	15	124	-	-	90 409
General expenses		8 745	2 054	7 801	8 141	2 691	5 184	2 687	2 986	4 089	-	-	(44 377)
Cash Payments by Type		60 910	61 539	64 024	49 674	54 719	43 852	43 061	46 443	56 131	-	-	108 327
Other Cash Flows/Payments by Type													
Capital assets		1 867	4 551	3 912	232	2 924	5 999	5 214	11 378	7 706	-	-	37 502
Repayment of borrowing		(2)	-	21	-	-	109	-	-	-	-	-	(128)
Other Cash Flows/Payments		(467)	(1 693)	1 461	935	4 680	93	1 084	4 186	1 256	-	-	(11 536)
Total Cash Payments by Type		62 307	64 397	69 419	50 841	62 323	50 053	49 359	62 007	65 093	-	-	134 165
NET INCREASE/(DECREASE) IN CASH HELD		(44 807)	2 372	(12 315)	33 211	22 243	(49 839)	18 412	4 740	35 039	-	-	55 767
Cash/cash equivalents at the month/year beginning:		115 296	70 489	72 861	60 546	93 757	116 001	66 162	84 574	89 314	124 352	124 352	124 352
Cash/cash equivalents at the month/year end:		70 489	72 861	60 546	93 757	116 001	66 162	84 574	89 314	124 352	124 352	124 352	180 120

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M09 March

Month	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	-	3 528	4 662	1	1	4 662	4 660	100,0%	0%
August	970	5 053	5 537	4 632	4 633	10 199	5 566	54,6%	6%
September	2 309	7 122	6 328	3 700	8 333	16 527	8 195	49,6%	10%
October	3 822	10 136	8 456	217	8 550	24 983	16 433	65,8%	11%
November	7 006	10 136	8 456	2 677	11 227	33 438	22 211	66,4%	14%
December	3 969	8 647	7 204	5 676	16 903	40 642	23 739	58,4%	21%
January	4 376	3 528	4 662	8 436	25 339	45 304	19 965	44,1%	28%
February	4 502	5 053	5 537	6 403	31 741	50 841	19 099	37,6%	36%
March	15 227	7 122	6 328	7 601	39 343	57 169	17 827	31,2%	44%
April	2 003	10 136	8 456	-	-	65 625	-	-	-
May	6 929	10 136	8 456	-	-	74 080	-	-	-
June	65 951	8 647	7 204	-	-	81 284	-	-	-
Total Capital expenditure	117 064	89 244	81 284	39 343					

FINANCE MONTHLY REPORT MARCH 2022 FINANSIES MAANDELIKSE VERSLAG

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M09 March

Month	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
<u>Monthly expenditure performance trend</u>									
July	–	3 528	4 662	1	1	4 662	4 660	100,0%	0%
August	970	5 053	5 537	4 632	4 633	10 199	5 566	54,6%	6%
September	2 309	7 122	6 328	3 700	8 333	16 527	8 195	49,6%	10%
October	3 822	10 136	8 456	217	8 550	24 983	16 433	65,8%	11%
November	7 006	10 136	8 456	2 677	11 227	33 438	22 211	66,4%	14%
December	3 969	8 647	7 204	5 676	16 903	40 642	23 739	58,4%	21%
January	4 376	3 528	4 662	8 436	25 339	45 304	19 965	44,1%	28%
February	4 502	5 053	5 537	6 403	31 741	50 841	19 099	37,6%	36%
March	15 227	7 122	6 328	7 601	39 343	57 169	17 827	31,2%	44%
April	2 003	10 136	8 456	–	–	65 625	–	–	–
May	6 929	10 136	8 456	–	–	74 080	–	–	–
June	65 951	8 647	7 204	–	–	81 284	–	–	–
Total Capital expenditure	117 064	89 244	81 284	39 343					

3.2 SUPPLY CHAIN MANAGEMENT

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Demand and Acquisition

3.2.1 Aanvraag en Verkryging

3.2.1.1 Advertisement stage

3.2.1.1 Adverteringsfase

No formal written price quotations are currently in the advertisement stage.

Geen formele geskrewe pryskwotasies is tans in die adverteringsfase nie.

No competitive bids are currently in the advertisement stage.

Geen mededingende tenders is tans in die adverteringsfase nie.

3.2.1.2 Evaluation stage:

3.2.1.2 Evaluering stadium:

The following competitive bids are currently in the evaluation stage:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/18/62	Professional services for Witzenberg Municipality	08-Jul-2021	30-Aug-2021 15-Mar-2022	E Lintnaar
08/2/18/64	Appointment of contractors for maintenance, repair and replacement of general electrical infrastructure and wiring of premises for Witzenberg municipality	04-Nov-2021	24-Mar-2022	M Grové
08/2/19/01	Supply and delivery of Station Uniforms for Fire Department, Emergency Control Room and Disaster Management	19-Aug-2021	20-Oct-2021	A Lamprecht-Vertue
08/2/19/10	Construction of Ablution Facility at Wolseley	24-Feb-2022	17-Mar-2022	J Jacobs
08/2/19/11	Revenue Enhancement: Addressing illegal Electricity Connections	28-Jan-2022	15-Feb-2022	M Grové
08/2/19/15	Supply and delivery of Electrical equipment and cables	07-Dec-2021	15-Feb-2022 15-Mar-2022	M Grové
08/2/19/16	Clearing of Alien vegetation in Prince Alfred Hamlet commonage	26-Nov-2021	03-Dec-2021 22-Mar-2022	H Truter
08/2/19/26	Implementation of protection study and the supply of associated equipment for the electricity network in witzenberg municipal area for a three financial year period	04-Feb-2022	14-Mar-2022	M Grové
08/2/19/28	Supply, delivery and installation of various bookshelves at John Steyn Library	23-Mar-2022	31-Mar-2022	J Stuurman
08/2/19/29	Upgrade of multi-purpose courts at Lyell street sports field, Ceres	25-Feb-2022	22-Mar-2022	H Truter
08/2/19/30	Construction of High jump and hammer throw facility at Lyell street sports field, Ceres	25-Feb-2022	22-Mar-2022	H Truter
08/2/19/41	Supply and delivery of laptops	18-Mar-2022	22-Mar-2022	R Rhode

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/19/25	Supply, delivery and offloading of Water pipe repair items	28-Feb-2022	16-Mar-2022	M Frieslaar

3.2.1.3 Adjudication stage

3.2.1.3 Toekenningsfase:

The following competitives bid are currently in the adjudication stage:

Die volgende mededingende tenders is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/18/79	Supply and delivery of a Conference System for Council Chambers	15-Jun-2021	14-Jul-2021	13-Sep-2021

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

3.2.1.4 Tenders toegeken

No bids were awarded by the Accounting Officer during the month of March 2022.

Geen tenders was toegeken deur die Rekenpligtige Beampte gedurende Maart 2022 nie.

The following competitive bids were awarded by the Bid Adjudication Committee during the month of March 2022: Die volgende mededingende tenders was toegeken deur die Tender Toekenningskomitee gedurende Maart 2022:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/19/05	31-Mar-2022	Leafy Space PTY (Ltd)	Paving, stormwater infrastructure and fire hydrant at PAH Business Hub	Bidder scored the highest points	R 687 656.28
08/2/19/06	22-Mar-2022	ZABS Enterprises (PTY) Ltd	Supply, delivery & installation of rigid mesh fencing & rigid mesh gates in PAH Business Hub	Bidder scored the highest points	R 356 565.55
08/2/19/17	31-Mar-2022	Vumilia Africa Group (PTY) Ltd	Facilitation of training for Municipal Minimum Competency Levels (MMCL) programme for a three year period	Bidder scored the highest points	R 275 835.78
08/2/19/20	22-Mar-2022	HCB Valuations & Services (PTY) Ltd	Service provider for compilation and maintenance of General Valuation roll, supplementary valuation roll and other related valuation services for Witzenberg Municipality	Bidder scored the highest points	R 2 390 311.00

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

3.2.1.5 Paragraaf 13 (1): Kansellasië en her-uitnodiging van tenders

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/19/35	22-Mar-2022	Vehicle Body repairs including upholstery and flooring for Two vehicles (Re-advertisement)	Funds are no longer available to cover the total envisaged expenditure

3.2.1.6 Paragraph 19 (1) I and 19 (2): Written price quotations

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

The following written price quotations were approved during the month of March 2022:

Die volgende geskrewe prys kwotasies was goedgekeur gedurende Maart 2022:

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
172571	01-Mar-2022	Kaap Agri Bedryf Beperk	Supply & Delivery of Hiking Shoes	Lowest responsive quotation	R 5 732.97 (Incl. VAT)	Chief Financial Officer
172573	01-Mar-2022	Peninsula Water Treatment	Strip, Remove & Repair 2 Gas Regulators at Ceres WTW	Lowest responsive quotation	R 25 455.25 (Incl. VAT)	Chief Financial Officer
Chart Title 172735	10-Mar-2022	Sun Blinds	Supply & Install Blinds	Lowest responsive quotation	R 8 760.00 (Incl. VAT)	Chief Financial Officer
172736	10-Mar-2022	ACS Training (PTY) Ltd	Service Provider for training Kerb Laying	Lowest responsive quotation	R 23 000.00 (Incl. VAT)	Chief Financial Officer
172791	15-Mar-2022	Roy Steele & Associates	Performance Management Reviews	Only responsive quotation	R 29 500.00 (Incl. VAT)	Chief Financial Officer
172908	24-Mar-2022	Peninsula Water Treatment	Inspect & Report on Various Chlorine Systems at WTW	Lowest responsive quotation	R 8 912.50 (Incl. VAT)	Chief Financial Officer
172976	29-Mar-2022	Parkerson Thomas Technologies T/A Officetech	Supply and Delivery of Tally Ribbons for line printers	Only responsive quotation	R 20 189.40 (Incl. VAT)	Chief Financial Officer

3.2.1.7 Formal Written Price Quotations

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of March 2022:

3.2.1.7 Formele Geskrewe Prys Kwotasies

Die volgende formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van Maart 2022:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
08/2/19/24	10-Mar-2022	Caprichem Saccs (Pty) Ltd	Supply, delivery and offloading of toilet paper, paper hand wipes and cleaning chemicals	Bidder scored the highest points	R 165 462.01 (Incl. VAT)	Director: Financial Services
08/2/19/33	10-Mar-2022	Memotek Trading CC	Supply and delivery of one new petrol cylinder mower with detachable seat	Only responsive bidder	R 130 458.00 (Incl. VAT)	Acting Director: Community Services
08/2/19/47	17-Mar-2022	Zelpy 2707 (PTY) Ltd T/A Boland Isuzu	Engine repairs to Isuzu KB200, including the recovery / tow in of the vehicle from Ceres to bidder's workshop	Only responsive bidder	R 48 382.55 (Incl. VAT)	Director: Technical Services

3.2.1.8 Appeals

No appeals were lodged or dealt with by the Accounting Officer during the month of March 2022.

3.2.1.8 Appèlle

Geen appèlle is ontvang of was hanteer deur die Rekenpligtige beampete gedurende Maart 2022 nie.

3.2.1.9 Deviations

3.2.1.9 Afwykings

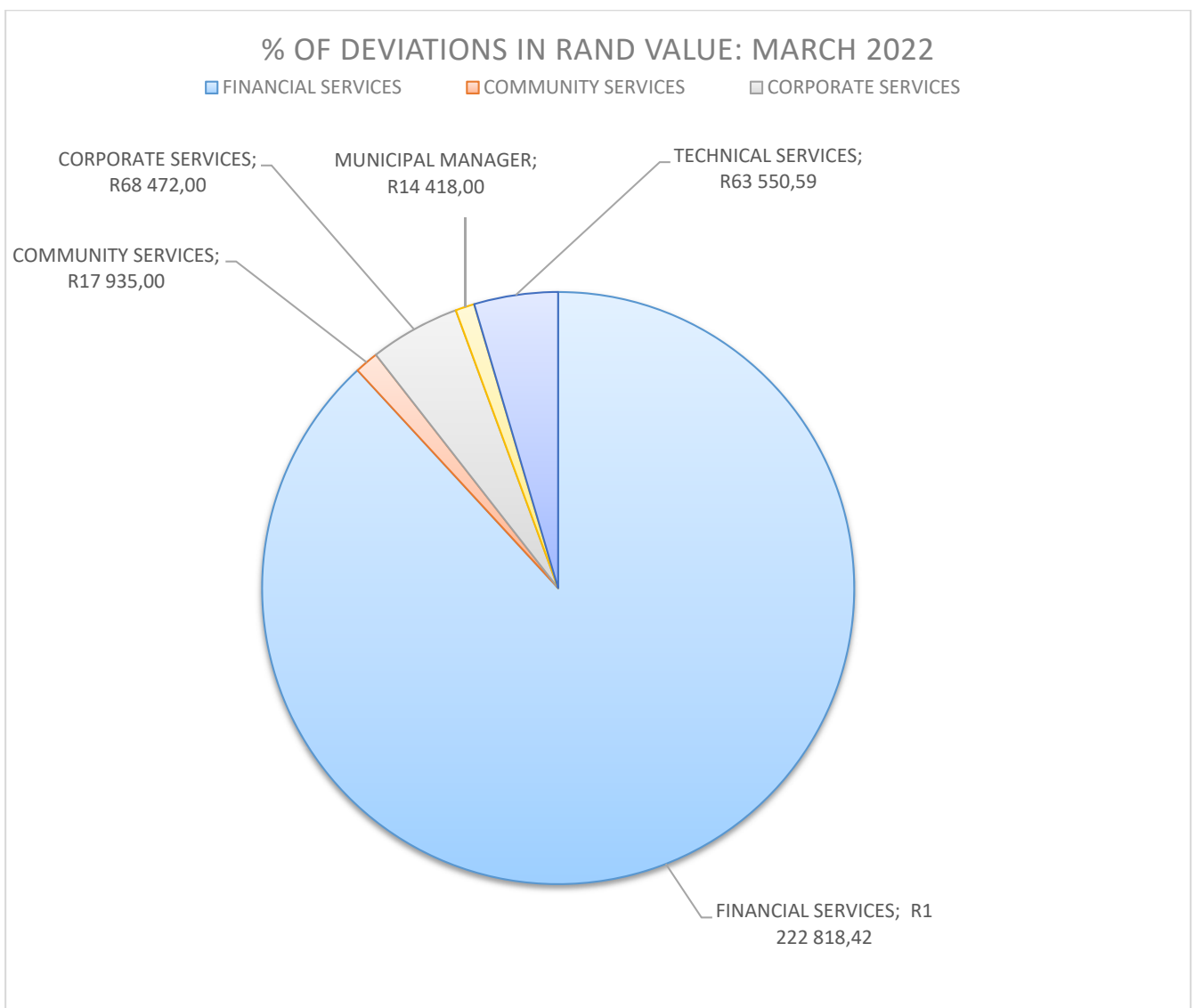
The following table contains the actuals against approved deviations by the Accounting Officer for the month of March 2022 which totals R 1 387 194.01:

Die volgende tabel bevat die werklike uitgawes teen goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van Maart 2022 wat beloop op die totaal van R 1 387 194.01:

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
25-Feb-22	Ceres Alarms	Municipal alarm monitoring & reaction services - Technical Building	Emergency	172527	341.38
1-Mar-22	South African Local Government Association	Registration fees: National Conference	Single supplier	172589	24,000.00
25-Feb-22	Witzenberg Herald	Publish Notice: Call for proposals - Lease of municipal buildings	Single supplier	172620	3,672.00
1-Mar-22	Witzenberg Herald	Publish Notice: Adjustment Budget	Single supplier	172629	3,564.00
2-Mar-22	Ducharme Consulting-Coastal (PTY) Ltd	License fees: Software for Asset Verification application	Impractical	172649	32,775.00
3-Mar-22	Ceres Alarms	Repair Alarm System at Technical Building	Emergency	172652	2,238.14
28-Feb-22	Witzenberg Herald	Publish Notice: Schoonvlei Business Hub rentals	Single supplier	172670	6,048.00
1-Mar-22	Vox Elektries	Emergency repairs to Akkerbos Pumpstation	Emergency	172690	5,056.24
1-Mar-22	Vox Elektries	Emergency repairs to PAH Waterworks	Emergency	172691	17,822.69
3-Mar-22	Solvem Consulting (PTY) Ltd	Annual License & Maintenance fee	Impractical	172696	1,149,758.42
9-Mar-22	Witzenberg Herald	Publish notice: IDP Meetings	Single supplier	172755	8,100.00
11-Mar-22	Witzenberg Herald	Publish notice: Council Meetings (Mar-May 2022)	Single supplier	172803	3,672.00
18-Feb-22	South African Broadcasting Corporation (SABC)	Business TV Licences for Pine Forest	Single supplier	172840	8,215.00
15-Mar-22	Batsumi Enterprise Solutions	Postage on Franking Machine	Single supplier	172857	28,320.00
18-Mar-22	De Kock & Cronje (PTY) Ltd	Emergency Work: Bon Chretien substation - Overloaded feeders	Emergency	172918	38,092.14
30-Mar-22	Witzenberg Herald	Publish Notice: IDP, Budget, SDBIP, Oversight Report	Single supplier	172996	8,424.00
30-Mar-22	Witzenberg Herald	Publish Notice: Ward Committee Elections	Single supplier	173017	6,318.00
10-Mar-22	Solvem Consulting (PTY) Ltd	Support service: Billing Parameter	Impractical	173021	28,297.00
29-Mar-22	Witzenberg Herald	Publish Notice: Ramadaan & Easter Message	Single supplier	173030	12,480.00

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
January 2022	R 108 118.85	R18 738 559.02	0.05%
February 2022	R 302 650.36	R20 443 499.57	1.48%
March 2022	R 1 387 194.01	R20 642 547.82	6.72%

DEVIATIONS PER DIRECTORATE:



Logistics

Logistieke

The table below contains a high level summary of information regarding the stores section:

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

MONTH	Jan 2022	Feb 2022	Mar 2022
Value of inventory at hand	R 7 950 686	R 7 535 509	R 7 884 429
Turnover rate of total value of inventory	1.14	1.23	1.24
Date of latest stores reconciliation	31 Mar 2022		
Date of last stock count	30 Mar 2022		
Date of next stock count	30 Jun 2022		



QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the monthly in year monitoring reports for the month of March 2022 has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY

Signature:

Date:

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/ Kindly address all correspondence to the Municipal Manager/ Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

*Witzenberg, the Eden of Africa, aspires that all residents shall live together in harmony and prosperity.
Witzenberg, die Eden van Afrika, streef daarna dat alle inwoners in harmonie en voorspoed saamleef.
Witzenberg, IEden yase Africa igquashalazele ekubonke abahlali bakhawulelezise ukuhlalisana ngolomwalo.*



**Monthly Budget Statement Report
Section 71 for April 2022**

**Financial data is in respect of the period
1 July 2021 to 30 June 2022**

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, spending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section. This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;*
- (b) actual borrowings;*
- (c) actual expenditure, per vote;*
- (d) actual capital expenditure, per vote;*
- (e) the amount of any allocations received;*
- (f) actual expenditure on those allocations, excluding expenditure on—*
 - (i) its share of the local government equitable share; and*
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and*
 - (g) when necessary, an explanation of—*
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;*
 - (ii) any material variances from the service delivery and budget implementation plan; and*
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.*

(2) The statement must include—

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and*
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).*

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 'n verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

- (a) werklike inkomste per bron van inkomste;*
- (b) werklike lenings;*
- (c) die werklike uitgawes per stem;*
- (d) die werklike kapitaalbesteding, per stem;*
- (e) die bedrag van enige toekennings ontvang;*
- (f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op*
 - (i) sy deel van die plaaslike regering billike deel;*
 - (ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en*
 - (g) wanneer dit nodig is, 'n verduideliking van—*
 - (i) enige wesentliche afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;*
 - (ii) enige wesentliche afwykings van die dienslewering en begrotings implementeringsplan;*
 - (iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.*

(2) Die staat moet die volgende insluit-

- (a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en*
- (b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).*

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die

the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The unwillingness / inability of government departments to pay their municipal accounts was a big concern. However department are slowing starting to make payment. The debt is in excess of R6.11 million in comparison to the prior month figure of R6.8 million.

The monthly billing was also done as scheduled and during this process 19 404 accounts amounting to R 52.7 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 6.4 million in comparison to a cost of R5 million for the same month during the prior financial year.

The indigent cost to the municipality for the month amounts to R 1.8 million in comparison to the prior month figure of R1.7 million

The accumulated debtor's collection target for the year is 91%, and the actual accumulated year to date debtor's collection is 88% in comparison to a rate of 89% for the same month in the previous year.

The municipality issued orders to the value of R 23.6 million of which R 2 million was in terms of deviations.

The municipality currently has R 104 million in its primary bank account and investments to the value of R60 million. The bank balance at the end of the previous month was R126 million with investments to the value of R60 million.

The calculated cost coverage ratio of the municipality as at the end of April 2022 is 3.34 months.

B RECOMMENDATION

It is recommended that council take cognisance of the quarterly budget assessment for the month of April 2022 .

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die onwilligheid / onvermoë van staats departemente om hulle munisipale rekeninge te betaal was 'n groot bekommernis. Departemente is stadig besig om hul betalings te maak. Die skuld beloop tans R6,11miljoen in vergelyking met die vorige maand syfer van R6.8 miljoen.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 19 404 rekeninge ten bedrae van R 52.7 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 6.4 miljoen en was R5 miljoen vir dieselfde maand gedurende die vorige finansiële jaar.

Die deernis subsidies vir die maand beloop R 1.8 miljoen in vergelyking met die vorige maand syfer van R1.7 miljoen.

Die opgehoopde debiteure verhaling se teiken vir die jaar is 91%, en die werklike jaar tot op datum invordering is 88% in vergelyking met 89% vir dieselfde maand in die vorige finansiële jaar.

Bestellings ter waarde van R 23.6 miljoen uitgereik, waarvan R 2 miljoen ten opsigte van afwykings is.

Die munisipaliteit het R 104 miljoen in die primêre bankrekening en beleggings ter waarde van R60 miljoen. Die bankbalans aan die einde van die vorige maand was R126 miljoen en daar was R60 miljoen op belegging.

Die berekende koste dekking verhouding van die munisipaliteit soos aan die einde van April 2022 is 3.34 maande.

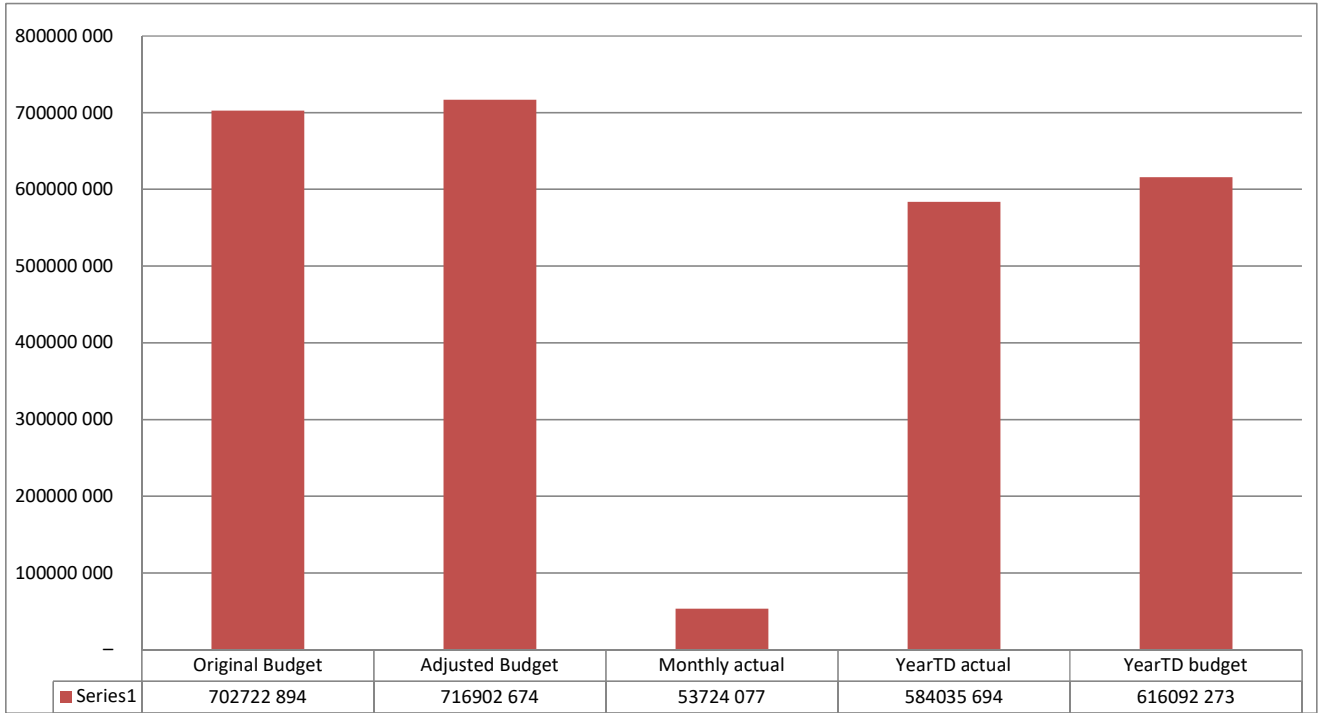
B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir April 2022 .

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiële inligting:

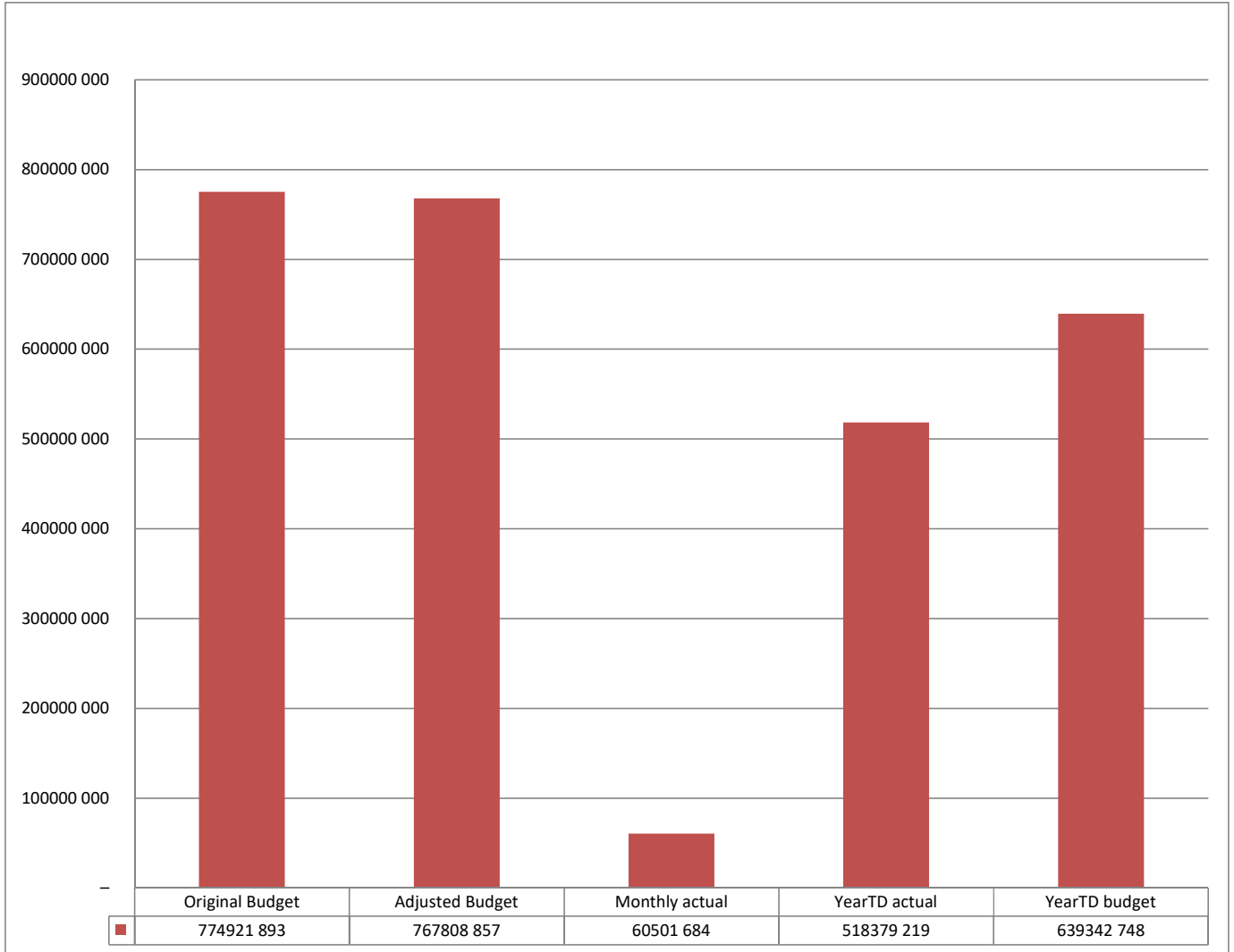
TOTAL OPERATIONAL REVENUE



For the period 1 July 2021 to 30 April 2022, 81,47% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2021 tot 30 April 2022, is 81,47% van die begrote operasionele inkomste gehêf.

TOTAL OPERATIONAL EXPENDITURE



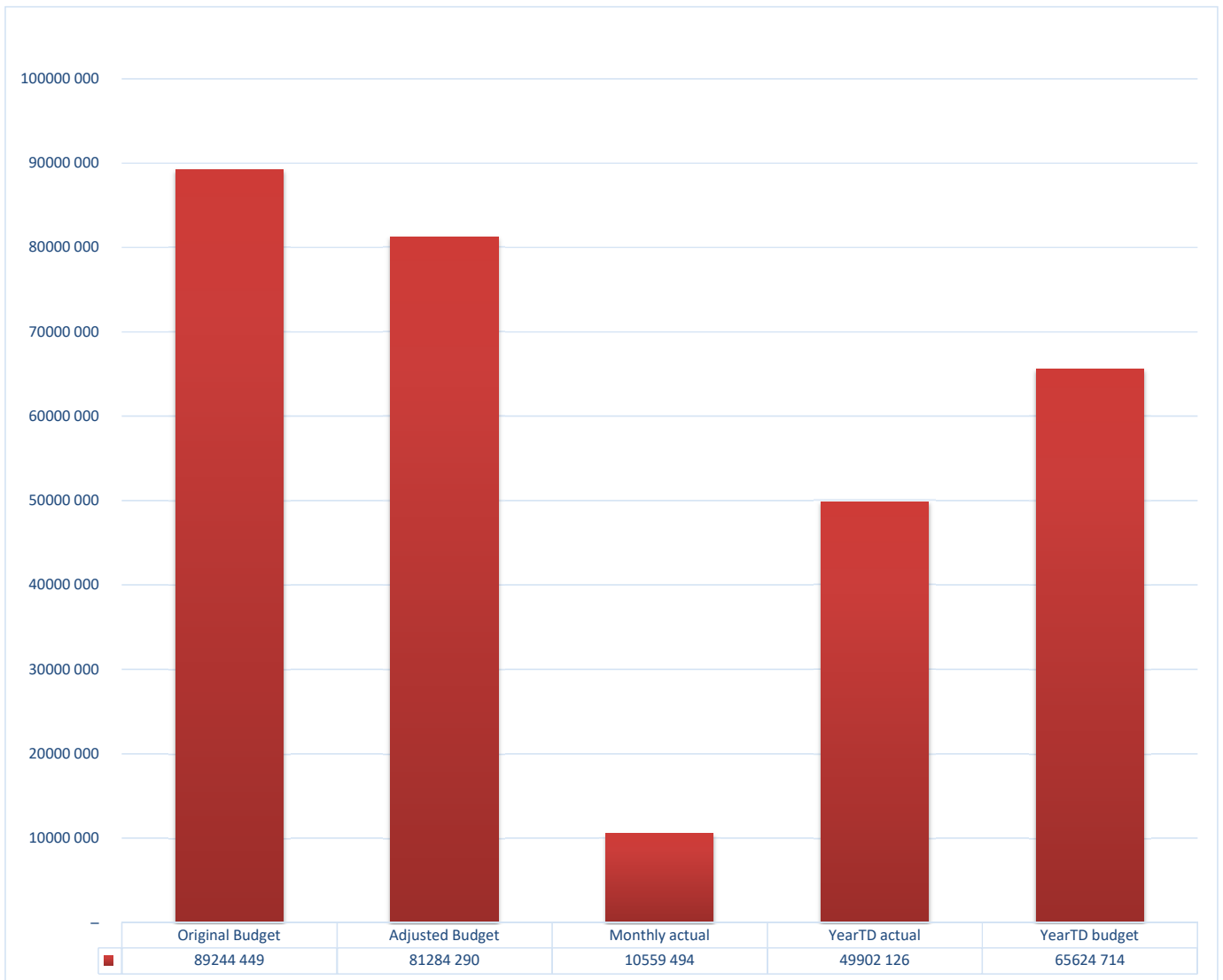
For the period 1 July 2021 to 30 April 2022, 67,51% of the budgeted operational expenditure was incurred.

Vir die periode 1 Julie 2021 tot 30 April 2022, is 67,51% van die begrote operasionele uitgawes aangegaan.

Please refer to Supporting Table SC1 for explanations regarding expenditure variances.

Verwys asb na "Supporting Table SC1" vir stawende redes met betrekking tot spandering afwykings.

CAPITAL EXPENDITURE



For the period 1 July 2021 to 30 April 2022, 61,39% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2021 tot 30 April 2022, is 61,39% van die begrote kapitale uitgawes aangegaan.

Please refer to Supporting Table SC1 for explanations regarding expenditure variances.

Verwys asb na "Supporting Table SC1" vir stawende redes met betrekking tot spandering afwykings.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 30 April 2022.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M10 April

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	80 674	83 290	83 290	4 825	79 762	74 885	4 878	7%	83 290
Service charges	376 201	413 772	422 772	44 201	351 692	346 917	4 774	1%	422 772
Investment revenue	3 079	6 990	6 990	262	3 433	5 824	(2 391)	-41%	6 990
Transfers recognised - operational	131 244	145 903	148 892	76	108 054	142 680	(34 625)	-24%	148 892
Other own revenue	31 961	52 768	54 959	4 360	41 094	45 786	(4 692)	-10%	54 959
transfers and contributions)	623 159	702 723	716 903	53 724	584 036	616 092	(32 057)	-5%	716 903
Employee costs	201 544	237 025	234 305	17 570	177 037	195 231	(18 194)	-9%	234 305
Remuneration of Councillors	9 897	12 007	11 007	835	8 231	9 169	(938)	-10%	11 007
Depreciation & asset impairment	32 145	39 729	39 729	-	22 351	33 094	(10 743)	-32%	39 729
Finance charges	4 522	8 696	8 690	41	117	7 238	(7 122)	-98%	8 690
Materials and bulk purchases	252 216	300 766	304 841	30 022	217 218	253 986	(36 768)	-14%	304 841
Transfers and grants	6 534	25 603	23 876	646	2 276	19 897	(17 621)	-89%	23 876
Other expenditure	139 238	151 096	145 362	11 389	91 151	120 729	(29 578)	-24%	145 362
Total Expenditure	646 096	774 922	767 809	60 502	518 379	639 343	(120 964)	-19%	767 809
Surplus/(Deficit)	(22 937)	(72 199)	(50 906)	(6 778)	65 656	(23 250)	88 907	-382%	(50 906)
Transfers recognised - capital	52 267	74 937	69 620	-	36 895	66 817	(29 922)	-45%	69 620
Contributions & Contributed assets & contributions	898	170	170	38	301	142	160	113%	170
Share of surplus/ (deficit) of associate	30 227	2 908	18 884	(6 739)	102 853	43 708	59 144	135%	18 884
Surplus/ (Deficit) for the year	-	-	-	-	-	-	-	-	-
	30 227	2 908	18 884	(6 739)	102 853	43 708	59 144	135%	18 884
Capital expenditure & funds sources									
Capital expenditure	66 944	89 244	81 284	10 559	49 902	65 625	(15 723)	-24%	81 284
Capital transfers recognised	52 768	74 937	69 087	9 777	46 974	55 552	(8 578)	-15%	69 087
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	14 175	14 307	12 197	783	2 928	10 073	(7 145)	-71%	12 387
Total sources of capital funds	66 944	89 244	81 284	10 559	49 902	65 625	(15 723)	-24%	81 474
Financial position									
Total current assets	217 352	181 281	299 931		330 455				299 931
Total non current assets	1 028 261	1 041 921	1 071 719		1 055 812				1 071 719
Total current liabilities	126 585	201 668	192 832		166 345				192 832
Total non current liabilities	175 032	131 189	213 111		173 083				213 111
Community wealth/Equity	943 996	890 345	965 707		1 046 839				965 707
Cash flows									
Net cash from (used) operating	51 431	85 636	150 479	(9 347)	102 899	85 205	17 694	21%	150 479
Net cash from (used) investing	(66 038)	(89 094)	(81 098)	(12 229)	(115 799)	(65 885)	(49 914)	76%	(81 098)
Net cash from (used) financing	(482)	(1 000)	8 732	27	408	-	408		8 732
end	115 305	133 360	193 418	-	102 804	134 625	(31 822)	-24%	193 418
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	58 990	6 598	5 097	4 630	4 706	4 355	28 168	214 404	326 946
Creditors Age Analysis									
Total Creditors	1 082	59	481	15	-	-	-	-	1 637

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M10 April

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
Governance and administration	94 586	110 918	113 730	6 998	93 724	100 444	(6 720)	-7%	113 730
Executive and council	13	-	600	3	21	500	(479)	-96%	600
Finance and administration	94 573	110 918	113 130	6 996	93 703	99 944	(6 241)	-6%	113 130
Internal audit	-	-	-	-	-	-	-	-	-
Community and public safety	155 479	171 710	174 355	1 267	128 669	163 562	(34 893)	-21%	174 355
Community and social services	128 957	120 006	122 331	44	107 431	120 201	(12 769)	-11%	122 331
Sport and recreation	9 314	1 661	2 734	374	7 411	2 278	5 134	225%	2 734
Public safety	16 929	26 158	26 713	832	13 699	22 232	(8 533)	-38%	26 713
Housing	278	23 884	22 577	16	127	18 851	(18 724)	-99%	22 577
Economic and environmental services	16 878	25 287	19 692	107	8 824	16 632	(7 808)	-47%	19 692
Planning and development	4 244	2 365	2 937	107	1 395	2 557	(1 162)	-45%	2 937
Road transport	12 634	22 907	16 742	-	7 428	14 064	(6 635)	-47%	16 742
Environmental protection	-	14	14	0	0	12	(11)	-98%	14
Trading services	409 304	469 795	478 795	45 392	389 899	402 313	(12 413)	-3%	478 795
Energy sources	274 353	334 664	338 664	35 172	264 824	278 781	(13 957)	-5%	338 664
Water management	52 476	72 201	72 201	4 968	55 105	65 002	(9 897)	-15%	72 201
Waste water management	49 259	27 843	30 843	2 508	30 405	26 564	3 841	14%	30 843
Waste management	33 216	35 087	37 087	2 744	39 566	31 967	7 599	24%	37 087
Total Revenue - Functional	676 323	777 830	786 693	53 762	621 232	683 051	(61 819)	-9%	786 693
Expenditure - Functional									
Governance and administration	122 905	145 004	146 900	9 485	95 235	122 274	(27 039)	-22%	146 900
Executive and council	23 838	29 621	29 618	1 804	17 656	24 667	(7 011)	-28%	29 618
Finance and administration	96 559	112 849	115 169	7 518	75 989	95 876	(19 887)	-21%	115 169
Internal audit	2 508	2 534	2 114	163	1 590	1 731	(141)	-8%	2 114
Community and public safety	97 434	133 059	138 591	8 958	78 740	115 228	(36 489)	-32%	138 591
Community and social services	23 943	28 680	30 300	2 174	22 662	25 221	(2 559)	-10%	30 300
Sport and recreation	27 018	32 356	30 071	2 315	24 992	24 970	22	0%	30 071
Public safety	42 004	43 012	51 622	4 129	26 819	42 948	(16 129)	-38%	51 622
Housing	4 469	29 011	26 598	340	4 266	22 090	(17 823)	-81%	26 598
Economic and environmental services	34 813	36 288	32 641	2 417	26 293	27 188	(895)	-3%	32 641
Planning and development	10 129	11 280	11 689	1 158	9 408	9 735	(327)	-3%	11 689
Road transport	24 205	22 910	19 461	1 184	16 222	16 215	7	0%	19 461
Environmental protection	479	2 098	1 491	75	663	1 238	(575)	-46%	1 491
Trading services	390 042	459 620	448 726	39 417	317 204	373 860	(56 656)	-15%	448 726
Energy sources	271 820	327 833	323 724	31 059	230 281	269 764	(39 482)	-15%	323 724
Water management	41 092	36 559	37 712	2 580	30 197	31 417	(1 220)	-4%	37 712
Waste water management	36 519	43 400	38 721	2 688	27 736	32 210	(4 474)	-14%	38 721
Waste management	40 611	51 829	48 569	3 091	28 990	40 470	(11 480)	-28%	48 569
Other	902	951	951	225	908	792	115	15%	951
Total Expenditure - Functional	646 096	774 922	767 809	60 502	518 379	639 343	(120 964)	-19%	767 809
Surplus/ (Deficit) for the year	30 227	2 908	18 884	(6 739)	102 853	43 708	59 144		18 884

The following table provides detail of revenue and expenditure according to the international standard classification framework.									
WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M10 April									
Description	2020/21	Budget Year 2021/22							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	
R thousands									%
Revenue - Functional									
Municipal governance and administration	94 586	110 918	113 730	6 998	93 724	100 444	(6 720)	-7%	113 730
Executive and council	13	-	600	3	21	500	(479)	-96%	600
<i>Mayor and Council</i>	13	-	-	3	21	-	21		-
<i>Municipal Manager, Town Secretary and Chief Execut</i>	-	-	600	-	-	500	(500)	-100%	600
Finance and administration	94 573	110 918	113 130	6 996	93 703	99 944	(6 241)	-6%	113 130
<i>Administrative and Corporate Support</i>	0	9	9	0	1	8	(7)	-92%	9
<i>Finance</i>	94 239	110 250	112 462	6 995	93 438	99 387	(5 949)	-6%	112 462
<i>Human Resources</i>	254	580	580	-	222	483	(261)	-54%	580
<i>Marketing, Customer Relations, Publicity and Media</i>	0	5	5	-	-	4	(4)	-100%	5
<i>Property Services</i>	-	-	-	-	-	-	-		-
<i>Supply Chain Management</i>	80	74	74	0	42	62	(20)	-32%	74
Community and public safety	155 479	171 710	174 355	1 267	128 669	163 562	(34 893)	-21%	174 355
Community and social services	128 957	120 006	122 331	44	107 431	120 201	(12 769)	-11%	122 331
<i>Aged Care</i>	118 121	109 415	111 015	3	99 163	110 748	(11 586)	-10%	111 015
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	328	367	367	21	215	329	(114)	-35%	367
<i>Community Halls and Facilities</i>	31	485	485	16	145	404	(259)	-64%	485
<i>Libraries and Archives</i>	10 475	9 739	10 463	5	7 909	8 719	(810)	-9%	10 463
Sport and recreation	9 314	1 661	2 734	374	7 411	2 278	5 134	225%	2 734
<i>Recreational Facilities</i>	2 057	1 611	2 684	369	5 850	2 236	3 614	162%	2 684
<i>Sports Grounds and Stadiums</i>	7 257	50	50	5	1 561	42	1 519	3642%	50
Public safety	16 929	26 158	26 713	832	13 699	22 232	(8 533)	-38%	26 713
<i>Fire Fighting and Protection</i>	2	6	6	-	14	5	9	0	6
Housing	278	23 884	22 577	16	127	18 851	(18 724)	-99%	22 577
<i>Housing</i>	278	23 884	22 577	16	127	18 851	(18 724)	-99%	22 577
Economic and environmental services	16 878	25 287	19 692	107	8 824	16 632	(7 808)	-47%	19 692
Planning and development	4 244	2 365	2 937	107	1 395	2 557	(1 162)	-45%	2 937
<i>Economic Development/Planning</i>	1 892	279	851	-	2	709	(707)	-100%	851
<i>Town Planning, Building Regulations and Enforcemen</i>	1 721	1 426	1 426	107	1 394	1 188	206	17%	1 426
<i>Project Management Unit</i>	630	660	660	-	-	660	(660)	-100%	660
Road transport	12 634	22 907	16 742	-	7 428	14 064	(6 635)	-47%	16 742
<i>Roads</i>	12 634	22 907	16 742	-	7 428	14 064	(6 635)	-47%	16 742
Environmental protection	-	14	14	0	0	12	(11)	-98%	14
<i>Biodiversity and Landscape</i>	-	14	14	0	0	12	(11)	-98%	14
Trading services	409 304	469 795	478 795	45 392	389 899	402 313	(12 413)	-3%	478 795
Energy sources	274 353	334 664	338 664	35 172	264 824	278 781	(13 957)	-5%	338 664
<i>Electricity</i>	274 131	333 099	337 099	35 172	264 334	277 215	(12 881)	-5%	337 099
<i>Street Lighting and Signal Systems</i>	222	1 565	1 565	-	490	1 565	(1 075)	-69%	1 565
Water management	52 476	72 201	72 201	4 968	55 105	65 002	(9 897)	-15%	72 201
<i>Water Distribution</i>	52 476	60 921	60 921	4 968	55 105	53 723	1 382	3%	60 921
Waste water management	49 259	27 843	30 843	2 508	30 405	26 564	3 841	14%	30 843
<i>Sewerage</i>	38 651	26 954	29 954	2 508	29 515	25 674	3 841	15%	29 954
<i>Storm Water Management</i>	10 607	889	889	-	889	889	-	0%	889
Waste management	33 216	35 087	37 087	2 744	39 566	31 967	7 599	24%	37 087
<i>Solid Waste Removal</i>	30 130	35 087	37 087	2 744	39 566	31 967	7 599	24%	37 087
Other	77	120	120	(1)	116	100	15	15%	120
Licensing and Regulation	77	120	120	(1)	116	100	15	15%	120
Total Revenue - Functional	676 323	777 830	786 693	53 762	621 232	683 051	(61 819)	-9%	786 693

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M10 April										
Description	2020/21	Budget Year 2021/22								
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast	
R thousands								%		
Expenditure - Functional										
Municipal governance and administration	122 905	145 004	146 900	9 485	95 235	122 274	(27 039)	-22%	146 900	
Executive and council	23 838	29 621	29 618	1 804	17 656	24 667	(7 011)	-28%	29 618	
<i>Mayor and Council</i>	15 898	18 723	18 129	921	9 973	15 096	(5 123)	-34%	18 129	
<i>Municipal Manager, Town Secretary and Chief Execut</i>	7 941	10 897	11 488	883	7 683	9 570	(1 888)	-20%	11 488	
Finance and administration	96 559	112 849	115 169	7 518	75 989	95 876	(19 887)	-21%	115 169	
<i>Administrative and Corporate Support</i>	17 899	11 560	12 244	643	9 157	10 156	(998)	-10%	12 244	
<i>Asset Management</i>	31	5 167	1 591	4	19	1 326	(1 307)	-99%	1 591	
<i>Finance</i>	30 327	37 107	38 855	2 654	28 427	32 373	(3 947)	-12%	38 855	
<i>Fleet Management</i>	3 406	2 806	2 835	249	2 958	2 358	600	25%	2 835	
<i>Human Resources</i>	22 230	36 284	39 612	2 729	19 182	32 996	(13 814)	-42%	39 612	
<i>Information Technology</i>	4 385	3 372	4 610	143	3 876	3 841	35	1%	4 610	
<i>Legal Services</i>	5 416	2 279	1 532	105	1 142	1 275	(133)	-10%	1 532	
<i>Marketing, Customer Relations, Publicity and Media</i>	3 904	3 900	3 890	302	3 327	3 236	91	3%	3 890	
<i>Property Services</i>	1 783	1 268	1 598	75	1 771	1 331	440	33%	1 598	
<i>Risk Management</i>	-	497	355	-	7	296	(289)	-98%	355	
<i>Supply Chain Management</i>	6 778	7 052	7 185	589	5 817	5 970	(153)	-3%	7 185	
<i>Valuation Service</i>	400	1 557	862	26	305	718	(413)	-57%	862	
Internal audit	2 508	2 534	2 114	163	1 590	1 731	(141)	-8%	2 114	
<i>Governance Function</i>	2 508	2 534	2 114	163	1 590	1 731	(141)	-8%	2 114	
Community and public safety	97 434	133 059	138 591	8 958	78 740	115 228	(21 594)	-19%	138 591	
Community and social services	23 943	28 680	30 300	2 174	22 662	25 221	(2 559)	-10%	30 300	
<i>Aged Care</i>	4 658	4 347	7 508	516	5 687	6 244	(557)	-9%	7 508	
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	3 189	3 600	3 535	284	2 876	2 944	(68)	-2%	3 535	
<i>Child Care Facilities</i>	8	972	132	2	7	110	(103)	-94%	132	
<i>Community Halls and Facilities</i>	5 400	6 608	6 340	439	4 813	5 282	(468)	-9%	6 340	
<i>Disaster Management</i>	95	236	208	90	100	173	(73)	-42%	208	
<i>Education</i>	1	831	104	-	1	87	(86)	-99%	104	
<i>Libraries and Archives</i>	10 591	12 086	12 473	844	9 178	10 382	(1 203)	-12%	12 473	
Sport and recreation	27 018	32 356	30 071	2 315	24 992	24 970	22	0%	30 071	
<i>Community Parks (including Nurseries)</i>	8 229	7 228	8 000	592	6 846	6 615	231	3%	8 000	
<i>Recreational Facilities</i>	12 759	18 999	15 885	1 197	12 895	13 213	(317)	-2%	15 885	
<i>Sports Grounds and Stadiums</i>	6 031	6 129	6 186	526	5 251	5 142	109	2%	6 186	
Public safety	42 004	43 012	51 622	4 129	26 819	42 948	(1 234)	-3%	51 622	
<i>Fire Fighting and Protection</i>	8 395	8 118	10 270	716	7 394	8 548	(1 154)	-13%	10 270	
Housing	4 469	29 011	26 598	340	4 266	22 090	(17 823)	-81%	26 598	
<i>Housing</i>	4 463	27 003	26 333	334	4 221	21 869	(17 648)	-81%	26 333	
<i>Informal Settlements</i>	6	2 009	265	5	46	221	(175)	-79%	265	

Description	2020/21	Budget Year 2021/22						YTD variance	YTD variance	YearTD budget
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance			
R thousands								%		
Economic and environmental services	34 813	36 288	32 641	2 417	26 293	27 188	(895)	-3%	32 641	
Planning and development	10 129	11 280	11 689	1 158	9 408	9 735	(327)	-3%	11 689	
<i>Corporate Wide Strategic Planning (IDPs, LEDs)</i>	1 686	1 982	2 181	272	1 803	1 815	(11)	-1%	2 181	
<i>Economic Development/Planning</i>	1 400	2 115	2 041	277	1 422	1 699	(277)	-16%	2 041	
<i>Town Planning, Building Regulations and Enforcement</i>	4 745	4 473	4 667	403	4 113	3 889	224	6%	4 667	
<i>Project Management Unit</i>	2 298	2 710	2 799	206	2 071	2 332	(261)	-11%	2 799	
Road transport	24 205	22 910	19 461	1 184	16 222	16 215	7	0%	19 461	
<i>Roads</i>	24 205	22 910	19 461	1 184	16 222	16 215	7	0%	19 461	
Environmental protection	479	2 098	1 491	75	663	1 238	(575)	-46%	1 491	
<i>Biodiversity and Landscape</i>	479	2 098	1 491	75	663	1 238	(575)	-46%	1 491	
Trading services	390 042	459 620	448 726	39 417	317 204	373 860	(56 656)	-15%	448 726	
Energy sources	271 820	327 833	323 724	31 059	230 281	269 764	(39 482)	-15%	323 724	
<i>Electricity</i>	269 233	324 461	321 069	30 667	228 030	267 552	(39 522)	-15%	321 069	
<i>Street Lighting and Signal Systems</i>	2 587	3 371	2 654	392	2 251	2 212	39	2%	2 654	
Water management	41 092	36 559	37 712	2 580	30 197	31 417	(1 220)	-4%	37 712	
<i>Water Treatment</i>	154	1 838	1 278	12	162	1 065	(903)	-85%	1 278	
<i>Water Distribution</i>	37 997	30 463	32 397	2 539	27 508	26 989	520	2%	32 397	
<i>Water Storage</i>	2 941	4 258	4 038	29	2 527	3 364	(837)	-25%	4 038	
Waste water management	36 519	43 400	38 721	2 688	27 736	32 210	(4 474)	-14%	38 721	
<i>Public Toilets</i>	1 566	1 984	1 791	144	1 412	1 491	(79)	-5%	1 791	
<i>Sewerage</i>	27 631	30 347	27 497	1 842	19 791	22 866	(3 075)	-13%	27 497	
<i>Storm Water Management</i>	7 321	8 141	7 978	701	6 533	6 641	(109)	-2%	7 978	
<i>Waste Water Treatment</i>	0	2 928	1 455	-	0	1 212	(1 212)	-100%	1 455	
Waste management	40 611	51 829	48 569	3 091	28 990	40 470	(11 480)	-28%	48 569	
<i>Solid Waste Disposal (Landfill Sites)</i>	7 599	16 403	14 570	451	2 783	12 138	(9 355)	-77%	14 570	
<i>Solid Waste Removal</i>	31 594	33 991	33 481	2 628	26 060	27 899	(1 840)	-7%	33 481	
<i>Street Cleaning</i>	1 418	1 436	519	12	148	432	(285)	-66%	519	
Other	902	951	951	225	908	792	115	15%	951	
Licensing and Regulation	10	51	51	-	8	42	(35)	-81%	51	
Tourism	892	900	900	225	900	750	150	20%	900	
Total Expenditure - Functional	646 096	774 922	767 809	60 502	518 379	639 343	(106 068)	-17%	767 809	
Surplus/ (Deficit) for the year	30 227	2 908	18 884	(6 739)	102 853	43 708	59 144	135%	18 884	

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M10 April

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Financial Services	92 562	107 712	109 497	6 780	91 405	96 943	(5 538)	-5,7%	109 497
Vote 2 - Community Services	13 354	35 720	36 210	427	14 282	30 239	(15 957)	-52,8%	36 210
Vote 3 - Community Services	130 857	131 976	134 131	607	109 343	129 984	(20 641)	-15,9%	134 131
Vote 4 - Community Services	13 503	4 581	5 152	249	5 392	4 292	1 100	25,6%	5 152
Vote 5 - Corporate Services	267	594	594	3	244	495	(251)	-50,7%	594
Vote 6 - Technical Services	339 012	388 952	389 786	37 934	305 450	322 323	(16 873)	-5,2%	389 786
Vote 7 - Technical Services	85 638	107 224	109 224	7 712	94 606	96 916	(2 310)	-2,4%	109 224
Vote 8 - Muncipal Manager	1 129	1 072	2 099	51	509	1 859	(1 350)	-72,6%	2 099
Total Revenue by Vote	676 323	777 830	786 693	53 762	621 232	683 051	(61 819)	-9,1%	786 693
Expenditure by Vote									
Vote 1 - Financial Services	38 586	52 465	50 321	3 430	36 128	41 910	(5 781)	-13,8%	50 321
Vote 2 - Community Services	36 229	41 879	43 957	3 109	32 616	36 506	(3 891)	-10,7%	43 957
Vote 3 - Community Services	48 070	54 069	59 942	3 082	31 834	49 820	(17 986)	-36,1%	59 942
Vote 4 - Community Services	16 030	43 719	40 378	3 059	17 252	33 633	(16 381)	-48,7%	40 378
Vote 5 - Corporate Services	68 115	77 479	82 068	5 117	48 983	68 310	(19 326)	-28,3%	82 068
Vote 6 - Technical Services	338 159	401 057	389 483	35 406	279 360	324 500	(45 140)	-13,9%	389 483
Vote 7 - Technical Services	86 066	90 791	87 911	6 016	62 717	73 244	(10 527)	-14,4%	87 911
Vote 8 - Muncipal Manager	14 779	13 462	13 499	1 282	9 490	11 213	(1 723)	-15,4%	13 499
Total Expenditure by Vote	646 034	774 922	767 559	60 502	518 379	639 134	(120 755)	-18,9%	767 559
Surplus/ (Deficit) for the year	30 289	2 908	19 134	(6 739)	102 853	43 917	58 936	134,2%	19 134

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M10 Apri

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue By Source									
Property rates	80 674	83 290	83 290	4 825	79 762	74 885	4 878	7%	83 290
Service charges - electricity revenue	274 180	323 478	327 478	35 183	262 413	267 299	(4 886)	-2%	327 478
Service charges - water revenue	43 137	39 677	39 677	4 380	38 294	32 972	5 322	16%	39 677
Service charges - sanitation revenue	30 920	25 043	28 043	2 257	26 442	23 939	2 503	10%	28 043
Service charges - refuse revenue	27 965	25 574	27 574	2 381	24 542	22 708	1 835	8%	27 574
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	1 606	1 470	2 970	354	3 898	2 474	1 424	58%	2 970
Interest earned - external investments	3 079	6 990	6 990	262	3 433	5 824	(2 391)	-41%	6 990
Interest earned - outstanding debtors	5 569	8 677	8 677	1 592	13 893	7 231	6 663	92%	8 677
Dividends received	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	11 593	21 479	21 479	485	8 710	17 892	(9 183)	-51%	21 479
Licences and permits	1 065	2 111	2 111	82	1 061	1 758	(697)	-40%	2 111
Agency services	4 354	4 046	4 046	243	3 752	3 371	382	11%	4 046
Transfers recognised - operational	131 244	145 903	148 892	76	108 054	142 680	(34 625)	-24%	148 892
Other revenue	7 774	14 985	15 676	1 603	9 779	13 060	(3 281)	-25%	15 676
Gains on disposal of PPE	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)	623 159	702 723	716 903	53 724	584 036	616 092	(32 057)	-5%	716 903
Expenditure By Type									
Employee related costs	201 544	237 025	234 305	17 570	177 037	195 231	(18 194)	-9%	234 305
Remuneration of councillors	9 897	12 007	11 007	835	8 231	9 169	(938)	-10%	11 007
Debt impairment	50 015	63 750	63 750	4 060	31 776	53 125	(21 349)	-40%	63 750
Depreciation & asset impairment	32 145	39 729	39 729	-	22 351	33 094	(10 743)	-32%	39 729
Finance charges	4 522	8 696	8 690	41	117	7 238	(7 122)	-98%	8 690
Bulk purchases	239 632	285 789	288 879	28 758	205 140	240 731	(35 591)	-15%	288 879
Other materials	12 584	14 977	15 962	1 264	12 078	13 254	(1 176)	-9%	15 962
Contracted services	51 748	48 390	36 387	3 406	26 038	29 922	(3 884)	-13%	36 387
Transfers and grants	6 534	25 603	23 876	646	2 276	19 897	(17 621)	-89%	23 876
Other expenditure	37 409	38 955	45 224	3 922	33 336	37 681	(4 345)	-12%	45 224
Loss on disposal of PPE	66	0	0	-	-	0	(0)	-100%	0
Total Expenditure	646 096	774 922	767 809	60 502	518 379	639 343	(120 964)	-19%	767 809
Surplus/(Deficit)	(22 937)	(72 199)	(50 906)	(6 778)	65 656	(23 250)	88 907	(0)	(50 906)
Transfers recognised - capital	52 267	74 937	69 620	-	36 895	66 817	(29 922)	(0)	69 620
Contributions recognised - capital	898	170	170	38	301	142	160	0	170
Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	30 227	2 908	18 884	(6 739)	102 853	43 708			18 884
Surplus/(Deficit) attributable to Share of surplus/ (deficit) of associate	30 227	2 908	18 884	(6 739)	102 853	43 708			18 884
Surplus/ (Deficit) for the year	30 227	2 908	18 884	(6 739)	102 853	43 708			18 884

The revenue and expenditure figures excludes internal charges.

Other expenditure includes operational costs such as:

Advertising, Publicity and Marketing

External Audit Fees

Communication

External Computer Service

Insurance Underwriting

Travel and Subsistence

Printing, Publications and Books

Uniform and Protective Clothing

Wet Fuel

Hire Charges

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M10 April

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Multi-Year expenditure appropriation</u>									
Vote 1 - Financial Services	(0)	-	-	-	-	-	-	-	-
Vote 2 - Community Services	206	-	-	-	-	-	-	-	-
Vote 3 - Community Services	-	-	-	-	-	-	-	-	-
Vote 4 - Community Services	-	-	-	-	-	-	-	-	-
Vote 5 - Corporate Services	-	-	-	-	-	-	-	-	-
Vote 6 - Technical Services	12 425	27 630	15 209	1 784	8 125	12 544	(4 418)	-35%	15 209
Vote 7 - Technical Services	3 913	34 373	39 769	6 136	29 184	32 039	(2 855)	-9%	39 769
Vote 8 - Muncipal Manager	-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	16 545	62 004	54 977	7 920	37 310	44 583	(7 273)	-16%	54 977
<u>Single Year expenditure appropriation</u>									
Vote 1 - Financial Services	165	180	1 012	304	721	835	(114)	-14%	1 012
Vote 2 - Community Services	1 971	-	-	-	-	-	-	-	-
Vote 3 - Community Services	1 126	-	240	-	240	200	40	20%	240
Vote 4 - Community Services	9 507	6 151	3 758	-	1 517	3 088	(1 571)	-51%	3 758
Vote 5 - Corporate Services	3 630	900	1 069	16	172	891	(719)	-81%	1 069
Vote 6 - Technical Services	25 539	16 266	19 338	2 319	9 054	15 287	(6 233)	-41%	19 338
Vote 7 - Technical Services	8 462	3 744	889	-	889	741	148	20%	889
Vote 8 - Muncipal Manager	-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	50 399	27 241	26 307	2 639	12 593	21 042	(8 450)	-40%	26 307
Total Capital Expenditure	66 944	89 244	81 284	10 559	49 902	65 625	(15 723)	-24%	81 284

FINANCE MONTHLY SECTION 71 REPORT - APRIL 2022 - FINANSIES MAANDELIKSE ARTIKEL 71 VERSLAG

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M10 April

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Standard Classification									
<i>Governance and administration</i>	3 162	2 080	4 282	320	1 858	3 560	(1 702)	-48%	4 282
Executive and council	(1)	600	600	-	-	500	(500)	-100%	600
Finance and administration	3 163	1 480	3 682	320	1 858	3 060	(1 202)	-39%	3 682
<i>Community and public safety</i>	10 876	5 456	3 263	-	1 755	2 719	(964)	-35%	3 263
Community and social services	1 613	-	-	-	-	-	-	-	-
Sport and recreation	7 782	5 456	3 023	-	1 515	2 519	(1 004)	-40%	3 023
Public safety	1 481	-	240	-	240	200	40	20%	240
Housing	-	-	-	-	-	-	-	-	-
<i>Economic and environmental service</i>	17 177	27 042	16 007	659	8 390	13 295	(4 906)	-37%	16 007
Planning and development	1 934	696	736	-	2	569	(567)	-100%	736
Road transport	15 243	26 347	15 272	659	8 388	12 726	(4 338)	-34%	15 272
Environmental protection	-	-	-	-	-	-	-	-	-
<i>Trading services</i>	35 728	54 666	57 732	9 581	37 899	46 050	(8 151)	-18%	57 732
Energy sources	4 054	13 163	13 204	3 427	6 029	10 170	(4 141)	-41%	13 204
Water management	7 954	21 135	18 281	2 608	14 235	14 132	102	1%	18 281
Waste water management	18 448	3 386	3 870	18	1 797	3 100	(1 303)	-42%	3 870
Waste management	5 272	16 982	22 377	3 528	15 839	18 648	(2 809)	-15%	22 377
Total Capital Expenditure - Standard Classification	66 944	89 244	81 284	10 559	49 902	65 625	(15 723)	-24%	81 284
Funded by:									
National Government	18 276	49 637	49 637	9 118	35 676	39 429	(3 753)	-10%	49 637
Provincial Government	33 326	24 801	18 635	659	11 058	15 485	(4 428)	-29%	18 635
District Municipality	665	500	815	-	240	638	(398)	-62%	815
Transfers recognised - capital	52 768	74 937	69 087	9 777	46 974	55 552	(8 578)	-15%	69 087
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	14 175	14 307	12 197	783	2 928	10 073	(7 145)	-71%	12 387
Total Capital Funding	66 944	89 244	81 284	10 559	49 902	65 625	(15 723)	-24%	81 474

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M10 April

Description	2020/21	Budget Year 2021/22			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash and cash equivalents	115 305	133 360	182 072	102 804	182 072
Call investment deposits	-	-	-	60 000	-
Consumer debtors	82 538	28 353	73 650	104 321	73 650
Other debtors	9 546	7 966	33 463	55 156	33 463
Current portion of long-term receivables	-	-	-	-	-
Inventory	9 963	11 602	10 746	8 176	10 746
Total current assets	217 352	181 281	299 931	330 455	299 931
Non current assets					
Long-term receivables	-	-	-	-	-
Investments	-	-	9	-	9
Investment property	44 224	43 765	42 688	44 224	42 688
Investments in Associate	-	-	-	-	-
Property, plant and equipment	982 227	996 031	1 027 748	1 009 778	1 027 748
Agricultural	-	-	-	-	-
Biological assets	-	-	-	-	-
Intangible assets	1 260	1 576	724	1 260	724
Other non-current assets	550	550	550	550	550
Total non current assets	1 028 261	1 041 921	1 071 719	1 055 812	1 071 719
TOTAL ASSETS	1 245 613	1 223 203	1 371 650	1 386 267	1 371 650
LIABILITIES					
Current liabilities					
Bank overdraft	-	-	-	-	-
Borrowing	1 587	-	598	898	598
Consumer deposits	9 080	7 976	8 732	10 335	8 732
Trade and other payables	58 906	115 836	155 700	96 664	155 700
Provisions	57 013	77 857	27 801	58 448	27 801
Total current liabilities	126 585	201 668	192 832	166 345	192 832
Non current liabilities					
Borrowing	1 188	2 588	1 592	1 188	1 592
Provisions	173 844	128 602	211 519	171 894	211 519
Total non current liabilities	175 032	131 189	213 111	173 083	213 111
TOTAL LIABILITIES	301 617	332 857	405 943	339 428	405 943
NET ASSETS	943 996	890 345	965 707	1 046 839	965 707
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	933 554	879 728	955 265	1 036 397	955 265
Reserves	10 442	10 618	10 442	10 442	10 442
TOTAL COMMUNITY WEALTH/EQUITY	943 996	890 345	965 707	1 046 839	965 707

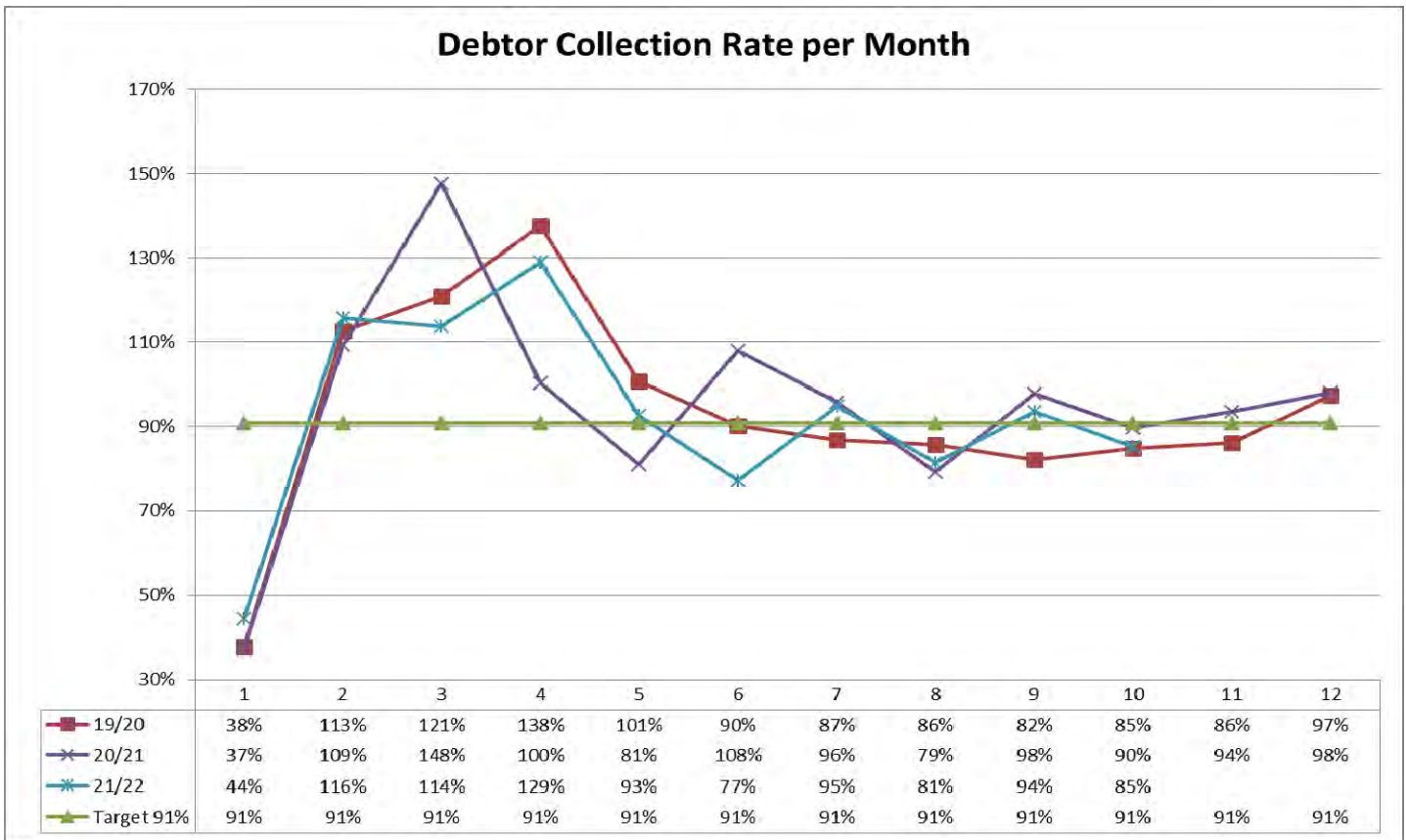
The cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M10 April

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	82 812	79 126	80 384	5 249	74 793	61 387	13 406	22%	80 384
Service charges	345 134	379 151	385 845	44 248	379 144	353 960	25 184	7%	385 845
Other revenue	859	27 756	15 377	1 451	17 769	21 080	(3 311)	-16%	15 377
Government - operating	131 051	145 903	140 434	-	114 279	121 407	(7 128)	-6%	140 434
Government - capital	52 102	75 107	98 046	-	66 137	62 642	3 495	6%	98 046
Interest	8 648	9 593	6 971	262	3 221	4 199	(978)	-23%	6 971
Dividends									
Payments									
Suppliers and employees	(546 597)	(604 934)	(576 116)	(59 903)	(549 927)	(534 255)	15 672	-3%	(576 116)
Finance charges	(226)	(461)	(461)	-	(17)	-	17		(461)
Transfers and Grants	(22 351)	(25 603)	-	(653)	(2 501)	(5 215)	(2 714)	52%	-
NET CASH FROM/(USED) OPERATING ACTIVITIES	51 431	85 636	150 479	(9 347)	102 899	85 205	43 644	51%	150 479
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	905	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	-	-	-	-	(59 788)	-	(59 788)		-
Payments									
Capital assets	(66 944)	(89 094)	(81 098)	(12 229)	(56 011)	(65 885)	(9 874)	15%	(81 098)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(66 038)	(89 094)	(81 098)	(12 229)	(115 799)	(65 885)	49 914	-76%	(81 098)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits	849	-	8 732	27	536	-	536		8 732
Payments									
Repayment of borrowing	(1 331)	(1 000)	-	-	(128)	-	128		-
NET CASH FROM/(USED) FINANCING ACTIVITIES	(482)	(1 000)	8 732	27	408	-	(408)		8 732
NET INCREASE/ (DECREASE) IN CASH HELD	(15 089)	(4 459)	78 113	(21 549)	(12 492)	19 320			-
Cash/cash equivalents at beginning:	130 394	137 819	115 305		115 296	115 305			115 305
Cash/cash equivalents at month/year end:	115 305	133 360	193 418		102 804	134 625			193 418

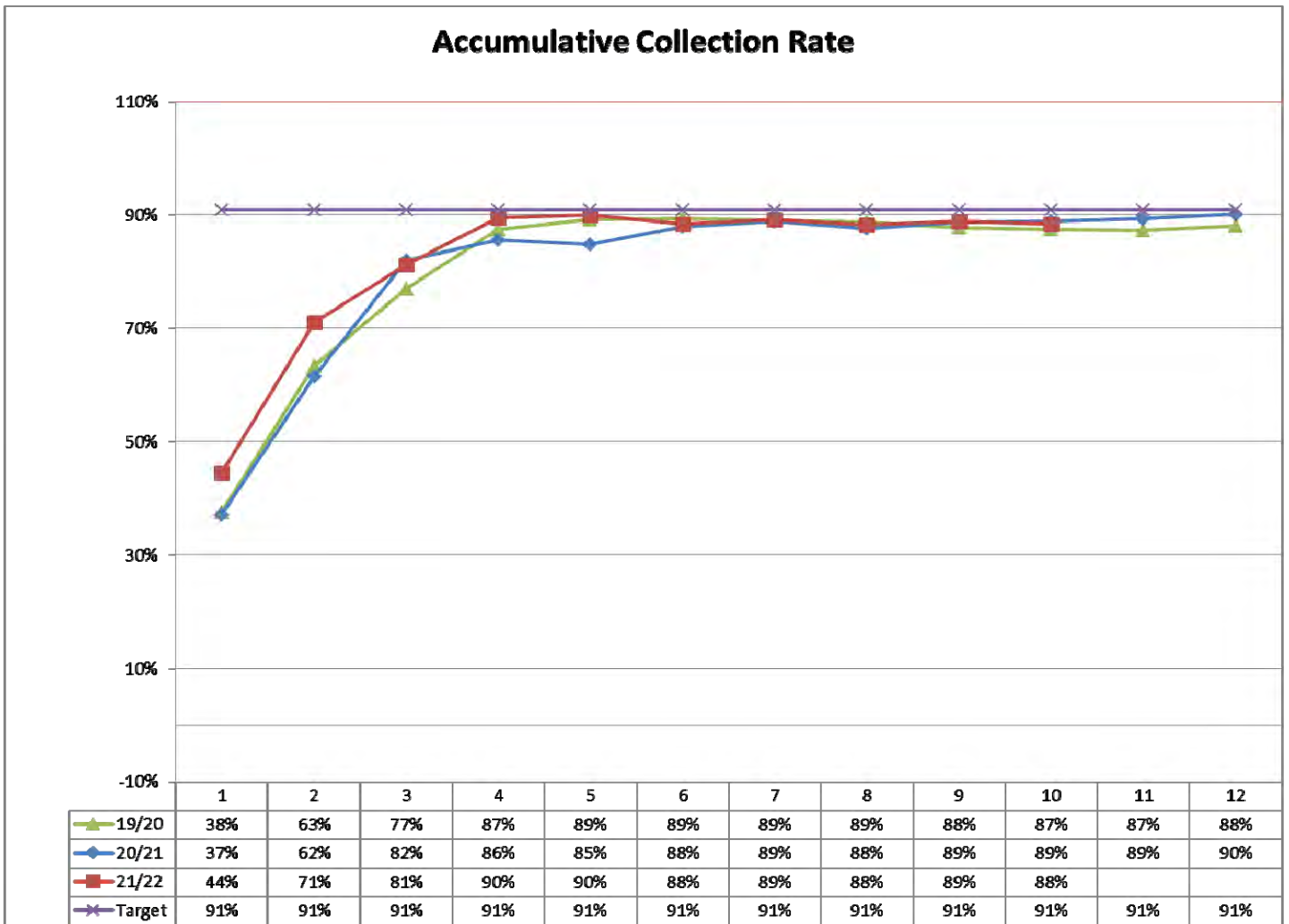
WC022 Witzenberg - Supporting Table SC1 Material variance explanations - M10 April

Ref	Description	Variance	Reasons for material deviations
	R thousands		
1	<u>Revenue By Source</u>		
	Property rates	4 878	Indigent Relief is lower than anticipated
	Service charges - electricity revenue	(4 886)	YTD consumption is in line with previous years trends, except for 2020-21 fin year which was an unusual year due to the pandemic.
	Service charges - water revenue	5 322	YTD consumption is slightly higher in comparison with the previous year
	Service charges - sanitation revenue	2 503	Effect of Industrial effluent charges & Indigent Relief is lower than anticipated
	Service charges - refuse revenue	1 835	Indigent Relief is lower than anticipated
	Service charges - other	-	
	Rental of facilities and equipment	1 424	Increase due to relaxation of Covid 19 Regulations.
	Interest earned - external investments	(2 391)	Lower interest rates resulting in lower interest being earned.
	Interest earned - outstanding debtors	6 663	Increase in outstanding debtors
	Dividends received	-	
	Fines, penalties and forfeits	(9 183)	Provincial Fines Information still outstanding. No service provider appointed.
	Licences and permits	(697)	Immaterial Variance.
	Agency services	382	Immaterial Variance.
	Transfers and subsidies	(34 625)	Delay in expenditure with regards to Housing Top Structures (R19m). Deduction of unspent grants from second equitable share tranche (R10m).
	Other revenue	(3 281)	Recognition of Revenue in terms of Surcharges & Taxes is low due to low capital grant expenditure
	Gains on disposal of PPE	-	
2	<u>Expenditure By Type</u>		
	Employee related costs	(2 579)	Vacancies resulting in a reduction of Employee Related Cost
	Post Employment Provisions	(15 615)	Adjustment to be made in line with actuarial report at year-end.
	Remuneration of councillors	(938)	Immaterial Variance.
	Debt impairment	(21 349)	Original Estimate of Debt may be higher than expected. Consider adjustment to Debt Impairment.
	Depreciation & asset impairment	(10 743)	Depreciation on Landfill sites done at year end based on report received.
	Finance charges	(7 122)	Finance charges relating to Landfill Sites recognised on annual basis based on report received.
	Bulk purchases	(35 591)	Payment of Bulk Purchases for 9 Months, 1 month outstanding
	Other materials	(1 176)	Immaterial Variance.
	Contracted services	(3 884)	Reduction in Contracted Services in respect of the following material items: Legal Cost, Business and advisory, Maintenance of Unspecified Assets, Maintenance of Building and Facilities & Infrastructure & Planning
	Transfers and subsidies	(17 621)	Delay in expenditure with regards to Housing Top Structures.
	Other expenditure	(4 345)	Low spending on the following material items: External Computer Service, Workmen's Compensation Fund, Professional Bodies, Membership, Uniform and Protective Clothing, Hire Charges
	Loss on disposal of PPE	(0)	
3	<u>Capital Expenditure</u>		
	Total Capital Expenditure	(15 723)	Low spending on the following material items: Electrical Network Housing Project, Material Recovery Facility/Drop Off, Leyell Str Sport facilities, Vehicle Replacement Programme, Public Toilets Wolseley.
		-	
4	<u>Financial Position</u>		
5	<u>Cash Flow</u>		
	Receipts		
	Property rates	13 406	Indigent Relief is lower than anticipated
	Service charges	25 184	YTD consumption is in line with previous years trends, except for 2020-21 fin year which was an unusual year due to the pandemic
	Other revenue	(3 311)	Immaterial Variance.
	Government - operating	(7 128)	Receipts with regards to Grants outstanding of which Housing is the most prominent (R15m). Deduction of unspent grants from second equitable share tranche (R10m).
	Government - capital	3 495	Immaterial Variance.
	Interest	(978)	Lower interest rates resulting in lower interest being earned. Collection Rate is currently at 88%.
	Dividends	-	
	Payments		
	Suppliers and employees	15 672	Budget excludes VAT. If VAT is included variance will be in line with the expenditure reasons provided above.
	Finance charges	17	Immaterial Variance.
	Transfers and Grants	(2 714)	Variance due to transfer payments made to support various organisations - requests by organisations cannot be foreseen.
6	<u>Measureable performance</u>		
7	<u>Municipal Entities</u>		



The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 91% while the actual figure for April 2022 amounts to 85% in comparison to the previous year 90%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 91%, terwyl die syfer vir April 2022 85% beloop in vergelyking met die vorige jaar 90%.



The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 91% while the actual figure is 88%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 91%, terwyl die werklike syfer 88% behoop.

The payment culture of consumers are still the same which has a negative impact on collections.

Die betalingskultuur onder verbruikers is onveranderd wat die invorderings negatief beïnvloed.

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M10 April

Description	NT Code	Budget Year 2021/22									Total	Total over 90 days
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr			
R thousands												
Debtors Age Analysis By Income Source												
Water	1200	11 797	1 859	1 954	1 583	1 600	1 616	9 154	68 100	97 663	82 053	
Electricity	1300	27 646	1 389	443	271	366	234	1 076	3 378	34 802	5 325	
Property Rates	1400	5 427	770	342	326	310	281	5 554	18 088	31 098	24 559	
Waste Water Management	1500	8 248	1 092	1 005	959	958	919	5 007	35 552	53 739	43 394	
Waste Management	1600	8 768	1 297	1 194	1 172	1 101	1 072	5 511	37 154	57 269	46 010	
Property Rental Debtors	1700	181	13	13	12	13	12	75	1 181	1 500	1 294	
Interest on Arrear Accounts	1810	1 222	115	96	144	184	193	1 686	49 805	53 445	52 012	
Recoverable expenditure	1820	-	-	-	-	-	-	-	-	-	-	
Other	1900	(4 299)	63	50	161	175	28	105	1 145	(2 572)	1 614	
Total By Income Source	2000	58 990	6 598	5 097	4 630	4 706	4 355	28 168	214 404	326 946	256 261	
2019/20 - totals only										-	-	
Debtors Age Analysis By Customer Group												
Organs of State	2200	888	529	136	147	105	103	1 550	2 652	6 109	4 557	
Commercial	2300	25 297	1 309	501	262	423	266	2 754	11 684	42 496	15 389	
Households	2400	32 398	4 571	4 290	4 062	4 003	3 815	22 692	193 136	268 968	227 708	
Other	2500	407	189	169	159	174	171	1 172	6 932	9 373	8 608	
Total By Customer Group	2600	58 990	6 598	5 097	4 630	4 706	4 355	28 168	214 404	326 946	256 261	

Negative figure as indicated for "Other Debtors" relates to cash received, but not yet allocated.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M10 April

Description R thousands	NT Code	Budget Year 2021/22								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	1 082	59	481	15	-	-	-	-	1 637
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	1 082	59	481	15	-	-	-	-	1 637

Notes

Material increases in value of creditors' categories compared to previous month to be explained

0

Reasons for balances outstanding for more than 30 days:

- Amounts did not appear on statement
- Account is in dispute

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M10 April

Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
R thousands								
<u>Municipality</u>								
ABSA Bank Ltd	7 Months	Fixed deposit - 3 months	28/02/2022	-		-	-	-
Nedbank Ltd	5 Months	Fixed deposit	09/05/2022	-		-	-	10 000
Standard Bank of SA Ltd	5 Months	Fixed deposit	09/05/2022	-		-	-	30 000
First National Bank	5 Months	Fixed deposit	10/05/2022	-		-	-	20 000
-	-			-		-	-	-
TOTAL INVESTMENTS AND INTEREST				-		-	-	60 000

Operating and Capital transfers recognised as revenue are indicated in the following table:
Transfers are recognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M10 April

Description	Budget Year 2021/22							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
RECEIPTS:								
<u>Operating Transfers and Grants</u>								
National Government:	2 210	2 210	2 617	100 493	1 658	96 326	5811.5%	2 210
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]	-	-	2 617	2 617	-	2 617		-
Local Government Financial Management Grant [Schedule 5B]	1 550	1 550	-	1 550	1 163	388	33.3%	1 550
Municipal Infrastructure Grant [Schedule 5B]	660	660	-	-	495	(495)	-100.0%	660
Provincial Government:	15 902	31 318	(2 617)	13 370	25 880	(12 510)	-48.3%	31 318
Specify (Add grant description)	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-
Specify (Add grant description)	9 703	9 703	-	10 536	8 086	2 450	30.3%	9 703
Specify (Add grant description)	2 749	2 749	(2 617)	132	2 073	(1 941)	-93.6%	2 749
Specify (Add grant description)	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-
Specify (Add grant description)	850	250	-	250	208	42	20.0%	250
Specify (Add grant description)	252	252	-	252	210	42	20.0%	252
Specify (Add grant description)	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	1 600	-	1 600	1 333	267	20.0%	1 600
Specify (Add grant description)	-	600	-	600	500	100	20.0%	600
Specify (Add grant description)	2 348	14 374	-	-	11 978	(11 978)	-100.0%	14 374
Specify (Add grant description)	-	1 790	-	-	1 492	(1 492)	-100.0%	1 790
District Municipality:	-	240	-	-	180	(180)	-100.0%	1 790
All Grants	-	240	-	-	180	(180)	-100.0%	240
Other grant providers:	-	-	-	668	-	668		-
Departmental Agencies and Accounts	-	-	-	-	-	-	-	-
Foreign Government and International Organisations	-	-	-	668	-	668		-
Households	-	-	-	-	-	-	-	-
Total Operating Transfers and Grants	18 112	33 768	-	114 531	27 718	86 814	313.2%	35 318
<u>Capital Transfers and Grants</u>								
National Government:	57 082	57 082	-	57 742	44 838	12 904	89.9%	57 082
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	12 762	12 762	-	12 762	9 572	3 191	33.3%	12 762
Municipal Infrastructure Grant [Schedule 5B]	24 320	24 320	-	24 980	20 267	4 713	23.3%	24 320
Regional Bulk Infrastructure Grant (Schedule 5B)	20 000	20 000	-	20 000	15 000	5 000	33.3%	20 000
Provincial Government:	48 970	33 017	-	7 894	27 514	(19 620)	-71.3%	33 017
Specify (Add grant description)	800	800	-	-	667	(667)	-100.0%	800
Specify (Add grant description)	24 540	4 125	-	2 709	3 438	(729)	-21.2%	4 125
Specify (Add grant description)	23 630	28 092	-	4 385	23 410	(19 025)	-81.3%	28 092
District Municipality:	500	500	-	500	417	83	20.0%	33 768
All Grants	500	500	-	500	417	83	20.0%	500
Other grant providers:	-	-	-	-	-	-	-	-
Total Capital Transfers and Grants	106 552	90 599	-	66 136	72 769	(6 633)	-9.1%	123 867
TOTAL RECEIPTS OF TRANSFERS & GRANTS	124 664	124 367	-	180 668	100 487	80 181	79.8%	159 185

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M10 April

Description	Budget Year 2021/22						
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	Full Year Forecast
R thousands							
EXPENDITURE							
<u>Operating expenditure of Transfers and Grants</u>							
National Government:	-	-	2 929	3 952	-	3 952	-
Agriculture Research and Technology	-	-	2 851	2 851	-	2 851	-
Agriculture, Conservation and Environmenta	-	-	-	-	-	-	-
Arts and Culture Sustainable Resource Management	-	-	78	1 101	-	1 101	-
Provincial Government:	-	-	(2 848)	7 856	-	7 856	-
Specify (Add grant description)	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	7 856	-	7 856	-
Specify (Add grant description)	-	-	(2 848)	-	-	-	-
Total operating expenditure of Transfers and Grants:	-	-	81	11 808	-	11 808	-
<u>Capital expenditure of Transfers and Grants</u>							
National Government:	-	-	1 368	31 516	-	31 516	-
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B	-	-	343	2 672	-	2 672	-
Municipal Infrastructure Grant [Schedule 5B]	-	-	634	16 417	-	16 417	-
Regional Bulk Infrastructure Grant (Schedule 5B)	-	-	391	12 427	-	12 427	-
Provincial Government:	-	-	3	9 954	-	9 954	-
Specify (Add grant description)	-	-	3	262	-	262	-
Specify (Add grant description)	-	-	-	4 125	-	4 125	-
Specify (Add grant description)	-	-	-	2	-	2	-
Specify (Add grant description)	-	-	-	5 565	-	5 565	-
District Municipality:	-	-	-	438	-	438	-
All Grants	-	-	-	438	-	438	-
Other grant providers:	-	-	-	-	-	-	-
Total capital expenditure of Transfers and Grants	-	-	1 370	41 908	-	41 908	-
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	-	-	1 451	53 716	-	53 716	-

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M10 April

Summary of Employee and Councillor remuneration	Budget Year 2021/22							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	B	C					%	D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	7 980	7 980	644	6 412	6 648	(236)	-4%	7 980
Pension and UIF Contributions	1 787	1 706	121	878	1 421	(543)	-38%	1 706
Medical Aid Contributions	335	335	6	109	279	(170)	-61%	335
Motor Vehicle Allowance	817	0	-	-	-	-		0
Cellphone Allowance	985	942	63	817	785	32	4%	942
Housing Allowances	43	43	-	15	36	(21)	-59%	43
Other benefits and allowances	59	0	-	-	-	-		0
Sub Total - Councillors	12 007	11 007	835	8 231	9 169	(938)	-10%	11 007
Senior Managers of the Municipality								
Basic Salaries and Wages	4 497	3 788	325	3 251	3 155	96	3%	3 788
Pension and UIF Contributions	925	925	29	285	770	(485)	-63%	925
Medical Aid Contributions	159	159	5	48	133	(85)	-64%	159
Overtime	-	-	-	-	-	-		-
Performance Bonus	1 052	1 052	62	620	876	(256)	-29%	1 052
Motor Vehicle Allowance	1 242	1 242	85	828	1 035	(206)	-20%	1 242
Cellphone Allowance	84	94	-	35	78	(43)	-55%	94
Housing Allowances	182	182	23	235	151	84	56%	182
Other benefits and allowances	136	136	9	94	113	(19)	-17%	136
Payments in lieu of leave	-	-	-	-	-	-		-
Long service awards	-	-	-	-	-	-		-
Post-retirement benefit obligations	-	-	-	-	-	-		-
Sub Total - Senior Managers	8 276	7 577	538	5 397	6 311	(914)	-14%	7 577
Other Municipal Staff								
Basic Salaries and Wages	136 537	131 447	10 380	103 177	109 536	(6 359)	-6%	131 447
Pension and UIF Contributions	20 659	19 967	1 712	16 758	16 639	120	1%	19 967
Medical Aid Contributions	9 200	9 200	708	6 881	7 663	(782)	-10%	9 200
Overtime	10 906	11 131	1 518	15 116	9 276	5 840	63%	11 131
Performance Bonus	9 311	12 428	791	7 935	10 354	(2 419)	-23%	12 428
Motor Vehicle Allowance	5 309	5 915	500	4 925	4 929	(4)	0%	5 915
Cellphone Allowance	478	511	41	419	426	(7)	-2%	511
Housing Allowances	1 947	1 131	92	939	942	(3)	0%	1 131
Other benefits and allowances	5 175	3 777	414	4 067	3 147	920	29%	3 777
Payments in lieu of leave	1 050	3 043	9	2 759	2 536	223	9%	3 043
Long service awards	-	-	81	805	-	805	#DIV/0!	-
Post-retirement benefit obligations	28 178	28 178	786	7 857	23 472	(15 615)	-67%	28 178
Sub Total - Other Municipal Staff	228 749	226 728	17 031	171 640	188 919	(17 280)	-9%	226 728
TOTAL SALARY, ALLOWANCES &	249 032	245 312	18 404	185 268	204 400	(19 132)	-9%	245 312
% increase								
TOTAL MANAGERS AND STAFF	237 025	234 305	17 570	177 037	195 231	(18 194)	-9%	234 305

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M10 Apri

Description	Ref	Budget Year 2021/22											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget
Cash Receipts By Source													
Property rates		5 769	15 593	11 710	12 132	5 180	4 215	5 166	4 808	4 971	5 249	-	5 591
Service charges - electricity revenue		30 337	36 936	33 947	28 552	25 311	21 246	26 243	28 406	34 184	37 386	-	15 453
Service charges - water revenue		2 880	3 342	2 987	3 128	2 894	2 432	3 734	3 800	4 251	3 310	-	(917)
Service charges - sanitation revenue		1 789	2 310	1 912	5 727	2 288	1 507	2 414	2 484	1 627	2 376	-	(7 819)
Service charges - refuse		2 013	2 089	2 126	2 181	2 208	1 520	2 485	2 221	2 560	1 859	-	(1 873)
Service charges - other		-	-	3 044	(2 436)	60	1 525	(3 854)	135	353	(683)	-	2 543
Rental of facilities and equipment		91	77	334	300	374	219	435	320	500	256	-	(2 833)
Interest earned - external investments		221	237	164	136	448	192	665	716	181	262	-	3 750
Interest earned - outstanding debtors		0	-	-	-	-	-	-	-	-	-	-	(0)
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-
Fines		68	53	63	107	176	82	95	195	118	180	-	194
Licences and permits		487	50	325	1 612	3 641	391	88	1 092	99	593	-	(6 168)
Agency services		-	-	-	-	-	-	-	-	-	-	-	3 948
Transfer receipts - operating		-	-	-	-	-	-	251	472	322	243	-	139 144
Other revenue		44 521	6 061	483	4 627	629	26 854	3 489	1 858	29 633	179	-	(111 209)
Cash Receipts by Source		88 177	66 748	57 094	56 065	43 209	60 184	41 213	46 507	78 800	51 209	-	39 804
Other Cash Flows by Source													
Transfer receipts - capital		9 333	-	-	7 713	21 264	-	6 550	-	21 276	-	-	31 909
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-
Short term loans		-	-	-	-	-	-	-	-	-	-	-	(1 000)
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-
Increase in consumer deposits		(10)	21	10	61	93	30	8	240	55	27	-	8 196
Receipt of non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-
Receipt of non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-
Change in non-current investments		(80 000)	-	-	20 212	20 000	(60 000)	20 000	20 000	-	-	-	59 788
Total Cash Receipts by Source		17 500	66 769	57 104	84 052	84 566	214	67 771	66 746	100 132	51 236	-	138 696
Cash Payments by Type													
Employee related costs		14 974	14 718	15 104	17 148	24 682	15 513	17 480	14 640	17 981	15 897	-	54 897
Remuneration of councillors		936	955	938	938	706	871	827	829	836	835	-	(8 670)
Interest paid		-	-	1	-	-	16	0	-	-	-	-	444
Bulk purchases - Electricity		32 051	38 254	33 727	20 676	19 030	18 436	19 488	25 239	27 576	33 071	-	(6 722)
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-	-	-	-	-
Other materials		1 474	451	1 001	1 736	1 449	1 711	1 846	994	1 441	1 094	-	-
Contracted services		2 677	5 053	4 894	756	6 160	1 153	940	1 740	4 084	3 174	-	(30 632)
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-
Grants and subsidies paid - other		54	54	561	279	-	969	(206)	15	124	653	-	89 756
General expenses		8 745	2 054	7 801	8 141	2 691	5 184	2 687	2 986	4 089	3 835	-	(48 212)
Cash Payments by Type		60 910	61 539	64 024	49 674	54 719	43 852	43 061	46 443	56 131	58 559	-	50 862
Other Cash Flows/Payments by Type													
Capital assets		1 867	4 551	3 912	232	2 924	5 999	5 214	11 378	7 706	12 229	-	25 273
Repayment of borrowing		(2)	-	21	-	-	109	-	-	-	-	-	(128)
Other Cash Flows/Payments		(467)	(1 693)	1 461	935	4 680	93	1 084	4 186	1 256	1 998	-	(13 534)
Total Cash Payments by Type		62 307	64 397	69 419	50 841	62 323	50 053	49 359	62 007	65 093	72 785	-	62 474
NET INCREASE/(DECREASE) IN CASH HELD		(44 807)	2 372	(12 315)	33 211	22 243	(49 839)	18 412	4 740	35 039	(21 549)	-	76 222
Cash/cash equivalents at the month/year beginning:		115 296	70 489	72 861	60 546	93 757	116 001	66 162	84 574	89 314	124 352	102 804	102 804
Cash/cash equivalents at the month/year end:		70 489	72 861	60 546	93 757	116 001	66 162	84 574	89 314	124 352	102 804	102 804	179 026

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M10 April

Month	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
<u>Monthly expenditure performance trend</u>									
July	–	3 528	4 662	1	1	4 662	4 660	100,0%	0%
August	970	5 053	5 537	4 632	4 633	10 199	5 566	54,6%	6%
September	2 309	7 122	6 328	3 700	8 333	16 527	8 195	49,6%	10%
October	3 822	10 136	8 456	217	8 550	24 983	16 433	65,8%	11%
November	7 006	10 136	8 456	2 677	11 227	33 438	22 211	66,4%	14%
December	3 969	8 647	7 204	5 676	16 903	40 642	23 739	58,4%	21%
January	4 376	3 528	4 662	8 436	25 339	45 304	19 965	44,1%	28%
February	4 502	5 053	5 537	6 403	31 741	50 841	19 099	37,6%	36%
March	15 227	7 122	6 328	7 601	39 343	57 169	17 827	31,2%	44%
April	2 003	10 136	8 456	10 559	49 902	65 625	15 723	24,0%	56%
May	6 929	10 136	8 456	–	–	74 080	–	–	–
June	65 951	8 647	7 204	–	–	81 284	–	–	–
Total Capital expenditure	117 064	89 244	81 284	49 902					

SUPPLY CHAIN MANAGEMENT

VOORSIENINGSKANAAL BESTUUR

3.2.1 Demand and Acquisition

3.2.1 Aanvraag en Verkryging

3.2.1.1 Advertisement stage

3.2.1.1 Adverteringsfase

No formal written price quotations are currently in the advertisement stage.

Geen formele geskrewe pryskwotasies is tans in die adverteringsfase nie.

No competitive bids are currently in the advertisement stage.

Geen mededingende tenders is tans in die adverteringsfase nie.

3.2.1.2 Evaluation stage:

3.2.1.2 Evaluering stadium:

The following competitive bids are currently in the evaluation stage:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIB LE MANAGER
08/2/18/62	Professional services for Witzenberg Municipality	08-Jul-2021	30-Aug-2021 15-Mar-2022	E Lintnaar
08/2/18/64	Appointment of contractors for maintenance, repair and replacement of general electrical infrastructure and wiring of premises for Witzenberg municipality	04-Nov-2021	24-Mar-2022 Referred back	K Dingilizwe / M Grové
08/2/19/10	Construction of Ablution Facility at Wolseley	24-Feb-2022	17-Mar-2022 Referred back	J Jacobs
08/2/19/11	Revenue Enhancement: Addressing illegal Electricity Connections	28-Jan-2022	15-Feb-2022 Referred back	K Dingilizwe / M Grové
08/2/19/15	Supply and delivery of Electrical equipment and cables	07-Dec-2021	15-Feb-2022 15-Mar-2022 Referred back	K Dingilizwe / M Grové
08/2/19/26	Implementation of protection study and the supply of associated equipment for the electricity network in witzenberg municipal area for a three financial year period	04-Feb-2022	14-Mar-2022	K Dingilizwe / M Grové
08/2/19/28	Supply, delivery and installation of various bookshelves at John Steyn Library	23-Mar-2022	31-Mar-2022 Referred back	J Stuurman
08/2/19/41	Supply and delivery of laptops	18-Mar-2022	22-Mar-2022 Referred back	R Rhode
08/2/18/64	Appointment of contractors for maintenance, repair and replacement of general electrical infrastructure and wiring of premises for Witzenberg municipality	04-Nov-2021	24-Mar-2022 Referred back	K Dingilizwe / M Grové

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/19/25	Supply, delivery and offloading of Water pipe repair items	28-Feb-2022	16-Mar-2022 22-Apr-2022	M Frieslaar

3.2.1.3 Adjudication stage

3.2.1.3 Toekenningsfase:

The following competitives bid are currently in the adjudication stage:

Die volgende mededingende tenders is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/18/79	Supply and delivery of a Conference System for Council Chambers	15-Jun-2021	14-Jul-2021	13-Sep-2021
08/2/19/16	Clearing of Alien vegetation in Prince Alfred Hamlet commonage	26-Nov-2021	29-Apr-2022	-
08/2/19/30	Construction of High jump and hammer throw facility at Lyell street sports field, Ceres	25-Feb-2022	21-Apr-2022	29-Apr-2022

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

3.2.1.4 Tenders toegeken

No bids were awarded by the Accounting Officer during the month of April 2022.

Geen tenders was toegeken deur die Rekenpligtige Beampte gedurende April 2022 nie.

The following competitive bids were awarded by the Bid Adjudication Committee during the month of April 2022:

Die volgende mededingende tenders was toegeken deur die Tender Toekenningskomitee gedurende April 2022:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/19/01	29-Apr-2022	Sparks & Ellis PTY (Ltd)	Supply and delivery of Station Uniforms for Fire Department, Emergency Control Room and Disaster Management	Bidder scored the highest points	Based on tendered rates with an estimated value of R 1 043 112
08/2/19/29	29-Apr-2022	Trompie Investments (Pty) Ltd	Upgrade of multi-purpose courts at Lyell street sports field, Ceres	Bidder scored the highest points	R 1 384 438.77

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

No bids were cancelled during the month of April 2022.

3.2.1.5 Paragraaf 13 (1): Kansellasië en her-uitnodiging van tenders

Geen tender was gekanselleer gedurende April 2022 nie.

3.2.1.6 Paragraph 19 (1) I and 19 (2): Written price quotations

The following written price quotations were approved during the month of April 2022:

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

Die volgende geskrewe prys kwotasies was goedgekeur gedurende April 2022:

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
173117	07-April-2022	Global Crime Prevention Unit	Security Services for the Electrical Depots	Lowest responsive quotation	R 26 910.00 (Incl. VAT)	Chief Financial Officer
173242	19-April-2022	CPH Group CC	Hiring of Temporary Containers Lyell Street Sports field	Only responsive quotation	R 10 873.83 (Incl. VAT)	Chief Financial Officer
173259	20-April-2022	SA Labour Guide	Service Provider for the Initiators & Investigators online Course	Only responsive quotation	R 9 300.00 (Incl. VAT)	Acting Chief Financial Officer
173260	20-April-2022	SA Labour Guide	Service Provider for the New Code of good Practice: Harassment in the workplace	Only responsive quotation	R 2 150.00 (Incl. VAT)	Acting Chief Financial Officer
173346	28-April-2022	LTS Security	Security Services for the Electrical Depots	Only responsive quotation	R 25 599.00 (Incl. VAT)	Acting Chief Financial Officer
173382	29-April-2022	Sekunja Holdings	Distribution of Pamphlets in Witzenberg Area	Lowest responsive quotation	R 9 500.00 (Incl. VAT)	Chief Financial Officer

3.2.1.7 Formal Written Price Quotations

No formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of April 2022.

3.2.1.7 Formele Geskrewe Prys Kwotasies

Geenformele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van April 2022 nie.

3.2.1.8 Appeals

No appeals were lodged or dealt with by the Accounting Officer during the month of April 2022.

3.2.1.8 Appelle

Geen appelle is ontvang of was hanteer deur die Rekenpligtige beampte gedurende April 2022 nie.

3.2.1.9 Deviations

The following table contains the actuals against approved deviations by the Accounting Officer for the month of April 2022 which totals R 2 073 972:

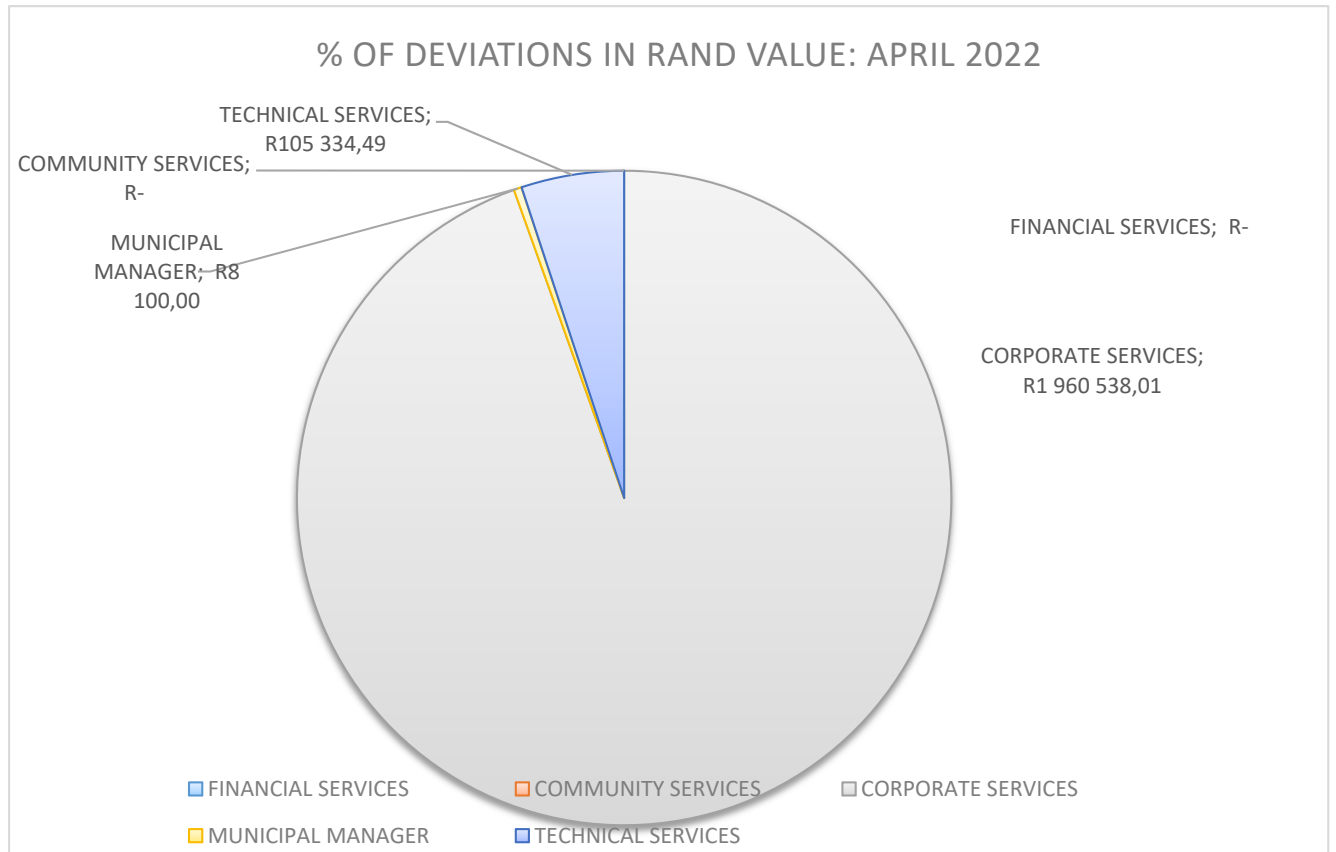
3.2.1.9 Afwykings

Die volgende tabel bevat die werklike uitgawes teen goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van April 2022 wat beloop op die totaal van R 2 073 972:

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
22-Mar-22	Gielie Geldenhuys Trust	Rental of Land for communication towers: Waboonsberg	Single supplier	172873	46,730.01
13-Apr-22	CSE Equipment (PTY) Ltd T/A Northmec Ceres	Repair Engine on Case Tractor: CT 3191	Impractical	173197	90,434.49
13-Apr-22	Witzenberg Herald	Publish Notice: Special Council Meeting 14 April 2022	Single supplier	173199	2,808.00
13-Apr-22	Witzenberg Herald	Publish Notice: Green Drop Awards	Single supplier	173203	14,900.00
21-Apr-22	Mafoko Security Patrols (PTY) Ltd	Tactical response and intervention unit	Emergency	173270	1,908,000.00
28-Apr-22	Witzenberg Herald	Public Participation Notice 29 April 2022	Single supplier	173345	8,100.00
28-Apr-22	Witzenberg Herald	Publish Notice: Opening of Lyell Street Sportsfield	Single supplier	173352	3,000.00

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
February 2022	R 302 650	R20 443 499.57	1.48%
March 2022	R 1 387 194	R20 642 547.82	6.72%
April 2022	R 2 073 972	R23 621 623.01	8.77%

DEVIATIONS PER DIRECTORATE:



Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

MONTH	Feb 2022	Mar 2022	April 2022
Value of inventory at hand	R 7 535 509	R 7 884 429	R 7 341 666
Turnover rate of total value of inventory	1.23	1.24	1.22
Date of latest stores reconciliation	30 Apr 2022		
Date of last stock count	30 Mar 2022		
Date of next stock count	29 Jun 2022		

INSURANCE REPORT

Aging of Insurance Claims

Type of Claim	30 days or Less	More than 30 days	60 days or more	More than 120 Days	Total
Property Loss/damage	7	2	12	39	60
Motor Accident	3	0	1	12	16
Public Liability	4	1	4	34	43
Glass	0	0	0	2	2
Money loss	0	0	0	0	0
	14	3	17	87	121

High Value Third Party Claims

Claim Description	Value
Elec Serv. (Five YO Boy burned at Pump station)	R 1 210 000
Third party fell on pavement after stepping into hole covered by grass	R 585 766
Third party drove in to stray ox in Pine Valley, Wolseley	R 75 000
Third party broke ankle when stepped into broken Stormwater drain	R 3 000 000
Third party fell into an open manhole, corner Rooiels Avenue and Karee street, Tulbagh	R 2 551 000
Third party broke ankle after stepping in open storm channel	R 986 285
Third party stepped into hole of manhole cover on c/o Friesland & Delta Street, Bella Vista	R 628 370

High Value Property Loss/Damage and Motor Accident Claims

Claim Description	Value
Vandalism at Vredebek Substation	R 1 500 000
Vandalism at Nduli Pump station	R 1 447 139
Vandalism to transformer	R 500 000
Damage to municipal traffic vehicles by third party	R 80 000
Burglary and theft Tulbagh stores	R 207 100
Vandalism at Polo Cross Hall	R 165 118
Break-in at Steinthal Weg offices	R 50 000
Break-in at Steinthal Weg Storeroom	R 33 000
Break-in at Steinthal Weg Storeroom	R 42 000

Claims Movement for the Month

	Property Loss/damage	Motor Accident	Public Liability	Glass	Money loss
Opening Balance	54	13	39	2	0
New Claims	7	3	4	0	0
Claims Closed	0	0	0	0	0
Closing Balance	61	16	43	2	0



QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the monthly in year monitoring reports for the month of April 2022 has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY

Signature: _____

Date: _____

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/ Kindly address all correspondence to the Municipal Manager/ Yonke imbalelwano mayithunyehwe kuMlawuli kaMasipala

*Witzenberg, the Eden of Africa, aspires that all residents shall live together in harmony and prosperity.
Witzenberg, die Eden van Afrika, streef daarna dat alle inwoners in harmonie en voorspoed saamleef.
Witzenberg, IEden yase Africa igquashalazele ekubeni bonke abahlali bakhawulelezise ukuhlalisana ngolomwalo.*



**Monthly Budget Statement Report
Section 71 for May 2022**

**Financial data is in respect of the period
1 July 2021 to 30 June 2022**

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, spending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section. This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;*
- (b) actual borrowings;*
- (c) actual expenditure, per vote;*
- (d) actual capital expenditure, per vote;*
- (e) the amount of any allocations received;*
- (f) actual expenditure on those allocations, excluding expenditure on—*
 - (i) its share of the local government equitable share; and*
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and*
 - (g) when necessary, an explanation of—*
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;*
 - (ii) any material variances from the service delivery and budget implementation plan; and*
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.*

(2) The statement must include—

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and*
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).*

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 'n verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

- (a) werklike inkomste per bron van inkomste;*
- (b) werklike lenings;*
- (c) die werklike uitgawes per stem;*
- (d) die werklike kapitaalbesteding, per stem;*
- (e) die bedrag van enige toekennings ontvang;*
- (f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op*
 - (i) sy deel van die plaaslike regering billike deel;*
 - (ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en*
 - (g) wanneer dit nodig is, 'n verduideliking van—*
 - (i) enige wesentliche afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;*
 - (ii) enige wesentliche afwykings van die dienslewering en begrotings implementeringsplan;*
 - (iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.*

(2) Die staat moet die volgende insluit-

- (a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en*
- (b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).*

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die

the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The unwillingness / inability of government departments to pay their municipal accounts was a big concern. However department are slowing starting to make payment. The debt is in excess of R7.36 million in comparison to the prior month figure of R6.11 million.

The monthly billing was also done as scheduled and during this process 19 414 accounts amounting to R 48.3 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 6.6 million in comparison to a cost of R5.4 million for the same month during the prior financial year.

The indigent cost to the municipality for the month amounts to R 1.8 million in comparison to the prior month figure of R1.8 million

The accumulated debtor's collection target for the year is 91%, and the actual accumulated year to date debtor's collection is 90% in comparison to a rate of 89% for the same month in the previous year.

The municipality issued orders to the value of R 19.4 million of which R 1.7 million was in terms of deviations.

The municipality currently has R 162 million in its primary bank account and no investments. The bank balance at the end of the previous month was R104 million with investments to the value of R60 million.

The calculated cost coverage ratio of the municipality as at the end of May 2022 is 2.91 months.

B RECOMMENDATION

It is recommended that council take cognisance of the quarterly budget assessment for the month of May 2022 .

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die onwilligheid / onvermoë van staats departemente om hulle munisipale rekeninge te betaal was 'n groot bekommernis. Departemente is stadig besig om hul betalings te maak. Die skuld beloop tans R7.36miljoen in vergelyking met die vorige maand syfer van R6.11 miljoen.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 19 414 rekeninge ten bedrae van R 48.3 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 6.6 miljoen en was R5.4 miljoen vir dieselfde maand gedurende die vorige finansiele jaar.

Die deernis subsidies vir die maand beloop R 1.8 miljoen in vergelyking met die vorige maand syfer van R1.8 miljoen.

Die opgehoopte debiteure verhalings se teiken vir die jaar is 91%, en die werklike jaar tot op datum invordering is 90% in vergelyking met 89% vir dieselfde maand in die vorige finansiele jaar.

Bestellings ter waarde van R 19.4 miljoen uitgereik, waarvan R 1.7 miljoen ten opsigte van afwykings is.

Die munisipaliteit het R 162 miljoen in die primêre bankrekening met geen beleggings. Die bankbalans aan die einde van die vorige maand was R104 miljoen en daar was R60 miljoen op belegging.

Die berekende koste dekking verhouding van die munisipaliteit soos aan die einde van Mei 2022 is 2.91 maande.

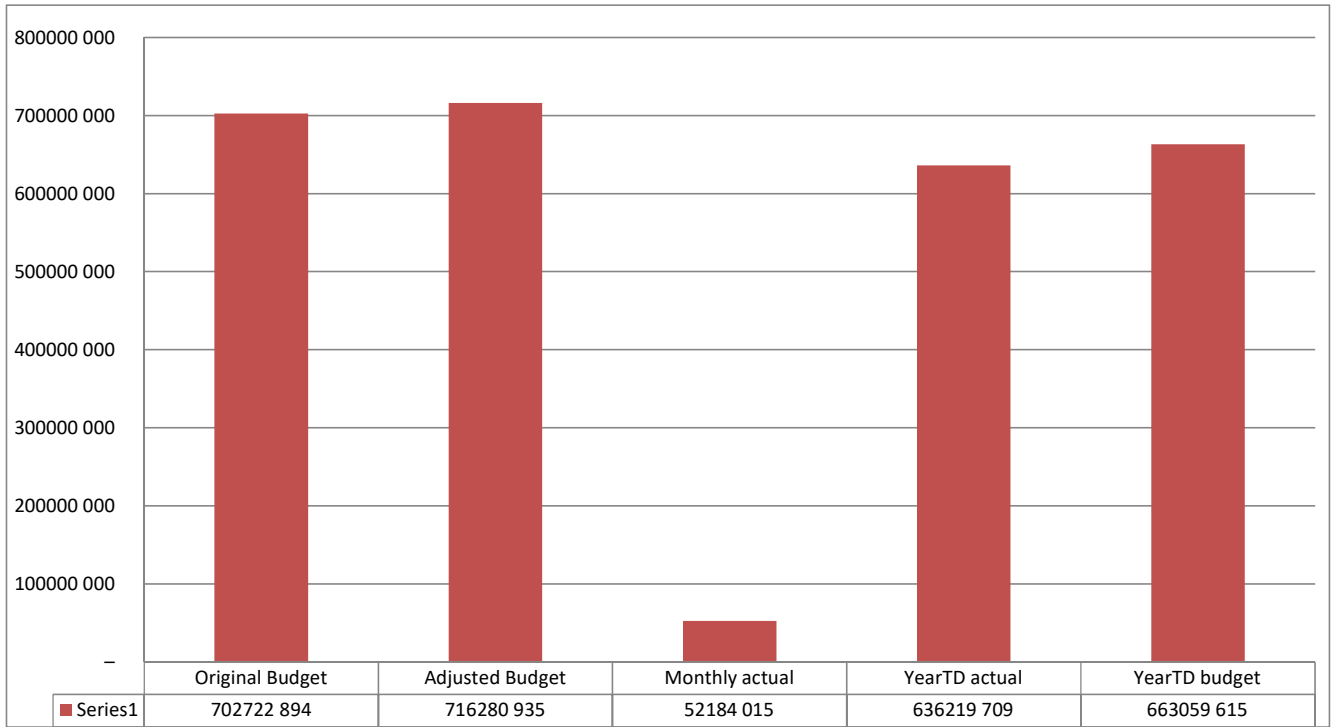
B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Mei 2022 .

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiele inligting:

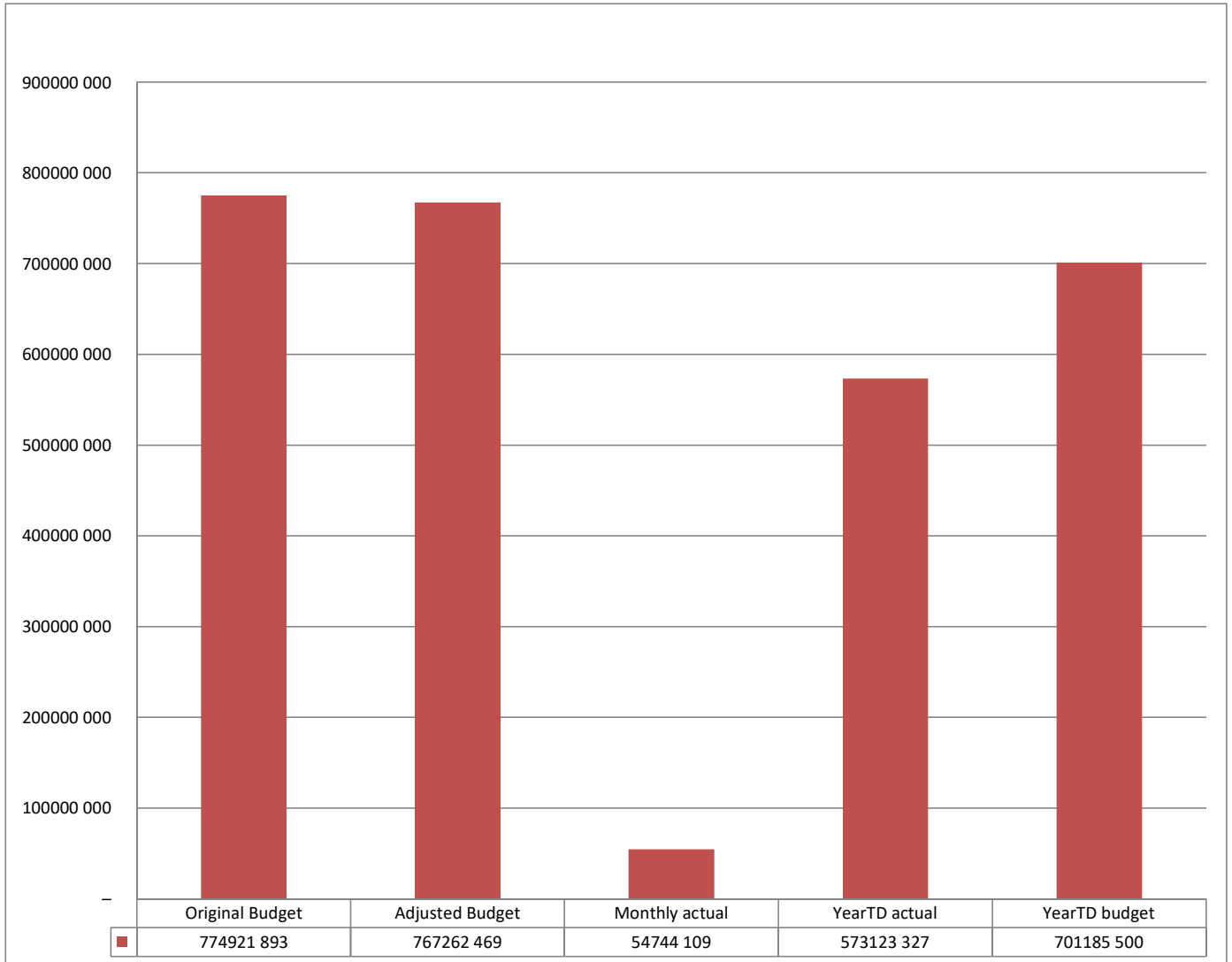
TOTAL OPERATIONAL REVENUE



For the period 1 July 2021 to 31 May 2022, 88.82% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2021 tot 31 Mei 2022, is 88.82% van die begrote operasionele inkomste gehêf.

TOTAL OPERATIONAL EXPENDITURE



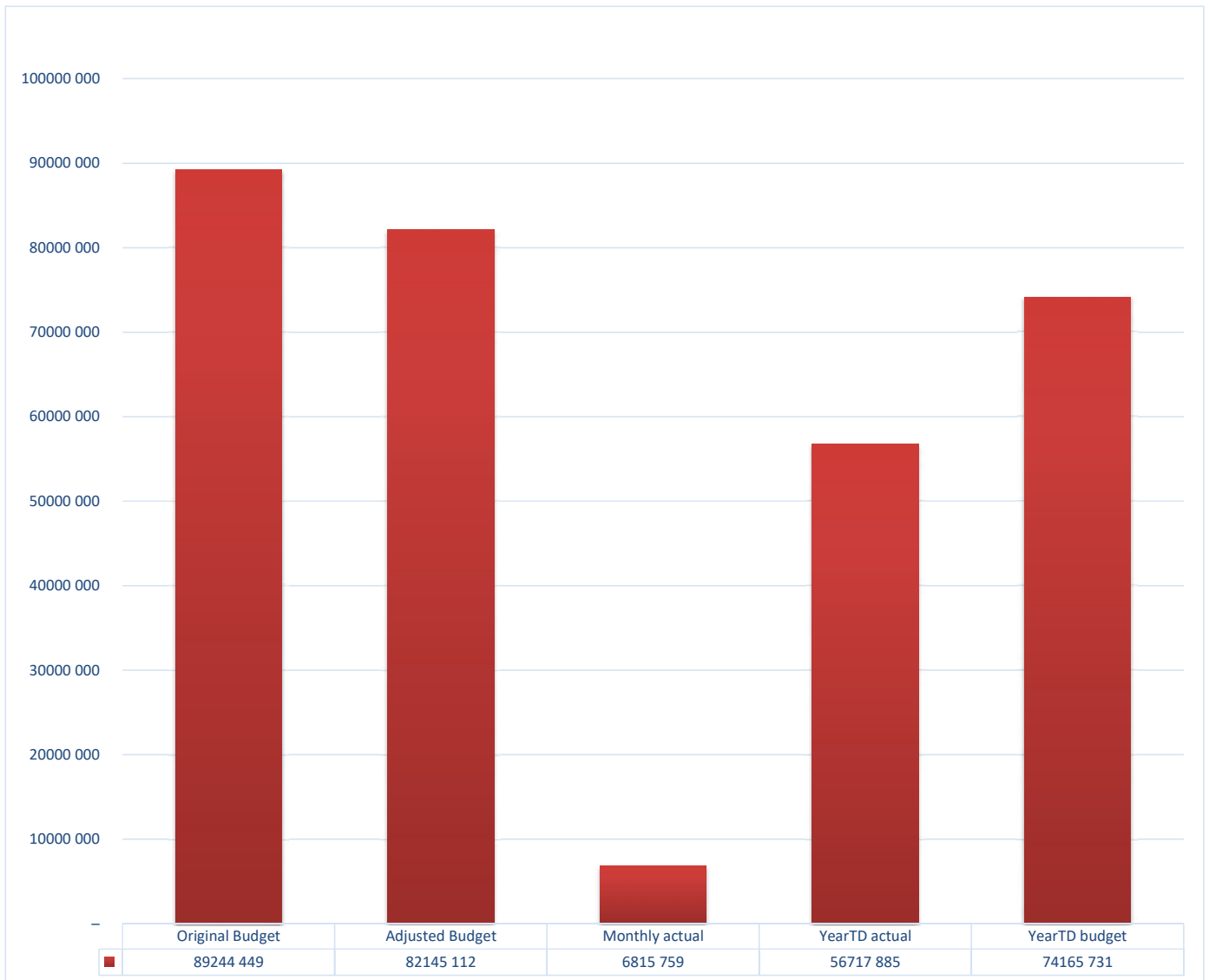
For the period 1 July 2021 to 31 May 2022, 74.7% of the budgeted operational expenditure was incurred.

Vir die periode 1 Julie 2021 tot 31 Mei 2022, is 74.7% van die begrote operasionele uitgawes aangegaan.

Please refer to Supporting Table SC1 for explanations regarding expenditure variances.

Verwys asb na "Supporting Table SC1" vir stawende redes met betrekking tot spandering afwykings.

CAPITAL EXPENDITURE



For the period 1 July 2021 to 31 May 2022, 69.05% of the budgeted capital expenditure was incurred.

Please refer to Supporting Table SC1 for explanations regarding expenditure variances.

Vir die periode 1 Julie 2021 tot 31 Mei 2022, is 69.05% van die begrote kapitale uitgawes aangegaan.

Verwys asb na "Supporting Table SC1" vir stawende redes met betrekking tot spandering afwykings.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 May 2022.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M11 May

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	80 674	83 290	83 290	4 477	84 240	79 215	5 025	6%	83 290
Service charges	376 201	413 772	422 672	42 105	393 797	381 868	11 929	3%	422 672
Investment revenue	3 079	6 990	6 990	1 502	4 935	6 406	(1 471)	-23%	6 990
Transfers recognised - operational	131 244	145 903	148 292	48	108 102	145 206	(37 103)	-26%	148 292
Other own revenue	31 961	52 768	55 037	4 052	45 146	50 365	(5 219)	-10%	55 037
transfers and contributions)	623 159	702 723	716 281	52 184	636 220	663 060	(26 840)	-4%	716 281
Employee costs	201 544	237 025	233 785	18 231	195 268	214 278	(19 009)	-9%	233 785
Remuneration of Councillors	9 897	12 007	11 007	865	9 095	10 086	(990)	-10%	11 007
Depreciation & asset impairment	33 231	39 729	39 729	-	22 351	36 403	(14 052)	-39%	39 729
Finance charges	4 522	8 696	8 690	49	166	7 962	(7 797)	-98%	8 690
Materials and bulk purchases	252 216	300 766	305 241	26 706	243 924	279 714	(35 790)	-13%	305 241
Transfers and grants	6 534	25 603	23 867	163	2 439	21 881	(19 442)	-89%	23 867
Other expenditure	139 238	151 096	144 944	8 729	99 880	130 861	(30 981)	-24%	144 944
Total Expenditure	647 182	774 922	767 262	54 744	573 123	701 186	(128 062)	-18%	767 262
Surplus/(Deficit)	(24 023)	(72 199)	(50 982)	(2 560)	63 096	(38 126)	101 222	-265%	(50 982)
Transfers recognised - capital	52 267	74 937	70 331	-	36 895	67 930	(31 035)	-46%	70 331
Contributions & Contributed assets	898	170	170	96	397	156	242	155%	170
& contributions	29 141	2 908	19 519	(2 464)	100 389	29 960	70 429	235%	19 519
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	29 141	2 908	19 519	(2 464)	100 389	29 960	70 429	235%	19 519
Capital expenditure & funds sources									
Capital expenditure	66 944	89 244	82 145	6 816	56 718	74 166	(17 448)	-24%	82 145
Capital transfers recognised	52 768	74 937	70 543	4 828	51 802	63 697	(11 895)	-19%	70 543
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	14 175	14 307	11 602	1 987	4 916	10 469	(5 553)	-53%	11 792
Total sources of capital funds	66 944	89 244	82 145	6 816	56 718	74 166	(17 448)	-24%	82 335
Financial position									
Total current assets	217 352	181 281	199 130		335 049				199 130
Total non current assets	1 028 261	1 041 921	1 083 975		1 062 628				1 083 975
Total current liabilities	126 585	201 668	146 339		172 711				146 339
Total non current liabilities	175 032	131 189	174 032		180 589				174 032
Community wealth/Equity	943 996	890 345	962 733		1 044 376				962 733
Cash flows									
Net cash from (used) operating	51 431	85 636	103 110	2 313	105 424	87 970	17 455	20%	103 110
Net cash from (used) investing	(66 038)	(89 094)	(81 950)	52 181	(63 830)	(72 124)	8 294	-12%	(82 145)
Net cash from (used) financing	(482)	(1 000)	-	50	458	(674)	1 132	-168%	458
end	115 305	133 360	136 465	-	157 349	130 477	26 872	21%	136 260
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	54 877	6 207	5 615	4 891	4 500	4 610	28 244	218 334	327 277
Creditors Age Analysis									
Total Creditors	1 558	26	3	-	-	-	-	-	1 587

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M11 May

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
<i>Governance and administration</i>	94 586	110 918	113 109	7 202	100 926	106 541	(5 615)	-5%	113 109
Executive and council	13	–	–	3	24	–	24	#DIV/0!	–
Finance and administration	94 573	110 918	113 109	7 199	100 902	106 541	(5 639)	-5%	113 109
Internal audit	–	–	–	–	–	–	–	–	–
<i>Community and public safety</i>	155 479	171 710	174 544	1 519	130 188	168 631	(38 443)	-23%	174 544
Community and social services	128 957	120 006	122 331	51	107 483	121 266	(13 783)	-11%	122 331
Sport and recreation	9 314	1 661	2 734	253	7 664	2 506	5 158	206%	2 734
Public safety	16 929	26 158	26 902	1 200	14 900	24 149	(9 249)	-38%	26 902
Housing	278	23 884	22 577	15	142	20 711	(20 570)	-99%	22 577
<i>Economic and environmental services</i>	16 878	25 287	19 692	177	9 001	18 162	(9 161)	-50%	19 692
Planning and development	4 244	2 365	2 937	177	1 572	2 747	(1 175)	-43%	2 937
Road transport	12 634	22 907	16 742	–	7 428	15 402	(7 974)	-52%	16 742
Environmental protection	–	14	14	–	0	13	(13)	-98%	14
<i>Trading services</i>	409 304	469 795	479 316	43 382	433 282	437 700	(4 419)	-1%	479 316
Energy sources	274 353	334 664	338 664	31 674	296 498	305 420	(8 922)	-3%	338 664
Water management	52 476	72 201	72 101	5 275	60 380	69 141	(8 760)	-13%	72 101
Waste water management	49 259	27 843	31 465	3 448	33 853	28 787	5 066	18%	31 465
Waste management	33 216	35 087	37 087	2 985	42 551	34 353	8 198	24%	37 087
Total Revenue - Functional	676 323	777 830	786 782	52 280	673 512	731 145	(57 633)	-8%	786 782
Expenditure - Functional									
<i>Governance and administration</i>	123 991	145 004	145 940	8 285	103 520	133 548	(30 028)	-22%	145 940
Executive and council	23 838	29 621	28 760	1 695	19 351	26 344	(6 992)	-27%	28 760
Finance and administration	97 644	112 849	115 100	6 427	82 416	105 332	(22 916)	-22%	115 100
Internal audit	2 508	2 534	2 080	163	1 753	1 872	(120)	-6%	2 080
<i>Community and public safety</i>	97 434	133 059	138 133	7 385	86 124	126 117	(39 993)	-32%	138 133
Community and social services	23 943	28 680	29 736	2 118	24 780	27 225	(2 445)	-9%	29 736
Sport and recreation	27 018	32 356	29 989	2 255	27 247	27 361	(114)	0%	29 989
Public safety	42 004	43 012	51 810	2 694	29 513	47 241	(17 728)	-38%	51 810
Housing	4 469	29 011	26 598	318	4 584	24 290	(19 706)	-81%	26 598
<i>Economic and environmental services</i>	34 813	36 288	32 931	2 288	28 581	29 968	(1 386)	-5%	32 931
Planning and development	10 129	11 280	11 687	933	10 342	10 683	(341)	-3%	11 687
Road transport	24 205	22 910	19 762	1 278	17 499	17 937	(438)	-2%	19 762
Environmental protection	479	2 098	1 482	77	740	1 348	(608)	-45%	1 482
<i>Trading services</i>	390 042	459 620	449 318	36 785	353 990	410 690	(56 701)	-14%	449 318
Energy sources	271 820	327 833	323 444	27 431	257 713	296 400	(38 688)	-13%	323 444
Water management	41 092	36 559	37 794	2 736	32 933	34 276	(1 343)	-4%	37 794
Waste water management	36 519	43 400	38 804	3 236	30 972	34 891	(3 918)	-11%	38 804
Waste management	40 611	51 829	49 276	3 381	32 371	45 123	(12 752)	-28%	49 276
<i>Other</i>	902	951	941	1	908	863	46	5%	941
Total Expenditure - Functional	647 182	774 922	767 262	54 744	573 123	701 186	(128 062)	-18%	767 262
Surplus/ (Deficit) for the year	29 141	2 908	19 519	(2 464)	100 389	29 960	70 429		19 519

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M11 May

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
Municipal governance and administration	94 586	110 918	113 109	7 202	100 926	106 541	(5 615)	-5%	113 109
Executive and council	13	-	-	3	24	-	24		-
Mayor and Council	13	-	-	3	24	-	24		-
Municipal Manager, Town Secretary and Chief	-	-	-	-	-	-	-		-
Finance and administration	94 573	110 918	113 109	7 199	100 902	106 541	(5 639)	-5%	113 109
Administrative and Corporate Support	0	9	9	0	1	9	(8)	-92%	9
Finance	94 239	110 250	112 441	7 066	100 504	105 929	(5 425)	-5%	112 441
Human Resources	254	580	580	132	354	531	(177)	-33%	580
Marketing, Customer Relations, Publicity and Media	0	5	5	-	-	4	(4)	-100%	5
Property Services	-	-	-	-	-	-	-		-
Supply Chain Management	80	74	74	1	43	68	(25)	-37%	74
Community and public safety	155 479	171 710	174 544	1 519	130 188	168 631	(38 443)	-23%	174 544
Community and social services	128 957	120 006	122 331	51	107 483	121 266	(13 783)	-11%	122 331
Aged Care	118 121	109 415	111 015	3	99 165	110 882	(11 716)	-11%	111 015
Cemeteries, Funeral Parlours and Crematoriums	328	367	367	22	236	348	(112)	-32%	367
Community Halls and Facilities	31	485	485	23	167	444	(277)	-62%	485
Libraries and Archives	10 475	9 739	10 463	4	7 914	9 591	(1 678)	-17%	10 463
Sport and recreation	9 314	1 661	2 734	253	7 664	2 506	5 158	206%	2 734
Recreational Facilities	2 057	1 611	2 684	232	6 083	2 460	3 623	147%	2 684
Sports Grounds and Stadiums	7 257	50	50	20	1 581	46	1 535	3346%	50

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Public safety	16 929	26 158	26 902	1 200	14 900	24 149	(9 249)	-38%	26 902
Fire Fighting and Protection	2	6	6	8	23	6	17	0	6
Housing	278	23 884	22 577	15	142	20 711	(20 570)	-99%	22 577
Housing	278	23 884	22 577	15	142	20 711	(20 570)	-99%	22 577
Economic and environmental services	16 878	25 287	19 692	177	9 001	18 162	(9 161)	-50%	19 692
Planning and development	4 244	2 365	2 937	177	1 572	2 747	(1 175)	-43%	2 937
Economic Development/Planning	1 892	279	851	-	2	780	(778)	-100%	851
Town Planning, Building Regulations and Project Management Unit	1 721	1 426	1 426	177	1 570	1 307	264	20%	1 426
Project Management Unit	630	660	660	-	-	660	(660)	-100%	660
Road transport	12 634	22 907	16 742	-	7 428	15 402	(7 974)	-52%	16 742
Roads	12 634	22 907	16 742	-	7 428	15 402	(7 974)	-52%	16 742
Environmental protection	-	14	14	-	0	13	(13)	-98%	14
Biodiversity and Landscape	-	14	14	-	0	13	(13)	-98%	14
Trading services	409 304	469 795	479 316	43 382	433 282	437 700	(4 419)	-1%	479 316
Energy sources	274 353	334 664	338 664	31 674	296 498	305 420	(8 922)	-3%	338 664
Electricity	274 131	333 099	337 099	31 674	296 008	303 855	(7 847)	-3%	337 099
Street Lighting and Signal Systems	222	1 565	1 565	-	490	1 565	(1 075)	-69%	1 565
Water management	52 476	72 201	72 101	5 275	60 380	69 141	(8 760)	-13%	72 101
Water Distribution	52 476	60 921	60 821	5 275	60 380	57 861	2 519	4%	60 821
Waste water management	49 259	27 843	31 465	3 448	33 853	28 787	5 066	18%	31 465
Sewerage	38 651	26 954	30 575	3 448	32 963	27 897	5 066	18%	30 575
Storm Water Management	10 607	889	889	-	889	889	-	0%	889
Waste management	33 216	35 087	37 087	2 985	42 551	34 353	8 198	24%	37 087
Solid Waste Removal	30 130	35 087	37 087	2 985	42 551	34 353	8 198	24%	37 087
Other	77	120	120	0	116	110	5	5%	120
Licensing and Regulation	77	120	120	0	116	110	5	5%	120
Total Revenue - Functional	676 323	777 830	786 782	52 280	673 512	731 145	(57 633)	-8%	786 782

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M11 May

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Expenditure - Functional									
Municipal governance and administration	123 991	145 004	145 940	8 285	103 520	133 548	(30 028)	-22%	145 940
Executive and council	23 838	29 621	28 760	1 695	19 351	26 344	(6 992)	-27%	28 760
Mayor and Council	15 898	18 723	17 900	976	10 949	16 392	(5 443)	-33%	17 900
Municipal Manager, Town Secretary and Chief	7 941	10 897	10 860	720	8 402	9 952	(1 550)	-16%	10 860
Finance and administration	97 644	112 849	115 100	6 427	82 416	105 332	(22 916)	-22%	115 100
Administrative and Corporate Support	17 899	11 560	12 677	683	9 841	11 568	(1 727)	-15%	12 677

Asset Management	31	5 167	1 591	2	21	1 459	(1 438)	-99%	1 591	
Finance	30 327	37 107	38 598	2 285	30 712	35 374	(4 662)	-13%	38 598	
Fleet Management	3 406	2 806	2 848	287	3 245	2 605	640	25%	2 848	
Human Resources	22 230	36 284	39 212	1 808	20 991	35 892	(14 901)	-42%	39 212	
Information Technology	4 385	3 372	4 810	246	4 122	4 408	(287)	-7%	4 810	
Legal Services	5 416	2 279	1 532	107	1 250	1 403	(153)	-11%	1 532	
Marketing, Customer Relations, Publicity and Media	3 904	3 900	3 894	323	3 649	3 563	86	2%	3 894	
Property Services	2 869	1 268	1 521	75	1 846	1 394	452	32%	1 521	
Risk Management	-	497	355	-	7	325	(319)	-98%	355	
Supply Chain Management	6 778	7 052	7 200	584	6 401	6 579	(177)	-3%	7 200	
Valuation Service	400	1 557	862	26	331	762	(431)	-57%	862	
Internal audit	2 508	2 534	2 080	163	1 753	1 872	(120)	-6%	2 080	
Governance Function	2 508	2 534	2 080	163	1 753	1 872	(120)	-6%	2 080	
Community and public safety	97 434	133 059	138 133	7 385	86 124	126 117	(23 132)	-18%	138 133	
Community and social services	23 943	28 680	29 736	2 118	24 780	27 225	(2 445)	-9%	29 736	
Aged Care	4 658	4 347	7 503	566	6 253	6 863	(610)	-9%	7 503	
Cemeteries, Funeral Parlours and Crematoriums	3 189	3 600	3 577	279	3 155	3 277	(122)	-4%	3 577	
Child Care Facilities	8	972	145	0	7	133	(126)	-95%	145	
Community Halls and Facilities	5 400	6 608	6 396	424	5 238	5 861	(623)	-11%	6 396	
Disaster Management	95	236	208	2	102	190	(89)	-47%	208	
Education	1	831	104	-	1	95	(95)	-99%	104	
Libraries and Archives	10 591	12 086	11 803	847	10 026	10 805	(780)	-7%	11 803	
Sport and recreation	27 018	32 356	29 989	2 255	27 247	27 361	(114)	0%	29 989	
Community Parks (including Nurseries)	8 229	7 228	7 977	580	7 425	7 254	171	2%	7 977	
Recreational Facilities	12 759	18 999	15 890	1 100	13 996	14 513	(517)	-4%	15 890	
Sports Grounds and Stadiums	6 031	6 129	6 122	575	5 826	5 594	232	4%	6 122	
Public safety	42 004	43 012	51 810	2 694	29 513	47 241	(868)	-2%	51 810	
Fire Fighting and Protection	8 395	8 118	9 901	731	8 125	9 001	(876)	-10%	9 901	
Housing	4 469	29 011	26 598	318	4 584	24 290	(19 706)	-81%	26 598	
Housing	4 463	27 003	26 340	343	4 564	24 053	(19 489)	-81%	26 340	
Informal Settlements	6	2 009	258	(26)	20	237	(217)	-92%	258	
Description	2020/21	Budget Year 2021/22								
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget	
R thousands										
Economic and environmental services	34 813	36 288	32 931	2 288	28 581	29 968	(1 386)	-5%	32 931	
Planning and development	10 129	11 280	11 687	933	10 342	10 683	(341)	-3%	11 687	
Corporate Wide Strategic Planning (IDPs, LEDs)	1 686	1 982	2 187	202	2 005	2 002	3	0%	2 187	
Economic Development/Planning	1 400	2 115	2 034	123	1 544	1 861	(317)	-17%	2 034	
Town Planning, Building Regulations and Enforcement	4 745	4 473	4 667	404	4 516	4 254	262	6%	4 667	
Project Management Unit	2 298	2 710	2 799	205	2 276	2 565	(289)	-11%	2 799	
Road transport	24 205	22 910	19 762	1 278	17 499	17 937	(438)	-2%	19 762	
Roads	24 205	22 910	19 762	1 278	17 499	17 937	(438)	-2%	19 762	
Environmental protection	479	2 098	1 482	77	740	1 348	(608)	-45%	1 482	
Biodiversity and Landscape	479	2 098	1 482	77	740	1 348	(608)	-45%	1 482	
Trading services	390 042	459 620	449 318	36 785	353 990	410 690	(56 701)	-14%	449 318	
Energy sources	271 820	327 833	323 444	27 431	257 713	296 400	(38 688)	-13%	323 444	
Electricity	269 233	324 461	320 830	27 249	255 280	294 007	(38 727)	-13%	320 830	
Street Lighting and Signal Systems	2 587	3 371	2 613	182	2 433	2 393	40	2%	2 613	
Water management	41 092	36 559	37 794	2 736	32 933	34 276	(1 343)	-4%	37 794	
Water Treatment	154	1 838	1 278	19	181	1 171	(991)	-85%	1 278	
Water Distribution	37 997	30 463	32 404	2 674	30 183	29 336	846	3%	32 404	
Water Storage	2 941	4 258	4 112	43	2 570	3 769	(1 199)	-32%	4 112	
Waste water management	36 519	43 400	38 804	3 236	30 972	34 891	(3 918)	-11%	38 804	
Public Toilets	1 566	1 984	1 768	136	1 548	1 620	(72)	-4%	1 768	
Sewerage	27 631	30 347	27 681	2 635	22 426	24 704	(2 278)	-9%	27 681	
Storm Water Management	7 321	8 141	7 902	466	6 998	7 236	(237)	-3%	7 902	
Waste Water Treatment	0	2 928	1 453	-	0	1 332	(1 332)	-100%	1 453	
Waste management	40 611	51 829	49 276	3 381	32 371	45 123	(12 752)	-28%	49 276	
Solid Waste Disposal (Landfill Sites)	7 599	16 403	14 655	274	3 057	13 422	(10 365)	-77%	14 655	
Solid Waste Removal	31 594	33 991	34 103	3 093	29 153	31 226	(2 073)	-7%	34 103	
Street Cleaning	1 418	1 436	519	14	162	475	(314)	-66%	519	
Other	902	951	941	1	908	863	46	5%	941	
Licensing and Regulation	10	51	41	1	8	38	(29)	-77%	41	
Tourism	892	900	900	-	900	825	75	9%	900	
Total Expenditure - Functional	647 182	774 922	767 262	54 744	573 123	701 186	(111 202)	-16%	767 262	
Surplus/ (Deficit) for the year	29 141	2 908	19 519	(2 464)	100 389	29 960	70 429	235%	19 519	

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M11 May

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Financial Services	92 562	107 712	109 575	6 851	98 256	103 337	(5 081)	-4,9%	109 575
Vote 2 - Community Services	13 354	35 720	36 210	299	14 581	33 224	(18 643)	-56,1%	36 210
Vote 3 - Community Services	130 857	131 976	134 320	980	110 323	131 734	(21 411)	-16,3%	134 320
Vote 4 - Community Services	13 503	4 581	5 152	258	5 650	4 721	929	19,7%	5 152
Vote 5 - Corporate Services	267	594	594	135	379	544	(165)	-30,4%	594
Vote 6 - Technical Services	339 012	388 952	390 308	35 446	340 897	352 719	(11 822)	-3,4%	390 308
Vote 7 - Technical Services	85 638	107 224	109 124	8 260	102 867	103 436	(569)	-0,6%	109 124
Vote 8 - Municipal Manager	1 129	1 072	1 499	51	560	1 429	(869)	-60,8%	1 499
Total Revenue by Vote	676 323	777 830	786 782	52 280	673 512	731 145	(57 633)	-7,9%	786 782
Vote 1 - Financial Services	38 586	52 465	50 079	3 057	39 185	45 848	(6 663)	-14,5%	50 079
Vote 2 - Community Services	36 229	41 879	42 928	3 003	35 619	39 115	(3 496)	-8,9%	42 928
Vote 3 - Community Services	48 070	54 069	59 973	3 133	34 967	54 736	(19 769)	-36,1%	59 973
Vote 4 - Community Services	16 030	43 719	40 910	1 442	18 693	37 457	(18 763)	-50,1%	40 910
Vote 5 - Corporate Services	69 201	77 479	82 075	4 189	53 172	75 103	(21 930)	-29,2%	82 075
Vote 6 - Technical Services	338 159	401 057	389 581	32 463	311 823	356 180	(44 357)	-12,5%	389 581
Vote 7 - Technical Services	86 066	90 791	88 699	6 461	69 178	80 855	(11 677)	-14,4%	88 699
Vote 8 - Municipal Manager	14 779	13 462	12 767	995	10 485	11 662	(1 177)	-10,1%	12 767
Total Expenditure by Vote	647 120	774 922	767 012	54 744	573 123	700 956	(127 833)	-18,2%	767 012
Surplus/ (Deficit) for the year	29 203	2 908	19 769	(2 464)	100 389	30 189	70 200	232,5%	19 769

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M11 May

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue By Source									
Property rates	80 674	83 290	83 290	4 477	84 240	79 215	5 025	6%	83 290
Service charges - electricity revenue	274 180	323 478	327 478	31 684	294 097	294 056	41	0%	327 478
Service charges - water revenue	43 137	39 677	39 577	4 642	42 936	36 864	6 072	16%	39 577
Service charges - sanitation revenue	30 920	25 043	28 043	3 178	29 620	25 980	3 640	14%	28 043
Service charges - refuse revenue	27 965	25 574	27 574	2 601	27 144	24 967	2 176	9%	27 574
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	1 606	1 470	2 970	299	4 197	2 722	1 475	54%	2 970
Interest earned - external investments	3 079	6 990	6 990	1 502	4 935	6 406	(1 471)	-23%	6 990
Interest earned - outstanding debtors	5 569	8 677	8 677	1 658	15 551	7 954	7 597	96%	8 677
Dividends received	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	11 593	21 479	21 479	843	9 553	19 682	(10 128)	-51%	21 479
Licences and permits	1 065	2 111	2 111	117	1 178	1 934	(756)	-39%	2 111
Agency services	4 354	4 046	4 046	238	3 990	3 708	282	8%	4 046
Transfers recognised - operational	131 244	145 903	148 292	48	108 102	145 206	(37 103)	-26%	148 292
Other revenue	7 774	14 985	15 754	897	10 676	14 366	(3 690)	-26%	15 754
Gains on disposal of PPE	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)	623 159	702 723	716 281	52 184	636 220	663 060	(26 840)	-4%	716 281
Expenditure By Type									
Employee related costs	201 544	237 025	233 785	18 231	195 268	214 278	(19 009)	-9%	233 785
Remuneration of councillors	9 897	12 007	11 007	865	9 095	10 086	(990)	-10%	11 007
Debt impairment	50 015	63 750	63 750	4 323	36 100	58 438	(22 338)	-38%	63 750
Depreciation & asset impairment	33 231	39 729	39 729	-	22 351	36 403	(14 052)	-39%	39 729
Finance charges	4 522	8 696	8 690	49	166	7 962	(7 797)	-98%	8 690
Bulk purchases	239 632	285 789	288 779	25 427	230 567	264 715	(34 148)	-13%	288 779
Other materials	12 584	14 977	16 462	1 279	13 357	15 000	(1 642)	-11%	16 462
Contracted services	51 748	48 390	36 628	1 755	27 793	32 151	(4 358)	-14%	36 628
Transfers and grants	6 534	25 603	23 867	163	2 439	21 881	(19 442)	-89%	23 867
Other expenditure	37 409	38 955	44 565	2 651	35 987	40 272	(4 285)	-11%	44 565
Loss on disposal of PPE	66	0	0	-	-	0	(0)	-100%	0
Total Expenditure	647 182	774 922	767 262	54 744	573 123	701 186	(128 062)	-18%	767 262
Surplus/(Deficit)	(24 023)	(72 199)	(50 982)	(2 560)	63 096	(38 126)	101 222	(0)	(50 982)
Transfers recognised - capital	52 267	74 937	70 331	-	36 895	67 930	(31 035)	(0)	70 331
Contributions recognised - capital	898	170	170	96	397	156	242	0	170
Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	29 141	2 908	19 519	(2 464)	100 389	29 960			19 519
Surplus/(Deficit) attributable to	29 141	2 908	19 519	(2 464)	100 389	29 960			19 519
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	29 141	2 908	19 519	(2 464)	100 389	29 960			19 519

The revenue and expenditure figures excludes internal charges.

Other expenditure includes operational costs such as:

Advertising, Publicity and Marketing

External Audit Fees

Communication

External Computer Service

Insurance Underwriting

Travel and Subsistence

Printing, Publications and Books

Uniform and Protective Clothing

Wet Fuel

Hire Charges

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M11 May

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Multi-Year expenditure appropriation									
Vote 1 - Financial Services	(0)	-	-	-	-	-	-	-	-
Vote 2 - Community Services	206	-	-	-	-	-	-	-	-
Vote 3 - Community Services	-	-	-	-	-	-	-	-	-
Vote 4 - Community Services	-	-	-	-	-	-	-	-	-
Vote 5 - Corporate Services	-	-	-	-	-	-	-	-	-
Vote 6 - Technical Services	12 425	27 630	15 731	1 244	9 370	13 681	(4 311)	-32%	15 731
Vote 7 - Technical Services	3 913	34 373	39 769	4 684	33 869	36 512	(2 644)	-7%	39 769
Vote 8 - Municipal Manager	-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	16 545	62 004	55 499	5 929	43 238	50 193	(6 955)	-14%	55 499
Single Year expenditure appropriation									
Vote 1 - Financial Services	165	180	1 017	(0)	721	933	(212)	-23%	1 017
Vote 2 - Community Services	1 971	-	670	-	-	614	(614)	-100%	670
Vote 3 - Community Services	1 126	-	504	-	240	220	20	9%	504
Vote 4 - Community Services	9 507	6 151	3 758	86	1 602	3 447	(1 845)	-54%	3 758
Vote 5 - Corporate Services	3 630	900	469	24	196	430	(234)	-54%	469
Vote 6 - Technical Services	25 539	16 266	19 338	777	9 831	17 513	(7 682)	-44%	19 338
Vote 7 - Technical Services	8 462	3 744	889	-	889	815	74	9%	889
Vote 8 - Municipal Manager	-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	50 399	27 241	26 646	887	13 480	23 973	(10 493)	-44%	26 646
Total Capital Expenditure	66 944	89 244	82 145	6 816	56 718	74 166	(17 448)	-24%	82 145

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M11 May

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Standard Classification									
Governance and administration	3 162	2 080	3 688	24	1 882	3 380	(1 498)	-44%	3 688
Executive and council	(1)	600	-	-	-	-	-		-
Finance and administration	3 163	1 480	3 688	24	1 882	3 380	(1 498)	-44%	3 688
Community and public safety	10 876	5 456	4 197	86	1 841	3 605	(1 764)	-49%	4 197
Community and social services	1 613	-	670	-	-	614	(614)	-100%	670
Sport and recreation	7 782	5 456	3 023	86	1 601	2 771	(1 170)	-42%	3 023
Public safety	1 481	-	504	-	240	220	20	9%	504
Housing	-	-	-	-	-	-	-		-
Economic and environmental service	17 177	27 042	16 007	1 203	9 592	14 676	(5 083)	-35%	16 007
Planning and development	1 934	696	736	-	2	677	(675)	-100%	736
Road transport	15 243	26 347	15 272	1 203	9 591	13 999	(4 408)	-31%	15 272
Environmental protection	-	-	-	-	-	-	-		-
Trading services	35 728	54 666	58 254	5 503	43 403	52 505	(9 102)	-17%	58 254
Energy sources	4 054	13 163	13 204	748	6 778	11 880	(5 102)	-43%	13 204
Water management	7 954	21 135	18 281	1 873	16 108	16 815	(707)	-4%	18 281
Waste water management	18 448	3 386	4 391	70	1 867	3 297	(1 430)	-43%	4 391
Waste management	5 272	16 982	22 377	2 811	18 650	20 512	(1 862)	-9%	22 377
Total Capital Expenditure - Standard Classification	66 944	89 244	82 145	6 816	56 718	74 166	(17 448)	-24%	82 145
Funded by:									
National Government	18 276	49 637	49 637	3 625	39 302	45 334	(6 033)	-13%	49 637
Provincial Government	33 326	24 801	19 827	1 203	12 261	17 699	(5 438)	-31%	19 827
District Municipality	665	500	1 079	-	240	664	(424)	-64%	1 079
Transfers recognised - capital	52 768	74 937	70 543	4 828	51 802	63 697	(11 895)	-19%	70 543
Borrowing	-	-	-	-	-	-	-		-
Internally generated funds	14 175	14 307	11 602	1 987	4 916	10 469	(5 553)	-53%	11 792
Total Capital Funding	66 944	89 244	82 145	6 816	56 718	74 166	(17 448)	-24%	82 335

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M11 May

Description	2020/21	Budget Year 2021/22			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash and cash equivalents	115 305	133 360	114 952	157 349	114 952
Call investment deposits	–	–	–	–	–
Consumer debtors	82 538	28 353	55 673	108 362	55 673
Other debtors	9 546	7 966	18 542	60 685	18 542
Current portion of long-term receivables	–	–	–	–	–
Inventory	9 963	11 602	9 963	8 653	9 963
Total current assets	217 352	181 281	199 130	335 049	199 130
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	44 224	43 765	43 430	44 224	43 430
Investments in Associate	–	–	–	–	–
Property, plant and equipment	982 227	996 031	1 038 873	1 016 594	1 038 873
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	1 260	1 576	1 122	1 260	1 122
Other non-current assets	550	550	550	550	550
Total non current assets	1 028 261	1 041 921	1 083 975	1 062 628	1 083 975
TOTAL ASSETS	1 245 613	1 223 203	1 283 105	1 397 677	1 283 105
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1 587	–	1 587	326	1 587
Consumer deposits	9 080	7 976	8 732	10 433	8 732
Trade and other payables	58 906	115 836	110 393	102 275	110 393
Provisions	57 013	77 857	25 627	59 678	25 627
Total current liabilities	126 585	201 668	146 339	172 711	146 339
Non current liabilities					
Borrowing	1 188	2 588	188	1 188	188
Provisions	173 844	128 602	173 844	179 401	173 844
Total non current liabilities	175 032	131 189	174 032	180 589	174 032
TOTAL LIABILITIES	301 617	332 857	320 371	353 301	320 371
NET ASSETS	943 996	890 345	962 733	1 044 376	962 733
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	933 554	879 728	952 291	1 033 934	952 291
Reserves	10 442	10 618	10 442	10 442	10 442
TOTAL COMMUNITY WEALTH/EQUITY	943 996	890 345	962 733	1 044 376	962 733

The cash flows for the year to date are indicated in the following table:

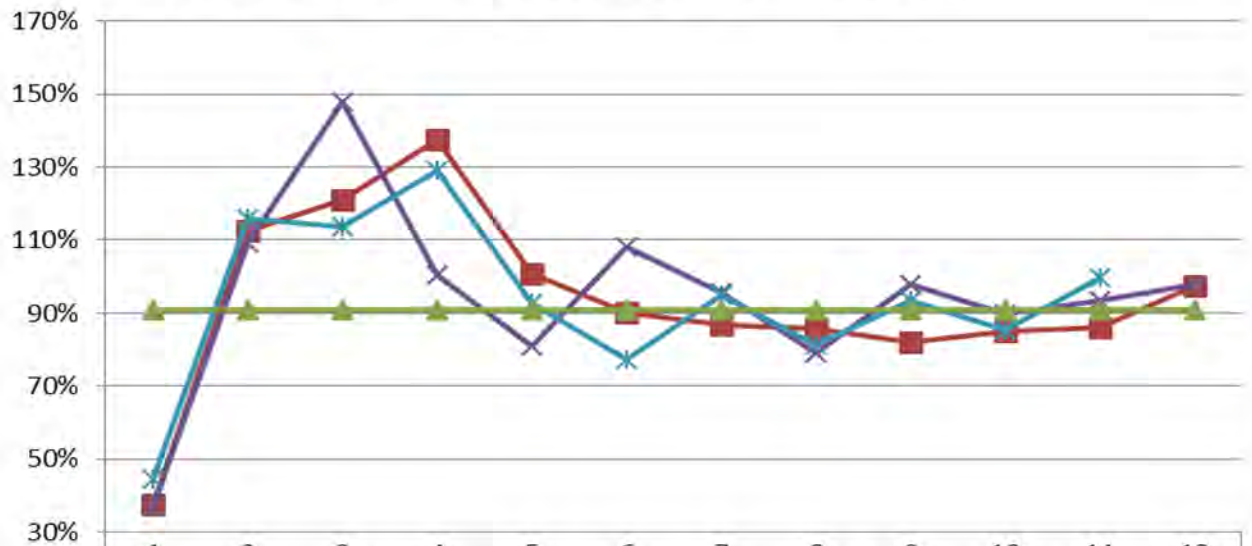
WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M11 May

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	82 812	79 126	80 384	4 416	79 209	64 800	14 409	22%	80 384
Service charges	345 134	379 151	385 845	50 410	429 554	399 904	29 650	7%	385 845
Other revenue	859	27 756	15 377	1 313	19 294	22 784	(3 491)	-15%	15 377
Government - operating	131 051	145 903	140 667	-	114 279	120 817	(6 538)	-5%	140 667
Government - capital	52 102	75 107	99 150	264	66 401	69 765	(3 364)	-5%	99 150
Interest	8 648	9 593	6 971	1 502	4 724	4 606	118	3%	6 971
Dividends									
Payments									
Suppliers and employees	(546 597)	(604 934)	(624 822)	(55 490)	(605 417)	(589 299)	16 118	-3%	(624 822)
Finance charges	(226)	(461)	(461)	-	(17)	-	17		(461)
Transfers and Grants	(22 351)	(25 603)	-	(102)	(2 602)	(5 409)	(2 806)	52%	-
NET CASH FROM/(USED) OPERATING ACTIVITIES	51 431	85 636	103 110	2 313	105 424	87 970	44 112	50%	103 110
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	905	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	-	-	-	60 000	-	-	-	-	-
Payments									
Capital assets	(66 944)	(89 094)	(81 950)	(7 819)	(63 830)	(72 124)	(8 294)	12%	(82 145)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(66 038)	(89 094)	(81 950)	52 181	(63 830)	(72 124)	(8 294)	12%	(82 145)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits	849	-	-	50	586	-	586		-
Payments									
Repayment of borrowing	(1 331)	(1 000)	-	-	(128)	(674)	(546)	81%	-
NET CASH FROM/(USED) FINANCING ACTIVITIES	(482)	(1 000)	-	50	458	(674)	(1 132)	168%	458
NET INCREASE/ (DECREASE) IN CASH HELD	(15 089)	(4 459)	21 160	54 545	42 053	15 172			20 965
Cash/cash equivalents at beginning:	130 394	137 819	115 305		115 296	115 305			115 296
Cash/cash equivalents at month/year end:	115 305	133 360	136 465		157 349	130 477			136 260

WC022 Witzberg - Supporting Table SC1 Material variance explanations - M11 May

Ref	Description	Variance	Reasons for material deviations
	R thousands		
1	Revenue By Source		
	Property rates	5 025	Indigent Relief is lower than anticipated
	Service charges - electricity revenue	41	YTD consumption is in line with previous years trends, except for 2020-21 fin year which was an unusual year due to the pandemic.
	Service charges - water revenue	6 072	YTD consumption is slightly higher in comparison with the previous year
	Service charges - sanitation revenue	3 640	Effect of Industrial effluent charges & Indigent Relief is lower than anticipated
	Service charges - refuse revenue	2 176	Indigent Relief is lower than anticipated
	Service charges - other	-	
	Rental of facilities and equipment	1 475	Increase due to relaxation of Covid 19 Regulations.
	Interest earned - external investments	(1 471)	Lower interest rates resulting in lower interest being earned.
	Interest earned - outstanding debtors	7 597	Increase in outstanding debtors
	Dividends received	-	
	Fines, penalties and forfeits	(10 128)	Provincial Fines Information still outstanding. No service provider appointed.
	Licences and permits	(756)	Immaterial Variance.
	Agency services	282	Immaterial Variance.
	Transfers and subsidies	(37 103)	Delay in expenditure with regards to Housing Top Structures (R19m). Deduction of unspent grants from second equitable share tranche (R10m).
	Other revenue	(3 690)	Recognition of Revenue in terms of Surcharges & Taxes is low due to low capital grant expenditure
	Gains on disposal of PPE	-	
2	Expenditure By Type		
	Employee related costs	(19 009)	Vacancies resulting in a reduction of Employee Related Cost
	Post Employment Provisions	-	Adjustment to be made in line with actuarial report at year-end.
	Remuneration of councillors	(990)	Immaterial Variance.
	Debt impairment	(22 338)	Original Estimate of Debt may be higher than expected. Consider adjustment to Debt Impairment.
	Depreciation & asset impairment	(14 052)	Depreciation on Landfill sites done at year end based on report received.
	Finance charges	(7 797)	Finance charges relating to Landfill Sites recognised on annual basis based on report received.
	Bulk purchases	(34 148)	Payment of Bulk Purchases for 10 Months, 1 month outstanding
	Other materials	(1 642)	Immaterial Variance.
	Contracted services	(4 358)	Reduction in Contracted Services in respect of the following material items: Legal Cost, Business and advisory, Maintenance of Unspecified Assets, Maintenance of Building and Facilities & Infrastructure & Planning
	Transfers and subsidies	(19 442)	Delay in expenditure with regards to Housing Top Structures.
	Other expenditure	(4 285)	Low spending on the following material items: External Computer Service, Workmen's Compensation Fund, Professional Bodies, Membership, Uniform and Protective Clothing, Hire Charges
	Loss on disposal of PPE	(0)	
3	Capital Expenditure		
	Total Capital Expenditure	(17 448)	Expenditure expected to increase as projects are finalised at year end.
		-	
4	Financial Position		
5	Cash Flow		
	Receipts		
	Property rates	14 409	Indigent Relief is lower than anticipated
	Service charges	29 650	YTD consumption is in line with previous years trends, except for 2020-21 fin year which was an unusual year due to the pandemic
	Other revenue	(3 491)	Immaterial Variance.
	Government - operating	(6 538)	Receipts with regards to Grants outstanding of which Housing is the most prominent (R15m). Deduction of unspent grants from second equitable share tranche
	Government - capital	(3 364)	Immaterial Variance.
	Interest	118	Lower interest rates resulting in lower interest being earned. Collection Rate is currently at 88%.
	Dividends	-	
	Payments		
	Suppliers and employees	16 118	Budget excludes VAT. If VAT is included variance will be in line with the expenditure reasons provided above.
	Finance charges	17	Immaterial Variance.
	Transfers and Grants	(2 806)	Variance due to transfer payments made to support various organisations - requests by organisations cannot be foreseen.
6	Measureable performance		
7	Municipal Entities		

Debtor Collection Rate per Month



■ 19/20	38%	113%	121%	138%	101%	90%	87%	86%	82%	85%	86%	97%
× 20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%	90%	94%	98%
* 21/22	44%	116%	114%	129%	93%	77%	95%	81%	94%	85%	100%	
▲ Target 91%	91%	91%	91%	91%	91%	91%	91%	91%	91%	91%	91%	91%

The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 91% while the actual figure for May 2022 amounts to 100% in comparison to the previous year 94%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 91%, terwyl die syfer vir Mei 2022 100% behoel in vergelyking met die vorige jaar 94%.

Accumulative Collection Rate



	1	2	3	4	5	6	7	8	9	10	11	12
19/20	38%	63%	77%	87%	89%	89%	89%	89%	88%	87%	87%	88%
20/21	37%	62%	82%	86%	85%	88%	89%	88%	89%	89%	89%	90%
21/22	44%	71%	81%	90%	90%	88%	89%	88%	89%	88%	90%	
Target	91%	91%	91%	91%	91%	91%	91%	91%	91%	91%	91%	91%

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 91% while the actual figure is 90%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 91%, terwyl die werklike syfer 90% beloop.

The payment culture of consumers are still the same which has a negative impact on collections.

Die betalingskultuur onder verbruikers is onveranderd wat die invorderings negatief beïnvloed.

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M11 May

Description	NT Code	Budget Year 2021/22									Total	Total over 90 days
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr			
R thousands												
Debtors Age Analysis By Income Source												
Water	1200	11 799	1 795	1 743	1 894	1 540	1 566	9 083	69 386	98 806	83 470	
Electricity	1300	22 580	891	763	390	259	359	1 081	3 452	29 773	5 540	
Property Rates	1400	5 392	879	666	316	307	294	5 492	18 094	31 440	24 503	
Waste Water Management	1500	9 211	1 190	1 023	964	930	932	5 027	36 157	55 433	44 009	
Waste Management	1600	9 004	1 288	1 216	1 140	1 132	1 064	5 626	37 796	58 265	46 758	
Property Rental Debtors	1700	177	13	13	13	12	12	74	1 198	1 512	1 309	
Interest on Arrear Accounts	1810	1 253	115	134	125	170	209	1 745	51 098	54 849	53 347	
Recoverable expenditure	1820	-	-	-	-	-	-	-	-	-	-	
Other	1900	(4 538)	37	58	49	149	175	117	1 153	(2 801)	1 642	
Total By Income Source	2000	54 877	6 207	5 615	4 891	4 500	4 610	28 244	218 334	327 277	260 578	
2019/20 - totals only										-	-	
Debtors Age Analysis By Customer Group												
Organs of State	2200	1 435	686	532	137	136	106	1 593	2 738	7 364	4 711	
Commercial	2300	20 339	715	696	456	250	417	2 881	11 831	37 586	15 836	
Households	2400	32 731	4 640	4 203	4 130	3 957	3 914	22 634	196 707	272 916	231 342	
Other	2500	371	166	185	168	157	172	1 136	7 057	9 412	8 691	
Total By Customer Group	2600	54 877	6 207	5 615	4 891	4 500	4 610	28 244	218 334	327 277	260 578	

Negative figure as indicated for "Other Debtors" relates to cash received, but not yet allocated.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M11 May

Description	NT Code	Budget Year 2021/22								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	1 558	26	3	-	-	-	-	-	1 587
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	1 558	26	3	-	-	-	-	-	1 587

Notes

Material increases in value of creditors' categories compared to previous month to be explained

0

Reasons for balances outstanding for more than 30 days:

- Amounts did not appear on statement
- Account is in dispute

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M11 May

Investments by maturity Name of institution & investment ID R thousands	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
<u>Municipality</u>								
-	-			-		-	-	-
-	-			-		-	-	-
-	-			-		-	-	-
-	-			-		-	-	-
-	-			-		-	-	-
TOTAL INVESTMENTS AND INTEREST				-		-	-	-

Operating and Capital transfers recognised as revenue are indicated in the following table:
Transfers are recognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M11 May

Description	Budget Year 2021/22							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
RECEIPTS:								
Operating Transfers and Grants								
National Government:	2 210	2 210	-	4 167	1 658	-		2 210
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]	-	-	-	2 617	-	2 617		-
Local Government Financial Management Grant [Schedule 5B]	1 550	1 550	-	1 550	1 163	388	33,3%	1 550
Municipal Infrastructure Grant [Schedule 5B]	660	660	-	-	495	(495)	-100,0%	660
Provincial Government:	15 902	31 551	-	13 370	28 485	(15 115)	-53,1%	31 551
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	9 703	10 536	-	10 536	9 658	878	9,1%	10 536
Specify (Add grant description)	2 749	2 749	-	132	2 084	(1 952)	-93,7%	2 749
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	850	250	-	250	229	21	9,1%	250
Specify (Add grant description)	252	252	-	252	231	21	9,1%	252
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	-	1 600	-	1 600	1 467	133	9,1%	1 600
Specify (Add grant description)	-	-	-	600	-	600		-
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	2 348	14 374	-	-	13 176	(13 176)	-100,0%	14 374
District Municipality:	-	240	-	-	180	(180)	-100,0%	1 790
All Grants	-	240	-	-	180	(180)	-100,0%	240
Other grant providers:	-	-	-	668	-	668		-
Departmental Agencies and Accounts	-	-	-	-	-	-		-
Foreign Government and International Organisations	-	-	-	668	-	668		-
Total Operating Transfers and Grants	18 112	34 001	-	18 205	30 323	(12 118)	-40,0%	35 551
Capital Transfers and Grants								
National Government:	57 082	57 082	-	57 742	46 865	10 877	78,7%	57 082
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	12 762	12 762	-	12 762	9 572	3 191	33,3%	12 762
Municipal Infrastructure Grant [Schedule 5B]	24 320	24 320	-	24 980	22 293	2 687	12,1%	24 320
Regional Bulk Infrastructure Grant (Schedule 5B)	20 000	20 000	-	20 000	15 000	5 000	33,3%	20 000
Provincial Government:	48 970	33 617	-	7 894	30 266	(22 371)	-73,9%	33 617
Specify (Add grant description)	800	800	-	-	733	(733)	-100,0%	800
Specify (Add grant description)	-	600	-	-	-	-		600
Specify (Add grant description)	24 540	4 125	-	2 709	3 781	(1 072)	-28,4%	4 125
Specify (Add grant description)	-	-	-	800	-	800		-
Specify (Add grant description)	23 630	28 092	-	4 385	25 751	(21 366)	-83,0%	28 092
District Municipality:	500	1 004	264	764	458	306	66,7%	34 001
All Grants	500	1 004	264	764	458	306	66,7%	1 004
Other grant providers:	-	-	-	-	-	-		-
Total Capital Transfers and Grants	106 552	91 703	264	66 400	77 589	(11 188)	-14,4%	124 700
TOTAL RECEIPTS OF TRANSFERS & GRANTS	124 664	125 704	264	84 606	107 912	(23 306)	-21,6%	160 251

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M11 May

Description	Budget Year 2021/22						
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	Full Year Forecast
R thousands							
<u>EXPENDITURE</u>							
<u>Operating expenditure of Transfers and Grants</u>							
National Government:	-	-	48	4 000	-	4 000	-
Operational Revenue:General Revenue:Equitable Share	-	-	-	-	-	-	-
Operational:Revenue:General Revenue:Fuel Levy	-	-	-	-	-	-	-
2014 African Nations Championship Host City Operating Grant	-	-	-	-	-	-	-
Agriculture Research and Technology	-	-	3	2 854	-	2 854	-
Agriculture, Conservation and Environmental	-	-	-	-	-	-	-
Arts and Culture Sustainable Resource Management	-	-	45	1 146	-	1 146	-
Provincial Government:	-	-	-	7 856	-	7 856	-
Specify (Add grant description)	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	7 856	-	7 856	-
Specify (Add grant description)	-	-	-	-	-	-	-
District Municipality:	-	-	-	-	-	-	-
All Grants	-	-	-	-	-	-	-
Other grant providers:	-	-	-	-	-	-	-
Total operating expenditure of Transfers and Grants:	-	-	48	11 856	-	11 856	-
<u>Capital expenditure of Transfers and Grants</u>							
National Government:	-	-	531	32 047	-	32 047	-
Integrated National Electrification Programme (Municipal Grant)	-	-	106	2 778	-	2 778	-
Municipal Infrastructure Grant [Schedule 5B]	-	-	144	16 562	-	16 562	-
Municipal Systems Improvement Grant [Schedule 5B]	-	-	-	-	-	-	-
Public Transport Network Grant [Schedule 5B]	-	-	-	-	-	-	-
Public Transport Network Operations Grant [Schedule 5B]	-	-	-	-	-	-	-
Regional Bulk Infrastructure Grant (Schedule 5B)	-	-	281	12 708	-	12 708	-
Provincial Government:	-	-	-	9 954	-	9 954	-
Specify (Add grant description)	-	-	-	262	-	262	-
Specify (Add grant description)	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	4 125	-	4 125	-
Specify (Add grant description)	-	-	-	2	-	2	-
Specify (Add grant description)	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	5 565	-	5 565	-
District Municipality:	-	-	-	438	-	438	-
All Grants	-	-	-	438	-	438	-
Other grant providers:	-	-	-	-	-	-	-
Total capital expenditure of Transfers and Grants	-	-	531	42 439	-	42 439	-
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	-	-	579	54 295	-	54 295	-

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M11 May

Summary of Employee and Councillor remuneration	Budget Year 2021/22							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	B	C					%	D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	7 980	7 980	666	7 078	7 312	(234)	-3%	7 980
Pension and UIF Contributions	1 787	1 706	106	984	1 563	(579)	-37%	1 706
Medical Aid Contributions	335	335	6	116	307	(191)	-62%	335
Motor Vehicle Allowance	817	0	-	-	-	-		0
Cellphone Allowance	985	942	86	903	864	39	5%	942
Housing Allowances	43	43	-	15	40	(25)	-63%	43
Other benefits and allowances	59	0	-	-	-	-		0
Sub Total - Councillors	12 007	11 007	865	9 095	10 086	(990)	-10%	11 007
Senior Managers of the Municipality								
Basic Salaries and Wages	4 497	3 788	325	3 576	3 471	106	3%	3 788
Pension and UIF Contributions	925	925	29	314	848	(534)	-63%	925
Medical Aid Contributions	159	159	5	53	146	(93)	-64%	159
Overtime	-	-	-	-	-	-		-
Performance Bonus	1 052	1 052	62	682	964	(282)	-29%	1 052
Motor Vehicle Allowance	1 242	1 242	79	907	1 138	(231)	-20%	1 242
Cellphone Allowance	84	94	3	38	86	(48)	-55%	94
Housing Allowances	182	182	23	259	166	93	56%	182
Other benefits and allowances	136	136	7	101	124	(23)	-18%	136
Payments in lieu of leave	-	-	-	-	-	-		-
Long service awards	-	-	-	-	-	-		-
Post-retirement benefit obligations	-	-	-	-	-	-		-
Sub Total - Senior Managers	8 276	7 577	533	5 930	6 943	(1 012)	-15%	7 577
Other Municipal Staff								
Basic Salaries and Wages	136 537	131 447	10 271	113 448	120 490	(7 041)	-6%	131 447
Pension and UIF Contributions	20 659	19 967	1 703	18 462	18 303	159	1%	19 967
Medical Aid Contributions	9 200	9 080	706	7 588	8 320	(732)	-9%	9 080
Overtime	10 906	11 131	1 969	17 085	10 203	6 882	67%	11 131
Performance Bonus	9 311	12 428	782	8 717	11 389	(2 673)	-23%	12 428
Motor Vehicle Allowance	5 309	5 915	498	5 423	5 422	2	0%	5 915
Cellphone Allowance	478	511	42	461	469	(8)	-2%	511
Housing Allowances	1 947	1 131	95	1 035	1 036	(2)	0%	1 131
Other benefits and allowances	5 175	3 777	415	4 482	3 462	1 020	29%	3 777
Payments in lieu of leave	1 050	3 043	349	3 109	2 790	319	11%	3 043
Long service awards	-	-	81	886	-	886	#DIV/0!	-
Post-retirement benefit obligations	28 178	27 778	786	8 643	25 453	(16 810)	-66%	27 778
Sub Total - Other Municipal Staff	228 749	226 208	17 698	189 338	207 335	(17 997)	-9%	226 208
TOTAL SALARY, ALLOWANCES & % increase	249 032	244 792	19 096	204 364	224 364	(20 000)	-9%	244 792
TOTAL MANAGERS AND STAFF	237 025	233 785	18 231	195 268	214 278	(19 009)	-9%	233 785

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M11 May

Description	Ref	Budget Year 2021/22											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget
Cash Receipts By Source													
Property rates		5 769	15 593	11 710	12 132	5 180	4 215	5 166	4 808	4 971	5 249	4 416	1 175
Service charges - electricity revenue		30 337	36 936	33 947	28 552	25 311	21 246	26 243	28 406	34 184	37 386	41 873	(26 420)
Service charges - water revenue		2 880	3 342	2 987	3 128	2 894	2 432	3 734	3 800	4 251	3 310	4 167	(5 084)
Service charges - sanitation revenue		1 789	2 310	1 912	5 727	2 288	1 507	2 414	2 484	1 627	2 376	2 057	(9 876)
Service charges - refuse		2 013	2 089	2 126	2 181	2 208	1 520	2 485	2 221	2 560	1 859	2 162	(4 035)
Service charges - other		-	-	3 044	(2 436)	60	1 525	(3 854)	135	353	(683)	151	2 392
Rental of facilities and equipment		91	77	334	513	374	219	435	320	500	256	194	(3 239)
Interest earned - external investments		221	237	164	136	448	192	665	716	181	262	1 502	2 248
Interest earned - outstanding debtors		0	-	-	-	-	-	-	-	-	-	-	(0)
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-
Fines		68	53	63	107	176	82	95	195	118	180	131	63
Licences and permits		487	50	325	1 612	3 641	391	88	1 092	99	593	348	(6 516)
Agency services		-	-	-	-	-	-	-	-	-	-	-	3 948
Transfer receipts - operating		-	-	-	-	-	-	251	472	322	243	238	139 140
Other revenue		44 521	6 061	483	4 627	629	26 854	3 489	1 858	29 633	179	402	(111 611)
Cash Receipts by Source		88 177	66 748	57 094	56 277	43 209	60 184	41 213	46 507	78 800	51 209	57 641	(17 816)
Other Cash Flows by Source													
Transfer receipts - capital		9 333	-	-	7 713	21 264	-	6 550	-	21 276	-	264	32 749
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-
Short term loans		-	-	-	-	-	-	-	-	-	-	-	(1 000)
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-
Increase in consumer deposits		(10)	21	10	61	93	30	8	240	55	27	50	8 146
Receipt of non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-
Receipt of non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-
Change in non-current investments		(80 000)	-	-	20 000	20 000	(60 000)	20 000	20 000	-	-	60 000	-
Total Cash Receipts by Source		17 500	66 769	57 104	84 052	84 566	214	67 771	66 746	100 132	51 236	117 955	22 078
Cash Payments by Type													
Employee related costs		14 974	14 718	15 104	17 148	24 682	15 513	17 480	14 640	17 981	15 897	16 269	38 628
Remuneration of councillors		936	955	938	938	706	871	827	829	836	835	865	(9 534)
Interest paid		-	-	1	-	-	16	0	-	-	-	-	444
Bulk purchases - Electricity		32 051	38 254	33 727	20 676	19 030	18 436	19 488	25 239	27 576	33 071	29 241	(7 000)
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-	-	-	-	-
Other materials		1 474	451	1 001	1 736	1 449	1 711	1 846	994	1 441	1 094	1 720	-
Contracted services		2 677	5 053	4 894	756	6 160	1 153	940	1 740	4 084	3 174	2 278	(32 910)
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-
Grants and subsidies paid - other		54	54	561	279	-	969	(206)	15	124	653	102	109 398
General expenses		8 745	2 054	7 801	8 141	2 691	5 184	2 687	2 986	4 089	3 835	3 765	(51 976)
Cash Payments by Type		60 910	61 539	64 024	49 674	54 719	43 852	43 061	46 443	56 131	58 559	54 240	47 050
Other Cash Flows/Payments by Type													
Capital assets		1 867	4 551	3 912	232	2 924	5 999	5 214	11 378	7 706	12 229	7 819	18 315
Repayment of borrowing		(2)	-	21	-	-	109	-	-	-	-	-	(128)
Other Cash Flows/Payments		(467)	(1 693)	1 461	935	4 680	93	1 084	4 186	1 256	1 998	1 352	(14 885)
Total Cash Payments by Type		62 307	64 397	69 419	50 841	62 323	50 053	49 359	62 007	65 093	72 785	63 410	50 352
NET INCREASE/(DECREASE) IN CASH HELD		(44 807)	2 372	(12 315)	33 211	22 243	(49 839)	18 412	4 740	35 039	(21 549)	54 545	(28 273)
Cash/cash equivalents at the month/year beginning:		115 296	70 489	72 861	60 546	93 757	116 001	66 162	84 574	89 314	124 352	102 804	157 349
Cash/cash equivalents at the month/year end:		70 489	72 861	60 546	93 757	116 001	66 162	84 574	89 314	124 352	102 804	157 349	129 075

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M11 May

Month	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	–	3 528	4 676	1	1	4 676	4 675	100,0%	0%
August	970	5 053	5 552	4 632	4 633	10 228	5 595	54,7%	6%
September	2 309	7 122	6 318	3 700	8 333	16 546	8 213	49,6%	10%
October	3 822	10 136	8 470	217	8 550	25 016	16 466	65,8%	10%
November	7 006	10 136	8 470	2 677	11 227	33 486	22 259	66,5%	14%
December	3 969	8 647	7 194	5 676	16 903	40 680	23 777	58,4%	21%
January	4 376	3 528	4 676	8 436	25 339	45 356	20 017	44,1%	28%
February	4 502	5 053	5 552	6 403	31 741	50 907	19 166	37,6%	36%
March	15 227	7 122	6 318	7 601	39 343	57 225	17 883	31,2%	44%
April	2 003	10 136	8 470	10 559	49 902	65 696	15 793	24,0%	0
May	6 929	10 136	8 470	6 816	56 718	74 166	17 448	23,5%	0
June	65 951	8 647	7 979	–	–	82 145	–	–	–
Total Capital expenditure	117 064	89 244	82 145	56 718					

3.2 SUPPLY CHAIN MANAGEMENT

3.2.1 Demand and Acquisition

3.2.1.1 Advertisement stage

The following formal written price quotations are currently in the advertisement stage:

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Aanvraag en Verkryging

3.2.1.1 Adverteringsfase

Die volgende formele geskrewe pryskwotasies is tans in die adverteringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/19/66	Engine repairs to Toyota hilux 2.0 vvti including the recovery / tow in of the vehicle from Ceres to bidder's workshop	09-Jun-2022

The following competitive bids are currently in the advertisement stage:

Die volgende mededingende tenders is tans in die adverteringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/19/42	Leasing of office space to Witzenberg Municipality in Ceres	23-Jun-2022
08/2/19/43	Appointment of panel for the rendering of professional legal services	07-Jul-2022
08/2/19/44	Supply and servicing of Portable chemical toilets and emptying of septic tanks in the Witzenberg area	07-Jul-2022
08/2/19/45	Hiring of Double Axle combination vacuum and jetting truck and 12000 litre super sucker vacuum truck	24-Jun-2022
08/2/19/46	Maintenance & Upgrading of municipal Geographic Information System	23-Jun-2022
08/2/19/48	Supply and deliver hot mixed asphalt, all-weather cold mix asphalt bags & bitumen emulsion drums	23-Jun-2022
08/2/19/49	Shortterm Insurance	22-Jun-2022
08/2/19/50	Disconnection, reconnection, inspection and replacement of Electricity supply at pole and meter box in Witzenberg Municipal area	24-Jun-2022
08/2/19/51	Cash in Transit (3 year contract)	24-Jun-2022
08/2/19/52	Printing, supply and delivery of a Corporate newsletter to Witzenberg Municipality	22-Jun-2022
08/2/19/57	The Supply and dispensing of Fuel (unleaded petrol & 50ppm diesel) for Municipal vehicles and plant from licensed fuel retail sites / service stations	07-Jul-2022

3.2.1.2 Evaluation stage:

The following competitive bids are currently in the evaluation stage:

3.2.1.2 Evaluering stadium:

Die volgende mededingende tenders is tans in die evalueringfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/18/64	Appointment of contractors for maintenance, repair and replacement of general electrical infrastructure and wiring of premises for Witzenberg municipality	04-Nov-2021	24-Mar-2022 Referred back	K Dingilizwe / M Grové
08/2/19/11	Revenue Enhancement: Addressing illegal Electricity Connections	28-Jan-2022	15-Feb-2022 Referred back	K Dingilizwe / M Grové
08/2/19/15	Supply and delivery of Electrical equipment and cables	07-Dec-2021	15-Feb-2022 15-Mar-2022 Referred back	K Dingilizwe / M Grové

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/19/25	Supply, delivery and offloading of Water pipe repair items	28-Feb-2022	16-Mar-2022 22-Apr-2022	M Frieslaar
08/2/19/59	Provision of security officers at municipal premises	11-May-2022	18-May-2022	MJ Green
08/2/19/60	Supply and servicing of portable chemical toilets and emptying of septic tanks in the Witzenberg area for a period of 3 months	25-May-2022	26-May-2022	N Jacobs
08/2/19/63	Determination of the Rehabilitation costs for waste disposal sites in the Witzenberg municipal area	26-May-2022	Awaiting	WP Mars
08/2/19/64	Supply and delivery of laptops	26-May-2022	31-May-2022	WP Mars

3.2.1.3 Adjudication stage

The following competitive bid are currently in the adjudication stage:

3.2.1.3 Toekenningsfase:

Die volgende mededingende tenders is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/18/62	Professional services for Witzenberg Municipality	08-Jul-2021	11 Feb 2022 13 May 2022 20 May 2022	30 May 2022 Referred back

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
			23 May 2022 25 May 2022 26 May 2022 31 May 2022	
08/2/18/79	Supply and delivery of a Conference System for Council Chambers	15-Jun-2021	14-Jul-2021	13-Sep-2021
08/2/19/30	Construction of High jump and hammer throw facility at Lyell street sports field, Ceres	25-Feb-2022	21-Apr-2022	29-Apr-2022

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

3.2.1.4 Tenders toegeken

No bids were awarded by the Accounting Officer during the month of May 2022.

Geen tenders was toegeken deur die Rekenpligtige Beamppte gedurende Mei 2022 nie.

The following competitive bids were awarded by the Bid Adjudication Committee during the month of May 2022:

Die volgende mededingende tenders was toegeken deur die Tender Toekenningskomitee gedurende Mei 2022:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/19/10	18-May-2022	ZABS Enterprises	Construction of Ablution Facility at Wolseley	Bidder scored the highest points	Based on tendered rates with an estimated value of R 1 520 739
08/2/19/16	04-May-2022	Ply General Services (PTY) LTD	Clearing of Alien vegetation in Prince Alfred Hamlet commonage	Bidder scored the highest points	R10 500.00
			Initial clearing of block PAH-21 : +- 8.53 ha		R9 000.00
		Deon Garden and Construction	Initial clearing of block PAH-22 : +- 7.51 ha		R3 600.00
			Initial clearing of block PAH-23 : +- 2.2 ha		R4 000.00
			Initial clearing of block PAH-24 : +- 2.65 ha		R3 000.00
		Ply General Services (PTY) LTD	Initial clearing of block PAH-25 : +- 1.33 ha		R10 000.00
			Initial clearing of block PAH-27 : +- 8.91 ha		R7 500.00
			Initial clearing of block PAH-28 : +-6.58 ha		R12 500.00
			Initial clearing of block PAH-29 : +-11.4 ha		R8 000.00
			Initial clearing of block PAH-30: +-7.36 ha		R26 000.00
		RJC Services	Initial clearing of block PAH-31: +- 25.5 ha		R22 000.00
			Initial clearing of block PAH-47 : +- 24.7 ha		R43 000.00
			Initial clearing of block PAH-51 : +- 170 ha		R47 500.00
			Initial clearing of block PAH-52 : +- 221 ha		R33 500.00
Sizwe Nature Conservation	Initial clearing of block PAH-53 : +- 90.8 ha				

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/19/26	30-May-2022	Adenco Construction (PTY) Ltd	Implementation of protection study and the supply of associated equipment for the electricity network in witzenberg municipal area for a three financial year period	Bidder scored the highest points	R 8 940 843.14
08/2/19/28	18-May-2022	ZABS Enterprises	Supply, delivery and installation of various bookshelves at John Steyn Library Cluster 1	Only responsive bidder	R 694 636.80
		Bidvest Waltons	Cluster 2	Bidder scored the highest points	R 46 033.70
			Cluster 3		R 20 316.59
08/2/19/41	18-May-2022	CHM Vuwani Computer Solutions (PTY) Ltd	Supply and delivery of laptops	Bidder scored the highest points	R 239 301.20

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

3.2.1.5 Paragraaf 13 (1): Kansellasië en her-uitnodiging van tenders

The following bids were cancelled during May 2022:

Die volgende tenders was gekanselleer gedurende Mei 2022:

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/19/56	27-May-2022	Supply and deliver of two chlorine gas transport trailers	No bids were received
08/2/19/67	25-May-2022	Appointment of an Independent Investigator with the relevant Legal Qualification	No bids were received

3.2.1.6 Paragraph 19 (1) I and 19 (2): Written price quotations

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

The following written price quotations were approved during the month of May 2022:

Die volgende geskrewe prys kwotasies was goedgekeur gedurende Mei 2022:

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
173483	10-May-2022	Roy Steele & Associates CC	Appointment of a service provider to assist with the recruitment of Municipal Manager	Only responsive quotation	R 29 950.00 (Incl. VAT)	Chief Financial Officer
173736	26-May-2022	Sparks & Ellis	Supply and Delivery of Uniforms for the Access Control Guards	Lowest responsive quotation	R 7 544.98 (Incl. VAT)	Chief Financial Officer
173768	30-May-2022	Logo Clothing	Supply and Delivery of Green Drop Fleece tops	Lowest responsive quotation	R 13 173.48 (Incl. VAT)	Chief Financial Officer

3.2.1.7 Formal Written Price Quotations

No formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of May 2022.

3.2.1.7 Formele Geskrewe Prys Kwotasies

Geenformele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van Mei 2022 nie.

3.2.1.8 Appeals

No appeals were lodged or dealt with by the Accounting Officer during the month of May 2022.

3.2.1.8 Appèlle

Geen appèlle is ontvang of was hanteer deur die Rekenpligtige beampte gedurende Mei 2022 nie.

3.2.1.9 Deviations

The following table contains the actuals against approved deviations by the Accounting Officer for the month of May 2022 which totals R 1 729 367:

3.2.1.9 Afwykings

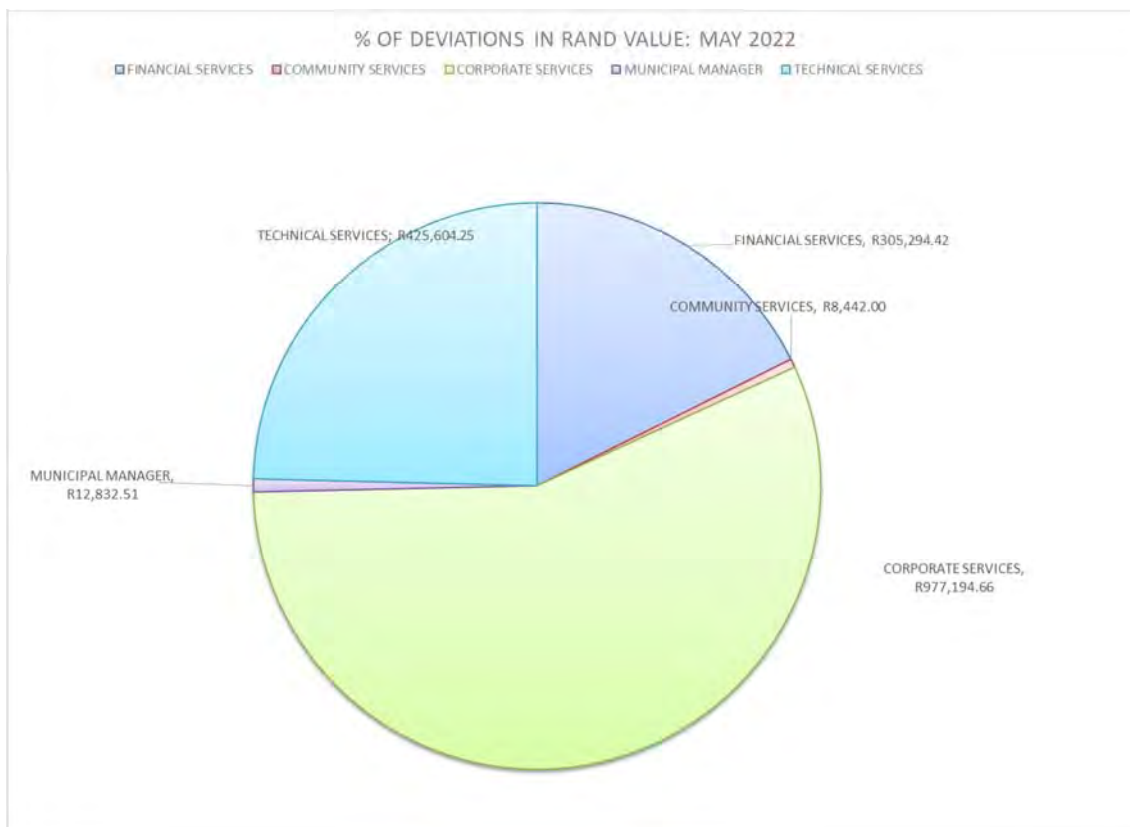
Die volgende tabel bevat die werklike uitgawes teen goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van Mei 2022 wat beloop op die totaal van R 1 729 367:

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
25-Jun-20	Johan Bezuidenhout Attorneys	Legal Services: Advertise Reg 68 (1) searches	Impractical	164970	8,442.00
6-Jul-20	Syntell	Pre-Paid vending services	Impractical	165013	186,381.52
17-Aug-20	AL Abbott & Associates (PTY) Ltd	Monitoring of drinking water	Impractical	165055	193,164.40
23-Jul-20	Cellstop Fleet Tracking (PTY) Ltd	Monitoring of vehicle tracking system	Impractical	165152	56,055.15
14-Aug-21	Witzenberg Auto Glass	Emergency work: Thusong centre	Emergency	165448	1,999.99
24-Aug-20	The Institute of Internal Auditors	Membership fees 2020-2021	Single supplier	165580	12,832.51
3-Mar-21	Ceres Alarms	Municipal alarm monitoring & reaction services	Single supplier	167846	85,586.67
11-Feb-22	Mafoko Security Patrols (PTY) Ltd	Supply of Tactical Response Unit to Combat Land invasion	Emergency	171784	886,800.00
17-Feb-22	De Kock & Cronje (PTY) Ltd	Supply 11kv Breakers for Bon Chretien	Emergency	172425	108,065.50
13-Apr-22	Western Cape Government - Dept. of the Premier	Publish Notice in Government Gazette - Notice 8549	Single supplier	173201	39,753.20
4-May-22	Global Crime Prevention Unit (PTY) Ltd	Security services: 15 Days at Electricity section sites	Emergency	173411	28,566.00
5-May-22	Witzenberg Herald	Publish Notice: Registration of Prospective Suppliers	Emergency	173426	4,320.00
11-May-22	Kaap Agri	Supply of HTH	Emergency	173522	114,592.90
27-May-22	Witzenberg Herald	Public Notice: Special Council Meeting 30 May 2022	Single supplier	173752	2,808.00

** It should be noted that the above information includes deviations from previous months not reported on.*

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
March 2022	R 1 387 194	R20 642 547.82	6.72%
April 2022	R 2 073 972	R23 621 623.01	8.77%
May 2022	R 1 729 367	R19 418 824.24	8.90%

DEVIATIONS PER DIRECTORATE:



Logistics

The table below contains a high level summary of information regarding the stores section:

MONTH	Mar 2022	April 2022	May 2022
Value of inventory at hand	R 7 884 429	R 7 341 666	R 7 493 912
Turnover rate of total value of inventory	1.24	1.22	1.28
Date of latest stores reconciliation	31 May 2022		
Date of last stock count	30 March 2022		
Date of next stock count	29 June 2022		

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

Aging of Insurance Claims

Type of Claim	30 days or Less	More than 30 days	60 days or more	More than 120 Days	Total
Property Loss/damage	5	4	11	36	56
Motor Accident	1	3	1	12	17
Public Liability	4	4	2	36	46
Glass	0	0	0	2	2
Money loss	0	0	0	0	0
	10	11	14	86	121

High Value Third Party Claims

Claim Description	Value
Third Party, Canadian Roof damaged by treebranch	R 77 874
Third Party, Fell into an open manhole,corner Rooiels Avenue and Karee	R 2 551 000
Third Party,Fell on pavement after stepping into hole covered by grass)	R 585 766
Third Party, Drove in to stray ox in Pine Valley, Wolseley	R 75 000
Third Party, Broke ankle when stepped into broken stormwater drain)	R 3 000 000
Third Party,Broke ankle after stepping in open storm channel)	R 986 285
Third party, stepped into hole of manhole cover on c/o Friesland & Delta Street,	R 628 370

High Value Propert Loss/Damage and Motor Accident Claims

Claim Description	Value
Vandalism at Vredebes Substation	R 1 500 000
Vandalism at Nduli Pumpstaion	R 1 447 139
Vandalism to transfomer	R 500 000
Damage to municipal traffic vehicles by third party	R 80 000
Burglary and theft Tulbagh stores	R 207 100
Vandalism at Polo Cross Hall	R 165 118
Break-in at Steinthal Weg offices	R 50 000
Break-in at Steinthal Weg Storeroom	R 33 000

Claims Movement for the Month

	Property Loss/damage	Motor Accident	Public Liability	Glass	Money loss
Opening Balance	51	16	42	2	0
New Claims	5	1	4	0	0
Claims Closed	0	0	0	0	0
Closing Balance	56	17	46	2	0

Cash Flow Forecast for the period ended May 2022

Estimated Bank Balance

Based on the current bank balance of R157 m, the estimated bank balance as at 30 June will be R 141m

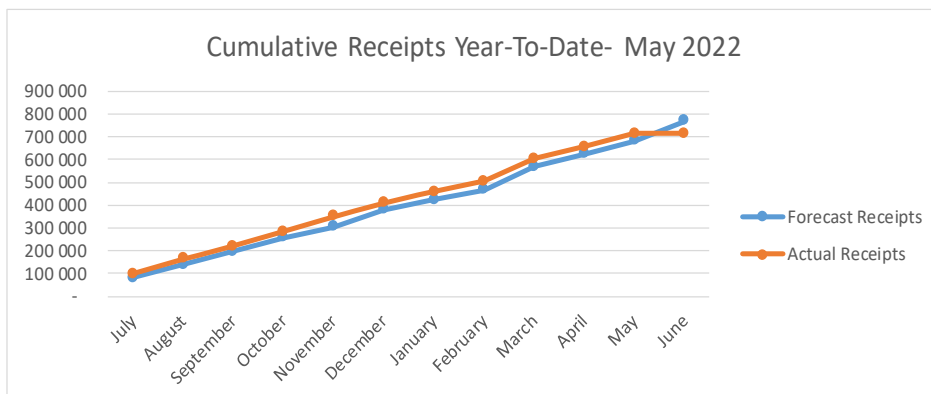
Current commitments against cash

Bank Balance	R 157 136 275
Total Commitments	(R147 343 565)
Unspent Grants	(R33 795 409)
Outstanding orders excluding grants	(R15 118 886)
Eskom Account	(R27 000 000)
Consumer Deposits	(R10 114 609)
Provision for Rehabilitation	(R35 362 347)
Current Employee Benefits	(R25 952 314)
Uncommitted Cash Balance	<u>R 9 792 710</u>

The estimated cost coverage ratio is as follow

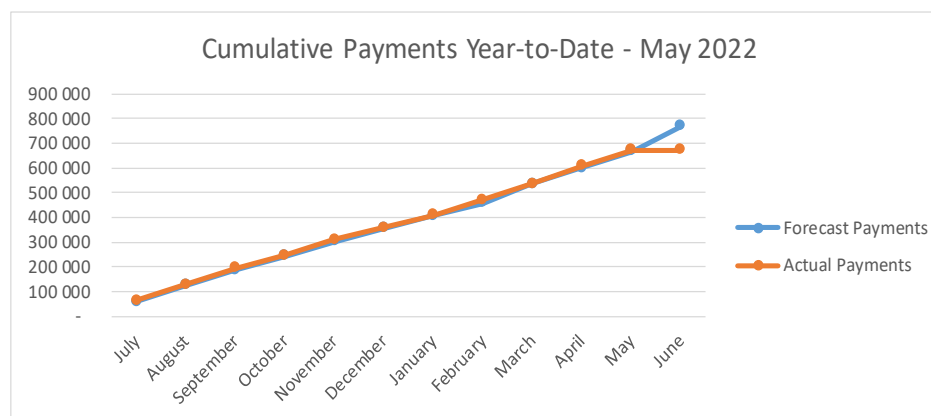
	Current	June
Bank Balance	R 157 136 275	R 141 270 858
Average fixed cost per month	R 53 921 266	R 53 921 266
Ratio	2,91	2,62

The ratio indicates that the municipality has sufficient cash available to cover its fixed cost for the next 2,91 months. This is slightly below the acceptable norm of 3 months. It is estimated that the ratio may slightly deteriorate in the next 3 months due to higher expenditure patterns expected in the latter parts of the financial year.



Total Actual receipting is above the forecasted receipting which may be due to following reasons:

- Increased consumption of services
- Lower Indigency level
- Increased collection of old debt



Total Actual payments are in line with forecasted payments



QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the monthly in year monitoring reports for the month of May 2022 has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY

Signature: _____

Date: _____



**Monthly Budget Statement Report
Section 71 for July 2022**

**Financial data is in respect of the period
1 July 2022 to 30 June 2023**

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, spending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section. This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;*
- (b) actual borrowings;*
- (c) actual expenditure, per vote;*
- (d) actual capital expenditure, per vote;*
- (e) the amount of any allocations received;*
- (f) actual expenditure on those allocations, excluding expenditure on—*
 - (i) its share of the local government equitable share; and*
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and*
 - (g) when necessary, an explanation of—*
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;*
 - (ii) any material variances from the service delivery and budget implementation plan; and*
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.*

(2) The statement must include—

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and*
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).*

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

- (a) werklike inkomste per bron van inkomste;*
- (b) werklike lenings;*
- (c) die werklike uitgawes per stem;*
- (d) die werklike kapitaalbesteding, per stem;*
- (e) die bedrag van enige toekennings ontvang;*
- (f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op*
 - (i) sy deel van die plaaslike regering billike deel;*
 - (ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en*
 - (g) wanneer dit nodig is, 'n verduideliking van—*
 - (i) enige wesentliche afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;*
 - (ii) enige wesentliche afwykings van die dienslewering en begrotings implementeringsplan;*
 - (iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.*

(2) Die staat moet die volgende insluit-

- (a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en*
- (b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).*

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die

the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The unwillingness / inability of government departments to pay their municipal accounts was a big concern. However department are slowing starting to make payment. The debt is in excess of R12.69 million in comparison to the prior month figure of R6.34 million.

The monthly billing was also done as scheduled and during this process 21 843 accounts amounting to R88 million was printed and distributed to consumers. The prepaid electricity sales amounted to R6 million in comparison to a cost of R6.4 million for the same month during the prior financial year.

The indigent cost to the municipality for the month amounts to R 1.9 million in comparison to the prior month figure of R1.7 million

The accumulated debtor's collection target for the year is 91%, and the actual accumulated year to date debtor's collection is 47% in comparison to a rate of 44% for the same month in the previous year. The collection rate is low due to the levying of the annual property rates.

The municipality issued orders to the value of R 49 million of which R410 thousand was in terms of deviations.

The municipality currently has R 75 million in its primary bank account and R100 million in investments. The bank balance at the end of the previous month was R145 million with no investments.

The calculated cost coverage ratio of the municipality as at the end of July 2022 is 2.79 months.

B RECOMMENDATION

It is recommended that council take cognisance of the quarterly budget assessment for the month of June 2023 .

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die onwilligheid / onvermoë van staats departemente om hulle munisipale rekeninge te betaal was 'n groot bekommernis. Departemente is stadig besig om hul betalings te maak. Die skuld beloop tans R12.69 miljoen in vergelyking met die vorige maand syfer van R6.34 miljoen.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 21 843 rekeninge ten bedrae van R881 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R6 miljoen en was R6.4 miljoen vir dieselfde maand gedurende die vorige finansiele jaar.

Die deernis subsidies vir die maand beloop R 1.9 miljoen in vergelyking met die vorige maand syfer van R1.7 miljoen.

Die opgehoopte debiteure verhalings se teiken vir die jaar is 91%, en die werklike jaar tot op datum invordering is 47% in vergelyking met 44% vir dieselfde maand in die vorige finansiele jaar. Die invorderingskoers is laag weens die heffing van die jaarlikse eiendomsbelasting gedurende Julie.

Bestellings ter waarde van R 49 miljoen uitgereik, waarvan R410 duisend ten opsigte van afwykings is.

Die munisipaliteit het R 75 miljoen in die primêre bankrekening met R 100 miljoen op belegging. Die bankbalans aan die einde van die vorige maand was R145 miljoen en daar was geen beleggings.

Die berekende koste dekking verhouding van die munisipaliteit soos aan die einde van July 2022 is 2.79 maande.

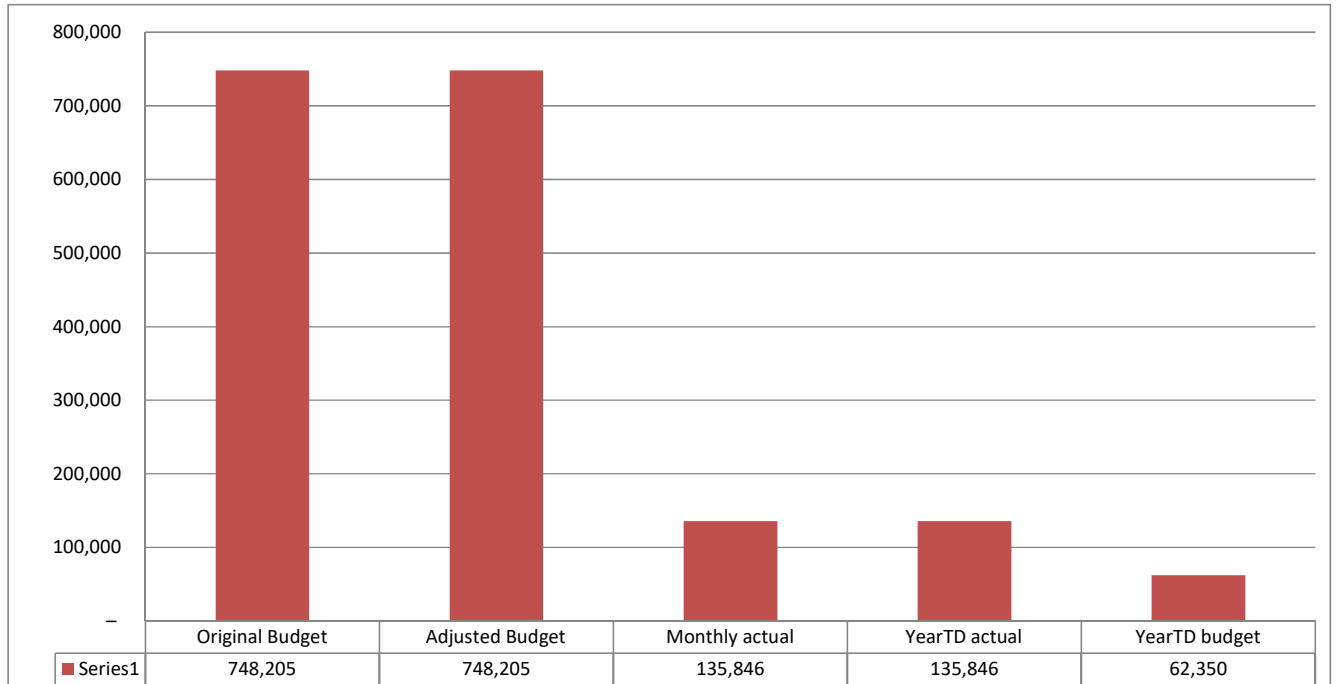
B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Junie 2023 .

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiele inligting:

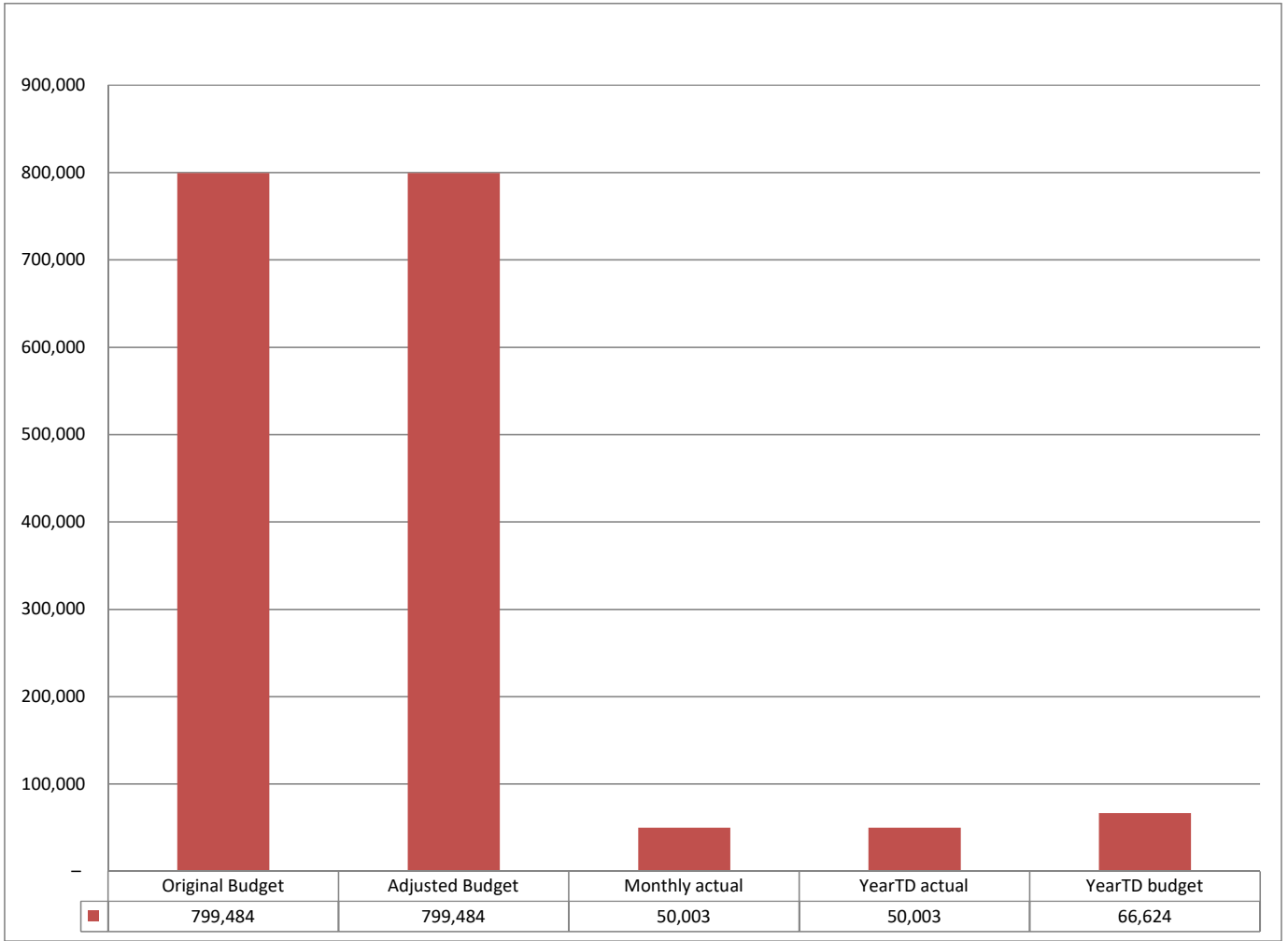
TOTAL OPERATIONAL REVENUE



For the period 1 July 2022 to 30 June 2023, 18.16% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2022 tot 30 Junie 2023, is 18.16% van die begrote operasionele inkomste gehêf.

TOTAL OPERATIONAL EXPENDITURE



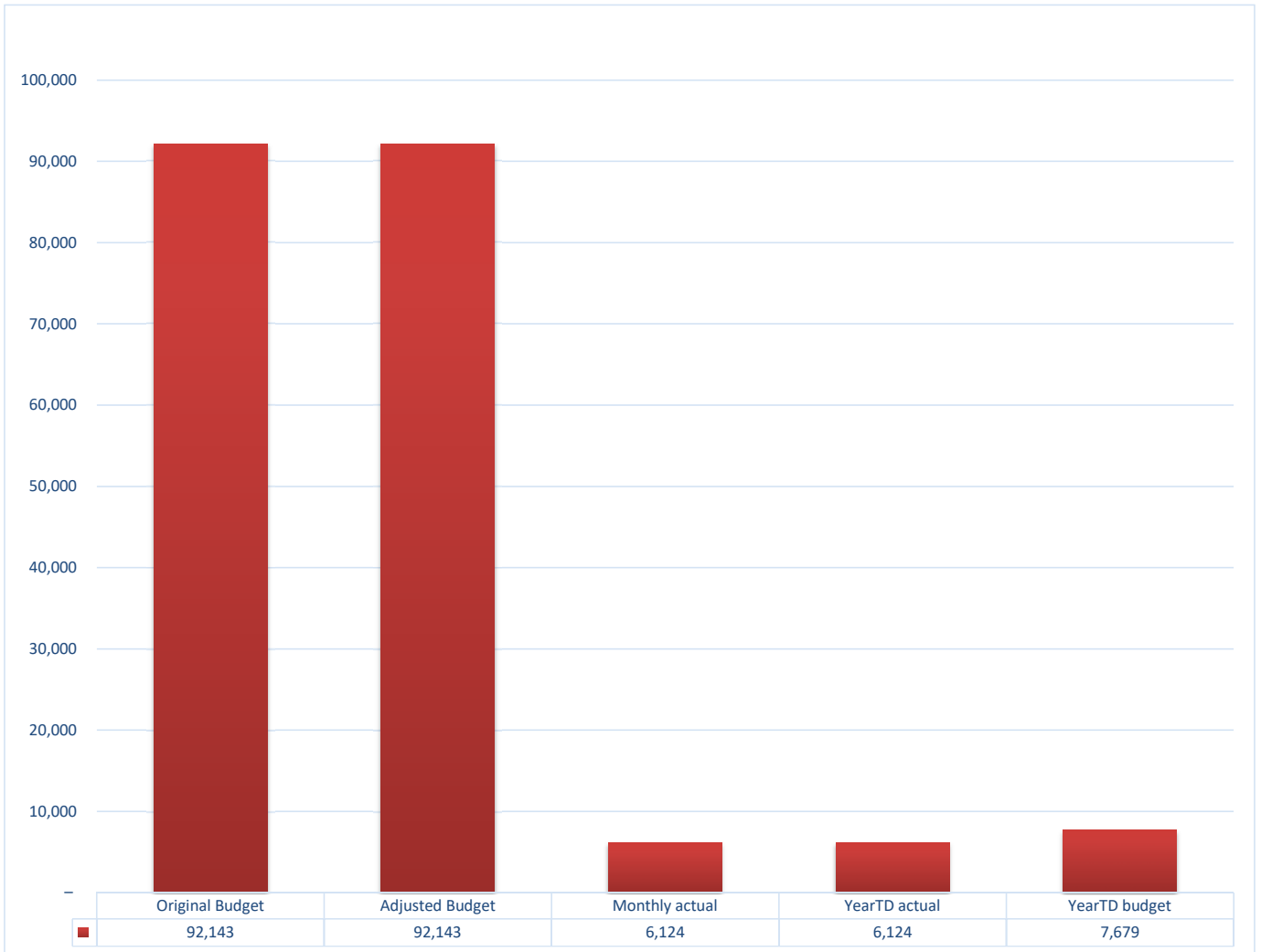
For the period 1 July 2022 to 30 June 2023, 6.25% of the budgeted operational expenditure was incurred.

Vir die periode 1 Julie 2022 tot 30 Junie 2023, is 6.25% van die begrote operasionele uitgawes aangegaan.

Please refer to Supporting Table SC1 for explanations regarding expenditure variances.

Verwys asb na "Supporting Table SC1" vir stawende redes met betrekking tot spandering afwykings.

CAPITAL EXPENDITURE



For the period 1 July 2022 to 30 June 2023, 6.65% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2022 tot 30 Junie 2023, is 6.65% van die begrote kapitale uitgawes aangegaan.

Please refer to Supporting Table SC1 for explanations regarding expenditure variances.

Verwys asb na "Supporting Table SC1" vir stawende redes met betrekking tot spandering afwykings.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 July 2022.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M01 July

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	–	95 592	95 592	41 965	41 965	7 966	33 999	427%	95 592
Service charges	–	449 486	449 486	42 092	42 092	37 457	4 635	12%	449 486
Investment revenue	–	5 089	5 089	443	443	424	19	4%	5 089
Transfers recognised - operational	–	152 300	152 300	47 489	47 489	12 692	34 798	274%	152 300
Other own revenue	–	45 738	45 738	3 858	3 858	3 812	47	1%	45 738
transfers and contributions)	–	748 205	748 205	135 846	135 846	62 350	73 496	118%	748 205
Employee costs	–	247 136	247 136	19 361	19 361	20 595	(1 233)	-6%	247 136
Remuneration of Councillors	–	12 108	12 108	1 068	1 068	1 009	59	6%	12 108
Depreciation & asset impairment	–	39 589	39 589	–	–	3 299	(3 299)	-100%	39 589
Finance charges	–	9 116	9 116	–	–	760	(760)	-100%	9 116
Materials and bulk purchases	–	330 565	330 537	31 726	31 726	27 545	4 182	15%	330 537
Transfers and grants	–	13 143	13 143	284	284	1 095	(812)	-74%	13 143
Other expenditure	–	147 827	147 854	(2 436)	(2 436)	12 321	(14 757)	-120%	147 854
Total Expenditure	–	799 484	799 484	50 003	50 003	66 624	(16 620)	-25%	799 484
Surplus/(Deficit)	–	(51 279)	(51 279)	85 843	85 843	(4 273)	90 116	-2109%	(51 279)
Transfers recognised - capital	–	53 821	53 821	–	–	4 485	(4 485)	-100%	53 821
Contributions & Contributed assets	–	453	453	–	–	38	(38)	-100%	453
& contributions	–	2 995	2 995	85 843	85 843	250	85 594	34301%	2 995
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–	–	–
Surplus/ (Deficit) for the year	–	2 995	2 995	85 843	85 843	250	85 594	34301%	2 995
Capital expenditure & funds sources									
Capital expenditure	–	92 143	92 143	6 124	6 124	7 679	(1 554)	-20%	92 143
Capital transfers recognised	–	60 036	60 036	6 124	6 124	5 003	1 121	22%	60 036
Public contributions & donations	–	–	–	–	–	–	–	–	–
Borrowing	–	10 000	10 000	–	–	833	(833)	-100%	10 000
Internally generated funds	–	22 107	22 107	–	–	1 842	(1 842)	-100%	22 297
Total sources of capital funds	–	92 143	92 143	6 124	6 124	7 679	(1 554)	-20%	92 333
Financial position									
Total current assets	–	242 916	242 895	–	84 836	–	–	–	242 895
Total non current assets	–	1 124 460	1 124 460	–	6 124	–	–	–	1 124 460
Total current liabilities	–	137 549	137 528	–	4 544	–	–	–	137 528
Total non current liabilities	–	260 296	260 296	–	581	–	–	–	260 296
Community wealth/Equity	–	969 530	969 530	–	85 835	–	–	–	969 530
Cash flows									
Net cash from (used) operating	–	74 035	74 035	38 841	38 841	6 170	32 672	530%	74 035
Net cash from (used) investing	–	(92 143)	(92 143)	(109 822)	(109 822)	(7 679)	(102 144)	1330%	(92 143)
Net cash from (used) financing	–	9 000	9 000	30	30	8 732	(8 702)	-100%	30
end	–	143 632	143 632	–	73 919	159 963	(86 044)	-54%	145 494
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	92 240	6 273	5 177	5 627	5 094	4 697	29 076	226 818	375 001
Creditors Age Analysis									
Total Creditors	336	51	–	–	–	–	–	–	388

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M01 July

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
<i>Governance and administration</i>	–	120 607	120 607	44 045	44 045	10 051	33 995	338%	120 607
Executive and council	–	260	260	3	3	22	(19)	-88%	260
Finance and administration	–	120 347	120 347	44 043	44 043	10 029	34 014	339%	120 347
Internal audit	–	–	–	–	–	–	–	–	–
<i>Community and public safety</i>	–	175 474	175 474	48 049	48 049	14 623	33 426	229%	175 474
Community and social services	–	135 103	135 103	47 488	47 488	11 259	36 230	322%	135 103
Sport and recreation	–	12 172	12 172	339	339	1 014	(675)	-67%	12 172
Public safety	–	16 035	16 035	207	207	1 336	(1 130)	-85%	16 035
Housing	–	12 165	12 165	15	15	1 014	(998)	-98%	12 165
<i>Economic and environmental services</i>	0	17 180	17 180	196	196	1 432	(1 236)	-86%	17 180
Planning and development	–	4 600	4 600	196	196	383	(188)	-49%	4 600
Road transport	–	12 570	12 570	–	–	1 047	(1 047)	-100%	12 570
Environmental protection	0	10	10	–	–	1	(1)	-100%	10
<i>Trading services</i>	–	489 091	489 091	43 478	43 478	40 758	2 720	7%	489 091
Energy sources	–	335 873	335 873	33 635	33 635	27 989	5 646	20%	335 873
Water management	–	87 028	87 028	4 172	4 172	7 252	(3 080)	-42%	87 028
Waste water management	–	33 120	33 120	2 740	2 740	2 760	(20)	-1%	33 120
Waste management	–	33 071	33 071	2 930	2 930	2 756	174	6%	33 071
Total Revenue - Functional	0	802 479	802 479	135 846	135 846	66 873	68 973	103%	802 479
Expenditure - Functional									
<i>Governance and administration</i>	–	154 226	154 196	7 338	7 338	12 850	(5 512)	-43%	154 196
Executive and council	–	31 784	31 754	2 017	2 017	2 646	(629)	-24%	31 754
Finance and administration	–	120 211	120 204	5 148	5 148	10 017	(4 869)	-49%	120 204
Internal audit	–	2 231	2 239	173	173	187	(13)	-7%	2 239
<i>Community and public safety</i>	–	121 751	121 781	6 806	6 806	10 148	(3 343)	-33%	121 781
Community and social services	–	31 831	31 831	1 994	1 994	2 653	(659)	-25%	31 831
Sport and recreation	–	30 591	30 621	1 907	1 907	2 552	(645)	-25%	30 621
Public safety	–	42 158	42 158	2 543	2 543	3 513	(970)	-28%	42 158
Housing	–	17 172	17 172	362	362	1 431	(1 069)	-75%	17 172
<i>Economic and environmental services</i>	–	37 538	37 538	1 698	1 698	3 128	(1 430)	-46%	37 538
Planning and development	–	12 176	12 176	976	976	1 015	(39)	-4%	12 176
Road transport	–	23 714	23 714	663	663	1 976	(1 313)	-66%	23 714
Environmental protection	–	1 648	1 648	59	59	137	(78)	-57%	1 648
<i>Trading services</i>	–	485 015	485 015	33 937	33 937	40 418	(6 481)	-16%	485 015
Energy sources	–	353 660	353 660	32 471	32 471	29 472	2 999	10%	353 660
Water management	–	40 655	40 655	(201)	(201)	3 388	(3 589)	-106%	40 655
Waste water management	–	39 546	39 546	861	861	3 296	(2 434)	-74%	39 546
Waste management	–	51 154	51 154	806	806	4 263	(3 457)	-81%	51 154
<i>Other</i>	–	953	953	225	225	79	146	183%	953
Total Expenditure - Functional	–	799 484	799 484	50 003	50 003	66 624	(16 620)	-25%	799 484
Surplus/ (Deficit) for the year	0	2 995	2 995	85 843	85 843	250	85 594		2 995

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M01 July

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
Municipal governance and administration	–	120 607	120 607	44 045	44 045	10 051	33 995	338%	120 607
Executive and council	–	260	260	3	3	22	(19)	-88%	260
Mayor and Council	–	–	–	3	3	–	3	–	–
Municipal Manager, Town Secretary and Chief	–	260	260	–	–	22	(22)	-100%	260
Finance and administration	–	120 347	120 347	44 043	44 043	10 029	34 014	339%	120 347
Administrative and Corporate Support	–	10	10	–	–	1	(1)	-100%	10
Finance	–	119 453	119 453	44 038	44 038	9 954	34 083	342%	119 453
Human Resources	–	609	609	–	–	51	(51)	-100%	609
Marketing, Customer Relations, Publicity and Media	–	5	5	–	–	0	(0)	-100%	5
Property Services	–	–	–	–	–	–	–	–	–
Supply Chain Management	–	78	78	5	5	6	(2)	-27%	78
Community and public safety	–	175 474	175 474	48 049	48 049	14 623	33 426	229%	175 474
Community and social services	–	135 103	135 103	47 488	47 488	11 259	36 230	322%	135 103
Aged Care	–	124 036	124 036	47 452	47 452	10 336	37 116	359%	124 036
Cemeteries, Funeral Parlours and Crematoriums	–	242	242	16	16	20	(4)	-21%	242
Community Halls and Facilities	–	283	283	14	14	24	(9)	-40%	283
Libraries and Archives	–	10 542	10 542	6	6	878	(872)	-99%	10 542
Sport and recreation	–	12 172	12 172	339	339	1 014	(675)	-67%	12 172
Recreational Facilities	–	4 869	4 869	316	316	406	(90)	-22%	4 869
Sports Grounds and Stadiums	–	7 302	7 302	23	23	609	(586)	-96%	7 302
R thousands									
Expenditure - Functional									
Public safety	–	16 035	16 035	207	207	1 336	(1 130)	-85%	16 035
Fire Fighting and Protection	–	7	7	0	0	1	(0)	(0)	7
Housing	–	12 165	12 165	15	15	1 014	(998)	-98%	12 165
Housing	–	12 165	12 165	15	15	1 014	(998)	-98%	12 165
Economic and environmental services	0	17 180	17 180	196	196	1 432	(1 236)	-86%	17 180
Planning and development	–	4 600	4 600	196	196	383	(188)	-49%	4 600
Economic Development/Planning	–	2 149	2 149	–	–	179	(179)	-100%	2 149
Town Planning, Building Regulations and Project Management Unit	–	1 497	1 497	196	196	125	71	57%	1 497
Project Management Unit	–	954	954	–	–	80	(80)	-100%	954
Road transport	–	12 570	12 570	–	–	1 047	(1 047)	-100%	12 570
Roads	–	12 570	12 570	–	–	1 047	(1 047)	-100%	12 570
Environmental protection	0	10	10	–	–	1	(1)	-100%	10
Biodiversity and Landscape	0	10	10	–	–	1	(1)	-100%	10
Trading services	–	489 091	489 091	43 478	43 478	40 758	2 720	7%	489 091
Energy sources	–	335 873	335 873	33 635	33 635	27 989	5 646	20%	335 873
Electricity	–	335 873	335 873	33 635	33 635	27 989	5 646	20%	335 873
Street Lighting and Signal Systems	–	–	–	–	–	–	–	–	–
Water management	–	87 028	87 028	4 172	4 172	7 252	(3 080)	-42%	87 028
Water Distribution	–	70 521	70 521	4 172	4 172	5 877	(1 705)	-29%	70 521
Waste water management	–	33 120	33 120	2 740	2 740	2 760	(20)	-1%	33 120
Sewerage	–	33 120	33 120	2 740	2 740	2 760	(20)	-1%	33 120
Storm Water Management	–	–	–	–	–	–	–	–	–
Waste management	–	33 071	33 071	2 930	2 930	2 756	174	6%	33 071
Solid Waste Removal	–	33 071	33 071	2 930	2 930	2 756	174	6%	33 071
Other	–	126	126	79	79	11	68	646%	126
Licensing and Regulation	–	126	126	79	79	11	68	646%	126
Total Revenue - Functional	0	802 479	802 479	135 846	135 846	66 873	68 973	103%	802 479

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M01 July

Description	2021/22	Budget Year 2022/23							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands									
Expenditure - Functional									
Municipal governance and administration	-	154 226	154 196	7 338	7 338	12 850	(5 512)	-43%	154 196
Executive and council	-	31 784	31 754	2 017	2 017	2 646	(629)	-24%	31 754
<i>Mayor and Council</i>	-	20 035	20 035	1 256	1 256	1 670	(413)	-25%	20 035
<i>Municipal Manager, Town Secretary and Chief</i>	-	11 749	11 719	761	761	977	(216)	-22%	11 719
Finance and administration	-	120 211	120 204	5 148	5 148	10 017	(4 869)	-49%	120 204
<i>Administrative and Corporate Support</i>	-	13 079	13 079	459	459	1 090	(630)	-58%	13 079
<i>Asset Management</i>	-	1 804	1 804	1	1	150	(149)	-99%	1 804
<i>Finance</i>	-	36 843	36 843	675	675	3 070	(2 395)	-78%	36 843
<i>Fleet Management</i>	-	3 146	3 146	283	283	262	21	8%	3 146
<i>Human Resources</i>	-	40 419	40 412	2 334	2 334	3 368	(1 034)	-31%	40 412
<i>Information Technology</i>	-	5 135	5 135	143	143	428	(285)	-67%	5 135
<i>Legal Services</i>	-	2 821	2 821	109	109	235	(127)	-54%	2 821
<i>Marketing, Customer Relations, Publicity and Media</i>	-	4 189	4 189	340	340	349	(9)	-3%	4 189
<i>Property Services</i>	-	1 687	1 687	76	76	141	(65)	-46%	1 687
<i>Risk Management</i>	-	382	382	-	-	32	(32)	-100%	382
<i>Supply Chain Management</i>	-	8 381	8 381	582	582	698	(117)	-17%	8 381
<i>Valuation Service</i>	-	2 325	2 325	146	146	194	(48)	-25%	2 325
Internal audit	-	2 231	2 239	173	173	187	(13)	-7%	2 239
<i>Governance Function</i>	-	2 231	2 239	173	173	187	(13)	-7%	2 239
Community and public safety	-	121 751	121 781	6 806	6 806	10 148	(2 583)	-25%	121 781
Community and social services	-	31 831	31 831	1 994	1 994	2 653	(659)	-25%	31 831
<i>Aged Care</i>	-	7 985	7 985	363	363	665	(303)	-46%	7 985
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	-	3 925	3 925	282	282	327	(45)	-14%	3 925
<i>Child Care Facilities</i>	-	167	167	0	0	14	(14)	-100%	167
<i>Community Halls and Facilities</i>	-	6 675	6 675	454	454	556	(102)	-18%	6 675
<i>Disaster Management</i>	-	69	69	5	5	6	(1)	-14%	69
<i>Education</i>	-	136	136	-	-	11	(11)	-100%	136
<i>Libraries and Archives</i>	-	12 874	12 874	890	890	1 073	(183)	-17%	12 874
Sport and recreation	-	30 591	30 621	1 907	1 907	2 552	(645)	-25%	30 621
<i>Community Parks (including Nurseries)</i>	-	8 646	8 646	643	643	721	(78)	-11%	8 646
<i>Recreational Facilities</i>	-	15 400	15 400	823	823	1 283	(460)	-36%	15 400
<i>Sports Grounds and Stadiums</i>	-	6 544	6 574	441	441	548	(107)	-20%	6 574
Public safety	-	42 158	42 158	2 543	2 543	3 513	(210)	-6%	42 158
<i>Fire Fighting and Protection</i>	-	10 820	10 820	692	692	902	(210)	-23%	10 820
Housing	-	17 172	17 172	362	362	1 431	(1 069)	-75%	17 172
<i>Housing</i>	-	16 888	16 888	356	356	1 407	(1 052)	-75%	16 888
<i>Informal Settlements</i>	-	284	284	6	6	24	(18)	-74%	284

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
R thousands									
Economic and environmental services	-	37 538	37 538	1 698	1 698	3 128	(1 430)	-46%	37 538
Planning and development	-	12 176	12 176	976	976	1 015	(39)	-4%	12 176
<i>Corporate Wide Strategic Planning (IDPs, LEDs)</i>	-	2 329	2 329	164	164	194	(30)	-15%	2 329
<i>Economic Development/Planning</i>	-	1 778	1 778	193	193	148	45	30%	1 778
<i>Town Planning, Building Regulations and Enforcement</i>	-	5 072	5 072	401	401	423	(22)	-5%	5 072
<i>Project Management Unit</i>	-	2 998	2 998	217	217	250	(32)	-13%	2 998
Road transport	-	23 714	23 714	663	663	1 976	(1 313)	-66%	23 714
Roads	-	23 714	23 714	663	663	1 976	(1 313)	-66%	23 714
Environmental protection	-	1 648	1 648	59	59	137	(78)	-57%	1 648
<i>Biodiversity and Landscape</i>	-	1 648	1 648	59	59	137	(78)	-57%	1 648
Trading services	-	485 015	485 015	33 937	33 937	40 418	(6 481)	-16%	485 015
Energy sources	-	353 660	353 660	32 471	32 471	29 472	2 999	10%	353 660
Electricity	-	347 622	347 622	32 377	32 377	28 968	3 408	12%	347 622
<i>Street Lighting and Signal Systems</i>	-	6 038	6 038	94	94	503	(409)	-81%	6 038
Water management	-	40 655	40 655	(201)	(201)	3 388	(3 589)	-106%	40 655
Water Treatment	-	1 406	1 406	20	20	117	(97)	-83%	1 406
Water Distribution	-	34 239	34 239	(258)	(258)	2 853	(3 111)	-109%	34 239
Water Storage	-	5 010	5 010	37	37	418	(380)	-91%	5 010
Waste water management	-	39 546	39 546	861	861	3 296	(2 434)	-74%	39 546
Public Toilets	-	1 995	1 995	141	141	166	(25)	-15%	1 995
Sewerage	-	28 633	28 633	146	146	2 386	(2 240)	-94%	28 633
Storm Water Management	-	7 358	7 358	574	574	613	(39)	-6%	7 358
Waste Water Treatment	-	1 561	1 561	0	0	130	(130)	-100%	1 561
Waste management	-	51 154	51 154	806	806	4 263	(3 457)	-81%	51 154
<i>Solid Waste Disposal (Landfill Sites)</i>	-	15 368	15 368	37	37	1 281	(1 244)	-97%	15 368
<i>Solid Waste Removal</i>	-	35 220	35 220	754	754	2 935	(2 181)	-74%	35 220
<i>Street Cleaning</i>	-	566	566	16	16	47	(32)	-67%	566
<i>Other</i>	-	953	953	225	225	79	146	183%	953
Licensing and Regulation	-	53	53	-	-	4	(4)	-100%	53
Tourism	-	900	900	225	225	75	150	200%	900
Total Expenditure - Functional	-	799 484	799 484	50 003	50 003	66 624	(15 860)	-24%	799 484
Surplus/ (Deficit) for the year	0	2 995	2 995	85 843	85 843	250	85 594	34301%	2 995

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M01 July

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Financial Services	-	116 830	116 830	43 966	43 966	9 736	34 230	351,6%	116 830
Vote 2 - Community Services	-	161 869	161 869	47 938	47 938	13 489	34 449	255,4%	161 869
Vote 3 - Corporate Services	-	16 652	16 652	209	209	1 388	(1 178)	-84,9%	16 652
Vote 4 - Technical Services	-	505 741	505 741	43 686	43 686	42 145	1 541	3,7%	505 741
Vote 5 - Municipal Manager	-	1 386	1 386	51	51	116	(65)	-56,1%	1 386
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	-	802 479	802 479	135 851	135 851	66 873	68 978	103,1%	802 479
Expenditure by Vote									
Vote 1 - Financial Services	-	51 044	51 044	697	697	4 254	(3 557)	-83,6%	51 044
Vote 2 - Community Services	-	96 548	96 578	5 269	5 269	8 048	(2 779)	-34,5%	96 578
Vote 3 - Corporate Services	-	118 517	118 509	6 804	6 804	9 876	(3 072)	-31,1%	118 509
Vote 4 - Technical Services	-	519 140	519 140	35 438	35 438	43 262	(7 824)	-18,1%	519 140
Vote 5 - Municipal Manager	-	14 235	14 213	932	932	1 184	(253)	-21,3%	14 213
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	-	799 484	799 484	49 139	49 139	66 624	(17 485)	-26,2%	799 484
Surplus/ (Deficit) for the year	-	2 995	2 995	86 712	86 712	250	86 463	34648,9%	2 995

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M01 July

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue By Source									
Property rates	-	95 592	95 592	41 965	41 965	7 966	33 999	427%	95 592
Service charges - electricity revenue	-	337 388	337 388	33 644	33 644	28 116	5 528	20%	337 388
Service charges - water revenue	-	49 810	49 810	3 523	3 523	4 151	(627)	-15%	49 810
Service charges - sanitation revenue	-	32 053	32 053	2 391	2 391	2 671	(280)	-10%	32 053
Service charges - refuse revenue	-	30 236	30 236	2 534	2 534	2 520	14	1%	30 236
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	-	3 416	3 416	368	368	285	83	29%	3 416
Interest earned - external investments	-	5 089	5 089	443	443	424	19	4%	5 089
Interest earned - outstanding debtors	-	9 111	9 111	1 726	1 726	759	967	127%	9 111
Dividends received	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	-	11 137	11 137	6	6	928	(922)	-99%	11 137
Licences and permits	-	2 216	2 216	129	129	185	(55)	-30%	2 216
Agency services	-	4 249	4 249	155	155	354	(199)	-56%	4 249
Transfers recognised - operational	-	152 300	152 300	47 489	47 489	12 692	34 798	274%	152 300
Other revenue	-	15 609	15 609	1 473	1 473	1 301	172	13%	15 609
Gains on disposal of PPE	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)	-	748 205	748 205	135 846	135 846	62 350	73 496	118%	748 205
Expenditure By Type									
Employee related costs	-	247 136	247 136	19 361	19 361	20 595	(1 233)	-6%	247 136
Remuneration of councillors	-	12 108	12 108	1 068	1 068	1 009	59	6%	12 108
Debt impairment	-	46 031	46 031	(3 892)	(3 892)	3 836	(7 728)	-201%	46 031
Depreciation & asset impairment	-	39 589	39 589	-	-	3 299	(3 299)	-100%	39 589
Finance charges	-	9 116	9 116	-	-	760	(760)	-100%	9 116
Bulk purchases	-	314 411	314 411	31 257	31 257	26 201	5 056	19%	314 411
Other materials	-	16 154	16 126	470	470	1 344	(874)	-65%	16 126
Contracted services	-	52 776	52 962	305	305	4 413	(4 108)	-93%	52 962
Transfers and grants	-	13 143	13 143	284	284	1 095	(812)	-74%	13 143
Other expenditure	-	49 019	48 861	1 151	1 151	4 072	(2 921)	-72%	48 861
Loss on disposal of PPE	-	0	0	-	-	0	(0)	-100%	0
Total Expenditure	-	799 484	799 484	50 003	50 003	66 624	(16 620)	-25%	799 484
Surplus/(Deficit)	-	(51 279)	(51 279)	85 843	85 843	(4 273)	90 116	(0)	(51 279)
Transfers recognised - capital	-	53 821	53 821	-	-	4 485	(4 485)	(0)	53 821
Contributions recognised - capital	-	453	453	-	-	38	(38)	(0)	453
Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	-	2 995	2 995	85 843	85 843	250			2 995
Surplus/(Deficit) attributable to	-	2 995	2 995	85 843	85 843	250			2 995
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	-	2 995	2 995	85 843	85 843	250			2 995

The revenue and expenditure figures excludes internal charges.

Other expenditure includes operational costs such as:

Advertising, Publicity and Marketing

External Audit Fees

Communication

External Computer Service

Insurance Underwriting

Travel and Subsistence

Printing, Publications and Books

Uniform and Protective Clothing

Wet Fuel

Hire Charges

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M01 July

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Multi-Year expenditure appropriation									
Vote 1 - Financial Services	-	-	-	-	-	-	-	-	-
Vote 2 - Community Services	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services	-	55 390	55 390	5 342	5 342	4 616	727	16%	55 390
Vote 5 - Municipal Manager	-	-	-	-	-	-	-	-	-
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	-	55 390	55 390	5 342	5 342	4 616	727	16%	55 390
Single Year expenditure appropriation									
Vote 1 - Financial Services	-	180	180	-	-	15	(15)	-100%	180
Vote 2 - Community Services	-	10 126	10 126	-	-	844	(844)	-100%	10 126
Vote 3 - Corporate Services	-	650	650	-	-	54	(54)	-100%	650
Vote 4 - Technical Services	-	25 797	25 797	782	782	2 150	(1 368)	-64%	25 797
Vote 5 - Municipal Manager	-	-	-	-	-	-	-	-	-
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	-	36 753	36 753	782	782	3 063	(2 281)	-74%	36 753
Total Capital Expenditure	-	92 143	92 143	6 124	6 124	7 679	(1 554)	-20%	92 143

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M01 July

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Standard Classification									
Governance and administration	-	2 180	2 180	-	-	182	(182)	-100%	2 180
Executive and council	-	340	340	-	-	28	(28)	-100%	340
Finance and administration	-	1 840	1 840	-	-	153	(153)	-100%	1 840
Community and public safety	-	9 976	9 976	-	-	831	(831)	-100%	9 976
Community and social services	-	1 222	1 222	-	-	102	(102)	-100%	1 222
Sport and recreation	-	8 754	8 754	-	-	730	(730)	-100%	8 754
Public safety	-	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-	-
Economic and environmental services	-	24 927	24 927	2 190	2 190	2 077	113	5%	24 927
Planning and development	-	-	-	-	-	-	-	-	-
Road transport	-	24 927	24 927	2 190	2 190	2 077	113	5%	24 927
Environmental protection	-	-	-	-	-	-	-	-	-
Trading services	-	55 060	55 060	3 934	3 934	4 588	(654)	-14%	55 060
Energy sources	-	4 000	4 000	-	-	333	(333)	-100%	4 000
Water management	-	23 954	23 954	3 934	3 934	1 996	1 938	97%	23 954
Waste water management	-	16 653	16 653	-	-	1 388	(1 388)	-100%	16 653
Waste management	-	10 453	10 453	-	-	871	(871)	-100%	10 453
Total Capital Expenditure - Standard Classification	-	92 143	92 143	6 124	6 124	7 679	(1 554)	-20%	92 143
Funded by:									
National Government	-	51 371	51 371	4 716	4 716	4 281	435	10%	51 371
Provincial Government	-	7 712	7 712	1 409	1 409	643	766	119%	7 712
District Municipality	-	500	500	-	-	42	(42)	-100%	500
Transfers recognised - capital	-	60 036	60 036	6 124	6 124	5 003	1 121	22%	60 036
Borrowing	-	10 000	10 000	-	-	833	(833)	-100%	10 000
Internally generated funds	-	22 107	22 107	-	-	1 842	(1 842)	-100%	22 297
Total Capital Funding	-	92 143	92 143	6 124	6 124	7 679	(1 554)	-20%	92 333

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M01 July

Description	2021/22	Budget Year 2022/23			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash and cash equivalents	–	143 632	143 632	(70 959)	143 632
Call investment deposits	–	–	–	100 000	–
Consumer debtors	–	63 769	63 769	50 497	63 769
Other debtors	–	26 034	26 034	5 684	26 034
Current portion of long-term receivables	–	–	–	–	–
Inventory	–	9 481	9 460	(386)	9 460
Total current assets	–	242 916	242 895	84 836	242 895
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	9	9	–	9
Investment property	–	41 946	41 946	–	41 946
Investments in Associate	–	–	–	–	–
Property, plant and equipment	–	1 081 628	1 081 628	6 124	1 081 628
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	–	326	326	–	326
Other non-current assets	–	550	550	–	550
Total non current assets	–	1 124 460	1 124 460	6 124	1 124 460
TOTAL ASSETS	–	1 367 376	1 367 355	90 960	1 367 355
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	–	611	611	–	611
Consumer deposits	–	8 732	8 732	69	8 732
Trade and other payables	–	99 286	99 265	2 773	99 265
Provisions	–	28 921	28 921	1 702	28 921
Total current liabilities	–	137 549	137 528	4 544	137 528
Non current liabilities					
Borrowing	–	12 220	12 220	–	12 220
Provisions	–	248 076	248 076	581	248 076
Total non current liabilities	–	260 296	260 296	581	260 296
TOTAL LIABILITIES	–	397 846	397 825	5 125	397 825
NET ASSETS	–	969 530	969 530	85 835	969 530
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	–	959 088	959 088	85 835	959 088
Reserves	–	10 442	10 442	–	10 442
TOTAL COMMUNITY WEALTH/EQUITY	–	969 530	969 530	85 835	969 530

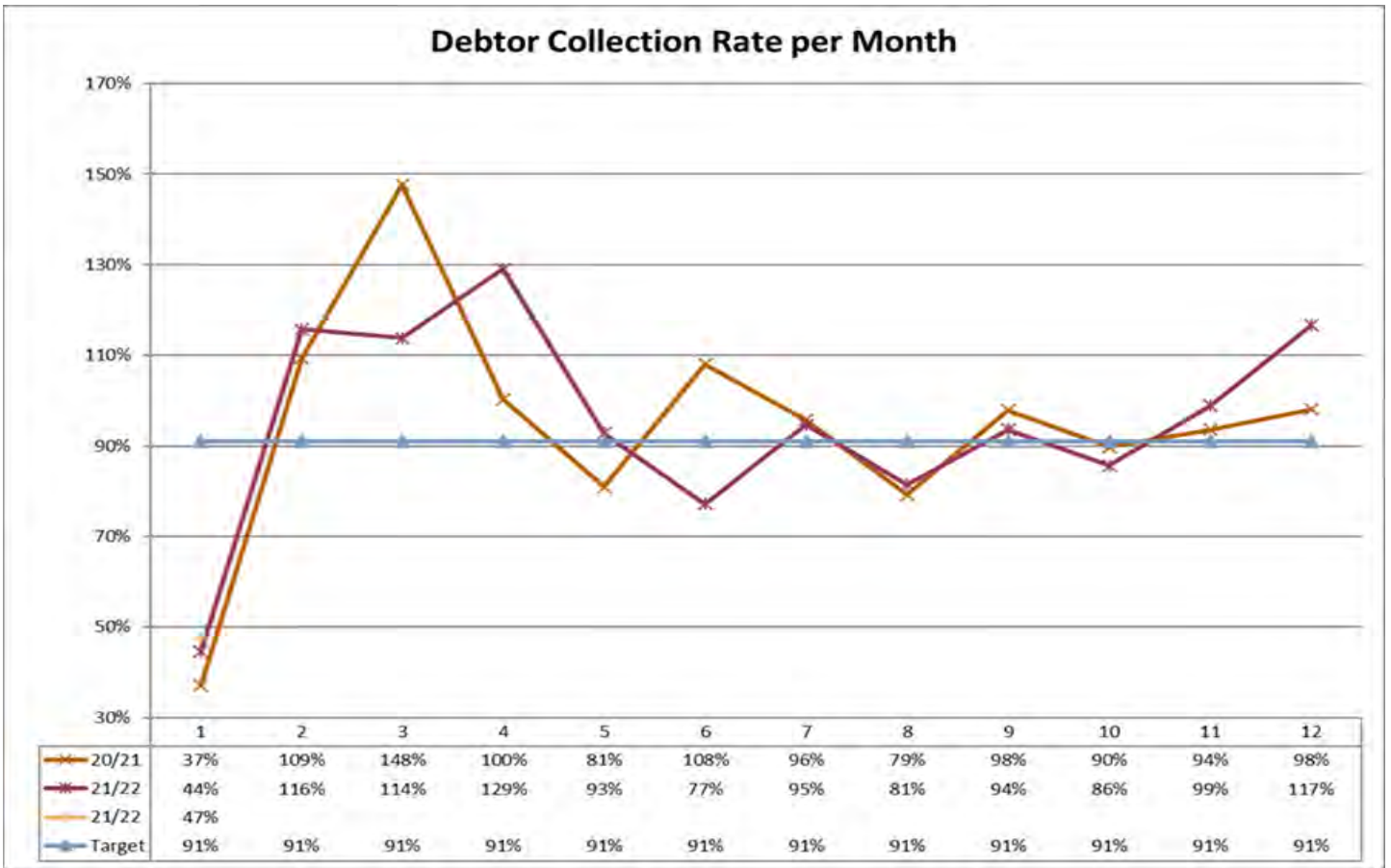
The cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M01 July

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	-	94 278	94 278	5 869	5 869	7 857	(1 987)	-25%	94 278
Service charges	-	469 912	469 912	39 043	39 043	39 159	(117)	0%	469 912
Other revenue	-	14 898	14 898	984	984	1 241	(258)	-21%	14 898
Government - operating	-	149 721	149 721	48 285	48 285	12 477	35 808	287%	149 721
Government - capital	-	62 680	62 680	6 450	6 450	5 223	1 227	23%	62 680
Interest	-	14 200	14 200	443	443	1 183	(741)	-63%	14 200
Dividends	-	-	-	-	-	-	-	-	-
Payments									
Suppliers and employees	-	(731 653)	(731 653)	(61 948)	(61 948)	(60 971)	977	-2%	(731 653)
Finance charges	-	-	-	-	-	-	-	-	-
Transfers and Grants	-	-	-	(284)	(284)	-	284	-	-
NET CASH FROM/(USED) OPERATING ACTIVITIES	-	74 035	74 035	38 841	38 841	6 170	35 193	570%	74 035
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	-	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	-	-	-	(100 000)	(100 000)	-	(100 000)	-	-
Payments									
Capital assets	-	(92 143)	(92 143)	(9 822)	(9 822)	(7 679)	2 144	-28%	(92 143)
NET CASH FROM/(USED) INVESTING ACTIVITIES	-	(92 143)	(92 143)	(109 822)	(109 822)	(7 679)	102 144	-1330%	(92 143)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	10 000	10 000	-	-	-	-	-	10 000
Increase (decrease) in consumer deposits	-	-	-	30	30	8 732	(8 702)	-100%	8 732
Payments									
Repayment of borrowing	-	(1 000)	(1 000)	-	-	-	-	-	-
NET CASH FROM/(USED) FINANCING ACTIVITIES	-	9 000	9 000	30	30	8 732	8 702	100%	30
NET INCREASE/ (DECREASE) IN CASH HELD	-	(9 108)	(9 108)	(70 951)	(70 951)	7 223			624
Cash/cash equivalents at beginning:	-	152 740	152 740		144 870	152 740			144 870
Cash/cash equivalents at month/year end:	-	143 632	143 632		73 919	159 963			145 494

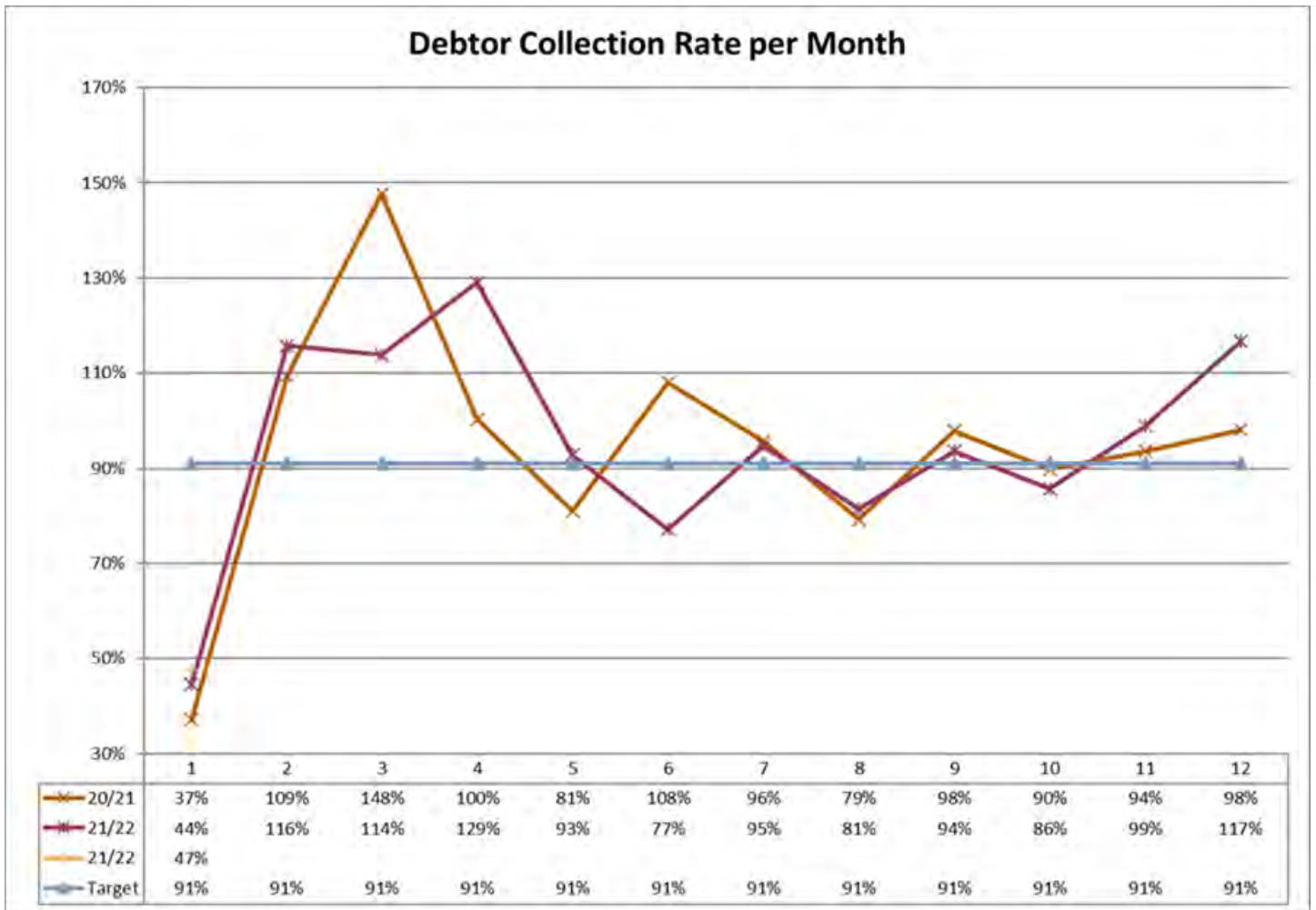
WC022 Witzenberg - Supporting Table SC1 Material variance explanations - M01 July

Ref	Description	Variance	Reasons for material deviations
R thousands			
1	Revenue By Source		
	Property rates	33 999	Annual Property Rates billed during July.
	Service charges - electricity revenue	5 528	Increased electricity usage during winter months.
	Service charges - water revenue	(627)	Immaterial Variance - information only relates to first month of financial year.
	Service charges - sanitation revenue	(280)	Immaterial Variance - information only relates to first month of financial year.
	Service charges - refuse revenue	14	Immaterial Variance - information only relates to first month of financial year.
	Service charges - other	-	
	Rental of facilities and equipment	83	Immaterial Variance - information only relates to first month of financial year.
	Interest earned - external investments	19	Immaterial Variance - information only relates to first month of financial year.
	Interest earned - outstanding debtors	967	Immaterial Variance - information only relates to first month of financial year.
	Dividends received	-	
	Fines, penalties and forfeits	(922)	Immaterial Variance - information only relates to first month of financial year.
	Licences and permits	(55)	Immaterial Variance - information only relates to first month of financial year.
	Agency services	(199)	Immaterial Variance - information only relates to first month of financial year.
	Transfers and subsidies	34 798	First tranche of equitable share received during July.
	Other revenue	172	Immaterial Variance - information only relates to first month of financial year.
	Gains on disposal of PPE	-	
2	Expenditure By Type		
	Employee related costs	310	Immaterial Variance - information only relates to first month of financial year.
	Post Employment Provisions	(1 543)	Immaterial Variance - information only relates to first month of financial year.
	Remuneration of councillors	59	Immaterial Variance - information only relates to first month of financial year.
	Debt impairment	(7 728)	Decrease in debt impairment provision based on provision included in draft Annual Financial Statements.
	Depreciation & asset impairment	(3 299)	No depreciation runs done to date.
	Finance charges	(760)	Immaterial Variance - information only relates to first month of financial year.
	Bulk purchases - electricity	5 056	Higher winter tariffs and increased electricity usage during winter months.
	Inventory consumed	(874)	Immaterial Variance - information only relates to first month of financial year.
	Contracted services	(4 108)	Information only relates to first month of financial year.
	Transfers and subsidies	(812)	Immaterial Variance - information only relates to first month of financial year.
	Other expenditure	(2 921)	Information only relates to first month of financial year.
	Losses	(0)	
3	Capital Expenditure		
	Total Capital Expenditure	(1 554)	Information only relates to first month of financial year - expenditure expected to increase in latter part of financial year.
		-	
4	Financial Position		
5	Cash Flow		
	Receipts		
	Property rates	(1 987)	Immaterial Variance.
	Service charges	(117)	Immaterial Variance.
	Other revenue	(258)	Immaterial Variance.
	Government - operating	35 808	First tranche of equitable share received during July.
	Government - capital	1 227	Municipal Infrastructure Grant (MIG) and Water Services Infrastructure Grant (WSIG) received during July.
	Interest	(741)	Immaterial Variance.
	Dividends	-	
	Payments		
	Suppliers and employees	977	Immaterial Variance.
	Finance charges	-	Immaterial Variance.
	Transfers and Grants	284	Immaterial Variance.
6	Measureable performance		
7	Municipal Entities		



The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 91% while the actual figure for July 2022 amounts to 47% in comparison to the previous year 44%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 91%, terwyl die syfer vir Julie 2022 47% beloop in vergelyking met die vorige jaar 44%.



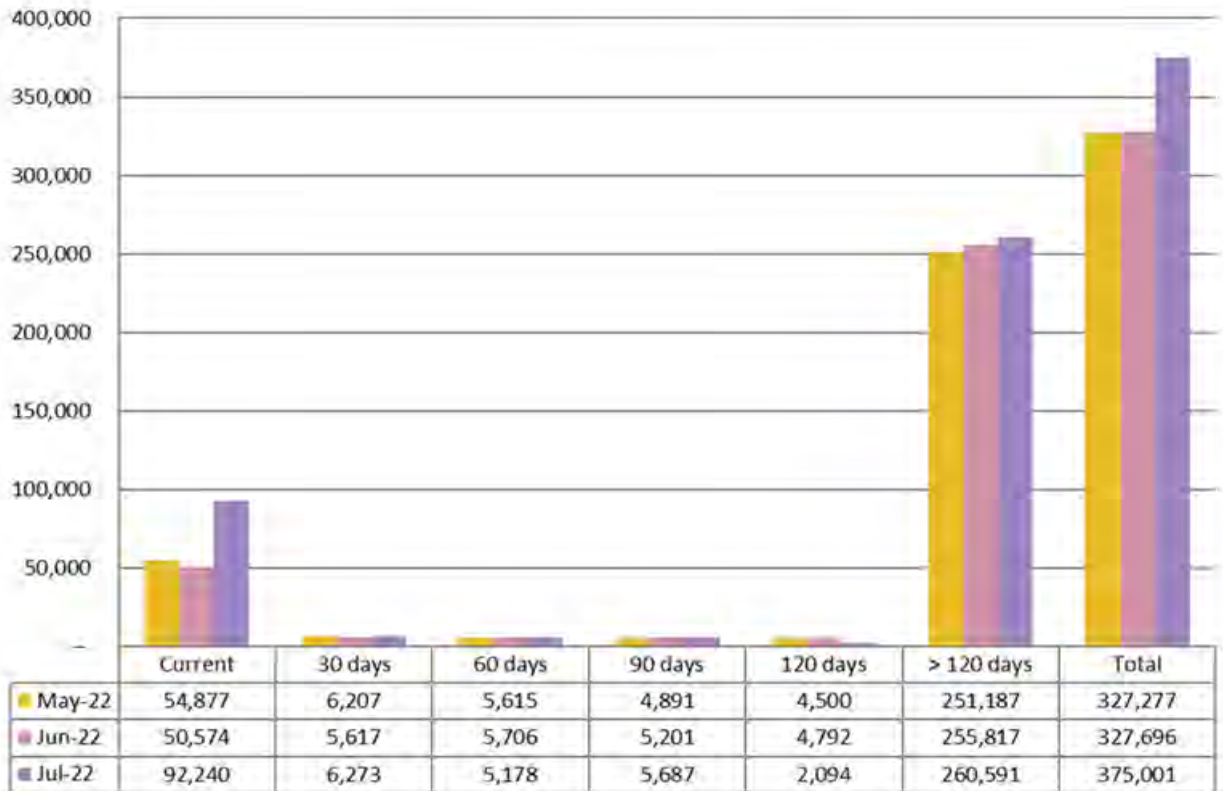
The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 91% while the actual figure is 47%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 91%, terwyl die werklike syfer 47% behoort.

The payment culture of consumers are still the same which has a negative impact on collections.

Die betalingskultuur onder verbruikers is onveranderd wat die invorderings negatief beïnvloed.

WITZENBERG MUNICIPALITY DEBTORS AGE ANALYSIS R'000



The purpose of this grant is to show a comparison of the age analysis of this month to the previous month. The bulk of the outstanding debt is older than 120 days.

Die doel van hierdie grafiek is om die ouderdomsanalises van hierdie maand met die vorige maand te vergelyk. Die grootste hoeveelheid van die uitstaande skuld is ouer as 120 dae.

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M01 July

Description	NT Code	Budget Year 2022/23									Total	Total over 90 days
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr			
R thousands												
Debtors Age Analysis By Income Source												
Water	1200	10 872	2 171	1 680	1 660	1 646	1 819	9 034	71 956	100 836	86 114	
Electricity	1300	26 238	799	521	944	474	365	1 325	3 637	34 303	6 746	
Property Rates	1400	40 427	507	498	558	632	281	5 302	18 283	66 486	25 055	
Waste Water Management	1500	8 337	1 084	1 034	1 083	961	924	5 169	37 489	56 081	45 626	
Waste Management	1600	9 076	1 340	1 242	1 170	1 121	1 070	5 870	39 190	60 079	48 421	
Property Rental Debtors	1700	209	13	13	13	13	12	73	1 218	1 563	1 329	
Interest on Arrear Accounts	1810	1 249	118	143	166	193	179	1 908	53 876	57 833	56 324	
Recoverable expenditure	1820	-	-	-	-	-	-	-	-	-	-	
Other	1900	(4 167)	243	47	34	54	46	395	1 169	(2 180)	1 697	
Total By Income Source	2000	92 240	6 273	5 177	5 627	5 094	4 697	29 076	226 818	375 001	271 311	
2019/20 - totals only										-	-	
Debtors Age Analysis By Customer Group												
Organs of State	2200	6 729	348	316	360	466	122	1 662	2 687	12 691	5 298	
Commercial	2300	42 980	641	478	943	469	435	3 050	12 230	61 225	17 127	
Households	2400	40 180	5 101	4 214	4 161	3 973	3 972	23 238	204 444	289 283	239 788	
Other	2500	2 351	183	170	162	185	168	1 126	7 458	11 802	9 099	
Total By Customer Group	2600	92 240	6 273	5 177	5 627	5 094	4 697	29 076	226 818	375 001	271 311	

Negative figure as indicated for "Other Debtors" relates to cash received, but not yet allocated.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M01 July

Description	NT Code	Budget Year 2022/23								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	336	51	-	-	-	-	-	-	388
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	336	51	-	-	-	-	-	-	388

Notes

Material increases in value of creditors' categories compared to previous month to be explained

Reasons for balances outstanding for more than 30 days:

- Amounts did not appear on statement
- Account is in dispute

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M01 July

Investments by maturity Name of institution & investment ID R thousands	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
<u>Municipality</u>								
Nedbank Ltd	–	Fixed deposit - 7 months		7,41%		–	–	30 000
ABSA Bank Ltd	–	Fixed deposit - 3 months		5,98%		–	–	20 000
Standard Bank of SA Ltd	–	Fixed deposit - 6 months		6,98%		–	–	25 000
Investec Bank Ltd	–					–	–	–
First National Bank	–	Fixed deposit - 4 months		6,39%		–	–	25 000
TOTAL INVESTMENTS AND INTEREST				0		–	–	100 000

Operating and Capital transfers recognised as revenue are indicated in the following table:
Transfers are recognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M01 July

Description	Budget Year 2022/23							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
RECEIPTS:								
Operating Transfers and Grants								
National Government:	3 787	3 787	-	-	316	-		3 787
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]	2 237	2 237	-	-	186	(186)	-100,0%	2 237
	-	-	-	-	-	-		-
HIV and Aids								
Local Government Financial Management Grant [Schedule 5B]	1 550	1 550	-	-	129	(129)	-100,0%	1 550
Provincial Government:	24 266	24 266	-	-	2 022	(2 022)	-100,0%	24 266
Specify (Add grant description)	10 517	10 517	-	-	876	(876)	-100,0%	10 517
Specify (Add grant description)	131	131	-	-	11	(11)	-100,0%	131
Specify (Add grant description)	256	256	-	-	21	(21)	-100,0%	256
Specify (Add grant description)	13 362	13 362	-	-	1 114	(1 114)	-100,0%	13 362
Specify (Add grant description)	-	-	-	-	-	-		-
District Municipality:	-	-	-	-	-	-		13 362
All Grants	-	-	-	-	-	-		-
Other grant providers:	-	-	-	835	-	835		-
Departmental Agencies and Accounts	-	-	-	-	-	-		-
Foreign Government and International Organisations	-	-	835	835	-	835		-
Total Operating Transfers and Grants	28 053	28 053	-	835	2 338	(1 503)	-64,3%	41 415
Capital Transfers and Grants								
National Government:	60 031	60 031	6 450	6 450	5 003	1 447	97,5%	60 031
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	-	-	-	-	-	-		-
Municipal Infrastructure Grant [Schedule 5B]	25 091	25 091	3 339	3 339	2 091	1 248	59,7%	25 091
Regional Bulk Infrastructure Grant (Schedule 5B)	19 239	19 239	-	-	1 603	(1 603)	-100,0%	19 239
Water Services Infrastructure Grant [Schedule 5B]	15 701	15 701	3 111	3 111	1 308	1 803	137,8%	15 701
Provincial Government:	2 649	2 649	-	-	221	(221)	-100,0%	2 649
Specify (Add grant description)	500	500	-	-	42	(42)	-100,0%	500
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	1 029	1 029	-	-	86	(86)	-100,0%	1 029
Specify (Add grant description)	1 120	1 120	-	-	93	(93)	-100,0%	1 120
District Municipality:	-	-	-	-	-	-		28 053
All Grants	-	-	-	-	-	-		-
Other grant providers:	-	-	-	-	-	-		-
Total Capital Transfers and Grants	62 680	62 680	6 450	6 450	5 223	1 227	23,5%	90 733
TOTAL RECEIPTS OF TRANSFERS & GRANTS	90 733	90 733	6 450	7 285	7 561	(276)	-3,6%	132 148

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M01 July

Description	Budget Year 2022/23							Full Year Forecast
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands								
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	-	-	39	39	-	39		-
Agriculture Research and Technology	-	-	2	2	-	2		-
Agriculture, Conservation and Environmental	-	-	-	-	-	-		-
Arts and Culture Sustainable Resource Management	-	-	37	37	-	37		-
HIV and Aids	-	-	-	-	-	-		-
Provincial Government:	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:	-	-	39	39	-	39		-
Capital expenditure of Transfers and Grants								
National Government:	-	-	707	707	-	707		-
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	-	-	-	-	-	-		-
Municipal Infrastructure Grant [Schedule 5B]	-	-	117	117	-	117		-
Regional Bulk Infrastructure Grant (Schedule 5B)	-	-	590	590	-	590		-
Provincial Government:	-	-	211	211	-	211		-
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	211	211	-	211		-
District Municipality:	-	-	-	-	-	-		-
All Grants	-	-	-	-	-	-		-
Other grant providers:	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants	-	-	919	919	-	919		-
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	-	-	958	958	-	958		-

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M01 July

Summary of Employee and Councillor remuneration	Budget Year 2022/23							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	8 716	8 716	850	850	726	124	17%	8 716
Pension and UIF Contributions	1 231	1 231	134	134	103	31	30%	1 231
Medical Aid Contributions	257	257	7	7	21	(15)	-69%	257
Motor Vehicle Allowance	0	0	-	-	-	-		0
Cellphone Allowance	1 738	1 738	78	78	145	(67)	-46%	1 738
Housing Allowances	166	166	-	-	14	(14)	-100%	166
Other benefits and allowances	0	0	-	-	-	-		0
Sub Total - Councillors	12 108	12 108	1 068	1 068	1 009	59	6%	12 108
Senior Managers of the Municipality								
Basic Salaries and Wages	4 630	4 630	326	326	386	(60)	-15%	4 630
Pension and UIF Contributions	992	992	29	29	83	(54)	-65%	992
Medical Aid Contributions	171	171	5	5	14	(9)	-65%	171
Overtime	-	-	-	-	-	-		-
Performance Bonus	1 128	1 128	62	62	94	(32)	-34%	1 128
Motor Vehicle Allowance	1 332	1 332	83	83	111	(28)	-26%	1 332
Cellphone Allowance	90	90	-	-	8	(8)	-100%	90
Housing Allowances	195	195	23	23	16	7	45%	195
Other benefits and allowances	145	145	4	4	12	(8)	-65%	145
Payments in lieu of leave	-	-	-	-	-	-		-
Long service awards	-	-	-	-	-	-		-
Post-retirement benefit obligations	-	-	-	-	-	-		-
Sub Total - Senior Managers	8 683	8 683	532	532	724	(192)	-26%	8 683
Other Municipal Staff								
Basic Salaries and Wages	137 050	137 050	10 609	10 609	11 421	(812)	-7%	137 050
Pension and UIF Contributions	21 415	21 415	1 814	1 814	1 785	29	2%	21 415
Medical Aid Contributions	9 867	9 867	709	709	822	(114)	-14%	9 867
Overtime	11 713	11 713	1 829	1 829	976	852	87%	11 713
Performance Bonus	13 329	13 329	829	829	1 111	(282)	-25%	13 329
Motor Vehicle Allowance	6 599	6 599	588	588	550	38	7%	6 599
Cellphone Allowance	548	548	41	41	46	(4)	-10%	548
Housing Allowances	1 223	1 223	99	99	102	(3)	-3%	1 223
Other benefits and allowances	4 422	4 422	595	595	368	226	61%	4 422
Payments in lieu of leave	3 264	3 264	761	761	272	489	180%	3 264
Long service awards	-	-	80	80	-	80	#DIV/0!	-
Post-retirement benefit obligations	29 023	29 023	876	876	2 419	(1 543)	-64%	29 023
Sub Total - Other Municipal Staff	238 453	238 453	18 829	18 829	19 871	(1 042)	-5%	238 453
TOTAL SALARY, ALLOWANCES &	259 244	259 244	20 430	20 430	21 604	(1 174)	-5%	259 244
% increase								
TOTAL MANAGERS AND STAFF	247 136	247 136	19 361	19 361	20 595	(1 233)	-6%	247 136

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M01 July

Description	Ref	Budget Year 2022/23											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget
Cash Receipts By Source													
Property rates		5 869	-	-	-	-	-	-	-	-	-	-	88 409
Service charges - electricity revenue		34 329	-	-	-	-	-	-	-	-	-	-	349 800
Service charges - water revenue		2 847	-	-	-	-	-	-	-	-	-	-	37 250
Service charges - sanitation revenue		1 926	-	-	-	-	-	-	-	-	-	-	20 463
Service charges - refuse		1 890	-	-	-	-	-	-	-	-	-	-	21 407
Service charges - other		(1 950)	-	-	-	-	-	-	-	-	-	-	1 950
Rental of facilities and equipment		268	-	-	-	-	-	-	-	-	-	-	(263)
Interest earned - external investments		443	-	-	-	-	-	-	-	-	-	-	11 743
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-	2 014
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-
Fines		58	-	-	-	-	-	-	-	-	-	-	4 238
Licences and permits		129	-	-	-	-	-	-	-	-	-	-	2 191
Agency services		-	-	-	-	-	-	-	-	-	-	-	4 145
Transfer receipts - operating		155	-	-	-	-	-	-	-	-	-	-	149 566
Other revenue		48 658	-	-	-	-	-	-	-	-	-	-	(44 526)
Cash Receipts by Source		94 623	-	-	-	-	-	-	-	-	-	-	648 386
Other Cash Flows by Source													-
Transfer receipts - capital		6 450	-	-	-	-	-	-	-	-	-	-	56 230
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-
Short term loans		-	-	-	-	-	-	-	-	-	-	-	9 000
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-
Increase in consumer deposits		30	-	-	-	-	-	-	-	-	-	-	8 702
Receipt of non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-
Receipt of non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-
Change in non-current investments		(80 000)	-	-	-	-	-	-	-	-	-	-	100 000
Total Cash Receipts by Source		21 103	-	-	-	-	-	-	-	-	-	-	822 317
Cash Payments by Type													-
Employee related costs		16 880	-	-	-	-	-	-	-	-	-	-	182 864
Remuneration of councillors		1 189	-	-	-	-	-	-	-	-	-	-	(1 189)
Interest paid		-	-	-	-	-	-	-	-	-	-	-	-
Bulk purchases - Electricity		35 945	-	-	-	-	-	-	-	-	-	-	325 627
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-	-	-	-	15 853
Other materials		1 311	-	-	-	-	-	-	-	-	-	-	-
Contracted services		1 583	-	-	-	-	-	-	-	-	-	-	54 300
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-
Grants and subsidies paid - other		284	-	-	-	-	-	-	-	-	-	-	98 317
General expenses		3 933	-	-	-	-	-	-	-	-	-	-	(3 933)
Cash Payments by Type		61 126	-	-	-	-	-	-	-	-	-	-	671 839
Other Cash Flows/Payments by Type													-
Capital assets		9 822	-	-	-	-	-	-	-	-	-	-	82 321
Repayment of borrowing		-	-	-	-	-	-	-	-	-	-	-	(1 000)
Other Cash Flows/Payments		1 106	-	-	-	-	-	-	-	-	-	-	(1 106)
Total Cash Payments by Type		72 054	-	-	-	-	-	-	-	-	-	-	752 054
NET INCREASE/(DECREASE) IN CASH HELD		(50 951)	-	-	-	-	-	-	-	-	-	-	70 264
Cash/cash equivalents at the month/year beginning:		144 870	93 919	93 919	93 919	93 919	93 919	93 919	93 919	93 919	93 919	93 919	93 919
Cash/cash equivalents at the month/year end:		93 919	93 919	93 919	93 919	93 919	93 919	93 919	93 919	93 919	93 919	93 919	164 183

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M01 July

Month	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	1	7 679	7 679	6 124	6 124	7 679	1 554	20,2%	7%
August	4 632	7 679	7 679	-		15 357	-		
September	3 700	7 679	7 679	-		23 036	-		
October	217	7 679	7 679	-		30 714	-		
November	2 677	7 679	7 679	-		38 393	-		
December	5 676	7 679	7 679	-		46 072	-		
January	8 436	7 679	7 679	-		53 750	-		
February	6 403	7 679	7 679	-		61 429	-		
March	7 601	7 679	7 679	-		69 107	-		
April	10 559	7 679	7 679	-		76 786	-		
May	6 816	7 679	7 679	-		84 465	-		
June	17 868	7 679	7 679	-		92 143	-		
Total Capital expenditure	74 586	92 143	92 143	6 124					

3.2 SUPPLY CHAIN MANAGEMENT

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Demand and Acquisition

3.2.1 Aanvraag en Verkryging

3.2.1.1 Advertisement stage

3.2.1.1 Adverteringsfase

The following formal written price quotations are currently in the advertisement stage:

Die volgende formele geskrewe pryskwotasies is tans in die adverteringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/19/70	Supply and delivery of Trend Micro enterprise security suite	04-Aug-2022
08/2/19/72	Hiring of 7 ton Digger Loader for Witzenberg Area	12-Aug-2022
08/2/19/73	Hiring of 17 Ton excavator for Witzenberg Area	12-Aug-2022

The following competitive bids are currently in the advertisement stage:

Die volgende mededingende tenders is tans in die adverteringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/19/07	Supply of alarm, monitoring and maintenance system and armed response services	18-Aug-2022
08/2/19/37	Construction of the Waverenskroon Pump Station and Rising Main, Tulbagh	03-Aug-2022
08/2/19/39	Supply and delivery of electricity metering and related equipment	18-Aug-2022

3.2.1.2 Evaluation stage:

3.2.1.2 Evaluering stadium:

The following competitive bids are currently in the evaluation stage:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/18/64	Appointment of contractors for maintenance, repair and replacement of general electrical infrastructure and wiring of premises for Witzenberg municipality	04-Nov-2021	24-Mar-2022 Referred back	K Dingilizwe / M Grové
08/2/19/15	Supply and delivery of Electrical equipment and cables	07-Dec-2021	15-Feb-2022 15-Mar-2022 Referred back	K Dingilizwe / M Grové
08/2/19/42	Leasing of office space to Witzenberg Municipality in Ceres	23-Jun-2022	05-Jul-2022	C Wessels

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/19/43	Appointment of panel for the rendering of professional legal services	22-Jul-2022	Awaiting	L Nieuwenhuis
08/2/19/44	Supply and servicing of Portable chemical toilets and emptying of septic tanks in the Witzenberg area	07-Jul-2022	26-Jul-2022	N Jacobs
08/2/19/45	Hiring of Double Axle combination vacuum and jetting truck and 12000 litre super sucker vacuum truck	24-Jun-2022	14-Jul-2022	N Jacobs
08/2/19/46	Maintenance & Upgrading of municipal Geographic Information System	23-Jun-2022	06-Jul-2022	H Taljaard
08/2/19/48	Supply and deliver hot mixed asphalt, all-weather cold mix asphalt bags & bitumen emulsion drums	23-Jun-2022	Awaiting	E Lintnaar
08/2/19/50	Disconnection, reconnection, inspection and replacement of Electricity supply at pole and meter box in Witzenberg Municipal area	24-Jun-2022	Awaiting	C Stevens
08/2/19/54	Supply and delivery of road signs and accessories	21-Jul-2022	Awaiting	E Lintnaar
08/2/19/58	Provision of security services, tactical and crowd control management at Municipal buildings and sites in the Witzenberg municipal area	22-Jul-2022	Awaiting	M Green
08/2/19/61	Manufacture and delivery of prefabricated toilet facilities	14-Jul-2022	Awaiting	N Jacobs
08/2/19/62	Supply, delivery and manufacturing of 5 Steel Pavilions	25-Jul-2022	28-Jul-2022	H Truter
08/2/19/68	Supply and delivery of crushed stone aggregate and sand	21-Jul-2022	Awaiting	E Lintnaar

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/19/25	Supply, delivery and offloading of Water pipe repair items	28-Feb-2022	16-Mar-2022 22-Apr-2022	F Salmon / M Frieslaar
08/2/19/40	Supply, delivery and offloading of calcium Hypochlorite 25kg (Re-advertisement)	26-Jul-2022	Awaiting	F Salmon / M Frieslaar
08/2/19/66	Engine repairs to Toyota hilux 2.0 vti including the recovery / tow in of the vehicle from Ceres to bidder's workshop	09-Jun-2022	21-Jun-2022 12-Jul-2022	O Gatyene

3.2.1.3 Adjudication stage

The following competitives bid are currently in the adjudication stage:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/18/62	Professional services for Witzenberg Municipality	08-Jul-2021	11 Feb 2022 13 May 2022 20 May 2022 23 May 2022 25 May 2022 26 May 2022 31 May 2022 01 Jun 2022	30 May 2022 10 Jun 2022 30 Jun 2022
08/2/18/79	Supply and delivery of a Conference System for Council Chambers	15-Jun-2021	14-Jul-2021	13-Sep-2021
08/2/19/30	Construction of High jump and hammer throw facility at Lyell street sports field, Ceres	25-Feb-2022	21-Apr-2022	29-Apr-2022
08/2/19/51	Cash in Transit (3 year contract)	24-Jun-2022	20-Jul-2022	28-Jul-2022
08/2/19/52	Printing, supply and delivery of a Corporate newsletter to Witzenberg Municipality	22-Jun-2022	06-Jul-2022 13-Jul-2022 20-Jul-2022 29-Jul-2022	18-Jul-2022 referred back
08/2/19/57	The Supply and dispensing of Fuel (unleaded petrol & 50ppm diesel) for Municipal vehicles and plant from lisedced fuel retail sites / service stations	07-Jul-2022	20-Jul-2022 29-Jul-2022	-

3.2.1.3 Toekenningsfase:

Die volgende mededingende tenders is tans in die toekenningsfase:

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

3.2.1.4 Tenders toegeken

No bids were awarded by the Accounting Officer during the month of July 2022.

Geen tenders was toegeken deur die Rekenpligtige Beampte gedurende Julie 2022 nie.

The following competitive bids were awarded by the Bid Adjudication Committee during the month of July 2022:

Die volgende mededingende tenders was toegeken deur die Tender Toekenningskomitee gedurende Julie 2022:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/19/49	01-July-2022	Lateral Unison insurance brokers	Shortterm Insurance	Bidder scored the highest points	Based on tendered rates with estimated value of R 3 177 416.62

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

No bids were were cancelled during July 2022.

3.2.1.5 Paragraaf 13 (1): Kansellasië en her-uitnodiging van tenders

Geen tenders was gekanselleer gedurende Julie 2022 nie.

3.2.1.6 Paragraph 19 (1) l and 19 (2): Written price quotations

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

The following written price quotations were approved during the month of July 2022:

Die volgende geskrewe prys kwotasies was goedgekeur gedurende Julie 2022:

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
174304	28-Jul-2022	Ceres Brito's	Supply and Delivery of Meat for Green Drop Function 29 th of July 2022	Lowest responsive quotation	R 7 391.30 (Incl. VAT)	Chief Financial Officer

3.2.1.7 Formal Written Price Quotations

3.2.1.7 Formele Geskrewe Prys Kwotasies

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of July 2022:

Die volgende formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van Julie 2022:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
08/2/19/63	01-Jul-2022	JPCE (PTY) Ltd	Determination of the Rehabilitation costs for waste disposal sites in the Witzenberg municipal area	Only responsive bidder	R 164 795.00 (Incl. VAT)	Chief Financial Officer
08/2/19/69	29-Jul-2022	Introstat (PTY) Ltd	Renewal of various fortinet licenses for one year	Bidder scored the highest points	R 136 293.40 (Incl. VAT)	Acting Director: Corporate Services
08/2/19/74	07-Jul-2022	Roy Steele & Associates CC	Appointment of a service provider to assist with the recruitment and selection process of Section 56 managers	Bidder scored the highest points	R 44 850.00 (Incl. VAT)	Director: Corporate Services
08/2/19/77	01-Jul-2022	Fidelity Cash Solutions (PTY) Ltd	Provision of cash in transit services for the period of 1 month	Only responsive bidder	R 46 292.33 (Incl. VAT)	Chief Financial Officer

3.2.1.8 Appeals

No appeals were lodged or dealt with by the Accounting Officer during the month of July 2022.

3.2.1.8 Appèlle

Geen appèlle is ontvang of was hanteer deur die Rekenpligtige beampte gedurende Julie 2022 nie.

3.2.1.9 Deviations

The following table contains the actuals against approved deviations by the Accounting Officer for the month of July 2022 which totals R 410 506:

3.2.1.9 Afwykings

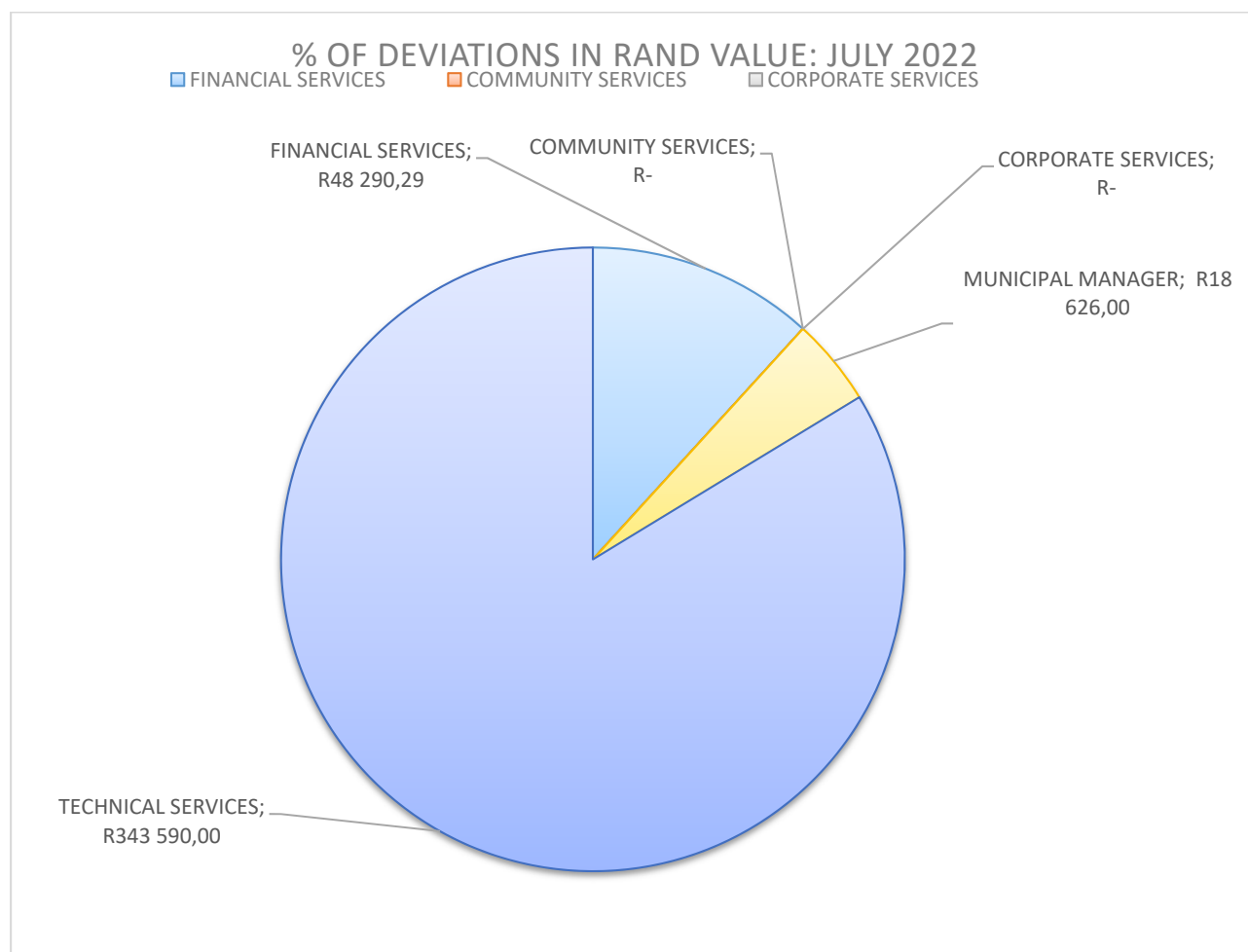
Die volgende tabel bevat die werklike uitgawes teen goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van Julie 2022 wat beloop op die totaal van R 410 506:

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
06-Jul-22	Witzenberg Herald	Publish Notice: 2022/2023 SDBIP and Performance agreements	Single supplier	174048	3 726,00
06-Jul-22	Solvem Consulting (PTY) Ltd	Year-End Support & Copy of Production data	Impractical	174045	5 281,99
14-Jul-22	Witzenberg Herald	Publish Notice: 2022/2023 Budget	Single supplier	174077	14 900,00
15-Jul-22	Kaap Agri (PTY) Ltd	Supply of Fuel in Wolseley	Emergency	174111	343 590,00
20-Jul-22	Witzenberg Herald	Publish Notice: 5th Generation IDP	Single supplier	174156	14 900,00
21-Jul-22	Solvem Consulting (PTY) Ltd	Tariff assistance Parameter Support	Impractical	174158	28 108,30

** It should be noted that the above information includes deviations from previous months not reported on.*

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
May 2022	R 1 729 367	R19 418 824.24	8.90%
June 2022	R 94 591	R18 284 917.04	0.52%
July 2022	R 410 506	R49 783 914.94	0.82%

DEVIATIONS PER DIRECTORATE:



Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

MONTH	May 2022	June 2022	July 2022
Value of inventory at hand	R 7 493 912	R 6 922 679	R 6 669 232
Turnover rate of total value of inventory	1.28	1.27	1.33
Date of latest stores reconciliation	31 July 2022		
Date of last stock count	29 June 2022		
Date of next stock count	15 Sep 2022		

MONTHLY INSURANCE REPORT: JULY 2022**Aging of Insurance Claims**

Type of Claim	30 days or Less	More than 30 days	60 days or more	More than 120 Days	Total
Property Loss/damage	0	4	9	44	57
Motor Accident	0	1	7	13	21
Public Liability	0	3	7	38	48
Glass	0	0		2	2
Money loss	0	0	0	0	0
	0	8	23	97	128

High Value Third Party Claims

Claim Description	Value
Drove into T/P, SONS005-WP, with cherry-picker CT9677	R 191 453
TP Canadian roof damaged by treebranch	R 27 874
Third Party Fell into an open manhole(corner Rooiels Avenue and Karee street,Tulbagh)	R 2 551 000
TP Fell on pavement after stepping into hole covered by grass	R 585 766
N Fortuin, Drove in to stray ox in Pine Valley, Wolseley	R 75 000
TP Broke ankle when stepped into broken stormwater drain	R 3 000 000
TP Broke ankle after stepping in open storm channel	R 986 285
TP stepped into hole of manhole cover on c/o Friesland & Delta Street, Bella Vista	R 628 370

High Value Property Loss/Damage and Motor Accident Claims

Claim Description	Value
Vandalism at Vredebes Substation	R 2 292 091
Vandalism at Nduli Pumpstaion	R 942 425
Vandalism to Transfomer	R 200 000
Traffic Vehicles Vandalised by TP	R 32 777
Burglary and theft Tulbagh stores	R 186 390
Vandalism at Polo Cross Hall	R 50 000
Break-in at Steinthal Weg offices	R 40 000
Break-in at Steinthal Weg Storeroom	R 50 000

Claims Movement for the Month

	Property Loss/damage	Motor Accident	Public Liability	Glass	Money loss
Opening Balance	70	21	49	2	0
New Claims	9	4	10	0	0
Claims Closed	22	4	11	0	0
Closing Balance	57	21	48	2	0

Cash Flow Forecast

Current commitments against cash

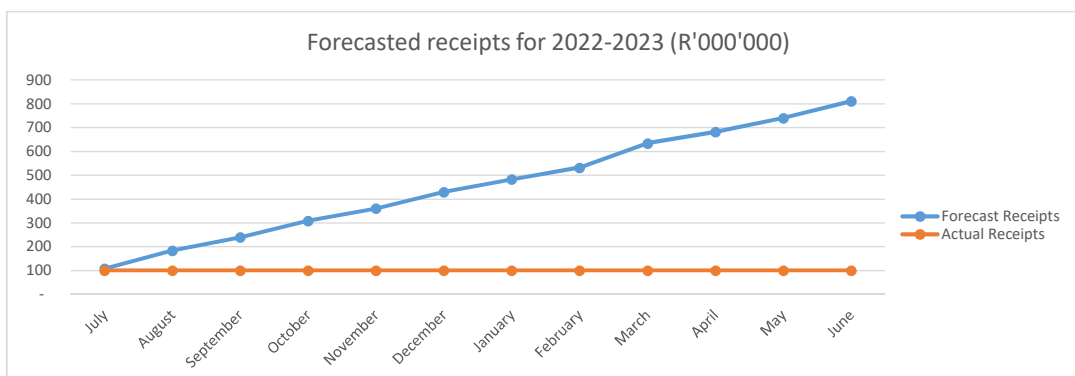
Bank Balance plus Investments	R	173 919 420
Total Commitments		(R153 576 442)
Unspent Grants		(R24 509 757)
Outstanding orders excluding grants		(R25 415 571)
Eskom Account		(R36 063 234)
Consumer Deposits		(R9 000 000)
Required Annual Contribution to the Provision for Rehabilitation		(R32 635 566)
Provision Current Employee Benefits		(R25 952 314)
Uncommitted Cash Balance	R	<u>20 342 978</u>

The estimated cost coverage ratio is as follow

Current

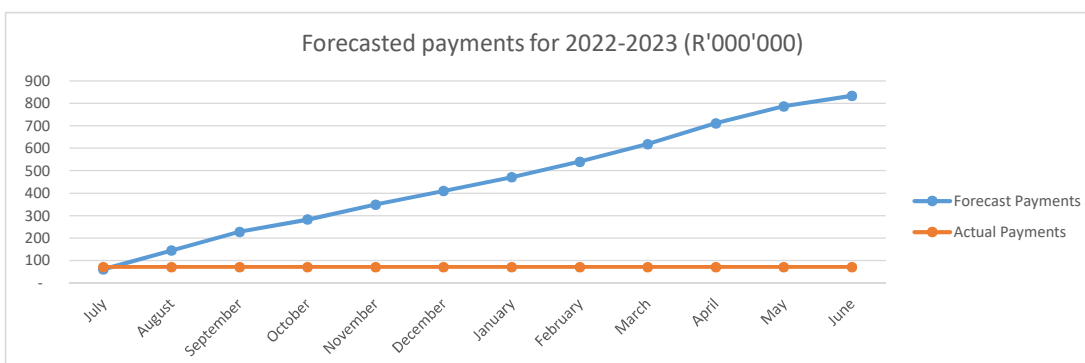
Bank Balance	R	173 919 420
Average fixed cost per month	R	53 382 661
Ratio		3,26

The ratio indicates that the municipality has sufficient cash available to cover its fixed cost for the next 3,26 months. This is slightly below the acceptable norm of 3 months. It is estimated that the ratio will improve the following months as the municipality is currently in the high season of Electricity consumption and the annual property rates which is due by September 2022



It is estimated that cash receipts will amount to R835 m for the 2022-2023 Financial Year
The performance of actual receipts against projected receipts for the month can be summarised as follow

Month	Projected Receipts	Actual Receipts
July	R108m	R101m



It is estimated that cash payments will amount to R834 m for the 2022-2023 Financial Year
The performance of actual payments against projected payments for the month can be summarised as follow

Month	Projected Payments	Actual payments
July	R61m	R72m

Overtime and Standby Report: July 2022

Overtime	Actual July 2022	Adjusted Budget	Original Budget	Projected	Saving / (Shortfall)	Actual 2021-2022
				1		
Administration	-	6,512	6,512	-	6,512	2,720
Cemeteries	8,771	64,287	64,287	105,254	- 40,967	117,653
Community Halls And Facilities	18,013	111,409	111,409	216,155	- 104,746	163,208
Electricity*	111,054	695,622	695,622	1,332,652	- 637,030	1,404,292
Environmental Protection	-	34,444	34,444	-	34,444	-
Fire Protection Services	4,254	200,303	200,303	51,053	149,250	10,140
Housing: Administration	-	29,325	29,325	-	29,325	32,244
Human Resources	-	792	792	-	792	-
IDP	4,207	1,488	1,488	50,488	- 49,000	29,112
Information Technology	-	678	678	-	678	-
Internal Audit	-	678	678	-	678	-
LED	-	678	678	-	678	-
Library Services	-	254,702	254,702	-	254,702	1,905
Marketing & Communications	38,372	128,169	128,169	460,462	- 332,293	497,265
Mechanical Workshop	18,796	105,447	105,447	225,552	- 120,105	225,101
Parks	17,121	69,831	69,831	205,448	- 135,617	126,059
Performance Management	-	678	678	-	678	-
Pine Forest*	32,376	187,398	187,398	388,514	- 201,116	411,768
Project Management	-	678	678	-	678	-
Property & Legal Services	-	678	678	-	678	-
Public Toilets	8,401	65,234	65,234	100,806	- 35,572	105,790
Recreational Land	18,522	86,507	86,507	222,266	- 135,759	149,432
Roads	35,681	175,686	175,686	428,174	- 252,488	309,945
Sewerage	186,628	1,584,229	1,584,229	2,239,538	- 655,309	1,898,963
Social & Welfare Services	-	1,794	1,794	-	1,794	-
Solid Waste*	209,012	907,634	907,634	2,508,139	- 1,600,505	1,867,391
Stormwater Management	19,476	105,176	105,176	233,708	- 128,532	166,560
Supply Chain Management	3,559	22,569	22,569	42,708	- 20,139	46,975
Swimming Pools	3,572	50,806	50,806	42,865	7,941	107,660
Thusong Centre	-	678	678	-	678	-
Town Secretary	-	5,819	5,819	-	5,819	615
Traffic	286,614	1,133,668	1,133,668	3,439,370	- 2,305,702	2,601,227
Treasury*	13,925	96,575	96,575	167,105	- 70,530	126,871
Vehicle Licensing & Testing	38,152	80,530	80,530	457,819	- 377,289	261,777
Water*	179,459	1,064,948	1,064,948	2,153,508	- 1,088,560	1,777,320
Director: Finance	-	678	678	-	678	-
Director: Community Services	-	678	678	-	678	-
Director Corporate Services	-	678	678	-	678	-
Municipal Manager	-	678	678	-	678	-
Council Cost	-	678	678	-	678	-
	1,255,965	7,279,040	7,279,040	15,071,582	- 7,792,542	12,441,993

Standby	Actual July 2022	Adjusted Budget	Original Budget	Projected	Saving / (Shortfall)	Actual
				1		
Administration	0	14,829	14,829	0	14,829	29,457
Cemeteries	9,331	64,377	64,377	111,969	-47,592	124,805
Community Halls And Facilities	17,388	87,206	87,206	208,657	-121,451	168,658
Electricity*	43,439	315,874	315,874	521,265	-205,391	605,393
Environmental Protection	0	28,731	28,731	0	28,731	0
Fire Protection Services	72,883	909,695	909,695	874,596	35,099	800,483
Housing: Administration	0	16,731	16,731	0	16,731	16,418
Human Resources	0	0	0	0	0	0
IDP	0	0	0	0	0	0
Information Technology	0	57,371	57,371	0	57,371	74,502
Internal Audit	0	0	0	0	0	0
LED	0	0	0	0	0	0
Library Services	0	10,796	10,796	0	10,796	6,849
Marketing & Communications	0	0	0	0	0	0
Mechanical Workshop	12,898	102,119	102,119	154,773	-52,654	200,597
Parks	21,172	112,874	112,874	254,058	-141,184	218,421
Performance Management	0	0	0	0	0	0
Pine Forest*	8,120	68,968	68,968	97,436	-28,468	142,477
Project Management	0	0	0	0	0	0
Property & Legal Services	0	0	0	0	0	0
Public Toilets	0	0	0	0	0	0
Recreational Land	16,612	84,086	84,086	199,338	-115,252	173,144
Roads	55,784	322,371	322,371	669,406	-347,035	538,781
Sewerage	74,441	624,139	624,139	893,291	-269,152	700,163
Social & Welfare Services	0	0	0	0	0	0
Solid Waste*	9,249	83,268	83,268	110,986	-27,718	117,775
Stormwater Management	31,094	173,371	173,371	373,123	-199,752	301,865
Supply Chain Management	5,326	42,296	42,296	63,915	-21,619	83,214
Swimming Pools	2,591	4,574	4,574	31,087	-26,513	23,875
Thusong Centre	0	0	0	0	0	0
Town Secretary	0	0	0	0	0	0
Traffic	105,728	631,979	631,979	1,268,739	-636,760	1,064,470
Treasury*	10,139	58,152	58,152	121,669	-63,517	106,204
Vehicle Licensing & Testing	17,598	83,551	83,551	211,178	-127,627	176,855
Water Distribution	67,723	536,699	536,699	812,682	-275,983	627,387
Director: Finance	0	0	0	0	0	0
Director: Community Services	0	0	0	0	0	0
Director Corporate Services	0	0	0	0	0	0
Municipal Manager	0	0	0	0	0	0
Council Cost	0	0	0	0	0	0
	581,514	4,434,057	4,434,057	6,978,168	- 2,544,111	6,301,793
Total Overtime and Standby Cost	1,837,479	11,713,097	11,713,097	22,049,751	- 10,336,654	18,743,785



QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the monthly in year monitoring reports for the month of July 2022 has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY

Signature:  _____

Date:  _____

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/ Kindly address all correspondence to the Municipal Manager/ Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

*Witzenberg, the Eden of Africa, aspires that all residents shall live together in harmony and prosperity.
Witzenberg, die Eden van Afrika, streef daarna dat alle inwoners in harmonie en voorspoed saamleef.
Witzenberg, iEden yase Africa igquashalazele ekubeni bonke abahlali bakhawulezise ukuhlalisana ngolomwalo.*



**Monthly Budget Statement Report
Section 71 for August 2022**

**Financial data is in respect of the period
1 July 2022 to 30 June 2023**

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, spending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section. This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;*
- (b) actual borrowings;*
- (c) actual expenditure, per vote;*
- (d) actual capital expenditure, per vote;*
- (e) the amount of any allocations received;*
- (f) actual expenditure on those allocations, excluding expenditure on—*
 - (i) its share of the local government equitable share; and*
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and*
 - (g) when necessary, an explanation of—*
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;*
 - (ii) any material variances from the service delivery and budget implementation plan; and*
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.*

(2) The statement must include—

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and*
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).*

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

- (a) werklike inkomste per bron van inkomste;*
- (b) werklike lenings;*
- (c) die werklike uitgawes per stem;*
- (d) die werklike kapitaalbesteding, per stem;*
- (e) die bedrag van enige toekennings ontvang;*
- (f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op*
 - (i) sy deel van die plaaslike regering billike deel;*
 - (ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en*
 - (g) wanneer dit nodig is, 'n verduideliking van—*
 - (i) enige wesentliche afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;*
 - (ii) enige wesentliche afwykings van die dienslewering en begrotings implementeringsplan;*
 - (iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.*

(2) Die staat moet die volgende insluit-

- (a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en*
- (b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).*

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die

the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The unwillingness / inability of government departments to pay their municipal accounts was a big concern. However department are slowing starting to make payment. The debt is in excess of R9.28 million in comparison to the prior month figure of R12.69 million.

The monthly billing was also done as scheduled and during this process 20 291 accounts amounting to R51 million was printed and distributed to consumers. The prepaid electricity sales amounted to R6.4 million in comparison to a cost of R6.2 million for the same month during the prior financial year.

The indigent cost to the municipality for the month amounts to R 1.87 million in comparison to the prior month figure of R1.9 million

The accumulated debtor's collection target for the year is 94%, and the actual accumulated year to date debtor's collection is 66% in comparison to a rate of 71% for the same month in the previous year.

The municipality issued orders to the value of R 35.8 million of which R2.1 million was in terms of deviations.

The municipality currently has R 90 million in its primary bank account and R100 million in investments. The bank balance at the end of the previous month was R75 million with the same investment amount.

The calculated cost coverage ratio of the municipality as at the end of August 2022 is 3.42 months.

B RECOMMENDATION

It is recommended that council take cognisance of the quarterly budget assessment for the month of August 2022 .

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die onwilligheid / onvermoë van staats departemente om hulle munisipale rekeninge te betaal was 'n groot bekommernis. Departemente is stadig besig om hul betalings te maak. Die skuld beloop tans R9.28 miljoen in vergelyking met die vorige maand syfer van R12.69 miljoen.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 20 291 rekeninge ten bedrae van R51 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R6.4 miljoen en was R6.2 miljoen vir dieselfde maand gedurende die vorige finansiële jaar.

Die deernis subsidies vir die maand beloop R 1.87 miljoen in vergelyking met die vorige maand syfer van R1.9 miljoen.

Die opgehoopde debiteure verhaling se teiken vir die jaar is 94%, en die werklike jaar tot op datum invordering is 66% in vergelyking met 71% vir dieselfde maand in die vorige finansiële jaar.

Bestellings ter waarde van R 35.8 miljoen uitgereik, waarvan R2.1 miljoen ten opsigte van afwykings is.

Die munisipaliteit het R 90 miljoen in die primêre bankrekening met R 100 miljoen op belegging. Die bankbalans aan die einde van die vorige maand was R75 miljoen en daar R100 miljoen op belegging.

Die berekende koste dekking verhouding van die munisipaliteit soos aan die einde van Augustus 2022 is 3.42 maande.

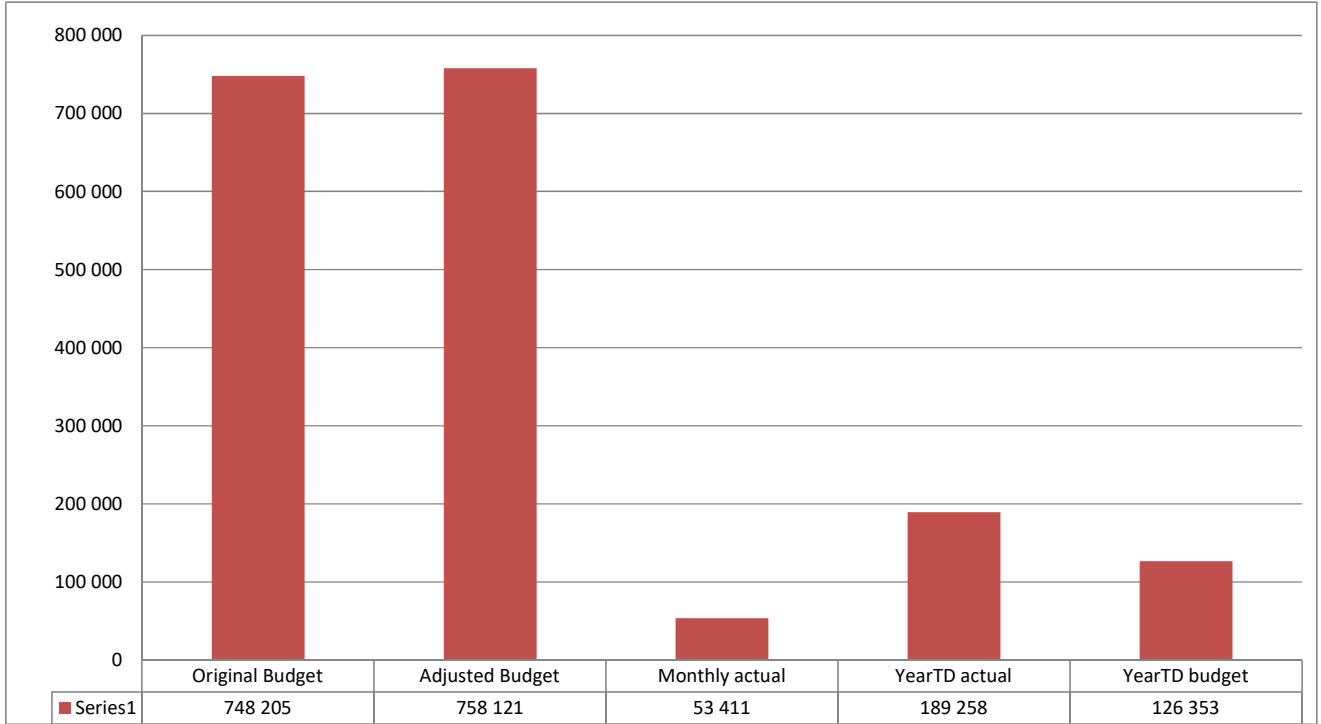
B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Augustus 2022 .

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiële inligting:

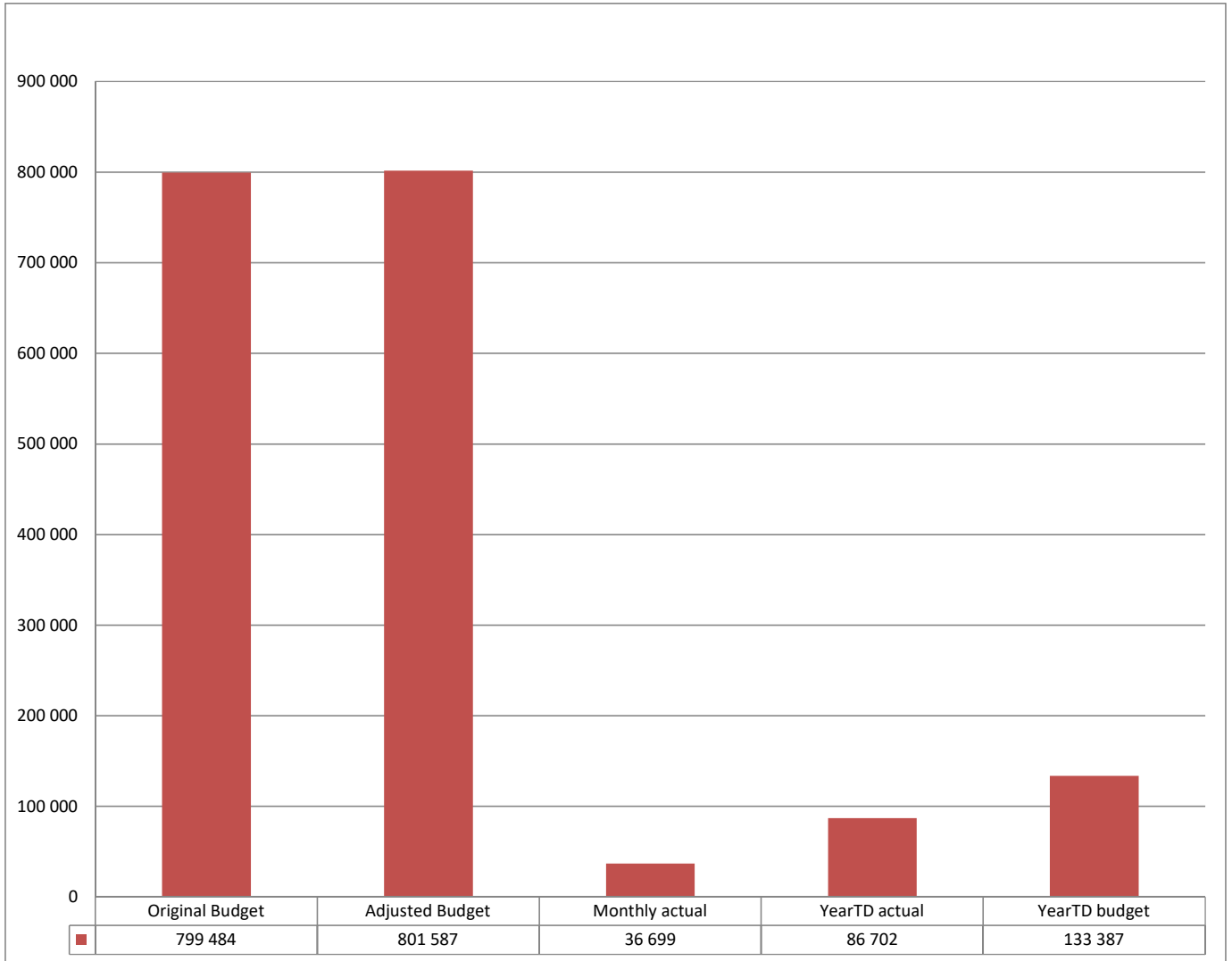
TOTAL OPERATIONAL REVENUE R'000



For the period 1 July 2022 to 31 August 2022, 24.96% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2022 tot 31 Augustus 2022, is 24.96% van die begrote operasionele inkomste gehêf.

TOTAL OPERATIONAL EXPENDITURE R'000



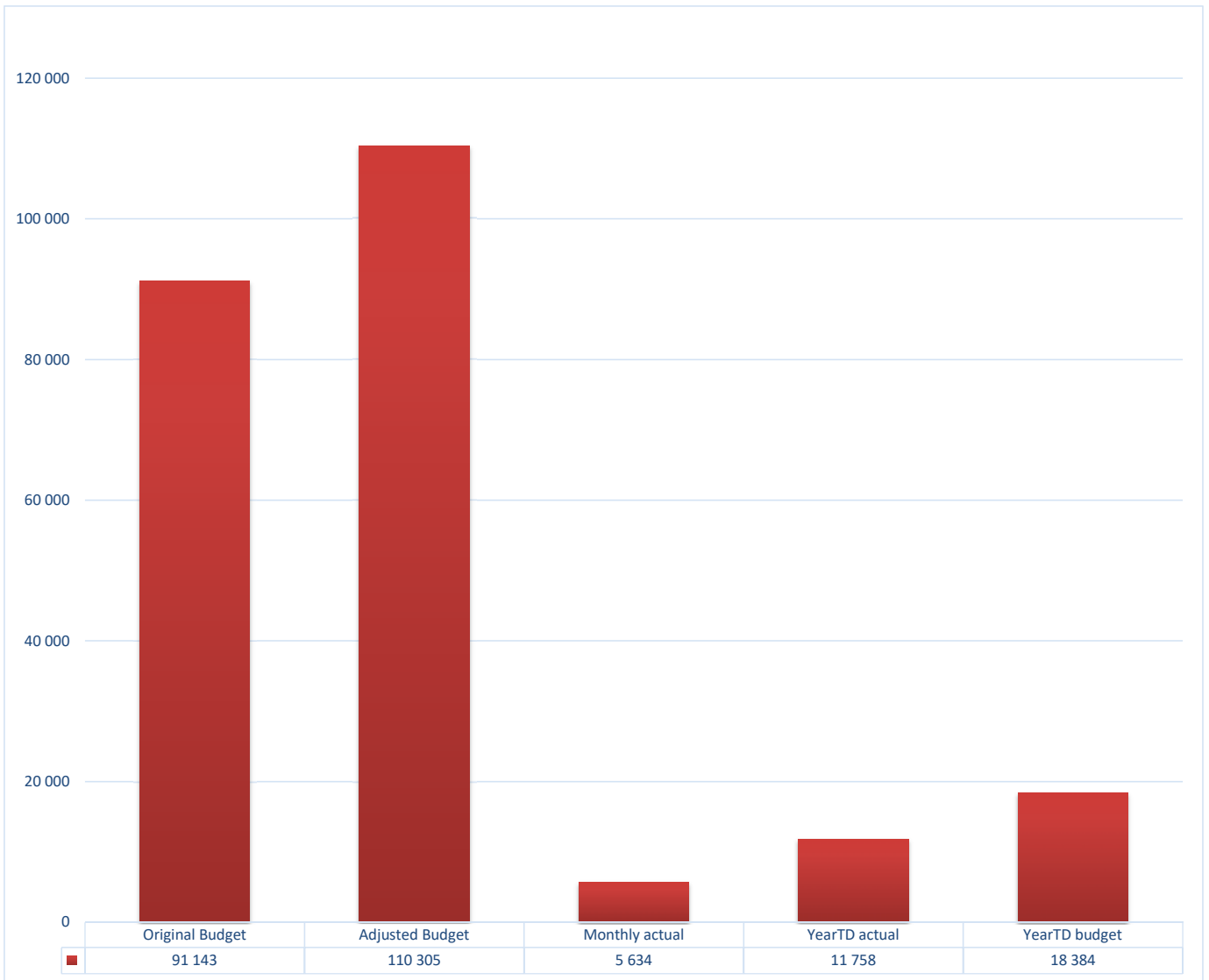
For the period 1 July 2022 to 31 August 2022, 10.82% of the budgeted operational expenditure was incurred.

Vir die periode 1 Julie 2022 tot 31 Augustus 2022, is 10.82% van die begrote operasionele uitgawes aangegaan.

Please refer to Supporting Table SC1 for explanations regarding expenditure variances.

Verwys asb na "Supporting Table SC1" vir stawende redes met betrekking tot spandering afwykings.

CAPITAL EXPENDITURE R'000



For the period 1 July 2022 to 31 August 2022, 10.66% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2022 tot 31 Augustus 2022, is 10.66% van die begrote kapitale uitgawes aangegaan.

Please refer to Supporting Table SC1 for explanations regarding expenditure variances.

Verwys asb na "Supporting Table SC1" vir stawende redes met betrekking tot spandering afwykings.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 August 2022.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M02 August

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	88 709	95 592	95 592	4 611	46 576	15 932	30 644	192%	95 592
Service charges	434 590	449 486	449 486	45 053	87 145	74 914	12 231	16%	449 486
Investment revenue	5 580	5 089	5 089	385	827	848	(21)	-2%	5 089
Transfers recognised - operational	124 169	152 300	158 948	64	47 554	26 491	21 062	80%	158 948
Other own revenue	62 003	45 738	49 005	3 298	7 156	8 168	(1 012)	-12%	49 005
transfers and contributions)	715 051	748 205	758 121	53 411	189 258	126 353	62 904	50%	758 121
Employee costs	202 247	247 136	245 984	19 317	38 679	40 997	(2 319)	-6%	245 984
Remuneration of Councillors	9 925	12 108	12 108	851	1 920	2 018	(98)	-5%	12 108
Depreciation & asset impairment	38 331	39 589	39 589	-	-	6 598	(6 598)	-100%	39 589
Finance charges	8 948	9 116	9 116	-	-	1 519	(1 519)	-100%	9 116
Materials and bulk purchases	300 157	330 565	331 178	2 748	34 474	54 996	(20 522)	-37%	331 178
Transfers and grants	2 624	13 143	13 128	88	372	2 188	(1 816)	-83%	13 128
Other expenditure	125 935	147 827	150 484	13 694	11 258	25 070	(13 812)	-55%	150 484
Total Expenditure	688 168	799 484	801 587	36 699	86 702	133 387	(46 685)	-35%	801 587
Surplus/(Deficit)	26 884	(51 279)	(43 466)	16 713	102 556	(7 033)	109 589	-1558%	(43 466)
Transfers recognised - capital	64 244	53 821	75 229	-	-	12 538	(12 538)	-100%	75 229
Contributions & Contributed assets	449	453	453	-	-	76	(76)	-100%	453
& contributions	91 577	2 995	32 216	16 713	102 556	5 580	96 975	1738%	32 216
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	91 577	2 995	32 216	16 713	102 556	5 580	96 975	1738%	32 216
Capital expenditure & funds sources									
Capital expenditure	75 223	91 143	110 305	5 634	11 758	18 384	(6 626)	-36%	110 305
Capital transfers recognised	64 196	60 036	73 589	5 576	11 700	12 265	(564)	-5%	73 589
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	1 478	10 000	10 000	-	-	1 667	(1 667)	-100%	10 000
Internally generated funds	9 398	22 107	27 717	58	58	4 619	(4 561)	-99%	27 907
Total sources of capital funds	75 072	92 143	111 305	5 634	11 758	18 551	(6 792)	-37%	111 495
Financial position									
Total current assets	272 366	242 916	248 636		84 844				248 636
Total non current assets	1 120 498	1 124 460	1 143 622		6 124				1 143 622
Total current liabilities	120 692	137 549	133 263		4 544				133 263
Total non current liabilities	234 105	260 296	260 296		581				260 296
Community wealth/Equity	1 038 066	969 530	998 699		85 843				998 699
Cash flows									
Net cash from (used) operating	102 443	74 035	94 625	15 866	54 707	15 771	38 937	247%	94 625
Net cash from (used) investing	(73 744)	(92 143)	(106 840)	(6 876)	(116 698)	(17 815)	(98 883)	555%	(106 893)
Net cash from (used) financing	876	18 732	18 732	16	46	8 732	(8 686)	-99%	46
end	144 880	153 364	159 256	-	82 926	159 427	(76 502)	-48%	151 334
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	83 495	5 621	5 831	4 918	5 616	4 783	29 235	230 624	370 124
Creditors Age Analysis									
Total Creditors	3 299	409	-	-	-	-	-	-	3 709

FINANCE MONTHLY REPORT AUGUST 2022 / FINANSIES MAANDELIKSE VERSLAG

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M02 August

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
<i>Governance and administration</i>	121 109	120 607	123 657	5 678	49 723	20 609	29 114	141%	123 657
Executive and council	8 088	260	260	3	5	43	(38)	-88%	260
Finance and administration	113 021	120 347	123 396	5 675	49 718	20 566	29 152	142%	123 396
Internal audit	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>	146 316	175 474	175 939	858	48 907	29 323	19 584	67%	175 939
Community and social services	121 745	135 103	135 304	53	47 541	22 551	24 991	111%	135 304
Sport and recreation	9 438	12 172	12 172	233	571	2 029	(1 457)	-72%	12 172
Public safety	14 298	16 035	16 299	555	762	2 717	(1 955)	-72%	16 299
Housing	835	12 165	12 165	17	32	2 027	(1 995)	-98%	12 165
<i>Economic and environmental services</i>	15 086	17 180	34 012	388	584	5 669	(5 085)	-90%	34 012
Planning and development	2 643	4 600	3 119	388	584	520	64	12%	3 119
Road transport	12 443	12 570	28 899	-	-	4 817	(4 817)	-100%	28 899
Environmental protection	0	10	1 993	-	-	332	(332)	-100%	1 993
<i>Trading services</i>	497 118	489 091	500 069	46 479	89 956	83 345	6 611	8%	500 069
Energy sources	335 619	335 873	341 027	31 955	65 590	56 838	8 752	15%	341 027
Water management	72 814	87 028	91 441	4 014	8 185	15 240	(7 055)	-46%	91 441
Waste water management	37 551	33 120	34 531	7 414	10 154	5 755	4 398	76%	34 531
Waste management	51 135	33 071	33 071	3 097	6 027	5 512	515	9%	33 071
Total Revenue - Functional	779 745	802 479	833 803	53 411	189 258	138 967	50 291	36%	833 803
Expenditure - Functional									
<i>Governance and administration</i>	106 009	154 226	154 208	9 863	17 201	25 701	(8 501)	-33%	154 208
Executive and council	23 437	31 784	31 766	1 917	3 934	5 294	(1 360)	-26%	31 766
Finance and administration	80 657	120 211	120 204	7 630	12 778	20 034	(7 256)	-36%	120 204
Internal audit	1 914	2 231	2 239	316	489	373	116	31%	2 239
<i>Community and public safety</i>	99 148	121 751	120 144	7 376	14 181	20 024	(5 843)	-29%	120 144
Community and social services	27 397	31 831	30 193	2 162	4 156	5 032	(877)	-17%	30 193
Sport and recreation	30 250	30 591	30 621	2 170	4 077	5 103	(1 027)	-20%	30 621
Public safety	36 554	42 158	42 158	2 659	5 202	7 026	(1 825)	-26%	42 158
Housing	4 947	17 172	17 172	385	747	2 862	(2 115)	-74%	17 172
<i>Economic and environmental services</i>	32 010	37 538	39 950	3 170	4 868	6 658	(1 791)	-27%	39 950
Planning and development	11 200	12 176	12 604	1 000	1 976	2 101	(124)	-6%	12 604
Road transport	20 001	23 714	23 714	2 099	2 762	3 952	(1 191)	-30%	23 714
Environmental protection	808	1 648	3 631	70	130	605	(476)	-79%	3 631
<i>Trading services</i>	450 068	485 015	486 333	16 291	50 228	80 844	(30 617)	-38%	486 333
Energy sources	316 476	353 660	355 184	3 885	36 356	59 197	(22 842)	-39%	355 184
Water management	39 383	40 655	40 598	5 500	5 300	6 766	(1 467)	-22%	40 598
Waste water management	37 782	39 546	39 546	3 344	4 205	6 591	(2 386)	-36%	39 546
Waste management	56 427	51 154	51 004	3 562	4 368	8 290	(3 922)	-47%	51 004
<i>Other</i>	933	953	953	-	225	159	66	42%	953
Total Expenditure - Functional	688 168	799 484	801 587	36 699	86 702	133 387	(46 685)	-35%	801 587
Surplus/ (Deficit) for the year	91 577	2 995	32 216	16 713	102 556	5 580	96 975		32 216

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M02 August

Description	2021/22	Budget Year 2022/23						YTD variance %	Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		
R thousands									
Revenue - Functional									
Municipal governance and administration	121 109	120 607	123 657	5 678	49 723	20 609	29 114	141%	123 657
Executive and council	8 088	260	260	3	5	43	(38)	-88%	260
<i>Mayor and Council</i>	8 088	-	-	3	5	-	5		-
<i>Municipal Manager, Town Secretary and Chief Execut</i>	-	260	260	-	-	43	(43)	-100%	260
Finance and administration	113 021	120 347	123 396	5 675	49 718	20 566	29 152	142%	123 396
<i>Administrative and Corporate Support</i>	1	10	10	-	-	2	(2)	-100%	10
<i>Finance</i>	112 606	119 453	122 502	5 674	49 712	20 417	29 295	143%	122 502
<i>Human Resources</i>	354	609	609	-	-	101	(101)	-100%	609
<i>Marketing, Customer Relations, Publicity and Media</i>	-	5	5	-	-	1	(1)	-100%	5
<i>Property Services</i>	-	-	-	-	-	-	-		-
<i>Supply Chain Management</i>	60	78	78	1	6	13	(7)	-56%	78
Community and public safety	146 316	175 474	175 939	858	48 907	29 323	19 584	67%	175 939
Community and social services	121 745	135 103	135 304	53	47 541	22 551	24 991	111%	135 304
<i>Aged Care</i>	110 799	124 036	124 237	26	47 478	20 706	26 772	129%	124 237
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	262	242	242	8	24	40	(16)	-39%	242
<i>Community Halls and Facilities</i>	186	283	283	14	29	47	(19)	-39%	283
<i>Libraries and Archives</i>	10 498	10 542	10 542	4	10	1 757	(1 747)	-99%	10 542
Sport and recreation	9 438	12 172	12 172	233	571	2 029	(1 457)	-72%	12 172
<i>Recreational Facilities</i>	6 547	4 869	4 869	218	534	812	(278)	-34%	4 869
<i>Sports Grounds and Stadiums</i>	2 891	7 302	7 302	15	38	1 217	(1 179)	-97%	7 302
R thousands									
Public safety	14 298	16 035	16 299	555	762	2 717	(1 955)	-72%	16 299
<i>Fire Fighting and Protection</i>	25	7	7	0	1	1	(1)	(0)	7
Housing	835	12 165	12 165	17	32	2 027	(1 995)	-98%	12 165
<i>Housing</i>	835	12 165	12 165	17	32	2 027	(1 995)	-98%	12 165
Economic and environmental services	15 086	17 180	34 012	388	584	5 669	(5 085)	-90%	34 012
Planning and development	2 643	4 600	3 119	388	584	520	64	12%	3 119
<i>Economic Development/Planning</i>	902	2 149	668	-	-	111	(111)	-100%	668
<i>Town Planning, Building Regulations and Enforcemen</i>	1 741	1 497	1 497	388	584	250	334	134%	1 497
<i>Project Management Unit</i>	-	954	954	-	-	159	(159)	-100%	954
Road transport	12 443	12 570	28 899	-	-	4 817	(4 817)	-100%	28 899
<i>Roads</i>	12 443	12 570	28 899	-	-	4 817	(4 817)	-100%	28 899
Environmental protection	0	10	1 993	-	-	332	(332)	-100%	1 993
<i>Biodiversity and Landscape</i>	0	10	1 993	-	-	332	(332)	-100%	1 993
Trading services	497 118	489 091	500 069	46 479	89 956	83 345	6 611	8%	500 069
Energy sources	335 619	335 873	341 027	31 955	65 590	56 838	8 752	15%	341 027
<i>Electricity</i>	334 054	335 873	341 027	31 955	65 590	56 838	8 752	15%	341 027
<i>Street Lighting and Signal Systems</i>	1 565	-	-	-	-	-	-		-
Water management	72 814	87 028	91 441	4 014	8 185	15 240	(7 055)	-46%	91 441
<i>Water Distribution</i>	72 814	70 521	74 933	4 014	8 185	12 489	(4 303)	-34%	74 933
Waste water management	37 551	33 120	34 531	7 414	10 154	5 755	4 398	76%	34 531
<i>Sewerage</i>	36 498	33 120	33 720	7 393	10 133	5 620	4 514	80%	33 720
<i>Storm Water Management</i>	889	-	-	-	-	-	-		-
Waste management	51 135	33 071	33 071	3 097	6 027	5 512	515	9%	33 071
<i>Solid Waste Removal</i>	34 897	33 071	33 071	3 097	6 027	5 512	515	9%	33 071
Other	116	126	126	9	88	21	67	316%	126
Licensing and Regulation	116	126	126	9	88	21	67	316%	126
Total Revenue - Functional	779 745	802 479	833 803	53 411	189 258	138 967	50 291	36%	833 803

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M02 August									
Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Expenditure - Functional									
Municipal governance and administration	106 009	154 226	154 208	9 863	17 201	25 701	(8 501)	-33%	154 208
Executive and council	23 437	31 784	31 766	1 917	3 934	5 294	(1 360)	-26%	31 766
<i>Mayor and Council</i>	14 185	20 035	20 035	1 135	2 391	3 339	(948)	-28%	20 035
<i>Municipal Manager, Town Secretary and Chief Execut</i>	9 252	11 749	11 731	782	1 543	1 955	(413)	-21%	11 731
Finance and administration	80 657	120 211	120 204	7 630	12 778	20 034	(7 256)	-36%	120 204
<i>Administrative and Corporate Support</i>	10 523	13 079	13 079	715	1 174	2 180	(1 006)	-46%	13 079
<i>Asset Management</i>	31	1 804	1 804	0	2	301	(299)	-99%	1 804
<i>Finance</i>	34 833	36 843	36 834	2 803	3 478	6 140	(2 663)	-43%	36 834
<i>Fleet Management</i>	3 614	3 146	3 146	319	602	524	78	15%	3 146
<i>Human Resources</i>	11 708	40 419	40 420	2 185	4 520	6 735	(2 216)	-33%	40 420
<i>Information Technology</i>	4 038	5 135	5 135	320	463	856	(393)	-46%	5 135
<i>Legal Services</i>	1 368	2 821	2 821	105	214	470	(256)	-55%	2 821
<i>Marketing, Customer Relations, Publicity and Media</i>	4 022	4 189	4 189	341	681	698	(18)	-3%	4 189
<i>Property Services</i>	3 057	1 687	1 687	77	152	281	(129)	-46%	1 687
<i>Risk Management</i>	7	382	382	-	-	64	(64)	-100%	382
<i>Supply Chain Management</i>	7 006	8 381	8 381	618	1 199	1 397	(197)	-14%	8 381
<i>Valuation Service</i>	451	2 325	2 325	146	292	387	(95)	-25%	2 325
Internal audit	1 914	2 231	2 239	316	489	373	116	31%	2 239
<i>Governance Function</i>	1 914	2 231	2 239	316	489	373	116	31%	2 239
Community and public safety	99 148	121 751	120 144	7 376	14 181	20 024	(4 390)	-22%	120 144
Community and social services	27 397	31 831	30 193	2 162	4 156	5 032	(877)	-17%	30 193
<i>Aged Care</i>	6 887	7 985	6 344	475	838	1 057	(219)	-21%	6 344
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	3 511	3 925	3 925	354	635	654	(19)	-3%	3 925
<i>Child Care Facilities</i>	36	167	167	1	1	28	(27)	-97%	167
<i>Community Halls and Facilities</i>	5 875	6 675	6 679	447	901	1 113	(212)	-19%	6 679
<i>Disaster Management</i>	118	69	69	1	6	12	(6)	-52%	69
<i>Education</i>	1	136	136	-	-	23	(23)	-100%	136
<i>Libraries and Archives</i>	10 969	12 874	12 874	885	1 775	2 146	(371)	-17%	12 874
Sport and recreation	30 250	30 591	30 621	2 170	4 077	5 103	(1 027)	-20%	30 621
<i>Community Parks (including Nurseries)</i>	8 412	8 646	8 646	725	1 367	1 441	(74)	-5%	8 646
<i>Recreational Facilities</i>	15 126	15 400	15 400	959	1 782	2 567	(784)	-31%	15 400
<i>Sports Grounds and Stadiums</i>	6 712	6 544	6 574	486	927	1 096	(169)	-15%	6 574
Public safety	36 554	42 158	42 158	2 659	5 202	7 026	(372)	-5%	42 158
<i>Fire Fighting and Protection</i>	9 108	10 820	10 820	740	1 432	1 803	(372)	-21%	10 820
Housing	4 947	17 172	17 172	385	747	2 862	(2 115)	-74%	17 172
<i>Housing</i>	4 917	16 888	16 888	382	738	2 815	(2 077)	-74%	16 888
<i>Informal Settlements</i>	30	284	284	3	9	47	(38)	-80%	284

FINANCE MONTHLY REPORT AUGUST 2022 / FINANSIES MAANDELIKSE VERSLAG

Description	2021/22	Budget Year 2022/23						YTD variance	YTD variance %	YearTD budget
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget				
R thousands										
Economic and environmental services	32 010	37 538	39 950	3 170	4 868	6 658	(1 791)	-27%	39 950	
Planning and development	11 200	12 176	12 604	1 000	1 976	2 101	(124)	-6%	12 604	
<i>Corporate Wide Strategic Planning (IDPs, LEDs)</i>	2 177	2 329	2 329	175	339	388	(49)	-13%	2 329	
<i>Economic Development/Planning</i>	1 669	1 778	2 205	125	318	368	(49)	-13%	2 205	
<i>Town Planning, Building Regulations and Enforcement</i>	4 880	5 072	5 072	481	882	845	37	4%	5 072	
<i>Project Management Unit</i>	2 473	2 998	2 998	219	437	500	(63)	-13%	2 998	
Road transport	20 001	23 714	23 714	2 099	2 762	3 952	(1 191)	-30%	23 714	
<i>Roads</i>	20 001	23 714	23 714	2 099	2 762	3 952	(1 191)	-30%	23 714	
Environmental protection	808	1 648	3 631	70	130	605	(476)	-79%	3 631	
<i>Biodiversity and Landscape</i>	808	1 648	3 631	70	130	605	(476)	-79%	3 631	
Trading services	450 068	485 015	486 333	16 291	50 228	80 844	(30 617)	-38%	486 333	
Energy sources	316 476	353 660	355 184	3 885	36 356	59 197	(22 842)	-39%	355 184	
<i>Electricity</i>	313 740	347 622	349 146	3 637	36 014	58 191	(22 177)	-38%	349 146	
<i>Street Lighting and Signal Systems</i>	2 737	6 038	6 038	248	342	1 006	(665)	-66%	6 038	
Water management	39 383	40 655	40 598	5 500	5 300	6 766	(1 467)	-22%	40 598	
<i>Water Treatment</i>	201	1 406	1 406	14	34	234	(200)	-85%	1 406	
<i>Water Distribution</i>	36 316	34 239	34 182	3 892	3 634	5 697	(2 063)	-36%	34 182	
<i>Water Storage</i>	2 866	5 010	5 010	1 594	1 632	835	797	95%	5 010	
Waste water management	37 782	39 546	39 546	3 344	4 205	6 591	(2 386)	-36%	39 546	
<i>Public Toilets</i>	1 712	1 995	1 995	144	285	332	(47)	-14%	1 995	
<i>Sewerage</i>	28 232	28 633	28 633	2 618	2 764	4 772	(2 008)	-42%	28 633	
<i>Storm Water Management</i>	7 838	7 358	7 358	582	1 156	1 226	(71)	-6%	7 358	
<i>Waste Water Treatment</i>	0	1 561	1 561	-	0	260	(260)	-100%	1 561	
Waste management	56 427	51 154	51 004	3 562	4 368	8 290	(3 922)	-47%	51 004	
<i>Solid Waste Disposal (Landfill Sites)</i>	21 147	15 368	15 367	37	73	2 561	(2 488)	-97%	15 367	
<i>Solid Waste Removal</i>	35 105	35 220	35 071	3 516	4 270	5 634	(1 365)	-24%	35 071	
<i>Street Cleaning</i>	174	566	566	9	25	94	(70)	-74%	566	
<i>Other</i>	933	953	953	-	225	159	66	42%	953	
Licensing and Regulation	33	53	53	-	-	9	(9)	-100%	53	
Tourism	900	900	900	-	225	150	75	50%	900	
Total Expenditure - Functional	688 168	799 484	801 587	36 699	86 702	133 387	(45 232)	-34%	801 587	
Surplus/ (Deficit) for the year	91 577	2 995	32 216	16 713	102 556	5 580	96 975	1738%	32 216	

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M02 August

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Financial Services	110 999	116 830	119 879	6 076	50 042	19 980	30 062	150,5%	119 879
Vote 2 - Community Services	133 319	161 869	162 573	329	48 267	27 095	21 171	78,1%	162 573
Vote 3 - Corporate Services	22 716	16 652	16 916	557	767	2 819	(2 053)	-72,8%	16 916
Vote 4 - Technical Services	512 084	505 741	533 049	46 423	90 110	88 841	1 268	1,4%	533 049
Vote 5 - Municipal Manager	611	1 386	1 386	39	90	231	(141)	-61,0%	1 386
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	779 729	802 479	833 803	53 424	189 275	138 967	50 308	36,2%	833 803
Expenditure by Vote									
Vote 1 - Financial Services	34 002	51 044	51 035	2 865	3 562	8 507	(4 945)	-58,1%	51 035
Vote 2 - Community Services	74 834	96 548	97 361	5 716	10 985	16 227	(5 242)	-32,3%	97 361
Vote 3 - Corporate Services	77 222	118 517	118 509	6 815	13 618	19 750	(6 132)	-31,0%	118 509
Vote 4 - Technical Services	480 488	519 140	520 469	19 350	54 788	86 534	(31 746)	-36,7%	520 469
Vote 5 - Municipal Manager	11 383	14 235	14 213	1 093	2 025	2 369	(344)	-14,5%	14 213
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	677 929	799 484	801 587	35 839	84 978	133 387	(48 409)	-36,3%	801 587
Surplus/ (Deficit) for the year	101 799	2 995	32 216	17 585	104 297	5 580	98 717	1769,0%	32 216

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M02 August

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue By Source									
Property rates	88 709	95 592	95 592	4 611	46 576	15 932	30 644	192%	95 592
Service charges - electricity revenue	326 702	337 388	337 388	31 961	65 605	56 231	9 374	17%	337 388
Service charges - water revenue	46 201	49 810	49 810	3 369	6 893	8 302	(1 409)	-17%	49 810
Service charges - sanitation revenue	32 037	32 053	32 053	7 061	9 452	5 342	4 110	77%	32 053
Service charges - refuse revenue	29 651	30 236	30 236	2 661	5 195	5 039	156	3%	30 236
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	4 604	3 416	3 416	259	627	569	58	10%	3 416
Interest earned - external investments	5 580	5 089	5 089	385	827	848	(21)	-2%	5 089
Interest earned - outstanding debtors	17 251	9 111	9 111	1 179	2 905	1 518	1 387	91%	9 111
Dividends received	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	9 670	11 137	11 137	3	9	1 856	(1 847)	-100%	11 137
Licences and permits	1 198	2 216	2 216	99	229	369	(141)	-38%	2 216
Agency services	4 415	4 249	4 249	461	616	708	(92)	-13%	4 249
Transfers recognised - operational	124 169	152 300	158 948	64	47 554	26 491	21 062	80%	158 948
Other revenue	16 804	15 609	18 877	1 297	2 770	3 146	(376)	-12%	18 877
Gains on disposal of PPE	8 062	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)	715 051	748 205	758 121	53 411	189 258	126 353	62 904	50%	758 121
Expenditure By Type									
Employee related costs	202 247	247 136	245 984	19 317	38 679	40 997	(2 319)	-6%	245 984
Remuneration of councillors	9 925	12 108	12 108	851	1 920	2 018	(98)	-5%	12 108
Debt impairment	50 764	46 031	46 031	6 358	2 466	7 672	(5 205)	-68%	46 031
Depreciation & asset impairment	38 331	39 589	39 589	-	-	6 598	(6 598)	-100%	39 589
Finance charges	8 948	9 116	9 116	-	-	1 519	(1 519)	-100%	9 116
Bulk purchases	285 708	314 411	314 411	1 576	32 832	52 402	(19 569)	-37%	314 411
Other materials	14 449	16 154	16 767	1 172	1 642	2 594	(952)	-37%	16 767
Contracted services	33 782	52 776	55 309	2 754	3 060	9 207	(6 148)	-67%	55 309
Transfers and grants	2 624	13 143	13 128	88	372	2 188	(1 816)	-83%	13 128
Other expenditure	40 507	49 019	49 144	4 581	5 732	8 191	(2 459)	-30%	49 144
Loss on disposal of PPE	882	0	0	-	-	0	(0)	-100%	0
Total Expenditure	688 168	799 484	801 587	36 699	86 702	133 387	(46 685)	-35%	801 587
Surplus/(Deficit)	26 884	(51 279)	(43 466)	16 713	102 556	(7 033)	109 589	(0)	(43 466)
Transfers recognised - capital	64 244	53 821	75 229	-	-	12 538	(12 538)	(0)	75 229
Contributions recognised - capital	449	453	453	-	-	76	(76)	(0)	453
Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	91 577	2 995	32 216	16 713	102 556	5 580			32 216
Share of surplus/ (deficit) of associate	91 577	2 995	32 216	16 713	102 556	5 580			32 216
Surplus/ (Deficit) for the year	91 577	2 995	32 216	16 713	102 556	5 580			32 216

The revenue and expenditure figures excludes internal charges

Other expenditure includes operational costs such as:

Advertising, Publicity and Marketing

External Audit Fees

Communication

External Computer Service

Insurance Underwriting

Travel and Subsistence

Printing, Publications and Books

Uniform and Protective Clothing

Wet Fuel

Hire Charges

FINANCE MONTHLY REPORT AUGUST 2022 / FINANSIES MAANDELIKSE VERSLAG

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M02 August

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Multi-Year expenditure appropriation</u>									
Vote 1 - Financial Services	1	-	-	-	-	-	-	-	-
Vote 2 - Community Services	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services	-	-	-	-	-	-	-	-	-
Vote 4 - Technical Services	53 353	55 390	69 298	3 069	8 411	11 550	(3 138)	-27%	69 298
Vote 5 - Municipal Manager	-	-	-	-	-	-	-	-	-
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	53 354	55 390	69 298	3 069	8 411	11 550	(3 138)	-27%	69 298
<u>Single Year expenditure appropriation</u>									
Vote 1 - Financial Services	2 415	180	180	22	22	30	(8)	-27%	180
Vote 2 - Community Services	4 487	9 126	9 126	12	12	1 521	(1 509)	-99%	9 126
Vote 3 - Corporate Services	685	650	880	24	24	147	(122)	-84%	880
Vote 4 - Technical Services	14 282	25 797	30 822	2 507	3 289	5 137	(1 848)	-36%	30 822
Vote 5 - Municipal Manager	-	-	-	-	-	-	-	-	-
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	21 869	35 753	41 008	2 565	3 347	6 835	(3 487)	-51%	41 008
Total Capital Expenditure	75 223	91 143	110 305	5 634	11 758	18 384	(6 626)	-36%	110 305

FINANCE MONTHLY REPORT AUGUST 2022 / FINANSIES MAANDELIKSE VERSLAG

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M02 August

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Standard Classification									
<i>Governance and administration</i>	4 161	2 180	2 661	46	46	443	(397)	-90%	2 661
Executive and council	-	340	340	24	24	57	(32)	-57%	340
Finance and administration	4 161	1 840	2 321	22	22	387	(365)	-94%	2 321
<i>Community and public safety</i>	3 991	9 976	10 206	12	12	1 701	(1 689)	-99%	10 206
Community and social services	667	1 222	1 222	-	-	204	(204)	-100%	1 222
Sport and recreation	3 084	8 754	8 754	12	12	1 459	(1 447)	-99%	8 754
Public safety	240	-	230	-	-	38	(38)	-100%	230
Housing	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>	13 136	24 927	33 901	3 990	6 180	5 650	530	9%	33 901
Planning and development	736	-	-	-	-	-	-	-	-
Road transport	12 401	24 927	33 901	3 990	6 180	5 650	530	9%	33 901
Environmental protection	-	-	-	-	-	-	-	-	-
<i>Trading services</i>	53 934	55 060	64 538	1 586	5 520	10 756	(5 236)	-49%	64 538
Energy sources	9 573	4 000	7 622	-	-	1 270	(1 270)	-100%	7 622
Water management	20 159	23 954	28 366	1 586	5 520	4 728	792	17%	28 366
Waste water management	2 448	16 653	18 097	-	-	3 016	(3 016)	-100%	18 097
Waste management	21 754	10 453	10 453	-	-	1 742	(1 742)	-100%	10 453
Total Capital Expenditure - Standard Classification	75 223	92 143	111 305	5 634	11 758	18 551	(6 792)	-37%	111 305
Funded by:									
National Government	47 360	51 371	54 993	4 094	8 809	9 166	(356)	-4%	54 993
Provincial Government	16 432	7 712	17 207	1 483	2 891	2 868	23	1%	17 207
District Municipality	404	500	935	-	-	156	(156)	-100%	935
Transfers recognised - capital	64 196	60 036	73 589	5 576	11 700	12 265	(564)	-5%	73 589
Borrowing	1 478	10 000	10 000	-	-	1 667	(1 667)	-100%	10 000
Internally generated funds	9 398	22 107	27 717	58	58	4 619	(4 561)	-99%	27 907
Total Capital Funding	75 072	92 143	111 305	5 634	11 758	18 551	(6 792)	-37%	111 495

FINANCE MONTHLY REPORT AUGUST 2022 / FINANSIES MAANDELIKSE VERSLAG AUGUSTUS
2022

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M02 August

Description	2021/22	Budget Year 2022/23			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash and cash equivalents	144,880	143,632	149,472	82,926	149,472
Call investment deposits	–	–	–	100,000	–
Consumer debtors	99,615	63,769	63,769	144,366	63,769
Other debtors	18,277	26,034	26,034	25,257	26,034
Current portion of long-term receivables	–	–	–	–	–
Inventory	9,594	9,481	9,362	9,968	9,362
Total current assets	272,366	242,916	248,636	362,518	248,636
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	9	9	–	9
Investment property	42,842	41,946	41,946	42,842	41,946
Investments in Associate	–	–	–	–	–
Property, plant and equipment	1,074,992	1,081,628	1,100,790	1,086,751	1,100,790
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	2,113	326	326	2,113	326
Other non-current assets	550	550	550	550	550
Total non current assets	1,120,498	1,124,460	1,143,622	1,132,256	1,143,622
TOTAL ASSETS	1,392,863	1,367,376	1,392,258	1,494,774	1,392,258
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1,897	611	611	1,897	611
Consumer deposits	11,549	8,732	8,732	11,667	8,732
Trade and other payables	61,945	99,286	95,000	56,840	95,000
Provisions	45,302	28,921	28,921	48,491	28,921
Total current liabilities	120,692	137,549	133,263	118,895	133,263
Non current liabilities					
Borrowing	527	12,220	12,220	527	12,220
Provisions	233,577	248,076	248,076	234,739	248,076
Total non current liabilities	234,105	260,296	260,296	235,266	260,296
TOTAL LIABILITIES	354,797	397,846	393,559	354,161	393,559
NET ASSETS	1,038,066	969,530	998,699	1,140,612	998,699
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	1,025,526	959,088	988,257	1,128,073	988,257
Reserves	12,540	10,442	10,442	12,540	10,442
TOTAL COMMUNITY WEALTH/EQUITY	1,038,066	969,530	998,699	1,140,612	998,699

The cash flows for the year to date are indicated in the following table:

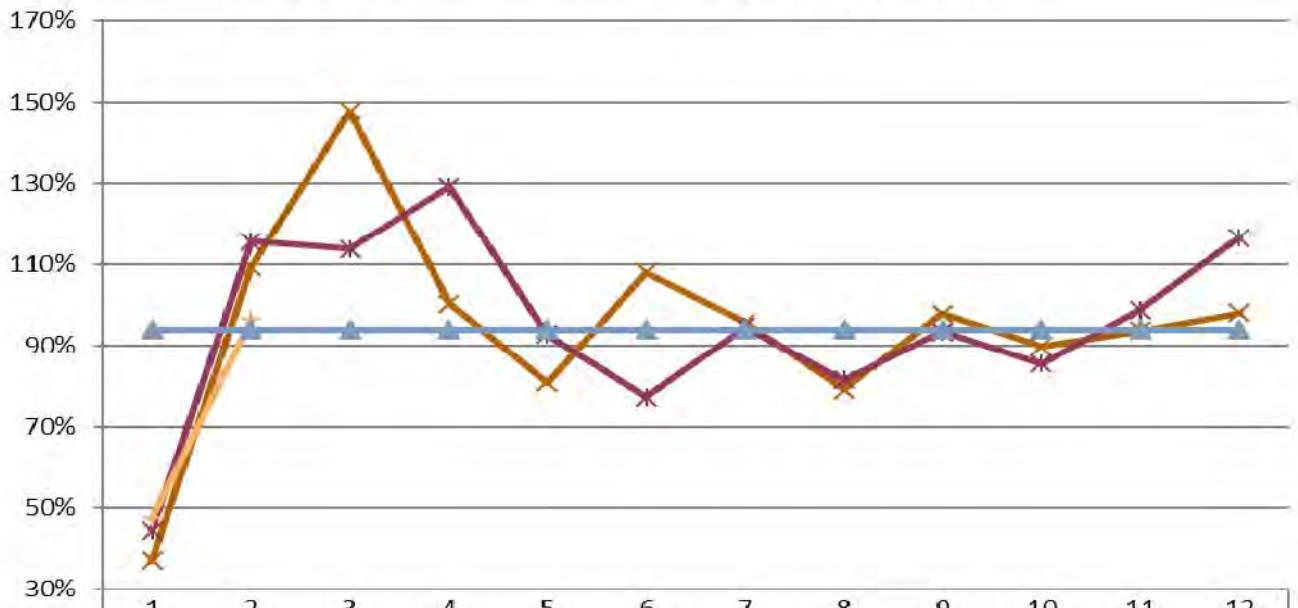
WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M02 August

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	92 226	94 278	94 278	12 064	17 933	15 713	2 220	14%	94 278
Service charges	376 491	469 912	469 912	47 484	86 526	78 319	8 208	10%	469 912
Other revenue	32 500	14 898	14 898	2 228	3 212	2 483	729	29%	14 898
Government - operating	102 407	149 721	151 705	5 543	53 828	25 284	28 544	113%	151 705
Government - capital	66 276	62 680	81 286	7 690	14 140	13 548	592	4%	81 286
Interest	22 831	14 200	14 200	385	827	2 367	(1 539)	-65%	14 200
Dividends									
Payments									
Suppliers and employees	(590 067)	(731 653)	(731 653)	(59 439)	(121 388)	(121 942)	(555)	0%	(731 653)
Finance charges	(222)	-	-	-	-	-	-	-	-
Transfers and Grants	-	-	-	(88)	(372)	-	372		-
NET CASH FROM/(USED) OPERATING ACTIVITIES	102 443	74 035	94 625	15 866	54 707	15 771	38 571	245%	94 625
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	-	-	4 412	-	-	735	(735)	-100%	4 412
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	-	-	-	-	(100 000)	-	(100 000)		-
Payments									
Capital assets	(73 744)	(92 143)	(111 253)	(6 876)	(16 698)	(18 551)	(1 853)	10%	(111 305)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(73 744)	(92 143)	(106 840)	(6 876)	(116 698)	(17 815)	98 883	-555%	(106 893)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	10 000	10 000	-	-	-	-	-	10 000
Increase (decrease) in consumer deposits	2 246	8 732	8 732	16	46	8 732	(8 686)	-99%	8 732
Payments									
Repayment of borrowing	(1 370)	-	-	-	-	-	-	-	-
NET CASH FROM/(USED) FINANCING ACTIVITIES	876	18 732	18 732	16	46	8 732	8 686	99%	46
NET INCREASE/ (DECREASE) IN CASH HELD	29 574	624	6 516	9 006	(61 944)	6 687			6 463
Cash/cash equivalents at beginning:	115 305	152 740	152 740		144 870	152 740			144 870
Cash/cash equivalents at month/year end:	144 880	153 364	159 256		82 926	159 427			151 334

WC022 Witzenberg - Supporting Table SC1 Material variance explanations - M02 August

Ref	Description	Variance	Reasons for material deviations
1	<u>Revenue By Source</u>		
	Property rates	30 644	Annual Property Rates billed during July.
	Service charges - electricity revenue	9 374	Higher winter tariffs and increased electricity usage during winter months.
	Service charges - water revenue	(1 409)	Variance due to seasonal fluctuations experienced.
	Service charges - sanitation revenue	4 110	Industrial Effluent charges raised in relation to last quarter of 2021-2022.
	Service charges - refuse revenue	156	Immaterial Variance.
	Service charges - other	-	
	Rental of facilities and equipment	58	Immaterial Variance.
	Interest earned - external investments	(21)	Immaterial Variance.
	Interest earned - outstanding debtors	1 387	Conservative approach to budgeting followed.
	Dividends received	-	
	Fines, penalties and forfeits	(1 847)	No service provider appointed.
	Licences and permits	(141)	Immaterial Variance.
	Agency services	(92)	Immaterial Variance.
	Transfers and subsidies	21 062	First tranche of equitable share received during July.
	Other revenue	(376)	Immaterial Variance.
	Gains on disposal of PPE	-	
2	<u>Expenditure By Type</u>		
	Employee related costs	767	Immaterial Variance.
	Post Employment Provisions	(3 086)	Adjustment to post employment provisions done on Annual Basis.
	Remuneration of councillors	(98)	Immaterial Variance.
	Debt impairment	(5 205)	Adjustment to debt impairment provision based on provision included in draft Annual Financial Statements and debtors aging as at end of August..
	Depreciation & asset impairment	(6 598)	No depreciation runs done to date.
	Finance charges	(1 519)	Immaterial Variance.
	Bulk purchases - electricity	(19 569)	Payment of Bulk Purchases for July only, 1 month outstanding.
	Inventory consumed	(952)	Immaterial Variance.
	Contracted services	(6 148)	Expenditure expected to increase as projects are rolled out during financial year and service provider for security services is appointed.
	Transfers and subsidies	(1 816)	Immaterial Variance.
	Other expenditure	(2 459)	Immaterial Variance.
	Losses	(0)	
3	<u>Capital Expenditure</u>		
	Total Capital Expenditure	(6 792)	Expenditure expected to increase as capital projects are rolled out during financial year
		-	
4	<u>Financial Position</u>		
5	<u>Cash Flow</u>		
	Receipts		
	Property rates	2 220	Annual Property Rates billed during July.
	Service charges	8 208	Higher winter tariffs and increased electricity usage during winter months.
	Other revenue	729	Immaterial Variance.
	Government - operating	28 544	First tranche of equitable share received during July.
	Government - capital	592	Immaterial Variance.
	Interest	(1 539)	Immaterial Variance.
	Dividends	-	
	Payments		
	Suppliers and employees	(555)	Immaterial Variance.
	Finance charges	-	Immaterial Variance.
	Transfers and Grants	372	Immaterial Variance.
6	<u>Measureable performance</u>		
7	<u>Municipal Entities</u>		

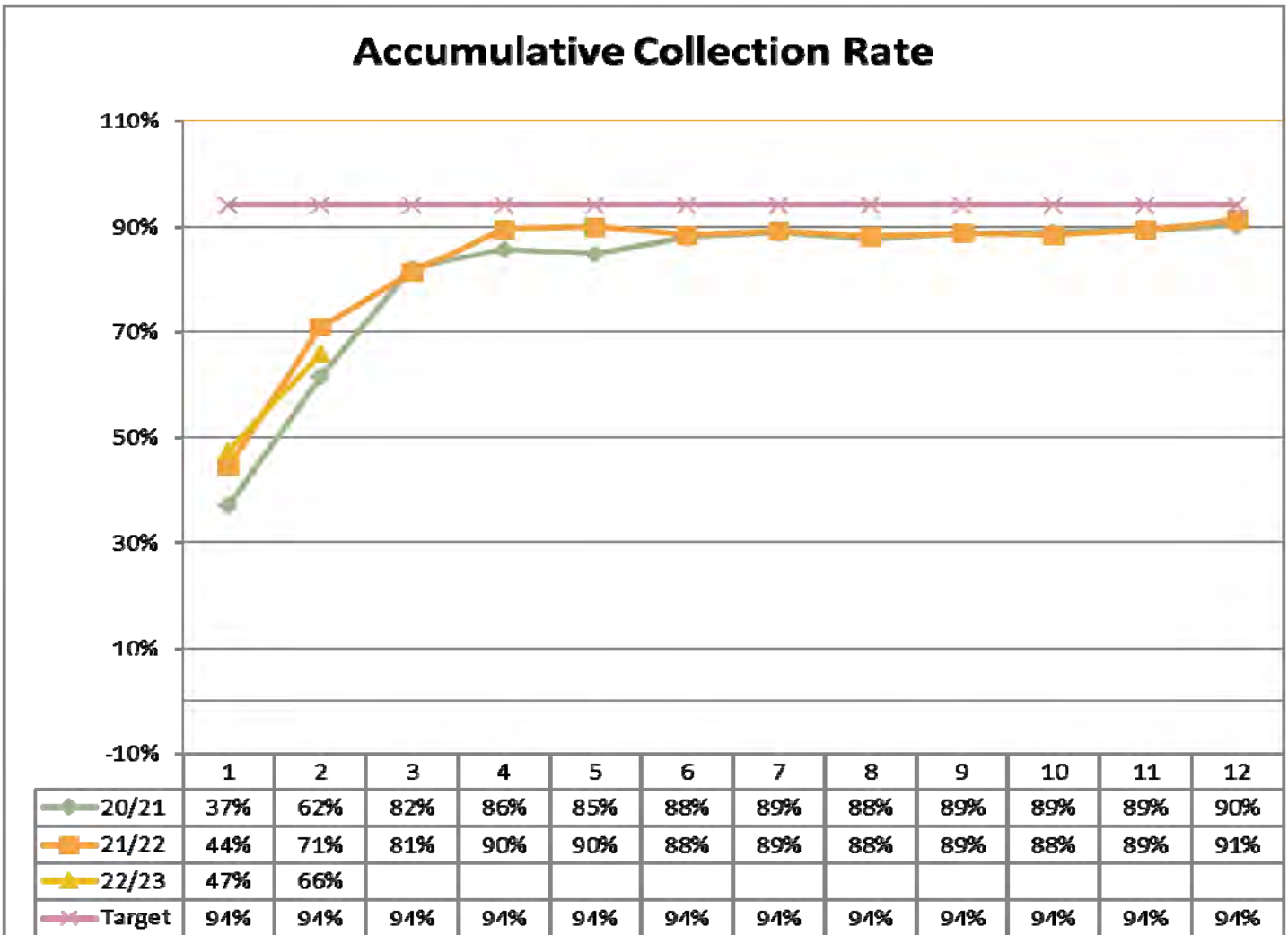
Debtor Collection Rate per Month



	1	2	3	4	5	6	7	8	9	10	11	12
20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%	90%	94%	98%
21/22	44%	116%	114%	129%	93%	77%	95%	81%	94%	86%	99%	117%
21/22	47%	97%										
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for August 2022 amounts to 97% in comparison to the previous year 116%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Augustus 2022 97% beloop in vergelyking met die vorige jaar 116%.



The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 66%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 66% beloop.

The payment culture of consumers are still the same which has a negative impact on collections.

Die betalingskultuur onder verbruikers is onveranderd wat die invorderings negatief beïnvloed.

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M02 August

Description	NT Code	Budget Year 2022/23									
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
R thousands											
Debtors Age Analysis By Income Source											
Water	1200	10 900	1 777	2 081	1 618	1 613	1 607	9 187	73 245	102 030	87 272
Electricity	1300	23 400	699	612	435	1 064	459	1 399	3 221	31 290	6 578
Property Rates	1400	29 315	566	439	445	527	417	5 153	18 402	55 263	24 944
Waste Water Management	1500	13 795	1 075	1 032	995	1 042	935	5 175	38 167	62 216	46 314
Waste Management	1600	9 222	1 331	1 264	1 191	1 128	1 084	5 918	39 887	61 025	49 208
Property Rental Debtors	1700	199	13	13	13	13	12	73	1 234	1 570	1 345
Interest on Arrear Accounts	1810	1 308	115	149	173	197	216	1 914	55 284	59 356	57 784
Recoverable expenditure	1820	-	-	-	-	-	-	-	-	-	-
Other	1900	(4 644)	44	241	47	33	53	416	1 183	(2 626)	1 732
Total By Income Source	2000	83 495	5 621	5 831	4 918	5 616	4 783	29 235	230 624	370 124	275 176
2019/20 - totals only										-	-
Debtors Age Analysis By Customer Group											
Organs of State	2200	4 140	404	327	293	339	230	1 401	2 143	9 276	4 405
Commercial	2300	39 636	544	563	435	1 079	466	3 312	12 387	58 421	17 678
Households	2400	37 747	4 511	4 760	4 021	4 037	3 903	23 404	208 420	290 803	243 785
Other	2500	1 971	163	181	169	162	185	1 118	7 674	11 624	9 308
Total By Customer Group	2600	83 495	5 621	5 831	4 918	5 616	4 783	29 235	230 624	370 124	275 176

Negative figure as indicated for "Other Debtors" relates to cash received, but not yet allocated.

FINANCE MONTHLY REPORT AUGUST 2022 / FINANSIES MAANDELIKSE VERSLAG

WC022 Witzberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M02 August

Description R thousands	NT Code	Budget Year 2022/23								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	3 299	409	-	-	-	-	-	-	3 709
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	3 299	409	-	-	-	-	-	-	3 709

Notes

Material increases in value of creditors' categories compared to previous month to be explained

0

Reasons for balances outstanding for more than 30 days:

-Amounts did not appear on statement

-Account is in dispute

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M02 August

Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
R thousands								
<u>Municipality</u>								
Nedbank Ltd	-	Fixed deposit - 7 months		7,41%		-	-	30 000
ABSA Bank Ltd	-	Fixed deposit - 3 months		5,98%		-	-	20 000
Standard Bank of SA Ltd	-	Fixed deposit - 6 months		6,98%		-	-	25 000
Investec Bank Ltd	-					-	-	-
First National Bank	-	Fixed deposit - 4 months		6,39%		-	-	25 000
TOTAL INVESTMENTS AND INTEREST				0		-	-	100 000

Operating and Capital transfers recognised as revenue are indicated in the following table:
Transfers are recognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M02 August

Description	Budget Year 2022/23							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
RECEIPTS:								
Operating Transfers and Grants								
National Government:								
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]	3 787	3 787	2 110	2 110	631	-		3 787
Local Government Financial Management Grant [Schedule 5B]	2 237	2 237	560	560	373	187	50,2%	2 237
	1 550	1 550	1 550	1 550	258	1 292	500,0%	1 550
Provincial Government:	24 266	24 266	3 506	3 506	4 044	(538)	-13,3%	24 266
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-		-
Specify (Add grant description)	10 517	10 517	3 506	3 506	1 753	1 753	100,0%	10 517
Specify (Add grant description)	131	131	-	-	22	(22)	-100,0%	131
Specify (Add grant description)	256	2 018	-	-	336	(336)	-100,0%	2 018
Specify (Add grant description)	13 362	11 600	-	-	1 933	(1 933)	-100,0%	11 600
District Municipality:	-	-	-	-	-	-		11 600
All Grants	-	-	-	-	-	-		-
Other grant providers:	-	-	-	835	-	835		1 984
Departmental Agencies and Accounts	-	-	-	-	-	-		-
Foreign Government and International Organisations	-	-	-	835	-	835		-
Households	-	-	-	-	-	-		-
Non-profit Institutions	-	-	-	-	-	-		-
Private Enterprises	1 984	1 984	-	-	331	(331)	-100,0%	1 984
Public Corporations	-	-	-	-	-	-		-
Higher Educational Institutions	-	-	-	-	-	-		-
Parent Municipality / Entity	-	-	-	-	-	-		-
Total Operating Transfers and Grants	28 053	28 053	5 616	6 451	4 676	1 776	38,0%	41 637
Capital Transfers and Grants								
National Government:								
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	60 031	60 031	7 690	14 140	10 005	4 135	138,6%	60 031
Municipal Infrastructure Grant [Schedule 5B]	-	-	-	3 339	-	(843)	-20,2%	25 091
Regional Bulk Infrastructure Grant (Schedule 5B)	25 091	25 091	7 690	7 690	3 207	4 484	139,8%	19 239
Water Services Infrastructure Grant [Schedule 5B]	19 239	15 701	-	3 111	2 617	494	18,9%	15 701
Provincial Government:	2 649	18 979	-	-	3 163	(3 163)	-100,0%	18 979
Specify (Add grant description)	500	500	-	-	83	(83)	-100,0%	500
Specify (Add grant description)	1 029	1 029	-	-	172	(172)	-100,0%	1 029
Specify (Add grant description)	1 120	17 450	-	-	2 908	(2 908)	-100,0%	17 450
District Municipality:	-	-	-	-	-	-		30 037
All Grants	-	-	-	-	-	-		-
Other grant providers:	-	-	-	-	-	-		-
Total Capital Transfers and Grants	62 680	79 010	7 690	14 140	13 168	972	7,4%	109 046
TOTAL RECEIPTS OF TRANSFERS & GRANTS	90 733	107 063	13 306	20 591	17 844	2 747	15,4%	150 683
<i>According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.</i>								

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M02 August

Description	Budget Year 2022/23							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
EXPENDITURE								
<u>Operating expenditure of Transfers and Grants</u>								
National Government:	-	-	68	107	-	107		-
Agriculture Research and Technology	-	-	30	32	-	32		-
Arts and Culture Sustainable Resource Management	-	-	38	76	-	76		-
Provincial Government:	-	-	-	-	-	-		-
District Municipality:	-	-	-	-	-	-		-
All Grants	-	-	-	-	-	-		-
Other grant providers:	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:	-	-	68	107	-	107		-
<u>Capital expenditure of Transfers and Grants</u>								
National Government:	-	-	614	1 321	-	1 321		-
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	-	-	-	-	-	-		-
Municipal Infrastructure Grant [Schedule 5B]	-	-	376	493	-	493	#DIV/0!	-
Regional Bulk Infrastructure Grant (Schedule 5B)	-	-	238	828	-	828	#DIV/0!	-
Provincial Government:	-	-	222	434	-	434		-
Specify (Add grant description)	-	-	222	434	-	434	#DIV/0!	-
District Municipality:	-	-	20	20	-	20		-
All Grants	-	-	20	20	-	20		-
Other grant providers:	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants	-	-	857	1 775	-	1 775		-
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	-	-	924	1 882	-	1 882		-

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M02 August

Summary of Employee and Councillor remuneration	Budget Year 2022/23							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	B	C					%	D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	8 716	8 716	661	1 511	1 453	58	4%	8 716
Pension and UIF Contributions	1 231	1 231	109	243	205	38	18%	1 231
Medical Aid Contributions	257	257	7	13	43	(30)	-69%	257
Motor Vehicle Allowance	0	0	-	-	-	-	-	0
Cellphone Allowance	1 738	1 738	75	153	290	(137)	-47%	1 738
Housing Allowances	166	166	-	-	28	(28)	-100%	166
Other benefits and allowances	0	0	-	-	-	-	-	0
Sub Total - Councillors	12 108	12 108	851	1 920	2 018	(98)	-5%	12 108
Senior Managers of the Municipality								
Basic Salaries and Wages	4 630	4 630	326	652	772	(120)	-16%	4 630
Pension and UIF Contributions	992	992	29	57	165	(108)	-65%	992
Medical Aid Contributions	171	171	-	5	28	(23)	-82%	171
Overtime	-	-	-	-	-	-	-	-
Performance Bonus	1 128	1 128	62	124	188	(64)	-34%	1 128
Motor Vehicle Allowance	1 332	1 332	83	165	222	(57)	-26%	1 332
Cellphone Allowance	90	90	2	2	15	(13)	-87%	90
Housing Allowances	195	195	23	47	32	14	45%	195
Other benefits and allowances	145	145	4	9	24	(16)	-65%	145
Payments in lieu of leave	-	-	-	-	-	-	-	-
Long service awards	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	-	-	-	-	-	-	-	-
Sub Total - Senior Managers	8 683	8 683	529	1 061	1 447	(387)	-27%	8 683
Other Municipal Staff								
Basic Salaries and Wages	137 050	135 890	10 672	21 281	22 648	(1 367)	-6%	135 890
Pension and UIF Contributions	21 415	21 422	1 807	3 621	3 570	51	1%	21 422
Medical Aid Contributions	9 867	9 867	724	1 433	1 644	(212)	-13%	9 867
Overtime	11 713	11 713	1 925	3 754	1 952	1 802	92%	11 713
Performance Bonus	13 329	13 329	836	1 665	2 222	(557)	-25%	13 329
Motor Vehicle Allowance	6 599	6 599	575	1 164	1 100	64	6%	6 599
Cellphone Allowance	548	548	53	95	91	3	4%	548
Housing Allowances	1 223	1 223	100	199	204	(5)	-2%	1 223
Other benefits and allowances	4 422	4 422	512	1 106	737	369	50%	4 422
Payments in lieu of leave	3 264	3 264	627	1 388	544	844	155%	3 264
Long service awards	-	-	80	161	-	161	#DIV/0!	-
Post-retirement benefit obligations	29 023	29 023	876	1 751	4 837	(3 086)	-64%	29 023
Sub Total - Other Municipal Staff	238 453	237 301	18 789	37 618	39 550	(1 932)	-5%	237 301
TOTAL SALARY, ALLOWANCES &	259 244	258 092	20 169	40 598	43 015	(2 417)	-6%	258 092
% increase								
TOTAL MANAGERS AND STAFF	247 136	245 984	19 317	38 679	40 997	(2 319)	-6%	245 984

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M02 August

Description	Ref	Budget Year 2022/23											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget
Cash Receipts By Source													
Property rates		5 869	12 064	-	-	-	-	-	-	-	-	-	76 345
Service charges - electricity revenue		34 329	38 747	-	-	-	-	-	-	-	-	-	311 054
Service charges - water revenue		2 847	2 616	-	-	-	-	-	-	-	-	-	34 634
Service charges - sanitation revenue		1 926	2 138	-	-	-	-	-	-	-	-	-	18 325
Service charges - refuse		1 890	2 099	-	-	-	-	-	-	-	-	-	19 307
Service charges - other		(1 950)	1 884	-	-	-	-	-	-	-	-	-	66
Rental of facilities and equipment		268	170	-	-	-	-	-	-	-	-	-	(434)
Interest earned - external investments		443	385	-	-	-	-	-	-	-	-	-	11 359
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-	2 014
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-
Fines		58	114	-	-	-	-	-	-	-	-	-	4 124
Licences and permits		129	1 400	-	-	-	-	-	-	-	-	-	791
Agency services		-	-	-	-	-	-	-	-	-	-	-	4 145
Transfer receipts - operating		155	461	-	-	-	-	-	-	-	-	-	151 089
Other revenue		48 658	5 627	-	-	-	-	-	-	-	-	-	(50 153)
Cash Receipts by Source		94 623	67 704	-	-	-	-	-	-	-	-	-	582 665
Other Cash Flows by Source													-
Transfer receipts - capital		6 450	7 690	-	-	-	-	-	-	-	-	-	71 558
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-
Short term loans		-	-	-	-	-	-	-	-	-	-	-	9 000
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-
Increase in consumer deposits		30	16	-	-	-	-	-	-	-	-	-	8 686
Receipt of non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-
Receipt of non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-
Change in non-current investments		(80 000)	-	-	-	-	-	-	-	-	-	-	100 000
Total Cash Receipts by Source		21 103	75 410	-	-	-	-	-	-	-	-	-	771 909
Cash Payments by Type													-
Employee related costs		16 880	16 993	-	-	-	-	-	-	-	-	-	165 871
Remuneration of councillors		1 189	971	-	-	-	-	-	-	-	-	-	(2 161)
Interest paid		-	-	-	-	-	-	-	-	-	-	-	-
Bulk purchases - Electricity		35 945	36 503	-	-	-	-	-	-	-	-	-	289 124
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-	-	-	-	15 853
Other materials		1 311	1 182	-	-	-	-	-	-	-	-	-	-
Contracted services		1 583	2 541	-	-	-	-	-	-	-	-	-	51 759
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-
Grants and subsidies paid - other		284	88	-	-	-	-	-	-	-	-	-	98 229
General expenses		3 933	4 763	-	-	-	-	-	-	-	-	-	(8 697)
Cash Payments by Type		61 126	63 042	-	-	-	-	-	-	-	-	-	609 979
Other Cash Flows/Payments by Type													-
Capital assets		9 822	6 876	-	-	-	-	-	-	-	-	-	94 607
Repayment of borrowing		-	-	-	-	-	-	-	-	-	-	-	(1 000)
Other Cash Flows/Payments		1 106	(3 515)	-	-	-	-	-	-	-	-	-	2 408
Total Cash Payments by Type		72 054	66 403	-	-	-	-	-	-	-	-	-	705 995
NET INCREASE/(DECREASE) IN CASH HELD		(50 951)	9 006	-	-	-	-	-	-	-	-	-	65 914
Cash/cash equivalents at the month/year beginning:		144 870	93 919	102 926	102 926	102 926	102 926	102 926	102 926	102 926	102 926	102 926	102 926
Cash/cash equivalents at the month/year end:		93 919	102 926	102 926	102 926	102 926	102 926	102 926	102 926	102 926	102 926	102 926	168 840

FINANCE MONTHLY REPORT AUGUST 2022 / FINANSIES MAANDELIKSE VERSLAG

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M02 August

Month	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
<u>Monthly expenditure performance trend</u>									
July	1	7 679	9 275	6 124	6 124	9 275	3 151	34.0%	6%
August	4 632	7 679	9 275	5 634	11 758	18 551	6 792	36.6%	11%
September	3 700	7 679	9 275	-		27 826	-		
October	217	7 679	9 275	-		37 102	-		
November	2 677	7 679	9 275	-		46 377	-		
December	5 676	7 679	9 275	-		55 653	-		
January	8 436	7 679	9 275	-		64 928	-		
February	6 403	7 679	9 275	-		74 203	-		
March	7 601	7 679	9 275	-		83 479	-		
April	10 559	7 679	9 275	-		92 754	-		
May	6 816	7 679	9 275	-		102 030	-		
June	70 865	7 679	9 276	-		111 305	-		
Total Capital expenditure	127 583	92 143	111 305	11 758					

3.2 SUPPLY CHAIN MANAGEMENT

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Demand and Acquisition

3.2.1 Aanvraag en Verkryging

3.2.1.1 Advertisement stage

3.2.1.1 Adverteringsfase

The following formal written price quotations are currently in the advertisement stage:

Die volgende formele geskrewe pryskwotasies is tans in die adverteringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/20/17	Appointment of a Service provider to apply advanced driving skills: defensive driving & skidpan car control course	01-Sep-2022
08/2/20/19	Training of Municipal officials in terms of Regulation 21 of the Fire Arms control act	12-Sep-2022
08/2/20/21	Supply and delivery of Liquid chlorine gas	08-Sep-2022

The following competitive bids are currently in the advertisement stage:

Die volgende mededingende tenders is tans in die adverteringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/19/71	Supply of Banking services to Witzenberg Municipality	20-Oct-2022
08/2/19/78	Appointment of an Auctioneer	19-Sep-2022
08/2/19/79	Provision of online electronic CIPC (companies and intellectual property commission) and Credit search services	19-Sep-2022
08/2/20/02	Supply and delivery of Liquid chlorine gas, Calcium hypochlorite drums, Waterpurification Lime bags	03-Oct-2022
08/2/20/10	Invitation for Long Term Borrowings	06-Oct-2022

3.2.1.2 Evaluation stage:

The following competitive bids are currently in the evaluation stage:

3.2.1.2 Evaluering stadium:

Die volgende mededingende tenders is tans in die evalueringfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/19/07	Supply of alarm, monitoring and maintenance system and armed response services	18-Aug-2022	Awaiting	C Wessels
08/2/19/37	Construction of the Waverenskroon Pump Station and Rising Main, Tulbagh	03-Aug-2022	Awaiting	N Jacobs
08/2/19/39	Supply and delivery of electricity metering and related equipment	18-Aug-2022	Awaiting	K Dingilizwe
08/2/19/42	Leasing of office space to Witzenberg Municipality in Ceres	23-Jun-2022	05-Jul-2022	C Wessels
08/2/19/44	Supply and servicing of Portable chemical toilets and emptying of septic tanks in the Witzenberg area	07-Jul-2022	26-Jul-2022	N Jacobs
08/2/19/45	Hiring of Double Axle combination vacuum and jetting truck and 12000 litre super sucker vacuum truck	24-Jun-2022	14-Jul-2022 11-Aug-2022	N Jacobs
08/2/19/48	Supply and deliver hot mixed asphalt, all-weather cold mix asphalt bags & bitumen emulsion drums	23-Jun-2022	17-Aug-2022	E Lintnaar
08/2/19/50	Disconnection, reconnection, inspection and replacement of Electricity supply at pole and meter box in Witzenberg Municipal area	24-Jun-2022	27-Jul-2022 16-Aug-2022	C Stevens
08/2/19/54	Supply and delivery of road signs and accessories	21-Jul-2022	22-Aug-2022	E Lintnaar
08/2/19/58	Provision of security services, tactical and crowd control management at Municipal buildings and sites in the Witzenberg municipal area	22-Jul-2022	10-Aug-2022 16-Aug-2022 26-Aug-2022	M Green
08/2/19/61	Manufacture and delivery of prefabricated toilet facilities	14-Jul-2022	23-Aug-2022	N Jacobs
08/2/19/62	Supply, delivery and manufacturing of 5 Steel Pavilions	25-Jul-2022	28-Jul-2022 24-Aug-2022	H Truter
08/2/19/68	Supply and delivery of crushed stone aggregate and sand	21-Jul-2022	22-Aug-2022	E Lintnaar

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/19/70	Supply and delivery of Trend Micro enterprise security suite	04-Aug-2022	Awaiting	R Rhode
08/2/19/72	Hiring of 7 ton Digger Loader for Witzenberg Area	12-Aug-2022	29-Aug-2022	J Jacobs
08/2/19/73	Hiring of 17 Ton excavator for Witzenberg Area	12-Aug-2022	29-Aug-2022	J Jacobs
08/2/20/07	Periodic maintenance and general repairs to all Allison automatic transmissions as fitted to trucks	12-Aug-2022	22-Aug-2022	O Gatyene
08/2/20/14	Appointment of a Service provider for MV XLPE and PILC cable joint and termination training	31-Aug-2022	Awaiting	I Barnard

3.2.1.3 Adjudication stage

3.2.1.3 Toekenningsfase:

The following competitives bid are currently in the adjudication stage:

Die volgende mededingende tenders is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/18/64	Appointment of contractors for maintenance, repair and replacement of general electrical infrastructure and wiring of premises for Witzenberg municipality	04-Nov-2021	15-Dec-2021 21-Apr-2022 18-Aug-2022 24-Aug-2022	-
08/2/18/79	Supply and delivery of a Conference System for Council Chambers	15-Jun-2021	14-Jul-2021	13-Sep-2021
08/2/19/15	Supply and delivery of Electrical equipment and cables	07-Dec-2021	21-Apr-2022 20-Jul-2022 04-Aug-2022 17-Aug-2022	12-Aug-2022 18-Aug-2022
08/2/19/30	Construction of High jump and hammer throw facility at Lyell street sports field, Ceres	25-Feb-2022	21-Apr-2022	29-Apr-2022
08/2/19/52	Printing, supply and delivery of a Corporate newsletter to Witzenberg Municipality	22-Jun-2022	06-Jul-2022 13-Jul-2022 20-Jul-2022 29-Jul-2022 11-Aug-2022	18-Jul-2022 12-Aug-2022

No formal written price quotations are currently in the adjudication stage. Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

3.2.1.4 Tenders toegeken

The following bids were awarded by the Accounting Officer during the month of August 2022:

Die volgende tenders was toegeken deur die Rekenpligtige Beampte gedurende Augustus 2022:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/18/62	05-Aug-2022	Various suppliers on roster	Professional services for Witzenberg Municipality	Bidders scored the highest points	Based on tendered rates
08/2/19/57	03-Aug-2022	Stenop Properties CC T/A Ceres Service Station	The Supply and dispensing of Fuel (unleaded petrol & 50ppm diesel) for Municipal vehicles and plant from licensed fuel retail sites / service stations Cluster 1: Ceres	Only responsive bidder	Based on tendered rates with estimated value of R 11 162 830.00

The following competitive bids were awarded by the Bid Adjudication Committee during the month of August 2022:

Die volgende mededingende tenders was toegeken deur die Tender Toekenningskomitee gedurende Augustus 2022:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/19/46	12-Aug-2022	Riding & Watt	Maintenance & Upgrading of municipal Geographic Information System	Bidder scored the highest points	Based on tendered rates with estimated value of R 460 356.00
08/2/19/51	01-Aug-2022	Fidelity Cash Solutions (PTY) Ltd	Cash in Transit (3 year contract)	Only responsive bidder	Based on tendered rates with estimated value of R 1 666 523.88
08/2/19/57	01-Aug-2022	Kaap Agri Bedryf Beperk	The Supply and dispensing of Fuel (unleaded petrol & 50ppm diesel) for Municipal vehicles and plant from licensed fuel retail sites / service stations: Cluster 2: Wolseley	Only responsive bidder	Based on tendered rates with estimated value of R 613 910.00
		Tulbagh Garage	Cluster 3: Tulbagh	Bidder scored the highest points	Based on tendered rates with estimated value of R 3 263 960.00
		No Award	Cluster 4: PA Hamlet	Cancelled	
		Kaap Agri Bedryf Beperk	Cluster 5: Op-die-Berg	Only responsive bidder	Based on tendered rates with estimated value of R 915 040.00

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

3.2.1.5 Paragraaf 13 (1): Kansellasië en her-uitnodiging van tenders

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/19/25	31-Aug-2022	Supply, delivery and offloading of Water pipe repair items	Funds are no longer available to cover the total envisaged expenditure & Bid validity period lapsed
08/2/19/43	18-Aug-2022	Appointment of panel for the rendering of professional legal services	Funds are no longer available to cover the total envisaged expenditure and no acceptable bids were received

3.2.1.7 Formal Written Price Quotations

3.2.1.7 Formele Geskrewe Prys Kwotasies

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of August 2022:

Die volgende formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van Augustus 2022:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
08/2/19/40	25-Aug-2022	West Coast Skies Services CC	Supply, delivery and offloading of calcium Hypochlorite 25kg (Re-advertisement)	Bidder scored the highest points	R 164 565.00 (Incl. VAT)	Chief Financial Officer
08/2/19/66	04-Aug-2022	Harkers Automotive Engineering CC	Engine repairs to Toyota hilux 2.0 vti including the recovery / tow in of the vehicle from Ceres to bidder's workshop	Bidder scored the highest points	R 49 873.43 (Incl. VAT)	Director: Technical Services

3.2.1.8 Appeals

No appeals were lodged or dealt with by the Accounting Officer during the month of August 2022.

3.2.1.6 Paragraph 19 (1) I and 19 (2): Written price quotations

The following written price quotations were approved during the month of August 2022:

3.2.1.8 Appèlle

Geen appèlle is ontvang of was hanteer deur die Rekenpligtige beampte gedurende Augustus 2022 nie.

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

Die volgende geskrewe prys kwotasies was goedgekeur gedurende Augustus 2022:

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
174603	15-Aug-2022	National Sea Rescue Institute	Provide Lifeguard Training	Lowest responsive quotation	R 21 387.24 (Incl. VAT)	Chief Financial Officer

3.2.1.9 Deviations

The following table contains the actuals against approved deviations by the Accounting Officer for the month of August 2022 which totals R 2 151 490:

3.2.1.9 Afwykings

Die volgende tabel bevat die werklike uitgawes teen goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van Augustus 2022 wat beloop op die totaal van R 2 151 490:

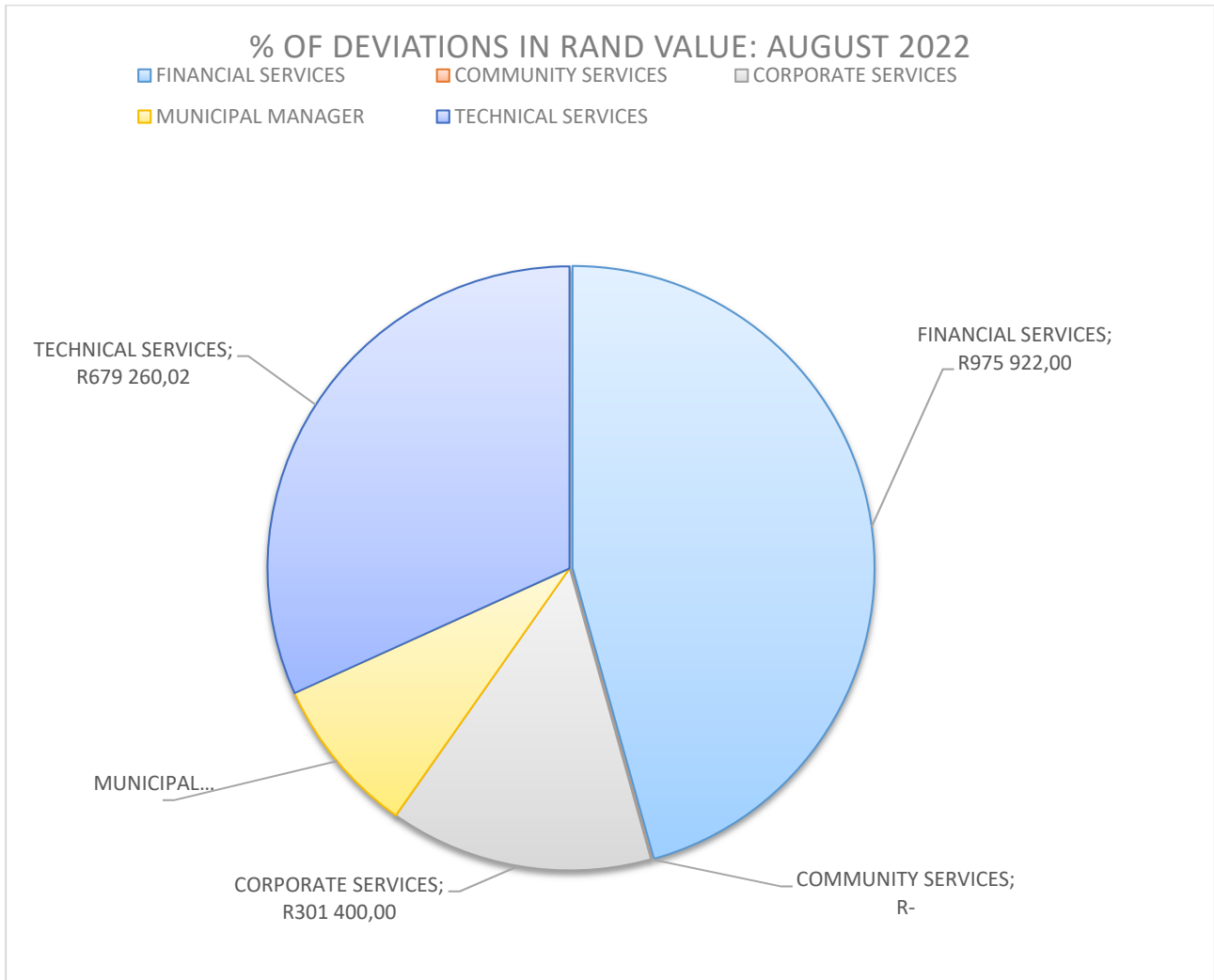
Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
30-Mar-22	Ceres Alarms	Extension of Alarm System: Lyell Street Sportsfield	Impractical	172995	11 547,38
01-Apr-22	WC Communications SA (PTY) Ltd	Repair Telephone line	Single supplier	173054	6 311,78
28-Apr-22	Drager South Africa	Replacement of Parts for Drager SCBA	Impractical	173344	24 404,42
30-Jun-22	Total Computer Services (PTY) Ltd	Extension of software Licence: Traffic Management system	Single supplier	1001611	45 839,00
01-Jul-22	Kaap Agri (PTY) Ltd	Supply of Fuel in Wolseley	Emergency	1001631	312 880,00
01-Jul-22	Kaap Agri (PTY) Ltd	Supply of Fuel in ODB	Emergency	1001641	308 590,00
13-Jun-22	Ngwenya Power Projects (PTY) Ltd	Emergency works: Cable fault location	Emergency	1002451	13 879,35
25-Jul-22	The South African Council for Planners (SACPLAN)	Annual Registration fees: H Taljaard	Single supplier	10157572	1 000,00
25-Jul-22	The South African Council for Planners (SACPLAN)	Annual Registration fees: R van der Merwe	Single supplier	10157573	1 000,00

27-Jul-22	Flo Specialised Product Solutions CC	Repair to Verotest Surge Generator	Single supplier	174263	5 744,25
02-Aug-22	Ignite Advisory Services (PTY) Ltd	User subscription fees, web-based Compliance Management system	Impractical	174359	33 980,20
02-Aug-22	IDI Technology Solutions (PTY) Ltd	Risk & Audit software user license upgrade and platinum services fees	Single supplier	174360	132 623,75
02-Aug-22	Witzenberg Herald	Publish Notice: Council meeting 08 Aug 2022	Single supplier	174371	2 808,00
05-Aug-22	Witzenberg Herald	Publish Notice: Womans Day	Single supplier	174443	5 148,00
10-Aug-22	Multichoice Africa (PTY) Ltd	Multichoice / DSTV subscription for 6 Months	Single supplier	174501	7 200,00
11-Aug-22	Witzenberg Herald	Publish Notice: Draft 2023/24 IDP & Budget Process	Single supplier	174545	2 592,00
12-Aug-22	Global Crime Prevention Unit	Security Services: Wolseley Depot	Emergency	174563	17 250,00
16-Aug-22	The Institute of Internal Auditors	Membership fees 2022-2023	Single supplier	174611	11 833,50
16-Aug-22	Memotek Trading CC	Supply and delivery of Refuse Bags	Emergency	174619	971 548,00
22-Aug-22	Reflect All Compressors CC	Additional repairs to engine driven compressor CT 3078	Impractical	174703	28 739,65
25-Aug-22	The Shearwater Property Trust	Leasing of Office Space: Jul - Sep 2022	Impractical	174778	223 155,00
29-Aug-22	Transnet SOC Ltd	Wayleave Application: Proposed 11Kv underground cable sleeves - Wolseley Railway	Single supplier	174822	21 306,12
31-Aug-22	Witzenberg Herald	Publish Notice: 2022/23 Adjustment Budget and Process plan	Single supplier	174844	4 374,00

** It should be noted that the above information includes deviations from previous months not reported on.*

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
June 2022	R 94 591	R18 284 917.04	0.52%
July 2022	R 410 506	R49 783 914.94	0.82%
August 2022	R 2 151 490	R35 883 751.67	5.99%

DEVIATIONS PER DIRECTORATE:



Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

MONTH	June 2022	July 2022	Aug 2022
Value of inventory at hand	R 6 922 679	R 6 669 232	R 8 471 380
Turnover rate of total value of inventory	1.27	1.33	1.16
Date of latest stores reconciliation	31 August 2022		
Date of last stock count	29 June 2022		
Date of next stock count	21 Sep 2022		

Aging of Insurance Claims

Aging of Insurance Claims

Type of Claim	30 days or Less	More than 30 days	60 days or more	More than 120 Days	Total
Property Loss/damage	4	4	8	43	59
Motor Accident	0	3	1	11	15
Public Liability	6	0	4	26	36
Glass	0	0	0	2	2
Money loss	0	0	0	0	0
	10	7	13	82	112

High Value Third Party Claims

Claim Description	Value
Third party Canadian Roof damaged by tree branch	R 27 874
Third party vehicle damaged by municipal waste truck	R 150 592
Third Party Fell into an open manhole, corner Rooiels Avenue and Karee street, Tulbagh	R 2 551 000
Third party items damaged due to Pipe Burst @ Burg street 416, Bella Vista	R 65 000
Third party cell phones stolen (Dennebos)	R 25 000
Third party broke ankle when stepped into broken Stormwater drain	R 3 000 000
Third party broke ankle after stepping in open storm channel	R 986 285
Third party stepped into hole of manhole cover on c/o Friesland & Delta Street, Bella Vista	R 628 370

High Value Property Loss/Damage and Motor Accident Claims

Claim Description	Value
Tech Serv. (185m outside fencing stolen at Wolseley Landfill site)	R 148 000
Cable Theft at Borehole, Ceres, Pine Forest	R 238 696
Storm Damage to Pine Forest Resort	R 269 984
Vandalism at Nduli Pump station	R 942 425
Vandalism to transformer	R 200 000
Burglary and theft Tulbagh stores	R 186 390
Theft and Vandalism at Vredebes Substation	R 2 412 727

Claims Movement for the Month

	Property Loss/damage	Motor Accident	Public Liability	Glass	Money loss
Opening Balance	74	22	42	3	0
New Claims	11	4	14	0	0
Claims Closed	26	11	20	1	0
Closing Balance	59	15	36	2	0

Cash Flow Forecast for the period ended August 2022

Current commitments against cash

Cash Book Balance plus Investments R 182 925 879

Total Commitments (R175 177 473)

Unspent Grants (R24 509 757)

Outstanding orders excluding grants (R25 415 571)

Eskom Account (R41 010 661)

Consumer Deposits (R11 159 774)

Required Annual Contribution to the Provision for Rehabilitation (R44 841 016)

Provision Current Employee Benefits (R28 240 694)

Uncommitted Cash Balance R 7 748 406

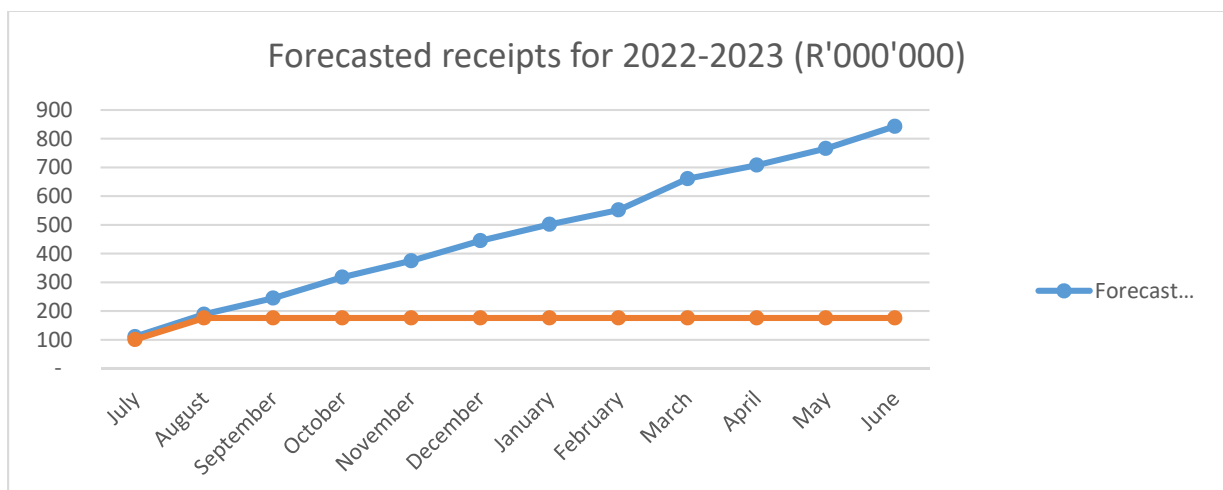
The estimated cost coverage ratio is as follow

Current

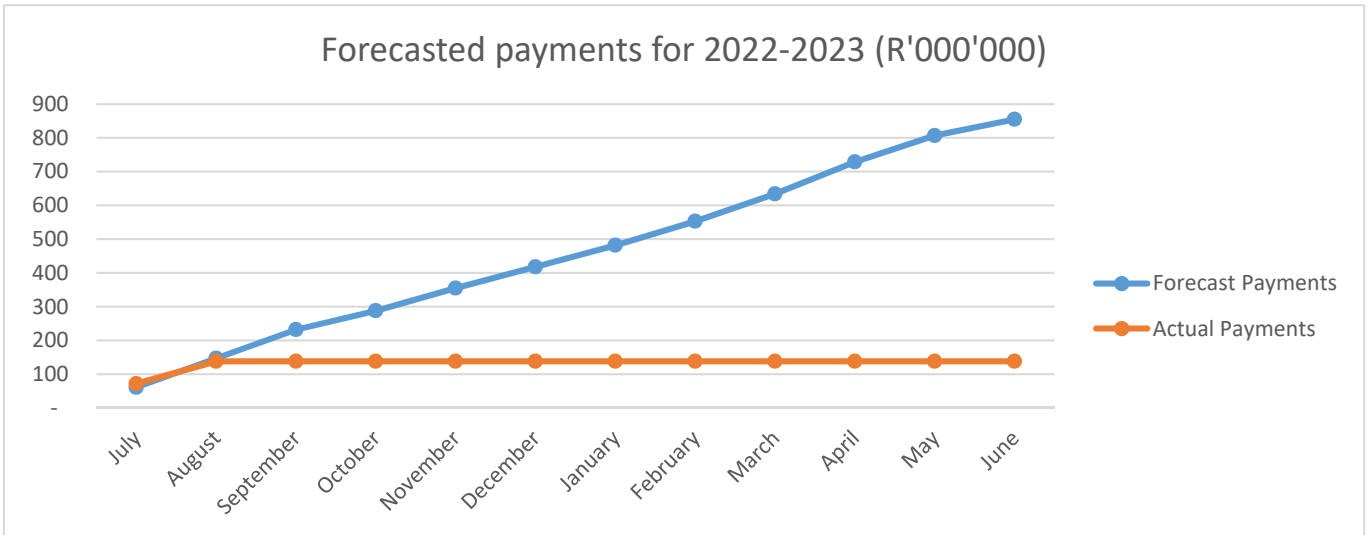
Bank Balance R 182 925 879

Average fixed cost per month R 53 492 938

Ratio 3,42



Month	Projected Receipts	Actual Receipts
July	R111m	R101m
August	R78m	R75m



Month	Projected Payments	Actual payments
July	R61m	R72m
August	R86m	R66m

H J Kritzinger
 DIREKTEUR FINANSIES / DIRECTOR FINANCE

Overtime and Standby Report: August 2022

Overtime	Actual August 2022	Actual % August 2022	Adjusted Budget	Original Budget	Projected	Expected Saving / (Shortfall)	Actual 2021-2022
Administration	0	0	6,512	6,512	0	6,512	0
Cemeteries	17,154	0	64,287	64,287	102,927	-38,640	126,424
Community Halls And Facilities	37,884	0	111,409	111,409	227,301	-115,892	174,918
Electricity*	333,072	0	695,622	695,622	1,998,431	-1,302,809	1,400,388
Environmental Protection	0	0	34,444	34,444	0	34,444	0
Fire Protection Services	4,254	0	200,303	200,303	25,527	174,776	9,894
Housing: Administration	0	0	29,325	29,325	0	29,325	7,293
Human Resources	0	0	792	792	0	792	520
IDP	4,207	3	1,488	1,488	25,244	-23,756	32,798
Information Technology	0	0	678	678	0	678	0
Internal Audit	0	0	678	678	0	678	0
L E D	0	0	678	678	0	678	0
Library Services	0	0	254,702	254,702	0	254,702	1,905
Marketing & Communications	70,846	1	128,169	128,169	425,076	-296,907	492,729
Mechanical Workshop	46,012	0	105,447	105,447	276,071	-170,624	230,865
Parks	32,084	0	69,831	69,831	192,501	-122,670	102,104
Performance Management	0	0	678	678	0	678	0
Pine Forest*	66,021	0	187,398	187,398	396,126	-208,728	501,992
Project Management	0	0	678	678	0	678	0
Property & Legal Services	0	0	678	678	0	678	0
Public Toilets	17,901	0	65,234	65,234	107,405	-42,171	114,191
Recreational Land	35,190	0	86,507	86,507	211,140	-124,633	167,954
Roads	56,102	0	175,686	175,686	336,612	-160,926	344,892
Sewerage	390,865	0	1,584,229	1,584,229	2,345,191	-760,962	2,078,359
Social & Welfare Services	0	0	1,794	1,794	0	1,794	53,591
Solid Waste*	404,941	0	907,634	907,634	2,429,648	-1,522,014	1,954,579
Stormwater Management	32,681	0	105,176	105,176	196,085	-90,909	195,366
Supply Chain Management	9,943	0	22,569	22,569	59,660	-37,091	46,095
Swimming Pools	5,239	0	50,806	50,806	31,435	19,371	111,232
Thusong Centre	0	0	678	678	0	678	0
Town Secretary	0	0	5,819	5,819	0	5,819	615
Traffic	607,644	1	1,133,668	1,133,668	3,645,864	-2,512,196	2,724,803
Treasury*	25,263	0	96,575	96,575	151,576	-55,001	132,923
Vehicle Licensing & Testing	68,843	1	80,530	80,530	413,057	-332,527	299,745
Water Distribution	309,288	0	1,064,948	1,064,948	1,855,727	-790,779	1,455,400
Director: Finance	0	0	678	678	0	678	0
Director: Community Services	0	0	678	678	0	678	0
Director Corporate Services	0	0	678	678	0	678	0
Municipal Manager	0	0	678	678	0	678	0
Council Cost	0	0	678	678	0	678	0
Total Overtime:	2,575,434	0	7,279,040	7,279,040	15,452,604	-8,173,564	12,761,574

Standby Allowance	Actual August 2022	Actual % August 2022	Adjusted Budget	Original Budget	Projected	Expected Saving / (Shortfall)	Actual 2021-2022
Administration	5,739.09	0.39	14,829.00	14,829.00	34,434.54	-19,605.54	29,457.39
Cemetries	18,955.20	0.29	64,377.00	64,377.00	113,731.20	-49,354.20	124,804.91
Community Halls And Facilities	30,689.90	0.35	87,206.00	87,206.00	184,139.40	-96,933.40	168,657.77
Electricity*	101,382.11	0.32	315,874.00	315,874.00	608,292.66	-292,418.66	605,392.72
Enviromental Protection	0.00	0.00	28,731.00	28,731.00	0.00	28,731.00	0.00
Fire Protection Sevices	146,261.52	0.16	909,695.00	909,695.00	877,569.12	32,125.88	320,877.42
Housing: Administration	0.00	0.00	16,731.00	16,731.00	0.00	16,731.00	16,417.90
Human Resources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IDP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Information Tecnology	13,153.88	0.23	57,371.00	57,371.00	78,923.28	-21,552.28	74,502.37
Internal Audit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
L E D	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Library Services	0.00	0.00	10,796.00	10,796.00	0.00	10,796.00	6,849.01
Marketing & Communications	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mechanical Workshop	34,420.44	0.34	102,119.00	102,119.00	206,522.64	-104,403.64	200,596.58
Parks	40,442.55	0.36	112,874.00	112,874.00	242,655.30	-129,781.30	218,420.92
Performance Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Pine Forest*	22,367.68	0.32	68,968.00	68,968.00	134,206.08	-65,238.08	142,477.04
Project Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Property & Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Toilets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Recreational Land	31,484.33	0.37	84,086.00	84,086.00	188,905.98	-104,819.98	173,144.32
Roads	106,265.54	0.33	322,371.00	322,371.00	637,593.24	-315,222.24	538,780.59
Sewerage	139,076.51	0.22	624,139.00	624,139.00	834,459.06	-210,320.06	700,163.41
Social & Welfare Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Solid Waste*	19,661.95	0.24	83,268.00	83,268.00	117,971.70	-34,703.70	117,628.64
Stormwater Management	60,839.40	0.35	173,371.00	173,371.00	365,036.40	-191,665.40	301,865.06
Supply Chain Management	15,451.70	0.37	42,296.00	42,296.00	92,710.20	-50,414.20	83,213.72
Swimming Pools	3,901.57	0.85	4,574.00	4,574.00	23,409.42	-18,835.42	23,875.19
Thusong Centre	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Town Secretary	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Traffic	209,685.51	0.33	631,979.00	631,979.00	1,258,113.06	-626,134.06	1,064,469.55
Treasury*	22,371.43	0.38	58,152.00	58,152.00	134,228.58	-76,076.58	106,204.08
Vehicle Licensing & Testing	36,068.06	0.43	83,551.00	83,551.00	216,408.36	-132,857.36	176,854.79
Water Distribution	120,453.35	0.22	536,699.00	536,699.00	722,720.10	-186,021.10	628,305.01
Total Standby:	1,178,671.72	0.27	4,434,057.00	4,434,057.00	7,072,030.32	-2,637,973.32	5,822,958.39
Total Overtime and Standby Cost	3,754,105.76	0.32	11,713,097.00	11,713,097.00	22,524,634.56	-10,811,537.56	18,584,532.46




QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the monthly in year monitoring reports for the month of August 2022 has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY

Signature:



Date:

13/09/2022

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/ Kindly address all correspondence to the Municipal Manager/ Yonke imbalelwano mayithunyelwe kuMlawuli kaMasipala

*Witzenberg, the Eden of Africa, aspires that all residents shall live together in harmony and prosperity.
Witzenberg, die Eden van Afrika, streef daarna dat alle inwoners in harmonie en voorspoed saamleef.
Witzenberg, iEden yase Africa igquashalazele ekubeni bonke abahlali bakhawulelezise ukuhlalisana ngolomwalo.*



**Mid-Year Budget Statement
and Performance Assessment
Report for the Period
1 July 2021 to 31 December 2021**

SECTION 72

TABLE OF CONTENTS

1 Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, spending without, or in excess of, an approved budget.

Virement – A transfer of the budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

In terms of Section 72 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

- (1) The accounting officer of a municipality must by 25 January of each year –
 - (a) assess the performance of the municipality during the first half of the financial year, taking into account –
 - (i) the monthly statements referred to in section 71 for the first half of the financial year;
 - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
 - (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
 - (iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and
 - (b) submit a report on such assessment to –
 - (i) the mayor of the municipality
 - (ii) the National Treasury; and
 - (iii) the relevant Provincial Treasury.
- (2) The statement referred to in section 71(1) for the sixth month of a financial year may be incorporated into the report referred to in subsection (1)(b) of this section.
- (3) The accounting officer must, as part of the review –
 - (a) make recommendations as to whether an adjustments budget is necessary; and
 - (b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.

Thereafter, the mayor must, in terms of Section 54(1) of the act:

- (a) Consider the report;
- (b) Check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;
- (c) Consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget;
- (d) Issue any appropriate instructions to the accounting officer to ensure-
 - (i) That the budget is implemented in accordance with the service delivery and budget implementation plan; and
 - (ii) That spending of funds and revenue collection proceed in accordance with the budget;
- (e) Identify any financial problems facing the municipality, including any emerging or impending financial problems; and

- (f) Submit the report to the council by 31 January of each year.

The following regulations of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations are relevant:

- 33. Format of a mid-year budget and performance assessment.—A mid-year budget and performance assessment of a municipality referred to in section 72 of the Act must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168 (1) of the Act.19
- 34. Publication of mid-year budget and performance assessments.—
 - (1) Within five working days of 25 January each year the municipal manager must make the mid-year budget and performance assessment public by placing it on the municipal website.
 - (2) The municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the mid-year budget and performance assessment, including—
 - (a) summaries in alternate languages predominant in the community; and
 - (b) information relevant to each ward in the municipality.
- 35. Submission of mid-year budget and performance assessments.—The municipal manager must submit to the National Treasury and the relevant provincial treasury, in both printed and electronic form—
 - (a) the mid-year budget and performance assessment by 25 January of each year; and
 - (b) any other information relating to the mid-year budget and performance assessment as may be required by the National Treasury.

PART 1 - IN-YEAR REPORT

Mayors Report

Speaker
Aldermen
Deputy Executive Mayor
Members of the Mayoral Committee
Councillors
Representatives of Provincial Government
Municipal Manager
Directors and officials
Distinguished guests
Members of the media

It is my privilege to present to you Mid-Year Budget Statement and Performance Assessment Report for the six months 1 July 2021 to 31 December 2021.

The spending on capital projects remains a challenge. Only 18% was spend during the first six months of the financial year. Steps will be implemented to speed up service delivery. The main contributing factors to this are delays associated with the Tulbagh Dam & Van Breda Bridge Projects.

The collection rate of 88 % remains a concern. The credit control must be amended to improve debt collection in areas where Eskom distribute electricity.

Revenue estimated remains consistent with previous year trends. Electricity and Water Consumption patterns remains in line with previous year trends and it is expected that projected consumption targets will be met

Expenditure patterns remains within budgeted amounts and no unauthorised or unforeseen or unavoidable expenditure were observed. Overtime expenditure also remains a challenge. This expenditure is however a direct consequence of after-hours service delivery and it remains a challenge to manage when one weighs it up against the much needed services required by the Witzenberg community.

The expected electricity bulk purchases consumptions remain with the original budget norms.

An adjustment budget will be compiled and submitted to Council for consideration due to operational requirements and amendments to allocations to Witzenberg Municipality as per the Provincial and National Adjustment Budgets.

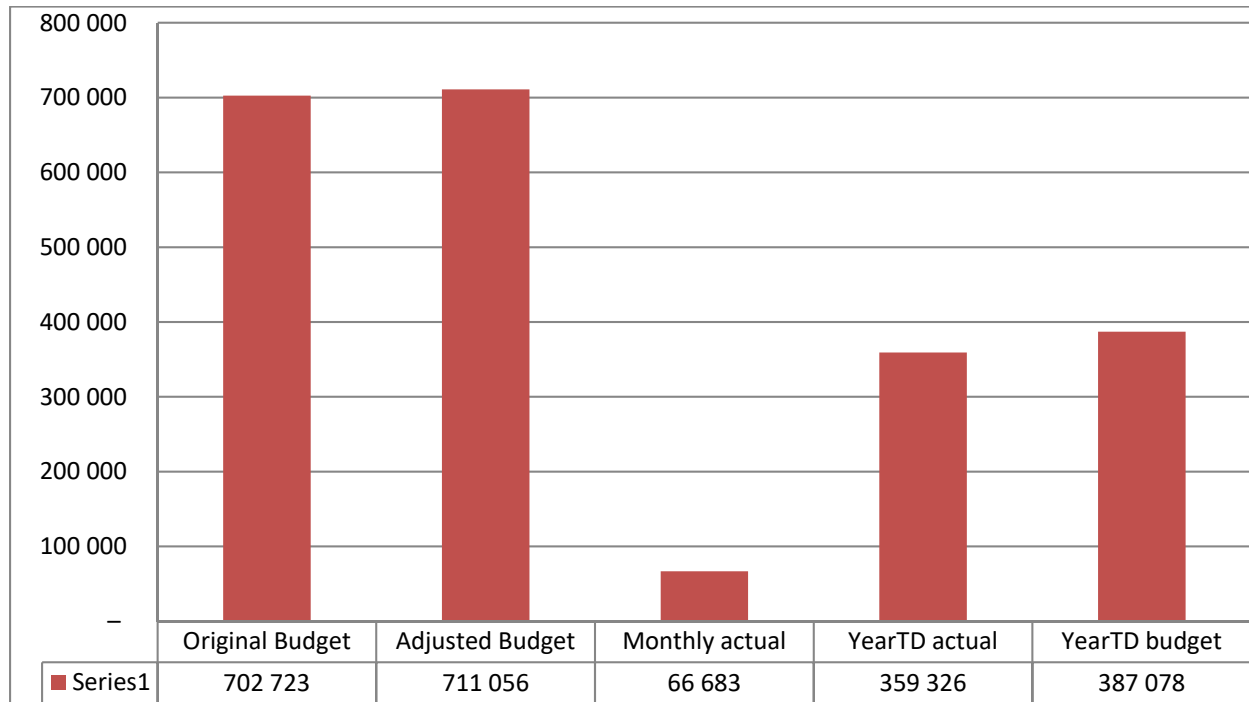
COUNCILLOR HJ SMIT
EXECUTIVE MAYOR

Resolution

It is recommended that council take cognisance of the mid-year budget and performance assessment for the period 1 July 2021 to 31 December 2021.

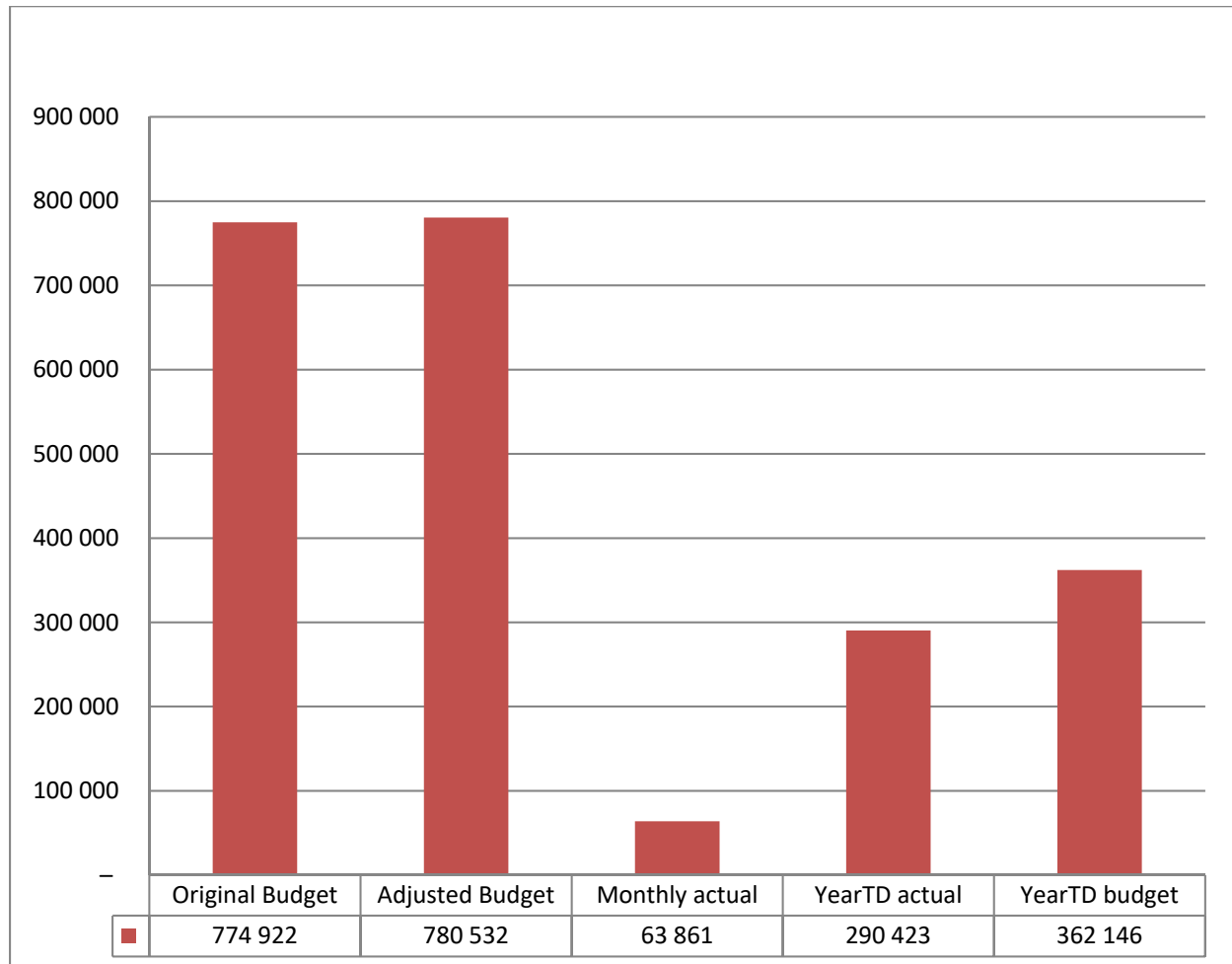
Executive Summary

TOTAL OPERATIONAL REVENUE



50% of the budgeted revenue excluding capital transfers was levied for the six months until 31 December 2021. The rates for the full financial year for property owners that prefer to pay their rates annually were levied during July 2021. The consumption of services such as water and electricity are expected to increase during the next months due to the agricultural season.

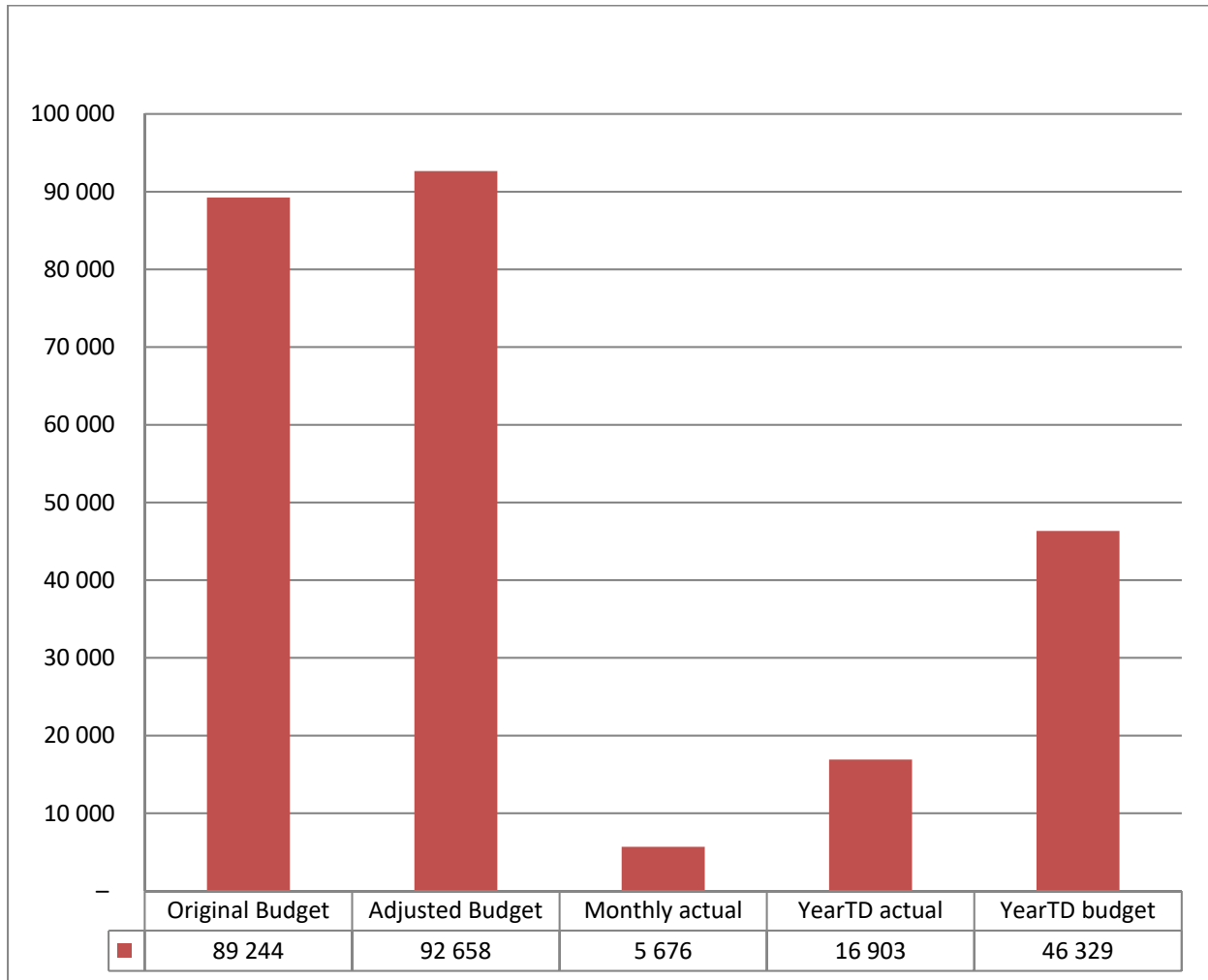
TOTAL OPERATIONAL EXPENDITURE



For the six months until 31 December 2021 37% of the budgeted expenditure for the financial year was incurred. This figure will increase as some invoices are still outstanding.

It is expected that the bulk purchases from Eskom will increase in the latter half of the financial year due to the agricultural season.

CAPITAL EXPENDITURE



For the six months until 31 December 2021 18% of the budgeted capital expenditure for the financial year was incurred. Significant projects that are currently contributing to this underspending includes the following:

- Electrical Network Housing Project
- Op-Die-Berg Reservoir
- Public Toilets Wolseley
- Upgrade of Leyell Str Sport facilities
- Upgrade Van Breda Bridge
- Tulbagh Dam

Steps will be implemented to ensure faster spending of the capital budget.

17 Municipal Manager's quality certification

Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the mid-year budget and performance assessment have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Print name Mr D NASSON

Municipal Manager of WITZENBERG MUNICIPALITY.

Signature: _____

Date 17 January 2022

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 December 2021.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	80 674	83 290	83 290	4 537	60 751	57 746	3 005	5%	83 290
Service charges	376 205	413 772	413 772	27 170	202 093	199 828	2 265	1%	413 772
Investment revenue	3 079	6 990	6 990	192	1 609	3 493	(1 884)	-54%	15 666
Transfers recognised - operational	131 244	145 903	154 127	25 633	72 088	99 582	(27 494)	-28%	154 127
Other own revenue	31 880	52 768	52 877	9 151	22 785	26 429	(3 644)	-14%	52 877
transfers and contributions)	623 082	702 723	711 056	66 683	359 326	387 078	(27 752)	-7%	719 733
Employee costs	9 897	237 025	237 091	13 332	103 972	118 498	(14 527)	-12%	237 091
Remuneration of Councillors	9 897	12 007	12 007	871	4 904	6 001	(1 097)	-18%	12 007
Depreciation & asset impairment	32 472	39 729	39 729	15 078	15 078	19 856	(4 779)	-24%	52 189
Finance charges	4 522	8 696	8 696	16	76	4 346	(4 270)	-98%	8 696
Materials and bulk purchases	252 216	300 766	300 051	17 590	120 682	123 076	(2 394)	-2%	300 051
Transfers and grants	6 534	25 603	30 550	969	1 690	15 274	(13 585)	-89%	30 550
Other expenditure	330 877	151 096	152 408	16 006	44 022	75 093	(31 071)	-41%	93 588
Total Expenditure	646 415	774 922	780 532	63 861	290 423	362 146	(71 722)	-20%	734 172
Surplus/(Deficit)	(23 333)	(72 199)	(69 476)	2 823	68 902	24 932	43 970	176%	(14 439)
Transfers recognised - capital	52 267	74 937	75 965	15 354	15 354	52 831	(37 477)	-71%	75 965
Contributions & Contributed assets	898	170	170	35	150	85	65	76%	170
& contributions	29 831	2 908	6 659	18 211	84 406	77 848	6 558	8%	61 696
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	29 831	2 908	6 659	18 211	84 406	77 848	6 558	8%	61 696
Capital expenditure & funds sources									
Capital expenditure	66 944	89 244	92 658	5 676	16 903	46 329	(29 426)	-64%	92 658
Capital transfers recognised	52 768	74 937	76 533	5 840	15 354	38 266	(22 912)	-60%	76 533
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	14 175	14 307	16 126	(164)	1 549	8 063	(6 514)	-81%	16 126
Total sources of capital funds	66 944	89 244	92 658	5 676	16 903	46 329	(29 426)	-64%	92 658
Financial position									
Total current assets	216 785	181 281	199 130		318 765				199 130
Total non current assets	1 030 339	1 041 921	1 083 975		1 032 164				1 083 975
Total current liabilities	124 441	201 668	146 339		140 820				146 339
Total non current liabilities	175 032	131 189	174 032		178 061				174 032
Community wealth/Equity	947 651	890 345	962 733		1 032 048				962 733
Cash flows									
Net cash from (used) operating	51 431	85 636	97 574	16 238	70 060	61 386	8 674	14%	182 362
Net cash from (used) investing	(66 038)	(89 094)	(96 927)	(65 999)	(119 272)	(33 103)	(86 169)	260%	(92 658)
Net cash from (used) financing	(482)	(1 000)	(1 000)	(79)	77	-	77		77
end	115 305	133 360	114 952	-	66 162	143 589	(77 427)	-54%	204 999
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	48 507	5 799	5 000	10 347	4 705	4 276	22 861	202 152	303 648
Creditors Age Analysis									
Total Creditors	596	295	155	-	-	-	-	3	1 049

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
Governance and administration	94 586	110 918	112 721	6 147	67 082	72 895	(5 813)	-8%	112 722
Executive and council	13	-	-	-	2	-	2	#DIV/0!	2
Finance and administration	94 573	110 918	112 721	6 147	67 080	72 895	(5 815)	-8%	112 721
Internal audit	-	-	-	-	-	-	-	-	-
Community and public safety	138 471	145 559	151 609	26 536	75 115	97 762	(22 647)	-23%	151 609
Community and social services	128 957	120 006	120 731	25 603	71 872	82 276	(10 404)	-13%	120 731
Sport and recreation	9 235	1 661	1 661	915	3 167	830	2 337	281%	1 661
Public safety	2	6	6	4	9	3	5	167%	6
Housing	278	23 884	29 210	14	67	14 652	(14 586)	-100%	29 210
Health	-	-	-	-	-	-	-	-	-
Economic and environmental services	33 804	51 438	52 946	8 251	11 555	31 022	(19 467)	-63%	52 946
Planning and development	4 244	2 365	2 846	130	862	1 555	(692)	-45%	2 846
Road transport	29 561	49 059	50 086	8 121	10 692	29 460	(18 768)	-64%	50 086
Environmental protection	-	14	14	-	0	7	(7)	-97%	14
Trading services	409 308	469 795	469 795	41 135	220 970	238 255	(17 284)	-7%	469 795
Energy sources	274 358	334 664	334 664	19 886	149 313	163 425	(14 112)	-9%	334 664
Water management	52 476	72 201	72 201	6 282	26 984	40 817	(13 833)	-34%	72 201
Waste water management	49 259	27 843	27 843	4 194	20 124	15 114	5 010	33%	27 843
Waste management	33 216	35 087	35 087	10 774	24 550	18 900	5 650	30%	35 087
Other	77	120	120	2	107	60	47	78%	120
Total Revenue - Functional	676 246	777 830	787 191	82 072	374 829	439 994	(65 164)	-15%	787 193
Expenditure - Functional									
Governance and administration	122 967	145 004	147 150	9 529	57 369	73 259	(15 890)	-22%	147 150
Executive and council	23 838	29 621	29 629	1 939	10 850	14 809	(3 958)	-27%	29 629
Finance and administration	96 620	112 849	114 986	7 457	45 591	57 191	(11 600)	-20%	114 986
Internal audit	2 508	2 534	2 534	133	928	1 260	(332)	-26%	2 534
Community and public safety	64 121	98 165	103 432	8 302	34 418	51 466	(17 047)	-33%	103 432
Community and social services	23 943	28 680	29 272	2 625	13 486	14 618	(1 132)	-8%	29 272
Sport and recreation	27 313	32 356	32 271	3 328	13 312	15 957	(2 645)	-17%	32 271
Public safety	8 395	8 118	8 120	1 028	4 354	4 043	311	8%	8 120
Housing	4 469	29 011	33 769	1 321	3 266	16 847	(13 581)	-81%	33 769
Health	-	-	-	-	-	-	-	-	-
Economic and environmental services	68 420	71 183	70 930	7 028	25 877	35 379	(9 502)	-27%	70 930
Planning and development	10 129	11 280	11 785	940	5 389	5 881	(492)	-8%	11 785
Road transport	57 812	57 805	57 047	6 019	20 134	28 452	(8 318)	-29%	57 047
Environmental protection	479	2 098	2 098	69	354	1 046	(692)	-66%	2 098
Trading services	390 006	459 620	458 070	39 002	172 305	201 567	(29 262)	-15%	458 070
Energy sources	271 784	327 833	327 121	20 134	128 592	136 604	(8 012)	-6%	327 121
Water management	41 092	36 559	36 341	7 504	14 907	18 050	(3 143)	-17%	36 341
Waste water management	36 519	43 400	43 041	6 497	14 284	21 152	(6 867)	-32%	43 041
Waste management	40 611	51 829	51 566	4 868	14 522	25 762	(11 240)	-44%	51 566
Other	902	951	951	0	455	475	(21)	-4%	951
Total Expenditure - Functional	646 415	774 922	780 532	63 861	290 423	362 146	(71 722)	-20%	780 532
Surplus/ (Deficit) for the year	29 831	2 908	6 659	18 211	84 406	77 848	6 558		6 660

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22						YTD variance %	Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		
R thousands									
Revenue - Functional									
Municipal governance and administration	94 586	110 918	112 721	6 147	67 082	72 895	(5 813)	-8%	112 722
Executive and council	13	-	-	-	2	-	2		2
<i>Mayor and Council</i>	13	-	-	-	2	-	2		2
<i>Municipal Manager, Town Secretary and Chief Executive</i>	-	-	-	-	-	-	-		-
Finance and administration	94 573	110 918	112 721	6 147	67 080	72 895	(5 815)	-8%	112 721
<i>Administrative and Corporate Support</i>	0	9	9	1	1	5	(4)	-87%	9
<i>Asset Management</i>	-	-	-	-	-	-	-		-
<i>Budget and Treasury Office</i>	94 239	110 250	112 053	6 144	66 883	72 561	(5 678)	-8%	112 053
<i>Finance</i>	-	-	-	-	-	-	-		-
<i>Fleet Management</i>	254	580	580	-	164	290	(125)	-43%	580
<i>Human Resources</i>	-	-	-	-	-	-	-		-
<i>Information Technology</i>	-	-	-	-	-	-	-		-
<i>Legal Services</i>	0	5	5	-	-	2	(2)	-100%	5
<i>Marketing, Customer Relations, Publicity and Media</i>	-	-	-	-	-	-	-		-
<i>Property Services</i>	-	-	-	-	-	-	-		-
<i>Risk Management</i>	-	-	-	-	-	-	-		-
<i>Security Services</i>	80	74	74	2	32	37	(5)	-12%	74
<i>Supply Chain Management</i>	-	-	-	-	-	-	-		-
<i>Valuation Service</i>	-	-	-	-	-	-	-		-
Internal audit	-	-	-	-	-	-	-		-
<i>Governance Function</i>	-	-	-	-	-	-	-		-
Community and public safety	138 471	145 559	151 609	26 536	75 115	97 762	(22 647)	-23%	151 609
Community and social services	128 957	120 006	120 731	25 603	71 872	82 276	(10 404)	-13%	120 731
<i>Aged Care</i>	118 121	109 415	109 415	25 584	71 709	76 591	(4 882)	-6%	109 415
<i>Agricultural</i>	-	-	-	-	-	-	-		-
<i>Animal Care and Diseases</i>	-	-	-	-	-	-	-		-
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	328	367	367	20	136	211	(75)	-36%	367
<i>Child Care Facilities</i>	-	-	-	-	-	-	-		-
<i>Community Halls and Facilities</i>	31	485	485	(4)	10	242	(233)	-96%	485
<i>Consumer Protection</i>	-	-	-	-	-	-	-		-
<i>Cultural Matters</i>	-	-	-	-	-	-	-		-
<i>Disaster Management</i>	-	-	-	-	-	-	-		-
<i>Education</i>	-	-	-	-	-	-	-		-
<i>Indigenous and Customary Law</i>	-	-	-	-	-	-	-		-
<i>Industrial Promotion</i>	-	-	-	-	-	-	-		-
<i>Language Policy</i>	-	-	-	-	-	-	-		-
<i>Libraries and Archives</i>	10 475	9 739	10 463	4	18	5 232	(5 214)	-100%	10 463
<i>Literacy Programmes</i>	-	-	-	-	-	-	-		-
<i>Media Services</i>	-	-	-	-	-	-	-		-
<i>Museums and Art Galleries</i>	-	-	-	-	-	-	-		-
<i>Population Development</i>	-	-	-	-	-	-	-		-
<i>Provincial Cultural Matters</i>	-	-	-	-	-	-	-		-
<i>Theatres</i>	-	-	-	-	-	-	-		-
<i>Zoo's</i>	-	-	-	-	-	-	-		-
Sport and recreation	9 235	1 661	1 661	915	3 167	830	2 337	281%	1 661
<i>Beaches and Jetties</i>	-	-	-	-	-	-	-		-
<i>Casinos, Racing, Gambling, Wagering</i>	-	-	-	-	-	-	-		-
<i>Community Parks (including Nurseries)</i>	-	-	-	-	-	-	-		-
<i>Recreational Facilities</i>	1 978	1 611	1 611	558	2 806	805	2 000	248%	1 611
<i>Sports Grounds and Stadiums</i>	7 257	50	50	357	362	25	337	1346%	50

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

Description	2019/20	Budget Year 2020/21							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		
R thousands									
Public safety	2	6	6	4	9	3	5	167%	6
<i>Civil Defence</i>	-	-	-	-	-	-	-	-	-
<i>Cleansing</i>	-	-	-	-	-	-	-	-	-
<i>Control of Public Nuisances</i>	-	-	-	-	-	-	-	-	-
<i>Fencing and Fences</i>	-	-	-	-	-	-	-	-	-
<i>Fire Fighting and Protection</i>	2	6	6	4	9	3	5	167%	6
<i>Licensing and Control of Animals</i>	-	-	-	-	-	-	-	-	-
Housing	278	23 884	29 210	14	67	14 652	(14 586)	-100%	29 210
<i>Housing</i>	278	23 884	29 210	14	67	14 652	(14 586)	-100%	29 210
<i>Informal Settlements</i>	-	-	-	-	-	-	-	-	-
Health	-	-	-	-	-	-	-	-	-
<i>Ambulance</i>	-	-	-	-	-	-	-	-	-
<i>Health Services</i>	-	-	-	-	-	-	-	-	-
<i>Laboratory Services</i>	-	-	-	-	-	-	-	-	-
<i>Food Control</i>	-	-	-	-	-	-	-	-	-
<i>Health Surveillance and Prevention of Communicable</i>	-	-	-	-	-	-	-	-	-
<i>Vector Control</i>	-	-	-	-	-	-	-	-	-
<i>Chemical Safety</i>	-	-	-	-	-	-	-	-	-
Economic and environmental services	33 804	51 438	52 946	8 251	11 555	31 022	(19 467)	-63%	52 946
Planning and development	4 244	2 365	2 846	130	862	1 555	(692)	-45%	2 846
<i>Billboards</i>	-	-	-	-	-	-	-	-	-
<i>Corporate Wide Strategic Planning (IDPs, LEDs)</i>	-	-	-	-	-	-	-	-	-
<i>Central City Improvement District</i>	-	-	-	-	-	-	-	-	-
<i>Development Facilitation</i>	-	-	-	-	-	-	-	-	-
<i>Economic Development/Planning</i>	1 892	279	760	2	2	380	(378)	-100%	760
<i>Regional Planning and Development</i>	-	-	-	-	-	-	-	-	-
<i>Town Planning, Building Regulations and Enforcement</i>	1 721	1 426	1 426	128	861	713	148	21%	1 426
<i>Project Management Unit</i>	630	660	660	-	-	462	(462)	-100%	660
<i>Provincial Planning</i>	-	-	-	-	-	-	-	-	-
<i>Support to Local Municipalities</i>	-	-	-	-	-	-	-	-	-
Road transport	29 561	49 059	50 086	8 121	10 692	29 460	(18 768)	-64%	50 086
<i>Police Forces, Traffic and Street Parking Control</i>	16 926	26 152	26 467	6 259	8 829	13 228	(4 399)	-33%	26 467
<i>Public Transport</i>	-	-	-	-	-	-	-	-	-
<i>Road and Traffic Regulation</i>	-	-	-	-	-	-	-	-	-
<i>Roads</i>	12 634	22 907	23 620	1 862	1 863	16 232	(14 369)	-89%	23 620
<i>Taxi Ranks</i>	-	-	-	-	-	-	-	-	-
Environmental protection	-	14	14	-	0	7	(7)	-97%	14
<i>Biodiversity and Landscape</i>	-	14	14	-	0	7	(7)	-97%	14
<i>Coastal Protection</i>	-	-	-	-	-	-	-	-	-
<i>Indigenous Forests</i>	-	-	-	-	-	-	-	-	-
<i>Nature Conservation</i>	-	-	-	-	-	-	-	-	-
<i>Pollution Control</i>	-	-	-	-	-	-	-	-	-
<i>Soil Conservation</i>	-	-	-	-	-	-	-	-	-
Trading services	409 308	469 795	469 795	41 135	220 970	238 255	(17 284)	-7%	469 795
Energy sources	274 358	334 664	334 664	19 886	149 313	163 425	(14 112)	-9%	334 664
<i>Electricity</i>	274 136	333 099	333 099	19 533	148 960	162 329	(13 369)	-8%	333 099
<i>Street Lighting and Signal Systems</i>	222	1 565	1 565	353	353	1 096	(743)	-68%	1 565
<i>Nonelectric Energy</i>	-	-	-	-	-	-	-	-	-
Water management	52 476	72 201	72 201	6 282	26 984	40 817	(13 833)	-34%	72 201
<i>Water Treatment</i>	-	-	-	-	-	-	-	-	-
<i>Water Distribution</i>	52 476	60 921	60 921	6 282	26 984	32 921	(5 938)	-18%	60 921
<i>Water Storage</i>	-	11 279	11 279	-	-	7 895	(7 895)	-100%	11 279
Waste water management	49 259	27 843	27 843	4 194	20 124	15 114	5 010	33%	27 843
<i>Public Toilets</i>	-	-	-	-	-	-	-	-	-
<i>Sewerage</i>	38 651	26 954	26 954	3 305	19 234	14 491	4 743	33%	26 954
<i>Storm Water Management</i>	10 607	889	889	889	889	623	267	43%	889
<i>Waste Water Treatment</i>	-	-	-	-	-	-	-	-	-
Waste management	33 216	35 087	35 087	10 774	24 550	18 900	5 650	30%	35 087
<i>Recycling</i>	-	-	-	-	-	-	-	-	-
<i>Solid Waste Disposal (Landfill Sites)</i>	3 086	-	-	-	-	-	-	-	-
<i>Solid Waste Removal</i>	30 130	35 087	35 087	10 774	24 550	18 900	5 650	30%	35 087
<i>Street Cleaning</i>	-	-	-	-	-	-	-	-	-
Other	77	120	120	2	107	60	47	78%	120
Abattoirs	-	-	-	-	-	-	-	-	-
Air Transport	-	-	-	-	-	-	-	-	-

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

Forestry	-	-	-	-	-	-	-	-	-
Licensing and Regulation	77	120	120	2	107	60	47	78%	120
Markets	-	-	-	-	-	-	-	-	-
Tourism	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	676 246	777 830	787 191	82 072	374 829	439 994	(65 164)	-15%	787 193

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Mid-Year Assessment

Description	2019/20	Budget Year 2020/21							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands									
Expenditure - Functional									
Municipal governance and administration	122 967	145 004	147 150	9 529	57 369	73 259	(15 890)	-22%	147 150
Executive and council	23 838	29 621	29 629	1 939	10 850	14 809	(3 958)	-27%	29 629
<i>Mayor and Council</i>	15 898	18 723	18 601	1 102	6 228	9 297	(3 069)	-33%	18 601
<i>Municipal Manager, Town Secretary and Chief Executive</i>	7 941	10 897	11 028	837	4 622	5 512	(889)	-16%	11 028
Finance and administration	96 620	112 849	114 986	7 457	45 591	57 191	(11 600)	-20%	114 986
<i>Administrative and Corporate Support</i>	17 899	11 560	11 603	520	6 684	5 630	1 053	19%	11 603
<i>Asset Management</i>	31	5 167	5 167	0	1	2 583	(2 582)	-100%	5 167
<i>Budget and Treasury Office</i>	30 327	37 107	38 619	4 576	16 017	19 285	(3 267)	-17%	38 619
<i>Finance</i>	-	-	-	-	-	-	-	0%	-
<i>Fleet Management</i>	3 406	2 806	2 806	528	1 808	1 401	407	29%	2 806
<i>Human Resources</i>	22 223	36 284	36 186	(2 389)	10 572	18 049	(7 477)	-41%	36 186
<i>Information Technology</i>	4 454	3 372	4 073	2 186	2 970	2 036	934	46%	4 073
<i>Legal Services</i>	5 416	2 279	2 279	98	721	1 095	(374)	-34%	2 279
<i>Marketing, Customer Relations, Publicity and Media</i>	3 904	3 900	3 870	405	1 995	1 933	62	3%	3 870
<i>Property Services</i>	1 783	1 268	1 268	816	1 148	634	514	81%	1 268
<i>Risk Management</i>	-	497	497	-	-	248	(248)	-100%	497
<i>Security Services</i>	-	-	-	-	-	-	-	-	-
<i>Supply Chain Management</i>	6 778	7 052	7 062	692	3 521	3 524	(4)	0%	7 062
<i>Valuation Service</i>	400	1 557	1 557	26	154	773	(619)	-80%	1 557
Internal audit	2 508	2 534	2 534	133	928	1 260	(332)	-26%	2 534
<i>Governance Function</i>	2 508	2 534	2 534	133	928	1 260	(332)	-26%	2 534
Community and public safety	64 121	98 165	103 432	8 302	34 418	51 466	(17 047)	-33%	103 432
Community and social services	23 943	28 680	29 272	2 625	13 486	14 618	(1 132)	-8%	29 272
<i>Aged Care</i>	4 658	4 347	4 294	614	3 384	2 144	1 240	58%	4 294
<i>Agricultural</i>	-	-	-	-	-	-	-	-	-
<i>Animal Care and Diseases</i>	-	-	-	-	-	-	-	-	-
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	3 189	3 600	3 570	265	1 643	1 783	(140)	-8%	3 570
<i>Child Care Facilities</i>	8	972	972	1	2	486	(483)	-100%	972
<i>Community Halls and Facilities</i>	5 400	6 608	6 594	729	2 852	3 291	(438)	-13%	6 594
<i>Consumer Protection</i>	-	-	-	-	-	-	-	-	-
<i>Cultural Matters</i>	-	-	-	-	-	-	-	-	-
<i>Disaster Management</i>	95	236	236	0	3	118	(115)	-98%	236
<i>Education</i>	1	831	828	-	1	414	(413)	-100%	828
<i>Indigenous and Customary Law</i>	-	-	-	-	-	-	-	-	-
<i>Industrial Promotion</i>	-	-	-	-	-	-	-	-	-
<i>Language Policy</i>	-	-	-	-	-	-	-	-	-
<i>Libraries and Archives</i>	10 591	12 086	12 778	1 016	5 601	6 383	(783)	-12%	12 778
<i>Literacy Programmes</i>	-	-	-	-	-	-	-	-	-
<i>Media Services</i>	-	-	-	-	-	-	-	-	-
<i>Museums and Art Galleries</i>	-	-	-	-	-	-	-	-	-
<i>Population Development</i>	-	-	-	-	-	-	-	-	-
<i>Provincial Cultural Matters</i>	-	-	-	-	-	-	-	-	-
<i>Theatres</i>	-	-	-	-	-	-	-	-	-
<i>Zoo's</i>	-	-	-	-	-	-	-	-	-
Sport and recreation	27 313	32 356	32 271	3 328	13 312	15 957	(2 645)	-17%	32 271
<i>Beaches and Jetties</i>	-	-	-	-	-	-	-	-	-
<i>Casinos, Racing, Gambling, Wagering</i>	-	-	-	-	-	-	-	-	-
<i>Community Parks (including Nurseries)</i>	8 229	7 228	7 248	1 231	4 108	3 605	503	14%	7 248
<i>Recreational Facilities</i>	13 054	18 999	18 884	1 298	6 273	9 300	(3 027)	-33%	18 884
<i>Sports Grounds and Stadiums</i>	6 031	6 129	6 139	799	2 931	3 052	(121)	-4%	6 139
Public safety	8 395	8 118	8 120	1 028	4 354	4 043	311	8%	8 120
<i>Civil Defence</i>	-	-	-	-	-	-	-	-	-
<i>Cleansing</i>	-	-	-	-	-	-	-	-	-
<i>Control of Public Nuisances</i>	-	-	-	-	-	-	-	-	-
<i>Fencing and Fences</i>	-	-	-	-	-	-	-	-	-
<i>Fire Fighting and Protection</i>	8 395	8 118	8 120	1 028	4 354	4 043	311	8%	8 120
<i>Licensing and Control of Animals</i>	-	-	-	-	-	-	-	-	-
Housing	4 469	29 011	33 769	1 321	3 266	16 847	(13 581)	-81%	33 769
<i>Housing</i>	4 463	27 003	31 761	1 318	3 236	15 843	(12 607)	-80%	31 761
<i>Informal Settlements</i>	6	2 009	2 009	2	30	1 004	(974)	-97%	2 009

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

Health	-	-	-	-	-	-	-	-	-	
<i>Ambulance</i>	-	-	-	-	-	-	-	-	-	
<i>Health Services</i>	-	-	-	-	-	-	-	-	-	
<i>Laboratory Services</i>	-	-	-	-	-	-	-	-	-	
<i>Food Control</i>	-	-	-	-	-	-	-	-	-	
<i>Health Surveillance and Prevention of Communicable Diseases including immunizations</i>	-	-	-	-	-	-	-	-	-	
<i>Vector Control</i>	-	-	-	-	-	-	-	-	-	
<i>Chemical Safety</i>	-	-	-	-	-	-	-	-	-	
	2019/20	Budget Year 2020/21								
Description	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget	
R thousands										
Economic and environmental services	68 420	71 183	70 930	7 028	25 877	35 379	(9 502)	-27%	70 930	
Planning and development	10 129	11 280	11 785	940	5 389	5 881	(492)	-8%	11 785	
<i>Billboards</i>	-	-	-	-	-	-	-	-	-	
<i>Corporate Wide Strategic Planning (IDPs, LEDs)</i>	1 686	1 982	1 982	163	960	989	(29)	-3%	1 982	
<i>Central City Improvement District</i>	-	-	-	-	-	-	-	-	-	
<i>Development Facilitation</i>	-	-	-	-	-	-	-	-	-	
<i>Economic Development/Planning</i>	1 400	2 115	2 556	151	715	1 274	(559)	-44%	2 556	
<i>Regional Planning and Development</i>	-	-	-	-	-	-	-	-	-	
<i>Town Planning, Building Regulations and Enforcement</i>	4 745	4 473	4 537	418	2 473	2 263	210	9%	4 537	
<i>Project Management Unit</i>	2 298	2 710	2 710	208	1 240	1 355	(114)	-8%	2 710	
<i>Provincial Planning</i>	-	-	-	-	-	-	-	-	-	
<i>Support to Local Municipalities</i>	-	-	-	-	-	-	-	-	-	
Road transport	57 812	57 805	57 047	6 019	20 134	28 452	(8 318)	-29%	57 047	
<i>Police Forces, Traffic and Street Parking Control</i>	33 607	34 894	34 767	1 867	10 631	17 361	(6 730)	-39%	34 767	
<i>Pounds</i>	-	-	-	-	-	-	-	-	-	
<i>Public Transport</i>	-	-	-	-	-	-	-	-	-	
<i>Road and Traffic Regulation</i>	-	-	-	-	-	-	-	-	-	
<i>Roads</i>	24 205	22 910	22 281	4 152	9 503	11 091	(1 588)	-14%	22 281	
<i>Taxi Ranks</i>	-	-	-	-	-	-	-	-	-	
Environmental protection	479	2 098	2 098	69	354	1 046	(692)	-66%	2 098	
<i>Biodiversity and Landscape</i>	479	2 098	2 098	69	354	1 046	(692)	-66%	2 098	
<i>Coastal Protection</i>	-	-	-	-	-	-	-	-	-	
<i>Indigenous Forests</i>	-	-	-	-	-	-	-	-	-	
<i>Nature Conservation</i>	-	-	-	-	-	-	-	-	-	
<i>Pollution Control</i>	-	-	-	-	-	-	-	-	-	
<i>Soil Conservation</i>	-	-	-	-	-	-	-	-	-	
Trading services	390 006	459 620	458 070	39 002	172 305	201 567	(29 262)	-15%	458 070	
Energy sources	271 784	327 833	327 121	20 134	128 592	136 604	(8 012)	-6%	327 121	
<i>Electricity</i>	269 197	324 461	324 465	19 640	127 338	135 277	(7 939)	-6%	324 465	
<i>Street Lighting and Signal Systems</i>	2 587	3 371	2 656	493	1 254	1 328	(74)	-6%	2 656	
<i>Nonelectric Energy</i>	-	-	-	-	-	-	-	-	-	
Water management	41 092	36 559	36 341	7 504	14 907	18 050	(3 143)	-17%	36 341	
<i>Water Treatment</i>	154	1 838	1 838	16	97	919	(822)	-89%	1 838	
<i>Water Distribution</i>	37 997	30 463	30 092	7 029	12 780	14 926	(2 146)	-14%	30 092	
<i>Water Storage</i>	2 941	4 258	4 411	459	2 030	2 205	(175)	-8%	4 411	
Waste water management	36 519	43 400	43 041	6 497	14 284	21 152	(6 867)	-32%	43 041	
<i>Public Toilets</i>	1 566	1 984	1 964	147	801	981	(181)	-18%	1 964	
<i>Sewerage</i>	27 631	30 347	29 961	5 023	9 705	14 635	(4 930)	-34%	29 961	
<i>Storm Water Management</i>	7 321	8 141	8 191	1 327	3 778	4 073	(295)	-7%	8 191	
<i>Waste Water Treatment</i>	0	2 928	2 926	-	0	1 462	(1 462)	-100%	2 926	
Waste management	40 611	51 829	51 566	4 868	14 522	25 762	(11 240)	-44%	51 566	
<i>Recycling</i>	-	-	-	-	-	-	-	-	-	
<i>Solid Waste Disposal (Landfill Sites)</i>	7 599	16 403	16 105	181	1 617	8 048	(6 431)	-80%	16 105	
<i>Solid Waste Removal</i>	31 594	33 991	34 026	4 675	12 817	16 996	(4 179)	-25%	34 026	
<i>Street Cleaning</i>	1 418	1 436	1 436	12	88	718	(630)	-88%	1 436	
Other	902	951	951	0	455	475	(21)	-4%	951	
Abattoirs	-	-	-	-	-	-	-	-	-	
Air Transport	-	-	-	-	-	-	-	-	-	
Forestry	-	-	-	-	-	-	-	-	-	
Licensing and Regulation	10	51	51	0	5	25	(21)	-82%	51	
Markets	-	-	-	-	-	-	-	-	-	
Tourism	892	900	900	-	450	450	0	0%	900	
Total Expenditure - Functional	646 415	774 922	780 532	63 861	290 423	362 146	(71 722)	-20%	780 532	
Surplus/ (Deficit) for the year	29 831	2 908	6 659	18 211	84 406	77 848	6 558	8%	6 660	

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Mid-Year Assessment

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Revenue by Vote</u>									
Vote 1 - Financial Services	92 562	107 712	109 515	5 942	65 693	71 300	(5 607)	-7,9%	109 515
Vote 2 - Community Services	157 633	172 276	179 122	32 821	84 160	111 516	(27 356)	-85,2%	179 122
Vote 3 - Corporate Services	267	594	594	1	166	297	(130)	-43,9%	594
Vote 4 - Technical Services	424 655	496 176	496 889	43 257	224 505	256 213	(31 708)	-25,7%	496 889
Vote 5 - Muncipal Manager	1 129	1 072	1 072	51	305	668	(363)	-54,3%	1 072
Vote 6 - [NAME OF VOTE 6]	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	676 246	777 830	787 191	82 072	374 829	439 994	(65 164)	-14,8%	787 191
<u>Expenditure by Vote</u>									
Vote 1 - Financial Services	38 586	52 465	53 986	5 449	20 624	26 954	(6 329)	-23,5%	53 986
Vote 2 - Community Services	100 622	139 667	145 248	10 542	46 739	72 344	(25 604)	-103,9%	145 248
Vote 3 - Corporate Services	68 177	77 479	77 983	2 665	30 527	38 767	(8 240)	-21,3%	77 983
Vote 4 - Technical Services	424 189	491 848	489 782	44 262	187 027	217 370	(30 343)	-39,7%	489 782
Vote 5 - Muncipal Manager	14 779	13 462	13 533	943	5 505	6 711	(1 206)	-18,0%	13 533
Vote 6 - [NAME OF VOTE 6]	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	646 353	774 922	780 532	63 861	290 423	362 146	(71 722)	-19,8%	780 532
Surplus/ (Deficit) for the year	29 893	2 908	6 659	18 211	84 406	77 848	6 558	8,4%	6 659

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue By Source									
Property rates	80 674	83 290	83 290	4 537	60 751	57 746	3 005	5%	83 290
Service charges - electricity revenue	274 184	323 478	323 478	18 847	148 329	155 269	(6 940)	-4%	323 478
Service charges - water revenue	43 137	39 677	39 677	3 607	21 858	18 644	3 214	17%	39 677
Service charges - sanitation revenue	30 920	25 043	25 043	2 199	17 092	13 369	3 723	28%	25 043
Service charges - refuse revenue	27 965	25 574	25 574	2 518	14 814	12 546	2 268	18%	25 574
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	1 526	1 470	1 470	323	1 994	735	1 259	171%	1 470
Interest earned - external investments	3 079	6 990	6 990	192	1 609	3 493	(1 884)	-54%	6 990
Interest earned - outstanding debtors	5 569	8 677	8 677	1 457	8 030	4 337	3 693	85%	8 677
Dividends received	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	11 592	21 479	21 479	5 561	5 587	10 735	(5 148)	-48%	21 479
Licences and permits	1 065	2 111	2 111	(1 981)	664	1 055	(391)	-37%	2 111
Agency services	4 354	4 046	4 046	2 442	2 442	2 022	419	21%	4 046
Transfers recognised - operational	131 244	145 903	154 127	25 633	72 088	99 582	(27 494)	-28%	154 127
Other revenue	7 774	14 985	15 094	1 349	4 069	7 545	(3 476)	-46%	15 094
Gains on disposal of PPE	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)	623 082	702 723	711 056	66 683	359 326	387 078	(27 752)	-7%	711 056
Expenditure By Type									
Employee related costs	201 538	237 025	237 091	13 332	103 972	118 498	(14 527)	-12%	237 091
Remuneration of councillors	9 897	12 007	12 007	871	4 904	6 001	(1 097)	-18%	12 007
Debt impairment	50 015	63 750	63 750	9 979	6 667	31 862	(25 195)	-79%	(0)
Depreciation & asset impairment	32 472	39 729	39 729	15 078	15 078	19 856	(4 779)	-24%	52 189
Finance charges	4 522	8 696	8 696	16	76	4 346	(4 270)	-98%	8 696
Bulk purchases	239 632	285 789	285 789	16 031	113 496	115 971	(2 475)	-2%	285 789
Other materials	12 584	14 977	14 263	1 559	7 186	7 105	81	1%	14 263
Contracted services	51 748	48 390	48 229	1 127	16 460	23 335	(6 874)	-29%	48 229
Transfers and grants	6 534	25 603	30 550	969	1 690	15 274	(13 585)	-89%	30 550
Other expenditure	37 407	38 955	40 428	4 900	20 894	19 896	998	5%	45 358
Loss on disposal of PPE	66	0	0	-	-	0	(0)	-100%	0
Total Expenditure	646 415	774 922	780 532	63 861	290 423	362 146	(71 722)	-20%	734 172
Surplus/(Deficit)									
Transfers recognised - capital	52 267	74 937	75 965	15 354	15 354	52 831	(37 477)	(0)	75 965
Contributions recognised - capital	898	170	170	35	150	85	65	0	170
Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	29 831	2 908	6 659	18 211	84 406	77 848			53 019
Surplus/(Deficit) attributable to Share of surplus/ (deficit) of associate	29 831	2 908	6 659	18 211	84 406	77 848			53 019
Surplus/ (Deficit) for the year	29 831	2 908	6 659	18 211	84 406	77 848			53 019

The revenue and expenditure figures excludes internal charges

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Mid-Year Assessment

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Multi-Year expenditure appropriation</u>									
Vote 1 - Financial Services	-	-	-	-	-	-	-	-	-
Vote 2 - Community Services	206	-	-	-	-	-	-	-	-
Vote 3 - Community Services	-	-	-	-	-	-	-	-	-
Vote 4 - Community Services	-	-	-	-	-	-	-	-	-
Vote 5 - Corporate Services	-	-	-	-	-	-	-	-	-
Vote 6 - Technical Services	12 425	27 630	27 523	279	600	13 762	(13 162)	-96%	27 523
Vote 7 - Technical Services	3 913	34 373	36 893	3 784	9 527	18 446	(8 920)	-48%	36 893
Vote 8 - Muncipal Manager	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]	-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	16 545	62 004	64 416	4 064	10 127	32 208	(22 081)	-69%	64 416
<u>Single Year expenditure appropriation</u>									
Vote 1 - Financial Services	165	180	858	92	197	429	(232)	-54%	858
Vote 2 - Community Services	1 971	-	-	-	-	-	-	-	-
Vote 3 - Community Services	1 126	-	240	240	240	120	120	100%	240
Vote 4 - Community Services	9 507	6 151	3 739	315	354	1 870	(1 515)	-81%	3 739
Vote 5 - Corporate Services	3 630	900	915	-	-	457	(457)	-100%	915
Vote 6 - Technical Services	25 539	16 266	18 747	965	5 096	9 373	(4 277)	-46%	18 747
Vote 7 - Technical Services	8 462	3 744	3 744	-	889	1 872	(983)	-52%	3 744
Vote 8 - Muncipal Manager	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]	-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	50 399	27 241	28 243	1 612	6 776	14 121	(7 345)	-52%	28 243
Total Capital Expenditure	66 944	89 244	92 658	5 676	16 903	46 329	(29 426)	-64%	92 658

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Mid-Year Assessment

Vote Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Standard Classification									
Governance and administration	3 162	2 080	3 974	1 057	1 162	1 987	(825)	-42%	3 974
Executive and council	(1)	600	600	-	-	300	(300)	-100%	600
Finance and administration	3 163	1 480	3 374	1 057	1 162	1 687	(525)	-31%	3 374
Internal audit	-	-	-	-	-	-	-		-
Community and public safety	10 876	5 456	3 283	555	593	1 642	(1 049)	-64%	3 283
Community and social services	1 613	-	-	-	-	-	-		-
Sport and recreation	7 782	5 456	3 043	315	353	1 522	(1 169)	-77%	3 043
Public safety	1 481	-	240	240	240	120	120	100%	240
Housing	-	-	-	-	-	-	-		-
Health	-	-	-	-	-	-	-		-
Economic and environmental services	17 177	27 042	28 323	-	1 864	14 161	(12 297)	-87%	28 323
Planning and development	1 934	696	696	-	2	348	(346)	-100%	696
Road transport	15 243	26 347	27 627	-	1 862	13 813	(11 951)	-87%	27 627
Environmental protection	-	-	-	-	-	-	-		-
Trading services	35 728	54 666	57 079	4 064	13 285	28 539	(15 255)	-53%	57 079
Energy sources	4 054	13 163	13 163	279	1 090	6 581	(5 492)	-83%	13 163
Water management	7 954	21 135	21 135	906	2 146	10 568	(8 422)	-80%	21 135
Waste water management	18 448	3 386	3 279	-	1 779	1 640	139	8%	3 279
Waste management	5 272	16 982	19 501	2 879	8 270	9 751	(1 481)	-15%	19 501
Other	-	-	-	-	-	-	-		-
Total Capital Expenditure - Standard Classification	66 944	89 244	92 658	5 676	16 903	46 329	(29 426)	-64%	92 658
Funded by:									
National Government	18 276	49 637	49 637	5 600	10 582	24 818	(14 236)	-57%	49 637
Provincial Government	33 326	24 801	26 081	-	4 532	13 041	(8 509)	-65%	26 081
District Municipality	665	500	815	240	240	408	(168)	-41%	815
Other transfers and grants	501	-	-	-	-	-	-		-
Transfers recognised - capital	52 768	74 937	76 533	5 840	15 354	38 266	(22 912)	-60%	76 533
Public contributions & donations	-	-	-	-	-	-	-		-
Borrowing	-	-	-	-	-	-	-		-
Internally generated funds	14 175	14 307	16 126	(164)	1 549	8 063	(6 514)	-81%	16 126
Total Capital Funding	66 944	89 244	92 658	5 676	16 903	46 329	(29 426)	-64%	92 658

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash	115 305	133 360	114 952	66 162	114 952
Call investment deposits	-	-	-	100 000	-
Consumer debtors	82 140	28 353	55 673	110 542	55 673
Other debtors	9 377	7 966	18 542	33 376	18 542
Current portion of long-term receivables	-	-	-	-	-
Inventory	9 963	11 602	9 963	8 685	9 963
Total current assets	216 785	181 281	199 130	318 765	199 130
Non current assets					
Long-term receivables	-	-	-	-	-
Investments	-	-	-	-	-
Investment property	43 430	43 765	43 430	43 430	43 430
Investments in Associate	-	-	-	-	-
Property, plant and equipment	985 237	996 031	1 038 873	987 063	1 038 873
Agricultural	-	-	-	-	-
Biological assets	-	-	-	-	-
Intangible assets	1 122	1 576	1 122	1 122	1 122
Other non-current assets	550	550	550	550	550
Total non current assets	1 030 339	1 041 921	1 083 975	1 032 164	1 083 975
TOTAL ASSETS	1 247 124	1 223 203	1 283 105	1 350 929	1 283 105
LIABILITIES					
Current liabilities					
Bank overdraft	-	-	-	-	-
Borrowing	1 587	-	1 587	898	1 587
Consumer deposits	8 732	7 976	8 732	9 479	8 732
Trade and other payables	58 125	115 836	110 393	76 976	110 393
Provisions	55 997	77 857	25 627	53 466	25 627
Total current liabilities	124 441	201 668	146 339	140 820	146 339
Non current liabilities					
Borrowing	1 188	2 588	188	1 188	188
Provisions	173 844	128 602	173 844	176 873	173 844
Total non current liabilities	175 032	131 189	174 032	178 061	174 032
TOTAL LIABILITIES	299 473	332 857	320 371	318 881	320 371
NET ASSETS	947 651	890 345	962 733	1 032 048	962 733
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	937 209	879 728	952 291	1 021 606	952 291
Reserves	10 442	10 618	10 442	10 442	10 442
TOTAL COMMUNITY WEALTH/EQUITY	947 651	890 345	962 733	1 032 048	962 733

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

The cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	82 812	79 126	79 126	4 215	54 599	52 928	1 671	3%	78 476
Service charges	345 134	379 151	437 751	28 229	223 854	166 853	57 001	34%	379 328
Other revenue	859	27 756	19 373	1 165	10 532	11 212	(680)	-6%	16 391
Government - operating	131 051	145 903	154 127	26 392	81 105	104 778	(23 674)	-23%	124 778
Government - capital	52 102	75 107	86 842	-	38 311	38 852	(541)	-1%	112 333
Interest	8 648	9 593	9 593	192	1 397	2 621	(1 224)	-47%	15 666
Dividends									
Payments									
Suppliers and employees	(546 597)	(604 934)	(658 415)	(42 971)	(337 806)	(312 329)	25 477	-8%	(544 150)
Finance charges	(226)	(461)	(462)	(16)	(17)	(230)	(214)	93%	(461)
Transfers and Grants	(22 351)	(25 603)	(30 361)	(969)	(1 915)	(3 299)	(1 385)	42%	-
NET CASH FROM/(USED) OPERATING ACTIVITIES	51 431	85 636	97 574	16 238	70 060	61 386	56 432	92%	182 362
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	905	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	-	-	10 442	(60 000)	(99 788)	-	(99 788)	-	-
Payments									
Capital assets	(66 944)	(89 094)	(107 369)	(5 999)	(19 484)	(33 103)	(13 619)	41%	(92 658)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(66 038)	(89 094)	(96 927)	(65 999)	(119 272)	(33 103)	86 169	-260%	(92 658)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits	849	-	-	30	205	-	205	-	-
Payments									
Repayment of borrowing	(1 331)	(1 000)	(1 000)	(109)	(128)	-	128	-	-
NET CASH FROM/(USED) FINANCING ACTIVITIES	(482)	(1 000)	(1 000)	(79)	77	-	(77)		77
NET INCREASE/ (DECREASE) IN CASH HELD	(15 089)	(4 459)	(353)	(49 839)	(49 134)	28 284			89 703
Cash/cash equivalents at beginning:	130 394	137 819	115 305		115 296	115 305			115 296
Cash/cash equivalents at month/year end:	115 305	133 360	114 952		66 162	143 589			204 999

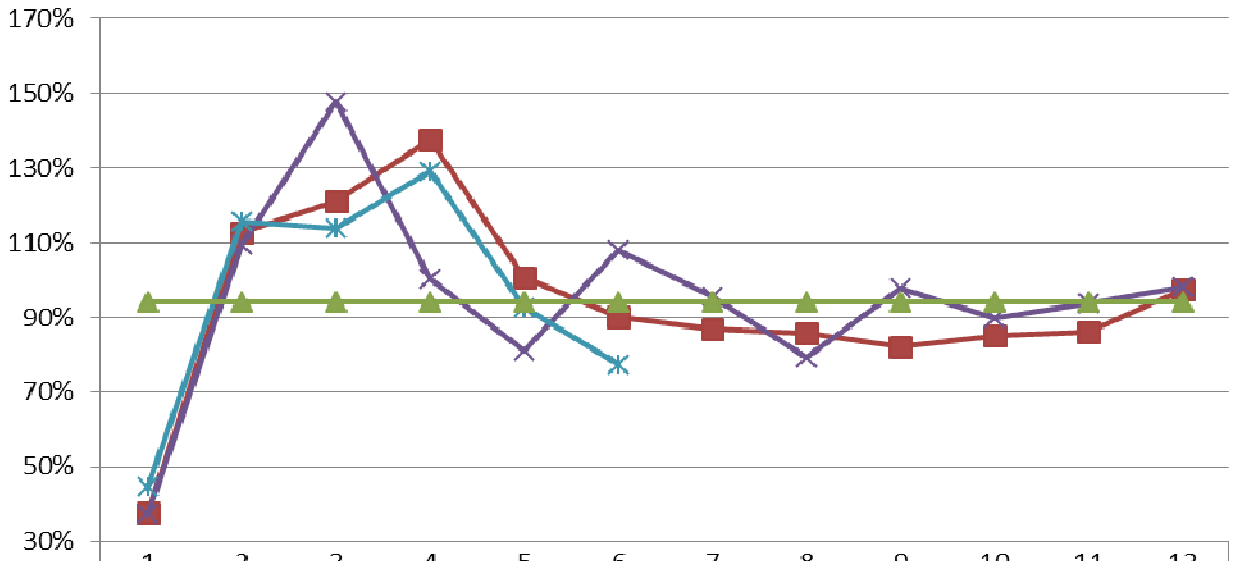
MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Mid-Year Assessment

Description	NT Code	Budget Year 2021/22									
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
R thousands											
Debtors Age Analysis By Income Source											
Water	1200	11 752	1 910	1 757	1 650	1 872	1 650	8 982	63 532	93 105	77 687
Electricity	1300	17 597	801	442	424	244	227	873	4 933	25 541	6 701
Property Rates	1400	5 050	475	379	5 832	310	331	1 200	18 189	31 767	25 863
Waste Water Management	1500	8 388	1 104	1 030	974	955	874	4 913	33 146	51 384	40 862
Waste Management	1600	8 939	1 336	1 206	1 146	1 087	970	5 305	34 459	54 447	42 966
Property Rental Debtors	1700	198	12	13	13	13	12	86	1 111	1 457	1 234
Interest on Arrear Accounts	1810	1 217	117	134	248	191	183	1 321	45 516	48 927	47 459
Recoverable expenditure	1820	-	-	-	-	-	-	-	-	-	-
Other	1900	(4 631)	44	39	60	33	29	181	1 266	(2 979)	1 570
Total By Income Source	2000	48 507	5 799	5 000	10 347	4 705	4 276	22 861	202 152	303 648	244 341
2019/20 - totals only										-	-
Debtors Age Analysis By Customer Group											
Organs of State	2200	132	267	204	1 477	173	101	602	5 914	8 870	8 268
Commercial	2300	16 561	760	357	2 915	401	245	805	11 197	33 241	15 562
Households	2400	31 446	4 601	4 282	5 607	3 950	3 744	20 463	178 896	252 988	212 659
Other	2500	368	172	158	349	181	186	991	6 145	8 549	7 852
Total By Customer Group	2600	48 507	5 799	5 000	10 347	4 705	4 276	22 861	202 152	303 648	244 341

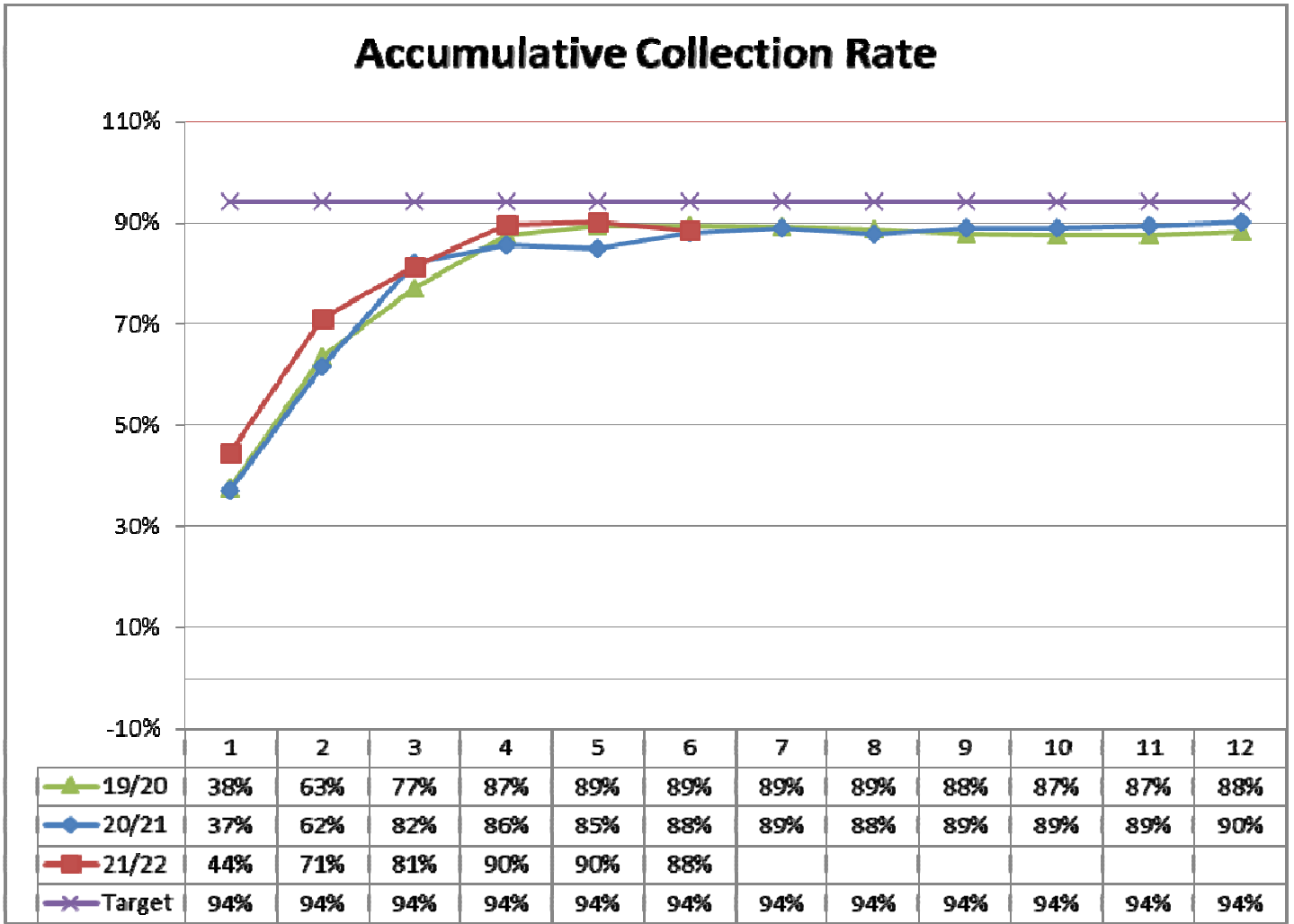
Debtor Collection Rate per Month



	1	2	3	4	5	6	7	8	9	10	11	12
19/20	38%	113%	121%	138%	101%	90%	87%	86%	82%	85%	86%	97%
20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%	90%	94%	98%
21/22	44%	116%	114%	129%	93%	77%						
Target 94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate effectiveness of collection against targets set for the relevant months. The target for the month is 94% while the actual figure for December 2021 amounts to 77% in comparison to the previous year 108%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhalings van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Desember 2021 – 77% beloop in vergelyking met die vorige jaar 108%.



The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 88%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 88% behoel.

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Mid-Year Assessment

Description R thousands	NT Code	Budget Year 2021/22								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	596	295	155	-	-	-	-	3	1 049
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	596	295	155	-	-	-	-	3	1 049

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Mid-Year Assessment

Investments by maturity Name of institution & investment ID R thousands	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
<u>Municipality</u>								
Nedbank Ltd	6 Months	Fixed depos	29/01/2022	-		-	-	20 000
ABSA Bank Ltd	7 Months	Fixed depos	28/02/2022	-		-	-	20 000
Nedbank Ltd	5 Months	Fixed depos	30/05/2022	-		-	-	10 000
Standard Bank of SA Ltd	5 Months	Fixed depos	30/05/2022	-		-	-	30 000
First National Bank	5 Months	Fixed depos	30/05/2022	-		-	-	20 000
-	-			-		-	-	-
TOTAL INVESTMENTS AND INTEREST				-		-	-	100 000

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

Operating and Capital transfers recognised as revenue are indicated in the following table:
Transfers are recognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
RECEIPTS:									
Operating Transfers and Grants									
National Government:	1 550	111 493	111 493	1 177	(73 041)	54 438	(127 479)	-234,2%	2 210
Operational Revenue:General Revenue:Equitable S	-	106 666	106 666	-	(69 659)	53 333	(122 992)	-230,6%	-
Operational:Revenue:General Revenue:Fuel Levy	-	-	-	-	-	-	-	-	-
2014 African Nations Championship Host City Opera	-	-	-	-	-	-	-	-	-
Agriculture Research and Technology	-	-	-	-	-	-	-	-	-
Agriculture, Conservation and Environmental	-	-	-	-	-	-	-	-	-
Arts and Culture Sustainable Resource Managemen	-	-	-	-	-	-	-	-	-
Community Library	-	-	-	-	-	-	-	-	-
Department of Environmental Affairs	-	-	-	-	-	-	-	-	-
Department of Tourism	-	-	-	-	-	-	-	-	-
Department of Water Affairs and Sanitation Masiban	-	-	-	-	-	-	-	-	-
Emergency Medical Service	-	-	-	-	-	-	-	-	-
Energy Efficiency and Demand-side [Schedule 5B]	-	-	-	-	-	-	-	-	-
Expanded Public Works Programme Integrated Grant	-	2 617	2 617	1 177	(1 832)	-	(1 832)	-	-
HIV and Aids	-	-	-	-	-	-	-	-	-
Housing Accreditation	-	-	-	-	-	-	-	-	-
Housing Top structure	-	-	-	-	-	-	-	-	-
Infrastructure Skills Development Grant [Schedule 5	-	-	-	-	-	-	-	-	-
Integrated City Development Grant	-	-	-	-	-	-	-	-	-
Khayelitsha Urban Renewal	-	-	-	-	-	-	-	-	-
Local Government Financial Management Grant [Sc	1 550	1 550	1 550	-	(1 550)	775	(2 325)	-300,0%	1 550
Mitchell's Plain Urban Renewal	-	-	-	-	-	-	-	-	-
Municipal Demarcation and Transition Grant [Sched	-	-	-	-	-	-	-	-	-
Municipal Disaster Grant [Schedule 5B]	-	-	-	-	-	-	-	-	-
Municipal Human Settlement Capacity Grant [Sched	-	-	-	-	-	-	-	-	-
Municipal Systems Improvement Grant	-	-	-	-	-	-	-	-	-
Natural Resource Management Project	-	-	-	-	-	-	-	-	-
Neighbourhood Development Partnership Grant	-	-	-	-	-	-	-	-	-
Operation Clean Audit	-	-	-	-	-	-	-	-	-
Municipal Disaster Recovery Grant	-	-	-	-	-	-	-	-	-
Public Service Improvement Facility	-	-	-	-	-	-	-	-	-
Public Transport Network Operations Grant [Sched	-	-	-	-	-	-	-	-	-
Restructuring - Seed Funding	-	-	-	-	-	-	-	-	-
Revenue Enhancement Grant Debtors Book	-	-	-	-	-	-	-	-	-
Rural Road Asset Management Systems Grant	-	-	-	-	-	-	-	-	-
Sport and Recreation	-	-	-	-	-	-	-	-	-
Terrestrial Invasive Alien Plants	-	-	-	-	-	-	-	-	-
Water Services Operating Subsidy Grant [Schedule	-	-	-	-	-	-	-	-	-
Health Hygiene in Informal Settlements	-	-	-	-	-	-	-	-	-
Municipal Infrastructure Grant [Schedule 5B]	-	660	660	-	-	330	(330)	-100,0%	660
Water Services Infrastructure Grant	-	-	-	-	-	-	-	-	-
Public Transport Network Grant [Schedule 5B]	-	-	-	-	-	-	-	-	-
Smart Connect Grant	-	-	-	-	-	-	-	-	-
Urban Settlement Development Grant	-	-	-	-	-	-	-	-	-
WiFi Grant [Department of Telecommunications and	-	-	-	-	-	-	-	-	-
Street Lighting	-	-	-	-	-	-	-	-	-
Traditional Leaders - Imbizion	-	-	-	-	-	-	-	-	-

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

Specify (Add grant description)	240	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-	-
Specify (Add grant description)	-	-	-	-	-	-	-	-	-
Other grant providers:	1 971	-	-	-	(3 359)	-	(3 359)		-
<i>Departmental Agencies and Accounts</i>	-	-	-	-	-	-	-		-
<i>Foreign Government and International Organisations</i>	834	-	-	-	(1 085)	-	(1 085)		-
<i>Households</i>	-	-	-	-	-	-	-		-
<i>Non-profit Institutions</i>	-	-	-	-	-	-	-		-
<i>Private Enterprises</i>	-	-	-	-	-	-	-		-
<i>Public Corporations</i>	1 137	-	-	-	(2 274)	-	(2 274)		-
<i>Higher Educational Institutions</i>	-	-	-	-	-	-	-		-
<i>Parent Municipality / Entity</i>	-	-	-	-	-	-	-		-
Total Operating Transfers and Grants	16 554	124 778	124 778	1 177	(84 732)	61 146	(145 878)	#VALUE!	19 662
Capital Transfers and Grants									
National Government:	32 013	57 082	57 082	-	(34 301)	28 541	(62 842)	-220,2%	57 082
Integrated National Electrification Programme (Municipal Infrastructure Grant [Schedule 5B])	-	12 762	12 762	-	(6 762)	6 381	(13 143)	-206,0%	12 762
Municipal Infrastructure Grant [Schedule 5B]	22 013	24 320	24 320	-	(14 337)	12 160	(26 497)	-217,9%	24 320
Municipal Water Infrastructure Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Neighbourhood Development Partnership Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Public Transport Infrastructure Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Rural Household Infrastructure Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Rural Road Asset Management Systems Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Urban Settlement Development Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Municipal Human Settlement	-	-	-	-	-	-	-		-
Community Library	-	-	-	-	-	-	-		-
Integrated City Development Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Municipal Disaster Recovery Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Energy Efficiency and Demand Side Management Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Khayelitsha Urban Renewal	-	-	-	-	-	-	-		-
Local Government Financial Management Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Municipal Systems Improvement Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Public Transport Network Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Public Transport Network Operations Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Regional Bulk Infrastructure Grant (Schedule 5B)	10 000	20 000	20 000	-	(13 202)	10 000	(23 202)	-232,0%	20 000
Water Services Infrastructure Grant [Schedule 5B]	-	-	-	-	-	-	-		-
WIFI Connectivity	-	-	-	-	-	-	-		-
Expanded Public Works Programme Integrated Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Aquaponic Project	-	-	-	-	-	-	-		-
Restitution Settlement	-	-	-	-	-	-	-		-
Infrastructure Skills Development Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Restructuring Seed Funding	-	-	-	-	-	-	-		-
Municipal Disaster Relief Grant	-	-	-	-	-	-	-		-
Municipal Emergency Housing Grant	-	-	-	-	-	-	-		-
Metro Informal Settlements Partnership Grant	-	-	-	-	-	-	-		-
Provincial Government:	29 689	48 970	48 970	-	(4 093)	24 485	(28 578)	-116,7%	48 970
<i>Specify (Add grant description)</i>	-	-	-	-	-	-	-		-
<i>Specify (Add grant description)</i>	-	-	-	-	-	-	-		-
<i>Specify (Add grant description)</i>	-	-	-	-	-	-	-		-
<i>Specify (Add grant description)</i>	-	-	-	-	-	-	-		-

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

<i>Foreign Government and International Organisations</i>	-	-	-	-	-	-	-	-	-
<i>Households</i>	-	-	-	-	-	-	-	-	-
<i>Non-Profit Institutions</i>	-	-	-	-	-	-	-	-	-
<i>Private Enterprises</i>	-	-	-	-	-	-	-	-	-
<i>Public Corporations</i>	-	-	-	-	-	-	-	-	-
<i>Higher Educational Institutions</i>	-	-	-	-	-	-	-	-	-
<i>Parent Municipality / Entity</i>	-	-	-	-	-	-	-	-	-
<i>Transfer from Operational Revenue</i>	-	-	-	-	-	-	-	-	-
Total Capital Transfers and Grants	62 202	106 552	106 552	-	(38 894)	53 276	(92 170)	-173,0%	106 552
TOTAL RECEIPTS OF TRANSFERS & GRANTS	78 756	231 330	231 330	1 177	(123 625)	114 422	(238 048)	-208,0%	126 214

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Mid-Year Assessment

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>EXPENDITURE</u>									
<u>Operating expenditure of Transfers and Grants</u>									
National Government:	-	111 493	111 493	49	(287)	-	(287)		-
Operational Revenue:General Revenue:Equitable S	-	106 666	106 666	-	-	-	-		-
Operational:Revenue:General Revenue:Fuel Levy	-	-	-	-	-	-	-		-
2014 African Nations Championship Host City Ope	-	-	-	-	-	-	-		-
Agriculture Research and Technology	-	-	-	-	-	-	-		-
Agriculture, Conservation and Environmental	-	-	-	-	-	-	-		-
Arts and Culture Sustainable Resource Managemen	-	-	-	49	(287)	-	(287)		-
Community Library	-	-	-	-	-	-	-		-
Department of Environmental Affairs	-	-	-	-	-	-	-		-
Department of Tourism	-	-	-	-	-	-	-		-
Department of Water Affairs and Sanitation Masiba	-	-	-	-	-	-	-		-
Emergency Medical Service	-	-	-	-	-	-	-		-
Energy Efficiency and Demand-side [Schedule 5B]	-	-	-	-	-	-	-		-
Expanded Public Works Programme Integrated Gra	-	2 617	2 617	-	-	-	-		-
HIV and Aids	-	-	-	-	-	-	-		-
Housing Accreditation	-	-	-	-	-	-	-		-
Housing Top structure	-	-	-	-	-	-	-		-
Infrastructure Skills Development Grant [Schedule	-	-	-	-	-	-	-		-
Integrated City Development Grant	-	-	-	-	-	-	-		-
Khayelitsha Urban Renewal	-	-	-	-	-	-	-		-
Local Government Financial Management Grant [S	-	1 550	1 550	-	-	-	-		-
Mitchell's Plain Urban Renewal	-	-	-	-	-	-	-		-
Municipal Demarcation and Transition Grant [Sche	-	-	-	-	-	-	-		-
Municipal Disaster Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Municipal Human Settlement Capacity Grant [Sche	-	-	-	-	-	-	-		-
Municipal Systems Improvement Grant	-	-	-	-	-	-	-		-
Natural Resource Management Project	-	-	-	-	-	-	-		-
Neighbourhood Development Partnership Grant	-	-	-	-	-	-	-		-
Operation Clean Audit	-	-	-	-	-	-	-		-
Municipal Disaster Recovery Grant	-	-	-	-	-	-	-		-
Public Service Improvement Facility	-	-	-	-	-	-	-		-
Public Transport Network Operations Grant [Sched	-	-	-	-	-	-	-		-
Restructuring - Seed Funding	-	-	-	-	-	-	-		-
Revenue Enhancement Grant Debtors Book	-	-	-	-	-	-	-		-
Rural Road Asset Management Systems Grant	-	-	-	-	-	-	-		-
Sport and Recreation	-	-	-	-	-	-	-		-
Terrestrial Invasive Alien Plants	-	-	-	-	-	-	-		-
Water Services Operating Subsidy Grant [Schedul	-	-	-	-	-	-	-		-
Health Hygiene in Informal Settlements	-	-	-	-	-	-	-		-
Municipal Infrastructure Grant [Schedule 5B]	-	660	660	-	-	-	-		-
Water Services Infrastructure Grant	-	-	-	-	-	-	-		-
Public Transport Network Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Smart Connect Grant	-	-	-	-	-	-	-		-
Urban Settlement Development Grant	-	-	-	-	-	-	-		-
WiFi Grant [Department of Telecommunications an	-	-	-	-	-	-	-		-
Street Lighting	-	-	-	-	-	-	-		-
Traditional Leaders - Imbizion	-	-	-	-	-	-	-		-
Department of Water and Sanitation Smart Living H	-	-	-	-	-	-	-		-
Integrated National Electrification Programme Gra	-	-	-	-	-	-	-		-
Municipal Restructuring Grant	-	-	-	-	-	-	-		-
Regional Bulk Infrastructure Grant	-	-	-	-	-	-	-		-
Municipal Emergency Housing Grant	-	-	-	-	-	-	-		-
Metro Informal Settlements Partnership Grant	-	-	-	-	-	-	-		-

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

Households	-	-	-	-	-	-	-	-	-
Non-profit Institutions	-	-	-	-	-	-	-	-	-
Private Enterprises	-	-	-	-	-	-	-	-	-
Public Corporations	-	-	-	-	-	-	-	-	-
Higher Educational Institutions	-	-	-	-	-	-	-	-	-
Parent Municipality / Entity	-	-	-	-	-	-	-	-	-
Total operating expenditure of Transfers and Grants	-	124 778	124 778	419	(1 822)	-	#VALUE!	#VALUE!	-
<u>Capital expenditure of Transfers and Grants</u>									
National Government:	-	57 082	57 082	11 422	8 155	-	8 155		-
Integrated National Electrification Programme (Municipal Infrastructure Grant [Schedule 5B])	-	12 762	12 762	688	791	-	791	#DIV/0!	-
Municipal Infrastructure Grant [Schedule 5B]	-	24 320	24 320	9 342	5 919	-	5 919	#DIV/0!	-
Municipal Water Infrastructure Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Neighbourhood Development Partnership Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Public Transport Infrastructure Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Rural Household Infrastructure Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Rural Road Asset Management Systems Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Urban Settlement Development Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Municipal Human Settlement	-	-	-	-	-	-	-		-
Community Library	-	-	-	-	-	-	-		-
Integrated City Development Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Municipal Disaster Recovery Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Energy Efficiency and Demand Side Management	-	-	-	-	-	-	-		-
Khayelitsha Urban Renewal	-	-	-	-	-	-	-		-
Local Government Financial Management Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Municipal Systems Improvement Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Public Transport Network Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Public Transport Network Operations Grant [Schedule 5B]	-	-	-	-	-	-	-		-
Regional Bulk Infrastructure Grant (Schedule 5B)	-	20 000	20 000	1 392	1 445	-	1 445	#DIV/0!	-
Water Services Infrastructure Grant [Schedule 5B]	-	-	-	-	-	-	-		-
WIFI Connectivity	-	-	-	-	-	-	-		-
Expanded Public Works Programme Integrated Grant	-	-	-	-	-	-	-		-
Aquaponic Project	-	-	-	-	-	-	-		-
Restitition Settlement	-	-	-	-	-	-	-		-
Infrastructure Skills Development Grant [Schedule 4B]	-	-	-	-	-	-	-		-
Restructuring Seed Funding	-	-	-	-	-	-	-		-
Municipal Disaster Relief Grant	-	-	-	-	-	-	-		-
Municipal Emergency Housing Grant	-	-	-	-	-	-	-		-
Metro Informal Settlements Partnership Grant	-	-	-	-	-	-	-		-
Provincial Government:	-	48 970	48 970	4 334	4 366	-	4 366		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	800	800	207	238	-	238		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	24 540	24 540	4 125	4 126	-	4 126		-
Specify (Add grant description)	-	-	-	2	2	-	2		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	23 630	23 630	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-
Specify (Add grant description)	-	-	-	-	-	-	-		-

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT 2021/2022 - SECTION 72

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Mid-Year Assessment

Summary of Employee and Councillor remuneration	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	A	B	C					%	D
Councillors (Political Office Bearers plus Other)									
Basic Salaries and Wages	7 617	7 980	7 980	672	3 831	3 989	(157)	-4%	7 980
Pension and UIF Contributions	1 076	1 787	1 787	103	474	893	(419)	-47%	1 787
Medical Aid Contributions	224	335	335	11	79	168	(88)	-53%	335
Motor Vehicle Allowance	-	817	817	-	-	408	(408)	-100%	817
Cellphone Allowance	938	985	985	85	505	492	12	3%	985
Housing Allowances	41	43	43	-	15	22	(7)	-32%	43
Other benefits and allowances	-	59	59	-	-	29	(29)	-100%	59
Sub Total - Councillors	9 897	12 007	12 007	871	4 904	6 001	(1 097)	-18%	12 007
Senior Managers of the Municipality									
Basic Salaries and Wages	3 371	4 497	4 497	325	1 948	2 248	(300)	-13%	4 497
Pension and UIF Contributions	292	925	925	29	173	462	(289)	-63%	925
Medical Aid Contributions	56	159	159	5	29	80	(51)	-64%	159
Overtime	-	-	-	-	-	-	-	-	-
Performance Bonus	710	1 052	1 052	62	372	526	(154)	-29%	1 052
Motor Vehicle Allowance	916	1 242	1 242	83	495	621	(125)	-20%	1 242
Cellphone Allowance	-	84	84	15	33	42	(9)	-20%	84
Housing Allowances	165	182	182	23	142	91	51	56%	182
Other benefits and allowances	113	136	136	9	56	68	(11)	-17%	136
Payments in lieu of leave	-	-	-	-	-	-	-	-	-
Long service awards	-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	-	-	-	-	-	-	-	-	-
Sub Total - Senior Managers	5 623	8 276	8 276	551	3 249	4 137	(888)	-21%	8 276
Other Municipal Staff									
Basic Salaries and Wages	116 905	136 537	136 602	10 081	59 950	68 274	(8 324)	-12%	136 602
Pension and UIF Contributions	19 071	20 659	20 660	1 680	9 986	10 326	(340)	-3%	20 660
Medical Aid Contributions	7 958	9 200	9 200	671	4 067	4 598	(531)	-12%	9 200
Overtime	16 610	10 906	10 906	1 609	9 102	5 451	3 651	67%	10 906
Performance Bonus	8 733	9 311	9 311	779	4 650	4 654	(4)	0%	9 311
Motor Vehicle Allowance	5 774	5 309	5 309	499	2 962	2 654	309	12%	5 309
Cellphone Allowance	532	478	478	42	256	239	17	7%	478
Housing Allowances	1 654	1 947	1 947	94	568	973	(405)	-42%	1 947
Other benefits and allowances	3 853	5 175	5 175	336	2 464	2 586	(123)	-5%	5 175
Payments in lieu of leave	1 348	1 050	1 050	(3 876)	1 522	525	997	190%	1 050
Long service awards	798	-	-	81	483	-	483	#DIV/0!	-
Post-retirement benefit obligations	12 678	28 178	28 178	786	4 714	14 083	(9 369)	-67%	28 178
Sub Total - Other Municipal Staff	195 915	228 749	228 815	12 781	100 723	114 362	(13 639)	-12%	228 815
TOTAL SALARY, ALLOWANCES &	211 435	249 032	249 098	14 203	108 876	124 499	(15 624)	-13%	249 098
% increase									
TOTAL MANAGERS AND STAFF	201 538	237 025	237 091	13 332	103 972	118 498	(14 527)	-12%	237 091

MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts

Quarter ending Dec 2021

Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

MFMA Section	Item Description	Income	Income	Income	Expenditure	Expenditure	Expenditure	Income	Expenditure	Total YTD	Total YTD
		transactions October 2021	transactions November 2021	transactions December 2021	transactions October 2021	transactions November 2021	transactions December 2021	YTD transactions Quarter 2	YTD transactions Quarter 2	Income	Expenditure
		R	R	R	R	R	R	R	R	R	R
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)							-	-	-	-
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-	-	-
11(1) (d)	Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals)							-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state:							-	-	-	-
	- VAT	-	-	-	3 283 363	3 737 399	3 176 655	-	10 197 418	-	22 257 019
	- Agency fees, for example motor registration, drivers licence, etc.	-	-	-	-	-	-	-	-	-	-
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state							-	-	-	-
11(1) (f)	Refund of money incorrectly paid into bank account							-	-	-	-
11(1) (g)	Refund of guarantees, sureties & security deposits	-163 702	-455 954	-131 014	50 701	40 247	59 613	-750 670	150 561	-1 167 616	374 838
		-163 702	-455 954	-131 014	3 334 064	3 777 646	3 236 268	-750 670	10 347 979	-1 167 616	22 631 857
11(1) (h)	Cash management and investment purposes:										
	- Realised	-20 000 000	-20 000 000	-				-	-40 000 000		
	- Made	-	-	60 000 000					140 000 000		
	- Nett movement	-20 000 000	-20 000 000	60 000 000					100 000 000		

WITZENBERG MUNICIPALITY**Report: Expenditure on Staff & Councillor Benefits - YTD Act Dec**

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2021/2022	Amended Budget 2021/2022	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	141 041 480	141 106 480	61 899 276	43,87%
66(b)	Contributions to pension funds and medical aid	30 936 493	30 937 493	14 253 603	46,07%
66(c)	Travel, accomodation and subsistence	6 311 617	6 311 617	3 457 735	54,78%
66(d)	Housing benefits and allowances	2 128 202	2 128 202	709 186	33,32%
66(e)	Overtime	10 905 523	10 905 523	9 101 880	83,46%
66(f)	Loans and advances	0	0	0	0,00%
66(g)	Other type of benefit or allowances related to staff	45 157 965	45 157 965	14 549 839	32,22%
	Sub - Total (Staff Benefits)	R 236 481 280	R 236 547 280	R 103 971 519	43,95%
Councillor Benefits					
MAY	Mayor	950 014	950 014	293 719	30,92%
DM	Deputy Mayor	735 490	735 490	287 868	39,14%
SP	Speaker	736 281	736 281	299 581	40,69%
MCM	Mayoral Committee members	2 680 795	2 680 795	1 075 708	40,13%
CLLR	Other Councillors	4 782 254	4 782 254	2 394 153	50,06%
MED	Medical aid contributions	335 140	335 140	79 168	23,62%
PEN	Pension fund contributions	1 786 975	1 786 975	473 790	26,51%
WARD	Ward Committee Allowance	1 012 194	1 012 194	440 000	43,47%
	Sub - Total (Councillors' Benefits)	13 019 143	R 13 019 143	R 5 343 987	41,05%
	Total Councillor and Staff Benefits	R 249 500 423	R 249 566 423	R 109 315 506	43,80%

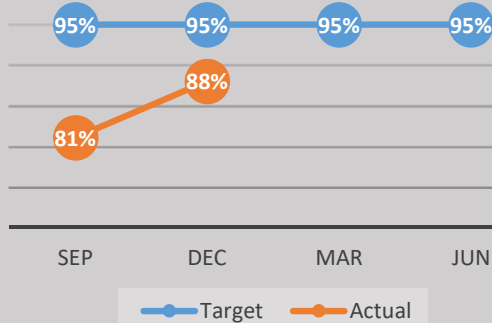


WITZENBERG MUNICIPALITY
MIDYEAR PERFORMANCE REPORT: 2021/2022
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN
TOP LAYER

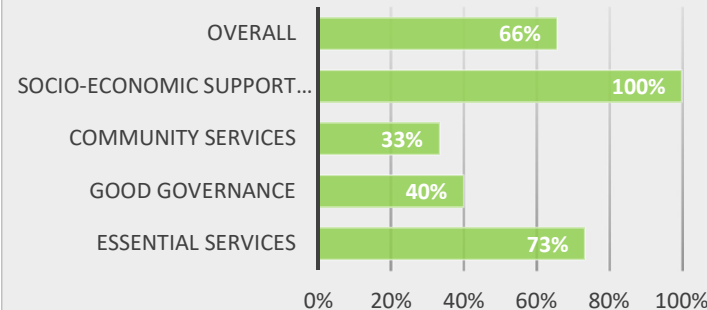
SUMMARY

- Under-performance of indicators relates mainly with **Capital- and Planned Maintenance expenditure**. Contractors have been appointed for all major projects and work is underway.
- **Outstanding debtors** are the main reason for poor revenue collection and strict application of Credit Control Policy is required.
- Due to Council elections, **IDP Community Meetings** could not be scheduled in November. Meetings to be scheduled for February 2022.

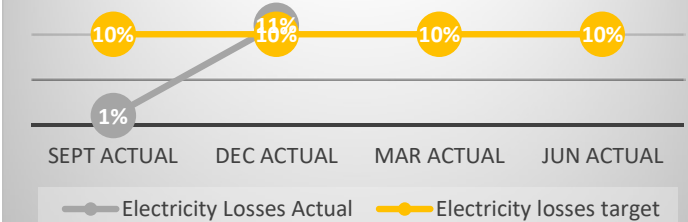
Revenue Collection (FinInc15)



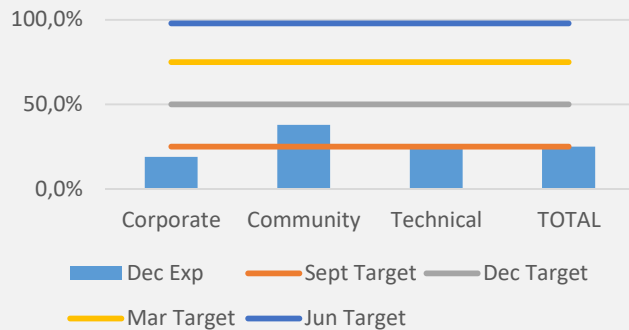
KEY PERFORMANCE AREAS
% of Targets Achieved



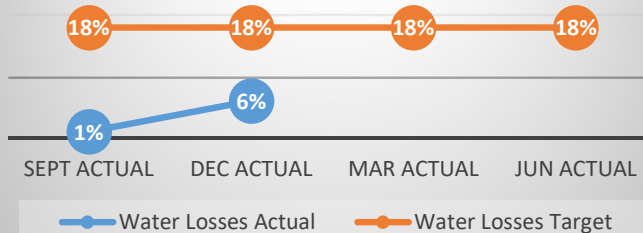
Electricity Losses (TecEI37)



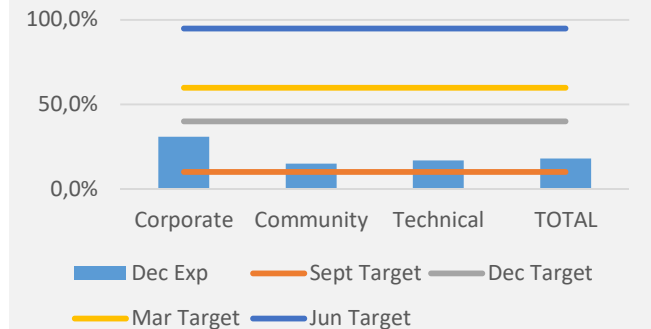
Percentage expenditure on Planned Maintenance Budget



Water Losses (TecWat20)



Percentage expenditure on Capital Budget



2021/22 1st QUARTER SDBIP REPORT

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department.	98%	50%	24%	Contract for road maintenance not awarded yet , Bid Adjudication Committee recommended that contractor to be appointed	Contract for road maintenance to be awarded urgently
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecDir3	Percentage expenditure on capital budget by Technical Directorate.	95%	40%	17%	The Van Breda bridge project contractor was only appointed late 2021, the construction of the Tulbagh dam project was only finalised late 2021 due to various reasons.	The aforementioned projects are all ongoing and expenditure expected to increase.
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecEl37	Decrease unaccounted electricity losses.	10%	10%	11%	Still beginning of financial year, losses are erratic and not reliable	None - losses will indicate properly in June 2022
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecEl60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	95%	95%	100%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecRo7	Kilometres of roads upgraded & rehabilitated.	4	1	0	Contract for road maintenance not awarded yet , Bid Adjudication Committee recommended that contractor to be appointed	Contract for road maintenance to be awarded urgently
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	95%	95%	100%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecRef46	Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	7	7	7		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat20	Decrease unaccounted water losses.	18%	18%	6%	Please note that percentage may change. We are in the process of investigating all open spaces, departmental usages and estimates as per meeting held between Technical and Finance on 2/12/21	

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat21	Percentage compliance with drinking water quality standards	98%	98%	100%		
1. Essential Services	1.1 Sustainable provision & maintenance of basic services	TecWat36	Percentage of valid water connection applications connected by reporting period end	95%	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecDir2	Number of subsidised serviced sites developed.	500	100	529		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecEl36	Percentage of houses in a subsidised housing project connected to the electrical network.	95%	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecSan13	Percentage of households in demarcated informal areas with access to a communal toilet facility. Note: Exclude illegally occupied areas outside of demarcated areas.	95%	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste. Note: Exclude illegally occupied areas outside of demarcated areas.	95%	95%	100%		
1. Essential Services	1.2 Provide for the needs of informal settlements through improved services	TecWat22	Percentage of households in demarcated informal areas with access to a water point (tap). Note: Exclude illegally occupied areas outside of demarcated areas.	95%	95%	100%		

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
2. Governance	2.1 Support institutional development & transformation	CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	4	2	2		
2. Governance	2.1 Support institutional development & transformation	CorpHR13	Percentage budget spend on the implementation of the Workplace Skills Plan	96%	50%	18%	MMCL training will be implemented in February.	Advertisement complete and service provider to be appointed, total cost approximately R 500 000.
2. Governance	2.2 Financial Viability	FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	1 Unqualified Report			AG opinion have not been received and is only expected in February.	
2. Governance	2.2 Financial Viability	FinFAdm10	Financial viability expressed as Debt-Coverage ratio	200	200	392		
2. Governance	2.2 Financial Viability	FinFAdm11	Financial viability expressed outstanding service debtors	60%	60%	76%	Increase in outstanding debtors	Ensure strict compliance to Credit Control Policy. Consider write off of irrecoverable debt
2. Governance	2.2 Financial Viability	FinFAdm9	Financial viability expressed as Cost-Coverage ratio	2,8	2,8	4		
2. Governance	2.2 Financial Viability	FinInc15	Increased revenue collection	95%	95%	88%	The on going pandemic has a negative affect on the ability of the customers to pay for services and the economic health of the community	Ensure diligent application of Credit Control Policy
2. Governance	2.2 Financial Viability	MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	98%	50%	25%	Contract for road maintenance not awarded yet , Bid Adjudication Committee recommended that contractor to be appointed	Contract for road maintenance to be awarded urgently
2. Governance	2.2 Financial Viability	MM2	Percentage spend on Capital Budget for the whole municipality.	95%	40%	18%	The Van Breda bridge project contractor was only appointed late 2021, the construction of the Tulbagh dam project was only finalised late 2021 due to various reasons.	The aforementioned projects are all ongoing and expenditure expected to increase.
2. Governance	2.3 Strengthen relations	MMIDP9	Number of IDP community engagements held.	14	7	0	The Council elections and establishment of new Council prohibited scheduling of IDP meetings in February.	IDP community meetings scheduled for February.
2. Governance	2.3 Strengthen relations	ComSoc49	Number of meetings with intergovernmental partners.	12	6	6		
3. Community Services	3.1 Provide & maintain facilities	ComAm34	Report on annual customer satisfaction survey on community facilities.	1	1	1		

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
3. Community Services	3.1 Provide & maintain facilities	ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	98%	50%	36%	The Directorate is R 103 000 short of achieving the 50% target of which R 37 000 orders has been made out.	Planned maintenance to be undertaken during summer.
3. Community Services	3.1 Provide & maintain facilities	ComDir2	Percentage expenditure on capital budget by Community Directorate.	95%	40%	15%	Include two projects of which one was awarded and the other to be advertised. Delay on Lyellstreet sportfacility high mast lighting due to steel shortages country wide.	High mast lighting to be constructed in February.
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComHS14	Number of housing opportunities provided per year - top structures.	0			No target for current year	
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComHS15	Number of rental stock transferred.	30	15	15		
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComLed8	The number of jobs created through the municipality's local economic development initiatives including capital projects.	400	200	200		
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	4500	4500	3329		
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policies	ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	20	10	14		
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment & support local economy.	ComLed19	Quarterly report on investment incentives implemented.	4	2	2		

Mun KPA	Mun Obj	Ref	Key Performance Indicator	Annual Target 2021/22	Dec Accumulative Monthly Target	Dec Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment & support local economy.	ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	4	2	2		
4. Socio-Economic Support Services	4.2 Create an enabling environment to attract investment & support local economy.	ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	4	2	2		

WITZENBERG

MUNISIPALITEIT**UMASIPALA****MUNICIPALITY****- MEMORANDUM -**

AAN / TO: Chief Financial Officer
VAN / FROM: Manager: Supply Chain
DATUM / DATE: 06 July 2022
VERW. / REF.: 09/1/2/2

**SUPPLY CHAIN MANAGEMENT: PARAGRAPH 7 (4) QUARTERLY REPORT ENDING 30 JUNE 2022:
IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT POLICY****1. PURPOSE**

- (a) To report on the implementation of Council's Supply Chain Management Policy with regards to the following sub sections:
- (i) Demand management
 - (ii) Acquisition management
 - (iii) Logistics management
 - (iv) Disposal management
 - (v) Performance management
 - (vi) Other matters

2. POLICY REQUIREMENTS

Paragraph 7 (3) of Council's Supply Chain Management Policy as approved on 26 May 2021, states the following:

The Supply Chain Manager must, within 4 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the Chief Financial Officer, of which he must submit it within 3 days to the Accounting Officer. The Accounting Officer must within 3 days after receiving the report submit it to the Mayor.

3. DISCUSSION: SUPPLY CHAIN MANAGEMENT COMPONENTS**(a) Demand management**

Demand management requires timely planning and management process to ensure that all goods and services which are required are quantified, budgeted for and delivered in a timely and effective manner at the right locations and at the critical delivery dates. These goods and services must be of appropriate quality and quantity at a fair cost.

Furthermore the required specifications must ensure that needs are met.

In order to enhance the demand planning process, an annual procurement plan was implemented for the 2021-2022 financial year for capital spending. The revised Capital budget for 2021-2022 is R 82 320 649. The capital spending for the fourth quarter amounted to R 73 357 664 which equals **89%**. This is below the target of **95%** for the fourth quarter. This can be contributed to delays in various capital projects. These projects are in the construction phase and spending will increase significantly after further payments are made. A circular received from National Treasury on 25 February 2022 placed all new processes in abeyance until further guidance is received from the Constitutional Court. Advertisements resumed once clarity regarding the matter had been received.

Specifications have been drafted unbiased and advertised as such in order to promote the five pillars of procurement as set out in section 217 of the Constitution of South Africa (Act 108 of 1996). It ultimately ensured that the needs are addressed effectively.

(b) Acquisition management

The system of acquisition management must ensure the following:

- (i) That goods and services are procured in accordance with authorized processes only;
- (ii) That expenditure on goods and services is incurred in terms of an approved budget in terms of section 15 of the Municipal Finance Management Act (Act 56 of 2003);
- (iii) That the threshold values for different procurement processes are complied with;
- (iv) That bid documentation, evaluation and adjudication criteria and general conditions of a contract are in accordance with any applicable legislation; and
- (v) That any Treasury guidelines on acquisition management are properly taken into account.

The bid documentation that is utilized is in accordance with the general conditions of contract and applicable legislation such as the Construction Industry Development Board Act (Act 38 of 2000). We have also taken into account guidelines issued by National and Provincial Treasury in order to further enhance our processes.

I. Bid committees

The following table details the number of bid committee meetings held for the quarter under review:

Month	Bid Specification Committee	Bid Evaluation Committee	Bid Adjudication Committee
April 2022	8	4	3
May 2022	4	6	3
June 2022	3	7	3

In addition, the Internal Audit section, Legal Services and the Local Economic development department have been invited to attend our bid committee meetings on an ad-hoc basis. This is an effort to promote transparency with regards to the processes that they will be concentrating on.

Competitive bids (in excess of R 200 000) to the value of **R 19 129 521.20 (incl. VAT)** was awarded during the quarter under review.

The following table details the number of competitive bids awarded by the bid adjudication committee including the combined values of those bids:

Month	Number of awards	Combined value of awards
April 2022	2	R 2 427 550.77
May 2022	5	R 11 701 970.43
June 2022	1	R 5 000 000.00
Total	8	R 19 129 521.20

No competitive bid(s) was awarded by the Accounting Officer during the quarter under review.

The municipality did not make use of Supply Chain Management Regulation 32 which refers to contracts secured by other organs of state for the quarter under review.

The following table details the five highest bids awarded during the quarter under review according to its contract value:

Department	Bid number	Bid description	Contract value
Technical Services	08/2/19/26	Implementation Of Protection Study And The Supply Of Associated Equipment For The Electricity Network	R 8 940 843.14
Technical Services	08/2/19/11	Revenue Enhancement: Addressing Illegal Electricity Connections	R 5 000 000.00
Technical Services	08/2/19/10	Construction of Ablution Facility at Wolseley	R 1 520 739.00
Community Services	08/2/19/29	Upgrade Of Multi-Purpose Courts At Lyell Street Sports Field, Ceres	R 1 384 438.77
Community Services	08/2/19/01	Supply And Delivery Of Station Uniforms For Fire, EM Control Room And Disaster Management	R 1 043 112.00

II. Formal written price quotations

Formal written price quotations (between R 30 000 and R 200 000) to the value of **R 553 666** (incl. VAT) were awarded during the quarter under review. The following table details the number of formal written price quotations that were awarded including the combined values of those quotations:

Month	Number of awards	Combined value of awards
April 2022	0	-
May 2022	0	-
June 2022	2	R 351 113.80
Total	2	R 351 113.80

III. Awards made to companies according to their with Broad-Based Black Economic Empowerment (B-BBEE) level of contribution

As from 1 April 2017, the revised Preferential Procurement Regulations, 2017 became effective.

B-BBEE status level of contribution	Combined contract values for competitive bids	Combined contract values for formal written price quotations	Grand total	% of grand total
Level 1	R 18 020 058.91	R 151 468.80	R 18 171 527.71	93.28
Level 2	R 1 109 462.29	R 199 645.00	R 1 309 107.29	6.72
Level 3	-	-	-	-
Level 4	-	-	-	-
Level 5	-	-	-	-
Level 6	-	-	-	-
Level 7	-	-	-	-
Level 8	-	-	-	-
Non-compliant contributors	-	-	-	-
Total	R 19 129 521.20	R 351 113.80	R 19 480 635.00	R 100.00

The B-BBEE status level of contribution means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act. The scoring is done by either an accredited institution, registered auditor or by means of a sworn affidavit. The scorecard contains elements such as ownership, management control, employment equity, skills development, procurement, enterprise development and socio economic development. A score is then calculated as prescribed by B-BBEE Act and the Codes of Good Practice, which places the supplier on a certain B-BBEE level. Each level earns a supplier a certain number of B-BBEE points which they can claim when bidding for goods and services above a value of R 30 000 (incl. VAT)

IV. Appeals by aggrieved bidders

No appeals were received from aggrieved bidders on awards or were dealt with in terms of section 62 of the Municipal Systems Act (Act 32 of 2000) for the quarter under review.

V. Deviations from normal procurement processes

Deviations from the normal procurement processes have been monitored on an ongoing basis. Monthly reporting in terms of paragraph 44 of the SCM policy has been complied with. SCM has identified instances where the normal procurement processes can be followed to avoid having to follow the deviation process.

For the quarter under review, the total deviations approved by the Accounting Officer amounted to R 3 897 932.12, compared to the previous quarter's figure of R 1 797 963. This represents an increase compared to the previous quarter. It is noted that deviation values fluctuate during each period and will not necessarily reflect the same patterns.

The following graph shows the breakdown of deviations for the quarter under review:



(c) Logistics management

The system of logistics management must ensure the following:

- (i) the monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
- (ii) the setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;
- (iii) the placing of manual or electronic orders for all acquisitions other than those from petty cash;
- (iv) before payment is approved, certification by the responsible officer that the goods and services are received or rendered on time and is in accordance with the order, the general conditions of contract and specifications where applicable and that the price charged is as quoted in terms of a contract;
- (v) appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
- (vi) regular checking to ensure that all assets including official vehicles are properly managed, appropriately maintained and only used for official purposes; and
- (vii) Monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

Each stock item at the municipal stores, Dromedaris Street are coded and are listed on the financial system. Monthly monitoring of patterns of issues and receipts are performed by the Storekeeper.

Inventory levels were revised at the start of each financial year to ensure sufficient stock for normal operations. Regular checking of the condition of stock is performed.

As at 30 June the value of stock at hand was R 6 922 679. The stock turnover rate was 1.27 times, which is below the norm of 1.50 times. The quarterly stock count of 28 June 2022 revealed no redundant stock.

Shortages, surpluses and damaged stock were reported on. The quarterly report pertaining to the stock count will be submitted to the relevant portfolio committee, MAYCO and Council in due course.

(d) Disposal management

The system of disposal management must ensure the following:

- (i) immovable property is sold only at market related prices except when the public interest or the plight of the poor demands otherwise;
- (ii) movable assets are sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous;
- (iii) Firearms are not sold or donated to any person or institution within or outside the Republic unless approved by the National Conventional Arms Control Committee;
- (iv) Immovable property is let at market related rates except when the public interest or the plight of the poor demands otherwise;
- (v) All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed;
- (vi) Where assets are traded in for other assets, the highest possible trade-in price is negotiated; and
- (vii) In the case of the free disposal of computer equipment, the provincial department of education is first approached to indicate within 30 days whether any of the local schools are interested in the equipment.

We are complying with section 14 of the MFMA which deals with the disposal of capital assets. A Consolidated report of all assets identified for disposal were approved by Council and will be auctioned in the new Financial year.

(e) Performance management

The SCM policy requires that an internal monitoring system be established and implemented in order to determine, on the basis of retrospective analysis, whether the SCM processes were followed and whether the objectives of the SCM policy were achieved.

The Accounting Officer has appointed the Internal Auditor as an independent observer. His task is only to observe the bidding process at a bid committee level and to report back to the Accounting Officer on the following issues:

- Compliance with chapter 11 of the Municipal Finance Management Act (Act 56 of 2003);
- Adherence to bid committee structures as stipulated in the Supply Chain Management regulations of 2005 and the Witzenberg Municipality's Supply Chain Management Policy;
- The applicable sections relating to points scoring and the evaluation of bids in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2005);
- Compliance with the code of conduct for Supply Chain Practitioners and Bid Committee Members; and
- To propose improvements to the bid committee system and process.

No meetings were attended by the Internal Audit section during this quarter therefore no report is available.

(f) Other matters

The SCM staff is equipped to comply with the provisions of the said regulations.

The following training/ workshops were attended by SCM staff during the quarter under review:

Presenter	Topic	Name of attendee(s) and position(s)	Date from	Date to
Fireproof Training Academy	Fire Evacuation	R Munsamy	20 June 2022	20 June 2022

Furthermore:

- (i) No awards were made to persons whose tax matters were not in order.
- (ii) No awards were made to persons who are in the service of the state.

5. RECOMMENDATION

- (a) That the Chief Financial Officer submits the report to the Accounting Officer by 7 July 2022;
- (b) That the Accounting Officer submits the report to the Executive Mayor by 10 July 2022;
- (c) That the report serves before the relevant portfolio committee, the Executive Mayoral Committee and Council for information; and
- (d) That the report be made available to the public in terms of section 21 A of the Municipal Systems Act (Act no 32 of 2000) after it has served before Council.

Yours sincerely



S MENTOR
ACTING MANAGER: SUPPLY CHAIN

RECEIPT OF REPORT:



HJ KRITZINGER
CHIEF FINANCIAL OFFICER

DATE: 11/07/2022



D NASSON
ACCOUNTING OFFICER


DATE: 14/07/2022

MEMORANDUM

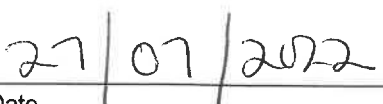
AAN / TO: Executive Mayor
VAN / FROM: Manager: Supply Chain
DATUM / DATE: 10 July 2022
VERW. / REF.: 09/1/2/2/

**SUPPLY CHAIN MANAGEMENT: PARAGRAPH 7 (4) QUARTERLY REPORT ENDING 30 JUNE 2022:
IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT POLICY**

With reference to the attached quarterly report, I, Hennie Smit, in my capacity as Executive Mayor of Witzenberg Municipality hereby acknowledge the report as submitted to the Chief Financial Officer.



Signature
Hennie Smit
EXECUTIVE MAYOR OF WITZENBERG MUNICIPALITY



Date

LEASE AGREEMENT

ENTERED INTO BETWEEN

WITZENBERG MUNICIPALITY

Herein represented by **DAVID NASSON** in his capacity as Acting Municipal Manager, duly authorised thereto.

(herein called the **LESSOR**)

AND

PINE VALLEY NEIGHBOURHOOD WATCH

Herein represented by Eben Kamfer ID 7207255162087, in his/her capacity as chairperson of Pine Valley Neighbourhood Watch, duly authorised thereto.

(herein called the **LESSEE**)

WHEREAS the LESSEE has applied to the LESSOR for the lease of the Pine Valley Community Office building (previously known as Old Malikhanye Creche) on a portion of Erf 1, Wolseley (hereinafter referred to as "the property") to extend and manage the office of the Pine Valley Neighbourhood watch. Please see map on Schedule 1.

AND WHEREAS the LESSOR has agreed to lease to the LESSEE the said Property voetstoots.

NOW THEREFORE THESE PRESENTS WITNESS that the LESSOR, pursuant to the authority conferred upon it, hereby agrees to lease to the LESSEE and the LESSEE hereby agrees to hire from the LESSOR the Property, subject to the following terms and conditions:

1. LEASE PERIOD

- 1.1. This lease shall endure for a period of 3 (THREE) year which commences on 1 AUGUST 2022 and expires on 31 JULY 2025.
- 1.2. After the expiry period referred to in clause 1.1 above the LESSEE shall have no legitimate expectation that a further lease period may be agreed to by the LESSOR.
- 1.3. Notwithstanding the provisions of clause 1.2 above the LESSOR may in its sole discretion consider a further renewal period at the written request of the LESSEE received by the LESSOR at least three months prior to the date of expiry.

2. RENTAL & ADDITIONAL CHARGES

- 2.1. The LESSEE shall pay yearly to the LESSOR a rental in the amount of R100 (VAT INC) on or before the 3rd of every August.

Banking detail of the LESSOR:

Bank: First National Bank
Name of account: Witzenberg Municipality - Debtors
Account number: 627 48218444
Branch code: 200107
Reference number: (Please quote your municipal account number)

- 2.2 The lessee shall monthly pay for all water, sewerage, sanitary, refuse removal, and special refuse removal consumed by the LESSEE in or on the leased premises. A Pre-paid electricity meter is installed.
- 2.3 The LESSEE must complete a service agreement form at the WITZENBERG MUNICIPAL OFFICE for the creation of a Municipal Account (for the levying of the lease amount) in the name of the LESSEE as described in this agreement and provide the Socio-Economic Development Manager with such account number within 48 hours from signing of this documentation. A deposit for the municipal account is payable.
- 2.4. The LESSOR shall be entitled in its sole and absolute discretion to appropriate any amounts received from the LESSEE toward the payment of any debt or amount owing by the LESSEE to the LESSOR irrespective of when the debt arose.

3. SUBJECTION OF LEASE

3.1. This lease shall be subject to all servitudes and conditions, if any, binding on the Council in respect of the Property hereby leased.

4. UTILISATION

4.1. The said Property, together with such buildings and other structures as may be erected in accordance with the provisions of this agreement shall be used exclusively for managing the office of the Pine Valley Neighbourhood watch and should the LESSEE wish to utilize the building for any other purposes, a new lease agreement must be negotiated with the municipality.

5. DUTIES OF THE LESSEE

5.1. The LESSEE shall not erect or cause or permit to be erected any additional buildings and/or structures on the land without the prior written consent of the LESSOR, given under the hand of the Municipal Manager.

5.2. The LESSEE shall not assign its rights under this agreement nor shall it sublet the Property in whole or in part, except with the prior written consent of the LESSOR, given under the hand of the Municipal Manager.

5.3. The LESSEE shall not use or cause or permit to be used any fence, building and/or structure which is or which may hereafter be erected on the land for the display of advertisements of any description whatsoever.

5.4. The LESSEE shall be responsible at all times for the maintenance of good order, behaviour and government on the land and within any buildings and/or structures thereon and shall not allow the same to be frequented by persons of ill repute or bad character.

5.5. The buildings and/or structures will be insured against damage by the LESSOR in terms of this lease, but the LESSEE is responsible to make provision to insure the content of the building as well as to get public liability insurance for the duration of the agreement.

5.6. The Lessee is responsible for its own security and or alarm system.

5.7. The LESSEE in his use of the property, shall

5.7.1. conform with all laws and statutory, municipal and other by-laws and regulations relating to lessees or occupiers of the property;

5.7.2. not knowingly nor negligently cause nor allow to be caused any blockage or failure in any sewerage pipes, water pipes, drains and other supply equipment and installations serving the property, and

5.7.3. not do, nor permit to be done, any act, matter or thing which may render the **LESSOR'S** insurance of the property and/or the property against risk of loss or damage attributable to any of the causes insured against from time to time, either void or voidable, or which may increase the rate of premiums payable by the LESSOR in respect of the property with regard to such insurance.

6. MAINTENANCE

- 6.1. No indigenous trees growing on the land shall be cut down or interfered with without the prior written consent of the LESSOR, given under the hand of the Municipal Manager.
- 6.2. The LESSEE shall keep the inside & the outside thereof in a proper state of repair and condition during the currency of this lease, it being understood and agreed that for the purpose of this clause the term interior being deemed to include:
 - 6.2.1. all windows, window panes, doors, door glass where applicable, door handles, locks and keys pelmets, kirsch rails and curtain fittings;
 - 6.2.2. all electrical, toilet and water fittings, installations and appliances including all hot water cylinders (if installed) and related piping;
 - 6.2.3. all floors, including all carpeting and floor coverings.
- 6.3. Should the LESSEE neglect to undertake such repair within a stipulated period on written notification from the LESSOR, the LESSOR shall have the right to undertake such repair at the expense of the LESSEE.
- 6.4. The LESSEE shall also be responsible for the replacement during the lease and at his own expense to the satisfaction of the LESSOR with new as the old wear out or become broken, damaged or lost, of all light bulbs and globes, fluorescent or otherwise, starters, ballasts and incandescent bulbs, where applicable, whether used in relation to the property internally or externally.
- 6.5. Without the restricting of the generality of provisions of sub-clauses 6.2 - 6.4 of these conditions, the LESSEE undertakes:
 - 6.5.1. To the best of their ability to ensure that theft or break-in during the duration of the contract do not occur, as repair of the building after break-in can only be conducted if there are funds available, after which the LESSEE must repair damage at own cost.
- 6.6. The LESSEE shall not make any structural alterations to the hereby leased property without the written consent of the LESSOR thereto being first had and obtained.
- 6.7. The LESSEE shall not remove or cause or permit to be removed from the land any soil, clay, gravel, sand or other matter upon or below the surface of the land without the prior written consent of the LESSOR given under the hand of the Municipal Manager.

- 6.8. The LESSOR reserves the right of free access, without notice, to the land hereby leased for as many of its officers and servants as may be necessary for the purpose of inspection, maintenance, renewal, cleansing, repairs and reconstruction of, or in connection with, existing foul sewers, rising mains, storm water drains, water mains, electric cables, or any works appurtenant thereto, or in regard to any such or other municipal services which the LESSOR may in future lay in or across the land, the LESSOR reserving to itself the right to establish such services without notice. The LESSEE shall not build over, alter, or in any manner disturb such services except under the express permission in writing of the Director of Infrastructure and Planning or his authorised representative in respect of the service concerned, and upon due compliance with any specified precautionary measures.
- 6.9. Should work involving maintenance, clearing, construction, reconstruction or repairs become necessary at any time the LESSOR shall, in performing such work cause as little inconvenience as possible to the LESSEE, regard being had to the nature of the work performed, and the LESSOR shall reinstate as nearly as reasonably possible in its original condition the surface of any ground disturbed, provided that the LESSOR shall not be liable for any damage whatsoever which may be sustained by the LESSEE or any other person or body of persons as a result of the performance by the LESSOR of the work aforesaid.

7. RISK OF CONTENTS

- 7.1. All goods, property and effects of whatsoever nature owned by the LESSEE or any other person which at any time might be in/on/at the said premises shall be there at the sole risk of the LESSEE and the LESSOR shall not be liable to make good any loss or damage to such goods from any cause whatsoever.

8. BREACH

- 8.1. The LESSEE hereby covenants with the LESSOR that the LESSEE will pay the rent as herein before-mentioned and agrees also faithfully to observe and fulfil each and all the conditions of this lease.

- 8.2. In the event of:

- 8.2.1. the rental not being paid within 30 (thirty) days from the date when the same becomes due and payable; or
- 8.2.2. any or all of the conditions of this lease not being duly observed and fulfilled in accordance with the true intent and meaning thereof, and after the LESSEE has been given 10 (TEN) DAYS notice by registered mail, e-mail or fax,

the LESSOR shall be entitled to cancel and terminate this lease and to re-enter upon and resume possession of the land, fence, buildings and structures aforesaid and any other improvements effected thereto or thereon without prejudice to the right of recovery of any rent due, and to recover from the LESSEE such amount in respect of loss or damage as the LESSOR may have sustained or expenses which may be entailed upon the LESSOR by reason of the failure of the LESSEE to observe and fulfil the conditions of this lease. In such event the LESSEE shall not have the right to remove any building and/or structures which may have been erected from its own funds on the premises in terms of the lease.

- 8.3. In the event of this agreement for any reason being cancelled, the LESSEE shall immediately vacate the land if it is in occupation and the LESSOR shall not be liable for any compensation for any improvements made to the land by the LESSEE or by any other person.

- 8.4 The LESSEE undertakes to pay all attorney- and own client costs plus VAT, collection commission and tracing costs plus VAT which the LESSOR may incur in collecting any amount owing in terms of this agreement by the LESSEE and which is not paid on the due date thereof, including interest on such amount at the maximum rate allowed from the date such amount becomes due, until receipt of payment.
- 8.5 If the LESSEE disputes any purported cancellation of this lease and remains in occupation of the leased premises, the tenant shall be obliged to comply with the provisions of this lease and to make all payments due in term of this lease. If such dispute is determined in favour of the LESSOR, any amounts so paid by the LESSEE shall be retained by the LESSOR as compensation for the **LESSEE'S** use and occupation of the leased premises during the relevant period.

9. TERMINATION AND CANCELLATION

- 9.1. In the event of the LESSEE dissolving or ceasing to exist at any time within the period of this lease or if the property are no longer being utilised as described in this agreement, the lease shall be terminated. In this event or at the expiration of this lease, the land shall revert to and vest in the LESSOR. The LESSEE shall not be permitted to remove any permanent buildings and/or structures which may have been erected by it from its own funds on the land in terms of this lease.
- 9.2. The LESSEE shall at the expiration of this lease restore and deliver up to the LESSOR the said land in a condition satisfactory to the LESSOR. The LESSEE shall compensate the LESSOR for any damages caused to the property for whatever reason.
- 9.3. Notwithstanding anything in this agreement contained the LESSOR may resume possession of the whole **or any portion of the land at any time on giving 3 (THREE) months' notice in writing to that effect and may** cancel or amend the lease accordingly.

10. GENERAL

- 10.1. The LESSEE undertakes that it will be responsible for payment at the normal tariffs for any municipal services provided to the land hereby leased, whether at the request of the LESSEE or not.
- 10.2. The LESSEE shall at all times well and sufficiently indemnify the LESSOR and keep the LESSOR indemnified against all liability howsoever caused or arising that may be the direct or indirect result of the use of the land in question, and against all actions, suits, proceedings, claims, demands, costs and expenses whatsoever which may be taken or made against the LESSOR or incurred or become payable by the LESSOR at the suit of any person.
- 10.3. Neither the LESSEE nor any other person shall acquire or hold any licence for the sale of intoxicating liquor upon the land or in or from any buildings or structures thereon without the prior written consent of the LESSOR, given under the hand of the Municipal Manager.
- 10.4. The grant of the lease hereby constituted, shall under no circumstances be deemed to confer any real right or servitude of any kind in favour of the LESSEE. Upon a demand made by the LESSOR, in terms of this lease, for quiet possession of the property, the LESSEE shall be bound to give such possession without any right to compensation, whether for useful, necessary expenses or other improvements.
- 10.5. It shall at no time be considered that the LESSEE has by virtue of this Agreement of Lease acquired any right or lawful claim to a grant of the land.

- 10.6. No agreement at variance with the terms and conditions of this agreement shall be binding on the parties unless contained in writing by the parties hereto and any indulgence which the LESSOR in accepting any payments after due date on in accepting a lesser sum than the amount due, shall not in any way prejudice his rights or be construed as a waiver of same by the LESSOR.
- 10.7. All structures on the property shall vest with the LESSOR at the expiration of the lease and no compensation will be paid for the structures.
- 10.8. No one may occupy the premises as a home / shelter.

11. VOETSTOOTS

- 11.1 The LESSOR leases the property “voetstoots” to the LESSEE.
- 11.2 The LESSEE records that all verbal or written warranties and representations, whether express or implied, made by or on behalf of the LESSOR have been accurately recorded in this agreement and the LESSEE furthermore records that he has not entered into this lease by reason of any other warranty or representation made to him by or on behalf of the LESSOR which is not set out in this lease agreement. The LESSOR shall not be responsible for any loss or damage suffered by the LESSEE arising from any unfulfilled representation made by the LESSOR or its agents, which representations are not contained herein. The LESSEE furthermore shall not be entitled to cancel this agreement or claim damages by reason of any negligent or fraudulent misrepresentation made by any representatives of the LESSOR, which representation is not contained in this agreement

12. DOMICILIUM CITANDI ET EXECUTANDI

- 12.1. The LESSEE hereby appoints the address as set out in schedule 1 of this agreement for all purposes of and connected with this lease to be the domicilium citandi et executandi of the LESSEE, and any written notice or any process thereat addressed to the LESSEE, shall be deemed to have been sufficiently served upon the LESSEE by registered mail on the 5th (FIFTH) business day after posting or on the first business day following the notification day per fax or email. Any legal proceedings against the LESSEE may at the option of the LESSOR be brought and conducted in the court of the Magistrate at CERES and assent to any increased jurisdiction required for that purpose is hereby given by the LESSEE.
- 12.2. For the purpose of any legal proceedings in relation to this agreement the signatories of the LESSEE will be considered in all respects the legal representative of the LESSEE, and may be prosecuted and shall be legally bound by any actions instituted against them as its representative, agent, servant or licensee.

THUS DONE, SIGNED AND AGREED TO AT _____ ON _____ DAY OF _____ 2022.

AS WITNESSES:

1. _____

2. _____

ACTING MUNICIPAL MANAGER ON BEHALF OF
WITZENBERG MUNICIPALITY

THUS DONE, SIGNED AND AGREED TO AT _____ ON _____ DAY OF _____ 2022

AS WITNESSES:

1. _____

2. _____

EBEN KAMFER ON BEHALF OF PINE VALLEY
NEIGHBOURHOOD WATCH

SCHEDULE 1

LESSOR **WITZENBERG MUNICIPALITY**
Address Municipal Offices, 50 Voortrekker Street, CERES.
P.O Box 44, CERES, 6835.
Contact Numbers
Tel 023 316 1854
Fax 023 316 1877
Email riaan@witzenberg.gov.za
Council Resolution Council meeting 25 March 2020

LESSEE **PINE VALLEY NEIGHBOURHOOD WATCH**
*Represented by Eben Kamfer
(ID: 7207255162087)*
Address Boszaria Street, Pine Valley, Wolseley
Cell number 0633387545
Email kamfereben72@gmail.com
Property Description Erf 1 (hereinafter referred to as "the land "), situated in Wolseley.
Lease Period **3 (THREE YEARS)**
Lease Amount R100.00 (VAT included), escalating annually
Municipal Account nr **To be provided**

MAP



WITZENBERG**MUNISIPALITEIT UMASIPALA MUNICIPALITY****- MEMORANDUM -**

AAN / TO : MUNISIPALE BESTUURDER
VAN / FROM : BESTUURDER OMGEWING EN GERIEWE
DATUM / DATE : 22 November 2022

DEPARTEMENT OMGEWING EN GERIEWE: ONDERSOEK NA STREEKSBEGRAAFPLAAS: Ceres

AGTERGROND EN BEREDENERING

Die huidige begraafplaas te Bella Vista wie inwoners van Bella Vista, Nduli en Ceres bedien het feitlik vol kapasiteit bereik en is daar slegs beperkte grafspasie beskikbaar.

Met bogemelde as agtergrond is daar op die begroting voorsiening gemaak vir die aanstel van n Konsultant om ondersoek na geskikte grond om n streeksbegraving te vestig te doen.

Na n tenderproses gevolg is ; is 'n kontrak met CES Environmental and Social Advisory Services gesluit om die nodige ondersoek na geskikte grond te onderneem, spesialis ondersoek soos vereis deur wetgewing te onderneem asook om die aansoek voor die Departement van Omgewingsake en Visserye vir goedkeuring te bring.

Die perseel wat vir ontwikkeling geïdentifiseer is is gedeelte van erf 82/364 (sien lugfoto aangeheg). Die area is tans onontwikkel en is 'n gedeelte meentgrond aangrensend aan die nuwe herwinningstasie(MRF) en naas die vorige stortingssterrein.

AANBEVELING

1. Vir kennisname
2. vir kennisname dat aansoek om befondsing vir die infrastruktuurontwikkeling van die beoogde begraafplaas reeds by MIG geregistreer is.


H TRUTER
BESTUURDER OMGEWING EN GERIEWE

GOEDGEKEUR / AEGEKEUR


D NASSON
MUNISIPALE BESTUURDER



Coastal and Environmental Services
 Drawn by: Justin Green
 Date: May 2021
 CES Project Code: P40700681
 SCALE: 1:20 000

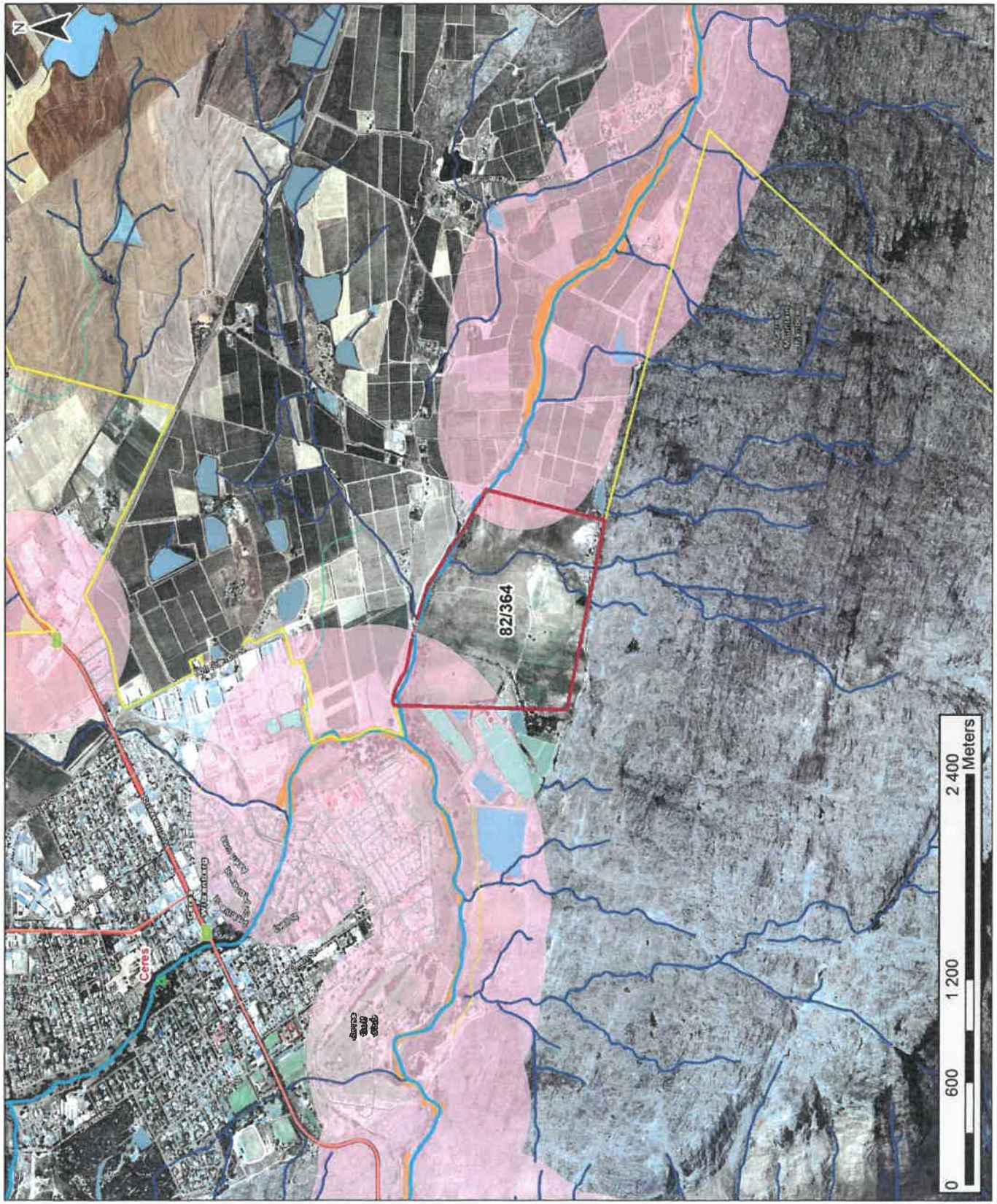
WITZENBERG REGIONAL CEMETERY

**SITE 2:
 FARM PORTION 82/364**

NBA WETLANDS & RIVERS

LEGEND

- Site 2 - Portion 82/364 (Cares)
- Towns
- Allotment areas
- Site 2 - Roads**
- Road Type**
- Primary
- Secondary
- Residential
- Track
- Unclassified
- Rivers & Drainage**
- NBA (2018) River**
- Perennial Rivers
- Non-Perennial Rivers
- Drainage Lines
- NBA (2018) Artificial Wetlands**
- Dam
- Open reservoir
- NBA (2018) Wetland Map**
- Wetland Ecosystem Threat Status 2018**
- Endangered (EN)
- Vulnerable (VU)
- Wetland Map - 500m Buffer



Eng : Trevor Lombard
Ref : 2/1/4R
Tel : 021-446-9800
Fax : 021-418-2709
E-mail : Tlombard@salga.org.za



MINUTES

Community Development and Security Working Group

**TO : THE CHAIRPERSON
DEPUTY CHAIRPERSON
Members of the Working Group
Municipal Officials
Invited Guests**

**MINUTES
COMMUNITY DEVELOPMENT AND SECURITY WORKING GROUP
MONDAY, 10 OCTOBER 2022**

ENCLOSED please find the Minutes of the SALGA Community Development and Security Provincial Working Group meeting held on Monday, 10 October 2022 via MS Teams.

Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS

ENCL

MINUTES

Community Development and Security Working Groups

1.1 OPENING AND WELCOME

The Chairperson of the Community Development and Security Working Group, Ald Rhandall Swarts, welcomed all Councillors, Guests, Stakeholders, Officials and with a special word of welcome extended to MEC Reagen Allen, the Provincial Minister of Community Safety and Police Oversight present at the Community Development and Security Working Group Meeting.

The meeting was opened with a moment of silence/self-reflection.

1.2 INTRODUCTION and ATTENDANCE

Present: Official Representative: Councillors / Aldermen

No	Cllr/ Ald	Title	Name	Name of Municipality
1.	Ald	Mr	Rhandall Swarts	: Chairperson: CDS
2.	Ald	Mr	Mario Wessels	: Bergrivier
3.	Cllr	Ms	Sumeia Ndayi	: Bitou
4.	Cllr	Ms	Naomi Nel	: Breede Valley
5.	Cllr	Mr	Raymond Ross	: Cape Agulhas
6.	Cllr	Ms	Wilhelmina Petersen	: Cape Winelands DM
7.	Cllr	Mr	Rashid Adams	: City of Cape Town
8.	Cllr	Mr	Brendon Adams	: George
9.	Cllr	Mr	Gerald Boezak	: Hessequa
10.	Cllr	Mr	Craig Steyn	: Langeberg
11.	Cllr	Ms	Amelia Job	: Matzikama
12.	Cllr	Mr	Stoffel Botes	: Prince Albert
13.	Cllr	Mr	Wilhelm America	: Saldanha Bay
14.	Cllr	Mr	Frederik Badenhorst	: Stellenbosch
15.	Cllr	Ms	Desiree Bess	: Swartland
16.	Cllr	Ms	Felicity Klazen	: Witzenberg

Other Councillors

1.	Cllr	Mr	Jan von Willing	: Breede Valley
2.	Cllr	Mr	Lindile Ntsabo	: Overstrand
3.	Cllr	Mr	AK Warnick	: Swartland

Present: Officials

No	Off	Title	Name	Name of Municipality
1.	Off	Mr	Thys Wade	: Breede Valley
2.	Off	Mr	Seon Swartz	: Breede Valley
3.	Off	Mr	Clive Africa	: Garden Route DM
4.	Off	Mr	Piet Otto	: Matzikama

No	Off	Title	Name	Name of Municipality
5.	Off	Mr	Louis Volschenk	: Saldanha Bay
6.	Off	Mr	Charl Kitching	: Stellenbosch
7.	Off	Ms	Hazel Apollis	: Stellenbosch
8.	Off	Mr	Michelle Aalbers	: Stellenbosch
9.	Off	Mr	Phillip Humphreys	: Swartland
10.	Off	Ms	Hillary Balie	: Swartland
11.	Off	Ms	Jo-Ann Krieger	: Swartland
12.	Off	Ms	Joan Felix	: Swartland
13.	Off	Mr	Romeo Hendricks	: Theewaterskloof
14.	Off	Ms	Chivonne Cyster	: Theewaterskloof
15.	Off	Mr	Louis Coetser	: Theewaterskloof
16.	Off	Ms	Melonice Blanckenberg	: West Coast DM

Invited guests

No	Off	Title	Name	Organisation
1.	MEC	Mr	Reagen Allen	: Minister of Police Oversight and Community Safety
2.	Com	Ms	Christina Nomdo	: Western Cape Commissioner for Children
3.	Off	Mr	Andrew Mortimer	: City of Cape Town
4.	Off	Mr	Neville Michaels	: Overstrand
5.	Off	Mr	Roman Steyn	: Swartland

Office Bearers

No	Off	Title	Name	Organisation
1.	Cllr	Mr	Anthony Moses	: Deputy Chairperson: PEC

SALGA Officials

No	Off	Title	Name	Name of Municipality
1.	Off	Mr	Khalil Mullagie	: Provincial Director of Operations
2.	Off	Mr	Trevor Lombard	: Senior Advisor: Inclusive Communities
3.	Off	Ms	Richenda Herandien	: Advisor: Community Development
4.	Off	Ms	Miltoinette Cupido	: Manager Strategic Support and Analytics
5.	Off	Mr	Sidwell Blows	: SALGA: ICT
6.	Off	Ms	Marelize de Wet	: SALGA: Portfolio Administrator
7.	Off	Ms	Nyameka Katina	: SALGA: Portfolio Administrator

Apologies

No	Cllr /Off	Title	Name	Name of Municipality
1.	Off	Mr	Director Robberts	: City of Cape Town

1.3 APPROVAL OF THE JOINT COMMUNITY DEVELOPMENT AND SECURITY, HEALTH AND EMERGENCY SERVICES AND DISASTER MANAGEMENT WORKING GROUP OF 16 AUGUST 2022

The Minutes of the Joint Community Development and Security, Health and Emergency Services and Disaster Management Working Group Meeting held on 16 August 2022 was

moved by Councillor A Warnick [Swartland Municipality] for adoption and seconded by Councillor F Badenhorst [Stellenbosch Municipality].

NOTED

- 1.4 MATTERS ARISING FROM THE MINUTES OF THE JOINT COMMUNITY DEVELOPMENT AND SECURITY, HEALTH AND EMERGENCY SERVICES AND DISASTER MANAGEMENT WORKING GROUP OF 16 AUGUST 2022
All the items under matters arising will form part of the Community Development and Security Working Group meeting.

NOTED

- 1.5 ADOPTION OF THE AGENDA
The Agenda was adopted without any additions.

ADOPTED and APPROVED

2. PRESENTATIONS:

- 2.1 CITY OF CAPE TOWN: SUCCESS STORY IN TERMS OF SAFETY
Mr Andrew Mortimer [City of Cape Town] highlighted the Contributors to Success in Safety & Security namely:
- People (K9 and Specialised OPS, Training Colleges, LEAPs and NW's)
 - Process (Housing Numbering, Integrated Approach, Information Sharing, Fusion of Command & Control)
 - Technology (EPIC, Mobility, Drones, ISR, CCTV, ANPR, Sensors [Gunshot Location])
 - Data (Data Lakes, Trend Analysis, Actionable Insight, Crime/Activity Analysis)

The Safety and Security existing lifecycles and processes where explained:

1. Workforce Management
2. Incident Registration and Distribution
3. Incident Dispatch
4. Mobile Field Enablement
5. Incident Management
6. Resolution and Documentation
7. Reporting and Investigative Case Management
8. Business Intelligence and Insight

The Current and future use cases for City of Cape Town:

- CCT Planned Use Cases for RPAS and ISR Platform
- Convergence of Traditional CCTV, with Digital Situational Awareness
- Drones: Remotely Piloted Aircraft System (RPAS)
- ISR (EYE – IN – THE – SKY): Information, Surveillance & Reconnaissance Manned Aircraft
- Augmenting Digital and Real-time information for situational awareness
- Situational Awareness and Augmented Reality

The City of Cape Town's Safety and Security Directorate have firmly committed to traveling a digital / technology journey in support of achieving the operational goals of the Safety & Security Directorate.

However, Digital Transformation is impossible if the correct combinations of contributors such as Legislation, People and Process are not in place to correctly implement, manage and leverage the Technology and the Data generated.

Mr Andrew Mortimer concluded in saying that the City of Cape Town remains committed to discussions and engagements for and with all municipalities to engage the above contributors to improve Safety & Security outcomes across the province.

Mr Clive Africa [Garden Route District Municipality] requested SALGA to consider training Officials in the operation of drones as this is further technology that will be used.

NOTED and RECOMMENDED

1. That SALGA consider training for Officials within Municipalities in the operation of drones as a future technology that will be used in Safety and Security.

2.2 SWARTLAND MUNICIPALITY: SUCCESSES ON THE K9-UNIT

Mr Roman Steyn started the presentation by sharing the Departmental Objective of Swartland Municipality - To create a safe, crime free environment through effective and efficient traffic & law enforcement, for all citizens within the Swartland Municipal area with dedicated and well-trained personnel.

Protection Services is linked in the Swartland IDP to Strategic Goal 1: Improved quality of life for citizens and the Western Cape Government [WCG] Safety Plan/Vision. The Western Cape Safety Plan aims to both boost law enforcement capacity in our least safe neighbourhoods, but also seeks to address the root causes of crime, and of violent crime more specifically, in our society through:

- increasing law enforcement presence.
- strengthening society's resilience to crime.
- increased safety in public spaces and by strengthening social cohesiveness and connectedness.
- the harms caused by substance abuse and alcohol abuse.

Mr Steyn further unpacked important fact on the K-9 Dog Unit:

- The K9 was established for the West Coast (based in Swartland) through the support from the Department of Community Safety [DOCS] with grant funding.
- Funding started with R4 million and to date R15,443 mil have been received.
- The unit started in June 2019 with six officers and two vehicles and expanded with another three officers and one vehicle in September 2021.
- The dedicated K9 team of nine officers work in three regions MBY, MRB, and DARL.
- Can report successful integrated crime prevention operations with SAPS taking drugs and illegal firearms off the streets.
- MOU with neighbouring municipalities and successful cross-boundary support/crime prevention operations.

The objective of the K9-Unit is to provide support and assistance to the SAPS and other Law Enforcement Agencies with the detection and searching of contrabands, explosive devices, firearms, and ammunition.

The core functions of the K-9 Unit:

- Crime Prevention
- Cross-boundary operations –West Coast.
- Shared mandate to prevent crime by supporting Swartland Traffic & Law Enforcement, Provincial Traffic Services and SAPS.

- Detection of illicit/contraband substances
- Enforce the Road Traffic Act
- Visible patrols
- K78 Roadblocks
- 9 Officers

Since the inception of the K9 Unit, the following successes can be reported:

- Liquor Operations: Street value of R 255 182.
- Narcotics/Drugs: R 424 813 has been seized in numerous operations.
- Explosives: 3 illegal Firearms and 75 live ammunitions (various calibre)
- Marine: 80 Abalone units and 6 mud crabs.
- Copper: 300 kg copper seized, and scrapyards closed.

The K9-Unit Challenges:

- Transportation of Illegal Substances
- Increase in possession of illegal firearms
- Powers outside Municipal boundary
- Radio communication
- Human Capital

The Reaction Unit is deployed in Hotspot areas, assisted SAPS with six incidents of protest action/ public unrest and Assisted K9-Unit in Crime Prevention exercises.

The benefits of the K-9 Units were highlighted:

- Enhance crime prevention efforts.
- Enhance collaboration between Law Enforcement agencies (SAPS, NHW, Farm Watches, WCLA)
- Effective crime mapping and hotspot identification and joint operations.
- Crime intelligence gathering.
- Mutual aid agreements.
- Cross-boundary operations.
- Increase sense of safety and trust at communities.

The future for the K-9 Unit are to lobby for more funding at WCG, the expansion of units, Establishment of Law Enforcement Advancement Plan [LEAP], Private Sector/Business Commerce, Rural Safety (dedicated unit) and Technology and Innovation.

NOTED

2.3 OVERSTRAND MUNICIPALITY: SUCCESSES ON THE K9-UNIT

Mr Neville Michaels indicated that they make use of Malinois as they are smaller and more agile and have few health issues. Malinois have a high protection instinct and are very loyal to their owners, and once the bond is created, they will protect them.

Handlers have combined experience of over 106 years in dog handling, training, and managing K9-Units and International K9 Projects.

Overstrand Safety Plan aligned with Western Cape Provincial Safety Plan

- National Operations
 - Phakisa / Corona
- Other Agencies & Requests
 - SANDF, DAFF, HAWKS, SAPS AGU
 - School searches and displays

- Safety Committees & Forums
 - CPF, Neighbourhood Watches, Direct contact from public, Rural Farm Committees – HARSA, CROW
 - National & Local Information Network
 - Social & Public Engagement

The Key Success Factor:

- K9 Unit working in conjunction with Task Team & RRU
- Successful Prosecution
- National Prosecuting Authority / Courts
- Assets Forfeiture Unit
- SAPS –Stock Theft Unit; Investigating Marine related crimes
- Warrants of Arrest

K-9 Training:

- Training & Conditioning Processes
- Aptitude test of all K9 dogs, before purchase/donated
- Standard & Assessment
- Initial Training & Re-Training
- Scent Discrimination, Vehicles, Buildings, Open Areas & Beach, Boats, Containers/Luggage; Bite work, Bush/building searches
- Two-month adaption and Basic Training period
- Weekly Training Sessions
- Annual certification
- Accredited –Trainer, Assessor & Moderator

The following Operational Challenges were mentioned:

- Total disregard towards law enforcement
- Failure to stop
- High Speed pursuit & attempts to avoid arrest
- Damage to Government vehicles

The K9-Vehicles & Kennels: 2x VW Amarok 4x4 and 3 x Ford Courier Bakkies

Councillor Frederik Badenhorst [Stellenbosch Municipality] thanked both presenters for very informative presentations on the K-9 Units. From an operational point of view the question was asked, once you received the funding from the Department and the K-9 Units are set up, what is the ongoing maintenance/operational costs of the K-9 Unit?

Mr Phillip Humphreys [Swartland Municipality] responded that the current budget is around R5.5million (only R2.3 million received from Department of Community Services). The money received from Department of Community Services are used to assist the set-up of the units but maintaining and sustaining the K9-Units are for the Municipality's account.

Mr Neville Michaels [Overstrand Municipality] added that the maintenance and the taking care of the canines cost about R 500 000 per annum.

NOTED

3.1 AGENDA ITEMS:

DISCUSSION ON SAFETY ISSUES IN THE PROVINCE

The Minister emphasized that the Ministry of Community Safety and Police Oversight wants to be accessible. The Minister mentioned that in terms of the South African Police Service, they

fulfil their oversight role, by monitoring, evaluating, and making recommendations to the South African Police Service with regard to National Police Deployment.

The Premier made it very clear that the Western Cape considers Community Safety and Policing Oversight as the key safety priority, and it is the Department's responsibility to ensure all other Departments work together in implementing the Western Cape Safety Plan.

Ald Wessels [Bergrivier Municipality] requested assistance from MEC Allen. He explained that additional funding that was received by his municipality to train Law Enforcement officers, but they experience implementation challenges of the Safety Plans because of a delay in the training of Law Enforcement Officers. The Minister responded that they are currently busy with technical engagements regarding the adjustment of the budget and motivating to Provincial Treasury on the way forward.

Further challenge raised was that the Disaster Management Plan and Law Enforcement Plans are in place, but when they have their Joint Operations Committee [JOC] Meetings it is very difficult to get the Department of Social Development to attend these meetings. The Minister indicated that he would engage the Department of Social Development so that they can attend the JOCs at municipal level.

Councillor Frederik Badenhorst [Stellenbosch Municipality] raised a concern regarding the Law Enforcement Advancement Plan [LEAP] that is only rolled out in the Metro. It was emphasized that the success of the Leap Offices programme in the City of Cape Town is displacing crime to the neighbouring Municipal areas. The question was raised if there is a plan to assist B-Municipalities with LEAP Offices or will there be cross-border assistance to other B-Municipalities. The Minister indicated that the Department were very deliberate in where they deployed the LEAP Offices and that has been based on data and evidence of the 16 hotspot areas and for now that is all in the City of Cape Town. The crime statistics of the last quarter confirmed that crime is shifting and that is a big motivation to make sure that they look at the adjustment budget.

Councillor Frederik Badenhorst requested some assistance with Law Enforcement on the establishment of K-9 Units within B-Municipalities. Minister said they are looking into the matter.

Councillor Stoffel Botes [Prince Albert Municipality] questioned the Safety Plan Funding to Prince Albert Municipality. As far as Councillor Botes knows Prince Albert Municipality was the only Municipality that spend their money received from the District Municipality. Unfortunately, no funding was received for the current financial year, which is a challenge. The Minister indicated that it won't be easy to motivate for additional funding, but safety is a priority and is one of the aspects that will be considered.

Councillor Stoffel Botes wanted to know if the Minister is still busy with the Youth Ambassador Programme. The Minister indicated that he was part of the Standing Committee when an extension was advocated to the Youth Safety Ambassadors and the feedback received was that the funding that was allocated from National Treasury was only until the end of March 2022. Part of Ministerial engagements would be looking at a way to get additional capacity or get additional funding.

Councillor Anthony Moses [Deputy Chairperson: PEC] mentioned that we sometimes look at crime from an enforcement space. Councillor Moses requested of the Minister to highlight crime prevention strategies, where you make use of community members. Cllr Moses further wanted to know how to assist Neighbourhood Watches at grassroot level in knowing what the crime prevention strategies are when dealing with issues within the community. The Minister indicated that all Departments have a role to play, coupled with stakeholders in safety like Neighbourhood Watches and Community Safety Plans of Municipalities.

Councillor Lindile Ntsabo [Overstrand Municipality] mentioned that the Department always work with the District Municipality on the Rural Safety matters, but it is felt that the B-Municipalities must be more involved [engagement and prioritising]. The Minister agreed that B-Municipalities should be part of the engagements.

Mr Phillip Humphreys [Swartland Municipality] indicated that with the assistance of the City of Cape Town the Reaction Unit Training was completed on 20 July 2022. To date Swartland Municipality is still struggling to get their Peace Officer status from SAPS as it is only the Provincial Commissioner's Office that can sign off on the peace officer status in the Western Cape. The Minister indicated that the issue was raised with the HOD but that he will follow up again and give feedback.

Councillor Lindile Ntsabo [Overstrand Municipality] mentioned that in terms of line functioning, the Districts do not have the line functioning of traffic and law enforcement, only disaster. The Department now works through the District. He suggested that the Department work with the B-municipalities in terms of business plan. The Minister indicated that he made notes, and it makes practical sense, but will have to confirm on the rules and regulations.

The Minister indicated that he would give feedback after the budget adjustment process has been completed.

NOTED and RECOMMENDED

1. That the Minister of Community Safety and Police Oversight be a standing item on the Community Development and Security Working Group.

3.2 WESTERN CAPE CHILDREN'S COMMISSIONER [STANDING ITEM]

Commissioner Christina Nomdo indicated that she will speak to the issues that have been raised in the previous meeting. Mr Cameron Cyster, Deputy Director: Investigations and Advice in the Office of the Western Cape Commissioner for Children in the previous meeting shared that Community Child Rights Workshop will be conducted and they are currently in the reporting writing phase and those reports will go directly to the Heads of Department. The feedback received will then be taken back to the areas for feedback.

It was confirmed that the hostels in Matzikama are closed over weekends, although the Department of Educations indicated that it is open. A follow up with be done with the Head of Department to ensure that hostels stay open over weekends.

The concern about how the Commission connects with vulnerable children was noted. It was mentioned that there are special outreach programmes to organisations that deal with vulnerable children.

It was mentioned that in terms of corporal punishment in childhood we must begin to draw the links between our own behaviours and the character of childhood and the violence in our society. Then we can take personal responsibility for a rights sculpture which is just treating everybody with respect, no matter what age and not matter what their status is in society.

Commissioner Christina Nomdo concluded by saying that she is the bridge/platform with the Departments, she emphasized that she is not the voice of the children, they have their own voice. She is the platform for those voices to be heard by the higher Departments including the Working Group Members – the key decision makers with the hope to build these bridges with.

NOTED



MINUTES

Community Development and Security Working Group:
10 October 2022

4. SALGA ON-LINE EVALUATION FORM

The Chairperson reminded all Working Group members to complete the SALGA On-Line Evaluation Form shared in the chat room prior to leaving the meeting.

<https://forms.office.com/r/RBargzYurm>

NOTED

5. DATE OF THE NEXT MEETING

The next Provincial Working Group Meetings will take place in February 2023, the exact date and details will be communicated.

6. CLOSURE AND ACKNOWLEDGEMENTS

The Chairperson thanked everyone for their attendance, their inputs and participation during the meeting.

The meeting adjourned at 11:38.

The Minutes of the Community Development and Security Working Group held on 10 October 2022 were adopted on _____ 2022.

ALDERMAN RHANDALL SWARTS
CHAIRPERSON: COMMUNITY DEVELOPMENT AND SAFETY WORKING GROUP

Enq : Armstrong Mpela
Ref : 2/1/4R
Tel : 021-446-9800
E-mail : ampela@salga.org.za

Date : 02 November 2022



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Minutes

Governance and Intergovernmental Relations Provincial Working Group

TO : THE CHAIRPERSON
PEC Chairperson and Deputy Chairpersons
Members of the Provincial Working Group
Municipal Officials
Invited Guests and Stakeholders

MINUTES
GOVERNANCE AND INTERGOVERNMENTAL RELATIONS [GIGR] PROVINCIAL WORKING GROUP
FRIDAY, 14 OCTOBER 2022 – MS TEAMS VIRTUAL PLATFORM

ENCLOSED please find the Minutes of the SALGA Governance and Intergovernmental Relations [GIGR] Provincial Working Group meeting held on Friday, 14 October 2022 at 09:00 on the MS Teams virtual platform.

A handwritten signature in black ink, appearing to read 'Khalil Mullagie', is written over a light blue horizontal line.

Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS

ENCL





Minutes

Governance and Intergovernmental Relations Provincial Working Group

– Reference : Mr Armstrong Mpela/mm – 2/1/4R

SECTION A

PROCEDURAL MATTERS

1.1 OPENING AND WELCOME

Cllr Carl Pophaim [Chairperson] welcomed all present and acknowledged the presence of the PEC Chairperson, Ald Donovan Joubert, and the PEC Deputy Chairperson, Cllr Anthony Moses.

The Chairperson shared feedback on the NEC Engagement held in George with the PEC on 21 September 2022. He indicated that more time and more structured programmes are required for municipalities to make meaningful input in these and similar engagements.

Cllr Pophaim also shared feedback of the recent CoGTA Local Government Summit held on 27 and 28 September 2022. He raised his concern that no local government practitioners were part of any discussion panels during the Summit and that this concern was also raised at the Summit. Another concern is the attacks on municipal councillors. SALGA has a role to ensure the protection of municipal councillors and officials. Cllr Pophaim suggested that the safety of Councillors be discussed at the next GIGR Working Group.

NOTED

1.2 HOUSE RULES

The meeting noted the house rules explained by the Chairperson.

NOTED

1.3 SALGA ON-LINE EVALUATION FORM

The meeting was informed that the SALGA Administration will share an on-line evaluation form in the ChatBox and requested members to take the opportunity to complete the form as feedback would be welcomed for the betterment of the working group.

NOTED

1.4 ATTENDANCE AND APOLOGIES

PRESENT: ALDERMEN / COUNCILLORS

Ald Ms Margaret Sampson	:	Cape Winelands District Municipality
Cllr Mr Vernon Bedworth	:	Breedee Valley Municipality
Cllr Adv Johan Miller	:	Drakenstein Municipality
Ald Mr Schalk van Eeden	:	Langeberg Municipality



Cllr	Mr	Quintin Smit	:	Stellenbosch Municipality
Cllr	Ms	Elizabeth Sidego	:	Witzenberg Municipality
Ald	Mr	Andries Franken	:	Overberg District Municipality
Cllr	Mr	Paul Swart	:	Cape Agulhas Municipality
Ald	Ms	Bongiwe Blossom Mkhwibiso	:	Theewaterskloof Municipality
Cllr	Ms	Johanna Botha	:	Laingsburg Municipality
Cllr	Ms	Magrietha Jaftha	:	Prince Albert Municipality
Cllr	Mr	Gert van Niekerk	:	Garden Route District Municipality
Cllr	Mr	David John Swart	:	Bitou Municipality
Ald	Mr	Leon van Wyk	:	George Municipality
Cllr	Mr	Andrew Stroebe	:	Hessequa Municipality
Ald	Mrs	Venolea Fortuin	:	Mossel Bay Municipality
Ald	Mr	Chris MacPherson	:	Oudtshoorn Municipality
Ald	Mr	Roelof Weideman Strydom	:	West Coast District Municipality
Ald	Mr	Ray van Rooy	:	Bergrivier Municipality
Cllr	Mr	Johan van der Hoven	:	Matzikama Municipality
Ald	Mrs	Olwene Daniëls	:	Saldanha Bay Municipality
Ald	Mr	Harold Cleophas	:	Swartland Municipality
Cllr	Mr	Carl Joshua Pophaim	:	City of Cape Town
		<i>[Chairperson]</i>		
Cllr	Mr	Brendan van der Merwe	:	City of Cape Town
Ald	Mr	Siva Moodley	:	City of Cape Town
Ald	Mr	Donovan Joubert	:	Chairperson
Cllr	Mr	Anthony Moses	:	Deputy Chairperson

PRESENT: MUNICIPAL OFFICIALS

	Mr	Henry Prins	:	Cape Winelands District Municipality
	Ms	Chantal Michael	:	Cape Winelands District Municipality
	Mr	Elle Peterson	:	Cape Winelands District Municipality
	Ms	Tracy Stone	:	Cape Agulhas Municipality
	Mr	Dean O'Neal	:	Overstrand Municipality
	Ms	Hazell Apollis	:	Theewaterskloof Municipality
	Ms	Nontokoza Dladla	:	Garden Route District Municipality
	Mr	Alan Croutz	:	Bitou Municipality
	Ms	Marina Griesel	:	Hessequa Municipality
	Mr	David Joubert	:	West Coast District Municipality
	Mr	Wilhelm Markus	:	West Coast District Municipality
Adv	Ms	Hanlie Linde	:	Bergrivier Municipality
	Mrs	Deone Wessels	:	Matzikama Municipality
	Mr	Abé du Plessis	:	Saldanha Bay Municipality
	Mr	Louis Volschenk	:	Saldanha Bay Municipality
	Mr	Joggie Scholtz	:	Swartland Municipality



Mrs Jo-Ann Krieger : Swartland Municipality
Mrs Gayle Postings : City of Cape Town

APOLOGIES: ALD / CLLRS / MUNICIPAL OFFICIALS STAKEHOLDERS / GUESTS etc

Cllr Mr Reinhardt van Nieuwenhuyzen : Drakenstein Municipality
Ald Dr Annelie Rabie : Overstrand Municipality
Dr Ms Michele Gratz : George Municipality

IN ATTENDANCE

SH Mr Steven Kenyon : Provincial Treasury
Mr Michael Chauke : SALGA National
Mr Khalil Mullagie : SALGA Western Cape
Mr Armstrong Mpela : SALGA Western Cape
Mr Loyiso Njamela : SALGA Western Cape
Ms Simnikiwe Stemela : SALGA Western Cape
Mr Sidwell Blows : SALGA Western Cape
Ms Miltoinette Cupido : SALGA Western Cape
Ms Nyameka Katina : SALGA Western Cape
Mrs Magda Marais : SALGA Western Cape

NOTED

- 1.5 DECLARATION OF INTEREST
No Interests were declared.

NOTED

- 1.6 ADOPTION OF THE AGENDA
The Agenda was adopted without changes.

NOTED and ADOPTED

- 1.7 ADOPTION OF THE MINUTES OF THE GIGR PROVINCIAL WORKING GROUP
MEETING HELD ON 16 AUGUST 2022
The Minutes of the Governance and Intergovernmental Relations Provincial Working Group Meeting in held on 16 August 2022 were attached for confirmation and adoption.

Ald Leon van Wyk [George Municipality] moved for adoption and Cllr Brendan van der Merwe [City of Cape Town] seconded.

NOTED and ADOPTED



1.8 MATTERS ARISING FROM THE MINUTES DATED 16 AUGUST 2022

A list of all resolutions taken at the previous meeting were highlighted by the Chairperson for members to note the progress made. It was requested that the following reports be tabled at the next GIGR Provincial Working Group meeting –

- Report on the Remuneration of Senior Managers
- Progress report on Support to Overberg District Municipality
- Report on the analysis of travel policies
- Report on the Designation of MPAC Chairpersons as Full-time Councillors.

After discussion it was –

RECOMMENDED

1. That a copy of the 16 August 2022 Resolution Tracking be shared with members of the Working Group.

GIGR Resolution: 14.10.2022: **01**

2. That the GIGR Resolution Tracking be shared as part of the Working Group Agenda in future.

GIGR Resolution: 14.10.2022 : **02**

SECTION B

PRESENTATIONS

2.1 DETERMINATION OF THE EQUITABLE SHARE FORMULAE

Mr Steven Kenyon [Provincial Treasury] presented on the determination of the equitable share formulae and gave an outline of the Municipal Fiscal Framework. It was stated that the fiscal framework refers to all revenues and expenditures of municipalities.

Concerns from the floor were raised on the reliability of the data used to allocate the equitable share to municipalities and the impact of migration on the equitable share.

Mr Kenyon may be contacted at steven.kenyon@westerncape.gov.za should members require further assistance or have any enquiries. After discussion it was –

RECOMMENDED

1. That a representative from Municipal Finance be invited to the next Working Group meeting to present on work done on the review of the equitable share of municipalities.

GIGR Resolution: 14.10.2022 : **03**

2.2 REVIEW OF COUNCILLOR REMUNERATION

Mr Michael Chauke [SALGA National] presented on the review of Councillor Remuneration and stated that the Minister issued the final notice on 2 June 2022.

He explained that a comprehensive review of the remuneration framework for local government is required and that the Upper Limits Notice should be issued before May of the year preceding the implementation. It was suggested that funding for salaries, benefits and allowances of councillors should be made from the national fiscus.

The meeting noted that the delays with the completion of the review was that the commission wanted to conduct the review for all office bearers at local, national, and provincial level at once.



SALGA is still engaging with CoGTA and the Commission on a regular basis in this regard. The working group suggested that the Task Team dealing with the review should deal with the issues step-by-step, not attempting to address all issues at once as this will delay the progress.

A concern from the floor was that the remuneration package for Councillors is not what it is supposed to be, and we should distinguish between the quality of Councillors against the quality of services provided to communities. More pressure is being put on councillors daily in all hours of the day. If you want quality councillors and retain those quality councillors, it is important to link councillors to a quality salary package.

Mr Chauke may be contacted at mchauke@salga.org.za should members need any guidance or assistance in this regard. After discussion, it was –

RESOLVED

1. That, a progress report on the implementation of conference resolutions related to the review of councillor remuneration be tabled at the next GIGR Working Group meeting.

GIGR Resolution: 14.10.2022 : 04

2. That SALGA conduct an analysis of travel policies and develop a standard template document to be used by municipalities.

GIGR Resolution: 14.10.2022 : 05

SECTION C

ITEMS FOR DISCUSSION AND NOTING

3.1 UNFUNDED / UNDERFUNDED MANDATES

Mr Joggie Scholtz [Swartland Municipality] shared a presentation on the implications of unfunded and underfunded mandates, specifically from a Swartland perspective. In the presentation he stated municipalities are fully committed to jobs, safety, and well-being, but what is limiting municipalities to support these and focus on their core functions, is the unfunded mandates and dysfunctional National and Provincial Departments which are becoming a risk for Local Government. Seven of the eleven towns in the Swartland Municipal area receives electricity directly from Eskom. As a result, the municipality does not have an instrument to enforce payment for services rendered. The bulk of the debt owed to the municipality is in the Eskom supplied areas. This has an impact on the revenue collection of the municipality.

The government needs to find a way to deal with the fiscal crisis facing local authorities, otherwise public services provided by municipalities will have to be reduced in the future. Most municipalities are already dysfunctional, as highlighted every year by the auditor general. Yet they must also struggle with unfunded mandates.

The unfunded mandates mean they are obliged to provide public services for which they do not receive funds from the national government, which is something the SALGA has repeatedly complained about over the years. According to SALGA, the unfunded mandates mean municipalities must bear responsibility for other functions, like health, housing, library services and museums.

The actions of municipalities in relation to housing are limited to five areas –

1. Spatial planning



- 2. Housing sector plans
- 3. Infrastructure planning
- 4. Controlling land invasions
- 5. Town planning, Environmental Impact Assessment [EIA]

With Local Government’s core mandate to deliver on basic services and the expectation to ensure infrastructure development as an enabler for housing development, it was argued that the Provincial Department of Human Settlements is best geared to deliver this crucial service to communities.

Mr Scholtz referred to a SALGA 2014 Municipal Finance Provincial Working Group discussion where it was argued that –

“The existence of unfunded mandates results in local government diverting resources away from basic municipal services to fund provincial competencies. Therefore, the delegation of functions from Provincial and National Government to local level, together with the necessary resources to deliver the services associated with those functions, would result in a greater cost efficiency of service delivery, resulting in more sustainable services and improved levels of equity in services between communities and a decrease in rates paid by ratepayers. It was subsequently recommended that municipalities assist in the development of a business case for the reduction of unfunded mandates by showing in a quantifiable manner how the funding of these mandates would affect the sustainability of local government.” After discussion, it was –

RESOLVED

- 1. That the SALGA memo on unfunded and underfunded mandates, be resent to municipalities who have not yet submitted their input / comments

GIGR Resolution: 14.10.2022 : **06**

- 2. That a Task Team be established to consolidate and analyse all submissions made by member municipalities and make proposals for consideration by the Working Group, in preparation for SALGA engagements in IGR Structures.

GIGR Resolution: 14.10.2022 : **07**

- 3. That the Task Team be mandated to look at legislative and intergovernmental arrangements, agreements, and funding models related to unfunded and underfunded mandates, specifically.

GIGR Resolution: 14.10.2022 : **08**

- 4. That the Task Team include the following GIGR Working Group members –

MEMBER	MUNICIPALITY
i. Ald Sakkie Franken	Overberg District Municipality
ii. Ald Chris MacPherson	Oudtshoorn Municipality
iii. Cllr Mrs Linda Jaquet	Prince Albert Municipality
iv. Cllr Brendan van der Merwe	City of Cape Town
v. Ald Leon van Wyk	George Municipality



MEMBER	MUNICIPALITY
vi. Mr Henry Prins	Cape Winelands District Municipality
vii. Mr Joggie Scholtz	Swartland Municipality
viii. Mr Aldrick Hendricks	Prince Albert Municipality

GIGR Resolution: 14.10.2022 : 09

3.2 OPINION ON SECTION 15(3) OF THE UPPER LIMITS NOTICE [ULN]

Mr Michael Chauke [SALGA National] reported that the GIGR Working Group held on 16 August 2022 resolved that SALGA source a legal opinion on Section 15(3) of the Upper Limits Notice, specifically regarding capacity building matters.

The matter has been taken up with the Mr George Thomas [SALGA National: External Legal Support] to provide an opinion. The advice provided is that municipalities cannot deviate from the provision of the Upper Limits Notice.

The Chairperson reiterated the question the Working Group raised on 16 August 2022 – and sought confirmation as to what can and cannot be done. The Upper Limits Notice does not place a limitation on what can be or cannot be in a municipality's policy, so how is it possible to contradict the Upper Limits Notice?

Sections 15(3) and (4) of the ULN reads as follows –

*“3) Capacity building programmes consist of short courses **or** programmes as provided for in the training, education and development policy and skills development plan of the municipality, including training conducted by national departments, associated government agencies and SETAs, provincial departments, municipalities, and organised local government.*

4) The capacity building and training programmes must take into consideration the capacity needs to fulfil a councillor's statutory obligations and affordability by a municipality.”

Cllr Pophaim argued that SALGA should advocate for its members and use the Upper Limits Notice to the benefit of its members. Instead of creating limitations, it should rather expand possibilities as far as possible.

The Chairperson registered his disappointment that the SALGA colleagues have not submitted the written legal opinion as resolved in the previous meeting and urged that the written opinion should be shared with municipalities. The request was made some time ago and a formal presentation and an actual legal opinion was expected by members. After discussion, it was –

RESOLVED

1. That Mr Koos Celliers [City of Cape Town] be requested to provide a legal opinion on Section 15(3) of the Upper Limits Notice and present in the next working group meeting.

GIGR Resolution: 14.10.2022 : 10



2. That SALGA develop a template / draft policy document on the skills development and personal development plan of councillors, to provide direction on training opportunities available [short courses and university programmes] within the financial viability of municipalities.

GIGR Resolution: 14.10.2022 : 11

3.3 REPORT ON LEGISLATION

3.3.1 PROPOSED AMENDMENTS TO CUSTOMARY INITIATION ACT

The meeting noted the progress made with the implementation of the proposal on the amendment of the Customary Initiation Act.

NOTED

3.3.2 UNLAWFUL ENTRY TO PREMISES BILL, 2022

The meeting noted the report shared by Ms Shantal Harigobin [SALGA] on the draft Unlawful Entry to Premises Bill of 2022. This Bill will be discussed in detail at the upcoming HSUA Working Group meeting, scheduled for 17 October 2022.

NOTED

3.4 REPORT: WESTERN CAPE MUNICIPAL SPEAKERS' FORUM WORKSHOP

Mr Armstrong Mpela reported on the Speakers' Forum Workshop held on 1 and 2 September 2022 at the Nekkies Resort in Worcester. After discussion, it was –

RESOLVED

1. That the Speakers' Forum be requested to discuss the Safety of Councillors, and the implementation of the Upper Limits Notice in the protection of councillors and make recommendations on possible solutions to address the matter.

GIGR Resolution: 14.10.2022 : 12

3.5 REPORT: WESTERN CAPE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE [MPAC]

Mr Armstrong Mpela reported on the MPAC Workshop held on 22 September 2022 at the SALGA Office in Cape Town. After discussion, it was –

RESOLVED

1. That the MPAC Forum be requested to discuss the Tools of Trade of Councillors and how these can be improved.
2. That the MPAC Forum discuss the support provided to MPAC's and the implementation of the Frameworks for Designating Councillors Full-Time and make recommendation on the support required from the administration to effectively implement their work.

GIGR Resolution: 14.10.2022 : 13

GIGR Resolution: 14.10.2022 : 14



3.6 REPORT: SALGA NATIONAL WORKING GROUP OUTCOMES

Mr Armstrong Mpela reported on the National GIGR working group meeting held on 12 September 2022.

NOTED

3.7 GIGR QUARTER 2 REPORT: 2022/2023 FINANCIAL YEAR

The GIGR Quarter 2 report for the 2022/2023 financial year was shared with members of the Working Group.

NOTED

CLOSURE

4. REMINDER: SALGA ON-LINE EVALUATION FORM

Members were reminded to complete the on-line evaluation form, shared during the meeting in the ChatBox.

NOTED

5. DATE FOR THE NEXT GIGR MEETING

Members were informed that the next round of Provincial Working Group meetings will be held in February 2023 and will be physical meetings in the Garden Route region. All necessary information in this regard will be communicated to members in due course.

NOTED

6. SUGGESTED MATTERS FOR DISCUSSION: FEBRUARY 2023 GIGR PWG

- Discussion: Safety of Councillors – Turn-around of SAPS on security assessments
- Report: Remuneration of Senior Managers
- Progress report: Support to Overberg District Municipality
- Report: Analysis of travel policies
- Report: Designation of MPAC Chairpersons as Full-time Councillors
- Legislation: Bill on Public Participation [Cllr Sean Snyman].

7. CLOSURE AND ACKNOWLEDGEMENTS

The Chairperson thanked all members for their active participation and said that the pertinent issues were addressed. Being aware of financial implications, a question was posed to members on their thoughts on 'special / urgent' physical vs virtual meetings where sitting allowances may not be paid, but subsistence and travel costs be covered by SALGA, which meetings will allow this working group to get more done and quicker.

The idea is to take to the PEC a proposal that the GIGR working group be allowed to have more meetings, more often and outside of the formal programme meetings, taking the financial implications to heart. The Chairperson requested the Secretariat to form a closed GIGR-WhatsApp



group with only the official representatives and the SALGA Administration for these purposes. These suggestions were supported by all present.

Members responded that a virtual option will be the best option, but that a Councillor's municipal statutory functions be always prioritised.

He appreciated the patience, time and fruitful input and comments made during the meeting. Very good progress has been made in unpacking the local government monster.

Cllr Pophaim adjourned the meeting at 12:45.

The Minutes of the Governance and Intergovernmental Relations Provincial Working Group held on 14 October 2022 were adopted on _____ **2023**.

CLLR CARL POPHAIM
GIGR CHAIRPERSON

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POSTAL
PO Box 185
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Date : 01 November 2022

Minutes

Human Settlements Urban Agenda Provincial Working Group

TO : THE CHAIRPERSON
PEC Chairperson and Deputy Chairpersons
Members of the Provincial Working Group
Municipal Officials
Invited Guests and Stakeholders

MINUTES

HUMAN SETTLEMENTS URBAN AGENDA [HSUA] PROVINCIAL WORKING GROUP
MONDAY, 17 OCTOBER 2022 – MS TEAMS VIRTUAL PLATFORM

ENCLOSED please find the Minutes of the SALGA Human Settlements Urban Agenda [HSUA] Provincial Working Group meeting held on Monday, 17 October 2022 at 09:00 on the MS Teams virtual platform.

A handwritten signature in black ink, appearing to read 'Khalil Mullagie', is written over a white background.

Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS

ENCL





Minutes

Human Settlements Urban Agenda [HSUA]

Provincial Working Groups

– Reference : Ms Shantal Harigobin/mm – 2/11/2/4/1 x 2/11/2/5/1

SECTION A

PROCEDURAL MATTERS

1.1 OPENING AND WELCOME

Ald Mrs Georlene Wolmarans [Chairperson] welcomed all present with a special word of welcome to the PEC Deputy Chairperson, Cllr Anthony Moses.

NOTED

1.2 HOUSE RULES

The meeting noted the house rules explained by the Chairperson.

NOTED

1.3 SALGA ON-LINE EVALUATION FORM

The meeting was informed that the SALGA Administration will share an on-line evaluation form in the ChatBox with all members of the working group during the meeting. Members were requested to take the opportunity to complete the form as feedback would be appreciated.

NOTED

1.4 ATTENDANCE AND APOLOGIES

PRESENT: ALDERMEN / COUNCILLORS

- | | | | | |
|------|-----|--------------------|---|--------------------------------------|
| Cllr | Mr | Dirk Swart | : | Cape Winelands District Municipality |
| Cllr | Ms | Palesa Ramokhabi | : | Breede Valley Municipality |
| Cllr | Ms | Rita Andreas | : | Drakenstein Municipality |
| Cllr | Mr | Charles Henn | : | Langeberg Municipality |
| Ald | Mr | Karriem Adams | : | Witzenberg Municipality |
| Cllr | Mr | Roland Brinkhuys | : | Overberg District Municipality |
| Cllr | Mr | Raymond Ross | : | Cape Agulhas Municipality |
| Cllr | Mr | Ronald Nutt | : | Overstrand Municipality |
| Cllr | Ms | Elna Lamprecht | : | Swellendam Municipality |
| Cllr | Mr | Mike Gouws | : | Laingsburg Municipality |
| Cllr | Mr | Stoffel Botes | : | Prince Albert Municipality |
| Ald | Mrs | Georlene Wolmarans | : | Garden Route District Municipality |
- Chairpersons: HSUA*



Cllr	Mr	Jerome Lambaatjeen	:	Garden Route District Municipality
Cllr	Ms	Mavis Busakwe	:	Bitou Municipality
Cllr	Mr	Henry Hill	:	George Municipality
Cllr	Mr	Bazil Petrus	:	George Municipality
Cllr	Mr	Gerald Boezak	:	Hessequa Municipality
Cllr	Mr	Orzymondius Stemele	:	West Coast District Municipality
Cllr	Mrs	Amelia Job	:	Matzikama Municipality
Cllr	Mr	Leonard Mitchell	:	Saldanha Bay Municipality
Cllr	Ms	Charmaine Laubscher	:	Saldanha Bay Municipality
Cllr	Ms	Bernadette Clarke	:	City of Cape Town
Cllr	Mr	Anthony Moses	:	PEC Deputy Chairperson

PRESENT: MUNICIPAL OFFICIALS

Off	Mr	Michael Dennis	:	Cape Agulhas Municipality
Off	Mr	Aron Gcotyelwa	:	Overstrand Municipality
Off	Mrs	Anneleen Vorster	:	Swellendam Municipality
Off	Mr/s	Fezile Maki	:	Bitou Municipality
Off	Ms	Sylvia Tyatya	:	Oudtshoorn Municipality
Off	Ms	Angila Joubert	:	Bergrivier Municipality
Off	Mr	Ryan Groenewald	:	Saldanha Bay Municipality
Off	Mr	Sylvester Arendse	:	Swartland Municipality
Off	Mr	Alwyn Zaayman	:	Swartland Municipality
Off	Mrs	Jo-Ann Krieger	:	Swartland Municipality
Off	Ms	Siphokazi September	:	City of Cape Town

APOLOGIES: ALD / CLLRS / MUNICIPAL OFFICIALS STAKEHOLDERS / GUESTS etc

Off	Ms	Melony Pause	:	Knysna Municipality
Off	Mr	Dean Josephus	:	Bergrivier Municipality

IN ATTENDANCE

SH	Ms	Francini van Staden	:	Department Environmental Affairs Development Planning
SH	Mr	André Oosthuizen	:	Department Environmental Affairs Development Planning
SH	Ms	Tania de Waal	:	Department Environmental Affairs Development Planning
SH	Mr/s	leptieshaam Bekko	:	Department Environmental Affairs Development Planning
SH	Mr	John Edwards	:	Department Human Settlements
SH	Mr	David Alli	:	Department Human Settlements
GUEST	Ms	Michele Goodman	:	University of the Western Cape
Ms		Shantal Harigobin	:	SALGA Western Cape
Mr		Monwabisi Fani	:	SALGA Western Cape



Ms Neo Molefe : SALGA National
Mr Sidwell Blows : SALGA Western Cape
Mrs Magda Marais : SALGA Western Cape

NOTED

1.5 DECLARATION OF INTEREST

No interests were declared.

NOTED

1.6 ADOPTION OF THE AGENDA

The Agenda was moved for adoption by Cllr Mrs Bernadette Clarke [City of Cape Town] and seconded by Cllr Raymond Ross [Cape Agulhas Municipality]. No changes were made to the Agenda.

NOTED and ADDOPTED

1.7 ADOPTION OF THE MINUTES OF THE JOINT HSUA AND EMCR PROVINCIAL WORKING GROUPS HELD ON 18 AUGUST 2022

The Minutes of the Joint HSUA and EMCR Provincial Working Group Meetings in held on 18 August 2022 were attached for adoption.

Ald Karriem Adams [Witzenberg Municipality] moved and Cllr Leonard Mitchell [Saldanha Bay Municipality] seconded the correctness of the Minutes for adoption.

NOTED

1.8 MATTERS ARISING

Ms Shantal Harigobin [SALGA Western Cape] shared feedback on the resolutions taken during the 18 August 2022 Working Group meeting and updated the members.

1. That SALGA support municipalities with information on the process towards accreditation for housing.

HSUA-EMCR Resolution: 18.08.2022: 01

- Information was shared in the form of the Presentation and documentation.

2. That SALGA request municipalities to indicate interest for capacity building on accreditation and to share the feedback with the Department of Human Settlements to provide the training.

HSUA-EMCR Resolution: 18.08.2022: 02

- An email was sent to the Provincial Department of Human Settlements [DHS] on 6 October 2022 to get an update on their Provincial support for municipalities and feedback from the



meeting with the DHS and the MEC. To date there is no reply and follow up was done on 16 October 2022.

- No municipalities have expressed further interest in writing. Once we receive the feedback from the Provincial Department of Human Settlements, this will be shared with municipalities with the support that is available.
3. That the impact of the Court Rulings on the unlawful land occupation for municipalities be discussed for recommendation at the PEC.

HSUA-EMCR Resolution: 18.08.2022: **03**

- SALGA has appointed the law firm, Lawton's Africa in October 2022, to provide the following deliverables –
 - a. A Legal Opinion on the key court rulings and future court cases impacting Local Government related to Unlawful Land Occupation. The opinion must also highlight the legal and financial implications for municipalities and provide key recommendations.
 - b. Consult and Workshop the Legal Opinion and the Implications of the Court rulings for municipalities.
 - c. Participation in 10 municipal engagements [Nationally] to Provide Advisory Support related to Unlawful Land Occupation.
 - d. Provide a Legal Opinion about reversing unauthorized occupations that happened primarily during the COVID-19 lockdown period.

The work will be conducted over a four to six month period, ending March 2023. It is planned to workshop municipalities on the legal opinions once finalised.

NOTED

SECTION B PRESENTATIONS

2.1 UNLAWFUL ENTRY ON PREMISES BILL

Ms Neo Molefe [SALGA National] introduced the Unlawful Entry on Premises Bill, 2022. The main purpose is to repeal and replace the Trespass Act [Act 6 of 1959] and to prohibit unlawful entry on premises. The Bill aims to prohibit unlawful entry on premises, and to provide for matters connected therewith. It provides for offences of unlawful entry and the penalties to be imposed if a person is found guilty of the offence; the duty to inform an intruder of unlawful entry; the powers of the South African Police Services [SAPS] and defences to the offence of unlawful entry. The Bill raises important concerns that impacts on municipalities, particularly issues relating to trespassing, unlawful land occupation and evictions.

It is very important that the Bill consider the implications of the Preventions of Illegal Evictions Act. The current lack of this consideration might create considerable challenges in bylaw enforcements and the management of evictions. The Bill further does not outline the roles and responsibilities of local government. The Bill should also provide clear guidance on how unlawful entry to premises should be dealt with.

To date SALGA consulted municipalities through a circular and webinar requesting comments. A submission was made to the Department of Justice and raised concerns on the very tight



timeframes for comments. SALGA advocated that the Bill not be deemed a Section 75 Bill but go through the NCOP to provide further input and comments. Further extensive engagements with the Department are ongoing to ensure that the Bill goes through the NCOP.

Ms Neo Molefe may be contacted at nmolefe@salga.org.za should members need any guidance or assistance in this regard. After discussion, the presentation was –

NOTED

2.2 STUDY ON INFORMAL SETTLEMENTS AND MUNICIPAL CASE STUDIES

Mr David Alli and Mr John Edwards [Department of Human Settlements] provided an overview of the Informal Settlements in the Western Cape, its context, the daily reality and challenges it faces and the living conditions.

The Department offers support to municipalities by following the Constitutional Imperatives which states –

“Housing

26. 1) *Everyone has the right to have **access to adequate housing.***
- 2) *...*
- 3) ***No one may be evicted from their home, or have their home demolished, without an order of court made after considering all the relevant circumstances...**”*

Access to services is not negotiable as it is for dignity. Services include community-based planning, tenure planning, basic services options, community facilities, and housing consolidation / shelter. There are over 1 200 informal settlements in the Western Cape, and with a current annual R500 000 million it could take up to 50 years to meet the current backlog. Community based planning is critical as rapid urbanisation is happening, and we need to change the implementation programme.

The following three questions were put to the meeting and members were requested to send their replies to SALGA or the officials from the Department of Human Settlements –

1. Councillors, what are your key concerns or challenges?
2. Officials, what support do you require from Councillors?
3. How can the Western Cape Government and the Department of Human Settlement support your Municipality further?

Inputs and questions from the members were on support for reblocking in Bitou Municipality. Assistance with enumeration in Swartland and Saldanha Bay Municipalities needed guidance on guidelines for emergency structures, more communication with communities and support to that process. No NGO appointments have been done. A question from Witzenberg Municipality was raised on how to access the funding mentioned [R500 million for the year for informal settlement upgrading].

In response, the Department indicated they are available to support Bitou Municipality and will engage with them. Municipalities do not need to do enumeration for their applications but can have arial photographs and an estimated count of the area. The department can assist municipalities with drone footage where needed.



On the issue of communication and the NGO support, it was recommended that the municipalities add on this to their applications, where there is 3% allowed for social facilitation. The Department also committed to engage on the Guidelines for Emergency Housing.

Mr Alli explained, that there is an annual allocation from the Division of Revenue Act [DORA] of about R500 million, which municipalities need to apply for the funding, as per the process explained and that the Department will be available to guide municipalities to package the applications.

Mr Alli and Mr Edwards may be contacted at david.alli@westerncape.gov.za and john.edwards@westerncape.gov.za respectively should members need any guidance or assistance in this regard. After discussion, the presentation was –

NOTED

SECTION C

ITEMS FOR DISCUSSION AND NOTED

3.1 BUILT ENVIRONMENT AND PLANNING QUARTER 2 REPORT: 2022/2023 FINANCIAL YEAR

The Built Environment and Planning Quarter 2 report for the 2022/2023 financial year was shared with members of the Working Group.

NOTED

3.2 REQUEST FOR FUTURE ITEMS

To allow all Councillors and officials to be as interactive as possible, the Chairperson requested that members submit any items or topics they wish to be discussed at the next meeting, to be emailed to the Secretariat to be incorporated in the Agenda.

NOTED

CLOSURE

4. REMINDER: SALGA ON-LINE EVALUATION FORM

Members were reminded to complete the on-line evaluation form, shared during the meeting in the ChatBox.

NOTED

5. DATE FOR THE NEXT HSUA MEETINGS

Members were informed that the next round of Provincial Working Group meetings will be physical meetings. Members will be informed of the dates for such meetings in due course.

NOTED

6. CLOSURE AND ACKNOWLEDGEMENTS

The Chairperson thanked the members for attending.



The meeting was adjourned at 11:16.

The Minutes of the Human Settlements Urban Agenda Provincial Working Group held on 17 October 2022 were adopted on _____ **2023**.

ALD Mrs GEORLENE WOLMARANS
CHAIRPERSON
HUMAN SETTLEMENTS URBAN AGENDA

Eng : Zimasa Vazi
Ref : 2/1/4R
Tel : 021-446-9800
E-mail : ZVazi@salga.org.za



8 . 4 . 5

MINUTES Economic Development and Job Creation [EDJC] Working Groups

**TO : THE CHAIRPERSON
DEPUTY CHAIRPERSON
Members of the Working Group
Municipal Officials
Invited Guests**

**MINUTES
ECONOMIC DEVELOPMENT AND JOB CREATION [EDJC] WORKING GROUP
THURSDAY, 13 OCTOBER 2022**

ENCLOSED please find the Minutes of the SALGA Economic Development and Job Creation Provincial Working Group meeting held on Thursday, 13 October 2022 at 09:00 via MS Teams.

A handwritten signature in black ink, appearing to read 'Khalil Mullagie', is written over a light blue horizontal line.

**Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS**

ENCL

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PHYSICAL : SALGA WC Offices, The Towers, 16th Floor, Corner of 12 Heerengracht and Hertzog Boulevard, Foreshore, CAPE TOWN

POSTAL : PO Box 185, Cape Town, 8001

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MINUTES

Economic Development and Job Creation Working Group

1.1 OPENING AND WELCOME

The Chairperson of the Economic Development and Job Creation Working Group, Councillor Chad Louw, welcomed all Councillors, guests, stakeholders and officials present at the Working Group meeting.

1.2 ATTENDANCE REGISTER AND APOLOGIES

Present: Official Representative: Councillors / Aldermen

No	Cllr/ Ald	Title	Name	Name of Municipality
1.	Cllr	Mr	Chad Louw	: Chairperson: EDJC
	Cllr	Ms	Annelise Olivier	: Bitou
	Cllr	Mr	Luwellyn Willemse	: Breede Valley
	Cllr	Mr	Jacobus Hermanus Steyn	: Cape Winelands DM
	Cllr	Mr	Ian Patrick McMahon	: City of Cape Town
	Cllr	Ms	Elmarie Linde	: City of Cape Town
	Cllr	Mr	Dirk Wessels	: George
	Cllr	Ms	Johanna Botha	: Laingsburg
	Cllr	Mr	Johan van der Hoven	: Matzikama
	Cllr	Ms	Barbara Owen	: Oudtshoorn
	Ald	Ms	Ms Elnora Gillion	: Overstrand
	Cllr	Ms	Rugene Dees	: Overstrand
	Cllr	Mr	Barnito Klaasen	: Witzenberg

Present: Officials

No	Off	Title	Name	Name of Municipality
1.	Off	Mr	Colin January	: Breede Valley
2.	Off	Mr	Raymond Esau	: Breede Valley
3.	Off	Ms	Natalie Raubenheimer	: Garden Route DM
4.	Off	Mr	Richard Dyantyi	: Garden Route DM
5.	Off		Zinzi-Kay Apollis	: Garden Route DM
6.	Off	Ms	Marlene Viljoen	: George
7.	Off		Msa Nomatiti	: Overberg DM
8.	Off	Mr	Fred-Earl Williams	: West Coast DM

Invited guests

No	Off	Title	Name	Organisation
1.	Off	Ms	Busiswa Bam	: Department of Tourism
2.	Off		Floid Chauke	: National Department of Tourism
3.	Off		Nkeku Motubatse	: National Department of Tourism



- | | | | | | |
|----|-----|----|-----------------|---|---|
| 4. | Off | | Amandla Mali | : | Provincial Government: Dept of Environmental Affairs and Development Planning |
| 5. | Off | Mr | Tshego Neeuwfan | : | Southern Africa Energy Program (SAEP) |
| 6. | Off | Mr | David Hanly | : | Strategic Urban Planner Geospatial Analyst |

SALGA Officials

No	Off	Title	Name		Name of Municipality
1.	Off	Ms	Zimasa Vazi	:	Senior Advisor: Economic Growth and Investments
2.	Off	Ms	Vaillet Kowayi	:	SALGA National
3.	Off	Ms	Miltoinette Cupido	:	SALGA Manager: Strategic Support and Analytics
4.	Off	Ms	Lehlogonolo Maake	:	Intern
5.	Off	Mr	Sidwell Blows	:	ICT Officer
6.	Off	Ms	Nyameka Katina	:	Portfolio Administrator
7.	Off	Ms	Marelize de Wet	:	Portfolio Administrator

Apologies

No	Cllr /Off	Title	Name		Name of Municipality
1.	Cllr	Ms	Theresia Prince	:	Beaufort West
2.	Cllr	Mr	Jacobus Daniels	:	Bergrivier
3.	Cllr	Mr	Dr Julian Kritzinger	:	Breede Valley
4.	Off	Ms	Michelle Botha	:	DEA&DP
5.	Cllr	Mr	Thulani Khulu	:	Saldanha Bay
6.	Cllr	Mr	Bongani Sonqwenqwe	:	Swellendam
7.	Cllr	Mr	Abraham Pokwas	:	Swellendam

1.3 APPROVAL OF THE JOINT ECONOMIC DEVELOPMENT AND JOB CREATION AND DEVELOPMENT PLANNING AND RURAL DEVELOPMENT WORKING GROUP OF 18 AUGUST 2022

The Minutes were NOTED and APPROVED.

1.4 MATTERS ARISING FROM THE MINUTES OF THE JOINT ECONOMIC DEVELOPMENT AND JOB CREATION AND DEVELOPMENT PLANNING AND RURAL DEVELOPMENT WORKING GROUP OF 18 AUGUST 2022

1.4.1 Item 2.3 – National Framework for Local Economic Development – Creating Innovation-driven Local Economies 2021-2028

Ms Zimasa Vazi informed the meeting that Councillor Coetzee put up a motion to ensure that more measurable objectives and targets for LED are created in municipalities within our province. There were more measurable targets to set the real growth in areas to attract business and enhance communities so in response to this proposal.

Ms Zimasa Vazi indicated that at the next Economic Development and Job Creation Working Group we will focus on best practice in municipalities by requesting municipalities from various sizes across the country (not only in the Western Cape) to present on how they implement and

plan local economic development within the different localities. Tentatively we would include Swartland, Mossel Bay, Hessequa, Overstrand from the Western Cape and then Municipalities from other Countries. Once this process is done, we will take it back to the Provincial Executive Committee for this motion to be driven.

NOTED

1.5 ADOPTION OF THE AGENDA

Councillor Elmarie Linde [City of Cape Town] moved the adoption of the Agenda, seconded by Alderman Elnora Gillion [Overstrand Municipality].

ADOPTED and APPROVED

2. PRESENTATIONS

2.1 SUPPORT PROVIDED TO MUNICIPALITIES TO RESPOND TO THE CURRENT ENERGY CRISIS

The Chairperson alluded to the fact that the energy crisis is a major issue for all of us in the municipalities, a pandemic in our country and South Africa's electricity infrastructure has been degrading in the past decade. We are currently experiencing an increasing scheduled and unscheduled power outage, increasing the impact on the economy.

The Southern Africa Energy Programme currently supports Municipalities, not only in the Western Cape but also in other parts of the country in renewable energy.

Mr Tshegofatso Neeuwfan from Southern Africa Energy Programme [SAEP's] indicated that SAEP's main objective is to assist in the development of generation, transmission and distribution whilst promoting investment in the energy sector for a brighter, more sustainable future.

The collaboration **aims** to:

- Aid SALGA's efforts in supporting municipalities to manage existing energy infrastructure, increase electricity access and introduce novel energy solutions
- Provide technical assistance to local government to advance energy and electricity distribution work

The SAEP/SALGA collaboration started on 1 February 2021

The **areas of collaboration** are:

- Capacity building [trainings & workshops]
- Development of guidelines
- Provision of technical assistance

SAEP's work in South Africa with -

- Department of Mineral Resources and Energy
- Just Energy Transition – Mpumalanga
- Support to Municipalities – Cape Agulhas
- Revenue Management
- Electrification
- City of Cape Town

In Cape Agulhas Municipality – Providing technical assistance to get onto an optimal and compliant project development path and meet the requirements of the Department of Mineral Resources and Energy [DMRE] Minister for the application to procure/ buy new generation capacity.

The assistance includes:

- Development of Terms of Reference [ToR] for a Project Officer and Transaction Advisor
- Registration with the National Treasury's Government Technical Assistance Centre [GTAC]
- Application for project preparation funding from the Development Bank of Southern Africa [DBSA]

The Economic Benefits of the Energy Transition is the following:

- REIPPP requires IPP to secure localization and economic development objectives through:
 - Job creation, local content, skills development
 - Supplier content, preferential procurement
 - Enterprise development and socio-economic development
- REIPPP's impact on local economic development to date includes assistance to host communities:
 - faced with obstacles such as an unskilled labour, high unemployment, poverty, low levels of education, a lack of resources and inadequate infrastructure
 - with needed infrastructure and life-changing programmes
 - improvement of skills for small businesses and youth to create suitable businesses
 - empowerment through community upliftment programmes and enterprise development, preferential procurement, and job creation

The Chairperson concluded by encouraging Municipalities to reach out to Mr Tshegofatso Neeuwfan from Southern Africa Energy Programme for assistance/advice.

NOTED

2.2 KAROO TOURISM STRATEGY

Mr Floid Chauke from the Department of Tourism presented on the Development of the Karoo Tourism Strategy by highlighting the different steps/phases:

- Part 1 – Approach to Tourism Planning and Development
- Part 2 – Case Studies
 - Applicable Strategic Documentation
 - Tourism offerings in some of the Western Cape Province Karoo region
 - Development of the Karoo Strategy
- CONCLUSION
 - Areas of collaboration
 - Way Forward
 - Continue with fact finding consultations with municipalities and key role-players
 - Gather information and draft assessment report
 - Draft Karoo Strategy for Stakeholder input
 - Convene provincial stakeholder feedback workshops (where possible)

NOTED

INLAND WATER BODIES CONCEPT

Ms Nkeku Motubatse from the Department of Tourism presented on the Consultation on the Concept for utilization of prioritized inland bodies of water by explaining the two parts of Designation Planning:

PART 1:

- Background of the project
- Objectives of the study
- Reviewed literature and methodology
- Lessons learned from case studies
- State of SA inland waters
- Challenges and opportunities
- Work packages - proposed concept

PART 2:

- Guidelines for the consultation process
- Identified stakeholders, role, and level of participation
- Data required/ data sources per key stakeholder
- Critical success factors
- Stakeholder consultation report
- Way forward
 - Continuous stakeholder consultations
 - Consolidate stakeholder inputs
 - Draft stakeholder report
 - Update concept

NOTED

2.3 MUNICIPAL INVESTMENT COMPETITIVE INDEX

Ms Vailet Kowayi from SALGA National informed the meeting of the Municipal Investment Competitive Index [MICI] and informed the meeting of the problem statement (weaknesses and current indices) namely:

- That work being undertaken by institutions such as the World Bank; South African Cities Network (SACN); Department of Trade, Industry and Competition [DTIC]; National Treasury only focuses on benchmarking metropolitan cities with respect to selected ease of doing business indicators through the Sub National Doing Business [SNDB] Survey.
- The SNDB programme focuses on the three main indicators namely getting electricity, obtaining construction permits and registration of property. The initiative focuses on the metropolitan cities and excludes the other categories of municipalities.
- These indices have also been criticized for being narrow and only focusing on the regulatory environment as well as being opinion based and subject to manipulation.
- Can be undermined by manipulation and political interference—opinion/ perception based [reason the Doing Business Survey was discontinued]
- Perception based information therefore information may be misleading
- It is expensive to carry out a survey
- May not be exhaustive since a few indicators are selected
- Only focusing on metropolitan cities
- Externally financed [WB, SECO etc]
- Standardised global methodology therefore no room for adjustments and localization

The purpose of the MICI should be seen as a policy tool developed to better understand localised factors inhibiting business growth and dampening the overall business climate at the municipal level.

The MICI is envisaged to help municipalities identifies priority areas to create a better environment for promoting investment and local economic development.

The MICI must look beyond Category A metros and aim to incorporate all municipalities in future
Ultimately: The MICI should enable municipalities to:

- Diagnose their strengths and weaknesses,
- Compare their performance to other municipalities,
- Identify reforms required for enhancing the business climate, and
- Measure the impact of their efforts in future iterations of the MICI.

It is important to note that the project was conceptualised and started way before the discontinuation of the WB Survey in Sep 2021

Typically, there are two main approaches to business / competitiveness indices

1. Economic governance refers to the quality of governance as it relates to supporting business investment and growth
“The structure and functioning of the legal and social institutions that support economic activity and economic transactions’, particularly the protection of property rights, enforcement of contracts, and collective action”
2. The business environment takes a much broader stance incorporates elements of governance but looks at factors that influence overall business climate, such as institutional framework, the rule of law, infrastructure, education policy workforce characteristics and social protection.

The design of the MICI informed by several factors namely:

- Overarching key factor is **maximising municipal coverage**, given current availability of data
- Recognising that the MICI is not designed as an index solely measuring financial performance of municipalities
- Testing a perceptions-based survey in B1 municipalities (given budget limitations)
- This is described in more detail in later sections of the presentation
- Utilising an index procedure that can be standardised for all municipalities, but which can allow for comparison between municipalities of specific classifications

The Western Cape results were shared with the meeting.

The following recommendations were shared with the meeting:

- If regularly produced and updated MICI provides a significant value-added element for SALGA
 - Sustainability is key
 - SALGA MICI should aim to dovetail with existing initiatives to collect / produce municipal data
 - e.g., Circular 88 process by National Treasury
 - This will help to address existing data gaps
- Municipalities need to improve on records keeping and data management
- There is need for inter municipal peer learning
- Municipalities need to focus on improving infrastructure and service delivery
- Municipal perceptions surveys are a significant component of almost all sub-national indices reviewed internationally
 - Currently there is no standardised business or customer survey that is conducted for all 213 municipalities
 - Currently no hard indicators [for substantively all 213 municipalities] for elements that aim to measure red tape / efficiency elements
 - Could SALGA cover this gap for all municipalities [rather than having municipalities undertake their own surveys]?
 - Cost / value-add trade-off:

- From a cost perspective SALGA MICI likely to be more sustainable without an accompanying perceptions survey but perception indicators are a significant value-added element
- Propose that MICI is updated at most every two years
 - Balances cost / value-add element
 - Allows for data to be updated consistently
 - MICI can be refined / expanded as more municipal data becomes consistently available

The MICI improvement consultation process was shared:

Following SALGA's Municipal Investment Competitiveness Dissemination virtual workshop held on the 30th of June 2022, SALGA is in the process of consulting stakeholders on how to improve the methodology for the next issue of the MICI.

Main issues under review and for consideration include:

1. The number of investment related indicators and sub-indicators
2. The critical indicators and sub-indicators to be excluded/ included in the MICI and justification
3. Key existing initiatives that the MICI can leverage on to avoid duplication of effort. The main aim is to complement existing initiatives
4. The number of municipalities to be included in the sample
5. Deliberate effort will be made to exclude the Doing Business and Sub-National Doing Business indicators as other stakeholders are already working on those ie [WB, DTIC, SECO, National Treasury etc]

As we undertake this assignment, consideration should be made on accessibility of verified quantitative data from public or private sources i.e., National Treasury, Stats SA, SARS, DTIC, Quantec, Global Insights, HIS etc.

Ms Vailet Kowayi shared the following link to the Digital Report:

<https://online.fliphtml5.com/ptrl/ojox/#p=1>

NOTED

2.4 WESTERN CAPE LOCAL GOVERNMENT TOURISM PEER LEARNING NETWORK

The Chairperson, Councillor Chad Louw informed the meeting that the Department of Tourism together with DEDAT and SALGA will be hosting the tourism peer learning network at the end of November 2022 and the purpose of the training is to strengthen and enhance our technical capacity, skills, expertise, and knowledge of tourism practitioners and to create a platform where the LED and tourism practitioners from various municipalities share experiences, best practices, and case studies.

This is also a follow up from the portfolio committee training induction held in the first quarter, but it's not only targeted on councillors but also officials responsible for economic development.

Mr Busiswa Bam from the National Department of Tourism presented and informed the meeting that the National Tourism Sector Strategy of 2016-2026 has five overarching strategic pillars, namely effective marketing, facilitating ease of access, visitor experience, destination management as well as broad based benefits. This is all inclusive and quality growth of the South African tourism economy.

The NTSB pillar 4 - Destination management advocates for assessment of personnel at local government and developed capacity building programmes. We used to have local government tourism conferences on an annual basis, but after the last one in 2017 one of the



MINUTES

Economic Development and Job Creation [EDJC] Working Group

13 October 2022

recommendations was that we should create a platform whereby all local government practitioners responsible for tourism and LED can sit down and have capacity building sessions hence we started the peer learning networking sessions.

The methodology to have dialogues on various aspects on tourism development. This platform is also used for consultation on national and provincial tourism framework strategies proposed interventions. The initial date that was proposed for implementation was 9 and 10 November 2022. The target audience is LED practitioners, Tourism practitioners and Councillors responsible for Economic Development.

Ms Bam alluded that it is not a District Peer Learning session, but a Western Cape Peer Learning networking session.

The scope of the workshop was shared:

- o Tourism Recovery Plans, Provincial Tourism Trends;
- o District Development Model;
- o Inland Bodies Concept;
- o Tourism Niche Guide;
- o Municipal Investment Framework or Guide;
- o Tourism case studies;
- o Tourism research studies; and
- o Prevailing governance policies/strategies.

Ms Zimasa Vazi indicated that another event clashes with the tentative dates of 9 – 10 November 2022 and the date of the Peer Learning Session will be moved to end November 2022 – their exact date will be confirmed.

Councillor Elmarie Linde from City of Cape Town queried the involvement of Cape Town Tourism in the event. Ms Bum responded that SALGA Western Cape and the Department of Environmental Affairs and Tourism should be in contact with Cape Town Tourism.

Ms Bam emphasized the importance of the involvement of Stakeholders such as Cape Town Tourism and WESGRO to present on their programs to the practitioners, economic changes, and impact.

NOTED and RESOLVED

1. That SALGA Western Cape approach Cape Town Tourism to be part of the Peer Learning Session in November 2022.

3. ITEMS FOR DISCUSSION AND NOTING

It was NOTED that there were not items for discussion/noting.

4. SALGA ON-LINE EVALUATION FORM

The Chairperson reminded all Working Group members to complete the SALGA On-Line Evaluation Form shared in the chat room prior to leaving the meeting.

<https://forms.office.com/r/RBargzYurm>

NOTED

5. DATE OF THE NEXT MEETING

The next Provincial Working Group Meetings will take place in February 2023, the exact date and details will be communicated.



MINUTES

Economic Development and Job Creation [EDJC] Working Group

13 October 2022

6. CLOSURE AND ACKNOWLEDGEMENTS

The Chairperson thanked everyone for their attendance, their inputs and participation during the meeting.

The meeting adjourned at 11:34.

The Minutes of the Economic Development and Job Creation Working Group meeting held on 13 October 2022 were adopted on _____ 2022.

COUNCILLOR CHAD LOUW

CHAIRPERSON: ECONOMIC DEVELOPMENT and JOB CREATION WORKING GROUP



COUNCIL MEETING SCHEDULE: JANUARY UNTIL DECEMBER 2023

MONTH	DATE	TIME	VENUE	MEETING
January	16	09:00	Virtual meeting / Council Chambers	Senior Management
	17	10:00	Town Hall, Ceres	Executive Mayoral Committee
	19	14:00	Town Hall, Ceres	Local Labour Forum
	20	10:00	Town Hall, Ceres	Executive Mayoral Committee
	23	10:00	Town Hall, Ceres	Council Workshop
	24	10:00	Town Hall, Ceres	Council Meeting
	26	10:00	Town Hall, Ceres	Committee for Housing Matters
	27	09:00	Virtual meeting	Performance Risk and Audit Committee (PRAC)
	30	09:00	Virtual meeting / Council Chambers	Senior Management
	31	10:00	Town Hall, Ceres	Executive Mayoral Committee
February	6	09:00	Virtual meeting / Council Chambers	Senior Management
	7	10:00	Town Hall, Ceres	Executive Mayoral Committee
	9	10:00	Virtual meeting / Council Chambers	Municipal Public Accounts Committee
	9	14:00	Virtual meeting / Town Hall, Ceres	Local Labour Forum
	13	10:00	Virtual meeting / Council Chambers	Senior Management
	14	10:00	Town Hall, Ceres	Committee for Technical Services
	14	14:00	Town Hall, Ceres	Committee for Local Economic Development and Tourism
	16	10:00	Town Hall, Ceres	Committee for Community Development
	16	14:00	Town Hall, Ceres	Committee for Corporate and Financial Services
	17	10:00	Town Hall, Ceres	Executive Mayoral Committee
	20	10:00	Town Hall, Ceres	Council Workshop
	21	10:00	Virtual meeting / Council Chambers	Council Meeting
	23	10:00	Town Hall, Ceres	Committee for Housing Matters
	27	10:00	Council Chambers	Senior Management
	28	10:00	Virtual meeting / Council Chambers	Executive Mayoral Committee

March	6	09:00	Virtual meeting / Council Chambers	Senior Management
	7	10:00	Town Hall, Ceres	Executive Mayoral Committee
	9	14:00	Town Hall, Ceres	Local Labour Forum
	13	09:00	Virtual meeting / Council Chambers	Senior Management
	14	10:00	Town Hall, Ceres	Executive Mayoral Committee
	20	09:00	Virtual meeting / Council Chambers	Senior Management
	24	10:00	Town Hall, Ceres	Executive Mayoral Committee
	27	10:00	Town Hall, Ceres	Council workshop
	28	10:00	Town Hall, Ceres	Council Meeting
April	3	09:00	Virtual meeting / Council Chambers	Senior Management
	4	10:00	Town Hall, Ceres	Executive Mayoral Committee
	11	10:00	Town Hall, Ceres	Executive Mayoral Committee
	13	14:00	Town Hall, Ceres	Local Labour Forum
	17	09:00	Virtual meeting / Council Chambers	Senior Management
	18	10:00	Town Hall, Ceres	Committee for Technical Services
	18	14:00	Town Hall, Ceres	Committee for Local Economic Development and Tourism
	20	10:00	Town Hall, Ceres	Committee for Community Development
	20	14:00	Town Hall, Ceres	Committee for Corporate and Financial Services
	21	09:00	Virtual meeting	Performance Risk and Audit Committee (PRAC)
	24	09:00	Virtual meeting / Council Chambers	Senior Management
	25	10:00	Town Hall, Ceres	Committee for Housing Matters
	May	3	10:00	Town Hall, Ceres
9		09:00	Virtual meeting / Council Chambers	Senior Management
10		10:00	Town Hall, Ceres	Executive Mayoral Committee
12		14:00	Town Hall, Ceres	Local Labour Forum
16		09:00	Council Chambers	Senior Management
17		10:00	Town Hall, Ceres	Executive Mayoral Committee
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27		10:00	Town Hall, Ceres	Executive Mayoral Committee
30		10:00	Town Hall, Ceres	Council Workshop
31	09:00	Virtual meeting / Council Chambers	Council Meeting	
June	5	09:00	Virtual meeting / Council Chambers	Senior Management
	6	10:00	Town Hall, Ceres	Executive Mayoral Committee
	8	14:00	Town Hall, Ceres	Local Labour Forum
	12	09:00	Virtual meeting / Council Chambers	Senior Management
	13	10:00	Town Hall, Ceres	Committee for Technical Services
	13	14:00	Town Hall, Ceres	Committee for Local Economic Development & Tourism
	20	10:00	Town Hall, Ceres	Committee for Community Development
	20	14:00	Town Hall, Ceres	Committee for Corporate and Financial Services
	22	10:00	Virtual meeting / Town Hall, Ceres	Committee for Housing Matters

MONTH	DATE	TIME	VENUE	MEETING
July	17	09:00	Virtual meeting / Council Chambers	Senior Management Meeting
	18	10:00	Town Hall, Ceres	Executive Mayoral Committee
	21	10:00	Town Hall, Ceres	Executive Mayoral Committee
	24	10:00	Virtual meeting / Council Chambers	Senior Management Meeting
	25	10:00	Town Hall, Ceres	Committee for Technical Services
	25	14:00	Town Hall, Ceres	Committee for Local Economic Development & Tourism
	27	10:00	Town Hall, Ceres	Committee for Community Development
	27	14:00	Town Hall, Ceres	Committee for Corporate and Financial Services
	31	10:00	Town Hall, Ceres	Council Workshop
August	1	10:00	Town Hall, Ceres	Council Meeting
	3	10:00	Town Hall, Ceres	Committee for Housing Matters
	7	10:00	Virtual meeting / Council Chambers	Senior Management Meeting
	8	10:00	Town Hall, Ceres	Executive Mayoral Committee
	10	14:00	Virtual meeting / Council Chambers	Local Labour Forum
	14	09:00	Virtual meeting / Council Chambers	Senior Management Meeting
	15	09:00	Town Hall, Ceres	Executive Mayoral Committee
	18	10:00	Town Hall, Ceres	Executive Mayoral Committee
	21	10:00	Town Hall, Ceres	Council Workshop
	22	10:00	Town Hall, Ceres	Council Meeting
	25	09:00	Virtual	Performance Risk and Audit Committee
	28	09:00	Virtual meeting / Council Chambers	Senior Management Meeting
	29	10:00	Town Hall, Ceres	Executive Mayoral Committee
	31	10:00	Council Chambers	Municipal Public Accounts Committee
	September	4	09:00	Virtual meeting / Council Chambers
5		10:00	Town Hall, Ceres	Executive Mayoral Committee
7		14:00	Town Hall, Ceres	Local Labour Forum
11		09:00	Virtual meeting / Council Chambers	Senior Management Meeting
12		10:00	Town Hall, Ceres	Executive Mayoral Committee
18		09:00	Virtual meeting / Council Chambers	Senior Management Meeting
19		10:00	Town Hall, Ceres	Committee for Technical Services
19		14:00	Town Hall, Ceres	Committee for Local Economic Development & Tourism
21		10:00	Town Hall, Ceres	Committee for Community Development

MONTH	DATE	TIME	VENUE	MEETING
	21	14:00	Town Hall, Ceres	Committee for Corporate and Financial Services
	26	10:00	Town Hall, Ceres	Executive Mayoral Committee
	28	10:00	Town Hall, Ceres	Committee for Housing Matters
October	2	09:00	Virtual	Senior Management Meeting
	3	11:00	Town Hall, Ceres	Executive Mayoral Committee
	5	14:00	Town Hall, Ceres	Local Labour Forum
	9	09:00	Virtual	Senior Management Meeting
	10	11:00	Town Hall, Ceres	Executive Mayoral Committee
	16	09:00	Virtual meeting / Council Chambers	Senior Management Meeting
	20	10:00	Town Hall, Ceres	Executive Mayoral Committee
	30	10:00	Town Hall, Ceres	Council Workshop
	31	10:00	Town Hall, Ceres	Council Meeting
November	7	10:00	Town Hall	Executive Mayoral Committee
	9	10:00	Council Chambers	Municipal Public Accounts Committee
	13	09:00	Virtual meeting / Council Chambers	Senior Management Meeting
	14	10:00	Town Hall, Ceres	Executive Mayoral Committee
	16	14:00	Town Hall, Ceres	Local Labor Forum
	20	09:00	Town Hall, Ceres	Senior Management Meeting
	21	10:00	Town Hall, Ceres	Committee for Technical Services
	21	14:00	Town Hall, Ceres	Committee for Local Economic Development & Tourism
	23	10:00	Town Hall, Ceres	Committee for Community Development
	23	14:00	Town Hall, Ceres	Committee for Corporate and Financial Services
	27	09:00	Town Hall, Ceres	Senior Management Meeting
	28	09:00	Town Hall, Ceres	Executive Mayoral Committee
December	1	09:00	Town Hall, Ceres	Performance Risk and Audit Committee
	4	10:00	Town Hall, Ceres	Council Workshop
	5	10:00	Town Hall, Ceres	Council Meeting
	7	14:00	Town Hall, Ceres	Local Labor Forum

WITZENBERG

MUNISIPALITEIT**UMASIPALA****MUNICIPALITY****- MEMORANDUM -**

AAN / TO: Municipal Manager
VAN / FROM: Manager Legal Services
DATUM / DATE: 10 May 2022
VERW. / REF.: 7/114/1

REQUEST FOR TEMPORARY MOVING OF FENCE TO MAKE PROVISION FOR EXTRA PARKING DURING THE CONSTRUCTION OF THE VAN BREDE BRIDGE**BACKGROUND**

The Breda Bridge in Ceres is currently under construction. Due to the upgrade of the bridge that is taking place, we permanently closed the entrance of Erf 1383, Ceres on the Voortrekker street side. This resulted in, that the business on Erf 1383, Ceres lost parking spaces.

The property owner of Erf 1383, Ceres requested from us, if they may move their fence with +- 8 meter towards the riverside to make provision for extra parking spaces that are lost due to upgrade of the bridge.

Please see attached letter from the property owner, attached hereto as **Annexure "A"**.



INPUTS

Inputs were requested from the technical department and the following managers responded with the following:

Director Technical Services

Ons het geen beswaar, op voorwaarde dat die nodige kontrakte/goedkeurings in plek is.

Manager Streets and Storm water

Geen beswaar.

Neem kennis dat met die opgradering van die brug was ons verplig om Mnr Gibson se toegang vanaf Voortrekker straat permanant te sluit. Die erf het dus aanstraat parkering verloor. Ek ondersteun die voorstel, op voorwaarde dat daar 'n vereiste gestel word dat die Munisipaliteit nie aanspreeklik gehou kan word vir enige vloedskade onder die 1:100 vloedlyn nie.

Manager Town Planning

Geen beswaar op voorwaarde dat die area buite die eiendom se grens slegs vir parkering aangewend word en dat geen strukture aldaar opgerig mag word nie.

Die kommentaar is gebaseer op die veronderstelling dat die grond slegs verhuur sal word en nie verkoop nie.

LEGAL IMPLICATION

Section 14 of the Local Government Municipal Finance Management Act stipulates that a municipality may not transfer ownership as a result of a sale or permanently dispose of a capital asset if that asset is needed to provide the minimum level of basic services. Council may transfer ownership in a meeting open to public if it has decided on reasonable grounds that the asset is not needed to provide the minimum level of basic services.

The land will not be sold to the applicant, but rather leased for a long term period (9 years, 11 months).

Enter into a lease agreement.

FINANCIAL IMPLICATION

All costs relation to this transaction will be for the account of the applicant and Witzenberg Municipality. Council to determine the rental amount.

RECOMMENDATION

For consideration

GIBSON FAMILIETRUST

Reg. Nr. IT 2498/2003
VAT No. 4760212110
Tel No. (023) 313 3596
Faks No. 086 529 1249



Posbus 103
Ceres
6835
E-mail: admin@sterkwater.co.za

Trustees: WJ Gibson, JA Gibson & P Aucamp

Mnr D Nasson
Witzenberg Munisipaliteit
Posbus 44
Ceres
6835

2022.03.14

PARKERING: VOORTREKKERSTRAAT 64, ERF 1383, CERES

Graag wil ons van die geleentheid gebruik maak om u te nader vir hulp terwyl konstruksie besig is aan die Van Breda brug, wat aangrensend tot ons eiendom is. Met die veranderinge aan die brug word ons toegang tot eiendom verander wat ook 'n invloed het op die beperkte hoeveelheid parkering by ons gebou.

Ons is egter baie dankbaar vir die alternatiewe toegangsroete wat u tot ons beskikbaar stel maar wil graag u toestemming vra om ons bestaande grens/heining op die eiendom met ongeveer 8m te verskuif nader na die rivieroewer ten einde meer parkering by ons gebou beskikbaar te maak. Ons sal al die kostes van hierdie oefening self hanteer en verseker dat alle konstruksie standarde gevolg word.

U gunstige oorweging sal waardeer word.

Die uwe


W.J. Gibson
Trustee

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager
VAN / FROM: Manager Legal Services
DATUM / DATE: 22 November 2022
VERW. / REF.: 7/1/4

IN RE: REQUEST TO LEASE ERF 5171, CERES (NDULI) FOR A PERIOD OF 5 YEARS

PURPOSE

To consider recommending to Council the lease of erf 5171, Ceres (Nduli) to Mgeba Holdings Pty Ltd t/s Mgeba's Ambulance Emergency Transport for a 5 year period.

DELIBERATION

Council is the owner of erf 5171 situated in Nduli. See attached map, **annexure "A"**.

A request was received from Mgeba Holdings Pty Ltd t/s Mgeba's Ambulance Emergency Transport to lease Erf 5171, Ceres to provide a fully resourceful transport emergency services for corporate companies and farm businesses that are trading in Witzenberg. Please see the attached request, **annexure "B"**.

Witzenberg has a fast growing population. Currently there is only a maximum of four ambulances for Witzenberg, which has to serve the whole area.

The applicant indicated for them to get the necessary accreditation, they need at least an office and property where the ambulances can be parked.

The property was previously used as Council Offices, but has been vandalised during protest action. It does not economically make sense for the municipality to upgrade this building due to the dilapidating state. Social evils are currently taking place in this building and it is sore eye for the community of Nduli.

This property is the only property we have available in Nduli and from a Town Planning prospective it is supported, because the zoning of the property is Community III. The Municipality supports the initiative, because the whole community will benefit from the service, please see manager inputs below.

INPUT FROM COUNCILLOR OF WARD 12

"As a ward Councilor i don't have any objections, as we all know that health department is under pressure because shortage of ambulance so this will assist alot community of Witzenberg and the department as well because it will reduce the pressure. They can proceed with this initiative."

INPUT FORM MANAGERS

SENIOR MANAGER ELECTRICAL SERVICES

The application is supported. Maximum electrical capacity is 25kVA three phase.

MANAGER WATER & SEWERAGE

No objection.

MANAGER STREETS AND STORM WATER

No objection.

SENIOR MANAGER TOWN PLANNING

No objection. The Erf is zoned as "Community III" which makes provision for the proposal.

ACTING MANAGER SOCIO AND ECONOMIC DEVELOPMENT

No objection.

The business will address a big need in Witzenberg as there is a critical shortage of ambulances in the Municipal area.

The business owner has own capital available to fund the project

The identified erven will aid in quick response time in regards to emergency.

Property to be developed and refurbished on own cost.

MANAGER LEGAL SERVICES

Please note that there have been in the past inquiries from the community about this erf. Recently we have received an application from Ikhwezi Langomso Logistics who applied for this land in which the applicant wanted to utilise the erf for a Tyre Business (selling and repairing) and sale, refilling and storage of gas.

The Erf zoning is not in line with the Ikhwezi Langomso Logistics line of Business and rezoning will have to be done. Further it was advised from the Disaster Management Department that it is located next to houses and selling and refilling gas is an unacceptable risk, thus we cannot support Ikhwezi Langomso Logistics application for this specific site.

Lease the property "voetstoot".

LEGAL REQUIREMENTS

Enter into a lease agreement for a period of 5 years.

Council to determine the rental amount per month. The fair market value is not applicable due to the economic and community value that are received in exchange for the lease of the asset (MFMA Section 14.2 b). Council to consider exemption of rental charges, on condition that we lease the building as it is, and that the lessee do all repair work to the building.

Public participation process to be followed. Advertise for public comment and or objections.

FINANCIAL IMPLICATION

There is no negative financial implication attached to the transaction. Council will generate income.

TO RECOMMEND TO MAYOR COMMITTEE

For Consideration

15/4/22
JAE mmm

MGEBA HOLDINGS PTY LTD T/S MGEBA'S AMBULANCE EMERGENCY TRANSPORT

189 Chris Hani Street
NDULI
CERES
Western Cape
6835

11 November 2022

RE: MGEBA'S APPLICATION FOR LAND AND BUILDING ERF NUMBER 5171 AND TO INVEST IN 10 TRANSPORT EMERGENCY AMBULANCES FOR THE WITZENBERG MUNICIPALITY

We the management of the above company, write this proposal letter to express our interest to start an emergency ambulance private emergency services, that will be available for people that are living in the surrounding areas of the Witzenberg municipality. The aim here is to provide a fully resourceful transport emergency services for corporates companies and farm businesses that are trading in the local municipality of Ceres.

We are going to invest 10 vehicles that are going to be equipped with all the medical equipment and machinery for the trauma services on-board the vehicle to help save life's and also help with emergencies traumas while patient is being transported to an equipped medical facility.

We therefore are requesting the council to consider our application for the building erf number 5171 that will be used to start our business operations and also house the vehicles that are going to be station at the physical address. We also are going to use the building and renovate it for the use of radio communication and also establish communications for our stakeholders in the region to engage us on and the surrounding communities.

We therefore seek your participation and cooperation as the council in supporting our new business venture and also would like to get your organisational commitment to help us to secure the erf no. 5171 to start our business operation.

We have state of the art equipment and emergency personnel that are trained and well qualified having been registered to well recognised health professional bodies.

The management of above organisation appreciate and value your support.

MGEBA HOLDINGS PTY LTD T/S MGEBA'S AMBULANCE EMERGENCY TRANSPORT

Regards

Sizwe Adoons

Business Director

Office contact details

Cell: 0836684872

Email: mgebastransport1@gmail.com



ROCDTA

ROOIKAMP OF CERES DISTRICT TAXI ASSOCIATION

CELL: 0782632384

rocda1@gmail.com

09/02/2022

To: ANC

We as the above Association we had a request to register our Association in 2016 we then where advised by the Public Transport board in 2018 on protocols to follow in this regard where we should submit our application and ask from our Local Municipality for supporting letter.

We have done all those things and the Municipality said they will conduct survey to ascertain if there is business to accommodate 3 associations in Witzenberg, since then we have been waiting we then submitted the application and the Public Transport Board came back to us and said the Witzenberg Municipality did not support.

We then went on to the Minister to get answers how does the municipality come to that conclusion as we have been operating for more than 5years now and it has been very difficult and we have done all things by the book but no one want to be accountable and truthful regard our business in Ceres our last Meeting was with ex Minister Madikizela where he promised to have Municipal official to give feedback on the Survey that was conducted and till to date we never heard anything about the report back regarding that survey and as Years go by we encounter challenges .

All we would like to ask from this new Council is assistance regarding this challenge and get our Association registered we getting challenges now, how on earth people who come after us with their request are getting their permits already which is our Municipality is in support of that.

Some of us are finished paying off the taxis they have bought since we started to work in Rooikamp 5 years back. We would like the response within the next 7days.

Yours Faithfull

SECRETARY



30 Ashley Kriel
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6840
078 263 2384
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