



INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE WITZENBERG MUNICIPALITY

BID NUMBER: 08/2/13/54

CLOSING DATE: 22 APRIL 2016

CLOSING TIME: 12:00

DESCRIPTION: SALE OF RESIDENTIAL ERVEN IN CERES, BELLA VISTA, WOLSELEY, TULBAGH AND PRINCE ALFRED'S HAMLET

The successful bidder will be required to fill in and sign a written Contract Form (MBD 7).

The following conditions to bid exist:

(Failure to comply may result in your bid being disqualified)

1. Bidders should ensure that bids are delivered timeously to the correct address as indicated below. If the bid is late, it will not be accepted for consideration. The bid box is generally open 24 hours a day, 7 days a week. **Telephonic, facsimile, electronic/emailed and late bids will not be accepted.**
2. All prices must **include VAT**.
3. This bid is subject to the general conditions of contract (GCC) and, if applicable, any other special conditions of contract.
4. This bid will be evaluated and adjudicated according to the following criteria:
 - 4.1 Evaluation criteria as stated in the terms of reference (TOR).
5. Bid documents can be obtained during office hours from Monday to Thursday: 8h30 -13h00 and 13h45 - 15h30 and Fridays: 8h30 – 13h00 and 14h00 – 14h30 from the Witzenberg Municipality, Supply Chain Unit, Dromedaris Street, Ceres at a cost of R 100.00 per set. The amount is payable at at the Municipal Head Office, 50 Voortrekker Street, Ceres or via EFT
6. The bids will be opened in the Council Chambers, Municipal Offices, 50 Voortrekker Street, Ceres in public immediately after the closing time at 12:00.
7. The bid must be properly received in a sealed envelope which must clearly indicate the description of the service and the bid number on the outside of the sealed envelope for which the bid is submitted. Unmarked bids will not be taken into consideration and will be returned.
8. The lowest or any bid shall not necessarily be accepted and the Municipality reserves the right to accept any part of the bid.
9. **It will be required from the preferred bidders to submit a valid and original tax clearance certificate to the municipality upon request.**
10. Do not dismember this Bid Document (do not take it apart or put documents between its pages).
11. All other documents of the submission must be **attached behind** this bid document.
12. The bidder must complete the checklist at the back of this bid document.
13. **A clarification meeting will take place on Thursday, 31 March 2016. Attendees are to meet at the Witzenberg Municipality, Council Chambers, 50 Voortrekker Street, Ceres at 15:00.**
14. **Please note that any suspicious collusive bidding behaviour and restrictive practices by bidders will be reported to the Competition Commission for investigation and possible imposition of administrative penalties.**

SUBMISSION DETAILS

**SUBMISSION OF BID DOCUMENTS:
TO BE DEPOSITED IN:**

The bid box at the entrance of the Municipal Offices of Witzenberg Municipality
50 VOORTREKKER STREET
CERES

CONTACT DETAILS FOR ENQUIRIES:

Ms S Mentor Tel: (023) 312-1761: Email: shayle@witzenberg.gov.za

**D NASSON
MUNICIPAL MANAGER**