

MINUTES OF THE COUNCIL MEETING OF THE WITZENBERG MUNICIPALITY, HELD IN THE COUNCIL CHAMBERS, MUNICIPAL OFFICES, 50 VOORTREKKER STREET, CERES ON WEDNESDAY, 29 APRIL 2015 AT 10:00

**PRESENT**

Councillors

TT Godden (Speaker)  
JNED Klazen (Executive Mayor)  
K Adams (Deputy Executive Mayor)  
R Badela  
BJ Chaaban  
P Daniels  
JJ du Plessis  
MC du Toit  
JP Fredericks  
WJ Hanekom  
BC Klaasen  
S Louw  
JS Mouton  
SM Ndwanya  
JT Phungula  
L Salmon  
MI Saula  
E M Sidego  
RJ Simpson  
A Smit  
HJ Smit  
D Swart  
JJ Visagie

Officials

Mr D Nasson (Municipal Manager)  
Ms J Krieger (Director: Community Services)  
Mr HJ Kritzing (Director: Finance)  
Mr M Mpeluza (Director: Corporate Services)  
Mr J Barnard (Director: Technical Services)  
Mr G Louw (Head: Internal Audit)  
Mr A Hofmeester (Manager: IDP)  
Mr R Rhode (Acting Manager: Administration)  
Mr H Taljaard (Manager: Town Planning and Building Control)  
Ms M Arendse (Principal Administrative Officer)  
Mr CJ Titus (Committee Clerk)  
Ms P Nombayeka (Interpreter)

Other representatives

Ms Jessica Martel (SAGIT)  
Mr Gerrit Goosen (WPP)  
Mr Mich Nieuwoudt (SAGIT)

**1. OPENING AND WELCOME**

The Speaker requested Councillor A Smit to open the meeting with prayer after which he welcomed everyone present.

**NOTED.**

**2. CONSIDERATION OF APPLICATION FOR LEAVE OF ABSENCE, IF ANY  
(3/1/2/1)**

The Speaker announced that Councillors BC Klaasen and JJ du Plessis will join the meeting at a later stage.

**NOTED.**

**3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED**

**3.1 Gratitude, Congratulations and Commiseration  
(11/4/3)**

The Speaker conveyed Council's congratulations to Ms N Saula and Councillor SM Ndwanya on their birthdays on 25 April and 27 May respectively.

**NOTED.**

**3.2 Matters raised by the Speaker  
(09/1/1)**

The Speaker requested a minute of silence for the two Working on Fire helicopter pilots, Messrs D Rea and J Visagie, who died in the line of duty.

Councillor K Adams congratulated the newly elected councillor, Mr P Daniels, for winning ward 7 in the by-election in Wolseley.

The Speaker requested that departmental heads must ensure that the Batho Pele principles are adhered to when we serve the general public.

**NOTED.**

**3.3 Matters raised by the Executive Mayor  
(09/1/1)**

None.

**NOTED.**

4. MINUTES

4.1 Approval of minutes  
(3/1/2/3)

The minutes of the council meeting, held on 31 March 2015, are attached as **annexure 4.1**.

**RESOLVED**

*That the minutes of the council meeting, held on 31 March 2015, be approved and signed by the Speaker.*

4.2 Outstanding matters  
(3/3/2)

File reference number	Item no. and date of meeting	Subject of item	Resolution	Responsibility	Remarks
5/12/1/3	8.1.5 of 10-12-2014	Writing off of household debt & other irrecoverable outstanding amounts	Matter be held in abeyance.		Referred by Municipal Manager to CFO & Head: Internal Audit for reports

The Municipal Manager informed Council that the matter regarding the writing off of household debt and other irrecoverable outstanding amounts is being dealt with by the Head: Internal Audit. A report will be submitted in due course.

The Municipal Manager indicated that an in-depth audit is taking place and that feedback will be provided at the next council meeting.

**RESOLVED**

*That cognisance be taken of the outstanding matter.*

5. MOSIES EN KENNISGEWINGS VAN VOORSTELLE

Geen.

**AANGETEKEN.**

6. INTERVIEWS WITH DELEGATIONS

6.1 Wind farm facility  
(15/4/2/222)

A presentation was made by Mr M Nieuwoudt of Messrs SAGIT regarding the application for a wind farm facility and Council's approval thereof.. The presentation is attached as annexure 6.1.

The Municipal Manager enquired whether Council may nominate someone to serve on the Board of Trustees. The Municipal Manager informed Messrs SAGIT Energy that Council wants to be involved with projects in the Witzenberg area.

Messrs SAGIT Energy responded that there are structures in place to allow representatives to serve on the Board of Trustees.

**RESOLVED**

- (a) *That cognisance be taken of the presentation made by Messrs SAGIT on the application for a wind farm facility and Council's approval thereof.*
- (b) *That the matter will be further debated when the item comes under discussion.*

7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

7.1 Notules: Komiteevergaderings  
(03/3/2)

Die verslae/notules van die volgende komiteevergaderings word ingebind:

- (a) Executive Mayoral Committee, held on 24 November 2014: **Annexure 7.1(a)**.
- (b) Komitee vir Behuisingsaangeleenthede, gehou op 12 Maart 2015: **Bylae 7.1(b)**.
- (c) Uitvoerende Burgemeesterskomitee, gehou op 23 Februarie 2015: **Bylae 7.1(c)**.
- (d) Komitee vir Gemeenskapsontwikkeling, gehou op 11 Maart 2015: **Bylae 7.1(d)**.
- (e) Committee for Technical Services, held on 18 March 2015: **Annexure 7.1(e)**.
- (f) Landelike Ekonomiese Ontwikkeling en Toerisme, gehou op 18 Maart 2015: **Bylae 7.1(f)**.

Die Raad het op 31 Maart 2015 besluit dat die notule van die Uitvoerende Burgemeesterskomitee vergadering, gehou op 24 November 2014, oorsaak tot die eerskomende raadsvergadering.

**BESLUIT**

- (a) *Dat kennis geneem word dat die notule van die Uitvoerende Burgemeesterskomitee vergadering, gehou op 24 November 2014, reeds op 28 Januarie 2015 deur die Uitvoerende Burgemeesterskomitee goedgekeur is.*
- (b) *Dat kennis geneem word van die notules van die komiteevergaderings.*

**8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS**

**8.1 Direktooraat Finansies / Directorate Finance**

**8.1.1 Monthly report of the Department Finance: February 2015  
(9/1/2/2)**

The following items refer:

- (a) Item 7.2 of the meeting of the Committee for Corporate and Financial Services, held on 19 March 2015.
- (b) Item 7.1.1 of the meeting of the Executive Mayoral Committee, held on 27 March 2015.

The Committee for Corporate and Financial Services resolved on 19 March 2015 to recommend to Council that cognisance be taken of the monthly reports of the Department Finance for November, December 2014, January and February 2015 and same be accepted.

Note: The monthly reports of November, December 2014 and January 2015 have already been tabled to Council on 31 March 2015.

The Executive Mayoral Committee resolved on 27 March 2015 that cognisance be taken of the monthly report of the Department Finance for February 2015.

The monthly report of the Department Finance for February 2015 is attached as **annexure 8.1.1**.

**RESOLVED**

*That cognisance be taken of the monthly report of the Department Finance for February 2015.*

**8.1.2 Monthly report: Service Delivery and Budget Implementation Plan: February 2015  
(05/1/5/7)**

Item 7.1.2 of the Executive Mayoral Committee meeting, held on 27 March 2015, refers.

The monthly report of the Service Delivery and Budget Implementation Plan for February 2015 is attached as **annexure 8.1.2**.

The Executive Mayoral Committee resolved on 27 March 2015 that the monthly report of the Service Delivery and Budget Implementation Plan for February 2015 be approved and accepted.

**RESOLVED**

*That the monthly report of the Service Delivery and Budget Implementation Plan for February 2015 be approved and accepted.*

**8.1.3 Report: Quarterly stock count for period ending December 2014  
(06/1/1)**

Item 7.2 of the meeting of the Committee for Corporate and Financial Services, held on 19 March 2015, refers.

The quarterly stock count report of Section Supply Chain for the period ending 31 December 2014, dated 5 January 2015, is attached as **annexure 8.1.3**.

The Committee for Corporate and Financial Services resolved on 19 March 2015 to recommend to Council that cognisance be taken of the quarterly stock count report for the period ending 31 December 2014 and same be accepted.

**RESOLVED**

*That cognisance be taken of the quarterly stock count report for the period ending 31 December 2014 and same be accepted.*

**8.1.4 Draft Municipal Public Accounts Committee Work Plan  
(02/1/2)**

Item 7.1 of the Municipal Public Accounts Committee meeting, held on 17 April 2015, refers.

The Municipal Public Accounts Committee develops a programme of activities annually. The annual work programme must be approved by Council.

The MPAC Charter, as approved by Council on 10 December 2014, states the following:

**\*MANDATE**

2.1 The authority, duties and functions of MPAC is derived from the following:

2.1.1 Municipal Finance Management Act, Act 56 of 2003:

2.1.1.1 Chapter 4: Municipal Budgets, Section 32: Unauthorised, irregular or fruitless and wasteful expenditure; and

2.1.1.2 Chapter 12: Financial Reporting and Auditing, Section 129: Oversight Reports on Annual Reports.

2.1.12 Council's Rules of Order; and

2.2 The purpose of MPAC is to perform an oversight function on behalf of Council.

**ROLE AND RESPONSIBILITIES**

4.1 MPAC has no executive powers.

- 4.2 The oversight role of MPAC is to review the Municipality of Witzenberg's Annual Report with specific focus on the financial aspects as contained in the Auditor-General's Report on the Annual Financial Statements of the Municipality and also when instructed by Council to advise Council in respect of unauthorised, irregular or fruitless and wasteful expenditure.
- 4.2 (sic) The Municipality's oversight report as envisaged in Section 129 of the MFMA is prepared for adoption by Council by following due process. MPAC's due process entails –
- 4.2.1 consider and make recommendations on the Report to Council regarding specific reports of the Auditor-General; and queries, comments and responses in respect thereof;
  - 4.2.2 investigate the alleged financial misconduct by Councillors and report thereon to Council as the case may be;
  - 4.2.3 recommend on any proposals in respect of the oversight process for improving efficiency, effectiveness and economy in the financial sphere of the Municipality; and
  - 4.2.4 liaise with the Performance risk and Audit Committee and any other relevant combined assurance committees and role-players.
- 4.3 Investigate unauthorised, irregular or fruitless and wasteful expenditure in terms of section 32 of the MFMA, as instructed by Council, and as guided by the National Treasury Circular 68: Unauthorised, Irregular and Fruitless and Wasteful Expenditure. The purpose being to recommend to Council whether such expenditure –
- 4.3.1 resulted in the Municipality receiving "value-for-money" (i.e. services received within a reasonable price);
  - 4.3.2 is irrecoverable or not (financial implications);
  - 4.3.3 resulted from non-compliance in following due process and subsequent disciplinary action is necessary, including whether legal action (common law) is appropriate; and / or
  - 4.3.4 was as a result of control failures or gaps and what remedial and disciplinary actions are proposed.
- 4.4 To follow up that corrective action has been taken in respect of the comments and resolutions of MPAC during the oversight reporting process.
- 4.5 To promote good governance, transparency and accountability on the use of municipal resources.

#### **COMMITTEE PERFORMANCE**

- 8.1 The Committee, after consultation with the Head of Internal Audit, develops a programme of activities annually. The programme is flexible and is often amended to accommodate new priorities. The annual work programme must be approved by Council."

#### **Deliberation**

The Annual Work Plan was developed to include:

1. Financial and Performance reports that have an effect on the result of the annual report of the municipality. This will enhance MPAC's oversight role to allude Council on matters of concern in a timely manner;



2. Matters that MPAC needs to consider during the year-end review of the Annual Report, thus it has been included as a directive for MPAC; and
3. Other tasks that could be assigned by Council, thus ensuring that due professional care was taken and all tasks received MPAC's attention.

The Draft Municipal Public Accounts Committee Annual Work Plan is attached as annexure 8.1.4.

The Municipal Public Accounts Committee resolved on 17 April 2015:

- (a) That the chairperson and the Head: Internal Audit meet to determine the next meeting date.
- (b) To recommend to Council:

That the Annual Work Plan of the Municipal Public Accounts Committee be approved.

Councillor B Chaaban debated the value of the Municipal Public Accounts Committee and tendered his resignation from the committee. The Speaker requested that Councillor Chaaban also submits his resignation in writing to the Municipal Manager.

#### RESOLVED

*That the Annual Work Plan of the Municipal Public Accounts Committee be approved.*

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## 8.2 Direktooraat Tegnieuse Dienste / Directorate Technical Services

### 8.2.1 Eskom: Notified Maximum Demand (NMD) (16/03/3/2)

Item 6.14 of the Committee for Technical Services meeting, held on 18 March 2015, refers.

A report from the Head Electro-Technical Services, dated 9 March 2015, is attached as annexure 8.2.1.

The Committee for Technical Services resolved on 18 March 2015 to recommend to Council:

- (a) That cognisance be taken of ESKOM's fines when the Notified Maximum Demand (NMD) is exceeded.
- (b) That either Council decides to stop all developments in Ceres until such time that ESKOM increases the Notified Maximum Demand (NMD) at Ceres sufficiently, or
- (c) That Council approves the payment of any fines resulting from the exceeding of the current Notified Maximum Demand.

**RESOLVED**

- (a) *That cognisance be taken of ESKOM's fines when the Notified Maximum Demand (NMD) is exceeded.*
- (b) *That Council approves the payment of any fines resulting from the exceeding of the current Notified Maximum Demand.*

**8.2.2 Application for Council's consent for purposes of a wind farm facility  
(15/4/2022)**

Item 6.11 of the Committee for Technical Services meeting, held on 18 March 2015, refers.

A report from the Manager: Town Planning and Building Control, dated 17 February 2015, is attached as **annexure 8.2.2**.

The Committee for Technical Services resolved on 18 March 2015 to recommend to Council:

That Council's consent be granted, in terms of the Supplementary Section 8 Scheme Regulations, for the purposes of a wind farm facility consisting of thirty turbines, situated on the following farms:

- Portion 64 of farm Kleineberg 208, Worcester
- Portion 5 of farm De Liefde C 334, Tulbagh
- Remainder farm Vaal Vlei 324, Tulbagh
- Remaining extent portion 6 of farm De Liefde 323, Tulbagh
- Portion 7 (portion of portion 6) of farm De Liefde 323, Tulbagh
- Remainder of farm De Liefde C 334, Tulbagh
- Remaining extent of farm Romans River 320, Tulbagh
- Portion 22 of farm Romansrivier 320, Tulbagh
- Remainder portion 21 of farm Kleineberg 208, Worcester

subject to the following conditions, imposed in terms of Section 42(1) of the Land Use Planning Ordinance no. 15 of 1985:

- (a) For the purposes of these conditions "owner" means the leaseholder, and any successor in title.
- (b) For the purposes of these conditions "landowner" means the person or entity in whose name that land is registered in a deeds registry, and any successor in title.
- (c) The owner shall at his own cost decommission and remove the renewable energy structure and rehabilitate the site when the facility has reached the end of its productive life, or when it has been abandoned or have been discontinued.
- (d) The owner shall within 30 days notify the local authority of the date operations ceased and submit a decommissioning plan for approval.

- (e) The owner shall remove the structure and all its parts within 150 days (or such extended period as approved by the local authority) in accordance with the approved decommissioning plan.
- (f) Pursuant to condition (c) the owner shall make the necessary financial provision to cover the cost of decommissioning and rehabilitation.
- (g) The local authority shall have full access to the financial provision for the purposes of rehabilitation/removal of the facility in the event that the owner fails to fulfil his obligation in terms of condition (c).
- (h) Prior to the submission of building plans, the following conditions shall be met by the owner to the satisfaction of the local authority:
  - (i) The total sum required for decommissioning and rehabilitation purposes shall be determined independently by quantity surveyors and environmental impact practitioners to the satisfaction of the local authority for the cost of the owner.
  - (ii) The quantity surveyors and environmental impact practitioners mentioned above shall declare in writing their independence to the satisfaction of the local authority.
  - (iii) Surety shall be provided by the owner that the necessary financial provision is made to the satisfaction of the local authority.
  - (iv) The form of financial provision shall not be in conflict with the Municipal Finance Management Act, Act 56 of 2003, to the satisfaction of the local authority.
  - (v) if applicable, the owner shall submit proof of registration of the lease areas in the Deeds Office.
  - (vi) The owner shall submit to the local authority a copy of the lease agreement entered into with the landowner.
  - (vii) The owner shall submit a SDP (Site Development Plan) showing compliance with the special provisions applying to renewable energy structures in terms of the regulations promulgated in the Western Cape Provincial Gazette No 7061 on 23 November 2012, and any other parameters as required by the relevant public institutions.
- (i) The sum required for decommissioning and rehabilitation purposes shall be re-evaluated by the owner no later than twelve months from date of commencement of construction activities, and thereafter annually, to the satisfaction of the Council in accordance within conditions (i) and (ii) and -
  - (i) Surety shall be provided for the re-evaluated amount to the satisfaction of the local authority.
- (j) The owner shall give the local authority seven days' notice in writing before commencement of construction activities.

- (k) That in the event that the lease agreements with the landowners are cancelled for whatever reason, the consent hereby approved to develop and operate a renewable energy structure shall also lapse and the owner shall decommission the facility and rehabilitate the site within 150 days in accordance with conditions (d), (e) and (f).
- (l) Changes to the lease agreement may not be in conflict with these conditions and the owner shall submit such revised agreement to the local authority no later than 30 days after it was concluded.
- (m) This consent only applies to the owner and cannot be transferred without the agreement of the local authority.
- (n) Construction may not commence prior to the approval of building plans.
- (o) That the landowners may be liable for property tax in future as determined by the local authority in terms of the relevant legislation and policies.
- (p) Any complaints received by the local authority during construction or over the lifetime of the facility shall be referred to the owner whom shall be obliged to resolve the grievance within seven days (or such an extended period as approved by the local authority).
- (q) The turbines and associated activities may not interfere with any public utilities, and in the event that any of the utilities are damaged, it shall be repaired at the appointed time at cost of the owner.
- (r) Hazardous waste shall only be dumped on a registered site and needs to be confirmed by the owner prior to dumping.
- (s) The owner shall furnish the landowners with a copy of these conditions.
- (t) The owner shall take cognisance of the conditions of the following institutions:
  - (i) DEADP environmental authorisation dated 11 June 2013
  - (ii) Transnet letter dated 15 January 2015
  - (iii) ESKOM letter dated 10 December 2013
  - (iv) Road Network Management letter dated 13 December 2013
  - (v) Land Use Management letter dated 24 January 2013
  - (vi) Agriculture, Forestry and Fisheries letter dated 29 July 2013
  - (vii) Cape Nature letter dated 21 December 2012
  - (viii) BOCMA letter dated 31 January 2013
  - (ix) Waste Management letter dated 22 February 2013
  - (x) Pollution Management letter dated 1 August 2012
  - (xi) Civil Aviation Authority letter dated 17 July 2013
- (u) That the developers of the wind farm facility consisting of thirty turbines make a presentation at the next council meeting.

A unanimous decision was taken by Council that a committee be appointed to engage with the wind farm developers on the inclusion of a council representative on the community trust before a decision is taken on the matter.

**RESOLVED**

- (a) *That the matter stands over for further discussion.*
- (b) *That a committee be established to liaise and engage with Messrs SAGIT Energy with regard to the wind farm facility project.*

The meeting adjourned at 11:55 for a lunch break and resumed at 12:30.

**8.2.3 Youth Jobs in Waste Project  
(17/03/2 & 17/02/1)**

Item 7.1 of the Committee for Technical Services meeting, held on 15 April 2015, refers.

A memorandum from the Manager: Solid Waste and Cleansing Services, dated 16 February 2015, is attached as **annexure 8.2.3**.

The Committee for Technical Services resolved on 15 April 2015 to recommend to Council:

That Council approves the procurement of the needed assets and renders support to this project as it directly impacts on the improvement of service delivery and ensures a safe and healthy Witzenberg Municipality.

**RESOLVED**

*That Council approves the procurement of the needed assets and renders support to this project as it directly impacts on the improvement of service delivery and ensures a safe and healthy Witzenberg Municipality.*

**8.3      Direktoraat Gemeenskapsdienste / Directorate Community Services**

**8.3.1    Witzenberg Municipality: EPWP Guidelines Phase 3  
(17/19/P)**

Item 6.5 of the Committee for Rural Economic Development and Tourism meeting, held on 15 April 2015, refers.

A memorandum from the Director: Community Services, dated 26 March 2015, is attached as **annexure 8.3.1**.

The Committee for Rural Economic Development and Tourism resolved on 15 April 2015 to recommend to Council that the Witzenberg Municipality EPWP Guidelines Phase 3 be approved and accepted.

**RESOLVED**

*That the Witzenberg Municipality EPWP Guidelines Phase 3 be approved and accepted.*

**8.3.2    Lease agreement: Governing Body for Zanolkhanyo Crèche: Chris Hani, Tulbagh  
(7/1/4/1)**

Item 6.9 of the Committee for Community Development meeting, held on 16 April 2015, refers.

A memorandum from the Director: Community Services, dated 26 March 2015, is attached as **annexure 8.3.2**.

The Committee for Community Development resolved on 16 April 2015 to recommend to Council:

- (a)      That Council gives approval for a lease agreement with the Governing Body of Zanolkhanyo Crèche, Chris Hani, Tulbagh for a three-year period for the purposes of operating an ECD Centre in collaboration with Witzenberg Municipality and the Department of Social Development.
- (b)      That the Municipal Manager be authorised to sign the lease agreement on behalf of the Council.

**RESOLVED**

- (a)      *That Council gives approval for a lease agreement with the governing body of Zanolkhanyo Crèche, Chris Hani, Tulbagh for a three-year period for the purposes of operating an ECD Centre in collaboration with Witzenberg Municipality and the Department of Social Development.*
- (b)      *That the Municipal Manager be authorised to sign the lease agreement on behalf of the Council.*

**8.3.3 Attacks on foreign nationals  
(17/16/R)**

Item 7.3.1 of the Executive Mayoral Committee meeting, held on 28 April 2015, refers.

The following documents are attached:

- (a) Letter from the Director-general: Cooperative Governance, dated 21 April 2015: **Annexure 8.3.3(a)**.
- (b) Draft key messages: Attacks on foreign nationals: **Annexure 8.3.3(b)**.

Comments of the Municipal Manager

"The documentation from the Department Cooperative Governance calls on municipalities to develop a plan of action to avert any attacks on foreign nationals."

The Executive Mayoral Committee resolved on 28 April 2015 that the matter be referred to Council for further deliberation.

Councillor J Visagie requested that all role players in Witzenberg be involved in the drafting of a plan regarding xenophobia.

**RESOLVED**

*That a meeting be scheduled between Senior Management and ward councillors to deliberate the drafting of a plan regarding xenophobia.*

**8.4      Direktoraat Korporatiewe Dienste / Directorate Corporate Services**

**8.4.1    Cape Joint Pension Fund: Annual General Meeting: 29 May 2015  
(12/1/1/2)**

Item 7.4.2 of the Executive Mayoral Committee meeting, held on 27 March 2015, refers.

A letter from the Cape Joint Pension Fund, dated 16 January 2015, is attached as **annexure 8.4.1**.

The Executive Mayoral Committee resolved on 27 March 2015 to recommend to Council that Councillor TT Godden be delegated to attend the annual general meeting of the Cape Joint Pension Fund on 29 May 2015.

Councillor MC du Toit requested that in future delegates table a report after attending any meetings, e.g. SALGA, Cape Joint Pension Fund etc.

**RESOLVED**

- (a)      *That Councillor TT Godden be delegated to attend the annual general meeting of the Cape Joint Pension Fund on 29 May 2015.*
- (b)      *That Councillor JT Phungula be seconded as alternate for Councillor TT Godden.*
- (c)      *That the delegated persons provide feedback to Council after attending meetings.*

**8.4.2    Public meetings on the proposed re-determination of municipal boundaries  
(3/1/1/2)**

Circular 5/2015 from the Municipal Demarcation Board, dated 24 March 2015, is attached as **annexure 8.4.2**.

**RESOLVED**

*That cognisance be taken of the contents of the circular from the Municipal Demarcation Board.*

**8.4.3    Representatives: SALGA Western Cape Working Groups  
(3/1/1/5)**

Council resolved per item 8.4.5 on 28 May 2014:

That the following councillors be delegated to represent Council on the different working groups of SALGA:

- (i)      Community Development Working Group: Councillor J Visagie
- (ii)     Municipal Finance Working Group: Councillor H Smit



- (iii) Human Resource and Development Group: Councillor H Smit
- (iv) Municipal Infrastructure and Service Group: Councillor K Adams and Councillor M Saula as alternative
- (v) Economic Development and Planning Group: Councillor S Louw
- (vi) Governance and Intergovernmental Relations Working Group: Councillor T Godden
- (vii) That the travelling expenses of the alternate for the Municipal Infrastructure and Service Group be paid by Council when he attends meetings of the working group.

Comments of Municipal Manager, dated 23 April 2015:

"Councillor J Fredericks has been appointed as the new chairperson of the Committee for Community Development. Most of the issues of the portfolio at SALGA level are being dealt with under the Community Development Working Group. Councillor Visagie was the chairperson of Council's Section 79 Committee when the nomination was made for a representative on the SALGA working group. The Speaker requested that the item be tabled to Council so that the necessary corrections be made to ensure that Council's portfolios continue to benefit from the SALGA working groups."

Councillor K Adams proposed that a letter be submitted to SALGA informing them that Councillor MI Saula does not receive a sitting allowance when attending Municipal Infrastructure and Service Group meetings.

**RESOLVED**

- (a) *That Councillor J Fredericks replaces Councillor J Visagie as Council's representative on the SALGA Community Development Working Group.*
- (b) *That the Municipal Manager submits a letter to SALGA informing them that Councillor MI Saula will be the second representative of the Council on the Municipal Infrastructure and Service Group.*

**9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA**

None.

**NOTED.**

**10. FORMAL AND STATUTORY MATTERS**

None.

**NOTED.**

**11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS**

The meeting requested that matters raised by councillors be resolved as matters submitted to Administration are not included in the agendas.

The Municipal Manager will forward the status quo of the Pine Forest Holiday Resort and organogram to the chief whip of the ANC component.

**NOTED.**

**12. COUNCIL-IN-COMMITTEE**