

MINUTES OF THE COUNCIL MEETING OF WITZENBERG MUNICIPALITY, HELD IN THE COUNCIL CHAMBERS, MUNICIPAL OFFICES, 50 VOORTREKKER STREET, CERES ON WEDNESDAY, 29 MAY 2013 AT 10:00

PRESENT

Councillors

TT Godden (Speaker)
S Louw (Deputy Mayor)
K Adams (Deputy Executive Mayor)
R Badela
BJ Chaaban
JJ du Plessis
MC du Toit
WJ Hanekom
P Heradien
BC Klaasen
JNED Klazen
JS Mouton
SM Ndwanya
JT Phungula
L Salmon
MI Saula
EM Sidego
RJ Simpson
HJ Smit
D Swart
JA Veschini
JJ Visagie
P Waterboer

Officials

Mr D Nasson (Municipal Manager)
Ms J Krieger (Acting Director: Community Services)
Mr HJ Kritzingen (Acting Director: Finance)
Ms I Swartbooi (Acting Director: Corporate Services)
Mr J Barnard (Director: Technical Services)
Mr G Louw (Head: Internal Audit)
Mr A Hofmeester (IDP Manager)
Mr GP Bezuidenhout (Manager: Administration)
Mr C Titus (Committee Clerk)

1. OPENING AND WELCOME

The Speaker welcomed everybody present with a special word of welcome to members of the public.

NOTED.

**2. CONSIDERATION OF APPLICATION FOR LEAVE OF ABSENCE, IF ANY
(3/1/2/1)**

None.

NOTED.

3. MINUTES

**3.1 Approval of minutes
(3/1/2/3)**

The following minutes are attached:

- (a) Council meeting held on 25 March 2013: **Annexure 3.1(a)**.
- (b) Special council meeting held on 26 April 2013: **Annexure 3.1(b)**.

RESOLVED

That the following minutes be approved and signed by the Speaker:

- (a) *Council meeting held on 25 March 2013.*
- (b) *Special council meeting held on 26 April 2013.*

**3.2 Matters arising from the minutes: By-law on Liquor Trading Hours
(1/1/1)**

RESOLVED

- (a) *That a workshop be held on Monday, 3 June 2013 at 10:00 in the Auditorium, Tulbagh to discuss the matter.*
- (b) *That a special council meeting be arranged after the workshop to consider the proposals of the workshop and to implement a Public Participation Process if necessary.*

4. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED

**4.1 Gratitude, Congratulations and Commiseration
(11/4/3)**

Councillor E Sidego congratulated the under mentioned persons on their birthdays on behalf of Council:

- Mr S Phungula 3 April
- Ms N Klazen 17 April
- Councillor SM Ndwanya 27 May

NOTED.

The Speaker ruled that a caucus be held to discuss matters arising from the minutes regarding Liquor Trading Hours.

The meeting adjourned at 10:20. The meeting resumed at 10:40.

**4.2 Matters raised by the Speaker
(09/1/1)**

The Speaker read a letter that was addressed to him by the Democratic Association of Witzenberg, expressing their concern with the way that councillors are handling the Vredebes housing issues. The Speaker requested councillors to be careful as housing projects are for all communities and that racial issues divide the communities. The Speaker mentioned Tulbagh as an example of this and pleaded that the problems should not repeat itself in other parts of Witzenberg.

NOTED.

**4.3 Matters raised by the Executive Mayor
(09/1/1)**

The Mayor congratulated the councillors for their contribution in calming the community during the housing issue in Tulbagh.

The Mayor reminded councillors that from 27 May until 2 June 2013 is Child Protection Week.

NOTED.

5. MOSIES EN KENNISGEWINGS VAN VOORSTELLE

**5.1 Motion: Vredebes Housing Project
(17/4/1/1/2/4)**

A motion from Councillors M Saula and R Badela, dated 22 May 2013, is attached as **annexure 5.1**.

Councillors M Saula and R Badela requested the Speaker to withdraw their motion.

RESOLVED

That the motion of Councillors M Saula and R Badela be withdrawn.

6. INTERVIEWS WITH DELEGATIONS

None.

NOTED.

7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

**7.1 Notules: Komiteevergaderings
(03/3/2)**

Die verslae/notules van die volgende komiteevergaderings word ingebind:

- (a) Komitee vir Gemeenskapsontwikkeling, gehou op 20 September 2012: **Bylae 7.1(a).**
- (b) Local Labour Forum, held on 29 November 2012: **Annexure 7.1(b).**
- (c) Komitee vir Behuisingsaangeleenthede, gehou op 21 Februarie 2013: **Bylae 7.1(c).**
- (d) Committee for Rural Economic Development and Tourism, held on 28 February 2013: **Annexure 7.1(d).**
- (e) Executive Mayoral Committee, held on 13 March 2013: **Annexure 7.1(e).**
- (f) Uitvoerende Burgemeesterskomitee, gehou op 15 Maart 2013: **Bylae 7.1(f).**
- (g) Performance, Risk and Audit Committee, held on 15 March 2013: **Annexure 7.1(g).**
- (h) Executive Mayoral Committee, held on 11 April 2013: **Annexure 7.1(h).**
- (i) Special Executive Mayoral Committee, held on 19 April 2013: **Annexure 7.1(i).**
- (j) Komitee vir Behuisingsaangeleenthede, gehou op 18 April 2013: **Bylae 7.1(j).**

Raadslid P Heradien noem dat dit onaanvaarbaar is vir raadslede om agendas vir komiteevergaderings laat te ontvang en dan te verwag dat hulle 'n oorwoë mening moet gee wanneer besluite geneem word. Hy versoek dat Administrasie aandag aan die saak gee dat die agendas betyds volgens die raamwerk soos deur die Raad bepaal, versprei word.

BESLUIT

Dat kennis geneem word van die notules van die komiteevergaderings.

Die Speaker stel die vergadering in kennis dat hy die volgorde gaan wysig, aangesien raadslid Du Plessis 'n vlug na Namibië moet haal en versoek dat die Raad na item 8.1.8 oorgaan.

8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

8.1 Direkoraat Finansies / Directorate Finance

**8.1.1 Monthly reports of the Department Finance: February and March 2013
(9/1/2/2)**

Item 6.1.1 of the Executive Mayoral Committee meeting, held on 23 April 2013, refers.

The following monthly reports of Department Finance are attached:

- (a) February 2013: **Annexure 8.1.1(a)**
- (b) March 2013: **Annexure 8.1.1(b)**

The Acting Director: Finance tabled the monthly reports of the Department Finance for February and March 2013. The following matters were highlighted:

- The committee enquired with regard to the expenditure on matters such as fuel, maintenance etc. at the Traffic Department. The Municipal Manager mentioned that such information will be included in future reports and will be submitted to the relevant committees.
- The committee enquired on the usage of the software and internet programme that gives access to property information as registered at the Deeds Office. The Municipal Manager responded that staff within the Income Section have access to this programme in terms of Witzenberg Municipality's licence and yearly subscription fee.
- The committee attended to the outstanding monies of councillors, employees and government departments. The Municipal Manager referred to the disputes lodged by the councillors which are in process.
- The Ceres Business Initiative enquired with regard to the long outstanding amount of R60 million. The Acting Director: Finance responded on the matter and the possible solutions at hand.
- The committee expressed concern with regard to the high cell phone accounts. The Acting Director: Finance mentioned that the new Cell Phone Policy will be tabled for Council's approval.

The Executive Mayoral Committee resolved on 23 April 2013 to recommend to Council that cognisance be taken of the monthly reports of the Department Finance for February and March 2013 and same be accepted.

The Performance, Risk and Audit Committee discussed the monthly report of Department Finance for February 2013 as follows at their meeting held on 22 April 2013:

The monthly report of the Department Finance was tabled by the Acting Director: Finance. The following matters were highlighted:

- The committee expressed concern with regard to the problem of credit control and debt.
- The committee expressed concern with regard to the municipal finance sustainability and requested Council to look into the matter of implementation of water devices.
- That the Municipal Manager writes a letter to the Department of Water Affairs and inform them about the matter.
- That the Municipal Manager informs Council regarding the status quo of debt collection and control.

- That there is a big improvement on councillors with outstanding monies as well as schools and government departments.
- That the unblocking of electricity during the festive season did not improve payment from households to unblock electricity later on. The matter will be addressed.
- That the Acting Director: Finance will investigate the amounts of payments in the Cash Book for January and February 2013 which are the same.

The Performance, Risk and Audit Committee resolved on 22 April 2013:

- (a) To recommend to Council:
 - (i) That Council considers the implementation of water devices in order to limit water losses and to maintain municipal finance sustainability.
 - (ii) That the Municipal Manager writes a letter to the Department of Water Affairs and inform them regarding the matter (i) supra.
 - (iii) That the Municipal Manager informs Council regarding the status quo of debt collection and control.
- (b) That the Acting Director: Finance will investigate and report on the same amount for payments in the Cash Book for January and February 2013.
- (c) That cognisance is taken of the monthly report of the Department Finance for February 2013 and same be accepted.

The following recommendation was tabled to Council:

- (a) That Council considers the implementation of water devices in order to limit water losses and to maintain municipal finance sustainability.
- (b) That the Municipal Manager writes a letter to the Department of Water Affairs and inform them regarding the matter (a) supra.
- (c) That the Municipal Manager informs Council regarding the status quo of debt collection and control.
- (d) That cognisance be taken of the monthly reports of the Department Finance for February and March 2013 and same be accepted.

There was uncertainty amongst councillors as what was recommended and it was requested that the item be referred to the workshop on 3 June 2013.

RESOLVED

That the item be referred to the workshop on 3 June 2013 for discussion.

**8.1.2 Term of office for Performance, Risk and Audit Committee members
(5/14/4)**

Item 6.1 of the Performance, Risk and Audit Committee meeting, held on 22 April 2013, refers.

The committee discussed the absence of Ms Thozama Bavuma, who was absent on 23 November 2012, 15 March 2013 and 22 April 2013.

Clause 8.6 of the Performance, Risk and Audit Committee Charter states:

“A member who is absent from three or more consecutive Performance, Risk and Audit Committee meetings may be removed from office.”

The committee recommend to Council that Ms Bavuma be removed from office, but that the five remaining Performance, Risk and Audit Committee members continue the term without replacing Ms Bavuma.

The Performance, Risk and Audit Committee resolved on 22 April 2013 to recommend to Council:

- (i) That Ms T Bavuma be removed from office as a member of the Performance, Risk and Audit Committee.
- (ii) That the remaining five Performance, Risk and Audit Committee members continue the term without replacing Ms Bavuma.

RESOLVED

- (a) *That Ms T Bavuma be removed from office as a member of the Performance, Risk and Audit Committee.*
- (b) *That the vacancy not be filled for the current term of office of the committee.*

**8.1.3 Report: Quarterly Stock Count: Municipal Stores, Drommedaris Street, Ceres
(06/1/1)**

Item 7.1 of the meeting of the Committee for Corporate and Financial Services, held on 25 April 2013, refers.

The following report was received from the Manager: Supply Chain:

“Purpose

To report on the findings of the stock count that took place on 8 December 2012 concerning the following:

- Surpluses and shortages of stock items;
- Redundant stock items; and
- Damaged stock items

Discussion

Three counting teams consisting out of two employees each, who are not involved in the day-to-day administration of stock, were assembled. The process was supervised by the Manager: Supply Chain. The Stores personnel, Mr D Titus, Mr. J Esau and Me B Luiters were also present to assist the counters where necessary.

Findings and Financial Implications

The value of stock as at 8 December 2012 was R5 056 681.63.

Surpluses and Shortages

The following surpluses and shortages were found:

Surpluses

Table 3.1(a)

Item code	Item Description	Quantity	Value per item (R)	Total value (R)
O0024	Oorpak Tweestuk blou	1	125.50	125.50
X0118	Pilot BPS Ballpen Red-Med	11	15.24	167.64

Shortages

Table 3.1(b)

Item code	Item Description	Quantity	Value per item (R)	Total value (R)
L0008	Lampe 100 W E S	2	5.16	10.32

(c) Redundant stock items

No redundant stock items were found.

(d) Damaged stock items

No damaged stock items were found.”

The Committee for Corporate and Financial Services resolved on 25 April 2013 to recommend to Council:

That Council authorises the up taking of surpluses of R293.14 and shortages of R10.32 as per tables 3.1(a) and 3.1(b) respectively.

RESOLVED

(a) *That Council authorises the up taking of surpluses of R293.14 and shortages of R10.32 as per tables 3.1(a) and 3.1(b) respectively.*

(b) *That all departments table a report on all stock items and equipment allocated to that department.*

**8.1.4 Quarterly stock count: 2 March 2013
(6/1/1)**

Item 7.1.1 of the Executive Mayoral Committee meeting, held on 22 April 2013, refers.

A report from the Manager: Supply Chain, dated 4 March 2013, is attached as **annexure 8.1.4**.

The Executive Mayoral Committee resolved on 23 April 2013 to recommend to Council:

That Council authorises the up taking of surpluses of R469.90 and shortages of R1 779.76 as per tables 3.1(a) and 3.1(b) respectively.

RESOLVED

That Council authorises the up taking of surpluses of R469.90 and shortages of R1 779.76 as per tables 3.1(a) and 3.1(b) respectively.

**8.1.5 Monthly report: Service Delivery and Budget Implementation Plan: February 2013
(05/1/5/5)**

Item 6.1.2 of the Executive Mayoral Committee meeting, held on 23 April 2013, refers.

The monthly report on the Service Delivery and Budget Implementation Plan for February 2013 is attached as **annexure 8.1.5**.

The Executive Mayoral Committee resolved on 23 April 2013 to recommend to Council that cognisance be taken of the monthly report of the Service Delivery and Budget Implementation Plan for February 2013 and same be accepted.

RESOLVED

That cognisance is taken of the monthly report of the Service Delivery and Budget Implementation Plan for February 2013 and same be accepted.

**8.1.6 Supply Chain Management: Paragraph 7(3) Quarterly Report ending 31 March 2013:
Implementation of Supply Chain Management Policy
(09/1/2/2)**

Item 7.2 of the meeting of the Committee for Corporate and Financial Services, held on 25 April 2013, refers.

A memorandum from the Manager: Supply Chain, dated 4 April 2013, is attached as **annexure 8.1.6**.

The Manager: Supply Chain tabled a memorandum pertaining to the Implementation of Supply Chain Management Policy: Paragraph 7(3) Quarterly Report ending 31 March 2013.

The Committee for Corporate and Financial Services resolved on 25 April 2013 to recommend to Council that the Supply Chain Management Quarterly Report ending March 2013 be accepted.

RESOLVED

That the Supply Chain Management Quarterly Report ending March 2013 be accepted.

**8.1.7 Revised Internal Audit Charter
(5/14/2)**

The following items refer:

- (a) Item 5.4.5 of the Performance, Risk and Audit Committee meeting, held on 15 March 2013.
- (b) Item 5.4.3 of the Performance, Risk and Audit Committee meeting, held on 22 April 2013.

The following documents are attached:

- (a) Comparison between Internal Audit Charter and MFMA Circular No. 65: **Annexure 8.1.7(a)**.
- (b) Revised Internal Audit Charter: **Annexure 8.1.7(b)**.

The Performance, Risk and Audit Committee resolved on 15 March 2013 that the matter pertaining to the Revised Internal Audit Charter be held in abeyance until the next meeting.

The Revised Internal Audit Charter was tabled.

The committee noted that the internal operational matters should be removed and requested the Head: Internal Audit to revise the Charter.

The Performance, Risk and Audit Committee resolved on 22 April 2013:

- (a) That the Head: Internal Audit removes the internal operational matters in the Internal Audit Charter and revise it accordingly.
- (b) To recommend to Council:

That the Revised Internal Audit Charter, as amended, be adopted.

RESOLVED

That the Revised Internal Audit Charter, as amended, be adopted.

**8.1.8 Finance: Budget 2013/2014 and Reviewed IDP 2013/2014
(5/1/1/12 & 2/2/1)**

The following documents are attached:

- (a) Memorandum from the Acting Director: Finance, dated 21 May 2013: **Annexure 8.1.8(a).**
- (b) Budget 2013/2014: **Annexure 8.1.8(b).**
- (c) Budget Related Policies: 2013/2014: **Annexure 8.1.8(c).**
- (d) Reviewed IDP 2013/2014: **Annexure 8.1.8(d).**

The Executive Mayor tabled the Budget and Reviewed IDP for 2013/2014 and delivered his budget speech.

Councillor P Heradien said that neither himself nor his constituency was informed of the budget to enable him to give any input. He requested that his dissentient vote against the approval of the 2013/2014 Budget be minuted.

Councillor J Mouton also indicated that the ANC is not supporting the 2013/2014 Budget and requested that it be minuted that the ANC component is disassociating itself from the 2013/2014 Budget and that the ANC does not want to table an opposing motion.

RESOLVED

- (a) *That the annual budget of Witzenberg Municipality for the financial year 2013/2014; and indicative for the two projected years 2013/14 and 2014/15, as set out in the schedules contained in Section 4, is approved:*
 - (i) *Table A2: WC048 Budgeted Financial Performance (expenditure by standard classification).*
 - (ii) *Table A3: Budgeted Financial Performance (expenditure by municipal vote).*
 - (iii) *Table A4: Budgeted Financial Performance (revenue by source).*
 - (iv) *Table A5: Budgeted Capital Expenditure for both multi-year and single year by vote, standard classification and funding.*
- (b) *Property rates reflected in Annexure 1 and any other municipal tax reflected in Annexure 1 are imposed for the budget year 2013/2014.*
- (c) *Tariffs and charges reflected in Annexure 1 are approved for the budget year 2013/2014.*
- (d) *The measurable performance objectives for revenue from each source reflected in Table A4 - Budgeted Financial Performance (revenue and expenditure) are approved for the budget year 2013/2014.*
- (e) *The measurable performance objectives for each vote reflected in SA8 are approved for the budget year 2013/2014.*

- (f) *That the new amended budget related policies are approved with implementation as from 1 July 2013:*
- (i) *Tariff Policy*
 - (ii) *Property Rates Policy*
 - (iii) *Credit Control and Debt Collection Policy*
 - (iv) *Cash Management and Investment Policy*
 - (v) *Consumer Payment Incentive Policy*
 - (vi) *Municipal Supply Chain Management Policy*
 - (vii) *Petty Cash Policy*
 - (viii) *Indigent Policy*
 - (ix) *Budget Policy*
 - (x) *Budget Virement Policy*
 - (xi) *Asset Management Policy*
 - (xii) *Funding and Reserves Policy*
 - (xiii) *Cellular Telephone and Data Card Policy*
 - (iv) *Borrowing Policy*
 - (xv) *Long Term Financial Plan Policy*
- (g) *That the agricultural property zoned for institutional purposes (schools) be rated at the Agri 1 tariffs. (With effect from July 2012).*
- (h) *That the Reviewed IDP 2013/2014 be adopted.*

8.1.9 IDP and Budget Process Plan for 2014/2015 (02/02/1)

Item 7.1.3 of the Executive Mayoral Committee meeting, to be held, refers.

In terms of Section 28 of the Municipal Systems Act (Act 32 of 2000), Council must adopt an IDP and Budget Process Plan. The Municipal Finance Management Act (Act 56 of 2003) further stipulates that at least ten months before the start of the budget year, the Executive Mayor should table a time schedule outlining key deadlines in respect of the IDP/Budgetary process.

Section 29 of the Municipal Systems Act (Act 32 of 2000), specifies that such a Process Plan must include:

- Programs that set out timeframes for the different planning steps;
- Appropriate mechanisms, processes and procedures for consultation with:
 - Local communities, both in terms of needs and priorities as well as consultation during development;
 - Organs of state, traditional authorities, and other role-players in the drafting process; and
- Binding plans and planning requirements, i.e. policy and legislation.

National Treasury has provided further guidance by the issuing of MFMA Circular 10. That circular provides specific guidance with regard to six distinct steps in compilation of the IDP and the annual Budget.

The table below highlights these steps, with a brief description of each step:

Steps	Process
1	Planning
2	Strategizing
3	Preparing
4	Tabling
5	Approving
6	Finalizing

In capturing the above steps, this IDP & Budget Process Plan seeks to address, *inter alia*, the:

- Identification of areas requiring additional attention in terms of legislative requirements, proper planning processes and sound financial management;
- Inclusion of the most current Census and own statistical data;
- Consideration and review of any other relevant and new information;
- Addressing comments received from the various role-players;
- Factor-in the shortcomings and weaknesses identified through self-assessment;
- Preparation and review of sector plans and its alignment with the IDP;
- Preparation and review of the Performance Management System (PMS);
- Updating of the 5-year Financial Plan; and
- Finalization of the annual Budget and IDP in terms of the relevant legislation.

Pursuant to the above statutory requirements, a Draft Process Plan for the 2014/2015 IDP & Budget cycle is attached as **annexure 8.1.9**.

RESOLVED

- (a) *That the Draft IDP and Budget Process Plan for 2014/2015 is approved.*
- (b) *That in the event of any changes with regard to the dates of the Process Plan, the Municipal Manager be mandated to change same after consultation with the Executive Mayor.*

8.2 Direktoraat Tegniese Dienste / Directorate Technical Services

**8.2.1 Second 765 kV Power Line from Kappa to Omega Eskom Substations
(16/3/3/1/2)**

Item 6.10 of the meeting of the Committee for Technical Services, held on 22 May 2013, refers.

The following memorandum, dated 29 April 2013, was received from the Manager: Electrical Services:

"Purpose

To inform Council that the Service Providers appointed by Eskom to conduct the Environmental Impact Assessment (EIA) for the abovementioned overhead line, Sustainable Futures ZA, have invited the Witzenberg Municipality to register as an interested and affected party (IAP) in order to participate in the Public Participation Process of the EIA.

Discussion

During the EIA process for the first 765 KV power line from Kappa to Omega substation, the Town Council was registered as an IAP and participated in discussions with Eskom and their consultants regarding the proposed route through the Witzenberg Municipal area and in particular the Tulbagh valley. The second power line will also pass through the Witzenberg Municipal area and Council may wish to be involved in the Public Participation Process.

To that end the following documents are attached for your information:

- (a) The registration and reply form is attached as **annexure 8.2.1(a)**.
- (b) The background information document is attached as **annexure 8.2.1(b)**.
- (c) The map of the proposed routes to be considered is attached as **annexure 8.2.1(c)**."

The Committee for Technical Services resolved on 29 April 2013:

- (a) To recommend to Council:
 - (i) That cognisance be taken of the matter pertaining the second 765 KV power line from Kappa to Omega Eskom substation.
- (b) That the Director: Technical Services informs the Committee for Technical Services on a regular basis on the status quo of the proposed second power line from KAPPA to the Omega Eskom substation.

RESOLVED

That cognisance is taken of the matter pertaining the second 765 KV power line from Kappa to Omega Eskom substation.

**8.2.2 Essential services: Policy: Renaming of streets, residential areas etc.
(16/4/P)**

Council recommended at a workshop that the policy for the renaming of streets, residential areas, public places, natural areas and council-owned buildings, facilities and artefacts be amended as follows:

That Clause 2.2.4 be amended as follows:

- (a) That criteria (a) and (b) be removed.
- (b) That criteria (c), (d), (e) and (f) remain.
- (c) That in future streets be named to fauna and flora.

The revised policy for the renaming of streets, residential areas, public places, natural areas and council-owned buildings, facilities and artefacts is attached as **annexure 8.2.2**.

Councillors H Smit/J Visagie proposed that the recommendation be accepted.

Councillors R Simpson/J Klazen proposed that names of persons also be included as criteria with the exception of current councillors and officials.

The Speaker brought the matter to a vote and the motion was carried by 9 to 7 in favour of Councillor Simpson's motion that names of people be included.

RESOLVED

- (a) *That names of people who were in good standing with the community also be included as a criteria in the policy, with the exception of names of current councillors and officials.*
- (b) *That the revised policy for the renaming of streets, residential areas, public places, natural areas and council-owned buildings, facilities and artefacts is adopted.*

Die Speaker reël dat die Raad in-komitee gaan en versoek die publiek om die raadsaal te verlaat.

8.3 Direkoraat Gemeenskapsdienste / Directorate Community Services

8.3.1 Behuising: Identifisering van grond vir kwalifiseerders van Tulbagh behuisingsprojek (15/2/2/R)

Hierdie aangeleentheid is Raad-in-Komitee behandel.

Item 7.3.2 van die Uitvoerende Burgemeesterskomitee vergadering, gehou te word, verwys.

'n Verslag vanaf die Senior Eiendomsbeampte, gedateer 16 April 2013, word ingebind as **bylae 8.3.1**.

Die volgende aanbeveling is aan die Raad voorgelê:

- (a) Dat erwe 418, 1435, 1440, 1441, 1442 en 1443 beskikbaar gestel word vir die laekoste behuisingsprojek te Tulbagh.
- (b) Dat die erwe beskikbaar gestel word aan kwalifiseerders en dat top strukture as deel van die projek op die erwe aangebring word.
- (c) Dat die erwe soos geïdentifiseer in (i) nie benodig word vir basiese munisipale dienste nie.
- (d) Dat erf 187/2 van VGK Kruisvallei deur die Raad aangekoop word om voorsiening te maak vir laekoste behuising.
- (e) Dat die kooptransaksie onderhewig sal wees aan al die relevante beleide van die Raad.
- (f) Dat die Munisipale Bestuurder magtiging verleen word om alle noodsaaklike dokumente te onderteken ten einde oordrag van die grond te bewerkstellig.
- (g) Dat die Behuisingsimplementeringsagent verantwoordelik is vir alle wetlike grondgebruik aspekte soos van toepassing mag wees op die betrokke erwe.

Die Speaker versoek dat raadslede die aangeleentheid terugneem na hul wyke en dit met hul wyke bespreek sodat die aangeleentheid by 'n latere spesiale raadsvergadering bespreek kan word.

BESLUIT

Dat die aangeleentheid oorstaan om vir die wyksraadslede die geleentheid te bied om die aangeleentheid met hul wyke aan te spreek en dat 'n spesiale raadsvergadering gereël word om die aangeleentheid te oorweeg.

8.4 Direktoraat Korporatiewe Dienste / Directorate Corporate Services

None.

NOTED.

9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA

**9.1 Service Delivery and Budget Implementation Plan: 2013/2014
(5/1/5/6)**

The following memorandum, dated 29 May 2013, was received from the Acting Director: Finance:

“1. Purpose

The purpose of this report is to:

Document the 2013/2014 Service Delivery and Budget Implementation Plan (SDBIP) for information to Council. The SDBIP 2013/2014 is attached as **annexure 9.1**.

2. Legal framework

The Mayor of a municipality must in terms of Section 53(1)(c) of the MFMA take all reasonable steps to ensure that the municipality's service delivery and budget implementation plan is approved by the mayor within 28 days after the approval of the budget.

3. Discussion

The Service Delivery and Budget Implementation Plan was approved by the Mayor on 28 May 2013.”

RESOLVED

That cognisance is taken of the Service Delivery and Budget Implementation Plan for 2013/2014 as approved by the Mayor.

10. FORMAL AND STATUTORY MATTERS

None.

NOTED.

Councillor P Waterboer joined the meeting.

11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS

- 11.1 Councillor M Saula asked what happened to his questions that he asked regarding the Vredebes project at the meeting of 25 April 2013.

The Municipal Manager apologised and pointed out that questions have to be submitted in writing as per the Rules of Order of Council and gave a short explanation of what the project is going to entail.

- 11.2 Councillor JT Phungula asked:

- How far advanced is the Municipality with the establishing of a central graveyard for the Witzenberg area?
- What is going to be done regarding the cleanliness of Nduli Township?

- 11.3 Councillor MC du Toit enquired how the indigent can be assisted to bury their dead, as the Nduli and Bella Vista graveyards are full, and they do not have funds to hire a hearse.

- 11.4 Councillor R Simpson enquired:

- Why the municipality is making use of security firms whilst there are people in the community who can do the work.
- Why the notification of community meetings cannot be loud hailed.

- 11.5 Raadslid P Waterboer vra die vergadering om verskoning vir sy onbetaamlike gedrag van vroeër. Raadslid Waterboer verneem wat nou gaan gebeur met raadslid K Adams daar hy die vergadering verlaat het sonder om verskoning te vra.

AANGETEKEN / NOTED.

12. COUNCIL-IN-COMMITTEE