

**FORM A: APPEAL FORM – SECTIONAL TITLE (FULL TITLE FOR SECTIONAL TITLE PURPOSES)**

**THE MUNICIPAL MANAGER**

**WITZENBERG**

**MUNICIPALITY**

**FOR OFFICIAL USE ONLY**

Objection no

Appeal no

<b>GENERAL VALUATION</b>	<b>PERIOD FROM TO (Financial year)</b>	1 July	2013	TO	30 June	2014
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**LODGING AN APPEAL AGAINST A MATTERS REFLECTED IN OR OMITTED FROM THE VALUATION ROLL / SUPPLEMENTARY VALUATION ROLL:**

Erf number	Portion	Town	Suburb

Scheme name	Scheme no	Scheme year	Unit no	Door no	Unit size
					m <sup>2</sup>

**DESCRIPTION OF PROPERTY AGAINST WHICH AN APPEAL IS MADE:**

**(COMPLETE A SEPARATE FORM FOR EACH ENTRY OBJECTED TO).**

**1. SECTION 1: APPELLANT INFORMATION:**

**1.1 APPELLANT IS THE OWNER:**

Registered owner of property					
Identity number		Company or CC number			
Physical address of owner					Code
Postal address of owner					Code
Telephone		Fax		Cell	
E-mail address					

**1.2 APPELLANT IS NOT THE OWNER OR MUNICIPALITY IS THE APPELLANT:**

Name of appellant					
Identity number		Company or CC number			
Telephone		Fax		Cell	
E-mail address					
Status of appellant (E.g. tenant, pending purchaser, Municipality, etc.)					

**1.3 AUTHORISED REPRESENTATIVE OF THE APPELLANT:**

Name of representative					
Identity number		Company or CC number			
Postal address of representative					Code
Telephone		Fax		Cell	
E-mail address					
Status of representative (E.g. tenant, pending purchaser, Municipality, etc.)					

**IF A REPRESENTATIVE IS APPOINTED PROOF OF AUTHORISATION MUST BE ATTACHED**

**NOTE** – All data fields on the form must be completed in full and omitted data may invalidate your appeal For fields that do not apply to your circumstances then to reflect as Not Applicable (N/A). The onus is on the appellant to confirm that your appeal has been received by the Municipality within the prescribed appeal period for validation, and late appeals received after the close of the appeal period, WILL not be accepted

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**SECTION 2: PROPERTY DETAILS:**

Physical address				Code	
Property extent		m <sup>2</sup>	Municipal account no (If available)		
Name of bondholder (if available)			Registered bond amount (If available)		

**SECTION 3: SECTIONAL TITLE UNITS**

Scheme name		Scheme no	Scheme year	Unit no	Door no	Unit size	
							m <sup>2</sup>
Managing agent			Telephone number				

**3.1 RESIDENTIAL MAIN UNIT**

No of bedrooms		Lounge/dining		No of bathrooms		Separate toilet		Flat/s	
Dining room		Study		Kitchen		Playroom		Bedrooms	
Lounge		Television room		Laundry				Lounge	
Other				Other				Dining room	
Other				Other				Kitchen	

Additional information									
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Monthly levy	R	
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**COMMON PROPERTY CONSISTS OF:      DETAILS OF EXCLUSIVE USE AREAS**

Description	Amount
Swimming pool	
Tennis court	

Description	Amount	Extent in m <sup>2</sup>
Garage		
Carport		
Open parking		
Store room		
Garden		

**3.2 NON RESIDENTIAL MAIN UNIT**

Description	Rental/month	Rental/m <sup>2</sup>
Shop		
Factory		

Expenses paid by owner			
Description	Rand per year	Description	Rand per year
Rates		Utilities	
Insurance		Management	
Maintenance		Advertising	
Cleaning		Legal	
Security		Sundries	

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Garden		

**IS YOUR PROPERTY SITUATED IN A BOOMED AREA OR SECURITY**

Yes		No	
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**SECTION 4: MARKET INFORMATION:**

If your property is currently on market

What is the asking price	R	
Offer received	R	

If your property has been on the market the last 3 years

What was the asking price	R	
Offer received	R	

Name of estate agency	Name of estate agent	Telephone number

**SALE OF TRANSACTION (OF OTHER PROPERTIES IN THE VICINITY) USED BY THE OBJECTOR IN DETERMINING THE MARKET OF THE SUBJECT PROPERTY OBJECTED TO:**

Scheme name	Unit number	Date of sale	Sale price
			R
			R
			R

**SECTION 5: OBJECTION DETAILS:**

Item	Particulars as reflected in valuation roll	Changes requested by appellant
Erf number		
Extent		
Category		
Physical address		
Market value		
Name of owner		

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ADVERSE FEATURES AND / OR FURTHER REASONS IN SUPPORT OF THIS APPEAL (*ANNEXURES CAN BE PROVIDED*):


SECTION 6: DECLARATION:

ATTENTION IS HEREBY DRAWN TO SECTION 42(2) OF THE ACT WHICH STATES THAT WHERE ANY DOCUMENT, INFORMATION OR PARTICULARS WERE NOT PROVIDED WHEN REQUIRED IN TERMS OF SUBSECTION 42(1) OF THE ACT AND THE OWNER CONCERNED RELIES ON SUCH DOCUMENT, INFORMATION OR PARTICULARS IN AN APPEAL TO AN APPEAL BOARD, THE APPEAL BOARD MAY MAKE ANY ORDER AS TO COST IN TERMS OF SECTION 70 OF THE ACT IF THE APPEAL BOARD IS OF THE VIEW THAT THE FAILURE TO HAVE PROVIDED ANY SUCH DOCUMENT, INFORMATION OR PARTICULARS HAS PLACED AN UNNECESSARY BURDEN ON THE FUNCTIONS OF THE MUNICIPAL VALUER OR THE APPEAL BOARD.

Year		Month		Day	
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I / WE.....HEREBY DECLARE THAT THE INFORMATION AND

PARTICULARS SUPPLIED ARE TRUE AND CORRECT

.....  
SIGNATURE

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OFFICIAL USE SECTION:

SECTION 7: DECISION OF THE APPEAL BOARD:

Description of property	
Extent	
Category	
Physical address	
Market value	
Name of owner	

REASONS OF THE MUNICIPAL VALUER:


NAME OF CHAIR PERSON  
OF APPEAL BOARD

.....  
NAME DATE SIGNATURE

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