

WITZENBERG

MUNISIPALITEIT

UMASIPALA

MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager / Municipale Bestuurder

VAN / FROM: Director: Finance / Direkteur: Finansies

DATUM / DATE: 31 August 2015 / 31 Augustus 2015

VERW. / REF.: 09/1/2/2

FINANCE MONTHLY REPORT – AUGUST 2015

A MAYOR'S REPORT

The credit control measures could not be implemented in certain areas due to the lives of contractors and municipal staff's being threaten.

FINANSIES MAANDELIKSE VERSLAG – AUGUSTUS 2015

A BURGEMEESTERS VERSLAG

Die kredietbeheer maatreëls kon in sekere areas nie toegepas word nie, aangesien die lewens van diensverskaffers en municipale personeel bedreig is.

B RESOLUTIONS

It is recommended that Council takes cognisance of the monthly budget statement and supporting documentation for August 2015.

BESLUIT

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Augustus 2015.

C EXECUTIVE SUMMARY

The municipality has read 90% of its consumption meters of which 99% was read correctly the first time. The monthly billing was also done as scheduled and during these process 19 106 accounts amounting to R 27.7 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 3.3 million. The indigent cost to the municipality for the month amounts to R 1.2 million.

OPSOMMING

Die munisipaliteit het 90% van die meters gelees, waarvan 99% die eerste keer korrek gelees is. Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 19 106 rekeninge ten bedrae van R 27.7 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 3.3 miljoen. Die deernis subsidies vir die maand beloop R 1.2 miljoen.

The accumulated debtor's collection target for the year is 95%, but the actual accumulated year to date debtor's collection is 72%. The low percentage is due to the levying of annual property rates

Die opgehoopte debiteure verhaling se teiken vir die jaar is 95%, maar die werklike jaar tot op datum invordering is 72%. Die lae persentasie is as gevolg van die heffing van jaarlikse belasting.

The municipality issued orders to the value of R 2.8 million of which R 0.8 million was in terms of deviations.

Die munisipaliteit het bestellings ter waarde van R 2.8 miljoen uitgereik, waarvan R 0.8 miljoen ten opsigte van afwykings is.

The municipality currently has R 55.8 million in its primary bank account and R 30.0 million on investment.

Die munisipaliteit het huidige R 55.8 miljoen in die primêre bankrekening en R 30.0 miljoen op belegging.

D REPORT**1. PURPOSE**

The purpose of this report is to prepare a **section 71 report** and other reporting requirements for consideration and discussion.

2. LEGAL FRAMEWORK

The following is the reporting requirements in terms of the MFMA:

2.1 WITHDRAWALS FROM BANK ACCOUNTS

In terms of section 11 (4) (a), the Accounting Officer must prepare a quarterly report regarding expenditure that has been authorised in terms of section 11(1) (b) to (j). Section 11(1) read as follow:

"11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only—

- (a) to defray expenditure appropriated in terms of an approved budget;*
- (b) to defray expenditure authorised in terms of section 26(4);*
- (c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);*
- (d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;*
- (e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—*
- (i) money collected by the municipality on behalf of that person or organ of state by agreement; or*
- (ii) any insurance or other payments received by the municipality for that person or organ of state;*
- (f) to refund money incorrectly paid into a bank account;*
- (g) to refund guarantees, sureties and security deposits;*
- (h) for cash management and investment purposes in accordance with section 13;*
- (i) to defray increased expenditure in terms of section 31; or*
- (j) for such other purposes as may be prescribed."*

2.2 Expenditure on staff benefits

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

Section 66 reads as follow:

D REPORT**1. DOEL**

Die doel van hierdie verslag is om 'n **artikel 71-verslag** en ander verslagdoening vereistes vir oorweging en bespreking voor te lê vir bespreking.

2. WETLIKE RAAMWERK

Die volgende is die rapportering vereistes in terme van die MFMA:

2.1 ONTTREKKINGS UIT BANKREKENINGE

In terme van artikel 11 (4) (a), moet die rekenpligtige beampte 'n kwartaallikse verslag ten opsigte van uitgawes wat in terme van artikel 11 (1) (b) tot (j) gemagtig is om voor te berei. Artikel 11 (1) lees soos volg:

"11. (1) Slegs die rekenpligtige beampte of die hoof finansiële beampte van 'n munisipaliteit, of enige ander senior finansiële beampte van die munisipaliteit wat op die skriftelike magtiging van die rekenpligtige beampte, kan onttrek geld of magtig om die onttrekking van geld uit enige van die munisipaliteit se bank rekeninge, en kan dit doen net-

- (a) uitgawes wat in terme van 'n goedgekeurde begroting bewillig is, te dek;*
- (b) in terme van artikel 26 (4) gemagtig uitgawes te bestry;*
- (c) onvoorsiene en onvermydelike uitgawes in terme van artikel 29 (1) te bestry;*
- (d) in die geval van 'n bankrekening geopen ingevolge artikel 12, betalings te maak van die rekening in ooreenstemming met subartikel (4) van daardie artikel;*
- (e) oor te betaal aan 'n persoon of orgaan van die staat geld wat deur die munisipaliteit op namens daardie persoon of orgaan van die staat ontvang, insluitende—*
- (i) geld wat ingesamel is deur die munisipaliteit namens daardie persoon of orgaan van die staat deur 'n ooreenkoms;*
- (ii) 'n versekering of ander betalings wat deur die munisipaliteit vir daardie persoon of orgaan van die staat ontvang;*
- (f) om geld wat verkeerdelik in 'n bankrekening betaal is terug te betaal;*
- (g) om waarborgs, borge en sekuriteite terug te betaal;*
- (h) vir kontant bestuur en belegging in ooreenstemming met artikel 13;*
- (i) verhoogde uitgawes te dek in terme van artikel 31;*
- (j) vir enige ander doeleinades soos voorgeskryf mag word."*

2.2 Besteding aan personeel voordele

In terme van Artikel 66 van die MFMA die Rekenpligtige Beampte moet 'n verslag oor al die uitgawes aangegaan met betrekking tot personeelvoordele voor te berei. Artikel 66 lees soos volg:

"66. The accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—

- (a) salaries and wages;
- (b) contributions for pensions and medical aid;
- (c) travel, motor car, accommodation, subsistence and other allowances;
- (d) housing benefits and allowances;
- (e) overtime payments;
- (f) loans and advances; and
- (g) any other type of benefit or allowance related to staff."

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section.

This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;
- (b) actual borrowings;
- (c) actual expenditure, per vote;
- (d) actual capital expenditure, per vote;
- (e) the amount of any allocations received;
- (f) actual expenditure on those allocations, excluding expenditure on—
 - (i) its share of the local government equitable share; and
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
- (g) when necessary, an explanation of—
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
 - (ii) any material variances from the service delivery and budget implementation plan; and
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

(2) The statement must include—

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in

"66. Die rekenpligtige beampte van 'n munisipaliteit moet, in 'n formaat en vir tydperke as wat voorgeskryf mag word, aan die Raad rapporteer op alle uitgawes wat aangegaan is deur die munisipaliteit op die personeel se salarisse, lone, toelaes en voordele, op 'n wyse wat sodanige uitgawes per tipe openbaar, naamlik—

- (a) salarisse en lone;
- (b) bydraes vir pensioene en mediese fonds;
- (c) reis-, motor-, verblyf-, verblyf-en ander toelaes;
- (d) behuising voordele en toelaes;
- (e) oortydbetaalings;
- (f) lenings en voorskotte, en
- (g) enige ander soort van voordeel of vergoeding aan personeel."

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel.

Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Proviniale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

- (a) werklike inkomste per bron van inkomste;
- (b) werklike lenings;
- (c) die werklike uitgawes per stem;
- (d) die werklike kapitaalbesteding, per stem;
- (e) die bedrag van enige toekennings ontvang;
- (f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op
 - (i) sy deel van die plaaslike regering billike deel;
 - (ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en
- (g) wanneer dit nodig is, 'n verduideliking van—
 - (i) enige wesenlike afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;
 - (ii) enige wesenlike afwykings van die dienslewering en begrotings implementeringsplan;
 - (iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.

(2) Die staat moet die volgende insluit—

- (a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en
- (b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die

the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

2.4 Other Policy Requirements

The rest of the report is informed by policies requirements as well as the service delivery and budget implementation plan (SDBIP).

3. DISCUSSION

The discussion of the information is based on the 3 key performance areas of Finance, namely:

- Revenue
- Supply Chain Management
- Financial Administration

munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Proviniale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Proviniale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

2.4 Ander Beleid Vereistes

Die res van die verslag word bepaal deur die beleid sowel as dienslewering en die Begrotings Implementering Plan (SDBIP).

3. BESPREKING

Die bespreking van die inligting is gebaseer op die 3 sleutel prestasie-areas van Finansies, naamlik:

- Inkomste
- Voorsieningskanaal Bestuur
- Finansiële Administrasie

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3.1 REVENUE

3.1.1 Accounts and Meter readings

The important comparative statistics in relation to accounts is shown in the table below:

3.1 INKOMSTE

3.1.1 Rekeninge en meterlesings

Die belangrike vergelykende statistiek met betrekking tot rekeninge word getoon in die tabel hieronder:

| Activities | Jun-15 | Jul-15 | Aug-15 |
|--|------------|------------|------------|
| Meter readings: | | | |
| No. of meter readings by meter readers | 12 578 | 12 554 | 12 449 |
| No. of readings estimated | 1 305 | 1 327 | 1 441 |
| No. of readings by owners | 253 | 252 | 241 |
| Metering online | 69 | 69 | 69 |
| Total number of meters | 14 205 | 14 202 | 14 200 |
| Completion date of meter readings | 11/06/2015 | 15/07/2015 | 17/08/2015 |
| No. of re-readings performed | 328 | 445 | 408 |
| No. of changes after re-readings | 93 | 109 | 148 |
| % of meters read correctly first time | 99.26% | 99.13% | 98.81% |
| Faulty meters to technical dept. | 238 | 171 | 0 |
| Zero Consumption to tech,dept | 127 | 78 | 0 |
| Faulty meters replaced | 86 | 72 | 38 |
| Water Connections | 2 | 2 | 1 |
| New Sewerage Connections | 2 | 2 | 1 |
| Disconnects | | | |
| % of meters estimated | 9.19% | 9.34% | 10.14% |

| Nota.Skatting redes by Meterlesings Note Estimates - Meter readings | Jun-15 | Jul-15 | Aug-15 |
|--|--------|--------|--------|
| Meter locked | 106 | 87 | 110 |
| Gate locked | 423 | 403 | 523 |
| Under Ground | 116 | 131 | 119 |
| Beneath rubble | 24 | 26 | 32 |
| Under water | 80 | 56 | 81 |
| Dogs | 220 | 222 | 242 |
| Meter unreadable | 40 | 40 | 42 |
| Can't find mete/Vehicles parked on meter | 296 | 353 | 292 |
| Unread | 0 | 0 | 0 |
| | 1305 | 1318 | 1441 |

3.1.1.1 Billing dates

3.1.1.1 Heffingsdatums

| Billing: | Jun-15 | Jul-15 | Aug-15 |
|---|------------|-----------------|-----------------|
| Debt raising date | 20/05/2015 | 22/07/2015 | 20/08/2015 |
| Date of account postage | 26/05/2015 | 24 & 27/07/2015 | 24 & 25/08/2015 |
| Debtor reconciliation (Debtors/Votes/Age analysis) | 3/07/2015 | 3/08/2015 | 01/09/2015 |
| Electricity Pre paid Reconciliation | 01/07/2015 | 3/08/2015 | 02/09/2015 |

Explanation:

Although the Post Office strike was lifted, there is still a backlog in the delivery of local mail. As far as possible we would like to send accounts via e-mail. Certain amendments must be implemented, still waiting for changes on system.

Verduideliking:

Alhoewel die Poskantoor staking opgehef is, is daar nog steeds 'n vertraging van die plaaslike aflewing van posstukke. Ons wil graag waar moontlik rekeninge per e-pos uitstuur. Sekere veranderinge moet aangeheg word. Wag nog steeds vir verandering op stelsel.

3.1.1.2 Number of informal households with access to basic services without accounts

3.1.1.2 Aantal informele huishoudings met toegang tot basiese dienste sonder rekeninge

| Number of informal households with access to basic services without accounts | Jun-15 | Jul-15 | Aug-15 |
|--|--------|--------|--------|
| - N'duli (Polo cross) | 1 096 | 1 096 | 1 096 |
| - PA Hamlet (Phase 3 & 4) | 0 | 0 | 0 |
| - PA Hamlet (Phase 5) | 0 | 0 | 0 |
| - Tulbagh (Chris Hani) | 534 | 534 | 534 |
| - Wolseley (Pine Valley) | 469 | 469 | 469 |
| Total | 2 099 | 2 099 | 2 099 |

Explanation:

Latest figures from housing department.

Verduideliking:

Nuutste syfers vanaf Behuising.

3.1.1.3 Number of customers with accounts

| Number of customers with accounts | Jun-15 | Jul-15 | Aug-15 |
|---|---------------|---------------|---------------|
| Electricity - Conventional | 2 964 | 2 954 | 2 955 |
| Electricity - Prepaid | 9 766 | 9 766 | 9 778 |
| Property rates | 13 870 | 13 858 | 14 020 |
| Refuse removal | 11 772 | 11 770 | 11 777 |
| Sewerage | 12 231 | 12 228 | 12 233 |
| Water | 12 182 | 12 182 | 12 186 |
| Other | 14 219 | 12 375 | 12 520 |
| Total number of accounts printed | 16 869 | 21 266 | 19 106 |

Debiteure heffing vir die maand is soos volg / Debtor levies for the month are as follows:

| Service Description | Jun-15 | Jul-15 | Aug-15 |
|---------------------------|----------------------|----------------------|----------------------|
| Assesment Rates (Monthly) | 2 035 205.93 | 2 382 214.20 | 3 385 620.45 |
| Assesment Rates (Yearly) | | 24 204 272.76 | |
| Electricity | 14 550 772.25 | 15 669 751.95 | 17 441 748.26 |
| Refuse Removal | 2 396 887.43 | 2 274 710.15 | 2 483 085.12 |
| Sewerage | 2 120 967.71 | 2 183 712.13 | 2 266 114.31 |
| Water Levies | 3 635 765.89 | 4 356 690.56 | 3 339 628.52 |
| Rental | 28 765.54 | 28 844.88 | 28 844.88 |
| Housing | 13 346.17 | 13 977.22 | 13 219.33 |
| Loans | 595.09 | 554.34 | 554.34 |
| Indigent subsidy | -1 328 740.15 | -1 302 826.76 | -1 342 456.30 |
| Sundries | 126 036.86 | 126 486.56 | 111 721.38 |
| Total | 23 579 602.72 | 49 938 387.99 | 27 728 080.29 |

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3.1.4 Pre-paid Electricity Sales

3.1.4 Vooruitbetaalde Elektrisiteit Verkope

| | Jul-15 | Aug-15 | Sep-15 |
|------------------------------|-----------------------|-----------------------|-----------------------|
| Total Pre Paid Meters | 9 766 | 9 766 | 9 778 |
| Total Free units(Indigents) | 143 550 | 144 700 | 141 150 |
| Cost of free Units | R 111 093.35 | R 111 983.33 | R 117 154.50 |
| Units sold | 2 647 027.4 | 2 677 357.2 | 2 561 334.1 |
| Cost of units sold | R 2 708 407.23 | R 2 990 197.82 | R 2 837 056.45 |
| Vat Amount | R 394 765.56 | R 434 347.55 | R 413 629.69 |
| Axillary Amount | R 2 562.89 | R 2 984.00 | R 2 956.50 |
| Total Amount Pre Paid | R 3 216 829.03 | R 3 539 512.70 | R 3 370 797.14 |

Explanation:

None.

Verduideliking:

Geen.

3.1.5 Indigent Households

3.1.5 Behoeftige Huishoudings

| Indigent households | May-15 | Jul-15 | Aug-15 |
|----------------------------|------------------------|------------------------|------------------------|
| Deferments | 2758909.93 | 2785295.74 | 2905093.09 |
| Current | 516435.29 | 406413.44 | 444823.03 |
| 30 days | 359388.72 | 383383.75 | 289705.70 |
| 60 days | 371667.56 | 326426.57 | 331928.23 |
| 90 days | 387337.71 | 347190.71 | 314229.53 |
| > 90 days | 10168679.21 | 10253640 | 10208718.97 |
| Total | R 14 562 418.42 | R 14 502 350.21 | R 14 494 498.55 |

Explanation:

Outstanding increased to R14,494,498.55

Verduideliking:

Uitstaandes het toegeneem na R14,494,498.55

| Mechanisms | Jun-15 | Jul-15 | Aug-15 |
|--|----------------|----------------|----------------|
| Approved Indigent households: | | | |
| No. of households at beginning of the month: | 2 827 | 2 794 | 2 766 |
| Additions during the month | 218 | 211 | 363 |
| Cancellations during the month | 251 | 239 | 325 |
| No. of households at end of the month: | 2 794 | 2 766 | 2 804 |
| | Jun-15 | Jul-15 | Aug-15 |
| Cost of Indigent to Council(403131121) | R 1 170 218.97 | R 1 160 261.31 | R 1 174 155.18 |

Explanation:

Indigent increased from 2766 to 2 804 at end August 2015.

Verduideliking:

Deernis het toegeneem van 2766 na 2 804 einde Augustus 2015.

3.1.6 Rates clearances

3.1.6 Belasting Uitklärings

| Rates clearance certificates | Jun-15 | Jul-15 | Aug-15 |
|--|--------|--------|--------|
| Erf subdivided | 0 | 0 | 0 |
| Application for clearance certificates | 47 | 38 | 36 |
| Clearance certificates issued | 26 | 70 | 69 |
| Deeds registrations | 25 | 32 | 41 |
| Consolidations | 0 | 0 | 0 |

3.1.7 Outstanding Debtors

The important comparative statistics in relation to accounts is shown in the table below. The table below provides an age analysis of the debtors as at 31 August 2015:

3.1.7 Uitstaande Debiteure

Die belangrike vergelykende statistiek met betrekking tot rekeninge word getoon in die tabel hieronder. Die tabel hieronder voorsien 'n ouderdomsanalise van Debiteure soos op 31 Augustus 2015:

| Detail | 0 - 30 Days | 31 - 60 Days | 61 - 90 Days | 91 - 120 Days | 121 - 150 Days | 151 - 180 Days | 181 Days - 1 Year | Over 1 Year | Total - | % |
|---|-------------------|--------------------|--------------------|---------------------|----------------------|----------------------|-------------------------|---------------------|---------------------|-------------|
| Debtors Age Analysis By Income Source | | | | | | | | | | |
| Trade and Other Receivables from Exchange Transactions - Water | R 9161595 | R 1036161 | R 963 747 | R 923 658 | R 948 830 | R 923 324 | R 12440472 | R 22694 984 | R 49 092 771 | 26% |
| Trade and Other Receivables from Exchange Transactions - Electricity | R 17694460 | R 517338 | R 371 853 | R 335 072 | R 324 907 | R 256 082 | R 1 640 119 | R 1 671 559 | R 22 811 391 | 12% |
| Receivables from Non-exchange Transactions - Property Rates | R 17377229 | R 114 525 | R 87 478 | R 161 106 | R 63 896 | R 62 044 | R 6 217 693 | R 6 614 586 | R 30 698 557 | 16% |
| Receivables from Exchange Transactions - Waste Water Management | R 5 219 255 | R 524 904 | R 393 450 | R 387 503 | R 612 542 | R 342 406 | R 6 335 739 | R 9 904 540 | R 23 720 340 | 13% |
| Receivables from Exchange Transactions - Waste Management | R 5 936 082 | R 535 131 | R 490 748 | R 472 206 | R 454 133 | R 425 511 | R 7 697 269 | R 12 702 837 | R 28 713 916 | 15% |
| Receivables from Exchange Transactions - Property Rental | R 268 570 | R 25971 | R 25 084 | R 24 893 | R 23 639 | R 23 071 | R 712 803 | R 744 524 | R 1 848 554 | 1% |
| Debtors | | | | | | | | | | |
| Interest on Arrear Debtor Accounts | R 1 432 467 | R 58 248 | R 89 804 | R 109 696 | R 108 155 | R 107 355 | R 12 818 046 | R 15 362 791 | R 30 086 561 | 16% |
| Recoverable unauthorised, irregular or fruitless and wasteful Expenditure | - | - | - | - | - | - | - | - | - | 0% |
| Other | R -2180927 | R 38 505 | R 131 396 | R 67 324 | R 19 236 | R 58 670 | R 392 451 | R 774 161 | R -699 183 | 0% |
| Total By Income Source | R 54908731 | R 2850782 | R 2553 559 | R 2481458 | R 2 555 338 | R 2198464 | R 48254593 | R 70469981 | R 186272906 | |
| % | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 100% |
| Debtors Age Analysis By Customer Group | | | | | | | | | | |
| Organs of State | R 7684 182 | R 496963 | R 172124 | R 107446 | R 138 670 | R 141 212 | R 992412 | R 1 434 796 | R 11 167 804 | 6% |
| Commercial | R 20048925 | R 341921 | R 345 672 | R 308 351 | R 441 377 | R 180 735 | R 5 058 214 | R 4 309 867 | R 31 035 061 | 17% |
| Households | R 24526544 | R 1879950 | R 1909985 | R 1924039 | R 1858332 | R 1 768 218 | R 40298149 | R 61 906 154 | R 136 071 371 | 73% |
| Total By Customer Group | R 54908731 | R 2850782 | R 2553 559 | R 2481458 | R 2 555 338 | R 2198464 | R 48254593 | R 70 469 981 | R 186272 906 | |
| % | 29.48% | 1.53% | 1.37% | 1.33% | 1.37% | 1.18% | 25.91% | 37.83% | 100.00% | 100% |

Explanation:

From the above it shows that the Households are 73% of the outstanding amount and that the bulk is more than one year old and consists of monthly and yearly Rates, Water, and Electricity, Sewerage and Refuse services.

- Problems is being experienced to deliver accounts in areas where street names and numbers is not visible which result in no debt collection.
- It is problematic to collect debt in Prince Alfred's Hamlet and Op die Berg because we do not supply Electricity in these areas and can therefore not disconnect electricity.

Verduideliking:

Uit die bovenoemde kan gesien word dat die Huishoudings 73% van die uitstaande bedrag uitmaak en die meerderheid is meer as een jaar oud bestaande uit maandelikse en jaarlikse belasting, water-, elektrisiteit- en vullisverwydering dienste.

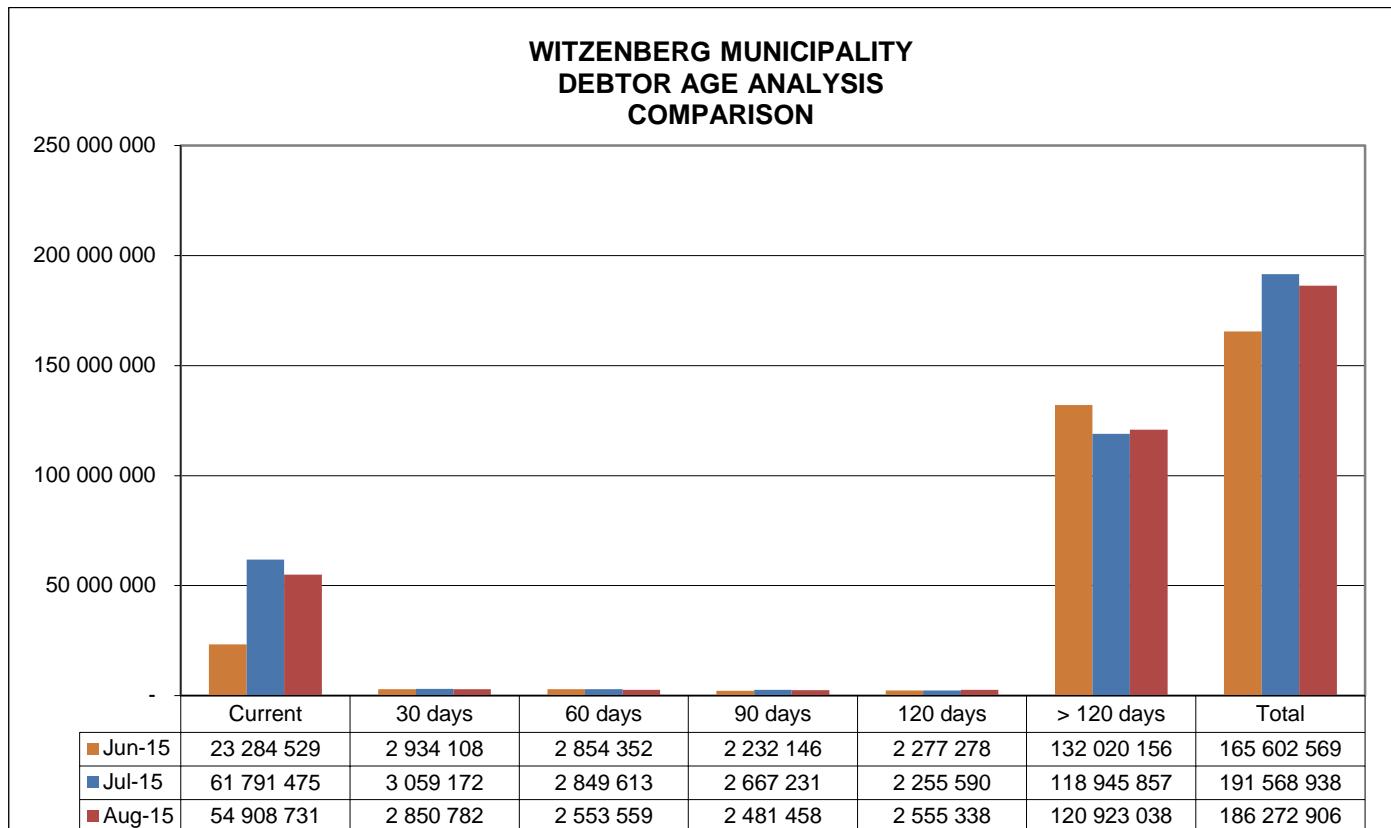
- Problematies om rekeninge te lever in areas waar straatname en nommers nie verskyn nie en skuld dus nie gevorder kan word nie.
- Problematies om skuld te vorder in Prince Alfred's Hamlet en Op die Berg omdat ons nie die Elektrisiteit versprei nie en dus nie die elektrisiteit kan diskonnekeer nie.

3.1.8 DEBITEURE OUDERDOMSANALISE

The graph below shows a comparison of the age analysis of this month to the previous month:

3.1.8 VERGELYKING

Die grafiek hieronder vergelyk die ouderdomsanalise van hierdie maand met die vorige maand:



Explanation:

Decrease in outstanding amounts from July 2015 to August 2015 due to payments.

Verduideliking:

Verlaging in uitstaandes van Julie 2015 na Aug 2015 weens betalings.

3.1.9 RECEIPTING

Table below indicates the value of receipts by the different cashiers or collecting agencies:

3.1.9 ERKENNING VAN ONTVANGS

Die onderstaande tabel dui die waarde van kwitansies soos gevorder deur die onderskeie kassiere en invorderings agentskappe:

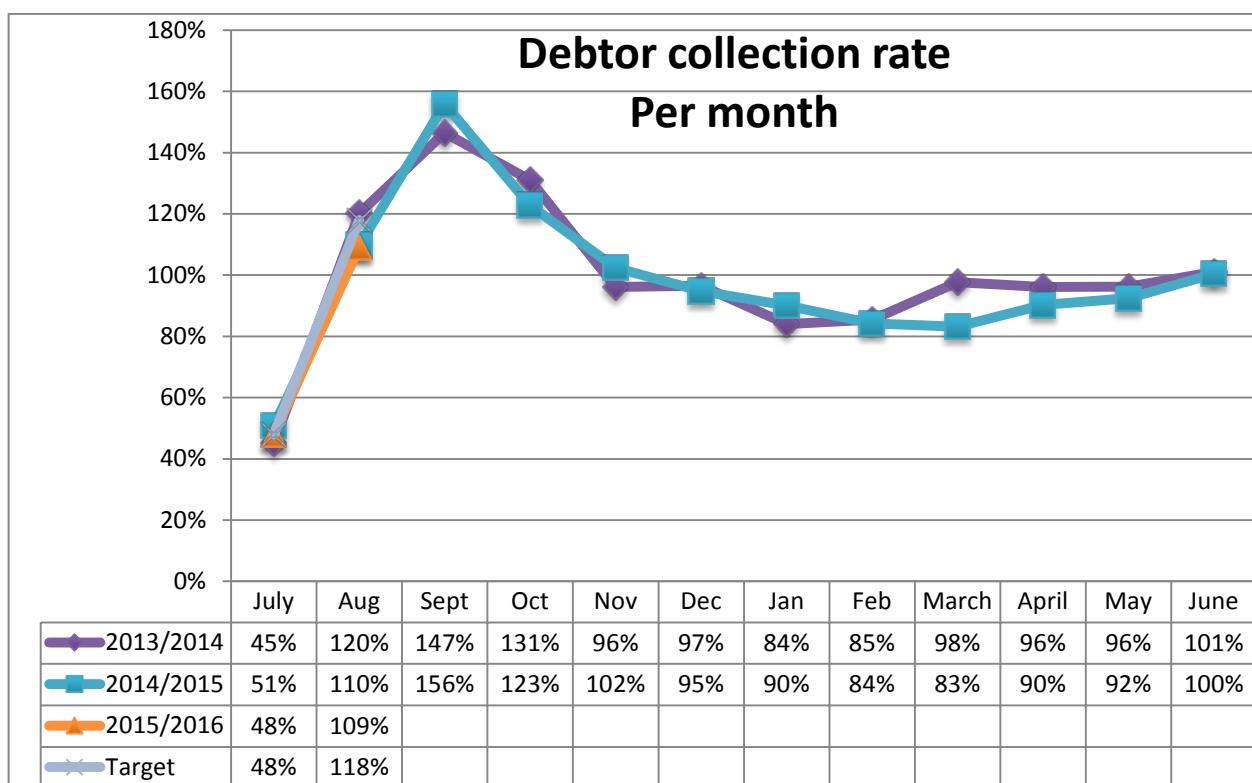
| Collecting agent | | Jun-15 | Jul-15 | Aug-15 |
|---------------------------------|---|------------------------|------------------------|------------------------|
| <i>Third party agents:</i> | | 6 932 035.15 | 6 540 259.75 | 7 403 149.17 |
| Syntell | R | 3 423 249.60 | 3 235 120.69 | 3 318 954.00 |
| Pay a bill | R | 464 575.26 | 396 917.90 | 453 358.54 |
| Easy pay | R | 2 270 901.34 | 2 189 189.21 | 2 748 438.26 |
| <u>Pay@</u> | R | 295 633.06 | 209 859.74 | 363 939.86 |
| ACB | R | 477 675.89 | 509 172.21 | 518 458.51 |
| <i>Cashiers:</i> | | R 67 020 997.05 | R 75 744 478.27 | R 50 523 040.84 |
| <i>Transfer(Senior Cashier)</i> | R | 63 764 313.84 | 72 245 750.86 | 46 954 321.65 |
| RMC 1 - Ceres | R | 544 337.60 | 676 913.78 | 678 994.29 |
| RMC 2 - Ceres | R | 911 691.23 | 849 093.01 | 1 190 746.36 |
| RMC 3 - Ceres | | R - | R - | R - |
| RMC 4 - Ceres | R | 463 774.22 | 569 036.86 | 352 437.92 |
| RMC 6 - Tulbagh | R | 531 908.96 | 565 638.07 | 548 972.03 |
| RMC 7 - Wolseley | R | 515 020.02 | 534 297.78 | 520 405.74 |
| RMC 8 - Hamlet | R | 46 341.08 | 76 658.51 | 60 061.65 |
| RMC 9 - Op-die-Berg | R | 41 595.70 | 41 728.50 | 51 087.40 |
| RMC 10 - Thusong Center | R | 202 014.40 | 185 360.90 | 166 013.80 |
| Back office receipting | R | 13 185 667.19 | -136 436.08 | -73 746.88 |
| Total Cash Received | R | 87 138 699.39 | R 82 148 301.94 | R 57 852 443.13 |

3.1.9.1 Receipting

3.1.9.1 Erkenning van Ontvangste

| Cashiers: | Jun-15 | Jul-15 | Aug-15 |
|--|-----------------|--------------|-----------------|
| Average of all Cashiers | | | |
| Number of transactions | 6 931 | 4 904 | 4 417 |
| Number of days operational | 180 | 207 | 207 |
| Number of receipts cancelled | 16 | 25 | 10 |
| Amount receipted | R 67 020 997.05 | R 676 913.78 | R 50 523 040.84 |
| Value of variances in end of days - Surplus/(Shortage) | | | |
| Average number of transactions per day | 38.51 | 23.69 | 21.34 |
| Percentage cancelled receipts | 0.23% | 0.51% | 0.23% |
| Percentage variances in end of days | 0.00% | 0.00% | 0.00% |

3.1.10 DEBTOR COLLECTIONS RATE PER MONTH

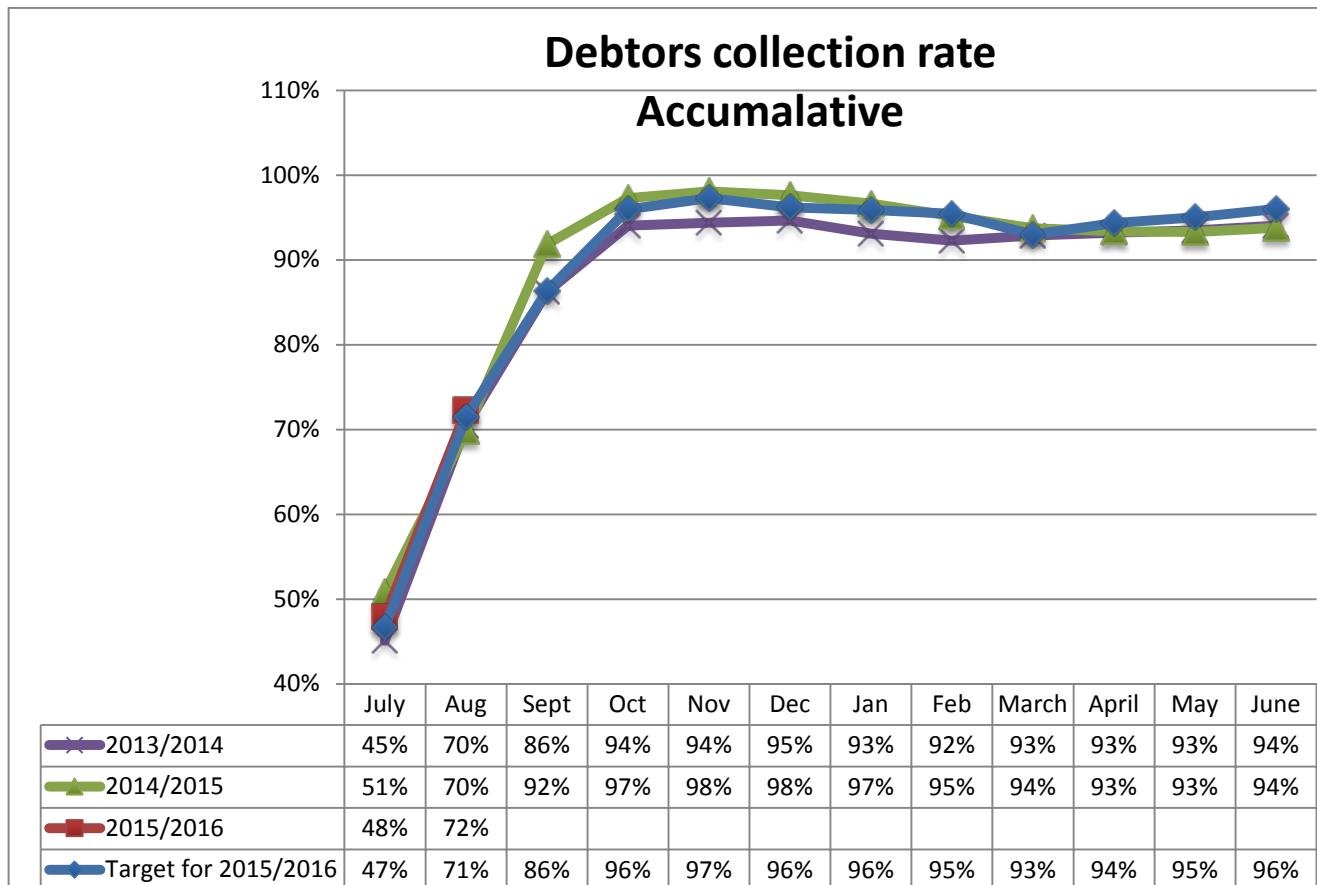
Explanation:

The purpose of this graph is to illustrate effectiveness of collection against targets set for the relevant months. The target for the month is 118% while the actual figure for August 2015 amounts to 109% with a small decrease when compared to the previous year.

Verduideliking:

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 118%, terwyl die syfer vir Aug 2015 beloop 109% met 'n effense daling in vergelyking met die vorige jaar.

3.1.11 DEBTOR COLLECTION RATE ACCUMULATIVE

Explanation:

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 71% while the actual figure is 72%.

Verduideliking:

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 71%, terwyl die werklike syfer 72% beloop.

3.1.12 SUMMARY OF OUTSTANDING DEBT

Die tabel hieronder verskaf 'n opsomming van uitstaande skuld:

| | Jun-15 | Jul-15 | Aug-15 |
|--------------------------------|-----------------|-----------------|-----------------|
| Councillors: | | | |
| Deferments | -11601.96 | -3279.49 | -2128.14 |
| Current | 5 138.79 | 9 025.64 | 7 932.06 |
| 30 days | 1 921.65 | 684.20 | 599.19 |
| 60 days | 419.35 | 465.56 | 1 535.09 |
| 90 days | - | - | 0.04 |
| > 90 days | - | - | - |
| Total | R -4 122.17 | R 6 895.91 | R 7 938.24 |
| Employees: | | | |
| Deferments | 160553.69 | 131375.69 | 109371.38 |
| Current | 56 967.38 | 53 492.90 | 58 246.87 |
| 30 days | 12 693.32 | 10 859.82 | 11 356.15 |
| 60 days | 3 896.47 | 28 418.32 | 3 963.96 |
| 90 days | 2 878.16 | 2 642.57 | 27 545.97 |
| > 90 days | 49 049.78 | 50 993.58 | 53 473.81 |
| Total | R 286 038.80 | R 277 782.88 | R 263 958.14 |
| Government Departments: | | | |
| Current | 400 861.53 | 1 092 349.90 | 536 810.03 |
| 30 days | 421 758.91 | 413 678.97 | 1 071 487.70 |
| 60 days | 409 254.47 | 419 388.79 | 313 613.07 |
| 90 days | 304 056.60 | 294 284.41 | 104 354.82 |
| > 90 days | 608 080.27 | 660 433.60 | 615 629.09 |
| Total | R 2 144 011.78 | R 2 880 135.67 | R 2 641 894.71 |
| Schools & Hostels: | | | |
| Deferment | | | |
| Current | 371 143.52 | 403 098.01 | 346 729.00 |
| 30 days | 42 189.08 | 179 291.99 | 165 318.53 |
| 60 days | 18 555.50 | 19 691.99 | 125 859.03 |
| 90 days | 27 502.64 | 18 621.98 | 19 286.55 |
| > 90 days | 179 826.65 | 236 518.96 | 255 164.88 |
| Total | R 639 217.39 | R 857 222.93 | R 912 357.99 |
| Indigent households | | | |
| Deferments | 2785295.74 | 2905093.09 | 3115715.85 |
| Current | 406413.44 | 444823.03 | 432647.42 |
| 30 days | 383383.75 | 289705.7 | 351422.54 |
| 60 days | 326426.57 | 331928.23 | 280959.3 |
| 90 days | 347190.71 | 314229.53 | 329197.72 |
| > 90 days | 10253640 | 10208718.97 | 10086737.69 |
| Total | R 14 502 350.21 | R 14 494 498.55 | R 14 596 680.52 |

**3.1.12.1 50 Highest Business and Government Accounts
Attached as Annexure M**

**3.1.12.1 50 Hoogste besigheid- en regering rekeninge:
Aangeheg as Bylae M**

3.1.13 Credit Control Mechanisms

The table below indicates the number of mechanisms instituted:

3.1.13 Kredietbeheer meganismes

Die tabel hieronder toon die aantal meganismes ingestel:

| Disconnection of services: | Jun-15 | Jul-15 | Aug-15 |
|--|--------|--------|--------|
| No. of customers on the disconnections lists | 1 511 | 1 849 | 1 433 |
| No. already block | 1 395 | 1 434 | 1 693 |
| No. of new disconnections for the month: | | | |
| - Prepaid | 762 | 716 | 733 |
| - Conventional | 72 | 50 | 47 |
| Number reconnected: | | | |
| - Prepaid | 461 | 152 | 197 |
| - Conventional | 75 | 46 | 40 |
| Reconnected :due to faulty groupings and Indigent and poor households | | | |
| No. of customers still disconnected | 1 434 | 1 693 | 1 408 |
| % of disconnections executed | 99% | 99% | 99% |

| Agreements | Jun-15 | Jul-15 | Aug-15 |
|---|--------|--------|--------|
| No. of agreements at beginning of the month: | | | |
| Normal | 2 448 | 2 521 | 2 560 |
| Linked to incentive policy | 233 | 233 | 254 |
| New agreements for the month | | | |
| Normal | 73 | 39 | 15 |
| Linked to incentive policy | 22 | 21 | 19 |
| Agreements fully repaid/cancelled for the month: | | | |
| Normal | 0 | 0 | 0 |
| Linked to incentive policy | 0 | 0 | 0 |
| No. of agreements at end of the month: | | | |
| Normal | 2 521 | 2 560 | 2 575 |
| Linked to incentive policy | 255 | 254 | 273 |

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| Legal Processes: | Jun-15 | Jul-15 | Aug-15 |
|---|--------|--------|--------|
| <u>Internal process:</u> | | | |
| No. of accounts transferred to internal debt collection | | | |
| No. of notices issued | 7 030 | 6 754 | 8 798 |
| No. of final demands issued | 59 | 49 | 35 |
| No of summons issued | 134 | 7 | 18 |
| No of current and handed over accounts | 0 | 0 | 0 |
| No. of court order/execution order obtained | 0 | 0 | 0 |
| No. of default judgements performed | 6 | 1 | 1 |
| No of Follow Up Calls made | 0 | 0 | 0 |
| No Of Arrangements made | 9 | 6 | 6 |
| No Of Sms sent on first notices | 2466 | 2323 | 0 |
| No of Sms sent on current accounts | | 5582 | 5035 |

| Processes: | Jun-15 | Jul-15 | Aug-15 |
|-----------------------------|-----------------|-----------------|-----------------|
| 1st Notices issued | | | |
| Value of 1st Notices issued | R 76 744 795.10 | R 77 032 348.90 | R 94 981 982.90 |
| Amount received | R 2 035 389.41 | R 2 477 477.31 | R 1 861 940.53 |
| Percentage recovered | 2.65% | 3.22% | 1.96% |
| SMS'e | | | |
| Value of SMS'e issued | R 19 704 272.45 | R 21 276 944.46 | R 21 791 050.46 |
| Amount received | R 1 020 210.05 | R 5 099 665.99 | R 4 813 807.79 |
| Percentage recovered | 5.18% | 23.97% | 22.09% |

Explanation:

Figures as received from Credit control Consultants.

Verduideliking:

Syfers soos van Kredietbeheer konsultante ontvang.

3.2 SUPPLY CHAIN MANAGEMENT

3.2.1 Demand and Acquisition

3.2.1.1 Advertisement stage

The following competitive bids are currently in the advertisement stage:

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Aanvraag en Verkryging

3.2.1.1 Adverteeringsfase

Die volgende mededingende tenders is tans in die adverteeringsfase:

| BID NO | DESCRIPTION / BESKRYWING | CLOSING DATE / SLUITINGS DATUM |
|------------|---|--------------------------------|
| 08/2/12/58 | Appointment of a travel agency | 04-Sep-2015 |
| 08/2/13/2 | Supply and delivery of Green disposable bags for refuse removal | 04-Sep-2015 |
| 08/2/13/3 | Leasing of office space to Witzenberg municipality in Ceres | 04-Sep-2015 |
| 08/2/13/7 | Invitation for Long Term Borrowings 2015-2016 | 11-Sep-2015 |

No formal written price quotations are currently in the advertisement stage.

Geen formele geskrewe pryskwotasies is tans in die Adverteeringsfase.

3.2.1.2 Evaluation stage

The following competitive bids are currently in the evaluation stage:

3.2.1.2 Evaluering stadium:

Die volgende mededingende tenders is tans in die evalueringsfase:

| BID NO | DESCRIPTION / BESKRYWING | CLOSING DATE / SLUITINGS DATUM | DATE TECHNICAL REPORT RECEIVED | RESPONSIBLE MANAGER |
|------------|---|--------------------------------|--------------------------------|---------------------|
| 08/2/12/25 | Lease to own of a Telephony and network system for Witzenberg Municipality | 10-Jul-2015 | Awaiting | R Rhode |
| 08/2/12/49 | Supply and delivery of 11 KV compact switchgear for Voortrekker substation in Wolseley | 24-Mar-2015 | 20-May-2015 | B van der Watt |
| 08/2/12/50 | Installation, commissioning of 11 KV compact switchgear and refurbishment of Voortrekker substation in Wolseley | 31-Mar-2015 | Awaiting | B van der Watt |
| 08/2/12/52 | Disposal of property by way of calling for developers for GAP housing units in Tulbagh and to sell it on a plot and plan basis to members of the public falling within the affordable housing market. | 16-Apr-2015 | 2-Jun-2015 Referred back | C Mackenzie |
| 08/2/12/54 | Provision of Consulting engineering services for various projects | 09-Jun-2015 | Awaiting | J Swanepoel |
| 08/2/12/72 | Resealing of existing streets in the Witzenberg municipal area | 31-Jul-2015 | 19-Aug-2015 | E Lintnaar |
| 08/2/13/5 | Supply, delivery and installation of hand held meter reading equipment and software | 17-Aug-2015 | Awaiting | J le Roux |
| 08/2/13/6 | Supply and delivery of one new 1.3 ton light delivery vehicle | 21-Aug-2015 | Awaiting | E Lintnaar |
| 08/2/13/10 | Service provider for environmental practices (waste) training (NQF level 4) | 21-Aug-2015 | Awaiting | I Swartbooi |

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

| BID NO | DESCRIPTION / BESKRYWING | CLOSING DATE / SLUITINGS DATUM | DATE TECHNICAL REPORT RECEIVED | RESPONSIBLE MANAGER |
|------------|--|--------------------------------|--------------------------------|---------------------|
| 08/2/12/29 | Supply and delivery of Hydraulic spiking tools | 09-Jun-2015 | 22-Jul-2015 Referred back | B van der Watt |
| 08/2/12/60 | Supply and delivery of Thermal imager | 09-Jun-2015 | 22-Jul-2015 | B van der Watt |
| 08/2/13/12 | Supply, delivery & installation of 32" LED Televisions for Witzenberg Municipality | 28-Aug-2015 | Awaiting | J Samuel |
| 08/2/13/13 | Supply and delivery of linen to Witzenberg Municipality | 28-Aug-2015 | Awaiting | J Samuel |

3.2.1.3 Adjudication stage

The following competitive bids are currently in the adjudication stage:

3.2.1.3 Toekenningsfase:

Die volgende mededingende tenders is tans in die toekenningsfase:

| BID NO | DESCRIPTION / BESKRYWING | CLOSING DATE / SLUITINGS DATUM | BID EVALUATION COMMITTEE MEETING | RESPONSIBLE MANAGER |
|------------|---|--------------------------------|----------------------------------|---------------------|
| 08/2/12/17 | Routine operation of the interim central general waste disposal site at Wolseley and Prince Alfred's Hamlet | 03-Sep-2014 | 10-Nov-2014 | J Jacobs |

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die toekenningsfase.

3.2.1.4 Bids awarded

Paragraph 5(3) of Council's Supply Chain Management Policy states that, "*An official or bid adjudication committee to which the power to make final awards has been sub delegated in accordance with subparagraph 5(2) must within five days of the end of each month submit to the official referred to in subparagraph 5(4) a written report containing particulars of each final award made by such official or committee during that month, including-*

- (a) *the amount of the award;*
- (b) *The name of person to whom the award was made; and*
- (c) *The reason why the award was made to that person."*

Paragraph 5(4) (a) further states that the written report referred to above, must be submitted to the accounting officer.

No bids were awarded by the Bid adjudication committee during the month of August 2015.

Paragraaf 5 (3) van die Raad se Voorsienings Kanaal Beleid state wat, "n beampte of Bodtoekenningskomitee aan wat finale toekennings te maak het is sub gedelegeer in ooreenstemming met subparagraph 5 (2) moet binne 5 dae van die einde van elke maand aan die beampte bedoel in subparagraph 5 (4) 'n skriftelike verslag wat besonderhede bevat van elke finale toekenning wat deur so 'n beampte of komitee gedurende die maand, insluitend-

- (a) *die bedrag van die toekenning;*
- (b) *Die naam van die persoon aan wie die toekenning gemaak is, en*
- (c) *Die rede waarom die toekenning gemaak is aan daardie persoon."*

Paragraaf 5 (4) (a) bepaal verder dat die geskrewe verslag waarna hierbo verwys word, moet voorgelê word aan die rekenpligtige beampte.

Geen tenders was toegeken deur die Tender Toekenningskomitee gedurende Augustus 2015 nie.

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The following bid was awarded by the Accounting Officer during the month of August 2015:

Die volgende tender was toegeken deur die Rekenpligtige Beampte gedurende Augustus 2015:

| Bid ref number | Date | Name of supplier | Brief description of services | Reason why award made | Value (incl. VAT) |
|----------------|-------------|-------------------|-------------------------------|---|-------------------|
| TE19/2013 | 05-Aug-2015 | Syntell (PTY) Ltd | Third Party Vending services | Transversal procurement: Award in terms of regulation 32 of the Municipal SCM Regulations, Gazette 27636 dated 30 May 2005 | 3.42% of sales |

3.2.1.5 Paragraph 8 (4): Cancellation and re-invitation of tenders

Paragraph 8 (4) of the Preferential Procurement Regulations of 2011 states the following:

An organ of state may, prior to the award of a tender, cancel a tender if-

- (a) due to changed circumstances, there is no longer need for the goods or services tendered for; or
- (b) funds are no longer available to cover the total envisaged expenditure; or
- (c) no acceptable tenders are received.

The following formal written price quotation or competitive bid was cancelled during the month of August 2015:

3.2.1.5 Paragraaf 8 (4): Kansellasie en her-uitnodiging van tenders

Paragraaf 8 (4) van die Voorkeur Verkrygings Regulasies van 2011 bepaal die volgende:

'n staats instansie mag op voor die toekenning van 'n tender, 'n tender te kanselleer indien-

- (a) as gevolg van veranderde omstandighede, daar is nie meer nodig vir die goedere of dienste aangebied;
- (b) fondse is nie meer beskikbaar om die totaal in die vooruitsig gestel uitgawes te dek;
- (c) geen aanvaarbare tenders ontvang is.

Die volgende formele geskrewe prys kwotasie of mededingende tender was gekanselleer gedurende Augustus 2015:

| Bid ref number | Date | Brief description of services | Reason why bid is cancelled |
|----------------|-------------|---|-------------------------------------|
| 08/2/12/43 | 06-Aug-2015 | Service provider for environmental practices (waste) training (NQF level 4) | No acceptable tenders were received |

3.2.1.6 Paragraph 19 (1) I and 19 (2): Formal written price quotations

Paragraph 19(1) I of Council's Supply Chain Management Policy states that: *"if it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the chief financial officer or an official designated by the chief financial officer"*

Paragraph 19(2) of Council's Supply Chain Management Policy states that: *"A designated official referred to in subparagraph 19(1) I must within three days of the end of each month report to the chief financial officer on any approvals given during that month by that official in terms of that subparagraph."*

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Formele geskrewe kwotasies

Paragraaf 19 (1) (c) van die Raad se Voorsieningskanaal Beleid meld dat: *"As dit nie moontlik is om ten minste drie kwotasies te bekom nie, moet die redes aangeteken en goedgekeur word deur die hoof finansiële beampte of 'n beampte aangewys deur die hoof finansiële beampte"*

Paragraaf 19 (2) van die Raad se Voorsieningskanaal Bestuur Beleid meld dat: *"n aangewese beampte waarna in subparagraph 19 (1) verwys (c) moet binne 3 dae van die einde van elke maand verslag aan die hoof finansiële beampte op enige goedkeurings gegee tydens daardie maand deur daardie beampte in terme van daardie subparagraph."*

| Order number | Date | Name of supplier | Brief description of services | Reason why award made | Amount | Official acting i.t.o sub delegation |
|--------------|----------------|--------------------------------|--|-------------------------------------|-------------------------|--------------------------------------|
| 134591 | 03 August 2015 | Kaap Agri Bedryf Bpk | Supply of Hydrated Premier Lime 20kg | Only 2 bidders responded to request | R 9 234.00 (Incl. VAT) | Chief Financial Officer |
| 134605 | 04 August 2015 | Boland Toilet Services Pty Ltd | Hiring of Portable toilets for Womens day fun walk | Only 2 bidders responded to request | R 2 480.00 (Incl. VAT) | Chief Financial Officer |
| 134625 | 05 August 2015 | Faith Braaf Catering | Supply of Catering for Farewell function: Mr P Julius | Only 2 bidders responded to request | R 2 800.00 (Incl. VAT) | Chief Financial Officer |
| 134813 | 18 August 2015 | Alles Feuer Fire | Supply and Delivery of Eco Fire Break(25L) and Absorbotech(10kg) | Only 2 bidders responded to request | R 16 245.00 (Incl. VAT) | Chief Financial Officer |

3.2.1.7 Paragraph 20 (d): Policy Compliance

Paragraph 20(d) of Council's Supply Chain Management Policy states that: *The procedure for the procurement of goods or services through written quotations or formal written price quotations is as follows: the accounting officer or chief financial officer must on a monthly basis be notified in writing of all written quotations and formal written price quotations accepted by an official acting in terms of a sub delegation.*

For the purpose of this report, only the formal written price quotations will be reported on.

No formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of August 2015.

3.2.1.8 Appeals

No appeals were lodged during August 2015.

3.2.1.7 Paragraaf 20 (d): Beleids voldoening

Paragraaf 20 (d) van die Raad se Voorsieningskanaal Beleid bepaal dat: "Vir die verkryging van goedere of dienste deur middel van geskrewe kwotasies of formele geskrewe kwotasies proses is soos volg: die rekenpligtige beampete of hoof finansiële beampete moet op 'n maandelikse basis in kennis gestel word in skriftelik van alle geskrewe kwotasies en formele geskrewe kwotasies aanvaar deur 'n amptenaar wat in terme van 'n sub-afvaardiging."

Vir die doel van hierdie verslag, sal slegs die formele geskrewe kwotasies gerapporteer word.

Geen formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van Augustus 2015 nie.

3.2.1.8 Appelle

Geen appèl is gedurende Augustus 2015 ontvang nie.

3.2.1.9 Deviations

Paragraph 44(3) of Council's Supply Chain Management Policy states that: *The accounting officer must record the reasons for any deviations in terms of subparagraphs (1) (a) and (b) of this policy and report them to the next meeting of the council and include as a note to the annual financial statements.*

The following table contains the approved deviations by the

3.2.1.9 Afwykings

Paragraaf 44 (3) van die Raad se Voorsieningskanaal Beleid meld dat: "Die rekenpligtige beampete moet teken die redes vir enige afwykings in terme van subparagrawe (1) (a) en (b) van hierdie beleid en rapporteer dit aan die volgende vergadering van die raad en sluit as 'n nota tot die jaarlike finansiële state."

Die volgende tabel bevat die goedgekeurde afwykings deur die

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Accounting Officer for the month of August 2015 which totals
R 771 961.57:

Rekenpligtige Beampte vir die maand van Augustus 2015 wat beloop
op die totaal van R 771 961.57:

| Date | Name of supplier | Description of goods and services | Reason for deviation | Order number | AMOUNT R |
|-----------|--|---|----------------------|--------------|------------|
| 10-Jul-15 | Ayanda Mbanga Communications | Publish of notice: Manager: Administration & Librarian | Impractical | 134256 | 20 984.90 |
| 23-Jul-15 | Giovanni's Fisheries | Foodparcels for staff: After hours | Emergency | 135183 | 183.00 |
| 03-Aug-15 | Pitney Bowes Batumi Enterprise (PTY) Ltd | Resetting of Franking machnie (Postage fee) | Impractical | 134586 | 9 600.00 |
| 03-Aug-15 | Giovanni's Fisheries | Foodparcels for staff: After hours | Impractical | 134596 | 193.99 |
| 03-Aug-15 | Torque IT | VM Ware certificationtraining | Impractical | 134597 | 14 706.00 |
| 04-Aug-15 | IMESA | Registration fees: IMESA Congress 2015 | Single supplier | 134601 | 10 800.00 |
| 05-Aug-15 | Thorp Paarl | Warranty service: 75000 km CT 8531 | Impractical | 134652 | 4 835.75 |
| 06-Aug-15 | River End Trading 466 CC T/A Compnet | Provision of internet & email services | Impractical | 135454 | 51 190.00 |
| 06-Aug-15 | Ayanda Mbanga Communications | Publish of advert: Bid 08/2/13/7 and 08/2/13/10 | Impractical | 134657 | 10 447.22 |
| 06-Aug-15 | ADO Research Labs | Supply of Blank Magnetic AVM Cards | Single supplier | 134666 | 10 864.20 |
| 12-Aug-15 | Witzenberg Herald | Publish of advert: Rescheduled council meeting | Impractical | 134715 | 2 220.00 |
| 13-Aug-15 | O'neill & Visser attorneys | Legal Services: Collections | Impractical | 134725 | 30 000.00 |
| 14-Aug-15 | Ignite Advisory Services | Supply and maintain of SDBIP, Compliance system and development of mid-year and annual report | Impractical | 134748 | 197 158.44 |
| 14-Aug-15 | TATA Worcester | Supply of clutch kit: CT 16357 | Single supplier | 134766 | 8 550.00 |
| 17-Aug-15 | Syntell (PTY) Ltd | Supply of robot signal units | Single supplier | 134782 | 19 321.46 |

FINANCE MONTHLY REPORT AUGUST 2015 / FINANSIES MAANDELIKSE VERSLAG – AUGUSTUS 2015

| | | | | | |
|-----------|-----------------------------------|---|-----------------|--------|------------|
| 18-Aug-15 | Wolseley Grondverskuiwing | Routine operation of Central Waste disposal site | Impractical | 134803 | 114 000.00 |
| 19-Aug-15 | Institute of Internal auditors | Membership fee: S Hendricks | Single supplier | 134834 | 1 613.00 |
| 19-Aug-15 | AC Security | Monitoring of alarm systems in Tulbagh & Wolseley Main Buildings | Impractical | 134869 | 1 378.60 |
| 25-Aug-15 | Bytes Universal Systems | ERP Specialist on SAMRAS Billing | Single supplier | 134983 | 24 521.40 |
| 27-Aug-15 | Transtech (PTY) Ltd | Repair to slide trunion CT 15506 | Single supplier | 135046 | 18 449.02 |
| 31-Aug-15 | Jan Palm Consulting Engineers | Application of the Tulbagh Waste site License amendment | Impractical | 135073 | 199 500.00 |
| 31-Aug-15 | AAD Truck & Bus | Supply of service kit for compactor CT 15506 | Impractical | 135074 | 10 722.84 |
| 31-Aug-15 | AAD Truck & Bus | Servicing of gearboxes on Skiloader & Compactor: CT 5842 & CT 14536 | Emergency | 135082 | 10 721.75 |

| MONTH / MAAND | DEVIATION AMOUNT AFWYKING BEDRAG | TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK | % DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK |
|---------------|-------------------------------------|---|--|
| June 2015 | R 3 041 202 | R 24 598 982 | 12.36% |
| July 2015 | R 509 744 | R 2 436 662 | 20.91% |
| August 2015 | R 771 961 | R2 827 140.51 | 27.30% |

Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoer):

| | 30 June 2015 | 31 July 2015 | 31 Aug 2015 |
|---|---------------|---------------|---------------|
| Value of inventory at hand | R6 325 141.37 | R6 224 070.14 | R6 125 093.24 |
| Turnover rate of total value of inventory (Norm 1,5 times for the third quarter) | 1.46 times | 1.28 times | 1.22 times |
| Turnover rate excluding Chinese meters | 1.48 times | 1.30 times | 1.24 times |
| Date of latest stores reconciliation | 02.09.2015 | | |
| Date of last stock count | 25.06.2015 | | |
| Date of next stock count | 29.09.2015 | | |

Expenditure

Uitgawe

3.2.3.1 Salaries section

The high level information with regard to the salary is contained in the table below:

3.2.3.1 Salaris afdeling

Die hoë vlak van inligting met betrekking tot die salarisse is vervat in die tabel hieronder:

| | June 2015 | July 2015 | Aug 2015 |
|--|-------------|------------|------------|
| Salaries – Cost to company | R10,006,191 | R9,506,047 | R9,444,833 |
| Provisions included with salaries | R5,827,820 | R682,103 | R1,085,066 |
| Number of Employees and Councillors included in run | 583 | 568 | 564 |
| Number of Ward members receiving out of pocket allowance | 115 | 115 | 116 |
| Balancing date of salary control account | | | |
| Balancing amount | R77 942 | R 57 705 | R35 839 |

3.2.3.2 Creditors Section

An age analysis of the creditors with comparative figures for the previous months is as shown in the table below:

3.2.3.2 Krediteure afdeling

'n Ouderdomsontleiding van die Krediteure met vergelykende syfers vir die vorige maande word in die tabel hieronder aangedui:

| Period | < 30 days | < 60 days | < 90 Days | < 120 days | < 150 days | < 180 days | < 365 days | > 365 days | Total |
|-----------|------------|-----------|-----------|------------|------------|------------|------------|------------|------------|
| June 2015 | 14 759 846 | 151 020 | 673 | 0 | 0 | 0 | 0 | 0 | 14 911 539 |
| July 2015 | 848 492 | 1 482 | 0 | 0 | 0 | 0 | 0 | 0 | 849 974 |
| Aug 2015 | 506 042 | 3 291 | 0 | 0 | 0 | 0 | 0 | 0 | 509 333 |

The table below indicates the highest creditors outstanding longer than 30 days:

| Name of creditor | July 2015 Amount | Aug 2015 Amount | Description | Reason |
|---------------------|------------------|-----------------|-----------------------------|-----------------------------|
| OLCO YSTERWARE | 283 | | Blades hacksaw | Awaiting statement |
| KAAP AGRI | 1 199 | | Various products | Awaiting statement |
| BELLCO ELECTRICAL | | 642 | Circuit Breaker | Did not appear on Statement |
| CERES BUILD IT | | 819 | NS4 Anti Corrosive Grey 5lt | Did not appear on Statement |
| CERES SPAR | | 96 | Cape Times Newspapers | Did not appear on Statement |
| INCLEDON CAPE | | 1 445 | Water Cod Cast Iron | Did not appear on Statement |
| SPILHAUS IRRIGATION | | 171 | 40MM Reinforced Hose | Did not appear on Statement |
| TRIPLE ONE PRNTERS | | 118 | MAXI 70 | Did not appear on Statement |

FINANCE MONTHLY REPORT AUGUST 2015 / FINANSIES MAANDELIKSE VERSLAG – AUGUSTUS 2015

The high level information with regard to the creditor section is contained in the table below:

| | June 2015 | July 2015 | Aug 2015 |
|---------------------------------|-------------|-------------|-------------|
| Total value of creditors paid | R32,084,950 | R21,853,255 | R27,870,195 |
| Date of creditor reconciliation | 06.07.2015 | 03.08.2015 | 02.09.2015 |

The table below contains the 10 highest creditor values outstanding:

Die tabel hieronder bevat die 10 hoogste uitstaande skuldeiser waardes:

| Name of creditor | July 2015 Amounts outstanding | August 2015 Amounts outstanding | Description of goods/ services |
|----------------------------|-------------------------------------|---------------------------------------|--------------------------------|
| AUTOZONE/MULTIPART | 18 242 | | Various Goods Delivered |
| DELNIET KONSTRUKSIE | 21 262 | | Digging of Hole |
| BELLCO ELECTRICAL | 22 442 | | Various Goods Delivered |
| REID MICA | 22 150 | | Various Goods Delivered |
| CERES SPAR | 35 608 | | Various Goods Delivered |
| ARB ELECTRICAL WHOLESALERS | 34 167 | | Various Goods Delivered |
| ELSTER KENT METERING | 46 169 | | 15 MM Water Meter Long Base |
| METSI CHEM IKAPA | 50 274 | | Chloorgas Cilinders |
| JC SERVICES | 106 375 | | Various Goods Delivered |
| AWV ELECTRICAL WHOLESALERS | 278 251 | | Disposal Black Refuse Bags |
| REID MICA | | 18 932 | Various Goods Delivered |
| CERES SPAR | | 20 022 | Various goods Delivered |
| DOOLING IT SOLUTION CC | | 20 258 | A4 Copypaper |
| ARB ELECTRICAL | | 22 405 | Various Goods Delivered |
| ABERDARE CABLES | | 22 931 | Cables |
| GLENCAPE RESOURCES | | 31 350 | All Weather Asphalt Bags |
| BELLCO ELECTRICAL | | 33 513 | Various Goods Delivered |
| METSI CHEM IKAPA | | 52 508 | Chloorgas Cilinders |

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The table below contains the 10 highest value creditors paid for the month:

Die tabel hieronder bevat die 10 hoogste waarde krediteure uitbetaal vir die maand:

| Name of creditor | July 2015 | Aug 2015 |
|---------------------------|------------|------------|
| INENZO WATER | 1 846 836 | |
| BYTES TECHNOLOGY GROUP | 636 993 | |
| PVR SERVICES AND SUPPLIES | 420 549 | |
| UMZALI CIVILS | 362 083 | |
| INCA PORTFOLIO MANAGERS | 314 640 | |
| MULTIPART PETROL | 296 893 | |
| DELNIET CONSTRUCTION | 248 512 | |
| ESKOM | 18 235 192 | |
| ASLA KONSTRUKSIE | 8 487 836 | |
| DENNIS LENDOR CIVILS | 443 182 | |
| ESKOM | | 17 670 477 |
| VENUS SECURITY SOLUTIONS | | 774 209 |
| ASLA KONSTRUKSIE | | 538 381 |
| UMZALI CIVILS | | 431 841 |
| AWV PROJECT MANAGEMENT | | 278 251 |
| MULTIPART PETROL | | 276 320 |
| DELNIET KONSTRUKSIE | | 239 918 |
| GEODEBT SOLUTIONS | | 153 521 |
| DIE POSMEESTER | | 146 201 |
| CAPE OFFICE MACHINES | | 133 371 |

3.2.3.3 Petty Cash:

3.2.3.3 Kleinkas

| Tipe Transaksie | July 2015 | | Aug 2015 | |
|--|-------------------|--------|-------------------|--------|
| Type of transaction | Total | % | Total | % |
| Condolences, well wish cards, bouquets, flowers and keys for offices | R 1 713.70 | 23.00% | R 1 500.15 | 17.21% |
| Refreshments and caterings | R 3 954.25 | 54.00% | R 2 719.75 | 31.20% |
| Rent (Halls etc.); | R 200.00 | 3.00% | R 2 145.00 | 24.61% |
| Refunds (Library book fees) | R 0.00 | - | R 0.00 | - |
| Payment of clients without bank accounts | R 0.00 | - | R 0.00 | - |
| Temporary vehicle licensing fees and public driver permits | R 96.00 | 1.00% | R 48.00 | 0.55% |
| Tollgate fees when an employee is driving with an official vehicle registered in the name of council | R 345.20 | 5.00% | R 0.00 | - |
| Approved in terms of 5 (b) (vi) of Petty Cash policy | R 1 003.40 | 14.00% | R 2 304.30 | 26.43% |
| GRAND TOTAL | R 7 312.55 | | R 8 717.20 | |

Petty cash: Cash at hand reconciliation

Kleinkas: Kontant voorhande opsomming

| DESCRIPTION / BESKRYWING | June 2015 | July 2015 | Aug 2015 |
|---|-------------|-------------|-------------|
| Opening cash balance | R5 000 | R5 000 | R5 000 |
| Less total vouchers | (R7 556.90) | (R7 312.55) | (R8 717.20) |
| Replenishment during month | R3 495.35 | R2 620.90 | R4003.50 |
| Cash at hand before month-end replenishment | R938.45 | R308.35 | R286.30 |
| Replenishment at month end | R4 061.55 | R4 691.65 | R4 713.70 |
| Closing cash balance at month end | R5 000.00 | R5 000.00 | R5 000 |

3.3 FINANCIAL ADMINISTRATION

3.3.1 Cash and Investments

The information with regard to the cash and investment is contained in the tables below:

Cash:

Kontant:

| Bank accounts Bank rekening | Institution Instansie | Acc. Numbers | 31 July 2015 | | 31 Aug 2015 | |
|--------------------------------|--------------------------|-----------------|-----------------|---------------------|-----------------|---------------------|
| | | | Bank balance | Cashbook Balance | Bank balance | Cashbook Balance |
| Primary Bank Acc. | STANDARD BANK | 203 241 819 | R36,466,094 | R29,348,914 | R61,184,311 | R55,768,694 |

Explanation:

Verduideliking:

Investments:

Beleggings:

| Institution / Instansie | June 2015 | | July 2015 | | Aug 2015 | |
|----------------------------|-----------|----------------------------|-------------|-------------------------------|-------------|-------------------------------|
| | R | % of available funds | R | % of available funds | R | % of available funds |
| ABSA Bank Ltd | 0.00 | | R5,000,000 | 10% | | |
| First Rand Bank | 0.00 | | | | | |
| Investec Bank Ltd | 0.00 | | R15,000,000 | 30% | R15,000,000 | 50% |
| Nedbank Ltd | 0.00 | | R15,000,000 | 30% | | |
| Standard Bank of SA Ltd | 0.00 | | R15,000,000 | 30% | R15,000,000 | 50% |
| Total | R0.00 | | R50,000,000 | | R30,000,000 | |

FINANCE MONTHLY REPORT AUGUST 2015 / FINANSIES MAANDELIKSE VERSLAG – AUGUSTUS 2015

| Investment Purpose Doel van Belegging | June 2015 | | July 2015 | | Aug 2015 | |
|--|--------------|----------------------|-----------------------|----------------------|-----------------------|----------------------|
| | R | % of available funds | R | % of available funds | R | % of available funds |
| Unutilised government grants | 0.00 | | R38,341,940.32 | 76.68% | R30,000,000.00 | 100% |
| Capital Replacement Reserve (CRR) | 0.00 | | | | | |
| Provisions | 0.00 | | R11,658,059.68 | 23.32% | | |
| Total | R0.00 | | R50,000,000.00 | | R30,000,000.00 | |

The detail movements of the investments are shown in Annexure A.

The balance of the unutilised funding account is indicated in the table below:

Die gedetailleerde bewegings van die beleggings word getoon in Bylae A.

Die balans van die onbenutte befondsing rekening word in die tabel hieronder aangedui:

| Unutilised Project funding: Onbenutte Projek befondsing: | June 2015 | July 2015 | Aug 2015 |
|---|---------------|----------------|----------------|
| Balances | R6,349,849.96 | R38,341,940.32 | R32,601,748.42 |

The table below shows the dates when the reconciliation is completed:

Die tabel hieronder dui die datums wanneer die rekonsiliasies voltooi is:

| Reconciliations Rekonsiliasies | June 2015 | July 2015 | Aug 2015 |
|-----------------------------------|------------|------------|------------|
| Primary bank account | 03/07/2015 | 03/08/2015 | 03/09/2015 |
| Investment reconciliation | 08/07/2015 | 04/08/2015 | 07/09/2015 |
| Long term Liabilities | 08/07/2015 | 03/08/2015 | 03/09/2015 |
| Grant Register | 08/07/2015 | 12/08/2015 | 11/09/2015 |

The table below indicates the outstanding bank reconciliation number of items and amounts:

Die tabel hieronder dui die uitstaande bankrekonsiliasie aantal items en bedrae:

FINANCE MONTHLY REPORT AUGUST 2015 / FINANSIES MAANDELIKSE VERSLAG – AUGUSTUS 2015

| Description / Beskrywing | July 2015 | | Aug 2015 | |
|--------------------------------|-----------------|------------|-----------------|-------------|
| | Number of items | Amount | Number of items | Amount |
| Uncleared ACB | 67 | R3,239,832 | 201 | R11,502,645 |
| Outstanding cheques | 44 | R45,152 | 54 | R66,444 |
| Receipts not in cash book | 735 | R6,219,456 | 904 | R3,528,436 |
| Receipts not on Bank statement | 387 | R2,291,781 | 403 | R2,527,787 |
| Outstanding journals | 17 | R65,478 | 23 | R97,248 |

3.3.2 Liabilities

3.3.2 Laste

| Name of Institution Naam van Instansie | Interest Rate | Opening Balance Aug 15 R | Payment (Redemption) | Interest | Closing Balance Aug 15 R | Payments Sept 2015 R |
|---|-----------------|--------------------------------|----------------------|----------|--------------------------------|-------------------------|
| ABSA | 12,8% - 14,5% | 20,427 | 0 | 0 | 20,427 | 0 |
| DBSA | 10,75% - 17,45% | 20,828,359 | 0 | 0 | 20,828,359 | 4,964,079 |
| Nedbank | 13.50% | 8,117,203 | 0 | 0 | 8,117,203 | 0 |
| Ceres Golf Club | 18% | 20,458 | 0 | 0 | 20,458 | 0 |
| Total | | R28,986,449 | R0 | R0 | R28,986,449 | R4,964,079 |

3.3.3 Financial system reconciliations

The table below shows the status of the system reconciliations:

3.3.3 Finansiële stelsel Rekonsiliasies

Die tabel hieronder toon die status van die stelsel rekonsiliasies:

| Type of reconciliation | Period reconciled | Reconciled Amount | Reconciliation Date & Signed off |
|------------------------------|-------------------|-------------------|----------------------------------|
| Financial system | Aug 2015 | R0.00 | 31/08/2015 |
| Traffic : Motor Registration | Aug 2015 | R215,620-17 | 01/09/2015 |
| Traffic : RTMC Fees | Aug 2015 | R5,448-00 | 01/09/2015 |
| Direct Deposit | Aug 2015 | R471,044.36 | 01/09/2015 |
| Return to drawer Cheques | Aug 2015 | R0.00 | 01/09/2015 |
| Traffic : End of Days | Aug 2015 | R0.00 | 01/09/2015 |
| Traffic : AARTO | Aug 2015 | R0.00 | 01/09/2015 |
| Traffic : Drivers Licence | Aug 2015 | R12,350-80 | 01/09/2015 |
| Traffic : Roadworthy | Aug 2015 | R5,902-76 | 01/09/2015 |
| Faulty Direct Deposits | Aug 2015 | R500-70 | 01/09/2015 |
| Traffic : Nu-Traffic | Aug 2015 | R163,006.58 | 01/09/2015 |
| VAT | June 2015 | R -981 199.84 | 06/07/2015 |

3.3.4 INSURANCE

Month of Reporting: Aug 2015

Insurance report - ANNEXURE N

3.3.5 VERSEKERING

Maandverslag: Aug 2015

Versekeringsverslag - BYLAE N

3.3.5 ASSETS

Month of Reporting: Aug 2015

Assets Report – ANNEXURE O

3.3.6 BATES

Maandverslag: Aug 2015

Bates verslag - BYLAE O

Attached find the following management reports with regard to budget monitoring:

- Annexure / Bylae B - Age Analysis of Creditors / Ouderdomsontleiding van Skuldeisers
- Annexure / Bylae C - Age Analysis of Debtors / Ouderdomsontleiding van Debiteure
- Annexure / Bylae D - Cash Flow Statement / Kontantvloeistaat
- Annexure / Bylae E - Statement of Financial Performance / Staat van Finansiële Prestasie
- Annexure / Bylae F - Actual capital Acquisition and Sources of Finance / Die werklike Kapitaalverkrygings program en Bronne van Finansies

Annexure B – F is the Section 71 report of the Municipality.

Bylae B- F is die Artikel 71-verslag van die Munisipaliteit.

Attached find the following legally required reports in terms of the MFMA:

Aangeheg vind die volgende wetlik verplig verslae soos vereis in die MFMA:

- Annexure G - Sect 66 for Aug 2015 / Artikel 66 vir Aug 2015
- Annexure H - Sect 11 for Aug 2015 / Artikel 11 vir Aug 2015 - Outstanding
- Annexure I - Finance Management Grant / Finansiële Bestuur toelaag
- Annexure J - Municipal Systems Improvement Grant / Munisipale Stelsels Verbeterings toekenning
- Annexure K - Municipal Infrastructure Grant / Munisipale Infrastruktuur toekenning
- Annexure L - Integrated National Electrification Programme Grant / Geïntegreerde Nasionale Elektrifisering Program Toekenning
- Annexure P - Grant register / Leningsregister

Other Annexures:

Annexure A - The detail movements of the investments

Ander Annexures:

Bylae A - Die gedetailleerde bewegings van die beleggings

Annexure M - 50 Highest Business and Government Accounts

Bylae M – 50 Hoogste Besigheid en Staat rekeninge

Annexure N - Insurance report

Bylae N – Versekeringsverslag

Annexure O – Asset report

Bylae O – Bates verslag

Yours faithfully

Die uwe

H J Kritzinger
CHIEF FINANCIAL OFFICER / HOOF FINANSIELE BEAMPTE

A

| WITZENBERG MUNICIPALITY | | | | | | | | | | | | |
|-------------------------|-----------------|---------------------|--------------------------|----------------|-------------------------|------------------|-----------------------------------|----------------------------|--------------|----------------|---|--------------------------------|
| INVESTMENT REGISTER | | | | | | | | | | | | |
| Institution | Account number | Investment Purpose | Investment Type | Balance as at | | | Movements for the month of August | | | Balance as at | | |
| | | | | 01 August 2015 | Investments Withdrawals | Investments made | Interest capitalised | Transfers between purposes | Costs & Fees | 31 August 2015 | R | Interest Yield for the Month % |
| | | | | R | R | R | R | R | R | R | R | % |
| Nedbank Ltd | 037788103276640 | Unutilised receipts | Fixed deposit - 1 months | 50 000 000.00 | 20 110 115.07 | 0.00 | 110 115.07 | 0.00 | 0.00 | 30 000 000.00 | | 6.38% |
| ABSA Bank Ltd | 2074577855 | Unutilised receipts | | 15 000 000.00 | 15 082 849.32 | | 82 849.32 | | | 0.00 | | 6.30% |
| ABSA Bank Ltd | 2075359808 | Unutilised receipts | Fixed deposit - 1 months | 5 000 000.00 | 5 027 265.75 | | 27 265.75 | | | 0.00 | | 6.22% |
| Standard Bank of SA Ltd | 088779831-024 | Unutilised receipts | Fixed deposit - 2 months | 15 000 000.00 | | | | | | 15 000 000.00 | | 6.43% |
| Investec Bank Ltd | 1100-198879-450 | Unutilised receipts | Fixed deposit - 3 months | 15 000 000.00 | | | | | | 15 000 000.00 | | 6.58% |

151
180 Days

121
150 Daw

120 Dabholkar

6
30 Days

3.2

30 D

100

| | | |
|----|---------------------------------|------------|
| 1 | Electric Water | 1 Credit |
| 2 | IE deduc output 1 | 2 Credits |
| 3 | Reservat sions / Re paym | 3 Credits |
| 4 | the Crediti or Generat er | 4 Credits |
| 5 | Crediti 9 Crediti | 5 Credits |
| 6 | 6 Crediti | 6 Credits |
| 7 | 7 Crediti | 7 Credits |
| 8 | 8 Crediti | 8 Credits |
| 9 | 9 Crediti | 9 Credits |
| 10 | Crediti | 10 Credits |

| | |
|------|------|
| 0100 | TP01 |
| 0200 | TP02 |
| 0300 | TP03 |
| 0400 | TP04 |
| 0500 | TP05 |
| 0600 | TP06 |
| 0700 | TP07 |
| 0800 | TP08 |
| 0900 | TP09 |
| | TP10 |

M. esp.
Fin
MQ2

Bitter orange
leaves
39.2015

STATEMENT OF REVENUE EXPENSES AND FUND BALANCES

For the year ended 31st December 2004
including figures for the year 2004/2005
and forecast figures for months after active Month

| W/C022 | Ref: | Detail | Month 1 July | | | Month 2 Aug | | | Month 3 Sept | | | Month 4 Oct | | | Month 5 Nov | | | Month 6 Dec | | | Month 7 Jan | | | Month 8 Feb | | | Month 9 Mar | | | Month 10 Apr | | | Month 11 May | | | | | |
|--------|--|--------|--------------|-------------|------------|-------------|-------------|---------|--------------|-------------|------------|-------------|-------------|----------|-------------|-------------|---------|-------------|-------------|---------|-------------|-------------|---------|-------------|-------------|----------|-------------|-------------|---------|--------------|-------------|---------|--------------|---------|---------|--------|--------|---------|
| | | | Revenue | Expenditure | Net | Revenue | Expenditure | Net | Revenue | Expenditure | Net | Revenue | Expenditure | Net | Revenue | Expenditure | Net | Revenue | Expenditure | Net | Revenue | Expenditure | Net | Revenue | Expenditure | Net | Revenue | Expenditure | Net | Revenue | Expenditure | Net | | | | | | |
| 3010 | Property rates | | 2,975,827 | 9,657,245 | -6,681,418 | 30,987 | 14,316 | -16,671 | 17,779,192 | 18,091,606 | -1,312,414 | 3,076,587 | 2,463,261 | -613,326 | 3,050 | 2,980,829 | -70,151 | 1,838,221 | 1,790,930 | -47,291 | 434,424 | 473,147 | -38,723 | 555,425 | 712,489 | -157,064 | 309,201 | 246,522 | -62,679 | 171,613 | 125,036 | -46,577 | 137,958 | 176,126 | -38,168 | 59,864 | 10,694 | -49,170 |
| 3020 | Property rates - penalties & collection charges | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3030 | Service charges - electricity revenue | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3040 | Service charges - water revenue | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3050 | Service charges - sanitation revenue | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3060 | Service charges - refuse revenue | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3070 | Service charges - other | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3080 | Rental of facilities and equipment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3090 | Interest earned - external investments | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3100 | Interest earned - outstanding debtors | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3110 | Dividends received | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3120 | Fines | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3130 | Licences and permits | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3140 | Agency services | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3150 | Transfer receipts - operational | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3160 | Other revenue | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3190 | Transfer receipts - capital | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3200 | Contributions recognised - capital & Contingent | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3210 | Proceeds on disposal of PPE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3220 | Short term loans | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3230 | Borrowing long term/refinancing | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3240 | Increase (decrease) in consumer deposits | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3250 | Decrease (increase) other non-current | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3270 | Decrease (increase) in non-current investments | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4010 | Employee related costs | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4020 | Remuneration of councillors | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4030 | Collection costs | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4040 | Interest paid | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4050 | Bulk purchases - Electricity | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4060 | Bulk purchases - Water & Sewer | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4070 | Other materials | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4080 | Contracted services | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4090 | Grants and subsidies paid - other municipalities | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4100 | Grants and subsidies paid - other | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4110 | General expenses | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4140 | Capital assets | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4150 | Repayment of borrowing | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4160 | Other Cash Flows/Payments | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4170 | Cash/cash equivalents at the month/year begin: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4190 | Cash/cash equivalents at the month/year end: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

12/05/2005

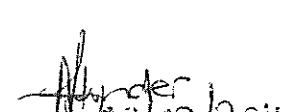
Abeyder - 01/05/2005

E

STATEMENT OF FINANCIAL PERFORMANCE

AUGUST 2015

| | Committed Orders | Actual |
|---|------------------|----------------------|
| 0100 - Income & Revenue | | |
| 0200 Property Rates | 0 | 3 903 866 99991200 |
| 0300 Property Rates - Penalties And Collection Charges | 0 | 107 054 99991000 |
| 0400 Service Charges | 0 | 13 644 195 99991400 |
| 0700 Rent Of Facilities And Equipment | 0 | 781 664 99991700 |
| 0800 Interest Earned - External Investments | 0 | 309 201 99991800 |
| 1000 Interest Earned - Outstanding Debtors | 0 | 680 053 99991000 |
| 1100 Dividends Received | v | 0 99991100 |
| 1300 Fines | 0 | 176 126 99991200 |
| 1400 Licenses and Permits | 0 | 10 967 99991400 |
| 1500 Agency Services | 0 | 250 897 99991500 |
| 1600 Transfers Recognised - Operating | 0 | 4 620 957 99991600 |
| 1610 Transfers Recognised - Capital | 0 | 44 936 99991610 |
| 1700 Other Revenue | 194 | 215 819 99991700 |
| 1800 Gain On Disposal Of Property, Plant & Equipment | 0 | 0 99991800 |
| 1900 Total Operating Revenue Generated | 194 | 35 047 239 99991900 |
| 2000 Less Revenue Foregone | 0 | -1 865 365 99992000 |
| 2100 Total Direct Operating Revenue | 194 | 33 181 873 99992100 |
| 2200 INTERNAL TRANSFERS - (must net out with corresp. items under | 0 | 0 99992200 |
| 2300 Interest Received - Internal Loans | 0 | 0 99992300 |
| 2500 Internal Recoveries (Activity Based Costing Etc) | 0 | 1.218 948 99992500 |
| 2600 Dividends Received - Internal (From Municipal Entities) | 0 | 0 99992600 |
| 2700 Total Indirect Operating Revenue | 0 | 1.218 948 99992700 |
| 2800 Total Operating Revenue | 194 | 34 400.821 99992800 |
| 2900 OPERATING EXPENDITURE | 0 | 0 99992900 |
| 3000 Employee Related Costs - Wages & Salaries | 0 | -7.234.208 99993000 |
| 3100 Employee Related Costs - Social Contributions | 0 | -1.910.514 99993100 |
| 3200 Less Employee Costs Capitalised | 0 | 0 99993200 |
| 3300 Less Employee Costs Allocated To Other Operating Items | 0 | 0 99993300 |
| 3400 Remuneration Of Councillors | 0 | -686.901 99993400 |
| 3500 Debt Impairment | 0 | -705.206 99993500 |
| 3600 Collection Costs | 0 | -134.668 99993600 |
| 3700 Depreciation and Asset Impairment | 0 | -1.967.430 99993700 |
| 3900 Interest Expense - External Borrowings | 0 | -717.917 99993900 |
| 4000 Redemption Payments - External Borrowings (Gamap To Remove) | 0 | 0 99994000 |
| 4100 Bulk Purchases | 0 | -15.325.234 99994100 |
| 4110 Other Materials | 0 | 0 99994110 |
| 4200 Contracted Services | -441 078 | -557.072 99994200 |
| 4300 Grants and Subsidies | -5 500 | 0 99994300 |
| 4400 Other Expenditure | -1.626.007 | -2.873 619 99994400 |
| 4500 Loss On Disposal Of Property, Plant & Equipment | 0 | 0 99994500 |
| 4550 Contributions To/(From) Provisions | 0 | 0 99994550 |
| 4600 Total Direct Operating Expenditure | -2.072 585 | -32.112 768 99994600 |
| 4700 INTERNAL TRANSFERS - (must net out with corresp. items under | 0 | 0 99994700 |
| 4800 Interest - Internal Borrowings | 0 | 0 99994800 |
| 5000 Internal Charges (Activity Based Costing Etc) | 0 | -1.220 748 99995000 |
| 5010 Contributed Assets | 0 | 0 99995010 |
| 5100 Total Indirect Operating Expenditure | 0 | -1.220 748 99995100 |
| 5200 Total Operating Expenditure | -2.072 585 | -33 333 516 99995200 |
| 5300 SURPLUS | 0 | 0 99995300 |
| 5400 Operating Surplus / (Deficit) - Total Revenue Less Total Exp | -2.072 391 | 1 067 305 99995400 |
| 5500 Taxation | 0 | 0 99995500 |
| 5600 Operating Surplus / (Deficit) - After Tax | -2.072 391 | 1 067 305 99995600 |
| 5800 Cross Subsidisation | 0 | 0 99995800 |
| 6600 Plus Interests In Entities Not Wholly Owned | 0 | 0 99996600 |
| 6700 Surplus / (Deficit) After Tax Cross Subsidies & CTA | -2.072 391 | 1 067 305 99996700 |
| 6800 OTHER ADJUSTMENTS AND TRANSFERS | 0 | 0 99996800 |
| 6700 Dividends Paid (Municipal Entities Only) | 0 | 0 99996700 |
| 6210 Asset Financing Reserve (Afr) | 0 | -3 099 99996210 |
| 6220 Housing Development Fund | 0 | 0 99996220 |
| 6230 Depreciation Reserve Ex Afr | 0 | 987 528 99996230 |
| 6240 Depreciation Reserve Ex Govt Grants | 0 | 330 864 99996240 |
| 6250 Depreciation Reserve Ex Donations And Contributions | 0 | 9 100 99996250 |
| 6260 Self-Insurance Reserve | 0 | 0 99996260 |
| 6270 Revaluation Reserve | 0 | 0 99996270 |
| 6280 Other | v | 0 99996280 |
| 6700 Change To Liabilities (Current Period) - Current Assets (Current Period) | -2.072 391 | 2 361 696 99996700 |



F

ACTUAL CAPITAL ACQUISITION - JULY 2015

| Item | Detail | Contr Assets | New Capital | Repl Capital | Repair/Maint Capital | Total |
|------|--|-----------------|----------------|-----------------|-------------------------|------------------|
| 1100 | INFRASTRUCTURE | 0 | 0 | 0 | 0 | 0 39996100 |
| 0300 | Roads Pavements Bridges & Storm Water | 0 | 0 | 0 | 0 | 0 39990300 |
| 0400 | Water Reservoirs & Reticulation | 0 | 387 302 | 0 | 0 | 387 302 99990400 |
| 0500 | Car Parks Bus Terminals and Taxi Ranks | 0 | 0 | 0 | 0 | 0 99990500 |
| 0600 | Electricity Peticulation | 0 | 69 454 | 0 | 0 | 69 454 99990600 |
| 0700 | Sewerage Purification & Reticulation | 0 | 178 179 | 24 893 | 0 | 203 072 99990700 |
| 0800 | Housing | 0 | 0 | 0 | 0 | 0 99990800 |
| 0900 | Street Lighting | 0 | 0 | 0 | 0 | 0 99990900 |
| 1000 | Refuse sites | 0 | 0 | 0 | 0 | 0 99991000 |
| 1100 | Gas | 0 | 0 | 0 | 0 | 0 99991100 |
| 1200 | Other | 0 | 0 | 0 | 0 | 0 99991200 |
| 1300 | Sub-total Infrastructure | 0 | 634 935 | 24 893 | 0 | 659 834 99991300 |
| 1400 | COMMUNITY | 0 | 0 | 0 | 0 | 0 99991400 |
| 1500 | Establishment of Parks & Gardens | 0 | 0 | 0 | 0 | 0 99991500 |
| 1600 | Sportsfields | 0 | 0 | 0 | 0 | 0 99991600 |
| 1700 | Community Halls | 0 | 0 | 0 | 0 | 0 99991700 |
| 1800 | Libraries | 0 | 0 | 0 | 0 | 0 99991800 |
| 1900 | Recreational Facilities | 0 | 0 | 0 | 0 | 0 99991900 |
| 2000 | Clinics | 0 | 0 | 0 | 0 | 0 99992000 |
| 2100 | Museums & Art Galleries | 0 | 0 | 0 | 0 | 0 99992100 |
| 2200 | Other | 0 | 0 | 0 | 0 | 0 99992200 |
| 2300 | Sub-total Community | 0 | 0 | 0 | 0 | 0 99992300 |
| 2310 | HERITAGE ASSETS | 0 | 0 | 0 | 0 | 0 99992310 |
| 2311 | Heritage Assets | 0 | 0 | 0 | 0 | 0 99992311 |
| 2312 | Sub-total Heritage Assets | 0 | 0 | 0 | 0 | 0 99992312 |
| 2320 | INVESTMENT PROPERTIES | 0 | 0 | 0 | 0 | 0 99992320 |
| 2321 | Investment Properties | 0 | 0 | 0 | 0 | 0 99992321 |
| 2322 | Sub-total Investment Properties | 0 | 0 | 0 | 0 | 0 99992322 |
| 2400 | OTHER ASSETS | 0 | 0 | 0 | 0 | 0 99992400 |
| 2500 | Other motor vehicles | 0 | 0 | 0 | 0 | 0 99992500 |
| 2600 | Plant & equipment | 0 | 0 | 0 | 0 | 0 99992600 |
| 2700 | Office equipment | 0 | 0 | 8 988 | 0 | 8 988 99992700 |
| 2800 | Abattoirs | 0 | 0 | 0 | 0 | 0 99992800 |
| 2900 | Markets | 0 | 0 | 0 | 0 | 0 99992900 |
| 3000 | Airports | 0 | 0 | 0 | 0 | 0 99993000 |
| 3100 | Security Measures | 0 | 0 | 0 | 0 | 0 99993100 |
| 3110 | Civic Land and Buildings | 0 | 0 | 0 | 0 | 0 99993110 |
| 3120 | Other Land and Buildings | 0 | 0 | 0 | 0 | 0 99993120 |
| 3200 | Other | 0 | 0 | 16 520 | 0 | 16 520 99993200 |
| 3300 | Sub-total Other Assets | 0 | 0 | 25 508 | 0 | 25 508 99993300 |
| 3400 | SPECIALISED VEHICLES | 0 | 0 | 0 | 0 | 0 99993400 |
| 3500 | Refuse | 0 | 0 | 0 | 0 | 0 99993500 |
| 3600 | Fire | 0 | 0 | 0 | 0 | 0 99993600 |
| 3700 | Conservancy | 0 | 0 | 0 | 0 | 0 99993700 |
| 3800 | Ambulances | 0 | 0 | 0 | 0 | 0 99993800 |
| 3900 | Buses | 0 | 0 | 0 | 0 | 0 99993900 |
| 4000 | Sub-total Specialised Vehicles | 0 | 0 | 0 | 0 | 0 99994000 |
| 4010 | AGRICULTURAL ASSETS | 0 | 0 | 0 | 0 | 0 99994010 |
| 4011 | Agricultural Assets | 0 | 0 | 0 | 0 | 0 99994011 |
| 4012 | Sub-total Agricultural Assets | 0 | 0 | 0 | 0 | 0 99994012 |
| 4020 | BIOLOGICAL ASSETS | 0 | 0 | 0 | 0 | 0 99994020 |
| 4021 | Biological Assets | 0 | 0 | 0 | 0 | 0 99994021 |
| 4022 | Sub-total Biological Assets | 0 | 0 | 0 | 0 | 0 99994022 |
| 4030 | INTANGIBLES | 0 | 0 | 0 | 0 | 0 99994030 |
| 4031 | Intangibles | 0 | 0 | 0 | 0 | 0 99994031 |
| 4032 | Cultural Intangibles | 0 | 0 | 0 | 0 | 0 99994032 |
| 4050 | TOTAL | 0 | 634 935 | 50 407 | 0 | 685 342 99994100 |
| 4100 | SOURCE OF FINANCE | 0 | 0 | 0 | 0 | 0 99994200 |
| 4300 | External Loans | 0 | 0 | 0 | 0 | 0 99994300 |
| 4400 | Asset Financing Reserve | 0 | 69 454 | 50 407 | 0 | 119 861 99994400 |
| 4500 | Surplus Cash | 0 | 0 | 0 | 0 | 0 99994500 |
| 4600 | Public contributions donations | 0 | 0 | 0 | 0 | 0 99994600 |
| 4700 | National Government Transfers and Grants | 0 | 565 481 | 0 | 0 | 565 481 99994700 |
| 4701 | Provincial Government Transfers and Grants | 0 | 0 | 0 | 0 | 0 99994701 |
| 4702 | District Municipality Transfers and Grants | 0 | 0 | 0 | 0 | 0 99994702 |
| 4703 | Other Transfers and Grants | 0 | 0 | 0 | 0 | 0 99994703 |
| 4800 | Leases | 0 | 0 | 0 | 0 | 0 99994800 |
| 5000 | Other | 0 | 0 | 0 | 0 | 0 99995000 |
| 5100 | GRAND TOTAL | 0 | 634 935 | 50 407 | 0 | 685 342 99995100 |

I

Finance Management Grant
Monthly Report as per the Division of Revenue Act

I

The onus is on the municipality to confirm that the return has been received by NT

| | | | |
|--------------|------------------|----------------|---------|
| Municipality | WC022 Witzenberg | Financial Year | 2015/16 |
| | | Month End | M02 Aug |

Financial Accounting for Grant Funds Received and Expended

| | Rand |
|--|-----------|
| Received Prior Periods (Since Inception) - See Last Month's Form | 1 450 000 |
| Received This Month | 0 |
| Total FMG Funds Received | 1 450 000 |
| Spent Prior Periods (Since Inception) - See Last Month's Form | 37 479 |
| Spent This Month | 35 337 |
| Total FMG Funds Spent | 72 816 |
| Total FMG funds Received and Not Spent | 1 377 184 |
| Percentage of Funds Spent | 5.02% |
| Funds Currently Committed but Not Spent | |

To Save File press the following keys at the same time with Caps Lock off Ctrl Shift S
Save file as: Muncde_FM_G_ccyy_Mnn.XLS (e.g. GT411_FM_G_2005_M01.xls)
Muncde = Municipality Code , ccyy = Financial Year End , Mnn = M01... M12

✓ 09/07/2015
By: Aynder 07/09/2015
LW 07/09/2015

MUNICIPALITY WITZENBERG

**Report: Withdrawals from Municipal Bank Accounts
Quarter ending September 2014 (August 2015)**

Report in terms of section 11(4)(a) of the MFMA, Act no 56 of

| MFMA Section | Item Description | Income transactions July 2015 R | Income transactions August 2015 R | Expenditure transactions July 2015 R | Expenditure transactions August 2015 R | Income YTD transactions Quarter 1 R | Expenditure YTD transactions Quarter 1 R |
|----------------|---|------------------------------------|--------------------------------------|---|---|--|---|
| 11(1) (b) | Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 11(1) (c) | Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 11(1) (d) | Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 11(1) (e) (i) | Money collected on behalf of organ of state: - VAT - Agency fees, for example motor registration, drivers licence, etc. | 2 786 918.78 1 119 462.85 | 3 561 512.49 996 863.37 | 3 768 118.62 1 245 840.91 | 2 991 016.65 1 196 465.19 | 6 348 431.27 2 116 326.22 | 6 759 135.27 2 442 306.10 |
| 11(1) (e) (ii) | Insurance received by the Municipality on behalf of organ of state | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 11(1) (f) | Refund of money incorrectly paid into bank account | 29 413.00 | 373.70 | 32 968.35 | 1 000.00 | 29 786.70 | 33 958.35 |
| 11(1) (g) | Refund of guarantees, sureties & security deposits | 152 682.38 | 137 475.61 | 90 183.62 | 70 690.00 | 290 157.99 | 160 873.62 |
| | | 4 088 477.01 | 4 696 225.17 | 5 137 101.50 | 4 259 171.84 | 8 784 702.18 | 9 396 273.34 |
| | | | | | | YTD Transactions Quarter 1 | |
| 11(1) (h) | Cash management and investment purposes: - Realised (withdrawal) - Made (-) - Nett movement | 50 000 000.00 0.00 | 201 101 155.07 | | | 50 000 000.00 201 101 155.07 | 251 101 155.07 |

WITZENBERG MUNICIPALITY - GRANT REGISTER 2015/2016

| | Description | Balance 1 July 2015 R | DORA Allocation R | Grants Received R | Operating Expenditure R | Capital Expenditure R | Balance 31 July 2015 R |
|---|-------------|-----------------------------|----------------------|-------------------------|-------------------------------|-----------------------------|------------------------------|
| National Government Grants | | | | | | | |
| Finance Management Grant | | -2 957 652.63 | | | -39 397 244.00 | | 610 417.94 |
| Municipal Systems Improvement Grant | | 440.75 | | | -886 243.00 | | -1 377 183.98 |
| Municipal Infrastructure Grant | | - | | | -1 450 000.00 | | -930 000.00 |
| Regional Bulk Infrastructure Grant | | 650 831.45 | | | -930 000.00 | | -4 154 252.93 |
| Housing - Kuitjieskraal | | 85 704.00 | | | -5 466 000.00 | | - |
| Integrated National Electricity Program | | -29 959.29 | | | -4 000 000.00 | | -4 029 959.29 |
| Equitable share | | - | | | -22 854 000.00 | | -13 712 333.34 |
| Neighbourhood Development Plan | | -321.44 | | | - | | -321.44 |
| Rural Development | | 555 514.66 | | | - | | -555 514.66 |
| Expanded Public Works Programme | | 103 812.52 | | | -416 000.00 | | -304 525.77 |
| Provincial Government Grants | | | | | | | |
| Library services | | -536 287.10 | | | -1 571 667.00 | | -2 107 954.10 |
| Library Grant - MRF | | 66 785.00 | | | -1 933 334.00 | | -1 866 549.00 |
| CDW | | -260 922.45 | | | - | | -260 922.45 |
| Mainroads | | - | | | -84 000.00 | | -84 000.00 |
| Housing | | -85 704.00 | | | -470 243.00 | | -555 947.00 |
| Multipurpose Centre (Thusong Centre) | | - | | | -222 000.00 | | -222 000.00 |
| Financial Management Supporting Grant | | -620 000.00 | | | - | | -620 000.00 |
| Municipal Infrastructure Support Grant | | -145 266.42 | | | - | | -100 330.72 |
| Other | | | | | | | |
| Grant Water meters (China) | | -118 962.88 | | | - | | -118 962.88 |
| Essen Belgium | | -1 512 288.11 | | | - | | -1 512 288.11 |

H

J

Municipal Systems Improvement Programme Grant (MSIG)
Monthly Report as per the Division of Revenue Act

The onus is on the municipality to confirm that the return has been received by NT

| | | | |
|--------------|------------------|----------------|---------|
| Municipality | WC022 Witzenberg | Financial Year | 2015/16 |
| | | Month End | M02 Aug |

Financial Accounting for Grant Funds Received and Expended

| | Rand |
|--|---------|
| Received Prior Periods (Since Inception) - See Last Month's Form | 0 |
| Received This Month | 930 000 |
| Total MSIG Funds Received | 930 000 |
| Spent Prior Periods (Since Inception) - See Last Month's Form | 0 |
| Spent This Month | 0 |
| Total MSIG Funds Spent | 0 |
| Total MSIG funds Received and Not Spent | 930 000 |
| Percentage of Funds Spent | 0.00% |
| Funds Currently Committed but Not Spent | 0 |
| Scheduled Transfers Withheld | 0 |

Conditions:

- Submission of signed (only Municipal Manager) activity plan in a prescribed format with detailed budget and time frames on the implementation of prioritised measurable outputs.
- Submission of monthly expenditure reports by the 10th of every month and in accordance with the Division of Revenue Act.

(Print Name Below)

I,
and that this report has been submitted electronically as required.

, The Accounting Officer or Delegate certify that the above information is correct

Signed

Dated _____

To Save File press the following keys at the same time with Caps Lock off Ctrl Shift S
Save file as: Muncde_MSIG_ccyy_Mnn.xls (e.g. GT411_MSIG_2009_M01.xls)
Muncde = Municipality Code, ccyy = Financial Year End, Mnn = M01... M12

Hyndes 07/09/2015
Hyndes 07/09/2015

K

Municipal Infrastructure Grant (MIG)
Monthly Report as per the Division of Revenue Act

The onus is on the municipality to confirm that the return has been received by NT

| | | | |
|--------------|------------------|----------------|---------|
| Municipality | WC022 Witzenberg | Financial Year | 2015/16 |
| | | Month End | M02 Aug |

Financial Accounting for Grant Funds Received and Expended

| | Rand |
|--|-----------|
| Received Prior Periods (Since Inception) - See Last Month's Form | 5,466,000 |
| Received This Month | |
| Total MIG Funds Received | 5,466,000 |
| Spent Prior Periods (Since Inception) - See Last Month's Form | 658,961 |
| Spent This Month | 8,135 |
| Total MIG Funds Spent | 667,096 |
| Total MIG funds Received and Not Spent | 4,798,904 |
| Percentage of Funds Spent | 12.20% |
| Funds Currently Committed but Not Spent | 0 |
| Scheduled Transfers Withheld | |

Conditions:

- Prioritise residential infrastructure for water, sanitation, refuse removal, street lighting, solid waste, connector and bulk infrastructure, and other municipal infrastructure like roads, in line with the MIG policy framework and/or other government sector policies established before the start of the municipal financial year.
- Compliance with Chapter 5 of the Municipal Systems Act (200). Infrastructure investment and delivery must be based on an Integrated Development Plan that provides a medium to long-term framework for sustainable human settlements and is in accordance with the principles of the National Spatial Development Perspective.
- Municipalities must adhere to the labour-intensive construction methods in terms of the Expanded Public Works Programme (EPWP) guidelines.
- Compliance with the Division of Revenue Act, including additional reporting requirements on spending and projects as approved by National Treasury.

(Print Name Below)

I, _____, The Accounting Officer or Delegate certify that the above information is correct
 and that this report has been submitted electronically as required.

Signed

To Save File press the following keys at the same time with Caps Lock off Ctrl Shift S

Save file as: Muncde_MIG_ccyy_Mnn.XLS (e.g. GT411_MIG_2009_M01.xls)

Muncde = Municipality Code , ccyy = Financial Year End , Mnn = M01... M12

Dated _____

Amptester 07/09/2015
ABN 09/09/2015

Integrated National Electrification Programme Grant (INEG)
Monthly Report as per the Division of Revenue Act

The onus is on the municipality to confirm that the return has been received by NT

| | | | |
|--------------|------------------|----------------|---------|
| Municipality | WC022 Witzenberg | Financial Year | 2015/16 |
| | | Month End | M02 Aug |

Financial Accounting for Grant Funds Received and Expended

| | Rand |
|--|-----------|
| Received Prior Periods (Since Inception) - See Last Month's Form | 4,029,960 |
| Received This Month | 0 |
| Total INEG Funds Received | 4,029,960 |
| Spent Prior Periods (Since Inception) - See Last Month's Form | 0 |
| Spent This Month | 0 |
| Total INEG Funds Spent | 0 |
| Total INEG funds Received and Not Spent | 4,029,960 |
| Percentage of Funds Spent | 0.00% |
| Funds Currently Committed but Not Spent | 0 |
| Scheduled Transfers Withheld | 0 |

Conditions:

- Municipalities must contractually undertake to:
- Account for the allocated funds on a monthly basis by the 10th of every month
- Pass all benefits to end-customers
- Not utilize the fund for any purpose other than electrification
- Ring-fence funds transferred. Adhere to the approved electrification programme and agreed cash flow budgets
- Ring-fence electricity function
- Reflect all assets created under the Integrated national Electrification Program (INEP) on the municipal asset register; this is to assist the process for the formation of the REDS
- Safely operate and maintain the infrastructure
- Adhere to the labour intensive construction methods in terms of the Expanded Public Works Programme (EPWP) guidelines for activities such as trenching, planting of poles, etc.
- Register the master Plans for bulk infrastructure in terms of the INEP framework and to abide by the directives of the Department regarding the central planning and co-ordination for such bulk infrastructure. This is to maximize the economies of scale in the creation of bulk infrastructure affecting more than one municipality
- Use INEP funds for the refurbishment of critical infrastructure, only upon submission of a project plan which must be approved under a framework to be regulated by the Department.

(Print Name Below)

I, _____, The Accounting Officer or Delegate certify that the above information is correct
and that this report has been submitted electronically as required.

Signed

To Save File Press the F12 key, save file with same name with Caps Lock off & in .xls
Save file as: Muncde_INEG_ccyy_Mnn.xls (e.g. GT411_INEG_2009_M01.xls)
Muncde = Municipality Code , ccyy = Financial Year End , Mnn = M01... M12

Dated _____

Afriyester 01/09/2015

ity: CER WITZENBERG MUNISI PALITEIT LIVE

| Account numb | er | Debtor's | Name | Future/ 15-Sep | 15-Jun | 15-May | Older than 15-May | Total | Comments |
|---|----|----------------------|-------|-------------------|--------------|----------------|----------------------|----------------|--|
| 17610600023 | | Lo Rall Elendomsontw | R - | R 188 339.83 | R 138 835.41 | R 2 152 510.58 | R 2 479 685.82 | R 2 479 685.82 | Query |
| 207503956040 | | Pahana Inv 17 Pty Lt | R - | R - | R - | R 834 104.83 | R 834 104.83 | R 834 104.83 | Query |
| 10000672976 | | Jupu Inv Pty Ltd | R - | R - | R - | R 655 007.78 | R 655 007.78 | R 655 007.78 | Moet na hoërhof verwys word, bedrag te groot |
| 89760700012 | | Transport and Public | R - | R - | R - | R 461 727.37 | R 461 727.37 | R 461 727.37 | Jaarlike belasting Nduli Skool |
| 18007500005 | | Dept Openbare Werke | R - | R - | R 160 837.33 | R 14 958.49 | R - | R 175 795.82 | Brief vir beëindiging van diens aangelewer op 08/09/2015 |
| 11258900000 | | Transport and Public | R - | R - | R - | R 52 757.36 | R 52 757.36 | R 52 757.36 | Jaarlike belasting Provinciale Hospitaal |
| 10000413144 | | Mingoma | BR | R - | R - | R 362 839.93 | R 362 839.93 | R 362 839.93 | Klient kan nie opgespoor word nie |
| 10000678594 | | Patrick De Wet Famil | R - | R - | R - | R 330 966.24 | R 330 966.24 | R 330 966.24 | Elekverbruik na verkoop op vorige eienaar se rek geplaas |
| 20750187251 | | Departement Openbare | R - | R - | R 36 564.95 | R - | R - | R 36 564.95 | Brief vir beëindiging van diens aangelewer op 08/09/2015 |
| 75005720008 | | Davids | A&J | R - | R 439.51 | R 546.51 | R 320 916.20 | R 321 902.22 | Klient het groot waterlekjasie |
| 2734000006 | | Transport and Public | R - | R - | R - | R 2 338.53 | R 2 338.53 | R 2 338.53 | Jaarlike belasting Bella Vista Hoërskool |
| 89578900023 | | Matshaya | ME | R - | R 521.28 | R 525.13 | R 306 798.47 | R 307 844.88 | Klient oorlede Waterheffing al meer as R215 000.00 |
| 13258100084 | | Williams | WH&HW | R - | R 44 231.45 | R 60 708.32 | R 149 748.30 | R 254 688.07 | Uitstel Mnr Nasson - by registrasie van verkoop |
| 70100268029 | | Transport and Public | R - | R - | R - | R 2 227.97 | R 2 227.97 | R 2 227.97 | Jaarlike belasting Hoërskool Tulbagh |
| 10000645367 | | Agenplesi C C | R - | R - | R - | R 295 519.42 | R 295 519.42 | R 295 519.42 | Summons reeds uitgereik, Judgement moet uitgereik word |
| 60009930005 | | Transport and Public | R - | R - | R - | R 23 839.92 | R 23 839.92 | R 23 839.92 | Jaarlike belasting Wolseley Sekonder |
| 10000680241 | | Sinioros | V | R - | R - | R 23.25 | R 284 311.59 | R 284 334.84 | Klient oorlede; summons uitgereik |
| 12139300069 | | Dept Openbare Werke | R - | R - | R 22 847.17 | R 25 450.73 | R 144 939.18 | R 193 237.08 | Brief vir beëindiging van diens aangelewer op 08/09/2015 |
| 24262800055 | | Dept Transport and P | R - | R - | R 6 585.93 | R 6 694.54 | R 238 215.12 | R 251 435.59 | Huur Social Development |
| 10000634525 | | Rooi | AJ&MF | R - | R - | R 261 896.48 | R 261 896.48 | R 261 896.48 | Klient oorlede, bedrag moet na boedel vir afhandeling |
| 11132400013 | | Transport and Public | R - | R - | R - | R 1 812.90 | R 1 812.90 | R 1 812.90 | Jaarlike belasting Laerskool Gericke |
| 60007110005 | | Transport and Public | R - | R - | R - | R 1 800.70 | R 1 800.70 | R 1 800.70 | Jaarlike belasting Laerskool Wolseley |
| 10000665509 | | Johannes | T&MJ | R - | R - | R 239 523.68 | R 239 523.68 | R 239 523.68 | Summons reeds uitgereik, Judgement moet uitgereik word |
| 12100800019 | | Transport and Public | R - | R - | R - | R 1 782.31 | R 1 782.31 | R 1 782.31 | Jaarlike belasting Charlie Hofmeyer |
| 20750274067 | | Coetze | AJ | R - | R 730.67 | R 859.20 | R 229 278.30 | R 230 868.17 | Klient weier betaling |
| 75008270007 | | April | H | R - | R 1 551.37 | R 1 846.00 | R 221 239.95 | R 224 637.32 | Masakane het verval, klient gaan nou First Demand ontvang |
| 75009210013 | | Jones | E&R | R - | R 517.44 | R 409.53 | R 225 493.34 | R 226 420.31 | Deernis geval geen ander inkomste, hoe waterverbruik |
| 89568200006 | | Mqungqunthu | ET | R - | R 2 131.43 | R 1 426.96 | R 210 136.06 | R 213 694.45 | Wanbetaling, 1mnnd rekening van R131 495 gehad, klient moet inkom vir reeling, krag l. |
| 10000665523 | | Lintnaar | PW | R - | R 89.78 | R - | R 206 572.13 | R 206 661.91 | Klient het ingekom vir Incentive reeling |
| 22101200037 | | Ceres Senior Sekonde | R - | R - | R 27 076.26 | R 2 730.28 | R 90 025.69 | R 119 832.23 | Groot waterlekjasie |
| 75012160011 | | Smith | P | R - | R 493.00 | R 2 159.48 | R 199 613.02 | R 202 265.50 | Klient oorlede. Groot watelek in 2012 en R58 650 rekening in 2014. |
| 10000679076 | | Verenigende Gereform | R - | R - | R - | R 203 964.86 | R 203 964.86 | R 203 964.86 | Steinthal - query |
| 86514204655 | | Gqalaqha | AN | R 8 003.95 | R 1 840.68 | R 2 106.48 | R 187 933.46 | R 199 884.57 | Waterlesing skattings |
| 20750274050 | | Rooiheuwel Boerdery | R - | R - | R - | R 202 422.31 | R 202 422.31 | R 202 422.31 | Waterverbruik tot 2009 - Unattached rekening |
| 89573600000 | | Zengele | TM | R - | R 712.61 | R 624.86 | R 198 255.89 | R 199 593.36 | Prepaid lank reeds geblok, geen kontakbesonderhede van klient |
| 89584900012 | | Masiko | EN | R - | R 53.49 | R 68.13 | R 200 611.90 | R 200 733.52 | Masakane geväl, R155 003 park arrangement kan gedoen word maar geen kontaknrs v. |
| 90731800002 | | Williams | J | R - | R 2 100.87 | R 1 396.17 | R 192 412.83 | R 195 909.87 | Groot waterlek, prepaid reeds lank geblok, geen kontraknr van klient |
| 10000670974 | | Agenplesi C C | R - | R - | R - | R 26.55 | R 198 392.31 | R 198 418.86 | Volgende regstappe kan gedoen word. Klient het geen query soos beweer |
| 75005130050 | | Transport and Public | R - | R - | R - | R 1 483.32 | R 1 483.32 | R 1 483.32 | Jaarlike belasting St. Marks Primer |
| 19766800023 | | Rooi | AJ&MF | R - | R 2 887.93 | R 2 926.59 | R 180 633.08 | R 186 447.60 | Klient oorlede, bedrag moet na boedel vir afhandeling |
| 75013190028 | | Kyba | A&SM | R - | R 1 477.60 | R 1 907.10 | R 183 210.58 | R 186 595.28 | Groot waterlekjasie |
| 23805200008 | | Transport and Public | R - | R - | R - | R 41 416.66 | R 41 416.66 | R 41 416.66 | Jaarlike belasting Morisdale Primer |
| 27340600008 | | Transport and Public | R - | R - | R - | R 1 300.18 | R 1 300.18 | R 1 300.18 | Jaarlike belasting - Bella Vista Primer |
| 70100408006 | | Transport and Public | R - | R - | R - | R 64 910.03 | R 64 910.03 | R 64 910.03 | Jaarlike belasting Hoërskool Waveren |
| 12180300012 | | Transport and Public | R - | R - | R - | R 1 281.87 | R 1 281.87 | R 1 281.87 | Jaarlike belasting Wouter Malan Koschuis |
| 18000001031 | | Manuel | J | R - | R - | R 169 578.45 | R 169 578.45 | R 169 578.45 | Klient weier betaling, het net 1 mnnd in huis gebly |
| 75009420016 | | Sheba | D&A | R - | R 15 360.28 | R 13 687.83 | R 97 632.33 | R 126 680.44 | Groot waterlek, rekening van R21 000 vir 15 Augustus |
| 10000670595 | | Hugo Beleggingstrust | R - | R - | R - | R 167 267.22 | R 167 267.22 | R 167 267.22 | Summons reeds uitgereik |
| 20193738045 | | National GOV of SA D | R - | R - | R 2 005.87 | R 5 145.14 | R 150 408.78 | R 157 557.79 | Brief vir beëindiging van diens aangelewer op 08/09/2015 |
| 70100001513 | | Sarens South Africa | R - | R - | R - | R 118 758.72 | R 37 605.04 | R 156 363.76 | Huur |
| 70100277027 | | Transport and Public | R - | R - | R - | R 5 851.37 | R 5 851.37 | R 5 851.37 | Jaarlike belasting Huis Ryk Tulbagh |
| 75011280013 | | Louw | WF | R - | R 485.93 | R 545.51 | R 152 360.61 | R 153 393.05 | Klient word nou gehandover |
| 77032900002 | | Nyukintaba Gemeenska | R - | R - | R 2 087.19 | R 2 064.59 | R 143 854.69 | R 148 006.47 | Gebou behoort aan Munisipaliteit |
| 24262600006 | | Transport and Public | R - | R - | R - | R 1 142.69 | R 1 142.69 | R 1 142.69 | Jaarlike belasting Mooiuitsig Primer |
| <hr/> R 8 003.95 R 521 967.65 R 406 372.50 R 11 301 873.81 R 12 238 218.11 | | | | | | | | | |

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INSURANCE REPORT: AUG 2015

| | |
|------------------------------|----------|
| Monthly Premium | R 91 250 |
| Insurance Receipts | R 27 140 |
| Insurance Expenses | R 0 |
| Items placed under insurance | R 0 |

| Insurance Schedule | Insured Value (R) |
|-------------------------------------|-------------------|
| Combined | 432 066 309 |
| House owners | 168 078 791 |
| Business All Risks | 5 487 252 |
| Good in Transit | 75 000 |
| Theft | 100 000 |
| Glass | 35 000 |
| Money | 330 000 |
| Fidelity Guarantee | 100 000 |
| Public liability | 25 000 000 |
| Directors' & Officers' Liability | 3 000 000 |
| Stated Benefits | 131 000 000 |
| Employers' Liability | 25 000 000 |
| Electronic Equipment | 3 276 210 |
| HIV Aids | 150 000 |
| Motor | 21 570 202 |
| Aerodrome | 25 000 000 |
| Extended Fire Extinguishing Charges | 1 000 000 |

Claims movement for the month

Total claims open at the beginning of the month

40

New claims for the month

4

Property Loss/damage

1

Public Liability

1

Motor Accident

2

Glass

0

Claims closed during the month

44

Total claims open at the end of the month

| Old Aon claims outstanding | R2 994 040.84 |
|---|----------------------|
| Claim: 432- Five year old Boy burned at Pump station Date Reported: 2009/10/28. Reason: Letter of rejection of claim issued / claim re-opened- New Summons Received. Meeting held with Attorneys. Awaiting further response. Still sub-judicative. Await a trial date from the plaintiff. | 1 210 000.00 |
| Claim: 378- Incident at Dennebos Date Reported: 2009/07/28 Reason: Letter of rejection of claim issued / claim re-opened bear | 1 427 600.00 |
| Claim: 581-Truck CFA829 with trailer CFA1747 with Bomag in accident with CF143851) Date Reported: 2012/01/17 Reason: Claim denied. Only damage to trailer was not denied. Damage to Bomag Roller denied. Claim is still Subjudicated | 356 440.84 |
| Claim: 583-Gunter C Mrs (Fell on pavement after stepping into hole. Date Reported: 2012/01/23 Reason: Additional Information submitted from third party lawyers. Legal proceedings are in progress. Lion of Africa attorney served a notice of intention to defend on 4 August 2014. Attorney withdrew. Awaiting correspondence from AON regarding the appointment of new attorney | 585 765.80 |

| Action on Claims 2014/2015 | AON |
|---|------------|
| Additional Information Requested from relevant department | 1 |
| Agreement of loss received | 1 |
| Awaiting Invoice | 1 |
| Insurers Requires Additional Info | 6 |
| Request for Quotations Submitted | 6 |
| Agreement loss signed and submitted to Insurer | 3 |
| Claim within excess: Memo submitted to Manager for approval | 2 |
| Additional Information Submitted to Insurance | 1 |
| Settlement received | 1 |
| Grant Total | 22 |

| Current progress on Aon Claims 2013/2014 | AON |
|---|------------|
| Insurer Requires Additional Info | 1 |
| Quotations submitted for Order | 1 |
| Claim within Excess: Submitted Memo to Manager for Approval | 1 |
| Grand Total | 3 |

| <i>Current progress of the INDWE Claims 2012-2013</i> | <i>Number of Claims</i> |
|--|-------------------------|
| Additional Information Requested from relevant department | 1 |
| Additional Information Submitted to Insurance | 3 |
| Awaiting Invoice | 1 |
| Claim Reported, Awaiting Response from Insurer | 4 |
| Invoice received and submitted for payment/or refund to Insurers | 2 |
| Quotations submitted to Insurer, Awaiting Approval | 2 |
| Claim reported, await insurer responds | 1 |
| Assessor appointed | 1 |
| Grand Total | 15 |

| Age analysis | INDWE 2012/13 | AON 2013/14 | AON 2014/15 | Old AON Claims | Total |
|---------------------|----------------------|--------------------|--------------------|-----------------------|--------------|
| <30 days | 0 | 0 | 4 | 0 | 4 |
| >30 days | 0 | 0 | 7 | 0 | 7 |
| >60 days | 0 | 0 | 11 | 0 | 11 |
| > 120 Days | 15 | 3 | 0 | 4 | 22 |
| | 15 | 3 | 22 | 4 | 44 |

Note: AON has been appointed as the Insurance Broker for the period 01 July 2015 – 30 June 2016



INVESTMENT PROP. ASSET REPORT: AUG 2015

| INVESTMENT PROPERTY | 2016 R | 2015 R |
|--------------------------------|-------------|-------------|
| Net Carrying amount at 1 July | 49 009 502 | 49 596 404 |
| Cost | 51 075 650 | 51 347 386 |
| Under Construction | - | - |
| Accumulated Depreciation | (2 066 148) | (1 750 982) |
| Accumulated Impairment | - | - |
| Acquisitions | - | |
| Disposals | - | (271 736) |
| Depreciation for the year | (53 535) | (315 166) |
| Impairment | - | - |
| Transfers from Inventory | - | - |
| Transfers | - | - |
| <hr/> | <hr/> | <hr/> |
| Net Carrying amount at 30 June | 48 955 967 | 49 009 502 |
| Cost | 51 075 650 | 51 075 650 |
| Accumulated Depreciation | (2 119 683) | (2 066 148) |
| Accumulated Impairment | - | - |

Property Plant & Equipment: Aug 2015

The Standard of GRAP 17 on Property, Plant and Equipment prescribe the accounting treatment for property, plant and equipment so that the users of financial statements can discern information about the municipality's investment in its property, plant and equipment and the changes in such investment. The principal issues in accounting for property, plant and equipment are the recognition of the assets, the determination of their carrying amounts and the depreciation charges and impairment losses to be recognised in relation to them.

| Reconciliation of Carrying Value | Land R | Buildings R | Infrastructure R | Community R | Lease Assets R | Other R | Total R |
|--|------------|----------------|---------------------|----------------|-------------------|--------------|---------------|
| Carrying value at 1 July 2014 | 78 203 971 | 94 005 465 | 383 664 149 | 70 192 218 | 67 552 | 22 466 275 | 698 331 899 |
| Cost | 78 203 971 | 101 129 809 | 485 746 274 | 74 268 381 | 691 343 | 50 431 115 | 845 708 857 |
| Original Cost | 78 203 971 | 101 129 809 | 485 746 274 | 74 268 381 | 691 343 | 50 431 115 | 845 708 857 |
| Accumulated Impairments | - | - | - | - | - | (551 131) | (551 131) |
| Original Cost | - | - | - | - | - | (551 131) | (551 131) |
| Accumulated Depreciation | - | (7 124 343) | (102 082 125) | (4 076 164) | (623 781) | (27 413 710) | (146 825 828) |
| Original Cost | - | (7 124 343) | (102 082 125) | (4 076 164) | (623 781) | (27 413 710) | (146 825 828) |
| Acquisitions | - | - | 182 747 | - | - | 25 508 | 208 255 |
| Capital under Construction | - | - | 565 482 | - | - | - | 565 482 |
| Transfers from/(to) Non-current Assets Held for Sale - Note | - | - | - | - | - | - | - |
| Cost | - | - | - | - | - | - | - |
| Accumulated Depreciation | - | - | - | - | - | - | - |
| Transfers from/(to) Investment Properties - Note | - | - | - | - | - | - | - |
| Revaluations | - | - | - | - | - | - | - |
| Impairments | - | - | - | - | - | - | - |
| Impairments | - | - | - | - | - | - | - |
| Reversals | - | - | - | - | - | - | - |
| Depreciation | - | (188 390) | (1 920 732) | (303 784) | (39 144) | (707 562) | (3 318 196) |
| Normal Depreciation | - | (188 390) | (1 920 732) | (303 784) | (39 144) | (707 562) | (3 318 196) |
| Correction of error | - | - | - | - | - | - | - |
| Carrying value of disposals | - | - | - | - | - | - | - |
| Disposal Cost | - | - | - | - | - | - | - |
| Disposal Cost Acc Depreciation | - | - | - | - | - | - | - |
| Carrying value at 30 June 2014 | 78 203 971 | 93 817 075 | 382 491 647 | 69 888 433 | 28 419 | 21 784 222 | 695 787 440 |
| Cost | 78 203 971 | 101 129 809 | 486 494 504 | 74 268 381 | 691 343 | 50 456 623 | 846 482 595 |
| Original Cost | 78 203 971 | 101 129 809 | 486 494 504 | 74 268 381 | 691 343 | 50 456 623 | 846 482 595 |
| Accumulated Impairments | - | - | - | - | - | (551 131) | (551 131) |
| Original Cost | - | - | - | - | - | (551 131) | (551 131) |
| Revaluation | - | - | - | - | - | - | - |
| Accumulated Depreciation | - | (7 312 733) | (104 002 857) | (4 379 948) | (662 924) | (28 121 271) | (150 144 024) |
| Original Cost | - | (7 312 733) | (104 002 857) | (4 379 948) | (662 924) | (28 121 271) | (150 144 024) |
| Revaluation | - | - | - | - | - | - | - |



INTANGIBLE ASSET REPORT: AUG 2015

| | 2016 | 2015 |
|---|-------------|-------------|
| | R | R |
| PROPERTY, PLANT AND EQUIPMENT (CONTINUE) | | |
| INTANGIBLE ASSETS | | |
| Computer Software | | |
| Net Carrying amount at 1 July | 722 756 | 1 348 949 |
| Cost | 4 162 314 | 4 149 014 |
| Accumulated Amortisation | (3 439 558) | (2 800 065) |
| Accumulated Impairment | - | - |
| Additions | - | 13 300 |
| Amortisation for Year | (105 049) | (639 492) |
| Impairments | - | - |
| Disposals | - | - |
| Net Carrying amount at 30 June | 617 707 | 722 757 |
| Cost | 4 162 314 | 4 162 314 |
| Accumulated Amortisation | (3 544 607) | (3 439 558) |
| Accumulated Impairment | - | - |