

## BID NOTICE AND INVITATION TO BID

The Witzenberg Municipality Financial Directorate, Supply Chain Unit invites bids for **BID NO. 08/2/21/24: APPOINTMENT OF CONTRACTORS FOR MAINTENANCE, REPAIR AND REPLACEMENT OF GENERAL ELECTRICAL INFRASTRUCTURE AND WIRING OF PREMISES FOR WITZENBERG MUNICIPALITY**

Only bidders who satisfy the eligibility criteria stated in the Standard Conditions of Bid (Clause C.2.1) are eligible to submit bids.

Bidders should have a CIDB contractor grading of:

- a) Cluster 1: 6EP class of construction work.
- b) Cluster 2: 5EP class of construction work.
- c) Cluster 3: 4EP class of construction work.
- d) Cluster 4: 3EB class of construction work.

The bidder must have in his or her possession Tax Compliance Details issued by the South African Revenue Services. The Tenderer must provide the necessary PIN for the Employer to assess the compliance status on the SARS database.

All bids received shall be evaluated in terms of the Witzenberg Municipality's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations of 2022. The 80/20 preference points system will be applicable. The following preference points system will be applicable:

**Price – 80 points**

**BBBEE Level Status – 10 points**

**Locality of enterprise – 10 points**

**Total Points – 100 points**

Bid documents can be obtained during office hours from Monday to Thursday: 8h30 -13h00 and 13h45 - 15h30 and Fridays: 8h30 – 13h00 and 14h00 – 14h30 from the Witzenberg Municipality, Supply Chain Unit, Dromedaris Street, Ceres. The amount is payable at the Municipal Head Office, 50 Voortrekker Street, Ceres or via EFT. Banking details can be requested via email. No cheques will be accepted. **Hard Copy Bid Documents can be obtained at a cost of R300.00 per set. Functionality points is on offer.**

All enquiries must be directed to the Financial Directorate, Supply Chain Unit:

Ms S Mentor  
Witzenberg Municipality  
Ceres  
6835  
Tel: (023) 312 1761  
E-mail: [supplychain@witzenberg.gov.za](mailto:supplychain@witzenberg.gov.za)

The **closing time** for receipt of bids is **10h00 on Thursday, 22 February 2024** at Witzenberg Municipality, **50 Voortrekker Street, Ceres**. Telephonic, facsimile, electronic/e-mailed and late bid will not be accepted. Bids may only be submitted on the bid documentation that has been issued. The Bid Box is located at the entrance of the Witzenberg Municipal Offices, 50 Voortrekker Street, Ceres.

**A Compulsory bid clarification meeting will be held on Monday, 29 January 2024 at 11:00 at the Witzenberg Municipality Technical Boardroom, Witzenberg Municipal Offices, 53 Lyell Street, Ceres.** Bidders who fail to attend the compulsory bid clarification meeting will be disqualified. No grace period will be allowed for late comers.

**Please note that no grace period will be given to late comers at the clarification meeting** (Witzenberg Municipality does possess a site/clarification procedure manual and prospective bidders can obtain a copy of the manual from the Municipalities Supply Chain Unit).

Council does not bind itself to accept the lowest or any bid. Witzenberg Municipality shall apply its Municipal Supply Chain Management Policy as adopted in terms of Section 111 of the Municipal Finance Management Act, 2003 (Act no. 56 of 2003) and the relevant regulations.

**Please note that any suspicious collusive bidding behaviour and restrictive practices by bidders will be reported to the Competition Commission for investigation and possible imposition of administrative penalties.**

**NB: No bids will be considered from persons in the service of the state as defined in Regulation 1 of the Local Government: Municipal Supply Chain Management Regulations**

The Municipal Manager  
Witzenberg Municipality  
50 Voortrekker Street  
Ceres  
6835

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MUNICIPAL MANAGER