

<p>Kennis word hiermee gegee ingevolge Artikel 29(2) van die Plaaslike Regering: Munisipale Strukture Wet, 1998 (Wet 117 van 1998) soos gewysig, dat 'n <b>Gewone Raadsvergadering</b> van die Munisipaliteit Witzenberg gehou sal word op <b>Vrydag, 25 Augustus 2023</b> om <b>10:00</b> in die <b>Stadsaal, Voortrekkerstraat, Ceres.</b></p>	<p>Notice is hereby given in terms of Section 29(2) of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998) as amended, that an <b>Ordinary Council meeting</b> of the Witzenberg Municipality will be held in the <b>Town Hall, Voortrekker Street, Ceres</b> on <b>Friday, 25 August 2023 at 10:00.</b></p>
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<b>Raadslede en amptenare / Councillors and officials</b>		
Councillor TE Abrahams	Alderman K Adams	Councillor JJ Cloete
Councillor P Daniels	Councillor S de Bruin	Councillor GJ Franse
Councillor JP Fredericks	Councillor AL Gili	Councillor LA Hardnek
Councillor P Heradien	Councillor GG Laban (Deputy Executive Mayor)	Councillor JS Mouton
Councillor MJ Ndaba	Councillor N Nogcinisa	Councillor N Phatsoane
Councillor KA Robyn	Alderman HJ Smit (Executive Mayor)	Councillor D Swart
Councillor IL Swartz	Alderman JJ Visagie	Councillor K Yisa
Councillor J Zalie		
Municipal Manager	Director: Finance	Director: Technical Services
Director: Corporate Services	Deputy Director: Finance	Head: Internal Audit
Manager: Projects and Performance	IDP Manager	Manager: Communication and Marketing
Manager: Legal Services	Manager: Administration	Chief Administrative Officer
Committee Clerk	Interpreter	

**Agenda: Council meeting: 25 August 2023**  
**Agenda: Raadsvergadering: 25 Augustus 2023**

**TER INLIGTING / FOR INFORMATION**

<b>Agenda pack</b>		
Chairperson: IMATU (Mr Loyiso Ntshanga)	Chairperson: SAMWU (Mr Christo Appolis)	
Bella Vista Library	John Steyn Library	Rietvallei Library
Montana Library, Wolseley	Wolseley Library	Tulbagh Library
Witzenville Library, Tulbagh	Op-die-Berg Library	Prince Alfred's Hamlet Library

<b>By e-mail</b>		
Alderylady MC du Toit E-mail: marina@destraadt.co.za	Alderylady JT Phungula E-mail: thembisaphungula@gmail.com	Alderman JW Schuurman E-mail: jws1350@gmail.com
Ceres Business Initiative Mr J Conradie Cell: (083) 270-7713 E-mail: manager@cerescbi.co.za		



**COUNCILLOR EM SIDEGO  
SPEAKER**

14 August 2023

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## **A G E N D A**

- 1. OPENING AND WELCOME / OPENING EN VERWELKOMING**
  
- 2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION**
  
- 2.1 Consideration of application for leave of absence, if any  
Aansoeke om verlof tot afwesigheid, indien enige  
(3/1/2/1)**

*An Application for leave of absence form is attached as **annexure 2.1.***

### **NOTED**

- 2.2 Confidentiality and Conflict of Interest Declaration  
Vertroulikheid en Botsing van Belange Verklaring  
(3/2/1)**

The Confidentiality and Conflict of Interest Declaration is attached as **annexure 2.2.**

- 3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED  
MEDEDELINGS, AANKONDIGINGS OF SAKE GEOPPER**
  
- 3.1 Gratitude, Congratulations and Commiseration  
Waardering, Gelukwensing en Meelewing  
(11/4/3)**

Council's congratulations are conveyed to the following Councillors and spouses on their birthdays:

❖	Councillor N Phatsoane	2 June
❖	Alderman K Adams	5 June
❖	Mr J Robyn	17 June
❖	Ms C Swartz	17 June
❖	Ms E Smit	29 June
❖	Ms M Abrahams	30 June
❖	Councillor J Fredericks	13 July
❖	Councillor I Swartz	15 July

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- ❖ Councillor K Yisa 7 August
- ❖ Councillor P Heradien 28 August

**NOTED.**

**3.2 Matters raised by the Speaker / Sake deur die Speaker geopper (09/1/1)**

**3.3 Matters raised by the Executive Mayor  
Sake deur die Uitvoerende Burgemeester geopper (09/1/1)**

**3.4 Matters raised by the Municipal Manager  
Sake deur die Munisipale Bestuurder geopper**

**4. MINUTES / NOTULES**

**4.1 Outstanding matters / Uitstaande sake (3/3/2)**

Number	File reference	Heading, item no. and date	Directorate	Action	Progress	Target date
1	3/R	Item 8.4.3 of 29-11-2022  Disappearance of Mayoral chain	Corporate Services	That notice be taken of the matter and that a full report be tabled to Council.		1 August 2023

**RECOMMENDED**

*that notice be taken of the outstanding matter.*

**AANBEVEEL**

*dat kennis geneem word van die uitstaande saak.*

**5. MOTIONS AND NOTICE OF SUGGESTIONS  
MOSIES EN KENNISGEWING VAN VOORSTELLE**

**6. INTERVIEWS WITH DELEGATIONS  
ONDERHOUDE MET AFVAARDIGINGS**

None

**NOTED**

**7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS**

None

**NOTED**

## **8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS**

### **8.1 Direktooraat Finansies / Directorate Finance**

#### **8.1.1 Finance: Writing off of interest and arrears: Household debt and other irrecoverable outstanding amounts (5/12/1/3)**

Memorandum from Director: Finance, dated 13 June 2023:

##### **"Purpose**

The purpose of this report is for council to consider the writing off of household's debt and other irrecoverable arrear debt.

##### **Legislature framework**

In terms of Section 96 of the Municipal Systems Act (act 32 of 2000), Council must collect all money that is due and payable to it. Subject to the provisions the Municipal Systems Act. It also allows the municipality to compile and adopt a policy to give effect to this power to collect.

The Council adopted a Credit Control and Debt Collection Policy on 28 May 2009 per item 8.1.2(c). Amendments to this policy were approved at subsequent Council meetings.

The relevant portion is:

- 26.11 Whenever all the legal avenues and procedures listed above have been exhausted, or it becomes uneconomical to proceed further, the arrear amounts should be classified as irrecoverable and should be written off.
- 26.12 The Chief Financial Officer may forward a report to Council for the writing off of consumer, if such debts may be irrecoverable.
- 26.13 The Executive Committee, in terms of its delegated authority, may authorise the writing off of the debts wherein after a report will be forwarded to full Council for ratification.
- 26.14 The Chief Financial Officer shall as soon as possible after 30 June each year, or more regularly if requested by Council to do so, present to the Council a report indicating the amount of the arrears that has been written off during the financial year, together with the reasons for the write-off.
- 26.15 The Chief Financial Officer may write off debts if he is satisfied that:
  - All reasonable steps have been taken to recover the debt and the debt is considered to be irrecoverable, or
  - He/she is convinced that recovery of the debt would be uneconomical.

- 26.16 Any debtors whose amounts are written off may be listed with the Credit Bureau and may not be permitted to enter future service contracts with the Council.

### **Discussion**

An analysis was done on the outstanding debt, and it was found that the following debts are irrecoverable:

Indigents	R28,343,187.83
Prescribed debt	129,853,263.04
<b>TOTAL</b>	<b>R158 196 450.87</b>

Debt becomes prescribed if no movement took place for a period of three years.

The Chief Financial Officer is convinced that the recovery of the debt would be uneconomical as stated in 26.15 of the Credit Control and Debt Collection Policy.

### **Financial implications**

The current provision of bad debt, excluding traffic fines, is R346 355,725.00 at the end of May 2023. This provision will be debited with the amount of R158 196 450.87. The provision has already been created prior to this financial year."

### **RECOMMENDED**

- (a) *that the irrecoverable arrears to the value of R158 196 450.87 be written off.*
- (b) *That the Municipality's Credit Control and Debt Collection Policy be implemented in respect of all debt incurred after the write-off even if the household is indigent.*

### **8.1.2 Approval of long-term contract: End-to-end voice over internet protocol and unified communication solution (Telephone system) (8/2/20/13)**

The following documents are attached:

- (a) Memorandum from Director: Finance, dated 11 July 2023: **Annexure 8.1.2(a).**
- (b) Advertisement and cost benefit analysis: **Annexure 8.1.2(b).**

## **RECOMMENDED**

*That the Executive Mayoral Committee recommends to Council:*

*that Council approves the long-term contract for the supply, delivery installation, commissioning, and maintenance of an end-to-end voice over internet protocol and unified communication solution, including cabling, networking and connectivity, for Witzenberg Municipality for a period of five years in terms of Section 33 of the Municipal Finance Management Act.*

### **8.1.3 Finance: Draft Asset Loss Policy (6/1/P)**

Memorandum from Director: Finance, dated 30 June 2023:

#### **"1. Purpose**

The purpose of this report is to submit a draft Asset Loss Policy to Council for consideration. The draft policy is attached as **annexure 8.1.3**.

#### **2. Legal framework**

The legal framework for this policy is:

- Constitution of the Republic of South Africa (Act 108 of 1996)
- Local Government: Municipal Structures Act (No 117 of 1998)
- Local Government: Municipal Systems Act (No 32 of 2000)
- Local Government: Municipal Finance Management Act (No. 56 of 2003)
- Generally Recognized Accounting Practice

#### **3. Discussion**

The policy for the management of assets deals with the municipal rules required to ensure the enforcement of appropriate stewardship of assets. Stewardship has two components being the:

- Financial administration by the Chief Financial Officer; and
- Physical administration by the relevant managers."

## **RECOMMENDED**

*That the Executive Mayoral Committee recommends to Council:*

*That the Asset Loss Policy be approved.*

**8.1.4 Quarterly Budget Statement [Section 52(d)] Report: 4th Quarter 2022/2023 (1 April 2023 to 30 June 2023) (9/1/1 & 9/1/2/2)**

The Quarterly Budget Statement [Section 52(d)] Report for the 4<sup>th</sup> Quarter of 2022/2023 is attached as **annexure 8.1.4**.

**RECOMMENDED**

*That the Executive Mayoral Committee recommends to Council:*

- (a) that notice be taken of the Quarterly Budget Statement [Section 52(d)] Report for the 4<sup>th</sup> Quarter of 2022/2023.*
- (b) that the report supra (a) be referred to the Performance, Risk and Audit Committee as well as the Municipal Public Accounts Committee for their recommendations to Council.*

**8.1.5 Review of IDP and Budget Process Plan for 2024/2025 (02/02/1)**

In terms of Section 28 of the Municipal Systems Act (Act 32 of 2000), Council must adopt an IDP and Budget Process Plan. The Municipal Finance Management Act (Act 56 of 2003) further stipulates that at least ten months before the start of the budget year, the Executive Mayor should table a time schedule outlining key deadlines in respect of the IDP/Budgetary process.

Section 29 of the Municipal Systems Act (Act 32 of 2000), specifies that such a Process Plan must include:

- Programs that set out timeframes for the different planning steps;
- Appropriate mechanisms, processes and procedures for consultation with:
  - Local communities, both in terms of needs and priorities as well as consultation during development;
  - Organs of state, traditional authorities, and other role-players in the drafting process; and
- Binding plans and planning requirements, i.e. policy and legislation.

National Treasury has provided further guidance by the issuing of MFMA Circular 10. That circular provides specific guidance with regard to six distinct steps in compilation of the IDP and the annual Budget. The table below highlights these steps, with a brief description of each step:

<b>Steps</b>		<b>Process</b>
<b>1</b>	<b>Planning</b>	Schedule dates, establish consultation forums, review previous processes

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**Agenda: Raadsvergadering: 25 Augustus 2023**

<b>2</b>	<b>Strategi- zing</b>	Review IDP, set service delivery objectives for next 3 years, consult on tariffs, indigents, credit control, free basic services etc., and consider local-, provincial- and national issues, the previous year's performance and current economic and demographic trends etc.
<b>3</b>	<b>Preparing</b>	Prepare Budget, revenue and expenditure projections; draft Budget policies; consult and consider local-, provincial- and national priorities
<b>4</b>	<b>Tabling</b>	Table draft Budget, draft IDP and Budget-related policies before council; consult and consider local-, provincial- and national inputs or responses
<b>5</b>	<b>Approving</b>	Council approves the IDP, the Budget and related policies
<b>6</b>	<b>Finalising</b>	Publish the IDP, Budget and approve the SDBIP and performance targets

In capturing the above steps, this IDP & Budget Process Plan seeks to address, *inter alia*, the:

- Identification of areas requiring additional attention in terms of legislative requirements, proper planning processes and sound financial management;
- Inclusion of the most current Census and own statistical data;
- Consideration and review of any other relevant and new information;
- Addressing comments received from the various role-players;
- Factor-in the shortcomings and weaknesses identified through self-assessment;
- Preparation and review of sector plans and its alignment with the IDP;
- Preparation and review of the Performance Management System (PMS);
- Updating of the 5-year Financial Plan; and
- Finalisation of the annual Budget and IDP in terms of the relevant legislation.

Pursuant to the above statutory requirements, an IDP and Budget Process Plan for the 2024/2025 cycle for review/amendment is attached as **annexure 8.1.5**.

#### **RECOMMENDED**

- (a) *that the Reviewed IDP and Budget Process Plan for 2024/2025 be approved.*
- (b) *that in the event of any changes with regard to the dates of the Process Plan, the Municipal Manager be mandated to change same after consultation with the Executive Mayor.*



#### **8.1.6 Finance: Adjustment budget 2023/2024 to 2025/2026 (5/1/1/22)**

The following documents are attached:

- (a) Memorandum from Director: Finance, dated 14 August 2023: **Annexure 8.1.6(a).**
- (b) Adjustment budget 2023/2024 to 2025/2026: **Annexure 8.1.6(b).**

#### **RECOMMENDED**

*That the Executive Mayoral Committee recommends to Council:*

*that the adjustment budget of Witzenberg Municipality for the financial year 2023/2024, as set out in the budget documents, be approved on condition that expenditure may only be incurred once approval has been obtained from National or Provincial Treasury in respect of roll-over funding and once the Memorandums of Agreements are in place with the partnering organisations:*

- (i) *Table B1 - Budget summary;*
- (ii) *Table B2 - Adjustments Budget Financial Performance (by standard classification);*
- (iii) *Table B3 – Budgeted Financial performance (Revenue and Expenditure) by Vote;*
- (iv) *Table B4 - Adjustments Budget Financial Performance (revenue by source); and*
- (v) *Table B5 – Budgeted Capital Expenditure by Vote, standard classification and funding.*

#### **8.1.7 Service Delivery and Budget Implementation Plan (SDBIP): 2023/2024 (5/1/5/16)**

The Top Layer Service Delivery and Budget Implementation Plan for 2023/2024, as approved by the Executive Mayor, is attached as **annexure 8.1.7.**

#### **RECOMMENDED**

*that notice be taken of the Top Layer Service Delivery and Budget Implementation Plan (SDIP) for 2023/2024.*

## **8.2 Direktooraat Tegnieste Dienste / Directorate Technical Services**

### **8.2.1 Proposed positions of waste transfer stations (17/3/2)**

A memorandum from the Director: Technical Services, dated 15 August 2023, is attached as **annexure 8.2.1**.

Council unanimously resolved on 30 May 2023 that the matter relating to the proposed waste transfer stations be held in abeyance for inputs from the community.

#### **RECOMMENDED**

*That the Executive Mayoral Committee recommends to Council:*

- (a) that the following erven be approved for the development and construction of drop-offs / transfer stations as follow:*
  - (i) Bella Vista*  
*Option 3 (erf 8714)*
  - (ii) Tulbagh*  
*Option 3 (erf 683). No rezoning application necessary as the zoning is presently "Authority use".*
  - (iii) Prince Alfred's Hamlet*  
*Option 2 (erf 1)*
- (b) that notice be taken that the erven have to be rezoned to Authority use.*
- (c) that the Senior: Superintendent Solid Waste and Cleansing Services performs the necessary administrative tasks (sourcing of quotations etc.) for the rezoning of the said erven.*
- (d) that the Manager: Town Planning and Building Control manages and finalises the rezoning process.*

### **8.2.2 Lease of erf 23, Tulbagh to Tulbagh Recycling (7/1/4/1 & 17/19/1)**

A memorandum from the Director: Technical Services, dated 24 May 2023, is attached as **annexure 8.2.2**.

## **RECOMMENDED**

*That the Executive Mayoral Committee recommends to Council:*

*That a portion of erf 23, Tulbagh, as indicated on the attached report, be leased to Jan Lambert for a period of five years on the following conditions:*

- (i) That a departure application be submitted by the tenant for the use of the property zoned as authority, for the purposes of a recycling facility.*
- (ii) Lease will be "voetstoots", leased as it is.*
- (iii) Security will be for the account of the lessee.*
- (iv) Council to consider exemption of rental charges, on condition that we lease the building as it is, and that the lessee do all repair work to the building.*
- (v) Public participation process to be followed. Advertise for public comment and/or objections.*
- (vi) Should the second part of the premises not have an electrical installation, an electrical contractor should be appointed by the tenant to do the electrical installation and issue a COC after the completion of electrical work.*
- (vii) The applicant will be responsible for the costs of any electrical upgrading, including electrical installation if required.*

### **8.3 Direktooraat Gemeenskapsdienste / Directorate Community Services**

#### **8.3.1 Renewal of lease agreement: Vrolike Vinkies Enrichment and Development Centre, Ceres (7/1/4/1)**

A letter from Vrolike Vinkies Enrichment and Development Centre, dated 28 July 2022, is attached as **annexure 8.3.1**.

Memorandum from the Acting Manager: Socio-Economic Development, dated 28 July 2022:

##### **"Purpose**

To request Council's approval for renewal of the lease agreement with Vrolike Vinkies Enrichment and Development Centre situated on erf 2019, Ceres also known as The Island Holiday Resort.

##### **Background and deliberation**

The crèche started in 2001. The crèche is a registered Non-profit organisation and receives a subsidy from Department Social Development. The crèche is registered for 98 children between the ages of six months and six years for the ECD Centre and for 41 children with special needs from ages three to sixteen. Children from Bella Vista, Nduli, Hamlet, Ceres and surrounding farms are enrolled at the crèche. They follow a day program approved by the Department. The crèche is functioning well and is managed by a governing body, represented by parents from the community. The governing body meets bi-monthly. The crèche seems to be managed well.

The personnel consist of a CEO, manager for ECD, assistant manager for ECD, supervisor for disabilities, program implementer, six ECD practitioners, four disability carers, one cook, five general workers and a driver.

In August 2015 the Council granted the usage of the extra building previously used as a café to be utilised as a unit for children with special needs. Council also granted permission for the erection of two Nutech buildings to accommodate more children with special needs. Vrolike Vinkies received funding from the Lotto and Breadline for this project. This unit started with nine children, but currently accommodates 41 children from all towns in die Witzenberg area. The disability of the children includes cerebral, Down syndrome, epilepsy, blindness, intellectual and other disabilities. The children are supported by regular input from the physiotherapist and occupational therapist from Department Health. This is the only facility in the Witzenberg municipal area that includes children with special needs in the mainstream.

The practitioners receive training to stimulate the children with suitable exercise. Subsidy is received from the Department of Health. The Department Education is also involved with screening and placing of children. Currently they have a waiting list.

Witzenberg Municipality currently has a valid lease agreement with Vrolike Vinkies, but it expires on 31 August 2022. . Rental and services are paid up to date and the current rental amount is R876.04 per year.

### **Community value**

Vrolike Vinkies is currently the only facility accommodating children with special needs in the Witzenberg area. Children from all areas have the opportunity to be exposed to early childhood development in a facility where vulnerable children are safe and protected.

### **Sustainability**

Department Social Development, Department of Education and Department Health will ensure the sustainability of the daily operations.

### **Legislation**

A lease agreement must be entered into."

The Committee for Community Development resolved on 20 April 2023 to recommend to the Executive Mayoral Committee and Council:

- (a) that Council considers the lease of erf 2019 to Vrolike Vinkies Enrichment and Development Centre for a period of two (2) years.
- (b) that the yearly rental amount be determined.
- (c) that notice be taken that the property that will be leased, is not required for the provision of a minimum level of basic services in terms of Section 14.2(a) of the Municipal Finance Management Act.
- (d) that Vrolike Vinkies Crèche is liable to pay for municipal services and that they are responsible to maintain the building.
- (e) that Vrolike Vinkies Crèche is responsible for own security measures, such as alarms, guards, burglar bars etc.
- (f) that the building will stay the property of the municipality after the lease agreement has expired and/or is cancelled.
- (h) that the Municipal Manager be authorised to sign the lease agreement on behalf of the Council.

### **RECOMMENDED**

*That the Executive Mayoral Committee recommends to Council:*

- (a) *that Council considers the lease of erf 2019 to Vrolike Vinkies Enrichment and Development Centre for a period of two (2) years.*
- (b) *that the yearly rental amount be determined.*

- (c) *that notice be taken that the property that will be leased, is not required for the provision of a minimum level of basic services in terms of Section 14.2(a) of the Municipal Finance Management Act.*
- (d) *that Vrolike Vinkies Crèche is liable to pay for municipal services and that they are responsible to maintain the building.*
- (e) *that Vrolike Vinkies Crèche is responsible for own security measures, such as alarms, guards, burglar bars etc.*
- (f) *that the building will stay the property of the municipality after the lease agreement has expired and/or is cancelled.*
- (h) *that the Municipal Manager be authorised to sign the lease agreement on behalf of the Council.*

#### **8.4 Direkoraat Korporatiewe Dienste / Directorate Corporate Services**

None.

#### **NOTED**

#### **9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA DRINGENDE SAKE NA AFSENDING VAN DIE AGENDA**

#### **10. FORMAL AND STATUTORY MATTERS FORMELE EN STATUTÊRE SAKE**

##### **10.1 Feedback on matters of outside bodies Terugvoering oor sake van buite-organisasies (3/R)**

#### **11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS VRAE en/of SAKE DEUR RAADSLEDE GEOPPER**

#### **12. ADJOURNMENT / VERDAGING**

Verwysing / Reference: 3/1/2/1/

## MUNISIPALITEIT WITZENBERG MUNICIPALITY

**AANSOEK OM VERLOF TOT AFWESIGHEID / APPLICATION FOR LEAVE OF ABSENCE**  
 (Moet by kantoor van Munisipale Bestuurder ingedien word voor aanvang van vergadering / Must be handed in at office of Municipal Manager before commencement of meeting)

Naam van raadslid / Name of councillor: \_\_\_\_\_

Ek doen hiermee aansoek om verlof tot afwesigheid van / I hereby apply for leave of absence from:

VERGADERING / WERKSWINKEL / FORUM MEETING / WORKSHOP / FORUM	DATUM / DATE
Rede vir afwesigheid / Reason for absence:	

\_\_\_\_\_  
 DATUM / DATE

\_\_\_\_\_  
 HANDTEKENING / SIGNATURE



## CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

### Council meeting, held in the Town Hall , Ceres on 25 August 2023

I, the undersigned, hereby declare:

- That as a Councillor and a participant of this meeting, I shall maintain strict confidentiality in respect of any information of a confidential nature to which I may become privy at meetings of the Witzenberg Council and shall only disclose such information as may become necessary or required for the proper performance of my duties and functions.
- That as a Councillor and a participant of this meeting, I shall declare any conflict of interest that may arise at every meeting and remove myself from any proceedings, in relation to that matter, giving rise to that conflict.

### COUNCILLORS

Surname	Initials	Signature
Abrahams	TE	
Adams	K	
Cloete	JJ	
Daniels	P	
De Bruin	S	
Franse	GJ	
Fredericks	JP	
Gili	AL	
Hardnek	LA	
Heradien	P	



Laban	GG	
Mouton	JS	
Ndaba	MJ	
Nogcinisa	N	
Phatsoane	N	
Robyn	K	
Sidego	EM	
Smit	HJ	
Swart	D	
Swartz	IL	
Visagie	JJ	
Yisa	K	
Zalie	J	

# WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

## - MEMORANDUM -

AAN / TO: Municipal Manager  
 VAN / FROM: Director Finance  
 DATUM / DATE: 11 July 2023  
 VERW. / REF.: 08/2/20/13

**CONSIDERATION OF APPROVAL OF LONG-TERM CONTRACT - SUPPLY, DELIVERY INSTALLATION, COMMISSIONING, AND MAINTENANCE OF AN END-TO-END VOICE OVER INTERNET PROTOCOL AND UNIFIED COMMUNICATION SOLUTION, INCLUDING CABLING, NETWORKING AND CONNECTIVITY FOR WITZENBERG MUNICIPALITY FOR A PERIOD OF FIVE YEARS**

### 1. PURPOSE

The purpose of this report is to seek council's approval to enter into an agreement for the supply, delivery installation, commissioning, and maintenance of an end-to-end voice over internet protocol and unified communication solution, including cabling, networking, and connectivity for Witzenberg municipality for a period of five years.

### 2. LEGAL FRAMEWORK

Section 33 of the Municipal Finance Management Act states the following:

#### ***Contracts having future budgetary implications.***

*(1) A municipality may enter into a contract which will impose financial obligations on the municipality beyond a financial year, but if the contract will impose financial obligations on the municipality beyond the three years covered in the annual budget for that financial year, it may do so only if—*

- (a) the municipal manager, at least 60 days before the meeting of the municipal council at which the contract is to be approved—*
  - (i) has, in accordance with section 21A of the Municipal Systems Act—*
    - (aa) made public the draft contract and an information statement summarising the municipality's obligations in terms of the proposed contract; and*
    - (bb) invited the local community and other interested persons to submit to the municipality comments or representations in respect of the proposed contract; and*
  - (ii) has solicited the views and recommendations of—*
    - (aa) the National Treasury and the relevant provincial treasury.*
    - (bb) the national department responsible for local government; and*
    - (cc) if the contract involves the provision of water, sanitation, electricity, or any other service as may be prescribed, the responsible national department.*
- (b) the municipal council has taken into account—*
  - (i) the municipality's projected financial obligations in terms of the proposed contract for each financial year covered by the contract.*
  - (ii) the impact of those financial obligations on the municipality's future municipal tariffs and revenue.*
  - (iii) any comments or representations on the proposed contract received from the local community and other interested persons; and*
  - (iv) any written views and recommendations on the proposed contract by the National Treasury, the relevant provincial treasury, the national department responsible for*

- local government and any national department referred to in paragraph (a)(ii)(cc); and*
- (c) *the municipal council has adopted a resolution in which—*
- (i) it determines that the municipality will secure a significant capital investment or will derive a significant financial economic or financial benefit from the contract.*
  - (ii) it approves the entire contract exactly as it is to be executed; and*
  - (iii) it authorises the municipal manager to sign the contract on behalf of the municipality.*
- (2) *The process set out in subsection (1) does not apply to—*
- (a) contracts for long-term debt regulated in terms of section 46 (3);*
  - (b) employment contracts; or*
  - (c) contracts—*
    - (i) for categories of goods as may be prescribed; or*
    - (ii) in terms of which the financial obligation on the municipality is below—*
      - (aa) a prescribed value; or*
      - (bb) a prescribed percentage of the municipality's approved budget for the year in which the contract is concluded.*
- (3) (a) *All contracts referred to in subsection (1) and all other contracts that impose a financial obligation on a municipality—*
- (i) must be made available in their entirety to the municipal council; and*
  - (ii) may not be withheld from public scrutiny except as provided for in terms of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000).*
- (b) *Paragraph (a)(i) does not apply to contracts in respect of which the financial obligation on the municipality is below a prescribed value.*
- (4) *This section may not be read as exempting the municipality from the provisions of Chapter 11 to the extent that those provisions are applicable in a particular case.*

### 3. DISCUSSION

A competitive bidding process was followed for the supply, delivery installation, commissioning, and maintenance of an end-to-end voice over internet protocol and unified communication solution, including cabling, networking, and connectivity for Witzenberg municipality for a period of five years. A preferred bidder was identified in terms of the Preferential Procurement Regulations of 2017.

The bid adjudication committee resolved as follows:

- a) That the bid for Supply, delivery installation, commissioning and maintenance of an end-to-end voice over IP and unified communication solution, including cabling, networking and Connectivity be awarded to Innovo Networks (PTY) Ltd based on the tendered rates below (Appendix A) with an estimated value of R 9 678 362.42 (Incl. VAT), from 1 July 2023 for a period of five years provided that expenditure is within the available Municipal Budget.
- b) That the award be made subject to a Section 33 of the MFMA process being followed and approved by Council.
- c) That the bid document serves as the Service Level Agreement.

A notice in terms of section 33 of the Local Government: Municipal Finance Management Act (ACT 56) of 2003 of the proposed long-term contract was published in a local newspaper and municipal web site on 31 March 2023 informing the community of the municipality's intention to enter into the said contract.

Correspondence were sent to National Treasury, Provincial Treasury and Department of Cooperative Governance and Traditional Affairs requesting their views and recommendations on 17 May 2023. Only Provincial Treasury responded, requesting additional information, which was submitted on 12 June 2023.

Copies of the advertisement and the cost benefit analysis are attached as Annexure A.

No comments were received from the community, Provincial Treasury, National Treasury or Department of Cooperative Governance and Traditional Affairs.

#### **4. RECOMMENDATION**

That Council approves the long-term contract, for the supply, delivery installation, commissioning, and maintenance of an end-to-end voice over internet protocol and unified communication solution, including cabling, networking and connectivity for Witzenberg municipality for a period of five years, in terms of section 33 of the Municipal Finance Management Act

Yours faithfully

.....  
HJ KRITZINGER  
DIRECTOR FINANCE

# PROPOSED LONG TERM CONTRACT<sup>25</sup> 8.1.2(b)

Notice is hereby given in Terms of Section 33 of the Local Government: Municipal Finance Management Act (ACT 56) of 2003, read with section 21 and 21A of the Local Government: Municipal Systems Act (Act 32) of 2000 that Witzenberg Municipality is of the intention to enter into a long term contract for the Supply, Delivery, Installation, Commissioning and Maintenance of a Voice Over IP and Unified Communication Solution, including all cabling, networking and connectivity for a period of five years, subject to council approval.

The local communities and affected parties are invited to submit comments on why the Municipality should not consider a long-term contract.

The Term of Contract will be for the period 1 July 2023 till 30 June 2028 at an estimated cost of approximately **R 9.6 million**.

The proposed contract is available for inspection at all public libraries and on our website: **[www.witzenberg.gov.za](http://www.witzenberg.gov.za)**, comments can be submitted to the Municipal Manager; P.O. Box 44; Ceres; 6835 or **[admin@witzenberg.gov.za](mailto:admin@witzenberg.gov.za)** until **12:00 on 30 May 2023**.

**D. NASSON**  
**MUNICIPAL MANAGER**



**Background:**

The analogue Panasonic Pabx was first procured in 1990 from WC Communications. The system at that time served all the needs of Ceres Municipality, with the amalgamation of the town municipalities to form Witzenberg Municipality, extra capacity was needed. The Manager Administration at the time added additional lines to the system to cater for the increased volume. This worked for short period of time, the additional lines caused bottlenecks. In the early 2000's a second PRI was added to deal with the traffic. In 2010 an additional Siemens PABX was added to address the normal growth in users, by 2015 the first challenges started appearing, some of the Vanguard routers were failing. Due to the age of the system no replacement routers were available, luckily, we were able to source parts to repair the units. With time more and more parts started failing. During this time Senior Management was notified that a replacement Telephony System needed to be procured.

**Cost Benefits:**

Our existing Telephone system relies on 34 leased copper lines from Telkom to connect our external departments. Due to Telkom's migration away from Copper lines, these lines have become very expensive. Currently Witzenberg Municipality is paying R180K per month for Telephony and Internet Connectivity. The long-term tender with Innovo Networks amounts to R9,6M over 5 years resulting in a monthly payment of R134K. In addition to a reduction in our monthly Telephony expense, the ICT WAN infrastructure will be upgraded to fibre links up to 100Mbps between the Main building and our outside town offices. The LAN will be getting an upgrade in terms of our switching and networking improving our existing 1Gbps to 10Gbps. The additional network benefits address the core needs that will enable us to adopt our Cloud Strategy sooner.



## DRAFT ASSET LOSS POLICY

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### 1. INTRODUCTION

This policy for the management of assets has been designed to assist management and officials of the Witzenberg Municipality with the description of management procedures for the loss of assets. It also should assist with the capacity to differentiate between activities, which are acceptable in terms of general authorization, supervisory responsibilities and limits of authority to the management of assets and functions of the organization.

This policy will provide certainty with respect to the handling of asset loss procedures undertaken within the organization and will ensure that management and employees understand their respective responsibilities and duties.

For the purpose of this policy, assets exclude inventory and monetary assets such as debtors.

Failure to comply with this policy will result in the institution of disciplinary procedures in terms of the stipulated human resource policies and procedures of Witzenberg Municipality

### 2. OBJECTIVE

The objective of this policy is to ensure that asset losses suffered by the municipality are properly managed and accounted for by:

- The accurate recording of essential asset information;
- The accurate recording of asset losses
- Exercising strict physical controls over all assets
- Treating the assets correctly in the Municipality's financial statements
- Providing accurate and meaningful management information
- Ensuring that managers are aware of their responsibilities with regard to the assets
- Setting out the standards of management, recording and internal controls so as to safeguard the assets against inappropriate utilization or loss

### 3. STATUTORY FRAMEWORK

The statutory framework for this policy are:

- The Constitution of the Republic of South Africa, Act 108 of 1996;
- Local Government: Municipal Structures Act, No 117 of 1998;
- Local Government: Municipal Systems Act, No 32 of 2000;
- Local Government: Municipal Finance Management Act, No. 56 of 2003;



- Regulation No. 31346 of 2008;
- Municipal Supply Chain Management Regulations No. 27636;
- Generally Recognized Accounting Practice

## 5. DEFINITIONS

**Accounting Officer** - means the municipal manager appointed in terms of Section 82 of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998) and being the head of administration and accounting officer in terms of Section 60 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000)

**Assets** - are resources controlled by the municipality as a result of past events and from which future economic benefit or service potential are expected to flow. However, for the purpose of this policy exclude inventory and other monetary Assets

**Asset Manager** - is any official who has been delegated responsibility and accountability for the control, usage, physical and financial management of the municipality's assets in accordance with the entity's standards, policies, procedures and relevant guidelines.

**Asset Register** - is a record of information on each asset that supports the effective financial and technical management of the assets, and meets statutory requirements

**Carrying amount** - is the amount at which an asset is recognized after deducting any accumulated depreciation and accumulated impairment losses

**Chief Financial Officer** - means an officer of a municipality designated by the municipal manager to be administratively in charge of the budgetary and treasury functions.

**Class of property, plant and equipment** - means a grouping of assets of a similar nature or function in a municipality's operations, which is shown as a single item for the purpose of disclosure in the financial statements.

**Disposal**, in relation to a capital asset, includes:

- the demolition, dismantling or destruction of the capital asset; or
- any other process applied to a capital asset which results in loss of ownership of the capital asset otherwise than by way of transfer of ownership

An **impairment loss** of a cash generating asset is the amount by which the carrying amount of an asset exceeds its recoverable amount

An **impairment loss** of non-cash generating asset is the amount by which the carrying amount of an asset exceeds its recoverable service amount.

**Recoverable Amount** is the amount that the municipality expects to recover from the future use of an asset, including its residual value on disposal

**Recoverable service amount** is the higher of a non-cash-generating asset's fair value less costs to sell and its future value in use.

**Residual Value** of an asset is the estimated amount that an entity would currently obtain from disposal of the asset, after deducting the estimated costs of disposal, if the asset were already of the age and condition expected at the end of its useful life

**Senior Manager** is a manager referred to Section 57 of the Municipal Systems Act (MSA) being someone reporting directly to the municipal manager.

**Useful Life is either**

- the period of the time over which an asset is expected to be used by the municipality, or
- the number of production or similar units expected to be obtained from the asset by the municipality.

**6. BACKGROUND**

Every director of a department shall ensure that any incident of loss, theft, destruction, or material impairment of any asset controlled or used by the Department in question is promptly reported in writing to the Insurance Section, the Asset Control Section, the internal auditor, and, in cases of suspected theft or malicious damage, also to the South African Police Services. Once the assets are disposed of, the CFO shall remove the relevant records from the asset register. As trustees on behalf of the local community, the Municipality has a legislative and moral obligation to ensure it implements policies to safeguard the monetary value and future service provision invested in assets

The policy for the management of assets deals with the Municipal rules required to ensure the enforcement of appropriate stewardship of assets. Stewardship has two components being the:

- Financial administration by the Chief Financial Officer; and
- Physical administration by the relevant managers.

**7. DELEGATION OF POWERS**

This policy should be applied with due observance of the Municipality's policy with regard to delegated powers. Such delegations refer to delegations between the Municipal Manager and other responsible officials as well as between the Council and the Executive Mayor and the Council and the Municipal Manager. All delegations in terms of this policy must be recorded in writing.

In accordance with the Local Government: Municipal Finance Management Act (Act 56 of 2003) (MFMA), the Municipal Manager is the accounting officer of the Municipality and therefore all designated officials are accountable to him/her. The Municipal Manager is therefore accountable for all transactions entered into by his/her designates.

The overall responsibility of asset management lies with the Municipal Manager. However, the day to day handling of assets should be the responsibility of all officials in terms of delegated authority reduced in writing.

**8. RESPONSIBILITY****Municipal Manager**

- The Municipal Manager is responsible for the management of the assets of the Municipality, including the safeguarding and the maintenance of those assets. He/she must ensure that: -
- The Municipality has and maintains a management, accounting and information system that accounts for the assets of the Municipality.
- The Municipality's assets are valued in accordance with standards of Generally Recognized Accounting Practice (GRAP).
- The Municipality has and maintains a system of internal control of assets, including an asset register.
- Senior managers and their teams comply with this policy.

### Chief Financial Officer

The Chief Financial Officer is responsible to the Municipal Manager to ensure that the financial investment in the Municipality's assets is safeguarded and maintained. He/she may delegate or otherwise assign responsibility for performing these functions but he/she will remain accountable for ensuring that these activities are performed. He/she must ensure that: -

- Appropriate systems of financial management and internal control are established and carried out diligently.
- The financial and other resources of the Municipality assigned to him/her are utilized effectively, efficiently, economically and transparently.
- Any unauthorized, irregular or fruitless or wasteful expenditure, and losses resulting from criminal or negligent conduct, are prevented.
- The systems, processes and registers required to substantiate the financial values of the Municipality's assets are maintained to standards sufficient to satisfy the requirements of effective management.
- Financial processes are established and maintained to ensure the Municipality's financial resources are optimally utilized through appropriate asset plan, budgeting, purchasing, maintenance and disposal decisions.
- The Municipal Manager is appropriately advised on the exercise of powers and duties pertaining to the financial administration of assets.
- The senior managers and senior management teams are appropriately advised on the exercise of their powers and duties pertaining to the financial administration of assets.

### Senior Managers

The Senior Managers must ensure that: -

- Appropriate systems of physical management and control are established and carried out for assets in their area of responsibility.
- The Municipal resources assigned to them are utilized effectively, efficiently, economically and transparently.
- Any unauthorized, irregular or fruitless or wasteful utilization and losses resulting from criminal or negligent conduct are prevented.
- Their management systems and controls can provide an accurate, reliable and up to date account of assets under their control.
- They are able to justify that their plans, budgets, purchasing, maintenance and disposal decisions for assets optimally achieve the Municipality's strategic objectives.

The senior managers may delegate or otherwise assign responsibility for performing these functions but they will remain accountable for ensuring that these activities are performed.

Each senior manager should report to the Municipal Manager on issues that will significantly impede the item of asset capabilities to provide the required level of service or economic benefit.

The responsibility for the physical control of assets rests with the relevant senior manager to whom the responsibility was delegated to in terms of section 79 of the Municipal Finance Management Act, No 56 of 2003.

Each senior manager shall ensure that assets entrusted to him / her are adequately maintained,

properly used and insured and ensure that section 78 of the Municipal Finance Management Act, No 56 of 2003, is adhered to.

No amendments, deletions or additions to the asset register shall be made other than by the Asset Manager or by an official acting as the Asset Manager and must be authorized by the Chief Financial Officer.

Upon the resignation / retirement of an employee, the applicable senior manager must inform the Chief Financial Officer and Corporate Service Department in writing that the asset items entrusted to that employee to execute his / her duties are in good order and returned. When necessary the applicable senior manager must inform the Corporate Services Department of any losses and the value of such losses. The ultimate responsibility of any losses lies with the relevant senior manager

## 9. PROCEDURES FOR ASSET LOSSES

An asset will be regarded as lost when it meets one or a combination of the following criteria:

- The condition of the assets has deteriorated to such an extent that no future economic benefits and or service potential can be associated with the asset
- The municipality has lost physical custody of the asset
- The municipality is unaware of the whereabouts of the asset
- The asset has been destroyed in an accident
- The asset has been lost due to theft or vandalism

Once the asset has been confirmed lost, the following procedures is applicable:

- The employee who made the observation, must promptly, by means of an Asset Loss Incident report, report the matter to the Asset Department
- The Asset Department must conduct a high level assessment and forward the assessment to the relevant Senior Manager & the Department Human Resources
- The Senior Manager and Department Human Resources must, within 14 days of such an assessment, conclude whether or not there is any grounds for disciplinary actions
- This conclusion made by Senior Manager and the Department Human Resources must be submitted to the CFO.
- The CFO will inform the Asset Department of the outcome and based on the outcome the Asset must be disposed on the Asset Register.
- All asset losses will be reported in the monthly section 71 report.

## 10. SHORT TITLE

This policy will be called the Asset Loss Policy of the Witzenberg Municipality



**Quarterly Budget Statement Report  
{Section 52(d)} for the Period  
1 April 2023 to 30 June 2023**

**Accumulated Information for the period  
1 July 2022 to 30 June 2023**

## Glossary

**Adjustments Budgets** – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

**Allocations** – Money received from Provincial or National Government or other municipalities.

**AFS** – Annual Financial Statements

**Budget** – The financial plan of a municipality.

**Budget related policy** – Policy of a municipality affecting or affected by the budget.

**Capital Expenditure** – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

**Cash Flow Statement** – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

**CFO** – Chief Financial Officer / Director: Finance

**DORA** – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

**Equitable Share** – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

**Fruitless and wasteful expenditure** – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

**GDFI** - Gross Domestic Fixed Investment

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

**GRAP** – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

**IDP** – Integrated Development Plan. The main strategic planning document of a municipality.

**KPI's** – Key Performance Indicators. Measures of service output and/or outcome.

**MFMA** – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

### Glossary (Continued)

**MIG** – Municipal Infrastructure Grant

**MPRA** – Municipal Property Rates Act (No 6 of 2004).

**MTREF** – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

**NT** – National Treasury

**Net Assets** – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

**Operating Expenditure** – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

**Rates** – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

**RBIG** – Regional Bulk Infrastructure Grant

**R&M** – Repairs and maintenance on property, plant and equipment.

**SCM** – Supply Chain Management.

**SDBIP** – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

**Strategic Objectives** – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

**TMA** – Total Municipal Account

**Unauthorised expenditure** – Generally, spending without, or in excess of, an approved budget.

**Virement** – A transfer of budget.

**Virement Policy** - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

**Vote** – One of the main segments into which a budget is divided, usually at department level.

**WM** – Witzenberg Municipality

## Legal requirements

In terms of Section 52 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

### **52. General Responsibilities.** — The mayor of a municipality—

- (a) must provide general political guidance over the fiscal and financial affairs of the municipality;
- (b) in providing such general political guidance, may monitor and, to the extent provided in this Act, oversee the exercise of responsibilities assigned in terms of this Act to the accounting officer and the chief financial officer, but may not interfere in the exercise of those responsibilities;
- (c) must take all reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget;
- (d) **must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality; and**
- (e) must exercise the other powers and perform the other duties assigned to the mayor in terms of this Act or delegated by the council to the mayor.

In terms of section 11 (4) (a), the Accounting Officer must within 30 days after the end of each quarter table in the municipal council a consolidated report of all withdrawals made in terms of subsection (1) (b) to (j) during that quarter. Section 11(1) read as follow:

*"11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only—*

- (a) to defray expenditure appropriated in terms of an approved budget;*
- (b) to defray expenditure authorised in terms of section 26(4);*
- (c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);*
- (d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;*
- (e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—*
  - (i) money collected by the municipality on behalf of that person or organ of state by agreement; or*
  - (ii) any insurance or other payments received by the municipality for that person or organ of state;*
- (f) to refund money incorrectly paid into a bank account;*
- (g) to refund guarantees, sureties and security deposits;*
- (h) for cash management and investment purposes in accordance with section 13;*
- (i) to defray increased expenditure in terms of section 31; or*
- (j) for such other purposes as may be prescribed."*

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

Section 66 reads as follow:

*"66. The accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—*

- (a) salaries and wages;*
- (b) contributions for pensions and medical aid;*
- (c) travel, motor car, accommodation, subsistence and other allowances;*
- (d) housing benefits and allowances;*
- (e) overtime payments;*
- (f) loans and advances; and*
- (g) any other type of benefit or allowance related to staff."*



The following regulations of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations are relevant:

Quarterly reports on implementation of budget

31. (1) The mayor's quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required by section 52(d) of the Act must be-
- (a) in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act; and
  - (b) consistent with the monthly budget statements for September, December, March and June as applicable; and
  - (c) submitted to the National Treasury and the relevant provincial treasury within five days of tabling of the report in the council.

Publication of quarterly reports on implementation of budget

32. When publishing the quarterly reports on the implementation of the budget in terms of section 75(1)(k) of the Act, the municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the quarterly report on the implementation of the budget and the financial state of affairs of the municipality, including -
- (a) summaries of quarterly report in alternate languages predominant in the community; and
  - (b) information relevant to each ward in the municipality.

## PART 1 - IN-YEAR REPORT

### Mayors Report

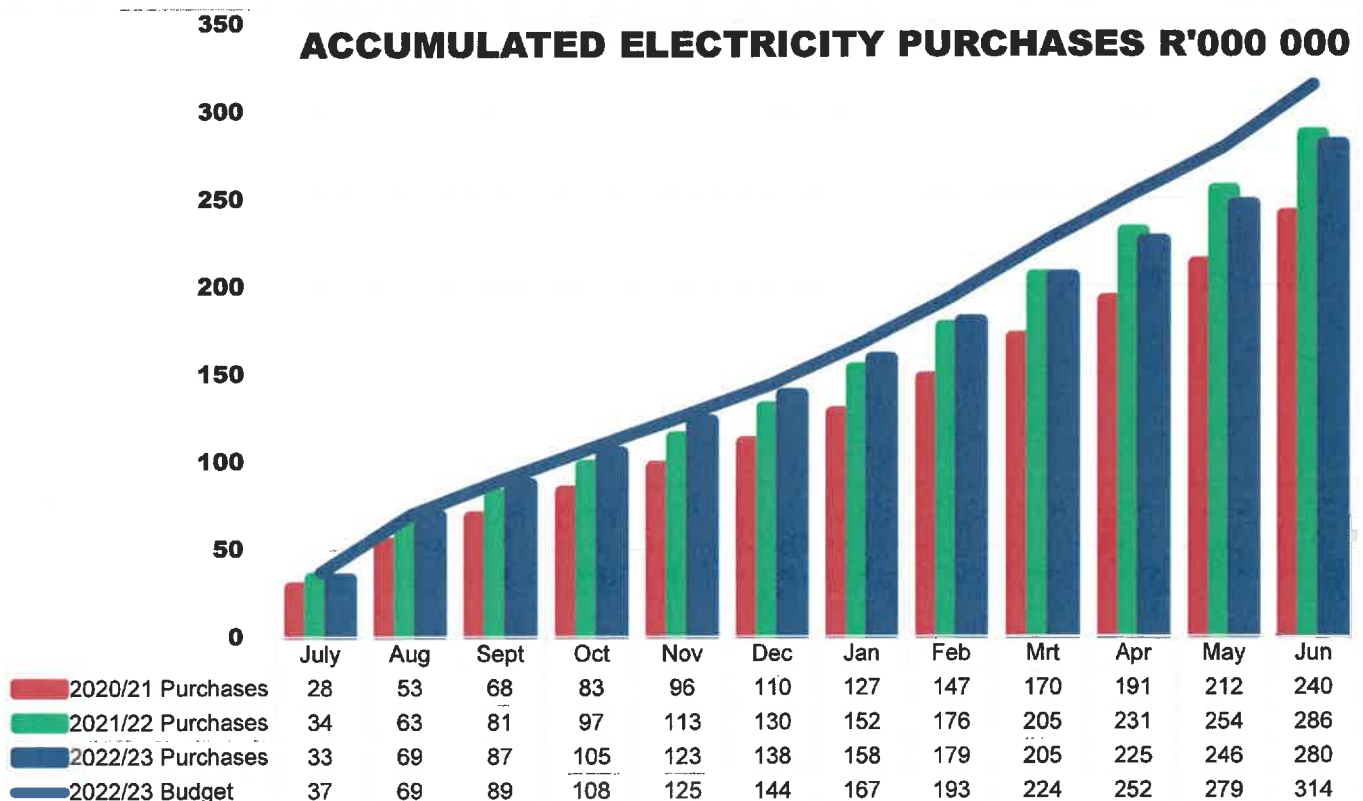
Speaker  
Members of the Mayoral Committee  
Aldermen  
Councillors

It is my privilege to present to you the quarterly Budget Statement Report for the three months from 1 April 2023 to 30 June 2023.

The year-to-date recovery rate for the year excluding traffic fines is 93%. The annual target for debt collection is 94%. Unfortunately, some government departments were also late with their payments. Steps must be implemented against defaulters to improve the collection rate.

The ever-increasing hours of load shedding is a major concern as it has a negative effect on the economy of the Witzenberg municipal area.

The electricity purchases from Eskom for the period under review is R 7 million less than budgeted. The decline in electricity purchases can be attributed to the ongoing load shedding, as well as Eskom's inability to expand the electricity supply to the Witzenberg Area. These factors have a direct negative impact on the growth and expansion of the local economy.



We must consider other local sources of electricity to enable economic growth and the resulting job creation, as the current Eskom network cannot transport the needed quantities of electricity.

**ALDERMAN HJ SMIT**  
**EXECUTIVE MAYOR**

## Municipal Manager's quality certification

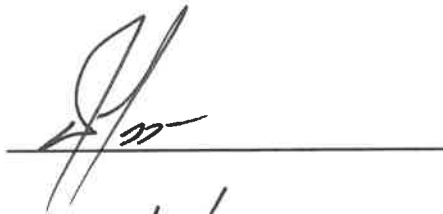
### Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the quarterly budget assessment has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Print name Mr D NASSON

Municipal Manager of WITZENBERG MUNICIPALITY.

Signature:



Date:



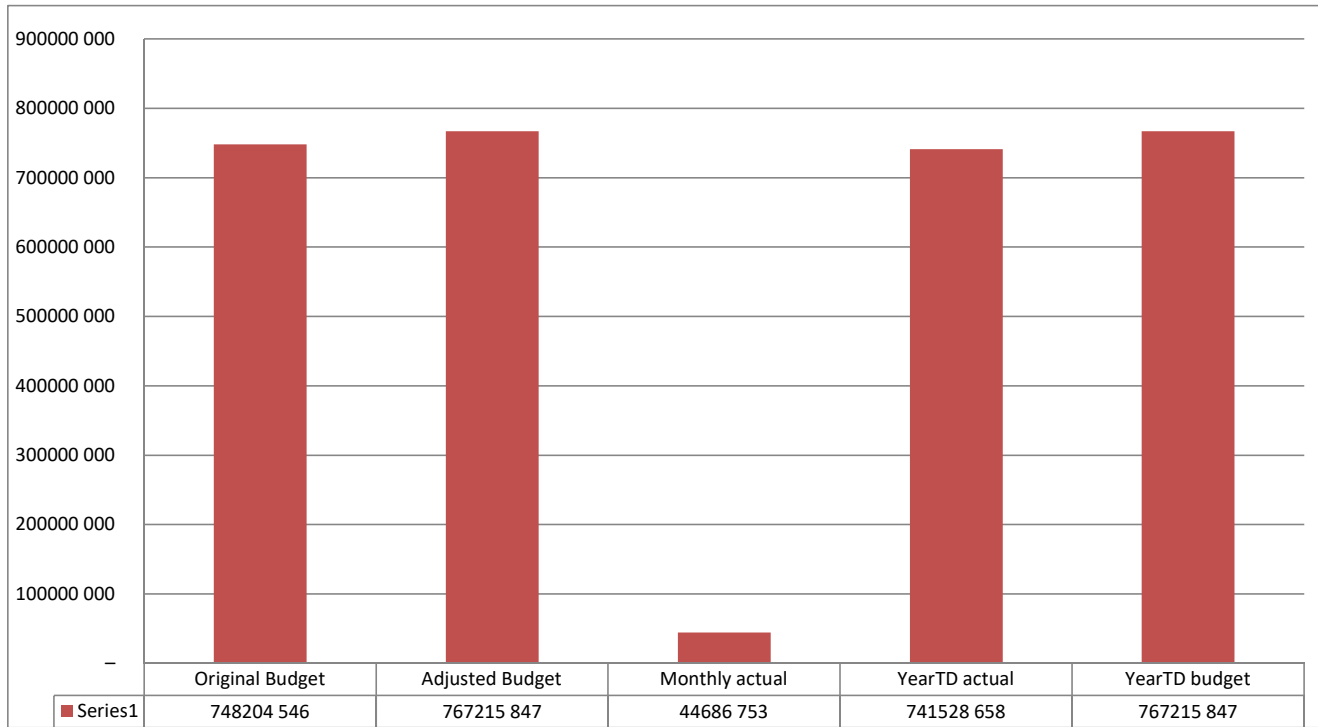
C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiële inligting:

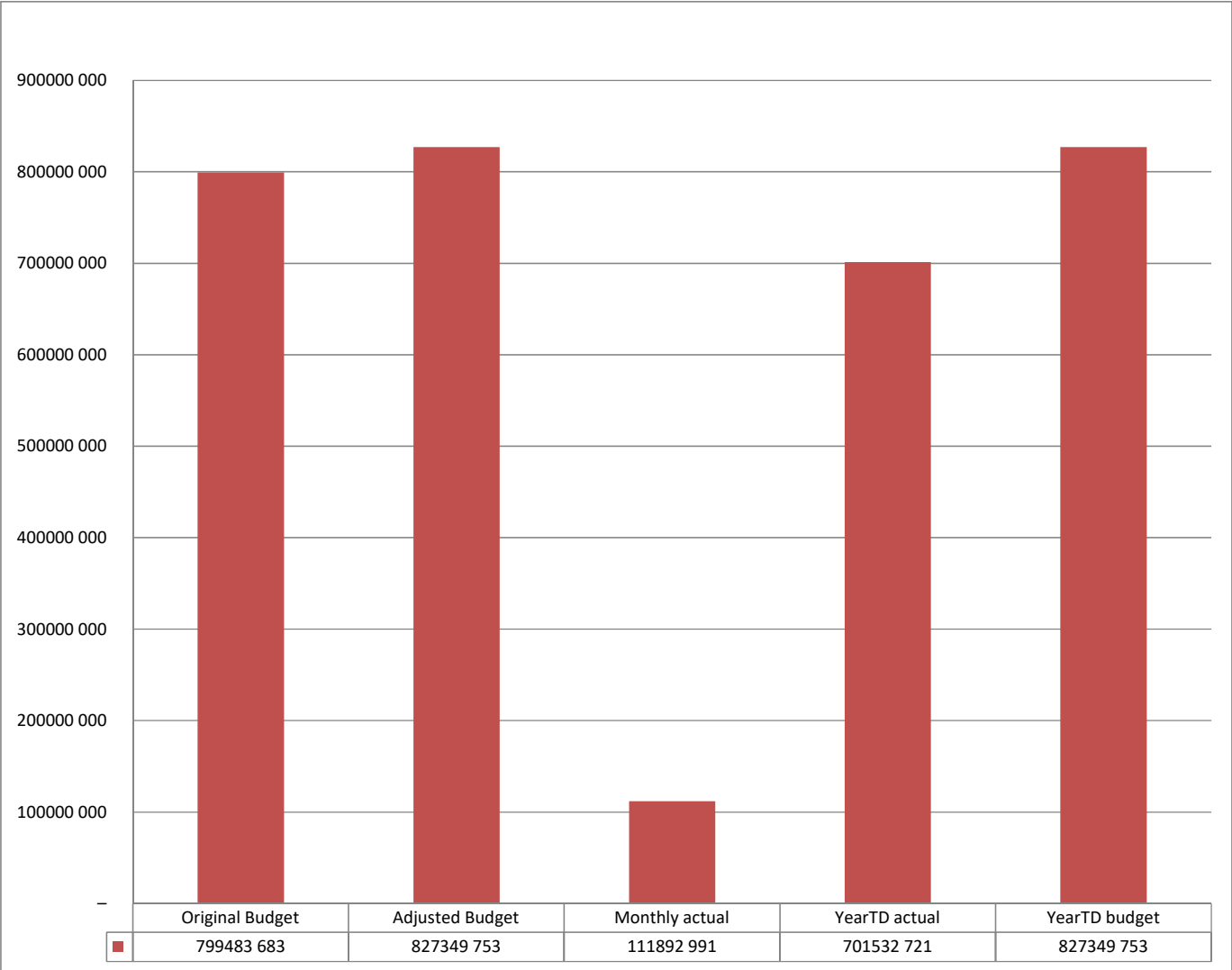
TOTAL OPERATIONAL REVENUE



For the period 1 July 2022 to 30 June 2023, 96,65% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2022 to 30 Junie 2023, is 96,65% van die begrote operasionele inkomste gehêf.

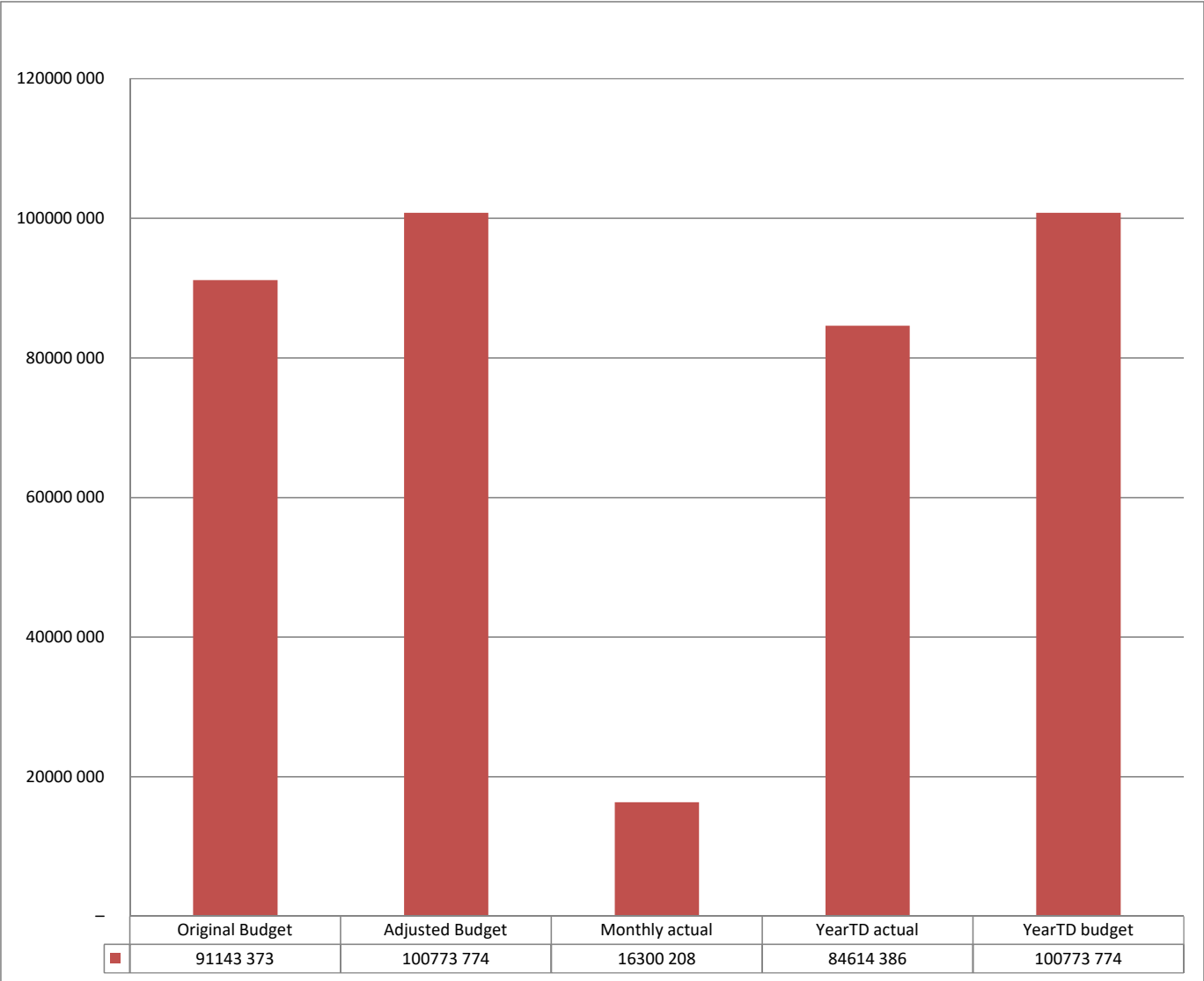
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2022 to 30 June 2023, 84,79% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2022 to 30 Junie 2023, is 84,79% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2022 to 30 June 2023, 83,96% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2022 to 30 Junie 2023, is 83,96% van die begrote kapitale uitgawes aangegaan.

## In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 30 June 2023.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - Q4 Fourth Quarter

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	88 709	95 592	95 592	5 120	98 157	95 592	2 565	3%	95 592
Service charges	434 782	449 486	449 486	32 156	438 256	449 486	(11 230)	-2%	449 486
Investment revenue	5 580	5 089	6 020	1 432	13 359	6 020	7 339	122%	28 405
Transfers recognised - operational	124 169	152 300	153 268	1 294	131 018	153 268	(22 251)	-15%	153 268
Other own revenue	62 003	45 738	62 849	4 684	60 739	62 849	(2 110)	-3%	62 849
<b>transfers and contributions)</b>	<b>715 243</b>	<b>748 205</b>	<b>767 216</b>	<b>44 687</b>	<b>741 529</b>	<b>767 216</b>	<b>(25 687)</b>	<b>-3%</b>	<b>789 601</b>
Employee costs	10 070	247 136	242 341	19 317	222 494	242 341	(19 847)	-8%	242 341
Remuneration of Councillors	10 070	12 108	11 790	857	10 778	11 790	(1 011)	-9%	11 790
Depreciation & asset impairment	38 331	39 589	52 815	30 782	30 782	52 815	(22 033)	-42%	52 815
Finance charges	8 948	9 116	13 707	6	122	13 707	(13 585)	-99%	13 707
Materials and bulk purchases	300 157	330 565	331 393	23 812	263 994	331 393	(67 399)	-20%	331 393
Transfers and grants	2 624	13 143	7 288	322	2 158	7 288	(5 130)	-70%	7 288
Other expenditure	320 309	147 827	168 017	36 797	171 204	168 017	3 188	2%	168 017
<b>Total Expenditure</b>	<b>690 510</b>	<b>799 484</b>	<b>827 350</b>	<b>111 893</b>	<b>701 533</b>	<b>827 350</b>	<b>(125 817)</b>	<b>-15%</b>	<b>827 350</b>
<b>Surplus/(Deficit)</b>	<b>24 734</b>	<b>(51 279)</b>	<b>(60 134)</b>	<b>(67 206)</b>	<b>39 996</b>	<b>(60 134)</b>	<b>100 130</b>	<b>-167%</b>	<b>(37 749)</b>
Transfers recognised - capital	64 244	53 821	77 343	63 873	63 873	77 343	(13 470)	-17%	77 343
Contributions & Contributed assets	449	453	453	197	197	453	(256)	-57%	453
<b>&amp; contributions</b>	<b>89 427</b>	<b>2 995</b>	<b>17 662</b>	<b>(3 137)</b>	<b>104 066</b>	<b>17 662</b>	<b>86 404</b>	<b>489%</b>	<b>40 047</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>89 427</b>	<b>2 995</b>	<b>17 662</b>	<b>(3 137)</b>	<b>104 066</b>	<b>17 662</b>	<b>86 404</b>	<b>489%</b>	<b>40 047</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>128 142</b>	<b>91 143</b>	<b>100 774</b>	<b>16 300</b>	<b>84 614</b>	<b>100 774</b>	<b>(16 159)</b>	<b>-16%</b>	<b>100 774</b>
Capital transfers recognised	64 196	60 036	77 978	11 095	64 066	77 978	(13 912)	-18%	77 978
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	1 478	10 000	1 000	-	-	1 000	(1 000)	-100%	1 000
Internally generated funds	9 398	22 107	21 980	5 205	20 548	21 980	(1 432)	-7%	21 980
<b>Total sources of capital funds</b>	<b>75 072</b>	<b>92 143</b>	<b>100 958</b>	<b>16 300</b>	<b>84 614</b>	<b>100 958</b>	<b>(16 343)</b>	<b>-16%</b>	<b>100 958</b>
<b>Financial position</b>									
Total current assets	270 820	242 916	264 354		414 623				414 632
Total non current assets	1 118 690	1 124 460	1 120 064		1 172 520				1 172 520
Total current liabilities	119 054	137 549	135 335		192 034				192 034
Total non current liabilities	234 597	260 296	264 885		243 921				243 921
<b>Community wealth/Equity</b>	<b>1 035 859</b>	<b>969 530</b>	<b>984 198</b>		<b>1 151 188</b>				<b>1 151 197</b>
<b>Cash flows</b>									
Net cash from (used) operating	(88 303)	117 908	117 908	(3 888)	178 131	117 908	60 223	51%	117 908
Net cash from (used) investing	(63 921)	(92 143)	(100 974)	18 434	(96 363)	(100 974)	4 611	-5%	(100 974)
Net cash from (used) financing	(1 370)	9 000	9 000	(52)	154	9 000	(8 846)	-98%	154
<b>end</b>	<b>(38 288)</b>	<b>187 505</b>	<b>178 675</b>	<b>-</b>	<b>226 792</b>	<b>178 675</b>	<b>48 118</b>	<b>27%</b>	<b>170 805</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	46 912	7 897	5 720	5 539	5 531	5 110	32 944	276 653	386 306
<b>Creditors Age Analysis</b>									
Total Creditors	8 635	293	-	-	-	-	-	-	8 929

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q4 Fourth Quarter

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<b>Revenue - Functional</b>									
<i>Governance and administration</i>	121 109	120 607	124 439	7 982	129 329	124 439	4 890	4%	124 212
Executive and council	8 088	260	260	3	33	260	(228)	-87%	33
Finance and administration	113 021	120 347	124 179	7 980	129 297	124 179	5 118	0	124 179
<i>Community and public safety</i>	146 316	175 474	169 566	8 772	156 180	169 566	(13 386)	-8%	169 566
Community and social services	121 745	135 103	135 304	1 285	130 162	135 304	(5 141)	-4%	135 304
Sport and recreation	9 438	12 172	12 172	6 891	13 143	12 172	971	8%	12 172
Public safety	14 298	16 035	16 299	571	12 772	16 299	(3 527)	-22%	16 299
Housing	835	12 165	5 792	26	103	5 792	(5 689)	-98%	5 792
<i>Economic and environmental services</i>	15 086	17 180	41 333	32 173	34 353	41 333	(6 980)	-17%	41 333
Planning and development	2 643	4 600	3 631	131	2 310	3 631	(1 321)	-36%	3 631
Road transport	12 443	12 570	35 708	32 042	32 042	35 708	(3 666)	-10%	35 708
Environmental protection	0	10	1 993	-	0	1 993	(1 993)	-100%	1 993
<i>Trading services</i>	497 310	489 091	509 547	59 826	485 625	509 547	(23 922)	-5%	509 547
Energy sources	335 811	335 873	338 295	27 135	318 299	338 295	(19 996)	-6%	338 295
Water management	72 814	87 028	93 788	17 297	70 207	93 788	(23 581)	-25%	93 788
Waste water management	37 551	33 120	39 020	11 642	60 064	39 020	21 044	54%	39 020
Waste management	51 135	33 071	38 444	3 751	37 054	38 444	(1 389)	-4%	38 444
<i>Other</i>	116	126	126	3	111	126	(15)	-12%	126
<b>Total Revenue - Functional</b>	<b>779 937</b>	<b>802 479</b>	<b>845 012</b>	<b>108 756</b>	<b>805 598</b>	<b>845 012</b>	<b>(39 413)</b>	<b>-5%</b>	<b>844 784</b>
<b>Expenditure - Functional</b>									
<i>Governance and administration</i>	108 349	154 226	167 054	18 086	127 174	167 054	(39 880)	-24%	167 054
Executive and council	23 583	31 784	32 224	2 964	25 509	32 224	(6 715)	-21%	32 224
Finance and administration	82 852	120 211	132 744	14 911	99 137	132 744	(33 607)	-25%	132 744
Internal audit	1 914	2 231	2 087	212	2 528	2 087	441	21%	2 087
<i>Community and public safety</i>	99 148	121 751	112 591	14 392	98 677	112 591	(13 914)	-12%	112 591
Community and social services	27 397	31 831	30 291	3 390	27 221	30 291	(3 070)	-10%	30 291
Sport and recreation	30 250	30 591	30 394	6 551	33 462	30 394	3 068	10%	30 394
Public safety	36 554	42 158	39 994	4 000	33 739	39 994	(6 254)	-16%	39 994
Housing	4 947	17 172	11 912	451	4 254	11 912	(7 658)	-64%	11 912
<i>Economic and environmental services</i>	32 010	37 538	42 638	9 519	39 493	42 638	(3 145)	-7%	42 638
Planning and development	11 200	12 176	12 749	1 284	12 195	12 749	(554)	-4%	12 749
Road transport	20 001	23 714	26 247	7 958	25 891	26 247	(356)	-1%	26 247
Environmental protection	808	1 648	3 643	277	1 407	3 643	(2 236)	-61%	3 643
<i>Trading services</i>	450 070	485 015	504 115	69 895	435 282	504 115	(68 833)	-14%	504 115
Energy sources	316 479	353 660	352 264	29 332	283 553	352 264	(68 711)	-20%	352 264
Water management	39 383	40 655	46 002	17 584	58 542	46 002	12 540	27%	46 002
Waste water management	37 782	39 546	40 378	13 362	46 916	40 378	6 538	16%	40 378
Waste management	56 427	51 154	65 471	9 617	46 271	65 471	(19 199)	-29%	65 471
<i>Other</i>	933	953	951	0	907	951	(45)	-5%	951
<b>Total Expenditure - Functional</b>	<b>690 510</b>	<b>799 484</b>	<b>827 350</b>	<b>111 893</b>	<b>701 533</b>	<b>827 350</b>	<b>(125 817)</b>	<b>-15%</b>	<b>827 350</b>
<b>Surplus/ (Deficit) for the year</b>	<b>89 427</b>	<b>2 995</b>	<b>17 662</b>	<b>(3 137)</b>	<b>104 066</b>	<b>17 662</b>	<b>86 404</b>		<b>17 434</b>



The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q4 Fourth Quarter

Description	2021/22	Budget Year 2022/23						YTD variance %	Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		
<b>R thousands</b>									
<b>Revenue - Functional</b>									
<i><b>Municipal governance and administration</b></i>	<b>121 109</b>	<b>120 607</b>	<b>124 439</b>	<b>7 982</b>	<b>129 329</b>	<b>124 439</b>	<b>4 890</b>	<b>4%</b>	<b>124 212</b>
Executive and council	8 088	260	260	3	33	260 296	(228)	-87%	33
Mayor and Council	8 088	-	-	3	33	-	33		33
Municipal Manager, Town Secretary and Chief Execut	-	260	260	-	-	260	(260)	-100%	-
Finance and administration	113 021	120 347	124 179	7 980	129 297	124 179	5 118	4%	124 179
Administrative and Corporate Support	1	10	10	-	0	10	(9)	-95%	10
Budget and Treasury Office	112 606	119 453	123 085	7 905	128 798	123 085	5 713	5%	123 085
Finance	-	193	193	-	-	193	(193)	-100%	193
Fleet Management	354	609	809	72	446	809	(362)	-45%	809
Legal Services	-	5	5	-	-	5	(5)	-100%	5
Security Services	60	78	78	3	52	78	(26)	-33%	78
<i><b>Community and public safety</b></i>	<b>146 316</b>	<b>175 474</b>	<b>169 566</b>	<b>8 772</b>	<b>156 180</b>	<b>169 566</b>	<b>(13 386)</b>	<b>-8%</b>	<b>169 566</b>
Community and social services	121 745	135 103	135 304	1 285	130 162	135 304	(5 141)	-4%	135 304
Aged Care	110 799	124 036	124 237	318	119 112	124 237	(5 125)	-4%	124 237
Cemeteries, Funeral Parlours and Crematoriums	262	242	242	39	178	242	(63)	-26%	242
Community Halls and Facilities	186	283	283	24	310	283	26	9%	283
Libraries and Archives	10 498	10 542	10 542	903	10 563	10 542	21	0%	10 542
Sport and recreation	9 438	12 172	12 172	6 891	13 143	12 172	971	8%	12 172
Recreational Facilities	6 547	4 869	4 869	720	6 841	4 869	1 971	40%	4 869
Sports Grounds and Stadiums	2 891	7 302	7 302	6 171	6 302	7 302	(1 000)	-14%	7 302
Public safety	14 298	16 035	16 299	571	12 772	16 299	(3 527)	-22%	16 299
Civil Defence	-	-	264	57	57	264	(207)	-79%	264
Fire Fighting and Protection	25	7	7	1	29	7	22	321%	7
Police Forces, Traffic and Street Parking Control	14 273	16 028	16 028	513	12 686	16 028	(3 342)	-21%	16 028
Housing	835	12 165	5 792	26	103	5 792	(5 689)	-98%	5 792
Housing	835	12 165	5 792	26	103	5 792	(5 689)	-98%	5 792
<i><b>Economic and environmental services</b></i>	<b>15 086</b>	<b>17 180</b>	<b>41 333</b>	<b>32 173</b>	<b>34 353</b>	<b>41 333</b>	<b>(6 980)</b>	<b>-17%</b>	<b>41 333</b>
Planning and development	2 643	4 600	3 631	131	2 310	3 631	(1 321)	-36%	3 631
Economic Development/Planning	902	2 149	780	-	-	780	(780)	-100%	780
Town Planning, Building Regulations and Enforcement	1 741	1 497	1 497	131	2 310	1 497	813	54%	1 497
Project Management Unit	-	954	1 354	-	-	1 354	(1 354)	-100%	1 354
Road transport	12 443	12 570	35 708	32 042	32 042	35 708	(3 666)	-10%	35 708
Roads	12 443	12 570	35 708	32 042	32 042	35 708	(3 666)	-10%	35 708
Environmental protection	0	10	1 993	-	0	1 993	(1 993)	-100%	1 993
Biodiversity and Landscape	0	10	1 993	-	0	1 993	(1 993)	-100%	1 993
<i><b>Trading services</b></i>	<b>497 310</b>	<b>489 091</b>	<b>509 547</b>	<b>59 826</b>	<b>485 625</b>	<b>509 547</b>	<b>(23 922)</b>	<b>-5%</b>	<b>509 547</b>
Energy sources	335 811	335 873	338 295	27 135	318 299	338 295	(19 996)	-6%	338 295
Electricity	334 246	335 873	338 295	27 135	318 299	338 295	(19 996)	-6%	338 295
Street Lighting and Signal Systems	1 565	-	-	-	-	-	-		-
Water management	72 814	87 028	93 788	17 297	70 207	93 788	(23 581)	-25%	93 788
Water Distribution	72 814	70 521	81 640	16 673	69 584	81 640	(12 056)	-15%	81 640
Water Storage	-	16 508	12 148	623	623	12 148	(11 525)	-95%	12 148
Waste water management	37 551	33 120	39 020	11 642	60 064	39 020	21 044	54%	39 020
Public Toilets	164	-	812	706	812	812	0	0%	812
Sewerage	36 498	33 120	38 208	3 018	51 334	38 208	13 125	34%	38 208
Storm Water Management	889	-	-	-	-	-	-		-
Waste Water Treatment	-	-	-	7 919	7 919	-	7 919		-
Waste management	51 135	33 071	38 444	3 751	37 054	38 444	(1 389)	-4%	38 444
Solid Waste Disposal (Landfill Sites)	16 237	-	-	-	-	-	-		-
Solid Waste Removal	34 897	33 071	38 444	3 751	37 054	38 444	(1 389)	-4%	38 444

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q4 Fourth Quarter

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<i>Other</i>	116	126	126	3	111	126	(15)	-12%	126
Licensing and Regulation	116	126	126	3	111	126	(15)	-12%	126
<b>Total Revenue - Functional</b>	<b>779 937</b>	<b>802 479</b>	<b>845 012</b>	<b>108 756</b>	<b>805 598</b>	<b>845 012</b>	<b>(39 413)</b>	<b>-5%</b>	<b>844 784</b>
<b>Expenditure - Functional</b>									
<i>Municipal governance and administration</i>	<b>108 349</b>	<b>154 226</b>	<b>167 054</b>	<b>18 086</b>	<b>127 174</b>	<b>167 054</b>	<b>(39 880)</b>	<b>-24%</b>	<b>167 054</b>
Executive and council	23 583	31 784	32 224	2 964	25 509	32 224	(6 715)	-21%	32 224
Mayor and Council	14 331	20 035	19 950	1 683	14 737	19 950	(5 212)	-26%	19 950
Municipal Manager, Town Secretary and Chief Execut	9 252	11 749	12 275	1 281	10 771	12 275	(1 503)	-12%	12 275
Finance and administration	82 852	120 211	132 744	14 911	99 137	132 744	(33 607)	-25%	132 744
Administrative and Corporate Support	10 523	13 079	14 278	1 261	12 334	14 278	(1 944)	-14%	14 278
Asset Management	31	1 804	1 819	0	57	1 819	(1 762)	-97%	1 819
Finance	34 833	36 843	47 784	5 824	40 268	47 784	(7 515)	-16%	47 784
Fleet Management	4 925	3 146	3 111	1 026	4 284	3 111	1 173	38%	3 111
Human Resources	11 708	40 419	42 395	2 570	20 335	42 395	(22 060)	-52%	42 395
Information Technology	3 868	5 135	4 981	1 422	4 923	4 981	(57)	-1%	4 981
Legal Services	1 368	2 821	2 073	160	1 533	2 073	(540)	-26%	2 073
Marketing, Customer Relations, Publicity and Media	4 022	4 189	4 133	483	4 154	4 133	22	1%	4 133
Property Services	4 110	1 687	1 676	1 301	2 144	1 676	468	28%	1 676
Risk Management	7	382	382	-	-	382	(382)	-100%	382
Supply Chain Management	7 006	8 381	7 838	698	7 611	7 838	(227)	-3%	7 838
Valuation Service	451	2 325	2 275	166	1 493	2 275	(782)	-34%	2 275
Internal audit	1 914	2 231	2 087	212	2 528	2 087	441	21%	2 087
Governance Function	1 914	2 231	2 087	212	2 528	2 087	441	21%	2 087
<b>Community and public safety</b>	<b>99 148</b>	<b>121 751</b>	<b>112 591</b>	<b>14 392</b>	<b>98 677</b>	<b>112 591</b>	<b>(13 914)</b>	<b>-12%</b>	<b>112 591</b>
Community and social services	27 397	31 831	30 291	3 390	27 221	30 291	(3 070)	-10%	30 291
Aged Care	6 887	7 985	6 216	540	5 613	6 216	(603)	-10%	6 216
Cemeteries, Funeral Parlours and Crematoriums	3 511	3 925	4 010	337	3 908	4 010	(103)	-3%	4 010
Child Care Facilities	36	167	170	-	5	170	(165)	-97%	170
Community Halls and Facilities	5 875	6 675	6 763	1 153	6 229	6 763	(534)	-8%	6 763
Disaster Management	118	69	69	16	49	69	(19)	-28%	69
Education	1	136	134	-	-	134	(134)	-100%	134
Libraries and Archives	10 969	12 874	12 928	1 345	11 416	12 928	(1 512)	-12%	12 928
Sport and recreation	30 250	30 591	30 394	6 551	33 462	30 394	3 068	10%	30 394
Community Parks (including Nurseries)	8 412	8 646	8 870	2 000	10 511	8 870	1 640	18%	8 870
Recreational Facilities	15 126	15 400	15 095	2 529	15 643	15 095	548	4%	15 095
Sports Grounds and Stadiums	6 712	6 544	6 428	2 022	7 308	6 428	880	14%	6 428
Public safety	36 554	42 158	39 994	4 000	33 739	39 994	(6 254)	-16%	39 994
Civil Defence	96	-	-	-	-	-	-	-	-
Fire Fighting and Protection	9 108	10 820	10 518	1 604	9 821	10 518	(697)	-7%	10 518
Police Forces, Traffic and Street Parking Control	27 350	31 338	29 476	2 396	23 919	29 476	(5 557)	-19%	29 476
Pounds	-	-	-	-	-	-	-	-	-
Housing	4 947	17 172	11 912	451	4 254	11 912	(7 658)	-64%	11 912
Housing	4 917	16 888	11 628	448	4 201	11 628	(7 428)	-64%	11 628
Informal Settlements	30	284	284	2	54	284	(230)	-81%	284

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q4 Fourth Quarter

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Economic and environmental services</b>	<b>32 010</b>	<b>37 538</b>	<b>42 638</b>	<b>9 519</b>	<b>39 493</b>	<b>42 638</b>	<b>(3 145)</b>	<b>-7%</b>	<b>42 638</b>
Planning and development	11 200	12 176	12 749	1 284	12 195	12 749	(554)	-4%	12 749
<i>Corporate Wide Strategic Planning (IDPs, LEDs)</i>	2 177	2 329	2 645	273	2 343	2 645	(302)	-11%	2 645
<i>Economic Development/Planning</i>	1 669	1 778	2 142	331	1 973	2 142	(169)	-8%	2 142
<i>Town Planning, Building Regulations and Enforcement</i>	4 880	5 072	4 964	452	5 255	4 964	291	6%	4 964
<i>Project Management Unit</i>	2 473	2 998	2 998	229	2 624	2 998	(373)	-12%	2 998
Road transport	20 001	23 714	26 247	7 958	25 891	26 247	(356)	-1%	26 247
<i>Roads</i>	20 001	23 714	26 247	7 958	25 891	26 247	(356)	-1%	26 247
Environmental protection	808	1 648	3 643	277	1 407	3 643	(2 236)	-61%	3 643
<i>Biodiversity and Landscape</i>	808	1 648	3 643	277	1 407	3 643	(2 236)	-61%	3 643
<b>Trading services</b>	<b>450 070</b>	<b>485 015</b>	<b>504 115</b>	<b>69 895</b>	<b>435 282</b>	<b>504 115</b>	<b>(68 833)</b>	<b>-14%</b>	<b>504 115</b>
Energy sources	316 479	353 660	352 264	29 332	283 553	352 264	(68 711)	-20%	352 264
<i>Electricity</i>	313 742	347 622	348 791	28 173	280 123	348 791	(68 667)	-20%	348 791
<i>Street Lighting and Signal Systems</i>	2 737	6 038	3 474	1 159	3 430	3 474	(44)	-1%	3 474
Water management	39 383	40 655	46 002	17 584	58 542	46 002	12 540	27%	46 002
<i>Water Treatment</i>	201	1 406	1 406	19	199	1 406	(1 207)	-86%	1 406
<i>Water Distribution</i>	36 316	34 239	40 639	16 699	55 613	40 639	14 974	37%	40 639
<i>Water Storage</i>	2 866	5 010	3 957	866	2 730	3 957	(1 227)	-31%	3 957
Waste water management	37 782	39 546	40 378	13 362	46 916	40 378	6 538	16%	40 378
<i>Public Toilets</i>	1 712	1 995	1 998	145	1 683	1 998	(314)	-16%	1 998
<i>Sewerage</i>	28 232	28 633	29 521	11 000	37 588	29 521	8 068	27%	29 521
<i>Storm Water Management</i>	7 838	7 358	7 299	2 217	7 645	7 299	346	5%	7 299
<i>Waste Water Treatment</i>	0	1 561	1 561	0	0	1 561	(1 561)	-100%	1 561
Waste management	56 427	51 154	65 471	9 617	46 271	65 471	(19 199)	-29%	65 471
<i>Solid Waste Disposal (Landfill Sites)</i>	21 147	15 368	32 191	947	2 925	32 191	(29 266)	-91%	32 191
<i>Solid Waste Removal</i>	35 105	35 220	32 714	8 668	43 302	32 714	10 588	32%	32 714
<i>Street Cleaning</i>	174	566	566	2	45	566	(521)	-92%	566
<b>Other</b>	<b>933</b>	<b>953</b>	<b>951</b>	<b>0</b>	<b>907</b>	<b>951</b>	<b>(45)</b>	<b>-5%</b>	<b>951</b>
Licensing and Regulation	33	53	51	0	7	51	(45)	-87%	51
Tourism	900	900	900	-	900	900	(0)	0%	900
<b>Total Expenditure - Functional</b>	<b>690 510</b>	<b>799 484</b>	<b>827 350</b>	<b>111 893</b>	<b>701 533</b>	<b>827 350</b>	<b>(125 817)</b>	<b>-15%</b>	<b>827 350</b>
<b>Surplus/ (Deficit) for the year</b>	<b>89 427</b>	<b>2 995</b>	<b>17 662</b>	<b>(3 137)</b>	<b>104 066</b>	<b>17 662</b>	<b>86 404</b>	<b>489%</b>	<b>17 434</b>

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q4 Fourth Quarter

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Revenue by Vote</b>									
Vote 1 - Financial Services	110 999	116 830	121 132	7 733	127 522	121 132	6 391	5,3%	121 132
Vote 2 - Community Services	133 319	161 869	156 312	8 221	143 741	156 312	(12 571)	-8,0%	156 312
Vote 3 - Corporate Services	22 716	16 652	17 116	645	13 223	17 116	(3 893)	-22,7%	17 116
Vote 4 - Technical Services	512 276	505 741	548 665	92 114	520 610	548 665	(28 056)	-5,1%	548 665
Vote 5 - Municipal Manager	611	1 386	1 786	53	630	1 786	(1 156)	-64,7%	1 786
<b>Total Revenue by Vote</b>	<b>779 921</b>	<b>802 479</b>	<b>845 012</b>	<b>108 766</b>	<b>805 726</b>	<b>845 012</b>	<b>(39 286)</b>	<b>-4,6%</b>	<b>845 012</b>
<b>Expenditure by Vote</b>									
Vote 1 - Financial Services	34 002	51 044	60 680	5 893	40 533	60 680	(20 148)	-33,2%	60 680
Vote 2 - Community Services	74 834	96 548	91 605	12 631	78 863	91 605	(12 742)	-13,9%	91 605
Vote 3 - Corporate Services	78 251	118 517	119 482	11 473	85 480	119 482	(34 002)	-28,5%	119 482
Vote 4 - Technical Services	481 802	519 140	541 428	79 690	473 286	541 428	(68 142)	-12,6%	541 428
Vote 5 - Municipal Manager	11 383	14 235	14 155	1 324	13 256	14 155	(900)	-6,4%	14 155
Vote 6 - Planning and Development	-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	<b>680 271</b>	<b>799 484</b>	<b>827 350</b>	<b>111 011</b>	<b>691 417</b>	<b>827 350</b>	<b>(135 933)</b>	<b>-16,4%</b>	<b>827 350</b>
<b>Surplus/ (Deficit) for the year</b>	<b>99 649</b>	<b>2 995</b>	<b>17 662</b>	<b>(2 245)</b>	<b>114 309</b>	<b>17 662</b>	<b>96 647</b>	<b>547,2%</b>	<b>17 662</b>

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q4 Fourth Quarter

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>Revenue by Vote</b>									
<b>Vote 1 - Financial Services</b>	<b>110 999</b>	<b>116 830</b>	<b>121 132</b>	<b>7 733</b>	<b>127 522</b>	<b>121 132</b>	<b>6 391</b>	<b>5%</b>	<b>121 132</b>
1.2 - Treasury: Administration	79 462	95 786	95 786	5 095	98 611	95 786	2 825	3%	95 786
1.3 - Treasury: Debtors	31 477	20 708	25 010	2 636	28 862	25 010	3 852	15%	25 010
1.4 - Treasury: Credit controle	-	258	258	-	(2)	258	(260)	-101%	258
1.5 - Supply Chain Management	60	78	78	3	52	78	(26)	-33%	78
<b>Vote 2 - Community Services</b>	<b>133 319</b>	<b>161 869</b>	<b>156 312</b>	<b>8 221</b>	<b>143 741</b>	<b>156 312</b>	<b>(12 571)</b>	<b>-8%</b>	<b>156 312</b>
2.2 - Cemeteries	262	242	242	39	178	242	(63)	-26%	242
2.3 - Housing	1 029	12 260	5 888	42	295	5 888	(5 592)	-95%	5 888
2.4 - Libraries	10 575	10 757	10 757	903	10 656	10 757	(100)	-1%	10 757
2.5 - Resorts & Swimming Pools	6 547	4 869	4 869	421	6 542	4 869	1 673	34%	4 869
2.6 - Social Services	110 799	124 036	124 237	318	119 112	124 237	(5 125)	-4%	124 237
2.7 - Fire Services & Disaster Management	25	7	7	1	29	7	22	321%	7
2.8 - Environment & Licencing	116	136	2 120	3	112	2 120	(2 008)	-95%	2 120
2.9 - Community Halls and Amenities	3 064	7 413	7 413	6 494	6 817	7 413	(597)	-8%	7 413
2.10 - Local Economic Development	902	2 149	780	-	-	780	(780)	-100%	780
<b>Vote 3 - Corporate Services</b>	<b>22 716</b>	<b>16 652</b>	<b>17 116</b>	<b>645</b>	<b>13 223</b>	<b>17 116</b>	<b>(3 893)</b>	<b>-23%</b>	<b>17 116</b>
3.2 - Human Resources	354	609	809	72	446	809	(362)	-45%	809
3.3 - Administration	1	10	10	-	0	10	(9)	-95%	10
3.5 - Marketing & Communication	-	5	5	-	-	5	(5)	-100%	5
3.7 - Traffic and Protection Services	14 273	16 028	16 292	570	12 743	16 292	(3 549)	-22%	16 292
3.9 - Council Cost	8 088	-	-	3	33	-	33	#DIV/0!	-
<b>Vote 4 - Technical Services</b>	<b>512 276</b>	<b>505 741</b>	<b>548 665</b>	<b>92 114</b>	<b>520 610</b>	<b>548 665</b>	<b>(28 056)</b>	<b>-5%</b>	<b>548 665</b>
4.1 - Director: Technical Services	-	260	260	-	-	260	(260)	-100%	260
4.2 - Electro Technical Services	336 868	337 945	339 698	27 263	319 154	339 698	(20 544)	-6%	339 698
4.3 - Water Storage & Distribution	72 814	87 028	93 788	17 297	70 207	93 788	(23 581)	-25%	93 788
4.4 - Waste Water Management	36 498	33 469	38 558	10 937	59 252	38 558	20 695	54%	38 558
4.4 - Waste Management	51 071	33 004	38 377	3 751	37 054	38 377	(1 323)	-3%	38 377
4.5 - Roads	12 443	12 570	35 708	32 042	32 042	35 708	(3 666)	-10%	35 708
4.7 - Storm Water Management	889	-	-	-	-	-	-	-	-
4.8 - Town Planning & Building Control	1 530	1 272	1 272	119	2 088	1 272	816	64%	1 272
4.9 - Public Toilets	164	-	812	706	812	812	0	0%	812
4.10 - Mechanical Workshop	-	193	193	-	-	193	(193)	-100%	193
<b>Vote 5 - Municipal Manager</b>	<b>611</b>	<b>1 386</b>	<b>1 786</b>	<b>53</b>	<b>630</b>	<b>1 786</b>	<b>(1 156)</b>	<b>-65%</b>	<b>1 786</b>
5.2 - Performance & Project Management	-	954	1 354	-	-	1 354	(1 354)	-100%	1 354
5.3 - Property & Legal Services	611	432	432	53	630	432	198	46%	432
<b>Total Revenue by Vote</b>	<b>779 921</b>	<b>802 479</b>	<b>845 012</b>	<b>108 766</b>	<b>805 726</b>	<b>845 012</b>	<b>(39 286)</b>	<b>-5%</b>	<b>845 012</b>
<b>Expenditure by Vote</b>									
<b>Vote 1 - Financial Services</b>	<b>34 002</b>	<b>51 044</b>	<b>60 680</b>	<b>5 893</b>	<b>40 533</b>	<b>60 680</b>	<b>(20 148)</b>	<b>-33%</b>	<b>60 680</b>
1.1 - Assessment Rates	1 795	1 858	1 858	236	2 020	1 858	163	9%	1 858
1.2 - Treasury: Administration	8 821	11 011	21 668	3 404	14 767	21 668	(6 901)	-32%	21 668
1.3 - Treasury: Debtors	12 945	19 021	18 648	1 281	13 330	18 648	(5 318)	-29%	18 648
1.4 - Treasury: Credit controle	4 553	10 773	10 669	349	3 604	10 669	(7 065)	-66%	10 669
1.5 - Supply Chain Management	5 888	8 381	7 838	623	6 812	7 838	(1 026)	-13%	7 838
<b>Vote 2 - Community Services</b>	<b>74 834</b>	<b>96 548</b>	<b>91 605</b>	<b>12 631</b>	<b>78 863</b>	<b>91 605</b>	<b>(12 742)</b>	<b>-14%</b>	<b>91 605</b>
2.1 - Director: Community Services	322	2 231	2 231	29	341	2 231	(1 890)	-85%	2 231
2.2 - Cemeteries	3 501	3 925	4 010	337	3 908	4 010	(103)	-3%	4 010
2.3 - Housing	4 947	17 172	11 912	451	4 254	11 912	(7 658)	-64%	11 912
2.4 - Libraries	14 211	15 690	15 526	2 019	14 005	15 526	(1 521)	-10%	15 526
2.5 - Resorts & Swimming Pools	11 884	12 584	12 497	1 855	13 055	12 497	558	4%	12 497
2.6 - Social Services	6 924	8 288	6 521	540	5 618	6 521	(902)	-14%	6 521
2.7 - Fire Services & Disaster Management	9 178	10 889	10 587	1 620	9 870	10 587	(716)	-7%	10 587
2.8 - Environment & Licencing	841	1 701	3 694	277	1 414	3 694	(2 281)	-62%	3 694
2.9 - Community Halls and Amenities	21 450	22 291	22 485	5 173	24 425	22 485	1 940	9%	22 485
2.10 - Local Economic Development	1 574	1 778	2 142	331	1 973	2 142	(169)	-8%	2 142
<b>Vote 3 - Corporate Services</b>	<b>78 251</b>	<b>118 517</b>	<b>119 482</b>	<b>11 473</b>	<b>85 480</b>	<b>119 482</b>	<b>(34 002)</b>	<b>-28%</b>	<b>119 482</b>
3.1 - Director: Corporate Services	1 904	2 258	2 216	346	2 370	2 216	154	7%	2 216
3.2 - Human Resources	11 708	40 419	42 395	2 574	20 352	42 395	(22 043)	-52%	42 395
3.3 - Administration	13 686	13 709	14 908	2 522	13 601	14 908	(1 307)	-9%	14 908
3.4 - Information Technology	3 868	5 134	4 980	1 422	4 923	4 980	(56)	-1%	4 980
3.5 - Marketing & Communication	4 022	4 190	4 134	483	4 154	4 134	21	1%	4 134
3.6 - Thusong Centre	482	532	524	47	523	524	(1)	0%	524
3.7 - Traffic and Protection Services	27 350	31 338	29 476	2 396	23 919	29 476	(5 557)	-19%	29 476
3.8 - Tourism	900	900	900	-	900	900	(0)	0%	900
3.9 - Council Cost	14 331	20 035	19 950	1 683	14 737	19 950	(5 212)	-26%	19 950

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q4 Fourth Quarter

Vote Description R thousand	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>Vote 4 - Technical Services</b>	<b>481 802</b>	<b>519 140</b>	<b>541 428</b>	<b>79 690</b>	<b>473 286</b>	<b>541 428</b>	<b>(68 142)</b>	<b>-13%</b>	<b>541 428</b>
4.1 - Director: Technical Services	1 885	2 239	2 312	209	2 132	2 312	(180)	-8%	2 312
4.2 - Electro Technical Services	312 119	349 658	347 862	28 930	279 539	347 862	(68 324)	-20%	347 862
4.3 - Water Storage & Distribution	39 383	41 005	46 351	17 584	58 542	46 351	12 190	26%	46 351
4.4 - Waste Water Management	32 584	33 800	35 088	11 399	41 594	35 088	6 506	19%	35 088
4.4 - Waste Management	56 427	51 154	65 721	9 617	46 271	65 721	(19 449)	-30%	65 721
4.5 - Roads	20 001	23 714	25 947	7 926	25 736	25 947	(211)	-1%	25 947
4.7 - Storm Water Management	7 838	7 358	8 074	2 400	8 251	8 074	177	2%	8 074
4.8 - Town Planning & Building Control	4 880	5 072	4 964	452	5 255	4 964	291	6%	4 964
4.9 - Public Toilets	1 712	1 995	1 998	145	1 683	1 998	(314)	-16%	1 998
4.10 - Mechanical Workshop	4 972	3 146	3 111	1 026	4 284	3 111	1 173	38%	3 111
<b>Vote 5 - Municipal Manager</b>	<b>11 383</b>	<b>14 235</b>	<b>14 155</b>	<b>1 324</b>	<b>13 256</b>	<b>14 155</b>	<b>(900)</b>	<b>-6%</b>	<b>14 155</b>
5.1 - Municipal Manager	3 413	3 337	3 835	451	4 203	3 835	368	10%	3 835
5.2 - Performance & Project Management	2 473	2 998	2 998	229	2 624	2 998	(373)	-12%	2 998
5.3 - Property & Legal Services	1 399	2 958	2 210	160	1 558	2 210	(652)	-30%	2 210
5.4 - Internal Audit	1 921	2 613	2 468	212	2 528	2 468	60	2%	2 468
5.5 - IDP	2 177	2 329	2 645	273	2 343	2 645	(302)	-11%	2 645
<b>Total Expenditure by Vote</b>	<b>680 271</b>	<b>799 484</b>	<b>827 350</b>	<b>111 011</b>	<b>691 417</b>	<b>827 350</b>	<b>(135 933)</b>	<b>(0)</b>	<b>827 350</b>
<b>Surplus/ (Deficit) for the year</b>	<b>99 649</b>	<b>2 995</b>	<b>17 662</b>	<b>(2 245)</b>	<b>114 309</b>	<b>17 662</b>	<b>96 647</b>	<b>0</b>	<b>17 662</b>

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q4 Fourth Quarter

Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Revenue By Source</b>									
Property rates	88 709	95 592	95 592	5 120	98 157	95 592	2 565	3%	95 592
Service charges - electricity revenue	326 894	337 388	337 388	25 905	317 179	337 388	(20 208)	-6%	337 388
Service charges - water revenue	46 201	49 810	49 810	879	44 691	49 810	(5 119)	-10%	49 810
Service charges - sanitation revenue	32 037	32 053	32 053	2 456	45 850	32 053	13 797	43%	32 053
Service charges - refuse revenue	29 651	30 236	30 236	2 916	30 535	30 236	300	1%	30 236
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	4 604	3 416	3 416	386	4 786	3 416	1 370	40%	3 416
Interest earned - external investments	5 580	5 089	6 020	1 432	13 359	6 020	7 339	122%	6 020
Interest earned - outstanding debtors	17 251	9 111	22 385	2 688	25 537	22 385	3 152	14%	22 385
Dividends received	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	9 670	11 137	11 137	56	7 095	11 137	(4 043)	-36%	11 137
Licences and permits	1 198	2 216	2 216	101	1 146	2 216	(1 071)	-48%	2 216
Agency services	4 415	4 249	4 249	365	4 611	4 249	362	9%	4 249
Transfers recognised - operational	124 169	152 300	153 268	1 294	131 018	153 268	(22 251)	-15%	153 268
Other revenue	16 804	15 609	19 446	1 089	17 565	19 446	(1 882)	-10%	19 446
Gains on disposal of PPE	8 062	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>715 243</b>	<b>748 205</b>	<b>767 216</b>	<b>44 687</b>	<b>741 529</b>	<b>767 216</b>	<b>(25 687)</b>	<b>-3%</b>	<b>767 216</b>
<b>Expenditure By Type</b>									
Employee related costs	202 247	247 136	242 341	19 317	222 494	242 341	(19 847)	-8%	242 341
Remuneration of councillors	10 070	12 108	11 790	857	10 778	11 790	(1 011)	-9%	11 790
Debt impairment	50 764	46 031	61 230	21 359	76 659	61 230	15 429	25%	61 230
Depreciation & asset impairment	38 331	39 589	52 815	30 782	30 782	52 815	(22 033)	-42%	52 815
Finance charges	8 948	9 116	13 707	6	122	13 707	(13 585)	-99%	13 707
Bulk purchases	285 708	314 411	314 106	20 596	245 909	314 106	(68 197)	-22%	314 106
Other materials	14 449	16 154	17 287	3 217	18 085	17 287	798	5%	17 287
Contracted services	33 782	52 776	54 109	9 958	47 447	54 109	(6 662)	-12%	54 109
Transfers and grants	2 624	13 143	7 288	322	2 158	7 288	(5 130)	-70%	7 288
Other expenditure	40 337	49 019	52 678	5 480	47 098	52 678	(5 580)	-11%	52 678
Loss on disposal of PPE	3 248	0	0	-	-	0	(0)	-100%	0
<b>Total Expenditure</b>	<b>690 510</b>	<b>799 484</b>	<b>827 350</b>	<b>111 893</b>	<b>701 533</b>	<b>827 350</b>	<b>(125 817)</b>	<b>-15%</b>	<b>827 350</b>
<b>Surplus/(Deficit)</b>	<b>24 734</b>	<b>(51 279)</b>	<b>(60 134)</b>	<b>(67 206)</b>	<b>39 996</b>	<b>(60 134)</b>	<b>100 130</b>	<b>(0)</b>	<b>(60 134)</b>
Transfers recognised - capital	64 244	53 821	77 343	63 873	63 873	77 343	(13 470)	-17%	77 343
Contributions recognised - capital	449	453	453	197	197	453	(256)	-57%	453
Contributed assets	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>89 427</b>	<b>2 995</b>	<b>17 662</b>	<b>(3 137)</b>	<b>104 066</b>	<b>17 662</b>	<b>86 404</b>	<b>-</b>	<b>17 662</b>
<b>Surplus/(Deficit) attributable to Share of surplus/ (deficit) of associate</b>	<b>89 427</b>	<b>2 995</b>	<b>17 662</b>	<b>(3 137)</b>	<b>104 066</b>	<b>17 662</b>			<b>17 662</b>
<b>Surplus/ (Deficit) for the year</b>	<b>89 427</b>	<b>2 995</b>	<b>17 662</b>	<b>(3 137)</b>	<b>104 066</b>	<b>17 662</b>			<b>17 662</b>

The revenue and expenditure figures excludes internal charges.

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q4 Fourth Quarter

Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<b>Multi-Year expenditure appropriation</b>									
Vote 1 - Financial Services	52 361	-	-	-	-	-	-		-
Vote 2 - Community Services	-	-	-	-	-	-	-		-
Vote 3 - Corporate Services	-	-	-	-	-	-	-		-
Vote 4 - Technical Services	53 353	55 390	63 659	7 141	51 131	63 659	(12 528)	-20%	63 659
Vote 5 - Municipal Manager	-	-	-	-	-	-	-		-
Vote 6 - Planning and Development	-	-	-	-	-	-	-		-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-		-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-		-
<b>Total Capital Multi-year expenditure</b>	<b>105 714</b>	<b>55 390</b>	<b>63 659</b>	<b>7 141</b>	<b>51 131</b>	<b>63 659</b>	<b>(12 528)</b>	<b>-20%</b>	<b>63 659</b>
<b>Single Year expenditure appropriation</b>									
Vote 1 - Financial Services	2 974	180	179	15	179	179	-		179
Vote 2 - Community Services	4 487	9 126	8 664	4 110	7 103	8 664	(1 560)	-18%	8 664
Vote 3 - Corporate Services	685	650	1 222	174	763	1 222	(458)	-38%	1 222
Vote 4 - Technical Services	14 282	25 797	27 050	4 859	25 437	27 050	(1 613)	-6%	27 050
Vote 5 - Municipal Manager	-	-	-	-	-	-	-		-
Vote 6 - Planning and Development	-	-	-	-	-	-	-		-
Vote 7 - [NAME OF VOTE 7]	-	-	-	-	-	-	-		-
Vote 8 - [NAME OF VOTE 8]	-	-	-	-	-	-	-		-
<b>Total Capital single-year expenditure</b>	<b>22 428</b>	<b>35 753</b>	<b>37 115</b>	<b>9 159</b>	<b>33 483</b>	<b>37 115</b>	<b>(3 632)</b>	<b>-10%</b>	<b>37 115</b>
<b>Total Capital Expenditure</b>	<b>128 142</b>	<b>91 143</b>	<b>100 774</b>	<b>16 300</b>	<b>84 614</b>	<b>100 774</b>	<b>(16 159)</b>	<b>-16%</b>	<b>100 774</b>



WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q4 Fourth Quarter									
Vote Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<b>Capital Expenditure - Standard Classification</b>									
<i><b>Governance and administration</b></i>	57 080	2 180	3 103	1 116	2 681	3 103	(421)	-14%	3 103
Executive and council	–	340	432	52	409	432	(23)	-5%	432
Finance and administration	57 080	1 840	2 670	1 064	2 272	2 670	(398)	-15%	2 670
Internal audit	–	–	–	–	–	–	–		–
<i><b>Community and public safety</b></i>	3 991	9 976	8 612	4 141	6 793	8 612	(1 819)	-21%	8 612
Community and social services	667	1 222	434	–	36	434	(398)	-92%	434
Sport and recreation	3 084	8 754	7 949	4 110	6 700	7 949	(1 248)	-16%	7 949
Public safety	240	–	230	31	57	230	(173)	-75%	230
Housing	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
<i><b>Economic and environmental services</b></i>	13 136	24 927	47 706	3 625	41 651	47 706	(6 055)	-13%	47 706
Planning and development	736	–	–	–	–	–	–		–
Road transport	12 401	24 927	47 706	3 625	41 651	47 706	(6 055)	-13%	47 706
Environmental protection	–	–	–	–	–	–	–		–
<i><b>Trading services</b></i>	53 934	55 060	41 553	7 418	33 488	41 553	(8 064)	-19%	41 553
Energy sources	9 573	4 000	5 239	948	5 403	5 239	164	3%	5 239
Water management	20 159	23 954	18 211	3 645	15 408	18 211	(2 803)	-15%	18 211
Waste water management	2 448	16 653	15 450	2 824	12 481	15 450	(2 969)	-19%	15 450
Waste management	21 754	10 453	2 653	–	197	2 653	(2 456)	-93%	2 653
<i><b>Other</b></i>	–	–	–	–	–	–	–		–
<b>Total Capital Expenditure - Standard Classification</b>	<b>128 142</b>	<b>92 143</b>	<b>100 974</b>	<b>16 300</b>	<b>84 614</b>	<b>100 974</b>	<b>(16 359)</b>	<b>-16%</b>	<b>100 974</b>
<b>Funded by:</b>									
National Government	47 360	51 371	47 902	8 945	42 994	47 902	(4 908)	-10%	47 902
Provincial Government	16 432	7 712	27 487	2 119	20 113	27 487	(7 374)	-27%	27 487
District Municipality	404	500	2 135	31	762	2 135	(1 373)	-64%	2 135
Other transfers and grants	–	453	453	–	197	453	(256)	-57%	453
<b>Transfers recognised - capital</b>	<b>64 196</b>	<b>60 036</b>	<b>77 978</b>	<b>11 095</b>	<b>64 066</b>	<b>77 978</b>	<b>(13 912)</b>	<b>-18%</b>	<b>77 978</b>
<b>Public contributions &amp; donations</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>		<b>–</b>
<b>Borrowing</b>	<b>1 478</b>	<b>10 000</b>	<b>1 000</b>	<b>–</b>	<b>–</b>	<b>1 000</b>	<b>(1 000)</b>	<b>-100%</b>	<b>1 000</b>
<b>Internally generated funds</b>	<b>9 398</b>	<b>22 107</b>	<b>21 980</b>	<b>5 205</b>	<b>20 548</b>	<b>21 980</b>	<b>(1 402)</b>	<b>-6%</b>	<b>21 980</b>
<b>Total Capital Funding</b>	<b>75 072</b>	<b>92 143</b>	<b>100 958</b>	<b>16 300</b>	<b>84 614</b>	<b>100 958</b>	<b>(16 343)</b>	<b>-16%</b>	<b>100 958</b>

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - Q4 Fourth Quarter

Vote Description  R thousand	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>Capital expenditure - Municipal Vote</b>									
<b>Expenditure of multi-year capital appropriation</b>									
Vote 1 - Financial Services	52 361	-	-	-	-	-	-	-	-
1.3 - Treasury: Debtors	52 361	-	-	-	-	-	-	-	-
Vote 4 - Technical Services	53 353	55 390	63 659	7 141	51 131	63 659	(12 528)	-20%	63 659
4.2 - Electro Technical Services	2 098	4 000	4 348	577	4 161	4 348	(187)	-4%	4 348
4.3 - Water Storage & Distribution	19 270	18 730	17 189	3 494	14 386	17 189	(2 803)	-16%	17 189
4.4 - Waste Water Management	-	14 643	10 846	1 252	7 919	10 846	(2 927)	-27%	10 846
4.4 - Waste Management	21 754	6 000	1 200	-	-	1 200	(1 200)	-100%	1 200
4.5 - Roads	10 231	12 017	30 076	1 818	24 665	30 076	(5 410)	-18%	30 076
<b>Total multi-year capital expenditure</b>	<b>105 714</b>	<b>55 390</b>	<b>63 659</b>	<b>7 141</b>	<b>51 131</b>	<b>63 659</b>	<b>(12 528)</b>	<b>-20%</b>	<b>63 659</b>
<b>Capital expenditure - Municipal Vote</b>									
<b>Expenditure of single-year capital appropriation</b>									
Vote 1 - Financial Services	2 974	180	179	15	179	179	-	-	179
1.3 - Treasury: Debtors	2 974	180	179	15	179	179	-	-	179
Vote 2 - Community Services	4 487	9 126	8 664	4 110	7 103	8 664	(1 560)	-18%	8 664
2.1 - Director: Community Services	-	150	147	-	137	147	(10)	-7%	147
2.4 - Libraries	667	1 182	182	-	-	182	(182)	-100%	182
2.6 - Social Services	-	-	16	-	-	16	(16)	-100%	16
2.9 - Community Halls and Amenities	3 084	7 794	8 319	4 110	6 967	8 319	(1 352)	-16%	8 319
2.10 - Local Economic Development	736	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services	685	650	1 222	174	763	1 222	(458)	-38%	1 222
3.1 - Director: Corporate Services	-	50	199	50	194	199	(5)	-3%	199
3.2 - Human Resources	-	-	348	72	72	348	(275)	-79%	348
3.4 - Information Technology	445	600	446	21	441	446	(5)	-1%	446
3.7 - Traffic and Protection Services	240	-	230	31	57	230	(173)	-75%	230
Vote 4 - Technical Services	14 282	25 797	27 050	4 859	25 437	27 050	(1 613)	-6%	27 050
4.1 - Director: Technical Services	-	140	87	2	79	87	(8)	-9%	87
4.2 - Electro Technical Services	7 475	-	890	371	1 242	890	351	39%	890
4.3 - Water Storage & Distribution	889	5 224	1 022	151	1 022	1 022	(0)	0%	1 022
4.4 - Waste Water Management	1 395	1 510	3 314	1 500	3 278	3 314	(35)	-1%	3 314
4.4 - Waste Management	-	4 453	1 453	-	197	1 453	(1 256)	-86%	1 453
4.5 - Roads	2 169	12 910	17 630	1 806	16 986	17 630	(644)	-4%	17 630
4.7 - Storm Water Management	889	-	-	-	-	-	-	-	-
4.9 - Public Toilets	164	500	1 291	72	1 284	1 291	(7)	-1%	1 291
4.10 - Mechanical Workshop	1 301	1 060	1 364	956	1 350	1 364	(13)	-1%	1 364
<b>Total single-year capital expenditure</b>	<b>22 428</b>	<b>35 753</b>	<b>37 115</b>	<b>9 159</b>	<b>33 483</b>	<b>37 115</b>	<b>(3 632)</b>	<b>(0)</b>	<b>37 115</b>
<b>Total Capital Expenditure</b>	<b>128 142</b>	<b>91 143</b>	<b>100 774</b>	<b>16 300</b>	<b>84 614</b>	<b>100 774</b>	<b>(16 159)</b>	<b>(0)</b>	<b>100 774</b>

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - Q4 Fourth Quarter

Description	2021/22	Budget Year 2022/23			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>					
<b>ASSETS</b>					
<b>Current assets</b>					
Cash	144 880	143 632	178 773	226 792	226 802
Call investment deposits	–	–	931	–	–
Consumer debtors	81 694	63 769	50 071	89 931	89 931
Other debtors	35 211	26 034	26 034	81 151	81 151
Current portion of long-term receivables	–	–	–	–	–
Inventory	9 035	9 481	8 546	16 749	16 749
<b>Total current assets</b>	<b>270 820</b>	<b>242 916</b>	<b>264 354</b>	<b>414 623</b>	<b>414 632</b>
<b>Non current assets</b>					
Long-term receivables	–	–	–	–	–
Investments	–	9	9	–	–
Investment property	42 842	41 946	41 946	42 561	42 561
Investments in Associate	–	–	–	–	–
Property, plant and equipment	1 073 185	1 081 628	1 076 791	1 127 337	1 127 337
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	2 113	326	768	2 072	2 072
Other non-current assets	550	550	550	550	550
<b>Total non current assets</b>	<b>1 118 690</b>	<b>1 124 460</b>	<b>1 120 064</b>	<b>1 172 520</b>	<b>1 172 520</b>
<b>TOTAL ASSETS</b>	<b>1 389 510</b>	<b>1 367 376</b>	<b>1 384 418</b>	<b>1 587 143</b>	<b>1 587 152</b>
<b>LIABILITIES</b>					
<b>Current liabilities</b>					
Bank overdraft	–	–	–	–	–
Borrowing	1 405	611	611	0	0
Consumer deposits	11 549	8 732	8 732	12 156	12 156
Trade and other payables	78 396	99 286	97 072	156 229	156 229
Provisions	27 705	28 921	28 921	23 649	23 649
<b>Total current liabilities</b>	<b>119 054</b>	<b>137 549</b>	<b>135 335</b>	<b>192 034</b>	<b>192 034</b>
<b>Non current liabilities</b>					
Borrowing	1 019	12 220	12 225	1 019	1 019
Provisions	233 577	248 076	252 660	242 901	242 901
<b>Total non current liabilities</b>	<b>234 597</b>	<b>260 296</b>	<b>264 885</b>	<b>243 921</b>	<b>243 921</b>
<b>TOTAL LIABILITIES</b>	<b>353 651</b>	<b>397 846</b>	<b>400 220</b>	<b>435 955</b>	<b>435 955</b>
<b>NET ASSETS</b>	<b>1 035 859</b>	<b>969 530</b>	<b>984 198</b>	<b>1 151 188</b>	<b>1 151 197</b>
<b>COMMUNITY WEALTH/EQUITY</b>					
Accumulated Surplus/(Deficit)	1 023 320	959 088	973 755	1 138 648	1 138 658
Reserves	12 540	10 442	10 442	12 540	12 540
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	<b>1 035 859</b>	<b>969 530</b>	<b>984 198</b>	<b>1 151 188</b>	<b>1 151 197</b>

The cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - Q4 Fourth Quarter

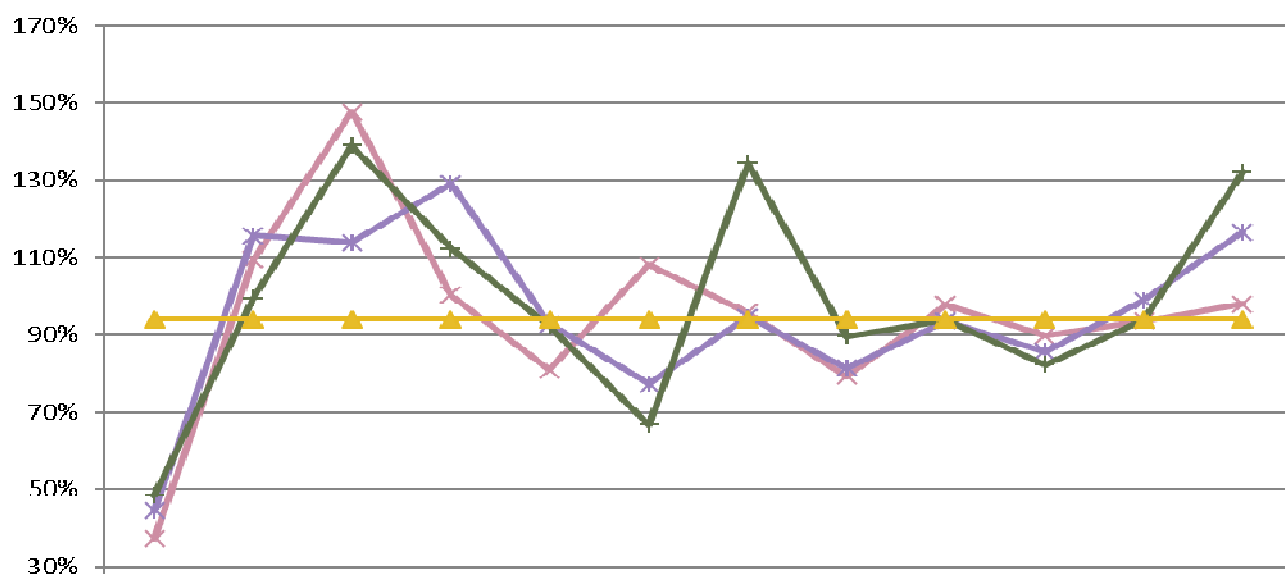
Description	2021/22	Budget Year 2022/23							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>									
<b>Receipts</b>									
Property rates, penalties & collection charges	94 278	94 278	94 278	5 622	93 555	94 278	(723)	-1%	94 278
Service charges	469 912	469 912	469 912	43 982	467 898	469 912	(2 015)	0%	469 912
Other revenue	14 898	14 898	14 898	797	19 952	14 898	5 054	34%	14 898
Government - operating	149 721	146 616	146 616	408	134 726	146 616	(11 891)	-8%	146 616
Government - capital	62 680	96 383	96 383	-	110 212	96 383	13 828	14%	96 383
Interest	14 200	27 474	27 474	1 360	12 129	27 474	(15 345)	-56%	27 474
Dividends									
<b>Payments</b>									
Suppliers and employees	(893 992)	(731 653)	(731 653)	(55 735)	(658 117)	(731 653)	(73 536)	10%	(731 653)
Finance charges	-	-	-	-	(10)	-	10		-
Transfers and Grants	-	-	-	(322)	(2 213)	-	2 213		-
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>	<b>(88 303)</b>	<b>117 908</b>	<b>117 908</b>	<b>(3 888)</b>	<b>178 131</b>	<b>117 908</b>	<b>(82 404)</b>	<b>-70%</b>	<b>117 908</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>									
<b>Receipts</b>									
Proceeds on disposal of PPE	-	-	-	-	13	-	13		-
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-		-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments	-	-	-	35 000	-	-	-		-
<b>Payments</b>									
Capital assets	(63 921)	(92 143)	(100 974)	(16 566)	(96 376)	(100 974)	(4 598)	5%	(100 974)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>	<b>(63 921)</b>	<b>(92 143)</b>	<b>(100 974)</b>	<b>18 434</b>	<b>(96 363)</b>	<b>(100 974)</b>	<b>(4 611)</b>	<b>5%</b>	<b>(100 974)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>									
<b>Receipts</b>									
Short term loans	-	-	-	-	-	-	-		-
Borrowing long term/refinancing	-	10 000	10 000	-	-	10 000	(10 000)	-100%	10 000
Increase (decrease) in consumer deposits	-	-	-	63	376	-	376		-
<b>Payments</b>									
Repayment of borrowing	(1 370)	(1 000)	(1 000)	(115)	(222)	(1 000)	(778)	78%	(1 000)
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>	<b>(1 370)</b>	<b>9 000</b>	<b>9 000</b>	<b>(52)</b>	<b>154</b>	<b>9 000</b>	<b>8 846</b>	<b>98%</b>	<b>154</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>	<b>(153 594)</b>	<b>34 765</b>	<b>25 934</b>	<b>14 494</b>	<b>81 922</b>	<b>25 934</b>			<b>25 934</b>
Cash/cash equivalents at beginning:	115 305	152 740	152 740		144 870	152 740			144 870
Cash/cash equivalents at month/year end:	(38 288)	187 505	178 675		226 792	178 675			170 805

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q4 Fourth Quarter

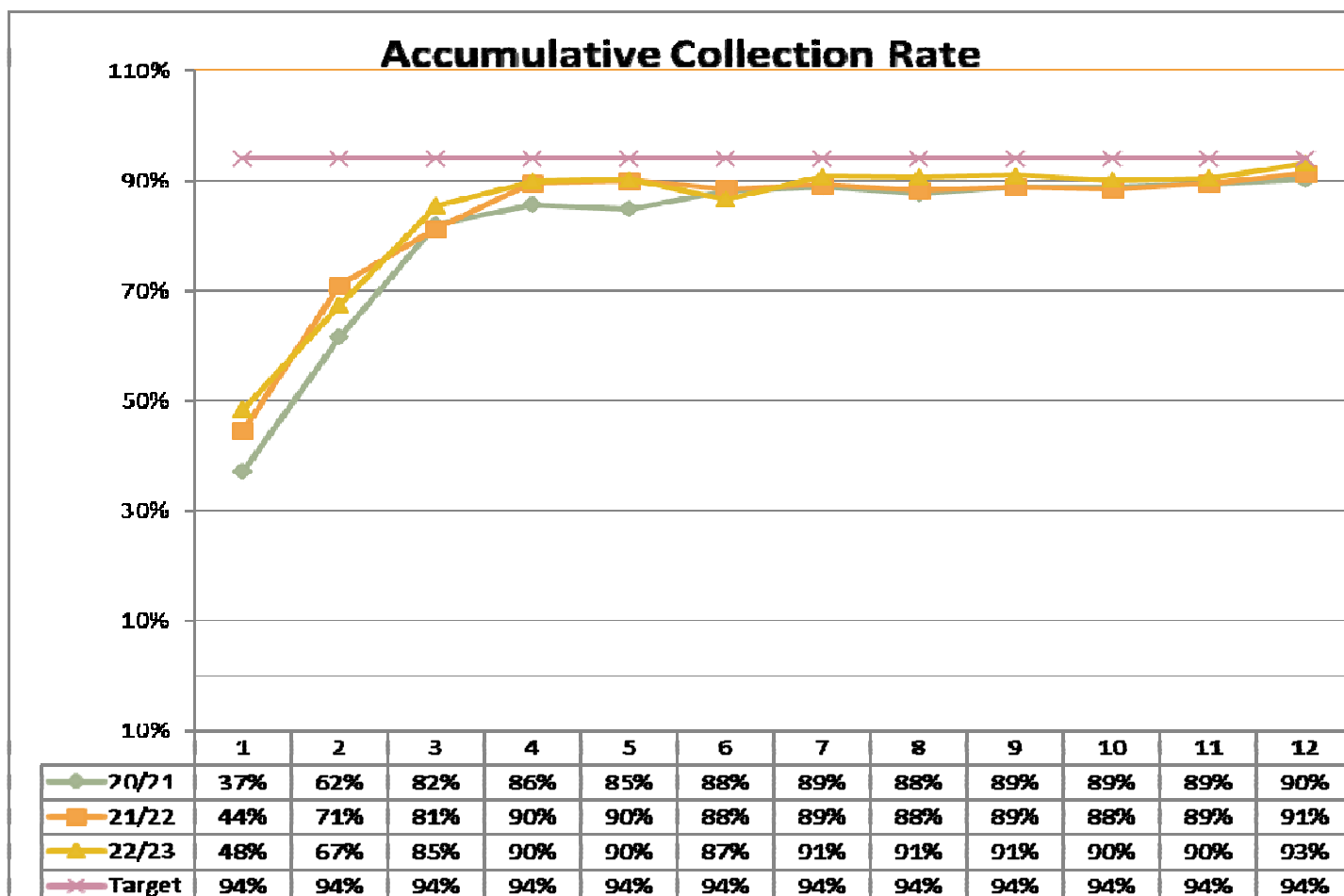
Description	NT Code	Budget Year 2022/23									
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
R thousands											
Debtors Age Analysis By Income Source											
Water	1200	10 633	2 107	1 944	1 919	2 014	1 645	9 371	84 152	113 786	99 101
Electricity	1300	17 009	702	412	329	322	287	2 333	4 408	25 802	7 679
Property Rates	1400	5 564	1 987	530	504	479	430	5 743	21 071	36 308	28 228
Waste Water Management	1500	8 090	1 306	1 143	1 104	1 084	1 057	5 820	44 262	63 867	53 327
Waste Management	1600	9 444	1 564	1 465	1 428	1 324	1 356	6 826	47 716	71 122	58 650
Property Rental Debtors	1700	162	13	13	13	13	13	81	1 386	1 693	1 506
Interest on Arrear Accounts	1810	1 538	184	187	221	269	305	2 635	71 915	77 253	75 344
Recoverable expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(5 529)	33	27	21	27	18	134	1 744	(3 525)	1 945
Total By Income Source	2000	46 912	7 897	5 720	5 539	5 531	5 110	32 944	276 653	386 306	325 778
Debtors Age Analysis By Customer Group											
Organs of State	2200	1 115	372	259	228	215	147	629	5 554	8 519	6 772
Commercial	2300	14 823	649	535	453	448	484	5 173	15 117	37 683	21 676
Households	2400	30 591	6 679	4 721	4 697	4 658	4 315	25 971	248 844	330 476	288 486
Other	2500	383	196	205	161	209	164	1 171	7 137	9 628	8 844
Total By Customer Group	2600	46 912	7 897	5 720	5 539	5 531	5 110	32 944	276 653	386 306	325 778

### Debtor Collection Rate per Month



The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for June 2023 amounts to 132% in comparison to the previous year 117%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Junie 2023 132% beloop in vergelyking met die vorige jaar 117%.



The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 93%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhalings van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 93% beloop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q4 Fourth Quarter

Description R thousands	NT Code	Budget Year 2022/23									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	8 635	293	-	-	-	-	-	-	8 929	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
<b>Total By Customer Type</b>	<b>1000</b>	<b>8 635</b>	<b>293</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8 929</b>	<b>-</b>



The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q4 Fourth Quarter

Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
R thousands								
<u>Municipality</u>								
No Investments at Year End	-					-	-	-
-	-					-	-	-
-	-					-	-	-
-	-					-	-	-
-	-					-	-	-
<b>TOTAL INVESTMENTS AND INTEREST</b>				-		-	-	-

Operating and Capital transfers recognised as revenue are indicated in the following table:  
Transfers are recognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q4 Fourth Quarter

Description	Budget Year 2022/23							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
<b>RECEIPTS:</b>								
<b>Operating Transfers and Grants</b>								
<b>National Government:</b>	3 787	3 787	50	3 837	3 787	50	1,3%	3 787
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]	2 237	2 237	–	2 237	2 237	–		2 237
Local Government Financial Management Grant [Schedule 5B]	1 550	1 550	–	1 550	1 550	–		1 550
Water Services Infrastructure Grant	–	–	50	50	–	50		–
<b>Provincial Government:</b>	24 266	19 066	–	13 566	19 066	(5 501)	-28,8%	19 066
Specify (Add grant description)	–	–	–	–	–	–		–
Specify (Add grant description)	–	700	–	700	700	–		700
Specify (Add grant description)	10 517	10 517	–	10 517	10 517	–		10 517
Specify (Add grant description)	131	131	–	131	131	–		131
Specify (Add grant description)	256	2 018	–	2 018	2 018	(1)	0,0%	2 018
Specify (Add grant description)	–	–	–	200	–	200		–
Specify (Add grant description)	–	500	–	–	500	(500)	-100,0%	500
Specify (Add grant description)	–	200	–	–	200	(200)	-100,0%	200
Specify (Add grant description)	13 362	5 000	–	–	5 000	(5 000)	-100,0%	5 000
<b>District Municipality:</b>	–	–	–	–	–	–		200
All Grants	–	–	–	–	–	–		–
<b>Other grant providers:</b>	–	2 095	408	3 050	2 095	955	45,6%	2 095
Foreign Government and International Organisations	–	112	408	1 350	112	1 239	1107,1%	112
Private Enterprises	–	1 984	–	1 700	1 984	(284)	-14,3%	1 984
<b>Total Operating Transfers and Grants</b>	<b>28 053</b>	<b>24 948</b>	<b>458</b>	<b>20 452</b>	<b>24 948</b>	<b>(4 496)</b>	<b>-18,0%</b>	<b>25 148</b>
<b>Capital Transfers and Grants</b>								
<b>National Government:</b>	60 031	60 031	–	83 586	60 031	23 555	39,2%	60 031
Municipal Infrastructure Grant [Schedule 5B]	25 091	25 091	–	25 091	25 091	–		25 091
Regional Bulk Infrastructure Grant (Schedule 5B)	19 239	19 239	–	46 794	19 239	27 555	143,2%	19 239
Water Services Infrastructure Grant [Schedule 5B]	15 701	15 701	–	11 701	15 701	(4 000)	-25,5%	15 701
<b>Provincial Government:</b>	2 649	27 101	–	27 601	27 101	500	1,8%	27 101
Specify (Add grant description)	500	500	–	500	500	–		500
Specify (Add grant description)	1 029	1 029	–	1 029	1 029	0	0,0%	1 029
Specify (Add grant description)	–	475	–	475	475	–		475
Specify (Add grant description)	–	400	–	400	400	–		400
Specify (Add grant description)	–	–	–	500	–	500		–
Specify (Add grant description)	1 120	24 697	–	24 696	24 697	(1)	0,0%	24 697
<b>District Municipality:</b>	–	1 200	1 000	1 560	1 200	360	30,0%	1 200
All Grants	–	1 200	1 000	1 560	1 200	360	30,0%	1 200
<b>Other grant providers:</b>	–	–	–	–	–	–		–
<b>Total Capital Transfers and Grants</b>	<b>62 680</b>	<b>88 332</b>	<b>1 000</b>	<b>112 747</b>	<b>88 332</b>	<b>24 415</b>	<b>27,6%</b>	<b>88 332</b>
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	<b>90 733</b>	<b>113 280</b>	<b>1 458</b>	<b>133 199</b>	<b>113 280</b>	<b>19 918</b>	<b>17,6%</b>	<b>113 480</b>

## Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q4 Fourth Quarter

Summary of Employee and Councillor remuneration	Budget Year 2022/23							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>								
Basic Salaries and Wages	8 716	8 716	662	8 331	8 716	(385)	-4%	8 716
Pension and UIF Contributions	1 231	1 073	108	1 384	1 073	312	29%	1 073
Medical Aid Contributions	257	257	9	87	257	(169)	-66%	257
Motor Vehicle Allowance	0	0	-	-	0	(0)	-100%	0
Cellphone Allowance	1 738	1 738	78	975	1 738	(762)	-44%	1 738
Housing Allowances	166	6	-	-	6	(6)	-100%	6
Other benefits and allowances	0	0	-	-	0	(0)	-100%	0
<b>Sub Total - Councillors</b>	<b>12 108</b>	<b>11 790</b>	<b>857</b>	<b>10 778</b>	<b>11 790</b>	<b>(1 011)</b>	<b>-9%</b>	<b>11 790</b>
<b>Senior Managers of the Municipality</b>								
Basic Salaries and Wages	4 630	4 630	457	4 178	4 630	(452)	-10%	4 630
Pension and UIF Contributions	992	992	28	333	992	(659)	-66%	992
Medical Aid Contributions	171	171	-	5	171	(166)	-97%	171
Overtime	-	-	-	-	-	-	-	-
Performance Bonus	1 128	1 128	126	812	1 128	(315)	-28%	1 128
Motor Vehicle Allowance	1 332	1 332	76	886	1 332	(447)	-34%	1 332
Cellphone Allowance	90	176	25	314	176	138	79%	176
Housing Allowances	195	195	23	281	195	87	45%	195
Other benefits and allowances	145	103	4	53	103	(50)	-49%	103
Payments in lieu of leave	-	-	-	-	-	-	-	-
Long service awards	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	-	-	-	-	-	-	-	-
<b>Sub Total - Senior Managers</b>	<b>8 683</b>	<b>8 726</b>	<b>740</b>	<b>6 862</b>	<b>8 726</b>	<b>(1 864)</b>	<b>-21%</b>	<b>8 726</b>
<b>Other Municipal Staff</b>								
Basic Salaries and Wages	137 050	132 087	10 592	128 065	132 087	(4 021)	-3%	132 087
Pension and UIF Contributions	21 415	21 488	1 772	20 938	21 488	(550)	-3%	21 488
Medical Aid Contributions	9 867	9 867	781	8 934	9 867	(933)	-9%	9 867
Overtime	11 713	11 190	1 941	23 340	11 190	12 149	109%	11 190
Performance Bonus	13 329	13 329	821	9 886	13 329	(3 443)	-26%	13 329
Motor Vehicle Allowance	6 599	6 599	511	6 374	6 599	(225)	-3%	6 599
Cellphone Allowance	548	602	58	707	602	105	17%	602
Housing Allowances	1 223	1 223	94	1 174	1 223	(50)	-4%	1 223
Other benefits and allowances	4 422	4 942	520	6 318	4 942	1 376	28%	4 942
Payments in lieu of leave	3 264	3 264	(425)	(2 530)	3 264	(5 794)	-178%	3 264
Long service awards	-	-	161	1 043	-	1 043	#DIV/0!	-
Post-retirement benefit obligations	29 023	29 023	1 751	11 383	29 023	(17 640)	-61%	29 023
<b>Sub Total - Other Municipal Staff</b>	<b>238 453</b>	<b>233 615</b>	<b>18 577</b>	<b>215 632</b>	<b>233 615</b>	<b>(17 983)</b>	<b>-8%</b>	<b>233 615</b>
<b>TOTAL SALARY, ALLOWANCES &amp;</b>	<b>259 244</b>	<b>254 131</b>	<b>20 173</b>	<b>233 273</b>	<b>254 131</b>	<b>(20 858)</b>	<b>-8%</b>	<b>254 131</b>
<b>% increase</b>								
<b>TOTAL MANAGERS AND STAFF</b>	<b>247 136</b>	<b>242 341</b>	<b>19 317</b>	<b>222 494</b>	<b>242 341</b>	<b>(19 847)</b>	<b>-8%</b>	<b>242 341</b>

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - Q4 Fourth Quarter

Description	Ref	Budget Year 2022/23											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget
<b>Cash Receipts By Source</b>													
Property rates		5 869	12 064	19 881	7 650	6 436	5 433	5 934	7 815	5 753	5 842	5 417	5 622
Service charges - electricity revenue		34 329	38 747	36 748	31 899	25 836	22 792	25 412	26 071	31 525	32 395	33 578	28 094
Service charges - water revenue		2 847	2 616	2 829	2 808	3 127	3 107	3 755	3 839	3 981	3 305	3 932	3 103
Service charges - sanitation revenue		1 926	2 138	7 428	2 016	1 979	1 689	7 906	2 062	2 679	1 902	2 164	10 058
Service charges - refuse		1 890	2 099	2 332	1 836	2 063	1 738	2 450	2 274	2 423	2 064	2 469	2 323
Service charges - other		(1 950)	1 884	(237)	(2 393)	(479)	1 518	(2 551)	(989)	(617)	(1 408)	(312)	405
Rental of facilities and equipment		268	170	383	210	452	173	433	496	234	204	239	253
Interest earned - external investments		443	385	366	668	975	350	1 617	2 572	1 109	1 090	1 195	1 360
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-	-
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-
Fines		58	114	151	109	126	61	164	138	102	71	123	94
Licences and permits		129	1 400	102	84	1 004	(793)	(388)	926	464	81	117	97
Agency services		155	461	703	374	553	287	282	454	408	210	305	353
Transfer receipts - operating		48 285	5 543	2 339	3 506	-	35 003	136	3 636	34 851	808	210	408
Other revenue		373	84	272	387	1 781	757	2 135	282	1 302	463	-	-
<b>Cash Receipts by Source</b>		<b>94 623</b>	<b>67 704</b>	<b>73 295</b>	<b>49 154</b>	<b>43 853</b>	<b>72 116</b>	<b>47 286</b>	<b>49 576</b>	<b>84 214</b>	<b>47 026</b>	<b>49 436</b>	<b>52 170</b>
<b>Other Cash Flows by Source</b>													-
Transfer receipts - capital		6 450	7 690	9 450	-	4 840	23 555	-	4 092	54 149	-	(15)	-
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-
Short term loans		-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-
Increase in consumer deposits		30	16	64	(17)	96	(49)	69	51	12	35	3	63
Receipt of non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-
Receipt of non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-
Change in non-current investments		-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Cash Receipts by Source</b>		<b>101 103</b>	<b>75 410</b>	<b>82 809</b>	<b>49 137</b>	<b>48 789</b>	<b>95 623</b>	<b>47 355</b>	<b>53 719</b>	<b>138 375</b>	<b>47 062</b>	<b>49 424</b>	<b>52 233</b>
<b>Cash Payments by Type</b>													-
Employee related costs		16 880	16 993	17 823	16 661	26 673	17 059	17 603	17 096	16 471	16 753	17 944	17 838
Remuneration of councillors		1 189	971	1 027	1 008	998	998	1 037	998	1 013	1 010	862	857
Interest paid		-	-	-	-	-	10	-	-	-	50	-	-
Bulk purchases - Electricity		35 945	36 503	41 571	20 782	20 537	20 580	17 306	23 339	24 420	29 459	23 348	23 676
Bulk purchases - Water & Sewer		-	-	-	-	-	-	-	-	-	-	-	-
Other materials		1 311	1 182	2 319	1 201	1 389	1 686	1 350	1 147	3 174	4 411	2 410	7 716
Contracted services		1 583	2 541	2 878	4 137	2 955	3 702	4 055	4 770	5 284	4 034	6 621	6 200
Grants and subsidies paid - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-
Grants and subsidies paid - other		284	88	174	251	114	-	225	114	88	332	219	322
General expenses		3 933	4 763	6 005	3 513	5 459	5 207	3 023	3 866	3 609	5 451	5 128	5 220
<b>Cash Payments by Type</b>		<b>61 126</b>	<b>63 042</b>	<b>71 798</b>	<b>47 554</b>	<b>58 126</b>	<b>49 241</b>	<b>44 599</b>	<b>51 330</b>	<b>54 059</b>	<b>61 499</b>	<b>56 532</b>	<b>61 829</b>
<b>Other Cash Flows/Payments by Type</b>													
Capital assets		9 822	6 876	8 704	12 359	5 269	3 609	3 199	7 939	9 237	4 366	8 429	16 566
Repayment of borrowing		-	-	-	(2)	-	109	-	-	-	-	-	115
Other Cash Flows/Payments		1 106	(3 515)	3 232	(7 408)	(1 212)	2 276	148	1 382	(466)	(198)	(7 774)	(5 771)
<b>Total Cash Payments by Type</b>		<b>72 054</b>	<b>66 403</b>	<b>83 734</b>	<b>52 503</b>	<b>62 183</b>	<b>55 235</b>	<b>47 945</b>	<b>60 651</b>	<b>62 830</b>	<b>65 667</b>	<b>57 188</b>	<b>72 739</b>
<b>NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS</b>		<b>29 049</b>	<b>9 006</b>	<b>(925)</b>	<b>(3 366)</b>	<b>(13 395)</b>	<b>40 388</b>	<b>(590)</b>	<b>(6 931)</b>	<b>75 545</b>	<b>(18 605)</b>	<b>(7 764)</b>	<b>(20 506)</b>
Cash/cash equivalents at the month/year beginning		144 870	173 919	182 926	182 001	178 635	165 241	205 629	205 039	198 107	273 653	255 047	247 283
Cash/cash equivalents at the month/year end:		173 919	182 926	182 001	178 635	165 241	205 629	205 039	198 107	273 653	255 047	247 283	226 777

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q4 Fourth Quarter

Month	Budget Year 2022/23							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands								
<u>Monthly expenditure performance trend</u>								
July	7 679	8 251	6 124	6 124	8 251	2 127	25,8%	7%
August	7 679	8 251	5 634	11 758	16 503	4 744	28,7%	13%
September	7 679	8 491	7 586	19 344	24 993	5 649	22,6%	21%
October	7 679	8 251	10 705	30 049	33 245	3 196	9,6%	33%
November	7 679	8 251	4 630	34 679	41 496	6 817	16,4%	38%
December	7 679	8 991	3 105	37 784	50 487	12 703	25,2%	41%
January	7 679	8 251	2 769	40 554	58 738	18 185	31,0%	44%
February	7 679	8 251	7 201	47 754	66 990	19 235	28,7%	52%
March	7 679	8 491	7 658	55 413	75 480	20 068	26,6%	60%
April	7 679	8 251	4 467	59 879	83 732	23 852	28,5%	65%
May	7 679	8 251	8 435	68 314	91 983	23 669	25,7%	74%
June	7 679	8 991	16 300	84 614	100 974	16 359	16,2%	92%
Total Capital expenditure	92 143	100 974	84 614					

## MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts

Quarter ending Sept 2020

Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

MFMA Section	Item Description	Income	Income	Income	Expenditure	Expenditure	Expenditure	Income YTD	Expenditure	Total YTD	Total YTD
		transactions	transactions	transactions	transactions	transactions	transactions	transactions	transactions	Income	Expenditure
		April 2023	May 2023	June 2023	April 2023	May 2023	June 2023	Quarter 4	Quarter 4		
										R	R
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)							-	-	-	-
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-	-	-
11(1) (d)	Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals)							-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state:							-	-	-	-
	- VAT	-	-	-	5 107 820	4 494 132	6 314 667	-	15 916 620	-	55 732 109
	- Agency fees, for example motor registration, drivers licence, etc.	-	-	-	-	-	-	-	-	-	-
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state							-	-	-	-
11(1) (f)	Refund of money incorrectly paid into bank account							-	-	-	-
11(1) (g)	Refund of guarantees, sureties & security deposits	-126 891	-120 610	-138 446	61 190	82 437	46 448	-385 946	190 075	-1 617 190	1 010 230
		<b>-126 891</b>	<b>-120 610</b>	<b>-138 446</b>	<b>5 169 010</b>	<b>4 576 569</b>	<b>6 361 115</b>	<b>-385 946</b>	<b>16 106 695</b>	<b>-1 617 190</b>	<b>56 742 339</b>
11(1) (h)		Transactions	Transactions	Transactions							
		April 2020	May 2020	June 2020							
	Cash management and investment purposes:										
	- Realised	-25 000 000	-20 000 000	-35 000 000							
	- Made	-	-	-							
	<b>- Nett movement</b>	<b>-25 000 000</b>	<b>-20 000 000</b>	<b>-35 000 000</b>							

**WITZENBERG MUNICIPALITY**

(Report in terms of Section 66 of the MFMA)

Report: Expenditure on Staff &amp; Councillor Benefits - YTD Actual June 2023

MFMA Section	Item Description	Original Budget 2019/2020	Amended Budget 2019/2020	Year to Date Total	% Spent to date
<b>Staff Benefits</b>					
66(a)	Salaries and Wages	141 679 939	136 717 083	132 243 224	96,73%
66(b)	Contributions to pension funds and medical aid	31 297 734	31 297 734	29 671 599	94,80%
66(c)	Travel, accommodation and subsistence	8 595 958	8 553 425	7 497 461	87,65%
66(d)	Housing benefits and allowances	1 418 051	1 418 051	1 455 166	102,62%
66(e)	Overtime	7 279 040	7 276 328	16 669 591	229,09%
66(f)	Loans and advances	0	0	0	0,00%
66(g)	Other type of benefit or allowances related to staff	56 865 762	57 078 554	34 462 765	60,38%
	<b>Sub - Total (Staff Benefits)</b>	<b>R 247 136 484</b>	<b>R 242 341 175</b>	<b>R 221 999 806</b>	<b>91,61%</b>
<b>Councillor Benefits</b>					
MAY	Mayor	989 621	829 621	742 971	89,56%
DM	Deputy Mayor	775 195	775 195	589 335	76,02%
SP	Speaker	774 854	774 854	648 574	83,70%
MCM	Mayoral Committee members	2 813 276	2 813 276	2 405 661	85,51%
CLLR	Other Councillors	5 267 327	5 267 327	4 919 888	93,40%
MED	Medical aid contributions	256 670	256 670	87 375	34,04%
PEN	Pension fund contributions	1 230 713	1 072 713	1 384 412	129,06%
WARD	Ward Committee Allowance	1 053 713	1 053 713	1 385 000	131,44%
	<b>Sub - Total (Councillors' Benefits)</b>	<b>13 161 369</b>	<b>R 12 843 369</b>	<b>R 12 163 216</b>	<b>94,70%</b>
<b>Total Councillor and Staff Benefits</b>		<b>R 260 297 853</b>	<b>R 255 184 544</b>	<b>R 234 163 022</b>	<b>91,76%</b>

## Total Cost Savings Disclosure in the In-Year and Annual Report

Quarter ended: June2023

Witzenberg Municipality

Measures	Adj Budget	Q1	Q2	Q3	Q4	Total YTD	Prev Year Total YTD	Savings
Use fo Consultants	5 569 032	254 352	782 379	1 007 711	1 220 783	3 265 225	5 376 384	2 111 159
Vehicles used for political office -bearers	23 818	9 162	394	-	-	9 556	14 535	4 979
Travel and subsistence	1 292 684	155 841	535 920	126 497	194 929	1 013 188	261 726	-751 462
Domestic Accomodation	262 397	9 798	19 585	26 052	39 706	95 141	77 864	-17 277
Sponsorships, events and catering	128 000	45 467	21 621	25 490	15 889	108 468	42 399	-66 069
Communication	3 665 691	514 588	942 300	668 371	879 787	3 005 047	2 959 917	-45 130
Other Related Expenditure Items	2 301 147	335 432	369 620	310 608	852 486	1 868 146	1 064 515	-803 631
TOTAL	13 242 769	1 324 641	2 671 821	2 164 730	3 203 579	9 364 770	9 797 339	432 569

\*\*\* Savings were calculated based upon a comparision between previous year and current year year-to-date expenditure items





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4th QUARTER 2022/23

# SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN

Performance Report (Section 52D)

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## 1. INTRODUCTION AND OVERVIEW

### 1.1 Purpose of the Service Delivery & Budget Implementation Plan

The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13 requires that municipalities must prepare a service delivery budget implementation plan (SDBIP) indicating how the budget and the strategic objectives of Council will be implemented. The SDBIP is prepared in terms of Section 53(1)(c)(ii) of the Municipal Finance Management (MFMA), National Treasury MFMA Circular No. 13 and the Budgeting and Reporting Regulation.

The SDBIP serves as a “contract” between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration in the applicable financial year. It provides the link between the mayor, the council (executive) and the administration, and facilitates the process for holding management accountable for its performance. It is therefore a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community to monitor the municipality’s performance on a quarterly basis. The SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the implementation of the budget, the execution of projects, the performance of senior management and the achievement of the strategic objectives set by council.

### 1.2 Approval of 2022/23 SDBIP

- Draft 2022/23 Top Layer SDBIP tabled at Council 30 March 2022
- 2022/23 Top Layer SDBIP approved by Mayor 22 June 2022
- 2022/23 Top Layer SDBIP tabled at Council 24 August 2022
- 2022/23 Adjusted Top Layer SDBIP approved by Mayor 17 March 2023

### 1.3 Quarterly Reporting

The MFMA in terms of Section 52(d) obliges the Mayor to submit quarterly reports on the implementation of the budget and financial state of affairs of the Municipality.

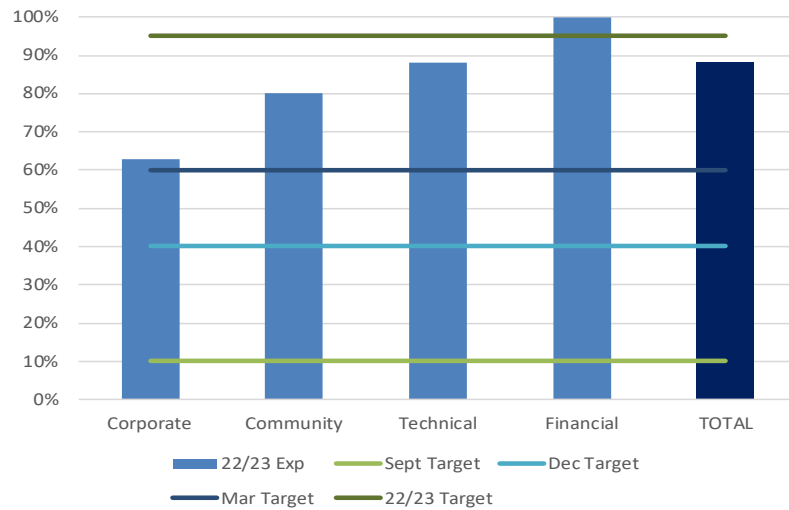
The service delivery indicators and targets in the SDBIP need to be evaluated and reported on to Council. The quarterly report should thus report on the achievement of outcomes against financial and non-financial indicators.

## 2. STRATEGIC MAP

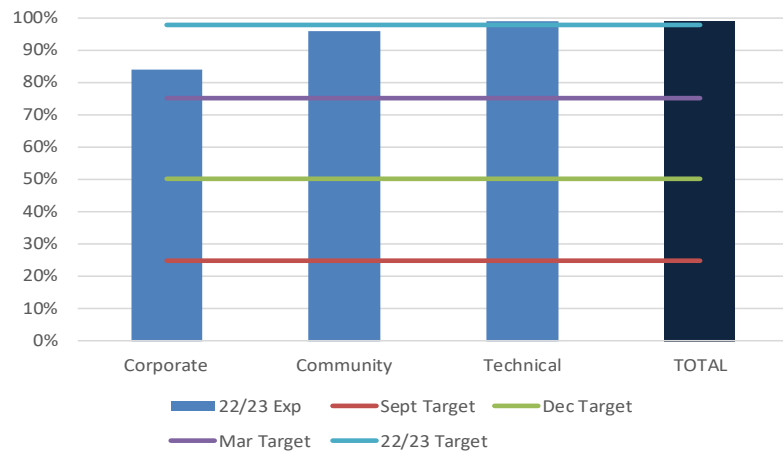
<i>WITZENBERG MUNICIPALITY: STRATEGIC MAP 2022/23</i>					
Vision	Mission	Municipal KPA		Pre-determined Objectives	
A municipality that cares for its community, creating growth and opportunities.	<p>The Witzenberg Municipality is committed to improve the quality of life of its community by:</p> <ul style="list-style-type: none"> <li>- Providing &amp; maintaining affordable services</li> <li>- Promoting Social &amp; Economic Development</li> <li>- The effective &amp; efficient use of resources</li> <li>- Effective stakeholder &amp; community participation.</li> </ul>	1	Essential Services	1,1	Sustainable provision & maintenance of basic infrastructure
				1,2	Provide for the needs of informal settlements through improved services
		2	Governance	2,1	Support Institutional Transformation & Development
				2,2	Ensure financial viability.
				2,3	To maintain and strengthen relations with international- & inter-governmental partners as well as the local community through the creation of participative structures.
		3	Communal Services	3,1	Provide & maintain facilities that make citizens feel at home.
		4	Socio-Economic Support Services	4,1	Support the poor & vulnerable through programmes & policy
				4,2	Create an enabling environment to attract investment & support local economy.

### 3. SUMMARY OF 2<sup>nd</sup> QUARTER RESULTS

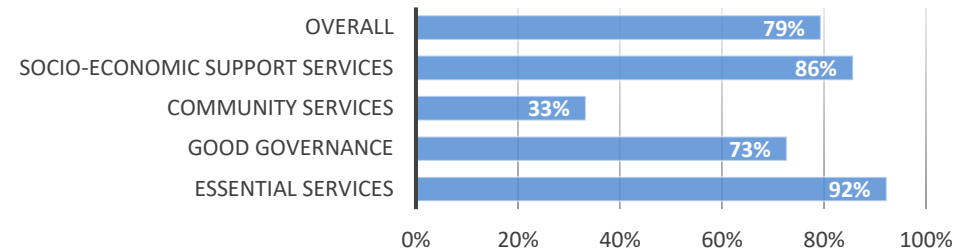
Percentage expenditure on Capital Budget



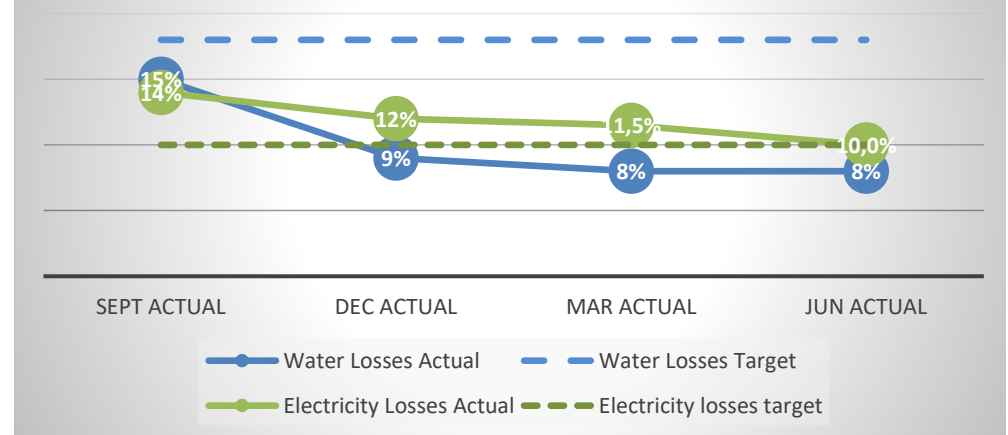
Percentage expenditure on Planned Maintenance Budget



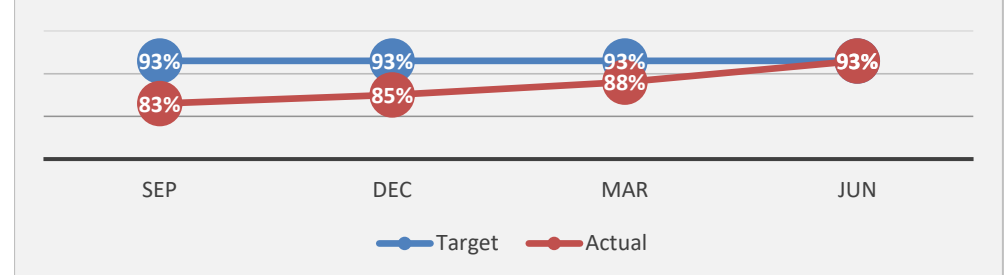
### KEY PERFORMANCE AREAS % of Targets Achieved



### Water & Electricity Losses



### Revenue Collection



#### 4. 2<sup>nd</sup> QUARTER RESULTS PER KEY PERFORMANCE AREA

##### KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES

##### Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	June Accumulative Monthly Target	June Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department.	Preventative- & corrective planned maintenance budget of the Technical Department.	98%	R14 894 479	98%	100%		
		Actual expenditure on budget		R14 877 816				
TecDir3	Percentage expenditure on capital budget by Technical Directorate.	Capital budget for Technical Department	95%	R90 709 376	95%	88,4%	Van breda Bridge funds not all spent , Wolseley WWTW funds not all spent, generators & toilets for informal structures funds not all spent,fencing of landfill & depot not spent, drop-off funds not spent,Tulbagh dam not all funds spent.	Van breda Bridge funds not all spent - funds allocated during adjustment budget was more than required , Wolseley WWTW funds not all spent - contractor to be appointed now, generators & toilets for informal structures funds not all spent - tender to be re-advertised,fencing of landfill & depot not spent - tenders awarded & construction started, drop-off funds not spent - council did not approve sites for erection of drop-offs,Tulbagh dam not all funds spent - work to be completed in new financial year.
		Actual expenditure on budget		R80 178 516				

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	June Accumulative Monthly Target	June Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
TecEI37	Percentage of unaccounted electricity losses.	Total sales accumulative (kwh)(streetlights usage included)	10%	145 005 169	10%	10%		
		Eskom energy total accumulative		161 299 132				
TecEI60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	Number of valid applications	95%	15	95%	100%		
		Number of connections		15				
FinInc28	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at period end.	Number of properties	13 465	13485	13 465	13485		
TecRo7	Kilometres of roads upgraded & rehabilitated.		2	4	2	4,3		
TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	Number of valid applications	95%	11	95%	100%		
		Number of connections		11				
TecWat20	Percentage of unaccounted water losses.	kl water supplied	18%	5 937 145	18%	8%		
		kl water billed		5 460 453				
TecWat21	Percentage compliance with drinking water quality standards		98%	100%	98%	100%		
TecWat36	Percentage of valid water connection applications connected by reporting period end	Number of valid applications	95%	21	95%	100%		
		Number of connections		21				

**Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services**

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	June Accumulative Monthly Target	June Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
TecWat22	Percentage of households in demarcated informal areas with access to a water point (tap).	Nr of households in demarcated informal areas	95%	1979	95%	100%		
		Nr of households in demarcated informal areas with access to a communal water point.		1979				
TecSan13	Percentage of households in demarcated informal areas with access to a communal toilet facility. services points (toilets).	Nr of households in demarcated informal areas	95%	1979	95%	100%		
		Nr of households in demarcated informal areas with access to a communal toilet facility.		1979				
TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	Number of households in demarcated informal areas	95%	1979	95%	100%		
		Number of households in demarcated informal areas with access		1979				
TecEI36	Percentage of houses in a subsidised housing project connected to the electrical network.	Number of valid applications	95%	0	95%		No applications received.	
		Number of connections		0				
TecDir2	Number of subsidised serviced sites developed.						No target set	



**KEY PERFORMANCE AREA:****2. GOVERNANCE****Strategic Objective: 2.1 Support Institutional Transformation and Development**

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	June Accumulative Monthly Target	June Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	Number of reports	4	4	4	4		
CorpHR13	Percentage budget spend on the implementation of the Workplace Skills Plan	Budget as at period end R	96%	R749 647	96%	82%	Although tenders and quotations was advertised, a number of providers was found to be non-responsive and could not be awarded.	The procurement strategy will be adjusted to allow for 3-year tenders and to appoint a panel of service providers.
		Expenditure as period end R		R616 574				

**Strategic Objective: 2.3 To maintain and strengthen relations with international- & inter- governmental partners as well as the local community through the creation of participative structures.**

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	June Accumulative Monthly Target	June Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
ComSoc49	Number of meetings with intergovernmental partners.	Number of meetings	12	12	12	12		
MMIDP9	Number of IDP community engagements held.		14	14	14	14		

**Strategic Objective: 2.2 Ensure Financial Stability**

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	June Accumulative Monthly Target	June Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.		1 <b>Unqualified Report</b>	1	1	1		
FinFAdm10	Financial viability expressed as Debt-Coverage ratio		350	873	350	1163		
FinFAdm11	Financial viability expressed outstanding service debtors		60%	84%	60%	84%	Low Collection Rate. Inability of consumers to pay. Non payment culture of consumers	Implement strict credit control and debt collection procedures. Ensure all those eligible for Indigent Relief apply for it.
FinFAdm9	Financial viability expressed as Cost-Coverage ratio		2,8	4,97	2,8	4,97		
FinInc15	Percentage revenue collection		93%	93%	93%	93%		
MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	Budget for preventative- & corrective planned maintenance	98%	R15 413 766	98%	100%		
		Actual expenditure on budget		R15 349 836				
MM2	Percentage spend on Capital Budget for the whole municipality.	Capital Budget	95%	R100 973 774	95%	87,5%	Refer to ComDir2 & TecDir3	Refer to ComDir2 & TecDir4
		Actual expenditure on budget		R88 348 159				

### KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES

#### Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	June Accumulative Monthly Target	June Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
ComAm34	Report on annual customer satisfaction survey on community facilities.	Number of Reports	1	1	1	1		
ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	Preventative- & corrective planned maintenance budget of the Community Department.	98%	R300 327	98%	96%	Total under expenditure amounts to R 12 336 and relates to several small savings on different ukeys.	None required
		Actual expenditure on budget		R287 991				
ComDir2	Percentage expenditure on capital budget by Community Directorate.	Capital budget for Community Directorate	95%	R8 863 702	95%	80,1%	Under expenditure occurred at the Lyellstreet, Ceres sport facility project mainly as a result of a severe storm which occurred during June. The newly completed roof of the ablution facilities was blown off with damages due to flooding.	The completion date have been extended to beginning of August 2023.
		Actual expenditure on budget		R7 103 376				



## KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES

### Strategic Objective: 4.1 Support the poor & vulnerable through programmes & policy

Ref	Key Performance Indicator	Data Element	Annual Target 2022/23	Data Element Accumulative	June Accumulative Monthly Target	June Accumulative Monthly Result	Reason if target not achieved	Corrective Measures
ComHS14	Number of housing opportunities provided per year - top structures.	Number of top structures	0				No target set	
ComHS15	Number of rental stock transferred.	Number of transfers	30	22	30	22	According to attorney they experience delays at deeds office and they are struggling to get the original deeds and documents of mother even. RCC expired.	Attorney requested to expedite the registrations
ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	Number of indigents	4500	3205	4500	3205		
ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	Number engagements	20	29	20	29		

### Strategic Objective: 4.2 Create an enabling environment to support local economy

ComLed8	The number of jobs created through the municipality's local economic development initiatives including capital projects.	Number of jobs created	400	403	403	403		
ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	Number of reports	4	4	4	4		
ComLed19	Quarterly report on investment incentives implemented.	Number of reports	4	4	4	4		
ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	Number of reports	4	4	4	4		

**Witzenberg Municipality**

5<sup>th</sup> Generation IDP and Budget Process Plan 2022—2027

Review IDP and Budget 2024-2025

*A Municipality that cares for its community, creating growth and opportunities*

Trim ref: 02/02/2/

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# IDP & BUDGET PROCESS PLAN

## SECTION ONE: INTRODUCTION & BACKGROUND

### 1.1. INTRODUCTION

The Integrated Development Plan (IDP), as the key tool for the Municipality to tackle its developmental role, represents a continuous cycle of development, planning, implementation and review. Implementation started after the adoption of the 1<sup>st</sup> - Generation IDP in 2006. Currently the municipality operates in the 5<sup>th</sup> - Generation IDP. The IDP is the strategic plan with a cycle period of five years. During its five-year life cycle the IDP is reviewed and updated annually.

The Annual Budget, in turn, provides the Medium Term Revenue & Expenditure Framework (MTREF) which sets out the financial path for the ensuing three years.

These two documents, i.e. the IDP and the Budget – along with the Performance Management System (PMS) – provide a means to assess the progress and achievements with regard to the strategic objectives of the Municipality, thus informing its financial and institutional planning.

With the input of the Provincial authority, local municipalities are continuously in the process of reviewing, improving and updating its IDP, as well as ensuring alignment with the MTREF.

This IDP and Budget Process Plan seek to address, *inter alia*, the:

- Identification of areas requiring additional attention in terms of legislative requirements, proper planning processes and sound financial management;
- Inclusion of the most current Census and own statistical data;
- Consideration and review of any other relevant and new information;
- Addressing comments received from the various role-players;
- Shortcomings and weaknesses identified through self-assessment;
- Preparation and review of sector plans and its alignment with the IDP;
- Preparation and review of the Performance Management System (PMS);
- Updating of the 5-year Financial Plan; and
- Preparation and finalization of the annual Budget in terms of the relevant legislation.

## 1.2. LEGISLATIVE FRAMEWORK

### 1.2.1. PROCESS PLAN

In order to ensure minimum quality standards of the IDP and Budget process – and a proper coordination between and within spheres of government – the preparation of the IDP and Budget Process Plan has been regulated by both the Municipal Systems Act and the MFMA.

In terms of Section 28 of the MSA, Council must adopt an IDP and Budget Process Plan. And Section 29 of the MSA specifies that such a Process Plan must include:

- Programs that set out timeframes for the different planning steps;
- Appropriate mechanisms, processes and procedures for consultation with:
  - Local communities, both in terms of needs and priorities as well as consultation during development;
  - Organs of state, traditional authorities, and other role-players in the drafting process; and
- Binding plans and planning requirements, i.e. policy and legislation.

In terms of Section 21 of the MFMA, the Executive Mayor must co-ordinate the process for the adoption of the annual Budget and the review of the IDP and related policies so that he/she can ensure mutual consistency and credibility.

The second part of the afore-mentioned Section of the MFMA stipulates that a Process Plan with timeframes must be tabled to Council for consideration at least 10 months prior to implementation of the annual Budget.

National Treasury has provided further guidance by the issuing of MFMA Circular 10. That circular provides specific guidance with regard to six distinct steps in compilation of the IDP and Budget.

The table below highlights the six steps, with a succinct description of each step:

<b>Steps</b>		<b>Process</b>
<b>1</b>	<b>Planning</b>	Schedule key dates, establish consultation forums, review previous processes
<b>2</b>	<b>Strategizing</b>	Review the IDP, set service delivery objectives for next 3 years, consult on tariffs, indigents, credit control, free basic services etc., and consider local-, provincial- and national issues, the previous year's performance and current economic and demographic trends etc.
<b>3</b>	<b>Preparing</b>	Prepare the Budget, revenue and expenditure projections; draft Budget policies; consult and consider local-, provincial- and national priorities
<b>4</b>	<b>Tabling</b>	Table the draft IDP, the draft Budget and Budget-related policies before council; consult and consider local-, provincial- and national inputs or responses
<b>5</b>	<b>Approving</b>	Council approves the IDP, the Budget and related policies



<b>6</b>	<b>Finalizing</b>	Publish the IDP, Budget and approve the SDBIP and performance targets
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Local municipalities are required by the Municipal System Act (Act 32 of 2000) to consult and report back to communities on their planned activities as well as their performances so that communities can be afforded an opportunity to voice their opinions on the day-to-day functioning of the Municipality.

### **Development of an IDP Framework Plan**

In terms of Section 27 of the MSA, the District Municipality must develop a Framework Plan which provides the linkage and binding relationships between the district and local municipalities in its jurisdiction area. In doing so, proper consultation, coordination and alignment of the IDP review process of the district municipality and various local municipalities can be maintained.

### **1.2.2. OTHER LEGISLATIVE IMPERATIVES**

In an effort to comply with the current legislative framework, the host of binding legislation to be taken into consideration in the formulation of the IDP & Budget Process Plan is listed hereinunder:

- The Constitution of the Republic of South Africa, (Act 108 of 1996)
- Local Government: Municipal Demarcation Act, (Act 27 of 1998)
- Local Government: Municipal Structures Act, (Act 117 of 1998)
- Public Finance Management Act (Act 2 of 1999)
- Promotion of Access to Information Act (Act 2 of 2000).
- Local Government: Municipal Systems Act, (Act 32 of 2000)
- Local Government: Municipal Finance Management Act, (Act 56 of 2003)
- Local Government: Property Rates Act, (Act 6 of 2004)
- Inter-governmental Relations Framework Act, (Act 13 of 2005)
- Division of Revenue Act (Act 1 of 2007)
- Development Facilitation Act, (Act 67 of 1995)
- Communal Land Rights Act, (Act 11 of 2004)
- National Land Transport Transitional Act, 1999
- Housing Act, (Act 107 of 1997)
- Water Services Act, (Act 108 of 1997)
- National Water Act, (Act 36 of 1998)
- National Water Amendment Act, (Act 45 of 1999)
- Environmental Conservation Act, (Act 73 of 1989)
- National Environmental Management Act, (Act 107 of 1998)
- National Environmental Management: Air Quality Act, (Act 39 of 2004)
- National Environmental Management: Protected Areas Act, (Act 57 of 2003)

- National Environmental Management Biodiversity Act, (Act 10 of 2004)
- National Forest Act (1998)

#### **Provincial Policies**

- Western Cape Growth and Development Strategy
- Western Cape Spatial Development Framework

#### **National Policies**

- Reconstruction and Development Program (RDP), 1994
- Growth, Employment And Redistribution (GEAR); 1996
- Urban Development Framework, 1997
- Rural Development Framework, 1996
- Accelerated and Shared Growth Initiatives for South Africa (ASGISA)

<b>Abbreviations :</b>	
<b>IDP</b>	- Integrated Development Plan
<b>MFMA</b>	- Municipal Finance Management Act, no 56 of 2003
<b>MSA</b>	- Local Government Municipal Systems Act, no 32 of 2000
<b>MTBPS</b>	- National Treasury, Medium Term Budget and Policy Statement
<b>NT</b>	- National Treasury
<b>PT</b>	- Provincial Treasury
<b>SDBIP</b>	- Service Delivery Budget Implementation Plan

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## SECTION TWO: ORGANIZATIONAL ARRANGEMENTS

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### 2.1 IDP / BUDGET STEERING COMMITTEE

As part of the IDP & Budget preparation process, the Mayor must establish an IDP & Budget Steering Committee. This committee must at least consist of the persons mentioned in Section 4 of the Budget and Reporting Regulations.

Section 4 of the Local Government: Budget and Reporting Regulations states the following:

#### ***Budget Steering Committee***

4. (1) *The mayor of a municipality must establish a Budget Steering Committee to provide technical assistance to the Mayor in discharging the responsibilities set out in Section 53 of the Act.*
- (2) *The Steering Committee must consist of at least the following persons:*
  - (a) *the councillor responsible for financial matters;*
  - (b) *the municipal manager;*
  - (c) *the chief financial officer;*
  - (d) *the senior managers responsible for at least the three largest votes in the municipality;*
  - (e) *the manager responsible for Budgeting;*
  - (f) *the manager responsible for planning; and*
  - (g) *any technical experts on infrastructure.*

This IDP / Budget Steering Committee will act as a support structure to the Executive Mayor in providing a platform for him/her to provide political guidance and to monitor progress made in the IDP and Budget process. This Steering Committee must be reconstituted each year.

#### **2.1.1. Composition**

In order to comply with the legislative requirements, the Mayoral Committee has constituted the Witzenberg IDP/Budget Steering Committee structure as follows (inclusive political representation):

Vacant	
Vacant	
Vacant	
Vacant	
Vacant	
Vacant	
Vacant	
Vacant	

### 2.1.2. Terms of Reference for the IDP / Budget Steering Committee

The Terms of Reference for the IDP / Budget Steering Committee are as follows:

- To provide terms of reference for the various planning activities
- To commission research studies
- Considers and comments on:
  - ➡ Inputs from sub-committee/s, study teams and consultants
  - ➡ Inputs from provincial sector departments and support providers
- To process, summarize and document the outputs
- Makes content recommendations, and
- Prepares, facilitates and minutes all meetings

## 2.2 IDP REPRESENTATIVE FORUM

### 2.2.1 Composition of IDP Representative Forum

The IDP Representative Forum (RF) is constituted as part of the preparation phase of the IDP, and will continue its functions throughout the annual IDP Review process. The composition of the IDP Representative Forum is as follows:

- MAYCO members
- Councillors
- Ward Committees
- Community Development Workers
- Municipal Manager and Senior Managers
- Stakeholder representatives of organised groups

The ward structure for Witzenberg is shown in the table below:

Ward	Status	Towns or Areas
1	Functional	N'duli
2	Functional	Wolseley farms (toward Botha and Breë Valley)
3	Functional	Ceres West
4	Functional	PA Hamlet (including Kliprug, and a portion of Bella Vista)
5	Functional	Ceres East
6	Functional	Bella Vista (including some farms in Warm Bokkeveld)
7	Functional	Wolseley (including Montana, Pine Valley, and section of Chris Hani)
8	Functional	Koue Bokkeveld farms (up until Op-Die-Berg)
9	Functional	Op-Die-Berg (including farms from Op-Die-Berg toward Citrusdal)
10	Functional	Agter Witzenberg rural (including Phase 3 & Phase 4 in PA Hamlet)
11	Functional	Tulbagh (including Chris Hani, Witzenville and surrounding farms)
12	Functional	Warm Bokkeveld rural

### 2.2.2 Terms of Reference for the IDP Representative Forum

The terms of reference for the IDP Representative Forum are as follows:

- Represents the interest of the municipality's constituency in the IDP process;
- Provides an organisational mechanism for discussion, negotiation and decision-making between all the stakeholders in municipal government;
- Ensures communication between all the stakeholder representatives in municipal government;
- Monitors the performance of the planning and implementation process;
- Forms a structured link between the Municipality and representatives of the public;
- Participates in decision-making within the Representative Forums;
- Analyzes and discusses issues being developed;
- Ensures that priority issues of their constituents are considered;
- Ensures that annual business plans and SDBIP are developed, based on the IDP priorities and municipal Key Performance Indicators;
- Participates in the designing of IDP project proposals; and
- Discusses and comments on the final IDP product.

Witzenberg has not as yet formally constituted an IDP Representative Forum. Council has resolved that until such time as an IDP Representative Forum is created, the current Ward Committee structures should perform the role and function assigned to the Rep Forum. This Process Plan takes cognizance thereof, and all engagements indicated in this plan as devolving upon the IDP Representative Forum will be channeled to, and administered by, the Ward Committee structures.

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## SECTION THREE: ROLE-PLAYERS

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### 3.1 ROLE-PLAYERS

The following role-players have been identified:

#### 3.1.1. External Role-players

The external role-players identified are:

- Provincial Government Departments, specifically through the LGMTEC engagements and IGR structures;
- National government, specifically DPLG and National Treasury via guidelines issued;
- Representative Forums / Civil Society; and
- The Cape Winelands District Municipality.

#### 3.1.2. Internal Role-players

The main internal role-players, apart from all officials in the Municipalities, are identified as:

- Council
- IDP / Budget Steering Committee; and
- Manager responsible for IDP.

#### 3.1.3 ROLES AND RESPONSIBILITIES

The responsibility of the other spheres of government is to:

- Ensure vertical alignment of the IDP and Budget with Provincial and National sector plans.
- Monitor development and review of IDP and Budget process.
- Ensure responsiveness of the IDP and Budget.
- Contribute relevant information of Provincial Sector Departments, and to
- Contribute sector expertise and technical know-how.

The responsibility of the IDP Representative Forum is to:

- Ensure that community needs and priorities are communicated
- Ensure responsiveness of the IDP and Budget
- Ensure communication lines with represented organizations, and to
- Ensure information flow.

The responsibilities of Council are to:

- Decide on and adopt the IDP & Budget Process Plan; and to
- Decide on and adopt the IDP and Budget documents.

The responsibilities of the IDP / Budget Steering Committee are to:

- Identify additional role-players to serve on the IDP Representative Forum;
- Ensure that all relevant role-players are involved;
- Ensure that the review process is undertaken in accordance with agreed timeframes;
- Ensure that the process is focused on priority issues;
- Ensure that it is strategic and implementation-orientated; and to
- Ensure that sector requirements are adhered to.

The responsibilities of the IDP Manager, with regard to this process, are to:

- Ensure that the Process Plan is finalised and presented to the IDP / Budget Steering Committee;
- Adjust the IDP according to the proposals of the MEC;
- Ensure the continuous participation of role-players;
- Monitor and record the participation of role-players;
- Ensure that appropriate procedures are followed;
- Ensure documentation is prepared properly;
- Carry out the day-to-day management of the IDP process;
- Co-ordinate inputs received such as comments and enquiries;
- Ensure responses to comments and enquiries;
- Ensure alignment of the IDP with the District Municipality's framework;
- Co-ordinate the preparation of the Sector Plans and their inclusion into the IDP documentation;
- Co-ordinate the inclusion of the Performance Management System (PMS) into the IDP; and to
- Ensure the timeous submission of IDP documents to the relevant authorities.

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## **SECTION FOUR: MECHANISMS AND PROCEDURES FOR PARTICIPATION**

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### **4.1 FUNCTIONS AND CONTEXT OF PUBLIC PARTICIPATION**

The four major functions in the public participation process are:

- ◆ Needs orientation;
- ◆ Appropriateness of solutions;
- ◆ Community ownership; and
- ◆ Empowerment.

Similar to the preparation of the IDP, the public participation process in the annual drafting of the IDP review and Budget must be institutionalized. This is done in order to ensure that all residents and stakeholders have a fair and equal right to participate in matters of governance.

### **4.2 MECHANISMS FOR PARTICIPATION**

The following mechanisms for participation will apply:

#### **4.2.1 IDP Representative Forum (RF)**

This forum represents all stakeholders and is as inclusive as possible. Efforts will be made to bring additional organizations into the RF and ensure their continued participation throughout the process.

Until such time though that Witzenberg has established an IDP Representative Forum, the Ward Committee structure will be utilized to fulfill the RF's role.

#### **4.2.2 Media**

A vigorous communication and information-sharing or dissemination campaign aimed at reaching out to all the communities will be undertaken in terms of the annual IDP and Budget process.



The following means of communication will be utilized:

- Municipal Website & Intranet;
- Notices at all Municipal Offices,
- Municipal Accounts;
- Loud-hailing the day before local Imbizo's (Meetings); and
- Advertisements in local news papers.

#### **4.2.3 Information sheets**

Information sheets will be prepared in English, Afrikaans and Xhosa, and will be distributed via the Ward Committee structure and/or Representative Forum. Information sheets will also be displayed on the Municipal Notice Boards, Municipal Website, in local media, and included in monthly municipal accounts.

#### **4.2.4 Sector engagements**

Dates, time and venues will be communicated in writing to each stakeholder at least seven days prior to the meetings. It is the responsibility of stakeholders to notify the Municipality of any changes in representatives, or contact details.

#### **4.2.5 Local Imbizo's (Meetings)**

All venues will be selected in a manner that ensures and enhances easy access for all community members to attend. Meetings should be either ward-based or per town / neighborhood, considering the size and distance.

Times chosen for the meetings should ensure maximum attendance by all the households. Venues will be prepared half an hour before starting time to allow community members to be properly seated before commencement of the session.

The communication medium will be the predominant language of the community, with arrangements for translation / interpretation, as the need may be.

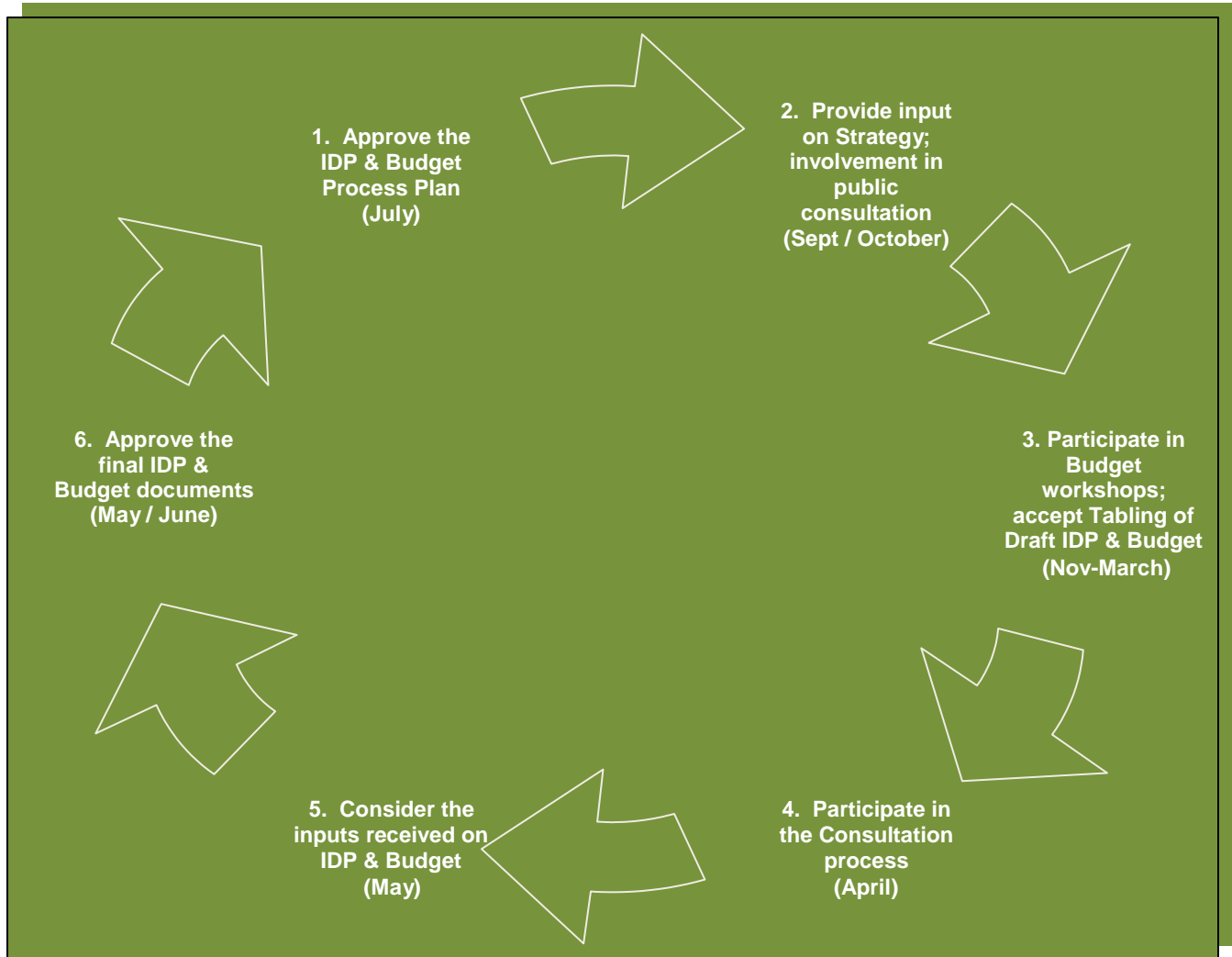
### **4.3 PROCEDURES / PROCESSES FOR PARTICIPATION**

#### **4.3.1 IDP Representative Forum**

The IDP Representative Forum (when formally constituted and functional) will meet as indicated in the Process Plan.

### 4.3.2 Council Approval

The involvement of Council in the IDP and Budget compilation process is best illustrated in the process flow diagram below:



### 4.3.3 Newspapers

An outcome report will be submitted to the local newspaper on the completion of the adopted IDP and Budget documents, as well as an information spreadsheet on the key elements of the Final IDP and Budget.

### 4.3.4 Information Sheets

At the completion of each phase an information sheet will be prepared in the three dominant languages, namely English, Afrikaans and Xhosa, providing an executive summary of the outcomes of the particular phase.

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## SECTION FIVE: ACTION PROGRAM

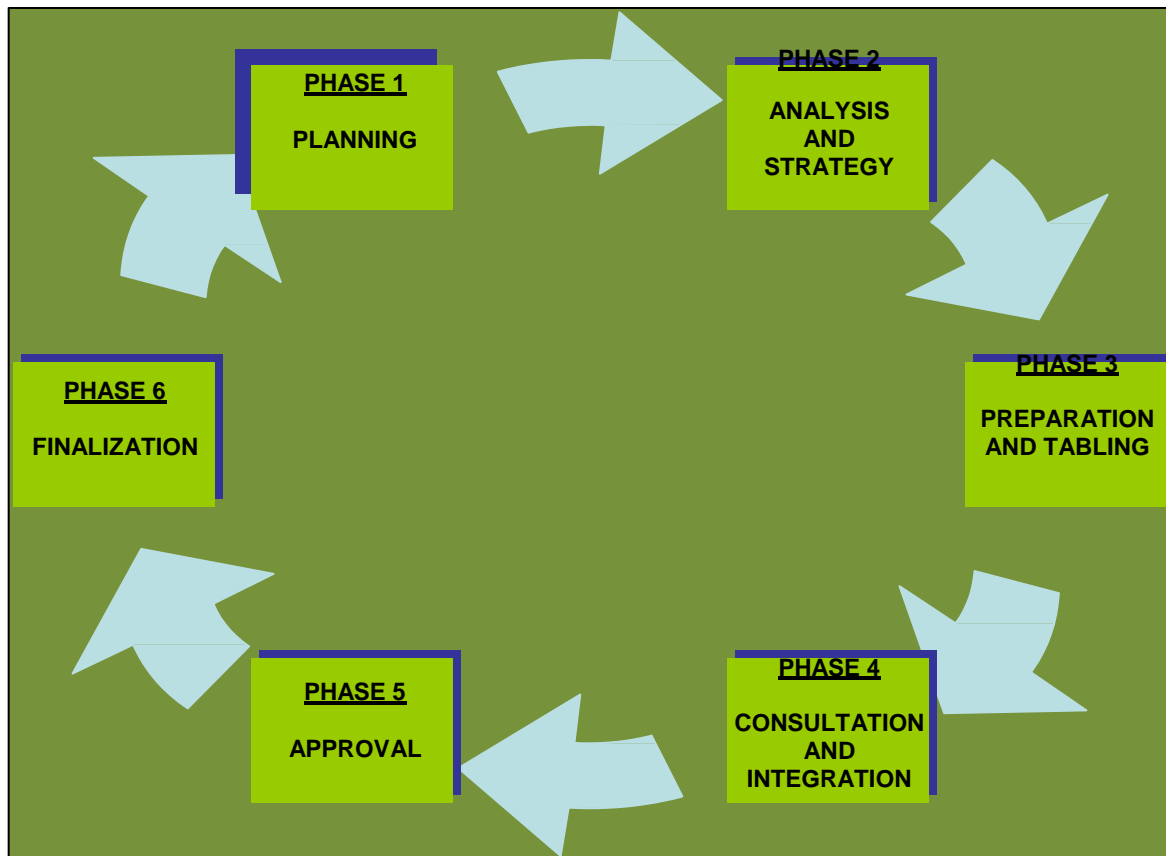
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### 5.1 PHASES OF THE IDP AND BUDGET PROCESS

The IDP and Budget process speaks to Planning, Preparation, Implementation and Monitoring of the IDP, Budget, and the Performance Management System. The six distinct phases in the IDP and Budget process are indicated in the diagram below:



#### PHASE 1 - PLANNING

During this phase the Process Plan is divided into activities, and for each activity a timeframe is allocated as well as a linkage to the responsible person for each activity.

The Process Plan is compiled via a process of consultation with all the role-players.

## **PHASE 2 – ANALYSIS AND STRATEGY**

Phase 2 comprises two stages, namely the Analysis and the Strategy formulation stages. For successful forward planning it is imperative to understand precisely what the current situation is as well as the historical trends. Therefore, both external and internal influences must be taken into account. And since all strategies and interventions are to be ward-based, all analyses, as far as possible, should speak to wards.

A proper analysis includes consultation with the whole spectrum of stakeholders, including the general public, as well as a thorough institutional assessment. It is important that all the stakeholders must have a common understanding of the gaps as well as the available resources – i.e. human, financial, property, plant and equipment.

Once the current resources and needs assessment has been completed, then only the formulation of a credible strategy to cover those gaps is possible.

## **PHASE 3 – PREPARATION AND TABLING**

There are four distinct processes dealt with almost simultaneously in this phase, namely

- Preparation of draft Capital program (Next 3 years)
- Preparation of draft Operational Budget (Next 3 years)
- Preparation of draft Adjustment Budget, if necessary, and the
- Updating of the IDP.

And then the tabling of the following drafts is to be made, namely:

- Annual Report;
- Adjustment Budget;
- IDP; and
- Annual Budget.

## **PHASE 4 – CONSULTATION AND INTEGRATION**

Consultation is done with three different types of stakeholders, namely: Government through LGMTEC's; structured civil society through IDP Representative Forum and/or Ward Committee structures, and with the community through Imbizo's/meetings in the different wards, neighborhoods or towns. All inputs, comments and objections received throughout this phase are considered, and recommendations are prepared. Thereafter the IDP and Budget is tabled to Council for consideration.

## **PHASE 5 – APPROVAL**

Once the IDP and Budget documents are tabled, Council considers it for approval. Approval must take place before the start of the new financial year.

## **PHASE 6 – FINALIZATION**

Once the IDP and Budget have been approved, the final documents are published. The Service Delivery and Budget Implementation Plan (SDBIP) is then developed. The performance agreements are also drafted, based on the approved documents.

## 5.2 TIME SCHEDULE: KEY DATES AND RESPONSIBILITIES IN THE PHASES OF THE PROCESS PLAN

The detailed activities in each phase are disclosed in the following matrix:

5.2.1 PHASE 1 - PLANNING	Start 01/07/2023	Finish 30/08/2023	Responsibility
<b>Activities</b>			
Compile the IDP & Budget draft Process Plan with time schedule	01/07/2023	22/07/2023	Manager: IDP
Senior Management to discuss the Draft Process Plan	18/07/2023	22/07/2023	Municipal Manager
<b>NATIONAL WOMEN'S DAY</b>	09/08/2023		
Tabling to Council, the process to guide the planning, drafting, adoption and review of its Integrated	22/08/2023	31/08/2023	Exec. Mayor
<b>Other activities during this phase</b>			
Witzenberg Municipality Inter-Governmental Relations Forum	01/08/2023	29/08/2023	Manager IDP
Preparation of reports: ➡ 4 <sup>th</sup> Quarter SDBIP report ➡ June Section 71 Report / Grant Report			Man: Performance CFO CFO
Compilation of: ➡ Roll over Adjustment Budget (Capital only) ➡ Annual Financial Statements ➡ Draft Annual Report information			Manager: Budget Manager: Budget CFO
District Integrated Development Plan Managers Forum Provincial Integrated Development Plan Managers Forum	01/09/2023	31/09/2023	CWDM Department of Local Government

<b>5.2.2 PHASE 2 – ANALYSIS AND STRATEGY</b>	<b>Start 01/09/2023</b>	<b>Finish 30/11/2023</b>	<b>Responsibility</b>
<b>Activities</b>			
<b>Stage 1(a): ANALYSIS</b>	<b>01/09/2023</b>	<b>03/10/2023</b>	
<b>Performance Analysis</b>			
Assess the municipal performance (Strengths & Weaknesses)	01/09/2023	23/09/2023	Manager: Performance
Review the Performance Management System	01/09/2023	23/09/2023	Manager: Performance
Review the annual performance against SDBIP's	01/09/2023	23/09/2023	Manager: Performance
<b>Financial Analysis</b>	01/09/2023	23/09/2023	
Assess the municipal financial position and capacity (based on Financial Statements of previous Budget year)	01/09/2023	23/09/2023	CFO
Review Budget-related policies and set policy priorities for next 3 years	01/09/2023	23/09/2023	CFO
Determine the funding/revenue potentially available for next 3 years	01/09/2023	23/09/2023	Manager: Income
Determine the likely financial outlook and identify changes to fiscal strategies	01/09/2023	23/09/2023	Manager: Budget
Refine funding policies; review tariff structures	01/09/2023	23/09/2023	CFO
<b>Situational Analysis</b>	01/09/2023	23/09/2023	
Review current realities and examine changing conditions and information within each directorate: ➡ Spatial  ➡ Legislative  ➡ Institutional	01/09/2023	23/09/2023	SNR MANAGEMENT
Analyze the Strategic Calendar and Joint Planning Initiatives(JPI's) to determine interventions	01/09/2023	23/09/2023	Manager: IDP
Review Organogram to assess institutional capacity	01/09/2023	23/09/2023	Manager: HR
<b>Closing of Analysis</b>	01/09/2023	23/09/2023	
Management strategic workshop on analysis (All responsible persons to prepare 45 min presentations)	01/09/2023	23/09/2023	Manager: IDP

<b>5.2.2 PHASE 2 – ANALYSIS AND STRATEGY</b>	<b>Start 01/09/2023</b>	<b>Finish 11/11/2023</b>	<b>Responsibility</b>
<b>Activities</b>			
<b>Stage 1(b): CONSULTATION</b>	<b>01/10/2023</b>	<b>11/11/2023</b>	
Mail invitations to Sector representatives / IDP Representative Forum (RF)	01/09/2023	31/10/2023	Manager: IDP
Media- & Awareness Campaign to encourage public and sector participation in the IDP/Budget process	01/09/2023	31/10/2023	Public Part. Officer Manager: IDP
<b>HERITAGE DAY</b>	<b>23/09/2023</b>		
Finalize consultation presentations (Presentation based on outcome of analysis & linked to ward-based planning priorities)	26/09/2023	30/09/2023	Snr Management
Community Imbizo's / Jamboree Meetings:			
Prince Alfred's Hamlet	11/10/2023	31/10/2023	Exec. Mayor
N'duli	11/10/2023	31/10/2023	Exec. Mayor
Wolseley	11/10/2023	31/10/2023	Exec. Mayor
Bella Vista	11/10/2023	31/10/2023	Exec. Mayor
Ceres	11/10/2023	31/10/2023	Exec. Mayor
Op Die Berg	11/10/2023	31/10/2023	Exec. Mayor
Tulbagh	11/10/2023	31/10/2023	Exec. Mayor
Forum & sector meetings: Business & Agriculture	11/10/2023	31/10/2023	Exec. Mayor
Meetings with Ward Committees	11/10/2023	31/10/2023	Exec. Mayor
IGR engagement to obtain sector Budget commitments	11/10/2023	31/10/2023	Manager: IDP
INTER-GOVERNMENTAL ALIGNMENT: Presentation to District and Provincial Sector Departments		To be announced	Municipal Manager
<b>Stage 2: STRATEGY</b>	<b>03/10/2023</b>	<b>30/11/2023</b>	
Revise and update the Financial Plan	03/10/2023	30/11/2023	CFO
2-day Workshop: MAYCO & Management to incorporate the outcomes of the Analysis Phase and to determine any new developmental objectives	01/11/2023	25/11/2023	Municipal Manager
Workshop with Council to review the Vision, Mission, Strategic Objectives, and to refine the SDF	01/11/2023	25/11/2023	Municipal Manager
<b>Other activities during this phase</b>			
Preparation of reports: ➤August Section 71 Report / Grant Report ➤September Section 71 Report / Grant Report ➤Witzenberg Municipality Inter-Governmental Relations Forum District Integrated Development Plan Managers Forum Provincial Integrated Development Plan Managers Forum	16/11/2023    01/12/2023	30/11/2023    18/12/2023	CFO CFO Man: Performance Manager: IDP CWDM Department of Local Government

<b>5.2.3 PHASE 3 – PREPARATION AND TABLING</b>	<b>Start 31/11/2023</b>	<b>Finish 28/02/2024</b>	<b>Responsibility</b>
<b>Activities</b>			
<b>Stage 1: CAPITAL PROJECTS AND PROGRAMS</b>	<b>21/11/2023</b>	<b>15/12/2023</b>	
Departments provide details of all newly identified projects.		15/12/2023	All Managers
Development of Ward/Area-based Project Plans			Manager: IDP; Manager: Budget
Dept Finance provide working papers for capital project prioritization	21/11/2023	15/12/2023	Manager: Budget
Management workshop to prioritize Capital Programs and Projects for next 3 years	21/11/2023	15/12/2023	Snr Management
Workshop with Council to finalize draft capital program	21/11/2023	15/12/2023	Municipal Manager
<b>Stage 2(a): ADJUSTMENT BUDGET</b>	<b>01/12/2023</b>	<b>28/02/2024</b>	
Dept Finance provide working papers for adjustment Budget	01/12/2023	15/12/2023	Manager: Budget
Departments provide responses to Adjustment Budget	15/12/2023	13/01/2024	All Managers
Dept Finance to consolidate all information received	13/01/2024	18/01/2024	Manager: Budget
Workshop with MAYCO to finalize draft Adjustment Budget	18/01/2024	24/01/2024	CFO
Tabling of Adjustment Budget	24/01/2024	31/01/2024	Exec. Mayor
<b>Stage 2(b): OPERATIONAL BUDGET</b>	<b>01/12/2023</b>	<b>28/02/2024</b>	
Dept Finance provide working papers for Operational Budget	21/11/2023	15/12/2023	Manager: Budget
Departments provide inputs on Operational Budget	15/12/2023	13/01/2024	All Managers
Dept Finance to consolidate all information received	13/01/2024	18/01/2024	Manager: Budget
1 <sup>st</sup> Workshop with MAYCO to finalize Operational Budget & Capital program	06/02/2024	13/02/2024	CFO
2 <sup>nd</sup> Workshop with MAYCO to finalize Operational Budget & Capital program, if needed	14/02/2024	21/02/2024	CFO



<b>5.2.3 PHASE 3 – PREPARATION AND TABLING</b>	<b>Start 30/11/2023</b>	<b>Finish 31/03/2024</b>	<b>Responsibility</b>
<b>Activities</b>			
<b>Stage 3: UPDATING OF IDP</b>	<b>09/01/2024</b>	<b>28/02/2024</b>	
Update of IDP with most recent information	09/01/2024	31/01/2024	Manager: IDP
IDP Office to provide draft IDP document for scrutiny by departments	01/02/2024	10/02/2024	Manager: IDP
Departments provide inputs on draft IDP	13/02/2024	24/02/2024	All Managers
IDP Office to consolidate all information received and to compile the draft IDP	01/03/2024	10/03/2024	Manager: IDP
Workshop with Mayco on draft IDP, Operational Budget & Capital program	13/03/2024	17/03/2024	Exec. Mayor
Workshop with Council on IDP, Operational Budget & Capital program	20/03/2024	24/03/2024	Exec. Mayor
Tabling of Draft IDP & Budget	27/03/2024	31/03/2024	Exec. Mayor
<b>Other activities during this phase</b>			
Review Auditor- General's report			CFO
Witzenberg Municipality Inter-Governmental Relations Forum	13/03/2024	31/03/2024	Manager: IDP
Preparation/submission of reports: ➡ October Section 71 Report / Grant Report ➡ November Section 71 Report / Grant Report ➡ Compilation of draft Annual Report ➡ December Section 71 Report / Grant Report ➡ 2 <sup>nd</sup> Quarter SDBIP Report ➡ Half year performance assessment ➡ MinMay Tech/JPI's and MGRO			CFO CFO Mun. Manager CFO Man: Performance CFO Mun. Manager Mun. Manager CFO CFO  Dept Local Government
District Integrated Development Plan Managers Forum Provincial Integrated Development Plan Managers Forum	01/03/2024	31/03/2024	CWDM Department of Local Government

<b>5.2.4 PHASE 4 – CONSULTATION &amp; INTEGRATION</b>	<b>Start 01/04/2024</b>	<b>Finish 15/05/2024</b>	<b>Responsibility</b>
<b>Activities</b>			
<b>INTER-GOVERNMENTAL ENGAGEMENTS</b>			
Submit and Publish the IDP, PMS, annual Budget and other required documents to relevant departments for comments and submissions	01/04/2024	10/04/2024	Manager: IDP
Council calls for inputs from sectors and community with closing date of 30 April 2023	31/03/2024	28/04/2024	Manager: IDP
LGMTEC engagement		To be announced	Prov. Government
Update information obtained during LGMTEC's	31/03/2024	28/04/2024	Manager: IDP
District municipality engagement with B-municipalities		To be announced	Municipal Manager
<b>PUBLIC CONSULTATION</b>			
Publish Public Engagement timetable in the media, and distribute internally	31/03/2024	28/04/2024	Manager: IDP
Mail invitations to Sector representatives / IDP Representative Forum	31/03/2024	28/04/2024	Manager: IDP
Community Imbizo's / Meetings:	31/03/2024	28/04/2024	
Prince Alfred's Hamlet	31/03/2024	28/04/2024	Exec. Mayor
N'dul	31/03/2024	28/04/2024	Exec. Mayor
Wolseley	31/03/2024	28/04/2024	Exec. Mayor
Bella Vista	31/03/2024	28/04/2024	Exec. Mayor
Ceres	31/03/2024	28/04/2024	Exec. Mayor
Op Die Berg	31/03/2024	28/04/2024	Exec. Mayor
Tulbagh	31/03/2024	28/04/2024	Exec. Mayor
Forum & sector meetings: Business & Agriculture	31/03/2024	28/04/2024	Exec. Mayor
Meetings with Ward Committees	31/03/2024	28/04/2024	Exec. Mayor
IGR engagement to obtain sector Budget commitments	31/03/2024	28/04/2024	Manager: IDP

<b>5.2.4 PHASE 4 – CONSULTATION &amp; INTEGRATION</b>	<b>Start 03/04/2024</b>	<b>Finish 19/05/2024</b>	<b>Responsibility</b>
<b>Activities</b>			
<b>INTEGRATION</b>			
Dept Finance to consolidate all information, comments and objections received on Budget	01/05/2024	08/05/2024	Manager: Budget
Screen and refine all Project Proposals	01/05/2024	08/05/2024	Manager: Projects

Refine the Spatial Development Framework	01/05/2024	08/05/2024	Snr Town Planner
Compile all Business Plans	01/05/2024	08/05/2024	All departments
Populate the SDBIP templates	01/05/2024	08/05/2024	All departments
Management considers submissions made by community, National and Provincial Treasury	01/05/2024	08/05/2024	Manager: Budget
Prepare a summary of the revised IDP	01/05/2024	08/05/2024	Manager: IDP
MAYCO meeting to consider the submissions and, if necessary, to revise the IDP and Budget	09/05/2024	18/05/2024	Municipal Manager
<b>Other activities during this phase</b>			
Witzenberg Municipality Inter-Governmental Relations Forum	10/04/2024	18/04/2024	Manager: IDP
Preparation of reports: ➔ 3 <sup>rd</sup> Quarter SDBIP Report  ➔ March Section 71 Report / Grant Report			Man: Performance CFO CFO

<b>5.2.5 PHASE 5 – APPROVAL</b>	<b>Start 15/05/2024</b>	<b>Finish 31/05/2024</b>	<b>Responsibility</b>
<b>Activities</b>			
Council workshop on draft Reviewed IDP and Annual Budget	19/05/2024	23/05/2024	Municipal Manager
Council meeting to approve Revised IDP, Performance Management measures and targets and the Annual Budget (At least 30 days before the new Budget year)	25/05/2024	31/05/2024	Municipal Manager

<b>5.2.6 PHASE 6 – FINALIZATION</b>	<b>Start 01/06/2024</b>	<b>Finish 30/06/2024</b>	<b>Responsibility</b>
<b>Activities</b>			
Management workshop to finalize the SDBIP's	01/06/2024	09/06/2024	Manager: Budget
Publish the IDP, annual Budget, all Budget-related documents and policies on the municipal website	01/06/2024	09/06/2024	Manager: IDP
Publish the 2024/2024 tariffs for public comment	01/06/2024	09/06/2024	Manager: Budget
Submit a copy of the IDP to the MEC, DPLG and Treasury (within 10 days of adoption)	01/06/2024	09/06/2024	Manager: IDP
Give notice to the public of the adoption of the IDP (within 14 days of the adoption of the plan)	01/06/2024	09/06/2024	Manager: IDP

Publish a summary of the IDP and Budget in newspaper	01/06/2024	09/06/2024	Manager: IDP
Submit to Executive Mayor a draft SDBIP for the Budget year (within 14 days of approval of the Budget)	01/06/2024	09/06/2024	Municipal Manager
Submit to the Mayor drafts of the annual performance agreements (within 14 days of approval of Budget)	01/06/2024	09/06/2024	Municipal Manager
Make public the performance agreements of the Municipal Manager and senior managers (no later than 14 days after approval of the plan)	01/06/2024	09/06/2024	Municipal Manager
Submit the approved Budget to the National Treasury and the Provincial Treasury	01/06/2024	09/06/2024	CFO
Preparation of reports: ➤ May Section 71 Report ➤ Grant Reports	01/06/2024 01/06/2024	09/06/2024	CFO CFO
District Integrated Development Plan Managers Forum Provincial Integrated Development Plan Managers Forum	01/06/2024	30/06/2024	CWDM Department of Local Government
The Mayor takes steps to ensure that the SDBIP is approved (within 28 days of approval of Budget)	12/06/2024	30/06/2024	Exec. Mayor
Make public the projections, targets and indicators in the SDBIP (within 14 days of approval of SDBIP)	12/06/2024	30/06/2024	CFO
Publish the performance agreements and service delivery agreements on the municipal website	23/06/2024	30/06/2024	Municipal Manager
Submit copies of the performance agreements to Council and the MEC for Local Government	23/06/2024	30/06/2024	Municipal Manager

## 6. CONCLUSION

The IDP and Budget Process Plan ensure that the role-players within the process are well prepared. All activities outlined within this document have been prepared in close inter-relation with the Framework that governs both the District and all local municipalities.

# WITZENBERG

**MUNISIPALITEIT      UMASIPALA      MUNICIPALITY**

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## - MEMORANDUM -

AAN / TO:            Municipal Manager

VAN / FROM:        Director: Finance

DATUM / DATE:     14/08/2023

VERW. / REF.:       05/01/1/22

### 2023/2024 ADJUSTMENT BUDGET FOR CONSIDERATION

#### 1. PURPOSE

The purpose of this report is to:

- Document the 2023/2024 adjustment budget for consideration to the Municipal Manager and Executive Mayor.
- Provide the background information regarding the consideration and approval of the budget.

#### 2. LEGAL FRAMEWORK

Chapter 4 of the MFMA provides the legal framework for municipal budgets. Section 28 deals with adjustment budgets and is quoted below:

**“28. Municipal adjustments budgets.—(1) A municipality may revise an approved annual budget through an adjustments budget.**

**(2) An adjustments budget—**

- (a) must adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the current year;**
- (b) may appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;**
- (c) may, within a prescribed framework, authorise unforeseeable and unavoidable expenditure recommended by the mayor of the municipality;**
- (d) may authorise the utilisation of projected savings in one vote towards spending under another vote;**
- (e) may authorise the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by the council;**
- (f) may correct any errors in the annual budget; and**
- (g) may provide for any other expenditure within a prescribed framework.**

**(3) An adjustments budget must be in a prescribed form.**

- (4) *Only the mayor may table an adjustments budget in the municipal council, but an adjustments budget in terms of subsection (2) (b) to (g) may only be tabled within any prescribed limitations as to timing or frequency.*
- (5) *When an adjustments budget is tabled, it must be accompanied by—*
  - (a) *an explanation how the adjustments budget affects the annual budget;*
  - (b) *a motivation of any material changes to the annual budget;*
  - (c) *an explanation of the impact of any increased spending on the annual budget and the annual budgets for the next two financial years; and*
  - (d) *any other supporting documentation that may be prescribed.*
- (6) *Municipal tax and tariffs may not be increased during a financial year.*
- (7) *Sections 22 (b), 23 (3) and 24 (3) apply in respect of an adjustments budget, and in such application a reference in those sections to an annual budget must be read as a reference to an adjustments budget."*

Section 23 of the Local Government: Municipal Finance Management Act: Municipal Budget and Reporting Regulations, regulates municipal adjustment budgets and is quoted below:

***"Timeframes for tabling of adjustments budgets***

- 23. (1) *An adjustment budget referred to in Section 28(2)(b),(d) and (f) of the act may be tabled in the municipal council at any time after the mid-year budget and performance assessment has been tabled in the council, but not later than 28 February of the current year.*
- (2) *Only one adjustment budget referred to in sub regulation (1) may be tabled in the municipal council during a financial year, except when the additional revenues contemplated in section 28(2)(b) of the Act are allocations to a municipality in a national or provincial adjustments budget, in which case sub regulation (3) applies.*
- (3) *If a national or provincial adjustments budgets allocates or transfers additional revenues to a municipality, the mayor of the municipality must, at the next available council meeting, but within 60 days of the approval of the relevant national or provincial adjustments budget, table an adjustments budget referred to in section 28(2)(b) of the Act in the municipal council to appropriate these additional revenues.*
- (4) *An adjustments budgets referred to in section 28(2)(c) of the Act must be tabled in the municipal council at the first available opportunity after the unforeseeable and unavoidable expenditure contemplated in that section was incurred and within the time period set in section 29(3) of the Act.*
- (5) *An adjustment budget referred to in section 28(2)(e) of the Act may only be tabled after the end of the financial year to which the roll-overs relate, and must be approved by the municipal council by 25 August of the financial year following the financial year to which the roll-overs relate.*
- (6) *An adjustment budget contemplated in section 28(2)(g) of the Act may only authorise unauthorised expenditure as anticipated by section 32(2)(a)(i) of the Act, and must be –*
  - a) *dealt with as part of the adjustment budget contemplated in sub regulation (1); and*
  - b) *a special adjustment budget tabled in the municipal council when the mayor tables the annual report in terms of section 127(2) of the Act, which may only deal with unauthorised expenditure from the previous financial year which the council is being requested to authorise in terms of section 32(2)(a)(i) of the Act."*

2      Progress to date:

The Budget for 2023/2024 was approved by Council on 30 May 2023

3.      **DISCUSSION**

Councils approval for the adjustments to the budget as per the attached report are requested

4.      **RECOMMENDATION**

- a)      That the adjustment budget of Witzenberg Municipality for the financial year 2023/2024 as set out in the budget documents be approved on condition that expenditure may only be incurred once approval has been obtained from National or Provincial Treasury in respect of roll over funding and once the memorandums of agreements are in place with the partnering organisations.
- i. Table B1 - Budget summary;
  - ii. Table B2 Adjustments Budget Financial Performance (by standard classification);
  - iii. Table B3 – Budgeted Financial performance (Revenue and Expenditure) by Vote;
  - iv. Table B4 Adjustments Budget Financial Performance (revenue by source); and
  - v. Table B5 – Budgeted Capital Expenditure by Vote, standard classification and funding.

Yours faithfully

HJ Kritzinger  
DIRECTOR: FINANCE



# Medium Term Revenue and Expenditure Framework

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Adjustments Budget  
2023/2024 to 2025/2026



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## Glossary

<b>Adjustments Budget</b> – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.
<b>Allocations</b> – Money received from Provincial or National Government or other municipalities.
<b>AFS</b> – Annual Financial Statements.
<b>Budget</b> – The financial plan of the Municipality.
<b>Budget Related Policy</b> – Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy and credit control and debt collection policy.
<b>Capital Expenditure</b> - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's Statement of Financial Performance.
<b>Cash Flow Statement</b> – A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.
<b>CFO</b> – Chief Financial Officer
<b>DORA</b> – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.
<b>Equitable Share</b> – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.
<b>Fruitless and wasteful expenditure</b> – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.
<b>GFS</b> – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.
<b>GRAP</b> – Generally Recognised Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.
<b>IDP</b> – Integrated Development Plan. The main strategic planning document of the Municipality
<b>KPI's</b> – Key Performance Indicators. Measures of service output and/or outcome.
<b>MFMA</b> – The Municipal Finance Management Act – No. 53 of 2003. The principle piece of legislation relating to municipal financial management.
<b>MTREF</b> – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous three years and current years' financial position.
<b>NT</b> – National Treasury
<b>Net Assets</b> – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.
<b>Operating Expenditure</b> – Spending on the day to day expenses of the Municipality such as salaries and wages.
<b>Rates</b> – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.
<b>R&amp;M</b> – Repairs and maintenance on property, plant and equipment.

<b>SCM</b> – Supply Chain Management.
<b>SDBIP</b> – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.
<b>Strategic Objectives</b> – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.
<b>Unauthorised expenditure</b> – Generally, expenditure without, or in excess of, an approved budget.
<b>Virement</b> – A transfer of budget.
<b>Virement Policy</b> – The policy that sets out the rules for budget transfers.
<p><b>Vote</b> – One of the main segments into which a budget is divided. In Witzenberg Municipality the following votes and responsible senior manager was approved:</p> <ul style="list-style-type: none"> <li>• Budget &amp; Treasury Office – Director: Financial services</li> <li>• Civil Services - Director: Technical services</li> <li>• Community &amp; Social Services – Director: Community services</li> <li>• Corporate Services – Director: Corporate services</li> <li>• Electro Technical Services - Director: Technical services</li> <li>• Executive &amp; Council – Municipal Manager</li> <li>• Housing– Director: Community services</li> <li>• Planning - Director: Technical services</li> <li>• Public Safety– Director: Community services</li> <li>• Sport &amp; Recreation– Director: Community services</li> </ul>

# **PART 1 – ADJUSTMENTS BUDGET**

## **Section 1 – Mayor’s Report**

Speaker  
Aldermen  
Deputy Executive Mayor  
Members of the Mayoral Committee  
Councillors  
Representatives of Provincial Government  
Municipal Manager  
Directors and officials  
Introduction

It is my privilege to present to you the Roll-over Adjustments Budget for the 2023 / 2024 financial year.

This adjustment budget seeks to include funds relating to specific projects that were unspent at the end of June 2023. It is drafted in terms of requirements of the MFMA and seeks to adhere to the stipulations of specifically section 28(2) of the MFMA.

The reason for the tabling of this adjustment budget is fully disclosed in the executive summary of this report.

The roll-over budget is a mechanism instigated to ensure that funds committed to identifiable projects are spent. It increases expenditure on operational and capital programmes which in turn increases service delivery to the community. Increases in expenditure will be funded through the associated unspent grant funding or cash backed accumulated surpluses as at 30 June 2023

Tabling

Honourable Speaker, I recommend that the adjustments budget be approved.

**ALDERMAN H SMIT**  
**EXECUTIVE MAYOR**

## Section 2 – Resolutions

### ADJUSTMENTS MTREF 2022/2023

The resolutions tabled at Council for consideration with approval of the adjustments budget will be:

#### RECOMMENDATION:

- a) That the adjustment budget of Witzenberg Municipality for the financial year 2023/2024 as set out in the budget documents attached be approved on condition that expenditure may only be incurred once approval has been obtained from National or Provincial Treasury in respect of roll over funding and once the memorandums of agreements are in place with the partnering organisations:
  - i. Table B1 - Budget summary;
  - ii. Table B2 - Adjustments Budget Financial Performance (by standard classification);
  - iii. Table B3 - Budgeted Financial performance (Revenue and Expenditure) by Vote;
  - iv. Table B4 - Adjustments Budget Financial Performance (revenue by source); and
  - v. Table B5 - Budgeted Capital Expenditure by Vote, standard classification and funding.
- (b) That the monthly and quarterly financial targets of the service delivery and budget implementation plan be adjusted to correspond with the approved adjustments budget figures.

## Section 3 – Executive Summary

### 3.1 Introduction

Adjustments to both the operating and capital budget are required to make provision for adjustments in expected expenditure and certain capital projects for the financial year.

#### Operational budget

In summary the operating budget has been adjusted as follow:

#### Operational Revenue Budget

Dept.	Ref	Description	Funding	Amount
Environment	a	Transfers Recognised - Operational	Ned WWF	R 819 122
Environment	a	Transfers Recognised - Operational	Perdekraal	R 672 924
L E D	a	Transfers Recognised - Operational	Belgium	R 27 859
Human Resources	a	Transfers Recognised - Operational	Provincial	R 250 000
Water	a	Transfers Recognised - Operational	Provincial	R 304 347
Water	a	Transfers Recognised - Operational	Provincial	R 304 347
L E D	b	Transfers Recognised - Capital	Intervention	R 275 442
Traffic	b	Transfers Recognised - Capital	CWDM	R 172 878
Water	b	Transfers Recognised - Capital	Load shedding	R 413 043
Sewerage	b	Transfers Recognised - Capital	MSDCB	R 956 522
Sewerage	b	Transfers Recognised - Capital	WSIG	R 2 256 058
Refuse	b	Transfers Recognised - Capital	Belgium	R 256 457
Refuse	b	Transfers Recognised - Capital	CWDM	R 1 200 000
Water	b	Transfers Recognised - Capital	RBIG	R 914 540
All	c	Surcharges & Taxes	All grants	R 839 577
<b>Operational Revenue Budget Adjustments in terms of Roll Overs</b>				<b>R 9 663 116</b>

Reasons for Operational Adjustments in terms of Unspent Project Funding can be summarised as follow

- Recognition of Operational revenue when conditions are met in terms grant conditions. Please find below corresponding operational expenditure adjustments for further detail.
- Recognition of Capital revenue when conditions are met in terms grant conditions. Please find below corresponding capital expenditure adjustments for further detail.
- Recognition of VAT Income realised out of associated Grant Funding

#### Roll Overs in terms of Operational Expenditure Budget

Dept.	Ref	Description	Funding	Amount
Environment	a	Typical Work Streams Catchment and Forestry	Ned WWF	R 819 122
Environment	a	Typical Work Streams Catchment and Forestry	Perdekraal	R 672 924
L E D	b	Typical Work Streams EPWP Project	Belgium	R 27 859
Human Resources	c	Other Transfers (Cash):Bursaries (Non-Employee)	Provincial	R 250 000
Water	d	Typical Work Streams Water Saving Initiatives	Provincial	R 304 347
Water	e	Typical Work Streams Meter Conversion and Replacement	Provincial	R 304 347
Environment	f	Outsourced Services: Animal Care	Own	R 21 953
Environment	g	Business and Advisory: Quality Control	Own	R 123 131
<b>Operational Expenditure Budget Adjustments in terms of Roll Overs</b>				<b>R 2 523 683</b>

Reasons for Operational Adjustments in terms of Unspent Project Funding can be summarised as follow:

- a) Ongoing Operational Projects funded by Nedbank & Perdekraal for the cleaning of rivers and removal of alien vegetation
- b) Project anticipated to be completed by 30 June 2024. Project is in progress -part of 3-year learnership programme
- c) Students already identified and funds will be distributed in the current financial year
- d) First phase of leak detection completed. Second phase for logging to start. On completion of logging final round of leak detection will be completed.
- e) Process of procuring smart meters has started. Specs send to SCM.
- f) Unspent funds from previous financial year required to fund the services required for the impound of stray animals
- g) Consultant already appointed. Due to poor weather conditions the consultant was unable to deliver the service by 30 June 2023.

### **Capital budget**

In summary the Capital budget has been adjusted as follow:

Dept.	Ref	Description	Funding	Amount
L E D	a	Electronic Customer Care System	Intervention	R 275 442
Traffic	b	Security Cameras	CWDM	R 172 878
Water	c	Generators	Load shedding	R 413 043
Water	c	Generators	Own	R 182 766
Sewerage	d	Toilets for Informal Settlements	MSDCB	R 956 522
Sewerage	e	Waste Water Treatment Works	WSIG	R 2 256 058
Refuse	f	Fencing Landfill Site	LOAN	R 1 000 000
Refuse	g	Furniture and office equipment	Belgium	R 256 457
Refuse	h	Drop/Transfer Stations	CWDM	R 1 200 000
Water	i	Tulbagh Dam	RBIG	R 914 540
<b>Capital Expenditure Budget Adjustments in terms of Roll Overs</b>				<b>R 7 627 706</b>

Reasons for Capital Budget Adjustments can be summarised as follow:

- a) Bid in Evaluation Stage and contractor will be appointed in the current budget year
- b) Contract awarded. Due to unforeseen delivery challenges, delivery and payment of goods will take place in the new financial year
- c) No responsive bids received for the supply of generators. New process has started to re-advertise.
- d) Bid was re-advertised. Contract was subsequently awarded to successful bidder
- e) Phase 1 of the project completed. Awaiting Additional Funds to be gazetted by National for the commencement of Phase 2
- f) Contract awarded in June 2023. Construction to commence during the current budget year
- g) Contract awarded in June 2023. Supply of goods to take place during the current budget year.
- h) Contracts awarded. Construction to commence during the current budget year
- i) Project is 98% complete. Practical completion inspection 04/08/23

**Additional items: Operational Revenue Budget**

Dept.	Ref	Description	Funding	Amount
Finance	c	Interest on External Investments	Interest	R 3 683 521
<b>Operational Revenue Budget Adjustments in terms of Additional Funding</b>				<b>R 3 683 521</b>

Reasons for Operational Adjustments in terms of Additional Allocations can be summarised as follow:

- a) It is anticipated that additional revenues will be realised through interest on short term investments due to the increases in interest rates in past few months.

**Additional items: Operational Expenditure Budget**

Dept.	Ref	Description	Funding	Amount
Community	a	Security Services	Own	R 500 000
<b>Operational Expense Budget Adjustments in terms of Additional Funding</b>				<b>R 500 000</b>

Reasons for Operational Adjustments in terms of Additional Allocations can be summarised as follow:

- a) Increased vandalism and theft at Community Facilities requires additional security measures

**Additional items: Capital Expenditure Budget**

Dept.	Ref	Description	Funding	Amount
	a	Fencing Landfill Site Hamlet	Own	R 1 627 051
	b	Fencing Tulbagh Depot	Own	R 556 470
	c	Vehicle Replacement Programme	Own	R 1 000 000
<b>Capital Expenditure Budget Adjustments in terms of Additional Funding</b>				<b>R 3 183 521</b>

Reasons for Additional Capital Budget Adjustments can be summarised as follow:

- a) Contract awarded were higher than initially anticipated in the budget
- b) Contract awarded were higher than initially anticipated in the budget
- c) Additional vehicle required for law enforcement

**3.2 Provision of basic services**

The provision of basic services will be improved by the approval of the adjustment budget.

**3.3 Effect of the adjustment budget*****3.3.1 Service delivery and budget implementation plan***

Except for the adjustment of the monthly revenue and expenditure targets the impact to the SDBIP is minimal. No non-financial performance targets have been adjusted.

***3.3.2 Service delivery agreements***

Tenders already approved in the previous financial year will be able to be completed by the approval of the adjustments budget.



### **3.3.3 Medium term revenue and expenditure framework**

Except for the depreciation charges of the additional capital expenditure the impact to the outer years is minimal.

### **3.3.4 Long term financial sustainability**

The approval of the adjustment budget will have no effect on the long term financial sustainability of the municipality.

## **3.4 Adjustment highlights**

The adjustments budget seeks to comply with section 28 of the MFMA. Therefore, all adjustments are discussed according to the sub-sections of Section 28(2) of the MFMA.

### **3.4.1 Correction of expenditure.**

No material correction

### **3.4.2 Appropriation of additional revenues**

Additional revenues to be realised through interest on short term investments

### **3.4.3 Authorisation of unforeseen and unavoidable expenditure**

No material items.

### **3.4.4 Utilisation of project savings between votes**

No material items.

### **3.4.5 Correction of errors in annual budget**

No material items

### **3.4.6 Roll-over of unspent funds**

All roll-overs are set out in the executive summary

## PART 2 – SUPPORTING DOCUMENTATION

### Section 4 – Adjustments to budget assumptions

#### Revenue

There are no changes to the budget assumptions for operating revenue.

#### Expenditure

There are no changes to the budget assumptions for operating expenditure.

### Section 5 – Adjustments to budget funding

#### 5.1 Summary of the impact of the adjustments budget

##### *5.1.1 Funding of operating and capital expenditure*

The Budget remains funded by realistic anticipated revenues and cash backed accumulated reserves

##### *5.1.2 Financial plans*

No amendments.

##### *5.1.3 Reserves*

The only reserve that is cash backed at this stage is the capital replacement reserve.

##### *5.1.4 Financial sustainability of the municipality*

The financial sustainability of the municipality remains positive as the municipality is enjoying a positive bank balance whilst the cost coverage ratio and liquidity ratios remains within acceptable norms

#### 5.2 Expenditure funded in accordance with MFMA section 18

No additional new loans included in the budget.

#### 5.3 Adjustments to collection levels estimated

None

#### 5.4 Adjustments to the monetary investments

No major adjustments.

#### 5.5 Adjustments to contributions and donations in cash or in-kind

None

#### 5.6 Adjustments related to proceeds from the sale of assets

None

5.7 Adjustments related to proceeds from the lease of assets, where the period of the lease is three years or more;

None

5.8 Adjustments related to the planned use of previous years' cash backed accumulated surplus

None

5.9 Adjustments related to new proposed loans to be raised in the budget year

None

## **Section 6 – Adjustments to expenditure on allocations and grant programmes**

Disclosure on expenditure on allocations and grant programmes is included in supporting table SB7. Small adjustments were made to SB7 in order to align it to the DORA allocations

## **Section 7 – Adjustments to allocations or grants made by the municipality**

None. The revenue foregone over the MTREF is included in Table B10.

## **Section 8 – Adjustments to councillors and board member's allowances and employee benefits**

None.

## **Section 9 – Adjustments to service delivery and budget implementation plan**

9.1 Quarterly service delivery targets and performance indicators in the SDBIP

No adjustments were made to any non-financial indicators.

9.2 Key financial indicators

No adjustments were made to the key financial indicators.

9.3 Monthly targets for revenue, expenditure and cash flow

No major adjustments

## Section 10 Municipal Manager's quality certification

### Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the adjustment budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the budget and supporting documentations are consistent with the Integrated Development Plan of the municipality.

Print name Mr D NASSON

Municipal Manager of Witzenberg Municipality

Signature \_\_\_\_\_

Date \_\_\_\_\_

WC022 Witzenberg - Table B1 Adjustments Budget Summary - 25/08/2023

Description	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
	Original Budget A	Prior Adjusted 1 A1	Accum. Funds 2 B	Multi-year capital 3 C	Unfore. Unavoid. 4 D	Nat. or Prov. Govt 5 E	Other Adjusts. 6 F	Total Adjusts. 7 G	Adjusted Budget 8 H	Adjusted Budget	Adjusted Budget
<b>R thousands</b>											
<b>Financial Performance</b>											
Property rates	105 353	105 353	-	-	-	-	-	-	105 353	111 714	118 456
Service charges	516 476	516 476	-	-	-	-	-	-	516 476	581 435	664 497
Investment revenue	12 444	12 444	-	-	-	-	3 684	3 684	16 127	13 066	13 719
Transfers recognised - operational	158 793	158 793	-	-	-	-	2 379	2 379	161 172	165 440	185 784
Other own revenue	64 715	64 715	-	-	-	-	840	840	65 555	63 971	67 361
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>857 781</b>	<b>857 781</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6 902</b>	<b>6 902</b>	<b>864 683</b>	<b>935 626</b>	<b>1 049 818</b>
Employee costs	257 116	257 362	-	-	-	-	604	604	257 966	276 004	300 323
Remuneration of councillors	11 983	11 983	-	-	-	-	-	-	11 983	13 038	14 211
Depreciation & asset impairment	54 369	54 369	-	-	-	-	-	-	54 369	39 319	39 319
Interest	9 535	9 535	-	-	-	-	-	-	9 535	10 011	10 510
Inventory consumed and bulk purchases	379 057	74 112	-	-	-	-	1 522	1 522	75 634	74 046	77 437
Transfers and subsidies	8 918	8 918	-	-	-	-	250	250	9 168	7 223	7 577
Other expenditure	191 760	496 324	-	-	-	-	647	647	496 971	554 836	635 784
<b>Total Expenditure</b>	<b>912 737</b>	<b>912 602</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3 024</b>	<b>3 024</b>	<b>915 625</b>	<b>974 475</b>	<b>1 085 161</b>
<b>Surplus/(Deficit)</b>	<b>(54 955)</b>	<b>(54 820)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3 878</b>	<b>3 878</b>	<b>(50 942)</b>	<b>(38 849)</b>	<b>(35 343)</b>
Transfers and subsidies - capital (monetary allocations)	46 921	46 921	-	-	-	-	6 445	6 445	53 366	24 922	25 536
Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>(8 034)</b>	<b>(7 899)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 323</b>	<b>10 323</b>	<b>2 424</b>	<b>(13 927)</b>	<b>(9 807)</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>(8 034)</b>	<b>(7 899)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 323</b>	<b>10 323</b>	<b>2 424</b>	<b>(13 927)</b>	<b>(9 807)</b>
<b>Capital expenditure &amp; funds sources</b>											
Capital expenditure	69 264	69 264	-	-	-	-	10 255	10 255	79 519	31 573	35 797
Transfers recognised - capital	47 342	47 342	-	-	-	-	6 445	6 445	53 787	23 541	24 592
Borrowing	9 000	9 000	-	-	-	-	1 000	1 000	10 000	-	-
Internally generated funds	16 923	16 923	-	-	-	-	3 366	3 366	20 289	16 400	20 280
<b>Total sources of capital funds</b>	<b>73 264</b>	<b>73 264</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 811</b>	<b>10 811</b>	<b>84 076</b>	<b>39 941</b>	<b>44 872</b>
<b>Financial position</b>											
Total current assets	296 094	296 169	-	-	-	-	(7 895)	(7 895)	288 273	329 401	363 605
Total non current assets	1 185 439	1 185 439	-	-	-	-	10 811	10 811	1 196 250	1 184 461	1 190 015
Total current liabilities	154 205	154 240	-	-	-	-	(7 407)	(7 407)	146 833	183 639	218 252
Total non current liabilities	304 136	304 136	-	-	-	-	-	-	304 136	321 359	336 310
<b>Community wealth/Equity</b>	<b>1 023 192</b>	<b>1 023 327</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 323</b>	<b>10 323</b>	<b>1 033 650</b>	<b>1 008 865</b>	<b>999 058</b>
<b>Cash flows</b>											
Net cash from (used) operating	59 301	59 301	-	-	-	-	660	660	59 960	79 296	79 070
Net cash from (used) investing	(84 254)	(84 254)	-	-	-	-	(10 811)	(10 811)	(95 065)	(45 932)	(51 603)
Net cash from (used) financing	(2 740)	(2 740)	-	-	-	-	-	-	(2 740)	(2 740)	(2 740)
<b>Cash/cash equivalents at the year end</b>	<b>199 597</b>	<b>199 597</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(10 151)</b>	<b>(10 151)</b>	<b>189 446</b>	<b>226 643</b>	<b>248 811</b>
<b>Cash backing/surplus reconciliation</b>											
Cash and investments available	244 554	244 594	-	-	-	-	(7 128)	(7 128)	237 466	261 733	279 735
Application of cash and investments	34 217	34 251	-	-	-	-	63 407	63 407	97 658	128 634	159 714
<b>Balance - surplus (shortfall)</b>	<b>210 337</b>	<b>210 343</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(70 535)</b>	<b>(70 535)</b>	<b>139 808</b>	<b>133 098</b>	<b>120 021</b>
<b>Asset Management</b>											
Asset register summary (WDV)	1 185 439	1 185 439	-	-	-	-	10 811	10 811	1 196 250	1 184 461	1 190 015
Depreciation	54 369	54 369	-	-	-	-	-	-	54 369	39 319	39 319
Renewal and Upgrading of Existing Assets	27 645	29 745	-	-	-	-	2 256	2 256	32 001	26 581	32 473
Repairs and Maintenance	29 343	29 323	-	-	-	-	-	-	29 323	30 835	32 404
<b>Free services</b>											
Cost of Free Basic Services provided	28 037	28 037	-	-	-	-	-	-	28 037	29 919	32 119
Revenue cost of free services provided	32 714	32 714	-	-	-	-	-	-	32 714	35 018	37 667
<b>Households below minimum service level</b>											
Water:	-	-	-	-	-	-	-	-	-	-	-
Sanitation/sewerage:	-	-	-	-	-	-	-	-	-	-	-
Energy:	3	4	5	5	5	5	5	24	28	-	-
Refuse:	3	4	5	5	5	5	5	24	28	-	-

WC022 Witzenberg - Table B2 Adjustments Budget Financial Performance (functional classification) - 25/08/2023

Standard Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted 5 A1	Accum. Funds 6 B	Multi-year capital 7 C	Unfore. Unavoid. 8 D	Nat. or Prov. Govt 9 E	Other Adjus. 10 F	Total Adjus. 11 G	Adjusted Budget 12 H	Adjusted Budget	Adjusted Budget
R thousands	1, 4	A	A1	B	C	D	E	F	G	H		
<b>Revenue - Functional</b>												
<i>Governance and administration</i>		136 529	136 529	-	-	-	-	4 666	4 666	141 195	140 698	149 128
Executive and council		31	31	-	-	-	-	256	256	287	31	31
Finance and administration		136 498	136 498	-	-	-	-	4 409	4 409	140 907	140 667	149 097
Internal audit		-	-	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		180 091	180 091	-	-	-	-	199	199	180 290	187 785	209 115
Community and social services		149 753	149 753	-	-	-	-	-	-	149 753	160 621	177 588
Sport and recreation		6 956	6 956	-	-	-	-	-	-	6 956	7 499	8 090
Public safety		17 193	17 193	-	-	-	-	199	199	17 392	16 654	17 486
Housing		6 189	6 189	-	-	-	-	-	-	6 189	3 012	5 950
Health		-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		45 791	45 791	-	-	-	-	1 837	1 837	47 627	27 446	28 548
Planning and development		3 097	3 097	-	-	-	-	345	345	3 442	3 267	3 749
Road transport		42 683	42 683	-	-	-	-	-	-	42 683	24 168	24 788
Environmental protection		10	10	-	-	-	-	1 492	1 492	1 502	11	11
<i>Trading services</i>		542 009	542 009	-	-	-	-	6 646	6 646	548 654	604 480	688 416
Energy sources		400 702	400 702	-	-	-	-	-	-	400 702	457 056	532 683
Water management		63 463	63 463	-	-	-	-	3 871	3 871	67 334	66 986	70 535
Waste water management		38 364	38 364	-	-	-	-	1 575	1 575	39 939	40 310	42 731
Waste management		39 480	39 480	-	-	-	-	1 200	1 200	40 680	40 128	42 467
<i>Other</i>		283	283	-	-	-	-	-	-	283	139	146
<b>Total Revenue - Functional</b>	2	904 702	904 702	-	-	-	-	13 347	13 347	918 049	960 548	1 075 354
<b>Expenditure - Functional</b>												
<i>Governance and administration</i>		161 851	160 918	-	-	-	-	250	250	161 168	170 212	179 152
Executive and council		29 907	29 922	-	-	-	-	-	-	29 922	32 232	34 797
Finance and administration		128 942	127 994	-	-	-	-	250	250	128 244	134 733	140 837
Internal audit		3 002	3 002	-	-	-	-	-	-	3 002	3 247	3 518
<i>Community and public safety</i>		135 513	135 565	-	-	-	-	500	500	136 065	138 082	148 113
Community and social services		32 794	32 795	-	-	-	-	500	500	33 295	30 765	32 825
Sport and recreation		40 127	40 177	-	-	-	-	-	-	40 177	42 149	45 240
Public safety		50 926	50 926	-	-	-	-	-	-	50 926	54 756	58 958
Housing		11 667	11 667	-	-	-	-	-	-	11 667	10 411	11 090
Health		-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		44 187	45 028	-	-	-	-	1 665	1 665	46 693	46 584	49 524
Planning and development		14 566	14 566	-	-	-	-	28	28	14 594	15 396	16 649
Road transport		28 202	28 202	-	-	-	-	-	-	28 202	29 671	31 252
Environmental protection		1 419	2 260	-	-	-	-	1 637	1 637	3 897	1 516	1 623
<i>Trading services</i>		570 032	570 032	-	-	-	-	609	609	570 641	618 546	707 270
Energy sources		403 519	403 519	-	-	-	-	-	-	403 519	458 053	537 303
Water management		51 024	51 024	-	-	-	-	609	609	51 633	53 758	56 673
Waste water management		44 548	44 548	-	-	-	-	-	-	44 548	47 207	50 096
Waste management		70 941	70 941	-	-	-	-	-	-	70 941	59 528	63 198
<i>Other</i>		1 154	1 154	-	-	-	-	-	-	1 154	1 052	1 101
<b>Total Expenditure - Functional</b>	3	912 737	912 697	-	-	-	-	3 024	3 024	915 720	974 475	1 085 161
<b>Surplus/ (Deficit) for the year</b>		(8 035)	(7 995)	-	-	-	-	10 323	10 323	2 328	(13 927)	(9 807)

WC022 Witzenberg - Table B2 Adjustments Budget Financial Performance (functional classification) - B - 25/08/2023

Standard Classification Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted 5	Accum. Funds 6	Multi-year capital 7	Unfore. Unavoid. 8	Nat. or Prov. Govt 9	Other Adjus. 10	Total Adjus. 11	Adjusted Budget 12	Adjusted Budget	Adjusted Budget
R thousand	1	A	A1	B	C	D	E	F	G	H		
<b>Revenue - Functional</b>												
<i>Municipal governance and administration</i>		136 529	136 529	-	-	-	-	4 666	4 666	141 195	140 698	149 128
Executive and council		31	31	-	-	-	-	256	256	287	31	31
Mayor and Council		31	31	-	-	-	-	-	-	31	31	31
Municipal Manager, Town Secretary and Chief Executive		-	-	-	-	-	-	256	256	256	-	-
Finance and administration		136 498	136 498	-	-	-	-	4 409	4 409	140 907	140 667	149 097
Administrative and Corporate Support		10	10	-	-	-	-	-	-	10	11	11
Finance		135 762	135 762	-	-	-	-	4 159	4 159	139 921	139 893	148 285
Human Resources		639	639	-	-	-	-	250	250	889	671	705
Marketing, Customer Relations, Publicity and Media Co-Supply Chain Management		5	5	-	-	-	-	-	-	5	5	6
		82	82	-	-	-	-	-	-	82	86	90
Community and public safety		180 091	180 091	-	-	-	-	199	199	180 290	187 785	209 115
Community and social services		149 753	149 753	-	-	-	-	-	-	149 753	160 621	177 588
Aged Care		139 300	139 300	-	-	-	-	-	-	139 300	149 956	166 451
Cemeteries, Funeral Parlours and Crematoriums		254	254	-	-	-	-	-	-	254	266	280
Community Halls and Facilities		400	400	-	-	-	-	-	-	400	578	603
Libraries and Archives		9 799	9 799	-	-	-	-	-	-	9 799	9 820	10 254
Sport and recreation		6 956	6 956	-	-	-	-	-	-	6 956	7 499	8 090
Recreational Facilities		6 900	6 900	-	-	-	-	-	-	6 900	7 441	8 029
Sports Grounds and Stadiums		55	55	-	-	-	-	-	-	55	58	61
Public safety		17 193	17 193	-	-	-	-	199	199	17 392	16 654	17 486
Civil Defence		-	-	-	-	-	-	199	199	199	-	-
Fire Fighting and Protection		864	864	-	-	-	-	-	-	864	8	8
Police Forces, Traffic and Street Parking Control		16 330	16 330	-	-	-	-	-	-	16 330	16 646	17 478
Housing		6 189	6 189	-	-	-	-	-	-	6 189	3 012	5 950
Housing		6 189	6 189	-	-	-	-	-	-	6 189	3 012	5 950
Economic and environmental services		45 791	45 791	-	-	-	-	1 837	1 837	47 627	27 446	28 548
Planning and development		3 097	3 097	-	-	-	-	345	345	3 442	3 267	3 749
Economic Development/Planning		283	283	-	-	-	-	28	28	310	365	365
Town Planning, Building Regulations and Enforcement, Project Management Unit		1 818	1 818	-	-	-	-	-	-	1 818	1 908	2 004
		997	997	-	-	-	-	317	317	1 314	993	1 380
Road transport		42 683	42 683	-	-	-	-	-	-	42 683	24 168	24 788
Roads		42 683	42 683	-	-	-	-	-	-	42 683	24 168	24 788
Environmental protection		10	10	-	-	-	-	1 492	1 492	1 502	11	11
Biodiversity and Landscape		10	10	-	-	-	-	1 492	1 492	1 502	11	11
Trading services		542 009	542 009	-	-	-	-	6 646	6 646	548 654	604 480	688 416
Energy sources		400 702	400 702	-	-	-	-	-	-	400 702	457 056	532 683
Electricity		400 702	400 702	-	-	-	-	-	-	400 702	457 056	532 683
Water management		63 463	63 463	-	-	-	-	3 871	3 871	67 334	66 986	70 535
Water Distribution		63 463	63 463	-	-	-	-	1 615	1 615	65 077	66 986	70 535
Water Storage		-	-	-	-	-	-	2 256	2 256	2 256	-	-
Waste water management		38 364	38 364	-	-	-	-	1 575	1 575	39 939	40 310	42 731
Sewerage		38 364	38 364	-	-	-	-	1 575	1 575	39 939	40 310	42 731
Waste management		39 480	39 480	-	-	-	-	1 200	1 200	40 680	40 128	42 467
Solid Waste Removal		39 480	39 480	-	-	-	-	1 200	1 200	40 680	40 128	42 467
Other		283	283	-	-	-	-	-	-	283	139	146
Licensing and Regulation		133	133	-	-	-	-	-	-	133	139	146
Markets		-	-	-	-	-	-	-	-	-	-	-
Tourism		150	150	-	-	-	-	-	-	150	-	-
<b>Total Revenue - Functional</b>	<b>2</b>	<b>904 702</b>	<b>904 702</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13 347</b>	<b>13 347</b>	<b>918 049</b>	<b>960 548</b>	<b>1 075 354</b>

Standard Classification Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted 5	Accum. Funds 6	Multi-year capital 7	Unfore. Unavoid. 8	Nat. or Prov. Govt 9	Other Adjusts. 10	Total Adjusts. 11	Adjusted Budget 12	Adjusted Budget	Adjusted Budget
R thousand	1	A	A1	B	C	D	E	F	G	H		
<b>Expenditure - Functional</b>												
<i>Municipal governance and administration</i>		161 851	160 918	-	-	-	-	250	250	161 168	170 212	179 152
Executive and council		29 907	29 922	-	-	-	-	-	-	29 922	32 232	34 797
Mayor and Council		18 348	18 348	-	-	-	-	-	-	18 348	19 712	21 214
Municipal Manager, Town Secretary and Chief Executive		11 559	11 574	-	-	-	-	-	-	11 574	12 520	13 583
Finance and administration		128 942	127 994	-	-	-	-	250	250	128 244	134 733	140 837
Administrative and Corporate Support		16 959	16 959	-	-	-	-	-	-	16 959	17 933	18 983
Asset Management		51	51	-	-	-	-	-	-	51	55	58
Finance		49 370	48 420	-	-	-	-	-	-	48 420	52 785	56 341
Fleet Management		4 209	4 209	-	-	-	-	-	-	4 209	4 557	4 943
Human Resources		32 405	32 407	-	-	-	-	250	250	32 657	31 800	30 935
Information Technology		5 379	5 379	-	-	-	-	-	-	5 379	5 493	5 772
Legal Services		2 820	2 820	-	-	-	-	-	-	2 820	3 013	3 223
Marketing, Customer Relations, Publicity and Media Co-		4 780	4 780	-	-	-	-	-	-	4 780	5 176	5 615
Property Services		1 768	1 768	-	-	-	-	-	-	1 768	1 866	1 974
Supply Chain Management		9 249	9 249	-	-	-	-	-	-	9 249	9 995	10 819
Valuation Service		1 951	1 951	-	-	-	-	-	-	1 951	2 060	2 174
Internal audit		3 002	3 002	-	-	-	-	-	-	3 002	3 247	3 518
Governance Function		3 002	3 002	-	-	-	-	-	-	3 002	3 247	3 518
<i>Community and public safety</i>		135 513	135 565	-	-	-	-	500	500	136 065	138 082	148 113
Community and social services		32 794	32 795	-	-	-	-	500	500	33 295	30 765	32 825
Aged Care		9 181	9 182	-	-	-	-	-	-	9 182	6 209	6 726
Cemeteries, Funeral Parlours and Crematoriums		4 569	4 569	-	-	-	-	-	-	4 569	4 946	5 362
Child Care Facilities		87	87	-	-	-	-	-	-	87	8	8
Community Halls and Facilities		7 288	7 288	-	-	-	-	500	500	7 788	7 819	8 407
Disaster Management		72	72	-	-	-	-	-	-	72	76	79
Education		5	5	-	-	-	-	-	-	5	5	5
Libraries and Archives		11 592	11 592	-	-	-	-	-	-	11 592	11 703	12 237
Sport and recreation		40 127	40 177	-	-	-	-	-	-	40 177	42 149	45 240
Community Parks (including Nurseries)		12 920	12 970	-	-	-	-	-	-	12 970	13 845	14 936
Recreational Facilities		18 164	18 164	-	-	-	-	-	-	18 164	19 399	20 752
Sports Grounds and Stadiums		9 043	9 043	-	-	-	-	-	-	9 043	8 906	9 551
Public safety		50 926	50 926	-	-	-	-	-	-	50 926	54 756	58 958
Fire Fighting and Protection		12 008	12 008	-	-	-	-	-	-	12 008	12 955	14 001
Police Forces, Traffic and Street Parking Control		38 918	38 918	-	-	-	-	-	-	38 918	41 801	44 957
Housing		11 667	11 667	-	-	-	-	-	-	11 667	10 411	11 090
Housing		11 614	11 614	-	-	-	-	-	-	11 614	10 356	11 032
Informal Settlements		53	53	-	-	-	-	-	-	53	55	58
<i>Economic and environmental services</i>		44 187	45 028	-	-	-	-	1 665	1 665	46 693	46 584	49 524
Planning and development		14 566	14 566	-	-	-	-	28	28	14 594	15 396	16 649
Corporate Wide Strategic Planning (IDPs, LEDs)		3 133	3 133	-	-	-	-	-	-	3 133	3 340	3 570
Economic Development/Planning		2 177	2 177	-	-	-	-	28	28	2 205	2 341	2 522
Town Planning, Building Regulations and Enforcement, and City Engineer		6 225	6 225	-	-	-	-	-	-	6 225	6 422	6 973
Project Management Unit		3 032	3 032	-	-	-	-	-	-	3 032	3 294	3 584
Road transport		28 202	28 202	-	-	-	-	-	-	28 202	29 671	31 252
Roads		28 202	28 202	-	-	-	-	-	-	28 202	29 671	31 252
Environmental protection		1 419	2 260	-	-	-	-	1 637	1 637	3 897	1 516	1 623
Biodiversity and Landscape		1 229	2 070	-	-	-	-	1 637	1 637	3 707	1 324	1 430
Pollution Control		190	190	-	-	-	-	-	-	190	192	193
<i>Trading services</i>		570 032	570 032	-	-	-	-	609	609	570 641	618 546	707 270
Energy sources		403 519	403 519	-	-	-	-	-	-	403 519	458 053	537 303
Electricity		399 364	399 364	-	-	-	-	-	-	399 364	453 671	532 682
Street Lighting and Signal Systems		4 155	4 155	-	-	-	-	-	-	4 155	4 382	4 622
Water management		51 024	51 024	-	-	-	-	609	609	51 633	53 758	56 673
Water Treatment		231	231	-	-	-	-	-	-	231	252	274
Water Distribution		46 494	46 494	-	-	-	-	609	609	47 102	49 095	51 871
Water Storage		4 300	4 300	-	-	-	-	-	-	4 300	4 412	4 527
Waste water management		44 548	44 548	-	-	-	-	-	-	44 548	47 207	50 096
Public Toilets		1 924	1 924	-	-	-	-	-	-	1 924	2 083	2 259
Sewerage		33 820	33 820	-	-	-	-	-	-	33 820	35 704	37 736
Storm Water Management		8 789	8 789	-	-	-	-	-	-	8 789	9 405	10 085
Waste Water Treatment		14	14	-	-	-	-	-	-	14	15	16
Waste management		70 941	70 941	-	-	-	-	-	-	70 941	59 528	63 198
Solid Waste Disposal (Landfill Sites)		30 827	30 827	-	-	-	-	-	-	30 827	16 621	17 347
Solid Waste Removal		40 065	40 065	-	-	-	-	-	-	40 065	42 854	45 794
Street Cleaning		49	49	-	-	-	-	-	-	49	53	58
<i>Other</i>		1 154	1 154	-	-	-	-	-	-	1 154	1 052	1 101
Licensing and Regulation		56	56	-	-	-	-	-	-	56	58	61
Markets		-	-	-	-	-	-	-	-	-	-	-
Tourism		1 098	1 098	-	-	-	-	-	-	1 098	993	1 040
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>912 737</b>	<b>912 697</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3 024</b>	<b>3 024</b>	<b>915 720</b>	<b>974 475</b>	<b>1 085 161</b>
<b>Surplus/ (Deficit) for the year</b>		<b>(8 035)</b>	<b>(7 995)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 323</b>	<b>10 323</b>	<b>2 328</b>	<b>(13 927)</b>	<b>(9 807)</b>



WC022 Witzenberg - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - 25/08/2023

Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H		
<b>Revenue by Vote</b>	<b>1</b>											
Vote 1 - Financial Services		133 121	133 121	-	-	-	-	4 159	4 159	137 280	137 004	145 093
Vote 2 - Community Services		164 312	164 312	-	-	-	-	1 520	1 520	165 832	171 619	192 111
Vote 3 - Corporate Services		17 166	17 166	-	-	-	-	449	449	17 614	17 515	18 376
Vote 4 - Technical Services		588 653	588 653	-	-	-	-	6 902	6 902	595 555	632 941	717 893
Vote 5 - Municipal Manager		1 451	1 451	-	-	-	-	317	317	1 768	1 470	1 881
<b>Total Revenue by Vote</b>	<b>2</b>	<b>904 702</b>	<b>904 702</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13 347</b>	<b>13 347</b>	<b>918 049</b>	<b>960 548</b>	<b>1 075 354</b>
<b>Expenditure by Vote</b>	<b>1</b>											
Vote 1 - Financial Services		62 909	61 974	-	-	-	-	-	-	61 974	67 382	72 104
Vote 2 - Community Services		101 160	102 053	-	-	-	-	2 165	2 165	104 218	101 190	108 447
Vote 3 - Corporate Services		121 674	121 677	-	-	-	-	250	250	121 927	126 975	132 894
Vote 4 - Technical Services		610 926	610 926	-	-	-	-	609	609	611 535	661 641	753 088
Vote 5 - Municipal Manager		16 067	16 067	-	-	-	-	-	-	16 067	17 286	18 629
<b>Total Expenditure by Vote</b>	<b>2</b>	<b>912 737</b>	<b>912 697</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3 024</b>	<b>3 024</b>	<b>915 720</b>	<b>974 475</b>	<b>1 085 161</b>
<b>Surplus/ (Deficit) for the year</b>	<b>2</b>	<b>(8 035)</b>	<b>(7 995)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 323</b>	<b>10 323</b>	<b>2 328</b>	<b>(13 927)</b>	<b>(9 807)</b>

WC022 Witzenberg - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - B - 25/08/2023

Vote Description  <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
<b>Revenue by Vote</b>	<b>1</b>											
Vote 1 - Financial Services		133 121	133 121	-	-	-	-	4 159	4 159	137 280	137 004	145 093
1.2 - Income		105 563	105 563	-	-	-	-	-	-	105 563	111 935	118 689
1.3 - Financial Administration		27 206	27 206	-	-	-	-	4 159	4 159	31 365	24 699	26 016
1.4 - Credit Control		270	270	-	-	-	-	-	-	270	284	298
1.5 - Supply Chain & Expenditure		82	82	-	-	-	-	-	-	82	86	90
Vote 2 - Community Services		164 312	164 312	-	-	-	-	1 520	1 520	165 832	171 619	192 111
2.2 - Cemeteries		254	254	-	-	-	-	-	-	254	266	280
2.3 - Housing		6 269	6 269	-	-	-	-	-	-	6 269	3 078	5 997
2.4 - Libraries		10 025	10 025	-	-	-	-	-	-	10 025	10 057	10 503
2.5 - Resorts & Swimming Pools		6 900	6 900	-	-	-	-	-	-	6 900	7 441	8 029
2.6 - Social Services		139 300	139 300	-	-	-	-	-	-	139 300	149 956	166 451
2.7 - Fire Services & Disaster Management		864	864	-	-	-	-	-	-	864	8	8
2.8 - Environment & Licensing		143	143	-	-	-	-	1 492	1 492	1 635	150	158
2.9 - Community Halls and Amenities		275	275	-	-	-	-	-	-	275	296	320
2.10 - Local Economic Development		283	283	-	-	-	-	28	28	310	365	365
Vote 3 - Corporate Services		17 166	17 166	-	-	-	-	449	449	17 614	17 515	18 376
3.2 - Human Resources		639	639	-	-	-	-	250	250	889	671	705
3.3 - Administration		10	10	-	-	-	-	-	-	10	11	11
3.5 - Marketing & Communication		5	5	-	-	-	-	-	-	5	5	6
3.6 - Thusong Centre		-	-	-	-	-	-	-	-	-	150	145
3.7 - Traffic and Protection Services		16 330	16 330	-	-	-	-	199	199	16 529	16 646	17 478
3.8 - Tourism		150	150	-	-	-	-	-	-	150	-	-
3.9 - Council Cost		31	31	-	-	-	-	-	-	31	31	31
Vote 4 - Technical Services		588 653	588 653	-	-	-	-	6 902	6 902	595 555	632 941	717 893
4.1 - Director: Technical Services		-	-	-	-	-	-	256	256	256	-	-
4.2 - Electro Technical Services		402 787	402 787	-	-	-	-	-	-	402 787	459 376	535 296
4.3 - Water Storage & Distribution		63 463	63 463	-	-	-	-	3 871	3 871	67 334	66 986	70 535
4.4 - Waste Water Management		38 729	38 729	-	-	-	-	1 575	1 575	40 304	40 696	43 141
4.5 - Waste Management		39 410	39 410	-	-	-	-	1 200	1 200	40 610	40 055	42 390
4.6 - Roads		42 683	42 683	-	-	-	-	-	-	42 683	24 168	24 788
4.8 - Town Planning & Building Control		1 580	1 580	-	-	-	-	-	-	1 580	1 660	1 742
Vote 5 - Municipal Manager		1 451	1 451	-	-	-	-	317	317	1 768	1 470	1 881
5.2 - Performance & Project Management		997	997	-	-	-	-	317	317	1 314	993	1 380
5.3 - Property & Legal Services		454	454	-	-	-	-	-	-	454	477	501
Total Revenue by Vote	<b>2</b>	<b>904 702</b>	<b>904 702</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13 347</b>	<b>13 347</b>	<b>918 049</b>	<b>960 548</b>	<b>1 075 354</b>
<b>Expenditure by Vote</b>	<b>1</b>											
Vote 1 - Financial Services		62 909	61 974	-	-	-	-	-	-	61 974	67 382	72 104
1.1 - Director: Finance		2 287	2 302	-	-	-	-	-	-	2 302	2 487	2 709
1.2 - Income		23 231	23 231	-	-	-	-	-	-	23 231	24 553	25 951
1.3 - Financial Administration		16 751	15 800	-	-	-	-	-	-	15 800	18 153	19 555
1.4 - Credit Control		11 364	11 364	-	-	-	-	-	-	11 364	12 166	13 038
1.5 - Supply Chain & Expenditure		9 276	9 276	-	-	-	-	-	-	9 276	10 024	10 851
Vote 2 - Community Services		101 160	102 053	-	-	-	-	2 165	2 165	104 218	101 190	108 447
2.1 - Director: Community Services		396	396	-	-	-	-	-	-	396	430	468
2.2 - Cemeteries		4 489	4 489	-	-	-	-	-	-	4 489	4 862	5 275

Vote Description  <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
<b>R thousands</b>												
2.3 - Housing		11 667	11 667	-	-	-	-	-	-	11 667	10 411	11 090
2.4 - Libraries		15 093	15 093	-	-	-	-	-	-	15 093	15 408	16 166
2.5 - Resorts & Swimming Pools		14 662	14 662	-	-	-	-	-	-	14 662	15 693	16 823
2.6 - Social Services		9 272	9 179	-	-	-	-	-	-	9 179	6 222	6 739
2.7 - Fire Services & Disaster Management		12 081	12 081	-	-	-	-	-	-	12 081	13 031	14 081
2.8 - Environment & Licencing		1 474	2 315	-	-	-	-	1 637	1 637	3 952	1 575	1 684
2.9 - Community Halls and Amenities		29 849	29 899	-	-	-	-	500	500	30 399	31 217	33 598
2.10 - Local Economic Development		2 177	2 272	-	-	-	-	28	28	2 300	2 341	2 522
<b>Vote 3 - Corporate Services</b>		<b>121 674</b>	<b>121 677</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>250</b>	<b>250</b>	<b>121 927</b>	<b>126 975</b>	<b>132 894</b>
3.1 - Director: Corporate Services		2 613	2 613	-	-	-	-	-	-	2 613	2 839	3 091
3.2 - Human Resources		32 405	32 407	-	-	-	-	250	250	32 657	31 800	30 935
3.3 - Administration		17 594	17 594	-	-	-	-	-	-	17 594	18 573	19 630
3.4 - Information Technology		5 378	5 378	-	-	-	-	-	-	5 378	5 492	5 771
3.5 - Marketing & Communication		4 781	4 781	-	-	-	-	-	-	4 781	5 177	5 616
3.6 - Thusong Centre		541	541	-	-	-	-	-	-	541	588	640
3.7 - Traffic and Protection Services		38 918	38 918	-	-	-	-	-	-	38 918	41 801	44 957
3.8 - Tourism		1 098	1 098	-	-	-	-	-	-	1 098	993	1 040
3.9 - Council Cost		18 348	18 348	-	-	-	-	-	-	18 348	19 712	21 214
<b>Vote 4 - Technical Services</b>		<b>610 926</b>	<b>610 926</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>609</b>	<b>609</b>	<b>611 535</b>	<b>661 641</b>	<b>753 088</b>
4.1 - Director: Technical Services		2 311	2 311	-	-	-	-	-	-	2 311	2 505	2 721
4.2 - Electro Technical Services		398 930	398 930	-	-	-	-	-	-	398 930	452 799	531 075
4.3 - Water Storage & Distribution		51 425	51 425	-	-	-	-	609	609	52 034	54 217	57 217
4.4 - Waste Water Management		37 970	37 970	-	-	-	-	-	-	37 970	40 453	43 365
4.5 - Waste Management		70 941	70 941	-	-	-	-	-	-	70 941	59 528	63 198
4.6 - Roads		28 202	28 202	-	-	-	-	-	-	28 202	29 671	31 252
4.7 - Storm Water Management		8 789	8 789	-	-	-	-	-	-	8 789	9 405	10 085
4.8 - Town Planning & Building Control		6 225	6 225	-	-	-	-	-	-	6 225	6 422	6 973
4.9 - Public Toilets		1 924	1 924	-	-	-	-	-	-	1 924	2 083	2 259
4.10 - Mechanical Workshop		4 209	4 209	-	-	-	-	-	-	4 209	4 557	4 943
<b>Vote 5 - Municipal Manager</b>		<b>16 067</b>	<b>16 067</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16 067</b>	<b>17 286</b>	<b>18 629</b>
5.1 - Municipal Manager		3 961	3 961	-	-	-	-	-	-	3 961	4 268	4 604
5.2 - Performance & Project Management		3 032	3 032	-	-	-	-	-	-	3 032	3 294	3 584
5.3 - Property & Legal Services		2 939	2 939	-	-	-	-	-	-	2 939	3 138	3 353
5.4 - Internal Audit		3 002	3 002	-	-	-	-	-	-	3 002	3 247	3 518
5.5 - IDP		3 133	3 133	-	-	-	-	-	-	3 133	3 340	3 570
<b>Total Expenditure by Vote</b>	<b>2</b>	<b>912 737</b>	<b>912 697</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3 024</b>	<b>3 024</b>	<b>915 720</b>	<b>974 475</b>	<b>1 085 161</b>
<b>Surplus/ (Deficit) for the year</b>	<b>2</b>	<b>(8 035)</b>	<b>(7 995)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 323</b>	<b>10 323</b>	<b>2 328</b>	<b>(13 927)</b>	<b>(9 807)</b>

WC022 Witzenberg - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 25/08/2023

Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	1	A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
Revenue												
Exchange Revenue												
Service charges - Electricity	2	399 102	399 102	–	–	–	–	–	–	399 102	458 243	534 211
Service charges - Water	2	53 000	53 000	–	–	–	–	–	–	53 000	56 000	59 000
Service charges - Waste Water Management	2	33 059	33 059	–	–	–	–	–	–	33 059	34 743	36 890
Service charges - Waste Management	2	31 315	31 315	–	–	–	–	–	–	31 315	32 449	34 396
Sale of Goods and Rendering of Services		5 272	5 272	–	–	–	–	–	–	5 272	5 536	5 813
Agency services		4 461	4 461	–	–	–	–	–	–	4 461	4 684	4 918
Interest		10	10	–	–	–	–	–	–	10	11	11
Interest earned from Receivables		23 503	23 503	–	–	–	–	–	–	23 503	24 678	25 912
Interest earned from Current and Non Current Assets		12 444	12 444	–	–	–	–	3 684	3 684	16 127	13 066	13 719
Rent on Land		26	26	–	–	–	–	–	–	26	27	29
Rental from Fixed Assets		4 648	4 648	–	–	–	–	–	–	4 648	5 084	5 563
Operational Revenue		1 679	1 679	–	–	–	–	–	–	1 679	1 761	1 847
Non-Exchange Revenue												
Property rates		105 353	105 353	–	–	–	–	–	–	105 353	111 714	118 456
Surcharges and Taxes		7 290	7 290	–	–	–	–	840	840	8 129	3 978	4 138
Fines, penalties and forfeits		11 194	11 194	–	–	–	–	–	–	11 194	11 254	11 816
Licences or permits		2 327	2 327	–	–	–	–	–	–	2 327	2 444	2 566
Transfer and subsidies - Operational		158 793	158 793	–	–	–	–	2 379	2 379	161 172	165 440	185 784
Interest		3 566	3 566	–	–	–	–	–	–	3 566	3 744	3 932
Operational Revenue		739	739	–	–	–	–	–	–	739	770	816
Total Revenue (excluding capital transfers and contributions)		857 781	857 781	–	–	–	–	6 902	6 902	864 683	935 626	1 049 818
Expenditure By Type												
Employee related costs		257 116	257 362	–	–	–	–	604	604	257 966	276 004	300 323
Remuneration of councillors		11 983	11 983	–	–	–	–	–	–	11 983	13 038	14 211
Bulk purchases - electricity		360 544	360 544	–	–	–	–	–	–	360 544	412 757	489 336
Inventory consumed		18 512	18 478	–	–	–	–	767	767	19 245	18 777	19 710
Debt impairment		64 475	64 475	–	–	–	–	–	–	64 475	67 570	70 745
Depreciation and amortisation		54 369	54 369	–	–	–	–	–	–	54 369	39 319	39 319
Interest		9 535	9 535	–	–	–	–	–	–	9 535	10 011	10 510
Contracted services		64 652	65 194	–	–	–	–	1 272	1 272	66 466	66 823	69 859
Transfers and subsidies		8 918	8 918	–	–	–	–	250	250	9 168	7 223	7 577
Operational costs		56 396	55 507	–	–	–	–	130	130	55 637	59 458	62 935
Other Losses		6 237	6 237	–	–	–	–	–	–	6 237	3 497	635
Total Expenditure		912 737	912 602	–	–	–	–	3 024	3 024	915 625	974 475	1 085 161
Surplus/(Deficit)		(54 955)	(54 820)	–	–	–	–	3 878	3 878	(50 942)	(38 849)	(35 343)
Transfers and subsidies - capital (monetary allocations)		46 921	46 921	–	–	–	–	6 445	6 445	53 366	24 922	25 536
Surplus/(Deficit) after capital transfers & contributions		(8 034)	(7 899)	–	–	–	–	10 323	10 323	2 424	(13 927)	(9 807)
Surplus/(Deficit) after income tax		(8 034)	(7 899)	–	–	–	–	10 323	10 323	2 424	(13 927)	(9 807)
Surplus/(Deficit) attributable to municipality		(8 034)	(7 899)	–	–	–	–	10 323	10 323	2 424	(13 927)	(9 807)
Surplus/ (Deficit) for the year		(8 034)	(7 899)	–	–	–	–	10 323	10 323	2 424	(13 927)	(9 807)

WC022 Witzenberg - Table B5 Adjustments Capital Expenditure Budget by vote and funding - 25/08/2023

Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget A	Prior Adjusted 5 A1	Accum. Funds 6 B	Multi-year capital 7 C	Unfore. Unavoid. 8 D	Nat. or Prov. Govt 9 E	Other Adjusts. 10 F	Total Adjusts. 11 G	Adjusted Budget 12 H	Adjusted Budget	Adjusted Budget
R thousands												
<b>Capital expenditure - Vote</b>												
<b>Multi-year expenditure to be adjusted</b>												
Vote 2 - Community Services	2	857	857	-	-	-	-	-	-	857	350	4 463
Vote 4 - Technical Services		31 613	31 613	-	-	-	-	5 923	5 923	37 536	6 150	12 435
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
<b>Capital multi-year expenditure sub-total</b>	3	32 470	32 470	-	-	-	-	5 923	5 923	38 392	6 500	16 898
<b>Single-year expenditure to be adjusted</b>	2											
Vote 1 - Financial Services		180	80	-	-	-	-	-	-	80	30	-
Vote 2 - Community Services		1 758	3 898	-	-	-	-	-	-	3 898	6 547	4 080
Vote 3 - Corporate Services		850	880	-	-	-	-	448	448	1 328	70	5 150
Vote 4 - Technical Services		34 007	31 937	-	-	-	-	3 884	3 884	35 821	18 396	9 670
Vote 5 - Municipal Manager		-	-	-	-	-	-	-	-	-	30	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
<b>Capital single-year expenditure sub-total</b>		36 795	36 795	-	-	-	-	4 332	4 332	41 127	25 073	18 900
<b>Total Capital Expenditure - Vote</b>		69 264	69 264	-	-	-	-	10 255	10 255	79 519	31 573	35 797
<b>Capital Expenditure - Functional</b>												
<b>Governance and administration</b>		2 180	2 180	-	-	-	-	1 275	1 275	3 455	190	6 650
Executive and council		-	-	-	-	-	-	-	-	-	170	500
Finance and administration		2 180	2 180	-	-	-	-	1 275	1 275	3 455	20	6 150
<b>Community and public safety</b>		5 064	7 164	-	-	-	-	173	173	7 337	6 867	8 543
Community and social services		2 000	2 000	-	-	-	-	-	-	2 000	5 257	-
Sport and recreation		858	2 958	-	-	-	-	-	-	2 958	1 260	8 043
Public safety		1 707	1 707	-	-	-	-	173	173	1 879	350	500
Housing		500	500	-	-	-	-	-	-	500	-	-
<b>Economic and environmental services</b>		26 023	26 023	-	-	-	-	-	-	26 023	9 118	15 125
Planning and development		400	400	-	-	-	-	-	-	400	-	-
Road transport		25 623	25 623	-	-	-	-	-	-	25 623	9 118	15 125
<b>Trading services</b>		39 997	37 897	-	-	-	-	9 363	9 363	47 260	23 766	14 554
Energy sources		6 491	6 491	-	-	-	-	556	556	7 048	6 970	3 120
Water management		19 358	17 258	-	-	-	-	915	915	18 172	12 547	1 000
Waste water management		100	100	-	-	-	-	3 808	3 808	3 908	4 250	10 435
Waste management		14 048	14 048	-	-	-	-	4 084	4 084	18 131	-	-
<b>Total Capital Expenditure - Functional</b>	3	73 264	73 264	-	-	-	-	10 811	10 811	84 076	39 941	44 872
<b>Funded by:</b>												
National Government		25 175	25 175	-	-	-	-	3 171	3 171	28 346	23 541	24 292
Provincial Government		21 566	21 566	-	-	-	-	1 645	1 645	23 211	-	-
District Municipality		600	600	-	-	-	-	1 373	1 373	1 973	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	256	256	256	-	300
Transfers recognised - capital	4	47 342	47 342	-	-	-	-	6 445	6 445	53 787	23 541	24 592
Borrowing		9 000	9 000	-	-	-	-	1 000	1 000	10 000	-	-
Internally generated funds		16 923	16 923	-	-	-	-	3 366	3 366	20 289	16 400	20 280
<b>Total Capital Funding</b>		73 264	73 264	-	-	-	-	10 811	10 811	84 076	39 941	44 872

WC022 Witzenberg - Table B5 Adjustments Capital Expenditure Budget by vote and funding - B - 25/08/2023

Vote Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
<u>Capital expenditure - Municipal Vote</u>												
<u>Multi-year expenditure appropriation</u>												
Vote 2 - Community Services	2	857	857	-	-	-	-	-	-	857	350	4 463
2.7 - Fire Services & Disaster Management		857	857	-	-	-	-	-	-	857	350	150
2.9 - Community Halls and Amenities		-	-	-	-	-	-	-	-	-	-	4 313
Vote 4 - Technical Services		31 613	31 613	-	-	-	-	5 923	5 923	37 536	6 150	12 435
4.2 - Electro Technical Services		1 100	1 100	-	-	-	-	-	-	1 100	5 950	2 000
4.3 - Water Storage & Distribution		-	-	-	-	-	-	915	915	915	200	-
4.4 - Waste Water Management		-	-	-	-	-	-	3 808	3 808	3 808	-	10 435
4.5 - Waste Management		6 000	6 000	-	-	-	-	1 200	1 200	7 200	-	-
4.6 - Roads		24 513	24 513	-	-	-	-	-	-	24 513	-	-
Capital multi-year expenditure sub-total		32 470	32 470	-	-	-	-	5 923	5 923	38 392	6 500	16 898
<u>Capital expenditure - Municipal Vote</u>												
<u>Single-year expenditure appropriation</u>												
Vote 1 - Financial Services	2	180	80	-	-	-	-	-	-	80	30	-
1.1 - Director: Finance		-	-	-	-	-	-	-	-	-	30	-
1.3 - Financial Administration		180	80	-	-	-	-	-	-	80	-	-
Vote 2 - Community Services		1 758	3 898	-	-	-	-	-	-	3 898	6 547	4 080
2.1 - Director: Community Services		-	40	-	-	-	-	-	-	40	30	-
2.2 - Cemeteries		-	-	-	-	-	-	-	-	-	5 257	-
2.3 - Housing		500	500	-	-	-	-	-	-	500	-	-
2.4 - Libraries		-	-	-	-	-	-	-	-	-	-	30
2.5 - Resorts & Swimming Pools		-	-	-	-	-	-	-	-	-	450	-
2.7 - Fire Services & Disaster Management		-	-	-	-	-	-	-	-	-	-	350
2.9 - Community Halls and Amenities		858	2 958	-	-	-	-	-	-	2 958	810	3 700
2.10 - Local Economic Development		400	400	-	-	-	-	-	-	400	-	-
Vote 3 - Corporate Services		850	880	-	-	-	-	448	448	1 328	70	5 150
3.1 - Director: Corporate Services		-	30	-	-	-	-	-	-	30	50	500
3.2 - Human Resources		-	-	-	-	-	-	275	275	275	-	-
3.3 - Administration		-	-	-	-	-	-	-	-	-	-	500
3.4 - Information Technology		-	-	-	-	-	-	-	-	-	-	3 150
3.5 - Marketing & Communication		-	-	-	-	-	-	-	-	-	20	1 000
3.7 - Traffic and Protection Services		850	850	-	-	-	-	173	173	1 023	-	-
Vote 4 - Technical Services		34 007	31 937	-	-	-	-	3 884	3 884	35 821	18 396	9 670
4.1 - Director: Technical Services		-	30	-	-	-	-	-	-	30	30	-
4.2 - Electro Technical Services		3 391	3 391	-	-	-	-	-	-	3 391	1 020	1 120
4.3 - Water Storage & Distribution		19 358	17 258	-	-	-	-	-	-	17 258	12 347	1 000
4.4 - Waste Water Management		100	100	-	-	-	-	-	-	100	3 800	-
4.5 - Waste Management		8 048	8 048	-	-	-	-	2 884	2 884	10 931	-	-
4.6 - Roads		1 110	1 110	-	-	-	-	-	-	1 110	750	6 050
4.7 - Storm Water Management		-	-	-	-	-	-	-	-	-	450	-
4.10 - Mechanical Workshop		2 000	2 000	-	-	-	-	1 000	1 000	3 000	-	1 500
Vote 5 - Municipal Manager		-	-	-	-	-	-	-	-	-	30	-
5.1 - Municipal Manager		-	-	-	-	-	-	-	-	-	30	-
Capital single-year expenditure sub-total		36 795	36 795	-	-	-	-	4 332	4 332	41 127	25 073	18 900
Total Capital Expenditure		69 264	69 264	-	-	-	-	10 255	10 255	79 519	31 573	35 797

WC022 Witzenberg - Table B6 Adjustments Budget Financial Position - 25/08/2023

Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
ASSETS												
Current assets												
Cash and cash equivalents		199 597	199 637	–	–	–	–	(7 128)	(7 128)	192 509	230 221	254 948
Trade and other receivables from exchange transactions	1	44 957	44 957	–	–	–	–	–	–	44 957	31 512	24 788
Receivables from non-exchange transactions	1	45 608	45 608	–	–	–	–	–	–	45 608	63 876	82 325
Inventory		4 484	4 518	–	–	–	–	(767)	(767)	3 751	2 344	96
VAT		996	996	–	–	–	–	–	–	996	996	996
Other current assets		453	453	–	–	–	–	–	–	453	453	453
Total current assets		296 094	296 169	–	–	–	–	(7 895)	(7 895)	288 273	329 401	363 605
Non current assets												
Investment property		41 358	41 358	–	–	–	–	–	–	41 358	40 617	39 875
Property, plant and equipment		1 141 746	1 141 746	–	–	–	–	10 536	10 536	1 152 281	1 141 438	1 147 861
Heritage assets		550	550	–	–	–	–	–	–	550	550	550
Intangible assets		1 785	1 785	–	–	–	–	275	275	2 061	1 857	1 729
Other non-current assets		–	–	–	–	–	–	–	–	–	–	–
Total non current assets		1 185 439	1 185 439	–	–	–	–	10 811	10 811	1 196 250	1 184 461	1 190 015
TOTAL ASSETS		1 481 533	1 481 608	–	–	–	–	2 916	2 916	1 484 524	1 513 862	1 553 620

LIABILITIES													
Current liabilities													
Financial liabilities		2 050	2 050	-	-	-	-	-	-	2 050	4 776	11 046	
Consumer deposits		11 549	11 549	-	-	-	-	-	-	11 549	11 549	11 549	
Trade and other payables from exchange transactions		92 016	92 050	-	-	-	-	2 256	2 256	94 306	112 693	137 456	
Trade and other payables from non-exchange transactio		7 163	7 163	-	-	-	-	(9 663)	(9 663)	(2 500)	6 352	5 469	
Provisions		37 979	37 979	-	-	-	-	-	-	37 979	44 820	49 283	
VAT		3 449	3 449	-	-	-	-	-	-	3 449	3 449	3 449	
Total current liabilities		154 205	154 240	-	-	-	-	(7 407)	(7 407)	146 833	183 639	218 252	
Non current liabilities													
Borrowing	1	6 984	6 984	-	-	-	-	-	-	6 984	1 990	(6 526)	
Provisions	1	294 661	294 661	-	-	-	-	-	-	294 661	315 539	337 605	
Other non-current liabilities		2 491	2 491	-	-	-	-	-	-	2 491	3 829	5 231	
Total non current liabilities		304 136	304 136	-	-	-	-	-	-	304 136	321 359	336 310	
TOTAL LIABILITIES		458 341	458 376	-	-	-	-	(7 407)	(7 407)	450 969	504 997	554 562	
NET ASSETS	2	1 023 192	1 023 232	-	-	-	-	10 323	10 323	1 033 555	1 008 865	999 058	
COMMUNITY WEALTH/EQUITY													
Accumulated Surplus/(Deficit)		1 010 653	1 010 788	-	-	-	-	10 323	10 323	1 021 111	996 325	986 518	
Funds and Reserves		12 540	12 540	-	-	-	-	-	-	12 540	12 540	12 540	
TOTAL COMMUNITY WEALTH/EQUITY		1 023 192	1 023 327	-	-	-	-	10 323	10 323	1 033 650	1 008 865	999 058	



WC022 Witzenberg - Table B7 Adjustments Budget Cash Flows - 25/08/2023

Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget A	Prior Adjusted 3 A1	Accum. Funds 4 B	Multi-year capital 5 C	Unfore. Unavoid. 6 D	Nat. or Prov. Govt 7 E	Other Adjusts. 8 F	Total Adjusts. 9 G	Adjusted Budget 10 H	Adjusted Budget	Adjusted Budget
R thousands												
CASH FLOW FROM OPERATING ACTIVITIES												
Receipts												
Property rates		91 170	91 170	–	–	–	–	–	–	91 170	101 135	108 088
Service charges		552 108	552 108	–	–	–	–	–	–	552 108	624 281	716 690
Other revenue		19 515	19 515	–	–	–	–	–	–	19 515	20 564	21 817
Transfers and Subsidies - Operational	1	156 768	156 768	–	–	–	–	–	–	156 768	164 082	184 039
Transfers and Subsidies - Capital	1	55 289	55 289	–	–	–	–	–	–	55 289	29 447	30 536
Interest		16 020	16 020	–	–	–	–	3 684	3 684	19 704	16 821	17 662
Dividends		–	–	–	–	–	–	–	–	–	–	–
Payments												
Suppliers and employees		(831 570)	(831 570)	–	–	–	–	(3 024)	(3 024)	(834 593)	(877 035)	(999 762)
Finance charges		–	–	–	–	–	–	–	–	–	–	–
Transfers and Grants	1	–	–	–	–	–	–	–	–	–	–	–
NET CASH FROM/(USED) OPERATING ACTIVITIES		59 301	59 301	–	–	–	–	660	660	59 960	79 296	79 070
CASH FLOWS FROM INVESTING ACTIVITIES												
Receipts												
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current receivables		–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–	–	–	–	–
Payments												
Capital assets		(84 254)	(84 254)	–	–	–	–	(10 811)	(10 811)	(95 065)	(45 932)	(51 603)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(84 254)	(84 254)	–	–	–	–	(10 811)	(10 811)	(95 065)	(45 932)	(51 603)
CASH FLOWS FROM FINANCING ACTIVITIES												
Receipts												
Short term loans		–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–
Increase (decrease) in consumer deposits		–	–	–	–	–	–	–	–	–	–	–
Payments												
Repayment of borrowing		(2 740)	(2 740)	–	–	–	–	–	–	(2 740)	(2 740)	(2 740)
NET CASH FROM/(USED) FINANCING ACTIVITIES		(2 740)	(2 740)	–	–	–	–	–	–	(2 740)	(2 740)	(2 740)
NET INCREASE/ (DECREASE) IN CASH HELD		(27 693)	(27 693)	–	–	–	–	(10 151)	(10 151)	(37 845)	30 624	24 727
Cash/cash equivalents at the year begin:	2	227 290	227 290	–	–	–	–	–	–	227 290	196 019	224 084
Cash/cash equivalents at the year end:	2	199 597	199 597	–	–	–	–	(10 151)	(10 151)	189 446	226 643	248 811

WC022 Witzenberg - Table B8 Cash backed reserves/accumulated surplus reconciliation - 25/08/2023

Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted 3	Accum. Funds 4	Multi-year capital 5	Unfore. Unavoid. 6	Nat. or Prov. Govt 7	Other Adjusts. 8	Total Adjusts. 9	Adjusted Budget 10	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H		
<b>Cash and investments available</b>												
Cash/cash equivalents at the year end	1	199 597	199 597	–	–	–	–	(10 151)	(10 151)	189 446	226 643	248 811
Other current investments > 90 days		44 957	44 997	–	–	–	–	3 024	3 024	48 021	35 089	30 925
Cash and investments available:		244 554	244 594	–	–	–	–	(7 128)	(7 128)	237 466	261 733	279 735
<b>Applications of cash and investments</b>												
Unspent conditional transfers		7 163	7 163	–	–	–	–	(9 663)	(9 663)	(2 500)	6 352	5 469
Unspent borrowing		(7 760)	(7 760)	–	–	–	–	–	–	(7 760)	(4 023)	3 176
Other working capital requirements	2	22 273	22 307	–	–	–	–	73 070	73 070	95 378	113 764	138 528
Other provisions		1	1	–	–	–	–	–	–	1	1	1
Reserves to be backed by cash/investments		12 540	12 540	–	–	–	–	–	–	12 540	12 540	12 540
Total Application of cash and investments:		34 217	34 251	–	–	–	–	63 407	63 407	97 658	128 634	159 714
Surplus(shortfall)		210 337	210 343	–	–	–	–	(70 535)	(70 535)	139 808	133 098	120 021
<b>Other working capital requirements</b>												
Debtors		70 814	70 814							–	–	–
Creditors due		93 087	93 122							95 378	113 764	138 528
Total		(22 273)	(22 307)							(95 378)	(113 764)	(138 528)
<b>Debtors collection assumptions:</b>												
Balance outstanding - debtors		91 018	91 018							91 018	95 841	107 566
Estimate of debtors collection rate		78%	78%							0%	0%	0%
<b>Long term investments committed</b>												
Balance (insert description: eg sinking fund)												
<b>Reserves to be backed by cash/investments</b>												
Capital replacement		12 540	12 540							12 540	12 540	12 540
		12 540	12 540							12 540	12 540	12 540

WC022 Witzenberg - Table B9 Asset Management - 25/08/2023

Description	Ref	Budget Year 2023/24										Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted 7	Accum. Funds 8	Multi-year capital 9	Unfore. Unavoid. 10	Nat. or Prov. Govt 11	Other Adjusts. 12	Total Adjusts. 13	Adjusted Budget 14	Adjusted Budget	Adjusted Budget	
R thousands		A	A1	B	C	D	E	F	G	H			
CAPITAL EXPENDITURE													
<b>Total New Assets, to be adjusted</b>	1	45 620	43 520	-	-	-	-	8 555	8 555	52 075	13 360	12 400	
Roads Infrastructure		436	436	-	-	-	-	-	-	436	200	50	
Electrical Infrastructure		3 391	3 391	-	-	-	-	-	-	3 391	870	870	
Water Supply Infrastructure		19 258	17 158	-	-	-	-	915	915	18 072	5 934	1 000	
Sanitation Infrastructure		-	-	-	-	-	-	957	957	957	-	-	
Solid Waste Infrastructure		9 000	9 000	-	-	-	-	3 827	3 827	12 827	-	-	
Infrastructure		32 085	29 985	-	-	-	-	5 698	5 698	35 683	7 003	1 920	
Community Facilities		2 100	2 100	-	-	-	-	-	-	2 100	5 257	500	
Sport and Recreation Facilities		-	-	-	-	-	-	-	-	-	-	430	
Community Assets		2 100	2 100	-	-	-	-	-	-	2 100	5 257	930	
Operational Buildings		850	850	-	-	-	-	-	-	850	-	-	
Housing		500	500	-	-	-	-	-	-	500	-	-	
Other Assets	6	1 350	1 350	-	-	-	-	-	-	1 350	-	-	
Licences and Rights		-	-	-	-	-	-	275	275	275	-	-	
Intangible Assets		-	-	-	-	-	-	275	275	275	-	-	
Computer Equipment		50	50	-	-	-	-	173	173	223	20	3 150	
Furniture and Office Equipment		130	130	-	-	-	-	256	256	386	170	1 500	
Machinery and Equipment		2 857	2 857	-	-	-	-	1 152	1 152	4 009	910	2 000	
Transport Assets		7 048	7 048	-	-	-	-	1 000	1 000	8 048	-	2 900	
Living Resources		-	-	-	-	-	-	-	-	-	-	-	
<b>Total Renewal of Existing Assets, to be adjusted</b>	2	200	200	-	-	-	-	-	-	200	7 650	6 750	
Roads Infrastructure		-	-	-	-	-	-	-	-	-	-	6 000	
Electrical Infrastructure		-	-	-	-	-	-	-	-	-	1 500	-	
Water Supply Infrastructure		100	100	-	-	-	-	-	-	100	2 000	-	
Sanitation Infrastructure		100	100	-	-	-	-	-	-	100	3 500	-	
Infrastructure		200	200	-	-	-	-	-	-	200	7 000	6 000	
Sport and Recreation Facilities		-	-	-	-	-	-	-	-	-	650	250	
Community Assets		-	-	-	-	-	-	-	-	-	650	250	
Operational Buildings		-	-	-	-	-	-	-	-	-	-	500	
Other Assets	6	-	-	-	-	-	-	-	-	-	-	500	
Living Resources		-	-	-	-	-	-	-	-	-	-	-	
<b>Total Upgrading of Existing Assets, to be adjusted</b>	2a	27 445	29 545	-	-	-	-	2 256	2 256	31 801	18 931	25 723	
Roads Infrastructure		25 187	25 187	-	-	-	-	-	-	25 187	8 868	9 075	
Storm water Infrastructure		-	-	-	-	-	-	-	-	-	450	-	
Electrical Infrastructure		1 100	1 100	-	-	-	-	-	-	1 100	4 450	2 000	
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-	4 363	-	
Sanitation Infrastructure		-	-	-	-	-	-	2 256	2 256	2 256	300	10 435	
Infrastructure		26 287	26 287	-	-	-	-	2 256	2 256	28 543	18 431	21 510	
Community Facilities		300	300	-	-	-	-	-	-	300	300	-	
Sport and Recreation Facilities		858	2 958	-	-	-	-	-	-	2 958	-	3 913	
Community Assets		1 158	3 258	-	-	-	-	-	-	3 258	300	3 913	
Operational Buildings		-	-	-	-	-	-	-	-	-	-	300	
Other Assets	6	-	-	-	-	-	-	-	-	-	-	300	
Licences and Rights		-	-	-	-	-	-	-	-	-	200	-	
Intangible Assets		-	-	-	-	-	-	-	-	-	200	-	
<b>Total Capital Expenditure, to be adjusted</b>	4	25 623	25 623	-	-	-	-	-	-	25 623	9 068	15 125	
Roads Infrastructure		-	-	-	-	-	-	-	-	-	450	-	
Storm water Infrastructure		4 491	4 491	-	-	-	-	-	-	4 491	6 820	2 870	
Electrical Infrastructure		19 358	17 258	-	-	-	-	915	915	18 172	12 297	1 000	
Water Supply Infrastructure		100	100	-	-	-	-	3 213	3 213	3 313	3 800	10 435	
Sanitation Infrastructure		9 000	9 000	-	-	-	-	3 827	3 827	12 827	-	-	
Solid Waste Infrastructure		58 572	56 472	-	-	-	-	7 954	7 954	64 426	32 434	29 429	
Infrastructure		2 400	2 400	-	-	-	-	-	-	2 400	5 557	500	
Community Facilities		858	2 958	-	-	-	-	-	-	2 958	650	4 593	
Sport and Recreation Facilities		3 258	5 358	-	-	-	-	-	-	5 358	6 207	5 093	
Community Assets		850	850	-	-	-	-	-	-	850	-	800	
Operational Buildings		500	500	-	-	-	-	-	-	500	-	-	
Housing		1 350	1 350	-	-	-	-	-	-	1 350	-	800	
Other Assets		-	-	-	-	-	-	275	275	275	200	-	
Licences and Rights		-	-	-	-	-	-	275	275	275	200	-	
Intangible Assets		50	50	-	-	-	-	173	173	223	20	3 150	
Computer Equipment		130	130	-	-	-	-	256	256	386	170	1 500	
Furniture and Office Equipment		2 857	2 857	-	-	-	-	1 152	1 152	4 009	910	2 000	
Machinery and Equipment		7 048	7 048	-	-	-	-	1 000	1 000	8 048	-	2 900	
Transport Assets		-	-	-	-	-	-	-	-	-	-	-	
Living Resources		-	-	-	-	-	-	-	-	-	-	-	
TOTAL CAPITAL EXPENDITURE, to be adjusted	4	73 264	73 264	-	-	-	-	10 811	10 811	84 076	39 941	44 872	
ASSET REGISTER SUMMARY - PPE (WDV)													
Roads Infrastructure	5	340 448	340 448	-	-	-	-	-	-	340 448	344 308	354 675	
Storm water Infrastructure		94 320	94 320	-	-	-	-	-	-	94 320	92 679	90 588	
Electrical Infrastructure		(29 517)	(29 517)	-	-	-	-	-	-	(29 517)	(28 209)	(30 751)	
Water Supply Infrastructure		188 750	186 650	-	-	-	-	-	-	186 650	195 613	191 178	
Sanitation Infrastructure		117 093	117 093	-	-	-	-	3 213	3 213	120 306	115 084	119 961	
Solid Waste Infrastructure		95 674	95 674	-	-	-	-	3 827	3 827	99 501	93 934	92 194	
Information and Communication Infrastructure		10 153	10 153	-	-	-	-	-	-	10 153	10 153	10 153	
Infrastructure		816 920	814 820	-	-	-	-	7 040	7 040	821 860	823 561	827 997	
Community Facilities													
Sport and Recreation Facilities													
Community Assets		73 764	75 864	-	-	-	-	-	-	75 864	75 894	77 460	
Heritage Assets		550	550	-	-	-	-	-	-	550	550	550	

Description	Ref	Budget Year 2023/24										Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted 7	Accum. Funds 8	Multi-year capital 9	Unfore. Unavoid. 10	Nat. or Prov. Govt 11	Other Adjusts. 12	Total Adjusts. 13	Adjusted Budget 14	Adjusted Budget	Adjusted Budget	
R thousands		A	A1	B	C	D	E	F	G	H			
Investment properties		41 358	41 358	–	–	–	–	–	–	41 358	40 617	39 875	
Other Assets		150 010	150 010	–	–	–	–	1 471	1 471	151 481	143 089	137 468	
Intangible Assets		1 785	1 785	–	–	–	–	275	275	2 061	1 857	1 729	
Computer Equipment		(1 972)	(1 972)	–	–	–	–	173	173	(1 800)	(4 325)	(3 548)	
Furniture and Office Equipment		556	556	–	–	–	–	256	256	813	546	1 416	
Machinery and Equipment		16 922	16 922	–	–	–	–	596	596	17 518	17 127	18 623	
Transport Assets		13 771	13 771	–	–	–	–	1 000	1 000	14 771	13 771	16 671	
Land		71 774	71 774	–	–	–	–	–	–	71 774	71 774	71 774	
TOTAL ASSET REGISTER SUMMARY - PPE (WDV)	5	1 185 439	1 185 439	–	–	–	–	10 811	10 811	1 196 250	1 184 461	1 190 015	
EXPENDITURE OTHER ITEMS													
Depreciation & asset impairment		54 369	54 369	–	–	–	–	–	–	54 369	39 319	39 319	
Repairs and Maintenance by asset class	3	29 343	29 323	–	–	–	–	–	–	29 323	30 835	32 404	
Roads Infrastructure		12 404	12 404	–	–	–	–	–	–	12 404	12 961	13 533	
Storm water Infrastructure		1 766	1 766	–	–	–	–	–	–	1 766	1 919	2 086	
Electrical Infrastructure		2 269	2 269	–	–	–	–	–	–	2 269	2 377	2 489	
Water Supply Infrastructure		2 324	2 324	–	–	–	–	–	–	2 324	2 435	2 550	
Sanitation Infrastructure		5 502	5 502	–	–	–	–	–	–	5 502	5 766	6 037	
Infrastructure		24 264	24 264	–	–	–	–	–	–	24 264	25 459	26 695	
Community Facilities		494	494	–	–	–	–	–	–	494	437	461	
Sport and Recreation Facilities		240	240	–	–	–	–	–	–	240	251	263	
Community Assets		733	733	–	–	–	–	–	–	733	688	724	
Operational Buildings		880	880	–	–	–	–	–	–	880	1 056	1 183	
Housing		224	224	–	–	–	–	–	–	224	234	245	
Other Assets		1 103	1 103	–	–	–	–	–	–	1 103	1 290	1 428	
Computer Equipment		184	184	–	–	–	–	–	–	184	193	202	
Furniture and Office Equipment		58	58	–	–	–	–	–	–	58	61	64	
Machinery and Equipment		300	300	–	–	–	–	–	–	300	315	329	
Transport Assets		2 699	2 679	–	–	–	–	–	–	2 679	2 829	2 962	
TOTAL EXPENDITURE OTHER ITEMS to be adjusted		83 711	83 691	–	–	–	–	–	–	83 691	70 153	71 723	
Renewal and upgrading of Existing Assets as % of total capex		37,7%	40,6%							38,1%	66,6%	72,4%	
Renewal and upgrading of Existing Assets as % of deprecn"		50,8%	54,7%							58,9%	67,6%	82,6%	
R&M as a % of PPE		2,5%	2,5%							2,5%	2,6%	2,7%	
Renewal and upgrading and R&M as a % of PPE		4,8%	5,0%							5,1%	4,8%	5,5%	

WC022 Witzenberg - Table B10 Basic service delivery measurement - 25/08/2023

Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
<b>Household service targets</b>	1											
<b>Water:</b>												
Piped water inside dwelling	2	12 453	12 453	12 453	12 453	12 453	12 453	12 600	62	75	-	-
Using public tap (at least min.service level)		2 967	2 967	2 967	2 967	2 967	2 967	4 850	17	20	-	-
<i>Minimum Service Level and Above sub-total</i>		15	15	15	15	15	15	17	79	95	-	-
Total number of households	5	15	15	15	15	15	15	17	79	95	-	-
<b>Sanitation/sewerage:</b>												
Flush toilet (connected to sewerage)		12 861	12 993	13 000	13 100	13 100	13 100	13 100	65 400	78 393	-	-
Chemical toilet		2 967	4 027	4 788	4 850	4 850	4 850	4 850	24 188	28 215	-	-
<i>Minimum Service Level and Above sub-total</i>		15 828	17 020	17 788	17 950	17 950	17 950	17 950	89 588	106 608	-	-
Total number of households	5	15 828	17 020	17 788	17 950	17 950	17 950	17 950	89 588	106 608	-	-
<b>Energy:</b>												
Electricity (at least min. service level)		2 260	2 228	2 187	2 150	2 150	2 150	2 150	10 787	13 015	-	-
Electricity - prepaid (> min.service level)		10 704	10 924	11 274	11 350	11 350	11 350	11 350	56 674	67 598	-	-
<i>Minimum Service Level and Above sub-total</i>		12 964	13 152	13 461	13 500	13 500	13 500	13 500	67 461	80 613	-	-
Electricity - prepaid (< min. service level)		2 967	4 027	4 788	4 850	4 850	4 850	4 850	24 188	28 215	-	-
<i>Below Minimum Service Level sub-total</i>		2 967	4 027	4 788	4 850	4 850	4 850	4 850	24 188	28 215	-	-
Total number of households	5	15 931	17 179	18 249	18 350	18 350	18 350	18 350	91 649	108 828	-	-
<b>Refuse:</b>												
Using communal refuse dump		2 967	4 027	4 788	4 850	4 850	4 850	4 850	24 188	28 215	-	-
<i>Below Minimum Service Level sub-total</i>		2 967	4 027	4 788	4 850	4 850	4 850	4 850	24 188	28 215	-	-
Total number of households	5	2 967	4 027	4 788	4 850	4 850	4 850	4 850	24 188	28 215	-	-
<b>Households receiving Free Basic Service:</b>	15											
Water (6 kilolitres per household per month)		3 887 304	3 887 304	-	-	-	-	-	3 887 304	3 938 664	3 993 106	3 993 106
Sanitation (free minimum level service)		10 657 570	10 657 570	-	-	-	-	-	10 657 570	11 297 024	11 974 845	11 974 845
Electricity/other energy (50kwh per household per month)		4 378 101	4 378 101	-	-	-	-	-	4 378 101	5 021 682	5 910 520	5 910 520
Refuse (removed at least once a week)		9 114 392	9 114 392	-	-	-	-	-	9 114 392	9 661 227	10 240 901	10 240 901
<b>Cost of Free Basic Services provided (R'000)</b>	16											
Water (6 kilolitres per indigent household per month)		3 887	3 887	-	-	-	-	-	3 887	3 939	3 993	3 993
Sanitation (free sanitation service to indigent households)		10 658	10 658	-	-	-	-	-	10 658	11 297	11 975	11 975
Electricity/other energy (50kwh per indigent household per month)		4 378	4 378	-	-	-	-	-	4 378	5 022	5 911	5 911
Refuse (removed once a week for indigent households)		9 114	9 114	-	-	-	-	-	9 114	9 661	10 241	10 241
Total cost of FBS provided		28 037	28 037	-	-	-	-	-	28 037	29 919	32 119	32 119
<b>Highest level of free service provided</b>												
<b>Revenue cost of free services provided (R'000)</b>	17											
Property rates exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA)		8 564	8 564	-	-	-	-	-	8 564	9 038	9 541	9 541
Sanitation (in excess of free sanitation service to indigent households)		10 658	10 658	-	-	-	-	-	10 658	11 297	11 975	11 975
Electricity/other energy (in excess of 50 kwh per indigent household per month)		4 378	4 378	-	-	-	-	-	4 378	5 022	5 911	5 911
Refuse (in excess of one removal a week for indigent households)		9 114	9 114	-	-	-	-	-	9 114	9 661	10 241	10 241
Total revenue cost of subsidised services provided		32 714	32 714	-	-	-	-	-	32 714	35 018	37 667	37 667

WC022 Witzenberg - Supporting Table SB1 Supporting detail to 'Budgeted Financial Performance' - 25/08/2023

Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted 6	Accum. Funds 7	Multi-year capital 8	Unfore. Unavoid. 9	Nat. or Prov. Govt 10	Other Adjusts. 11	Total Adjusts. 12	Adjusted Budget 13	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H		
R thousands												
<b>REVENUE ITEMS:</b>												
<b>Non-exchange revenue by source:</b>												
<b>Property rates</b>												
Total Property Rates		113 917	113 917	-	-	-	-	-	-	113 917	120 752	127 997
less Revenue Foregone (exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA)		8 564	8 564	-	-	-	-	-	-	8 564	9 038	9 541
Net Property Rates		105 353	105 353	-	-	-	-	-	-	105 353	111 714	118 456
<b>Exchange revenue service charges</b>												
<b>Service charges - Electricity</b>												
Total Service charges - Electricity		407 858	407 858	-	-	-	-	-	-	407 858	468 287	546 032
less Revenue Foregone (in excess of 50 kwh per indigent household per month)		4 378	4 378	-	-	-	-	-	-	4 378	5 022	5 911
less Cost of Free Basic Services (50 kwh per indigent household per month)		4 378	4 378	-	-	-	-	-	-	4 378	5 022	5 911
Net Service charges - Electricity		399 102	399 102	-	-	-	-	-	-	399 102	458 243	534 211
<b>Service charges - Water</b>												
Total Service charges - Water		56 887	56 887	-	-	-	-	-	-	56 887	59 939	62 993
less Cost of Free Basic Services (6 kilolitres per indigent household per month)		3 887	3 887	-	-	-	-	-	-	3 887	3 939	3 993
Net Service charges - Water		53 000	53 000	-	-	-	-	-	-	53 000	56 000	59 000
<b>Service charges - Waste Water Management</b>												
Total Service charges - Waste Water Management		54 374	54 374	-	-	-	-	-	-	54 374	57 337	60 840
less Revenue Foregone (in excess of free sanitation service to indigent households)		10 658	10 658	-	-	-	-	-	-	10 658	11 297	11 975
less Cost of Free Basic Services (free sanitation service to indigent households)		10 658	10 658	-	-	-	-	-	-	10 658	11 297	11 975
Net Service charges - Waste Water Management		33 059	33 059	-	-	-	-	-	-	33 059	34 743	36 890
<b>Service charges - Waste Management</b>												
Total refuse removal revenue		48 677	48 677	-	-	-	-	-	-	48 677	50 869	53 921
Total landfill revenue		867	867	-	-	-	-	-	-	867	903	957
less Revenue Foregone (in excess of one removal a week to indigent households)		9 114	9 114	-	-	-	-	-	-	9 114	9 661	10 241
less Cost of Free Basic Services (removed once a week to indigent households)		9 114	9 114	-	-	-	-	-	-	9 114	9 661	10 241
Net Service charges - Waste Management		31 315	31 315	-	-	-	-	-	-	31 315	32 449	34 396
<b>EXPENDITURE ITEMS</b>												
<b>Employee related costs</b>												
Basic Salaries and Wages		149 588	149 831	-	-	-	-	598	598	150 429	158 998	173 097
Pension and UIF Contributions		23 921	23 949	-	-	-	-	7	7	23 956	25 996	28 336
Medical Aid Contributions		9 955	9 955	-	-	-	-	-	-	9 955	10 831	11 806
Overtime		18 812	18 812	-	-	-	-	-	-	18 812	20 470	22 315
Performance Bonus		12 198	12 198	-	-	-	-	-	-	12 198	13 271	14 465
Motor Vehicle Allowance		8 339	8 339	-	-	-	-	-	-	8 339	9 073	9 889
Cellphone Allowance		1 154	1 154	-	-	-	-	-	-	1 154	1 256	1 369
Housing Allowances		1 670	1 670	-	-	-	-	-	-	1 670	1 817	1 981
Other benefits and allowances		14 072	14 047	-	-	-	-	-	-	14 047	15 310	16 688
Payments in lieu of leave		3 501	3 501	-	-	-	-	-	-	3 501	3 754	4 092
Long service awards		2 248	2 248	-	-	-	-	-	-	2 248	2 444	2 660
Post-retirement benefit obligations		10 330	10 330	-	-	-	-	-	-	10 330	11 338	12 049
Acting and post related allowance		1 329	1 329	-	-	-	-	-	-	1 329	1 446	1 576
<b>sub-total</b>		257 116	257 362	-	-	-	-	604	604	257 966	276 004	300 323
Total Employee related costs	1	257 116	257 362	-	-	-	-	604	604	257 966	276 004	300 323
<b>Depreciation &amp; asset impairment</b>												
Depreciation of Property, Plant & Equipment		54 091	54 091	-	-	-	-	-	-	54 091	39 191	39 191
Lease amortisation		278	278	-	-	-	-	-	-	278	128	128
Total Depreciation & asset impairment	1	54 369	54 369	-	-	-	-	-	-	54 369	39 319	39 319
<b>Bulk purchases</b>												
Electricity Bulk Purchases		360 544	360 544	-	-	-	-	-	-	360 544	412 757	489 336
Total bulk purchases	1	360 544	360 544	-	-	-	-	-	-	360 544	412 757	489 336
<b>Transfers and grants</b>												
Cash transfers and grants		8 918	8 918	-	-	-	-	250	250	9 168	7 223	7 577
Total transfers and grants		8 918	8 918	-	-	-	-	250	250	9 168	7 223	7 577
<b>Contracted services</b>												
Outsourced Services		31 454	31 559	-	-	-	-	522	522	32 081	32 718	34 128
Consultants and Professional Services		26 488	26 899	-	-	-	-	527	527	27 427	27 023	28 240
Contractors		6 709	6 736	-	-	-	-	222	222	6 958	7 081	7 492
Total contracted services		64 652	65 194	-	-	-	-	1 272	1 272	66 466	66 823	69 859
<b>Operational Costs</b>												
Collection costs		3 521	3 521	-	-	-	-	-	-	3 521	3 690	3 864
Contributions to 'other' provisions		1	1	-	-	-	-	-	-	1	1	1
Audit fees		4 068	4 068	-	-	-	-	-	-	4 068	4 263	4 464
<b>Other Operational Costs</b>												
Operating Leases		1 239	1 239	-	-	-	-	-	-	1 239	1 298	1 359
Operational Cost		47 567	46 678	-	-	-	-	130	130	46 808	50 205	53 247

Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted 6	Accum. Funds 7	Multi-year capital 8	Unfore. Unavoid. 9	Nat. or Prov. Govt 10	Other Adjusts. 11	Total Adjusts. 12	Adjusted Budget 13	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H		
R thousands												
Total Operational Costs	1	56 396	55 507	-	-	-	-	130	130	55 637	59 458	62 935
Repairs and Maintenance by Expenditure Item	14											
Employee related costs		988	988	-	-	-	-	-	-	988	1 107	1 239
Inventory Consumed (Project Maintenance)		3 651	3 651	-	-	-	-	-	-	3 651	3 826	4 006
Contracted Services		22 600	22 580	-	-	-	-	-	-	22 580	23 697	24 850
Other Expenditure		2 104	2 104	-	-	-	-	-	-	2 104	2 205	2 309
Total Repairs and Maintenance Expenditure	15	29 343	29 323	-	-	-	-	-	-	29 323	30 835	32 404
Inventory Consumed												
Inventory Consumed - Other		18 512	18 478	-	-	-	-	767	767	19 245	18 777	19 710
Total Inventory Consumed & Other Material		18 512	18 478	-	-	-	-	767	767	19 245	18 777	19 710

WC022 Witzenberg - Supporting Table SB2 Supporting detail to 'Financial Position Budget' - 25/08/2023

Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	4 A1	5 B	6 C	7 D	8 E	9 F	10 G	11 H		
R thousands												
<b>ASSETS</b>												
<u>Trade and other receivables from exchange transactions</u>												
Electricity		39 067	39 067	-	-	-	-	-	-	39 067	44 348	56 647
Water		156 625	156 625	-	-	-	-	-	-	156 625	175 767	195 936
Waste		95 098	95 098	-	-	-	-	-	-	95 098	107 756	119 146
Waste Water		87 161	87 161	-	-	-	-	-	-	87 161	100 796	116 710
Other trade receivables from exchange transactions		26 814	26 814	-	-	-	-	-	-	26 814	33 630	41 009
Gross: Trade and other receivables from exchange transactions		404 766	404 766	-	-	-	-	-	-	404 766	462 297	529 448
Less: Impairment for debt	1	(359 809)	(359 809)	-	-	-	-	-	-	(359 809)	(430 785)	(504 660)
Impairment for Electricity		20 217	20 217	-	-	-	-	-	-	20 217	22 960	25 841
Impairment for Water		(120 634)	(120 634)	-	-	-	-	-	-	(120 634)	(123 130)	(125 761)
Impairment for Waste		(71 513)	(71 513)	-	-	-	-	-	-	(71 513)	(73 164)	(74 649)
Impairment for Waste Water		(58 392)	(58 392)	-	-	-	-	-	-	(58 392)	(60 394)	(62 288)
Impairment for other trade receivables from exchange transactions		(129 487)	(129 487)	-	-	-	-	-	-	(129 487)	(197 057)	(267 802)
Total net Trade and other receivables from Exchange Transactions		44 957	44 957	-	-	-	-	-	-	44 957	31 512	24 788
<u>Receivables from non-exchange transactions</u>												
Property rates		53 568	53 568	-	-	-	-	-	-	53 568	64 146	74 514
Less: Impairment of Property rates		(31 033)	(31 033)	-	-	-	-	-	-	(31 033)	(31 033)	(31 033)
Net Property rates		22 535	22 535	-	-	-	-	-	-	22 535	33 113	43 481
Other receivables from non-exchange transactions		33 733	33 733	-	-	-	-	-	-	33 733	41 423	49 504
Impairment for other receivables from non-exchange transactions		(10 660)	(10 660)	-	-	-	-	-	-	(10 660)	(10 660)	(10 660)
Net other receivables from non-exchange transactions		23 073	23 073	-	-	-	-	-	-	23 073	30 763	38 844
Total net Receivables from non-exchange transactions	1	45 608	45 608	-	-	-	-	-	-	45 608	63 876	82 325
<u>Inventory</u>												
<u>Water</u>												
Opening Balance		172	172	-	-	-	-	-	-	172	172	172
Water Losses		(0)	(0)	-	-	-	-	-	-	(0)	(0)	(0)
Real losses		(0)	(0)	-	-	-	-	-	-	(0)	(0)	(0)
Unavoidable Annual Real Losses		(0)	(0)	-	-	-	-	-	-	(0)	(0)	(0)
Non-revenue Water		(0)	(0)	-	-	-	-	-	-	(0)	(0)	(0)
Closing Balance Water		172	172	-	-	-	-	-	-	172	172	172
<u>Agricultural</u>												
Opening Balance		2 007	2 007	-	-	-	-	-	-	2 007	2 007	2 007
Closing balance - Agricultural		2 007	2 007	-	-	-	-	-	-	2 007	2 007	2 007
<u>Consumables</u>												
<u>Standard Rated</u>												
Opening Balance		102	102	-	-	-	-	-	-	102	(82)	(279)
Acquisitions		1 853	1 853	-	-	-	-	-	-	1 853	1 937	2 028
Issues	13	(2 038)	(2 038)	-	-	-	-	(203)	(203)	(2 235)	(2 134)	(2 234)
Closing balance - Consumables Standard Rated		(82)	(77)	-	-	-	-	(203)	(203)	(280)	(279)	(485)
<u>Zero Rated</u>												
Opening Balance		151	151	-	-	-	-	-	-	151	108	64
Issues	13	(43)	(43)	-	-	-	-	-	-	(43)	(45)	(47)
Closing balance - Consumables Zero Rated		108	108	-	-	-	-	-	-	108	64	17
<u>Finished Goods</u>												
<u>Materials and Supplies</u>												
Opening Balance		4 711	4 711	-	-	-	-	-	-	4 711	2 279	381
Acquisitions		14 000	14 000	-	-	-	-	-	-	14 000	14 700	15 435
Issues	13	(16 432)	(16 432)	-	-	-	-	(565)	(565)	(16 967)	(16 599)	(17 430)
Closing balance - Materials and Supplies		2 279	2 309	-	-	-	-	(565)	(565)	1 744	381	(1 614)
<u>Work-in-progress</u>												
<u>Housing Stock</u>												
<u>Land</u>												
Closing Balance - Inventory & Consumables		4 484	4 518	-	-	-	-	(767)	(767)	3 751	2 344	96
<u>Property, plant &amp; equipment</u>												
PPE at cost/valuation (excl. finance leases)		1 600 969	1 600 969	-	-	-	-	10 536	10 536	1 611 505	1 639 110	1 683 982
Leases recognised as PPE	2	4 563	4 563	-	-	-	-	-	-	4 563	4 563	4 563
Less: Accumulated depreciation		(463 787)	(463 787)	-	-	-	-	-	-	(463 787)	(502 236)	(540 684)
Total Property, plant & equipment	1	1 141 746	1 141 746	-	-	-	-	10 536	10 536	1 152 281	1 141 438	1 147 861
<b>LIABILITIES</b>												
<u>Current liabilities - Borrowing</u>												
Current portion of long-term liabilities		2 050	2 050	-	-	-	-	-	-	2 050	4 776	11 046
Total Current liabilities - Borrowing		2 050	2 050	-	-	-	-	-	-	2 050	4 776	11 046
<u>Trade and other payables</u>												
Trade and other payables from exchange transactions		93 087	93 122	-	-	-	-	2 256	2 256	95 378	113 764	138 528
Other trade payables from exchange transactions		(1 072)	(1 072)	-	-	-	-	-	-	(1 072)	(1 072)	(1 072)
Trade payables from Non-exchange transactions: Unspent conditions		7 163	7 163	-	-	-	-	(9 663)	(9 663)	(2 500)	6 352	5 469
VAT		3 449	3 449	-	-	-	-	-	-	3 449	3 449	3 449
Total Trade and other payables	1	102 628	102 662	-	-	-	-	(7 407)	(7 407)	95 255	122 493	146 374
<u>Non current liabilities - Financial liabilities</u>												
Borrowing	3	6 984	6 984	-	-	-	-	-	-	6 984	1 990	(6 526)
Other financial liabilities		2 491	2 491	-	-	-	-	-	-	2 491	3 829	5 231
Total Non current liabilities - Financial liabilities		9 475	9 475	-	-	-	-	-	-	9 475	5 820	(1 295)
<u>Provisions - non current</u>												
Retirement benefits		100 085	100 085	-	-	-	-	-	-	100 085	111 424	123 473
List other major items												



Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H		
Refuse landfill site rehabilitation		184 695	184 695	-	-	-	-	-	-	184 695	194 235	204 252
Other		9 880	9 880	-	-	-	-	-	-	9 880	9 880	9 880
Total Provisions - non current		294 661	294 661	-	-	-	-	-	-	294 661	315 539	337 605
CHANGES IN NET ASSETS												
Accumulated surplus/(Deficit)												
Accumulated surplus/(Deficit) - opening balance		1 037 804	1 037 804	-	-	-	-	-	-	1 037 804	1 010 253	996 325
Restated balance		1 037 804	1 037 804	-	-	-	-	-	-	1 037 804	1 010 253	996 325
Surplus/(Deficit)		(8 034)	(7 899)	-	-	-	-	10 323	10 323	2 424	(13 927)	(9 807)
Other adjustments		(19 116)	(19 116)	-	-	-	-	-	-	(19 116)	-	-
Accumulated Surplus/(Deficit)	1	1 010 653	1 010 788	-	-	-	-	10 323	10 323	1 021 111	996 325	986 518
Reserves												
Capital replacement		12 540	12 540	-	-	-	-	-	-	12 540	12 540	12 540
Total Reserves	2	12 540	12 540	-	-	-	-	-	-	12 540	12 540	12 540
TOTAL COMMUNITY WEALTH/EQUITY	2	1 023 192	1 023 327	-	-	-	-	10 323	10 323	1 033 650	1 008 865	999 058

WC022 Witzenberg - Supporting Table SB3 Adjustments to the SDBIP - performance objectives - 25/08/2023

Description	Unit of measurement	Budget Year 2023/24									Budget Year +1 2024/25 Adjusted Budget	Budget Year +2 2025/26 Adjusted Budget
		Original Budget A	Prior Adjusted A1	Accum. Funds B	Multi-year capital C	Unfore. Unavoid. D	Nat. or Prov. Govt E	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H		
<b>Essential Services</b>												
Sustainable provision & maintenance of basic												
% Expenditure on Operational Budget by		99,0%	99,0%							99,0%	99,0%	99,0%
Insert measure/s description									0,0%			
% Expenditure on Capital Budget by										98,0%	98,0%	98,0%
Insert measure/s description		98,0%	98,0%						0,0%			
Percentage compliance with drinking water		100,0%	100,0%							100,0%	100,0%	100,0%
Insert measure/s description												
Number of outstanding valid applications for		0,00	0,00						0,00	0,00	0,00	0,00
Insert measure/s description												
Number of outstanding valid applications for		0,00	0,00							0,00	0,00	0,00
Insert measure/s description									0,00			
Number of outstanding valid applications for		0,00	0,00						0,00	0,00	0,00	0,00
Insert measure/s description									0,00			
Number of outstanding valid applications for		0,00	0,00						0,00	0,00	0,00	0,00
Insert measure/s description									0,00			
Decrease unaccounted water losses.		19,0%	19,0%							19,0%	19,0%	19,0%
Insert measure/s description									0,0%			
Decrease unaccounted electricity losses.		10,0%	10,0%							10,0%	10,0%	10,0%
Insert measure/s description									0,0%			
Percentage compliance with drinking water		1070,0%	1070,0%						0,0%	1070,0%	1070,0%	1070,0%
Insert measure/s description									0,0%			
Provide for the needs of informal settlements												
Number of subsidised serviced sites									0,0%			
Insert measure/s description												
Provide basic services - number of informal		3,00	3,00						0,00	3,00	3,00	3,00
Insert measure/s description									0,00			
Provide basic services - number of informal		3,00	3,00							3,00	3,00	3,00
Insert measure/s description												
Improve basic services - number of informal		3,00	3,00						0,00	3,00	3,00	3,00
Insert measure/s description									0,00			
Number of subsidised electricity connections		94,00	94,00							94,00	94,00	94,00
Insert measure/s description									0,0%			
<b>Governance</b>												
Support Institutional Transformation &									0,0%			
Percentage budget spent on implementation		98,0%	98,0%							98,0%	98,0%	98,0%
Insert measure/s description									0,0%			
Percentage of people from employment equity		75,0%	75,0%							75,0%	75,0%	75,0%
Insert measure/s description									0,0%			
Ensure financial viability.									0,0%			
Financial viability expressed as Debt-		39,70	39,70							39,70	40,00	40,00
Insert measure/s description									0,00			
Financial viability expressed as Cost-		2,40	2,40						0,00	2,40	2,40	2,40
Insert measure/s description									0,0%			
Financial viability expressed outstanding		54,0%	54,0%							54,0%	54,0%	54,0%
Insert measure/s description												
Opinion of the Auditor-General on annual		Unqualified	Unqualified							Unqualified	Unqualified	Unqualified
Insert measure/s description												
Increased revenue collection		91,0%	91,0%							91,0%	91,0%	91,0%
Insert measure/s description												
Percentage of budget spent on repairs &		99,0%	99,0%							99,0%	99,0%	99,0%
Insert measure/s description												
Percentage spend of capital budget.		97,4%	97,4%							97,4%	97,4%	97,4%
Insert measure/s description												
To maintain and strengthen relations with												
Number of IDP community meetings held.		14,00	14,00							14,00	14,00	14,00
Insert measure/s description												
Number of meetings with inter-governmental		12,00	12,00							12,00	12,00	12,00
Insert measure/s description												

Description	Unit of measurement	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget A	Prior Adjusted A1	Accum. Funds B	Multi-year capital C	Unfore. Unavoid. D	Nat. or Prov. Govt E	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
<b>Communal Services</b>												
Provide & maintain facilities that make citizens												
Customer satisfaction survey (Score 1-5) -		220,0%	220,0%							220,0%	220,0%	220,0%
<i>Insert measure/s description</i>												
% Expenditure on Operational Budget by		99,9%	99,9%							99,9%	99,9%	99,9%
<i>Insert measure/s description</i>												
% Expenditure on Capital Budget by		96,1%	96,1%							96,1%	96,1%	96,1%
<i>Insert measure/s description</i>												
<b>Socio-Economic Support Services</b>												
Support the poor & vulnerable through												
Number of account holders subsidised		2521,00	2521,00							2521,00	2521,00	2521,00
<i>Insert measure/s description</i>												
Number of jobs created through		398,00	398,00							398,00	398,00	398,00
<i>Insert measure/s description</i>												
Number of social development programmes		22,00	22,00							22,00	22,00	22,00
<i>Insert measure/s description</i>												
Number of housing opportunities provided		200,00	200,00							200,00	200,00	200,00
<i>Insert measure/s description</i>												
Number of Rental Stock transferred		65,00	65,00							65,00	65,00	65,00
<i>Insert measure/s description</i>												
Create an enabling environment to attract												
Revisit Municipal Land Audit and draw up an		Phase 2	Phase 2							Phase 2	Phase 2	Phase 2
<i>Insert measure/s description</i>												
Compile & Implementation of LED Strategy		Approved	Approved							Approved	Approved	Approved
<i>Insert measure/s description</i>												
And so on for the rest of the Votes												

WC022 Witzenberg - Supporting Table SB4 Adjustments to budgeted performance indicators and benchmarks - 25/08/2023

Description of financial indicator	Basis of calculation	2020/21	2021/22	2022/23	Budget Year 2023/24			Budget Year +1 2024/25	Budget Year +2 2025/26
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b><u>Borrowing Management</u></b>									
Credit Rating	Short term/long term rating								
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure				1,3%	1,3%	1,3%	1,3%	1,2%
Capital Charges to Own Revenue	Finance charges & Repayment of borrowing /Own Revenue				0,0%	0,0%	0,0%	0,0%	0,0%
Borrowed funding of 'own' capital expenditure	Borrowing/Capital expenditure excl. transfers and grants				34,7%	34,7%	16,5%	0,0%	0,0%
<b><u>Safety of Capital</u></b>									
Gearing	Long Term Borrowing/ Funds & Reserves				0,0%	0,0%	0,0%	0,0%	0,0%
<b><u>Liquidity</u></b>									
Current Ratio	Current assets/current liabilities				192,0%	192,0%	196,3%	179,4%	166,6%
Current Ratio adjusted for aged debtors	Current assets/current liabilities less debtors > 90 days/current liabilities				192,0%	192,0%	0,0%	0,0%	0,0%
Liquidity Ratio	Monetary Assets/Current Liabilities				1,6	1,6	1,6	1,4	1,3
<b><u>Revenue Management</u></b>									
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing								
Current Debtors Collection Rate (Cash receipts % of Ratepayer & Other revenue)									
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue				5,8%	5,8%	5,7%	7,1%	7,9%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old				0,0%	0,0%	0,0%	0,0%	0,0%
<b><u>Creditors Management</u></b>									
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))								
Creditors to Cash and Investments					51,4%	51,4%	50,3%	54,0%	58,8%
<b><u>Other Indicators</u></b>									
Electricity Distribution Losses (2)	Total Volume Losses (kW)	21782563,00	22149703,00	TBC					
	Total Cost of Losses (Rand '000)	25,879,903	30,694,121	TBC					
	% Volume (units purchased and generated less units sold)/units purchased and generated	10,68%	10,80%	TBC					
Water Distribution Losses (2)	Total Volume Losses (kℓ)	7187597,00	6937653,00	TBC					
	Total Cost of Losses (Rand '000)	379461,00	355945,69	TBC					
	% Volume (units purchased and generated less units sold)/units purchased and generated								
Employee costs	Employee costs/(Total Revenue - capital revenue)				30,0%	30,0%	29,8%	29,5%	28,6%
Remuneration	Total remuneration/(Total Revenue - capital revenue)								
Repairs & Maintenance	R&M/(Total Revenue excluding capital revenue)				3,4%	3,4%	3,4%	3,3%	3,1%
Finance charges & Depreciation	FC&D/(Total Revenue - capital revenue)				3,3%	3,3%	3,3%	3,1%	2,9%
<b><u>IDP regulation financial viability indicators</u></b>									
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year				0,0%	0,0%	0,0%	0,0%	0,0%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services				5,3%	5,3%	5,3%	6,8%	7,8%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure				0,0	0,0	0,0	0,0	0,0

WC022 Witzenberg - Supporting Table SB5 Adjustments Budget - social, economic and demographic statistics and assumptions - 25/08/2023

Description of economic indicator	Ref.	Basis of calculation	2001 Census	2007 Survey	2011 Census	2020/21	2021/22	2022/23	Budget Year 2023/24	Budget Year 2023/24
						Outcome	Outcome	Outcome	Original Budget	Actual
<b>Demographics</b>										
Population		Stats SA community survey	-	-	-	116	116	116	150	150
Females aged 15 - 34		Stats SA community survey	-	-	-	21	21	21	21	21
Males aged 15 - 34		Stats SA community survey	-	-	-	24	24	24	24	24
Unemployment		Stats SA community survey	-	-	-	3	3	3	3	3
<b>Monthly household income (no. of households)</b>	1, 12									
No income		Stats SA community survey	-	-	-	1 757	1 757	1 757	1 757	1 757
R1 - R1 600		Stats SA community survey	-	-	-	6 703	6 703	6 703	6 703	6 703
R1 601 - R3 200		Stats SA community survey	-	-	-	7 079	7 079	7 079	7 079	7 079
R3 201 - R6 400		Stats SA community survey	-	-	-	5 723	5 723	5 723	5 723	5 723
R6 401 - R12 800		Stats SA community survey	-	-	-	2 863	2 863	2 863	2 863	2 863
R12 801 - R25 600		Stats SA community survey	-	-	-	1 851	1 851	1 851	1 851	1 851
R25 601 - R51 200		Stats SA community survey	-	-	-	1 064	1 064	1 064	1 064	1 064
R52 201 - R102 400		Stats SA community survey	-	-	-	253	253	253	253	253
R102 401 - R204 800		Stats SA community survey	-	-	-	77	77	77	77	77
R204 801 - R409 600		Stats SA community survey	-	-	-	49	49	49	49	49
<b>Poverty profiles (no. of households)</b>										
< R2 060 per household per month	13		-	-	-	8 460	8 460	8 460	8 460	8 460
	2		-	-	-	15 539	15 539	15 539	15 539	15 539
<b>Household/demographics (000)</b>										
Number of people in municipal area			-	-	-	116	116	116	150	116
Number of poor people in municipal area			-	-	-	90	90	90	124	124
Number of households in municipal area			-	-	-	27	27	27	27	27
Number of poor households in municipal area			-	-	-	21	21	21	21	21
Definition of poor household (R per month)			-	-	-	>R6400	>R6400	>R6400	>R6400	>R6400
<b>Housing statistics</b>	3									
Formal			-	-	-	23 642	23 642	23 642	23 642	23 642
Informal			-	-	-	3 778	3 778	3 778	3 778	3 778
Total number of households			-	-	-	27 420	27 420	27 420	27 420	27 420
<b>Economic</b>	6									
<b>Collection rates</b>	7									

## Detail on the provision of municipal services for A10

			-2020	-2021	-2022	-2023-O	-2023-A	-2023-F	-2020	-2021	-2022		
Total municipal services	Ref.		2020/21	2021/22	2022/23	Budget Year 2023/24			2020/21 Medium Term Revenue & Expenditure Framework				
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23		
8		Household service targets (000).											
		Water:											
		Piped water inside dwelling	12 453	12 453	12 453	12 453	12 453	12 453	12 600	12 650	12 700		
		Using public tap (at least min.service level)	2 967	2 967	2 967	2 967	2 967	2 967	4 850	4 900	4 950		
		Minimum Service Level and Above sub-total	15 420	15 420	15 420	15 420	15 420	15 420	17 450	17 550	17 650		
		Total number of households	15 420	15 420	15 420	15 420	15 420	15 420	17 450	17 550	17 650		
		Sanitation/sewerage:											
		Flush toilet (connected to sewerage)	12 861	12 993	13 000	13 100	13 100	13 100	13 100	13 150	13 200		
		Chemical toilet	2 967	4 027	4 788	4 850	4 850	4 850	4 850	4 900	4 950		
		Minimum Service Level and Above sub-total	15 828	17 020	17 788	17 950	17 950	17 950	17 950	18 050	18 150		
		Total number of households	15 828	17 020	17 788	17 950	17 950	17 950	17 950	18 050	18 150		
		Energy:											
		Electricity (at least min.service level)	2 260	2 228	2 187	2 150	2 150	2 150	2 150	2 100	2 050		
		Electricity - prepaid (min.service level)	10 704	10 924	11 274	11 350	11 350	11 350	11 350	11 450	11 550		
		Minimum Service Level and Above sub-total	12 964	13 152	13 461	13 500	13 500	13 500	13 500	13 550	13 600		
		Electricity - prepaid (< min. service level)	2 967	4 027	4 788	4 850	4 850	4 850	4 850	4 900	4 950		
		Below Minimum Service Level sub-total	2 967	4 027	4 788	4 850	4 850	4 850	4 850	4 900	4 950		
		Total number of households	15 931	17 179	18 249	18 350	18 350	18 350	18 350	18 450	18 550		
		Refuse:											
		Using communal refuse dump	2 967	4 027	4 788	4 850	4 850	4 850	4 850	4 900	4 950		
		Below Minimum Service Level sub-total	2 967	4 027	4 788	4 850	4 850	4 850	4 850	4 900	4 950		
		Total number of households	2 967	4 027	4 788	4 850	4 850	4 850	4 850	4 900	4 950		
		Municipal in-house services	Ref.		2020/21	2021/22	2022/23	Budget Year 2023/24			2020/21 Medium Term Revenue & Expenditure Framework		
	Outcome			Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23		
8				Household service targets (000).									
				Water:									
				Piped water inside dwelling	12 453	12 453	12 453	12 453	12 453	12 453	12 600	12 650	12 700
				Piped water inside yard (but not in dwelling)									
				Using public tap (at least min.service level)	2 967	2 967	2 967	2 967	2 967	2 967	4 850	4 900	4 950
				Minimum Service Level and Above sub-total	15 420	15 420	15 420	15 420	15 420	15 420	17 450	17 550	17 650
				Total number of households	15 420	15 420	15 420	15 420	15 420	15 420	17 450	17 550	17 650
				Sanitation/sewerage:									
				Flush toilet (connected to sewerage)	12 861	12 993	13 000	13 100	13 100	13 100	13 100	13 150	13 200
				Chemical toilet	2 967	4 027	4 788	4 850	4 850	4 850	4 850	4 900	4 950
				Minimum Service Level and Above sub-total	15 828	17 020	17 788	17 950	17 950	17 950	17 950	18 050	18 150
				Total number of households	15 828	17 020	17 788	17 950	17 950	17 950	17 950	18 050	18 150
				Energy:									
				Electricity (at least min.service level)	2 260	2 228	2 187	2 150	2 150	2 150	2 150	2 100	2 050
				Electricity - prepaid (min.service level)	10 704	10 924	11 274	11 350	11 350	11 350	11 350	11 450	11 550
				Minimum Service Level and Above sub-total	12 964	13 152	13 461	13 500	13 500	13 500	13 500	13 550	13 600
				Electricity - prepaid (< min. service level)	2 967	4 027	4 788	4 850	4 850	4 850	4 850	4 900	4 950
				Below Minimum Service Level sub-total	2 967	4 027	4 788	4 850	4 850	4 850	4 850	4 900	4 950
				Total number of households	15 931	17 179	18 249	18 350	18 350	18 350	18 350	18 450	18 550
				Refuse:									
				Using communal refuse dump	2 967	4 027	4 788	4 850	4 850	4 850	4 850	4 900	4 950
		Below Minimum Service Level sub-total	2 967	4 027	4 788	4 850	4 850	4 850	4 850	4 900	4 950		
		Total number of households	2 967	4 027	4 788	4 850	4 850	4 850	4 850	4 900	4 950		

-ME			-2020	-2021	-2022	-2023-O	-2023-A	-2023-F	-2020	-2021	-2022		
Municipal entity services	Ref.		2020/21	2021/22	2022/23	Budget Year 2023/24			2020/21 Medium Term Revenue & Expenditure Framework				
		Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23			
Name of municipal entity		Household service targets (000).											
Name of municipal entity		<u>Water:</u>											
Name of municipal entity		<u>Sanitation/sewerage:</u>											
Name of municipal entity		<u>Energy:</u>											
Name of municipal entity		<u>Refuse:</u>											
-SP			-2020	-2021	-2022	-2023-O	-2023-A	-2023-F	-2020	-2021	-2022		
Services provided by 'external mechanisms'	Ref.		2020/21	2021/22	2022/23	Budget Year 2023/24			2020/21 Medium Term Revenue & Expenditure Framework				
		Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23			
		Household service targets (000).											
		<u>Water:</u>											
		<u>Sanitation/sewerage:</u>											
		<u>Energy:</u>											
		<u>Refuse:</u>											
-FBS			-2023-O	-2023-PA	-2023-AF	-2023-MYC	-2023-UU	-2023-NPG	-2023-OA		-2024-A	-2025-A	
Detail of Free Basic Services (FBS) provided			Budget Year 2023/24								Budget Year +1 2024/25	Budget Year +2 2025/26	
			Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
Electricity	Ref.	<u>Location of households for each type of FBS</u>											
List type of FBS service		Formal settlements - (50 kwh per indigent household per month Rands)	4 378 101	4 378 101	-	-	-	-	-	-	4 378	5 021 682	5 910 520
Water	Ref.	<u>Location of households for each type of FBS</u>											
List type of FBS service		Formal settlements - (6 kilolitre per indigent household per month Rands)	3 887 304	3 887 304	-	-	-	-	-	-	3 887	3 938 664	3 993 106
Sanitation	Ref.	<u>Location of households for each type of FBS</u>											
List type of FBS service		Formal settlements - (free sanitation service to indigent households)	10 657 570	10 657 570	-	-	-	-	-	-	10 658	11 297 024	11 974 845
Refuse Removal	Ref.	<u>Location of households for each type of FBS</u>											
List type of FBS service		Formal settlements - (removed once a week to indigent households)	9 114 392	9 114 392	-	-	-	-	-	-	9 114	9 661 227	10 240 901

Total service charge revenue				681 162	681 162	-	-	-
Total service charge revenue - previous year						-	-	-
Provincial government gazetted allocations	-	-	-	37 043	37 043	39 547	14 083	17 432
National government DoRA allocations	-	-	-	166 892	166 892	170 063	175 914	193 523
Cash receipts from ratepayers				662 793	662 793	662 793	745 980	846 595
Ratepayer & Other revenue				851 888	851 888	-	-	-
Change in debtors							2 674	8 735



WC022 Witzenberg - Supporting Table SB7 Adjustments Budget - transfers and grant receipts - 25/08/2023

Description	Ref	Budget Year 2023/24							Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget A	Prior Adjusted 7 A1	Multi-year capital 8 B	Nat. or Prov. Govt 9 C	Other Adjusts. 10 D	Total Adjusts. 11 E	Adjusted Budget 12 F	Adjusted Budget	Adjusted Budget
R thousands										
<b>RECEIPTS:</b>	1, 2									
<u>Operating Transfers and Grants</u>										
National Government:		140 718	140 718	-	-	-	-	140 718	151 374	168 007
Operational Revenue: General Revenue: Equitable Share		135 729	135 729	-	-	-	-	135 729	149 824	166 319
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		3 439	3 439	-	-	-	-	3 439	-	-
Local Government Financial Management Grant [Schedule 5B]		1 550	1 550	-	-	-	-	1 550	1 550	1 688
Provincial Government:		15 900	15 900	-	-	-	-	15 900	12 708	16 032
Capacity Building and Other		10 300	10 300	-	-	-	-	10 300	10 324	10 752
Infrastructure		5 600	5 600	-	-	-	-	5 600	2 384	5 280
All Grants		-	-	-	-	-	-	-	-	-
Parent Municipality / Entity		-	-	-	-	-	-	-	-	-
<b>Total Operating Transfers and Grants</b>	6	156 618	156 618	-	-	-	-	156 618	164 082	184 039
<u>Capital Transfers and Grants</u>										
National Government:		29 951	29 951	-	-	-	-	29 951	28 072	29 136
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		3 900	3 900	-	-	-	-	3 900	1 000	1 000
Municipal Infrastructure Grant [Schedule 5B]		26 051	26 051	-	-	-	-	26 051	27 072	28 136
Provincial Government:		24 738	24 738	-	-	-	-	24 738	1 375	1 400
Capacity Building and Other		985	985	-	-	-	-	985	-	-
Infrastructure		23 753	23 753	-	-	-	-	23 753	1 375	1 400
District Municipality:		600	600	-	-	-	-	600	-	-
All Grants		600	600	-	-	-	-	600	-	-
<b>Total Capital Transfers and Grants</b>	6	55 289	55 289	-	-	-	-	55 289	29 447	30 536
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>		211 907	211 907	-	-	-	-	211 907	193 529	214 575

WC022 Witzenberg - Supporting Table SB8 Adjustments Budget - expenditure on transfers and grant programme - 25/08/2023

Description	Ref	Budget Year 2023/24							Budget Year +1	Budget Year +2
		Original Budget A	Prior Adjusted 2 A1	Multi-year capital 3 B	Nat. or Prov. Govt 4 C	Other Adjusts. 5 D	Total Adjusts. 6 E	Adjusted Budget 7 F	Adjusted Budget 2024/25	Adjusted Budget 2025/26
R thousands										
EXPENDITURE ON TRANSFERS AND GRANT PROGRAM:	1									
<u>Operating expenditure of Transfers and Grants</u>										
National Government:		64 465	64 465	-	-	645	645	65 110	65 364	70 535
Operational Revenue: General Revenue: Equitable Share		59 476	59 476	-	-	645	645	60 121	63 814	68 847
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		3 439	3 439	-	-	-	-	3 439	-	-
Local Government Financial Management Grant [Schedule 5B]		1 550	1 550	-	-	-	-	1 550	1 550	1 688
Provincial Government:		18 276	18 276	-	-	859	859	19 135	16 707	17 621
Capacity Building and Other		11 611	11 611	-	-	859	859	12 470	11 683	12 341
Infrastructure		6 665	6 665	-	-	-	-	6 665	5 024	5 280
All Grants										
Other grant providers:		2 090	2 090	-	-	1 520	1 520	3 610	2 183	2 277
Foreign Government and International Organisations		2 090	2 090	-	-	28	28	2 118	2 183	2 277
Private Enterprises		-	-	-	-	1 492	1 492	1 492	-	-
Total Operating Transfers and Grants	6	84 831	84 832	-	-	3 024	3 024	87 855	84 254	90 433
<u>Capital Transfers and Grants</u>										
National Government:		25 175	25 175	-	-	3 171	3 171	28 346	23 541	24 292
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		3 391	3 391	-	-	-	-	3 391	870	870
Municipal Infrastructure Grant [Schedule 5B]		21 784	21 784	-	-	-	-	21 784	22 671	23 423
Regional Bulk Infrastructure Grant (Schedule 5B)		-	-	-	-	915	915	915	-	-
Water Services Infrastructure Grant [Schedule 5B]		-	-	-	-	2 256	2 256	2 256	-	-
Provincial Government:		21 566	21 566	-	-	1 645	1 645	23 211	-	-
Capacity Building and Other		857	857	-	-	688	688	1 545	-	-
Infrastructure		20 710	20 710	-	-	957	957	21 666	-	-
District Municipality:		600	600	-	-	1 373	1 373	1 973	-	-
All Grants		600	600	-	-	1 373	1 373	1 973	-	-
Other grant providers:		-	16 923	-	-	3 623	3 623	20 545	16 400	20 580
Foreign Government and International Organisations		-	-	-	-	256	256	256	-	300
Transfer from Operational Revenue		-	16 923	-	-	3 366	3 366	20 289	16 400	20 280
Total Capital Transfers and Grants	6	47 342	64 264	-	-	9 811	9 811	74 076	39 941	44 872
TOTAL EXPENDITURE OF TRANSFERS & GRANTS		132 173	149 096	-	-	12 835	12 835	161 931	124 195	135 305

WC022 Witzenberg - Supporting Table SB9 Adjustments Budget - reconciliation of transfers, grant receipts, and unspent funds - 25/08/2023

Description	Ref	Budget Year 2023/24							Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted 2	Multi-year capital 3	Nat. or Prov. Govt 4	Other Adjusts. 5	Total Adjusts. 6	Adjusted Budget 7	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F		
<b>Operating transfers and grants:</b>										
National Government										
Balance unspent at beginning of the year		(1 372)	(1 372)	–	–	–	–	(1 372)	(375)	618
Current year receipts		(4 989)	(4 989)	–	–	–	–	(4 989)	(1 550)	(1 688)
Closing Balance		(6 361)	(6 361)	–	–	–	–	(6 361)	(1 925)	(1 070)
Provincial Government:										
Balance unspent at beginning of the year		(5 957)	(5 957)	–	–	–	–	(5 957)	(5 957)	(5 957)
Current year receipts		(15 900)	(15 900)	–	–	–	–	(15 900)	(12 708)	(16 032)
Closing Balance		(21 857)	(21 857)	–	–	–	–	(21 857)	(18 665)	(21 989)
District Municipality:										
Balance unspent at beginning of the year		(2 159)	(2 159)	–	–	–	–	(2 159)	(2 159)	(2 159)
Current year receipts		(150)	(150)	–	–	–	–	(150)	–	–
Closing Balance		(2 309)	(2 309)	–	–	–	–	(2 309)	(2 159)	(2 159)
Other grant providers:										
Balance unspent at beginning of the year		(1 329)	(1 329)	–	–	–	–	(1 329)	(301)	65
Conditions met - transferred to revenue		–	–	–	–	1 776	1 776	1 776	–	–
Closing Balance		(1 329)	(1 329)	–	–	1 776	1 776	448	(301)	65
Total operating transfers and grants revenue		–	–	–	–	1 776	1 776	1 776	–	–
Total operating transfers and grants - CTBM	2	(31 856)	(31 856)	–	–	1 776	1 776	(30 080)	(23 050)	(25 154)
<b>Capital transfers and grants:</b>										
National Government										
Balance unspent at beginning of the year		(5 707)	(5 707)	–	–	–	–	(5 707)	(3 191)	(3 738)
Current year receipts		(29 951)	(29 951)	–	–	–	–	(29 951)	(28 072)	(29 136)
Conditions met - transferred to revenue		–	–	–	–	3 646	3 646	3 646	–	–
Closing Balance		(35 658)	(35 658)	–	–	3 646	3 646	(32 012)	(31 263)	(32 874)
Provincial Government:										
Balance unspent at beginning of the year		8 730	8 730	–	–	–	–	8 730	5 136	5 136
Current year receipts		(24 738)	(24 738)	–	–	–	–	(24 738)	(1 375)	(1 400)
Closing Balance		(16 008)	(16 008)	–	–	–	–	(16 008)	3 761	3 736
District Municipality:										
Balance unspent at beginning of the year		(818)	(818)	–	–	–	–	(818)	(818)	(818)
Current year receipts		(600)	(600)	–	–	–	–	(600)	–	–
Conditions met - transferred to revenue		–	–	–	–	4 241	4 241	4 241	–	–
Closing Balance		(1 418)	(1 418)	–	–	4 241	4 241	2 823	(818)	(818)
Other grant providers:										
Balance unspent at beginning of the year		501	501	–	–	–	–	501	501	501
Closing Balance		501	501	–	–	–	–	501	501	501
Total capital transfers and grants revenue		–	–	–	–	7 887	7 887	7 887	–	–
Total capital transfers and grants - CTBM		(52 582)	(52 582)	–	–	7 887	7 887	(44 695)	(27 818)	(29 454)
TOTAL TRANSFERS AND GRANTS REVENUE		–	–	–	–	9 663	9 663	9 663	–	–
TOTAL TRANSFERS AND GRANTS - CTBM		(84 438)	(84 438)	–	–	9 663	9 663	(74 775)	(50 868)	(54 608)

WC022 Witzenberg - Supporting Table SB10 Adjustments Budget - transfers and grants made by the municipality - 25/08/2023

Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		6	7	8	9	10	11	12	13			
R thousands		A	A1	B	C	D	E	F	G	H		
Cash transfers to other municipalities												
Cash transfers to Entities/Other External Mechanisms												
Cash transfers to other Organs of State												
Cash transfers to other Organisations												
Operational	4	1 995	1 995	–	–	–	–	–	–	1 995	1 931	2 019
Total Cash Transfers To Organisations		1 995	1 995	–	–	–	–	–	–	1 995	1 931	2 019
Cash Transfers to Groups of Individuals												
Operational	4	6 923	6 923	–	–	–	–	250	250	7 173	5 292	5 558
Total Cash Transfers To Groups Of Individuals:		6 923	6 923	–	–	–	–	250	250	7 173	5 292	5 558
TOTAL CASH TRANSFERS AND GRANTS	5	8 918	8 918	–	–	–	–	250	250	9 168	7 223	7 577
Non-cash transfers to other municipalities												
Non-cash transfers to Entities/Other External Mechanisms												
Non-cash transfers to other Organs of State												
Non-cash transfers to other Organisations												
Non-cash transfers to Groups of Individuals												
TOTAL TRANSFERS AND GRANTS		8 918	8 918	–	–	–	–	250	250	9 168	7 223	7 577

WC022 Witzenberg - Supporting Table SB11 Adjustments Budget - councillor and staff benefits - 25/08/2023

Summary of remuneration	Ref	Budget Year 2023/24									% change
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	
R thousands		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H	
<b>Councillors (Political Office Bearers plus Other)</b>											
Basic Salaries and Wages		9 277	9 277			-		-	-	9 277	0,0%
Pension and UIF Contributions		1 524	1 524			-		-	-	1 524	0,0%
Medical Aid Contributions		87	87			-		-	-	87	0,0%
Motor Vehicle Allowance		0	0			-		-	-	0	0,0%
Cellphone Allowance		1 095	1 095			-		-	-	1 095	0,0%
Other benefits and allowances		0	0			-		-	-	0	0,0%
<b>Sub Total - Councillors</b>		<b>11 983</b>	<b>11 983</b>			-		-	-	<b>11 983</b>	
% increase			0,0%								0,0%
<b>Senior Managers of the Municipality</b>											
Basic Salaries and Wages		4 652	4 652	-		-		-	-	4 652	0,0%
Pension and UIF Contributions		378	378	-		-		-	-	378	0,0%
Medical Aid Contributions		9	9	-		-		-	-	9	0,0%
Performance Bonus		850	850	-		-		-	-	850	0,0%
Motor Vehicle Allowance		1 008	1 008	-		-		-	-	1 008	0,0%
Cellphone Allowance		369	369	-		-		-	-	369	0,0%
Housing Allowances		320	320	-		-		-	-	320	0,0%
Other benefits and allowances		60	60	-		-		-	-	60	0,0%
<b>Sub Total - Senior Managers of Municipality</b>		<b>7 645</b>	<b>7 645</b>	-		-		-	-	<b>7 645</b>	
% increase			0,0%								0,0%
<b>Other Municipal Staff</b>											
Basic Salaries and Wages		144 937	145 180	-		-		598	598	145 777	0,6%
Pension and UIF Contributions		23 543	23 572	-		-		7	7	23 578	0,1%
Medical Aid Contributions		9 946	9 946	-		-		-	-	9 946	0,0%
Overtime		18 812	18 812	-		-		-	-	18 812	0,0%
Performance Bonus		11 347	11 347	-		-		-	-	11 347	0,0%
Motor Vehicle Allowance		7 331	7 331	-		-		-	-	7 331	0,0%
Cellphone Allowance		786	786	-		-		-	-	786	0,0%
Housing Allowances		1 350	1 350	-		-		-	-	1 350	0,0%
Other benefits and allowances		14 012	13 986	-		-		-	-	13 986	-0,2%
Payments in lieu of leave		3 501	3 501	-		-		-	-	3 501	0,0%
Long service awards		1 095	1 095	-		-		-	-	1 095	0,0%
Post-retirement benefit obligations		11 483	11 483	-		-		-	-	11 483	0,0%
Acting and post related allowance		1 329	1 329	-		-		-	-	1 329	0,0%
<b>Sub Total - Other Municipal Staff</b>		<b>249 471</b>	<b>249 717</b>	-		-		<b>604</b>	<b>604</b>	<b>250 321</b>	
% increase			0,1%								0,3%
<b>Total Parent Municipality</b>		<b>269 099</b>	<b>269 345</b>	-		-		<b>604</b>	<b>604</b>	<b>269 949</b>	<b>0,3%</b>
<b>Sub Total - Board Members of Entities</b>											
% increase			0,0%								0,0%
Basic Salaries and Wages		4 652	4 652	-		-		-	-	4 652	0,0%
Pension and UIF Contributions		378	378	-		-		-	-	378	0,0%
Medical Aid Contributions		9	9	-		-		-	-	9	0,0%
Performance Bonus		850	850	-		-		-	-	850	0,0%
Motor Vehicle Allowance		1 008	1 008	-		-		-	-	1 008	0,0%
Cellphone Allowance		369	369	-		-		-	-	369	0,0%
Housing Allowances		320	320	-		-		-	-	320	0,0%
Other benefits and allowances		60	60	-		-		-	-	60	0,0%
<b>Sub Total - Senior Managers of Entities</b>		<b>7 645</b>	<b>7 645</b>	-		-		-	-	<b>7 645</b>	
% increase			0,0%								0,0%
<b>Sub Total - Other Staff of Entities</b>											
% increase			0,1%								0,3%
<b>Total Municipal Entities</b>		<b>257 116</b>	<b>257 362</b>	-		-		<b>604</b>	<b>604</b>	<b>257 966</b>	<b>0,3%</b>
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		<b>526 215</b>	<b>526 707</b>	-		-		<b>1 209</b>	<b>1 209</b>	<b>527 915</b>	
<b>TOTAL MANAGERS AND STAFF</b>		<b>514 232</b>	<b>514 724</b>	-		-		<b>1 209</b>	<b>1 209</b>	<b>515 932</b>	<b>0,3%</b>

WC022 Witzenberg - Supporting Table SB12 Adjustments Budget - monthly revenue and expenditure (municipal vote) - 25/08/2023

Description	Ref	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue by Vote																
Vote 1 - Financial Services		11 400	11 400	11 519	11 400	11 400	11 519	11 400	11 400	11 519	11 400	11 400	11 519	137 280	137 004	145 093
Vote 2 - Community Services		13 811	13 811	13 811	13 811	13 811	13 811	13 811	13 811	13 811	13 811	13 811	13 911	165 832	171 619	192 111
Vote 3 - Corporate Services		1 418	1 418	1 568	1 418	1 418	1 568	1 418	1 418	1 568	1 418	1 418	1 568	17 614	17 515	18 376
Vote 4 - Technical Services		49 013	49 013	50 738	49 013	49 013	50 738	49 013	49 013	50 738	49 013	49 013	51 238	595 555	632 941	717 893
Vote 5 - Municipal Manager		121	121	200	121	121	200	121	121	200	121	121	200	1 768	1 470	1 881
Total Revenue by Vote		75 763	75 763	77 836	75 763	75 763	77 836	75 763	75 763	77 836	75 763	75 763	78 436	918 049	960 548	1 075 354
Expenditure by Vote																
Vote 1 - Financial Services		5 165	5 165	5 165	5 165	5 165	5 165	5 165	5 165	5 165	5 165	5 165	5 164	61 974	67 382	72 104
Vote 2 - Community Services		8 652	8 652	8 751	8 652	8 652	8 751	8 652	8 652	8 751	8 652	8 652	8 751	104 218	101 190	108 447
Vote 3 - Corporate Services		10 148	10 148	10 186	10 148	10 148	10 186	10 148	10 148	10 186	10 148	10 148	10 186	121 927	126 975	132 894
Vote 4 - Technical Services		50 894	50 894	51 096	50 894	50 894	51 096	50 894	50 894	51 096	50 894	50 894	51 096	611 535	661 641	753 088
Vote 5 - Municipal Manager		1 339	1 339	1 339	1 339	1 339	1 339	1 339	1 339	1 339	1 339	1 339	1 339	16 067	17 286	18 629
Total Expenditure by Vote		76 197	76 197	76 536	76 197	76 197	76 536	76 197	76 197	76 536	76 197	76 197	76 535	915 720	974 475	1 085 161
Surplus/ (Deficit)		(434)	(434)	1 301	(434)	(434)	1 301	(434)	(434)	1 301	(434)	(434)	1 901	2 328	(13 927)	(9 807)

WC022 Witzenberg - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) - 25/08/2023

Description - Standard classification	Ref	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue - Functional																
Governance and administration		11 684	11 684	11 930	11 684	11 684	11 930	11 684	11 684	11 930	11 684	11 684	11 930	141 195	140 698	149 128
Executive and council		3	3	67	3	3	67	3	3	67	3	3	67	287	31	31
Finance and administration		11 682	11 682	11 863	11 682	11 682	11 863	11 682	11 682	11 863	11 682	11 682	11 863	140 907	140 667	149 097
Community and public safety		15 008	15 008	15 057	15 008	15 008	15 057	15 008	15 008	15 057	15 008	15 008	15 057	180 290	187 785	209 115
Community and social services		12 479	12 479	12 479	12 479	12 479	12 479	12 479	12 479	12 479	12 479	12 479	12 479	149 753	160 621	177 588
Sport and recreation		580	580	580	580	580	580	580	580	580	580	580	580	6 956	7 499	8 090
Public safety		1 433	1 433	1 482	1 433	1 433	1 482	1 433	1 433	1 482	1 433	1 433	1 482	17 392	16 654	17 486
Housing		516	516	516	516	516	516	516	516	516	516	516	516	6 189	3 012	5 950
Economic and environmental services		3 893	3 893	3 972	3 893	3 893	3 972	3 893	3 893	3 972	3 893	3 893	4 572	47 627	27 446	28 548
Planning and development		252	252	331	252	252	331	252	252	331	252	252	431	3 442	3 267	3 749
Road transport		3 515	3 515	3 515	3 515	3 515	3 515	3 515	3 515	3 515	3 515	3 515	4 015	42 683	24 168	24 788
Environmental protection		125	125	125	125	125	125	125	125	125	125	125	125	1 502	11	11
Trading services		45 106	45 106	46 767	45 106	45 106	46 767	45 106	45 106	46 767	45 106	45 106	47 506	548 654	604 480	688 416
Energy sources		33 392	33 392	33 392	33 392	33 392	33 392	33 392	33 392	33 392	33 392	33 392	33 392	400 702	457 056	532 683
Water management		5 289	5 289	6 256	5 289	5 289	6 256	5 289	5 289	6 256	5 289	5 289	6 256	67 334	66 986	70 535
Waste water management		3 197	3 197	3 591	3 197	3 197	3 591	3 197	3 197	3 591	3 197	3 197	3 591	39 939	40 310	42 731
Waste management		3 228	3 228	3 528	3 228	3 228	3 528	3 228	3 228	3 528	3 228	3 228	4 267	40 680	40 128	42 467
Other		11	11	49	11	11	49	11	11	49	11	11	49	283	139	146
Total Revenue - Functional		75 701	75 701	77 775	75 701	75 701	77 775	75 701	75 701	77 775	75 701	75 701	79 114	918 049	960 548	1 075 354
Expenditure - Functional																
Governance and administration		13 431	13 431	13 431	13 431	13 431	13 431	13 431	13 431	13 431	13 431	13 431	13 431	161 168	170 212	179 152
Executive and council		2 493	2 493	2 493	2 493	2 493	2 493	2 493	2 493	2 493	2 493	2 493	2 493	29 922	32 232	34 797
Finance and administration		10 687	10 687	10 687	10 687	10 687	10 687	10 687	10 687	10 687	10 687	10 687	10 687	128 244	134 733	140 837
Internal audit		250	250	250	250	250	250	250	250	250	250	250	250	3 002	3 247	3 518
Community and public safety		11 339	11 339	11 339	11 339	11 339	11 339	11 339	11 339	11 339	11 339	11 339	11 339	136 065	138 082	148 113
Community and social services		2 775	2 775	2 775	2 775	2 775	2 775	2 775	2 775	2 775	2 775	2 775	2 775	33 295	30 765	32 825
Sport and recreation		3 348	3 348	3 348	3 348	3 348	3 348	3 348	3 348	3 348	3 348	3 348	3 348	40 177	42 149	45 240
Public safety		4 244	4 244	4 244	4 244	4 244	4 244	4 244	4 244	4 244	4 244	4 244	4 244	50 926	54 756	58 958
Housing		972	972	972	972	972	972	972	972	972	972	972	972	11 667	10 411	11 090
Economic and environmental services		3 858	3 858	3 957	3 858	3 858	3 957	3 858	3 858	3 957	3 858	3 858	3 957	46 693	46 584	49 524
Planning and development		1 216	1 216	1 216	1 216	1 216	1 216	1 216	1 216	1 216	1 216	1 216	1 216	14 594	15 396	16 649
Road transport		2 350	2 350	2 350	2 350	2 350	2 350	2 350	2 350	2 350	2 350	2 350	2 350	28 202	29 671	31 252
Environmental protection		292	292	391	292	292	391	292	292	391	292	292	391	3 897	1 516	1 623
Trading services		47 486	47 486	47 688	47 486	47 486	47 688	47 486	47 486	47 688	47 486	47 486	47 688	570 641	618 546	707 270
Energy sources		33 610	33 610	33 660	33 610	33 610	33 660	33 610	33 610	33 660	33 610	33 610	33 660	403 519	458 053	537 303
Water management		4 252	4 252	4 404	4 252	4 252	4 404	4 252	4 252	4 404	4 252	4 252	4 404	51 633	53 758	56 673
Waste water management		3 712	3 712	3 712	3 712	3 712	3 712	3 712	3 712	3 712	3 712	3 712	3 712	44 548	47 207	50 096
Waste management		5 912	5 912	5 912	5 912	5 912	5 912	5 912	5 912	5 912	5 912	5 912	5 912	70 941	59 528	63 198
Other		84	84	121	84	84	121	84	84	121	84	84	121	1 154	1 052	1 101
Total Expenditure - Functional		76 197	76 197	76 536	76 197	76 197	76 536	76 197	76 197	76 536	76 197	76 197	76 535	915 720	974 475	1 085 161
Surplus/ (Deficit) 1.		(496)	(496)	1 239	(496)	(496)	1 239	(496)	(496)	1 239	(496)	(496)	2 578	2 328	(13 927)	(9 807)

WC022 Witzenberg - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 25/08/2023

Description	Ref	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue By Source																
Exchange Revenue																
Service charges - Electricity		33 259	33 259	33 259	33 259	33 259	33 259	33 259	33 259	33 259	33 259	33 259	33 259	399 102	458 243	534 211
Service charges - Water		4 417	4 417	4 417	4 417	4 417	4 417	4 417	4 417	4 417	4 417	4 417	4 417	53 000	56 000	59 000
Service charges - Waste Water Management		2 755	2 755	2 755	2 755	2 755	2 755	2 755	2 755	2 755	2 755	2 755	2 755	33 059	34 743	36 890
Service charges - Waste Management		2 610	2 610	2 610	2 610	2 610	2 610	2 610	2 610	2 610	2 610	2 610	2 610	31 315	32 449	34 396
Sale of Goods and Rendering of Services		439	439	439	439	439	439	439	439	439	439	439	439	5 272	5 536	5 813
Agency services		372	372	372	372	372	372	372	372	372	372	372	372	4 461	4 684	4 918
Interest		1	1	1	1	1	1	1	1	1	1	1	1	10	11	11
Interest earned from Receivables		1 959	1 959	1 959	1 959	1 959	1 959	1 959	1 959	1 959	1 959	1 959	1 959	23 503	24 678	25 912
Interest earned from Current and Non Current Assets		1 344	1 344	1 344	1 344	1 344	1 344	1 344	1 344	1 344	1 344	1 344	1 344	16 127	13 066	13 719
Rent on Land		2	2	2	2	2	2	2	2	2	2	2	2	26	27	29
Rental from Fixed Assets		387	387	387	387	387	387	387	387	387	387	387	387	4 648	5 084	5 563
Operational Revenue		140	140	140	140	140	140	140	140	140	140	140	140	1 679	1 761	1 847
Non-Exchange Revenue																
Property rates		8 779	8 779	8 779	8 779	8 779	8 779	8 779	8 779	8 779	8 779	8 779	8 779	105 353	111 714	118 456
Surcharges and Taxes		607	607	817	607	607	817	607	607	817	607	607	817	8 129	3 978	4 138
Fines, penalties and forfeits		933	933	933	933	933	933	933	933	933	933	933	933	11 194	11 254	11 816
Licences or permits		194	194	194	194	194	194	194	194	194	194	194	194	2 327	2 444	2 566
Transfer and subsidies - Operational		13 347	13 347	13 599	13 347	13 347	13 599	13 347	13 347	13 599	13 347	13 347	13 599	161 172	165 440	185 784
Interest		297	297	297	297	297	297	297	297	297	297	297	297	3 566	3 744	3 932
Operational Revenue		62	62	62	62	62	62	62	62	62	62	62	62	739	770	816
Total Revenue		71 903	71 903	72 365	71 903	71 903	72 365	71 903	71 903	72 365	71 903	71 903	72 365	864 683	935 626	1 049 818
Expenditure By Type																
Employee related costs		21 497	21 497	21 497	21 497	21 497	21 497	21 497	21 497	21 497	21 497	21 497	21 497	257 966	276 004	300 323
Remuneration of councillors		999	999	999	999	999	999	999	999	999	999	999	999	11 983	13 038	14 211
Bulk purchases - electricity		30 045	30 045	30 045	30 045	30 045	30 045	30 045	30 045	30 045	30 045	30 045	30 045	360 544	412 757	489 336
Inventory consumed		1 586	1 586	1 662	1 586	1 586	1 662	1 586	1 586	1 662	1 586	1 586	1 567	19 245	18 777	19 710
Debt impairment		-	-	-	-	-	-	-	-	-	-	-	64 475	64 475	67 570	70 745
Depreciation and amortisation		4 531	4 531	4 531	4 531	4 531	4 531	4 531	4 531	4 531	4 531	4 531	4 531	54 369	39 319	39 319
Interest		798	798	798	798	798	798	798	798	798	798	798	798	9 535	10 011	10 510
Contracted services		5 464	5 464	5 689	5 464	5 464	5 689	5 464	5 464	5 689	5 464	5 464	5 689	66 466	66 823	69 859
Transfers and subsidies		751	751	789	751	751	789	751	751	789	751	751	789	9 168	7 223	7 577
Operational costs		4 633	4 633	4 633	4 633	4 633	4 633	4 633	4 633	4 633	4 633	4 633	4 672	55 637	59 458	62 935
Other Losses		5 893	5 893	5 893	5 893	5 893	5 893	5 893	5 893	5 893	5 893	5 893	(58 582)	6 237	3 497	635
Total Expenditure		76 197	76 197	76 536	76 197	76 197	76 536	76 197	76 197	76 536	76 197	76 197	76 440	915 625	974 475	1 085 161
Surplus/(Deficit)		(4 294)	(4 294)	(4 171)	(4 294)	(4 294)	(4 171)	(4 294)	(4 294)	(4 171)	(4 294)	(4 294)	(4 075)	(50 942)	(38 849)	(35 343)
Transfers and subsidies - capital (monetary allocations)		(3 860)	(3 860)	(5 471)	(3 860)	(3 860)	(5 471)	(3 860)	(3 860)	(5 471)	(3 860)	(3 860)	100 660	53 366	24 922	25 536
Transfers and subsidies - capital (in-kind)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		(8 154)	(8 154)	(9 642)	(8 154)	(8 154)	(9 642)	(8 154)	(8 154)	(9 642)	(8 154)	(8 154)	96 585	2 424	(13 927)	(9 807)
Surplus/(Deficit) after income tax		(8 154)	(8 154)	(9 642)	(8 154)	(8 154)	(9 642)	(8 154)	(8 154)	(9 642)	(8 154)	(8 154)	96 585	2 424	(13 927)	(9 807)
Surplus/(Deficit) attributable to municipality		(8 154)	(8 154)	(9 642)	(8 154)	(8 154)	(9 642)	(8 154)	(8 154)	(9 642)	(8 154)	(8 154)	96 585	2 424	(13 927)	(9 807)
Surplus/(Deficit) after capital transfers & contributions		(8 154)	(8 154)	(9 642)	(8 154)	(8 154)	(9 642)	(8 154)	(8 154)	(9 642)	(8 154)	(8 154)	96 585	2 424	(13 927)	(9 807)



WC022 Witzenberg - Supporting Table SB15 Adjustments Budget - monthly cash flow - 25/08/2023

Monthly cash flows	Ref	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
<b>Cash Receipts By Source</b>	1															
Property rates		7 597	7 597	7 597	7 597	7 597	7 597	7 597	7 597	7 597	7 597	7 597	7 597	91 170	101 135	108 088
Service charges - electricity revenue		37 865	37 865	37 865	37 865	37 865	37 865	37 865	37 865	37 865	37 865	37 865	37 865	454 378	521 710	608 199
Service charges - water revenue		3 555	3 555	3 555	3 555	3 555	3 555	3 555	3 555	3 555	3 555	3 555	3 555	42 665	45 080	47 495
Service charges - sanitation revenue		2 439	2 439	2 439	2 439	2 439	2 439	2 439	2 439	2 439	2 439	2 439	2 439	29 262	30 752	32 653
Service charges - refuse		2 150	2 150	2 150	2 150	2 150	2 150	2 150	2 150	2 150	2 150	2 150	2 150	25 803	26 739	28 343
Rental of facilities and equipment		387	387	387	387	387	387	387	387	387	387	387	387	4 648	5 084	5 563
Interest earned - external investments		1 037	1 037	1 037	1 037	1 037	1 037	1 037	1 037	1 037	1 037	1 037	4 721	16 127	13 066	13 719
Interest earned - outstanding debtors		298	298	298	298	298	298	298	298	298	298	298	298	3 576	3 755	3 943
Fines, penalties and forfeits		243	243	243	243	243	243	243	243	243	243	243	243	2 910	2 926	3 072
Licences and permits		203	203	203	203	203	203	203	203	203	203	203	203	2 436	2 558	2 685
Agency services		363	363	363	363	363	363	363	363	363	363	363	363	4 353	4 570	4 799
Transfer receipts - operational		13 064	13 064	13 064	13 064	13 064	13 064	13 064	13 064	13 064	13 064	13 064	13 064	156 768	164 082	184 039
Other revenue		431	431	431	431	431	431	431	431	431	431	431	431	5 168	5 426	5 698
Cash Receipts by Source		69 632	69 632	69 632	69 632	69 632	69 632	69 632	69 632	69 632	69 632	69 632	73 315	839 265	926 883	1 048 296
Other Cash Flows by Source																
Transfers receipts - capital		4 522	4 522	4 522	4 522	4 522	4 522	4 522	4 522	4 522	4 522	4 522	5 545	55 289	29 447	30 536
Total Cash Receipts by Source		74 154	74 154	74 154	74 154	74 154	74 154	74 154	74 154	74 154	74 154	74 154	78 860	894 554	956 330	1 078 832
<b>Cash Payments by Type</b>																
Employee related costs		21 407	21 407	21 407	21 407	21 407	21 407	21 407	21 407	21 407	21 407	21 407	21 407	256 886	271 250	293 003
Bulk purchases - Electricity		34 552	34 552	34 552	34 552	34 552	34 552	34 552	34 552	34 552	34 552	34 552	34 552	414 626	474 670	562 737
		154	154	154	154	154	154	154	154	154	154	154		21 289	21 594	22 667
Contracted services		4 657	4 657	4 657	4 657	4 657	4 657	4 657	4 657	4 657	4 657	4 657	13 425	64 652	66 823	69 859
Other expenditure		6 237	6 237	6 237	6 237	6 237	6 237	6 237	6 237	6 237	6 237	6 237	9 261	77 872	41 566	49 308
Cash Payments by Type		67 008	67 008	67 008	67 008	67 008	67 008	67 008	67 008	67 008	67 008	67 008	78 646	835 325	875 904	997 574
Other Cash Flows/Payments by Type																
Capital assets		5 469	5 814	14 207	8 314	11 694	8 402	5 124	4 576	4 929	3 514	14 804	8 215	95 065	45 932	51 603
Repayment of borrowing		228	228	228	228	228	228	228	228	228	228	228	228	2 740	2 740	2 740
Other Cash Flows/Payments													(731)	(731)	1 131	2 189
Total Cash Payments by Type		72 706	73 051	81 443	75 551	78 931	75 638	72 361	71 812	72 165	70 751	82 041	86 358	932 399	925 707	1 054 105
NET INCREASE/(DECREASE) IN CASH HELD		1 448	1 103	(7 289)	(1 397)	(4 777)	(1 484)	1 793	2 342	1 989	3 403	(7 887)	(7 497)	(37 845)	30 624	24 727
Cash/cash equivalents at the month/year beginning:		227 290	228 738	229 842	222 552	221 155	216 378	214 894	216 687	219 029	221 017	224 420	216 534	227 290	189 446	220 069
Cash/cash equivalents at the month/year end:		228 738	229 842	222 552	221 155	216 378	214 894	216 687	219 029	221 017	224 420	216 534	209 036	189 446	220 069	244 796

WC022 Witzenberg - Supporting Table SB16 Adjustments Budget - monthly capital expenditure (municipal vote) - 25/08/2023

Description - Municipal Vote	Ref	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
<u>Multi-year expenditure appropriation</u>	1															
Vote 2 - Community Services		71	71	71	71	71	71	71	71	71	71	71	71	857	350	4 463
Vote 4 - Technical Services		4 000	4 500	6 731	5 000	5 113	5 231	2 900	500	1 831	–	–	1 731	37 536	6 150	12 435
Capital Multi-year expenditure sub-total	3	4 071	4 571	6 802	5 071	5 184	5 302	2 971	571	1 902	71	71	1 802	38 392	6 500	16 898
<u>Single-year expenditure appropriation</u>																
Vote 1 - Financial Services		3	3	3	3	3	3	3	3	53	3	3	3	80	30	–
Vote 2 - Community Services		215	215	215	215	715	365	215	638	215	215	215	465	3 898	6 547	4 080
Vote 3 - Corporate Services		3	3	115	3	3	965	3	3	115	3	3	115	1 328	70	5 150
Vote 4 - Technical Services		1 186	1 186	8 455	1 360	1 186	3 407	1 686	1 686	4 107	1 686	1 882	7 995	35 821	18 396	9 670
Vote 5 - Municipal Manager		–	–	–	–	–	–	–	–	–	–	–	–	–	30	–
Capital single-year expenditure sub-total	3	1 406	1 406	8 786	1 579	1 906	4 738	1 906	2 329	4 488	1 906	2 102	8 576	41 127	25 073	18 900
Total Capital Expenditure	2	5 477	5 977	15 588	6 651	7 090	10 041	4 877	2 900	6 391	1 977	2 173	10 378	79 519	31 573	35 797

WC022 Witzenberg - Supporting Table SB17 Adjustments Budget - monthly capital expenditure (functional classification) - 25/08/2023

Description	Ref	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
<b>Capital Expenditure - Functional</b>																
<i>Governance and administration</i>		11	11	830	11	11	830	11	11	880	11	11	830	3 455	190	6 650
Executive and council		–	–	–	–	–	–	–	–	–	–	–	–	–	170	500
Finance and administration		11	11	830	11	11	830	11	11	880	11	11	830	3 455	20	6 150
<i>Community and public safety</i>		283	283	826	283	783	1 676	283	706	826	283	283	826	7 337	6 867	8 543
Community and social services		–	–	500	–	–	500	–	–	500	–	–	500	2 000	5 257	–
Sport and recreation		211	211	211	211	211	211	211	634	211	211	211	211	2 958	1 260	8 043
Public safety		71	71	115	71	71	965	71	71	115	71	71	115	1 879	350	500
Housing		–	–	–	–	500	–	–	–	–	–	–	–	500	–	–
<i>Economic and environmental services</i>		4 000	4 000	4 000	4 174	4 113	2 650	1 900	–	–	–	–	1 186	26 023	9 118	15 125
Planning and development		–	–	–	–	–	150	–	–	–	–	–	250	400	–	–
Road transport		4 000	4 000	4 000	4 174	4 113	2 500	1 900	–	–	–	–	936	25 623	9 118	15 125
<i>Trading services</i>		1 183	1 683	11 072	2 183	2 183	6 024	2 683	2 183	5 824	1 683	1 880	8 676	47 260	23 766	14 554
Energy sources		–	–	889	–	–	889	500	500	1 489	500	696	1 584	7 048	6 970	3 120
Water management		1 183	1 183	1 412	1 183	1 183	1 412	1 183	1 183	1 512	1 183	1 183	4 369	18 172	12 547	1 000
Waste water management		–	–	952	–	–	952	–	–	1 052	–	–	952	3 908	4 250	10 435
Waste management		–	500	7 819	1 000	1 000	2 771	1 000	500	1 771	–	–	1 771	18 131	–	–
<i>Other</i>		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
<b>Total Capital Expenditure - Functional</b>		5 477	5 977	16 728	6 651	7 090	11 180	4 877	2 900	7 530	1 977	2 173	11 517	84 076	39 941	44 872

WC022 Witzenberg - Supporting Table SB18a Adjustments Budget - capital expenditure on new assets by asset class - 25/08/2023

Description	Ref	Budget Year 2023/24									Budget Year +1	Budget Year +2	
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	2024/25	2025/26
A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H					
R thousands													
Capital expenditure on new assets by Asset Class/Sub-class													
Infrastructure		32 085	29 985	–	–	–	–	5 698	5 698	35 683	7 003	1 920	
Roads Infrastructure		436	436	–	–	–	–	–	–	436	200	50	
Roads		436	436	–	–	–	–	–	–	436	–	–	
Road Structures		–	–	–	–	–	–	–	–	–	200	50	
Electrical Infrastructure		3 391	3 391	–	–	–	–	–	–	3 391	870	870	
MV Networks		3 391	3 391	–	–	–	–	–	–	3 391	870	870	
Water Supply Infrastructure		19 258	17 158	–	–	–	–	915	915	18 072	5 934	1 000	
Dams and Weirs		–	–	–	–	–	–	915	915	915	–	–	
Reservoirs		5 381	5 381	–	–	–	–	–	–	5 381	4 526	–	
Water Treatment Works		–	–	–	–	–	–	–	–	–	500	1 000	
Bulk Mains		13 876	11 776	–	–	–	–	–	–	11 776	907	–	
Sanitation Infrastructure		–	–	–	–	–	–	957	957	957	–	–	
Toilet Facilities		–	–	–	–	–	–	957	957	957	–	–	
Solid Waste Infrastructure		9 000	9 000	–	–	–	–	3 827	3 827	12 827	–	–	
Landfill Sites		3 000	3 000	–	–	–	–	2 627	2 627	5 627	–	–	
Waste Drop-off Points		6 000	6 000	–	–	–	–	1 200	1 200	7 200	–	–	
Community Assets		2 100	2 100	–	–	–	–	–	–	2 100	5 257	930	
Community Facilities		2 100	2 100	–	–	–	–	–	–	2 100	5 257	500	
Libraries		2 000	2 000	–	–	–	–	–	–	2 000	–	–	
Cemeteries/Crematoria		–	–	–	–	–	–	–	–	–	4 957	–	
Parks		–	–	–	–	–	–	–	–	–	300	500	
Markets		100	100	–	–	–	–	–	–	100	–	–	
Sport and Recreation Facilities		–	–	–	–	–	–	–	–	–	–	430	
Outdoor Facilities		–	–	–	–	–	–	–	–	–	–	430	
Other assets		1 350	1 350	–	–	–	–	–	–	1 350	–	–	
Operational Buildings		850	850	–	–	–	–	–	–	850	–	–	
Training Centres		850	850	–	–	–	–	–	–	850	–	–	
Housing		500	500	–	–	–	–	–	–	500	–	–	
Social Housing		500	500	–	–	–	–	–	–	500	–	–	
Intangible Assets		–	–	–	–	–	–	275	275	275	–	–	
Licences and Rights		–	–	–	–	–	–	275	275	275	–	–	
Computer Software and Applications		–	–	–	–	–	–	275	275	275	–	–	
Computer Equipment		50	50	–	–	–	–	173	173	223	20	3 150	
Computer Equipment		50	50	–	–	–	–	173	173	223	20	3 150	
Furniture and Office Equipment		130	130	–	–	–	–	256	256	386	170	1 500	
Furniture and Office Equipment		130	130	–	–	–	–	256	256	386	170	1 500	
Machinery and Equipment		2 857	2 857	–	–	–	–	1 152	1 152	4 009	910	2 000	
Machinery and Equipment		2 857	2 857	–	–	–	–	1 152	1 152	4 009	910	2 000	
Transport Assets		7 048	7 048	–	–	–	–	1 000	1 000	8 048	–	2 900	
Transport Assets		7 048	7 048	–	–	–	–	1 000	1 000	8 048	–	2 900	
Total Capital Expenditure on new assets to be adjusted	1	45 620	43 520	–	–	–	–	8 555	8 555	52 075	13 360	12 400	



WC022 Witzenberg - Supporting Table SB18c Adjustments Budget - expenditure on repairs and maintenance by asset class - 25/08/2023

Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
R thousands												
Repairs and maintenance expenditure by Asset Class/Sub-class												
Infrastructure		24 264	24 264	-	-	-	-	-	-	24 264	25 459	26 695
Roads Infrastructure		12 404	12 404	-	-	-	-	-	-	12 404	12 961	13 533
Roads		11 561	11 561	-	-	-	-	-	-	11 561	12 078	12 608
Road Furniture		843	843	-	-	-	-	-	-	843	883	925
Storm water Infrastructure		1 766	1 766	-	-	-	-	-	-	1 766	1 919	2 086
Storm water Conveyance		1 766	1 766	-	-	-	-	-	-	1 766	1 919	2 086
Electrical Infrastructure		2 269	2 269	-	-	-	-	-	-	2 269	2 377	2 489
HV Substations		31	31	-	-	-	-	-	-	31	32	34
MV Substations		982	982	-	-	-	-	-	-	982	1 029	1 077
MV Switching Stations		0	0	-	-	-	-	-	-	0	0	0
MV Networks		691	691	-	-	-	-	-	-	691	724	758
LV Networks		565	565	-	-	-	-	-	-	565	592	620
Water Supply Infrastructure		2 324	2 324	-	-	-	-	-	-	2 324	2 435	2 550
Dams and Weirs		1 035	1 035	-	-	-	-	-	-	1 035	1 085	1 136
Boreholes		380	380	-	-	-	-	-	-	380	398	417
Pump Stations		56	56	-	-	-	-	-	-	56	59	62
Water Treatment Works		113	113	-	-	-	-	-	-	113	118	124
Bulk Mains		505	505	-	-	-	-	-	-	505	529	554
Distribution		111	111	-	-	-	-	-	-	111	117	122
Distribution Points		124	124	-	-	-	-	-	-	124	130	136
Sanitation Infrastructure		5 502	5 502	-	-	-	-	-	-	5 502	5 766	6 037
Reticulation		2 450	2 450	-	-	-	-	-	-	2 450	2 568	2 688
Waste Water Treatment Works		2 990	2 990	-	-	-	-	-	-	2 990	3 133	3 280
Toilet Facilities		62	62	-	-	-	-	-	-	62	65	68
Community Assets		733	733	-	-	-	-	-	-	733	688	724
Community Facilities		494	494	-	-	-	-	-	-	494	437	461
Halls		161	161	-	-	-	-	-	-	161	168	176
Crèches		144	144	-	-	-	-	-	-	144	67	70
Libraries		30	30	-	-	-	-	-	-	30	31	33
Cemeteries/Crematoria		39	39	-	-	-	-	-	-	39	40	42
Public Ablution Facilities		44	44	-	-	-	-	-	-	44	49	55
Markets		77	77	-	-	-	-	-	-	77	81	85
Sport and Recreation Facilities		240	240	-	-	-	-	-	-	240	251	263
Indoor Facilities		148	148	-	-	-	-	-	-	148	155	162
Outdoor Facilities		92	92	-	-	-	-	-	-	92	96	101
Other assets		1 103	1 103	-	-	-	-	-	-	1 103	1 290	1 428
Operational Buildings		880	880	-	-	-	-	-	-	880	1 056	1 183
Municipal Offices		880	880	-	-	-	-	-	-	880	1 056	1 183
Housing		224	224	-	-	-	-	-	-	224	234	245
Social Housing		224	224	-	-	-	-	-	-	224	234	245
Computer Equipment		184	184	-	-	-	-	-	-	184	193	202
Computer Equipment		184	184	-	-	-	-	-	-	184	193	202
Furniture and Office Equipment		58	58	-	-	-	-	-	-	58	61	64
Furniture and Office Equipment		58	58	-	-	-	-	-	-	58	61	64
Machinery and Equipment		300	300	-	-	-	-	-	-	300	315	329
Machinery and Equipment		300	300	-	-	-	-	-	-	300	315	329
Transport Assets		2 699	2 679	-	-	-	-	-	-	2 679	2 829	2 962
Transport Assets		2 699	2 679	-	-	-	-	-	-	2 679	2 829	2 962
Total Repairs and Maintenance Expenditure to be adjusted	1	29 343	29 323	-	-	-	-	-	-	29 323	30 835	32 404

WC022 Witzenberg - Supporting Table SB18d Adjustments Budget - depreciation by asset class - 25/08/2023

Description	Ref	Budget Year 2023/24									Budget Year +1 2024/25	Budget Year +2 2025/26
		Original Budget A	Prior Adjusted 7 A1	Accum. Funds 8 B	Multi-year capital 9 C	Unfore. Unavoid. 10 D	Nat. or Prov. Govt 11 E	Other Adjusts. 12 F	Total Adjusts. 13 G	Adjusted Budget 14 H	Adjusted Budget	Adjusted Budget
<b>R thousands</b>												
<b>Depreciation by Asset Class/Sub-class</b>												
<b>Infrastructure</b>		38 394	38 394	-	-	-	-	-	-	38 394	23 494	23 494
Roads Infrastructure		4 758	4 758	-	-	-	-	-	-	4 758	4 758	4 758
Roads		558	558	-	-	-	-	-	-	558	558	558
Road Structures		2 100	2 100	-	-	-	-	-	-	2 100	2 100	2 100
Road Furniture		2 100	2 100	-	-	-	-	-	-	2 100	2 100	2 100
Storm water Infrastructure		2 091	2 091	-	-	-	-	-	-	2 091	2 091	2 091
Drainage Collection		507	507	-	-	-	-	-	-	507	507	507
Storm water Conveyance		1 077	1 077	-	-	-	-	-	-	1 077	1 077	1 077
Attenuation		507	507	-	-	-	-	-	-	507	507	507
Electrical Infrastructure		3 912	3 912	-	-	-	-	-	-	3 912	3 912	3 912
HV Substations		474	474	-	-	-	-	-	-	474	474	474
HV Switching Station		474	474	-	-	-	-	-	-	474	474	474
HV Transmission Conductors		474	474	-	-	-	-	-	-	474	474	474
MV Substations		474	474	-	-	-	-	-	-	474	474	474
MV Switching Stations		474	474	-	-	-	-	-	-	474	474	474
MV Networks		591	591	-	-	-	-	-	-	591	591	591
LV Networks		474	474	-	-	-	-	-	-	474	474	474
Capital Spares		474	474	-	-	-	-	-	-	474	474	474
Water Supply Infrastructure		5 434	5 434	-	-	-	-	-	-	5 434	5 434	5 434
Dams and Weirs		407	407	-	-	-	-	-	-	407	407	407
Boreholes		407	407	-	-	-	-	-	-	407	407	407
Reservoirs		407	407	-	-	-	-	-	-	407	407	407
Pump Stations		407	407	-	-	-	-	-	-	407	407	407
Water Treatment Works		407	407	-	-	-	-	-	-	407	407	407
Bulk Mains		100	100	-	-	-	-	-	-	100	100	100
Distribution		1 100	1 100	-	-	-	-	-	-	1 100	1 100	1 100
Distribution Points		1 100	1 100	-	-	-	-	-	-	1 100	1 100	1 100
PRV Stations		1 100	1 100	-	-	-	-	-	-	1 100	1 100	1 100
Sanitation Infrastructure		5 559	5 559	-	-	-	-	-	-	5 559	5 559	5 559
Pump Station		100	100	-	-	-	-	-	-	100	100	100
Reticalation		1 200	1 200	-	-	-	-	-	-	1 200	1 200	1 200
Waste Water Treatment Works		1 200	1 200	-	-	-	-	-	-	1 200	1 200	1 200
Outfall Sewers		1 200	1 200	-	-	-	-	-	-	1 200	1 200	1 200
Toilet Facilities		1 859	1 859	-	-	-	-	-	-	1 859	1 859	1 859
Solid Waste Infrastructure		16 640	16 640	-	-	-	-	-	-	16 640	1 740	1 740
Landfill Sites		15 000	15 000	-	-	-	-	-	-	15 000	100	100
Waste Transfer Stations		328	328	-	-	-	-	-	-	328	328	328
Waste Processing Facilities		328	328	-	-	-	-	-	-	328	328	328
Waste Drop-off Points		328	328	-	-	-	-	-	-	328	328	328
Waste Separation Facilities		328	328	-	-	-	-	-	-	328	328	328
Electricity Generation Facilities		328	328	-	-	-	-	-	-	328	328	328
<b>Community Assets</b>		3 527	3 527	-	-	-	-	-	-	3 527	3 527	3 527
Community Facilities		2 079	2 079	-	-	-	-	-	-	2 079	2 079	2 079
Halls		1 422	1 422	-	-	-	-	-	-	1 422	1 422	1 422
Libraries		385	385	-	-	-	-	-	-	385	385	385
Cemeteries/Crematoria		13	13	-	-	-	-	-	-	13	13	13
Public Open Space		260	260	-	-	-	-	-	-	260	260	260
Sport and Recreation Facilities		1 448	1 448	-	-	-	-	-	-	1 448	1 448	1 448
Outdoor Facilities		1 448	1 448	-	-	-	-	-	-	1 448	1 448	1 448
<b>Investment properties</b>		742	742	-	-	-	-	-	-	742	742	742
Revenue Generating		371	371	-	-	-	-	-	-	371	371	371
Improved Property		185	185	-	-	-	-	-	-	185	185	185
Unimproved Property		185	185	-	-	-	-	-	-	185	185	185
Non-revenue Generating		371	371	-	-	-	-	-	-	371	371	371
Improved Property		185	185	-	-	-	-	-	-	185	185	185
Unimproved Property		185	185	-	-	-	-	-	-	185	185	185
<b>Intangible Assets</b>		278	278	-	-	-	-	-	-	278	128	128
Licences and Rights		278	278	-	-	-	-	-	-	278	128	128
Water Rights		17	17	-	-	-	-	-	-	17	17	17
Computer Software and Applications		261	261	-	-	-	-	-	-	261	111	111
<b>Computer Equipment</b>		2 373	2 373	-	-	-	-	-	-	2 373	2 373	2 373
Computer Equipment		2 373	2 373	-	-	-	-	-	-	2 373	2 373	2 373
<b>Furniture and Office Equipment</b>		630	630	-	-	-	-	-	-	630	630	630
Furniture and Office Equipment		630	630	-	-	-	-	-	-	630	630	630
<b>Machinery and Equipment</b>		1 505	1 505	-	-	-	-	-	-	1 505	1 505	1 505
Machinery and Equipment		1 505	1 505	-	-	-	-	-	-	1 505	1 505	1 505
<b>Transport Assets</b>		6 921	6 921	-	-	-	-	-	-	6 921	6 921	6 921
Transport Assets		6 921	6 921	-	-	-	-	-	-	6 921	6 921	6 921
<b>Total Depreciation to be adjusted</b>	1	54 369	54 369	-	-	-	-	-	-	54 369	39 319	39 319

## WC022 Witzenberg - Adjustments Budget - capital expenditure on upgrading of existing assets by asset class - 25/08/2023

Description	Ref	Budget Year 2023/24									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
R thousands												
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class												
Infrastructure		26 287	26 287	-	-	-	-	2 256	2 256	28 543	18 431	21 510
Roads Infrastructure		25 187	25 187	-	-	-	-	-	-	25 187	8 868	9 075
Roads		-	-	-	-	-	-	-	-	-	8 368	9 075
Road Structures		25 187	25 187	-	-	-	-	-	-	25 187	500	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-	450	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-	450	-
Electrical Infrastructure		1 100	1 100	-	-	-	-	-	-	1 100	4 450	2 000
HV Transmission Conductors		1 000	1 000	-	-	-	-	-	-	1 000	-	-
MV Substations		-	-	-	-	-	-	-	-	-	1 500	-
MV Networks		100	100	-	-	-	-	-	-	100	1 600	1 500
LV Networks		-	-	-	-	-	-	-	-	-	1 350	500
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-	4 363	-
Water Treatment Works		-	-	-	-	-	-	-	-	-	450	-
Distribution		-	-	-	-	-	-	-	-	-	3 913	-
Sanitation Infrastructure		-	-	-	-	-	-	2 256	2 256	2 256	300	10 435
Reticulation		-	-	-	-	-	-	-	-	-	-	10 435
Waste Water Treatment Works		-	-	-	-	-	-	2 256	2 256	2 256	300	-
Community Assets		1 158	3 258	-	-	-	-	-	-	3 258	300	3 913
Community Facilities		300	300	-	-	-	-	-	-	300	300	-
Cemeteries/Crematoria		-	-	-	-	-	-	-	-	-	300	-
Markets		300	300	-	-	-	-	-	-	300	-	-
Sport and Recreation Facilities		858	2 958	-	-	-	-	-	-	2 958	-	3 913
Outdoor Facilities		858	2 958	-	-	-	-	-	-	2 958	-	3 913
Other assets		-	-	-	-	-	-	-	-	-	-	300
Operational Buildings		-	-	-	-	-	-	-	-	-	-	300
Workshops		-	-	-	-	-	-	-	-	-	-	300
Intangible Assets		-	-	-	-	-	-	-	-	-	200	-
Licences and Rights		-	-	-	-	-	-	-	-	-	200	-
Computer Software and Applications		-	-	-	-	-	-	-	-	-	200	-
Total Capital Expenditure on upgrading of existing assets to be adjusted	1	27 445	29 545	-	-	-	-	2 256	2 256	31 801	18 931	25 723



## WC022 Witzenberg - Supporting Table SB19 List of capital programmes and projects affected by Adjustments Budget - 25/08/2023

Municipal Vote/Capital project	Program/Project description	Individually Approved Yes/No	Asset Sub-Class	Medium Term Revenue and Expenditure Framework					
				Budget Year 2023/24		Budget Year +1 2024/25		Budget Year +2 2025/26	
				Original Budget	Adjusted Budget	Original Budget	Adjusted Budget	Original Budget	Adjusted Budget
R thousand		6	4						
Parent municipality:									
Community Services	Electronic Customer Care System	Yes	Computers - software & programming	-	275				
Corporate Services	Security Cameras	Yes	Computers - hardware/equipment	-	173				
Technical Services	Generators	Yes	Other	-	413				
Technical Services	Generators	Yes	Other	-	183				
Technical Services	Toilets for Informal Settlements	Yes	Reticulation	-	957				
Technical Services	Waste Water Treatment Works	Yes	Reticulation	-	2 256				
Technical Services	Fencing Landfill Site (Loan)	Yes	Other	3 000	4 000				
Technical Services	Furniture and office equipment	Yes	Other	-	256				
Technical Services	Drop/Transfer Stations (CWDM)	Yes	Waste Management		1 200				
Technical Services	Tulbagh Dam	Yes	Dams & Reservoirs	-	915				
Technical Services	Fencing Landfill Site Hamlet (Own)	Yes	Waste Management	-	1 627				
Technical Services	Fencing Tulbagh Depot	Yes	Other	2 000	2 556				
Technical Services	Vehicle Replacement Programme	Yes	General vehicles	2 000	3 000				

WC022 Witzenberg - Supporting Table SB20 Not required - 25/08/2023

[illegible]

# WITZENBERG MUNICIPALITY

## SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2023/2024



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# 1. INTRODUCTION AND OVERVIEW

---

## a. PURPOSE OF REPORT

The purpose of this report is to provide an executive summary of the legislative framework that prescribes an SDBIP.

The 2023/24 Top Layer SDBIP attached to this report is hereby submitted for approval. It indicates the planned performance targets of Witzenberg Municipality for the period 1 July 2023 to 30 June 2024.

The Top Layer of the SDBIP is made up of the following components:

- One year detailed plan, with a three-year capital plan
- The necessary components includes:
- Monthly projection of revenue to be collected for each Source (*Expected Revenue to be collected*)
- Monthly projects of expenditure (operating and capital) and revenue for each vote (*S71 format*)
- Quarterly projects of Services Delivery Targets and performance indicators for each vote. (*Non-financial measurable performance objectives in the form of targets and indicators. Level and standard of service being provided to the community*)
- Detailed capital works plan broken down by ward over three years

## b. LEGISLATIVE FRAMEWORK & GENERAL INFORMATION PERTAINING TO THE SDBIP

The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13 requires that municipalities must prepare a service delivery budget implementation plan (SDBIP) indicating how the budget and the strategic objectives of Council will be implemented. The SDBIP is prepared in terms of Section 53(1)(c)(ii) of the Municipal Finance Management (MFMA), National Treasury MFMA Circular No. 13 and the Budgeting and Reporting Regulation.

The SDBIP serves as a “contract” between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration in the applicable financial year. It provides the link between the mayor, the council (executive) and the administration, and facilitates the process for holding management accountable for its performance. It is therefore a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community to monitor the municipality’s performance on a quarterly basis. The SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the implementation of the budget, the execution of projects,

the performance of senior management and the achievement of the strategic objectives set by council.

The SDBIP sets in-year information, such as quarterly service delivery and monthly budget targets, and links each service delivery output to the budget of the municipality, thus providing credible management information and a detailed plan for how the municipality will provide such services with the inputs and financial resources that will be utilized. The SDBIP will determine the performance agreements of the municipal manager and senior managers, including the outputs and deadlines for which they will be held responsible. Expenditure information (for capital projects and services) per municipal ward is provided so that each output can be broken down per ward, where it is possible to support ward councillors to provide feedback to their communities on progress with service delivery.

As mentioned before, it is a vital monitoring tool for the mayor and council to monitor in-year performance of the municipal manager and for the municipal manager to monitor the performance of all managers in the municipality within the financial year. This enables the mayor and municipal manager to be pro-active and take remedial steps if necessary in the event of poor performance.

The SDBIP is a layered plan that consists of a top layer and a supporting layer namely the departmental SDBIP.

## 2. TOP LAYER SDBIP (MUNICIPAL SCORECARD)

---

Circular 13, as well as the municipal budget and reporting regulations prescribe the submission of a Top Layer SDBIP, which is focused on outcomes, to the Mayor with the budget. The Top Layer SDBIP contains the consolidated service delivery targets and in-year deadlines, and links such targets to top management. Only the Top Layer SDBIP will be made public and tabled before the council. The Top Layer SDBIP should also include per ward information, particularly for key expenditure items on capital projects and service delivery. This will enable each ward councillor and ward committee to oversee service delivery in their particular ward. The Top Layer SDBIP and its targets cannot be revised without notifying the council, and if changes is made in service delivery targets and performance indicators, this must be with the approval of the council, following approval of an adjustments budget (section 54(1)(c) of MFMA). Council approval is necessary to ensure that the mayor or municipal manager do not revise service delivery targets downwards in the event where there is poor performance.

The Top Layer of the SDBIP must be submitted for approval to the Mayor within 14 days after the approval of the budget. The Top Layer SDBIP must be approved by the Mayor within 28 days after the budget has been approved to ensure compliance with the above-mentioned legislation and published on the municipal website.

### 3. DEPARTMENTAL SDBIP

---

A detailed departmental SDBIP, which is focused on operational performance, will be prepared for each municipal department. This SDBIP provides more detail on each output for which top management is responsible. The Top Layer SDBIP is therefore the summary of all the departmental SDBIP's.

### 4. FACTORS CONSIDERED FOR THE COMPILATION OF THE TOP LAYER SDBIP

---

The IDP is considered as the 5-year strategic plan for the municipality and therefore provides an outline of Witzenberg Municipality's vision, mission, objectives and operational and service delivery indicators that are realistic and attainable.

The Top Layer SDBIP was drafted through a one on one consultation with the Municipal Manager and all the directors. After the completion of the draft Top Layer SDBIP, the Municipal Manager had one on one session's with his directors to finalise the Top Layer SDBIP. The following were considered during the development of the SDBIP:

- Alignment with the IDP, National KPA's, Municipal KPA's and IDP objectives
- Alignment with the budget
- Oversight Committee Report on the Annual Report of 2021/22
- Annual Report of 2021/22
- The risks identified by the Internal Auditor during the municipal risk analysis
- Areas to be addressed and root causes of the Auditor-General management letter COMAFS as well as the risks identified during the audit of the 2021/22 Annual Report
- Mid-Year Performance Report (Section 72) for 2022/23

### 5. MFMA CIRCULAR 88: NATIONAL INDICATORS

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These national indicators is implemented as a pilot process in the 2021/22, 2022/23 & 2023/24 financial years and intermediate cities, district and local municipalities is not required to incorporate the indicators in their existing performance indicator tables in the IDP and SDBIP. For 2023/24 the indicators are however included as an annexure to the IDP and SDBIP.

## 6. SECTION 53(1)(c)(II) - SUBMISSION TO THE MAYOR

The top layer service delivery budget implementation plan, indicating how the budget and the strategic objectives of Council will be implemented, is herewith submitted in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA), MFMA Circular No. 13 and the Budgeting and Reporting Regulation for the necessary approval.

Print Name D NASSON

Municipal Manager of Witzenberg Municipality

Signature



Date

31/05/2023

## 7. SECTION 53(1)(c)(II) - APPROVAL BY THE MAYOR

The top layer service delivery budget implementation plan is herewith approved in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA).

Print Name H Smit

Mayor of Witzenberg Municipality

Signature



Date

1/6/2023



## 8. STRATEGIC MAP

<i>WITZENBERG MUNICIPALITY: STRATEGIC MAP 2023/24</i>					
Vision	Mission	Municipal KPA		Pre-determined Objectives	
A municipality that cares for its community, creating growth and opportunities.	<p>The Witzenberg Municipality is committed to improve the quality of life of its community by:</p> <ul style="list-style-type: none"> <li>- Providing &amp; maintaining affordable services</li> <li>- Promoting Social &amp; Economic Development</li> <li>- The effective &amp; efficient use of resources</li> <li>- Effective stakeholder &amp; community participation.</li> </ul>	1	Essential Services	1,1	Sustainable provision & maintenance of basic infrastructure
				1,2	Provide for the needs of informal settlements through improved services
		2	Governance	2,1	Support Institutional Transformation & Development
				2,2	Ensure financial viability.
				2,3	To maintain and strengthen relations with international- & inter-governmental partners as well as the local community through the creation of participative structures.
		3	Communal Services	3,1	Provide & maintain facilities that make citizens feel at home.
		4	Socio-Economic Support Services	4,1	Support the poor & vulnerable through programmes & policy
				4,2	Create an enabling environment to attract investment & support local economy.

## 9. FINANCIAL COMPONENT

### COMPONENT 1 - MONTHLY REVENUE BY SOURCE R'000

Description	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
<b>Revenue</b>															
<b>Exchange Revenue</b>															
Service charges - Electricity	33 259	33 259	33 259	33 259	33 259	33 259	33 259	33 259	33 259	33 259	33 259	33 259	399 102	458 243	534 211
Service charges - Water	4 417	4 417	4 417	4 417	4 417	4 417	4 417	4 417	4 417	4 417	4 417	4 417	53 000	56 000	59 000
Service charges - Waste Water Management	2 755	2 755	2 755	2 755	2 755	2 755	2 755	2 755	2 755	2 755	2 755	2 755	33 059	34 743	36 890
Service charges - Waste Management	2 610	2 610	2 610	2 610	2 610	2 610	2 610	2 610	2 610	2 610	2 610	2 610	31 315	32 449	34 396
Sale of Goods and Rendering of Services	439	439	439	439	439	439	439	439	439	439	439	439	5 272	5 536	5 813
Agency services	372	372	372	372	372	372	372	372	372	372	372	372	4 461	4 684	4 918
Interest	1	1	1	1	1	1	1	1	1	1	1	1	10	11	11
Interest earned from Receivables	1 959	1 959	1 959	1 959	1 959	1 959	1 959	1 959	1 959	1 959	1 959	1 959	23 503	24 678	25 912
Interest earned from Current and Non Current Assets	1 037	1 037	1 037	1 037	1 037	1 037	1 037	1 037	1 037	1 037	1 037	1 037	12 444	13 066	13 719
Dividends	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rent on Land	2	2	2	2	2	2	2	2	2	2	2	2	26	27	29
Rental from Fixed Assets	387	387	387	387	387	387	387	387	387	387	387	387	4 648	5 084	5 563
Licence and permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operational Revenue	140	140	140	140	140	140	140	140	140	140	140	140	1 679	1 761	1 847
<b>Non-Exchange Revenue</b>															
Property rates	8 779	8 779	8 779	8 779	8 779	8 779	8 779	8 779	8 779	8 779	8 779	8 779	105 353	111 714	118 456
Surcharges and Taxes	607	607	607	607	607	607	607	607	607	607	607	607	7 290	3 978	4 138
Fines, penalties and forfeits	933	933	933	933	933	933	933	933	933	933	933	933	11 194	11 254	11 816
Licences or permits	194	194	194	194	194	194	194	194	194	194	194	194	2 327	2 444	2 566
Transfer and subsidies - Operational	13 220	13 220	13 258	13 220	13 220	13 258	13 220	13 220	13 258	13 220	13 220	13 258	158 793	165 440	185 784
Interest	297	297	297	297	297	297	297	297	297	297	297	297	3 566	3 744	3 932
Fuel Levy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operational Revenue	62	62	62	62	62	62	62	62	62	62	62	62	739	770	816
Gains on disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Gains	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Discontinued Operations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>71 469</b>	<b>71 469</b>	<b>71 507</b>	<b>71 469</b>	<b>71 469</b>	<b>71 507</b>	<b>71 469</b>	<b>71 469</b>	<b>71 507</b>	<b>71 469</b>	<b>71 469</b>	<b>71 507</b>	<b>857 781</b>	<b>935 626</b>	<b>1 049 818</b>

## COMPONENT 2 - MONTHLY OPERATING EXPENDITURE BY VOTE R'000

Description	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework		
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
<b>R thousand</b>															
<b>Revenue</b>															
<b>Expenditure</b>															
Employee related costs	21 426	21 426	21 426	21 426	21 426	21 426	21 426	21 426	21 426	21 426	21 426	21 426	257 116	276 004	300 323
Remuneration of councillors	999	999	999	999	999	999	999	999	999	999	999	999	11 983	13 038	14 211
Inventory consumed	30 045	30 045	30 045	30 045	30 045	30 045	30 045	30 045	30 045	30 045	30 045	30 045	360 544	412 757	489 336
Debt impairment	1 543	1 543	1 543	1 543	1 543	1 543	1 543	1 543	1 543	1 543	1 543	1 543	18 512	18 778	19 711
Depreciation and amortisation	–	–	–	–	–	–	–	–	–	–	–	64 475	64 475	67 570	70 745
Bulk purchases - electricity	4 531	4 531	4 531	4 531	4 531	4 531	4 531	4 531	4 531	4 531	4 531	4 531	54 369	39 319	39 319
Interest	798	798	798	798	798	798	798	798	798	798	798	759	9 535	10 011	10 510
Contracted services	5 371	5 371	5 421	5 371	5 371	5 421	5 371	5 371	5 421	5 371	5 371	5 421	64 652	66 823	69 859
Transfers and subsidies	731	731	768	731	731	768	731	731	768	731	731	768	8 918	7 223	7 577
Irrecoverable debts written off	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Operational costs	4 696	4 696	4 696	4 696	4 696	4 696	4 696	4 696	4 696	4 696	4 696	4 735	56 396	59 458	62 935
Losses on disposal of Assets	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Other Losses	5 893	5 893	5 893	5 893	5 893	5 893	5 893	5 893	5 893	5 893	5 893	(58 582)	6 237	3 497	635
<b>Total Expenditure</b>	<b>76 032</b>	<b>76 032</b>	<b>76 120</b>	<b>76 032</b>	<b>76 032</b>	<b>76 120</b>	<b>76 032</b>	<b>76 032</b>	<b>76 120</b>	<b>76 032</b>	<b>76 032</b>	<b>76 119</b>	<b>912 737</b>	<b>974 475</b>	<b>1 085 161</b>
<b>Surplus/(Deficit)</b>	<b>(4 563)</b>	<b>(4 563)</b>	<b>(4 613)</b>	<b>(4 563)</b>	<b>(4 563)</b>	<b>(4 613)</b>	<b>(4 563)</b>	<b>(4 563)</b>	<b>(4 613)</b>	<b>(4 563)</b>	<b>(4 563)</b>	<b>(4 612)</b>	<b>(54 955)</b>	<b>(38 849)</b>	<b>(35 343)</b>
Transfers and subsidies - capital (monetary allocations)	3 860	3 860	3 860	3 860	3 860	3 860	3 860	3 860	3 860	3 860	3 860	4 460	46 921	24 922	25 536
Transfers and subsidies - capital (in-kind)	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions	–	–	–	–	–	–	–	–	–	–	–	–	–	(13 927)	(9 807)
<b>Income Tax</b>	<b>(703)</b>	<b>(703)</b>	<b>(753)</b>	<b>(703)</b>	<b>(703)</b>	<b>(753)</b>	<b>(703)</b>	<b>(703)</b>	<b>(753)</b>	<b>(703)</b>	<b>(703)</b>	<b>(152)</b>	<b>(8 035)</b>	<b>(13 927)</b>	<b>(9 807)</b>
<b>Surplus/(Deficit) after income tax</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>
Surplus/(Deficit) attributable to municipality	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Intercompany/Parent subsidiary transactions	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
<b>Surplus/(Deficit)</b>	<b>(703)</b>	<b>(703)</b>	<b>(753)</b>	<b>(703)</b>	<b>(703)</b>	<b>(753)</b>	<b>(703)</b>	<b>(703)</b>	<b>(753)</b>	<b>(703)</b>	<b>(703)</b>	<b>(152)</b>	<b>(8 035)</b>	<b>(13 927)</b>	<b>(9 807)</b>

## COMPONENT 3 - MONTHLY CAPITAL EXPENDITURE

### KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Description	Funding Source	Budget 2023_2024	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
MV Network Equipment	CRR	100 000	2023/12/15	2024/04/15									100 000			
Upgrade on electrical network renewab	CRR	1 000 000	2023/11/15	2024/06/15												1 000 000
Tulbagh Taxi Rank (Ph1)	RSEP	173 913	2023/09/15	2025/06/15				173 913								
Upgrade pavements	CWDM	500 000	2023/05/15	2023/11/15					500 000							
Sewer Network Replacement	CRR	100 000	2023/12/15	2024/04/15									100 000			
Fencing Landfill site	Loan	3 000 000	2023/07/15	2023/12/15			1 000 000	1 000 000	1 000 000							
Drop-offs Transfer stations Tulb/PAH/B	Loan	6 000 000	2023/07/01	2024/03/15		500 000	1 000 000	1 000 000	1 000 000	1 000 000	1 000 000	500 000				
Waste Management Vehicles	MIG	5 047 826	2023/07/01	2023/10/15			5 047 826									
Network- Water Pipes & Valve Replace	CRR	100 000	2023/12/15	2024/04/15									100 000			
Tulbagh Reservoir	MIG	2 700 827	2023/10/15	2024/10/15				173 913			347 826		695 652		1 483 436	
Op-Die-Berg Reservoir	MIG	2 680 669	2022/11/15	2023/12/15					1 304 348	1 376 321						
Tierhokskloof bulk pipeline	MIG	10 919 809	2023/07/01	2024/06/15					869 565	521 739	434 783	3 043 478	2 173 913	2 173 913	1 702 418	
Tierhokskloof bulk pipeline (own contrib	CRR	2 956 522	2023/07/01	2024/06/15												2 956 522

Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services

Description	Funding Source	Budget 2023_2024	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Electrical Network Housing Project	INEP	3 391 304	2023/10/15	2024/06/15							500 000	500 000	500 000	500 000	696 304	695 000
Vredebes Access Collector	CRR	436 187	2023/07/15	2023/07/30	436 187											

### KEY PERFORMANCE AREA: 2. GOVERNANCE

Strategic Objective: 2.1 Support Institutional Transformation and Development

Description	Funding Source	Budget 2023_2024	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Rescue Equipment	Prov Grant	856 522	2023/07/15	2023/11/15					856 522							
IT Equipment	CRR	50 000	2023/12/15	2024/04/15									50 000			
Test Centre Equipment	CRR	850 000	2023/07/15	2023/12/15						850 000						
Fencing Tulbagh Deport	CRR	2 000 000	2023/07/15	2023/11/15					2 000 000							
Vehicle Replacement Program	CRR	2 000 000	2023/07/15	2023/11/15				1 000 000	1 000 000							

## Strategic Objective: 2.2 Ensure Financial Stability

Description	Funding Source	Budget 2023_2024	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Furniture & equipment	CRR	100 000	2023/12/15	2024/04/15									100 000			
Furniture & equipment	CRR	30 000	2023/12/15	2024/04/15									30 000			

## KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES

## Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Description	Funding Source	Budget 2023_2024	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Library Nduli	CRR	2 000 000	2023/12/15	2024/06/15										1 000 000	1 000 000	
Upgrade Sportsgrounds	Prov Grant	423 000	2023/12/15	2024/03/15								423 000				
Ceres upgrade Of Leyell Str Sport Facit	MIG	434 783	2022/10/15	2023/08/15		434 783										

## KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES

## Strategic Objective: 4.1 Support the poor &amp; vulnerable through programmes &amp; policy

Description	Funding Source	Budget 2023_2024	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Fencing of Trichardtstr Flats	CRR	500 000	2023/07/01	2023/12/15					500 000							

## Strategic Objective: 4.2 Create an enabling environment to support local economy

Description	Funding Source	Budget 2023_2024	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Upgrade of Busy Bee building Tulbagh	CRR	300 000	2024/03/01	2024/06/15									300 000			
Market shelter Wolseley	CWDM	100 000	2023/07/15	2023/11/15					100 000							
Upgrade Van Breda Bridge	Prov Grant	20 113 043	2021/07/15	2024/02/15	4 000 000	4 000 000	4 000 000	4 000 000	4 113 043							
Upgrade Van Breda bridge (own contrib	CRR	4 400 000	2021/07/15	2024/02/15						2 500 000	1 900 000					

## 10. NON-FINANCIAL COMPONENT

### KEY PERFORMANCE INDICATORS: QUARTERLY & 5 YEAR SCORECARD

#### KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES

#### Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Ref	Key Performance Indicator	Baseline 2021/22	Target 2023/24	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department	95%	98%	15%	40%	75%	98%	98%	99%	99%	99%	Percentage reflecting year to date spend / preventative- & corrective planned maintenance budget votes of technical department. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
TecDir3	% Expenditure on Capital Budget by Technical Directorate	90%	95%	10%	40%	60%	95%	95%	96%	96%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget of the technical directorate. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year end.
WS1.11 (Cir88)	Number of new sewer connections meeting minimum standards	New	10	2	4	6	10	10	12	12	14	The total number of new sewer connections (defined as connections to a flush toilet connected to the sewerage system or a septic tank or a VIP toilet) made as part of state-subsidised human settlements development. This is inclusive of new sewer connections to communal facilities that meet basic sanitation standards.
WS2.11 (Cir88)	Number of new water connections meeting minimum standards	New	10	2	4	6	10	10	12	12	14	Total number of new water connections meeting minimum standards (supply of water is Piped (tap) water inside dwelling/institution, Piped (tap) water inside yard, and/or Community stand: <200 m) as part of state-subsidised human settlements development. This is inclusive of new water connections to communal facilities that meet minimum standards.
TecWat21	Percentage compliance with drinking water quality standards	100%	98%	98%	98%	98%	98%	98%	98%	98%	98%	Measure of potable water sample pass rate according to the SANS 241 standard. Average of sample results. Only microbiological results of Escherichia Coli are considered in the measurement. Result should be less than 1 count per 100ml.
EE1.11 (Cir88)	Number of dwellings provided with connections to mains electricity supply by the municipality	New	10	2	4	6	10	10	12	12	14	Number of residential supply points commissioned and energised by the municipality
FinInc28	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at period end.	13 465	13 465	13 465	13 465	13 465	13 465	13 500	13 550	13 570	13 590	The objective of the KPI is to report on the number of residential properties that have access to the service according to the number of properties billed for the service on the SAMRAS financial system Proxy measure for National Key Performance Indicator.
TecWat20	Percentage unaccounted water losses	14%	18%	18%	18%	18%	18%	17%	17%	16%	16%	Unaccounted-for water (UFW) is the difference between the quantity of water supplied to the municipality's network and the metered quantity of water used by the customers. UFW has two components: (a) physical losses due to leakage from pipes, and (b) administrative losses due to illegal connections and under registration of water meters. The reduction of UFW is a crucial step to improve the financial health and to save scarce water resources.
TecEI37	Percentage unaccounted electricity losses.	10,7%	10,0%	11,0%	10,8%	10,5%	10,0%	10%	10%	10%	10%	Unaccounted-for electricity (UFE) is the difference between the quantity of electricity supplied to the municipality's network and the metered quantity of electricity used by the customers. UFE has two components: (a) Technical losses due to ageing/inadequate networks, and (b) administrative or non-technical losses due to illegal connections and under registration of electricity meters. The reduction of UFE is a crucial step to improve the financial health.
TecRo7	Kilometres of roads upgraded & rehabilitated	0,6	No target					3	3	4	4	This indicator measures the kilometres of new roads constructed, roads upgraded & rehabilitated and resurfaced.

## Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services

Ref	Key Performance Indicator	Baseline 2021/22	Target 2023/24	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
TecDir2	Number of subsidised serviced sites developed.	529	No target					130		50	50	A housing opportunity is incremental access to and or delivery of one of the following Housing products: Incremental Housing which provides a serviced site with or without tenure. A serviced site is being defined as a demarcated site with access to water & sanitation services located adjacent to a road.
TecWat22	Percentage of households in demarcated informal areas with access to a water point (tap)	100%	95%	95%	95%	95%	95%	97%	97%	97%	97%	This indicator reflects the percentage of households in demarcated informal areas with access to a water point (tap). Access are being defined as households within 200m of a water point (tap). Certain taps may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
TecSan13	Percentage of households in demarcated informal areas with access to a communal toilet facility.	100%	95%	95%	95%	95%	95%	97%	97%	97%	97%	This indicator reflects the percentage of households in demarcated informal areas with access to a communal toilet facility. Access are being defined as households within 200m of a communal toilet facility. Certain toilets may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	100%	95%	95%	95%	95%	95%	97%	97%	97%	97%	This indicator reflects the percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste. Access are being defined as households within 200m of a periodic waste pick-up route or skip for household waste. Certain skips may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.

## KEY PERFORMANCE AREA: 2. GOVERNANCE

### Strategic Objective: 2.2 Ensure Financial Stability

Ref	Key Performance Indicator	Baseline 2021/22	Target 2023/24	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
FinFAdm10	Financial viability expressed as Debt-Coverage ratio	431	350	350	350	350	350	350	350	350	350	This indicator measures debt coverage as (total operating revenue – operating grants received) / debt service payments due within the year. This means the municipality is able to cover its debt service payments from operating revenue excluding grants number of times. Proxy for National KPI.
FinFAdm9	Financial viability expressed as Cost-Coverage ratio	3,22	2,8	2,8	2,8	2,8	2,8	2,8	2,8	2,8	2,8	This indicator measures: (available cash + investments) / monthly fixed operating expenditure. This indicates that with the available cash the municipality is able to pay its fixed operating expenditure for certain amount of months. Proxy for National KPI.
FinFAdm11	Financial viability expressed outstanding service debtors	69%	60%	60%	60%	60%	60%	60%	60%	60%	60%	These indicator measure service debtors to revenue (total outstanding service debtors / revenue received for services). This means that a % of revenue in the SFP is still outstanding as at year end. Proxy for National KPI.
FinInc15	Percentage revenue collection	91%	93%	93%	93%	93%	93%	94%	94%	95%	95%	This indicator reflects the percentage of revenue collected from service accounts delivered.
MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	101%	98%	15%	40%	75%	98%	99%	99%	99%	99%	Percentage reflecting year to date spend /preventative- & corrective planned maintenance budget votes for the whole of the municipality. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
MM2	Percentage spend of capital budget for the whole of the municipality.	86%	95%	10%	40%	60%	95%	95%	96%	97%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year end.
MMIDP9	Number of IDP community engagements held.	Changed	14		7		14	14	14	14	14	Bi-annual community engagements as per IDP Process Plan held in each of the 7 towns.
ComSoc49	Number of meetings with inter-governmental partners.	12	12	3	6	9	12	12	12	12	12	Number of Inter-Governmental meetings attended.

### Strategic Objective: 2.1 Support Institutional Transformation and Development

Ref	Key Performance Indicator	Baseline 2021/22	Target 2023/24	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
CorpHR13	Percentage budget spent on implementation of Workplace Skills Plan.	93%	96%	10%	35%	60%	96%	96%	96%	96%	96%	A Workplace Skills Plan is a document that outlines the planned education, training and development interventions for the organisation. Its purpose is to formally plan and allocate the budget for appropriate training interventions which will address the needs arising out of Local Governments' Skills Sector Plan, the municipality's strategic requirements as contained in the IDP and the individual departmental staffing strategies and individual employees' PDP's. The WSP shall also take into account the Employment Equity Plan, ensuring incorporation of relevant developmental equity interventions into the plan. Kpi measures percentage expenditure of vote allocated towards training needs as arise from WSP. Proxy for National KPI.
CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	4	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Quarterly reports on the percentage of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan. Quarterly report submitted to Municipal Manager. National Key Performance Indicator.

### Strategic Objective: 2.3 To maintain and strengthen relations with international- & inter- governmental partners as well as the local community through the creation of participative structures.

Ref	Key Performance Indicator	Baseline 2021/22	Target 2023/24	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
MMIDP9	Number of IDP community engagements held.	Changed	14		7		14	14	14	14	14	Bi-annual community engagements as per IDP Process Plan held in each of the 7 towns.
ComSoo49	Number of meetings with inter-governmental partners.	12	12	3	6	9	12	12	12	12	12	Number of Inter-Governmental meetings attended.

### KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES

### Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Ref	Key Performance Indicator	Baseline 2021/22	Target 2023/24	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
ComAm34	Analysis report on customer satisfaction questionnaires on community facilities.	1	1 Report				1 Report	1 Report	1 Report	1 Report	1 Report	This indicator measures the submission of an analysis report on a customer satisfaction questionnaire on community perception and satisfaction in respect of the access to and maintenance of certain community facilities. Result of completed questionnaires available at Community Halls and other identified facilities.
ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	81%	98%	15%	40%	75%	98%	99%	99%	99%	99%	Percentage reflecting year to date spend / preventative- & corrective planned maintenance budget votes for the Community Department. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
ComDir2	Percentage expenditure on Capital Budget by Community Directorate	85%	95%	10%	40%	60%	95%	95%	96%	96%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget of the community directorate. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year end.



**KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES**
**Strategic Objective: 4.1 Support the poor & vulnerable through programmes & policy**

Ref	Key Performance Indicator	Baseline 2021/22	Target 2023/24	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	2867	4500	4500	4500	4500	4500	4400	4300	4300	4300	Refers to the number of account holders subsidised through the municipality's Indigent Policy as at the end of reporting period.
LED2.12	Percentage of the municipality's operating budget spent on indigent relief for free basic services	New	5,0%	1,0%	2,0%	3,0%	5,0%	5,0%	5,0%	4,5%	4,5%	The amount municipal operating budget expended on free basic services to indigent households (R-value) as a percentage of the total operating budget of the municipality for the period. Free Basic Services are understood in terms of water, sanitation, electricity and waste removal services only.
LED1.21	Number of work opportunities created through Public Employment Programmes (incl. EPWP and other related employment programmes)	401	400	100	200	300	400	405	410	410	410	Simple count of the number of short-term work opportunities provided through the municipality by Public Employment Programmes such as Expanded Public Works Programme and other related infrastructure initiatives. EPWP is a nationwide programme covering all spheres of government and SOEs. EPWP projects employ workers on a temporary or ongoing basis with government, contractors, or other non-governmental organisations under the Ministerial Conditions of Employment for the EPWP or learnership employment conditions. The indicator tracks the number of unique work opportunities generated within the quarter, regardless of the duration.
ComSoc 42	Number of engagements with target groups with the implementation of social development programmes.	27	20	5	10	15	20	20	20	20	20	The indicator refers to the number of engagements with target groups for the implementation social developmental programmes and /or initiatives .
ComHS14	Number of housing opportunities provided per year.	No target	No Target					80	80	80	80	A housing opportunity is incremental access to and or delivery of one of the following Housing products: Practically completed Subsidy Housing which provides a minimum 40m² house.
ComHS15	Number of Rental Stock transferred	35	30	5	10	20	30	40	50	50	50	Number of rental stock transferred to approved beneficiaries, using established criteria. Rental stock is being defined as subsidised houses constructed before 1994 (scheme houses) and leased by the municipality to identified and approved beneficiaries.

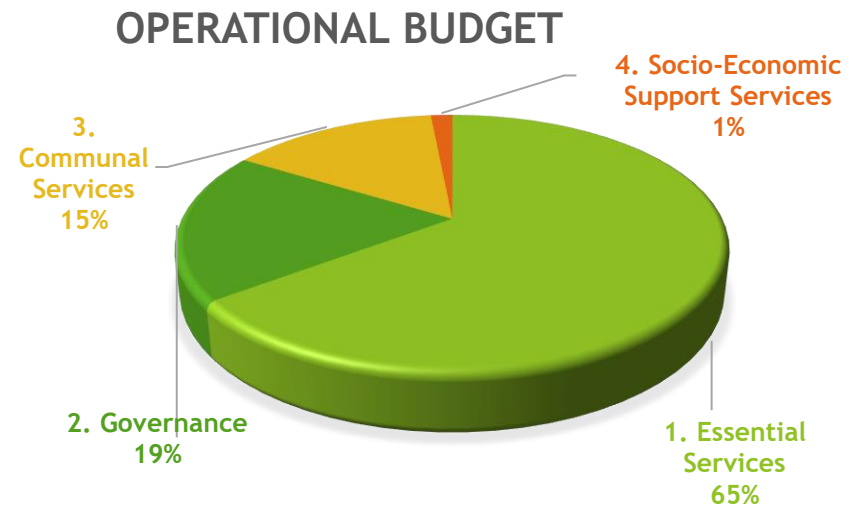
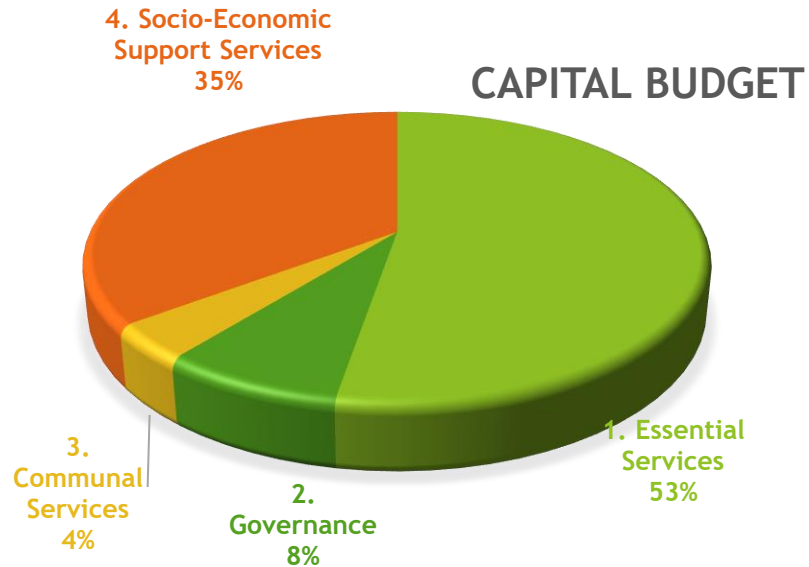
**Strategic Objective: 4.2 Create an enabling environment to support local economy**

Ref	Key Performance Indicator	Baseline 2021/22	Target 2023/24	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2024/25	Target 2025/26	Target 2026/27	Target 2027/28	Definitions
ComLed19	Bi-annual report on investment incentives implemented.	4	2 Reports		1		1	2 Reports	2 Reports	2 Reports	2 Reports	Bi-annual report on investment incentives implemented.
ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	4	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Quarterly report on the Small Business Entrepreneurs Development Programme.
ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzberg LED Strategy.	4	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Progress reports on the implementation of strategies and planned actions as identified in the Witzberg LED Strategy.
LED3.11	Average time taken to finalise business license applications	New	5 days	2	3	4	5	5	5	5	5	The indicator measures the average number of working days a business owner can expected to wait from the date of submission of a complete business licence application to the date of outcome of licensing decision from the municipality. Business license applications refer to those businesses registering to operate and do business within the municipal area. A 'complete application' refers to the point at which all of the required administrative information has been supplied, allowing the municipality to proceed with the processing. A 'finalised application' refers to an application where the municipality has taken a decision to approve or deny the application. An application is consider finalised at the point of the decision, regardless of the time between the decision and the communication of the application outcome.

## 11. BUDGETARY ALIGNMENT WITH IDP

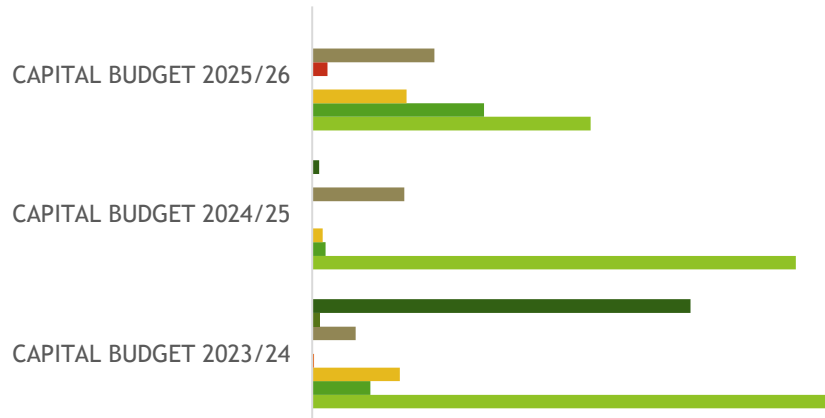
### BUDGET PER KEY PERFORMANCE AREA

KEY PERFORMANCE AREA	OPERATIONAL BUDGET	CAPITAL BUDGET
1. Essential Services	R 591 307 118	R 39 107 057
2. Governance	R 173 178 385	R 5 886 522
3. Communal Services	R 134 407 306	R 2 857 783
4. Socio-Economic Support Services	R 13 843 963	R 25 413 043
<b>TOTAL</b>	<b>R 912 736 772</b>	<b>R 73 264 405</b>



## BUDGET PER STRATEGIC OBJECTIVE

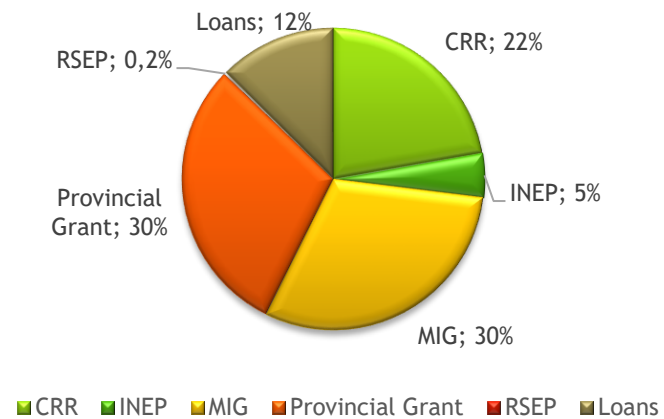
### 3YR CAPITAL BUDGET PER STRATEGIC OBJECTIVE



- 4.2 Create an enabling environment to support local economy
- 4.1 Support the poor & vulnerable through programmes & policy
- 3.1 Provide & maintain facilities & environment that make citizens feel at home
- 2.3 Maintain & strengthen relations
- 2.2 Ensure financial viability
- 2.1 Support Institutional Transformation & Development
- 1.2 Provide for the needs of informal settlements through improved services
- 1.1 Sustainable provision & maintenance of basic infrastructure

KEY PERFORMANCE AREA	STRATEGIC OBJECTIVE	OPERATIONAL BUDGET	CAPITAL BUDGET
1. <i>Essential Services</i>	1.1 Sustainable provision & maintenance of basic infrastructure	R 591 307 118	R 35 279 566
	1.2 Provide for the needs of informal settlements through improved services		R 3 827 491
2. <i>Governance</i>	2.1 Support Institutional Transformation & Development	R 109 553 934	R 5 756 522
	2.2 Ensure financial viability	R 60 622 079	R 130 000
	2.3 Maintain & strengthen relations	R 3 002 372	R -
3. <i>Communal Services</i>	3.1 Provide & maintain facilities & environment that make citizens feel at home	R 134 407 306	R 2 857 783
4. <i>Socio-Economic Support Services</i>	4.1 Support the poor & vulnerable through programmes & policy	R 11 667 065	R 500 000
	4.2 Create an enabling environment to support local economy	R 2 176 898	R 24 913 043
Total		R 912 736 772	R 73 264 405

## 2023/24 FUNDING SOURCES



## LONG TERM PROJECTED CAPITAL EXPENDITURE PER WARD

KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Electricity Adminis	MV Substation Equipment	CRR	All		1 500 000		1 500 000
Electricity Adminis	Upgrade on electrical network renewable	CRR	All	1 000 000			
Electricity Adminis	Upgrade of LV Network Cables	CRR	All		1 000 000		1 000 000
Electricity Adminis	MV Network Equipment	CRR	All	100 000	1 000 000		1 000 000
Electricity Adminis	Upgrade of MV Cables	CRR	All		600 000	1 500 000	1 500 000
Electricity Adminis	Tools & Equipment	CRR	All		150 000	250 000	200 000
Electricity Adminis	Electrical Network Refurbishment	CRR	All		1 500 000		
Electricity Streetli	Upgrade of Streetlights	CRR	All		350 000	500 000	400 000
Roads	Network streets	CRR	All			2 500 000	
Roads	Rehabilitation - Streets Tulbagh	CRR	11			3 500 000	
Roads	Tools & Equipment	CRR	All		50 000		
Roads	NMT Sidewalks Ceres	CRR	3,5		500 000		
Roads	Tulbagh, Rossouwstr upgrade	MIG	11		107 177	9 074 783	
Roads	Tulbagh upgrade roads north of Steinthal	MIG	11		8 260 870		
Roads	Tulbagh Taxi Rank (Ph1)	RSEP	11	173 913			
Roads	Road maintenance & upgrade	MIG	All				12 000 000
Roads	Upgrade pavements	CWDM	3,5	500 000			
Sewerage	Aerator replacement programme	CRR	All		500 000		700 000
Sewerage	Refurbishment WWTW	CRR	All		750 000		1 000 000
Sewerage	Sewer Pumps-replacement	CRR	All		250 000		500 000
Sewerage	Sewer Network Replacement	CRR	All	100 000	2 000 000		2 000 000
Sewerage	Security upgrades	CRR	All		300 000		116 000
Sewerage	Plant & Equipment	CRR	All				344 000

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Solid Waste Dispo	Transfer stations & related infrastructure (	CRR	3				5 817 400
Solid Waste Dispo	Fencing Landfill site	Loan	4,10	3 000 000			
Solid Waste Rem	Drop-offs Transfer stations Tulb/PAH/BV	Loan	All	6 000 000			
Solid Waste Rem	Waste Management Vehicles	MIG	All	5 047 826			
Storm Water	Network - Storm Water Upgrading	CRR	All		450 000		
Water Distribution	Infrastructure Management System	CRR	All		200 000		
Water Distribution	Plant & Equipment	CRR	All		50 000		
Water Distribution	Security upgrades	CRR	All		450 000		
Water Distribution	Network- Water Pipes & Valve Replaceme	CRR	All	100 000	2 000 000		
Water Distribution	Grey Water System	CRR	All		500 000	1 000 000	
Water Distribution	Op-Die-Berg Reservoir	MIG	8	2 680 669			
Water Distribution	Tulbagh Reservoir	MIG	7,11	2 700 827	4 526 320		
Water Distribution	Tierhokskloof bulk pipeline	MIG	2,7	10 919 809			
Water Distribution	Tierhokskloof bulk pipeline (own contributi	CRR	2,7	2 956 522			
Water Distribution	Vredebes Bulk internal water pipeline	MIG	5		907 372		
Water Distribution	Nduli: Upgrade & replace water pipe line a	MIG	5		3 913 043		

Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Electricity Adminis	Electrical Network Housing Project	INEP	All	3 391 304	869 565	869 565	
Roads	Vredebes Access Collector	CRR	5	436 187			
Sewerage	Tulbagh bulk sewer lowcost housing	MIG	7,11			10 434 783	

## KEY PERFORMANCE AREA: 2. GOVERNANCE

Strategic Objective: 2.1 Support Institutional Transformation and Development

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Fire Fighting & Pr	Capex Fire Fighting Equipment	CRR	All		350 000	150 000	400 000
Fire Fighting & Pr	Rescue equipment	Prov Grant	All	856 522		350 000	
Administrative & C	Furniture & Equipment	CRR	All				
Administrative & Corporate Support		CRR	All			500 000	
Dir Comm	Office Equipment	CRR	All		30 000		
Dir Corp	Office Equipment	CRR	All		50 000	500 000	
Dir Tech	Office Equipment (Director)	CRR	All		30 000		
Information Techn	IT Equipment	CRR	All	50 000		650 000	215 000
Information Techn	IT Equipment	CRR	All			2 500 000	
Municipal Manage	Office Equipment	CRR	All		30 000		
Traffic	Security Cameras	Prov Grant	All				
Traffic	Vehicle Replacement Programme	CRR	All			500 000	240 000
Traffic	Test Centre Equipment	CRR	All	850 000			
Electricity Adminis	Fencing Tulbagh Deport	CRR		2 000 000			
Fleet Managemer	Vehicle Replacement Program	CRR	All	2 000 000		400 000	
Fleet Managemer	Vehicle Replacement Program	Belgium	All			300 000	
Fleet Managemer	Tools & Equipment	CRR	All				
Fleet Managemer	Workshop Building Upgrade	CRR	3			300 000	
Roads	Traffic Calming	CRR	All		200 000	50 000	

## Strategic Objective: 2.2 Ensure Financial Stability

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Dir Fin	Office Equipment	CRR	All		30 000		
Finance	Furniture & equipment	Equitable Share	All				40 000
Finance	Furniture & equipment	CRR	All	100 000			711 157
Finance	Furniture & equipment	CRR	All	30 000			50 000
Finance	IT Equipment	Grant	All				75 000

## Strategic Objective: 2.3 Maintain and strengthen relations

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Communication	Access Control - Furniture and Equipment	CRR	All			1 000 000	
Communication	Signage & Billboards	CRR	All				
Communication	Camera equipment	CRR	All		20 000		

## KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Cemeteries	Expanding of Cemetery	CRR	All		300 000		
Cemeteries	New regional cemetery	MIG	All		4 956 522		
Community Parks	Chainsaws	CRR	All		90 000		100 000
Community Parks	Brushcutters	CRR	All		120 000		120 000
Community Parks	Irrigation equipment for parks	CRR	All			500 000	
Community Parks	Truck 1.3 ton	CRR	All			1 350 000	
Community Parks	Landscaping of parks	CRR	All		300 000	500 000	
Community Parks	Parks equipment	CRR	All			600 000	
Libraries	Library Nduli	CRR	1,12	2 000 000			
Swimming Pools	Swimming Pool Nduli	CRR	1,12			30 000	
Sport Grounds &	Ablution facilities at Hamlet (Breestr) spor	RSEP	4,10				695 652
Sport Grounds &	Containers 3x3m	CRR	All		100 000	500 000	
Sport Grounds &	Ceres upgrade Of Leyell Str Sport Facilitie	MIG	3	434 783			
Sport Grounds &	Vredebes sportsgrounds	MIG	5				15 000 000
Sport Grounds &	Tulbagh sports facilities upgrade	MIG	7,11			3 913 043	
Sport Grounds &	Sportsground development	CRR	All			400 000	600 000
Sport Grounds &	Resurface netball courts	CRR	All		200 000	250 000	
Sport Grounds &	Upgrade Sportsgrounds	Prov Grant	4	423 000			

## KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.1 Support the poor and vulnerable through programmes and policies

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Housing	Fencing of Trichardtstr Flats	CRR	3	500 000			



Strategic Objective: 4.2 Create an enabling environment to support local economy

Department	Description	Funding Source	Ward	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
LED	Upgrade of Busy Bee building Tulbagh	CRR	7,11	300 000			
LED	Market shelter Wolseley	CWDM	2,7	100 000			
Resorts	Chalet Furniture	CRR	3		450 000		
Roads	Upgrade Van Breda Bridge	Prov Grant	3,5	20 113 043			
Roads	Upgrade Van Breda bridge (own contribut	CRR	3,5	4 400 000			

# WITZENBERG

**MUNISIPALITEIT**

**UMASIPALA**

**MUNICIPALITY**

## - MEMORANDUM -

**AAN / TO:** Munisipale Bestuurder

**VAN / FROM:** Direkteur : Tegnieise Dienste

**DATUM / DATE:** 14 Junie 2022 (Updated 15 August 2023)

**VERW. / REF.:** 17/3/2

### VOORGESTELDE POSISIES VAN DIE “WASTE TRANSFER STATIONS”

#### 1. Doel

Om die posisies van die “Waste Transfer Stations” soos per goedgekeurde kapitale begroting vir 2022/23 vas te stel.

#### 2. Agtergrond

Die kapitale begroting , maak voorsiening vir die konstruksie van “Drop-Offs / Waste Transfer Stations” ten bedrae van R6,0 miljoen. (BTW uitgesluit).

#### 3. Bespreking

Volgens die “National Environmental Waste Act 2008” moet ons vullis herwin en minder vullis stort by die vullisstortingsterreine.

Die mees aanvaarbare manier om hierdie te verrig is met ‘n “Drop-Offs / Waste Transfer Stations” wat beteken alle herwinbare materiaal, tuinvullis en bourommel word na die “Waste Transfer Station” geneem en in groen skips geplaas deur die inwoners, by die perseel sal ‘n werker wees om te wys in watter skips dit gegooi word. Herwinbare goedere kan dan aan herwinnaars beskikbaar gestel word wat werkskepping kan skep en tuinvullis na kompostering aanleg en bourommel na vullisstortingsterrein geneem word.

# WITZENBERG

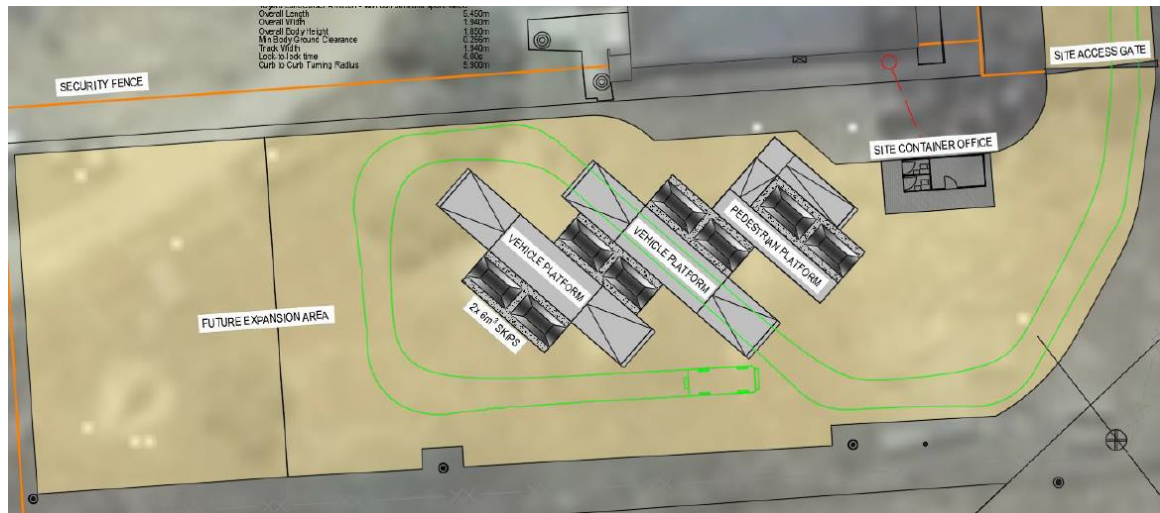
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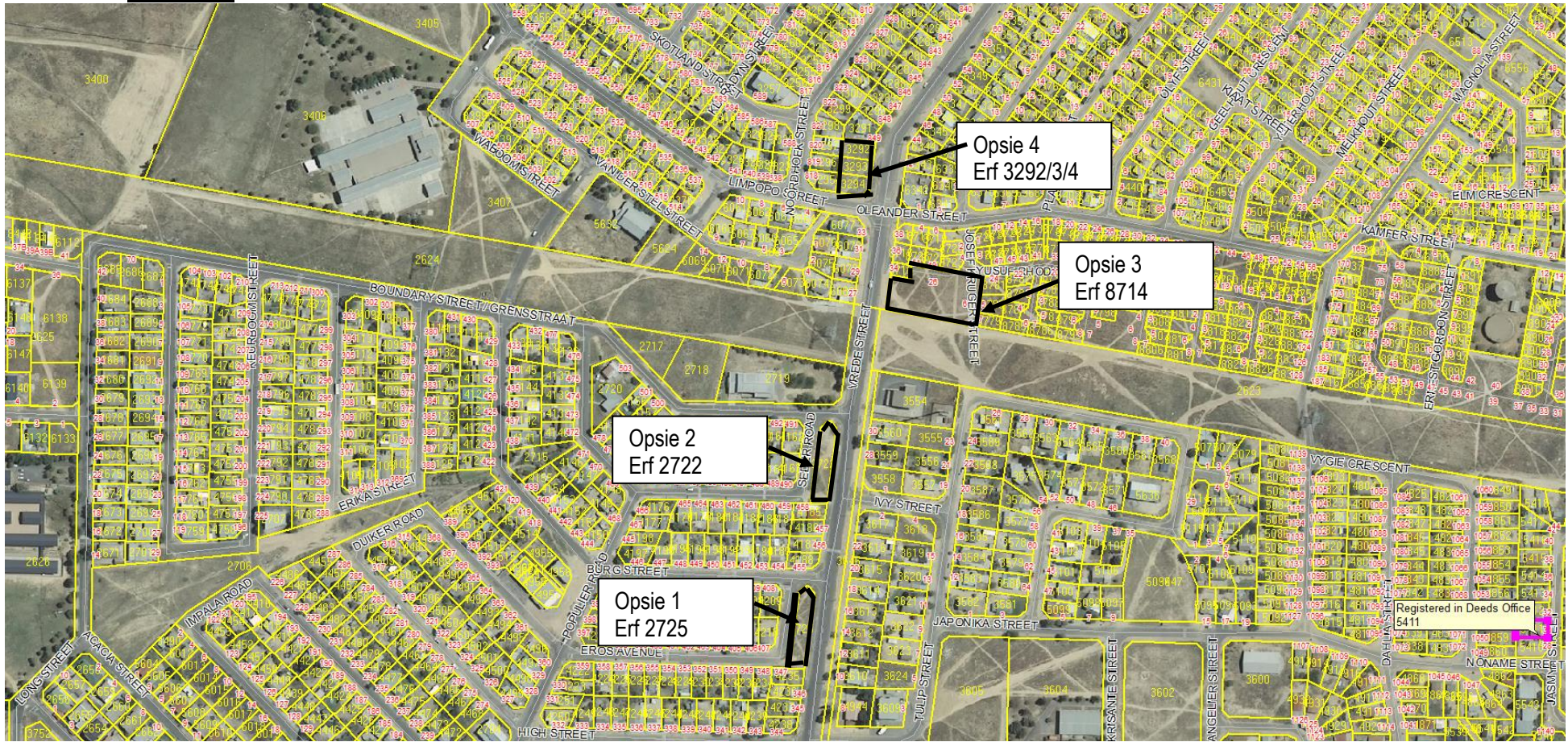
## - MEMORANDUM -

### Tipiese Uitleg



Die voorstel is dat daar drie “Drop-Offs / Waste Transfer Stations” gebou word as volg:



**Bella Vista**



### Evaluering van opsies te Bella Vista

- Opsie 1 (erf 2725)
  - Die erf is 735 m<sup>2</sup> groot.
  - Area van ten minste 1 040 m<sup>2</sup> word benodig.
- Opsie 2 (erf 2722)
  - Die erf is 736 m<sup>2</sup> groot.
  - Area van ten minste 1 040 m<sup>2</sup> word benodig
- Opsie 3 (erf 8714)
  - Die erf is 1 802,56 m<sup>2</sup> groot.
  - Area van ten minste 1 040 m<sup>2</sup> word benodig
  -
- Opsie 4 (erf 3292/3/4)
  - Die 3 erwe gesamentlik is 1 020 m<sup>2</sup> groot.
  - Area van ten minste 1 040 m<sup>2</sup> word benodig

### Kommentaar Stadsbeplanning

Die sonering vir hierdie gebruik is “authority use” wat ingevolge die Skema as volg omskryf word:

*Land use description: “authority use” means a use which is practised by or on behalf of an organ of state and that cannot be classified or defined under other uses in this zoning scheme, and includes a use practised by—*

- (a) the national government, including a military centre or installation, police station or correctional facility;*
- (b) the provincial government, including a road station or road camp;*
- (c) the Municipality, such as treatment works, dumping grounds, transfer stations, reservoirs, electricity substations, public ablution facilities, fire service or a municipal depot with related uses, including limited accommodation for staff who are required to be on standby for emergencies.*

- Opsie 1 (erf 2725)

Sonering is “Open Space I”. Erf moet hersoneer word na “Authority Use”

- Opsie 2 (erf 2722)

Soner is “Open Space I”. Erf moet hersoneer word na “Authority Use”.

# WITZENBERG

**MUNISIPALITEIT      UMASIPALA      MUNICIPALITY**

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**- MEMORANDUM -**

- Opsie 3 (erf 8714)

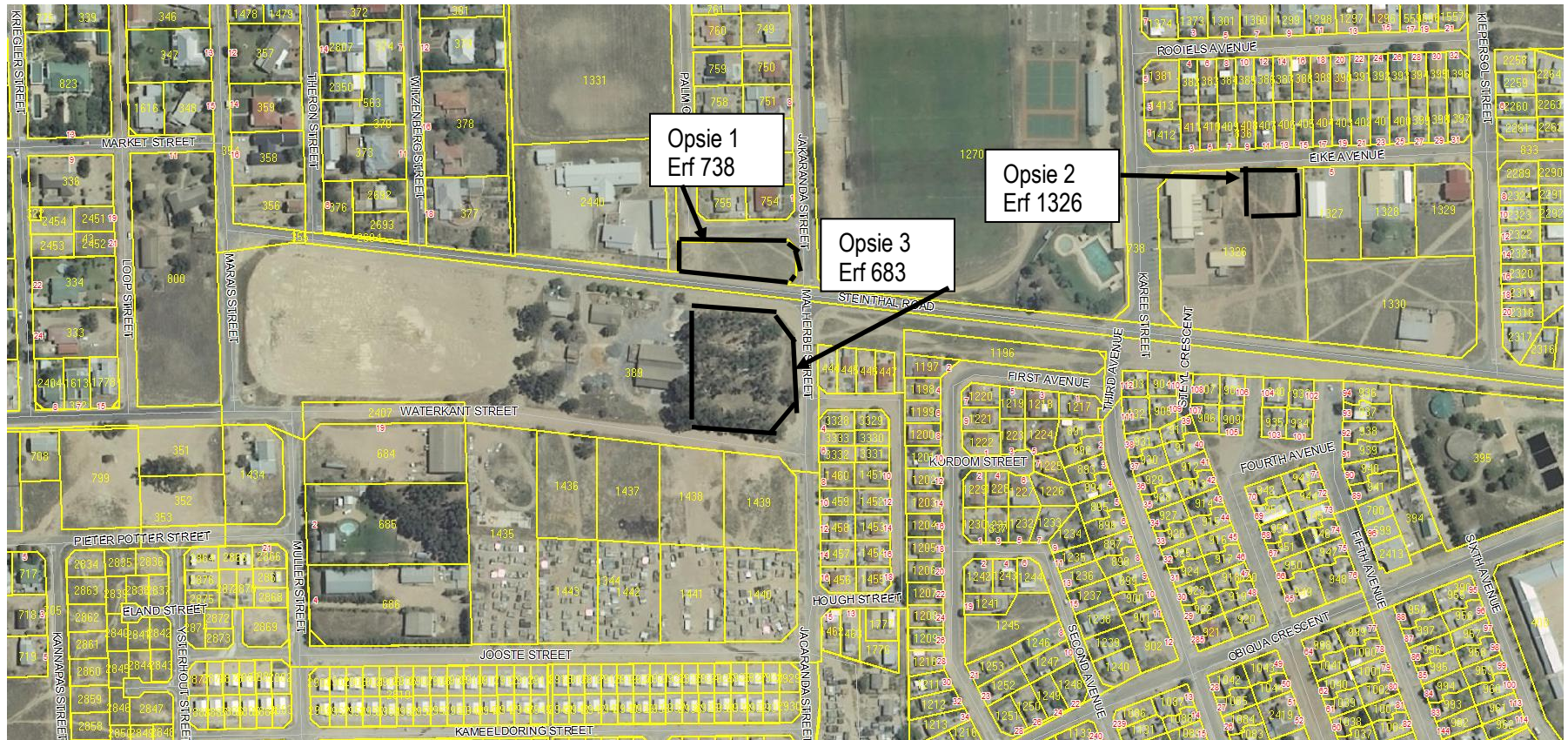
Sonering is “Business II”. Erf moet hersoneer word na “Authority Use”.

- Opsie 4 (erf 3292/3/4)

Sonering is “Single Residential I”. Erf moet hersoneer word na “Authority Use”.

Kommentaar Water en Riool

Die Koekedouw hoofwater lyn loop deur erwe 3292/3/4

**Tulbagh**

### Evaluering van opsies te Tulbagh

- Opsie 1 (erf 738)
  - Die erf is 1 658 m<sup>2</sup> groot.
  - Area van ten minste 1 040 m<sup>2</sup> word benodig.
- Opsie 2 (erf 1326)
  - Die erf is 1 419m<sup>2</sup> groot.
  - Area van ten minste 1 040m<sup>2</sup> word benodig
- Opsie 3 (erf 683)
  - Die erf is 4 200m<sup>2</sup> groot.
  - Area van ten minste 1 040m<sup>2</sup> word benodig.
  - Die erf is ideaal gelee en is deel van die omheining van die Tulbagh depot projek, die bloekombome sal verwyder word, as deel van die konstruksie fase.

### Kommentaar Stadsbeplanning

- Opsie 1 (erf 738)

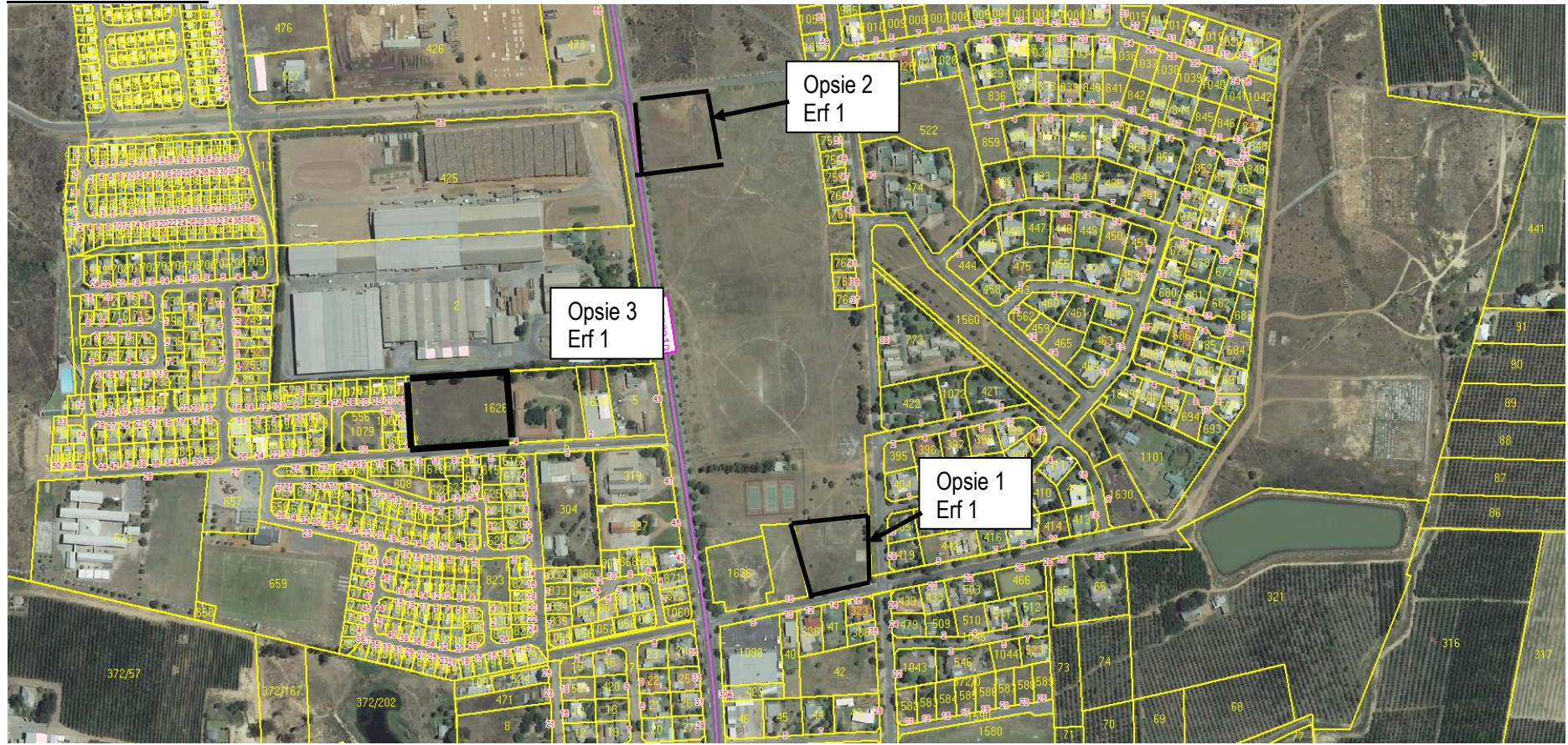
Sonering is “Open Spcae I”. Erf moet hersoneer word na “Authority Use”.
- Opsie 2 (erf 1326)

Sonering is “Community III”. Erf moet hersoneer word na “Authority Use”.
- Opsie 3 (erf 683)

Sonering is is dus gevestig as “Owerheid” aangesien dit ‘n historiese gebruik is, geen hersonerings sonerings aansoek nodig nie.



## Prince Alfred Hamlet



Evaluering van opsies te Prince Alfred Hamlet

- Opsie 1 (erf 1)
  - Die erf is 5 000 m<sup>2</sup> groot.
  - Area van ten minste 1 040 m<sup>2</sup> word benodig.
- Opsie 2 (erf 1)
  - Die erf is 5 000 m<sup>2</sup> groot.
  - Area van ten minste 1 040 m<sup>2</sup> word benodig

Kommentaar Stadsbeplanning

- Opsie 1 (erf 1)  
Sonering is "Undetermined". Erf moet hersoneer word na "Authority Use"
- Opsie 2 (erf 1)  
Sonering is "Undetermined". Erf moet hersoneer word na "Authority Use"

**4. Aanbeveling**

Dat die volgende erwe goedgekeur word vir die ontwikkeling en bou van *drop-offs / transfer stations* as volg:

- 1) Bella Vista
  - a) Opsie 3 (erf 8714)
- 2) Tulbagh
  - a) Opsie 3 (erf 683) – geen hersonerings aansoek nodig nie, aangesien die sonering tans "Authority Use" is.
- 3) Prince Alfred Hamlet
  - a) Opsie 2 (erf 1)
- 4) Dat kennis geneem word dat die erwe moet hersoneer na "Authority Use".
- 5) Dat die Senior : Superintendent Vaste Afval die nodige administratiewe take verrig (kwotasies inwin ens) vir die hersonering van die gemelde erwe.
- 6) Dat die Bestuurder: Stadsbeplanning en Boubeheer die hersonerings proses bestuur en finaliseer.

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**J. BARNARD**  
**DIREKTEUR : TEGNIESE DIENSTE**



## MEMORANDUM

**AAN / TO:** Committee for Technical Services

**VAN / FROM:** Director: Technical Services

**DATUM / DATE:** 24 May 2023

**VERW. / REF.:** 7/1/4/1 & 17/19/1



### LEASE OF ERF 23 TULBAGH TO TULBAGH RECYCLING

#### BACKGROUND

A letter was received from Mr. Jan Lambert, the owner of Tulbagh Recycling, for the lease of erf 23 Tulbagh, for the purposes of a recycling facility.

Letter attached as Annexure A.

#### DISCUSSION

Erf 23 is situated in Nuwe street close to the river. It is fenced off, with a building of about 125m<sup>2</sup>. The building facing Nuwe street has 3 garage doors and a entrance door and window facing Nuwe street. The building is not in use currently.





## COMMENT

### Town Planning

Erf 23 is as oopruimte gesoneer alhoewel die sonering bepaal kan word as "Owerheid" as die bestaande struktuur se historiese aanwending in ag geneem word.

'n Owerheid sonering maak voorsiening vir die voorstel maar slegs as dit deur die plaaslike regering bedryf word.

Die sonering kan egter nie aangewend word nie aangesien die voorstel vir 'n privaat bedryf is.

Die voorstel sal dus 'n aansoek om afwyking benodig.

### Properties

Enter into a lease agreement for a period of 5 years.

Lease will be "voetstoots", leased as it is.

Security will be for the account of the lessee.

Council to determine the rental amount per month. The fair market value is not applicable due to the economic and community value that are received in exchange for the lease of the asset (MFMA Section 14.2 b). Council to consider exemption of rental charges, on condition that we lease the building as it is, and that the lessee do all repair work to the building.

Public participation process to be followed. Advertise for public comment and or objections.

### Water & Sewerage

No objection.

### Streets & Stormwater

No objection.

### Solid Waste & Cleansing

No objection as Mr Jan Lambert is doing recycling in the Tulbagh Valley and liaise with our Solid Waste and Cleansing department if there are any event in that area we contact him for recycling, we must have a meeting with him to discuss the housekeeping in a good and satisfactory manner..

### Electrotechnical Services

The erf in question is divided into 2 parts i.e.:

- The front part- property occupied and has a 3 phase, 40Amp connection with a conventional meter. The occupants only use the connection for 2 light bulbs and 1 plug.
- The second part- does not have power supply point. Building could not be verified if it has an electrical installation inside due to lack of access.

The following should be noted:

- Only 1 connection per erf is allowed as per the bylaws.

- Should the second part of the premises not have an electrical installation, an electrical Contractor should be appointed to do the electrical installation and issue a COC after the completion of electrical work.
- Should an increase in capacity be required, it will be dependent on an investigation and Council decision to determine the available capacity.
- The applicant will be responsible for the costs of any electrical upgrading including electrical installation if required.

## RECOMMENDATION

1. That a portion of erf 23 Tulbagh, as indicated on the map of the report submitted to the portfolio committee be leased to Jan Lambert for a period of 5 years on the following conditions:
  - a) That a departure application be submitted by the tenant for the use of the property zoned as authority, for the purposes of a recycling facility.
  - b) Lease will be "voetstoots", leased as it is.
  - c) Security will be for the account of the lessee.
  - d) Council to consider exemption of rental charges, on condition that we lease the building as it is, and that the lessee do all repair work to the building.
  - e) Public participation process to be followed. Advertise for public comment and or objections.
  - f) Should the second part of the premises not have an electrical installation, an electrical Contractor should be appointed by the tenant to do the electrical installation and issue a COC after the completion of electrical work.
  - g) The applicant will be responsible for the costs of any electrical upgrading including electrical installation if required.

J F BARNARD  
DIRECTOR: TECHNICAL SERVICES



# *Tulbagh Recycling*

*11 Geelhout Street*

*Tulbagh, 6820*

*063 981 6501*

**REG: 2022/430656/07 - VAT: 9226052273**

Goeie dag Meneer Barnard en Bestuur;  
Hiermee rig ek weereens 'n versoek tot die gebruik van die eiendom geleë te  
Nuwe Straat vir herwinningsdoeleindes. (Sien meegaande foto van perseel)

Ek werk tans van my huis af en kan nie my diens verseker nie, want my spasie  
is te beperk.

Ek vertrou dat hierdie aansoek goedgunstig oorweeg sal word, sodat my  
geregistreerde herwinningsbesigheid volgehou kan word.

By voorbaat dank

.....  
Jam Lambert - Eienaar  
tulbaghrecyclingcompany@gmail.com  
063 981 6501

## Vrolike Vinkies Enrichment & Development Centre

<b>Adres/Address:</b> Die Eilandvakansieoord Barlinka street PO Box: 588 Ceres 6835		<b>Contact Details'</b> Landline:: 023-3123684 Mobile: 0787375186 Email::vrolikevinkies@telkomsa.net/ Vinkiess33@gmail.com/andylcoetzee2@gmail.com
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="width: 20%;"></div> <div style="width: 60%; text-align: center;"> <b>Registration Partial Care</b>  <b>C6790</b>  <b>NPO Registered</b>  <b>021-498</b>  <b>SARS -CLEARANCE-Good standing</b> </div> <div style="width: 20%;"></div> </div>		

28 Julie 2022

Die munisipale bestuurder  
Witzenberg Munisipaliteit

Namens ons organisasie wil ek graag aansoek doen vir die verlegging van ons huur kontrak. Tans is ons 20 jaar in die gebou en met hierdie aansoek wil ek vra dat u dit moet oorweeg om ons kontrak te verleng na 5 jaar.

Die werk wat ons lewer in die gemeenskap is suksesvol en verbeter net elke keer.

Seeninge  
 Andeline Coetzee(CEO)  
 Elektroniese: AR.Coetzee