

MINUTES OF THE SPECIAL COUNCIL MEETING OF WITZENBERG MUNICIPALITY, HELD IN THE TOWN HALL, VOORTREKKER STREET, CERES ON MONDAY, 30 MAY 2022 AT 10:00

PRESENT

Councillors

Councillor EM Sidego (Speaker) (DA)
Alderman HJ Smit (Executive Mayor) (DA)
Councillor FE Klazen (Deputy Executive Mayor) (GOOD)
Alderman K Adams (DA)
Alderman BC Klaasen (DA)
Councillor P Daniels (DA)
Councillor S de Bruin (DA)
Councillor G Franse (DA)
Councillor D Swart (DA)
Alderman JJ Visagie (DA)
Councillor K Yisa (ANC)
Councillor J Zalie (ANC)
Councillor J Cloete (PA)
Councillor JP Fredericks (FF Plus)
Councillor LA Hardnek (Witzenberg Party)
Councillor GG Laban (Witzenberg Aksie)
Councillor IL Swartz (EFF)

Officials

Mr D Nasson (Acting Municipal Manager)
Mr HJ Kritzinger (Director: Finance)
Mr M Mpeluza (Director: Corporate Services)
Mr J Barnard (Director: Technical Services)
Mr P van den Heever (Senior Manager: Electro-Technical Services)
Mr J Swanepoel (Manager: Projects and Performance)
Mr A Hofmeester (Manager: IDP)
Ms L Nieuwenhuis (Manager: Legal Services)
Ms R Hendricks (Manager: Communication and Marketing)
Mr C Wessels (Manager: Administration)
Mr R Rhode (ICT Administrator)
Mr J Pieterse (Senior ICT Officer)
Ms M Arendse-Smith (Chief Administrative Officer)
Mr C Titus (Committee Clerk)
Ms M Prins (Word Processor Operator)

1. OPENING AND WELCOME

The Speaker welcomed everyone present after which she requested Councillor D Swart to open the meeting with a prayer.

NOTED

2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

2.1 Consideration of application for leave of absence, if any (3/1/2/1)

An *Application for leave of absence* form is attached as **annexure 2.1**.

Applications for leave of absence from the meeting were received from Councillors AL Gili, N Nogcinisa and N Phatsoane (ANC).

UNANIMOUSLY RESOLVED

- (a) *that the applications for leave of absence from the meeting, received from Councillors N Nogcinisa (attending funeral) and N Phatsoane (in hospital) be accepted and approved.*
- (b) *that the application for leave of absence from the meeting, received from Councillor AL Gili (ANC) be declined due to an inappropriate reason ("other commitment in Cape Town") and Councillor Gili be regarded as absent.*
- (c) *that the following Councillors also be regarded as absent from the meeting:*
 - (i) *Councillor P Heradien (ICOSA)*
 - (ii) *Councillor J Mouton (ANC)*
 - (iii) *Councillor MJ Ndaba (ANC)*

EENPARIG BESLUIT

- (a) *dat die aansoeke om verlof tot afwesigheid van die vergadering, ontvang vanaf raadslede N Nogcinisa (bywoning van 'n begrafnis) en N Phatsoane (hospitalisasie) aanvaar en goedgekeur word.*
- (b) *dat die aansoek om verlof tot afwesigheid van die vergadering, ontvang vanaf raadslid AL Gili (ANC) nie aanvaar word nie weens 'n onaanvaarbare rede ("ander afspraak in Kaapstad") en dat raadslid Gili as afwesig beskou word.*
- (c) *dat die volgende Raadslede ook as afwesig van die vergadering beskou word:*
 - (i) *Raadslid P Heradien (ICOSA)*
 - (ii) *Raadslid J Mouton (ANC)*
 - (iii) *Raadslid MJ Ndaba (ANC)*

2.2 Confidentiality and Conflict of Interest Declaration
(3/2/1)

The Confidentiality and Conflict of Interest Declaration is attached as **annexure 2.2**.

- (a) The Confidentiality and Conflict of Interest Declaration was duly signed by all Councillors.
- (b) Alderman BC Klaasen declared interest in terms of:
 - (i) Item 12.1: Personnel: Recruitment, selection and appointment of Director: Community Services and
 - (i) Item 12.2: Personnel: Recruitment, selection and appointment of a Municipal Manager for a five year period

Alderman Klaasen was excused from the meeting during the discussion of these items.

NOTED

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED

3.1 Gratitude, Congratulations and Commiseration
(11/4/3)

- (a) The Speaker congratulated all those who recently celebrated their birthdays and conveyed Council' sincere condolences to those who have lost loved ones.
- (b) The Speaker conveyed condolences, on behalf of Council, to the family of the former Councillor Elizabeth Jooste on her passing on and requested Council to honour her with a moment of standing silence.

NOTED

3.2 Matters raised by the Speaker
(09/1/1)

- (a) The Speaker informed Council that due to Councillors having received tablets and other devices, agendas will be distributed electronically in future to reduce costs.
- (b) The Municipal Manager indicated that training will be provided in preparation for the virtual meetings.

- (c) Speaker enquired about the tablet for Alderman BC Klaasen where after the ICT Administrator indicated that the device had arrived and will be issued shortly.

NOTED

**3.3 Matters raised by the Executive Mayor
(09/1/1)**

- (a) The Executive Mayor expressed his wishes of health and prosperity to Alderman J Visagie and all those observing and commemorating Africa Day.
- (b) The Executive Mayor, on behalf of Council, expressed well wishes and a speedy recovery for Councillor N Phatsoane in hospital.

NOTED

3.4 Matters raised by the Municipal Manager

None

NOTED

4. MINUTES

**4.1 Corrections to the minutes
(3/1/2/3)**

None

NOTED

**4.2 Approval of minutes
(3/1/2/3)**

The following minutes are attached:

- (a) Council meeting, held on 30 March 2022: **Annexure 4.2(a)**.
- (b) Special Council meeting, held on 7 April 2022: **Annexure 4.2(b)**.
- (c) Special Council meeting, held on 14 April 2022: **Annexure 4.2(c)**.

UNANIMOUSLY RESOLVED

That the following minutes be approved and signed by the Speaker:

- (i) Council meeting, held on 30 March 2022.*
- (ii) Special Council meeting, held on 7 April 2022.*
- (iii) Special Council meeting, held on 14 April 2022.*

EENPARIG BESLUIT

Dat die volgende notules goedgekeur en deur die Speaker onderteken word:

- (i) Raadsvergadering, gehou op 30 Maart 2022.*
- (ii) Spesiale Raadsvergadering, gehou op 7 April 2022.*
- (iii) Spesiale Raadsvergadering, gehou op 14 April 2022.*

5. MOTIONS AND NOTICE OF SUGGESTIONS

None

NOTED

6. INTERVIEWS WITH DELEGATIONS

None

NOTED

7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

**7.1 Minutes: Committee meetings
(03/3/2)**

The following minutes are attached:

- (a) Municipal Public Accounts Committee meeting, held on 28 April 2021:
Annexure 7.1(a).
- (b) Committee for Housing Matters meeting, held on 26 August 2021:
Annexure 7.1(b).

UNANIMOUSLY RESOLVED

that notice be taken of the minutes of the Committee meetings and same be accepted.

8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

8.1 Direktooraat Finansies / Directorate Finance

8.1.1 AGSA Audit Report: 2020/2021 (5/14/1/18)

The AGSA Audit Report for 2020/2021 is attached as **annexure 8.1.1**.

Mr Johan Jansen van Rensburg (AGSA) submitted the AGSA Audit Report for 2020/2021 and highlighted the following:

- AGSA apologised for the delay in finalising the report due to a technical matter in a specific contract which delayed the signing off.
- The matter relates to the ASLA contract and is highlighted in the management report. AGSA complimented Senior Management that the amendments in the report have already been attended to.
- AGSA complimented the Witzenberg Municipality on obtaining an unqualified audit report (in laymen terms a "clean" audit report). This performance has been coming on for a couple of years.
- AGSA clarified matters such as:
 - Basis for opinion
 - Emphasis of matters
 - Other matters
 - Responsibility of the Accounting Officer for the financial statements
 - The annual performance report
 - Report on compliance with legislation
- Overall the AGSA complimented Senior Management on technical matters such as good conversations with high level professionalism.

The Performance, Risk and Audit Committee complimented the municipality on the AGSA report and referred specifically to the consistency in the performance over years.

AGSA responded in detail on a question regarding the matters relating to the ASLA contract.

The Municipal Manager expressed gratitude on behalf of the municipality to AGSA for the audit report and adding value to the municipality.

The Municipal Manager also thanked in particular the Chief Financial Officer, Deputy Director: Finance, Head: Internal Audit and the Manager: Projects and Performance.

The Performance, Risk and Audit Committee resolved on 25 February 2022 to recommend to Council:

- (a) that notice be taken of the AGSA Audit Report for 2020/2021.
- (b) that the AGSA Audit Report for 2020/2021, after consideration, be accepted.

UNANIMOUSLY RESOLVED

- (a) that notice be taken of the AGSA Audit Report for 2020/2021.*
- (b) that the AGSA Audit Report for 2020/2021, after consideration, be accepted.*

8.1.2 Annual Financial Statements 2020/2021 – after COMAF’s (5/3/1)

The Municipal Finance Management Act (no. 56 of 2003) Section 166(2)(b) states that:

- “(2) An audit committee is an independent advisory body which must –
- (b) review the annual financial statements to provide the council of the municipality with an authoritative and credible view of the financial position of the municipality, its efficiency and effectiveness and its overall level of compliance with this Act, the annual Division of Revenue Act and any other applicable legislation.”

The Annual Financial Statements for 2020/2021 (after COMAF’s) are attached as **annexure 8.1.2**.

The Director: Finance discussed the Financial Statements for the year ended 30 June 2021 and highlighted the following:

- Impairment at the Nduli swimming pool – R1 085 669-08
Auditor’s conclusion:
Issues 1 and 2: Management’s response is noted and accepted.
- Management has investigated the error and an adjustment to note 8.1.2 will be made to the value of R2 387 292-92.
- COMAF 27: Statement of comparison of budget and actual amounts – statement incorrectly presented.
- Movement as per Trial Balance: Retentions – R650 374-69.

The Performance, Risk and Audit Committee resolved on 25 February 2022 to recommend to Council:

that notice be taken of the Annual Financial Statements 2020/2021 (after COMAF's) and recommends to Council for consideration.

UNANIMOUSLY RESOLVED

that notice be taken of the Annual Financial Statements 2020/2021 (after COMAF's) and same be accepted and approved.

8.1.3 Supply Chain Management: Disposal of movable assets in terms of Section 14(4) of the Municipal Finance Management Act (6/1/2)

The list of assets to be disposed of is attached as **annexure 8.1.3.**"

The Director: Finance submitted the matter Disposal of movable assets in terms of Section 14(4) of the Municipal Finance Management Act at the Executive Mayoral Committee meeting on 26 May 2022. The following matter was highlighted:

- Alderman BC Klaasen enquired in respect of stolen municipal assets. The Acting Municipal Manager reported that a list of the lost items will be compiled by and the Department Finance will report back on the matter. All assets above R500-00 are insured and claims will be made.

The Executive Mayoral Committee resolved to recommend to Council:

- (a) that Council approves the disposal of assets as attached to this report as annexure.
- (b) that the Supply Chain Management Unit proceeds with the disposal of assets in accordance with paragraph 49(4) of Council's Supply Chain Management Policy.

The following matters were highlighted:

- Council requested that a monthly report be submitted to Council in respect of lost items and a six-monthly report in respect of an asset count.
- that security be attended to for the protection of municipal assets.
- that the Portfolio Chairperson for Community Development liaises with the South African Police Services to obtain support for municipal asset protection.
- Municipal Manager informed Council that former security officers registered with the Private Security Industry Regulations Authority (PSIRA) are appointed as EPWP employees as well as ad hoc local contractors to render security services.

UNANIMOUSLY RESOLVED

- (a) *that Council approves the disposal of assets as attached to this report as annexure.*
- (b) *that the Supply Chain Management Unit proceeds with the disposal of assets in accordance with paragraph 49(4) of Council's Supply Chain Management Policy.*

8.1.4 Quarterly Budget Statement [Section 52(d)] Report: 3rd Quarter 2021/2022 (1 January 2022 to 31 March 2022) (9/1/2/2 & 5/1/1/20)

The Quarterly Budget Statement [Section 52(d)] Report for the third quarter of 2021/2022 is attached as **annexure 8.1.4**.

UNANIMOUSLY RESOLVED

- (a) *that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the third quarter of 2021/2022.*
- (b) *that the Quarterly Budget Statement Report in terms of Section 52(d) for the third quarter of 2021/2022 be referred to the Performance, Risk and Audit Committee and the Municipal Public Accounts Committee for information.*

EENPARIG BESLUIT

- (a) *dat kennis geneem word van die Kwartaallikse Begrotingsverslag ingevolge Artikel 52(d) vir die derde kwartaal van 2021/2022.*
- (b) *dat die Kwartaallikse Begrotingsverslag ingevolge Artikel 52(d) vir die derde kwartaal van 2021/2022 verwys word na die Prestasie-, Risiko- en Ouditkomitee en die Munisipale Publieke Rekeninge Komitee vir kennisname.*

8.1.5 Supply Chain Management: Paragraph 7(4) quarterly report ending 31 March 2022: Implementation of Supply Chain Management Policy (09/1/2/2)

A memorandum from the Manager: Supply Chain, dated 4 April 2022, is attached as **annexure 8.1.5**.

UNANIMOUSLY RESOLVED

- (a) *that the Chief Financial Officer submits the report to the Accounting Officer.*
- (b) *that the Accounting Officer submits the report to the Executive Mayor.*
- (c) *that the report be made available to the public in terms of Section 21A of the Municipal Systems Act (Act no 32 of 2000) after it has been tabled to Council.*

8.1.6 Section 71 Monthly Budget Statement Reports of the Directorate Finance: July 2021 until February 2022 (9/1/2/2)

The following Section 71 Monthly Budget Statement Reports of the Directorate Finance are attached:

- (a) July 2021: **Annexure 8.1.6(a)**
- (b) August 2021: **Annexure 8.1.6(b)**
- (c) September 2021: **Annexure 8.1.6(c)**
- (d) October 2021: **Annexure 8.1.6(d)**
- (e) November 2021: **Annexure 8.1.6(e)**
- (f) December 2021: **Annexure 8.1.6(f)**
- (g) January 2022: **Annexure 8.1.6(g)**
- (h) February 2022: **Annexure 8.1.6(h)**

The reports for July until October 2021 were tabled by the Director: Finance to the Performance, Risk and Audit Committee on 21 January 2022. The following matters were highlighted:

- The unwillingness of governmental departments to pay their municipal accounts is a concern, Department Rural Development in particular.
- The indigent cost to the municipality for the month amounts to R1,6 million in comparison to the prior month's figure of R1,5 million.
- The accumulated debtor's collection target for the year is 94 %, and the actual accumulated year to date debtor's collection is 44 % in comparison to a rate of 37 % for the same month in the previous year.
- The calculated cost coverage ratio of the municipality as at end of July 2021 is 2.63 months. To improve the municipality needs to improve on debt collection.
- Service charges increased by 9 %, the majority for electricity.
- Employee cost: Due to salary increase and a once-off payment to employees between R3 000-00 and R4 000-00.
- Interest earned: External investments. Full-year forecast equals R6,9 million.
- No bids received for leasing of:
 - ❖ Toll House
 - ❖ Café building at Pine Forest Resort

- ❖ Café building at Prince Alfred's Hamlet Swimming Pool
Reason may be fear for Covid-19 lockdown regulations and loss of income.

The following matter was highlighted:

- Council expressed concern with regard to the outstanding monies of governmental departments. Municipal Manager reported that Council will have a workshop in this regard.

UNANIMOUSLY RESOLVED

- (a) *that notice be taken that the Section 71 Monthly Budget Statement Reports of the Directorate Finance for July and August 2021 have already been tabled to and approved by Council at the Special Council meeting of 8 October 2021.*
- (b) *that notice be taken of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for September, October, November and December 2021 as well as January and February 2022 and, after consideration, same be approved and accepted.*

EENPARIG BESLUIT

- (a) *dat kennis geneem word dat die Artikel 71 Maandelikse Begrotingsverslae van die Direktooraat Finansies vir Julie en Augustus 2021 reeds aan die Raad voorgelê en goedgekeur was tydens die Spesiale Raadsvergadering van 8 Oktober 2021.*
- (b) *dat kennis geneem word van die Artikel 71 Maandelikse Begrotingsverslae van die Direktooraat Finansies vir September, Oktober, November en Desember 2021 sowel as Januarie en Februarie 2022 en genoemde, na oorweging, goedgekeur en aanvaar word.*

8.1.7 Finance: Adjustment budget 2021/2022 (5/1/1/20)

The following documents are attached:

- (a) Memorandum from Director: Finance, dated 19 April 2022: **Annexure 8.1.7(a)**.
- (b) Adjustment budget 2021/2022 to 2023/2024: **Annexure 8.1.7(b)**.

The Director: Finance submitted the Adjustment budget for 2021/2022 at the Executive Mayoral Committee meeting on 26 May 2022 and highlighted the following matters:

- Adjustments were made in respect of the Operational Budget.
- A grant was received for Library Services for furniture.

UNANIMOUSLY RESOLVED

That the adjustment budget of Witzenberg Municipality for the financial year 2021/2022 as set out in the budget documents be approved:

- (i) Table B1: Budget summary*
- (ii) Table B2: Adjustment Budget Financial Performance (by standard classification)*
- (iii) Table B3: Budgeted Financial Performance (Revenue and Expenditure) by Vote*
- (iv) Table B4: Adjustment Budget Financial Performance (Revenue by source)*
- (v) Table B5: Budgeted Capital Expenditure by Vote, standard classification and funding.*

8.1.8 Budget 2022/2023 and Amended IDP 2022 to 2027 in terms of Section 25(3) (MSA) (5/1/1/21 & 2/2/1)

The following documents are attached:

- (a) Amended IDP 2022 to 2027 in terms of Section 25(3) (MSA): **Annexure 8.1.8(a)**.
- (b) Budget: 2022/2023 – 2024/2025: **Annexure 8.1.8(b)**.
- (c) Budget Related Policies: 2022/2023: **Annexure 8.1.8(c)**.
- (d) Budget Schedules: 2022/2023 – 2024/2025: **Annexure 8.1.8(d)**.
- (e) Inputs/comments received from the community: **Annexure 8.1.8(e)**.

The Manager: IDP submitted the amended IDP at the Executive Mayoral Committee meeting on 26 May 2022 and highlighted the following:

- That the Spatial Development Framework and the Disaster Plan must be submitted to Council together with the Financial Plan as a core component. No significant changes have been made.
- The inputs received from the communities are taken up in the Financial Plan and will be discussed at the Council workshop meeting.

The Executive Mayor, Alderman HJ Smit, tabled the Draft Budget 2022/2023 and Amended IDP 2022 to 2027 in terms of Section 25(3) (MSA). The applicable budget speech is attached as **annexure 8.1.8(f)**.

UNANIMOUSLY RESOLVED

- (a) *that the annual budget of Witzenberg Municipality for the financial year 2022/2023; and indicative for the two projected years 2023/2024 and 2024/2025, as set out in the schedules contained in Section 4, be approved with the following adjustments:*
- (aa) *That the tariff policy be amended to determine that a second electricity connection to a property not be regarded as an additional consumption unit on condition that the two electricity connections do not exceed 60 Amp.*
- (bb) *That Section 9.3.2 of the Indigent Policy be amended to the following:*
- *Where the applicant(s) are 60 years and older and their application has been approved they only need to provide proof of living for the renewal of their benefits.*
- (cc) *That the increase in property rates for bona fide farms be limited to 12 % for the 2022/2023 financial year.*
- (i) *Table A2: Budgeted Financial Performance (expenditure by standard classification).*
- (ii) *Table A3: Budgeted Financial Performance (expenditure by municipal vote).*
- (iii) *Table A4: Budgeted Financial Performance (revenue by source).*
- (iv) *Table A5: Budgeted Capital Expenditure for both multi-year and single year by vote, standard classification and funding.*
- (b) *Property rates reflected in Annexure 8.1.8(c) and any other municipal tax reflected in Annexure 8.1.8(c) are imposed for the budget year 2022/2023.*
- (c) *Tariffs and charges reflected in Annexure 8.1.8(c) are approved for the budget year 2022/2023.*
- (d) *The measurable performance objectives for revenue from each source reflected in Table A4 - Budgeted Financial Performance (revenue and expenditure) are approved for the budget year 2022/2023.*
- (e) *The measurable performance objectives for each vote reflected in SA8 are approved for the budget year 2022/2023.*

- (f) *that the new amended budget related policies be approved with implementation as from 1 July 2022:*
- (i) *Tariff Policy*
 - (ii) *Property Rates Policy*
 - (iii) *Credit Control and Debt Collection Policy.*
 - (iv) *Cash Management and Investment Policy*
 - (v) *Consumer Payment Incentive Policy.*
 - (vi) *Municipal Supply Chain Management Policy.*
 - (vii) *Petty Cash Policy*
 - (viii) *Indigent Policy*
 - (ix) *Budget Policy*
 - (x) *Budget Virement Policy*
 - (xi) *Asset Management Policy*
 - (xii) *Funding and Reserves Policy*
 - (xiii) *Cellular telephone and data card policy*
 - (xiv) *Borrowing Policy*
 - (xv) *Long Term Financial Plan Policy*
 - (xvi) *Transport, Travel and Subsistence Allowance*
 - (xvii) *Post-Employment Medical Aid Contributions*
 - (xviii) *Infrastructure Investment Policy*
 - (xix) *Cost Containment Policy*
- (g) *that the Integrated Development Plan (IDP) 2022 to 2027 (with amendments) be adopted in terms of Section 25(3) (MSA).*
- (h) *that in terms of Section 26 (MSA) the Witzenberg Spatial Development Framework (SDF) be adopted as a core component of the Integrated Development Plan (IDP).*
- (i) *that in terms of Section 26 (MSA) the Witzenberg Disaster Management Plan be adopted as a core component of the Integrated Development Plan (IDP).*
- (j) *that in terms of Section 26 (MSA) the Witzenberg Financial Plan be adopted as a core component of the Integrated Development Plan (IDP).*
- (k) *that Council takes cognisance of the budget circulars issued by National Treasury and Provincial Treasury. (Only for information).*
- (l) *that Council takes cognisance of the SIME/LG MTEC Integrated Planning and Budgeting Assessment and the responses by the municipality.*
- (m) *that Council approves the amended IDP 2022 to 2027 document.*

8.2 Direkoraat Tegniese Dienste / Directorate Technical Services

8.2.1 Small Scale Embedded Generation (SSEG) Policy: Methodology, allowable limit and motivation of renewable tariff (16/3/P)

The following documents are attached:

- (a) Memorandum from Senior Manager: Electro-Technical Services, dated 30 November 2021: **Annexure 8.2.1(a)**.
- (b) Review and Strategic Input report: **Annexure 8.2.1(b)**.

UNANIMOUSLY RESOLVED

that the matter Small Scale Embedded Generation (SSEG) Policy: Methodology, allowable limit and motivation of renewable tariff be held in abeyance and be workshopped.

8.3 Direkoraat Gemeenskapsdienste / Directorate Community Services

None

NOTED

8.4 Direkoraat Korporatiewe Dienste / Directorate Corporate Services

8.4.1 Proposed Council meetings program: July until December 2022 (3/1/2/3)

The Council meeting program and meeting schedule for July until December 2022 is attached as **annexure 8.4.1**.

UNANIMOUSLY RESOLVED

- (a) that the proposed Council meetings program for July until December 2022 be approved.*
- (b) that Council and Committee meetings for June 2022 be held virtually except in exceptional circumstances.*
- (c) that the Acting Municipal Manager and Director: Finance discuss the matter of appointment of an Interpreter and notice of Council meetings in all three official languages of the Western Cape.*

EENPARIG BESLUIT

- (a) dat die voorgestelde Raadsvergaderingsprogram vir Julie tot Desember 2022 goedgekeur word.*
- (b) dat Raads- en Komiteevergadering gedurende Julie 2022 virtueel gehou word behalwe in uitsonderlike gevalle.*
- (c) dat die Waarnemende Munisipale Bestuurder en Direkteur: Finansies die aangeleentheid omtrent die aanstelling van 'n Tolk en kennisgewing van Raadsvergaderings in al drie die amptelike tale van die Wes-Kaap bespreek.*

9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA

None

NOTED

10. FORMAL AND STATUTORY MATTERS

**10.1 Feedback on matters of outside bodies
(3/R)**

The Speaker conveyed to Council that a Provincial SALGA Women Commission (kgotla) was held in May 2022 and that the minutes will be made available.

Furthermore that Alderman BC Klaasen had attended the SALGA Induction training for Energy and Electricity and Water and Sanitation.

The minutes of both meetings are to be submitted six days before the next Council meeting and form part of the meeting.

NOTED

11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS

11.1 Question to the Deputy Executive Mayor in respect of a Facebook post

Councillor A Gili put a question to the Deputy Executive Mayor in respect of a post by GOOD on Facebook. The verbal enquiry of the Councillor is summarised as follows:

Councillor Gili enquired about the WhatsApp line which is being advertised on Facebook as the method of reporting problems. The concern is that none of the Councillors have been informed of this and it is embarrassing to find out about it from community members. The question is then whether it is a product of the GOOD Party or of Witzenberg Municipality.

The Speaker requested that Councillor A Gili submits a written question in order for the Deputy Executive Mayor to respond on the question before Council as prescribed by the Rules of Order for conducting meetings.

The Deputy Executive Mayor responded that the answer to the question will be given at the next Council meeting.

NOTED

11.2 Hand-over of cheque to Witzenberg Municipality

Councillor Yisa enquired with regard to the matter of a cheque hand-over to the municipality by Ms Anroux Marais, the Western Cape Minister for Sport and Cultural Affairs, and the absence of Councillors at the function.

The Director: Corporate Services responded that the office of the Minister had prescribed in terms of attendees. The Executive Mayor informed Council that the Acting Municipal Manager has been instructed to send correspondence to the Minister's office in terms of protocol of Councillor attendance at such functions. The Witzenberg Municipality preferred to invite Councillors themselves.

NOTED

12. COUNCIL-IN-COMMITTEE