

WITZENBERG MUNICIPALITY

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2022/2023



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1. INTRODUCTION AND OVERVIEW

a. PURPOSE OF REPORT

The purpose of this report is to provide an executive summary of the legislative framework that prescribes an SDBIP.

The 2022/23 Top Layer SDBIP attached to this report is hereby submitted for approval. It indicates the planned performance targets of Witzenberg Municipality for the period 1 July 2022 to 30 June 2023.

The Top Layer of the SDBIP is made up of the following components:

- One year detailed plan, with a three-year capital plan
- The necessary components includes:
- Monthly projection of revenue to be collected for each Source (*Expected Revenue to be collected*)
- Monthly projects of expenditure (operating and capital) and revenue for each vote (*S71 format*)
- Quarterly projects of Services Delivery Targets and performance indicators for each vote. (*Non-financial measurable performance objectives in the form of targets and indicators. Level and standard of service being provided to the community*)
- Detailed capital works plan broken down by ward over three years

b. LEGISLATIVE FRAMEWORK & GENERAL INFORMATION PERTAINING TO THE SDBIP

The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13 requires that municipalities must prepare a service delivery budget implementation plan (SDBIP) indicating how the budget and the strategic objectives of Council will be implemented. The SDBIP is prepared in terms of Section 53(1)(c)(ii) of the Municipal Finance Management (MFMA), National Treasury MFMA Circular No. 13 and the Budgeting and Reporting Regulation.

The SDBIP serves as a “contract” between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration in the applicable financial year. It provides the link between the mayor, the council (executive) and the administration, and facilitates the process for holding management accountable for its performance. It is therefore a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community to monitor the municipality’s performance on a quarterly basis. The SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the implementation of the budget, the execution of projects,

the performance of senior management and the achievement of the strategic objectives set by council.

The SDBIP sets in-year information, such as quarterly service delivery and monthly budget targets, and links each service delivery output to the budget of the municipality, thus providing credible management information and a detailed plan for how the municipality will provide such services with the inputs and financial resources that will be utilized. The SDBIP will determine the performance agreements of the municipal manager and senior managers, including the outputs and deadlines for which they will be held responsible. Expenditure information (for capital projects and services) per municipal ward is provided so that each output can be broken down per ward, where it is possible to support ward councillors to provide feedback to their communities on progress with service delivery.

As mentioned before, it is a vital monitoring tool for the mayor and council to monitor in-year performance of the municipal manager and for the municipal manager to monitor the performance of all managers in the municipality within the financial year. This enables the mayor and municipal manager to be pro-active and take remedial steps if necessary in the event of poor performance.

The SDBIP is a layered plan that consists of a top layer and a supporting layer namely the departmental SDBIP.

2. TOP LAYER SDBIP (MUNICIPAL SCORECARD)

Circular 13, as well as the municipal budget and reporting regulations prescribe the submission of a Top Layer SDBIP, which is focused on outcomes, to the Mayor with the budget. The Top Layer SDBIP contains the consolidated service delivery targets and in-year deadlines, and links such targets to top management. Only the Top Layer SDBIP will be made public and tabled before the council. The Top Layer SDBIP should also include per ward information, particularly for key expenditure items on capital projects and service delivery. This will enable each ward councillor and ward committee to oversee service delivery in their particular ward. The Top Layer SDBIP and its targets cannot be revised without notifying the council, and if changes is made in service delivery targets and performance indicators, this must be with the approval of the council, following approval of an adjustments budget (section 54(1)(c) of MFMA). Council approval is necessary to ensure that the mayor or municipal manager do not revise service delivery targets downwards in the event where there is poor performance.

The Top Layer of the SDBIP must be submitted for approval to the Mayor within 14 days after the approval of the budget. The Top Layer SDBIP must be approved by the Mayor within 28 days after the budget has been approved to ensure compliance with the above-mentioned legislation and published on the municipal website.

3. DEPARTMENTAL SDBIP

A detailed departmental SDBIP, which is focused on operational performance, will be prepared for each municipal department. This SDBIP provides more detail on each output for which top management is responsible. The Top Layer SDBIP is therefore the summary of all the departmental SDBIP's.

4. FACTORS CONSIDERED FOR THE COMPILATION OF THE TOP LAYER SDBIP

The IDP is considered as the 5-year strategic plan for the municipality and therefore provides an outline of Witzenberg Municipality's vision, mission, objectives and operational and service delivery indicators that are realistic and attainable.

The Top Layer SDBIP was drafted through a one on one consultation with the Municipal Manager and all the directors. After the completion of the draft Top Layer SDBIP, the Municipal Manager had one on one sessions with his directors to finalise the Top Layer SDBIP. The following were considered during the development of the SDBIP:

- Alignment with the IDP, National KPA's, Municipal KPA's and IDP objectives
- Alignment with the budget
- Oversight Committee Report on the Annual Report of 2020/21
- Annual Report of 2020/21
- The risks identified by the Internal Auditor during the municipal risk analysis
- Areas to be addressed and root causes of the Auditor-General management letter COMAFS as well as the risks identified during the audit of the 2020/21 Annual Report
- Mid-Year Performance Report (Section 72) for 2021/22

5. MFMA CIRCULAR 88: NATIONAL INDICATORS

To be implemented as a pilot process in the 2021/22 & 2022/23 financial years, intermediate cities, district and local municipalities will not be required to incorporate the indicators in their existing performance indicator tables in the IDP and SDBIP. Instead, these indicators should find expression in a dedicated Annexure to the IDP and SDBIP which clearly indicates the MFMA Circular No. 88 indicators applicable to the municipality at Tier 1 and 2 levels of readiness. For this pilot

process, the applicable indicators as included in the Annexures will be monitored and reported on, on a quarterly and annual basis, to the DCoG and the provincial departments of Cooperative Governance and Traditional Affairs (COGTAs). No reporting in the MSA section 46 statutory annual performance report (APR) will be required. This “parallel” pilot process will allow and encourage municipalities to plan, implement and report on the MFMA Circular No. 88 indicators, without limiting their statutory performance planning and reporting in fear of audit findings before they have not adequately institutionalized the process.

MFMA Circular 88: National Indicators Annexure A

MFMA Circular 88: Compliance Questions Annexure B

6. SECTION 53(1)(c)(II) - SUBMISSION TO THE MAYOR

The top layer service delivery budget implementation plan, indicating how the budget and the strategic objectives of Council will be implemented, is herewith submitted in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA), MFMA Circular No. 13 and the Budgeting and Reporting Regulation for the necessary approval.

Print Name D NASSON

Municipal Manager of Witzenberg Municipality

Signature 

Date

2022/01/28

7. SECTION 53(1)(c)(II) - APPROVAL BY THE MAYOR

The top layer service delivery budget implementation plan is herewith approved in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA).

Print Name H Smit

Mayor of Witzenberg Municipality

Signature 

Date

2022/01/22

8. STRATEGIC MAP

<i>WITZENBERG MUNICIPALITY: STRATEGIC MAP 2022/23</i>					
Vision	Mission	Municipal KPA		Pre-determined Objectives	
A municipality that cares for its community, creating growth and opportunities.	<p>The Witzenberg Municipality is committed to improve the quality of life of its community by:</p> <ul style="list-style-type: none"> - Providing & maintaing affordable services - Promoting Social & Economic Development - The effective & efficient use of resources - Effective stakeholder & community participation. 	1	Essential Services	1,1	Sustainable provision & maintenance of basic infrastructure
				1,2	Provide for the needs of informal settlements through improved services
		2	Governance	2,1	Support Institutional Transformation & Development
				2,2	Ensure financial viability.
				2,3	To maintain and strengthen relations with international- & inter-governmental partners as well as the local community through the creation of participative structures.
		3	Communal Services	3,1	Provide & maintain facilities that make citizens feel at home.
		4	Socio-Economic Support Services	4,1	Support the poor & vulnerable through programmes & policy
				4,2	Create an enabling environment to attract investment & support local economy.

9. FINANCIAL COMPONENT

COMPONENT 1 - MONTHLY REVENUE BY SOURCE R'000

Description R thousand	Budget Year 2022/23												Medium Term Revenue and Expenditure Framework		
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2022/23	Budget Year +1 2023/24	Budget Year +2 2024/25
Revenue By Source															
Property rates	7 966	7 966	7 966	7 966	7 966	7 966	7 966	7 966	7 966	7 966	7 966	7 966	95 592	102 518	109 998
Service charges - electricity revenue	28 116	28 116	28 116	28 116	28 116	28 116	28 116	28 116	28 116	28 116	28 116	28 116	337 388	368 497	402 062
Service charges - water revenue	4 151	4 151	4 151	4 151	4 151	4 151	4 151	4 151	4 151	4 151	4 151	4 151	49 810	52 694	55 694
Service charges - sanitation revenue	2 671	2 671	2 671	2 671	2 671	2 671	2 671	2 671	2 671	2 671	2 671	2 671	32 053	34 014	36 117
Service charges - refuse revenue	2 520	2 520	2 520	2 520	2 520	2 520	2 520	2 520	2 520	2 520	2 520	2 520	30 236	32 428	34 779
Service charges - other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	285	285	285	285	285	285	285	285	285	285	285	285	3 416	3 452	3 491
Interest earned - external investments	424	424	424	424	424	424	424	424	424	424	424	424	5 089	5 193	5 303
Interest earned - outstanding debtors	759	759	759	759	759	759	759	759	759	759	759	759	9 111	9 566	10 044
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	928	928	928	928	928	928	928	928	928	928	928	928	11 137	11 194	11 254
Licences and permits	185	185	185	185	185	185	185	185	185	185	185	185	2 216	2 327	2 444
Agency services	354	354	354	354	354	354	354	354	354	354	354	354	4 249	4 461	4 684
Transfers and subsidies	17 214	17 214	17 214	17 214	17 214	17 214	17 214	17 214	17 214	17 214	17 214	17 215	206 574	204 772	187 984
Other revenue	1 301	1 301	1 301	1 301	1 301	1 301	1 301	1 301	1 301	1 301	1 301	1 301	15 609	11 686	10 143
Gains	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	66 873	66 873	66 873	66 873	66 873	66 873	66 873	66 873	66 873	66 873	66 873	66 873	802 479	842 803	873 998

COMPONENT 2 - MONTHLY OPERATING EXPENDITURE BY VOTE R'000

Description R thousand	Budget Year 2022/23												Medium Term Revenue and Expenditure Framework		
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2022/23	Budget Year +1 2023/24	Budget Year +2 2024/25
Expenditure By Type															
Employee related costs	20 595	20 595	20 595	20 595	20 595	20 595	20 595	20 595	20 595	20 595	20 595	20 594	247 136	259 134	277 413
Remuneration of councillors	1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	1 009	12 108	13 318	14 650
Debt impairment	3 836	3 836	3 836	3 836	3 836	3 836	3 836	3 836	3 836	3 836	3 836	3 836	46 031	51 987	55 091
Depreciation & asset impairment	3 299	3 299	3 299	3 299	3 299	3 299	3 299	3 299	3 299	3 299	3 299	3 299	39 589	39 469	39 319
Finance charges	760	760	760	760	760	760	760	760	760	760	760	760	9 116	9 558	10 036
Bulk purchases	26 201	26 201	26 201	26 201	26 201	26 201	26 201	26 201	26 201	26 201	26 201	26 201	314 411	342 772	373 261
Other materials	1 346	1 346	1 346	1 346	1 346	1 346	1 346	1 346	1 346	1 346	1 346	1 346	16 154	16 523	17 330
Contracted services	4 398	4 398	4 398	4 398	4 398	4 398	4 398	4 398	4 398	4 398	4 398	4 398	52 776	49 489	51 922
Transfers and subsidies	1 095	1 095	1 095	1 095	1 095	1 095	1 095	1 095	1 095	1 095	1 095	1 095	13 143	13 920	4 294
Other expenditure	4 085	4 085	4 085	4 085	4 085	4 085	4 085	4 085	4 085	4 085	4 085	4 084	49 019	51 385	53 850
Losses	-	-	-	-	-	-	-	-	-	-	-	0	0	0	0
Total Expenditure	66 624	66 624	66 624	66 624	66 624	66 624	66 624	66 624	66 624	66 624	66 624	66 623	799 484	847 555	897 166

COMPONENT 3 - MONTHLY CAPITAL EXPENDITURE

Refer to final approved and adjusted budgets

KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Department	Description	Funding Source	Budget 2022_2023	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Electricity Administration	MV Substation Equipment	CRR	1 000 000	2022/11/15	2023/04/25								500 000		500 000		
Electricity Administration	Upgrade of LV Network Cables	CRR	1 000 000	2022/11/15	2023/04/25								500 000		500 000		
Electricity Administration	MV Network Equipment	CRR	1 000 000	2022/11/15	2023/04/25								500 000		500 000		
Electricity Administration	Upgrade of MV Cables	CRR	1 000 000	2022/11/15	2023/04/25								500 000		500 000		
Roads	Network streets	CRR	2 000 000	2022/07/15	2023/03/15								1 000 000	1 000 000			
Sewerage	Sewer Network Replacement	CRR	1 500 000	2022/09/15	2023/05/15					500 000				500 000		500 000	
Sewerage	Security upgrades	CRR	10 000	2022/07/15	2022/09/15		10 000										
Sewerage	Upgrade WWTW Wolseley	WSIG	13 653 043	2022/07/15	2023/05/15		250 000	500 000	1 100 000	1 100 000	2 000 000	2 000 000	3 000 000	3 703 043			
Sewerage	Upgrade WWTW Wolseley (Own Contr	CRR	990 000	2022/07/15	2023/05/15											990 000	
Solid Waste Disposal	Fencing Landfill site	Loan	4 000 000	2022/07/15	2023/03/15				1 000 000	1 000 000		1 000 000	1 000 000				
Solid Waste Removal	Drop-offs Transfer stations Tulb/PAH/B	Loan	6 000 000	2022/07/15	2023/05/25			500 000		1 500 000	500 000	500 000	500 000	1 000 000	1 000 000	500 000	
Water Distribution	Network- Water Pipes & Valve Replace	CRR	1 500 000	2022/07/15	2023/05/15					500 000				500 000		500 000	
Water Distribution	Tulbagh Dam	RBIG	16 729 565	2022/02/15	2023/06/15	1 500 000	1 500 000	1 500 000	1 500 000	1 500 000	1 500 000	1 500 000	1 500 000	1 500 000	1 500 000	1 500 000	229 565
Water Distribution	Op-Die-Berg Reservoir	MIG	2 854 582	2022/07/15	2023/03/15		100 000		450 000	450 000	650 000	650 000	554 582				
Water Distribution	Tierhokskloof bulk pipeline	MIG	869 565	2022/07/15	2024/04/15								400 000	469 565			
Water Distribution	Tulbagh Dam (own contribution)	CRR	2 000 000	2022/02/15	2023/06/15										1 000 000	1 000 000	

Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services

Department	Description	Funding Source	Budget 2022_2023	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Roads	Vredebes Access Collector	MIG	10 909 809	2022/07/15	2023/04/15		450 000	850 000	850 000	850 000	1 350 000	450 000	1 750 000	1 750 000	2 609 809		

KEY PERFORMANCE AREA: 2. GOVERNANCE

Strategic Objective: 2.2 Ensure Financial Stability

Department	Description	Funding Source	Budget 2022_2023	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Finance	Furniture & equipment	quitable Sha	100 000	2022/07/15	2022/10/15				100 000								
Finance	Furniture & equipment	CRR	30 000	2022/07/15	2022/10/15				30 000								
Finance	Computer hardware	CRR	50 000	2022/07/15	2022/10/15				50 000								

Strategic Objective: 2.1 Support Institutional Transformation and Development

Department	Description	Funding Source	Budget 2022_2023	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Information Technology	IT Equipment	CRR	600 000	2022/07/15	2023/02/25				300 000				300 000				
Information Technology	Furniture & Office Equipment	Belgium	260 296	2022/07/15	2022/10/15				260 296								
Fleet Management	Vehicle Replacement Program	CRR	1 000 000	2022/07/15	2022/11/15					1 000 000							
Fleet Management	Vehicle Replacement Program	Belgium	192 808	2022/07/15	2022/11/15					192 808							
Fleet Management	Tools & Equipment	CRR	340 000	2022/07/15	2022/10/15				340 000								
Fleet Management	Workshop Building Upgrade	CRR	60 000	2022/07/15	2022/10/15				60 000								

KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Department	Description	Funding Source	Budget 2022_2023	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Community Halls & Facilities	Townhalls Equipment	CRR	40 000	2022/07/15	2022/09/25			40 000									
Community Parks	Parks equipment	CRR	40 000	2022/07/15	2022/09/26			40 000									
Libraries	Library Nduli	CRR	1 000 000	2022/07/15	2022/11/15					1 000 000							
Swimming Pools	Swimming Pool Nduli	CRR	1 000 000	2022/07/15	2022/11/15					1 000 000							
Libraries	IT Equipment	MRF	182 000	2022/07/15	2022/10/15				182 000								
Sport Grounds & Stadiums	Ablution facilities at Hamlet (Breestr) sp	RSEP	434 783	2022/11/15	2022/12/15						434 783						
Sport Grounds & Stadiums	Ceres upgrade Of Leyell Str Sport Facil	MIG	6 354 740	2022/07/15	2023/04/25		500 000	1 000 000	1 100 000	1 100 000	400 000	200 000	1 100 000	500 000	454 740		
Sport Grounds & Stadiums	Upgrade Sportsgrounds	Prov Grant	894 783	2022/07/15	2022/12/15				300 000		594 783						
Sport Grounds & Stadiums	Sportfield equipment	CRR	30 000	2022/07/15	2022/09/26			30 000									
Public Toilets	Wolseley Public Toilets	District	500 000	2022/05/15	2022/11/15	250 000	250 000										

KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.2 Create an enabling environment to support local economy

Department	Description	Funding Source	Budget 2022_2023	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Roads	Upgrade Van Breda Bridge	Prov Grant	6 200 000	2022/03/15	2023/06/25	500 000	1 000 000	1 000 000	1 000 000	1 000 000	500 000	500 000	700 000				
Roads	Upgrade Van Breda bridge (own contrib	CRR	5 817 400	2022/03/15	2023/06/25								1 200 000	1 200 000	1 200 000	1 200 000	1 017 400

10. NON-FINANCIAL COMPONENT

KEY PERFORMANCE INDICATORS: QUARTERLY & 5 YEAR SCORECARD

KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2020/21	Target 2022/23	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Definitions
TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department	Technical	102%	98%	25%	50%	75%	98%	98%	99%	99%	99%	Percentage reflecting year to date spend /preventative- & corrective planned maintenance budget votes of technical department. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
TecDir3	% Expenditure on Capital Budget by Technical Directorate	Technical	86%	95%	10%	40%	60%	95%	95%	96%	96%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget of the technical directorate. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year end.
TecWat21	Percentage compliance with drinking water quality standards.	Technical	100%	98%	98%	98%	98%	98%	98%	98%	98%	98%	Measure of potable water sample pass rate according to the SANS 241 standard. Average of sample results. Only microbiological results of Escherichia Coli are considered in the measurement. Result should be less than 1 count per 100ml.
TecWat36	Percentage of valid water connection applications connected by reporting period end	Technical	100%	95%	95%	95%	95%	95%	96%	97%	97%	97%	This indicator reflects the percentage of residential valid water connection applications (where down payment has been received) connected, where the applicant has access to the municipal water network. Proxy measure for National Key Performance Indicator.
TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	Technical	100%	95%	95%	95%	95%	95%	96%	97%	97%	97%	This indicator reflects the percentage of residential valid sewer connection applications (where down payment has been received) connected, where the applicant has access to the municipal sewer network. Proxy measure for National Key Performance Indicator.
TecEl60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	Technical	100%	95%	95%	95%	95%	95%	95%	96%	96%	96%	This indicator reflects the percentage of residential valid electricity connection applications (where down payment has been received) connected, where the applicant has access to the municipal electrical network. Proxy measure for National Key Performance Indicator.
FinInc28	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at period end.	Finance	13 465	13 465	13 465	13 465	13 465	13 465	13 500	13 550	13 570	13 590	The objective of the KPI is to report on the number of residential properties that have access to the service according to the number of properties billed for the service on the SAMRAS financial system Proxy measure for National Key Performance Indicator.

Note: TecRef46 replaced with FinInc28 in Draft after IDP & Budget approval

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2020/21	Target 2022/23	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Definitions
TecWat20	Percentage unaccounted water losses	Technical	12%	18%	18%	18%	18%	18%	17%	17%	16%	16%	Unaccounted-for water (UFW) is the difference between the quantity of water supplied to the municipality's network and the metered quantity of water used by the customers. UFW has two components: (a) physical losses due to leakage from pipes, and (b) administrative losses due to illegal connections and under registration of water meters. The reduction of UFW is a crucial step to improve the financial health and to save scarce water resources.
TecEl37	Percentage unaccounted electricity losses.	Technical	10,8%	10%	10%	10%	10%	10%	10%	10%	10%	10%	Unaccounted-for electricity (UFE) is the difference between the quantity of electricity supplied to the municipality's network and the metered quantity of electricity used by the customers. UFE has two components: (a) Technical losses due to ageing/inadequate networks, and (b) administrative or non-technical losses due to illegal connections and under registration of electricity meters. The reduction of UFE is a crucial step to improve the financial health.
TecRo7	Kilometres of roads upgraded & rehabilitated	Technical	6	2	0	0	1	2	4	4	4	4	This indicator measures the kilometres of new roads constructed, roads upgraded & rehabilitated and resurfaced.

Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2020/21	Target 2022/23	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Definitions
TecDir2	Number of subsidised serviced sites developed.	Technical	No target	No target					130		50	50	A housing opportunity is incremental access to and/or delivery of one of the following Housing products: Incremental Housing which provides a serviced site with or without tenure. A serviced site is being defined as a demarcated site with access to water & sanitation services located adjacent to a road.
TecWat22	Percentage of households in demarcated informal areas with access to a water point (tap)	Technical	New	95%	95%	95%	95%	95%	97%	97%	97%	97%	This indicator reflects the percentage of households in demarcated informal areas with access to a water point (tap). Access are being defined as households within 200m of a water point (tap). Certain taps may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
TecSan13	Percentage of households in demarcated informal areas with access to a communal toilet facility.	Technical	New	95%	95%	95%	95%	95%	97%	97%	97%	97%	This indicator reflects the percentage of households in demarcated informal areas with access to a communal toilet facility. Access are being defined as households within 200m of a communal toilet facility. Certain toilets may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	Technical	New	95%	95%	95%	95%	95%	97%	97%	97%	97%	This indicator reflects the percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste. Access are being defined as households within 200m of a periodic waste pick-up route or skip for household waste. Certain skips may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
TecEl36	Percentage of houses in a subsidised housing project connected to the electrical network.	Technical	100%	95%	95%	95%	95%	95%	95%	95%	95%	95%	This indicator reflects the percentage of houses in a subsidised housing project connected to the electrical network. Proxy for National KPI.

KEY PERFORMANCE AREA: 2. GOVERNANCE

Strategic Objective: 2.1 Support Institutional Transformation and Development

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2020/21	Target 2022/23	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Definitions
CorpHR13	Percentage budget spent on implementation of Workplace Skills Plan.	Corporate	91%	96%	25%	50%	75%	96%	96%	96%	96%	96%	A Workplace Skills Plan is a document that outlines the planned education, training and development interventions for the organisation. Its purpose is to formally plan and allocate the budget for appropriate training interventions which will address the needs arising out of Local Governments' Skills Sector Plan, the municipality's strategic requirements as contained in the IDP and the individual departmental staffing strategies and individual employees' PDP's. The WSP shall also take into account the Employment Equity Plan, ensuring incorporation of relevant developmental equity interventions into the plan. Kpi measures percentage expenditure of vote allocated towards training needs as arise from WSP. Proxy for National KPI.
CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	Corporate	4	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Quarterly reports on the percentage of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan. Quarterly report submitted to Municipal Manager. National Key Performance Indicator.

Strategic Objective: 2.2 Ensure Financial Stability

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2020/21	Target 2022/23	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Definitions
FinFAdm10	Financial viability expressed as Debt-Coverage ratio	Finance	322	350	350	350	350	350	350	350	350	350	This indicator measures debt coverage as (total operating revenue – operating grants received) / debt service payments due within the year. This means the municipality is able to cover its debt service payments from operating revenue
FinFAdm9	Financial viability expressed as Cost-Coverage ratio	Finance	2,7	2,8	2,8	2,8	2,8	2,8	2,8	2,8	2,8	2,8	This indicator measures: (available cash + investments) / monthly fixed operating expenditure. This indicates that with the available cash the municipality is able to pay its fixed operating expenditure for certain amount of months. Proxy for National KPI.
FinFAdm11	Financial viability expressed outstanding service debtors	Finance	70%	60%	60%	60%	60%	60%	60%	60%	60%	60%	These indicator measure service debtors to revenue (total outstanding service debtors / revenue received for services). This means that a % of revenue in the SFP is still outstanding as at year end. Proxy for National KPI.
FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	Finance	Unqualified	Unqualified			1		Unqualified	Unqualified	Unqualified	Unqualified	This indicator measures good governance and accounting practices and will be evaluated and considered by the Auditor General in determining his opinion. An unqualified audit opinion refers to the position where the auditor having completed his audit has no reservation as to the fairness of presentation of financial statements and their conformity with General Recognised Accounting Practices.
FinInc15	Percentage revenue collection	Finance	90%	93%	93%	93%	93%	93%	94%	94%	95%	95%	This indicator reflects the percentage of revenue collected from service accounts delivered.
MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	Municipal Manager	101%	98%	25%	50%	75%	98%	99%	99%	99%	99%	Percentage reflecting year to date spend /preventative- & corrective planned maintenance budget votes for the whole of the municipality. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
MM2	Percentage spend of capital budget for the whole of the municipality.	Municipal Manager	86%	95%	10%	40%	60%	95%	95%	96%	97%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are

Strategic Objective: 2.3 To maintain and strengthen relations with international- & inter- governmental partners as well as the local community through the creation of participative structures.

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2020/21	Target 2022/23	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Definitions
MMIDP9	Number of IDP community engagements held.	Municipal Manager	Changed	14		7		14	14	14	14	14	Bi-annual community engagements as per IDP Process Plan held in each of the 7 towns.
ComSoc49	Number of meetings with inter-governmental partners.	Community	12	12	3	6	9	12	12	12	12	12	Number of Inter-Governmental meetings attended.

KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2020/21	Target 2022/23	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Definitions
ComAm34	Report on annual customer satisfaction survey on community facilities.	Community	1	1 Report		1			1 Report	1 Report	1 Report	1 Report	Analysis report of a community survey on community perception and satisfaction in respect of the access to and maintenance of certain community facilities.
ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	Community	81%	98%	25%	50%	75%	98%	99%	99%	99%	99%	Percentage reflecting year to date spend /preventative- & corrective planned maintenance budget votes for the Community Department. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
ComDir2	% Expenditure on Capital Budget by Community Directorate	Community	85%	95%	10%	40%	60%	95%	95%	96%	96%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget of the community directorate. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year end.

KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.1 Support the poor & vulnerable through programmes & policy

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2020/21	Target 2022/23	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Definitions
ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	Community	2867	4500	4500	4500	4500	4500	4400	4300	4300	4300	Refers to the number of account holders subsidised through the municipality's Indigent Policy as at the end of reporting period.
ComLed8	The number of jobs created through municipality's local economic development initiatives including capital projects.	Community	401	400	100	200	300	400	405	410	410	410	This indicator measures the number of work opportunities created through the expanded Public Works Programme (EPWP) and contracts for temporary workers and temporary workers employed through contractors on projects. Proxy for National KPI.
ComSoc 42	Number of engagements with target groups with the implementation of social development programmes.	Community	27	20	5	10	15	20	20	20	20	20	The indicator refers to the number of engagements with target groups for the implementation social developmental programmes and /or initiatives .
ComHS14	Number of housing opportunities provided per year.	Community	No target	50	0	0	0	50	80	80	80	80	A housing opportunity is incremental access to and or delivery of one of the following Housing products: Practically completed Subsidy Housing which provides a minimum 40m ² house.
ComHS15	Number of Rental Stock transferred	Community	14	30	5	10	20	30	40	50	50	50	Number of rental stock transferred to approved beneficiaries, using established criteria. Rental stock is being defined as subsidised houses constructed before 1994 (scheme houses) and leased by the municipality to identified and approved beneficiaries.

Strategic Objective: 4.2 Create an enabling environment to support local economy

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2020/21	Target 2022/23	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2023/24	Target 2024/25	Target 2025/26	Target 2026/27	Definitions
ComLed19	Bi-annual report on investment incentives implemented.	Community	4	2 Reports		1		1	2 Reports	2 Reports	2 Reports	2 Reports	Bi-annual report on investment incentives implemented.
ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	Community	4	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Quarterly report on the Small Business Entrepreneurs Development Programme.
ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	Community	4	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Progress reports on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.

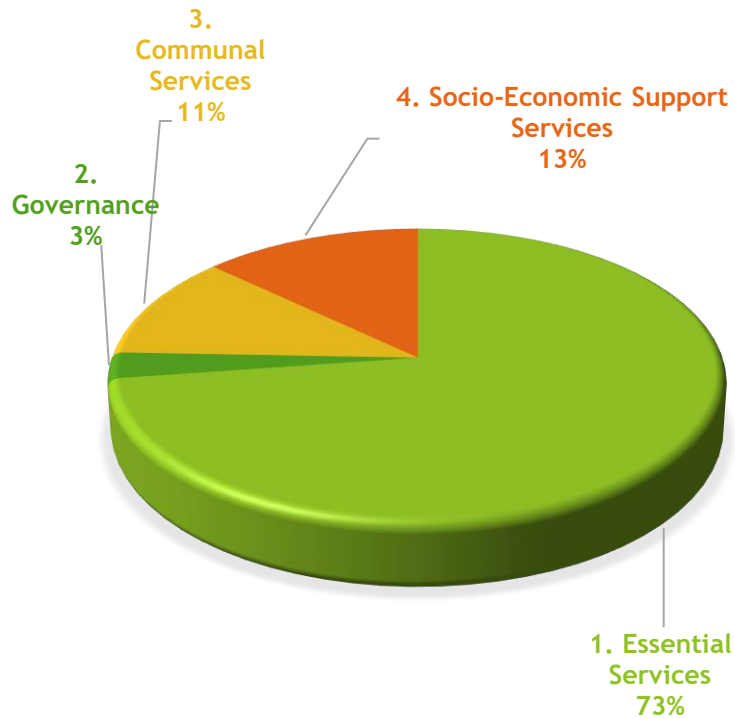
11. BUDGETARY ALIGNMENT WITH IDP

Refer to approved and adjusted budget

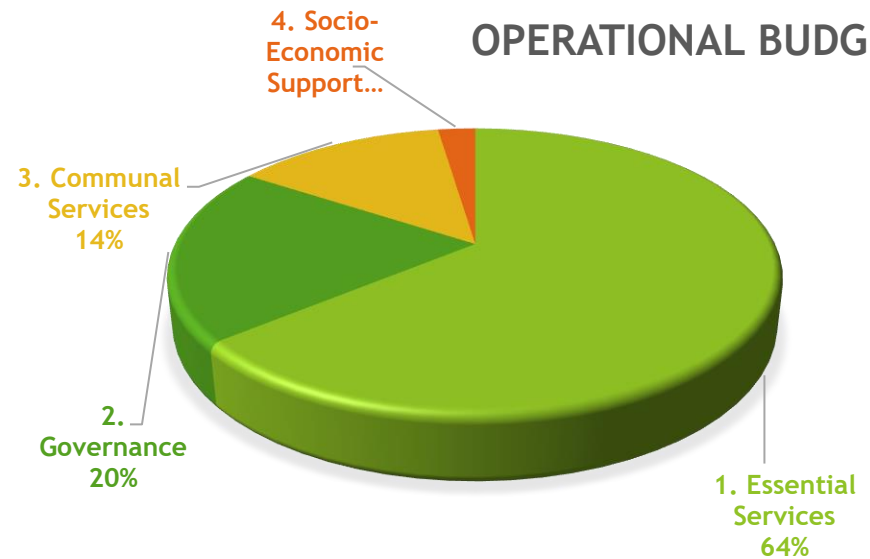
BUDGET PER KEY PERFORMANCE AREA

KEY PERFORMANCE AREA	OPERATIONAL BUDGET		CAPITAL BUDGET	
1. Essential Services	R	511 829 222	R	67 016 564
2. Governance	R	161 466 835	R	2 633 104
3. Communal Services	R	107 238 428	R	10 476 306
4. Socio-Economic Support Services	R	18 949 198	R	12 017 400
TOTAL	R	799 483 683	R	92 143 374

CAPITAL BUDGET

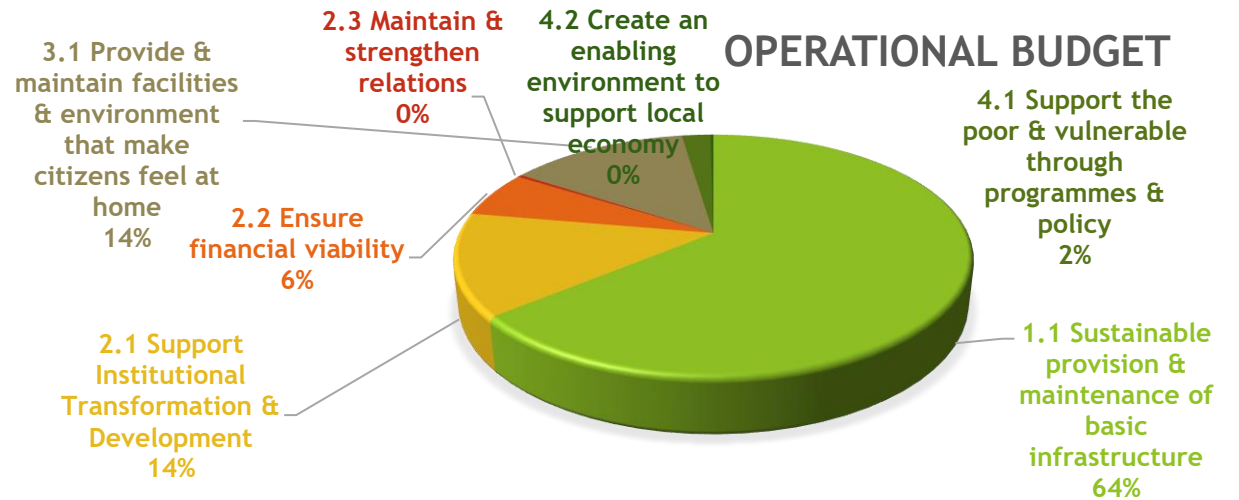
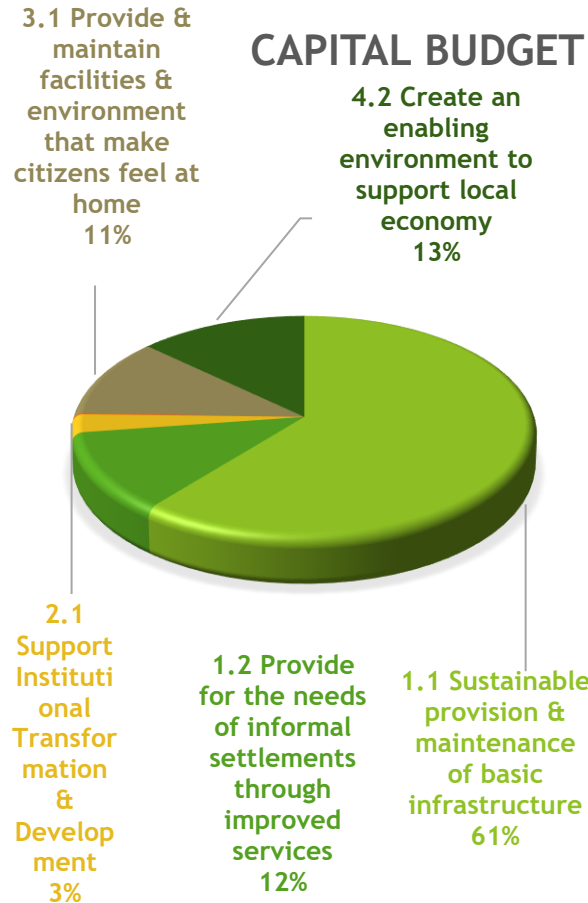


OPERATIONAL BUDGET



BUDGET PER STRATEGIC OBJECTIVE

KEY PERFORMANCE AREA	STRATEGIC OBJECTIVE	OPERATIONAL BUDGET	CAPITAL BUDGET
1. Essential Services	1.1 Sustainable provision & maintenance of basic infrastructure	R 511 829 222	R 56 106 755
	1.2 Provide for the needs of informal settlements through improved services	R -	R 10 909 809
2. Governance	2.1 Support Institutional Transformation & Development	R 109 667 795	R 2 453 104
	2.2 Ensure financial viability	R 49 186 353	R 180 000
	2.3 Maintain & strengthen relations	R 2 612 687	R -
3. Communal Services	3.1 Provide & maintain facilities & environment that make citizens feel at home	R 107 238 428	R 10 476 306
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policy	R 17 171 558	R -
	4.2 Create an enabling environment to support local economy	R 1 777 640	R 12 017 400
Total		R 799 483 683	R 92 143 374



FIVE YEAR PROJECTED CAPITAL EXPENDITURE PER WARD

KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Department	Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Electricity Adminis	MV Substation Equipment	CRR	All	1 000 000		1 500 000	1 500 000	1 500 000
Electricity Adminis	Upgrade of LV Network Cables	CRR	All	1 000 000		1 000 000	1 000 000	1 000 000
Electricity Adminis	MV Network Equipment	CRR	All	1 000 000		1 000 000	1 000 000	1 000 000
Electricity Adminis	Upgrade of MV Cables	CRR	All	1 000 000		600 000	600 000	1 500 000
Electricity Adminis	Tools & Equipment	CRR	All			150 000	150 000	200 000
Electricity Adminis	Electrical Network Refurbishment	CRR	All			1 500 000	1 500 000	
Electricity Streetlig	Upgrade of Streetlights	CRR	All			350 000	350 000	400 000
Roads	Network streets	CRR	All	2 000 000		2 500 000	3 000 000	
Roads	Rehabilitation - Streets Tulbagh	CRR	11			3 500 000	2 500 000	
Roads	Tools & Equipment	CRR	All			50 000	50 000	
Roads	NMT Sidewalks Ceres	CRR	3,5			500 000	500 000	
Roads	Road Maintenance & Upgrading	MIG	All			13 035 982		
Sewerage	Aerator replacement programme	CRR	All			500 000		700 000
Sewerage	Refurbishment WWTW	CRR	All			750 000		1 000 000
Sewerage	Sewer Pumps-replacement	CRR	All			250 000	500 000	500 000
Sewerage	Sewer Network Replacement	CRR	All	1 500 000		2 000 000	1 500 000	2 000 000
Sewerage	Security upgrades	CRR	All	10 000		300 000		116 000
Sewerage	Plant & Equipment	CRR	All					344 000
Sewerage	Upgrade WWTW Wolseley	WSIG	7	13 653 043	12 433 913			
Sewerage	Upgrade WWTW Wolseley (Own Contribu	CRR	7	990 000				

Department	Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Solid Waste Dispo	Transfer stations & related infrastructure (CRR	3					5 817 400
Solid Waste Dispo	Fencing Landfill site	Loan	4,10	4 000 000				
Solid Waste Rem	Drop-offs Transfer stations Tulb/PAH/BV	Loan	All	6 000 000				
Solid Waste Rem	Drop-offs Transfer stations	CRR	All		2 000 000	4 000 000		
Storm Water	Network - Storm Water Upgrading	CRR	All			450 000	500 000	
Water Distribution	Infrastructure Management System	CRR	All			200 000		
Water Distribution	Plant & Equipment	CRR	All			50 000		
Water Distribution	Security upgrades	CRR	All			450 000		
Water Distribution	Network- Water Pipes & Valve Replaceme	CRR	All	1 500 000		2 000 000	2 500 000	
Water Distribution	Tulbagh Dam	RBIG	7, 11	16 729 565				
Water Distribution	Grey Water System	CRR	All			1 500 000	1 500 000	
Water Distribution	Op-Die-Berg Reservoir	MIG	8	2 854 582				
Water Distribution	Tulbagh Reservoir	MIG	7,11		3 635 303	3 641 410		
Water Distribution	Tierhokskloof bulk pipeline	MIG	2,7	869 565	10 869 809			
Water Distribution	Tierhokskloof bulk pipeline (own contributi	CRR	2,7		2 956 522			
Water Distribution	Tulbagh Dam (own contribution)	CRR	7,11	2 000 000				

Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services

Department	Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Electricity Adminis	Nduli infill Electrical Network	INEP	1, 12		4 000 000	4 180 000		
Roads	Nduli Infill Internal Roads	IHHSDG	1,12					
Roads	Vredebes Access Collector	MIG	5	10 909 809	2 284 454			
Sewerage	Nduli Infill Internal Sewerage	IHHSDG	1,12					
Storm Water	Nduli Infill Internal Storm water	IHHSDG	1,12					
Water Distribution	Nduli Infill Internal Water	IHHSDG	1,12					

KEY PERFORMANCE AREA: 2. GOVERNANCE

Strategic Objective: 2.1 Support Institutional Transformation and Development

Department	Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Fire Fighting & Pr	Capex Fire Fighting Equipment	CRR	All			350 000		400 000
Fire Fighting & Pr	Firefighting Response Vehicle	Prov Grant	All		856 522			
Dir Comm	Office Equipment	CRR	All			30 000		
Dir Corp	Office Equipment	CRR	All			50 000		
Dir Tech	Office Equipment (Director)	CRR	All			30 000		
Information Techn	IT Equipment	CRR	All	600 000		650 000	700 000	215 000
Information Techn	IT Equipment	CRR	All					254 000
Information Techn	Furniture & Office Equipment	Belgium		260 296				
Municipal Manag	Office Equipment	CRR	All			30 000	30 000	
Traffic	Vehicle Replacement Programme	CRR	All					240 000
Fleet Managemer	Vehicle Replacement Program	CRR	All	1 000 000	1 000 000			2 201 140
Fleet Managemer	Vehicle Replacement Program	Belgium	All	192 808				
Fleet Managemer	Tools & Equipment	CRR	All	340 000				
Fleet Managemer	Workshop Building Upgrade	CRR	3	60 000				
Roads	Traffic Calming	CRR	All			200 000	250 000	

Strategic Objective: 2.2 Ensure Financial Stability

Department	Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Dir Fin	Office Equipment	CRR	All			30 000		
Finance	Furniture & equipment	Equitable Share	All	100 000	100 000			40 000
Finance	Furniture & equipment	CRR	All	30 000	30 000			711 157
Finance	Computer hardware	CRR	All	50 000	50 000			50 000
Finance	IT Equipment	Grant	All					75 000

Strategic Objective: 2.3 Maintain and strengthen relations

Department	Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Communication	Access Control - Furniture and Equipment	CRR	All				75 000	
Communication	Signage & Billboards	CRR	All				80 000	
Communication	Camera equipment	CRR	All			20 000		

KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Department	Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Cemeteries	Expanding of Cemetery	CRR	All			300 000	500 000	
Cemeteries	New regional cemetery	MIG	All		4 996 521	5 000 000		
Community Halls	Fencing Nduli Comm Hall	CRR	1, 12				500 000	
Community Halls	Townhalls Equipment	CRR	All	40 000			100 000	
Community Parks	Chainsaws	CRR	All			90 000		100 000
Community Parks	Brushcutters	CRR	All			120 000		120 000
Community Parks	Irrigation equipment for parks	CRR	All				500 000	
Community Parks	Truck 1.3 ton	CRR	All			350 000		
Community Parks	Landscaping of parks	CRR	All			300 000	300 000	
Community Parks	Parks equipment	CRR	All	40 000			50 000	
Libraries	Library Nduli	CRR	1,12	1 000 000				
Swimming Pools	Swimming Pool Nduli	CRR	1,12	1 000 000				
Libraries	IT Equipment	MRF	All	182 000				
Sport Grounds &	Ablution facilities at Hamlet (Breestr) spor	RSEP	4,10	434 783				695 652
Sport Grounds &	Containers 3x3m	CRR	All			100 000		
Sport Grounds &	Ceres upgrade Of Leyell Str Sport Facilitie	MIG	3	6 354 740				

Department	Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Sport Grounds &	Vredebes sportsgrounds	MIG	5			1 000 000	15 000 000	
Sport Grounds &	Kliprug sportfield change rooms	CRR	4				1 500 000	
Sport Grounds &	Sportsground development	CRR	All			400 000	400 000	600 000
Sport Grounds &	Resurface netball courts	CRR	All			200 000	300 000	
Sport Grounds &	Upgrade Sportsgrounds	Prov Grant	4	894 783				
Sport Grounds &	Sportfield equipment	CRR	All	30 000				
Public Toilets	Wolseley Public Toilets	District	2,7	500 000				

KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.1 Support the poor and vulnerable through programmes and policies

Department	Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Housing	Fencing of Trichardtstr Flats	CRR	3		500 000			

Strategic Objective: 4.2 Create an enabling environment to support local economy

Department	Description	Funding Source	Ward	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026	Budget 2026_2027
Resorts	Chalet Furniture	CRR	3			450 000		
Roads	Upgrade Van Breda Bridge	Prov Grant	3,5	6 200 000	152 174			
Roads	Upgrade Van Breda bridge (own contribut	CRR	3,5	5 817 400				

ANNEXURE A: MFMA CIRCULAR 88 NATIONAL INDICATORS

ANNEXURE B: MFMA CIRCULAR 88 COMPLIANCE QUESTIONS

ANNEXURE

WITZENBERG MUNICIPALITY

CIRCULAR 88 NATIONAL INDICATORS 2022/23



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CIRCULAR 88 NATIONAL INDICATORS

To be implemented as a pilot process in the 2021/22 & 2022/23 financial years, intermediate cities, district and local municipalities will not be required to incorporate the indicators in their existing performance indicator tables in the IDP and SDBIP. Instead, these indicators should find expression in a dedicated Annexure to the IDP and SDBIP which clearly indicates the MFMA Circular No. 88 indicators applicable to the municipality at Tier 1 and 2 levels of readiness. For this pilot process, the applicable indicators as included in the Annexures will be monitored and reported on, on a quarterly and annual basis, to the DCoG and the provincial departments of Cooperative Governance and Traditional Affairs (COGTAs). No reporting in the MSA section 46 statutory annual performance report (APR) will be required. This “parallel” pilot process will allow and encourage municipalities to plan, implement and report on the MFMA Circular No. 88 indicators, without limiting their statutory performance planning and reporting in fear of audit findings before they have not adequately institutionalized the process.

INCLUDED

- CIRCULAR 88 OUTPUT INDICATORS
- CIRCULAR 88 OUTCOME INDICATORS
- CIRCULAR 88 COMPLIANCE INDICATORS

WITZENBERG MUNICIPALITY: 2022/23 CIRCULAR 88 OUTPUT INDICATORS

Directorate	Department	Indicator Reference	Performance Indicator	Unit of Measurement	Indicator Formula	Ref No.	Data Element	Data Element Target (estimate)	Frequency of Reporting	Baseline (Annual performance of 2021/22 estimated)	Annual Target for 2022/23	1st Quarter Planned output as per SDBIP	2nd Quarter Planned output as per SDBIP	3rd Quarter Planned output as per SDBIP	4th Quarter Planned output as per SDBIP	Reasons for no data, if not provided	Steps undertaken, or to be undertaken, to provide data in the future	Estimated date when data will be available
Technical	Electricity	EE1.11	Number of dwellings provided with connections to mains electricity supply by the municipality	Number of connections	(1) Number of residential supply points commissioned and energised by the municipality	EE1.11(1)	(1) Number of residential supply points energised and commissioned by the municipality	5	Quarterly	4	5	1	1	1	2			
Technical	Electricity	EE3.11	Percentage of unplanned outages that are restored to supply within industry standard timeframes	Percentage of outages	((1) Number of unplanned outages restored within x hours / (2) Total number of unplanned outages), where x is based on industry standards (x=1.5, 3.5, 7.5, 24 and 168) and as per NRS 047.	EE3.11(1)	(1) Number of unplanned outages restored within x hours		Quarterly	80%	90%	90%	90%	90%	90%			
Technical	Electricity					EE3.11(2)	(2) Total number of unplanned outages											
Technical	Electricity	EE3.21	Percentage of planned maintenance performed	Percentage of planned maintenance jobs	((1) Actual number of maintenance 'jobs' for planned or preventative maintenance / (2) Budgeted number of maintenance 'jobs' for planned or preventative maintenance)	EE3.21(1)	(1) Actual number of maintenance 'jobs' for planned or preventative maintenance		Quarterly							No maintenance plan indicating maintenance jobs.		
Technical	Electricity					EE3.21(2)	(2) Budgeted number of maintenance 'jobs' for planned or preventative maintenance											
Technical	Solid Waste	ENV3.11	Percentage of known informal settlements receiving basic refuse removal services	Percentage of informal settlements	((1) Number of informal settlements receiving waste handling services / (2) Total number of recognised informal settlements)	ENV3.11(1)	(1) Number of informal settlements receiving waste handling services	3	Annual	100%	100%				100%			
Technical	Solid Waste					ENV3.11(2)	(2) The total number of recognised informal settlements	3										
Community	Environment	ENV4.11	Percentage of biodiversity priority area within the municipality	Percentage of land in hectares	((1) Total land area in hectares classified as "biodiversity priority areas" / (2) Total municipal area in hectares)	ENV4.11(1)	(1) Total land area in hectares classified as "biodiversity priority areas"		Annual	19%	19%				19%			
Community	Environment					ENV4.11(2)	(2) Total municipal area in hectares											
Technical	Roads	TR6.11	Percentage of unsurfaced road graded	Percentage of unsurfaced road network, by length	((1) Kilometres of municipal road graded / (2) Kilometres of unsurfaced road)	TR6.11(1)	(1) Kilometres of municipal road graded	14	Annual	100%	100%				100%			
Technical	Roads					TR6.11(2)	(2) Kilometres of unsurfaced road network	14										
Technical	Roads	TR6.12	Percentage of surfaced municipal road lanes which has been resurfaced and resealed	Percentage of surfaced road	((1) Kilometres of municipal road lanes resurfaced and resealed / (2) Kilometres of surfaced municipal road lanes)	TR6.12(1)	(1) Kilometres of municipal road lanes resurfaced and resealed	3	Quarterly	1%	1%	0%	0%	1%	1%			
Technical	Roads					TR6.12(2)	(2) Kilometres of surfaced municipal road lanes	205										
Technical	Roads	TR6.13	KMs of new municipal road network	KMs of road network	(1) Number of kilometres of surfaced road network built + (2) Number of kilometres unsurfaced road network built	TR6.13(1)	(1) Number of kilometres of surfaced road network built	0,76	Quarterly	0,76	0,5	0	0	0,5	0,5			
Technical	Roads					TR6.13(2)	(2) Number of kilometres of unsurfaced road network built	0										

Technical	Roads	TR6.21	Percentage of reported pothole complaints resolved within standard municipal response time	Potholes	((1) Number of pothole complaints resolved within the standard time after being reported / Number of potholes reported)	TR6.21(1)	(1) Number of pothole complaints resolved within the standard time after being reported	10	Quarterly	100%	100%	100%	100%	100%	100%			
Technical	Roads					TR6.21(2)	(2) Number of potholes reported	10										
Technical	Sanitation	WS1.11	Number of new sewer connections meeting minimum standards	Number of sewer connections	The (1) number of new sewer connections to consumer units + (2) the number of new sewer connections to communal toilet facilities.	WS1.11(1)	(1) Number of new sewer connections to consumer units	3	Quarterly	3	5	0	2	3	5			
Technical	Sanitation					WS1.11(2)	(2) Number of new sewer connections to communal toilet facilities.	2										
Technical	Water	WS2.11	Number of new water connections meeting minimum standards	Number of water connections	The (1) number of new water connections to piped (tap) water + (2) number of new water connections to public/communal taps	WS2.11(1)	(1) Number of new water connections to piped (tap) water	3	Quarterly	3	5	0	2	3	5			
Technical	Water					WS2.11(2)	(2) Number of new water connections to public/communal facilities.	2										
Technical	Sanitation	WS3.11	Percentage of callouts responded to within 24 hours (sanitation/wastewater)	Percentage of outages	((1) Number of callouts (outages logged on the municipal system) responded to within 24 hours (sanitation/wastewater) / (2) Total wastewater/sanitation callouts received)	WS3.11(1)	(1) Number of callouts responded to within 24 hours (sanitation/wastewater)		Quarterly	100%	95%	95%	95%	95%	95%			
Technical	Sanitation					WS3.11(2)	(2) Total number of callouts (sanitation/wastewater)											
Finance	Income	WS5.31	Percentage of total water connections metered	Percentage of water connections	(1) Number of water connections metered / [(1)Number of connections metered + (2) Number of connections unmetered]	WS5.31(1)	(1) Number of water connections metered	12463	Annual	12463	12463	12463	12463	12463	12463			
Technical	Water					WS5.31(2)	(2) Number of connections unmetered	0										
Community	Fire Services	FD1.11	Percentage compliance with the required attendance time for structural firefighting incidents	Percentage of incidents	(1) Number of structural fire incidents where the attendance time was 14 minutes or less / (2) Total number of calls for structural fire incidents received	FD1.11(1)	(1) Number of structural fire incidents where the attendance time was 14 minutes or less	20	Quarterly	91%	95%	95%	95%	95%	95%			
Community	Fire Services					FD1.11(2)	(2) Total number of distress calls for structural fire incidents received	22										
Finance	Expenditure	LED1.11	Percentage of total municipal operating expenditure spent on contracted services physically residing within the municipal area	Percentage of R-value	(1) R-value of operating expenditure on contracted services within the municipal area / (2) Total municipal operating expenditure on contracted services	LED1.11(1)	(1) R-value of operating expenditure on contracted services within the municipal area	804 405 543	Quarterly	5%	6%	6%	6%	6%	6%			
Finance	Expenditure					LED1.11(2)	(2) Total municipal operating expenditure on contracted services	51 736 013										

Community	LED	LED1.21	Number of work opportunities created through Public Employment Programmes (incl. EPWP, CWP and other related employment programmes)	Number of work opportunities	(1) Number of work opportunities provided by the municipality through the Expanded Public Works Programme + (2) the Number of work opportunities provided through the Community Works Programme and other related infrastructure initiatives.	LED1.21(1)	(1) Number of work opportunities provided by the municipality through the Expanded Public Works Programme	400	Quarterly	400	405	100	100	100	105			
Community	LED					LED1.21(2)	(2) Number of work opportunities provided through the Community Works Programme and other related infrastructure initiatives.	0										
Finance	Income	LED2.12	Percentage of the municipality's operating budget spent on indigent relief for free basic services	Percentage expenditure (R-value)	((1) R-value of operating budget expenditure on free basic services / (2) R-value of the total operating budget)	LED2.12(1)	(1) R-value of operating budget expenditure on free basic services	35 792 810	Quarterly	4,46%	4,45%	4,45%	4,45%	4,45%	4,45%			
Finance	Income					LED2.12(2)	(2) Total operating budget for the municipality	804 405 543										
Community	LED	LED3.11	Average time taken to finalise business license applications	Days	(1) Sum of the total working days per business application finalised/ (2) Number of business applications-finalised	LED3.11(1)	(1) Sum of the total working days per business application-finalised	2	Quarterly	10%	10%	10%	10%	10%	10%			
Community	LED					LED3.11(2)	(2) Number of business applications finalised	20										
Finance	Supply Chain	LED3.31	Average number of days from the point of advertising to the letter of award per 80/20 procurement process	Days	(1) Sum of the number of days from the point of advertising a tender in terms of the 80/20 procurement process to the issuing of the letter of award/ (2) Total number of 80/20 tenders awarded as per the procurement process	LED3.31(1)	(1) Sum of the number of days from the point of advertising a tender in terms of the 80/20 procurement process to the issuing of the letter of award		Quarterly	5 months	5 months	5 months	5 months	5 months	5 months			
Finance	Supply Chain					LED3.31(2)	(2) Total number of 80/20 tenders awarded as per the procurement process											
Finance	Expenditure	LED3.32	Percentage of municipal payments made to service providers who submitted complete forms within 30-days of invoice submission	Percentage of municipal payments	((1) Number of municipal payments within 30-days of complete invoice receipt made to service providers / (2) Total number of complete invoices received (30 days or older)	LED3.32(1)	(1) Number of municipal payments within 30-days of complete invoice receipt made to service providers		Quarterly	100%	100%	100%	100%	100%	100%			
Finance	Expenditure					LED3.32(2)	(2) Total number of complete invoices received (30 days or older)											

Corporate	Human Resources	GG1.21	Staff Vacancy Rate	Percentage of posts	((1) The number of employee posts on the approved organisational structure - (2) The number of permanent employees in the municipality) / (1) The number of employee posts on the approved organisational structure)	GG1.21(1)	(1) The number of employee posts on the approved organisational structure	867	Quarterly	42%	42%	42%	42%	42%	42%			
Corporate	Human Resources					GG1.21(2)	(2) The number of permanent employees in the municipality	507										
Corporate	Human Resources	GG1.22	Percentage of vacant posts filled within 3 months	Percentage of posts	((1) Number of vacant posts filled within 3 months since the date (dd/mm/yyyy) of authority to proceed with filling the vacancy / (2) Number of vacant posts that have been filled)	GG1.22(1)	(1) Number of vacant posts filled within 3 months since the date (dd/mm/yyyy) of authority to proceed with filling the vacancy	5	Quarterly	71%	80%	80%	80%	80%	80%			
Corporate	Human Resources					GG1.22(2)	(2) Number of vacant posts that have been filled	7										
Municipal Manager	IDP	GG2.11	Percentage of ward committees with 6 or more ward committee members (excluding the ward councillor)	Percentage of ward committees	((1) The number of ward committees with 6 or more members) / (2) Total number of wards)	GG2.11(1)	(1) Total number of ward committees with 6 or more members	12	Quarterly	100%	90%	90%	90%	90%	90%			
Municipal Manager	IDP					GG2.11(2)	(2) Total number of wards	12										
Corporate	Communication	GG2.31	Percentage of official complaints responded to through the municipal complaint management system	Percentage of complaints	((1) Number of official complaints responded to according to municipal norms and standards / (2) Number of official complaints received)	GG2.31(1)	(1) Number of official complaints responded to according to municipal norms and standards		Quarterly								Data not available	Aug-22
Corporate	Communication					GG2.31(2)	(2) Number of official complaints received										Data not available	Aug-22
Finance	Director	GG3.11	Number of repeat audit findings	Number of audit findings	(1) Simple count of the number of "repeat" findings itemised in the Auditor-General's report of each municipality	GG3.11(1)	(1) Simple count of the number of "repeat" findings itemised by the Auditor-General in the audit report of each municipality.	0	Annual	0	0							
Corporate	Administration	GG3.12	Percentage of councillors who have declared their financial interests	Percentage of councillors	((1) Number of councillors that have declared their financial interests/ (2) Total number of municipal councillors)	GG3.12(1)	(1) Number of councillors that have declared their financial interests	23	Annual	100%	100%							
Corporate	Administration					GG3.12(2)	(2) Total number of municipal councillors	23										
Corporate	Human Resources	GG5.11	Number of active suspensions longer than three months	Number of suspensions	(1) Simple count of the number of active suspensions in the municipality lasting more than three months	GG5.11(1)	(1) Simple count of the number of active suspensions in the municipality lasting more than three months	0	Quarterly	0	1	0	0	1	1			
Corporate	Human Resources	GG5.12	Quarterly salary bill of suspended officials	R-value salaries	(1) Sum of the salary bill for all suspended officials for the reporting period.	GG5.12(1)	(1) Sum of the salary bill for all suspended officials for the reporting period	R0	Quarterly	R0	R50 000	R0	R0	R50 000	R50 000			

Finance	Financial Administration	FM1.11	Total Capital Expenditure as a percentage of Total Capital Budget	Percentage of R-value	(1) Actual Capital Expenditure / (2) Budgeted Capital Expenditure	FM1.11(1)	(1) Actual Capital Expenditure	73 559 071	Quarterly	95%	95%	10%	40%	60%	95%			
Finance	Financial Administration					FM1.11(2)	(2) Budgeted Capital Expenditure	77 430 601										
Finance	Financial Administration	FM1.12	Total Operating Expenditure as a percentage of Total Operating Expenditure Budget	Percentage of R-value	(1) Actual Operating Expenditure / (2) Budgeted Operating Expenditure	FM1.12(1)	(1) Actual Operating Expenditure	764 185 266	Quarterly	95%	98%	25%	50%	75%	98%			
Finance	Financial Administration					FM1.12(2)	(2) Budgeted Operating Expenditure	804 405 543										
Finance	Financial Administration	FM1.13	Total Operating Revenue as a percentage of Total Operating Revenue Budget	Percentage of R-value	(1) Actual Operating Revenue / (2) Budgeted Operating Revenue	FM1.13(1)	(1) Actual Operating Revenue	719 091 022	Quarterly	95%	95%	25%	50%	75%	95%			
Finance	Financial Administration					FM1.13(2)	(2) Budgeted Operating Revenue	756 937 918										
Finance	Financial Administration	FM1.14	Service Charges and Property Rates Revenue as a percentage of Service Charges and Property Rates Revenue Budget	Percentage of R-value	((1) Actual Service Charges Revenue + (2) Actual Property Rates Revenue) / (3) Budgeted Service Charges and Property Rates Revenue	FM1.14(1)	(1) Actual Service Charges Revenue	438 448 101	Quarterly	95%	95%	25%	50%	75%	95%			
Finance	Financial Administration					FM1.14(2)	(2) Actual Property Rates Revenue	91 705 385										
Finance	Financial Administration					FM1.14(3)	(3) Budgeted Service Charges and Property Rates Revenue	558 056 301										
Finance	Director	FM1.21	Funded budget (Y/N) (Municipal)	Binary determination (Yes/No)	(1) Municipal funded budget self-assessment outcome: Yes/No	FM1.21(1)	(1) Municipal funded budget self-assessment outcome		Bi-annual	1	1	1		1				
Finance	Financial Administration	FM2.21	Cash backed reserves reconciliation at year end	Percentage of R-value	(1) Actual Cash and Cash Equivalents + (2) Long Term Investment - (3) Unspent grants - (4) statutory requirement - (5) working capital requirements - (6) other provisions - (7) long term investment committed - (8) reserves to be cash backed	FM2.21(1)	(1) Actual Cash and Cash Equivalents	145 574 038	Annual									
Finance	Financial Administration					FM2.21(2)	(2) Long Term Investment			Data not available		Aug-22						
Finance	Financial Administration					FM2.21(3)	(3) Unspent grants	30 000 000										
Finance	Financial Administration	FM3.11	Cash/Cost coverage ratio	Ratio of months (R-value)	(((1)Cash and Cash Equivalents - (2) Unspent Conditional Grants - (3) Overdraft) + (4) Short Term Investment) / (5) Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, Provision for Bad Debts, Impairment and Loss on	FM3.11(1)	(1) Cash and cash equivalent	145 574 038	Quarterly	3 months	3 months	3 months	3 months	3 months	3 months			
Finance	Financial Administration					FM3.11(2)	(2) Unspent Conditional Grants	30 000 000										

Finance	Financial Administration		impairment		(3) asset impairment	FM5.22(2)	(2) Depreciation	39 588 569										
Finance	Financial Administration					FM5.22(3)	(3) Asset impairment											
Finance	Financial Administration	FM5.31	Repairs and Maintenance as a percentage of property, plant, equipment and investment property	Percentage of R-value	(1) Total Repairs and Maintenance Expenditure / (2) Property, Plant and Equipment + (3) Investment Property (Carrying Value)	FM5.31(1)	(1) Total Repairs and Maintenance Expenditure	19 116 057	Annual	5%	2%							
Finance	Financial Administration					FM5.31(2)	(2) Property, Plant and Equipment	1 066 784 529										
Finance	Financial Administration					FM5.31(3)	(3) Investment Property (Carrying Value)	41 945 794										
Finance	Supply Chain	FM6.12	Percentage of awarded tenders [over R200k], published on the municipality's website	Percentage of tenders	(1) Number of awarded tenders published on the municipality's website / (2) Number of awarded tenders	FM6.12(1)	(1) Number of awarded tenders published on the municipality's website		Quarterly	100%	100%	100%	100%	100%	100%			
Finance	Supply Chain					FM6.12(2)	(2) Number of awarded tenders											
Finance	Supply Chain	FM6.13	Percentage of tender cancellations	Percentage of tenders	(1) Number of tenders cancelled / (2) Total number of tenders advertised and closed	FM6.13(1)	(1) Number of tenders cancelled		Quarterly	20%	20%	20%	20%	20%	20%			
Finance	Supply Chain					FM6.13(2)	(2) Total number of tenders advertised and closed											
Finance	Income	FM7.11	Debtors payment period		((1) Gross Debtors - (2) Bad Debt Provision) / (3) Billed Revenue) × 365	FM7.11(1)	(1) Gross Debtors	418 693 520	Quarterly	30 days	30 days	30 days	30 days	30 days	30 days			
Finance	Income					FM7.11(2)	(2) Bad Debt Provision	349 526 583										
Finance	Income					FM7.11(3)	(3) Billed Revenue	558 056 301										
Finance	Income	FM7.12	Collection rate ratio	Percentage of R-value	((1) Gross Debtors Opening Balance + (2) Billed Revenue - (3) Gross Debtors Closing Balance - (4) Bad Debts Written Off) / (2) Billed Revenue	FM7.12(1)	(1) Gross Debtors Opening Balance	367 235 681	Quarterly	92%	92%	92%	92%	92%	92%			
Finance	Income					FM7.12(2)	(2) Billed Revenue	558 056 301										
Finance	Income					FM7.12(3)	(3) Gross Debtors Closing Balance	418 693 520										
Finance	Income					FM7.12(4)	(4) Bad Debts Written Off											
Finance	Financial Administration	FM7.31	Net Surplus /Deficit Margin for Electricity	Percentage of R-value	((1) Total Electricity Revenue - (2) Total Electricity Expenditure) / (1) Total Electricity Revenue	FM7.31(1)	(1) Total Electricity Revenue	349 426 040	Annual	2%	-2%							
Finance	Financial Administration					FM7.31(2)	(2) Total Electricity Expenditure	356 255 503										
Finance	Financial Administration	FM7.32	Net Surplus /Deficit Margin for Water	Percentage of R-value	((1) Total Water Revenue - (2) Total Water Expenditure) / (1) Total Water Revenue	FM7.32(1)	(1) Total Water Revenue	49 809 696	Annual	5%	18%							
Finance	Financial Administration					FM7.32(2)	(2) Total Water Expenditure	40 687 273										
Finance	Financial Administration	FM7.33	Net Surplus /Deficit Margin for Wastewater	Percentage of R-value	((1) Total Sanitation and Waste Water Revenue - (2) Total Sanitation and Waste Water Expenditure) / (1) Total Sanitation and Waste Water Revenue	FM7.33(1)	(1) Total Sanitation and Waste Water Revenue	32 052 716	Annual	-12%	-4%							
Finance	Financial Administration					FM7.33(2)	(2) Total Sanitation and Waste Water Expenditure	33 429 501										

Finance	Financial Administration	FM7.34	Net Surplus /Deficit Margin for Refuse	Percentage of R-value	((1) Total Refuse Revenue - (2) Total Refuse Expenditure) / (1) Total Refuse Revenue	FM7.34(1)	(1) Total Refuse Revenue	30 235 865	Annual	42%	-67%			
Finance	Financial Administration					FM7.34(2)	(2) Total Refuse Expenditure	50 366 273						

WITZENBERG MUNICIPALITY: 2022/23 CIRCULAR 88 OUTCOME INDICATORS

Directorate	Department	Indicator Reference	Performance Indicator	Unit of Measurement	Indicator Formula	Ref No.	Data Element	Data Element Target (estimate)	Frequency of Reporting	Baseline (Annual performance of 2021/22 estimated)	Annual Target 2022/23	Medium Term Target for 2026/27	Reasons for no data, if not provided	Steps undertaken, or to be undertaken, to provide data in the future	Estimated date when data will be available
Technical	Electricity	EE4.4	Percentage total electricity losses	Percentage kWh	(((1) Electricity Purchases in kWh - (2) Electricity sales in kWh) / (1) Electricity Purchases in kWh)	EE4.4(1)	(1) Electricity Purchases in kWh		Annual	10%	10%	10%			
						EE4.4(2)	(2) Electricity Sales in kWh								
Technical	Water	ENV5.1	Recreational water quality (coastal)	Percentage water quality	(((1) Number of coastal water samples classified as "sufficient" / (2) Total number of samples taken)	ENV5.1(1)	(1) Number of coastal water samples classified as "sufficient"		Not applicable						
						ENV5.1(2)	(2) Total number of recreational coastal water quality samples taken								
Technical	Water	ENV5.2	Recreational water quality (inland)	Percentage water quality	(((1) Number of inland water sample tests within the 'targeted range' for intermediate contact recreational water use/ (2) Total number of sample tests undertaken)	ENV5.2(1)	(1) Number of inland water sample tests within the 'targeted range' for intermediate contact recreational water use		Not applicable						
						ENV5.2(2)	(2) Total number of sample tests undertaken								
Community	Amenities	HS3.5	Percentage utilisation rate of community halls	Percentage of hours of community hall bookings	(((1) Sum of hours booked across all community halls in the period of assessment / (2) Sum of available hours for all community halls in the period of assessment)	HS3.5(1)	(1) Sum of hours booked across all community halls in the period of assessment		Annual				Not available from system		Oct-22
Community	Amenities					HS3.5(2)	(2) Sum of available hours for all community halls in the period of assessment.								2022/10/01
Community	Libraries	HS3.6	Average number of library visits per library	Number of visits per library per year	(1) Total number of library visits / (2) Count of municipal libraries	HS3.6(1)	(1) Total number of library visits	18 000	Annual	1 500	1 500	1 550			
Community	Libraries					HS3.6(2)	(2) Count of municipal libraries	12							
Community	Amenities	HS3.7	Percentage of municipal cemetery plots available	Percentage of cemetery plots	(1) Number of available municipal burial plots in active municipal cemeteries / (2) Total capacity of all burial plots in active municipal cemeteries	HS3.7(1)	(1) Number of available municipal burial plots in active municipal cemeteries		Annual				Not available from system		Oct-22
Community	Amenities					HS3.7(2)	(2) Total capacity of all burial plots in active municipal cemeteries								2022/10/01

Technical	Roads	TR6.2	Number of potholes reported per 10kms of municipal road network	Potholes	(1) Number of potholes reported / (2) Kilometres of surfaced municipal road network / 10)	TR6.2(1)	(1) Number of potholes reported	0	Annual	0	0,2	0,2			
Technical	Roads					TR6.2(2)	(2) Kilometres of surfaced municipal road network	20,5							
Technical	Sanitation	WS3.1	Frequency of sewer blockages per 100 KMs of pipeline	Number of blockages	(1) Number of blockages in sewers that occurred / ((2) Total sewer length in KMs /100]	WS3.1(1)	(1) Number of blockages in sewers that occurred	5257	Annual	2430	2430	2100			
Technical	Sanitation					WS3.1(2)	(2) Total sewer length in KMs	2,163							
Technical	Sanitation	WS4.2	Percentage of wastewater samples compliant to water use license conditions	Percentage of tested samples	(((1) Number of wastewater samples tested per determinant that meet compliance to specified water use license requirements / (2) Total wastewater samples tested for all determinants over the municipal financial year)	WS4.2(1)	(1) Number of wastewater samples tested per determinant that meet compliance to specified water use license requirements	384	Annual	100%	95%	95%			
Technical	Sanitation					WS4.2(2)	(2) Total wastewater samples tested for all determinants over the municipal financial year	384							
Technical	Water	WS5.1	Percentage of non-revenue water	Percentage of kilolitres	(((1)Number of Kilolitres Water Purchased or Purified - (2)Number of Kilolitres Water Sold) / (1)Number of Kilolitres Water Purchased or Purified)	WS5.1(1)	(1) Number of Kilolitres Water Purchased or Purified	7 187 597	Annual	43%	35%	30%			
Finance	Income					WS5.1(2)	(2) Number of kilolitres of water sold	4 100 000							
Technical	Water	WS5.2	Total water losses	Litres per connection per day	(((1) System input volume- (2) Authorised consumption volume) in m³ x 1000) / (365 x (3) Number of service connections)]	WS5.2(1)	(1) System input volume	7 187 597	Annual	135	130	120			
Finance	Income					WS5.2(2)	(2) Authorised consumption	6 316 713							To be assigned to Technical. Billing Data will be provided by finance
Finance	Income					WS5.2(3)	Number of service connections	17 681							To be assigned to Technical. Billing Data will be provided by finance
Technical	Water	WS5.4	Percentage of water reused	Percentage of water	(((1) Volume of water recycled and reused (VRR) = ((2)Direct use of treated municipal wastewater (not including irrigation) + (3) Direct use of treated municipal wastewater for irrigation purposes)) / (4) System input volume]	WS5.4(1)	(1) 1.a Direct use of treated municipal wastewater (not including irrigation)	0	Annual	0%	0%	0%	Not metered	High level of vandalism & theft in areas	
Technical	Water					WS5.4(2)	(2) 1.b Direct use of treated municipal wastewater for irrigation purposes	0					Not metered	High level of vandalism & theft in areas	
Technical	Water					WS5.4(3)	(3) System input volume	3 323 913							

Corporate	Human Resources	GG1.1	Percentage of municipal skills development levy recovered	Percentage of R-value	((1) R-value of municipal skills development levy recovered/ (2) R-value of the total qualifying value of the municipal skills development levy)	GG1.1(1)	(1) R-value of municipal skills development levy recovered		Annual				Data not available	Improve system to determine data	Oct-22
Corporate	Human Resources					GG1.1(2)	(2) R-value of the total qualifying value of the municipal skills development levy				Data not available	Improve system to determine data	2022/10/01		
Corporate	Human Resources	GG1.2	Top management stability	Percentage of working days	((1) Total sum of standard working days, in the reporting period, that each S56 and S57 post was occupied by a fully appointed official (not suspended or vacant) with a valid signed contract and performance agreement) / (2) Aggregate working days for all S56 and S57 posts)	GG1.2(1)	(1) Total sum of standard working days, in the reporting period, that each S56 and S57 post was occupied by a fully appointed official (not suspended or vacant) with a valid signed contract and performance agreement)	1 034	Annual	100%	90%	95%			
Corporate	Human Resources					GG1.2(2)	(2) Aggregate working days for all S56 and S57 Posts	1 034							
Municipal Manager	IDP	GG2.1	Percentage of ward committees that are functional (meet four times a year, are quorate, and have an action plan)	Percentage of ward committees	((1) Functional ward committees) / (2) Total number of wards)	GG2.1(1)	(1) Functional ward committees	12	Annual	100%	95%	98%			
Municipal Manager	IDP					GG2.1(2)	(2) Total number of wards	12							
Corporate	Administration	GG2.2	Attendance rate of municipal council meetings by participating leaders (recognised traditional and/or Khoi-San leaders)	Percentage attendance rate	((1) Sum of the total number of recognised traditional and Khoi-San leaders in attendance at municipal council proceedings / ((2) The total number of recognised traditional and Khoi-San leaders within the municipality x (3) Total number of Council meetings))	GG2.2(1)	(1) Sum of the total number of recognised traditional and Khoi-San leaders in attendance at municipal council proceedings	0	Annual	NA	NA	NA			
Corporate	Administration					GG2.2(2)	(2) The total number of traditional and Khoi-San leaders within the municipality	0		No Khoi-San Leaders					
Corporate	Administration					GG2.2(3)	(3) Total number of Council meetings	15							
Finance	Director	GG3.1	Audit Outcome	Qualitative audit result	(1) Audit opinion (as defined by the Office of the Auditor-General across a qualitative scale)	GG3.1(1)	(1) Audit opinion (as defined by the Office of the Auditor-General across a qualitative scale)	Unqualified with no findings	Annual	Unqualified with no findings	Unqualified with no findings	Unqualified with no findings			

Corporate	Administration	GG4.1	Percentage of councillors attending council meetings	Percentage of councillors	((1) The sum total of all councillor attendance of all council meetings / ((2) The total number of council meetings x (3) The total number of council members in the municipality))	GG4.1(1)	(1) The sum total of councillor attendance of all council meetings	200	Annual	87%	87%	88%			
Corporate	Administration					GG4.1(2)	(2) The total number of council meetings	10							
Corporate	Administration					GG4.1(3)	(3) The total number of councillors in the municipality	23							
Finance	Financial Administration	FM1.1	Percentage of expenditure against total budget	Percentage of R-value	(1) Total expenditure (operating + capital) / (2) Total budget (operating + capital)	FM1.1(1)	(1) Total expenditure (operating + capital)	811 289 252	Annual	92%	92%	94%			
Finance	Financial Administration					FM1.1(2)	(2) Total budget (operating + capital)	881 836 144							
Finance	Director	FM1.2	Municipal budget assessed as funded (Y/N) (National)	Binary determination (Yes/No)	(1) NT funded budget assessment tool outcome: Yes/No	FM1.2(1)	(1) NT funded budget assessment tool outcome	LG MTEC Assessment	Annual	No	Yes	Yes			
Finance	Financial Administration	FM2.1	Percentage of total operating revenue to finance total debt (Total Debt (Borrowing) / Total operating revenue)	Percentage of R-value	(1) Debt (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / ((2) Total Operating Revenue - (3) Operating Conditional Grant)	FM2.1(1)	(1) Debt (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease)	2 830 696,00	Annual	0,3%	0,4%	0,4%			
Finance	Financial Administration					FM2.1(2)	(2) Total Operating Revenue	811 653 570							
Finance	Financial Administration					FM2.1(3)	(3) Operating Conditional Grant	83 155 377							
Finance	Financial Administration	FM2.2	Percentage change in cash backed reserves reconciliation	Percentage of R-value	((1) Cash backed reserves (previous year) - (2) Cash backed reserves (current year)) / (1) cash backed reserves (previous year)	FM2.2(1)	(1) Cash backed reserves (previous year)	10 442 209,03	Annual	0%	0%	0%			
Finance	Financial Administration					FM2.2(2)	(2) Cash backed reserves (current year)	10 442 209,00							
Finance	Financial Administration	FM3.1	Percentage change in cash and cash equivalent (short term)	Percentage of R-value	((1) Cash and cash equivalent (Current year) - (2) cash and cash equivalent (Previous year)) / cash and cash equivalent (previous year)	FM3.1(1)	(1) Cash and cash equivalent (Current year)	145574038	Annual	60%	-21%	-21%			
Finance	Financial Administration					FM3.1(2)	(2) Cash and cash equivalent (Previous year)	184 000 000							

Finance	Expenditure	FM4.1	Percentage change of unauthorised, irregular, fruitless and wasteful expenditure	Percentage of R-value	((1)Irregular + (2) Fruitless and Wasteful + (3) Unauthorised Expenditure (previous year) - (4) Irregular + (5) Fruitless and Wasteful and (6) Unauthorised Expenditure (current year)/ ((1)Irregular + (2) Fruitless and Wasteful + (3) Unauthorised Expenditure (previous year))	FM4.1(1)	(1) Irregular expenditure (previous year)		Annual	0%	0%	0%						
Finance	Expenditure					FM4.1(2)	(2) Fruitless and Wasteful expenditure (previous year)											
Finance	Expenditure					FM4.1(3)	(3) Unauthorised expenditure (previous year)											
Finance	Expenditure					FM4.1(4)	(4) Irregular expenditure (current year)											
Finance	Expenditure					FM4.1(5)	(5) Fruitless and Wasteful expenditure (current year)											
Finance	Expenditure					FM4.1(6)	(6) Unauthorised expenditure (current year)											
Finance	Expenditure	FM4.2	Percentage of total operating expenditure on remuneration	Percentage of R-value	Remuneration ((1)Employee Related Costs + (2) Councillors' Remuneration) / (3) Total Operating Expenditure	FM4.2(1)	(1)Employee Related Costs	246 498 621	Annual	32%	32%	32%						
Finance	Expenditure					FM4.2(2)	(2) Councillors' Remuneration	12 107 656										
Finance	Expenditure					FM4.2(3)	(3) Total Operating Expenditure	804 405 543										
Finance	Expenditure	FM4.3	Percentage of total operating expenditure on contracted services	Percentage of R-value	(1) Contracted Services / (2) Total Operating Expenditure	FM4.3(1)	(1) Contracted Services	51 736 013	Annual	5%	6%	6%						
Finance	Expenditure					FM4.3(2)	(2) Total Operating Expenditure	804 405 543										
Finance	Financial Administration	FM5.1	Percentage change of own funding (Internally generated funds + Borrowings) to fund capital expenditure	Percentage of R-value	(Own funding ((1) Internally Generated Funds + (2) Borrowings (Current year)) - Own funding ((3) Internally Generated Funds + (4) Borrowings (previous year))) / Own funding ((3) Internally Generated Funds + (4) Borrowings (previous year))	FM5.1(1)	(1) Internally Generated Funds (current year)	23 083 922	Annual	15%	43%	43%						
Finance	Financial Administration					FM5.1(2)	(2) Borrowings (current year)	10 000 000										
Finance	Financial Administration					FM5.1(3)	(3) Internally Generated Funds (previous year)	12 007 415										
Finance	Financial Administration					FM5.1(4)	(4) Borrowings (previous year)	0										

Finance	Financial Administration	FM5.2	Percentage change of renewal/upgrading of existing Assets	Percentage of R-value	((1) Total costs of Renewal and Upgrading of Existing Assets (current year) - (2) Total costs of Renewal and Upgrading of Existing Assets (previous year)) / ((2) Total costs of Renewal and Upgrading of Existing Assets (previous year))	FM5.2(1)	(1) Total costs of Renewal and Upgrading of Existing Assets (current year)	28 372 140	Annual	61%	61%				
Finance	Financial Administration					FM5.2(2)	(2) Total costs of Renewal and Upgrading of Existing Assets (previous year)	17 636 619							
Finance	Financial Administration	FM5.3	Percentage change of repairs and maintenance of existing infrastructure	Percentage of R-value	((1) Repairs and maintenance expenditure (current year) - (2) Repairs and maintenance expenditure (previous year)) / Repairs and maintenance expenditure (previous year)	FM5.3(1)	(1) Repairs and maintenance expenditure (current year)	19 116 057	Annual	33%	30%	33%			
Finance	Financial Administration					FM5.3(2)	(2) Repairs and maintenance expenditure (previous year)	14 348 344							
Finance	Income	FM7.1	Percentage change in Gross Consumer Debtors' (Current and Non-current)	Percentage of R-value	((1) Gross consumer debtors (previous year) - (2) gross consumer debtors (current year)) / (1) gross consumer debtors (previous year)	FM7.1(1)	(1) Gross consumer debtors (previous year)	367 235 681	Annual	20%	20%	20%			
Finance	Income					FM7.1(2)	(2) Gross consumer debtors (current year)	418 693 520							
Finance	Income	FM7.2	Percentage of Revenue Growth excluding capital grants	Percentage of R-value	((1) Total Revenue Excluding Capital Grants (current year) - (2) Total Revenue Excluding Capital Grants(previous year)) / (2) Total Revenue Excluding Capital Grants (previous year)	FM7.2(1)	(1) Total Revenue Excluding Capital Grants (current year)	756 937 918	Annual	15%	6%	6%			
Finance	Income					FM7.2(2)	(2) Total Revenue Excluding Capital Grants (previous year)	716 902 674							
Finance	Income	FM7.3	Percentage of net operating surplus margin	Percentage of R-value	((1)Total Operating Revenue - (2)Total Operating Expenditure)/ (1) Total Operating Revenue	FM7.3(1)	(1)Total Operating Revenue	756 937 918	Annual	-7%	-6%	-6%			
Finance	Income					FM7.3(2)	(2)Total Operating Expenditure	804 405 543							

WITZENBERG MUNICIPALITY: 2022/23 CIRCULAR 88 COMPLIANCE INDICATORS

Directorate	Department	Compliance Indicator Reference	Compliance Indicator	Operational Definition	Method of Calculation	Notes	Frequency of Reporting	Baseline (Annual performance of 2021/22 estimated)
Corporate	Human Resources	C1 (GG)	Number of signed performance agreements by the MM and section 56 managers:	This is the count of the total number of signed performance agreements by the municipal manager (section 57) and section 56 managers. A performance agreement is a written contract that establishes the expectations and accountability for meeting a set standard of execution excellence, and the consequences for not meeting them. Two or more parties agree on the actions the performer will execute and agree on the expected results from executing those actions. A municipal manager (MM) is appointed by council. He is the link between the council and the administration, of which he is the head. He has to account for the municipality's income and expenditure, assets and other obligations such as proper adherence to all legislation applicable to municipalities. A Section 56 manager is a manager employed under the terms of Section 56 of the Local Government: Municipal Systems Act, 2000. They are directly accountable to the municipal manager; or an acting manager directly accountable to the municipal manager under circumstances and for a period as prescribed	(1) Simple count of number of signed performance agreements	Cumulative, year to date.	Quarterly	4
Corporate	Administration	C2 (GG)	Number of ExCo or Mayoral Executive meetings held:	This is the count of the number of Executive Committee (ExCo) or Mayoral Committee meetings held. A Mayoral committee meeting is a meeting of the committee appointed by the Executive Mayor in terms of section 60 of the Structures Act. An Executive Committee refers to the members of Council elected to serve on an executive structure Chaired by the Mayor.	(1) Simple count of the number of Exco or Mayoral committee meetings held	Cumulative, year to date.	Quarterly	6
Corporate	Administration	C3 (GG)	Number of Council portfolio committee meetings held:	This is the count of the number of Council portfolio committee meetings held. Portfolio committees exercise oversight over a particular municipal department or "portfolio".	(1) Simple count of the number of Council portfolio committee meetings held	Cumulative, year to date.	Quarterly	21

Corporate	Administration	C4 (GG)	Number of MPAC meetings held:	This is the count of the number of MPAC committee meetings held. A Municipal Public Accounts Committee (MPAC) is one of the Committees in terms of Section 79 of the Local Government: Municipal Structures Act 117 of 1998 to serve as an oversight committee to deal with Oversight Reports on annual reports as per Section 129 (1) of the Municipal Finance Management Act 56 of 2003.	(1) Simple count of the number of MPAC meetings held	Cumulative, year to date.	Quarterly	3
Corporate	Administration	C5 (GG)	Number of recognised traditional leaders within your municipal boundary	This is a count of the number of recognised traditional leaders within a municipal boundary. A municipal boundary is defined as a line enclosing the geographical area of jurisdiction of a municipal corporation as delineated by territorial legislation. Recognised leaders refer to those groups which the municipal council officially recognises within the municipal area.	(1) Simple count of the number of recognised traditional leaders within a municipal boundary	None	Annual	n/a
Corporate	Administration	C6 (GG)	Number of formal (minuted) meetings between the Mayor, Speaker and MM were held to deal with municipal matters:	This is a count of the number of formal (minuted) meetings between the Mayor, Speaker, and MM held. A Mayor is the head of the executive of the municipality. A Speaker presides at meetings of the Council and performs the duties and exercises the powers delegated to the Speaker as defined in Section 59 of the Municipal Systems Act. A municipal manager (MM) is the accounting officer of the municipality appointed by council in terms of Section 57 of the Municipal Systems Act.	(1) Simple count of the number of formal (minuted) meetings between the Mayor, Speaker, and MM were held	Cumulative, year to date.	Quarterly	NOT MINUTED
Corporate	Administration	C7 (GG)	Number of formal (minuted) meetings - to which all senior managers were invited- held:	This is a count of the number of formal (minuted) meetings to which all senior managers were invited. A senior manager is a municipal manager or acting municipal manager and includes managers directly accountable appointed in terms of section 56 of the Municipal Systems Act.	(1) Simple count of the number of formal (minuted) meetings to which all senior managers were invited	Cumulative, year to date.	Quarterly	20
Corporate	Human Resources	C8 (GG)	Number of councillors completed training:	The number of councillors that have received training. A councillor is an individual who is elected to represent their local community and runs their local council. Training can be of any duration, length and need not be formally accredited.	(1) Simple count of the number of councillors that have received training	Cumulative, year to date. The Councillor should only be counted once irrespective of whether multiple training courses have been attended and completed by the individual.	Quarterly	17

Corporate	Human Resources	C9 (GG)	Number of municipal officials completed training:	The number of municipal officials that have received training. A municipal official is a person in the employ of the municipality who has been delegated to perform any function of the municipality or any function for which the municipality is responsible. Training can be of any duration, length and need not be formally accredited.	(1) Simple count of the number of municipal officials that have received training	Cumulative, year to date. The municipal official should only be counted once irrespective of whether multiple training courses have been attended and completed by the individual.	Quarterly	214
Corporate	Human Resources	C10 (GG)	Number of work stoppages occurring:	The number of work stoppages. Work stoppage refers to the temporary cessation of work as a form of protest and can be initiated by either employees or management. When initiated by employees, work stoppages refer to a single employee or group of employees ceasing work purposefully as a means of protest.	(1) Simple count of number of work stoppages	Cumulative, year to date.	Quarterly	0
Municipal Manager	Legal	C11 (GG)	Number of litigation cases instituted by the municipality:	The number of litigation cases instituted by the municipality. Litigation is an action brought in court to enforce a particular right. It involves a series of steps that may lead to a court trial and ultimately a resolution of the matter.	(1) Simple count of litigation cases initiated by the municipality	Cumulative, year to date.	Quarterly	
Municipal Manager	Legal	C12 (GG)	Number of litigation cases instituted against the municipality:	The number of litigation cases instituted against the municipality. Litigation is an action brought in court to enforce a particular right. It involves a series of steps that may lead to a court trial and ultimately a resolution of the matter.	(1) Simple count of the number of cases of disputes initiated against the municipality	Cumulative, year to date.	Quarterly	
Municipal Manager	Legal	C13 (GG)	Number of forensic investigations instituted:	The number of forensic investigations instituted. A forensic investigation is the gathering and analysis of all evidence in order to come to a conclusion about a suspect(s). In municipalities, the broad areas of misconduct that are investigated include irregular, wasteful and unauthorised expenditure; procurement irregularities; appointment irregularities; as well as cash theft, fraud, corruption and malicious administrative practices. This refers to newly instituted or on-going investigations.	(1) Simple count of the number of forensic investigations instituted by the municipality	Cumulative, year to date.	Quarterly	
Municipal Manager	Legal	C14 (GG)	Number of forensic investigations conducted:	The number of forensic investigations conducted. A forensic investigation is the gathering and analysis of all evidence in order to come to a conclusion about a suspect(s). In municipalities, the broad areas of misconduct that are investigated include irregular, wasteful and unauthorised expenditure; procurement irregularities; appointment irregularities; as well as cash theft, fraud, corruption and malicious administrative practices. This refers to investigations concluded.	(1) Simple count of the number of forensic investigations instituted by the municipality	Cumulative, year to date.	Quarterly	

Corporate	Human Resources	C15 (GG)	Number of days of sick leave taken by employees:	The number of days sick leave taken by municipal employees. Sick leave is paid time off from work that workers can use to stay home to address their health needs without losing pay. It differs from paid vacation time or time off work to deal with personal matters, because sick leave is intended for health-related purposes.	(1) Sum of the number of days of sick leave taken by each municipal employee	Cumulative, year to date.	Quarterly	5674
Corporate	Human Resources	C16 (GG)	Number of permanent employees employed	The number of permanent employees employed by the municipality. Permanent employees do not have a predetermined end date to their employment, and their positions are part of the official organisational structure of the municipality.	(1) Simple count of the number of permanent employees	Non-cumulative, as at the end of the quarter.	Quarterly	507
Corporate	Human Resources	C17 (GG)	Number of temporary employees employed:	The number of temporary employees employed by the municipality. Temporary employees refer to those employed on a fixed-term contract in addition to the official organisational structure of the municipality.	(1) Simple count of the number of temporary employees	Non-cumulative, as at the end of the quarter.	Quarterly	41
Community	Fire & Disaster Management	C18 (GG)	Number of approved demonstrations in the municipal area:	The number of approved demonstrations in the municipal area. A demonstration is action by a mass group or collection of groups of people in favour of a political or other cause or people partaking in a protest against a cause of concern; it often consists of walking in a mass march formation and either beginning with or meeting at a designated endpoint, or rally, to hear speakers. An 'approved demonstration' refers to a planned action communicated to the local authority and for which permission has been provided.	(1) Simple count of the number of approved demonstrations in the municipal area	Cumulative, year to date. In some instances the approval will not rest with the municipality, but with the police or a magistrate. In such instances, municipalities should establish Standard Operating Procedures to source data on the number of approved demonstrations.	Quarterly	4
Corporate	Administration	C19 (GG)	Number of recognised traditional and Khoi-San leaders in attendance (sum of) at all council meetings:	The number of recognised traditional and Khoi-San leaders in attendance (sum of) at all council meetings. A traditional leader is any person who, in terms of customary law of the traditional community concerned, holds a traditional leadership position, and is recognised in terms of Traditional Leadership and Governance Framework Act of 2003. A Khoi-San leader is a person recognised as a senior Khoi-San leader or a branch head in terms of section 10 and includes a regent, acting Khoi-San leader and deputy Khoi-San leader. "Recognised leaders" refer to those groups which the municipal council officially recognises within the municipal area. This includes designated representatives of recognised leaders.	(1) Sum of the number of traditional leaders in attendance at each council meeting held	Cumulative of the year to date. The fourth quarter data should be equivalent to the first data element in GG2.2. Where designated representatives attend this is subject to the Standard Operating Procedure of the municipality for documenting and capturing this information.	Quarterly	N/A

Corporate	Human Resources	C20 (ENV)	Number of permanent environmental health practitioners employed by the municipality:	The number of permanent environmental health practitioners employed by the municipality. Environmental health practitioners are dedicated to protecting public health by monitoring and recommending solutions to reduce pollution levels. They use specialized equipment to measure the levels of contaminants in air, water and soil, as well as noise and radiation levels.	(1) Simple count of the number of permanent environmental health practitioners employed by the municipality	Non-cumulative for the financial year, as at the time of reporting.	Quarterly	0
Corporate	Human Resources	C21 (ENV)	Number of approved environmental health practitioner posts in the municipality	The number of permanent environmental health practitioners on the approved municipal organogram.	(1) Simple count of the number of permanent environmental health practitioner posts in the municipality	Non-cumulative for the financial year, as at the time of reporting.	Annual	0
Corporate	Administration	C22 (GG)	Number of Council meetings held:	The number of council meetings. A council is made up of elected members who approve policies and by-laws for their municipal area. Council meetings are a platform used by councillors to discuss these policies, by-laws and other issues relating to their municipality (e.g. service delivery issues) and to make decisions, through councillor voting, on them. Council meetings are typically open to the general public to attend as well.	(1) Simple count of the number of Council meetings held	The measure is cumulative for the year to date.	Quarterly	16
Corporate	Human Resources	C23 (GG)	Number of disciplinary cases for misconduct relating to fraud and corruption:	The number of disciplinary cases for misconduct related to fraud and corruption active within the municipality. A disciplinary case is an alleged instance of misconduct between an employee and employer whereby the employee should present evidence to respond to the allegations against him/her. Fraud is an intentionally deceptive action designed to provide the perpetrator with an unlawful gain or to deny a right to a victim. Fraud typically occurs with regard to finance. Corruption is a form of dishonesty or criminal offense undertaken by a person entrusted with a position of authority, to acquire illicit benefit or abuse power for one's private gain. Corruption may include many activities including bribery and embezzlement. For this definition, all forms of misconduct relating to dishonesty may be considered within the ambit of the measure.	(1) Simple count of the number of disciplinary cases for misconduct related to fraud and corruption	The measure is cumulative for the year to date for the total number of cases that have been active in the financial year.	Quarterly	0

Corporate	Administration	C24 (GG)	Number of council meetings disrupted	The number of council meetings where an unplanned disruption forces the municipal council to abandon the proceedings as originally scheduled and it is unable to conclude the agenda on account of the disruption. "Disruption", in this instance, refers to council meetings where agenda items are not concluded upon, and deferred to the next council meeting. Furthermore, any disruption of council proceedings that results in a suspension of the sitting outside of the planned agenda is also considered a "disruption".	(1) Simple count of all Council meetings where a disruption occurred	Cumulative for the year to date. The meeting has to sit and quorate first for it to be included as part of this indicator calculation. An incident should not be counted as a disruption if the meeting is able to sit and conclude its business in the same venue, with quorum, as part of the same original meeting. Only one disruption should be recorded per quorate meeting.	Quarterly	0
Corporate	Traffic & Law Enforcement	C25 (GG)	Number of protests reported	A protest reported refers to an unauthorised protest specifically, and excludes approved demonstrations. An unauthorised protest is a public display of grievance or concern by a group of more than 15 people for which a written approval from the local municipality has not been obtained in advance. Reported incidents means every unique incident of protest which the municipality has received a direct or indirect report for, whether in-progress or after the fact, regardless of whether the protest was aimed at the municipality or not.	(1) Simple count of all unauthorised protest incidents reported	Cumulative for the year to date. The object of protest should have no bearing on the capture and reporting of the incident. Refer to the municipal Standard Operating Procedure.	Quarterly	2
Finance	Supply Chain	C26 (GG)	R-value of all tenders awarded	The Cumulative R-value of all tenders awarded. A tender is an invitation to bid for a project. A tender is 'awarded' when the municipality officially selects an individual/company to carry out the work required to complete a project.	(1) Sum of the R-value of all tenders awarded by a municipality	Cumulative for the year to date.	Quarterly	120 000 000
Finance	Supply Chain	C27 (GG)	Number of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations:	The number of tenders awarded in terms of Section 36 of the MFMA and the Municipal Supply Chain Management Regulations. Section 36 of the MFMA and the Municipal Supply Chain Management Regulations of 2005 permits the Accounting Officer to "dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process". This would typically include urgent and emergency cases, single-source goods, and any other cases where it is impractical to follow normal SCM process. In the event of such a decision, the accounting officer is required to report this to the next Council meeting.	(1) Simple count of the number of tenders awarded in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations	Cumulative for the year to date.	Quarterly	180

Finance	Supply Chain	C28 (GG)	R-value of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations:	The R-value of all tenders awarded in terms of Section 36 of the MFMA and the Municipal Supply Chain Management Regulations. Section 36 of the MFMA and the Municipal Supply Chain Management Regulations of 2005 permits the Accounting Officer to "dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process". This would typically include urgent and emergency cases, single-source goods, and any other cases where it is impractical to follow normal SCM process. In the event of such a decision, the accounting officer is required to report this to the next Council meeting	(1) Sum of the R-value of all tenders awarded in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations	Cumulative for the year to date.	Quarterly	15 000 000
Technical	Town Planning	C29 (LED)	Number of approved applications for rezoning a property for commercial purposes:	The number of applications for rezoning a property for commercial purposes approved. Rezoning a property for commercial purposes is when the initial classification assigned for the use of a property (e.g. for residential purposes) is adjusted so that it permits business to be conducted on the property.	(1) Simple count of the number of applications for rezoning a property for commercial purposes approved	Cumulative for the year to date.	Quarterly	15
Community	LED	C30 (GG)	Number of business licenses approved:	The number of business licenses approved. Business licenses are permits issued by the municipality that allow individuals or companies to conduct business within the municipal area. It is the authorization to operate a business issued by the local government.	(1) Simple count of the number of business licenses approved	Cumulative for the year to date.	Quarterly	20
Corporate	Human Resources	C31 (GG)	Number of approved posts in the municipality with regard to municipal infrastructure:	The number of approved posts in the municipality with regard to municipal infrastructure. Municipal infrastructure is defined in broad terms as 'the capital works required to provide municipal services'. It includes all the activities necessary to ensure that the works are delivered effectively, such as feasibility studies, project planning and capacity building to establish sound operational arrangements for the works.	(1) Simple count of the number of approved posts in the municipality with regard to municipal infrastructure	This indicator can be used with the following indicator to calculate the vacancy rate for municipal infrastructure related posts within the municipality.	Annual	451
Corporate	Human Resources	C32 (GG)	Number of positions filled with regard to municipal infrastructure:	The number of municipal infrastructure positions filled. Municipal infrastructure is defined in broad terms as 'the capital works required to provide municipal services.' It includes all the activities necessary to ensure that the works are delivered effectively, such as feasibility studies, project planning and capacity building to establish sound operational arrangements for the works. This refers to all approved posts for which are currently filled. It does not include temporary or fixed-term appointments.	(1) Simple count of the number of municipal infrastructure positions filled	This indicator can be used with the preceding indicator to calculate the vacancy rate for municipal infrastructure related posts within the municipality. Non-cumulative, as at the time of reporting.	Quarterly	496
Finance	Supply Chain	C33 (GG)	Number of tenders over R200 000 awarded:	The number of tenders over R200 000 awarded. A tender is an invitation to bid for a project. A tender is 'awarded' when the municipality officially selects an individual/company to carry out the work required to complete a project.	(1) Simple count of the number of tenders over R200 000 awarded	Cumulative for the year to date.	Quarterly	50

Corporate	Human Resources	C34 (GG)	Number of months the Municipal Managers' position has been filled (not Acting):	The number of continuous months the Municipal Managers' position has been filled (not Acting). A municipal manager (MM) is appointed by council in terms of Section 56 of the Municipal Systems Act.	(1) Simple count of the number of continuous months the Municipal Managers' position has been filled (not Acting)	Non-cumulative, as at the time of reporting.	Quarterly	11
Corporate	Human Resources	C35 (GG)	Number of months the Chief Financial Officers' position has been filled (not Acting):	The number of continuous months the Chief Financial Officers' post has been filled (not Acting). A Chief Financial Officer has the primary responsibility for managing the municipality's finances, including financial planning, management of financial risks, record-keeping, and financial reporting.	(1) Simple count of the number of months the Chief Financial Officer's position has been filled (not Acting)	Non-cumulative, as at the time of reporting.	Quarterly	12
Corporate	Human Resources	C36 (GG)	Number of vacant posts of senior managers:	The number of vacant posts among senior managers within the municipality. A senior manager is a municipal manager, appointed in terms of section 57 of the Municipal Systems Act, and includes managers directly accountable to a municipal manager appointed in terms of section 56 of the Act.	(1) Simple count of the number of vacant posts for senior managers	Non-cumulative, as at the time of reporting.	Quarterly	1
Corporate	Human Resources	C37 (GG)	Number of approved posts in the treasury and budget office:	The number of approved posts in the treasury and budget office. The Budget and Treasury office is responsible for the managing a municipality's financial resources in an efficient and professional manner while providing support to all departments in order to ensure that all legislation policies and procedures as prescribed by National Treasury are implemented and upheld. An approved job post refers to employment posts that have been developed in relation to the Municipal Structures Act of 1998 and the Municipal Finance Management Act of 2003, and has been approved by the Municipal Manager.	(1) Simple count of the number of approved post in the treasury and budget office	This indicator can be used with the following indicator to calculate the vacancy rate for the budget and treasury office within the municipality.	Annual	57
Corporate	Human Resources	C38 (GG)	Number of filled posts in the treasury and budget office:	The number of filled posts in the treasury and budget office. The Budget and Treasury office is responsible for the managing a municipality's financial resources in an efficient and professional manner while providing support to all departments in order to ensure that all legislation policies and procedures as prescribed by National Treasury are implemented and upheld.	(1) Simple count of the number of filled posts in the treasury and budget office	Non-cumulative, as at the time of reporting. This indicator can be used with the preceding indicator to calculate the vacancy rate for the budget and treasury office within the municipality.	Quarterly	52
Corporate	Human Resources	C39 (GG)	Number of approved posts in the development and planning department:	The number of approved post in the planning and development department. A development and planning department is charged with the planning function within the municipality. An approved job post refers to employment posts that have been developed in relation to the Municipal Structures Act of 1998 and the Municipal Finance Management Act of 2003, and has been approved by the Municipal Manager.	(1) Simple count of the number of approved post in the development and planning department	This indicator can be used with the following indicator to calculate the vacancy rate for the planning department within the municipality.	Annual	17

Corporate	Human Resources	C40 (GG)	Number of filled posts in the development and planning department	The number of filled posts in the planning and development department. A development and planning department is charged with the planning function within the municipality. An approved job post refers to employment posts that have been developed in relation to the Municipal Structures Act of 1998 and the Municipal Finance Management Act of 2003, and has been approved by the Municipal Manager. This only refers to approved posts that have been filled.	(1) Simple count of the number of filled posts in the treasury and budget office	Non-cumulative, as at the time of reporting. This indicator can be used with the preceding indicator to calculate the vacancy rate for the planning department within the municipality.	Quarterly	14
Corporate	Human Resources	C41 (GG)	Number of approved engineer posts in the municipality:	The number of approved engineering posts. An engineer is a person who designs, builds, or maintains engines, machines, or structures. An approved job post refers to employment posts that have been developed in relation to the Municipal Structures Act of 1998 and the Municipal Finance Management Act of 2003, and has been approved by the Municipal Manager.	(1) Simple count of the number of approved engineer posts	This indicator can be used with the indicator to calculate the vacancy rate for engineers within the municipality.	Annual	3
Corporate	Human Resources	C42 (GG)	Number of registered engineers employed in approved posts	The number of registered engineers employed in approved posts. A Registered professional engineer is a person who is registered as a professional engineer with an official organising body. In South Africa, the statutory body for the engineering profession is the Engineering Council of South Africa (ECSA). An approved job post refers to employment posts that have been developed in relation to the Municipal Structures Act of 1998 and the Municipal Finance Management Act of 2003, and has been approved by the Municipal Manager.	(1) Simple count of the number of registered engineers employed in approved posts	Non-cumulative, as at the time of reporting.	Quarterly	3
Corporate	Human Resources	C43 (GG)	Number of engineers employed in approved posts:	The number of engineers employed in approved posts. An engineer is a person who designs, builds, or maintains engines, machines, or structures with a formal qualification of a BScEng or BEng. An approved job post refers to employment posts that have been developed in relation to the Municipal Structures Act of 1998 and the Municipal Finance Management Act of 2003, and has been approved by the Municipal Manager.	(1) Simple count of the number of engineers employed in approved posts	Non-cumulative, as at the time of reporting. This indicator can be used with the earlier indicator to calculate the vacancy rate for engineers within the municipality.	Quarterly	3
Corporate	Human Resources	C44 (GG)	Number of disciplinary cases in the municipality:	The number of active disciplinary cases within the municipality. A disciplinary case is a formal procedure initiated in relation to alleged misconduct on the part of an employee which may result in a warning, sanction or dismissal.	(1) Simple count of the number of disciplinary cases	Cumulative for the year to date.	Quarterly	5
Corporate	Human Resources	C45 (GG)	Number of finalised disciplinary cases:	The number of finalised disciplinary cases within the municipality. A disciplinary case is a formal procedure initiated in relation to alleged misconduct on the part of an employee which may result in a warning, sanction or dismissal.	(1) Simple count of the number of finalised disciplinary cases	Cumulative for the year to date.	Quarterly	0

Corporate	Human Resources	C46 (ENV)	Number of approved waste management posts in the municipality:	The number of approved waste management posts. Waste management includes the activities and actions required to manage waste from its inception to its final disposal. This includes the collection, transport, treatment and disposal of waste, together with monitoring and regulation of the waste management process. An approved job post refers to employment posts that have been developed in relation to the Municipal Structures Act of 1998 and the Municipal Finance Management Act of 2003, and has been approved by the Municipal Manager.	(1) Simple count of the number of approved waste management posts in the municipality	This indicator can be used with the following indicator to calculate the vacancy rate for waste management within the municipality.	Annual	82
Corporate	Human Resources	C47 (ENV)	Number of waste management posts filled:	The number of waste management posts filled in terms of the approved structure. Waste management includes the activities and actions required to manage waste from its inception to its final disposal. This includes the collection, transport, treatment and disposal of waste, together with monitoring and regulation of the waste management process.	(1) Simple count of the number of filled waste management posts	Non-cumulative, as at the time of reporting. This indicator can be used with the preceding indicator to calculate the vacancy rate for waste management within the municipality.	Quarterly	75
Corporate	Human Resources	C48 (EE)	Number of approved electrician posts in the municipality:	The number of approved electrician posts. An electrician is an individual who installs and maintains electrical equipment. An approved job post refers to employment posts that have been developed in relation to the Municipal Structures Act of 1998 and the Municipal Finance Management Act of 2003, and has been approved by the Municipal Manager.	(1) Simple count of the number of approved electrician posts in the municipality	This indicator can be used with the following indicator to calculate the vacancy rate for electricians within the municipality.	Annual	4
Corporate	Human Resources	C49 (EE)	Number of electricians employed in approved posts:	The number of electricians employed in approved posts in terms of the approved structure. An electrician is an individual who installs and maintains electrical equipment. An approved job post refers to employment posts that have been developed in relation to the Municipal Structures Act of 1998 and the Municipal Finance Management Act of 2003, and has been approved by the Municipal Manager.	(1) Simple count of the number of electricians employed in approved posts	Non-cumulative, as at the time of reporting. This indicator can be used with the preceding indicator to calculate the vacancy rate for electricians within the municipality.	Quarterly	4
Corporate	Human Resources	C50 (WS)	Number of approved water and wastewater management posts in the municipality:	The number of approved water and wastewater management posts. This refers to all posts pertaining to water, sanitation and wastewater management within the municipality. An approved job post refers to employment posts that have been developed in relation to the Municipal Structures Act of 1998 and the Municipal Finance Management Act of 2003, and has been approved by the Municipal Manager.	(1) Simple count of the number of approved water and wastewater management posts in the municipality	This indicator can be used with the following indicator to calculate the vacancy rate for water and wastewater positions within the municipality.	Annual	43

Corporate	Human Resources	C51 (WS)	Number of filled water and wastewater management posts:	The number of filled water and wastewater management posts in terms of the approved structure. This refers to all posts pertaining to water, sanitation and wastewater management within the municipality. An approved job post refers to employment posts that have been developed in relation to the Municipal Structures Act of 1998 and the Municipal Finance Management Act of 2003, and has been approved by the Municipal Manager.	(1) Simple count of the number of filled water and wastewater management posts	Non-cumulative, as at the time of reporting. This indicator can be used with the preceding indicator to calculate the vacancy rate for water and wastewater positions within the municipality.	Quarterly	37
Community	Amenities	C52 (HS)	Number of maintained sports fields and facilities	The number of sports fields or facilities maintained by the municipality, inclusive of those owned by the municipality and those maintained by it through agreement for public access. A sports field or facility is defined by the CSIR Guidelines (2015) as "Active recreation areas including formally provided and maintained playing fields for soccer, rugby, hockey, etc.; playing courts; indoor sports halls and stadiums. May include ablution facilities, seating, parking, tuck shop and club house."	(1) Simple count of the number of sports fields or facilities maintained by the municipality	No notes.	Annual	7
Community	Amenities	C53 (HS)	Square meters of maintained public outdoor recreation space	Square meters of municipality maintained active outdoor space intended for recreational purposes refers to land owned by the municipality or maintained for public access through agreement with another party. Public recreation space is defined broadly to mean land and open space available to the public for recreation. Recreation space shall include only space that primarily serves a recreation purpose. Includes: parks, outdoor sports facilities and public open space. Does not include beaches, resorts and nature reserves. Does not include pedestrianised streets and sidewalks, but may include pedestrian walkways with primarily a recreational purpose. Facilities charging an access fee may still be regarded as 'public' provided that no other access criteria are applied (annual membership fee, club affiliations, etc.)	(1) Sum of the total land area (in square meters) of public outdoor recreation space maintained by the municipality, in the reporting period	No notes.	Annual	10000
Community	Amenities	C54 (HS)	Number of municipality-owned community halls	The number of municipality-owned community halls. A community hall is defined by the CSIR Guidelines for the Provision of Social Facilities in South African Settlements (2015) as a "Centre or hall for holding public meetings, training, entertainment and other functions and having a variety of facilities such as a kitchen, toilets, storage space, etc. which should be provided at nominal rates for hire, with rentals tied to socio-economic status of area to provide affordable service."	(1) Simple count of the number of community halls owned by the municipality, in the reporting period	The count is on the basis of one 'community hall' per site. If a site has multiple halls of varying sizes, they are still counted as one in relation to the 'main hall'.	Annual	11

Technical	Electricity	C56 (EE)	Number of customers provided with an alternative energy supply (e.g. LPG or paraffin or biogel according to supply level standards)	The number of customers provided with an alternative energy supply (e.g. LPG or paraffin or biogel according to supply level standards). Alternative energy supply refers to the use of any energy sources, other than traditional fossil fuels (e.g. coal, gasoline, and natural gas). In this instance, this would only include alternative energy supply that has been provided or issued directly by the municipality as per determined minimum standards. A customer refers to anyone registered to receive access to electricity and/or energy from the municipality.	(1) Simple count of the number of customers provided with alternative energy supply within the municipal area	The indicator is non-cumulative. It counts only those unique customers assisted within the reporting period.	Quarterly	0
Finance	Electricity	C57 (EE)	Number of registered electricity consumers with a mini grid-based system in the municipal service area	The number of registered consumers with mini-based system in the municipal service area. A mini grid-based system is a set of electricity generators, and possibly energy storage systems, interconnected to a distribution network that supplies electricity to a localized group of customers. The indicator tracks the total number of registered consumers able to access electricity through alternative means, beyond municipal supply.	(1) Simple count of the number of registered consumers with a connection to a mini grid-based system, in a municipal service area	This indicator is non-cumulative. Only consumers who are registered electricity consumers with a municipality should be included in this indicator.	Quarterly	
Technical	Electricity	C58 (EE)	Total non-technical electricity losses in MWh (estimate)	Total non-technical electricity losses in MWh. Electricity loss is a measure of unaccounted for energy. Non-technical electricity losses are caused by actions external to the power system and consist primarily of electricity theft, faulty or inaccurate meters, and errors in accounting and record-keeping. Therefore, by its very nature this indicator will rely on stated assumptions. Municipalities are to generate a measure of non-technical electricity losses in MWh on the basis of their existing procedures in terms of Standard Operating Procedures, while documenting the assumptions or parameters that inform such a measure.	(1) The amount of non-technical electricity loss (in kWh) in a municipal service area	This indicator is cumulative for the year. As this indicator is a measure of the amount of 'unaccounted' for electricity, the metric is furnished by the municipality on the basis of assumptions made in relation to indicator EE4.4. It is considered an 'estimate' and as an unaccounted for value is a calculation derived based on the difference within total losses between those calculated as technical losses and what remains as losses.	Quarterly	

Corporate	Administration	C59 (EE)	Number of municipal buildings that consume renewable energy	The number of municipal buildings consuming own renewable electricity or embedded generation. Renewable electricity is understood as renewable own generation and/or embedded generation within municipal buildings themselves. Embedded generation refers to the small-scale production of power connected within the electricity distribution network, located close to the place of consumption. Renewable own generation is electricity generation technology which harnesses a naturally existing energy flux, such as wind, sun, heat, or tides, and converts that flux to electricity for specific own supply, not for sale to customers. Where embedded generation supplies a complex of free-standing structures, all individual structures can be counted as buildings. This is inclusive of buildings leased by the municipality, as well as municipality-owned buildings.	(1) Simple count of the number of municipal buildings that generate their own renewable energy or are supplied by embedded generation.	This indicator is non-cumulative.	Quarterly	0
Finance	Income	C60(WS)	Total number of sewer connections	The total number of sewer connections. Sewer connection is any physical connection to a sewage disposal system or sewer system, whether direct or indirect, of a residence building, dwelling, dwelling unit, or other building, including individual units of multiple unit dwellings such as condominiums, townhouses, multiplexes, and apartment buildings	(1) Simple count of the total number of sewer connections within the municipal area	Sewer connections in this instance refers to formal sewer connections only	Annual	12865
Technical	Sanitation	C61 (WS)	Total number of chemical toilets in operation	The total number of chemical toilets in operation. A chemical toilet collects human excreta in a holding tank and uses chemicals to minimize odors. These toilets are usually, but not always, self-contained and movable. A chemical toilet is structured around a relatively small tank, which needs to be emptied frequently.	(1) Simple count of the total number of chemical toilets in operation within a municipal service area	The indicator is non-cumulative. It measures the number of chemical toilets in operation at a specific point in time.	Quarterly	58
Technical	Sanitation	C62 (WS)	Total number of Ventilation Improved Pit Toilets (VIPs)	A VIP refers to a Ventilation Improve Pit Toilet which meets minimum standards in terms of the ventilation of the pit and toilet structure.	(1) Simple count of the total number of VIPs within a municipal service area	Based on the last available data within the municipal financial year.	Annual	0
Technical	Sanitation	C63 (WS)	Total volume of water delivered by water trucks	The total volume of water (in kilolitres) delivered by water truck to a municipal area. A water truck is a vehicle designed with a water container for storing and transporting water for consumptive purposes.	(1) Sum of the volume of water (in kilolitres) delivered by water truck within the municipal area	This indicator is cumulative over the financial year. It is water for consumptive purposes and not in relation to use by the fire brigade.	Quarterly	

Community	Fire & Disaster Management	C67 (FD)	Number of paid full-time firefighters employed by the municipality	The number of paid full-time firefighters employed by the municipality. A firefighter is a rescuer extensively trained in firefighting, primarily to extinguish hazardous fires that threaten life, property, and the environment as well as to rescue people and animals from dangerous situations. This could be either permanent or fixed-term employment, on a full-time basis.	(1) Simple count of the number of paid full-time firefighters employed by the municipality	The indicator is non-cumulative, so it measures the number of firefighters employed as at the end of the reporting period. Normalising the firefighter capacity to the population provides an international benchmark for firefighting capacity in terms of ISO 10.1.	Quarterly	14
Community	Fire & Disaster Management	C68 (FD)	Number of part-time and firefighter reservists in the service of the municipality	The number of part-time and firefighter reservists in the service of the municipality. A firefighter reservist is a member of the community who performs part-time firefighting functions or activities for the municipality on a voluntary basis without being paid, in terms of the Fire Brigade Act. A part-time firefighter is one who is paid on a part-time basis or as part of a part-time fixed term contract to serve as part of the municipality's firefighting capacity.	(1) Simple count of the number of part-time firefighters and firefighter reservists in the municipality	The indicator is non-cumulative, so it measures the number of firefighters and reservists as at the end of the reporting period. Normalising the firefighter capacity to the population provides an international benchmark for firefighting capacity in terms of ISO 10.4.	Quarterly	0

Community	Human Settlements	C69 (FD)	Number of 'displaced persons' to whom the municipality delivered assistance	The number of displaced persons (regardless of their nationality) to whom the municipality delivered assistance within the municipal area. A displaced person is person who was forced to or obliged to leave their home as a result of natural or human-made disasters, conflict, situations of generalised violence or violations of human rights. ' Assistance ' in this instance refers to some or all of the following types of assistance: essential food and potable water; basic shelter and housing; appropriate clothing; and essential medical services and sanitation. The origins of displacement, extent and duration does not affect the measure, only the unique number of individuals to which the municipality has provided direct assistance in the reporting period.	(1) Simple count of the number of displaced persons to whom the municipality delivered assistance	Non-cumulative, measured at the time of reporting. The indicator does not track the duration or extent of the assistance, only unique persons affected by disaster benefiting from some form of municipal assistance. The definition of 'displaced persons' is more inclusive than in relation to the number of those displaced as a result of disaster or extreme weather events as it inclusive of other social factors.	Quarterly	0
Finance	Supply Chain	C71 (LED)	Number of procurement processes where disputes were raised	The number of procurement processes where disputes were raised within the municipality. A municipality typically allows service providers who were unsuccessful in the tender process 14 days to dispute the outcome of their bid. This process usually takes place before the letter of award is issued to the successful bidder.	(1) Simple count of the number of procurement processes where disputes were raised	Cumulative for the year. It measures the number of procurement processes, not the individual number of disputes.	Quarterly	
Community	Fire & Disaster Management	C73 (FD)	Number of structural fires occurring in informal settlements	The indicator measures the number of fires which occurred or originated in an area considered to be an informal settlement by the municipality and affected structures in that area. Structural fire incidents are defined as incidents of fire outbreaks in habitable structures, regardless of their formality (e.g. a fire on a formal structure within an area considered to be an informal settlement would still be counted as the indicator measures the number of fires).	(1) Simple count of the number of fire incidents occurring in informal settlement affecting structures in that area	Cumulative for the year, quarter-on-quarter. This indicator should be considered a sub-measure of FE1.11(2). FE1.11 measures the percentage of response time, whereas this is a sub-measure of a specific type of structural fire incident.	Quarterly	71

Community	Fire & Disaster Management	C74 (FD)	Number of dwellings in informal settlements affected by structural fires (estimate)	The indicator measures the estimated number of dwellings in an area considered to be an informal settlement by the municipality and affected by structural fires. 'Affected' in this context refers to structures which have sustained physical damage as a result of a fire. Structural fire incidents are defined as incidents of fire outbreaks in habitable structures, regardless of their formality (e.g. a fire on a formal structure within an area considered to be an informal settlement would still be counted as the indicator measures the number of fires).	(1) Estimated number of dwellings occurring in informal settlement affected by structural fires	Cumulative for the year, quarter-on-quarter. It is not possible to have a comprehensive and up-to-date count of all dwellings in informal settlements. Therefore, this figure should draw on the municipality's best estimate of the number of affected dwellings, as per its standard operating procedures for determining the extent of affected dwellings.	Quarterly	25
Community	LED	C76 (LED)	Number of SMMEs and informal businesses benefitting from municipal digitisation support programmes rolled out directly or in partnership with other stakeholders	The number of SMMEs and informal businesses benefitting from municipal digitisation support programmes rolled out directly or in partnership with other stakeholders, within the municipal area. Digitisation support programme can include: digital infrastructure provision, digital platforms, digital financial services, digital entrepreneurship support and digital skills development. SMME stands for <i>small, medium and micro-enterprises</i> . These businesses range from formally registered, informal and non-VAT registered organisations. Small to medium-sized businesses typically employ over a hundred people and are comparable to the small- and medium-sized enterprises (SME) segment found in developed countries. Micro-enterprises, on the other hand, typically encompass survivalist self-employed persons from the poorest layers of the population. This measures any business who has registered with the municipality to benefit from support for digitisation.	(1) Simple count of the number of SMMEs and informal businesses registered for municipal digitisation support programmes within the municipal area	Cumulative, financial year to date.	Quarterly	0
Finance	Supply Chain	C77 (LED)	B-BBEE Procurement Spend on Empowering Suppliers that are at least 51% black owned based	The B-BBEE Procurement Spend on Empowering Suppliers that are at least 51% black owned based within the municipality. In May 2019 amendments were made to the Enterprise and Supplier Development Scorecard and are now in effect. The aim of the Preferential Procurement scorecard is to encourage the usage of black owned professional services and entrepreneurs as suppliers while inherently encouraging measured entities to empower themselves on the broad-based principles of B-BBEE.	(1) Total R-value of B-BBEE Procurement Spend on suppliers that are at least 51% black owned based	Cumulative, financial year to date.	Quarterly	

Finance	Supply Chain	C78 (LED)	B-BBEE Procurement Spend on Empowering Suppliers that are at least 30% black women owned	The B-BBEE Procurement Spend on Empowering Suppliers that are at least 30% black women owned based within the municipality. In May 2019 amendments were made to the Enterprise and Supplier Development Scorecard and are now in effect. The aim of the Preferential Procurement scorecard is to encourage the usage of black owned professional services and entrepreneurs as suppliers while inherently encouraging measured entities to empower themselves on the broad-based principles of B-BBEE.	(1) Total R-value of B-BBEE Procurement Spend on suppliers that are at least 30% black women owned	Cumulative, financial year to date.	Quarterly	
Finance	Supply Chain	C79 (LED)	B-BBEE Procurement Spend from all Empowering Suppliers based on the B-BBEE Procurement	The B-BBEE Procurement Spend on all Empowering Suppliers based within the municipality. In May 2019 amendments were made to the Enterprise and Supplier Development Scorecard and are now in effect. The aim of the Preferential Procurement scorecard is to encourage the usage of black owned professional services and entrepreneurs as suppliers while inherently encouraging measured entities to empower themselves on the broad-based principles of B-BBEE.	(1) Total R-value of B-BBEE Procurement Spend on all suppliers	Cumulative, financial year to date.	Quarterly	
Finance	Income	C86 (LED)	Number of households in the municipal area registered as indigent	This refers to the number of households on the municipality's indigent register. An indigent register is a municipality administered list of households in need of economic relief/assistance. Those registered as indigent usually receive rates relief and the allocation of free basic services, including at least 6kl of free water per registered household per month and 50 kWh of electricity per registered household per month. Some municipalities provide more support than the above.	Simple count of the number of households on the municipality's indigent register at the time of reporting.	Non-cumulative, total as at the point of reporting at the end of the quarter.	Quarterly	2450
Corporate	Administration	C89 (GG)	Number of meetings of the Executive or Mayoral Committee postponed due to lack of quorum	This is the count of the number of Executive Committee (ExCo) or Mayoral Committee meetings that were not held owing to a lack of quorum. A Mayoral committee meeting is a meeting of the committee appointed by the Executive Mayor in terms of section 60 of the Structures Act. An Executive Committee refers to the members of Council elected to serve on an executive structure Chaired by the Mayor. This refers to meetings that were unable to proceed due to lack of attendance.	(1) Simple count of the number of ExCo or Mayoral committee meetings that were postponed for lack of quorum	Cumulative for the year to date.	Quarterly	0

Corporate	Administration	C92(GG)	Number of agenda items deferred to the next council meeting	The number of agenda items that have been deferred to the next council meeting because the council has failed to reach a quorum or withheld decisions on those items. Where multiple council meetings have been held, this is the sum total of those items deferred. This does not refer to agenda items referred to other structures, only items for which no decision or action is taken.	(1) Sum total number of all council agenda items deferred to the next meeting	Cumulative indicator, i.e. the reported figure in a given quarter should be the cumulative number of agenda items deferred since the start of the financial year. Therefore the Q4 figure will report on the total number of agenda items deferred across the entire financial year.	Quarterly	
Finance	Supply Chain	C93(FM)	Number of awards made in terms of SCM Reg 32	This indicator measures the number of awards made by means of "piggy back" contracts. MFMA SCM Reg 32 refers to procurement of goods and services secured by other organs of state.	Simple count of the number of awards made by means of "piggy back" contracts in terms of MFMA SCM Reg 32 which refers to procurement of goods and services secured by other organs of state.	The indicator is cumulative for the year to date. Quarter 4 reporting should reflect the total number of awards for the financial year.	Quarterly	
Finance	Supply Chain	C94(FM)	Number of requests approved for deviation from approved procurement plan	The indicator measures the number of requests approved for deviation from the municipality's approved procurement plan. The indicator also provides the municipality with data on the reasons why the municipality has deviated from the approved procurement plan.	Simple count of the number of requests approved for deviation from the municipality's approved procurement plan.	The indicator is cumulative for the year to date. Quarter 4 reporting should reflect the total number of awards for the financial year.	Quarterly	
Finance	Income	C95(FM)	Number of residential properties in the billing system	The indicator measures the number of unique properties zoned for residential purposes by the municipality that reflects on the billing system of the municipality. This includes residential properties that are zero-rated.	Simple count of the number of residential properties in the billing system	If C95 and C96 are combined this should reflect the total number of properties reflected on the municipal billing system. This indicator applies to District municipalities insofar as they have a service function for which they bill residential properties.	Annual	10 227

Finance	Income	C96(FM)	Number of non-residential properties in the billing system	The indicator measures the number of unique properties zoned for non-residential purposes by the municipality that reflects on the billing system of the municipality. This includes non-residential properties that are zero-rated.	Simple count of the number of non-residential properties in the billing system	If C95 and C96 are combined this should reflect the total number of properties reflected on the municipal billing system. This indicator applies to District municipalities insofar as they have a service function for which they bill non-residential properties.	Annual	6 545
Finance	Income	C97(FM)	Number of properties in the valuation roll	The indicator measures the number of unique properties reflected on the municipal valuation roll. This includes residential properties that are zero-rated and draws from Supplementary valuation rolls in years between official valuations.	Simple count of the properties on the official municipal valuation roll	This compliance indicator should include non-residential properties distinct from data element HS2.2(1) which only measures residential properties on the valuation roll.	Annual	16 786