WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

44, Ceres, 6835
50 Voortrekker St/ Str, Ceres, 6835
Suid Afrika/ South Africa
+27 23 316 1854
+27 23 316 1877
admin@witzenberg.gov.za
www.witzenberg.gov.za

Kennis word hiermee gegee ingevolge Artikel 29 van die Plaaslike Regering: Munisipale Strukture Wet, 1998 (Wet 117 van 1998), soos gewysig, dat 'n voortsetting van die Gewone Raadsvergadering van Munisipaliteit Witzenberg, gehou op 28 Julie 2021, virtueel (*Microsoft Teams*) sal plaasvind op **Woensdag, 25 Augustus 2021** om **09:00**.	Notice is hereby given in terms of Section 29(2) of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998), as amended, that a continuation of the Ordinary Council meeting of Witzenberg Municipality, held on 28 July 2021, will be held virtually *(Microsoft Teams)* on **Wednesday, 25 August 2021** at **09:00**.

Raadslede en Amptenare / Councillors and officials		
Councillor TE Abrahams	Alderman K Adams (Deputy Executive Mayor)	Councillor P Daniels
Alderman TT Godden (Speaker)	Councillor P Heradien	Councillor MD Jacobs
Councillor D Kinnear	Alderman BC Klaasen (Executive Mayor)	Councillor GG Laban
Councillor C Lottering	Councillor M Mdala	Councillor TP Mgoboza
Councillor ZS Mzauziwa-Mdishwa	Councillor MJ Ndaba	Councillor N Phatsoane
Alderlady JT Phungula	Alderman JW Schuurman	Councillor EM Sidego
Councillor RJ Simpson	Alderman HJ Smit	Councillor D Swart
Councillor HF Visagie	Alderman JJ Visagie	
Municipal Manager	Director: Finance	Director: Technical Services
Director: Corporate Services	Deputy Director: Finance	Head: Internal Audit
Manager: Projects and Performance	Manager: Administration	IDP Manager
Manager: Legal Services	Chief Administrative Officer	Committee Clerk

ALDERMAN TT GODDEN
SPEAKER

18 August 2021

AGENDA

1. OPENING AND WELCOME

2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

2.1 Consideration of application for leave of absence, if any (3/1/2/1)

2.2 Confidentiality and Conflict of Interest Declaration (3/2/1)

The Confidentiality and Conflict of Interest Declaration is attached as **annexure 2.2**.

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED

3.1 Gratitude, Congratulations and Commiseration (11/4/3)

Council's congratulations are conveyed to the following Councillors and spouses on their birthdays:

❖ Councillor N Phatsoane	2 June
❖ Ms J Lottering	3 June
❖ Alderman K Adams	5 June
❖ Councillor D Kinnear	24 June
❖ Ms E Smit	29 June
❖ Ms M Abrahams	30 June
❖ Councillor ZS Mzauziwa-Mdishwa	18 July

3.2 Matters raised by the Speaker (09/1/1)

3.3 Matters raised by the Executive Mayor (09/1/1)

3.4 Matters raised by the Municipal Manager

4. MINUTES

4.1 Corrections to the minutes (3/1/2/3)

4.2 Approval of minutes (3/1/2/3)

The following minutes are attached:

(a) Council meeting, held on 24 February 2021: **Annexure 4.2(a)**.
(b) Special Council meeting, held on 12 March 2021: **Annexure 4.2(b)**.
(c) Council meeting, held on 31 March 2021: **Annexure 4.2(c)**.
(d) Special Council meeting, held on 11 May 2021: **Annexure 4.2(d)**.
(e) Council meeting, held on 26 May 2021: **Annexure 4.2(e)**.

RECOMMENDED

That the following minutes be approved and signed by the Speaker:

(i) Council meeting, held on 24 February 2021.
(ii) Special Council meeting, held on 12 March 2021.
(iii) Council meeting, held on 31 March 2021.
(iv) Special Council meeting, held on 11 May 2021.
(v) Council meeting, held on 26 May 2021.

4.3 Outstanding matters (3/3/2)

Number	File reference	Heading, item no. and date	Directorate	Action	Progress	Target date
4.3.1	7/1/4/2	8.4.2 of 24-02-2021 Sale of municipal land: Unregistered erf in Schoonvlei industrial area, Ceres	Corporate Services	that the matter be held in abeyance awaiting a written opinion.	Municipal Manager	25 August 2021
4.3.2	3/2/2	12.2.1 of 24-02-2021 Councillors not attending meetings	Corporate Services	That Council revisits By-Law: Rules of Order for Council meetings		To be workshopped 27-07-2021.

RECOMMENDED

That notice be taken of the outstanding matters.

5. MOTIONS AND NOTICE OF SUGGESTIONS

6. INTERVIEWS WITH DELEGATIONS

6.1 Presentation: Vredebes Incremental Housing (17/04/1/1/1)

Item 5.1 of the meeting of the Committee for Housing Matters, held on 24 June 2021, refers.

Ms Karen Siebrits from Messrs ASLA made a presentation in respect of incremental housing, which is attached as **annexure 6.1**.

The Department of Human Settlements has noted the densification of informal settlements and is looking at the decanting thereof with the proposed incremental housing.

Vredebes has been identified as the Pilot Project and therefore the enhanced serviced sites are earmarked as part of Phase H.

It is noted that the proposal includes church and crèche sites, but that persons earning more than R7 000-00 also have the option of purchasing a plot.

The Committee for Housing Matters resolved on 24 June 2021 to recommend to the Executive Mayoral Committee and Council that Messrs ASLA presents the concept of incremental housing to Council at the next Council meeting.

A presentation will be made by Messrs ASLA.

NOTED

7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

7.1 Minutes: Committee meetings (03/3/2)

The minutes of the following meetings are attached:

(a) Committee for Community Development, held on 10 September 2020: **Annexure 7.1(a)**.

(b) Municipal Public Accounts Committee, held on 5 November 2020: **Annexure 7.1(b)**.

(c) Performance, Risk and Audit Committee, held on 27 November 2020: **Annexure 7.1(c)**.

(d) Committee for Technical Services, held on 10 February 2021: **Annexure 7.1(d)**.

(e) Committee for Local Economic Development and Tourism, held on 10 February 2021: **Annexure 7.1(e)**.

(f) Special Committee for Housing Matters, held on 18 February 2021: **Annexure 7.1(f)**.

(g) Executive Mayoral Committee meeting, held on 22 February 2021: **Annexure 7.1(g)**.

(h) Special Performance, Risk and Audit Committee, held on 25 February 2021: **Annexure 7.1(h)**.

(i) Committee for Housing Matters, held on 9 March 2021: **Annexure 7.1(i)**.

(j) Municipal Public Accounts Committee, held on 19 March 2021: **Annexure 7.1(j)**.

(k) Executive Mayoral Committee, held on 29 March 2021: **Annexure 7.1(k)**.

(l) Committee for Technical Services, held on 21 April 2021: **Annexure 7.1(l)**.

(m) Committee for Community Development, held on 22 April 2021: **Annexure 7.1(m)**.

(n) Committee for Corporate and Financial Services, held on 22 April 2021: **Annexure 7.1(n)**.

(o) Performance, Risk and Audit Committee, held on 21 May 2021: **Annexure 7.1(o)**.

RECOMMENDED

that notice be taken of the minutes of the Committee meetings and same be accepted.

8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

8.1 Direktoraat Finansies / Directorate Finance

8.1.1 Section 71 Monthly Budget Statement Reports of Directorate Finance: January, February, March and April 2021 (9/1/2/2)

The following items refer:

(a) Item 7.1 of the Committee for Corporate and Financial Services meeting, held on 22 April 2021.

(b) Item 8.1 of the Performance, Risk and Audit Committee meeting, held on 21 May 2021.

(c) Item 7.1 of the Committee for Corporate and Financial Services meeting, held on 17 June 2021.

(d) Item 7.1.1 of the Executive Mayoral Committee meeting, held on 27 July 2021.

The following Section 71 Monthly Budget Statement Reports of the Directorate Finance are attached:

(a) January 2021: **Annexure 8.1.1(a)**
(b) February 2021: **Annexure 8.1.1(b)**
(c) March 2021: **Annexure 8.1.1(c)**
(d) April 2021: **Annexure 8.1.1(d)**

The Director: Financial Services submitted the Section 71 Monthly Budget Statement Reports of Directorate Finance for January and February 2021 and highlighted the following:

- R130 million currently in the bank account; the revenue situation stays the same.
- Underperformance on the Capital Budget in respect of expenditure. The Tulbagh Dam is the major reason for the problem; the municipality still awaits the water license.
- On a question the Director: Financial Services responded that the difference of 12 % in income equals approximately R4 million.
- The municipality experiences a delay in the payment for municipal services by some state departments.
- There is a delay in the registration of indigent applications, but the matter is attended to.

The Committee for Corporate and Financial Services resolved on 22 April 2021 to recommend to the Executive Mayoral Committee and Council:

that the Committee for Corporate and Financial Services takes notice, after consideration, of the content of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for January and February 2021 and same be approved and accepted.

The Performance, Risk and Audit Committee resolved on 21 May 2021 to recommend to Council that notice be taken of the Section 71 Monthly Budget Statement Reports for November and December 2020 and January, February, March and April 2021 and, after consideration, same be accepted.

The Committee for Corporate and Financial Services resolved on 17 June 2021 to recommend to the Executive Mayoral Committee and Council that the Committee for Corporate and Financial Services takes notice, after consideration, of the content of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for March and April 2021 and same be approved and accepted.

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

that notice be taken of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for January, February, March and April 2021 and, after consideration, same be approved and accepted.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

that notice be taken of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for January, February, March and April 2021 and, after consideration, same be approved and accepted.

8.1.2 Quarterly Budget Statement [Section 52(d)] Report: 2nd Quarter 2020/2021 (1 October 2020 until 31 December 2020) (9/1/2/2)

The following items refer:

(a) Item 8.1.11 of the Council meeting, held on 27 January 2021.

(b) Item 7.1 of the Municipal Public Accounts Committee meeting, held on 19 March 2021.

(c) Item 8.2 of the Performance, Risk and Audit Committee meeting, held on 21 May 2021.

The Quarterly Budget Statement [Section 52(d)] Report for the Second Quarter of 2020/2021 is attached as **annexure 8.1.2**.

Council unanimously resolved on 27 January 2021:

(a) that notice be taken of the tabling of the Quarterly Budget Statement Report in terms of Section 52(d) for the period 1 October 2020 until 31 December 2020.

(b) that the report be referred to the Municipal Public Account Committee and Performance, Risk and Audit Committee of Council for their recommendations to Council.

Extract from the minutes of the Municipal Public Accounts Committee meeting, held on 19 March 2021:

"The Municipal Manager reported on the Section 52(d) Report for the period 1 July 2020 to 31 December 2020. The following matters were highlighted:

- That in the areas where targets have not been reached, was due to the Tulbagh Dam which was not approved.
- The municipality received late approval of the serviced sites of the Vredebes Housing Project.
- There was underspending on capital expenditure, but Management is of the opinion that apart of the Tulbagh Dam matter, that the target will be reached by year-end.
- In terms of performance there was underperformance, but Management is of the opinion that by year-end the targets will be addressed. Council already, in this regard, adjusted the budget.

The Municipal Public Accounts Committee resolved on 19 March 2021 to recommend to Council that notice be taken of the Section 52(d) Report for the period 1 July 2020 to 31 December 2020 (1st and 2nd quarter) and, after consideration, that same be approved and accepted.

The Performance, Risk and Audit Committee resolved on 21 May 2021:

(a) that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the second quarter of 2020/2021.

(b) that the Performance, Risk and Audit Committee recommends to Council:

that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the second quarter of 2020/2021 and, after consideration, same be accepted.

RECOMMENDED

that notice be taken of the tabling of the Quarterly Budget Statement Report in terms of Section 52(d) for the period 1 October 2020 until 31 December 2020 and, after consideration, same be approved.

8.1.3 Quarterly Budget Statement [Section 52(d)] Report: 3rd Quarter 2020/2021 (1 January 2021 until 31 March 2021) (9/1/2/2)

The following items refer:

(a) Item 7.1 of the meeting of the Municipal Public Accounts Committee, held on 28 April 2021.

(b) Item 8.3 of the Performance, Risk and Audit Committee meeting, held on 21 May 2021.

(c) Item 7.1.1 of the Executive Mayoral Committee meeting, held on 25 May 2021.

(d) Item 6.1.1 of the Council meeting, held on 26 May 2021.

The Quarterly Budget Statement [Section 52(d)] Report for the Third Quarter of 2020/2021 is attached as **annexure 8.1.3**.

Extract from the Municipal Public Accounts Committee minutes of 28 April 2021:

"The Director: Finance tabled the Quarterly Budget Statement [Section 52(d)] report for the third quarter of 2020/2021 (1 January 2021 until 31 March 2021). The following were highlighted:

- TechEl137: that the electrification of meter processes are in progress in Nduli. Approximately 600 persons are paying for the services and about 30 meters are installed per day. The project will move thereafter to Pine Valley, Wolseley due to a lack of manpower. The backyard dwellers in particular are very happy with this method.

- FinAdm11: Financial viability expressed outstanding debtors. Still struggling with communities to pick up the payment process due to COVID-19. Public meetings were held and people come to the offices for arrangements. Struggling with the low target to the Deeds Office. Matter outside control of the municipality. People also slow to come to the municipal offices."

The Municipal Public Accounts Committee resolved on 28 April 2021 to recommend to Council:

(a) that the matter in respect of the Island Resort and Klip River Park Resort be placed before Council for deliberation and any actions deemed necessary.

(b) that the Quarterly Report of Mayor on implementation of budget and state of affairs of municipality / SDBIP: Section 52(d) for the Third Quarter of 2020/2021 (1 January 2021 until 31 March 2021) be approved and accepted.

The Performance Risk and Audit Committee resolved on 21 May 2021:

(a) that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the third quarter of 2020/2021.

(b) that the Performance, Risk and Audit Committee recommends to Council:

that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the third quarter of 2020/2021 and, after consideration, same be accepted.

The Executive Mayoral Committee resolved on 25 May 2021 to recommend to Council:

(a) that notice be taken of the tabling of the Quarterly Budget Statement Report in terms of Section 52(d) for the period 1 January 2021 until 31 March 2021.

(b) that the matter in respect of the Island Resort and Klip River Park Resort be placed before Council for deliberation and any actions deemed necessary.

(c) that the report be referred to Council's Performance, Risk and Audit Committee for their recommendation to Council.

Council unanimously resolved on 26 May 2021:

(a) that notice be taken of the tabling of the Quarterly Budget Statement Report in terms of Section 52(d) for the period 1 January 2021 until 31 March 2021.

(b) that the matter in respect of the Island Resort and Klip River Park Resort be placed before Council for deliberation and any actions deemed necessary.

(c) that the report be referred to Council's Performance, Risk and Audit Committee for their recommendation to Council.

RECOMMENDED

that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the third quarter of 2020/2021 and, after consideration, same be accepted.

8.1.4 Quarterly Budget Statement [Section 52(d)] Report: 4th Quarter 2020/2021 (1 April 2021 to 30 June 2021) (9/1/2/2)

Item 7.1.3 of the Executive Mayoral Committee meeting, held on 27 July 2021, refers.

Memorandum from Director: Finance, dated 20 July 2021:

"**Purpose**

The purpose of this memorandum is to submit the Quarterly Budget Statement to Council for information.

Background

The Quarterly Budget [Section 52(d)] Report for the 4th quarter of 2020/2021 is attached as **annexure 8.1.4**.

Extract from the minutes of the Executive Mayoral Committee, held on 27 July 2021:

"The Executive Mayor noted the excessive expense with regard to overtime and enquired as to the measurements that were put in place to reduce the overtime amount.

The Executive Mayor shared his concerns of delayed reactions to emergencies, thus resulting in overtime being claimed. Specific mention reference made to a pipe burst at Albert Crescent reported the morning of 26 July 2021, but only attended to after 16:30.

It is therefore requested that the matter be addressed and that the cost implication relating to the pipe burst on 26 July 2021 be reported to the Executive Mayoral Committee by the Chief Financial Officer.

Furthermore, it is requested that the Section Finance relook and correct the description noted "Performance bonus" for other municipal staff as contained in the quarterly report for March 2021."

The Executive Mayoral Committee resolved on 27 July 2021:

(a) That the Chief Financial Officer tables a breakdown to the Executive Mayoral Committee of overtime for each department for further action.

(b) That the cost implication related to the overtime worked to repair the pipe burst at Albert Crescent, Ceres be reported by the Chief Financial Officer.

(c) That the Executive Mayoral Committee recommends to Council:

(i) that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the period 1 April 2021 to 30 June 2021.

(ii) that the report be referred to the Municipal Public Accounts Committee and the Performance, Risk and Audit Committee for their recommendations to Council.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that notice be taken of the Quarterly Budget Statement Report in terms of Section 52(d) for the period 1 April 2021 to 30 June 2021.

(b) that the report be referred to the Municipal Public Accounts Committee and the Performance, Risk and Audit Committee for their recommendations to Council.

8.1.5 Mid-year Budget Statement and Performance Assessment (Section 72) Report for 2020/2021: 1 July 2020 until 31 December 2020 (9/1/1 & 5/1/5/13)

The following items refer:

(a) Item 8.1.12 of the Council meeting, held on 27 January 2021.

(b) Item 7.2 of the Municipal Public Accounts Committee meeting, held on 19 March 2021.

(c) Item 6.3 of the Performance, Risk and Audit Committee meeting, held on 21 May 2021.

The following memorandum, dated 20 January 2021, was received from the Director: Finance:

"Purpose

The purpose of this report is to submit the Mid-year Budget Statement and Performance Assessment (Section 72) Report for the period 1 July 2020 until 31 December 2020 to Council for information.

Legislature framework

In terms of Section 72 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

'(1) The accounting officer of a municipality must by 25 January of each year –

(a) Assess the performance of the municipality during the first half of the financial year;

(b) Submit the report to the Mayor, National Treasury and Provincial Treasury.'

The mayor must, in terms of Section 54(1)(f) of the act submit the report to the Council by 31 January of each year.

Discussion

The Mid-year report for the 2020/2021 financial year is attached as **annexure 8.1.5**."

Council unanimously resolved on 27 January 2021:

(a) that notice be taken of the Mid-year Budget Statement and Performance Assessment (Section 72) Report for the period 1 July 2020 until 31 December 2020.

(b) that the report be referred to the Municipal Public Accounts Committee and Performance, Risk and Audit Committee of Council for their recommendations to Council.

Extract from the minutes of the Municipal Public Accounts Committee meeting, held on 19 March 2021:

"The Municipal Manager reported that in terms of performance there was underperformance, but by year-end that the targets will be addressed. In this regard Council already adjusted the budget.

A Municipal Public Accounts Committee member was of the opinion that in terms of the underperformance that Council must consider the applicable performance bonuses of Senior Management."

The Municipal Public Accounts Committee resolved on 19 March 2021 to recommend to Council that notice be taken of the Mid-year Budget Statement and Performance Assessment (Section 72) Report for 2020/2021 for the period 1 July 2020 until 31 December 2020 and, after consideration, same be approved and accepted.

Extract from the minutes of the Performance, Risk and Audit Committee meeting, held on 21 May 2021:

"The Director: Finance tabled the Mid-year Budget Statement and Performance Assessment (Section 72) Report for the period 1 July 2020 until 31 December 2020. The following matters were highlighted:

- Improvement of credit control since ceasing of COVID-19 lockdown:
  No credit control instituted until end of December 2020. Matter taken in January 2021 to the communities and first cut-off of electricity started in May 2021 with those who did not make arrangements with the municipality. The collection rate has increased noticeable since December 2020.
- Impact of renewable energy on municipal revenue:
  ESKOM cannot currently provide enough electricity to the municipality, therefore a consultant was appointed to investigate the various options for renewable energy. A business is currently approved to create renewable energy on condition that all excess energy be sold to the municipality on a tariff basis. The energy is sold by the municipality on a profit basis. Municipal policy only allows 15 % energy for the needs of a business in order to protect the revenue of the municipality. The report from the consultant is still awaited. ESKOM postponed the upgrade for energy from 2021 until 2030. The matter was escalated to the provincial and national government for assistance to help the municipality."

The Performance, Risk and Audit Committee resolved on 21 May 2021:

(a) that notice be taken of the Mid-year Budget Statement and Performance Assessment (Section 72) Report for the period 1 July 2020 until 31 December 2020.

(b) That the Performance, Risk and Audit Committee recommends to Council:

that notice be taken of the Mid-year Budget Statement and Performance Assessment (Section 72) Report for the period 1 July 2020 until 31 December 2020 and, after consideration, same be approved and accepted.

RECOMMENDED

that notice be taken of the Mid-year Budget Statement and Performance Assessment (Section 72) Report for the period 1 July 2020 until 31 December 2020 and, after consideration, same be accepted.

8.1.6 IDP and Budget Process Plan for 2022 to 2027 (02/02/1)

In terms of Section 28 of the Municipal Systems Act (Act 32 of 2000), Council must adopt an IDP and Budget Process Plan. The Municipal Finance Management Act (Act 56 of 2003) further stipulates that at least ten months before the start of the budget year, the Executive Mayor should table a time schedule outlining key deadlines in respect of the IDP/Budgetary process.

Section 29 of the Municipal Systems Act (Act 32 of 2000), specifies that such a Process Plan must include:

- Programs that set out timeframes for the different planning steps;
- Appropriate mechanisms, processes and procedures for consultation with:
  - Local communities, both in terms of needs and priorities as well as consultation during development;
  - Organs of state, traditional authorities, and other role-players in the drafting process; and
- Binding plans and planning requirements, i.e. policy and legislation.

National Treasury has provided further guidance by the issuing of MFMA Circular 10. That circular provides specific guidance with regard to six distinct steps in compilation of the IDP and the annual Budget. The table below highlights these steps, with a brief description of each step:

Steps		Process
1	**Planning**	Schedule dates, establish consultation forums, review previous processes
2	**Strategi-zing**	Review IDP, set service delivery objectives for next 3 years, consult on tariffs, indigents, credit control, free basic services etc., and consider local-, provincial- and national issues, the previous year's performance and current economic and demographic trends etc.
3	**Preparing**	Prepare Budget, revenue and expenditure projections; draft Budget policies; consult and consider local-, provincial- and national priorities
4	**Tabling**	Table draft Budget, draft IDP and Budget-related policies before council; consult and consider local-, provincial- and national inputs or responses
5	**Approving**	Council approves the IDP, the Budget and related policies
6	**Finalising**	Publish the IDP, Budget and approve the SDBIP and performance targets

In capturing the above steps, this IDP & Budget Process Plan seeks to address, *inter alia*, the:

- Identification of areas requiring additional attention in terms of legislative requirements, proper planning processes and sound financial management;
- Inclusion of the most current Census and own statistical data;

- Consideration and review of any other relevant and new information;
- Addressing comments received from the various role-players;
- Factor-in the shortcomings and weaknesses identified through self-assessment;
- Preparation and review of sector plans and its alignment with the IDP;
- Preparation and review of the Performance Management System (PMS);
- Updating of the 5-year Financial Plan; and
- Finalisation of the annual Budget and IDP in terms of the relevant legislation.

Pursuant to the above statutory requirements, a Process Plan for the 2022 to 2027 IDP and Budget cycle is attached as **annexure 8.1.6**.

RECOMMENDED

(a) That the IDP and Budget Process Plan for 2022 - 2027 be approved.

(b) That in the event of any changes with regard to the dates of the Process Plan, the Municipal Manager be mandated to change same after consultation with the Executive Mayor.

8.1.7 Open letter: Witzenberg Justice Coalition (5/12/P)

Item 7.1.2 of the Executive Mayoral Committee meeting, held on 27 July 2021, refers.

The following memorandum, dated 20 July 2021, was received from the Municipal Manager:

"**Purpose**

To consider the open letter of the Witzenberg Justice Coalition and to formulate an appropriate response thereto.

Background

The Department Finance has in May 2021 started to implement the Credit Control Policy of Council to improve the collection rate which has declined to 88 % for the 2019/2020 financial year. This is a direct result of the COVID-19 pandemic and the initial Disaster Regulations to suspend of all credit control actions. This has, however, been lifted by the National Department of COGTA. Despite various public sessions with the community to engage with the Finance Department for financial arrangements the collection rate has failed to increase. National and Provincial Treasury have expressed concern on the financial sustainability of the municipality. This has forced the hand of the Administration to implement credit control to prevent a further decline in the collection rate of the municipality. The Witzenberg Justice Coalition has now written an open letter to the municipality demanding that the credit control measures be suspended. A copy of the letter is attached as **annexure 8.1.7**."

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

(a) that the letter from the Witzenberg Justice Coalition be rejected.

(b) that the credit control measures not be suspended, because Witzenberg Municipality cannot bear the financial burden.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that the letter from the Witzenberg Justice Coalition be rejected.

(b) that the credit control measures not be suspended, because Witzenberg Municipality cannot bear the financial burden.

8.1.8 Finance: Adjustment budget 2021/2022 (5/1/1/20)

Item 7.1.4 of the Executive Mayoral Committee meeting, held on 27 July2021, refers.

The following documents are attached:

(a) Memorandum from Director: Finance, dated 21 July 2021: **Annexure 8.1.8(a)**.

(b) Adjustment budget 2021/2022 – 2023/2024: **Annexure 8.1.8(b)**.

(c) Budget schedules: **Annexure 8.1.8(c)**.

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

That the adjustment budget of Witzenberg Municipality for the financial year 2021/2022 as set out in the budget documents be approved:

(i) Table B1 – Budget summary.

(ii) Table B2 - Adjustments Budget Financial Performance (by standard classification).

(iii) Table B3 – Budgeted Financial performance (Revenue and Expenditure) by Vote.

(iv) Table B4 - Adjustments Budget Financial Performance (revenue by source).

(v) Table B5 – Budgeted Capital Expenditure by Vote, standard classification and funding.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

That the adjustment budget of Witzenberg Municipality for the financial year 2021/2022 as set out in the budget documents be approved:

(i) Table B1 – Budget summary.

(ii) Table B2 - Adjustments Budget Financial Performance (by standard classification).

(iii) Table B3 – Budgeted Financial performance (Revenue and Expenditure) by Vote.

(iv) Table B4 - Adjustments Budget Financial Performance (revenue by source).

(v) Table B5 – Budgeted Capital Expenditure by Vote, standard classification and funding.

8.1.9 Validity period of General Valuation roll (5/2/10)

Item 7.1.5 of the Executive Mayoral Committee meeting, held on 27 July 2021, refers.

The following memorandum, dated 21 July 2021, was received from the Director: Finance:

"Purpose

The purpose of this report is to submit proposed extension of the current General Valuation period for consideration to Council.

Legal framework

Section 32 of the Local Government: Municipal Property Rates Act No.6 of 2004 determines as follow:

'Commencement and period of validity of valuation rolls.

(1) A valuation roll -

(a) takes effect from the start of the financial year following completion of the public inspection period required by Section 49; and

(b) remains valid for that financial year or for one or more subsequent financial years as the municipality may decide, but in total not for more than —

(i) four financial years in respect of a metropolitan municipality; and

(ii) five financial years in respect of a local municipality.'

Valuation rolls were only valid for four financial years, before the amendment of the act.

Discussion

The public notice of the general valuation was advertised on 8 December 2017.

The municipality initially advertised for a 4-year valuation roll period as per Provincial Gazette Notice published on 8 December 2017. The municipality advised therein that the valuation roll will be valid for the financial years 2018/2019 to 2021/2022.

The valuations took effect from the 2018/2019 financial year.

The current general valuation roll can therefore be used for the following five financial years:

- Year 1: 2018/2019
- Year 2: 2019/2020
- Year 3: 2020/2021
- Year 4: 2021/2022
- Year 5: 2022/2023"

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

(a) that the current valuation roll be used up to the 2022/2023 financial year.

(b) that the process to appoint a new service provider for a new general valuation roll to be implemented from 1 July 2023.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) That the current valuation roll be used up to the 2022/2023 financial year.

(b) That the process to appoint a new service provider for a new general valuation roll to be implemented from 1 July 2023.

8.2 Direktoraat Tegniese Dienste / Directorate Technical Services

8.2.1 NERSA Electrical Department Compliance Audit 2020/2021 (16/3/4/1)

The following items refer:

(a) Item 7.1 of the meeting of the Committee for Technical Services, held on 21 April 2021.

(b) Item 7.2.1 of the Executive Mayoral Committee meeting, held on 27 July 2021.

The following documents are attached:

(a) Memorandum from the Senior Manager: Electro-Technical Services, dated 8 April 2021: **Annexure 8.2.1(a)**.

(b) Final compliance audit report from NERSA: **Annexure 8.2.1(b)**.

(c) Letter from NERSA, dated 26 February 2021: **Annexure 8.2.1(c)**.

The Committee for Technical Services resolved on 21 April 2021 to recommend to the Executive Mayoral Committee and Council:

(a) that notice be taken of the NERSA compliance audit outcome of the Electrical Department.

(b) that the proposed Corrective Action Plan be approved by Council and submitted to NERSA.

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

(a) that notice be taken of the NERSA compliance audit outcome of the Electrical Department.

(b) that the proposed Corrective Action Plan be approved by Council and submitted to NERSA.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that notice be taken of the NERSA compliance audit outcome of the Electrical Department.

(b) that the proposed Corrective Action Plan be approved by Council and submitted to NERSA.

8.2.2 Spatial Development Framework: Ceres Priority Focus Area 1 (15/04/P)

The following items refer:

(a) Item 7.2 of the meeting of the Committee for Technical Services, held on 21 April 2021.

(b) Item 7.2.2 of the Executive Mayoral Committee meeting held on 27 July 2021.

The following documents are attached:

(a) Memorandum from the Senior Manager: Town Planning and Building Control, dated 10 March 2021: **Annexure 8.2.2(a)**.

(b) Draft of the plan for Spatial Development Framework: Ceres Priority Focus Area 1, dated 1 December 2020: **Annexure 8.2.2(b)**.

The Committee for Technical Services resolved on 21 April 2021 to recommend to the Executive Mayoral Committee and Council:

(a) that the Precinct Plan for Ceres Priority Focus Area 1, dated December 2020, be adopted as a supplement to the Witzenberg Spatial Development Framework.

(b) that the Senior Manager: Town Planning and Building Control make a presentation to the Executive Mayoral Committee and Council in respect of the Spatial Development Framework: Ceres Priority Focus area 1.

The following recommendation was tabled to the Executive Mayoral Committee:

That the Executive Mayoral Committee recommends to Council:

(a) that the Senior Manager: Town Planning and Building Control make a presentation to the Executive Mayoral Committee and Council in respect of the Spatial Development Framework: Ceres Priority Focus area 1.

(b) that the Precinct Plan for Ceres Priority Focus Area 1, dated December 2020, be adopted as a supplement to the Witzenberg Spatial Development Framework.

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

that the matter in respect of the Spatial Development Framework: Ceres Priority Focus area 1 be held in abeyance until the next meeting.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

that the matter in respect of the Spatial Development Framework: Ceres Priority Focus area 1 be held in abeyance until the next meeting.

8.2.3 100 MW Licencing threshold embedded generation limit: Implications for Council (16/3/4/1)

Item 7.2.3 of the Executive Mayoral Committee meeting, held on 27 July 2021, refers.

The following memorandum, dated 17 June 2021, was received from the Senior Manager: Electro-Technical Services:

"Purpose

The purpose of this report is to inform Council of the implications of the recent 100 MW licencing limit on embedded generation energy for Witzenberg.

Background

On 10 June 2021 the South African Presidency announced an amendment to Schedule 2 of the Electricity Regulation Act 4 of 2006. The licencing threshold will now be moved from the previously gazetted 1 MW to 100 MW. This potentially enables IPP's (Independent Power Producers) to ultimately mitigate the effects of ESKOM capacity constraints that are resulting in load shedding.

For the country this is regarded as very good news since it was the many applications lodged with NERSA for licences for the 1 MW that was causing a bottleneck with no movement. Now, IPP's with a capacity of up to 100 MW can supply power to the ESKOM network, as long as they are registered with NERSA (no licence required) as long as they comply with NERSA's minimum requirements such as grid-code compliance, connection approvals and wheeling agreements.

For Witzenberg it unfortunately does not solve our 'limited capacity' challenges. Because the ESKOM network feeding Witzenberg is the weakest link, there is no way the network can accommodate any increase in capacity from an IPP or even ESKOM. The only feasible option here would be if an IPP or Witzenberg were to install PV and BESS (Battery Energy Storage Systems) in close vicinity of our main in-feed points of Bon Chretien and Ceres Substation.

There is, however, one positive spinoff, in that instead of purchasing power from ESKOM exclusively, the opportunity now exists to be able to purchase a portion of our power requirements from an IPP at a cheaper rate than ESKOM.

Depending on the terms of the wheeling agreement negotiated with any particular IPP, this may have financial benefits for Witzenberg, financial benefits that could be passed on to our consumers by means of reduced tariffs.

A quick note on wheeling. Wheeling is the process by which an electricity supplier (IPP) provides an electricity supply to a customer via another supplier's network. Typically an IPP would pay both ESKOM and the municipality a wheeling charge for the use of their network. The IPP would usually approach a large consumer within a municipality and offer them 'green' energy at a tariff cheaper than ESKOM. The IPP is then responsible for paying the wheeling costs of whoever networks they use. We at Technical are, however, of the opinion that the IPP must rather supply this energy to the municipality as a customer and then we can redistribute it to our larger consumers that are interested in procuring green energy."

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

that notice be taken of the report regarding the implications of the recently announced increased 100 MW limit on the licencing threshold for power producers.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

that notice be taken of the report regarding the implications of the recently announced increased 100 MW limit on the licencing threshold for power producers.

8.2.4 Amazing Pies expansion and purchase of erf 8339, Ceres (Adjacent to Vilko) (16/03/04/1)

The following items refer:

(a) Item 7.1 of the meeting of the Committee for Technical Services, held on 15 June 2021.

(b) Item 7.2.4 of the Executive Mayoral Committee meeting held on 27 July 2021.

A memorandum from the Director: Technical Services and the Senior Manager: Electro-Technical Services, dated 29 April 2021, is attached as **annexure 8.2.4**.

The Committee for Technical Services resolved on 15 June 2021:

That the Committee for Technical Services recommends to the Executive Mayoral Committee and Council:

(a) that Council notes the intention of Amazing Pies to move their existing business to erf 8339, Ceres.

(b) that Council approves the upgrade of the existing three phase 50 kVA connection on erf 8339, Ceres to 242 kVA on the condition that they not exceed their base load of 50 kVA during Council's peak electrical demand periods.

(c) that supra (b) is subject to the following:

(i) that the installation, at own cost of the applicant, of a suitable Power Management System that automatically disconnects the main power supply to the premises should the load not be below the allocated 50 kVA during the municipality's peak demand periods.

(ii) that a submission by the applicant, at own cost, to increase the available capacity at erf 8339 from 50 kVA to 242 kVA.

(iii) that the mentioned Power Management System must be installed, maintained and operated to the satisfaction of the Director: Technical Services as far as it is meant to achieve the goal of staying out of the municipality's peak demand.

(iv) that the Power Management System must remain operational until such time that the capacity constraints due to ESKOM are fully addressed or approval is granted by the Director: Technical Services that this system can be disabled / removed.

(v) that the Amazing Pies current landlord completes an application form to reduce his current allocation from 90 kVA to 60 kVA (100 A three phase).

The following recommendation was tabled to the Executive Mayoral Committee:

That the Executive Mayoral Committee recommends to Council:

(a) that Council notes the intention of Amazing Pies to move their existing business to erf 8339, Ceres.

(b) that Council approves the upgrade of the existing three phase 50 kVA connection on erf 8339, Ceres to 242 kVA on the condition that they not exceed their base load of 50 kVA during Council's peak electrical demand periods.

(c) that supra (b) is subject to the following:

(i) the installation, at own cost of the applicant, of a suitable Power Management System that automatically disconnects the main power supply to the premises should the load not be below the allocated 50 kVA during the municipality's peak demand periods.

(ii) a submission by the applicant, at own cost, to increase the available capacity at erf 8339 from 50 kVA to 242 kVA.

(iii) that the mentioned Power Management System must be installed, maintained and operated to the satisfaction of the Director: Technical Services as far as it is meant to achieve the goal of staying out of the municipality's peak demand.

(iv) that the Power Management System must remain operational until such time that the capacity constraints due to ESKOM are fully addressed or approval is granted by the Director: Technical Services that this system can be disabled / removed.

(v) that the Amazing Pies current landlord completes an application form to reduce his current allocation from 90 kVA to 60 kVA (100 A three phase).

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

that the Senior Manager: Electro-Technical Services obtains further information from Amazing Pies in respect of the extension and purchase of erf 8339, Ceres (adjacent to Vilko) in order for the Executive Mayoral Committee to make an informed decision.

RECOMMENDED

That the Executive Mayor recommends to Council:

that the Senior Manager: Electro-Technical Services obtains further information from Amazing Pies in respect of the extension and purchase of erf 8339, Ceres (adjacent to Vilko) in order for the Executive Mayoral Committee to make an informed decision.

8.2.5 Safety measures: Request for turn off lanes, MR 310, MR310 / Panorama intersection (KM 3.99) and MR310 / Buiten Street intersection (KM 5.04) (16/4/4/2)

The following items refer:

(a) Item 7.2 of the meeting of the Committee for Technical Services, held on 15 June 2021.

(b) Item 7.2.5 of the Executive Mayoral Committee meeting held on 27 July 2021.

A memorandum from the Senior Manager: Streets and Storm Water, dated 24 May 2021, is attached as **annexure 8.2.5**.

The Committee for Technical Services resolved on 15 June 2021 to recommend to the Executive Mayoral Committee and Council:

(a) that the MR 310 Road / Panorama Street, Bella Vista intersection be upgraded with dedicated left and right turn lanes.

(b) that the MR 310 Road / Buiten Street, Bella Vista intersection be upgraded with dedicated left and right turn lanes.

(c) that the MR 310 Road / Panorama Street, Bella Vista intersection be upgraded with a left turn acceleration lane (southbound).

(d) that the MR 310 Road / Buiten Street, Bella Vista intersection be upgraded with a left turn acceleration lane (southbound).

The following recommendation was tabled to the Executive Mayoral Committee:

That the Executive Mayoral Committee recommends to Council:

(a) that the MR 310 Road / Panorama Street, Bella Vista intersection be upgraded with dedicated left and right turn lanes.

(b) that the MR 310 Road / Buiten Street, Bella Vista intersection be upgraded with dedicated left and right turn lanes.

(c) that the MR 310 Road / Panorama Street, Bella Vista intersection be upgraded with a left turn acceleration lane (southbound).

(d) that the MR 310 Road / Buiten Street, Bella Vista intersection be upgraded with a left turn acceleration lane (southbound).

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

that the Municipal Manager submits an application to the Department of Public Works for the upgrading of the MR310 road at the intersection of Panorama and Buiten Streets, Bella Vista, Ceres.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

that the Municipal Manager submits an application to the Department of Public Works for the upgrading of the MR310 road at the intersection of Panorama and Buiten Streets, Bella Vista, Ceres.

8.2.6 Draft Witzenberg Integrated Waste Management By-Law (01/03/R)

The following items refer:

(a) Item 7.3 of the meeting of the Committee for Technical Services, held on 15 June 2021.

(b) Item 7.2.6 of the Executive Mayoral Committee meeting held on 27 July 2021.

A memorandum with the Draft Witzenberg Integrated Waste Management By-Law from the Senior Superintendent: Solid Waste and Cleansing Services, dated 10 May 2021, is attached as **annexure 8.2.6**.

The Committee for Technical Services resolved on 15 June 2021 to recommend to the Executive Mayoral Committee and Council:

(a) that the By-Law on Witzenberg Integrated Waste Management be adopted as per Section 12(2) to 12(4) and 13 of the Municipal Systems Act, as amended; and

(b) that the adopted By-Law on Witzenberg Integrated Waste Management be sent to Provincial Government to be published in the Provincial Gazette.

(c) that the matter in respect of the Draft Witzenberg Integrated Waste Management By-Law be workshopped by Council.

The following recommendation was tabled to the Executive Mayoral Committee:

That the Executive Mayoral Committee recommends to Council:

(a) that the By-Law on Witzenberg Integrated Waste Management be adopted as per Section 12(2) to 12(4) and 13 of the Municipal Systems Act, as amended; and

(b) that the adopted By-Law on Witzenberg Integrated Waste Management be sent to Provincial Government to be published in the Provincial Gazette.

(c) that the matter in respect of the Draft Witzenberg Integrated Waste Management By-Law be workshopped by Council.

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

that the matter in respect of the Witzenberg Integrated Waste Management By-Law be held in abeyance until the next meeting.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

that the matter in respect of the Witzenberg Integrated Waste Management By-Law be held in abeyance until the next meeting.

8.3 Direktoraat Gemeenskapsdienste / Directorate Community Services

8.3.1 Ceres Bowling Club: Erf 1198, Phillip Street, Ceres: Planned expansion of clubhouse (07/1/3)

The following items refer:

(a) Item 8.1 of the meeting of the Committee for Community Development, held on 10 September 2020.

(b) Item 7.3.2 of the Executive Mayoral Committee meeting, held on 23 November 2020.

(c) Item 8.3.4 of the Council meeting, held on 25 November 2020.

(d) Item 7.3.2 of the Executive Mayoral Committee meeting, held on 14 December 2020.

(e) Item 8.3.1 of the Council meeting, held on 17 December 2020.

(f) Item 7.3.2 of the Executive Mayoral Committee meeting, held on 29 March 2021.

(g) Item 8.3.2 of the Council meeting, held on 31 March 2021.

(h) Item 7.3.2 of the Executive Mayoral Committee meeting held on 27 July 2021.

A memorandum from the Manager: Environment and Amenities, dated 8 September 2020, is attached as **annexure 8.3.1(a)**.

The Committee for Community Development resolved on 10 September 2020 to recommend to the Executive Mayoral Committee and Council:

(i) that Council approves the planned expansion of the clubhouse.

(ii) that Council concludes a long-term lease agreement with the Bowling Club.

The following recommendation was tabled to the Executive Mayoral Committee:

That the Executive Mayoral Committee recommends to Council:

(i) that Council approves the planned expansion of the clubhouse.

(ii) that Council concludes a long-term lease agreement with the Bowling Club.

The Executive Mayoral Committee resolved on 23 November 2020 to recommend to Council that the matter in respect of the planned expansion of the Ceres Bowling Clubhouse on erf 1198, Phillip Street, Ceres be held in abeyance until the next meeting.

Council unanimously resolved on 25 November 2020 that the matter in respect of the planned expansion of the Ceres Bowling Clubhouse on erf 1198, Phillip Street, Ceres be held in abeyance until the next meeting pending further information.

The following recommendation was tabled to the Executive Mayoral Committee:

That the Executive Mayoral Committee recommends to Council:

(i) that Council approves the planned expansion of the clubhouse.

(ii) that Council concludes a long-term lease agreement with the Bowling Club.

The Executive Mayoral Committee resolved on 14 December 2020 to recommend to Council that the matter in respect of the planned expansion of the Ceres Bowling Clubhouse on erf 1198, Phillip Street, Ceres be held in abeyance to obtain more information and after that be tabled again to the Executive Mayoral Committee.

Council unanimously resolved on 17 December 2020 that the matter in respect of the planned expansion of the Ceres Bowling Clubhouse on erf 1198, Phillip Street, Ceres be held in abeyance to obtain more information and after that be tabled again to the Executive Mayoral Committee.

Input by Municipal Manager:

"The service provider will be appointed by the Adjudication Committee on 26 March 2021, after which the necessary instructions will be given to the valuator. The valuation will be tabled at the Council meeting for consideration."

The Executive Mayoral Committee resolved on 29 March 2021 to recommend to Council that the matter in respect of the planned expansion of the Ceres Bowling Clubhouse on erf 1198, Phillip Street, Ceres be held in abeyance awaiting further information.

The Municipal Manager informed the meeting that the valuator had completed the valuation and that the report is awaited.

The Executive Mayor requested that the Administration ensures that the municipality complies with the relevant supply chain processes and legislation and that the Executive Mayoral Committee is not in breach with legislation.

The Executive Mayoral Committee resolved on 29 March 2021 to recommend to Council that the matter in respect of the planned expansion of the Ceres Bowling Clubhouse on erf 1198, Phillip Street, Ceres be held in abeyance awaiting further information.

Council unanimously resolved on 31 March 2021:

(a) that the Municipal Manager investigates the option of leasing the Ceres Bowling Clubhouse on erf 1198, Phillip Street, Ceres and not only the sale thereof.

(b) that the matter supra (a) be held in abeyance until the next meeting.

Input by Municipal Manager on 18 May 2021:

"A professional valuer in terms of Section 20(2)(a) of the Property Valuers Profession Act, 2000 was duly appointed in terms of Council's Supply Chain process and Mr Hendrik Coenraad Botha of HCB Property Valuations compiled a rental valuation report on erf 1198, Ceres of which a copy is attached as **annexure 8.3.1(b) (Confidential)**.

In terms of the Valuation Certificate the market related rental on the property is determined at R2 300 per month. Regulation 40(c) of the Supply Chain Management Regulations as published in Government Gazette 27636 of 30 May 2005 provides:

'(i) Immovable property is let at market related rates except when the public interest or the plight of the poor demands otherwise;'

The Bowling Club indicated that they are one of the few sport organisations within Witzenberg that is open for all of the racial groups within the municipal jurisdiction. Most of their members are from the elderly grouping of society as well as a component the youth segment. They raise their monies from various activities and have limited income and cannot afford to pay a large amount of rental. They are non-profit driven and pride themselves in maintaining the facility on behalf of Council for which they have received accolades for the immaculate condition of inter alia the bowling turf. The Bowling Club requests that Council considers levying a nominal rental fee."

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

(a) that a Public Participation Process be followed in respect of the planned expansion of the Ceres Bowling Clubhouse at erf 1198, Phillip Street, Ceres.

(b) that the Municipal Manager draft a policy to ensure that expansions of building facilities of the municipality be handled uniformly.

(c) that Council considers the fair market value of the asset and economic and community value to be received in exchange for the asset.

(d) that the asset is not needed to provide in the minimum level of basic municipal services.

(e) that the matter about outstanding rental monies by the Ceres Bowling Club be addressed.

(f) that the period of letting be determined in the lease agreement.

(g) that the matter in respect of the planned expansion of the Ceres Bowling Clubhouse be advertised for possible interested parties.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that a Public Participation Process be followed in respect of the planned expansion of the Ceres Bowling Clubhouse at erf 1198, Phillip Street, Ceres.

(b) that the Municipal Manager draft a policy to ensure that expansions of building facilities of the municipality be handled uniformly.

(c) that Council considers the fair market value of the asset and economic and community value to be received in exchange for the asset.

(d) that the asset is not needed to provide in the minimum level of basic municipal services.

(e) that the matter about outstanding rental monies by the Ceres Bowling Club be addressed.

(f) that the period of letting be determined in the lease agreement.

(g) that the matter in respect of the planned expansion of the Ceres Bowling Clubhouse be advertised for possible interested parties.

8.3.2 Proposed By-Law: Municipal parks and open spaces (1/3/R)

Item 7.3.3 of the Executive Mayoral Committee meeting, held on 27 July 2021, refers.

The following memorandum, dated 21 July 2021, was received from the Municipal Manager:

"**Purpose**

To consider the tabling of the proposed By-Law on Public Parks and Open Spaces and to approve that same be published for comments and public participation.

Background

Section 156 of the Constitution provides that a municipality has executive authority in respect of, and has the right to administer, local government matters listed in part B of schedule 4 and part B of schedule 5.

Part B of schedule 5 includes public places and municipal parks and recreation.

Section 151(3) provides that a municipality has the right to govern, on its own initiative, the local government affairs of its community, subject to national and provincial legislation, as provided for in the Constitution.

The said Constitution confers on the municipality the authority to regulate matters within its jurisdiction by way of by-laws. In recent times the municipality has received a lot of complaints of activities at its parks and open spaces. During a meeting with a delegation of Ward 5 it was brought to the attention of the municipality that play parks are being used for illegal activities such as drinking of alcohol, smoking of illegal substances, organised rugby, soccer and cricket events as well as playing of golf. Whenever the neighbouring residents engage with the users of the municipal parks there are various threats of violence, vandalism and/or intimidation. There are no municipal processes and/or by-laws in place that can adequately address the problems associated with the municipal parks.

A draft by-law, dealing with the problems associated with our municipal parks, have been prepared for Council's notice and public comments and participation. A copy of the draft by-law is attached as **annexure 8.3.2**. The by-law will be translated in all three languages and the public will be invited to make comments for Council's consideration.

Legal implications

Law Enforcement can only effectively ensure compliance if there is a by-law in place, authorising them to impose fines and/or affect an arrest in the event of non-compliance. The Constitution and the Systems Act authorise the Council to pass a by-law after certain conditions are met.

Financial implications

None."

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

(a) that notice be taken of the By-Law on Public Parks and Open Spaces.

(b) that Council approves that the by-law be published for public comments and that same be referred back to Council for further consideration.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that notice be taken of the By-Law on Public Parks and Open Spaces.

(b) that Council approves that the by-law be published for public comments and that same be referred back to Council for further consideration.

8.3.3 Request for financial support for CCTV security cameras (17/7/5)

Item 7.3.4 of the Executive Mayoral Committee meeting, held on 27 July 2021, refers.

The following memorandum, dated 20 July 2021, was received from the Municipal Manager:

"Purpose

To consider a request from Tulbagh Rural Safety for the cost of the installation of CCTV cameras at certain strategic points in Tulbagh.

Background

A request has been received from Tulbagh Rural Safety, a registered NGO, for financial support for the installation of CCTV cameras at the access routes to Witzenville and Chris Hani. A copy of the letter is attached as **annexure 8.3.3**.

Tulbagh Rural Safety provides security and patrol services free of charge to the community of Tulbagh. They have been supported in the past by both the Department of Community Safety as well as Cape Winelands District Municipality. The NGO is requesting the municipality for assistance with the installation of CCTV cameras as highlighted in their letter and will the important access roads of Tulbagh be fully covered from a security perspective.

Financial implications

The NGO is requesting an amount of R96 000. This has not been budgeted for, but if Council approves, funds from the operational budget will be shifted to accommodate the request.

Legal implications

A Service Level Agreement will be concluded to manage the effectiveness and efficiency of any agreement between the municipality and Tulbagh Rural Safety."

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

(a) that Council assists with a once-off payment of R96 000 in favour of Tulbagh Rural Safety, a registered NGO, for the installation of CCTV cameras at the access routes to Witzenville and Chris Hani settlements, Tulbagh.

(b) that the Director: Finance provides the applicable funding of the amount supra (a) from the adjustment budget.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that Council assists with a once-off payment of R96 000 in favour of Tulbagh Rural Safety, a registered NGO, for the installation of CCTV cameras at the access routes to Witzenville and Chris Hani settlements, Tulbagh.

(b) that the Director: Finance provides the applicable funding of the amount supra (a) from the adjustment budget.

8.4 Direktoraat Korporatiewe Dienste / Directorate Corporate Services

8.4.1 Council matters: Policy: Conferment of Aldermanship on Councillors (3/P)

The Policy on the Conferment of Aldermanship on qualifying councillors of Witzenberg Municipality was tabled at the Council meeting of 22 June 2011. Council resolved at the said meeting that the policy be workshopped, but it was erroneously considered to have been adopted.

The said policy is attached as **annexure 8.4.1**.

RECOMMENDED

that the Policy on the Conferment of Aldermanship on Councillors of Witzenberg Municipality be workshopped by Council and after that be tabled to Council for approval and adoption.

8.4.2 Sale of municipal land: Erf 622, Wolseley (7/1/4/2)

The following items refer:

(a) Item 7.4.4 of the Executive Mayoral Committee meeting, held on 23 November 2020.

(b) Item 8.4.10 of the Council meeting, held on 25 November 2020.

(c) Item 7.4.1 of the Executive Mayoral Committee meeting, held on 14 December 2020.

(d) Item 8.4.6 of the Council meeting, held on 17 December 2020.

(e) Item 8.4.3 of the Council meeting, held on 27 January 2021.

(f) Item 7.4.1 of the Executive Mayoral Committee meeting, held on 22 February 2021.

(g) Item 7.4.2 of the Executive Mayoral Committee meeting held on 27 July 2021.

The following memorandum, dated 18 November 2020, was received from the Municipal Manager:

"**Purpose**

To consider the request of Lotus South African Manufacturing to purchase the remainder of erf 622, Wolseley and to make a recommendation to Council accordingly.

Deliberation

Council sold a portion of erf 622, Wolseley to Grassroots (Pty) Ltd as per Council resolution 8.4.8 of 5 December 2017 for the construction of an agri-processing facility. Grassroots restructured their company and amalgamated with Lotus South African Manufacturing which effectively took over the operations.

The facility was duly constructed and is currently creating 300 permanent job opportunities for employees. The said company is procuring 90 % of its raw materials (with a monetary value exceeding R35 million per annum) from local suppliers in the Witzenberg region. The company has now approached the municipality with a request that Council considers selling the remainder of erf 622, Wolseley to Lotus. A Google map reflecting the remainder of the said erf is attached as **annexure 8.4.2(a)**.

In terms of a letter received from Lotus the acquisition of adjacent land will allow them to start with the second phase of their manufacturing facility. This will provide 60 more employment opportunities and will ultimately provide 600 permanent job opportunities. The total investment for phase 1 is approximately R100 million. The value for the phases 2 and 3 development is a projected R140 million.

In terms of their future planning phase 4 extension is then planned for 2026. The phases of their development is set out in the said letter, attached as **annexure 8.4.2(b)**.

The company has also pronounced its investment for the SA Investment Conference, which is a presidential initiative and in terms of a declaration by the Managing Director they confirm an investment of R279 million over the period 2019 – 2021. A copy of the Project Announcement is attached as **annexure 8.4.2(c)**.

Municipal services

The following inputs were received from the various sections within the Directorate Technical Services:

"Stadsbeplanning

1. Geen beswaar in beginsel teen die voorstel aangesien dit uitbreiding behels van 'n bestaande aanleg binne die urban edge.
2. Die betrokke grond moet onderverdeel en hersoneer word.

3. Daar is ongeregistreerde Erwe 2175 tot 2187 en Erf 1559 op die grond waarvan die kaarte by die LG gekanselleer sal moet word (sien erwe op aangehgte kaart gewys in pienk). Indien die Raad dus besluit om Restant Erf 622 aan die ontwikkelaar te verkoop sal hy ook amptelike besluit moet neem dat die kaarte gekanselleer kan word.
4. As deel van die hersonering proses sal van die applikant verwag word om bevestiging te kry by DEADP of EIA nodig sal wees al dan nie.

Elektries

Die aansoeker se kragbehoeftes is soos volg:

1 - 2 jaar	350kVA
3 - 5 jaar	350kVA
6 - 9 jaar	300kVA

Dit is 'n totaal van 1 MVA ekstra, waar Wolseley se totale Max Dem huidiglik 4,3 MVA is, met n NMD van 4,5MVA. 'n Aansoek vir 'n ekstra 0,7 MVA is in 'n gevorderde stadium, maar hierdie sal die 'natuurlike groei' oor die volgende jare moet dra.

ESKOM se toevoer netwerk in die gebied is versadig en hulle het huidiglik nie die vermoë om enige addiosinele kapasiteit aan die Stadsraad te voorsien nie.

Ons is ook nie bewus van enige ESKOM planne om hulle netwerk te versterk nie in die kort- tot langtermyn nie.

Hierdie ontwikkeling is egter n groot aanwins vir Wolseley!

Elektries se opinie is dat die ontwikkelaar van die volgende moet kennis neem:

- Weens ESKOM se reeds versadige netwerk kan Witzenberg ongelukkig nie 'n vergroting in die ontwikkelaar se huidige aansluiting toelaat nie.
- Die ontwikkeling mag aangaan mits die huidige toegelate aansluiting van 500 kVA nie oorskry word nie.
- Die ontwikkelaar sal toegelaat word om van SSEG en / of opwekkers gebruik te maak vir die nuwe uitbreidings. (Nodige aansoeke moet voltooi word)

Water en Riolering

Die GLS kapasiteitsondersoek waarna verwys word in die skrywe is gedoen op die huidige ontwikkeling te erf 4109 (Bear 1, 2 en 3) en is derhalwe nie van toepassing op hierdie aansoek nie alhoewel die verslag uitgewys het dat genoegsame kapasiteit beskikbaar is met geringe opgraderings nodig. 'n Nuwe GLS kapasiteitsondersoek sal egter nodig wees vir die restant van erf 622 waarvoor nou aansoek gedoen word.

Strate en Stormwater

Geen kommentaar."

Financial implication

COVID-19 has had a severe negative impact on the whole of South Africa. The National Government as well as Provincial Government have initiated economic recovery plans to stimulate the economy of South Africa. The Witzenberg Municipality is in dire need to expand its income base and additional job opportunities will be critical in the economic recovery of Witzenberg.

The collection rate of the municipality has dropped from 94 % to 86 % . If Council decides to sell the remainder of erf 622, Wolseley it will provide direct additional income in terms of rates as well as certain municipal services. More people will also be provided with job opportunities which will minimise our unemployment rate and pressure on our indigent database. The remainder of the erf must still be valued by a registered valuator who will be appointed if Council decides to sell.

Legal implication

Regulation 40 of the Municipal Supply Chain Management Regulations stipulates that immovable property may only be sold at market related prices except where the public interest or the plight of the poor demands otherwise.

Section 14 of the Local Government Municipal Finance Management Act stipulates that a municipality may not transfer ownership as a result of a sale or permanently dispose of a capital asset if that asset is needed to provide the minimum level of basic services. Council may transfer ownership in a meeting open to public if it has decided on reasonable grounds that the asset is not needed to provide the minimum level of basic services.

The Constitution of the Republic of South Africa requires the supply chain of government to be fair, equitable and transparent. In terms of the Municipal Asset Transfer Regulations a municipality may transfer or dispose of a non-exempted capital asset only after the Accounting Officer has in terms of Regulation 6 conducted a public participation process. This is, however, applicable where the value of the asset is more than 5 % of the total asset value of Council. This is not applicable in this instance and will Council's decision still be published in the local newspaper to draw the public's attention to the sale and to consider any objections, if necessary."

The Executive Mayoral Committee resolved on 23 November 2020 to recommend to Council that Messrs Lotus South Africa Manufacturing be invited to make a presentation at the next Executive Mayoral Committee meeting in respect of their request for the sale of municipal land (erf 622) in Wolseley.

Council unanimously resolved on 25 November 2020 that Messrs Lotus South Africa Manufacturing be invited to make a presentation at the next Executive Mayoral Committee meeting in respect of their request for the sale of municipal land (erf 622) in Wolseley.

The Executive Mayoral Committee resolved on 14 December 2020 to recommend to Council:

(a) that the matter in respect of the sale of municipal land, namely erf 622, Wolseley, be held in abeyance until the next meeting.

(b) that the Municipal Manager tables the previous resolutions of Council in respect of the matter at the next meeting in order to ensure an informed decision.

Council unanimously resolved on 17 December 2020:

(a) that the matter in respect of the sale of municipal land, namely erf 622, Wolseley, be held in abeyance until the next meeting.

(b) that the Municipal Manager tables the previous resolutions of Council in respect of the matter at the next meeting in order to ensure an informed decision.

Council unanimously resolved on 27 January 2021 that the matter in respect of the sale of municipal land, erf 622, Wolseley, be held in abeyance for submission of previous resolutions to the Executive Mayoral Committee and after that be tabled to Council again.

Council resolution 8.4.8 of 5 December 2017 is attached as **annexure 8.4.2(d)**.

The meeting requested the Municipal Manager to obtain a legal opinion in respect of the procurement process in order to ensure that the municipality is in line with legislation.

The Executive Mayoral Committee resolved on 22 February 2021 that the matter be removed from the agenda.

Input of Municipal Manager on 18 May 2021:

"An advocate's opinion was duly obtained as per Council's instruction. A copy of the opinion is attached as **annexure 8.4.2(e) (Confidential)**. Advocate LF Wilkin advised that Council is allowed to dispose of municipal properties as suggested in the current item. This is, however, subject to the proviso that such sales only take place at market value where feasible and where the public interest and the needs of the poor demand it. There needs to be a public participation process and this should be the exception and not the norm. The same principle will also apply to rental properties. The Administration will be amending the Supply Chain Policy to give clear guidelines under which circumstances sales and/or rentals will be referred to Council."

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

(a) that a Public Participation Process be followed in respect of the sale of municipal land, namely erf 622, Wolseley.

(b) that the outcomes of the Public Participation Process supra (a) be submitted to Council for further consideration.

(c) that Council considers the fair market value of the asset and the economic and community value to be received in exchange for the asset.

(d) that the asset is not needed to provide in the minimum level of basic municipal services.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that a Public Participation Process be followed in respect of the sale of municipal land, namely erf 622, Wolseley.

(b) that the outcomes of the Public Participation Process supra (a) be submitted to Council for further consideration.

(c) that Council considers the fair market value of the asset and the economic and community value to be received in exchange for the asset.

(d) that the asset is not needed to provide in the minimum level of basic municipal services.

8.4.3 Proposed Council meeting program: July until October 2021 (3/1/2/3)

Item 7.4.3 of the Executive Mayoral Committee meeting, held on 27 July 2021, refers.

The following memorandum, dated 29 June 2021, was received from the Manager: Administration:

"**1. Purpose**

To obtain the approval of the Executive Mayoral Committee as well as Council for the proposed Council meeting program for July until October 2021.

2. For decision

Council.

3. Executive summary

The Council meeting program and meeting schedule for July until October 2021 is attached as **annexure 8.4.3(a)**. The program is essentially similar to that of 2020. It is recommended that the attached program for the period July until October 2021 be approved. SALGA and the Western Cape Government have requested that municipalities finalise their own Council calendar dates in order for them to synchronise dates with everybody. The Western Cape Government meetings calendar for 2021 is attached as **annexure 8.4.3(b)**.

Council is requested to approve the meeting program for July until October 2021. The Council meeting program of the Witzenberg Municipality has been synchronised with the meeting dates of the Cape Winelands District Municipality and is now submitted to Council for approval.

4. Discussion

4.1 Background and discussion

In terms of Section 19 of the Local Government Municipal Systems Act (Act 32 of 2000) the Municipal Manager must give notice to the public in a manner determined by the Municipal Council of the time, dates and venues of every ordinary meeting of the Council and special or urgent meetings of the Council except when time constraints make this impossible.

Council resolved at its meeting during January 2021 to finalise Council and Committee meeting dates only until June 2021.

The proposed Council meeting program for July until October 2021 provides the list of scheduled meetings of Council, the Executive Mayoral Committee, the various Section 80 Committees, Municipal Public Accounts Committee (MPAC), Performance, Risk and Audit Committee (PRAC), the Local Labour Forum (LLF) and the Senior Management with the applicable time, date, venue or modus of the meetings.

Senior Management meetings are once again proposed to be held every Monday, Section 80 Committee meetings on the third Wednesday and Thursday of every month, but meetings of the Committee for Housing Matters on the last Thursday of the month, Council workshops on the day prior to the Council meeting and Council meetings on the last Wednesday of the month, depending on specific circumstances. Council meetings are also synchronised with the Council meetings of the Cape Winelands District Municipality. Meetings of the Executive Mayoral Committee are scheduled twice a month. All meetings can be held virtually or in contact depending on the COVID-19 Regulations and circumstances at the time.

Due to the planned local government elections in October 2021 the new incoming Council may make new decisions in respect of the schedule for Council meetings.

4.2 Constitutional and policy implications

Compliance with COVID-19 Regulations in case of contact meetings and compliance with municipal IT Policy in case of virtual meetings.

4.3 Environmental implications

This program has no environmental implications.

4.4 Financial implications

The monthly Council meetings are published in the local community newspaper, the cost of which is duly budgeted for.

4.5 Legal implications

In terms of Section 19 of the Local Government Municipals Systems Act (Act 32 of 2000) the Municipal Manager must give notice to the public in a manner determined by the Municipal Council of the time, date and venue or modus of every ordinary meeting of the Council and special or urgent meetings of the Council except when time constraints make this impossible.

Council meetings are planned for every month except for September 2021 and this exceeds the minimum requirement of one meeting per quarter as prescribed.

All legislative and policy requirements are complied with."

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

that the proposed Council meeting program for July until October 2021 be approved.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

that the proposed Council meeting program for July until October 2021 be approved.

8.4.4 Draft Ward Committee Policy (3/3/P)

The following report, dated 19 July 2021, was received from the Manager: IDP:

"Purpose

To review and amend the Witzenberg Municipality Ward Committee Policy.

Legislative background

Municipal Systems Act 32/2000 Section 16:

16. Development of culture of community participation.

(1) A municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance, and must for this purpose —

(a) encourage, and create conditions for, the local community to participate in the affairs of the municipality, including in —

(i) the preparation, implementation and review of its integrated development plan in terms of Chapter 5;

(ii) the establishment, implementation and review of its performance management system in terms of Chapter 6;

(iii) the monitoring and review of its performance, including the outcomes and impact of such performance;

(iv) the preparation of its budget; and

(v) strategic decisions relating to the provision of municipal services in terms of Chapter 8;

(b) contribute to building the capacity of —

(i) the local community to enable it to participate in the affairs of the municipality; and

(ii) councillors and staff to foster community participation; and

(c) use its resources, and annually allocate funds in its budget, as may be appropriate for the purpose of implementing paragraphs (a) and (b)."

The Draft Ward Committee Policy is attached as **annexure 8.4.4**.

RECOMMENDED

(a) that notice be taken of the Draft Ward Committee Policy.

(b) that a Public Participation Process, that calls for inputs, be followed.

(c) that after the Public Participation Process has been followed, the matter be tabled to the Executive Mayoral Committee for a recommendation to Council.

8.4.5 Recognition of outstanding effort: Global Crime Prevention Unit (11/4/3)

Item 7.4.4 of the Executive Mayoral Committee meeting, held on 27 July 2021, refers.

The following report, dated 21 July 2021, was received from the Municipal Manager:

"**Purpose**

To consider recognising the outstanding effort of the Global Crime Prevention Unit in the combat against theft and vandalism of Council's assets within Witzenberg.

Background

Council has been plagued with the theft of electrical cables and vandalism of infrastructure in especially the area of Bella Vista, Ceres. This has created many problems for the Electricity Department and has also caused inconvenience for the Bella Vista community. Global Crime Prevention, on own accord, investigated the theft of high voltage cables from one of the substations and apprehended suspects before they could dispose of the cables. A copy of a report from Global Crime Prevention, dated 11 June 2021, is attached as **annexure 8.4.5**. They handed all the cables over to the Electricity Department. After the arrest there was a decrease in the further theft of electrical cables in the area. The damage suffered by the municipality was in excess of R100 000. Unfortunately the Municipal Finance Management Act does not provide for instances where an award can be offered to members of the public who assist the municipality. The only way to acknowledge the effort of Mr Baadjies from Global Crime Prevention is to give public recognition as well as handing over a Certificate of Appreciation."

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

(a) that the Speaker and Executive Mayor publicly recognise the effort of Global Crime Prevention through the handing over of a Certificate of Appreciation.

(b) that the respective Chairpersons of the Committees for Community Development, Technical Services and Corporate and Financial Services be invited to the handing over event of the Certificate of Appreciation.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that the Speaker and Executive Mayor publicly recognise the effort of Global Crime Prevention through the handing over of a Certificate of Appreciation.

(b) that the respective Chairpersons of the Committees for Community Development, Technical Services and Corporate and Financial Services be invited to the handing over event of the Certificate of Appreciation.

8.4.6 Mayoral Bursary Fund Policy: Witzenberg Municipality (5/P)

The following items refer:

(a) Item 8.4.2 of the Council meeting, held on 27 January 2021.

(b) Item 7.4.1 of the Executive Mayoral Committee meeting, held on 27 July 2021.

Council unanimously resolved on 27 January 2021 that the matter in respect of the Mayoral Bursary Fund Policy for Witzenberg Municipality be held in abeyance for further deliberation.

The proposed Mayoral Bursary Fund Policy for Witzenberg Municipality is attached as **annexure 8.4.6**.

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

that the matter in respect of the Mayoral Bursary Fund Policy for Witzenberg Municipality be held in abeyance until the next meeting.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

that the matter in respect of the Mayoral Bursary Fund Policy for Witzenberg Municipality be held in abeyance until the next meeting.

9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA

9.1 Finance: Approval of electricity tariffs by NERSA (5/1/1/20)

Item 7.1.6 of the Executive Mayoral Committee meeting, held on 27 July 2021, refers.

The following memorandum, dated 22 July 2021, was received from the Director: Finance:

"Purpose

The purpose of this report is to submit adjustments to the electricity tariffs as approved by NERSA to Council.

Legal framework

In terms of Section 4(a) of the Electricity Regulation Amendment Act, No. 28 of 2007, the following powers and duties are assigned to the Energy Regulator of South Africa:

'Powers and duties of Regulator. -The Regulator- (a) must-

(i) consider applications for licenses and may issue licences for -

(aa) the operation of generation, transmission or distribution facilities;
(bb) the import and export of electricity;
(cc) trading;

(ii) regulate prices and tariffs.'

Discussion

The 2021/2022 electricity tariffs as approved in the budget was submitted to NERSA for approval.

Council resolved to increase all electricity tariffs except residential consumption less than 800 kWh per month with the same percentage as the increase in bulk purchases.

Some of the tariffs were reduced by NERSA. Please refer to the comparison attached as **annexure 9.1(a)**.

The estimated loss in revenue resulting from the NERSA decision is R1.5 million depending in changes in consumption.

The approval letter received from NERSA is attached as **annexure 9.1(b)**.

The following recommendation was tabled to the Executive Mayoral Committee:

That the tariffs as approved by NERSA be implemented with effect from 1 July 2021.

The Executive Mayoral Committee resolved on 27 July 2021 to recommend to Council:

that the approval of electricity tariffs by NERSA be held in abeyance.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

that the approval of electricity tariffs by NERSA be held in abeyance.

9.2 Service Delivery and Budget Implementation Plan (SDBIP): 2021/2022 (5/1/5/14)

The Draft Top Layer Service Delivery and Budget Implementation Plan for 2021/2022 was tabled at the Council meeting held on 31 March 2021. The Executive Mayor approved the 2021/2022 Top Layer SDBIP on 8 June 2021 according to Section 53(1)(c). The approved SDBIP for 2021/2022 is attached as **annexure 9.2(a)**.

The Departmental SDBIP for 2021/2022 was approved by the Municipal Manager on 22 June 2021 and is attached as **annexure 9.2(b)**.

RECOMMENDED

that notice be taken of the Top Layer Service Delivery and Budget Implementation Plan (SDBIP) for 2021/2022 and the Departmental Service Delivery and Budget Implementation Plan for 2021/2022.

10. FORMAL AND STATUTORY MATTERS

10.1 Feedback on matters of outside bodies (3/R)

11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS

12. COUNCIL-IN-COMMITTEE



Monthly Budget Statement Report
Section 71 for January 2021

Financial data is in respect of the period
1 July 2020 to 30 June 2021

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, **s**pending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section. This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

(a) Actual revenue, per revenue source;
(b) actual borrowings;
(c) actual expenditure, per vote;
(d) actual capital expenditure, per vote;
(e) the amount of any allocations received;
(f) actual expenditure on those allocations, excluding expenditure on—
(i) its share of the local government equitable share; and
(ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
(g) when necessary, an explanation of—
(i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
(ii) any material variances from the service delivery and budget implementation plan; and
(iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

(2) The statement must include—
(a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
(b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

(a) werklike inkomste per bron van inkomste;
(b) werklike lenings;
(c) die werklike uitgawes per stem;
(d) die werklike kapitaalbesteding, per stem;
(e) die bedrag van enige toekennings ontvang;
(f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op
(i) sy deel van die plaaslike regering billike deel;
(ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en
(g) wanneer dit nodig is, 'n verduideliking van-
(i) enige wesenlike afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;
(ii) enige wesenlike afwykings van die dienslewering en begrotings implementeringsplan;
(iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.

(2) Die staat moet die volgende insluit-
(a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en
(b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die

the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The unwillingness / unability of government departments to pay their municipal accounts was a big concern. However department are slowing starting to make payment. The debt is in access of R9.75 million.

The monthly billing was also done as scheduled and during this process 19 032 accounts amounting to
R 28.9 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 5 million.

The indigent cost to the municipality for the month amounts to R 1.3 million.

The accumulated debtor's collection target for the year is 94%, and the actual accumulated year to date debtor's collection is 89%.

The municipality issued orders to the value of R 11.4 million of which R 148 thousand was in terms of deviations.

The municipality currently has R 150 million in its primary bank account with no investments.

B RECOMMENDATION

It is recommended that council take cognisance of the quarterly budget assessment for the month of January 2021 .

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die onwilligheid / onvermoë van staats departemente om hulle munisipale rekeninge te betaal was 'n groot bekommernis. Departemente is stadig besig om hul betalings te maak. Die skuld beloop tans R9.75miljoen.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 19 032 rekeninge ten bedrae van R 28.9 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 5 miljoen.

Die deernis subsidies vir die maand beloop R 1.3 miljoen.

Die opgehoopte debiteure verhaling se teiken vir die jaar is 94%, en die werklike jaar tot op datum invordering is 89%

Bestellings ter waarde van R 11.4 miljoen uitgereik, waarvan R 148 duisend ten opsigte van afwykings is.

Die munisipaliteit het R 150 miljoen in die primêre bankrekening en geen beleggings nie.

B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Januarie 2021 .

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiele inligting:

Credit control for various reasons remains a challenge for the municipality.

The unwillingness / unability of government departments to pay their municipal accounts was a big concern. However department are slowing starting to make payment. The debt is in access of R 12.06 million.

The monthly billing was also done as scheduled and during this process 19 032 accounts amounting to
R 28.9 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 5 million.

The indigent cost to the municipality for the month amounts to R 1.3 million.

The accumulated debtor's collection target for the year is 94%, and the actual accumulated year to date debtor's collection is 89%.

The municipality issued orders to the value of R 11.4 million of which R 148 thousand was in terms of deviations.

The municipality currently has R 150 million in its primary bank account with no investments.

B RECOMMENDATION

It is recommended that council take cognisance of the quarterly budget assessment for the month of January 2021 .

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die onwilligheid / onvermoë van staats departemente om hulle munisipale rekeninge te betaal was 'n groot bekommernis. Departemente is stadig besig om hul betalings te maak. Die skuld beloop tans R9,75miljoen.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 19 032 rekeninge ten bedrae van R 28.9 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 5 miljoen.

Die deernis subsidies vir die maand beloop R 1.3 miljoen.

Die opgehoopte debiteure verhaling se teiken vir die jaar is 94%, en die werklike jaar tot op datum invordering is 89%

Bestellings ter waarde van R 11.4 miljoen uitgereik, waarvan R 148 duisend ten opsigte van afwykings is.

Die munisipaliteit het R 150 miljoen in die primêre bankrekening en geen beleggings nie.

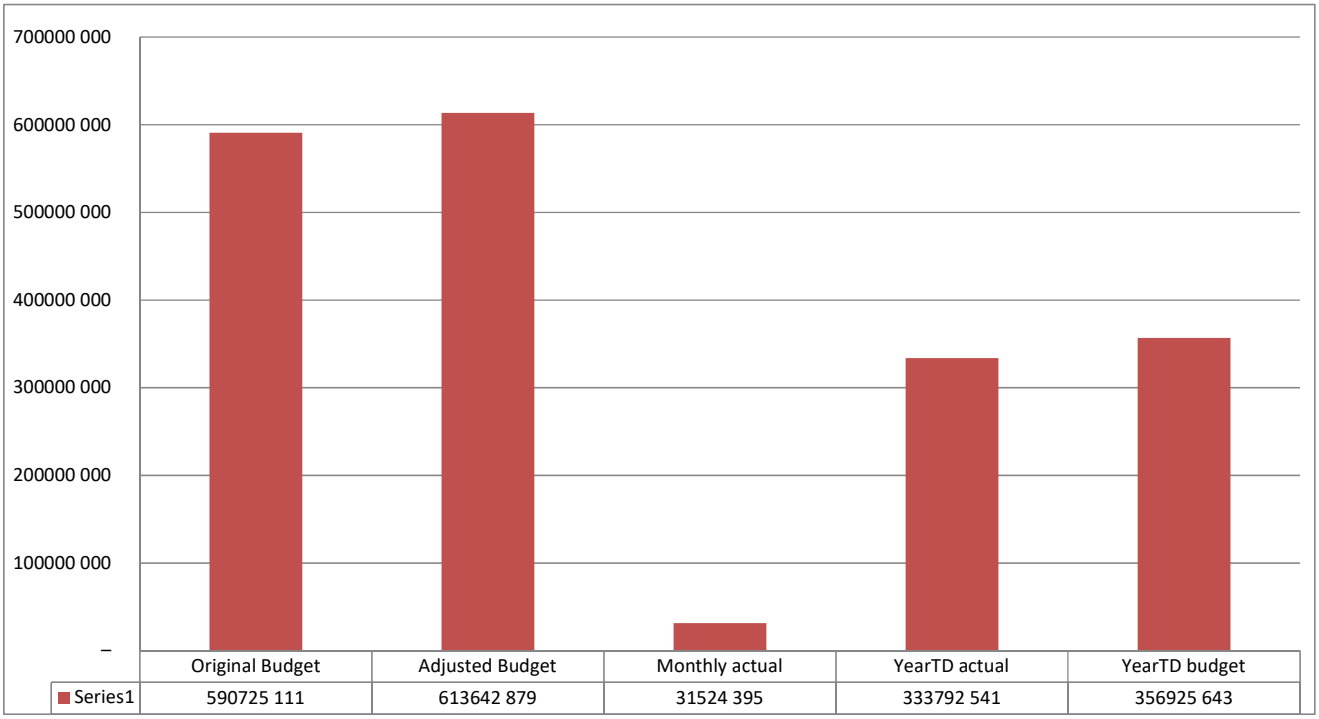
B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Januarie 2021 .

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiele inligting:

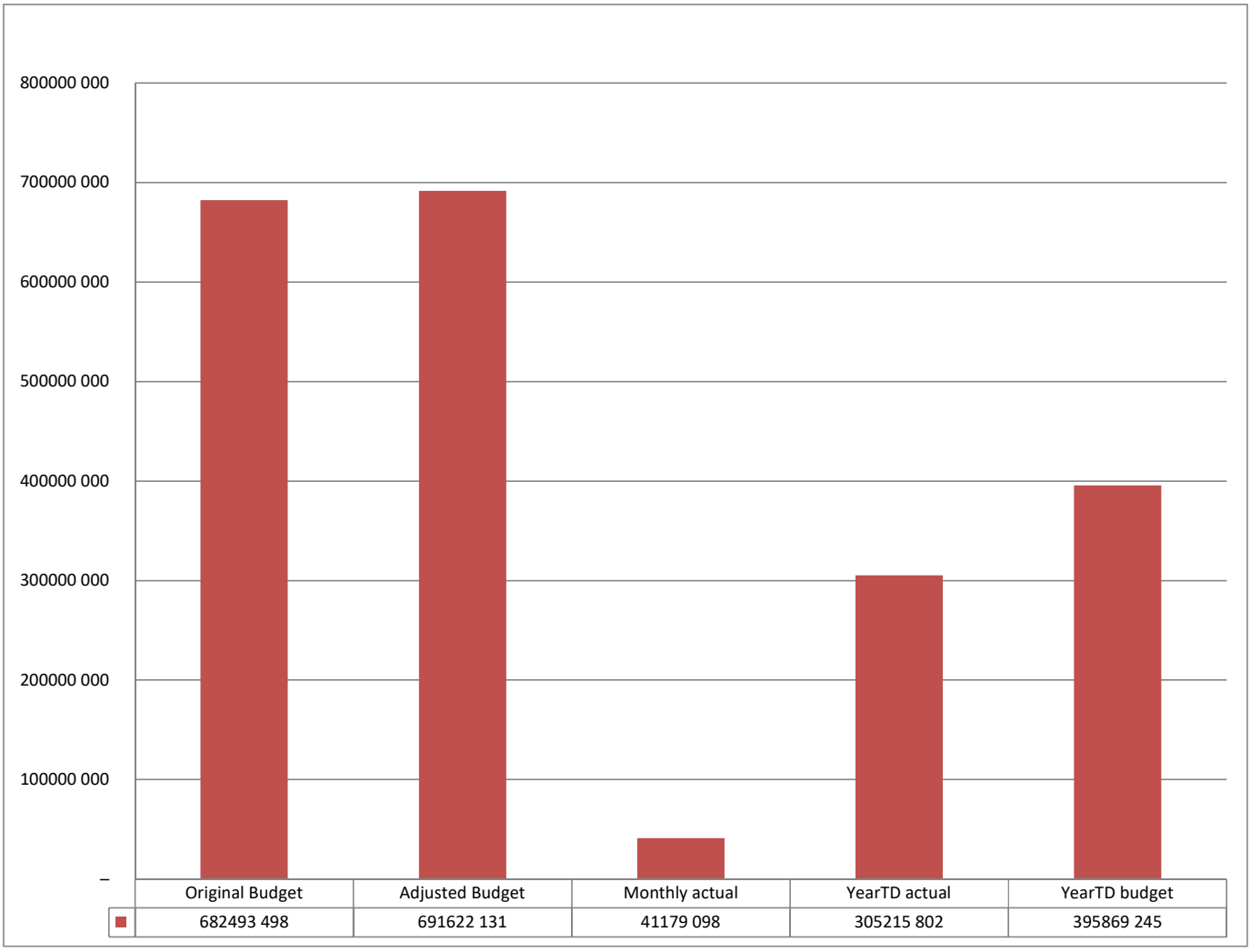
TOTAL OPERATIONAL REVENUE



For the period 1 July 2020 to 31 January 2021, 54,4% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2020 tot 31 Januarie 2021, is 54,4% van die begrote operasionele inkomste gehef.

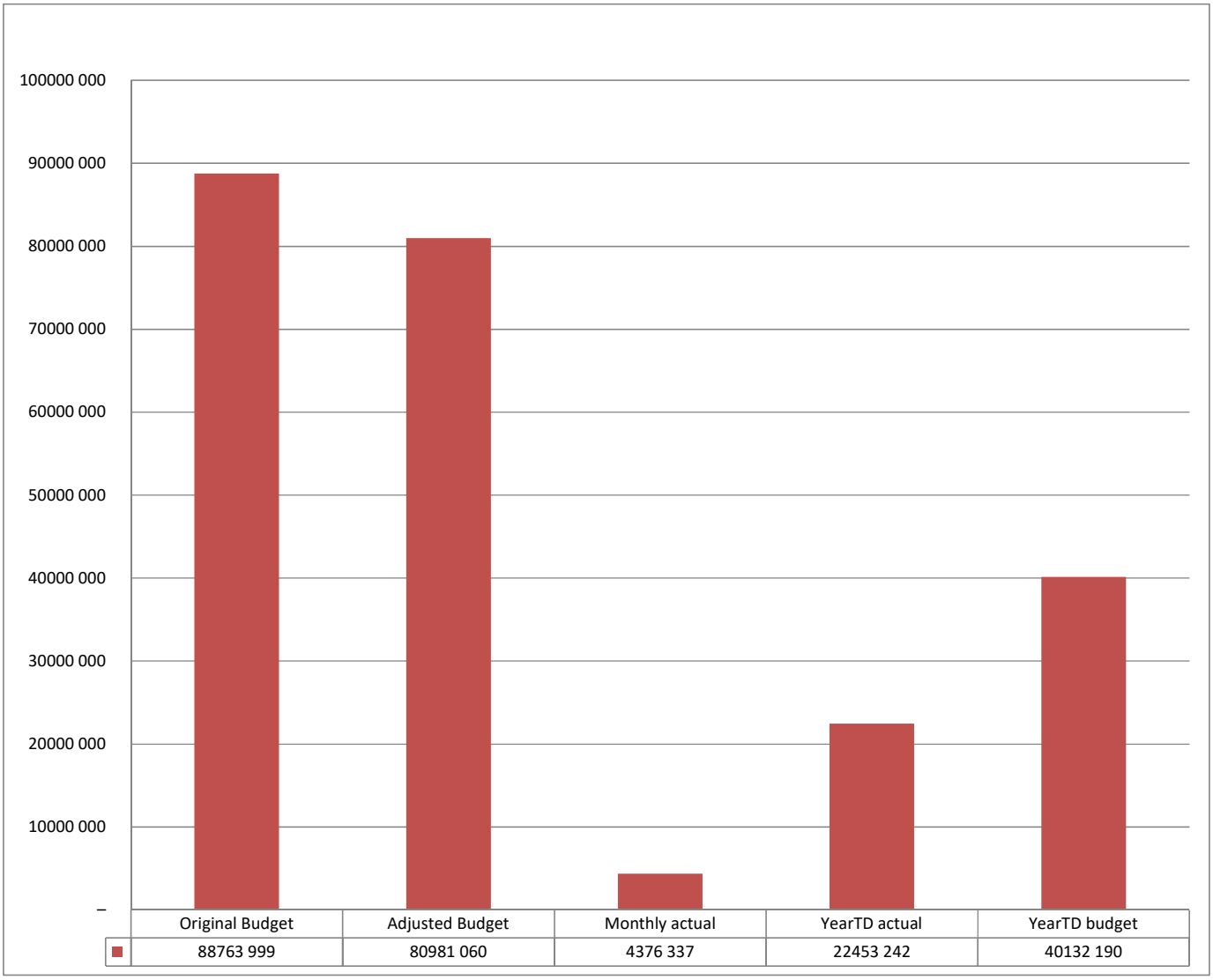
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2020 to 31 January 2021, 44,13% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2020 tot 31 Januarie 2021, is 44,13% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2020 to 31 January 2021, 27,73% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2020 tot 31 Januarie 2021, is 27,73% van die begrote kapitale uitgawes aangegaan.

In-year budget statement tables

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M07 January

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Financial Performance									
Property rates	73 497	76 388	76 388	4 176	59 535	44 560	14 976	34%	76 388
Service charges	346 579	341 732	341 732	24 934	202 345	199 343	3 002	2%	341 732
Investment revenue	7 446	9 129	9 129	298	1 859	5 325	(3 467)	-65%	9 129
Transfers recognised - operational	131 561	116 989	139 907	242	62 398	81 068	(18 670)	-23%	139 907
Other own revenue	47 582	46 486	46 486	1 875	7 655	26 629	(18 974)	-71%	46 486
transfers and contributions)	606 665	590 725	613 643	31 524	333 793	356 926	(23 133)	-6%	613 643
Employee costs	9 902	226 182	225 307	16 569	117 271	129 797	(12 525)	-10%	225 307
Remuneration of Councillors	9 902	12 032	12 032	825	5 773	7 018	(1 245)	-18%	12 032
Depreciation & asset impairment	32 721	40 688	40 688	–	2	23 735	(23 733)	-100%	40 688
Finance charges	9 044	9 181	9 181	–	152	5 356	(5 204)	-97%	9 181
Materials and bulk purchases	236 016	252 289	250 867	14 653	116 421	145 885	(29 464)	-20%	250 867
Transfers and grants	25 477	2 179	8 110	273	987	4 209	(3 222)	-77%	8 110
Other expenditure	282 437	139 944	145 438	8 860	64 610	79 871	(15 261)	-19%	145 438
Total Expenditure	605 499	682 493	691 622	41 179	305 216	395 869	(90 653)	-23%	691 622
Surplus/(Deficit)	1 166	(91 768)	(77 979)	(9 655)	28 577	(38 944)	67 520	-173%	(77 979)
Transfers recognised - capital	13 442	78 716	63 810	–	–	31 677	(31 677)	-100%	63 810
Contributions & Contributed assets	–	–	501	–	–	251	(251)	-100%	501
& contributions	14 608	(13 052)	(13 668)	(9 655)	28 577	(7 016)	35 593	-507%	(13 668)
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	14 608	(13 052)	(13 668)	(9 655)	28 577	(7 016)	35 593	-507%	(13 668)
Capital expenditure & funds sources									
Capital expenditure	24 652	88 764	80 981	4 376	22 453	40 132	(17 679)	-44%	80 981
Capital transfers recognised	13 123	78 716	64 311	3 735	15 441	31 927	(16 486)	-52%	64 311
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	21 175	10 048	16 670	641	7 012	8 205	(1 193)	-15%	16 670
Total sources of capital funds	34 298	88 764	80 981	4 376	22 453	40 132	(17 679)	-44%	80 981
Financial position									
Total current assets	218 573	108 824	185 556		266 666				185 556
Total non current assets	957 588	1 049 210	1 052 677		980 041				1 052 677
Total current liabilities	147 395	130 550	205 180		185 098				205 180
Total non current liabilities	110 508	185 378	170 101		114 783				170 101
Community wealth/Equity	918 258	842 106	862 953		946 825				862 953
Cash flows									
Net cash from (used) operating	–	62 440	75 240	(3 211)	39 981	29 348	10 633	36%	(1 237 740)
Net cash from (used) investing	–	(88 764)	(96 878)	(1 862)	(22 724)	(38 565)	15 841	-41%	(80 981)
Net cash from (used) financing	–	(1 500)	–	(98)	(171)	(1 363)	1 193	-87%	(171)
end	–	38 463	107 316	–	147 480	118 373	29 107	25%	(1 186 809)
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	41 280	6 505	6 121	4 960	9 096	4 317	23 056	164 940	260 276
Creditors Age Analysis									

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M07 January

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Governance and administration	91 801	101 030	104 019	4 672	63 969	60 164	3 805	6%	104 019
Executive and council	122	–	–	–	13	–	13	#DIV/0!	–
Finance and administration	91 679	101 030	104 019	4 672	63 956	60 164	3 792	6%	104 019
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	163 882	142 111	162 864	1 902	67 029	93 992	(26 963)	-29%	137 958
Community and social services	105 131	114 880	129 050	238	62 378	75 252	(12 874)	-17%	129 050
Sport and recreation	10 375	1 805	1 805	1 052	1 363	978	386	39%	1 805
Public safety	24 096	24 912	25 634	612	3 288	14 532	(11 245)	-77%	728
Housing	24 280	514	6 375	–	–	3 230	(3 230)	-100%	6 375
Economic and environmental services	4 311	20 173	20 308	42	833	10 735	(9 902)	-92%	20 308
Planning and development	1 933	2 512	3 958	42	830	2 188	(1 358)	-62%	3 958
Road transport	2 227	17 647	16 337	–	3	8 539	(8 535)	-100%	16 337
Environmental protection	152	13	13	–	–	8	(8)	-100%	13
Trading services	360 019	406 013	390 649	24 907	201 953	223 895	(21 942)	-10%	390 649
Energy sources	258 127	265 685	265 685	16 904	139 178	154 983	(15 805)	-10%	265 685
Water management	43 372	64 856	59 568	3 405	22 167	32 708	(10 541)	-32%	59 568
Waste water management	30 397	43 424	32 847	2 191	24 439	18 038	6 400	35%	32 847
Waste management	28 124	32 047	32 549	2 406	16 169	18 165	(1 996)	-11%	32 549
Total Revenue - Functional	620 107	669 441	677 954	31 524	333 793	388 853	(55 061)	-14%	653 048
Expenditure - Functional									
Governance and administration	113 001	150 869	153 770	10 812	70 297	83 746	(13 448)	-16%	153 770
Executive and council	23 579	30 612	29 181	1 819	12 536	17 022	(4 487)	-26%	29 181
Finance and administration	86 982	117 451	121 784	8 763	56 169	65 120	(8 951)	-14%	121 784
Internal audit	2 441	2 805	2 805	230	1 592	1 603	(11)	-1%	2 805
Community and public safety	129 496	107 225	112 892	6 187	43 568	65 097	(21 529)	-33%	80 567
Community and social services	23 727	28 760	28 695	1 939	12 440	16 698	(4 258)	-25%	28 695
Sport and recreation	25 674	30 457	30 341	1 673	12 904	17 537	(4 633)	-26%	30 341
Public safety	51 812	42 200	42 163	2 209	15 659	24 587	(8 928)	-36%	9 838
Housing	28 283	5 807	11 693	366	2 565	6 276	(3 710)	-59%	11 693
Economic and environmental services	34 344	38 426	37 885	1 684	16 328	21 975	(5 647)	-26%	37 885
Planning and development	9 695	12 992	12 542	784	5 696	7 312	(1 616)	-22%	12 542
Road transport	23 640	23 425	23 334	857	10 407	13 491	(3 084)	-23%	23 334
Environmental protection	1 009	2 009	2 009	43	226	1 172	(946)	-81%	2 009
Trading services	327 775	385 015	386 116	22 273	174 352	224 491	(50 140)	-22%	386 116
Energy sources	245 969	268 463	270 399	15 369	122 606	157 151	(34 544)	-22%	270 399
Water management	40 314	35 733	35 856	2 391	18 103	20 775	(2 672)	-13%	35 856
Waste water management	33 598	34 766	34 575	2 099	15 502	20 151	(4 649)	-23%	34 575
Waste management	7 894	46 053	45 285	2 414	18 140	26 415	(8 275)	-31%	45 285
Other	882	959	959	223	670	560	110	20%	959
Total Expenditure - Functional	605 499	682 493	691 622	41 179	305 216	395 869	(90 653)	-23%	659 297
Surplus/ (Deficit) for the year	14 608	(13 052)	(13 668)	(9 655)	28 577	(7 016)	35 593		(6 249)

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M07 January

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Municipal governance and administration	91 801	101 030	104 019	4 672	63 969	60 164	3 805	6%	104 019
Executive and council	122	–	–	–	13	–	13		–
Mayor and Council	103	–	–	–	13	–	13		–
Municipal Manager, Town Secretary and Chief Execut	19	–	–	–	–	–	–		–
Finance and administration	91 679	101 030	104 019	4 672	63 956	60 164	3 792	6%	104 019
Administrative and Corporate Support	–	9	9	–	0	5	(5)	-100%	9
Finance	91 860	100 446	103 435	4 671	63 867	59 824	4 043	7%	103 435
Human Resources	313	552	552	–	25	322	(297)	-92%	552
Marketing, Customer Relations, Publicity and Media	–	4	4	–	–	3	(3)	-100%	4
Property Services	(550)	–	–	–	–	–	–		–
Supply Chain Management	56	18	18	1	65	10	54	519%	18
Community and public safety	163 882	142 111	162 864	1 902	67 029	93 992	(26 963)	-29%	137 958
Community and social services	105 131	114 880	129 050	238	62 378	75 252	(12 874)	-17%	129 050
Aged Care	95 300	104 406	118 576	214	62 210	69 169	(6 959)	-10%	118 576
Cemeteries, Funeral Parlours and Crematoriums	176	233	233	24	160	136	24	18%	233
Community Halls and Facilities	357	405	405	–	2	209	(208)	-99%	405
Libraries and Archives	9 299	9 836	9 836	0	6	5 737	(5 732)	-100%	9 836
Sport and recreation	10 375	1 805	1 805	1 052	1 363	978	386	39%	1 805
Sports Grounds and Stadiums	4 079	1 032	1 032	–	–	529	(529)	-100%	1 032

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Public safety	24 096	24 912	25 634	612	3 288	14 532	(11 245)	-77%	728
Fire Fighting and Protection	5	6	728	–	–	4	(4)	(0)	728
Housing	24 280	514	6 375	–	–	3 230	(3 230)	-100%	6 375
Housing	24 280	514	6 375	–	–	3 230	(3 230)	-100%	6 375
Economic and environmental services	4 311	20 173	20 308	42	833	10 735	(9 902)	-92%	20 308
Planning and development	1 933	2 512	3 958	42	830	2 188	(1 358)	-62%	3 958
Economic Development/Planning	166	–	1 445	–	–	723	(723)	-100%	1 445
Town Planning, Building Regulations and Enforcemen	1 768	1 882	1 882	42	830	1 098	(268)	-24%	1 882
Project Management Unit	–	630	630	–	–	368	(368)	-100%	630
Road transport	2 227	17 647	16 337	–	3	8 539	(8 535)	-100%	16 337
Roads	2 227	17 647	16 337	–	3	8 539	(8 535)	-100%	16 337
Environmental protection	152	13	13	–	–	8	(8)	-100%	13
Biodiversity and Landscape	152	13	13	–	–	8	(8)	-100%	13
Trading services	360 019	406 013	390 649	24 907	201 953	223 895	(21 942)	-10%	390 649
Energy sources	258 127	265 685	265 685	16 904	139 178	154 983	(15 805)	-10%	265 685
Electricity	257 653	265 685	265 685	16 904	139 178	154 983	(15 805)	-10%	265 685
Street Lighting and Signal Systems	474	–	–	–	–	–	–		–
Water management	43 372	64 856	59 568	3 405	22 167	32 708	(10 541)	-32%	59 568
Water Distribution	43 372	64 856	59 568	3 405	22 167	32 708	(10 541)	-32%	59 568
Waste water management	30 397	43 424	32 847	2 191	24 439	18 038	6 400	35%	32 847
Sewerage	27 134	29 605	24 317	2 191	24 439	13 773	10 666	77%	24 317
Storm Water Management	3 263	13 819	8 531	–	–	4 265	(4 265)	-100%	8 531
Waste management	28 124	32 047	32 549	2 406	16 169	18 165	(1 996)	-11%	32 549
Solid Waste Removal	28 124	32 047	32 549	2 406	16 169	18 165	(1 996)	-11%	32 549
Other	93	115	115	1	8	67	(59)	-88%	115
Licensing and Regulation	93	115	115	1	8	67	(59)	-88%	115
Total Revenue - Functional	620 107	669 441	677 954	31 524	333 793	388 853	(55 061)	-14%	653 048

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M07 January

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure - Functional									
Municipal governance and administration	113 001	150 869	153 770	10 812	70 297	83 746	(13 448)	-16%	153 770
Executive and council	23 579	30 612	29 181	1 819	12 536	17 022	(4 487)	-26%	29 181
Mayor and Council	15 490	19 731	19 731	1 085	7 651	11 510	(3 858)	-34%	19 731
Municipal Manager, Town Secretary and Chief Execut	8 089	10 881	9 450	735	4 884	5 513	(628)	-11%	9 450
Finance and administration	86 982	117 451	121 784	8 763	56 169	65 120	(8 951)	-14%	121 784
Administrative and Corporate Support	16 482	12 535	12 775	432	7 905	7 452	453	6%	12 775
Asset Management	156	4 772	4 772	–	26	2 784	(2 757)	-99%	4 772
Finance	30 689	38 188	41 015	2 389	19 086	21 785	(2 698)	-12%	41 015
Fleet Management	3 005	2 845	2 845	254	1 710	1 656	54	3%	2 845
Human Resources	16 877	37 508	37 433	1 491	13 962	20 202	(6 240)	-31%	37 433
Information Technology	3 833	4 002	4 013	93	2 397	2 257	140	6%	4 013
Legal Services	3 095	3 490	5 019	3 170	4 494	917	3 577	390%	5 019
Marketing, Customer Relations, Publicity and Media	3 864	3 968	3 964	323	2 148	2 312	(164)	-7%	3 964
Property Services	1 944	1 239	1 214	53	370	708	(338)	-48%	1 214
Risk Management	–	457	457	–	–	267	(267)	-100%	457
Supply Chain Management	6 688	6 963	6 792	531	3 876	3 932	(57)	-1%	6 792
Valuation Service	348	1 483	1 483	25	195	848	(653)	-77%	1 483
Internal audit	2 441	2 805	2 805	230	1 592	1 603	(11)	-1%	2 805
Governance Function	2 441	2 805	2 805	230	1 592	1 603	(11)	-1%	2 805
Community and public safety	129 496	107 225	112 892	6 187	43 568	65 097	(13 863)	-21%	80 567
Community and social services	23 727	28 760	28 695	1 939	12 440	16 698	(4 258)	-25%	28 695
Aged Care	5 011	4 771	4 621	454	2 219	2 685	(466)	-17%	4 621
Cemeteries, Funeral Parlours and Crematoriums	2 931	3 585	3 737	248	1 785	2 153	(368)	-17%	3 737
Child Care Facilities	6	896	896	–	6	523	(517)	-99%	896
Community Halls and Facilities	5 512	6 671	6 667	395	2 650	3 886	(1 236)	-32%	6 667
Disaster Management	54	77	77	14	18	45	(26)	-59%	77
Education	2	766	766	0	1	447	(446)	-100%	766
Libraries and Archives	10 212	11 994	11 931	828	5 760	6 960	(1 199)	-17%	11 931
Sport and recreation	25 674	30 457	30 341	1 673	12 904	17 537	(4 633)	-26%	30 341
Community Parks (including Nurseries)	7 731	7 262	7 282	536	3 924	4 248	(324)	-8%	7 282
Recreational Facilities	13 206	17 843	17 727	798	6 408	10 179	(3 772)	-37%	17 727
Sports Grounds and Stadiums	4 738	5 352	5 332	340	2 573	3 110	(537)	-17%	5 332
Public safety	51 812	42 200	42 163	2 209	15 659	24 587	(1 262)	-5%	9 838
Fire Fighting and Protection	7 964	9 867	9 838	753	4 469	5 732	(1 262)	-22%	9 838
Housing	28 283	5 807	11 693	366	2 565	6 276	(3 710)	-59%	11 693
Housing	28 104	3 948	9 834	358	2 466	5 191	(2 725)	-52%	9 834
Informal Settlements	178	1 859	1 859	8	99	1 084	(985)	-91%	1 859

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
Economic and environmental services	34 344	38 426	37 885	1 684	16 328	21 975	(5 647)	-26%	37 885
Planning and development	9 695	12 992	12 542	784	5 696	7 312	(1 616)	-22%	12 542
Corporate Wide Strategic Planning (IDPs, LEDs)	1 541	2 290	2 234	130	922	1 302	(379)	-29%	2 234
Economic Development/Planning	1 609	2 215	2 212	89	725	1 288	(563)	-44%	2 212
Town Planning, Building Regulations and Enforcement	4 818	5 740	5 590	381	2 770	3 261	(490)	-15%	5 590
Project Management Unit	1 727	2 746	2 505	185	1 278	1 461	(183)	-13%	2 505
Road transport	23 640	23 425	23 334	857	10 407	13 491	(3 084)	-23%	23 334
Roads	23 640	23 425	23 334	857	10 407	13 491	(3 084)	-23%	23 334
Environmental protection	1 009	2 009	2 009	43	226	1 172	(946)	-81%	2 009
Biodiversity and Landscape	1 009	2 009	2 009	43	226	1 172	(946)	-81%	2 009
Trading services	327 775	385 015	386 116	22 273	174 352	224 491	(50 140)	-22%	386 116
Energy sources	245 969	268 463	270 399	15 369	122 606	157 151	(34 544)	-22%	270 399
Electricity	243 205	265 128	267 614	15 268	121 492	155 619	(34 126)	-22%	267 614
Street Lighting and Signal Systems	2 764	3 335	2 785	101	1 114	1 532	(418)	-27%	2 785
Water management	40 314	35 733	35 856	2 391	18 103	20 775	(2 672)	-13%	35 856
Water Treatment	25	1 692	1 692	12	73	987	(914)	-93%	1 692
Water Distribution	37 185	29 481	29 905	2 241	16 468	17 439	(971)	-6%	29 905
Water Storage	3 104	4 560	4 260	137	1 563	2 349	(787)	-33%	4 260
Waste water management	33 598	34 766	34 575	2 099	15 502	20 151	(4 649)	-23%	34 575
Public Toilets	1 489	1 875	1 875	118	911	1 086	(176)	-16%	1 875
Sewerage	24 782	23 500	23 220	1 583	11 399	13 545	(2 146)	-16%	23 220
Storm Water Management	7 325	6 691	6 780	397	3 192	3 945	(752)	-19%	6 780
Waste Water Treatment	2	2 699	2 699	–	–	1 574	(1 574)	-100%	2 699
Waste management	7 894	46 053	45 285	2 414	18 140	26 415	(8 275)	-31%	45 285
Solid Waste Disposal (Landfill Sites)	(23 910)	16 613	16 608	34	1 193	9 687	(8 493)	-88%	16 608
Solid Waste Removal	29 890	28 001	27 237	2 153	15 971	15 888	83	1%	27 237
Street Cleaning	1 915	1 440	1 440	227	976	840	136	16%	1 440
Other	882	959	959	223	670	560	110	20%	959
Licensing and Regulation	28	62	62	–	0	36	(36)	-99%	62
Tourism	854	897	897	223	669	523	146	28%	897
Total Expenditure - Functional	605 499	682 493	691 622	41 179	305 216	395 869	(82 988)	-21%	659 297
Surplus/ (Deficit) for the year	14 608	(13 052)	(13 668)	(9 655)	28 577	(7 016)	35 593	-507%	(6 249)

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M07 January

Vote Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	89 792	97 078	100 067	4 544	63 119	57 859	5 260	9,1%	100 067
Vote 2 - Community Services	40 250	11 944	12 666	1 095	1 648	6 965	(5 317)	-76,3%	12 666
Vote 3 - Community Services	116 399	126 015	140 185	860	65 560	81 749	(16 189)	-19,8%	140 185
Vote 4 - Community Services	7 857	4 905	12 211	–	–	6 440	(6 440)	-100,0%	12 211
Vote 5 - Corporate Services	(134)	566	566	–	38	330	(292)	-88,5%	566
Vote 6 - Technical Services	291 845	330 552	318 664	19 201	164 840	183 774	(18 935)	-10,3%	318 664
Vote 7 - Technical Services	71 476	96 840	92 053	5 779	38 284	50 836	(12 552)	-24,7%	92 053
Vote 8 - Muncipal Manager	575	1 542	1 542	45	304	899	(595)	-66,2%	1 542
Total Revenue by Vote	618 059	669 441	677 954	31 524	333 793	388 853	(55 061)	-14,2%	677 954
Vote 1 - Financial Services	38 268	52 907	55 362	3 085	23 954	30 107	(6 154)	-20,4%	55 362
Vote 2 - Community Services	34 896	42 428	42 698	2 806	19 735	24 658	(4 923)	-20,0%	42 698
Vote 3 - Community Services	59 040	51 839	51 147	2 557	17 757	29 821	(12 064)	-40,5%	51 147
Vote 4 - Community Services	39 210	19 452	24 863	1 034	7 571	14 009	(6 438)	-46,0%	24 863
Vote 5 - Corporate Services	59 672	81 238	81 411	3 798	35 828	45 771	(9 944)	-21,7%	81 411
Vote 6 - Technical Services	308 685	334 930	336 433	18 804	151 733	195 529	(43 796)	-22,4%	336 433
Vote 7 - Technical Services	52 344	84 015	83 389	5 110	38 551	48 501	(9 950)	-20,5%	83 389
Vote 8 - Muncipal Manager	12 124	15 685	16 318	3 986	10 087	7 473	2 614	35,0%	16 318
Total Expenditure by Vote	604 238	682 493	691 622	41 179	305 216	395 869	(90 653)	-22,9%	691 622
Surplus/ (Deficit) for the year	13 821	(13 052)	(13 668)	(9 655)	28 577	(7 016)	35 593	-507,3%	(13 668)

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M07 January

Description R thousands	2019/20 Audited Outcome	Budget Year 2020/21 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source									
Property rates	73 497	76 388	76 388	4 176	59 535	44 560	14 976	34%	76 388
Service charges - electricity revenue	255 498	266 973	266 973	16 904	139 177	155 734	(16 557)	-11%	266 973
Service charges - water revenue	39 419	35 137	35 137	3 405	22 173	20 496	1 677	8%	35 137
Service charges - sanitation revenue	25 949	18 352	18 352	2 259	24 912	10 705	14 206	133%	18 352
Service charges - refuse revenue	25 713	21 271	21 271	2 365	16 083	12 408	3 675	30%	21 271
Service charges - other	–	–	–	–	–	–	–		–
Rental of facilities and equipment	3 905	2 663	2 663	276	860	1 527	(667)	-44%	2 663
Interest earned - external investments	7 446	9 129	9 129	298	1 859	5 325	(3 467)	-65%	9 129
Interest earned - outstanding debtors	10 515	8 264	8 264	(45)	(198)	4 820	(5 019)	-104%	8 264
Dividends received	–	–	–	–	–	–	–		–
Fines, penalties and forfeits	19 654	20 456	20 456	6	49	11 933	(11 884)	-100%	20 456
Licences and permits	1 042	2 010	2 010	607	3 262	1 173	2 090	178%	2 010
Agency services	3 477	3 854	3 854	–	–	2 248	(2 248)	-100%	3 854
Transfers recognised - operational	131 561	116 989	139 907	242	62 398	81 068	(18 670)	-23%	139 907
Other revenue	9 462	9 239	9 239	1 031	3 683	4 928	(1 245)	-25%	9 239
Gains on disposal of PPE	(474)	–	–	–	–	–	–		–
Total Revenue (excluding capital transfers and contributions)	606 665	590 725	613 643	31 524	333 793	356 926	(23 133)	-6%	613 643
Expenditure By Type									
Employee related costs	185 788	226 182	225 307	16 569	117 271	129 797	(12 525)	-10%	225 307
Remuneration of councillors	9 902	12 032	12 032	825	5 773	7 018	(1 245)	-18%	12 032
Debt impairment	14 187	44 688	44 688	21 897	21 905	26 068	(4 163)	-16%	44 688
Depreciation & asset impairment	32 721	40 688	40 688	–	2	23 735	(23 733)	-100%	40 688
Finance charges	9 044	9 181	9 181	–	152	5 356	(5 204)	-97%	9 181
Bulk purchases	221 822	232 760	232 760	13 973	110 440	135 777	(25 337)	-19%	232 760
Other materials	14 194	19 528	18 107	680	5 981	10 108	(4 127)	-41%	18 107
Contracted services	44 029	48 486	54 632	3 724	22 994	29 133	(6 139)	-21%	54 632
Transfers and grants	25 477	2 179	8 110	273	987	4 209	(3 222)	-77%	8 110
Other expenditure	48 335	46 770	46 118	(16 762)	19 711	24 669	(4 958)	-20%	46 118
Loss on disposal of PPE	–	–	–	–	–	–	–		–
Total Expenditure	605 499	682 493	691 622	41 179	305 216	395 869	(90 653)	-23%	691 622
Surplus/(Deficit)	1 166	(91 768)	(77 979)	(9 655)	28 577	(38 944)	67 520	(0)	(77 979)
Transfers recognised - capital	13 442	78 716	63 810	–	–	31 677	(31 677)	(0)	63 810
Contributions recognised - capital	–	–	501	–	–	251	(251)	(0)	501
Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	14 608	(13 052)	(13 668)	(9 655)	28 577	(7 016)			(13 668)
Surplus/(Deficit) attributable to	14 608	(13 052)	(13 668)	(9 655)	28 577	(7 016)			(13 668)
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	14 608	(13 052)	(13 668)	(9 655)	28 577	(7 016)			(13 668)

The revenue and expenditure figures excludes internal charges.

Other expenditure includes operational costs such as:

Advertising, Publicity and Marketing
External Audit Fees
Communication
External Computer Service
Insurance Underwriting
Travel and Subsistence
Printing, Publications and Books
Uniform and Protective Clothing
Wet Fuel
Hire Charges

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M07 January

Vote Description R thousands	2019/20 Audited Outcome	Budget Year 2020/21 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation									
Vote 1 - Financial Services	(9 816)	–	–	–	–	–	–		–
Vote 2 - Community Services	126	–	214	–	183	125	58	47%	214
Vote 3 - Community Services	–	–	–	–	–	–	–		–
Vote 4 - Community Services	–	–	–	–	–	–	–		–
Vote 5 - Corporate Services	–	–	–	–	–	–	–		–
Vote 6 - Technical Services	12 575	14 421	16 174	926	4 843	8 191	(3 348)	-41%	16 174
Vote 7 - Technical Services	1 400	26 288	22 995	17	247	11 498	(11 250)	-98%	22 995
Vote 8 - Muncipal Manager	19	–	–	–	–	–	–		–
Total Capital Multi-year expenditure	4 304	40 708	39 384	943	5 274	19 814	(14 540)	-73%	39 384
Single Year expenditure appropriation									
Vote 1 - Financial Services	206	–	102	–	–	60	(60)	-100%	102
Vote 2 - Community Services	–	–	722	–	–	–	–		722
Vote 3 - Community Services	1 053	620	1 113	97	497	566	(70)	-12%	1 113
Vote 4 - Community Services	4 152	900	6 431	23	4 340	3 631	709	20%	6 431
Vote 5 - Corporate Services	1 833	1 050	4 228	375	2 142	2 310	(167)	-7%	4 228
Vote 6 - Technical Services	11 458	35 021	22 462	2 134	7 556	10 410	(2 854)	-27%	22 462
Vote 7 - Technical Services	1 632	10 465	6 540	803	2 645	3 342	(697)	-21%	6 540
Vote 8 - Muncipal Manager	14	–	–	–	–	–	–		–
Total Capital single-year expenditure	20 348	48 056	41 597	3 433	17 180	20 318	(3 139)	-15%	41 597
Total Capital Expenditure	24 652	88 764	80 981	4 376	22 453	40 132	(17 679)	-44%	80 981

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M07 January

Vote Description R thousands	2019/20 Audited Outcome	Budget Year 2020/21 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Expenditure - Standard Classification									
Governance and administration	(7 159)	1 400	4 034	398	1 396	1 974	(578)	-29%	4 034
Executive and council	166	600	1 450	–	11	846	(835)	-99%	1 450
Finance and administration	(7 324)	800	2 584	398	1 385	1 128	258	23%	2 584
Community and public safety	5 091	1 520	6 848	97	4 990	3 491	1 499	43%	6 848
Community and social services	313	580	960	–	368	481	(113)	-24%	960
Public safety	126	–	936	–	183	125	58	47%	936
Housing	–	–	–	–	–	–	–		–
Economic and environmental services	7 871	20 245	19 743	1 446	5 492	9 639	(4 147)	-43%	19 743
Planning and development	76	–	1 631	23	30	831	(801)	-96%	1 631
Road transport	7 795	20 245	18 112	1 422	5 461	8 808	(3 346)	-38%	18 112
Environmental protection	–	–	–	–	–	–	–		–
Trading services	18 849	65 600	50 356	2 435	10 575	25 029	(14 454)	-58%	50 356
Energy sources	7 740	2 500	4 153	23	1 343	2 180	(837)	-38%	4 153
Water management	2 297	27 396	23 005	677	2 490	11 578	(9 087)	-78%	23 005
Waste water management	7 096	26 347	15 770	1 593	5 571	7 485	(1 915)	-26%	15 770
Waste management	1 716	9 356	7 428	143	1 171	3 786	(2 614)	-69%	7 428
Total Capital Expenditure - Standard Cla	24 652	88 764	80 981	4 376	22 453	40 132	(17 679)	-44%	80 981
Funded by:									
National Government	12 852	35 763	35 763	318	8 229	18 005	(9 776)	-54%	35 763
Provincial Government	271	42 954	27 445	3 312	7 107	13 361	(6 255)	-47%	27 445
District Municipality	–	–	602	–	–	310	(310)	-100%	602
Transfers recognised - capital	13 123	78 716	64 311	3 735	15 441	31 927	(16 486)	-52%	64 311
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	21 175	10 048	16 670	641	7 012	8 205	(1 193)	-15%	16 670
Total Capital Funding	34 298	88 764	80 981	4 376	22 453	40 132	(17 679)	-44%	80 981

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M07 January

Description	2019/20	Budget Year 2020/21			
R thousands	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
ASSETS					
Current assets					
Cash and cash equivalents	130 394	38 462	107 316	147 480	107 316
Consumer debtors	68 708	38 038	63 257	77 230	63 257
Other debtors	7 908	20 630	3 520	32 220	3 520
Current portion of long-term receivables	–	–	–	–	–
Inventory	11 563	11 693	11 464	9 736	11 464
Total current assets	218 573	108 824	185 556	266 666	185 556
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	44 043	44 492	44 325	44 043	44 325
Investments in Associate	–	–	–	–	–
Property, plant and equipment	911 364	1 002 139	1 005 197	933 817	1 005 197
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	1 631	2 029	2 606	1 631	2 606
Other non-current assets	550	550	550	550	550
Total non current assets	957 588	1 049 210	1 052 677	980 041	1 052 677
TOTAL ASSETS	1 176 161	1 158 034	1 238 234	1 246 707	1 238 234
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1 968	–	–	1 968	–
Consumer deposits	7 976	7 150	7 544	8 119	7 544
Trade and other payables	52 380	47 310	141 209	90 107	141 209
Provisions	85 072	76 091	56 427	84 904	56 427
Total current liabilities	147 395	130 550	205 180	185 098	205 180
Non current liabilities					
Borrowing	2 620	4 722	4 588	2 620	4 588
Provisions	107 888	180 655	165 513	112 164	165 513
Total non current liabilities	110 508	185 378	170 101	114 783	170 101
TOTAL LIABILITIES	257 903	315 928	375 281	299 882	375 281
NET ASSETS	918 258	842 106	862 953	946 825	862 953
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	907 641	831 751	852 598	936 209	852 598
Reserves	10 617	10 355	10 355	10 617	10 355
TOTAL COMMUNITY WEALTH/EQUITY	918 258	842 106	862 953	946 825	862 953

The cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M07 January

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	–	72 569	72 569	5 700	51 512	53 100	(1 588)	-3%	(74 766)
Service charges	–	315 962	335 325	25 325	209 230	160 452	48 778	30%	(366 826)
Other revenue	–	21 754	21 753	1 966	6 646	9 450	(2 804)	-30%	(18 900)
Government - operating	–	116 989	119 888	2 969	74 628	84 014	(9 386)	-11%	(137 020)
Government - capital	–	78 716	81 987	–	29 747	40 719	(10 972)	-27%	(68 552)
Interest	–	17 393	11 608	298	1 608	4 918	(3 310)	-67%	34 569
Dividends									
Payments									
Suppliers and employees	–	(557 432)	(564 006)	(39 196)	(331 993)	(322 209)	9 784	-3%	(588 956)
Finance charges	–	(1 332)	(1 706)	–	(26)	(665)	(639)	96%	(9 181)
Transfers and Grants	–	(2 179)	(2 179)	(273)	(1 371)	(430)	940	-218%	(8 110)
NET CASH FROM/(USED) OPERATING ACTIVITIES	–	62 440	75 240	(3 211)	39 981	29 348	30 805	105%	(1 237 740)
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	–	–	–	–	–	–	–		–
Decrease (Increase) in non-current debtors	–	–	–	–	–	–	–		–
Decrease (increase) other non-current receivables	–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments	–	–	–	–	–	–	–		–
Payments									
Capital assets	–	(88 764)	(96 878)	(1 862)	(22 724)	(38 565)	(15 841)	41%	(80 981)
NET CASH FROM/(USED) INVESTING ACTIVITIES	–	(88 764)	(96 878)	(1 862)	(22 724)	(38 565)	(15 841)	41%	(80 981)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	–	–	–	–	–	–	–		–
Borrowing long term/refinancing	–	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits	–	–	–	(98)	(45)	–	(45)		–
Payments									–
Repayment of borrowing	–	(1 500)	–	–	(126)	(1 363)	(1 237)	91%	1 518
NET CASH FROM/(USED) FINANCING ACTIVITIES	–	(1 500)	–	(98)	(171)	(1 363)	(1 193)	87%	(171)
									–
NET INCREASE/ (DECREASE) IN CASH HELD	–	(27 824)	(21 638)	(5 170)	17 086	(10 581)			(1 317 203)
Cash/cash equivalents at beginning:	–	66 287	128 954		130 394	128 954			130 394
Cash/cash equivalents at month/year end:	–	38 463	107 316		147 480	118 373			(1 186 809)

WC022 Witzenberg - Supporting Table SC1 Material variance explanations - M07 January

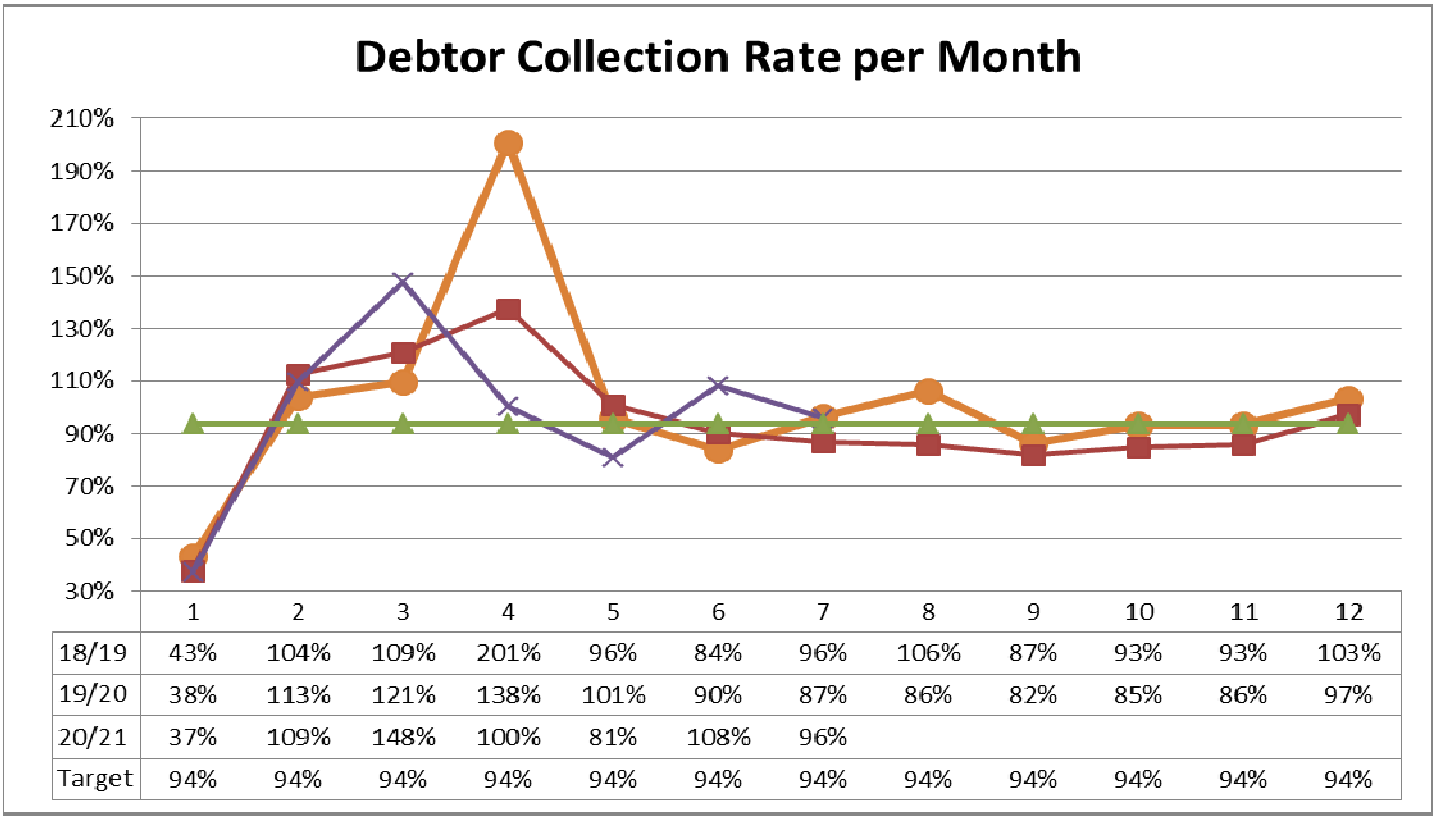
Ref	Description R thousands	Variance	Reasons for material deviations
1	**Revenue By Source**		
	Property rates	14 976	Variance due to movement from monthly to annual accounts.
	Service charges - electricity revenue	(16 557)	Lower usage of electricity than anticipated
	Service charges - water revenue	1 677	Immaterial Variance.
	Service charges - sanitation revenue	14 206	Industrial Effluent more than historical charges.
	Service charges - refuse revenue	3 675	Immaterial Variance.
	Service charges - other	–	
	Rental of facilities and equipment	(667)	Immaterial Variance.
	Interest earned - external investments	(3 467)	No investments to date.
	Interest earned - outstanding debtors	(5 019)	No interest levied to date as part of COVID 19 relief measures.
	Dividends received	–	
	Fines, penalties and forfeits	(11 884)	Fines Revenue Recognised on an Annual Basis.
	Licences and permits	2 090	Immaterial Variance.
	Agency services	(2 248)	Immaterial Variance.
	Transfers and subsidies	(18 670)	Deduction in equitable share allocation due to outcome of roll-over process - details requested from NT.
	Other revenue	(1 245)	Immaterial Variance.
	Gains on disposal of PPE	–	
2	**Expenditure By Type**		
	Employee related costs	(1 245)	Immaterial Variance.
	Remuneration of councillors	(4 163)	Provision in line with calculated provision based on Debtors Aging.
	Debt impairment	(23 733)	Fines impairment recognised on an annual basis.
	Finance charges	(5 204)	Immaterial Variance.
	Bulk purchases	(25 337)	Lower usage of electricity than anticipated
	Other materials	(4 127)	Immaterial Variance.
	Contracted services	(6 139)	Immaterial Variance.
	Transfers and subsidies	(3 222)	Immaterial Variance.
	Other expenditure	(4 958)	Immaterial Variance.
3	**Capital Expenditure**		
	Total Capital Expenditure	(17 679)	Delay in appointment of contractors due to tender delays. Water use license for Tulbagh Dam outstanding.
		–	
		–	
		–	
4	**Financial Position**		
		–	
		–	
		–	
		–	
5	**Cash Flow**		
	Receipts	–	
	Property rates	(1 588)	Immaterial Variance.
	Service charges	48 778	Budgeted Monthly Collections from Service Charges to be adjusted during the Adjustment Budget Process in February.
	Other revenue	(2 804)	Immaterial Variance.
	Government - operating	(9 386)	Deduction in equitable share allocation due to outcome of roll-over process - details requested from NT.
	Government - capital	(10 972)	Grant Receipts/Installments still to be received.
	Interest	(3 310)	No interest levied to date as part of COVID 19 relief measures.
	Dividends	–	
	Payments	–	
	Suppliers and employees	9 784	Delay in appointment of contractors due to tender delays
	Finance charges	(639)	Immaterial Variance.
	Transfers and Grants	940	Immaterial Variance.
6	**Measureable performance**		
7	**Municipal Entities**		

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M07 January

Description	NT Code	Budget Year 2020/21									
R thousands		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
Debtors Age Analysis By Income Source											
Water	1200	8 337	1 940	2 082	1 463	1 785	1 368	8 877	51 920	77 773	65 414
Electricity	1300	15 851	1 048	865	517	411	295	1 436	4 716	25 138	7 375
Property Rates	1400	4 272	598	436	381	4 443	305	1 349	16 029	27 814	22 507
Waste Water Management	1500	10 451	1 350	1 237	1 204	1 151	1 109	5 323	26 490	48 315	35 278
Waste Management	1600	5 878	1 463	1 387	1 298	1 209	1 146	5 469	27 600	45 450	36 722
Property Rental Debtors	1700	82	21	20	20	19	19	93	922	1 196	1 073
Interest on Arrear Accounts	1810	922	35	36	37	37	36	286	36 036	37 425	36 432
Recoverable expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(4 513)	51	58	40	40	39	222	1 227	(2 835)	1 569
Total By Income Source	2000	41 280	6 505	6 121	4 960	9 096	4 317	23 056	164 940	260 276	206 370
2019/20 - totals only										–	–
Debtors Age Analysis By Customer Group											
Organs of State	2200	777	500	356	144	1 155	115	644	6 058	9 749	8 116
Commercial	2300	18 348	679	608	415	1 829	283	1 195	9 605	32 962	13 327
Households	2400	21 862	5 170	5 006	4 265	5 684	3 793	20 286	144 945	211 012	178 973
Other	2500	293	156	151	137	428	126	931	4 332	6 553	5 953
Total By Customer Group	2600	41 280	6 505	6 121	4 960	9 096	4 317	23 056	164 940	260 276	206 370

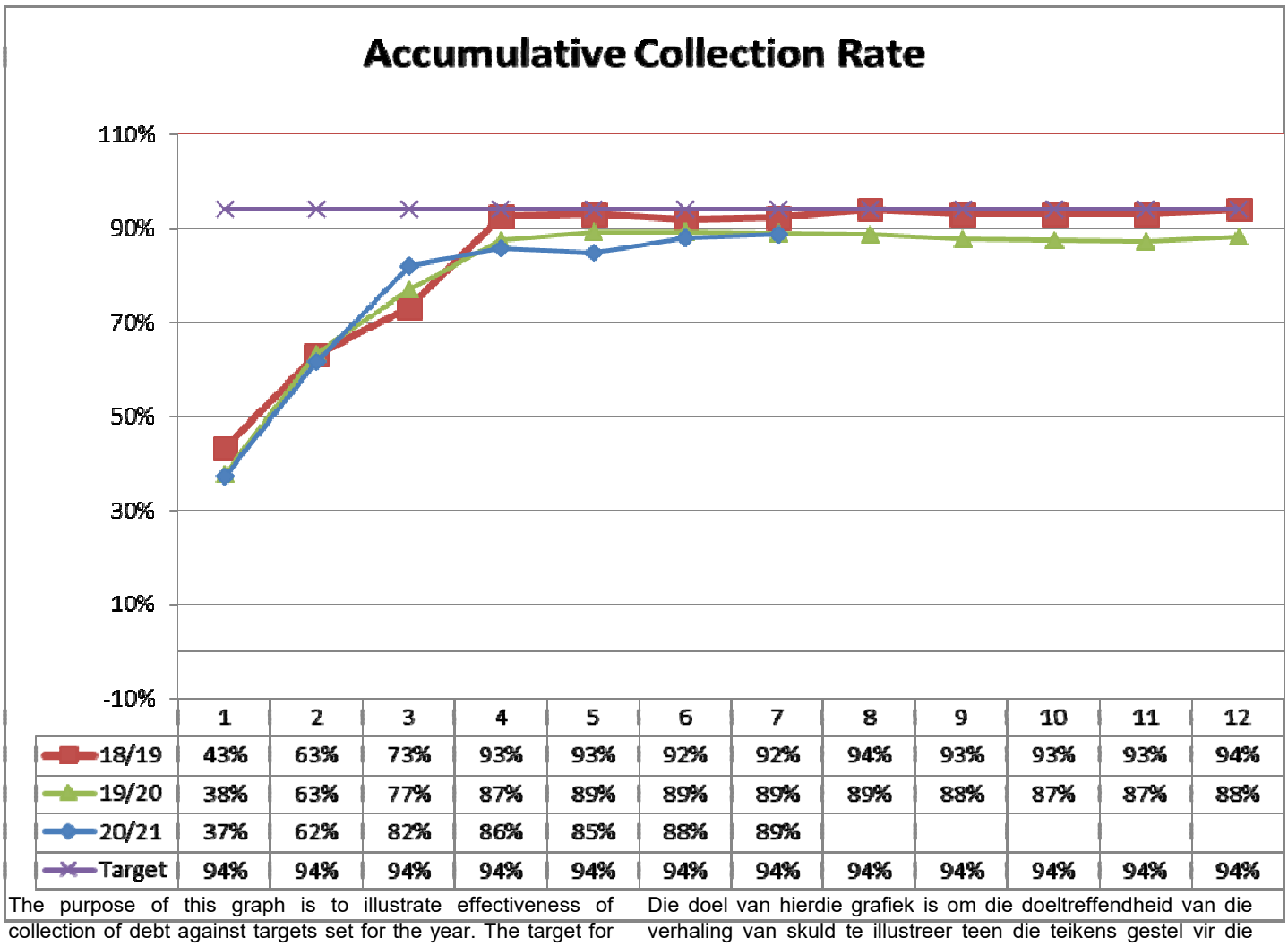
Negative figure as indicated for "Other Debtors" relates to cash received, but not yet allocated.



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	104%	109%	201%	96%	84%	96%	106%	87%	93%	93%	103%
19/20	38%	113%	121%	138%	101%	90%	87%	86%	82%	85%	86%	97%
20/21	37%	109%	148%	100%	81%	108%	96%					
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for Jan 2021 amounts to 96% in comparison to the previous year 87%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Jan 2021 96% beloop in vergelyking met die vorige jaar 87%.



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	63%	73%	93%	93%	92%	92%	94%	93%	93%	93%	94%
19/20	38%	63%	77%	87%	89%	89%	89%	89%	88%	87%	87%	88%
20/21	37%	62%	82%	86%	85%	88%	89%					
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 89%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 89% beloop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M07 January

Description R thousands	NT Code	Budget Year 2020/21								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	2 754	–	0	33	–	–	–	–	2 787
Auditor General	0800	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–
Total By Customer Type	1000	2 754	–	0	33	–	–	–	–	2 787

Notes

Material increases in value of creditors' categories compared to previous month to be explained

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The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M07 January

Investments by maturity Name of institution & investment ID R thousands	Period of Investment Yrs/Months	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
Municipality								
-	–			–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
-	–		–	–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
TOTAL INVESTMENTS AND INTEREST				–		–	–	–

Operating and Capital transfers recognised as revenue are indicated in the following table: Transfers are rcognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M07 January

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
RECEIPTS:								
Operating Transfers and Grants								
National Government:	106 455	120 625	242	62 398	70 365	(6 243)	-8,9%	120 625
Operational Revenue:General Revenue:Equitable Sh	101 915	116 085	–	61 473	67 716	(6 243)	-9,2%	116 085
Expanded Public Works Programme Integrated Grar	2 360	2 360	214	737	1 377	(639)	-46,5%	2 360
Local Government Financial Management Grant [Sc	1 550	1 550	27	188	904	(716)	-79,2%	1 550
Municipal Infrastructure Grant [Schedule 5B]	630	630	–	–	368	(368)	-100,0%	630
Provincial Government:	10 534	17 195	–	–	9 542	(9 542)	-100,0%	21 369
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	10 534	11 334	–	–	6 612	(6 612)	-100,0%	11 334
Infrastructure	–	5 861	–	–	2 931	(2 931)	-100,0%	5 861
								2 087
								2 087
								–
District Municipality:	–	2 087	–	–	1 161	(1 161)	-1	–
All Grants	–	2 087	–	–	1 161	(1 161)	-1	2 087
Total Operating Transfers and Grants	116 989	139 907	242	62 398	81 068	(18 670)	-23,0%	141 994
National Government:	35 763	35 763	–	–	17 643	(17 643)	-200,0%	35 763
Municipal Infrastructure Grant [Schedule 5B]	18 831	18 831	–	–	9 178	(9 178)	-100,0%	18 831
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	16 931	–	–	8 466	(8 466)	-100,0%	16 931
Provincial Government:	42 954	27 445	–	–	13 724	(13 724)	-100,0%	28 047
Capacity Building and Other	–	722	–	–	–	–		722
Infrastructure	42 954	26 723	–	–	13 724	(13 724)	-100,0%	26 723
								602
District Municipality:	–	602	–	–	310	(310)	-100,0%	602
All Grants	–	602	–	–	310	(310)	-100,0%	602
Other grant providers:	–	501	–	–	251	(251)	-100,0%	501
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisations	–	501	–	–	251	(251)	-100,0%	501
Total Capital Transfers and Grants	78 716	64 311	–	–	31 927	(31 927)	-100,0%	64 914
TOTAL RECEIPTS OF TRANSFERS & GRANTS	195 705	204 218	242	62 398	112 995	(50 597)	-44,8%	206 907

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M07 January

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	63 364	63 081	5 625	24 385	34 697	–		63 081
Operational Revenue:General Revenue:Equitable	58 824	58 541	5 384	23 460	32 067	(8 607)	-26,8%	58 541
Expanded Public Works Programme Integrated Gr	2 360	2 360	214	737	1 377	(639)	-46,5%	2 360
Local Government Financial Management Grant [S	1 550	1 550	27	188	886	(699)	-78,8%	1 550
Municipal Infrastructure Grant [Schedule 5B]	630	630	–	–	368	(368)	-100,0%	630
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Provincial Government:	10 534	17 195	817	5 652	9 498	(3 846)	-40,5%	17 195
Capacity Building and Other	10 534	11 334	817	5 652	6 567	(915)		11 334
Disaster and Emergency Services	–	–	–	–	–	–		–
Infrastructure	–	5 861	–	–	2 931	(2 931)		5 861
District Municipality:	–	2 087	15	85	–	(1 076)	-92,7%	–
All Grants	–	2 087	15	85	1 161	(1 076)	-92,7%	–
Other grant providers:	566	566	4	84	330	(246)	-74,5%	566
Foreign Government and International Organisatio	566	566	4	84	330	(246)	-74,5%	566
Total operating expenditure of Transfers and Grants	74 464	82 928	6 461	30 206	44 525	(5 168)	-11,6%	80 842
National Government:	35 763	35 763	318	8 229	18 005	(9 776)	-54,3%	35 763
Municipal Infrastructure Grant [Schedule 5B]	18 831	18 831	318	8 229	9 540	(1 311)	-13,74%	18 831
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	16 931	–	–	8 466	(8 466)	-100,00%	16 931
Provincial Government:	42 954	28 650	3 312	7 107	13 981	(6 874)		27 445
Capacity Building and Other	–	722	–	–	–	–		722
Infrastructure	42 954	26 723	3 312	7 107	13 361	(6 255)	-46,8%	26 723
District Municipality:	–	602	–	–	310	(310)	-100,0%	602
All Grants	–	602	–	–	310	(310)	-100,0%	602
Other grant providers:	10 048	17 171	746	7 117	8 456	(1 338)	-15,8%	17 171
Foreign Government and International Organisatio	–	501	105	105	251	(145)	-58,0%	501
Transfer from Operational Revenue	10 048	16 670	641	7 012	8 205	(1 193)	-14,5%	16 670
Total capital expenditure of Transfers and Grants	88 764	82 186	4 376	22 453	40 752	(18 298)	-44,9%	80 981
TOTAL EXPENDITURE OF TRANSFERS AND GRAN	163 228	165 114	10 838	52 659	85 277	(23 467)	-27,5%	161 823

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M07 January

Summary of Employee and Councillor remuneration R thousands	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	8 104	8 104	632	4 436	4 727	(291)	-6%	8 104
Pension and UIF Contributions	1 194	1 194	89	629	697	(68)	-10%	1 194
Medical Aid Contributions	239	239	22	137	139	(2)	-2%	239
Motor Vehicle Allowance	778	778	–	–	454	(454)	-100%	778
Cellphone Allowance	1 149	1 149	78	547	670	(123)	-18%	1 149
Housing Allowances	511	511	3	24	298	(274)	-92%	511
Other benefits and allowances	56	56	–	–	33	(33)	-100%	56
Sub Total - Councillors	12 032	12 032	825	5 773	7 018	(1 245)	-18%	12 032
Senior Managers of the Municipality								
Basic Salaries and Wages	4 139	3 589	324	2 312	2 094	218	10%	3 589
Pension and UIF Contributions	851	851	18	126	497	(371)	-75%	851
Medical Aid Contributions	147	147	5	32	85	(54)	-63%	147
Overtime	–	–	–	–	–	–		–
Performance Bonus	968	768	47	331	448	(117)	-26%	768
Motor Vehicle Allowance	1 143	1 018	83	503	594	(91)	-15%	1 018
Cellphone Allowance	77	77	–	29	45	(16)	-35%	77
Housing Allowances	167	167	24	47	97	(50)	-52%	167
Other benefits and allowances	125	125	9	66	73	(7)	-10%	125
Payments in lieu of leave	–	–	–	–	–	–		–
Long service awards	–	–	–	–	–	–		–
Post-retirement benefit obligations	–	–	–	–	–	–		–
Sub Total - Senior Managers	7 617	6 742	510	3 445	3 933	(487)	-12%	6 742
Other Municipal Staff								
Basic Salaries and Wages	126 695	126 695	9 565	66 158	73 906	(7 747)	-10%	126 695
Pension and UIF Contributions	19 060	19 060	1 598	10 837	11 118	(281)	-3%	19 060
Medical Aid Contributions	8 467	8 467	757	4 980	4 939	41	1%	8 467
Overtime	13 794	13 794	1 366	9 290	8 046	1 244	15%	13 794
Performance Bonus	8 895	8 895	744	5 279	5 189	90	2%	8 895
Motor Vehicle Allowance	4 886	4 886	477	3 418	2 850	567	20%	4 886
Cellphone Allowance	440	440	44	319	257	62	24%	440
Housing Allowances	1 792	1 792	136	963	1 045	(82)	-8%	1 792
Other benefits and allowances	4 691	4 691	426	2 755	2 737	18	1%	4 691
Payments in lieu of leave	966	966	209	4 680	563	4 117	731%	966
Long service awards	–	–	67	459	–	459	#DIV/0!	–
Post-retirement benefit obligations	28 880	28 880	670	4 688	15 214	(10 526)	-69%	28 880
Sub Total - Other Municipal Staff	218 565	218 565	16 059	113 826	125 864	(12 038)	-10%	218 565
TOTAL SALARY, ALLOWANCES &	238 214	237 339	17 394	123 045	136 815	(13 770)	-10%	237 339
% increase								
TOTAL MANAGERS AND STAFF	226 182	225 307	16 569	117 271	129 797	(12 525)	-10%	225 307

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M07 January

Description	Ref	Budget Year 2020/21											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Budget	Budget
Cash Receipts By Source													
Property rates		4 112	8 928	17 512	9 568	37	5 654	5 700	–	–	–	–	7 087
Service charges - electricity revenue		21 484	28 159	24 941	22 254	17 501	22 986	18 774	–	–	–	–	142 233
Service charges - water revenue		2 338	3 382	2 008	2 175	2 704	3 009	2 756	–	–	–	–	4 987
Service charges - sanitation revenue		1 302	1 590	1 493	1 476	2 043	7 574	1 902	–	–	–	–	8 179
Service charges - refuse		1 545	1 422	2 063	1 785	1 622	1 631	1 893	–	–	–	–	(650)
Service charges - other		–	4 470	–	–	948	–	–	–	–	–	–	(4 300)
Rental of facilities and equipment		3	1	1	1	7	17	178	–	–	–	–	(4 251)
Interest earned - external investments		235	298	298	231	–	249	298	–	–	–	–	(46 239)
Interest earned - outstanding debtors		–	–	–	–	–	–	–	–	–	–	–	1 826
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–
Fines		3	55	30	64	51	9	48	–	–	–	–	20 687
Licences and permits		813	112	398	554	540	190	606	–	–	–	–	(1 109)
Agency services		–	–	–	–	–	–	–	–	–	–	–	(1 455)
Transfer receipts - operating		45 862	5 580	–	3 469	–	–	–	–	–	–	–	(28 418)
Other revenue		83	115	132	340	979	16 930	4 102	–	–	–	–	(18 923)
Cash Receipts by Source		77 779	54 112	48 875	41 917	26 434	58 249	36 258	–	–	–	–	79 654
Other Cash Flows by Source													–
Transfer receipts - capital		3 721	–	568	4 674	10 000	10 784	–	–	–	–	–	38 805
Contributions & Contributed assets		–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–
Short term loans		–	–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–	–
Increase in consumer deposits		(35)	1	23	23	40	2	(98)	–	–	–	–	45
Receipt of non-current debtors		–	–	–	–	–	–	–	–	–	–	–	–
Receipt of non-current receivables		–	–	–	–	–	–	–	–	–	–	–	–
Change in non-current investments		–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Receipts by Source		81 465	54 112	49 466	46 614	36 474	69 035	36 160	–	–	–	–	118 503
Cash Payments by Type													–
Employee related costs		13 585	15 116	14 644	15 544	23 042	14 609	14 895	–	–	–	–	113 872
Remuneration of councillors		940	940	940	940	1 134	938	938	–	–	–	–	5 263
Interest paid		–	–	3	(0)	–	23	–	–	–	–	–	9 113
Bulk purchases - Electricity		29 263	31 706	28 786	17 164	16 744	16 025	16 069	–	–	–	–	77 003
Bulk purchases - Water & Sewer		–	–	–	–	–	–	–	–	–	–	–	–
Other materials		1 462	439	557	1 444	988	997	580	–	–	–	–	11 640
Contracted services		1 859	2 907	3 671	4 684	5 298	4 465	3 691	–	–	–	–	28 058
Grants and subsidies paid - other municipalities		–	–	–	–	–	–	–	–	–	–	–	–
Grants and subsidies paid - other		672	50	50	275	–	50	273	–	–	–	–	6 739
General expenses		10 173	3 290	3 472	3 865	2 785	3 178	2 241	–	–	–	–	17 156
Cash Payments by Type		57 953	54 447	52 123	43 917	49 990	40 286	38 686	–	–	–	–	268 844
Other Cash Flows/Payments by Type													
Capital assets		1 025	1 102	2 341	3 550	7 328	5 517	1 862	–	–	–	–	58 257
Repayment of borrowing		–	–	19	–	–	107	–	–	–	–	–	(126)
Other Cash Flows/Payments		864	241	(2 763)	1 133	(5 778)	1 499	792	–	–	–	–	3 012
Total Cash Payments by Type		59 842	55 790	51 720	48 599	51 541	47 409	41 340	–	–	–	–	329 987
NET INCREASE/(DECREASE) IN CASH HELD		21 623	(1 677)	(2 254)	(1 985)	(15 067)	21 625	(5 180)	–	–	–	–	(211 484)
Cash/cash equivalents at the month/year beginning:		130 394	152 018	150 340	148 087	146 101	131 035	152 660	147 480	147 480	147 480	147 480	147 480
Cash/cash equivalents at the month/year end:		152 018	150 340	148 087	146 101	131 035	152 660	147 480	147 480	147 480	147 480	147 480	(64 003)

3.2 SUPPLY CHAIN MANAGEMENT

3.2.1 Demand and Acquisition

3.2.1.1 Advertisement stage

The following formal written price quotations are currently in the advertisement stage:

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Aanvraag en Verkryging

3.2.1.1 Adverteringsfase

Die volgende formele geskrewe pryskwotasies is tans in die adverterings fase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/18/36	Appointment of a Service provider for the External Assessment of the Internal Audit activity	08-Feb-2021

No competitive bids are currently

Geen mededingende tenders is tans in die adverteringsfase nie

3.2.1.2 Evaluation Stage

The following competitive bids are currently in the evaluation stage:

3.2.1.2 Evaluering stadium

Die volgende mededingende tenders is tans in die evalueringsfase

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/17/51	Upgrading of van Breda bridge & associated roadworks, Ceres	22-Jan-2021	Awaiting	E Lintnaar
08/2/17/88	Supply and delivery of Electrical Equipment and Cables	05-Oct-2020	03-Dec-2020 Referred back	D Greeff
08//17/99	Supply and delivery of polymer concrete manhole covers and frames, ductile iron manhole covers and frames, Kerbing and channeling, concrete slabs and concrete bollards, concrete bricks and pavers and clay pavers	08-Sep-2020	05-Oct-2020 Referred back	E Lintnaar
08/218/14	Security upgrades to Pittebos sewer pump station - Wolseley	21-Jan-2021	Awaiting	N Jacobs
08/2/18/15	Facilitation of Municipal annual medical assessments	15-Oct-2020	14-Dec-2020	I Barnard
08/2/18/19	Supply and Installation of Rigid mesh security fencing	09-Nov-2020	25-Nov-2020 Referred back	H Truter
08/2/18/20	Construction of a Material Recovery Facility (MRF)	15-Dec-2020	25-Jan-2021	J Jacobs
08/2/18/22	Supply and delivery of disposable bags for refuse removal	25-Nov-2020	26-Jan-2021	J Jacobs
08/2/18/24	Leasing of the Tolhuis together with the Adjacent building on a portion of Erf 1001, Ceres	15-Dec-2020	13-Jan-2021	L Nieuwenhuis
08/2/18/27	Clearing of alien vegetation in Ceres nature reserve and Prince Alfred Hamlet commonage	06-Nov-2020	11-Nov-2020 Referreb back	H Truter
08/2/18/32	Service provider for compilation and maintenance of supplementary valuation roll and other related services for Witzenberg Municipality for existing general valuation roll	29-Jan-2021	Awaiting	C Stevens

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/18/09	Supply and delivery of fire fighter structural fire boots, firefighter goggles, structural fire helmets and structural fire gloves	25-Aug-2020	1-Sep-2020 6-Oct-2020	A Lamprecht-Vertue
08/2/18/26	Supply and delivery of fire, rescue and disaster management uniform	18-Nov-2020	Awaiting Referred back	A Lamprecht-Vertue
08/2/18/29	Appointment of a service provider to provide shields for municipal offices	26-Oct-2020	10-Nov-2020	I Barnard
08/2/18/30	Painting of external surfaces at Pine Valley community hall Wolseley	21-Oct-2020	04-Nov-2020	H Truter
08/2/18/33	Supply, delivery and off-loading of lubricrants and workshop consumables	08-Dec-2020	11-Jan-2021	O Gatyene
08/2/18/34	Supply and delivery of cement (concrete and mortar)	23-Nov-2020	Awaiting	M Frieslaar
08/2/18/37	Appointment of a service provider for the monitoring, maintenance and armed response services for witzenberg municipality	08-Dec-2020	Awaiting	C Wessels
08/2/18/40	Supply and delivery of Waterpipes PVC class 9 and CI Short collars	17-Dec-2020	Awaiting	N Jacobs
08/2/18/42	Supply, delivery and offloading of Toilet paper, paper hand wipes and cleaning chemicals	17-Dec-2020	Awaiting	M Frieslaar
08/2/18/52	Supply, delivery & erection of concrete and steel palisade fencing and gate at N'duli reservoir	18-Dec-2020	Awaiting	N Jacobs
08/2/18/57	Supply and delivery of 3 layer fabric face masks	27-Jan-2021	Awaiting	AJ Raubenheimer

3.2.1.3 Adjudication stage

3.2.1.3 Toekenningsfase:

The following competitive bids are currently in the adjudication stage:

Die volgende mededingende tenders is tans in die toekenningst

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/17/58	Supply and delivery of Electricity metering	26-Feb-2020	11-Nov-2020	-
08/2/18/08	Construction of the Waverenskroon Dam, Inlet Pipeline and Intake Works, Tulbagh	21-Oct-2020	15-Dec-2020	28-Jan-2020
08/2/18/13	Supply and delivery of Tailormade business containers (Re-advertisement)	07-Dec-2020	29-Jan-2021	-

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

No bid was awarded by the Bid Adjudication Committee during the month of January 2021.

No competitive bids were awarded by the Accounting Officer during the month of January 2021.

3.2.1.4 Tenders toegeken

Geen tender was toegeken deur die Tender Toekenningskomitee gedurende Januarie 2021 nie.

Geen mededingende tenders was toegeken deur die Rekenpligtige Beampte gedurende Januarie 2021 nie.

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

3.2.1.5 Paragraaf 13 (1): Kansellasie en her-uitnodiging van tenders

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/17/76	28-Jan-2020	Rendering of Legal services for the transfer of municipal rental houses in Witzenberg	Bid validity period has lapsed

3.2.1.6 Paragraph 19 (1) l and 19 (2): Written price quotations

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

No written price quotations were approved during the month of January 2021.

Geen geskrewe prys kwotasies was goedgekeur gedurende Januarie 2021 nie.

3.2.1.7 Formal Written Price Quotations

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of January 2021:

3.2.1.7 Formele Geskrewe Prys Kwotasies

Die volgende formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van Januarie 2021:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
08/2/18/23	22-Jan-2021	2ACS Services	Supply, delivery and offloading of lime and calcium hypochlorite Cluster 1: Lime hydrated premier white	Bidder scored the highest points	R 52 072.00	Director: Technical Services & Director Financial Services
		West Coast Skies	Cluster 2: Calcium hypochlorite 25kg		R 128 800.00	

08/2/18/41	27-Jan-2021	Wolseley Panel Beaters CC	Appointment of a service provider for accident damage repairs on the body of a medium size truck	Only responsive bidder	R 47 894.64	Director: Technical Services
08/2/18/50	28-Jan-2021	Consolidated African Technologies	Supply of licenses for handhelds and meter reading software	Only responsive bidder	R 199 963.06	Director Financial Services

3.2.1.8 Appeals

The following appeals were lodged and are being dealt with by the Accounting Officer:

3.2.1.8 Appèlle

Die volgende appèlle is ontvang en word hanteer deur die Rekenpligtige beampte:

Bid number	Bid title	Date of appeal	Appellant	Reason for appeal	Status	Dealt by
08/2/18/03	Hiring of plant and equipment for the Witzenberg municipal area	26-Nov-2020	Juno Corp (PTY) Ltd	Compliance of successful bidder	Appeal is being dealt with by the Accounting Officer	Accounting Officer

3.2.1.9 Deviations

The following table contains the actuals against approved deviations by the Accounting Officer for the month of January 2021 which totals R 1 111 123:

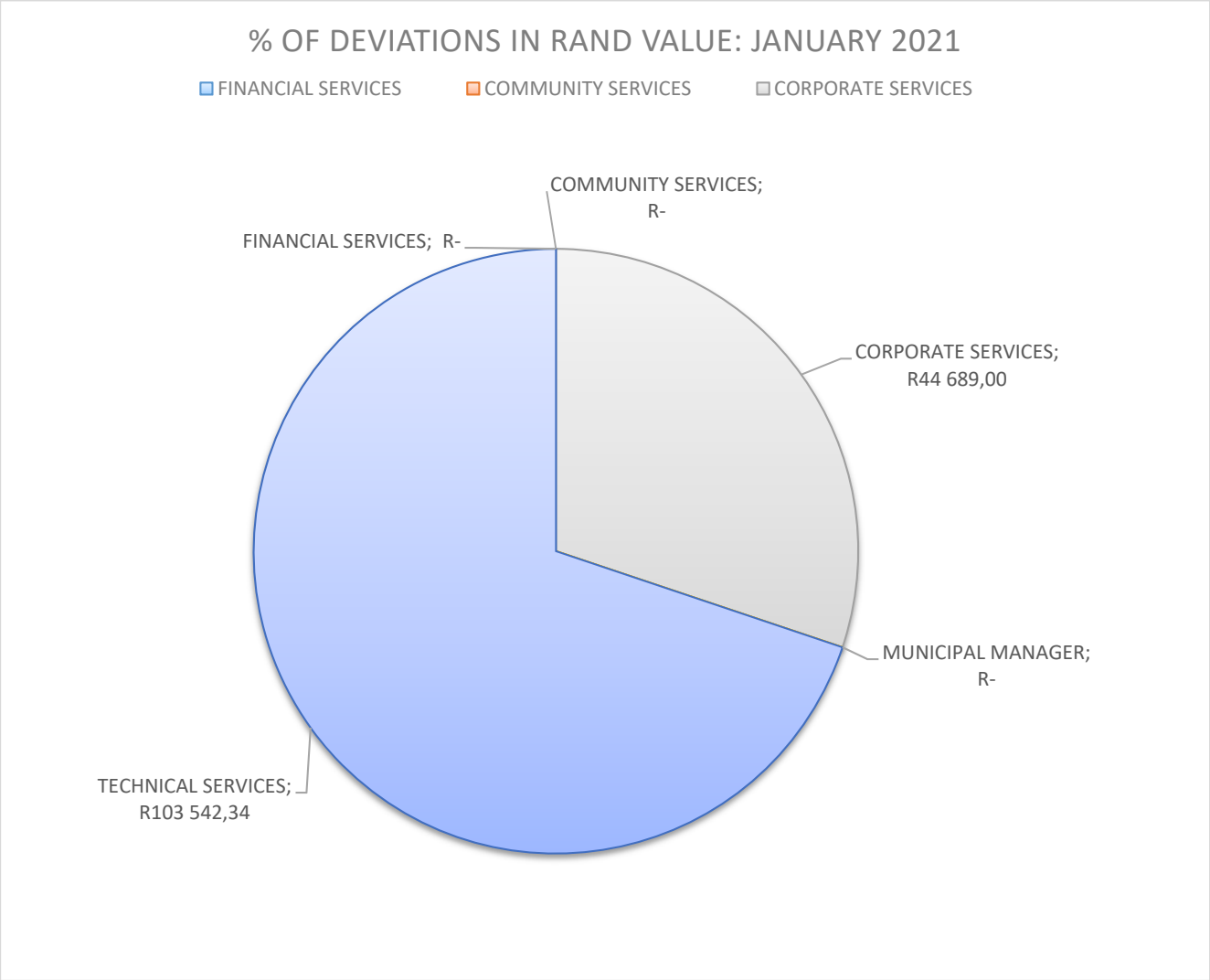
3.2.1.9 Afwykings

Die volgende tabel bevat die werklike uitgawes teen goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van Januarie 2021 wat beloop op die totaal van R 1 111 123:

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
11-Dec-20	Ian Dickie & Co (PTY) Ltd	Repair Jet Machine: CT 14428	Single supplier	167052	103,542.34
19-Jan-21	Total Computer Services (PTY) Ltd	Software License Extension - Term: 6 months Users 1-5	Single supplier	167225	44,689.00

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
November 2020	R 2 007 074	R31 932 452.12	6.12%
December 2020	R 1 111 123	R13 500 023.50	9.68%
January 2021	R 148 231	R11 476 385.24	1.29%

DEVIATIONS PER DIRECTORATE



Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

MONTH	Nov 2020	Dec 2020	Jan 2021
Value of inventory at hand	R 8 817 200	R 8 807 116	R 8 584 724
Turnover rate of total value of inventory	1.18	1.08	0.98
Date of latest stores reconciliation	31 January 2021		
Date of last stock count	23 September 2020		
Date of next stock count	11 February 2021		

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

44, Ceres, 6835
50 Voortrekker St/ Str, Ceres, 6835
Suid Afrika/ South Africa
+27 23 316 1854
+27 23 316 1877
admin@witzenberg.gov.za
www.witzenberg.gov.za

QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the monthly in year monitoring reports for the month of January 2021 has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY

Signature: _____

Date: 12/02/2021



Monthly Budget Statement Report Section 71 for February 2021

Financial data is in respect of the period 1 July 2020 to 30 June 2021

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, **s**pending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section. This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

(a) Actual revenue, per revenue source;
(b) actual borrowings;
(c) actual expenditure, per vote;
(d) actual capital expenditure, per vote;
(e) the amount of any allocations received;
(f) actual expenditure on those allocations, excluding expenditure on—
(i) its share of the local government equitable share; and
(ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
(g) when necessary, an explanation of—
(i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
(ii) any material variances from the service delivery and budget implementation plan; and
(iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

(2) The statement must include—
(a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
(b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

(a) werklike inkomste per bron van inkomste;
(b) werklike lenings;
(c) die werklike uitgawes per stem;
(d) die werklike kapitaalbesteding, per stem;
(e) die bedrag van enige toekennings ontvang;
(f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op
(i) sy deel van die plaaslike regering billike deel;
(ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en
(g) wanneer dit nodig is, 'n verduideliking van-
(i) enige wesenlike afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;
(ii) enige wesenlike afwykings van die dienslewering en begrotings implementeringsplan;
(iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.

(2) Die staat moet die volgende insluit-
(a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en
(b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die

the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The unwillingness / unability of government departments to pay their municipal accounts was a big concern. However department are slowing starting to make payment. The debt is in access of R6.91 million.

The monthly billing was also done as scheduled and during this process 19 077 accounts amounting to
R 36.7 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 4.6 million.

The indigent cost to the municipality for the month amounts to R 1.3 million.

The accumulated debtor's collection target for the year is 94%, and the actual accumulated year to date debtor's collection is 88%.

The municipality issued orders to the value of R 16.6 million of which R 141 thousand was in terms of deviations.

The municipality currently has R 133 million in its primary bank account with no investments.

B RECOMMENDATION

It is recommended that council take cognisance of the monthly budget assessment for the month of February 2021 .

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die onwilligheid / onvermoë van staats departemente om hulle munisipale rekeninge te betaal was 'n groot bekommernis. Departemente is stadig besig om hul betalings te maak. Die skuld beloop tans R6,91miljoen.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 19 077 rekeninge ten bedrae van R 36.7 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 4.6 miljoen.

Die deernis subsidies vir die maand beloop R 1.3 miljoen.

Die opgehoopte debiteure verhaling se teiken vir die jaar is 94%, en die werklike jaar tot op datum invordering is 88%

Bestellings ter waarde van R 16.6 miljoen uitgereik, waarvan R 141 duisend ten opsigte van afwykings is.

Die munisipaliteit het R 133 miljoen in die primêre bankrekening en geen beleggings nie.

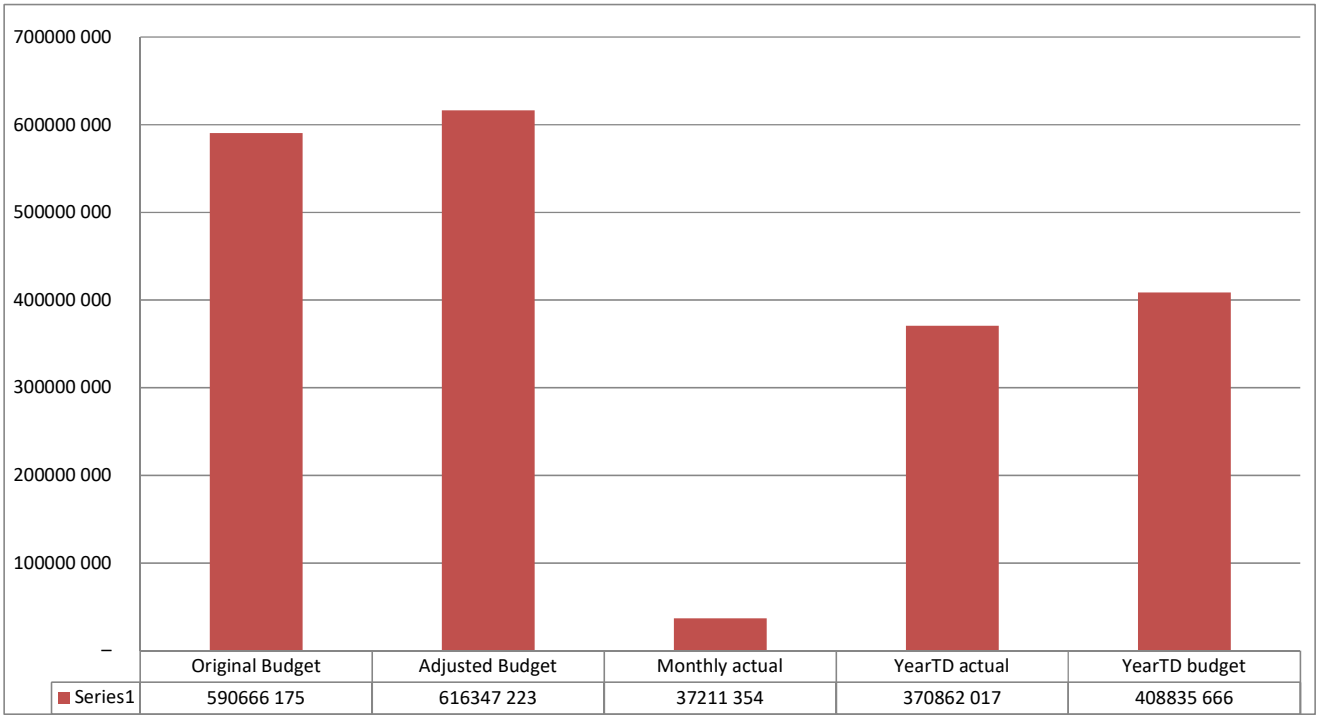
B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Februarie 2021 .

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiele inligting:

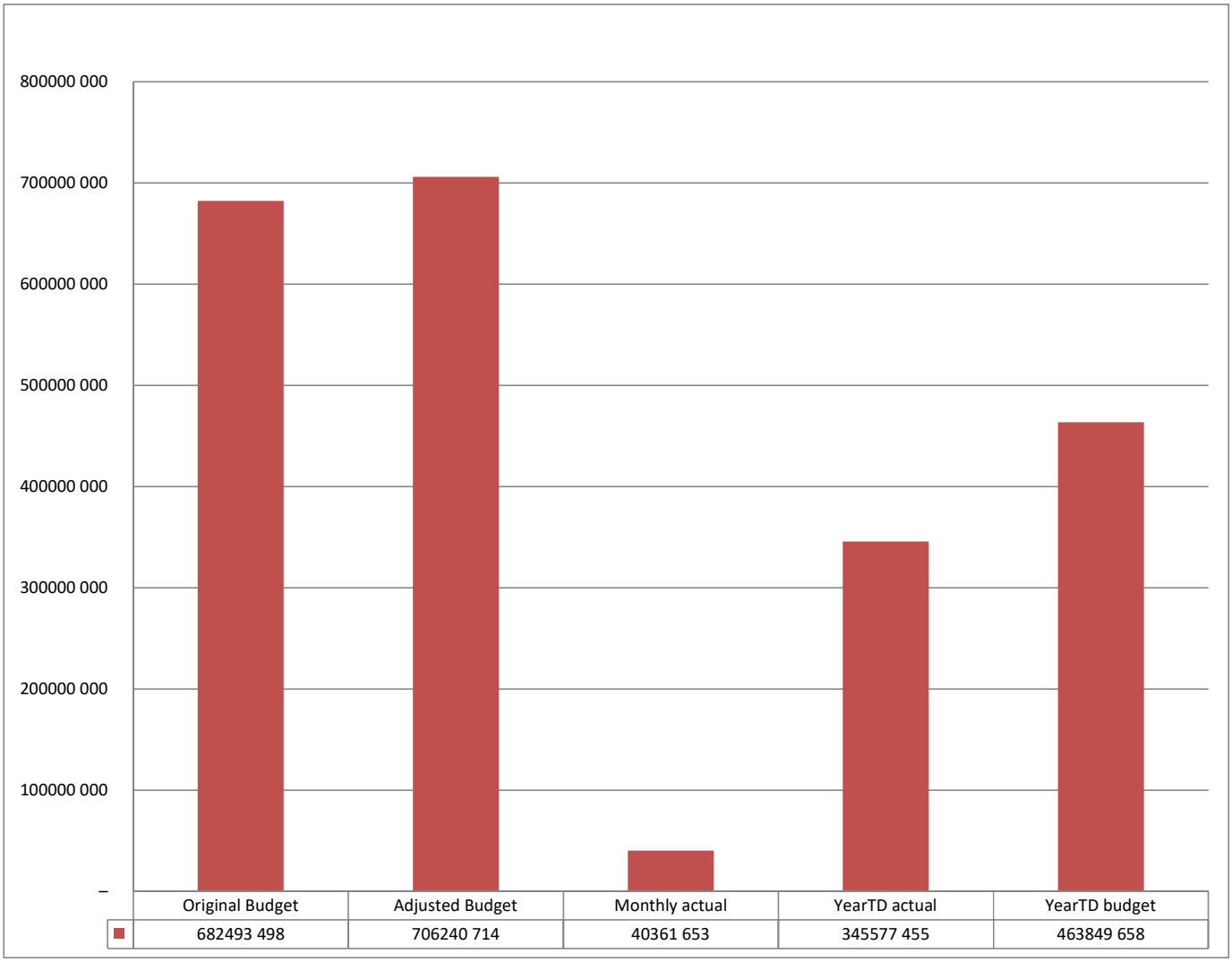
TOTAL OPERATIONAL REVENUE



For the period 1 July 2020 to 28 February 2021, 60,17% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2020 tot 28 Februarie 2021, is 60,17% van die begrote operasionele inkomste gehef.

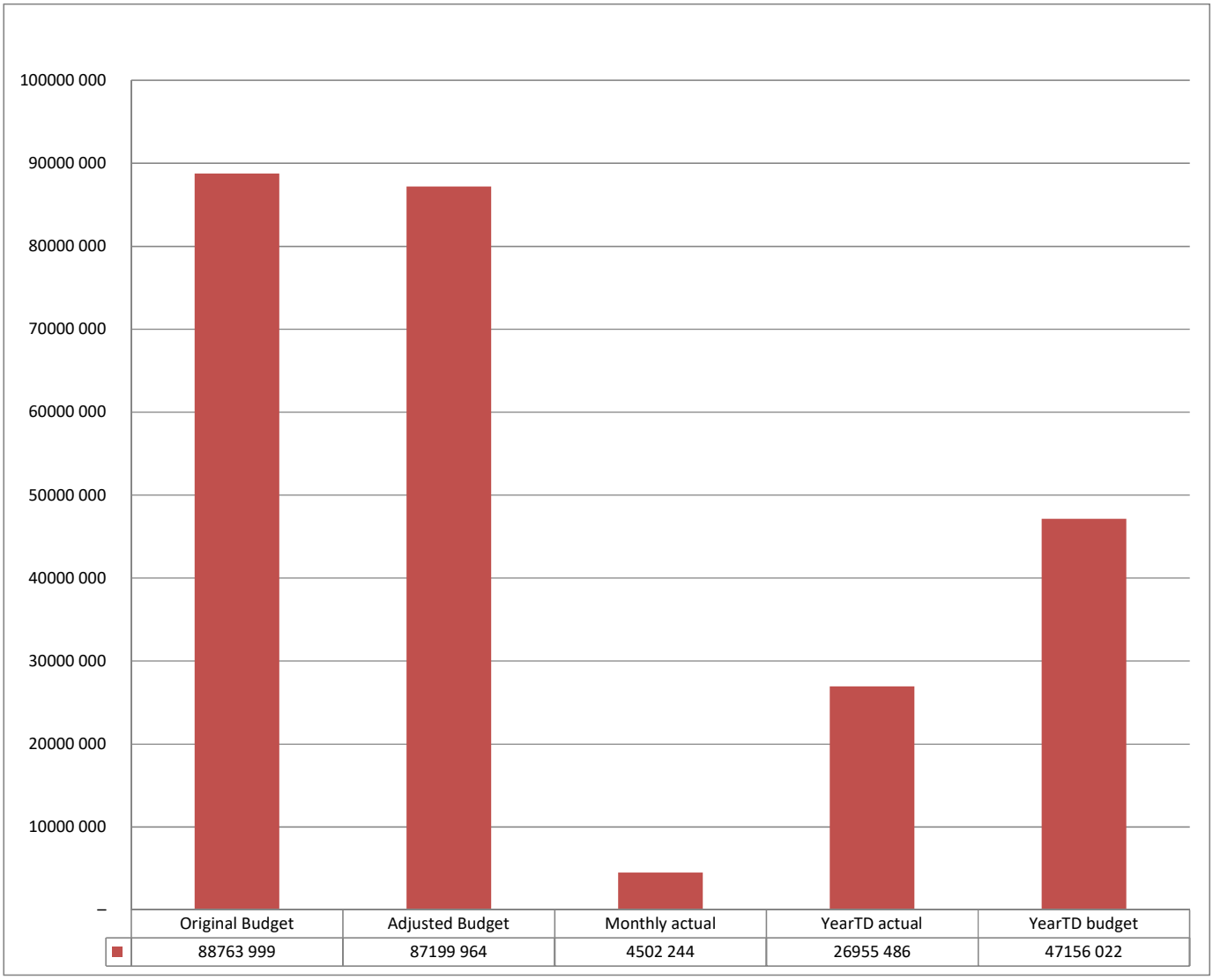
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2020 to 28 February 2021, 48,93% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2020 tot 28 Februarie 2021, is 48,93% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2020 to 28 February 2021, 30,91% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2020 tot 28 Februarie 2021, is 30,91% van die begrote kapitale uitgawes aangegaan.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 28 February 2021.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M08 February

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Financial Performance									
Property rates	–	76 388	76 388	4 126	63 661	50 926	12 736	25%	76 388
Service charges	–	341 732	354 732	30 560	232 906	236 487	(3 581)	-2%	354 732
Investment revenue	–	9 129	3 358	223	2 082	2 239	(157)	-7%	3 358
Transfers recognised - operational	–	116 989	140 245	236	62 634	92 352	(29 718)	-32%	140 245
Other own revenue	–	46 427	41 624	2 066	9 580	26 833	(17 253)	-64%	41 624
transfers and contributions)	–	590 666	616 347	37 211	370 862	408 836	(37 974)	-9%	616 347
Employee costs	–	226 182	225 387	12 461	129 733	150 258	(20 525)	-14%	225 387
Remuneration of Councillors	–	12 032	12 032	825	6 598	8 021	(1 423)	-18%	12 032
Depreciation & asset impairment	–	40 688	40 688	–	2	27 125	(27 124)	-100%	40 688
Finance charges	–	9 181	9 181	–	152	6 121	(5 969)	-98%	9 181
Materials and bulk purchases	–	252 289	261 955	17 445	133 866	173 532	(39 666)	-23%	261 955
Transfers and grants	–	2 179	8 172	50	1 037	4 404	(3 367)	-76%	8 172
Other expenditure	–	139 944	148 826	9 581	74 190	94 389	(20 199)	-21%	148 826
Total Expenditure	–	682 493	706 241	40 362	345 577	463 850	(118 272)	-25%	706 241
Surplus/(Deficit)	–	(91 827)	(89 893)	(3 150)	25 285	(55 014)	80 299	-146%	(89 893)
Transfers recognised - capital	–	78 716	69 829	–	–	38 890	(38 890)	-100%	69 829
Contributions & Contributed assets	–	59	560	27	169	290	(121)	-42%	560
& contributions	–	(13 052)	(19 504)	(3 123)	25 454	(15 834)	41 287	-261%	(19 504)
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	–	(13 052)	(19 504)	(3 123)	25 454	(15 834)	41 287	-261%	(19 504)
Capital expenditure & funds sources									
Capital expenditure	–	88 764	87 200	4 502	26 955	47 156	(20 201)	-43%	87 200
Capital transfers recognised	–	78 716	70 330	3 481	18 922	38 406	(19 484)	-51%	70 330
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	–	10 048	16 870	1 021	8 033	8 750	(717)	-8%	16 870
Total sources of capital funds	–	88 764	87 200	4 502	26 955	47 156	(20 201)	-43%	87 200
Financial position									
Total current assets	218 961	108 824	199 345		259 784				199 345
Total non current assets	945 893	1 049 210	989 246		972 849				989 246
Total current liabilities	142 768	130 550	187 620		181 758				187 620
Total non current liabilities	115 144	185 378	118 150		118 497				118 150
Community wealth/Equity	906 942	842 106	882 821		932 376				882 821
Cash flows									
Net cash from (used) operating	–	62 440	25 684	(3 211)	30 248	3 427	26 821	783%	(1 183 002)
Net cash from (used) investing	–	(88 764)	(69 760)	(1 862)	(29 879)	(28 724)	(1 155)	4%	(87 200)
Net cash from (used) financing	–	(1 500)	(1 800)	(98)	(125)	(126)	2	-1%	(125)
end	–	38 463	84 518	–	130 639	104 972	25 667	24%	(1 139 807)
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	40 867	11 019	5 396	5 219	4 431	8 340	22 495	167 897	265 664
Creditors Age Analysis									
Total Creditors	495	5	–	0	–	–	–	–	500

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M08 February

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Governance and administration	–	101 030	96 134	4 901	68 870	63 074	5 796	9%	96 134
Executive and council	–	–	–	–	13	–	13	#DIV/0!	–
Finance and administration	–	101 030	96 134	4 901	68 857	63 074	5 783	9%	96 134
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	–	142 111	165 649	727	67 756	108 261	(40 505)	-37%	140 743
Community and social services	–	114 880	128 770	240	62 618	85 839	(23 221)	-27%	128 770
Sport and recreation	–	1 805	4 921	58	1 421	2 575	(1 154)	-45%	4 921
Public safety	–	24 912	25 634	421	3 708	16 608	(12 900)	-78%	728
Housing	–	514	6 324	8	8	3 239	(3 231)	-100%	6 324
Economic and environmental services	–	20 173	22 511	164	997	13 376	(12 379)	-93%	22 511
Planning and development	–	2 512	4 611	164	994	2 724	(1 731)	-64%	4 611
Road transport	–	17 647	17 887	–	3	10 643	(10 639)	-100%	17 887
Environmental protection	–	13	13	–	–	9	(9)	-100%	13
Trading services	–	406 013	402 327	31 446	233 399	263 228	(29 829)	-11%	402 327
Energy sources	–	265 685	270 965	20 578	159 756	180 597	(20 840)	-12%	270 965
Water management	–	64 856	60 010	5 139	27 306	36 866	(9 560)	-26%	60 010
Waste water management	–	43 424	42 092	2 917	27 356	27 275	81	0%	42 092
Waste management	–	32 047	29 261	2 812	18 981	18 491	490	3%	29 261
Total Revenue - Functional	–	669 441	686 736	37 239	371 031	448 016	(76 985)	-17%	661 830
Expenditure - Functional									
Governance and administration	–	150 869	158 358	6 200	76 497	101 528	(25 031)	-25%	158 358
Executive and council	–	30 612	29 943	1 862	14 398	19 962	(5 564)	-28%	29 943
Finance and administration	–	117 451	125 558	4 140	60 309	79 728	(19 418)	-24%	125 558
Internal audit	–	2 805	2 857	197	1 790	1 838	(48)	-3%	2 857
Community and public safety	–	107 225	112 875	7 228	50 796	74 115	(23 319)	-31%	81 909
Community and social services	–	28 760	28 941	1 903	14 343	19 212	(4 869)	-25%	28 941
Sport and recreation	–	30 457	31 317	2 169	15 073	20 870	(5 797)	-28%	31 317
Public safety	–	42 200	40 824	2 774	18 433	27 202	(8 769)	-32%	9 858
Housing	–	5 807	11 793	382	2 947	6 831	(3 884)	-57%	11 793
Economic and environmental services	–	38 426	38 258	2 388	18 716	25 202	(6 485)	-26%	38 258
Planning and development	–	12 992	12 901	832	6 528	8 538	(2 010)	-24%	12 901
Road transport	–	23 425	23 352	1 520	11 927	15 327	(3 400)	-22%	23 352
Environmental protection	–	2 009	2 005	36	261	1 337	(1 075)	-80%	2 005
Trading services	–	385 015	395 790	24 545	198 897	262 366	(63 469)	-24%	395 790
Energy sources	–	268 463	280 090	18 297	140 903	185 563	(44 659)	-24%	280 090
Water management	–	35 733	36 407	1 882	19 986	23 989	(4 003)	-17%	36 407
Waste water management	–	34 766	34 005	2 063	17 565	22 626	(5 061)	-22%	34 005
Waste management	–	46 053	45 287	2 303	20 443	30 188	(9 745)	-32%	45 287
Other	–	959	959	1	671	639	31	5%	959
Total Expenditure - Functional	–	682 493	706 241	40 362	345 577	463 850	(118 272)	-25%	675 275
Surplus/ (Deficit) for the year	–	(13 052)	(19 504)	(3 123)	25 454	(15 834)	41 287		(13 445)

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M08 February

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Municipal governance and administration	–	101 030	96 134	4 901	68 870	63 074	5 796	9%	96 134
Executive and council	–	–	–	–	13	–	13		–
Mayor and Council	–	–	–	–	13	–	13		–
Finance and administration	–	101 030	96 134	4 901	68 857	63 074	5 783	9%	96 134
Administrative and Corporate Support	–	9	9	–	0	6	(6)	-100%	9
Finance	–	100 446	95 550	4 778	68 644	62 685	5 959	10%	95 550
Human Resources	–	552	552	122	147	368	(221)	-60%	552
Marketing, Customer Relations, Publicity and Media	–	4	4	0	0	3	(3)	-87%	4
Supply Chain Management	–	18	18	2	66	12	54	456%	18
Community and public safety	–	142 111	165 649	727	67 756	108 261	(40 505)	-37%	140 743
Community and social services	–	114 880	128 770	240	62 618	85 839	(23 221)	-27%	128 770
Aged Care	–	104 406	118 576	207	62 418	79 051	(16 633)	-21%	118 576
Cemeteries, Funeral Parlours and Crematoriums	–	233	233	33	193	156	37	24%	233
Community Halls and Facilities	–	405	125	0	2	76	(74)	-98%	125
Libraries and Archives	–	9 836	9 836	0	6	6 557	(6 551)	-100%	9 836
Sport and recreation	–	1 805	4 921	58	1 421	2 575	(1 154)	-45%	4 921
Recreational Facilities	–	773	665	58	1 421	438	983	224%	665
Sports Grounds and Stadiums	–	1 032	4 256	–	–	2 136	(2 136)	-100%	4 256

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Public safety	–	24 912	25 634	421	3 708	16 608	(12 900)	-78%	728
Fire Fighting and Protection	–	6	728	0	0	4	(4)	(0)	728
Police Forces, Traffic and Street Parking Control	–	24 906	24 906	421	3 708	16 604	(12 896)	(0)	24 906
Pounds	–	–	–	–	–	–	–		–
Housing	–	514	6 324	8	8	3 239	(3 231)	-100%	6 324
Housing	–	514	6 324	8	8	3 239	(3 231)	-100%	6 324
Economic and environmental services	–	20 173	22 511	164	997	13 376	(12 379)	-93%	22 511
Planning and development	–	2 512	4 611	164	994	2 724	(1 731)	-64%	4 611
Economic Development/Planning	–	–	2 099	–	–	1 049	(1 049)	-100%	2 099
Town Planning, Building Regulations and Enforcemen	–	1 882	1 882	164	994	1 255	(261)	-21%	1 882
Project Management Unit	–	630	630	–	–	420	(420)	-100%	630
Road transport	–	17 647	17 887	–	3	10 643	(10 639)	-100%	17 887
Roads	–	17 647	17 887	–	3	10 643	(10 639)	-100%	17 887
Environmental protection	–	13	13	–	–	9	(9)	-100%	13
Biodiversity and Landscape	–	13	13	–	–	9	(9)	-100%	13
Trading services	–	406 013	402 327	31 446	233 399	263 228	(29 829)	-11%	402 327
Energy sources	–	265 685	270 965	20 578	159 756	180 597	(20 840)	-12%	270 965
Electricity	–	265 685	270 685	20 578	159 756	180 457	(20 700)	-11%	270 685
Street Lighting and Signal Systems	–	–	280	–	–	140	(140)	-100%	280
Water management	–	64 856	60 010	5 139	27 306	36 866	(9 560)	-26%	60 010
Water Distribution	–	64 856	60 010	5 139	27 306	36 866	(9 560)	-26%	60 010
Waste water management	–	43 424	42 092	2 917	27 356	27 275	81	0%	42 092
Sewerage	–	29 605	32 361	2 917	27 356	21 451	5 905	28%	32 361
Storm Water Management	–	13 819	9 731	–	–	5 824	(5 824)	-100%	9 731
Waste management	–	32 047	29 261	2 812	18 981	18 491	490	3%	29 261
Solid Waste Removal	–	32 047	29 261	2 812	18 981	18 491	490	3%	29 261
Other	–	115	115	1	9	76	(68)	-89%	115
Licensing and Regulation	–	115	115	1	9	76	(68)	-89%	115
Total Revenue - Functional	–	669 441	686 736	37 239	371 031	448 016	(76 985)	-17%	661 830

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M08 February

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure - Functional									
Municipal governance and administration	–	150 869	158 358	6 200	76 497	101 528	(25 031)	-25%	158 358
Executive and council	–	30 612	29 943	1 862	14 398	19 962	(5 564)	-28%	29 943
Mayor and Council	–	19 731	20 462	1 080	8 732	13 641	(4 910)	-36%	20 462
Municipal Manager, Town Secretary and Chief Execut	–	10 881	9 481	782	5 666	6 321	(655)	-10%	9 481
Finance and administration	–	117 451	125 558	4 140	60 309	79 728	(19 418)	-24%	125 558
Administrative and Corporate Support	–	12 535	13 948	2 651	10 556	9 298	1 258	14%	13 948
Asset Management	–	4 772	4 688	1	27	3 125	(3 098)	-99%	4 688
Finance	–	38 188	44 266	2 472	21 558	26 464	(4 905)	-19%	44 266
Fleet Management	–	2 845	2 834	242	1 952	1 881	71	4%	2 834
Human Resources	–	37 508	36 341	(2 667)	11 295	24 225	(12 929)	-53%	36 341
Information Technology	–	4 002	4 065	300	2 697	2 541	156	6%	4 065
Legal Services	–	3 490	5 571	235	4 729	3 056	1 673	55%	5 571
Marketing, Customer Relations, Publicity and Media	–	3 968	3 945	301	2 449	2 630	(181)	-7%	3 945
Property Services	–	1 239	1 157	53	423	771	(348)	-45%	1 157
Risk Management	–	457	457	–	–	305	(305)	-100%	457
Supply Chain Management	–	6 963	6 817	526	4 402	4 485	(83)	-2%	6 817
Valuation Service	–	1 483	1 471	25	220	945	(726)	-77%	1 471
Internal audit	–	2 805	2 857	197	1 790	1 838	(48)	-3%	2 857
Governance Function	–	2 805	2 857	197	1 790	1 838	(48)	-3%	2 857
Community and public safety	–	107 225	112 875	7 228	50 796	74 115	(15 869)	-21%	81 909
Community and social services	–	28 760	28 941	1 903	14 343	19 212	(4 869)	-25%	28 941
Aged Care	–	4 771	4 691	424	2 643	3 106	(463)	-15%	4 691
Cemeteries, Funeral Parlours and Crematoriums	–	3 585	3 737	252	2 037	2 437	(400)	-16%	3 737
Child Care Facilities	–	896	874	1	7	583	(576)	-99%	874
Community Halls and Facilities	–	6 671	6 667	393	3 043	4 439	(1 396)	-31%	6 667
Disaster Management	–	77	171	–	18	114	(95)	-84%	171
Education	–	766	747	–	1	498	(497)	-100%	747
Libraries and Archives	–	11 994	12 054	833	6 594	8 036	(1 442)	-18%	12 054
Sport and recreation	–	30 457	31 317	2 169	15 073	20 870	(5 797)	-28%	31 317
Community Parks (including Nurseries)	–	7 262	7 439	522	4 447	4 959	(513)	-10%	7 439
Recreational Facilities	–	17 843	18 414	1 275	7 682	12 268	(4 585)	-37%	18 414
Sports Grounds and Stadiums	–	5 352	5 464	372	2 944	3 642	(698)	-19%	5 464
Public safety	–	42 200	40 824	2 774	18 433	27 202	(1 319)	-5%	9 858
Fire Fighting and Protection	–	9 867	9 858	775	5 244	6 563	(1 319)	-20%	9 858
Police Forces, Traffic and Street Parking Control	–	32 333	30 965	1 999	13 189	20 638	(7 449)	-36%	30 965
Pounds	–	–	–	–	–	–	–		–
Housing	–	5 807	11 793	382	2 947	6 831	(3 884)	-57%	11 793
Housing	–	3 948	9 934	381	2 847	5 592	(2 745)	-49%	9 934
Informal Settlements	–	1 859	1 859	1	100	1 239	(1 139)	-92%	1 859

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
Economic and environmental services	–	38 426	38 258	2 388	18 716	25 202	(6 485)	-26%	38 258
Planning and development	–	12 992	12 901	832	6 528	8 538	(2 010)	-24%	12 901
Corporate Wide Strategic Planning (IDPs, LEDs)	–	2 290	2 100	132	1 054	1 396	(342)	-25%	2 100
Economic Development/Planning	–	2 215	2 547	97	822	1 638	(816)	-50%	2 547
Town Planning, Building Regulations and Enforcement	–	5 740	5 655	418	3 189	3 770	(582)	-15%	5 655
Project Management Unit	–	2 746	2 600	185	1 463	1 733	(270)	-16%	2 600
Road transport	–	23 425	23 352	1 520	11 927	15 327	(3 400)	-22%	23 352
Roads	–	23 425	23 352	1 520	11 927	15 327	(3 400)	-22%	23 352
Environmental protection	–	2 009	2 005	36	261	1 337	(1 075)	-80%	2 005
Biodiversity and Landscape	–	2 009	2 005	36	261	1 337	(1 075)	-80%	2 005
Trading services	–	385 015	395 790	24 545	198 897	262 366	(63 469)	-24%	395 790
Energy sources	–	268 463	280 090	18 297	140 903	185 563	(44 659)	-24%	280 090
Electricity	–	265 128	277 279	18 170	139 662	183 873	(44 211)	-24%	277 279
Street Lighting and Signal Systems	–	3 335	2 811	127	1 241	1 690	(448)	-27%	2 811
Water management	–	35 733	36 407	1 882	19 986	23 989	(4 003)	-17%	36 407
Water Treatment	–	1 692	1 661	13	86	1 108	(1 022)	-92%	1 661
Water Distribution	–	29 481	30 483	1 849	18 317	20 311	(1 994)	-10%	30 483
Water Storage	–	4 560	4 263	20	1 583	2 571	(988)	-38%	4 263
Waste water management	–	34 766	34 005	2 063	17 565	22 626	(5 061)	-22%	34 005
Public Toilets	–	1 875	1 875	120	1 030	1 235	(205)	-17%	1 875
Sewerage	–	23 500	22 636	1 533	12 932	15 082	(2 150)	-14%	22 636
Storm Water Management	–	6 691	6 795	411	3 603	4 509	(906)	-20%	6 795
Waste Water Treatment	–	2 699	2 699	–	–	1 799	(1 799)	-100%	2 699
Waste management	–	46 053	45 287	2 303	20 443	30 188	(9 745)	-32%	45 287
Solid Waste Disposal (Landfill Sites)	–	16 613	16 600	208	1 401	11 064	(9 662)	-87%	16 600
Solid Waste Removal	–	28 001	27 256	1 945	17 916	18 170	(255)	-1%	27 256
Street Cleaning	–	1 440	1 432	150	1 126	954	172	18%	1 432
Other	–	959	959	1	671	639	31	5%	959
Licensing and Regulation	–	62	62	1	2	42	(40)	-96%	62
Tourism	–	897	897	–	669	598	71	12%	897
Total Expenditure - Functional	–	682 493	706 241	40 362	345 577	463 850	(110 823)	-24%	675 275
Surplus/ (Deficit) for the year	–	(13 052)	(19 504)	(3 123)	25 454	(15 834)	41 287	-261%	(13 445)

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M08 February

Vote Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	89 792	97 078	93 475	4 591	67 710	61 301	6 409	10,5%	93 475
Vote 2 - Community Services	40 250	11 944	12 007	117	1 765	7 518	(5 753)	-76,5%	12 007
Vote 3 - Community Services	116 399	126 015	139 905	629	66 189	93 265	(27 077)	-29,0%	139 905
Vote 4 - Community Services	7 857	4 905	16 089	0	0	8 696	(8 695)	-100,0%	16 089
Vote 5 - Corporate Services	(134)	566	566	122	160	377	(217)	-57,5%	566
Vote 6 - Technical Services	291 845	330 552	334 446	23 788	188 628	220 850	(32 222)	-14,6%	334 446
Vote 7 - Technical Services	71 476	96 840	89 207	7 951	46 235	55 314	(9 079)	-16,4%	89 207
Vote 8 - Muncipal Manager	575	1 542	1 042	41	345	695	(350)	-50,4%	1 042
Total Revenue by Vote	618 059	669 441	686 736	37 239	371 031	448 016	(76 985)	-17,2%	686 736
Vote 1 - Financial Services	38 268	52 907	58 542	3 207	27 161	35 887	(8 726)	-24,3%	58 542
Vote 2 - Community Services	34 896	42 428	43 652	3 079	22 814	28 983	(6 169)	-21,3%	43 652
Vote 3 - Community Services	59 040	51 839	51 466	3 015	20 772	34 278	(13 506)	-39,4%	51 466
Vote 4 - Community Services	39 210	19 452	23 910	1 346	8 917	14 895	(5 978)	-40,1%	23 910
Vote 5 - Corporate Services	59 672	81 238	82 221	1 818	37 646	54 643	(16 997)	-31,1%	82 221
Vote 6 - Technical Services	308 685	334 930	345 627	22 385	174 118	228 961	(54 843)	-24,0%	345 627
Vote 7 - Technical Services	52 344	84 015	83 941	4 498	43 049	55 675	(12 627)	-22,7%	83 941
Vote 8 - Muncipal Manager	12 124	15 685	16 882	1 014	11 101	10 527	574	5,5%	16 882
Total Expenditure by Vote	604 238	682 493	706 241	40 362	345 577	463 850	(118 272)	-25,5%	706 241
Surplus/ (Deficit) for the year	13 821	(13 052)	(19 504)	(3 123)	25 454	(15 834)	41 287	-260,8%	(19 504)

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M08 Februar

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source									
Property rates	–	76 388	76 388	4 126	63 661	50 926	12 736	25%	76 388
Service charges - electricity revenue	–	266 973	271 973	20 578	159 756	181 315	(21 559)	-12%	271 973
Service charges - water revenue	–	35 137	35 137	4 710	26 883	23 423	3 460	15%	35 137
Service charges - sanitation revenue	–	18 352	25 352	2 720	27 632	16 901	10 731	63%	25 352
Service charges - refuse revenue	–	21 271	22 271	2 552	18 635	14 847	3 788	26%	22 271
Service charges - other	–	–	–	–	–	–	–		–
Rental of facilities and equipment	–	2 663	1 163	95	955	770	185	24%	1 163
Interest earned - external investments	–	9 129	3 358	223	2 082	2 239	(157)	-7%	3 358
Interest earned - outstanding debtors	–	8 264	5 035	1 089	891	3 356	(2 465)	-73%	5 035
Dividends received	–	–	–	–	–	–	–		–
Fines, penalties and forfeits	–	20 456	20 456	2	50	13 638	(13 587)	-100%	20 456
Licences and permits	–	2 010	2 010	416	3 678	1 340	2 338	174%	2 010
Agency services	–	3 854	3 854	–	–	2 569	(2 569)	-100%	3 854
Transfers recognised - operational	–	116 989	140 245	236	62 634	92 352	(29 718)	-32%	140 245
Other revenue	–	9 181	9 106	464	4 005	5 160	(1 155)	-22%	9 106
Gains on disposal of PPE	–	(0)	(0)	–	–	(0)	0	-100%	(0)
Total Revenue (excluding capital transfers and contributions)	–	590 666	616 347	37 211	370 862	408 836	(37 974)	-9%	616 347
Expenditure By Type									
Employee related costs	–	226 182	225 387	12 461	129 733	150 258	(20 525)	-14%	225 387
Remuneration of councillors	–	12 032	12 032	825	6 598	8 021	(1 423)	-18%	12 032
Debt impairment	–	44 688	44 688	2 012	23 917	29 792	(5 875)	-20%	44 688
Depreciation & asset impairment	–	40 688	40 688	–	2	27 125	(27 124)	-100%	40 688
Finance charges	–	9 181	9 181	–	152	6 121	(5 969)	-98%	9 181
Bulk purchases	–	232 760	242 360	16 791	127 231	161 574	(34 343)	-21%	242 360
Other materials	–	19 528	19 595	654	6 635	11 958	(5 323)	-45%	19 595
Contracted services	–	48 486	57 917	5 178	28 172	36 514	(8 342)	-23%	57 917
Transfers and grants	–	2 179	8 172	50	1 037	4 404	(3 367)	-76%	8 172
Other expenditure	–	46 770	46 221	2 390	22 101	28 083	(5 981)	-21%	46 221
Loss on disposal of PPE	–	0	0	–	–	0	(0)	-100%	0
Total Expenditure	–	682 493	706 241	40 362	345 577	463 850	(118 272)	-25%	706 241
Surplus/(Deficit)	–	(91 827)	(89 893)	(3 150)	25 285	(55 014)	80 299	(0)	(89 893)
Transfers recognised - capital	–	78 716	69 829	–	–	38 890	(38 890)	(0)	69 829
Contributions recognised - capital	–	59	560	27	169	290	(121)	(0)	560
Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	–	(13 052)	(19 504)	(3 123)	25 454	(15 834)			(19 504)
Surplus/(Deficit) attributable to	–	(13 052)	(19 504)	(3 123)	25 454	(15 834)			(19 504)
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	–	(13 052)	(19 504)	(3 123)	25 454	(15 834)			(19 504)

The revenue and expenditure figures excludes internal charges.

Other expenditure includes operational costs such as:

Advertising, Publicity and Marketing
External Audit Fees
Communication
External Computer Service
Insurance Underwriting
Travel and Subsistence
Printing, Publications and Books
Uniform and Protective Clothing
Wet Fuel
Hire Charges

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M08 February

Vote Description R thousands	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation									
Vote 1 - Financial Services	–	–	–	–	–	–	–		–
Vote 2 - Community Services	–	–	214	–	183	143	40	28%	214
Vote 3 - Community Services	–	–	–	–	–	–	–		–
Vote 4 - Community Services	–	–	–	–	–	–	–		–
Vote 5 - Corporate Services	–	–	–	–	–	–	–		–
Vote 6 - Technical Services	–	14 421	15 756	2 584	7 427	8 086	(659)	-8%	15 756
Vote 7 - Technical Services	–	26 288	23 185	217	464	11 592	(11 128)	-96%	23 185
Vote 8 - Muncipal Manager	–	–	–	–	–	–	–		–
Total Capital Multi-year expenditure	–	40 708	39 155	2 801	8 074	19 821	(11 747)	-59%	39 155
Single Year expenditure appropriation									
Vote 1 - Financial Services	–	–	102	–	–	68	(68)	-100%	102
Vote 2 - Community Services	–	–	722	–	–	–	–		722
Vote 3 - Community Services	–	620	1 113	18	515	577	(62)	-11%	1 113
Vote 4 - Community Services	–	900	6 483	485	4 826	3 328	1 498	45%	6 483
Vote 5 - Corporate Services	–	1 050	4 228	189	2 331	2 505	(174)	-7%	4 228
Vote 6 - Technical Services	–	35 021	27 208	362	7 918	15 660	(7 743)	-49%	27 208
Vote 7 - Technical Services	–	10 465	8 190	647	3 292	5 197	(1 905)	-37%	8 190
Vote 8 - Muncipal Manager	–	–	–	–	–	–	–		–
Total Capital single-year expenditure	–	48 056	48 045	1 702	18 881	27 335	(8 453)	-31%	48 045
Total Capital Expenditure	–	88 764	87 200	4 502	26 955	47 156	(20 201)	-43%	87 200

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M08 February

Vote Description R thousands	2019/20 Audited Outcome	Budget Year 2020/21 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Expenditure - Standard Classification									
Governance and administration	–	1 400	4 034	189	1 585	2 105	(521)	-25%	4 034
Executive and council	–	600	1 450	–	11	967	(956)	-99%	1 450
Finance and administration	–	800	2 584	189	1 574	1 139	436	38%	2 584
Community and public safety	–	1 520	6 585	18	5 008	3 043	1 966	65%	6 585
Community and social services	–	580	960	–	368	482	(114)	-24%	960
Sport and recreation	–	940	4 689	18	4 458	2 418	2 040	84%	4 689
Public safety	–	–	936	–	183	143	40	28%	936
Housing	–	–	–	–	–	–	–		–
Economic and environmental services	–	20 245	21 609	1 617	7 108	11 545	(4 437)	-38%	21 609
Planning and development	–	–	1 946	485	516	1 004	(488)	-49%	1 946
Road transport	–	20 245	19 662	1 131	6 592	10 541	(3 949)	-37%	19 662
Environmental protection	–	–	–	–	–	–	–		–
Trading services	–	65 600	54 972	2 679	13 254	30 463	(17 209)	-56%	54 972
Energy sources	–	2 500	4 085	445	1 788	2 251	(463)	-21%	4 085
Water management	–	27 396	24 655	647	3 138	13 436	(10 298)	-77%	24 655
Waste water management	–	26 347	18 616	1 370	6 941	10 825	(3 884)	-36%	18 616
Waste management	–	9 356	7 617	217	1 388	3 952	(2 564)	-65%	7 617
Total Capital Expenditure - Standard Cla	–	88 764	87 200	4 502	26 955	47 156	(20 201)	-43%	87 200
Funded by:									
National Government	–	35 763	35 266	1 241	9 470	17 385	(7 914)	-46%	35 266
Provincial Government	–	42 954	33 960	2 240	9 347	20 453	(11 106)	-54%	33 960
District Municipality	–	–	602	–	–	318	(318)	-100%	602
Transfers recognised - capital	–	78 716	70 330	3 481	18 922	38 406	(19 484)	-51%	70 330
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	–	10 048	16 870	1 021	8 033	8 750	(717)	-8%	16 870
Total Capital Funding	–	88 764	87 200	4 502	26 955	47 156	(20 201)	-43%	87 200

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M08 February

Description	2019/20	Budget Year 2020/21			
R thousands	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
ASSETS					
Current assets					
Cash and cash equivalents	130 394	38 462	84 518	130 639	84 518
Consumer debtors	68 999	38 038	97 481	82 953	97 481
Other debtors	7 966	20 630	3 046	36 424	3 046
Current portion of long-term receivables	–	–	–	–	–
Inventory	11 602	11 693	14 301	9 777	14 301
Total current assets	**218 961**	**108 824**	**199 345**	**259 793**	**199 345**
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	43 765	44 492	43 765	43 765	43 765
Investments in Associate	–	–	–	–	–
Property, plant and equipment	900 003	1 002 139	943 356	926 958	943 356
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	1 576	2 029	1 576	1 576	1 576
Other non-current assets	550	550	550	550	550
Total non current assets	**945 893**	**1 049 210**	**989 246**	**972 849**	**989 246**
TOTAL ASSETS	**1 164 854**	**1 158 034**	**1 188 591**	**1 232 642**	**1 188 591**
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1 968	–	–	1 968	–
Consumer deposits	7 976	7 150	7 976	8 217	7 976
Trade and other payables	52 843	47 310	124 876	93 575	124 876
Provisions	79 982	76 091	54 769	77 999	54 769
Total current liabilities	**142 768**	**130 550**	**187 620**	**181 758**	**187 620**
Non current liabilities					
Borrowing	2 620	4 722	2 788	2 620	2 788
Provisions	112 525	180 655	115 363	115 878	115 363
Total non current liabilities	**115 144**	**185 378**	**118 150**	**118 497**	**118 150**
TOTAL LIABILITIES	**257 913**	**315 928**	**305 770**	**300 256**	**305 770**
NET ASSETS	**906 942**	**842 106**	**882 821**	**932 386**	**882 821**
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	896 324	831 751	872 204	921 768	872 204
Reserves	10 618	10 355	10 618	10 618	10 618
TOTAL COMMUNITY WEALTH/EQUITY	**906 942**	**842 106**	**882 821**	**932 386**	**882 821**

The cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M08 February

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	–	72 569	65 694	4 672	54 993	51 972	3 021	6%	(74 766)
Service charges	–	315 962	367 583	24 144	236 282	222 198	14 084	6%	(366 826)
Other revenue	–	21 754	21 510	1 966	7 348	14 340	(6 992)	-49%	(18 900)
Government - operating	–	116 989	140 245	2 969	76 889	54 911	21 978	40%	(137 020)
Government - capital	–	78 716	70 330	–	29 747	29 747	–	0%	(76 438)
Interest	–	17 393	4 868	298	1 831	2 633	(802)	-30%	41 693
Dividends									
Payments									
Suppliers and employees	–	(557 432)	(634 731)	(36 987)	(375 395)	(367 977)	7 418	-2%	(550 745)
Finance charges	–	(1 332)	(1 706)	–	(26)	(26)	0	0%	–
Transfers and Grants	–	(2 179)	(8 110)	(273)	(1 421)	(4 371)	(2 950)	67%	–
NET CASH FROM/(USED) OPERATING ACTIVITIES	–	62 440	25 684	(3 211)	30 248	3 427	35 756	1043%	########
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	–	–	–	–	–	–	–		–
Decrease (Increase) in non-current debtors	–	–	–	–	–	–	–		–
Decrease (increase) other non-current receivables	–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments	–	–	–	–	–	–	–		–
Payments									
Capital assets	–	(88 764)	(69 760)	(1 862)	(29 879)	(28 724)	1 155	-4%	(87 200)
NET CASH FROM/(USED) INVESTING ACTIVITIES	–	(88 764)	(69 760)	(1 862)	(29 879)	(28 724)	1 155	-4%	(87 200)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	–	–	–	–	–	–	–		–
Borrowing long term/refinancing	–	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits	–	–	–	(98)	2	–	2		–
Payments									–
Repayment of borrowing	–	(1 500)	(1 800)	–	(126)	(126)	–	0%	–
NET CASH FROM/(USED) FINANCING ACTIVITIES	–	(1 500)	(1 800)	(98)	(125)	(126)	(2)	1%	(125)
									–
NET INCREASE/ (DECREASE) IN CASH HELD	–	(27 824)	(45 876)	(5 170)	245	(25 423)			########
Cash/cash equivalents at beginning:	–	66 287	130 394		130 394	130 394			130 394
Cash/cash equivalents at month/year end:	–	38 463	84 518		130 639	104 972			########

WC022 Witzenberg - Supporting Table SC1 Material variance explanations - M08 February

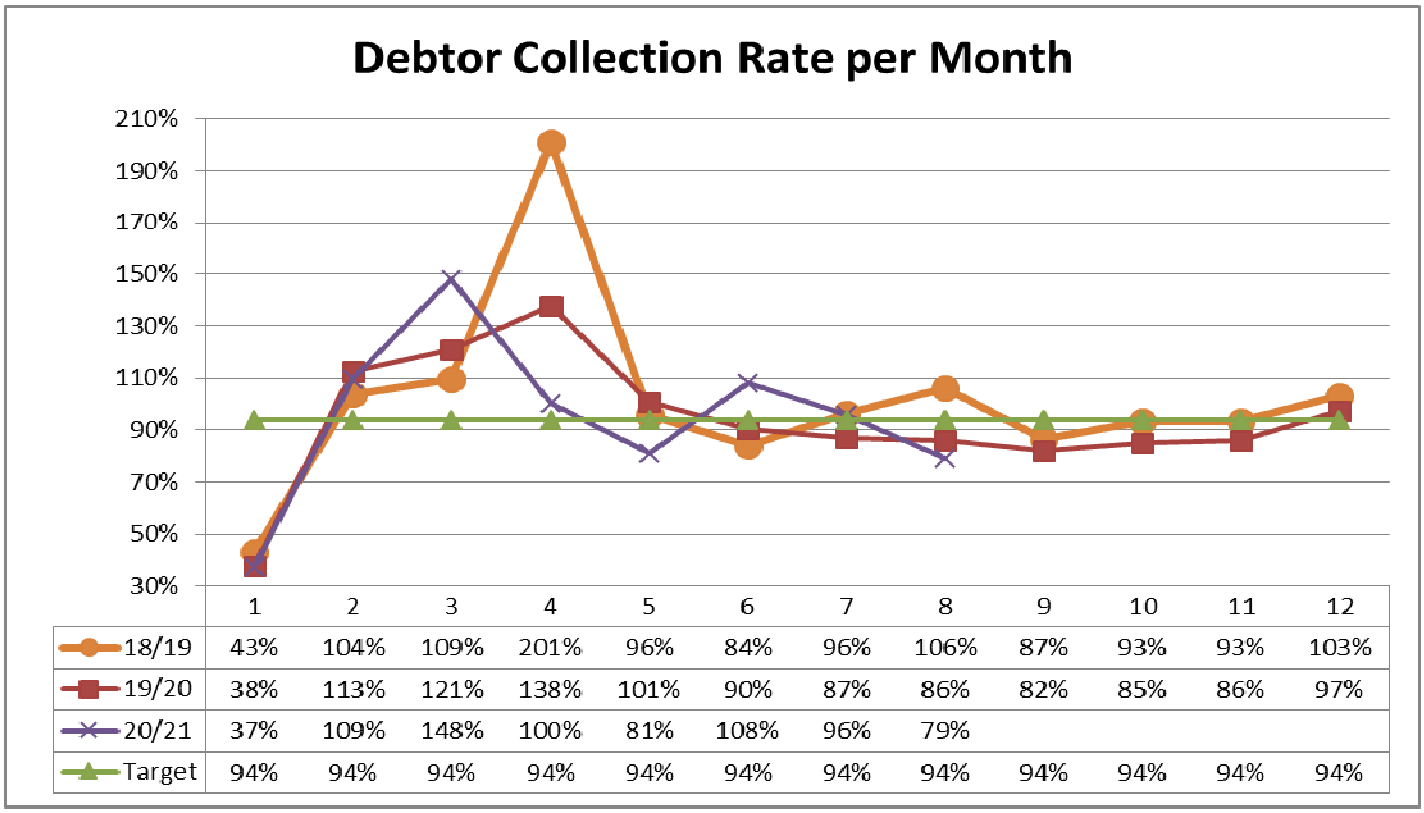
Ref	Description R thousands	Variance	Reasons for material deviations
1	Revenue By Source		
	Property rates	12 736	Variance due to movement from monthly to annual accounts.
	Service charges - electricity revenue	(21 559)	Lower usage of electricity than anticipated. Peak season pertaining to electricity usage expected during last quarter of financial year.
	Service charges - water revenue	3 460	Immaterial Variance.
	Service charges - sanitation revenue	10 731	Industrial Effluent more than historical charges.
	Service charges - refuse revenue	3 788	Immaterial Variance.
	Service charges - other	–	
	Rental of facilities and equipment	185	Immaterial Variance.
	Interest earned - external investments	(157)	No investments to date.
	Interest earned - outstanding debtors	(2 465)	No interest levied to date as part of COVID 19 relief measures.
	Dividends received	–	
	Fines, penalties and forfeits	(13 587)	Fines Revenue Recognised on an Annual Basis.
	Licences and permits	2 338	Immaterial Variance.
	Agency services	(2 569)	Immaterial Variance.
	Transfers and subsidies	(29 718)	Deduction in equitable share allocation due to outcome of roll-over process - roll over of MIG and RBIG funding declined.
	Other revenue	(1 155)	Immaterial Variance.
	Gains on disposal of PPE	0	
2	Expenditure By Type		
	Employee related costs	(20 525)	TASK implementation outstanding. Variance due to non-cash provisions related to post employment benefits included in employee related costs.
	Remuneration of councillors	(1 423)	Immaterial Variance.
	Debt impairment	(5 875)	Provision in line with calculated provision based on Debtors Aging.
	Depreciation & asset impairment	(27 124)	Depreciation recognised on an annual basis.
	Finance charges	(5 969)	Immaterial Variance.
	Bulk purchases	(34 343)	Lower usage of electricity than anticipated. Peak season pertaining to electricity usage expected during last quarter of financial year.
	Other materials	(5 323)	Immaterial Variance.
	Contracted services	(8 342)	Invoices from contractors outstanding.
	Transfers and subsidies	(3 367)	Immaterial Variance.
	Other expenditure	(5 981)	Immaterial Variance.
	Loss on disposal of PPE	(0)	
3	Capital Expenditure		
	Total Capital Expenditure	(20 201)	Delay in appointment of contractors due to tender delays. Water use license for Tulbagh Dam outstanding.
		–	
		–	
		–	
4	Financial Position		
		–	
		–	
		–	
		–	
5	Cash Flow		
	Receipts	–	
	Property rates	3 021	Immaterial Variance.
	Service charges	14 084	Industrial effluent more than historical charges
	Other revenue	(6 992)	Immaterial Variance.
	Government - operating	21 978	Deduction in equitable share allocation due to outcome of roll-over process - roll over of MIG and RBIG funding declined.
	Government - capital	–	
	Interest	(802)	No interest levied to date as part of COVID 19 relief measures.
	Dividends	–	
	Payments	–	
	Suppliers and employees	7 418	Peak season pertaining to electricity usage and thus Bulk Purchases expected during last quarter of financial year.
	Finance charges	0	
	Transfers and Grants	(2 950)	Immaterial Variance.
6	Measureable performance		
7	Municipal Entities		

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M08 February

Description	NT Code	Budget Year 2020/21									
R thousands		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
Debtors Age Analysis By Income Source											
Water	1200	9 875	1 911	1 766	1 931	1 364	1 684	8 386	53 084	80 001	66 449
Electricity	1300	18 840	790	589	453	378	327	1 178	4 822	27 379	7 160
Property Rates	1400	4 416	488	475	352	315	4 060	1 380	16 014	27 500	22 121
Waste Water Management	1500	6 693	6 277	1 151	1 109	1 085	1 051	5 332	27 026	49 724	35 602
Waste Management	1600	6 786	1 384	1 281	1 240	1 172	1 100	5 525	28 148	46 637	37 185
Property Rental Debtors	1700	92	20	20	20	19	18	97	932	1 218	1 086
Interest on Arrear Accounts	1810	1 039	96	65	64	60	61	371	36 648	38 405	37 204
Recoverable expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(6 875)	53	48	50	38	38	225	1 223	(5 199)	1 575
Total By Income Source	2000	40 867	11 019	5 396	5 219	4 431	8 340	22 495	167 897	265 664	208 382
2019/20 - totals only										–	–
Debtors Age Analysis By Customer Group											
Organs of State	2200	(1 659)	244	191	183	126	1 088	631	6 107	6 912	8 135
Commercial	2300	16 354	5 783	554	395	346	1 648	1 283	9 601	35 963	13 273
Households	2400	25 863	4 831	4 500	4 492	3 825	5 297	19 684	147 708	216 200	181 006
Other	2500	308	161	151	148	134	308	898	4 480	6 588	5 968
Total By Customer Group	2600	40 867	11 019	5 396	5 219	4 431	8 340	22 495	167 897	265 664	208 382

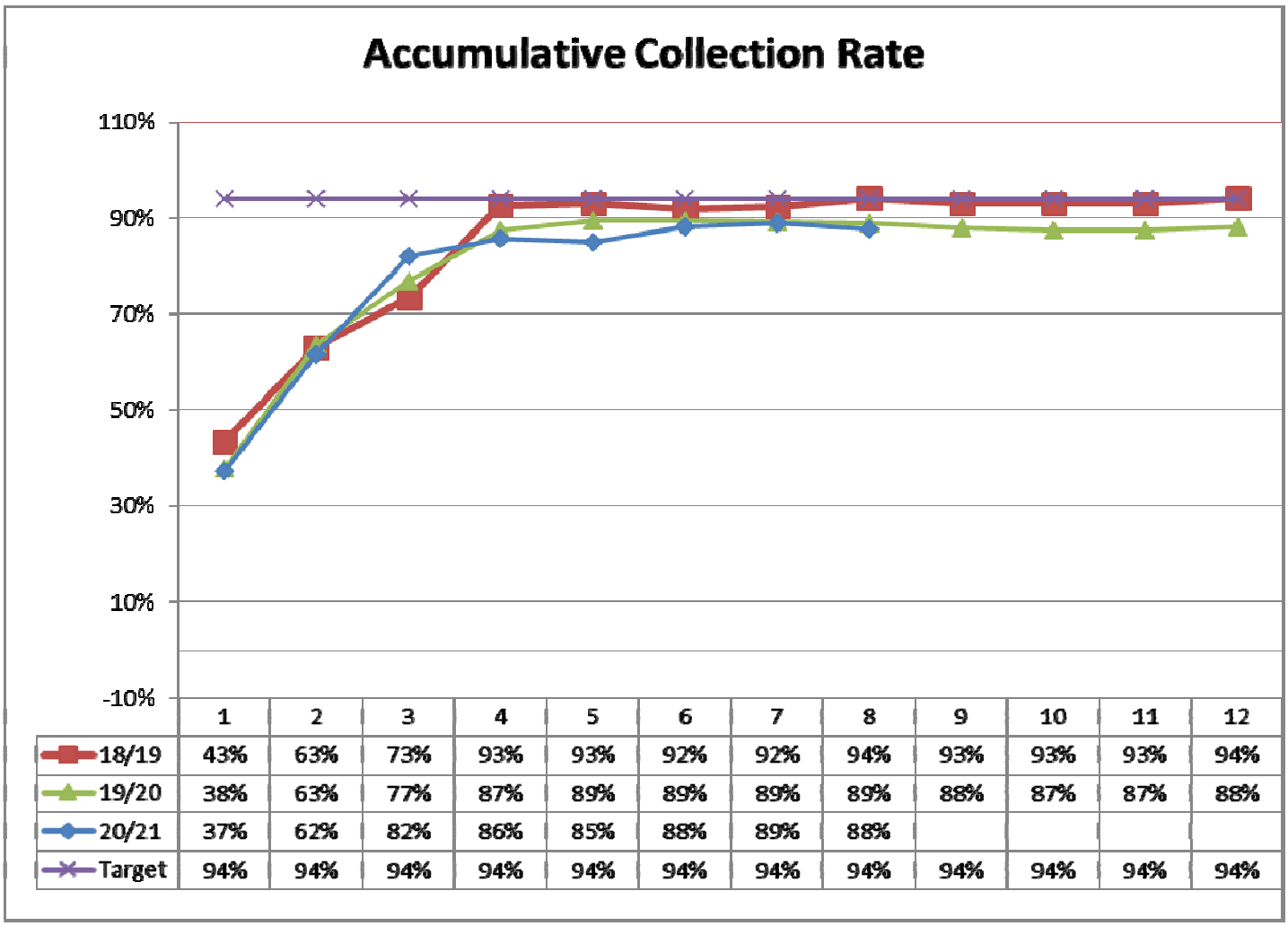
Negative figure as indicated for "Other Debtors" relates to cash received, but not yet allocated.



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	104%	109%	201%	96%	84%	96%	106%	87%	93%	93%	103%
19/20	38%	113%	121%	138%	101%	90%	87%	86%	82%	85%	86%	97%
20/21	37%	109%	148%	100%	81%	108%	96%	79%				
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for Feb 2021 amounts to 79% in comparison to the previous year 86%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Feb 2021 79% beloop in vergelyking met die vorige jaar 86%.



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	63%	73%	93%	93%	92%	92%	94%	93%	93%	93%	94%
19/20	38%	63%	77%	87%	89%	89%	89%	89%	88%	87%	87%	88%
20/21	37%	62%	82%	86%	85%	88%	89%	88%				
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 88%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 88% beloop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M08 February

Description R thousands	NT Code	Budget Year 2020/21								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	495	5	–	0	–	–	–	–	500
Auditor General	0800	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–
Total By Customer Type	1000	495	5	–	0	–	–	–	–	500

Notes

Material increases in value of creditors' categories compared to previous month to be explained

0

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The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M08 February

Investments by maturity Name of institution & investment ID R thousands	Period of Investment Yrs/Months	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
Municipality								
-	–			–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
-	–		–	–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
TOTAL INVESTMENTS AND INTEREST				–		–	–	–

Operating and Capital transfers recognised as revenue are indicated in the following table: Transfers are rcognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M08 February

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
RECEIPTS:								
Operating Transfers and Grants								
National Government:	106 455	120 625	236	62 634	80 417	(15 917)	-19,8%	120 625
Operational Revenue:General Revenue:Equitable Sl	101 915	116 085	–	61 473	77 390	(15 917)	-20,6%	116 085
Expanded Public Works Programme Integrated Grar	2 360	2 360	207	945	1 573	(629)	-40,0%	2 360
Local Government Financial Management Grant [Sc	1 550	1 550	28	216	1 033	(817)	-79,1%	1 550
Municipal Infrastructure Grant [Schedule 5B]	630	630	–	–	420	(420)	-100,0%	630
Provincial Government:	10 534	17 195	–	–	10 487	(10 487)	-100,0%	21 369
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	10 534	11 334	–	–	7 556	(7 556)	-100,0%	11 334
Infrastructure	–	5 861	–	–	2 931	(2 931)	-100,0%	5 861
								2 087
								2 087
								–
District Municipality:	–	2 087	–	–	1 280	(1 280)	-1	–
All Grants	–	2 087	–	–	1 280	(1 280)	-1	2 087
Total Operating Transfers and Grants	116 989	139 907	236	62 634	92 183	(29 549)	-32,1%	142 331
National Government:	35 763	35 266	–	–	17 395	(17 395)	-200,0%	35 266
Municipal Infrastructure Grant [Schedule 5B]	18 831	18 335	–	–	8 929	(8 929)	-100,0%	18 335
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	16 931	–	–	8 466	(8 466)	-100,0%	16 931
Provincial Government:	42 954	33 960	–	–	21 177	(21 177)	-100,0%	34 563
Capacity Building and Other	–	722	–	–	–	–		722
Infrastructure	42 954	33 239	–	–	21 177	(21 177)	-100,0%	33 239
								602
District Municipality:	–	602	–	–	318	(318)	-100,0%	602
All Grants	–	602	–	–	318	(318)	-100,0%	602
Other grant providers:	–	501	–	–	251	(251)	-100,0%	501
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisations	–	501	–	–	251	(251)	-100,0%	501
Total Capital Transfers and Grants	78 716	70 330	–	–	39 141	(39 141)	-100,0%	70 933
TOTAL RECEIPTS OF TRANSFERS & GRANTS	195 705	210 237	236	62 634	131 324	(68 690)	-52,3%	213 264

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M08 February

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	63 364	62 467	3 412	27 797	40 875	–		62 467
Operational Revenue:General Revenue:Equitable	58 824	57 927	3 176	26 636	37 883	(11 247)	-29,7%	57 927
Expanded Public Works Programme Integrated Gr	2 360	2 360	207	945	1 573	(629)	-40,0%	2 360
Local Government Financial Management Grant [S	1 550	1 550	28	216	998	(782)	-78,3%	1 550
Municipal Infrastructure Grant [Schedule 5B]	630	630	–	–	420	(420)	-100,0%	630
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Provincial Government:	10 534	17 318	821	6 473	10 480	(4 007)	-38,2%	17 318
Capacity Building and Other	10 534	11 457	821	6 473	7 549	(1 076)		11 457
Disaster and Emergency Services	–	–	–	–	–	–		–
Infrastructure	–	5 861	–	–	2 931	(2 931)		5 861
District Municipality:	–	2 087	15	100	–	(1 179)	-92,2%	–
All Grants	–	2 087	15	100	1 280	(1 179)	-92,2%	–
Other grant providers:	566	904	3	87	547	(460)	-84,0%	904
Foreign Government and International Organisatio	566	904	3	87	547	(460)	-84,0%	904
Total operating expenditure of Transfers and Grants	74 464	82 775	4 252	34 458	51 901	(5 645)	-10,9%	80 688
National Government:	35 763	35 266	1 241	9 470	17 385	(7 914)	-45,5%	35 266
Municipal Infrastructure Grant [Schedule 5B]	18 831	18 335	1 241	9 470	8 919	551	6,18%	18 335
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	16 931	–	–	8 466	(8 466)	-100,00%	16 931
Provincial Government:	42 954	35 165	2 240	9 347	21 089	(11 743)		33 960
Capacity Building and Other	–	722	–	–	–	–		722
Infrastructure	42 954	33 239	2 240	9 347	20 453	(11 106)	-54,3%	33 239
District Municipality:	–	602	–	–	318	(318)	-100,0%	602
All Grants	–	602	–	–	318	(318)	-100,0%	602
Other grant providers:	10 048	17 371	1 021	8 139	9 001	(862)	-9,6%	17 371
Foreign Government and International Organisatio	–	501	–	105	251	(145)	-58,0%	501
Transfer from Operational Revenue	10 048	16 870	1 021	8 033	8 750	(717)	-8,2%	16 870
Total capital expenditure of Transfers and Grants	88 764	88 405	4 502	26 955	47 793	(20 837)	-43,6%	87 200
TOTAL EXPENDITURE OF TRANSFERS AND GRAN	163 228	171 180	8 754	61 414	99 694	(26 482)	-26,6%	167 888

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M08 February

Summary of Employee and Councillor remuneration R thousands	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	8 104	8 104	636	5 072	5 403	(331)	-6%	8 104
Pension and UIF Contributions	1 194	1 194	90	718	796	(78)	-10%	1 194
Medical Aid Contributions	239	239	18	155	159	(4)	-3%	239
Motor Vehicle Allowance	778	778	–	–	519	(519)	-100%	778
Cellphone Allowance	1 149	1 149	78	626	766	(141)	-18%	1 149
Housing Allowances	511	511	3	28	341	(313)	-92%	511
Other benefits and allowances	56	56	–	–	37	(37)	-100%	56
Sub Total - Councillors	12 032	12 032	825	6 598	8 021	(1 423)	-18%	12 032
Senior Managers of the Municipality								
Basic Salaries and Wages	4 139	3 589	324	2 636	2 393	243	10%	3 589
Pension and UIF Contributions	851	851	18	144	568	(424)	-75%	851
Medical Aid Contributions	147	147	5	37	98	(61)	-63%	147
Overtime	–	–	–	–	–	–		–
Performance Bonus	968	768	91	422	512	(89)	-17%	768
Motor Vehicle Allowance	1 143	950	83	586	633	(48)	-8%	950
Cellphone Allowance	77	77	2	31	52	(20)	-39%	77
Housing Allowances	167	167	24	71	111	(41)	-36%	167
Other benefits and allowances	125	125	9	75	83	(8)	-10%	125
Payments in lieu of leave	–	–	–	–	–	–		–
Long service awards	–	–	–	–	–	–		–
Post-retirement benefit obligations	–	–	–	–	–	–		–
Sub Total - Senior Managers	7 617	6 674	556	4 002	4 449	(448)	-10%	6 674
Other Municipal Staff								
Basic Salaries and Wages	126 695	126 695	9 444	75 602	84 463	(8 861)	-10%	126 695
Pension and UIF Contributions	19 060	19 060	1 546	12 383	12 706	(323)	-3%	19 060
Medical Aid Contributions	8 467	8 467	758	5 738	5 645	93	2%	8 467
Overtime	13 794	13 874	1 592	10 882	9 249	1 633	18%	13 874
Performance Bonus	8 895	8 895	744	6 023	5 930	93	2%	8 895
Motor Vehicle Allowance	4 886	6 454	469	3 887	4 303	(416)	-10%	6 454
Cellphone Allowance	440	440	46	365	293	72	24%	440
Housing Allowances	1 792	1 792	136	1 099	1 194	(95)	-8%	1 792
Other benefits and allowances	4 691	4 291	408	3 163	2 861	302	11%	4 291
Payments in lieu of leave	966	4 966	(3 976)	705	3 311	(2 606)	-79%	4 966
Long service awards	–	–	67	525	–	525	#DIV/0!	–
Post-retirement benefit obligations	28 880	23 780	670	5 358	15 853	(10 495)	-66%	23 780
Sub Total - Other Municipal Staff	218 565	218 713	11 905	125 731	145 809	(20 078)	-14%	218 713
TOTAL SALARY, ALLOWANCES &	238 214	237 419	13 286	136 331	158 279	(21 948)	-14%	237 419
% increase								
TOTAL MANAGERS AND STAFF	226 182	225 387	12 461	129 733	150 258	(20 525)	-14%	225 387

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M08 February

Description	Ref	Budget Year 2020/21											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Budget	Budget
Cash Receipts By Source													
Property rates		4 112	8 928	17 512	9 568	37	5 654	4 672	4 508	–	–	–	3 680
Service charges - electricity revenue		21 484	28 159	24 941	22 254	17 501	22 693	18 157	21 842	–	–	–	115 535
Service charges - water revenue		2 338	3 382	2 008	2 175	2 704	3 009	2 554	3 213	–	–	–	1 515
Service charges - sanitation revenue		1 302	1 590	1 493	1 476	2 043	7 574	1 744	1 682	–	–	–	12 121
Service charges - refuse		1 545	1 422	2 063	1 785	1 622	1 631	1 690	1 789	–	–	–	(6 584)
Service charges - other		–	4 470	–	–	948	–	–	–	–	–	–	(4 300)
Rental of facilities and equipment		3	1	1	1	7	17	178	2	–	–	–	(6 463)
Interest earned - external investments		235	298	298	231	–	249	298	223	–	–	–	(54 729)
Interest earned - outstanding debtors		–	–	–	–	–	–	–	–	–	–	–	1 112
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–
Fines		3	55	30	64	51	9	48	39	–	–	–	20 675
Licences and permits		813	112	398	554	540	190	606	416	–	–	–	(1 525)
Agency services		–	–	–	–	–	–	–	–	–	–	–	(1 524)
Transfer receipts - operating		45 862	5 580	–	3 469	–	–	–	–	–	–	–	(23 928)
Other revenue		83	115	132	340	979	16 930	4 102	2 506	–	–	–	(21 430)
Cash Receipts by Source		77 779	54 112	48 875	41 917	26 434	57 956	34 049	36 221	–	–	–	34 154
Other Cash Flows by Source													–
Transfer receipts - capital		3 721	–	568	4 674	10 000	10 784	–	–	–	–	–	46 692
Contributions & Contributed assets		–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–
Short term loans		–	–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–	–
Increase in consumer deposits		(35)	1	23	23	40	2	(98)	46	–	–	–	(2)
Receipt of non-current debtors		–	–	–	–	–	–	–	–	–	–	–	–
Receipt of non-current receivables		–	–	–	–	–	–	–	–	–	–	–	–
Change in non-current investments		–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Receipts by Source		81 465	54 112	49 466	46 614	36 474	68 741	33 952	36 267	–	–	–	80 844
Cash Payments by Type													–
Employee related costs		13 585	15 116	14 644	15 544	23 042	14 609	14 895	14 967	–	–	–	98 985
Remuneration of councillors		940	940	940	940	1 134	938	938	938	–	–	–	4 326
Interest paid		–	–	3	(0)	–	23	–	–	–	–	–	9 113
Bulk purchases - Electricity		29 263	31 706	28 786	17 164	16 744	16 025	16 069	19 309	–	–	–	67 294
Bulk purchases - Water & Sewer		–	–	–	–	–	–	–	–	–	–	–	–
Other materials		1 462	439	557	1 444	988	997	580	601	–	–	–	12 527
Contracted services		1 859	2 907	3 671	4 684	5 298	4 465	3 691	5 703	–	–	–	25 640
Grants and subsidies paid - other municipalities		–	–	–	–	–	–	–	–	–	–	–	–
Grants and subsidies paid - other		672	50	50	275	–	50	273	50	–	–	–	6 751
General expenses		10 173	3 290	3 472	3 865	2 785	3 178	2 241	2 615	–	–	–	14 644
Cash Payments by Type		57 953	54 447	52 123	43 917	49 990	40 286	38 686	44 183	–	–	–	239 280
Other Cash Flows/Payments by Type													
Capital assets		1 025	1 102	2 341	3 550	7 328	5 517	1 862	7 155	–	–	–	57 321
Repayment of borrowing		–	–	19	–	–	107	–	–	–	–	–	(126)
Other Cash Flows/Payments		864	241	(2 763)	1 133	(5 778)	1 206	(1 416)	1 770	–	–	–	3 744
Total Cash Payments by Type		59 842	55 790	51 720	48 599	51 541	47 116	39 131	53 108	–	–	–	300 218
NET INCREASE/(DECREASE) IN CASH HELD		21 623	(1 677)	(2 254)	(1 985)	(15 067)	21 625	(5 180)	(16 841)	–	–	–	(219 374)
Cash/cash equivalents at the month/year beginning:		130 394	152 018	150 340	148 087	146 101	131 035	152 660	147 480	130 639	130 639	130 639	130 639
Cash/cash equivalents at the month/year end:		152 018	150 340	148 087	146 101	131 035	152 660	147 480	130 639	130 639	130 639	130 639	(88 735)

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M08 February

Month	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
Monthly expenditure performance trend									
July	–	–	2 370	–	–	2 370	2 370	100,0%	0%
August	–	–	2 370	970	970	4 740	3 770	79,5%	1%
September	–	18 288	14 563	2 309	3 280	19 303	16 024	83,0%	4%
October	–	–	2 370	3 822	7 101	21 673	14 572	67,2%	8%
November	–	–	2 370	7 006	14 107	24 044	9 936	41,3%	16%
December	–	24 821	18 372	3 969	18 077	42 416	24 339	57,4%	21%
January	–	–	2 370	4 376	22 453	44 786	22 333	49,9%	25%
February	–	–	2 370	4 502	26 955	47 156	20 201	42,8%	30%
March	–	18 288	14 563	–		61 719	–		
April	–	–	2 370	–		64 089	–		
May	–	–	2 370	–		66 459	–		
June	–	27 367	20 741	–		87 200	–		
Total Capital expenditure	–	88 764	87 200	26 955					

3.2 SUPPLY CHAIN MANAGEMENT

3.2.1 Demand and Acquisition

3.2.1.1 Advertisement stage

The following formal written price quotations are currently in the advertisement stage:

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Aanvraag en Verkryging

3.2.1.1 Adverteringsfase

Die volgende formele geskrewe pryskwotasies is tans in die adverterings fase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/18/61	Provision of 6 Qualified Structural Fire Fighters and 5 Learner Fire Fighters to the Witzenberg Municipality Fire and Rescue Services	02-Mar-2021

The following competitive bids are currently in the advertisement stage:

Die volgende mededingende tenders is tans in die adverteringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/18/05	Roads and Stormwater Maintenance (Re-advertisement)	30-Mar-2021
08/2/18/12	Supply and delivery of Protective Clothing	06-Apr-2021
08/2/18/38	Annual load testing of Lifting equipment including 6 monthly inspection	29-Mar-2021
08/2/18/51	Supply and delivery of a Light 4 x 4 Fire Fighting vehicle to the Witzenberg Municipality	23-Mar-2021
08/2/18/55	Upgrade and Refurbishment of Wolseley Wastewater Treatment Works: Interim works	29-Mar-2021
08/2/18/60	Shortterm Insurance	31-Mar-2021

3.2.1.2 Evaluation stage:

The following competitive bids are currently in the evaluation stage:

3.2.1.2 Evaluering stadium:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/17/51	Upgrading of van Breda bridge & associated roadworks, Ceres	22-Jan-2021	24-Feb-2021	E Lintnaar
08/2/17/88	Supply and delivery of Electrical Equipment and Cables	05-Oct-2020	03-Dec-2020 Referred back	D Greeff
08/2/17/99	Supply and delivery of polymer concrete manhole covers and frames, ductile iron manhole covers and frames, Kerbing and channeling, concrete slabs and concrete bollards, concrete bricks and pavers and clay pavers	08-Sep-2020	05-Oct-2020 24-Feb-2021 Referred back	E Lintnaar

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/18/14	Security upgrades to Pittebos sewer pump station - Wolseley	21-Jan-2021	08-Feb-2021 Referred back	N Jacobs
08/2/18/15	Facilitation of Municipal annual medical assessments	15-Oct-2020	14-Dec-2020	I Barnard
08/2/18/19	Supply and Installation of Rigid mesh security fencing	09-Nov-2020	25-Nov-2020 Referred back	H Truter
08/2/18/20	Construction of a Material Recovery Facility (MRF)	15-Dec-2020	25-Jan-2021 24-Feb-2021	J Jacobs
08/2/18/24	Leasing of the Tolhuis together with the Adjacent building on a portion of Erf 1001, Ceres	15-Dec-2020	13-Jan-2021	L Nieuwenhuis
08/2/18/27	Clearing of alien vegetation in Ceres nature reserve and Prince Alfred Hamlet commonage	06-Nov-2020	11-Nov-2020 Referreb back	H Truter
08/2/18/32	Service provider for compilation and maintenance of supplementary valuation roll and other related services for Witzenberg municipality for existing general valuation roll	29-Jan-2021	23-Feb-2021	C Stevens

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/18/09	Supply and delivery of fire fighter structural fire boots, firefighter goggles, structural fire helmets and structural fire gloves	25-Aug-2020	1-Sep-2020 6-Oct-2020	A Lamprecht-Vertue
08/2/18/26	Supply and delivery of fire, rescue and disaster management uniform	18-Nov-2020	30-Nov-2020 Referred back	A Lamprecht-Vertue
08/2/18/33	Supply, delivery and off-loading of lubricants and workshop consumables	08-Dec-2020	11-Jan-2021	O Gatyene
08/2/18/34	Supply and delivery of cement (concrete and mortar)	23-Nov-2020	05-Feb-2021	M Frieslaar
08/2/18/36	Appointment of a Service provider for the External Assessment of the Internal Audit activity	08-Feb-2021	Awaiting	G Louw
08/2/18/37	Appointment of a service provider for the monitoring, maintenance and armed response services for Witzenberg municipality	08-Dec-2020	Awaiting	C Wessels
08/2/18/40	Supply and delivery of Water pipes PVC class 9 and CI Short collars	17-Dec-2020	Awaiting	M Frieslaar N Jacobs
08/2/18/42	Supply, delivery and offloading of Toilet paper, paper hand wipes and cleaning chemicals	17-Dec-2020	21-Feb-2021	M Frieslaar
08/2/18/52	Supply, delivery & erection of concrete and steel palisade fencing and gate at Nduli reservoir	18-Dec-2020	08-Feb-2021	N Jacobs
08/2/18/57	Supply and delivery of 3 layer fabric face masks	27-Jan-2021	Awaiting	AJ Raubenheimer

3.2.1.3 Adjudication stage

The following competitive bids are currently in the adjudication stage:

3.2.1.3 Toekenningsfase:

Die volgende mededingende tenders is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/18/08	Construction of the Waverenskroon Dam, Inlet Pipeline and Intake Works, Tulbagh	21-Oct-2020	15-Dec-2020	28-Jan-2020

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

The following bids were awarded by the Bid Adjudication Committee during the month of February 2021:

3.2.1.4 Tenders toegeken

Die volgende tenders was toegeken deur die Tender Toekenningskomitee gedurende Februarie 2021:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/17/58	26-Feb-2021	Landis & Gyr (PTY) Ltd	Supply and delivery of Electricity metering	Bidder scored the highest points	R 5 356 987.50
		Ontec Systems (PTY) Ltd			R 2 627 462.50
		African Utility Solutions CC			R 387 550.50
08/2/18/13	04-Feb-2021	AWV Project Management (PTY) Ltd	Supply and delivery of Tailormade business containers (Re-advertisement)	Bidder scored the highest points	R 1 275 987.29
08/2/18/22	26-Feb-2021	Memotek Trading CC	Supply and delivery of disposable bags for refuse removal	Bidder scored the highest points	Year 1: R 3 862 459.00 Optional year: R 4 094 356.50
08/2/18/27	26-Feb-2021	Sikhumbuze Aborist and General Services	Clearing Of Alien Vegetation In Ceres Nature Reserve And Prince Alfred Hamlet Commonage	Bidder scored the highest points	R 32 640.00
		Deon Garden and Construction			R 105 000.00
		Jerome Samuels			R 30 100.00

No competitive bids were awarded by the Accounting Officer during the month of February 2021.

Geen mededingende tenders was toegeken deur die Rekenpligtige Beampte gedurende Februarie 2021 nie.

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

3.2.1.5 Paragraaf 13 (1): Kansellasie en her-uitnodiging van tenders

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/18/29	01-Feb-2021	Appointment of a service provider to provide shields for municipal offices	No acceptable bids were received and that funds are no longer available to cover the total envisaged expenditure

3.2.1.6 Paragraph 19 (1) l and 19 (2): Written price quotations

The following written price quotations were approved during the month of February 2021:

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

Die volgende geskrewe prys kwotasies was goedgekeur gedurende Februarie 2021:

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
167620	17-Feb-2021	Williams Loodgieters (Pty) Ltd	Repairs of Stamper Street Reservoir Roof	Lowest responsive quotation	R 14 600.00 (Incl. VAT)	Chief Financial Officer
167785	26-Feb-2021	Roy Steele & Associates CC	Service Provider for Performance Management Reviews	Only responsive Bidders	R 29 500.00 (Incl. VAT)	Chief Financial Officer

3.2.1.7 Formal Written Price Quotations

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of February 2021:

3.2.1.7 Formele Geskrewe Prys Kwotasies

Die volgende formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van Februarie 2021:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
08/2/18/30	03-Feb-2021	Deon Garden and Construction	Painting of external surfaces at Pine Valley community hall Wolseley	Bidder scored the highest points	R 45 885.00	Acting Director: Community Services

3.2.1.8 Appeals

The following appeals were lodged and are being dealt with by the Accounting Officer:

3.2.1.8 Appèlle

Die volgende appèlle is ontvang en word hanteer deur die Rekenpligtige beampte:

Bid number	Bid title	Date of appeal	Appellant	Reason for appeal	Status	Dealt by
08/2/18/03	Hiring of plant and equipment for the Witzenberg municipal area	26-Nov-2020	Juno Corp (PTY) Ltd	Compliance of successful bidder	Appeal is being dealt with by the Accounting Officer	Accounting Officer

3.2.1.9 Deviations

The following table contains the actuals against approved deviations by the Accounting Officer for the month of February 2021 which totals R 141 648:

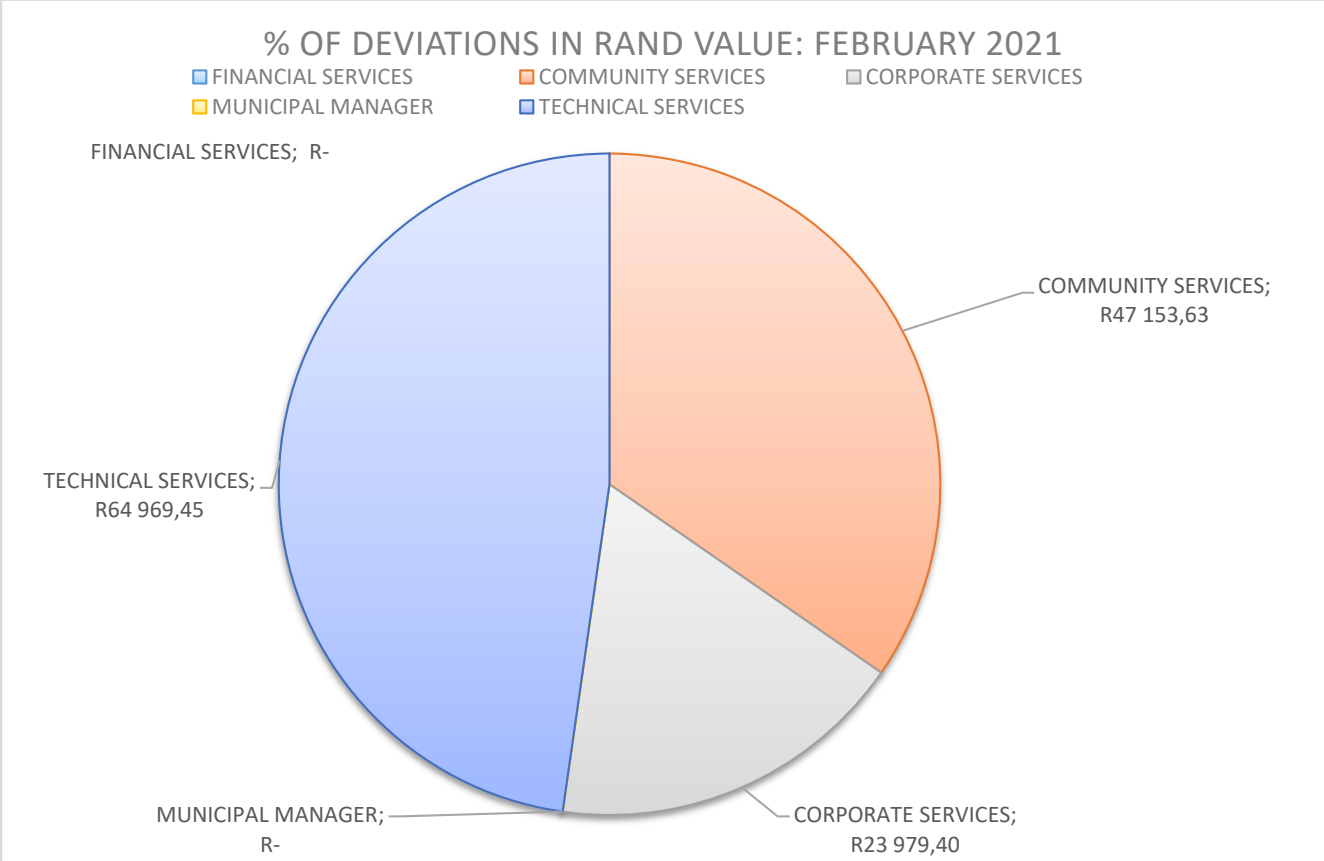
3.2.1.9 Afwykings

Die volgende tabel bevat die werklike uitgawes teen goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van Februarie 2021 wat beloop op die totaal van R 141 648:

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
25-Jan-21	Hyper / ASMA Doors	Repair roll-up garage door at Vehicle Testing station	Emergency	167276	5,545.85
25-Jan-21	Drager South Africa	Repair and Calibration of Drager Alcohol Equipment	Single supplier	167286	12,139.40
15-Feb-21	SABC	Business TV License	Single supplier	167576	8,215.00
16-Feb-21	Cimso Business Solutions Africa (PTY) Ltd	License Fees: Innkeeper	Impractical	167589	38,938.63
22-Feb-20	WRP Consulting Engineers (PTY) Ltd	License fees: Pressure control of Municipal Water network	Impractical	167687	4,140.00
23-Feb-21	HD Transmissions (PTY) Ltd	Emergency repair: CT 14536 - Telma retarder	Single supplier	167702	60,829.45
25-Feb-21	Witzenberg Herald	Publish Notice: Congratulations to Matriculants	Single supplier	167754	11,840.00

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
December 2020	R 1 111 123	R13 500 023.50	9.68%
January 2021	R 148 231	R11 476 385.24	1.29%
February 2021	R 141 648	R16 539 906.72	0.85%

DEVIATIONS PER DIRECTORATE



Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

MONTH	Dec 2020	Jan 2021	Febr 2021
Value of inventory at hand	R 8 807 116	R 8 584 724	R 8 598 871
Turnover rate of total value of inventory	1.08	0.98	0.90
Date of latest stores reconciliation	26 February 2021		
Date of last stock count	11 February 2021		
Date of next stock count	29 June 2021		

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

44, Ceres, 6835
50 Voortrekker St/ Str, Ceres, 6835
Suid Afrika/ South Africa
+27 23 316 1854
+27 23 316 1877
admin@witzenberg.gov.za
www.witzenberg.gov.za

QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the monthly in year monitoring reports for the month of February 2021 has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY

Signature: _____

Date: 10/03/2021



Monthly Budget Statement Report Section 71 for March 2021

Financial data is in respect of the period 1 July 2020 to 30 June 2021

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, **s**pending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section. This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

(a) Actual revenue, per revenue source;
(b) actual borrowings;
(c) actual expenditure, per vote;
(d) actual capital expenditure, per vote;
(e) the amount of any allocations received;
(f) actual expenditure on those allocations, excluding expenditure on—
(i) its share of the local government equitable share; and
(ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
(g) when necessary, an explanation of—
(i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
(ii) any material variances from the service delivery and budget implementation plan; and
(iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

(2) The statement must include—
(a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
(b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

(a) werklike inkomste per bron van inkomste;
(b) werklike lenings;
(c) die werklike uitgawes per stem;
(d) die werklike kapitaalbesteding, per stem;
(e) die bedrag van enige toekennings ontvang;
(f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op
(i) sy deel van die plaaslike regering billike deel;
(ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en
(g) wanneer dit nodig is, 'n verduideliking van-
(i) enige wesenlike afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;
(ii) enige wesenlike afwykings van die dienslewering en begrotings implementeringsplan;
(iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.

(2) Die staat moet die volgende insluit-
(a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en
(b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die

the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The unwillingness / unability of government departments to pay their municipal accounts was a big concern. However department are slowing starting to make payment. The debt is in access of R6.52 million.

The monthly billing was also done as scheduled and during this process 19 065 accounts amounting to
R 41 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 4.9 million.

The indigent cost to the municipality for the month amounts to R 1.3 million.

The accumulated debtor's collection target for the year is 94%, and the actual accumulated year to date debtor's collection is 89%.

The municipality issued orders to the value of R 27 million of which R 313 thousand was in terms of deviations.

The municipality currently has R 164 million in its primary bank account with no investments.

B RECOMMENDATION

It is recommended that council take cognisance of the quarterly budget assessment for the month of March 2021 .

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die onwilligheid / onvermoë van staats departemente om hulle munisipale rekeninge te betaal was 'n groot bekommernis. Departemente is stadig besig om hul betalings te maak. Die skuld beloop tans R6,52miljoen.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 19 065 rekeninge ten bedrae van R 41 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 4.9 miljoen.

Die deernis subsidies vir die maand beloop R 1.3 miljoen.

Die opgehoopte debiteure verhaling se teiken vir die jaar is 94%, en die werklike jaar tot op datum invordering is 89%

Bestellings ter waarde van R 27 miljoen uitgereik, waarvan R 313 duisend ten opsigte van afwykings is.

Die munisipaliteit het R 164 miljoen in die primêre bankrekening en geen beleggings nie.

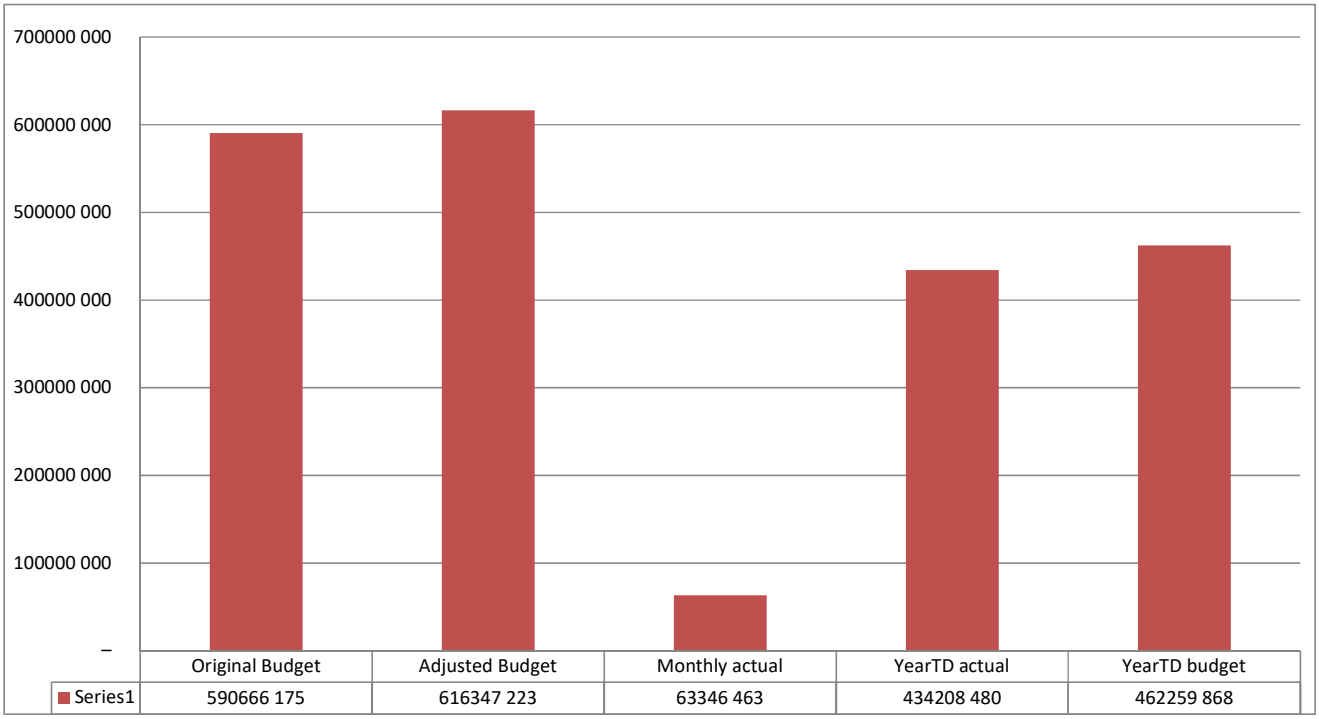
B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Maart 2021 .

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiele inligting:

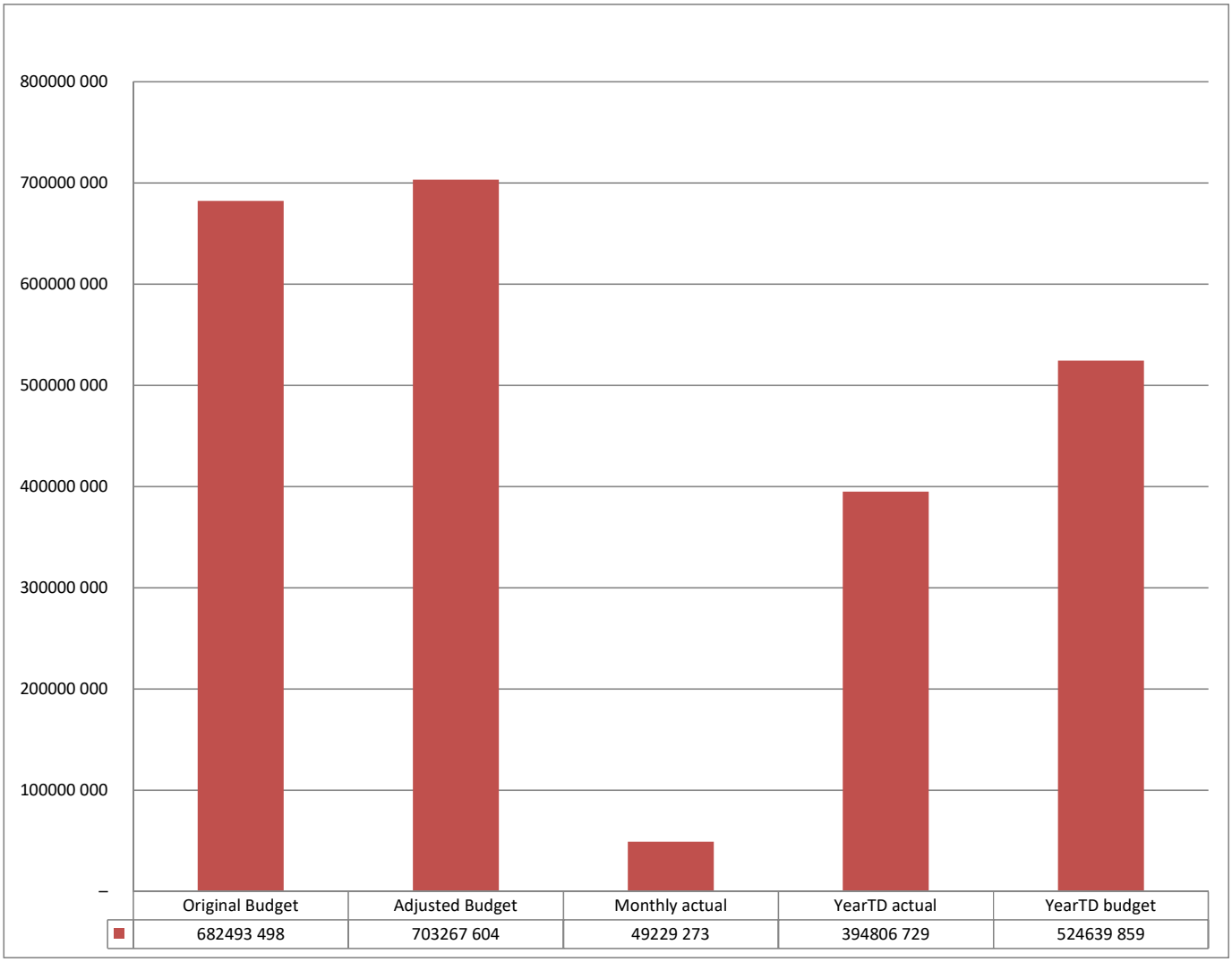
TOTAL OPERATIONAL REVENUE



For the period 1 July 2020 to 31 March 2021, 70,45% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2020 tot 31 Maart 2021, is 70,45% van die begrote operasionele inkomste gehef.

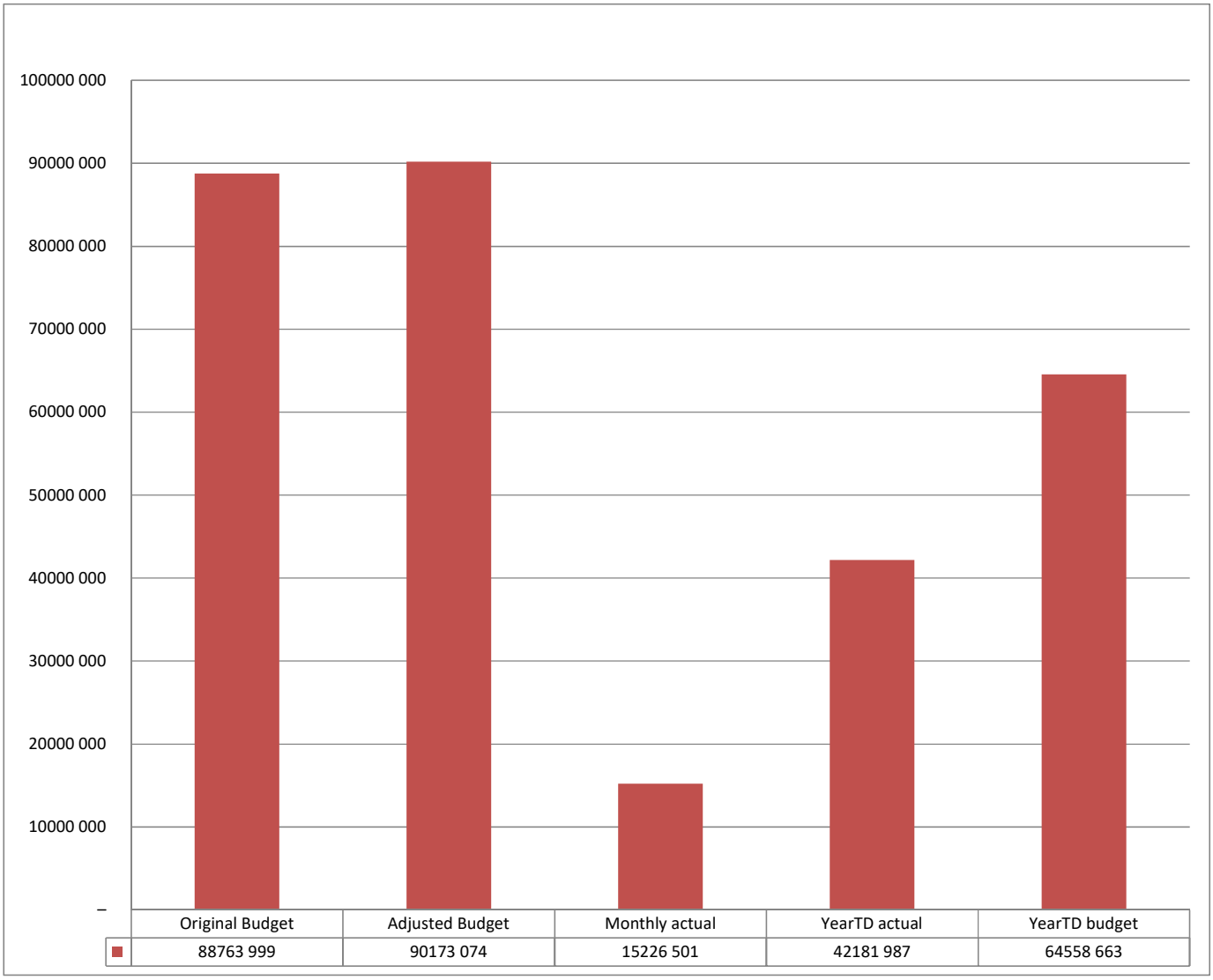
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2020 to 31 March 2021, 56,14% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2020 tot 31 Maart 2021, is 56,14% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2020 to 31 March 2021, 46,78% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2020 tot 31 Maart 2021, is 46,78% van die begrote kapitale uitgawes aangegaan.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 March 2021.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M09 March

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Financial Performance									
Property rates	73 497	76 388	76 388	4 035	67 696	57 291	10 405	18%	76 388
Service charges	346 176	341 732	354 732	30 750	263 656	266 049	(2 394)	-1%	354 732
Investment revenue	7 446	9 129	3 358	240	2 322	2 519	(196)	-8%	3 358
Transfers recognised - operational	131 561	116 989	140 245	25 857	88 491	105 183	(16 692)	-16%	140 245
Other own revenue	47 345	46 427	41 624	2 463	12 043	31 217	(19 174)	-61%	41 624
transfers and contributions)	606 024	590 666	616 347	63 346	434 208	462 260	(28 051)	-6%	616 347
Employee costs	10 604	226 182	221 359	18 083	147 816	166 019	(18 203)	-11%	221 359
Remuneration of Councillors	10 604	12 032	12 032	825	7 423	9 024	(1 601)	-18%	12 032
Depreciation & asset impairment	32 732	40 688	40 688	–	2	30 516	(30 514)	-100%	40 688
Finance charges	9 408	9 181	9 181	2	154	6 886	(6 732)	-98%	9 181
Materials and bulk purchases	236 016	252 289	260 878	21 385	155 251	195 639	(40 388)	-21%	260 878
Transfers and grants	25 477	2 179	8 322	114	1 151	6 241	(5 090)	-82%	8 322
Other expenditure	275 517	139 944	150 809	8 820	83 011	110 315	(27 304)	-25%	150 809
Total Expenditure	600 358	682 493	703 268	49 229	394 807	524 640	(129 833)	-25%	703 268
Surplus/(Deficit)	5 667	(91 827)	(86 920)	14 117	39 402	(62 380)	101 782	-163%	(86 920)
Transfers recognised - capital	13 442	78 716	69 829	–	–	51 473	(51 473)	-100%	69 829
Contributions & Contributed assets	237	59	560	22	192	420	(229)	-54%	560
& contributions	19 346	(13 052)	(16 531)	14 140	39 593	(10 487)	50 080	-478%	(16 531)
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	19 346	(13 052)	(16 531)	14 140	39 593	(10 487)	50 080	-478%	(16 531)
Capital expenditure & funds sources									
Capital expenditure	27 944	88 764	90 173	15 227	42 182	64 559	(22 377)	-35%	90 173
Capital transfers recognised	13 123	78 716	70 330	13 211	32 133	51 074	(18 941)	-37%	70 330
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	21 175	10 048	19 813	2 016	10 049	13 485	(3 435)	-25%	19 813
Total sources of capital funds	34 298	88 764	90 143	15 227	42 182	64 559	(22 377)	-35%	90 143
Financial position									
Total current assets	218 961	108 824	199 345		291 511				185 556
Total non current assets	945 893	1 049 210	989 246		988 077				1 052 677
Total current liabilities	142 768	130 550	187 620		214 127				205 180
Total non current liabilities	115 144	185 378	118 150		118 935				170 101
Community wealth/Equity	906 942	842 106	882 821		946 526				862 953
Cash flows									
Net cash from (used) operating	–	62 440	25 684	47 030	77 278	56 126	21 152	38%	(1 183 002)
Net cash from (used) investing	–	(88 764)	(69 760)	(15 773)	(45 652)	(34 724)	(10 928)	31%	(90 173)
Net cash from (used) financing	–	(1 500)	(1 800)	(45)	(169)	(126)	(43)	34%	(169)
end	–	38 463	84 518	–	161 851	151 670	10 181	7%	(1 142 781)
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	43 598	6 332	5 321	5 005	4 901	4 167	26 498	171 421	267 243
Creditors Age Analysis									
Total Creditors	661	18	2	–	–	–	–	–	681

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M09 March

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Governance and administration	91 801	101 030	96 134	4 840	73 710	72 100	1 610	2%	96 134
Executive and council	122	–	–	–	13	–	13	#DIV/0!	–
Finance and administration	91 679	101 030	96 134	4 840	73 697	72 100	1 597	2%	96 134
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	163 882	142 111	165 649	26 703	94 458	123 695	(29 237)	-24%	140 743
Community and social services	105 131	114 880	128 770	25 845	88 464	96 578	(8 114)	-8%	128 770
Sport and recreation	10 375	1 805	4 921	79	1 500	3 691	(2 191)	-59%	4 921
Public safety	24 096	24 912	25 634	771	4 479	18 684	(14 205)	-76%	728
Housing	24 280	514	6 324	8	15	4 743	(4 727)	-100%	6 324
Economic and environmental services	4 311	20 173	22 511	162	1 159	16 883	(15 724)	-93%	22 511
Planning and development	1 933	2 512	4 611	162	1 156	3 458	(2 303)	-67%	4 611
Road transport	2 227	17 647	17 887	–	3	13 415	(13 411)	-100%	17 887
Environmental protection	152	13	13	–	–	10	(10)	-100%	13
Trading services	359 616	406 013	402 327	31 605	265 004	301 388	(36 385)	-12%	402 327
Energy sources	257 723	265 685	270 965	26 229	185 986	203 224	(17 238)	-8%	270 965
Water management	43 372	64 856	60 010	4 783	32 089	44 650	(12 561)	-28%	60 010
Waste water management	30 397	43 424	42 092	(2 012)	25 345	31 569	(6 224)	-20%	42 092
Waste management	28 124	32 047	29 261	2 604	21 584	21 946	(361)	-2%	29 261
Total Revenue - Functional	619 704	669 441	686 736	63 369	434 400	514 153	(79 753)	-16%	661 830
Expenditure - Functional									
Governance and administration	107 912	150 869	157 747	8 956	85 453	115 531	(30 078)	-26%	157 747
Executive and council	23 579	30 612	30 101	1 888	16 286	22 575	(6 290)	-28%	30 101
Finance and administration	81 892	117 451	124 789	6 884	67 194	90 913	(23 720)	-26%	124 789
Internal audit	2 441	2 805	2 857	184	1 974	2 043	(69)	-3%	2 857
Community and public safety	128 099	107 225	112 676	7 618	58 414	84 494	(26 080)	-31%	81 753
Community and social services	23 738	28 760	28 509	2 236	16 578	21 381	(4 803)	-22%	28 509
Sport and recreation	25 674	30 457	31 893	2 371	17 444	23 920	(6 476)	-27%	31 893
Public safety	50 404	42 200	40 481	2 525	20 958	30 348	(9 390)	-31%	9 558
Housing	28 283	5 807	11 793	486	3 433	8 845	(5 412)	-61%	11 793
Economic and environmental services	34 344	38 426	38 373	1 733	20 450	28 780	(8 330)	-29%	38 373
Planning and development	9 695	12 992	12 890	853	7 380	9 667	(2 287)	-24%	12 890
Road transport	23 640	23 425	23 548	824	12 751	17 661	(4 910)	-28%	23 548
Environmental protection	1 009	2 009	1 935	57	318	1 451	(1 133)	-78%	1 935
Trading services	329 120	385 015	393 513	30 922	229 819	295 116	(65 296)	-22%	393 513
Energy sources	245 969	268 463	278 926	21 519	162 422	209 194	(46 772)	-22%	278 926
Water management	40 314	35 733	37 483	3 205	23 191	28 112	(4 921)	-18%	37 483
Waste water management	33 598	34 766	33 216	2 792	20 358	24 899	(4 541)	-18%	33 216
Waste management	9 239	46 053	43 887	3 406	23 849	32 911	(9 062)	-28%	43 887
Other	882	959	959	–	671	719	(49)	-7%	959
Total Expenditure - Functional	600 358	682 493	703 268	49 229	394 807	524 640	(129 833)	-25%	672 345
Surplus/ (Deficit) for the year	19 346	(13 052)	(16 531)	14 140	39 593	(10 487)	50 080		(10 515)

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M09 March

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Municipal governance and administration	91 801	101 030	96 134	4 840	73 710	72 100	1 610	2%	96 134
Executive and council	122	–	–	–	13	–	13		–
Mayor and Council	103	–	–	–	13	–	13		–
Municipal Manager, Town Secretary and Chief Execut	19	–	–	–	–	–	–		–
Finance and administration	91 679	101 030	96 134	4 840	73 697	72 100	1 597	2%	96 134
Administrative and Corporate Support	–	9	9	–	0	7	(7)	-100%	9
Finance	91 860	100 446	95 550	4 816	73 460	71 663	1 797	3%	95 550
Human Resources	313	552	552	–	147	414	(267)	-65%	552
Marketing, Customer Relations, Publicity and Media	–	4	4	–	0	3	(3)	-88%	4
Property Services	(550)	–	–	–	–	–	–		–
Supply Chain Management	56	18	18	24	90	13	77	573%	18
Community and public safety	163 882	142 111	165 649	26 703	94 458	123 695	(29 237)	-24%	140 743
Community and social services	105 131	114 880	128 770	25 845	88 464	96 578	(8 114)	-8%	128 770
Aged Care	95 300	104 406	118 576	25 827	88 245	88 932	(687)	-1%	118 576
Cemeteries, Funeral Parlours and Crematoriums	176	233	233	17	210	175	35	20%	233
Community Halls and Facilities	357	405	125	(0)	2	94	(92)	-98%	125
Libraries and Archives	9 299	9 836	9 836	2	8	7 377	(7 369)	-100%	9 836
Sport and recreation	10 375	1 805	4 921	79	1 500	3 691	(2 191)	-59%	4 921
Recreational Facilities	6 296	773	665	79	1 500	499	1 001	201%	665
Sports Grounds and Stadiums	4 079	1 032	4 256	–	–	3 192	(3 192)	-100%	4 256

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Public safety	24 096	24 912	25 634	771	4 479	18 684	(14 205)	-76%	728
Fire Fighting and Protection	5	6	728	1	1	5	(3)	(0)	728
Housing	24 280	514	6 324	8	15	4 743	(4 727)	-100%	6 324
Housing	24 280	514	6 324	8	15	4 743	(4 727)	-100%	6 324
Economic and environmental services	4 311	20 173	22 511	162	1 159	16 883	(15 724)	-93%	22 511
Planning and development	1 933	2 512	4 611	162	1 156	3 458	(2 303)	-67%	4 611
Economic Development/Planning	166	–	2 099	–	–	1 574	(1 574)	-100%	2 099
Town Planning, Building Regulations and Enforcemen	1 768	1 882	1 882	162	1 156	1 412	(256)	-18%	1 882
Project Management Unit	–	630	630	–	–	473	(473)	-100%	630
Road transport	2 227	17 647	17 887	–	3	13 415	(13 411)	-100%	17 887
Roads	2 227	17 647	17 887	–	3	13 415	(13 411)	-100%	17 887
Environmental protection	152	13	13	–	–	10	(10)	-100%	13
Biodiversity and Landscape	152	13	13	–	–	10	(10)	-100%	13
Trading services	359 616	406 013	402 327	31 605	265 004	301 388	(36 385)	-12%	402 327
Energy sources	257 723	265 685	270 965	26 229	185 986	203 224	(17 238)	-8%	270 965
Electricity	257 250	265 685	270 685	26 229	185 986	203 014	(17 028)	-8%	270 685
Street Lighting and Signal Systems	474	–	280	–	–	210	(210)	-100%	280
Water management	43 372	64 856	60 010	4 783	32 089	44 650	(12 561)	-28%	60 010
Water Distribution	43 372	64 856	60 010	4 783	32 089	44 650	(12 561)	-28%	60 010
Waste water management	30 397	43 424	42 092	(2 012)	25 345	31 569	(6 224)	-20%	42 092
Sewerage	27 134	29 605	32 361	(2 012)	25 345	24 271	1 074	4%	32 361
Storm Water Management	3 263	13 819	9 731	–	–	7 298	(7 298)	-100%	9 731
Waste management	28 124	32 047	29 261	2 604	21 584	21 946	(361)	-2%	29 261
Solid Waste Removal	28 124	32 047	29 261	2 604	21 584	21 946	(361)	-2%	29 261
Other	93	115	115	60	69	86	(17)	-20%	115
Licensing and Regulation	93	115	115	60	69	86	(17)	-20%	115
Total Revenue - Functional	619 704	669 441	686 736	63 369	434 400	514 153	(79 753)	-16%	661 830

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M09 March

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure - Functional									
Municipal governance and administration	107 912	150 869	157 747	8 956	85 453	115 531	(30 078)	-26%	157 747
Executive and council	23 579	30 612	30 101	1 888	16 286	22 575	(6 290)	-28%	30 101
Mayor and Council	15 490	19 731	20 467	1 115	9 847	15 350	(5 503)	-36%	20 467
Municipal Manager, Town Secretary and Chief Execut	8 089	10 881	9 634	772	6 438	7 225	(787)	-11%	9 634
Finance and administration	81 892	117 451	124 789	6 884	67 194	90 913	(23 720)	-26%	124 789
Administrative and Corporate Support	16 482	12 535	17 491	523	11 079	13 118	(2 039)	-16%	17 491
Asset Management	156	4 772	660	2	28	495	(467)	-94%	660
Finance	30 689	38 188	44 216	2 604	24 163	30 540	(6 377)	-21%	44 216
Fleet Management	3 005	2 845	2 734	249	2 201	2 050	151	7%	2 734
Human Resources	11 788	37 508	36 166	2 116	13 412	27 121	(13 709)	-51%	36 166
Information Technology	3 833	4 002	4 069	258	2 955	3 052	(97)	-3%	4 069
Legal Services	3 095	3 490	5 571	96	4 825	4 178	647	15%	5 571
Marketing, Customer Relations, Publicity and Media	3 864	3 968	3 947	315	2 764	2 960	(196)	-7%	3 947
Property Services	1 944	1 239	1 157	112	535	868	(333)	-38%	1 157
Risk Management	–	457	457	–	–	343	(343)	-100%	457
Supply Chain Management	6 688	6 963	6 852	585	4 986	5 139	(152)	-3%	6 852
Valuation Service	348	1 483	1 471	25	245	1 050	(805)	-77%	1 471
Internal audit	2 441	2 805	2 857	184	1 974	2 043	(69)	-3%	2 857
Governance Function	2 441	2 805	2 857	184	1 974	2 043	(69)	-3%	2 857
Community and public safety	128 099	107 225	112 676	7 618	58 414	84 494	(17 966)	-21%	81 753
Community and social services	23 738	28 760	28 509	2 236	16 578	21 381	(4 803)	-22%	28 509
Aged Care	5 011	4 771	4 309	575	3 217	3 232	(14)	0%	4 309
Cemeteries, Funeral Parlours and Crematoriums	2 931	3 585	3 737	295	2 332	2 803	(471)	-17%	3 737
Child Care Facilities	6	896	874	1	8	656	(648)	-99%	874
Community Halls and Facilities	5 512	6 671	6 647	513	3 555	4 985	(1 429)	-29%	6 647
Disaster Management	54	77	141	12	31	105	(75)	-71%	141
Education	2	766	747	–	1	560	(559)	-100%	747
Libraries and Archives	10 223	11 994	12 054	840	7 434	9 040	(1 607)	-18%	12 054
Sport and recreation	25 674	30 457	31 893	2 371	17 444	23 920	(6 476)	-27%	31 893
Community Parks (including Nurseries)	7 731	7 262	7 435	747	5 194	5 576	(382)	-7%	7 435
Recreational Facilities	13 206	17 843	18 764	1 103	8 785	14 073	(5 288)	-38%	18 764
Sports Grounds and Stadiums	4 738	5 352	5 694	521	3 465	4 270	(805)	-19%	5 694
Public safety	50 404	42 200	40 481	2 525	20 958	30 348	(1 276)	-4%	9 558
Fire Fighting and Protection	7 964	9 867	9 558	641	5 885	7 161	(1 276)	-18%	9 558
Housing	28 283	5 807	11 793	486	3 433	8 845	(5 412)	-61%	11 793
Housing	28 104	3 948	9 934	486	3 333	7 451	(4 117)	-55%	9 934
Informal Settlements	178	1 859	1 859	–	100	1 394	(1 294)	-93%	1 859

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
Economic and environmental services	34 344	38 426	38 373	1 733	20 450	28 780	(8 330)	-29%	38 373
Planning and development	9 695	12 992	12 890	853	7 380	9 667	(2 287)	-24%	12 890
Corporate Wide Strategic Planning (IDPs, LEDs)	1 541	2 290	2 100	190	1 244	1 575	(331)	-21%	2 100
Economic Development/Planning	1 609	2 215	2 535	100	922	1 901	(979)	-51%	2 535
Town Planning, Building Regulations and Enforcement	4 818	5 740	5 655	378	3 566	4 242	(675)	-16%	5 655
Project Management Unit	1 727	2 746	2 600	185	1 648	1 950	(302)	-15%	2 600
Road transport	23 640	23 425	23 548	824	12 751	17 661	(4 910)	-28%	23 548
Roads	23 640	23 425	23 548	824	12 751	17 661	(4 910)	-28%	23 548
Environmental protection	1 009	2 009	1 935	57	318	1 451	(1 133)	-78%	1 935
Biodiversity and Landscape	1 009	2 009	1 935	57	318	1 451	(1 133)	-78%	1 935
Trading services	329 120	385 015	393 513	30 922	229 819	295 116	(65 296)	-22%	393 513
Energy sources	245 969	268 463	278 926	21 519	162 422	209 194	(46 772)	-22%	278 926
Electricity	243 205	265 128	276 278	21 342	161 003	207 208	(46 205)	-22%	276 278
Street Lighting and Signal Systems	2 764	3 335	2 648	177	1 419	1 986	(567)	-29%	2 648
Water management	40 314	35 733	37 483	3 205	23 191	28 112	(4 921)	-18%	37 483
Water Treatment	25	1 692	1 661	27	113	1 246	(1 133)	-91%	1 661
Water Distribution	37 185	29 481	31 809	3 148	21 465	23 857	(2 391)	-10%	31 809
Water Storage	3 104	4 560	4 013	29	1 612	3 009	(1 397)	-46%	4 013
Waste water management	33 598	34 766	33 216	2 792	20 358	24 899	(4 541)	-18%	33 216
Public Toilets	1 489	1 875	1 875	150	1 180	1 393	(212)	-15%	1 875
Sewerage	24 782	23 500	22 059	1 763	14 695	16 544	(1 849)	-11%	22 059
Storm Water Management	7 325	6 691	6 583	879	4 482	4 938	(455)	-9%	6 583
Waste Water Treatment	2	2 699	2 699	–	–	2 024	(2 024)	-100%	2 699
Waste management	9 239	46 053	43 887	3 406	23 849	32 911	(9 062)	-28%	43 887
Solid Waste Disposal (Landfill Sites)	(22 565)	16 613	15 600	562	1 963	11 695	(9 732)	-83%	15 600
Solid Waste Removal	29 890	28 001	26 856	2 652	20 568	20 142	426	2%	26 856
Street Cleaning	1 915	1 440	1 432	192	1 318	1 074	244	23%	1 432
Other	882	959	959	–	671	719	(49)	-7%	959
Licensing and Regulation	28	62	62	–	2	47	(45)	-96%	62
Tourism	854	897	897	–	669	673	(3)	0%	897
Total Expenditure - Functional	600 358	682 493	703 268	49 229	394 807	524 640	(121 720)	-23%	672 345
Surplus/ (Deficit) for the year	19 346	(13 052)	(16 531)	14 140	39 593	(10 487)	50 080	-478%	(10 515)

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M09 March

Vote Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	89 792	97 078	93 475	4 647	72 357	70 106	2 251	3,2%	93 475
Vote 2 - Community Services	40 250	11 944	12 007	125	1 891	8 464	(6 573)	-77,7%	12 007
Vote 3 - Community Services	116 399	126 015	139 905	26 657	92 845	104 929	(12 084)	-11,5%	139 905
Vote 4 - Community Services	7 857	4 905	16 089	(0)	–	12 066	(12 066)	-100,0%	16 089
Vote 5 - Corporate Services	(134)	566	566	–	160	424	(264)	-62,3%	566
Vote 6 - Technical Services	291 441	330 552	334 446	24 512	213 140	250 834	(37 694)	-15,0%	334 446
Vote 7 - Technical Services	71 476	96 840	89 207	7 387	53 621	66 548	(12 927)	-19,4%	89 207
Vote 8 - Muncipal Manager	575	1 542	1 042	41	385	781	(396)	-50,7%	1 042
Total Revenue by Vote	617 655	669 441	686 736	63 369	434 400	514 153	(79 753)	-15,5%	686 736
Vote 1 - Financial Services	38 268	52 907	54 499	3 370	30 531	38 199	(7 669)	-20,1%	54 499
Vote 2 - Community Services	34 907	42 428	43 702	3 183	25 997	32 768	(6 772)	-20,7%	43 702
Vote 3 - Community Services	57 632	51 839	50 916	3 389	24 161	38 182	(14 021)	-36,7%	50 916
Vote 4 - Community Services	39 210	19 452	24 129	1 340	10 257	18 096	(7 839)	-43,3%	24 129
Vote 5 - Corporate Services	54 582	81 238	85 600	4 481	42 127	64 196	(22 070)	-34,4%	85 600
Vote 6 - Technical Services	308 685	334 930	343 770	25 606	199 724	257 813	(58 089)	-22,5%	343 770
Vote 7 - Technical Services	53 689	84 015	83 619	6 926	49 974	62 710	(12 736)	-20,3%	83 619
Vote 8 - Muncipal Manager	12 124	15 685	17 032	935	12 036	12 674	(638)	-5,0%	17 032
Total Expenditure by Vote	599 097	682 493	703 268	49 229	394 807	524 640	(129 833)	-24,7%	703 268
Surplus/ (Deficit) for the year	18 559	(13 052)	(16 531)	14 140	39 593	(10 487)	50 080	-477,6%	(16 531)

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M09 March

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source									
Property rates	73 497	76 388	76 388	4 035	67 696	57 291	10 405	18%	76 388
Service charges - electricity revenue	255 095	266 973	271 973	26 229	185 985	203 980	(17 994)	-9%	271 973
Service charges - water revenue	39 419	35 137	35 137	4 342	31 225	26 353	4 872	18%	35 137
Service charges - sanitation revenue	25 949	18 352	25 352	(2 159)	25 473	19 014	6 459	34%	25 352
Service charges - refuse revenue	25 713	21 271	22 271	2 338	20 973	16 703	4 269	26%	22 271
Service charges - other	–	–	–	–	–	–	–		–
Rental of facilities and equipment	3 905	2 663	1 163	122	1 077	872	206	24%	1 163
Interest earned - external investments	7 446	9 129	3 358	240	2 322	2 519	(196)	-8%	3 358
Interest earned - outstanding debtors	10 515	8 264	5 035	1 134	2 025	3 776	(1 751)	-46%	5 035
Dividends received	–	–	–	–	–	–	–		–
Fines, penalties and forfeits	19 654	20 456	20 456	4	55	15 342	(15 288)	-100%	20 456
Licences and permits	1 042	2 010	2 010	822	4 501	1 508	2 993	199%	2 010
Agency services	3 477	3 854	3 854	–	–	2 890	(2 890)	-100%	3 854
Transfers recognised - operational	131 561	116 989	140 245	25 857	88 491	105 183	(16 692)	-16%	140 245
Other revenue	9 225	9 181	9 106	381	4 385	6 829	(2 444)	-36%	9 106
Gains on disposal of PPE	(474)	(0)	(0)	–	–	(0)	0	-100%	(0)
Total Revenue (excluding capital transfers and contributions)	606 024	590 666	616 347	63 346	434 208	462 260	(28 051)	-6%	616 347
Expenditure By Type									
Employee related costs	180 046	226 182	221 359	18 083	147 816	166 019	(18 203)	-11%	221 359
Remuneration of councillors	10 604	12 032	12 032	825	7 423	9 024	(1 601)	-18%	12 032
Debt impairment	14 187	44 688	44 688	3 613	27 530	33 516	(5 986)	-18%	44 688
Depreciation & asset impairment	32 732	40 688	40 688	–	2	30 516	(30 514)	-100%	40 688
Finance charges	9 408	9 181	9 181	2	154	6 886	(6 732)	-98%	9 181
Bulk purchases	221 822	232 760	242 360	19 684	146 915	181 770	(34 855)	-19%	242 360
Other materials	14 194	19 528	18 517	1 701	8 336	13 869	(5 533)	-40%	18 517
Contracted services	44 029	48 486	61 148	2 379	30 551	45 670	(15 119)	-33%	61 148
Transfers and grants	25 477	2 179	8 322	114	1 151	6 241	(5 090)	-82%	8 322
Other expenditure	47 859	46 770	44 973	2 828	24 929	31 129	(6 199)	-20%	44 973
Loss on disposal of PPE	–	0	0	–	–	0	(0)	-100%	0
Total Expenditure	600 358	682 493	703 268	49 229	394 807	524 640	(129 833)	-25%	703 268
Surplus/(Deficit)	5 667	(91 827)	(86 920)	14 117	39 402	(62 380)	101 782	(0)	(86 920)
Transfers recognised - capital	13 442	78 716	69 829	–	–	51 473	(51 473)	(0)	69 829
Contributions recognised - capital	237	59	560	22	192	420	(229)	(0)	560
Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	19 346	(13 052)	(16 531)	14 140	39 593	(10 487)			(16 531)
Surplus/(Deficit) attributable to	19 346	(13 052)	(16 531)	14 140	39 593	(10 487)			(16 531)
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	19 346	(13 052)	(16 531)	14 140	39 593	(10 487)			(16 531)

The revenue and expenditure figures excludes internal charges.

Other expenditure includes operational costs such as:

Advertising, Publicity and Marketing
External Audit Fees
Communication
External Computer Service
Insurance Underwriting
Travel and Subsistence
Printing, Publications and Books
Uniform and Protective Clothing
Wet Fuel
Hire Charges

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M09 March

Vote Description R thousands	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation									
Vote 1 - Financial Services	(6 525)	–	–	–	–	–	–		–
Vote 2 - Community Services	126	–	214	–	183	160	22	14%	214
Vote 3 - Community Services	–	–	–	–	–	–	–		–
Vote 4 - Community Services	–	–	–	–	–	–	–		–
Vote 5 - Corporate Services	–	–	–	–	–	–	–		–
Vote 6 - Technical Services	12 575	14 421	16 059	2 413	9 840	11 404	(1 564)	-14%	16 059
Vote 7 - Technical Services	1 400	26 288	23 185	389	853	17 388	(16 536)	-95%	23 185
Vote 8 - Muncipal Manager	19	–	–	–	–	–	–		–
Total Capital Multi-year expenditure	7 596	40 708	39 458	2 801	10 876	28 953	(18 077)	-62%	39 458
Single Year expenditure appropriation									
Vote 1 - Financial Services	206	–	132	–	–	99	(99)	-100%	132
Vote 2 - Community Services	–	–	3 422	–	–	2 025	(2 025)	-100%	3 422
Vote 3 - Community Services	1 053	620	1 162	43	557	737	(179)	-24%	1 162
Vote 4 - Community Services	4 152	900	6 483	291	5 116	4 862	254	5%	6 483
Vote 5 - Corporate Services	1 833	1 050	4 258	427	2 758	3 193	(435)	-14%	4 258
Vote 6 - Technical Services	11 458	35 021	27 068	9 331	17 248	18 816	(1 568)	-8%	27 068
Vote 7 - Technical Services	1 632	10 465	8 190	2 334	5 626	5 873	(247)	-4%	8 190
Vote 8 - Muncipal Manager	14	–	–	–	–	–	–		–
Total Capital single-year expenditure	20 348	48 056	50 715	12 425	31 306	35 606	(4 299)	-12%	50 715
Total Capital Expenditure	27 944	88 764	90 173	15 227	42 182	64 559	(22 377)	-35%	90 173

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M09 March

Vote Description R thousands	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Expenditure - Standard Classification									
Governance and administration	(3 867)	1 400	4 104	429	2 013	2 815	(802)	-28%	4 104
Executive and council	166	600	1	(11)	(1)	1	(2)	-209%	1
Finance and administration	(4 033)	800	4 103	440	2 014	2 815	(800)	-28%	4 103
Community and public safety	5 091	1 520	9 335	61	5 069	6 325	(1 255)	-20%	9 335
Community and social services	313	580	960	43	410	585	(175)	-30%	960
Sport and recreation	4 651	940	4 738	18	4 476	3 554	922	26%	4 738
Public safety	126	–	3 636	–	183	2 185	(2 003)	-92%	3 636
Housing	–	–	–	–	–	–	–		–
Economic and environmental services	7 871	20 245	21 609	5 131	12 239	14 743	(2 504)	-17%	21 609
Planning and development	76	–	1 946	272	788	1 460	(672)	-46%	1 946
Road transport	7 795	20 245	19 662	4 858	11 451	13 284	(1 833)	-14%	19 662
Environmental protection	–	–	–	–	–	–	–		–
Trading services	18 849	65 600	55 126	9 607	22 861	40 675	(17 815)	-44%	55 126
Energy sources	7 740	2 500	4 238	558	2 346	3 178	(832)	-26%	4 238
Water management	2 297	27 396	24 655	2 307	5 444	18 222	(12 778)	-70%	24 655
Waste water management	7 096	26 347	18 616	6 325	13 266	13 562	(296)	-2%	18 616
Waste management	1 716	9 356	7 617	416	1 804	5 713	(3 909)	-68%	7 617
Total Capital Expenditure - Standard Cla	27 944	88 764	90 173	15 227	42 182	64 559	(22 377)	-35%	90 173
Funded by:									
National Government	12 852	35 763	35 266	1 407	10 877	25 317	(14 440)	-57%	35 266
Provincial Government	271	42 954	33 960	11 624	20 970	24 929	(3 958)	-16%	33 960
District Municipality	–	–	602	180	180	452	(272)	-60%	602
Transfers recognised - capital	13 123	78 716	70 330	13 211	32 133	51 074	(18 941)	-37%	70 330
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	21 175	10 048	19 813	2 016	10 049	13 485	(3 435)	-25%	19 813
Total Capital Funding	34 298	88 764	90 143	15 227	42 182	64 559	(22 377)	-35%	90 143

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M09 March

Description	2019/20	Budget Year 2020/21			
R thousands	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
ASSETS					
Current assets					
Cash and cash equivalents	130 394	38 462	84 518	161 851	107 316
Consumer debtors	68 999	38 038	97 481	79 605	63 257
Other debtors	7 966	20 630	3 046	40 800	3 520
Current portion of long-term receivables	–	–	–	–	–
Inventory	11 602	11 693	14 301	9 254	11 464
Total current assets	218 961	108 824	199 345	291 511	185 556
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	43 765	44 492	43 765	43 765	44 325
Investments in Associate	–	–	–	–	–
Property, plant and equipment	900 003	1 002 139	943 356	942 187	1 005 197
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	1 576	2 029	1 576	1 576	2 606
Other non-current assets	550	550	550	550	550
Total non current assets	945 893	1 049 210	989 246	988 077	1 052 677
TOTAL ASSETS	1 164 854	1 158 034	1 188 591	1 279 588	1 238 234
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1 968	–	–	1 968	–
Consumer deposits	7 976	7 150	7 976	8 208	7 544
Trade and other payables	52 843	47 310	124 876	124 536	141 209
Provisions	79 982	76 091	54 769	79 416	56 427
Total current liabilities	142 768	130 550	187 620	214 127	205 180
Non current liabilities					
Borrowing	2 620	4 722	2 788	2 620	4 588
Provisions	112 525	180 655	115 363	116 315	165 513
Total non current liabilities	115 144	185 378	118 150	118 935	170 101
TOTAL LIABILITIES	257 913	315 928	305 770	333 062	375 281
NET ASSETS	906 942	842 106	882 821	946 526	862 953
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	896 324	831 751	872 204	935 908	852 598
Reserves	10 618	10 355	10 618	10 618	10 355
TOTAL COMMUNITY WEALTH/EQUITY	906 942	842 106	882 821	946 526	862 953

The cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M09 March

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	–	72 569	65 694	4 582	59 575	55 839	3 736	7%	(74 766)
Service charges	–	315 962	367 583	35 242	271 524	262 859	8 665	3%	(366 826)
Other revenue	–	21 754	21 510	1 321	8 670	14 340	(5 670)	-40%	(18 900)
Government - operating	–	116 989	140 245	26 187	103 076	100 808	2 268	2%	(137 020)
Government - capital	–	78 716	70 330	24 455	54 202	49 747	4 455	9%	(76 438)
Interest	–	17 393	4 868	240	2 072	3 658	(1 586)	-43%	41 693
Dividends									
Payments									
Suppliers and employees	–	(557 432)	(634 731)	(44 883)	(420 278)	(426 454)	(6 176)	1%	(550 745)
Finance charges	–	(1 332)	(1 706)	(2)	(28)	(26)	2	-8%	–
Transfers and Grants	–	(2 179)	(8 110)	(114)	(1 534)	(4 646)	(3 112)	67%	–
NET CASH FROM/(USED) OPERATING ACTIVITIES	–	62 440	25 684	47 030	77 278	56 126	2 582	5%	(1 183 002)
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	–	–	–	–	–	–	–		–
Decrease (Increase) in non-current debtors	–	–	–	–	–	–	–		–
Decrease (increase) other non-current receivables	–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments	–	–	–	–	–	–	–		–
Payments									
Capital assets	–	(88 764)	(69 760)	(15 773)	(45 652)	(34 724)	10 928	-31%	(90 173)
NET CASH FROM/(USED) INVESTING ACTIVITIES	–	(88 764)	(69 760)	(15 773)	(45 652)	(34 724)	10 928	-31%	(90 173)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	–	–	–	–	–	–	–		–
Borrowing long term/refinancing	–	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits	–	–	–	(24)	(23)	–	(23)		–
Payments									–
Repayment of borrowing	–	(1 500)	(1 800)	(20)	(146)	(126)	20	-16%	–
NET CASH FROM/(USED) FINANCING ACTIVITIES	–	(1 500)	(1 800)	(45)	(169)	(126)	43	-34%	(169)
									–
NET INCREASE/ (DECREASE) IN CASH HELD	–	(27 824)	(45 876)	31 212	31 457	21 276			(1 273 175)
Cash/cash equivalents at beginning:	–	66 287	130 394		130 394	130 394			130 394
Cash/cash equivalents at month/year end:	–	38 463	84 518		161 851	151 670			(1 142 781)

WC022 Witzenberg - Supporting Table SC1 Material variance explanations - M09 March

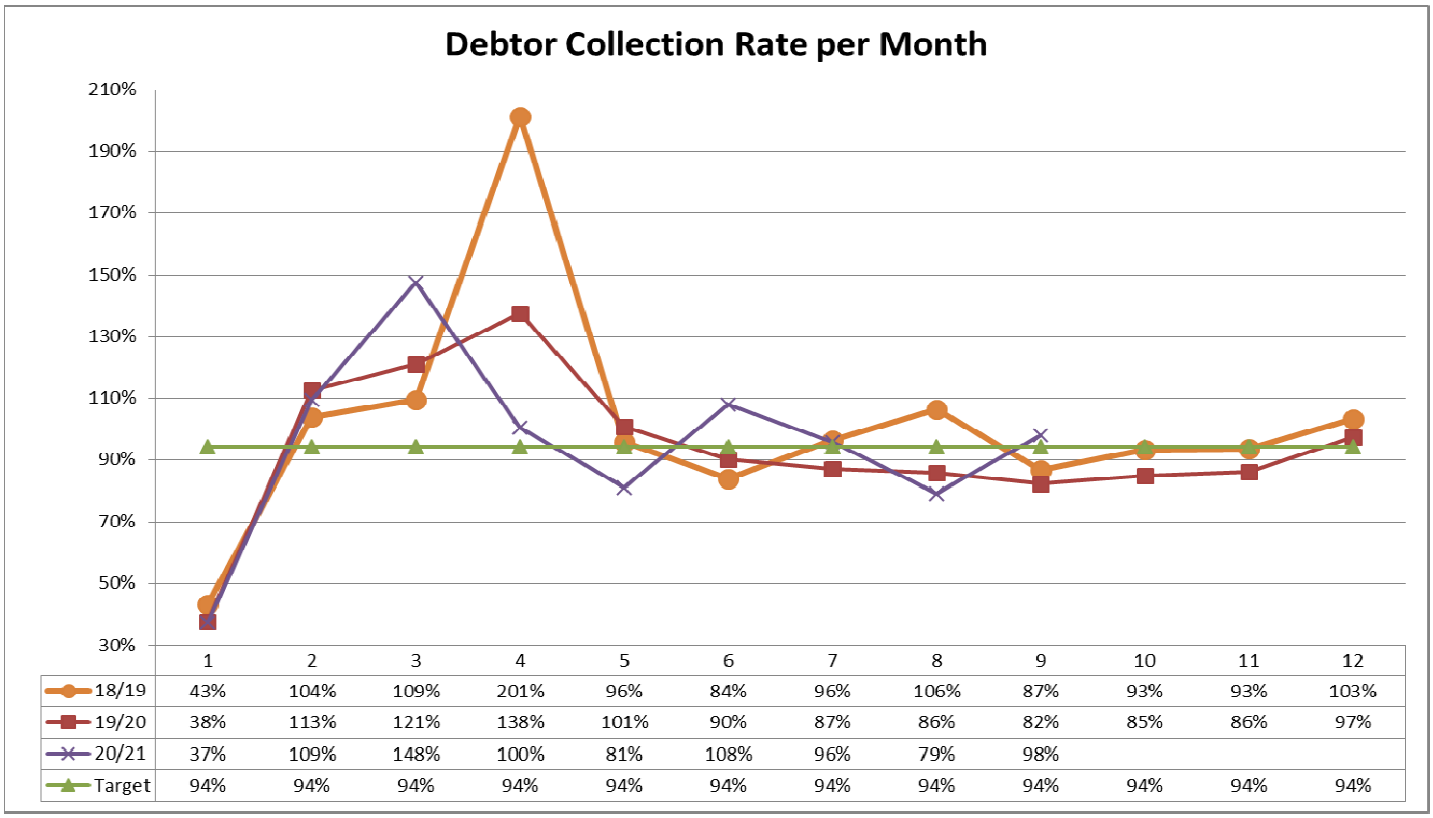
Ref	Description R thousands	Variance	Reasons for material deviations
1	Revenue By Source		
	Property rates	10 405	Variance due to movement from monthly to annual accounts.
	Service charges - electricity revenue	(17 994)	Lower usage of electricity than anticipated. Peak season pertaining to electricity usage expected during last quarter of financial year.
	Service charges - water revenue	4 872	Immaterial Variance.
	Service charges - sanitation revenue	6 459	Industrial Effluent more than historical charges.
	Service charges - refuse revenue	4 269	Immaterial Variance.
	Service charges - other	–	
	Rental of facilities and equipment	206	Immaterial Variance.
	Interest earned - external investments	(196)	Immaterial Variance.
	Interest earned - outstanding debtors	(1 751)	No interest levied to date as part of COVID 19 relief measures.
	Dividends received	–	
	Fines, penalties and forfeits	(15 288)	Fines Revenue Recognised on an Annual Basis.
	Licences and permits	2 993	Immaterial Variance.
	Agency services	(2 890)	Immaterial Variance.
	Transfers and subsidies	(16 692)	Deduction in equitable share allocation due to outcome of roll-over process - roll over of MIG and RBIG funding declined.
	Other revenue	(2 444)	Immaterial Variance.
	Gains on disposal of PPE	0	
2	Expenditure By Type		
	Employee related costs	(18 203)	Variance due to non-cash provisions related to post employment benefits included in employee related costs.
	Remuneration of councillors	(1 601)	Immaterial Variance.
	Debt impairment	(5 986)	Provision in line with calculated provision based on Debtors Aging.
	Depreciation & asset impairment	(30 514)	Depreciation recognised on an annual basis.
	Finance charges	(6 732)	Immaterial Variance.
	Bulk purchases	(34 855)	Lower usage of electricity than anticipated. Peak season pertaining to electricity usage expected during last quarter of financial year.
	Other materials	(5 533)	Immaterial Variance.
	Contracted services	(15 119)	Invoices from contractors outstanding.
	Transfers and subsidies	(5 090)	Immaterial Variance.
	Other expenditure	(6 199)	SALGA Annual Levy and Workmens Compensation included which are recognised on an annual basis. Also includes insurance claims which cannot be preempted.
	Loss on disposal of PPE	(0)	
3	Capital Expenditure		
	Total Capital Expenditure	(22 377)	Delay in appointment of contractors due to tender delays. Water use license for Tulbagh Dam outstanding.
		–	
		–	
		–	
4	Financial Position		
		–	
		–	
		–	
		–	
5	Cash Flow		
	Receipts	–	
	Property rates	3 736	Immaterial Variance.
	Service charges	8 665	Industrial effluent more than historical charges
	Other revenue	(5 670)	Immaterial Variance.
	Government - operating	2 268	Deduction in equitable share allocation due to outcome of roll-over process - roll over of MIG and RBIG funding declined.
	Government - capital	4 455	Immaterial Variance.
	Interest	(1 586)	No interest levied to date as part of COVID 19 relief measures.
	Dividends	–	
	Payments	–	
	Suppliers and employees	(6 176)	Peak season pertaining to electricity usage and related increase in bulk expenditure expected during last quarter of financial year.
	Finance charges	2	Immaterial Variance.
	Transfers and Grants	(3 112)	Immaterial Variance.
6	Measureable performance		
7	Municipal Entities		

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M09 March

Description	NT Code	Budget Year 2020/21									
R thousands		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
Debtors Age Analysis By Income Source											
Water	1200	10 493	1 799	1 784	1 684	1 853	1 314	8 594	54 163	81 682	67 607
Electricity	1300	20 731	1 200	579	495	359	278	1 148	4 927	29 716	7 206
Property Rates	1400	4 355	521	388	381	297	274	4 879	16 071	27 166	21 902
Waste Water Management	1500	6 801	1 253	1 136	1 089	1 059	1 044	5 440	27 724	45 547	36 356
Waste Management	1600	6 790	1 358	1 273	1 201	1 177	1 120	5 624	28 898	47 442	38 020
Property Rental Debtors	1700	88	20	20	19	19	18	103	947	1 235	1 107
Interest on Arrear Accounts	1810	1 021	102	91	89	88	80	496	37 441	39 409	38 195
Recoverable expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(6 681)	78	50	47	49	38	215	1 250	(4 953)	1 599
Total By Income Source	2000	43 598	6 332	5 321	5 005	4 901	4 167	26 498	171 421	267 243	211 992
2019/20 - totals only										–	–
Debtors Age Analysis By Customer Group											
Organs of State	2200	(1 763)	195	143	134	151	110	1 363	6 190	6 522	7 947
Commercial	2300	18 521	1 194	558	482	324	259	2 502	9 760	33 599	13 327
Households	2400	26 510	4 786	4 460	4 243	4 279	3 666	21 643	150 773	220 360	184 604
Other	2500	330	157	159	146	147	133	990	4 698	6 761	6 114
Total By Customer Group	2600	43 598	6 332	5 321	5 005	4 901	4 167	26 498	171 421	267 243	211 992

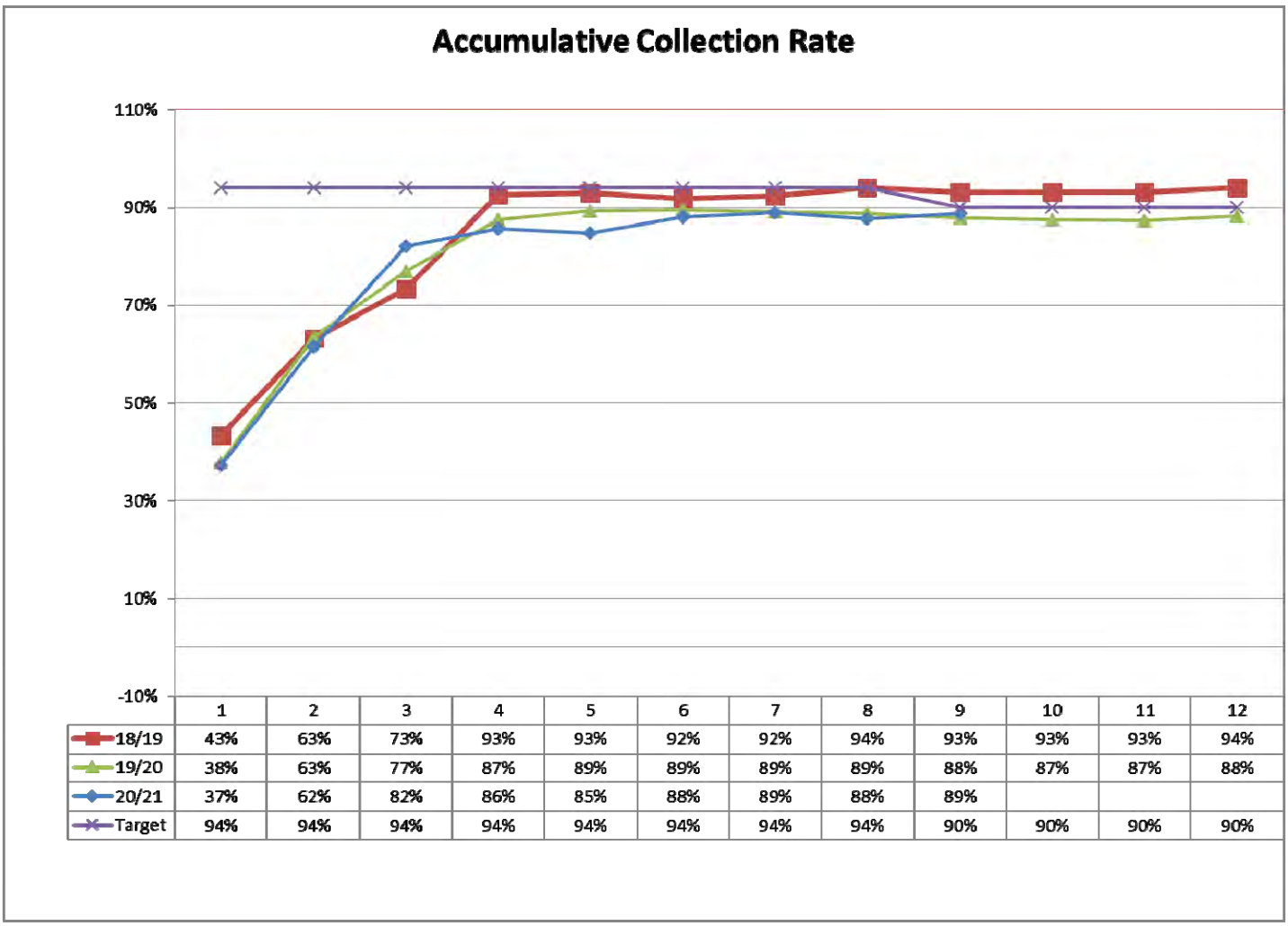
Negative figure as indicated for "Other Debtors" relates to cash received, but not yet allocated.



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	104%	109%	201%	96%	84%	96%	106%	87%	93%	93%	103%
19/20	38%	113%	121%	138%	101%	90%	87%	86%	82%	85%	86%	97%
20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%			
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for March 2021 amounts to 98% in comparison to the previous year 82%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Maart 2021 98% beloop in vergelyking met die vorige jaar 82%.



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	63%	73%	93%	93%	92%	92%	94%	93%	93%	93%	94%
19/20	38%	63%	77%	87%	89%	89%	89%	89%	88%	87%	87%	88%
20/21	37%	62%	82%	86%	85%	88%	89%	88%	89%			
Target	94%	94%	94%	94%	94%	94%	94%	94%	90%	90%	90%	90%

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 89%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 89% beloop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M09 March

Description R thousands	NT Code	Budget Year 2020/21								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	661	18	2	–	–	–	–	–	681
Auditor General	0800	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–
Total By Customer Type	1000	661	18	2	–	–	–	–	–	681

Notes

Material increases in value of creditors' categories compared to previous month to be explained

0

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The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M09 March

Investments by maturity Name of institution & investment ID R thousands	Period of Investment Yrs/Months	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
Municipality								
-	–			–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
-	–		–	–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
TOTAL INVESTMENTS AND INTEREST				–		–	–	–

Operating and Capital transfers recognised as revenue are indicated in the following table: Transfers are rcognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M09 March

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
RECEIPTS:								
Operating Transfers and Grants								
National Government:	106 455	120 625	25 857	88 491	90 469	(112)	-0,1%	120 625
Operational Revenue:General Revenue:Equitable Sl	101 915	116 085	25 479	86 952	87 064	(112)	-0,1%	116 085
Expanded Public Works Programme Integrated Grar	2 360	2 360	348	1 293	1 770	(477)	-27,0%	2 360
Local Government Financial Management Grant [Sc	1 550	1 550	30	246	1 163	(916)	-78,8%	1 550
Municipal Infrastructure Grant [Schedule 5B]	630	630	–	–	473	(473)	-100,0%	630
Provincial Government:	10 534	17 195	–	–	12 896	(12 896)	-100,0%	21 369
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	10 534	11 334	–	–	8 501	(8 501)	-100,0%	11 334
Infrastructure	–	5 861	–	–	4 396	(4 396)	-100,0%	5 861
								2 087
								2 087
								–
District Municipality:	–	2 087	–	–	1 565	(1 565)	-1	–
All Grants	–	2 087	–	–	1 565	(1 565)	-1	2 087
Total Operating Transfers and Grants	116 989	139 907	25 857	88 491	104 930	(16 439)	-15,7%	142 331
National Government:	35 763	35 266	–	–	26 092	(26 092)	-200,0%	35 266
Municipal Infrastructure Grant [Schedule 5B]	18 831	18 335	–	–	13 394	(13 394)	-100,0%	18 335
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	16 931	–	–	12 698	(12 698)	-100,0%	16 931
Provincial Government:	42 954	33 960	–	–	24 929	(24 929)	-100,0%	34 563
Capacity Building and Other	–	722	–	–	–	–		722
Infrastructure	42 954	33 239	–	–	24 929	(24 929)	-100,0%	33 239
								602
District Municipality:	–	602	–	–	452	(452)	-100,0%	602
All Grants	–	602	–	–	452	(452)	-100,0%	602
Other grant providers:	–	501	–	–	376	(376)	-100,0%	501
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisations	–	501	–	–	376	(376)	-100,0%	501
Total Capital Transfers and Grants	78 716	70 330	–	–	51 849	(51 849)	-100,0%	70 933
TOTAL RECEIPTS OF TRANSFERS & GRANTS	195 705	210 237	25 857	88 491	156 779	(68 288)	-43,6%	213 264

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M09 March

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	63 364	62 137	3 952	31 749	46 594	–		62 137
Operational Revenue:General Revenue:Equitable	58 824	57 597	3 574	30 210	43 189	(12 979)	-30,1%	57 597
Expanded Public Works Programme Integrated Gr	2 360	2 360	348	1 293	1 770	(477)	-27,0%	2 360
Local Government Financial Management Grant [S	1 550	1 550	30	246	1 162	(916)	-78,8%	1 550
Municipal Infrastructure Grant [Schedule 5B]	630	630	–	–	473	(473)	-100,0%	630
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Provincial Government:	10 534	17 318	820	7 293	12 989	(5 696)	-43,9%	17 318
Capacity Building and Other	10 534	11 457	820	7 293	8 593	(1 300)		11 457
Disaster and Emergency Services	–	–	–	–	–	–		–
Infrastructure	–	5 861	–	–	4 396	(4 396)		5 861
District Municipality:	–	2 087	12	113	–	(1 452)	-92,8%	–
All Grants	–	2 087	12	113	1 565	(1 452)	-92,8%	–
Other grant providers:	566	904	4	92	678	(586)	-86,5%	904
Foreign Government and International Organisatio	566	904	4	92	678	(586)	-86,5%	904
Total operating expenditure of Transfers and Grants	74 464	82 445	4 789	39 247	60 261	(7 734)	-12,8%	80 358
National Government:	35 763	35 266	1 407	10 877	25 317	(14 440)	-57,0%	35 266
Municipal Infrastructure Grant [Schedule 5B]	18 831	18 335	1 407	10 877	12 619	(1 741)	-13,80%	18 335
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	16 931	–	–	12 698	(12 698)	-100,00%	16 931
Provincial Government:	42 954	35 165	11 983	21 330	25 833	(4 503)		33 960
Capacity Building and Other	–	722	–	–	–	–		722
Infrastructure	42 954	33 239	11 624	20 970	24 929	(3 958)	-15,9%	33 239
District Municipality:	–	602	180	180	452	(272)	-60,2%	602
All Grants	–	602	180	180	452	(272)	-60,2%	602
Other grant providers:	10 048	20 314	2 016	10 155	13 838	(3 684)	-26,6%	20 314
Foreign Government and International Organisatio	–	501	–	105	376	(271)	-72,0%	501
Transfer from Operational Revenue	10 048	19 813	2 016	10 049	13 462	(3 413)	-25,4%	19 813
Total capital expenditure of Transfers and Grants	88 764	91 348	15 586	42 542	65 440	(22 898)	-35,0%	90 143
TOTAL EXPENDITURE OF TRANSFERS AND GRAN	163 228	173 793	20 375	81 788	125 701	(30 632)	-24,4%	170 501

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M09 March

Summary of Employee and Councillor remuneration R thousands	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	8 104	8 104	636	5 708	6 078	(370)	-6%	8 104
Pension and UIF Contributions	1 194	1 194	90	808	896	(88)	-10%	1 194
Medical Aid Contributions	239	239	18	173	179	(7)	-4%	239
Motor Vehicle Allowance	778	778	–	–	583	(583)	-100%	778
Cellphone Allowance	1 149	1 149	78	704	862	(158)	-18%	1 149
Housing Allowances	511	511	3	31	384	(353)	-92%	511
Other benefits and allowances	56	56	–	–	42	(42)	-100%	56
Sub Total - Councillors	12 032	12 032	825	7 423	9 024	(1 601)	-18%	12 032
Senior Managers of the Municipality								
Basic Salaries and Wages	4 139	3 589	324	2 960	2 692	269	10%	3 589
Pension and UIF Contributions	851	851	28	172	638	(466)	-73%	851
Medical Aid Contributions	147	147	5	41	110	(69)	-62%	147
Overtime	–	–	–	–	–	–		–
Performance Bonus	968	768	62	484	576	(91)	-16%	768
Motor Vehicle Allowance	1 143	950	83	668	713	(45)	-6%	950
Cellphone Allowance	77	77	4	35	58	(23)	-39%	77
Housing Allowances	167	167	24	95	125	(31)	-25%	167
Other benefits and allowances	125	125	9	84	94	(9)	-10%	125
Payments in lieu of leave	–	–	–	–	–	–		–
Long service awards	–	–	–	–	–	–		–
Post-retirement benefit obligations	–	–	–	–	–	–		–
Sub Total - Senior Managers	7 617	6 674	539	4 541	5 006	(465)	-9%	6 674
Other Municipal Staff								
Basic Salaries and Wages	126 695	122 667	10 643	86 245	92 000	(5 755)	-6%	122 667
Pension and UIF Contributions	19 060	19 060	1 587	13 970	14 295	(324)	-2%	19 060
Medical Aid Contributions	8 467	8 467	691	6 429	6 350	79	1%	8 467
Overtime	13 794	13 874	1 322	12 204	10 405	1 799	17%	13 874
Performance Bonus	8 895	8 895	742	6 766	6 671	95	1%	8 895
Motor Vehicle Allowance	4 886	6 454	472	4 359	4 841	(482)	-10%	6 454
Cellphone Allowance	440	440	42	406	330	77	23%	440
Housing Allowances	1 792	1 792	137	1 237	1 344	(107)	-8%	1 792
Other benefits and allowances	4 691	4 291	411	3 573	3 219	355	11%	4 291
Payments in lieu of leave	966	4 966	760	1 465	3 724	(2 260)	-61%	4 966
Long service awards	–	–	67	592	–	592	#DIV/0!	–
Post-retirement benefit obligations	28 880	23 780	670	6 029	17 835	(11 806)	-66%	23 780
Sub Total - Other Municipal Staff	218 565	214 685	17 544	143 275	161 014	(17 739)	-11%	214 685
TOTAL SALARY, ALLOWANCES &	238 214	233 391	18 908	155 239	175 043	(19 804)	-11%	233 391
% increase								
TOTAL MANAGERS AND STAFF	226 182	221 359	18 083	147 816	166 019	(18 203)	-11%	221 359

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M09 March

Description	Ref	Budget Year 2020/21											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Budget	Budget
Cash Receipts By Source													
Property rates		4 112	8 928	17 512	9 568	37	5 654	4 672	4 508	4 582	–	–	6 119
Service charges - electricity revenue		21 484	28 159	24 941	22 254	17 501	22 693	18 157	21 842	27 798	–	–	101 685
Service charges - water revenue		2 338	3 382	2 008	2 175	2 704	3 009	2 554	3 213	3 551	–	–	2 544
Service charges - sanitation revenue		1 302	1 590	1 493	1 476	2 043	7 574	1 744	1 682	1 796	–	–	(3 498)
Service charges - refuse		1 545	1 422	2 063	1 785	1 622	1 631	1 690	1 789	2 097	–	–	747
Service charges - other		–	4 470	–	–	948	–	–	–	–	–	–	(5 418)
Rental of facilities and equipment		3	1	1	1	7	17	178	2	29	–	–	924
Interest earned - external investments		235	298	298	231	–	249	298	223	240	–	–	1 286
Interest earned - outstanding debtors		–	–	–	–	–	–	–	–	–	–	–	1 510
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–
Fines		3	55	30	64	51	9	48	39	331	–	–	4 688
Licences and permits		813	112	398	554	540	190	606	416	820	–	–	(2 439)
Agency services		–	–	–	–	–	–	–	–	–	–	–	3 854
Transfer receipts - operating		45 862	5 580	–	3 469	–	–	–	–	–	–	–	85 333
Other revenue		83	115	132	340	979	16 930	4 102	2 506	26 329	–	–	(42 352)
Cash Receipts by Source		77 779	54 112	48 875	41 917	26 434	57 956	34 049	36 221	67 574	–	–	154 984
Other Cash Flows by Source													–
Transfer receipts - capital		3 721	–	568	4 674	10 000	10 784	–	–	24 455	–	–	16 128
Contributions & Contributed assets		–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–
Short term loans		–	–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–	–
Increase in consumer deposits		(35)	1	23	23	40	2	(98)	46	(24)	–	–	23
Receipt of non-current debtors		–	–	–	–	–	–	–	–	–	–	–	–
Receipt of non-current receivables		–	–	–	–	–	–	–	–	–	–	–	–
Change in non-current investments		–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Receipts by Source		81 465	54 112	49 466	46 614	36 474	68 741	33 952	36 267	92 004	–	–	171 135
Cash Payments by Type													–
Employee related costs		13 585	15 116	14 644	15 544	23 042	14 609	14 895	14 967	15 907	–	–	59 219
Remuneration of councillors		940	940	940	940	1 134	938	938	938	937	–	–	3 389
Interest paid		–	–	3	(0)	–	23	–	–	2	–	–	1 678
Bulk purchases - Electricity		29 263	31 706	28 786	17 164	16 744	16 025	16 069	19 309	22 637	–	–	81 011
Bulk purchases - Water & Sewer		–	–	–	–	–	–	–	–	–	–	–	–
Other materials		1 462	439	557	1 444	988	997	580	601	1 176	–	–	12 450
Contracted services		1 859	2 907	3 671	4 684	5 298	4 465	3 691	5 703	2 561	–	–	33 877
Grants and subsidies paid - other municipalities		–	–	–	–	–	–	–	–	–	–	–	–
Grants and subsidies paid - other		672	50	50	275	–	50	273	50	114	–	–	6 575
General expenses		10 173	3 290	3 472	3 865	2 785	3 178	2 241	2 615	3 515	–	–	17 913
Cash Payments by Type		57 953	54 447	52 123	43 917	49 990	40 286	38 686	44 183	46 849	–	–	216 113
Other Cash Flows/Payments by Type													
Capital assets		1 025	1 102	2 341	3 550	7 328	5 517	1 862	7 155	15 773	–	–	24 108
Repayment of borrowing		–	–	19	–	–	107	–	–	20	–	–	1 654
Other Cash Flows/Payments		864	241	(2 763)	1 133	(5 778)	1 206	(1 416)	1 770	(1 850)	–	–	6 593
Total Cash Payments by Type		59 842	55 790	51 720	48 599	51 541	47 116	39 131	53 108	60 792	–	–	248 468
NET INCREASE/(DECREASE) IN CASH HELD		21 623	(1 677)	(2 254)	(1 985)	(15 067)	21 625	(5 180)	(16 841)	31 212	–	–	(77 333)
Cash/cash equivalents at the month/year beginning:		130 394	152 018	150 340	148 087	146 101	131 035	152 660	147 480	130 639	161 851	161 851	161 851
Cash/cash equivalents at the month/year end:		152 018	150 340	148 087	146 101	131 035	152 660	147 480	130 639	161 851	161 851	161 851	84 518

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M09 March

Month	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
Monthly expenditure performance trend									
July	101	–	3 004	–	–	3 004	3 004	100,0%	0%
August	3 035	–	3 004	970	970	6 007	5 037	83,8%	1%
September	2 468	18 288	14 249	2 309	3 280	20 256	16 977	83,8%	4%
October	6 398	–	3 004	3 822	7 101	23 260	16 159	69,5%	8%
November	2 200	–	3 004	7 006	14 107	26 264	12 156	46,3%	16%
December	4 387	24 821	18 038	3 969	18 077	44 302	26 225	59,2%	20%
January	1 566	–	3 004	4 376	22 453	47 306	24 853	52,5%	25%
February	2 718	–	3 004	4 502	26 955	50 309	23 354	46,4%	30%
March	1 848	18 288	14 249	15 227	42 182	64 559	22 377	34,7%	48%
April	1 747	–	3 004	–		67 562	–		
May	1 275	–	3 004	–		70 566	–		
June	201	27 367	19 607	–		90 173	–		
Total Capital expenditure	27 944	88 764	90 173	42 182					

3.2 SUPPLY CHAIN MANAGEMENT

3.2.1 Demand and Acquisition

3.2.1.1 Advertisement stage

No formal written price quotations are currently in the advertisement stage.

The following competitive bids are currently in the advertisement stage:

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Aanvraag en Verkryging

3.2.1.1 Adverteringsfase

Geen formele geskrewe pryskwotasies is tans in die adverterings fase nie.

Die volgende mededingende tenders is tans in die adverteringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/17/76	Rendering of Legal services for the transfer of Municipal rental houses in Witzenberg (Re-advertisement)	09-Apr-2021
08/2/18/12	Supply and delivery of Protective Clothing	06-Apr-2021
08/2/18/21	The Supply, Maintenance of Digital speed cameras and the administration of the back office	30-Apr-2021
08/2/18/39	Construction of a Vehicle Inspection Ramp	07-Apr-2021
08/2/18/43	Supply, delivery and fitment of Vehicle batteries and rendering of Auto electrical repairs and services	15-Apr-2021
08/2/18/44	Translation services from English to Afrikaans and vice versa for Witzenberg municipality	26-Apr-2021
08/2/18/47	The Maintenance of the Witzenberg Municipality's ICT Environment	14-Apr-2021
08/2/18/48	Service provider for Plumbing Training	28-Apr-2021
08/2/18/49	Provision of 12 structural fire fighters and 12 learner fire fighters to the Witzenberg municipality	09-Apr-2021
08/2/18/59	Supply, delivery, installation and maintenance of Photocopy Machines	12-Apr-2021
08/2/18/63	Supply and delivery of Desktop Computers	08-Apr-2021

3.2.1.2 Evaluation stage:

The following competitive bids are currently in the evaluation stage:

3.2.1.2 Evaluering stadium:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/17/51	Upgrading of van Breda bridge & associated roadworks, Ceres	22-Jan-2021	24-Feb-2021 08-Mar-2021	E Lintnaar
08/2/17/88	Supply and delivery of Electrical Equipment and Cables	05-Oct-2020	03-Dec-2020 Referred back	D Greeff
08/2/18/05	Roads and Storm water Maintenance (Re-advertisement)	30-Mar-2021	Awaiting	E Lintnaar
08/2/18/14	Security upgrades to Pittebos sewer pump station - Wolseley	21-Jan-2021	08-Feb-2021 09-Mar-2021	N Jacobs

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/18/15	Facilitation of Municipal annual medical assessments	15-Oct-2020	14-Dec-2020	I Barnard
08/2/18/19	Supply and Installation of Rigid mesh security fencing	09-Nov-2020	25-Nov-2020 09-Mar-2021	H Truter
08/2/18/20	Construction of a Material Recovery Facility (MRF)	15-Dec-2020	25-Jan-2021 24-Feb-2021 09-Mar-2021	J Jacobs
08/2/18/51	Supply and delivery of a Light 4 x 4 Fire Fighting vehicle to the Witzenberg Municipality	23-Mar-2021	24-Mar-2021	A Lamprecht-Vertue
08/2/18/55	Upgrade and Refurbishment of Wolseley Wastewater Treatment Works: Interim works	29-Mar-2021	Awaiting	N Jacobs
08/2/18/60	Short-term Insurance	31-Mar-2021	Awaiting	WP Mars

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/18/33	Supply, delivery and off-loading of lubricants and workshop consumables	08-Dec-2020	11-Jan-2021	O Gatyene
08/2/18/36	Appointment of a Service provider for the External Assessment of the Internal Audit activity	08-Feb-2021	17-Mar-2021	G Louw
08/2/18/37	Appointment of a service provider for the monitoring, maintenance and armed response services for Witzenberg municipality	08-Dec-2020	29-Mar-2021	C Wessels
08/2/18/38	Annual load testing of Lifting equipment including 6 monthly inspection	29-Mar-2021	30-Mar-2021 Referred back	O Gatyene
08/2/18/40	Supply and delivery of Water pipes PVC class 9 and CI Short collars	17-Dec-2020	Awaiting	M Frieslaar N Jacobs
08/2/18/42	Supply, delivery and offloading of Toilet paper, paper hand wipes and cleaning chemicals	17-Dec-2020	21-Feb-2021	M Frieslaar
08/2/18/52	Supply, delivery & erection of concrete and steel palisade fencing and gate at Nduli reservoir	18-Dec-2020	08-Feb-2021	N Jacobs
08/2/18/57	Supply and delivery of 3 layer fabric face masks	27-Jan-2021	Awaiting	AJ Raubenheimer
08/2/18/61	Provision of 6 Qualified Structural Fire Fighters and 5 Learner Fire Fighters to the Witzenberg Municipality Fire and Rescue Services	02-Mar-2021	02-Mar-2021	A Lamprecht-Vertue

3.2.1.3 Adjudication stage

The following competitive bid are currently in the adjudication stage:

3.2.1.3 Toekenningsfase:

Die volgende mededingende tenders is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/18/08	Construction of the Waverenskroon Dam, Inlet Pipeline and Intake Works, Tulbagh	21-Oct-2020	15-Dec-2020	28-Jan-2020
08/2/17/99	Supply and delivery of polymer concrete manhole covers and frames, ductile iron manhole covers and frames, Kerbing and channeling, concrete slabs and concrete bollards, concrete bricks and pavers and clay pavers	08-Sep-2020	31-Mar-2021	-

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

The following bids were awarded by the Bid Adjudication Committee during the month of February 2021:

3.2.1.4 Tenders toegeken

Die volgende tenders was toegeken deur die Tender Toekenningskomitee gedurende Februarie 2021:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/18/32	26-Mar-2021	HCB Valuations and Services (PTY) Ltd	Service provider for compilation and maintenance of supplementary valuation roll and other related services for Witzenberg municipality for existing general valuation roll	Bidder scored the highest points	R 249 425.00

No competitive bids were awarded by the Accounting Officer during the month of March 2021.

Geen mededingende tenders was toegeken deur die Rekenpligtige Beampte gedurende March 2021 nie.

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

3.2.1.5 Paragraaf 13 (1): Kansellasie en her-uitnodiging van tenders

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/18/09	10-Mar-2021	Supply and delivery of fire fighter structural fire boots, firefighter goggles, structural fire helmets and structural fire gloves	Bid validity period lapsed
08/2/18/24	29-Mar-2021	Leasing of the Tolhuis together with the Adjacent building on a portion of Erf 1001, Ceres	No acceptable bids were received
08/2/18/26	29-Mar-2021	Supply and delivery of fire, rescue and disaster management uniform	No acceptable bids were received
08/2/18/34	05-Mar-2021	Supply and delivery of cement (concrete and mortar)	No acceptable bids were received

3.2.1.6 Paragraph 19 (1) l and 19 (2): Written price quotations

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

The following written price quotations were approved during the month of February 2021:

Die volgende geskrewe prys kwotasies was goedgekeur gedurende Februarie 2021:

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
167881	08-Mar-2021	DJ Services	Complete Electrical Installation at 1022 Japonika Street Bella Vista	Lowest responsive quotation	R 12 466.00 (Incl. VAT)	Chief Financial Officer

3.2.1.7 Formal Written Price Quotations

No formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of March 2021

3.2.1.7 Formele Geskrewe Prys Kwotasies

Geen formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur ’n amptenaar wat in terme van ’n sub-afvaardiging vir die maand van Maart 2021 nie.

3.2.1.8 Appeals

The following appeals were lodged and are being dealt with by the Accounting Officer:

3.2.1.8 Appèlle

Die volgende appèlle is ontvang en word hanteer deur die Rekenpligtige beampte:

Bid number	Bid title	Date of appeal	Appellant	Reason for appeal	Status	Dealt by
08/2/18/03	Hiring of plant and equipment for the Witzenberg municipal area	26-Nov-2020	Juno Corp (PTY) Ltd	Compliance of successful bidder	Appeal was dismissed	Accounting Officer

3.2.1.9 Deviations

The following table contains the actuals against approved deviations by the Accounting Officer for the month of March 2021 which totals R 312 807:

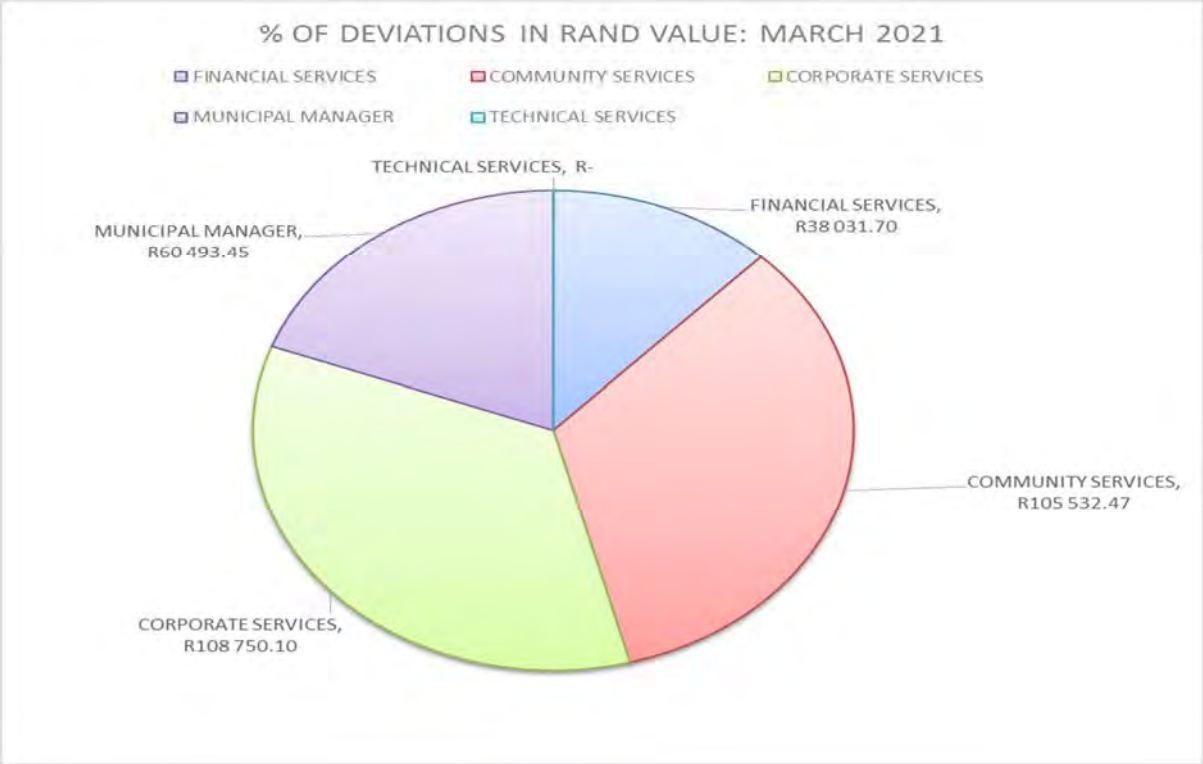
3.2.1.9 Afwykings

Die volgende tabel bevat die werklike uitgawes teen goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van Maart 2021 wat beloop op die totaal van R 312 807:

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
26-Feb-21	Solvem Consulting (Pty) Ltd	Update Billing Process	Impractical	167771	8,243.20
2-Mar-21	The Institute of Internal Auditors SA	Registration fee: Public Sector Forum	Single supplier	167816	2,300.00
2-Mar-21	Leadership Academy for Guardians of Governance (PTY) Ltd	IAT Learnership Programme: C Cedras	Single supplier	167817	55,565.70
3-Mar-21	Witzenberg Herald	Publish Notice: Adjustment Budget & SDBIP	Single supplier	167844	3,519.00
3-Mar-21	Ceres Alarms	Alarms Monitoring and Armed Response	Impractical	167846	85,586.67
16-Mar-21	The Institute of Internal Auditors SA	Membership Fees: C Cedras 2020-2021	Single supplier	168010	2,627.75
16-Mar-21	Witzenberg Herald	Publish Notice: 2019/2020 Annual Report	Single supplier	168016	4,743.00
16-Mar-21	Solvem Consulting (PTY) Ltd	Support services: Billing formula adjustments	Impractical	168018	15,559.50
23-Mar-21	PBSA (PTY) Ltd	Annual Renewal and Maintenance fees: Franking Machine	Single supplier	168089	8,059.43
29-Mar-21	Witzenberg Herald	Publish Notice: Donation of Tablets	Single supplier	168090	3,264.00
29-Mar-21	Witzenberg Besproeiing (PTY) Ltd	Repair PAH Sports field Borehole	Emergency	168163	97,153.40
30-Mar-21	Witzenberg Herald	Publish Notice: 2021/2022 Draft Budget, IDP & SDBIP	Single supplier	168178	5,967.00
30-Mar-21	Witzenberg Herald	Publish Notice: Easter & Ramadhan Messages	Single supplier	168183	11,840.00
31-Mar-21	Kaap Agri Bedryf Ltd	Supply of Material: Schoonvlei Project	Impractical	168193	8,379.07

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
January 2021	R 148 231	R11 476 385.24	1.29%
February 2021	R 141 648	R16 539 906.72	0.85%
March 2021	R 312 807	R27 075 840.84	1.15%

DEVIATIONS PER DIRECTORATE



Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

MONTH	Jan 2021	Feb 2021	Mar 2021
Value of inventory at hand	R 8 584 724	R 8 598 871	R 8 826 921
Turnover rate of total value of inventory	0.98	0.90	0.71
Date of latest stores reconciliation	31 March 2021		
Date of last stock count	25 March 2021		
Date of next stock count	30 June 2021		

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the monthly in year monitoring reports for the month of March 2021 has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY

Signature: _____

Date: 15/04/2021



Monthly Budget Statement Report Section 71 for April 2021

Financial data is in respect of the period 1 July 2020 to 30 June 2021

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, **s**pending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section. This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

(a) Actual revenue, per revenue source;
(b) actual borrowings;
(c) actual expenditure, per vote;
(d) actual capital expenditure, per vote;
(e) the amount of any allocations received;
(f) actual expenditure on those allocations, excluding expenditure on—
(i) its share of the local government equitable share; and
(ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
(g) when necessary, an explanation of—
(i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
(ii) any material variances from the service delivery and budget implementation plan; and
(iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

(2) The statement must include—
(a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
(b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

(a) werklike inkomste per bron van inkomste;
(b) werklike lenings;
(c) die werklike uitgawes per stem;
(d) die werklike kapitaalbesteding, per stem;
(e) die bedrag van enige toekennings ontvang;
(f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op
(i) sy deel van die plaaslike regering billike deel;
(ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en
(g) wanneer dit nodig is, 'n verduideliking van-
(i) enige wesenlike afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;
(ii) enige wesenlike afwykings van die dienslewering en begrotings implementeringsplan;
(iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.

(2) Die staat moet die volgende insluit-
(a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en
(b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die

the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The unwillingness / unability of government departments to pay their municipal accounts was a big concern. However department are slowing starting to make payment. The debt is in access of R7.2 million.

The monthly billing was also done as scheduled and during this process 19 077 accounts amounting to
R 44.5 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 5 million.

The indigent cost to the municipality for the month amounts to R 1.4 million.

The accumulated debtor's collection target for the year is 94%, and the actual accumulated year to date debtor's collection is 89%.

The municipality issued orders to the value of R 5 million of which R 110 thousand was in terms of deviations.

The municipality currently has R 149 million in its primary bank account with no investments.

The calculated cost coverage ratio of the municipality as at the end of April is 2.24 months.

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die onwilligheid / onvermoë van staats departemente om hulle munisipale rekeninge te betaal was 'n groot bekommernis. Departemente is stadig besig om hul betalings te maak. Die skuld beloop tans R7,2miljoen.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 19 077 rekeninge ten bedrae van R 44.5 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 5 miljoen.

Die deernis subsidies vir die maand beloop R 1.4 miljoen.

Die opgehoopte debiteure verhaling se teiken vir die jaar is 94%, en die werklike jaar tot op datum invordering is 89%

Bestellings ter waarde van R 5 miljoen uitgereik, waarvan R 110 duisend ten opsigte van afwykings is.

Die munisipaliteit het R 149 miljoen in die primêre bankrekening en geen beleggings nie.

Die berekende koste dekking verhouding van die munisipaliteit soos aan die einde van April 2021 is 2.24 maande.

B RECOMMENDATION

It is recommended that council take cognisance of the quarterly budget assessment for the month of April 2021 .

B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir April 2021 .

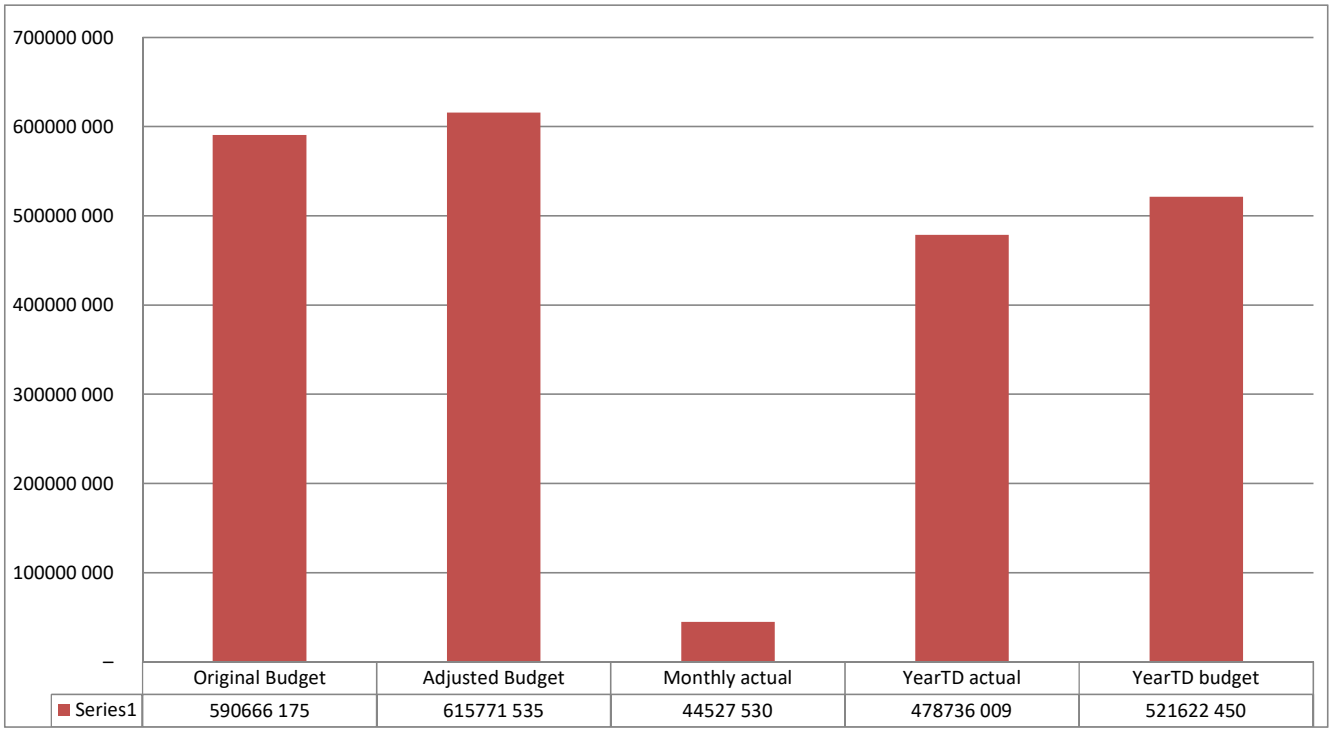
C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiele inligting:

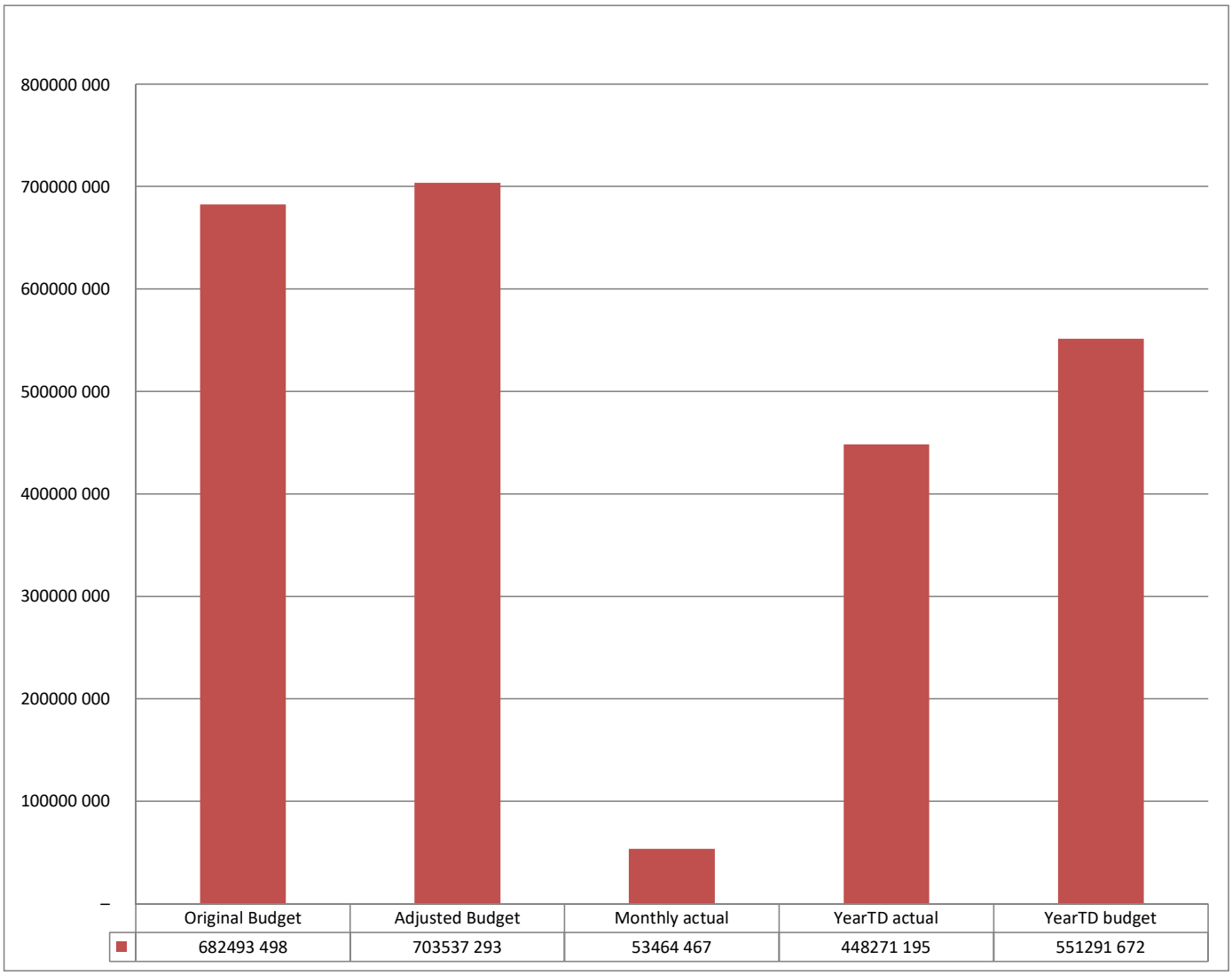
TOTAL OPERATIONAL REVENUE



For the period 1 July 2020 to 30 April 2021, 77,75% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2020 tot 30 April 2021, is 77,75% van die begrote operasionele inkomste gehef.

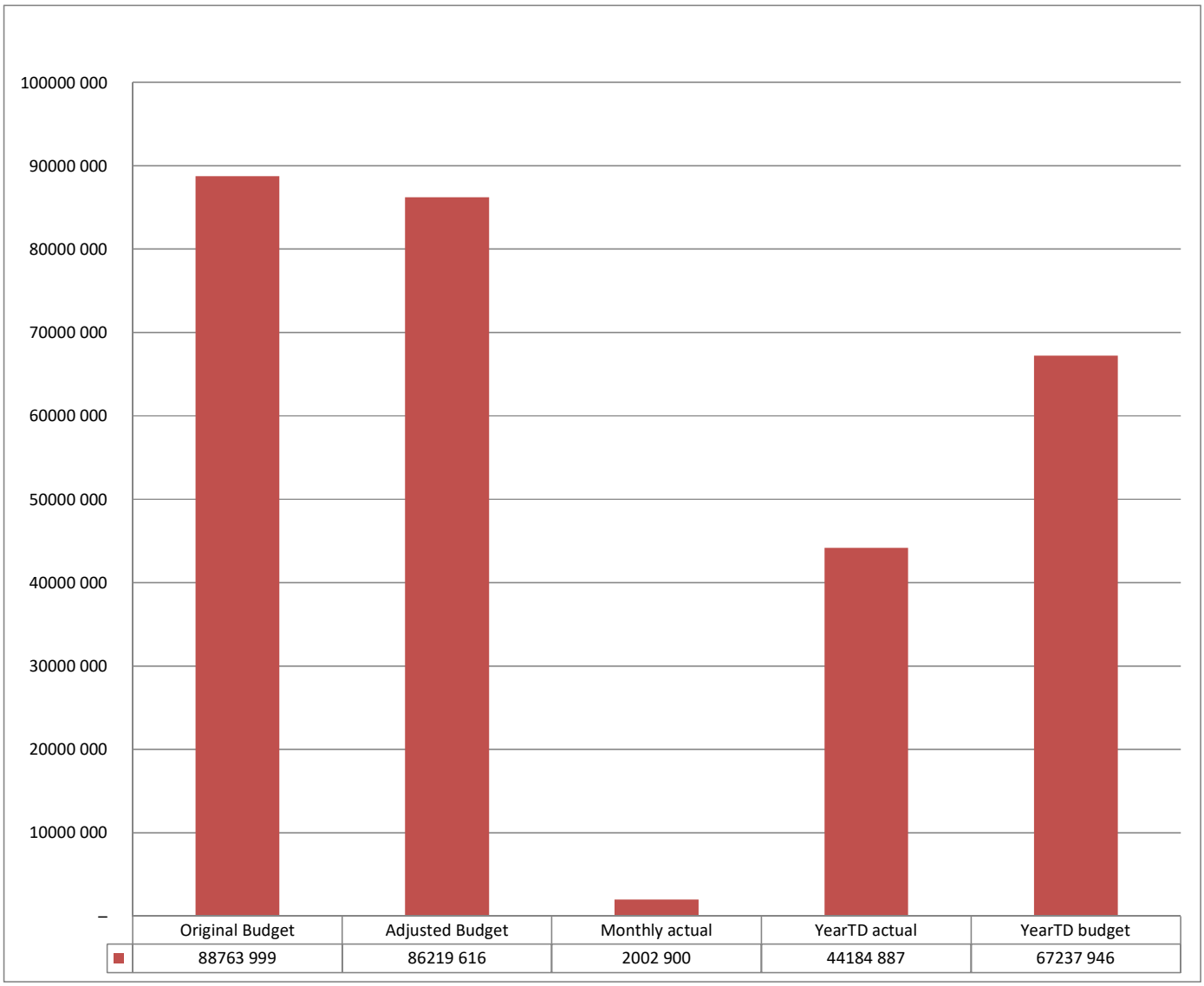
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2020 to 30 April 2021, 63,72% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2020 tot 30 April 2021, is 63,72% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2020 to 30 April 2021, 51,25% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2020 tot 30 April 2021, is 51,25% van die begrote kapitale uitgawes aangegaan.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 30 April 2021.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M10 April

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Financial Performance									
Property rates	73 497	76 388	76 388	4 134	71 831	70 045	1 786	3%	76 388
Service charges	346 176	341 732	354 732	37 850	301 505	298 292	3 213	1%	354 732
Investment revenue	7 446	9 129	3 358	262	2 584	2 798	(215)	-8%	3 358
Transfers recognised - operational	131 561	116 989	140 835	266	88 757	116 791	(28 033)	-24%	140 835
Other own revenue	47 345	46 427	40 457	2 016	14 059	33 697	(19 637)	-58%	40 457
Total Revenue (excluding capital transfers and contributions)	**606 024**	**590 666**	**615 772**	**44 528**	**478 736**	**521 622**	**(42 886)**	**-8%**	**615 772**
Employee costs	10 604	226 182	221 399	15 812	163 628	184 499	(20 871)	-11%	221 399
Remuneration of Councillors	10 604	12 032	12 032	825	8 248	10 026	(1 779)	-18%	12 032
Depreciation & asset impairment	32 732	40 688	40 688	–	2	33 906	(33 905)	-100%	40 688
Finance charges	9 408	9 181	9 181	–	154	7 651	(7 497)	-98%	9 181
Materials and bulk purchases	236 016	252 289	260 759	24 222	179 473	186 511	(7 037)	-4%	260 759
Transfers and grants	25 477	2 179	8 616	277	1 427	6 692	(5 265)	-79%	8 616
Other expenditure	275 517	139 944	150 862	12 329	95 340	122 006	(26 667)	-22%	150 862
Total Expenditure	**600 358**	**682 493**	**703 537**	**53 464**	**448 271**	**551 292**	**(103 020)**	**-19%**	**703 537**
Surplus/(Deficit)	**5 667**	**(91 827)**	**(87 766)**	**(8 937)**	**30 465**	**(29 669)**	**60 134**	**-203%**	**(87 766)**
Transfers recognised - capital	13 442	78 716	65 559	–	–	51 964	(51 964)	-100%	65 559
Contributions & Contributed assets	237	59	560	32	224	425	(201)	-47%	560
Surplus/(Deficit) after capital transfers & contributions	**19 346**	**(13 052)**	**(21 646)**	**(8 905)**	**30 689**	**22 720**	**7 969**	**35%**	**(21 646)**
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	**19 346**	**(13 052)**	**(21 646)**	**(8 905)**	**30 689**	**22 720**	**7 969**	**35%**	**(21 646)**
Capital expenditure & funds sources									
Capital expenditure	**27 944**	**88 764**	**86 220**	**2 003**	**44 185**	**67 238**	**(23 053)**	**-34%**	**86 220**
Capital transfers recognised	13 123	78 716	66 135	1 142	33 275	51 795	(18 520)	-36%	66 135
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	21 175	10 048	20 054	861	10 910	15 443	(4 533)	-29%	20 054
Total sources of capital funds	**34 298**	**88 764**	**86 190**	**2 003**	**44 185**	**67 238**	**(23 053)**	**-34%**	**86 190**
Financial position									
Total current assets	218 961	108 824	199 345		286 620				128 641
Total non current assets	945 893	1 049 210	989 246		990 080				1 046 290
Total current liabilities	142 768	130 550	187 620		219 754				132 696
Total non current liabilities	115 144	185 378	118 150		119 324				187 849
Community wealth/Equity	**906 942**	**842 106**	**882 821**		**937 621**				**876 032**
Cash flows									
Net cash from (used) operating	70 313	62 440	25 684	(11 304)	65 974	58 088	7 886	14%	25 684
Net cash from (used) investing	(33 819)	(88 764)	(69 760)	(2 270)	(47 922)	(40 724)	(7 198)	18%	(69 760)
Net cash from (used) financing	(371)	(1 500)	(1 800)	29	(140)	(126)	(14)	11%	(140)
end	**130 394**	**38 463**	**84 518**	**–**	**148 306**	**147 632**	**673**	**0%**	**84 518**
Debtors & creditors analysis	**0-30 Days**	**31-60 Days**	**61-90 Days**	**91-120 Days**	**121-150 Dys**	**151-180 Dys**	**181 Dys-1 Yr**	**Over 1Yr**	**Total**
Debtors Age Analysis									
Total By Income Source	44 832	6 543	5 532	4 845	4 600	4 674	26 187	174 907	272 120
Creditors Age Analysis									
Total Creditors	886	–	–	–	–	–	–	–	886

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M10 April

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Governance and administration	**91 801**	**101 030**	**95 262**	**4 993**	**78 703**	**79 318**	(615)	-1%	**95 262**
Executive and council	122	–	–	–	13	–	13	#DIV/0!	–
Finance and administration	91 679	101 030	95 262	4 993	78 690	79 318	(628)	-1%	95 262
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	**163 882**	**142 111**	**166 403**	**644**	**95 102**	**137 573**	(42 471)	-31%	**141 497**
Community and social services	105 131	114 880	129 762	284	88 748	108 131	(19 383)	-18%	129 762
Sport and recreation	10 375	1 805	4 684	130	1 630	3 901	(2 270)	-58%	4 684
Public safety	24 096	24 912	25 634	221	4 700	20 760	(16 060)	-77%	728
Housing	24 280	514	6 324	8	23	4 781	(4 758)	-100%	6 324
Economic and environmental services	**4 311**	**20 173**	**23 388**	**160**	**1 319**	**18 674**	(17 356)	-93%	**23 388**
Planning and development	1 933	2 512	4 611	160	1 315	3 668	(2 353)	-64%	4 611
Road transport	2 227	17 647	18 763	–	3	14 995	(14 992)	-100%	18 763
Environmental protection	152	13	13	–	–	11	(11)	-100%	13
Trading services	**359 616**	**406 013**	**396 723**	**38 755**	**303 759**	**329 280**	(25 521)	-8%	**396 723**
Energy sources	257 723	265 685	270 965	29 331	215 317	225 781	(10 464)	-5%	270 965
Water management	43 372	64 856	52 652	4 481	36 571	43 479	(6 908)	-16%	52 652
Waste water management	30 397	43 424	43 845	2 351	27 695	36 145	(8 450)	-23%	43 845
Waste management	28 124	32 047	29 261	2 592	24 176	23 876	301	1%	29 261
Total Revenue - Functional	**619 704**	**669 441**	**681 891**	**44 560**	**478 960**	**564 941**	**(85 981)**	**-15%**	**656 985**
Expenditure - Functional									
Governance and administration	**107 912**	**150 869**	**158 012**	**9 591**	**95 045**	**127 932**	(32 887)	-26%	**158 012**
Executive and council	23 579	30 612	30 092	1 922	18 208	25 077	(6 869)	-27%	30 092
Finance and administration	81 892	117 451	125 063	7 543	74 736	100 608	(25 872)	-26%	125 063
Internal audit	2 441	2 805	2 857	127	2 101	2 248	(147)	-7%	2 857
Community and public safety	**128 099**	**107 225**	**112 748**	**7 128**	**65 542**	**93 379**	(27 837)	-30%	**81 822**
Community and social services	23 738	28 760	28 814	2 266	18 845	23 971	(5 126)	-21%	28 814
Sport and recreation	25 674	30 457	31 985	2 054	19 498	26 650	(7 152)	-27%	31 985
Public safety	50 404	42 200	40 343	2 337	23 295	33 602	(10 306)	-31%	9 417
Housing	28 283	5 807	11 606	470	3 904	9 156	(5 253)	-57%	11 606
Economic and environmental services	**34 344**	**38 426**	**37 537**	**2 699**	**23 149**	**31 277**	(8 128)	-26%	**37 537**
Planning and development	9 695	12 992	11 896	834	8 214	9 910	(1 695)	-17%	11 896
Road transport	23 640	23 425	23 750	1 818	14 569	19 791	(5 223)	-26%	23 750
Environmental protection	1 009	2 009	1 891	48	366	1 576	(1 210)	-77%	1 891
Trading services	**329 120**	**385 015**	**394 311**	**33 818**	**263 637**	**328 420**	(64 783)	-20%	**394 311**
Energy sources	245 969	268 463	278 777	24 819	187 241	232 314	(45 073)	-19%	278 777
Water management	40 314	35 733	37 891	3 321	26 512	31 435	(4 923)	-16%	37 891
Waste water management	33 598	34 766	32 845	2 844	23 202	27 346	(4 144)	-15%	32 845
Waste management	9 239	46 053	44 797	2 833	26 682	37 325	(10 643)	-29%	44 797
Other	**882**	**959**	**929**	**228**	**899**	**774**	**125**	**16%**	**929**
Total Expenditure - Functional	**600 358**	**682 493**	**703 537**	**53 464**	**448 271**	**581 781**	**(133 510)**	**-23%**	**672 611**
Surplus/ (Deficit) for the year	**19 346**	**(13 052)**	**(21 646)**	**(8 905)**	**30 689**	**(16 840)**	**47 529**		**(15 627)**

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M10 April

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Municipal governance and administration	**91 801**	**101 030**	**95 262**	**4 993**	**78 703**	**79 318**	**(615)**	**-1%**	**95 262**
Executive and council	122	–	–	–	13	–	13		–
Mayor and Council	103	–	–	–	13	–	13		–
Municipal Manager, Town Secretary and Chief	19	–	–	–	–	–	–		–
Finance and administration	91 679	101 030	95 262	4 993	78 690	79 318	(628)	-1%	95 262
Administrative and Corporate Support	–	9	9	–	0	7	(7)	-100%	9
Finance	91 860	100 446	94 679	4 881	78 341	78 832	(491)	-1%	94 679
Human Resources	313	552	552	107	254	460	(207)	-45%	552
Marketing, Customer Relations, Publicity and Media	–	4	4	–	0	4	(3)	-89%	4
Property Services	(550)	–	–	–	–	–	–		–
Supply Chain Management	56	18	18	5	95	15	81	541%	18
Community and public safety	**163 882**	**142 111**	**166 403**	**644**	**95 102**	**137 573**	**(42 471)**	**-31%**	**141 497**
Community and social services	105 131	114 880	129 762	284	88 748	108 131	(19 383)	-18%	129 762
Aged Care	95 300	104 406	118 872	222	88 467	99 060	(10 593)	-11%	118 872
Cemeteries, Funeral Parlours and Crematoriums	176	233	233	60	269	194	75	38%	233
Community Halls and Facilities	357	405	125	1	3	101	(98)	-97%	125
Libraries and Archives	9 299	9 836	10 531	1	9	8 776	(8 767)	-100%	10 531
Sport and recreation	10 375	1 805	4 684	130	1 630	3 901	(2 270)	-58%	4 684
Recreational Facilities	6 296	773	665	130	1 630	552	1 079	196%	665
Sports Grounds and Stadiums	4 079	1 032	4 019	–	–	3 349	(3 349)	-100%	4 019

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Public safety	24 096	24 912	25 634	221	4 700	20 760	(16 060)	-77%	728
Fire Fighting and Protection	5	6	728	–	1	5	(4)	(0)	728
Housing	24 280	514	6 324	8	23	4 781	(4 758)	-100%	6 324
Housing	24 280	514	6 324	8	23	4 781	(4 758)	-100%	6 324
Economic and environmental services	**4 311**	**20 173**	**23 388**	**160**	**1 319**	**18 674**	**(17 356)**	**-93%**	**23 388**
Planning and development	1 933	2 512	4 611	160	1 315	3 668	(2 353)	-64%	4 611
Economic Development/Planning	166	–	2 099	–	–	1 574	(1 574)	-100%	2 099
Town Planning, Building Regulations and	1 768	1 882	1 882	160	1 315	1 569	(253)	-16%	1 882
Project Management Unit	–	630	630	–	–	525	(525)	-100%	630
Road transport	2 227	17 647	18 763	–	3	14 995	(14 992)	-100%	18 763
Roads	2 227	17 647	18 763	–	3	14 995	(14 992)	-100%	18 763
Environmental protection	152	13	13	–	–	11	(11)	-100%	13
Biodiversity and Landscape	152	13	13	–	–	11	(11)	-100%	13
Trading services	**359 616**	**406 013**	**396 723**	**38 755**	**303 759**	**329 280**	**(25 521)**	**-8%**	**396 723**
Energy sources	257 723	265 685	270 965	29 331	215 317	225 781	(10 464)	-5%	270 965
Electricity	257 250	265 685	270 685	29 331	215 317	225 571	(10 254)	-5%	270 685
Street Lighting and Signal Systems	474	–	280	–	–	210	(210)	-100%	280
Water management	43 372	64 856	52 652	4 481	36 571	43 479	(6 908)	-16%	52 652
Water Distribution	43 372	64 856	52 652	4 481	36 571	43 479	(6 908)	-16%	52 652
Waste water management	30 397	43 424	43 845	2 351	27 695	36 145	(8 450)	-23%	43 845
Sewerage	27 134	29 605	33 238	2 351	27 695	27 637	58	0%	33 238
Storm Water Management	3 263	13 819	10 607	–	–	8 508	(8 508)	-100%	10 607
Waste management	28 124	32 047	29 261	2 592	24 176	23 876	301	1%	29 261
Solid Waste Removal	28 124	32 047	29 261	2 592	24 176	23 876	301	1%	29 261
Other	**93**	**115**	**115**	**7**	**76**	**96**	**(19)**	-20%	**115**
Licensing and Regulation	93	115	115	7	76	96	(19)	-20%	115
Total Revenue - Functional	**619 704**	**669 441**	**681 891**	**44 560**	**478 960**	**564 941**	**(85 981)**	**-15%**	**656 985**

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M10 April

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure - Functional									
Municipal governance and administration	**107 912**	**150 869**	**158 012**	**9 591**	**95 045**	**127 932**	**(32 887)**	**-26%**	**158 012**
Executive and council	23 579	30 612	30 092	1 922	18 208	25 077	(6 869)	-27%	30 092
Mayor and Council	15 490	19 731	20 447	1 125	10 972	17 039	(6 067)	-36%	20 447
Municipal Manager, Town Secretary and Chief	8 089	10 881	9 645	797	7 235	8 037	(802)	-10%	9 645
Finance and administration	81 892	117 451	125 063	7 543	74 736	100 608	(25 872)	-26%	125 063
Administrative and Corporate Support	16 482	12 535	17 959	2 656	13 735	14 966	(1 231)	-8%	17 959
Asset Management	156	4 772	660	–	28	550	(522)	-95%	660
Finance	30 689	38 188	44 538	2 362	26 524	33 925	(7 400)	-22%	44 538
Fleet Management	3 005	2 845	2 740	330	2 531	2 279	252	11%	2 740
Human Resources	11 788	37 508	35 981	955	14 367	29 979	(15 612)	-52%	35 981
Information Technology	3 833	4 002	4 069	133	3 087	3 306	(219)	-7%	4 069
Legal Services	3 095	3 490	5 571	97	4 922	4 314	609	14%	5 571
Marketing, Customer Relations, Publicity and Media	3 864	3 968	3 907	320	3 084	3 255	(172)	-5%	3 907
Property Services	1 944	1 239	1 157	73	608	964	(356)	-37%	1 157
Risk Management	–	457	457	–	–	381	(381)	-100%	457
Supply Chain Management	6 688	6 963	6 645	593	5 580	5 537	42	1%	6 645
Valuation Service	348	1 483	1 381	25	270	1 151	(880)	-77%	1 381
Internal audit	2 441	2 805	2 857	127	2 101	2 248	(147)	-7%	2 857
Governance Function	2 441	2 805	2 857	127	2 101	2 248	(147)	-7%	2 857
Community and public safety	**128 099**	**107 225**	**112 748**	**7 128**	**65 542**	**93 379**	**(18 885)**	**-20%**	**81 822**
Community and social services	23 738	28 760	28 814	2 266	18 845	23 971	(5 126)	-21%	28 814
Aged Care	5 011	4 771	4 636	455	3 672	3 853	(181)	-5%	4 636
Cemeteries, Funeral Parlours and Crematoriums	2 931	3 585	3 737	281	2 613	3 087	(474)	-15%	3 737
Child Care Facilities	6	896	874	0	8	729	(720)	-99%	874
Community Halls and Facilities	5 512	6 671	6 625	429	3 984	5 518	(1 533)	-28%	6 625
Disaster Management	54	77	141	0	31	117	(86)	-74%	141
Education	2	766	747	–	1	623	(622)	-100%	747
Libraries and Archives	10 223	11 994	12 054	1 101	8 535	10 045	(1 510)	-15%	12 054
Sport and recreation	25 674	30 457	31 985	2 054	19 498	26 650	(7 152)	-27%	31 985
Community Parks (including Nurseries)	7 731	7 262	7 393	569	5 763	6 161	(398)	-6%	7 393
Recreational Facilities	13 206	17 843	18 774	1 040	9 825	15 641	(5 816)	-37%	18 774
Sports Grounds and Stadiums	4 738	5 352	5 818	445	3 910	4 848	(938)	-19%	5 818
Public safety	50 404	42 200	40 343	2 337	23 295	33 602	(1 355)	-4%	9 417
Fire Fighting and Protection	7 964	9 867	9 417	598	6 483	7 838	(1 355)	-17%	9 417
Housing	28 283	5 807	11 606	470	3 904	9 156	(5 253)	-57%	11 606
Housing	28 104	3 948	9 747	470	3 804	7 607	(3 804)	-50%	9 747
Informal Settlements	178	1 859	1 859	–	100	1 549	(1 449)	-94%	1 859

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
Economic and environmental services	**34 344**	**38 426**	**37 537**	**2 699**	**23 149**	**31 277**	**(8 128)**	**-26%**	**37 537**
Planning and development	9 695	12 992	11 896	834	8 214	9 910	(1 695)	-17%	11 896
Corporate Wide Strategic Planning (IDPs, LEDs)	1 541	2 290	2 100	145	1 389	1 748	(359)	-21%	2 100
Economic Development/Planning	1 609	2 215	2 531	103	1 025	2 106	(1 082)	-51%	2 531
Town Planning, Building Regulations and Enforcement	4 818	5 740	4 666	401	3 968	3 889	79	2%	4 666
Project Management Unit	1 727	2 746	2 600	185	1 833	2 166	(334)	-15%	2 600
Road transport	23 640	23 425	23 750	1 818	14 569	19 791	(5 223)	-26%	23 750
Roads	23 640	23 425	23 750	1 818	14 569	19 791	(5 223)	-26%	23 750
Environmental protection	1 009	2 009	1 891	48	366	1 576	(1 210)	-77%	1 891
Biodiversity and Landscape	1 009	2 009	1 891	48	366	1 576	(1 210)	-77%	1 891
Trading services	**329 120**	**385 015**	**394 311**	**33 818**	**263 637**	**328 420**	**(64 783)**	**-20%**	**394 311**
Energy sources	245 969	268 463	278 777	24 819	187 241	232 314	(45 073)	-19%	278 777
Electricity	243 205	265 128	276 129	24 709	185 712	230 108	(44 396)	-19%	276 129
Street Lighting and Signal Systems	2 764	3 335	2 648	111	1 529	2 207	(677)	-31%	2 648
Water management	40 314	35 733	37 891	3 321	26 512	31 435	(4 923)	-16%	37 891
Water Treatment	25	1 692	1 661	13	127	1 384	(1 258)	-91%	1 661
Water Distribution	37 185	29 481	32 217	3 285	24 750	26 842	(2 092)	-8%	32 217
Water Storage	3 104	4 560	4 013	23	1 635	3 208	(1 574)	-49%	4 013
Waste water management	33 598	34 766	32 845	2 844	23 202	27 346	(4 144)	-15%	32 845
Public Toilets	1 489	1 875	1 875	134	1 314	1 542	(227)	-15%	1 875
Sewerage	24 782	23 500	21 893	2 243	16 938	18 242	(1 304)	-7%	21 893
Storm Water Management	7 325	6 691	6 377	467	4 949	5 313	(364)	-7%	6 377
Waste Water Treatment	2	2 699	2 699	–	–	2 249	(2 249)	-100%	2 699
Waste management	9 239	46 053	44 797	2 833	26 682	37 325	(10 643)	-29%	44 797
Solid Waste Disposal (Landfill Sites)	(22 565)	16 613	16 600	364	2 327	13 827	(11 500)	-83%	16 600
Solid Waste Removal	29 890	28 001	26 766	2 346	22 914	22 305	609	3%	26 766
Street Cleaning	1 915	1 440	1 432	123	1 441	1 193	248	21%	1 432
Other	882	959	929	228	899	774	125	16%	929
Licensing and Regulation	28	62	32	5	7	27	(20)	-75%	32
Tourism	854	897	897	223	892	747	145	19%	897
Total Expenditure - Functional	**600 358**	**682 493**	**703 537**	**53 464**	**448 271**	**581 781**	**(124 558)**	**-21%**	**672 611**
Surplus/ (Deficit) for the year	**19 346**	**(13 052)**	**(21 646)**	**(8 905)**	**30 689**	**(16 840)**	**47 529**	**-282%**	**(15 627)**

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M10 April

Vote Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	89 792	97 078	92 603	4 696	77 053	77 102	(49)	-0,1%	92 603
Vote 2 - Community Services	40 250	11 944	12 702	219	2 109	9 981	(7 872)	-78,9%	12 702
Vote 3 - Community Services	116 399	126 015	140 201	452	93 297	116 832	(23 535)	-20,1%	140 201
Vote 4 - Community Services	7 857	4 905	15 852	–	–	12 545	(12 545)	-100,0%	15 852
Vote 5 - Corporate Services	(134)	566	566	107	267	471	(204)	-43,3%	566
Vote 6 - Technical Services	291 441	330 552	337 077	31 972	245 112	279 840	(34 728)	-12,4%	337 077
Vote 7 - Technical Services	71 476	96 840	81 849	7 073	60 695	67 301	(6 606)	-9,8%	81 849
Vote 8 - Muncipal Manager	575	1 542	1 042	41	426	868	(442)	-50,9%	1 042
Total Revenue by Vote	**617 655**	**669 441**	**681 891**	**44 560**	**478 960**	**564 941**	**(85 981)**	**-15,2%**	**681 891**
Vote 1 - Financial Services	38 268	52 907	54 524	3 134	33 665	42 247	(8 582)	-20,3%	54 524
Vote 2 - Community Services	34 907	42 428	43 383	3 299	29 296	36 089	(6 793)	-18,8%	43 383
Vote 3 - Community Services	57 632	51 839	51 114	2 860	27 021	42 574	(15 553)	-36,5%	51 114
Vote 4 - Community Services	39 210	19 452	24 243	1 222	11 479	19 708	(8 229)	-41,8%	24 243
Vote 5 - Corporate Services	54 582	81 238	85 824	5 596	47 723	71 431	(23 709)	-33,2%	85 824
Vote 6 - Technical Services	308 685	334 930	342 468	30 056	229 780	285 361	(55 581)	-19,5%	342 468
Vote 7 - Technical Services	53 689	84 015	84 948	6 464	56 438	70 642	(14 205)	-20,1%	84 948
Vote 8 - Muncipal Manager	12 124	15 685	17 032	834	12 870	13 730	(859)	-6,3%	17 032
Total Expenditure by Vote	**599 097**	**682 493**	**703 537**	**53 464**	**448 271**	**581 781**	**(133 510)**	**-22,9%**	**703 537**
Surplus/ (Deficit) for the year	**18 559**	**(13 052)**	**(21 646)**	**(8 905)**	**30 689**	**(16 840)**	**47 529**	**-282,2%**	**(21 646)**

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M10 April

Description R thousands	2019/20 Audited Outcome	Budget Year 2020/21 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source									
Property rates	73 497	76 388	76 388	4 134	71 831	70 045	1 786	3%	76 388
Service charges - electricity revenue	255 095	266 973	271 973	29 332	215 317	217 730	(2 413)	-1%	271 973
Service charges - water revenue	39 419	35 137	35 137	4 029	35 254	34 723	531	2%	35 137
Service charges - sanitation revenue	25 949	18 352	25 352	2 173	27 646	23 329	4 317	19%	25 352
Service charges - refuse revenue	25 713	21 271	22 271	2 315	23 288	22 509	779	3%	22 271
Service charges - other	–	–	–	–	–	–	–		–
Rental of facilities and equipment	3 905	2 663	1 163	110	1 187	966	221	23%	1 163
Interest earned - external investments	7 446	9 129	3 358	262	2 584	2 798	(215)	-8%	3 358
Interest earned - outstanding debtors	10 515	8 264	5 035	1 190	3 215	4 196	(981)	-23%	5 035
Dividends received	–	–	–	–	–	–	–		–
Fines, penalties and forfeits	19 654	20 456	20 456	2	57	17 047	(16 990)	-100%	20 456
Licences and permits	1 042	2 010	2 010	227	4 728	1 675	3 053	182%	2 010
Agency services	3 477	3 854	3 854	–	–	3 211	(3 211)	-100%	3 854
Transfers recognised - operational	131 561	116 989	140 835	266	88 757	116 791	(28 033)	-24%	140 835
Other revenue	9 225	9 181	7 939	487	4 872	6 601	(1 729)	-26%	7 939
Gains on disposal of PPE	(474)	(0)	(0)	–	–	(0)	0	-100%	(0)
Total Revenue (excluding capital transfers and contributions)	**606 024**	**590 666**	**615 772**	**44 528**	**478 736**	**521 622**	**(42 886)**	**-8%**	**615 772**
Expenditure By Type									
Employee related costs	180 046	226 182	221 399	15 812	163 628	184 499	(20 871)	-11%	221 399
Remuneration of councillors	10 604	12 032	12 032	825	8 248	10 026	(1 779)	-18%	12 032
Debt impairment	14 187	44 688	44 688	3 223	30 753	37 240	(6 487)	-17%	44 688
Depreciation & asset impairment	32 732	40 688	40 688	–	2	33 906	(33 905)	-100%	40 688
Finance charges	9 408	9 181	9 181	–	154	7 651	(7 497)	-98%	9 181
Bulk purchases	221 822	232 760	242 360	23 023	169 938	171 478	(1 539)	-1%	242 360
Other materials	14 194	19 528	18 399	1 199	9 535	15 033	(5 498)	-37%	18 399
Contracted services	44 029	48 486	60 141	5 381	35 932	49 505	(13 573)	-27%	60 141
Transfers and grants	25 477	2 179	8 616	277	1 427	6 692	(5 265)	-79%	8 616
Other expenditure	47 859	46 770	46 033	3 725	28 655	35 261	(6 606)	-19%	46 033
Loss on disposal of PPE	–	0	0	–	–	0	(0)	-100%	0
Total Expenditure	**600 358**	**682 493**	**703 537**	**53 464**	**448 271**	**551 292**	**(103 020)**	**-19%**	**703 537**
Surplus/(Deficit)	**5 667**	**(91 827)**	**(87 766)**	**(8 937)**	**30 465**	**(29 669)**	**60 134**	**(0)**	**(87 766)**
Transfers recognised - capital	13 442	78 716	65 559	–	–	51 964	(51 964)	(0)	65 559
Contributions recognised - capital	237	59	560	32	224	425	(201)	(0)	560
Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	**19 346**	**(13 052)**	**(21 646)**	**(8 905)**	**30 689**	**22 720**			**(21 646)**
Surplus/(Deficit) attributable to	19 346	**(13 052)**	**(21 646)**	**(8 905)**	**30 689**	**22 720**			**(21 646)**
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	**19 346**	**(13 052)**	**(21 646)**	**(8 905)**	**30 689**	**22 720**			**(21 646)**

The revenue and expenditure figures excludes internal charges.

Other expenditure includes operational costs such as:

Advertising, Publicity and Marketing
External Audit Fees
Communication
External Computer Service
Insurance Underwriting
Travel and Subsistence
Printing, Publications and Books
Uniform and Protective Clothing
Wet Fuel
Hire Charges

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M10 April

Vote Description R thousands	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation									
Vote 1 - Financial Services	(6 525)	–	–	–	–	–	–		–
Vote 2 - Community Services	126	–	214	–	183	178	5	3%	214
Vote 3 - Community Services	–	–	–	–	–	–	–		–
Vote 4 - Community Services	–	–	–	–	–	–	–		–
Vote 5 - Corporate Services	–	–	–	–	–	–	–		–
Vote 6 - Technical Services	12 575	14 421	16 259	497	10 337	11 779	(1 442)	-12%	16 259
Vote 7 - Technical Services	1 400	26 288	11 958	56	908	9 911	(9 002)	-91%	11 958
Vote 8 - Muncipal Manager	19	–	–	–	–	–	–		–
Total Capital Multi-year expenditure	**7 596**	**40 708**	**28 432**	**553**	**11 428**	**21 868**	**(10 440)**	**-48%**	**28 432**
Single Year expenditure appropriation									
Vote 1 - Financial Services	206	–	132	–	–	110	(110)	-100%	132
Vote 2 - Community Services	–	–	4 264	–	–	2 952	(2 952)	-100%	4 264
Vote 3 - Community Services	1 053	620	1 183	9	567	771	(205)	-27%	1 183
Vote 4 - Community Services	4 152	900	9 733	673	5 789	7 614	(1 825)	-24%	9 733
Vote 5 - Corporate Services	1 833	1 050	4 407	521	3 279	3 672	(393)	-11%	4 407
Vote 6 - Technical Services	11 458	35 021	29 002	247	17 496	23 095	(5 600)	-24%	29 002
Vote 7 - Technical Services	1 632	10 465	9 067	–	5 626	7 155	(1 529)	-21%	9 067
Vote 8 - Muncipal Manager	14	–	–	–	–	–	–		–
Total Capital single-year expenditure	20 348	48 056	57 788	1 450	32 757	45 370	**(12 613)**	**-28%**	57 788
Total Capital Expenditure	**27 944**	**88 764**	**86 220**	**2 003**	**44 185**	**67 238**	**(23 053)**	**-34%**	**86 220**

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M10 April

Vote Description R thousands	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Expenditure - Standard Classification									
Governance and administration	**(3 867)**	**1 400**	**4 253**	**721**	**2 735**	**3 252**	(518)	-16%	**4 253**
Executive and council	166	600	1	–	(1)	1	(2)	-198%	1
Finance and administration	(4 033)	800	4 252	721	2 736	3 252	(516)	-16%	4 252
Community and public safety	**5 091**	**1 520**	**13 447**	**9**	**5 079**	**10 040**	(4 961)	-49%	**13 447**
Community and social services	313	580	1 677	9	420	1 183	(763)	-65%	1 677
Sport and recreation	4 651	940	7 988	–	4 476	6 306	(1 831)	-29%	7 988
Public safety	126	–	3 782	–	183	2 551	(2 368)	-93%	3 782
Housing	–	–	–	–	–	–	–		–
Economic and environmental service	**7 871**	**20 245**	**21 989**	**878**	**13 117**	**16 648**	(3 530)	-21%	**21 989**
Planning and development	76	–	1 946	673	1 461	1 475	(15)	-1%	1 946
Road transport	7 795	20 245	20 042	206	11 656	15 172	(3 516)	-23%	20 042
Environmental protection	–	–	–	–	–	–	–		–
Trading services	**18 849**	**65 600**	**46 530**	**394**	**23 254**	**37 298**	(14 044)	-38%	**46 530**
Energy sources	7 740	2 500	4 238	83	2 429	3 436	(1 007)	-29%	4 238
Water management	2 297	27 396	17 297	–	5 444	14 055	(8 611)	-61%	17 297
Waste water management	7 096	26 347	20 370	255	13 521	16 048	(2 527)	-16%	20 370
Waste management	1 716	9 356	4 626	56	1 860	3 759	(1 899)	-51%	4 626
Total Capital Expenditure - Standard Cla	**27 944**	**88 764**	**86 220**	**2 003**	**44 185**	**67 238**	**(23 053)**	**-34%**	**86 220**
Funded by:									
National Government	12 852	35 763	26 793	429	11 306	20 548	(9 242)	-45%	26 793
Provincial Government	271	42 954	38 164	713	21 684	30 348	(8 665)	-29%	38 164
District Municipality	–	–	677	–	180	523	(343)	-66%	677
Transfers recognised - capital	**13 123**	**78 716**	**66 135**	**1 142**	**33 275**	**51 795**	**(18 520)**	**-36%**	**66 135**
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	21 175	10 048	20 054	861	10 910	15 443	(4 533)	-29%	20 054
Total Capital Funding	**34 298**	**88 764**	**86 190**	**2 003**	**44 185**	**67 238**	**(23 053)**	**-34%**	**86 190**

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M10 April

Description	2019/20	Budget Year 2020/21			
R thousands	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
ASSETS					
Current assets					
Cash and cash equivalents	130 394	38 462	84 518	148 306	33 545
Consumer debtors	68 999	38 038	97 481	83 018	(11 895)
Other debtors	7 966	20 630	3 046	45 804	38 485
Current portion of long-term receivables	–	–	–	–	–
Inventory	11 602	11 693	14 301	9 492	18 420
Total current assets	**218 961**	**108 824**	**199 345**	**286 620**	**128 641**
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	43 765	44 492	43 765	43 765	43 789
Investments in Associate	–	–	–	–	–
Property, plant and equipment	900 003	1 002 139	943 356	944 190	1 000 299
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	1 576	2 029	1 576	1 576	1 652
Other non-current assets	550	550	550	550	550
Total non current assets	**945 893**	**1 049 210**	**989 246**	**990 080**	**1 046 290**
TOTAL ASSETS	**1 164 854**	**1 158 034**	**1 188 591**	**1 276 700**	**1 174 931**
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1 968	–	–	1 968	2 032
Consumer deposits	7 976	7 150	7 976	8 402	7 150
Trade and other payables	52 843	47 310	124 876	129 483	62 138
Provisions	79 982	76 091	54 769	79 902	61 376
Total current liabilities	**142 768**	**130 550**	**187 620**	**219 754**	**132 696**
Non current liabilities					
Borrowing	2 620	4 722	2 788	2 620	8 916
Provisions	112 525	180 655	115 363	116 705	178 933
Total non current liabilities	**115 144**	**185 378**	**118 150**	**119 324**	**187 849**
TOTAL LIABILITIES	**257 913**	**315 928**	**305 770**	**339 079**	**320 545**
NET ASSETS	**906 942**	**842 106**	**882 821**	**937 621**	**854 386**
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	896 324	831 751	872 204	927 003	865 677
Reserves	10 618	10 355	10 618	10 618	10 355
TOTAL COMMUNITY WEALTH/EQUITY	**906 942**	**842 106**	**882 821**	**937 621**	**876 032**

The cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M10 April

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	68 290	72 569	65 694	4 603	64 179	58 657	5 522	9%	65 694
Service charges	346 579	315 962	367 583	38 089	309 613	297 996	11 617	4%	367 583
Other revenue	21 385	21 754	21 510	445	9 114	14 340	(5 226)	-36%	21 510
Government - operating	131 014	116 989	140 245	1 354	104 430	100 808	3 622	4%	140 245
Government - capital	13 442	78 716	70 330	363	54 565	70 330	(15 765)	-22%	70 330
Interest	17 961	17 393	4 868	262	2 333	4 683	(2 350)	-50%	4 868
Dividends									
Payments									
Suppliers and employees	(526 395)	(557 432)	(634 731)	(56 144)	(476 422)	(482 055)	(5 633)	1%	(634 731)
Finance charges	(469)	(1 332)	(1 706)	–	(28)	(26)	2	-8%	(1 706)
Transfers and Grants	(1 495)	(2 179)	(8 110)	(277)	(1 811)	(6 646)	(4 835)	73%	(8 110)
NET CASH FROM/(USED) OPERATING ACTIVITIES	**70 313**	**62 440**	**25 684**	**(11 304)**	**65 974**	**58 088**	**(13 046)**	**-22%**	**25 684**
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	649	–	–	–	–	–	–		–
Decrease (Increase) in non-current debtors	–	–	–	–	–	–	–		–
Decrease (increase) other non-current receivables	–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments	–	–	–	–	–	–	–		–
Payments									
Capital assets	(34 468)	(88 764)	(69 760)	(2 270)	(47 922)	(40 724)	7 198	-18%	(69 760)
NET CASH FROM/(USED) INVESTING ACTIVITIES	**(33 819)**	**(88 764)**	**(69 760)**	**(2 270)**	**(47 922)**	**(40 724)**	**7 198**	**-18%**	**(69 760)**
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	–	–	–	–	–	–	–		–
Borrowing long term/refinancing	–	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits	827	–	–	29	6	–	6		–
Payments									–
Repayment of borrowing	(1 199)	(1 500)	(1 800)	–	(146)	(126)	20	-16%	(1 800)
NET CASH FROM/(USED) FINANCING ACTIVITIES	**(371)**	**(1 500)**	**(1 800)**	**29**	**(140)**	**(126)**	**14**	**-11%**	**(140)**
									–
NET INCREASE/ (DECREASE) IN CASH HELD	**36 123**	**(27 824)**	**(45 876)**	**(13 546)**	**17 911**	**17 238**			**(45 876)**
Cash/cash equivalents at beginning:	94 272	66 287	130 394		130 394	130 394			130 394
Cash/cash equivalents at month/year end:	130 394	38 463	84 518		148 306	147 632			84 518

WC022 Witzenberg - Supporting Table SC1 Material variance explanations - M10 April

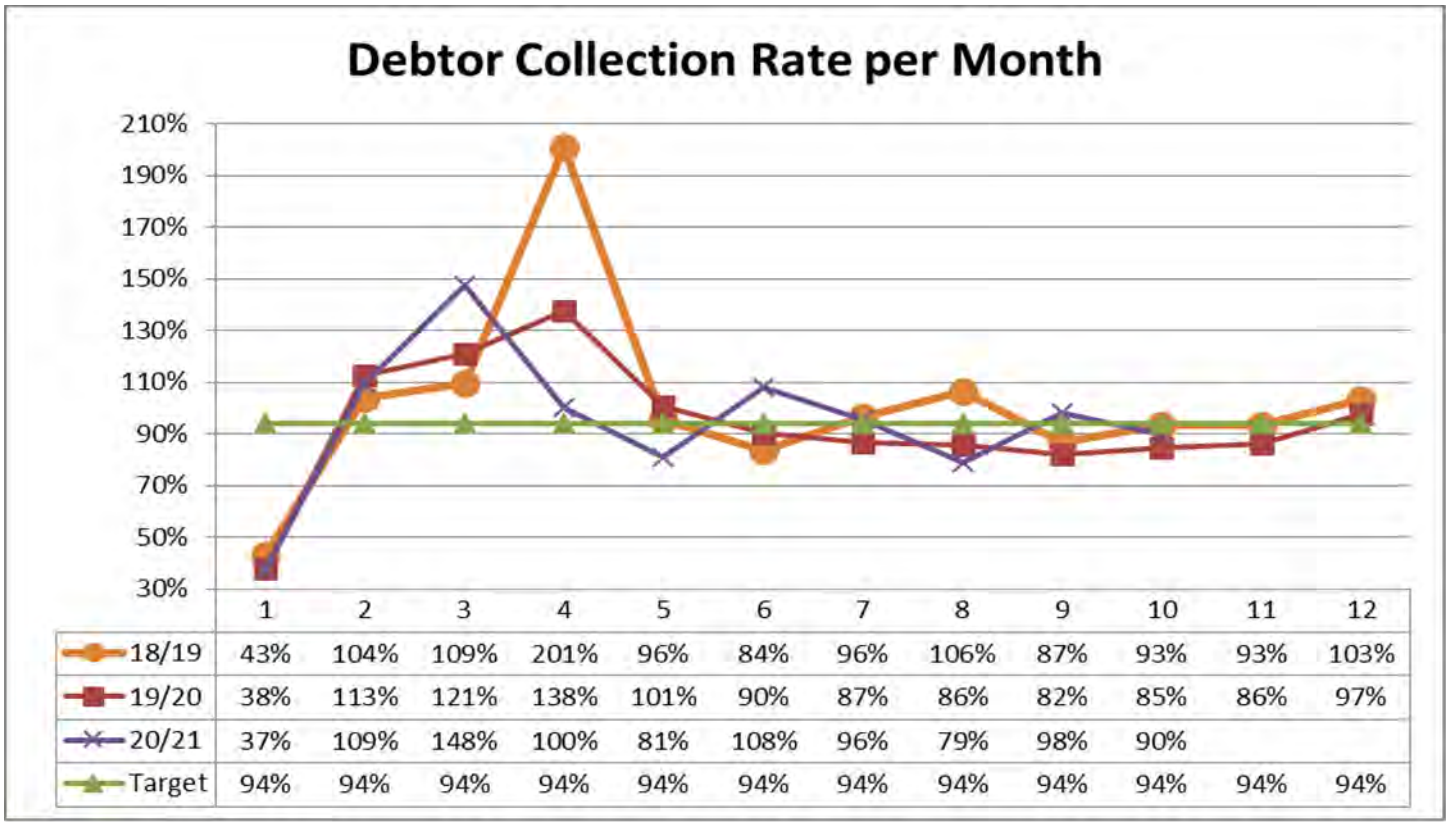
Ref	Description R thousands	Variance	Reasons for material deviations
1	**Revenue By Source**		
	Property rates	1 786	Variance due to movement from monthly to annual accounts.
	Service charges - electricity revenue	(2 413)	Lower usage of electricity than anticipated. Peak season pertaining to electricity usage expected during last quarter of financial year.
	Service charges - water revenue	531	Immaterial Variance.
	Service charges - sanitation revenue	4 317	Industrial Effluent more than historical charges.
	Service charges - refuse revenue	779	Immaterial Variance.
	Service charges - other	–	
	Rental of facilities and equipment	221	Immaterial Variance.
	Interest earned - external investments	(215)	Immaterial Variance.
	Interest earned - outstanding debtors	(981)	No interest levied from July 2020 to January 2021 as part of COVID 19 relief measures.
	Dividends received	–	
	Fines, penalties and forfeits	(16 990)	Fines Revenue Recognised on an Annual Basis.
	Licences and permits	3 053	Immaterial Variance.
	Agency services	(3 211)	Immaterial Variance.
	Transfers and subsidies	(28 033)	Deduction in equitable share allocation due to outcome of roll-over process - roll over of MIG and RBIG funding declined.
	Other revenue	(1 729)	Immaterial Variance.
	Gains on disposal of PPE	0	
2	**Expenditure By Type**		
	Employee related costs	(20 871)	Variance due to non-cash provisions related to post employment benefits included in employee related costs.
	Remuneration of councillors	(1 779)	Immaterial Variance.
	Debt impairment	(6 487)	Provision in line with calculated provision based on Debtors Aging.
	Depreciation & asset impairment	(33 905)	Depreciation recognised on an annual basis.
	Finance charges	(7 497)	Finance charges in relation to Landfill Sites recognised on an Annual Basis.
	Bulk purchases	(1 539)	Immaterial Variance.
	Other materials	(5 498)	Immaterial Variance.
	Contracted services	(13 573)	Expenditure lower than anticipated - low expenditure during first half of year.
	Transfers and subsidies	(5 265)	Immaterial Variance.
	Other expenditure	(6 606)	Lower expenditure than anticipated - decline in expenditure with regards to insurance claims, hire charges, external computer services and travel and subsistence due to
	Loss on disposal of PPE	(0)	
3	**Capital Expenditure**		
	Total Capital Expenditure	(23 053)	Delay in appointment of contractors due to tender delays. Water use license for Tulbagh Dam outstanding.
		–	
		–	
		–	
4	**Financial Position**		
		–	
		–	
		–	
		–	
5	**Cash Flow**		
	Receipts	–	
	Property rates	5 522	Immaterial Variance.
	Service charges	11 617	Industrial effluent more than historical charges
	Other revenue	(5 226)	Immaterial Variance.
	Government - operating	3 622	Deduction in equitable share allocation due to outcome of roll-over process - roll over of MIG and RBIG funding declined.
	Government - capital	(15 765)	Receipts with regards to Capital Grants outstanding of which the most material is the RBIG (9m) and Roads Infrastructure (4m).
	Interest	(2 350)	No interest levied to date as part of COVID 19 relief measures.
	Dividends	–	
	Payments	–	
	Suppliers and employees	(5 633)	Lower expenditure than anticipatedd with regards to contracted services.
	Finance charges	2	Immaterial Variance.
	Transfers and Grants	(4 835)	Immaterial Variance.
6	**Measureable performance**		
7	**Municipal Entities**		

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M10 April

Description	NT Code	Budget Year 2020/21									
R thousands		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
Debtors Age Analysis By Income Source											
Water	1200	10 051	2 444	1 682	1 695	1 572	1 790	8 328	55 276	82 838	68 662
Electricity	1300	22 383	755	775	348	313	275	1 143	4 979	30 971	7 058
Property Rates	1400	4 285	477	434	328	339	273	4 430	16 082	26 650	21 454
Waste Water Management	1500	6 192	1 287	1 181	1 096	1 058	1 032	5 573	28 465	45 883	37 224
Waste Management	1600	6 667	1 396	1 257	1 209	1 154	1 135	5 788	29 627	48 232	38 912
Property Rental Debtors	1700	159	15	20	20	19	19	108	964	1 325	1 130
Interest on Arrear Accounts	1810	985	123	122	111	108	110	627	38 251	40 439	39 208
Recoverable expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(5 889)	45	61	39	36	38	191	1 262	(4 218)	1 566
Total By Income Source	**2000**	**44 832**	**6 543**	**5 532**	**4 845**	**4 600**	**4 674**	**26 187**	**174 907**	**272 120**	**215 213**
2019/20 - totals only										–	–
Debtors Age Analysis By Customer Group											
Organs of State	2200	(912)	178	141	110	107	115	1 291	6 170	7 200	7 793
Commercial	2300	19 776	704	763	330	318	251	2 175	9 682	33 999	12 756
Households	2400	25 643	5 492	4 473	4 248	4 029	4 160	21 736	154 195	223 976	188 367
Other	2500	325	168	155	157	146	148	986	4 860	6 945	6 297
Total By Customer Group	**2600**	**44 832**	**6 543**	**5 532**	**4 845**	**4 600**	**4 674**	**26 187**	**174 907**	**272 120**	**215 213**

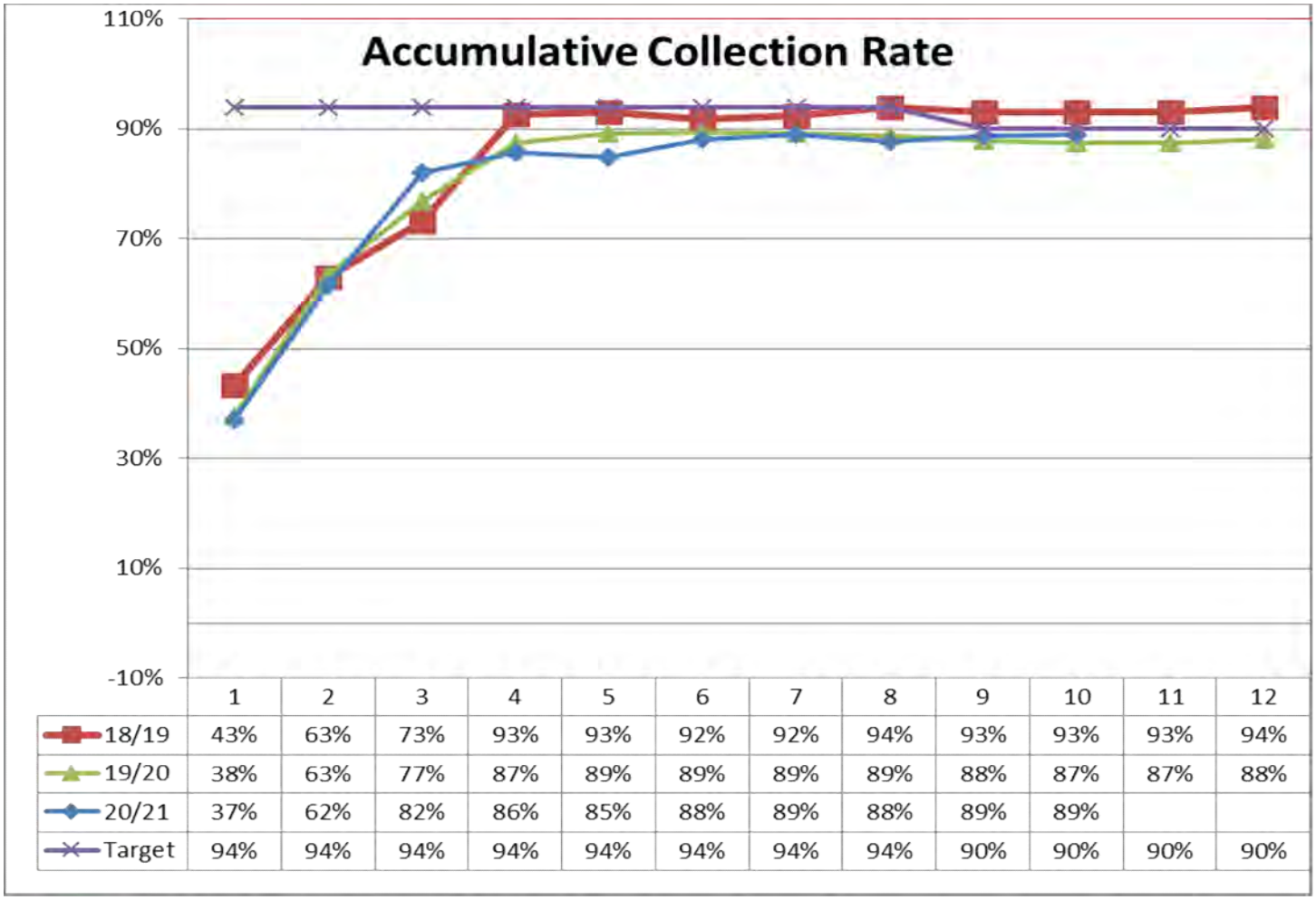
Negative figure as indicated for "Other Debtors" relates to cash received, but not yet allocated.



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	104%	109%	201%	96%	84%	96%	106%	87%	93%	93%	103%
19/20	38%	113%	121%	138%	101%	90%	87%	86%	82%	85%	86%	97%
20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%	90%		
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for April 2021 amounts to 90% in comparison to the previous year 85%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir April 2021 90% beloop in vergelyking met die vorige jaar 85%.



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	63%	73%	93%	93%	92%	92%	94%	93%	93%	93%	94%
19/20	38%	63%	77%	87%	89%	89%	89%	89%	88%	87%	87%	88%
20/21	37%	62%	82%	86%	85%	88%	89%	88%	89%	89%		
Target	94%	94%	94%	94%	94%	94%	94%	94%	90%	90%	90%	90%

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 89%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 89% beloop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M10 April

Description R thousands	NT Code	Budget Year 2020/21								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	886	–	–	–	–	–	–	–	886
Auditor General	0800	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–
Total By Customer Type	**1000**	**886**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**886**

Notes

Material increases in value of creditors' categories compared to previous month to be explained

0

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The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M10 April

Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
R thousands	Yrs/Months							
Municipality								
-	–			–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
-	–		–	–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
TOTAL INVESTMENTS AND INTEREST				–		–	–	–

Operating and Capital transfers recognised as revenue are indicated in the following table: Transfers are rcognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M10 April

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
RECEIPTS:								
Operating Transfers and Grants								
National Government:	**106 455**	**120 625**	**266**	**88 757**	**100 521**	**(9 786)**	**-9,7%**	**120 625**
Operational Revenue:General Revenue:Equitable S	101 915	116 085	–	86 952	96 738	(9 786)	-10,1%	116 085
Expanded Public Works Programme Integrated Grar	2 360	2 360	222	1 515	1 967	(451)	-23,0%	2 360
Local Government Financial Management Grant [Sc	1 550	1 550	44	290	1 292	(1 002)	-77,6%	1 550
Municipal Infrastructure Grant [Schedule 5B]	630	630	–	–	525	(525)	-100,0%	630
Provincial Government:	**10 534**	**17 786**	**–**	**–**	**14 333**	**(14 333)**	**-100,0%**	**21 959**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	10 534	11 925	–	–	9 937	(9 937)	-100,0%	11 925
Infrastructure	–	5 861	–	–	4 396	(4 396)	-100,0%	5 861
								2 087
								2 087
								–
District Municipality:	–	2 087	–	–	1 683	(1 683)	-1	–
All Grants	–	2 087	–	–	1 683	(1 683)	-1	2 087
Total Operating Transfers and Grants	**116 989**	**140 498**	**266**	**88 757**	**116 537**	**(27 780)**	**-23,8%**	**142 922**
National Government:	35 763	26 793	–	–	20 793	(20 793)	**-200,0%**	26 793
Municipal Infrastructure Grant [Schedule 5B]	18 831	18 097	–	–	13 546	(13 546)	-100,0%	18 097
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	8 696	–	–	7 246	(7 246)	-100,0%	8 696
Provincial Government:	42 954	38 164	–	–	30 711	(30 711)	-100,0%	38 766
Capacity Building and Other	–	1 417	–	–	580	(580)	-100,0%	1 417
Infrastructure	42 954	36 746	–	–	30 131	(30 131)	-100,0%	36 746
								602
District Municipality:	–	602	–	–	460	(460)	-100,0%	602
All Grants	–	602	–	–	460	(460)	-100,0%	602
Other grant providers:	–	501	–	–	376	(376)	-100,0%	501
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisations	–	501	–	–	376	(376)	-100,0%	501
Total Capital Transfers and Grants	**78 716**	**66 060**	**–**	**–**	**52 340**	**(52 340)**	**-100,0%**	**66 663**
TOTAL RECEIPTS OF TRANSFERS & GRANTS	195 705	206 558	266	88 757	168 877	(80 120)	-47,4%	209 585

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M10 April

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	**63 364**	**61 940**	**3 722**	**35 471**	**51 226**	**–**		**61 940**
Operational Revenue:General Revenue:Equitable	58 824	57 400	3 455	33 665	47 461	(13 795)	-29,1%	57 400
Expanded Public Works Programme Integrated Gr	2 360	2 360	222	1 515	1 967	(451)	-23,0%	2 360
Local Government Financial Management Grant [S	1 550	1 550	44	290	1 274	(984)	-77,2%	1 550
Municipal Infrastructure Grant [Schedule 5B]	630	630	–	–	525	(525)	-100,0%	630
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Provincial Government:	**10 534**	**17 909**	**818**	**8 111**	**14 425**	**(6 314)**	**-43,8%**	**17 909**
Capacity Building and Other	10 534	12 048	818	8 111	10 029	(1 918)		12 048
Disaster and Emergency Services	–	–	–	–	–	–		–
Infrastructure	–	5 861	–	–	4 396	(4 396)		5 861
District Municipality:	**–**	**2 012**	**27**	**140**	**–**	**(1 537)**	-91,7%	**–**
All Grants	–	2 012	27	140	1 676	(1 537)	-91,7%	–
Other grant providers:	**566**	**904**	**3**	**95**	**753**	**(658)**	-87,4%	**904**
Foreign Government and International Organisatio	566	904	3	95	753	(658)	-87,4%	904
Total operating expenditure of Transfers and Grants	**74 464**	**82 765**	**4 570**	**43 816**	**66 404**	**(8 509)**	**-12,8%**	**80 753**
National Government:	**35 763**	**26 793**	**429**	**11 306**	**20 548**	**(9 242)**	**-45,0%**	**26 793**
Municipal Infrastructure Grant [Schedule 5B]	18 831	18 097	429	11 306	13 301	(1 995)	-15,00%	18 097
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	8 696	–	–	7 246	(7 246)	-100,00%	8 696
Provincial Government:	**42 954**	**39 519**	**713**	**22 043**	**31 394**	**(9 351)**		**38 164**
Capacity Building and Other	–	1 417	–	–	580	(580)	-100,0%	1 417
Infrastructure	42 954	36 746	713	21 684	29 769	(8 085)	-27,2%	36 746
District Municipality:	–	677	–	180	523	(343)	-65,6%	677
All Grants	–	677	–	180	523	(343)	-65,6%	677
Other grant providers:	**10 048**	**20 556**	**861**	**11 015**	**15 794**	**(4 779)**	**-30,3%**	**20 556**
Foreign Government and International Organisatio	–	501	–	105	376	(271)	-72,0%	501
Transfer from Operational Revenue	10 048	20 054	861	10 910	15 418	(4 508)	-29,2%	20 054
Total capital expenditure of Transfers and Grants	**88 764**	**87 545**	**2 003**	**44 544**	**68 259**	**(23 714)**	**-34,7%**	**86 190**
TOTAL EXPENDITURE OF TRANSFERS AND GRANT	**163 228**	**170 309**	**6 572**	**88 361**	**134 663**	**(32 223)**	**-23,9%**	**166 943**

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M10 April

Summary of Employee and Councillor remuneration R thousands	Budget Year 2020/21							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	8 104	8 104	636	6 344	6 753	(410)	-6%	8 104
Pension and UIF Contributions	1 194	1 194	90	897	995	(98)	-10%	1 194
Medical Aid Contributions	239	239	18	190	199	(9)	-4%	239
Motor Vehicle Allowance	778	778	–	–	648	(648)	-100%	778
Cellphone Allowance	1 149	1 149	78	782	958	(176)	-18%	1 149
Housing Allowances	511	511	3	34	426	(392)	-92%	511
Other benefits and allowances	56	56	–	–	47	(47)	-100%	56
Sub Total - Councillors	**12 032**	**12 032**	**825**	**8 248**	**10 026**	**(1 779)**	**-18%**	**12 032**
Senior Managers of the Municipality								
Basic Salaries and Wages	4 139	3 589	324	3 285	2 991	294	10%	3 589
Pension and UIF Contributions	851	851	28	201	709	(509)	-72%	851
Medical Aid Contributions	147	147	5	46	122	(76)	-62%	147
Overtime	–	–	–	–	–	–		–
Performance Bonus	968	768	62	546	640	(93)	-15%	768
Motor Vehicle Allowance	1 143	950	83	751	792	(41)	-5%	950
Cellphone Allowance	77	77	2	37	65	(27)	-42%	77
Housing Allowances	167	167	24	118	139	(21)	-15%	167
Other benefits and allowances	125	125	9	94	104	(10)	-10%	125
Payments in lieu of leave	–	–	–	–	–	–		–
Long service awards	–	–	–	–	–	–		–
Post-retirement benefit obligations	–	–	–	–	–	–		–
Sub Total - Senior Managers	**7 617**	**6 674**	**537**	**5 078**	**5 562**	**(484)**	**-9%**	**6 674**
Other Municipal Staff								
Basic Salaries and Wages	126 695	122 707	9 399	95 644	102 256	(6 612)	-6%	122 707
Pension and UIF Contributions	19 060	19 060	1 575	15 545	15 883	(338)	-2%	19 060
Medical Aid Contributions	8 467	8 467	683	7 112	7 056	56	1%	8 467
Overtime	13 794	13 874	1 439	13 643	11 561	2 081	18%	13 874
Performance Bonus	8 895	8 895	747	7 512	7 412	100	1%	8 895
Motor Vehicle Allowance	4 886	6 454	469	4 828	5 378	(551)	-10%	6 454
Cellphone Allowance	440	440	42	448	366	81	22%	440
Housing Allowances	1 792	1 792	138	1 375	1 493	(118)	-8%	1 792
Other benefits and allowances	4 691	4 291	417	3 991	3 576	415	12%	4 291
Payments in lieu of leave	966	4 966	(370)	1 095	4 138	(3 043)	-74%	4 966
Long service awards	–	–	67	658	–	658	#DIV/0!	–
Post-retirement benefit obligations	28 880	23 780	671	6 699	19 817	(13 117)	-66%	23 780
Sub Total - Other Municipal Staff	**218 565**	**214 725**	**15 275**	**158 550**	**178 937**	**(20 388)**	**-11%**	**214 725**
TOTAL SALARY, ALLOWANCES &	**238 214**	**233 431**	**16 637**	**171 875**	**194 526**	**(22 650)**	**-12%**	**233 431**
% increase								
TOTAL MANAGERS AND STAFF	**226 182**	**221 399**	**15 812**	**163 628**	**184 499**	**(20 871)**	**-11%**	**221 399**

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M10 April

Description	Ref	Budget Year 2020/21											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Budget
Cash Receipts By Source													
Property rates		4 112	8 928	17 512	9 568	37	5 654	4 672	4 508	4 582	4 603	–	269
Service charges - electricity revenue		21 484	28 159	24 941	22 254	17 501	22 693	18 157	21 842	27 798	30 296	–	59 158
Service charges - water revenue		2 338	3 382	2 008	2 175	2 704	3 009	2 554	3 213	3 551	3 698	–	(7 262)
Service charges - sanitation revenue		1 302	1 590	1 493	1 476	2 043	7 574	1 744	1 682	1 796	2 218	–	8 131
Service charges - refuse		1 545	1 422	2 063	1 785	1 622	1 631	1 690	1 789	2 097	1 877	–	(13 933)
Service charges - other		–	4 470	–	–	948	–	–	–	–	–	–	(4 300)
Rental of facilities and equipment		3	1	1	1	7	17	178	2	29	16	–	(6 493)
Interest earned - external investments		235	298	298	231	–	249	298	223	240	262	–	(55 234)
Interest earned - outstanding debtors		–	–	–	–	–	–	–	–	–	–	–	1 112
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–
Fines		3	55	30	64	51	9	48	39	331	45	–	20 336
Licences and permits		813	112	398	554	540	190	606	416	820	64	–	(2 409)
Agency services		–	–	–	–	–	–	–	–	–	–	–	(1 524)
Transfer receipts - operating		45 862	5 580	–	3 469	–	16 748	2 969	2 261	26 187	1 354	–	(72 845)
Other revenue		83	115	132	340	979	182	1 133	245	142	319	–	192
Cash Receipts by Source		**77 779**	**54 112**	**48 875**	**41 917**	**26 434**	**57 956**	**34 049**	**36 221**	**67 574**	**44 753**	**–**	**(74 804)**
Other Cash Flows by Source													–
Transfer receipts - capital		3 721	–	568	4 674	10 000	10 784	–	–	24 455	363	–	10 783
Contributions & Contributed assets		–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–
Short term loans		–	–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–	–
Increase in consumer deposits		(35)	1	23	23	40	2	(98)	46	(24)	29	–	(6)
Receipt of non-current debtors		–	–	–	–	–	–	–	–	–	–	–	–
Receipt of non-current receivables		–	–	–	–	–	–	–	–	–	–	–	–
Change in non-current investments		–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Receipts by Source		**81 465**	**54 112**	**49 466**	**46 614**	**36 474**	**68 741**	**33 952**	**36 267**	**92 004**	**45 145**	**–**	**(64 026)**
Cash Payments by Type													–
Employee related costs		13 585	15 116	14 644	15 544	23 042	14 609	14 895	14 967	15 907	14 716	–	64 375
Remuneration of councillors		940	940	940	940	1 134	938	938	938	937	937	–	2 452
Interest paid		–	–	3	–	–	23	–	–	2	–	–	9 111
Bulk purchases - Electricity		29 263	31 706	28 786	17 164	16 744	16 025	16 069	19 309	22 637	26 471	–	18 186
Bulk purchases - Water & Sewer		–	–	–	–	–	–	–	–	–	–	–	–
Other materials		1 462	439	557	1 444	988	997	580	601	1 176	1 693	–	8 462
Contracted services		1 859	2 907	3 671	4 684	5 298	4 465	3 691	5 703	2 561	6 032	–	19 270
Grants and subsidies paid - other municipalities		–	–	–	–	–	–	–	–	–	–	–	–
Grants and subsidies paid - other		672	50	50	275	–	50	273	50	114	277	–	6 806
General expenses		10 173	3 290	3 472	3 865	2 785	3 178	2 241	2 615	3 515	5 616	–	5 324
Cash Payments by Type		**57 953**	**54 447**	**52 123**	**43 917**	**49 990**	**40 286**	**38 686**	**44 183**	**46 849**	**55 742**	**–**	**133 986**
Other Cash Flows/Payments by Type													
Capital assets		1 025	1 102	2 341	3 550	7 328	5 517	1 862	7 155	15 773	2 270	–	38 298
Repayment of borrowing		–	–	19	–	–	107	–	–	20	–	–	(146)
Other Cash Flows/Payments		864	241	(2 763)	1 133	(5 778)	1 206	(1 426)	1 770	(1 850)	679	–	4 924
Total Cash Payments by Type		**59 842**	**55 790**	**51 720**	**48 599**	**51 541**	**47 116**	**39 122**	**53 108**	**60 792**	**58 690**	**–**	**177 061**
NET INCREASE/(DECREASE) IN CASH HELD		**21 623**	**(1 677)**	**(2 254)**	**(1 985)**	**(15 067)**	**21 625**	**(5 170)**	**(16 841)**	**31 212**	**(13 546)**	**–**	**(241 087)**
Cash/cash equivalents at the month/year beginning:		130 385	152 008	150 331	148 077	146 092	131 025	152 651	147 480	130 639	161 851	148 306	148 306
Cash/cash equivalents at the month/year end:		152 008	150 331	148 077	146 092	131 025	152 651	147 480	130 639	161 851	148 306	148 306	(92 782)

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M10 April

Month	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
Monthly expenditure performance trend									
July	101	–	4 822	–	–	4 822	4 822	100,0%	0%
August	3 035	–	4 822	970	970	9 644	8 673	89,9%	1%
September	2 468	18 288	10 199	2 309	3 280	19 842	16 563	83,5%	4%
October	6 398	–	4 822	3 822	7 101	24 664	17 563	71,2%	8%
November	2 200	–	4 822	7 006	14 107	29 486	15 378	52,2%	16%
December	4 387	24 821	13 088	3 969	18 077	42 574	24 497	57,5%	21%
January	1 566	–	4 822	4 376	22 453	47 396	24 942	52,6%	25%
February	2 718	–	4 822	4 502	26 955	52 217	25 262	48,4%	30%
March	1 848	18 288	10 199	15 227	42 182	62 416	20 234	32,4%	48%
April	1 747	–	4 822	2 003	44 185	67 238	23 053	34,3%	0
May	1 275	–	4 822	–		72 060	–		
June	201	27 367	14 160	–		86 220	–		
Total Capital expenditure	**27 944**	**88 764**	**86 220**	**44 185**					

3.2 SUPPLY CHAIN MANAGEMENT

3.2.1 Demand and Acquisition

3.2.1.1 Advertisement stage

No formal written price quotations are currently in the advertisement stage.

The following competitive bids are currently in the advertisement stage:

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Aanvraag en Verkryging

3.2.1.1 Adverteringsfase

Geen formele geskrewe pryskwotasies is tans in die adverterings fase nie.

Die volgende mededingende tenders is tans in die adverteringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/18/24	Leasing of the Tolhuis together with the Adjacent building on a portion of Erf 1001, Ceres (Re-advertisement)	26-May-2021
08/2/18/62	Professional services for Witzenberg Municipality	28-May-2021

3.2.1.2 Evaluation stage:

The following competitive bids are currently in the evaluation stage:

3.2.1.2 Evaluering stadium:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/17/51	Upgrading of van Breda bridge & associated roadworks, Ceres	22-Jan-2021	24-Feb-2021 08-Mar-2021	E Lintnaar
08/2/17/76	Rendering of Legal services for the transfer of Municipal rental houses in Witzenberg (Re-advertisement)	09-Apr-2021	12-Apr-2021	C Mackenzie
08/2/17/88	Supply and delivery of Electrical Equipment and Cables	05-Oct-2020	03-Dec-2020 31-Mar-2021	D Greeff
08/2/18/05	Roads and Stormwater Maintenance (Re-advertisement)	30-Mar-2021	Awaiting	E Lintnaar
08/2/18/12	Supply and delivery of Protective Clothing	06-Apr-2021	20-Apr-2021	I Barnard
08/2/18/14	Security upgrades to Pittebos sewer pump station - Wolseley	21-Jan-2021	08-Feb-2021 09-Mar-2021	N Jacobs
08/2/18/15	Facilitation of Municipal annual medical assessments	15-Oct-2020	14-Dec-2020 26-Apr-2021	I Barnard
08/2/18/19	Supply and Installation of Rigid mesh security fencing	09-Nov-2020	25-Nov-2020 09-Mar-2021 15-Apr-2021	H Truter
08/2/18/21	The Supply, Maintenance of Digital speed cameras and the administration of the back office	30-Apr-2021	Awaiting	M Green
08/2/18/38	Annual load testing of Lifting equipment including 6 monthly inspection	29-Mar-2021	30-Mar-2021 12-Apr-2021	O Gatyene

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/18/39	Construction of a Vehicle Inspection Ramp	07-Apr-2021	19-Apr-2021	O Gatyene
08/2/18/43	Supply, delivery and fitment of Vehicle batteries and rendering of Auto electrical repairs and services	15-Apr-2021	Awaiting	O Gatyene
08/2/18/44	Translation services from English to Afrikaans and vice versa for Witzenberg municipality	26-Apr-2021	Awaiting	R Hendricks
08/2/18/47	The Maintenance of the Witzenberg Municipality's ICT Environment	14-Apr-2021	26-Apr-2021	R Rhode
08/2/18/48	Service provider for Plumbing Training	28-Apr-2021	Awaiting	R Fick
08/2/18/51	Supply and delivery of a Light 4 x 4 Fire Fighting vehicle to the Witzenberg Municipality	23-Mar-2021	24-Mar-2021 20-Apr-2021	A Lamprecht-Vertue
08/2/18/55	Upgrade and Refurbishment of Wolseley Wastewater Treatment Works: Interim works	29-Mar-2021	20-Apr-2021	N Jacobs
08/2/18/59	Supply, delivery, installation and maintenance of Photocopy Machines	12-Apr-2021	16-Apr-2021	C Wessels
08/2/18/60	Shortterm Insurance	31-Mar-2021	28-Apr-2021	WP Mars
08/2/18/63	Supply and delivery of Desktop Computers	08-Apr-2021	Awaiting	R Rhode

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/18/33	Supply, delivery and off-loading of lubricrants and workshop consumables	08-Dec-2020	11-Jan-2021	O Gatyene
08/2/18/40	Supply and delivery of Waterpipes PVC class 9 and CI Short collars	17-Dec-2020	Awaiting	M Frieslaar N Jacobs
08/2/18/42	Supply, delivery and offloading of Toilet paper, paper hand wipes and cleaning chemicals	17-Dec-2020	21-Feb-2021	M Frieslaar
08/2/18/52	Supply, delivery & erection of concrete and steel palisade fencing and gate at N'duli reservoir	18-Dec-2020	08-Feb-2021	N Jacobs
08/2/18/65	Supply and delivery of decontamination solution, which is effective against sars-Cov-2 and its variants	26-Mar-2021	08-Apr-2021	A Lamprecht-Vertue
08/2/18/61	Provision of 6 Qualified Structural Fire Fighters and 5 Learner Fire Fighters to the Witzenberg Municipality Fire and Rescue Services	02-Mar-2021	02-Mar-2021	A Lamprecht-Vertue

3.2.1.3 Adjudication stage

The following competitives bid are currently in the adjudication stage:

3.2.1.3 Toekenningsfase:

Die volgende mededingende tenders is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/18/08	Construction of the Waverenskroon Dam, Inlet Pipeline and Intake Works, Tulbagh	21-Oct-2020	15-Dec-2020	28-Jan-2021

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

3.2.1.4 Tenders toegeken

The following bids were awarded by the Bid Adjudication Committee during the month of April 2021:

Die volgende tenders was toegeken deur die Tender Toekenningskomitee gedurende April 2021:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/17/99	08-Apr-2021	The Business Zone 1593 CC T/A Aquaduct Trading	Supply and delivery of polymer concrete manhole covers and frames, ductile iron manhole covers and frames, Kerbing and channeling, concrete slabs and concrete bollards, concrete bricks and pavers and clay paver Cluster 1: Concrete Polymer manhole covers & Frames	Bidder scored the highest points	R 406 038.30
		The Business Zone 1593 CC T/A Aquaduct Trading	Cluster 2: Ductile Iron manhole covers and Frames		R 507 603.00
		West Coast Skies Services	Cluster 3: Kerbing & Channeling		R 352 620.00
		West Coast Skies Services	Cluster 4: Concrete Slabs & Bollards		R 295 040.00
		West Coast Skies Services	Cluster 5: Concrete bricks & pavers		R 3 261 600.00
		AWV Project Management (PTY) Ltd	Cluster 6: Clay pavers		R 467 292.74

The following competitive bids were awarded by the Accounting Officer during the month of April 2021:

Die volgende mededingende tenders was toegeken deur die Rekenpligtige Beampte gedurende April2021:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/18/20	14-Apr-2021	Hiload Inyanga Construction (PTY) Ltd	Construction of a Material Recovery Facility (MRF)	Bidder scored the highest points	R 26 738 091.30

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

3.2.1.5 Paragraaf 13 (1): Kansellasie en her-uitnodiging van tenders

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/18/49	06-Apr-2021	Provision of 12 structural fire fighters and 12 learner fire fighters to the Witzenberg municipality	Due to changed circumstances; there is no longer a need for the service
08/2/18/37	15-Apr-2021	Appointment of a service provider for the monitoring, maintenance and armed response services for witzenberg municipality	No acceptable bids were received
08/2/18/61	06-Apr-2021	Provision of 6 Qualified Structural Fire Fighters and 5 Learner Fire Fighters to the Witzenberg Municipality Fire and Rescue Services	Due to changed circumstances; there is no longer a need for the service
08/2/18/34	05-Mar-2021	Supply and delivery of cement (concrete and mortar)	No acceptable bids were received

3.2.1.6 Paragraph 19 (1) l and 19 (2): Written price quotations

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

The following written price quotations were approved during the month of April 2021:

Die volgende geskrewe prys kwotasies was goedgekeur gedurende April 2021:

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
168107	24-Mar-2021	Corjacq Construction CC	Collection and Disposal of Waste Screening from WWTW	Lowest responsive quotation	R 21 735.15 (Incl. VAT)	Chief Financial Officer

3.2.1.7 Formal Written Price Quotations

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of April 2021:

3.2.1.7 Formele Geskrewe Prys Kwotasies

Die volgende formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van April 2021:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
08/2/18/36	12-Apr-2021	IA Professional Placements CC	Appointment of a Service provider for the External Assessment of the Internal Audit activity	Only responsive bidder	R 115 000.00	Director: Corporate Services
08/2/18/57	26-Apr-2021	Crystal Pier Trading 148 (PTY) Ltd	Supply and delivery of 3 layer fabric face masks	Bidder scored the highest points	R 27 903.75	Director: Financial Services

3.2.1.8 Appeals

No following appeals were lodged and dealt with by the Accounting Offier.

3.2.1.8 Appèlle

Geen appèlle is ontvang en was hanteer deur die Rekenpligtige beampte nie.

3.2.1.9 Deviations

The following table contains the actuals against approved deviations by the Accounting Officer for the month of April 2021 which totals R 110 357:

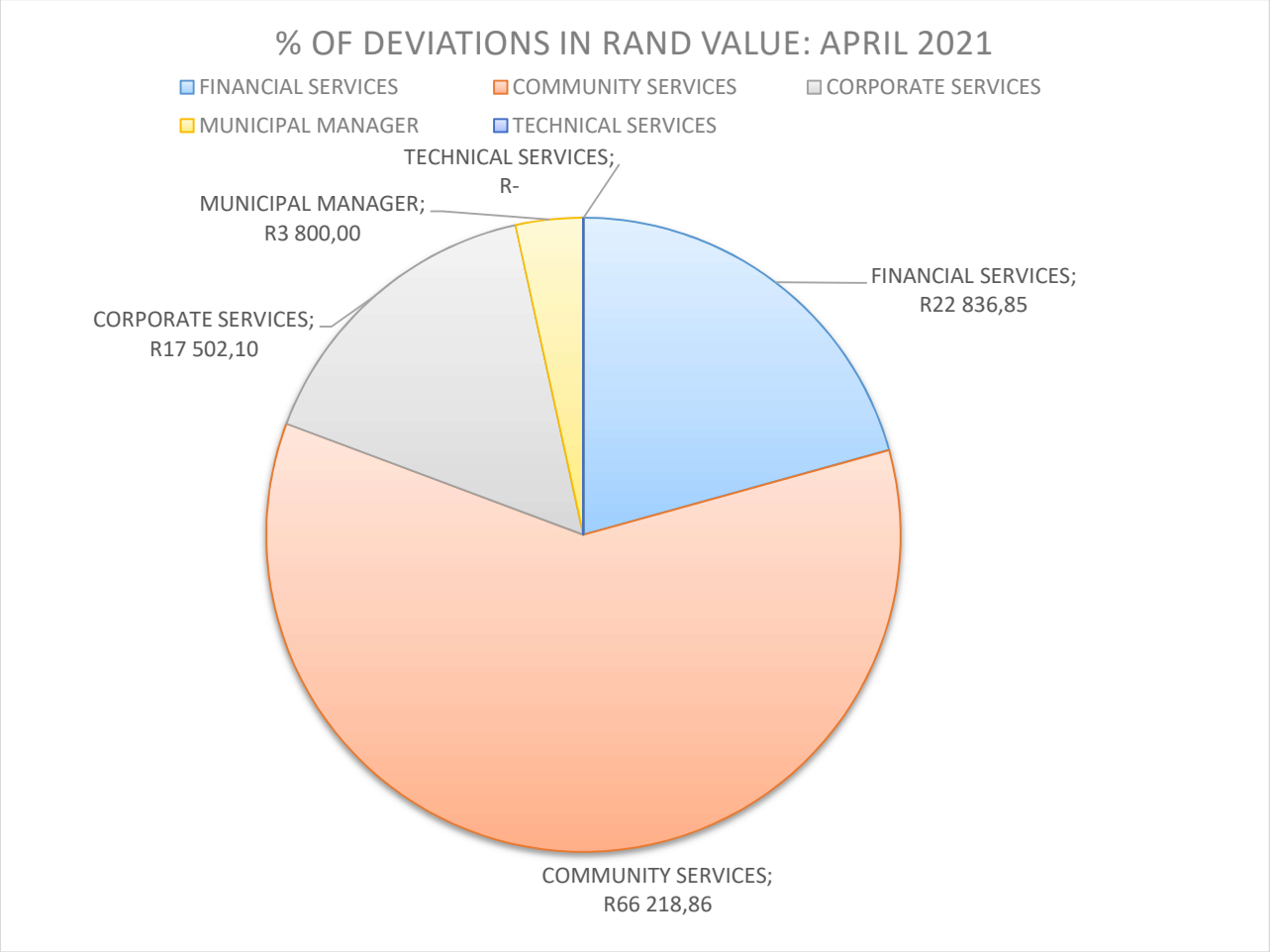
3.2.1.9 Afwykings

Die volgende tabel bevat die werklike uitgawes teen goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van April 2021 wat beloop op die totaal van R 110 357:

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
1-Apr-21	Workshop Electronics (PTY) Ltd	Call out fee & repair Play detector	Single supplier	168198	2,602.10
1-Apr-21	Witzenberg Herald	Publish Notice: Emergency Food Relief Efforts	Single supplier	168201	3,468.00
13-Apr-21	Johan Bezuidenhout Attorneys	Legal Services: Reg 68(1) searches	Impractical	168340	33,990.86
14-Apr-21	CIGFARO (Chartered Institute of Government Finance Audit & Risk Officers)	Training: Revenue Management Improvement Programme	Impractical	168378	7,980.00
16-Apr-21	Solvem Consulting (PTY) Ltd	Support services: Asset parameter setup	Impractical	168435	14,856.85
21-Apr-21	Witzenberg Herald	Publish Notice: Budget & Clean Audit	Single supplier	168500	14,900.00
29-Apr-21	ESL Audiovisual	Public Announcements	Impractical	168638	3,800.00
30-Apr-21	AWV Project Management (PTY) Ltd	Manufacture, Supply and delivery of Security cages: Schoonvlei	Emergency	168665	28,760.00

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
February 2021	R 141 648	R16 539 906.72	0.85%
March 2021	R 312 807	R27 075 840.84	1.15%
April 2021	R 110 357	R5 329 074.70	2.07%

DEVIATIONS PER DIRECTORATE



Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

MONTH	Feb 2021	Mar 2021	Apr 2021
Value of inventory at hand	R 8 598 871	R 8 826 921	R 8 826 921
Turnover rate of total value of inventory	0.90	0.71	0.77
Date of latest stores reconciliation	30 April 2021		
Date of last stock count	25 March 2021		
Date of next stock count	30 June 2021		

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the monthly in year monitoring reports for the month of April 2021 has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY

Signature: _____

Date: 13/05/2021



Quarterly Budget Statement Report {Section 52(d)} for the Period 1 October 2020 to 31 December 2020

Financial data is in respect of the period 1 July 2020 to 30 June 2021

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, **s**pending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

In terms of Section 52 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

52. General Responsibilities. — The mayor of a municipality—

(*a*) must provide general political guidance over the fiscal and financial affairs of the municipality;

(*b*) in providing such general political guidance, may monitor and, to the extent provided in this Act, oversee the exercise of responsibilities assigned in terms of this Act to the accounting officer and the chief financial officer, but may not interfere in the exercise of those responsibilities;

(*c*) must take all reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget;

(*d*) **must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality; and**

(*e*) must exercise the other powers and perform the other duties assigned to the mayor in terms of this Act or delegated by the council to the mayor.

In terms of section 11 (4) (a), the Accounting Officer must within 30 days after the end of each quarter table in the municipal council a consolidated report of all withdrawals made in terms of subsection (1) (b) to (j) during that quarter. Section 11(1) read as follow:

"11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only—

(a) to defray expenditure appropriated in terms of an approved budget;
(b) to defray expenditure authorised in terms of section 26(4);
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);
(d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;
(e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—
(i) money collected by the municipality on behalf of that person or organ of state by agreement; or
(ii) any insurance or other payments received by the municipality for that person or organ of state;
(f) to refund money incorrectly paid into a bank account;
(g) to refund guarantees, sureties and security deposits;
(h) for cash management and investment purposes in accordance with section 13;
(i) to defray increased expenditure in terms of section 31; or
(j) for such other purposes as may be prescribed."

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

Section 66 reads as follow:
"66. The accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—

(a) salaries and wages;
(b) contributions for pensions and medical aid;

(c) travel, motor car, accommodation, subsistence and other allowances;
(d) housing benefits and allowances;
(e) overtime payments;
(f) loans and advances; and
(g) any other type of benefit or allowance related to staff."

The following regulations of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations are relevant:

Quarterly reports on implementation of budget

31. (1) The mayor's quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required by section 52(d) of the Act must be-
{a) in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act; and
(b) consistent with the monthly budget statements for September, December, March and June as applicable; and
(c) submitted to the National Treasury and the relevant provincial treasury within five days of tabling of the report in the council.

Publication of quarterly reports on implementation of budget

32. When publishing the quarterly reports on the implementation of the budget in terms of section 75(1)(k) of the Act, the municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the quarterly report on the implementation of the budget and the financial state of affairs of the municipality, including -
(a) summaries of quarterly report in alternate languages predominant in the community; and
{b) information relevant to each ward in the municipality.

PART 1 - IN-YEAR REPORT

Mayors Report

Speaker
Deputy Executive Mayor
Members of the Mayoral Committee
Councillors
Representatives of Provincial Government
Municipal Manager
Directors and officials
Distinguished guests
Members of the media

It is my privilege to present to you the quarterly Budget Statement Report for the three months from 1 October 2020 to 31 December 2020.

It was a very tough period for stakeholders within the operational sphere of the municipality. We have not applied any credit control measures during this period to assist our communities and businesses. We also have to convey our thanks to all for their patriotism and resilience in still paying their accounts and enabling the municipality to still perform its functions.

In an attempt to further provide financial relief to our community, no interest was charged on arrear municipal accounts, and the expiry date of indigent agreements was extended.

I also want to say thank you to all those employees whom, against all odds, still embrace the spirit of Ubuntu. I salute you all.

The year to date recovery rate excluding traffic fines is 88% against the annual target of 94%. Cognisance should be taken that it is only the second quarter of the financial year and that the comparative rate for the same period in the prior year was 92%. Government departments and commercial customers that are in arrears are receiving immediate attention in order to improve cash flow. National Treasury is currently assisting municipalities by issuing letter of demands to al national and provincial departments to pay their municipal accounts. Household debt remains a serious concern.

Capital expenditure is 23% of a budgeted amount of R 80 million. We are hopeful that the municipality will be successful in our application for roll-over of conditional grant funding for which the outcome is still pending.

_____
COUNCILLOR BC KLAASEN
EXECUTIVE MAYOR

Recommendation

It is recommended that council take cognisance of the quarterly budget assessment for the period 1 October 2020 to 31 December 2020.

Municipal Manager's quality certification

Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the quarterly budget assessment has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D NASSON

Municipal Manager of WITZENBERG MUNICIPALITY

Signature: _____

Date 20/01/2021

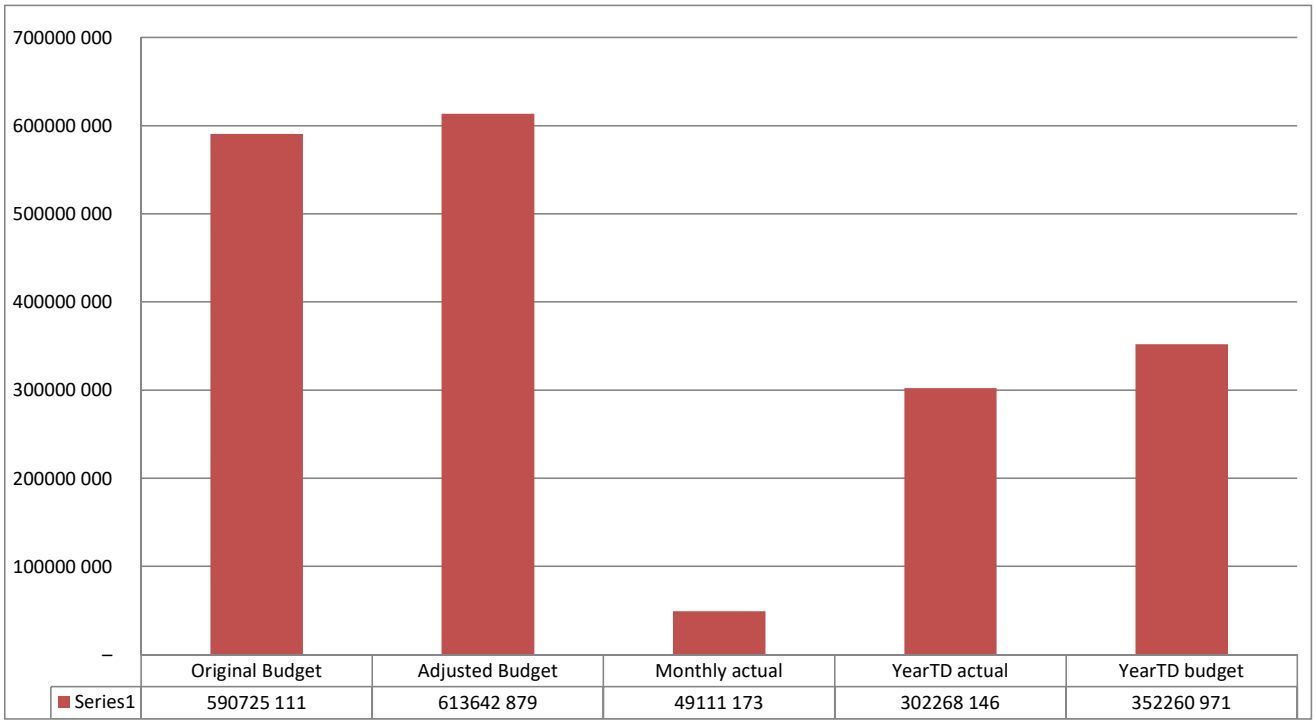
C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiele inligting:

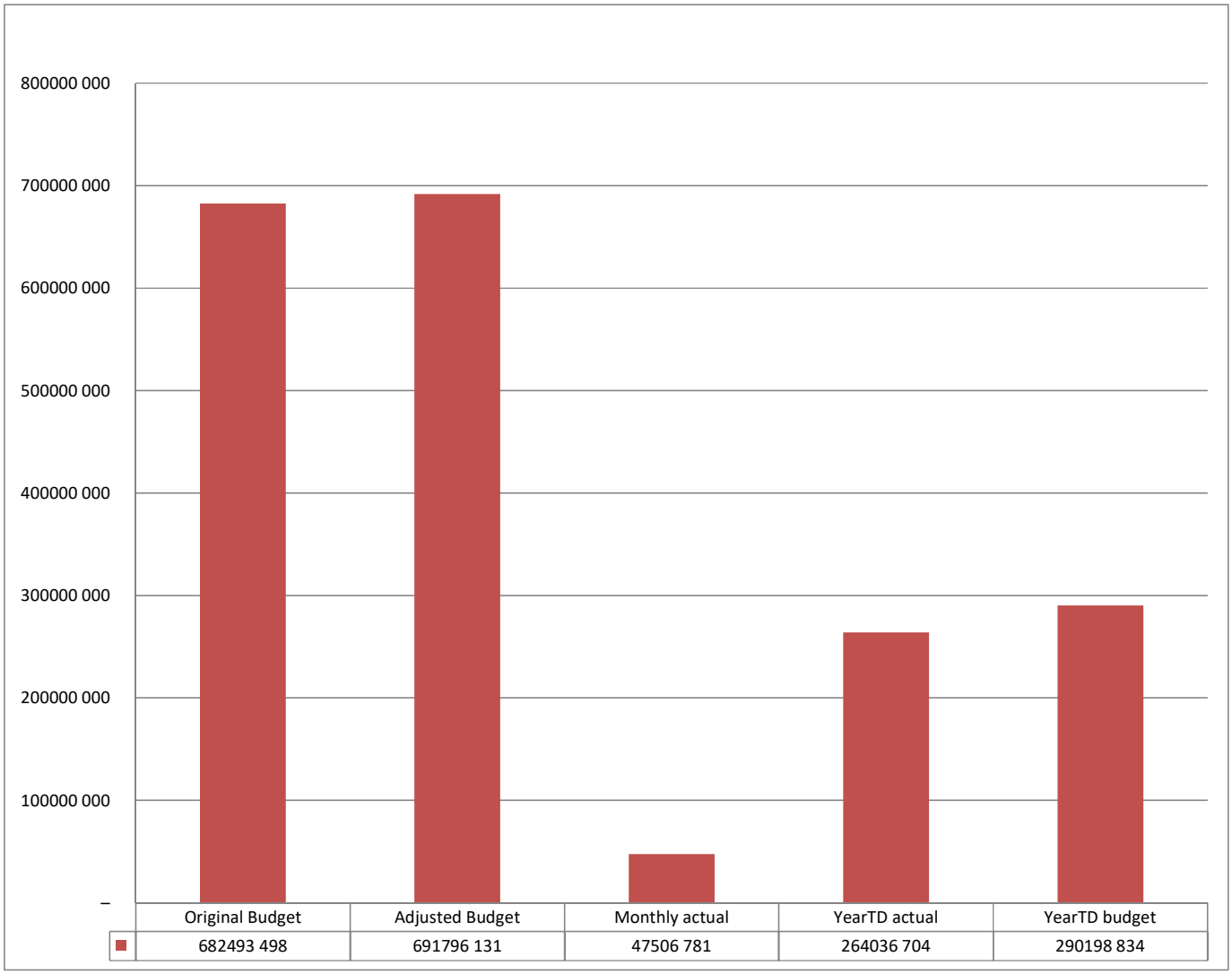
TOTAL OPERATIONAL REVENUE



For the period 1 July 2020 to 31 December 2020, 49,26% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2020 to 31 Desember 2020, is 49,26% van die begrote operasionele inkomste gehef.

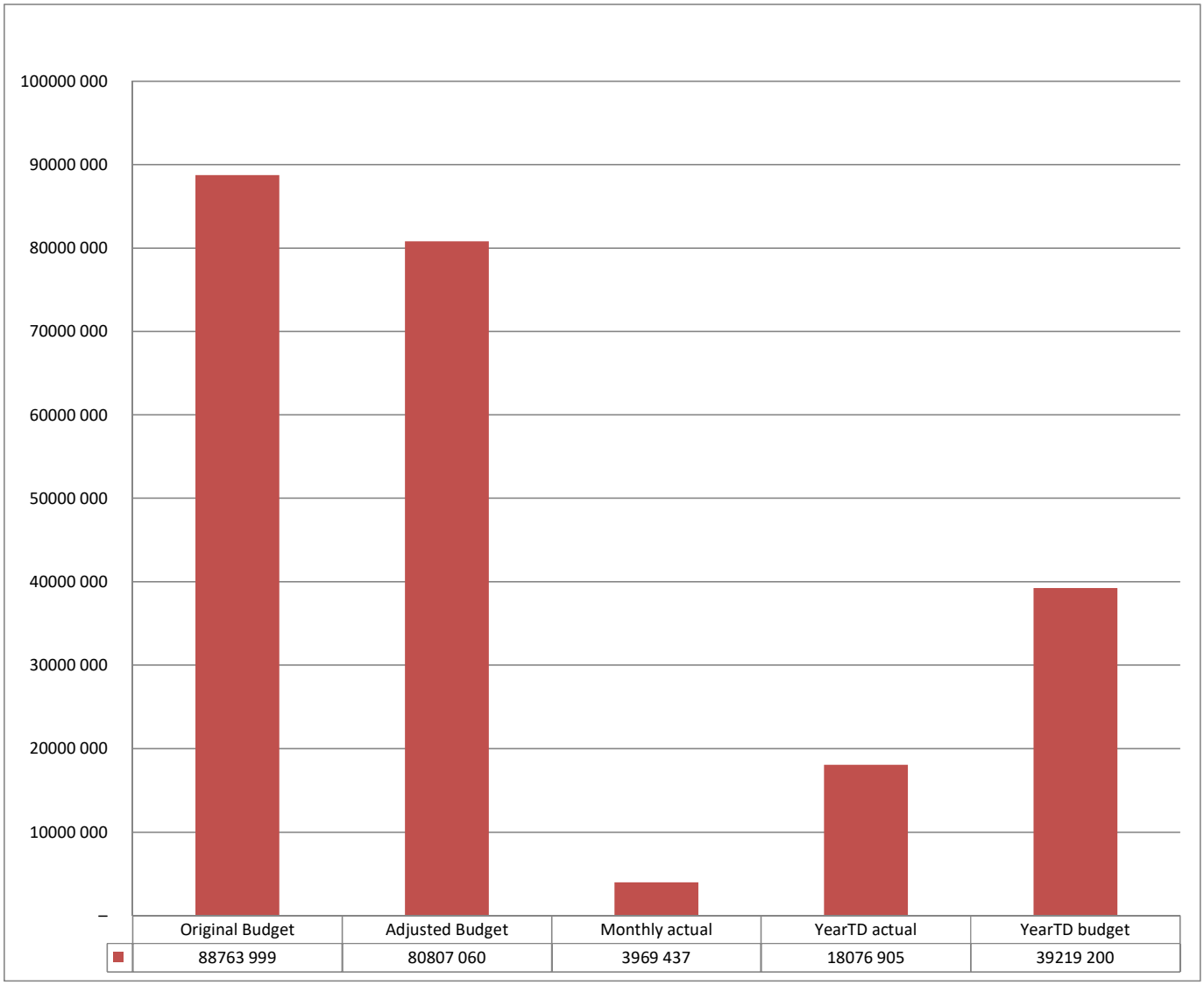
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2020 to 31 December 2020, 38,17% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2020 to 31 Desember 2020, is 38,17% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2020 to 31 December 2020, 22,37% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2020 to 31 Desember 2020, is 22,37% van die begrote kapitale uitgawes aangegaan.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 December 2020.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - Q2 Second Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Financial Performance									
Property rates	73 497	76 388	76 388	4 427	55 359	58 956	(3 597)	-6%	76 388
Service charges	346 579	341 732	341 732	27 705	177 412	175 091	2 321	1%	341 732
Investment revenue	7 446	9 129	9 129	249	1 561	2 538	(978)	-39%	17 393
Transfers recognised - operational	131 561	116 989	139 907	15 828	62 156	103 832	(41 676)	-40%	139 907
Other own revenue	47 582	46 486	46 486	902	5 780	11 844	(6 064)	-51%	46 486
transfers and contributions)	**606 665**	**590 725**	**613 643**	**49 111**	**302 268**	**352 261**	**(49 993)**	**-14%**	**621 906**
Employee costs	9 902	226 182	226 182	18 294	100 702	104 489	(3 787)	-4%	226 182
Remuneration of Councillors	9 902	12 032	12 032	825	4 949	5 306	(357)	-7%	12 032
Depreciation & asset impairment	32 721	40 688	40 688	–	2	6 788	(6 786)	-100%	40 688
Finance charges	9 044	9 181	9 181	23	152	1 572	(1 420)	-90%	9 181
Materials and bulk purchases	236 016	252 289	251 399	14 719	101 768	114 748	(12 981)	-11%	251 399
Transfers and grants	25 477	2 179	8 060	50	714	881	(167)	-19%	8 060
Other expenditure	282 437	139 944	144 256	13 596	55 750	56 414	(664)	-1%	104 497
Total Expenditure	**605 499**	**682 493**	**691 796**	**47 507**	**264 037**	**290 199**	**(26 162)**	**-9%**	**652 038**
Surplus/(Deficit)	**1 166**	**(91 768)**	**(78 153)**	**1 604**	**38 231**	**62 062**	**(23 831)**	**-38%**	**(30 131)**
Transfers recognised - capital	13 442	78 716	63 810	–	–	18 346	(18 346)	-100%	63 810
Contributions & Contributed assets	–	–	501	–	–	251	(251)	-100%	501
contributions	**14 608**	**(13 052)**	**(13 842)**	**1 604**	**38 231**	**80 658**	**(42 427)**	**-53%**	**34 180**
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	**14 608**	**(13 052)**	**(13 842)**	**1 604**	**38 231**	**80 658**	**(42 427)**	**-53%**	**34 180**
Capital expenditure & funds sources									
Capital expenditure	**24 652**	**88 764**	**80 807**	**3 969**	**18 077**	**39 219**	**(21 142)**	**-54%**	**80 807**
Capital transfers recognised	13 123	78 716	64 311	2 203	11 706	31 546	(19 840)	-63%	64 311
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	21 175	10 048	16 496	1 767	6 371	7 673	(1 302)	-17%	16 496
Total sources of capital funds	**34 298**	**88 764**	**80 807**	**3 969**	**18 077**	**39 219**	**(21 142)**	**-54%**	**80 807**
Financial position									
Total current assets	218 573	108 824	185 556		271 499				185 556
Total non current assets	957 588	1 049 210	1 052 677		975 665				1 052 677
Total current liabilities	147 395	130 550	205 180		176 504				205 180
Total non current liabilities	110 508	185 378	170 101		114 170				170 101
Community wealth/Equity	**918 258**	**842 106**	**862 953**		**956 490**				**862 953**
Cash flows									
Net cash from (used) operating	–	62 440	40 308	27 248	43 201	10 848	32 354	298%	40 308
Net cash from (used) investing	–	(88 764)	(80 537)	(5 517)	(20 862)	(30 507)	9 645	-32%	(80 537)
Net cash from (used) financing	–	(1 500)	(1 593)	(105)	(73)	(1 245)	1 172	-94%	(73)
Cash/cash equivalents at the month end	**–**	**45 495**	**88 573**	**–**	**152 660**	**109 490**	**43 171**	**39%**	**88 573**

Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	40 624	7 027	5 341	9 659	4 461	4 767	21 893	162 338	256 109
Creditors Age Analysis									
Total Creditors	233	64	33	–	–	–	–	23	352

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q2 Second Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Governance and administration	91 801	**101 030**	**104 019**	**5 301**	**59 297**	**52 009**	7 288	14%	**104 032**
Executive and council	122	–	–	–	13	–	13	#DIV/0!	13
Finance and administration	91 679	101 030	104 019	5 301	59 284	52 009	7 275	0	104 019
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	163 882	**142 111**	**162 864**	**16 106**	**65 127**	**81 071**	(15 944)	-20%	**162 864**
Community and social services	105 131	114 880	129 050	15 824	62 140	64 525	(2 385)	-4%	129 050
Sport and recreation	10 375	1 805	1 805	92	311	902	(591)	-66%	1 805
Public safety	24 096	24 912	25 634	191	2 676	12 456	(9 780)	-79%	25 634
Housing	24 280	514	6 375	–	–	3 187	(3 187)	-100%	6 375
Health	–	–	–	–	–	–	–		–
Economic and environmental services	4 311	**20 173**	**20 308**	**51**	**791**	**10 154**	(9 363)	-92%	**20 308**
Planning and development	1 933	2 512	3 958	51	788	1 979	(1 191)	-60%	3 958
Road transport	2 227	17 647	16 337	–	3	8 168	(8 165)	-100%	16 337
Environmental protection	152	13	13	–	–	7	(7)	-100%	13
Trading services	**360 019**	**406 013**	**390 649**	**27 651**	**177 046**	**195 086**	(18 041)	-9%	**390 649**
Energy sources	258 127	265 685	265 685	16 439	122 274	132 843	(10 569)	-8%	265 685
Water management	43 372	64 856	59 568	3 356	18 762	29 546	(10 784)	-36%	59 568
Waste water management	30 397	43 424	32 847	5 637	22 247	16 424	5 824	35%	32 847
Waste management	28 124	32 047	32 549	2 220	13 763	16 274	(2 512)	-15%	32 549
Other	**93**	**115**	**115**	**2**	**7**	**57**	**(51)**	**-88%**	**115**
Total Revenue - Functional	**620 107**	**669 441**	**677 954**	**49 111**	**302 268**	**338 378**	**(36 110)**	**-11%**	**677 967**
Expenditure - Functional									
Governance and administration	**113 001**	**150 869**	**153 688**	**12 706**	**59 486**	**75 110**	(15 625)	-21%	**153 688**
Executive and council	23 579	30 612	30 612	1 876	10 716	15 306	(4 590)	-30%	30 612
Finance and administration	86 982	117 451	120 271	10 609	47 407	58 402	(10 995)	-19%	120 271
Internal audit	2 441	2 805	2 805	222	1 362	1 403	(40)	-3%	2 805
Community and public safety	**129 496**	**107 225**	**112 918**	**6 634**	**37 381**	**56 454**	(19 073)	-34%	**80 597**
Community and social services	23 727	28 760	28 736	1 825	10 501	14 368	(3 867)	-27%	28 736
Sport and recreation	25 674	30 457	30 331	2 190	11 231	15 165	(3 934)	-26%	30 331
Public safety	51 812	42 200	42 158	2 270	13 450	21 074	(7 624)	-36%	9 838
Housing	28 283	5 807	11 693	349	2 199	5 847	(3 647)	-62%	11 693
Health	–	–	–	–	–	–	–		–
Economic and environmental services	**34 344**	**38 426**	**37 940**	**2 266**	**14 645**	**18 970**	(4 325)	-23%	**37 940**
Planning and development	9 695	12 992	12 597	909	4 912	6 299	(1 387)	-22%	12 597
Road transport	23 640	23 425	23 334	1 311	9 550	11 667	(2 117)	-18%	23 334
Environmental protection	1 009	2 009	2 009	46	183	1 005	(822)	-82%	2 009
Trading services	**327 775**	**385 015**	**386 290**	**25 901**	**152 079**	**193 145**	(41 066)	-21%	**386 290**
Energy sources	245 969	268 463	270 399	16 238	107 237	135 200	(27 963)	-21%	270 399
Water management	40 314	35 733	35 856	3 526	15 712	17 928	(2 216)	-12%	35 856
Waste water management	33 598	34 766	34 749	3 008	13 403	17 374	(3 971)	-23%	34 749
Waste management	7 894	46 053	45 285	3 128	15 726	22 643	(6 917)	-31%	45 285
Other	**882**	**959**	**959**	**0**	**446**	**480**	**(33)**	**-7%**	**959**
Total Expenditure - Functional	**605 499**	**682 493**	**691 796**	**47 507**	**264 037**	**344 159**	**(80 122)**	**-23%**	**659 475**
Surplus/ (Deficit) for the year	**14 608**	**(13 052)**	**(13 842)**	**1 604**	**38 231**	**(5 781)**	**44 012**		**18 492**

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q2 Second Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Municipal governance and administration	**91 801**	**101 030**	**104 019**	**5 301**	**59 297**	**52 009**	**7 288**	**14%**	**104 032**
Executive and council	122	–	–	–	13	-	13		13
Mayor and Council	103	–	–	–	13	-	13		13
Municipal Manager, Town Secretary and Chief	19	–	–	–	–	–	–		–
Finance and administration	91 679	101 030	104 019	5 301	59 284	52 009	7 275	14%	104 019
Administrative and Corporate Support	–	9	9	–	0	4	(4)	-99%	9
Asset Management	–	–	–	–	–	–	–		–
Budget and Treasury Office	91 860	100 446	103 435	5 269	59 195	51 718	7 478	14%	103 435
Finance	–	–	–	–	–	–	–		–
Fleet Management	313	552	552	25	25	276	(251)	-91%	552
Human Resources	–	–	–	–	–	–	–		–
Information Technology	–	–	–	–	–	–	–		–
Legal Services	–	4	4	–	–	2	(2)	-100%	4
Marketing, Customer Relations, Publicity and Media	(550)	–	–	–	–	–	–		–
Property Services	–	–	–	–	–	–	–		–
Risk Management	–	–	–	–	–	–	–		–
Security Services	56	18	18	7	64	9	55	617%	18
Supply Chain Management	–	–	–	–	–	–	–		–
Valuation Service	–	–	–	–	–	–	–		–
Internal audit	–	–	–	–	–	–	–		–
Governance Function	–	–	–	–	–	–	–		–
Community and public safety	**163 882**	**142 111**	**162 864**	**16 106**	**65 127**	**81 071**	**(15 944)**	**-20%**	**162 864**
Community and social services	105 131	114 880	129 050	15 824	62 140	64 525	(2 385)	-4%	129 050
Aged Care	95 300	104 406	118 576	15 796	61 996	59 288	2 708	5%	118 576
Agricultural	–	–	–	–	–	–	–		–
Animal Care and Diseases	–	–	–	–	–	–	–		–
Cemeteries, Funeral Parlours and Crematoriums	176	233	233	21	137	117	20	17%	233
Child Care Facilities	–	–	–	–	–	–	–		–
Community Halls and Facilities	357	405	405	1	2	203	(201)	-99%	405
Consumer Protection	–	–	–	–	–	–	–		–
Cultural Matters	–	–	–	–	–	–	–		–
Disaster Management	–	–	–	–	–	–	–		–
Education	–	–	–	–	–	–	–		–
Indigenous and Customary Law	–	–	–	–	–	–	–		–
Industrial Promotion	–	–	–	–	–	–	–		–
Language Policy	–	–	–	–	–	–	–		–
Libraries and Archives	9 299	9 836	9 836	5	6	4 918	(4 912)	-100%	9 836
Literacy Programmes	–	–	–	–	–	–	–		–
Media Services	–	–	–	–	–	–	–		–
Museums and Art Galleries	–	–	–	–	–	–	–		–
Population Development	–	–	–	–	–	–	–		–
Provincial Cultural Matters	–	–	–	–	–	–	–		–
Theatres	–	–	–	–	–	–	–		–
Zoo's	–	–	–	–	–	–	–		–
Sport and recreation	10 375	1 805	1 805	92	311	902	(591)	-66%	1 805
Beaches and Jetties	–	–	–	–	–	–	–		–
Casinos, Racing, Gambling, Wagering	–	–	–	–	–	–	–		–
Community Parks (including Nurseries)	–	–	–	–	–	–	–		–
Recreational Facilities	6 296	773	773	92	311	386	(75)	-19%	773
Sports Grounds and Stadiums	4 079	1 032	1 032	–	–	516	(516)	-100%	1 032

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		Full Year Forecast
Public safety	24 096	24 912	25 634	191	2 676	12 456	(9 780)	-79%	25 634
Civil Defence	–	–	–	–	–	–	–		–
Cleansing	–	–	–	–	–	–	–		–
Control of Public Nuisances	–	–	–	–	–	–	–		–
Fencing and Fences	–	–	–	–	–	–	–		–
Fire Fighting and Protection	5	6	728	–	–	3	(3)	-100%	728
Licensing and Control of Animals	–	–	–	–	–	–	–		–
Police Forces, Traffic and Street Parking Control	24 091	24 906	24 906	191	2 676	12 453	(9 777)	-79%	24 906
Housing	24 280	514	6 375	–	–	3 187	(3 187)	-100%	6 375
Housing	24 280	514	6 375	–	–	3 187	(3 187)	-100%	6 375
Informal Settlements	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
Ambulance	–	–	–	–	–	–	–		–
Health Services	–	–	–	–	–	–	–		–
Laboratory Services	–	–	–	–	–	–	–		–
Food Control	–	–	–	–	–	–	–		–
Health Surveillance and Prevention of Communicable Diseases including immunizations	–	–	–	–	–	–	–		–
Vector Control	–	–	–	–	–	–	–		–
Chemical Safety	–	–	–	–	–	–	–		–
Economic and environmental services	**4 311**	**20 173**	**20 308**	**51**	**791**	**10 154**	**(9 363)**	**-92%**	**20 308**
Planning and development	1 933	2 512	3 958	51	788	1 979	(1 191)	-60%	3 958
Billboards	–	–	–	–	–	–	–		–
Corporate Wide Strategic Planning (IDPs, LEDs)	–	–	–	–	–	–	–		–
Central City Improvement District	–	–	–	–	–	–	–		–
Development Facilitation	–	–	–	–	–	–	–		–
Economic Development/Planning	166	–	1 445	–	–	723	(723)	-100%	1 445
Regional Planning and Development	–	–	–	–	–	–	–		–
Town Planning, Building Regulations and	1 768	1 882	1 882	51	788	941	(153)	-16%	1 882
Project Management Unit	–	630	630	–	–	315	(315)	-100%	630
Provincial Planning	–	–	–	–	–	–	–		–
Support to Local Municipalities	–	–	–	–	–	–	–		–
Road transport	2 227	17 647	16 337	–	3	8 168	(8 165)	-100%	16 337
Public Transport	–	–	–	–	–	–	–		–
Road and Traffic Regulation	–	–	–	–	–	–	–		–
Roads	2 227	17 647	16 337	–	3	8 168	(8 165)	-100%	16 337
Taxi Ranks	–	–	–	–	–	–	–		–
Environmental protection	152	13	13	–	–	7	(7)	-100%	13
Biodiversity and Landscape	152	13	13	–	–	7	(7)	-100%	13
Coastal Protection	–	–	–	–	–	–	–		–
Indigenous Forests	–	–	–	–	–	–	–		–
Nature Conservation	–	–	–	–	–	–	–		–
Pollution Control	–	–	–	–	–	–	–		–
Soil Conservation	–	–	–	–	–	–	–		–

Trading services	**360 019**	**406 013**	**390 649**	**27 651**	**177 046**	**195 086**	**(18 041)**	**-9%**	**390 649**
Energy sources	258 127	265 685	265 685	16 439	122 274	132 843	(10 569)	-8%	265 685
Electricity	257 653	265 685	265 685	16 439	122 274	132 843	(10 569)	-8%	265 685
Street Lighting and Signal Systems	474	–	–	–	–	–	–		–
Nonelectric Energy	–	–	–	–	–	–	–		–
Water management	43 372	64 856	59 568	3 356	18 762	29 546	(10 784)	-36%	59 568
Water Treatment	–	–	–	–	–	–	–		–
Water Distribution	43 372	64 856	59 568	3 356	18 762	29 546	(10 784)	-36%	59 568
Water Storage	–	–	–	–	–	–	–		–
Waste water management	30 397	43 424	32 847	5 637	22 247	16 424	5 824	35%	32 847
Public Toilets	–	–	–	–	–	–	–		–
Sewerage	27 134	29 605	24 317	5 637	22 247	12 158	10 089	83%	24 317
Storm Water Management	3 263	13 819	8 531	–	–	4 265	(4 265)	-100%	8 531
Waste Water Treatment	–	–	–	–	–	–	–		–
Waste management	28 124	32 047	32 549	2 220	13 763	16 274	(2 512)	-15%	32 549
Recycling	–	–	–	–	–	–	–		–
Solid Waste Disposal (Landfill Sites)	–	–	–	–	–	–	–		–
Solid Waste Removal	28 124	32 047	32 549	2 220	13 763	16 274	(2 512)	-15%	32 549
Street Cleaning	–	–	–	–	–	–	–		–
Other	**93**	**115**	**115**	**2**	**7**	**57**	**(51)**	-88%	**115**
Abattoirs	–	–	–	–	–	–	–		–
Air Transport	–	–	–	–	–	–	–		–
Forestry	–	–	–	–	–	–	–		–
Licensing and Regulation	93	115	115	2	7	57	(51)	-88%	115
Markets	–	–	–	–	–	–	–		–
Tourism	–	–	–	–	–	–	–		–
Total Revenue - Functional	**620 107**	**669 441**	**677 954**	**49 111**	**302 268**	**338 378**	**(36 110)**	**-11%**	**677 967**

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q2 Second Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure - Functional									
Municipal governance and administration	**113 001**	**150 869**	**153 688**	**12 706**	**59 486**	**75 110**	**(15 625)**	**-21%**	**153 688**
Executive and council	23 579	30 612	30 612	1 876	10 716	15 306	(4 590)	-30%	30 612
Mayor and Council	15 490	19 731	19 731	1 139	6 567	9 866	(3 299)	-33%	19 731
Municipal Manager, Town Secretary and Chief	8 089	10 881	10 881	736	4 150	5 441	(1 291)	-24%	10 881
Finance and administration	86 982	117 451	120 271	10 609	47 407	58 402	(10 995)	-19%	120 271
Administrative and Corporate Support	16 482	12 535	12 535	1 549	7 473	6 268	1 205	19%	12 535
Asset Management	156	4 772	4 772	0	26	2 386	(2 360)	-99%	4 772
Finance	30 689	38 188	41 015	3 477	16 697	18 774	(2 077)	-11%	41 015
Fleet Management	3 005	2 845	2 845	241	1 456	1 423	34	2%	2 845
Human Resources	16 877	37 508	37 433	3 766	12 471	18 717	(6 246)	-33%	37 433
Information Technology	3 833	4 002	4 173	308	2 304	2 087	217	10%	4 173
Legal Services	3 095	3 490	3 490	301	1 323	1 745	(422)	-24%	3 490
Marketing, Customer Relations, Publicity and Media	3 864	3 968	3 964	313	1 825	1 982	(157)	-8%	3 964
Property Services	1 944	1 239	1 239	53	317	620	(303)	-49%	1 239
Risk Management	–	457	457	–	–	229	(229)	-100%	457
Security Services	–	–	–	–	–	–	–		–
Supply Chain Management	6 688	6 963	6 863	575	3 345	3 431	(87)	-3%	6 863
Valuation Service	348	1 483	1 483	25	170	742	(572)	-77%	1 483
Internal audit	2 441	2 805	2 805	222	1 362	1 403	(40)	-3%	2 805
Governance Function	2 441	2 805	2 805	222	1 362	1 403	(40)	-3%	2 805
Community and public safety	**129 496**	**107 225**	**112 918**	**6 634**	**37 381**	**56 454**	**(19 073)**	**-34%**	**80 597**
Community and social services	23 727	28 760	28 736	1 825	10 501	14 368	(3 867)	-27%	28 736
Aged Care	5 011	4 771	4 621	387	1 765	2 310	(546)	-24%	4 621
Agricultural	–	–	–	–	–	–	–		–
Animal Care and Diseases	–	–	–	–	–	–	–		–
Cemeteries, Funeral Parlours and Crematoriums	2 931	3 585	3 737	234	1 537	1 868	(332)	-18%	3 737
Child Care Facilities	6	896	896	4	6	448	(442)	-99%	896
Community Halls and Facilities	5 512	6 671	6 657	384	2 255	3 329	(1 074)	-32%	6 657
Consumer Protection	–	–	–	–	–	–	–		–
Cultural Matters	–	–	–	–	–	–	–		–
Disaster Management	54	77	77	4	4	38	(34)	-89%	77
Education	2	766	766	–	1	383	(382)	-100%	766
Indigenous and Customary Law	–	–	–	–	–	–	–		–
Industrial Promotion	–	–	–	–	–	–	–		–
Language Policy	–	–	–	–	–	–	–		–
Libraries and Archives	10 212	11 994	11 982	812	4 933	5 991	(1 058)	-18%	11 982
Literacy Programmes	–	–	–	–	–	–	–		–
Media Services	–	–	–	–	–	–	–		–
Museums and Art Galleries	–	–	–	–	–	–	–		–
Population Development	–	–	–	–	–	–	–		–
Provincial Cultural Matters	–	–	–	–	–	–	–		–
Theatres	–	–	–	–	–	–	–		–
Zoo's	–	–	–	–	–	–	–		–

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Sport and recreation	25 674	30 457	30 331	2 190	11 231	15 165	(3 934)	-26%	30 331
Beaches and Jetties	–	–	–	–	–	–	–		–
Casinos, Racing, Gambling, Wagering	–	–	–	–	–	–	–		–
Community Parks (including Nurseries)	7 731	7 262	7 262	566	3 388	3 631	(243)	-7%	7 262
Recreational Facilities	13 206	17 843	17 727	1 267	5 610	8 863	(3 254)	-37%	17 727
Sports Grounds and Stadiums	4 738	5 352	5 342	357	2 233	2 671	(438)	-16%	5 342
Public safety	51 812	42 200	42 158	2 270	13 450	21 074	(7 624)	-36%	9 838
Civil Defence	–	–	–	–	–	–	–		–
Cleansing	–	–	–	–	–	–	–		–
Control of Public Nuisances	–	–	–	–	–	–	–		–
Fencing and Fences	–	–	–	–	–	–	–		–
Fire Fighting and Protection	7 964	9 867	9 838	667	3 716	4 914	(1 197)	-24%	9 838
Licensing and Control of Animals	–	–	–	–	–	–	–		–
Police Forces, Traffic and Street Parking Control	43 848	32 333	32 321	1 603	9 734	16 160	(6 427)	-40%	32 321
Pounds	–	–	–	–	–	–	–		–
Housing	28 283	5 807	11 693	349	2 199	5 847	(3 647)	-62%	11 693
Housing	28 104	3 948	9 834	335	2 108	4 917	(2 809)	-57%	9 834
Informal Settlements	178	1 859	1 859	14	91	930	(838)	-90%	1 859
Health	–	–	–	–	–	–	–		–
Ambulance	–	–	–	–	–	–	–		–
Health Services	–	–	–	–	–	–	–		–
Laboratory Services	–	–	–	–	–	–	–		–
Food Control	–	–	–	–	–	–	–		–
Health Surveillance and Prevention of Communicable Diseases including immunizations	–	–	–	–	–	–	–		–
Vector Control	–	–	–	–	–	–	–		–
Chemical Safety	–	–	–	–	–	–	–		–

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
Economic and environmental services	**34 344**	**38 426**	**37 940**	**2 266**	**14 645**	**18 970**	**(4 325)**	**-23%**	**37 940**
Planning and development	9 695	12 992	12 597	909	4 912	6 299	(1 387)	-22%	12 597
Billboards	–	–	–	–	–	–	–		–
Corporate Wide Strategic Planning (IDPs, LEDs)	1 541	2 290	2 290	135	793	1 145	(352)	-31%	2 290
Central City Improvement District	–	–	–	–	–	–	–		–
Development Facilitation	–	–	–	–	–	–	–		–
Economic Development/Planning	1 609	2 215	2 212	93	636	1 106	(470)	-43%	2 212
Regional Planning and Development	–	–	–	–	–	–	–		–
Town Planning, Building Regulations and Enforcement	4 818	5 740	5 590	496	2 390	2 795	(405)	-14%	5 590
Project Management Unit	1 727	2 746	2 505	185	1 093	1 253	(159)	-13%	2 505
Provincial Planning	–	–	–	–	–	–	–		–
Support to Local Municipalities	–	–	–	–	–	–	–		–
Road transport	23 640	23 425	23 334	1 311	9 550	11 667	(2 117)	-18%	23 334
Public Transport	–	–	–	–	–	–	–		–
Road and Traffic Regulation	–	–	–	–	–	–	–		–
Roads	23 640	23 425	23 334	1 311	9 550	11 667	(2 117)	-18%	23 334
Taxi Ranks	–	–	–	–	–	–	–		–
Environmental protection	1 009	2 009	2 009	46	183	1 005	(822)	-82%	2 009
Biodiversity and Landscape	1 009	2 009	2 009	46	183	1 005	(822)	-82%	2 009
Coastal Protection	–	–	–	–	–	–	–		–
Indigenous Forests	–	–	–	–	–	–	–		–
Nature Conservation	–	–	–	–	–	–	–		–
Pollution Control	–	–	–	–	–	–	–		–
Soil Conservation	–	–	–	–	–	–	–		–
Trading services	**327 775**	**385 015**	**386 290**	**25 901**	**152 079**	**193 145**	**(41 066)**	**-21%**	**386 290**
Energy sources	245 969	268 463	270 399	16 238	107 237	135 200	(27 963)	-21%	270 399
Electricity	243 205	265 128	267 364	15 889	106 224	133 682	(27 458)	-21%	267 364
Street Lighting and Signal Systems	2 764	3 335	3 035	350	1 013	1 518	(504)	-33%	3 035
Nonelectric Energy	–	–	–	–	–	–	–		–
Water management	40 314	35 733	35 856	3 526	15 712	17 928	(2 216)	-12%	35 856
Water Treatment	25	1 692	1 692	–	60	846	(786)	-93%	1 692
Water Distribution	37 185	29 481	29 605	3 505	14 227	14 802	(575)	-4%	29 605
Water Storage	3 104	4 560	4 560	21	1 425	2 280	(855)	-37%	4 560
Waste water management	33 598	34 766	34 749	3 008	13 403	17 374	(3 971)	-23%	34 749
Public Toilets	1 489	1 875	1 875	178	792	938	(145)	-15%	1 875
Sewerage	24 782	23 500	23 220	2 356	9 816	11 610	(1 794)	-15%	23 220
Storm Water Management	7 325	6 691	6 954	474	2 795	3 477	(682)	-20%	6 954
Waste Water Treatment	2	2 699	2 699	–	–	1 350	(1 350)	-100%	2 699
Waste management	7 894	46 053	45 285	3 128	15 726	22 643	(6 917)	-31%	45 285
Recycling	–	–	–	–	–	–	–		–
Solid Waste Disposal (Landfill Sites)	(23 910)	16 613	16 608	101	1 160	8 304	(7 145)	-86%	16 608
Solid Waste Removal	29 890	28 001	27 237	2 893	13 818	13 619	199	1%	27 237
Street Cleaning	1 915	1 440	1 440	134	749	720	29	4%	1 440
Other	882	959	959	0	446	480	(33)	-7%	959
Abattoirs	–	–	–	–	–	–	–		–
Air Transport	–	–	–	–	–	–	–		–
Forestry	–	–	–	–	–	–	–		–
Licensing and Regulation	28	62	62	0	0	31	(31)	-99%	62
Markets	–	–	–	–	–	–	–		–
Tourism	854	897	897	–	446	448	(2)	0%	897
Total Expenditure - Functional	**605 499**	**682 493**	**691 796**	**47 507**	**264 037**	**344 159**	**(80 122)**	**-23%**	**659 475**
Surplus/ (Deficit) for the year	**14 608**	**(13 052)**	**(13 842)**	**1 604**	**38 231**	**(5 781)**	**44 012**	**-761%**	**18 492**

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q2 Second Quarter

Vote Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	89 792	97 078	100 067	5 151	58 575	50 034	8 541	17,1%	100 067
Vote 2 - Community Services	40 250	11 944	12 666	135	553	5 972	(5 419)	-90,7%	12 666
Vote 3 - Community Services	116 399	126 015	140 185	16 006	64 699	70 093	(5 393)	-7,7%	140 185
Vote 4 - Community Services	7 857	4 905	12 211	(0)	–	6 105	(6 105)	-100,0%	12 211
Vote 5 - Corporate Services	(134)	566	566	25	38	283	(245)	-86,6%	566
Vote 6 - Technical Services	291 845	330 552	318 664	22 190	145 638	159 332	(13 694)	-8,6%	318 664
Vote 7 - Technical Services	71 476	96 840	92 053	5 559	32 505	45 788	(13 283)	-29,0%	92 053
Vote 8 - Muncipal Manager	575	1 542	1 542	45	259	771	(511)	-66,3%	1 542
Total Revenue by Vote	**618 059**	**669 441**	**677 954**	**49 111**	**302 268**	**338 378**	**(36 110)**	**-10,7%**	**677 954**
Expenditure by Vote									
Vote 1 - Financial Services	38 268	52 907	55 633	4 216	20 869	26 083	(5 214)	-20,0%	55 633
Vote 2 - Community Services	34 896	42 428	42 559	3 134	16 929	21 274	(4 345)	-20,4%	42 559
Vote 3 - Community Services	59 040	51 839	51 113	2 603	15 200	25 557	(10 356)	-40,5%	51 113
Vote 4 - Community Services	39 210	19 452	25 738	1 114	6 538	12 869	(6 332)	-49,2%	25 738
Vote 5 - Corporate Services	59 672	81 238	81 331	7 235	32 030	40 665	(8 636)	-21,2%	81 331
Vote 6 - Technical Services	308 685	334 930	336 607	21 139	132 929	168 304	(35 375)	-21,0%	336 607
Vote 7 - Technical Services	52 344	84 015	83 371	6 960	33 441	41 686	(8 245)	-19,8%	83 371
Vote 8 - Muncipal Manager	12 124	15 685	15 443	1 104	6 101	7 722	(1 620)	-21,0%	15 443
Total Expenditure by Vote	**604 238**	**682 493**	**691 796**	**47 507**	**264 037**	**344 159**	**(80 122)**	**-23,3%**	**691 796**
Surplus/ (Deficit) for the year	**13 821**	**(13 052)**	**(13 842)**	**1 604**	**38 231**	**(5 781)**	**44 012**	**-761,3%**	**(13 842)**

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q2 Second Quarter

Vote Description	2019/20	Budget Year 2020/21							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	**89 792**	**97 078**	**100 067**	**5 151**	**58 575**	**50 034**	8 541	17%	**100 067**
1.1 - Assessment Rates	68 153	81 350	81 350	4 231	50 614	40 675	9 939	24%	81 350
1.2 - Treasury: Administration	22 355	20 240	23 229	990	8 322	11 615	(3 293)	-28%	23 229
1.3 - Treasury: Debtors	(773)	(4 764)	(4 764)	(77)	(425)	(2 382)	1 957	-82%	(4 764)
1.4 - Treasury: Credit controle	(0)	234	234	–	(0)	117	(117)	-100%	234
1.5 - Supply Chain Management	56	18	18	7	64	9	55	617%	18
1.6 - Director: Finance	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**164 505**	**142 864**	**159 201**	**16 141**	**65 252**	**79 240**	**(13 988)**	-18%	**166 074**
2.1 - Cemetries	176	233	233	21	137	117	20	17%	12 666
2.2 - Housing: Administration	24 474	1 098	1 098	16	99	549	(450)	-82%	233
2,3 - Library Services	9 299	9 836	9 836	5	6	4 918	(4 912)	-100%	–
2,4 - Fire Protection Sevices	5	6	728	–	–	3	(3)	-100%	1 098
2,5 - Pine Forest : Administration	6 296	771	771	92	311	385	(74)	-19%	9 836
2.6-Klipriver Park: Administration	–	–	–	–	–	–	–		728
2.7-Community Halls And Facilities	222	310	310	1	2	155	(153)	-99%	771
2.8-Licensing & Regulation	93	115	115	2	7	57	(51)	-88%	–
2.9-Enviromental Protection	152	13	13	–	–	7	(7)	-100%	–
2.10-Parks	19	119	119	16	19	59	(40)	-68%	–
2.11-Traffic	20 613	21 053	21 053	191	2 676	10 526	(7 850)	-75%	–
2.12-Disaster Management	–	–	–	–	–	–	–		140 185
2.13-Social & Welfare Services	95 300	104 406	118 576	15 796	61 996	59 288	2 708	5%	310
2.14-Sport Grounds	–	–	–	–	–	–	–		–
2.15-Recreational Land	4 079	1 032	1 032	–	–	516	(516)	-100%	–
2.16-Swimming Pools	135	19	19	(0)	–	10	(10)	-100%	–
2.17-Vehicle Licensing & Testing	3 477	3 854	3 854	–	–	1 927	(1 927)	-100%	115
2.18-L E D	166	–	1 445	–	–	723	(723)	-100%	13
2.19-Director: Community Services	–	–	–	–	–	–	–		119
Vote 3 - Corporate Services	**(134)**	**566**	**566**	**25**	**38**	**283**	**(245)**	-87%	**24 422**
3.1-Property Administration	(550)	–	–	–	–	–	–		12 211
3.2-Information Tecnology	–	–	–	–	–	–	–		5 861
3.3-Human Resources	313	552	552	25	25	276	(251)	-91%	–
3.5-Council Cost	103	–	–	–	13	–	13	#DIV/0!	1 032
3.5-Town Secretary	–	–	–	–	–	–	–		19
3.6-Tourism	–	–	–	–	–	–	–		3 854
3.7-Marketing & Communications	–	4	4	–	–	2	(2)	-100%	–
3.8-Thusong Centre	–	–	–	–	–	–	–		1 445
3.9-Administration	–	9	9	–	0	4	(4)	-99%	–
3.10-Director Corporate Services	–	–	–	–	–	–	–		–
Vote 4 - Technical Services	**363 321**	**427 392**	**410 717**	**27 749**	**178 144**	**205 120**	**(26 977)**	-13%	**588 173**
4.1-Building Regulations & Enforce	768	944	944	32	490	472	18	4%	566
4.2-Electricity: Administration	256 421	267 434	267 434	16 448	122 328	133 717	(11 388)	-9%	–
4.3-Electricity: Street Lights	474	–	–	–	–	–	–		–
4.4-Mechanical Workshop	–	–	–	–	–	–	–		552
4.4-Public Toilets	–	–	–	–	–	–	–		–
4.5-Sewerage	27 898	29 914	24 626	5 705	22 653	12 313	10 340	84%	–
4.7-Town Planning	794	794	794	6	164	397	(233)	-59%	–
4.8-Stormwater Management	3 263	13 819	8 531	–	–	4 265	(4 265)	-100%	–
4.9-Roads	2 227	17 647	16 337	–	3	8 168	(8 165)	-100%	4
4.10-Solid Waste (Dumping Site)	803	10 024	10 024	0	341	5 012	(4 672)	-93%	9
4.11-Solid Waste (Garden)	–	5	5	–	–	2	(2)	-100%	–
4.12-Solid Waste (Removal)	27 301	21 955	22 456	2 203	13 403	11 228	2 175	19%	318 664
4.13-Water Storage	–	–	–	–	–	–	–		944
4.14-Water Distribution	43 372	64 856	59 568	3 356	18 762	29 546	(10 784)	-36%	267 434
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	**575**	**1 542**	**1 542**	**45**	**259**	**771**	(511)	-66%	**25 420**
5.1-Property & Legal Services	556	912	912	45	259	456	(196)	-43%	–
5.2-IDP	–	–	–	–	–	–	–		24 626
5.3-Project Management	19	630	630	–	–	315	(315)	-100%	794
5.4-Performance Management	–	–	–	–	–	–	–		–
5.5-Internal Audit	–	–	–	–	–	–	–		–
5.6-Municipal Manager	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Total Revenue by Vote	**618 059**	**669 441**	**672 093**	**49 111**	**302 268**	**335 447**	(33 179)	-10%	**904 156**

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q2 Second Quarter

Vote Description	2019/20	Budget Year 2020/21							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure by Vote							–		
Vote 1 - Financial Services	**38 268**	**52 907**	**55 633**	**4 216**	**20 869**	**26 083**	(5 214)	-20%	**63 264**
1.1 - Assessment Rates	4 548	3 819	3 819	1 059	2 857	1 910	948	50%	11 450
1.2 - Treasury: Administration	13 217	25 318	28 145	1 339	7 452	12 339	(4 887)	-40%	28 145
1.3 - Treasury: Debtors	5 129	6 410	6 435	424	2 548	3 218	(670)	-21%	6 435
1.4 - Treasury: Credit controle	8 263	8 487	8 462	681	4 031	4 231	(200)	-5%	8 462
1.5 - Supply Chain Management	6 698	6 963	6 863	575	3 346	3 431	(85)	-2%	6 863
1.6 - Director: Finance	412	1 909	1 909	140	635	954	(319)	-33%	1 909
	–	–	–	–	–	–	–		
	–	–	–	–	–	–	–		
	–	–	–	–	–	–	–		
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**108 732**	**113 279**	**113 108**	**6 814**	**38 435**	**56 549**	**(18 113)**	**-32%**	**215 761**
2.1 - Cemetries	2 931	3 585	3 737	234	1 537	1 868	(332)	-18%	7 529
2.2 - Housing: Administration	4 286	5 807	5 832	349	2 199	2 916	(717)	-25%	27 459
2,3 - Library Services	10 212	11 714	11 702	812	4 933	5 851	(918)	-16%	77
2,4 - Fire Protection Sevices	7 964	9 867	9 838	667	3 716	4 914	(1 197)	-24%	6 283
2,5 - Pine Forest : Administration	9 505	11 454	11 450	1 073	4 544	5 725	(1 181)	-21%	25 738
2.6-Klipriver Park: Administration	934	1 457	1 457	69	477	729	(251)	-34%	5 861
2.7-Community Halls And Facilities	5 091	6 250	6 236	347	2 024	3 118	(1 094)	-35%	1 749
2.8-Licensing & Regulation	28	62	62	0	0	31	(31)	-99%	5 342
2.9-Enviromental Protection	1 009	2 009	2 009	46	183	1 005	(822)	-82%	4 820
2.10-Parks	7 731	7 529	7 529	566	3 388	3 764	(376)	-10%	4 862
2.11-Traffic	39 173	28 022	27 459	1 179	7 350	13 730	(6 379)	-46%	453
2.12-Disaster Management	54	77	77	4	4	38	(34)	-89%	2 212
2.13-Social & Welfare Services	5 019	6 433	6 283	391	1 772	3 142	(1 370)	-44%	–
2.14-Sport Grounds	584	453	453	53	315	226	89	39%	441
2.15-Recreational Land	4 738	5 352	5 342	357	2 233	2 671	(438)	-16%	–
2.16-Swimming Pools	2 741	4 932	4 820	125	588	2 410	(1 821)	-76%	81 331
2.17-Vehicle Licensing & Testing	4 675	4 312	4 862	423	2 383	2 431	(48)	-2%	–
2.18-L E D	1 609	2 215	2 212	93	636	1 106	(470)	-43%	4 172
2.19-Director: Community Services	448	1 749	1 749	26	150	875	(724)	-83%	37 433
Vote 3 - Corporate Services	**60 104**	**81 678**	**81 771**	**7 273**	**32 261**	**40 886**	**(8 624)**	**-21%**	**626 904**
3.1-Property Administration	–	–	–	–	–	–	–		1 505
3.2-Information Tecnology	3 832	4 001	4 172	308	2 304	2 086	218	10%	897
3.3-Human Resources	16 877	37 508	37 433	3 766	12 471	18 717	(6 246)	-33%	1 999
3.5-Council Cost	15 490	19 731	19 731	1 139	6 567	9 866	(3 299)	-33%	3 965
3.5-Town Secretary	1 452	1 505	1 505	133	790	752	37	5%	11 628
3.6-Tourism	854	897	897	–	446	448	(2)	0%	–
3.7-Marketing & Communications	3 865	3 969	3 965	313	1 825	1 982	(158)	-8%	336 607
3.8-Thusong Centre	432	441	441	38	232	220	11	5%	2 903
3.9-Administration	15 294	11 628	11 628	1 416	6 683	5 814	869	15%	267 401
3.10-Director Corporate Services	2 006	1 999	1 999	159	944	1 000	(55)	-6%	–
Vote 4 - Technical Services	**361 029**	**418 945**	**419 979**	**28 099**	**166 370**	**209 989**	**(43 619)**	**-21%**	**233 047**
4.1-Building Regulations & Enforce	2 828	2 884	2 903	261	1 546	1 451	95	7%	2 845
4.2-Electricity: Administration	243 085	265 464	267 401	15 970	105 216	133 700	(28 484)	-21%	1 875
4.3-Electricity: Street Lights	–	–	–	–	–	–	–		28 608
4.4-Mechanical Workshop	3 005	2 845	2 845	241	1 456	1 423	34	2%	2 687
4.4-Public Toilets	1 489	1 875	1 875	178	792	938	(145)	-15%	6 954
4.5-Sewerage	27 528	28 888	28 608	2 624	11 635	14 304	(2 669)	-19%	23 334
4.7-Town Planning	1 990	2 857	2 687	236	844	1 344	(500)	-37%	83 371
4.8-Stormwater Management	7 325	6 691	6 954	474	2 795	3 477	(682)	-20%	16 608
4.9-Roads	23 640	23 425	23 334	1 311	9 550	11 667	(2 117)	-18%	11 736
4.10-Solid Waste (Dumping Site)	(23 910)	16 613	16 608	101	1 160	8 304	(7 145)	-86%	16 941
4.11-Solid Waste (Garden)	10 906	12 000	11 736	777	5 567	5 868	(301)	-5%	4 576
4.12-Solid Waste (Removal)	20 898	17 441	16 941	2 250	8 999	8 470	529	6%	31 554
4.13-Water Storage	3 104	4 576	4 576	21	1 425	2 288	(863)	-38%	1 956
4.14-Water Distribution	37 210	31 430	31 554	3 505	14 487	15 777	(1 290)	-8%	–
4.15-Director: Technical Services	1 932	1 956	1 956	150	896	978	(81)	-8%	–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	**12 124**	**15 685**	**15 443**	**1 104**	**6 101**	**7 722**	(1 620)	**-21%**	**15 443**
5.1-Property & Legal Services	3 100	3 703	3 703	301	1 325	1 851	(526)	-28%	3 683
5.2-IDP	1 541	2 290	2 290	135	793	1 145	(352)	-31%	3 703
5.3-Project Management	641	1 310	1 310	88	515	655	(140)	-21%	2 290
5.4-Performance Management	1 086	1 437	1 196	97	579	598	(19)	-3%	1 310
5.5-Internal Audit	2 441	3 263	3 263	222	1 362	1 631	(269)	-16%	1 196
5.6-Municipal Manager	3 315	3 683	3 683	262	1 528	1 841	(314)	-17%	3 263
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Total Expenditure by Vote	**580 256**	**682 493**	**685 935**	**47 507**	**264 037**	**341 228**	**(77 192)**	**(0)**	**1 154 419**
Surplus/ (Deficit) for the year	**37 803**	**(13 052)**	**(13 842)**	**1 604**	**38 231**	**(5 781)**	**44 012**	**(0)**	**(250 263)**

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q2 Second Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source									
Property rates	73 497	76 388	76 388	4 427	55 359	58 956	(3 597)	-6%	76 388
Service charges - electricity revenue	255 498	266 973	266 973	16 439	122 273	132 357	(10 084)	-8%	266 973
Service charges - water revenue	39 419	35 137	35 137	3 361	18 768	18 017	751	4%	35 137
Service charges - sanitation revenue	25 949	18 352	18 352	5 705	22 653	12 111	10 541	87%	18 352
Service charges - refuse revenue	25 713	21 271	21 271	2 201	13 718	12 605	1 112	9%	21 271
Service charges - other	–	–	–	–	–	–	–		–
Rental of facilities and equipment	3 905	2 663	2 663	112	585	802	(217)	-27%	2 663
Interest earned - external investments	7 446	9 129	9 129	249	1 561	2 538	(978)	-39%	9 129
Interest earned - outstanding debtors	10 515	8 264	8 264	(33)	(154)	1 828	(1 981)	-108%	8 264
Dividends received	–	–	–	–	–	–	–		–
Fines, penalties and forfeits	19 654	20 456	20 456	4	43	3 338	(3 295)	-99%	20 456
Licences and permits	1 042	2 010	2 010	190	2 655	2 250	405	18%	2 010
Agency services	3 477	3 854	3 854	–	–	623	(623)	-100%	3 854
Transfers recognised - operational	131 561	116 989	139 907	15 828	62 156	103 832	(41 676)	-40%	139 907
Other revenue	9 462	9 239	9 239	629	2 651	3 003	(352)	-12%	9 239
Gains on disposal of PPE	(474)	–	–	–	–	(0)	0	-100%	–
Total Revenue (excluding capital transfers and contributions)	**606 665**	**590 725**	**613 643**	**49 111**	**302 268**	**352 261**	**(49 993)**	**-14%**	**613 643**
Expenditure By Type									
Employee related costs	185 788	226 182	226 182	18 294	100 702	104 489	(3 787)	-4%	226 182
Remuneration of councillors	9 902	12 032	12 032	825	4 949	5 306	(357)	-7%	12 032
Debt impairment	14 187	44 688	44 688	2	8	7 460	(7 451)	-100%	(0)
Depreciation & asset impairment	32 721	40 688	40 688	–	2	6 788	(6 786)	-100%	40 688
Finance charges	9 044	9 181	9 181	23	152	1 572	(1 420)	-90%	9 181
Bulk purchases	221 822	232 760	232 760	13 935	96 467	106 794	(10 327)	-10%	232 760
Other materials	14 194	19 528	18 638	784	5 301	7 954	(2 653)	-33%	18 638
Contracted services	44 029	48 486	53 296	3 863	19 270	20 768	(1 498)	-7%	53 296
Transfers and grants	25 477	2 179	8 060	50	714	881	(167)	-19%	8 060
Other expenditure	48 335	46 770	46 271	9 731	36 472	28 187	8 286	29%	51 201
Loss on disposal of PPE	–	–	–	–	–	0	(0)	-100%	–
Total Expenditure	**605 499**	**682 493**	**691 796**	**47 507**	**264 037**	**290 199**	**(26 162)**	**-9%**	**652 038**
Surplus/(Deficit)	**1 166**	**(91 768)**	**(78 153)**	**1 604**	**38 231**	**62 062**	**(23 831)**	**(0)**	**(38 395)**
Transfers recognised - capital	13 442	78 716	63 810	–	–	18 346	(18 346)	-100%	63 810
Contributions recognised - capital	–	–	501	–	–	251	(251)	-100%	501
Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	**14 608**	**(13 052)**	**(13 842)**	**1 604**	**38 231**	**80 658**	**(42 427)**	**–**	**25 916**
Surplus/(Deficit) attributable to	**14 608**	**(13 052)**	**(13 842)**	**1 604**	**38 231**	**80 658**			**25 916**
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	**14 608**	**(13 052)**	**(13 842)**	**1 604**	**38 231**	**80 658**			**25 916**

The revenue and expenditure figures excludes internal charges.

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q2 Second Quarter

Vote Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation								
Vote 1 - Financial Services	–	–	–	–	–	–		–
Vote 2 - Community Services	–	214	–	183	107	76	71%	214
Vote 3 - Community Services	–	–	–	–	–	–		–
Vote 4 - Community Services	–	–	–	–	–	–		–
Vote 5 - Corporate Services	–	–	–	–	–	–		–
Vote 6 - Technical Services	14 421	16 174	987	3 917	8 087	(4 170)	-52%	16 174
Vote 7 - Technical Services	26 288	22 995	89	230	11 498	(11 268)	-98%	22 995
Vote 8 - Muncipal Manager	–	–	–	–	–	–		–
Total Capital Multi-year expenditure	**40 708**	**39 384**	**1 077**	**4 330**	**19 692**	**(15 362)**	**-78%**	**39 384**
Single Year expenditure appropriation								
Vote 1 - Financial Services	–	102	–	–	51	(51)	-100%	102
Vote 2 - Community Services	–	722	–	–	–	–		722
Vote 3 - Community Services	620	1 113	58	399	556	(157)	-28%	1 113
Vote 4 - Community Services	900	6 431	1 374	4 317	3 215	1 101	34%	6 431
Vote 5 - Corporate Services	1 050	4 228	735	1 767	2 114	(347)	-16%	4 228
Vote 6 - Technical Services	35 021	22 288	567	5 421	10 321	(4 899)	-47%	22 288
Vote 7 - Technical Services	10 465	6 540	159	1 842	3 270	(1 428)	-44%	6 540
Vote 8 - Muncipal Manager	–	–	–	–	–	–		–
Total Capital single-year expenditure	48 056	41 423	2 893	13 747	19 527	**(5 781)**	**-30%**	41 423
Total Capital Expenditure	**88 764**	**80 807**	**3 969**	**18 077**	**39 219**	**(21 142)**	**-54%**	**80 807**

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q2 Second Quarter

Vote Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Expenditure - Standard Classification								
Governance and administration	**1 400**	**3 860**	**736**	**998**	**1 755**	(757)	-43%	**3 860**
Executive and council	600	1 450	11	11	725	(714)	-99%	1 450
Finance and administration	800	2 410	724	987	1 030	(43)	-4%	2 410
Internal audit	–	–	–	–	–	–		–
Community and public safety	**1 520**	**6 848**	**1 429**	**4 893**	**3 063**	1 830	60%	**6 848**
Community and social services	580	960	58	368	480	(112)	-23%	960
Sport and recreation	940	4 952	1 371	4 342	2 476	1 866	75%	4 952
Public safety	–	936	–	183	107	76	71%	936
Housing	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Economic and environmental servic	**20 245**	**19 743**	**813**	**4 046**	**9 623**	(5 577)	-58%	**19 743**
Planning and development	–	1 631	3	7	815	(808)	-99%	1 631
Road transport	20 245	18 112	809	4 039	8 808	(4 768)	-54%	18 112
Environmental protection	–	–	–	–	–	–		–
Trading services	**65 600**	**50 356**	**992**	**8 140**	**24 778**	(16 638)	-67%	**50 356**
Energy sources	2 500	4 153	389	1 320	2 076	(756)	-36%	4 153
Water management	27 396	23 005	–	1 813	11 503	(9 690)	-84%	23 005
Waste water management	26 347	15 770	356	3 978	7 485	(3 507)	-47%	15 770
Waste management	9 356	7 428	248	1 029	3 714	(2 685)	-72%	7 428
Other	–	–	–	–	–	–		–
Total Capital Expenditure - Standard Cl	**88 764**	**80 807**	**3 969**	**18 077**	**39 219**	**(21 142)**	**-54%**	**80 807**
Funded by:								
National Government	35 763	35 763	1 446	7 911	17 633	(9 722)	-55%	35 763
Provincial Government	42 954	27 445	757	3 795	13 361	(9 566)	-72%	27 445
District Municipality	–	602	–	–	301	(301)	-100%	602
Other transfers and grants	–	501	–	–	251	(251)	-100%	501
Transfers recognised - capital	**78 716**	**64 311**	**2 203**	**11 706**	**31 546**	**(19 840)**	**-63%**	**64 311**
Public contributions & donations	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–		–
Internally generated funds	10 048	16 496	1 767	6 371	7 673	(1 302)	-17%	16 496
Total Capital Funding	**88 764**	**80 807**	**3 969**	**18 077**	**39 219**	**(21 142)**	**-54%**	**80 807**

References

1. Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected e

2. Include capital component of PPP unitary payment

3. Capital expenditure by standard classification must reconcile to the total of multi-year and single year appropriations

4. Include expenditure on investment property, intangible and biological assets

5. Must reconcile to Monthly Budget Statement Financial Performance (revenue and expenditure)

6. Include finance leases and PPP capital funding component of unitary payment - total borrowing/repayments to reconcile to changes i

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - Q2 Second Quarter

Vote Description	Budget Year 2020/21							
R thousand	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure - Municipal Vote								
Expenditure of multi-year capital appropriation								
Vote 1 - Financial Services	–	–	–	–	–	–		–
1.1 - Assessment Rates	–	–	–	–	–	–		–
1.2 - Treasury: Administration	–	–	–	–	–	–		–
1.3 - Treasury: Debtors	–	–	–	–	–	–		–
1.4 - Treasury: Credit controle	–	–	–	–	–	–		–
1.5 - Supply Chain Management	–	–	–	–	–	–		–
1.6 - Director: Finance	–	–	–	–	–	–		–
	–	–	–	–	–	–		–
	–	–	–	–	–	–		–
	–	–	–	–	–	–		–
	–	–	–	–	–	–		–
Vote 2 - Community Services	–	**214**	–	**183**	**107**	76	71%	**214**
2.1 - Cemetries	–	–	–	–	–	–		–
2.2 - Housing: Administration	–	–	–	–	–	–		–
2,3 - Library Services	–	–	–	–	–	–		–
2,4 - Fire Protection Sevices	–	–	–	–	–	–		–
2,5 - Pine Forest : Administration	–	214	–	183	107	76	71%	214
2.6-Klipriver Park: Administration	–	–	–	–	–	–		–
2.7-Community Halls And Facilities	–	–	–	–	–	–		–
2.8-Licensing & Regulation	–	–	–	–	–	–		–
2.9-Enviromental Protection	–	–	–	–	–	–		–
2.10-Parks	–	–	–	–	–	–		–
Vote 3 - Corporate Services	–	–	–	–	–	–		–
3.1-Property Administration	–	–	–	–	–	–		–
3.2-Information Tecnology	–	–	–	–	–	–		–
3.3-Human Resources	–	–	–	–	–	–		–
3.5-Council Cost	–	–	–	–	–	–		–
3.5-Town Secretary	–	–	–	–	–	–		–
3.6-Tourism	–	–	–	–	–	–		–
3.7-Marketing & Communications	–	–	–	–	–	–		–
3.8-Thusong Centre	–	–	–	–	–	–		–
3.9-Administration	–	–	–	–	–	–		–
3.10-Director Corporate Services	–	–	–	–	–	–		–
Vote 4 - Technical Services	**40 708**	**39 170**	**1 077**	**4 147**	**19 585**	**(6 972)**	**-36%**	**17 772**
4.1-Building Regulations & Enforce	–	–	–	–	–	–		–
4.2-Electricity: Administration	2 500	1 250	–	251	625	(374)	-60%	–
4.3-Electricity: Street Lights	–	348	–	–	174	(174)	-100%	–
4.4-Mechanical Workshop	–	–	–	–	–	–		–
4.4-Public Toilets	–	–	–	–	–	–		–
4.5-Sewerage	–	–	–	–	–	–		–
4.7-Town Planning	–	–	–	–	–	–		–
4.8-Stormwater Management	4 331	4 331	178	1 736	2 165	(429)	-20%	–
4.9-Roads	7 590	10 246	809	1 929	5 123	(3 194)	-62%	–
4.10-Solid Waste (Dumping Site)	9 356	6 064	89	230	3 032	(2 802)	-92%	–
4.11-Solid Waste (Garden)	–	–	–	–	–			–
4.12-Solid Waste (Removal)	–	–	–	–	–			16 174
4.13-Water Storage	–	–	–	–	–			–
4.14-Water Distribution	16 931	16 931	–	–	8 466			1 250
4.15-Director: Technical Services	–	–	–	–	–			348
Vote 5 - Muncipal Manager	–	–	–	–	–	–		**37 572**
5.1-Property & Legal Services	–	–	–	–	–	–		–
5.2-IDP	–	–	–	–	–	–		–
5.3-Project Management	–	–	–	–	–	–		–
5.4-Performance Management	–	–	–	–	–	–		4 331
5.5-Internal Audit	–	–	–	–	–	–		10 246
5.6-Municipal Manager	–	–	–	–	–	–		22 995
						–		
Total multi-year capital expenditure	**40 708**	**39 384**	**1 077**	**4 330**	**19 692**	(15 362)	-78%	**55 558**

Vote Description	Budget Year 2020/21							
R thousand	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
						–		
Capital expenditure - Municipal Vote								
Expenditue of single-year capital appropriation						–		
Vote 1 - Financial Services	**–**	**102**	**–**	**–**	**1 036**	**(1 036)**	**-100%**	**2 073**
1.1 - Assessment Rates	–	–	–	–	–	–		–
1.2 - Treasury: Administration	–	102	–	–	–	–		–
1.3 - Treasury: Debtors	–	–	–	–	–	–		–
1.4 - Treasury: Credit controle	–	–	–	–	–	–		–
1.5 - Supply Chain Management	–	–	–	–	556	(556)	-100%	1 113
1.6 - Director: Finance	–	–	–	–	480	(480)	-100%	960
Vote 2 - Community Services	**1 520**	**8 265**	**1 432**	**4 716**	**3 772**	**944**	**25%**	**17 692**
2.1 - Cemetries	–	–	–	–	–	–		–
2.2 - Housing: Administration	–	–	–	–	–	–		152
2,3 - Library Services	–	–	–	–	–	–		–
2,4 - Fire Protection Sevices	–	–	–	–	–	–		–
2,5 - Pine Forest : Administration	–	722	–	–	–	–		–
2.6-Klipriver Park: Administration	–	–	–	–	–	–		6 431
2.7-Community Halls And Facilities	580	960	58	368	480	(112)	-23%	–
2.8-Licensing & Regulation	–	–	–	–	–	–		–
2.9-Enviromental Protection	–	–	–	–	–	–		4 800
2.10-Parks	40	152	–	32	76	(44)	-59%	–
2.11-Traffic	–	–	–	–	–	–		–
2.12-Disaster Management	–	–	–	–	–	–		–
2.13-Social & Welfare Services	–	–	–	–	–	–		1 631
2.14-Sport Grounds						–		–
2.15-Recreational Land	900	4 800	1 371	4 311	2 400	1 911	80%	–
2.16-Swimming Pools	–	–	–	–	–	–		–
2.17-Vehicle Licensing & Testing	–	–	–	–	–	–		4 228
2.18-L E D	–	1 631	3	7	815	(808)	-99%	–
2.19-Director: Community Services	–	–	–	(1)	–	(1)		450
Vote 3 - Corporate Services	**1 050**	**4 228**	**735**	**1 767**	**2 114**	**(347)**	**-16%**	**26 273**
3.1-Property Administration	–	–	–	–	–	–		–
3.2-Information Tecnology	450	450	24	55	225	(170)	-75%	–
3.3-Human Resources	–	–	–	–	–	–		–
3.5-Council Cost	600	2 348	11	781	1 174	(393)	-33%	–
3.5-Town Secretary	–	–	–	–	–	–		1 430
3.6-Tourism	–	–	–	–	–	–		–
3.7-Marketing & Communications	–	–	–	–	–	–		22 288
3.8-Thusong Centre	–	–	–	–	–	–		–
3.9-Administration	–	1 430	700	931	715	216	30%	1 685
3.10-Director Corporate Services	–	–	–	–	–	–		870
Vote 4 - Technical Services	**45 486**	**28 828**	**726**	**7 264**	**13 591**	**(6 327)**	**-47%**	**32 813**
4.1-Building Regulations & Enforce	–	–	–	–	–	–		427
4.2-Electricity: Administration	–	1 685	389	1 069	842	226	27%	–
4.3-Electricity: Street Lights	–	870	–	–	435	(435)	-100%	7 240
4.4-Mechanical Workshop	350	427	1	1	39	(38)	-98%	–
4.4-Public Toilets	–	–	–	–	–	–		4 200
4.5-Sewerage	12 528	7 240	178	1 498	3 220	(1 722)	-53%	7 866
4.7-Town Planning	–	–	–	–	–	–		6 540
4.8-Stormwater Management	9 489	4 200	–	744	2 100	(1 356)	-65%	–
4.9-Roads	12 655	7 866	–	2 110	3 685	(1 575)	-43%	–
4.10-Solid Waste (Dumping Site)	–	–	–	–	–	–		1 363
4.11-Solid Waste (Garden)	–	–	–	–	–	–		–
4.12-Solid Waste (Removal)	–	1 363	159	799	682	117	17%	5 176
4.13-Water Storage	–	–	–	–	–	–		–
4.14-Water Distribution	10 465	5 176	–	1 044	2 588	(1 545)	-60%	–
4.15-Director: Technical Services	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	–	–	–	–	–	–		–
5.1-Property & Legal Services	–	–	–	–	–	–		–
5.2-IDP	–	–	–	–	–	–		–
5.3-Project Management	–	–	–	–	–	–		–
5.4-Performance Management	–	–	–	–	–	–		–
5.5-Internal Audit	–	–	–	–	–	–		–
5.6-Municipal Manager	–	–	–	–	–	–		–
Total single-year capital expenditure	**48 056**	**41 423**	**2 893**	**13 747**	**20 513**	**(6 766)**	**(0)**	**78 851**
Total Capital Expenditure	**88 764**	**80 807**	**3 969**	**18 077**	**40 204**	**(22 128)**	**(0)**	**134 408**

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - Q2 Second Quarter

Description	2019/20	Budget Year 2020/21			
R thousands	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
ASSETS					
Current assets					
Cash	130 394	38 462	107 316	152 660	107 316
Call investment deposits	–	–	–	–	–
Consumer debtors	68 708	38 038	63 257	79 294	63 257
Other debtors	7 908	20 630	3 520	29 565	3 520
Current portion of long-term receivables	–	–	–	–	–
Inventory	11 563	11 693	11 464	9 980	11 464
Total current assets	**218 573**	**108 824**	**185 556**	**271 499**	**185 556**
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	44 043	44 492	44 325	44 043	44 325
Investments in Associate	–	–	–	–	–
Property, plant and equipment	911 364	1 002 139	1 005 197	929 441	1 005 197
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	1 631	2 029	2 606	1 631	2 606
Other non-current assets	550	550	550	550	550
Total non current assets	**957 588**	**1 049 210**	**1 052 677**	**975 665**	**1 052 677**
TOTAL ASSETS	**1 176 161**	**1 158 034**	**1 238 234**	**1 247 164**	**1 238 234**
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1 968	–	–	1 968	–
Consumer deposits	7 976	7 150	7 544	8 199	7 544
Trade and other payables	52 380	47 310	141 209	82 023	141 209
Provisions	85 072	76 091	56 427	84 313	56 427
Total current liabilities	**147 395**	**130 550**	**205 180**	**176 504**	**205 180**
Non current liabilities					
Borrowing	2 620	4 722	4 588	2 620	4 588
Provisions	107 888	180 655	165 513	111 551	165 513
Total non current liabilities	**110 508**	**185 378**	**170 101**	**114 170**	**170 101**
TOTAL LIABILITIES	**257 903**	**315 928**	**375 281**	**290 674**	**375 281**
NET ASSETS	**918 258**	**842 106**	**862 953**	**956 490**	**862 953**
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	907 641	831 751	852 598	945 873	852 598
Reserves	10 617	10 355	10 355	10 617	10 355
TOTAL COMMUNITY WEALTH/EQUITY	**918 258**	**842 106**	**862 953**	**956 490**	**862 953**

The cash flows for the year to date are indicated in the following table:

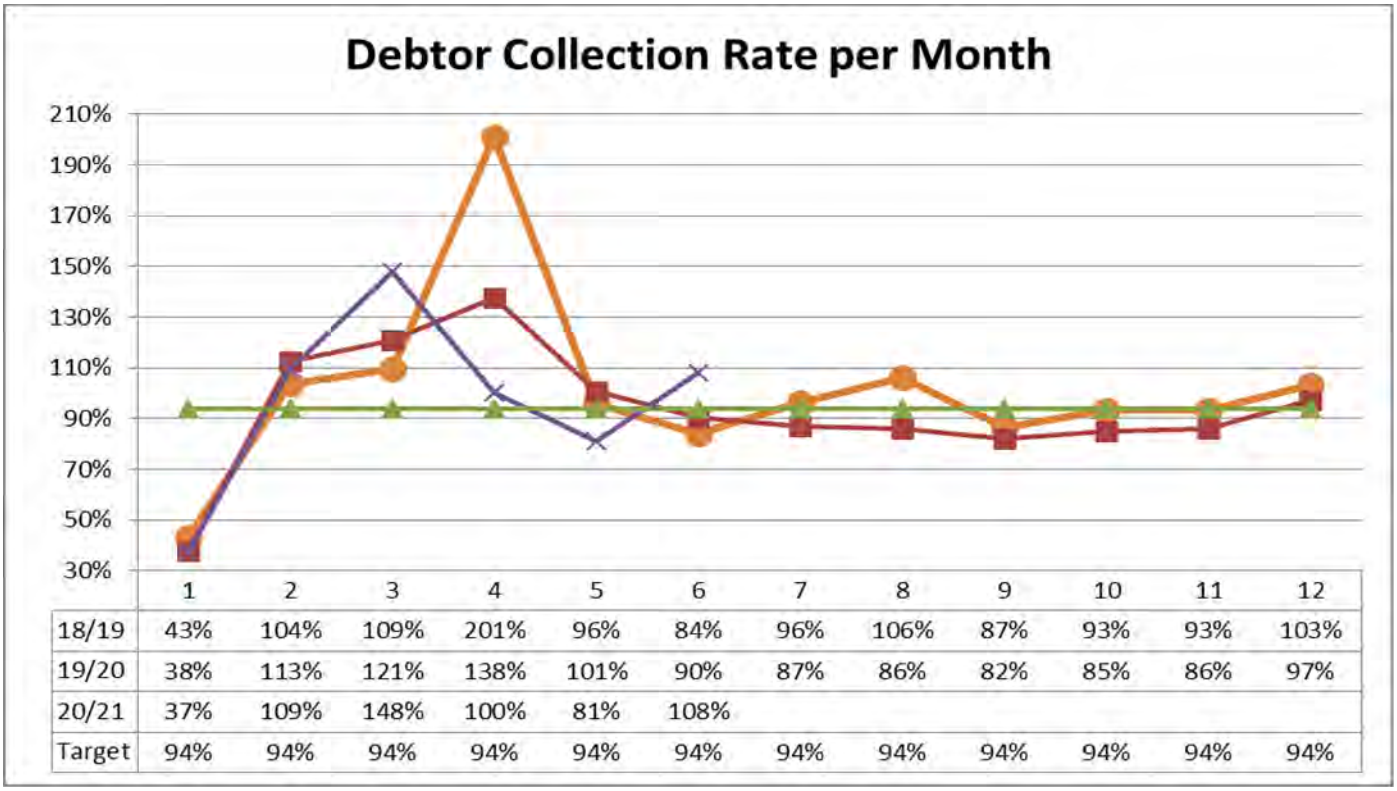
WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - Q2 Second Quarter

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES								
Receipts								
Property rates, penalties & collection charges	72 569	72 569	5 654	45 812	48 542	(2 730)	-6%	72 569
Service charges	315 962	312 168	35 200	183 904	137 866	46 038	33%	312 168
Other revenue	21 754	21 753	398	4 680	7 846	(3 166)	-40%	21 753
Government - operating	116 989	139 907	16 748	71 659	100 472	(28 814)	-29%	139 907
Government - capital	78 716	64 311	10 784	29 747	33 267	(3 520)	-11%	64 311
Interest	17 393	11 608	249	1 310	3 424	(2 113)	-62%	11 608
Dividends								
Payments								
Suppliers and employees	(557 432)	(572 263)	(41 711)	(292 788)	(319 534)	(26 747)	8%	(572 263)
Finance charges	(1 332)	(1 706)	(23)	(26)	–	26		(1 706)
Transfers and Grants	(2 179)	(8 040)	(50)	(1 098)	(1 036)	62	-6%	(8 040)
NET CASH FROM/(USED) OPERATING ACTIVITIES	**62 440**	**40 308**	**27 248**	**43 201**	**10 848**	**(20 964)**	**-193%**	**40 308**
CASH FLOWS FROM INVESTING ACTIVITIES								
Receipts								
Proceeds on disposal of PPE	–	–	–	–	–	–		–
Decrease (Increase) in non-current debtors	–	–	–	–	–	–		–
Decrease (increase) other non-current receivables	–	–	–	–	–	–		–
Decrease (increase) in non-current investments	–	–	–	–	–	–		–
Payments								
Capital assets	(88 764)	(80 537)	(5 517)	(20 862)	(30 507)	(9 645)	32%	(80 537)
NET CASH FROM/(USED) INVESTING ACTIVITIES	**(88 764)**	**(80 537)**	**(5 517)**	**(20 862)**	**(30 507)**	**(9 645)**	**32%**	**(80 537)**
CASH FLOWS FROM FINANCING ACTIVITIES								
Receipts								
Short term loans	–	–	–	–	–	–		–
Borrowing long term/refinancing	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits	–	200	2	53	–	53		200
Payments								–
Repayment of borrowing	(1 500)	(1 793)	(107)	(126)	(1 245)	(1 119)	90%	(1 793)
NET CASH FROM/(USED) FINANCING ACTIVITIES	**(1 500)**	**(1 593)**	**(105)**	**(73)**	**(1 245)**	**(1 172)**	**94%**	**(73)**
								–
NET INCREASE/ (DECREASE) IN CASH HELD	**(27 824)**	**(41 822)**	**21 625**	**22 266**	**(20 905)**			**(41 822)**
Cash/cash equivalents at beginning:	73 319	130 394		130 394	130 394			130 394
Cash/cash equivalents at month/year end:	45 495	88 573		152 660	109 490			88 573

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q2 Second Quarter

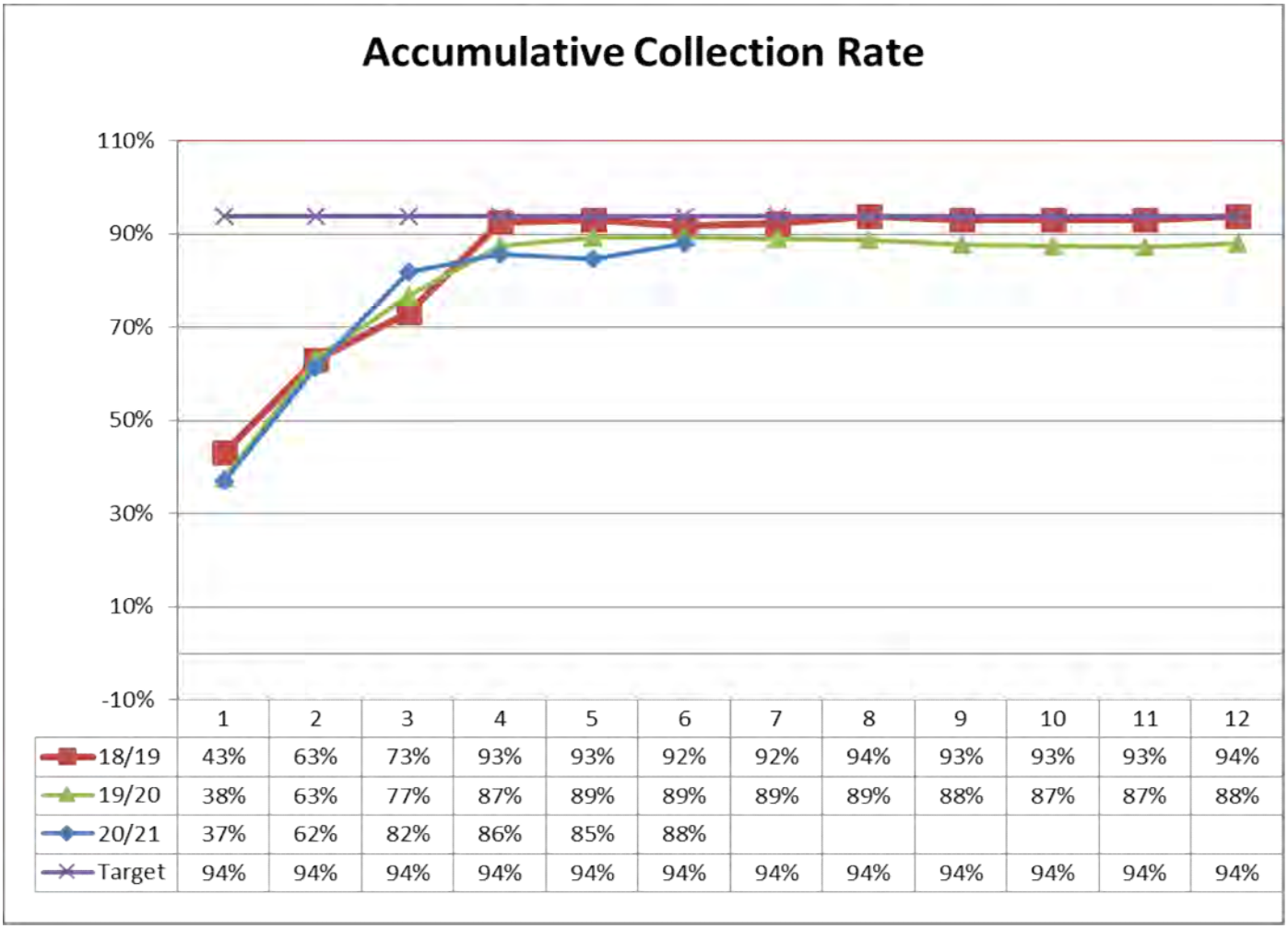
Description		Budget Year 2020/21									
R thousands	NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
Debtors Age Analysis By Income Source											
Water	1200	8 286	2 169	1 508	1 825	1 399	1 757	8 521	50 684	76 149	64 185
Electricity	1300	14 812	1 411	739	485	324	525	1 143	4 609	24 048	7 086
Property Rates	1400	4 233	529	416	4 829	323	282	1 305	16 171	28 088	22 910
Waste Water Management	1500	10 559	1 327	1 234	1 178	1 135	1 033	5 070	25 818	47 353	34 234
Waste Management	1600	5 859	1 473	1 346	1 245	1 178	1 078	5 186	26 931	44 297	35 619
Property Rental Debtors	1700	83	20	20	19	19	19	86	911	1 178	1 054
Interest on Arrear Accounts	1810	960	37	38	37	37	37	350	36 012	37 509	36 473
Recoverable expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(4 168)	59	40	41	46	36	231	1 202	(2 512)	1 556
Total By Income Source	**2000**	**40 624**	**7 027**	**5 341**	**9 659**	**4 461**	**4 767**	**21 893**	**162 338**	**256 109**	**203 117**
Debtors Age Analysis By Customer Group											
Organs of State	2200	2 608	635	301	1 334	139	111	664	6 264	12 055	8 512
Commercial	2300	17 003	958	463	1 992	295	307	1 088	9 477	31 583	13 159
Households	2400	20 656	5 281	4 439	5 882	3 900	4 208	19 186	142 424	205 975	175 600
Other	2500	358	152	138	452	127	141	955	4 173	6 496	5 847
Total By Customer Group	**2600**	**40 624**	**7 027**	**5 341**	**9 659**	**4 461**	**4 767**	**21 893**	**162 338**	**256 109**	**203 117**



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	104%	109%	201%	96%	84%	96%	106%	87%	93%	93%	103%
19/20	38%	113%	121%	138%	101%	90%	87%	86%	82%	85%	86%	97%
20/21	37%	109%	148%	100%	81%	108%						
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for Dec 2020 amounts to 108% in comparison to the previous year 90%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Des 2020 108% beloop in vergelyking met die vorige jaar 90 %.



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	63%	73%	93%	93%	92%	92%	94%	93%	93%	93%	94%
19/20	38%	63%	77%	87%	89%	89%	89%	89%	88%	87%	87%	88%
20/21	37%	62%	82%	86%	85%	88%						
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 88%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 88% beloop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q2 Second Quarter

Description R thousands	NT Code	Budget Year 2020/21									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	233	64	33	–	–	–	–	23	**352**	–
Auditor General	0800	–	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–	–
Total By Customer Type	**1000**	**233**	**64**	**33**	**–**	**–**	**–**	**–**	**23**	**352**	–

Notes

Material increases in value of creditors' categories compared to previous month to be explained

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q2 Second Quarter

Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
R thousands	Yrs/Months							
Municipality								
-	–			–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
-	–		–	–		–	–	–
-	–			–		–	–	–
TOTAL INVESTMENTS AND INTEREST				**–**		**–**	**–**	**–**

Operating and Capital transfers recognised as revenue are indicated in the following table: Transfers are rcognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q2 Second Quarter

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
RECEIPTS:								
Operating Transfers and Grants								
National Government:	**106 455**	**120 625**	**15 828**	**62 156**	**60 313**	**1 844**	**3,1%**	**120 625**
Operational Revenue:General Revenue:Equitable	101 915	116 085	15 611	61 473	58 043	3 431	5,9%	116 085
Operational:Revenue:General Revenue:Fuel Levy	–	–	–	–	–	–		–
2014 African Nations Championship Host City Ope	–	–	–	–	–	–		–
Agriculture Research and Technology	–	–	–	–	–	–		–
Agriculture, Conservation and Environmental	–	–	–	–	–	–		–
Arts and Culture Sustainable Resource Manageme	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Department of Environmental Affairs	–	–	–	–	–	–		–
Department of Tourism	–	–	–	–	–	–		–
Department of Water Affairs and Sanitation Masiba	–	–	–	–	–	–		–
Emergency Medical Service	–	–	–	–	–	–		–
Energy Efficiency and Demand-side [Schedule 5B]	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Gra	2 360	2 360	185	523	1 180	(657)	-55,7%	2 360
HIV and Aids	–	–	–	–	–	–		–
Housing Accreditation	–	–	–	–	–	–		–
Housing Top structure	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule	–	–	–	–	–	–		–
Integrated City Development Grant	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [S	1 550	1 550	32	160	775	(615)	-79,3%	1 550
Mitchell's Plain Urban Renewal	–	–	–	–	–	–		–
Municipal Demarcation and Transition Grant [Sche	–	–	–	–	–	–		–
Municipal Disaster Grant [Schedule 5B]	–	–	–	–	–	–		–
Municipal Human Settlement Capacity Grant [Sch	–	–	–	–	–	–		–
Municipal Systems Improvement Grant	–	–	–	–	–	–		–
Natural Resource Management Project	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant	–	–	–	–	–	–		–
Operation Clean Audit	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	–	–	–	–	–	–		–
Public Service Improvement Facility	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Sched	–	–	–	–	–	–		–
Restructuring - Seed Funding	–	–	–	–	–	–		–
Revenue Enhancement Grant Debtors Book	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant	–	–	–	–	–	–		–
Sport and Recreation	–	–	–	–	–	–		–
Terrestrial Invasive Alien Plants	–	–	–	–	–	–		–
Water Services Operating Subsidy Grant [Schedul	–	–	–	–	–	–		–
Health Hygiene in Informal Settlements	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	630	630	–	–	315	(315)	-100,0%	630
Water Services Infrastructure Grant	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Smart Connect Grant	–	–	–	–	–	–		–
Urban Settlement Development Grant	–	–	–	–	–	–		–
WiFi Grant [Department of Telecommunications an	–	–	–	–	–	–		–
Street Lighting	–	–	–	–	–	–		–
Traditional Leaders - Imbizion	–	–	–	–	–	–		–
Department of Water and Sanitation Smart Living H	–	–	–	–	–	–		–
Integrated National Electrification Programme Gran	–	–	–	–	–	–		–
Municipal Restructuring Grant	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Provincial Government:	**10 534**	**17 195**	**–**	**–**	**8 598**	**(8 598)**	**-100,0%**	**17 195**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	10 534	11 334	–	–	5 667	(5 667)	-100,0%	11 334
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	–	5 861	–	–	2 931	(2 931)	-100,0%	5 861
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure - Maintenance	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure - Maintenance	–	–	–	–	–	–		–
Water Supply Infrastructure - Maintenance	–	–	–	–	–	–		–
District Municipality:	**–**	2 087	–	–	1 043	(1 043)	-100,0%	2 087
All Grants	**–**	2 087	–	–	1 043	(1 043)	-100,0%	2 087
Other grant providers:	**–**	**–**	–	–	–	–		–
Departmental Agencies and Accounts	**–**	**–**	**–**	**–**	**–**	–		**–**
Foreign Government and International Organisatio	**–**	**–**	**–**	**–**	**–**	–		**–**
Households	**–**	**–**	**–**	**–**	**–**	–		**–**
Non-profit Institutions	**–**	**–**	**–**	**–**	**–**	–		**–**
Private Enterprises	**–**	**–**	**–**	**–**	**–**	–		**–**
Public Corporations	**–**	**–**	**–**	**–**	**–**	–		**–**
Higher Educational Institutions	**–**	**–**	**–**	**–**	**–**	–		**–**
Parent Municipality / Entity	**–**	**–**	**–**	**–**	**–**	–		**–**
Total Operating Transfers and Grants	**116 989**	**139 907**	**15 828**	**62 156**	**69 953**	**(7 797)**	**-11,1%**	**139 907**

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Transfers and Grants						–		
National Government:	35 763	35 763	–	–	17 643	(17 643)	**-100,0%**	35 763
Integrated National Electrification Programme (Mur	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	18 831	18 831	–	–	9 178	(9 178)	-100,0%	18 831
Municipal Water Infrastructure Grant [Schedule 5B	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant [S	–	–	–	–	–	–		–
Public Transport Infrastructure Grant [Schedule 5B	–	–	–	–	–	–		–
Rural Household Infrastructure Grant [Schedule 5B	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant [S	–	–	–	–	–	–		–
Urban Settlement Development Grant [Schedule 4	–	–	–	–	–	–		–
Municipal Human Settlement	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Integrated City Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant [Schedule 4B]	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [S	–	–	–	–	–	–		–
Municipal Systems Improvement Grant [Schedule	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Sched	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	16 931	–	–	8 466	(8 466)	-100,0%	16 931
Water Services Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
WIFI Connectivity	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Gra	–	–	–	–	–	–		–
Aquaponic Project	–	–	–	–	–	–		–
Restition Settlement	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule	–	–	–	–	–	–		–
Restructuring Seed Funding	–	–	–	–	–	–		–
Municipal Disaster Relief Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–
Provincial Government:	**42 954**	**27 445**	**–**	**–**	**13 361**	(13 361)	-100,0%	**27 445**
Capacity Building	**–**	**–**	**–**	**–**	**–**	–		**–**
Capacity Building and Other	–	722	–	–	–	–		722
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	42 954	26 723	–	–	13 361	(13 361)	-100,0%	26 723
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure	–	–	–	–	–	–		–
Water Supply Infrastructure	–	–	–	–	–	–		–
District Municipality:	**–**	**602**	**–**	**–**	**301**	**(301)**	**-100,0%**	**1 104**
All Grants	–	602	–	–	301	(301)	-100,0%	602
Other grant providers:	–	501	–	–	251	(251)	-100,0%	501
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisatio	–	501	–	–	251	(251)	-100,0%	501
Households	–	–	–	–	–	–		–
Non-Profit Institutions	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Transfer from Operational Revenue	–	–	–	–	–	–		–
Total Capital Transfers and Grants	**78 716**	**64 311**	**–**	**–**	**31 557**	**(31 557)**	**-100,0%**	**64 813**
TOTAL RECEIPTS OF TRANSFERS & GRANTS	195 705	204 218	15 828	62 156	101 510	– (39 354)	-38,8%	204 719

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q2 Second Quarter

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	**63 364**	**63 146**	**3 311**	**18 760**	**31 567**	**(12 808)**	**-40,6%**	**63 146**
Operational Revenue:General Revenue:Equitable Shar	58 824	58 606	3 094	18 076	29 297	(11 221)	-38,3%	58 606
Operational:Revenue:General Revenue:Fuel Levy	–	–	–	–	–	–		–
2014 African Nations Championship Host City Operatin	–	–	–	–	–	–		–
Agriculture Research and Technology	–	–	–	–	–	–		–
Agriculture, Conservation and Environmental	–	–	–	–	–	–		–
Arts and Culture Sustainable Resource Management	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Department of Environmental Affairs	–	–	–	–	–	–		–
Department of Tourism	–	–	–	–	–	–		–
Department of Water Affairs and Sanitation Masibamba	–	–	–	–	–	–		–
Emergency Medical Service	–	–	–	–	–	–		–
Energy Efficiency and Demand-side [Schedule 5B]	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Grant fo	2 360	2 360	185	523	1 180	(657)	-55,7%	2 360
HIV and Aids	–	–	–	–	–	–		–
Housing Accreditation	–	–	–	–	–	–		–
Housing Top structure	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule 5B]	–	–	–	–	–	–		–
Integrated City Development Grant	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [Sche	1 550	1 550	32	160	775	(615)	-79,3%	1 550
Mitchell's Plain Urban Renewal	–	–	–	–	–	–		–
Municipal Demarcation and Transition Grant [Schedule	–	–	–	–	–	–		–
Municipal Disaster Grant [Schedule 5B]	–	–	–	–	–	–		–
Municipal Human Settlement Capacity Grant [Schedule	–	–	–	–	–	–		–
Municipal Systems Improvement Grant	–	–	–	–	–	–		–
Natural Resource Management Project	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant	–	–	–	–	–	–		–
Operation Clean Audit	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	–	–	–	–	–	–		–
Public Service Improvement Facility	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schedule	–	–	–	–	–	–		–
Restructuring - Seed Funding	–	–	–	–	–	–		–
Revenue Enhancement Grant Debtors Book	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant	–	–	–	–	–	–		–
Sport and Recreation	–	–	–	–	–	–		–
Terrestrial Invasive Alien Plants	–	–	–	–	–	–		–
Water Services Operating Subsidy Grant [Schedule 5B	–	–	–	–	–	–		–
Health Hygiene in Informal Settlements	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	630	630	–	–	315	(315)	-100,0%	630
Water Services Infrastructure Grant	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Smart Connect Grant	–	–	–	–	–	–		–
Urban Settlement Development Grant	–	–	–	–	–	–		–
WiFi Grant [Department of Telecommunications and Po	–	–	–	–	–	–		–
Street Lighting	–	–	–	–	–	–		–
Traditional Leaders - Imbizion	–	–	–	–	–	–		–
Department of Water and Sanitation Smart Living Hand	–	–	–	–	–	–		–
Integrated National Electrification Programme Grant	–	–	–	–	–	–		–
Municipal Restructuring Grant	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Provincial Government:	**10 534**	**17 195**	**811**	**4 835**	**8 597**	**(3 763)**	**-43,8%**	**17 195**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	10 534	11 334	811	4 835	5 667	(832)	-14,7%	11 334
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	–	5 861	–	–	2 931	(2 931)	-100,0%	5 861
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure - Maintenance	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure - Maintenance	–	–	–	–	–	–		–
Water Supply Infrastructure - Maintenance	–	–	–	–	–	–		–
District Municipality:	**–**	**2 087**	**10**	**70**	**1 043**	(973)	-93,2%	**2 087**
All Grants	–	2 087	10	70	1 043	(973)	-93,2%	2 087
Other grant providers:	**566**	**566**	**3**	**80**	**283**	(203)	-71,7%	**566**
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisations	566	566	3	80	283	(203)	-71,7%	566
Households	–	–	–	–	–	–		–
Non-profit Institutions	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Total operating expenditure of Transfers and Grants:	**74 464**	**82 993**	**4 136**	**23 745**	**41 491**	**(17 747)**	**-249,3%**	**82 993**
Capital expenditure of Transfers and Grants								
National Government:	**35 763**	**35 763**	**1 446**	**7 911**	**17 633**	**(9 722)**	**-55,1%**	**35 763**
Integrated National Electrification Programme (Municipa	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	18 831	18 831	1 446	7 911	9 167	(1 256)	-13,7%	18 831
Municipal Water Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant [Schec	–	–	–	–	–	–		–
Public Transport Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Rural Household Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant [Sched	–	–	–	–	–	–		–
Urban Settlement Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Human Settlement	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Integrated City Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant [Schedule 4B]	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management Gran	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [Sche	–	–	–	–	–	–		–
Municipal Systems Improvement Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schedule	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	16 931	–	–	8 466	(8 466)	-100,0%	16 931
Water Services Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
WIFI Connectivity	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Grant fo	–	–	–	–	–	–		–
Aquaponic Project	–	–	–	–	–	–		–
Restition Settlement	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule 5B]	–	–	–	–	–	–		–
Restructuring Seed Funding	–	–	–	–	–	–		–
Municipal Disaster Relief Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Provincial Government:	**42 954**	**27 445**	**757**	**3 795**	**13 361**	**(9 566)**	**-72%**	**27 445**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	–	722	–	–	–	–		722
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	42 954	26 723	757	3 795	13 361	(9 566)	-71,6%	26 723
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure	–	–	–	–	–	–		–
Water Supply Infrastructure	–	–	–	–	–	–		–
District Municipality:	**–**	**602**	**–**	**–**	**301**	(301)	-100,0%	**602**
All Grants	–	602	–	–	301	(301)	-100,0%	602
Other grant providers:	**10 048**	**16 997**	**1 767**	**6 371**	**7 924**	(1 553)	-19,6%	**16 997**
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisations	–	501	–	–	251	(251)	-100,0%	501
Households	–	–	–	–	–	–		–
Non-Profit Institutions	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Transfer from Operational Revenue	10 048	16 496	1 767	6 371	7 673	(1 302)	-17,0%	16 496
Total capital expenditure of Transfers and Grants	**88 764**	**80 807**	**3 969**	**18 077**	**39 219**	**(21 142)**	**-53,9%**	**80 807**
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	**163 228**	**163 800**	**8 105**	**41 822**	**80 711**	**(38 889)**	**-48,2%**	**163 800**

In terms of section 12 of the Division of Revenue Act the municipality confirms that, based on internal controls, all grant funding has been received and spent in terms of the conditions attached thereto.

WC022 Witzenberg - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q2 Second Quarter

Description	Ref	Budget Year 2020/21				
		Approved Rollover 2019/20	Monthly actual	YearTD actual	YTD variance	YTD variance
R thousands						%
EXPENDITURE						
Operating expenditure of Approved Roll-overs						
National Government:		–	–	–	–	
None		–	–	–	–	
Provincial Government:		–	–	–	–	
None		–	–	–	–	
District Municipality:		–	–	–	–	
None		–	–	–	–	
Other grant providers:		–	–	–	–	
None		–	–	–	–	
Total operating expenditure of Approved Roll-overs		–	–	–	–	
Capital expenditure of Approved Roll-overs						
National Government:		–	–	–	–	
Integrated National Electrification Programme (Municipal Grant) [Schedule 5		–	–	–	–	
Provincial Government:		–	–	–	–	
None		–	–	–	–	
District Municipality:		–	–	–	–	
None		–	–	–	–	
#REF!		–	–	–	–	
None		–	–	–	–	
Total capital expenditure of Approved Roll-overs		–	–	–	–	
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS		–	–	–	–	

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q2 Second Quarter

Summary of Employee and Councillor remuneration	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	8 104	8 104	635	3 804	4 052	(248)	-6%	8 104
Pension and UIF Contributions	1 194	1 194	89	540	597	(57)	-10%	1 194
Medical Aid Contributions	239	239	19	115	119	(5)	-4%	239
Motor Vehicle Allowance	778	778	–	–	389	(389)	-100%	778
Cellphone Allowance	1 149	1 149	78	469	575	(105)	-18%	1 149
Housing Allowances	511	511	3	21	256	(235)	-92%	511
Other benefits and allowances	56	56	–	–	28	(28)	-100%	56
Sub Total - Councillors	**12 032**	**12 032**	**825**	**4 949**	**6 016**	**(1 067)**	**-18%**	**12 032**
Senior Managers of the Municipality								
Basic Salaries and Wages	4 139	4 139	325	1 987	2 070	(82)	-4%	4 139
Pension and UIF Contributions	851	851	18	108	426	(318)	-75%	851
Medical Aid Contributions	147	147	4	27	73	(46)	-63%	147
Overtime	–	–	–	–	–	–		–
Performance Bonus	968	968	47	284	484	(200)	-41%	968
Motor Vehicle Allowance	1 143	1 143	83	420	572	(151)	-26%	1 143
Cellphone Allowance	77	77	2	29	39	(9)	-24%	77
Housing Allowances	167	167	24	24	84	(60)	-72%	167
Other benefits and allowances	125	125	9	56	62	(6)	-10%	125
Payments in lieu of leave	–	–	–	–	–	–		–
Long service awards	–	–	–	–	–	–		–
Post-retirement benefit obligations	–	–	–	–	–	–		–
Sub Total - Senior Managers	**7 617**	**7 617**	**512**	**2 935**	**3 809**	**(873)**	**-23%**	**7 617**
Other Municipal Staff								
Basic Salaries and Wages	126 695	126 695	9 542	56 594	63 348	(6 754)	-11%	126 695
Pension and UIF Contributions	19 060	19 060	1 540	9 239	9 530	(291)	-3%	19 060
Medical Aid Contributions	8 467	8 467	677	4 223	4 233	(10)	0%	8 467
Overtime	13 794	13 794	1 199	7 924	6 897	1 027	15%	13 794
Performance Bonus	8 895	8 895	751	4 534	4 447	87	2%	8 895
Motor Vehicle Allowance	4 886	4 886	487	2 941	2 443	498	20%	4 886
Cellphone Allowance	440	440	45	274	220	54	25%	440
Housing Allowances	1 792	1 792	137	828	896	(68)	-8%	1 792
Other benefits and allowances	4 691	4 691	354	2 329	2 346	(17)	-1%	4 691
Payments in lieu of leave	966	966	2 313	4 471	483	3 988	826%	966
Long service awards	–	–	67	392	–	392	#DIV/0!	–
Post-retirement benefit obligations	28 880	28 880	670	4 018	14 440	(10 422)	-72%	28 880
Sub Total - Other Municipal Staff	**218 565**	**218 565**	**17 782**	**97 767**	**109 283**	**(11 516)**	**-11%**	**218 565**
TOTAL SALARY, ALLOWANCES &	**238 214**	**238 214**	**19 118**	**105 651**	**119 107**	**(13 456)**	**-11%**	**238 214**
% increase								
TOTAL MANAGERS AND STAFF	**226 182**	**226 182**	**18 294**	**100 702**	**113 091**	**(12 389)**	**-11%**	**226 182**

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - Q2 Second Quarter

Description	Ref	Budget Year 2020/21											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Budget	Budget
Cash Receipts By Source													
Property rates		4 112	8 928	17 512	9 568	37	5 654	–	–	–	–	–	26 757
Service charges - electricity revenue		21 484	28 159	24 941	22 254	17 501	22 986	–	–	–	–	–	124 309
Service charges - water revenue		2 338	3 382	2 008	2 175	2 704	3 009	–	–	–	–	–	8 981
Service charges - sanitation revenue		1 302	1 590	1 493	1 476	2 043	7 574	–	–	–	–	–	(3 366)
Service charges - refuse		1 545	1 422	2 063	1 785	1 622	1 631	–	–	–	–	–	3 758
Service charges - other		–	4 470	–	–	948	–	–	–	–	–	–	(5 418)
Rental of facilities and equipment		3	1	1	1	7	17	–	–	–	–	–	1 302
Interest earned - external investments		235	298	298	231	–	249	–	–	–	–	–	7 819
Interest earned - outstanding debtors		–	–	–	–	–	–	–	–	–	–	–	2 479
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–
Fines		3	55	30	64	51	9	–	–	–	–	–	5 106
Licences and permits		813	112	398	554	540	190	–	–	–	–	–	(597)
Agency services		–	–	–	–	–	–	–	–	–	–	–	3 854
Transfer receipts - operating		45 862	5 580	–	3 469	–	–	–	–	–	–	–	84 996
Other revenue		83	115	132	340	979	16 930	–	–	–	–	–	(9 340)
Cash Receipts by Source		**77 779**	**54 112**	**48 875**	**41 917**	**26 434**	**58 249**	**–**	**–**	**–**	**–**	**–**	**250 639**
Other Cash Flows by Source													–
Transfer receipts - capital		3 721	–	568	4 674	10 000	10 784	–	–	–	–	–	34 564
Contributions & Contributed assets		–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–
Short term loans		–	–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–	–
Increase in consumer deposits		(35)	1	23	23	40	2	–	–	–	–	–	147
Receipt of non-current debtors		–	–	–	–	–	–	–	–	–	–	–	–
Receipt of non-current receivables		–	–	–	–	–	–	–	–	–	–	–	–
Change in non-current investments		–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Receipts by Source		**81 465**	**54 112**	**49 466**	**46 614**	**36 474**	**69 035**	**–**	**–**	**–**	**–**	**–**	**285 350**
Cash Payments by Type													–
Employee related costs		13 585	15 116	14 644	15 544	23 042	14 609	–	–	–	–	–	102 832
Remuneration of councillors		940	940	940	940	1 134	938	–	–	–	–	–	6 201
Interest paid		–	–	3	(0)	–	23	–	–	–	–	–	1 680
Bulk purchases - Electricity		29 263	31 706	28 786	17 164	16 744	16 025	–	–	–	–	–	73 675
Bulk purchases - Water & Sewer		–	–	–	–	–	–	–	–	–	–	–	–
Other materials		1 462	439	557	1 444	988	997	–	–	–	–	–	13 265
Contracted services		1 859	2 907	3 671	4 684	5 298	4 465	–	–	–	–	–	29 971
Grants and subsidies paid - other municipalities		–	–	–	–	–	–	–	–	–	–	–	–
Grants and subsidies paid - other		672	50	50	275	–	50	–	–	–	–	–	6 942
General expenses		10 173	3 290	3 472	3 865	2 785	3 178	–	–	–	–	–	19 727
Cash Payments by Type		**57 953**	**54 447**	**52 123**	**43 917**	**49 990**	**40 286**	**–**	**–**	**–**	**–**	**–**	**254 293**
Other Cash Flows/Payments by Type													–
Capital assets		1 025	1 102	2 341	3 550	7 328	5 517	–	–	–	–	–	59 674
Repayment of borrowing		–	–	19	–	–	107	–	–	–	–	–	1 667
Other Cash Flows/Payments		864	241	(2 763)	1 133	(5 778)	1 499	–	–	–	–	–	33 804
Total Cash Payments by Type		**59 842**	**55 790**	**51 720**	**48 599**	**51 541**	**47 409**	**–**	**–**	**–**	**–**	**–**	**349 438**
NET INCREASE/(DECREASE) IN CASH HELD		**21 623**	**(1 677)**	**(2 254)**	**(1 985)**	**(15 067)**	**21 625**	**–**	**–**	**–**	**–**	**–**	**(64 088)**
Cash/cash equivalents at the month/year beginning:		130 394	152 018	150 340	148 087	146 101	131 035	152 660	152 660	152 660	152 660	152 660	152 660
Cash/cash equivalents at the month/year end:		152 018	150 340	148 087	146 101	131 035	152 660	152 660	152 660	152 660	152 660	152 660	88 573

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q2 Second Quarter

Month	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
Monthly expenditure performance trend								
July	–	830	–	–	830	–		0%
August	–	830	970	970	1 660	690	41,6%	1%
September	18 288	15 910	2 309	3 280	17 570	14 290	81,3%	4%
October	–	830	3 822	7 101	18 400	11 299	61,4%	8%
November	–	830	7 006	14 107	19 230	5 123	26,6%	16%
December	24 821	19 989	3 969	18 077	39 219	21 142	53,9%	20%
January	–	830	–	18 077	40 049	21 972	54,9%	20%
February	–	830	–	18 077	40 879	22 803	55,8%	20%
March	18 288	15 910	–	18 077	56 789	38 712	68,2%	20%
April	–	830	–	18 077	57 619	39 542	68,6%	
May	–	830	–	18 077	58 450	40 373	69,1%	20%
June	27 367	22 358	–	18 077	80 807	62 730	77,6%	0
Total Capital expenditure	**88 764**	**80 807**	**18 077**					

MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts
Quarter ending Dec 2020
Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

		Income	Income	Income	Expenditure	Expenditure	Expenditure				
MFMA Section	**Item Description**	**Income transactions October 2020**	**Income transactions November 2020**	**Income transactions December 2020**	**Expenditure transactions October 2020**	**Expenditure transactions November 2020**	**Expenditure transactions December 2020**	**Income YTD transactions Quarter 2**	**Expenditure YTD transactions Quarter 2**	**Total YTD Income**	**Total YTD Expenditure**
		R	**R**	**R**	**R**	**R**	**R**	**R**	**R**	**R**	**R**
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)							-	-	-	-
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-	-	-
11(1) (d)	Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals)							-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state:							-	-	-	-
	- VAT	-	-	-	3 331 930	3 237 336	3 097 570	-	9 666 837	-	19 610 526
	- Agency fees, for example motor registration, drivers licence, etc.	-	-	-	-	-	-	-	-	-	-
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state							-	-	-	-
11(1) (f)	Refund of money incorrectly paid into bank account							-	-	-	-
11(1) (g)	Refund of guarantees, sureties & security deposits	-75 951	-134 411	-54 098	23 680	46 288	32 368	-264 459	102 336	-465 250	244 392
		-75 951	**-134 411**	**-54 098**	**3 355 611**	**3 283 624**	**3 129 938**	**-264 459**	**9 769 173**	**-465 250**	**19 854 919**

		Transactions October 2020	**Transactions November 2020**	**Transactions December 2020**	**YTD Transactions Quarter 2**
11(1) (h)	Cash management and investment purposes:				-
	- Realised	-	-	-	-
	- Made	-	-	-	-
	- Nett movement	**-**	**-**	**-**	**-**

WITZENBERG MUNICIPALITY

Report: Expenditure on Staff & Councillor Benefits - YTD Act Dec

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2020/2021	Amended Budget 2020/2021	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	130 845 711	130 845 711	58 587 555	44,78%
66(b)	Contributions to pension funds and medical aid	28 512 716	28 512 716	13 590 073	47,66%
66(c)	Travel, accomodation and subsistence	6 029 459	6 029 459	3 361 103	55,74%
66(d)	Housing benefits and allowances	1 958 667	1 958 667	851 166	43,46%
66(e)	Overtime	13 532 733	13 532 733	7 924 320	58,56%
66(f)	Loans and advances	0	0	0	0,00%
66(g)	Other type of benefit or allowances related to staff	45 119 718	45 119 718	16 388 047	36,32%
	Sub - Total (Staff Benefits)	**R 225 999 004**	**R 225 999 004**	**R 100 702 264**	**44,56%**
Councillor Benefits					
MAY	Mayor	1 028 891	1 028 891	328 247	31,90%
DM	Deputy Mayor	766 078	766 078	302 170	39,44%
SP	Speaker	766 386	766 386	301 361	39,32%
MCM	Mayoral Committee members	2 756 705	2 756 705	1 116 399	40,50%
CLLR	Other Councillors	5 280 715	5 280 715	2 245 851	42,53%
MED	Medical aid contributions	238 722	238 722	114 808	48,09%
PEN	Pension fund contributions	1 194 200	1 194 200	539 747	45,20%
WARD	Ward Committee Alllowance	1 209 600	1 209 600	687 000	56,80%
	Sub - Total (Councillors' Benefits)	**13 241 297**	**R 13 241 297**	**R 5 635 583**	**42,56%**
Total Councillor and Staff Benefits		**R 239 240 301**	**R 239 240 301**	**R 106 337 847**	**44,45%**

Total Cost Savings Disclosure in the In-Year and Annual Report

Quarter ended: December 2020

Witzenberg Municipality

Measures	Adj Budget	July	August	September	October	November	December	Q1	Q2	Total YTD	PREV TOTAL YTD	Savings
Use fo Consultants	23 245 033	216 384	640 511	1 136 052	2 437 721	2 293 536	1 325 145	1 992 946	6 056 402	8 049 349	8 993 897	944 548
Vehicles used for political office -bearers	23 979	615	743	-	510	-	-	1 357	510	1 867	2 081	214
Travel and subsistence	1 505 483	4 194	13 064	9 388	13 829	25 682	22 435	26 645	61 946	88 591	387 734	299 143
Domestic Accomodation	633 026	-	-	-	-	-	-	-	-	-	72 035	72 035
Sponsorships, events and catering	1 630 457	-	-	693	1 245	-	-	693	1 245	1 938	110 229	108 291
Communication	2 595 801	-8 368	248 390	156 843	344 926	56 259	368 253	396 864	769 438	1 166 302	1 122 027	-44 275
Other Related Expenditure Items	2 127 201	96 660	131 517	82 692	139 998	138 514	135 775	310 869	414 286	725 156	664 768	-60 388
TOTAL	31 760 980	309 484	1 034 224	1 385 667	2 938 230	2 513 991	1 851 606	2 729 375	7 303 827	10 033 202	11 352 771	1 319 569

**** Savings were calculated based upon a comparision between previous year and current year year-to-date expenditure items*

TOP LAYER SDBIP 2020/21 : MID YEAR PERFORMANCE REPORT								
Mun KPA	Mun Strategic Objective	Ref	KPI	Annual Target	Mid Year 2020/21			
					Target	Result	Reason if target not achieved	Corrective measures
Essential Services	Sustainable provision & maintenance of basic services	TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department.	98%	50%	58%		
		TecDir3	Percentage expenditure on capital budget by Technical Directorate.	95%	40%	17%	Tulbagh Dam not started yet, Van Breda Bridge & MRF multi year projects and will start later during 2021.	Awaiting WULA from DWS for Tulbagh Dam, van Breda Bridge & MRF to be awarded during Jan/Feb 2021.
		TecRo7	Kilometres of roads upgraded & rehabilitated.	4	1	2,76		
		TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	95%	95%	100%		
		TecWat20	Decrease unaccounted water losses.	18%	18%	3%		
		TecWat21	Percentage compliance with drinking water quality standards	98%	98%	100%		
		TecWat36	Percentage of valid water connection applications connected by reporting period end	95%	95%	100%		
		TecRef46	Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	7	7	7		
		TecEl37	Decrease unaccounted electricity losses.	10%	10%	14%	Phase difference in billing Munic vs Eskom – Peak months approaching	None – monitor during peak months
		TecEl60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	95%	95%	100%		
Essential Services	Provide for the needs of informal settlements through	TecDir2	Number of subsidised serviced sites developed.	100	0		Not yet measured	
		TecSan13	Provide basic services - number of established informal areas with sufficient communal sanitation services points (toilets).	3	3	3		
		TecWat22	Provide basic services - number of established informal areas with sufficient communal water services points (taps).	3	3	3		

Mun KPA	Mun Strategic Objective	Ref	KPI	Annual Target	Mid Year 2020/21			
					Target	Result	Reason if target not achieved	Corrective measures
	improved services	TecRef31	Improve basic services - number of established informal settlements receiving a periodic area cleansing programme.	3	3	3		
		TecEl36	Percentage of houses in a subsidised housing project connected to the electrical network.	95%	95%	100%		
Governance	Support institutional transformation & development	CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	4	2	2		
		CorpHR13	Percentage budget spend on the implementation of the Workplace Skills Plan	96%	50%	50%		
	Financial Viability	MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	98%	50%	55%		
		MM2	Percentage spend on Capital Budget for the whole municipality.	95%	40%	22%	Tulbagh Dam not started yet, Van Breda Bridge & MRF multi year projects and will start later during 2021.	Awaiting WULA from DWS for Tulbagh Dam, van Breda Bridge & MRF to be awarded during Jan/Feb 2021.
		FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	1 Unqualified Report	0		Not yet measured	
		FinFAdm9	Financial viability expressed as Cost-Coverage ratio	2,8	2,8	4,6		
		FinFAdm10	Financial viability expressed as Debt-Coverage ratio	200	200	311		
		FinFAdm11	Financial viability expressed outstanding service debtors	42%	42%	73%	The Covid19 pandemic had negative impact on the collection rate month to month, which also impacted the accumulative collection rate.	As soon as the situation allows stringent implementation of the credit control policy.
		FinInc15	Increased revenue collection	95%	95%	88%	The Covid 19 pandemic had negative impact on the collection rate month to month, which also impacted the accumulative collection rate.	As soon at the situation allows stringent credit control procedures to increase the revenue collection rate.
	To maintain & strengthen	MMIDP9	Number of IDP community engagements held.	14	7	0	No public meetings were held due to lockdown regulations prohibiting mass public meetings.	Council to consider reducing target and implement other measures wrt public participation.

Mun KPA	Mun Strategic Objective	Ref	KPI	Annual Target	Mid Year 2020/21			
					Target	Result	Reason if target not achieved	Corrective measures
	relations	ComSoc49	Number of meetings with intergovernmental partners.	12	6	6		
Communal Services	Provide & maintain facilities that make citizens feel at home	ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	98%	50%	21%	Delay in awarding of bids due to impact of COVID	Approximately R 350 000 behind planned cashflow, will improve going forward
		ComDir2	Percentage expenditure on capital budget by Community Directorate.	95%	40%	58%		
		ComAm34	Report on annual customer satisfaction survey on community facilities.	1	1	1		
Socio-Economic Support	Support the poor & vulnerable through programmes & policy	ComHS14	Number of housing opportunities provided per year - top structures.	0			No target for 2020/21	
		ComHS15	Number of rental stock transferred.	40	20	11	According to the report received from the attorney, 4 case needs to be address by the Master of the Court which are long overdue. In 3 cases the documents got lost at his office. 2 Cases rejected by the Deeds Office. One in process of registration. Delays with registrations at Deeds Office due to Covid 19 Pandemic	Attorney requested to speed up the process.
		ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	4500	4500	3214		
		ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	20	10	14		
Socio-Economic Support	Create an enabling environment to attract investment & support local economy	ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	4	2	2		
		ComLed8	The number of jobs created through the municipality's local economic development initiatives including capital projects.	400	200	200		
		ComLed19	Quarterly report on investment incentives implemented.	4	2	2		
		ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	4	2	2		



Quarterly Budget Statement Report {Section 52(d)} for the Period 1 January 2021 to 31 March 2021

Financial data is in respect of the period 1 July 2020 to 30 June 2021

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, **s**pending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

In terms of Section 52 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

52. General Responsibilities. — The mayor of a municipality—

(*a*) must provide general political guidance over the fiscal and financial affairs of the municipality;

(*b*) in providing such general political guidance, may monitor and, to the extent provided in this Act, oversee the exercise of responsibilities assigned in terms of this Act to the accounting officer and the chief financial officer, but may not interfere in the exercise of those responsibilities;

(*c*) must take all reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget;

(*d*) **must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality; and**

(*e*) must exercise the other powers and perform the other duties assigned to the mayor in terms of this Act or delegated by the council to the mayor.

In terms of section 11 (4) (a), the Accounting Officer must within 30 days after the end of each quarter table in the municipal council a consolidated report of all withdrawals made in terms of subsection (1) (b) to (j) during that quarter. Section 11(1) read as follow:

"11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only—

(a) to defray expenditure appropriated in terms of an approved budget;
(b) to defray expenditure authorised in terms of section 26(4);
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);
(d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;
(e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—
(i) money collected by the municipality on behalf of that person or organ of state by agreement; or
(ii) any insurance or other payments received by the municipality for that person or organ of state;
(f) to refund money incorrectly paid into a bank account;
(g) to refund guarantees, sureties and security deposits;
(h) for cash management and investment purposes in accordance with section 13;
(i) to defray increased expenditure in terms of section 31; or
(j) for such other purposes as may be prescribed."

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

Section 66 reads as follow:
"66. The accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—

(a) salaries and wages;
(b) contributions for pensions and medical aid;

(c) travel, motor car, accommodation, subsistence and other allowances;
(d) housing benefits and allowances;
(e) overtime payments;
(f) loans and advances; and
(g) any other type of benefit or allowance related to staff."

The following regulations of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations are relevant:

Quarterly reports on implementation of budget

31. (1) The mayor's quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required by section 52(d) of the Act must be-
{a) in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act; and
(b) consistent with the monthly budget statements for September, December, March and June as applicable; and
(c) submitted to the National Treasury and the relevant provincial treasury within five days of tabling of the report in the council.

Publication of quarterly reports on implementation of budget

32. When publishing the quarterly reports on the implementation of the budget in terms of section 75(1)(k) of the Act, the municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the quarterly report on the implementation of the budget and the financial state of affairs of the municipality, including -
(a) summaries of quarterly report in alternate languages predominant in the community; and
{b) information relevant to each ward in the municipality.

PART 1 - IN-YEAR REPORT

Mayors Report

Speaker
Deputy Executive Mayor
Members of the Mayoral Committee
Councillors
Representatives of Provincial Government
Municipal Manager
Directors and officials
Distinguished guests
Members of the media

It is my privilege to present to you the quarterly Budget Statement Report for the three months from 1 January 2021 to 31 March 2021.

It was a very tough period for stakeholders within the operational sphere of the municipality. We have not applied any credit control measures during this period to assist our communities and businesses. We also have to convey our thanks to all for their patriotism and resilience in still paying their accounts and enabling the municipality to still perform its functions.

I also want to say thank you to all those employees whom, against all odds, still embrace the spirit of Ubuntu. I salute you all.

The year to date recovery rate excluding traffic fines is 89% against the annual target of 94%. Cognisance should be taken that the comparative rate for the same period in the prior year was 88%. Government departments and commercial customers that are in arrears are receiving immediate attention in order to improve cash flow.

Capital expenditure is 46% of a budgeted amount of R 90 million. Two multiyear capital projects are planned to commence in the near future. The required approval for the Tulbagh dam is still outstanding.

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COUNCILLOR BC KLAASEN
EXECUTIVE MAYOR

Recommendation

It is recommended that council take cognisance of the quarterly budget assessment for the period 1 January 2021 to 31 March 2021.

Municipal Manager's quality certification

Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the quarterly budget assessment has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D NASSON

Municipal Manager of WITZENBERG MUNICIPALITY

Signature: _____

Date _____

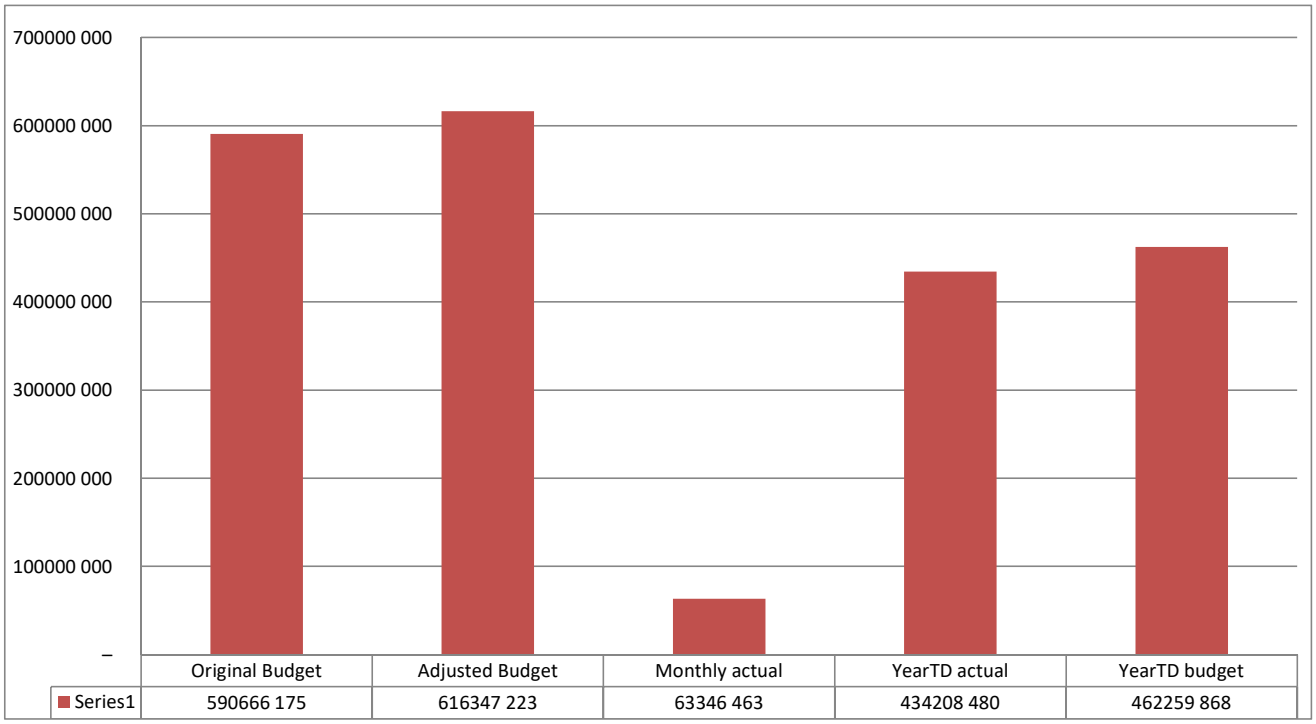
C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiele inligting:

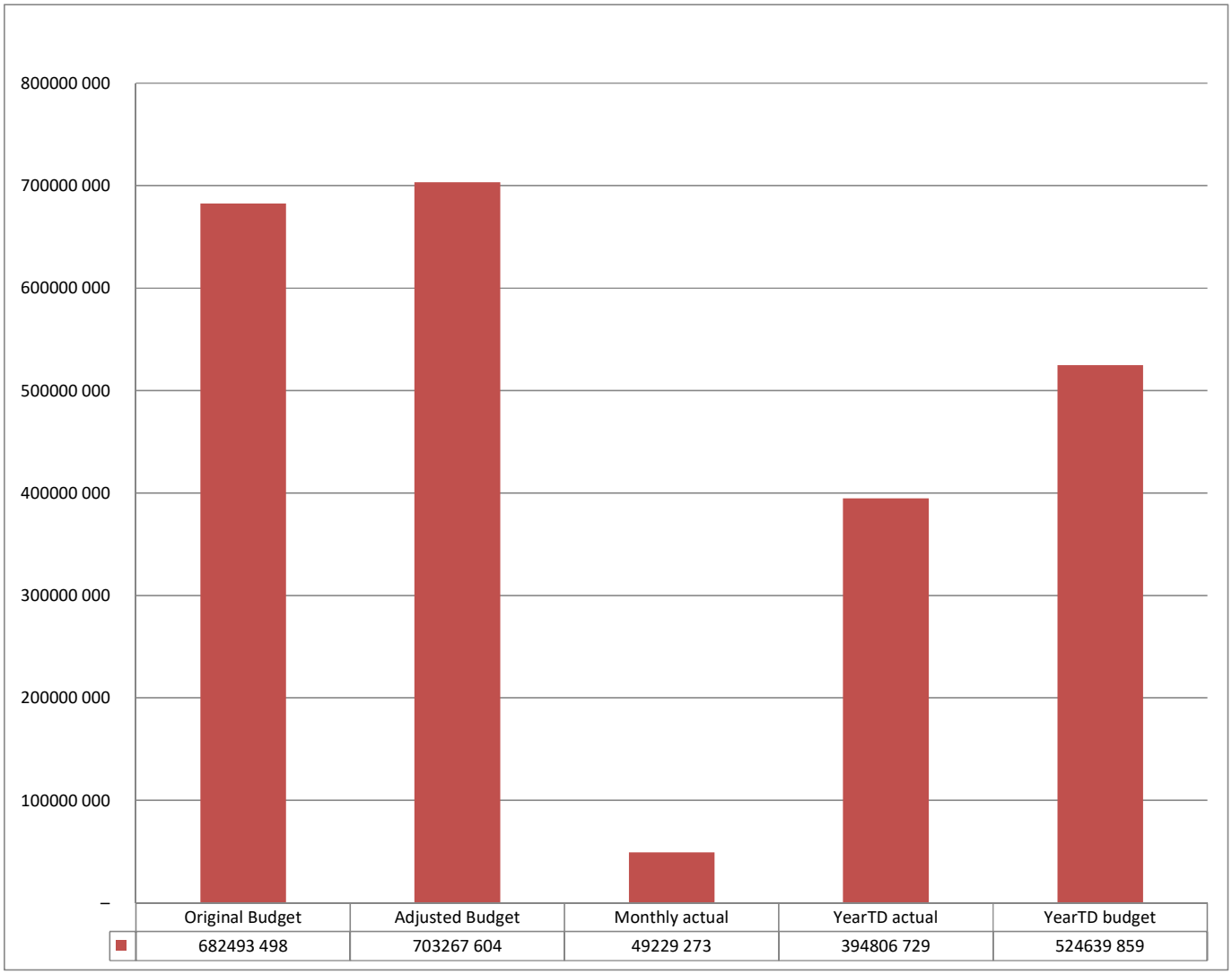
TOTAL OPERATIONAL REVENUE



For the period 1 July 2020 to 31 March 2021, 70,45% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2020 to 31 Maart 2021, is 70,45% van die begrote operasionele inkomste gehef.

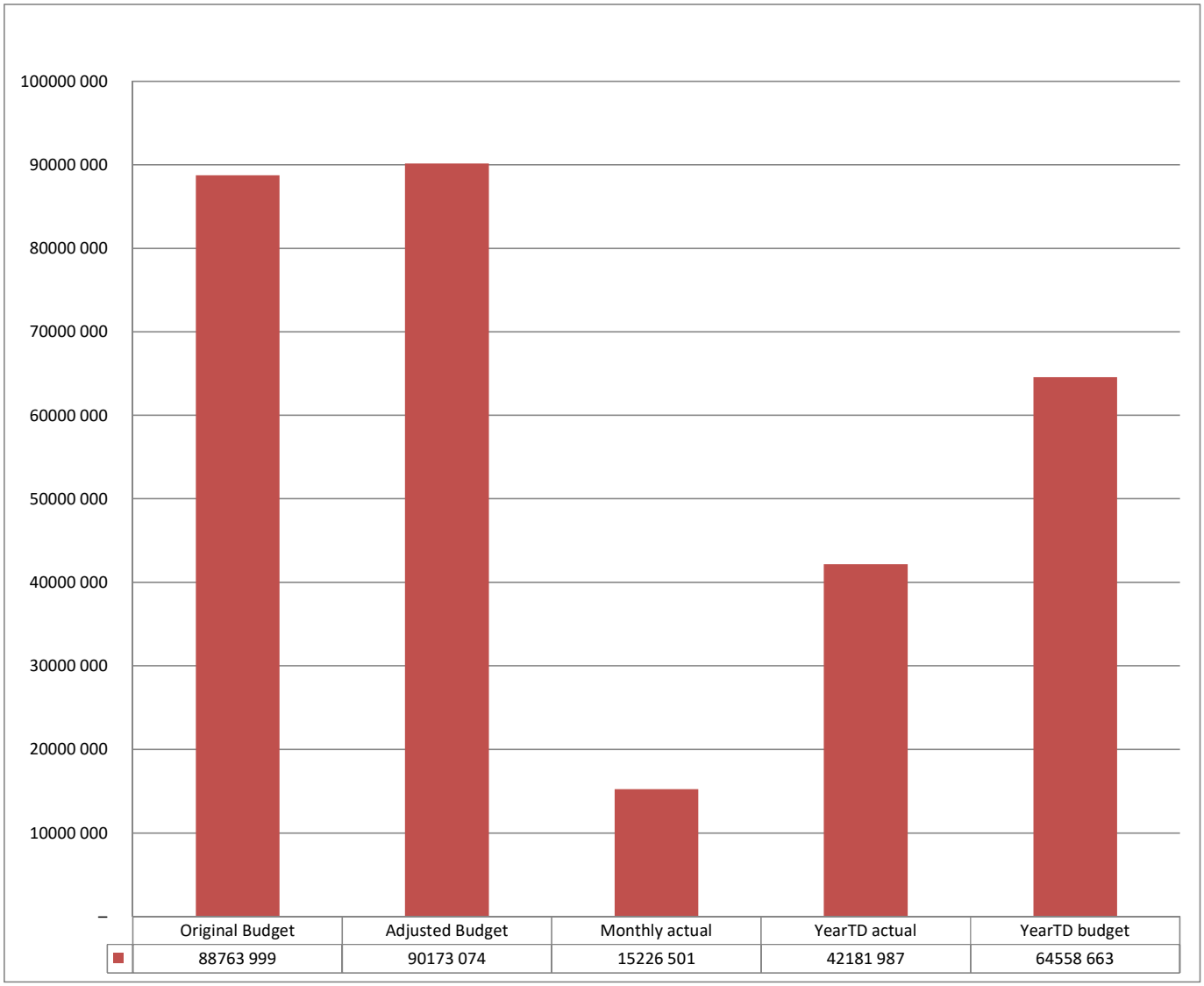
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2020 to 31 March 2021, 56,14% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2020 to 31 Maart 2021, is 56,14% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2020 to 31 March 2021, 46,78% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2020 to 31 Maart 2021, is 46,78% van die begrote kapitale uitgawes aangegaan.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 March 2021.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - Q3 Third Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Financial Performance									
Property rates	73 497	76 388	76 388	4 035	67 696	57 291	10 405	18%	76 388
Service charges	346 176	341 732	354 732	30 750	263 656	266 049	(2 394)	-1%	354 732
Investment revenue	7 446	9 129	3 358	240	2 322	2 519	(196)	-8%	8 393
Transfers recognised - operational	131 561	116 989	140 245	25 857	88 491	105 183	(16 692)	-16%	140 245
Other own revenue	47 345	46 427	41 624	2 463	12 043	31 217	(19 174)	-61%	41 624
transfers and contributions)	**606 024**	**590 666**	**616 347**	**63 346**	**434 208**	**462 260**	**(28 051)**	**-6%**	**621 382**
Employee costs	180 046	226 182	221 359	18 083	147 816	166 019	(18 203)	-11%	221 359
Remuneration of Councillors	10 604	12 032	12 032	825	7 423	9 024	(1 601)	-18%	12 032
Depreciation & asset impairment	32 732	40 688	40 688	–	2	30 516	(30 514)	-100%	40 688
Finance charges	9 408	9 181	9 181	2	154	6 886	(6 732)	-98%	9 181
Materials and bulk purchases	236 016	252 289	260 878	21 385	155 251	195 639	(40 388)	-21%	260 878
Transfers and grants	25 477	2 179	8 322	114	1 151	6 241	(5 090)	-82%	8 322
Other expenditure	106 075	139 944	150 809	8 820	83 011	110 315	(27 304)	-25%	111 051
Total Expenditure	**600 358**	**682 493**	**703 268**	**49 229**	**394 807**	**524 640**	**(129 833)**	**-25%**	**663 509**
Surplus/(Deficit)	**5 667**	**(91 827)**	**(86 920)**	**14 117**	**39 402**	**(62 380)**	**101 782**	**-163%**	**(42 127)**
Transfers recognised - capital	13 442	78 716	69 829	–	–	51 473	(51 473)	-100%	69 829
Contributions & Contributed assets	237	59	560	22	192	420	(229)	-54%	560
& contributions	**19 346**	**(13 052)**	**(16 531)**	**14 140**	**39 593**	**(10 487)**	**50 080**	**-478%**	**28 262**
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	**19 346**	**(13 052)**	**(16 531)**	**14 140**	**39 593**	**(10 487)**	**50 080**	**-478%**	**28 262**
Capital expenditure & funds sources									
Capital expenditure	**27 944**	**88 764**	**90 173**	**15 227**	**42 182**	**64 559**	**(22 377)**	**-35%**	**90 173**
Capital transfers recognised	13 123	78 716	70 330	13 211	32 133	51 074	(18 941)	-37%	70 330
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	21 175	10 048	19 843	2 016	10 049	13 485	(3 435)	-25%	19 813
Total sources of capital funds	**34 298**	**88 764**	**90 173**	**15 227**	**42 182**	**64 559**	**(22 377)**	**-35%**	**90 143**
Financial position									
Total current assets	218 961	108 824	199 345		291 520				185 556
Total non current assets	945 893	1 049 210	989 246		988 077				1 052 677
Total current liabilities	142 768	130 550	187 620		214 127				205 180
Total non current liabilities	115 144	185 378	118 150		118 935				170 101
Community wealth/Equity	**906 942**	**842 106**	**882 821**		**946 535**				**862 953**
Cash flows									
Net cash from (used) operating	70 313	62 440	25 684	47 030	77 278	56 126	21 152	38%	(1 183 002)
Net cash from (used) investing	(33 819)	(88 764)	(69 760)	(15 773)	(45 652)	(34 724)	(10 928)	31%	(90 173)
Net cash from (used) financing	(371)	(1 500)	(1 800)	(45)	(169)	(126)	(43)	34%	(169)
end	**130 394**	**38 463**	**84 518**	**–**	**161 851**	**151 670**	**10 181**	**7%**	**(1 142 781)**
Debtors & creditors analysis	**0-30 Days**	**31-60 Days**	**61-90 Days**	**91-120 Days**	**121-150 Dys**	**151-180 Dys**	**181 Dys-1 Yr**	**Over 1Yr**	**Total**
Debtors Age Analysis									
Total By Income Source	43 598	6 332	5 321	5 005	4 901	4 167	26 498	171 421	267 243
Creditors Age Analysis									
Total Creditors	661	18	2	–	–	–	–	–	681

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q3 Third Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Governance and administration	91 801	**101 030**	**96 134**	**4 840**	**73 710**	**72 100**	1 610	2%	**96 147**
Executive and council	122	**–**	–	–	13	–	13	#DIV/0!	13
Finance and administration	91 679	101 030	96 134	4 840	73 697	72 100	1 597	0	96 134
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	163 882	**142 111**	**165 649**	**26 703**	**94 458**	**123 695**	(29 237)	-24%	**165 649**
Community and social services	105 131	114 880	128 770	25 845	88 464	96 578	(8 114)	-8%	128 770
Sport and recreation	10 375	1 805	4 921	79	1 500	3 691	(2 191)	-59%	4 921
Public safety	24 096	24 912	25 634	771	4 479	18 684	(14 205)	-76%	25 634
Housing	24 280	514	6 324	8	15	4 743	(4 727)	-100%	6 324
Health	–	–	–	–	–	–	–		–
Economic and environmental services	4 311	**20 173**	**22 511**	**162**	**1 159**	**16 883**	(15 724)	-93%	**22 511**
Planning and development	1 933	2 512	4 611	162	1 156	3 458	(2 303)	-67%	4 611
Road transport	2 227	17 647	17 887	–	3	13 415	(13 411)	-100%	17 887
Environmental protection	152	13	13	–	–	10	(10)	-100%	13
Trading services	**359 616**	**406 013**	**402 327**	**31 605**	**265 004**	**301 388**	(36 385)	-12%	**402 327**
Energy sources	257 723	265 685	270 965	26 229	185 986	203 224	(17 238)	-8%	270 965
Water management	43 372	64 856	60 010	4 783	32 089	44 650	(12 561)	-28%	60 010
Waste water management	30 397	43 424	42 092	(2 012)	25 345	31 569	(6 224)	-20%	42 092
Waste management	28 124	32 047	29 261	2 604	21 584	21 946	(361)	-2%	29 261
Other	**93**	**115**	**115**	**60**	**69**	**86**	**(17)**	**-20%**	**115**
Total Revenue - Functional	**619 704**	**669 441**	**686 736**	**63 369**	**434 400**	**514 153**	**(79 753)**	**-16%**	**686 749**
Expenditure - Functional									
Governance and administration	**107 912**	**150 869**	**157 747**	**8 956**	**85 453**	**115 531**	(30 078)	-26%	**157 747**
Executive and council	23 579	30 612	30 101	1 888	16 286	22 575	(6 290)	-28%	30 101
Finance and administration	81 892	117 451	124 789	6 884	67 194	90 913	(23 720)	-26%	124 789
Internal audit	2 441	2 805	2 857	184	1 974	2 043	(69)	-3%	2 857
Community and public safety	**128 099**	**107 225**	**112 676**	**7 618**	**58 414**	**84 494**	(26 080)	-31%	**81 753**
Community and social services	23 738	28 760	28 509	2 236	16 578	21 381	(4 803)	-22%	28 509
Sport and recreation	25 674	30 457	31 893	2 371	17 444	23 920	(6 476)	-27%	31 893
Public safety	50 404	42 200	40 481	2 525	20 958	30 348	(9 390)	-31%	9 558
Housing	28 283	5 807	11 793	486	3 433	8 845	(5 412)	-61%	11 793
Health	–	–	–	–	–	–	–		–
Economic and environmental services	**34 344**	**38 426**	**38 373**	**1 733**	**20 450**	**28 780**	(8 330)	-29%	**38 373**
Planning and development	9 695	12 992	12 890	853	7 380	9 667	(2 287)	-24%	12 890
Road transport	23 640	23 425	23 548	824	12 751	17 661	(4 910)	-28%	23 548
Environmental protection	1 009	2 009	1 935	57	318	1 451	(1 133)	-78%	1 935
Trading services	**329 120**	**385 015**	**393 513**	**30 922**	**229 819**	**295 116**	(65 296)	-22%	**393 513**
Energy sources	245 969	268 463	278 926	21 519	162 422	209 194	(46 772)	-22%	278 926
Water management	40 314	35 733	37 483	3 205	23 191	28 112	(4 921)	-18%	37 483
Waste water management	33 598	34 766	33 216	2 792	20 358	24 899	(4 541)	-18%	33 216
Waste management	9 239	46 053	43 887	3 406	23 849	32 911	(9 062)	-28%	43 887
Other	**882**	**959**	**959**	**–**	**671**	**719**	**(49)**	**-7%**	**959**
Total Expenditure - Functional	**600 358**	**682 493**	**703 268**	**49 229**	**394 807**	**524 640**	**(129 833)**	**-25%**	**672 345**
Surplus/ (Deficit) for the year	**19 346**	**(13 052)**	**(16 531)**	**14 140**	**39 593**	**(10 487)**	**50 080**		**14 404**

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q3 Third Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Municipal governance and administration	**91 801**	**101 030**	**96 134**	**4 840**	**73 710**	**72 100**	**1 610**	**2%**	**96 147**
Executive and council	122	–	–	–	13	-	13		13
Mayor and Council	103	–	–	–	13	-	13		13
Municipal Manager, Town Secretary and Chief	19	–	–	–	–	–	–		–
Finance and administration	91 679	101 030	96 134	4 840	73 697	72 100	1 597	2%	96 134
Administrative and Corporate Support	–	9	9	–	0	7	(7)	-100%	9
Asset Management	–	–	–	–	–	–	–		–
Budget and Treasury Office	91 860	100 446	95 550	4 816	73 460	71 663	1 797	3%	95 550
Finance	–	–	–	–	–	–	–		–
Fleet Management	313	552	552	–	147	414	(267)	-65%	552
Human Resources	–	–	–	–	–	–	–		–
Information Technology	–	–	–	–	–	–	–		–
Legal Services	–	4	4	–	0	3	(3)	-88%	4
Marketing, Customer Relations, Publicity and Media	(550)	–	–	–	–	–	–		–
Property Services	–	–	–	–	–	–	–		–
Risk Management	–	–	–	–	–	–	–		–
Security Services	56	18	18	24	90	13	77	573%	18
Supply Chain Management	–	–	–	–	–	–	–		–
Valuation Service	–	–	–	–	–	–	–		–
Internal audit	–	–	–	–	–	–	–		–
Governance Function	–	–	–	–	–	–	–		–
Community and public safety	**163 882**	**142 111**	**165 649**	**26 703**	**94 458**	**123 695**	**(29 237)**	**-24%**	**165 649**
Community and social services	105 131	114 880	128 770	25 845	88 464	96 578	(8 114)	-8%	128 770
Aged Care	95 300	104 406	118 576	25 827	88 245	88 932	(687)	-1%	118 576
Agricultural	–	–	–	–	–	–	–		–
Animal Care and Diseases	–	–	–	–	–	–	–		–
Cemeteries, Funeral Parlours and Crematoriums	176	233	233	17	210	175	35	20%	233
Child Care Facilities	–	–	–	–	–	–	–		–
Community Halls and Facilities	357	405	125	(0)	2	94	(92)	-98%	125
Consumer Protection	–	–	–	–	–	–	–		–
Cultural Matters	–	–	–	–	–	–	–		–
Disaster Management	–	–	–	–	–	–	–		–
Education	–	–	–	–	–	–	–		–
Indigenous and Customary Law	–	–	–	–	–	–	–		–
Industrial Promotion	–	–	–	–	–	–	–		–
Language Policy	–	–	–	–	–	–	–		–
Libraries and Archives	9 299	9 836	9 836	2	8	7 377	(7 369)	-100%	9 836
Literacy Programmes	–	–	–	–	–	–	–		–
Media Services	–	–	–	–	–	–	–		–
Museums and Art Galleries	–	–	–	–	–	–	–		–
Population Development	–	–	–	–	–	–	–		–
Provincial Cultural Matters	–	–	–	–	–	–	–		–
Theatres	–	–	–	–	–	–	–		–
Zoo's	–	–	–	–	–	–	–		–
Sport and recreation	10 375	1 805	4 921	79	1 500	3 691	(2 191)	-59%	4 921
Beaches and Jetties	–	–	–	–	–	–	–		–
Casinos, Racing, Gambling, Wagering	–	–	–	–	–	–	–		–
Community Parks (including Nurseries)	–	–	–	–	–	–	–		–
Recreational Facilities	6 296	773	665	79	1 500	499	1 001	201%	665
Sports Grounds and Stadiums	4 079	1 032	4 256	–	–	3 192	(3 192)	-100%	4 256

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		Full Year Forecast
Public safety	24 096	24 912	25 634	771	4 479	18 684	(14 205)	-76%	25 634
Civil Defence	–	–	–	–	–	–	–		–
Cleansing	–	–	–	–	–	–	–		–
Control of Public Nuisances	–	–	–	–	–	–	–		–
Fencing and Fences	–	–	–	–	–	–	–		–
Fire Fighting and Protection	5	6	728	1	1	5	(3)	-70%	728
Licensing and Control of Animals	–	–	–	–	–	–	–		–
Police Forces, Traffic and Street Parking Control	24 091	24 906	24 906	769	4 478	18 680	(14 202)	-76%	24 906
Housing	24 280	514	6 324	8	15	4 743	(4 727)	-100%	6 324
Housing	24 280	514	6 324	8	15	4 743	(4 727)	-100%	6 324
Informal Settlements	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
Ambulance	–	–	–	–	–	–	–		–
Health Services	–	–	–	–	–	–	–		–
Laboratory Services	–	–	–	–	–	–	–		–
Food Control	–	–	–	–	–	–	–		–
Health Surveillance and Prevention of Communicable Diseases including immunizations	–	–	–	–	–	–	–		–
Vector Control	–	–	–	–	–	–	–		–
Chemical Safety	–	–	–	–	–	–	–		–
Economic and environmental services	**4 311**	**20 173**	**22 511**	**162**	**1 159**	**16 883**	**(15 724)**	**-93%**	**22 511**
Planning and development	1 933	2 512	4 611	162	1 156	3 458	(2 303)	-67%	4 611
Billboards	–	–	–	–	–	–	–		–
Corporate Wide Strategic Planning (IDPs, LEDs)	–	–	–	–	–	–	–		–
Central City Improvement District	–	–	–	–	–	–	–		–
Development Facilitation	–	–	–	–	–	–	–		–
Economic Development/Planning	166	–	2 099	–	–	1 574	(1 574)	-100%	2 099
Regional Planning and Development	–	–	–	–	–	–	–		–
Town Planning, Building Regulations and	1 768	1 882	1 882	162	1 156	1 412	(256)	-18%	1 882
Project Management Unit	–	630	630	–	–	473	(473)	-100%	630
Provincial Planning	–	–	–	–	–	–	–		–
Support to Local Municipalities	–	–	–	–	–	–	–		–
Road transport	2 227	17 647	17 887	–	3	13 415	(13 411)	-100%	17 887
Public Transport	–	–	–	–	–	–	–		–
Road and Traffic Regulation	–	–	–	–	–	–	–		–
Roads	2 227	17 647	17 887	–	3	13 415	(13 411)	-100%	17 887
Taxi Ranks	–	–	–	–	–	–	–		–
Environmental protection	152	13	13	–	–	10	(10)	-100%	13
Biodiversity and Landscape	152	13	13	–	–	10	(10)	-100%	13
Coastal Protection	–	–	–	–	–	–	–		–
Indigenous Forests	–	–	–	–	–	–	–		–
Nature Conservation	–	–	–	–	–	–	–		–
Pollution Control	–	–	–	–	–	–	–		–
Soil Conservation	–	–	–	–	–	–	–		–

Trading services	**359 616**	**406 013**	**402 327**	**31 605**	**265 004**	**301 388**	**(36 385)**	**-12%**	**402 327**
Energy sources	257 723	265 685	270 965	26 229	185 986	203 224	(17 238)	-8%	270 965
Electricity	257 250	265 685	270 685	26 229	185 986	203 014	(17 028)	-8%	270 685
Street Lighting and Signal Systems	474	–	280	–	–	210	(210)	-100%	280
Nonelectric Energy	–	–	–	–	–	–	–		–
Water management	43 372	64 856	60 010	4 783	32 089	44 650	(12 561)	-28%	60 010
Water Treatment	–	–	–	–	–	–	–		–
Water Distribution	43 372	64 856	60 010	4 783	32 089	44 650	(12 561)	-28%	60 010
Water Storage	–	–	–	–	–	–	–		–
Waste water management	30 397	43 424	42 092	(2 012)	25 345	31 569	(6 224)	-20%	42 092
Public Toilets	–	–	–	–	–	–	–		–
Sewerage	27 134	29 605	32 361	(2 012)	25 345	24 271	1 074	4%	32 361
Storm Water Management	3 263	13 819	9 731	–	–	7 298	(7 298)	-100%	9 731
Waste Water Treatment	–	–	–	–	–	–	–		–
Waste management	28 124	32 047	29 261	2 604	21 584	21 946	(361)	-2%	29 261
Recycling	–	–	–	–	–	–	–		–
Solid Waste Disposal (Landfill Sites)	–	–	–	–	–	–	–		–
Solid Waste Removal	28 124	32 047	29 261	2 604	21 584	21 946	(361)	-2%	29 261
Street Cleaning	–	–	–	–	–	–	–		–
Other	**93**	**115**	**115**	**60**	**69**	**86**	**(17)**	-20%	**115**
Abattoirs	–	–	–	–	–	–	–		–
Air Transport	–	–	–	–	–	–	–		–
Forestry	–	–	–	–	–	–	–		–
Licensing and Regulation	93	115	115	60	69	86	(17)	-20%	115
Markets	–	–	–	–	–	–	–		–
Tourism	–	–	–	–	–	–	–		–
Total Revenue - Functional	**619 704**	**669 441**	**686 736**	**63 369**	**434 400**	**514 153**	**(79 753)**	**-16%**	**686 749**

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q3 Third Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure - Functional									
Municipal governance and administration	**107 912**	**150 869**	**157 747**	**8 956**	**85 453**	**115 531**	**(30 078)**	**-26%**	**157 747**
Executive and council	23 579	30 612	30 101	1 888	16 286	22 575	(6 290)	-28%	30 101
Mayor and Council	15 490	19 731	20 467	1 115	9 847	15 350	(5 503)	-36%	20 467
Municipal Manager, Town Secretary and Chief	8 089	10 881	9 634	772	6 438	7 225	(787)	-11%	9 634
Finance and administration	81 892	117 451	124 789	6 884	67 194	90 913	(23 720)	-26%	124 789
Administrative and Corporate Support	16 482	12 535	17 491	523	11 079	13 118	(2 039)	-16%	17 491
Asset Management	156	4 772	660	2	28	495	(467)	-94%	660
Finance	30 689	38 188	44 216	2 604	24 163	30 540	(6 377)	-21%	44 216
Fleet Management	3 005	2 845	2 734	249	2 201	2 050	151	7%	2 734
Human Resources	11 788	37 508	36 166	2 116	13 412	27 121	(13 709)	-51%	36 166
Information Technology	3 833	4 002	4 069	258	2 955	3 052	(97)	-3%	4 069
Legal Services	3 095	3 490	5 571	96	4 825	4 178	647	15%	5 571
Marketing, Customer Relations, Publicity and Media	3 864	3 968	3 947	315	2 764	2 960	(196)	-7%	3 947
Property Services	1 944	1 239	1 157	112	535	868	(333)	-38%	1 157
Risk Management	–	457	457	–	–	343	(343)	-100%	457
Security Services	–	–	–	–	–	–	–		–
Supply Chain Management	6 688	6 963	6 852	585	4 986	5 139	(152)	-3%	6 852
Valuation Service	348	1 483	1 471	25	245	1 050	(805)	-77%	1 471
Internal audit	2 441	2 805	2 857	184	1 974	2 043	(69)	-3%	2 857
Governance Function	2 441	2 805	2 857	184	1 974	2 043	(69)	-3%	2 857
Community and public safety	**128 099**	**107 225**	**112 676**	**7 618**	**58 414**	**84 494**	**(26 080)**	**-31%**	**81 753**
Community and social services	23 738	28 760	28 509	2 236	16 578	21 381	(4 803)	-22%	28 509
Aged Care	5 011	4 771	4 309	575	3 217	3 232	(14)	0%	4 309
Agricultural	–	–	–	–	–	–	–		–
Animal Care and Diseases	–	–	–	–	–	–	–		–
Cemeteries, Funeral Parlours and Crematoriums	2 931	3 585	3 737	295	2 332	2 803	(471)	-17%	3 737
Child Care Facilities	6	896	874	1	8	656	(648)	-99%	874
Community Halls and Facilities	5 512	6 671	6 647	513	3 555	4 985	(1 429)	-29%	6 647
Consumer Protection	–	–	–	–	–	–	–		–
Cultural Matters	–	–	–	–	–	–	–		–
Disaster Management	54	77	141	12	31	105	(75)	-71%	141
Education	2	766	747	–	1	560	(559)	-100%	747
Indigenous and Customary Law	–	–	–	–	–	–	–		–
Industrial Promotion	–	–	–	–	–	–	–		–
Language Policy	–	–	–	–	–	–	–		–
Libraries and Archives	10 223	11 994	12 054	840	7 434	9 040	(1 607)	-18%	12 054
Literacy Programmes	–	–	–	–	–	–	–		–
Media Services	–	–	–	–	–	–	–		–
Museums and Art Galleries	–	–	–	–	–	–	–		–
Population Development	–	–	–	–	–	–	–		–
Provincial Cultural Matters	–	–	–	–	–	–	–		–
Theatres	–	–	–	–	–	–	–		–
Zoo's	–	–	–	–	–	–	–		–

Sport and recreation	25 674	30 457	31 893	2 371	17 444	23 920	(6 476)	-27%	31 893
Beaches and Jetties	–	–	–	–	–	–	–		–
Casinos, Racing, Gambling, Wagering	–	–	–	–	–	–	–		–
Community Parks (including Nurseries)	7 731	7 262	7 435	747	5 194	5 576	(382)	-7%	7 435
Recreational Facilities	13 206	17 843	18 764	1 103	8 785	14 073	(5 288)	-38%	18 764
Sports Grounds and Stadiums	4 738	5 352	5 694	521	3 465	4 270	(805)	-19%	5 694
Public safety	50 404	42 200	40 481	2 525	20 958	30 348	(9 390)	-31%	9 558
Civil Defence	–	–	–	–	–	–	–		–
Cleansing	–	–	–	–	–	–	–		–
Control of Public Nuisances	–	–	–	–	–	–	–		–
Fencing and Fences	–	–	–	–	–	–	–		–
Fire Fighting and Protection	7 964	9 867	9 558	641	5 885	7 161	(1 276)	-18%	9 558
Licensing and Control of Animals	–	–	–	–	–	–	–		–
Police Forces, Traffic and Street Parking Control	42 440	32 333	30 923	1 884	15 073	23 187	(8 114)	-35%	30 923
Pounds	–	–	–	–	–	–	–		–
Housing	28 283	5 807	11 793	486	3 433	8 845	(5 412)	-61%	11 793
Housing	28 104	3 948	9 934	486	3 333	7 451	(4 117)	-55%	9 934
Informal Settlements	178	1 859	1 859	–	100	1 394	(1 294)	-93%	1 859
Health	–	–	–	–	–	–	–		–
Ambulance	–	–	–	–	–	–	–		–
Health Services	–	–	–	–	–	–	–		–
Laboratory Services	–	–	–	–	–	–	–		–
Food Control	–	–	–	–	–	–	–		–
Health Surveillance and Prevention of Communicable Diseases including immunizations	–	–	–	–	–	–	–		–
Vector Control	–	–	–	–	–	–	–		–
Chemical Safety	–	–	–	–	–	–	–		–

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
Economic and environmental services	**34 344**	**38 426**	**38 373**	**1 733**	**20 450**	**28 780**	**(8 330)**	**-29%**	**38 373**
Planning and development	9 695	12 992	12 890	853	7 380	9 667	(2 287)	-24%	12 890
Billboards	–	–	–	–	–	–	–		–
Corporate Wide Strategic Planning (IDPs, LEDs)	1 541	2 290	2 100	190	1 244	1 575	(331)	-21%	2 100
Central City Improvement District	–	–	–	–	–	–	–		–
Development Facilitation	–	–	–	–	–	–	–		–
Economic Development/Planning	1 609	2 215	2 535	100	922	1 901	(979)	-51%	2 535
Regional Planning and Development	–	–	–	–	–	–	–		–
Town Planning, Building Regulations and Enforcement	4 818	5 740	5 655	378	3 566	4 242	(675)	-16%	5 655
Project Management Unit	1 727	2 746	2 600	185	1 648	1 950	(302)	-15%	2 600
Provincial Planning	–	–	–	–	–	–	–		–
Support to Local Municipalities	–	–	–	–	–	–	–		–
Road transport	23 640	23 425	23 548	824	12 751	17 661	(4 910)	-28%	23 548
Public Transport	–	–	–	–	–	–	–		–
Road and Traffic Regulation	–	–	–	–	–	–	–		–
Roads	23 640	23 425	23 548	824	12 751	17 661	(4 910)	-28%	23 548
Taxi Ranks	–	–	–	–	–	–	–		–
Environmental protection	1 009	2 009	1 935	57	318	1 451	(1 133)	-78%	1 935
Biodiversity and Landscape	1 009	2 009	1 935	57	318	1 451	(1 133)	-78%	1 935
Coastal Protection	–	–	–	–	–	–	–		–
Indigenous Forests	–	–	–	–	–	–	–		–
Nature Conservation	–	–	–	–	–	–	–		–
Pollution Control	–	–	–	–	–	–	–		–
Soil Conservation	–	–	–	–	–	–	–		–
Trading services	**329 120**	**385 015**	**393 513**	**30 922**	**229 819**	**295 116**	**(65 296)**	**-22%**	**393 513**
Energy sources	245 969	268 463	278 926	21 519	162 422	209 194	(46 772)	-22%	278 926
Electricity	243 205	265 128	276 278	21 342	161 003	207 208	(46 205)	-22%	276 278
Street Lighting and Signal Systems	2 764	3 335	2 648	177	1 419	1 986	(567)	-29%	2 648
Nonelectric Energy	–	–	–	–	–	–	–		–
Water management	40 314	35 733	37 483	3 205	23 191	28 112	(4 921)	-18%	37 483
Water Treatment	25	1 692	1 661	27	113	1 246	(1 133)	-91%	1 661
Water Distribution	37 185	29 481	31 809	3 148	21 465	23 857	(2 391)	-10%	31 809
Water Storage	3 104	4 560	4 013	29	1 612	3 009	(1 397)	-46%	4 013
Waste water management	33 598	34 766	33 216	2 792	20 358	24 899	(4 541)	-18%	33 216
Public Toilets	1 489	1 875	1 875	150	1 180	1 393	(212)	-15%	1 875
Sewerage	24 782	23 500	22 059	1 763	14 695	16 544	(1 849)	-11%	22 059
Storm Water Management	7 325	6 691	6 583	879	4 482	4 938	(455)	-9%	6 583
Waste Water Treatment	2	2 699	2 699	–	–	2 024	(2 024)	-100%	2 699
Waste management	9 239	46 053	43 887	3 406	23 849	32 911	(9 062)	-28%	43 887
Recycling	–	–	–	–	–	–	–		–
Solid Waste Disposal (Landfill Sites)	(22 565)	16 613	15 600	562	1 963	11 695	(9 732)	-83%	15 600
Solid Waste Removal	29 890	28 001	26 856	2 652	20 568	20 142	426	2%	26 856
Street Cleaning	1 915	1 440	1 432	192	1 318	1 074	244	23%	1 432
Other	882	959	959	–	671	719	(49)	-7%	959
Abattoirs	–	–	–	–	–	–	–		–
Air Transport	–	–	–	–	–	–	–		–
Forestry	–	–	–	–	–	–	–		–
Licensing and Regulation	28	62	62	–	2	47	(45)	-96%	62
Markets	–	–	–	–	–	–	–		–
Tourism	854	897	897	–	669	673	(3)	0%	897
Total Expenditure - Functional	**600 358**	**682 493**	**703 268**	**49 229**	**394 807**	**524 640**	**(129 833)**	**-25%**	**672 345**
Surplus/ (Deficit) for the year	**19 346**	**(13 052)**	**(16 531)**	**14 140**	**39 593**	**(10 487)**	**50 080**	**-478%**	**14 404**

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q3 Third Quarter

Vote Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	89 792	97 078	93 475	4 647	72 357	70 106	2 251	3,2%	93 475
Vote 2 - Community Services	40 250	11 944	12 007	125	1 891	8 464	(6 573)	-77,7%	12 007
Vote 3 - Community Services	116 399	126 015	139 905	26 657	92 845	104 929	(12 084)	-11,5%	139 905
Vote 4 - Community Services	7 857	4 905	16 089	(0)	–	12 066	(12 066)	-100,0%	16 089
Vote 5 - Corporate Services	(134)	566	566	–	160	424	(264)	-62,3%	566
Vote 6 - Technical Services	291 441	330 552	334 446	24 512	213 140	250 834	(37 694)	-15,0%	334 446
Vote 7 - Technical Services	71 476	96 840	89 207	7 387	53 621	66 548	(12 927)	-19,4%	89 207
Vote 8 - Muncipal Manager	575	1 542	1 042	41	385	781	(396)	-50,7%	1 042
Total Revenue by Vote	**617 655**	**669 441**	**686 736**	**63 369**	**434 400**	**514 153**	**(79 753)**	**-15,5%**	**686 736**
Expenditure by Vote									
Vote 1 - Financial Services	38 268	52 907	54 499	3 370	30 531	38 199	(7 669)	-20,1%	54 499
Vote 2 - Community Services	34 907	42 428	43 702	3 183	25 997	32 768	(6 772)	-20,7%	43 702
Vote 3 - Community Services	57 632	51 839	50 916	3 389	24 161	38 182	(14 021)	-36,7%	50 916
Vote 4 - Community Services	39 210	19 452	24 129	1 340	10 257	18 096	(7 839)	-43,3%	24 129
Vote 5 - Corporate Services	54 582	81 238	85 600	4 481	42 127	64 196	(22 070)	-34,4%	85 600
Vote 6 - Technical Services	308 685	334 930	343 770	25 606	199 724	257 813	(58 089)	-22,5%	343 770
Vote 7 - Technical Services	53 689	84 015	83 619	6 926	49 974	62 710	(12 736)	-20,3%	83 619
Vote 8 - Muncipal Manager	12 124	15 685	17 032	935	12 036	12 674	(638)	-5,0%	17 032
Total Expenditure by Vote	**599 097**	**682 493**	**703 268**	**49 229**	**394 807**	**524 640**	**(129 833)**	**-24,7%**	**703 268**
Surplus/ (Deficit) for the year	**18 559**	**(13 052)**	**(16 531)**	**14 140**	**39 593**	**(10 487)**	**50 080**	**-477,6%**	**(16 531)**

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q3 Third Quarter

Vote Description	2019/20	Budget Year 2020/21							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	**89 792**	**97 078**	**93 475**	**4 647**	**72 357**	**70 106**	2 251	3%	**93 475**
1.1 - Assessment Rates	68 153	81 350	81 350	3 843	62 377	61 012	1 364	2%	81 350
1.2 - Treasury: Administration	22 355	20 240	16 637	806	10 451	12 478	(2 026)	-16%	16 637
1.3 - Treasury: Debtors	(773)	(4 764)	(4 764)	(26)	(561)	(3 573)	3 012	-84%	(4 764)
1.4 - Treasury: Credit controle	(0)	234	234	–	(0)	175	(175)	-100%	234
1.5 - Supply Chain Management	56	18	18	24	90	13	77	573%	18
1.6 - Director: Finance	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**164 505**	**142 864**	**162 140**	**26 782**	**94 736**	**121 063**	**(26 327)**	-22%	**164 196**
2.1 - Cemetries	176	233	233	17	210	175	35	20%	12 007
2.2 - Housing: Administration	24 474	1 098	547	27	172	410	(238)	-58%	233
2,3 - Library Services	9 299	9 836	9 836	2	8	7 377	(7 369)	-100%	–
2,4 - Fire Protection Sevices	5	6	728	1	1	5	(3)	-70%	547
2,5 - Pine Forest : Administration	6 296	771	663	79	1 500	497	1 003	202%	9 836
2.6-Klipriver Park: Administration	–	–	–	–	–	–	–		728
2.7-Community Halls And Facilities	222	310	30	–	2	23	(21)	-92%	663
2.8-Licensing & Regulation	93	115	115	60	69	86	(17)	-20%	–
2.9-Enviromental Protection	152	13	13	–	–	10	(10)	-100%	–
2.10-Parks	19	119	119	–	52	89	(37)	-42%	–
2.11-Traffic	20 613	21 053	21 053	769	4 478	15 789	(11 312)	-72%	–
2.12-Disaster Management	–	–	–	–	–	–	–		139 905
2.13-Social & Welfare Services	95 300	104 406	118 576	25 827	88 245	88 932	(687)	-1%	30
2.14-Sport Grounds	–	–	–	–	–	–	–		–
2.15-Recreational Land	4 079	1 032	4 256	–	–	3 192	(3 192)	-100%	–
2.16-Swimming Pools	135	19	19	(0)	–	14	(14)	-100%	–
2.17-Vehicle Licensing & Testing	3 477	3 854	3 854	–	–	2 890	(2 890)	-100%	115
2.18-L E D	166	–	2 099	–	–	1 574	(1 574)	-100%	13
2.19-Director: Community Services	–	–	–	–	–	–	–		119
Vote 3 - Corporate Services	**(134)**	**566**	**566**	**–**	**160**	**424**	**(264)**	-62%	**32 178**
3.1-Property Administration	(550)	–	–	–	–	–	–		16 089
3.2-Information Tecnology	–	–	–	–	–	–	–		5 861
3.3-Human Resources	313	552	552	–	147	414	(267)	-65%	–
3.5-Council Cost	103	–	–	–	13	–	13	#DIV/0!	4 256
3.5-Town Secretary	–	–	–	–	–	–	–		19
3.6-Tourism	–	–	–	–	–	–	–		3 854
3.7-Marketing & Communications	–	4	4	–	0	3	(3)	-88%	–
3.8-Thusong Centre	–	–	–	–	–	–	–		2 099
3.9-Administration	–	9	9	–	0	7	(7)	-100%	–
3.10-Director Corporate Services	–	–	–	–	–	–	–		–
Vote 4 - Technical Services	**362 917**	**427 392**	**423 653**	**31 899**	**266 762**	**317 383**	**(50 621)**	-16%	**608 942**
4.1-Building Regulations & Enforce	768	944	944	117	728	708	20	3%	566
4.2-Electricity: Administration	256 018	267 434	272 141	26 308	186 202	204 106	(17 904)	-9%	–
4.3-Electricity: Street Lights	474	–	280	–	–	210	(210)	-100%	–
4.4-Mechanical Workshop	–	–	–	–	–	–	–		552
4.4-Public Toilets	–	–	–	–	–	–	–		–
4.5-Sewerage	27 898	29 914	32 670	(1 944)	25 953	24 503	1 450	6%	–
4.7-Town Planning	794	794	794	33	255	595	(341)	-57%	–
4.8-Stormwater Management	3 263	13 819	9 731	–	–	7 298	(7 298)	-100%	–
4.9-Roads	2 227	17 647	17 887	–	3	13 415	(13 411)	-100%	4
4.10-Solid Waste (Dumping Site)	803	10 024	6 266	–	541	4 699	(4 158)	-88%	9
4.11-Solid Waste (Garden)	–	5	5	–	–	3	(3)	-100%	–
4.12-Solid Waste (Removal)	27 301	21 955	22 927	2 604	20 991	17 195	3 796	22%	334 446
4.13-Water Storage	–	–	–	–	–	–	–		944
4.14-Water Distribution	43 372	64 856	60 010	4 783	32 089	44 650	(12 561)	-28%	272 141
	–	–	–	–	–	–	–		280
	–	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	**575**	**1 542**	**1 042**	**41**	**385**	**781**	(396)	-51%	**179 485**
5.1-Property & Legal Services	556	912	412	41	385	309	76	25%	–
5.2-IDP	–	–	–	–	–	–	–		32 670
5.3-Project Management	19	630	630	–	–	473	(473)	-100%	794
5.4-Performance Management	–	–	–	–	–	–	–		9 731
5.5-Internal Audit	–	–	–	–	–	–	–		17 887
5.6-Municipal Manager	–	–	–	–	–	–	–		89 207
	–	–	–	–	–	–	–		6 266
	–	–	–	–	–	–	–		5
	–	–	–	–	–	–	–		22 927
	–	–	–	–	–	–	–		–
Total Revenue by Vote	**617 655**	**669 441**	**680 875**	**63 369**	**434 400**	**509 757**	(75 357)	-15%	**1 078 275**

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q3 Third Quarter

Vote Description	2019/20	Budget Year 2020/21							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure by Vote							–		
Vote 1 - Financial Services	**38 268**	**52 907**	**54 499**	**3 370**	**30 531**	**38 199**	(7 669)	-20%	**71 300**
1.1 - Assessment Rates	4 548	3 819	3 819	552	4 206	2 865	1 341	47%	12 700
1.2 - Treasury: Administration	13 217	25 318	26 778	812	9 888	17 461	(7 573)	-43%	–
1.3 - Treasury: Debtors	5 129	6 410	6 711	526	4 139	4 980	(841)	-17%	–
1.4 - Treasury: Credit controle	8 263	8 487	8 631	740	6 196	6 473	(278)	-4%	–
1.5 - Supply Chain Management	6 698	6 963	6 852	585	4 988	5 139	(151)	-3%	–
1.6 - Director: Finance	412	1 909	1 709	155	1 114	1 281	(168)	-13%	50 916
	–	–	–	–	–	–	–		6 226
	–	–	–	–	–	–	–		1 457
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**107 334**	**113 279**	**112 446**	**7 873**	**60 070**	**84 321**	**(24 251)**	**-29%**	**215 326**
2.1 - Cemetries	2 931	3 585	3 737	295	2 332	2 803	(471)	-17%	7 702
2.2 - Housing: Administration	4 286	5 807	5 932	486	3 433	4 449	(1 016)	-23%	27 463
2,3 - Library Services	10 223	11 714	11 774	840	7 434	8 831	(1 397)	-16%	141
2,4 - Fire Protection Sevices	7 964	9 867	9 558	641	5 885	7 161	(1 276)	-18%	5 931
2,5 - Pine Forest : Administration	9 505	11 454	12 700	921	6 913	9 525	(2 612)	-27%	24 129
2.6-Klipriver Park: Administration	934	1 457	1 457	70	686	1 093	(407)	-37%	5 861
2.7-Community Halls And Facilities	5 091	6 250	6 226	475	3 212	4 670	(1 458)	-31%	1 074
2.8-Licensing & Regulation	28	62	62	–	2	47	(45)	-96%	5 694
2.9-Enviromental Protection	1 009	2 009	1 935	57	318	1 451	(1 133)	-78%	4 607
2.10-Parks	7 731	7 529	7 702	747	5 194	5 776	(582)	-10%	3 460
2.11-Traffic	37 765	28 022	27 463	1 452	11 491	20 592	(9 101)	-44%	458
2.12-Disaster Management	54	77	141	12	31	105	(75)	-71%	2 535
2.13-Social & Welfare Services	5 019	6 433	5 931	576	3 227	4 448	(1 221)	-27%	–
2.14-Sport Grounds	584	453	458	112	533	343	190	55%	440
2.15-Recreational Land	4 738	5 352	5 694	521	3 465	4 270	(805)	-19%	–
2.16-Swimming Pools	2 741	4 932	4 607	112	1 185	3 455	(2 270)	-66%	85 600
2.17-Vehicle Licensing & Testing	4 675	4 312	3 460	433	3 582	2 595	987	38%	–
2.18-L E D	1 609	2 215	2 535	100	922	1 901	(979)	-51%	4 068
2.19-Director: Community Services	448	1 749	1 074	25	224	806	(581)	-72%	36 166
Vote 3 - Corporate Services	**55 014**	**81 678**	**86 040**	**4 519**	**42 472**	**64 526**	**(22 055)**	**-34%**	**647 547**
3.1-Property Administration	–	–	–	–	–	–	–		1 516
3.2-Information Tecnology	3 832	4 001	4 068	258	2 955	3 051	(96)	-3%	897
3.3-Human Resources	11 788	37 508	36 166	2 116	13 412	27 121	(13 709)	-51%	1 967
3.5-Council Cost	15 490	19 731	20 467	1 115	9 847	15 350	(5 503)	-36%	3 948
3.5-Town Secretary	1 452	1 505	1 516	129	1 179	1 137	42	4%	16 572
3.6-Tourism	854	897	897	–	669	673	(3)	0%	–
3.7-Marketing & Communications	3 865	3 969	3 948	315	2 764	2 961	(197)	-7%	343 770
3.8-Thusong Centre	432	441	440	38	345	330	15	4%	2 950
3.9-Administration	15 294	11 628	16 572	393	9 900	12 429	(2 529)	-20%	275 927
3.10-Director Corporate Services	2 006	1 999	1 967	154	1 401	1 476	(74)	-5%	–
Vote 4 - Technical Services	**362 374**	**418 945**	**427 389**	**32 532**	**249 698**	**320 523**	**(70 825)**	**-22%**	**232 131**
4.1-Building Regulations & Enforce	2 828	2 884	2 950	253	2 351	2 213	138	6%	2 734
4.2-Electricity: Administration	243 085	265 464	275 927	21 215	159 560	206 945	(47 385)	-23%	1 875
4.3-Electricity: Street Lights	–	–	–	–	–	–	–		27 447
4.4-Mechanical Workshop	3 005	2 845	2 734	249	2 201	2 050	151	7%	2 705
4.4-Public Toilets	1 489	1 875	1 875	150	1 180	1 393	(212)	-15%	6 583
4.5-Sewerage	27 528	28 888	27 447	2 067	17 356	20 585	(3 229)	-16%	23 548
4.7-Town Planning	1 990	2 857	2 705	125	1 216	2 029	(813)	-40%	83 619
4.8-Stormwater Management	7 325	6 691	6 583	879	4 482	4 938	(455)	-9%	15 600
4.9-Roads	23 640	23 425	23 548	824	12 751	17 661	(4 910)	-28%	11 341
4.10-Solid Waste (Dumping Site)	(22 565)	16 613	15 600	562	1 963	11 695	(9 732)	-83%	16 946
4.11-Solid Waste (Garden)	10 906	12 000	11 341	1 037	8 032	8 506	(474)	-6%	4 027
4.12-Solid Waste (Removal)	20 898	17 441	16 946	1 807	13 854	12 710	1 145	9%	33 729
4.13-Water Storage	3 104	4 576	4 027	29	1 612	3 020	(1 408)	-47%	1 976
4.14-Water Distribution	37 210	31 430	33 729	3 176	21 779	25 297	(3 518)	-14%	–
4.15-Director: Technical Services	1 932	1 956	1 976	159	1 362	1 482	(120)	-8%	–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	**12 124**	**15 685**	**17 032**	**935**	**12 036**	**12 674**	(638)	**-5%**	**17 032**
5.1-Property & Legal Services	3 100	3 703	5 696	96	4 827	4 272	555	13%	3 322
5.2-IDP	1 541	2 290	2 100	190	1 244	1 575	(331)	-21%	5 696
5.3-Project Management	641	1 310	1 394	88	780	1 045	(266)	-25%	2 100
5.4-Performance Management	1 086	1 437	1 206	97	868	904	(36)	-4%	1 394
5.5-Internal Audit	2 441	3 263	3 314	184	1 974	2 386	(412)	-17%	1 206
5.6-Municipal Manager	3 315	3 683	3 322	280	2 343	2 492	(149)	-6%	3 314
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Total Expenditure by Vote	**575 115**	**682 493**	**697 407**	**49 229**	**394 807**	**520 244**	**(125 437)**	**(0)**	**1 183 337**
Surplus/ (Deficit) for the year	**42 541**	**(13 052)**	**(16 531)**	**14 140**	**39 593**	**(10 487)**	**50 080**	**(0)**	**(105 061)**

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q3 Third Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source									
Property rates	73 497	76 388	76 388	4 035	67 696	57 291	10 405	18%	76 388
Service charges - electricity revenue	255 095	266 973	271 973	26 229	185 985	203 980	(17 994)	-9%	271 973
Service charges - water revenue	39 419	35 137	35 137	4 342	31 225	26 353	4 872	18%	35 137
Service charges - sanitation revenue	25 949	18 352	25 352	(2 159)	25 473	19 014	6 459	34%	25 352
Service charges - refuse revenue	25 713	21 271	22 271	2 338	20 973	16 703	4 269	26%	22 271
Service charges - other	–	–	–	–	–	–	–		–
Rental of facilities and equipment	3 905	2 663	1 163	122	1 077	872	206	24%	1 163
Interest earned - external investments	7 446	9 129	3 358	240	2 322	2 519	(196)	-8%	3 358
Interest earned - outstanding debtors	10 515	8 264	5 035	1 134	2 025	3 776	(1 751)	-46%	5 035
Dividends received	–	–	–	–	–	–	–		–
Fines, penalties and forfeits	19 654	20 456	20 456	4	55	15 342	(15 288)	-100%	20 456
Licences and permits	1 042	2 010	2 010	822	4 501	1 508	2 993	199%	2 010
Agency services	3 477	3 854	3 854	–	–	2 890	(2 890)	-100%	3 854
Transfers recognised - operational	131 561	116 989	140 245	25 857	88 491	105 183	(16 692)	-16%	140 245
Other revenue	9 225	9 181	9 106	381	4 385	6 829	(2 444)	-36%	9 106
Gains on disposal of PPE	(474)	(0)	(0)	–	–	(0)	0	-100%	(0)
Total Revenue (excluding capital transfers and contributions)	**606 024**	**590 666**	**616 347**	**63 346**	**434 208**	**462 260**	**(28 051)**	**-6%**	**616 347**
Expenditure By Type									
Employee related costs	180 046	226 182	221 359	18 083	147 816	166 019	(18 203)	-11%	221 359
Remuneration of councillors	10 604	12 032	12 032	825	7 423	9 024	(1 601)	-18%	12 032
Debt impairment	14 187	44 688	44 688	3 613	27 530	33 516	(5 986)	-18%	(0)
Depreciation & asset impairment	32 732	40 688	40 688	–	2	30 516	(30 514)	-100%	40 688
Finance charges	9 408	9 181	9 181	2	154	6 886	(6 732)	-98%	9 181
Bulk purchases	221 822	232 760	242 360	19 684	146 915	181 770	(34 855)	-19%	242 360
Other materials	14 194	19 528	18 517	1 701	8 336	13 869	(5 533)	-40%	18 517
Contracted services	44 029	48 486	61 148	2 379	30 551	45 670	(15 119)	-33%	61 148
Transfers and grants	25 477	2 179	8 322	114	1 151	6 241	(5 090)	-82%	8 322
Other expenditure	47 859	46 770	44 973	2 828	24 929	31 129	(6 199)	-20%	49 903
Loss on disposal of PPE	–	0	0	–	–	0	(0)	-100%	0
Total Expenditure	**600 358**	**682 493**	**703 268**	**49 229**	**394 807**	**524 640**	**(129 833)**	**-25%**	**663 509**
Surplus/(Deficit)	**5 667**	**(91 827)**	**(86 920)**	**14 117**	**39 402**	**(62 380)**	**101 782**	**(0)**	**(47 162)**
Transfers recognised - capital	13 442	78 716	69 829	–	–	51 473	(51 473)	-100%	69 829
Contributions recognised - capital	237	59	560	22	192	420	(229)	-54%	560
Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	**19 346**	**(13 052)**	**(16 531)**	**14 140**	**39 593**	**(10 487)**	**50 080**	**–**	**23 227**
Surplus/(Deficit) attributable to	**19 346**	**(13 052)**	**(16 531)**	**14 140**	**39 593**	**(10 487)**			**23 227**
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	**19 346**	**(13 052)**	**(16 531)**	**14 140**	**39 593**	**(10 487)**			**23 227**

The revenue and expenditure figures excludes internal charges.

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q3 Third Quarter

Vote Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation									
Vote 1 - Financial Services	(6 525)	–	–	–	–	–	–		–
Vote 2 - Community Services	126	–	214	–	183	160	22	14%	214
Vote 3 - Community Services	–	–	–	–	–	–	–		–
Vote 4 - Community Services	–	–	–	–	–	–	–		–
Vote 5 - Corporate Services	–	–	–	–	–	–	–		–
Vote 6 - Technical Services	12 575	14 421	16 059	2 413	9 840	11 404	(1 564)	-14%	16 059
Vote 7 - Technical Services	1 400	26 288	23 185	389	853	17 388	(16 536)	-95%	23 185
Vote 8 - Muncipal Manager	19	–	–	–	–	–	–		–
Total Capital Multi-year expenditure	**7 596**	**40 708**	**39 458**	**2 801**	**10 876**	**28 953**	**(18 077)**	**-62%**	**39 458**
Single Year expenditure appropriation									
Vote 1 - Financial Services	206	–	132	–	–	99	(99)	-100%	132
Vote 2 - Community Services	–	–	3 422	–	–	2 025	(2 025)	-100%	3 422
Vote 3 - Community Services	1 053	620	1 162	43	557	737	(179)	-24%	1 162
Vote 4 - Community Services	4 152	900	6 483	291	5 116	4 862	254	5%	6 483
Vote 5 - Corporate Services	1 833	1 050	4 258	427	2 758	3 193	(435)	-14%	4 258
Vote 6 - Technical Services	11 458	35 021	27 068	9 331	17 248	18 816	(1 568)	-8%	27 068
Vote 7 - Technical Services	1 632	10 465	8 190	2 334	5 626	5 873	(247)	-4%	8 190
Vote 8 - Muncipal Manager	14	–	–	–	–	–	–		–
Total Capital single-year expenditure	20 348	48 056	50 715	12 425	31 306	35 606	**(4 299)**	**-12%**	50 715
Total Capital Expenditure	**27 944**	**88 764**	**90 173**	**15 227**	**42 182**	**64 559**	**(22 377)**	**-35%**	**90 173**

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q3 Third Quarter

Vote Description R thousands	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Expenditure - Standard Classification									
Governance and administration	**(3 867)**	**1 400**	**4 104**	**429**	**2 013**	**2 815**	(802)	-28%	**4 104**
Executive and council	166	600	1	(11)	(1)	1	(2)	-209%	1
Finance and administration	(4 033)	800	4 103	440	2 014	2 815	(800)	-28%	4 103
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	**5 091**	**1 520**	**9 335**	**61**	**5 069**	**6 325**	(1 255)	-20%	**9 335**
Community and social services	313	580	960	43	410	585	(175)	-30%	960
Sport and recreation	4 651	940	4 738	18	4 476	3 554	922	26%	4 738
Public safety	126	–	3 636	–	183	2 185	(2 003)	-92%	3 636
Housing	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
Economic and environmental servic	**7 871**	**20 245**	**21 609**	**5 131**	**12 239**	**14 743**	(2 504)	-17%	**21 609**
Planning and development	76	–	1 946	272	788	1 460	(672)	-46%	1 946
Road transport	7 795	20 245	19 662	4 858	11 451	13 284	(1 833)	-14%	19 662
Environmental protection	–	–	–	–	–	–	–		–
Trading services	**18 849**	**65 600**	**55 126**	**9 607**	**22 861**	**40 675**	(17 815)	-44%	**55 126**
Energy sources	7 740	2 500	4 238	558	2 346	3 178	(832)	-26%	4 238
Water management	2 297	27 396	24 655	2 307	5 444	18 222	(12 778)	-70%	24 655
Waste water management	7 096	26 347	18 616	6 325	13 266	13 562	(296)	-2%	18 616
Waste management	1 716	9 356	7 617	416	1 804	5 713	(3 909)	-68%	7 617
Other	–	–	–	–	–	–	–		–
Total Capital Expenditure - Standard Cl	**27 944**	**88 764**	**90 173**	**15 227**	**42 182**	**64 559**	**(22 377)**	**-35%**	**90 173**
Funded by:									
National Government	12 852	35 763	35 266	1 407	10 877	25 317	(14 440)	-57%	35 266
Provincial Government	271	42 954	33 960	11 624	20 970	24 929	(3 958)	-16%	33 960
District Municipality	–	–	602	180	180	452	(272)	-60%	602
Other transfers and grants	–	–	501	–	105	376	(271)	-72%	501
Transfers recognised - capital	**13 123**	**78 716**	**70 330**	**13 211**	**32 133**	**51 074**	**(18 941)**	**-37%**	**70 330**
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	21 175	10 048	19 843	2 016	10 049	13 485	(3 405)	-25%	19 813
Total Capital Funding	**34 298**	**88 764**	**90 173**	**15 227**	**42 182**	**64 559**	**(22 377)**	**-35%**	**90 143**

References

1. Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure r

2. Include capital component of PPP unitary payment

3. Capital expenditure by standard classification must reconcile to the total of multi-year and single year appropriations

4. Include expenditure on investment property, intangible and biological assets

5. Must reconcile to Monthly Budget Statement Financial Performance (revenue and expenditure)

6. Include finance leases and PPP capital funding component of unitary payment - total borrowing/repayments to reconcile to changes in Table SA

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - Q3 Third Quarter

Vote Description	2019/20	Budget Year 2020/21							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure - Municipal Vote									
Expenditure of multi-year capital appropriation									
Vote 1 - Financial Services	**(6 525)**	**–**	**–**	**–**	**–**	**–**	**–**		**–**
1.1 - Assessment Rates	–	–	–	–	–	–	–		–
1.2 - Treasury: Administration	(6 525)	–	–	–	–	–	–		–
1.3 - Treasury: Debtors	–	–	–	–	–	–	–		–
1.4 - Treasury: Credit controle	–	–	–	–	–	–	–		–
1.5 - Supply Chain Management	–	–	–	–	–	–	–		–
1.6 - Director: Finance	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**126**	**–**	**214**	**–**	**183**	**160**	22	14%	**214**
2.1 - Cemetries	–	–	–	–	–	–	–		–
2.2 - Housing: Administration	–	–	–	–	–	–	–		–
2,3 - Library Services	–	–	–	–	–	–	–		–
2,4 - Fire Protection Sevices	–	–	–	–	–	–	–		–
2,5 - Pine Forest : Administration	126	–	214	–	183	160	22	14%	214
2.6-Klipriver Park: Administration	–	–	–	–	–	–	–		–
2.7-Community Halls And Facilities	–	–	–	–	–	–	–		–
2.8-Licensing & Regulation	–	–	–	–	–	–	–		–
2.9-Enviromental Protection	–	–	–	–	–	–	–		–
2.10-Parks	–	–	–	–	–	–	–		–
Vote 3 - Corporate Services	**–**	**–**	**–**	**–**	**–**	**–**	–		**–**
3.1-Property Administration	–	–	–	–	–	–	–		–
3.2-Information Tecnology	–	–	–	–	–	–	–		–
3.3-Human Resources	–	–	–	–	–	–	–		–
3.5-Council Cost	–	–	–	–	–	–	–		–
3.5-Town Secretary	–	–	–	–	–	–	–		–
3.6-Tourism	–	–	–	–	–	–	–		–
3.7-Marketing & Communications	–	–	–	–	–	–	–		–
3.8-Thusong Centre	–	–	–	–	–	–	–		–
3.9-Administration	–	–	–	–	–	–	–		–
3.10-Director Corporate Services	–	–	–	–	–	–	–		–
Vote 4 - Technical Services	**13 975**	**40 708**	**39 244**	**2 801**	**10 693**	**28 793**	**(5 401)**	**-19%**	**17 893**
4.1-Building Regulations & Enforce	–	–	–	–	–	–	–		–
4.2-Electricity: Administration	2 907	2 500	1 553	89	808	1 165	(357)	-31%	–
4.3-Electricity: Street Lights	1 266	–	280	–	–	210	(210)	-100%	–
4.4-Mechanical Workshop	–	–	–	–	–	–	–		–
4.4-Public Toilets	–	–	–	–	–	–	–		–
4.5-Sewerage	–	–	–	–	–	–	–		–
4.7-Town Planning	–	–	–	–	–	–	–		–
4.8-Stormwater Management	3 263	4 331	3 981	602	3 585	2 985	600	20%	–
4.9-Roads	5 139	7 590	10 246	1 721	5 447	7 044	(1 597)	-23%	–
4.10-Solid Waste (Dumping Site)	1 196	9 356	6 253	389	853	4 690	(3 837)	-82%	–
4.11-Solid Waste (Garden)	–	–	–	–	–	–			–
4.12-Solid Waste (Removal)	–	–	–	–	–	–			16 059
4.13-Water Storage	–	–	–	–	–	–			–
4.14-Water Distribution	204	16 931	16 931	–	–	12 698			1 553
4.15-Director: Technical Services	–	–	–	–	–	–			280
Vote 5 - Muncipal Manager	**19**	**–**	**–**	**–**	**–**	**–**	**–**		**37 411**
5.1-Property & Legal Services	–	–	–	–	–	–	–		–
5.2-IDP	–	–	–	–	–	–	–		–
5.3-Project Management	19	–	–	–	–	–	–		–
5.4-Performance Management	–	–	–	–	–	–	–		3 981
5.5-Internal Audit	–	–	–	–	–	–	–		10 246
5.6-Municipal Manager	–	–	–	–	–	–	–		23 185
							–		
Total multi-year capital expenditure	**7 596**	**40 708**	**39 458**	**2 801**	**10 876**	**28 953**	(18 077)	-62%	**55 518**

							–		
Capital expenditure - Municipal Vote									
Expenditue of single-year capital appropriation							–		
Vote 1 - Financial Services	**206**	**–**	**132**	**–**	**–**	**1 322**	**(1 322)**	**-100%**	**2 123**
1.1 - Assessment Rates	–	–	–	–	–	–	–		–
1.2 - Treasury: Administration	187	–	132	–	–	–	–		–
1.3 - Treasury: Debtors	–	–	–	–	–	–	–		–
1.4 - Treasury: Credit controle	–	–	–	–	–	–	–		–
1.5 - Supply Chain Management	–	–	–	–	–	–	–		–
1.6 - Director: Finance	19	–	–	–	–	737	(737)	-100%	1 162
	–	–	–	–	–	585	(585)	-100%	960
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**5 205**	**1 520**	**11 067**	**333**	**5 674**	**7 624**	**(1 950)**	**-26%**	**17 906**
2.1 - Cemetries	–	–	–	–	–	–	–		–
2.2 - Housing: Administration	–	–	–	–	–	–	–		202
2,3 - Library Services	–	–	–	–	–	–	–		–
2,4 - Fire Protection Sevices	–	–	–	–	–	–	–		–
2,5 - Pine Forest : Administration	–	–	3 422	–	–	2 025	(2 025)	-100%	–
2.6-Klipriver Park: Administration	–	–	–	–	–	–	–		6 483
2.7-Community Halls And Facilities	313	580	960	43	410	585	(175)	-30%	–
2.8-Licensing & Regulation	–	–	–	–	–	–	–		–
2.9-Enviromental Protection	–	–	–	–	–	–	–		4 537
2.10-Parks	620	40	202	–	147	151	(4)	-3%	–
2.11-Traffic	120	–	–	–	–	–	–		–
2.12-Disaster Management	–	–	–	–	–	–	–		–
2.13-Social & Welfare Services	–	–	–	–	–	–	–		1 946
2.14-Sport Grounds							–		–
2.15-Recreational Land	4 031	900	4 537	18	4 329	3 402	926	27%	–
2.16-Swimming Pools	–	–	–	–	–	–	–		–
2.17-Vehicle Licensing & Testing	–	–	–	–	–	–	–		4 258
2.18-L E D	76	–	1 946	272	788	1 460	(672)	-46%	–
2.19-Director: Community Services	44	–	–	–	(1)	–	(1)		480
Vote 3 - Corporate Services	**1 833**	**1 050**	**4 258**	**427**	**2 758**	**3 193**	**(435)**	**-14%**	**32 352**
3.1-Property Administration	–	–	–	–	–	–	–		–
3.2-Information Tecnology	666	450	480	–	244	360	(116)	-32%	–
3.3-Human Resources	–	–	–	–	–	–	–		–
3.5-Council Cost	1 003	600	899	(11)	769	674	95	14%	–
3.5-Town Secretary	–	–	–	–	–	–	–		2 879
3.6-Tourism	–	–	–	–	–	–	–		–
3.7-Marketing & Communications	47	–	–	–	–	–	–		27 068
3.8-Thusong Centre	–	–	–	–	–	–	–		–
3.9-Administration	70	–	2 879	439	1 745	2 159	(414)	-19%	1 535
3.10-Director Corporate Services	46	–	–	–	–	–	–		870
Vote 4 - Technical Services	**13 090**	**45 486**	**35 258**	**11 665**	**22 874**	**24 689**	**(1 815)**	**-7%**	**41 043**
4.1-Building Regulations & Enforce	–	–	–	–	–	–	–		611
4.2-Electricity: Administration	3 567	–	1 535	–	1 069	1 151	(82)	-7%	–
4.3-Electricity: Street Lights	–	–	870	470	470	653	(183)	-28%	8 885
4.4-Mechanical Workshop	1 522	350	611	1	25	196	(171)	-87%	–
4.4-Public Toilets	884	–	–	–	–	–	–		5 750
4.5-Sewerage	2 949	12 528	8 885	3 280	5 738	6 264	(526)	-8%	9 416
4.7-Town Planning	–	–	–	–	–	–	–		8 190
4.8-Stormwater Management	–	9 489	5 750	2 443	3 943	4 312	(369)	-9%	–
4.9-Roads	2 535	12 655	9 416	3 137	6 003	6 240	(236)	-4%	–
4.10-Solid Waste (Dumping Site)	–	–	–	–	–	–	–		1 363
4.11-Solid Waste (Garden)	520	–	–	–	–	–	–		–
4.12-Solid Waste (Removal)	–	–	1 363	27	951	1 023	(71)	-7%	6 826
4.13-Water Storage	–	–	–	–	–	–	–		–
4.14-Water Distribution	1 089	10 465	6 826	2 307	4 675	4 851	(176)	-4%	–
4.15-Director: Technical Services	23	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	**14**	–	–	–	–	–	–		–
5.1-Property & Legal Services	–	–	–	–	–	–	–		–
5.2-IDP	–	–	–	–	–	–	–		–
5.3-Project Management	–	–	–	–	–	–	–		–
5.4-Performance Management	–	–	–	–	–	–	–		–
5.5-Internal Audit	–	–	–	–	–	–	–		–
5.6-Municipal Manager	14	–	–	–	–	–	–		–
Total single-year capital expenditure	**20 348**	**48 056**	**50 715**	**12 425**	**31 306**	**36 828**	**(5 522)**	**(0)**	**93 423**
Total Capital Expenditure	**27 944**	**88 764**	**90 173**	**15 227**	**42 182**	**65 781**	**(23 599)**	**(0)**	**148 940**

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - Q3 Third Quarter

Description	2019/20	Budget Year 2020/21			
R thousands	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
ASSETS					
Current assets					
Cash	130 394	38 462	84 518	161 861	107 316
Call investment deposits	–	–	–	–	–
Consumer debtors	68 999	38 038	97 481	79 605	63 257
Other debtors	7 966	20 630	3 046	40 800	3 520
Current portion of long-term receivables	–	–	–	–	–
Inventory	11 602	11 693	14 301	9 254	11 464
Total current assets	**218 961**	**108 824**	**199 345**	**291 520**	**185 556**
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	43 765	44 492	43 765	43 765	44 325
Investments in Associate	–	–	–	–	–
Property, plant and equipment	900 003	1 002 139	943 356	942 187	1 005 197
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	1 576	2 029	1 576	1 576	2 606
Other non-current assets	550	550	550	550	550
Total non current assets	**945 893**	**1 049 210**	**989 246**	**988 077**	**1 052 677**
TOTAL ASSETS	**1 164 854**	**1 158 034**	**1 188 591**	**1 279 597**	**1 238 234**
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1 968	–	–	1 968	–
Consumer deposits	7 976	7 150	7 976	8 208	7 544
Trade and other payables	52 843	47 310	124 876	124 536	141 209
Provisions	79 982	76 091	54 769	79 416	56 427
Total current liabilities	**142 768**	**130 550**	**187 620**	**214 127**	**205 180**
Non current liabilities					
Borrowing	2 620	4 722	2 788	2 620	4 588
Provisions	112 525	180 655	115 363	116 315	165 513
Total non current liabilities	**115 144**	**185 378**	**118 150**	**118 935**	**170 101**
TOTAL LIABILITIES	**257 913**	**315 928**	**305 770**	**333 062**	**375 281**
NET ASSETS	**906 942**	**842 106**	**882 821**	**946 535**	**862 953**
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	896 324	831 751	872 204	935 917	852 598
Reserves	10 618	10 355	10 618	10 618	10 355
TOTAL COMMUNITY WEALTH/EQUITY	**906 942**	**842 106**	**882 821**	**946 535**	**862 953**

The cash flows for the year to date are indicated in the following table:

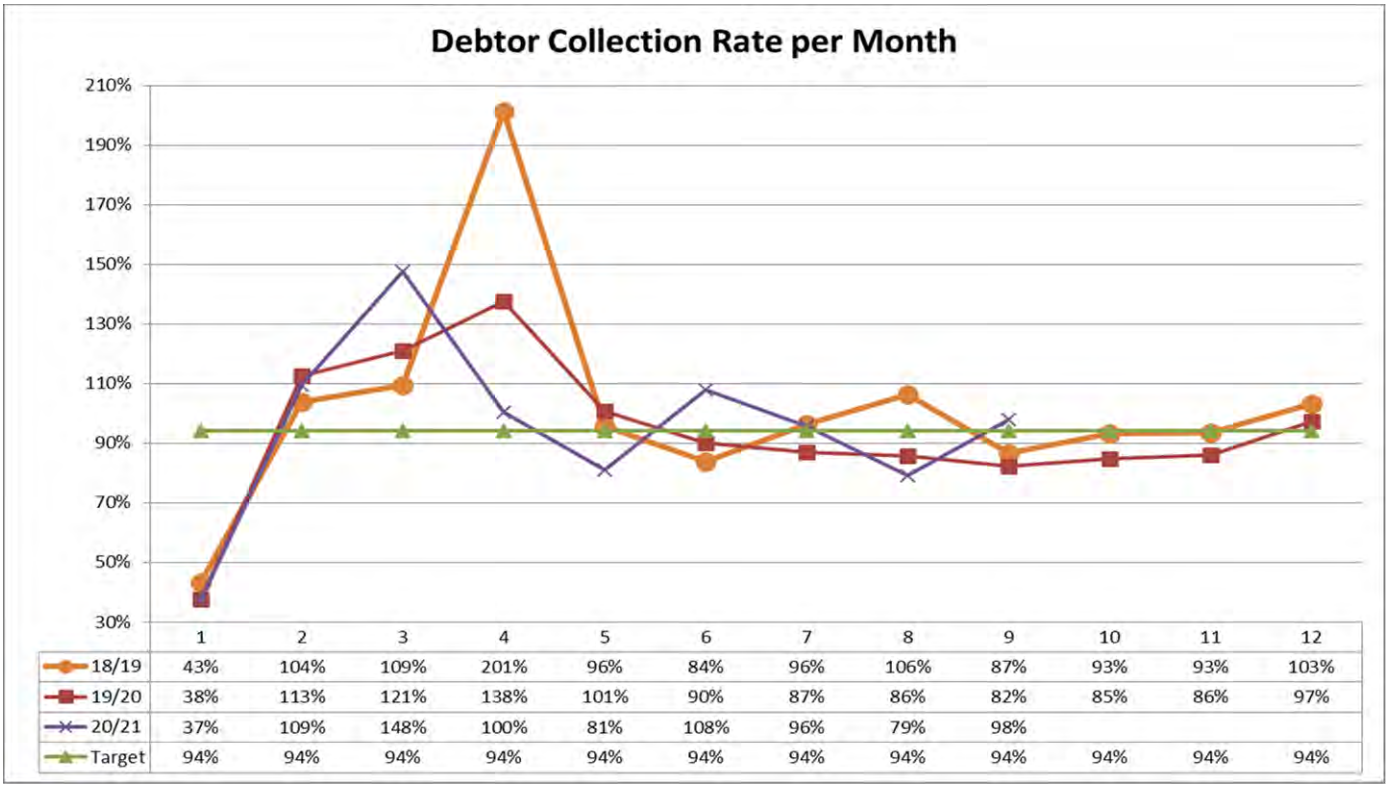
WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - Q3 Third Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	68 290	72 569	65 694	4 582	59 575	55 839	3 736	7%	(74 766)
Service charges	346 579	315 962	367 583	35 242	271 524	262 859	8 665	3%	(366 826)
Other revenue	21 385	21 754	21 510	1 321	8 670	14 340	(5 670)	-40%	(18 900)
Government - operating	131 014	116 989	140 245	26 187	103 076	100 808	2 268	2%	(137 020)
Government - capital	13 442	78 716	70 330	24 455	54 202	49 747	4 455	9%	(76 438)
Interest	17 961	17 393	4 868	240	2 072	3 658	(1 586)	-43%	41 693
Dividends									
Payments									
Suppliers and employees	(526 395)	(557 432)	(634 731)	(44 883)	(420 278)	(426 454)	(6 176)	1%	(550 745)
Finance charges	(469)	(1 332)	(1 706)	(2)	(28)	(26)	2	-8%	–
Transfers and Grants	(1 495)	(2 179)	(8 110)	(114)	(1 534)	(4 646)	(3 112)	67%	–
NET CASH FROM/(USED) OPERATING ACTIVITIES	**70 313**	**62 440**	**25 684**	**47 030**	**77 278**	**56 126**	**2 582**	**5%**	**(1 183 002)**
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	649	–	–	–	–	–	–		–
Decrease (Increase) in non-current debtors	–	–	–	–	–	–	–		–
Decrease (increase) other non-current receivables	–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments	–	–	–	–	–	–	–		–
Payments									
Capital assets	(34 468)	(88 764)	(69 760)	(15 773)	(45 652)	(34 724)	10 928	-31%	(90 173)
NET CASH FROM/(USED) INVESTING ACTIVITIES	**(33 819)**	**(88 764)**	**(69 760)**	**(15 773)**	**(45 652)**	**(34 724)**	**10 928**	**-31%**	**(90 173)**
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	–	–	–	–	–	–	–		–
Borrowing long term/refinancing	–	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits	827	–	–	(24)	(23)	–	(23)		–
Payments									–
Repayment of borrowing	(1 199)	(1 500)	(1 800)	(20)	(146)	(126)	20	-16%	–
NET CASH FROM/(USED) FINANCING ACTIVITIES	**(371)**	**(1 500)**	**(1 800)**	**(45)**	**(169)**	**(126)**	**43**	**-34%**	**(169)**
									–
NET INCREASE/ (DECREASE) IN CASH HELD	**36 123**	**(27 824)**	**(45 876)**	**31 212**	**31 457**	**21 276**			**(1 273 175)**
Cash/cash equivalents at beginning:	94 272	66 287	130 394		130 394	130 394			130 394
Cash/cash equivalents at month/year end:	130 394	38 463	84 518		161 851	151 670			(1 142 781)

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q3 Third Quarter

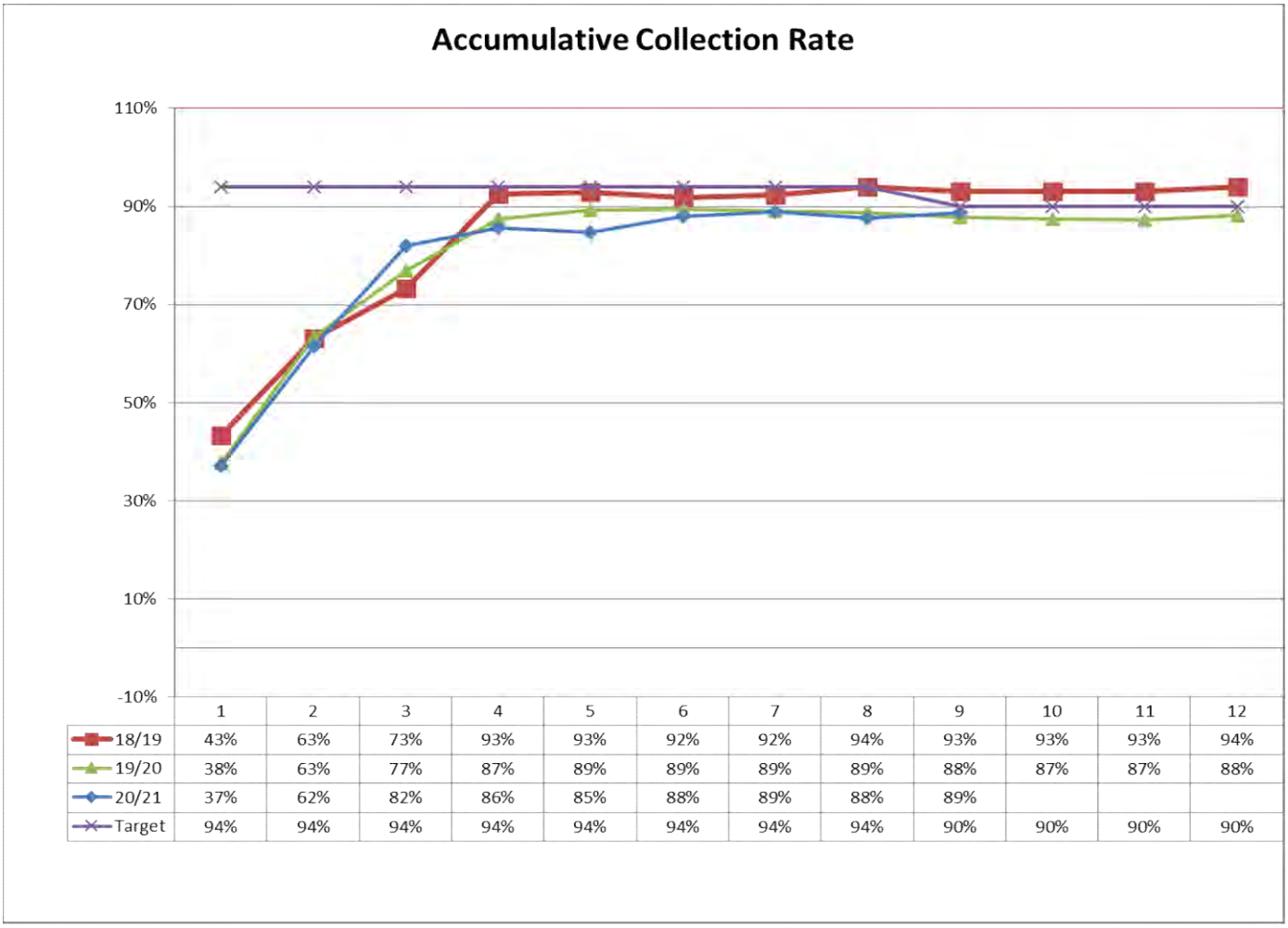
Description		Budget Year 2020/21									
R thousands	NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
Debtors Age Analysis By Income Source											
Water	1200	10 493	1 799	1 784	1 684	1 853	1 314	8 594	54 163	81 682	67 607
Electricity	1300	20 731	1 200	579	495	359	278	1 148	4 927	29 716	7 206
Property Rates	1400	4 355	521	388	381	297	274	4 879	16 071	27 166	21 902
Waste Water Management	1500	6 801	1 253	1 136	1 089	1 059	1 044	5 440	27 724	45 547	36 356
Waste Management	1600	6 790	1 358	1 273	1 201	1 177	1 120	5 624	28 898	47 442	38 020
Property Rental Debtors	1700	88	20	20	19	19	18	103	947	1 235	1 107
Interest on Arrear Accounts	1810	1 021	102	91	89	88	80	496	37 441	39 409	38 195
Recoverable expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(6 681)	78	50	47	49	38	215	1 250	(4 953)	1 599
Total By Income Source	**2000**	**43 598**	**6 332**	**5 321**	**5 005**	**4 901**	**4 167**	**26 498**	**171 421**	**267 243**	**211 992**
Debtors Age Analysis By Customer Group											
Organs of State	2200	(1 763)	195	143	134	151	110	1 363	6 190	6 522	7 947
Commercial	2300	18 521	1 194	558	482	324	259	2 502	9 760	33 599	13 327
Households	2400	26 510	4 786	4 460	4 243	4 279	3 666	21 643	150 773	220 360	184 604
Other	2500	330	157	159	146	147	133	990	4 698	6 761	6 114
Total By Customer Group	**2600**	**43 598**	**6 332**	**5 321**	**5 005**	**4 901**	**4 167**	**26 498**	**171 421**	**267 243**	**211 992**



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	104%	109%	201%	96%	84%	96%	106%	87%	93%	93%	103%
19/20	38%	113%	121%	138%	101%	90%	87%	86%	82%	85%	86%	97%
20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%			
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for March 2021 amounts to 98% in comparison to the previous year 82%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Maart 2021 98% beloop in vergelyking met die vorige jaar 82 %.



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	63%	73%	93%	93%	92%	92%	94%	93%	93%	93%	94%
19/20	38%	63%	77%	87%	89%	89%	89%	89%	88%	87%	87%	88%
20/21	37%	62%	82%	86%	85%	88%	89%	88%	89%			
Target	94%	94%	94%	94%	94%	94%	94%	94%	90%	90%	90%	90%

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 89%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 89% beloop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q3 Third Quarter

Description R thousands	NT Code	Budget Year 2020/21									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	661	18	2	–	–	–	–	–	**681**	–
Auditor General	0800	–	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–	–
Total By Customer Type	**1000**	**661**	**18**	**2**	**–**	**–**	**–**	**–**	**–**	**681**	–

Notes

Material increases in value of creditors' categories compared to previous month to be explained

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q3 Third Quarter

Investments by maturity Name of institution & investment ID R thousands	Period of Investment Yrs/Months	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
Municipality								
-	–			–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
-	–		–	–		–	–	–
-	–			–		–	–	–
TOTAL INVESTMENTS AND INTEREST				**–**		**–**	**–**	**–**

Operating and Capital transfers recognised as revenue are indicated in the following table: Transfers are rcognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q3 Third Quarter

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
RECEIPTS:								
Operating Transfers and Grants								
National Government:	**106 455**	**120 625**	**25 857**	**88 491**	**90 469**	**(1 978)**	**-2,2%**	**120 625**
Operational Revenue:General Revenue:Equitable	101 915	116 085	25 479	86 952	87 064	(112)	-0,1%	116 085
Operational:Revenue:General Revenue:Fuel Levy	–	–	–	–	–	–		–
2014 African Nations Championship Host City Ope	–	–	–	–	–	–		–
Agriculture Research and Technology	–	–	–	–	–	–		–
Agriculture, Conservation and Environmental	–	–	–	–	–	–		–
Arts and Culture Sustainable Resource Manageme	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Department of Environmental Affairs	–	–	–	–	–	–		–
Department of Tourism	–	–	–	–	–	–		–
Department of Water Affairs and Sanitation Masiba	–	–	–	–	–	–		–
Emergency Medical Service	–	–	–	–	–	–		–
Energy Efficiency and Demand-side [Schedule 5B]	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Gra	2 360	2 360	348	1 293	1 770	(477)	-27,0%	2 360
HIV and Aids	–	–	–	–	–	–		–
Housing Accreditation	–	–	–	–	–	–		–
Housing Top structure	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule	–	–	–	–	–	–		–
Integrated City Development Grant	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [S	1 550	1 550	30	246	1 163	(916)	-78,8%	1 550
Mitchell's Plain Urban Renewal	–	–	–	–	–	–		–
Municipal Demarcation and Transition Grant [Sche	–	–	–	–	–	–		–
Municipal Disaster Grant [Schedule 5B]	–	–	–	–	–	–		–
Municipal Human Settlement Capacity Grant [Sch	–	–	–	–	–	–		–
Municipal Systems Improvement Grant	–	–	–	–	–	–		–
Natural Resource Management Project	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant	–	–	–	–	–	–		–
Operation Clean Audit	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	–	–	–	–	–	–		–
Public Service Improvement Facility	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Sched	–	–	–	–	–	–		–
Restructuring - Seed Funding	–	–	–	–	–	–		–
Revenue Enhancement Grant Debtors Book	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant	–	–	–	–	–	–		–
Sport and Recreation	–	–	–	–	–	–		–
Terrestrial Invasive Alien Plants	–	–	–	–	–	–		–
Water Services Operating Subsidy Grant [Schedul	–	–	–	–	–	–		–
Health Hygiene in Informal Settlements	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	630	630	–	–	473	(473)	-100,0%	630
Water Services Infrastructure Grant	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Smart Connect Grant	–	–	–	–	–	–		–
Urban Settlement Development Grant	–	–	–	–	–	–		–
WiFi Grant [Department of Telecommunications an	–	–	–	–	–	–		–
Street Lighting	–	–	–	–	–	–		–
Traditional Leaders - Imbizion	–	–	–	–	–	–		–
Department of Water and Sanitation Smart Living H	–	–	–	–	–	–		–
Integrated National Electrification Programme Gran	–	–	–	–	–	–		–
Municipal Restructuring Grant	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Provincial Government:	**10 534**	**17 195**	**–**	**–**	**12 896**	**(12 896)**	**-100,0%**	**17 195**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	10 534	11 334	–	–	8 501	(8 501)	-100,0%	11 334
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	–	5 861	–	–	4 396	(4 396)	-100,0%	5 861
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure - Maintenance	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure - Maintenance	–	–	–	–	–	–		–
Water Supply Infrastructure - Maintenance	–	–	–	–	–	–		–
District Municipality:	**–**	2 087	–	–	1 565	(1 565)	-100,0%	2 087
All Grants	**–**	2 087	–	–	1 565	(1 565)	-100,0%	2 087
Other grant providers:	**–**	**338**	–	–	–	–		338
Departmental Agencies and Accounts	**–**	**–**	**–**	**–**	**–**	–		**–**
Foreign Government and International Organisatio	**–**	**338**	**–**	**–**	**253**	(253)	-100,0%	**338**
Households	**–**	**–**	**–**	**–**	**–**	–		**–**
Non-profit Institutions	**–**	**–**	**–**	**–**	**–**	–		**–**
Private Enterprises	**–**	**–**	**–**	**–**	**–**	–		**–**
Public Corporations	**–**	**–**	**–**	**–**	**–**	–		**–**
Higher Educational Institutions	**–**	**–**	**–**	**–**	**–**	–		**–**
Parent Municipality / Entity	**–**	**–**	**–**	**–**	**–**	–		**–**
Total Operating Transfers and Grants	**116 989**	**140 245**	**25 857**	**88 491**	**104 930**	**(16 439)**	**-15,7%**	**140 245**

Capital Transfers and Grants						–		
National Government:	35 763	35 266	–	–	26 092	(26 092)	**-100,0%**	35 266
Integrated National Electrification Programme (Mur	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	18 831	18 335	–	–	13 394	(13 394)	-100,0%	18 335
Municipal Water Infrastructure Grant [Schedule 5B	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant [S	–	–	–	–	–	–		–
Public Transport Infrastructure Grant [Schedule 5B	–	–	–	–	–	–		–
Rural Household Infrastructure Grant [Schedule 5b	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant [S	–	–	–	–	–	–		–
Urban Settlement Development Grant [Schedule 4	–	–	–	–	–	–		–
Municipal Human Settlement	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Integrated City Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant [Schedule 4B]	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [S	–	–	–	–	–	–		–
Municipal Systems Improvement Grant [Schedule	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Sched	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	16 931	–	–	12 698	(12 698)	-100,0%	16 931
Water Services Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
WIFI Connectivity	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Gra	–	–	–	–	–	–		–
Aquaponic Project	–	–	–	–	–	–		–
Restition Settlement	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule	–	–	–	–	–	–		–
Restructuring Seed Funding	–	–	–	–	–	–		–
Municipal Disaster Relief Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–
Provincial Government:	**42 954**	**33 960**	**–**	**–**	**24 929**	(24 929)	-100,0%	**33 960**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	–	722	–	–	–	–		722
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	42 954	33 239	–	–	24 929	(24 929)	-100,0%	33 239
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure	–	–	–	–	–	–		–
Water Supply Infrastructure	–	–	–	–	–	–		–
District Municipality:	**–**	**602**	**–**	**–**	**452**	**(452)**	**-100,0%**	**1 104**
All Grants	–	602	–	–	452	(452)	-100,0%	602
Other grant providers:	–	501	–	–	376	(376)	-100,0%	501
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisatio	–	501	–	–	376	(376)	-100,0%	501
Households	–	–	–	–	–	–		–
Non-Profit Institutions	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Transfer from Operational Revenue	–	–	–	–	–	–		–
Total Capital Transfers and Grants	**78 716**	**70 330**	**–**	**–**	**51 849**	**(51 849)**	**-100,0%**	**70 832**
TOTAL RECEIPTS OF TRANSFERS & GRANTS	195 705	210 575	25 857	88 491	156 779	(68 288)	-43,6%	211 076

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q3 Third Quarter

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	**63 364**	**62 137**	**3 952**	**31 749**	**46 594**	**(14 845)**	**-31,9%**	**62 137**
Operational Revenue:General Revenue:Equitable Shar	58 824	57 597	3 574	30 210	43 189	(12 979)	-30,1%	57 597
Operational:Revenue:General Revenue:Fuel Levy	–	–	–	–	–	–		–
2014 African Nations Championship Host City Operatin	–	–	–	–	–	–		–
Agriculture Research and Technology	–	–	–	–	–	–		–
Agriculture, Conservation and Environmental	–	–	–	–	–	–		–
Arts and Culture Sustainable Resource Management	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Department of Environmental Affairs	–	–	–	–	–	–		–
Department of Tourism	–	–	–	–	–	–		–
Department of Water Affairs and Sanitation Masibamba	–	–	–	–	–	–		–
Emergency Medical Service	–	–	–	–	–	–		–
Energy Efficiency and Demand-side [Schedule 5B]	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Grant fo	2 360	2 360	348	1 293	1 770	(477)	-27,0%	2 360
HIV and Aids	–	–	–	–	–	–		–
Housing Accreditation	–	–	–	–	–	–		–
Housing Top structure	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule 5B]	–	–	–	–	–	–		–
Integrated City Development Grant	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [Sche	1 550	1 550	30	246	1 162	(916)	-78,8%	1 550
Mitchell's Plain Urban Renewal	–	–	–	–	–	–		–
Municipal Demarcation and Transition Grant [Schedule	–	–	–	–	–	–		–
Municipal Disaster Grant [Schedule 5B]	–	–	–	–	–	–		–
Municipal Human Settlement Capacity Grant [Schedule	–	–	–	–	–	–		–
Municipal Systems Improvement Grant	–	–	–	–	–	–		–
Natural Resource Management Project	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant	–	–	–	–	–	–		–
Operation Clean Audit	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	–	–	–	–	–	–		–
Public Service Improvement Facility	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schedule	–	–	–	–	–	–		–
Restructuring - Seed Funding	–	–	–	–	–	–		–
Revenue Enhancement Grant Debtors Book	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant	–	–	–	–	–	–		–
Sport and Recreation	–	–	–	–	–	–		–
Terrestrial Invasive Alien Plants	–	–	–	–	–	–		–
Water Services Operating Subsidy Grant [Schedule 5B	–	–	–	–	–	–		–
Health Hygiene in Informal Settlements	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	630	630	–	–	473	(473)	-100,0%	630
Water Services Infrastructure Grant	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Smart Connect Grant	–	–	–	–	–	–		–
Urban Settlement Development Grant	–	–	–	–	–	–		–
WiFi Grant [Department of Telecommunications and Po	–	–	–	–	–	–		–
Street Lighting	–	–	–	–	–	–		–
Traditional Leaders - Imbizion	–	–	–	–	–	–		–
Department of Water and Sanitation Smart Living Hand	–	–	–	–	–	–		–
Integrated National Electrification Programme Grant	–	–	–	–	–	–		–
Municipal Restructuring Grant	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Provincial Government:	**10 534**	**17 318**	**820**	**7 293**	**12 989**	**(5 696)**	**-43,9%**	**17 318**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	10 534	11 457	820	7 293	8 593	(1 300)	-15,1%	11 457
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	–	5 861	–	–	4 396	(4 396)	-100,0%	5 861
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure - Maintenance	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure - Maintenance	–	–	–	–	–	–		–
Water Supply Infrastructure - Maintenance	–	–	–	–	–	–		–
District Municipality:	**–**	**2 087**	**12**	**113**	**1 565**	(1 452)	-92,8%	**2 087**
All Grants	–	2 087	12	113	1 565	(1 452)	-92,8%	2 087
Other grant providers:	**566**	**904**	**4**	**92**	**678**	(586)	-86,5%	**904**
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisations	566	904	4	92	678	(586)	-86,5%	904
Households	–	–	–	–	–	–		–
Non-profit Institutions	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Total operating expenditure of Transfers and Grants:	**74 464**	**82 445**	**4 789**	**39 247**	**61 826**	**(22 579)**	**-255,0%**	**82 445**
Capital expenditure of Transfers and Grants								
National Government:	**35 763**	**35 266**	**1 407**	**10 877**	**25 317**	**(14 440)**	**-57,0%**	**35 266**
Integrated National Electrification Programme (Municipa	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	18 831	18 335	1 407	10 877	12 619	(1 741)	-13,8%	18 335
Municipal Water Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant [Schec	–	–	–	–	–	–		–
Public Transport Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Rural Household Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant [Sched	–	–	–	–	–	–		–
Urban Settlement Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Human Settlement	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Integrated City Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant [Schedule 4B]	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management Gran	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [Sche	–	–	–	–	–	–		–
Municipal Systems Improvement Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schedule	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	16 931	–	–	12 698	(12 698)	-100,0%	16 931
Water Services Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
WIFI Connectivity	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Grant fo	–	–	–	–	–	–		–
Aquaponic Project	–	–	–	–	–	–		–
Restition Settlement	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule 5B]	–	–	–	–	–	–		–
Restructuring Seed Funding	–	–	–	–	–	–		–
Municipal Disaster Relief Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Provincial Government:	**42 954**	**33 960**	**11 624**	**20 970**	**24 929**	**(3 958)**	**-16%**	**33 960**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	–	722	–	–	–	–		722
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	42 954	33 239	11 624	20 970	24 929	(3 958)	-15,9%	33 239
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure	–	–	–	–	–	–		–
Water Supply Infrastructure	–	–	–	–	–	–		–
District Municipality:	**–**	**602**	**180**	**180**	**452**	(272)	-60,2%	**602**
All Grants	–	602	180	180	452	(272)	-60,2%	602
Other grant providers:	**10 048**	**20 314**	**2 016**	**10 155**	**13 838**	(3 684)	-26,6%	**20 314**
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisations	–	501	–	105	376	(271)	-72,0%	501
Households	–	–	–	–	–	–		–
Non-Profit Institutions	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Transfer from Operational Revenue	10 048	19 813	2 016	10 049	13 462	(3 413)	-25,4%	19 813
Total capital expenditure of Transfers and Grants	**88 764**	**90 143**	**15 227**	**42 182**	**64 536**	**(22 354)**	**-34,6%**	**90 143**
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	**163 228**	**172 588**	**20 015**	**81 429**	**126 362**	**(44 933)**	**-35,6%**	**172 588**

In terms of section 12 of the Division of Revenue Act the municipality confirms that, based on internal controls, all grant funding has been received and spent in terms of the conditions attached thereto.

WC022 Witzenberg - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q3 Third Quarter

Description	Ref	Budget Year 2020/21				
		Approved Rollover 2019/20	Monthly actual	YearTD actual	YTD variance	YTD variance
R thousands						%
EXPENDITURE						
Operating expenditure of Approved Roll-overs						
National Government:		–	–	–	–	
None		–	–	–	–	
Provincial Government:		–	–	–	–	
None		–	–	–	–	
District Municipality:		–	–	–	–	
None		–	–	–	–	
Other grant providers:		–	–	–	–	
None		–	–	–	–	
Total operating expenditure of Approved Roll-overs		–	–	–	–	
Capital expenditure of Approved Roll-overs						
National Government:		–	–	–	–	
Integrated National Electrification Programme (Municipal Grant) [Schedule 5		–	–	–	–	
Provincial Government:		–	–	–	–	
None		–	–	–	–	
District Municipality:		–	–	–	–	
None		–	–	–	–	
#REF!		–	–	–	–	
None		–	–	–	–	
Total capital expenditure of Approved Roll-overs		–	–	–	–	
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS		–	–	–	–	

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q3 Third Quarter

Summary of Employee and Councillor remuneration	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	8 104	8 104	636	5 708	6 078	(370)	-6%	8 104
Pension and UIF Contributions	1 194	1 194	90	808	896	(88)	-10%	1 194
Medical Aid Contributions	239	239	18	173	179	(7)	-4%	239
Motor Vehicle Allowance	778	778	–	–	583	(583)	-100%	778
Cellphone Allowance	1 149	1 149	78	704	862	(158)	-18%	1 149
Housing Allowances	511	511	3	31	384	(353)	-92%	511
Other benefits and allowances	56	56	–	–	42	(42)	-100%	56
Sub Total - Councillors	**12 032**	**12 032**	**825**	**7 423**	**9 024**	**(1 601)**	**-18%**	**12 032**
Senior Managers of the Municipality								
Basic Salaries and Wages	4 139	3 589	324	2 960	2 692	269	10%	3 589
Pension and UIF Contributions	851	851	28	172	638	(466)	-73%	851
Medical Aid Contributions	147	147	5	41	110	(69)	-62%	147
Overtime	–	–	–	–	–	–		–
Performance Bonus	968	768	62	484	576	(91)	-16%	768
Motor Vehicle Allowance	1 143	950	83	668	713	(45)	-6%	950
Cellphone Allowance	77	77	4	35	58	(23)	-39%	77
Housing Allowances	167	167	24	95	125	(31)	-25%	167
Other benefits and allowances	125	125	9	84	94	(9)	-10%	125
Payments in lieu of leave	–	–	–	–	–	–		–
Long service awards	–	–	–	–	–	–		–
Post-retirement benefit obligations	–	–	–	–	–	–		–
Sub Total - Senior Managers	**7 617**	**6 674**	**539**	**4 541**	**5 006**	**(465)**	**-9%**	**6 674**
Other Municipal Staff								
Basic Salaries and Wages	126 695	122 667	10 643	86 245	92 000	(5 755)	-6%	122 667
Pension and UIF Contributions	19 060	19 060	1 587	13 970	14 295	(324)	-2%	19 060
Medical Aid Contributions	8 467	8 467	691	6 429	6 350	79	1%	8 467
Overtime	13 794	13 874	1 322	12 204	10 405	1 799	17%	13 874
Performance Bonus	8 895	8 895	742	6 766	6 671	95	1%	8 895
Motor Vehicle Allowance	4 886	6 454	472	4 359	4 841	(482)	-10%	6 454
Cellphone Allowance	440	440	42	406	330	77	23%	440
Housing Allowances	1 792	1 792	137	1 237	1 344	(107)	-8%	1 792
Other benefits and allowances	4 691	4 291	411	3 573	3 219	355	11%	4 291
Payments in lieu of leave	966	4 966	760	1 465	3 724	(2 260)	-61%	4 966
Long service awards	–	–	67	592	–	592	#DIV/0!	–
Post-retirement benefit obligations	28 880	23 780	670	6 029	17 835	(11 806)	-66%	23 780
Sub Total - Other Municipal Staff	**218 565**	**214 685**	**17 544**	**143 275**	**161 014**	**(17 739)**	**-11%**	**214 685**
TOTAL SALARY, ALLOWANCES &	**238 214**	**233 391**	**18 908**	**155 239**	**175 043**	**(19 804)**	**-11%**	**233 391**
% increase								
TOTAL MANAGERS AND STAFF	**226 182**	**221 359**	**18 083**	**147 816**	**166 019**	**(18 203)**	**-11%**	**221 359**

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - Q3 Third Quarter

Description	Ref	Budget Year 2020/21											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Budget	Budget
Cash Receipts By Source													
Property rates		4 112	8 928	17 512	9 568	37	5 654	4 672	4 508	4 582	–	–	6 119
Service charges - electricity revenue		21 484	28 159	24 941	22 254	17 501	22 693	18 157	21 842	27 798	–	–	101 685
Service charges - water revenue		2 338	3 382	2 008	2 175	2 704	3 009	2 554	3 213	3 551	–	–	2 544
Service charges - sanitation revenue		1 302	1 590	1 493	1 476	2 043	7 574	1 744	1 682	1 796	–	–	(3 498)
Service charges - refuse		1 545	1 422	2 063	1 785	1 622	1 631	1 690	1 789	2 097	–	–	747
Service charges - other		–	4 470	–	–	948	–	–	–	–	–	–	(5 418)
Rental of facilities and equipment		3	1	1	1	7	17	178	2	29	–	–	924
Interest earned - external investments		235	298	298	231	–	249	298	223	240	–	–	1 286
Interest earned - outstanding debtors		–	–	–	–	–	–	–	–	–	–	–	1 510
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–
Fines		3	55	30	64	51	9	48	39	331	–	–	4 688
Licences and permits		813	112	398	554	540	190	606	416	820	–	–	(2 439)
Agency services		–	–	–	–	–	–	–	–	–	–	–	3 854
Transfer receipts - operating		45 862	5 580	–	3 469	–	–	–	–	–	–	–	85 333
Other revenue		83	115	132	340	979	16 930	4 102	2 506	26 329	–	–	(42 352)
Cash Receipts by Source		**77 779**	**54 112**	**48 875**	**41 917**	**26 434**	**57 956**	**34 049**	**36 221**	**67 574**	**–**	**–**	**154 984**
Other Cash Flows by Source													–
Transfer receipts - capital		3 721	–	568	4 674	10 000	10 784	–	–	24 455	–	–	16 128
Contributions & Contributed assets		–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–
Short term loans		–	–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–	–
Increase in consumer deposits		(35)	1	23	23	40	2	(98)	46	(24)	–	–	23
Receipt of non-current debtors		–	–	–	–	–	–	–	–	–	–	–	–
Receipt of non-current receivables		–	–	–	–	–	–	–	–	–	–	–	–
Change in non-current investments		–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Receipts by Source		**81 465**	**54 112**	**49 466**	**46 614**	**36 474**	**68 741**	**33 952**	**36 267**	**92 004**	**–**	**–**	**171 135**
Cash Payments by Type													–
Employee related costs		13 585	15 116	14 644	15 544	23 042	14 609	14 895	14 967	15 907	–	–	59 219
Remuneration of councillors		940	940	940	940	1 134	938	938	938	937	–	–	3 389
Interest paid		–	–	3	(0)	–	23	–	–	2	–	–	1 678
Bulk purchases - Electricity		29 263	31 706	28 786	17 164	16 744	16 025	16 069	19 309	22 637	–	–	81 011
Bulk purchases - Water & Sewer		–	–	–	–	–	–	–	–	–	–	–	–
Other materials		1 462	439	557	1 444	988	997	580	601	1 176	–	–	12 450
Contracted services		1 859	2 907	3 671	4 684	5 298	4 465	3 691	5 703	2 561	–	–	33 877
Grants and subsidies paid - other municipalities		–	–	–	–	–	–	–	–	–	–	–	–
Grants and subsidies paid - other		672	50	50	275	–	50	273	50	114	–	–	6 575
General expenses		10 173	3 290	3 472	3 865	2 785	3 178	2 241	2 615	3 515	–	–	17 913
Cash Payments by Type		**57 953**	**54 447**	**52 123**	**43 917**	**49 990**	**40 286**	**38 686**	**44 183**	**46 849**	**–**	**–**	**216 113**
Other Cash Flows/Payments by Type													
Capital assets		1 025	1 102	2 341	3 550	7 328	5 517	1 862	7 155	15 773	–	–	24 108
Repayment of borrowing		–	–	19	–	–	107	–	–	20	–	–	1 654
Other Cash Flows/Payments		864	241	(2 763)	1 133	(5 778)	1 206	(1 416)	1 770	(1 850)	–	–	6 593
Total Cash Payments by Type		**59 842**	**55 790**	**51 720**	**48 599**	**51 541**	**47 116**	**39 131**	**53 108**	**60 792**	**–**	**–**	**248 468**
NET INCREASE/(DECREASE) IN CASH HELD		**21 623**	**(1 677)**	**(2 254)**	**(1 985)**	**(15 067)**	**21 625**	**(5 180)**	**(16 841)**	**31 212**	**–**	**–**	**(77 333)**
Cash/cash equivalents at the month/year beginning:		130 394	152 018	150 340	148 087	146 101	131 035	152 660	147 480	130 639	161 851	161 851	161 851
Cash/cash equivalents at the month/year end:		152 018	150 340	148 087	146 101	131 035	152 660	147 480	130 639	161 851	161 851	161 851	84 518

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q3 Third Quarter

Month	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
Monthly expenditure performance trend									
July	101	–	3 004	–	–	3 004	–		0%
August	3 035	–	3 004	970	970	6 007	5 037	83,8%	1%
September	2 468	18 288	14 249	2 309	3 280	20 256	16 977	83,8%	4%
October	6 398	–	3 004	3 822	7 101	23 260	16 159	69,5%	8%
November	2 200	–	3 004	7 006	14 107	26 264	12 156	46,3%	16%
December	4 387	24 821	18 038	3 969	18 077	44 302	26 225	59,2%	20%
January	1 566	–	3 004	4 376	22 453	47 306	24 853	52,5%	25%
February	2 718	–	3 004	4 502	26 955	50 309	23 354	46,4%	30%
March	1 848	18 288	14 249	15 227	42 182	64 559	22 377	34,7%	48%
April	1 747	–	3 004	–	42 182	67 562	25 380	37,6%	
May	1 275	–	3 004	–	42 182	70 566	28 384	40,2%	48%
June	201	27 367	19 607	–	42 182	90 173	47 991	53,2%	0
Total Capital expenditure	**27 944**	**88 764**	**90 173**	**42 182**					

MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts
Quarter ending March 2021
Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

MFMA Section	Item Description	Income transactions January 2021	Income transactions February 2021	Income transactions March 2021	Expenditure transactions January 2021	Expenditure transactions February 2021	Expenditure transactions March 2021	Income YTD transactions Quarter 3	Expenditure YTD transactions Quarter 3	Total YTD Income	Total YTD Expenditure
		Income	Income	Income	Expenditure	Expenditure	Expenditure				
		R	R		R	R		R	R	R	R
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)							-	-	-	-
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-	-	-
11(1) (d)	Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals)							-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state:							-	-	-	-
	- VAT	-	-	-	2 428 712	3 573 056	3 703 791	-	9 705 558	-	29 507 026
	- Agency fees, for example motor registration, drivers licence, etc.	-	-	-	-	-	-	-	-	-	-
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state							-	-	-	-
11(1) (f)	Refund of money incorrectly paid into bank account							-	-	-	-
11(1) (g)	Refund of guarantees, sureties & security deposits	-70 646	-99 526	-69 387	150 650	2 257	78 094	-239 559	231 000	-711 552	467 779
		-70 646	**-99 526**	**-69 387**	**2 579 362**	**3 575 312**	**3 781 884**	**-239 559**	**9 936 558**	**-711 552**	**29 974 805**

		Transactions January 2021	Transactions February 2021	Transactions March 2021	YTD Transactions Quarter 3
11(1) (h)	Cash management and investment purposes:				-
	- Realised	-	-	-	-
	- Made	-	-	-	-
	- Nett movement	**-**	**-**	**-**	**-**

WITZENBERG MUNICIPALITY

Report: Expenditure on Staff & Councillor Benefits - YTD Act Mar

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2020/2021	Amended Budget 2020/2021	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	130 845 711	126 267 711	89 217 574	70,66%
66(b)	Contributions to pension funds and medical aid	28 512 716	28 512 716	20 600 834	72,25%
66(c)	Travel, accomodation and subsistence	6 029 459	7 404 459	5 027 012	67,89%
66(d)	Housing benefits and allowances	1 958 667	1 958 667	1 331 298	67,97%
66(e)	Overtime	13 532 733	13 532 733	12 194 439	90,11%
66(f)	Loans and advances	0	0	0	0,00%
66(g)	Other type of benefit or allowances related to staff	45 119 718	43 419 718	19 434 731	44,76%
	Sub - Total (Staff Benefits)	**R 225 999 004**	**R 221 096 004**	**R 147 805 889**	**66,85%**
Councillor Benefits					
MAY	Mayor	1 028 891	1 028 891	492 371	47,85%
DM	Deputy Mayor	766 078	766 078	453 255	59,17%
SP	Speaker	766 386	766 386	452 041	58,98%
MCM	Mayoral Committee members	2 756 705	2 756 705	1 673 818	60,72%
CLLR	Other Councillors	5 280 715	5 280 715	3 371 237	63,84%
MED	Medical aid contributions	238 722	238 722	172 523	72,27%
PEN	Pension fund contributions	1 194 200	1 194 200	807 713	67,64%
WARD	Ward Committee Alllowance	1 209 600	1 209 600	1 025 000	84,74%
	Sub - Total (Councillors' Benefits)	**13 241 297**	**R 13 241 297**	**R 8 447 958**	**63,80%**
Total Councillor and Staff Benefits		**R 239 240 301**	**R 234 337 301**	**R 156 253 847**	**66,68%**

Total Cost Savings Disclosure in the In-Year and Annual Report

Quarter ended: March 2021

Witzenberg Municipality

Measures	Adj Budget	October	November	December	January	February	March	Q1	Q2	Q3	Q4	Total YTD	PREV TOTAL YTD	Savings
Use fo Consultants	24 020 436	2 437 721	2 293 536	1 325 145	3 345 827	442 000	760 048	1 992 946	6 056 402	4 547 875		12 597 224	11 579 713	-1 017 511
Vehicles used for political office -bearers	28 979	510	-	-				1 357	510	-		1 867	3 355	1 488
Travel and subsistence	1 430 483	13 829	25 682	22 435	1 505	11 365	16 132	26 645	61 946	29 002		117 593	511 444	393 852
Domestic Accomodation	631 026	-	-	-	-	-	-	-	-	-		-	94 402	94 402
Sponsorships, events and catering	820 000	1 245	-	-	-	-	-488	693	1 245	-488		1 449	132 450	131 000
Communication	2 766 757	344 926	56 259	368 253	160 619	163 611	199 342	396 864	769 438	523 572		1 689 874	1 679 870	-10 003
Other Related Expenditure Items	2 123 901	139 998	138 514	135 775	28 047	65 711	216 438	310 869	414 286	310 197		1 035 352	1 043 776	8 424
TOTAL	31 821 582	2 938 230	2 513 991	1 851 606	3 535 997	682 688	1 191 471	2 729 375	7 303 827	5 410 157	350 739	15 443 359	15 045 011	-398 348

**** Savings were calculated based upon a comparision between previous year and current year year-to-date expenditure items*

TOP LAYER SDBIP 2020/21 : 3rd QUARTER PERFORMANCE REPORT								
Mun KPA	**Mun Strategic Objective**	**Ref**	**KPI**	**Annual Target**	**3rd Quarter 2020/21**			
					Target	**Result**	**Reason if target not achieved**	**Corrective measures**
Essential Services	Sustainable provision & maintenance of basic services	TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department.	98%	75%	66%	All Contracts was not in place for work to be performed by specialist contractors	Outstanding orders will be placed by end April 2021
		TecDir3	Percentage expenditure on capital budget by Technical Directorate.	95%	60%	58%	The Material Recovery Facility & van Breda Bridge bids has not been awarded yet, which is the reason for the low expenditure.	Van Breda bridge will serve before the bid adjudication committee during April 2021. Contract for Material recovery Facility has been signed. Both projects are multi-year projects to be completed in 2022.
		TecRo7	Kilometres of roads upgraded & rehabilitated.	4	2	2,7		
		TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	95%	95%	100%		
		TecWat20	Decrease unaccounted water losses.	18%	18%	7%		
		TecWat21	Percentage compliance with drinking water quality standards	98%	98%	100%		
		TecWat36	Percentage of valid water connection applications connected by reporting period end	95%	95%	100%		
		TecRef46	Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	7	7	7		
		TecEl37	Decrease unaccounted electricity losses.	10%	10%	12,7%	Waiting for year-end finalisation	Waiting for year-end finalisation
		TecEl60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	95%	95%	100%		

Mun KPA	Mun Strategic Objective	Ref	KPI	Annual Target	3rd Quarter 2020/21			
					Target	Result	Reason if target not achieved	Corrective measures
Essential Services	Provide for the needs of informal settlements through improved services	TecDir2	Number of subsidised serviced sites developed.	0			No target for 2020/21	
		TecSan13	Provide basic services - number of established informal areas with sufficient communal sanitation services points (toilets).	3	3	3		
		TecWat22	Provide basic services - number of established informal areas with sufficient communal water services points (taps).	3	3	3		
		TecRef31	Improve basic services - number of established informal settlements receiving a periodic area cleansing programme.	3	3	3		
		TecEl36	Percentage of houses in a subsidised housing project connected to the electrical network.	95%	95%	100%		
Governance	Support institutional transformation & development	CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	4	3	3		
		CorpHR13	Percentage budget spend on the implementation of the Workplace Skills Plan	96%	75%	55%	Due to Covid gathering restrictions	Meetings are allowed under Level 2 . Training will be implemented last Quarter ending June 2021
	Financial Viability	MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	98%	75%	64%	All Contracts was not in place for work to be performed by specialist contractors	Outstanding orders will be placed by end April 2021
		MM2	Percentage spend on Capital Budget for the whole municipality.	95%	60%	60%		
		FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	1 Unqualified Report	1	1		

Mun KPA	Mun Strategic Objective	Ref	KPI	Annual Target	3rd Quarter 2020/21			
					Target	Result	Reason if target not achieved	Corrective measures
	viability	FinFAdm9	Financial viability expressed as Cost-Coverage ratio	2,8	2,8	4,4		
		FinFAdm10	Financial viability expressed as Debt-Coverage ratio	200	200	436		
		FinFAdm11	Financial viability expressed outstanding service debtors	60%	60%	74%	The Covid19 pandemic had negative impact on the collection rate month to month, which also impacted the accumulative collection rate.	As soon as the situation allows stringent implementation of the credit control policy.
		FinInc15	Increased revenue collection	90%	90%	89%	The current state of the economy has resulted in slower payment patterns relsulting in a negative impact on the collection rate month to month, and the accumulative collection rate.	Impose stringent credit control procedures(disconnection of services) to improve collection .
	To maintain & strengthen relations	MMIDP9	Number of IDP community engagements held.	12				
		ComSoc49	Number of meetings with intergovernmental partners.	12	9	9		
Communal Services	Provide & maintain facilities that make citizens feel at home	ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	98%	75%	26%	All Contracts was not in place for work to be performed by specialist contractors	Outstanding orders will be placed by end April 2021
		ComDir2	Percentage expenditure on capital budget by Community Directorate.	95%	60%	68%		
		ComAm34	Report on annual customer satisfaction survey on community facilities.	1	1	1		
Socio-Economic Support	Support the poor & vulnerable through programmes & policy	ComHS14	Number of housing opportunities provided per year - top structures.				No target for 2020/21	
		ComHS15	Number of rental stock transferred.	40	30	12	Reasons for delays on individual cases explained in letter from attorney dated 2021/04/06.	Attorney will be asked to expedite the registration process. Four cases are not being able to attend to due to original beneficiaries passed on and the children cannot resolve the issues of beneficiaries, family issues first needs to be resolve.
		ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	4500	4500	2555		

Mun KPA	Mun Strategic Objective	Ref	KPI	Annual Target	3rd Quarter 2020/21			
					Target	Result	Reason if target not achieved	Corrective measures
		ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	20	15	20		
Socio-Economic Support	Create an enabling environment to attract investment & support local economy	ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	4	3	3		
		ComLed8	The number of jobs created through the municipality's local economic development initiatives including capital projects.	400	300	300		
		ComLed19	Quarterly report on investment incentives implemented.	4	3	3		
		ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	4	3	3		

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

Quarterly Budget Statement Report {Section 52(d)} for the Period 1 April 2021 to 30 June 2021

Financial data is in respect of the period 1 July 2020 to 30 June 2021

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, **s**pending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

In terms of Section 52 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

52. General Responsibilities. — The mayor of a municipality—

(*a*) must provide general political guidance over the fiscal and financial affairs of the municipality;

(*b*) in providing such general political guidance, may monitor and, to the extent provided in this Act, oversee the exercise of responsibilities assigned in terms of this Act to the accounting officer and the chief financial officer, but may not interfere in the exercise of those responsibilities;

(*c*) must take all reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget;

(*d*) **must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality; and**

(*e*) must exercise the other powers and perform the other duties assigned to the mayor in terms of this Act or delegated by the council to the mayor.

In terms of section 11 (4) (a), the Accounting Officer must within 30 days after the end of each quarter table in the municipal council a consolidated report of all withdrawals made in terms of subsection (1) (b) to (j) during that quarter. Section 11(1) read as follow:

"11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only—

(a) to defray expenditure appropriated in terms of an approved budget;
(b) to defray expenditure authorised in terms of section 26(4);
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);
(d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;
(e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—
(i) money collected by the municipality on behalf of that person or organ of state by agreement; or
(ii) any insurance or other payments received by the municipality for that person or organ of state;
(f) to refund money incorrectly paid into a bank account;
(g) to refund guarantees, sureties and security deposits;
(h) for cash management and investment purposes in accordance with section 13;
(i) to defray increased expenditure in terms of section 31; or
(j) for such other purposes as may be prescribed."

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

Section 66 reads as follow:
"66. The accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—

(a) salaries and wages;
(b) contributions for pensions and medical aid;

(c) travel, motor car, accommodation, subsistence and other allowances;
(d) housing benefits and allowances;
(e) overtime payments;
(f) loans and advances; and
(g) any other type of benefit or allowance related to staff."

The following regulations of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations are relevant:

Quarterly reports on implementation of budget

31. (1) The mayor's quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required by section 52(d) of the Act must be-
{a) in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act; and
(b) consistent with the monthly budget statements for September, December, March and June as applicable; and
(c) submitted to the National Treasury and the relevant provincial treasury within five days of tabling of the report in the council.

Publication of quarterly reports on implementation of budget

32. When publishing the quarterly reports on the implementation of the budget in terms of section 75(1)(k) of the Act, the municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the quarterly report on the implementation of the budget and the financial state of affairs of the municipality, including -
(a) summaries of quarterly report in alternate languages predominant in the community; and
{b) information relevant to each ward in the municipality.

PART 1 - IN-YEAR REPORT

Mayors Report

Speaker
Deputy Executive Mayor
Members of the Mayoral Committee
Councillors
Representatives of Provincial Government
Municipal Manager
Directors and officials
Distinguished Guests
Members of the media

It is my privilege to present to you the quarterly Budget Statement Report for the three months from 1 April 2021 to 30 June 2021.

The challenges facing stakeholders within the operational sphere of the municipality continued throughout the fourth quarter of the 2020/2021 financial year with the presence of COVID 19 still eminent. The municipality started with the re-implementation of credit control measures. A moratorium was however placed on credit control measures for all indigent renewal applications to process the backlog of applications received.

With the above in mind, I want to express my gratitude to all the employees who persevered amidst the challenges and embraced the spirit of Ubuntu.

The year to date recovery rate excluding traffic fines is 90% against the adjusted annual target of 90%. Cognizance should be taken that the comparative rate for the same period in the prior year was 88%. Government departments and commercial customers that are in arrears are receiving immediate attention in order to improve cash flow.

For the financial year 96.8% of the operational revenue was raised. It is expected that the percentage will improve with the yearend transactions such as electricity and water revenue accrued until 30 June and the recognition of income in respect of grant conditions met during the year.

Only 79.1% of the budgeted operational expenditure was incurred as at 30 June 2021. This percentage will increase with the final calculations of depreciation, impairment of debtors, actuarial valuations of employee benefits, adjustments to the provisions for the rehabilitation of landfill sites and invoices received after 30 June such as bulk purchases from Eskom.

Capital expenditure is 76% of a budgeted amount of R 86 million. Two multiyear capital projects are planned to commence in the new financial year. The required approval for the Tulbagh dam was received and the project will thus commence in due course as well as the upgrade relating to the Van Breda Bridge.

COUNCILLOR BC KLAASEN
EXECUTIVE MAYOR

Recommendation

It is recommended that council take cognizance of the quarterly budget assessment for the period 01 April 2021 to 30 June 2021.

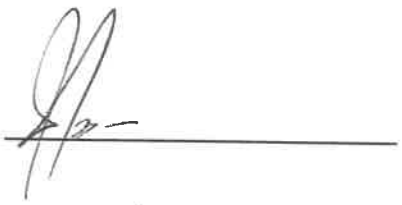
Municipal Manager's quality certification

Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the quarterly budget assessment has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D NASSON

Municipal Manager of WITZENBERG MUNICIPALITY

Signature: 

Date 21/07/2021

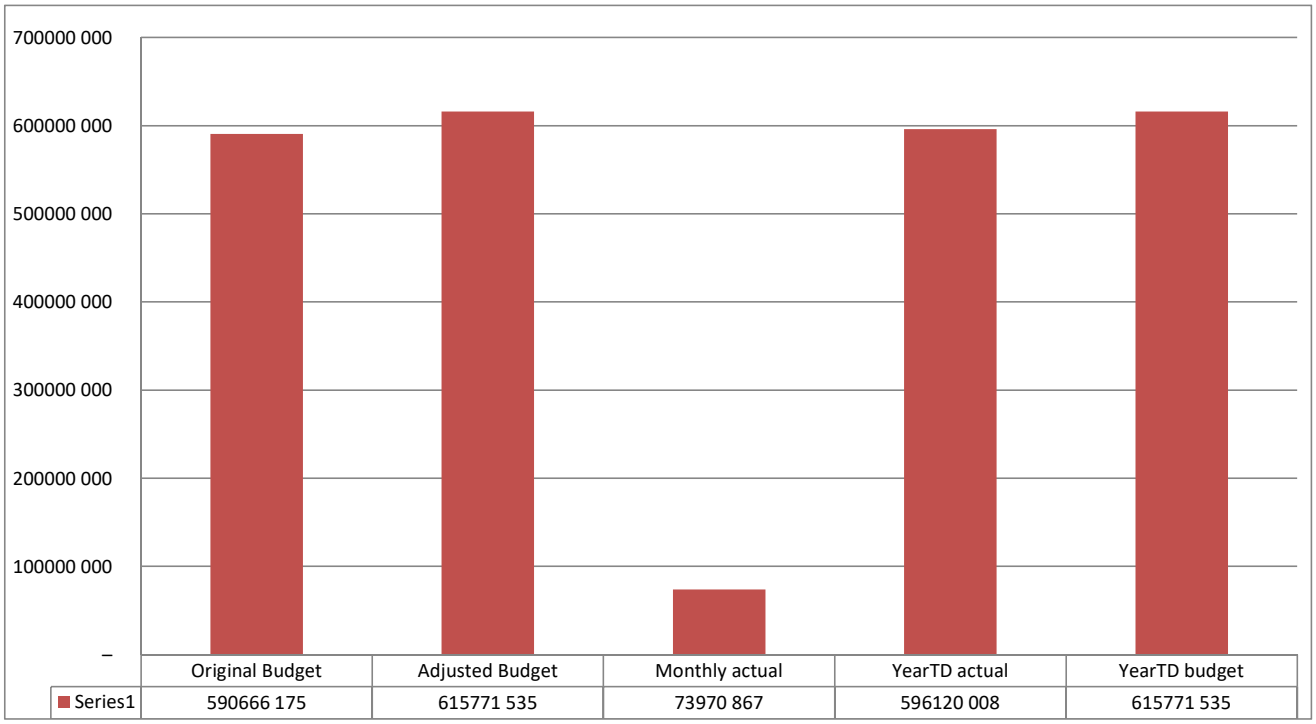
C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiele inligting:

TOTAL OPERATIONAL REVENUE

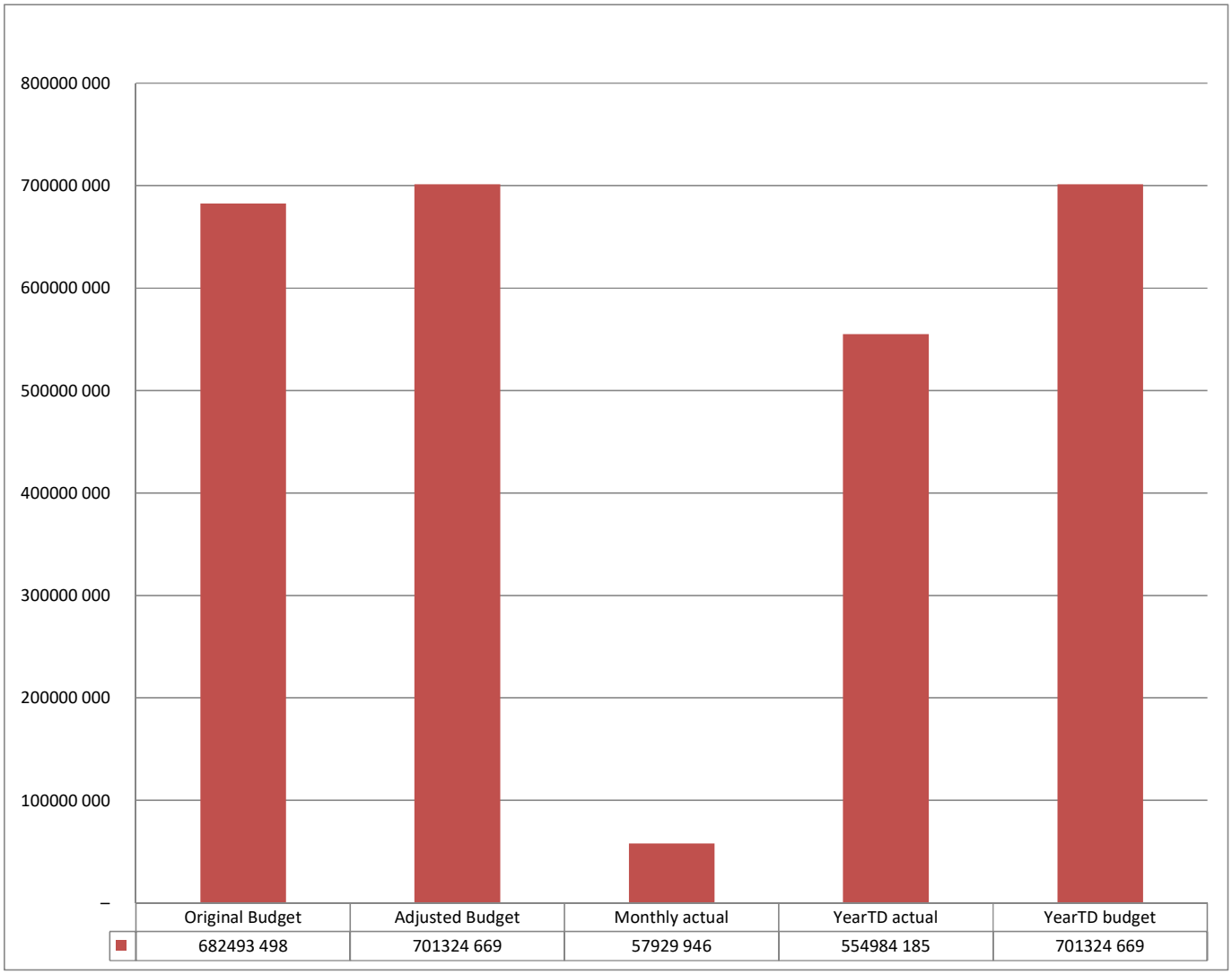


	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget
Series1	590666 175	615771 535	73970 867	596120 008	615771 535

For the period 1 July 2020 to 30 June 2021, 96,81% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2020 to 30 Junie 2021, is 96,81% van die begrote operasionele inkomste gehef.

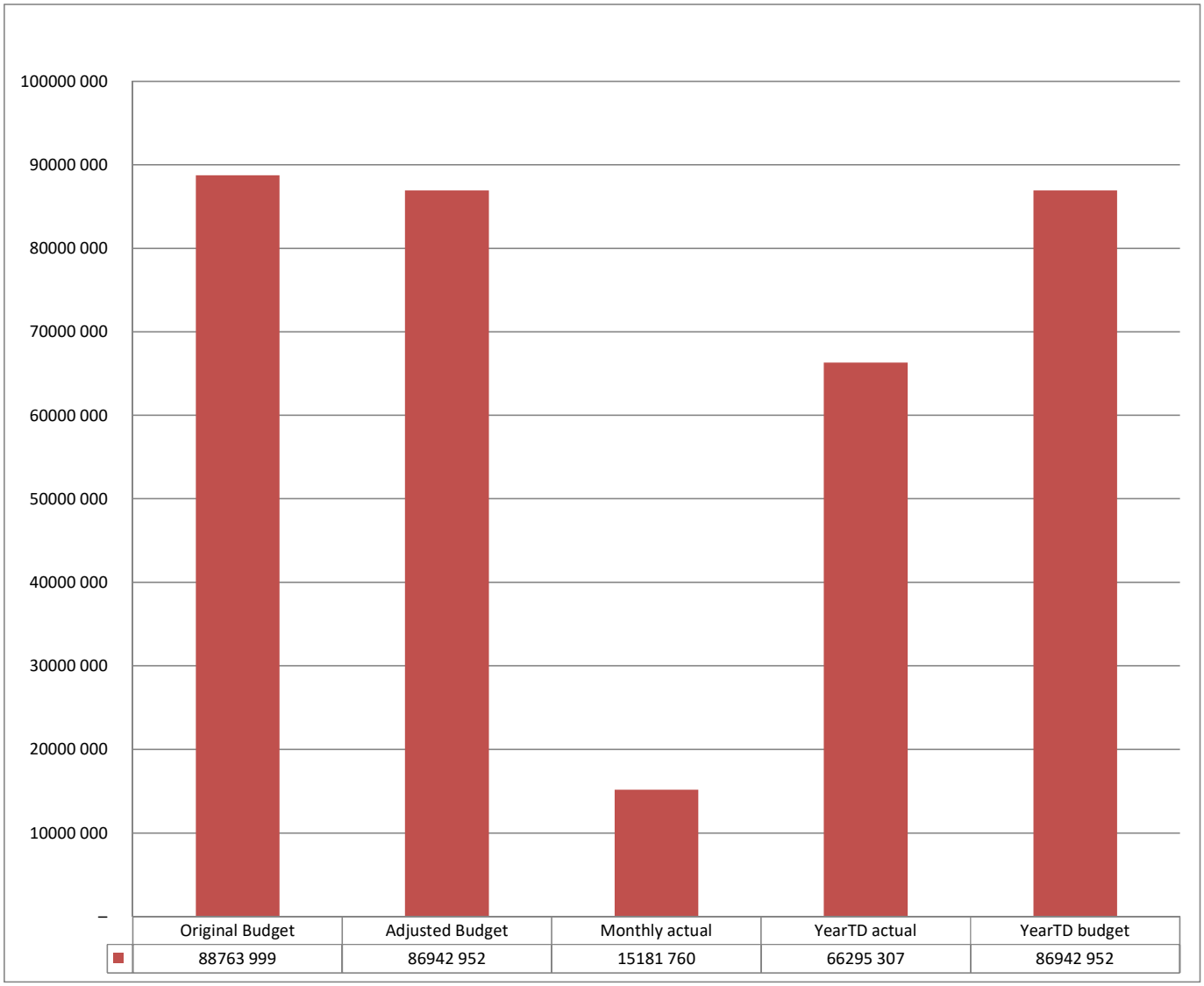
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2020 to 30 June 2021, 79,13% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2020 to 30 Junie 2021, is 79,13% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2020 to 30 June 2021, 76,25% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2020 to 30 Junie 2021, is 76,25% van die begrote kapitale uitgawes aangegaan.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 30 June 2021.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - Q4 Fourth Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Financial Performance									
Property rates	73 497	76 388	76 388	4 752	80 674	76 388	4 286	6%	76 388
Service charges	346 176	341 732	354 732	35 042	373 297	354 732	18 565	5%	354 732
Investment revenue	7 446	9 129	3 358	259	3 093	3 358	(265)	-8%	8 393
Transfers recognised - operational	131 561	116 989	140 835	30 778	119 852	140 835	(20 983)	-15%	140 835
Other own revenue	47 345	46 427	40 457	3 140	19 203	40 457	(21 254)	-53%	40 457
transfers and contributions)	**606 024**	**590 666**	**615 772**	**73 971**	**596 120**	**615 772**	**(19 652)**	**-3%**	**620 806**
Employee costs	10 604	226 182	216 399	17 179	197 218	216 399	(19 181)	-9%	216 399
Remuneration of Councillors	10 604	12 032	12 032	825	9 897	12 032	(2 134)	-18%	12 032
Depreciation & asset impairment	32 732	40 688	35 688	–	2	35 688	(35 686)	-100%	35 688
Finance charges	9 408	9 181	9 181	19	244	9 181	(8 937)	-97%	9 181
Materials and bulk purchases	236 016	252 289	253 521	22 793	224 935	253 521	(28 586)	-11%	253 521
Transfers and grants	25 477	2 179	13 630	5 054	6 534	13 630	(7 095)	-52%	13 630
Other expenditure	275 517	139 944	160 875	12 060	116 154	160 875	(44 721)	-28%	111 116
Total Expenditure	**600 358**	**682 493**	**701 325**	**57 930**	**554 984**	**701 325**	**(146 340)**	**-21%**	**651 566**
Surplus/(Deficit)	**5 667**	**(91 827)**	**(85 553)**	**16 041**	**41 136**	**(85 553)**	**126 689**	**-148%**	**(30 760)**
Transfers recognised - capital	13 442	78 716	65 559	–	1	65 559	(65 558)	-100%	65 559
Contributions & Contributed assets	237	59	560	53	396	560	(164)	-29%	560
contributions	**19 346**	**(13 052)**	**(19 434)**	**16 094**	**41 533**	**(19 434)**	**60 966**	**-314%**	**35 359**
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	**19 346**	**(13 052)**	**(19 434)**	**16 094**	**41 533**	**(19 434)**	**60 966**	**-314%**	**35 359**
Capital expenditure & funds sources									
Capital expenditure	**27 944**	**88 764**	**86 943**	**15 182**	**66 295**	**86 943**	**(20 648)**	**-24%**	**86 943**
Capital transfers recognised	13 123	78 716	66 198	12 437	52 525	66 198	(13 673)	-21%	66 198
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	21 175	10 048	20 745	2 745	13 770	20 745	(6 975)	-34%	20 745
Total sources of capital funds	**34 298**	**88 764**	**86 943**	**15 182**	**66 295**	**86 943**	**(20 648)**	**-24%**	**86 943**
Financial position									
Total current assets	218 961	108 824	199 345		267 465				185 556
Total non current assets	945 893	1 049 210	989 246		1 012 190				1 052 677
Total current liabilities	142 768	130 550	187 620		211 013				205 180
Total non current liabilities	115 144	185 378	118 150		120 175				170 101
Community wealth/Equity	**906 942**	**842 106**	**882 821**		**948 467**				**862 953**
Cash flows									
Net cash from (used) operating	70 313	62 440	24 413	(15 150)	54 372	24 413	29 959	123%	70 601
Net cash from (used) investing	(33 819)	(88 764)	(69 760)	(14 635)	(69 277)	(69 760)	482	-1%	–
Net cash from (used) financing	(371)	(1 500)	(1 800)	(101)	(193)	(1 800)	1 607	-89%	(193)
Cash/cash equivalents at the month end	**130 394**	**38 463**	**83 247**	**–**	**115 296**	**83 247**	**32 049**	**38%**	**200 995**

Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	49 841	5 408	5 002	4 902	4 109	3 972	24 118	179 844	277 197
Creditors Age Analysis									
Total Creditors	6 832	–	–	–	–	–	–	–	6 832

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q4 Fourth Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Governance and administration	91 801	**101 030**	**95 262**	**7 356**	**90 866**	**95 262**	(4 396)	-5%	**95 275**
Executive and council	122	**–**	–	–	13	–	13	#DIV/0!	13
Finance and administration	91 679	101 030	95 262	7 356	90 853	95 262	(4 409)	(0)	95 262
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	163 882	**142 111**	**166 403**	**30 151**	**126 158**	**166 403**	(40 245)	-24%	**166 403**
Community and social services	105 131	114 880	129 762	29 403	118 474	129 762	(11 288)	-9%	129 762
Sport and recreation	10 375	1 805	4 684	312	2 242	4 684	(2 442)	-52%	4 684
Public safety	24 096	24 912	25 634	427	5 402	25 634	(20 232)	-79%	25 634
Housing	24 280	514	6 324	9	40	6 324	(6 283)	-99%	6 324
Health	–	–	–	–	–	–	–		–
Economic and environmental services	4 311	**20 173**	**23 388**	**351**	**1 856**	**23 388**	(21 532)	-92%	**23 388**
Planning and development	1 933	2 512	4 611	351	1 853	4 611	(2 759)	-60%	4 611
Road transport	2 227	17 647	18 763	–	3	18 763	(18 760)	-100%	18 763
Environmental protection	152	13	13	–	–	13	(13)	-100%	13
Trading services	**359 616**	**406 013**	**396 723**	**36 166**	**377 560**	**396 723**	(19 162)	-5%	**396 723**
Energy sources	257 723	265 685	270 965	26 212	269 545	270 965	(1 420)	-1%	270 965
Water management	43 372	64 856	52 652	4 540	45 276	52 652	(7 376)	-14%	52 652
Waste water management	30 397	43 424	43 845	2 586	33 111	43 845	(10 735)	-24%	43 845
Waste management	28 124	32 047	29 261	2 829	29 629	29 261	368	1%	29 261
Other	**93**	**115**	**115**	**–**	**77**	**115**	**(38)**	**-33%**	**115**
Total Revenue - Functional	**619 704**	**669 441**	**681 891**	**74 024**	**596 517**	**681 891**	**(85 374)**	**-13%**	**681 904**
Expenditure - Functional									
Governance and administration	**107 912**	**150 869**	**153 165**	**10 882**	**114 140**	**153 165**	(39 025)	-25%	**153 165**
Executive and council	23 579	30 612	30 004	1 845	21 928	30 004	(8 077)	-27%	30 004
Finance and administration	81 892	117 451	120 284	8 761	89 701	120 284	(30 582)	-25%	120 284
Internal audit	2 441	2 805	2 877	276	2 511	2 877	(366)	-13%	2 877
Community and public safety	**128 099**	**107 225**	**111 994**	**7 878**	**80 417**	**111 994**	(31 576)	-28%	**81 068**
Community and social services	23 738	28 760	28 732	2 136	23 025	28 732	(5 706)	-20%	28 732
Sport and recreation	25 674	30 457	31 313	2 645	24 317	31 313	(6 996)	-22%	31 313
Public safety	50 404	42 200	40 343	2 602	28 265	40 343	(12 078)	-30%	9 417
Housing	28 283	5 807	11 606	495	4 810	11 606	(6 797)	-59%	11 606
Health	–	–	–	–	–	–	–		–
Economic and environmental services	**34 344**	**38 426**	**34 919**	**2 075**	**28 058**	**34 919**	(6 861)	-20%	**34 919**
Planning and development	9 695	12 992	11 846	959	10 085	11 846	(1 760)	-15%	11 846
Road transport	23 640	23 425	21 218	1 070	17 520	21 218	(3 698)	-17%	21 218
Environmental protection	1 009	2 009	1 855	45	453	1 855	(1 402)	-76%	1 855
Trading services	**329 120**	**385 015**	**400 326**	**37 092**	**331 467**	**400 326**	(68 859)	-17%	**400 326**
Energy sources	245 969	268 463	278 333	29 096	239 608	278 333	(38 725)	-14%	278 333
Water management	40 314	35 733	41 381	2 536	31 789	41 381	(9 593)	-23%	41 381
Waste water management	33 598	34 766	33 936	2 264	27 693	33 936	(6 243)	-18%	33 936
Waste management	9 239	46 053	46 676	3 197	32 377	46 676	(14 299)	-31%	46 676
Other	**882**	**959**	**922**	**3**	**902**	**922**	**(20)**	**-2%**	**922**
Total Expenditure - Functional	**600 358**	**682 493**	**701 325**	**57 930**	**554 984**	**701 325**	**(146 340)**	**-21%**	**670 399**
Surplus/ (Deficit) for the year	**19 346**	**(13 052)**	**(19 434)**	**16 094**	**41 533**	**(19 434)**	**60 966**		**11 505**

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q4 Fourth Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Municipal governance and administration	**91 801**	**101 030**	**95 262**	**7 356**	**90 866**	**95 262**	**(4 396)**	**-5%**	**95 275**
Executive and council	122	–	–	–	13	-	13		13
Mayor and Council	103	–	–	–	13	-	13		13
Municipal Manager, Town Secretary and Chief	19	–	–	–	–	–	–		–
Finance and administration	91 679	101 030	95 262	7 356	90 853	95 262	(4 409)	-5%	95 262
Administrative and Corporate Support	–	9	9	–	0	9	(9)	-100%	9
Asset Management	–	–	–	–	–	–	–		–
Budget and Treasury Office	91 860	100 446	94 679	7 356	90 503	94 679	(4 176)	-4%	94 679
Finance	–	–	–	–	–	–	–		–
Fleet Management	313	552	552	–	254	552	(299)	-54%	552
Human Resources	–	–	–	–	–	–	–		–
Information Technology	–	–	–	–	–	–	–		–
Legal Services	–	4	4	–	0	4	(4)	-91%	4
Marketing, Customer Relations, Publicity and Media	(550)	–	–	–	–	–	–		–
Property Services	–	–	–	–	–	–	–		–
Risk Management	–	–	–	–	–	–	–		–
Security Services	56	18	18	0	96	18	78	436%	18
Supply Chain Management	–	–	–	–	–	–	–		–
Valuation Service	–	–	–	–	–	–	–		–
Internal audit	–	–	–	–	–	–	–		–
Governance Function	–	–	–	–	–	–	–		–
Community and public safety	**163 882**	**142 111**	**166 403**	**30 151**	**126 158**	**166 403**	**(40 245)**	**-24%**	**166 403**
Community and social services	105 131	114 880	129 762	29 403	118 474	129 762	(11 288)	-9%	129 762
Aged Care	95 300	104 406	118 872	29 363	118 100	118 872	(772)	-1%	118 872
Agricultural	–	–	–	–	–	–	–		–
Animal Care and Diseases	–	–	–	–	–	–	–		–
Cemeteries, Funeral Parlours and Crematoriums	176	233	233	31	328	233	95	41%	233
Child Care Facilities	–	–	–	–	–	–	–		–
Community Halls and Facilities	357	405	125	4	31	125	(94)	-75%	125
Consumer Protection	–	–	–	–	–	–	–		–
Cultural Matters	–	–	–	–	–	–	–		–
Disaster Management	–	–	–	–	–	–	–		–
Education	–	–	–	–	–	–	–		–
Indigenous and Customary Law	–	–	–	–	–	–	–		–
Industrial Promotion	–	–	–	–	–	–	–		–
Language Policy	–	–	–	–	–	–	–		–
Libraries and Archives	9 299	9 836	10 531	4	15	10 531	(10 516)	-100%	10 531
Literacy Programmes	–	–	–	–	–	–	–		–
Media Services	–	–	–	–	–	–	–		–
Museums and Art Galleries	–	–	–	–	–	–	–		–
Population Development	–	–	–	–	–	–	–		–
Provincial Cultural Matters	–	–	–	–	–	–	–		–
Theatres	–	–	–	–	–	–	–		–
Zoo's	–	–	–	–	–	–	–		–
Sport and recreation	10 375	1 805	4 684	312	2 242	4 684	(2 442)	-52%	4 684
Beaches and Jetties	–	–	–	–	–	–	–		–
Casinos, Racing, Gambling, Wagering	–	–	–	–	–	–	–		–
Community Parks (including Nurseries)	–	–	–	–	–	–	–		–
Recreational Facilities	6 296	773	665	311	2 240	665	1 575	237%	665
Sports Grounds and Stadiums	4 079	1 032	4 019	1	1	4 019	(4 017)	-100%	4 019

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		Full Year Forecast
Public safety	24 096	24 912	25 634	427	5 402	25 634	(20 232)	-79%	25 634
Civil Defence	–	–	–	–	–	–	–		–
Cleansing	–	–	–	–	–	–	–		–
Control of Public Nuisances	–	–	–	–	–	–	–		–
Fencing and Fences	–	–	–	–	–	–	–		–
Fire Fighting and Protection	5	6	728	–	2	728	(726)	-100%	728
Licensing and Control of Animals	–	–	–	–	–	–	–		–
Police Forces, Traffic and Street Parking Control	24 091	24 906	24 906	427	5 400	24 906	(19 506)	-78%	24 906
Housing	24 280	514	6 324	9	40	6 324	(6 283)	-99%	6 324
Housing	24 280	514	6 324	9	40	6 324	(6 283)	-99%	6 324
Informal Settlements	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
Ambulance	–	–	–	–	–	–	–		–
Health Services	–	–	–	–	–	–	–		–
Laboratory Services	–	–	–	–	–	–	–		–
Food Control	–	–	–	–	–	–	–		–
Health Surveillance and Prevention of Communicable Diseases including immunizations	–	–	–	–	–	–	–		–
Vector Control	–	–	–	–	–	–	–		–
Chemical Safety	–	–	–	–	–	–	–		–
Economic and environmental services	**4 311**	**20 173**	**23 388**	**351**	**1 856**	**23 388**	**(21 532)**	**-92%**	**23 388**
Planning and development	1 933	2 512	4 611	351	1 853	4 611	(2 759)	-60%	4 611
Billboards	–	–	–	–	–	–	–		–
Corporate Wide Strategic Planning (IDPs, LEDs)	–	–	–	–	–	–	–		–
Central City Improvement District	–	–	–	–	–	–	–		–
Development Facilitation	–	–	–	–	–	–	–		–
Economic Development/Planning	166	–	2 099	131	131	2 099	(1 968)	-94%	2 099
Regional Planning and Development	–	–	–	–	–	–	–		–
Town Planning, Building Regulations and	1 768	1 882	1 882	220	1 721	1 882	(161)	-9%	1 882
Project Management Unit	–	630	630	–	–	630	(630)	-100%	630
Provincial Planning	–	–	–	–	–	–	–		–
Support to Local Municipalities	–	–	–	–	–	–	–		–
Road transport	2 227	17 647	18 763	–	3	18 763	(18 760)	-100%	18 763
Public Transport	–	–	–	–	–	–	–		–
Road and Traffic Regulation	–	–	–	–	–	–	–		–
Roads	2 227	17 647	18 763	–	3	18 763	(18 760)	-100%	18 763
Taxi Ranks	–	–	–	–	–	–	–		–
Environmental protection	152	13	13	–	–	13	(13)	-100%	13
Biodiversity and Landscape	152	13	13	–	–	13	(13)	-100%	13
Coastal Protection	–	–	–	–	–	–	–		–
Indigenous Forests	–	–	–	–	–	–	–		–
Nature Conservation	–	–	–	–	–	–	–		–
Pollution Control	–	–	–	–	–	–	–		–
Soil Conservation	–	–	–	–	–	–	–		–

Trading services	**359 616**	**406 013**	**396 723**	**36 166**	**377 560**	**396 723**	**(19 162)**	**-5%**	**396 723**
Energy sources	257 723	265 685	270 965	26 212	269 545	270 965	(1 420)	-1%	270 965
Electricity	257 250	265 685	270 685	26 212	269 545	270 685	(1 140)	0%	270 685
Street Lighting and Signal Systems	474	–	280	–	–	280	(280)	-100%	280
Nonelectric Energy	–	–	–	–	–	–	–		–
Water management	43 372	64 856	52 652	4 540	45 276	52 652	(7 376)	-14%	52 652
Water Treatment	–	–	–	–	–	–	–		–
Water Distribution	43 372	64 856	52 652	4 540	45 276	52 652	(7 376)	-14%	52 652
Water Storage	–	–	–	–	–	–	–		–
Waste water management	30 397	43 424	43 845	2 586	33 111	43 845	(10 735)	-24%	43 845
Public Toilets	–	–	–	–	–	–	–		–
Sewerage	27 134	29 605	33 238	2 586	33 111	33 238	(127)	0%	33 238
Storm Water Management	3 263	13 819	10 607	–	–	10 607	(10 607)	-100%	10 607
Waste Water Treatment	–	–	–	–	–	–	–		–
Waste management	28 124	32 047	29 261	2 829	29 629	29 261	368	1%	29 261
Recycling	–	–	–	–	–	–	–		–
Solid Waste Disposal (Landfill Sites)	–	–	–	–	–	–	–		–
Solid Waste Removal	28 124	32 047	29 261	2 829	29 629	29 261	368	1%	29 261
Street Cleaning	–	–	–	–	–	–	–		–
Other	**93**	**115**	**115**	**–**	**77**	**115**	**(38)**	-33%	**115**
Abattoirs	–	–	–	–	–	–	–		–
Air Transport	–	–	–	–	–	–	–		–
Forestry	–	–	–	–	–	–	–		–
Licensing and Regulation	93	115	115	–	77	115	(38)	-33%	115
Markets	–	–	–	–	–	–	–		–
Tourism	–	–	–	–	–	–	–		–
Total Revenue - Functional	**619 704**	**669 441**	**681 891**	**74 024**	**596 517**	**681 891**	**(85 374)**	**-13%**	**681 904**

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Q4 Fourth Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure - Functional									
Municipal governance and administration	**107 912**	**150 869**	**153 165**	**10 882**	**114 140**	**153 165**	**(39 025)**	**-25%**	**153 165**
Executive and council	23 579	30 612	30 004	1 845	21 928	30 004	(8 077)	-27%	30 004
Mayor and Council	15 490	19 731	20 359	1 101	13 192	20 359	(7 167)	-35%	20 359
Municipal Manager, Town Secretary and Chief	8 089	10 881	9 645	744	8 735	9 645	(909)	-9%	9 645
Finance and administration	81 892	117 451	120 284	8 761	89 701	120 284	(30 582)	-25%	120 284
Administrative and Corporate Support	16 482	12 535	19 077	2 071	16 795	19 077	(2 282)	-12%	19 077
Asset Management	156	4 772	660	0	31	660	(629)	-95%	660
Finance	30 689	38 188	43 808	3 001	31 431	43 808	(12 376)	-28%	43 808
Fleet Management	3 005	2 845	2 740	268	3 076	2 740	336	12%	2 740
Human Resources	11 788	37 508	30 773	2 171	18 186	30 773	(12 587)	-41%	30 773
Information Technology	3 833	4 002	4 109	(204)	3 077	4 109	(1 032)	-25%	4 109
Legal Services	3 095	3 490	5 571	397	5 418	5 571	(153)	-3%	5 571
Marketing, Customer Relations, Publicity and Media	3 864	3 968	3 907	324	3 759	3 907	(147)	-4%	3 907
Property Services	1 944	1 239	1 157	76	752	1 157	(405)	-35%	1 157
Risk Management	–	457	457	–	–	457	(457)	-100%	457
Security Services	–	–	–	–	–	–	–		–
Supply Chain Management	6 688	6 963	6 645	631	6 765	6 645	120	2%	6 645
Valuation Service	348	1 483	1 381	25	411	1 381	(970)	-70%	1 381
Internal audit	2 441	2 805	2 877	276	2 511	2 877	(366)	-13%	2 877
Governance Function	2 441	2 805	2 877	276	2 511	2 877	(366)	-13%	2 877
Community and public safety	**128 099**	**107 225**	**111 994**	**7 878**	**80 417**	**111 994**	**(31 576)**	**-28%**	**81 068**
Community and social services	23 738	28 760	28 732	2 136	23 025	28 732	(5 706)	-20%	28 732
Aged Care	5 011	4 771	4 548	461	4 631	4 548	84	2%	4 548
Agricultural	–	–	–	–	–	–	–		–
Animal Care and Diseases	–	–	–	–	–	–	–		–
Cemeteries, Funeral Parlours and Crematoriums	2 931	3 585	3 735	300	3 173	3 735	(562)	-15%	3 735
Child Care Facilities	6	896	874	–	8	874	(866)	-99%	874
Community Halls and Facilities	5 512	6 671	6 636	484	4 879	6 636	(1 757)	-26%	6 636
Consumer Protection	–	–	–	–	–	–	–		–
Cultural Matters	–	–	–	–	–	–	–		–
Disaster Management	54	77	141	21	95	141	(46)	-33%	141
Education	2	766	745	–	1	745	(743)	-100%	745
Indigenous and Customary Law	–	–	–	–	–	–	–		–
Industrial Promotion	–	–	–	–	–	–	–		–
Language Policy	–	–	–	–	–	–	–		–
Libraries and Archives	10 223	11 994	12 054	871	10 238	12 054	(1 816)	-15%	12 054
Literacy Programmes	–	–	–	–	–	–	–		–
Media Services	–	–	–	–	–	–	–		–
Museums and Art Galleries	–	–	–	–	–	–	–		–
Population Development	–	–	–	–	–	–	–		–
Provincial Cultural Matters	–	–	–	–	–	–	–		–
Theatres	–	–	–	–	–	–	–		–
Zoo's	–	–	–	–	–	–	–		–

Sport and recreation	25 674	30 457	31 313	2 645	24 317	31 313	(6 996)	-22%	31 313
Beaches and Jetties	–	–	–	–	–	–	–		–
Casinos, Racing, Gambling, Wagering	–	–	–	–	–	–	–		–
Community Parks (including Nurseries)	7 731	7 262	7 325	639	7 009	7 325	(315)	-4%	7 325
Recreational Facilities	13 206	17 843	18 344	1 318	12 171	18 344	(6 173)	-34%	18 344
Sports Grounds and Stadiums	4 738	5 352	5 644	688	5 137	5 644	(507)	-9%	5 644
Public safety	50 404	42 200	40 343	2 602	28 265	40 343	(12 078)	-30%	9 417
Civil Defence	–	–	–	–	–	–	–		–
Cleansing	–	–	–	–	–	–	–		–
Control of Public Nuisances	–	–	–	–	–	–	–		–
Fencing and Fences	–	–	–	–	–	–	–		–
Fire Fighting and Protection	7 964	9 867	9 417	648	7 873	9 417	(1 543)	-16%	9 417
Licensing and Control of Animals	–	–	–	–	–	–	–		–
Police Forces, Traffic and Street Parking Control	42 440	32 333	30 926	1 954	20 392	30 926	(10 534)	-34%	30 926
Pounds	–	–	–	–	–	–	–		–
Housing	28 283	5 807	11 606	495	4 810	11 606	(6 797)	-59%	11 606
Housing	28 104	3 948	9 747	489	4 703	9 747	(5 044)	-52%	9 747
Informal Settlements	178	1 859	1 859	6	106	1 859	(1 753)	-94%	1 859
Health	–	–	–	–	–	–	–		–
Ambulance	–	–	–	–	–	–	–		–
Health Services	–	–	–	–	–	–	–		–
Laboratory Services	–	–	–	–	–	–	–		–
Food Control	–	–	–	–	–	–	–		–
Health Surveillance and Prevention of Communicable Diseases including immunizations	–	–	–	–	–	–	–		–
Vector Control	–	–	–	–	–	–	–		–
Chemical Safety	–	–	–	–	–	–	–		–

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
Economic and environmental services	**34 344**	**38 426**	**34 919**	**2 075**	**28 058**	**34 919**	**(6 861)**	**-20%**	**34 919**
Planning and development	9 695	12 992	11 846	959	10 085	11 846	(1 760)	-15%	11 846
Billboards	–	–	–	–	–	–	–		–
Corporate Wide Strategic Planning (IDPs, LEDs)	1 541	2 290	2 100	136	1 663	2 100	(436)	-21%	2 100
Central City Improvement District	–	–	–	–	–	–	–		–
Development Facilitation	–	–	–	–	–	–	–		–
Economic Development/Planning	1 609	2 215	2 480	167	1 392	2 480	(1 087)	-44%	2 480
Regional Planning and Development	–	–	–	–	–	–	–		–
Town Planning, Building Regulations and Enforcement	4 818	5 740	4 666	389	4 735	4 666	69	1%	4 666
Project Management Unit	1 727	2 746	2 600	267	2 294	2 600	(306)	-12%	2 600
Provincial Planning	–	–	–	–	–	–	–		–
Support to Local Municipalities	–	–	–	–	–	–	–		–
Road transport	23 640	23 425	21 218	1 070	17 520	21 218	(3 698)	-17%	21 218
Public Transport	–	–	–	–	–	–	–		–
Road and Traffic Regulation	–	–	–	–	–	–	–		–
Roads	23 640	23 425	21 218	1 070	17 520	21 218	(3 698)	-17%	21 218
Taxi Ranks	–	–	–	–	–	–	–		–
Environmental protection	1 009	2 009	1 855	45	453	1 855	(1 402)	-76%	1 855
Biodiversity and Landscape	1 009	2 009	1 855	45	453	1 855	(1 402)	-76%	1 855
Coastal Protection	–	–	–	–	–	–	–		–
Indigenous Forests	–	–	–	–	–	–	–		–
Nature Conservation	–	–	–	–	–	–	–		–
Pollution Control	–	–	–	–	–	–	–		–
Soil Conservation	–	–	–	–	–	–	–		–
Trading services	**329 120**	**385 015**	**400 326**	**37 092**	**331 467**	**400 326**	**(68 859)**	**-17%**	**400 326**
Energy sources	245 969	268 463	278 333	29 096	239 608	278 333	(38 725)	-14%	278 333
Electricity	243 205	265 128	275 687	28 773	237 313	275 687	(38 374)	-14%	275 687
Street Lighting and Signal Systems	2 764	3 335	2 646	323	2 294	2 646	(351)	-13%	2 646
Nonelectric Energy	–	–	–	–	–	–	–		–
Water management	40 314	35 733	41 381	2 536	31 789	41 381	(9 593)	-23%	41 381
Water Treatment	25	1 692	1 661	13	154	1 661	(1 507)	-91%	1 661
Water Distribution	37 185	29 481	35 620	2 144	29 535	35 620	(6 085)	-17%	35 620
Water Storage	3 104	4 560	4 100	378	2 100	4 100	(2 000)	-49%	4 100
Waste water management	33 598	34 766	33 936	2 264	27 693	33 936	(6 243)	-18%	33 936
Public Toilets	1 489	1 875	1 793	137	1 576	1 793	(217)	-12%	1 793
Sewerage	24 782	23 500	23 085	1 622	20 097	23 085	(2 988)	-13%	23 085
Storm Water Management	7 325	6 691	6 359	504	6 020	6 359	(339)	-5%	6 359
Waste Water Treatment	2	2 699	2 699	0	0	2 699	(2 699)	-100%	2 699
Waste management	9 239	46 053	46 676	3 197	32 377	46 676	(14 299)	-31%	46 676
Recycling	–	–	–	–	–	–	–		–
Solid Waste Disposal (Landfill Sites)	(22 565)	16 613	16 129	1 106	3 795	16 129	(12 334)	-76%	16 129
Solid Waste Removal	29 890	28 001	29 115	2 076	27 057	29 115	(2 059)	-7%	29 115
Street Cleaning	1 915	1 440	1 432	15	1 526	1 432	94	7%	1 432
Other	882	959	922	3	902	922	(20)	-2%	922
Abattoirs	–	–	–	–	–	–	–		–
Air Transport	–	–	–	–	–	–	–		–
Forestry	–	–	–	–	–	–	–		–
Licensing and Regulation	28	62	25	3	10	25	(15)	-61%	25
Markets	–	–	–	–	–	–	–		–
Tourism	854	897	897	–	892	897	(4)	0%	897
Total Expenditure - Functional	**600 358**	**682 493**	**701 325**	**57 930**	**554 984**	**701 325**	**(146 340)**	**-21%**	**670 399**
Surplus/ (Deficit) for the year	**19 346**	**(13 052)**	**(19 434)**	**16 094**	**41 533**	**(19 434)**	**60 966**	**-314%**	**11 505**

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q4 Fourth Quarter

Vote Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	89 792	97 078	92 603	7 196	88 842	92 603	(3 761)	-4,1%	92 603
Vote 2 - Community Services	40 250	11 944	12 702	374	2 839	12 702	(9 864)	-77,7%	12 702
Vote 3 - Community Services	116 399	126 015	140 201	29 796	123 661	140 201	(16 540)	-11,8%	140 201
Vote 4 - Community Services	7 857	4 905	15 852	132	133	15 852	(15 719)	-99,2%	15 852
Vote 5 - Corporate Services	(134)	566	566	–	267	566	(299)	-52,8%	566
Vote 6 - Technical Services	291 441	330 552	337 077	29 127	305 425	337 077	(31 652)	-9,4%	337 077
Vote 7 - Technical Services	71 476	96 840	81 849	7 367	74 851	81 849	(6 997)	-8,5%	81 849
Vote 8 - Muncipal Manager	575	1 542	1 042	31	499	1 042	(543)	-52,1%	1 042
Total Revenue by Vote	**617 655**	**669 441**	**681 891**	**74 024**	**596 517**	**681 891**	**(85 374)**	**-12,5%**	**681 891**
Expenditure by Vote									
Vote 1 - Financial Services	38 268	52 907	53 794	3 813	40 210	53 794	(13 584)	-25,3%	53 794
Vote 2 - Community Services	34 907	42 428	43 351	2 954	35 354	43 351	(7 997)	-18,4%	43 351
Vote 3 - Community Services	57 632	51 839	50 927	3 218	33 107	50 927	(17 820)	-35,0%	50 927
Vote 4 - Community Services	39 210	19 452	23 614	2 026	14 864	23 614	(8 750)	-37,1%	23 614
Vote 5 - Corporate Services	54 582	81 238	81 687	5 598	57 773	81 687	(23 914)	-29,3%	81 687
Vote 6 - Technical Services	308 685	334 930	340 583	32 928	290 587	340 583	(49 996)	-14,7%	340 583
Vote 7 - Technical Services	53 689	84 015	90 317	6 046	68 038	90 317	(22 279)	-24,7%	90 317
Vote 8 - Muncipal Manager	12 124	15 685	17 052	1 346	15 050	17 052	(2 002)	-11,7%	17 052
Total Expenditure by Vote	**599 097**	**682 493**	**701 325**	**57 930**	**554 984**	**701 325**	**(146 340)**	**-20,9%**	**701 325**
Surplus/ (Deficit) for the year	**18 559**	**(13 052)**	**(19 434)**	**16 094**	**41 533**	**(19 434)**	**60 966**	**-313,7%**	**(19 434)**

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q4 Fourth Quarter

Vote Description	2019/20	Budget Year 2020/21							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	**89 792**	**97 078**	**92 603**	**7 196**	**88 842**	**92 603**	(3 761)	-4%	**92 603**
1.1 - Assessment Rates	68 153	81 350	81 350	4 558	74 774	81 350	(6 576)	-8%	81 350
1.2 - Treasury: Administration	22 355	20 240	15 765	2 783	14 793	15 765	(972)	-6%	15 765
1.3 - Treasury: Debtors	(773)	(4 764)	(4 764)	(145)	(821)	(4 764)	3 943	-83%	(4 764)
1.4 - Treasury: Credit controle	(0)	234	234	(0)	(0)	234	(234)	-100%	234
1.5 - Supply Chain Management	56	18	18	0	96	18	78	436%	18
1.6 - Director: Finance	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**164 505**	**142 864**	**162 894**	**30 302**	**126 633**	**162 894**	**(36 262)**	-22%	**165 883**
2.1 - Cemetries	176	233	233	31	328	233	95	41%	12 702
2.2 - Housing: Administration	24 474	1 098	547	27	254	547	(293)	-54%	233
2,3 - Library Services	9 299	9 836	10 531	4	15	10 531	(10 516)	-100%	–
2,4 - Fire Protection Sevices	5	6	728	–	2	728	(726)	-100%	547
2,5 - Pine Forest : Administration	6 296	771	663	311	2 240	663	1 577	238%	10 531
2.6-Klipriver Park: Administration	–	–	–	–	–	–	–		728
2.7-Community Halls And Facilities	222	310	30	4	31	30	1	5%	663
2.8-Licensing & Regulation	93	115	115	–	77	115	(38)	-33%	–
2.9-Enviromental Protection	152	13	13	–	–	13	(13)	-100%	–
2.10-Parks	19	119	119	1	53	119	(65)	-55%	–
2.11-Traffic	20 613	21 053	21 053	427	5 400	21 053	(15 652)	-74%	–
2.12-Disaster Management	–	–	–	–	–	–	–		140 201
2.13-Social & Welfare Services	95 300	104 406	118 872	29 363	118 100	118 872	(772)	-1%	30
2.14-Sport Grounds	–	–	–	–	–	–	–		–
2.15-Recreational Land	4 079	1 032	4 019	1	1	4 019	(4 017)	-100%	–
2.16-Swimming Pools	135	19	19	–	–	19	(19)	-100%	–
2.17-Vehicle Licensing & Testing	3 477	3 854	3 854	–	–	3 854	(3 854)	-100%	115
2.18-L E D	166	–	2 099	131	131	2 099	(1 968)	-94%	13
2.19-Director: Community Services	–	–	–	–	–	–	–		119
Vote 3 - Corporate Services	**(134)**	**566**	**566**	**–**	**267**	**566**	**(299)**	-53%	**31 703**
3.1-Property Administration	(550)	–	–	–	–	–	–		15 852
3.2-Information Tecnology	–	–	–	–	–	–	–		5 861
3.3-Human Resources	313	552	552	–	254	552	(299)	-54%	–
3.5-Council Cost	103	–	–	–	13	–	13	#DIV/0!	4 019
3.5-Town Secretary	–	–	–	–	–	–	–		19
3.6-Tourism	–	–	–	–	–	–	–		3 854
3.7-Marketing & Communications	–	4	4	–	0	4	(4)	-91%	–
3.8-Thusong Centre	–	–	–	–	–	–	–		2 099
3.9-Administration	–	9	9	–	0	9	(9)	-100%	–
3.10-Director Corporate Services	–	–	–	–	–	–	–		–
Vote 4 - Technical Services	**362 917**	**427 392**	**418 925**	**36 494**	**380 276**	**418 925**	**(38 649)**	-9%	**611 573**
4.1-Building Regulations & Enforce	768	944	944	146	1 009	944	65	7%	566
4.2-Electricity: Administration	256 018	267 434	272 141	26 267	269 989	272 141	(2 152)	-1%	–
4.3-Electricity: Street Lights	474	–	280	–	–	280	(280)	-100%	–
4.4-Mechanical Workshop	–	–	–	–	–	–	–		552
4.4-Public Toilets	–	–	–	–	–	–	–		–
4.5-Sewerage	27 898	29 914	33 547	2 653	33 922	33 547	375	1%	–
4.7-Town Planning	794	794	794	61	501	794	(293)	-37%	–
4.8-Stormwater Management	3 263	13 819	10 607	–	–	10 607	(10 607)	-100%	–
4.9-Roads	2 227	17 647	18 763	–	3	18 763	(18 760)	-100%	4
4.10-Solid Waste (Dumping Site)	803	10 024	6 266	76	681	6 266	(5 585)	-89%	9
4.11-Solid Waste (Garden)	–	5	5	–	–	5	(5)	-100%	–
4.12-Solid Waste (Removal)	27 301	21 955	22 927	2 751	28 895	22 927	5 968	26%	337 077
4.13-Water Storage	–	–	–	–	–	–	–		944
4.14-Water Distribution	43 372	64 856	52 652	4 540	45 276	52 652	(7 376)	-14%	272 141
	–	–	–	–	–	–	–		280
	–	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	**575**	**1 542**	**1 042**	**31**	**499**	**1 042**	(543)	-52%	**174 757**
5.1-Property & Legal Services	556	912	412	31	499	412	87	21%	–
5.2-IDP	–	–	–	–	–	–	–		33 547
5.3-Project Management	19	630	630	–	–	630	(630)	-100%	794
5.4-Performance Management	–	–	–	–	–	–	–		10 607
5.5-Internal Audit	–	–	–	–	–	–	–		18 763
5.6-Municipal Manager	–	–	–	–	–	–	–		81 849
	–	–	–	–	–	–	–		6 266
	–	–	–	–	–	–	–		5
	–	–	–	–	–	–	–		22 927
	–	–	–	–	–	–	–		–
Total Revenue by Vote	**617 655**	**669 441**	**676 030**	**74 024**	**596 517**	**676 030**	(79 513)	-12%	**1 076 519**

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q4 Fourth Quarter

Vote Description	2019/20	Budget Year 2020/21							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure by Vote							–		
Vote 1 - Financial Services	**38 268**	**52 907**	**53 794**	**3 813**	**40 210**	**53 794**	(13 584)	-25%	**71 272**
1.1 - Assessment Rates	4 548	3 819	4 819	(105)	4 963	4 819	143	3%	12 680
1.2 - Treasury: Administration	13 217	25 318	25 290	1 763	12 441	25 290	(12 849)	-51%	–
1.3 - Treasury: Debtors	5 129	6 410	6 599	476	5 961	6 599	(638)	-10%	–
1.4 - Treasury: Credit controle	8 263	8 487	8 732	891	8 500	8 732	(233)	-3%	–
1.5 - Supply Chain Management	6 698	6 963	6 645	631	6 766	6 645	122	2%	–
1.6 - Director: Finance	412	1 909	1 709	157	1 579	1 709	(129)	-8%	50 927
	–	–	–	–	–	–	–		6 207
	–	–	–	–	–	–	–		1 457
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**107 334**	**113 279**	**111 596**	**8 149**	**82 849**	**111 596**	**(28 747)**	**-26%**	**205 178**
2.1 - Cemetries	2 931	3 585	3 735	300	3 173	3 735	(562)	-15%	7 605
2.2 - Housing: Administration	4 286	5 807	5 745	495	4 810	5 745	(936)	-16%	27 471
2,3 - Library Services	10 223	11 714	11 774	871	10 238	11 774	(1 536)	-13%	141
2,4 - Fire Protection Sevices	7 964	9 867	9 417	648	7 873	9 417	(1 543)	-16%	6 167
2,5 - Pine Forest : Administration	9 505	11 454	12 680	641	9 261	12 680	(3 419)	-27%	23 614
2.6-Klipriver Park: Administration	934	1 457	1 457	70	895	1 457	(562)	-39%	5 861
2.7-Community Halls And Facilities	5 091	6 250	6 207	438	4 407	6 207	(1 800)	-29%	1 074
2.8-Licensing & Regulation	28	62	25	3	10	25	(15)	-61%	5 644
2.9-Enviromental Protection	1 009	2 009	1 855	45	453	1 855	(1 402)	-76%	4 207
2.10-Parks	7 731	7 529	7 605	639	7 009	7 605	(595)	-8%	3 455
2.11-Traffic	37 765	28 022	27 471	1 541	15 598	27 471	(11 873)	-43%	458
2.12-Disaster Management	54	77	141	21	95	141	(46)	-33%	2 480
2.13-Social & Welfare Services	5 019	6 433	6 167	461	4 641	6 167	(1 526)	-25%	–
2.14-Sport Grounds	584	453	458	76	750	458	292	64%	435
2.15-Recreational Land	4 738	5 352	5 644	688	5 137	5 644	(507)	-9%	–
2.16-Swimming Pools	2 741	4 932	4 207	607	2 015	4 207	(2 192)	-52%	81 687
2.17-Vehicle Licensing & Testing	4 675	4 312	3 455	413	4 793	3 455	1 338	39%	–
2.18-L E D	1 609	2 215	2 480	167	1 392	2 480	(1 087)	-44%	4 108
2.19-Director: Community Services	448	1 749	1 074	25	299	1 074	(775)	-72%	30 773
Vote 3 - Corporate Services	**55 014**	**81 678**	**82 122**	**5 647**	**58 249**	**82 122**	**(23 873)**	**-29%**	**644 625**
3.1-Property Administration	–	–	–	–	–	–	–		1 516
3.2-Information Tecnology	3 832	4 001	4 108	(204)	3 077	4 108	(1 031)	-25%	897
3.3-Human Resources	11 788	37 508	30 773	2 171	18 186	30 773	(12 587)	-41%	1 968
3.5-Council Cost	15 490	19 731	20 359	1 101	13 192	20 359	(7 167)	-35%	3 908
3.5-Town Secretary	1 452	1 505	1 516	129	1 573	1 516	57	4%	18 158
3.6-Tourism	854	897	897	–	892	897	(4)	0%	–
3.7-Marketing & Communications	3 865	3 969	3 908	324	3 759	3 908	(148)	-4%	340 583
3.8-Thusong Centre	432	441	435	49	476	435	41	9%	2 961
3.9-Administration	15 294	11 628	18 158	1 942	15 222	18 158	(2 936)	-16%	274 634
3.10-Director Corporate Services	2 006	1 999	1 968	135	1 871	1 968	(97)	-5%	–
Vote 4 - Technical Services	**362 374**	**418 945**	**430 899**	**38 975**	**358 625**	**430 899**	**(72 274)**	**-17%**	**243 621**
4.1-Building Regulations & Enforce	2 828	2 884	2 961	261	3 108	2 961	147	5%	2 740
4.2-Electricity: Administration	243 085	265 464	274 634	28 889	236 050	274 634	(38 584)	-14%	1 793
4.3-Electricity: Street Lights	–	–	–	–	–	–	–		29 173
4.4-Mechanical Workshop	3 005	2 845	2 740	268	3 076	2 740	336	12%	1 705
4.4-Public Toilets	1 489	1 875	1 793	137	1 576	1 793	(217)	-12%	6 359
4.5-Sewerage	27 528	28 888	29 173	1 826	23 451	29 173	(5 722)	-20%	21 218
4.7-Town Planning	1 990	2 857	1 705	129	1 627	1 705	(78)	-5%	90 317
4.8-Stormwater Management	7 325	6 691	6 359	504	6 020	6 359	(339)	-5%	16 129
4.9-Roads	23 640	23 425	21 218	1 070	17 520	21 218	(3 698)	-17%	11 709
4.10-Solid Waste (Dumping Site)	(22 565)	16 613	16 129	1 106	3 795	16 129	(12 334)	-76%	18 838
4.11-Solid Waste (Garden)	10 906	12 000	11 709	1 187	10 971	11 709	(738)	-6%	4 114
4.12-Solid Waste (Removal)	20 898	17 441	18 838	904	17 611	18 838	(1 227)	-7%	37 540
4.13-Water Storage	3 104	4 576	4 114	378	2 100	4 114	(2 015)	-49%	1 986
4.14-Water Distribution	37 210	31 430	37 540	2 158	29 889	37 540	(7 652)	-20%	–
4.15-Director: Technical Services	1 932	1 956	1 986	158	1 831	1 986	(155)	-8%	–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	**12 124**	**15 685**	**17 052**	**1 346**	**15 050**	**17 052**	(2 002)	**-12%**	**17 052**
5.1-Property & Legal Services	3 100	3 703	5 696	397	5 420	5 696	(276)	-5%	3 322
5.2-IDP	1 541	2 290	2 100	136	1 663	2 100	(436)	-21%	5 696
5.3-Project Management	641	1 310	1 394	130	1 091	1 394	(303)	-22%	2 100
5.4-Performance Management	1 086	1 437	1 206	137	1 204	1 206	(2)	0%	1 394
5.5-Internal Audit	2 441	3 263	3 334	276	2 511	3 334	(823)	-25%	1 206
5.6-Municipal Manager	3 315	3 683	3 322	270	3 162	3 322	(161)	-5%	3 334
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Total Expenditure by Vote	**575 115**	**682 493**	**695 464**	**57 930**	**554 984**	**695 464**	**(140 479)**	**(0)**	**1 181 748**
Surplus/ (Deficit) for the year	**42 541**	**(13 052)**	**(19 434)**	**16 094**	**41 533**	**(19 434)**	**60 966**	**(0)**	**(105 228)**

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q4 Fourth Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source									
Property rates	73 497	76 388	76 388	4 752	80 674	76 388	4 286	6%	76 388
Service charges - electricity revenue	255 095	266 973	271 973	26 235	269 592	271 973	(2 381)	-1%	271 973
Service charges - water revenue	39 419	35 137	35 137	4 077	43 040	35 137	7 903	22%	35 137
Service charges - sanitation revenue	25 949	18 352	25 352	2 404	32 700	25 352	7 348	29%	25 352
Service charges - refuse revenue	25 713	21 271	22 271	2 326	27 965	22 271	5 694	26%	22 271
Service charges - other	–	–	–	–	–	–	–		–
Rental of facilities and equipment	3 905	2 663	1 163	310	1 789	1 163	626	54%	1 163
Interest earned - external investments	7 446	9 129	3 358	259	3 093	3 358	(265)	-8%	3 358
Interest earned - outstanding debtors	10 515	8 264	5 035	1 154	5 569	5 035	534	11%	5 035
Dividends received	–	–	–	–	–	–	–		–
Fines, penalties and forfeits	19 654	20 456	20 456	7	66	20 456	(20 391)	-100%	20 456
Licences and permits	1 042	2 010	2 010	421	5 419	2 010	3 409	170%	2 010
Agency services	3 477	3 854	3 854	–	–	3 854	(3 854)	-100%	3 854
Transfers recognised - operational	131 561	116 989	140 835	30 778	119 852	140 835	(20 983)	-15%	140 835
Other revenue	9 225	9 181	7 939	1 247	6 360	7 939	(1 580)	-20%	7 939
Gains on disposal of PPE	(474)	(0)	(0)	–	–	(0)	0	-100%	(0)
Total Revenue (excluding capital transfers and contributions)	**606 024**	**590 666**	**615 772**	**73 971**	**596 120**	**615 772**	**(19 652)**	**-3%**	**615 772**
Expenditure By Type									
Employee related costs	180 046	226 182	216 399	17 179	197 218	216 399	(19 181)	-9%	216 399
Remuneration of councillors	10 604	12 032	12 032	825	9 897	12 032	(2 134)	-18%	12 032
Debt impairment	14 187	44 688	54 688	(688)	32 487	54 688	(22 202)	-41%	(0)
Depreciation & asset impairment	32 732	40 688	35 688	–	2	35 688	(35 686)	-100%	35 688
Finance charges	9 408	9 181	9 181	19	244	9 181	(8 937)	-97%	9 181
Bulk purchases	221 822	232 760	237 360	20 737	212 096	237 360	(25 264)	-11%	237 360
Other materials	14 194	19 528	16 160	2 057	12 839	16 160	(3 322)	-21%	16 160
Contracted services	44 029	48 486	59 728	8 065	48 029	59 728	(11 699)	-20%	59 728
Transfers and grants	25 477	2 179	13 630	5 054	6 534	13 630	(7 095)	-52%	13 630
Other expenditure	47 859	46 770	46 458	4 683	35 638	46 458	(10 821)	-23%	51 388
Loss on disposal of PPE	–	0	0	–	–	0	(0)	-100%	0
Total Expenditure	**600 358**	**682 493**	**701 325**	**57 930**	**554 984**	**701 325**	**(146 340)**	**-21%**	**651 566**
Surplus/(Deficit)	**5 667**	**(91 827)**	**(85 553)**	**16 041**	**41 136**	**(85 553)**	**126 689**	**(0)**	**(35 795)**
Transfers recognised - capital	13 442	78 716	65 559	–	1	65 559	(65 558)	-100%	65 559
Contributions recognised - capital	237	59	560	53	396	560	(164)	-29%	560
Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	**19 346**	**(13 052)**	**(19 434)**	**16 094**	**41 533**	**(19 434)**	**60 966**	**–**	**30 324**
Surplus/(Deficit) attributable to	**19 346**	**(13 052)**	**(19 434)**	**16 094**	**41 533**	**(19 434)**			**30 324**
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	**19 346**	**(13 052)**	**(19 434)**	**16 094**	**41 533**	**(19 434)**			**30 324**

The revenue and expenditure figures excludes internal charges.

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q4 Fourth Quarter

Vote Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation									
Vote 1 - Financial Services	(6 525)	–	–	–	–	–	–		–
Vote 2 - Community Services	126	–	214	27	210	214	(4)	-2%	214
Vote 3 - Community Services	–	–	–	–	–	–	–		–
Vote 4 - Community Services	–	–	–	–	–	–	–		–
Vote 5 - Corporate Services	–	–	–	–	–	–	–		–
Vote 6 - Technical Services	12 575	14 421	16 833	1 176	12 385	16 833	(4 448)	-26%	16 833
Vote 7 - Technical Services	1 400	26 288	12 499	2 866	3 913	12 499	(8 586)	-69%	12 499
Vote 8 - Muncipal Manager	19	–	–	–	–	–	–		–
Total Capital Multi-year expenditure	**7 596**	**40 708**	**29 547**	**4 070**	**16 509**	**29 547**	**(13 038)**	**-44%**	**29 547**
Single Year expenditure appropriation									
Vote 1 - Financial Services	206	–	195	165	165	195	(30)	-15%	195
Vote 2 - Community Services	–	–	4 264	1 275	1 971	4 264	(2 293)	-54%	4 264
Vote 3 - Community Services	1 053	620	1 245	535	1 126	1 245	(119)	-10%	1 245
Vote 4 - Community Services	4 152	900	9 328	3 329	9 160	9 328	(168)	-2%	9 328
Vote 5 - Corporate Services	1 833	1 050	4 615	643	3 417	4 615	(1 198)	-26%	4 615
Vote 6 - Technical Services	11 458	35 021	28 783	3 667	25 546	28 783	(3 237)	-11%	28 783
Vote 7 - Technical Services	1 632	10 465	8 967	1 498	8 402	8 967	(565)	-6%	8 967
Vote 8 - Muncipal Manager	14	–	–	–	–	–	–		–
Total Capital single-year expenditure	20 348	48 056	57 396	11 112	49 787	57 396	**(7 610)**	**-13%**	57 396
Total Capital Expenditure	**27 944**	**88 764**	**86 943**	**15 182**	**66 295**	**86 943**	**(20 648)**	**-24%**	**86 943**

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Q4 Fourth Quarter

Vote Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Expenditure - Standard Classification									
Governance and administration	**(3 867)**	**1 400**	**4 523**	**808**	**3 037**	**4 523**	(1 486)	-33%	**4 523**
Executive and council	166	600	1	–	(1)	1	(2)	-182%	1
Finance and administration	(4 033)	800	4 522	808	3 038	4 522	(1 484)	-33%	4 522
Internal audit	–	–	–	–	–	–	–		–
Community and public safety	**5 091**	**1 520**	**12 962**	**4 717**	**10 534**	**12 962**	(2 429)	-19%	**12 962**
Community and social services	313	580	1 732	498	1 613	1 732	(119)	-7%	1 732
Sport and recreation	4 651	940	7 448	2 917	7 435	7 448	(13)	0%	7 448
Public safety	126	–	3 782	1 302	1 485	3 782	(2 297)	-61%	3 782
Housing	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
Economic and environmental servic	**7 871**	**20 245**	**22 231**	**1 421**	**17 177**	**22 231**	(5 054)	-23%	**22 231**
Planning and development	76	–	2 089	450	1 934	2 089	(154)	-7%	2 089
Road transport	7 795	20 245	20 142	971	15 243	20 142	(4 899)	-24%	20 142
Environmental protection	–	–	–	–	–	–	–		–
Trading services	**18 849**	**65 600**	**47 226**	**8 236**	**35 547**	**47 226**	(11 679)	-25%	**47 226**
Energy sources	7 740	2 500	4 493	1 323	4 014	4 493	(478)	-11%	4 493
Water management	2 297	27 396	17 197	1 328	7 873	17 197	(9 324)	-54%	17 197
Waste water management	7 096	26 347	20 370	2 549	18 448	20 370	(1 922)	-9%	20 370
Waste management	1 716	9 356	5 167	3 037	5 212	5 167	45	1%	5 167
Other	–	–	–	–	–	–	–		–
Total Capital Expenditure - Standard Cl	**27 944**	**88 764**	**86 943**	**15 182**	**66 295**	**86 943**	**(20 648)**	**-24%**	**86 943**
Funded by:									
National Government	12 852	35 763	26 793	6 222	18 101	26 793	(8 692)	-32%	26 793
Provincial Government	271	42 954	38 164	5 747	33 318	38 164	(4 846)	-13%	38 164
District Municipality	–	–	740	302	665	740	(75)	-10%	740
Other transfers and grants	–	–	501	165	442	501	(60)	-12%	501
Transfers recognised - capital	**13 123**	**78 716**	**66 198**	**12 437**	**52 525**	**66 198**	**(13 673)**	**-21%**	**66 198**
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	21 175	10 048	20 745	2 745	13 770	20 745	(6 945)	-33%	20 745
Total Capital Funding	**34 298**	**88 764**	**86 943**	**15 182**	**66 295**	**86 943**	**(20 648)**	**-24%**	**86 943**

References

1. Municipalities may choose to appropriate for capital expenditure for three years or for one year (if one year appropriation projected expenditure

2. Include capital component of PPP unitary payment

3. Capital expenditure by standard classification must reconcile to the total of multi-year and single year appropriations

4. Include expenditure on investment property, intangible and biological assets

5. Must reconcile to Monthly Budget Statement Financial Performance (revenue and expenditure)

6. Include finance leases and PPP capital funding component of unitary payment - total borrowing/repayments to reconcile to changes in Table SA

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - Q4 Fourth Quarter

Vote Description	2019/20	Budget Year 2020/21							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure - Municipal Vote									
Expenditure of multi-year capital appropriation									
Vote 1 - Financial Services	**(6 525)**	**–**	**–**	**–**	**–**	**–**	**–**		**–**
1.1 - Assessment Rates	–	–	–	–	–	–	–		–
1.2 - Treasury: Administration	(6 525)	–	–	–	–	–	–		–
1.3 - Treasury: Debtors	–	–	–	–	–	–	–		–
1.4 - Treasury: Credit controle	–	–	–	–	–	–	–		–
1.5 - Supply Chain Management	–	–	–	–	–	–	–		–
1.6 - Director: Finance	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**126**	**–**	**214**	**27**	**210**	**214**	(4)	-2%	**214**
2.1 - Cemetries	–	–	–	–	–	–	–		–
2.2 - Housing: Administration	–	–	–	–	–	–	–		–
2,3 - Library Services	–	–	–	–	–	–	–		–
2,4 - Fire Protection Sevices	–	–	–	–	–	–	–		–
2,5 - Pine Forest : Administration	126	–	214	27	210	214	(4)	-2%	214
2.6-Klipriver Park: Administration	–	–	–	–	–	–	–		–
2.7-Community Halls And Facilities	–	–	–	–	–	–	–		–
2.8-Licensing & Regulation	–	–	–	–	–	–	–		–
2.9-Enviromental Protection	–	–	–	–	–	–	–		–
2.10-Parks	–	–	–	–	–	–	–		–
Vote 3 - Corporate Services	**–**	**–**	**–**	**–**	**–**	**–**	–		**–**
3.1-Property Administration	–	–	–	–	–	–	–		–
3.2-Information Tecnology	–	–	–	–	–	–	–		–
3.3-Human Resources	–	–	–	–	–	–	–		–
3.5-Council Cost	–	–	–	–	–	–	–		–
3.5-Town Secretary	–	–	–	–	–	–	–		–
3.6-Tourism	–	–	–	–	–	–	–		–
3.7-Marketing & Communications	–	–	–	–	–	–	–		–
3.8-Thusong Centre	–	–	–	–	–	–	–		–
3.9-Administration	–	–	–	–	–	–	–		–
3.10-Director Corporate Services	–	–	–	–	–	–	–		–
Vote 4 - Technical Services	**13 975**	**40 708**	**29 333**	**4 042**	**16 298**	**29 333**	**(4 339)**	**-15%**	**19 141**
4.1-Building Regulations & Enforce	–	–	–	–	–	–	–		–
4.2-Electricity: Administration	2 907	2 500	2 027	848	2 001	2 027	(26)	-1%	–
4.3-Electricity: Street Lights	1 266	–	280	222	222	280	(58)	-21%	–
4.4-Mechanical Workshop	–	–	–	–	–	–	–		–
4.4-Public Toilets	–	–	–	–	–	–	–		–
4.5-Sewerage	–	–	–	–	–	–	–		–
4.7-Town Planning	–	–	–	–	–	–	–		–
4.8-Stormwater Management	3 263	4 331	3 981	–	3 980	3 981	(0)	0%	–
4.9-Roads	5 139	7 590	10 546	106	6 182	10 546	(4 364)	-41%	–
4.10-Solid Waste (Dumping Site)	1 196	9 356	3 803	2 866	3 913	3 803	110	3%	–
4.11-Solid Waste (Garden)	–	–	–	–	–	–			–
4.12-Solid Waste (Removal)	–	–	–	–	–	–			16 833
4.13-Water Storage	–	–	–	–	–	–			–
4.14-Water Distribution	204	16 931	8 696	–	–	8 696			2 027
4.15-Director: Technical Services	–	–	–	–	–	–			280
Vote 5 - Muncipal Manager	**19**	**–**	**–**	**–**	**–**	**–**	**–**		**27 026**
5.1-Property & Legal Services	–	–	–	–	–	–	–		–
5.2-IDP	–	–	–	–	–	–	–		–
5.3-Project Management	19	–	–	–	–	–	–		–
5.4-Performance Management	–	–	–	–	–	–	–		3 981
5.5-Internal Audit	–	–	–	–	–	–	–		10 546
5.6-Municipal Manager	–	–	–	–	–	–	–		12 499
							–		
Total multi-year capital expenditure	**7 596**	**40 708**	**29 547**	**4 070**	**16 509**	**29 547**	(13 038)	-44%	**46 380**

							–		
Capital expenditure - Municipal Vote									
Expenditue of single-year capital appropriation							–		
Vote 1 - Financial Services	**206**	**–**	**195**	**165**	**165**	**2 281**	**(2 116)**	**-93%**	**2 281**
1.1 - Assessment Rates	–	–	–	–	–	–	–		–
1.2 - Treasury: Administration	187	–	195	165	165	–	165	#DIV/0!	–
1.3 - Treasury: Debtors	–	–	–	–	–	–	–		–
1.4 - Treasury: Credit controle	–	–	–	–	–	–	–		–
1.5 - Supply Chain Management	–	–	–	–	–	–	–		–
1.6 - Director: Finance	19	–	–	–	–	1 245	(1 245)	-100%	1 245
	–	–	–	–	–	1 036	(1 036)	-100%	1 036
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
	–	–	–	–	–	–	–		–
Vote 2 - Community Services	**5 205**	**1 520**	**14 837**	**5 139**	**12 257**	**14 837**	**(2 580)**	**-17%**	**24 316**
2.1 - Cemetries	–	–	–	–	–	–	–		–
2.2 - Housing: Administration	–	–	–	–	–	–	–		208
2,3 - Library Services	–	–	–	–	–	–	–		–
2,4 - Fire Protection Sevices	–	–	696	–	696	696	–		–
2,5 - Pine Forest : Administration	–	–	3 568	1 275	1 275	3 568	(2 293)	-64%	–
2.6-Klipriver Park: Administration	–	–	–	–	–	–	–		9 328
2.7-Community Halls And Facilities	313	580	1 036	498	917	1 036	(119)	-11%	–
2.8-Licensing & Regulation	–	–	–	–	–	–	–		–
2.9-Enviromental Protection	–	–	–	–	–	–	–		7 240
2.10-Parks	620	40	208	37	208	208	(0)	0%	–
2.11-Traffic	120	–	–	–	–	–	–		–
2.12-Disaster Management	–	–	–	–	–	–	–		–
2.13-Social & Welfare Services	–	–	–	–	–	–	–		2 089
2.14-Sport Grounds							–		–
2.15-Recreational Land	4 031	900	7 240	2 880	7 227	7 240	(13)	0%	–
2.16-Swimming Pools	–	–	–	–	–	–	–		–
2.17-Vehicle Licensing & Testing	–	–	–	–	–	–	–		4 615
2.18-L E D	76	–	2 089	450	1 934	2 089	(154)	-7%	–
2.19-Director: Community Services	44	–	–	–	(1)	–	(1)		837
Vote 3 - Corporate Services	**1 833**	**1 050**	**4 615**	**643**	**3 417**	**4 615**	**(1 198)**	**-26%**	**33 848**
3.1-Property Administration	–	–	–	–	–	–	–		–
3.2-Information Tecnology	666	450	837	374	636	837	(200)	-24%	–
3.3-Human Resources	–	–	–	–	–	–	–		–
3.5-Council Cost	1 003	600	899	–	769	899	(129)	-14%	–
3.5-Town Secretary	–	–	–	–	–	–	–		2 879
3.6-Tourism	–	–	–	–	–	–	–		–
3.7-Marketing & Communications	47	–	–	–	–	–	–		28 783
3.8-Thusong Centre	–	–	–	–	–	–	–		–
3.9-Administration	70	–	2 879	269	2 011	2 879	(868)	-30%	1 316
3.10-Director Corporate Services	46	–	–	–	–	–	–		870
Vote 4 - Technical Services	**13 090**	**45 486**	**37 750**	**5 165**	**33 948**	**37 750**	**(3 801)**	**-10%**	**44 530**
4.1-Building Regulations & Enforce	–	–	–	–	–	–	–		611
4.2-Electricity: Administration	3 567	–	1 316	25	1 093	1 316	(223)	-17%	–
4.3-Electricity: Street Lights	–	–	870	228	698	870	(172)	-20%	9 762
4.4-Mechanical Workshop	1 522	350	611	–	226	611	(386)	-63%	–
4.4-Public Toilets	884	–	–	–	–	–	–		6 627
4.5-Sewerage	2 949	12 528	9 762	136	7 841	9 762	(1 921)	-20%	9 596
4.7-Town Planning	–	–	–	–	–	–	–		8 967
4.8-Stormwater Management	–	9 489	6 627	2 413	6 627	6 627	–		–
4.9-Roads	2 535	12 655	9 596	866	9 062	9 596	(535)	-6%	–
4.10-Solid Waste (Dumping Site)	–	–	–	–	–	–	–		1 363
4.11-Solid Waste (Garden)	520	–	–	–	–	–	–		–
4.12-Solid Waste (Removal)	–	–	1 363	170	1 299	1 363	(65)	-5%	7 603
4.13-Water Storage	–	–	–	–	–	–	–		–
4.14-Water Distribution	1 089	10 465	7 603	1 328	7 103	7 603	(500)	-7%	–
4.15-Director: Technical Services	23	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	**14**	–	–	–	–	–	–		–
5.1-Property & Legal Services	–	–	–	–	–	–	–		–
5.2-IDP	–	–	–	–	–	–	–		–
5.3-Project Management	–	–	–	–	–	–	–		–
5.4-Performance Management	–	–	–	–	–	–	–		–
5.5-Internal Audit	–	–	–	–	–	–	–		–
5.6-Municipal Manager	14	–	–	–	–	–	–		–
Total single-year capital expenditure	**20 348**	**48 056**	**57 396**	**11 112**	**49 787**	**59 482**	**(9 695)**	**(0)**	**104 975**
Total Capital Expenditure	**27 944**	**88 764**	**86 943**	**15 182**	**66 295**	**89 029**	**(22 733)**	**(0)**	**151 356**

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - Q4 Fourth Quarter

Description	2019/20	Budget Year 2020/21			
R thousands	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
ASSETS					
Current assets					
Cash	130 394	38 462	84 518	115 296	107 316
Call investment deposits	–	–	–	–	–
Consumer debtors	68 999	38 038	97 481	84 666	63 257
Other debtors	7 966	20 630	3 046	57 762	3 520
Current portion of long-term receivables	–	–	–	–	–
Inventory	11 602	11 693	14 301	9 741	11 464
Total current assets	**218 961**	**108 824**	**199 345**	**267 465**	**185 556**
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	43 765	44 492	43 765	43 765	44 325
Investments in Associate	–	–	–	–	–
Property, plant and equipment	900 003	1 002 139	943 356	966 300	1 005 197
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	1 576	2 029	1 576	1 576	2 606
Other non-current assets	550	550	550	550	550
Total non current assets	**945 893**	**1 049 210**	**989 246**	**1 012 190**	**1 052 677**
TOTAL ASSETS	**1 164 854**	**1 158 034**	**1 188 591**	**1 279 655**	**1 238 234**
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1 968	–	–	1 968	–
Consumer deposits	7 976	7 150	7 976	8 564	7 544
Trade and other payables	52 843	47 310	124 876	118 226	141 209
Provisions	79 982	76 091	54 769	82 255	56 427
Total current liabilities	**142 768**	**130 550**	**187 620**	**211 013**	**205 180**
Non current liabilities					
Borrowing	2 620	4 722	2 788	2 620	4 588
Provisions	112 525	180 655	115 363	117 555	165 513
Total non current liabilities	**115 144**	**185 378**	**118 150**	**120 175**	**170 101**
TOTAL LIABILITIES	**257 913**	**315 928**	**305 770**	**331 188**	**375 281**
NET ASSETS	**906 942**	**842 106**	**882 821**	**948 467**	**862 953**
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	896 324	831 751	872 204	937 850	852 598
Reserves	10 618	10 355	10 618	10 618	10 355
TOTAL COMMUNITY WEALTH/EQUITY	**906 942**	**842 106**	**882 821**	**948 467**	**862 953**

The cash flows for the year to date are indicated in the following table:

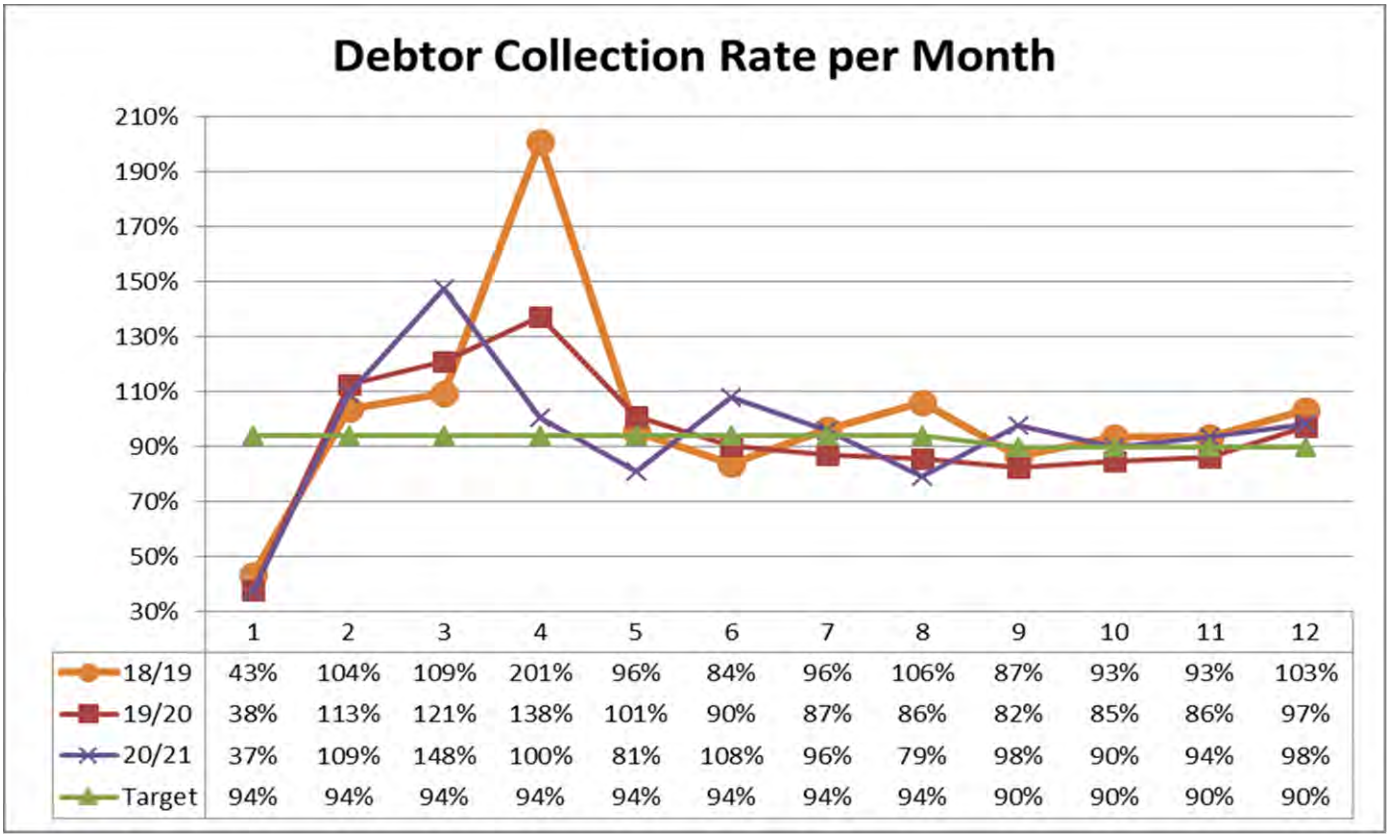
WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - Q4 Fourth Quarter

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	68 290	72 569	65 694	5 016	72 979	65 694	7 285	11%	74 766
Service charges	346 579	315 962	367 583	40 249	390 548	367 583	22 965	6%	366 826
Other revenue	21 385	21 754	20 239	1 220	11 211	20 239	(9 028)	-45%	19 004
Government - operating	131 014	116 989	140 245	–	104 430	140 245	(35 814)	-26%	137 020
Government - capital	13 442	78 716	70 330	–	60 300	70 330	(10 030)	-14%	65 423
Interest	17 961	17 393	4 868	260	2 843	4 868	(2 025)	-42%	(41 693)
Dividends									
Payments									
Suppliers and employees	(526 395)	(557 432)	(634 731)	(56 072)	(580 225)	(634 731)	(54 506)	9%	(550 745)
Finance charges	(469)	(1 332)	(1 706)	(19)	(47)	(1 706)	(1 659)	97%	–
Transfers and Grants	(1 495)	(2 179)	(8 110)	(5 804)	(7 668)	(8 110)	(442)	5%	–
NET CASH FROM/(USED) OPERATING ACTIVITIES	**70 313**	**62 440**	**24 413**	**(15 150)**	**54 372**	**24 413**	**(83 255)**	**-341%**	**70 601**
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	649	–	–	–	–	–	–		–
Decrease (Increase) in non-current debtors	–	–	–	–	–	–	–		–
Decrease (increase) other non-current receivables	–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments	–	–	–	–	–	–	–		–
Payments									
Capital assets	(34 468)	(88 764)	(69 760)	(14 635)	(69 277)	(69 760)	(482)	1%	–
NET CASH FROM/(USED) INVESTING ACTIVITIES	**(33 819)**	**(88 764)**	**(69 760)**	**(14 635)**	**(69 277)**	**(69 760)**	**(482)**	**1%**	**–**
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	–	–	–	–	–	–	–		–
Borrowing long term/refinancing	–	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits	827	–	–	8	62	–	62		–
Payments									–
Repayment of borrowing	(1 199)	(1 500)	(1 800)	(109)	(255)	(1 800)	(1 545)	86%	–
NET CASH FROM/(USED) FINANCING ACTIVITIES	**(371)**	**(1 500)**	**(1 800)**	**(101)**	**(193)**	**(1 800)**	**(1 607)**	**89%**	**(193)**
									–
NET INCREASE/ (DECREASE) IN CASH HELD	**36 123**	**(27 824)**	**(47 147)**	**(29 885)**	**(15 099)**	**(47 147)**			**70 601**
Cash/cash equivalents at beginning:	94 272	66 287	130 394		130 394	130 394			130 394
Cash/cash equivalents at month/year end:	130 394	38 463	83 247		115 296	83 247			200 995

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q4 Fourth Quarter

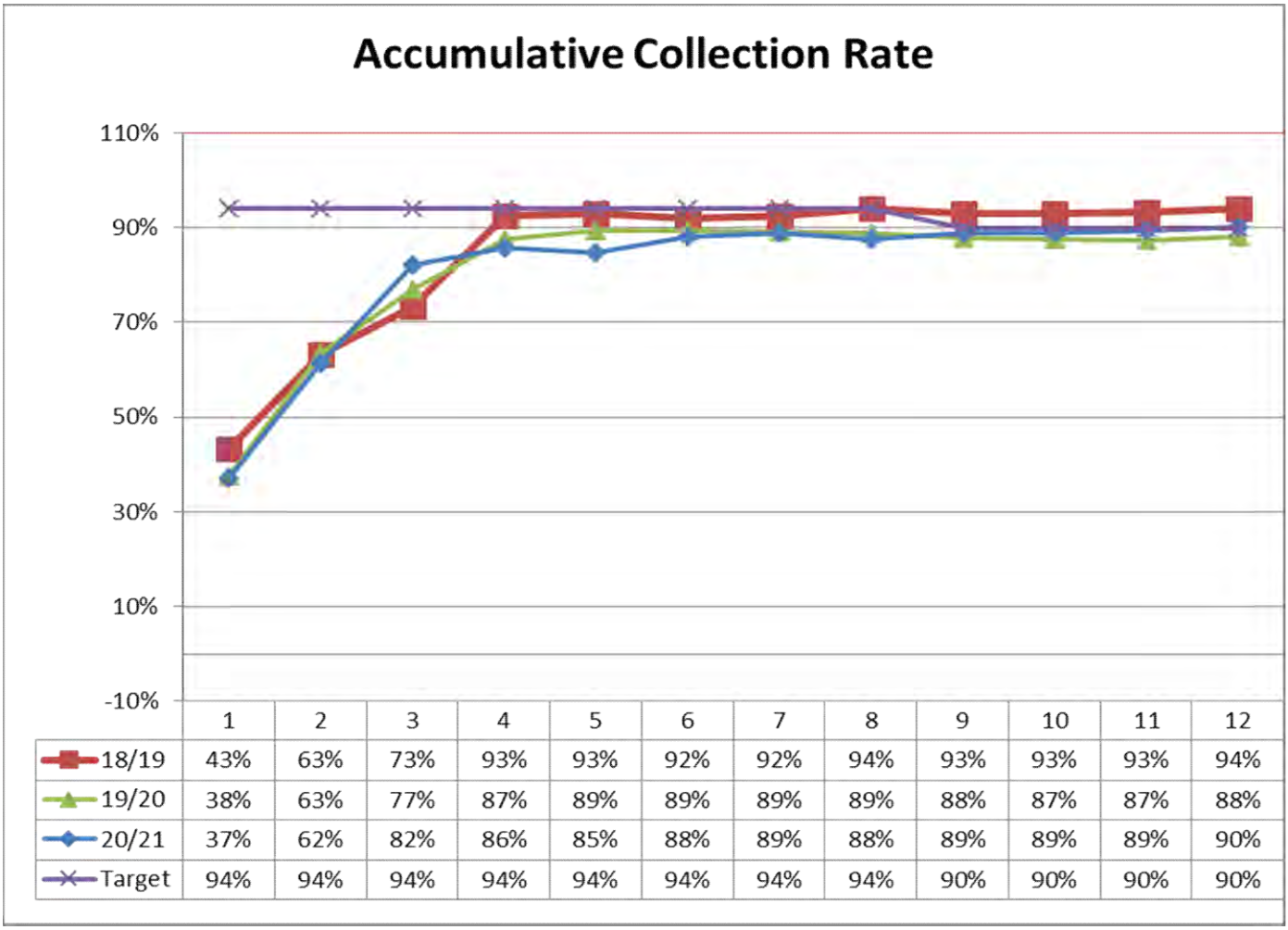
Description		Budget Year 2020/21									
R thousands	NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
Debtors Age Analysis By Income Source											
Water	1200	10 806	2 060	1 941	2 007	1 451	1 492	8 023	57 142	84 921	70 114
Electricity	1300	21 686	497	369	323	182	161	812	4 857	28 888	6 336
Property Rates	1400	5 397	403	330	306	294	257	3 784	15 974	26 745	20 615
Waste Water Management	1500	7 904	1 084	1 038	989	955	879	5 011	29 408	47 268	37 242
Waste Management	1600	8 076	1 204	1 163	1 077	1 020	992	5 366	30 636	49 534	39 090
Property Rental Debtors	1700	184	14	14	14	19	18	106	996	1 366	1 154
Interest on Arrear Accounts	1810	1 193	97	120	149	138	135	831	39 655	42 319	40 909
Recoverable expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(5 404)	48	27	37	50	36	185	1 175	(3 844)	1 484
Total By Income Source	**2000**	**49 841**	**5 408**	**5 002**	**4 902**	**4 109**	**3 972**	**24 118**	**179 844**	**277 197**	**216 944**
Debtors Age Analysis By Customer Group											
Organs of State	2200	31	264	142	146	111	95	846	5 685	7 319	6 882
Commercial	2300	19 362	418	388	338	230	200	2 139	10 039	33 113	12 945
Households	2400	30 150	4 545	4 283	4 254	3 616	3 522	20 152	159 093	229 614	190 637
Other	2500	299	181	190	164	153	155	981	5 027	7 150	6 480
Total By Customer Group	**2600**	**49 841**	**5 408**	**5 002**	**4 902**	**4 109**	**3 972**	**24 118**	**179 844**	**277 197**	**216 944**



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	104%	109%	201%	96%	84%	96%	106%	87%	93%	93%	103%
19/20	38%	113%	121%	138%	101%	90%	87%	86%	82%	85%	86%	97%
20/21	37%	109%	148%	100%	81%	108%	96%	79%	98%	90%	94%	98%
Target	94%	94%	94%	94%	94%	94%	94%	94%	90%	90%	90%	90%

The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 90% while the actual figure for June 2021 amounts to 98% in comparison to the previous year 97%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 90%, terwyl die syfer vir Junie 2021 98% beloop in vergelyking met die vorige jaar 97 %.



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	63%	73%	93%	93%	92%	92%	94%	93%	93%	93%	94%
19/20	38%	63%	77%	87%	89%	89%	89%	89%	88%	87%	87%	88%
20/21	37%	62%	82%	86%	85%	88%	89%	88%	89%	89%	89%	90%
Target	94%	94%	94%	94%	94%	94%	94%	94%	90%	90%	90%	90%

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 90% while the actual figure is 90%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 90%, terwyl die werklike syfer 90% beloop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q4 Fourth Quarter

Description R thousands	NT Code	Budget Year 2020/21									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	6 832	–	–	–	–	–	–	–	**6 832**	–
Auditor General	0800	–	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–	–
Total By Customer Type	**1000**	**6 832**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**6 832**	–

Notes

Material increases in value of creditors' categories compared to previous month to be explained

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q4 Fourth Quarter

Investments by maturity Name of institution & investment ID R thousands	Period of Investment Yrs/Months	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
Municipality								
-	–			–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
-	–		–	–		–	–	–
-	–			–		–	–	–
TOTAL INVESTMENTS AND INTEREST				**–**		**–**	**–**	**–**

Operating and Capital transfers recognised as revenue are indicated in the following table: Transfers are rcognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q4 Fourth Quarter

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
RECEIPTS:								
Operating Transfers and Grants								
National Government:	**106 455**	**120 625**	**30 421**	**119 495**	**120 625**	**(1 130)**	**-0,9%**	**120 625**
Operational Revenue:General Revenue:Equitable S	101 915	116 085	29 134	116 086	116 085	1	0,0%	116 085
Operational:Revenue:General Revenue:Fuel Levy	–	–	–	–	–	–		–
2014 African Nations Championship Host City Ope	–	–	–	–	–	–		–
Agriculture Research and Technology	–	–	–	–	–	–		–
Agriculture, Conservation and Environmental	–	–	–	–	–	–		–
Arts and Culture Sustainable Resource Manageme	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Department of Environmental Affairs	–	–	–	–	–	–		–
Department of Tourism	–	–	–	–	–	–		–
Department of Water Affairs and Sanitation Masiba	–	–	–	–	–	–		–
Emergency Medical Service	–	–	–	–	–	–		–
Energy Efficiency and Demand-side [Schedule 5B]	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Gra	2 360	2 360	230	2 014	2 360	(346)	-14,7%	2 360
HIV and Aids	–	–	–	–	–	–		–
Housing Accreditation	–	–	–	–	–	–		–
Housing Top structure	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule	–	–	–	–	–	–		–
Integrated City Development Grant	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [S	1 550	1 550	1 057	1 395	1 550	(155)	-10,0%	1 550
Mitchell's Plain Urban Renewal	–	–	–	–	–	–		–
Municipal Demarcation and Transition Grant [Sche	–	–	–	–	–	–		–
Municipal Disaster Grant [Schedule 5B]	–	–	–	–	–	–		–
Municipal Human Settlement Capacity Grant [Sch	–	–	–	–	–	–		–
Municipal Systems Improvement Grant	–	–	–	–	–	–		–
Natural Resource Management Project	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant	–	–	–	–	–	–		–
Operation Clean Audit	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	–	–	–	–	–	–		–
Public Service Improvement Facility	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schec	–	–	–	–	–	–		–
Restructuring - Seed Funding	–	–	–	–	–	–		–
Revenue Enhancement Grant Debtors Book	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant	–	–	–	–	–	–		–
Sport and Recreation	–	–	–	–	–	–		–
Terrestrial Invasive Alien Plants	–	–	–	–	–	–		–
Water Services Operating Subsidy Grant [Schedul	–	–	–	–	–	–		–
Health Hygiene in Informal Settlements	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	630	630	–	–	630	(630)	-100,0%	630
Water Services Infrastructure Grant	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Smart Connect Grant	–	–	–	–	–	–		–
Urban Settlement Development Grant	–	–	–	–	–	–		–
WiFi Grant [Department of Telecommunications an	–	–	–	–	–	–		–
Street Lighting	–	–	–	–	–	–		–
Traditional Leaders - Imbizion	–	–	–	–	–	–		–
Department of Water and Sanitation Smart Living H	–	–	–	–	–	–		–
Integrated National Electrification Programme Gran	–	–	–	–	–	–		–
Municipal Restructuring Grant	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Provincial Government:	**10 534**	**17 786**	**–**	**–**	**17 786**	**(17 786)**	**-100,0%**	**17 786**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	10 534	11 925	–	–	11 925	(11 925)	-100,0%	11 925
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	–	5 861	–	–	5 861	(5 861)	-100,0%	5 861
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure - Maintenance	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure - Maintenance	–	–	–	–	–	–		–
Water Supply Infrastructure - Maintenance	–	–	–	–	–	–		–
District Municipality:	**–**	2 087	–	–	2 087	(2 087)	-100,0%	2 087
All Grants	**–**	2 087	–	–	2 087	(2 087)	-100,0%	2 087
Other grant providers:	**–**	**338**	357	357	–	357		338
Departmental Agencies and Accounts	**–**	**–**	**–**	**–**	**–**	–		**–**
Foreign Government and International Organisatio	**–**	**338**	**357**	**357**	**338**	19	5,8%	**338**
Households	**–**	**–**	**–**	**–**	**–**	–		**–**
Non-profit Institutions	**–**	**–**	**–**	**–**	**–**	–		**–**
Private Enterprises	**–**	**–**	**–**	**–**	**–**	–		**–**
Public Corporations	**–**	**–**	**–**	**–**	**–**	–		**–**
Higher Educational Institutions	**–**	**–**	**–**	**–**	**–**	–		**–**
Parent Municipality / Entity	**–**	**–**	**–**	**–**	**–**	–		**–**
Total Operating Transfers and Grants	**116 989**	**140 835**	**30 778**	**119 852**	**140 498**	**(20 645)**	**-14,7%**	**140 835**

Capital Transfers and Grants						–		
National Government:	35 763	26 793	–	–	26 793	(26 793)	**-100,0%**	26 793
Integrated National Electrification Programme (Mur	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	18 831	18 097	–	–	18 097	(18 097)	-100,0%	18 097
Municipal Water Infrastructure Grant [Schedule 5B	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant [S	–	–	–	–	–	–		–
Public Transport Infrastructure Grant [Schedule 5B	–	–	–	–	–	–		–
Rural Household Infrastructure Grant [Schedule 5B	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant [S	–	–	–	–	–	–		–
Urban Settlement Development Grant [Schedule 4	–	–	–	–	–	–		–
Municipal Human Settlement	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Integrated City Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant [Schedule 4B]	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [S	–	–	–	–	–	–		–
Municipal Systems Improvement Grant [Schedule	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Sched	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	8 696	–	–	8 696	(8 696)	-100,0%	8 696
Water Services Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
WIFI Connectivity	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Gra	–	–	–	–	–	–		–
Aquaponic Project	–	–	–	–	–	–		–
Restition Settlement	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule	–	–	–	–	–	–		–
Restructuring Seed Funding	–	–	–	–	–	–		–
Municipal Disaster Relief Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–
Provincial Government:	**42 954**	**38 164**	**–**	**–**	**38 164**	(38 164)	-100,0%	**38 164**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	–	1 417	–	–	1 417	(1 417)	-100,0%	1 417
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	42 954	36 746	–	–	36 746	(36 746)	-100,0%	36 746
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure	–	–	–	–	–	–		–
Water Supply Infrastructure	–	–	–	–	–	–		–
District Municipality:	**–**	**602**	**–**	**–**	**602**	**(602)**	**-100,0%**	**1 104**
All Grants	–	602	–	–	602	(602)	-100,0%	602
Other grant providers:	–	501	–	–	501	(501)	-100,0%	501
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisatio	–	501	–	–	501	(501)	-100,0%	501
Households	–	–	–	–	–	–		–
Non-Profit Institutions	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Transfer from Operational Revenue	–	–	–	–	–	–		–
Total Capital Transfers and Grants	**78 716**	**66 060**	**–**	**–**	**66 060**	**(66 060)**	**-100,0%**	**66 562**
TOTAL RECEIPTS OF TRANSFERS & GRANTS	195 705	206 896	30 778	119 852	206 558	– (86 706)	-42,0%	207 397

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q4 Fourth Quarter

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	**63 364**	**61 773**	**5 363**	**44 626**	**61 773**	**(17 147)**	**-27,8%**	**61 773**
Operational Revenue:General Revenue:Equitable Shar	58 824	57 233	4 076	41 216	57 233	(16 016)	-28,0%	57 233
Operational:Revenue:General Revenue:Fuel Levy	–	–	–	–	–	–		–
2014 African Nations Championship Host City Operatin	–	–	–	–	–	–		–
Agriculture Research and Technology	–	–	–	–	–	–		–
Agriculture, Conservation and Environmental	–	–	–	–	–	–		–
Arts and Culture Sustainable Resource Management	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Department of Environmental Affairs	–	–	–	–	–	–		–
Department of Tourism	–	–	–	–	–	–		–
Department of Water Affairs and Sanitation Masibamba	–	–	–	–	–	–		–
Emergency Medical Service	–	–	–	–	–	–		–
Energy Efficiency and Demand-side [Schedule 5B]	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Grant fo	2 360	2 360	230	2 014	2 360	(346)	-14,7%	2 360
HIV and Aids	–	–	–	–	–	–		–
Housing Accreditation	–	–	–	–	–	–		–
Housing Top structure	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule 5B]	–	–	–	–	–	–		–
Integrated City Development Grant	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [Sche	1 550	1 550	1 057	1 395	1 550	(155)	-10,0%	1 550
Mitchell's Plain Urban Renewal	–	–	–	–	–	–		–
Municipal Demarcation and Transition Grant [Schedule	–	–	–	–	–	–		–
Municipal Disaster Grant [Schedule 5B]	–	–	–	–	–	–		–
Municipal Human Settlement Capacity Grant [Schedule	–	–	–	–	–	–		–
Municipal Systems Improvement Grant	–	–	–	–	–	–		–
Natural Resource Management Project	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant	–	–	–	–	–	–		–
Operation Clean Audit	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	–	–	–	–	–	–		–
Public Service Improvement Facility	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schedule	–	–	–	–	–	–		–
Restructuring - Seed Funding	–	–	–	–	–	–		–
Revenue Enhancement Grant Debtors Book	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant	–	–	–	–	–	–		–
Sport and Recreation	–	–	–	–	–	–		–
Terrestrial Invasive Alien Plants	–	–	–	–	–	–		–
Water Services Operating Subsidy Grant [Schedule 5B	–	–	–	–	–	–		–
Health Hygiene in Informal Settlements	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	630	630	–	–	630	(630)	-100,0%	630
Water Services Infrastructure Grant	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Smart Connect Grant	–	–	–	–	–	–		–
Urban Settlement Development Grant	–	–	–	–	–	–		–
WiFi Grant [Department of Telecommunications and Po	–	–	–	–	–	–		–
Street Lighting	–	–	–	–	–	–		–
Traditional Leaders - Imbizion	–	–	–	–	–	–		–
Department of Water and Sanitation Smart Living Hand	–	–	–	–	–	–		–
Integrated National Electrification Programme Grant	–	–	–	–	–	–		–
Municipal Restructuring Grant	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Provincial Government:	**10 534**	**17 909**	**1 036**	**9 965**	**17 909**	**(7 944)**	**-44,4%**	**17 909**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	10 534	12 048	1 036	9 965	12 048	(2 083)	-17,3%	12 048
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	–	5 861	–	–	5 861	(5 861)	-100,0%	5 861
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure - Maintenance	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure - Maintenance	–	–	–	–	–	–		–
Water Supply Infrastructure - Maintenance	–	–	–	–	–	–		–
District Municipality:	**–**	**1 949**	**36**	**255**	**1 949**	(1 694)	-86,9%	**1 949**
All Grants	–	1 949	36	255	1 949	(1 694)	-86,9%	1 949
Other grant providers:	**566**	**904**	**133**	**357**	**904**	(547)	-60,5%	**904**
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisations	566	904	133	357	904	(547)	-60,5%	904
Households	–	–	–	–	–	–		–
Non-profit Institutions	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Total operating expenditure of Transfers and Grants:	**74 464**	**82 535**	**6 567**	**55 203**	**82 535**	**(27 332)**	**-219,5%**	**82 535**
Capital expenditure of Transfers and Grants								
National Government:	**35 763**	**26 793**	**6 222**	**18 101**	**26 793**	**(8 692)**	**-32,4%**	**26 793**
Integrated National Electrification Programme (Municipa	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	18 831	18 097	6 222	18 101	18 097	4	0,0%	18 097
Municipal Water Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant [Schec	–	–	–	–	–	–		–
Public Transport Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Rural Household Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant [Sched	–	–	–	–	–	–		–
Urban Settlement Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Human Settlement	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–		–
Integrated City Development Grant [Schedule 4B]	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant [Schedule 4B]	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management Gran	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–		–
Local Government Financial Management Grant [Sche	–	–	–	–	–	–		–
Municipal Systems Improvement Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schedule	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	8 696	–	–	8 696	(8 696)	-100,0%	8 696
Water Services Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–		–
WIFI Connectivity	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Grant fo	–	–	–	–	–	–		–
Aquaponic Project	–	–	–	–	–	–		–
Restition Settlement	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule 5B]	–	–	–	–	–	–		–
Restructuring Seed Funding	–	–	–	–	–	–		–
Municipal Disaster Relief Grant	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–		–

Provincial Government:	**42 954**	**38 164**	**5 747**	**33 318**	**38 164**	**(4 846)**	**-13%**	**38 164**
Capacity Building	–	–	–	–	–	–		–
Capacity Building and Other	–	1 417	722	1 417	1 417	–		1 417
Disaster and Emergency Services	–	–	–	–	–	–		–
Health	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–		–
Infrastructure	42 954	36 746	5 026	31 900	36 746	(4 846)	-13,2%	36 746
Libraries, Archives and Museums	–	–	–	–	–	–		–
Other	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–		–
Road Infrastructure	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–		–
Waste Water Infrastructure	–	–	–	–	–	–		–
Water Supply Infrastructure	–	–	–	–	–	–		–
District Municipality:	**–**	**740**	**302**	**665**	**740**	(75)	-10,2%	**740**
All Grants	–	740	302	665	740	(75)	-10,2%	740
Other grant providers:	**10 048**	**21 216**	**2 910**	**14 212**	**21 216**	(7 005)	-33,0%	**21 216**
Departmental Agencies and Accounts	–	–	–	–	–	–		–
Foreign Government and International Organisations	–	501	165	442	501	(60)	-11,9%	501
Households	–	–	–	–	–	–		–
Non-Profit Institutions	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–		–
Transfer from Operational Revenue	10 048	20 715	2 745	13 770	20 715	(6 945)	-33,5%	20 715
Total capital expenditure of Transfers and Grants	**88 764**	**86 913**	**15 182**	**66 295**	**86 913**	**(20 618)**	**-23,7%**	**86 913**
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	**163 228**	**169 447**	**21 749**	**121 498**	**169 447**	**(47 949)**	**-28,3%**	**169 447**

In terms of section 12 of the Division of Revenue Act the municipality confirms that, based on internal controls, all grant funding has been received and spent in terms of the conditions attached thereto.

WC022 Witzenberg - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q4 Fourth Quarter

Description	Ref	Budget Year 2020/21				
		Approved Rollover 2019/20	Monthly actual	YearTD actual	YTD variance	YTD variance
R thousands						%
EXPENDITURE						
Operating expenditure of Approved Roll-overs						
National Government:		–	–	–	–	
None		–	–	–	–	
Provincial Government:		–	–	–	–	
None		–	–	–	–	
District Municipality:		–	–	–	–	
None		–	–	–	–	
Other grant providers:		–	–	–	–	
None		–	–	–	–	
Total operating expenditure of Approved Roll-overs		–	–	–	–	
Capital expenditure of Approved Roll-overs						
National Government:		–	–	–	–	
Integrated National Electrification Programme (Municipal Grant) [Schedule 5		–	–	–	–	
Provincial Government:		–	–	–	–	
None		–	–	–	–	
District Municipality:		–	–	–	–	
None		–	–	–	–	
#REF!		–	–	–	–	
None		–	–	–	–	
Total capital expenditure of Approved Roll-overs		–	–	–	–	
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS		–	–	–	–	

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q4 Fourth Quarter

Summary of Employee and Councillor remuneration	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	B	C						D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	8 104	8 104	636	7 617	8 104	(487)	-6%	8 104
Pension and UIF Contributions	1 194	1 194	90	1 076	1 194	(118)	-10%	1 194
Medical Aid Contributions	239	239	17	224	239	(14)	-6%	239
Motor Vehicle Allowance	778	778	–	–	778	(778)	-100%	778
Cellphone Allowance	1 149	1 149	78	938	1 149	(211)	-18%	1 149
Housing Allowances	511	511	3	41	511	(470)	-92%	511
Other benefits and allowances	56	56	–	–	56	(56)	-100%	56
Sub Total - Councillors	**12 032**	**12 032**	**825**	**9 897**	**12 032**	**(2 134)**	**-18%**	**12 032**
Senior Managers of the Municipality								
Basic Salaries and Wages	4 139	3 589	324	3 933	3 589	344	10%	3 589
Pension and UIF Contributions	851	851	29	258	851	(594)	-70%	851
Medical Aid Contributions	147	147	5	56	147	(91)	-62%	147
Overtime	–	–	–	–	–	–		–
Performance Bonus	968	768	62	670	768	(97)	-13%	768
Motor Vehicle Allowance	1 143	950	83	916	950	(34)	-4%	950
Cellphone Allowance	77	77	(16)	22	77	(56)	-72%	77
Housing Allowances	167	167	24	165	167	(2)	-1%	167
Other benefits and allowances	125	125	9	113	125	(12)	-10%	125
Payments in lieu of leave	–	–	–	–	–	–		–
Long service awards	–	–	–	–	–	–		–
Post-retirement benefit obligations	–	–	–	–	–	–		–
Sub Total - Senior Managers	**7 617**	**6 674**	**520**	**6 133**	**6 674**	**(542)**	**-8%**	**6 674**
Other Municipal Staff								
Basic Salaries and Wages	126 695	122 707	9 640	114 790	122 707	(7 917)	-6%	122 707
Pension and UIF Contributions	19 060	19 060	1 579	18 698	19 060	(362)	-2%	19 060
Medical Aid Contributions	8 467	8 467	680	8 479	8 467	12	0%	8 467
Overtime	13 794	13 874	1 520	16 564	13 874	2 690	19%	13 874
Performance Bonus	8 895	8 895	759	9 020	8 895	126	1%	8 895
Motor Vehicle Allowance	4 886	6 454	478	5 774	6 454	(681)	-11%	6 454
Cellphone Allowance	440	440	43	532	440	92	21%	440
Housing Allowances	1 792	1 792	151	1 663	1 792	(128)	-7%	1 792
Other benefits and allowances	4 691	4 291	401	4 773	4 291	482	11%	4 291
Payments in lieu of leave	966	4 966	673	1 961	4 966	(3 005)	-61%	4 966
Long service awards	–	–	67	791	–	791	#DIV/0!	–
Post-retirement benefit obligations	28 880	18 780	670	8 040	18 780	(10 740)	-57%	18 780
Sub Total - Other Municipal Staff	**218 565**	**209 725**	**16 660**	**191 086**	**209 725**	**(18 639)**	**-9%**	**209 725**
TOTAL SALARY, ALLOWANCES &	**238 214**	**228 431**	**18 004**	**207 116**	**228 431**	**(21 315)**	**-9%**	**228 431**
% increase								
TOTAL MANAGERS AND STAFF	**226 182**	**216 399**	**17 179**	**197 218**	**216 399**	**(19 181)**	**-9%**	**216 399**

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - Q4 Fourth Quarter

Description	Ref	Budget Year 2020/21											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Budget	Budget
Cash Receipts By Source													
Property rates		4 112	8 928	17 512	9 568	37	5 654	4 672	4 508	4 582	4 603	3 784	(2 269)
Service charges - electricity revenue		21 484	28 159	24 941	22 254	17 501	22 693	18 157	21 842	27 798	30 296	33 216	38 173
Service charges - water revenue		2 338	3 382	2 008	2 175	2 704	3 009	2 554	3 213	3 551	3 698	3 373	(4 528)
Service charges - sanitation revenue		1 302	1 590	1 493	1 476	2 043	7 574	1 744	1 682	1 796	2 218	1 962	(7 678)
Service charges - refuse		1 545	1 422	2 063	1 785	1 622	1 631	1 690	1 789	2 097	1 877	2 134	(3 264)
Service charges - other		–	4 470	–	–	948	–	–	–	–	–	–	(5 418)
Rental of facilities and equipment		3	1	1	1	7	17	178	2	29	16	197	710
Interest earned - external investments		235	298	298	231	–	249	298	223	240	262	250	775
Interest earned - outstanding debtors		–	–	–	–	–	–	–	–	–	–	–	1 510
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–
Fines		3	55	30	64	51	9	48	39	331	45	59	4 585
Licences and permits		813	112	398	554	540	190	606	416	820	64	454	(2 957)
Agency services		–	–	–	–	–	–	–	–	–	–	–	3 854
Transfer receipts - operating		45 862	5 580	–	3 469	–	–	–	–	–	–	–	85 333
Other revenue		83	115	132	340	979	16 930	4 102	2 506	26 329	1 673	167	(45 463)
Cash Receipts by Source		**77 779**	**54 112**	**48 875**	**41 917**	**26 434**	**57 956**	**34 049**	**36 221**	**67 574**	**44 753**	**45 597**	**63 362**
Other Cash Flows by Source													–
Transfer receipts - capital		3 721	–	568	4 674	10 000	10 784	–	–	24 455	363	5 735	10 030
Contributions & Contributed assets		–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–
Short term loans		–	–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–	–
Increase in consumer deposits		(35)	1	23	23	40	2	(98)	46	(24)	29	48	(54)
Receipt of non-current debtors		–	–	–	–	–	–	–	–	–	–	–	–
Receipt of non-current receivables		–	–	–	–	–	–	–	–	–	–	–	–
Change in non-current investments		–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Receipts by Source		**81 465**	**54 112**	**49 466**	**46 614**	**36 474**	**68 741**	**33 952**	**36 267**	**92 004**	**45 145**	**51 381**	**73 338**
Cash Payments by Type													–
Employee related costs		13 585	15 116	14 644	15 544	23 042	14 609	14 895	14 967	15 907	14 716	14 786	29 717
Remuneration of councillors		940	940	940	940	1 134	938	938	938	937	937	936	1 516
Interest paid		–	–	3	(0)	–	23	–	–	2	–	–	1 678
Bulk purchases - Electricity		29 263	31 706	28 786	17 164	16 744	16 025	16 069	19 309	22 637	26 471	24 634	29 906
Bulk purchases - Water & Sewer		–	–	–	–	–	–	–	–	–	–	–	–
Other materials		1 462	439	557	1 444	988	997	580	601	1 176	1 693	995	9 762
Contracted services		1 859	2 907	3 671	4 684	5 298	4 465	3 691	5 703	2 561	6 032	3 366	24 479
Grants and subsidies paid - other municipalities		–	–	–	–	–	–	–	–	–	–	–	–
Grants and subsidies paid - other		672	50	50	275	–	50	273	50	114	277	54	6 245
General expenses		10 173	3 290	3 472	3 865	2 785	3 178	2 241	2 615	3 515	5 616	2 861	9 435
Cash Payments by Type		**57 953**	**54 447**	**52 123**	**43 917**	**49 990**	**40 286**	**38 686**	**44 183**	**46 849**	**55 742**	**47 632**	**112 739**
Other Cash Flows/Payments by Type													–
Capital assets		1 025	1 102	2 341	3 550	7 328	5 517	1 862	7 155	15 773	2 270	6 721	15 117
Repayment of borrowing		–	–	19	–	–	107	–	–	20	–	–	1 654
Other Cash Flows/Payments		864	241	(2 763)	1 133	(5 778)	1 206	(1 416)	1 770	(1 850)	679	153	5 762
Total Cash Payments by Type		**59 842**	**55 790**	**51 720**	**48 599**	**51 541**	**47 116**	**39 131**	**53 108**	**60 792**	**58 690**	**54 505**	**135 272**
NET INCREASE/(DECREASE) IN CASH HELD		**21 623**	**(1 677)**	**(2 254)**	**(1 985)**	**(15 067)**	**21 625**	**(5 180)**	**(16 841)**	**31 212**	**(13 546)**	**(3 124)**	**(61 934)**
Cash/cash equivalents at the month/year beginning:		130 394	152 018	150 340	148 087	146 101	131 035	152 660	147 480	130 639	161 851	148 306	145 181
Cash/cash equivalents at the month/year end:		152 018	150 340	148 087	146 101	131 035	152 660	147 480	130 639	161 851	148 306	145 181	83 247

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q4 Fourth Quarter

Month	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
Monthly expenditure performance trend									
July	101	–	5 083	–	–	5 083	–		0%
August	3 035	–	5 083	970	970	10 166	9 196	90,5%	1%
September	2 468	18 288	10 357	2 309	3 280	20 523	17 243	84,0%	4%
October	6 398	–	5 083	3 822	7 101	25 606	18 505	72,3%	8%
November	2 200	–	5 083	7 006	14 107	30 689	16 582	54,0%	16%
December	4 387	24 821	12 246	3 969	18 077	42 936	24 859	57,9%	20%
January	1 566	–	5 083	4 376	22 453	48 018	25 565	53,2%	25%
February	2 718	–	5 083	4 502	26 955	53 101	26 146	49,2%	30%
March	1 848	18 288	10 357	15 227	42 182	63 459	21 277	33,5%	48%
April	1 747	–	5 083	2 003	44 185	68 542	24 357	35,5%	
May	1 275	–	5 083	6 929	51 114	73 625	22 511	30,6%	58%
June	201	27 367	13 318	15 182	66 295	86 943	20 648	23,7%	0
Total Capital expenditure	**27 944**	**88 764**	**86 943**	**66 295**					

MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts
Quarter ending June 2021
Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

		Income	Income	Income	Expenditure	Expenditure	Expenditure				
MFMA Section	**Item Description**	**Income transactions April 2021**	**Income transactions May 2021**	**Income transactions June 2021**	**Expenditure transactions April 2021**	**Expenditure transactions May 2021**	**Expenditure transactions June 2021**	**Income YTD transactions Quarter 4**	**Expenditure YTD transactions Quarter 4**	**Total YTD Income**	**Total YTD Expenditure**
								R	**R**	**R**	**R**
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)							-	-	-	-
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-	-	-
11(1) (d)	Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals)							-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state:							-	-	-	-
	- VAT	-	-	-	4 670 706	4 023 722	5 587 877	-	14 282 306	-	43 574 585
	- Agency fees, for example motor registration, drivers licence, etc.	-	-	-	-	-	-	-	-	-	-
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state							-	-	-	-
11(1) (f)	Refund of money incorrectly paid into bank account							-	-	-	-
11(1) (g)	Refund of guarantees, sureties & security deposits	-209 675	718 453	-1 020 327	15 950	60 647	90 302	-511 549	166 899	-1 214 371	637 259
		-209 675	**718 453**	**-1 020 327**	**4 686 656**	**4 084 369**	**5 678 179**	**-511 549**	**14 449 205**	**-1 214 371**	**44 211 844**

		Transactions April 2021	**Trasactions May 2021**	**Trasactions June 2021**	**YTD Transactions Quarter 4**
11(1) (h)	Cash management and investment purposes:				-
	- Realised	-	-	-	-
	- Made	-	-	-	-
	- Nett movement	**-**	**-**	**-**	**-**

WITZENBERG MUNICIPALITY

Report: Expenditure on Staff & Councillor Benefits - YTD Act Jun

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2020/2021	Amended Budget 2020/2021	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	130 845 711	126 267 711	118 723 298	94,03%
66(b)	Contributions to pension funds and medical aid	28 512 716	28 512 716	27 477 672	96,37%
66(c)	Travel, accomodation and subsistence	6 029 459	7 404 459	6 689 375	90,34%
66(d)	Housing benefits and allowances	1 958 667	1 958 667	1 828 751	93,37%
66(e)	Overtime	13 532 733	13 532 733	16 513 727	122,03%
66(f)	Loans and advances	0	0	0	0,00%
66(g)	Other type of benefit or allowances related to staff	45 119 718	38 419 718	25 922 170	67,47%
	Sub - Total (Staff Benefits)	**R 225 999 004**	**R 216 096 004**	**R 197 154 993**	**91,23%**
Councillor Benefits					
MAY	Mayor	1 028 891	1 028 891	656 495	63,81%
DM	Deputy Mayor	766 078	766 078	604 341	78,89%
SP	Speaker	766 386	766 386	602 722	78,64%
MCM	Mayoral Committee members	2 756 705	2 756 705	2 231 236	80,94%
CLLR	Other Councillors	5 280 715	5 280 715	4 501 548	85,25%
MED	Medical aid contributions	238 722	238 722	224 491	94,04%
PEN	Pension fund contributions	1 194 200	1 194 200	1 076 417	90,14%
WARD	Ward Committee Alllowance	1 209 600	1 209 600	1 359 000	112,35%
	Sub - Total (Councillors' Benefits)	**13 241 297**	**R 13 241 297**	**R 11 256 250**	**85,01%**
Total Councillor and Staff Benefits		**R 239 240 301**	**R 229 337 301**	**R 208 411 243**	**90,88%**

TOP LAYER SDBIP 2020/21 : 4th QUARTER PERFORMANCE REPORT								
Mun KPA	**Mun Strategic Objective**	**Ref**	**KPI**	**Annual Target**	**4th Quarter 2020/21**			
					Target	**Result**	**Reason if target not achieved**	**Corrective measures**
Essential Services	Sustainable provision & maintenance of basic services	TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department.	98%	98%	96%	The final budget amount was increased by means of transfers, as the original budget was insufficient to do much needed maintenance work.	The original budget was exceeded by far.
		TecDir3	Percentage expenditure on capital budget by Technical Department. (Exclude Tulbagh Dam project)	95%	95%	86%	Upgrade of van Breda bridge could not commence as a bidder appealed against the appointment of the successful bidder.	Finalise appeal to start with Construction
		TecRo7	Kilometres of roads upgraded & rehabilitated.	4	4	6		
		TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	95%	95%	100%		
		TecWat20	Decrease unaccounted water losses.	18%	18%	6%		
		TecWat21	Percentage compliance with drinking water quality standards	98%	98%	100%		
		TecWat36	Percentage of valid water connection applications connected by reporting period end	95%	95%	100%		
		TecRef46	Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	7	7	7		
		TecEl37	Decrease unaccounted electricity losses.	10%	10%	11%	This is not final figure, June sales only available end of July	This is not final figure, June sales only available end of July
		TecEl60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	95%	95%	100%		

Mun KPA	Mun Strategic Objective	Ref	KPI	Annual Target	4th Quarter 2020/21			
					Target	Result	Reason if target not achieved	Corrective measures
Essential Services	Provide for the needs of informal settlements through improved services	TecDir2	Number of subsidised serviced sites developed.	0	0		No target for 2020/21	
		TecSan13	Provide basic services - number of established informal areas with sufficient communal sanitation services points (toilets).	3	3	3		
		TecWat22	Provide basic services - number of established informal areas with sufficient communal water services points (taps).	3	3	3		
		TecRef31	Improve basic services - number of established informal settlements receiving a periodic area cleansing programme.	3	3	3		
		TecEl36	Percentage of houses in a subsidised housing project connected to the electrical network.	95%	95%	100%		
Governance	Support institutional transformation & development	CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	4	4	4		
		CorpHR13	Percentage budget spend on the implementation of the Workplace Skills Plan	96%	96%	90%	Due to Covid gathering restrictions	Adhere to Covid19 Regulations
	Financial Viability	MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	98%	98%	95%	The final budget amount was increased by means of transfers, as the original budget was insufficient to do much needed maintenance work.	The original budget was exceeded by far.
		MM2	Percentage spend on the capital budget for the whole of the municipality (excluding Tulbagh Dam).	95%	95%	85%	Upgrade of van Breda bridge could not commence as a bidder appealed against the appointment of the successful bidder. Refer also to ComDir2.	Finalise appeal to start with Construction
		FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	1 Unqualified Report	1 Unqualified Report	1 Unqualified Report		

Mun KPA	Mun Strategic Objective	Ref	KPI	Annual Target	4th Quarter 2020/21			
					Target	Result	Reason if target not achieved	Corrective measures
	viability	FinFAdm9	Financial viability expressed as Cost-Coverage ratio	2,8	2,8	2,96		
		FinFAdm10	Financial viability expressed as Debt-Coverage ratio	200	200	309		
		FinFAdm11	Financial viability expressed outstanding service debtors	60%	60%	71%	The Covid19 pandemic had negative impact on the collection rate month to month, which also impacted the accumulative collection rate.	As soon as the situation allows stringent implementation of the credit control policy.
		FinInc15	Increased revenue collection	90%	90%	90%		
	To maintain & strengthen relations	MMIDP9	Number of IDP community engagements held.	12	12	12		
		ComSoc49	Number of meetings with intergovernmental partners.	12	12	12		
Communal Services	Provide & maintain facilities that make citizens feel at home	ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	98%	98%	79%	The unspent amount is R 236 000. Maintenance on libraries and sportsfields were reduced mainly because facilities was closed to the public during periods as a result of Covid19 restrictions.	To implement normal maintenance programme with the easing of restrictions.
		ComDir2	Percentage expenditure on capital budget by Community Directorate.	95%	95%	83%	Procurement for vehicles could not proceed on NT tender for piggy-back as no response was received from National Treasury on the confirmation that procurement processess was followed in terms of Procurement Regulations. Impact is that R2,3m from budget of R 14,3m could not be spent.	Confirmation from National Treasury was only received on 19 July 2021.
		ComAm34	Report on annual customer satisfaction survey on community facilities.	1	1	1		
		ComHS14	Number of housing opportunities provided per year - top structures.				No target for 2020/21	

Mun KPA	Mun Strategic Objective	Ref	KPI	Annual Target	4th Quarter 2020/21			
					Target	Result	Reason if target not achieved	Corrective measures
Socio-Economic Support	Support the poor & vulnerable through programmes & policy	ComHS15	Number of rental stock transferred.	40	40	14	Reasons for delays on individual cases explained in letter from attorney dated 2021/07/02.	Seven tranfers outstanding and circumstances out of our control in terms of four of outstanding transfers. I requested the attorney to expedite the three transfers that he will be able to register
		ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	4500	4500	2867		
		ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	20	20	27		
Socio-Economic Support	Create an enabling environment to attract investment & support local economy	ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	4	4	4		
		ComLed8	The number of jobs created through the municipality's local economic development initiatives including capital projects.	400	400	401		
		ComLed19	Quarterly report on investment incentives implemented.	4	4	4		
		ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	4	4	4		

Total Cost Savings Disclosure in the In-Year and Annual Report

Quarter ended: June 2021

Witzenberg Municipality

Measures	Adj Budget	October	November	December	January	February	March	April	May	June	Q1	Q2	Q3	Q4	Total YTD	PREV TOTAL YTD	Savings
Use fo Consultants	22 111 478	2 437 721	2 293 536	1 325 145	3 345 827	442 000	760 048	1 881 735	1 405 811	2 128 881	1 992 946	6 056 402	4 547 875	5 416 427	18 013 650	15 398 497	-2 615 153
Vehicles used for political office -bearers	28 979	510	-	-	-	-	-	-	21 465	327	1 357	510	-	21 792	23 659	6 657	-17 003
Travel and subsistence	1 153 877	13 829	25 682	22 435	1 505	11 365	16 132	18 616	35 293	72 847	26 645	61 946	29 002	126 756	244 349	533 469	289 120
Domestic Accomodation	279 785	-	-	-	-	-	-	4 959	580	11 392	-	-	-	16 931	16 931	103 912	86 981
Sponsorships, events and catering	810 000	1 245	-	-	-	-	-488	-	3 285	202 065	693	1 245	-488	205 350	206 800	432 088	225 289
Communication	3 103 628	344 926	56 259	368 253	160 619	163 611	199 342	220 082	223 181	253 259	396 864	769 438	523 572	696 522	2 386 396	2 276 638	-109 758
Other Related Expenditure Items	2 105 693	139 998	138 514	135 775	28 047	65 711	216 438	63 269	151 111	-206 556	310 869	414 286	310 197	7 824	1 043 176	1 447 585	404 408
TOTAL	29 593 440	2 938 230	2 513 991	1 851 606	3 535 997	682 688	1 191 471	2 188 661	1 840 727	2 462 215	2 729 375	7 303 827	5 410 157	6 491 603	21 934 962	20 198 846	-1 736 116

**** Savings were calculated based upon a comparision between previous year and current year year-to-date expenditure items*



Mid-Year Budget Statement and Performance Assessment Report for the Period 1 July 2020 to 31 December 2020

TABLE OF CONTENTS

1 Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, **s**pending without, or in excess of, an approved budget.

Virement – A transfer of the budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

In terms of Section 72 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

(1) The accounting officer of a municipality must by 25 January of each year –

(a) assess the performance of the municipality during the first half of the financial year, taking into account –

(i) the monthly statements referred to in section 71 for the first half of the financial year;
(ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
(iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
(iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and

(b) submit a report on such assessment to –

(i) the mayor of the municipality
(ii) the National Treasury; and
(iii) the relevant Provincial Treasury.

(2) The statement referred to in section 71(1) for the sixth month of a financial year may be incorporated into the report referred to in subsection (1)(b) of this section.

(3) The accounting officer must, as part of the review –

(a) make recommendations as to whether an adjustments budget is necessary; and

(b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.

Thereafter, the mayor must, in terms of Section 54(1) of the act:

(a) Consider the report;

(b) Check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;

(c) Consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget;

(d) Issue any appropriate instructions to the accounting officer to ensure-

(i) That the budget is implemented in accordance with the service delivery and budget implementation plan; and
(ii) That spending of funds and revenue collection proceed in accordance with the budget;

(e) Identify any financial problems facing the municipality, including any emerging or impending financial problems; and

(f) Submit the report to the council by 31 January of each year.

The following regulations of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations are relevant:

33. Format of a mid-year budget and performance assessment.—A mid-year budget and performance assessment of a municipality referred to in section 72 of the Act must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168 (1) of the Act.19

34. Publication of mid-year budget and performance assessments.—

(1) Within five working days of 25 January each year the municipal manager must make the mid-year budget and performance assessment public by placing it on the municipal website.

(2) The municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the mid-year budget and performance assessment, including—

(a) summaries in alternate languages predominant in the community; and

(b) information relevant to each ward in the municipality.

35. Submission of mid-year budget and performance assessments.—The municipal manager must submit to the National Treasury and the relevant provincial treasury, in both printed and electronic form—

(a) the mid-year budget and performance assessment by 25 January of each year; and

(b) any other information relating to the mid-year budget and performance assessment as may be required by the National Treasury.

PART 1 - IN-YEAR REPORT

Mayors Report

Speaker
Deputy Executive Mayor
Members of the Mayoral Committee
Aldermen and Alderladies
Councillors
Representatives of Provincial Government
Municipal Manager
Directors and officials
Distinguished guests
Members of the media

It is my privilege to present to you Mid-Year Budget Statement and Performance Assessment Report for the six months 1 July 2020 to 31 December 2020.
The process of value for money spending is always a challenge for capital projects. The capital budget amounts R 80.8 million of which R 18.5 million was expended, bringing about an 23% expenditure of the projected 40% cash flow forecast. The main contributing factor to this is the R 14.9 million for the Tulbagh dam which could not be utilised as the Department of Water affairs failed to pay over the funding.
An adjustment budget will be compiled and submitted to Council for consideration due to operational requirements and amendments to allocations to Witzenberg Municipality as per the Provincial and National Adjustment Budgets.
The municipality for the last ten years received Unqualified Audits from the Auditor General of South Africa of which seven is consecutive “Clean Audits”

I am not in a position to report on the outcome of the audit in respect of the 2019/2020 financial year as the audit is still in progress.

The collection rate of 88% is 6% below the target of 94%, it is matter of concern as it has a direct impact on the cash position of the municipality. The total outstanding debt amounts to R 256 million of which R 203 million is already over 90 days. Water is the biggest contributor to the total outstanding debt at an amount of R 76 million.

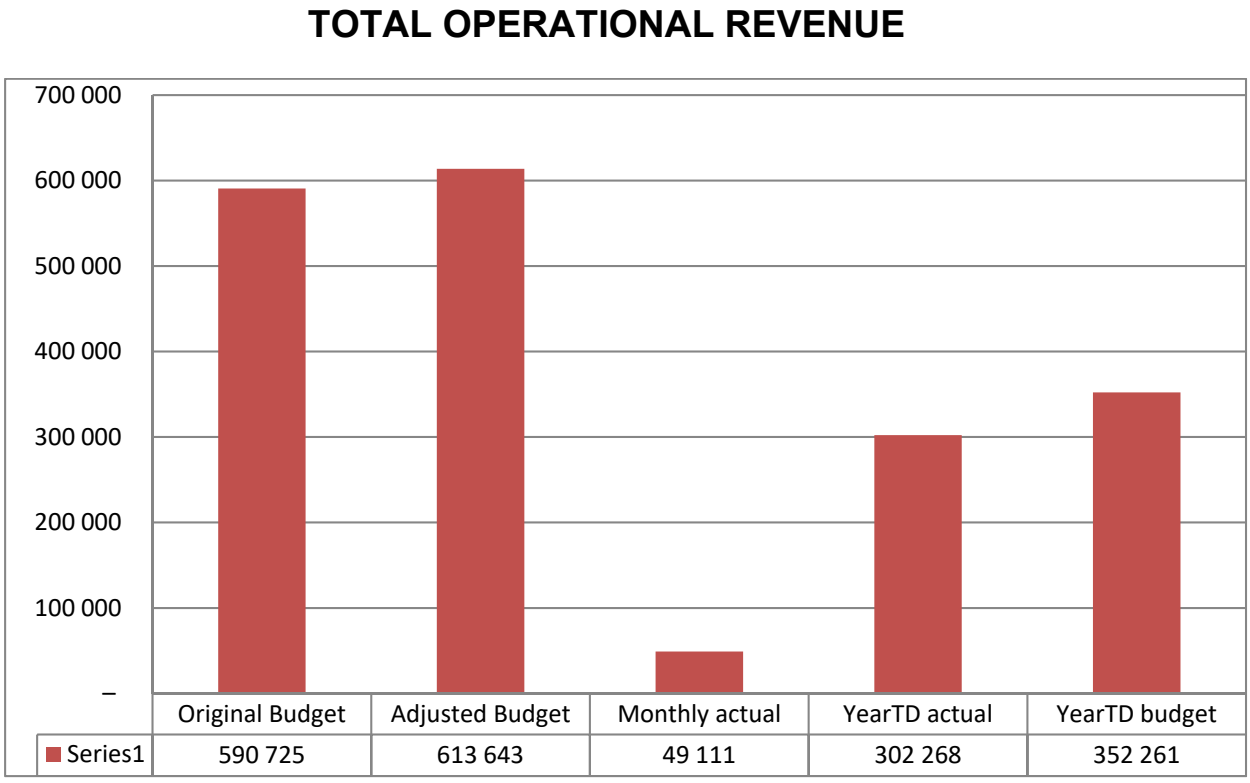
The credit control measures could not be implemented due to effect of the lockdown regulations on our communities. The increase in outstanding debt might impact the available funds for capital and operating expenditure negatively for the next financial year.

COUNCILLOR BC KLAASEN
EXECUTIVE MAYOR

Resolution

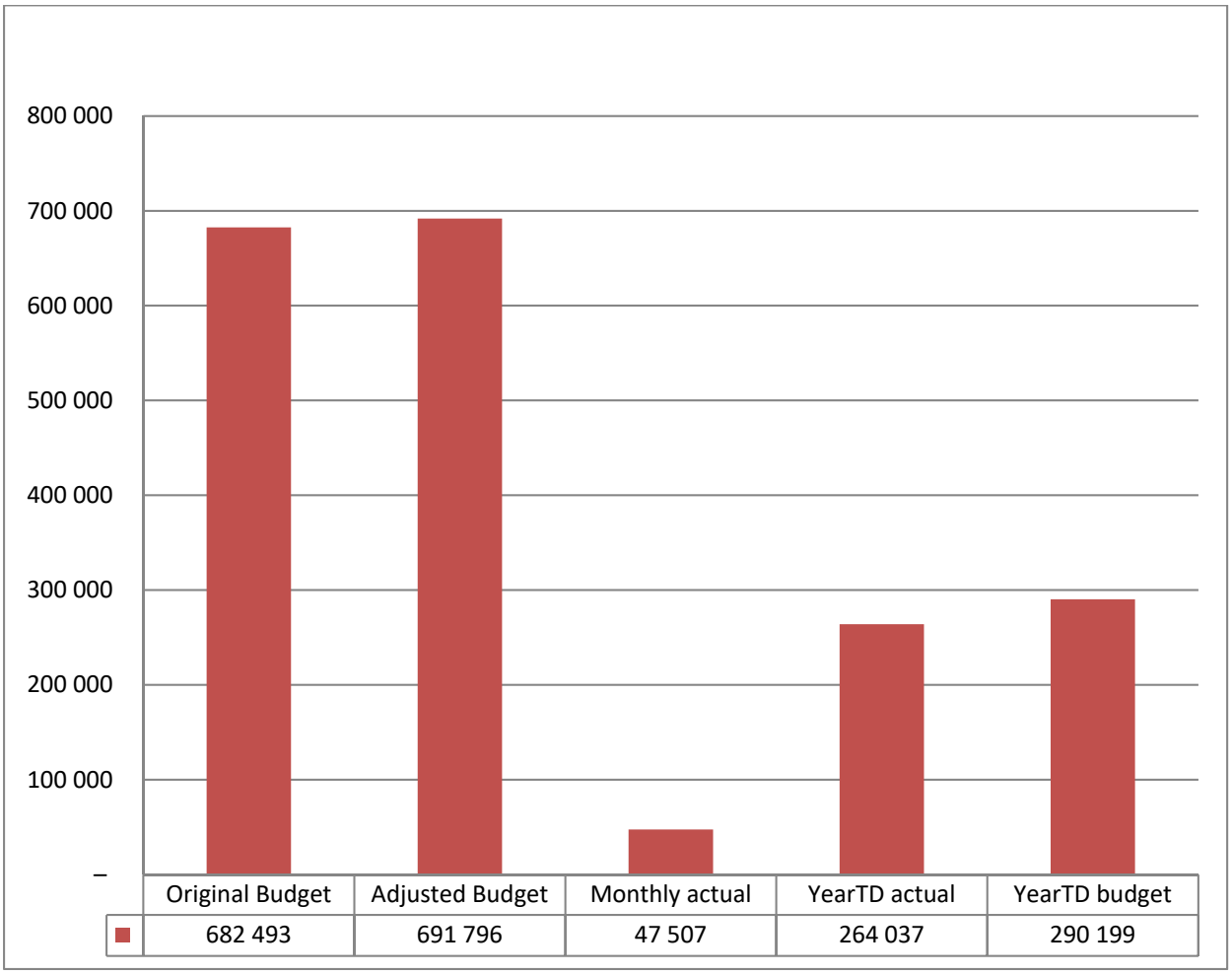
It is recommended that council take cognisance of the mid-year budget and performance assessment for the period 1 July 2020 to 31 December 2020.

Executive Summary



49% of the service charges and 72% of property rates was levied for the six months until 31 December 2020.The rates for the full financial year for property owners that prefer to pay their rates annually were levied during July 2020. The consumption of services such as water and electricity are expected to increase during the next 6 months due to the agricultural season. Electricity consumption of major consumers such as factories and cold storages are closely monitored and management believes that future consumption could become a concern as more applications for renewable energy is received.

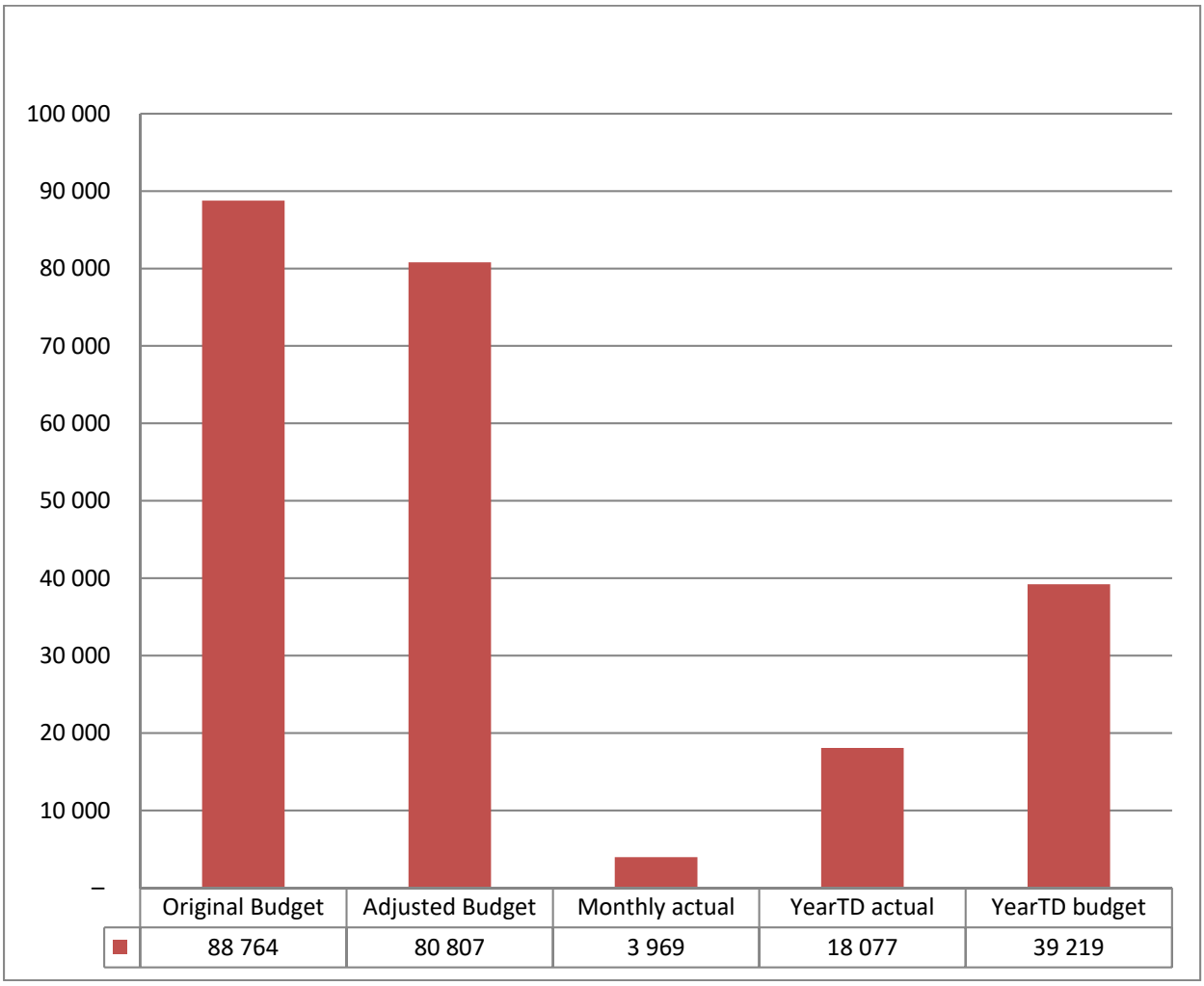
TOTAL OPERATIONAL EXPENDITURE



For the six months until 31 December 2020, 38% of the budgeted expenditure for the financial year was incurred. This figure will increase as some invoices are still outstanding. It is expected that the bulk purchases from Eskom will increase in the latter half of the financial year due to the agricultural season. Employee Related costs especially overtime payments and standby allowances should also be closely monitored to ensure that the expenditure item remains within budget estimates.

.

CAPITAL EXPENDITURE



For the six months until 31 December 2020, 23% of the budgeted capital expenditure for the financial year was incurred.

The project that contributes the most to the low spending on the capital budget is the Tulbagh Raw Water Dam. Steps will be implemented to ensure faster spending of the capital budget.

17 Municipal Manager's quality certification

Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the mid-year budget and performance assessment have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Print name Mr D NASSON

Municipal Manager of WITZENBERG MUNICIPALITY

Signature: _____

Date _____

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 December 2020.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - Mid-Year Assessment

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Financial Performance									
Property rates	73 497	76 388	76 388	4 427	55 359	58 956	(3 597)	-6%	76 388
Service charges	346 579	341 732	341 732	27 705	177 412	175 091	2 321	1%	341 732
Investment revenue	7 446	9 129	9 129	249	1 561	2 538	(978)	-39%	17 393
Transfers recognised - operational	131 561	116 989	139 907	15 828	62 156	103 832	(41 676)	-40%	139 907
Other own revenue	47 582	46 486	46 486	902	5 780	11 844	(6 064)	-51%	46 486
transfers and contributions)	606 665	590 725	613 643	49 111	302 268	352 261	(49 993)	-14%	621 906
Employee costs	9 902	226 182	226 182	18 294	100 702	104 489	(3 787)	-4%	226 182
Remuneration of Councillors	9 902	12 032	12 032	825	4 949	5 306	(357)	-7%	12 032
Depreciation & asset impairment	32 721	40 688	40 688	–	2	6 788	(6 786)	-100%	53 148
Finance charges	9 044	9 181	9 181	23	152	1 572	(1 420)	-90%	9 181
Materials and bulk purchases	236 016	252 289	251 399	14 719	101 768	114 748	(12 981)	-11%	251 399
Transfers and grants	25 477	2 179	8 060	50	714	881	(167)	-19%	8 060
Other expenditure	282 437	139 944	144 256	13 596	55 750	56 414	(664)	-1%	104 497
Total Expenditure	605 499	682 493	691 796	47 507	264 037	290 199	(26 162)	-9%	664 498
Surplus/(Deficit)	1 166	(91 768)	(78 153)	1 604	38 231	62 062	(23 831)	-38%	(42 592)
Transfers recognised - capital	13 442	78 716	63 810	–	–	18 346	(18 346)	-100%	63 810
Contributions & Contributed assets	–	–	501	–	–	251	(251)	-100%	501
& contributions	14 608	(13 052)	(13 842)	1 604	38 231	80 658	(42 427)	-53%	21 719
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	14 608	(13 052)	(13 842)	1 604	38 231	80 658	(42 427)	-53%	21 719
Capital expenditure & funds sources									
Capital expenditure	24 652	88 764	80 807	3 969	18 077	39 219	(21 142)	-54%	80 807
Capital transfers recognised	13 123	78 716	64 311	2 203	11 706	31 546	(19 840)	-63%	64 311
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	21 175	10 048	16 496	1 767	6 371	7 673	(1 302)	-17%	16 496
Total sources of capital funds	34 298	88 764	80 807	3 969	18 077	39 219	(21 142)	-54%	80 807
Financial position									
Total current assets	218 573	108 824	185 556		271 499				185 556
Total non current assets	957 588	1 049 210	1 052 677		975 665				1 052 677
Total current liabilities	147 395	130 550	205 180		176 504				205 180
Total non current liabilities	110 508	185 378	170 101		114 170				170 101
Community wealth/Equity	918 258	842 106	862 953		956 490				862 953
Cash flows									
Net cash from (used) operating	–	62 440	40 308	27 248	43 201	10 848	32 354	298%	40 308
Net cash from (used) investing	–	(88 764)	(80 537)	(5 517)	(20 862)	(30 507)	9 645	-32%	(80 537)
Net cash from (used) financing	–	(1 500)	(1 593)	(105)	(73)	(1 245)	1 172	-94%	(73)
end	–	45 495	88 573	–	152 660	109 490	43 171	39%	88 573
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	40 624	7 027	5 341	9 659	4 461	4 767	21 893	162 338	256 109
Creditors Age Analysis									
Total Creditors	233	64	33	–	–	–	–	23	352

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Mid-Year Assessment

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional									
Governance and administration	91 801	101 030	104 019	5 301	59 297	52 009	7 288	14%	104 032
Executive and council	122	–	–	–	13	–	13	#DIV/0!	13
Finance and administration	91 679	101 030	104 019	5 301	59 284	52 009	7 275	14%	104 019
Community and public safety	139 792	117 205	137 958	15 916	62 451	68 618	(6 167)	-9%	137 958
Community and social services	105 131	114 880	129 050	15 824	62 140	64 525	(2 385)	-4%	129 050
Sport and recreation	10 375	1 805	1 805	92	311	902	(591)	-66%	1 805
Public safety	5	6	728	–	–	3	(3)	-100%	728
Housing	24 280	514	6 375	–	–	3 187	(3 187)	-100%	6 375
Economic and environmental services	28 402	45 079	45 214	241	3 467	22 607	(19 140)	-85%	45 214
Planning and development	1 933	2 512	3 958	51	788	1 979	(1 191)	-60%	3 958
Road transport	26 317	42 553	41 243	191	2 680	20 621	(17 942)	-87%	41 243
Environmental protection	152	13	13	–	–	7	(7)	-100%	13
Trading services	360 019	406 013	390 649	27 651	177 046	195 086	(18 041)	-9%	390 649
Energy sources	258 127	265 685	265 685	16 439	122 274	132 843	(10 569)	-8%	265 685
Water management	43 372	64 856	59 568	3 356	18 762	29 546	(10 784)	-36%	59 568
Waste water management	30 397	43 424	32 847	5 637	22 247	16 424	5 824	35%	32 847
Waste management	28 124	32 047	32 549	2 220	13 763	16 274	(2 512)	-15%	32 549
Other	93	115	115	2	7	57	(51)	-88%	115
Total Revenue - Functional	620 107	669 441	677 954	49 111	302 268	338 378	(36 110)	-11%	677 967
Expenditure - Functional									
Governance and administration	113 001	150 869	153 688	12 706	59 486	75 110	(15 625)	-21%	153 688
Executive and council	23 579	30 612	30 612	1 876	10 716	15 306	(4 590)	-30%	30 612
Finance and administration	86 982	117 451	120 271	10 609	47 407	58 402	(10 995)	-19%	120 271
Internal audit	2 441	2 805	2 805	222	1 362	1 403	(40)	-3%	2 805
Community and public safety	85 648	74 892	80 597	5 031	27 648	40 293	(12 646)	-31%	80 597
Community and social services	23 727	28 760	28 736	1 825	10 501	14 368	(3 867)	-27%	28 736
Sport and recreation	25 674	30 457	30 331	2 190	11 231	15 165	(3 934)	-26%	30 331
Public safety	7 964	9 867	9 838	667	3 716	4 914	(1 197)	-24%	9 838
Housing	28 283	5 807	11 693	349	2 199	5 847	(3 647)	-62%	11 693
Economic and environmental services	78 192	70 759	70 261	3 868	24 378	35 130	(10 752)	-31%	70 261
Planning and development	9 695	12 992	12 597	909	4 912	6 299	(1 387)	-22%	12 597
Road transport	67 488	55 758	55 655	2 914	19 284	27 827	(8 544)	-31%	55 655
Environmental protection	1 009	2 009	2 009	46	183	1 005	(822)	-82%	2 009
Trading services	327 775	385 015	386 290	25 901	152 079	193 145	(41 066)	-21%	386 290
Energy sources	245 969	268 463	270 399	16 238	107 237	135 200	(27 963)	-21%	270 399
Water management	40 314	35 733	35 856	3 526	15 712	17 928	(2 216)	-12%	35 856
Waste water management	33 598	34 766	34 749	3 008	13 403	17 374	(3 971)	-23%	34 749
Waste management	7 894	46 053	45 285	3 128	15 726	22 643	(6 917)	-31%	45 285
Other	882	959	959	0	446	480	(33)	-7%	959
Total Expenditure - Functional	605 499	682 493	691 796	47 507	264 037	344 159	(80 122)	-23%	691 796
Surplus/ (Deficit) for the year	14 608	(13 052)	(13 842)	1 604	38 231	(5 781)	44 012		(13 829)

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Mid-Year Assessment

Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands								%	
Revenue - Functional									
Municipal governance and administration	91 801	101 030	104 019	5 301	59 297	52 009	7 288	14%	104 032
Executive and council	122	–	–	–	13	–	13		13
Mayor and Council	103	–	–	–	13	–	13		13
Municipal Manager, Town Secretary and Chief Execut	19	–	–	–	–	–	–		–
Finance and administration	91 679	101 030	104 019	5 301	59 284	52 009	7 275	14%	104 019
Administrative and Corporate Support	–	9	9	–	0	4	(4)	-99%	9
Budget and Treasury Office	91 860	100 446	103 435	5 269	59 195	51 718	7 478	14%	103 435
Fleet Management	313	552	552	25	25	276	(251)	-91%	552
Legal Services	–	4	4	–	–	2	(2)	-100%	4
Marketing, Customer Relations, Publicity and Media	(550)	–	–	–	–	–	–		–
Security Services	56	18	18	7	64	9	55	617%	18
Community and public safety	139 792	117 205	137 958	15 916	62 451	68 618	(6 167)	-9%	137 958
Community and social services	105 131	114 880	129 050	15 824	62 140	64 525	(2 385)	-4%	129 050
Aged Care	95 300	104 406	118 576	15 796	61 996	59 288	2 708	5%	118 576
Cemeteries, Funeral Parlours and Crematoriums	176	233	233	21	137	117	20	17%	233
Community Halls and Facilities	357	405	405	1	2	203	(201)	-99%	405
Libraries and Archives	9 299	9 836	9 836	5	6	4 918	(4 912)	-100%	9 836
Sport and recreation	10 375	1 805	1 805	92	311	902	(591)	-66%	1 805
Recreational Facilities	6 296	773	773	92	311	386	(75)	-19%	773
Sports Grounds and Stadiums	4 079	1 032	1 032	–	–	516	(516)	-100%	1 032

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		Full Year Forecast
Public safety	5	6	728	–	–	3	(3)	-100%	728
Fire Fighting and Protection	5	6	728	–	–	3	(3)	-100%	728
Housing	24 280	514	6 375	–	–	3 187	(3 187)	-100%	6 375
Housing	24 280	514	6 375	–	–	3 187	(3 187)	-100%	6 375
Economic and environmental services	28 402	45 079	45 214	241	3 467	22 607	(19 140)	-85%	45 214
Planning and development	1 933	2 512	3 958	51	788	1 979	(1 191)	-60%	3 958
Economic Development/Planning	166	–	1 445	–	–	723	(723)	-100%	1 445
Town Planning, Building Regulations and Enforcemer	1 768	1 882	1 882	51	788	941	(153)	-16%	1 882
Project Management Unit	–	630	630	–	–	315	(315)	-100%	630
Road transport	26 317	42 553	41 243	191	2 680	20 621	(17 942)	-87%	41 243
Police Forces, Traffic and Street Parking Contro	24 091	24 906	24 906	191	2 676	12 453	(9 777)	-79%	24 906
Roads	2 227	17 647	16 337	–	3	8 168	(8 165)	-100%	16 337
Environmental protection	152	13	13	–	–	7	(7)	-100%	13
Biodiversity and Landscape	152	13	13	–	–	7	(7)	-100%	13
Trading services	360 019	406 013	390 649	27 651	177 046	195 086	(18 041)	-9%	390 649
Energy sources	258 127	265 685	265 685	16 439	122 274	132 843	(10 569)	-8%	265 685
Electricity	257 653	265 685	265 685	16 439	122 274	132 843	(10 569)	-8%	265 685
Street Lighting and Signal Systems	474	–	–	–	–	–	–		–
Water management	43 372	64 856	59 568	3 356	18 762	29 546	(10 784)	-36%	59 568
Water Distribution	43 372	64 856	59 568	3 356	18 762	29 546	(10 784)	-36%	59 568
Waste water management	30 397	43 424	32 847	5 637	22 247	16 424	5 824	35%	32 847
Sewerage	27 134	29 605	24 317	5 637	22 247	12 158	10 089	83%	24 317
Storm Water Management	3 263	13 819	8 531	–	–	4 265	(4 265)	-100%	8 531
Waste management	28 124	32 047	32 549	2 220	13 763	16 274	(2 512)	-15%	32 549
Solid Waste Removal	28 124	32 047	32 549	2 220	13 763	16 274	(2 512)	-15%	32 549
Other	93	115	115	2	7	57	(51)	-88%	115
Licensing and Regulation	93	115	115	2	7	57	(51)	-88%	115
Total Revenue - Functional	620 107	669 441	677 954	49 111	302 268	338 378	(36 110)	-11%	677 967

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - Mid-Year Assessment

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure - Functional									
Municipal governance and administration	113 001	150 869	153 688	12 706	59 486	75 110	(15 625)	-21%	153 688
Executive and council	23 579	30 612	30 612	1 876	10 716	15 306	(4 590)	-30%	30 612
Mayor and Council	15 490	19 731	19 731	1 139	6 567	9 866	(3 299)	-33%	19 731
Municipal Manager, Town Secretary and Chief Execut	8 089	10 881	10 881	736	4 150	5 441	(1 291)	-24%	10 881
Finance and administration	86 982	117 451	120 271	10 609	47 407	58 402	(10 995)	-19%	120 271
Administrative and Corporate Support	16 482	12 535	12 535	1 549	7 473	6 268	1 205	19%	12 535
Asset Management	156	4 772	4 772	0	26	2 386	(2 360)	-99%	4 772
Finance	30 689	38 188	41 015	3 477	16 697	18 774	(2 077)	-11%	41 015
Fleet Management	3 005	2 845	2 845	241	1 456	1 423	34	2%	2 845
Human Resources	16 877	37 508	37 433	3 766	12 471	18 717	(6 246)	-33%	37 433
Information Technology	3 833	4 002	4 173	308	2 304	2 087	217	10%	4 173
Legal Services	3 095	3 490	3 490	301	1 323	1 745	(422)	-24%	3 490
Marketing, Customer Relations, Publicity and Media	3 864	3 968	3 964	313	1 825	1 982	(157)	-8%	3 964
Property Services	1 944	1 239	1 239	53	317	620	(303)	-49%	1 239
Risk Management	–	457	457	–	–	229	(229)	-100%	457
Supply Chain Management	6 688	6 963	6 863	575	3 345	3 431	(87)	-3%	6 863
Valuation Service	348	1 483	1 483	25	170	742	(572)	-77%	1 483
Internal audit	2 441	2 805	2 805	222	1 362	1 403	(40)	-3%	2 805
Governance Function	2 441	2 805	2 805	222	1 362	1 403	(40)	-3%	2 805
Community and public safety	85 648	74 892	80 597	5 031	27 648	40 293	(12 646)	-31%	80 597
Community and social services	23 727	28 760	28 736	1 825	10 501	14 368	(3 867)	-27%	28 736
Aged Care	5 011	4 771	4 621	387	1 765	2 310	(546)	-24%	4 621
Cemeteries, Funeral Parlours and Crematoriums	2 931	3 585	3 737	234	1 537	1 868	(332)	-18%	3 737
Child Care Facilities	6	896	896	4	6	448	(442)	-99%	896
Community Halls and Facilities	5 512	6 671	6 657	384	2 255	3 329	(1 074)	-32%	6 657
Disaster Management	54	77	77	4	4	38	(34)	-89%	77
Education	2	766	766	–	1	383	(382)	-100%	766
Libraries and Archives	10 212	11 994	11 982	812	4 933	5 991	(1 058)	-18%	11 982
Sport and recreation	25 674	30 457	30 331	2 190	11 231	15 165	(3 934)	-26%	30 331
Community Parks (including Nurseries)	7 731	7 262	7 262	566	3 388	3 631	(243)	-7%	7 262
Recreational Facilities	13 206	17 843	17 727	1 267	5 610	8 863	(3 254)	-37%	17 727
Sports Grounds and Stadiums	4 738	5 352	5 342	357	2 233	2 671	(438)	-16%	5 342
Public safety	7 964	9 867	9 838	667	3 716	4 914	(1 197)	-24%	9 838
Fire Fighting and Protection	7 964	9 867	9 838	667	3 716	4 914	(1 197)	-24%	9 838
Housing	28 283	5 807	11 693	349	2 199	5 847	(3 647)	-62%	11 693
Housing	28 104	3 948	9 834	335	2 108	4 917	(2 809)	-57%	9 834
Informal Settlements	178	1 859	1 859	14	91	930	(838)	-90%	1 859

Description	2019/20	Budget Year 2020/21							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	YearTD budget
R thousands								%	
Economic and environmental services	78 192	70 759	70 261	3 868	24 378	35 130	(10 752)	-31%	70 261
Planning and development	9 695	12 992	12 597	909	4 912	6 299	(1 387)	-22%	12 597
Corporate Wide Strategic Planning (IDPs, LEDs)	1 541	2 290	2 290	135	793	1 145	(352)	-31%	2 290
Economic Development/Planning	1 609	2 215	2 212	93	636	1 106	(470)	-43%	2 212
Town Planning, Building Regulations and Enforcement	4 818	5 740	5 590	496	2 390	2 795	(405)	-14%	5 590
Project Management Unit	1 727	2 746	2 505	185	1 093	1 253	(159)	-13%	2 505
Road transport	67 488	55 758	55 655	2 914	19 284	27 827	(8 544)	-31%	55 655
Police Forces, Traffic and Street Parking Control	43 848	32 333	32 321	1 603	9 734	16 160	(6 427)	-40%	32 321
Roads	23 640	23 425	23 334	1 311	9 550	11 667	(2 117)	-18%	23 334
Environmental protection	1 009	2 009	2 009	46	183	1 005	(822)	-82%	2 009
Biodiversity and Landscape	1 009	2 009	2 009	46	183	1 005	(822)	-82%	2 009
Trading services	327 775	385 015	386 290	25 901	152 079	193 145	(41 066)	-21%	386 290
Energy sources	245 969	268 463	270 399	16 238	107 237	135 200	(27 963)	-21%	270 399
Electricity	243 205	265 128	267 364	15 889	106 224	133 682	(27 458)	-21%	267 364
Street Lighting and Signal Systems	2 764	3 335	3 035	350	1 013	1 518	(504)	-33%	3 035
Water management	40 314	35 733	35 856	3 526	15 712	17 928	(2 216)	-12%	35 856
Water Treatment	25	1 692	1 692	–	60	846	(786)	-93%	1 692
Water Distribution	37 185	29 481	29 605	3 505	14 227	14 802	(575)	-4%	29 605
Water Storage	3 104	4 560	4 560	21	1 425	2 280	(855)	-37%	4 560
Waste water management	33 598	34 766	34 749	3 008	13 403	17 374	(3 971)	-23%	34 749
Public Toilets	1 489	1 875	1 875	178	792	938	(145)	-15%	1 875
Sewerage	24 782	23 500	23 220	2 356	9 816	11 610	(1 794)	-15%	23 220
Storm Water Management	7 325	6 691	6 954	474	2 795	3 477	(682)	-20%	6 954
Waste Water Treatment	2	2 699	2 699	–	–	1 350	(1 350)	-100%	2 699
Waste management	7 894	46 053	45 285	3 128	15 726	22 643	(6 917)	-31%	45 285
Solid Waste Disposal (Landfill Sites)	(23 910)	16 613	16 608	101	1 160	8 304	(7 145)	-86%	16 608
Solid Waste Removal	29 890	28 001	27 237	2 893	13 818	13 619	199	1%	27 237
Street Cleaning	1 915	1 440	1 440	134	749	720	29	4%	1 440
Other	882	959	959	0	446	480	(33)	-7%	959
Licensing and Regulation	28	62	62	0	0	31	(31)	-99%	62
Tourism	854	897	897	–	446	448	(2)	0%	897
Total Expenditure - Functional	605 499	682 493	691 796	47 507	264 037	344 159	(80 122)	-23%	691 796
Surplus/ (Deficit) for the year	14 608	(13 052)	(13 842)	1 604	38 231	(5 781)	44 012	-761%	(13 829)

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Mid-Year Assessment

Vote Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	89 792	97 078	100 067	5 151	58 575	50 034	8 541	17,1%	100 067
Vote 2 - Community Services	40 250	11 944	12 666	135	553	5 972	(5 419)	-90,7%	12 666
Vote 3 - Community Services	116 399	126 015	140 185	16 006	64 699	70 093	(5 393)	-7,7%	140 185
Vote 4 - Community Services	7 857	4 905	12 211	(0)	–	6 105	(6 105)	-100,0%	12 211
Vote 5 - Corporate Services	(134)	566	566	25	38	283	(245)	-86,6%	566
Vote 6 - Technical Services	291 845	330 552	318 664	22 190	145 638	159 332	(13 694)	-8,6%	318 664
Vote 7 - Technical Services	71 476	96 840	92 053	5 559	32 505	45 788	(13 283)	-29,0%	92 053
Vote 8 - Muncipal Manager	575	1 542	1 542	45	259	771	(511)	-66,3%	1 542
Total Revenue by Vote	618 059	669 441	677 954	49 111	302 268	338 378	(36 110)	-10,7%	677 954
Vote 1 - Financial Services	38 268	52 907	55 633	4 216	20 869	26 083	(5 214)	-20,0%	55 633
Vote 2 - Community Services	34 896	42 428	42 559	3 134	16 929	21 274	(4 345)	-20,4%	42 559
Vote 3 - Community Services	59 040	51 839	51 113	2 603	15 200	25 557	(10 356)	-40,5%	51 113
Vote 4 - Community Services	39 210	19 452	25 738	1 114	6 538	12 869	(6 332)	-49,2%	25 738
Vote 5 - Corporate Services	59 672	81 238	81 331	7 235	32 030	40 665	(8 636)	-21,2%	81 331
Vote 6 - Technical Services	308 685	334 930	336 607	21 139	132 929	168 304	(35 375)	-21,0%	336 607
Vote 7 - Technical Services	52 344	84 015	83 371	6 960	33 441	41 686	(8 245)	-19,8%	83 371
Vote 8 - Muncipal Manager	12 124	15 685	15 443	1 104	6 101	7 722	(1 620)	-21,0%	15 443
Total Expenditure by Vote	604 238	682 493	691 796	47 507	264 037	344 159	(80 122)	-23,3%	691 796
Surplus/ (Deficit) for the year	13 821	(13 052)	(13 842)	1 604	38 231	(5 781)	44 012	-761,3%	(13 842)

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Mid-Year Assessment

Vote Description	2019/20	Budget Year 2020/21							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote									
Vote 1 - Financial Services	89 792	97 078	100 067	5 151	58 575	50 034	8 541	17%	100 067
1.1 - Assessment Rates	68 153	81 350	81 350	4 231	50 614	40 675	9 939	24%	81 350
1.2 - Treasury: Administration	22 355	20 240	23 229	990	8 322	11 615	(3 293)	-28%	23 229
1.3 - Treasury: Debtors	(773)	(4 764)	(4 764)	(77)	(425)	(2 382)	1 957	-82%	(4 764)
1.4 - Treasury: Credit controle	(0)	234	234	–	(0)	117	(117)	-100%	234
1.5 - Supply Chain Management	56	18	18	7	64	9	55	617%	18
Vote 2 - Community Services	164 505	142 864	165 062	16 141	65 252	82 170	(3 800)	-5%	165 062
2.1 - Cemetries	176	233	233	21	137	117	(3 380)	0%	233
2.2 - Housing: Administration	24 474	1 098	6 959	16	99	3 479	(3)		6 959
2,3 - Library Services	9 299	9 836	9 836	5	6	4 918	(74)	-40%	9 836
2,4 - Fire Protection Sevices	5	6	728	–	–	3	–		728
2,5 - Pine Forest : Administration	6 296	771	771	92	311	385	(153)	1746%	771
2.7-Community Halls And Facilities	222	310	310	1	2	155	2 708		310
2.8-Licensing & Regulation	93	115	115	2	7	57	(1 927)		115
2.9-Enviromental Protection	152	13	13	–	–	7	(723)		13
2.10-Parks	19	119	119	16	19	59	–		119
2.11-Traffic	20 613	21 053	21 053	191	2 676	10 526	(245)	-87%	21 053
2.13-Social & Welfare Services	95 300	104 406	118 576	15 796	61 996	59 288	–		118 576
2.15-Recreational Land	4 079	1 032	1 032	–	–	516	–		1 032
2.16-Swimming Pools	135	19	19	(0)	–	10	(2)	-100%	19
2.17-Vehicle Licensing & Testing	3 477	3 854	3 854	–	–	1 927	–		3 854
2.18-L E D	166	–	1 445	–	–	723	–		1 445
Vote 3 - Corporate Services	(134)	566	566	25	38	283	(245)	-87%	566
3.1-Property Administration	(550)	–	–	–	–	–	–		–
3.3-Human Resources	313	552	552	25	25	276	(251)	-91%	552
3.5-Council Cost	103	–	–	–	13	–	13	#DIV/0!	–
3.7-Marketing & Communications	–	4	4	–	–	2	(2)	-100%	4
3.9-Administration	–	9	9	–	0	4	(4)	-99%	9
Vote 4 - Technical Services	363 321	427 392	410 717	27 749	178 144	205 120	(26 977)	-13%	410 717
4.1-Building Regulations & Enforce	768	944	944	32	490	472	18	4%	944
4.2-Electricity: Administration	256 421	267 434	267 434	16 448	122 328	133 717	(11 388)	-9%	267 434
4.3-Electricity: Street Lights	474	–	–	–	–	–	–		–
4.5-Sewerage	27 898	29 914	24 626	5 705	22 653	12 313	10 340	84%	24 626
4.7-Town Planning	794	794	794	6	164	397	(233)	-59%	794
4.8-Stormwater Management	3 263	13 819	8 531	–	–	4 265	(4 265)	-100%	8 531
4.9-Roads	2 227	17 647	16 337	–	3	8 168	(8 165)	-100%	16 337
4.10-Solid Waste (Dumping Site)	803	10 024	10 024	0	341	5 012	(4 672)	-93%	10 024
4.11-Solid Waste (Garden)	–	5	5	–	–	2	(2)	-100%	5
4.12-Solid Waste (Removal)	27 301	21 955	22 456	2 203	13 403	11 228	2 175	19%	22 456
4.14-Water Distribution	43 372	64 856	59 568	3 356	18 762	29 546	(10 784)	-36%	59 568
Vote 5 - Muncipal Manager	575	1 542	1 542	45	259	771	(511)	-66%	1 542
5.1-Property & Legal Services	556	912	912	45	259	456	(196)	-43%	912
5.3-Project Management	19	630	630	–	–	315	(315)	-100%	630
Total Revenue by Vote	618 059	669 441	677 954	49 111	302 268	338 378	(36 110)	-11%	677 954
Vote 1 - Financial Services	38 268	52 907	55 633	4 216	20 869	26 083	(5 214)	-20%	55 633
1.1 - Assessment Rates	4 548	3 819	3 819	1 059	2 857	1 910	948	50%	3 819
1.2 - Treasury: Administration	13 217	25 318	28 145	1 339	7 452	12 339	(4 887)	-40%	28 145
1.3 - Treasury: Debtors	5 129	6 410	6 435	424	2 548	3 218	(670)	-21%	6 435
1.4 - Treasury: Credit controle	8 263	8 487	8 462	681	4 031	4 231	(200)	-5%	8 462
1.5 - Supply Chain Management	6 698	6 963	6 863	575	3 346	3 431	(85)	-2%	6 863
1.6 - Director: Finance	412	1 909	1 909	140	635	954	(319)	-33%	1 909
Vote 2 - Community Services	132 129	112 827	118 517	6 761	38 120	59 253	(21 133)	-36%	118 517
2.1 - Cemetries	2 931	3 585	3 737	234	1 537	1 868	(332)	-18%	3 737
2.2 - Housing: Administration	28 268	5 807	11 693	349	2 199	5 847	(3 647)	-62%	11 693
2,3 - Library Services	10 212	11 714	11 702	812	4 933	5 851	(918)	-16%	11 702
2,4 - Fire Protection Sevices	7 964	9 867	9 838	667	3 716	4 914	(1 197)	-24%	9 838
2,5 - Pine Forest : Administration	9 505	11 454	11 450	1 073	4 544	5 725	(1 181)	-21%	11 450
2.6-Klipriver Park: Administration	934	1 457	1 457	69	477	729	(251)	-34%	1 457
2.7-Community Halls And Facilities	5 091	6 250	6 236	347	2 024	3 118	(1 094)	-35%	6 236
2.8-Licensing & Regulation	28	62	62	0	0	31	(31)	-99%	62
2.9-Enviromental Protection	1 009	2 009	2 009	46	183	1 005	(822)	-82%	2 009
2.10-Parks	7 731	7 529	7 529	566	3 388	3 764	(376)	-10%	7 529
2.11-Traffic	39 173	28 022	27 459	1 179	7 350	13 730	(6 379)	-46%	27 459
2.12-Disaster Management	54	77	77	4	4	38	(34)	-89%	77
2.13-Social & Welfare Services	5 019	6 433	6 283	391	1 772	3 142	(1 370)	-44%	6 283
2.15-Recreational Land	4 738	5 352	5 342	357	2 233	2 671	(438)	-16%	5 342
2.16-Swimming Pools	2 741	4 932	4 820	125	588	2 410	(1 821)	-76%	4 820
2.17-Vehicle Licensing & Testing	4 675	4 312	4 862	423	2 383	2 431	(48)	-2%	4 862
2.18-L E D	1 609	2 215	2 212	93	636	1 106	(470)	-43%	2 212
2.19-Director: Community Services	448	1 749	1 749	26	150	875	(724)	-83%	1 749

Vote 3 - Corporate Services	60 688	82 131	82 224	7 326	32 576	41 112	(8 535)	-21%	82 224
3.1-Property Administration	584	453	453	53	315	226	89	39%	453
3.2-Information Tecnology	3 832	4 001	4 172	308	2 304	2 086	218	10%	4 172
3.3-Human Resources	16 877	37 508	37 433	3 766	12 471	18 717	(6 246)	-33%	37 433
3.5-Council Cost	15 490	19 731	19 731	1 139	6 567	9 866	(3 299)	-33%	19 731
3.5-Town Secretary	1 452	1 505	1 505	133	790	752	37	5%	1 505
3.6-Tourism	854	897	897	–	446	448	(2)	0%	897
3.7-Marketing & Communications	3 865	3 969	3 965	313	1 825	1 982	(158)	-8%	3 965
3.8-Thusong Centre	432	441	441	38	232	220	11	5%	441
3.9-Administration	15 294	11 628	11 628	1 416	6 683	5 814	869	15%	11 628
3.10-Director Corporate Services	2 006	1 999	1 999	159	944	1 000	(55)	-6%	1 999
Vote 4 - Technical Services	361 029	418 945	419 979	28 099	166 370	209 989	(43 619)	-21%	419 979
4.1-Building Regulations & Enforce	2 828	2 884	2 903	261	1 546	1 451	95	7%	2 903
4.2-Electricity: Administration	233 549	265 464	267 401	15 382	101 663	133 700	(32 037)	-24%	267 401
4.3-Electricity: Street Lights	9 536	–	–	588	3 553	–	3 553	#DIV/0!	–
4.4-Mechanical Workshop	3 005	2 845	2 845	241	1 456	1 423	34	2%	2 845
4.4-Public Toilets	1 489	1 875	1 875	178	792	938	(145)	-15%	1 875
4.5-Sewerage	27 528	28 888	28 608	2 624	11 635	14 304	(2 669)	-19%	28 608
4.7-Town Planning	1 990	2 857	2 687	236	844	1 344	(500)	-37%	2 687
4.8-Stormwater Management	7 325	6 691	6 954	474	2 795	3 477	(682)	-20%	6 954
4.9-Roads	23 640	23 425	23 334	1 311	9 550	11 667	(2 117)	-18%	23 334
4.10-Solid Waste (Dumping Site)	(23 910)	16 613	16 608	101	1 160	8 304	(7 145)	-86%	16 608
4.11-Solid Waste (Garden)	10 906	12 000	11 736	777	5 567	5 868	(301)	-5%	11 736
4.12-Solid Waste (Removal)	20 898	17 441	16 941	2 250	8 999	8 470	529	6%	16 941
4.13-Water Storage	3 104	4 576	4 576	21	1 425	2 288	(863)	-38%	4 576
4.14-Water Distribution	37 210	31 430	31 554	3 505	14 487	15 777	(1 290)	-8%	31 554
4.15-Director: Technical Services	1 932	1 956	1 956	150	896	978	(81)	-8%	1 956
Vote 5 - Muncipal Manager	12 124	15 685	15 443	1 104	6 101	7 722	(1 620)	-21%	15 443
5.1-Property & Legal Services	3 100	3 703	3 703	301	1 325	1 851	(526)	-28%	3 703
5.2-IDP	1 541	2 290	2 290	135	793	1 145	(352)	-31%	2 290
5.3-Project Management	641	1 310	1 310	88	515	655	(140)	-21%	1 310
5.4-Performance Management	1 086	1 437	1 196	97	579	598	(19)	-3%	1 196
5.5-Internal Audit	2 441	3 263	3 263	222	1 362	1 631	(269)	-16%	3 263
5.6-Municipal Manager	3 315	3 683	3 683	262	1 528	1 841	(314)	-17%	3 683
Total Expenditure by Vote	604 238	682 493	691 796	47 507	264 037	344 159	(80 122)	(0)	691 796
Surplus/ (Deficit) for the year	13 821	(13 052)	(13 842)	1 604	38 231	(5 781)	44 012	(0)	(13 842)

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessmen

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source									
Property rates	73 497	76 388	76 388	4 427	55 359	58 956	(3 597)	-6%	76 388
Service charges - electricity revenue	255 498	266 973	266 973	16 439	122 273	132 357	(10 084)	-8%	266 973
Service charges - water revenue	39 419	35 137	35 137	3 361	18 768	18 017	751	4%	35 137
Service charges - sanitation revenue	25 949	18 352	18 352	5 705	22 653	12 111	10 541	87%	18 352
Service charges - refuse revenue	25 713	21 271	21 271	2 201	13 718	12 605	1 112	9%	21 271
Service charges - other	–	–	–	–	–	–	–		–
Rental of facilities and equipment	3 905	2 663	2 663	112	585	802	(217)	-27%	2 663
Interest earned - external investments	7 446	9 129	9 129	249	1 561	2 538	(978)	-39%	9 129
Interest earned - outstanding debtors	10 515	8 264	8 264	(33)	(154)	1 828	(1 981)	-108%	8 264
Dividends received	–	–	–	–	–	–	–		–
Fines, penalties and forfeits	19 654	20 456	20 456	4	43	3 338	(3 295)	-99%	20 456
Licences and permits	1 042	2 010	2 010	190	2 655	2 250	405	18%	2 010
Agency services	3 477	3 854	3 854	–	–	623	(623)	-100%	3 854
Transfers recognised - operational	131 561	116 989	139 907	15 828	62 156	103 832	(41 676)	-40%	139 907
Other revenue	9 462	9 239	9 239	629	2 651	3 003	(352)	-12%	9 239
Gains on disposal of PPE	(474)	–	–	–	–	(0)	0	-100%	–
Total Revenue (excluding capital transfers and contributions)	606 665	590 725	613 643	49 111	302 268	352 261	(49 993)	-14%	613 643
Expenditure By Type									
Employee related costs	185 788	226 182	226 182	18 294	100 702	104 489	(3 787)	-4%	226 182
Remuneration of councillors	9 902	12 032	12 032	825	4 949	5 306	(357)	-7%	12 032
Debt impairment	14 187	44 688	44 688	2	8	7 460	(7 451)	-100%	(0)
Depreciation & asset impairment	32 721	40 688	40 688	–	2	6 788	(6 786)	-100%	53 148
Finance charges	9 044	9 181	9 181	23	152	1 572	(1 420)	-90%	9 181
Bulk purchases	221 822	232 760	232 760	13 935	96 467	106 794	(10 327)	-10%	232 760
Other materials	14 194	19 528	18 638	784	5 301	7 954	(2 653)	-33%	18 638
Contracted services	44 029	48 486	53 296	3 863	19 270	20 768	(1 498)	-7%	53 296
Transfers and grants	25 477	2 179	8 060	50	714	881	(167)	-19%	8 060
Other expenditure	48 335	46 770	46 271	9 731	36 472	28 187	8 286	29%	51 201
Loss on disposal of PPE	–	–	–	–	–	0	(0)	-100%	–
Total Expenditure	605 499	682 493	691 796	47 507	264 037	290 199	(26 162)	-9%	664 498
Surplus/(Deficit)	1 166	(91 768)	(78 153)	1 604	38 231	62 062	(23 831)	(0)	(50 855)
Transfers recognised - capital	13 442	78 716	63 810	–	–	18 346	(18 346)	(0)	63 810
Contributions recognised - capital	–	–	501	–	–	251	(251)	(0)	501
Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	14 608	(13 052)	(13 842)	1 604	38 231	80 658			13 456
Surplus/(Deficit) attributable to	14 608	(13 052)	(13 842)	1 604	38 231	80 658			13 456
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	14 608	(13 052)	(13 842)	1 604	38 231	80 658			13 456

The revenue and expenditure figures excludes internal charges.

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Mid-Year Assessment

Vote Description R thousands	2019/20 Audited Outcome	Budget Year 2020/21 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Multi-Year expenditure appropriation									
Vote 2 - Community Services	126	–	214	–	183	107	76	71%	214
Vote 4 - Technical Services	–	–	–	–	–	–	–		–
Total Capital Multi-year expenditure	4 304	40 708	39 384	1 077	4 330	19 692	(15 362)	-78%	39 384
Single Year expenditure appropriation									
Vote 1 - Financial Services	206	–	102	–	–	51	(51)	-100%	102
Vote 2 - Community Services	–	–	722	–	–	–	–		722
Vote 3 - Corporate Services	1 053	620	1 113	58	399	556	(157)	-28%	1 113
Vote 4 - Technical Services	4 152	900	6 431	1 374	4 317	3 215	1 101	34%	6 431
Vote 5 - Muncipal Manager	1 833	1 050	4 228	735	1 767	2 114	(347)	-16%	4 228
Total Capital single-year expenditure	20 348	48 056	41 423	2 893	13 747	19 527	(5 781)	-30%	41 423
Total Capital Expenditure	24 652	88 764	80 807	3 969	18 077	39 219	(21 142)	-54%	80 807

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - Mid-Year Assessment

Vote Description R thousands	2019/20 Audited Outcome	Budget Year 2020/21 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Expenditure - Standard Classification									
Governance and administration	(7 159)	1 400	3 860	736	998	1 755	(757)	-43%	3 860
Executive and council	166	600	1 450	11	11	725	(714)	-99%	1 450
Finance and administration	(7 324)	800	2 410	724	987	1 030	(43)	-4%	2 410
Community and public safety	5 091	1 520	6 848	1 429	4 893	3 063	1 830	60%	6 848
Community and social services	313	580	960	58	368	480	(112)	-23%	960
Sport and recreation	4 651	940	4 952	1 371	4 342	2 476	1 866	75%	4 952
Public safety	126	–	936	–	183	107	76	71%	936
Housing	–	–	–	–	–	–	–		–
Economic and environmental services	7 871	20 245	19 743	813	4 046	9 623	(5 577)	-58%	19 743
Planning and development	76	–	1 631	3	7	815	(808)	-99%	1 631
Road transport	7 795	20 245	18 112	809	4 039	8 808	(4 768)	-54%	18 112
Environmental protection	–	–	–	–	–	–	–		–
Trading services	18 849	65 600	50 356	992	8 140	24 778	(16 638)	-67%	50 356
Energy sources	7 740	2 500	4 153	389	1 320	2 076	(756)	-36%	4 153
Water management	2 297	27 396	23 005	–	1 813	11 503	(9 690)	-84%	23 005
Waste water management	7 096	26 347	15 770	356	3 978	7 485	(3 507)	-47%	15 770
Waste management	1 716	9 356	7 428	248	1 029	3 714	(2 685)	-72%	7 428
Total Capital Expenditure - Standard Cla	24 652	88 764	80 807	3 969	18 077	39 219	(21 142)	-54%	80 807
Funded by:									
National Government	12 852	35 763	35 763	1 446	7 911	17 633	(9 722)	-55%	35 763
Provincial Government	271	42 954	27 445	757	3 795	13 361	(9 566)	-72%	27 445
District Municipality	–	–	602	–	–	301	(301)	-100%	602
Transfers recognised - capital	13 123	78 716	64 311	2 203	11 706	31 546	(19 840)	-63%	64 311
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	21 175	10 048	16 496	1 767	6 371	7 673	(1 302)	-17%	16 496
Total Capital Funding	34 298	88 764	80 807	3 969	18 077	39 219	(21 142)	-54%	80 807

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - Mid-Year Assessment

Vote Description	2019/20	Budget Year 2020/21							
R thousand	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure - Municipal Vote									
Expenditure of multi-year capital appropriation									
Vote 1 - Financial Services	(9 816)	–	–	–	–	–	–		–
1.1 - Assessment Rates	–	–	–	–	–	–	–		–
1.2 - Treasury: Administration	(9 816)	–	–	–	–	–	–		–
1.3 - Treasury: Debtors	–	–	–	–	–	–	–		–
1.4 - Treasury: Credit controle	–	–	–	–	–	–	–		–
1.5 - Supply Chain Management	–	–	–	–	–	–	–		–
1.6 - Director: Finance	–	–	–	–	–	–	–		–
Vote 2 - Community Services	126	–	214	–	183	107	76	71%	214
2.1 - Cemetries	–	–	–	–	–	–	–		–
2.2 - Housing: Administration	–	–	–	–	–	–	–		–
2,3 - Library Services	–	–	–	–	–	–	–		–
2,4 - Fire Protection Sevices	–	–	–	–	–	–	–		–
2,5 - Pine Forest : Administration	126	–	214	–	183	107	76	71%	214
2.6-Klipriver Park: Administration	–	–	–	–	–	–	–		–
2.7-Community Halls And Facilities	–	–	–	–	–	–	–		–
2.8-Licensing & Regulation	–	–	–	–	–	–	–		–
2.9-Enviromental Protection	–	–	–	–	–	–	–		–
2.10-Parks	–	–	–	–	–	–	–		–
Vote 3 - Corporate Services	–	–	–	–	–	–	–		–
3.1-Property Administration	–	–	–	–	–	–	–		–
3.2-Information Tecnology	–	–	–	–	–	–	–		–
3.3-Human Resources	–	–	–	–	–	–	–		–
3.5-Council Cost	–	–	–	–	–	–	–		–
3.5-Town Secretary	–	–	–	–	–	–	–		–
3.6-Tourism	–	–	–	–	–	–	–		–
3.7-Marketing & Communications	–	–	–	–	–	–	–		–
3.8-Thusong Centre	–	–	–	–	–	–	–		–
3.9-Administration	–	–	–	–	–	–	–		–
3.10-Director Corporate Services	–	–	–	–	–	–	–		–
Vote 4 - Technical Services	16 748	16 921	17 772	987	4 169	8 886	–		17 772
4.1-Building Regulations & Enforce	–	–	–	–	–	–	–		–
4.2-Electricity: Administration	–	–	–	–	–	–	–		–
4.3-Electricity: Street Lights	–	–	–	–	–	–	–		–
4.4-Mechanical Workshop	–	–	–	–	–	–	–		–
4.4-Public Toilets	–	–	–	–	–	–	–		–
4.5-Sewerage	–	–	–	–	–	–	–		–
4.7-Town Planning	–	–	–	–	–	–	–		–
4.8-Stormwater Management	–	–	–	–	–	–	–		–
4.9-Roads	–	–	–	–	–	–	–		–
4.10-Solid Waste (Dumping Site)	–	–	–	–	–	–	–		–
4.11-Solid Waste (Garden)	–	–	–	–	–	–			–
4.12-Solid Waste (Removal)	12 575	14 421	16 174	987	3 917	8 087			16 174
4.13-Water Storage	–	–	–	–	–	–			–
4.14-Water Distribution	2 907	2 500	1 250	–	251	625			1 250
4.15-Director: Technical Services	1 266	–	348	–	–	174			348
Vote 5 - Muncipal Manager	9 802	38 208	37 572	1 077	3 896	18 786	(14 890)	-79%	37 572
5.1-Property & Legal Services	–	–	–	–	–	–	–		–
5.2-IDP	–	–	–	–	–	–	–		–
5.3-Project Management	–	–	–	–	–	–	–		–
5.4-Performance Management	3 263	4 331	4 331	178	1 736	2 165	(429)	-20%	4 331
5.5-Internal Audit	5 139	7 590	10 246	809	1 929	5 123	(3 194)	-62%	10 246
5.6-Municipal Manager	1 400	26 288	22 995	89	230	11 498	(11 268)	-98%	22 995
Total multi-year capital expenditure	16 860	55 129	55 558	2 064	8 247	27 779	(19 532)	-70%	55 558

							–		
Capital expenditure - Municipal Vote									
Expenditue of single-year capital appropriation							–		
Vote 1 - Financial Services	1 366	1 200	2 073	116	767	1 036	(269)	-26%	2 073
1.1 - Assessment Rates	–	–	–	–	–	–	–		–
1.2 - Treasury: Administration	–	–	–	–	–	–	–		–
1.3 - Treasury: Debtors	–	–	–	–	–	–	–		–
1.4 - Treasury: Credit controle	–	–	–	–	–	–	–		–
1.5 - Supply Chain Management	1 053	620	1 113	58	399	556	(157)	-28%	1 113
1.6 - Director: Finance	313	580	960	58	368	480	(112)	-23%	960
Vote 2 - Community Services	–	–	17 692	3 507	10 487	8 846	1 641	19%	17 692
2.1 - Cemetries	–	–	–	–	–	–	–		–
2.2 - Housing: Administration	–	–	152	–	32	76	(44)	-59%	152
2,3 - Library Services	–	–	–	–	–	–	–		–
2,4 - Fire Protection Sevices	–	–	–	–	–	–	–		–
2,5 - Pine Forest : Administration	–	–	–	–	–	–	–		–
2.6-Klipriver Park: Administration	–	–	6 431	1 374	4 317	3 215	1 101	34%	6 431
2.7-Community Halls And Facilities	–	–	–	–	–	–	–		–
2.8-Licensing & Regulation	–	–	–	–	(1)	–	(1)		–
2.9-Enviromental Protection	–	–	4 800	1 371	4 311	2 400	1 911	80%	4 800
2.10-Parks	–	–	–	–	–	–	–		–
2.12-Disaster Management			–	–	–	–	–		–
2.13-Social & Welfare Services			1 631	3	7	815	(808)	-99%	1 631
2.14-Sport Grounds			–	–	–	–	–		–
2.15-Recreational Land			–	–	–	–	–		–
2.16-Swimming Pools			–	–	–	–	–		–
2.17-Vehicle Licensing & Testing			4 228	735	1 767	2 114	(347)	-16%	4 228
2.18-L E D			–	–	–	–	–		–
2.19-Director: Community Services			450	24	55	225	(170)	-75%	450
Vote 3 - Corporate Services	15 188	35 021	26 273	1 655	7 421	12 313	(4 892)	-40%	26 273
3.1-Property Administration	–	–	–	–	–	–	–		–
3.2-Information Tecnology	–	–	–	–	–	–	–		–
3.3-Human Resources	46	–	–	–	–	–	–		–
3.5-Council Cost	47	–	–	–	–	–	–		–
3.5-Town Secretary	70	–	1 430	700	931	715	216	30%	1 430
3.6-Tourism	–	–	–	–	–	–	–		–
3.7-Marketing & Communications	11 458	35 021	22 288	567	5 421	10 321	(4 899)	-47%	22 288
3.8-Thusong Centre	–	–	–	–	–	–	–		–
3.9-Administration	3 567	–	1 685	389	1 069	842	226	27%	1 685
3.10-Director Corporate Services	–	–	870	–	–	435	(435)	-100%	870
Vote 4 - Technical Services	11 156	55 951	32 813	496	8 037	15 583	(7 546)	-48%	32 813
4.1-Building Regulations & Enforce	1 522	350	427	1	1	39	(38)	-98%	427
4.2-Electricity: Administration	884	–	–	–	–	–	–		–
4.3-Electricity: Street Lights	2 949	12 528	7 240	178	1 498	3 220	(1 722)	-53%	7 240
4.4-Mechanical Workshop	–	–	–	–	–	–	–		–
4.4-Public Toilets	–	9 489	4 200	–	744	2 100	(1 356)	-65%	4 200
4.5-Sewerage	2 535	12 655	7 866	–	2 110	3 685	(1 575)	-43%	7 866
4.7-Town Planning	1 632	10 465	6 540	159	1 842	3 270	(1 428)	-44%	6 540
4.8-Stormwater Management	–	–	–	–	–	–	–		–
4.9-Roads	520	–	–	–	–	–	–		–
4.10-Solid Waste (Dumping Site)	–	–	1 363	159	799	682	117	17%	1 363
4.11-Solid Waste (Garden)	–	–	–	–	–	–	–		–
4.12-Solid Waste (Removal)	1 089	10 465	5 176	–	1 044	2 588	(1 545)	-60%	5 176
4.13-Water Storage	23	–	–	–	–	–	–		–
4.14-Water Distribution	–	–	–	–	–	–	–		–
4.15-Director: Technical Services	–	–	–	–	–	–	–		–
Vote 5 - Muncipal Manager	28	–	–	–	–	–	–		–
5.1-Property & Legal Services	–	–	–	–	–	–	–		–
5.2-IDP	14	–	–	–	–	–	–		–
5.3-Project Management	14	–	–	–	–	–	–		–
5.4-Performance Management	–	–	–	–	–	–	–		–
5.5-Internal Audit	–	–	–	–	–	–	–		–
5.6-Municipal Manager	–	–	–	–	–	–	–		–
Total single-year capital expenditure	27 738	92 172	78 851	5 774	26 713	37 778	(11 066)	(0)	78 851
Total Capital Expenditure	44 599	147 301	134 408	7 838	34 960	65 557	(30 597)	(0)	134 408

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - Mid-Year Assessment

Description	2019/20	Budget Year 2020/21			
R thousands	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
ASSETS					
Current assets					
Cash	130 394	38 462	107 316	152 660	107 316
Call investment deposits	–	–	–	–	–
Consumer debtors	68 708	38 038	63 257	79 294	63 257
Other debtors	7 908	20 630	3 520	29 565	3 520
Current portion of long-term receivables	–	–	–	–	–
Inventory	11 563	11 693	11 464	9 980	11 464
Total current assets	218 573	108 824	185 556	271 499	185 556
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	44 043	44 492	44 325	44 043	44 325
Investments in Associate	–	–	–	–	–
Property, plant and equipment	911 364	1 002 139	1 005 197	929 441	1 005 197
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	1 631	2 029	2 606	1 631	2 606
Other non-current assets	550	550	550	550	550
Total non current assets	957 588	1 049 210	1 052 677	975 665	1 052 677
TOTAL ASSETS	1 176 161	1 158 034	1 238 234	1 247 164	1 238 234
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	1 968	–	–	1 968	–
Consumer deposits	7 976	7 150	7 544	8 199	7 544
Trade and other payables	52 380	47 310	141 209	82 023	141 209
Provisions	85 072	76 091	56 427	84 313	56 427
Total current liabilities	147 395	130 550	205 180	176 504	205 180
Non current liabilities					
Borrowing	2 620	4 722	4 588	2 620	4 588
Provisions	107 888	180 655	165 513	111 551	165 513
Total non current liabilities	110 508	185 378	170 101	114 170	170 101
TOTAL LIABILITIES	257 903	315 928	375 281	290 674	375 281
NET ASSETS	918 258	842 106	862 953	956 490	862 953
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	907 641	831 751	852 598	945 873	852 598
Reserves	10 617	10 355	10 355	10 617	10 355
TOTAL COMMUNITY WEALTH/EQUITY	918 258	842 106	862 953	956 490	862 953

The cash flows for the year to date are indicated in the following table:

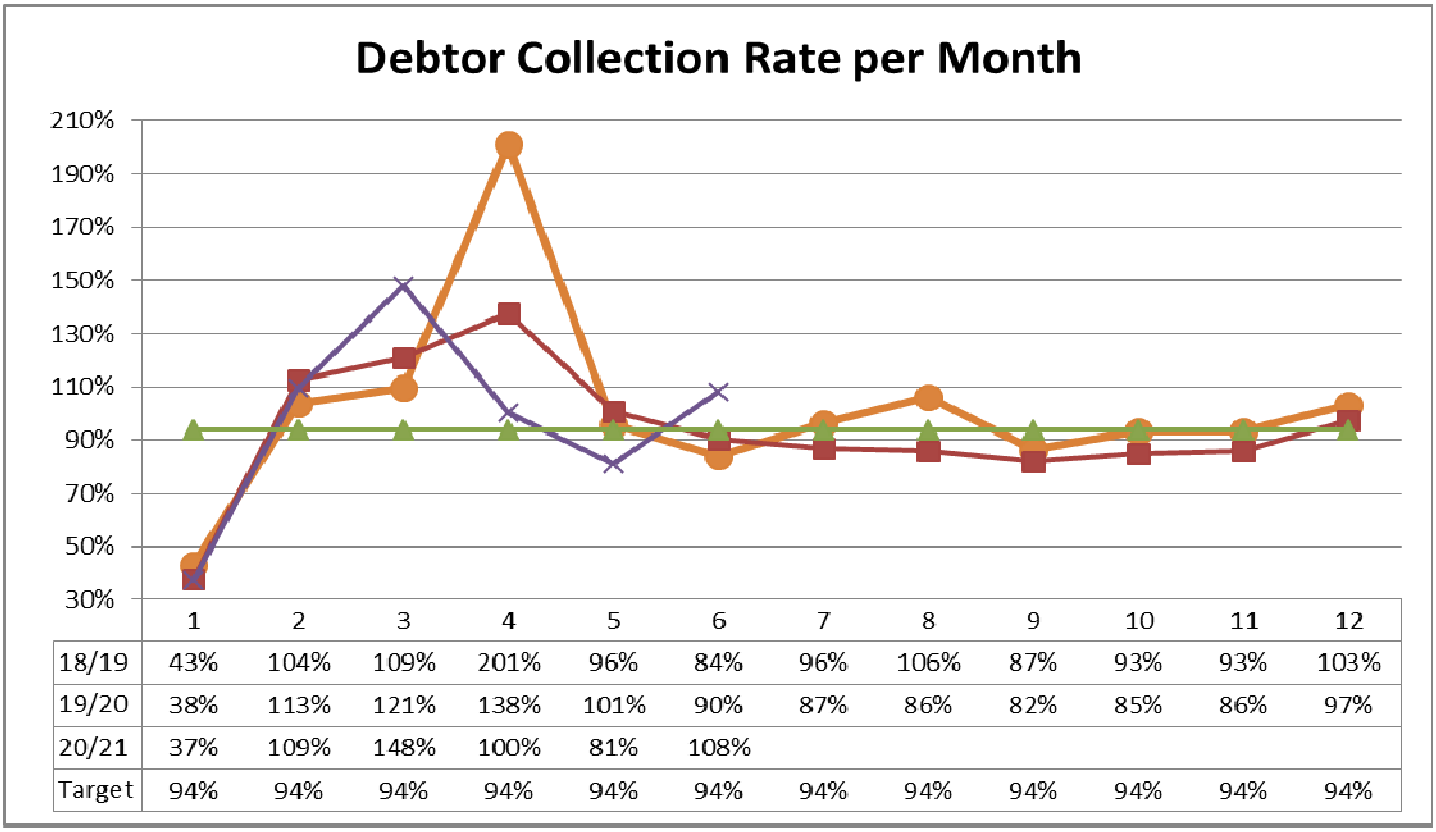
WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - Mid-Year Assessmen

Description	Budget Year 2020/21							
R thousands	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES								
Receipts								
Property rates, penalties & collection charges	72 569	72 569	5 654	45 812	48 542	(2 730)	-6%	72 569
Service charges	315 962	312 168	35 200	183 904	137 866	46 038	33%	312 168
Other revenue	21 754	21 753	398	4 680	7 846	(3 166)	-40%	21 753
Government - operating	116 989	139 907	16 748	71 659	100 472	(28 814)	-29%	139 907
Government - capital	78 716	64 311	10 784	29 747	33 267	(3 520)	-11%	64 311
Interest	17 393	11 608	249	1 310	3 424	(2 113)	-62%	11 608
Dividends								
Payments								
Suppliers and employees	(557 432)	(572 263)	(41 711)	(292 788)	(319 534)	(26 747)	8%	(572 263)
Finance charges	(1 332)	(1 706)	(23)	(26)	–	26		(1 706)
Transfers and Grants	(2 179)	(8 040)	(50)	(1 098)	(1 036)	62	-6%	(8 040)
NET CASH FROM/(USED) OPERATING ACTIVITIES	62 440	40 308	27 248	43 201	10 848	(20 964)	-193%	40 308
CASH FLOWS FROM INVESTING ACTIVITIES								
Receipts								
Proceeds on disposal of PPE	–	–	–	–	–	–		–
Decrease (Increase) in non-current debtors	–	–	–	–	–	–		–
Decrease (increase) other non-current receivables	–	–	–	–	–	–		–
Decrease (increase) in non-current investments	–	–	–	–	–	–		–
Payments								
Capital assets	(88 764)	(80 537)	(5 517)	(20 862)	(30 507)	(9 645)	32%	(80 537)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(88 764)	(80 537)	(5 517)	(20 862)	(30 507)	(9 645)	32%	(80 537)
CASH FLOWS FROM FINANCING ACTIVITIES								
Receipts								
Short term loans	–	–	–	–	–	–		–
Borrowing long term/refinancing	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits	–	200	2	53	–	53		200
Payments								–
Repayment of borrowing	(1 500)	(1 793)	(107)	(126)	(1 245)	(1 119)	90%	(1 793)
NET CASH FROM/(USED) FINANCING ACTIVITIES	(1 500)	(1 593)	(105)	(73)	(1 245)	(1 172)	94%	(73)
NET INCREASE/ (DECREASE) IN CASH HELD	(27 824)	(41 822)	21 625	22 266	(20 905)			– (41 822)
Cash/cash equivalents at beginning:	73 319	130 394		130 394	130 394			130 394
Cash/cash equivalents at month/year end:	45 495	88 573		152 660	109 490			88 573

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - Mid-Year Assessment

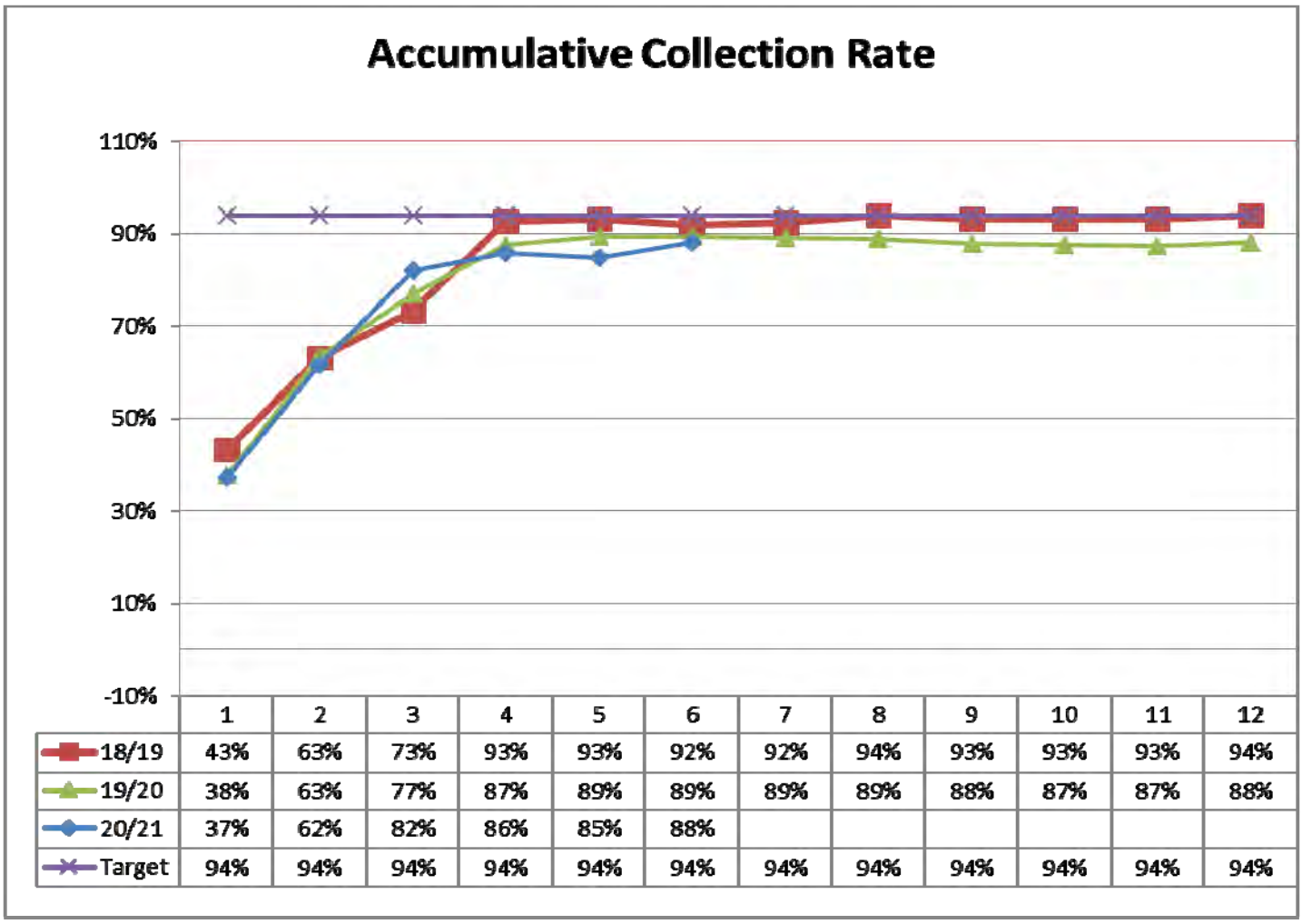
Description	NT Code	Budget Year 2020/21									
R thousands		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
Debtors Age Analysis By Income Source											
Water	1200	8 286	2 169	1 508	1 825	1 399	1 757	8 521	50 684	76 149	64 185
Electricity	1300	14 812	1 411	739	485	324	525	1 143	4 609	24 048	7 086
Property Rates	1400	4 233	529	416	4 829	323	282	1 305	16 171	28 088	22 910
Waste Water Management	1500	10 559	1 327	1 234	1 178	1 135	1 033	5 070	25 818	47 353	34 234
Waste Management	1600	5 859	1 473	1 346	1 245	1 178	1 078	5 186	26 931	44 297	35 619
Property Rental Debtors	1700	83	20	20	19	19	19	86	911	1 178	1 054
Interest on Arrear Accounts	1810	960	37	38	37	37	37	350	36 012	37 509	36 473
Recoverable expenditure	1820	–	–	–	–	–	–	–	–	–	–
Other	1900	(4 168)	59	40	41	46	36	231	1 202	(2 512)	1 556
Total By Income Source	2000	40 624	7 027	5 341	9 659	4 461	4 767	21 893	162 338	256 109	203 117
2019/20 - totals only										–	–
Debtors Age Analysis By Customer Group											
Organs of State	2200	2 608	635	301	1 334	139	111	664	6 264	12 055	8 512
Commercial	2300	17 003	958	463	1 992	295	307	1 088	9 477	31 583	13 159
Households	2400	20 656	5 281	4 439	5 882	3 900	4 208	19 186	142 424	205 975	175 600
Other	2500	358	152	138	452	127	141	955	4 173	6 496	5 847
Total By Customer Group	2600	40 624	7 027	5 341	9 659	4 461	4 767	21 893	162 338	256 109	203 117



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	104%	109%	201%	96%	84%	96%	106%	87%	93%	93%	103%
19/20	38%	113%	121%	138%	101%	90%	87%	86%	82%	85%	86%	97%
20/21	37%	109%	148%	100%	81%	108%						
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate effectiveness of collection against targets set for the relevant months. The target for the month is 94% while the actual figure for December 2020 amounts to 108% in comparison to the previous year 90%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Desember 2020 – 108 % beloop in vergelyking met die vorige jaar 90 %.



	1	2	3	4	5	6	7	8	9	10	11	12
18/19	43%	63%	73%	93%	93%	92%	92%	94%	93%	93%	93%	94%
19/20	38%	63%	77%	87%	89%	89%	89%	89%	88%	87%	87%	88%
20/21	37%	62%	82%	86%	85%	88%						
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 88%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 88% beloop.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - Mid-Year Assessment

Description R thousands	NT Code	Budget Year 2020/21								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	233	64	33	–	–	–	–	23	352
Auditor General	0800	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–
Total By Customer Type	1000	233	64	33	–	–	–	–	23	352

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The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Mid-Year Assessment

Investments by maturity Name of institution & investment ID R thousands	Period of Investment Yrs/Months	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
Municipality								
-	–			–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
-	–			–		–	–	–
TOTAL INVESTMENTS AND INTEREST				–		–	–	–

Operating and Capital transfers recognised as revenue are indicated in the following table:
Transfers are rcognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Mid-Year Assessment

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
RECEIPTS:									
Operating Transfers and Grants									
National Government:	96 633	106 455	120 625	15 828	62 156	60 313	1 844	3,1%	120 625
Operational Revenue:General Revenue:Equitable Sl	92 850	101 915	116 085	15 611	61 473	58 043	3 431	5,9%	116 085
Operational:Revenue:General Revenue:Fuel Levy	–	–	–	–	–	–	–		–
2014 African Nations Championship Host City Opera	–	–	–	–	–	–	–		–
Agriculture Research and Technology	–	–	–	–	–	–	–		–
Agriculture, Conservation and Environmental	–	–	–	–	–	–	–		–
Arts and Culture Sustainable Resource Managemen	–	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–	–		–
Department of Environmental Affairs	–	–	–	–	–	–	–		–
Department of Tourism	–	–	–	–	–	–	–		–
Department of Water Affairs and Sanitation Masibam	–	–	–	–	–	–	–		–
Emergency Medical Service	–	–	–	–	–	–	–		–
Energy Efficiency and Demand-side [Schedule 5B]	–	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Grar	2 449	2 360	2 360	185	523	1 180	(657)	-55,7%	2 360
HIV and Aids	–	–	–	–	–	–	–		–
Housing Accreditation	–	–	–	–	–	–	–		–
Housing Top structure	–	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule 5	–	–	–	–	–	–	–		–
Integrated City Development Grant	–	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–	–		–
Local Government Financial Management Grant [Sc	1 333	1 550	1 550	32	160	775	(615)	-79,3%	1 550
Mitchell's Plain Urban Renewal	–	–	–	–	–	–	–		–
Municipal Demarcation and Transition Grant [Schedu	–	–	–	–	–	–	–		–
Municipal Disaster Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Municipal Human Settlement Capacity Grant [Schec	–	–	–	–	–	–	–		–
Municipal Systems Improvement Grant	–	–	–	–	–	–	–		–
Natural Resource Management Project	–	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant	–	–	–	–	–	–	–		–
Operation Clean Audit	–	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	–	–	–	–	–	–	–		–
Public Service Improvement Facility	–	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schedu	–	–	–	–	–	–	–		–
Restructuring - Seed Funding	–	–	–	–	–	–	–		–
Revenue Enhancement Grant Debtors Book	–	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant	–	–	–	–	–	–	–		–
Sport and Recreation	–	–	–	–	–	–	–		–
Terrestrial Invasive Alien Plants	–	–	–	–	–	–	–		–
Water Services Operating Subsidy Grant [Schedule	–	–	–	–	–	–	–		–
Health Hygiene in Informal Settlements	–	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	–	630	630	–	–	315	(315)	-100,0%	630
Water Services Infrastructure Grant	–	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Smart Connect Grant	–	–	–	–	–	–	–		–
Urban Settlement Development Grant	–	–	–	–	–	–	–		–
WiFi Grant [Department of Telecommunications and	–	–	–	–	–	–	–		–
Street Lighting	–	–	–	–	–	–	–		–
Traditional Leaders - Imbizion	–	–	–	–	–	–	–		–

Department of Water and Sanitation Smart Living Ha	–	–	–	–	–	–	–		–
Integrated National Electrification Programme Grant	–	–	–	–	–	–	–		–
Municipal Restructuring Grant	–	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant	–	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–	–		–
Provincial Government:	34 076	10 534	17 195	–	–	8 598	(8 598)	-100,0%	17 195
Capacity Building	–	–	–	–	–	–	–		–
Capacity Building and Other	10 094	10 534	11 334	–	–	5 667	(5 667)	-100,0%	11 334
Disaster and Emergency Services	–	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–	–		–
Infrastructure	23 982	–	5 861	–	–	2 931	(2 931)	-100,0%	5 861
Libraries, Archives and Museums	–	–	–	–	–	–	–		–
Other	–	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–	–		–
Road Infrastructure - Maintenance	–	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–	–		–
Waste Water Infrastructure - Maintenance	–	–	–	–	–	–	–		–
Water Supply Infrastructure - Maintenance	–	–	–	–	–	–	–		–
District Municipality:	306	–	2 087	–	–	1 043	(1 043)	-100,0%	2 087
All Grants	306	–	2 087	–	–	1 043	(1 043)	-100,0%	2 087
Other grant providers:	547	–	–	–	–	–	–		–
Departmental Agencies and Accounts	–	–	–	–	–	–	–		–
Foreign Government and International Organisations	547	–	–	–	–	–	–		–
Households	–	–	–	–	–	–	–		–
Non-profit Institutions	–	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–	–		–
Total Operating Transfers and Grants	131 561	116 989	139 907	15 828	62 156	69 953	(7 797)	-11,1%	139 907
National Government:	11 943	35 763	35 763	–	–	17 643	(17 643)	-100,0%	35 763
Integrated National Electrification Programme (Munic	2 296	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	9 443	18 831	18 831	–	–	9 178	(9 178)	-100,0%	18 831
Municipal Water Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant [Sc	–	–	–	–	–	–	–		–
Public Transport Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Rural Household Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant [Sch	–	–	–	–	–	–	–		–
Urban Settlement Development Grant [Schedule 4B	–	–	–	–	–	–	–		–
Municipal Human Settlement	–	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–	–		–
Integrated City Development Grant [Schedule 4B]	–	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant [Schedule 4B]	–	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management G	–	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–	–		–
Local Government Financial Management Grant [Sc	–	–	–	–	–	–	–		–
Municipal Systems Improvement Grant [Schedule 5	–	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Schedu	–	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant (Schedule 5B)	204	16 931	16 931	–	–	8 466	(8 466)	-100,0%	16 931
Water Services Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–	–		–
WIFI Connectivity	–	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Grar	–	–	–	–	–	–	–		–
Aquaponic Project	–	–	–	–	–	–	–		–
Restition Settlement	–	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule 5	–	–	–	–	–	–	–		–
Restructuring Seed Funding	–	–	–	–	–	–	–		–
Municipal Disaster Relief Grant	–	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–	–		–

Metro Informal Settlements Partnership Grant	–	–	–	–	–	–	–		–
Provincial Government:	590	42 954	27 445	–	–	13 361	(13 361)	-100,0%	27 445
Capacity Building	–	–	–	–	–	–	–		–
Capacity Building and Other	319	–	722	–	–	–	–		722
Disaster and Emergency Services	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–	–		–
Infrastructure	271	42 954	26 723	–	–	13 361	(13 361)	-100,0%	26 723
Libraries, Archives and Museums	–	–	–	–	–	–	–		–
Other	–	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–	–		–
Road Infrastructure	–	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–	–		–
Waste Water Infrastructure	–	–	–	–	–	–	–		–
Water Supply Infrastructure	–	–	–	–	–	–	–		–
District Municipality:	–	–	602	–	–	301	(301)	-100,0%	602
All Grants	–	–	602	–	–	301	(301)	-100,0%	602
Other grant providers:	–	–	501	–	–	251	(251)	-100,0%	501
Departmental Agencies and Accounts	–	–	–	–	–	–	–		–
Foreign Government and International Organisations	–	–	501	–	–	251	(251)	-100,0%	501
Households	–	–	–	–	–	–	–		–
Non-Profit Institutions	–	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–	–		–
Transfer from Operational Revenue	–	–	–	–	–	–	–		–
Total Capital Transfers and Grants	12 534	78 716	64 311	–	–	31 557	(31 557)	-100,0%	64 311
TOTAL RECEIPTS OF TRANSFERS & GRANTS	144 095	195 705	204 218	15 828	62 156	101 510	(39 354)	-38,8%	204 218

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Mid-Year Assessment

Description	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
EXPENDITURE									
Operating expenditure of Transfers and Grants									
National Government:	42 944	63 364	63 146	3 311	18 760	31 567	(12 808)	-40,6%	63 146
Operational Revenue:General Revenue:Equitable	39 163	58 824	58 606	3 094	18 076	29 297	(11 221)	-38,3%	58 606
Operational:Revenue:General Revenue:Fuel Levy	–	–	–	–	–	–	–		–
2014 African Nations Championship Host City Ope	–	–	–	–	–	–	–		–
Agriculture Research and Technology	–	–	–	–	–	–	–		–
Agriculture, Conservation and Environmental	–	–	–	–	–	–	–		–
Arts and Culture Sustainable Resource Manageme	–	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–	–		–
Department of Environmental Affairs	–	–	–	–	–	–	–		–
Department of Tourism	–	–	–	–	–	–	–		–
Department of Water Affairs and Sanitation Masiba	–	–	–	–	–	–	–		–
Emergency Medical Service	–	–	–	–	–	–	–		–
Energy Efficiency and Demand-side [Schedule 5B	–	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Gra	2 449	2 360	2 360	185	523	1 180	(657)	-55,7%	2 360
HIV and Aids	–	–	–	–	–	–	–		–
Housing Accreditation	–	–	–	–	–	–	–		–
Housing Top structure	–	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule	–	–	–	–	–	–	–		–
Integrated City Development Grant	–	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–	–		–
Local Government Financial Management Grant [S	1 332	1 550	1 550	32	160	775	(615)	-79,3%	1 550
Mitchell's Plain Urban Renewal	–	–	–	–	–	–	–		–
Municipal Demarcation and Transition Grant [Sche	–	–	–	–	–	–	–		–
Municipal Disaster Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Municipal Human Settlement Capacity Grant [Sch	–	–	–	–	–	–	–		–
Municipal Systems Improvement Grant	–	–	–	–	–	–	–		–
Natural Resource Management Project	–	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant	–	–	–	–	–	–	–		–
Operation Clean Audit	–	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant	–	–	–	–	–	–	–		–
Public Service Improvement Facility	–	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Sche	–	–	–	–	–	–	–		–
Restructuring - Seed Funding	–	–	–	–	–	–	–		–
Revenue Enhancement Grant Debtors Book	–	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant	–	–	–	–	–	–	–		–
Sport and Recreation	–	–	–	–	–	–	–		–
Terrestrial Invasive Alien Plants	–	–	–	–	–	–	–		–
Water Services Operating Subsidy Grant [Schedul	–	–	–	–	–	–	–		–
Health Hygiene in Informal Settlements	–	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	–	630	630	–	–	315	(315)	-100,0%	630
Water Services Infrastructure Grant	–	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Smart Connect Grant	–	–	–	–	–	–	–		–
Urban Settlement Development Grant	–	–	–	–	–	–	–		–
WiFi Grant [Department of Telecommunications an	–	–	–	–	–	–	–		–
Street Lighting	–	–	–	–	–	–	–		–
Traditional Leaders - Imbizion	–	–	–	–	–	–	–		–
Department of Water and Sanitation Smart Living H	–	–	–	–	–	–	–		–
Integrated National Electrification Programme Gran	–	–	–	–	–	–	–		–
Municipal Restructuring Grant	–	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant	–	–	–	–	–	–	–		–

Municipal Emergency Housing Grant	–	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–	–		–
Provincial Government:	34 637	10 534	17 195	811	4 835	8 597	(3 763)	-43,8%	17 195
Capacity Building	–	–	–	–	–	–	–		–
Capacity Building and Other	10 655	10 534	11 334	811	4 835	5 667	(832)	-14,7%	11 334
Disaster and Emergency Services	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–	–		–
Infrastructure	23 982	–	5 861	–	–	2 931	(2 931)	-100,0%	5 861
Libraries, Archives and Museums	–	–	–	–	–	–	–		–
Other	–	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–	–		–
Road Infrastructure - Maintenance	–	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–	–		–
Waste Water Infrastructure - Maintenance	–	–	–	–	–	–	–		–
Water Supply Infrastructure - Maintenance	–	–	–	–	–	–	–		–
District Municipality:	306	–	2 087	10	70	1 043	(973)	-93,2%	2 087
All Grants	306	–	2 087	10	70	1 043	(973)	-93,2%	2 087
Other grant providers:	1 700	566	566	3	80	283	–		566
Departmental Agencies and Accounts	–	–	–	–	–	–	–		–
Foreign Government and International Organisatio	543	566	566	3	80	283	(203)	-71,7%	566
Households	–	–	–	–	–	–	–		–
Non-profit Institutions	–	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–	–		–
Public Corporations	1 157	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–	–		–
Total operating expenditure of Transfers and Grants	79 587	74 464	82 993	4 136	23 745	41 491	(17 544)	-42,3%	82 993
Capital expenditure of Transfers and Grants									
National Government:	12 852	35 763	35 763	1 446	7 911	17 633	(9 722)	-55,1%	35 763
Integrated National Electrification Programme (Mu	2 296	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]	10 352	18 831	18 831	1 446	7 911	9 167	(1 256)	-13,7%	18 831
Municipal Water Infrastructure Grant [Schedule 5B	–	–	–	–	–	–	–		–
Neighbourhood Development Partnership Grant [S	–	–	–	–	–	–	–		–
Public Transport Infrastructure Grant [Schedule 5B	–	–	–	–	–	–	–		–
Rural Household Infrastructure Grant [Schedule 5I	–	–	–	–	–	–	–		–
Rural Road Asset Management Systems Grant [S	–	–	–	–	–	–	–		–
Urban Settlement Development Grant [Schedule 4	–	–	–	–	–	–	–		–
Municipal Human Settlement	–	–	–	–	–	–	–		–
Community Library	–	–	–	–	–	–	–		–
Integrated City Development Grant [Schedule 4B]	–	–	–	–	–	–	–		–
Municipal Disaster Recovery Grant [Schedule 4B]	–	–	–	–	–	–	–		–
Energy Efficiency and Demand Side Management	–	–	–	–	–	–	–		–
Khayelitsha Urban Renewal	–	–	–	–	–	–	–		–
Local Government Financial Management Grant [S	–	–	–	–	–	–	–		–
Municipal Systems Improvement Grant [Schedule	–	–	–	–	–	–	–		–
Public Transport Network Grant [Schedule 5B]	–	–	–	–	–	–	–		–
Public Transport Network Operations Grant [Sche	–	–	–	–	–	–	–		–
Regional Bulk Infrastructure Grant (Schedule 5B)	204	16 931	16 931	–	–	8 466	(8 466)	-100,0%	16 931
Water Services Infrastructure Grant [Schedule 5B]	–	–	–	–	–	–	–		–
WIFI Connectivity	–	–	–	–	–	–	–		–
Expanded Public Works Programme Integrated Gra	–	–	–	–	–	–	–		–
Aquaponic Project	–	–	–	–	–	–	–		–
Restition Settlement	–	–	–	–	–	–	–		–
Infrastructure Skills Development Grant [Schedule	–	–	–	–	–	–	–		–
Restructuring Seed Funding	–	–	–	–	–	–	–		–
Municipal Disaster Relief Grant	–	–	–	–	–	–	–		–
Municipal Emergency Housing Grant	–	–	–	–	–	–	–		–
Metro Informal Settlements Partnership Grant	–	–	–	–	–	–	–		–

Provincial Government:	271	42 954	27 445	757	3 795	13 361	(9 566)	-72%	27 445
Capacity Building	–	–	–	–	–	–	–		–
Capacity Building and Other	–	–	722	–	–	–	–		722
Disaster and Emergency Services	–	–	–	–	–	–	–		–
Health	–	–	–	–	–	–	–		–
Housing	–	–	–	–	–	–	–		–
Infrastructure	271	42 954	26 723	757	3 795	13 361	(9 566)	-71,6%	26 723
Libraries, Archives and Museums	–	–	–	–	–	–	–		–
Other	–	–	–	–	–	–	–		–
Public Transport	–	–	–	–	–	–	–		–
Road Infrastructure	–	–	–	–	–	–	–		–
Sports and Recreation	–	–	–	–	–	–	–		–
Waste Water Infrastructure	–	–	–	–	–	–	–		–
Water Supply Infrastructure	–	–	–	–	–	–	–		–
District Municipality:	–	–	602	–	–	301	(301)	-100,0%	602
All Grants	–	–	602	–	–	301	(301)	-100,0%	602
Other grant providers:	21 175	10 048	16 997	1 767	6 371	7 924	(1 553)	-19,6%	16 997
Departmental Agencies and Accounts	–	–	–	–	–	–	–		–
Foreign Government and International Organisations	–	–	501	–	–	251	(251)	-100,0%	501
Households	–	–	–	–	–	–	–		–
Non-Profit Institutions	–	–	–	–	–	–	–		–
Private Enterprises	–	–	–	–	–	–	–		–
Public Corporations	–	–	–	–	–	–	–		–
Higher Educational Institutions	–	–	–	–	–	–	–		–
Parent Municipality / Entity	–	–	–	–	–	–	–		–
Transfer from Operational Revenue	21 175	10 048	16 496	1 767	6 371	7 673	(1 302)	-17,0%	16 496
Total capital expenditure of Transfers and Grants	34 298	88 764	80 807	3 969	18 077	39 219	(21 142)	-53,9%	80 807
TOTAL EXPENDITURE OF TRANSFERS AND GRAN	113 884	163 228	163 800	8 105	41 822	80 711	(38 686)	-47,9%	163 800

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - Mid-Year Assessmen

Description	Ref	Budget Year 2020/21											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Budget	Budget
Cash Receipts By Source													
Property rates		4 112	8 928	17 512	9 568	37	5 654	–	–	–	–	–	26 757
Service charges - electricity revenue		21 484	28 159	24 941	22 254	17 501	22 986	–	–	–	–	–	124 309
Service charges - water revenue		2 338	3 382	2 008	2 175	2 704	3 009	–	–	–	–	–	8 981
Service charges - sanitation revenue		1 302	1 590	1 493	1 476	2 043	7 574	–	–	–	–	–	(3 366)
Service charges - refuse		1 545	1 422	2 063	1 785	1 622	1 631	–	–	–	–	–	3 758
Service charges - other			4 470	–	–	948	–	–	–	–	–	–	(5 418)
Rental of facilities and equipment		3	1	1	1	7	17	–	–	–	–	–	1 302
Interest earned - external investments		235	298	298	231	–	249	–	–	–	–	–	7 819
Interest earned - outstanding debtors		–	–	–	–	–	–	–	–	–	–	–	2 479
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–
Fines		3	55	30	64	51	9	–	–	–	–	–	5 106
Licences and permits		813	112	398	554	540	190	–	–	–	–	–	(597)
Agency services		–	–	–	–	–	–	–	–	–	–	–	3 854
Transfer receipts - operating		45 862	5 580	–	3 469	–	–	–	–	–	–	–	84 996
Other revenue		83	115	132	340	979	16 930	–	–	–	–	–	(9 340)
Cash Receipts by Source		77 779	54 112	48 875	41 917	26 434	58 249	–	–	–	–	–	250 639
Other Cash Flows by Source													–
Transfer receipts - capital		3 721	–	568	4 674	10 000	10 784	–	–	–	–	–	34 564
Contributions & Contributed assets		–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–
Short term loans		–	–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–	–
Increase in consumer deposits		(35)	1	23	23	40	2	–	–	–	–	–	147
Receipt of non-current debtors		–	–	–	–	–	–	–	–	–	–	–	–
Receipt of non-current receivables		–	–	–	–	–	–	–	–	–	–	–	–
Change in non-current investments		–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Receipts by Source		81 465	54 112	49 466	46 614	36 474	69 035	–	–	–	–	–	285 350
Cash Payments by Type													–
Employee related costs		13 585	15 116	14 644	15 544	23 042	14 609	–	–	–	–	–	102 832
Remuneration of councillors		940	940	940	940	1 134	938	–	–	–	–	–	6 201
Interest paid		–	–	3	(0)	–	23	–	–	–	–	–	1 680
Bulk purchases - Electricity		29 263	31 706	28 786	17 164	16 744	16 025	–	–	–	–	–	73 675
Bulk purchases - Water & Sewer		–	–	–	–	–	–	–	–	–	–	–	–
Other materials		1 462	439	557	1 444	988	997	–	–	–	–	–	13 265
Contracted services		1 859	2 907	3 671	4 684	5 298	4 465	–	–	–	–	–	29 971
Grants and subsidies paid - other municipalities		–	–	–	–	–	–	–	–	–	–	–	–
Grants and subsidies paid - other		672	50	50	275	–	50	–	–	–	–	–	6 942
General expenses		10 173	3 290	3 472	3 865	2 785	3 178	–	–	–	–	–	19 727
Cash Payments by Type		57 953	54 447	52 123	43 917	49 990	40 286	–	–	–	–	–	254 293
Other Cash Flows/Payments by Type													
Capital assets		1 025	1 102	2 341	3 550	7 328	5 517	2 214	2 996	8 489	9 348	8 272	19 383
Repayment of borrowing		–	–	19	–	–	107	–	–	–	–	–	33 804
Other Cash Flows/Payments		864	241	(2 763)	1 133	(5 778)	1 499	(47 237)	78 727	(64 560)	(18 751)	(14 902)	24 741
Total Cash Payments by Type		59 842	55 790	51 720	48 599	51 541	47 409	(45 024)	81 722	(56 071)	(9 403)	(6 631)	332 221
NET INCREASE/(DECREASE) IN CASH HELD		21 623	(1 677)	(2 254)	(1 985)	(15 067)	21 625	45 024	(81 722)	56 071	9 403	6 631	(46 871)
Cash/cash equivalents at the month/year beginning:		130 394	152 018	150 340	148 087	146 101	131 035	152 660	197 684	115 961	172 033	181 435	188 066
Cash/cash equivalents at the month/year end:		152 018	150 340	148 087	146 101	131 035	152 660	197 684	115 961	172 033	181 435	188 066	141 195

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Mid-Year Assessment

Month	2019/20	Budget Year 2020/21							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
Monthly expenditure performance trend									
July	101	–	830	–	–	830	830	100,0%	0%
August	3 035	–	830	970	970	1 660	690	41,6%	1%
September	2 468	18 288	15 910	2 309	3 280	17 570	14 290	81,3%	4%
October	6 398	–	830	3 822	7 101	18 400	11 299	61,4%	8%
November	2 200	–	830	7 006	14 107	19 230	5 123	26,6%	16%
December	4 387	24 821	19 989	3 969	18 077	39 219	21 142	53,9%	20%
January	1 566	–	830	–		40 049	–		
February	2 718	–	830	–		40 879	–		
March	1 848	18 288	15 910	–		56 789	–		
April	1 747	–	830	–		57 619	–		
May	1 275	–	830	–		58 450	–		
June	(3 091)	27 367	22 358	–		80 807	–		
Total Capital expenditure	24 652	88 764	80 807	18 077					

MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts
Quarter ending Dec 2020
Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

MFMA Section	Item Description	Income transactions October 2020	Income transactions November 2020	Income transactions December 2020	Expenditure transactions October 2020	Expenditure transactions November 2020	Expenditure transactions December 2020	Income YTD transactions Quarter 2	Expenditure YTD transactions Quarter 2	Total YTD Income	Total YTD Expenditure
		Income	Income	Income	Expenditure	Expenditure	Expenditure				
		R	R	R	R	R	R	R	R	R	R
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)							-	-	-	-
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of sectio 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-	-	-
11(1) (d)	Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals)							-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state:							-	-	-	-
	- VAT	-	-	-	3 331 930	3 237 336	3 097 570	-	9 666 837	-	19 610 526
	- Agency fees, for example motor registration, drivers licence, etc.	-	-	-	-	-	-	-	-	-	-
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state							-	-	-	-
11(1) (f)	Refund of money incorrectly paid into bank account							-	-	-	-
11(1) (g)	Refund of guarantees, sureties & security deposits	-75 951	-134 411	-54 098	23 680	46 288	32 368	-264 459	102 336	-465 250	244 392
		-75 951	**-134 411**	**-54 098**	**3 355 611**	**3 283 624**	**3 129 938**	**-264 459**	**9 769 173**	**-465 250**	**19 854 919**

		Transactions October 2020	Transactions November 2020	Transactions December 2020	YTD Transactions Quarter 2
11(1) (h)	Cash management and investment purposes:				-
	- Realised	-	-	-	-
	- Made	-	-	-	-
	- Nett movement	**-**	**-**	**-**	**-**

WITZENBERG MUNICIPALITY

Report: Expenditure on Staff & Councillor Benefits - YTD Act Dec

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2020/2021	Amended Budget 2020/2021	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	130 845 711	130 845 711	58 587 555	44,78%
66(b)	Contributions to pension funds and medical aid	28 512 716	28 512 716	13 590 073	47,66%
66(c)	Travel, accomodation and subsistence	6 029 459	6 029 459	3 361 103	55,74%
66(d)	Housing benefits and allowances	1 958 667	1 958 667	851 166	43,46%
66(e)	Overtime	13 532 733	13 532 733	7 924 320	58,56%
66(f)	Loans and advances	0	0	0	0,00%
66(g)	Other type of benefit or allowances related to staff	45 119 718	45 119 718	16 388 047	36,32%
	Sub - Total (Staff Benefits)	**R 225 999 004**	**R 225 999 004**	**R 100 702 264**	**44,56%**
Councillor Benefits					
MAY	Mayor	1 028 891	1 028 891	328 247	31,90%
DM	Deputy Mayor	766 078	766 078	302 170	39,44%
SP	Speaker	766 386	766 386	301 361	39,32%
MCM	Mayoral Committee members	2 756 705	2 756 705	1 116 399	40,50%
CLLR	Other Councillors	5 280 715	5 280 715	2 245 851	42,53%
MED	Medical aid contributions	238 722	238 722	114 808	48,09%
PEN	Pension fund contributions	1 194 200	1 194 200	539 747	45,20%
WARD	Ward Committee Alllowance	1 209 600	1 209 600	687 000	56,80%
	Sub - Total (Councillors' Benefits)	**13 241 297**	**R 13 241 297**	**R 5 635 583**	**42,56%**
Total Councillor and Staff Benefits		**R 239 240 301**	**R 239 240 301**	**R 106 337 847**	**44,45%**

Total Cost Savings Disclosure in the In-Year and Annual Report

Quarter ended: December 2020

Witzenberg Municipality

Measures	Adj Budget	July	August	September	October	November	December	Q1	Q2	Total YTD	PREV TOTAL YTD	Savings
Use fo Consultants	23 245 033	216 384	640 511	1 136 052	2 437 721	2 293 536	1 325 145	1 992 946	6 056 402	8 049 349	8 993 897	944 548
Vehicles used for political office -bearers	23 979	615	743	-	510	-	-	1 357	510	1 867	2 081	214
Travel and subsistence	1 505 483	4 194	13 064	9 388	13 829	25 682	22 435	26 645	61 946	88 591	387 734	299 143
Domestic Accomodation	633 026	-	-	-	-	-	-	-	-	-	72 035	72 035
Sponsorships, events and catering	1 630 457	-	-	693	1 245	-	-	693	1 245	1 938	110 229	108 291
Communication	2 595 801	-8 368	248 390	156 843	344 926	56 259	368 253	396 864	769 438	1 166 302	1 122 027	-44 275
Other Related Expenditure Items	2 127 201	96 660	131 517	82 692	139 998	138 514	135 775	310 869	414 286	725 156	664 768	-60 388
TOTAL	31 760 980	309 484	1 034 224	1 385 667	2 938 230	2 513 991	1 851 606	2 729 375	7 303 827	10 033 202	11 352 771	1 319 569

**** Savings were calculated based upon a comparision between previous year and current year year-to-date expenditure items*

TOP LAYER SDBIP 2020/21 : MID YEAR PERFORMANCE REPORT								
Mun KPA	Mun Strategic Objective	Ref	KPI	Annual Target	Mid Year 2020/21			
					Target	Result	Reason if target not achieved	Corrective measures
Essential Services	Sustainable provision & maintenance of basic services	TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department.	98%	50%	58%		
		TecDir3	Percentage expenditure on capital budget by Technical Directorate.	95%	40%	17%	Tulbagh Dam not started yet, Van Breda Bridge & MRF multi year projects and will start later during 2021.	Awaiting WULA from DWS for Tulbagh Dam, van Breda Bridge & MRF to be awarded during Jan/Feb 2021.
		TecRo7	Kilometres of roads upgraded & rehabilitated.	4	1	2,76		
		TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	95%	95%	100%		
		TecWat20	Decrease unaccounted water losses.	18%	18%	3%		
		TecWat21	Percentage compliance with drinking water quality standards	98%	98%	100%		
		TecWat36	Percentage of valid water connection applications connected by reporting period end	95%	95%	100%		
		TecRef46	Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	7	7	7		
		TecEl37	Decrease unaccounted electricity losses.	10%	10%	14%	Phase difference in billing Munic vs Eskom – Peak months approaching	None – monitor during peak months
		TecEl60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	95%	95%	100%		
Essential Services	Provide for the needs of informal settlements through	TecDir2	Number of subsidised serviced sites developed.	100	0		Not yet measured	
		TecSan13	Provide basic services - number of established informal areas with sufficient communal sanitation services points (toilets).	3	3	3		
		TecWat22	Provide basic services - number of established informal areas with sufficient communal water services points (taps).	3	3	3		

Mun KPA	Mun Strategic Objective	Ref	KPI	Annual Target	Mid Year 2020/21			
					Target	Result	Reason if target not achieved	Corrective measures
	improved services	TecRef31	Improve basic services - number of established informal settlements receiving a periodic area cleansing programme.	3	3	3		
		TecEl36	Percentage of houses in a subsidised housing project connected to the electrical network.	95%	95%	100%		
Governance	Support institutional transformation & development	CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	4	2	2		
		CorpHR13	Percentage budget spend on the implementation of the Workplace Skills Plan	96%	50%	50%		
	Financial Viability	MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	98%	50%	55%		
		MM2	Percentage spend on Capital Budget for the whole municipality.	95%	40%	22%	Tulbagh Dam not started yet, Van Breda Bridge & MRF multi year projects and will start later during 2021.	Awaiting WULA from DWS for Tulbagh Dam, van Breda Bridge & MRF to be awarded during Jan/Feb 2021.
		FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	1 Unqualified Report	0		Not yet measured	
		FinFAdm9	Financial viability expressed as Cost-Coverage ratio	2,8	2,8	4,6		
		FinFAdm10	Financial viability expressed as Debt-Coverage ratio	200	200	311		
		FinFAdm11	Financial viability expressed outstanding service debtors	42%	42%	73%	The Covid19 pandemic had negative impact on the collection rate month to month, which also impacted the accumulative collection rate.	As soon as the situation allows stringent implementation of the credit control policy.
		FinInc15	Increased revenue collection	95%	95%	88%	The Covid 19 pandemic had negative impact on the collection rate month to month, which also impacted the accumulative collection rate.	As soon at the situation allows stringent credit control procedures to increase the revenue collection rate.
	To maintain & strengthen	MMIDP9	Number of IDP community engagements held.	14	7	0	No public meetings were held due to lockdown regulations prohibiting mass public meetings.	Council to consider reducing target and implement other measures wrt public participation.

Mun KPA	Mun Strategic Objective	Ref	KPI	Annual Target	Mid Year 2020/21			
					Target	Result	Reason if target not achieved	Corrective measures
	relations	ComSoc49	Number of meetings with intergovernmental partners.	12	6	6		
Communal Services	Provide & maintain facilities that make citizens feel at home	ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	98%	50%	21%	Delay in awarding of bids due to impact of COVID	Approximately R 350 000 behind planned cashflow, will improve going forward
		ComDir2	Percentage expenditure on capital budget by Community Directorate.	95%	40%	58%		
		ComAm34	Report on annual customer satisfaction survey on community facilities.	1	1	1		
Socio-Economic Support	Support the poor & vulnerable through programmes & policy	ComHS14	Number of housing opportunities provided per year - top structures.	0			No target for 2020/21	
		ComHS15	Number of rental stock transferred.	40	20	11	According to the report received from the attorney, 4 case needs to be address by the Master of the Court which are long overdue. In 3 cases the documents got lost at his office. 2 Cases rejected by the Deeds Office. One in process of registration. Delays with registrations at Deeds Office due to Covid 19 Pandemic	Attorney requested to speed up the process.
		ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	4500	4500	3214		
		ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	20	10	14		
Socio-Economic Support	Create an enabling environment to attract investment & support local economy	ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	4	2	2		
		ComLed8	The number of jobs created through the municipality's local economic development initiatives including capital projects.	400	200	200		
		ComLed19	Quarterly report on investment incentives implemented.	4	2	2		
		ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	4	2	2		









Witzenberg Municipality

5th Generation IDP and Budget Process Plan 2022—2027

A Municipality that cares for its community, creating growth and opportunities

Trim ref: 02/02/2/

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IDP & BUDGET PROCESS PLAN

SECTION ONE: INTRODUCTION & BACKGROUND

1.1. INTRODUCTION

The Integrated Development Plan (IDP), as the key tool for the Municipality to tackle its developmental role, represents a continuous cycle of development, planning, implementation and review. Implementation started after the adoption of the 1st - Generation IDP in 2006. Currently the municipality operates in the 5th - Generation IDP. The IDP is the strategic plan with a cycle period of five years. During its five-year life cycle the IDP is reviewed and updated annually.

The Annual Budget, in turn, provides the Medium Term Revenue & Expenditure Framework (MTREF) which sets out the financial path for the ensuing three years.

These two documents, i.e. the IDP and the Budget – along with the Performance Management System (PMS) – provide a means to assess the progress and achievements with regard to the strategic objectives of the Municipality, thus informing its financial and institutional planning.

With the input of the Provincial authority, local municipalities are continuously in the process of reviewing, improving and updating its IDP, as well as ensuring alignment with the MTREF.

This IDP and Budget Process Plan seek to address, *inter alia*, the:

- Identification of areas requiring additional attention in terms of legislative requirements, proper planning processes and sound financial management;
- Inclusion of the most current Census and own statistical data;
- Consideration and review of any other relevant and new information;
- Addressing comments received from the various role-players;
- Shortcomings and weaknesses identified through self-assessment;
- Preparation and review of sector plans and its alignment with the IDP;
- Preparation and review of the Performance Management System (PMS);
- Updating of the 5-year Financial Plan; and
- Preparation and finalization of the annual Budget in terms of the relevant legislation.

1.2. LEGISLATIVE FRAMEWORK

1.2.1. PROCESS PLAN

In order to ensure minimum quality standards of the IDP and Budget process – and a proper coordination between and within spheres of government – the preparation of the IDP and Budget Process Plan has been regulated by both the Municipal Systems Act and the MFMA.

In terms of Section 28 of the MSA, Council must adopt an IDP and Budget Process Plan. And Section 29 of the MSA specifies that such a Process Plan must include:

- Programs that set out timeframes for the different planning steps;
- Appropriate mechanisms, processes and procedures for consultation with:
  - Local communities, both in terms of needs and priorities as well as consultation during development;
  - Organs of state, traditional authorities, and other role-players in the drafting process; and
- Binding plans and planning requirements, i.e. policy and legislation.

In terms of Section 21 of the MFMA, the Executive Mayor must co-ordinate the process for the adoption of the annual Budget and the review of the IDP and related policies so that he/she can ensure mutual consistency and credibility.

The second part of the afore-mentioned Section of the MFMA stipulates that a Process Plan with timeframes must be tabled to Council for consideration at least 10 months prior to implementation of the annual Budget.

National Treasury has provided further guidance by the issuing of MFMA Circular 10. That circular provides specific guidance with regard to six distinct steps in compilation of the IDP and Budget.

The table below highlights the six steps, with a succinct description of each step:

Steps		Process
1	**Planning**	Schedule key dates, establish consultation forums, review previous processes
2	**Strategizing**	Review the IDP, set service delivery objectives for next 3 years, consult on tariffs, indigents, credit control, free basic services etc., and consider local-, provincial- and national issues, the previous year's performance and current economic and demographic trends etc.
3	**Preparing**	Prepare the Budget, revenue and expenditure projections; draft Budget policies; consult and consider local-, provincial- and national priorities
4	**Tabling**	Table the draft IDP, the draft Budget and Budget-related policies before council; consult and consider local-, provincial- and national inputs or responses
5	**Approving**	Council approves the IDP, the Budget and related policies

6	**Finalizing**	Publish the IDP, Budget and approve the SDBIP and performance targets

Local municipalities are required by the Municipal System Act (Act 32 of 2000) to consult and report back to communities on their planned activities as well as their performances so that communities can be afforded an opportunity to voice their opinions on the day-to-day functioning of the Municipality.

Development of an IDP Framework Plan

In terms of Section 27 of the MSA, the District Municipality must develop a Framework Plan which provides the linkage and binding relationships between the district and local municipalities in its jurisdiction area. In doing so, proper consultation, coordination and alignment of the IDP review process of the district municipality and various local municipalities can be maintained.

1.2.2. OTHER LEGISLATIVE IMPERATIVES

In an effort to comply with the current legislative framework, the host of binding legislation to be taken into consideration in the formulation of the IDP & Budget Process Plan is listed hereinunder:

- The Constitution of the Republic of South Africa, (Act 108 of 1996)
- Local Government: Municipal Demarcation Act, (Act 27 of 1998)
- Local Government: Municipal Structures Act, (Act 117 of 1998)
- Public Finance Management Act (Act 2 of 1999)
- Promotion of Access to Information Act (Act 2 of 2000).
- Local Government: Municipal Systems Act, (Act 32 of 2000)
- Local Government: Municipal Finance Management Act, (Act 56 of 2003)
- Local Government: Property Rates Act, (Act 6 of 2004)
- Inter-governmental Relations Framework Act, (Act 13 of 2005)
- Division of Revenue Act (Act 1 of 2007)
- Development Facilitation Act, (Act 67 of 1995)
- Communal Land Rights Act, (Act 11 of 2004)
- National Land Transport Transitional Act, 1999
- Housing Act, (Act 107 of 1997)
- Water Services Act, (Act 108 of 1997)
- National Water Act, (Act 36 of 1998)
- National Water Amendment Act, (Act 45 of 1999)
- Environmental Conversation Act, (Act 73 of 1989)
- National Environmental Management Act, (Act 107 of 1998)
- National Environmental Management: Air Quality Act, (Act 39 of 2004)
- National Environmental Management: Protected Areas Act, (Act 57 of 2003)

- National Environmental Management Biodiversity Act, (Act 10 of 2004)
- National Forest Act (1998)

Provincial Policies

- Western Cape Growth and Development Strategy
- Western Cape Spatial Development Framework

National Policies

- Reconstruction and Development Program (RDP), 1994
- Growth, Employment And Redistribution (GEAR); 1996
- Urban Development Framework, 1997
- Rural Development Framework, 1996
- Accelerated and Shared Growth Initiatives for South Africa (ASGISA)

Abbreviations :
IDP - Integrated Development Plan
MFMA - Municipal Finance Management Act, no 56 of 2003
MSA - Local Government Municipal Systems Act, no 32 of 2000
MTBPS - National Treasury, Medium Term Budget and Policy Statement
NT - National Treasury
PT - Provincial Treasury
SDBIP - Service Delivery Budget Implementation Plan

SECTION TWO: ORGANIZATIONAL ARRANGEMENTS

2.1 IDP / BUDGET STEERING COMMITTEE

As part of the IDP & Budget preparation process, the Mayor must establish an IDP & Budget Steering Committee. This committee must at least consist of the persons mentioned in Section 4 of the Budget and Reporting Regulations.

Section 4 of the Local Government: Budget and Reporting Regulations states the following:

Budget Steering Committee

4. (1) The mayor of a municipality must establish a Budget Steering Committee to provide technical assistance to the Mayor in discharging the responsibilities set out in Section 53 of the Act.

(2) The Steering Committee must consist of at least the following persons:

(a) the councillor responsible for financial matters;

(b) the municipal manager;

(c) the chief financial officer;

(d) the senior managers responsible for at least the three largest votes in the municipality;

(e) the manager responsible for Budgeting;

(f) the manager responsible for planning; and

(g) any technical experts on infrastructure.

This IDP / Budget Steering Committee will act as a support structure to the Executive Mayor in providing a platform for him/her to provide political guidance and to monitor progress made in the IDP and Budget process. This Steering Committee must be reconstituted each year.

2.1.1. Composition

In order to comply with the legislative requirements, the Mayoral Committee has constituted the Witzenberg IDP/Budget Steering Committee structure as follows (inclusive political representation):

Vacant	
Vacant	
Vacant	
Vacant	
Vacant	
Vacant	
Vacant	
Vacant	

2.1.2. Terms of Reference for the IDP / Budget Steering Committee

The Terms of Reference for the IDP / Budget Steering Committee are as follows:

- To provide terms of reference for the various planning activities
- To commission research studies
- Considers and comments on:
  - ➲ Inputs from sub-committee/s, study teams and consultants
  - ➲ Inputs from provincial sector departments and support providers
- To process, summarize and document the outputs
- Makes content recommendations, and
- Prepares, facilitates and minutes all meetings

2.2 IDP REPRESENTATIVE FORUM

2.2.1 Composition of IDP Representative Forum

The IDP Representative Forum (RF) is constituted as part of the preparation phase of the IDP, and will continue its functions throughout the annual IDP Review process. The composition of the IDP Representative Forum is as follows:

- MAYCO members
- Councillors
- Ward Committees
- Community Development Workers
- Municipal Manager and Senior Managers
- Stakeholder representatives of organised groups

The ward structure for Witzenberg is shown in the table below:

Ward	Status	Towns or Areas
1	Functional	N'duli
2	Functional	Wolseley farms (toward Botha and Breë Valley)
3	Functional	Ceres West
4	Functional	PA Hamlet (including Kliprug, and a portion of Bella Vista)
5	Functional	Ceres East
6	Functional	Bella Vista (including some farms in Warm Bokkeveld)
7	Functional	Wolseley (including Montana, Pine Valley, and section of Chris Hani
8	Functional	Koue Bokkeveld farms (up until Op-Die-Berg)
9	Functional	Op-Die-Berg (including farms from Op-Die-Berg toward Citrusdal)
10	Functional	Agter Witzenberg rural (including Phase 3 & Phase 4 in PA Hamlet)
11	Functional	Tulbagh (including Chris Hani, Witzenville and surrounding farms)
12	Functional	Warm Bokkeveld rural

2.2.2 Terms of Reference for the IDP Representative Forum

The terms of reference for the IDP Representative Forum are as follows:

- Represents the interest of the municipality's constituency in the IDP process;
- Provides an organisational mechanism for discussion, negotiation and decision-making between all the stakeholders in municipal government;
- Ensures communication between all the stakeholder representatives in municipal government;
- Monitors the performance of the planning and implementation process;
- Forms a structured link between the Municipality and representatives of the public;
- Participates in decision-making within the Representative Forums;
- Analyzes and discusses issues being developed;
- Ensures that priority issues of their constituents are considered;
- Ensures that annual business plans and SDBIP are developed, based on the IDP priorities and municipal Key Performance Indicators;
- Participates in the designing of IDP project proposals; and
- Discusses and comments on the final IDP product.

Witzenberg has not as yet formally constituted an IDP Representative Forum. Council has resolved that until such time as an IDP Representative Forum is created, the current Ward Committee structures should perform the role and function assigned to the Rep Forum. This Process Plan takes cognizance thereof, and all engagements indicated in this plan as devolving upon the IDP Representative Forum will be channeled to, and administered by, the Ward Committee structures.

SECTION THREE: ROLE-PLAYERS

3.1 ROLE-PLAYERS

The following role-players have been identified:

3.1.1. External Role-players

The external role-players identified are:

- Provincial Government Departments, specifically through the LGMTEC engagements and IGR structures;
- National government, specifically DPLG and National Treasury via guidelines issued;
- Representative Forums / Civil Society; and
- The Cape Winelands District Municipality.

3.1.2. Internal Role-players

The main internal role-players, apart from all officials in the Municipalities, are identified as:

- Council
- IDP / Budget Steering Committee; and
- Manager responsible for IDP.

3.1.3 ROLES AND RESPONSIBILITIES

The responsibility of the other spheres of government is to:

- Ensure vertical alignment of the IDP and Budget with Provincial and National sector plans.
- Monitor development and review of IDP and Budget process.
- Ensure responsiveness of the IDP and Budget.
- Contribute relevant information of Provincial Sector Departments, and to
- Contribute sector expertise and technical know-how.

The responsibility of the IDP Representative Forum is to:

- Ensure that community needs and priorities are communicated
- Ensure responsiveness of the IDP and Budget
- Ensure communication lines with represented organizations, and to
- Ensure information flow.

The responsibilities of Council are to:

- Decide on and adopt the IDP & Budget Process Plan; and to
- Decide on and adopt the IDP and Budget documents.

The responsibilities of the IDP / Budget Steering Committee are to:

- Identify additional role-players to serve on the IDP Representative Forum;
- Ensure that all relevant role-players are involved;
- Ensure that the review process is undertaken in accordance with agreed timeframes;
- Ensure that the process is focused on priority issues;
- Ensure that it is strategic and implementation-orientated; and to
- Ensure that sector requirements are adhered to.

The responsibilities of the IDP Manager, with regard to this process, are to:

- Ensure that the Process Plan is finalised and presented to the IDP / Budget Steering Committee;
- Adjust the IDP according to the proposals of the MEC;
- Ensure the continuous participation of role-players;
- Monitor and record the participation of role-players;
- Ensure that appropriate procedures are followed;
- Ensure documentation is prepared properly;
- Carry out the day-to-day management of the IDP process;
- Co-ordinate inputs received such as comments and enquiries;
- Ensure responses to comments and enquiries;
- Ensure alignment of the IDP with the District Municipality's framework;
- Co-ordinate the preparation of the Sector Plans and their inclusion into the IDP documentation;
- Co-ordinate the inclusion of the Performance Management System (PMS) into the IDP; and to
- Ensure the timeous submission of IDP documents to the relevant authorities.

SECTION FOUR: MECHANISMS AND PROCEDURES FOR PARTICIPATION

4.1 FUNCTIONS AND CONTEXT OF PUBLIC PARTICIPATION

The four major functions in the public participation process are:

- Needs orientation;
- Appropriateness of solutions;
- Community ownership; and
- Empowerment.

Similar to the preparation of the IDP, the public participation process in the annual drafting of the IDP review and Budget must be institutionalized. This is done in order to ensure that all residents and stakeholders have a fair and equal right to participate in matters of governance.

4.2 MECHANISMS FOR PARTICIPATION

The following mechanisms for participation will apply:

4.2.1 IDP Representative Forum (RF)

This forum represents all stakeholders and is as inclusive as possible. Efforts will be made to bring additional organizations into the RF and ensure their continued participation throughout the process.

Until such time though that Witzenberg has established an IDP Representative Forum, the Ward Committee structure will be utilized to fulfill the RF's role.

4.2.2 Media

A vigorous communication and information-sharing or dissemination campaign aimed at reaching out to all the communities will be undertaken in terms of the annual IDP and Budget process.

The following means of communication will be utilized:

- Municipal Website & Intranet;
- Notices at all Municipal Offices,
- Municipal Accounts;
- Loud-hailing the day before local Imbizo's (Meetings); and
- Advertisements in local news papers.

4.2.3 Information sheets

Information sheets will be prepared in English, Afrikaans and Xhosa, and will be distributed via the Ward Committee structure and/or Representative Forum. Information sheets will also be displayed on the Municipal Notice Boards, Municipal Website, in local media, and included in monthly municipal accounts.

4.2.4 Sector engagements

Dates, time and venues will be communicated in writing to each stakeholder at least seven days prior to the meetings. It is the responsibility of stakeholders to notify the Municipality of any changes in representatives, or contact details.

4.2.5 Local Imbizo's (Meetings)

All venues will be selected in a manner that ensures and enhances easy access for all community members to attend. Meetings should be either ward-based or per town / neighborhood, considering the size and distance.

Times chosen for the meetings should ensure maximum attendance by all the households. Venues will be prepared half an hour before starting time to allow community members to be properly seated before commencement of the session.

The communication medium will be the predominant language of the community, with arrangements for translation / interpretation, as the need may be.

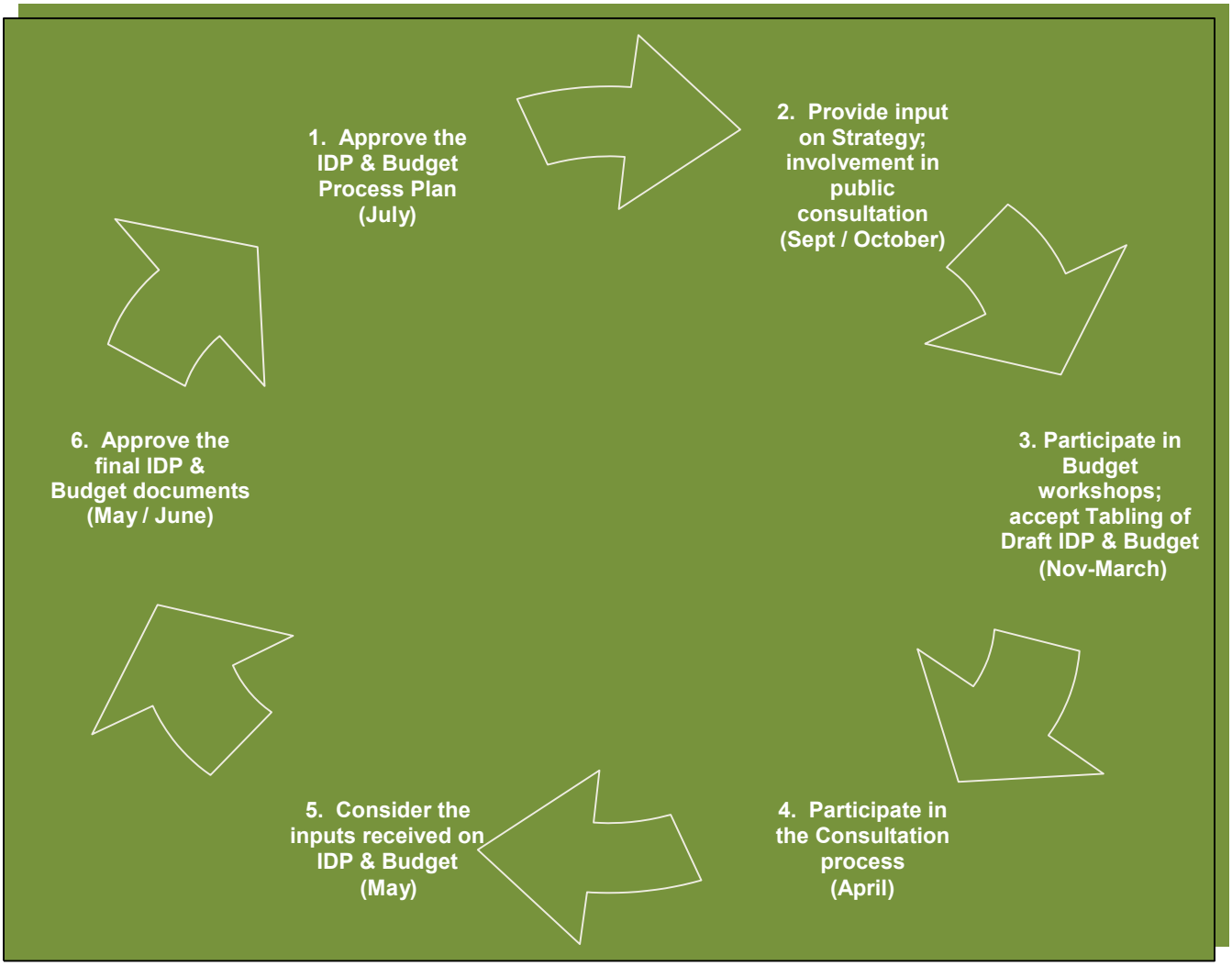
4.3 PROCEDURES / PROCESSES FOR PARTICIPATION

4.3.1 IDP Representative Forum

The IDP Representative Forum (when formally constituted and functional) will meet as indicated in the Process Plan.

4.3.2 Council Approval

The involvement of Council in the IDP and Budget compilation process is best illustrated in the process flow diagram below:



4.3.3 Newspapers

An outcome report will be submitted to the local newspaper on the completion of the adopted IDP and Budget documents, as well as an information spreadsheet on the key elements of the Final IDP and Budget.

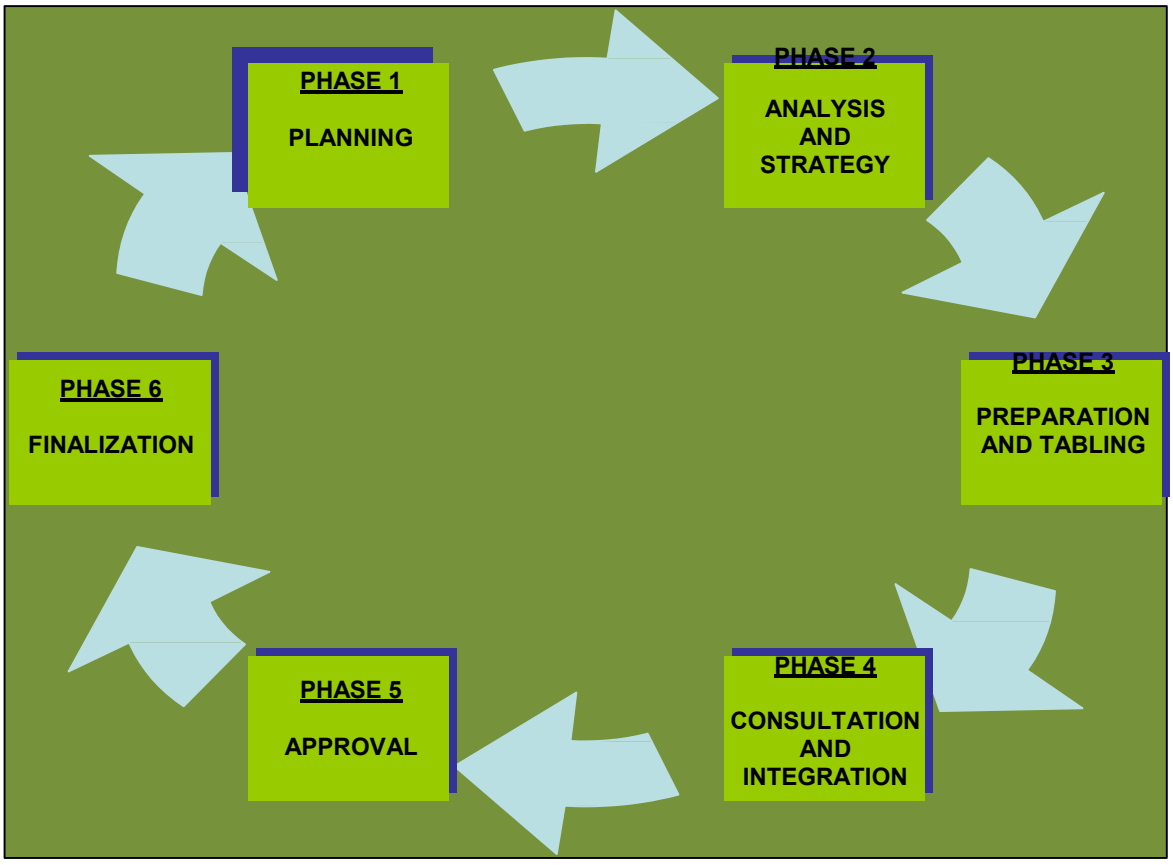
4.3.4 Information Sheets

At the completion of each phase an information sheet will be prepared in the three dominant languages, namely English, Afrikaans and Xhosa, providing an executive summary of the outcomes of the particular phase.

SECTION FIVE: ACTION PROGRAM

5.1 PHASES OF THE IDP AND BUDGET PROCESS

The IDP and Budget process speaks to Planning, Preparation, Implementation and Monitoring of the IDP, Budget, and the Performance Management System. The six distinct phases in the IDP and Budget process are indicated in the diagram below:



PHASE 1 - PLANNING

During this phase the Process Plan is divided into activities, and for each activity a timeframe is allocated as well as a linkage to the responsible person for each activity.

The Process Plan is compiled via a process of consultation with all the role-players.

PHASE 2 – ANALYSIS AND STRATEGY

Phase 2 comprises two stages, namely the Analysis and the Strategy formulation stages. For successful forward planning it is imperative to understand precisely what the current situation is as well as the historical trends. Therefore, both external and internal influences must be taken into account. And since all strategies and interventions are to be ward-based, all analyses, as far as possible, should speak to wards.

A proper analysis includes consultation with the whole spectrum of stakeholders, including the general public, as well as a thorough institutional assessment. It is important that all the stakeholders must have a common understanding of the gaps as well as the available resources – i.e. human, financial, property, plant and equipment.

Once the current resources and needs assessment has been completed, then only the formulation of a credible strategy to cover those gaps is possible.

PHASE 3 – PREPARATION AND TABLING

There are four distinct processes dealt with almost simultaneously in this phase, namely

- Preparation of draft Capital program (Next 3 years)
- Preparation of draft Operational Budget (Next 3 years)
- Preparation of draft Adjustment Budget, if necessary, and the
- Updating of the IDP.

And then the tabling of the following drafts is to be made, namely:

- ➲ Annual Report;
- ➲ Adjustment Budget;
- ➲ IDP; and
- ➲ Annual Budget.

PHASE 4 – CONSULTATION AND INTEGRATION

Consultation is done with three different types of stakeholders, namely: Government through LGMTEC's; structured civil society through IDP Representative Forum and/or Ward Committee structures, and with the community through Imbizo's/meetings in the different wards, neighborhoods or towns. All inputs, comments and objections received throughout this phase are considered, and recommendations are prepared. Thereafter the IDP and Budget is tabled to Council for consideration.

PHASE 5 – APPROVAL

Once the IDP and Budget documents are tabled, Council considers it for approval. Approval must take place before the start of the new financial year.

PHASE 6 – FINALIZATION

Once the IDP and Budget have been approved, the final documents are published. The Service Delivery and Budget Implementation Plan (SDBIP) is then developed. The performance agreements are also drafted, based on the approved documents.

5.2 TIME SCHEDULE: KEY DATES AND RESPONSIBILITIES IN THE PHASES OF THE PROCESS PLAN

The detailed activities in each phase are disclosed in the following matrix:

5.2.1 PHASE 1 - PLANNING	Start 01/07/2021	Finish 30/08/2021	Responsibility
Activities			
Compile the IDP & Budget draft Process Plan with time schedule	01/07/2021	16/07/2021	Manager: IDP
Senior Management to discuss the Draft Process Plan	16/07/2021	20/07/2021	Municipal Manager
MAYCO meeting to consider the Process Plan	20/07/2021	23/08/2021	Municipal Manager
Draft Process Plan to be tabled to Council	26/07/2021	30/07/2021	Executive Mayor
NATIONAL WOMEN'S DAY	09/08/2021		
Process Plan to be tabled to Council for adoption (At least 10 months before the Budget year)	17/08/2021	31/08/2021	Executive Mayor
Other activities during this phase			
Witzenberg Municipality Inter-Governmental Relations Forum	02/08/2021	31/08/2021	Manager IDP
Preparation of reports: ➲ 4th Quarter SDBIP report ➲ June Section 71 Report / Grant Report			 Man: Performance CFO
Compilation of: ➲ Roll over Adjustment Budget (Capital only) ➲ Annual Financial Statements ➲ Draft Annual Report information			 Manager: Budget Manager: Budget CFO
Provincial Integrated Development Plan Managers Forum	02/09/2021	31/09/2021	Department of Local Government

5.2.2 PHASE 2 – ANALYSIS AND STRATEGY	Start 01/09/2021	Finish 30/11/2021	Responsibility
Activities			
Stage 1(a): ANALYSIS	**01/09/2021**	**01/10/2021**	
Performance Analysis			
Assess the municipal performance (Strengths & Weaknesses)	01/09/2021	24/09/2021	Manager: Performance
Review the Performance Management System	01/09/2021	24/09/2021	Manager: Performance
Review the annual performance against SDBIP's	01/09/2021	24/09/2021	Manager: Performance
Financial Analysis	01/09/2021	24/09/2021	
Assess the municipal financial position and capacity (based on Financial Statements of previous Budget year)	01/09/2021	24/09/2021	CFO
Review Budget-related policies and set policy priorities for next 3 years	01/09/2021	24/09/2021	CFO
Determine the funding/revenue potentially available for next 3 years	01/09/2021	24/09/2021	Manager: Income
Determine the likely financial outlook and identify changes to fiscal strategies	01/09/2021	24/09/2021	Manager: Budget
Refine funding policies; review tariff structures	01/09/2021	24/09/2021	CFO
Situational Analysis	01/09/2021	24/09/2021	
Review current realities and examine changing conditions and information within each directorate: ➲ Spatial ➲ Legislative ➲ Institutional	01/09/2021	24/09/2021	SNR MANAGEMENT
Analyze the Strategic Calendar and Joint Planning Initiatives(JPI's) to determine interventions	01/09/2021	24/09/2021	Manager: IDP
Review Organogram to assess institutional capacity	01/09/2021	24/09/2021	Manager: HR
Closing of Analysis	01/09/2021	24/09/2021	
Management strategic workshop on analysis (All responsible persons to prepare 45 min presentations)	01/09/2021	24/09/2021	Manager: IDP
Strategic session with Mayco & Council on finalization of Analysis Phase	27/09/2021	04/10/2021	Snr Management

5.2.2 PHASE 2 – ANALYSIS AND STRATEGY	Start 01/09/2021	Finish 12/11/2021	Responsibility
Activities			
Stage 1(b): CONSULTATION	**01/10/2021**	**12/11/2021**	
Publish Public Consultation timetable	01/09/2021	30/10/2021	Manager: IDP
Mail invitations to Sector representatives / IDP Representative Forum (RF)	01/09/2021	30/10/2021	Manager: IDP
Media- & Awareness Campaign to encourage public and sector participation in the IDP/Budget process	01/09/2021	30/10/2021	Public Part. Officer Manager: IDP
HERITAGE DAY	24/09/2021		
Finalize consultation presentations (Presentation based on outcome of analysis & linked to ward-based planning priorities)	23/09/2021	27/09/2021	Snr Management
LOCAL GOVERNMENT ELECTIONS	27/10/2021		
Community Imbizo's / Jamboree Meetings:			
Prince Alfred's Hamlet	01/10/2021	12/11/2021	Exec. Mayor
N'duli	01/10/2021	12/11/2021	Exec. Mayor
Wolseley	01/10/2021	12/11/2021	Exec. Mayor
Bella Vista	01/10/2021	12/11/2021	Exec. Mayor
Ceres	01/10/2021	12/11/2021	Exec. Mayor
Op Die Berg	01/10/2021	12/11/2021	Exec. Mayor
Tulbagh	01/10/2021	12/11/2021	Exec. Mayor
Forum & sector meetings: Business & Agriculture	01/10/2021	12/11/2021	Exec. Mayor
Meetings with Ward Committees	01/10/2021	12/11/2021	Exec. Mayor
IGR engagement to obtain sector Budget commitments	01/10/2021	12/11/2021	Manager: IDP
INTER-GOVERNMENTAL ALIGNMENT: Presentation to District and Provincial Sector Departments		To be announced	Municipal Manager
Stage 2: STRATEGY	**01/10/2021**	**30/11/2021**	
Revise and update the Financial Plan	01/10/2021	30/11/2021	CFO
2-day Workshop: MAYCO & Management to incorporate the outcomes of the Analysis Phase and to determine any new developmental objectives	13/11/2021	04/12/2021	Municipal Manager
Workshop with Council to review the Vision, Mission, Strategic Objectives, and to refine the SDF	13/11/2021	04/12/2021	Municipal Manager
Other activities during this phase			
Preparation of reports: ➲ August Section 71 Report / Grant Report ➲ September Section 71 Report / Grant Report ➲ Witzenberg Municipality Inter-Governmental Relations Forum	16/11/2021	30/11/2021	CFO CFO Man: Performance Manager: IDP
Provincial Integrated Development Plan Managers Forum	02/12/2021	13/12/2021	Department of Local Government

5.2.3 PHASE 3 – PREPARATION AND TABLING	Start 30/11/2021	Finish 28/02/2022	Responsibility
Activities			
Stage 1: CAPITAL PROJECTS AND PROGRAMS	**08/11/2021**	**30/11/2021**	
Departments provide details of all newly identified projects.		26/11/2021	All Managers
Development of Ward/Area-based Project Plans	01/11/2021	15/11/2021	Manager: IDP; Manager: Budget
Dept Finance provide working papers for capital project prioritization	01/11/2021	15/11/2021	Manager: Budget
Management workshop to prioritize Capital Programs and Projects for next 3 years	15/11/2021	06/12/2021	Snr Management
Workshop with Council to finalize draft capital program	15/11/2021	06/12/2021	Municipal Manager
Stage 2(a): ADJUSTMENT BUDGET	**01/12/2021**	**28/02/2022**	
Dept Finance provide working papers for adjustment Budget	01/12/2021	15/12/2021	Manager: Budget
Departments provide responses to Adjustment Budget	15/12/2021	10/01/2022	All Managers
Dept Finance to consolidate all information received	10/01/2022	17/01/2022	Manager: Budget
Workshop with MAYCO to finalize draft Adjustment Budget	18/01/2022	24/01/2022	CFO
Tabling of Adjustment Budget	24/01/2022	31/01/2022	Exec. Mayor
Stage 2(b): OPERATIONAL BUDGET	**01/12/2021**	**28/02/2022**	
Dept Finance provide working papers for Operational Budget	01/12/2021	13/12/2021	Manager: Budget
Departments provide inputs on Operational Budget	14/12/2021	10/01/2022	All Managers
Dept Finance to consolidate all information received	10/01/2022	14/01/2022	Manager: Budget
1st Workshop with MAYCO to finalize Operational Budget & Capital program	07/02/2022	11/02/2022	CFO
2nd Workshop with MAYCO to finalize Operational Budget & Capital program, if needed	14/02/2022	18/02/2022	CFO

5.2.3 PHASE 3 – PREPARATION AND TABLING	Start 30/11/2021	Finish 31/03/2022	Responsibility
Activities			
Stage 3: UPDATING OF IDP	**07/01/2022**	**28/02/2022**	
Update of IDP with most recent information	07/01/2022	31/01/2022	Manager: IDP
IDP Office to provide draft IDP document for scrutiny by departments	01/02/2022	11/02/2022	Manager: IDP
Departments provide inputs on draft IDP	14/02/2022	25/02/2022	All Managers
IDP Office to consolidate all information received and to compile the draft IDP	01/03/2022	07/03/2022	Manager: IDP
Workshop with Mayco on draft IDP, Operational Budget & Capital program	08/03/2022	18/03/2022	Exec. Mayor
Workshop with Council on IDP, Operational Budget & Capital program	21/03/2022	24/03/2022	Exec. Mayor
Tabling of Draft IDP & Budget	28/03/2022	31/03/2022	Exec. Mayor
Other activities during this phase			
Review Auditor- General's report			CFO
Witzenberg Municipality Inter-Governmental Relations Forum	14/03/2022	31/03/2022	Manager: IDP
Preparation/submission of reports: ➲ October Section 71 Report / Grant Report ➲ November Section 71 Report / Grant Report ➲ Compilation of draft Annual Report ➲ December Section 71 Report / Grant Report ➲ 2nd Quarter SDBIP Report ➲ Half year performance assessment ➲ MinMay Tech/JPI's and MGRO			CFO CFO Mun. Manager CFO Man: Performance CFO Mun. Manager Mun. Manager CFO CFO Dept Local Government
Provincial Integrated Development Plan Managers Forum	01/03/2022	31/03/2022	Department of Local Government

5.2.4 PHASE 4 – CONSULTATION & INTEGRATION	Start 01/04/2022	Finish 15/05/2022	Responsibility
Activities			
INTER-GOVERNMENTAL ENGAGEMENTS			
Submit and Publish the IDP, PMS, annual Budget and other required documents to relevant departments for comments and submissions	01/04/2022	10/04/2022	Manager: IDP
Council calls for inputs from sectors and community with closing date of 30 April 2021	01/04/2022	29/04/2022	Manager: IDP
LGMTEC engagement		To be announced	Prov. Government
Update information obtained during LGMTEC's	01/04/2022	29/04/2022	Manager: IDP
District municipality engagement with B-municipalities		To be announced	Municipal Manager
PUBLIC CONSULTATION			
Publish Public Engagement timetable in the media, and distribute internally	01/04/2022	29/04/2022	Manager: IDP
Mail invitations to Sector representatives / IDP Representative Forum	01/04/2022	29/04/2022	Manager: IDP
Community Imbizo's / Meetings:			
Prince Alfred's Hamlet	01/04/2022	29/04/2022	Exec. Mayor
N'dul	01/04/2022	29/04/2022	Exec. Mayor
Wolseley	01/04/2022	29/04/2022	Exec. Mayor
Bella Vista	01/04/2022	29/04/2022	Exec. Mayor
Ceres	01/04/2022	29/04/2022	Exec. Mayor
Op Die Berg	01/04/2022	29/04/2022	Exec. Mayor
Tulbagh	01/04/2022	29/04/2022	Exec. Mayor
Forum & sector meetings: Business & Agriculture	01/04/2022	29/04/2022	Exec. Mayor
Meetings with Ward Committees	01/04/2022	29/04/2022	Exec. Mayor
IGR engagement to obtain sector Budget commitments	01/04/2022	29/04/2022	Manager: IDP

5.2.4 PHASE 4 – CONSULTATION & INTEGRATION	Start 01/04/2022	Finish 18/05/2022	Responsibility
Activities			
INTEGRATION			
Dept Finance to consolidate all information, comments and objections received on Budget	02/05/2022	10/05/2022	Manager: Budget
Screen and refine all Project Proposals	02/05/2022	10/05/2022	Manager: Projects

Refine the Spatial Development Framework	02/05/2022	10/05/2022	Snr Town Planner
Compile all Business Plans	02/05/2022	10/05/2022	All departments
Populate the SDBIP templates	02/05/2022	10/05/2022	All departments
Management considers submissions made by community, National and Provincial Treasury	02/05/2022	10/05/2022	Manager: Budget
Prepare a summary of the revised IDP	02/05/2022	10/05/2022	Manager: IDP
MAYCO meeting to consider the submissions and, if necessary, to revise the IDP and Budget	11/05/2022	18/05/2022	Municipal Manager
Other activities during this phase			
Witzenberg Municipality Inter-Governmental Relations Forum	11/04/2022	19/04/2022	Manager: IDP
Preparation of reports: ➲ 3rd Quarter SDBIP Report ➲ March Section 71 Report / Grant Report			Man: Performance CFO CFO

5.2.5 PHASE 5 – APPROVAL	Start 18/05/2022	Finish 31/05/2022	Responsibility
Activities			
Council workshop on draft Reviewed IDP and Annual Budget	19/05/2022	24/05/2022	Municipal Manager
Council meeting to approve Revised IDP, Performance Management measures and targets and the Annual Budget (At least 30 days before the new Budget year)	25/05/2022	31/05/2022	Municipal Manager

5.2.6 PHASE 6 – FINALIZATION	Start 02/06/2022	Finish 30/06/2022	Responsibility
Activities			
Management workshop to finalize the SDBIP's	01/06/2022	10/06/2022	Manager: Budget
Publish the IDP, annual Budget, all Budget-related documents and policies on the municipal website	01/06/2022	10/06/2022	Manager: IDP
Publish the 2024/2022 tariffs for public comment	01/06/2022	10/06/2022	Manager: Budget
Submit a copy of the IDP to the MEC, DPLG and Treasury (within 10 days of adoption)	01/06/2022	10/06/2022	Manager: IDP
Give notice to the public of the adoption of the IDP (within 14 days of the adoption of the plan)	01/06/2022	10/06/2022	Manager: IDP

Publish a summary of the IDP and Budget in newspaper	01/06/2022	10/06/2022	Manager: IDP
Submit to Executive Mayor a draft SDBIP for the Budget year (within 14 days of approval of the Budget)	01/06/2022	10/06/2022	Municipal Manager
Submit to the Mayor drafts of the annual performance agreements (within 14 days of approval of Budget)	01/06/2022	10/06/2022	Municipal Manager
Make public the performance agreements of the Municipal Manager and senior managers (no later than 14 days after approval of the plan)	01/06/2022	10/06/2022	Municipal Manager
Submit the approved Budget to the National Treasury and the Provincial Treasury	01/06/2022	10/06/2022	CFO
Preparation of reports: ➲ May Section 71 Report ➲ Grant Reports	 01/06/2022 01/06/2022	 10/06/2022 10/06/2022	 CFO CFO
Provincial Integrated Development Plan Managers Forum	01/06/2022	30/06/2022	Department of Local Government
The Mayor takes steps to ensure that the SDBIP is approved (within 28 days of approval of Budget)	13/06/2022	30/06/2022	Exec. Mayor
Make public the projections, targets and indicators in the SDBIP (within 14 days of approval of SDBIP)	13/06/2022	30/06/2022	CFO
Publish the performance agreements and service delivery agreements on the municipal website	23/06/2022	30/06/2022	Municipal Manager
Submit copies of the performance agreements to Council and the MEC for Local Government	23/06/2022	30/06/2022	Municipal Manager

6. CONCLUSION

The IDP and Budget Process Plan ensure that the role-players within the process are well prepared. All activities outlined within this document have been prepared in close inter-relation w i t h the Framework that governs both the District and all local municipalities.

WITZENBERG JUSTICE COALITION

AN OPEN LETTER TO THE WITZENBERG MUNICIPALITY

Stop cutting the electricity of the poor! Reconnect all households you have cut off!

To : The mayor, municipal manager, councillors and officials of the Witzenberg Municipality

From : The Witzenberg Justice Coalition and the Affected Communities

Date : July 2021

You have chosen to cut off the electricity supply to the poorest residents of this municipality. You have chosen to do this in the middle of the third wave of the deadly Covid pandemic. You have chosen to do this in the middle of the freezing winter. The cost of your decision is devastating for our people.

You are creating conditions for the coronavirus to be even more deadly. The cold will make people more vulnerable to infection. Some will rely on firewood for warmth and cooking and the smoke will damage their lungs. Some will eat less nutritious food and the immune systems will be weaker. Some will be unable to wash and maintain hygiene, which will increase the risk of infection.

As the Witzenberg Justice Coalition, we reject and condemn your actions. We will continue to mobilise people to fight back as we have always done.

Sometimes you say you have no choice, because the decisions depend on Eskom and the National Treasury. We say you have not been elected by Eskom or the National Treasury. If our fight is with them, your democratic duty is to stand with the people of the Witzenberg Municipality who elected you. You are willingly taking the side of the rich against the poor of Witzenberg. We entrusted the management of the municipality to you. Do not sell us out and blame others. We see you. We will fight you.

Our protest actions have forced you to reconnect many households you had cut off. We demand that you stop all cut offs and reconnect all households. We demand that you scrap all arrears.

From The Witzenberg Justice Coalition

June 2021

General Contact - Naomi Betana (0735286090)

Areas: **Bella Vista** – Katinka Koopman (0786380329), Caroline Coleman (0810774180), **Prins Alfred Hamlet** - Roseline Skippers (0614568722), **Tulbagh** - Lizzie Jooste (0789840969), Hanna Skippers (0633344276), **Wolseley/ Pine Valley** – Katrina Valensky (0786505709) **Farms** – Frikkie Matthuys (0725674161), **Nduli** – Shasha (0730134364)

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager

VAN / FROM: Director: Finance

DATUM / DATE: 21 July 2021

VERW. / REF.: 05/01/1/17

2021/2022 ADJUSTMENT BUDGET FOR CONSIDERATION

1. PURPOSE

The purpose of this report is to:

- Document the 2021/2022 adjustment budget for consideration to the Municipal Manager and Executive Mayor.
- Provide the background information regarding the consideration and approval of the budget.

2. LEGAL FRAMEWORK

Chapter 4 of the MFMA provides the legal framework for municipal budgets. Section 28 deals with adjustment budgets and is quoted below:

"28. Municipal adjustments budgets.—*(1) A municipality may revise an approved annual budget through an adjustments budget.*

(2) An adjustments budget—

(a) must adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the current year;

(b) may appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;

(c) may, within a prescribed framework, authorise unforeseeable and unavoidable expenditure recommended by the mayor of the municipality;

(d) may authorise the utilisation of projected savings in one vote towards spending under another vote;

(e) may authorise the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by the council;

(f) may correct any errors in the annual budget; and

(g) may provide for any other expenditure within a prescribed framework.

(3) An adjustments budget must be in a prescribed form.

(4) Only the mayor may table an adjustments budget in the municipal council, but an adjustments budget in terms of subsection (2) (b) to (g) may only be tabled within any prescribed limitations as to timing or frequency.

(5) When an adjustments budget is tabled, it must be accompanied by—

(a) an explanation how the adjustments budget affects the annual budget;

(b) a motivation of any material changes to the annual budget;

(c) an explanation of the impact of any increased spending on the annual budget and the annual budgets for the next two financial years; and

(d) any other supporting documentation that may be prescribed.

(6) Municipal tax and tariffs may not be increased during a financial year.

(7) Sections 22 (b), 23 (3) and 24 (3) apply in respect of an adjustments budget, and in such application a reference in those sections to an annual budget must be read as a reference to an adjustments budget."

Section 23 of the Local Government: Municipal Finance Management Act: Municipal Budget and Reporting Regulations, regulates municipal adjustment budgets and is quoted below:

"Timeframes for tabling of adjustments budgets

23. (1) An adjustment budget referred to in Section 28(2)(b),(d) and (f) of the act may be tabled in the municipal council at any time after the mid-year budget and performance assessment has been tabled in the council, but not later than 28 February of the current year.

(2) Only one adjustment budget referred to in sub regulation (1) may be tabled in the municipal council during a financial year, except when the additional revenues contemplated in section 28(2)(b) of the Act are allocations to a municipality in a national or provincial adjustments budget, in which case sub regulation (3) applies.

(3) If a national or provincial adjustments budgets allocates or transfers additional revenues to a municipality, the mayor of the municipality must, at the next available council meeting, but within 60 days of the approval of the relevant national or provincial adjustments budget, table an adjustments budget referred to in section 28(2)(b) of the Act in the municipal council to appropriate these additional revenues.

(4) An adjustments budgets referred to in section 28(2)(c) of the Act must be tabled in the municipal council at the first available opportunity after the unforeseeable and unavoidable expenditure contemplated in that section was incurred and within the time period set in section 29(3) of the Act.

(5) An adjustment budget referred to in section 28(2)(e) of the Act may only be tabled after the end of the financial year to which the roll-overs relate, and must be approved by the municipal council by 25 August of the financial year following the financial year to which the roll-overs relate.

(6) An adjustment budget contemplated in section 28(2)(g) of the Act may only authorise unauthorised expenditure as anticipated by section 32(2)(a)(i) of the Act, and must be –

a) dealt with as part of the adjustment budget contemplated in sub regulation (1); and
b) a special adjustment budget tabled in the municipal council when the mayor tables the annual report in terms of section 127(2) of the Act, which may only deal with unauthorised expenditure from the previous financial year which the council is being requested to authorise in terms of section 32(2)(a)(i) of the Act."

2 Progress to date:

The Budget for 2021/2022 was approved by Council on 26 May 2021.

3. DISCUSSION

Councils approval for the adjustments to the budget as per the attached report are requested

4. RECOMMENDATION

a) That the adjustment budget of Witzenberg Municipality for the financial year 2021/2022 as set out in the budget documents be approved:

i. Table B1 - Budget summary;
ii. Table B2 Adjustments Budget Financial Performance (by standard classification);
iii. Table B3 – Budgeted Financial performance (Revenue and Expenditure) by Vote;
iv. Table B4 Adjustments Budget Financial Performance (revenue by source); and
v. Table B5 – Budgeted Capital Expenditure by Vote, standard classification and funding.

Yours faithfully

HJ Kritizinger
DIRECTOR: FINANCE



Medium Term Revenue and Expenditure Framework

Adjustments Budget
2021/2022 to 2023/2024

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Glossary

Adjustments Budget – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.
Allocations – Money received from Provincial or National Government or other municipalities.
AFS – Annual Financial Statements.
Budget – The financial plan of the Municipality.
Budget Related Policy – Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy and credit control and debt collection policy.
Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's Statement of Financial Performance.
Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.
CFO – Chief Financial Officer
DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.
Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.
Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.
GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.
GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.
IDP – Integrated Development Plan. The main strategic planning document of the Municipality
KPI's – Key Performance Indicators. Measures of service output and/or outcome.
MFMA – The Municipal Finance Management Act – No. 53 of 2003. The principle piece of legislation relating to municipal financial management.
MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous three years and current years' financial position. NT – National Treasury
Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.
Operating Expenditure – Spending on the day to day expenses of the Municipality such as salaries and wages.
Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.
R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.
SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.
Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.
Unauthorised expenditure – Generally, expenditure without, or in excess of, an approved budget.
Virement – A transfer of budget.
Virement Policy – The policy that sets out the rules for budget transfers.
Vote – One of the main segments into which a budget is divided. In Witzenberg Municipality the following votes and responsible senior manager was approved: • Budget & Treasury Office – Director: Financial services • Civil Services - Director: Technical services • Community & Social Services – Director: Community services • Corporate Services – Director: Corporate services • Electro Technical Services - Director: Technical services • Executive & Council – Municipal Manager • Housing– Director: Community services • Planning - Director: Technical services • Public Safety– Director: Community services • Sport & Recreation– Director: Community services

PART 1 – ADJUSTMENTS BUDGET
Section 1 – Mayor's Report

Speaker
Aldermen
Deputy Executive Mayor
Members of the Mayoral Committee
Councillors
Representatives of Provincial Government
Municipal Manager
Directors and officials
Introduction

It is my privilege to present to you the Roll-over Adjustments Budget for the 2021 / 2022 financial year.

This adjustment budget seeks to include funds relating to specific projects that were unspent at the end of June 2021. It is drafted in terms of requirements of the MFMA and seeks to adhere to the stipulations of specifically section 28(2) of the MFMA.

The reason for the tabling of this adjustment budget is fully disclosed in the executive summary of this report.

The roll-over budget is a mechanism instigated to ensure that funds committed to identifiable projects are spent. It increases expenditure on operational and capital programmes which in turn increases service delivery to the community. Increases in expenditure will be funded through the associated unspent grant funding or cash backed accumulated surpluses as at 30 June 2021

Tabling

Honourable Speaker, I recommend that the adjustments budget be approved.

COUNCILLOR B KLAASEN
EXECUTIVE MAYOR

Section 2 – Resolutions

ADJUSTMENTS MTREF 2021/2022

The resolutions tabled at Council for consideration with approval of the adjustments budget will be:

RECOMMENDATION:

a) That the adjustment budget of Witzenberg Municipality for the financial year 2021/2022 as set out in the budget documents for be approved:

i. Table B1 - Budget summary;
ii. Table B2 - Adjustments Budget Financial Performance (by standard classification);
iii. Table B3 - Budgeted Financial performance (Revenue and Expenditure) by Vote;
iv. Table B4 - Adjustments Budget Financial Performance (revenue by source); and
v. Table B5 - Budgeted Capital Expenditure by Vote, standard classification and funding.

(b) That the monthly and quarterly financial targets of the service delivery and budget implementation plan be adjusted to correspond with the approved adjustments budget figures.

Section 3 – Executive Summary

3.1 Introduction

Adjustments to both the operating and capital budget are required to make provision for adjustments in expected expenditure and certain capital projects for the financial year.

Operational budget

In summary the operating budget has been adjusted as follow:

Dept.	Ref	Description	Funding	Amount
All	a	Disaster Management _ Covid 19	CWDM	R 921 593
All	a	Disaster Management _ Covid 19	CWDM_COM SAFETY	R 522 459
All	a	Disaster Management _ Covid 19	CWDM	R 250 000
Comm	b	Cemetery Infrastructure and planning	CRR	R 328 000
LED	c	Capacity Building Unemployed	BELGIUM	R 230 631
LED	c	Typical Work Streams EPWP Project	BELGIUM	R 78 007
Housing	d	Human Settlement Development	HOUSING	R 5 325 746
		Operational Budget Adjustments in terms of Unspent Project Funding		R 7 656 436

Reasons for Operational Adjustments in terms of Unspent Project Funding can be summarised as follow:

a) The Covid-19 pandemic is ongoing and funds needs to be rolled over to ensure that the municipality ha the capacity to spent these funds as and when the need arises to do so.
b) Tender awarded for Cemetery Investigation
c) Continuation of the Youth Placement Programme in terms of Belgium Agreement
d) To be utilised for the Vredebes Housing Project

Additional Operational Allocations

Dept.	Ref	Description	Funding	Amount
Library	a	Additional Allocation for staffing and repairs	LIBRARY	R 833 000
LED	b	Additional Allocation for Plumbing Training	BELGUIM	R 172 000
		Operational Budget Adjustments in terms of Additional Allocations		R 1 005 000

Reasons for Operational Adjustments in terms of Additional Allocations can be summarised as follow:

a) Allocation letter received in May 2021 indicating that it must be used for staffing and repairs to Libraries
b) Additional allocation received in terms of the Belgium Agreement for plumber training

Capital budget

In summary the Capital budget has been adjusted as follow:

Dept	Ref	Description	Funding	Amount
Sewer	a	Capex Security upgrades	CRR	R 344 000
Sewer	b	Capex Refurbishment WWTW	CRR	R 1 435 803
Fire	c	Capex Firefighting Response Vehicle	CRR	R 2 293 385
Workshop	d	Capex Workshop Plant & Equipment	CRR	R 378 000
Water	e	Capex Network- Water	CRR	R 400 000
IT	f	Capex IT Equipment_Covid 19	CWDM_COM SAFETY	R 75 000
LED	g	Capex Skoonvlei Hub	CRR	R 154 319
Council	h	Capex Upgrade of Council Chambers	CRR	R 734 834
IT	h	Capex IT Equipment	CRR	R 125 000
Roads	i	Capex Van Der Stel Street Pedestrian Walkway	RSEP	R 712 591
Traffic	j	Allocation received for traffic vehicle	CWDM	R 240 000
			Total Capital Budget Adjustment	R 6 892 932

Reasons for Capital Budget Adjustments can be summarised as follow:

a) Tender awarded for the upgrade to the Pittebos pumpstaiton
b) Tender awarded for the upgrade to Wolseley Waste Water Treatment Works
c) National Tender (RT57) to be used for the purchase of vehicles
d) Tender awarded for the construction of the Vehicle Inspection Ram
e) Unspent funds as at 30 June 2021
f) The Covid-19 pandemic is ongoing and funds needs to be rolled over to ensure that the municipality has the capacity to spent these funds as and when the need arises to do so
g) Tender advertised for the construction of external sewerage services at the Skoonvlei Hub
h) Upgrade of Council Chambers and related IT infrastructure to be concluded during the current year
i) Projects ongoing
j) An additional allocation just before the end of June. RT Tender of National Treasury to be used for the purchase of a vehicle for Law Enforcement

3.2 Provision of basic services

The provision of basic services will be improved by the approval of the adjustment budget.

3.3 Effect of the adjustments budget

3.3.1 Service delivery and budget implementation plan

Except for the adjustment of the monthly revenue and expenditure targets the impact to the SDBIP is minimal. No non-financial performance targets have been adjusted.

3.3.2 Service delivery agreements

Tenders already approved in the previous financial year will be able to be completed by the approval of the adjustments budget.

3.3.3 Medium term revenue and expenditure framework

Except for the depreciation charges of the additional capital expenditure the impact to the outer years is minimal.

3.3.4 Long term financial sustainability

The approval of the adjustment budget will have no effect on the long term financial sustainability of the municipality.

3.4 Adjustment highlights

The adjustments budget seeks to comply with section 28 of the MFMA. Therefore all adjustments are discussed according to the sub-sections of Section 28(2) of the MFMA.

3.4.1 Correction of expenditure.

No material correction

3.4.2 Appropriation of additional revenues

Additional allocation of R 240 000 by the Cape Winelands District Municipality
Additional allocation of R 833 000 by the Department of Cultural Affairs & Sport (Libraries)
Additional allocation of R 172 000 by the Belgium Government

3.4.3 Authorisation of unforeseen and unavoidable expenditure

No material items.

3.4.4 Utilisation of project savings between votes

No material items.

3.4.5 Correction of errors in annual budget

No material items

3.4.6 Roll-over of unspent funds

All roll-overs are set out in the executive summary

PART 2 – SUPPORTING DOCUMENTATION

Section 4 – Adjustments to budget assumptions

Revenue

There are no changes to the budget assumptions for operating revenue.

Expenditure

There are no changes to the budget assumptions for operating expenditure.

Section 5 – Adjustments to budget funding

5.1 Summary of the impact of the adjustments budget

5.1.1 Funding of operating and capital expenditure

The Budget remains funded by realistic anticipated revenues and cash backed accumulated reserves

5.1.2 Financial plans

No amendments.

5.1.3 Reserves

The only reserve that is cash backed at this stage is the capital replacement reserve.

5.1.4 Financial sustainability of the municipality

The financial sustainability of the municipality remains positive as the municipality is enjoying a positive bank balance whilst the cost coverage ratio and liquidity ratios remains within acceptable norms

5.2 Expenditure funded in accordance with MFMA section 18

No additional new loans included in the budget.

5.3 Adjustments to collection levels estimated

None

5.4 Adjustments to the monetary investments

No major adjustments.

5.5 Adjustments to contributions and donations in cash or in-kind

None

5.6 Adjustments related to proceeds from the sale of assets

None

5.7 Adjustments related to proceeds from the lease of assets, where the period of the lease is three years or more;

None

5.8 Adjustments related to the planned use of previous years' cash backed accumulated surplus

None

5.9 Adjustments related to new proposed loans to be raised in the budget year

None

Section 6 – Adjustments to expenditure on allocations and grant programmes

Disclosure on expenditure on allocations and grant programmes is included in supporting table SB7. Small adjustments were made to SB7 in order to align it to the DORA allocations

Section 7 – Adjustments to allocations or grants made by the municipality

None.The revenue foregone over the MTREF is included in Table B10.

Section 8 – Adjustments to councillors and board members allowances and employee benefits

None.

Section 9 – Adjustments to service delivery and budget implementation plan

9.1 Quarterly service delivery targets and performance indicators in the SDBIP

No adjustments were made to any non-financial indicators.

9.2 Key financial indicators

No adjustments were made to the key financial indicators.

9.3 Monthly targets for revenue, expenditure and cash flow

No major adjustments

Section 10 Municipal Manager's quality certification

Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the adjustment budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the budget and supporting documentations are consistent with the Integrated Development Plan of the municipality.

Print name Mr D NASSON

Municipal Manager of Witzenberg Municipality

Signature _____

Date _____

WC022 Witzenberg - Table B1 Adjustments Budget Summary - 28 July 2021

Description	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
R thousands	Original Budget A	Prior Adjusted 1 A1	Accum. Funds 2 B	Multi-year capital 3 C	Unfore. Unavoid. 4 D	Nat. or Prov. Govt 5 E	Other Adjusts. 6 F	Total Adjusts. 7 G	Adjusted Budget 8 H	Adjusted Budget	Adjusted Budget
Financial Performance											
Property rates	83 290	83 290	–	–	–	–	–	–	83 290	89 121	96 250
Service charges	413 772	413 772	–	–	–	–	–	–	413 772	428 362	463 935
Investment revenue	6 990	6 990	–	–	–	–	–	–	6 990	7 089	7 193
Transfers recognised - operational	145 903	145 903	–	–	–	–	2 899	2 899	148 802	128 604	130 741
Other own revenue	52 768	52 768	–	–	–	–	109	109	52 877	51 081	50 254
Total Revenue (excluding capital transfers and contributions)	702 723	702 723	–	–	–	–	3 008	3 008	705 731	704 257	748 374
Employee costs	237 025	237 025	–	–	–	–	66	66	237 091	248 885	263 821
Remuneration of councillors	12 007	12 007	–	–	–	–	–	–	12 007	12 607	13 238
Depreciation & asset impairment	39 729	39 729	–	–	–	–	–	–	39 729	39 589	39 589
Finance charges	8 696	8 696	–	–	–	–	–	–	8 696	9 116	9 558
Materials and bulk purchases	300 766	300 790	–	–	–	–	923	923	301 713	326 638	355 060
Transfers and grants	25 603	25 603	–	–	–	–	–	–	25 603	2 273	2 575
Other expenditure	151 096	151 066	–	–	–	–	2 216	2 216	153 281	149 381	156 952
Total Expenditure	774 922	774 916	–	–	–	–	3 205	3 205	778 121	788 490	840 792
Surplus/(Deficit)	(72 199)	(72 193)	–	–	–	–	(197)	(197)	(72 390)	(84 234)	(92 418)
Transfers recognised - capital	74 937	74 937	–	–	–	–	315	315	75 252	58 004	26 360
Contributions recognised - capital & contributed assets	170	170	–	–	–	–	–	–	170	179	187
Surplus/(Deficit) after capital transfers & contributions	2 908	2 914	–	–	–	–	118	118	3 032	(26 051)	(65 871)
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–	–	–	–	–
Surplus/ (Deficit) for the year	2 908	2 914	–	–	–	–	118	118	3 032	(26 051)	(65 871)
Capital expenditure & funds sources											
Capital expenditure	89 244	89 250	–	–	–	–	6 180	6 180	95 430	70 133	27 540
Transfers recognised - capital	74 937	74 937	–	–	–	–	315	315	75 252	58 003	26 360
Public contributions & donations	–	–	–	–	–	–	–	–	–	–	–
Borrowing	–	–	–	–	–	–	–	–	–	–	–
Internally generated funds	14 157	14 162	–	–	–	–	5 865	5 865	20 028	12 080	1 130
Total sources of capital funds	89 094	89 100	–	–	–	–	6 180	6 180	95 280	70 083	27 490
Financial position											
Total current assets	59 336	(444 680)	–	–	–	–	497 602	497 602	52 922	12 889	3 180
Total non current assets	49 516	89 250	–	–	–	–	(33 548)	(33 548)	55 702	30 545	(12 049)
Total current liabilities	70 203	(432 396)	–	–	–	–	502 247	502 247	69 851	12 824	(2 501)
Total non current liabilities	35 741	(0)	–	–	–	–	35 741	35 741	35 741	36 973	38 249
Community wealth/Equity	–	–	–	–	–	–	–	–	–	–	–
Cash flows											
Net cash from (used) operating	182 253	(544 611)	–	–	–	–	726 973	726 973	182 362	122 010	82 393
Net cash from (used) investing	–	–	–	–	–	–	–	–	–	–	–
Net cash from (used) financing	–	–	–	–	–	–	–	–	–	–	–
Cash/cash equivalents at the year end	182 253	(544 611)	–	–	–	–	726 973	726 973	182 362	122 010	82 393
Cash backing/surplus reconciliation											
Cash and investments available	60 736	(1 971)	–	–	–	–	57 247	57 247	55 276	16 833	16 958
Application of cash and investments	76 081	(417 032)	–	–	–	–	492 886	492 886	75 854	(5 350)	(49 948)
Balance - surplus (shortfall)	(15 346)	415 061	–	–	–	–	(435 639)	(435 639)	(20 577)	22 183	66 906
Asset Management											
Asset register summary (WDV)	49 516	89 250	–	–	–	–	(33 548)	(33 548)	55 702	30 545	(12 049)
Depreciation & asset impairment	39 729	39 729	–	–	–	–	–	–	39 729	39 589	39 589
Renewal of Existing Assets	600	600	–	–	–	–	2 571	2 571	3 171	5 000	–
Repairs and Maintenance	19 633	19 633	–	–	–	–	–	–	19 633	19 550	20 386
Free services											
Cost of Free Basic Services provided	(5 406)	(5 406)	–	–	–	(5 406)	–	(5 406)	(10 812)	(5 460)	(5 516)
Revenue cost of free services provided	(39 283)	(39 283)	–	–	–	–	–	–	(39 283)	(42 083)	(45 215)
Households below minimum service level											
Water:	–	–	–	–	–	–	–	–	–	–	–
Sanitation/sewerage:	–	–	–	–	–	–	–	–	–	–	–
Energy:	–	–	–	–	–	–	–	–	–	–	–
Refuse:	–	–	–	–	–	–	–	–	–	–	–

WC022 Witzenberg - Table B2 Adjustments Budget Financial Performance (functional classification) - 28 July 2021

Standard Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	1, 4	A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
Revenue - Functional												
Governance and administration		110 918	110 918	–	–	–	–	1 803	1 803	112 721	112 780	117 452
Executive and council		–	–	–	–	–	–	–	–	–	–	31
Finance and administration		110 918	110 918	–	–	–	–	1 803	1 803	112 721	112 780	117 421
Internal audit		–	–	–	–	–	–	–	–	–	–	–
Community and public safety		171 710	171 710	–	–	–	–	1 039	1 039	172 749	160 965	160 993
Community and social services		120 006	120 006	–	–	–	–	724	724	120 731	130 502	127 923
Sport and recreation		1 661	1 661	–	–	–	–	–	–	1 661	1 701	1 786
Public safety		26 158	26 158	–	–	–	–	315	315	26 473	27 451	29 681
Housing		23 884	23 884	–	–	–	–	–	–	23 884	1 312	1 604
Health		–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		25 287	25 287	–	–	–	–	481	481	25 767	20 260	2 745
Planning and development		2 365	2 365	–	–	–	–	481	481	2 846	2 734	2 472
Road transport		22 907	22 907	–	–	–	–	–	–	22 907	17 516	262
Environmental protection		14	14	–	–	–	–	–	–	14	10	10
Trading services		469 795	469 795	–	–	–	–	–	–	469 795	487 994	514 852
Energy sources		334 664	334 664	–	–	–	–	–	–	334 664	353 176	384 904
Water management		72 201	72 201	–	–	–	–	–	–	72 201	64 990	48 407
Waste water management		27 843	27 843	–	–	–	–	–	–	27 843	33 255	29 257
Waste management		35 087	35 087	–	–	–	–	–	–	35 087	36 574	52 284
Other		120	120	–	–	–	–	–	–	120	126	133
Total Revenue - Functional	2	777 830	777 830	–	–	–	–	3 323	3 323	781 153	782 127	796 175
Expenditure - Functional												
Governance and administration		145 004	145 004	–	–	–	–	1 694	1 694	146 698	149 933	157 876
Executive and council		29 621	29 621	–	–	–	–	–	–	29 621	31 154	32 872
Finance and administration		112 849	112 849	–	–	–	–	1 694	1 694	114 543	116 112	122 161
Internal audit		2 534	2 534	–	–	–	–	–	–	2 534	2 667	2 842
Community and public safety		133 059	133 059	–	–	–	–	1 052	1 052	134 111	112 933	119 730
Community and social services		28 680	28 680	–	–	–	–	1 052	1 052	29 732	27 658	29 371
Sport and recreation		32 356	32 356	–	–	–	–	–	–	32 356	33 081	34 830
Public safety		43 012	43 012	–	–	–	–	–	–	43 012	45 893	48 625
Housing		29 011	29 011	–	–	–	–	–	–	29 011	6 302	6 904
Health		–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		36 288	36 288	–	–	–	–	458	458	36 746	37 859	39 382
Planning and development		11 280	11 280	–	–	–	–	458	458	11 738	12 121	12 510
Road transport		22 910	22 910	–	–	–	–	–	–	22 910	23 509	24 498
Environmental protection		2 098	2 098	–	–	–	–	–	–	2 098	2 228	2 374
Trading services		459 620	459 615	–	–	–	–	–	–	459 615	486 813	522 849
Energy sources		327 833	327 833	–	–	–	–	–	–	327 833	356 857	386 940
Water management		36 559	36 559	–	–	–	–	–	–	36 559	38 093	40 006
Waste water management		43 400	43 394	–	–	–	–	–	–	43 394	39 064	40 942
Waste management		51 829	51 829	–	–	–	–	–	–	51 829	52 798	54 961
Other		951	951	–	–	–	–	–	–	951	953	956
Total Expenditure - Functional	3	774 922	774 916	–	–	–	–	3 205	3 205	778 121	788 490	840 792
Surplus/ (Deficit) for the year		2 908	2 914	–	–	–	–	118	118	3 032	(6 363)	(44 617)

WC022 Witzenberg - Table B2 Adjustments Budget Financial Performance (functional classification) - B - 28 July 2021

Standard Classification Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			5	6	7	8	9	10	11	12		
R thousand	1	A	A1	B	C	D	E	F	G	H		
Revenue - Functional												
Municipal governance and administration		110 918	110 918	–	–	–	–	1 803	1 803	112 721	112 780	117 452
Executive and council		–	–	–	–	–	–	–	–	–	–	31
Mayor and Council		–	–	–	–	–	–	–	–	–	–	31
Municipal Manager, Town Secretary and Chief Executive		–	–	–	–	–	–	–	–	–	–	–
Finance and administration		110 918	110 918	–	–	–	–	1 803	1 803	112 721	112 780	117 421
Administrative and Corporate Support		9	9	–	–	–	–	–	–	9	10	10
Asset Management		–	–	–	–	–	–	–	–	–	–	–
Finance		110 250	110 250	–	–	–	–	1 803	1 803	112 053	112 079	116 684
Fleet Management		–	–	–	–	–	–	–	–	–	–	–
Human Resources		580	580	–	–	–	–	–	–	580	609	639
Information Technology		–	–	–	–	–	–	–	–	–	–	–
Legal Services		–	–	–	–	–	–	–	–	–	–	–
Marketing, Customer Relations, Publicity and Media Co-		5	5	–	–	–	–	–	–	5	5	5
Property Services		–	–	–	–	–	–	–	–	–	–	–
Risk Management		–	–	–	–	–	–	–	–	–	–	–
Security Services		–	–	–	–	–	–	–	–	–	–	–
Supply Chain Management		74	74	–	–	–	–	–	–	74	78	82
Valuation Service		–	–	–	–	–	–	–	–	–	–	–
Internal audit		–	–	–	–	–	–	–	–	–	–	–
Governance Function		–	–	–	–	–	–	–	–	–	–	–
Community and public safety		171 710	171 710	–	–	–	–	1 039	1 039	172 749	160 965	160 993
Community and social services		120 006	120 006	–	–	–	–	724	724	120 731	130 502	127 923
Aged Care		109 415	109 415	–	–	–	–	–	–	109 415	115 092	117 128
Agricultural		–	–	–	–	–	–	–	–	–	–	–
Animal Care and Diseases		–	–	–	–	–	–	–	–	–	–	–
Cemeteries, Funeral Parlours and Crematoriums		367	367	–	–	–	–	–	–	367	5 061	254
Child Care Facilities		–	–	–	–	–	–	–	–	–	–	–
Community Halls and Facilities		485	485	–	–	–	–	–	–	485	449	471
Consumer Protection		–	–	–	–	–	–	–	–	–	–	–
Cultural Matters		–	–	–	–	–	–	–	–	–	–	–
Disaster Management		–	–	–	–	–	–	–	–	–	–	–
Education		–	–	–	–	–	–	–	–	–	–	–
Indigenous and Customary Law		–	–	–	–	–	–	–	–	–	–	–
Industrial Promotion		–	–	–	–	–	–	–	–	–	–	–
Language Policy		–	–	–	–	–	–	–	–	–	–	–
Libraries and Archives		9 739	9 739	–	–	–	–	724	724	10 463	9 901	10 070
Literacy Programmes		–	–	–	–	–	–	–	–	–	–	–
Media Services		–	–	–	–	–	–	–	–	–	–	–
Museums and Art Galleries		–	–	–	–	–	–	–	–	–	–	–
Population Development		–	–	–	–	–	–	–	–	–	–	–
Provincial Cultural Matters		–	–	–	–	–	–	–	–	–	–	–
Theatres		–	–	–	–	–	–	–	–	–	–	–
Zoo's		–	–	–	–	–	–	–	–	–	–	–
Sport and recreation		1 661	1 661	–	–	–	–	–	–	1 661	1 701	1 786
Beaches and Jetties		–	–	–	–	–	–	–	–	–	–	–
Casinos, Racing, Gambling, Wagering		–	–	–	–	–	–	–	–	–	–	–
Community Parks (including Nurseries)		–	–	–	–	–	–	–	–	–	–	–
Recreational Facilities		1 611	1 611	–	–	–	–	–	–	1 611	1 648	1 730
Sports Grounds and Stadiums		50	50	–	–	–	–	–	–	50	53	55
Public safety		26 158	26 158	–	–	–	–	315	315	26 473	27 451	29 681
Civil Defence		–	–	–	–	–	–	–	–	–	–	–
Cleansing		–	–	–	–	–	–	–	–	–	–	–
Control of Public Nuisances		–	–	–	–	–	–	–	–	–	–	–
Fencing and Fences		–	–	–	–	–	–	–	–	–	–	–
Fire Fighting and Protection		6	6	–	–	–	–	–	–	6	7	864
Licensing and Control of Animals		–	–	–	–	–	–	–	–	–	–	–
Police Forces, Traffic and Street Parking Control		26 152	26 152	–	–	–	–	315	315	26 467	27 444	28 817
Pounds		–	–	–	–	–	–	–	–	–	–	–
Housing		23 884	23 884	–	–	–	–	–	–	23 884	1 312	1 604
Housing		23 884	23 884	–	–	–	–	–	–	23 884	1 312	1 604
Informal Settlements		–	–	–	–	–	–	–	–	–	–	–
Health		–	–	–	–	–	–	–	–	–	–	–
Ambulance		–	–	–	–	–	–	–	–	–	–	–
Health Services		–	–	–	–	–	–	–	–	–	–	–
Laboratory Services		–	–	–	–	–	–	–	–	–	–	–
Food Control		–	–	–	–	–	–	–	–	–	–	–
Health Surveillance and Prevention of Communicable		–	–	–	–	–	–	–	–	–	–	–
Vector Control		–	–	–	–	–	–	–	–	–	–	–
Chemical Safety		–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		25 287	25 287	–	–	–	–	481	481	25 767	20 260	2 745
Planning and development		2 365	2 365	–	–	–	–	481	481	2 846	2 734	2 472
Billboards		–	–	–	–	–	–	–	–	–	–	–
Corporate Wide Strategic Planning (IDPs, LEDs)		–	–	–	–	–	–	–	–	–	–	–
Central City Improvement District		–	–	–	–	–	–	–	–	–	–	–
Development Facilitation		–	–	–	–	–	–	–	–	–	–	–
Economic Development/Planning		279	279	–	–	–	–	481	481	760	387	–
Regional Planning and Development		–	–	–	–	–	–	–	–	–	–	–
Town Planning, Building Regulations and Enforcement,		1 426	1 426	–	–	–	–	–	–	1 426	1 497	1 572
Project Management Unit		660	660	–	–	–	–	–	–	660	850	900

Standard Classification Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousand	1	A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
Provincial Planning		–	–	–	–	–	–	–	–	–	–	–
Support to Local Municipalities		–	–	–	–	–	–	–	–	–	–	–
Road transport		22 907	22 907	–	–	–	–	–	–	22 907	17 516	262
Public Transport		–	–	–	–	–	–	–	–	–	–	–
Road and Traffic Regulation		–	–	–	–	–	–	–	–	–	–	–
Roads		22 907	22 907	–	–	–	–	–	–	22 907	17 516	262
Taxi Ranks		–	–	–	–	–	–	–	–	–		
Environmental protection		14	14	–	–	–	–	–	–	14	10	10
Biodiversity and Landscape		14	14	–	–	–	–	–	–	14	10	10
Coastal Protection		–	–	–	–	–	–	–	–	–	–	–
Indigenous Forests		–	–	–	–	–	–	–	–	–	–	–
Nature Conservation		–	–	–	–	–	–	–	–	–	–	–
Pollution Control		–	–	–	–	–	–	–	–	–	–	–
Soil Conservation		–	–	–	–	–	–	–	–	–	–	–
Trading services		469 795	469 795	–	–	–	–	–	–	469 795	487 994	514 852
Energy sources		334 664	334 664	–	–	–	–	–	–	334 664	353 176	384 904
Electricity		333 099	333 099	–	–	–	–	–	–	333 099	353 176	384 904
Street Lighting and Signal Systems		1 565	1 565	–	–	–	–	–	–	1 565	–	–
Nonelectric Energy		–	–	–	–	–	–	–	–	–	–	–
Water management		72 201	72 201	–	–	–	–	–	–	72 201	64 990	48 407
Water Treatment		–	–	–	–	–	–	–	–	–	–	–
Water Distribution		60 921	60 921	–	–	–	–	–	–	60 921	64 990	48 407
Water Storage		11 279	11 279	–	–	–	–	–	–	11 279	–	–
Waste water management		27 843	27 843	–	–	–	–	–	–	27 843	33 255	29 257
Public Toilets		–	–	–	–	–	–	–	–	–	–	–
Sewerage		26 954	26 954	–	–	–	–	–	–	26 954	30 435	29 257
Storm Water Management		889	889	–	–	–	–	–	–	889	2 820	–
Waste Water Treatment		–	–	–	–	–	–	–	–	–	–	–
Waste management		35 087	35 087	–	–	–	–	–	–	35 087	36 574	52 284
Recycling		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Disposal (Landfill Sites)		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Removal		35 087	35 087	–	–	–	–	–	–	35 087	36 574	52 284
Street Cleaning		–	–	–	–	–	–	–	–	–	–	–
Other		120	120	–	–	–	–	–	–	120	126	133
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Air Transport		–	–	–	–	–	–	–	–	–	–	–
Forestry		–	–	–	–	–	–	–	–	–	–	–
Licensing and Regulation		120	120	–	–	–	–	–	–	120	126	133
Markets		–	–	–	–	–	–	–	–	–	–	–
Tourism		–	–	–	–	–	–	–	–	–	–	–
Total Revenue - Functional	2	777 830	777 830	–	–	–	–	3 323	3 323	781 153	782 127	796 175

Standard Classification Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
R thousand	1	Original Budget A	Prior Adjusted 5 A1	Accum. Funds 6 B	Multi-year capital 7 C	Unfore. Unavoid. 8 D	Nat. or Prov. Govt 9 E	Other Adjusts. 10 F	Total Adjusts. 11 G	Adjusted Budget 12 H	Adjusted Budget	Adjusted Budget
Expenditure - Functional												
Municipal governance and administration		145 004	145 004	–	–	–	–	1 694	1 694	146 698	149 933	157 876
Executive and council		29 621	29 621	–	–	–	–	–	–	29 621	31 154	32 872
Mayor and Council		18 723	18 723	–	–	–	–	–	–	18 723	19 473	20 431
Municipal Manager, Town Secretary and Chief Executive		10 897	10 897	–	–	–	–	–	–	10 897	11 681	12 441
Finance and administration		112 849	112 849	–	–	–	–	1 694	1 694	114 543	116 112	122 161
Administrative and Corporate Support		11 560	11 560	–	–	–	–	–	–	11 560	12 925	13 656
Asset Management		5 167	5 167	–	–	–	–	–	–	5 167	5 513	5 894
Finance		37 107	37 147	–	–	–	–	1 694	1 694	38 842	35 950	38 068
Fleet Management		2 806	2 806	–	–	–	–	–	–	2 806	3 043	3 238
Human Resources		36 284	36 244	–	–	–	–	–	–	36 244	37 326	38 692
Information Technology		3 372	3 372	–	–	–	–	–	–	3 372	3 489	3 601
Legal Services		2 279	2 279	–	–	–	–	–	–	2 279	2 437	2 614
Marketing, Customer Relations, Publicity and Media Co-		3 900	3 900	–	–	–	–	–	–	3 900	4 170	4 445
Property Services		1 268	1 268	–	–	–	–	–	–	1 268	1 309	1 355
Risk Management		497	497	–	–	–	–	–	–	497	530	567
Security Services		–	–	–	–	–	–	–	–	–	–	–
Supply Chain Management		7 052	7 052	–	–	–	–	–	–	7 052	7 474	7 961
Valuation Service		1 557	1 557	–	–	–	–	–	–	1 557	1 945	2 070
Internal audit		2 534	2 534	–	–	–	–	–	–	2 534	2 667	2 842
Governance Function		2 534	2 534	–	–	–	–	–	–	2 534	2 667	2 842
Community and public safety		133 059	133 059	–	–	–	–	1 052	1 052	134 111	112 933	119 730
Community and social services		28 680	28 680	–	–	–	–	1 052	1 052	29 732	27 658	29 371
Aged Care		4 347	4 347	–	–	–	–	–	–	4 347	1 811	1 896
Agricultural		–	–	–	–	–	–	–	–	–	–	–
Animal Care and Diseases		–	–	–	–	–	–	–	–	–	–	–
Cemeteries, Funeral Parlours and Crematoriums		3 600	3 600	–	–	–	–	328	328	3 928	3 831	4 085
Child Care Facilities		972	972	–	–	–	–	–	–	972	1 036	1 108
Community Halls and Facilities		6 608	6 608	–	–	–	–	–	–	6 608	6 988	7 403
Consumer Protection		–	–	–	–	–	–	–	–	–	–	–
Cultural Matters		–	–	–	–	–	–	–	–	–	–	–
Disaster Management		236	236	–	–	–	–	–	–	236	69	73
Education		831	831	–	–	–	–	–	–	831	887	948
Indigenous and Customary Law		–	–	–	–	–	–	–	–	–	–	–
Industrial Promotion		–	–	–	–	–	–	–	–	–	–	–
Language Policy		–	–	–	–	–	–	–	–	–	–	–
Libraries and Archives		12 086	12 086	–	–	–	–	724	724	12 810	13 036	13 859
Literacy Programmes		–	–	–	–	–	–	–	–	–	–	–
Media Services		–	–	–	–	–	–	–	–	–	–	–
Museums and Art Galleries		–	–	–	–	–	–	–	–	–	–	–
Population Development		–	–	–	–	–	–	–	–	–	–	–
Provincial Cultural Matters		–	–	–	–	–	–	–	–	–	–	–
Theatres		–	–	–	–	–	–	–	–	–	–	–
Zoo's		–	–	–	–	–	–	–	–	–	–	–
Sport and recreation		32 356	32 356	–	–	–	–	–	–	32 356	33 081	34 830
Beaches and Jetties		–	–	–	–	–	–	–	–	–	–	–
Casinos, Racing, Gambling, Wagering		–	–	–	–	–	–	–	–	–	–	–
Community Parks (including Nurseries)		7 228	7 228	–	–	–	–	–	–	7 228	7 647	8 072
Recreational Facilities		18 999	18 999	–	–	–	–	–	–	18 999	18 987	19 962
Sports Grounds and Stadiums		6 129	6 129	–	–	–	–	–	–	6 129	6 447	6 797
Public safety		43 012	43 012	–	–	–	–	–	–	43 012	45 893	48 625
Civil Defence		–	–	–	–	–	–	–	–	–	–	–
Cleansing		–	–	–	–	–	–	–	–	–	–	–
Control of Public Nuisances		–	–	–	–	–	–	–	–	–	–	–
Fencing and Fences		–	–	–	–	–	–	–	–	–	–	–
Fire Fighting and Protection		8 118	8 118	–	–	–	–	–	–	8 118	8 503	8 919
Licensing and Control of Animals		–	–	–	–	–	–	–	–	–	–	–
Police Forces, Traffic and Street Parking Control		34 894	34 894	–	–	–	–	–	–	34 894	37 391	39 706
Pounds		–	–	–	–	–	–	–	–	–	–	–
Housing		29 011	29 011	–	–	–	–	–	–	29 011	6 302	6 904
Housing		27 003	27 003	–	–	–	–	–	–	27 003	4 160	4 617
Informal Settlements		2 009	2 009	–	–	–	–	–	–	2 009	2 141	2 287
Health		–	–	–	–	–	–	–	–	–	–	–
Ambulance		–	–	–	–	–	–	–	–	–	–	–
Health Services		–	–	–	–	–	–	–	–	–	–	–
Laboratory Services		–	–	–	–	–	–	–	–	–	–	–
Food Control		–	–	–	–	–	–	–	–	–	–	–
Health Surveillance and Prevention of Communicable		–	–	–	–	–	–	–	–	–	–	–
Vector Control		–	–	–	–	–	–	–	–	–	–	–
Chemical Safety		–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		36 288	36 288	–	–	–	–	458	458	36 746	37 859	39 382
Planning and development		11 280	11 280	–	–	–	–	458	458	11 738	12 121	12 510
Billboards		–	–	–	–	–	–	–	–	–	–	–
Corporate Wide Strategic Planning (IDPs, LEDs)		1 982	1 982	–	–	–	–	–	–	1 982	2 109	2 247
Central City Improvement District		–	–	–	–	–	–	–	–	–	–	–
Development Facilitation		–	–	–	–	–	–	–	–	–	–	–
Economic Development/Planning		2 115	2 115	–	–	–	–	458	458	2 573	2 365	2 104
Regional Planning and Development		–	–	–	–	–	–	–	–	–	–	–
Town Planning, Building Regulations and Enforcement, and City Engineer		4 473	4 473	–	–	–	–	–	–	4 473	4 759	5 076
Project Management Unit		2 710	2 710	–	–	–	–	–	–	2 710	2 888	3 083

Standard Classification Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			5	6	7	8	9	10	11	12		
R thousand	1	A	A1	B	C	D	E	F	G	H		
Provincial Planning		–	–	–	–	–	–	–	–	–	–	–
Support to Local Municipalities		–	–	–	–	–	–	–	–	–	–	–
Road transport		22 910	22 910	–	–	–	–	–	–	22 910	23 509	24 498
Public Transport		–	–	–	–	–	–	–	–	–	–	–
Road and Traffic Regulation		–	–	–	–	–	–	–	–	–	–	–
Roads		22 910	22 910	–	–	–	–	–	–	22 910	23 509	24 498
Taxi Ranks		–	–	–	–	–	–	–	–	–	–	–
Environmental protection		2 098	2 098	–	–	–	–	–	–	2 098	2 228	2 374
Biodiversity and Landscape		2 098	2 098	–	–	–	–	–	–	2 098	2 228	2 374
Coastal Protection		–	–	–	–	–	–	–	–	–	–	–
Indigenous Forests		–	–	–	–	–	–	–	–	–	–	–
Nature Conservation		–	–	–	–	–	–	–	–	–	–	–
Pollution Control		–	–	–	–	–	–	–	–	–	–	–
Soil Conservation		–	–	–	–	–	–	–	–	–	–	–
Trading services		459 620	459 615	–	–	–	–	–	–	459 615	486 813	522 849
Energy sources		327 833	327 833	–	–	–	–	–	–	327 833	356 857	386 940
Electricity		324 461	324 461	–	–	–	–	–	–	324 461	353 106	383 008
Street Lighting and Signal Systems		3 371	3 371	–	–	–	–	–	–	3 371	3 751	3 932
Nonelectric Energy		–	–	–	–	–	–	–	–	–	–	–
Water management		36 559	36 559	–	–	–	–	–	–	36 559	38 093	40 006
Water Treatment		1 838	1 838	–	–	–	–	–	–	1 838	1 961	2 096
Water Distribution		30 463	30 463	–	–	–	–	–	–	30 463	31 768	33 427
Water Storage		4 258	4 258	–	–	–	–	–	–	4 258	4 365	4 482
Waste water management		43 400	43 394	–	–	–	–	–	–	43 394	39 064	40 942
Public Toilets		1 984	1 984	–	–	–	–	–	–	1 984	2 114	2 254
Sewerage		30 347	30 341	–	–	–	–	–	–	30 341	25 945	27 170
Storm Water Management		8 141	8 141	–	–	–	–	–	–	8 141	7 882	8 180
Waste Water Treatment		2 928	2 928	–	–	–	–	–	–	2 928	3 123	3 338
Waste management		51 829	51 829	–	–	–	–	–	–	51 829	52 798	54 961
Recycling		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Disposal (Landfill Sites)		16 403	16 403	–	–	–	–	–	–	16 403	17 010	17 646
Solid Waste Removal		33 991	33 991	–	–	–	–	–	–	33 991	34 256	35 677
Street Cleaning		1 436	1 436	–	–	–	–	–	–	1 436	1 532	1 638
Other		951	951	–	–	–	–	–	–	951	953	956
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Air Transport		–	–	–	–	–	–	–	–	–	–	–
Forestry		–	–	–	–	–	–	–	–	–	–	–
Licensing and Regulation		51	51	–	–	–	–	–	–	51	53	56
Markets		–	–	–	–	–	–	–	–	–	–	–
Tourism		900	900	–	–	–	–	–	–	900	900	900
Total Expenditure - Functional	3	774 922	774 916	–	–	–	–	3 205	3 205	778 121	788 490	840 792
Surplus/ (Deficit) for the year		2 908	2 914	–	–	–	–	118	118	3 032	(6 363)	(44 617)

WC022 Witzenberg - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - 28 July 2021

Vote Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
Revenue by Vote	1											
Vote 1 - Financial Services		107 712	107 712	–	–	–	–	1 803	1 803	109 515	109 373	113 799
Vote 2 - Community Services		35 720	35 720	–	–	–	–	724	724	36 444	18 039	14 633
Vote 3 - Community Services		131 976	131 976	–	–	–	–	315	315	132 291	138 700	141 917
Vote 4 - Community Services		4 581	4 581	–	–	–	–	481	481	5 061	4 903	4 742
Vote 5 - Corporate Services		594	594	–	–	–	–	–	–	594	624	686
Vote 6 - Technical Services		388 952	388 952	–	–	–	–	–	–	388 952	407 707	418 422
Vote 7 - Technical Services		107 224	107 224	–	–	–	–	–	–	107 224	101 498	100 621
Vote 8 - Muncipal Manager		1 072	1 072	–	–	–	–	–	–	1 072	1 282	1 354
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
Total Revenue by Vote	2	777 830	777 830	–	–	–	–	3 323	3 323	781 153	782 127	796 175
Expenditure by Vote	1											
Vote 1 - Financial Services		52 465	52 505	–	–	–	–	1 694	1 694	54 199	52 568	55 793
Vote 2 - Community Services		41 879	41 879	–	–	–	–	1 052	1 052	42 931	43 943	46 405
Vote 3 - Community Services		54 069	54 069	–	–	–	–	–	–	54 069	54 683	57 960
Vote 4 - Community Services		43 719	43 719	–	–	–	–	458	458	44 177	21 453	22 570
Vote 5 - Corporate Services		77 479	77 439	–	–	–	–	–	–	77 439	81 166	84 763
Vote 6 - Technical Services		401 057	401 051	–	–	–	–	–	–	401 051	426 836	460 262
Vote 7 - Technical Services		90 791	90 791	–	–	–	–	–	–	90 791	93 474	97 732
Vote 8 - Muncipal Manager		13 462	13 462	–	–	–	–	–	–	13 462	14 367	15 307
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
Total Expenditure by Vote	2	774 922	774 916	–	–	–	–	3 205	3 205	778 121	788 490	840 792
Surplus/ (Deficit) for the year	2	2 908	2 914	–	–	–	–	118	118	3 032	(6 363)	(44 617)

WC022 Witzenberg - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - B - 28 July 2021

Vote Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
Revenue by Vote	1											
Vote 1 - Financial Services		107 712	107 712	–	–	–	–	1 803	1 803	109 515	109 373	113 799
1,1 - Assessment Rates		83 976	83 976	–	–	–	–	–	–	83 976	89 852	97 035
1,2 - Treasury: Administration		23 901	23 901	–	–	–	–	1 803	1 803	25 704	19 721	16 991
1,3 - Treasury: Debtors		(485)	(485)	–	–	–	–	–	–	(485)	(535)	(580)
1,4 - Treasury: Credit controle		245	245	–	–	–	–	–	–	245	258	270
1,5 - Supply Chain Management		74	74	–	–	–	–	–	–	74	78	82
1,6 - Director: Finance		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Vote 2 - Community Services		35 720	35 720	–	–	–	–	724	724	36 444	18 039	14 633
2,1 - Cemetries		367	367	–	–	–	–	–	–	367	5 061	254
2,2 - Controle Centre		–	–	–	–	–	–	–	–	–	–	–
2,3 - Housing: Administration		23 998	23 998	–	–	–	–	–	–	23 998	1 425	1 717
2,4 - Library Services		9 739	9 739	–	–	–	–	724	724	10 463	9 901	10 070
2,5 - Fire Protection Sevices		6	6	–	–	–	–	–	–	6	7	864
2,6 - Pine Forest : Administration		1 609	1 609	–	–	–	–	–	–	1 609	1 646	1 728
2,7 - Pine Forest : Security Service		–	–	–	–	–	–	–	–	–	–	–
2,8 - Pine Forest:Semi Permanent Uni		–	–	–	–	–	–	–	–	–	–	–
2,9 - Pine Forest : Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
2.10 - Pine Forest : Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
Vote 3 - Community Services		131 976	131 976	–	–	–	–	315	315	132 291	138 700	141 917
3,1 - Community Halls And Facilities		200	200	–	–	–	–	–	–	200	210	221
3,2 - Klipriver Park: Administration		–	–	–	–	–	–	–	–	–	–	–
3,3 - Klipriverpark:Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
3,4 - Klipriver Park: Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
3,5 - Licensing & Regulation		120	120	–	–	–	–	–	–	120	126	133
3,6 - Enviromental Protection		14	14	–	–	–	–	–	–	14	10	10
3,7 - Parks		121	121	–	–	–	–	–	–	121	66	69
3,8 - Traffic		22 105	22 105	–	–	–	–	315	315	22 420	23 196	24 355
3,9 - Disaster Management		–	–	–	–	–	–	–	–	–	–	–
3.10 - Social & Welfare Services		109 415	109 415	–	–	–	–	–	–	109 415	115 092	117 128
Vote 4 - Community Services		4 581	4 581	–	–	–	–	481	481	5 061	4 903	4 742
4,1 - Housing Construction		–	–	–	–	–	–	–	–	–	–	–
4,2 - Director: Community Services		–	–	–	–	–	–	–	–	–	–	–
4,3 - Recreational Land		50	50	–	–	–	–	–	–	50	53	55
4,4 - Swimming Pools		205	205	–	–	–	–	–	–	205	215	226
4,5 - Vehicle Licensing & Testing		4 046	4 046	–	–	–	–	–	–	4 046	4 249	4 461
4,6 - Property Maintenance		–	–	–	–	–	–	–	–	–	–	–
4,7 - L E D		279	279	–	–	–	–	481	481	760	387	–
4,8 - Housing : Maintenance		–	–	–	–	–	–	–	–	–	–	–
4,9 - Thusong Centre		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Vote 5 - Corporate Services		594	594	–	–	–	–	–	–	594	624	686
5,1 - Property Administration		–	–	–	–	–	–	–	–	–	–	–
5,2 - Information Tecnology		–	–	–	–	–	–	–	–	–	–	–

Vote Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
5,3 - Human Resources		580	580	–	–	–	–	–	–	580	609	639
5,4 - Council Cost		–	–	–	–	–	–	–	–	–	–	31
5,5 - Town Secretary		–	–	–	–	–	–	–	–	–	–	–
5,6 - Tourism		–	–	–	–	–	–	–	–	–	–	–
5,7 - Director Corporate Services		–	–	–	–	–	–	–	–	–	–	–
5,8 - Marketing & Communications		5	5	–	–	–	–	–	–	5	5	5
5,9 - Administration		9	9	–	–	–	–	–	–	9	10	10
		–	–	–	–	–	–	–	–	–	–	–
Vote 6 - Technical Services		388 952	388 952	–	–	–	–	–	–	388 952	407 707	418 422
6,1 - Building Regulations & Enforce		947	947	–	–	–	–	–	–	947	995	1 044
6,2 - Electricity: Administration		335 097	335 097	–	–	–	–	–	–	335 097	355 317	387 199
6,3 - Electricity: Street Lights		1 565	1 565	–	–	–	–	–	–	1 565	–	–
6,4 - Electricity: Distribution		–	–	–	–	–	–	–	–	–	–	–
6,5 - Mechanical Workshop		–	–	–	–	–	–	–	–	–	–	–
6,6 - Public Toilets		–	–	–	–	–	–	–	–	–	–	–
6,7 - Sewerage		27 281	27 281	–	–	–	–	–	–	27 281	30 782	29 625
6,8 - Town Planning		264	264	–	–	–	–	–	–	264	277	291
6,9 - Stormwater Management		889	889	–	–	–	–	–	–	889	2 820	–
6.10 - Roads		22 907	22 907	–	–	–	–	–	–	22 907	17 516	262
Vote 7 - Technical Services		107 224	107 224	–	–	–	–	–	–	107 224	101 498	100 621
7,1 - Solid Waste (Dumping Site)		8 700	8 700	–	–	–	–	–	–	8 700	8 619	22 668
7,2 - Solid Waste (Garden)		5	5	–	–	–	–	–	–	5	5	5
7,3 - Solid Waste (Removal)		26 319	26 319	–	–	–	–	–	–	26 319	27 884	29 541
7,4 - Water Storage		11 279	11 279	–	–	–	–	–	–	11 279	–	–
7,5 - Water Distribution		60 921	60 921	–	–	–	–	–	–	60 921	64 990	48 407
7,6 - Director: Technical Services		–	–	–	–	–	–	–	–	–	–	–
7,7 - Electricity: Client Services		–	–	–	–	–	–	–	–	–	–	–
7,8 - Electricity: Generation		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Vote 8 - Muncipal Manager		1 072	1 072	–	–	–	–	–	–	1 072	1 282	1 354
8,1 - Municipal Manager		–	–	–	–	–	–	–	–	–	–	–
8,2 - Property & Legal Services		412	412	–	–	–	–	–	–	412	432	454
8,3 - IDP		–	–	–	–	–	–	–	–	–	–	–
8,4 - Project Management		660	660	–	–	–	–	–	–	660	850	900
8,5 - Performance Management		–	–	–	–	–	–	–	–	–	–	–
8,6 - Internal Audit		–	–	–	–	–	–	–	–	–	–	–
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Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
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Vote Description *[Insert departmental structure etc]* R thousands	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H		
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Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
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Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–
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Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
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Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
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Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
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Vote Description *[Insert departmental structure etc]* R thousands	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
		–	–	–	–	–	–	–	–	–	–	–
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Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
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Total Revenue by Vote	2	777 830	777 830	–	–	–	–	3 323	3 323	781 153	782 127	796 175
Expenditure by Vote	1											
Vote 1 - Financial Services		52 465	52 505	–	–	–	–	1 694	1 694	54 199	52 568	55 793
1,1 - Assessment Rates		4 683	4 683	–	–	–	–	–	–	4 683	3 007	3 247
1,2 - Treasury: Administration		23 920	23 960	–	–	–	–	1 694	1 694	25 654	24 035	25 423
1,3 - Treasury: Debtors		6 540	6 540	–	–	–	–	–	–	6 540	7 189	7 603
1,4 - Treasury: Credit controle		8 247	8 247	–	–	–	–	–	–	8 247	8 707	9 254
1,5 - Supply Chain Management		7 052	7 052	–	–	–	–	–	–	7 052	7 474	7 961
1,6 - Director: Finance		2 022	2 022	–	–	–	–	–	–	2 022	2 157	2 305
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Vote 2 - Community Services		41 879	41 879	–	–	–	–	1 052	1 052	42 931	43 943	46 405
2,1 - Cemetries		3 600	3 600	–	–	–	–	328	328	3 928	3 831	4 085
2,2 - Controle Centre		–	–	–	–	–	–	–	–	–	–	–
2,3 - Housing: Administration		5 681	5 681	–	–	–	–	–	–	5 681	5 572	5 904
2,4 - Library Services		11 782	11 782	–	–	–	–	724	724	12 506	12 711	13 512
2,5 - Fire Protection Sevices		8 118	8 118	–	–	–	–	–	–	8 118	8 503	8 919
2,6 - Pine Forest : Administration		12 699	12 699	–	–	–	–	–	–	12 699	13 327	13 985
2,7 - Pine Forest : Security Service		–	–	–	–	–	–	–	–	–	–	–
2,8 - Pine Forest:Semi Permanent Uni		–	–	–	–	–	–	–	–	–	–	–
2,9 - Pine Forest : Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
2.10 - Pine Forest : Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
Vote 3 - Community Services		54 069	54 069	–	–	–	–	–	–	54 069	54 683	57 960
3,1 - Community Halls And Facilities		6 295	6 295	–	–	–	–	–	–	6 295	6 657	7 049
3,2 - Klipriver Park: Administration		1 578	1 578	–	–	–	–	–	–	1 578	1 677	1 787
3,3 - Kliprivirpark:Cleaning Service		–	–	–	–	–	–	–	–	–	–	–

Vote Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
3,4 - Klipriver Park: Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
3,5 - Licensing & Regulation		51	51	–	–	–	–	–	–	51	53	56
3,6 - Enviromental Protection		2 098	2 098	–	–	–	–	–	–	2 098	2 228	2 374
3,7 - Parks		7 521	7 521	–	–	–	–	–	–	7 521	7 960	8 407
3,8 - Traffic		30 141	30 141	–	–	–	–	–	–	30 141	32 305	34 264
3,9 - Disaster Management		236	236	–	–	–	–	–	–	236	69	73
3.10 - Social & Welfare Services		6 150	6 150	–	–	–	–	–	–	6 150	3 734	3 952
Vote 4 - Community Services		43 719	43 719	–	–	–	–	458	458	44 177	21 453	22 570
4,1 - Housing Construction		23 331	23 331	–	–	–	–	–	–	23 331	730	1 000
4,2 - Director: Community Services		1 865	1 865	–	–	–	–	–	–	1 865	1 989	2 126
4,3 - Recreational Land		6 129	6 129	–	–	–	–	–	–	6 129	6 447	6 797
4,4 - Swimming Pools		4 722	4 722	–	–	–	–	–	–	4 722	3 983	4 190
4,5 - Vehicle Licensing & Testing		4 754	4 754	–	–	–	–	–	–	4 754	5 086	5 442
4,6 - Property Maintenance		472	472	–	–	–	–	–	–	472	503	537
4,7 - L E D		2 115	2 115	–	–	–	–	458	458	2 573	2 365	2 104
4,8 - Housing : Maintenance		–	–	–	–	–	–	–	–	–	–	–
4,9 - Thusong Centre		332	332	–	–	–	–	–	–	332	351	375
		–	–	–	–	–	–	–	–	–	–	–
Vote 5 - Corporate Services		77 479	77 439	–	–	–	–	–	–	77 439	81 166	84 763
5,1 - Property Administration		–	–	–	–	–	–	–	–	–	–	–
5,2 - Information Tecnology		3 371	3 371	–	–	–	–	–	–	3 371	3 488	3 600
5,3 - Human Resources		36 284	36 244	–	–	–	–	–	–	36 244	37 326	38 692
5,4 - Council Cost		18 723	18 723	–	–	–	–	–	–	18 723	19 473	20 431
5,5 - Town Secretary		1 634	1 634	–	–	–	–	–	–	1 634	1 743	1 863
5,6 - Tourism		900	900	–	–	–	–	–	–	900	900	900
5,7 - Director Corporate Services		2 113	2 113	–	–	–	–	–	–	2 113	2 253	2 405
5,8 - Marketing & Communications		3 901	3 901	–	–	–	–	–	–	3 901	4 171	4 446
5,9 - Administration		10 553	10 553	–	–	–	–	–	–	10 553	11 813	12 426
		–	–	–	–	–	–	–	–	–	–	–
Vote 6 - Technical Services		401 057	401 051	–	–	–	–	–	–	401 051	426 836	460 262
6,1 - Building Regulations & Enforce		3 016	3 016	–	–	–	–	–	–	3 016	3 207	3 419
6,2 - Electricity: Administration		324 300	324 300	–	–	–	–	–	–	324 300	353 011	382 751
6,3 - Electricity: Street Lights		–	–	–	–	–	–	–	–	–	–	–
6,4 - Electricity: Distribution		–	–	–	–	–	–	–	–	–	–	–
6,5 - Mechanical Workshop		2 806	2 806	–	–	–	–	–	–	2 806	3 043	3 238
6,6 - Public Toilets		1 984	1 984	–	–	–	–	–	–	1 984	2 114	2 254
6,7 - Sewerage		36 443	36 437	–	–	–	–	–	–	36 437	32 518	34 265
6,8 - Town Planning		1 457	1 457	–	–	–	–	–	–	1 457	1 552	1 657
6,9 - Stormwater Management		8 141	8 141	–	–	–	–	–	–	8 141	7 882	8 180
6.10 - Roads		22 910	22 910	–	–	–	–	–	–	22 910	23 509	24 498
Vote 7 - Technical Services		90 791	90 791	–	–	–	–	–	–	90 791	93 474	97 732
7,1 - Solid Waste (Dumping Site)		16 403	16 403	–	–	–	–	–	–	16 403	17 010	17 646
7,2 - Solid Waste (Garden)		12 168	12 168	–	–	–	–	–	–	12 168	12 875	13 656
7,3 - Solid Waste (Removal)		23 258	23 258	–	–	–	–	–	–	23 258	22 912	23 659
7,4 - Water Storage		4 276	4 276	–	–	–	–	–	–	4 276	4 383	4 502
7,5 - Water Distribution		32 606	32 606	–	–	–	–	–	–	32 606	34 061	35 885
7,6 - Director: Technical Services		2 081	2 081	–	–	–	–	–	–	2 081	2 231	2 383
7,7 - Electricity: Client Services		–	–	–	–	–	–	–	–	–	–	–
7,8 - Electricity: Generation		–	–	–	–	–	–	–	–	–	–	–

Vote Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Vote 8 - Muncipal Manager		13 462	13 462	–	–	–	–	–	–	13 462	14 367	15 307
8,1 - Municipal Manager		3 265	3 265	–	–	–	–	–	–	3 265	3 531	3 735
8,2 - Property & Legal Services		2 475	2 475	–	–	–	–	–	–	2 475	2 643	2 833
8,3 - IDP		1 982	1 982	–	–	–	–	–	–	1 982	2 109	2 247
8,4 - Project Management		1 423	1 423	–	–	–	–	–	–	1 423	1 514	1 615
8,5 - Performance Management		1 287	1 287	–	–	–	–	–	–	1 287	1 374	1 468
8,6 - Internal Audit		3 031	3 031	–	–	–	–	–	–	3 031	3 197	3 409
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Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
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Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
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Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–
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Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
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Vote Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
		–	–	–	–	–	–	–	–	–	–	–
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Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
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Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
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Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
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Total Expenditure by Vote	2	774 922	774 916	–	–	–	–	3 205	3 205	778 121	788 490	840 792
Surplus/ (Deficit) for the year	2	2 908	2 914	–	–	–	–	118	118	3 032	(6 363)	(44 617)

WC022 Witzenberg - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 28 July 2021

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	1	A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
Revenue By Source												
Property rates	2	83 290	83 290	–	–	–	–	–	–	83 290	89 121	96 250
Service charges - electricity revenue	2	323 478	323 478	–	–	–	–	–	–	323 478	346 576	376 970
Service charges - water revenue	2	39 677	39 677	–	–	–	–	–	–	39 677	42 328	45 139
Service charges - sanitation revenue	2	25 043	25 043	–	–	–	–	–	–	25 043	12 350	13 091
Service charges - refuse revenue	2	25 574	25 574	–	–	–	–	–	–	25 574	27 108	28 735
Service charges - other		–	–	–	–	–	–	–	–	–	–	–
Rental of facilities and equipment		1 470	1 470	–	–	–	–	–	–	1 470	1 543	1 620
Interest earned - external investments		6 990	6 990	–	–	–	–	–	–	6 990	7 089	7 193
Interest earned - outstanding debtors		8 677	8 677	–	–	–	–	–	–	8 677	9 111	9 566
Dividends received		–	–	–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits		21 479	21 479	–	–	–	–	–	–	21 479	22 553	23 681
Licences and permits		2 111	2 111	–	–	–	–	–	–	2 111	2 216	2 327
Agency services		4 046	4 046	–	–	–	–	–	–	4 046	4 249	4 461
Transfers and subsidies		145 903	145 903	–	–	–	–	2 899	2 899	148 802	128 604	130 741
Other revenue	2	14 985	14 985	–	–	–	–	109	109	15 094	11 409	8 598
Gains		–	–	–	–	–	–	–	–	–	–	–
Total Revenue (excluding capital transfers and contributions)		702 723	702 723	–	–	–	–	3 008	3 008	705 731	704 257	748 374
Expenditure By Type												
Employee related costs		237 025	237 025	–	–	–	–	66	66	237 091	248 885	263 821
Remuneration of councillors		12 007	12 007	–	–	–	–	–	–	12 007	12 607	13 238
Debt impairment		63 750	63 750	–	–	–	–	–	–	63 750	57 829	61 399
Depreciation & asset impairment		39 729	39 729	–	–	–	–	–	–	39 729	39 589	39 589
Finance charges		8 696	8 696	–	–	–	–	–	–	8 696	9 116	9 558
Bulk purchases - electricity		285 789	285 789	–	–	–	–	–	–	285 789	311 224	338 923
Inventory Consumed		14 977	15 002	–	–	–	–	923	923	15 925	15 415	16 137
Contracted services		48 390	48 390	–	–	–	–	1 927	1 927	50 317	51 549	53 718
Transfers and subsidies		25 603	25 603	–	–	–	–	–	–	25 603	2 273	2 575
Other expenditure		38 955	38 925	–	–	–	–	288	288	39 214	40 003	41 834
Losses		0	0	–	–	–	–	–	–	0	1	1
Total Expenditure		774 922	774 916	–	–	–	–	3 205	3 205	778 121	788 490	840 792
Surplus/(Deficit)		(72 199)	(72 193)	–	–	–	–	(197)	(197)	(72 390)	(84 234)	(92 418)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		74 937	74 937	–	–	–	–	315	315	75 252	58 004	26 360
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educational Institutions)		170	170	–	–	–	–	–	–	170	179	187
Transfers and subsidies - capital (in-kind - all)		–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) before taxation		2 908	2 914	–	–	–	–	118	118	3 032	(26 051)	(65 871)
Taxation		–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after taxation		2 908	2 914	–	–	–	–	118	118	3 032	(26 051)	(65 871)
Attributable to minorities		–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) attributable to municipality		2 908	2 914	–	–	–	–	118	118	3 032	(26 051)	(65 871)
Share of surplus/ (deficit) of associate		–	–	–	–	–	–	–	–	–	–	–
Surplus/ (Deficit) for the year		2 908	2 914	–	–	–	–	118	118	3 032	(26 051)	(65 871)

WC022 Witzenberg - Table B5 Adjustments Capital Expenditure Budget by vote and funding - 28 July 2021

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
Capital expenditure - Vote												
Multi-year expenditure *to be adjusted*	2											
Vote 1 - Financial Services		–	–	–	–	–	–	–	–	–	–	–
Vote 2 - Community Services		–	–	–	–	–	–	–	–	–	–	–
Vote 3 - Community Services		–	–	–	–	–	–	–	–	–	–	–
Vote 4 - Community Services		5 456	5 456	–	–	–	–	–	–	5 456	6 843	–
Vote 5 - Corporate Services		–	–	–	–	–	–	–	–	–	–	–
Vote 6 - Technical Services		13 484	13 484	–	–	–	–	–	–	13 484	18 565	11 563
Vote 7 - Technical Services		34 373	34 373	–	–	–	–	–	–	34 373	19 550	–
Vote 8 - Muncipal Manager		–	–	–	–	–	–	–	–	–	–	–
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
Capital multi-year expenditure sub-total	3	53 313	53 313	–	–	–	–	–	–	53 313	44 958	11 563
Single-year expenditure *to be adjusted*	2											
Vote 1 - Financial Services		180	186	–	–	–	–	75	75	261	80	80
Vote 2 - Community Services		–	–	–	–	–	–	2 293	2 293	2 293	4 819	7 624
Vote 3 - Community Services		–	–	–	–	–	–	240	240	240	80	–
Vote 4 - Community Services		696	696	–	–	–	–	154	154	850	30	–
Vote 5 - Corporate Services		900	900	–	–	–	–	860	860	1 760	700	100
Vote 6 - Technical Services		30 412	30 412	–	–	–	–	2 158	2 158	32 570	9 940	1 152
Vote 7 - Technical Services		3 744	3 744	–	–	–	–	400	400	4 144	9 526	7 000
Vote 8 - Muncipal Manager		–	–	–	–	–	–	–	–	–	–	20
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
Capital single-year expenditure sub-total		35 932	35 937	–	–	–	–	6 180	6 180	42 117	25 175	15 977
Total Capital Expenditure - Vote		89 244	89 250	–	–	–	–	6 180	6 180	95 430	70 133	27 540
Capital Expenditure - Functional												
Governance and administration		2 080	2 086	–	–	–	–	1 313	1 313	3 398	1 780	1 200
Executive and council		600	600	–	–	–	–	735	735	1 335	–	20
Finance and administration		1 480	1 486	–	–	–	–	578	578	2 064	1 780	1 180
Internal audit		–	–	–	–	–	–	–	–	–	–	–
Community and public safety		5 456	5 456	–	–	–	–	2 533	2 533	7 989	11 773	7 624
Community and social services		–	–	–	–	–	–	–	–	–	4 859	6 768
Sport and recreation		5 456	5 456	–	–	–	–	–	–	5 456	6 913	–
Public safety		–	–	–	–	–	–	2 533	2 533	2 533	–	857
Housing		–	–	–	–	–	–	–	–	–	–	–
Health		–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		27 042	27 042	–	–	–	–	154	154	27 197	13 650	8 237
Planning and development		696	696	–	–	–	–	154	154	850	–	–
Road transport		26 347	26 347	–	–	–	–	–	–	26 347	13 650	8 237
Environmental protection		–	–	–	–	–	–	–	–	–	–	–
Trading services		54 666	54 666	–	–	–	–	2 180	2 180	56 846	42 931	10 478
Energy sources		13 163	13 163	–	–	–	–	–	–	13 163	6 715	3 478
Water management		21 135	21 135	–	–	–	–	400	400	21 535	29 076	7 000
Waste water management		3 386	3 386	–	–	–	–	1 780	1 780	5 166	7 140	–
Waste management		16 982	16 982	–	–	–	–	–	–	16 982	–	–
Other		–	–	–	–	–	–	–	–	–	–	–
Total Capital Expenditure - Functional	3	89 244	89 250	–	–	–	–	6 180	6 180	95 430	70 133	27 540
Funded by:												
National Government		49 637	49 637	–	–	–	–	–	–	49 637	40 523	25 351
Provincial Government		24 801	24 801	–	–	–	–	–	–	24 801	17 480	1 009
District Municipality		500	500	–	–	–	–	315	315	815	–	–
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educational Institutions)		–	–	–	–	–	–	–	–	–	–	–
Transfers recognised - capital	4	74 937	74 937	–	–	–	–	315	315	75 252	58 003	26 360
Borrowing		–	–	–	–	–	–	–	–	–	–	–
Internally generated funds		14 157	14 162	–	–	–	–	5 865	5 865	20 028	12 080	1 130
Total Capital Funding		89 094	89 100	–	–	–	–	6 180	6 180	95 280	70 083	27 490

WC022 Witzenberg - Table B5 Adjustments Capital Expenditure Budget by vote and funding - B - 28 July 2021

Vote Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
Capital expenditure - Municipal Vote												
Multi-year expenditure appropriation	2											
Vote 1 - Financial Services		–	–	–	–	–	–	–	–	–	–	–
1,1 - Assessment Rates		–	–	–	–	–	–	–	–	–	–	–
1,2 - Treasury: Administration		–	–	–	–	–	–	–	–	–	–	–
1,3 - Treasury: Debtors		–	–	–	–	–	–	–	–	–	–	–
1,4 - Treasury: Credit controle		–	–	–	–	–	–	–	–	–	–	–
1,5 - Supply Chain Management		–	–	–	–	–	–	–	–	–	–	–
1,6 - Director: Finance		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
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		–	–	–	–	–	–	–	–	–	–	–
Vote 2 - Community Services		–	–	–	–	–	–	–	–	–	–	–
2,1 - Cemetries		–	–	–	–	–	–	–	–	–	–	–
2,2 - Controle Centre		–	–	–	–	–	–	–	–	–	–	–
2,3 - Housing: Administration		–	–	–	–	–	–	–	–	–	–	–
2,4 - Library Services		–	–	–	–	–	–	–	–	–	–	–
2,5 - Fire Protection Sevices		–	–	–	–	–	–	–	–	–	–	–
2,6 - Pine Forest : Administration		–	–	–	–	–	–	–	–	–	–	–
2,7 - Pine Forest : Security Service		–	–	–	–	–	–	–	–	–	–	–
2,8 - Pine Forest:Semi Permanent Uni		–	–	–	–	–	–	–	–	–	–	–
2,9 - Pine Forest : Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
2.10 - Pine Forest : Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
Vote 3 - Community Services		–	–	–	–	–	–	–	–	–	–	–
3,1 - Community Halls And Facilities		–	–	–	–	–	–	–	–	–	–	–
3,2 - Klipriver Park: Administration		–	–	–	–	–	–	–	–	–	–	–
3,3 - Klipriverpark:Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
3,4 - Klipriver Park: Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
3,5 - Licensing & Regulation		–	–	–	–	–	–	–	–	–	–	–
3,6 - Enviromental Protection		–	–	–	–	–	–	–	–	–	–	–
3,7 - Parks		–	–	–	–	–	–	–	–	–	–	–
3,8 - Traffic		–	–	–	–	–	–	–	–	–	–	–
3,9 - Disaster Management		–	–	–	–	–	–	–	–	–	–	–
3.10 - Social & Welfare Services		–	–	–	–	–	–	–	–	–	–	–
Vote 4 - Community Services		5 456	5 456	–	–	–	–	–	–	5 456	6 843	–
4,1 - Housing Construction		–	–	–	–	–	–	–	–	–	–	–
4,2 - Director: Community Services		–	–	–	–	–	–	–	–	–	–	–
4,3 - Recreational Land		5 456	5 456	–	–	–	–	–	–	5 456	6 843	–
4,4 - Swimming Pools		–	–	–	–	–	–	–	–	–	–	–
4,5 - Vehicle Licensing & Testing		–	–	–	–	–	–	–	–	–	–	–
4,6 - Property Maintenance		–	–	–	–	–	–	–	–	–	–	–
4,7 - L E D		–	–	–	–	–	–	–	–	–	–	–
4,8 - Housing : Maintenance		–	–	–	–	–	–	–	–	–	–	–
4,9 - Thusong Centre		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Vote 5 - Corporate Services		–	–	–	–	–	–	–	–	–	–	–
5,1 - Property Administration		–	–	–	–	–	–	–	–	–	–	–
5,2 - Information Tecnology		–	–	–	–	–	–	–	–	–	–	–
5,3 - Human Resources		–	–	–	–	–	–	–	–	–	–	–
5,4 - Council Cost		–	–	–	–	–	–	–	–	–	–	–
5,5 - Town Secretary		–	–	–	–	–	–	–	–	–	–	–
5,6 - Tourism		–	–	–	–	–	–	–	–	–	–	–
5,7 - Director Corporate Services		–	–	–	–	–	–	–	–	–	–	–
5,8 - Marketing & Communications		–	–	–	–	–	–	–	–	–	–	–
5,9 - Administration		–	–	–	–	–	–	–	–	–	–	–
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Vote 6 - Technical Services		13 484	13 484	–	–	–	–	–	–	13 484	18 565	11 563
6,1 - Building Regulations & Enforce		–	–	–	–	–	–	–	–	–	–	–
6,2 - Electricity: Administration		11 597	11 597	–	–	–	–	–	–	11 597	6 715	3 478
6,3 - Electricity: Street Lights		–	–	–	–	–	–	–	–	–	–	–
6,4 - Electricity: Distribution		–	–	–	–	–	–	–	–	–	–	–
6,5 - Mechanical Workshop		–	–	–	–	–	–	–	–	–	–	–
6,6 - Public Toilets		–	–	–	–	–	–	–	–	–	–	–
6,7 - Sewerage		–	–	–	–	–	–	–	–	–	2 820	–
6,8 - Town Planning		–	–	–	–	–	–	–	–	–	–	–
6,9 - Stormwater Management		997	997	–	–	–	–	–	–	997	2 820	–
6.10 - Roads		889	889	–	–	–	–	–	–	889	6 210	8 085
Vote 7 - Technical Services		34 373	34 373	–	–	–	–	–	–	34 373	19 550	–
7,1 - Solid Waste (Dumping Site)		16 982	16 982	–	–	–	–	–	–	16 982	–	–
7,2 - Solid Waste (Garden)		–	–	–	–	–	–	–	–	–	–	–
7,3 - Solid Waste (Removal)		–	–	–	–	–	–	–	–	–	–	–
7,4 - Water Storage		–	–	–	–	–	–	–	–	–	–	–
7,5 - Water Distribution		17 391	17 391	–	–	–	–	–	–	17 391	19 550	–
7,6 - Director: Technical Services		–	–	–	–	–	–	–	–	–	–	–
7,7 - Electricity: Client Services		–	–	–	–	–	–	–	–	–	–	–
7,8 - Electricity: Generation		–	–	–	–	–	–	–	–	–	–	–
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Vote Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
		–	–	–	–	–	–	–	–	–	–	–
Vote 8 - Muncipal Manager		–	–	–	–	–	–	–	–	–	–	–
8,1 - Municipal Manager		–	–	–	–	–	–	–	–	–	–	–
8,2 - Property & Legal Services		–	–	–	–	–	–	–	–	–	–	–
8,3 - IDP		–	–	–	–	–	–	–	–	–	–	–
8,4 - Project Management		–	–	–	–	–	–	–	–	–	–	–
8,5 - Performance Management		–	–	–	–	–	–	–	–	–	–	–
8,6 - Internal Audit		–	–	–	–	–	–	–	–	–	–	–
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Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
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Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
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Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–
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Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
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Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
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Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–
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Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–

Vote Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
		–	–	–	–	–	–	–	–	–	–	–
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Capital multi-year expenditure sub-total		53 313	53 313	–	–	–	–	–	–	53 313	44 958	11 563
Capital expenditure - Municipal Vote	2											
Single-year expenditure appropriation												
Vote 1 - Financial Services		180	186	–	–	–	–	75	75	261	80	80
1,1 - Assessment Rates		–	–	–	–	–	–	–	–	–	–	–
1,2 - Treasury: Administration		180	186	–	–	–	–	75	75	261	80	80
1,3 - Treasury: Debtors		–	–	–	–	–	–	–	–	–	–	–
1,4 - Treasury: Credit controle		–	–	–	–	–	–	–	–	–	–	–
1,5 - Supply Chain Management		–	–	–	–	–	–	–	–	–	–	–
1,6 - Director: Finance		–	–	–	–	–	–	–	–	–	–	–
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		–	–	–	–	–	–	–	–	–	–	–
Vote 2 - Community Services		–	–	–	–	–	–	2 293	2 293	2 293	4 819	7 624
2,1 - Cemetries		–	–	–	–	–	–	–	–	–	4 819	6 768
2,2 - Controle Centre		–	–	–	–	–	–	–	–	–	–	–
2,3 - Housing: Administration		–	–	–	–	–	–	–	–	–	–	–
2,4 - Library Services		–	–	–	–	–	–	–	–	–	–	–
2,5 - Fire Protection Sevices		–	–	–	–	–	–	2 293	2 293	2 293	–	857
2,6 - Pine Forest : Administration		–	–	–	–	–	–	–	–	–	–	–
2,7 - Pine Forest : Security Service		–	–	–	–	–	–	–	–	–	–	–
2,8 - Pine Forest:Semi Permanent Uni		–	–	–	–	–	–	–	–	–	–	–
2,9 - Pine Forest : Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
2.10 - Pine Forest : Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
Vote 3 - Community Services		–	–	–	–	–	–	240	240	240	80	–
3,1 - Community Halls And Facilities		–	–	–	–	–	–	–	–	–	40	–
3,2 - Klipriver Park: Administration		–	–	–	–	–	–	–	–	–	–	–
3,3 - Kliprivirpark:Cleaning Service		–	–	–	–	–	–	–	–	–	–	–
3,4 - Klipriver Park: Swimming Pool		–	–	–	–	–	–	–	–	–	–	–
3,5 - Licensing & Regulation		–	–	–	–	–	–	–	–	–	–	–
3,6 - Enviromental Protection		–	–	–	–	–	–	–	–	–	–	–
3,7 - Parks		–	–	–	–	–	–	–	–	–	40	–
3,8 - Traffic		–	–	–	–	–	–	240	240	240	–	–
3,9 - Disaster Management		–	–	–	–	–	–	–	–	–	–	–
3.10 - Social & Welfare Services		–	–	–	–	–	–	–	–	–	–	–
Vote 4 - Community Services		696	696	–	–	–	–	154	154	850	30	–
4,1 - Housing Construction		–	–	–	–	–	–	–	–	–	–	–
4,2 - Director: Community Services		–	–	–	–	–	–	–	–	–	–	–
4,3 - Recreational Land		–	–	–	–	–	–	–	–	–	30	–
4,4 - Swimming Pools		–	–	–	–	–	–	–	–	–	–	–
4,5 - Vehicle Licensing & Testing		–	–	–	–	–	–	–	–	–	–	–
4,6 - Property Maintenance		–	–	–	–	–	–	–	–	–	–	–
4,7 - L E D		696	696	–	–	–	–	154	154	850	–	–
4,8 - Housing : Maintenance		–	–	–	–	–	–	–	–	–	–	–
4,9 - Thusong Centre		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Vote 5 - Corporate Services		900	900	–	–	–	–	860	860	1 760	700	100
5,1 - Property Administration		–	–	–	–	–	–	–	–	–	–	–
5,2 - Information Tecnology		300	300	–	–	–	–	125	125	425	700	100
5,3 - Human Resources		–	–	–	–	–	–	–	–	–	–	–
5,4 - Council Cost		600	600	–	–	–	–	735	735	1 335	–	–
5,5 - Town Secretary		–	–	–	–	–	–	–	–	–	–	–
5,6 - Tourism		–	–	–	–	–	–	–	–	–	–	–
5,7 - Director Corporate Services		–	–	–	–	–	–	–	–	–	–	–
5,8 - Marketing & Communications		–	–	–	–	–	–	–	–	–	–	–
5,9 - Administration		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Vote 6 - Technical Services		30 412	30 412	–	–	–	–	2 158	2 158	32 570	9 940	1 152
6,1 - Building Regulations & Enforce		–	–	–	–	–	–	–	–	–	–	–
6,2 - Electricity: Administration		–	–	–	–	–	–	–	–	–	–	–
6,3 - Electricity: Street Lights		1 565	1 565	–	–	–	–	–	–	1 565	–	–
6,4 - Electricity: Distribution		–	–	–	–	–	–	–	–	–	–	–
6,5 - Mechanical Workshop		1 000	1 000	–	–	–	–	378	378	1 378	1 000	1 000
6,6 - Public Toilets		1 500	1 500	–	–	–	–	–	–	1 500	–	–
6,7 - Sewerage		889	889	–	–	–	–	1 780	1 780	2 669	1 500	–
6,8 - Town Planning		–	–	–	–	–	–	–	–	–	–	–
6,9 - Stormwater Management		–	–	–	–	–	–	–	–	–	–	–

Vote Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
6.10 - Roads		25 457	25 457	–	–	–	–	–	–	25 457	7 440	152
Vote 7 - Technical Services		3 744	3 744	–	–	–	–	400	400	4 144	9 526	7 000
7,1 - Solid Waste (Dumping Site)		–	–	–	–	–	–	–	–	–	–	–
7,2 - Solid Waste (Garden)		–	–	–	–	–	–	–	–	–	–	–
7,3 - Solid Waste (Removal)		–	–	–	–	–	–	–	–	–	–	–
7,4 - Water Storage		2 855	2 855	–	–	–	–	–	–	2 855	–	7 000
7,5 - Water Distribution		889	889	–	–	–	–	400	400	1 289	9 526	–
7,6 - Director: Technical Services		–	–	–	–	–	–	–	–	–	–	–
7,7 - Electricity: Client Services		–	–	–	–	–	–	–	–	–	–	–
7,8 - Electricity: Generation		–	–	–	–	–	–	–	–	–	–	–
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Vote 8 - Muncipal Manager		–	–	–	–	–	–	–	–	–	–	20
8,1 - Municipal Manager		–	–	–	–	–	–	–	–	–	–	20
8,2 - Property & Legal Services		–	–	–	–	–	–	–	–	–	–	–
8,3 - IDP		–	–	–	–	–	–	–	–	–	–	–
8,4 - Project Management		–	–	–	–	–	–	–	–	–	–	–
8,5 - Performance Management		–	–	–	–	–	–	–	–	–	–	–
8,6 - Internal Audit		–	–	–	–	–	–	–	–	–	–	–
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Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–
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Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–
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Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–
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Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–
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Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–
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Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–

Vote Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
		–	–	–	–	–	–	–	–	–	–	–
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Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
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Capital single-year expenditure sub-total		35 932	35 937	–	–	–	–	6 180	6 180	42 117	25 175	15 977
Total Capital Expenditure		89 244	89 250	–	–	–	–	6 180	6 180	95 430	70 133	27 540

WC022 Witzenberg - Table B6 Adjustments Budget Financial Position - 28 July 2021

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
ASSETS												
Current assets												
Cash		60 736	–	–	–	–	–	55 276	55 276	55 276	16 833	16 958
Call investment deposits	1	–	(1 971)	–	–	–	–	1 971	1 971	–	–	–
Consumer debtors	1	(22 444)	(458 463)	–	–	–	–	436 019	436 019	(22 444)	(26 058)	(37 022)
Other debtors		20 146	(122)	–	–	–	–	20 268	20 268	20 146	21 153	22 211
Current portion of long-term receivables		–	–	–	–	–	–	–	–	–	–	–
Inventory		899	15 876	–	–	–	–	(15 932)	(15 932)	(56)	961	1 033
Total current assets		59 336	(444 680)	–	–	–	–	497 602	497 602	52 922	12 889	3 180
Non current assets												
Long-term receivables		–	–	–	–	–	–	–	–	–	–	–
Investments		–	–	–	–	–	–	–	–	–	–	–
Investment property		(742)	–	–	–	–	–	(742)	(742)	(742)	(742)	(742)
Investment in Associate		–	–	–	–	–	–	–	–	–	–	–
Property, plant and equipment	1	50 656	89 250	–	–	–	–	(32 409)	(32 409)	56 841	31 685	(10 909)
Agricultural		–	–	–	–	–	–	–	–	–	–	–
Biological		–	–	–	–	–	–	–	–	–	–	–
Intangible		(398)	–	–	–	–	–	(398)	(398)	(398)	(398)	(398)
Other non-current assets		–	–	–	–	–	–	–	–	–	–	–
Total non current assets		49 516	89 250	–	–	–	–	(33 548)	(33 548)	55 702	30 545	(12 049)
TOTAL ASSETS		108 852	(355 430)	–	–	–	–	464 054	464 054	108 624	43 434	(8 869)

LIABILITIES												
Current liabilities												
Bank overdraft		–	–	–	–	–	–	–	–	–	–	–
Borrowing		(988)	(1 000)	–	–	–	–	12	12	(988)	(988)	(987)
Consumer deposits		–	–	–	–	–	–	–	–	–	–	–
Trade and other payables		71 191	(419 947)	–	–	–	–	490 786	490 786	70 840	16 208	2 033
Provisions		–	(11 449)	–	–	–	–	11 449	11 449	–	(2 396)	(3 547)
Total current liabilities		70 203	(432 396)	–	–	–	–	502 247	502 247	69 851	12 824	(2 501)
Non current liabilities												
Borrowing	1	415	–	–	–	–	–	415	415	415	415	422
Provisions	1	35 326	(0)	–	–	–	–	35 326	35 326	35 326	36 557	37 827
Total non current liabilities		35 741	(0)	–	–	–	–	35 741	35 741	35 741	36 973	38 249
TOTAL LIABILITIES		105 944	(432 396)	–	–	–	–	537 988	537 988	105 593	49 797	35 749
NET ASSETS	2	2 908	76 966	–	–	–	–	(73 934)	(73 934)	3 032	(6 363)	(44 617)
COMMUNITY WEALTH/EQUITY												
Accumulated Surplus/(Deficit)		–	–	–	–	–	–	–	118	3 032	–	–
Reserves		–	–	–	–	–	–	–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY		–	–	–	–	–	–	–	118	3 032	–	–

WC022 Witzenberg - Table B6 Adjustments Budget Financial Position - 28 July 2021_Replacement

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
ASSETS												
Current assets												
Cash		133 360	133 360						607	133 967	139 570	153 907
Call investment deposits	1	–	–						–	–	–	–
Consumer debtors	1	28 353	28 353						(23 912)	4 441	28 036	27 679
Other debtors		7 966	7 966						8 806	16 772	7 966	7 966
Current portion of long-term receivables		–	–						–	–	–	–
Inventory		11 602	11 602						–	11 602	11 602	11 602
Total current assets		181 281	181 281						(14 499)	166 782	187 174	201 154
Non current assets												
Long-term receivables		–	–							–	–	–
Investments		–	–							–	–	–
Investment property		43 765	43 765							43 765	43 765	43 765
Investment in Associate		–	–							–	–	–
Property, plant and equipment	1	996 031	996 031							1 002 217	1 026 576	1 014 527
Agricultural		–	–							–	–	–
Biological		–	–							–	–	–
Intangible Assets		1 576	1 576							1 576	1 576	1 576
Other non-current assets		550	550							550	550	550
Total non current assets		1 041 921	1 041 921						–	1 048 107	1 072 466	1 060 418
TOTAL ASSETS		1 223 203	1 223 203						(14 499)	1 214 890	1 259 640	1 261 572
LIABILITIES												
Current liabilities												
Bank overdraft		–	–							–	–	–
Borrowing		–	–							–	–	–
Consumer deposits		7 976	7 976							7 976	7 976	7 976
Trade and other payables		115 836	115 836							134 879	120 015	124 358
Provisions Current		77 857	77 857							47 993	106 825	138 393
Total current liabilities		201 668	201 668							190 848	234 815	270 727
Non current liabilities												
Borrowing LT	1	2 588	2 588							2 588	1 588	588
Provisions	1	128 602	128 602							120 367	137 255	146 340
Total non current liabilities		131 189	131 189						–	122 955	138 842	146 928
TOTAL LIABILITIES		332 857	332 857						–	313 803	373 657	417 654
NET ASSETS	2	890 345	890 345						(14 499)	901 087	885 983	843 917
COMMUNITY WEALTH/EQUITY												
Accumulated Surplus/(Deficit)		879 728	879 728						10 741	890 469	875 364	833 299
Reserves		10 618	10 618							10 618	10 618	10 618
Minorities' interests										–		
TOTAL COMMUNITY WEALTH/EQUITY		890 345	890 345						10 741	901 087	885 982	843 916

WC022 Witzenberg - Table B7 Adjustments Budget Cash Flows - 28 July 2021

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
CASH FLOW FROM OPERATING ACTIVITIES												
Receipts												
Property rates		78 476	–	–	–	–	–	78 476	78 476	78 476	83 091	88 076
Service charges		379 328	–	–	–	–	–	379 328	379 328	379 328	424 466	471 257
Other revenue		16 283	–	–	–	–	–	16 391	16 391	16 391	13 163	13 108
Government - operating	1	124 778	–	–	–	–	–	124 778	124 778	124 778	128 354	130 878
Government - capital	1	112 333	–	–	–	–	–	112 333	112 333	112 333	70 683	33 595
Interest		15 666	–	–	–	–	–	15 666	15 666	15 666	16 200	16 760
Dividends		–	–	–	–	–	–	–	–	–	–	–
Payments												
Suppliers and employees		(544 150)	(544 150)	–	–	–	–	–	–	(544 150)	(613 484)	(670 808)
Finance charges		(461)	(461)	–	–	–	–	–	–	(461)	(463)	(473)
Transfers and Grants	1	–	–	–	–	–	–	–	–	–	–	–
NET CASH FROM/(USED) OPERATING ACTIVITIES		182 253	(544 611)	–	–	–	–	726 973	726 973	182 362	122 010	82 393
CASH FLOWS FROM INVESTING ACTIVITIES												
Receipts												
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) other non-current receivables		–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–	–	–	–	–
Payments												
Capital assets		–	–	–	–	–	–	–	–	–	–	–
NET CASH FROM/(USED) INVESTING ACTIVITIES		–	–	–	–	–	–	–	–	–	–	–
CASH FLOWS FROM FINANCING ACTIVITIES												
Receipts												
Short term loans		–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–
Increase (decrease) in consumer deposits		–	–	–	–	–	–	–	–	–	–	–
Payments												
Repayment of borrowing		–	–	–	–	–	–	–	–	–	–	–
NET CASH FROM/(USED) FINANCING ACTIVITIES		–	–	–	–	–	–	–	–	–	–	–
NET INCREASE/ (DECREASE) IN CASH HELD		182 253	(544 611)	–	–	–	–	726 973	726 973	182 362	122 010	82 393
Cash/cash equivalents at the year begin:	2	–	–	–	–	–	–	–	–	–	–	–
Cash/cash equivalents at the year end:	2	182 253	(544 611)	–	–	–	–	726 973	726 973	182 362	122 010	82 393

WC022 Witzenberg - Table B7 Adjustments Budget Cash Flows - 28 July 2021_Replacement

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
CASH FLOW FROM OPERATING ACTIVITIES												
Receipts												
Property rates		79 126							–	79 126	84 665	91 637
Service charges		379 151							58 601	437 751	418 525	453 817
Other revenue		27 756							(8 383)	19 373	24 818	22 678
Government - operating	1	145 903							2 899	148 802	128 604	130 741
Government - capital	1	75 107							11 023	86 130	58 183	26 547
Interest		9 593							0	9 593	9 822	10 063
Dividends		–							–	–	–	–
Payments												
Suppliers and employees		(604 934)							(53 499)	(658 433)	(644 586)	(689 609)
Finance charges		(461)							(1)	(462)	(463)	(473)
Transfers and Grants	1	(25 603)							–	(25 603)	(2 273)	(2 575)
NET CASH FROM/(USED) OPERATING ACTIVITIES		85 636	–	–	–	–	–	–	10 640	96 276	77 294	42 827
CASH FLOWS FROM INVESTING ACTIVITIES												
Receipts												
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–
Decrease (Increase) in non-current debtors		–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) other non-current receivables		–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–	10 618	10 618	–	–
Payments												
Capital assets		(89 094)	–	–	–	–	–	–	–	(109 745)	(70 083)	(27 490)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(89 094)	–	–	–	–	–	–	10 618	(99 127)	(70 083)	(27 490)
CASH FLOWS FROM FINANCING ACTIVITIES												
Receipts												
Short term loans		–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–
Increase (decrease) in consumer deposits		–	–	–	–	–	–	–	–	–	–	–
Payments												
Repayment of borrowing		(1 000)	–	–	–	–	–	–	–	(1 000)	(1 000)	(1 000)
NET CASH FROM/(USED) FINANCING ACTIVITIES		(1 000)	–	–	–	–	–	–	–	(1 000)	(1 000)	(1 000)
NET INCREASE/ (DECREASE) IN CASH HELD		(4 459)	–	–	–	–	–	–	607	(3 852)	6 210	14 337
Cash/cash equivalents at the year begin:	2	137 819							–	137 819	133 360	139 570
Cash/cash equivalents at the year end:	2	133 360	–	–	–	–	–	–	607	133 967	139 570	153 907

WC022 Witzenberg - Table B8 Cash backed reserves/accumulated surplus reconciliation - 28 July 2021

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
Cash and investments available												
Cash/cash equivalents at the year end	1	182 253	(544 611)	–	–	–	–	726 973	726 973	182 362	122 010	82 393
Other current investments > 90 days		(121 518)	542 640	–	–	–	–	(669 725)	(669 725)	(127 085)	(105 177)	(65 434)
Non current assets - Investments	1	–	–	–	–	–	–	–	–	–	–	–
Cash and investments available:		60 736	(1 971)	–	–	–	–	57 247	57 247	55 276	16 833	16 958
Applications of cash and investments												
Unspent conditional transfers		10 490	124 664	–	–	–	–	(117 388)	(117 388)	7 276	6 758	4 091
Unspent borrowing		–	–	–	–	–	–	–	–	–	–	–
Statutory requirements		–	–	–	–	–	–	–	–	–	–	–
Other working capital requirements	2	62 682	(544 611)					610 156	610 156	65 545	13 942	11 831
Other provisions		1	1	–	–	–	–	–	–	1	1	1
Long term investments committed		–	–					–	–	–	–	–
Reserves to be backed by cash/investments		2 908	2 914					118	118	3 032	(26 051)	(65 871)
Total Application of cash and investments:		76 081	(417 032)	–	–	–	–	492 886	492 886	75 854	(5 350)	(49 948)
Surplus(shortfall)		(15 346)	415 061	–	–	–	–	(435 639)	(435 639)	(20 577)	22 183	66 906

References

1. Must reconcile with the Adjustments Budget Cash Flow and Adjustements Budget Financial Position

2. Council approval for policy required - include sufficient working capital (e.g. allowing for a % of current debtors > 90 days as uncollectable)

3. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget.

4. Additional cash-backed accumulated funds/unspent funds (MFMA section 18(1)(b) and section 28(2)(e)) identified after the Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably have been foreseen)

5. Increases of funds approved under MFMA section 31

6. Adjustments approved in accordance with MFMA section 29

7. Adjustments to transfers from National or Provincial Government

8. Adjusts. = 'Other' Adjustments proposed to be approved; including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2))(b); projected savings (section 28(2)(d)); error correction

9. G = B + C + D + E + F

10. Adjusted Budget H = (A or A1/2 etc) + G

Other working capital requirements												
Debtors		(1 982)	–							(1 982)	(4 492)	(13 889)
Creditors due		60 701	(544 611)							63 563	9 450	(2 058)
Total		(62 682)	544 611							(65 545)	(13 942)	(11 831)
Debtors collection assumptions:												
Balance outstanding - debtors		(2 298)	(458 585)							(2 298)	(4 905)	(14 811)
Estimate of debtors collection rate		86%	0%							86%	92%	94%
Long term investments committed												
Balance (Insert description; eg sinking fund)												
Bankers Acceptance Certificate		–	–	–	–	–	–	–	–	–	–	–
Deposit Taking Institutions		–	–	–	–	–	–	–	–	–	–	–
Bank Repurchase Agreements		–	–	–	–	–	–	–	–	–	–	–
Derivative Financial Assets		–	–	–	–	–	–	–	–	–	–	–
Guaranteed Endowment Policies (Sinking)		–	–	–	–	–	–	–	–	–	–	–
Listed/Unlisted Bonds and Stocks		–	–	–	–	–	–	–	–	–	–	–
Municipal Bonds		–	–	–	–	–	–	–	–	–	–	–
National Government Securities		–	–	–	–	–	–	–	–	–	–	–
Negotiable Certificate of Deposits: Banks		–	–	–	–	–	–	–	–	–	–	–
Unamortised Debt Expense		–	–	–	–	–	–	–	–	–	–	–
Unamortised Preference Share Expense		–	–	–	–	–	–	–	–	–	–	–
Interest Rate Swaps		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–
Reserves to be backed by cash/investments												
Housing Development Fund												
Capital replacement												
Self-insurance												
Other reserves												
Compensation for Occupational Injuries and Diseases												
Employee Benefit Reserve												
Non-current Provisions Reserve		2 908	2 914					118	118	3 032	(26 051)	(65 871)
Valuation Reserve												
Investment in associate account												
Capitalisation Reserve												
Revaluation												
		2 908	2 914	–	–	–	–	118	118	3 032	(26 051)	(65 871)

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
CAPITAL EXPENDITURE												
Total New Assets *to be adjusted*	1	57 231	57 237	–	–	–	–	3 266	3 266	60 503	35 570	27 388
Roads Infrastructure		889	889	–	–	–	–	–	–	889	1 390	8 085
Storm water Infrastructure		997	997	–	–	–	–	–	–	997	–	–
Electrical Infrastructure		12 663	12 663	–	–	–	–	–	–	12 663	2 715	3 478
Water Supply Infrastructure		21 135	21 135	–	–	–	–	–	–	21 135	24 756	7 000
Sanitation Infrastructure		2 389	2 389	–	–	–	–	–	–	2 389	–	–
Solid Waste Infrastructure		16 982	16 982	–	–	–	–	–	–	16 982	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Infrastructure		55 056	55 056	–	–	–	–	–	–	55 056	28 861	18 563
Community Facilities		696	696	–	–	–	–	154	154	850	4 819	6 768
Sport and Recreation Facilities		–	–	–	–	–	–	–	–	–	30	–
Community Assets		696	696	–	–	–	–	154	154	850	4 849	6 768
Heritage Assets		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–
Operational Buildings		–	–	–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Other Assets	6	–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		450	450	–	–	–	–	200	200	650	750	150
Furniture and Office Equipment		30	36	–	–	–	–	–	–	36	30	50
Machinery and Equipment		–	–	–	–	–	–	378	378	378	80	–
Transport Assets		1 000	1 000	–	–	–	–	2 533	2 533	3 533	1 000	1 857
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Renewal of Existing Assets *to be adjusted*	2	600	600	–	–	–	–	2 571	2 571	3 171	5 000	–
Roads Infrastructure		–	–	–	–	–	–	–	–	–	2 000	–
Storm water Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Electrical Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		–	–	–	–	–	–	400	400	400	1 500	–
Sanitation Infrastructure		–	–	–	–	–	–	1 436	1 436	1 436	1 500	–
Solid Waste Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Infrastructure		–	–	–	–	–	–	1 836	1 836	1 836	5 000	–
Community Facilities		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		–	–	–	–	–	–	–	–	–	–	–
Community Assets		–	–	–	–	–	–	–	–	–	–	–
Heritage Assets		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–
Operational Buildings		600	600	–	–	–	–	735	735	1 335	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Other Assets	6	600	600	–	–	–	–	735	735	1 335	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		–	–	–	–	–	–	–	–	–	–	–
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		–	–	–	–	–	–	–	–	–	–	–
Transport Assets		–	–	–	–	–	–	–	–	–	–	–
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Upgrading of Existing Assets *to be adjusted*	2a	31 413	31 413	–	–	–	–	344	344	31 757	29 563	152
Roads Infrastructure		25 457	25 457	–	–	–	–	–	–	25 457	10 260	152
Storm water Infrastructure		–	–	–	–	–	–	–	–	–	2 820	–
Electrical Infrastructure		500	500	–	–	–	–	–	–	500	4 000	–
Water Supply Infrastructure		–	–	–	–	–	–	–	–	–	2 820	–
Sanitation Infrastructure		–	–	–	–	–	–	344	344	344	2 820	–
Solid Waste Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Infrastructure		25 957	25 957	–	–	–	–	344	344	26 301	22 720	152
Community Facilities		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		5 456	5 456	–	–	–	–	–	–	5 456	6 843	–
Community Assets		5 456	5 456	–	–	–	–	–	–	5 456	6 843	–
Heritage Assets		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		7		8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
Operational Buildings		–	–	–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Other Assets	6	–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		–	–	–	–	–	–	–	–	–	–	–
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		–	–	–	–	–	–	–	–	–	–	–
Transport Assets		–	–	–	–	–	–	–	–	–	–	–
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Capital Expenditure *to be adjusted*	4											
Roads Infrastructure		26 347	26 347	–	–	–	–	–	–	26 347	13 650	8 237
Storm water Infrastructure		997	997	–	–	–	–	–	–	997	2 820	–
Electrical Infrastructure		13 163	13 163	–	–	–	–	–	–	13 163	6 715	3 478
Water Supply Infrastructure		21 135	21 135	–	–	–	–	400	400	21 535	29 076	7 000
Sanitation Infrastructure		2 389	2 389	–	–	–	–	1 780	1 780	4 169	4 320	–
Solid Waste Infrastructure		16 982	16 982	–	–	–	–	–	–	16 982	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Infrastructure		81 013	81 013	–	–	–	–	2 180	2 180	83 193	56 581	18 716
Community Facilities		696	696	–	–	–	–	154	154	850	4 819	6 768
Sport and Recreation Facilities		5 456	5 456	–	–	–	–	–	–	5 456	6 873	–
Community Assets		6 151	6 151	–	–	–	–	154	154	6 306	11 693	6 768
Heritage Assets		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–
Operational Buildings		600	600	–	–	–	–	735	735	1 335	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Other Assets		600	600	–	–	–	–	735	735	1 335	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		450	450	–	–	–	–	200	200	650	750	150
Furniture and Office Equipment		30	36	–	–	–	–	–	–	36	30	50
Machinery and Equipment		–	–	–	–	–	–	378	378	378	80	–
Transport Assets		1 000	1 000	–	–	–	–	2 533	2 533	3 533	1 000	1 857
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
TOTAL CAPITAL EXPENDITURE *to be adjusted*	4	89 244	89 250	–	–	–	–	6 180	6 180	95 430	70 133	27 540
ASSET REGISTER SUMMARY - PPE (WDV)	5											
Roads Infrastructure		21 589	26 347	–	–	–	–	(4 758)	(4 758)	21 589	8 892	3 479
Storm water Infrastructure		(1 094)	997	–	–	–	–	(2 091)	(2 091)	(1 094)	729	(2 091)
Electrical Infrastructure		9 251	13 163	–	–	–	–	(3 912)	(3 912)	9 251	1 803	(433)
Water Supply Infrastructure		(1 690)	3 744	–	–	–	–	(5 034)	(5 034)	(1 290)	6 912	1 566
Sanitation Infrastructure		(3 169)	2 389	–	–	–	–	(3 779)	(3 779)	(1 389)	(1 239)	(5 559)
Solid Waste Infrastructure		15 242	16 982	–	–	–	–	(1 740)	(1 740)	15 242	(1 740)	(1 740)
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Infrastructure		40 128	63 622	–	–	–	–	(21 314)	(21 314)	42 308	15 358	(4 778)
Community Assets		2 485	6 151	–	–	–	–	(3 512)	(3 512)	2 639	8 166	3 241
Heritage Assets		–	–	–	–	–	–	–	–	–	–	–
Investment properties		(742)	–	–	–	–	–	(742)	(742)	(742)	(742)	(742)
Other Assets		10 470	17 391	–	–	–	–	(6 921)	(6 921)	10 470	9 809	(6 921)
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		(398)	–	–	–	–	–	(398)	(398)	(398)	(398)	(398)
Computer Equipment		(1 923)	450	–	–	–	–	(2 173)	(2 173)	(1 723)	(1 623)	(2 223)
Furniture and Office Equipment		(0)	636	–	–	–	–	105	105	740	(600)	(580)
Machinery and Equipment		(1 505)	–	–	–	–	–	(1 127)	(1 127)	(1 127)	(425)	(1 505)
Transport Assets		1 000	1 000	–	–	–	–	2 533	2 533	3 533	1 000	1 857
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
TOTAL ASSET REGISTER SUMMARY - PPE (WDV)	5	49 516	89 250	–	–	–	–	(33 548)	(33 548)	55 702	30 545	(12 049)
EXPENDITURE OTHER ITEMS												
Depreciation & asset impairment		39 729	39 729	–	–	–	–	–	–	39 729	39 589	39 589
Repairs and Maintenance by asset class	3	19 633	19 633	–	–	–	–	–	–	19 633	19 550	20 386
Roads Infrastructure		7 173	7 173	–	–	–	–	–	–	7 173	7 489	7 826
Storm water Infrastructure		2 971	2 971	–	–	–	–	–	–	2 971	2 484	2 531
Electrical Infrastructure		2 012	2 012	–	–	–	–	–	–	2 012	2 100	2 195
Water Supply Infrastructure		1 299	1 299	–	–	–	–	–	–	1 299	1 356	1 417
Sanitation Infrastructure		1 639	1 639	–	–	–	–	–	–	1 639	1 711	1 788
Solid Waste Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Infrastructure		15 094	15 094	–	–	–	–	–	–	15 094	15 141	15 757
Community Facilities		605	605	–	–	–	–	–	–	605	633	662

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
Sport and Recreation Facilities		510	510	–	–	–	–	–	–	510	532	556
Community Assets		1 115	1 115	–	–	–	–	–	–	1 115	1 165	1 218
Heritage Assets		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–
Operational Buildings		357	357	–	–	–	–	–	–	357	373	389
Housing		99	99	–	–	–	–	–	–	99	103	108
Other Assets		456	456	–	–	–	–	–	–	456	476	497
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		311	311	–	–	–	–	–	–	311	325	339
Furniture and Office Equipment		53	53	–	–	–	–	–	–	53	55	58
Machinery and Equipment		288	288	–	–	–	–	–	–	288	300	314
Transport Assets		2 316	2 316	–	–	–	–	–	–	2 316	2 087	2 202
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals	6	–	–	–	–	–	–	–	–	–	–	–
TOTAL EXPENDITURE OTHER ITEMS to be adjusted		59 362	59 362	–	–	–	–	–	–	59 362	59 138	59 975
Renewal and upgrading of Existing Assets as % of total capex		*35,9%*	*35,9%*							*36,6%*	*49,3%*	*0,6%*
Renewal and upgrading of Existing Assets as % of deprecn"		*80,6%*	*80,6%*							*87,9%*	*87,3%*	*0,4%*
R&M as a % of PPE		*39,6%*	*22,0%*							*35,2%*	*64,0%*	*-169,2%*
Renewal and upgrading and R&M as a % of PPE		*104,3%*	*57,9%*							*98,0%*	*177,2%*	*-170,5%*

WC022 Witzenberg - Table B10 Basic service delivery measurement - 28 July 2021

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
		A	A1	B	C	D	E	F	G	H		
Household service targets	1											
Water:												
Piped water inside dwelling									–	–		
Piped water inside yard (but not in dwelling)									–	–		
Using public tap (at least min.service level)	2								–	–		
Other water supply (at least min.service level)									–	–		
Minimum Service Level and Above sub-total		–	–	–	–	–	–	–	–	–	–	–
Using public tap (< min.service level)	3								–	–		
Other water supply (< min.service level)	3,4								–	–		
No water supply									–	–		
Below Minimum Servic Level sub-total		–	–	–	–	–	–	–	–	–	–	–
Total number of households	5	–	–	–	–	–	–	–	–	–	–	–
Sanitation/sewerage:												
Flush toilet (connected to sewerage)									–	–		
Flush toilet (with septic tank)									–	–		
Chemical toilet									–	–		
Pit toilet (ventilated)									–	–		
Other toilet provisions (> min.service level)									–	–		
Minimum Service Level and Above sub-total		–	–	–	–	–	–	–	–	–	–	–
Bucket toilet									–	–		
Other toilet provisions (< min.service level)									–	–		
No toilet provisions									–	–		
Below Minimum Servic Level sub-total		–	–	–	–	–	–	–	–	–	–	–
Total number of households	5	–	–	–	–	–	–	–	–	–	–	–
Energy:												
Electricity (at least min. service level)									–	–		
Electricity - prepaid (> min.service level)									–	–		
Minimum Service Level and Above sub-total		–	–	–	–	–	–	–	–	–	–	–
Electricity (< min.service level)									–	–		
Electricity - prepaid (< min. service level)									–	–		
Other energy sources									–	–		
Below Minimum Servic Level sub-total		–	–	–	–	–	–	–	–	–	–	–
Total number of households	5	–	–	–	–	–	–	–	–	–	–	–
Refuse:												
Removed at least once a week (min.service)									–	–		
Minimum Service Level and Above sub-total		–	–	–	–	–	–	–	–	–	–	–
Removed less frequently than once a week									–	–		
Using communal refuse dump									–	–		
Using own refuse dump									–	–		
Other rubbish disposal									–	–		
No rubbish disposal									–	–		
Below Minimum Servic Level sub-total		–	–	–	–	–	–	–	–	–	–	–
Total number of households	5	–	–	–	–	–	–	–	–	–	–	–
Households receiving Free Basic Service	15											
Water (6 kilolitres per household per month)									–	–		
Sanitation (free minimum level service)									–	–		
Electricity/other energy (50kwh per household per month)									–	–		
Refuse (removed at least once a week)									–	–		
Cost of Free Basic Services provided (R'000)	16											
Water (6 kilolitres per household per month)		(5 406)	(5 406)	–	–	–	(5 406)	–	(5 406)	(10 812)	(5 460)	(5 516)
Sanitation (free sanitation service)		–	–	–	–	–	–	–	–	–	–	–
Electricity/other energy (50kwh per household per month)		–	–	–	–	–	–	–	–	–	–	–
Refuse (removed once a week)		–	–	–	–	–	–	–	–	–	–	–
Total cost of FBS provided (minimum social package)		(5 406)	(5 406)	–	–	–	(5 406)	–	(5 406)	(10 812)	(5 460)	(5 516)
Highest level of free service provided												
Property rates (R'000 value threshold)									–	–		
Water (kilolitres per household per month)									–	–		
Sanitation (kilolitres per household per month)									–	–		
Sanitation (Rand per household per month)									–	–		
Electricity (kw per household per month)									–	–		
Refuse (average litres per week)									–	–		
Revenue cost of free services provided (R'000)	17											
Property rates (tariff adjustment) (impermissable values per section 17 of MPRA)		–	–	–	–	–	–	–	–	–	–	–
Property rates exemptions, reductions and rebates and impermissable values in excess of section 17 of MPRA)		(10 371)	(10 371)	–	–	–	–	–	–	(10 371)	(11 097)	(11 985)
Water (in excess of 6 kilolitres per indigent household per month)		–	–	–	–	–	–	–	–	–	–	–
Sanitation (in excess of free sanitation service to indigent households)		(13 392)	(13 392)	–	–	–	–	–	–	(13 392)	(14 196)	(15 048)
Electricity/other energy (in excess of 50 kwh per indigent household per month)		(4 860)	(4 860)	–	–	–	–	–	–	(4 860)	(5 492)	(6 206)
Refuse (in excess of one removal a week for indigent households)		(10 635)	(10 635)	–	–	–	–	–	–	(10 635)	(11 273)	(11 950)
Municipal Housing - rental rebates		(24)	(24)	–	–	–	–	–	–	(24)	(25)	(27)
Housing - top structure subsidies	6	–	–	–	–	–	–	–	–	–	–	–
Other		–	–	–	–	–	–	–	–	–	–	–
Total revenue cost of subsidised services provided		(39 283)	(39 283)	–	–	–	–	–	–	(39 283)	(42 083)	(45 215)

WC022 Witzenberg - Supporting Table SB1 Supporting detail to 'Budgeted Financial Performance' - 28 July 2021

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		6	7	8	9	10	11	12	13			
R thousands		A	A1	B	C	D	E	F	G	H		
REVENUE ITEMS:												
Property rates												
Total Property Rates		93 662	93 662	–	–	–	–	–	–	93 662	100 218	108 236
less Revenue Foregone (exemptions, reductions and rebates and impermissable values in excess of section 17 of MPRA)		(10 371)	(10 371)	–	–	–	–	–	–	(10 371)	(11 097)	(11 985)
Net Property Rates		83 290	83 290	–	–	–	–	–	–	83 290	89 121	96 250
Service charges - electricity revenue												
Total Service charges - electricity revenue		328 338	328 338	–	–	–	–	–	–	328 338	352 068	383 176
less Revenue Foregone (in excess of 50 kwh per indigent household per month)		(4 860)	(4 860)	–	–	–	–	–	–	(4 860)	(5 492)	(6 206)
less Cost of Free Basic Services (50 kwh per indigent household per month)		–	–	–	–	–	–	–	–	–	–	–
Net Service charges - electricity revenue		323 478	323 478	–	–	–	–	–	–	323 478	346 576	376 970
Service charges - water revenue												
Total Service charges - water revenue		45 083	45 083	–	–	–	5 406	–	5 406	50 489	47 788	50 656
less Revenue Foregone (in excess of 6 kilolitres per indigent household per month)		–	–	–	–	–	–	–	–	–	–	–
less Cost of Free Basic Services (6 kilolitres per indigent household per month)		(5 406)	(5 406)	–	–	–	(5 406)	–	(5 406)	(10 812)	(5 460)	(5 516)
Net Service charges - water revenue		39 677	39 677	–	–	–	–	–	–	39 677	42 328	45 139
Service charges - sanitation revenue												
Total Service charges - sanitation revenue		38 435	38 435	–	–	–	–	–	–	38 435	26 546	28 138
less Revenue Foregone (in excess of free sanitation service to indigent households)		(13 392)	(13 392)	–	–	–	–	–	–	(13 392)	(14 196)	(15 048)
less Cost of Free Basic Services (free sanitation service to indigent households)		–	–	–	–	–	–	–	–	–	–	–
Net Service charges - sanitation revenue		25 043	25 043	–	–	–	–	–	–	25 043	12 350	13 091
Service charges - refuse revenue												
Total refuse removal revenue		35 498	35 498	–	–	–	–	–	–	35 498	37 628	39 885
Total landfill revenue		712	712	–	–	–	–	–	–	712	754	799
less Revenue Foregone (in excess of one removal a week to indigent households)		(10 635)	(10 635)	–	–	–	–	–	–	(10 635)	(11 273)	(11 950)
less Cost of Free Basic Services (removed once a week to indigent households)		–	–	–	–	–	–	–	–	–	–	–
Net Service charges - refuse revenue		25 574	25 574	–	–	–	–	–	–	25 574	27 108	28 735
Other Revenue By Source												
Fuel Levy		–	–	–	–	–	–	–	–	–	–	–
Other Revenue		14 985	14 985	–	–	–	–	109	109	15 094	11 409	8 598
Discontinued Operations		–	–	–	–	–	–	–	–	–	–	–
Rent on Land		23	23	–	–	–	–	–	–	23	25	26
Operational Revenue		1 258	1 258	–	–	–	–	–	–	1 258	1 157	1 246
Intercompany/Parent-subsidiary Transactions		–	–	–	–	–	–	–	–	–	–	–
Surcharges and Taxes		10 769	10 769	–	–	–	–	109	109	10 878	7 145	4 091
Sales of Goods and Rendering of Services		2 935	2 935	–	–	–	–	–	–	2 935	3 082	3 236
Gains and Losses : Gains		–	–	–	–	–	–	–	–	–	–	–
Fuel Levy		–	–	–	–	–	–	–	–	–	–	–
Total 'Other' Revenue	1	14 985	14 985	–	–	–	–	109	109	15 094	11 409	8 598
EXPENDITURE ITEMS												
Employee related costs												
Basic Salaries and Wages		144 052	144 052	–	–	–	–	65	65	144 117	150 593	159 877
Pension and UIF Contributions		21 584	21 584	–	–	–	–	1	1	21 585	22 367	23 393
Medical Aid Contributions		9 359	9 359	–	–	–	–	–	–	9 359	9 986	10 675
Overtime		24	24	–	–	–	–	–	–	24	26	27
Performance Bonus		10 362	10 362	–	–	–	–	–	–	10 362	11 057	11 820
Motor Vehicle Allowance		6 551	6 551	–	–	–	–	–	–	6 551	6 990	7 473
Cellphone Allowance		562	562	–	–	–	–	–	–	562	600	641
Housing Allowances		2 128	2 128	–	–	–	–	–	–	2 128	2 271	2 427
Other benefits and allowances		13 175	13 175	–	–	–	–	–	–	13 175	14 854	16 397
Payments in lieu of leave		1 050	1 050	–	–	–	–	–	–	1 050	1 120	1 197
Long service awards		1 087	1 087	–	–	–	–	–	–	1 087	1 119	1 153
Post-retirement benefit obligations	4	27 091	27 091	–	–	–	–	–	–	27 091	27 904	28 741
sub-total		237 025	237 025	–	–	–	–	66	66	237 091	248 885	263 821
Less: Employees costs capitalised to PPE		–	–	–	–	–	–	–	–	–	–	–
Total Employee related costs	1	237 025	237 025	–	–	–	–	66	66	237 091	248 885	263 821
Contributions recognised - capital												
List contributions by contract		–	–	–	–	–	–	–	–	–	–	–
Total Contributions recognised - capital		–	–	–	–	–	–	–	–	–	–	–
Depreciation & asset impairment												
Depreciation of Property, Plant & Equipment		39 331	39 331	–	–	–	–	–	–	39 331	39 191	39 191
Lease amortisation		398	398	–	–	–	–	–	–	398	398	398
Capital asset impairment		–	–	–	–	–	–	–	–	–	–	–
Depreciation resulting from revaluation of PPE		–	–	–	–	–	–	–	–	–	–	–
Total Depreciation & asset impairment	1	39 729	39 729	–	–	–	–	–	–	39 729	39 589	39 589
Bulk purchases												
Electricity Bulk Purchases		285 789	285 789	–	–	–	–	–	–	285 789	311 224	338 923

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			6	7	8	9	10	11	12	13		
R thousands		A	A1	B	C	D	E	F	G	H		
Total bulk purchases	1	285 789	285 789	–	–	–	–	–	–	285 789	311 224	338 923
Transfers and grants												
Cash transfers and grants		25 603	25 603	–	–	–	–	–	–	25 603	2 273	2 575
Non-cash transfers and grants		–	–	–	–	–	–	–	–	–	–	–
Total transfers and grants		25 603	25 603	–	–	–	–	–	–	25 603	2 273	2 575
Contracted services												
Outsourced Services		26 514	26 715	–	–	–	–	495	495	27 209	29 247	30 567
Consultants and Professional Services		15 470	14 999	–	–	–	–	708	708	15 707	15 991	16 508
Contractors		6 406	6 677	–	–	–	–	724	724	7 401	6 310	6 643
Total contracted services		48 390	48 390	–	–	–	–	1 927	1 927	50 317	51 549	53 718
Other Expenditure By Type												
Collection costs		1 669	1 669	–	–	–	–	–	–	1 669	1 738	1 825
Contributions to 'other' provisions		1	1	–	–	–	–	–	–	1	1	1
Audit fees		3 792	3 792	–	–	–	–	–	–	3 792	3 967	4 165
Other Expenditure		33 493	33 463	–	–	–	–	288	288	33 751	34 297	35 843
Total Other Expenditure	1	38 955	38 925	–	–	–	–	288	288	39 214	40 003	41 834
Repairs and Maintenance by Expenditure Item	14											
Employee related costs		–	–	–	–	–	–	–	–	–	–	–
Inventory Consumed (Project Maintenance)		–	–	–	–	–	–	–	–	–	–	–
Contracted Services		–	–	–	–	–	–	–	–	–	–	–
Other Expenditure		–	–	–	–	–	–	–	–	–	–	–
Total Repairs and Maintenance Expenditure	15	–	–	–	–	–	–	–	–	–	–	–
Inventory Consumed												
Inventory Consumed - Water		0	–	–	–	–	–	0	0	0	0	0
Inventory Consumed - Other		14 977	–	–	–	–	–	15 931	15 931	15 931	31 346	47 483
Total Inventory Consumed & Other Material		14 977	–	–	–	–	–	15 932	15 932	15 932	31 346	47 483

WC022 Witzenberg - Supporting Table SB2 Supporting detail to 'Financial Position Budget' - 28 July 2021

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			4	5	6	7	8	9	10	11		
R thousands		A	A1	B	C	D	E	F	G	H		
ASSETS												
Consumer debtors												
Consumer debtors		41 306	(458 463)	–	–	–	–	499 770	499 770	41 306	31 770	24 377
Less: provision for debt impairment		(63 750)	–	–	–	–	–	(63 750)	(63 750)	(63 750)	(57 829)	(61 399)
Total Consumer debtors	1	(22 444)	(458 463)	–	–	–	–	436 019	436 019	(22 444)	(26 058)	(37 022)
Debt impairment provision												
Balance at the beginning of the year		–	–	–	–	–	–	–	–	–	–	–
Contributions to the provision		(63 750)	–	–	–	–	–	(63 750)	(63 750)	(63 750)	(57 829)	(61 399)
Bad debts written off		–	–	–	–	–	–	–	–	–	–	–
Balance at end of year		(63 750)	–	–	–	–	–	(63 750)	(63 750)	(63 750)	(57 829)	(61 399)
Inventory												
Water												
Opening Balance		–								–	(0)	(0)
System Input Volume		–	–	–	–	–	–	–	–	–	–	–
Water Treatment Works		–	–	–	–	–	–	–	–	–	–	–
Bulk Purchases		–	–	–	–	–	–	–	–	–	–	–
Natural Sources		–	–	–	–	–	–	–	–	–	–	–
Authorised Consumption	12	–	–	–	–	–	–	–	–	–	–	–
Billed Authorised Consumption		–	–	–	–	–	–	–	–	–	–	–
Billed Metered Consumption		–	–	–	–	–	–	–	–	–	–	–
Free Basic Water		–	–	–	–	–	–	–	–	–	–	–
Subsidised Water		–	–	–	–	–	–	–	–	–	–	–
Revenue Water		–	–	–	–	–	–	–	–	–	–	–
Billed Unmetered Consumption		–	–	–	–	–	–	–	–	–	–	–
Free Basic Water		–	–	–	–	–	–	–	–	–	–	–
Subsidised Water		–	–	–	–	–	–	–	–	–	–	–
Revenue Water		–	–	–	–	–	–	–	–	–	–	–
UnBilled Authorised Consumption		–	–	–	–	–	–	–	–	–	–	–
Unbilled Metered Consumption		–	–	–	–	–	–	–	–	–	–	–
Unbilled Unmetered Consumption		–	–	–	–	–	–	–	–	–	–	–
Water Losses		(0)	–	–	–	–	–	(0)	(0)	(0)	(0)	(0)
Apparent losses		–	–	–	–	–	–	–	–	–	–	–
Unauthorised Consumption		–	–	–	–	–	–	–	–	–	–	–
Customer Meter Inaccuracies		–	–	–	–	–	–	–	–	–	–	–
Real losses		(0)	–	–	–	–	–	(0)	(0)	(0)	(0)	(0)
Leakage on Transmission and Distribution Mains		–	–	–	–	–	–	–	–	–	–	–
Leakage and Overflows at Storage Tanks/Reservoirs		–	–	–	–	–	–	–	–	–	–	–
Leakage on Service Connections up to the point of Customer M		–	–	–	–	–	–	–	–	–	–	–
Data Transfer and Management Errors		(0)	–	–	–	–	–	(0)	(0)	(0)	(0)	(0)
Unavoidable Annual Real Losses		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Water		(0)	–	–	–	–	–	(0)	(0)	(0)	(0)	(0)
Closing Balance Water		(0)	–	–	–	–	–	(0)	(0)	(0)	(0)	(0)
Agricultural												
Opening Balance		–								–	–	–
Acquisitions		–	–	–	–	–	–	–	–	–	–	–
Issues	13	–	–	–	–	–	–	–	–	–	–	–
Adjustments	14	–	–	–	–	–	–	–	–	–	–	–
Write-offs	15	–	–	–	–	–	–	–	–	–	–	–
Closing balance - Agricultural		–	–	–	–	–	–	–	–	–	–	–
Consumables												
Standard Rated												
Opening Balance		–								–	(2 785)	(4 558)
Acquisitions		(1 839)	–	–	–	–	–	(2 785)	(2 785)	(2 785)	(1 773)	(1 858)
Issues	13	–	–	–	–	–	–	–	–	–	–	–
Adjustments	14	–	–	–	–	–	–	–	–	–	–	–
Write-offs	15	–	–	–	–	–	–	–	–	–	–	–
Closing balance - Consumables Standard Rated		(1 839)	–	–	–	–	–	(2 785)	(2 785)	(2 785)	(4 558)	(6 416)
Zero Rated												
Opening Balance		–								–	(53)	(94)
Acquisitions		(53)	–	–	–	–	–	(53)	(53)	(53)	(40)	(42)
Issues	13	–	–	–	–	–	–	–	–	–	–	–
Adjustments	14	–	–	–	–	–	–	–	–	–	–	–
Write-offs	15	–	–	–	–	–	–	–	–	–	–	–
Closing balance - Consumables Zero Rated		(53)	–	–	–	–	–	(53)	(53)	(53)	(94)	(136)
Finished Goods												
Opening Balance		–								–	–	–
Acquisitions		–	–	–	–	–	–	–	–	–	–	–
Issues	13	–	–	–	–	–	–	–	–	–	–	–
Adjustments	14	–	–	–	–	–	–	–	–	–	–	–
Write-offs	15	–	–	–	–	–	–	–	–	–	–	–
Closing balance - Finished Goods		–	–	–	–	–	–	–	–	–	–	–
Materials and Supplies												
Opening Balance		–								–	(13 093)	(26 694)
Acquisitions		(13 085)	–	–	–	–	–	(13 093)	(13 093)	(13 093)	(13 601)	(14 236)
Issues	13	–	–	–	–	–	–	–	–	–	–	–
Adjustments	14	–	–	–	–	–	–	–	–	–	–	–
Write-offs	15	–	–	–	–	–	–	–	–	–	–	–
Closing balance - Materials and Supplies		(13 085)	–	–	–	–	–	(13 093)	(13 093)	(13 093)	(26 694)	(40 931)
Work-in-progress												
Opening Balance		–								–	–	–
Materials		–	–	–	–	–	–	–	–	–	–	–
Transfers		–	–	–	–	–	–	–	–	–	–	–
Closing balance - Work-in-progress		–	–	–	–	–	–	–	–	–	–	–
Housing Stock												

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		4	5	6	7	8	9	10	11			
R thousands		A	A1	B	C	D	E	F	G	H		
Opening Balance		–								–	–	–
Acquisitions		–	–	–	–	–	–	–	–	–	–	–
Transfers		–	–	–	–	–	–	–	–	–	–	–
Sales		–	–	–	–	–	–	–	–	–	–	–
Closing Balance - Housing Stock		–	–	–	–	–	–	–	–	–	–	–
Land												
Opening Balance		–								–	–	–
Acquisitions		–	–	–	–	–	–	–	–	–	–	–
Sales		–	–	–	–	–	–	–	–	–	–	–
Adjustments		–	–	–	–	–	–	–	–	–	–	–
Correction of Prior period errors		–	–	–	–	–	–	–	–	–	–	–
Closing Balance - Land		–	–	–	–	–	–	–	–	–	–	–
Closing Balance - Inventory & Consumables		(14 977)	–	–	–	–	–	(15 932)	(15 932)	(15 932)	(31 346)	(47 483)
Property, plant & equipment												
PPE at cost/valuation (excl. finance leases)		89 244	89 250	–	–	–	–	6 180	6 180	95 430	70 133	27 540
Leases recognised as PPE	2	–	–	–	–	–	–	–	–	–	–	–
Less: Accumulated depreciation		(38 589)	–	–	–	–	–	(38 589)	(38 589)	(38 589)	(38 449)	(38 449)
Total Property, plant & equipment	1	50 656	89 250	–	–	–	–	(32 409)	(32 409)	56 841	31 685	(10 909)
LIABILITIES												
Current liabilities - Borrowing												
Short term loans (other than bank overdraft)		–	–	–	–	–	–	–	–	–	–	–
Current portion of long-term liabilities		(988)	(1 000)	–	–	–	–	12	12	(988)	(988)	(987)
Total Current liabilities - Borrowing		(988)	(1 000)	–	–	–	–	12	12	(988)	(988)	(987)
Trade and other payables												
Trade Payables		60 701	(544 611)	–	–	–	–	608 174	608 174	63 563	9 450	(2 058)
Other creditors		–	–	–	–	–	–	–	–	–	–	–
Unspent conditional grants and receipts		10 490	124 664	–	–	–	–	(117 388)	(117 388)	7 276	6 758	4 091
VAT		–	–	–	–	–	–	–	–	–	–	–
Total Trade and other payables	1	71 191	(419 947)	–	–	–	–	490 786	490 786	70 840	16 208	2 033
Non current liabilities - Borrowing												
Borrowing	3	415	–	–	–	–	–	415	415	415	415	422
Finance leases (including PPP asset element)		0	–	–	–	–	–	0	0	0	0	0
Total Non current liabilities - Borrowing		415	–	–	–	–	–	415	415	415	415	422
Provisions - non current												
Retirement benefits		27 091	–	–	–	–	–	27 091	27 091	27 091	27 904	28 741
List other major items										–	–	
Refuse landfill site rehabilitation		8 235	–	–	–	–	–	8 235	8 235	8 235	8 653	9 086
Other		–	(0)	–	–	–	–	0	0	–	(0)	(0)
Total Provisions - non current		35 326	(0)	–	–	–	–	35 326	35 326	35 326	36 557	37 827
CHANGES IN NET ASSETS												
Accumulated surplus/(Deficit)												
Accumulated surplus/(Deficit) - opening balance		–	–					–	–	–	–	–
GRAP adjustments												
Restated balance		–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit)		2 908	2 914	–	–	–	–	118	118	3 032	(26 051)	(65 871)
Transfers from Reserves		–	–	–	–	–	–	–	–	–	–	–
Depreciation offsets		–	–	–	–	–	–	–	–	–	–	–
Other adjustments		–	–	–	–	–	–	–	–	–	–	–
Accumulated Surplus/(Deficit)	1	2 908	2 914	–	–	–	–	118	118	3 032	(26 051)	(65 871)
Reserves												
Housing Development Fund		–	–	–	–	–	–	–	–	–	–	–
Capital replacement		–	–	–	–	–	–	–	–	–	–	–
Self-insurance		–	–	–	–	–	–	–	–	–	–	–
Other reserves		–	–	–	–	–	–	–	–	–	–	–
Revaluation		–	–	–	–	–	–	–	–	–	–	–
Total Reserves	2	–	–	–	–	–	–	–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY	2	2 908	2 914	–	–	–	–	118	118	3 032	(26 051)	(65 871)

Total capital expenditure includes expenditure on nationally significant priorities:

Provision of basic services		–	–	–	–	–	–	–	–	–	–	–
2010 World Cup		–	–	–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–	–	–

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			4	5	6	7	8	9	10	11		
R thousands		A	A1	B	C	D	E	F	G	H		

References

1. Must reconcile with 'Financial Position' budget

2. Leases treated as assets to be depreciated as the same as purchased/constructed assets. Includes PPP asset element accounted for as finance leases

3. Borrowing (original budget) must reconcile to Budget Table A16

4. Only complete if a previous adjusted budget has been approved in the same financial year. Reflect most recent adjusted budget. Column D should be a complete Adjustment Budget which indicates that if some figures were not adjusted the

5. Additional cash-backed accumulated funds/unspent funds (section 18(1)(b) and section 28(2)(e) MFMA) identified after Original Budget approved and after annual financial statements audited (note: only where underspending could not reasonably

6. Increases of funds approved under section 31 MFMA

7. Adjustments approved in accordance with section 29 MFMA

8. Adjustments to funding allocations from National or Provincial Government

9. Adjusts. = 'Other' Adjustments proposed to be approved; including revenue under-collection (MFMA section 28(2)(a)); additional revenue appropriation on existing programmes (section 28(2))(b); projected savings (section 28(2)(d)); error correction (sect

10. G = B + C + D + E + F

11. Adjusted Budget H = (A or A1) + G

check 2 908 094,00 -

12. Inventory Consumed - Water - included under "Other materials & inventory " on Table B4 - Detail to be submitted on Table SB1

13. Inventry Consumed Other materials - included under "Other materials & inventory " on Table B4 - Detail to be submitted on Table SB1

14. Inventory Transfers/Adjustments (Include under gains/losses on Table A4) - Note that the amount could be positive or negative - please capture according to the sign

15. Inventory Write-offs (Include under losses on Table A4) - capture Cr amounts

WC022 Witzenberg - Supporting Table SB3 Adjustments to the SDBIP - performance objectives - 28 July 2021

Description	Unit of measurement	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget A	Prior Adjusted A1	Accum. Funds B	Multi-year capital C	Unfore. Unavoid. D	Nat. or Prov. Govt E	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
Essential Services												
Sustainable provision & maintenance of basic												
% Expenditure on Operational Budget by		99,0%										
Insert measure/s description									–	–	–	–
% Expenditure on Capital Budget by												
Insert measure/s description		98,0%							–	–	–	–
Percentage compliance with drinking water		100,0%										
Insert measure/s description									–	–	–	–
Number of outstanding valid applications for		0,00										
Insert measure/s description												
Number of outstanding valid applications for		0,00							–	–	–	–
Insert measure/s description									–	–	–	–
Number of outstanding valid applications for		0,00							–	–	–	–
Insert measure/s description									–	–	–	–
Number of outstanding valid applications for		0,00							–	–	–	–
Insert measure/s description												
Decrease unaccounted water losses.		19,0%										
Insert measure/s description									–	–	–	–
Decrease unaccounted electricity losses.		10,0%							–	–	–	–
Insert measure/s description									–	–	–	–
Percentage compliance with drinking water		1070,0%										
Insert measure/s description									–	–	–	–
Provide for the needs of informal settlements												
Number of subsidised serviced sites									–	–	–	–
Insert measure/s description									–	–	–	–
Provide basic services - number of informal		3,00										
Insert measure/s description									–	–	–	–
Provide basic services - number of informal		3,00										
Insert measure/s description									–	–	–	–
Improve basic services - number of informal		3,00										
Insert measure/s description									–	–	–	–
Number of subsidised electricity connections		94,00										
Insert measure/s description									–	–	–	–
Governance									–	–	–	–
Support Institutional Transformation &												
Percentage budget spent on implementation		98,0%							–	–	–	–
Insert measure/s description												
Percentage of people from employment		75,0%							–	–	–	–
Insert measure/s description									–	–	–	–
Ensure financial viability.												
Financial viability expressed as Debt-		39,70							–	–	–	–
Insert measure/s description									–	–	–	–
Financial viability expressed as Cost-		2,40							–	–	–	–
Insert measure/s description												
Financial viability expressed outstanding		54,0%										
Insert measure/s description												
Opinion of the Auditor-General on annual		Unqualified										
Insert measure/s description												
Increased revenue collection		91,0%										
Insert measure/s description												
Percentage of budget spent on repairs &		99,0%										
Insert measure/s description												
Percentage spend of capital budget.		97,4%										
Insert measure/s description												
To maintain and strengthen relations with												
Number of IDP community meetings held.		14,00										
Number of meetings with inter-governmental		12,00										
Insert measure/s description												

Description	Unit of measurement	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget A	Prior Adjusted A1	Accum. Funds B	Multi-year capital C	Unfore. Unavoid. D	Nat. or Prov. Govt E	Other Adjusts. F	Total Adjusts. G	Adjusted Budget H	Adjusted Budget	Adjusted Budget
Communal Services												
Provide & maintain facilities that make citizens												
Customer satisfaction survey (Score 1-5) -		220,0%										
Insert measure/s description												
% Expenditure on Operational Budget by		99,9%										
Insert measure/s description												
% Expenditure on Capital Budget by		96,1%										
Insert measure/s description												
Socio-Economic Support Services												
Support the poor & vulnerable through												
Number of account holders subsidised		2521,00										
Insert measure/s description												
Number of jobs created through		398,00										
Insert measure/s description												
Number of social development programmes		22,00										
Insert measure/s description												
Number of housing opportunities provided		200,00										
Insert measure/s description												
Number of Rental Stock transferred		65,00										
Insert measure/s description												
Create an enabling environment to attract												
Revisit Municipal Land Audit and draw up an		Phase 2										
Insert measure/s description												
Compile & Imlementation of LED Strategy		Approved										
Insert measure/s description												
Sub-function 3 - (name)												
Insert measure/s description												
And so on for the rest of the Votes												
Sub-function 2 - (name)												
Insert measure/s description												
Sub-function 3 - (name)												
Insert measure/s description												
Function 2 - (name)												
Sub-function 1 - (name)												
Insert measure/s description												
Sub-function 2 - (name)												
Insert measure/s description												
Sub-function 3 - (name)												
Insert measure/s description												
And so on for the rest of the Votes									–	–	–	–

WC022 Witzenberg - Supporting Table SB4 Adjustments to budgeted performance indicators and benchmarks - 28 July 2021

Description of financial indicator	Basis of calculation	2018/19	2019/20	2020/21	Budget Year 2021/22			Budget Year +1 2022/23	Budget Year +2 2023/24
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Adjusted Budget	Adjusted Budget
Borrowing Management									
Credit Rating	Short term/long term rating								
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	1,7%	1,5%	1,5%	1,1%	1,1%	1,1%	1,2%	1,1%
Capital Charges to Own Revenue	Finance charges & Repayment of borrowing /Own Revenue	2,0%	2,0%	2,0%	0,0%	0,0%	0,0%	0,0%	0,0%
Borrowed funding of 'own' capital expenditure	Borrowing/Capital expenditure excl. transfers and grants	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%
Safety of Capital									
Gearing	Long Term Borrowing/ Funds & Reserves	0,0%	0,0%	-565,6%	0,0%	0,0%	0,0%	0,0%	0,0%
Liquidity									
Current Ratio	Current assets/current liabilities	703,6%	21,3%	71,8%	84,5%	102,8%	75,8%	100,5%	-127,2%
Current Ratio adjusted for aged debtors	Current assets/current liabilities less debtors > 90 days/current liabilities	703,6%	21,3%	71,8%	84,5%	102,8%	0,0%	0,0%	0,0%
Liquidity Ratio	Monetary Assets/Current Liabilities	577,2%	-20,4%	67,0%	0,9	0,0	0,8	1,3	-6,8
Revenue Management									
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing		0,0%	0,0%	0,0%			0,0%	0,0%
Current Debtors Collection Rate (Cash receipts % of Ratepayer & Other revenue)		0,0%	0,0%	0,0%	92,1%			94,5%	96,1%
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue	0,9%	1,2%	0,4%	-0,3%	-65,3%	-0,3%	-0,7%	-2,0%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%
Creditors Management									
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))	99,0%	99,0%	99,0%	99,0%			99,0%	99,0%
Creditors to Cash and Investments		0,0%	0,5%	0,3%	39,1%	77,1%	38,8%	13,3%	2,5%
Other Indicators									
Electricity Distribution Losses (2)	Total Volume Losses (kW)	20636257,00	21334198,00	20764217,00	22892549,24			24037176,70	25239035,54
	Total Cost of Losses (Rand '000)	17 967	23 697	19 861	21 897			22 991	24 141
	% Volume (units purchased and generated less units sold)/units purchased and generated	0	10.51%	10.68%	0			0	0
Water Distribution Losses (2)	Total Volume Losses (kℓ)	1259722,00	1136319,00	1008621,00	1112004,65			1167604,89	1225985,13
	Total Cost of Losses (Rand '000)	488	458	379	418			439	461
	% Volume (units purchased and generated less units sold)/units purchased and generated	0	17.73%	15.04%	0			0	0
Employee costs	Employee costs/(Total Revenue - capital revenue)	30,5%	32,1%	31,1%	33,7%	33,7%	33,6%	35,3%	35,3%
Remuneration	Total remuneration/(Total Revenue - capital revenue)	31,8%	29,7%	31,5%					
Repairs & Maintenance	R&M/(Total Revenue excluding capital revenue)	3,6%	3,4%	2,4%	2,8%	2,8%	2,8%	2,8%	2,7%
Finance charges & Depreciation	FC&D/(Total Revenue - capital revenue)	2,6%	7,4%	7,0%	6,9%	6,9%	6,9%	6,9%	6,6%
IDP regulation financial viability indicators									
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	-	-	(13,73)	6107,9%	6107,9%	6109,1%	6022,5%	6461,7%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	1,2%	1,7%	0,6%	-3,2%	-65,2%	-3,2%	-3,7%	-4,9%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure	(0,07)	(21,80)	(16,67)	0,0	0,0	0,0	0,0	0,0

WC022 Witzenberg - Supporting Table SB5 Adjustments Budget - social, economic and demographic statistics and assumptions - 28 July 2021

Description of economic indicator	Ref.	Basis of calculation	2001 Census	2007 Survey	2011 Census	2018/19	2019/20	2020/21	Budget Year 2021/22	Budget Year 2021/22
						Outcome	Outcome	Outcome	Original Budget	Actual
Demographics										
Population			–	–	–	116	116	116	116	116
Females aged 5 - 14			–	–	–	–	–	–	–	–
Males aged 5 - 14			–	–	–	–	–	–	–	–
Females aged 15 - 34			–	–	–	21	21	21	21	21
Males aged 15 - 34			–	–	–	24	24	24	24	24
Unemployment			–	–	–	3	3	3	3	3
Monthly household income (no. of households)	1, 12									
No income			–	–	–	1 757	1 757	1 757	1 757	1 757
R1 - R1 600			–	–	–	6 703	6 703	6 703	6 703	6 703
R1 601 - R3 200			–	–	–	7 079	7 079	7 079	7 079	7 079
R3 201 - R6 400			–	–	–	5 723	5 723	5 723	5 723	5 723
R6 401 - R12 800			–	–	–	2 863	2 863	2 863	2 863	2 863
R12 801 - R25 600			–	–	–	1 851	1 851	1 851	1 851	1 851
R25 601 - R51 200			–	–	–	1 064	1 064	1 064	1 064	1 064
R52 201 - R102 400			–	–	–	253	253	253	253	253
R102 401 - R204 800			–	–	–	77	77	77	77	77
R204 801 - R409 600			–	–	–	49	49	49	49	49
R409 601 - R819 200			–	–	–	–	–	–	–	–
> R819 200			–	–	–	–	–	–	–	–
Poverty profiles (no. of households)										
< R2 060 per household per month	13		–	–	–	8 460	8 460	8 460	8 460	8 460
	2		–	–	–	15 539	15 539	15 539	15 539	15 539
Household/demographics (000)										
Number of people in municipal area			–	–	–	116	116	116	116	116
Number of poor people in municipal area			–	–	–	90	90	90	90	90
Number of households in municipal area			–	–	–	27	27	27	27	27
Number of poor households in municipal area			–	–	–	21	21	21	21	21
Definition of poor household (R per month)			–	–	–	>R6400	>R6400	>R6400	>R6400	>R6400
Housing statistics	3									
Formal			–	–	–	23 642	23 642	23 642	23 642	23 642
Informal			–	–	–	3 778	3 778	3 778	3 778	3 778
Total number of households			-	-	-	27 420	27 420	27 420	27 420	27 420
Dwellings provided by municipality	4		–	–	–	-	-	-	-	-
Dwellings provided by province/s			–	–	–	-	-	-	-	-
Dwellings provided by private sector	5		–	–	–	-	-	-	-	-
Total new housing dwellings			-	-	-	-	-	-	-	-
Economic	6									
Inflation/inflation outlook (CPIX)						0,0%	0,0%	0,0%	0,0%	0,0%
Interest rate - borrowing						0,0%	0,0%	0,0%	0,0%	0,0%
Interest rate - investment						0,0%	0,0%	0,0%	0,0%	0,0%
Remuneration increases						0,0%	0,0%	0,0%	0,0%	0,0%
Consumption growth (electricity)						0,0%	0,0%	0,0%	0,0%	0,0%
Consumption growth (water)						0,0%	0,0%	0,0%	0,0%	0,0%
Collection rates	7									
Property tax/service charges						0,0%	0,0%	0,0%	0,0%	0,0%
Rental of facilities & equipment						0,0%	0,0%	0,0%	0,0%	0,0%
Interest - external investments						0,0%	0,0%	0,0%	0,0%	0,0%
Interest - debtors						0,0%	0,0%	0,0%	0,0%	0,0%
Revenue from agency services						0,0%	0,0%	0,0%	0,0%	0,0%

Detail on the provision of municipal services for A10

Total municipal services	Ref.		2018/19	2019/20	2020/21	Budget Year 2021/22			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									

		Water:										
		Piped water inside dwelling	–	–	–	–	–	–	–	–	–	
		Piped water inside yard (but not in dwelling)	–	–	–	–	–	–	–	–	–	
	8	Using public tap (at least min.service level)	–	–	–	–	–	–	–	–	–	
	10	Other water supply (at least min.service level)	–	–	–	–	–	–	–	–	–	
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–	
	9	Using public tap (< min.service level)	–	–	–	–	–	–	–	–	–	
	10	Other water supply (< min.service level)	–	–	–	–	–	–	–	–	–	
		No water supply	–	–	–	–	–	–	–	–	–	
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–	
		Total number of households	–	–	–	–	–	–	–	–	–	
		Sanitation/sewerage:										
		Flush toilet (connected to sewerage)	–	–	–	–	–	–	–	–	–	
		Flush toilet (with septic tank)	–	–	–	–	–	–	–	–	–	
		Chemical toilet	–	–	–	–	–	–	–	–	–	
		Pit toilet (ventilated)	–	–	–	–	–	–	–	–	–	
		Other toilet provisions (> min.service level)	–	–	–	–	–	–	–	–	–	
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–	
		Bucket toilet	–	–	–	–	–	–	–	–	–	
		Other toilet provisions (< min.service level)	–	–	–	–	–	–	–	–	–	
		No toilet provisions	–	–	–	–	–	–	–	–	–	
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–	
		Total number of households	–	–	–	–	–	–	–	–	–	
		Energy:										
		Electricity (at least min.service level)	–	–	–	–	–	–	–	–	–	
		Electricity - prepaid (min.service level)	–	–	–	–	–	–	–	–	–	
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–	
		Electricity (< min.service level)	–	–	–	–	–	–	–	–	–	
		Electricity - prepaid (< min. service level)	–	–	–	–	–	–	–	–	–	
		Other energy sources	–	–	–	–	–	–	–	–	–	
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–	
		Total number of households	–	–	–	–	–	–	–	–	–	
		Refuse:										
		Removed at least once a week	–	–	–	–	–	–	–	–	–	
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–	
		Removed less frequently than once a week	–	–	–	–	–	–	–	–	–	
		Using communal refuse dump	–	–	–	–	–	–	–	–	–	
		Using own refuse dump	–	–	–	–	–	–	–	–	–	
		Other rubbish disposal	–	–	–	–	–	–	–	–	–	
		No rubbish disposal	–	–	–	–	–	–	–	–	–	
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–	
		Total number of households	–	–	–	–	–	–	–	–	–	

Municipal in-house services	Ref.		2018/19	2019/20	2020/21	Budget Year 2021/22			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
		Water:									
		Piped water inside dwelling	–	–	–	–	–	–	–	–	–
		Piped water inside yard (but not in dwelling)	–	–	–	–	–	–	–	–	–
	8	Using public tap (at least min.service level)	–	–	–	–	–	–	–	–	–
	10	Other water supply (at least min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
	9	Using public tap (< min.service level)	–	–	–	–	–	–	–	–	–
	10	Other water supply (< min.service level)	–	–	–	–	–	–	–	–	–
		No water supply	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
		Sanitation/sewerage:									
		Flush toilet (connected to sewerage)	–	–	–	–	–	–	–	–	–
		Flush toilet (with septic tank)	–	–	–	–	–	–	–	–	–
		Chemical toilet	–	–	–	–	–	–	–	–	–
		Pit toilet (ventilated)	–	–	–	–	–	–	–	–	–
		Other toilet provisions (> min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Bucket toilet	–	–	–	–	–	–	–	–	–
		Other toilet provisions (< min.service level)	–	–	–	–	–	–	–	–	–
		No toilet provisions	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–

		Total number of households	–	–	–	–	–	–	–	–	–
		Energy:									
		Electricity (at least min.service level)	–	–	–	–	–	–	–	–	–
		Electricity - prepaid (min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Electricity (< min.service level)	–	–	–	–	–	–	–	–	–
		Electricity - prepaid (< min. service level)	–	–	–	–	–	–	–	–	–
		Other energy sources	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
		Refuse:									
		Removed at least once a week	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Removed less frequently than once a week	–	–	–	–	–	–	–	–	–
		Using communal refuse dump	–	–	–	–	–	–	–	–	–
		Using own refuse dump	–	–	–	–	–	–	–	–	–
		Other rubbish disposal	–	–	–	–	–	–	–	–	–
		No rubbish disposal	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–

Municipal entity services	Ref.		2018/19	2019/20	2020/21	Budget Year 2021/22			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
Name of municipal entity		*Water:*									
		Piped water inside dwelling	–	–	–	–	–	–	–	–	–
		Piped water inside yard (but not in dwelling)	–	–	–	–	–	–	–	–	–
	8	Using public tap (at least min.service level)	–	–	–	–	–	–	–	–	–
	10	Other water supply (at least min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
	9	Using public tap (< min.service level)	–	–	–	–	–	–	–	–	–
	10	Other water supply (< min.service level)	–	–	–	–	–	–	–	–	–
		No water supply	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Name of municipal entity		*Sanitation/sewerage:*									
		Flush toilet (connected to sewerage)	–	–	–	–	–	–	–	–	–
		Flush toilet (with septic tank)	–	–	–	–	–	–	–	–	–
		Chemical toilet	–	–	–	–	–	–	–	–	–
		Pit toilet (ventilated)	–	–	–	–	–	–	–	–	–
		Other toilet provisions (> min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Bucket toilet	–	–	–	–	–	–	–	–	–
		Other toilet provisions (< min.service level)	–	–	–	–	–	–	–	–	–
		No toilet provisions	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Name of municipal entity		*Energy:*									
		Electricity (at least min.service level)	–	–	–	–	–	–	–	–	–
		Electricity - prepaid (min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Electricity (< min.service level)	–	–	–	–	–	–	–	–	–
		Electricity - prepaid (< min. service level)	–	–	–	–	–	–	–	–	–
		Other energy sources	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Name of municipal entity		*Refuse:*									
		Removed at least once a week	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Removed less frequently than once a week	–	–	–	–	–	–	–	–	–
		Using communal refuse dump	–	–	–	–	–	–	–	–	–
		Using own refuse dump	–	–	–	–	–	–	–	–	–
		Other rubbish disposal	–	–	–	–	–	–	–	–	–
		No rubbish disposal	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–

Services provided by 'external mechanisms'	Ref.		2018/19	2019/20	2020/21	Budget Year 2021/22			2020/21 Medium Term Revenue & Expenditure Framework		

Services provided by 'external mechanisms'	Ref.		Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
Names of service providers		*Water:*									
		Piped water inside dwelling	–	–	–	–	–	–	–	–	–
		Piped water inside yard (but not in dwelling)	–	–	–	–	–	–	–	–	–
	8	Using public tap (at least min.service level)	–	–	–	–	–	–	–	–	–
	10	Other water supply (at least min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
	9	Using public tap (< min.service level)	–	–	–	–	–	–	–	–	–
	10	Other water supply (< min.service level)	–	–	–	–	–	–	–	–	–
		No water supply	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Names of service providers		*Sanitation/sewerage:*									
		Flush toilet (connected to sewerage)	–	–	–	–	–	–	–	–	–
		Flush toilet (with septic tank)	–	–	–	–	–	–	–	–	–
		Chemical toilet	–	–	–	–	–	–	–	–	–
		Pit toilet (ventilated)	–	–	–	–	–	–	–	–	–
		Other toilet provisions (> min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Bucket toilet	–	–	–	–	–	–	–	–	–
		Other toilet provisions (< min.service level)	–	–	–	–	–	–	–	–	–
		No toilet provisions	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Names of service providers		*Energy:*									
		Electricity (at least min.service level)	–	–	–	–	–	–	–	–	–
		Electricity - prepaid (min.service level)	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Electricity (< min.service level)	–	–	–	–	–	–	–	–	–
		Electricity - prepaid (< min. service level)	–	–	–	–	–	–	–	–	–
		Other energy sources	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–
Names of service providers		*Refuse:*									
		Removed at least once a week	–	–	–	–	–	–	–	–	–
		Minimum Service Level and Above sub-total	–	–	–	–	–	–	–	–	–
		Removed less frequently than once a week	–	–	–	–	–	–	–	–	–
		Using communal refuse dump	–	–	–	–	–	–	–	–	–
		Using own refuse dump	–	–	–	–	–	–	–	–	–
		Other rubbish disposal	–	–	–	–	–	–	–	–	–
		No rubbish disposal	–	–	–	–	–	–	–	–	–
		Below Minimum Service Level sub-total	–	–	–	–	–	–	–	–	–
		Total number of households	–	–	–	–	–	–	–	–	–

Detail of Free Basic Services (FBS) provided			Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
			Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
Electricity	Ref.	*Location of households for each type of FBS*											
List type of FBS service		Formal settlements - (50 kwh per indigent household per month Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Informal settlements (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Informal settlements targeted for upgrading (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Living in informal backyard rental agreement (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Other (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Total cost of FBS - Electricity for informal settlements	–	–	–	–	–	–	–	–	–	–	–
Water	Ref.	*Location of households for each type of FBS*											
List type of FBS service		Formal settlements - (6 kililitre per indigent household per month Rands)	5 406 089	5 406 089	–	–	–	5 406 089	–	5 406	10 812	5 459 872	5 516 343
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–
		Informal settlements (Rands)	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–

		Informal settlements targeted for upgrading (Rands)	–	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	–
		Living in informal backyard rental agreement (Rands)	–	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	–
		Other (Rands)	–	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	–
		Total cost of FBS - Water for informal settlements	–	–	–	–	–	–	–	–	–	–	–	–
Sanitation	Ref.	*Location of households for each type of FBS*												
List type of FBS service		Formal settlements - (free sanitation service to indigent households)	–	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	–
		Informal settlements (Rands)	–	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	–
		Informal settlements targeted for upgrading (Rands)	–	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	–
		Living in informal backyard rental agreement (Rands)	–	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	–
		Other (Rands)	–	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	–
		Total cost of FBS - Sanitation for informal settlements	–	–	–	–	–	–	–	–	–	–	–	–
Refuse Removal	Ref.	*Location of households for each type of FBS*												
List type of FBS service		Formal settlements - (removed once a week to indigent households)	–	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	–
		Informal settlements (Rands)	–	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	–
		Informal settlements targeted for upgrading (Rands)	–	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	–
		Living in informal backyard rental agreement (Rands)	–	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	–
		Other (Rands)	–	–	–	–	–	–	–	–	–	–	–	–
		Number of HH receiving this type of FBS	–	–	–	–	–	–	–	–	–	–	–	–
		Total cost of FBS - Refuse Removal for informal settlements	–	–	–	–	–	–	–	–	–	–	–	–

WC022 Witzenberg - Supporting Table SB6 Adjustments Budget - funding measurement - 28 July 2021

Description	Ref	MFMA section	2018/19	2019/20	2020/21	Medium Term Revenue and Expenditure Framework				
R thousands			Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Budget Year +1 2022/23	Budget Year +2 2023/24
Funding measures										
Cash/cash equivalents at the year end - R'000	1	18(1)b	–	–	–	182 253	(544 611)	182 362	122 010	82 393
Cash + investments at the yr end less applications - R'000	2	18(1)b	–	–	–	(15 346)	415 061	(20 577)	22 183	66 906
Cash year end/monthly employee/supplier payments	3	18(1)b	–	–	–	–	–	–	–	–
Surplus/(Deficit) excluding depreciation offsets: R'000	4	18(1)	–	–	–	2 908	2 914	3 032	(26 051)	(65 871)
Service charge rev % change - macro CPIX target exclusive	5	18(1)a,(2)				0,0%	0,0%	0,0%	-1,9%	2,3%
Cash receipts % of Ratepayer & Other revenue	6	18(1)a,(2)	0,0%	0,0%	0,0%	86,2%	0,0%	86,2%	91,6%	93,8%
Debt impairment expense as a % of total billable revenue	7	18(1)a,(2)				12,8%	12,8%	12,8%	11,1%	10,9%
Capital payments % of capital expenditure	8	18(1)c;19				0,0%	0,0%	0,0%	0,0%	0,0%
Borrowing receipts % of capital expenditure (excl. transfers)	9	18(1)c				0,0%	0,0%	0,0%	0,0%	0,0%
Grants % of Govt. legislated/gazetted allocations	10	18(1)a				0,0%	100,4%	0,0%	0,0%	0,0%
Current consumer debtors % change - incr(decr)	11	18(1)a							113,4%	202,0%
Long term receivables % change - incr(decr)	12	18(1)a							0,0%	0,0%
R&M % of Property Plant & Equipment	13	20(1)(vi)				39,6%	22,0%	35,2%	64,0%	-169,2%
Asset renewal % of capital budget	14	20(1)(vi)				0,7%	0,7%	3,3%	7,1%	0,0%

References

1. Positive cash balances indicative of minimum compliance - subject to 2

2. Deduct applications (defined) from cash balances

3. Indicative of sufficient liquidity to meet average monthly operating payments

4. Indicative of funded operational requirements

5. Indicative of adherence to macro-economic targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)

6. Realistic average cash collection forecasts as % of annual billed revenue

7. Realistic average increase in doubtful debt provision

8. Indicative of planned capital expenditure level & cash payment timing

9. Indicative of compliance with borrowing 'only' for the capital budget - should not exceed 100% unless refinancing

10. Substantiation of National/Province allocations included in budget

11. Indicative of realistic current arrear debtor collection targets (prior to 2003/04 revenue not available for high cap municipalities and later for other capacity classifications)

12. Indicative of realistic long term arrear debtor collection targets (prior to 2003/04 revenue not available for high cap municipalities and later for other capacity classifications)

13. Indicative of a credible allowance for repairs & maintenance of assets

14. Indicative of a credible allowance for asset renewal (requires analysis of asset renewal projects as % of total capital projects - detailed capital plan)

Macro CPIX target						6%	6%	6%	6%	6%
Total service charge revenue						497 062	497 062	497 062	517 483	560 186
Total service charge revenue - previous year								–	497 062	517 483
Provincial government gazetted allocations	–	–	–			59 069	59 069	59 793	28 474	12 441
National government DoRA allocations	–	–	–			160 992	160 992	160 992	157 747	144 660
Cash receipts from ratepayers						474 087	–	474 195	520 720	572 441
Ratepayer & Other revenue						549 831	549 831	549 939	568 564	610 440
Change in debtors									(2 607)	(9 906)

WC022 Witzenberg - Supporting Table SB7 Adjustments Budget - transfers and grant receipts - 28 July 2021

Description	Ref	Budget Year 2021/22							Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F		
RECEIPTS:	1, 2									
Operating Transfers and Grants										
National Government:		110 696	110 696	–	–	–	–	110 696	116 373	118 409
Operational Revenue:General Revenue:Equitable Share		106 666	106 666	–	–	–	–	106 666	114 960	116 996
Operational:Revenue:General Revenue:Fuel Levy	3	–	–	–	–	–	–	–	–	–
2014 African Nations Championship Host City Operating Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Agriculture Research and Technology		–	–	–	–	–	–	–	–	–
Agriculture, Conservation and Environmental		–	–	–	–	–	–	–	–	–
Arts and Culture Sustainable Resource Management		–	–	–	–	–	–	–	–	–
Community Library		–	–	–	–	–	–	–	–	–
Department of Environmental Affairs		–	–	–	–	–	–	–	–	–
Department of Tourism		–	–	–	–	–	–	–	–	–
Department of Water Affairs and Sanitation Masibambane		–	–	–	–	–	–	–	–	–
Emergency Medical Service		–	–	–	–	–	–	–	–	–
Energy Efficiency and Demand-side [Schedule 5B]		–	–	–	–	–	–	–	–	–
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		2 617	2 617	–	–	–	–	2 617	–	–
HIV and Aids		–	–	–	–	–	–	–	–	–
Housing Accreditation		–	–	–	–	–	–	–	–	–
Housing Top structure		–	–	–	–	–	–	–	–	–
Infrastructure Skills Development Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Integrated City Development Grant		–	–	–	–	–	–	–	–	–
Khayelitsha Urban Renewal		–	–	–	–	–	–	–	–	–
Local Government Financial Management Grant [Schedule 5B]		1 413	1 413	–	–	–	–	1 413	1 413	1 413
Mitchell's Plain Urban Renewal		–	–	–	–	–	–	–	–	–
Municipal Demarcation and Transition Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Disaster Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Human Settlement Capacity Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Systems Improvement Grant		–	–	–	–	–	–	–	–	–
Natural Resource Management Project		–	–	–	–	–	–	–	–	–
Neighbourhood Development Partnership Grant		–	–	–	–	–	–	–	–	–
Operation Clean Audit		–	–	–	–	–	–	–	–	–
Municipal Disaster Recovery Grant		–	–	–	–	–	–	–	–	–
Public Service Improvement Facility		–	–	–	–	–	–	–	–	–
Public Transport Network Operations Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Restructuring - Seed Funding		–	–	–	–	–	–	–	–	–
Revenue Enhancement Grant Debtors Book		–	–	–	–	–	–	–	–	–
Rural Road Asset Management Systems Grant		–	–	–	–	–	–	–	–	–
Sport and Recreation		–	–	–	–	–	–	–	–	–
Terrestrial Invasive Alien Plants		–	–	–	–	–	–	–	–	–
Water Services Operating Subsidy Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Health Hygiene in Informal Settlements		–	–	–	–	–	–	–	–	–
Municipal Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Water Services Infrastructure Grant		–	–	–	–	–	–	–	–	–
Public Transport Network Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Smart Connect Grant		–	–	–	–	–	–	–	–	–
Urban Settlement Development Grant		–	–	–	–	–	–	–	–	–
WiFi Grant [Department of Telecommunications and Postal Services		–	–	–	–	–	–	–	–	–
Street Lighting		–	–	–	–	–	–	–	–	–
Traditional Leaders - Imbizion		–	–	–	–	–	–	–	–	–
Department of Water and Sanitation Smart Living Handbook		–	–	–	–	–	–	–	–	–
Integrated National Electrification Programme Grant		–	–	–	–	–	–	–	–	–
Municipal Restructuring Grant		–	–	–	–	–	–	–	–	–
Regional Bulk Infrastructure Grant		–	–	–	–	–	–	–	–	–
Municipal Emergency Housing Grant		–	–	–	–	–	–	–	–	–
Metro Informal Settlements Partnership Grant		–	–	–	–	–	–	–	–	–
Provincial Government:		34 268	34 268	–	–	724	724	34 992	10 994	11 432
Capacity Building		–	–	–	–	–	–	–	–	–
Capacity Building and Other		10 937	10 937	–	–	724	724	11 661	10 264	10 432
Disaster and Emergency Services		–	–	–	–	–	–	–	–	–
Health		–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–
Infrastructure		23 331	23 331	–	–	–	–	23 331	730	1 000
Libraries, Archives and Museums		–	–	–	–	–	–	–	–	–
Other		–	–	–	–	–	–	–	–	–
Public Transport		–	–	–	–	–	–	–	–	–
Road Infrastructure - Maintenance	4	–	–	–	–	–	–	–	–	–
Sports and Recreation		–	–	–	–	–	–	–	–	–
Waste Water Infrastructure - Maintenance		–	–	–	–	–	–	–	–	–
Water Supply Infrastructure - Maintenance	5	–	–	–	–	–	–	–	–	–
District Municipality:		–	–	–	–	–	–	–	–	–
All Grants							–	–		
Other grant providers:		279	279	–	–	481	481	760	387	–
Departmental Agencies and Accounts		–	–	–	–	–	–	–	–	–
Foreign Government and International Organisations		279	279	–	–	481	481	760	387	–
Households		–	–	–	–	–	–	–	–	–
Non-profit Institutions		–	–	–	–	–	–	–	–	–
Private Enterprises		–	–	–	–	–	–	–	–	–
Public Corporations		–	–	–	–	–	–	–	–	–
Higher Educational Institutions		–	–	–	–	–	–	–	–	–
Parent Municipality / Entity		–	–	–	–	–	–	–	–	–
Total Operating Transfers and Grants	6	145 243	145 243	–	–	1 205	1 205	146 448	127 754	129 841

Description	Ref	Budget Year 2021/22							Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F		
Capital Transfers and Grants										
National Government:		50 296	50 296	–	–	–	–	50 296	41 374	26 251
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		11 097	11 097	–	–	–	–	11 097	2 715	3 478
Municipal Infrastructure Grant [Schedule 5B]		21 808	21 808	–	–	–	–	21 808	21 929	22 773
Municipal Water Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Neighbourhood Development Partnership Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Public Transport Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Rural Household Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Rural Road Asset Management Systems Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Urban Settlement Development Grant [Schedule 4B]		–	–	–	–	–	–	–	–	–
Municipal Human Settlement		–	–	–	–	–	–	–	–	–
Community Library		–	–	–	–	–	–	–	–	–
Integrated City Development Grant [Schedule 4B]		–	–	–	–	–	–	–	–	–
Municipal Disaster Recovery Grant [Schedule 4B]		–	–	–	–	–	–	–	–	–
Energy Efficiency and Demand Side Management Grant		–	–	–	–	–	–	–	–	–
Khayelitsha Urban Renewal		–	–	–	–	–	–	–	–	–
Local Government Financial Management Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Systems Improvement Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Public Transport Network Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Public Transport Network Operations Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Regional Bulk Infrastructure Grant (Schedule 5B)		17 391	17 391	–	–	–	–	17 391	16 730	–
Water Services Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
WIFI Connectivity		–	–	–	–	–	–	–	–	–
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		–	–	–	–	–	–	–	–	–
Aquaponic Project		–	–	–	–	–	–	–	–	–
Restition Settlement		–	–	–	–	–	–	–	–	–
Infrastructure Skills Development Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Restructuring Seed Funding		–	–	–	–	–	–	–	–	–
Municipal Disaster Relief Grant		–	–	–	–	–	–	–	–	–
Municipal Emergency Housing Grant		–	–	–	–	–	–	–	–	–
Metro Informal Settlements Partnership Grant		–	–	–	–	–	–	–	–	–
Provincial Government:		24 801	24 801	–	–	–	–	24 801	17 480	1 009
Capacity Building		–	–	–	–	–	–	–	–	–
Capacity Building and Other		–	–	–	–	–	–	–	–	857
Disaster and Emergency Services		–	–	–	–	–	–	–	–	–
Health		–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–
Infrastructure		24 801	24 801	–	–	–	–	24 801	17 480	152
Libraries, Archives and Museums		–	–	–	–	–	–	–	–	–
Other		–	–	–	–	–	–	–	–	–
Public Transport		–	–	–	–	–	–	–	–	–
Road Infrastructure		–	–	–	–	–	–	–	–	–
Sports and Recreation		–	–	–	–	–	–	–	–	–
Waste Water Infrastructure		–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		–	–	–	–	–	–	–	–	–
District Municipality:		500	500	–	–	315	315	815	–	–
All Grants		500	500	–	–	315	315	815	–	–
Other grant providers:		–	–	–	–	–	–	–	–	–
Departmental Agencies and Accounts		–	–	–	–	–	–	–	–	–
Foreign Government and International Organisations		–	–	–	–	–	–	–	–	–
Households		–	–	–	–	–	–	–	–	–
Non-Profit Institutions		–	–	–	–	–	–	–	–	–
Private Enterprises		–	–	–	–	–	–	–	–	–
Public Corporations		–	–	–	–	–	–	–	–	–
Higher Educational Institutions		–	–	–	–	–	–	–	–	–
Parent Municipality / Entity		–	–	–	–	–	–	–	–	–
Transfer from Operational Revenue		–	–	–	–	–	–	–	–	–
Total Capital Transfers and Grants	6	75 597	75 597	–	–	315	315	75 912	58 854	27 260
TOTAL RECEIPTS OF TRANSFERS & GRANTS		220 840	220 840	–	–	1 520	1 520	222 360	186 608	157 101

WC022 Witzenberg - Supporting Table SB8 Adjustments Budget - expenditure on transfers and grant programme - 28 July 2021

Description	Ref	Budget Year 2021/22							Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	2 A1	3 B	4 C	5 D	6 E	7 F		
EXPENDITURE ON TRANSFERS AND GRANT PROGRAM:	1									
Operating expenditure of Transfers and Grants										
National Government:		61 657	61 657	–	–	–	–	61 657	62 011	65 851
Operational Revenue:General Revenue:Equitable Share		56 917	56 917	–	–	–	–	56 917	59 698	63 489
Operational:Revenue:General Revenue:Fuel Levy	3	–	–	–	–	–	–	–	–	–
2014 African Nations Championship Host City Operating Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Agriculture Research and Technology		–	–	–	–	–	–	–	–	–
Agriculture, Conservation and Environmental		–	–	–	–	–	–	–	–	–
Arts and Culture Sustainable Resource Management		–	–	–	–	–	–	–	–	–
Community Library		–	–	–	–	–	–	–	–	–
Department of Environmental Affairs		–	–	–	–	–	–	–	–	–
Department of Tourism		–	–	–	–	–	–	–	–	–
Department of Water Affairs and Sanitation Masibambane		–	–	–	–	–	–	–	–	–
Emergency Medical Service		–	–	–	–	–	–	–	–	–
Energy Efficiency and Demand-side [Schedule 5B]		–	–	–	–	–	–	–	–	–
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		2 617	2 617	–	–	–	–	2 617	–	–
HIV and Aids		–	–	–	–	–	–	–	–	–
Housing Accreditation		–	–	–	–	–	–	–	–	–
Housing Top structure		–	–	–	–	–	–	–	–	–
Infrastructure Skills Development Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Integrated City Development Grant		–	–	–	–	–	–	–	–	–
Khayelitsha Urban Renewal		–	–	–	–	–	–	–	–	–
Local Government Financial Management Grant [Schedule 5B]		1 463	1 463	–	–	–	–	1 463	1 463	1 463
Mitchell's Plain Urban Renewal		–	–	–	–	–	–	–	–	–
Municipal Demarcation and Transition Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Disaster Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Human Settlement Capacity Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Systems Improvement Grant		–	–	–	–	–	–	–	–	–
Natural Resource Management Project		–	–	–	–	–	–	–	–	–
Neighbourhood Development Partnership Grant		–	–	–	–	–	–	–	–	–
Operation Clean Audit		–	–	–	–	–	–	–	–	–
Municipal Disaster Recovery Grant		–	–	–	–	–	–	–	–	–
Public Service Improvement Facility		–	–	–	–	–	–	–	–	–
Public Transport Network Operations Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Restructuring - Seed Funding		–	–	–	–	–	–	–	–	–
Revenue Enhancement Grant Debtors Book		–	–	–	–	–	–	–	–	–
Rural Road Asset Management Systems Grant		–	–	–	–	–	–	–	–	–
Sport and Recreation		–	–	–	–	–	–	–	–	–
Terrestrial Invasive Alien Plants		–	–	–	–	–	–	–	–	–
Water Services Operating Subsidy Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Health Hygiene in Informal Settlements		–	–	–	–	–	–	–	–	–
Municipal Infrastructure Grant [Schedule 5B]		660	660	–	–	–	–	660	850	900
Water Services Infrastructure Grant		–	–	–	–	–	–	–	–	–
Public Transport Network Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Smart Connect Grant		–	–	–	–	–	–	–	–	–
Urban Settlement Development Grant		–	–	–	–	–	–	–	–	–
WiFi Grant [Department of Telecommunications and Postal Services		–	–	–	–	–	–	–	–	–
Street Lighting		–	–	–	–	–	–	–	–	–
Traditional Leaders - Imbizion		–	–	–	–	–	–	–	–	–
Department of Water and Sanitation Smart Living Handbook		–	–	–	–	–	–	–	–	–
Integrated National Electrification Programme Grant		–	–	–	–	–	–	–	–	–
Municipal Restructuring Grant		–	–	–	–	–	–	–	–	–
Regional Bulk Infrastructure Grant		–	–	–	–	–	–	–	–	–
Municipal Emergency Housing Grant		–	–	–	–	–	–	–	–	–
Metro Informal Settlements Partnership Grant		–	–	–	–	–	–	–	–	–
Provincial Government:		34 306	34 306	–	–	724	724	35 030	10 994	11 432
Capacity Building		–	–	–	–	–	–	–	–	–
Capacity Building and Other		10 975	10 975	–	–	724	724	11 700	10 264	10 432
Disaster and Emergency Services		–	–	–	–	–	–	–	–	–
Health		–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–
Infrastructure		23 331	23 331	–	–	–	–	23 331	730	1 000
Libraries, Archives and Museums		–	–	–	–	–	–	–	–	–
Other		–	–	–	–	–	–	–	–	–
Public Transport		–	–	–	–	–	–	–	–	–
Road Infrastructure - Maintenance	4	–	–	–	–	–	–	–	–	–
Sports and Recreation		–	–	–	–	–	–	–	–	–
Waste Water Infrastructure - Maintenance		–	–	–	–	–	–	–	–	–
Water Supply Infrastructure - Maintenance	5	–	–	–	–	–	–	–	–	–
District Municipality:		–	–	–	–	–	–	–	–	–
All Grants							–	–		
Other grant providers:		829	829	–	–	458	458	1 287	987	–
Departmental Agencies and Accounts		–	–	–	–	–	–	–	–	–
Foreign Government and International Organisations		829	829	–	–	458	458	1 287	987	–
Households		–	–	–	–	–	–	–	–	–
Non-profit Institutions		–	–	–	–	–	–	–	–	–
Private Enterprises		–	–	–	–	–	–	–	–	–
Public Corporations		–	–	–	–	–	–	–	–	–
Higher Educational Institutions		–	–	–	–	–	–	–	–	–
Parent Municipality / Entity		–	–	–	–	–	–	–	–	–
Total Operating Transfers and Grants	6	96 792	96 792	–	–	1 183	1 183	97 974	73 992	77 283

Description	Ref	Budget Year 2021/22							Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	2 A1	3 B	4 C	5 D	6 E	7 F		
Capital Transfers and Grants										
National Government:		49 637	49 637	–	–	–	–	49 637	40 523	25 351
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		11 097	11 097	–	–	–	–	11 097	2 715	3 478
Municipal Infrastructure Grant [Schedule 5B]		21 148	21 148	–	–	–	–	21 148	21 079	21 873
Municipal Water Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Neighbourhood Development Partnership Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Public Transport Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Rural Household Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Rural Road Asset Management Systems Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Urban Settlement Development Grant [Schedule 4B]		–	–	–	–	–	–	–	–	–
Municipal Human Settlement		–	–	–	–	–	–	–	–	–
Community Library		–	–	–	–	–	–	–	–	–
Integrated City Development Grant [Schedule 4B]		–	–	–	–	–	–	–	–	–
Municipal Disaster Recovery Grant [Schedule 4B]		–	–	–	–	–	–	–	–	–
Energy Efficiency and Demand Side Management Grant		–	–	–	–	–	–	–	–	–
Khayelitsha Urban Renewal		–	–	–	–	–	–	–	–	–
Local Government Financial Management Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Municipal Systems Improvement Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Public Transport Network Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Public Transport Network Operations Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Regional Bulk Infrastructure Grant (Schedule 5B)		17 391	17 391	–	–	–	–	17 391	16 730	–
Water Services Infrastructure Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
WIFI Connectivity		–	–	–	–	–	–	–	–	–
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		–	–	–	–	–	–	–	–	–
Aquaponic Project		–	–	–	–	–	–	–	–	–
Restition Settlement		–	–	–	–	–	–	–	–	–
Infrastructure Skills Development Grant [Schedule 5B]		–	–	–	–	–	–	–	–	–
Restructuring Seed Funding		–	–	–	–	–	–	–	–	–
Municipal Disaster Relief Grant		–	–	–	–	–	–	–	–	–
Municipal Emergency Housing Grant		–	–	–	–	–	–	–	–	–
Metro Informal Settlements Partnership Grant		–	–	–	–	–	–	–	–	–
Provincial Government:		24 801	24 801	–	–	–	–	24 801	17 480	1 009
Capacity Building		–	–	–	–	–	–	–	–	–
Capacity Building and Other		–	–	–	–	–	–	–	–	857
Disaster and Emergency Services		–	–	–	–	–	–	–	–	–
Health		–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–
Infrastructure		24 801	24 801	–	–	–	–	24 801	17 480	152
Libraries, Archives and Museums		–	–	–	–	–	–	–	–	–
Other		–	–	–	–	–	–	–	–	–
Public Transport		–	–	–	–	–	–	–	–	–
Road Infrastructure		–	–	–	–	–	–	–	–	–
Sports and Recreation		–	–	–	–	–	–	–	–	–
Waste Water Infrastructure		–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		–	–	–	–	–	–	–	–	–
District Municipality:		500	500	–	–	315	315	815	–	–
All Grants		500	500	–	–	315	315	815	–	–
Other grant providers:		–	–	–	–	–	–	–	–	–
Departmental Agencies and Accounts		–	–	–	–	–	–	–	–	–
Foreign Government and International Organisations		–	–	–	–	–	–	–	–	–
Households		–	–	–	–	–	–	–	–	–
Non-Profit Institutions		–	–	–	–	–	–	–	–	–
Private Enterprises		–	–	–	–	–	–	–	–	–
Public Corporations		–	–	–	–	–	–	–	–	–
Higher Educational Institutions		–	–	–	–	–	–	–	–	–
Parent Municipality / Entity		–	–	–	–	–	–	–	–	–
Transfer from Operational Revenue							–	–		
Total Capital Transfers and Grants	6	74 937	74 937	–	–	315	315	75 252	58 003	26 360
TOTAL EXPENDITURE OF TRANSFERS & GRANTS		171 729	171 729	–	–	1 498	1 498	173 227	131 995	103 643

WC022 Witzenberg - Supporting Table SB9 Adjustments Budget - reconciliation of transfers, grant receipts, and unspent funds - 28 July 202:

Description	Ref	Budget Year 2021/22							Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			2	3	4	5	6	7		
R thousands		A	A1	B	C	D	E	F		
Operating transfers and grants:										
National Government:										
Balance unspent at beginning of the year		–	–	–	–	–	–	–	–	–
Current year receipts		(2 210)	(2 210)	–	–	–	–	(2 210)	(2 400)	(2 450)
Conditions met - transferred to revenue		2 210	2 210	–	–	–	–	2 210	2 400	2 450
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Provincial Government:										
Balance unspent at beginning of the year		–	–	–	–	–	–	–	–	–
Current year receipts		(15 902)	(15 902)	–	–	–	–	(15 902)	(10 994)	(11 432)
Conditions met - transferred to revenue		15 902	15 902	–	–	–	–	15 902	10 994	11 432
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
District Municipality:										
Balance unspent at beginning of the year		–	–	–	–	–	–	–	–	–
Current year receipts		–	–	–	–	–	–	–	–	–
Conditions met - transferred to revenue		–	–	–	–	–	–	–	–	–
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Other grant providers:										
Balance unspent at beginning of the year		–	–	–	–	–	–	–	–	–
Current year receipts		–	–	–	–	–	–	–	–	–
Conditions met - transferred to revenue		–	–	–	–	–	–	–	–	–
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Total operating transfers and grants revenue		18 112	18 112	–	–	–	–	18 112	13 394	13 882
Total operating transfers and grants - CTBM	2	–	–	–	–	–	–	–	–	–
Capital transfers and grants:										
National Government:										
Balance unspent at beginning of the year		–	–	–	–	–	–	–	–	–
Current year receipts		(57 082)	(57 082)	–	–	–	–	(57 082)	(46 602)	(29 154)
Conditions met - transferred to revenue		57 082	57 082	–	–	–	–	57 082	46 602	29 154
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Provincial Government:										
Balance unspent at beginning of the year		–	–	–	–	–	–	–	–	–
Current year receipts		(48 970)	(48 970)	–	–	–	–	(48 970)	(18 410)	(1 160)
Conditions met - transferred to revenue		48 970	48 970	–	–	–	–	48 970	18 410	1 160
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
District Municipality:										
Balance unspent at beginning of the year		–	–	–	–	–	–	–	–	–
Current year receipts		–	–	–	–	–	–	–	–	–
Conditions met - transferred to revenue		(500)	(500)	–	–	–	–	(500)	–	–
Conditions still to be met - transferred to liabilities		(500)	(500)	–	–	–	–	(500)	–	–
Other grant providers:										
Balance unspent at beginning of the year		–	–	–	–	–	–	–	–	–
Current year receipts		–	–	–	–	–	–	–	–	–
Conditions met - transferred to revenue		–	–	–	–	–	–	–	–	–
Conditions still to be met - transferred to liabilities		–	–	–	–	–	–	–	–	–
Total capital transfers and grants revenue		105 552	105 552	–	–	–	–	105 552	65 012	30 314
Total capital transfers and grants - CTBM		(500)	(500)	–	–	–	–	(500)	–	–
TOTAL TRANSFERS AND GRANTS REVENUE		123 664	123 664	–	–	–	–	123 664	78 406	44 196
TOTAL TRANSFERS AND GRANTS - CTBM		(500)	(500)	–	–	–	–	(500)	–	–

WC022 Witzenberg - Supporting Table SB10 Adjustments Budget - transfers and grants made by the municipality - 28 July 2021

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			6	7	8	9	10	11	12	13		
R thousands		A	A1	B	C	D	E	F	G	H		
Cash transfers to other municipalities												
Operational	1	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Cash Transfers To Municipalities:		–	–	–	–	–	–	–	–	–	–	–
Cash transfers to Entities/Other External Mechanisms												
Operational	2	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Cash Transfers To Entities/Ems'		–	–	–	–	–	–	–	–	–	–	–
Cash transfers to other Organs of State												
Operational	3	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Cash Transfers To Other Organs Of State:		–	–	–	–	–	–	–	–	–	–	–
Cash transfers to other Organisations												
Operational	4	1 235	1 235	–	–	–	–	–	–	1 235	1 346	1 368
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Cash Transfers To Organisations		1 235	1 235	–	–	–	–	–	–	1 235	1 346	1 368
Cash Transfers to Groups of Individuals												
Operational	4	24 368	24 368	–	–	–	–	–	–	24 368	927	1 207
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Cash Transfers To Groups Of Individuals:		24 368	24 368	–	–	–	–	–	–	24 368	927	1 207
TOTAL CASH TRANSFERS AND GRANTS	5	25 603	25 603	–	–	–	–	–	–	25 603	2 273	2 575
Non-cash transfers to other municipalities												
Operational	1	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Non-Cash Transfers To Municipalities:		–	–	–	–	–	–	–	–	–	–	–
Non-cash transfers to Entities/Other External Mechanisms												
Operational	2	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Non-Cash Transfers To Entities/Ems'		–	–	–	–	–	–	–	–	–	–	–
Non-cash transfers to other Organs of State												
Operational	3	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Non-Cash Transfers To Other Organs Of State:		–	–	–	–	–	–	–	–	–	–	–
Non-cash transfers to other Organisations												
Operational	4	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
TOTAL NON-CASH TRANSFERS TO OTHER ORGANISATIONS:		–	–	–	–	–	–	–	–	–	–	–
Non-cash transfers to Groups of Individuals												
Operational	4	–	–	–	–	–	–	–	–	–	–	–
Capital		–	–	–	–	–	–	–	–	–	–	–
									–	–		
Total Non-Cash Grants To Groups Of Individuals:		–	–	–	–	–	–	–	–	–	–	–
TOTAL NON-CASH TRANSFERS AND GRANTS	5	–	–	–	–	–	–	–	–	–	–	–
TOTAL TRANSFERS AND GRANTS		25 603	25 603	–	–	–	–	–	–	25 603	2 273	2 575

WC022 Witzenberg - Supporting Table SB11 Adjustments Budget - councillor and staff benefits - 28 July 2021

Summary of remuneration	Ref	Budget Year 2021/22									% change
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	
R thousands		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H	
Councillors (Political Office Bearers plus Other)											
Basic Salaries and Wages		7 980	7 980	–		–		–	–	7 980	0,0%
Pension and UIF Contributions		1 787	1 787	–		–		–	–	1 787	0,0%
Medical Aid Contributions		335	335	–		–		–	–	335	0,0%
Motor Vehicle Allowance		817	817	–		–		–	–	817	0,0%
Cellphone Allowance		985	985	–		–		–	–	985	0,0%
Housing Allowances		43	43	–		–		–	–	43	0,0%
Other benefits and allowances		59	59	–		–		–	–	59	0,0%
Sub Total - Councillors		12 007	12 007	–		–		–	–	12 007	
% increase			0,0%								0,0%
Senior Managers of the Municipality											
Basic Salaries and Wages		4 497	4 497	–		–		–	–	4 497	0,0%
Pension and UIF Contributions		925	925	–		–		–	–	925	0,0%
Medical Aid Contributions		159	159	–		–		–	–	159	0,0%
Overtime		–	–	–		–		–	–	–	0,0%
Performance Bonus		1 052	1 052	–		–		–	–	1 052	0,0%
Motor Vehicle Allowance		1 242	1 242	–		–		–	–	1 242	0,0%
Cellphone Allowance		84	84	–		–		–	–	84	0,0%
Housing Allowances		182	182	–		–		–	–	182	0,0%
Other benefits and allowances		136	136	–		–		–	–	136	0,0%
Payments in lieu of leave		–	–	–		–		–	–	–	0,0%
Long service awards		–	–	–		–		–	–	–	0,0%
Post-retirement benefit obligations	5	–	–	–		–		–	–	–	0,0%
Sub Total - Senior Managers of Municipality		8 276	8 276	–		–		–	–	8 276	
% increase			0,0%								0,0%
Other Municipal Staff											
Basic Salaries and Wages		136 537	136 537	–		–		65	65	136 602	0,0%
Pension and UIF Contributions		20 659	20 659	–		–		1	1	20 660	0,0%
Medical Aid Contributions		9 200	9 200	–		–		–	–	9 200	0,0%
Overtime		10 906	10 906	–		–		–	–	10 906	0,0%
Performance Bonus		9 311	9 311	–		–		–	–	9 311	0,0%
Motor Vehicle Allowance		5 309	5 309	–		–		–	–	5 309	0,0%
Cellphone Allowance		478	478	–		–		–	–	478	0,0%
Housing Allowances		1 947	1 947	–		–		–	–	1 947	0,0%
Other benefits and allowances		5 175	5 175	–		–		–	–	5 175	0,0%
Payments in lieu of leave		1 050	1 050	–		–		–	–	1 050	0,0%
Long service awards		–	–	–		–		–	–	–	0,0%
Post-retirement benefit obligations	5	28 178	28 178	–		–		–	–	28 178	0,0%
Sub Total - Other Municipal Staff		228 749	228 749	–		–		66	66	228 815	
% increase			0,0%								0,0%
Total Parent Municipality		249 032	249 032	–		–		66	66	249 098	0,0%
Board Members of Entities											
Basic Salaries and Wages		–	–	–		–		–	–	–	0,0%
Pension and UIF Contributions		–	–	–		–		–	–	–	0,0%
Medical Aid Contributions		–	–	–		–		–	–	–	0,0%
Overtime		–	–	–		–		–	–	–	0,0%
Performance Bonus		–	–	–		–		–	–	–	0,0%
Motor Vehicle Allowance		–	–	–		–		–	–	–	0,0%
Cellphone Allowance		–	–	–		–		–	–	–	0,0%
Housing Allowances		–	–	–		–		–	–	–	0,0%
Other benefits and allowances		–	–	–		–		–	–	–	0,0%
Board Fees		–	–	–		–		–	–	–	0,0%
Payments in lieu of leave		–	–	–		–		–	–	–	0,0%
Long service awards		–	–	–		–		–	–	–	0,0%
Post-retirement benefit obligations	5	–	–	–		–		–	–	–	0,0%
Sub Total - Board Members of Entities		–	–	–		–		–	–	–	
% increase			0,0%								0,0%
Senior Managers of Entities											
Basic Salaries and Wages		–	–	–		–		–	–	–	0,0%
Pension and UIF Contributions		–	–	–		–		–	–	–	0,0%
Medical Aid Contributions		–	–	–		–		–	–	–	0,0%
Overtime		–	–	–		–		–	–	–	0,0%
Performance Bonus		–	–	–		–		–	–	–	0,0%
Motor Vehicle Allowance		–	–	–		–		–	–	–	0,0%
Cellphone Allowance		–	–	–		–		–	–	–	0,0%
Housing Allowances		–	–	–		–		–	–	–	0,0%
Other benefits and allowances		–	–	–		–		–	–	–	0,0%
Payments in lieu of leave		–	–	–		–		–	–	–	0,0%
Long service awards		–	–	–		–		–	–	–	0,0%

Summary of remuneration R thousands	Ref	Budget Year 2021/22 Original Budget A	Prior Adjusted 5 A1	Accum. Funds 6 B	Multi-year capital 7 C	Unfore. Unavoid. 8 D	Nat. or Prov. Govt 9 E	Other Adjusts. 10 F	Total Adjusts. 11 G	Adjusted Budget 12 H	% change
Post-retirement benefit obligations	5	–	–	–		–		–	–	–	0,0%
Sub Total - Senior Managers of Entities		–	–	–		–		–	–	–	
% increase			0,0%								0,0%
Other Staff of Entities											
Basic Salaries and Wages		–	–	–		–		–	–	–	0,0%
Pension and UIF Contributions		–	–	–		–		–	–	–	0,0%
Medical Aid Contributions		–	–	–		–		–	–	–	0,0%
Overtime		–	–	–		–		–	–	–	0,0%
Performance Bonus		–	–	–		–		–	–	–	0,0%
Motor Vehicle Allowance		–	–	–		–		–	–	–	0,0%
Cellphone Allowance		–	–	–		–		–	–	–	0,0%
Housing Allowances		–	–	–		–		–	–	–	0,0%
Other benefits and allowances		–	–	–		–		–	–	–	0,0%
Payments in lieu of leave		–	–	–		–		–	–	–	0,0%
Long service awards		–	–	–		–		–	–	–	0,0%
Post-retirement benefit obligations	5	–	–	–		–		–	–	–	0,0%
Sub Total - Other Staff of Entities		–	–	–		–		–	–	–	
% increase			0,0%								0,0%
Total Municipal Entities		–	–	–		–		–	–	–	0,0%
TOTAL SALARY, ALLOWANCES & BENEFITS		249 032	249 032	–		–		66	66	249 098	
% increase			0,0%								0,0%
TOTAL MANAGERS AND STAFF		237 025	237 025	–		–		66	66	237 091	0,0%

WC022 Witzenberg - Supporting Table SB12 Adjustments Budget - monthly revenue and expenditure (municipal vote) - 28 July 2021

Description	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Revenue by Vote																
Vote 1 - Financial Services		39 428	9 126	9 126	9 126	9 126	9 126	6 424	5 897	6 997	6 479	6 325	(7 667)	109 515	109 373	113 799
Vote 2 - Community Services		56	3 037	3 037	3 037	3 037	3 037	1 060	1 060	8 176	1 060	1 060	8 786	36 444	18 039	14 633
Vote 3 - Community Services		44 720	11 024	11 024	11 024	11 024	11 024	1 906	1 906	34 730	1 906	1 906	(9 903)	132 291	138 700	141 917
Vote 4 - Community Services		–	422	422	422	422	422	422	422	422	422	422	844	5 061	4 903	4 742
Vote 5 - Corporate Services		–	49	49	49	49	49	49	49	49	49	49	99	594	624	686
Vote 6 - Technical Services		33 101	32 413	32 413	32 413	32 413	32 413	28 108	28 029	39 403	28 085	28 041	42 124	388 952	407 707	418 422
Vote 7 - Technical Services		6 730	8 935	8 935	8 935	8 935	8 935	6 508	6 114	17 450	5 571	6 468	13 707	107 224	101 498	100 621
Vote 8 - Muncipal Manager		31	89	89	89	89	89	34	34	232	34	34	224	1 072	1 282	1 354
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Revenue by Vote		124 066	65 096	65 096	65 096	65 096	65 096	44 511	43 510	107 459	43 607	44 304	48 215	781 153	782 127	796 175
Expenditure by Vote																
Vote 1 - Financial Services		4 420	4 517	4 517	4 517	4 517	4 517	4 452	4 459	4 535	4 420	4 481	4 847	54 199	52 568	55 793
Vote 2 - Community Services		2 389	3 578	3 578	3 578	3 578	3 578	3 385	3 406	3 638	3 286	3 472	5 468	42 931	43 943	46 405
Vote 3 - Community Services		2 376	4 506	4 506	4 506	4 506	4 506	4 396	4 408	4 539	4 340	4 445	7 037	54 069	54 683	57 960
Vote 4 - Community Services		963	3 681	3 681	3 681	3 681	3 681	3 604	3 613	3 704	3 565	3 639	6 681	44 177	21 453	22 570
Vote 5 - Corporate Services		2 486	6 453	6 453	6 453	6 453	6 453	6 228	6 254	6 522	6 115	6 330	11 238	77 439	81 166	84 763
Vote 6 - Technical Services		3 804	33 421	33 421	33 421	33 421	33 421	23 511	30 984	35 634	35 524	31 829	72 661	401 051	426 836	460 262
Vote 7 - Technical Services		2 390	7 566	7 566	7 566	7 566	7 566	7 365	7 395	7 626	7 282	7 460	13 443	90 791	93 474	97 732
Vote 8 - Muncipal Manager		841	1 122	1 122	1 122	1 122	1 122	1 048	1 056	1 145	1 010	1 081	1 672	13 462	14 367	15 307
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Expenditure by Vote		19 669	64 843	64 843	64 843	64 843	64 843	53 989	61 575	67 344	65 542	62 738	123 048	778 121	788 490	840 792
Surplus/ (Deficit)		104 397	253	253	253	253	253	(9 478)	(18 064)	40 115	(21 935)	(18 433)	(74 833)	3 032	(6 363)	(44 617)

WC022 Witzenberg - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) - 28 July 2021

Description - Standard classification	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Revenue - Functional																
Governance and administration		39 509	9 393	9 393	9 393	9 393	9 393	6 686	6 158	7 261	6 741	6 586	(7 188)	112 721	112 780	117 452
Executive and council		–	–	–	–	–	–	–	–	–	–	–	–	–	–	31
Finance and administration		39 509	9 393	9 393	9 393	9 393	9 393	6 686	6 158	7 261	6 741	6 586	(7 188)	112 721	112 780	117 421
Internal audit		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Community and public safety		44 677	14 396	14 396	14 396	14 396	14 396	3 300	3 300	43 240	3 300	3 300	(346)	172 749	160 965	160 993
Community and social services		44 466	10 061	10 061	10 061	10 061	10 061	931	931	33 797	931	931	(11 563)	120 731	130 502	127 923
Sport and recreation		16	138	138	138	138	138	138	138	138	138	138	261	1 661	1 701	1 786
Public safety		195	2 206	2 206	2 206	2 206	2 206	2 205	2 205	2 205	2 205	2 205	4 221	26 473	27 451	29 681
Housing		–	1 990	1 990	1 990	1 990	1 990	25	25	7 099	25	25	6 734	23 884	1 312	1 604
Health		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		177	2 147	2 147	2 147	2 147	2 147	192	192	7 232	192	192	6 856	25 767	20 260	2 745
Planning and development		177	237	237	237	237	237	182	182	380	182	182	375	2 846	2 734	2 472
Road transport		–	1 909	1 909	1 909	1 909	1 909	8	8	6 851	8	8	6 479	22 907	17 516	262
Environmental protection		–	1	1	1	1	1	1	1	1	1	1	2	14	10	10
Trading services		39 623	39 150	39 150	39 150	39 150	39 150	34 323	33 851	49 716	33 364	34 217	48 954	469 795	487 994	514 852
Energy sources		30 699	27 889	27 889	27 889	27 889	27 889	25 760	25 760	29 559	25 760	25 760	31 922	334 664	353 176	384 904
Water management		4 301	6 017	6 017	6 017	6 017	6 017	4 293	3 781	12 765	3 345	4 242	9 390	72 201	64 990	48 407
Waste water management		2 193	2 320	2 320	2 320	2 320	2 320	2 050	1 972	2 702	2 027	1 984	3 314	27 843	33 255	29 257
Waste management		2 429	2 924	2 924	2 924	2 924	2 924	2 220	2 338	4 691	2 231	2 231	4 328	35 087	36 574	52 284
Other		80	10	10	10	10	10	10	10	10	10	10	(60)	120	126	133
Total Revenue - Functional		124 066	65 096	65 096	65 096	65 096	65 096	44 511	43 510	107 459	43 607	44 304	48 215	781 153	782 127	796 175
Expenditure - Functional																
Governance and administration		7 821	12 225	12 225	12 225	12 225	12 225	11 863	11 902	12 335	11 678	12 026	17 949	146 698	149 933	157 876
Executive and council		1 690	2 468	2 468	2 468	2 468	2 468	2 444	2 446	2 475	2 431	2 455	3 338	29 621	31 154	32 872
Finance and administration		5 936	9 545	9 545	9 545	9 545	9 545	9 215	9 252	9 647	9 047	9 364	14 357	114 543	116 112	122 161
Internal audit		196	211	211	211	211	211	204	204	213	200	207	254	2 534	2 667	2 842
Community and public safety		5 516	11 176	11 176	11 176	11 176	11 176	10 803	10 844	11 290	10 612	10 971	18 195	134 111	112 933	119 730
Community and social services		1 728	2 478	2 478	2 478	2 478	2 478	2 458	2 460	2 483	2 448	2 466	3 301	29 732	27 658	29 371
Sport and recreation		1 422	2 696	2 696	2 696	2 696	2 696	2 493	2 515	2 761	2 388	2 585	4 711	32 356	33 081	34 830
Public safety		2 046	3 584	3 584	3 584	3 584	3 584	3 480	3 492	3 616	3 427	3 527	5 502	43 012	45 893	48 625
Housing		320	2 418	2 418	2 418	2 418	2 418	2 372	2 377	2 431	2 349	2 392	4 681	29 011	6 302	6 904
Health		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		1 502	3 062	3 062	3 062	3 062	3 062	2 800	2 829	3 145	2 666	2 919	5 574	36 746	37 859	39 382
Planning and development		798	978	978	978	978	978	967	968	981	961	972	1 201	11 738	12 121	12 510
Road transport		666	1 909	1 909	1 909	1 909	1 909	1 661	1 689	1 988	1 534	1 774	4 052	22 910	23 509	24 498
Environmental protection		38	175	175	175	175	175	172	173	176	171	173	320	2 098	2 228	2 374
Trading services		4 826	38 301	38 301	38 301	38 301	38 301	28 444	35 919	40 494	40 507	36 743	81 176	459 615	486 813	522 849
Energy sources		1 442	27 319	27 319	27 319	27 319	27 319	17 761	25 204	29 422	29 976	25 925	61 506	327 833	356 857	386 940
Water management		780	3 047	3 047	3 047	3 047	3 047	2 900	2 916	3 092	2 825	2 966	5 845	36 559	38 093	40 006
Waste water management		1 284	3 616	3 616	3 616	3 616	3 616	3 508	3 520	3 649	3 452	3 556	6 344	43 394	39 064	40 942
Waste management		1 320	4 319	4 319	4 319	4 319	4 319	4 275	4 280	4 331	4 253	4 294	7 479	51 829	52 798	54 961
Other		4	79	79	79	79	79	79	79	79	79	79	154	951	953	956
Total Expenditure - Functional		19 669	64 843	64 843	64 843	64 843	64 843	53 989	61 575	67 344	65 542	62 738	123 048	778 121	788 490	840 792
Surplus/ (Deficit) 1.		104 397	253	253	253	253	253	(9 478)	(18 064)	40 115	(21 935)	(18 433)	(74 833)	3 032	(6 363)	(44 617)

WC022 Witzenberg - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 28 July 2021

Description	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Revenue By Source																
Property rates		39 128	6 941	6 941	6 941	6 941	6 941	4 429	3 902	4 323	4 484	4 330	(12 011)	83 290	89 121	96 250
Service charges - electricity revenue		30 710	26 956	26 956	26 956	26 956	26 956	25 878	25 878	25 878	25 878	25 878	28 594	323 478	346 576	376 970
Service charges - water revenue		4 301	3 306	3 306	3 306	3 306	3 306	4 046	3 534	3 650	3 098	3 995	521	39 677	42 328	45 139
Service charges - sanitation revenue		2 276	2 087	2 087	2 087	2 087	2 087	1 963	1 884	2 083	1 940	1 896	2 565	25 043	12 350	13 091
Service charges - refuse		2 421	2 131	2 131	2 131	2 131	2 131	2 093	2 211	2 166	2 104	2 104	1 818	25 574	27 108	28 735
Service charges - other		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Rental of facilities and equipment		85	122	122	122	122	122	122	122	122	122	122	161	1 470	1 543	1 620
Interest earned - external investments		221	582	582	582	582	582	582	582	582	582	582	945	6 990	7 089	7 193
Interest earned - outstanding debtors		75	723	723	723	723	723	723	723	723	723	723	1 372	8 677	9 111	9 566
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits		0	1 790	1 790	1 790	1 790	1 790	1 789	1 789	1 789	1 789	1 789	3 583	21 479	22 553	23 681
Licences and permits		275	176	176	176	176	176	176	176	176	176	176	77	2 111	2 216	2 327
Agency services		–	337	337	337	337	337	337	337	337	337	337	675	4 046	4 249	4 461
Transfers and subsidies		44 444	12 400	12 400	12 400	12 400	12 400	1 073	1 073	41 850	1 073	1 073	(3 786)	148 802	128 604	130 741
Other revenue		109	1 258	1 258	1 258	1 258	1 258	1 258	1 258	1 258	1 258	1 258	2 408	15 094	11 409	8 598
Gains		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Revenue		124 045	58 811	58 811	58 811	58 811	58 811	44 470	43 470	84 938	43 566	44 264	26 923	705 731	704 257	748 374
Expenditure By Type																
Employee related costs		14 585	19 758	19 758	19 758	19 758	19 758	19 750	19 750	19 750	19 750	19 750	24 970	237 091	248 885	263 821
Remuneration of councillors		825	1 001	1 001	1 001	1 001	1 001	1 000	1 000	1 000	1 000	1 000	1 178	12 007	12 607	13 238
Debt impairment		–	5 313	5 313	5 313	5 313	5 313	5 310	5 310	5 310	5 310	5 310	10 636	63 750	57 829	61 399
Depreciation & asset impairment		–	3 311	3 311	3 311	3 311	3 311	3 309	3 309	3 309	3 309	3 309	6 628	39 729	39 589	39 589
Finance charges		–	725	725	725	725	725	724	724	724	724	724	1 451	8 696	9 116	9 558
Bulk purchases - electricity		225	23 816	23 816	23 816	23 816	23 816	14 887	22 309	26 300	27 199	22 966	52 823	285 789	311 224	338 923
Inventory consumed		419	1 327	1 327	1 327	1 327	1 327	1 327	1 327	1 327	1 327	1 327	2 237	15 925	15 415	16 137
Contracted services		75	4 193	4 193	4 193	4 193	4 193	2 282	2 446	4 223	1 523	2 951	15 851	50 317	51 549	53 718
Grants and subsidies		–	2 134	2 134	2 134	2 134	2 134	2 133	2 133	2 133	2 133	2 133	4 271	25 603	2 273	2 575
Other expenditure		3 541	3 268	3 268	3 268	3 268	3 268	3 267	3 267	3 267	3 267	3 267	3 001	39 214	40 003	41 834
Losses		–	0	0	0	0	0	–	–	–	–	–	0	0	1	1
Total Expenditure		19 669	64 843	64 843	64 843	64 843	64 843	53 989	61 575	67 344	65 542	62 738	123 048	778 121	788 490	840 792
Surplus/(Deficit)		104 376	(6 033)	(6 033)	(6 033)	(6 033)	(6 033)	(9 518)	(18 105)	17 594	(21 976)	(18 474)	(96 125)	(72 390)	(84 234)	(92 418)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		–	–	–	–	–	–	26	26	22 507	26	26	52 640	75 252	58 004	26 360
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educational Institutions)		21	14	14	14	14	14	14	14	14	14	14	7	170	179	187
Transfers and subsidies - capital (in-kind - all)		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions		104 397	(6 018)	(6 018)	(6 018)	(6 018)	(6 018)	(9 478)	(18 064)	40 115	(21 935)	(18 433)	(43 478)	3 032	(26 051)	(65 871)

WC022 Witzenberg - Supporting Table SB15 Adjustments Budget - monthly cash flow - 28 July 2021

Monthly cash flows	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Cash Receipts By Source	1															
Property rates		(1 239)	–	–	–	–	–	–	–	–	–	–	1 239	–	–	–
Service charges - electricity revenue		19 416	–	–	–	–	–	–	–	–	–	–	(19 416)	–	–	–
Service charges - water revenue		(2 577)	–	–	–	–	–	–	–	–	–	–	2 577	–	–	–
Service charges - sanitation revenue		(1 039)	–	–	–	–	–	–	–	–	–	–	1 039	–	–	–
Service charges - refuse		(698)	–	–	–	–	–	–	–	–	–	–	698	–	–	–
Service charges - other		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Rental of facilities and equipment		(13)	–	–	–	–	–	–	–	–	–	–	13	–	–	–
Interest earned - external investments		75	–	–	–	–	–	–	–	–	–	–	(75)	–	–	–
Interest earned - outstanding debtors		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits		0	–	–	–	–	–	–	–	–	–	–	(0)	–	–	–
Licences and permits		275	–	–	–	–	–	–	–	–	–	–	(275)	–	–	–
Agency services		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Transfer receipts - operational		58 135	–	–	–	–	–	–	–	–	–	–	(58 135)	–	–	–
Other revenue		51	–	–	–	–	–	–	–	–	–	–	(51)	–	–	–
Cash Receipts by Source		72 386	–	–	–	–	–	–	–	–	–	–	(72 386)	–	–	–
Other Cash Flows by Source																
Transfers receipts - capital		6 624	–	–	–	–	–	–	–	–	–	–	(6 624)	–	–	–
Contributions & Contributed assets		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Short term loans		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Increase (decrease) in consumer deposits		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Decrease (Increase) in non-current debtors		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) other non-current receivables		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Cash Receipts by Source		79 010	–	–	–	–	–	–	–	–	–	–	(79 010)	–	–	–
Cash Payments by Type																
Employee related costs		(207)	–	–	–	–	–	(17 632)	(17 632)	(17 632)	(17 632)	(17 632)	(123 217)	(211 585)	(224 093)	(240 856)
Remuneration of councillors		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Finance charges		–	–	–	–	–	–	(38)	(38)	(38)	(38)	(38)	(269)	(461)	(463)	(473)
Bulk purchases - Electricity		(31 925)	–	–	–	–	–	(21 735)	(21 735)	(21 735)	(21 735)	(21 735)	(120 223)	(260 825)	(302 139)	(348 895)
Acquisitions - water & other inventory		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Contracted services		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Transfers and grants - other municipalities		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Transfers and grants - other		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Other expenditure		(15 973)	–	–	–	–	–	(5 978)	(5 978)	(5 978)	(5 978)	(5 978)	(25 875)	(71 740)	(87 253)	(81 057)
Cash Payments by Type		(48 105)	–	–	–	–	–	(45 384)	(45 384)	(45 384)	(45 384)	(45 384)	(269 584)	(544 611)	(613 947)	(671 281)
Other Cash Flows/Payments by Type																
Capital assets		–	–	–	–	–	–	(4 098)	(5 605)	(7 624)	(10 628)	(10 628)	(56 846)	(95 430)	(70 133)	(27 540)
Repayment of borrowing		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Other Cash Flows/Payments		(120)	–	–	–	–	–	–	–	–	–	–	120	–	–	–
Total Cash Payments by Type		(48 226)	–	–	–	–	–	(49 482)	(50 989)	(53 008)	(56 013)	(56 013)	(326 310)	(640 041)	(684 081)	(698 821)
NET INCREASE/(DECREASE) IN CASH HELD		127 235	–	–	–	–	–	49 482	50 989	53 008	56 013	56 013	247 300	640 041	684 081	698 821
Cash/cash equivalents at the month/year beginning:		–	127 235	127 235	127 235	127 235	127 235	127 235	176 718	227 707	280 715	336 728	392 741	–	640 041	1 324 122
Cash/cash equivalents at the month/year end:		127 235	127 235	127 235	127 235	127 235	127 235	176 718	227 707	280 715	336 728	392 741	640 041	640 041	1 324 122	2 022 943

WC022 Witzenberg - Supporting Table SB15 Adjustments Budget - monthly cash flow - 28 July 2021_Replacement

Monthly cash flows	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
R thousands		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Cash Receipts By Source	1															
Property rates		38 672	3 944	3 802	3 689	94	4 657	4 208	3 707	4 107	4 260	4 113	3 872	79 126	84 665	91 637
Service charges - electricity revenue		29 165	29 165	29 165	29 165	29 165	29 165	29 165	29 165	29 165	29 165	29 165	43 747	364 559	348 547	379 344
Service charges - water revenue		2 699	2 669	2 172	2 693	2 597	2 822	3 397	2 967	3 064	2 601	3 354	2 275	33 309	29 207	31 146
Service charges - sanitation revenue		2 726	1 567	1 429	1 432	1 708	1 439	1 513	1 452	1 605	1 495	1 461	1 469	19 296	20 440	21 776
Service charges - refuse		1 679	1 620	1 694	1 681	1 689	1 736	1 685	1 780	1 744	1 694	1 694	1 891	20 587	20 331	21 551
Service charges - other		–	–	–	–	–	–	–	–	–	–	–	–	–		
Rental of facilities and equipment		141	141	141	141	141	141	141	141	141	141	141	141	1 690	1 080	1 134
Interest earned - external investments		581	581	581	581	581	581	581	581	581	581	581	584	6 980	7 089	7 193
Interest earned - outstanding debtors		218	218	218	218	218	218	218	218	218	218	218	219	2 613	2 733	2 870
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–	–		
Fines, penalties and forfeits		465	465	465	465	465	465	465	465	465	465	465	467	5 585	5 864	6 157
Licences and permits		202	202	202	202	202	202	202	202	202	202	202	203	2 427	2 216	2 327
Agency services		388	388	388	388	388	388	388	388	388	388	388	389	4 653	4 249	4 461
Transfer receipts - operational		55 442	1 073	1 073	1 073	21 462	21 462	1 073	1 073	41 850	1 073	1 073	1 073	148 802	128 604	130 741
Other revenue		418	418	418	418	418	418	418	418	418	418	418	420	5 017	11 409	8 598
Cash Receipts by Source		132 795	42 452	41 748	42 146	59 128	63 692	43 453	42 556	83 947	42 701	43 273	56 752	694 645	666 433	708 937
Other Cash Flows by Source																
Transfers receipts - capital		30 907	933	933	933	12 173	12 173	933	933	23 414	933	933	935	86 130	58 183	26 547
Contributions & Contributed assets		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Short term loans		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Increase (decrease) in consumer deposits		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Decrease (Increase) in non-current debtors		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) other non-current receivables		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current investments		885	885	885	885	885	885	885	885	885	885	885	885	10 618	–	–
Total Cash Receipts by Source		31 792	1 817	1 817	1 817	13 058	13 058	1 817	1 817	24 298	1 817	1 817	1 820	96 747	58 183	26 547
Cash Payments by Type																
Employee related costs		(17 543)	(17 543)	(17 543)	(17 543)	(17 543)	(17 543)	(17 543)	(17 543)	(17 543)	(17 543)	(17 543)	(17 627)	(210 600)	(219 917)	(232 253)
Remuneration of councillors		(1 000)	(1 000)	(1 000)	(1 000)	(1 000)	(1 000)	(1 000)	(1 000)	(1 000)	(1 000)	(1 000)	(1 005)	(12 007)	(12 607)	(13 238)
Finance charges		(39)	(39)	(39)	(39)	(39)	(39)	(39)	(39)	(39)	(39)	(39)	(39)	(462)	(463)	(473)
Bulk purchases - Electricity		(309)	(39 304)	(34 692)	(19 714)	(19 687)	(19 661)	(17 120)	(25 655)	(30 245)	(31 279)	(26 411)	(64 579)	(328 657)	(311 224)	(338 923)
Acquisitions - water & other inventory		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Contracted services		(303)	(5 270)	(3 838)	(4 759)	(3 510)	(6 199)	(2 547)	(2 736)	(4 780)	(1 675)	(3 318)	(18 010)	(56 945)	(45 420)	(47 225)
Transfers and grants - other municipalities		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Transfers and grants - other		(2 133)	(2 133)	(2 133)	(2 133)	(2 133)	(2 133)	(2 133)	(2 133)	(2 133)	(2 133)	(2 133)	(2 143)	(25 603)	(2 273)	(2 575)
Other expenditure		(5 282)	(5 282)	(5 282)	(5 282)	(5 282)	(5 282)	(5 282)	(5 282)	(5 282)	(5 282)	(5 282)	(5 307)	(63 409)	(40 003)	(41 834)
Cash Payments by Type		(26 608)	(70 570)	(64 527)	(50 469)	(49 193)	(51 856)	(45 664)	(54 388)	(61 022)	(58 950)	(55 725)	(108 710)	(697 684)	(647 322)	(692 657)
Other Cash Flows/Payments by Type																
Capital assets		(4 713)	(6 446)	(8 767)	(12 223)	(12 223)	(10 501)	(4 713)	(6 446)	(8 767)	(12 223)	(12 223)	(10 501)	(109 745)	(70 083)	(27 490)
Repayment of borrowing		(83)	(83)	(83)	(83)	(83)	(83)	(83)	(83)	(83)	(83)	(83)	(83)	(1 000)	(1 000)	(1 000)
Other Cash Flows/Payments		(3 564)	2 559	2 147	698	506	629	(1 012)	404	1 544	1 806	1 291	6 176	13 185		–
Total Cash Payments by Type		(34 968)	(74 540)	(71 230)	(62 078)	(60 993)	(61 811)	(51 472)	(60 513)	(68 329)	(69 450)	(66 740)	(113 118)	(795 244)	(718 406)	(721 147)
NET INCREASE/(DECREASE) IN CASH HELD		129 619	(30 271)	(27 665)	(18 115)	11 193	14 939	(6 202)	(16 140)	39 917	(24 932)	(21 649)	(54 546)	(3 852)	6 210	14 337
Cash/cash equivalents at the month/year beginning:		137 819	267 438	237 167	209 502	191 387	202 580	217 519	211 317	195 178	235 095	210 163	188 513	137 819	133 967	140 177
Cash/cash equivalents at the month/year end:		267 438	237 167	209 502	191 387	202 580	217 519	211 317	195 178	235 095	210 163	188 513	133 967	133 967	140 177	154 514

WC022 Witzenberg - Supporting Table SB16 Adjustments Budget - monthly capital expenditure (municipal vote) - 28 July 2021

Description - Municipal Vote	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Multi-year expenditure appropriation	1															
Vote 1 - Financial Services		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 2 - Community Services		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 3 - Community Services		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 4 - Community Services		455	455	455	455	455	455	455	455	455	455	455	455	5 456	6 843	–
Vote 5 - Corporate Services		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 6 - Technical Services		1 124	1 124	1 124	1 124	1 124	1 124	389	737	737	1 897	1 897	1 085	13 484	18 565	11 563
Vote 7 - Technical Services		2 864	2 864	2 864	2 864	2 864	2 864	1 763	2 285	2 285	4 024	4 024	2 806	34 373	19 550	–
Vote 8 - Muncipal Manager		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Capital Multi-year expenditure sub-total	3	4 443	4 443	4 443	4 443	4 443	4 443	2 607	3 476	3 476	6 375	6 375	4 346	53 313	44 958	11 563
Single-year expenditure appropriation																
Vote 1 - Financial Services		22	22	22	22	22	22	13	13	38	13	13	38	261	80	80
Vote 2 - Community Services		191	191	191	191	191	191	191	191	191	191	191	191	2 293	4 819	7 624
Vote 3 - Community Services		20	20	20	20	20	20	20	20	20	20	20	20	240	80	–
Vote 4 - Community Services		71	71	71	71	71	71	27	48	48	117	117	69	850	30	–
Vote 5 - Corporate Services		147	147	147	147	147	147	147	147	147	147	147	147	1 760	700	100
Vote 6 - Technical Services		2 714	2 714	2 714	2 714	2 714	2 714	748	1 365	3 358	3 419	3 419	3 975	32 570	9 940	1 152
Vote 7 - Technical Services		345	345	345	345	345	345	345	345	345	345	345	345	4 144	9 526	7 000
Vote 8 - Muncipal Manager		–	–	–	–	–	–	–	–	–	–	–	–	–	–	20
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 10 - [NAME OF VOTE 10]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 11 - [NAME OF VOTE 11]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 12 - [NAME OF VOTE 12]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 13 - [NAME OF VOTE 13]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 14 - [NAME OF VOTE 14]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Capital single-year expenditure sub-total	3	3 510	3 510	3 510	3 510	3 510	3 510	1 491	2 129	4 147	4 253	4 253	4 785	42 117	25 175	15 977
Total Capital Expenditure	2	7 953	7 953	7 953	7 953	7 953	7 953	4 098	5 605	7 624	10 628	10 628	9 131	95 430	70 133	27 540

WC022 Witzenberg - Supporting Table SB17 Adjustments Budget - monthly capital expenditure (functional classification) - 28 July 2021

Description	Ref	Budget Year 2021/22												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2021/22	Budget Year +1 2022/23	Budget Year +2 2023/24
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Capital Expenditure - Functional																
Governance and administration		283	283	283	283	283	283	283	283	283	283	283	283	3 398	1 780	1 200
Executive and council		111	111	111	111	111	111	111	111	111	111	111	111	1 335	–	20
Finance and administration		172	172	172	172	172	172	172	172	172	172	172	172	2 064	1 780	1 180
Internal audit		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Community and public safety		666	666	666	666	666	666	666	666	666	666	666	666	7 989	11 773	7 624
Community and social services		–	–	–	–	–	–	–	–	–	–	–	–	–	4 859	6 768
Sport and recreation		455	455	455	455	455	455	455	455	455	455	455	455	5 456	6 913	–
Public safety		211	211	211	211	211	211	211	211	211	211	211	211	2 533	–	857
Housing		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Health		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		2 266	2 266	2 266	2 266	2 266	2 266	2 266	2 266	2 266	2 266	2 266	2 266	27 197	13 650	8 237
Planning and development		71	71	71	71	71	71	71	71	71	71	71	71	850	–	–
Road transport		2 196	2 196	2 196	2 196	2 196	2 196	2 196	2 196	2 196	2 196	2 196	2 196	26 347	13 650	8 237
Environmental protection		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Trading services		4 737	4 737	4 737	4 737	4 737	4 737	4 737	4 737	4 737	4 737	4 737	4 737	56 846	42 931	10 478
Energy sources		1 097	1 097	1 097	1 097	1 097	1 097	1 097	1 097	1 097	1 097	1 097	1 097	13 163	6 715	3 478
Water management		1 795	1 795	1 795	1 795	1 795	1 795	1 795	1 795	1 795	1 795	1 795	1 795	21 535	29 076	7 000
Waste water management		431	431	431	431	431	431	431	431	431	431	431	431	5 166	7 140	–
Waste management		1 415	1 415	1 415	1 415	1 415	1 415	1 415	1 415	1 415	1 415	1 415	1 415	16 982	–	–
Other		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Capital Expenditure - Functional		7 953	7 953	7 953	7 953	7 953	7 953	7 953	7 953	7 953	7 953	7 953	7 953	95 430	70 133	27 540

WC022 Witzenberg - Supporting Table SB18a Adjustments Budget - capital expenditure on new assets by asset class - 28 July 2021

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Capital expenditure on new assets by Asset Class/Sub-class												
Infrastructure		55 056	55 056	–	–	–	–	–	–	55 056	28 861	18 563
Roads Infrastructure		889	889	–	–	–	–	–	–	889	1 390	8 085
Roads		889	889	–	–	–	–	–	–	889	1 390	8 085
Road Structures		–	–	–	–	–	–	–	–	–	–	–
Road Furniture		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Storm water Infrastructure		997	997	–	–	–	–	–	–	997	–	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		997	997	–	–	–	–	–	–	997	–	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
Electrical Infrastructure		12 663	12 663	–	–	–	–	–	–	12 663	2 715	3 478
Power Plants		–	–	–	–	–	–	–	–	–	–	–
HV Substations		–	–	–	–	–	–	–	–	–	–	–
HV Switching Station		–	–	–	–	–	–	–	–	–	–	–
HV Transmission Conductors		–	–	–	–	–	–	–	–	–	–	–
MV Substations		–	–	–	–	–	–	–	–	–	–	–
MV Switching Stations		–	–	–	–	–	–	–	–	–	–	–
MV Networks		11 097	11 097	–	–	–	–	–	–	11 097	2 715	3 478
LV Networks		1 565	1 565	–	–	–	–	–	–	1 565	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		21 135	21 135	–	–	–	–	–	–	21 135	24 756	7 000
Dams and Weirs		17 391	17 391	–	–	–	–	–	–	17 391	16 730	–
Boreholes		–	–	–	–	–	–	–	–	–	–	–
Reservoirs		2 855	2 855	–	–	–	–	–	–	2 855	–	7 000
Pump Stations		–	–	–	–	–	–	–	–	–	–	–
Water Treatment Works		–	–	–	–	–	–	–	–	–	–	–
Bulk Mains		–	–	–	–	–	–	–	–	–	8 026	–
Distribution		889	889	–	–	–	–	–	–	889	–	–
Distribution Points		–	–	–	–	–	–	–	–	–	–	–
PRV Stations		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sanitation Infrastructure		2 389	2 389	–	–	–	–	–	–	2 389	–	–
Pump Station		–	–	–	–	–	–	–	–	–	–	–
Reticulation		889	889	–	–	–	–	–	–	889	–	–
Waste Water Treatment Works		–	–	–	–	–	–	–	–	–	–	–
Outfall Sewers		–	–	–	–	–	–	–	–	–	–	–
Toilet Facilities		1 500	1 500	–	–	–	–	–	–	1 500	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Infrastructure		16 982	16 982	–	–	–	–	–	–	16 982	–	–
Landfill Sites		–	–	–	–	–	–	–	–	–	–	–
Waste Transfer Stations		–	–	–	–	–	–	–	–	–	–	–
Waste Processing Facilities		–	–	–	–	–	–	–	–	–	–	–
Waste Drop-off Points		–	–	–	–	–	–	–	–	–	–	–
Waste Separation Facilities		16 982	16 982	–	–	–	–	–	–	16 982	–	–
Electricity Generation Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Lines		–	–	–	–	–	–	–	–	–	–	–
Rail Structures		–	–	–	–	–	–	–	–	–	–	–
Rail Furniture		–	–	–	–	–	–	–	–	–	–	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		–	–	–	–	–	–	–	–	–	–	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
MV Substations		–	–	–	–	–	–	–	–	–	–	–
LV Networks		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Sand Pumps		–	–	–	–	–	–	–	–	–	–	–
Piers		–	–	–	–	–	–	–	–	–	–	–
Revetments		–	–	–	–	–	–	–	–	–	–	–
Promenades		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Data Centres		–	–	–	–	–	–	–	–	–	–	–
Core Layers		–	–	–	–	–	–	–	–	–	–	–
Distribution Layers		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Community Assets		696	696	–	–	–	–	154	154	850	4 849	6 768
Community Facilities		696	696	–	–	–	–	154	154	850	4 819	6 768
Halls		–	–	–	–	–	–	–	–	–	–	–
Centres		–	–	–	–	–	–	–	–	–	–	–
Crèches		–	–	–	–	–	–	–	–	–	–	–
Clinics/Care Centres		–	–	–	–	–	–	–	–	–	–	–
Fire/Ambulance Stations		–	–	–	–	–	–	–	–	–	–	–
Testing Stations		–	–	–	–	–	–	–	–	–	–	–
Museums		–	–	–	–	–	–	–	–	–	–	–
Galleries		–	–	–	–	–	–	–	–	–	–	–
Theatres		–	–	–	–	–	–	–	–	–	–	–
Libraries		–	–	–	–	–	–	–	–	–	–	–
Cemeteries/Crematoria		–	–	–	–	–	–	–	–	–	4 819	6 768
Police		–	–	–	–	–	–	–	–	–	–	–
Parks		–	–	–	–	–	–	–	–	–	–	–
Public Open Space		–	–	–	–	–	–	–	–	–	–	–

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Nature Reserves		–	–	–	–	–	–	–	–	–	–	–
Public Ablution Facilities		–	–	–	–	–	–	–	–	–	–	–
Markets		696	696	–	–	–	–	154	154	850	–	–
Stalls		–	–	–	–	–	–	–	–	–	–	–
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Airports		–	–	–	–	–	–	–	–	–	–	–
Taxi Ranks/Bus Terminals		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		–	–	–	–	–	–	–	–	–	30	–
Indoor Facilities		–	–	–	–	–	–	–	–	–	–	–
Outdoor Facilities		–	–	–	–	–	–	–	–	–	30	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Heritage assets		–	–	–	–	–	–	–	–	–	–	–
Monuments		–	–	–	–	–	–	–	–	–	–	–
Historic Buildings		–	–	–	–	–	–	–	–	–	–	–
Works of Art		–	–	–	–	–	–	–	–	–	–	–
Conservation Areas		–	–	–	–	–	–	–	–	–	–	–
Other Heritage		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Other assets		–	–	–	–	–	–	–	–	–	–	–
Operational Buildings		–	–	–	–	–	–	–	–	–	–	–
Municipal Offices		–	–	–	–	–	–	–	–	–	–	–
Pay/Enquiry Points		–	–	–	–	–	–	–	–	–	–	–
Building Plan Offices		–	–	–	–	–	–	–	–	–	–	–
Workshops		–	–	–	–	–	–	–	–	–	–	–
Yards		–	–	–	–	–	–	–	–	–	–	–
Stores		–	–	–	–	–	–	–	–	–	–	–
Laboratories		–	–	–	–	–	–	–	–	–	–	–
Training Centres		–	–	–	–	–	–	–	–	–	–	–
Manufacturing Plant		–	–	–	–	–	–	–	–	–	–	–
Depots		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Staff Housing		–	–	–	–	–	–	–	–	–	–	–
Social Housing		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Water Rights		–	–	–	–	–	–	–	–	–	–	–
Effluent Licenses		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Licenses		–	–	–	–	–	–	–	–	–	–	–
Computer Software and Applications		–	–	–	–	–	–	–	–	–	–	–
Load Settlement Software Applications		–	–	–	–	–	–	–	–	–	–	–
Unspecified		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		450	450	–	–	–	–	200	200	650	750	150
Computer Equipment		450	450	–	–	–	–	200	200	650	750	150
Furniture and Office Equipment		30	36	–	–	–	–	–	–	36	30	50
Furniture and Office Equipment		30	36	–	–	–	–	–	–	36	30	50
Machinery and Equipment		–	–	–	–	–	–	378	378	378	80	–
Machinery and Equipment		–	–	–	–	–	–	378	378	378	80	–
Transport Assets		1 000	1 000	–	–	–	–	2 533	2 533	3 533	1 000	1 857
Transport Assets		1 000	1 000	–	–	–	–	2 533	2 533	3 533	1 000	1 857
Land		–	–	–	–	–	–	–	–	–	–	–
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Capital Expenditure on new assets *to be adjusted*	1	57 231	57 237	–	–	–	–	3 266	3 266	60 503	35 570	27 388

WC022 Witzenberg - Supporting Table SB18b Adjustments Budget - capital expenditure on renewal of existing assets by asset class - 28 July 2021

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Capital expenditure on renewal of existing assets by Asset Class/Sub-class												
Infrastructure		–	–	–	–	–	–	1 836	1 836	1 836	5 000	–
Roads Infrastructure		–	–	–	–	–	–	–	–	–	2 000	–
Roads		–	–	–	–	–	–	–	–	–	2 000	–
Road Structures		–	–	–	–	–	–	–	–	–	–	–
Road Furniture		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Storm water Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		–	–	–	–	–	–	–	–	–	–	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
Electrical Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Power Plants		–	–	–	–	–	–	–	–	–	–	–
HV Substations		–	–	–	–	–	–	–	–	–	–	–
HV Switching Station		–	–	–	–	–	–	–	–	–	–	–
HV Transmission Conductors		–	–	–	–	–	–	–	–	–	–	–
MV Substations		–	–	–	–	–	–	–	–	–	–	–
MV Switching Stations		–	–	–	–	–	–	–	–	–	–	–
MV Networks		–	–	–	–	–	–	–	–	–	–	–
LV Networks		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		–	–	–	–	–	–	400	400	400	1 500	–
Dams and Weirs		–	–	–	–	–	–	–	–	–	–	–
Boreholes		–	–	–	–	–	–	–	–	–	–	–
Reservoirs		–	–	–	–	–	–	–	–	–	–	–
Pump Stations		–	–	–	–	–	–	–	–	–	–	–
Water Treatment Works		–	–	–	–	–	–	–	–	–	–	–
Bulk Mains		–	–	–	–	–	–	–	–	–	–	–
Distribution		–	–	–	–	–	–	400	400	400	1 500	–
Distribution Points		–	–	–	–	–	–	–	–	–	–	–
PRV Stations		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sanitation Infrastructure		–	–	–	–	–	–	1 436	1 436	1 436	1 500	–
Pump Station		–	–	–	–	–	–	–	–	–	–	–
Reticulation		–	–	–	–	–	–	–	–	–	1 500	–
Waste Water Treatment Works		–	–	–	–	–	–	1 436	1 436	1 436	–	–
Outfall Sewers		–	–	–	–	–	–	–	–	–	–	–
Toilet Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Landfill Sites		–	–	–	–	–	–	–	–	–	–	–
Waste Transfer Stations		–	–	–	–	–	–	–	–	–	–	–
Waste Processing Facilities		–	–	–	–	–	–	–	–	–	–	–
Waste Drop-off Points		–	–	–	–	–	–	–	–	–	–	–
Waste Separation Facilities		–	–	–	–	–	–	–	–	–	–	–
Electricity Generation Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Lines		–	–	–	–	–	–	–	–	–	–	–
Rail Structures		–	–	–	–	–	–	–	–	–	–	–
Rail Furniture		–	–	–	–	–	–	–	–	–	–	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		–	–	–	–	–	–	–	–	–	–	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
MV Substations		–	–	–	–	–	–	–	–	–	–	–
LV Networks		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Sand Pumps		–	–	–	–	–	–	–	–	–	–	–
Piers		–	–	–	–	–	–	–	–	–	–	–
Revetments		–	–	–	–	–	–	–	–	–	–	–
Promenades		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Data Centres		–	–	–	–	–	–	–	–	–	–	–
Core Layers		–	–	–	–	–	–	–	–	–	–	–
Distribution Layers		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Community Assets		–	–	–	–	–	–	–	–	–	–	–
Community Facilities		–	–	–	–	–	–	–	–	–	–	–
Halls		–	–	–	–	–	–	–	–	–	–	–
Centres		–	–	–	–	–	–	–	–	–	–	–
Crèches		–	–	–	–	–	–	–	–	–	–	–
Clinics/Care Centres		–	–	–	–	–	–	–	–	–	–	–
Fire/Ambulance Stations		–	–	–	–	–	–	–	–	–	–	–
Testing Stations		–	–	–	–	–	–	–	–	–	–	–
Museums		–	–	–	–	–	–	–	–	–	–	–
Galleries		–	–	–	–	–	–	–	–	–	–	–
Theatres		–	–	–	–	–	–	–	–	–	–	–
Libraries		–	–	–	–	–	–	–	–	–	–	–
Cemeteries/Crematoria		–	–	–	–	–	–	–	–	–	–	–
Police		–	–	–	–	–	–	–	–	–	–	–
Parks		–	–	–	–	–	–	–	–	–	–	–
Public Open Space		–	–	–	–	–	–	–	–	–	–	–

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Nature Reserves		–	–	–	–	–	–	–	–	–	–	–
Public Ablution Facilities		–	–	–	–	–	–	–	–	–	–	–
Markets		–	–	–	–	–	–	–	–	–	–	–
Stalls		–	–	–	–	–	–	–	–	–	–	–
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Airports		–	–	–	–	–	–	–	–	–	–	–
Taxi Ranks/Bus Terminals		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		–	–	–	–	–	–	–	–	–	–	–
Indoor Facilities		–	–	–	–	–	–	–	–	–	–	–
Outdoor Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Heritage assets		–	–	–	–	–	–	–	–	–	–	–
Monuments		–	–	–	–	–	–	–	–	–	–	–
Historic Buildings		–	–	–	–	–	–	–	–	–	–	–
Works of Art		–	–	–	–	–	–	–	–	–	–	–
Conservation Areas		–	–	–	–	–	–	–	–	–	–	–
Other Heritage		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Other assets		600	600	–	–	–	–	735	735	1 335	–	–
Operational Buildings		600	600	–	–	–	–	735	735	1 335	–	–
Municipal Offices		600	600	–	–	–	–	735	735	1 335	–	–
Pay/Enquiry Points		–	–	–	–	–	–	–	–	–	–	–
Building Plan Offices		–	–	–	–	–	–	–	–	–	–	–
Workshops		–	–	–	–	–	–	–	–	–	–	–
Yards		–	–	–	–	–	–	–	–	–	–	–
Stores		–	–	–	–	–	–	–	–	–	–	–
Laboratories		–	–	–	–	–	–	–	–	–	–	–
Training Centres		–	–	–	–	–	–	–	–	–	–	–
Manufacturing Plant		–	–	–	–	–	–	–	–	–	–	–
Depots		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Staff Housing		–	–	–	–	–	–	–	–	–	–	–
Social Housing		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Water Rights		–	–	–	–	–	–	–	–	–	–	–
Effluent Licenses		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Licenses		–	–	–	–	–	–	–	–	–	–	–
Computer Software and Applications		–	–	–	–	–	–	–	–	–	–	–
Load Settlement Software Applications		–	–	–	–	–	–	–	–	–	–	–
Unspecified		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		–	–	–	–	–	–	–	–	–	–	–
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		–	–	–	–	–	–	–	–	–	–	–
Transport Assets		–	–	–	–	–	–	–	–	–	–	–
Transport Assets		–	–	–	–	–	–	–	–	–	–	–
Land		–	–	–	–	–	–	–	–	–	–	–
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Capital Expenditure on renewal of existing assets *to be adjusted*	1	600	600	–	–	–	–	2 571	2 571	3 171	5 000	–

WC022 Witzenberg - Supporting Table SB18c Adjustments Budget - expenditure on repairs and maintenance by asset class - 28 July 2021

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Repairs and maintenance expenditure by Asset Class/Sub-class												
Infrastructure		15 094	15 094	–	–	–	–	–	–	15 094	15 141	15 757
Roads Infrastructure		7 173	7 173	–	–	–	–	–	–	7 173	7 489	7 826
Roads		6 263	6 263	–	–	–	–	–	–	6 263	6 538	6 832
Road Structures		–	–	–	–	–	–	–	–	–	–	–
Road Furniture		911	911	–	–	–	–	–	–	911	951	993
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Storm water Infrastructure		2 971	2 971	–	–	–	–	–	–	2 971	2 484	2 531
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		2 971	2 971	–	–	–	–	–	–	2 971	2 484	2 531
Attenuation		–	–	–	–	–	–	–	–	–	–	–
Electrical Infrastructure		2 012	2 012	–	–	–	–	–	–	2 012	2 100	2 195
Power Plants		–	–	–	–	–	–	–	–	–	–	–
HV Substations		28	28	–	–	–	–	–	–	28	29	30
HV Switching Station		–	–	–	–	–	–	–	–	–	–	–
HV Transmission Conductors		–	–	–	–	–	–	–	–	–	–	–
MV Substations		825	825	–	–	–	–	–	–	825	862	900
MV Switching Stations		0	0	–	–	–	–	–	–	0	0	0
MV Networks		999	999	–	–	–	–	–	–	999	1 043	1 090
LV Networks		160	160	–	–	–	–	–	–	160	167	174
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		1 299	1 299	–	–	–	–	–	–	1 299	1 356	1 417
Dams and Weirs		204	204	–	–	–	–	–	–	204	213	223
Boreholes		154	154	–	–	–	–	–	–	154	161	168
Reservoirs		–	–	–	–	–	–	–	–	–	–	–
Pump Stations		51	51	–	–	–	–	–	–	51	54	56
Water Treatment Works		103	103	–	–	–	–	–	–	103	107	112
Bulk Mains		419	419	–	–	–	–	–	–	419	437	457
Distribution		317	317	–	–	–	–	–	–	317	331	346
Distribution Points		51	51	–	–	–	–	–	–	51	54	56
PRV Stations		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sanitation Infrastructure		1 639	1 639	–	–	–	–	–	–	1 639	1 711	1 788
Pump Station		–	–	–	–	–	–	–	–	–	–	–
Reticulation		556	556	–	–	–	–	–	–	556	581	607
Waste Water Treatment Works		988	988	–	–	–	–	–	–	988	1 032	1 078
Outfall Sewers		–	–	–	–	–	–	–	–	–	–	–
Toilet Facilities		95	95	–	–	–	–	–	–	95	99	104
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Landfill Sites		–	–	–	–	–	–	–	–	–	–	–
Waste Transfer Stations		–	–	–	–	–	–	–	–	–	–	–
Waste Processing Facilities		–	–	–	–	–	–	–	–	–	–	–
Waste Drop-off Points		–	–	–	–	–	–	–	–	–	–	–
Waste Separation Facilities		–	–	–	–	–	–	–	–	–	–	–
Electricity Generation Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Lines		–	–	–	–	–	–	–	–	–	–	–
Rail Structures		–	–	–	–	–	–	–	–	–	–	–
Rail Furniture		–	–	–	–	–	–	–	–	–	–	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		–	–	–	–	–	–	–	–	–	–	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
MV Substations		–	–	–	–	–	–	–	–	–	–	–
LV Networks		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Sand Pumps		–	–	–	–	–	–	–	–	–	–	–
Piers		–	–	–	–	–	–	–	–	–	–	–
Revetments		–	–	–	–	–	–	–	–	–	–	–
Promenades		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Data Centres		–	–	–	–	–	–	–	–	–	–	–
Core Layers		–	–	–	–	–	–	–	–	–	–	–
Distribution Layers		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Community Assets		1 115	1 115	–	–	–	–	–	–	1 115	1 165	1 218
Community Facilities		605	605	–	–	–	–	–	–	605	633	662
Halls		156	156	–	–	–	–	–	–	156	163	170
Centres		–	–	–	–	–	–	–	–	–	–	–
Crèches		38	38	–	–	–	–	–	–	38	40	41
Clinics/Care Centres		–	–	–	–	–	–	–	–	–	–	–
Fire/Ambulance Stations		–	–	–	–	–	–	–	–	–	–	–
Testing Stations		–	–	–	–	–	–	–	–	–	–	–
Museums		–	–	–	–	–	–	–	–	–	–	–
Galleries		–	–	–	–	–	–	–	–	–	–	–
Theatres		–	–	–	–	–	–	–	–	–	–	–
Libraries		(3)	(3)	–	–	–	–	–	–	(3)	(3)	(3)
Cemeteries/Crematoria		159	159	–	–	–	–	–	–	159	166	173
Police		–	–	–	–	–	–	–	–	–	–	–
Parks		–	–	–	–	–	–	–	–	–	–	–
Public Open Space		–	–	–	–	–	–	–	–	–	–	–

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
R thousands		Original Budget A	Prior Adjusted 7 A1	Accum. Funds 8 B	Multi-year capital 9 C	Unfore. Unavoid. 10 D	Nat. or Prov. Govt 11 E	Other Adjusts. 12 F	Total Adjusts. 13 G	Adjusted Budget 14 H	Adjusted Budget	Adjusted Budget
Nature Reserves		–	–	–	–	–	–	–	–	–	–	–
Public Ablution Facilities		186	186	–	–	–	–	–	–	186	195	205
Markets		70	70	–	–	–	–	–	–	70	73	76
Stalls		–	–	–	–	–	–	–	–	–	–	–
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Airports		–	–	–	–	–	–	–	–	–	–	–
Taxi Ranks/Bus Terminals		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		510	510	–	–	–	–	–	–	510	532	556
Indoor Facilities		254	254	–	–	–	–	–	–	254	265	277
Outdoor Facilities		256	256	–	–	–	–	–	–	256	267	279
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Heritage assets		–	–	–	–	–	–	–	–	–	–	–
Monuments		–	–	–	–	–	–	–	–	–	–	–
Historic Buildings		–	–	–	–	–	–	–	–	–	–	–
Works of Art		–	–	–	–	–	–	–	–	–	–	–
Conservation Areas		–	–	–	–	–	–	–	–	–	–	–
Other Heritage		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Other assets		456	456	–	–	–	–	–	–	456	476	497
Operational Buildings		357	357	–	–	–	–	–	–	357	373	389
Municipal Offices		357	357	–	–	–	–	–	–	357	373	389
Pay/Enquiry Points		–	–	–	–	–	–	–	–	–	–	–
Building Plan Offices		–	–	–	–	–	–	–	–	–	–	–
Workshops		–	–	–	–	–	–	–	–	–	–	–
Yards		–	–	–	–	–	–	–	–	–	–	–
Stores		–	–	–	–	–	–	–	–	–	–	–
Laboratories		–	–	–	–	–	–	–	–	–	–	–
Training Centres		–	–	–	–	–	–	–	–	–	–	–
Manufacturing Plant		–	–	–	–	–	–	–	–	–	–	–
Depots		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Housing		99	99	–	–	–	–	–	–	99	103	108
Staff Housing		–	–	–	–	–	–	–	–	–	–	–
Social Housing		99	99	–	–	–	–	–	–	99	103	108
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Water Rights		–	–	–	–	–	–	–	–	–	–	–
Effluent Licenses		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Licenses		–	–	–	–	–	–	–	–	–	–	–
Computer Software and Applications		–	–	–	–	–	–	–	–	–	–	–
Load Settlement Software Applications		–	–	–	–	–	–	–	–	–	–	–
Unspecified		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		311	311	–	–	–	–	–	–	311	325	339
Computer Equipment		311	311	–	–	–	–	–	–	311	325	339
Furniture and Office Equipment		53	53	–	–	–	–	–	–	53	55	58
Furniture and Office Equipment		53	53	–	–	–	–	–	–	53	55	58
Machinery and Equipment		288	288	–	–	–	–	–	–	288	300	314
Machinery and Equipment		288	288	–	–	–	–	–	–	288	300	314
Transport Assets		2 316	2 316	–	–	–	–	–	–	2 316	2 087	2 202
Transport Assets		2 316	2 316	–	–	–	–	–	–	2 316	2 087	2 202
Land		–	–	–	–	–	–	–	–	–	–	–
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Repairs and Maintenance Expenditure to be adjusted	1	19 633	19 633	–	–	–	–	–	–	19 633	19 550	20 386

WC022 Witzenberg - Supporting Table SB18d Adjustments Budget - depreciation by asset class - 28 July 2021

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Depreciation by Asset Class/Sub-class												
Infrastructure		23 494	23 494	–	–	–	–	–	–	23 494	23 494	23 494
Roads Infrastructure		4 758	4 758	–	–	–	–	–	–	4 758	4 758	4 758
Roads		558	558	–	–	–	–	–	–	558	558	558
Road Structures		2 100	2 100	–	–	–	–	–	–	2 100	2 100	2 100
Road Furniture		2 100	2 100	–	–	–	–	–	–	2 100	2 100	2 100
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Storm water Infrastructure		2 091	2 091	–	–	–	–	–	–	2 091	2 091	2 091
Drainage Collection		507	507	–	–	–	–	–	–	507	507	507
Storm water Conveyance		1 077	1 077	–	–	–	–	–	–	1 077	1 077	1 077
Attenuation		507	507	–	–	–	–	–	–	507	507	507
Electrical Infrastructure		3 912	3 912	–	–	–	–	–	–	3 912	3 912	3 912
Power Plants		–	–	–	–	–	–	–	–	–	–	–
HV Substations		474	474	–	–	–	–	–	–	474	474	474
HV Switching Station		474	474	–	–	–	–	–	–	474	474	474
HV Transmission Conductors		474	474	–	–	–	–	–	–	474	474	474
MV Substations		474	474	–	–	–	–	–	–	474	474	474
MV Switching Stations		474	474	–	–	–	–	–	–	474	474	474
MV Networks		591	591	–	–	–	–	–	–	591	591	591
LV Networks		474	474	–	–	–	–	–	–	474	474	474
Capital Spares		474	474	–	–	–	–	–	–	474	474	474
Water Supply Infrastructure		5 434	5 434	–	–	–	–	–	–	5 434	5 434	5 434
Dams and Weirs		407	407	–	–	–	–	–	–	407	407	407
Boreholes		407	407	–	–	–	–	–	–	407	407	407
Reservoirs		407	407	–	–	–	–	–	–	407	407	407
Pump Stations		407	407	–	–	–	–	–	–	407	407	407
Water Treatment Works		407	407	–	–	–	–	–	–	407	407	407
Bulk Mains		100	100	–	–	–	–	–	–	100	100	100
Distribution		1 100	1 100	–	–	–	–	–	–	1 100	1 100	1 100
Distribution Points		1 100	1 100	–	–	–	–	–	–	1 100	1 100	1 100
PRV Stations		1 100	1 100	–	–	–	–	–	–	1 100	1 100	1 100
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sanitation Infrastructure		5 559	5 559	–	–	–	–	–	–	5 559	5 559	5 559
Pump Station		100	100	–	–	–	–	–	–	100	100	100
Reticulation		1 200	1 200	–	–	–	–	–	–	1 200	1 200	1 200
Waste Water Treatment Works		1 200	1 200	–	–	–	–	–	–	1 200	1 200	1 200
Outfall Sewers		1 200	1 200	–	–	–	–	–	–	1 200	1 200	1 200
Toilet Facilities		1 859	1 859	–	–	–	–	–	–	1 859	1 859	1 859
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Infrastructure		1 740	1 740	–	–	–	–	–	–	1 740	1 740	1 740
Landfill Sites		100	100	–	–	–	–	–	–	100	100	100
Waste Transfer Stations		328	328	–	–	–	–	–	–	328	328	328
Waste Processing Facilities		328	328	–	–	–	–	–	–	328	328	328
Waste Drop-off Points		328	328	–	–	–	–	–	–	328	328	328
Waste Separation Facilities		328	328	–	–	–	–	–	–	328	328	328
Electricity Generation Facilities		328	328	–	–	–	–	–	–	328	328	328
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Lines		–	–	–	–	–	–	–	–	–	–	–
Rail Structures		–	–	–	–	–	–	–	–	–	–	–
Rail Furniture		–	–	–	–	–	–	–	–	–	–	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		–	–	–	–	–	–	–	–	–	–	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
MV Substations		–	–	–	–	–	–	–	–	–	–	–
LV Networks		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Sand Pumps		–	–	–	–	–	–	–	–	–	–	–
Piers		–	–	–	–	–	–	–	–	–	–	–
Revetments		–	–	–	–	–	–	–	–	–	–	–
Promenades		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Data Centres		–	–	–	–	–	–	–	–	–	–	–
Core Layers		–	–	–	–	–	–	–	–	–	–	–
Distribution Layers		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Community Assets		3 667	3 667	–	–	–	–	–	–	3 667	3 527	3 527
Community Facilities		2 079	2 079	–	–	–	–	–	–	2 079	2 079	2 079
Halls		1 422	1 422	–	–	–	–	–	–	1 422	1 422	1 422
Centres		–	–	–	–	–	–	–	–	–	–	–
Crèches		–	–	–	–	–	–	–	–	–	–	–
Clinics/Care Centres		–	–	–	–	–	–	–	–	–	–	–
Fire/Ambulance Stations		–	–	–	–	–	–	–	–	–	–	–
Testing Stations		–	–	–	–	–	–	–	–	–	–	–
Museums		–	–	–	–	–	–	–	–	–	–	–
Galleries		–	–	–	–	–	–	–	–	–	–	–
Theatres		–	–	–	–	–	–	–	–	–	–	–
Libraries		385	385	–	–	–	–	–	–	385	385	385
Cemeteries/Crematoria		13	13	–	–	–	–	–	–	13	13	13
Police		–	–	–	–	–	–	–	–	–	–	–
Parks		–	–	–	–	–	–	–	–	–	–	–
Public Open Space		260	260	–	–	–	–	–	–	260	260	260

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
R thousands		Original Budget A	Prior Adjusted 7 A1	Accum. Funds 8 B	Multi-year capital 9 C	Unfore. Unavoid. 10 D	Nat. or Prov. Govt 11 E	Other Adjusts. 12 F	Total Adjusts. 13 G	Adjusted Budget 14 H	Adjusted Budget	Adjusted Budget
Nature Reserves		–	–	–	–	–	–	–	–	–	–	–
Public Ablution Facilities		–	–	–	–	–	–	–	–	–	–	–
Markets		–	–	–	–	–	–	–	–	–	–	–
Stalls		–	–	–	–	–	–	–	–	–	–	–
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Airports		–	–	–	–	–	–	–	–	–	–	–
Taxi Ranks/Bus Terminals		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		1 588	1 588	–	–	–	–	–	–	1 588	1 448	1 448
Indoor Facilities		–	–	–	–	–	–	–	–	–	–	–
Outdoor Facilities		1 588	1 588	–	–	–	–	–	–	1 588	1 448	1 448
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Heritage assets		–	–	–	–	–	–	–	–	–	–	–
Monuments		–	–	–	–	–	–	–	–	–	–	–
Historic Buildings		–	–	–	–	–	–	–	–	–	–	–
Works of Art		–	–	–	–	–	–	–	–	–	–	–
Conservation Areas		–	–	–	–	–	–	–	–	–	–	–
Other Heritage		–	–	–	–	–	–	–	–	–	–	–
Investment properties		742	742	–	–	–	–	–	–	742	742	742
Revenue Generating		371	371	–	–	–	–	–	–	371	371	371
Improved Property		185	185	–	–	–	–	–	–	185	185	185
Unimproved Property		185	185	–	–	–	–	–	–	185	185	185
Non-revenue Generating		371	371	–	–	–	–	–	–	371	371	371
Improved Property		185	185	–	–	–	–	–	–	185	185	185
Unimproved Property		185	185	–	–	–	–	–	–	185	185	185
Other assets		–	–	–	–	–	–	–	–	–	–	–
Operational Buildings		–	–	–	–	–	–	–	–	–	–	–
Municipal Offices		–	–	–	–	–	–	–	–	–	–	–
Pay/Enquiry Points		–	–	–	–	–	–	–	–	–	–	–
Building Plan Offices		–	–	–	–	–	–	–	–	–	–	–
Workshops		–	–	–	–	–	–	–	–	–	–	–
Yards		–	–	–	–	–	–	–	–	–	–	–
Stores		–	–	–	–	–	–	–	–	–	–	–
Laboratories		–	–	–	–	–	–	–	–	–	–	–
Training Centres		–	–	–	–	–	–	–	–	–	–	–
Manufacturing Plant		–	–	–	–	–	–	–	–	–	–	–
Depots		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Staff Housing		–	–	–	–	–	–	–	–	–	–	–
Social Housing		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		398	398	–	–	–	–	–	–	398	398	398
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		398	398	–	–	–	–	–	–	398	398	398
Water Rights		17	17	–	–	–	–	–	–	17	17	17
Effluent Licenses		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Licenses		–	–	–	–	–	–	–	–	–	–	–
Computer Software and Applications		381	381	–	–	–	–	–	–	381	381	381
Load Settlement Software Applications		–	–	–	–	–	–	–	–	–	–	–
Unspecified		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		2 373	2 373	–	–	–	–	–	–	2 373	2 373	2 373
Computer Equipment		2 373	2 373	–	–	–	–	–	–	2 373	2 373	2 373
Furniture and Office Equipment		630	630	–	–	–	–	–	–	630	630	630
Furniture and Office Equipment		630	630	–	–	–	–	–	–	630	630	630
Machinery and Equipment		1 505	1 505	–	–	–	–	–	–	1 505	1 505	1 505
Machinery and Equipment		1 505	1 505	–	–	–	–	–	–	1 505	1 505	1 505
Transport Assets		6 921	6 921	–	–	–	–	–	–	6 921	6 921	6 921
Transport Assets		6 921	6 921	–	–	–	–	–	–	6 921	6 921	6 921
Land		–	–	–	–	–	–	–	–	–	–	–
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Depreciation to be adjusted	1	39 729	39 729	–	–	–	–	–	–	39 729	39 589	39 589

WC022 Witzenberg - Adjustments Budget - capital expenditure on upgrading of existing assets by asset class - 28 July 2021

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class												
Infrastructure		25 957	25 957	–	–	–	–	344	344	26 301	22 720	152
Roads Infrastructure		25 457	25 457	–	–	–	–	–	–	25 457	10 260	152
Roads		–	–	–	–	–	–	–	–	–	2 820	–
Road Structures		25 457	25 457	–	–	–	–	–	–	25 457	7 440	152
Road Furniture		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Storm water Infrastructure		–	–	–	–	–	–	–	–	–	2 820	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		–	–	–	–	–	–	–	–	–	2 820	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
Electrical Infrastructure		500	500	–	–	–	–	–	–	500	4 000	–
Power Plants		–	–	–	–	–	–	–	–	–	–	–
HV Substations		–	–	–	–	–	–	–	–	–	–	–
HV Switching Station		–	–	–	–	–	–	–	–	–	–	–
HV Transmission Conductors		–	–	–	–	–	–	–	–	–	–	–
MV Substations		500	500	–	–	–	–	–	–	500	1 000	–
MV Switching Stations		–	–	–	–	–	–	–	–	–	–	–
MV Networks		–	–	–	–	–	–	–	–	–	2 000	–
LV Networks		–	–	–	–	–	–	–	–	–	1 000	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Water Supply Infrastructure		–	–	–	–	–	–	–	–	–	2 820	–
Dams and Weirs		–	–	–	–	–	–	–	–	–	–	–
Boreholes		–	–	–	–	–	–	–	–	–	–	–
Reservoirs		–	–	–	–	–	–	–	–	–	–	–
Pump Stations		–	–	–	–	–	–	–	–	–	–	–
Water Treatment Works		–	–	–	–	–	–	–	–	–	–	–
Bulk Mains		–	–	–	–	–	–	–	–	–	–	–
Distribution		–	–	–	–	–	–	–	–	–	2 820	–
Distribution Points		–	–	–	–	–	–	–	–	–	–	–
PRV Stations		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sanitation Infrastructure		–	–	–	–	–	–	344	344	344	2 820	–
Pump Station		–	–	–	–	–	–	–	–	–	–	–
Reticulation		–	–	–	–	–	–	–	–	–	2 820	–
Waste Water Treatment Works		–	–	–	–	–	–	344	344	344	–	–
Outfall Sewers		–	–	–	–	–	–	–	–	–	–	–
Toilet Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Landfill Sites		–	–	–	–	–	–	–	–	–	–	–
Waste Transfer Stations		–	–	–	–	–	–	–	–	–	–	–
Waste Processing Facilities		–	–	–	–	–	–	–	–	–	–	–
Waste Drop-off Points		–	–	–	–	–	–	–	–	–	–	–
Waste Separation Facilities		–	–	–	–	–	–	–	–	–	–	–
Electricity Generation Facilities		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Rail Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Rail Lines		–	–	–	–	–	–	–	–	–	–	–
Rail Structures		–	–	–	–	–	–	–	–	–	–	–
Rail Furniture		–	–	–	–	–	–	–	–	–	–	–
Drainage Collection		–	–	–	–	–	–	–	–	–	–	–
Storm water Conveyance		–	–	–	–	–	–	–	–	–	–	–
Attenuation		–	–	–	–	–	–	–	–	–	–	–
MV Substations		–	–	–	–	–	–	–	–	–	–	–
LV Networks		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Coastal Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Sand Pumps		–	–	–	–	–	–	–	–	–	–	–
Piers		–	–	–	–	–	–	–	–	–	–	–
Revetments		–	–	–	–	–	–	–	–	–	–	–
Promenades		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Information and Communication Infrastructure		–	–	–	–	–	–	–	–	–	–	–
Data Centres		–	–	–	–	–	–	–	–	–	–	–
Core Layers		–	–	–	–	–	–	–	–	–	–	–
Distribution Layers		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Community Assets		5 456	5 456	–	–	–	–	–	–	5 456	6 843	–
Community Facilities		–	–	–	–	–	–	–	–	–	–	–
Halls		–	–	–	–	–	–	–	–	–	–	–
Centres		–	–	–	–	–	–	–	–	–	–	–
Crèches		–	–	–	–	–	–	–	–	–	–	–
Clinics/Care Centres		–	–	–	–	–	–	–	–	–	–	–
Fire/Ambulance Stations		–	–	–	–	–	–	–	–	–	–	–
Testing Stations		–	–	–	–	–	–	–	–	–	–	–
Museums		–	–	–	–	–	–	–	–	–	–	–
Galleries		–	–	–	–	–	–	–	–	–	–	–
Theatres		–	–	–	–	–	–	–	–	–	–	–
Libraries		–	–	–	–	–	–	–	–	–	–	–
Cemeteries/Crematoria		–	–	–	–	–	–	–	–	–	–	–
Police		–	–	–	–	–	–	–	–	–	–	–
Parks		–	–	–	–	–	–	–	–	–	–	–
Public Open Space		–	–	–	–	–	–	–	–	–	–	–

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
R thousands		Original Budget A	Prior Adjusted 7 A1	Accum. Funds 8 B	Multi-year capital 9 C	Unfore. Unavoid. 10 D	Nat. or Prov. Govt 11 E	Other Adjusts. 12 F	Total Adjusts. 13 G	Adjusted Budget 14 H	Adjusted Budget	Adjusted Budget
Nature Reserves		–	–	–	–	–	–	–	–	–	–	–
Public Ablution Facilities		–	–	–	–	–	–	–	–	–	–	–
Markets		–	–	–	–	–	–	–	–	–	–	–
Stalls		–	–	–	–	–	–	–	–	–	–	–
Abattoirs		–	–	–	–	–	–	–	–	–	–	–
Airports		–	–	–	–	–	–	–	–	–	–	–
Taxi Ranks/Bus Terminals		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Sport and Recreation Facilities		5 456	5 456	–	–	–	–	–	–	5 456	6 843	–
Indoor Facilities		–	–	–	–	–	–	–	–	–	–	–
Outdoor Facilities		5 456	5 456	–	–	–	–	–	–	5 456	6 843	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Heritage assets		–	–	–	–	–	–	–	–	–	–	–
Monuments		–	–	–	–	–	–	–	–	–	–	–
Historic Buildings		–	–	–	–	–	–	–	–	–	–	–
Works of Art		–	–	–	–	–	–	–	–	–	–	–
Conservation Areas		–	–	–	–	–	–	–	–	–	–	–
Other Heritage		–	–	–	–	–	–	–	–	–	–	–
Investment properties		–	–	–	–	–	–	–	–	–	–	–
Revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Non-revenue Generating		–	–	–	–	–	–	–	–	–	–	–
Improved Property		–	–	–	–	–	–	–	–	–	–	–
Unimproved Property		–	–	–	–	–	–	–	–	–	–	–
Other assets		–	–	–	–	–	–	–	–	–	–	–
Operational Buildings		–	–	–	–	–	–	–	–	–	–	–
Municipal Offices		–	–	–	–	–	–	–	–	–	–	–
Pay/Enquiry Points		–	–	–	–	–	–	–	–	–	–	–
Building Plan Offices		–	–	–	–	–	–	–	–	–	–	–
Workshops		–	–	–	–	–	–	–	–	–	–	–
Yards		–	–	–	–	–	–	–	–	–	–	–
Stores		–	–	–	–	–	–	–	–	–	–	–
Laboratories		–	–	–	–	–	–	–	–	–	–	–
Training Centres		–	–	–	–	–	–	–	–	–	–	–
Manufacturing Plant		–	–	–	–	–	–	–	–	–	–	–
Depots		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Housing		–	–	–	–	–	–	–	–	–	–	–
Staff Housing		–	–	–	–	–	–	–	–	–	–	–
Social Housing		–	–	–	–	–	–	–	–	–	–	–
Capital Spares		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Biological or Cultivated Assets		–	–	–	–	–	–	–	–	–	–	–
Intangible Assets		–	–	–	–	–	–	–	–	–	–	–
Servitudes		–	–	–	–	–	–	–	–	–	–	–
Licences and Rights		–	–	–	–	–	–	–	–	–	–	–
Water Rights		–	–	–	–	–	–	–	–	–	–	–
Effluent Licenses		–	–	–	–	–	–	–	–	–	–	–
Solid Waste Licenses		–	–	–	–	–	–	–	–	–	–	–
Computer Software and Applications		–	–	–	–	–	–	–	–	–	–	–
Load Settlement Software Applications		–	–	–	–	–	–	–	–	–	–	–
Unspecified		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		–	–	–	–	–	–	–	–	–	–	–
Computer Equipment		–	–	–	–	–	–	–	–	–	–	–
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Furniture and Office Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		–	–	–	–	–	–	–	–	–	–	–
Machinery and Equipment		–	–	–	–	–	–	–	–	–	–	–
Transport Assets		–	–	–	–	–	–	–	–	–	–	–
Transport Assets		–	–	–	–	–	–	–	–	–	–	–
Land		–	–	–	–	–	–	–	–	–	–	–
Land		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–	–	–	–	–
Total Capital Expenditure on upgrading of existing assets *to be adjusted*	1	31 413	31 413	–	–	–	–	344	344	31 757	29 563	152

WC022 Witzenberg - Supporting Table SB19 List of capital programmes and projects affected by Adjustments Budget - 28 July 2021

Municipal Vote/Capital project	Program/Project description	Project number	IDP Goal Code	Individually Approved Yes/No	Asset Class	Asset Sub-Class	GPS co-ordinates	Medium Term Revenue and Expenditure Framework					
								Budget Year 2021/22		Budget Year +1 2022/23		Budget Year +2 2023/24	
R thousand			3	6	4	4	5	Original Budget	Adjusted Budget	Original Budget	Adjusted Budget	Original Budget	Adjusted Budget
Parent municipality:													
Sewerage	Capex Security upgrades	TBC		Yes	*Sanitation Infrastructure*	*Sewerage purification*	*33°22'08.0"S 19°18'41.9"E*	–	344	–	–	–	–
Sewerage	Capex Refurbishment WWTW	TBC		Yes	*Sanitation Infrastructure*	*Sewerage purification*	*33°25'30.4"S 19°11'00.9"E*	–	1 436	–	–	–	–
Fire Services	Capex Firefighting Response Vehicle	TBC		Yes		*General vehicles*	*33°22'08.0"S 19°18'41.9"E*	–	2 293	–	–	–	–
Workshop	Capex Workshop Plant & Equipment	TBC		Yes		*Plant & equipment*	*33°22'39.8"S 19°18'29.4"E*	–	378	–	–	–	–
Water	Capex Network- Water	TBC		Yes		*Reticulation*	*33°22'08.0"S 19°18'41.9"E*	–	400	1 500	1 500	–	–
Information Technology	Capex IT Equipment_Covid 19	TBC		Yes		*Computers - hardware/equipment*	*33°22'08.0"S 19°18'41.9"E*	–	75	–	–	–	–
LED	Capex Skoonvlei Hub	TBC		Yes		*Markets*	*33°20'09.9"S 19°18'47.5"E*	696	850	–	–	–	–
Council	Capex Upgrade of Council Chambers	TBC		Yes		*Buildings*	*33°22'16.9"S 19°18'20.8"E*	600	1 335	–	–	–	–
Information Technology	Capex IT Equipment	TBC		Yes		*Computers - hardware/equipment*	*33°22'08.0"S 19°18'41.9"E*	100	225	–	–	–	–
Traffic Services	Capex Vehicle Replacement	TBC		Yes		*General vehicles*	*33°22'08.0"S 19°18'41.9"E*	–	240	–	–	–	–
Entities:													
List all capital programs/projects grouped by Municipal Entity													
Entity Name													
Project name													

Description	Ref	Budget Year 2021/22									Budget Year +1 2022/23	Budget Year +2 2023/24
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	3 A1	4 B	5 C	6 D	8 E	9 F	10 G	11 H		
Revenue By Municipal Entity												
Entity 1 total revenue									–	–		
Entity 2 total revenue									–	–		
Entity 3 (etc) total revenue									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
Total Operating Revenue	1	–	–	–	–	–	–	–	–	–	–	–
Expenditure By Municipal Entity												
Entity 1 total operating expenditure									–	–		
Entity 2 total operating expenditure									–	–		
Entity 3 etc. total operating expenditure									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
Total Operating Expenditure	2	–	–	–	–	–	–	–	–	–	–	–
Capital Expenditure By Municipal Entity												
Entity 1 total capital expenditure									–	–		
Entity 2 total capital expenditure									–	–		
Entity 3 etc. total capital expenditure									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
									–	–		
Total Capital Expenditure	2	–	–	–	–	–	–	–	–	–	–	–

WITZENBERG
Municipality • Munisipaliteit • U Masipala Wasa

MEMORANDUM

To: Committee for Technical Services
From: Senior Manager: Electro-Technical Services
Date: 2021/04/08
Ref: 16/3/04/1

NERSA ELECTRICAL DEPARTMENT COMPLIANCE AUDIT 2020/2021

Purpose

The purpose of this report is to inform Council of the compliance audit by NERSA of the Electrical Department of the Municipality and to approve the CAP (Corrective Action Plan) as required to be submitted to NERSA.

Background

During September 2020, the National Energy Regulator of South Africa (NERSA) approached the Municipality to initiate a compliance audit of the Witzenberg Electrical Department via a self-assessment process since it was not possible for NERSA to conduct site inspections due to the COVID-19 pandemic restrictions.

The objective of the audit was to determine the level of compliance of the Licensee with the legal, financial and technical conditions of the electricity distribution licence.

The audit letter and report are attached hereto.

It was determined that Electrical Department complies with the conditions of the electricity distribution licence. There were however a few minor instances of non-compliance that must be addressed by means of a CAP that must be submitted within 120 days to NERSA from the date of 26 February 2021.

The ‘minor issues’ referred to in the NERSA report are: -

a) The Licensee must budget 6% for repairs and maintenance as stipulated in the NERSA tariff guideline.
b) The Municipality must make funds available to urgently replace the aging electrical network.
c) The Licensee must initiate a preventative maintenance plan.

These have been captured in the proposed Corrective Action Plan below, intended for submission to NERSA once approved by Council.

NERSA has also since informed Council that they will be performing an on-site visit on 21 & 22 April 2021.

CORRECTIVE ACTION PLAN				
Municipality:	**Witzenberg Local Municipality**			
Date of Audit:	**September 2020**	**Date of Corrective Action Plan:**		
Non Compliances	**Corrective action planned**	**Financial Implications**	**Target date for starting of action**	**Target date for completion**
4.9% Budget on Maintenance	Require 6% Budget to be spent	Increase % p/a during forthcoming financial years	23/24 budget onwards	Ongoing until 6% target achieved and maintained
Funds to replace ageing network	Facilitate funding	Increase Capital Funding (see table below)	22/23 budget onwards	Ongoing
Preventative Maintenance Plan	Determine required funds/resources per annum going forward and develop, and Maintenance Plan accordingly	Increase Preventative Maintenance (see table below)	22/23 budget onwards	Ongoing

BUDGETED FIGURES				
	Funding	**21-22**	**22-23**	**23-24**
Repairs and Maintenance		3 752 798	3 709 783	3 913 324
CAPITAL				
MV Substation Equipment	Own Funds	500 000	1 000 000	
Upgrade of LV Network Cables	Own Funds		1 000 000	
MV Network Equipment	Own Funds		1 000 000	
Upgrade of MV Cables	Own Funds		1 000 000	
Vredebes Electrical Network	INEP	11 097 391		
Nduli infill Electrical Network	INEP		2 714 783	3 478 261
Vredebes Phase H Streetlights	MIG	1 565 217		

Recommendations

1. That Council notes the NERSA compliance audit outcome for the Electrical Department.

2. That the proposed Corrective Action Plan be approved by Council and submitted to NERSA.

Kind Regards

P van den Heever
Senior Manager Electro-Technical Services


WITZENBERG
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ANNEXURE 1



FINAL COMPLIANCE AUDIT REPORT OF THE WITZENBERG LOCAL MUNICIPALITY

Audit Date: September 2020

All enquiries and correspondence to be directed at the Head of Department, unless indicated otherwise, by means of a formal letter signed by the Head of Department: Electricity Licensing, Compliance and Dispute Resolution

Tel: 012 401 4794

National Energy Regulator of South Africa
Kulawula House
526 Madiba Street
Arcadia
Pretoria

PO Box 40434
Arcadia
0007

Tel: +27 (0)12 401 4600
Fax: +27 (0)12 401 4700
www.nersa.org.za

DISCLAIMER

The content of this report is based on information and evidence obtained from the licensee during the electricity distribution compliance audit.

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ABBREVIATIONS

AGSA	Auditor-General of South Africa
CT	Current Transformer
DLM	Direct Load Management
DSM	Demand Side Management
GIS	Geographical Information System
HV	High Voltage
IT	Information Technology
kV	Kilovolt
kVA	Kilovolt Ampere
LPU	Large Power User
LV	Low Voltage
MD	Maximum Demand
MSCOA	Municipal Standard Chart of Accounts
MV	Medium Voltage
MVA	Megavolt Ampere
NER	Neutral Earthing Resistor
NERSA	The National Energy Regulator of South Africa
NMD	Notified Maximum Demand
NRS	The National Rationalised Specification
OHS Act	Occupational Health and Safety Act, 1993 (Act No. 85 of 1993)
ORHVS	Operating Regulations for High Voltage System
PMU	Project Management Unit
QoS	Quality of Service
QoS	Quality of Supply
RMU	Ring Main Unit
SCADA	Supervisory Control and Data Acquisition
SLD	Single Line Diagram
WM	Witzenberg Municipality

EXECUTIVE SUMMARY

During September 2020, the National Energy Regulator of South Africa (NERSA) conducted a compliance audit on the Witzenberg Local Municipality ('the Licensee' or 'the Municipality') via a self-assessment process, as it was not possible to conduct site inspections due to the COVID-19 pandemic restrictions. The objective of the audit was to determine the level of compliance of the Licensee with the legal, financial and technical conditions of the electricity distribution licence.

After the audit, the findings were recorded in a draft report and forwarded to the Licensee for comments on the correctness of the findings. The comments from the Witzenberg Local Municipality were received and incorporated into the report, hence the report is considered final and a true reflection of the findings of the compliance audit. The objective of the final report is to assist the Licensee in identifying possible areas for improvement and to submit a corrective action plan (CAP) to NERSA, outlining a programme that addresses the instances of non-compliance.

This corrective action plan should be submitted to NERSA within 120 days of the receipt of the final report by the Licensee. NERSA will monitor the implementation of this corrective action plan by the Licensee.

The Witzenberg Local Municipality complies with the conditions of the electricity distribution licence. There were a few minor instances of non-compliance that must be addressed.

The following observations pertaining to the compliance audit were noted and highlighted to the Licensee.

Resources

The Departmental Structure for the Electricity Services Department was submitted to the audit team. The Witzenberg Local Municipality's Electricity Department organogram is divided into two divisions, namely the West and the East divisions. Each division is headed by a Superintendent. The Municipality's Electricity Department structure is aligned with the departmental needs. The structure had 44 approved positions and seven positions were vacant, which translates to a vacancy rate of 15%. The vacant positions were for Senior Electrician at the West Division and a team leader at the East Division, as well as two workers, two artisan assistants, and a clerk.

The Municipality also reported that the field vehicles, tools and equipment were adequate for the teams to carry out tasks effectively.

Financial Information

a) The Witzenberg Local Municipality budgeted 4.9% of the total electricity expenditure for the maintenance of the electricity network (estimated actual salaries component spent on R&M of 50%), which is below the NERSA tariff guideline of 6%.
b) The Witzenberg Local Municipality received a clean audit opinion from the Auditor-General of South Africa (AGSA) for the 2018/19 financial year.
c) The Licensee mentioned that the Electricity Department was ring-fenced according to the Municipal Standard Chart of Accounts (MSCOA) and with regard to income and expenditure items.
d) The Municipality's asset register is held and updated by the Finance Department. The recently generated master-plan asset register is updated on an annual basis by consultants.
e) The Licensee was charging NERSA-approved tariffs. Evidence in the form of invoices was submitted to the NERSA audit team.
f) The Licensee's bulk supply payment was up to date.

Network Condition

Network condition assessments were not conducted by NERSA due to the COVID-19 travel restrictions.

The average age of the network was not estimated. The Licensee reported that the major towns pre-date electricity. As such, some portions of its electrical network was outdated and generally require much care and replacement.

1. INTRODUCTION

1.1 Overview

The National Energy Regulator of South Africa (NERSA) regulates the energy industry in accordance with government laws and policies, standards and international best practices in support of sustainable development. The organisation issues licences, with conditions, to electricity distributors and therefore requires audits to be conducted to determine the level of compliance with the licence conditions.

NERSA is required to monitor and assess whether the electricity suppliers comply with the conditions of their licences. Section 4(a) (vii) of the Electricity Regulation Act, 2006 (Act No. 4 of 2006) ('the Act'), states that 'the Regulator must enforce performance and compliance; and take appropriate steps in the case of non-performance'. To implement the Electricity Regulation Act, the Energy Regulator approved a compliance monitoring framework for electricity distributors in 2011, which acts as a guideline on how compliance audits and monitoring must be conducted. NERSA conducts the compliance audits on licensed electricity distributors annually.

1.2 Audit Objectives

The key objectives of the compliance audit are to:

a) evaluate and review activities of the regulated entities;
b) determine the level of compliance of licensees with all the licence conditions governing their electricity business operations;
c) check the level of compliance with the quality of service and the quality of supply standards; and
d) inform the Energy Regulator of the quality of service and the quality of supply provided by the licensees across the country.

2. METHODOLOGY

Due to the COVID-10 pandemic, a self-assessment compliance audit was arranged with Witzenberg Local Municipality ('the Licensee' or 'the Municipality'). A questionnaire that covers all aspects of the distribution licence, key company and network statistics and asset management information was forwarded to the Licensee.

In September 2020, NERSA had a virtual meeting with the Witzenberg Local Municipality. NERSA gave a presentation that reviewed the audit scope, objectives, methods, procedures and communication channels necessary for the audit. All unclear details were clarified. The self-assessment compliance audit will be followed by site inspections at a later stage, when the COVID-19 regulations have been eased.

3. AUDIT TEAM & WITZENBERG LOCAL MUNICIPALITY REPRESENTATIVES

The audit team members from NERSA were:

Mr Gregory Hopkins	-	Compliance Monitoring Engineer
Mr Thabo Manaka	-	Compliance Monitoring Technician
Mr Hendrick Mokhonoana	-	Compliance Monitoring Technician
Ms Amanda Mtembu	-	Dispute Resolution Officer

The Witzenberg Local Municipality was represented by:

Mr Joseph Barnard	-	Director Technical Services
Mr Pierre van den Heever	-	Senior Manager Electro-Technical Services
Mr Daniel Greeff	-	Manager Electro-Technical Services

4. GENERAL INFORMATION ON WITZENBERG LOCAL MUNICIPALITY

The Witzenberg Local Municipality is an electricity distribution licence holder with licence number NER/D/WC022. The supply areas listed in Schedule 1 of the distribution licence correspond with the areas that the Witzenberg Local Municipality was supplying at the time of the audit.

The Licensee has four main bulk supply points with an estimated installed capacity of 50.85MVA. Its Notified Maximum Demands (NMDs) and Maximum Demands (MDs) as listed below:

a) Bon Chretien with an NMD of 22MVA and MD of 25.055MVA;
b) Ceres with an NMD of 14.5MVA and MD of 13.219MVA (Bon Chretien and Ceres are regarded as a diversified load);
c) Tulbagh Main with an NMD of 4.5MVA and MD of 4.182MVA; and
d) Wolseley Main with an NMD of 4.5MVA and MD of 4.539MVA.

The Licensee has 12,630 customers, which are categorised as follows: 10,310 domestic prepaid, 1,639 domestic credit meters, 59 industrial and 568 commercial customers, with 54 registered Resellers. The average age of the network was not

estimated. The Licensee reported that the major towns pre-date electricity. As such, some portions of its electrical network were outdated and generally require much care and replacement.

The estimated geographical supply areas for the three towns were as follows:
Ceres 97.750 km^2
Tulbagh 3.498 km^2
Wolseley 3.421 km^2

5. AUDIT FINDINGS

During the site and office audit, a factual account of what was observed was recorded and discussed.

5.1 Key Utility Statistics

5.1.1 Departmental Structure

The Departmental Structure for the Electricity Services Department was submitted to the audit team. The Witzenberg Local Municipality's Electricity Department organogram is divided into two divisions, namely the West and the East divisions. Each division is headed by a Superintendent. The Municipality's Electricity Department structure is aligned with the departmental needs. The structure had 44 approved positions and seven vacant positions, which translates to a vacancy rate of 15%. The vacant positions were for a Senior Electrician at the West Division, two workers, two artisan assistants, a clerk and a team leader at the East Division.

The Municipality reported that although the Department is functioning adequately, there is always a need for more staff. Filling of vacant posts and requests for new posts are motivated to Senior Management from time to time and are considered on merit, taking into account the available finances, the efficiency of current personnel and the legal requirements.

However, certain critical posts must be filled/created to move from daily running mode to ensuring an increasingly reliable, safe and compliant electrical service, especially since the infrastructure is considered old and requires additional care and attention. The Municipality makes use of

contractors for major construction works and specialist services as part of a three-year tender.

The Municipality also reported that the current field vehicles, tools and equipment were adequate for the teams to carry out tasks. However, the average age of the vehicles is relatively high. Despite their workshops excelling at attempting to keep the vehicles roadworthy and on the road, there are challenges related to the reliability (availability) of these vehicles.

The Municipality's Electricity Department structure is detailed in Table 1.

Table 1: The Electricity Department structure

Witzenberg Positions	**East Division**	**West Division**
Municipal Manager	1	
Director for Technical Services	1	
Senior Manager: Electro-Technical Services	1	
Manager: Electro-Technical Services	1	
Clerk	1 Vacant	
Superintendent	1	1
Senior Electrician	2	2 (1 Vacant)
Electrician	2	1
Artisan Assistant	4 (1 Vacant)	1 Vacant
Specially Trained	1	2
Driver Operator	1	1
Team Leader	2 (1 Vacant)	0
Workers	7	11 (2 Vacant)
The Division Total (exclude Management)	**21 (3 vacant)**	**19 (4 vacant)**
Total	**44 (7 vacant)**	

5.1.2 Training

The Licensee reported that employees are provided with training. All training requirements take requests by personnel and management, as well as budget constraints, into consideration.

External training includes, among others, courses on occupational health and safety, Operating Regulations for High Voltage Systems (ORHVS) courses and safe environment courses.

5.1.3 Health and Safety

The Witzenberg Local Municipality had appointed Mr Pierre van den Heever as the Responsible Person in terms of section 16.2 of the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993) ('the OHS Act'). Safety meetings are held as part of departmental meetings, on various aspect of OHS. A copy of the minutes of a safety meeting was submitted to the audit team.

5.1.4 Areas of Supply

The Witzenberg Local Municipality is an electricity distribution licence holder with licence number NER/D/WC022. The supply areas according to Schedule 1 of the distribution licence correspond with the areas that Witzenberg Local Municipality was supplying at the time of the audit.

5.1.5 Financial conditions

5.1.5.1 Separate Electricity Financial Account

The electricity distribution financial affairs of the Witzenberg Local Municipality are ring-fenced from the other businesses of the Municipality. The Municipality stated that it has implemented the Municipal Standard Chart of Accounts (MSCOA) from 1 July 2017 as enforced by National Treasury. This included the chart of accounts as a department segment; as such the electricity unit constitutes a department and is thus ring-fenced with regard to income and expenditure items.

The 2018/19 Financial Statements for the Witzenberg Local Municipality were audited by the AGSA. The Municipality received a clean audit opinion from the AGSA for the 2018/19 financial year. A copy of the report from the AGSA was submitted to the audit team.

5.1.5.2 Tariff application and approval process

The Witzenberg Local Municipality are charging customer tariffs approved by NERSA. The copy of a customer invoice submitted to the audit team confirmed that the tariff charged by the Municipality had been approved by NERSA.

5.1.5.3 Payment of bulk supply account

The Municipality's Eskom account was up to date. A copy of the latest Eskom account for the month of July 2020 was submitted to the audit team.

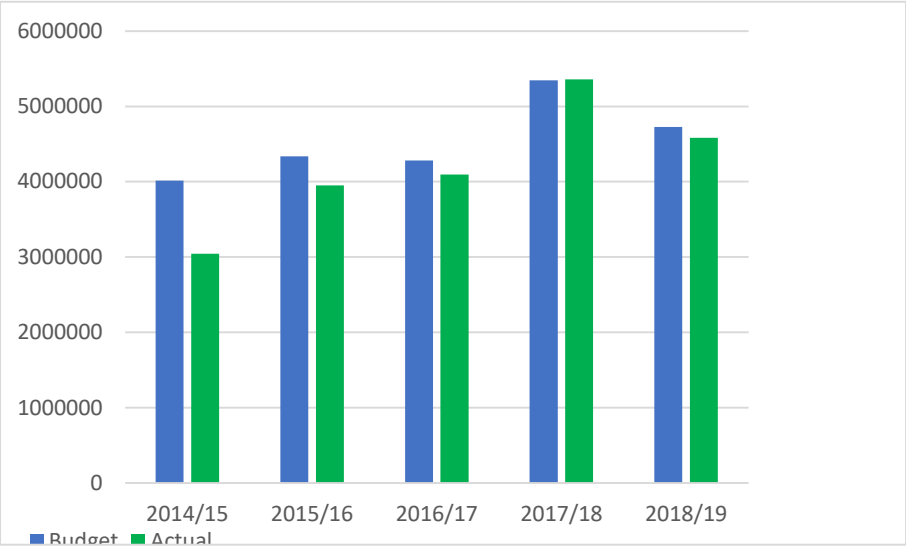
5.1.5.4 Promulgation of tariffs

The Witzenberg Local Municipality makes use of Public Participation meetings, Ceres Business Initiative and other businesses. The draft budget was made available for viewing and public input after being tabled at council. The final approved budget was available on the website and at the various municipal offices.

5.1.5.5 Budget versus Actual Spending on Maintenance Costs

Table 2: Figures of total expenditure vs budget and actual figures for maintenance

Financial Year	Total Expenditure (Electricity Department)	Maintenance Budgeted Figures	Maintenance Actual Figures
2018/19	R209,615,668.00	R4,725,051.00	R4,580,649.00
2017/18	R204,274,037.00	R5,346,864.00	R5,358,643.00
2016/17	R200,538,877.00	R4,280,092.00	R4,093,557.00
2015/16	R181,158,070.00	R4,337,169.00	R3,952,518.00
2014/15	R151,415,575.00	R4,012,124.00	R3,043,602.00



Graph 1: Comparison between budgeted and actual maintenance figures for the past five years

The graph shows the amount budgeted and actual amount spent on repairs and maintenance for the past five years. It also indicated that the budgeted and actual figures spent on repairs and maintenance were similar. The amount budgeted for the 2018/19 financial year was 4.9%, which is below the 6% tariff guideline requirements.

5.1.5.6 Stores

The Witzenberg Local Municipality does have sufficient critical spares in stock for the Electrical Network. The Municipality reported that it issues a supply of electrical materials equipment tender every three years, where the stores are replenished as and when required. However, there are occasional challenges when a tender runs out before a new one is awarded. This occurred during the COVID-19 pandemic.

5.1.5.7 Contract and Project Management

The Municipality mentioned that procurement was handled by the Supply Chain Management Department through its processes as set out by the National Treasury.

The contracts are given to the various departments for contract administration. Where a consulting engineer was appointed, the contract management is done by the Municipality and project management by the consulting engineer. This usually applies to projects with contract amounts greater than R2.5m. Smaller operational, repairs and maintenance projects are handled in-house with a minimised project management approach.

5.1.5.8 Asset Management

An asset management policy and asset register were available and copies of both were submitted to the audit team. The Municipality was in the process of updating the Municipal Asset Register to include low voltage (LV) assets. The Electricity Department was in the process of combining the latest Master Plan Asset Register with the Finance Asset Register.

The Licensee mentioned that the maintenance of the asset register is done by the Financial Administration Department.

The list of attributes found in the asset register are:

a) name of asset;
b) description;
c) categorising of assets;
d) area
e) quantity;
f) coordinates;
g) date of construction;
h) age; and
i) recommended useful life.

The Witzenberg Local Municipality does have a Geographical Information System (GIS), however, it was electrically outdated. With the last electrical master plan update, however, an electronic updated electrical information system was made

available. The Municipality was in the initial stage of integrating this into a combined GIS. This process was expected to take a few years to reach full integration.

5.2 Key Network Statistics and Strategic Planning

5.2.1 Network information

The Licensee has four main bulk supply points with an estimated installed capacity of 50.85 MVA. Its Notified Maximum Demands (NMDs) and Maximum Demands (MDs) are listed below:

a) Bon Chretien with an NMD of 22 MVA and MD of 25.055MVA;
b) Ceres with an NMD of 14.5 MVA and MD of 13.219 MVA (Bon Chretien and Ceres are regarded as a diversified load);
c) Tulbagh Main with an NMD of 4.5 MVA and MD of 4.182 MVA; and
d) Wolseley Main with an NMD of 4.5 MVA and MD of 4.539 MVA.

According to Witzenberg Local Municipality, the total energy losses for the electricity business in the 2019/20 financial year was 10.6%. The Municipality could not break down the technical losses and non-technical losses, respectively. The Municipality is about to implement a 'Revenue Enhancement' programme, which primarily addresses electricity theft.

The Municipality mentioned that it was running out of NMD on all its Eskom intake points and Eskom is currently unable to comply with NMD requests due to its backbone network being saturated. Eskom's earliest possible update of their network is 2030 for Ceres and it did not have projects in the foreseeable future to increase the NMD for Tulbagh/Wolseley. The challenge was that developments and growth in these towns are stifled/stopped due to Eskom being unable to supply. The discussions between the Witzenberg Local Municipality and Eskom regarding this matter have been going on since 2012.

The Municipality officially applied for an additional 5MVA in May 2019, but the process is proceeding very slowly from Eskom's side. (Eskom proposed installing MV PFC on their network – the Municipality is willing to accept this option, but Eskom is not attending to the matter with the urgency it requires).

The electricity consumption for streetlights for the entire municipal area was 3,335,109 kWh per annum.

Network cable length is estimated to be as follows:

MV underground cables	70.1 km
MV OH	133.5 km
LV underground cables	66.52 km
LV OH	16.12 km

The Licensee did not estimate the average age of their network.

5.2.2 Load forecasting

The Witzenberg Local Municipality has an individual master plan for each of its towns, namely Ceres, Wolseley and Tulbagh. The master plan provides the load forecast and projected future growth of the network for each town from 2018 to 2028.

The Municipality conducts short-term (three-year) load forecasts. It is communicated to Eskom for NMD purposes and the following applies:

a) Ceres had a conservative growth of 2 MVA per annum;
b) Tulbagh had an average growth of 0.383 MVA per annum; and
c) Wolseley had an average growth of 0.127 MVA per annum.

5.2.3 Risk assessment and strategies

As part of the master plan, the Witzenberg Local Municipality enlisted the services of consulting engineers in 2017 to conduct a risk assessment of the Municipality's network. The aim of the assessment was to ensure that the network is able to meet the current and future demand.

5.2.4 Demand Side Management (DSM)

The Witzenberg Local Municipality reported that it did not have formal Demand Side Management (DSM) systems or strategies in place.

5.2.5 Ring feeds

The Witzenberg Local Municipality mentioned that the 11kV network had sufficient ring feeds. Copies of the single line network diagram were submitted as proof.

5.2.6 Network diagrams

The single line network diagrams were updated in 2018 by the consulting engineers as part of the master plan. Copies were submitted to the NERSA audit team.

5.2.7 Network planning

The Witzenberg Local Municipality was in the process of conducting a protection study and proposed open points, as per the master plan. The Municipality also submitted copies of a business plan for the electrification of Nduli Informal, with cost estimates and technical details.

5.2.8 Simulation packages

The Municipality does not have a software package to simulate network conditions for network planning and expansion. However, it utilised consultants when simulations were required.

5.2.9 Maintenance plans/policies

The Witzenberg Local Municipality has a maintenance plan/policy in place. The Municipality reported that it did not follow the maintenance plan, as it did not perform work scheduled according to a cycle. However, maintenance was done as dictated by the problems experienced on the network.

5.2.10 Network inspections

The Licensee stated that it conducts formal network inspections. Copies of various inspection sheets for inspections conducted on the network were submitted to the audit team as proof.

5.3 Quality of Service

5.3.1 Monitor Quality of Service

The Licensee monitors the Quality of Service as required by the NRS 047 standard.

A Meter readings

According to the Licensee, meter readings are done on a monthly basis. The system calculates a consumption usage based on the previous month's consumption if the actual reading could not be read.

B Billing/customer account

Billing is done by the Finance Department. The billing was transparent and user friendly, and in line with the requirements of the NRS 047. The bills that were submitted to the NERSA audit team reflected all the required information.

C Account queries/complaints

Customers can lodge account complaints at the municipal offices' control room. The control room initiates a complaint report with an ER number and informs the standby electrician. The complaint is then attended to. Faults are reported to the municipal switchboard, which is operational 24 hours a day. Enquiries/requests are handled on an as-and-when-required/requested basis. Staff respond to emails, letters or walk-in visits to the office.

D Payment venues

There were enough venues for the payment of electricity accounts for the customers. The customers are able to pay their accounts at the municipal offices and the post office, as well as through easy pay and internet banking.

E Meter auditing and calibration

The Licensee conducts meter audits and verification tests when a customer requests a test for the accuracy of a meter. The Licensee recently performed meter audits of all its Large Power Users (LPUs).

F Disconnections

The Licensee sends the customer a notice alerting them that payment must be made within 14 days. If the payment is not made within 14 days, no final letter is issued. Instead, the disconnection is effected. Monthly penalty charges are levied on all accounts with arrears.

G Reconnections

Reconnections are done immediately after payments have been received. An additional fee for reconnection is charged.

H Quotations

When a customer applies for new electricity supply, the Licensee makes an assessment and supplies the customer with a quotation within one day. The Licensee stated that it keeps date-based records, and quotations do not exceed the maximum seven days as required by NRS 047.

I Planned outages

The Licensee distributes a written notice to customers before the planned outage. The notice is hand delivered in business areas and placed on social media platforms.

J Network Performance Statistics

The Municipality maintains a database of its performance on network statistics in terms of keeping up-to-date records, such as restoration times for all faults and the duration of unplanned outages experienced by the Municipality.

5.4 Quality of Supply (QoS)

5.4.1 Formal Power Quality Management System

The Witzenberg Local Municipality does have a formal Quality of Supply (QoS) management system in place to ensure that it is supplying electricity within the standards of NRS 048-4.

However, the Municipality does not report its QoS statistics to NERSA on an annual basis.

5.4.2 Monitoring of QoS

Quality of supply instruments monitor the four main in-feed supply points and other points. The points are Bon Chretien Sub – 11.5 kV, Ceres Kragstasie Sub – 11.5 kV, Ezelfontein Skool – 230 V, Tulbagh Main Sub – 11.5 kV, Wolfpack Sub – 11.5 kV and Woseley Main Sub – 11.5 kV.

The Municipality reported that it utilised the CT Lab's premier Power Quality Monitoring and Analysis System called Osprey Pro, which was accessible through the internet. It is a multi-user software system with role-based security. The data is stored at a network provider's data centre. The software was reported to have advanced fleet health functionality that reports in near real time if a hardware or data error occurs.

5.4.3 QoS Contracts

The Witzenberg Local Municipality did not have QoS contracts or service level agreements with key customers

5.4.4 Emergency plan

The Witzenberg Local Municipality did not have an emergency plan that lists its critical loads, however it mentioned that a list of essential loads on the network was provided by Eskom.

The Municipality had dedicated officials and an updated list of contact details for the officials. The Municipality also made use of the following platforms to communicate with customers during network system emergencies: social media, newspaper, pamphlets and loud hailing. Direct contact is made with LPUs.

5.5 Network Operation and Information Technology

5.5.1 Operation Control System

The Witzenberg Local Municipality did have a manual operation control centre for the switching of the MV network using line diagram in the offices of the Superintendents, with coloured pins indicating the status of the system (open points etc.).

5.5.2 Post-mortem incident reviews

The Licensee indicated that it did not conduct post mortem incident reviews as there no recent large incidents.

5.5.3 IT Department

The Witzenberg Local Municipality does have an IT Department that runs and maintains the organisation's information systems. The Municipality occasionally outsources IT support when required.

6. PLANT CONDITION

NERSA could not conduct a network condition assessment due to the COVID-19 lockdown and travel restrictions.

7. CONCLUSION

The Witzenberg Local Municipality's Electricity Department has sufficient human and capital resources to keep its electrical network in good operating condition. The Municipality had ensured that the electricity supply remained reliable and at an acceptable quality. However, the Municipality's master plan indicated that the electrical network was classified as being in poor condition and the electrical equipment needed urgent replacement. The Municipality complies with its licence conditions, with minor exceptions as listed below.

8. RECOMMENDATIONS

Based on the findings highlighted in this report, NERSA recommends the following:

a) The Licensee must budget 6% for repairs and maintenance as stipulated in the NERSA tariff guideline.
b) The Municipality must make funds available to urgently replace the aging electrical network.
c) The Licensee must initiate a preventative maintenance plan.

9. THE WAY FORWARD

This final report is considered a true reflection of the findings of the audit that took place in September 2020. The Energy Regulator instructs the management of the Witzenberg Local Municipality to draft a remedial/corrective action plan that outlines steps to be taken to rectify the instances of non-compliance identified in this report, within 120 days of receipt of the final report.

Once NERSA has agreed with the corrective action plan from the Witzenberg Local Municipality, a monitoring process shall be instituted to enforce the implementation of the corrective action plan.

All communication should be forwarded to the Head of the Electricity Licensing, Compliance and Dispute Resolution Department, unless indicated otherwise by means of a formal letter signed by the Head of Department.

The Head of Department
Electricity Licensing, Compliance and Dispute Resolution
National Energy Regulator of South Africa
PO Box 40343
Arcadia
0007
Tel: +27 (0)12 401 4600
Fax: +27 (0)12 401 4700

NATIONAL ENERGY REGULATOR OF SOUTH AFRICA

Kulawula House
526 Madiba Street
Arcadia 0083
Pretoria, SOUTH AFRICA

PO Box 40343
Arcadia 0007
Pretoria
SOUTH AFRICA

Tel: +27(0)12 401 4600
Fax: +27(0)12 401 4700
Email: info@nersa.org.za
www.nersa.org.za

@NERSA_ZA

@NERSAZA

Enquiries: Zingisa Mavuso
Tel: 012 401 4617
Fax: 012 401 4700
Email: Zingisa.Mavuso@nersa.org.za
Ref: NERSA-1532172523-61216

Mr David Nasson
Municipal Manager
Witzenberg Local Municipality
PO BOX 44
Ceres
8190

By email: david@witzenberg.gov.za
Cc: pierre@witzenberg.gov.za

Dear Mr Nasson

FINDINGS FROM THE COMPLIANCE AUDITS CONDUCTED ON THE ELECTRICITY DISTRIBUTION INDUSTRY IN 2020: WITZENBERG LOCAL MUNICIPALITY

The National Energy Regulator of South Africa (NERSA) is pleased to inform you that on **05 February 2021**, the Energy Regulator noted the consolidated report on the findings from the electricity distribution industry compliance audits conducted in the 2020 calendar year.

Accompanying this letter is the final audit report for the Witzenberg Local Municipality, as well as a template of a corrective action plan (CAP) to rectify the instances of non-compliance identified in the compliance audit report.

Kindly peruse the final report and indicate, within 14 days of receipt of this letter, any issues that are regarded as confidential. Should NERSA not receive your response within the 14-day period, it will be concluded that the final audit report of the Witzenberg Local Municipality does not contain any confidential information, and the consolidated report will be published on NERSA's website.

In addition, NERSA requests that you study the attached final audit report and lead your management team in the development of a time-bound corrective action plan.

Regulator Members:
Ms MMD Nkomo (Deputy Chairperson)
*Mr N Gumede *Ms N Maseti *Mr MW Mkhize Mr S Mokoena Ms Z Mpungose Mr FK Sibanda
*Full-Time Regulator Members
NERSA is a Regulatory Authority established in terms of the National Energy Regulator Act, 2004 (Act No 40 of 2004)

The electricity management team of the Witzenberg Local Municipality must submit this corrective action plan to Mr Hendrick Mokhonoana at Hendrick.mokhonoana@nersa.org.za or Mr Thabo Manaka at Thabo.manaka@nersa.org.za within 120 days from the date of receipt of this letter.

For any further information, please contact Mr Dennis Seemela at 012 401 4794 or dennis.seemela@nersa.org.za.

We look forward to your cooperation in this regard.

Yours sincerely

Adv Nomalanga Sithole
ACTING CHIEF EXECUTIVE OFFICER

Date: 26/02/2021

Enclosed:

1. Final compliance audit report of the Witzenberg Local Municipality
2. The corrective action plan template

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

TO : Committee for Technical Services

FROM : Senior Manager: Town Planning and Building Control

DATE : 10 March 2021

REF. : 15/4/P

SPATIAL DEVELOPMENT FRAMEWORK: CERES PRIORITY FOCUS AREA 1

Annexure attached: Spatial Development Framework: Ceres Priority Focus Area 1

BACKGROUND

With the drafting of the Spatial Development Framework specific areas needing further investigation and planning was identified. These areas, called “Priority Focus Areas”, were identified due to their strategic importance for development.

The area located between Ceres, Nduli and Bella Vista is designated “Ceres Priority Focus Area 1”. Under an extension of the SDF contract the consultant was appointed to draft a precinct plan that would guide future development of the area. The final draft of the plan is attached as an Annexure to this memo.

PROCESS

This process was initiated as an extension to the MSDF 2019/20 process. During the month of August and September 2020 the draft document was finalised through the development of a concept and first draft proposals. These proposals were submitted to municipal officials for inputs. Hereafter more detailed proposals such as ideas for structure, key interventions, guidelines, future infrastructure requirements etc. were developed and tested with internal departments and circulated to key stakeholders for inputs. During the months of October and November 2020 engagements and inputs where incorporated and the document was finalised. On 22 February 2021 the document was presented to Senior Management.

✉ 44 Ceres 6835 ☎ (023) 316 1854 ◑ (023) 316 1877 admin@witzenberg.gov.za

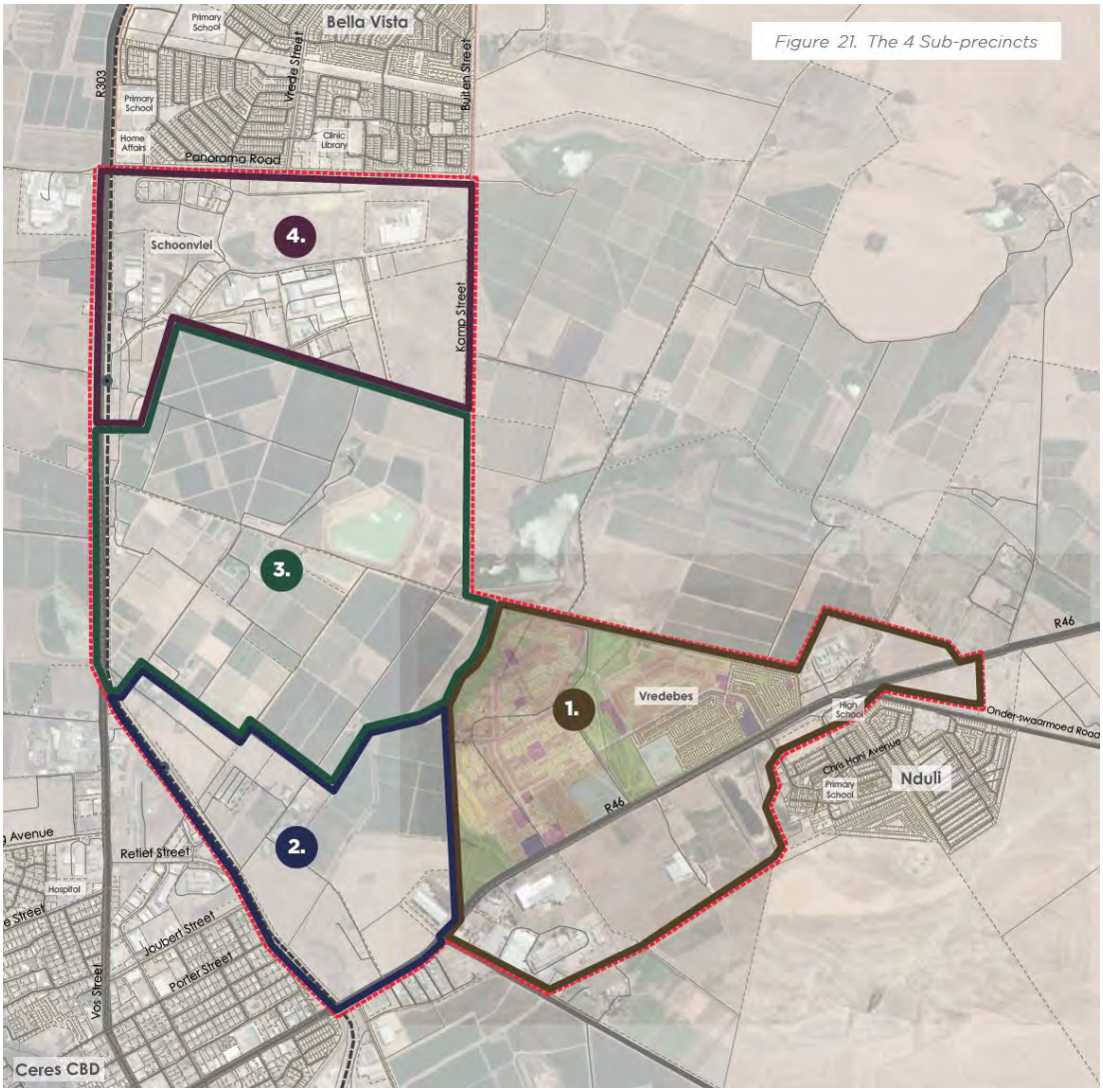
PRECINT PLAN SUMMARY

The plan contains a strategic analyses and the detailing of concepts for future development of Priority Focus Area 1 for Ceres, identified during the 2019-2020 MSDF process as the area between Ceres, Bella Vista and Nduli, in the form of a Precinct Plan as part of the MSDF package. Conceptually, in terms of the overall distribution of uses and activities, it is proposed that:

- Movement connections between the three main concentrations of people and work/ commercial opportunity be improved.
- Activities relying on strong movement flows and exposure be located along major movement routes.
- Residential and space extensive uses be located behind activities reliant on major movement flows and exposure.
- Movement routes be designed in a manner also providing for non-motorised transport.
- Public and social facilities be located on non-motorised transport routes and in a manner accessible to all communities.
- A range of housing types be promoted, providing for all income groups.
- Development be phased, largely starting from the R46 and progressively incorporating land northwards towards Bella Vista.

Due to different characteristics and potentials of parts of the Precinct Plan area, four sub-precincts, was identified and proposed as follows:

Sub-precinct 1: The area of Vredebes and surrounds.
Sub-precinct 2: The area east of Retief Street.
Sub-precinct 3: The central section of mostly farmland south of the Schoonvlei Industrial area.
Sub-precinct 4: The Schoonvlei Industrial area.



In summary the proposal for each of the sub-precincts are as follows:

<u>Sub-precinct 1:</u>

Non-residential use along the edge of Vredebes abutting the R46 and that the Vredebes housing area could be extended westwards towards the proposed new activity Route. The land area south of the R46 and between Du Toit Fruit/ Ezelfontein Road and Nduli (measuring some 30ha in extent) has been included within the urban edge of the approved 2019 MSDF. Ideally this land should be developed for commercial/ industrial use abutting the R46 and residential use behind.

<u>Sub-precinct 2:</u>

As a principle, it is believed that this triangular shaped land area (measuring approximately 35ha in extent) should be developed for commercial and industrial use abutting major routes with residential use behind. As indicated under sub-precinct 1, the Vredebes housing area could be extended westwards towards the proposed new activity route, with commercial and institutional uses abutting major routes.

Sub-precinct 3:

Sub-precinct 3 is currently outside the urban edge in terms of the approved 2019 MSDF. The sub-precinct measures some 200ha in extent. In general terms, development of this area is the lowest priority of the sub-precincts comprising the Precinct Plan. Every effort should be made to prevent piecemeal development of this area until such time as other sub-precincts have been developed to a large extent. In terms of the future distribution of activities, development of the area should be structured with a north south route connecting Bella Vista, Schoonvlei, and the activity route proposed as part of sub-precinct 2. In general terms, land adjacent to the R303 and north-south route should be used for industrial and commercial opportunity, with residential opportunity behind.

Sub-precinct 4:

The Schoonvlei Industrial area is partially developed. Two large properties abutting the cemetery and Kamp Street – respectively measuring 16ha and 20ha in extent – remain vacant. The Cape Winelands District Rural Development Plan identifies a district Agri-Park as part of the Schoonvlei Industrial area. The facility is seen as a catalyst for rural economic development/ industrialisation ensuring development and growth in order to improve the lives of all communities in the district.

RECOMMENDATION

It is recommended that the Precinct Plan for Ceres Priority Focus Area 1 dated December 2020 be adopted as a supplement to the Witzenberg Spatial Development Framework.

H O TALJAARD
SENIOR MANAGER: TOWN PLANNING AND BUILDING CONTROL



Witzenberg Municipality

Spatial Development Framework: Ceres Priority Focus Area 1

Ceres - Bella Vista - Nduli Integration Area

December 2020

WITZENBERG
Municipality • Munisipaliteit • U Masipala Wasa

Contact

Witzenberg Municipality Building Control and Spatial Planning

Hennie Taljaard – Manager: Town Planning & Building Control

email:

htaljaard@witzenberg.gov.za

call:

+27 23 316 8554

visit:

c/o Lyell Street and Voortrekker Street

Ceres

6835

Professional SDF Team

Built Environment Partnership

Project Manager: Robin Koopman

Senior Strategic Spatial Planner: Stephen Boshoff

Professional Planner: Janine Loubser

Candidate Planner: Lesley-Anne Jonathan

email:

robink@bepsa.co.za

janinel@bepsa.co.za

call:

+27 21 834 1600 / 83 273 3016

visit:

Unit 497

3rd Floor, Old Warehouse Building

2 Fir Street

Black River Park

Observatory

GAPP Architects and Urban Designers

Urban Designer: Bobby Gould-Pratt (Urban Designer)

email: bobby@ctn.gapp.net

call: +27 21 424 2390

Infinity Environmental

Director: Jeremy Rose

email: jeremy@infinityenv.co.za

call: +27 21 914 6211

Innovative Transport Solutions

Director: Lynne Pretorius

email: lynne@itsglobal.co.za

call: +27 21 914 6211

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BUILT ENVIRONMENT PARTNERSHIP

GAPP architects/urban designers

Infinity Environmental

its INNOVATIVE TRANSPORT SOLUTIONS

Glossary of Abbreviations

BNG -	Breaking New Ground (national subsidised housing strategy)
CAOZ -	Conservation Area Overlay Zone
CBA -	Critical Biodiversity Area
CBD -	Central Business District
CEF -	Capital Expenditure Framework
CWDM -	Cape Winelands District Municipality
DEADP -	Department of Environmental Affairs and Development Planning
DOCG -	Department of Cooperative Governance
DTPW -	Department of Transport and Public Works
FLISP -	Finance Linked Individual Subsidy Programme (a national government housing programme)
GAP -	Government assisted housing in the affordability "gap" for home owners earning between R3 501 and R18 000 per month
GCM -	Greater Cape Metro
GDP -	Gross Domestic Produce
HA -	Hectare
IDP -	Integrated Development Plan
ISC -	Integrated Steering Committee
IZS -	Integrated Zoning Scheme
IUDF -	Integrated Urban Development Framework
LM -	Local Municipality
LSDF (s) -	Local Spatial Development Framework (Frameworks)
LSU -	Large Stock Unit
LUMS -	Land Use Management System
LUPA -	(Western Cape) Land Use Planning Act
Mayco -	Mayoral Committee
MIG -	Municipal Infrastructure Grant (national grant funds for infrastructure)
MSA -	Municipal Systems Act, 32 of 2000
MSDF -	Municipal Spatial Development Framework
MTREF -	Medium Term Revenue and Expenditure Framework
NEMA -	National Environmental Management Act
NDP -	National Development Plan
NMT -	Non-motorized transport
NSDF -	National Spatial Development Framework
PSDF -	Provincial Spatial Development Framework
REDZs -	Renewable Energy Development Zones
RSEP -	Regional Socio-Economic Programme
RSIF -	Regional Spatial Implementation Framework
SANBI -	South African National Biodiversity Institute
SEMF -	Strategic Environment Management Framework
SDF(s) -	Spatial Development Framework (Frameworks)
SMME(s) -	Small and Medium Enterprise (Enterprises)
SOE(s) -	State Owned Enterprise (Enterprises)
SPCs -	Spatial Planning Categories
SPLUMA -	Spatial Planning and Land Use Management Act
UDS -	Urban Development Strategy
WCBSP -	Western Cape Biodiversity Spatial Plan
WCG -	Western Cape Government
WM -	Witzenberg Municipality

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Executive Summary and Main Focus of Precinct Plan

This report contains a strategic analyses and the detailing of concepts for future development of Priority Focus Area 1 for Ceres, identified during the 2019-2020 MSDF process as the area between Ceres, Bella Vista and Nduli, in the form of a Precinct Plan as part of the MSDF package (see Figure 1 for the delineation of the study area).

The potential of the area to accommodate significant growth and meet diverse needs, including economic development opportunity, a range of housing types, and integrated movement between largely fragmented settlement parts has been acknowledged in various initiatives. To maximise the potential of the area, the need for more detailed "precinct" level planning was identified, building on previous work undertaken as part of the WCG RSEP.

Existing regional and local policy documents support the integrated development of the area between Ceres, Bella Vista and Nduli, while parallel initiative such as the Agri-Park development aligns with the future vision of this strategic area.

A high-level analysis identified the need for non-motorised transport, improved movement routes and access as well as a wider range of housing typologies and other socio-economic opportunities.

In support of the developmental visions as set out in the current IDP and MSDF documents, the planning vision for this Precinct Plan is:

"To guide the development of the Precinct Plan area in a manner which serves Witzenberg's overall urban development and management objectives, specifically the recognition and safeguarding of Witzenberg's critical and diverse natural, agricultural, historic, cultural, commercial, and institutional assets while increasing livelihood opportunity for all its citizens."

To achieve the IDP and MSDF vision, five considerations were stated as critical:

1. First, maintain and protect the integrity, authenticity and accessibility of Witzenberg's natural environment and associated resources.

2. Second, maintain and expand the Municipality's key regional and intra-regional infrastructure.

3. Third, maintain and grow the agricultural assets within the Municipality.

4. Fourth, maintain and expand access to Witzenberg's unique sense of people and place.

5. Fifth, maintain and expand opportunity associated with Witzenberg's key settlements.

The focus on the Precinct Plan area specifically responds to the following implications of these considerations through:

- Directing urban growth, new development and public infrastructure investment to the main urban centres within the municipality, and to areas within the existing urban footprints of towns where current "buffer" areas are dividing communities.
- Strongly discouraging any development that does not promote integration.
- Prioritising infrastructure and public investment in settlements identified for growth and in a manner supporting the approved settlement hierarchy for Witzenberg.
- Supporting infill development and increased land uses in areas where existing infrastructure will be able to support additional capacities and as a means to improve efficiency and cost effectiveness in infrastructure provision.
- Ensuring that changes in land use – urban or rural – maintain the integrity, authenticity and accessibility of significant cultural landscapes.
- Encouraging the establishment of appropriate yet strategic gateway nodes or entry points to the various landscapes of the region.

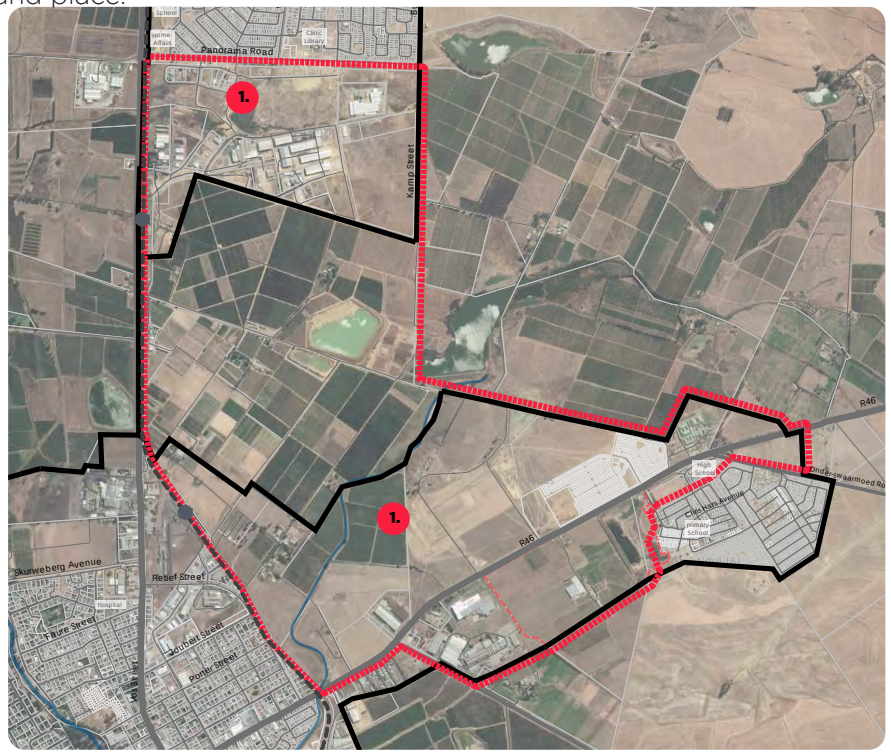


Figure 1. The study area for this Precinct Plan, as determined during the MSDF process.

- Avoiding the subdivision of agricultural land or changes in land-use to minimise the loss of agricultural activities while also avoiding the creation of uneconomical agricultural units.

Albeit full development of the precinct will result in the loss of some agricultural land, it will simultaneously prevent agricultural land loss elsewhere in areas less integrated with existing human settlement development.

The overall conceptual approach to developing the precinct – as fully motivated in the MSDF – is to accommodate most future growth in Witzenberg in an area where livelihood opportunity is maximised, specifically in relation to the distance between places of residence and work, commercial and social opportunity; as well as the opportunity to extend and enhance service infrastructure in a sustainable manner. Conceptually, in terms of the overall distribution of uses and activities, it is proposed that:

- Movement connections between the three main concentrations of people and work/ commercial opportunity be improved.
- Activities relying on strong movement flows and exposure be located along major movement routes.
- Residential and space extensive uses be located behind activities reliant on major movement flows and exposure.
- Movement routes be designed in a manner also providing for non-motorised transport.
- Public and social facilities be located on non-motorised transport routes and in a manner accessible to all communities.
- A range of housing types be promoted, providing for all income groups.
- Development be phased, largely starting from the R46 and progressively incorporating land northwards towards Bella Vista (this would necessitate an adjustment of the approved MSDF urban edge).

Given different characteristics and potentials of parts of the Precinct Plan area, it is proposed to identify four sub-precincts:

Sub-precinct 1: The area of Vredebes and surrounds.

Sub-precinct 2: The area east of Retief Street.

Sub-precinct 3: The central section of mostly farmland south of the Schoonvlei Industrial area.

Sub-precinct 4: The Schoonvlei Industrial area.

Chapter 5 unpacks the development proposals for each sub-precinct, including proposals for movement routes, infrastructure, land uses and land budgeting. The high-level movement structure, distribution of land uses, and land budget provided in the Precinct Plan should provide sufficient information for service departments to undertake parallel bulk infrastructure planning to support the proposed development over time, including long term financial planning and budgeting.

Chapter 6 provides guidelines towards implementation including possible funding mechanisms as well as institutional arrangements to support the continuation of planning processes for the precinct. Within the overall framework set by the Precinct Plan (as a concept development framework for the Precinct Plan area), it is proposed that further planning in terms of the package of plans approach can proceed, once infrastructure planning for the overall area has been completed.

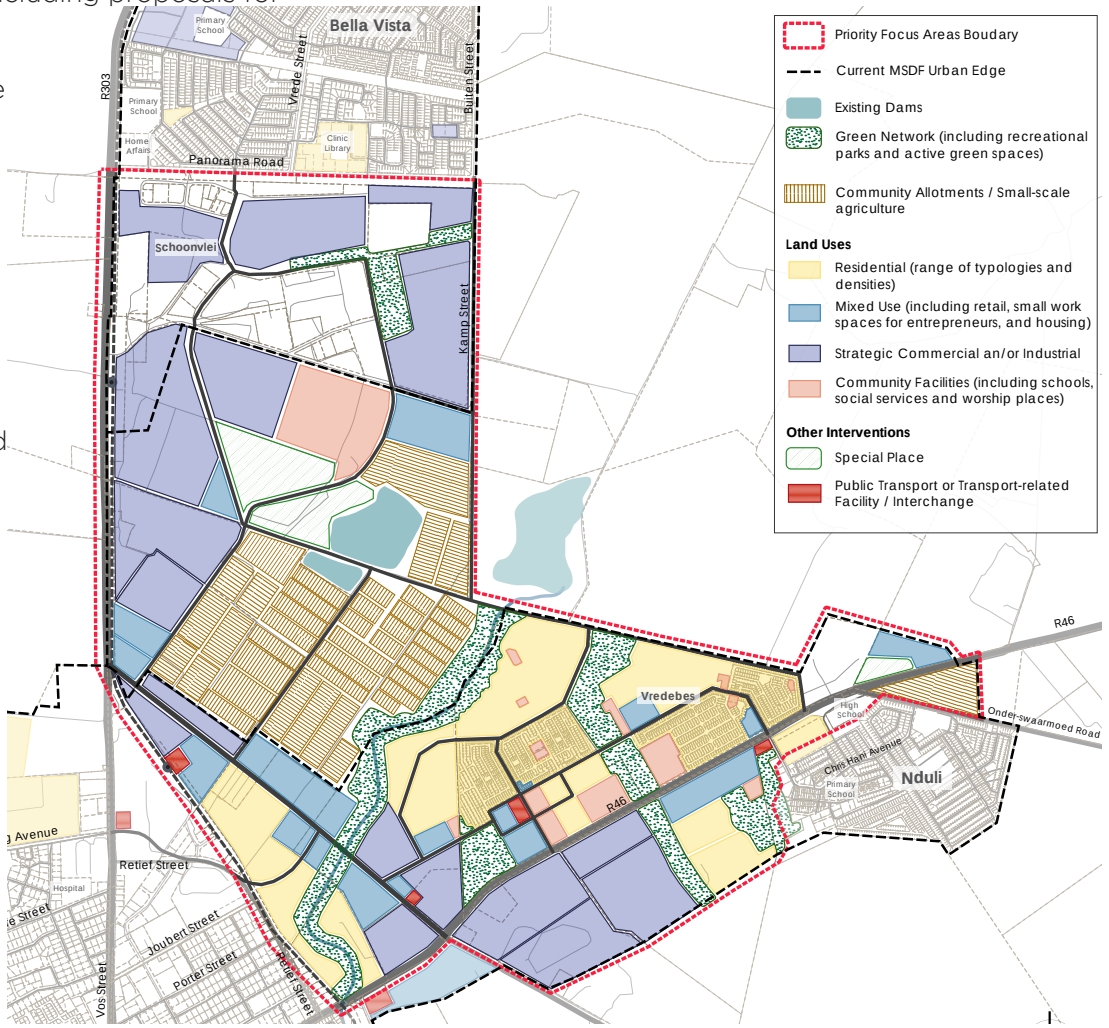


Figure 2. Composite Development Proposal for the Priority Precinct Area



Part 1.

Background and Purpose

1. Background and Purpose

1.1. Terms of Reference and Study Area for Precinct Plan

The 2020 Municipal Spatial Development Framework (MSDF) sets out spatial policy, plans, proposals, guidelines, and implementation measures for Witzenberg Municipality as a whole and individual settlements within the Municipality. The individual town plans in turn each identify priority areas where more detailed planning, such as precinct plans, are required. Priority Focus Area 1 for Ceres was identified as the area between Ceres, Bella Vista and Nduli, where future growth should be accommodated in a structured and integrated manner.

Planning of this area is therefore identified in the MSDF as the first priority for more detailed planning. The potential of the area to accommodate significant growth and meet diverse needs, including economic development opportunity, a range of housing types, and integrated movement between largely fragmented settlement parts has been acknowledged in various initiatives. To maximise the potential of the area, the need for more detailed "precinct" level planning was identified, building on previous work undertaken as part of the WCG RSEP.

This report contains the continuation of a strategic analyses as well as the detailing of concepts for future development of this priority area in the form of a Precinct Plan as part of the MSDF package.

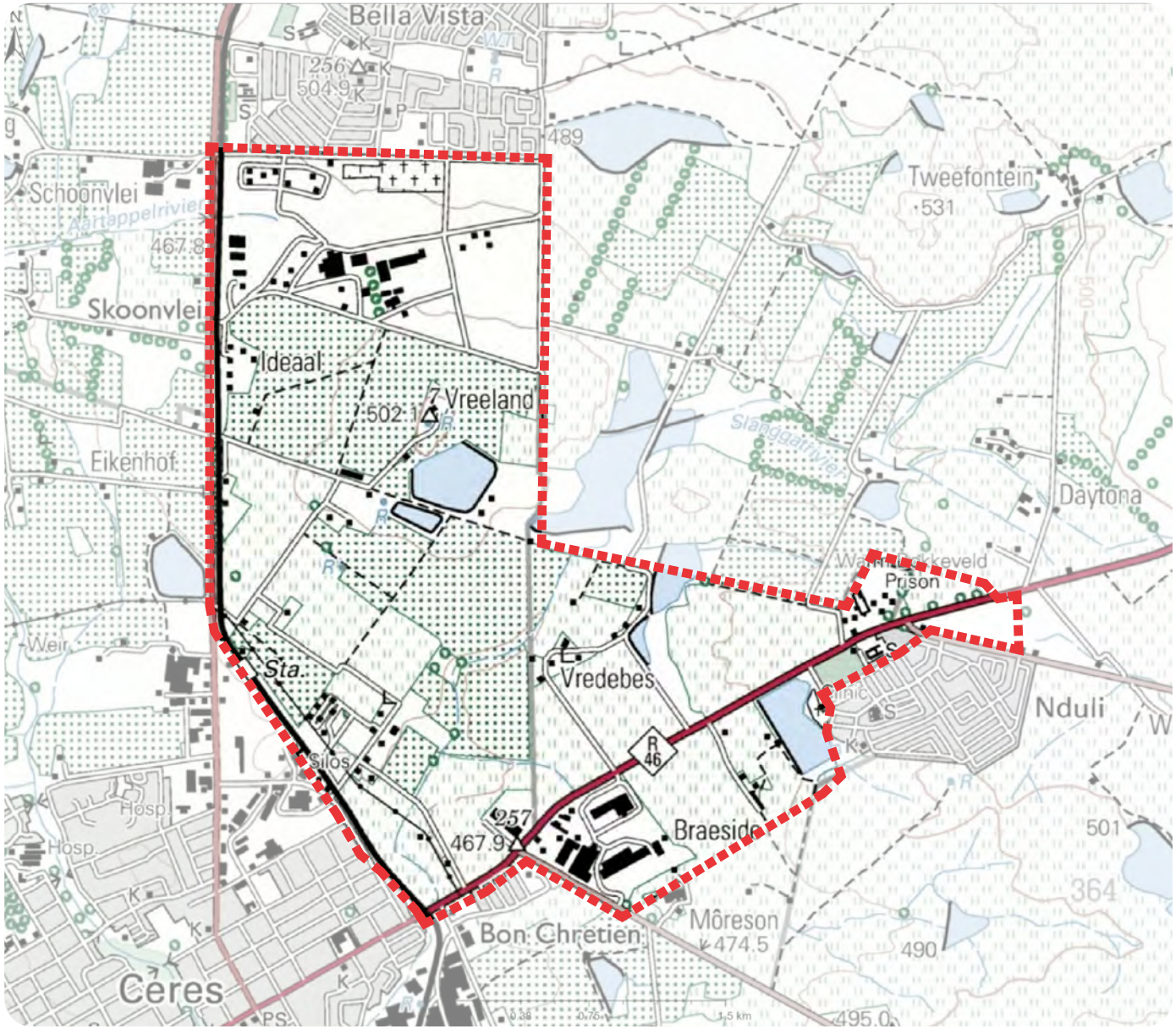


Figure 3. NGI Topocadastral Map of the Precinct Plan Area (CapeFarmMapper, gis.elsenburg.com)

1.2. Users of the Precinct Plan

This report is intended to guide policy makers and local officials in terms of facilitating the future development of this strategic area. These processes will in turn direct developers, land owners and parallel projects such as the WCG RSEP or Agri-Park programme in terms of investment and infrastructure allocation.

1.3. Background to the Precinct Plan: 2020 MSDF Proposals

According to the 2020 MSDF the purpose of the integration project of Ceres, Bella Vista and Nduli is to focus on the required detailed planning to accommodate significant growth in this area, and meeting diverse needs, including economic development opportunity, a range of housing types, and integrated movement between largely fragmented settlement parts.

The MSDF and its focus on this area follows core national and provincial spatial planning principles, including:

- Spatial integration, forging more sustainable and equitable spatial forms in settlement, transport, social and economic areas.
- Inclusion and access, ensuring that all people have access to housing, social and economic services, opportunities and choices.
- Growth, harnessing urban dynamism for inclusive, sustainable economic growth and development.

Focusing future development in the area between Ceres, Bella Vista and Nduli provides the opportunity to concentrate development in proximity to working opportunity, movement routes, and existing commercial and community facilities. It also provides the opportunity to extend and enhance service infrastructure in a sustainable manner and build on the significant Vredebes housing development and initiatives to upgrade Nduli. As a focus for new development, the best

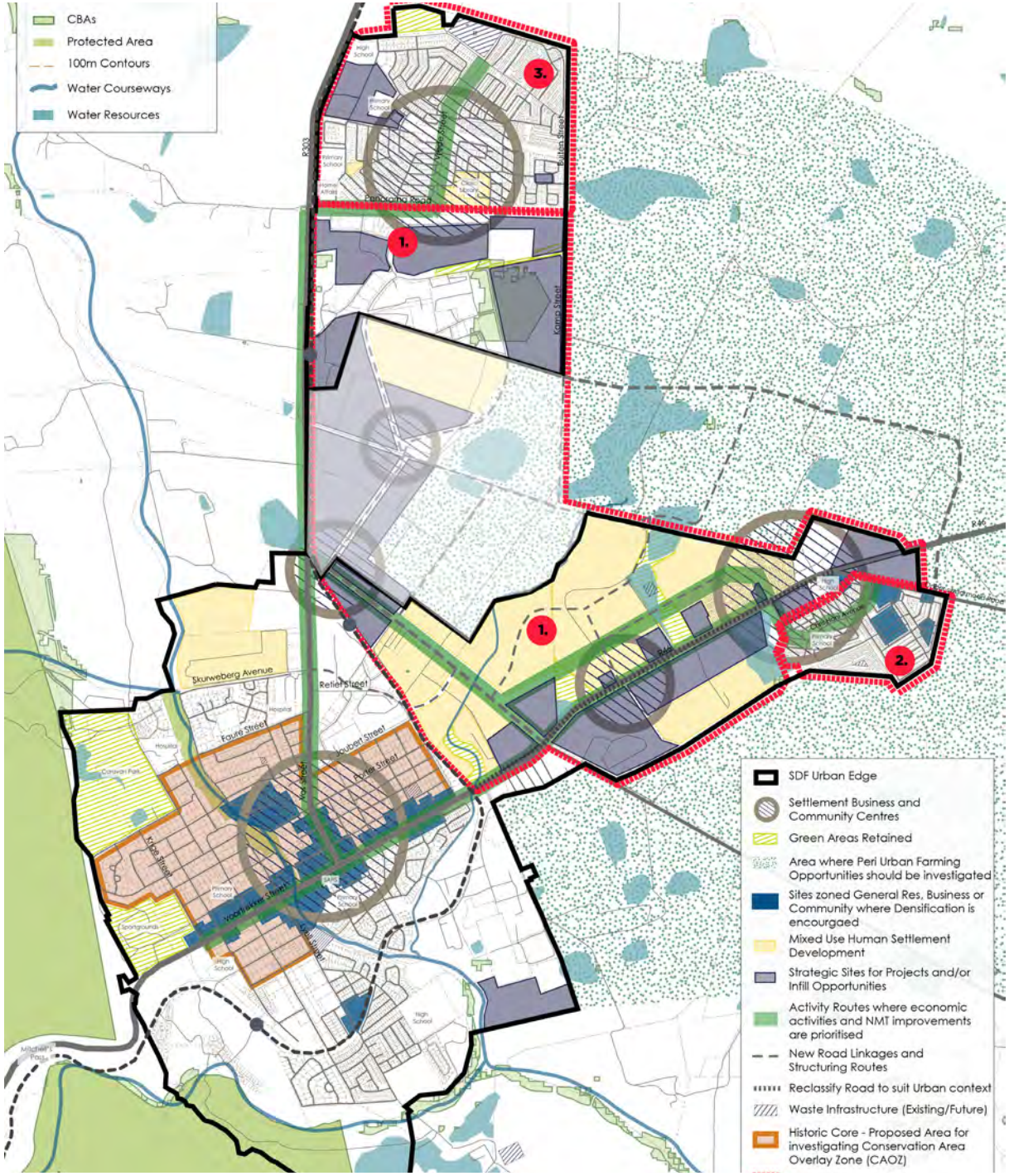


Figure 4. Development Plan for Ceres from 2020 MSDF

livelihood opportunity could be established for existing and new residents, building on existing investment, while, at the same time, protecting existing agricultural and nature resources.

In some way, the progressive development of Vredebes has started development of the area. So has a recent proposal for the establishment of a commercial centre on the R46 east of the existing Ceres town centre towards Nduli.

Given the strategic nature of the area, the MSDF recommends that the package of plans approach – incorporated in the Witzenberg Municipality Land Use Planning By-Law – is followed, enabling structured phases of negotiation, planning and approvals (including the approval of increasing levels of planning detail together with conditions for such approvals).

The MSDF sets out key aspects that precinct planning should consider, inter alia:

- Movement routes which integrate Ceres, Bella Vista, Vredebes, and Nduli (and attract higher order development and uses dependent on passing trade/ access).
- Activities and uses foreseen as part of an agripark.
- Housing opportunity, including opportunity at higher density, a more urban form, and richer range of typology, than traditionally and currently provided with government assistance in Bella Vista and Vredebes.
- The possible reconfiguration of "buffer" strip industrial land south of Bella Vista to also accommodate other uses closer to Ceres.
- Opportunity for start-up or smaller industry/ workshop entrepreneurs.
- An area and facilities which could accommodate large events (e.g. an agricultural festival/ exhibition).
- Higher order institutions.

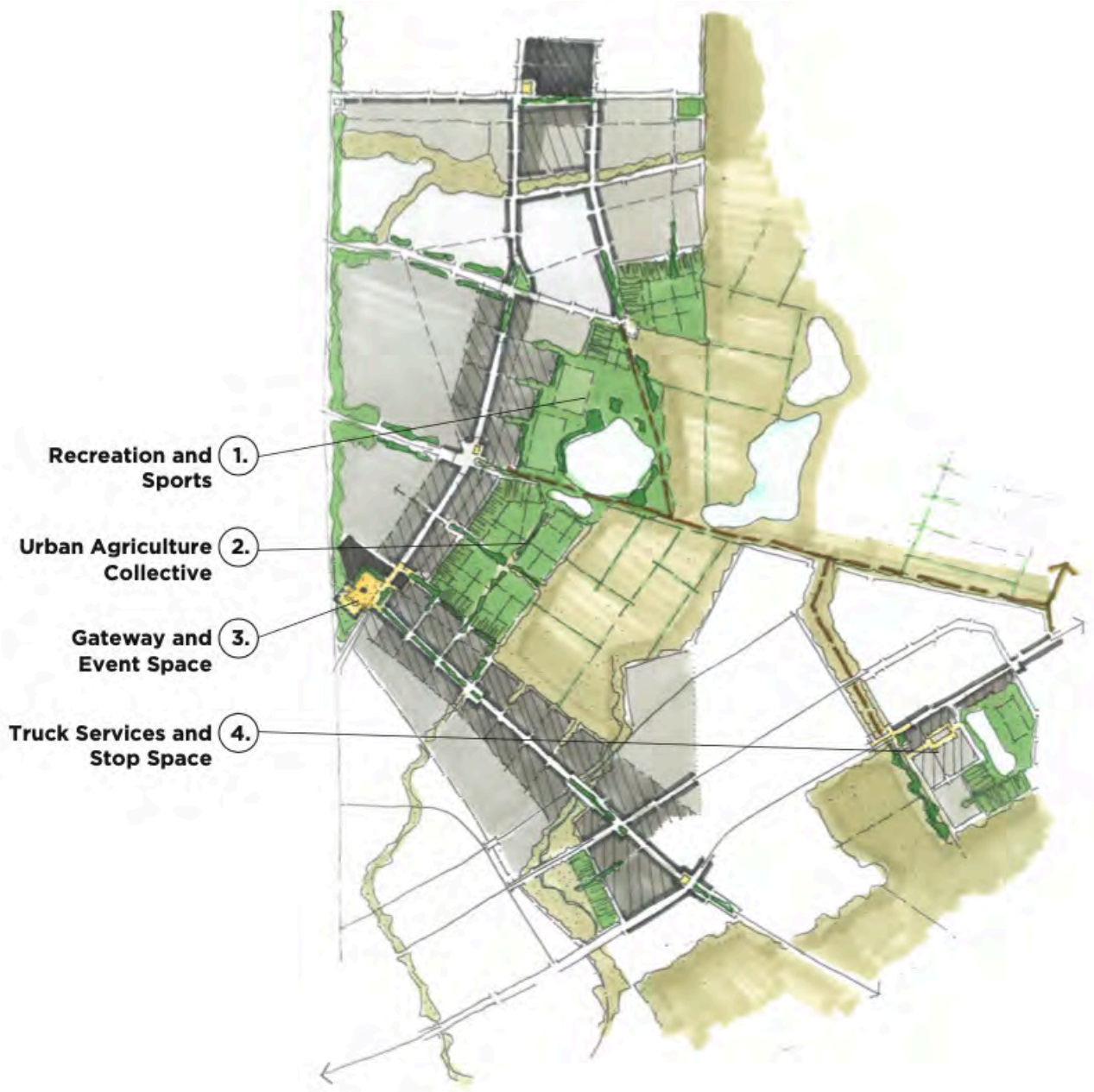


Figure 5. Concept development of the area between Ceres, Bella Vista, and Nduli (work in progress developed for the MSDF)

- Opportunity for small scale farming (to the east).
- A “truck stop” (with appropriate supporting facilities).
- A mixed-use area as part of Nduli with commercial opportunity and public space which can serve as a “gateway” attraction to the Koue Bokkeveld and Tankwa Karoo while providing livelihood opportunity for local residents.

The MSDF proposes that the precinct plan process and deliverables fit the criteria for funding allocation of the Neighbourhood Development Partnership (NDP) Grant of National Treasury, and that it could be beneficial to establish an overlay zone for this area in the municipal Zoning Scheme or make use of the SPOZ allocation.

Figure 5 illustrates the potential of the area in concept form. These proposals – drawn from the MSDF – will form the starting point of this Precinct Plan such that the proposals contained will build on these concepts and first draft ideas.

1.4. Structure of the Precinct Plan

The structure of this precinct plan is based on the DRDLR’s Guidelines in terms of the structure and content of a Precinct Plan to align with SPLUMA requirements. The structure has been amended based on project-specific requirements, terms of reference outcomes, and the fact that extensive background work has already taken place during the MSDF process. See Figure 6 for the revised structure of this precinct plan.

Part 1 sets out the background, project objectives, process and methodology and introduces the study area.

Part 2 sets out the policy context and mandate for framing the proposals within this precinct plan.

Part 3 provides a strategic overview of the contextual analysis of the study area and unpacks relevant opportunities and constraints that inform the proposals.

Part 4 sets out a vision and conceptual spatial strategy by unpacking thematic areas on which the concept for future development is based.

Part 5 provides an overview of development proposals, spatially designated and unpacked while also providing indications of the possible infrastructure implications of the proposals.

Lastly **Part 6** unpacks the requirements for implementation, listing key projects per sub-precinct, and prioritises these according to timeframes and possible funding, as well as required institutional arrangements. Design guidelines and precedent visuals are also provided to assist in the cohesive implementation of projects and proposals.

1.5. Precinct Plan Process

This process was initiated as an extension to the MSDF 2019/20 process. During the month of August and September the draft document was finalised through the development of a concept and first draft proposals. These proposals were submitted to municipal officials for inputs. Hereafter more detailed proposals such as ideas for structure, key interventions, guidelines, future infrastructure requirements etc. were developed and tested with internal departments and circulated to key stakeholders for inputs. Workshops could not be held due to the Covid -19 restrictions. During the months of October and November engagements and inputs where incorporated and the document was finalised as required

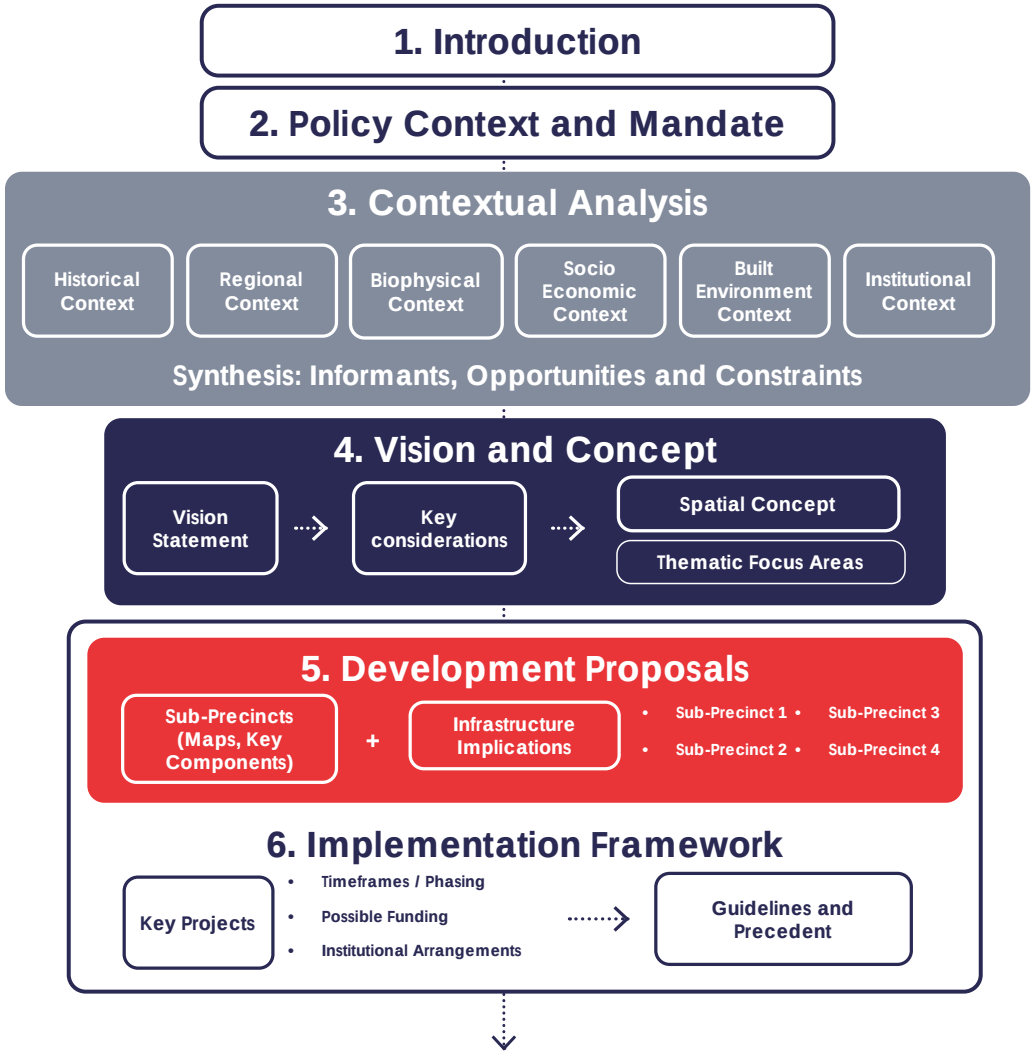


Figure 6. Priority Area Precinct Plan Structure



Part 2.

Policy Context and Mandate

2. Policy Context and Mandate

The preparation of the Ceres Priority Area Precinct Plan occurs within an extensive legislative, policy, programmatic, and planning context which mandates, enables, and informs the work in progress. The following section highlights the key policy informants to derive at a clear mandate for future development of the study area.

2.1. Policy Context for Precinct Plans

Numerous policy frameworks focus the work of government holistically, the spatial arrangement of activities, or specific sectors. In the sections below, only the most specific policy informants to precinct planning are summarised.

2.1.1. The National Development Plan 2030

The National Development Plan (NDP), developed by the National Planning Commission and adopted in 2012, serves as the strategic framework guiding and structuring the country's development imperatives and is supported by the New Growth Path (NGP) and other national strategies. In principle, the NDPP is underpinned by, and seeks to advance, a paradigm of development that sees the role of government as enabling by creating the conditions, opportunities and capabilities conducive to sustainable and inclusive economic growth. The NDPP sets out the pillars through which to cultivate and expand a robust, entrepreneurial and innovative economy that will address South Africa's primary challenge of significantly rolling back poverty and inequality by 2030.

The legacy of apartheid spatial settlement patterns that hinder inclusivity and access to economic opportunities, as well as the poor location and under-maintenance of major infrastructure, are two of the nine identified core challenges facing the country's development. Aimed at facilitating a virtuous cycle of expanding opportunity for all, the NDPP proposes a program of action that includes the spatial transformation of South Africa's towns, cities and rural settlements given the "enormous social, environmental and financial costs imposed by spatial divides".

Of particular relevance are the recommendations set out in Chapter 8: Transforming Human Settlements and the National Space Economy, including the upgrading of all informal settlements on suitable, well-located land; increasing urban densities to support public transport and reduce sprawl; promoting mixed housing strategies and compact urban development in close proximity to services and livelihood opportunities; and investing in public transport infrastructure and systems (with a special focus on commuter rail) to ensure more affordable, safe, reliable and coordinated public transport.

The spatial objectives outlined in the NDPP's "Urban Hub Toolkit" emphasises three key concepts to guide the restructuring of urban hubs and small towns South African towards vibrant sustainability. These are:

- The interchange zone: This is where the place where rail (if available), bus and taxi modes of public transport are within easy walking distance of one another. The connecting routes, or areas of movement, are designed to become areas of opportunity for retail and service-related businesses which will choose to locate along these routes in response to the high volumes of passing traffic. This improves economic viability (especially of small businesses) as such places become important hubs of activity while also increasing convenience for public transport users.
- Mixed use development and housing compaction: The aim is that the planning and (re)design of urban hubs (CBDs), achieves more urban (rather than suburban) character and development typologies. This relates to both land use and residential density. With horizontally and vertically mixed-use development, new housing typologies and urban social facility design is possible. Together, these contribute to more lively and walkable places that provide better thresholds of support for public transport.
- Vibrant people friendly public places: The CBDs (or hubs) should be designed as socially, culturally and economically meaningful places. To do this requires that a range of accessible, inclusive and well-designed public spaces are available to residents and visitors to the hub.

2.1.2. Integrated Urban Development Framework (IUDF)

The IUDF, approved by National Cabinet in 2016, aims to steer urban growth nationally towards a sustainable model of compact, connected and coordinated towns and cities. The IUDF provides a roadmap to implement the NDPP's vision for spatial transformation, creating liveable, inclusive and resilient towns and cities while reversing apartheid spatial legacy.

To achieve this transformative vision, four overall strategic goals are introduced:

- Spatial integration; to forge new spatial forms in settlement, transport, social and economic areas.
- Inclusion and access; to ensure people have access to social and economic services, opportunities and choices.
- Growth: to harness urban dynamism for inclusive, sustainable economic growth and development.

- Governance; to enhance the capacity of the state and its citizens to work together to achieve spatial and social integration.

These strategic goals inform the priority objectives of nine policy levers, premised on the understanding that integrated urban planning forms the basis for achieving integrated urban development, which follows a special sequence of urban policy actions. Integrated transport needs to inform targeted investments into integrated human settlements, underpinned by integrated infrastructure network systems and efficient land governance.

2.1.3. The WCG Provincial Spatial Development Framework (PSDF)

The PSDF sets out to:

- Address the lingering spatial inequalities that persist because of apartheid's legacy – inequalities that contribute both to current challenges (lack of jobs and skills, education and poverty, and unsustainable settlement patterns and resource use) and to future challenges (climate change, municipal fiscal stress, food insecurity and water deficits).
- Provide a shared spatial development vision for both the public and private sectors and to guide to all sectoral considerations about space and place.
- Direct the location and form of public investment and to influence other investment decisions by establishing a coherent and logical spatial investment framework.

The spatial agenda advocated by the PSDF includes:

- Managing urban growth pressures to ensure more efficient, equitable and sustainable spatial performance.
- Aligning, and coordinating public investments and leveraging private sector and community investment to restructure dysfunctional human settlements.
- Supporting municipalities in managing urban informality, making urban land markets work for the poor, broadening access to accommodation options, and improving living conditions.
- Aligning infrastructure, transport and spatial planning, the prioritisation of investment and on the ground delivery.

The PSDF sets out a number of key strategic spatial transitions required to achieve a more sustainable use of provincial assets, the opening-up of opportunities in the space-economy and the development of integrated and sustainable settlements. Included is integrated and sustainable settlements, implying a transition from fragmented, isolated and inefficient community facilities and places to integrated, clustered and well-located community facilities and places.

2.2. Planning Context

2.2.1. Draft Cape Winelands District Spatial Development Framework 2018/2019

The objectives of the Cape Winelands District Municipality (CWDM) SDF are to:

- Improve the quality of life for the people of the region by ensuring principle led responses.
- Plan in advance by considering future population growth, economic and climatic changes.
- ***Manage the impact and exposure of external and internal threats to growth and development.***
- ***Restructure urban settlements through compaction and densification.***
- Promote sustainable resource use and responsible rural development.
- Improve and conserve the district's natural environment.

Towards achieving these objectives the district SDF sets out key strategies and implementation proposals, with a more facilitative role at a regional level. Precinct specific proposals are thus not contained. However, the report proposes small scale farming on municipal commonage - this project entails the establishment of farming opportunities for existing small scale livestock farmers. Policy directives are thus guided by the district-wide approach to infrastructure and incentives for economic opportunities.

2.2.2. Witzenberg Municipality 2nd Review Integrated Development Plan (2019 - 2020)

The Witzenberg Integrated Development Plan (IDO) is the 4th Generation IDP developed and drafted in consultation with the people of Witzenberg, provincial government and sector departments.

The IDP focuses on the implementation of social housing programmes such as Vredebes and the upgrade of the informal settlement in N'Duli. These projects require major bulk infrastructure upgrading that will take up the largest portion of grant funding for the next five years.

One of the four key performance areas include the socio-economic support of the poor and vulnerable through programmes and policy, and enabling environments that attract investment to support the local economy. Proposals and identified projects include the construction of houses in Vredebes, making provision for "GAP" housing under the FLISP Programme of the Department of Human Settlements, and the continued support and implementation of the Agri-Park as an enabler for local economic growth.



Part 3.

Contextual Analysis

3. Contextual Analysis

3.1. Historical Context and Growth

According to research conducted in 2005 by the Centre for Social Science Research (CSSR) via the University of Cape Town (UCT), the history of Ceres can be conceptualised as a story of roads, routes and remoteness since long before deciduous fruit became a major industry. Settled in the 18th century, the town only experienced significant growth around the 1870s, when its location on the 'great road' to the north east that connected the Cape with the diamond mines of Kimberley brought it some prominence as a way station (Smuts & Alberts 1988). Ceres was formally established in 1854 on the farm of Jan Frederik Munnik, and municipal status was granted 10 years later. From the outset, the civic leaders assiduously promoted the development of both public and private gardens as well as tree planting on an extensive scale. This accounts for the many oak, poplar, pine and bluegum trees that continue to line the streets, farm roads and rural lanes of the area.

Increasing integration into national networks and markets opened the path for the development of fruit farming in the region, and while the wine farming areas in the surrounding Breede River region stagnated, mostly due to anti-apartheid sanctions, Ceres steadily grew. Mixed farming (fruit, wheat, vegetables and livestock) increasingly gave way to specialisation and, by the 1990s, Ceres was a major centre of intensive deciduous fruit production for export. By 1998, with more than 11 000 ha of land planted to deciduous fruit, Ceres was producing almost 60% of South Africa's entire pear crop, and had a gross geographic product of R265 million (du Toit, 2005).

Following an application by Ceres Fruit Growers for expansion of their business premises and housing for their workers, the divisional council took a call option in 1965 on the land where Bella



Figure 7. 1942 aerial image of Ceres, showing limited development structured around the original settlement footprint (from the Department of Rural Development and Land Reform's National Geo-spatial Information (NGI) 1926 - 2008 series (DRDLR, 2020)).



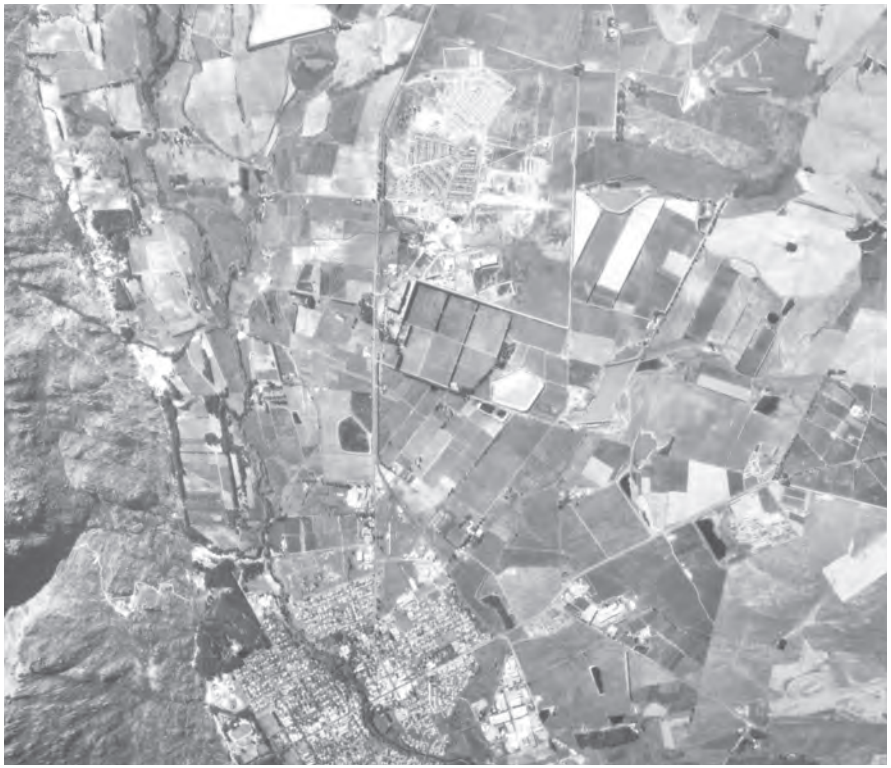


Figure 8. 1980 and 1987 aerial images of Ceres, showing layouts for Bella Vista appearing to the north of town (from the Department of Rural Development and Land Reform's National Geo-spatial Information (NGI) 1926 - 2008 series (DRDLR, 2020)).

Vista is located today. On 6 November 1969 the area known as Area K was proclaimed a coloured area.

The expansion of the area was "problematic" as it was seen as an independent coloured area that had to replace the existing coloured areas of the town. The development of Nduli started during the 1940s when mention was made of the provision of a 'location' for Black African people. However, Black Africans had been living in the Ceres district for a long time in Sakkiesdraai. Later accommodation was supplied outside the town in Nduli, meaning 'on the hill'. During the 1960's people were moved from Sakkiesdraai to this new development outside Ceres. After the abolishment of influx control the population of Nduli increased significantly and a housing shortage developed.

Figures 7 and 8 portray the development of the areas around Ceres, showing town expansion as well as the first layouts for Nduli and Bella Vista in the 80's.

The area constituting the study area for this precinct plan is therefore characterised by these two outlying settlements on the northern and south eastern edges and their considerable distance between the town centre where, historically, economic opportunities have been concentrated. The rest of the study area developed through the expansion of agricultural industrial activities, cultivation and conversion of land pockets.



Figure 9. Google Earth Image from 2006.



Figure 10. Google Earth Image from 2020, showing areas of growth and expansion.

As can be seen on Figures 9 and 10, the areas where most significant growth has taken place is in the area just south of Bella Vista, called Schoonvlei where various industry activities have established, and the area north of Nduli called Vredebes where government funded housing and infrastructure has been implemented since 2016

Sources:

du Toit, A. (2005). Forgotten by the Highway: Globalisation, Adverse Incorporation and Chronic Poverty in a Commercial Farming District. Published by the Centre for Social Science Research, University of Cape Town, 2005.

https://ceresmuseum.co.za/history/forced-removals/ (accessed 14 September 2020)

Witzenberg Municipal Spatial Development Framework, September 2012.

3.2. Biophysical Context

3.2.1. Overview

The biophysical landscape directly surrounding the Ceres area is dominated by agricultural activities such as fruit orchards and fruit packaging facilities. With Ceres situated within the Upper Breede River catchment, these agricultural activities have had an impact on the river system, although, according to the 2017 Environmental Resources Protection Plan for the Breede River Catchment in the Western Cape report (WCG DEA&DP) the tributaries of the Upper Breede River are generally still in a good state. The main impacts have been from invasive alien vegetation (black wattle) and alien fish (sharptooth catfish and smallmouth bass). Habitat modification as a result of in-stream structures (dams and low water bridges), bulldozing, encroaching agricultural activities and mining have also impacted on the riparian and in-stream habitat.

Figure 11 indicates a slight hill due to topographical characteristics of the area south of Schoonvlei. The rest of the study area is relatively flat.

The study area is home mostly to farmlands and the associated infrastructure, of which includes water resources and dams. A stream also runs through the central part of the site, from the edge of Ceres town centre passing the northern portion of Vredebes. Although the status of these streams and water sources are not currently quantified in exact detail, and reports on the exact quality of soils in this precinct are not available at the time this report was compiled, it is imperative that the impact of climate change has resulted and will continue to result in changes in area, water use and welfare of the farmers in and around Ceres (Abiodum et al, 2018). The general trend, according to a 2016 case study of Ceres[1], will be the substitution of high valued crops (fruits) with vegetables and annual crops, with the emphasis

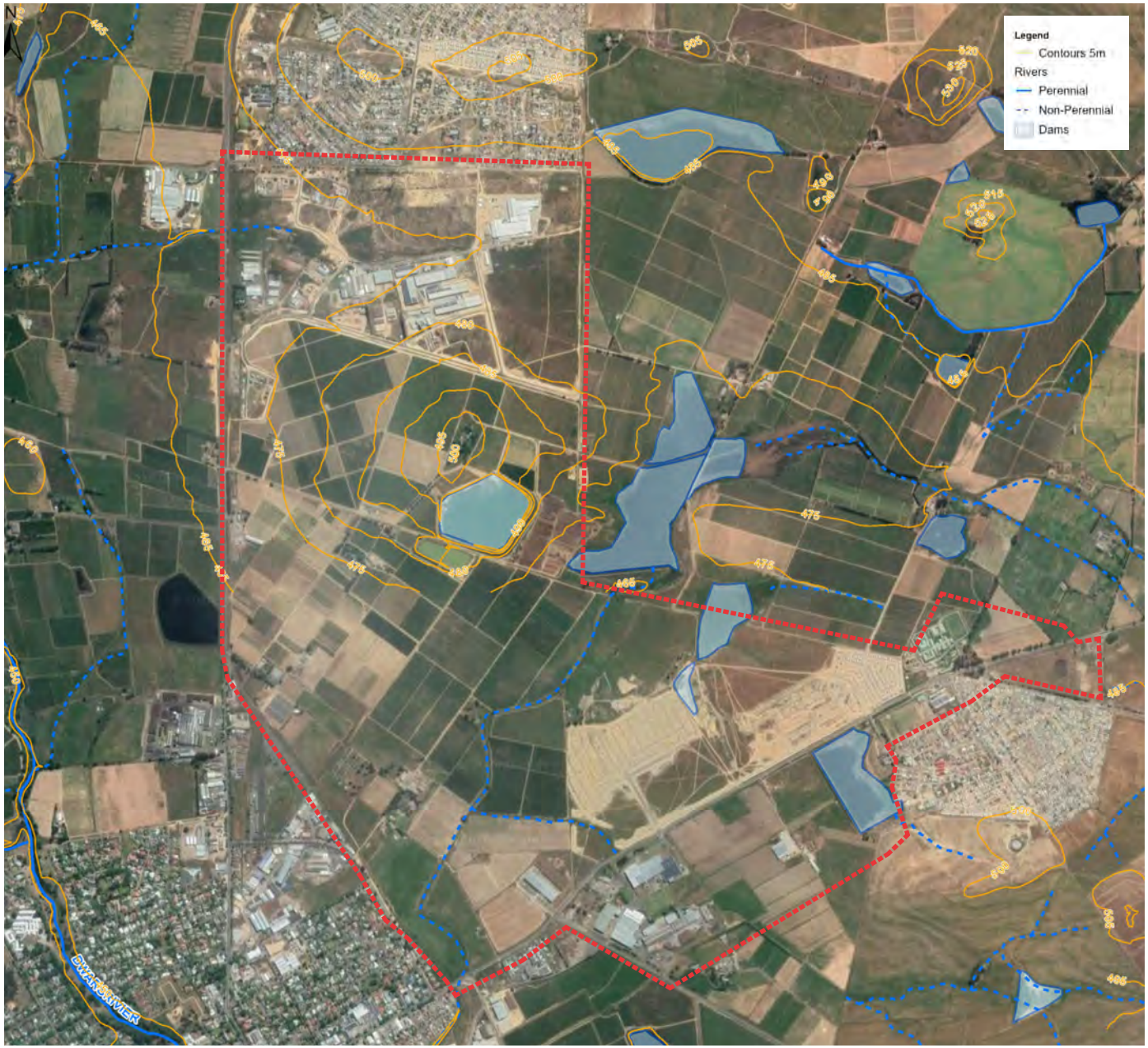


Figure 11. Water Systems and 5m contours (Cape Farm Mapper https://gis.elsenburg.com)

1 Abiodun A. Ogundeji, Henry Jordaan & Jan Groenewald (2018) Economics of climate change adaptation: a case study of Ceres – South Africa, Climate and Development, 10:4, 377-384



Figure 12. Conservation and biodiversity elements of the study area (Cape Farm Mapper https://gis.elsenburg.com)

turning to get the best returns to water, rather than to land. Crops yielding better return to the decreased water availability will become more and more preferable. Water resources management is therefore important in ensuring that agricultural production can withstand the stresses caused by climate change. Improvement in irrigation efficiency is crucial in ensuring the availability of water.

Figure 12 relates to the biodiversity system which reinforces the importance of the natural streams as they are identified as critical biodiversity within the study area. This calls for the potential restoration and celebration of these natural features into future development proposals.

3.2.2. Key Findings and Informants

- A number of streams and waterbodies exist in the area which could be incorporated in the layout of the area.
- Natural systems should be incorporated in a manner which forms a continuous network.
- Development setbacks from water courses should follow prescribed norms and standards.

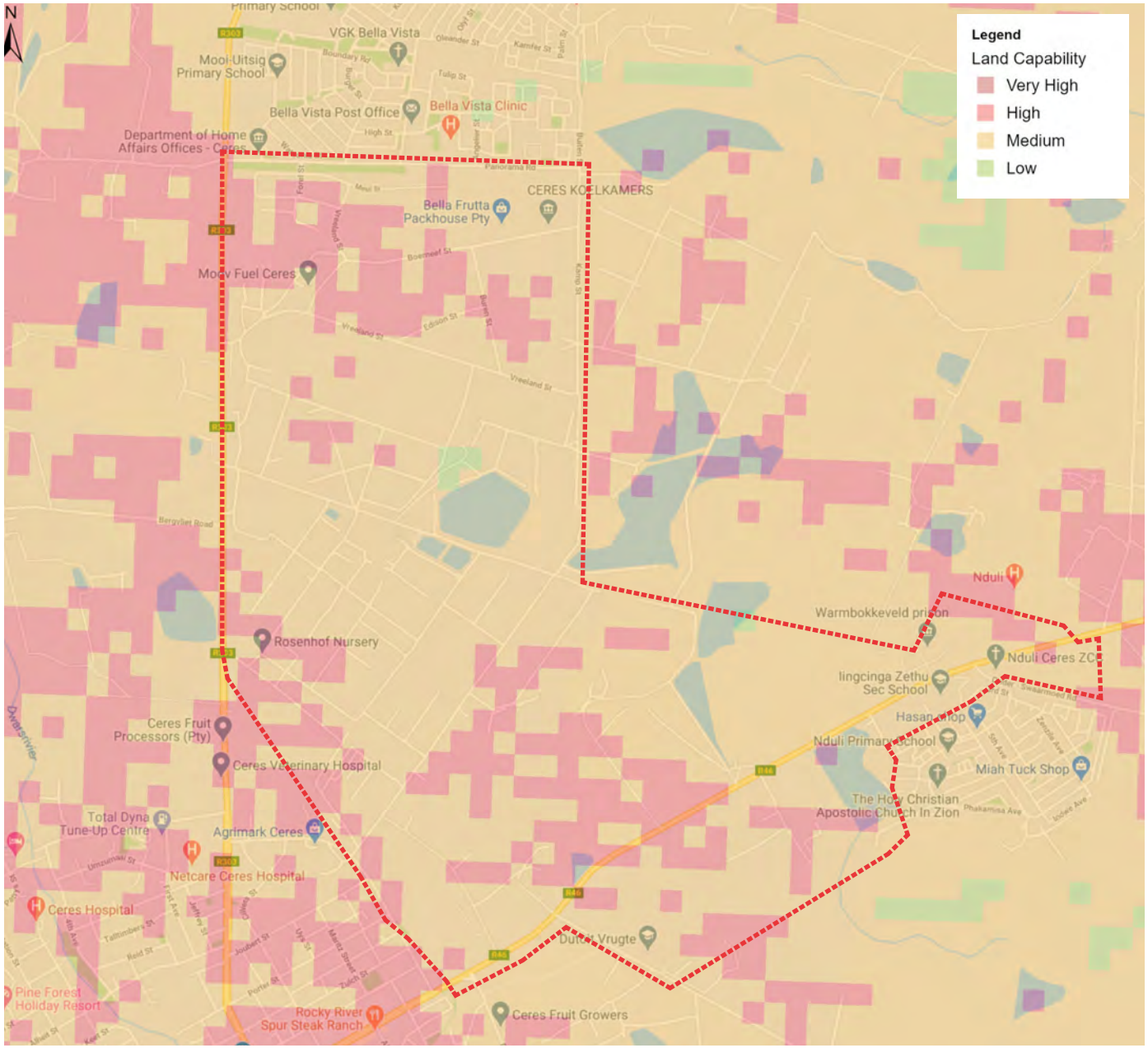


Figure 13. Land Capability (Cape Farm Mapper https://gis.elsenburg.com)

3.3. Socio-Economic Context

3.3.1. Overview

More than half of the population of Witzenberg Municipality is located in urban settlements, with the majority (58,3%) concentrated in Ceres (which includes Nduli and Bella Vista). Surrounding the planning area, Ceres can be typified as having the most opportunity and highest income residents. Bela Vista – mostly developed with formal housing – has lower mean incomes, fewer opportunity. Nduli is a focus of lower income residents, unemployment, and informal attempts at structuring housing. Each of these areas – Ceres, Bella Vista, and Nduli – has roughly an equal population size. Resident growth is faster, however, in Bella Vista and Nduli than in Ceres town.

The Witzenberg Municipality has a relatively small economy, contributing R8,2 billion to the economy of the CWD (13,5%) and provides employment for just over 60 000 people. The largest economic sectors in the Witzenberg economy in 2016 included the wholesale and retail trade, catering and accommodation sector (17,4%); the finance, insurance, real estate and business services sector (15,9%); and the agriculture, forestry and fishing sector (15,2%). Collectively, these sectors contributed R4 billion to the Witzenberg economy (48,5%), emphasising their importance locally and the impact of the sectoral performance on the overall stability of the Witzenberg economy.

The agriculture, forestry and fishing sector, the major contributor to employment in (22,6% in 2016), grew significantly in 2017 but shed an estimated 2 308 jobs in 2017, following job losses in 2016 as well. Since this sector is a valuable source of employment, particularly in rural areas, these continued job losses can contribute to the increase in poverty and the need for support from government institutions. Access to agriculture for small scale farmers and entrepreneurs remains limited.

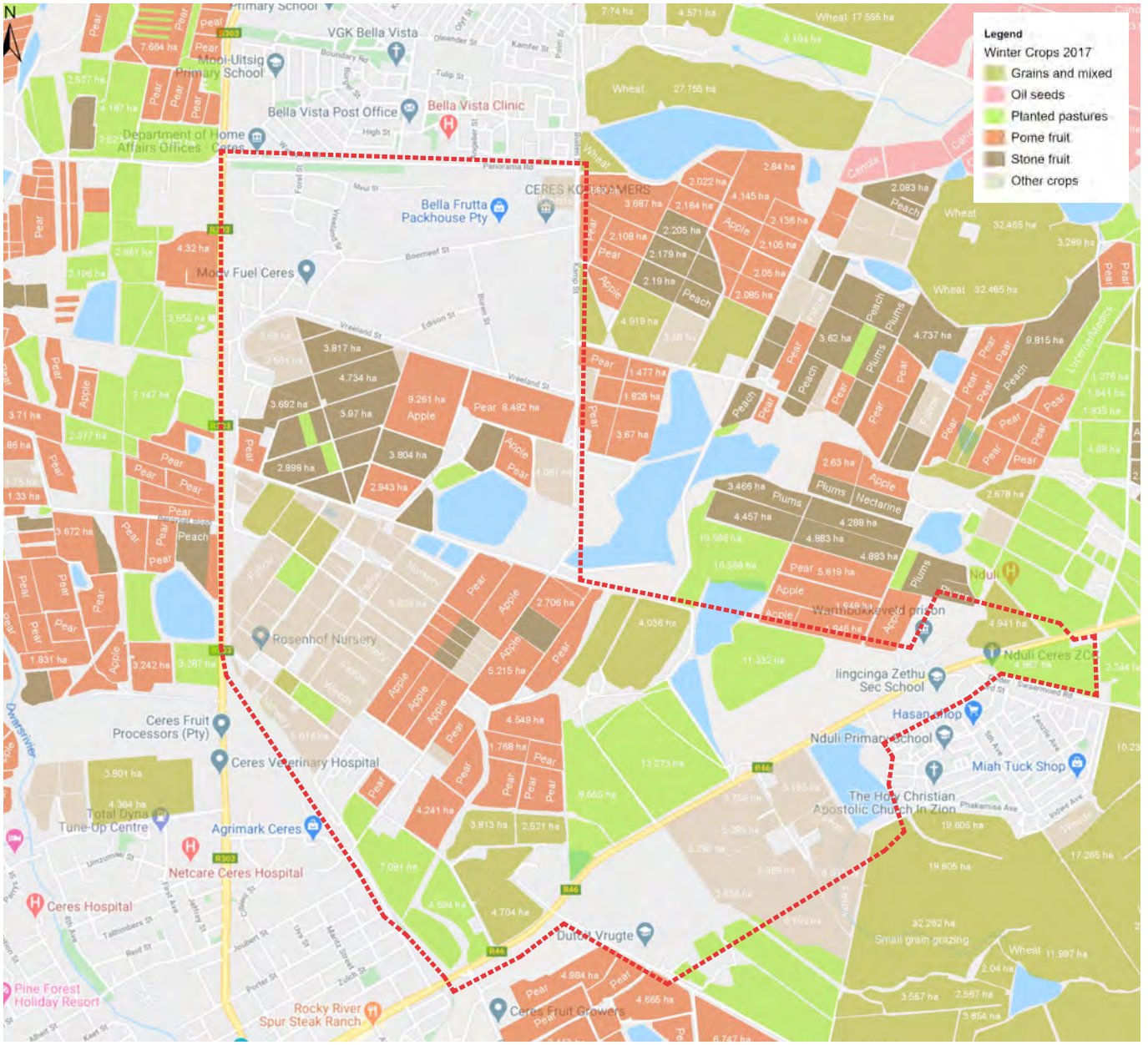


Figure 14. Crops Census 2017 (Cape Farm Mapper https://gis.elsenburg.com)

3.3.2. Key Findings and Informants

- Communities with lower incomes remain in areas generally marginalised from existing opportunity (resulting, inter alia, in high transport cost to access opportunity).
- Relatively low economic growth and performance continues in Witzenberg as a whole.
- Agriculture remains the largest employer (50%), However, the sector is experiencing a high rate of net job losses, and often only provides seasonal opportunities.
- While the areas' population is set to increase, the provision of skills, training and employment opportunities have not been able to meet current demand.
- Alternative models for farming and enabling economic growth such as eco-tourism or green agriculture, within the context of the Fourth Industrial Revolution towards future sustainability and resilience, have not been properly explored in this area.

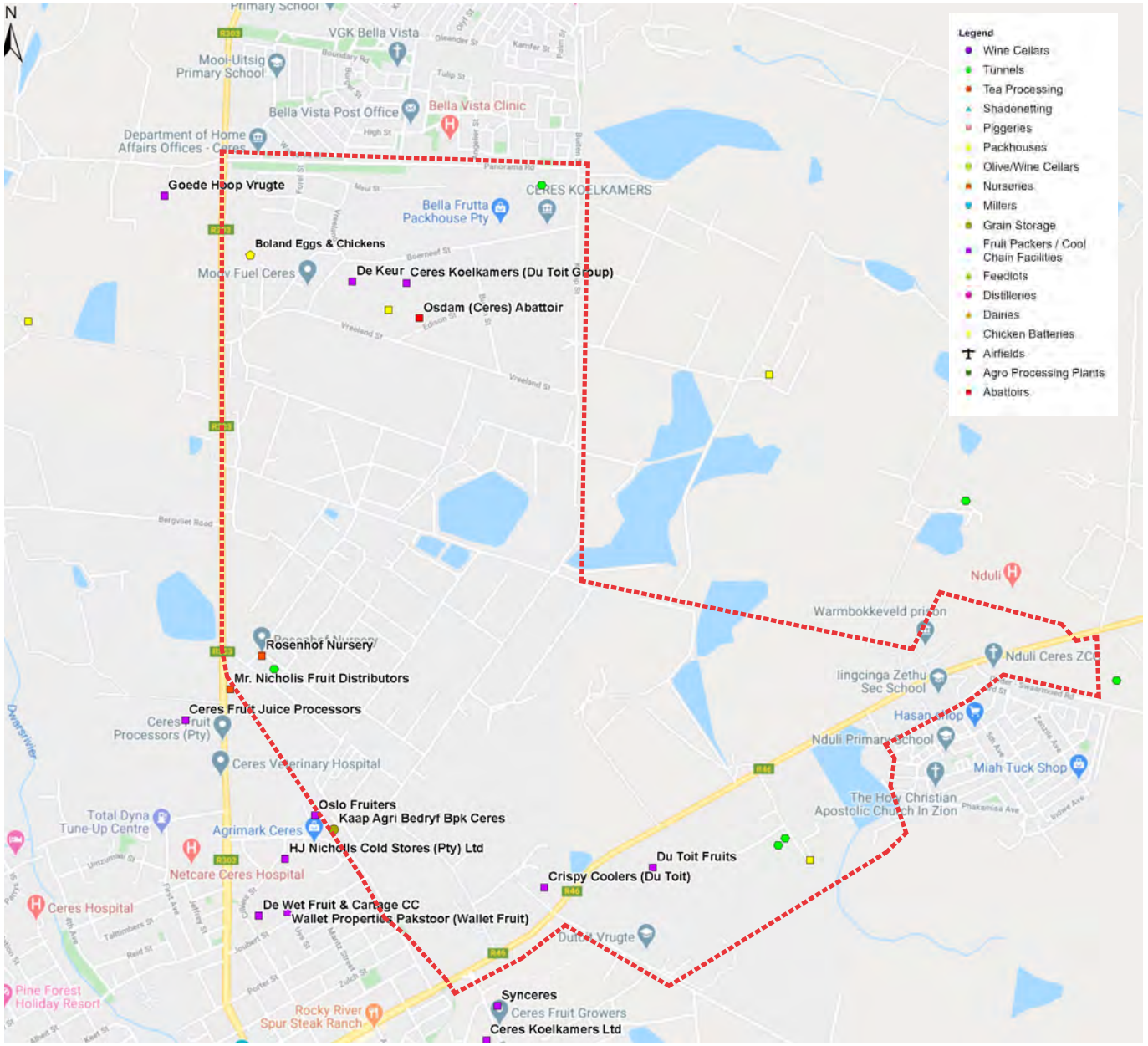


Figure 15. Agricultural Infrastructure (Cape Farm Mapper https://gis.elsenburg.com)

3.4. Built Environment Context

3.4.1. Overview

As described in section 3.1., the Precinct Plan area in many ways came about through the establishment of Bella Vista, Schoonvlei, Nduli, Vredebes as "distinct" places and the gradual expansion of these areas towards each other. While large parts are still farmed as Pome Fruit, Stone Fruit, and Planted Pasture, there is pressure from the north, south, and east towards the "centre" of the area.

The edges of the area reflect various the settlement approaches followed in establishing these places, ranging from the grid-like sub-division of the residential area in the Piet Retief Street area (following the pattern of the old town), to the curvilinear lay-out of Schoonvlei and Vredebes. Along the R46, some industrial development benefit from access to this important route.

In many ways, the central undeveloped part of the area remains inaccessible from its surrounds, and therefore the surrounding areas from each other.

A previous conceptual framework plan prepared in 2012 for sub-precinct 2 (named "Marseaux" - see Figure 16) indicates the area west of the for farm-worker housing, residential, and industrial use (abutting the R46). Development of this area will effectively link Vredebes with Ceres town (see Annexure B for Vredebes layout). The Municipality has also received an application for a major shopping centre in sub-precinct 2 on Erf 9602, south of the R46 and at the intersection of the R46 and Ezelfontein Road (see Figure 18). The location of this facility is appropriate in relation to access to many parts of Ceres town and different communities. The proposal makes provision for ± 18 500 m² of GLA, which will include the shopping centre as well as car dealerships, a petrol station, restaurants and around 740 parking bays. The proposal includes three entrances.

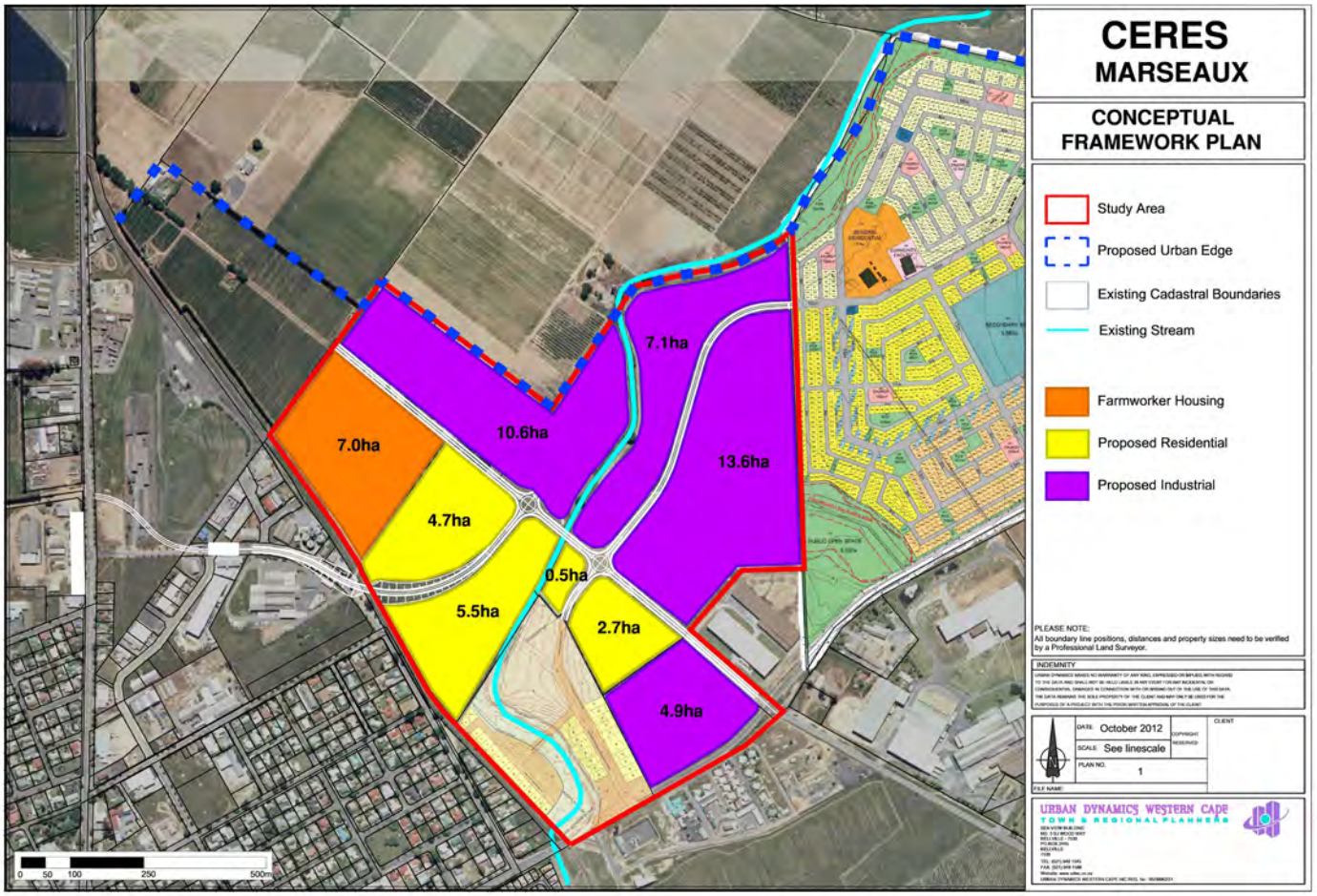


Figure 16. The conceptual framework plan prepared in 2012 for the area between the eastern portion of Ceres and Vredebes, titled "Marseaux" (Urban Dynamics, 2012)

Development of Marseaux and the shopping centre potentially knits Vredebes, Nduli, and Ceres town together, and provide for more convenient living, with work, social facilities, and commercial opportunities located closer to places of residence.

Critical to integrating the different areas will be providing for non-motorised transport along major routes, including the R303, R46, and routes provided internal to the precinct area.

As most of the area is farmed (and zoned agricultural), urban infrastructure networks do not exist, with infrastructure network expanded to service the surrounding areas as distinct places.

The area abuts two major regional distributor routes, the R46 and R303. Neither of these routes currently provide for non-motorised transport, enabling ease of access between Ceres, Bella Vista, and Nduli. Little direct access is possible between Bella Vista and Nduli.

In overall development, the area represents an agricultural "buffer" between Ceres town, Bella Vista and the Schoonvlei industrial area to its south, and Nduli and Vredebes. From a human development perspective, it potentially represents an area rich in opportunity, with a range of activities and associated opportunity in proximity. While some loss of agricultural land is inevitable, there is also the opportunity to maintain agricultural activity, including increased access to small scale farming.

The R46 in particular is not fully used as an attractor of development which benefits from passing flows, in that way also limiting ready access to residents of Nduli (and increasingly Vredebes) from a full range of urban activities in proximity to places of residence.

The range of housing types envisaged for Vredebes is arguably limited (in relation to overall needs in the area) and planned internal activity routes not enabling of full integration of the area with its surrounds (see Figure 17).

While new development will require expanded infrastructure, the opportunity exists to connect into established networks of the surrounding the area.

The Vredebes project when completed will have a significant influence on the municipal financial viability, service delivery, transport network and Ceres CBD. The Provincial Government will assist Witzenberg through the Regional Social and Economic Programme (RSEP) to develop an implementation plan for Vredebes to ensure an integrated and sustainable community. At the time of this report the plans were being reformulated to prioritise NMT facilities along major transport routes.

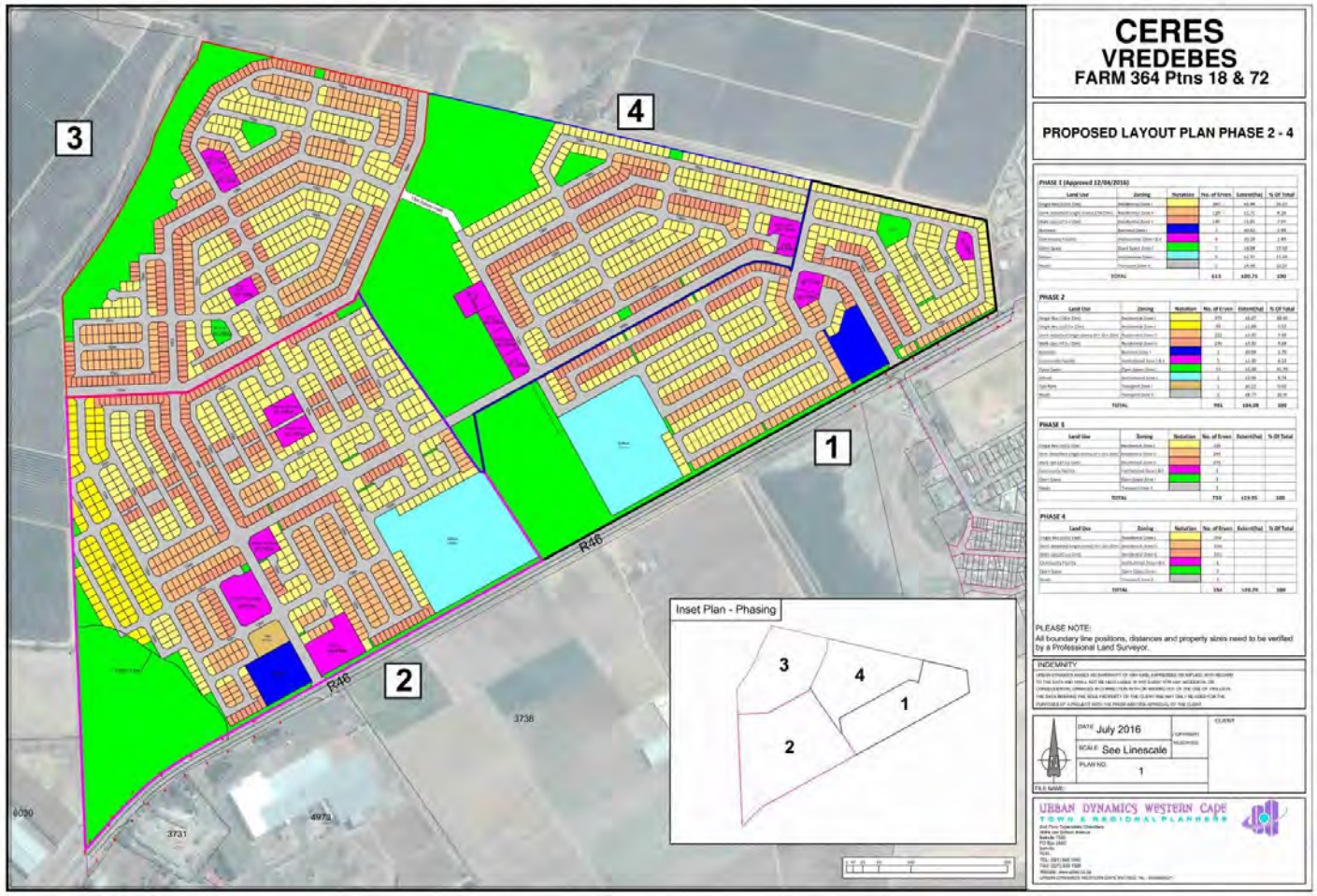


Figure 17. Layout plans for Vredebes - work in progress as phasing takes place (Urban Dynamics, 2012)

3.4.2. Key Findings

- While potentially very accessible, the area and adjacent development is currently not well integrated, specifically for non-motorised transport.
- The generative capacity of major routes adjoining the area – to attract higher order uses – has not been fully exploited.
- Current housing provided in the area do not provide a range of typologies fully meeting the needs of residents.
- Albeit new infrastructure will be required, infrastructure can connect to established networks surrounding the area.



Figure 18. Site Development Plan Proposal for the development of a shopping centre along the R46 between Ceres and Nduli (First Plan Town and Regional Planners / Boogertman Partners, 2020)

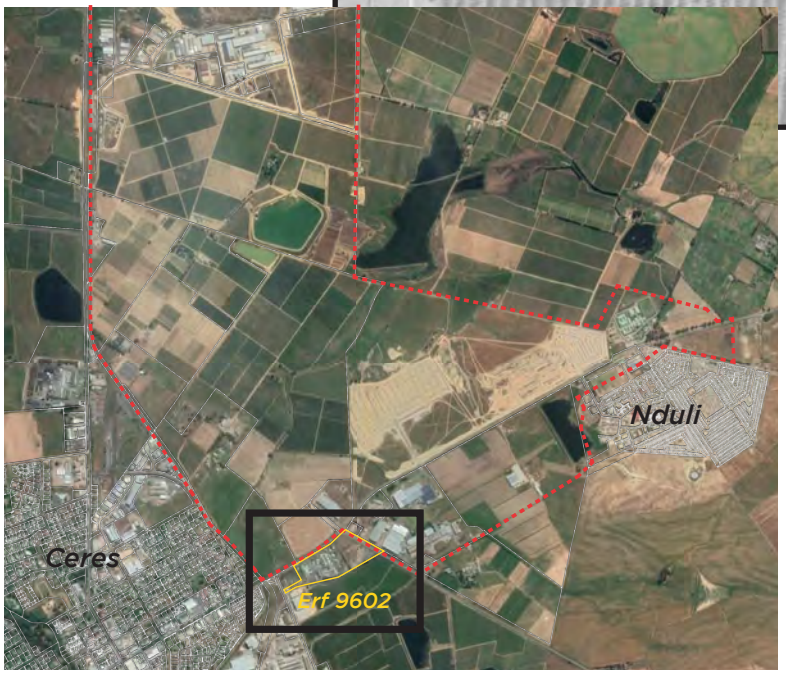


Figure 19. Location of Erf 9602 in relation to the Precinct Plan area

3.5. Institutional Context:

3.5.1. Overview

As indicated in the MSDF, the Witzenberg Municipality has limited development planning and management capacity (especially given the large spatial extent of the Municipality). Nevertheless, the large Vredebes development is supported by inter-governmental institutional arrangements which can possibly be expanded to accommodate development of the priority area. National Treasury can also provide capacity and assistance through the Neighbourhood Development Partnership Grant mechanism.

Maximising the potential of the area for integration and accommodating future growth demand will require a more integrated approach institutionally. In many ways, the stage has been set for this to occur through previous work undertaken as part of the previous work undertaken as part of the WCG RSEP, and the recognition of the area as a integration and growth area through the 2019 MSDF (and associated urban edge recommendations).

Critical also for an integrated institutional response to the area is the provisions of Section 97 of the Witzenberg Municipality Land Use Planning By-Law (2015), which states that the Municipality may require a package of plans to be submitted for approval in respect of an application for rezoning of certain planning areas.

3.5.2. Key Findings

- Through the development of Vredebes, institutional arrangements have been developed which could be expanded to enable development of the area as a whole.
- National Treasury can provide development management capacity and assistance through the Neighbourhood Development Partnership Grant mechanism.

3.6. Synthesis of Spatial Challenges and Opportunities

Key challenges have been synthesised and listed below, as well as a list of opportunities that need to inform future development proposals.

- **Current major routes abutting the area do not provide for non-motorised transport and higher order uses dependent on passing movement flows.**
- **The Vredebes housing development provides for a limited range of housing typologies.**
- **New infrastructure will be required to serve the development.**
- **Witzenberg Municipality does not have extensive institutional capacity to manage major development extensions.**

- **Current major routes abutting the area can be reconfigured to enable non-motorised transport and attract uses dependent on passing movement flows.**
- **There is an opportunity to provide a broader range of housing typologies than provided in Vredebes.**
- **Albeit new infrastructure is required, infrastructure can connect to existing networks surrounding the area.**
- **Institutional arrangements developed for Vredebes can potentially be expanded to accommodate the development as well as the National Treasury's Neighbourhood Partnership Development Grant.**



Part 4.

Vision and Concept

4. Vision and Concept

4.1. Vision Statement

The Witzenberg Municipal IDP sets out the following vision to drive the agenda for integrated development and planning:

"A municipality that cares for its community, creating growth and opportunities."

In line with this vision, the Municipality commits itself to improve the quality of life of its community by providing and maintaining affordable services, promoting social and economic development, ensuring for the effective and efficient use of available resources and facilitating effective stakeholder and community participation.

The vision developed for directing preparation of the MSDF in line with the IDP was:

"Managing spatial development and land use change in a manner that recognises and safeguards Witzenberg's critical and diverse natural, agricultural, historic, cultural, commercial, and institutional assets while increasing livelihood opportunity for all its citizens."

In support of the IDP and MSDF visions, the planning vision for the Precinct Plan is:

"To guide the development of the Precinct Plan area in a manner which serves Witzenberg's overall urban development and management objectives, specifically the recognition and safeguarding of Witzenberg's critical and diverse natural, agricultural, historic, cultural, commercial, and institutional assets while increasing livelihood opportunity for all its citizens."

4.1.1. Key considerations

To achieve the IDP and MSDF vision, five considerations were stated as critical:

1. First, maintain and protect the integrity, authenticity and accessibility of Witzenberg's natural environment and associated resources.
2. Second, maintain and expand the Municipality's key regional and intra-regional infrastructure.
3. Third, maintain and grow the agricultural assets within the Municipality.
4. Fourth, maintain and expand access to Witzenberg's unique sense of people and place.
5. Fifth, maintain and expand opportunity associated with Witzenberg's key settlements.

The focus on the Precinct Plan area specifically responds to the following implications of these considerations:

- Directing urban growth, new development and public infrastructure investment to the main urban centres within the municipality, and to areas within the existing urban footprints of towns where current "buffer" areas are dividing communities.
- Strongly discouraging any development that does not promote integration.
- Prioritising infrastructure and public investment in settlements identified for growth and in a manner supporting the approved settlement hierarchy for Witzenberg.
- Supporting infill development and increased land uses in areas where existing infrastructure will be able to support additional capacities and as a means to improve efficiency and cost effectiveness in infrastructure provision.
- Ensuring that changes in land use – urban or rural – maintain the integrity, authenticity and accessibility of significant cultural landscapes.
- Encouraging the establishment of appropriate yet strategic gateway nodes or entry points to the various landscapes of the region.
- Avoiding the subdivision of agricultural land or changes in land-use to minimise the loss of agricultural activities while also avoiding the creation of uneconomical agricultural units.

Albeit full development of the precinct will result in the loss of some agricultural land, it will simultaneously prevent agricultural land loss elsewhere in areas less integrated with existing human settlement development.

4.2. Conceptual Approach

The overall conceptual approach to developing the precinct – as fully motivated in the MSDF – is to accommodate most future growth in Witzenberg in an area where livelihood opportunity is maximised, specifically in relation to the distance between places of residence and work, commercial and social opportunity; as well as the opportunity to extend and enhance service infrastructure in a sustainable manner. The area is situated between Ceres town, Bella Vista, and Nduli, each of almost equal population, and includes the major concentration of industry in Witzenberg. It is also abutted by major routes connecting Ceres to surrounding towns and areas.

In some way, the progressive development of Vredebes has started this integration process between Ceres town, Bella Vista, and Nduli. So has a recent proposal for the establishment of a commercial centre on the R46 east of the existing Ceres town centre towards Nduli (see Section 3.4).

Conceptually, in terms of the overall distribution of uses and activities, it is proposed that:

- Movement connections between the three main concentrations of people and work/ commercial opportunity be improved.
- Activities relying on strong movement flows and exposure be located along major movement routes.

- Residential and space extensive uses be located behind activities reliant on major movement flows and exposure.
- Movement routes be designed in a manner also providing for non-motorised transport.
- Public and social facilities be located on non-motorised transport routes and in a manner accessible to all communities.
- A range of housing types be promoted, providing for all income groups.
- Development be phased, largely starting from the R46 and progressively incorporating land northwards towards Bella Vista (this would necessitate an adjustment of the approved MSDF urban edge).

Figure 19 illustrates the conceptual development approach for Ceres as developed for the recently reviewed MSDF. The diagram indicates new structures and movement routes between the urban centres of Ceres, Bella Vista and Nduli and implies the importance of the precinct area between these three nodes. The diagram provides a high level conceptual interpretation of the principles unpacked above, with areas for new development and a new urban node just north of the R46 indicated along with green networks and retained edges.



Figure 20. Development Concept for Ceres



Part 5.

Development Proposals

5. Development Proposals

Specific development proposals are indicated on Figure 21 and 22 and unpacked in the following sections in terms of movement routes, land uses and infrastructure implications.

5.1. Overview of Proposals

5.1.1. Sub-precincts

Given different characteristics and potentials of parts of the Precinct Plan area, it is proposed to identify four sub-precincts, (see Figure 20):

Sub-precinct 1: The area of Vredebes and surrounds.

Sub-precinct 2: The area east of Retief Street.

Sub-precinct 3: The central section of mostly farmland south of the Schoonvlei Industrial area.

Sub-precinct 4: The Schoonvlei Industrial area.

Sub-precincts are not cadastral entities but rather broad areas of like character and potential. They also overlap and span critical movement routes in some cases. This is because land adjacent to routes should be planned – in most cases – in an integrated manner.

Including areas of different use in each sub-precinct as far as possible brings the critical issue of integration and convenience to the fore, at the same time ensuring that sensitive interface issues between uses and activities are addressed.

Albeit excluded from the study area, Nduli could also be regarded as a sub-precinct, specifically as proposals related to the R46 and adjoining land – as well as other movement routes proposed which propose improved linkages between Nduli, Schoonvlei, and Bella Vista – is also aimed at the integration of this neighbourhood with its surrounds. Nduli is, however, the subject of a dedicated in-situ upgrade and improvement programme.

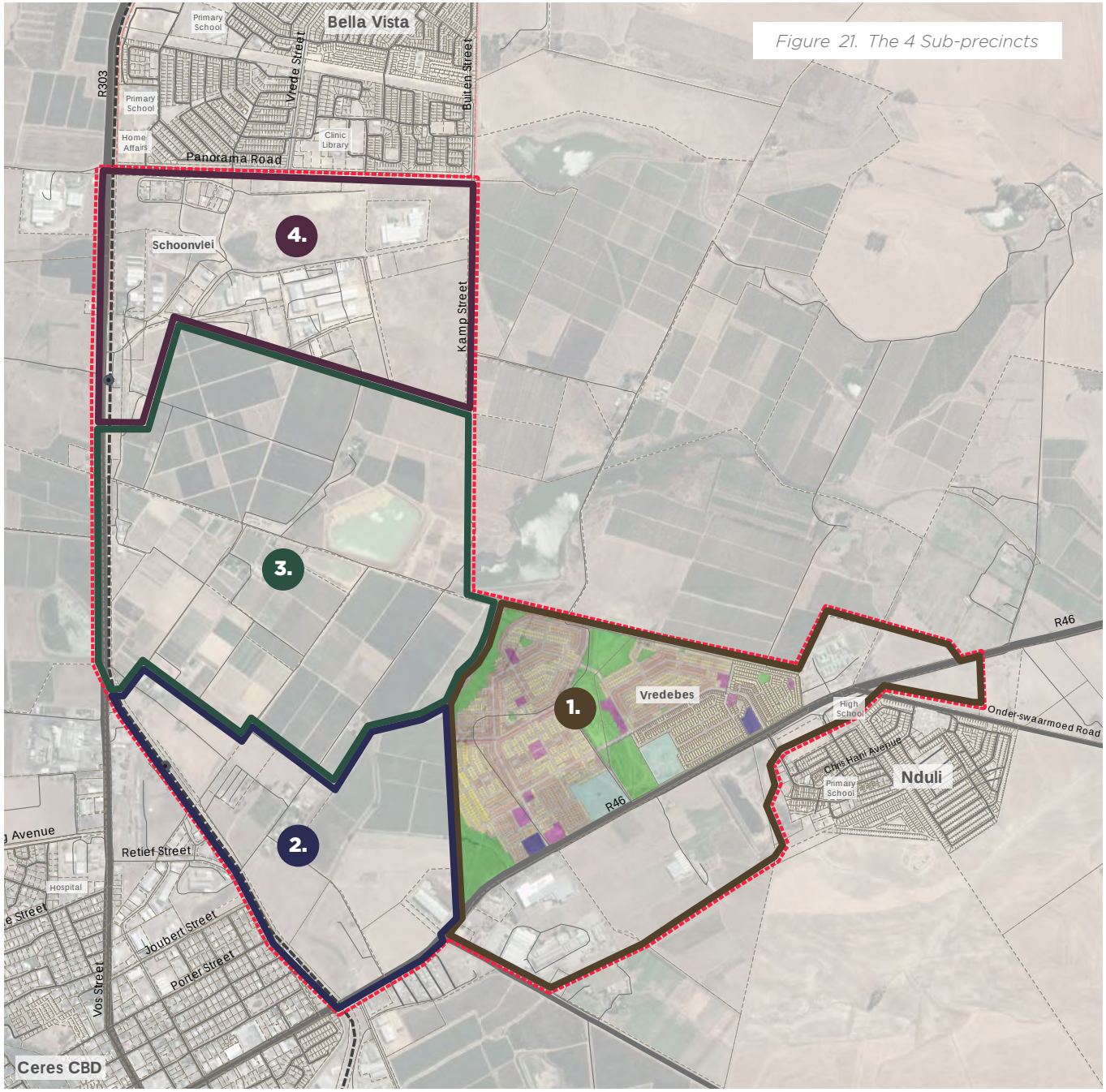
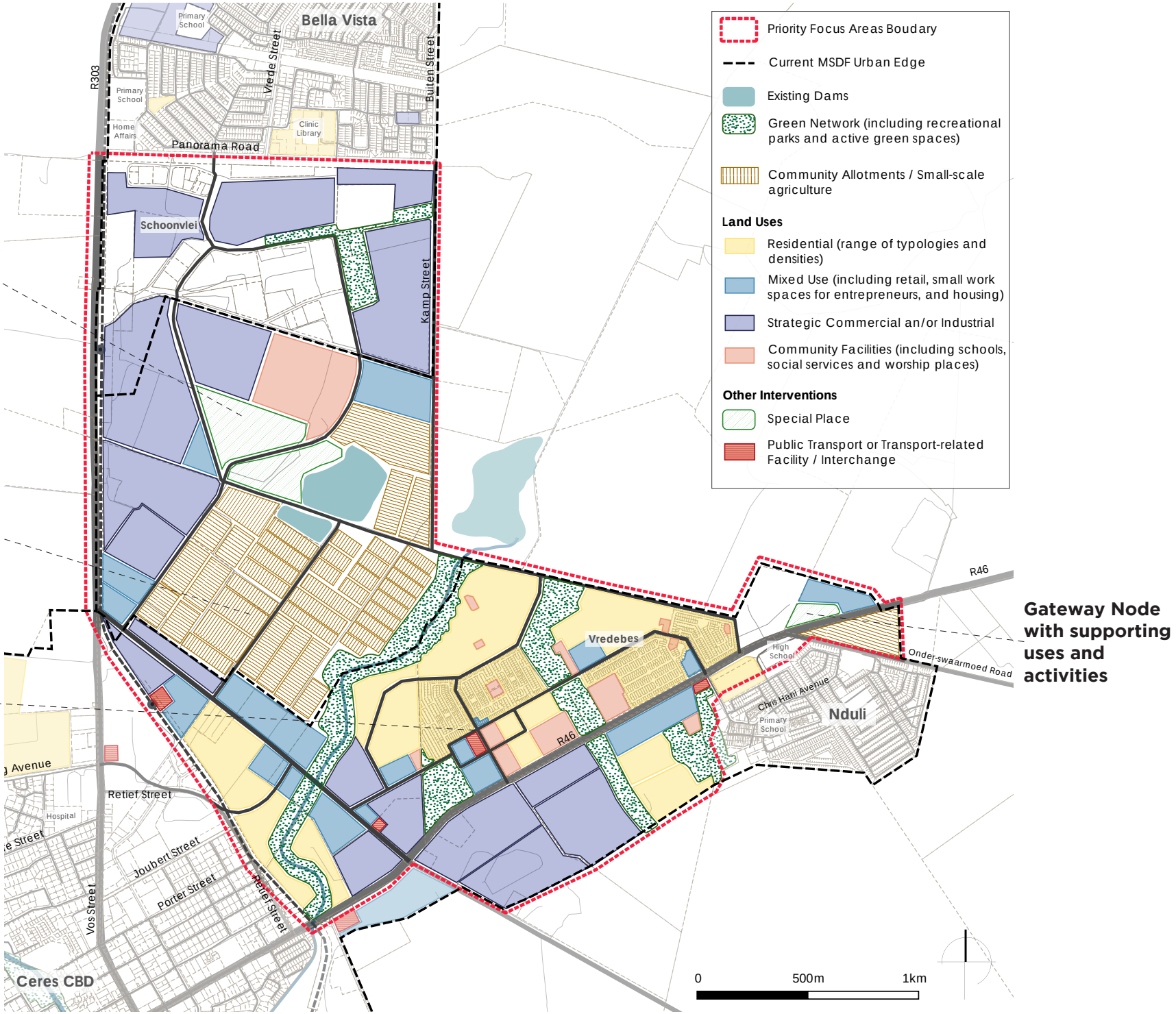


Figure 21. The 4 Sub-precincts



Agricultural Showgrounds, Agri-Park and Technical Training Centre Hub

Small Scale Community Farming Plots

New "Heart" of Vredebes with Business Opportunities, Clinic, Church, Community Hall and Taxi Facility

Gateway Node with supporting uses and activities

Figure 22. Composite development proposals for the Priority Precinct Plan

5.1.2. Movement routes

Key proposals related to movement routes are:

- The redesign of the cross-section of the R46 from Ceres to Nduli to accommodate both its function as a regional distributor (Class 1 Regional Distributor) and non-motorised transport (between Ceres, Vredebes, and Nduli).
- Upgrade of the R303 to enable safe non-motorised transport between Bella Vista and Ceres town.
- An activity route (Class 3 District Distributor) east of Retief Street and the rail line connecting the R46 (at the point where Ezelfontein Road connects with the R46) and the R303.
- A class 3 Regional Distributor connecting the R303, industrial area and R46 east of Nduli.
- The continuation of Skurweberg Avenue across the R303 to link with the new activity route.
- A connecting route from Vredebes to the activity route.
- North-south linkages between Bella Vista and the activity route (through the industrial area and the undeveloped area south of the industrial area).

These routes are largely as indicated on Diagram 14a of the Witzenberg Road Asset Management Plan (prepared by SMEC - see Annexure A).

Three aspects, however, require further consideration:

1. The current proposal indicate the class 3 Regional Distributor connecting the R303, industrial area and R46 east of Nduli, as continuing on the west-east alignment of Vreeland Street, through an agricultural area, and linking with the R46 some distance east of the Warmbokkeveld Prison. An alternative for this route could be via Vreeland Street and

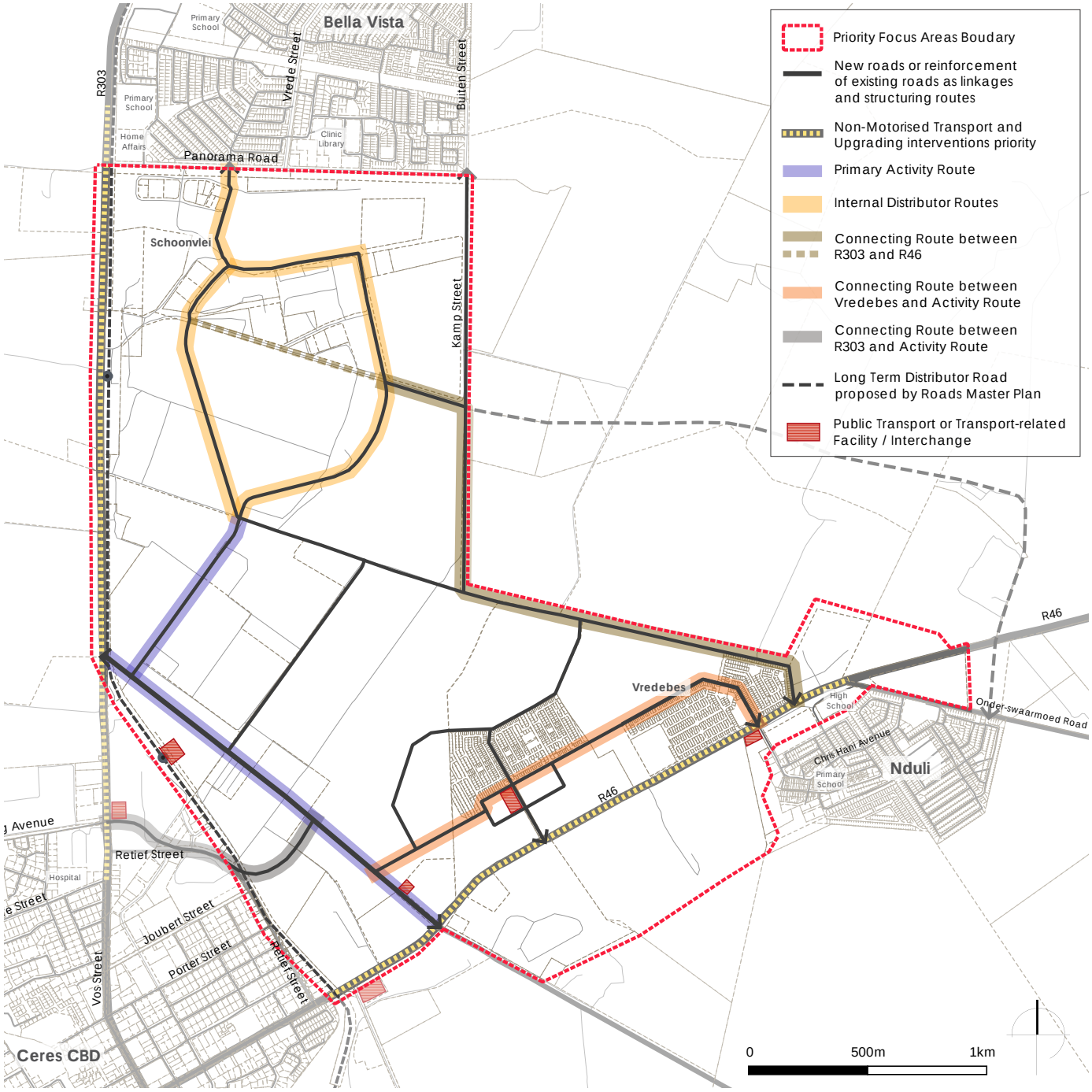


Figure 23. Movement Route proposals for Ceres Precinct Priority Area.

Kamp Street and then following the on-named route immediately north of Vredebes to link with the R46 closer to the Warmbokkeveld Prison. It is unlikely that the area of farmland crossed by the route indicated on diagram 14a will be developed over the longer term.

2. The Vredebes Road Hierarchy Plan indicates two 16m District Distributor routes, running largely parallel to the R46. The northern one is designed to continue and link to the activity route (Class 3 District Distributor) east of Retief Street while the southern Vredebes Distributor "stops short". Ideally, this route should also be continued to link with the activity route east of Retief Street. Continuation of this route will also provide an interface between commercial and industrial use envisaged along the R46 and residential uses behind. This precinct plan therefore proposes the ***amendments to the Vredebes layout plan to facilitate this connecting route.***

3. Diagram 14a (annexure A) indicates awkward, indirect north-south linkages between Bella Vista and the activity route through the industrial area and the undeveloped area south of the industrial area. This is largely owing to the curvilinear layout of Schoonvlei Industrial area which inhibits seamless through connections. It is believed critical that ***easily negotiable routes through Schoonvlei should be established, at least for non-motorised transport***.

5.1.3. Land use

Sub-precinct 1:

Previous concept plans prepared in 2012 for most of sub-precincts 1 and 2 (named Ceres Vredebes: Conceptual Development Framework Overlay and Ceres Marseaux: Conceptual Framework Plan) indicates the area west of the Vredebes housing area for industrial use, also adjoining the proposed activity route connecting the R46 and the R303 (this area was indicated as Area D in the previous MSDF).

Except for two schools, a clinic, and open space, this proposal also indicates considerable housing abutting the R46.

A better distribution of land use appears to be one where commercial, industrial, and institutional activity abuts important routes and residential use is accommodated behind the commercial and industrial uses. Major movement routes are the focus for significant development related "energy", and land adjacent to key section of these routes within settlements should be exploited for economic development opportunity.

This would imply more non-residential use along the edge of Vredebes abutting the R46 and that the Vredebes housing area could be extended westwards towards the proposed new activity route (this approach has been adopted in the 2019 Witzenberg MSDF).

The land area south of the R46 and between Du Toit Fruit/ Ezelfontein Road and Nduli (measuring some 30ha in extent) has been included within the urban edge of the approved 2019 MSDF. Ideally this land should be developed for commercial/ industrial use abutting the R46 and residential use behind.

In developing land abutting the R46 every effort should be made to also provide for small and emerging entrepreneurs, whether in the form of basic trading infrastructure or smaller structures to house business and service industries.

Previous proposals indicate a possible truck stop facility, west or east of Nduli. It is not believed desirable to accommodate such a facility directly adjacent to a residential area. A truck stop facility – should there be private sector interest – could be better located along the R303 or in association with the Schoonvlei Industrial area and the class 3 Regional Distributor connecting the R303, industrial area and R46 east of Nduli.

As indicated in the approved 2019 MSDF, the vacant area east of Nduli along the R46 is proposed as a mixed-use area with commercial opportunity and public space which can serve as a "gateway" attraction to the Koue Bokkeveld and Tankwa Karoo while providing livelihood opportunity for local residents.

Sub-precinct 2:

A previous conceptual framework plan prepared in 2012 for sub-precinct 2 (named "Marseaux") indicates the area west of the for farmworker housing, residential, and industrial use (abutting the R46).

As a principle, it is believed that this triangular shaped land area (measuring approximately 35ha in extent) should be developed for commercial and industrial use abutting major routes with residential use behind. As indicated under sub-precinct 1, the Vredebes housing area could be extended westwards towards the proposed new activity route, with commercial and institutional uses abutting major routes.

The Municipality has received an application for a major shopping centre in sub-precinct 2, south of the R46 and at the intersection of the R46 and Ezelfontein Road. The location of this facility is appropriate in relation to access to many parts of Ceres town and different communities. Key matters to consider in land use management deliberations related to this facility are:

- The continuity of non-motorised transport routes past and to the facility.
- Safe and convenient public transport (taxi) drop-off and pick-up points associated with the facility.
- A transparent and well-landscaped interface between the facility and the R46.
- The provision of opportunity for small and emerging entrepreneurs as part of the facility.

Sub-precinct 3:

Sub-precinct 3 is currently outside the urban edge in terms of the approved 2019 MSDF. The sub-precinct measures some 200ha in extent.

In general terms, development of this area is the lowest priority of the sub-precincts comprising the Precinct Plan. Every effort should be made to prevent piecemeal development of this area until such time as other sub-precincts have been developed to a large extent.

In terms of the future distribution of activities, development of the area should be structured with a north south route connecting Bella Vista, Schoonvlei, and the activity route proposed as part of sub-precinct 2. In general terms, land adjacent to the R303 and north-south route should be used for industrial and commercial opportunity, with residential opportunity behind.

The Western Cape Rural Guidelines contain specific measures to support aspirant emerging farmers with access to land for commercial and subsistence farming purposes. Specifically, the Guidelines support creating opportunities to develop agricultural holdings in the urban fringe. In order to prevent the urbanisation of the urban fringe and ensure that areas set aside for small scale farming do not lead to uncontrolled urban sprawl or settlement formation, the Guidelines advise that authorities should restrict residential rights on agricultural holdings (but make provision for temporary structures on these properties for tool sheds, produce stores, security purposes, etc.). Further, municipalities should ensure that appropriate zoning or overlay zones are available and used for this purpose to differentiate from conventional agricultural areas, which accommodates multiple dwellings and ancillary uses. Land reform beneficiaries are encouraged to settle in nearby settlements.

Ideally, a portion of sub-precinct 3 should be retained for small-scale agriculture. The area east of the north-south connecting route will be ideal for this purpose. Reserving land to the east for emerging farmers is also appropriate in relation to location proximate to the proposed Agri-Park.

The approved 2019 MSDF indicates the potential opportunity of Witzenberg hosting large scale agricultural shows/exhibitions similar to the annual NAMPO Agricultural Trade Show at Bothaville, one of the largest agricultural exhibitions under private ownership in the southern hemisphere[2]. The area of sub-precinct 3 south of the Schoonvlei Industrial area and east of the north-south route is ideally located as a venue for major shows/ exhibitions.

Table 1. High-level land budget for the various sub-precincts

Sub-precinct	Specific Area	Developable Land (ha)	Residential / Institutional	Commercial / Industrial
Sub-precinct 1	Area west of Vredebes	±40ha	±30ha	±10ha
	South of the R46	±30ha	±20ha	±10ha
Sub-precinct 2	West of activity route	±35ha	±20ha	±15ha
Sub-precinct 3	Whole area currently excluded from the urban edge	±200ha	±30ha*	±70ha*
Sub-precinct 4	Schoonvlei Industrial	Larger sites measuring ±40ha in extent remain vacant	-	-

** Assuming about half the area (on the eastern side) is retained for small scale farming and exhibition purposes.*

Sub-precinct 4:

The Schoonvlei Industrial area is partially developed. Two large properties abutting the cemetery and Kamp Street – respectively measuring 16ha and 20ha in extent – remain vacant.

The Cape Winelands District Rural Development Plan identifies a district Agri-Park as part of the Schoonvlei Industrial area. The facility is seen as a catalyst for rural economic development/ industrialisation ensuring development and growth in order to improve the lives of all communities in the district.

As indicated above, the curvilinear street layout of the Schoonvlei Industrial area inhibits seamless and direct through connections between Bella Vista and sub-precinct 3. Every effort should be made to provide direct, easily negotiable north-south non-motorised transport routes through Schoonvlei.

2 An agricultural show can contribute significantly to local economic development and job creation. The four-day NAMPO show attracts up to 100 000 visitors, 750+ exhibitors, and utilises some 200 000m exhibition space. The annual economic contribution of the show to Bothaville is estimated at some R35-45m, including daily occupancy of 5 000+ beds in guest houses and B&Bs in Bothaville and surrounding towns, as well as hundreds of temporary jobs. The facility provides water, power, communication, 22 temporary restaurant and take-a-way food establishments, and ablution facilities. A temporary media and business centre is provided, as well as commuter services between the Park and Bothaville.

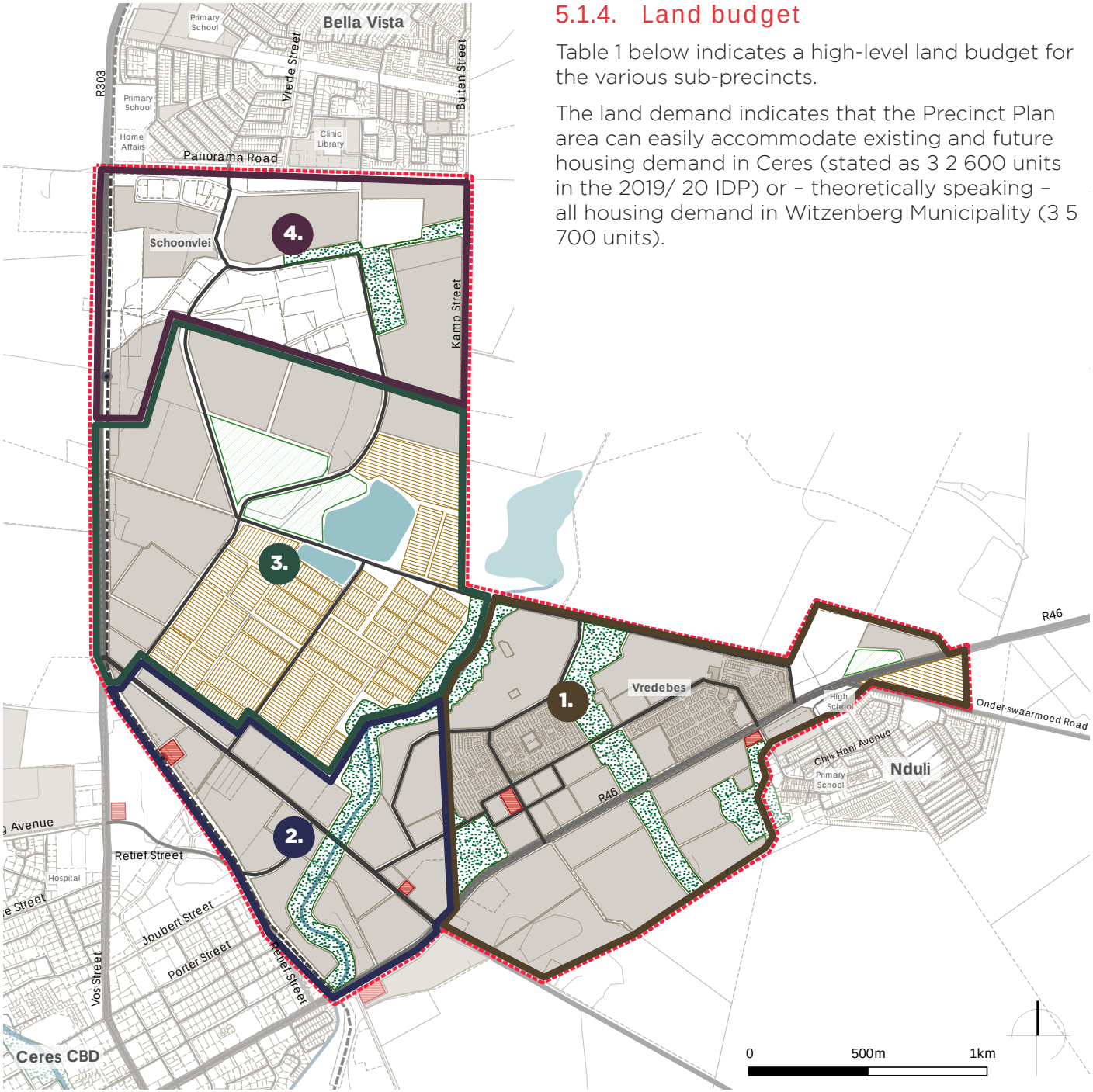


Figure 24. Full extent of development proposals for the Priority Precinct Plan in relation to Sub-Precincts

5.1.4. Land budget

Table 1 below indicates a high-level land budget for the various sub-precincts.

The land demand indicates that the Precinct Plan area can easily accommodate existing and future housing demand in Ceres (stated as 3 2 600 units in the 2019/ 20 IDP) or – theoretically speaking – all housing demand in Witzenberg Municipality (3 5 700 units).

5.2. Infrastructure Implications

As indicated in the 2019/ 20 IDP, Witzenberg Municipality has significant infrastructure challenges which may impede further development. Specifically:

- The Municipality is running at its NMD (Notified Maximum Demand) of 42,8 MVA. The current Eskom backbone network does not permit an increase of NMD until such time as their backbone network has been upgraded. The implications thereof are four years and R360m of investment, meaning that 2021 is the earliest that NMD can be upgraded.
- A number of landfill site in the Municipality are under stress, and where closed or to be closed, resource constraints limit rehabilitation. To address solid waste issues, development of a regional landfill site at Worcester is currently in process with the purpose to accommodate the municipalities of Witzenberg, Breede Valley (Worcester) and Langeberg (Robertson, Ashton, Montagu)

As with many other municipalities, limited resources underly infrastructure challenges.

Development of the Precinct Plan area will require infrastructure enhancements. To enable long-term resource planning, the nature of these enhancements and associated costs need to be determined.

With the short to medium term in mind, it is also critical to determine what capacity exists in relation to existing and planned infrastructure improvements, specifically in relation to sub-precinct 1, to enable, for example, the extension of Vredebes westwards and development of the part of sub-precinct 1 south of the R46.



Part 6.

Implementation

6. Implementation

6.1. Phasing

In terms of phasing, the following progression of development is foreseen:

6.1.1. Current parallel initiatives

- The completion of Vredebes (sub-precinct 1) and amendments as required to align with precinct plan proposals.
- Possible extension of Vredebes westwards should the need exist (sub-precinct 1).
- Private development of a shopping centre (sub-precinct 2).
- Upgrading of the R46 between Ceres town and Nduli, also accommodating non-motorised transport (sub-precincts 1 and 2).
- Upgrading of R303, also accommodating non-motorised transport (sub-precincts 3 and 4).
- Further development of Schoonvlei vacant land should demand exist (sub-precinct 4).

6.1.2. Medium term (5 years)

- Activity route and connections to Vredebes (sub-precincts 1 and 2).
- Development of sub-precinct 2.
- Development of the area of sub-precinct 1 south of the R46.

6.1.3. Longer term (10 years +)

- Inclusion of sub-precinct 3 within the urban edge.
- North-south connecting routes.
- Development of sub-precinct 3.
- Connector routes between Bella Vista, Schoonvlei and R46 north of Nduli.

6.2. Infrastructure Planning

The high-level movement structure, distribution of land uses, and land budget provided in the Precinct Plan should provide sufficient information for service departments to undertake parallel bulk infrastructure planning to support the proposed development over time, including long term financial planning and budgeting.

6.3. Funding

To date, the Witzenberg Municipality has been assisted in planning for the Precinct Plan area through the WCG's Regional Socio-Economic Programme (RSEP), an intergovernmental programme which focuses on urban upgrading and renewal focusing on previously disadvantaged neighbourhoods through pro-poor and social upliftment interventions and to address the legacies of spatial segregation in South Africa.

This is done by implementing physical projects that will have an immediate impact and demonstrate "what can be done" in order for municipalities to mainstream this directive in their normal day-to-day work and future planning initiatives and budgeting processes. In addition, non-physical projects are also undertaken (e.g. precinct planning, urban design, and facilitating partnerships and collaboration).

The Programme also aims to promote a "whole-of- society" approach which envisions provincial and local government partnering with active citizens, communities and stakeholders to promote social and economic inclusion; and furthermore, to establish a "whole-of-government" approach to enhance planning-led budgeting through coordinated multi-sector spending in the province.

The programme is therefore focused on bringing together a range of stakeholders, both local, provincial, national and private, in order to achieve effective and efficient joint planning and implementation at the local level and to improve quality of life of citizens and in communities.

Following community workshops, the focus has therefore been on two projects. The first is pedestrian and cycle access between Bella Vista (along the R303/ Vos Street) and Nduli (along the R46) and the main town of Ceres (where most employment and commercial opportunity is located). A budget of R5,61 m has been approved for the pedestrian ways (R1,61 m has been provided by Witzenberg and the remainder by the RSEP). Construction of pedestrian walkways is planned for 2019/ 20. The second is focused on Vredebes (a large housing project) where it was found that social facilities will not be completed in parallel with housing development. It was agreed to establish a Collaboration Committee, tasked to assist with the coordinated and sustainable development of the area. A concept plan has been prepared to assist the work of the Collaboration Committee, to established during the 2019/ 20 financial year.

A definite option for Witzenberg to secure significant further funding for the Precinct Plan area is the National Treasury's Neighbourhood Development Programme (NDP).

This Programme provides technical assistance and grant funding to municipalities for capital projects that will leverage further public and private sector investment in strategic locations around the country. Through the NDP, Treasury established a partnership with the Department of Rural and Land Reform (DRDLR) in 2014 on the regeneration of small towns. The partnership established with DRDLR was to ensure that rural municipalities remain a priority. This programme calls for the focus area for intervention to be small towns and not villages or the rural hinterland.

According to National Treasury's NDP Guidelines, the outcome of a Precinct Plan must focus on a detailed composition of the future spatial structure of the identified precinct area by means of maps as well as design guidelines. In addition, the Precinct Plan must be able to prepare the Municipality for the submission of a precinct phasing plan and a table of prioritised projects for approval by NDP. A Precinct Plan must therefore also contain Project Plans with detail on individual projects.

The locally specific emphasis of a precinct plan will vary based on the specific context and local issues, but in general should contain sufficient detail to:

- Indicate desired patterns of land use within the precinct and set out basic guidelines for implementation.
- Identify programmes, projects and restructuring elements for the development of land within the precinct.
- Set out a clear implementation plan and the associated costs. Identify where public investment should be prioritised while also identifying 3rd party investment.

Therefore, a precinct plan must identify:

- Sub-precincts and associated detailed interventions.
- Required bulk capacities for implementation.
- Pipeline of projects (spatial and non-spatial) for funding and implementation across spheres of government.

The National Treasury methodology is aligned with the Municipality supported Package of Plans approach as outlined in Section 97 of the Witzenberg Municipality Land Use Planning By-Law (2015).

6.4. Land use management processes

The Witzenberg Municipality Land Use Planning By-Law (2015) has been adopted to regulate and control municipal land use planning. The preparation and adoption of the By-Law follows on and has occurred within the framework of:

- Section 156(1) of the Constitution conferring on municipalities the executive authority and right to administer local government matters as set out in Part B of Schedule 4 and Part B of Schedule 5 to the Constitution (and Part B of Schedule 4 to the Constitution listing municipal planning as a local government matter). SPLUMA requiring the executive authority of a municipality to oversee such responsibilities as it may designate to officials of such municipality and non-officials in the implementation of the Act.
- LUPA requiring a municipality to regulate inter alia the development, adoption, amendment and review of a zoning scheme for the municipal area, the procedures in terms of which the municipality receives, considers and decides on land use applications (including public participation and criteria for decision making).
- Section 156 (2) of the Constitution empowers municipalities to make and administer laws for the effective administration of matters that it has the right to administer.

In terms of Section 97 of the By-Law:

- The Municipality may require a package of plans to be submitted for approval in respect of an application for rezoning of certain planning areas.
- The general purpose of a package of plans is to provide for a mechanism to plan and manage the development of large or strategic urban development areas. It is a phased process of negotiation, planning and approvals, whereby increasing levels of planning detail are approved together with conditions for such approvals.
- The Municipality may require that the area covered by a development framework shall extend beyond the land under consideration if, in its opinion, the proposed development will have a wider impact, and the municipality may determine the extent of such area.

Within the overall framework set by the Precinct Plan (as a concept development framework for the Precinct Plan area), further planning in terms of the package of plans approach can proceed (once infrastructure planning for the overall area has been completed).

6.5. Institutional Arrangements

To ensure integrated further planning and development of the Precinct Plan area, it is recommended that the Municipality form a working group comprising:

- Officials from the relevant service departments (specifically planning, engineering services, housing, and community services.
- Representatives from Provincial government (and National government should the NDP planning/ funding route be pursued).

6.6. Development guidelines

6.6.1. General Guidelines

Two sets of general guidelines are applicable to the Precinct Plan area:

1. The Western Cape Rural Guidelines include general development guidelines as well as specific recommendations for the location, form and management of specific activities in the rural area.
2. The PSDF's Settlement Toolkit which provides spatial guidance on the PSDF's proposals for key themes at municipal, rural, town and precinct scales.

As part of the area is envisaged to remain outside the urban edge – and a part of the rest abuts agricultural land – the Western Cape Rural Guidelines are applicable. In general terms, the guidelines state that development in the rural area should not:

Have a significant negative impact on biodiversity or ecological system services.

- Lead to the loss or alienation of agricultural land or has a cumulative impact there upon.
- Compromise existing or potential farming activities.
- Compromise the current and future possible use of mineral resources.
- Be inconsistent with the cultural and scenic landscape within which it is situated.
- Lead to inefficient service delivery or unjustifiable extensions to the Municipality's reticulation networks.
- Impose real costs or risks to the Municipality delivering on their mandate.
- Infringe on the authenticity of the rural landscape.

To support aspirant emerging farmers with access to land for commercial and subsistence farming purposes, create opportunities to develop agricultural holdings in the urban fringe, and support different settlement options to allow rural dwellers and their dependants to fully benefit from the various tenure, housing and subsidy benefits and rights which are availed to them. Part of sub-precinct 3 has been identified as suitable for subsistence farming. The Western Cape Rural Guidelines maintains inter alia that:

- Where an agricultural land reform project is implemented on a farm, the same rights apply as in "normal" areas.
- If a group of individuals collectively own the land, the provision of housing to all beneficiaries of the land reform project is discouraged as only one homestead for the owner is allowed. The remaining occupants on the farm could be accommodated as agri-workers, but settlement formation should be guarded against.
- New agricultural holdings (small agricultural properties) in the urban fringe within the Agriculture SPC are encouraged for cultivation and livestock purposes.
- Municipal commonage (which should not be alienated or fragmented) and state-owned land should be considered for the establishment of (community) food gardens and the entry of new farmers into the market.
- A minimum agricultural holding size of 8000m^2 is recommended and such properties should include an independent water source, or a secured water source for the intended agricultural or economic activities and purposes on the land.
- In order to prevent the urbanisation of the urban fringe and ensure that areas set aside for small scale farming do not lead to uncontrolled urban sprawl or settlement formation, authorities should restrict residential rights on agricultural holdings (but make provision for temporary structures on these properties for tool sheds, produce stores, security purposes, etc.).
- Municipalities should ensure that appropriate zoning or overlay zones are available and used for this purpose to differentiate from conventional agricultural areas, which accommodates multiple dwellings and ancillary uses.
- Land reform beneficiaries are encouraged to settle in nearby settlements. Only in exceptional cases, should authorities deviate from these guidelines and permit a maximum of one dwelling per agricultural holding for settlement of the owner or those who work the land.
- The subdivision of agricultural land in the rural landscape for individual title to provide security of tenure to agri-workers and rural dwellers are not supported.
- Agri-villages can be considered in a farming area where there is a concentration of agri-workers due to the type of agricultural activities (and a substantial demand for "off-the-farm" settlement), where there are no established settlements within practical commuting distance (approximately 30km), where the owners and workforce of a company farm (or a group of neighbouring farms) identify sufficient demand and the capacity for the establishment of a centrally located settlement where housing and communal facilities and services can be cost effectively provided to the local agri-worker community.
- Security of tenure is afforded by way of a lease or notarial deed of servitude, as the land and housing remain the property of the institution/ legal entity.

The PSDF's Settlement Toolkit guidelines is organised around four themes. At the precinct scale, the following guidelines are applicable:

Accessibility

- Ensure that settlement layouts provide clear and direct pedestrian linkages and routes.
- Avoid convoluted road networks which favour vehicular circulation.
- Promote streets as multi-purpose spaces designed to accommodate all modes of transport and a range of activities.
- Encourage walking and cycling by providing safe, legible and attractive environments free from traffic and ensure that these
- routes are edged by buildings that overlook space rather than blank walls and backs of buildings.
- Manage parking so that it is used more efficiently and does not dominate the streetscapes of the town by placing it behind or to the side of the building to avoid impeding pedestrian access.
- Minimise driveway widths so as to conflict as little as possible with pedestrian traffic.
- Encourage pedestrian access by placing buildings adjacent to the street with minimal setbacks (no more than 3-5 meters for commercial and mixed-use or 6-8 meters for residential), rather than behind large parking lots. Primary entrances should open to the street and be located as close as possible to transit stops.

Activities Patterns and Land Use

- Local precincts within towns must be mixed use, with properly-scaled residential and commercial development to make transportation systems more efficient and affordable, to create economic opportunity and to enhance the community.
- Ensure that all communities and neighbourhoods have access to the full range of services, amenities and opportunities.
- Aim for "neighbourhood completeness" through clustering to increase the liveability, accessibility and vitality of settlements
- Group public facilities, services and government offices to increase convenience and efficiency and align this with higher densities
- Ground floor uses facing the street should be "active" uses as much as possible (such as retail or community uses) and should be mostly transparent (e.g., windows, display cases) rather than blank walls facing the street.

Facilities and Social Services

- Encourage multi-functionality, safety, legibility and access through well-designed community facilities.
- Edge community facilities with functional public spaces, housing or retail activities, not vast vacant land.
- Always consider positive edges and public interfaces, accessible and well-defined entrances when designing the form and layout of education and health facilities.

Informality, Housing Delivery, Inclusion and Urban Land Markets

- Improve the spatial design qualities of new housing projects through improved layout and unit design and appropriate orientation of buildings.
- Consider sustainable urban systems and infrastructure through green building technologies and infrastructure options.
- Prioritise investment into community facilities, public infrastructure and public space rather than a single focus on housing or top structures (as per the NDP).
- Encourage the development of new social housing stock and provide access to municipal rental stock, land and buildings for social housing development.

6.6.2. Specific Guidelines

6.6.2.1 Movement routes

Albeit proposed movement routes – at the level of the Precinct Plan – have considered cadastral boundaries and the boundaries of current cultivated land units as far as possible to ensure easier negotiations and viable land units, the planning of movement routes should in the first instance pursue a logical grid system which is:

- Easily negotiable.
- Follow the shortest possible route for non-motorised transport.

Furthermore, the movement network should not be planned in the manner of the existing Schoonvlei Industrial area which prohibits through-movement and the easy connection and integration of sub-precincts.

The cross-section of distributor routes should specifically provide for non-motorised transport, as well as the planting of street trees.

6.6.2.2 *Housing*

It is critical that the range of housing options be increased, providing in the needs of more citizens.

General guidelines for a range of publicly assisted housing are provided below. Guidelines include options for incremental development, a new National and Provincial policy focus in response to resource constraints in providing a completed unit to each beneficiary.



Description	Urban Form	Density	Locations
Single Storey Freestanding Housing		Nett: 10 20 DU/Ha Gross: 30 – 50 DU/Ha	Small settlements and on periphery of towns or semi-rural settings
Single Storey semi-detached Housing		Nett: 20 – 25 DU/Ha Gross:40 – 55 DU/Ha	On periphery of towns within walking distance of lower order public facilities
Single Storey Row Housing		Nett: 25 – 35 DU/Ha Gross: 45 – 60 DU/Ha	Close to lower order facilities such as schools and community centres and play areas
Double Storey semi-detached Housing		Nett: 30 – 40 DU/Ha Gross: 50 – 65 DU/Ha	Areas within close walking distance of higher order urban opportunities
Double Storey row Housing		Nett: 35 – 45 DU/Ha Gross: 55 – 75 DU/Ha	Inner city or town locations close to urban opportunities and around inner city public spaces
Multi Storey Row Housing		Nett: 40 – 50 DU/Ha Gross: 60 – 90 DU/Ha	Inner city or town locations close to urban opportunities

Figure 25. Possible housing typologies, as developed for the Cape Agulhas Municipality 2017 - 2022 MSDF.

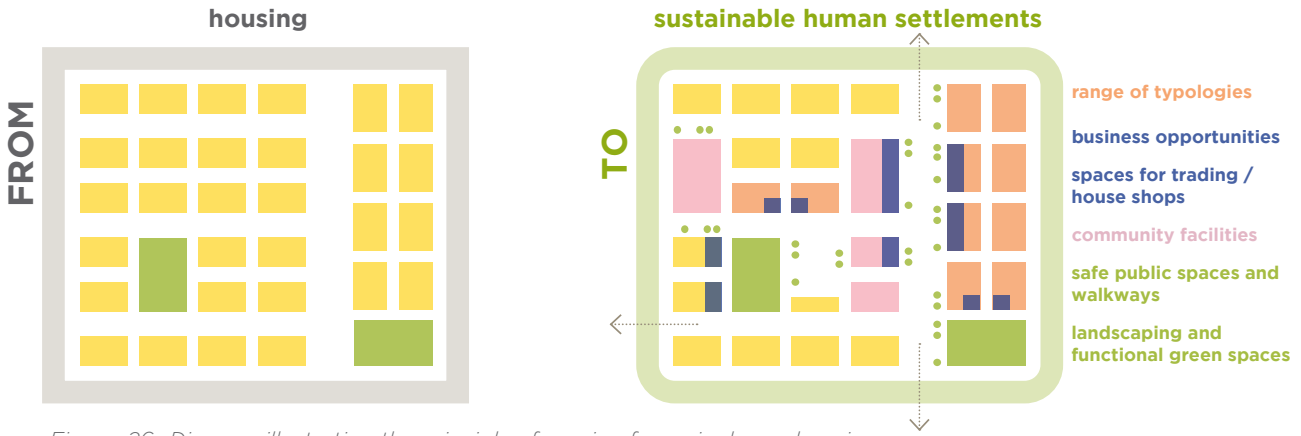


Figure 26. Diagram illustrating the principle of moving from single use housing delivery only to the development of mixed use human settlements (WCG HSP Guidelines 2020).

Incremental Housing		Build Plinth	Provides solid base for construction and deals with flooding issues
		Build Firewall	Prevents the spread of fires and provides structural element for additions
		Build Wet core	Bathroom and kitchen
		Build street facade	Defines street interface, positively impacting on the dignity of the unit as well as the character of the public environment
		Complete house with formal **or** informal construction methods (second storey can be added)	Initial informal construction gets structural integrity from the pre-existing structures and does not have a visual impact on the street, as it is behind the street facade.

Figure 27. Incremental housing, as developed for the Cape Agulhas Municipality 2017 - 2022 MSDF.

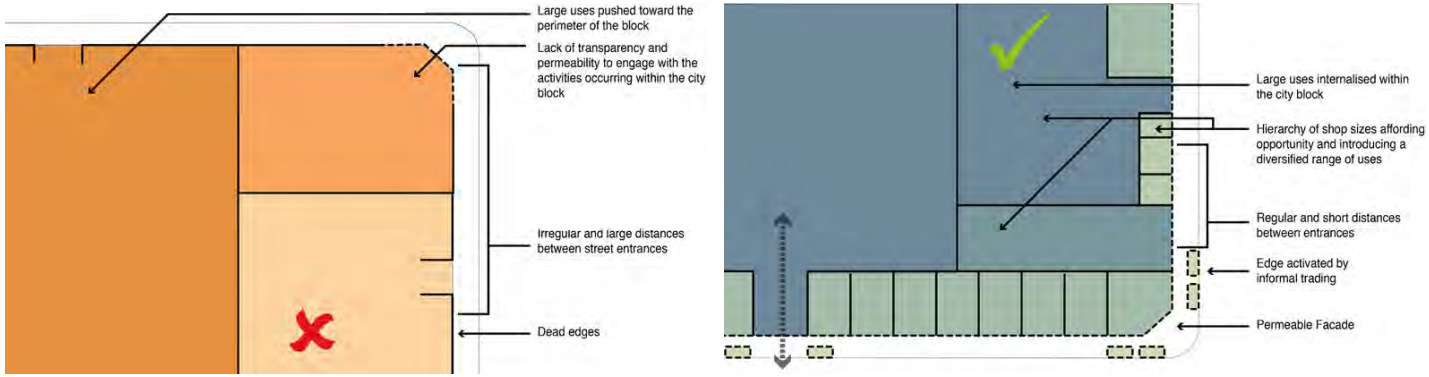


Figure 28. Guidelines for the relationship between buildings (Wellington CBD Urban Design Framework: GAPP, 2016)

6.6.2.3 Built form and landscaping

The following figures illustrate guidelines in relation to the built form and landscaping of new development areas proposed for the precinct. These images were developed for the Wellington CBD Urban Design Framework (GAPP, 2016) and are useful in terms of their relevance to the Ceres context while still illustrating generic spatial guidelines relating to the following themes:

1. The relationship between buildings:

- Avoid large box uses on the perimeter block of activity streets.
- Avoid blank walls and dead edges
- Create permeable, accessible and varied blocks with small shop frontages and permeable facades.

2. The relationship between commercial buildings and streets:

- Avoid blank walls facing onto public realm
- Avoid narrow sidewalks and overly wide streets
- Ensure an active building edge with colonnade/overhang
- Ensure safety through surveillance
- Limit service entrances to back of building
- Avoid high walls on street edge and parking lots in front of building
- Create transparent & positive building edges
- Ensure safety through surveillance

3. The relationship between public facilities and streets:

- Ensure active fronts to public facilities
- Use low walls to define boundaries to forecourts
- When appropriate, encourage public facilities to open onto public space

4. The intensification of development over time:

- Put in place enabling zoning to encourage single storey buildings to intensify into mixed use buildings with active commercial ground floor and residential above

5. The interface between urban and rural development, river corridors, and street planting:

- Ensure active edges onto street
- Encourage positive frontages that open onto the river
- Introduce safe and overlooked pedestrian bridges
- Provide low maintenance pathways to accommodate pedestrians and cyclists.
- Introduce natural, lightweight look-out decks.
- Use deciduous trees that provide shade in summer and lets warmth through in winter.

6. Design of street furniture, lighting, and surfacing of public spaces:

- Create seating and low walls that are robust and provide opportunities to sit and linger is safe spaces
- Ensure lighting is human scaled, especially around public spaces and along pedestrian routes
- Create a family of signage to be used throughout the town.
- Ensure signage is incorporated with buildings, lighting and street furniture to avoid over cluttering the street and public space environment.

7. Design of parking in commercial areas:

- Create parking lots that are multi-functional parking courts and accommodates public events as well as cars.

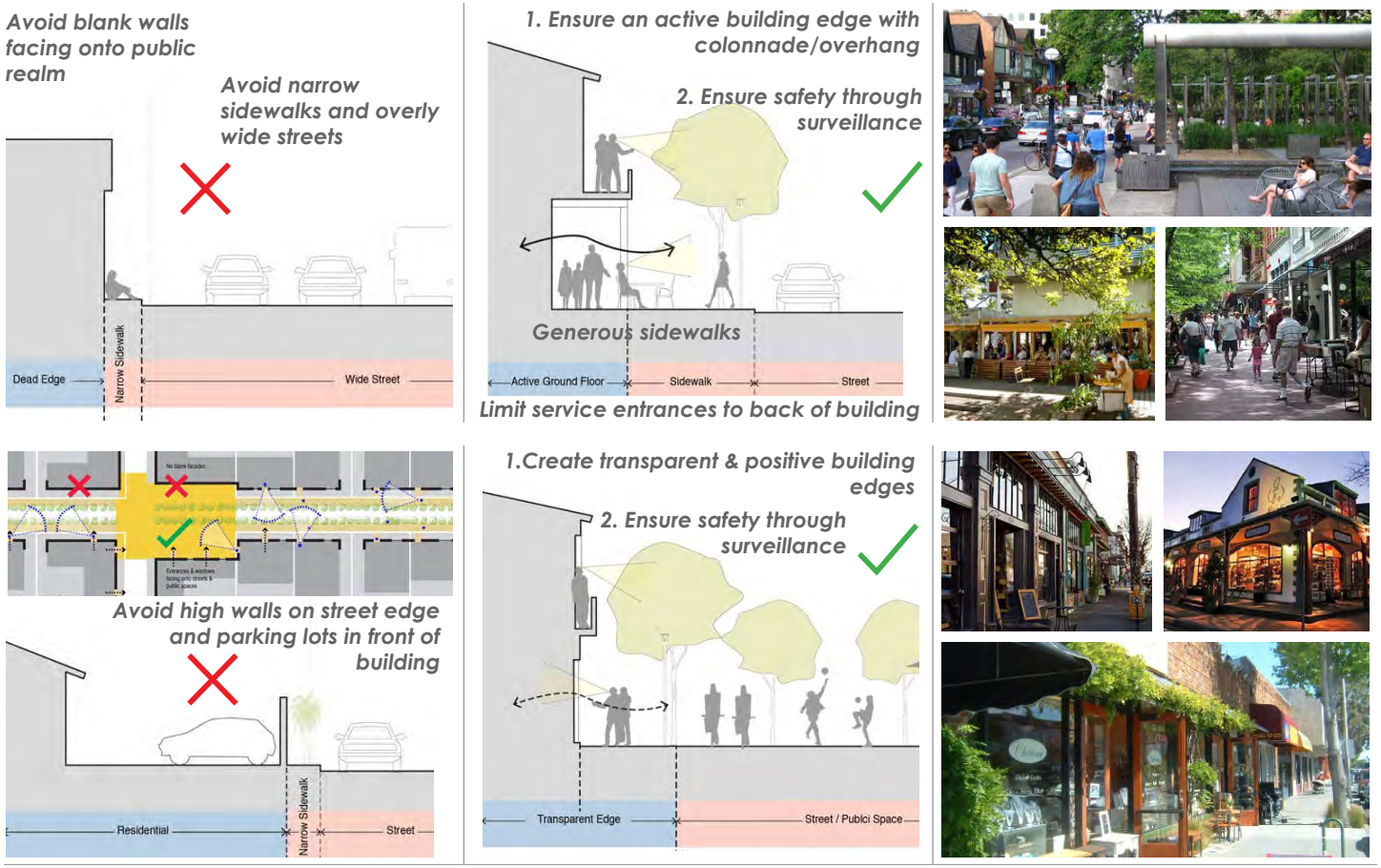


Figure 29. Guidelines for the relationship between commercial buildings and streets (Wellington CBD Urban Design Framework: GAPP, 2016)

- Ensure parking courts are well landscaped with tree avenues and paving where possible.

Design of safe pedestrian crossing of streets:

- Use raised crossings to provide continuity and safety in the public realm as a continuation of the sidewalk over the street.
- Ensure raised crossing occur at important intersections acting as a traffic calming measures
- Ensure raised crossing are gradual and occur over a minimum of 5m to accommodate trucks on provincial routes

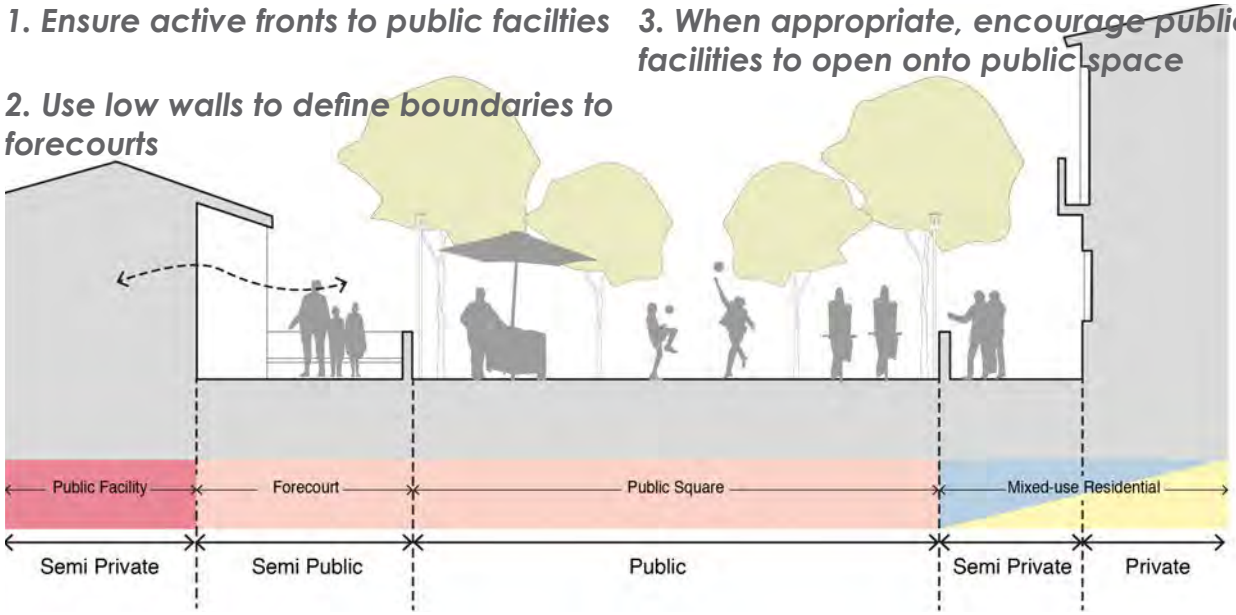
Design of trading spaces abutting streets:

- Use street trading stalls to activate the dead edge of an existing building.

1. Ensure active fronts to public facilties

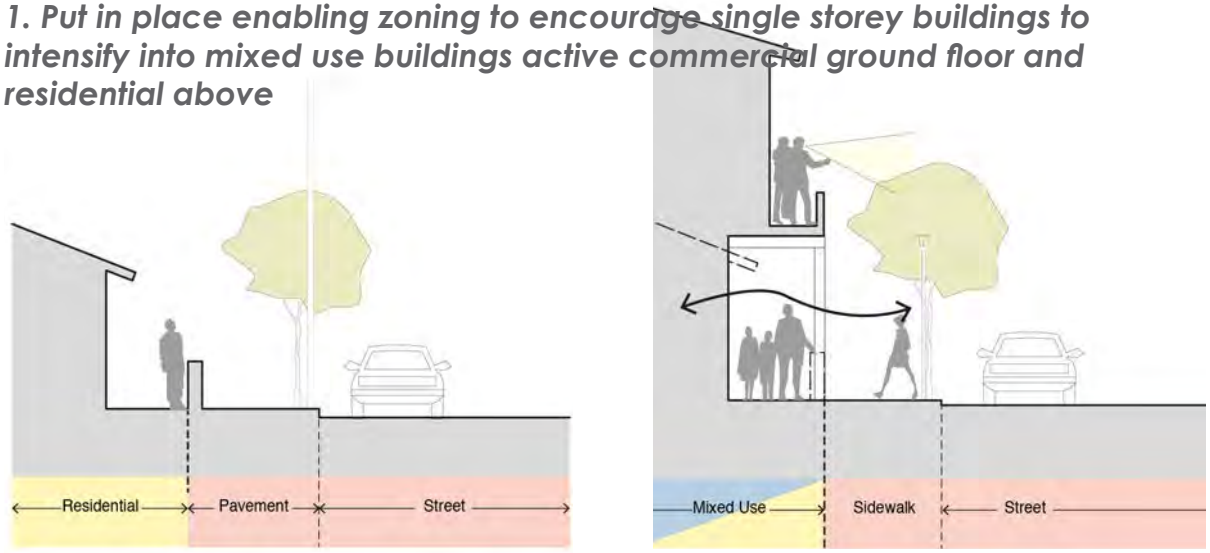
2. Use low walls to define boundaries to forecourts

3. When appropriate, encourage public facilities to open onto public space





1. Put in place enabling zoning to encourage single storey buildings to intensify into mixed use buildings active commercial ground floor and residential above



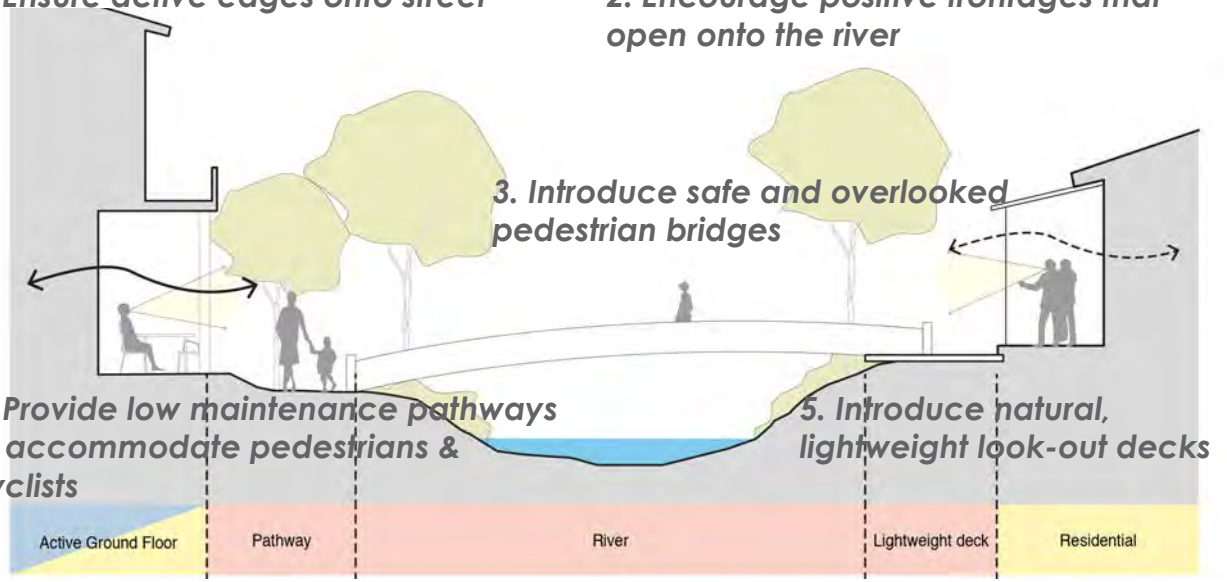
EXISTING SINGLE STORY RESIDENTIAL

ENVISAGED INTENSIFICATION



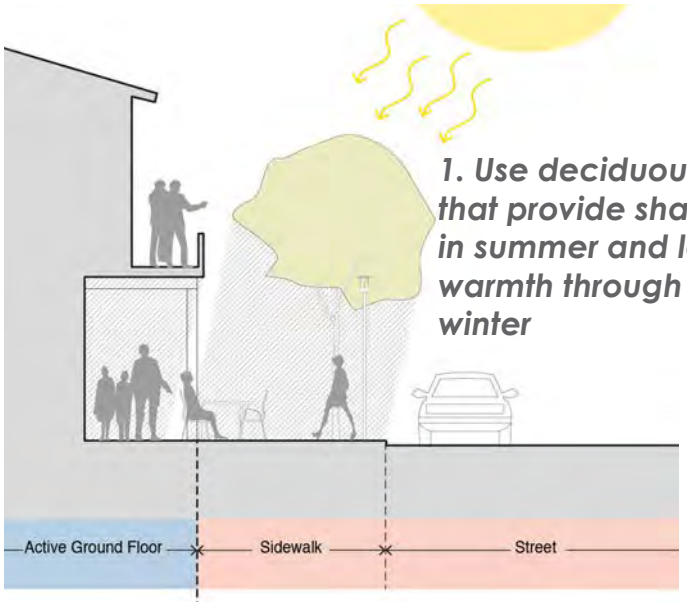
1. Ensure active edges onto street

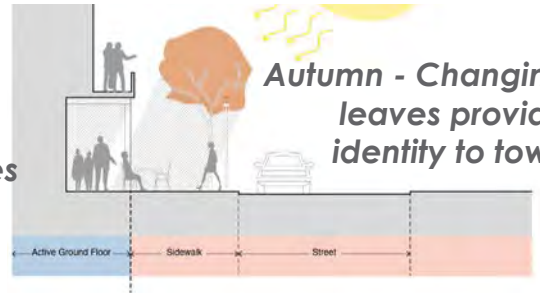
2. Encourage positive frontages that open onto the river

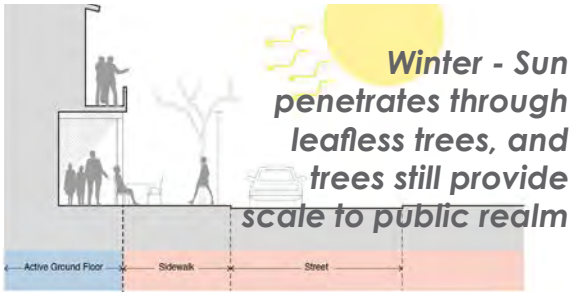


Look out points (light weight, natural materials)

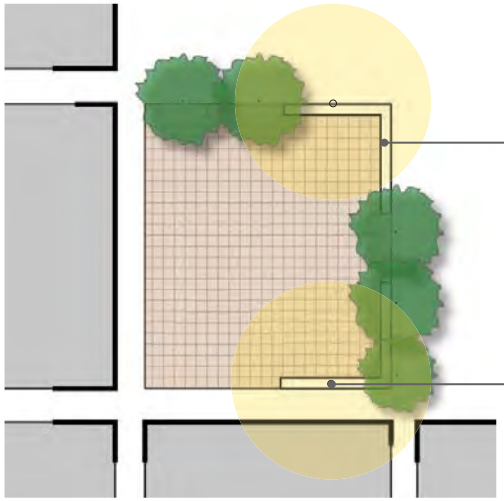












1. Create seating and low walls that are robust and provide opportunities to sit and linger is safe spaces

2. Ensure lighting is human scaled, especially around public spaces and along pedestrian routes

3. Create a family of signage to be used throughout the town.

4. Ensure signage is incorporated with buildings, lighting and street furniture to avoid over cluttering the street and public space environment.











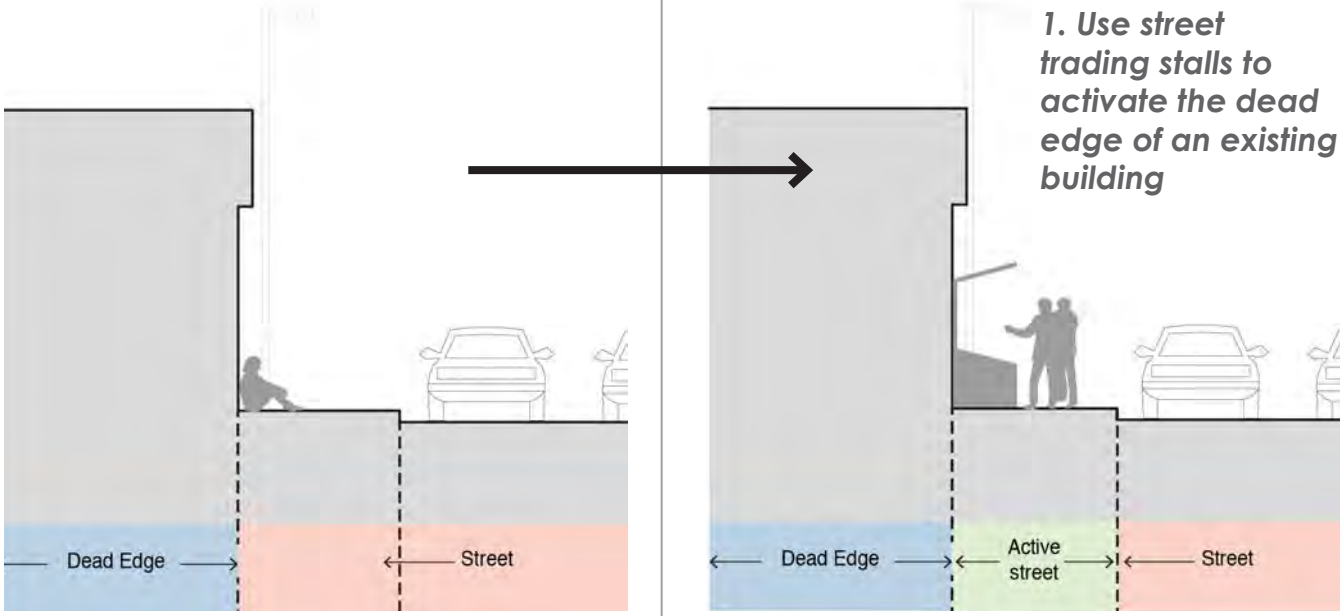












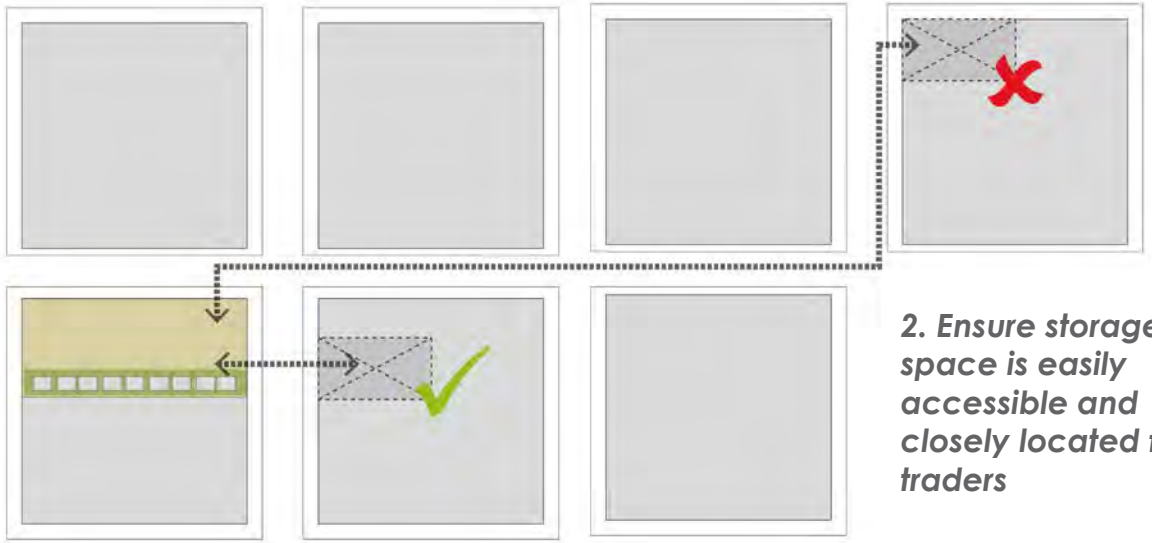
1. Use street trading stalls to activate the dead edge of an existing building







1. Use street trading stalls to activate the dead edge of an existing building



2. Ensure storage space is easily accessible and closely located to traders

6.6.2.4 *Industrial development*

Industrial/ manufacturing establishments should be encouraged to establish “public fronts”; outlets of products, areas illustrating how manufacturing takes places, or “plant tours”, where local goods can be purchased or visitors can learn about how goods are processed/ manufactured.

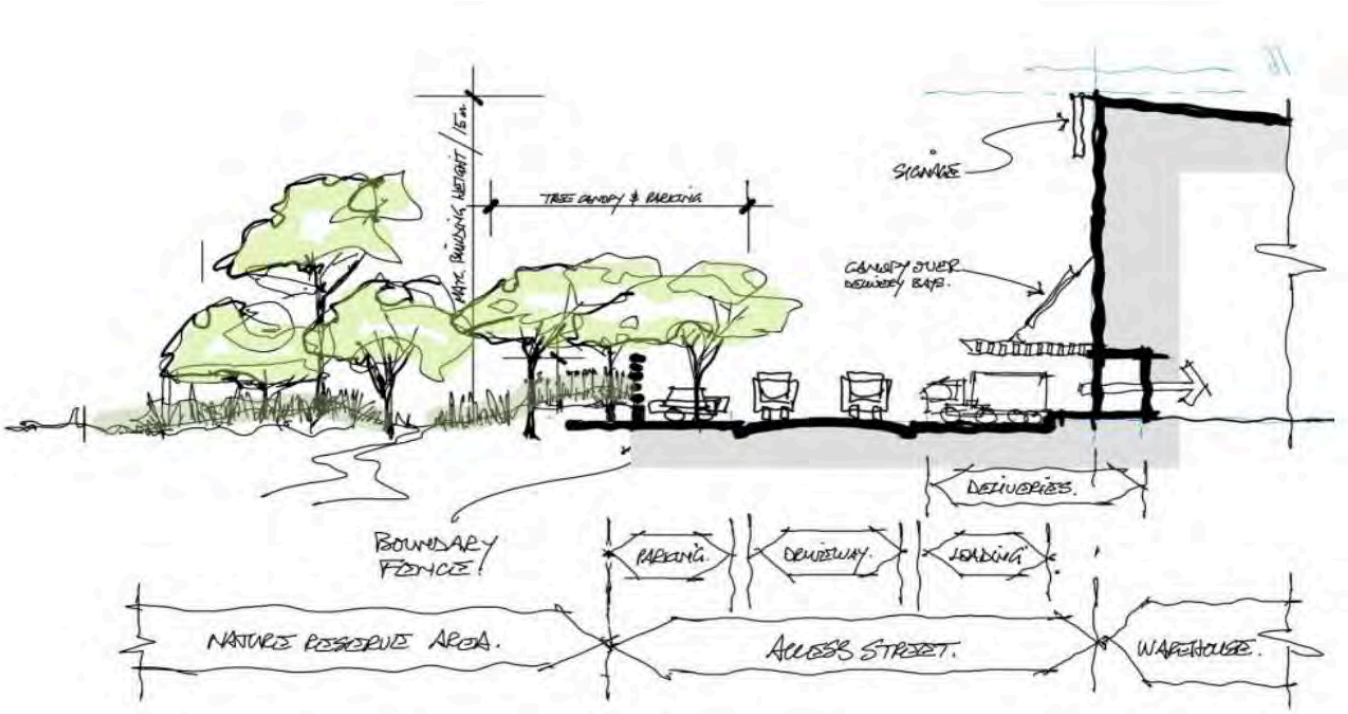


Figure 31. Example of outward frontage section for industrial precincts facing onto natural areas (Feasibility Study Opportunities and Constraints Report, February 2020 CK Rumboll and Partners)

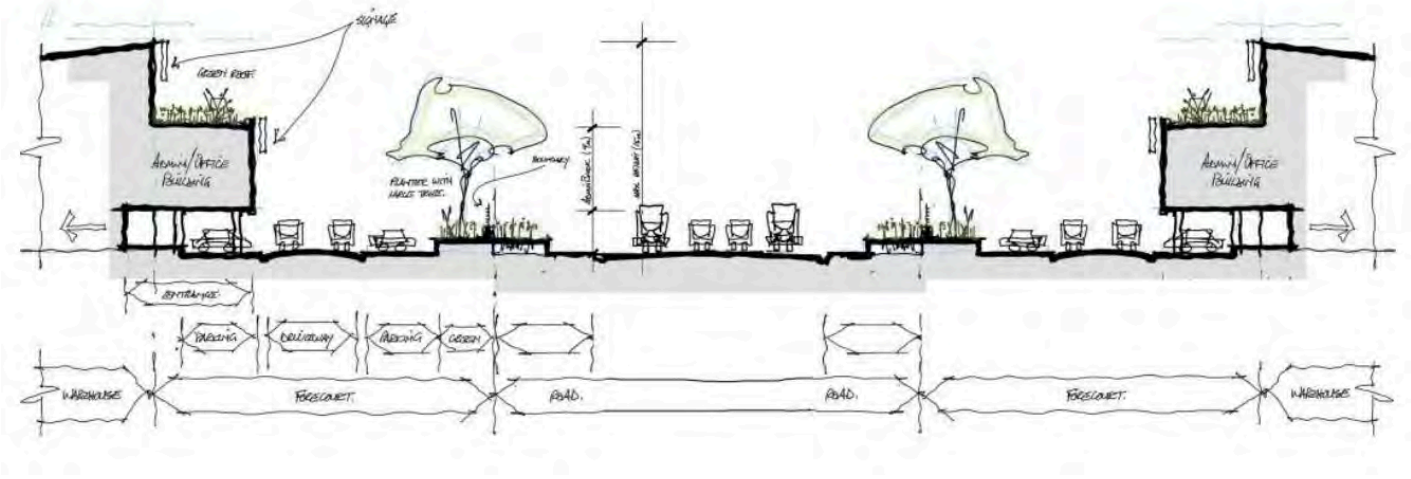


Figure 32. Example of inward frontage section for industrial precincts (Feasibility Study Opportunities and Constraints Report, February 2020 CK Rumboll and Partners)

6.6.2.5 *Institutional uses*

- Strategically locate and align the provision of facilities and social services with access networks to ultimately increase convenience, access and viability (for example, schools should be located on district distributors).
- Cluster social facilities at accessible locations to optimise the catalytic potential of public services and buildings as instruments for urban regeneration and to define vibrant public spaces.

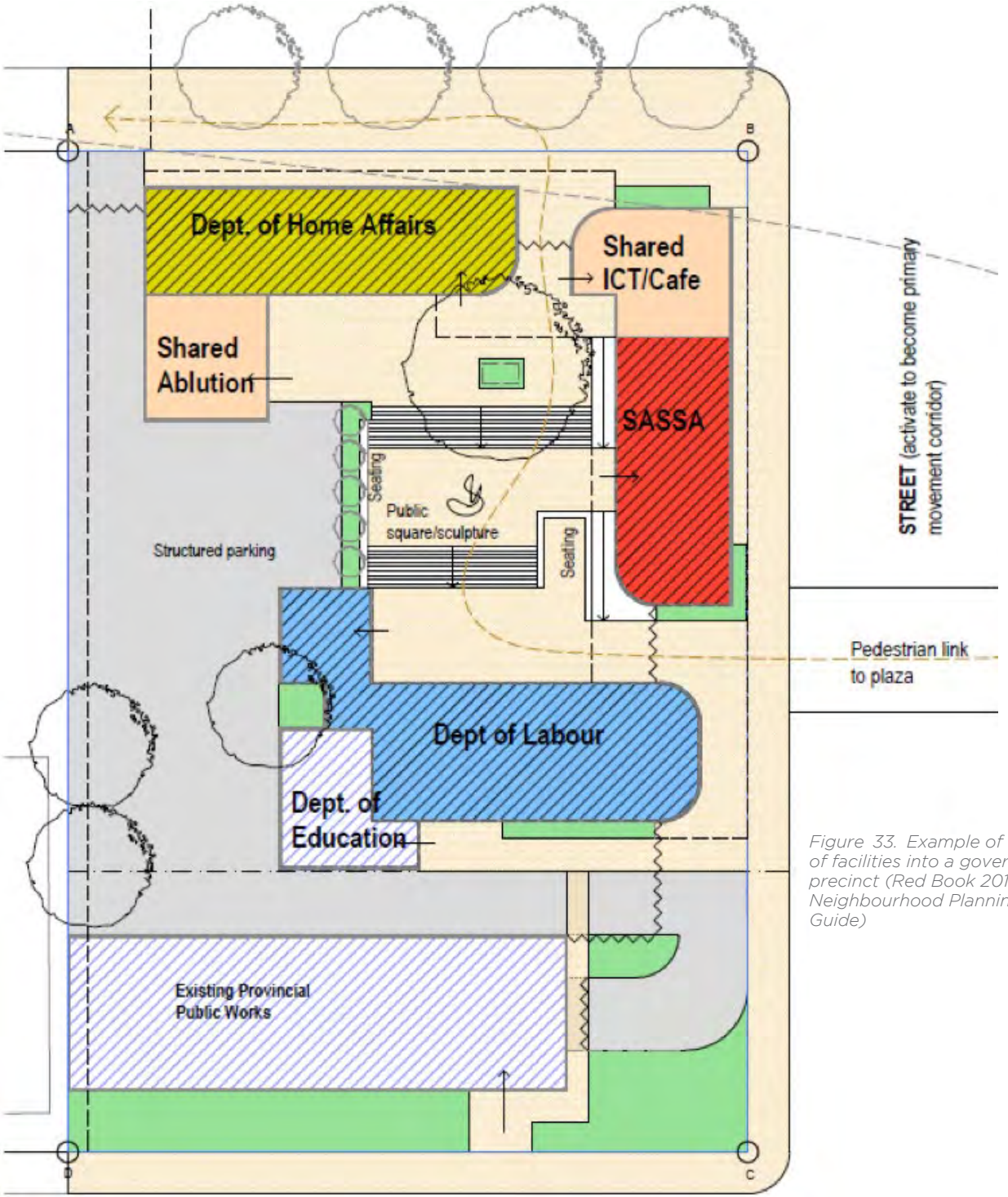


Figure 33. Example of clustering of facilities into a government precinct (Red Book 2019 - The Neighbourhood Planning & Design Guide)

6.6.2.6 *Public space*

- A range of public spaces should be provided, from small "packet parks" or seating areas to spaces for social ball-games.
- Public spaces should be positioned and designed for surveillance; excluding "dead" walled frontages and with abutting development overlooking them.

6.6.2.7 *Space for small and emerging entrepreneurs*

Traditionally, space for small and emerging entrepreneurs focuses on informal trading and the provision of various facilities – water, shading, storage, and so on – serving traders.

It is believed critical to expand access to facilities for small entrepreneurs beyond informal trading to include small workshops and commercial spaces.

One option could be to make Municipally owned industrial land available for the building of small work spaces benefiting from shared facilities.

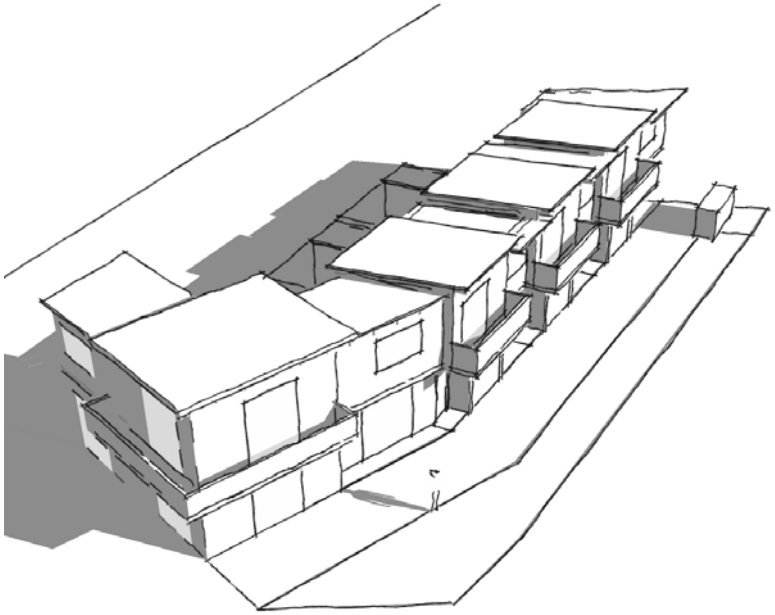


Figure 34. Work Live Units sketch, by Babett Frehrking and Jonker Barnes Architects.

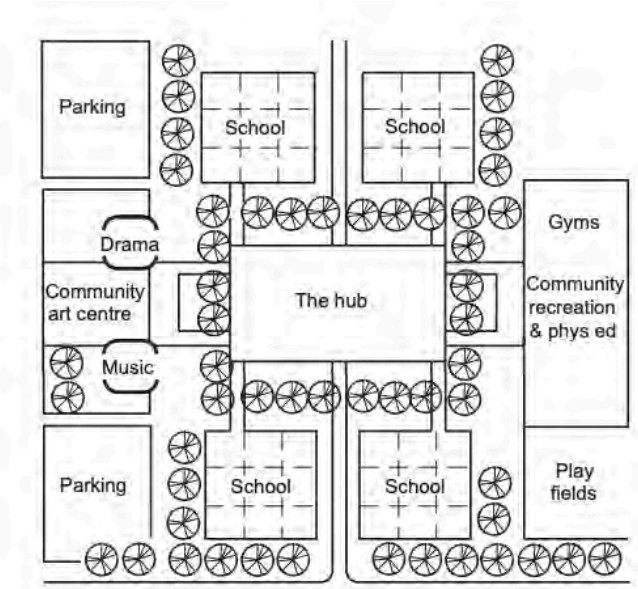


Figure 35. Public space forming the central hub supported by activities facing onto the public square.



6.6.2.8 Specific projects indicated in the MSDF

A "gateway" to the Tankwa

The MSDF identifies the opportunity for a mixed-use area as part of Nduli with commercial opportunity and public space which can serve as a "gateway" attraction to the Koue Bokkeveld and Tankwa Karoo while providing livelihood opportunity for local residents.

The most appropriate location is the triangular site east of Nduli abutting the R46. The area can provide:

- A restaurant/ eatery/ convenience store.
- Ablution facilities.
- Government information offices.
- Trading spaces for emerging entrepreneurs.
- Safe parking.

(See Elgin example of a market that promotes local economic development through the trading of local goods while attracting passers-by and build on existing tourist patterns.)

Gateway Example: Peregrine "Village", Elgin

Peregrine Farm Stall has established itself as a tourist destination and pit stop for travelers traveling the N2. The site is nestled in the foothills of the Elgin Valley and has gained popularity over the years which in turn meant that both automobile and human traffic jams and a lack of seating were causing customers to decrease. In 2015 a branding company was approached to solve this problem, who's solution saw the introduction of a shipping container "village" featuring the Padkos Express – a quick-serve coffee and pie station, surrounded by local pop-up stores in containers, with a kids play area in the centre. The architectural elements were sourced from the region and the design and aesthetics provide good shading as well as appropriate human scale spaces. The container material also ensures safety for products and provides protection against natural elements.

Read more at: http://www.rocketfuel.co.za/portfolio-item/rocketfuel-sets-sales-records-for-peregrine-farm-stall//



Figure 36. Outdoor seating and takeaway area.



Figure 37. The design of shading and structural elements.

List of Documents Reviewed

CSIR, Guidelines for the Provision of Social Facilities in South African Settlements, 2012

Department of Rural Development and Land Reform, AGRI-PARK: Your agri-park; Your future, 2015

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Witzenberg Municipality, Witzenberg Spatial Development Framework, 2019

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Witzenberg Municipality Draft Human Settlement Plan, 2016

Witzenberg Municipality, IDP 2017-2022, 2017

Witzenberg Municipality, Reviewed IDP 2018-2019, 2018

Witzenberg Municipality, Reviewed IDP 2019-2020, 2019

Annexures

Annexure A: Witzenberg Road Asset Management Plan



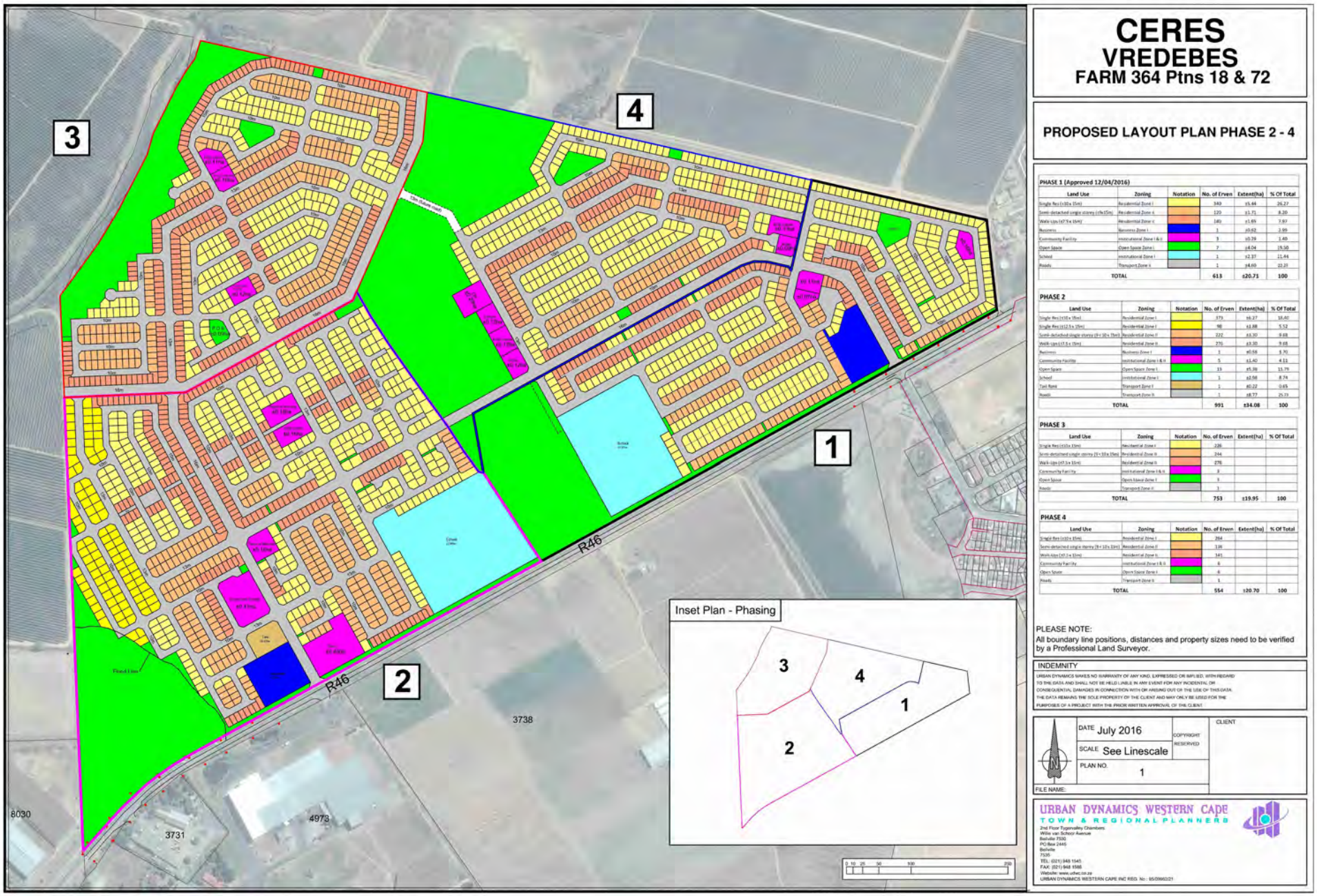
WITZENBERG

Project: Witzenberg Road Asset Management Plan

Diagram 14a : New Roads Proposed for Ceres

SMEC South Africa
Member of the Surbana Jurong Group

Annexure B: Vredebes



CERES
VREDEBES
FARM 364 Ptns 18 & 72

PROPOSED LAYOUT PLAN PHASE 2 - 4

PHASE 1 (Approved 12/04/2016)

Land Use	Zoning	Notation	No. of Erven	Extent(ha)	% Of Total
Single Res (±10 x 15m)	Residential Zone I		349	±5.44	26.27
Semi-detached single storey (±8x15m)	Residential Zone I		120	±1.71	8.20
Walk-Ups (±7.5 x 15m)	Residential Zone II		140	±1.65	7.97
Business	Business Zone I		1	±0.62	2.99
Community Facility	Institutional Zone I & II		3	±0.29	1.40
Open Space	Open Space Zone I		7	±4.04	19.50
School	Institutional Zone I		1	±2.37	11.44
Roads	Transport Zone II		1	±4.60	22.23
TOTAL			613	±20.71	100

PHASE 2

Land Use	Zoning	Notation	No. of Erven	Extent(ha)	% Of Total
Single Res (±10 x 15m)	Residential Zone I		373	±6.27	18.40
Single Res (±12.5 x 15m)	Residential Zone I		98	±1.88	5.52
Semi-detached single storey (8+10 x 15m)	Residential Zone II		222	±3.30	9.88
Walk-Ups (±7.5 x 15m)	Residential Zone II		276	±3.30	9.88
Business	Business Zone I		1	±0.58	3.70
Community Facility	Institutional Zone I & II		5	±1.40	4.11
Open Space	Open Space Zone I		13	±5.38	15.79
School	Institutional Zone I		1	±2.58	8.74
Taxi Rank	Transport Zone I		1	±0.22	0.65
Roads	Transport Zone II		1	±8.77	25.73
TOTAL			991	±34.08	100

PHASE 3

Land Use	Zoning	Notation	No. of Erven	Extent(ha)	% Of Total
Single Res (±10 x 15m)	Residential Zone I		226		
Semi-detached single storey (9+10 x 15m)	Residential Zone II		244		
Walk-Ups (±7.5 x 15m)	Residential Zone II		276		
Community Facility	Institutional Zone I & II		3		
Open Space	Open Space Zone I		3		
Roads	Transport Zone II		1		
TOTAL			753	±19.95	100

PHASE 4

Land Use	Zoning	Notation	No. of Erven	Extent(ha)	% Of Total
Single Res (±10 x 15m)	Residential Zone I		284		
Semi-detached single storey (9 x 10 x 15m)	Residential Zone II		126		
Walk-Ups (±7.5 x 15m)	Residential Zone II		141		
Community Facility	Institutional Zone I & II		6		
Open Space	Open Space Zone I		6		
Roads	Transport Zone II		1		
TOTAL			554	±20.70	100

PLEASE NOTE:
All boundary line positions, distances and property sizes need to be verified by a Professional Land Surveyor.

INDEMNITY

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DATE July 2016
SCALE See Linescale
PLAN NO. 1
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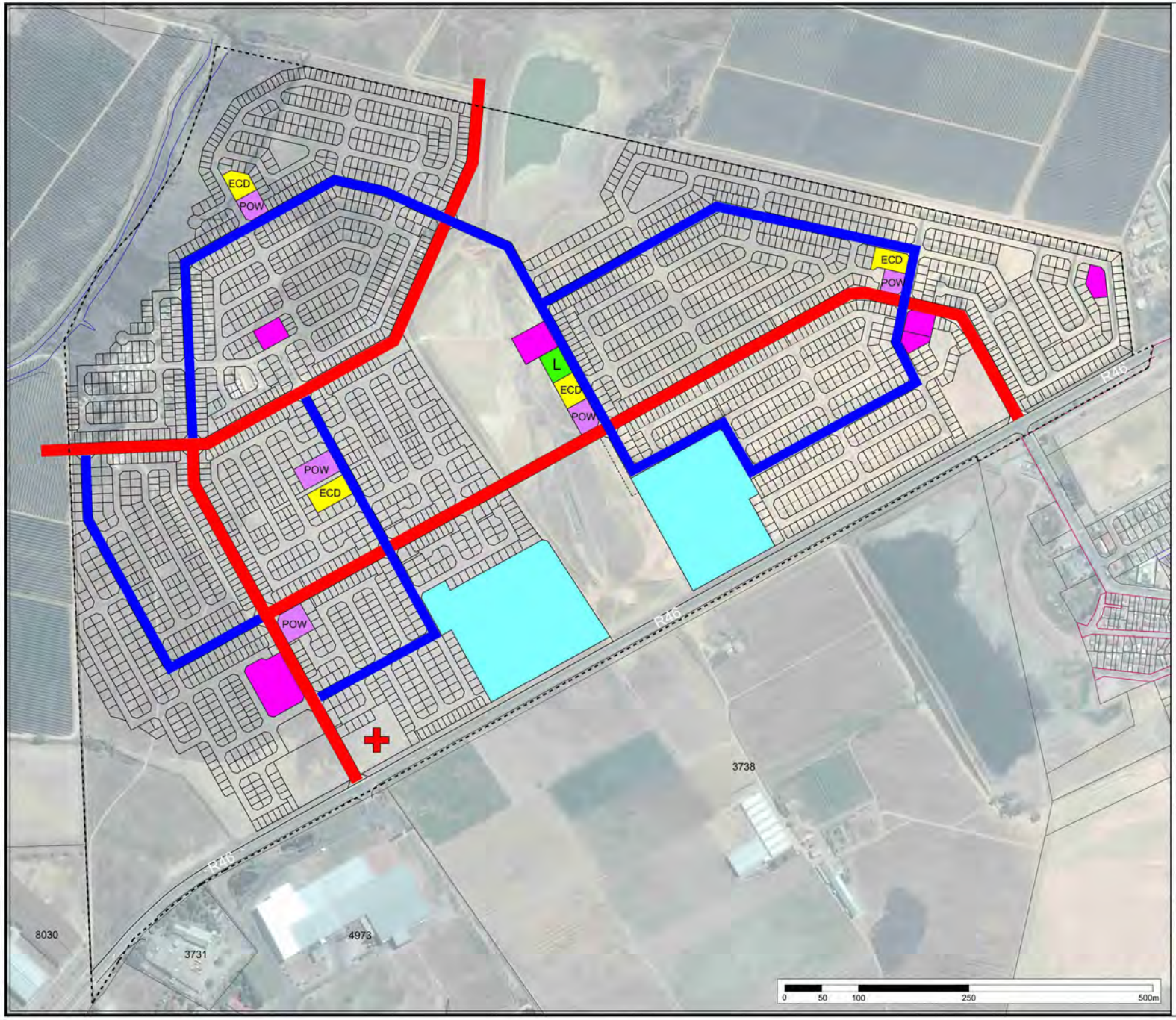
CLIENT
FILE NAME:

URBAN DYNAMICS WESTERN CAPE
TOWN & REGIONAL PLANNERS
2nd Floor Tygervalley Chambers
Willie van Schoor Avenue
Bellville 7530
PO Box 2445
Bellville
7535
TEL: (021) 948 1545
FAX: (021) 948 1588
Website: www.udwc.co.za
URBAN DYNAMICS WESTERN CAPE INC REG. No.: 95/09602/21



CERES
VREDEBES
PORTION OF FARM 18/364

ROAD HIERARCHY AND COMMUNITY FACILITIES PLAN

- 25m Provincial Road
- 16m District Distributor
- 13m Local Distributor
- Community Facilities
- Schools
- Place if Worship (POW)
- ECD
- Library (L)
- Clinic (CL)

PLEASE NOTE:
All boundary line positions, distances and property sizes need to be verified by a Professional Land Surveyor.

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DATE 23 June 2016
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URBAN DYNAMICS WESTERN CAPE
TOWN & REGIONAL PLANNERS
2nd Floor Tygervalley Chambers
Willie van Schoor Avenue
Bellville 7530
PO Box 2445
Bellville
7535
TEL: (021) 948 1545
FAX: (021) 948 1588
Website: www.udwc.co.za
URBAN DYNAMICS WESTERN CAPE INC REG. No : 95/09962/21

WITZENBERG
Municipality • Munisipaliteit • U Masipala Wasa

MEMORANDUM

To: Committee for Technical Services

From: Director: Technical Services
Senior Manager: Electro-Technical Services

Date: 2021/04/29

Ref: 16/3/04/1

AMAZING PIES EXPANSION AND PURCHASE ERF 8339 (ADJACENT TO VILKO)

1. Purpose

The purpose of this report is to request Council to consider allowing the moving and expansion of the Amazing Pies business to an erf 8339 (Adjacent to Vilko) whilst approving an increase in electrical capacity, under certain conditions.

2. Background

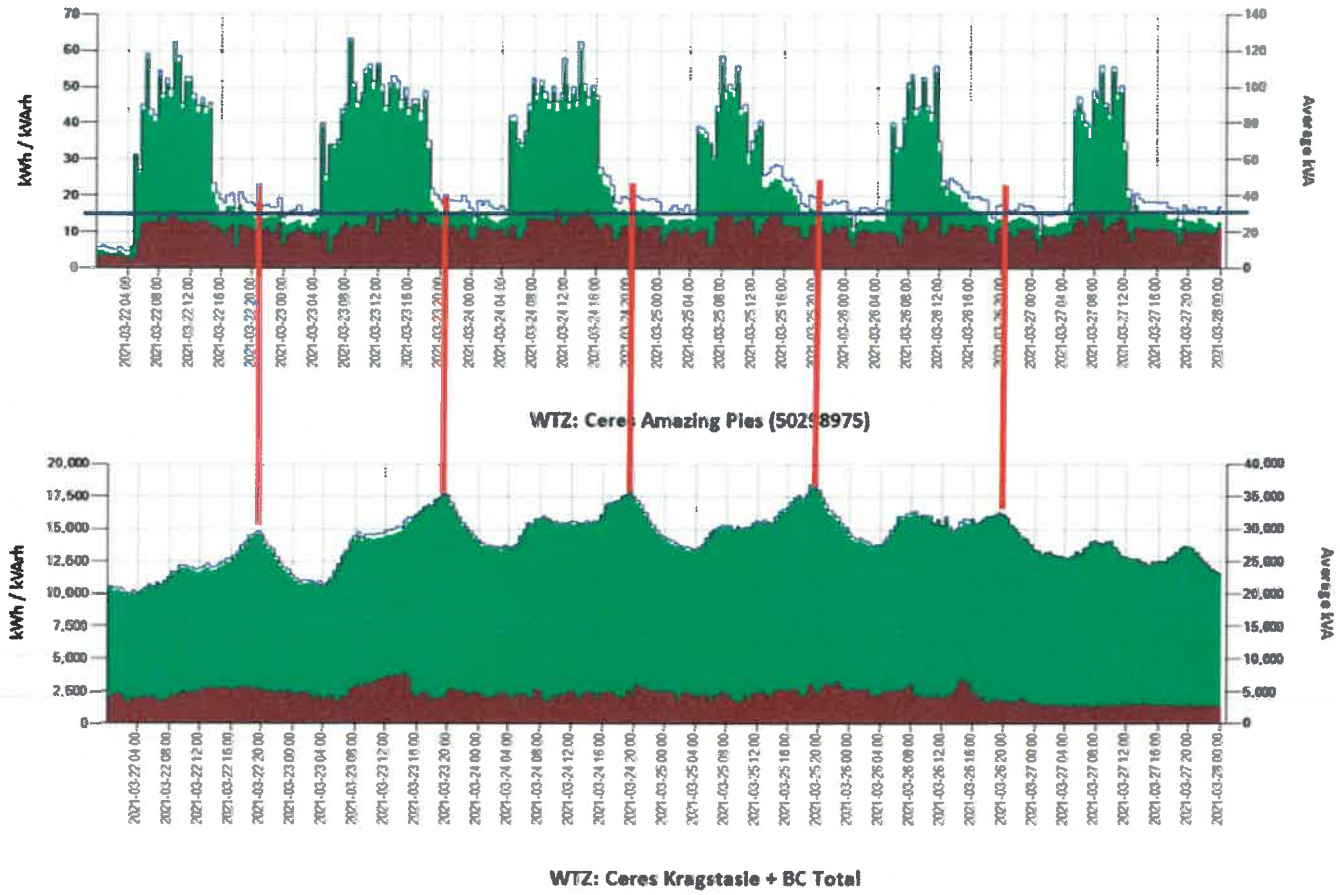
Subsequent to discussions with Amazing Pies the attached request for increased power was received (Annexure "A"). Although they are patently aware of the Municipalities NMD constraints due to Eskom's inability to supply Witzenberg increased capacity, the nature of their business is such that they are in no way currently contributing to our peak demand during our peak season (annually February to April), or any other time. In addition to this they are willing to install a Power Management System that would prevent them from exceeding their current allocated capacity of 50kVA during these peak periods.

The Amazing Pies business (*electrical demand*) typically peaks between 4h00 to 16h30 (See graph below), after which time their base load drops to less than 35kVA (office lights/ computers etc). The Municipalities peak consumption during peak season is between 18h30 to 20h00, at least 2 hours after the Amazing Pies peak. This means that it is not very likely that the Amazing Pies consumption pattern can negatively affect (increase) the Municipality peak. Refer to the graphs on the next page. The red lines superimposed on the graphs indicate the peak times during March 2021 when the Municipality peaked, versus that of Amazing Pies. The blue line is their base load.

The current capacity allocated to the proposed erf 8339 is 3 phase 80 Amps (50kVA). Amazing Pies are requesting a connection capacity of 3 phase 350 Amps (242kVA) with the undertaking to not exceed the 50KVA allocation during our peak periods. The automated Power Management System will automatically switch their power off during peak times should it ever happen that they are approach our peak period times. This Power Management System must be set-up to the satisfaction of the Technical Department in terms of reliability, capacity levels and times set.

The advantage of this arrangement is that not only does Council retain an existing and expanding medium size consumer, but Amazing Pies contribute to increased electricity sales to Council all year round, with no danger of them contributing to the Municipalities peak demand, not to mention their growing number of employees.

In addition to the above, Amazing Pies have negotiated with their current Landlord that their existing premises 150 Amp (90kVA) supply can be reduced to 100 Amp (60kVA). This is a reduction of 50 Amps (30kVA) that can be 'transferred' to the new premises. In effect, this shifts the 30kVA out of our peaks.



Comparison of Municipality's peaks versus Amazing Pies peaks -

With this as background, the Electrical Department is comfortable to allow Amazing Pies to upgrade from 50kVA to 242kVA should they move to their new premises, to be built on erf 8339, subject to the conditions as stipulated below.

3. Recommendations

3.1 That Council notes the intention of Amazing Pies to move their existing business to erf 8339 Ceres.

3.2 That Council approve the upgrade of the existing 3 phase 50kVA connection on erf 8339 Ceres to 242kVA on the condition that they not exceed their base load of 50kVA during Councils peak electrical demand periods.

3.3 That point 2 above is subject to the following: -

a) The installation, at own cost of the applicant, of a suitable Power Management System that automatically disconnects the main power supply to the premises should the load not be below the allocated 50kVA during the Municipalities peak demand periods.

b) A submission by the applicant to at own cost, increase the available capacity at erf 8339 from 50kVA to 242kVA.

c) The mentioned Power Management System must be installed, maintained and operated to the satisfaction of the Director Technical Services as far as it is meant to achieve the goal of staying out of the Municipalities peak demand.

d) That the Power Management System must remain operational until such time that the capacity constraints due to Eskom are fully addressed or approval is granted by the Director Technical Services that this system can be disabled / removed.

e) That the Amazing Pies current landlord complete an application form to reduce his current allocation from 90kVA to 60kVA (100A three phase).

Kind Regards

P van den Heever
Senior Manager Electro-Technical Services

MANAGERS COMMENTS

N. Jacobs (Senior Manager Water and Sewer)

Existing water and sewerage services are available to the erf.
Normal connection fees will apply for water connection <50mm and sewer <160mm.

E. Lintnaar (Senior Manager Streets and Storm water)

A site development plan must be submitted.

H. Taljaard (Senior Manager Town Planning)

Erf 8339 is zoned as 'Light Industry', the application is allowed under this zoning Developer must take note of the building parameters set out below

Land use description: *"light industry"*—

(a) means an industry, not being a hazardous or offensive industry or involving use of hazardous or offensive storage establishment, and where the processes carried on, the transportation involved or the machinery or materials used do not interfere with the amenity of the neighbourhood by reason of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil, or otherwise;

(b) involves manufacturing that is less capital-intensive and requires less machinery than other types of manufacturing; and

(c) includes—

(i) the manufacturing of consumer products, including electronics and clothing;
(ii) warehousing;
(iii) industrial hive;
(iv) service trade;
(v) service station;
(vi) restaurant; and
(vii) open air motor vehicle display.

Development parameters

(a) **Floor factor**
The maximum floor factor on the land unit is 1,5.
(b) **Coverage**
The maximum coverage for all buildings on a land unit is 75%.
(c) **Height**
(i) No building may exceed a height of eight metres.
(ii) The general provisions regarding earth banks and retaining structures in this

By-law apply.

(d) **Street building line**
The street building line is at least 5 metres.
(e) **Side building line**
The side building line is at least 3 metres.
(f) **Rear building line**
The rear building line is at least 3 metres.
(g) **Boundary walls**
Where a land unit has a common boundary with another land unit that is not zoned for industrial purposes, the Municipality may require a 1.8 metre-high wall to be erected to the satisfaction of the Municipality, along the common boundary.
(h) **Parking and access**
Parking and access must be provided in accordance with this By-law.
(i) **Loading bays**
Loading bays must be provided in accordance with this By-law.
(j) **Screening**
The Municipality may require screening in accordance with this By-law.
(k) **Refuse room**
A refuse room must be provided on the land unit in accordance with this By-law.
(l) **Hazardous substances**
No activity which includes storage of on-site hazardous substances may be permitted unless a risk management and prevention plan has been submitted to the Municipality for its approval. The risk management and prevention plan must include guidelines approved by the Municipality to prevent or minimise danger to the environment or humans from a particular activity or series

of activities, and to deal with the consequences of any dangerous event involving the hazardous substances.

(m) **Site development plan**
A site development plan must be submitted to the Municipality for its approval.

(n) **Industrial hive**

The following additional development parameters apply for an industrial hive, namely:

(i) the design principles which are reflected in the definition of "industrial hive" must be closely followed and implemented;
(ii) special attention must be given to aesthetics, architectural coordination, urban design and landscaping; and
(iii) the Municipality may impose conditions specifying limits on the mix of retail and manufacturing activities, and the industrial hive may not allocate more than 50% of the total floor space to retail activities, shops or associated uses.

J. Jacobs (Senior Superintendent: Waste and Cleansing)

No objection

P van den Heever (Senior Manager Electrotechnical Services)

Subsequent to approval being received to proceed with the upgraded electrical connection as per the applicant's proposal / request: -

1. That Council approve the upgrade of the existing 3 phase 50kVA connection on erf 8339 Ceres to 242kVA on the condition that they not exceed their base load of 50kVA during Councils peak electrical demand periods.

2. That point 2 above is subject to the following: -

a) The installation, at own cost of the applicant, of a suitable Power Management System that automatically disconnects the main power supply to the premises should the load not be below the allocated 50kVA during the Municipalities peak demand periods.

b) A submission by the applicant to at own cost, increase the available capacity at erf 8339 from 50kVA to 242kVA.

c) The mentioned Power Management System must be installed, maintained and operated to the satisfaction of the Director Technical Services as far as it is meant to achieve the goal of staying out of the Municipalities peak demand.

d) That the Power Management System must remain operational until such time that the capacity constraints due to Eskom are fully addressed or approval is granted by the Director Technical Services that this system can be disabled / removed.

e) That the Amazing Pies current landlord complete an application form to reduce his current allocation from 90kVA to 60kVA (100A three phase).

3. The applicant is requested to have his Electrical Engineer contact the Electrical department to discuss

a) The applicant is responsible for the electrical connection costs

b) Services contributions are relevant with a capacity increase, as per the Council decision

c) The applicant will be responsible for the costs of any electrical upgrading

d) The increase in capacity required will be dependent on an investigation to determine the available capacity in the area and any necessary network upgrades required.

e) The owner must submit a Certificate of Compliance with completion of the electrical works

f) Only 1 connection per erf is allowed

g) The applicant is responsible for the moving / protecting of his connection cable at his own cost, if applicable.

Regards

PIERRE VAN DEN HEEVER
SENIOR MANAGER ELECTROTECHNICAL SERVICES

traditional handmade

AMAZING PIES

To Municipal Manager
Witzenberg Municipality

29 April 2021

Re: Application for Electricity

Introduction

Amazing Pies is a manufacturing business that manufactures and sells pastry products. Amazing Pies is passionate about people and the community.

Amazing Pies started business in Nov 2006 and have grown in Ceres with a passion to make the Witzenberg area a better place for all that live in it.

We have started 15 years ago as a small pie shop employing 3 people and by the grace of God was able to grow it to a thriving Brand that employs 65 people. We are growing stronger each year, even in these challenging times.

As a result of this we need to relocate our production and distribution plants to other premises that will cater for further expansion and job creation.

Request

Amazing Pies wants to cast their foundation in Ceres by acquiring a property on which we can build a warehouse which will house our production and distribution plants.

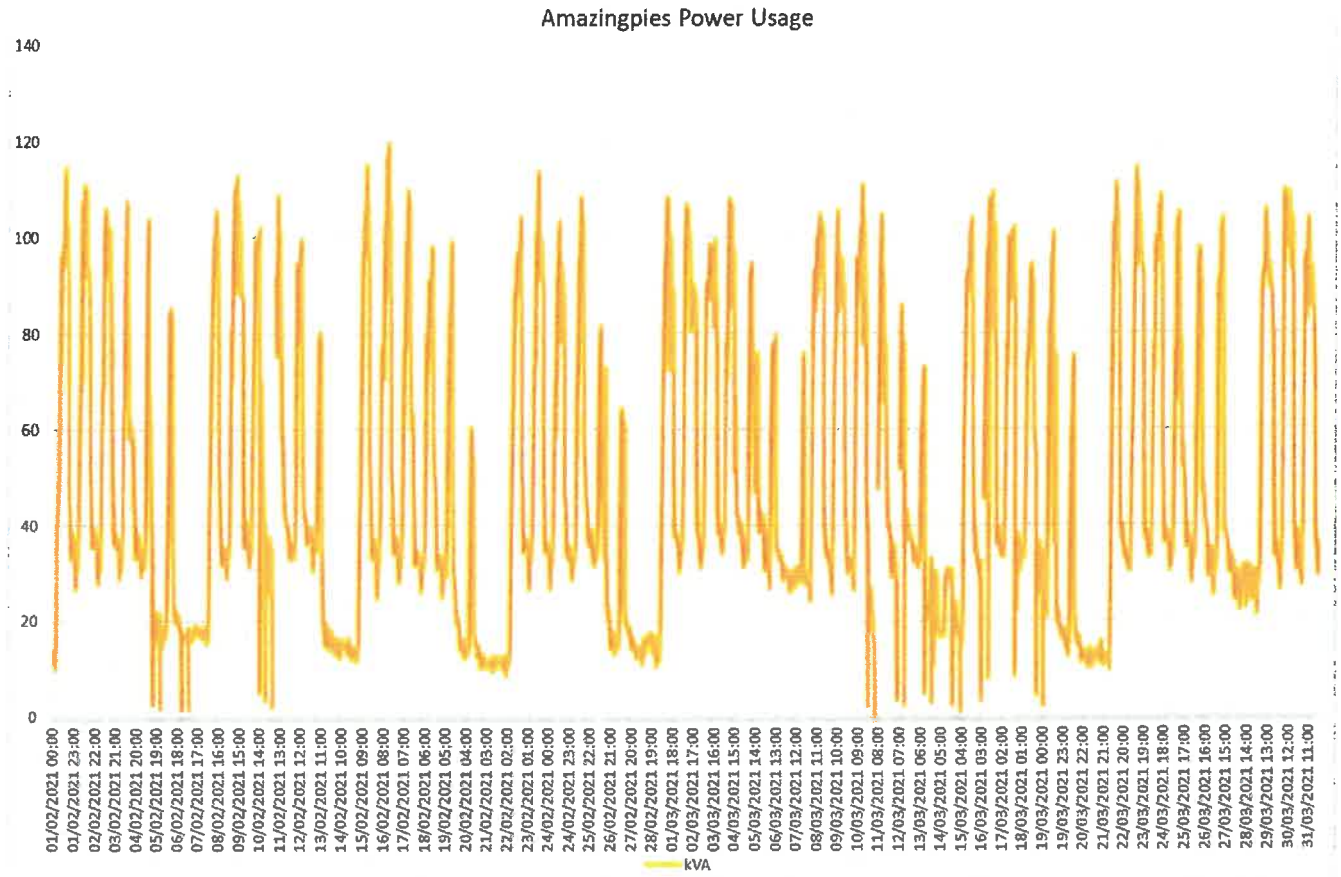
The problem is that with the current Eskom power supply crisis the power supply to Ceres is limited.

As I understand it the Witzenberg Municipality have no additional electrical capacity available to sell to business and household in the Ceres area because of Eskom's limitations until 2030.

Fortunately for Amazing Pies we do not use that much electricity and our usage of electricity is very stable (predictable) and our peak usage falls outside of the Witzenberg Municipality peaks. This will allow the Witzenberg Municipality potential extra electricity sales throughout the year.

Please find Amazing Pies power usage profile for the Witzenberg Municipality peak this year.

P.O. BOX 703, CERES, 6835 . TEL 023 316 1405 . FAX 023 316 1405 . VAT NO 4640237253 . MEMBERS L NEL / A DE BEER



You will notice that Amazing Pies peak electricity usage is between 9h00 and 16h00 when our ovens and cooking pots are firing.

This falls outside of the Witzenberg Municipality usage peaks which usually occur between 18h00 and 20h00 during the months of February to April.

To assist you as Municipality even further we have negotiated with our landlord to move 50 amps of our current connection with us to the new premises. We would relocate our current usage to another point within the Municipal network and not add additional load on to the network.

We are also willing to install a power management system in the new property that will ensure that we do not use more than the already allocated 80 amps (50kVA) during the Witzenberg Municipality peak periods of 18h00 to 19h30 from February to April.

This system will tell us in advance when we are using too much electricity and ask us to start shutting down some machines and if we do not do that in time will shut our supply down and move it over to our generator.

We would require a 350-amp (240kVA) connection for the property. This would allow as enough room for future expansion.

traditional handmade

AMAZING PIES

I would like to make use of the opportunity to thank our Witzenberg Municipality for the hard work and effort you are putting into our community. We in the private sector do not have an idea of all the red tape and procedures that you must deal with, but not withstanding that we are still receiving exceptionally good service from you. I salute you.

Your kind consideration for our request will be appreciated

Your faithfully

Albe Nel

Amazing Pies

P.O. BOX 703, CERES, 6835 . TEL 023 316 1405 . FAX 023 316 1405 . VAT NO 4640237253 . MEMBERS L NEL / A DE BEER

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO : Director: Technical Services
Municipal Manager
Committee for Technical Services
Council

VAN / FROM : Manager: Streets and Stormwater

DATUM / DATE : 24 May 2021

VERW. / REF : 16/4/P

SAFETY MEASURES: REQUEST FOR TURN OFF LANES, MR 310, MR310 / PANORAMA INTERSECTION (KM 3.99) AND MR310 / BUITEN STREET INTERSECTION (KM 5.04)

1 Purpose

To provide feedback to the Committee regarding the required safety measures at the MR310 / Panorama Street intersection (km 3.99) and MR310 / Buiten Street intersection (km 5.04).

2. Discussion

Attached letter was send to the Department of Public Works and Transport requesting for the upgrade of the two Bella Vista intersections.

3. **Recommendation**

For Information.

Yours truly,

E LINTNAAR
SENIOR MANAGER: STREETS AND STORMWATER

✉ 44 Ceres 6835 ☎ (023) 316 1854 (023) 316 1877 admin@witzenberg.gov.za

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

44, Ceres, 6835
50 Voortrekker St/ Str, Ceres, 6835
Suid Afrika/ South Africa
+27 23 316 1854
+27 23 316 1877
admin@witzenberg.gov.za
www.witzenberg.gov.za

Our Reference/Verwysing/iRef:15/4/2/8
Your Reference/Verwysing/iRef:
Enquiries/Navrae/Imibuzo: E Lintnaar

12 May 2021

Department Transport and Public Works
Western Cape Government
Production Engineer
District Roads Engineer: Paarl
Roads - Region 1

Tel: +27 21 863 2020 Email: Elroy.Smith@westerncape.gov.za

Attention: Mr. Elroy Smith

Sir,

SAFETY MEASURES: REQUEST FOR TURN OFF LANES, MR 310, MR310 / PANORAMA INTERSECTION (KM 3.99) AND MR310 / BUITEN STREET INTERSECTION (KM 5.04)

1. The following has reference: -

1.1 Transport Impact Assessment, by Deca Consulting Engineers, for proposed housing developments on Erf 7074 and erf 2623 in Bella Vista, and

1.2 Your letter titled Application for Rezoning and Subdivision of Erven 2623 and 7074, Ceres, Witzenberg Municipal Area: Main Road 310 (Km 3.99 & Km 5.04), dated 6 August 2014, with reference 16/9/6/1-30/11(Job 22413).

2. Main Road 310 connects Ceres to Bella Vista, Prince Alfred's Hamlet and the Koue Bokkeveld. As such, it carries relatively high numbers of freight traffic – up to 13% of the through traffic on MR310. The road has two 3,7-metre wide lanes, with 2,5-metre wide paved shoulders on both sides. There is a paved footpath a few metres away from the road.

3. A right turn lane has been provided for north-bound traffic on MR310 at the Panorama Street intersection.

4. At the Buiten Street intersection no provision has been made for turning lanes.

4. Both these intersections have been characterized as unsafe with numerous accidents as a result of turning vehicles from MR310 and left turners turning in front of approaching traffic on MR310.

5. In terms of the Western Cape Road Access Guidelines, left- and right turn lanes are required at both intersections. Left turn acceleration lanes is also required where Panorama Street and Buiten Street left turn traffic joins the main southbound traffic stream on MR310.

6. Based on the recommendations made in the TIA and the high number of accidents at these intersection, the following is requested:

- MR 310 Road /Panorama Street intersection be upgraded with dedicated left and right turn lanes
- MR 310 Road /Buiten Street intersection be upgrade with dedicated left and right turn lanes
- MR 310 Road /Panorama Street intersection be upgrade with a left turn acceleration lane (southbound)
- MR 310 Road /Buiten Street intersection be upgrade with a left turn acceleration lane (southbound)

7. We trust the abovemenioned will meet your favourable consideration.

Yours sincerely;

D. NASSON
MUNICIPAL MANAGER

Western Cape Government
Transport and Public Works

ROAD NETWORK MANAGEMENT
Email: Grace.Swanepoel@westerncape.gov.za
tel: +27 21 483 4669 fax: +27 21 483 2166
Rm 335, 9 Dorp Street, Cape Town, 8001
PO Box 2603, Cape Town, 8000

REFERENCE: 16/9/6/1-30/11 (Job 22413)
ENQUIRIES: Ms GD Swanepoel
DATE: 6 August 2014

The Municipal Manager
Witzenberg Municipality
PO Box 44
CERES
6835

Attention: Messrs HO Taljaard, E Lintnaar and R van der Merwe

Dear Sirs

APPLICATION FOR REZONING AND SUBDIVISION OF ERVEN 2623 AND 7074, CERES: WITZENBERG MUNICIPAL AREA: MAIN ROAD 310 (KM 3,99 & KM 5,04)

1. Your correspondence 15/4/1/1/7 dated 10 July 2014, refers.
2. Main Road 310 is affected at km 3,99 and km 5,04 by the proposed development. This section of Main Road 310 is currently in the outer municipal area.
3. This application consists of the following:-
3.1. The development (rezoning and subdivision) of Erf 2623, Ceres into 197 residential plots, public space and a business plot;
3.2. The development (rezoning and subdivision) of Erf 7074, Ceres into 66 residential plots, a crèche and a business plot and
3.3. The proposed upgrading of the intersection of Main Road 310 with Panorama Street (at km 3,99) and the proposed upgrading intersection of Main Road 310 with Buiten Street (at km 5,04).
4. Erven 2623 and 7074 do not border onto any Proclaimed Roads.
4.1. The subject erven are both located more than 700 metres east of Main Road 310;
4.2. The main routes to the subject erven are via Main Road 310 and turning east towards the development at the Panorama Street intersection (at km 3,99) as well as via Main Road 310 and turning east towards the development at the Buiten Street intersection (at km 5,04);
4.3. In accordance with the traffic study of 11 June 2014 from Deca Consulting Engineers both of these intersections should be upgraded. The traffic study shows *inter alia* that the following improvements are warranted at the relevant intersections on Main Road 310:-

a) A formal left turn acceleration lane should be placed on Main Road 310 (southbound) at the Main Road 310 / Panorama Street intersection

b) Dedicated right and left turn lanes should be provided on Main Road 310 at the Main Road 310 / Buiten Street intersection

5. It is inferred from the traffic study that there is a high accident rate at the Main Road 310 / Panorama Street intersection *inter alia* as a result of its geometric layout.

6. It would be negligent to allow any occupation of the development erven to take place without the necessary improvements to Main Road 310 having already been carried out.

7. In order to expedite the provision of the necessary improvements to the above intersections it is recommended that the developer has the improvements undertaken at his cost in accordance with required specifications.

7.1. The developer must discuss the requirements for the upgrading of the intersections with the Design Section of this Branch (Mr Wally Silbernagl (Wally.Silbernagl@westerncape.gov.za). The Design Section of this Branch will finalise the implementation details of any intersection improvements deemed necessary by them.

7.2. The Geometric and Materials design of the intersection must be endorsed by the Roads Department of your Council as being in order prior to the detail being submitted to the Design Section of this Branch for approval.

8. This Branch in terms of Ordinance 15 of 1985 (Land Use Planning Ordinance), offers no objection to the proposed rezoning and subdivision of Erven 2623 and 7074, Ceres on condition that:-

8.1. No more than 5% of the development erven may be registered at the Deeds Office prior to the necessary improvements to the Main Road 310 / Panorama Street and Main Road 310 / Buiten Street intersections having been carried out and

8.2. No occupation of any of the development erven may be undertaken prior to the necessary improvements to the Main Road 310 / Panorama Street and Main Road 310 / Buiten Street intersections having been carried out.

9. In terms of Roads Ordinance 19 of 1976 this Branch does approve the use of the Main Road 310 / Panorama Street and Main Road 310 / Buiten Street intersections for an access route to any new development without these intersections having been upgraded.

Yours faithfully

ML WATTERS
For CHIEF DIRECTOR: ROAD NETWORK MANAGEMENT

ENDORSEMENTS

1. Witzenberg Municipality

   Attention: Mr HO Taljaard (e-mail: admin@witzenberg.gov.za)
   Mr Elton Lintnaar (e-mail: elton@witzenberg.gov.za)
   Mr Ryan van der Merwe (e-mail: ryan@witzenberg.gov.za)

2. Deca Consulting Engineers

   Attention: Ms Liezl du Plooy (e-mail: liezl@d-e-c-a.co.za)

3. District Roads Engineer
   Paarl

4. Cape Winelands District Municipality

   Attention: Aubrey Stevens (e-mail)

5. Mr ML Watters (e-mail)

6. Mr W Silbernagl (e-mail)

7. Mr R Boyes (e-mail)

8. Planning Section

9. Quads

deca
CONSULTING ENGINEERS

Contact Person:	***Liezl du Plooy (Tel: 082 338 6466)***
Your Ref:	Bella Vista Housing
Our Ref:	D045
Date:	11 June 2014

Witzenberg Municipality
PO Box 44
Ceres
6835

For attention: Mr. Elton Lintnaar

Sir

TRANSPORT IMPACT ASSESSMENT FOR PROPOSED HOUSING DEVELOPMENTS ON ERF 7074 AND ERF 2623 IN BELLA VISTA

1. BACKGROUND

Deca was appointed by Asla Devco to prepare a transport impact assessment for a proposed housing development in Bella Vista. The development falls in two different areas: The first is located on Erf 7074 and is bordered by Vrede Street in the west, by Oleander Street in the north, by Jakaranda Street in the east and by the Eskom Power lines in the south; the second is Erf 2623 area is bordered by Jakaranda Street in the south, by the row of houses along Mopanie Crescent in the east, by Magnolia Street in the north and by the row of houses next to Willow Street in the west. Refer to the attached ***Locality Plan.***

2. PROPOSED DEVELOPMENT

The northern portion of the development will consist of 66 single residential plots of approximately 120m^2 in size, with a crèche on the north-eastern corner and a business site on the eastern corner of the Wilge Street / Jakaranda Street intersection.

The southern portion of the development will have 197 single residential plots, public open space and a commercial plot. Please see the attached ***Site Development Plans*** *(Proposed Subdivision of Erf 2623 Bella Vista, Drawing No. M0597 BVD001 Rev 008, 9 June 2014, Macroplan* and *Proposed subdivision of Erf 7074, Bella Vista, Drawing No. M0597.D001.Rev 005, 6 February 2014, Macroplan).*

3. EXISTING ROADS AND TRAFFIC SITUATION

In Bella Vista, Panorama Street, Buiten Street, Jakaranda Street, Vrede Street, Magnolia Street and Oleander Street / Limpopo Street may be viewed as Class 4 local distributors. All other roads are Class 5 residential access roads. The R303, which links Ceres to Bella Vista and Prince Alfred's Hamlet, is a Class 3 road. Class 4 roads serve both a mobility and activity function; being the main routes to residential areas

VILLIERSDORP OFFICE | HERMANUS OFFICE
26 Graaff Street Villiersdorp 6848 | PO Box 359 Villiersdorp 6848 | 7 Paterson St Hermanus 7200 | PO Box 1273 Hermanus 7200
TEL +27 (0)28 840 2356 | FAX +27 (0)86 524 5723 | E-MAIL liezl@d-e-c-a.co.za | TEL +27 (0)28 312 2292 | FAX +27 (0)28 312 2325 | E-MAIL [illegible]
CONSULTING SERVICES CIVIL ENGINEERING | TRAFFIC ENGINEERING | TRANSPORT ENGINEERING | PROJECT MANAGEMENT
MEMBERS: L. DU PLOOY PR. ENG | P. ENGELBRECHT PR. TECH ENG • REG NO. 98/10478/23
www.d-e-c-a.co.za

and as a result of high usage, also the ideal location for the placement of commercial activities. In Bella Vista, the comparatively high traffic volumes on the Class 4 roads has led to requests for traffic calming, which resulted in the provision of speed humps on most of these roads. This in turn has a negative effect on mobility and is not ideal.

It is recommended that the speed humps on Class 4 roads should be removed, or if that option is not feasible, that alternative traffic calming measures such as raised intersections or horizontal deviations in the travelled way should be implemented. At the very least, the existing speed humps should be rebuilt to the proper standard for a 30 or 40km/h speed.

Traffic counts were done at the main intersections of the Class 4 roads mentioned above during the week of 5-9 May 2014. The intersections were analysed by means of SIDRA and the results of the analysis are as follows:

3.1 Hamlet Road (R303) / Panorama Street / Blouberg Road

Bella Vista obtains access off the R303 via two roads: Panorama Street in the south and Buiten Street in the north. The R303 / Panorama Street intersection has one approach lane on each of the intersection legs, except for the southern leg, where there is a shared through- and left turn lane and an exclusive right turn lane. There is stop control on Panorama Street and Blouberg Road. All movements on the R303 operate at a level of service A (excellent) during both the AM and PM peak hours, whereas the side streets operate at a level of service B (very good). Although the left turn movement from Panorama Street onto the R303 operates at a very good service level, it is common practice at this intersection for left turners to use the paved shoulder (yellow line) of the R303 as an acceleration lane. There have been numerous accidents as a result of left turners turning in front of approaching traffic, and it is recommended that a formal left turn acceleration lane should be considered at this intersection.

3.2 Hamlet Road (R303) / Buiten Street

This intersection has only one lane per approach. The lack of an exclusive right turn lane on the R303 northbound has been the cause of a number of head / rear end collisions, some of which have been fatal. The analysis of the intersection shows that there are no congestion problems, with a level of service A on the R303 approaches and a level of service B on the Buiten Street approach during both the AM and PM peak hours. The Western Cape Provincial Road Access Guidelines indicate that an exclusive right turn lane, as well as an exclusive left turn lane needs to be provided at this intersection. Refer to ***Diagrams 1 and 2***. It is recommended that these lanes should be provided as a matter of urgency.

3.3 Buiten Street / Vrede Street

This four-way stop controlled intersection has one lane per approach. The analysis of the intersection shows that it currently operates at a level of service D (satisfactory) on all approaches during the morning peak hour. During the afternoon peak hour, the western approach operates at a level of service E (poor). Although the analysis shows a poor service level, no long queues or excessive delays were observed on site. Four-way stop control is not ideal in controlling medium to high traffic volumes. If the stop control on Buiten Street is taken away so that only Vrede Street has stops, the service levels on the Buiten Street and Jakaranda Street approaches will improve to an A during the AM and PM peak hours, while the Vrede Street approaches will operate at a level of service B during both peak hours.

If the four-way stop was intended to serve as a traffic calming measure, it is suggested that the whole intersection should be raised (raised table) to serve as alternative traffic calming measure.

Diagram 1: Right turn lane warrants are met for the R303 / Buiten Street intersection

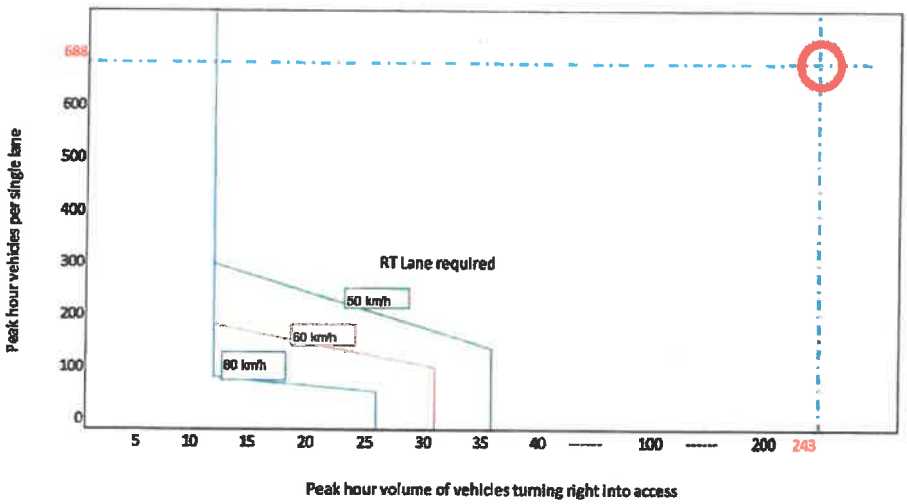
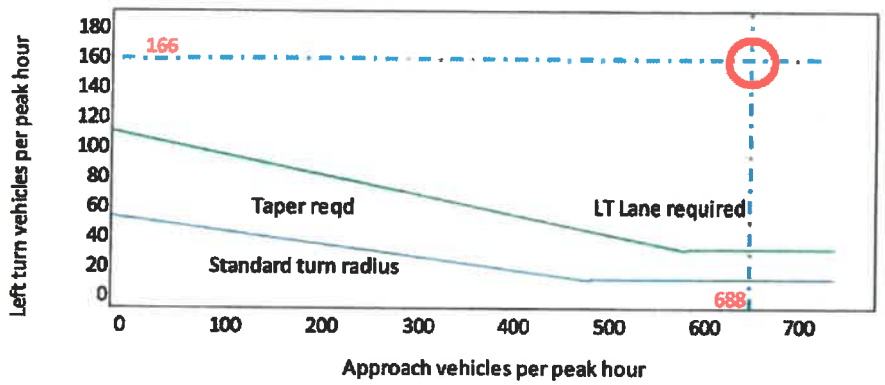


Diagram 2: Left turn lane warrants are met at the R303 / Buiten Street intersection



3.4 Vrede Street / Oleander Street / Limpopo Street

This intersection is situated in the centre of Bella Vista and carries high minibus taxi traffic volumes. The intersection is controlled through a four-way stop, with one lane per approach. The SIDRA results show that all movements operate at a level of service C (good) during the morning peak hour, but in the afternoon peak hour service levels on the southern and eastern approaches deteriorate to an E (poor). It is suggested that the stop control on Vrede Street should be removed, so that the intersection only has stop control on the Limpopo Street and Oleander Street

approaches. In this case, the Vrede Street approaches will operate at a level of service A and the side streets at a level of service B.

If the four-way stop was intended to serve as a traffic calming measure, it is suggested that the whole intersection should be raised (raised table) to serve as alternative traffic calming measure.

3.5 Vrede Street / Panorama Street

This T-junction has stop control on all approaches, and one lane on each approach. The analysis shows that all movements operate at a level of service C (good) during both the AM and PM peak hours. No improvements are proposed here.

Existing (2014) traffic volumes and service levels are shown in ***Figure 1***.

4. TRIP GENERATION AND DISTRIBUTION

The residential trip generation rate for the development was calculated by first determining the residential trip generation rate for the whole of Bella Vista. The built-up area of Bella Vista is approximately 173 hectares in size with a residential density of around 25 units per hectare, which means that there are approximately 4300 residential units in Bella Vista. Inbound and outbound trips at the two entrances to Bella Vista were used to determine trip generation rates, as shown in ***Tables 1 and 2*** below.

Table 1: Trip generation rates for the morning peak hour

Total	AM Trips		AM Rate	AM Splits	
	In	Uit	Total	In	Uit
1414	590	825	0.33	0.4	0.6

Table 2: Trip generation rates for the afternoon peak hour

Total	PM Trips		AM Rate	PM Splits	
	In	Uit	Total	In	Uit
1127	570	557	0.26	0.5	0.5

A trip generation rate of 5 trips per 100m^2 GLA was used for the commercial properties, based on the vehicles trips observed to existing shops in Bella Vista. The morning peak hour trip rate for the crèche was taken as 0,8 trips per child, based on a trip generation study for crèches done by ICE Boland in 2012. It was assumed that the crèche would come out at around noon, and therefore no trips will be generated during the PM peak hour. The trip totals for the proposed new developments are summarised in ***Tables 3 and 4***.

All residential trips were distributed through the intersections on Vrede Street onto either the northern (Buiten Street) or southern (Panorama Street) exits onto the R303. The commercial and crèche trips were assumed to be internal trips that would not leave the town of Bella Vista. The trip distribution is shown in ***Figure 2***.

Table 3: Trip generation of the northern Bella Vista development

Land use	Units / GLA / kids	AM Trips						PM Trips					
		TGR	% In	% Out	Total	In	Out	TGR	% In	% Out	Total	In	Out
Residential	66	0.33	40%	60%	22	9	13	0.26	50%	50%	18	9	9
Commercial	252	5	50%	50%	12	6	6	5	50%	50%	12	6	6
Crèche	50	0.7	50%	50%	34	17	17	0			0	0	0
Total north					*68*	*32*	*36*				*30*	*15*	*15*

Table 4: Trip generation potential of southern Bella Vista development

Land use	Units / GLA	AM Trips						PM Trips					
		TGR	% In	% Out	Total	In	Out	TGR	% In	% Out	Total	In	Out
Residential	197	0.33	40%	60%	65	26	39	0.26	50%	50%	50	25	25
Commercial	349	5	50%	50%	18	9	9	5	50%	50%	18	9	9
Total south					*83*	*35*	*48*				*68*	*34*	*34*

5. TRAFFIC IMPACT

Generated trips were added to existing traffic volumes to obtain expected 2016 traffic volumes. Affected intersections were re-analysed with the higher traffic volumes. There will be no change to the service levels of the R303 intersections with Buiten Street and Panorama Street, nor at the Buiten Street / Vrede Street or Vrede Street / Oleanders Street / Limpopo Street intersections. The only changes is a deterioration in the service level during the PM peak hour on the western Panorama Street approach at the Panorama Street / Vrede Street intersection; from a C to a D. Refer to ***Figure 3***.

From the results of the intersection analysis, it can be concluded that the northern Bella Vista housing development will have a negligible traffic impact, and that the southern development will have a low traffic impact.

6. PUBLIC AND NON-MOTORISED TRANSPORT

Apart from the private vehicle trips discussed in the foregoing paragraphs, the two developments will also generate a fair number of pedestrian, cycling, bus and taxi trips.

It is recommended that a paved sidewalk should be provided along at least one side of Jakaranda Street, from Vrede Street down to Panorama Road. The development is within walking distance of the public transport embayments on Jakaranda Street, near Magnolia Street.

For the southern site, there are existing taxi embayments on Vrede Street, on either side of the Limpopo-Oleander Street intersection. There is a paved sidewalk along one side of Vrede Street all the way from Panorama Street to Buiten Street. It is recommended that a paved sidewalk should also be provided along Limpopo Street from Vrede Street to Waboom Street, and along Oleander Street from Vrede Street to Magnolia Street to serve the pedestrian trips that will be generated by the new development. Taxi embayments may be required on Jakaranda Street, at the eastern end of the development, to ensure a safe pick-up and drop-off point for commuters residing in the eastern part of the new development.

7. COMMENT ON GEOMETRIC LAYOUT

The southern Erf 7074 development is hemmed in by the Eskom power line servitude to the south, with the effect that there will be no through roads except for the existing north-south links of Vrede Street, Magnolia Street and Jakaranda Street. Sufficient continuity of vehicular and pedestrian flow is obtained through the provision of east-west link road between Vrede Street and Magnolia Street Extension. Earlier sight distance concerns raised by the municipality have been addressed through the revised road layout.

The portion to the west of Magnolia Street also has an east-west link road, with a pedestrian link from the east-west road to the south across the public open space. The proposed road network is sufficient for vehicular traffic.

The northern Erf 2623 development has a crescent-type road layout similar to the surrounding residential area. No changes are proposed here.

8. CONCLUSIONS

The conclusions drawn from transport impact assessment for the proposed residential developments on Erf 7074 and Erf 2623 in Bella Vista, may be summarised as follows:

- The Erf 2623 development will consist of 66 residential plots, a crèche and a business plot;
- The Erf 7407 development will have 197 residential plots, public open space and a business erf;

Existing traffic

- Traffic counts were done at the R303 (Hamlet Road) intersections with Panorama Street and Buiten Street, as well as the Vrede Street intersections with Buiten Street, Limpopo / Oleander Street and Panorama Street;
- The intersections on the R303 operate at good service levels, but an exclusive left turn lane is required on the R303 southbound at Buiten Street and an exclusive left turn lane is required on the R303 northbound at Buiten Street based on the Road Access Guidelines warrants;
- The four-way stop controlled intersection of Buiten Street and Vrede Street has a poor service level (E) on the western approach during the afternoon peak hour and only the minimum acceptable service level (D) on the other approaches. Although the analysis shows a poor service level, no long queues or excessive delays were observed on site.
- Similar barely acceptable to poor service levels were calculate on some approaches at the Vrede Street / Limpopo Street / Oleander Street intersection;
- The Panorama Street / Vrede Street intersection operates at good service levels;

Development traffic

- Trip generation rates were calculated based on the existing trip generation rates for Bella Vista;
- The northern development will generate 68 trips (32 in, 36 out) during the AM peak hour when the crèche contributes trips, and 30 trips (15 in, 15 out) during the PM peak hour when the crèche is already closed;

- The southern development will generate 83 trips (35 in, 48 out) during the AM peak hour and 68 trips (34 in, 34 out) during the PM peak hour;
- The northern development will have a negligible traffic impact and the southern development will have a low traffic impact;
- The southern development is hemmed in by the Eskom power line servitude to the south, with the effect that there will be no through roads except for the existing north-south links of Vrede Street, Magnolia Street and Jakaranda Street.

9. RECOMMENDATIONS

The following recommendations are made based on the transport impact assessment for Erf 7074 and Erf 2623 in Bella Vista:

Changes required for existing roads and traffic

- It is recommended that the speed humps on Class 4 roads in Bella Vista (Buiten Street, Jakaranda Street, Vrede Street, Magnolia Street and Oleander Street / Limpopo Street) should be removed, or if that option is not feasible, that alternative traffic calming measures such as raised intersections or horizontal deviations in the travelled way should be implemented. At the very least, the existing speed humps should be rebuilt to the proper standard for a 30 or 40km/h speed;
- Based on a high number of accidents at the R303 / Panorama Street intersection, it is recommended that a formal left turn acceleration lane should be considered on the R303 southbound;
- The Western Cape Provincial Road Access Guidelines indicate that an exclusive right turn lane, as well as an exclusive left turn lane needs to be provided on the R303 at the R303 / Buiten Street intersection;
- The four-way stop at the Vrede Street / Buiten Street intersection should be changes so that there is free flow of traffic on Buiten Street with stop control on Vrede Street only;
- The four-way stop at the Vrede Street / Limpopo Street / Oleander Street intersection should be changed so that there is stop control on the Limpopo Street and Oleander Street approaches and free flow on Vrede Street;
- If the four-way stops at Vrede Street / Buiten Street and Vrede Street / Limpopo / Oleander Street were intended to serve as a traffic calming measure, it is suggested that the whole intersection should be raised (raised table) to serve as alternative traffic calming measure;
- It is recommended that a paved sidewalk should be provided along at least one side of Jakaranda Street, from Vrede Street down to Panorama Road.
- It is recommended that a paved sidewalk should be provided along Limpopo Street from Vrede Street to Waboom Street, and along Oleander Street from Vrede Street to Magnolia Street to serve the pedestrian trips that will be generated by the new development.

Improvements associated with the development

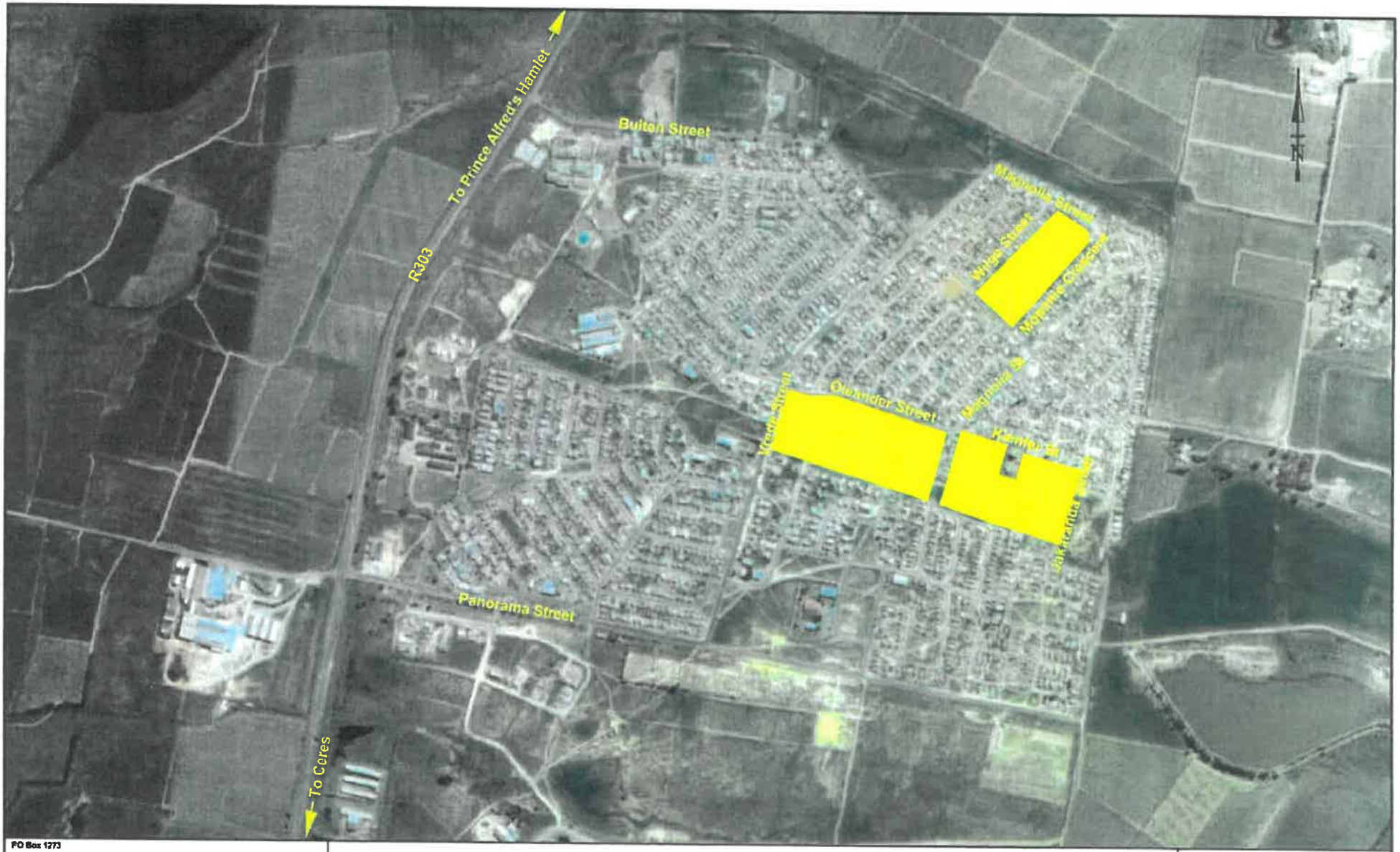
- Taxi embayments may be required on Jakaranda Street, at the eastern end of the southern development, to ensure a safe pick-up and drop-off point for commuters residing in the eastern part of the new development.

We trust that you will find this transport impact assessment in order. Kindly contact the undersigned should you have any queries.

Yours truly,



M. Eng Pr. Eng
Deca



PO Box 1273
Hermanus 7200

7 Paterson St
Hermanus 7200

Tel. : 028 - 312 2282
Fax : 028 - 312 2335
e-mail : pieter@d-e-c-a.co.za

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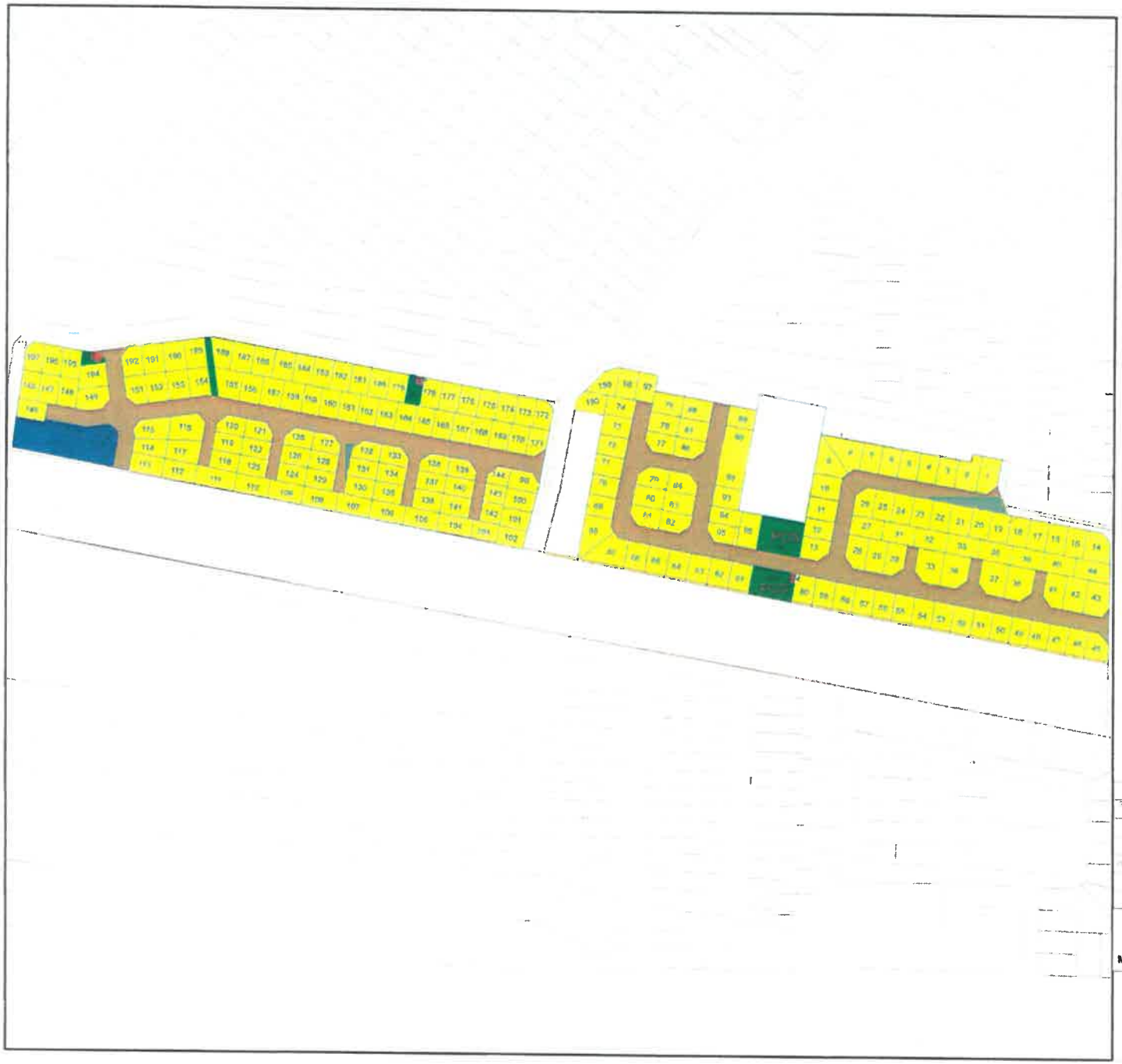
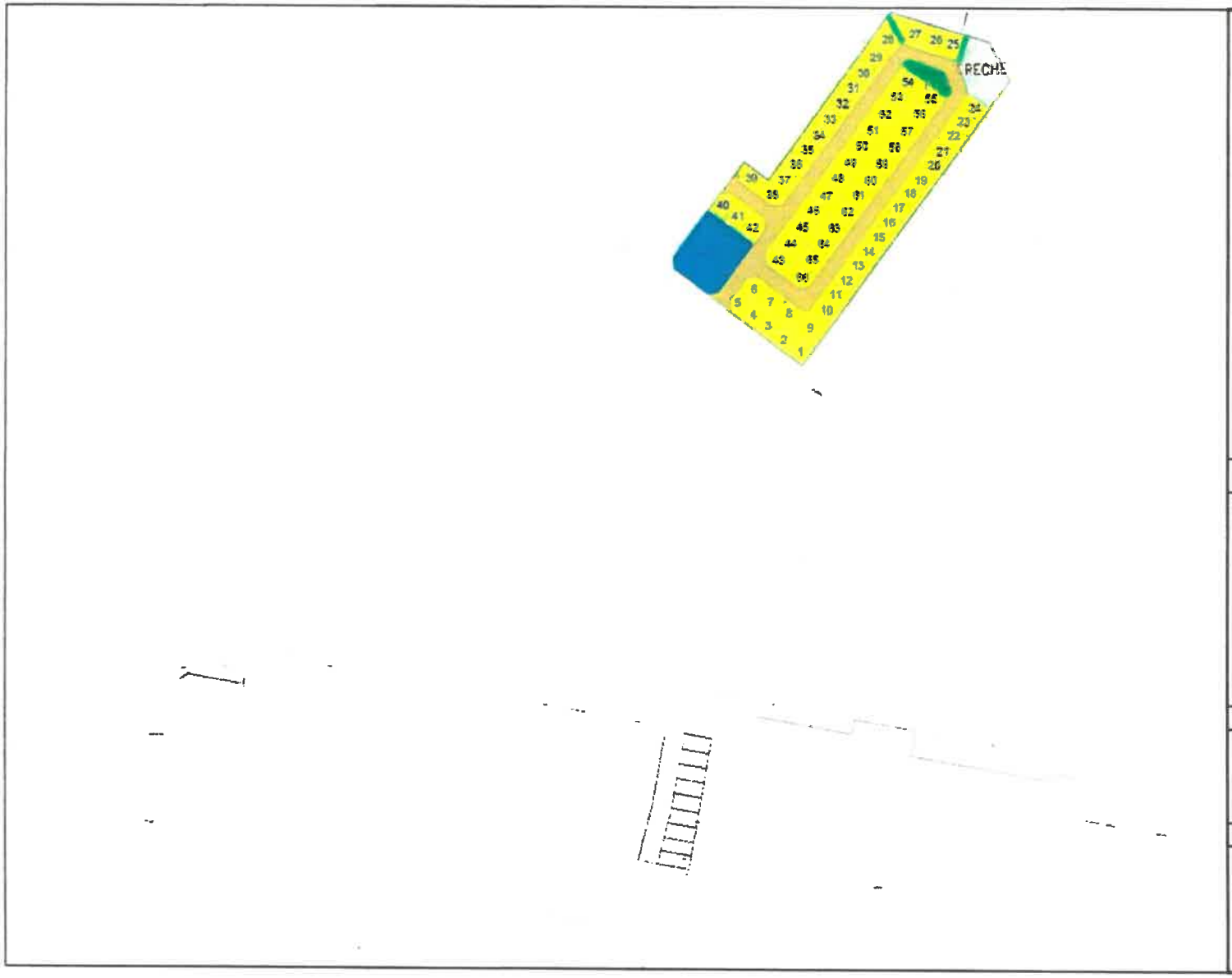
LOCALITY PLAN

NOT TO SCALE



MACROPLAN

Porposed Subdivision of Erf 2623
Bella Vista

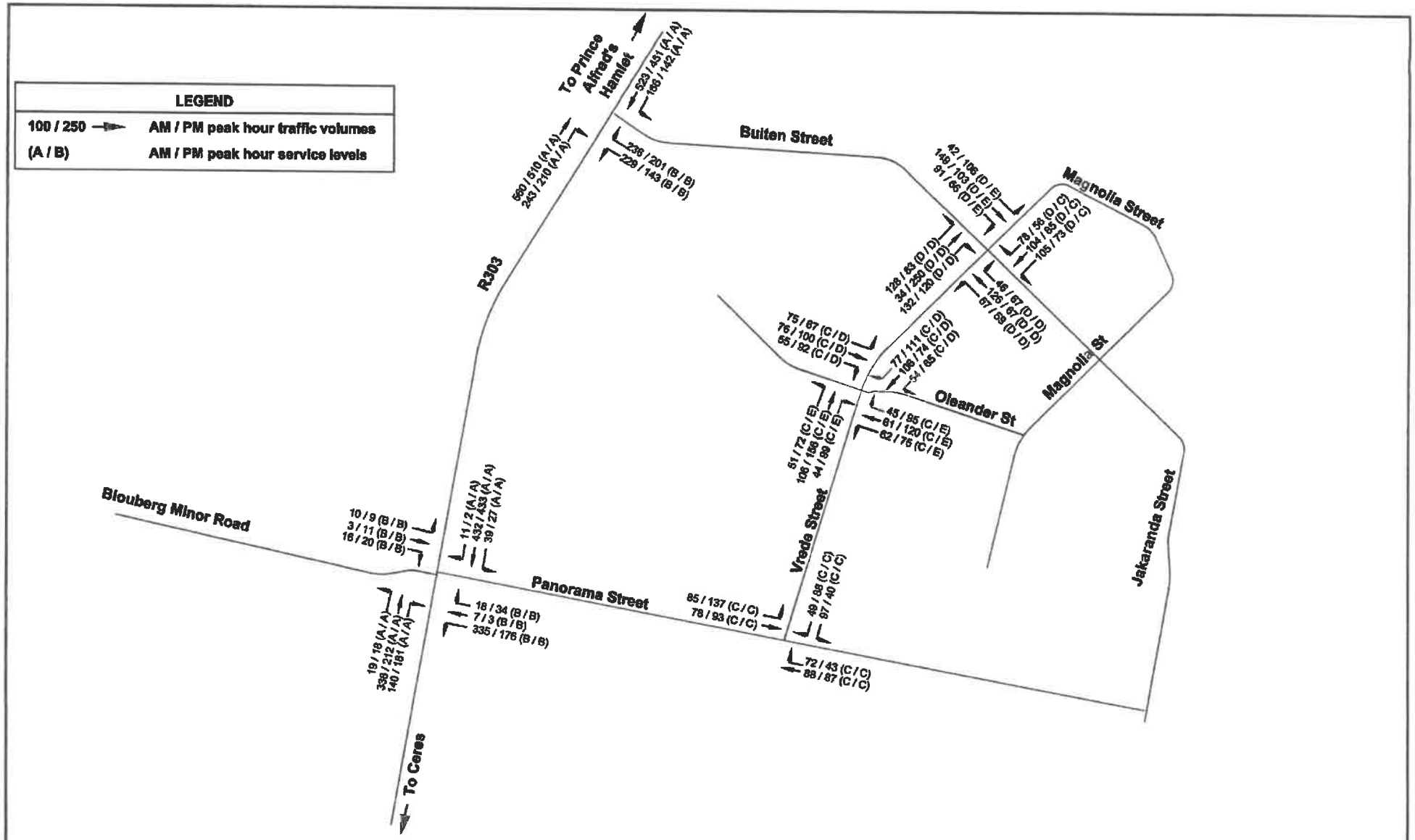


LAND USE	NOTATION	NUMBER OF SEVEN	AREA (ha)	
SINGLE RESIDENCE (A - 2000)		250	[illegible]	[illegible]
BUSINESS				
CRACHE			[illegible]	
PUBLIC OPEN SPACE				
SUBSTATION				
ROAD			[illegible]	[illegible]
		251	9.47	

PROPOSED SUBDIVISION
OF ERVEN 2823 and 7074,
BELLA VISTA
REV 001
DRAWING NUMBER: MD897/SV 0087
FPE NUMBERING

SCALE NTS DATE 04 MARCH 2013

MACROPLAN



PO Box 1273
Hermanus 7200

7 Paterson St
Hermanus 7200

Tel. : 028 - 312 2292
Fax : 028 - 312 2329
e-mail : pieter@d-e-c-e.co.za

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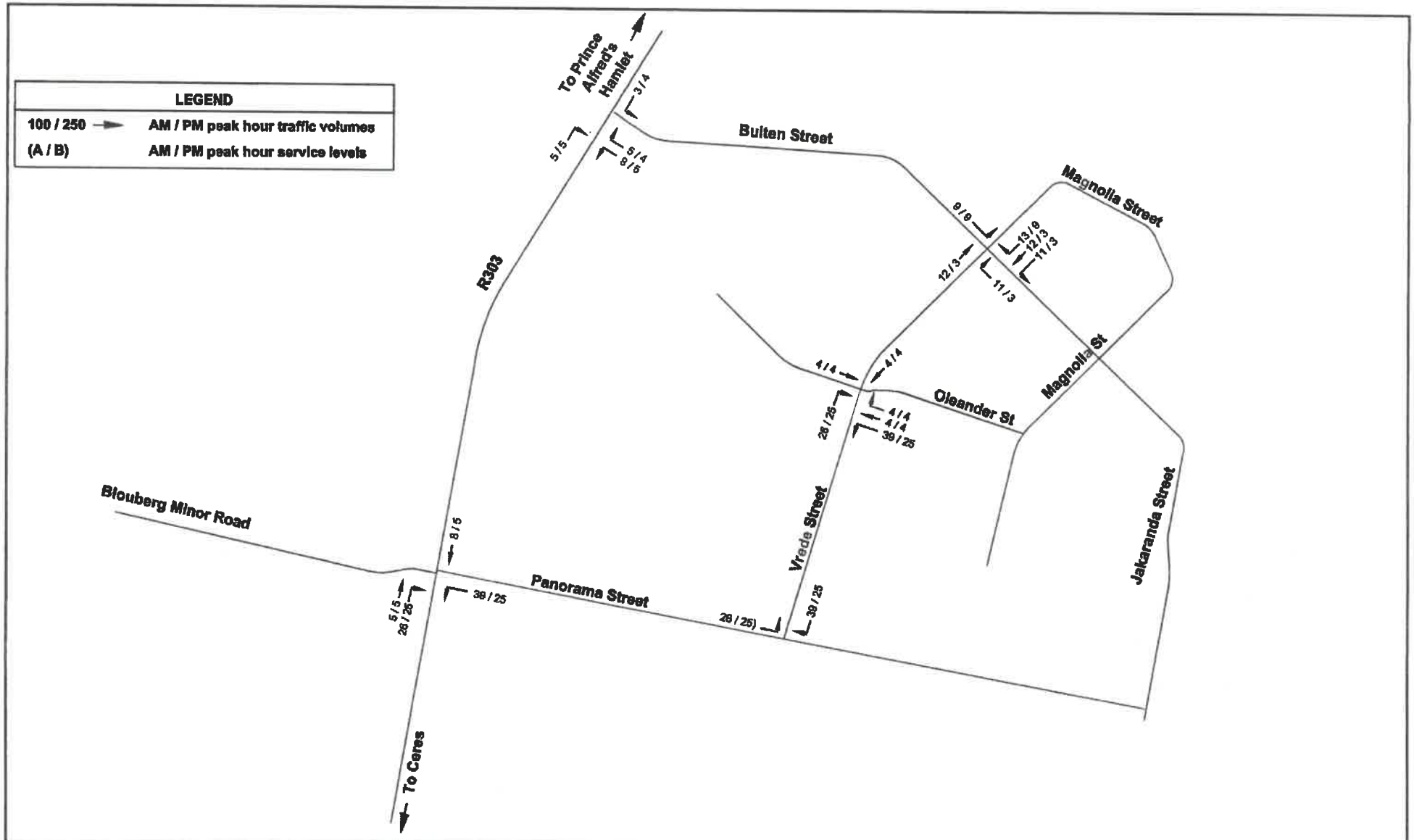
EXISTING TRAFFIC (MAY 2014)

FIGURE 1



PO Box 1273
Hermanus 7200

7 Paterson St
Hermanus 7200

Tel. : 028 - 312 2282
Fax : 028 - 312 2325
e-mail : pieter@d-e-c-a.co.za

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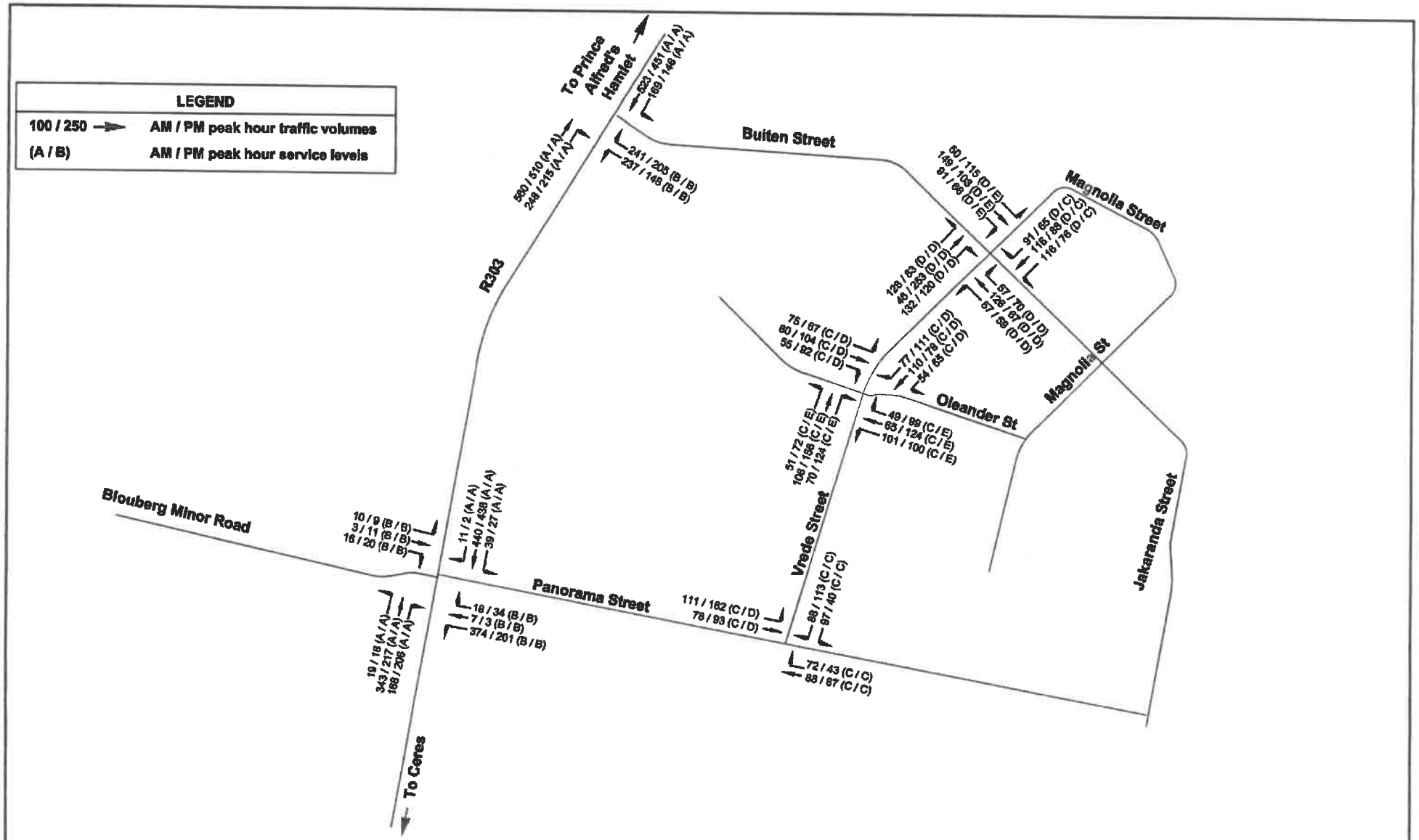
DISTRIBUTION OF TRIPS GENERATED BY ERF 7074 AND ERF 2623 DEVELOPMENTS

FIGURE 2



PO Box 1373
Hermanus 7200

7 Paterson St
Hermanus 7200

Tel. : 028 - 312 2282
Fax : 028 - 312 2326
e-mail : pieter@d-e-c-a.co.za

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TOTAL (2015) TRAFFIC VOLUMES AND LEVELS OF SERVICE

FIGURE 3

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Director: Technical Services

VAN / FROM: Senior Superintendent: Solid Waste and Cleansing

DATUM / DATE: 10 May 2021

VERW. / REF.: 1/03/R

RE: DRAFT WITZENBERG INTEGRATED WASTE MANAGEMENT BY - LAW

A. **PURPOSE**

To adopt a Witzenberg integrated Waste Management by-law to Council for consideration with a view to approving the proposals contained therein.

B. **DISCUSSION**

The By-law (ANNEXURE A) gives effect to the rights contained in Section 24 of the Constitution, Schedules 4(B) &5 (B) supported by Section 11 0f the Local Government Municipal Systems Act 200 (Act 32 0f 2000) where a Local Government may declare By-laws to govern the services that is delivered to the constituencies of the republic of South Africa.

As the functions of Cleansing, Refuse Removal, Refuse Dumps and Solid Waste Disposal fall within the jurisdiction of the Municipality, the Council may define and regulate; activities and functions on any matters pertaining the above and abbreviated as Integrated Waste Management.

The By-law on Witzenberg Integrated Waste Management aims to promote a safe environment for the benefit of all within Waste management and give effect to the right contained in Section 24 of the Constitution of the Republic of South Africa, 1996 and to regulate

- the avoidance, minimization, generation, collection, cleaning and disposal of waste; and
- Matters related thereto.

✉ 44 Ceres 6835 ☎ (023) 316 1854 ✆ (023) 316 1877 admin@witzenberg.gov.za

The attached By-Law document seeks to establish a set of guidelines which will inform a Witzenberg Integrated Waste Management By-Law that is achievable, sustainable and implementable in the Witzenberg Municipality context and is also aligned with the relevant National Legislation for the sector.

C. FINANCIAL IMPLICATION

The implementation of the Witzenberg Integrated Waste Management By-Law will have a positive financial impact on the Municipality. The By-Law also makes provision to enforce penalties where necessary.

D. RECOMMENDATIONS

(a) that the By-Law on Witzenberg Integrated Waste Management, attached **ANNEXURE A**, be adopted by as per Section 12(2) to 12(4) & 13 of the Municipal Systems Act, as amended; and

(b) that the adopted By-Law on Witzenberg Integrated Waste Management be sent to Provincial Government to be published in the provincial gazette.



J JACOBS
SENIOR SUPERINTENDENT: SOLID WASTE AND CLEANSING

WITZENBERG

WITZENBERG INTEGRATED WASTE MANAGEMENT BY-LAW

The Witzenberg Municipality, under section 156(2) of the Constitution of the Republic of South Africa, 1996, read with section 11(3)*(m)* of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), intends to make the By-law set out in the Schedule.

SCHEDULE

ARRANGEMENT OF SECTIONS

CHAPTER 1
GENERAL PROVISIONS

1. Definitions
2. Application of by-law
3. Principles
4. Obligations of waste generators
5. Storage and receptacles for general waste
6. Ownership of waste

CHAPTER 2
INTEGRATED REFUSE MANAGEMENT PLAN

7. Preparation of integrated refuse management plan
8. Contents of integrated refuse management plan

CHAPTER 3
PROVISION OF WASTE MANAGEMENT SERVICES

9. Service providers
10. Collection and transportation of general waste
11. Transporting waste for gain

12. Collection of unsuitable waste
13. Waste transfer facilities
14. Disposal of waste

CHAPTER 4
RECYCLABLE WASTE

15. Storage, separation and collection of recyclable waste
16. Waste separation in geographical area

CHAPTER 5
PROHIBITIONS

17. Prohibition of unauthorised disposal of waste
18. Prohibition of burning of waste
19. Prohibition of littering
20. Prohibition of nuisance

CHAPTER 6
HANDLING DIFFERENT TYPES OF WASTE

21. Organic waste
22. Bulky waste
23. Building and demolition waste
24. Hazardous waste
25. Waste tyres
26. Event waste
27. Abandoned articles

CHAPTER 7
ADMINISTRATIVE MATTERS, COMPLIANCE AND ENFORCEMENT

28. Liability to pay tariffs
29. Exemptions
30. Designation of certain officials
31. Functions of authorised municipal officials and waste disposal facility operators
32. Premises inaccessible for waste collection

33. Duty to produce documents
34. Directives
35. Compliance notices
36. Appeals
37. Limitation of liability
38. Offences
39. Penalties
40. Repeal of by-laws
41. Interpretation
42. Short title

CHAPTER 1
GENERAL PROVISIONS

Definitions

1. In this by-law a word or expression to which a meaning has been assigned in section 1 of or Schedule 3 to the Waste Act has the same meaning and, unless the context indicates otherwise—

"Authorised municipal official" means a person designated in terms of section 30(1)*(a)* as an authorised municipal official;

"bulky waste" means waste that by virtue of its mass, shape, size or quantity is inconvenient to remove by the routine door-to-door waste removal service provided by the Municipality or a service provider;

"community scheme" has the meaning assigned to it in the Community Schemes Ombud Service Act, 2011 (Act 9 of 2011);

"compost" means stabilised, homogenous, fully decomposed material of animal or plant origin to which no plant nutrients have been added and that is free of substances or elements that could be harmful to human beings, animals, plants or the environment;

"composting" means a controlled biological process in which organic materials are broken down by micro-organisms into compost;

"**drop-off facility** " means a storage facility that has a capacity to store in excess of 20 cubic metres of general waste, excluding household waste continuously;

"event organiser" means a person who organises an event requiring an event permit;

"event permit" means a permit issued by the Municipality in terms of the *[name of by-law]* By-law for holding an event;

"event waste" means waste generated from activities related to an event authorised by an event permit;

"garden waste" means organic waste that emanates from gardening or landscaping activities, including soil, grass cuttings, leaves and branches, but excludes waste products of animal origin or bulky waste;

"general waste storage facility " means a storage facility that has a capacity to store in excess of 100 cubic metres of general waste continuously;

"health care risk waste" has the meaning assigned to it in the Western Cape Health Care Waste Management Act, 2007 (Act 7 of 2007);

"integrated pollutant and waste information system" means the online waste management information system of the Western Cape Department of Environmental Affairs and Development Planning;

"integrated refuse management plan" means an integrated refuse management plan contemplated in section 7;

"litter" means waste, excluding hazardous waste, that has been thrown, dropped, deposited, spilled or in any other way discarded somewhere other than in a receptacle, and **"littering"** has a corresponding meaning;

"mrf" means Material Recovery Facility

"municipal council" means a municipal council contemplated in section 157 of the Constitution of the Republic of South Africa, 1996;

"municipal indigent policy" means a policy for indigent users approved by the Municipality;

"municipal manager" means the person appointed as municipal manager by the Municipality in terms of section 82 of the Municipal Structures Act;

"Municipal Structures Act" means the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998);

"Municipal Systems Act" means the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000);

"Nuisance" means any damage, inconvenience or annoyance to a person caused by the improper generation, handling, management, storage, placement, collection, transport or disposal of waste, including littering;

"organic waste" means waste of a biological origin that can be broken down into its base compounds by micro-organisms, other living things or other forms of treatment within a reasonable period, and includes garden waste, animal carcasses, food waste and wood waste;

"Plastic refuse bag" means a plastic bag of at least 40 to 45 micron thickness.

"peace officer" has the meaning assigned to it in the Criminal Procedure Act, 1977 (Act 51 of 1977);

"public place" includes—

(a) a public road; and

(b) any building or open or enclosed space, garden, park or other place used by the public or to which the public has a right of use or a right of access;

"public road" has the meaning assigned to it in the National Road Traffic Act, 1996 (Act 93 of 1996);

"receptacle" means a container approved by the Municipality and having the capacity for the temporary storage of waste;

"responsible person", in relation to waste, means a person who—

(a) generates the waste;

(b) is the owner of the land on which the waste has been disposed of; or

(c) was in control of the waste when it was disposed of;

"service delivery agreement" means an agreement between the Municipality and a person in terms of which a municipal service is provided by that person, either for that person's own account or on behalf of the Municipality;

"service provider" means a person who provides a municipal service in terms of a service delivery agreement with the Municipality;

"tariff" means the charge determined by the Municipality in terms of any applicable law for any service rendered by the Municipality or a service provider in terms of this by-law;

"the Municipality" means the *Witzenberg*

"the Waste Act" means the National Environmental Management: Waste Act, 2008 (Act 59 of 2008);

"waste collection day schedule" means a schedule contemplated in section 10(1);

"waste disposal facility operator" means a person designated in terms of section 30(1)*(b)* as a waste disposal operator;

"waste management hierarchy" means a method of managing waste in the following order: avoidance, reduction, reuse, recycling, recovery, treatment and disposal;

"waste stream" means waste that can be separated into different types of waste, including building and demolition waste, business waste, bulky waste, domestic waste, garden waste, hazardous waste, health care risk waste, industrial waste and recyclable waste.

Application of by-law

2. (1) This by-law must be read with the applicable provisions of the Waste Act.

(2) This by-law applies to all persons in the area of the Municipality.

(3) In the event of any inconsistency between a provision of this by-law and any other by-law regulating waste management, the provision of this by-law prevails.

Principles

3. (1) The principles contemplated in Chapter 1 of the National Environmental Management Act, 1998 (Act 107 of 1998), apply in all instances where this by-law applies.

(2) The waste management hierarchy must be applied in the implementation of this by-law.

(3) The application of this by-law must promote—

(a) sustainable development and a healthy environment through the management of waste within the area of the Municipality; and

(b) responsible citizenship by residents in the area of the Municipality to ensure sound waste management practices.

Obligations of waste generators

4. (1) A person must manage any waste generated by his or her activities or the activities of persons working in his or her employ or under his or her direction or control in such a manner that the waste does not cause harm to human health or damage to the environment.

(2) An authorised municipal official may issue a compliance notice to a person contemplated in subsection (1) to take measures to ensure compliance with that subsection, including issuing an instruction to that person to—

(a) inform and educate persons working in his or her employ or under his or her direction or control about the environmental risks of their work and the manner in which their tasks must be performed to manage waste in a manner that avoids causing harm to human health or damage to the environment;

(b) investigate and assess the impact that his or her waste management activities have on the environment;

(c) start, continue and complete specific measures before a date specified in the compliance notice;

(d) cease, modify or control any waste management activity that is causing, has caused or may cause harm to human health or damage to the environment;

(e) rehabilitate the effects of waste damage to the environment.

(3) The municipal manager may issue a directive requiring generators of waste to separate certain waste types from the general waste stream.

Storage and receptacles for general waste

5. (1) A person who—

(a) generates general waste to be collected by the Municipality; or

(b) separates waste streams to be collected by the Municipality for recycling, must place the waste in a receptacle approved, designated or provided by the Municipality or the relevant service provider, as the case may be, for that purpose.

(2) A person contemplated in subsection (1) must ensure that—

(a) the receptacle is stored on the premises where the waste is generated and away from a public place between collection days;

(b) on the collection day determined in the waste collection day schedule, the receptacle is placed outside the premises in an area accessible to municipal officials or service providers;

(c) measures are in place to prevent tampering with the receptacle by animals;

(d) a receptacle provided by the Municipality or service provider is not used for any purpose other than for the storage of waste;

(e) if the receptacle is stolen, damaged or corroded, the Municipality is notified and arrangements must be made by consumer for purchase of a replacement from the municipality as soon as the theft, damage or corrosion comes to his or her attention.

(3) Where a receptacle is stolen as contemplated in subsection (2)*(e)*, an authorised municipal official may request that the theft be reported to the South African Police Service before issuing a new receptacle.

Ownership of waste

6. (1) A person who generates waste is the owner of that waste until it is made available by that person for collection by the Municipality or a service provider in accordance with this by-law.

(2) Waste becomes the property of the Municipality once it is made available for collection.

(3) Subsections (1) and (2) do not apply to waste streams identified in terms of section 10(2)*(d)* and to waste disposed of unlawfully.

(4) A person who generates waste contemplated in subsection (3) remains the owner of the waste until the waste is disposed of lawfully.

(5) Waste on the following premises controlled by the Municipality:

(a) waste disposal facilities;

(b) waste transfer facilities; and

(c) facilities where waste is received, stored, recovered or treated, is the property of the Municipality.

(6) No person may remove from or interfere with waste on premises contemplated in subsection (5), unless authorised by the Municipality.

CHAPTER 2
INTEGRATED REFUSE MANAGEMENT PLAN

Preparation of integrated refuse management plan

7. The municipal manager may issue a directive to a person or any category of persons who generates waste in the area of the Municipality, to prepare an integrated refuse management plan and to submit the plan to the Municipality for approval.

Contents of integrated refuse management plan

8. An integrated refuse management plan must include the following information:

(a) the quantity of waste generated;

(b) measures to prevent pollution or ecological degradation;

(c) targets for waste minimisation through waste reduction, reuse, recycling and recovery;

(d) measures or programmes to minimise the generation of waste and the final disposal of waste;

(e) measures or actions to manage waste;

(f) opportunities for the reduction of waste generation through changes to packaging, product design or production processes;

(g) mechanisms for informing the public of the impact of waste-generating products or packaging on the environment;

(h) the period required for the implementation of the plan; and

(i) methods for monitoring and reporting on the implementation of the plan.

CHAPTER 3
PROVISION OF WASTE MANAGEMENT SERVICES

Service providers

9. (1) The Municipality may discharge any of its functions pertaining to waste separation, collection, storage, processing, recycling, treatment and disposal by entering into a service delivery agreement with a service provider.

(2) A service delivery agreement must—

(a) accord with this by-law;

(b) stipulate service standards for the services to be rendered, including collection times and frequency;

(c) provide for the circumstances in which services rendered by the service provider may be limited; and

(d) require the service provider to be registered on the provincial integrated pollutant and waste information system.

Collection and transportation of general waste

10. (1) The Municipality must set a schedule of the days for the collection of waste and the location where the waste receptacles must be placed on those days.

(2) The Municipality may—

(a) set a waste collection day schedule for commercial and residential properties;

(b) collect waste outside of the set schedule on request by a person and at a fixed tariff;

(c) set the maximum quantities of waste that will be collected;

(d) by notice in the *Provincial Gazette*, identify waste streams that may not be collected by the Municipality or that are unsuitable for collection.

(3) The Municipality must—

(a) publish the waste collection day schedule, either in printed form or electronically; and

(b) take other reasonable measures to ensure that the public is notified of the schedule.

(4) If waste that is being transported is spilt, leaked or detached or falls from a receptacle, vehicle or other conveyance, the Municipality may recover costs from the transporter for reasonable remedial measures undertaken by the Municipality.

Transporting waste for gain

11. A person transporting general waste for gain in the area of the Municipality must—

(a) ensure that the receptacle, vehicle or other conveyance is adequate in size and designed for the type of waste transported;

(b) transport the waste in a manner that will prevent any nuisance;

(c) maintain the receptacle, vehicle or other conveyance in a clean and sanitary condition at all times; and

(d) ensure that the waste is transported to or deposited at a waste transfer facility, general waste storage facility, recycling facility or waste disposal facility authorised to accept such waste.

Collection of unsuitable waste

12. A person may not place waste identified in terms of section 10(2)*(d)* for collection, either on its own or mixed with any other waste for which the Municipality provides collection services, unless prior arrangement is made with the Municipality for special collection by the Municipality or a service provider.

Waste transfer facilities/Drop off facility/Material Recovery Facility (MRF)

13. A waste generator must, where applicable—

(a) use an appropriate waste transfer facility as instructed by an authorised municipal official, a waste disposal facility operator or a service provider; and

(b) adhere to the operational procedures of the waste transfer facility as determined by the Municipality.

Disposal of waste

14. (1) An authorised municipal official, waste disposal facility operator or service provider may inspect all waste loads entering a waste transfer facility, general waste storage facility, recycling facility or waste disposal facility.

(2) The inspection contemplated in subsection (1) may include—

(a) visual and physical inspection of the waste, including the use of hand-held testing equipment; and

(b) a laboratory analysis of the waste.

(3) An authorised municipal official may issue an instruction to the holder of waste that is potentially detrimental to the environment to—

(a) have independent laboratory tests conducted before the waste is disposed of to assess whether the waste is suitable for a waste disposal facility; or

(b) dispose of the waste at a specified waste disposal facility and provide proof of such disposal.

(4) If an authorised municipal official has concerns about the potential detrimental impact of any waste if not disposed of correctly, the authorised municipal official may dispose of the waste at an appropriate waste disposal facility.

(5) In the circumstances contemplated in subsections (2)*(b)*, (3) and (4), or where waste contemplated in section 10(2)*(d)* is removed by the Municipality, the Municipality may recover any costs incurred from every responsible person, jointly and severally, including the costs associated with—

(a) the use of specialised equipment during the laboratory tests;

(b) laboratory analysis fees;

(c) administrative fees;

(d) transporting and disposal costs; and

(e) clean-up costs, where applicable.

(6) A person disposing of waste at a waste disposal facility owned or managed by the Municipality must adhere to the operational procedures of the facility.

(7) Control of disposal site/MRF/Drop-off

The municipality may control a disposal site, or may appoint agents or may contract some other person or body to control, manage and operate a disposal site on behalf of the municipality in accordance with the provisions of this by-law and the provisions of any other legislation that may be applicable.

(8) Access to disposal site/MRF/Drop-off

(1) No person shall enter the disposal site or shall be on such a site except on such days and at such times as shall be fixed by the municipality from time to time. A notice setting forth the days and hours during which a disposal site will normally be open for the dumping of refuse, shall be displayed by the municipality in a clearly visible place at or near the entrance to the disposal site.

(2) All customers, excluding residential customers, wishing to dump refuse will be issued with a refuse receipt on site, for payment or who are in possession of a written permission issued by the municipality which permits them to dump such refuse at a disposal site and persons having obtained the written consent of the municipality to recycle any materials or objects on such a site, shall be entitled to enter the disposal site or to be on the site.

(3) Notwithstanding anything to the contrary contained in this by-law, any employee of the municipality or anybody acting on behalf of the municipality and duly authorised thereto, may enter a disposal site at any time in exercising his or her duties.

(4) Any person making use of the disposal site or entering the disposal site, do so at his or her own risk and the municipality shall accept no responsibility for the safety of such person or any damages or losses sustained by such person.

(5) Anybody who enters a disposal site or who is found on such a site in contravention of the provisions of this section shall be guilty of an offence.

(9) Off-loading of refuse and rubbish etc.

(1) Any person who wishes to dump refuse or rubbish or any other obsolete object or thing of whatsoever nature at a disposal site shall off-load such refuse or rubbish or obsolete object or thing at such a place within the borders of the disposal site as the attendant may direct.

(2) The municipality may set aside any disposal site or any part of a disposal site where only a particular kind of refuse may be deposited or dumped.

(3) The municipality may limit the type or size of vehicle from which waste may be dumped or deposited at any disposal site.

(4) The municipality may limit the quantity of waste in general or the quantity of a particular type of waste which may be dumped or deposited at any disposal site.

(5) The municipality may require that any waste to be dumped or deposited at a disposal site shall be dumped or deposited at a particular place or in a specified manner only or that it be treated, wrapped or packaged in a specific manner before being dumped or deposited.

(6) The municipality shall determine the days when and hours during which dumping may take place at any disposal site.

(7) Any requirement imposed in terms of this by-law shall be indicated to the public by means of an appropriate notice erected at the entrance of the disposal site concerned.

(8) Any person who disregards the reasonable instructions of the attendant shall be guilty of an offence.

CHAPTER 4
RECYCLABLE WASTE

Storage, separation and collection of recyclable waste

15. (1) A person who undertakes any activity involving the reuse, recycling or recovery of waste, including any scrap dealer and formalised recycling group, must,

- before undertaking any such activity, ensure that the reuse, recycling or recovery of the waste is less detrimental to the environment than its disposal.
- Obtain approval from the Municipal Manager to execute such activities.

(2) The municipal manager may issue a directive to a person contemplated in subsection (1) to—

(a) report to the Municipality monthly on the quantity of waste generated, quantities disposed of at an authorised waste disposal facility and quantities separated for recycling and recovery; or

(b) record the details contemplated in paragraph *(a)* monthly on the integrated pollutant and waste information system.

(3) The municipal manager may issue a directive to a holder of waste to—

(a) separate specified recyclable waste;

(b) use different receptacles for different specified categories of recyclable waste; and

(c) make recyclable waste available for collection.

(4) The municipal manager may issue a directive requiring the executive body of a community scheme and the owners and occupants of residential properties within a community scheme to—

(a) separate specified recyclable waste;

(b) use different receptacles for different specified categories of recyclable waste; and

(c) make recyclable waste available for collection in the specified manner.

(5) If the Municipality or a service provider has provided separate receptacles for the purposes of subsection (3)*(b)* or (4)*(b)*, a person may not use any other receptacle for recyclable waste.

Waste separation in geographical area

16. (1) The Municipality may, by notice in the *Provincial Gazette*, require the holder of waste within a geographical area specified in the notice to—

(a) separate specified recyclable waste;

(b) use different receptacles for different specified categories of recyclable waste; and

(c) make the recyclable waste available for collection in the specified manner.

(2) Before publishing a notice contemplated in subsection (1), the Municipality must publish a notice in the *Provincial Gazette*—

(a) setting out the recyclable waste that must be separated within the geographical area concerned in terms of the proposed notice;

(b) setting out the manner in which the specified recyclable waste must be placed for collection;

(c) setting out when the recyclable waste is to be collected; and

(d) inviting written comments on the matters contemplated in paragraphs *(a)* and *(b)*.

CHAPTER 5
PROHIBITIONS

Prohibition of unauthorised disposal of waste

17. (1) No person may—

(a) dispose of waste in or on any land or water body or at any facility unless the disposal of that waste is authorised by law; or

(b) knowingly or negligently cause or permit waste to be disposed of in a manner that is likely to cause harm to human health or damage to the environment.

(2) If waste has been disposed of in contravention of this by-law, the municipal manager may issue a directive to the responsible person to remove the waste to an authorised waste disposal facility within a specified period.

(3) If waste has been disposed of in contravention of this by-law and—

(a) the responsible person fails to comply, or inadequately complies, with a directive contemplated in subsection (2);

(b) there is uncertainty regarding the identity or whereabouts of the responsible person; or

(c) there is an immediate risk of danger to the public or detriment to the environment, the Municipality may take any measure it considers necessary to contain and minimise the effects of the disposal of the waste, undertake clean-up procedures, and remedy the effects of the disposal of the waste.

(4) The Municipality may recover any costs incurred in terms of subsection (3) from every responsible person, jointly and severally.

Prohibition of burning of waste

18. No person may burn, incinerate or apply any other thermal treatment technology to waste except in a thermal treatment facility authorised by the Municipality or the relevant competent authority.

Prohibition of littering

19. (1) No person may—

(a) litter;

(b) dispose of waste onto any public place;

(c) disturb anything in, or remove anything from, any receptacle that has been placed for the purposes of collecting waste in such a manner as to cause the contents of the receptacle to spill or fall onto the ground; or

(d) allow a person under his or her employ, direction or control to do any of the acts contemplated in paragraph *(a)*, *(b)* or *(c)*.

21 *(a)* Notwithstanding the provisions of subsection (1), the owner of privately owned land to which the public has access, must within a reasonable time after any litter has been generated, remove such material.

(b) if litter has been of or discarded in contravention of this By-law on privately owned land to which the public has access, the owner of that land must remove the litter from the property within a reasonable period.

(2) A person who –

(a) Owns;

(b) Is in control of; or

(c) Has a right to use,

Land or premises may not use or permit the use of such premises for unlawful dumping of waste and must take responsible steps to prevent the use of such land or premises for that purpose.

(3) In the event of a contravention of subsection (1),(2) or (3), the Director may issue a written notice to the offender, to –

(a) Cease the contravention within a specified time;

(b) Prevent a further contravention or continuation of the contravention;

(c) Take whatever measures the director considers necessary to clean up or remove the waste;

(d) Rehabilitate the affected facets of the environment; and

(e) Ensure that the waste and any contaminated material which cannot be cleaned or rehabilitated is disposed of lawfully.

Provided that the Director may also require the offender to submit a plan for approval with timeframes for the removal of litter or waste as contemplated in subsection (1) (a), (b) an (c) and the rehabilitation of the area concerned.

(4) In the case of non-compliance with subsection (4) the Municipality may elect to act to remove litter or waste contemplated in this section, in which event the person concerned shall be liable for the cost of such removal operation.

Prohibition of nuisance

20. (1) A person handling waste, whether during storage, collection, transportation, recycling, treatment or disposal, must—

(a) take reasonable measures to prevent it from being a nuisance to anybody or the environment; and

(b) take measures at his or her own cost to remedy any nuisance caused.

(2) The municipal manager may issue a directive to a responsible person to take measures to ensure compliance with subsection (1).

(3) If a directive is issued as contemplated in subsection (2) and—

(a) the responsible person fails to comply, or inadequately complies, with the directive;

(b) there is uncertainty regarding the identity or whereabouts of the responsible person; or

(c) there is an immediate risk of danger to the public or detriment to the environment, the Municipality may take any measure it considers necessary to prevent the nuisance, contain and minimise the effects of the nuisance and remedy the effects of the nuisance.

(4) The Municipality may recover any costs incurred in terms of subsection (3) from every responsible person, jointly and severally.

CHAPTER 6
HANDLING DIFFERENT TYPES OF WASTE

Organic waste

21. (1) The occupant of premises on which—

(a) organic waste is generated, may compost the waste on the premises, provided that the composting does not cause a nuisance or harm to human health or damage to the environment;

(b) organic waste is generated and not composted, must ensure that the waste is collected and treated or disposed of within a reasonable period after its generation.

(2) The municipal manager may issue a directive to—

(a) a transporter of garden waste or a person providing garden maintenance services to transport any garden waste to a facility designated by the Municipality for disposal;

(b) an organic waste generator to develop an integrated refuse management plan indicating measures to minimise and recover such waste; and

(c) an organic waste generator to transport the waste to designated facilities for treatment or disposal.

(3) The Municipality or a service provider may, on the written request of the occupant of premises on which organic waste is generated, deliver an appropriate receptacle for the purpose of storing organic waste, in addition to any receptacle provided in terms of section 5(1) for general waste, on payment of a tariff.

Bulky waste

22. (1) A person generating bulky waste may not place the bulky waste with other waste that is to be collected by the Municipality in accordance with the waste collection day schedule, and must ensure that the bulky waste is recycled or, when it cannot be recycled, disposed of at a facility designated by the Municipality to receive bulky waste.

(2) The Municipality or a service provider may, on the request of the occupant of premises at which bulky waste is generated, remove bulky waste from those premises on payment of a tariff.

(3) The municipal manager may issue a directive to a service provider that collects bulky waste to—

(a) report monthly to the Municipality on the quantities of bulky waste disposed of and the quantities separated for recycling; or

(b) record the details contemplated in paragraph *(a)* monthly on the integrated pollutant and waste information system.

Building and demolition waste

23. (1) A person generating building and demolition waste may not mix building and demolition waste with waste to be collected by the Municipality in accordance with the waste collection day schedule, and must ensure that the building and demolition waste is recycled or, when it cannot be recycled, is disposed of at a facility designated by the Municipality to receive building and demolition waste.

(2) The municipal manager may issue a directive to a person who generates building or demolition waste to separate the waste for treatment, recycling or reuse and to—

(a) report monthly to the Municipality on the quantities of building or demolition waste generated, the quantities disposed of at an authorised waste disposal facility and the quantities separated for recycling and reuse; or

(b) record the details contemplated in paragraph *(a)* monthly on the integrated pollutant and waste information system.

(3) A person who applies for approval from the Municipality to undertake demolition work in terms of the National Building Regulations, made under Government Notice R2378 of 1990 in *Government Gazette* 12780 dated 12 October 1990, must submit a demolition waste plan with the application.

(4) The demolition waste plan must include a deconstruction plan describing the process proposed for the demolition and must set out detailed plans for maximising the recovery of reusable and recyclable waste.

(5) The Municipality may, by notice in the *Provincial Gazette*, require a person operating or wishing to operate a building and demolition waste removal service in the area of the Municipality to—

(a) register with the Municipality before undertaking such work; and

(b) provide such information as is specified in the notice or as the Municipality may reasonably require.

(6) An application for registration to operate a building and demolition waste removal service must be in a form determined by the Municipality.

(7) The Municipality must, within 30 days of receipt of an application for registration contemplated in subsection (6), consider the application and either—

(a) register the applicant and issue a registration certificate to the applicant stating—

(i) the name of the facility registered to operate as a building and demolition waste removal service;

(ii) the waste information registration number;

(iii) the type of waste handled by the facility;

(iv) the location of the facility; and

(v) the date of registration; or

(b) by written notice send the application for registration back to the applicant for correction.

(8) An application for registration that has been sent back for correction must be amended and resubmitted to the Municipality within 30 days after the date on which the Municipality issued the written notice to the applicant for the correction of the application.

(9) An application for registration that has been amended and resubmitted as contemplated in subsection (8) must be dealt with as contemplated in subsection (7).

(10) The Municipality may itself provide a building and demolition waste removal service on payment of a tariff.

(11) A person who wishes to place an appropriate receptacle for the storage and collection or disposal of building and demolition waste on a public road must apply to the Municipality for written consent.

(12) A receptacle contemplated in subsection (11) must—

(a) be clearly marked with the name, address and telephone number of the person responsible for the receptacle;

(b) be fitted with reflecting chevrons or reflectors that clearly outline the front, sides and the back of the receptacle; and

(c) be covered at all times, except when receiving or being emptied of waste, so that no displacement of its contents can occur.

Hazardous waste

24. (1) The Municipality may, by notice in the *Provincial Gazette*, require a person who generates, treats, transports or disposes of hazardous waste, or who wishes to generate, treat, transport or dispose of hazardous waste, in the area of the Municipality to—

(a) register with the Municipality before undertaking such work; and

(b) provide such information as is specified in the notice or as the Municipality may reasonably require.

(2) An application for registration to generate, treat, transport or dispose of hazardous waste must be in a form determined by the Municipality.

(3) The Municipality must, within 30 days of receipt of an application for registration as contemplated in subsection (2), consider the application and either—

(a) register the applicant and issue a registration certificate to the applicant stating—

(i) the name of the facility registered to generate, treat, transport or dispose of hazardous waste;

(ii) the waste information registration number;

(iii) the type of waste handled by the facility;

(iv) the location of the facility; and

(v) the date of registration; or

(b) by written notice send the application for registration back to the applicant for correction.

(4) An application for registration that has been sent back for correction must be amended and resubmitted to the Municipality within 30 days after the date on which the Municipality issued the written notice to the applicant for the correction of the application.

(5) An application for registration that has been amended and resubmitted as contemplated in subsection (4) must be dealt with as contemplated in subsection (3).

(6) A person who generates hazardous waste or the owner of premises where hazardous waste is generated must contract with a service provider registered in terms of this section to treat, transport or dispose of such waste.

Waste tyres

25. (1) The Municipality may, by notice in the *Provincial Gazette*, require a person operating or wishing to operate as a tyre producer, tyre dealer, waste tyre collector, tyre stockpile owner or tyre recycling processor to—

(a) register with the Municipality before undertaking such work; and

(b) provide such information as is specified in the notice or as the Municipality may reasonably require.

(2) An application for registration to operate as a tyre producer, tyre dealer, waste tyre collector, tyre stockpile owner or tyre recycling processor must be in a form determined by the Municipality.

(3) The Municipality must, within 30 days of receipt of an application for registration as contemplated in subsection (2), consider the application and either—

(a) register the applicant and issue a registration certificate to the applicant stating—

(i) the name of the facility registered to operate as a tyre producer, tyre dealer, waste tyre collector, tyre stockpile owner or tyre recycling processor;

(ii) the waste information registration number;

(iii) the type of waste handled by the facility;

(iv) the location of the facility; and

(v) the date of registration; or

(b) by written notice send the application for registration back to the applicant for correction.

(4) An application for registration that has been sent back for correction must be amended and resubmitted to the Municipality within 30 days after the date on which the Municipality issued the written notice to the applicant for the correction of the application.

(5) An application for registration that has been amended and resubmitted as contemplated in subsection (4) must be dealt with as contemplated in subsection (3).

(6) The Municipality may, by notice in the *Provincial Gazette*, require the public to dispose of waste tyres at facilities designated in the notice.

Event waste

26. (1) An event organiser must submit an event waste management plan together with his or her application to the Municipality for an event permit.

(2) The event waste management plan must set out in detail—

(a) how waste will be minimised and recovered for recycling; and

(b) the person responsible and measures in place for the clean-up, collection, recycling and disposal of the event waste.

(3) The event organiser must ensure that the event waste is disposed of at an authorised waste disposal facility and provide the Municipality with proof of the disposal.

(4) If any event waste has not been cleaned up and collected after an event has been held, the municipal manager may issue a directive to the event organiser or responsible person to remove the waste to an authorised waste disposal facility.

(5) If a directive is issued as contemplated in subsection (4) and—

(a) an event organiser or responsible person fails to comply or inadequately complies with the directive;

(b) there is uncertainty regarding the identity or whereabouts of the event organiser or responsible person; or

(c) there is an immediate risk of danger to the public or detriment to the environment, the Municipality may take any measure it considers necessary to clean up, collect and dispose of the event waste.

(6) The Municipality may recover the costs incurred by it in terms of subsection (5) from the event organiser and any responsible person, jointly and severally.

Abandoned articles

27. The Municipality may remove and dispose of any article it reasonably considers abandoned, taking into account the following factors:

(a) the location of the article;

(b) the length of time that the article has been at that location; and

(c) the nature and condition of the article.

CHAPTER 7
ADMINISTRATIVE MATTERS, COMPLIANCE AND ENFORCEMENT

Liability to pay tariffs

28. (1) The owner of premises for which the Municipality is providing waste management services contemplated in this by-law is liable for the payment of tariffs.

(2) The Municipality may exempt or grant a rebate to any person or category of persons that are regarded to be indigent in terms of the municipal indigent policy from paying tariffs for waste management services.

Exemptions

29. (1) A person may apply in writing to the Municipality for exemption from any provision of this by-law.

(2) An application contemplated in subsection (1) must be in a form determined by the Municipality and must be accompanied by a motivation for the exemption.

(3) The Municipality may—

(a) grant an exemption in writing, with or without conditions subject to which the exemption is granted;

(b) amend or cancel an exemption or a condition in an exemption; or

(c) refuse to grant an exemption.

(4) In order to consider an application contemplated in subsection (1), the Municipality may obtain comments from members of the public who would be affected by the granting of the exemption.

(5) If an exemption is granted subject to conditions, the exemption does not take effect until the applicant has submitted a written undertaking to the Municipality that he or she will comply with all the conditions.

(6) If the applicant fails to comply with a condition of the exemption, the exemption is suspended with immediate effect.

Designation of certain officials

30. (1) The municipal manager may—

(a) designate as an authorised municipal official any staff member of the Municipality;

(b) designate as a waste disposal facility operator any staff member of—

(i) the Municipality;

(ii) any other organ of state; or

(iii) a service provider; and

(c) at any time withdraw a designation made in terms of paragraph *(a)* or *(b)*.

(2) A designation contemplated in subsection (1)*(b)*(ii) may be made only by agreement between the municipal manager and the relevant organ of state.

Functions of authorised municipal officials and waste disposal facility operators

31. (1) An authorised municipal official—

(a) must administer, implement and enforce this by-law; and

(b) may perform any function assigned to an authorised municipal official by this by-law, including conducting an inspection, investigating any act or omission that may constitute an offence in terms of this by-law, and monitoring and enforcing compliance with this by-law.

(2) A waste disposal facility operator must administer, implement and enforce this by-law at a municipal waste transfer facility, general waste storage facility, recycling facility or waste disposal facility, as the case may be.

Premises inaccessible for waste collection

32. If employees of the Municipality or a service provider contemplated in section 9 are—

(a) Timpeded from handling or collecting waste at any premises due to the layout of the premises; or

(b) endangered by an impediment on the premises when handling or collecting waste at any premises,

the municipal manager may issue a directive requiring the owner of the premises to undertake such alterations or additions to the premises as are necessary to remove the impediment at the owner's cost.

Only authorised customers are allowed to construct waste storage areas, all other customers must put out waste on the pavement on collection days.

Duty to produce documents

33. A person to whom a certificate, permit, authorisation or any other document contemplated in this by-law has been issued must produce it at the request of a peace officer or an authorised municipal official.

Directives

34. (1) The municipal manager may issue a directive to any person as contemplated in this by-law to take specific measures pertaining to waste within a specified period to ensure that the impact of waste on human health or damage to the environment is mitigated and to give effect to the waste management hierarchy.

(2) Before issuing a directive contemplated in this by-law, the municipal manager must give notice in writing to the person to whom the directive is intended to be issued of the intention to issue the directive and give that person a reasonable opportunity to make representations in writing.

(3) If urgent action is necessary for the protection of the environment, the municipal manager—

(a) may issue the directive without giving written notice to the person beforehand; and

(b) must give the person to whom the directive was issued an opportunity to make written representations as soon as is reasonable thereafter.

Compliance notices

35. (1) An authorised municipal official may issue a written compliance notice to a person if there are reasonable grounds for believing that the person has not complied with—

(a) a provision of this by-law; or

(b) a term or condition of any permit, authorisation, exemption or other document issued in terms of this by-law.

(2) Before issuing a compliance notice, an authorised municipal official must give notice in writing to the person to whom the compliance notice is intended to be issued of the intention to issue the compliance notice and provide that person with a reasonable opportunity to make written representations.

(3) If urgent action is necessary for the protection of the environment, an authorised municipal official—

(a) may issue a compliance notice without giving written notice to the person beforehand; and

(b) must give the person on whom the compliance notice was issued an opportunity to make written representations as soon as is reasonable thereafter.

(4) A compliance notice must set out—

(a) details of the conduct constituting non-compliance;

(b) any steps the person must take and the period within which the steps must be taken;

(c) any actions the person may not perform, and the period during which the person may not do so;

(d) the steps the Municipality is entitled to take in terms of subsection (6) if the notice is not complied with; and

(e) the procedure to be followed to lodge an appeal against the compliance notice.

(5) An authorised municipal official may, on good cause shown, vary a compliance notice and extend the period within which it must be complied with.

(6) If a person to whom a compliance notice has been issued fails to comply with it, the Municipality may—

(a) take whatever steps it considers necessary, where applicable, to—

(i) clean up or remove the waste;

(ii) rehabilitate the premises, place or affected area at which the waste has been dumped or disposed of or is stored; and

(iii) ensure that waste and any contaminated material that cannot be removed, cleaned or rehabilitated is treated or disposed of lawfully; and

(b) recover the costs of taking any steps contemplated in paragraph *(a)* from every responsible person, jointly and severally.

Appeals

36. (1) A person whose rights are affected by a decision taken by the Municipality in terms of this by-law may, unless the decision was taken by the municipal council, appeal against that decision in terms of section 62 of the Municipal Systems Act.

(2) An appeal under this section suspends the operation of the decision concerned pending the finalisation of the appeal, subject to subsections (3) and (4).

(3) A person who receives a directive or compliance notice issued in terms of this by-law must comply with that directive or compliance notice within the period stated in the directive or compliance notice, unless the appeal authority has agreed to suspend the operation of the directive or compliance notice as contemplated in subsection (4)*(b)*.

(4) The appeal authority may, on application and on good cause shown, direct that, pending the finalisation of the appeal—

(a) the operation of the decision forming the subject of the appeal, or any provision or condition attached thereto, is not suspended, either wholly or in part; or

(b) the operation of the directive or compliance notice contemplated in subsection (3), or any part of that directive or compliance notice, is suspended.

Limitation of liability

37. Neither the Municipality nor any other person is liable for any damage or loss caused by—

(a) the exercise of any power or the performance of any duty under this by-law; or

(b) the failure to exercise any power or perform any duty under this by-law, unless the exercise or performance of, or the failure to exercise or perform, the power or duty is unlawful and—

(i) negligent; or

(ii) in bad faith.

Offences

38. A person commits an offence if that person—

(a) hinders or interferes with a service provider, a waste disposal facility operator or an authorised municipal official in the exercise of their powers or the performance of their duties in terms of this by-law;

(b) contravenes or fails to comply with section 5(1), 23(3), 23(12), 26(1) or 33;

(c) contravenes or fails to comply with section 4(1), 6(6), 12, 13, 14(6), 15(5), 17(1), 18, 19(1), 21(1)*(b)*, 22(1), 24(6) or 26(3);

(d) contravenes or fails to comply with a compliance notice issued in terms of section 4(2) or 35(1);

(e) contravenes or fails to comply with a directive issued in terms of section 4(3), 7, 15(2), 15(3), 15(4), 17(2), 20(2), 21(2), 22(3), 23(2), 26(4) or 32;

(f) falsely pretends to be an authorised municipal official or waste disposal facility operator;

(g) furnishes false or misleading information when complying with a provision of this by-law;

(h) unlawfully, and intentionally or negligently, performs any act or omits to do anything in relation to waste that detrimentally affects or is likely to detrimentally affect the environment;

(i) contravenes or fails to comply with a notice contemplated in section 16(1), 23(5), 24(1), 25(1) or 25(6);

(j) contravenes or fails to comply with an instruction issued in terms of section 4(2) or 14(3);

(k) contravenes or fails to comply with an integrated refuse management plan; or

(l) contravenes or fails to comply with a condition subject to which exemption from a provision of this by-law was granted in terms of section 29.

Penalties

39. (1) A person convicted of an offence in terms of section 38*(b)* is liable to a fine or imprisonment for a period not exceeding one month, and in the case of a second or subsequent conviction, to a fine or imprisonment for a period not exceeding two months, or in both instances, to both such fines and such imprisonment.

(2) A person convicted of an offence in terms of section 38*(a)*, *(c)*, *(d)*, *(e)*, *(h)*, *(i)*, *(j)*, *(k)* or *(l)* is liable to a fine or imprisonment for a period not exceeding one year, and in the case of a second or subsequent conviction, to a fine or imprisonment for a period not exceeding two years, or in both instances, to both such fines and such imprisonment.

(3) A person convicted of an offence in terms of section 38*(f)* or *(g)* is liable to a fine or imprisonment for a period not exceeding two years, and in the case of a second or subsequent conviction, to a fine or imprisonment for a period not exceeding four years, or in both instances, to both such fines and such imprisonment.

(4) A fine contemplated in subsection (1), (2) or (3) must be determined with due consideration of—

(a) the severity of the offence in terms of its impact or potential impact on health, well-being, safety and the environment; and

(b) the monetary or other benefits that accrued to the convicted person through the commission of the offence.

Penalties will be levied as per the Magistrate approved offences and fines list.

Repeal of by-laws

40. The bylaw on Control on Disposal site – 9/2004 and bylaw Relating to Refuse Removal –Oct 2005 is repealed.

Interpretation

41. In the event of a conflict between English, IsiXhosa and the Afrikaans versions of this By-law, the English version shall be decisive.

Short title

42. This by-law is called the Integrated Waste Management By-law of the *Witzenberg* Municipality, *2020.*

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO : MUNISIPALE BESTUURDER

VAN / FROM : BESTUURDER OMGEWING EN GERIEWE

DATUM / DATE : 8 September 2020

CERES ROLBALKLUB ERF 1198 PHILIPSTRAAT CERES: VOORGENOME UITBREIDING VAN KLUBHUIS

DOEL

Om die Raad se oorweging vir die goedkeuring van uitbreiding aan bestaande klubhuis te versoek.

AGTERGROND EN BEREDENERING

Die perseel met verbeterings waarop die rolbalklub geleë is is die eiendom van die Raad.

Die rolbalklub is n sportkode wie weens die toenemende belangstelling in die sport 'n behoefte aan verbeterde klubfasiliteite ervaar en het hul reeds op eie koste bouplanne (aanhangsel A) vir die vergroting aan die bestaande ontspanningsarea laat optrek.

Die bestaande gebou beskik oor n rietdak; dog die aanbouing se dak sal van 'n IBR sinkdak voorsien word wat by bestaande dak sal inskakel.

Die beoogde uitbreiding van ongeveer 150m² se beraamde koste beloop R750 000 wat in twee fases voltooi sal word.

Die klub se eie finansiële vermoë is beperk en beoog hulle om eksterne finansiële ondersteuning van onder meer die Nasionale Lotery Agentskap te verkry.

WETGEWING

Wet op Nasionale Bouregulasies en Boustandaarde(Wet 103/1977)

FINANSIëLE IMPLIKASIES VIR DIE RAAD

Minimale verhoogde versekeringspremie ten op sigte van die geboustruktuur (dop versekering)

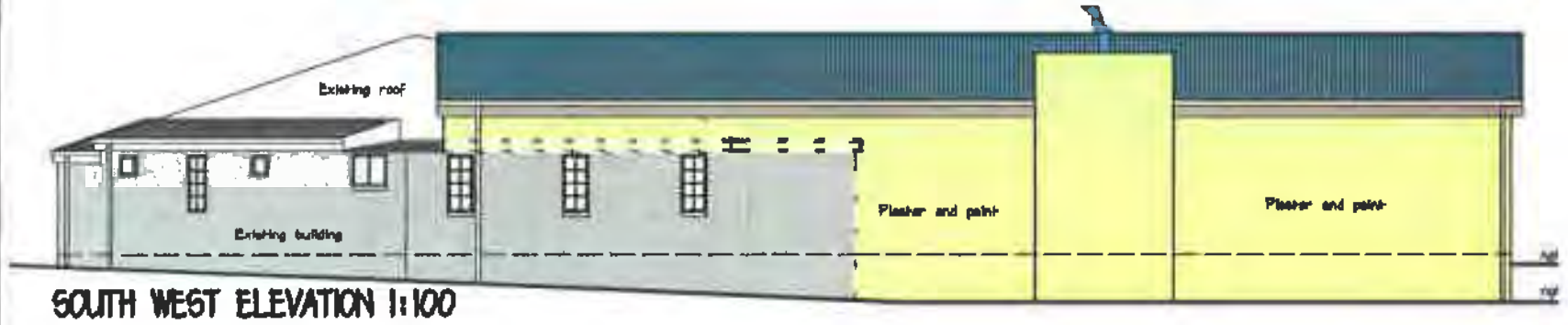
AANBEVELING

1. Dat die Raad goedkeuring van die beoogde uitbreidings aan die klubhuis oorweeg.
2. Dat die Raad 'n lang termyn huurooreenkoms met die Rolbalklub sluit.

H TRUTER
BESTUURDER OMGEWING EN GERIEWE

D NASSON
MUNISIPALE BESTUURDER

✉ 44 Ceres 6835 ☎ (023) 316 1854 (023) 316 1877 admin@witzenberg.gov.za



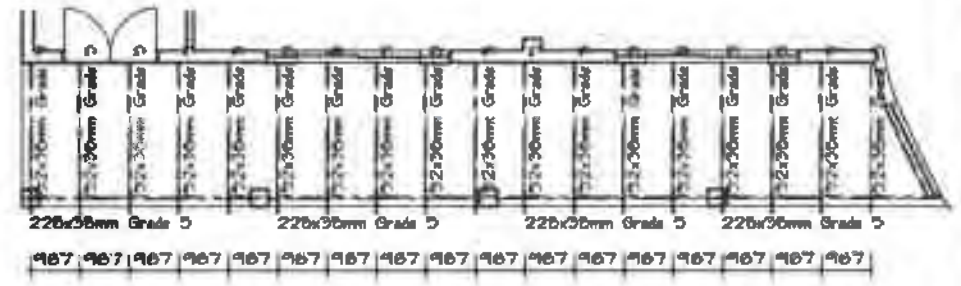
SOUTH WEST ELEVATION 1:100



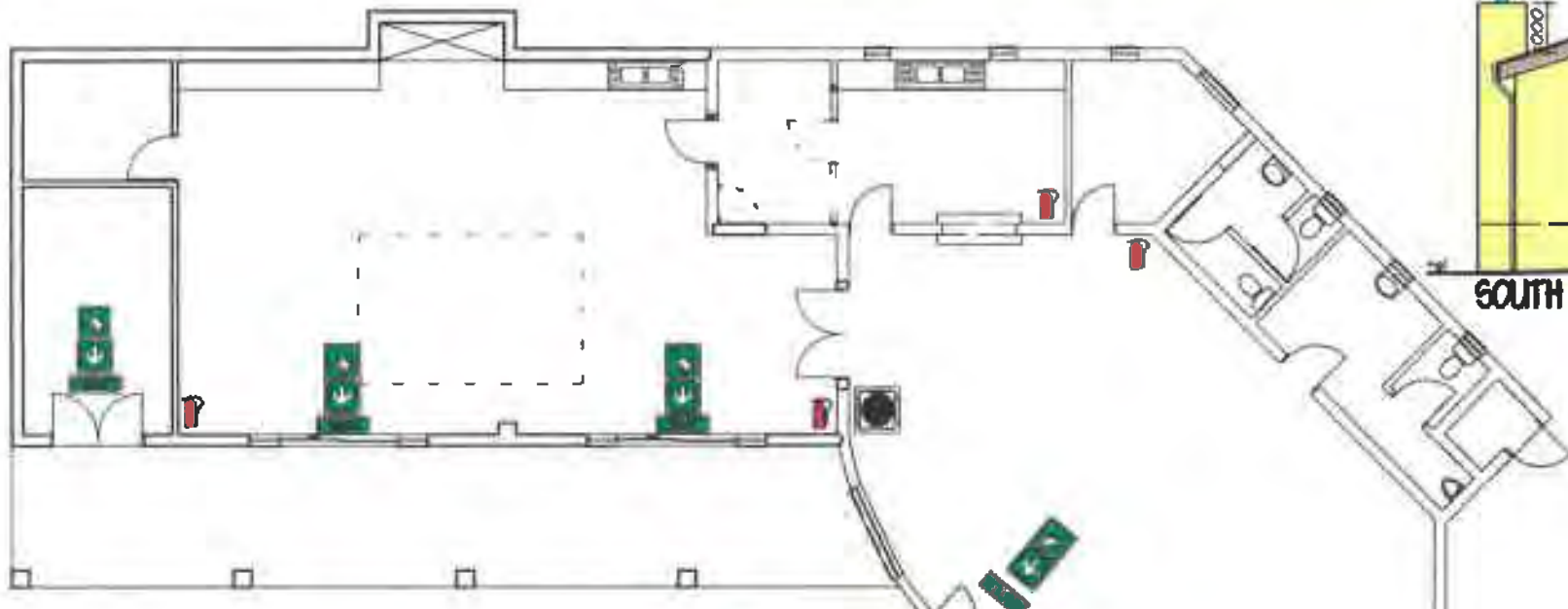
NORTH EAST ELEVATION 1:100



SOUTH EAST ELEVATION 1:100



ROOF PLAN 1:100



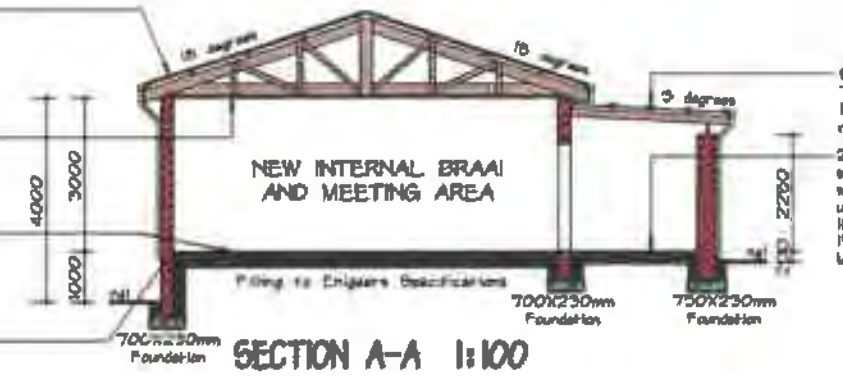
FIRE PLAN 1:100

The emergency routes must be clearly marked and signposted to indicate the direction to be travelled in the case of any emergency, and the size and positioning of the required marks and signs must be subject to any directive issued by the Local Authority. The marks and signs must comply with the requirements contained in SABS 1186. Signs and marks must be SABS approved.

Specialized corrugated longspan roof sheets on 76x50mm purlins spaced at 900mm c/c on pre-fabricated Mitek roof trusses spaced at 1000mm c/c on 114x38mm wallplate. Trusses to be fix to wall with galvinised hoop iron straps imbedded 600mm into wall. 6.4mm Rhinoboard ceiling fixed to 38x38mm brandering spaced at 400mm c/c fixed to tie-beam of trusses. Provide 115mm Isotherm insulation material.

25mm Granolithic screed on 100mm concrete slab on 250micron dpm on 50mm surface bed which will not contain sharp objects on uncompacted filling layers not exceeding 100mm in respect of hand compaction or 150mm by mechanical compaction to 93% MOD AASHTO density.

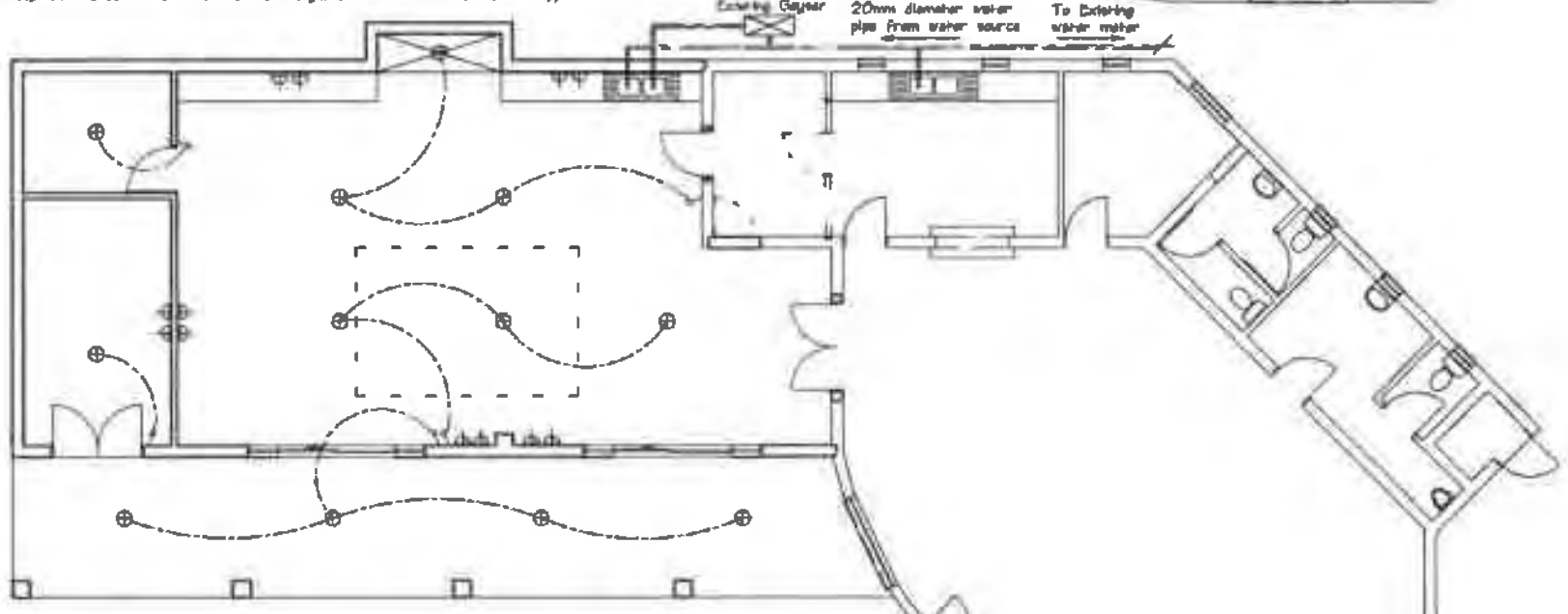
375 micron DPC under walls as per SANS 10400, Part K 4.5.3.3 dpc.



SECTION A-A 1:100

Specialized longspan corrugated roofsheets on 76X50 purlines at 900mm c-c on 152X38mm beams grade 5 at 1000mm c-c resting on 228x38mm. Slope 3 degrees.

25mm Granolithic screed on 100mm concrete slab on 250micron dpm on 50mm surface bed which will not contain sharp objects on uncompacted filling layers not exceeding 100mm in respect of hand compaction or 150mm by mechanical compaction to 93% MOD AASHTO density.



ELECTRICAL AND WATER LAY-OUT PLAN 1:100

Filling shall be laid in uncompacted layers not exceeding 100mm in respect of hand compaction or 150mm by mechanical compaction and compacted to 93% MOD AASHTO density
FLOOR COVERING:
Covering will be tiles and panel dimension shall not exceed 2.5m as per Part J of SANS 10400. Kitchen area fabric reinforced in accordance with the requirements of the slab on ground foundations contained in SANS 10400 Part Figure 5
ROOF COVERING
In terms of Part L of SANS 10400 specialized long span(metal) sheets to be used at minimum angle of 3 to 5 degrees with manufacturers design and specifications.
ROOF ANCHORING
Timber rafters shall be fixed to walls by means of Type B 30mm x 1.2mm galvinised steel straps or Type C 30mm x 1.6mm galvinised steel straps at minimum depth of 600mm as per Table 30 of SANS Part K
PARAPET WALLS
Flashing and counter flashing to be used , dressing over mainwater proofing turn up and 50mm to 70mm over the outside edge of the parapet wall. Super laykold liquid adhesive.
ELECTRICAL NOTES:
Position of electrical points, plugs, lights, plug boxes and accessories to be confirmed with owner prior to installation. The contracto shall cary out the installation in accordance with SANS 10142-1 for wiring premises.

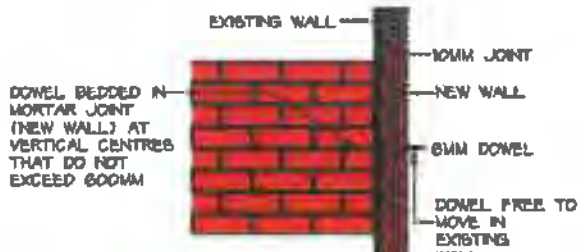
WATERPROOFING NOTE:
Main waterproofing system shall be taken over the/head of parapet wall as per Part L of SANS10400.
SAFETY GLAZING
Safety glazing throughout shall be used where doors and sidelights form part of any entranc up to 2100mm from finished floor level as per Part N 4.4.2 in SANS 10400
PLASTER OF WALLS
Plastering shal be applied to external or internal wallsof minimum 12mm thick
BRICK FORCE IN SOLID UNITS
Brick force for masonry walls, wire of 2.8mm diameter shall be placed in every course up to plinth level and then in every third course to wallplate level(gable included) and in very course above door and window opening.
FLOOR DESIGN:
Concrete floor panel dimension greater than 2.5m and 3.5m shall be designed by a competent person or be fabric-reinforced in accordance with the requirements of Part H in SANS 10400.
NUTECH FASCIA SPECIFICATION:
Nutech fascia sizes as per supplier, 12x225mm or 12x300mm.

Hose reel must be provided in this building and must comply with the requirements contained in SABS 543. It must positioned to ensure that the end of the hose reel must reach any point in the area to be protected.

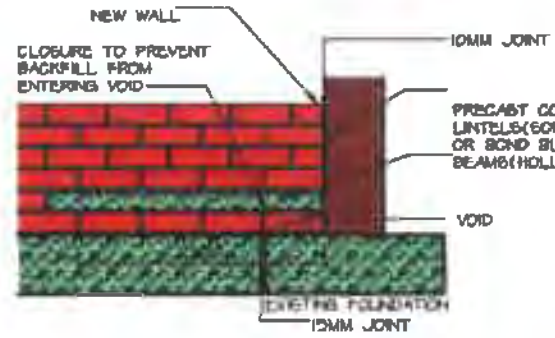
- PLASTERING SHALL BE APPLIED TO INTERNAL AND EXTERNAL.
- TIE WIRES OR BUTTERFLY WALL TIES SHALL BE LOCATED IN AT 4th COURSE IN BEDJOINTS AT A RATE OF 5 TIES PER SQUARE METER.
- NO BRICKWORK, STONE WALLING OR OTHER STRUCTURE SHALL BE BUILT ON CONCRETE FOOTINGS UNTIL AT LEAST THREE DAYS AFTER PLACEMENT OF THE CONCRETE IN THE CASE OF MASS CONCRETE FOOTINGS AND AFTER SEVEN DAYS IN THE CASE OF REINFORCED CONCRETE FOOTINGS OR AS MAY OTHERWISE BE DIRECTED BY THE APPOINTED APPROVED COMPETENT PERSON.
- BUILDING WILL BE ERECTED IN SUCH A MANNER THAT IT WILL NOT BE UNSIGHTLY OR OBJECTIONABLE.
- NO HAND-MIX CONCRETE IS ALLOWED IN ANY STRUCTURAL COMPONENTS.

Any separating element between tenancies shall have a fire resistance of not less than 60min in accordance with Part T,4.5.1 in SANS 10400.

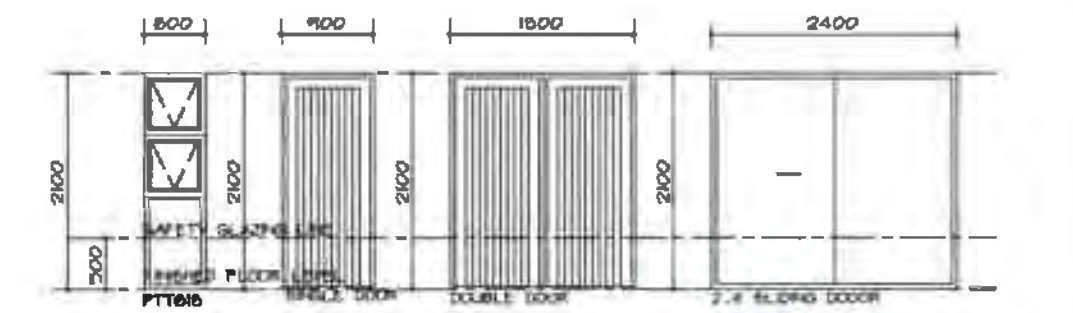
GLAZING APPLICATIONS:
Single clear glass to be used.



DOWEL DETAIL 1:20



FOUNDATION DETAIL 1:20



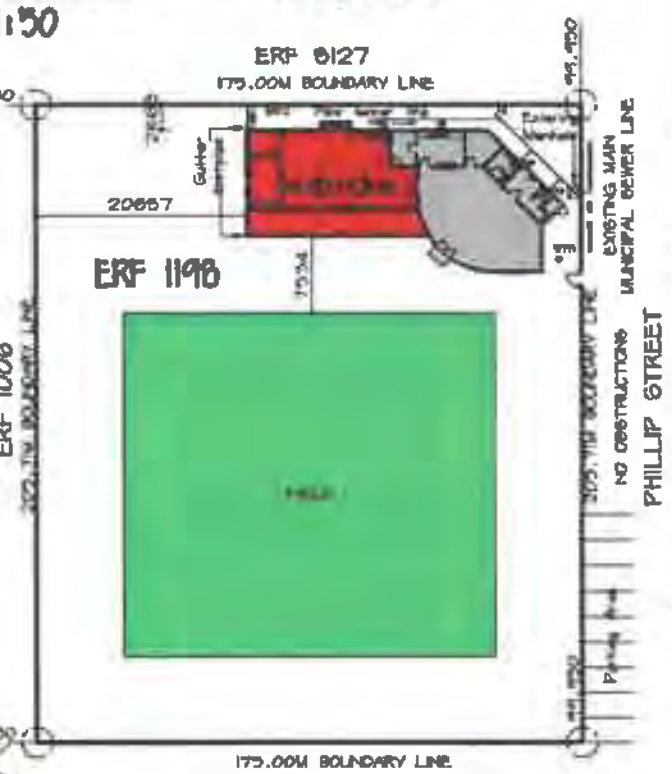
WINDOW/DOOR SCHEDULE 1:50

FIRE PART T OF SANS 10400
Signage to comply with SANS 1186-1, SANS 1186-3, SANS 1186-5, and SANS 1464-22. Any marks shall comply with the requirements of SANS 10114-2. Any fire equipment installation and fire protection system in any building shall be so installed and maintained as to be ready for their purpose at all times according to SANS 10400 Part T 4.322.1. The disposition of such fire fighting equipment shall be clearly visible or all times or shall be indicated by symbolic signs which shall be visible at all times and shall comply with the requirements in SANS 1186-1. Portable fire extinguishers to comply with SANS 1910 and shall be installed, maintained and serviced by a competent person in accordance with SANS 1475-1 and SANS 10105-1 in terms of SANS Part T 4.37. Fire hydrants shall comply with the requirements of SANS 1128-1. Hose reels to be installed in the building shall comply with the requirements of SANS 543, and shall be installed in accordance with SANS 10105-1 and SANS 10400 Part W, according to SANS Part T 4.34. Water supply for the fire fighting purposes shall be in accordance with SANS 10400 Part W

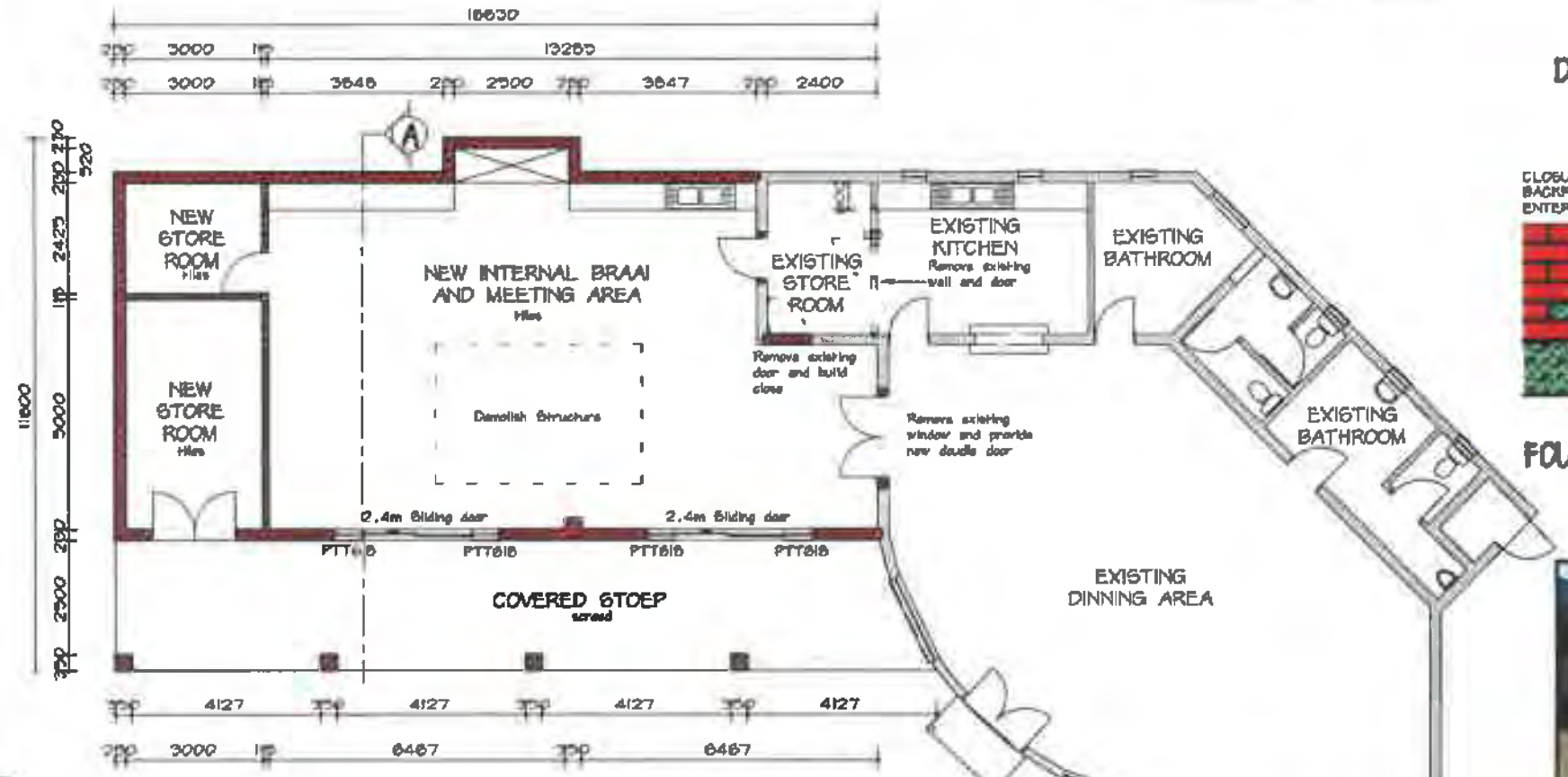
LEGEND

HOSE REEL 30M	
FIRE EXTINGUISHER	
POSITION INDICATORS FOR FIRE FIGHTING EQUIPMENT	
ESCAPE ROUTE	
REACH OF HOSE REEL	
DIRECTIONS FOR ESCAPE ROUTES	





KRIGE STREET
SITE PLAN 1:500



GROUND FLOOR PLAN 1:100

SPECIFICATIONS:

Site : General note:
Boundary: The location of any boundary of a site shall be accurately determined by a professional land surveyor, identifying the boundary pegs or beacons of such site.
General note: Rain penetration :
Towns on the SCCP boundary: In areas of prolonged heavy wind-driven rain, any masonry external wall to be a cavity wall according to Sans 10400 Part K 4.5.2.2 & Fig. 16. Other jointed wall the outer leaf to be painted with a coating that is the subject of an AGRment certificate, according to Sans 10400 Part K, 4.5.2
Walls:
Supporting walls: (timber beams supported on walls)
Walls supporting roofs shall have a thickness of not less than 140mm in single- leaf construction according to Sans K,4.2.2.5
Roof anchoring in Walls:
Timber roof trusses , rafters and similar structures shall be fixed to walls by means of galvanised steel straps Type B 30mm/,2mm)or Type C 30mm/,2mm)or two strands of 4mm diameter steel wire according to Sans 10400 Part K ,4.2.11 & the Act , 103 of 1977 and shall be built 600mm deep into brickwork.
General note:
A double strand of 2,4mm diameter galvanised steel wire may be used in place of hoop-iron straps in light roofs where the trusses are at centres that do not exceed 750mm according to Sans 10400 Part L and Part K , 4.2.11.1(a).
General note:
Nominal wall sizes (mm).
External: Indicate the wall type & thickness for the use of walls in a building according to Sans10400 Part K.
Solid walls - 7.0 Mpa strength for single storey buildings.
10,5 or 14,0 Mpa strength for double storey buildings
General notes :
Precast concrete lintels & brick force:
Lintels shall be provided above all window and door openings in accordance with Sans 10400 Part K, 4.2.1.7
Lintels shall be adequately supported for a period of not less than 7 days after completion : Sans 10400 Part K, 4.2.9.1.7
End bearing of lintels according to Sans 10400 Part K , 4.2.9.3.5(b).
Span less than or equal to 1,5m = 150mm end bearing
Span between 1,5m & 2,5m = 250mm end bearing.
Span greater than 2,5m = 350mm and bearing.
Minimum of 4 courses to be built over lintels.
Lintels over garage openings not exceeding 5m shall have 2Y12 bars over lintels, table 26.
WINDOWS
Aluminium windows and timber doors to be provided.
FLASHING
Flashing to all parapet walls to Part L of SANS 10400.
OVERHANG
Minimum 450mm overhang to be provided in terms Part L of SANS 10400.
ROOF NOTES
Where any timber is built in or onto masonry, the contact area or surface between the masonry and timber shall be protected with a double layer of 350 micron dpc according to SANS Part A1 A4.
Free ends of roofsheets or eaves should be supported as per manufactures specifications
OHS ACT OF 1993 NO 85
The Occupational Health and Safety Act, Act 85 of 1993 places the duty on the employer to ensure as far as is reasonably practicable, that the workplace under his or her control is free from risk to health and safety as per SANS 10400 Part A-b-13.4
ROOF ASSEMBLY
Timber shall be tied down to the supporting walls by means of galvanised steel straps or galvanised steel wires which are built into walls according to SANS 10400 Part L 4.4.1.4.2
Splicing to comply with Part L of SANS 10400 Figure 27.
Fixed with 75mm nails x 2 or alternative with a splice member of 38x38mm with 75mm nails with a 300mm clearance minimum
GUTTER AND DOWNPIPE
SIZE CALCULATIONS
(BIGGEST ROOF OF ALL)
Roof area = 150 sqm
Average rain fall = 58.5mm
58.5 x 150 = 8775
Square root = 93.67mm
Min gutter and downpipe
100X100mm
MASONRY STRENGHT
All bricks to be 7.0 mPa with Class 2 mortar
FLOOR COMPACTION
Floors shall be compacted to a density of at least 90%(93%)
MOD AASHTO
FLOOR CONSTRUCTION
100mm concrete floor shall be laid on a under floor membrane that shall not be less than 250 micron and shall be laid on a surface bed which shall not contain any sharp objects which may perforate such membrane
PARAPET WALL
100X10mm Plaster moulding, Construction of moulds on the parapet = overhangs not more than 20mm

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ACTS OF PARLIAMENT

All Contractors shall ensure that, before any work is put in hand, they comply with all the necessary Acts of Parliament of the Republic of South Africa

REGISTERED MEMBERS OF:

CLIENT: MUNISIPALITEIT CERES
PROPERTY DETAILS: ERF 1196 KRIGE STREET 3 CERES
PROJECT DESCRIPTION: ADDITIONS AND ALTERATIONS
PROJECT NUMBER: CER -SUB -30

RIFAAD JACOBS
ARCHITECTURAL TECHNOLOGIST
REGISTRATION NUMBER: PAT 2474064
CLOETE STREET 6 CERES 6835
CELL: 083 269 8340
E-mail: jacobs.rifaad@gmail.com

A1


Google Earth

Witzenberg Municipality: South Africa

Public Parks By-law, 2021

- Published in Western Cape Provincial Gazette no. on 2021
- **Commenced on 2021**

Preamble

WHEREAS section 156(2) and (5) of the Constitution of the Republic of South Africa, 1996 provides that a Municipality may make and administer By-laws for the effective administration of the matters which it has the right to administer, and to exercise any power concerning a matter reasonably necessary for, or incidental to, the effective performance of its functions; AND WHEREAS Part B of Schedule 5 to the Constitution lists local amenities and municipal parks and recreation as local government matters; AND NOW THEREFORE BE IT ENACTED by the Council of the Witzenberg Municipality as follows:—

1. Definitions

In this By-law, unless the context otherwise indicates —"**animal**" includes any mammal, bird, fish, reptile, insect, amphibian or invertebrate;
"authorised official" means a member of staff of the Municipality delegated by the Municipal Manager and the Director: Community Services, or appointed by the Municipal Manager to implement the provisions of this By-law, or any appointed external service provider referred to in section 76(b) of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) and includes a law enforcement officer or traffic official of the Municipality who has been declared a peace officer in terms of section 334 of the Criminal Procedure Act, 1977 (Act 51 of 1977), acting when on duty and properly identified as such;
"**Municipality**" means the Municipality of Witzenberg established in terms of section 12 of the Local Government: Municipal Structures Act, 1998(Act No. 117 of 1998), in Provincial Notice 479 of 2000 and published in Provincial Gazette Extraordinary 5588 dated 22 September 2000;
"**Municipal Manager**" means the person appointed by the Council in terms of section 82 of the Local Government: Municipal Structures Act, 1998 (Act NO. 117 OF 1998);
"**Constitution**" means the Constitution of the Republic of South Africa Act, 1996;
"**Council**" means the council of the Municipality of Witzenberg , being a council as provided for in terms of section 18 of the Local Government: Municipal Structures Act, 1998(Act No. 117 of 1998), or any committee, any sub-council or any councillor of council, acting under delegated or sub-delegated authority of the Council;"
Councillor" means the member of the Council;

"**Director Community Services**" means the employee of the Municipality in charge of public parks of the Municipality;
"**notice**" means a written notification, or a pictogram issued in terms of this By-law as set out in Schedule 1, prominently and legibly displayed at the entrance to or in any facility or part thereof to which it is intended to apply;
"**public park**" means—(a) any botanical or other garden, playground, zoned public open space managed by the Director Community Services in the Municipality, or a park owned or leased by the Municipality, including any portion thereof and any facility or apparatus therein or thereon, but excluding any public road or street; and (b) any botanical, other garden or playground which is lawfully controlled and managed in terms of an agreement by a person other than the Council;
"**Structures Act**" means the Local Government: Municipal Structures Act, 1998 (Act No.117 of 1998); "this By-law" includes the Schedules hereto;
"vehicle" means any self-propelled vehicle and includes-(a)a trailer; and(b)a vehicle having pedals and an engine or an electric motor as an integral part thereof or attached thereto which is designated or adapted to be propelled by means of such pedals, engine or motor, or both such pedals and engine or motor, but does not include -(i)any vehicle propelled by electric power from storage batteries and which is controlled by a pedestrian; or(ii)any vehicle with a mass not exceeding 230 kilograms and specially designed and constructed, and not merely adapted, for the use of any person suffering from some physical defect or disability and used solely by such person.

2. Delegation and appointment of authorised officials

(1)The Municipal Manager may delegate any of his or her powers or assign any of his or her duties in terms of this By-law to any official of the Municipality.(2)The Director Community Services may delegate any of his or her powers or assign any of his or her duties to any official of the Municipality.(3)Subject to the recruitment policies of the Municipality, the Municipal Manager may appoint authorised officials to exercise and perform certain powers and duties in terms of this By-law.

3. Maximum number of persons

(1)The Director Community Services may determine the maximum number of visitors who may be present at a specific time in a public park, provided that different numbers may be so determined for different parks and for different events.(2)The numbers contemplated in subsection (1) must be made known by the Director Community Services by means of a notice.

4. Admission to and visiting a public park

(1)A person who is admitted to gain access or visit a public park must, subject to the provisions of this By-law, observe and comply with all notices displayed in a public

park or in the entrance thereto and obey any instructions given to him or her by the authorised official.(2)Should a person fail to observe and comply with a notice or any instructions referred to in subsection (1), the Municipality shall not be liable for damage or injury suffered while such person is visiting the public park.(3)A public park is, subject to the provisions of this By-law, open to the public on the times determined by the Director Community Services, provided that different times may be determined in respect of different public parks.(4)No person shall enter or leave an enclosed public park at a place other than that indicated for that purpose.(5)The conditions times and places contemplated in subsections (1), (2) and (3) shall be made known by the Director Community Services by means of a notice.

5. Entrance fees

(1)Subject to the provisions of this By-law, every person shall have free access to a public park.(2)Despite subsection (1), Council may, in terms of the Tariff By-law prescribe fees for entering a public park in such special circumstances as determined by it, and such fees shall be made known by means of a notice.

6. Dumping and littering

No person shall in a public park —(a)dump, drop, bury or place any refuse, rubble, material or any object or thing; or(b)permit any dumping, dropping, burying, placing of any refuse, rubble, material or any object or thing, except in a container identified for that purpose in the park.

7. Liquor and food

(1)No person shall bring into, consume, brew, store or sell in a public park any liquor or any other alcoholic or intoxicating substance.(2)No person shall in a public park, contrary to a notice, cook or prepare food of any kind whatsoever, except at places set aside for such purposes by notice.(3)The preparation and cooking of food at places set aside by notice for such purpose in or at a public park shall be done in a clean and sanitary manner.(4)No animal may be killed, skinned or slaughtered in a public park without the written consent of the Director Community Services having first been obtained.

8. Animals

(1)No person shall bring any dead or alive animal into a public park except in accordance with the directions of the Director Community Services provided that different directions may be determined in respect of different public parks and different types of animals.(2)The directions contemplated in subsection (1) shall be made known by means of a notice.(3)Carcasses may not be buried in a public park but must be disposed of at the owner's expense and in a manner approved by the Council.

9. Use of public parks

(1)No person shall in a public park without the written permission of the Director Community Services or contrary to any conditions which the Director Community Services may impose when granting such permission —(a)arrange or present any public entertainment;(b)display or distribute any pamphlet, placard, painting, book, handbill, sign, advertisement board or any other printed, written or painted work;(c)arrange or hold a public gathering or procession, or any exhibition or performance;(d)conduct any trade, occupation or business;(e)display, sell or rent or present for sale or rent any wares or articles;(f)hold an auction;(g)off-load or store building or other material.(2)Subject to any other law, the written permission contemplated in subsection (1) shall be refused only if anything referred to in subsection (1)(a) to (g)—(a)is likely to give rise to —(i)public rioting;(ii)the disturbance of public peace;(iii)the committing of an offence;(iv)the committing of an indecent act;(v)risks that compromise safety and security; or(vi)a situation where a planned activity in any area of jurisdiction of the Municipality is taking place at the same time as a planned activity in the park, and the activity planned to take place in the park is deemed to have a detrimental impact on the ability of the Municipality to ensure safety and security;(b)is detrimental to the public or the users of, or visitors to, the public park; or(c)is likely to damage or destroy the amenities, wildlife or plant material in the park.

10. Trees in public parks

(1)No person other than an authorized official shall—(a)plant or prune a tree or shrub, or in any way cut down a tree or a shrub, in a public park or remove it therefrom, except with the written permission of the Director Community Services;(b)unless permitted by a notice climb a tree growing in a public park or, break or damage such tree; or(c)in any way mark or paint any tree growing in a public park or attach any advertisement thereto.(2)Any tree or shrub planted in a public park shall become the property of the Municipality.

11. Safety and order

(1)No person shall, in a public park —(a)damage, tamper with or destroy any equipment, amenity or structure;(b)plant, pull out, pick, damage or remove any plant, grass, shrub, bulbs, vegetation or flower;(c)kill, hurt, follow, disturb, ill-treat, catch, remove, translocate or release any animal or displace, disturb, destroy or remove their habitat;(d)use or try to use anything in such park for any purpose other than that for which it is designated;(e)discard any burning or smouldering object;(f)throw or dislodge any rock, stone or object from any mountains, slope or cliff;(g)behave in an improper, indecent, unruly, violent or anti-social manner or cause a disturbance;(h)run, walk, stand, sit or lie in a flower bed;(i)run, walk, stand, sit or lie on grass contrary to a notice;(j)lie on a bench or seating-place or use it in such a manner that prevents

others from using it;(k)play or sit on playpark equipment, except if the person concerned is 14 years old or younger, or as permitted by a notice;(l)swim, walk or play in a fish-pond, fountain, stream, dam or pond;(m)skate on roller skates or a skateboard or similar device except where permitted by notice;(n)operating a gas or charcoal fired barbeque or stove;(o)dig, disturb or remove any mineral substance including soil, sand, gravel or rock;(p)damage, dig, disturb, deface, destroy or remove any fossils, bones or historical artefacts;(q)operate any remote control device including boats, planes helicopters or cars;(r)build, erect, place, create, remove or modify any structure, amenity, pathway, trail, jump or ramp; or(s)engage in any activity which may pose a risk or in combination with other activities in the area of jurisdiction of the Municipality.(2)Notwithstanding subsection (1), the Director Community Services may, by notice, and subject to such conditions as he or she may deem necessary, authorise or permit any of the actions contemplated in subsections (1).

12. Water

No person may in a public park—(a)misuse, remove, pollute or contaminate any water source, water supply or waste water;(b)interfere with or obstruct the flow of any river or seasonal wetland; or(c)drain or redirect any water from private land.

13. Vehicles

(1)No person may bring into a public park any truck, bus, motorcar, motor cycle, bicycle, quadbike, motor tricycle, or any other vehicle, craft, hot air balloon or aeroplane, whether driven by mechanical, animal, natural or human power, supermarket or other trolleys, except in accordance with the written permission of the Director Community Services provided that different requirements or conditions may be determined for different public parks and for different vehicles, craft or aeroplanes.(2)The Director Community Services may determine the speed limit applicable in a public park, provided that different speed limits may be determined for different public parks and for different vehicles, craft or aeroplanes.(3)The requirements or conditions contemplated in subsection (1) and the speed limit contemplated in subsection (2) shall be made known by a notice by the Director Community Services.

14. Games

No person may play or conduct any game of any nature that will cause — (a)disturbance or potentially disturb; or(b)injury to, other park users except at places set aside for that purpose by notice and in accordance with the directions of the Director Community Services.

15. Improper or indecent behaviour

No person may in a public park —(a)perform an act which is indecent or conduct himself or herself improperly by exposure of his or her person or otherwise, or make improper gestures or incite or urge someone to perform a disorderly or indecent act;(b)use foul, lewd or indecent language;(c)write, paint, draw or in any way make a lewd, explicit or immoral figure, writing, drawing or representation; or(d)enter or use a toilet facility intended or indicated as such by notice for members of the opposite sex, provided that this shall not apply to children below the age of seven accompanied by an adult.

16. Powers of an authorised official

An authorised official may —(a)in a public park at any time enter upon any place, land, premises or building and conduct an investigation thereat in order to determine whether the provisions of this By-law are complied with;(b)for the better exercising of any power or the performance of any function or duty assigned or granted to him or her, take along an interpreter who, while acting under the lawful order of such an official, shall have the same powers, functions and duties as such official as contemplated in paragraph (a);(c)give instructions to or direct the public, for the purposes of this By-law, to act in a specific manner whilst at the public park.

17. Amendment, change and addition of a notice or pictogram

(1)The Director Community Services may, subject to the provisions of this By-law, amend, change or add any notice or pictogram mentioned in Schedule1.(2)The Director Community Services must, within 5 working days after an amendment, change or addition of a notice or pictogram as contemplated in subsection (1), display such amended, changed or added notice or pictogram in the relevant public park or at the entrance thereto.

18. Offences and penalties

(1)Any person who contravenes or fails to comply with a notice issued in terms of, or a condition imposed under, or any other provision of, this By-law, shall be guilty of an offence and if convicted shall be liable for a fine or imprisonment for a period not exceeding six months, or to both such fine and such imprisonment.(2)In addition to imposing a fine or imprisonment in terms of subsection (1), a court may order any person convicted of an offence under this By-law —(a)to remedy the harm caused; or(b)to pay damages for harm caused to another person or to property which order shall have the force and effect of a civil judgment.

19. Repeal of By-laws

(1)Previous By-laws dealing with Parks are repealed upon commencement of this By-law. In the event of any other By-law of the Municipality being inconsistent with this By-law, the provisions of this By-law shall prevail, to the extent of the inconsistency.

20. Short title

This By-law is called the Witzenberg Municipality: Public Parks By-law, 2021.

Schedule 1

Symbols / Pictograms for use on park notice boards

No	Interpretation of Symbol	Betekenis van Simbool	Intsingiselo Yomqon
1	Municipality of Witzenberg emblem	Witzenberg Munisipaliteit-embleem	Iimbasa zomasipala WaseWitzenberg
2	Potable water	Drinkwater	Amanzi aselwayo
3	First aid	Noodhulp	Uncedo lokuqala
4	Directional sign	Rigtingwyser	Umqondiso owalathisayo
5	Toilets	Toilette	Izindlu zangasese
6	Ladies	Dames	Amanenekazi
7	Gents	Mans	Amanene
8	Litter bin	Vullisdrom	Umgqomo wenkunkuma
9	Pedestrians	Voetgangers	Abahambi ngeenyawo
10	Jogging	Draf	Ukunkcunkca
11	Hiking	Voetslaan	Uhambo lokusela umoya
12	Cycling	Fietsry	Ukukhwela ibhayisikile
13	Mountain bikes	Bergfietse	Iibhayisikili zokonyul intaba
14	Motor bikes	Motorfietse	Izithuthuthu
15	Scramblers	Veldmotorfietse	Abahamba kwiindawo ezingamaxethuka

16	Quad bikes	Vierwielmotorfietse	Izithuthuthu ezinxane Quad bikes
17	Motor vehicles	Motorvoertuie	Iinqwelo-mafutha
18	Busses	Busse	Iibhasi
19	Parking	Parkering	Iindawo zokupaka
20	Horse riding	Perdry	Indawo yokukhwela amahashe
21	Swimming	Swem	Indawo yokudada
22	Fishing	Hengel	Indawo yokuloba
23	Boardsailing	Seilplankry	Ukuhamba ngesikhep esiqhutywa ngumoya
24	Sailing	Seil	Ukuhamba ngesikhephe
25	Boating	Skuitvaar/roei	Ukuhamba ngephenyane
26	Boat-launching ramp	Bootlanseerhelling	Ithambeka lenqanawa eweza abantu emlanjeni
27	Camping	Kampering	Ukuhlala endle/ukukampisha
28	Caravans	Woonwaens	Uhambo ngekharavan
29	Fire in fireplaces	Vuurmaak in vuurmaakplekke	Umlilo kumaziko
30	Picnic site	Piekniekterrein	Indawo yepikniki
31	Dogs	Honde	Izinja
32	Dogs on leash	Honde aan leibande	Izinja ezilawulwa ngeminxeba
33	Remove dog faeces	Verwyder honde-ontlasting	Yisuse ituwa yenja
34	Roller skating	Rolskaats	Umdlalo wokutyibiliz ngezihlangu ezinamavili
35	Skateboarding	Skaatsplankry	Ukutyibiliza ngeplan
36	Hang-gliding	Hangsweef	Ukubhabha ngesiwuz
37	Café/Take away	Kafee/wegneemetes	Ekhefi
38	Tea-room	Teekamer	Igumbi lokuphungela
39	Restaurant	Restaurant	Erestyu

40	Prohibition	Verbod	Isithintelo
41	No overnight stay	Oornagverblyf verbode	Akuvumelekanga ukulala apha
42	No fires	Vuurmaak verbode	Ayivumelekanga imililo
43	No portable barbecue appliances	Draagbare braaitoestelle verbode	Azivumelekanga izixhobo zokosa inyama eziphathekayo
44	No hunting	Jag verbode	Akuvumelekanga ukuzingela
45	No firearms	Vuurwapens verbode	Ayivumelekanga imipu
46	No bow and arrow shooting	Pyl-en-boogskiet verbode	Akuvumelekanga ukudubula ngotolo nesaphetha
47	No catapults	Ketties verbode	Azivumelekanga izilinge
48	No stone-throwing	Klipgooiery verbode	Akuvumelekanga ukugibisela amatye
49	No flower picking	Blompluk verbode	Akuvumelekanga ukukhiwa kweentyantyambo
50	No dumping	Storting verbode	Akuvumelekanga ukulahla inkunkuma
51	No golf	Gholf verbode	Akuvumelekanga ukudlala igalufa
52	No radios, tape or CD players	Radios en band- of CD-spelers verbode	Abavumelekanga oonomathotholo, iteyiphu okanye ezo zidlala amacwecwe
53	No washing or drying of clothes	Klerewas en -droogmaak verbode	Akuvumelekanga ukuhlamba okanye ukuxhoma impahla
54	No fireworks	Vuurwerk verbode	Azivumelekanga izitakantlantsi
55	No drugs or alcohol	Dwelms en alkohol verbode	Azivumelekanga iziyobisi

			okanye utywala
56	No damaging of vegetation	Beskadiging van plantegroei verbode	Akuvumelekanga ukutshabalalisa izityal
57	Opening times	Oopmaaktye	Amaxesha okuvula
58	Closing times	Sluitingstye	Amaxesha okuvala
59	No supermarket or other trolleys	Supermark- of ander trollies verbode	Akufuneki zitroli zasesuphamakethi okanye ezingezinye
60	No washing of the body	Lyfwas verbode	Akuhlanjwa umzimba apha
61	No graffiti	Graffiti verbode	Akufuneki mibhalo eludongeni/ igrafithi
62	No organised sport	Geen georganiseerde sport	Yonke imidlalo neyoluphi na udidi
	Note	Let wel	Qaphela
	All symbols are in green detail on a white background with a red border. If a symbol is displayed with a red border and red diagonal slash (no 40) it implies that the activity concerned is prohibited	Alle simbole verskyn in groen, op 'n wit agtergrond met 'n rooi rand. Indien 'n simbool 'n rooi rand en 'n rooi skuinsstreep daardeur het (nr. 40), is die betrokke aktiwiteit verbode.	Yonke imiqondiso izc luhlaza kumgangatho omhlophe ezotywe kuwo nomqukumbelo obomvu. Xa umqondi uveliswe unomqukumbelo obumvu kunye nomgca okrwelwe ngokuxwes (nomb. 40) oku kuthetha ukuba l msetyenzana kubhekiselelwe kuwo awuvumelekanga

Geagte mnr Nasson

AANSOEK: BEFONDSING VIR OFF-SITE CCTV SEKURITEITS KAMERAS OP STRATEGIESE PUNTE IN TULBAGH

Tulbagh Rural Safety is as n NPO geregistreer.

Daar was in die verlede al befondsing van Gemeenskaps Veiligheid aan die Witzenberg Sekuriteits Forum.

Ons was in gesprekvoering met mnr Maurits (Mautie) Walters besigheidsman van Ceres wat ons gehelp het met die beplanning en uitleg van die kameras.

Hierdie projek is soortgelyk is aan die Ceres Sekeruteits Forum se projek.

Mark Peltered van LTS Security wat Ceres se stelsel geinstalleer het sal ook hierdie stelsel installer.

Nie een van die kameras wat geinstalleer gaan word sal op Munisipale grond wees nie, maar wel op privaat persele en die krag sal voorsien word deur privaat instansies.

Fase 1 : PUNT 1: by Tulbagh begraafplaas, inkomend van Wolseley.

PUNT 2: by die Tulbagh kruis, inkomend van Rhodes inmaakfabriek.

Bogenoemde PUNT 1 en 2 is ook toegangsroetes na Witzenville en Chris Hanie informele woonbuurt.

Koste per PUNT: R35 500 (btw uitgesluit.)

- 1 x LPR
- 3 x 2 MP IP Cams with 128 GIG SD cards
- Wireless Link
- 1 x POE Switch
- Pole and spikes
- Weatherproof box and Cabling
- Installation

PUNT 4: **Control Room (Opskamer)**: Hierdie toerusting sal geinstalleer word in n reeds opgerigte Opskamer te Tulpak Pakstoor. Die Opskamer is ook geborg deur Tulpak Pakstoor. Die toerusting in die Opskamer maak voorsiening vir uitbreidings op die projek.

Koste PUNT 4: R24 500 (btw uitgesluit.)

- Wireless network
- 2 x 32" Screen
- 32 Channel NVR with 8 TB HDD
- POE Switches

- Weatherproof boxes and cabling
- Installation

Die ander 2 toegangsroetes by Tulbagh Korrektiewe dienste en Montpellier Wyn Landgoed is reeds befonds deur Tulbagh Landbouvereniging en werkend.

Fase 2: PUNT 3: 2 x kameras by die Tulbagh Kliniek in Witzenville en 2 x in die hoofstraat (van der Stel straat) van Tulbagh. Die kameras in van der Stel straat (hoofstraat) word geborg deur besighede in die dorp. Die kamers deur SPAR geborg is reeds geinstalleer.

Koste PUNT 3: R25 500 (btw uitgesluit)

- 3 x 2 MP IP Cams with 128 GIG SD cards
- Wireless Link
- 1 x POE Switch
- Pole and Spikes
- Weatherproof box and Cabling
- Installation

Aangeheg sal u die uiteengesette kwotasie van LTS Security vind.

Die uwe

Conrad Brand

Voorsitter: Tulbagh Rural Safety

WITZENBERG MUNICIPALITY MUNICIPALITY

POLICY

CONFERMENT OF ALDERMANSHIP ON COUNCILLORS OF THE WITZENBERG MUNICIPALITY

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Annexure A

1. DEFINITIONS

"Councillor" means a member of the Municipal Council of the Witzenberg Municipality.

""District Municipality" means a municipality that has municipal executive and legislative authority in an area that includes more than one municipality, and which is described in section 155 (1) of the Constitution as a category C municipality;

"Municipality" means the Witzenberg Municipality established in terms of Section 12 of the Municipal Structures Act, 117 of 1998 by Provincial Notice 480 dated 22 September 2000 (PN 480/2000)

"Municipal Manager" means the person that is the head of administration and also accounting officer for the municipality, appointed in terms of section 82 of the Municipal Structures Act, Act 117/1998;

"

2. NAME OF POLICY

Conferment of Aldermanship on Councillors of the Witzenberg Municipality

3. POLICY OBJECTIVE

The policy makes provision to honour long-serving members of the Council by awarding them Alderman-status. Councillors are honoured for their contribution to the community.

The policy makes provision for the bestowing of Aldermanship on Councillors on developing communities and in recognition of service rendered to local government and the community it serves. This policy also institute a set criteria to recognize those Councillors who prior to 1 February 1995 serve on the council of municipalities and include concurrent service to municipalities (and disestablished municipalities) within the jurisdiction of the Witzenberg Municipality.

4. CRITERIA FOR ALDERMANSHIP

Aldermanship shall be conferred on a Councillor of the Witzenberg Municipality:

4.1 who obtains the minimum of **20 points** on the following scale:

(a) one (1) point for each completed year (12 months) service as a Councillor of Witzenberg; plus

(b) **one additional point** for each completed year (12 months) service as a member of the Executive of the Witzenberg/Cape Winelands District Municipality **prior** to 5 December 2000; or a chairperson of a portfolio / standing committee of the Witzenberg / Cape Winelands Municipality; plus

(c) **one (1) additional point** for each completed year service (12 months) as a mayor, deputy mayor, speaker or a chairperson of a portfolio / standing committee of any municipality in the Cape Winelands District, plus

(d) **three (3) additional points** for each completed year served (12 months) as a mayor of the WItzenberg Municipality; plus

(e) **two additional points** for each completed year (12 months) served as a member of the Executive Committee / Mayoral Committee or chairperson of a portfolio / standing committee of the Witzenberg/Cape Winelands District Municipality subsequent to 5 December 2000; plus

(f) **two additional points** for each completed year served as deputy mayor or speaker of the Witzenberg Council.

4.2 who has served on one or more municipalities within the Republic of South Africa for a total period of 10 consecutive years; (include any term of office prior to 1 February 1995)

Points can only be awarded for service to 1 municipality and not double allocation for e.g if an Appointed councilor is serving on a B-municipality and thet District Municipality, only points for being a councillor at the Witzenberg Municipality can be claimed or awarded.

Double allocation of points cannot be claimed / awarded if such councilor is a mayor, deputy mayor or speaker AND serves on the Executive Committee / Mayoral Committee. Only points will be allocated for the position held as Mayor, Deputy Mayor or Speaker.

Double allocation of points cannot be claimed / awarded if such councilor is a mayor or speaker AND serves on the Executive Committee / Mayoral Committee. Only points will be allocated for the position held as Mayor, Deputy Mayor or Speaker.

4.3 who serve on the Transitional council;

4.4 A **once-off allocation of ten (10) points** awarded to Councillors currently serving and who also served prior to 1 February 1995 (*i.e the period before the commencement of the pre-interim phase of local government transition)*

5. POSTHUMOUS CONFERRAL OF ALDERMANSHIP

The Mayor together with the other members of Council may confer Aldermanship to on any person and may make a posthumous conferral of a Municipal Aldermanship as

described in Section 4 (Criteria for Aldermanship) of this policy. The relatives of the Councillors will receive the badge and certificate.

6. "BENEFITS AND PRIVILEGES

The following benefits or privileges are given to Alderman in as far agreed to by council not prohibited by law:

a) issuing of a lapel badge identifying the wearer as an alderman
b) issuing of printed certificates;
c) may attend and take part in civic ceremonies, as invited;
d) at the discretion of the Executive Mayor, be presented to international/national delegations during his/her term of office as a councillor;
e) making special parking available within the municipal premises during his/her term of office as a councillor;
f) retaining his/her name on the municipality's invitation list;
g) any other privileges or benefits as may be determined by the Council from time to time;

7. IMPLEMENTATION OF POLICY

Any current serving councilor who is the view that he/she qualifies for Aldermanship should notify the Municipal manager in writing together with the necessary details as prescribed in the criteria.

The Municipal Manager shall make a recommendation to the Executive Mayoral Committee after having considered all the relevant details that any current serving Councillors qualifies for Aldermanship.

For monitoring purposes an appropriate database of all current serving councilors as from 5 December 2000 to be created

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Please note that Councillors that are bestowed as Alderman are not entitled to receive any allowances or payments or any rights in terms of attending meetings of the Council (if one no longer serve on Council)

8. REMOVAL OF THE TITLE OF ALDERMAN

Subject to the requirements of just administrative action:

a) Breach the Code of Conduct for Councillors as prescribed in Schedule 1 of the Municipal Systems Act, Act 32 of 2000'
b) The Council may remove such title should a councilor be found guilty of misconduct; or
c) When the actions of such a councilor brings the Council into disrepute; or
d) He/she has acted in a manner unbecoming the office of Alderman;

e) The Council may remove the title from an ex-councillor who is convicted of a Serious criminal offence or where the actions of such ex-councillor brings the municipality into disrepute or;
f) The Council shall on good cause shown investigate the facts and circumstances which should give rise to the removal of the title of Aldermanship from any person and report his/her findings to the municipal councilor relevant committee of Council.

9. DATE OF COMMENCEMENT

Takes effect on date of resolution by Council

ANNEXURE A

1. APPLICATION

An application is submitted by the Chief Whip of respective Political Party to the Office of the Municipal Manager requesting the Aldermanship be bestowed on a councilor should be qualify for such honours in terms of the policy.

2. CALCULATION OF POINTS

Following the above application, Directorate Corporate Services compiled a memorandum to the Municipal Manager, confirming that, according to his records, the councilor qualifies for Aldermanship with the total of points as per the policy.

3. CERTIFICATE BY MUNICIPAL MANAGER

The Municipal Manager confirms that the calculations were verified by him and that the awarding of points was within the prescribed criteria.

4. KEEPING AND ADMINISTERING OF CONFERMENT OF COUNCILLORS

Golden badge labels shall be numbered and recorded in a register to be opened for this purpose. These badges shall be kept in a safe place (Archives).

5. KEEPING OF A REGISTER OF TITLE OF ALDERMANSHIP ON COUNCILLORS +CONFERRED

Register must be kept and should indicate the following:

5.1 full details of person (s) on whom Aldermanship was conferred
5.2 date and detail of Council resolution
5.3 copy of certificate and photo of ceremony
5.4 date of ceremony
5.5 description of badge
5.6 serial number of badge
5.7 blazer

6. ISSUING OF ACCOMPANYING CERTIFICATES

A description and standard wording of the certificates will be on printed on all certificates and accompanies the golden badge.

7. REPLACEMENT OF BADGE

Councillors who are bestowed as Alderman are responsible for the safekeeping of the badge since the badge is the respective Aldermans's property. If lost, they are responsible for the replacement cost thereof.

8. PROTOCOL REGARDING THE HANDING OVER OF BADGE AND CERTIFICATE

The Executive Mayor will hand over the badge, certificate and blazer/jacket bestowing the title of Alderman to Councillors at the last General Council meeting of the Municipality.

In the event of Posthumous conferment, the immediate relatives of the "Alderman" will receive the badge and certificate.

9. PUBLICATION OF CONFERMENT OF TITLE OF ALDERMAN

This ceremonial conferment of the title of Alderman will be published in the local media and the website of the municipality.

ERF 622 WOLSELEY – BEAR NIBBLES APPLICATION



Witzenberg Municipality
PO Box 44
Ceres
6835

Dear Sir/Mam,

INTEREST TO PURCHASE REMAINDER OF ERF 622, WOLSELEY:

1. BACKGROUND

Lotus Bakeries UK Ltd invested in an agri-processing business, Lotus South Africa Manufacturing, located on Erf 4109, Voortrekker Road, Wolseley in May 2019. It immediately created permanent job opportunities for 300 employees as well as procuring 90% of its raw materials (exceeding R35m per annum) from local suppliers in the Witzenberg region.

Following the success of this first phase (BEAR 1), Lotus South Africa Manufacturing commenced construction on the second phase (BEAR 2) of the manufacturing facility in June 2020. The second phase (BEAR 2) will provide immediate employment for 60 staff members once complete in January 2021. Once fully ramped up, phase 1 (BEAR 1) and 2 (BEAR 2) will ultimately provide 600 permanent job opportunities. The total capital investment to date equals R100m. A phase 4 (BEAR 3) extension of 2080 m² GLA on erf 4109 is planned for 2026.

Lotus South Africa's current model is to export bulk product to the UK and US where the retail packing is carried out. Over the course of 2020/21, this retail packing element is being migrated over to South Africa and ultimately the facility in Wolseley will manufacture and retail pack product for 26 different countries across the globe. In order to do this, phase 2 (BEAR 2) of the facility will house state of the art packaging equipment, starting with 2 lines but gradually extending to 6 lines over the next 5 years.

2. DEVELOPMENT PROPOSAL

The board of directors Lotus Bakeries Ltd (holding company of the Lotus Bakeries UK Ltd) have shown interest in investing in further land in order to move other manufacturing activities currently outsourced to international co-packers, to Wolseley.

The proposed agri-processing facility will incorporate the following once completed:
Factory / production space – 7 500m²
Office / staff facility / canteen & training facility – 1 050 m²
Packaging and raw material warehouse – 5 700 m²

Phase 1 (NEW 1)

- Investment will amount to an estimated R 100 000 000
- Job creation - 200 permanent job opportunities.
- Programme 1- 2 years
- Construction - proposed
  - Office / staff facility / canteen – 1 050 m²
  - Factory / production space – 2 500m²
  - Packaging & raw material warehouse – 1 900m²
  - Access road and parking
- Electrical requirement – 350 kVA

Phase 2 (NEW 2)

- Investment will amount to an estimated R 65 000 000
- Job creation - 100 permanent job opportunities.
- Programme 3-5 years
- Construction - proposed
  - Factory / production space – 2 500m²
  - Packaging & raw material warehouse – 1 900m²
- Electrical requirement – 350 kVA

Phase 3 (NEW 3)

- Investment will amount to an estimated R 75 000 000
- Job creation - 100 permanent job opportunities.
- Programme 6-9 years
- Construction - proposed
  - Factory / production space – 2 500m²
  - Packaging & raw material warehouse – 1 900m²
  - Access road
- Electrical requirement – 300 kVA

Please see the attached ***Site Layout*** *(Drawing Number Dated: by Ulrich Bruwer)* of the proposed extension on Erf 622.

The buildings will be equipped with energy efficient equipment, LED lighting, backup generator and solar panels in order to reduce the electricity load.

It is anticipated that solar panel totalling 1000 kVA will be installed over the 3 phases. (In accordance with council requirements and allowances)

Water & sewerage

- Attached, please find the GLS report recently undertaken for the neighbouring plot.
  - Erf 4109 Figure 1
  - Erf 4109 Figure 2
  - Erf 4109 Wolseley text
- It is evident that sufficient water and sewerage capacity is available given some infrastructural upgrades as proposed

Stormwater

- As per council requirements the design will make provision for stormwater attenuation in accordance with municipal bylaws. Detailed stormwater management plan will be submitted for consideration and approval.

3. CONCLUSION

The directors of the Lotus Bakeries Group of companies are very positive about the future growth opportunities in South Africa and are very keen to build on the success the current plant has seen in the last 12 months. They value the support to date from the local Witzenberg Municipal Council but also hope to build a long term relationship with the municipality and the Witzenberg area.

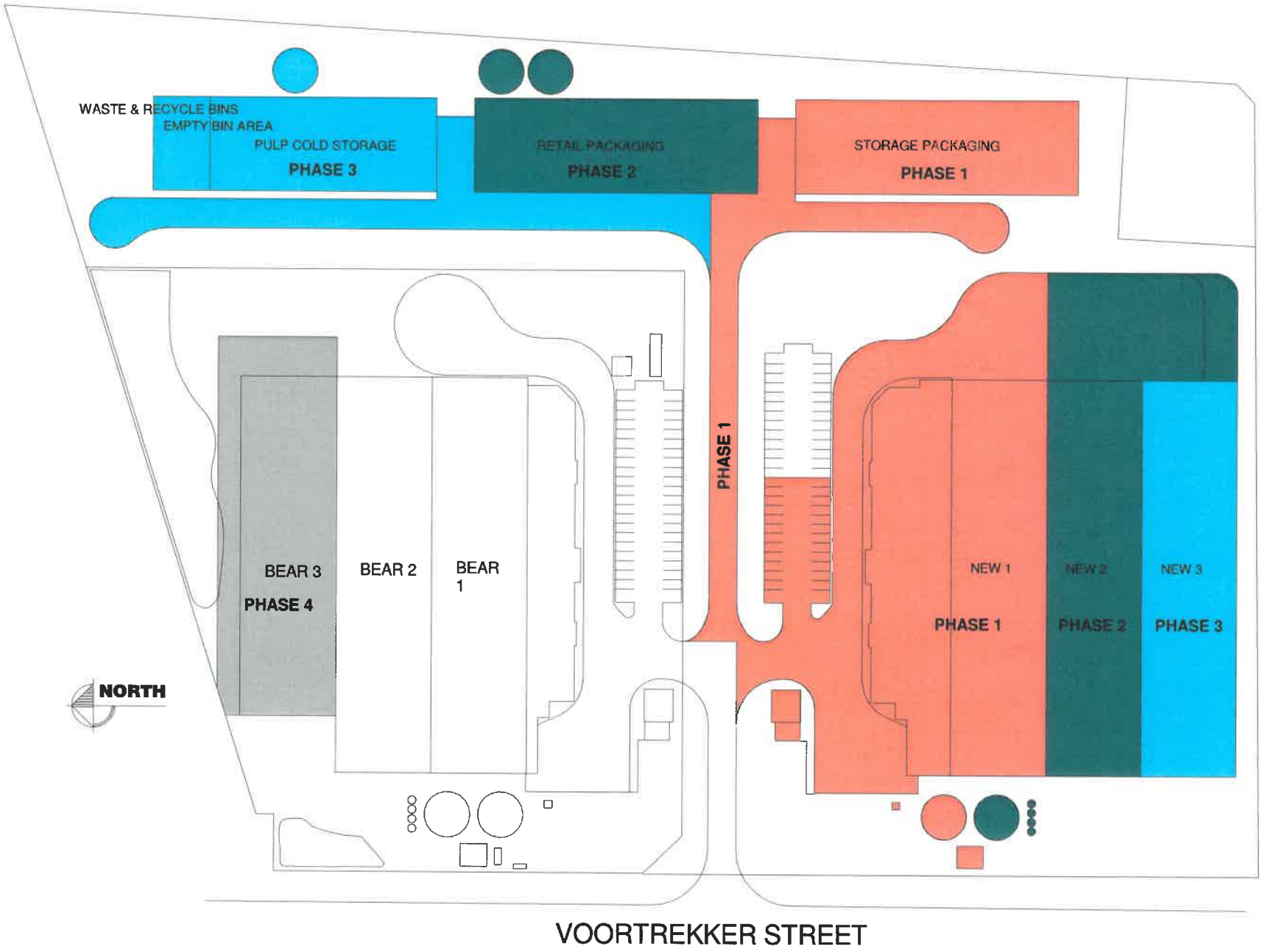
With this in mind, the company would like to secure the remainder of Erf 622 in order to execute it's 10 year strategic growth plans in Wolseley.

We would also like to take this opportunity to invite the Witzenberg Municipal management team for a site visit, so we can share first hand our vision for the future.

I look forward to hearing from you

Kind Regards

Donald Matheson
Managing Director


WASTE & RECYCLE BINS
EMPTY BIN AREA
PULP COLD STORAGE
PHASE 3
RETAIL PACKAGING
PHASE 2
STORAGE PACKAGING
PHASE 1
PHASE 1
BEAR 3
PHASE 4
BEAR 2
BEAR 1
NEW 1
PHASE 1
NEW 2
PHASE 2
NEW 3
PHASE 3
NORTH
VOORTREKKER STREET

SOUTH AFRICA
INVESTMENT CONFERENCE
Accelerating Economic Growth by Building Partnerships

SA Investment Conference
Project Announcements
2020

South Africa
Inspiring new ways

SOUTH AFRICA INVESTMENT CONFERENCE
Accelerating Economic Growth by Building Partnerships

Announcement criteria

- Only projects within the boundaries of the Republic of South Africa will be considered.
- The project must reflect fixed capital investment of above R100 million (no opex included) and is expected to reach start of operation by 2022.
- The announcement must have board approval and must have reached feasibility stage
- Projects must be fully funded with no outstanding approvals
- Companies making announcements to provide a project implementation plan
- Companies to complete the company declaration and project details as per attached slides
- Each company to provide a contact person for the project with the undertaking to provide InvestSA with at least quarterly project updates

South Africa
Inspiring new ways

SOUTH AFRICA
INVESTMENT CONFERENCE
Accelerating Economic Growth by Building Partnerships

Company Declaration

I, Donald Matheson, **the** Managing Director……**of** **……Lotus South Africa Manufacturing give permission for Invest SA to include my project to invest R 279 million (2019-2021) as part of the 2020 SA Investment Conference Announcements.**

As part of this investment announcement,…Lotus South Africa Manufacturing…. undertakes to

(Company Name)

provide Invest SA with at least a quarterly update of the project progress.

InvestSA (and the dti) kindly requests that you provide information that is accurate so we may be able to report our progress to our stakeholders and continue to be of support to the international and domestic investor community pursuing business interests in South Africa.

☐ My company gives Invest SA permission to make this announcement public

Spend of 110m ZAR across 2019-2020 is already in the public domain, 2021 spend of 169m ZAR has not been announced yet as it is a confidential project internally

☐ My company is willing to participate in media events based on this announcement

Would consider this on a case by case basis

Is this announcement being delayed by any of the following issues: *If yes, please provide further details*

☐ Licensing/Permitting ☐ Electricity Access

☐ Infrastructure

☐ Regulations First 2 years spend 2019-2020 is almost complete. 2021 spend is waiting for approval from Witzenburg municipality on purchase of land adjacent to our existing plot

Signature:_____ Date: ……

South Africa
Inspiring new ways

SOUTH AFRICA INVESTMENT CONFERENCE

Company Name: **Lotus South Africa Manufacturing pty**

Investment date: 2019 - 2021
Country of origin: Belgium
Amount invested: 279m ZAR
Location of investment (city and province): Wolseley, Witzenburg Municipality
Project description and product: Dried Fruit
Current capacity/ output: 100m units per annum (2000T) from 2019 investment
Expected increase in Capacity/ output: Max capacity 10,000T from 2020 and 2021 investment
Economic impact: Local sourcing of raw material and packaging
Local partnerships: As above
Project timeline/ phases of development from Licences and Permits to start of production: 3rd phase commencing Janaury 2021 for completion January 2022
Direct full-time employment created and skills development: site will employ 560 full time employees. Currently at 300 after completion of 2019 phase
Reason for investing in South Africa: First investment due to access to raw materials, subsequent investments based on success of first and generating economies of scale
Point of contact for the project progress report: Name : Donald Matheson
Designation : Managing Director
Email : donald.matheson@bearnibbles.co.za
Phone number : 0663898867

South Africa
Inspiring new ways

8.4.8 Subdivision and alienation of a portion of erf 622, Wolseley (7/1/4/2)

Item 8.1.2 of the Executive Mayoral Committee meeting, held on 1 December 2017, refers.

Report from the Municipal Manager, dated 29 November 2017:

"Purpose

To consider the alienation of a portion of erf 622, Wolseley (approximately 2 ha in size) to the Grassroots Group for the purpose of constructing an agri-processing facility as an LED initiative for the Wolseley area.

Deliberation

The Spatial Development Framework as well as the IDP of Council has earmarked Wolseley for industrial development. The national railway line, which runs through Wolseley, is the catalyst for the Special Economic Zone Development project that Council has approved and predominantly the reason why Wolseley is preferred for industrial development. The social statistics also show that poverty within the area is high hence the high unemployment figures and other social ills that is at the order of the day. The Grassroots Group is an agri-processing company that has been supplying local and international markets with quality natural health and lifestyle products for more than 22 years. Their main business is on a farm near Gouda where they are partnering with strategic partners in the dried fruit and health industries. A profile of Universal Orchard, a division of Grassroots, is attached as **annexure 8.4.8(a)**. The Grassroots Group has grown into a market leader in the bulk supply of dried edible health snacks, dried medicinal and herbal botanicals and decorative dried botanicals, which are exported internationally. Grassroots Groups has identified Wolseley as an area where they want to invest. The requirement is land of at least 2 hectares in size where they want to erect a building at the cost of R36 million. The value of the equipment will be approximately R10 million. This facility will provide 120 permanent job opportunities and 180 seasonal opportunities, which will span over a period of ten months from February until December. Of note is that the seasonal opportunities will be over the winter months when the unemployment figures within the municipal area are exceptionally high. This business opportunity will be a joint venture between Grassroots and an international company, who is already a market leader in the biscuit industry. The company has identified a portion of erf 622, Wolseley as the most appropriate site to construct the facility. A copy of an aerial Google map as well as a site plan from Messrs WPP, the town and regional planning consultants of Grassroots, is attached as **annexure 8.4.8(b)**. Grassroots gave an indication that if the projects is approved, they want to start with construction at the end of February 2018 so that the production of the facility can start at the end of September 2018.

Council resolved per council resolution 5.1.2 of 21 August 2017 inter alia:

(a) that the municipal properties identified, i.e. plot 622, Wolseley and portion 8 of plot 363, Ceres, are not needed for minimum municipal services in terms of Section 14 of the Municipal Finance Management Act (Act 56 of 2003).

(b) that the two (2) properties supra (c) be transferred for the use and benefit of the Public-Private Partnership.

Before the application for the Public Private Partnership was lodged with National Treasury the latter advised that it is essential for the application that municipal land be part of such application. The above erven identified are not sufficient for the purposes of the special economic zone and agri-port. The acquisition of private land is essential for the project. This project of Grassroots will also time perfectly with the agri-processing and special economic zone concept, because the products to be manufactured, will be destined for the international market.

Council is therefore requested to consider amending council resolution 5.1.2 of 21 August 2017 to allow for a portion of erf 622, Wolseley to be subdivided and alienated to the Grassroots Group.

Legal implication

Regulation 40 of the Municipal Finance Management Act allows for property to be sold at market related prices except when the public interest or the plight of the poor demands otherwise.

In terms of Section 5 of the Municipal Asset Transfer Regulations, a municipality may transfer or dispose of a non-exempted capital asset only after the Accounting Officer has conducted a public participation process to facilitate the determinations a municipal council must make in terms of Section 14(2)(a) and (b) of the Municipal Finance Management Act. This effectively means that Council's intention to alienate must be advertised to obtain public inputs in respect of Council's intention.

Financial implications

If the land is to be sold Council will not only generate income from the direct sale, but will also receive monthly income in respect of services and municipal rates.

Grassroots indicated that they will require 300 kWh electricity, 40 cubic metres of water per day and sewerage to service 300 workers. All the cost for the upgrading will be for the account of Grassroots, if so approved."

The Executive Mayoral Committee resolved on 1 December 2017:

That the Executive Mayoral Committee recommends to Council:

(a) that Council grants provisional approval to alienate a portion of erf 622, Wolseley (approximately 2 ha in size) to the Grassroots Group for purpose of constructing an agri-processing facility as a Local Economic Development initiative.

(b) that the Municipal Manager ensures that no problem arises with regard to a Public-Private Partnership resolution taken earlier and to avoid conflict with National Treasury regulations.

(c) that Council will support the Local Economic Development initiative.

RESOLVED

(a) *that Council grants provisional approval to alienate a portion of erf 622, Wolseley (approximately 2 ha in size) to the Grassroots Group for purpose of constructing an agri-processing facility as a Local Economic Development initiative.*

(b) *that the Municipal Manager ensures that no problem arises with regard to a Public-Private Partnership resolution taken earlier and to avoid conflict with National Treasury regulations.*

(c) *that Council will support the Local Economic Development initiative.*

(d) *that the Municipal Manager submits a detailed report to Council pertaining to what labour will be utilised during the building process, given the amendment decided on the municipal supply chain management process as well as which designated groups will benefit.*

(e) *that the Executive Mayor be mandated to engage with the developer in terms of the Black Economic Empowerment (BEE) opportunity and report back to Council.*

(f) *that in terms of Section 14 of the Municipal Finance Management Act (Act 56 of 2000), erf 622, Wolseley is not needed to provide in the minimum level of basic municipal services.*

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

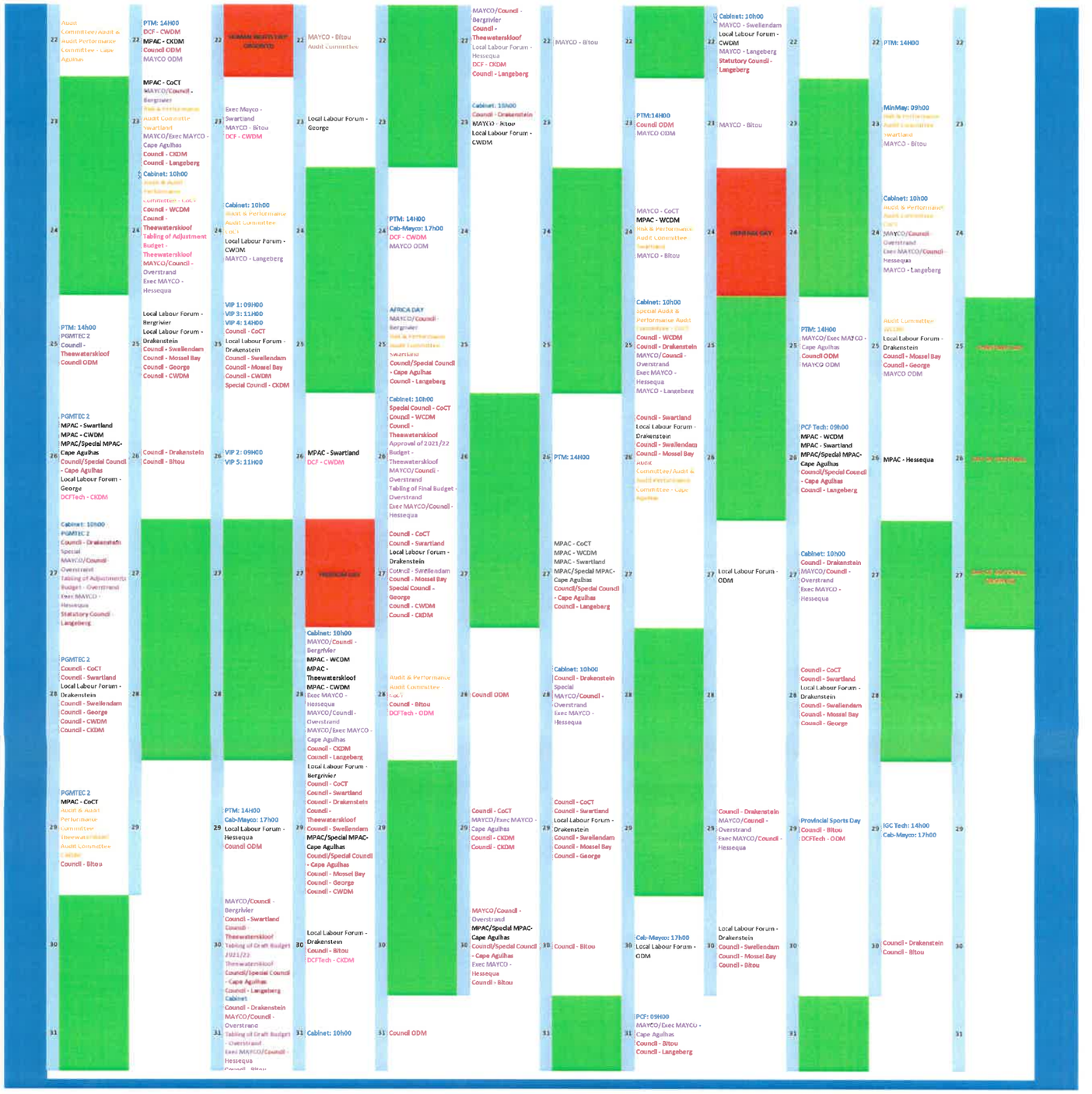
COUNCIL MEETING SCHEDULE: JULY UNTIL OCTOBER 2021

MONTH	DATE	TIME	VENUE	MEETING
July	5	09:00	Council Chambers/Virtual	Senior Management
	12	09:00	Council Chambers/Virtual	Senior Management
	13	10:00	Council Chambers/Virtual	Executive Mayoral Committee
	19	09:00	Council Chambers/Virtual	Senior Management
	20	10:00	Council Chambers/Virtual	Executive Mayoral Committee
	21	14:00	Council Chambers/Virtual	Local Labour Forum
	26	09:00	Council Chambers/Virtual	Senior Management
	27	09:00	Council Chambers/Virtual	Council workshop
	28	10:00	Virtual	Council meeting
	29	10:00	Council Chambers	Committee for Housing Matters
	30	09:00 (Members) 09:30 (Other attendees)	Council Chambers/Virtual	PRAC
August	2	09:00	Council Chambers/Virtual	Senior Management
	10	10:00	Council Chambers/Virtual	Executive Mayoral Committee
	11	14:00	Council Chambers/Virtual	Local Labour Forum
	13	10:00	Council Chambers/Virtual	MPAC
	16	09:00	Council Chambers/Virtual	Senior Management
	17	10:00	Council Chambers/Virtual	Executive Mayoral Committee
	18	10:00	Council Chambers/Virtual	Committee for Technical Services
	18	14:00	Council Chambers/Virtual	Committee for Local Economic Development
	19	10:00	Council Chambers/Virtual	Committee for Community Development
	19	14:00	Council Chambers/Virtual	Committee for Corporate and Financial Services

MONTH	DATE	TIME	VENUE	MEETING
	20	09:00	Council Chambers/Virtual	PRAC
	23	09:00	Council Chambers/Virtual	Senior Management
	24	09:00	Council Chambers/Virtual	Council workshop
	25	09:00	Council Chambers/Virtual	Council meeting (Roll-over budget)
	26	10:00	Council Chambers/Virtual	Committee for Housing Matters
September	6	09:00	Council Chambers/Virtual	Senior Management
	7	10:00	Council Chambers/Virtual	Executive Mayoral Committee
	8	14:00	Virtual	Local Labour Forum
	13	09:00	Council Chambers/Virtual	Senior Management
	14	10:00	Council Chambers/Virtual	Executive Mayoral Committee
	20	09:00	Council Chambers/Virtual	Senior Management
	21	10:00	Council Chambers/Virtual	Executive Mayoral Committee
	27	09:00	Council Chambers/Virtual	Senior Management
	28	09:00	Council Chambers/Virtual	Council workshop
	29	09:00	Council Chambers/Virtual	Council meeting
	30	09:00	Council Chambers/Virtual	Committee for Housing Matters
October	4	09:00	Council Chambers/Virtual	Senior Management
	5	10:00	Council Chambers/Virtual	Executive Mayoral Committee
	11	09:00	Council Chambers/Virtual	Senior Management
	18	09:00	Council Chambers/Virtual	Senior Management

WESTERN CAPE PROVINCE INTERGOVERNMENTAL ENGAGEMENTS CALENDAR

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
1	New Year	PTM: 14H00 Cab - Mayco: 17h00	PTM: 14H00	First Thursday: 09h00 MPAC - Theewaterskloof	Workers' Day	MinMay: 09h00 MAYCO - CoCT			First Thursday: 17h00 MAYCO - George Local Labour Forum - George		Cab-Mayco: 17h00	
2		MTBPC: 09H00-16H00 PGMTEC 2 MAYCO - CoCT	PCF MAYCO - CoCT	GOOD FRIDAY		MPAC - Drakenstein MPAC - Langeberg		IGC 14:00 [CoCT]			Cabinet Bosberaad MAYCO - CoCT	First Thursday: 17h00 MPAC - WCDM MAYCO - George
3		Cabinet: 10h00 MPAC - Langeberg	Cabinet: 10h00 MPAC - George Local Labour Forum - George		Cab-Mayco: 17h00	First Thursday: 17h00 MAYCO - George Local Labour Forum - George		VIP 1: 09H00 VIP 3: 11H00 VIP 4: 14H00 MAYCO - CoCT	Audit & Performance Audit Committee - CoCT		Cabinet Bosberaad	PTM Retreat: 08h00 Special Audit & Performance Audit Committee - CoCT
4		First Thursday: 17h00 DCFTech - WCDM MPAC - Drakenstein MAYCO - George Local Labour Forum - George	First Thursday: 17h00	FAMILY DAY	VIP 1: 09H00 VIP 3: 11H00 VIP 4: 14H00 MAYCO - CoCT	Audit & Audit Performance Committee - Theewaterskloof		VIP 2: 09H00 VIP 5: 11H00		Cab-Mayco: 17h00	First Thursday: 17h00 DCFTech - WCDM MPAC - Drakenstein MAYCO - George Local Labour Forum - George	
5		Local Labour Forum - WCDM	Audit & Audit Performance Committee - Theewaterskloof DCFTech - ODM		VIP 2: 09H00 VIP 5: 11H00 MPAC - Langeberg			First Thursday: 17h00 DCFTech - WCDM MAYCO - George Local Labour Forum - George		MAYCO - CoCT		
6				NOTE: Subject to the management of the COVID-19 pandemic, Cabinet and PTM will be held on a bi-weekly basis as from 14 April 2021	First Thursday: 17h00 DCFTech - WCDM MPAC - Drakenstein MAYCO - George Local Labour Forum - George			PTM Retreat: 08h00 DCFTech - ODM	PTM: 14H00		PTM: 14H00	IGC 14:00 (WCG) Council ODM MAYCO ODM
7				MAYCO - CoCT	Special Audit & Performance Audit Committee - CoCT	PTM: 14H00 DCF - CWDM MAYCO - CKDM			MAYCO - CoCT	First Thursday: 17h00 MPAC -Drakenstein MAYCO - George Local Labour Forum - George		
8		PTM: 09H00 IGC 14:00 [CoCT] MPAC - George DCF - CWDM MAYCO - CKDM	PTM: 14H00 Cab-Mayco: 17h00 MPAC - Drakenstein MPAC - Swellendam DCF - CWDM MAYCO - CKDM MPAC - ODM	MPAC - Drakenstein MAYCO - George DCF - CKDM		IGC Tech: 14h00 MPAC - CoCT Local Labour Forum - WCDM Audit & Audit Performance Committee -Bergrivier MAYCO - CWDM	MPAC - Drakenstein MAYCO - George Local Labour Forum - George		Cabinet: 10h00 MPAC - Langeberg	Local Labour Forum - Swartland	PTM: 14H00	Cabinet: 10h00 Exec MAYCO - Swartland MAYCO - Drakenstein MAYCO/Exec MAYCO - Cape Agulhas
9		Cabinet Bosberaad Local Labour Forum - Overstrand MAYCO - CWDM	MPAC - CoCT Local Labour Forum - WCDM MAYCO - CWDM	MPAC - Bergrivier		MAYCO - Bergrivier MMF & DCF - GRDM DCFTech - CKDM		WOMEN'S DAY	MPAC - Drakenstein		MPAC - CoCT Local Labour Forum - WCDM Local Labour Forum - Overstrand	Council - CoCT Local Labour Forum - Swartland
10		Cabinet Bosberaad Local Labour Forum - WCDM	Cabinet: 10h00 Provincial Budget Day MPAC - CKDM MPAC - Langeberg		PTM: 14H00 MPAC - Swellendam DCF - CWDM MAYCO - CKDM	MPAC - CoCT	PTM: 14H00	PCF Tech: 09h00 MPAC - CoCT Local Labour Forum - WCDM Local Labour Forum - Overstrand			Cabinet: 10h00 Exec MAYCO - Theewaterskloof DCF - ODM	Council - Drakenstein
11	MAYCO - CKDM	SONA MAYCO - Bergrivier Exec MAYCO - Theewaterskloof MMF & DCF - GRDM	MAYCO - Bergrivier MPAC - Drakenstein Exec MAYCO - Theewaterskloof		MPAC - CoCT Local Labour Forum - WCDM Council - Theewaterskloof Local Labour Forum - Overstrand MAYCO - CWDM			Cabinet: 10h00 MPAC - Langeberg		PTM: 14H00		
12		PTM (Budget)		DCF - CWDM MAYCO - CKDM	Cabinet: 10h00 Local Labour Forum - WCDM		PTM: 14H00	MPAC - Drakenstein		MPAC - CoCT Local Labour Forum - WCDM Local Labour Forum - Overstrand		
13	Council - CKDM			MPAC - CoCT Local Labour Forum - WCDM Local Labour Forum - Overstrand MAYCO - CWDM	PCF Tech: 09h00 MAYCO - Bergrivier Exec MAYCO - Theewaterskloof Local Labour Forum - Cape Agulhas				Cab-Mayco: 17h00 MPAC - Hessequa	Cabinet: 10h00		MPAC/Special MPAC - Cape Agulhas Council/Special Council - Cape Agulhas
14	Exec MAYCO - Theewaterskloof			Cabinet: 10h00 Exec MAYCO - Swartland MPAC - Langeberg	IGC 14:00 [WCG] MPAC - Hessequa Local Labour Forum - ODM MAYCO - CoCT Exec MAYCO - Swartland MAYCO - Drakenstein Local Labour Forum - Overstrand MAYCO - Swellendam Exec MAYCO - Mossel Bay Special Council - George MAYCO - Langeberg	Cabinet: 10h00 Exec MAYCO - Swartland MPAC - Langeberg			MPAC - CoCT Local Labour Forum - WCDM Local Labour Forum - Overstrand	Audit Committee WCDM Local Labour Forum - Cape Agulhas		MAYCO - Bitou
15		Cabinet: 14h00 (Budget) Cab-Mayco: 17h00 Local Labour Forum - ODM	PTM: 14H00 MPAC - Hessequa MAYCO ODM				Local Labour Forum - Cape Agulhas		Exec MAYCO - Swartland MAYCO - Drakenstein	MPAC - CoCT	Cab-Mayco: 17h00 Local Labour Forum - ODM	
16		PCF Tech MAYCO - CoCT Audit Committee - WCDM Local Labour Forum - Hessequa Exec MAYCO - Mossel Bay	MAYCO - CoCT Local Labour Forum - Overstrand Exec MAYCO - Mossel Bay	Audit Committee/Audit & Audit Performance Committee - Cape Agulhas			Audit Committee/Audit & Audit Performance Committee - Cape Agulhas	Cab-Mayco: 17h00	Local Labour Forum - Swartland Local Labour Forum - Cape Agulhas Council - George		MAYCO - CoCT Local Labour Forum - Hessequa Exec MAYCO - Mossel Bay	
17		SOPA Cabinet: 10h00 Exec MAYCO - Swartland MAYCO - Drakenstein MAYCO - Swellendam Local Labour Forum - CWDM MAYCO - Langeberg	Cabinet: 10h00 Local Labour Forum - Theewaterskloof MAYCO - Swellendam DCF - ODM		Local Labour Forum - ODM	Audit Committee - WCDM Local Labour Forum - Swartland Local Labour Forum - Cape Agulhas Council - George MAYCO ODM		Cabinet Bosberaad Audit Committee - WCDM Local Labour Forum - Hessequa Exec MAYCO - Mossel Bay			Exec MAYCO - Swartland MAYCO - Drakenstein MAYCO - Swellendam Local Labour Forum - CWDM	Council - Bitou
18		SOPA Debate DCF - WCDM Local Labour Forum - Swartland Local Labour Forum - Cape Agulhas MAYCO - Bitou	Audit & Audit Performance Committee - Bergrivier Local Labour Forum - Swartland Council - Theewaterskloof Local Labour Forum - Cape Agulhas Council & Special Council - George		Cabinet Bosberaad MAYCO - CoCT Local Labour Forum - Hessequa Exec MAYCO - Mossel Bay			Cabinet Bosberaad Exec MAYCO - Swartland MAYCO - Drakenstein MAYCO - Swellendam Special Council - George Local Labour Forum - CWDM DCF - ODM		Cab-Mayco: 17h00 MPAC - Swellendam Local Labour Forum - ODM		DCF - WCDM Local Labour Forum - Swartland Local Labour Forum - Cape Agulhas	
19				PTM: 14H00 Cab-Mayco: 17h00 Local Labour Forum - ODM	Cabinet Bosberaad Local Labour Forum - Swartland MAYCO - Swellendam Local Labour Forum - CWDM MAYCO - Langeberg		ICSC Tech: 14h00 Cab-Mayco: 17h00 MAYCO/Council - Bergrivier Local Labour Forum - ODM	Council - CoCT DCF - WCDM Local Labour Forum - Swartland Local Labour Forum - Cape Agulhas MPAC - ODM		VIP 1: 09H00 VIP 3: 11H00 VIP 4: 14H00 MAYCO - CoCT Local Labour Forum - Hessequa Exec MAYCO - Mossel Bay		
20		Special Council - George MAYCO - Bitou Audit Committee - CKDM	HUMAN RIGHTS DAY	MAYCO - CoCT MPAC - Theewaterskloof Local Labour Forum - Hessequa Exec MAYCO - Mossel Bay	DCF - WCDM Local Labour Forum - Swartland Local Labour Forum - Theewaterskloof MAYCO - Bitou	PTM Retreat: 09h00 DCF - CWDM MAYCO ODM	MAYCO - CoCT MPAC - Swellendam Local Labour Forum - Hessequa Exec MAYCO - Mossel Bay		PTM: 14H00		VIP 2: 09H00 VIP 5: 11H00 Exec MAYCO - Swartland MAYCO - Drakenstein MAYCO - Swellendam Local Labour Forum - CWDM MAYCO - Langeberg		
21				MAYCO - Drakenstein MAYCO - Swellendam Local Labour Forum - CWDM MAYCO - Langeberg			MAYCO - Drakenstein Local Labour Forum - CWDM MAYCO - Langeberg		MAYCO - CoCT Local Labour Forum - Hessequa Exec MAYCO - Mossel Bay	Local Labour Forum - Swartland MAYCO - Bitou MPAC - ODM		

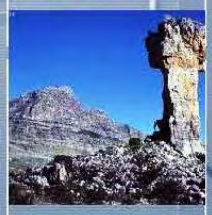


Weekends	Local Labour Forum
Public Holidays	Sector Engagement / Mun. Advisory Forum
Provincial Government	Tabling of Draft Budget / Adjustment Budget
MAYCO / EXEC MAYCO	
Audit Committee / Audit & Audit Perf.	
MPAC / Special MPAC	
Council / Special Council	
WCMMF	
DCFTECH / DCF	









Witzenberg Municipality

Draft Ward Committee Policy

A Municipality that cares for its community, creating growth and opportunities

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Draft Amendments

Reference: 03/3/P

POLICY ON WARD COMMITTEES
(Review/Amended 2021)

1. PREAMBLE

It is essential for good governance that citizens are actively involved in the processes with regard to planning, budgeting, monitoring and evaluation of programmes/projects.

Ward Committees are regarded as the vehicle to promote good governance at local government level and must, in conjunction with the Council, execute the constitutional objects for government.

Witzenberg Municipality is governed as a municipality with a mayoral executive system combined with a Ward participatory system as per Section 9(d) of the Local Government: Municipal Structures Act, 1998.

The establishment and operation of a Ward Committee must be in accordance with Section 72 to 78 of the Local Government: Municipal Structures Act, 1998.

Amendment of section 73 of Act 117 of 1998, as amended by section 6 of Act 19 of 2008
28. Section 73 of the principal Act is hereby amended—

(a) by the substitution for subsection (1) of the following subsection:

"(1) A metropolitan or local council must establish a ward committee for each ward in the municipality within 120 days after the election of the municipal council, in accordance with section 22."; and

(b) by the insertion after subsection (1) of the following subsection:

"(1A) (a) If a metropolitan or local council is unable to establish a ward committee or ward committees in accordance with subsection (1), the speaker must, prior to the expiry of the 120 days after the elections, in writing and on good cause shown, request the MEC, responsible for local government in the province concerned, for an extension

Draft Amendments

2. DEFINITIONS

In this policy a word or phrase to which a meaning has been assigned in the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998) and the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), has that meaning, unless the context indicates otherwise.

3. PURPOSE OF POLICY

To provide a uniform and simplified Policy to Ward Committee members, Councillors and municipal officials on the establishment and operation of Ward Committees in Witzenberg Municipality.

4. ESTABLISHMENT PROCESS

Only local municipalities of the "Ward participatory type" may establish Ward Committees, when:

i. The establishment notice (section 12 notice i.t.o the Municipal Structures Act) of a Municipality determines whether that particular municipality is of the "Ward participatory type";

ii. If a Municipality is allowed, in terms of its establishment notice, to have Ward Committees, the Council resolved to have Ward Committees and,

iii. Subsequent (or together with) the decision to have Ward Committees, the council made a resolution, adopting an establishment notice for Ward Committees.

5. STATUS OF WARD COMMITTEES

The object of the Ward Committee is to enhance participatory democracy in Witzenberg local government.

The Ward Committee:

- ❖ Is an advisory body
- ❖ Is independent, and
- ❖ Must be impartial and perform its functions without fear, favour or prejudice.

6. FUNCTIONS AND POWERS OF WARD COMMITTEES

6.1 A Ward Committee may make recommendations to the Ward Councillor, or through the Ward Councillor to the local municipality on any matter affecting its ward.

6.2 A Ward Committee may have such duties and powers as may be delegated to it by the local council in terms of section 59 of the Municipal Systems Act.

6.3 The following represents duties and powers that may be delegated to Ward Committees by the municipality:

6.3.1 To serve as an official specialized participatory structure in the municipality.

6.3.2 To create formal unbiased communication channels as well as co-operative partnerships between the community and the council. This may be achieved as follows:

(i) Advise and make recommendations to the Ward Councillor on matters and policy affecting the ward.

(ii) Assist the Ward Councillor in identifying conditions, problems and needs of the residents.

(iii) Spread information in the Ward concerning municipal issues such as the budget, integrated development planning, service delivery options, municipal properties and the performance management system.

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(iv) Receive queries and complaints from residents concerning municipal service delivery, communicate it to council and provide feedback to community on council's responses.

(v) Ensure constructive and harmonious interaction between municipality and community through the use and co-ordination of Ward residents meetings and other community development forums.

(vi) Interact with other forums and organizations on matters affecting the ward.

6.3.3 To serve as a mobilizing agent for community action. This may be achieved as follows:

(i) Attending to all matters that affect and benefit the community.

(ii) Acting in the best interest of the community.

(iii) Ensure the active participation of the community in:

- ❖ Service payment campaigns
- ❖ Integrated Development Processes
- ❖ Budgetary processes
- ❖ Decisions on provision of municipal services

6.3.4 No executive powers shall be delegated to Ward Committees.

6.3.5 A Ward Committee may express dissatisfaction to the Municipal Council Speaker on the non-performance of a Ward Councillor.

6.4 The Ward Committee shall actively participate in relevant municipal development planning structures.

7. CAPACITY BUILDING AND TRAINING

7.1 Ward Committees should do an annual capacity building and training needs assessment for members of the committee.

7.2 An annual capacity building and training programme should be developed for each member of the Ward Committee.

7.3 An annual budget for the Capacity building and Training Programme should be prepared according to the needs assessment.(Ref: Ward Committee Operational Plans)

7.4 The following requirements may be included in the training and capacity building programmes of the municipality:

7.4.1 Generic training needs, including:

(i) Basic literacy

(ii) Communication

(iii) Interpersonal skills

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(iv) Community upliftment

(v) Conflict management and negotiation skills

(vi) Democracy and Community participation

(vii) Identification, monitoring and prioritisation of needs. The above will include basic training in survey methodology; and

(viii) Leadership

7.4.2 Training needs on Municipal Policy and Processes, including

(i) Principles of good governance
(ii) The establishment of Ward Committees, in terms of reference, nature and functions.
(iii) Municipal structures, legislation and processes (including IDP)
(iv) Intergovernmental community development
(v) Municipal Service Partnerships
(vi) Payment for service (credit control)

7.4.3 Specialised training needs, including

(i) Meeting procedures and secretariat services (minute taking, report writing, letter writing, etc.)

(ii) Administration (clerical/administration skills, bookkeeping, basic accounting, etc.)

(iii) Budgeting

(iv) Monitoring and evaluation

(v) Policy development

(vi) Project management

(vii) Stress management

(viii) Performance management

8. COMPOSITION OF WARD COMMITTEES

8.1 A Ward Committee consists of the Ward Councillor representing that Ward in the council (the Ward Councillor being the chairperson of the committee) ~~and not more than ten other members.~~

8.2 The procedure for electing members must take into account the need for women to be equitably represented in a Ward Committee and gender equity may be pursued by ensuring that there is an even spread of men and women on a Ward Committee where possible.

8.3 A diversity of interests in the Ward must be represented on the Ward Committee.

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8.4 Subject to geographical conditions which may dictate otherwise, a diversity of interests may be pursued by ensuring the inclusion of the following interest groups on a Ward Committee:

- Youth
- Women
- Physically disabled and the elderly
- Churches and religious groups
- Sport and culture
- Health and social services
- Education and nature conservation / Environmental groups
- Community Safety Forums
- Community Based Organisations, Civics and Rate Payers Associations
- Business community

8.5 The Ward Committee may appoint office bearers as required.

8.6 A Proportional Representative (PR) councillor is an ex officio member of the Ward Committee in which the PR councillor resides.

8.7 A Ward Councillor may delegate in writing the chairing of a meeting in his/her absence to PR councillor or any member of the Ward Committee.

9. ELECTION CRITERIA

The following criteria should apply for electing Ward Committee members:

9.1 To be elected as a member of a Ward Committee, a person must be a registered voter in the Ward.

9.2 A person is not eligible for election if he or she works for the Witzenberg Local Municipality or the Cape Winelands District Municipality.

9.3 A person should not be in arrears to the municipality for rates and service charges for a period longer than three months without having a valid debt collection agreement in terms of Council's Credit Control Policy.

9.4 A person should not be an unrehabilitated insolvent.

9.5 A person who is placed under curatorship should not be elected.

9.6 A person should not be elected who after February 1997 has been convicted of an offence and sentenced to imprisonment without the option of a fine for a period of not less than 12 months.

9.7 Persons of unsound mind who have been declared such by a competent court cannot be elected.

9.8 Members should be active in the sector or geographic area they represent and should be motivated to work on the Ward Committee by their commitment to working for a better life for their constituency.

9.9 Municipal community development workers, employed or otherwise, shall not be eligible for election as Ward Committee members.

Draft Amendments

10. ELECTION PROCEDURE

10.1 Three different election models may be applied by Witzenberg Municipality. These models are respectively based on sectoral and geographic representation, or a combination of the two previously mentioned. It will be the responsibility of Council to decide on the applicability of each model. Since these models only represent frameworks, Council may decide to combine or adapt it according to specific circumstances.

10.2 Sectoral election model

10.2.1 Identification of interest groups:

(i) The council identifies the key performance areas of each ward, e.g. local economic development, job creation, basic services, etc. (the list of key areas of interest provided for under "Composition of Ward Committees" may be used for this purpose).

(ii) The council invites interest groups to state their interest in and concern with any of the key performance areas.

(iii) The council identifies the clusters of interest groups (no more than ten) that qualify for election.

10.2.2 Election should take place as follows:

(i) The process of establishing Ward Committees in each of twelve (12) Wards will be facilitated by the Municipality in collaboration with officials from the local office of the Independent Electoral Commission (IEC). This process will be driven by the Integrated Development Planning Unit, with the Councils Speaker as Champion of this program.

(ii) The Municipality will roll out the process, which will start after Local Government Elections

A media campaign will be launched to ensure maximum community participation in this process. This will include informing members of the community that they may only nominate and vote in ward committee elections in the wards in which they are a resident and registered to nominate and vote, as well as providing information of when and where the elections in each ward will take place and what they need to bring with them (e.g. ID document).

Through this establishment process, it is intended that members of the community will understand the purpose and potential benefits of the Ward Committee System. Community members should also be in a better position to make informed decisions with regard to nominating and electing appropriate members of Ward Committees and be able to hold Ward Committees accountable once they are established.

10.3 Geographical election model

Draft Amendments

~~Should geographical conditions make it difficult to apply the sectoral election model, which might particularly be the case in farm areas, at least one representative per farm in the voting district must attend a meeting in the form of an electoral college. From this college the number of representatives more or less proportional to its occupants shall be elected as Ward Committee members. Portfolios are assigned afterwards to Ward Committee members as per section 8(4).~~

10.3.1 Should Council's reasonable efforts to establish Ward Committees in accordance with the three models not result in the outcome as required by the models above, the method of establishing a Ward Committee is left to the discretion of the Speaker after consultation with the relevant Ward Councillor.

10.4 The type of nomination process conducted is left to the discretion of the Council.

10.5 The election process is to be coordinated by the administrative division of the municipality with the consent of the municipal council.

11. CONDUCT OF MEMBERS

11.1 A member of the Committee:

11.1.1 Must perform the functions of the committee in good faith and without fear, favour or prejudice.

11.1.2 May not use the position or privileges of a member for private gain, or to improperly benefit another person.

11.1.3 May not act in any other way that compromises the credibility, impartiality, independence or integrity of the committee.

11.1.4 Must adopt the principle of accountability to the community.

11.1.5 Must be accessible for the community and ensure that all role players can relate to the processes and the issues at hand and are able to make their input into the processes of the committee.

11.1.6 Must adopt the principle of transparency to promote openness, sincerity and honesty among all the role-players in a participation process, and to promote the existence of trust and respect for the integrity of each role player, and a commitment by all to the overriding objectives of the process in the interest of the common good.

11.1.7 Must recognize diversity and understand the differences associated with race, gender, religion, ethnicity, language, age, economic status and sexual orientation, among others.

11.1.8 Must embrace all views and opinions in the process of community participation. Special effort should be made to include previously disadvantaged persons and groups, including youth and women, in the processes of the Ward Committee.

11.1.9 Must provide an apology with a valid reason to the Chairperson if a meeting cannot be attended.

11.2 Ward Committee members must sign a Code of Conduct, which should be administered by the Ward Councillor.

Draft Amendments

12. WARD COMMITTEE MEETINGS

12.1 Chairperson

12.1.1 Ward Committee meetings are convened and chaired by the Ward Councillor or as provided for under section 8(7).

12.1.2 Members of the Ward Committee must submit items to be discussed to the Chairperson well in advance.

12.1.3 The Chairperson will be responsible to prepare an agenda for Ward Committee meetings

12.2 Frequency of meetings

12.2.1 At the beginning of the year Ward Committees must determine a programme for Ward Committee meetings to coincide with meetings of the municipal council.

12.2.2 Regular meeting intervals need to be determined.

12.2.3 A formal Ward Committee must meet at least quarterly.

12.2.4 There are no limitations to the frequency of special Ward Committee meetings.

12.3 Quorum and decisions

12.3.1 A majority of Ward Committee members (50 % + 1 member) must be present before a vote may be taken on any matter.

12.3.2 A Ward Committee shall endeavour to take decisions based on consensus.

12.3.3 If consensus on any matter cannot be achieved, such a matter may be determined by a supporting vote of at least the majority of the members of the committee (50% + 1 of the committee members present).

12.4 Public meetings (Ward meetings)

12.4.1 Public meetings are mainly held in order:

(i) To register the concerns and inputs of the community with regard to service delivery, general development of the community, disaster management and any other municipal concern the community may have.

(ii) To report back to the public on issues that effect it.

12.4.2 Ward or public meetings shall be chaired by the Ward Councillor. A Ward Councillor may delegate in writing the chairing of the meeting in his/her absence to the ex officio proportional representative councillor on the Ward Committee or to any other member of the Ward Committee.

Draft Amendments

12.4.3 If the committee decides to hold a public meeting it must display notices in strategic places stating the time, date and place of the meeting and inviting the public to attend the meeting or meetings. Council shall take all reasonable steps to ensure that Ward Committees communicate effectively with the community with respect to planned meetings.

12.4.4 The scheduled time, date and place of the public meeting should be convenient so as to encourage the greatest number of people to attend. The venue:

(i) Must be in a well known place
(ii) Must be easily accessible and where possible, also disabled friendly.
(iii) Must be large enough to accommodate all people present.

12.4.5 At a public meeting a representative of the committee must:

(i) Explain the meeting procedures, such as adoption of minutes, time allowed for questions, etc.

(ii) Explain the issues the committee has to consider, including any options open to the committee.

(iii) Allow members of the public attending the meeting to air their views on these issues.

(iv) Answer relevant questions.

(v) Keep minutes of the meeting and inform the public that Ward Committee meeting and public meeting minutes are public documents and that the community has access to these documents and may make copies at their own cost.

(vi) Give feedback on previous issues, including reasons if there is a lack of progress.

12.4.6 Public meetings are not political platforms and Ward Committee members and the public should refrain from making party political statements, campaigning and canvassing.

12.4.7 For the purposes of participation in public meetings, a Ward Committee should keep a register of interest groups and organizations that are active in the ward.

12.5 Procedures

A Ward Committee with a supporting vote of the majority of its members may determine its own procedures subject to any directions of the councillor.

Draft Amendments

12.6 Work programme

The Ward Committee:

12.6.1 Must submit a programme (Ward Based Operational Plans) with specific outputs of work for one year to the office of the Municipal Manager in July of each year.

12.6.2 Must perform the functions as set out to achieve, and as indicated in the work programme (Ward based plan):

(i) On own initiative

(ii) On request by the councillor

(iii) On request by the Municipal Manager

(iv) In accordance with priorities and reasonable time frames determined by the Municipal Manager.

13. ADMINISTRATIVE SUPPORT

13.1 Municipalities must make administrative arrangements to enable Ward Committees to perform their functions and exercise their powers effectively.

13.2 Section 16(1)(c) of the Municipal Systems Act (No.32 of 2000) also requires that municipalities use their resources and allocate funds in their annual budgets for community participation.

13.3 Administrative support may include the following:

13.3.1 The promotion of Ward Committees in the community – informing the communities of the roles and responsibilities of Ward Committees.

13.3.2 The availability of administrative staff capacity to attend all scheduled / non-scheduled Ward Committee meetings and to assist the Ward Councillor and members in fulfilling their clerical and administrative functions.

13.3.3 To identify/arrange central meeting places in the Ward where communities have access to information and where Ward Committees can meet.

13.3.4 To provide the necessary logistical resources.

13.3.5 To assist with the translation of information and documentation for the community.

13.3.6 To provide transport where necessary.

13.3.7 To develop and provide capacity building and training programmes for Ward Committees on an ongoing basis during their term of office.

13.3.8 To facilitate Ward Committee elections.

Draft Amendments

14. TERM OF OFFICE

14.1 Members of a Ward Committee are elected for a term coinciding with that of the Council.

14.2 The same term of office will apply to all the Ward Committees.

15. VACANCIES

If a vacancy occurs among members of a Ward Committee, it must be filled in accordance with the following procedure:

15.1 The vacancy must be filled from the list of original nominees.

15.2 Where applicable, the vacancy must be filled by a person from the sector left vacant.

15.3 Where nobody can be elected, the Ward Councillor may co-opt a suitable person who meets all the necessary requirements for election.

16. TERMINATION OF MEMBERSHIP

The following may serve as sufficient motivation to terminate the membership of Ward Committee members:

- Death
- Resignation
- Relocation from ward
- Election to position of councillor
- Permanent or contract position at the Municipality
- Failure to attend three consecutive meetings of the Ward Committee without apology
- Proven involvement in corruption
- Failure to adhere to meeting procedures or misconduct during Ward Committee meetings
- Does not submit priorities with the mandate of the community
- Becomes involved in activities that undermine the council or Ward Councillor's authority
- Dismissed in accordance with the resolution of the Ward Committee or by the executive mayor in consultation with the Ward Councillor
- Cease to be a member of the organization he/she represents.
- Is insolvent or declared mentally incompetent by a competent court.

Draft Amendments

17. BUDGET

17.1 ~~No remuneration is to be paid to Ward Committee members.~~

17.2 The municipality must annually budget for:

17.2.1 Out of pocket expenses of members of Ward Committees in respect of their participation in Ward Committees.

17.2.2 Capacity building and training programmes for committee members.

17.2.3 An amount for Ward development projects.

18. ACCOUNTABILITY

As the accounting officer for the Ward Committee, the councillor must:

18.1 Keep full and proper records of:

18.1.1 Minutes of the meetings
18.1.2 All income and expenditure of the committee
18.1.3 All assets, liabilities and financial transactions of the committee

18.2 Ensure that the committee's available resources are properly safeguarded and used in the most effective and efficient way.

18.3 Ensure that all statutory measures applicable to the committee are complied with.

18.4 Ensure the preparation of financial statements in accordance with generally accepted accounting practice, within a month after the end of each financial year.

18.5 Ensure that all decisions taken by the Ward Committee are formalised and submitted to the Office of the Executive Mayor for presentation to the council at intervals determined by the Speaker.

18.6 Report a view adopted by the Ward Committee to the council but can submit his/her disagreement with the view in the report.

18.7 Ensure the production of a progress report on major achievements and areas of failure, with reasons, two months after the end of each financial year.

18.8 Submit the progress report to the Municipal Manager for a review of the performance of the committee.

18.9 Implement any corrective measures to ensure effective and efficient performance of the committee as suggested by the Municipal Manager.

Draft Amendments

19. DISPUTE RESOLUTION

The following mechanisms are recommended when disputes arise within Ward Committees:

19.1 Every effort should be made to deal with disputes.

19.2 When a dispute arises, the Ward Councillor should appoint a person or persons (maximum 2) to try and resolve the dispute through mediation.

19.3 If the attempt at mediation fails, the matter then goes to the Ward Councillor who should arbitrate, provided that the matter does not involve the councillor and the majority of the members of the committee.

19.4 If the majority of committee members is still aggrieved, the matter should be taken to the council via a channel decided upon by council or through the Office of the Speaker. This should be avoided as far as possible.

20. FAILURE OF COUNCILLOR TO HOLD MEETINGS

20.1 The Speaker receives a report every six months on the performance of a Ward Councillor with respect to holding the minimum number of Ward meetings within a specific period.

20.2 Where a councillor fails to meet the stipulated minimum requirements the Speaker investigates the circumstances surrounding non-compliance and recommends certain sanctions to Council.

21. DISSOLUTION

21.1 The council may dissolve a Ward Committee if it fails to fulfil its objective.

21.2 The following may serve as indication that a committee may exceed its functions and fails to fulfil its object:

21.2.1 When it fails to meet three consecutive times.

21.2.2 When members decide to dissolve.

21.2.3 When mal-administration, fraud, corruption or any serious malpractice has occurred or is occurring in a committee.

21.2.4 There should be due notice before a council proceeds to dissolve a Ward Committee.

Draft Amendments

Global Crime Prevention Unit (Pty) Ltd

GCPU

Company Registration nr.: 2015/447743/07
PSIRA Reg. No.: 2702081

62 Lyell Street, Unit 8, CERES, 6837

Cell: 071 770 1073 **Office: 023 315 5038**

Email : wcpunit1@gmail.com

11th June 2021

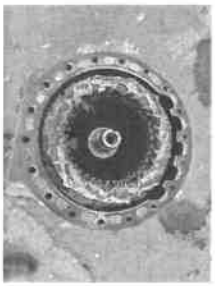
To whom concern

Report on stealing of cables in the Witzenberg Area

We are a private security company operating in the Witzenberg area since 2015 and it is still our goal to free the community from crime in this area. Theft of electrical and telephone cables is a very big problem in this area and therefore it is our mission to catch these thieves who are committing these crimes. The whole community are sick and tired of chasing these thieves and therefore we make us available to the public to solve this problem. We therefore request the whole community to contact us and make use of our services to solve this problem in the area.

Yesterday on the 10th June 2021 a mutual member of the community contacted us at about 10'clock providing information about people walking on the way to the local scrapyard with a bunch of cables. With the assistance of the community we were able to caught these people with the cables in their possession before entering the scrapyard.

Herewith are some photo's of the thieves and stolen cables:






Director: Marquin Wilfred Baadjies

Global Crime Prevention Unit 2015/447743/07

The suspects admit that they provide the stolen cables to people in the Bella Vista area and that there are some more cable thieves and traders. With the assistance of the SA Police we had a round up with the necessary warrant to search identified houses in Bella Vista.





We have to keep this informant's identity secret and ensure his safety as his information will lead us to further suspects. We did not find any cables in the houses but we did find a small buyer who buy these cables. These houses is now identified as illegal scrap traders.

The two suspects who was arrested has led us to further suspects who was arrested today 11th June 2021 and are still in custody at the local police station in Ceres.

There will be further investigation to find the big illegal cable traders. One of the arrested suspects who is in custody are also being connected with the stealing and vandalism of the electricity pole of the Municipality which was broken down on 5th June 2021. A further suspect who was also identified to this act was arrested on 11th June 2021 at 11h45 and is currently in custody for the possession of a water pump with sharp equipment.

We trust that these steps will lead to the main suspects in this cable theft and trading.

We thank the community for assistance in this regard and we invite all the businesses and farmers in the Witzenberg Area to contact us for our services to ensure that we ensure a safe environment in Ceres and surrounding areas.

Yours faithfully

M Baadjies

Marquin Baadjies
Director

MAYORAL BURSARY FUND POLICY

Seeks to ensure that development, with specific emphasis on the youth of the Municipality, addresses the development needs and meets the ever growing need for goods and services, and to improve the standard of living and quality of life.

Human Resources Policies

1. PREAMBLE

The Mayoral Bursary Fund Policy -

1.1 Acknowledges that development is integral to the life of every young person.

1.2 Seeks to ensure that development, with specific emphasis on the youth of the Municipality, addresses the development needs and meets the ever growing need for goods and services, and to improve the standard of living and quality of life.

1.3 Will regard youth as any persons between the ages of 18 and 35 years.

2. CRITERIA FOR AWARDING OF MAYORAL BURSARIES

Mayoral Bursaries may annually be awarded –

2.1 To well-deserving students who meet the prescribed requirements of the academic institution and this Policy.

2.2 To students' resident within the area of jurisdiction of the Witzenberg Municipality, with the exception of children of employees as provided for in Clause 2.3 below.

2.3 To children of employees in the service of the WITZENBERG MUNICIPALITY, either appointed in a permanent capacity or in a fixed term contract for twelve (12) months or longer.

2.4 With due regard to the Employment Equity Act, Skills Development Act, LGSETA guidelines on scarce skills, people with disabilities and other relevant legislative arrangements, and any other factors as may be determined by the Council.

3. ACADEMIC INSTITUTIONS

The Council will only award bursaries to students studying at accredited South African academic institutions.

4. ALLOCATION OF BURSARIES

4.1 Bursary allocations shall be subject to the availability of funds.

4.2 In the event of an applicant who receives a bursary and or assistance from another institution but which does not cover full costs, such an application will be considered.

4.3 The Witzenberg Municipality will pay study fees directly to the relevant educational institution.

4.4 The term "study fees" will be deemed to include registration, class fees, examination fees, and study material, traveling costs, accommodation or subsistence expenses and general expenses but will not include any penalties that are imposed by the educational institution or membership of any student body.

4.5 Students must submit documentary proof by means of a statement, account or invoice on which the registration, class fees, examination fees, and study material that are payable are fully specified and defined.

4.6 If a student has paid the registration, class fees, examination fees, and study material, traveling costs, accommodation or subsistence expenses and general expenses, he/she may claim reimbursement on submission of documentary proof of the said amount.

4.7 No payments will be approved or activated without the documentary proof as explained in clause 4.6 and clause 4.7 above.

5. ADMINISTRATION OF THE MAYORAL BURSARY FUND

5.1 The Mayoral Bursary Fund will be administered by the Human Resources Division: Training and Performance Management.

5.2 An invitation for participation in the Mayoral Bursary Fund will be advertised annually in the Municipality newspapers during the first week of August.

5.3 The advertisement must make provision for a period of four (4) weeks for submission of applications.

5.4. Applications must reach the offices of the Witzenberg Municipality by the due date as stipulated in the advertisement.

5.5 All bursary applications must be completed on the prescribed form (attached) and must be accompanied by originally-certified true copies of the following:

(a) Student's academic record;
(b) Identity document;
(c) Proof of permanent residential address;
(d) Proof of monthly household income;
(e) Declaration that an applicant is not receiving a full bursary and or assistance form another institution; and
(f) Any other document(s) as may be required from time to time.

5.6 The closing date for applications will be regarded as the date on which requirements as stipulated in this Policy should be met by applicants.

5.7 Incomplete bursary applications which lack the required supporting documentation, or late applications shall not be considered.

5.8 Witzenberg Municipality shall not be held responsible for students not being registered, should the process, for any reason whatsoever, be delayed or withdrawn.

6. BURSARY COMMITTEE

6.1 In order to ensure efficiency and transparency, a Bursary Committee will be established consisting of:

- five (5) councillors designated by the Executive Mayor, under the Chairmanship of the Deputy Executive Mayor and
- Two (2) officials designated by the Municipal Manager.

6.2 The Bursary Committee must:

(a) Assess and evaluate the list of bursary applications in terms of this Policy

(b) Make bursary awards recommendations to the Executive Mayor for final approval; and

(c) Meet regularly to evaluate the progress and performance of students.

7. NUMBER OF YEARS FOR WHICH ASSISTANCE IS GRANTED

7.1 Students must re-apply annually for participation in the Mayoral Bursary Fund and submit their results for the previous academic year.

7.2 Bursary assistance will only be awarded to applicants who are studying towards the achievement of their first degree, diploma or certificate.

8. PARTNERSHIP BURSARY AWARDS

Witzenberg Municipality may choose to enter into a partnership with any organization or institution in providing a bursary.

9. WITHDRAWAL OF ASSISTANCE

9.1 Should Council be dissatisfied with a student's study performance based upon progress reports, it reserves the right to terminate any further payments and to disqualify such a student from future participation in the Mayoral Bursary Fund.

9.2 Progress reports referred to in clause 9.1 above must be submitted by students twice per year at the end of July and the end of January.

9.3 Submission of fraudulent information will lead to automatic disqualification and/or withdrawal of all financial assistance granted in terms of the Mayoral Bursary Fund, and/or a claim that all fees be paid back to the Witzenberg Municipality. In appropriate cases, the matter may also be reported to the South African Police Service.

10. GENERAL PROVISIONS

10.1 Students may not change from the courses and/or educational institution for which the Mayoral Bursary Fund has been allocated without prior consultation with and approval from, the Witzenberg Municipality and subject to the submission of full written reasons and motivation.

10.2 Bursary applicants must declare any relationship with either an employee(s) or a councillor(s) of the Witzenberg Municipality.

11. CONTRACTUAL OBLIGATIONS

11.1 Witzenberg Municipality may, where possible, provide the bursary holder(s) with practical work experience.

11.2 Students to whom participation in the Mayoral Bursary Fund have been granted will be obliged to sign a Study Agreement with the Witzenberg Municipality.

12. AMENDMENT OF THE POLICY

Witzenberg Municipality may from time to time amend this Policy and no one shall make a claim based on a previous policy.

MEMORANDUM OF AGREEMENT

Concluded between

WITZENBERG MUNICIPALITY
(hereinafter called the "MUNICIPALITY")

And

……..
(ID Number …….)
(hereinafter called the "STUDENT")

WHEREAS the STUDENT wishes to undertake studies towards …… (hereafter called the "qualification").

AND WHEREAS the MUNICIPALITY has agreed to financially assist the STUDENT in regard to the attainment of the qualification, subject to the conditions of this agreement.

NOW THEREFORE THE PARTIES HERETO HAVE AGREED EACH WITH THE OTHER:

1. RESPONSIBILITIES OF THE WITZENBERG MUNICIPALITY

The WITZENBERG MUNICIPALITY undertakes to grant a bursary in the amount of R…….. (……) to the successful STUDENT for the minimum duration of the qualification as stated herein, provided that –

1.1 The MUNICIPALITY undertakes to make available a bursary to the STUDENT for the minimum period prescribed by the academic institution for completing his/her qualification.

1.2 The MUNICIPALITY will make available a bursary which must be utilised for registration, class fees, examination fees, traveling, accommodation or subsistence and general expenses and study material, however, excluding fees for any registration and/or subject that the STUDENT has failed.

1.3 The bursary will only be payable by the MUNICIPALITY if the MUNICIPALITY is satisfied that the STUDENT has enrolled and registered as a full time student and has produced official documentation in this regard.

1.4 Bursary assistance will only be awarded to STUDENTS who are studying towards the achievement of their first degree, diploma or certificate

1.5 If a STUDENT has paid the registration, class fees, examination fees, and study material, traveling costs, accommodation cost or subsistence costs and general expenses costs he/she may claim reimbursement on submission of documentary proof of the said amounts.

1.6 No payments will be approved or activated without the prescribed documentary proof.

2. **OBLIGATIONS AND UNDERTAKING BY** STUDENT

The STUDENT undertakes –

2.1 To enrol and register as a STUDENT at an accredited South African academic institution which has been approved by the MUNICIPALITY.

2.2 After enrolment and registration, to undertake all studies and do all such other things as may be necessary to qualify himself/herself for the qualification.

2.3 To complete the qualification within the minimum period prescribed by the academic institution.

2.4 To furnish the MUNICIPALITY with acceptable written proof of registration for the qualification at the commencement of each year of study.

2.5 T o furnish the MUNICIPALITY with a certificate detailing his/her examination results and general progress in July and January of each academic year.

DATED and SIGNED at …….. this ……. day of …….20....

_____

STUDENT

AS WITNESSES:

_____

_____

DATED and SIGNED at …….. this ……. day of …….20....

_____

for WITZENBERG MUNICIPALITY AS WITNESSES:

_____

_____

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

44, Ceres, 6835
50 Voortrekker St/ Str, Ceres, 6835
Suid Afrika/ South Africa
+27 23 316 1854
+27 23 316 1877
admin@witzenberg.gov.za
www.witzenberg.gov.za

MAYORAL/MERIT BURSARY FUND APPLICATION FORM

(2021 ACADEMIC YEAR)

(PLEASE NOTE: This form must be completed in the own handwriting of the applicant)

| PART A: PERSONAL PARTICULARS | | |

PART B: HOUSEHOLD CIRCUMSTANCES			
MONTHLY HOUSEHOLD INCOME (Attached originally certified true copies of payslips of at least three (3) months or sworn affidavits)			
R0 – R2,500	R2,501 – R5,000	R5,001 – R7,500	R7,501 – R10,000
R10,001 – R12,500	R12,501 – R15,000	R15,001 – R17,500	R17,501 and more
STATE NUMBER OF PERSONS DEPENDANT ON THE MONTHLY HOUSEHOLD INCOME			

PART C: COMPULSORY EDUCATIONAL INFORMATION	
SUBJECTS OF HIGHEST STANDARD PASSED	SYMBOLS OBTAINED
(Attach originally certified true copy of results)	

POST SCHOOL QUALIFICATIONS	
NAME OF INTITUTION	
STUDY COURSE	
SUBJECTS ALREADY PASSED	YEAR IN WHICH SUBJECTS WERE PASSED
(Attach originally certified true copy of results)	

PART D: BURSARY PARTICULARS			
STUDY COURSE BURSARY IS APPLIED FOR			
DURATION OF STUDY COURSE			
TOTAL ANNUAL ESTIMATED STUDY FEES		R	
STUDENT NUMBER		ACADEMIC YEAR (e.g. 1st or 2nd)	
STUDY COURSE ENROLLED FOR 2021			
NAME OF EDUCATIONAL INSTITUTION			
REGISTRATION COST (attach proof)		R	
CLASS/TUITION FEES (attach proof)		R	
COST OF STUDY MATERIAL (attach proof)		R	
EXAMINATION FEES (attach proof)		R	
ACCOMMODATION COST(attach proof)		R	
TRAVEL COST(attached proof)			
TOTAL COST		R	

SUBJECTS ENROLLED FOR 2021	
1.	2.
3.	4.
5.	6.
7.	8.

PART E: GENERAL INFORMATION				
HAVE YOU RECEIVED A BURSARY FROM THE WITZENBERG MUNICIPALITY IN THE PAST?	YES		NO	
DO YOU RECEIVE A BURSARY AND / OR ASSISTANCE FROM ANOTHER INSTITUTION?	YES		NO	
IF YES, STATE WHETHER IT IS A FULL BURSARY AND / OR ASSISTANCE	YES		NO	
PLEASE MOTIVATE WHY YOU HAVE CHOSEN THIS STUDY COURSE:				

PART F: REFERENCES			
PLEASE PROVIDE THE NAMES OF TWO TEACHERS / LECTURERS / TUTORS TO WHOM YOU ARE WELL KNOWN AND WHOM THE WITZENBERG MUNICIPALITY MAY CONTACT:			
NAME		TELEPHONE	
NAME		TELEPHONE	

I (WE) CERTIFY THAT THE INFORMATION CONTAINED ON THIS FORM IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT THE SUBMISSION OF FRAUDULENT INFORMATION WILL LEAD TO AUTOMATIC DISQUALIFICATION AND/OR WITHDRAWAL OF ALL FINANCIAL ASSISTANCE GRANTED IN TERMS OF THE MAYORAL BURSARY FUND, OR A CLAIM THAT ALL FEES BE PAID BACK TO THE WITZENBERG MUNICIPALITY. IN APPROPRIATE CASES, THE MATTER MAY ALSO BE REPORTED TO THE SOUTH AFRICAN POLICE SERVICE.

SIGNATURE		DATE	
SIGNATURE OF GUARDIAN (in the case of minor)		DATE	

PLEASE NOTE THAT IN TERMS OF THE APPROVED MAYORAL BURSARY FUND POLICY OF THE WITZENBERG MUNICIPALITY -

- **The closing date for applications will be regarded as the date on which requirements as stipulated in this Policy should be met by applicants.**
- **Incomplete bursary applications which lack the required supporting documentation or late applications shall not be considered.**
- **WITZENBERG MUNICIPALITY shall not be held responsible for students not being registered, should the process, for any reason whatsoever, be delayed or withdrawn.**
- **Should Council be dissatisfied with a student's study performance based upon progress reports, it reserves the right to terminate any further payments and to disqualify such a student from future participation in the Mayoral Bursary Fund.**
- **Submission of fraudulent information will lead to automatic disqualification and/or withdrawal of all financial assistance granted in terms of the Mayoral Bursary Fund or a claim that all fees be paid back to the WITZENBERG MUNICIPALITY. In appropriate cases, the matter may also be reported to the South African Police Service.**
- **Students will be obliged to submit progress reports twice per year at the end of each semester**
- **Students to whom participation in the Mayoral Bursary Fund have been granted will be obliged to sign a Study Agreement with the WITZENBERG MUNICIPALITY**

		2020/2021	2021/2022 NERSA	2021/2022 PROPOSED	ADJUSTMENT
		Tariff	Tariff	Tariff	
2.	**Electricity Service Tariffs**				
2.1	Service Availability:				
	Unimproved sites charge per r	R 200.01	R 229.19	R 229.19	
2.2	**Residential customers**				
2.2.1	**Single part tariff**				
2.2.1.1	**Prepaid**				
2.2.1.1	0-50 kWh	R 1.4112	R 1.62	R 1.62	
2.2.1.1	51-350 kWh	R 1.4112	R 1.62	R 1.62	
2.2.1.1	351-600 kWh	R 1.4112	R 1.62	R 1.62	
2.2.1.1	601-800 kWh	R 2.4381	R 2.79	R 2.79	
	Above 800 kWh	R 2.4381	R 2.79	R 2.87	-R 0.08
2.2.1.3	**Single phase**	**R 1.7751**			
2.2.1.3	0-50 kWh	R 1.6046	R 1.84	R 1.84	
2.2.1.3	51-350 kWh	R 1.6046	R 1.84	R 1.84	
2.2.1.3	351-600 kWh	R 1.6046	R 1.84	R 1.84	
2.2.1.3	601-800 kWh	R 2.1691	R 2.49	R 2.49	
2.2.1.3	Above 800 kWh	R 2.1691	R 2.49	R 2.56	-R 0.07
2.2.2	**Two part tariff**				
2.2.2.2	**Three phase**				
2.2.2.2	Basic charge per month or pai	R 633.89	R 746.72	R 746.72	
	Energy in c/kWh				
2.2.2.2	0-50 kWh	R 0.9116	R 1.07	R 1.07	
2.2.2.2	51-350 kWh	R 0.9111	R 1.07	R 1.07	
2.2.2.2	351-600 kWh	R 0.9111	R 1.07	R 1.07	
2.2.2.2	601-800 kWh	R 1.3091	R 1.54	R 1.54	
2.2.2.2	Above 800 kWh	R 1.3091	R 1.54	R 1.54	
2.3	**Commercial customers**				
2.3.1	**Prepaid customers**				
	Single & Three phase				
2.3.1.1	Basic charge per month or pai	R 0.00	R 0.00	R 0.00	
	Energy in c/kWh				
2.3.1.2	0-600 kWh	R 2.1950	R 2.59	R 2.59	
2.3.1.2	Above 600 kWh	R 2.3896	R 2.81	R 2.81	
2.3.2 Mun	**Single phase**				
	Basic charge per month or part of it:				
2.3.2.1.1	20A - Connection	R 384.83	R 453.33	R 453.33	
2.3.2.2.1	Energy in c/kWh	R 1.8336	R 2.16	R 2.16	
2.3.2.1.2	40A - Connection	R 703.81	R 829.09	R 829.09	
2.3.2.2.2	Energy in c/kWh	R 1.8336	R 2.16	R 2.16	
2.3.2.1.3	60A - Connection	R 849.14	R 887.24	R 1,000.29	-R 113.05
2.3.2.2.3	Energy in c/kWh	R 1.8336	R 2.14	R 2.16	-R 0.02
2.3.2.1.4	80A - Connection	R 850.31	R 888.58	R 1,001.67	-R 113.09
2.3.2.2.4	Energy in c/kWh	R 1.8336	R 2.14	R 2.16	-R 0.02
2.3.2.1.5	100A - Connection	R 1,106.57	R 1,139.33	R 1,303.54	-R 164.21
2.3.2.2.5	Energy in c/kWh	R 1.8336	R 2.14	R 2.16	-R 0.02
2.3.2.1.6	150A - Connection	R 1,211.69	R 1,088.15	R 1,427.37	-R 339.22
2.3.2.2.6	Energy in c/kWh	R 1.8336	R 2.14	R 2.16	-R 0.02
2.3.2.1.7	200A - Connection	R 1,392.28	R 1,295.10	R 1,640.11	-R 345.01
2.3.2.2.7	Energy in c/kWh	R 1.8336	R 2.14	R 2.16	-R 0.02
2.3.2.1.8	250A - Connection	R 1,547.37	R 1,472.82	R 1,822.80	-R 349.98
2.3.2.2.8	Energy in c/kWh	R 1.8336	R 2.14	R 2.16	-R 0.02

		2020/2021	2021/2022 NERSA	2021/2022 PROPOSED	ADJUSTMENT
		Tariff	Tariff	Tariff	
2.3.3 Mun	**Three phase**				
	Basic charge per month or part of it:				
2.3.3.1.1	20A - Connection	R 1,235.87	R 1,455.85	R 1,455.85	
2.3.3.2.1	Energy in c/kWh		R 1.92	R 1.92	
2.3.3.1.2	40A - Connection	R 1,388.25	R 1,558.50	R 1,635.36	-R 76.86
2.3.3.2.2	Energy in c/kWh		R 1.87	R 1.92	-R 0.05
2.3.3.1.3	60A - Connection	R 1,481.23	R 1,520.85	R 1,744.89	-R 224.04
2.3.3.2.3	Energy in c/kWh		R 1.90	R 1.92	-R 0.02
2.3.3.1.4	80A - Connection	R 1,584.55	R 1,639.25	R 1,866.60	-R 227.35
2.3.3.2.4	Energy in c/kWh		R 1.90	R 1.92	-R 0.02
2.3.3.1.5	100A - Connection	R 1,917.71	R 2,197.59	R 2,259.06	-R 61.47
2.3.3.2.5	Energy in c/kWh		R 1.92	R 1.92	
2.3.3.1.6	150A - Connection	R 2,352.91	R 2,771.73	R 2,771.73	
2.3.3.2.6	Energy in c/kWh		R 1.92	R 1.92	
2.3.3.1.7	200A - Connection	R 2,811.37	R 2,955.40	R 3,311.79	-R 356.39
2.3.3.2.7	Energy in c/kWh		R 1.88	R 1.92	-R 0.04
2.3.3.1.8	250A - Connection	R 2,873.35	R 3,026.00	R 3,384.81	-R 358.81
2.3.3.2.8	Energy in c/kWh		R 1.88	R 1.92	-R 0.04
2.4	**Agricultural (3 phase)**				
2.4.1	< 25 KVA (40 Amp)				
2.4.1	Basic charge per month or pai	R 741.26	R 873.20	R 873.20	
2.4.1	**Energy in c/kWh < 1,000 units**		R 2.31	R 2.31	
2.4.1	**Energy in c/kWh > 1,000 units**		R 2.31	R 2.31	
2.4.2	25 KVA < = 50 KVA (80 Amp)				
2.4.2	Basic charge per month or pai	R 1,083.48	R 1,276.34	R 1,276.34	
2.4.2	**Energy in c/kWh**		R 2.31	R 2.31	
2.4.2	**Energy in c/kWh > 1,000 units**		R 2.31	R 2.31	
2.4.3	50 KVA < = 100 KVA (150 Amp)				
2.4.3	Basic charge per month or pai	R 1,465.73	R 1,679.65	R 1,726.63	-R 46.98
2.4.4	**Energy in c/kWh < 1,000 units**		R 2.25	R 2.31	-R 0.06
2.4.3	**Energy in c/kWh > 1,000 units**		R 2.25	R 2.31	-R 0.06
2.5	**BULK CONSUMERS**				
2.5.1	**Agricultural customers**				
2.5.1.1	**Time of use customers**				
	< 1 MVA High tension				
2.5.1.1.1	Basic charge per month or pai	R 8,459.93	R 9,965.80	R 9,965.80	
2.5.1.1.1	Demand charge R/KVA	R 145.74	R 171.68	R 171.68	
	Energy charge c/kWh				
	High demand season				
2.5.1.1.1	Peak time	R 3.9259	R 4.62	R 4.62	
2.5.1.1.1	Standard	R 1.2655	R 1.49	R 1.49	
2.5.1.1.1	Off- peak time	R 0.7494	R 0.88	R 0.88	
	Low demand season				
2.5.1.1.1	Peak time	R 1.3695	R 1.61	R 1.61	
2.5.1.1.1	Standard	R 0.9815	R 1.16	R 1.16	
2.5.1.1.1	Off- peak time	R 0.6588	R 0.78	R 0.78	

		2020/2021	2021/2022 NERSA	2021/2022 PROPOSED	ADJUSTMENT
		Tariff	Tariff	Tariff	
2.5.1.1.2	**Low tension**				
2.5.1.1.2	Basic charge per month or pai	R 5,422.57	R 6,387.79	R 6,387.79	
	Demand charge R/KVA	R 135.38	R 159.48	R 159.48	
	Energy charge c/kWh				
	High demand season				
2.5.1.1.2	Peak time	R 4.3260	R 5.10	R 5.10	
2.5.1.1.2	Standard	R 1.3949	R 1.64	R 1.64	
2.5.1.1.2	Off- peak time	R 0.8268	R 0.97	R 0.97	
	Low demand season				
2.5.1.1.2	Peak time	R 1.5109	R 1.78	R 1.78	
2.5.1.1.2	Standard	R 1.0721	R 1.26	R 1.26	
2.5.1.1.2	Off- peak time	R 0.7228	R 0.85	R 0.85	
2.5.1.2	**Normal**				
2.5.1.2.1	**< 1 MVA High tension**				
2.5.1.2.1	Basic charge per month or pai	R 8,097.04	R 9,538.31	R 9,538.31	
2.5.1.2.1	Demand charge R/KVA	R 185.02	R 217.95	R 217.95	
2.5.1.2.1	Energy charge c/kWh	R 1.0455	R 1.23	R 1.23	
2.5.1.2.2	**Low tension**				
2.5.1.2.2	Basic charge per month or pai	R 4,770.41	R 5,466.00	R 5,619.54	-R 153.54
2.5.1.2.2	Demand charge R/KVA	R 244.58	R 280.26	R 288.12	-R 7.86
2.5.1.2.2	Energy charge c/kWh	R 0.9561	R 1.10	R 1.13	-R 0.03
2.5.2	**Urban customers**				
2.5.2.1	**Time of use customers**				
2.5.2.1.1	**> 1 MVA High tension**				
2.5.2.1.1	Basic charge per month or pai	R 17,710.19	R 20,862.60	R 20,862.60	
2.5.2.1.1	Demand charge R/KVA	R 102.35	R 120.57	R 120.57	
	Energy charge c/kWh				
	High demand season				
2.5.2.1.1	Peak time	R 4.5847	R 5.40	R 5.40	
2.5.2.1.1	Standard	R 1.4855	R 1.75	R 1.75	
2.5.2.1.1	Off- peak time	R 0.8654	R 1.02	R 1.02	
	Low demand season				
2.5.2.1.1	Peak time	R 1.5750	R 1.86	R 1.86	
2.5.2.1.1	Standard	R 1.1362	R 1.34	R 1.34	
2.5.2.1.1	Off- peak time	R 0.7494	R 0.88	R 0.88	
2.5.2.1.2	**< 1 MVA High tension**				
2.5.2.1.2	Basic charge per month or pai	R 10,602.34	R 12,489.56	R 12,489.56	
2.5.2.1.2	Demand charge R/KVA	R 113.86	R 134.13	R 134.13	
	Energy charge c/kWh				
	High demand season				
2.5.2.1.2	Peak time	R 4.8820	R 5.75	R 5.75	
2.5.2.1.2	Standard	R 1.5750	R 1.86	R 1.86	
2.5.2.1.2	Off- peak time	R 0.9174	R 1.08	R 1.08	
	Low demand season				
2.5.2.1.2	Peak time	R 1.6922	R 1.99	R 1.99	
2.5.2.1.2	Standard	R 1.2015	R 1.42	R 1.42	
2.5.2.1.2	Off- peak time	R 0.8268	R 0.97	R 0.97	

		2020/2021	2021/2022 NERSA	2021/2022 PROPOSED	ADJUSTMENT
		Tariff	Tariff	Tariff	
2.5.2.1.3	**Low tension**				
2.5.2.1.3	Basic charge per month or pai	R 9,630.61	R 11,344.86	R 11,344.86	
2.5.2.1.3	Demand charge R/KVA	R 128.70	R 150.00	R 151.61	-R 1.61
	Energy charge c/kWh				
	High demand season				
2.5.2.1.3	Peak time	R 4.9053	R 5.64	R 5.78	-R 0.15
2.5.2.1.3	Standard	R 1.5787	R 1.77	R 1.86	-R 0.09
2.5.2.1.3	Off- peak time	R 0.9396	R 1.10	R 1.11	-R 0.01
	Low demand season				
2.5.2.1.3	Peak time	R 1.6954	R 1.99	R 2.00	-R 0.01
2.5.2.1.3	Standard	R 1.2035	R 1.40	R 1.42	-R 0.02
2.5.2.1.3	Off- peak time	R 0.8156	R 0.90	R 0.96	-R 0.06
2.5.2.2	**Normal**				
2.5.2.2.1	**> 1 MVA High tension**				
2.5.2.2.1	Basic charge per month or pai	R 14,778.72	R 15,898.00	R 17,409.33	-R 1,511.33
2.5.2.2.1	Demand charge R/KVA	R 130.52	R 150.00	R 153.75	-R 3.75
2.5.2.2.1	Energy charge c/kWh	R 1.2909	R 1.50	R 1.52	-R 0.02
2.5.2.2.2	**< 1 MVA High tension**				
2.5.2.2.2	Basic charge per month or pai	R 12,034.50	R 14,176.64	R 14,176.64	
2.5.2.2.2	Demand charge R/KVA	R 140.66	R 165.70	R 165.70	
2.5.2.2.2	Energy charge c/kWh	R 1.2522	R 1.48	R 1.48	
2.5.2.2.3	**Low tension**				
2.5.2.2.3	Basic charge per month or pai	R 9,790.06	R 11,218.09	R 11,532.69	-R 314.60
2.5.2.2.3	Demand charge R/KVA	R 133.06	R 152.47	R 156.74	-R 4.27
2.5.2.2.3	Energy charge c/kWh	R 1.3562	R 1.56	R 1.60	-R 0.04
2.6	**Sport customers**				
2.6	Basic charge per month or pai	R 0.00	R 0.00	R 0.00	
2.6	Energy charge c/kWh	R 2.1443	R 2.53	R 2.53	
2.7	**Streetlights**				
2.7	Basic charge per month or pai	R 0.00	R 0.00	R 0.00	
2.7	Energy charge c/kWh	R 2.0657	R 2.43	R 2.43	

Domestic Tariffs

- **Single Part Prepaid**

Tariff Blocks	***c/kWh***
Block 1 (0-600) kWh	162.00
Block 2 (>600) kWh	279.00

- **Single Part Single Phase**

Tariff Blocks	***c/kWh***
Block 1 (0-600) kWh	184.00
Block 2 (>600) kWh	249.00

- **Two Part three Phase**

Tariff Blocks	***c/kWh***
Block 1 (0-600) kWh	107.00
Block 2 (>600) kWh	154.00

Basic charge R/month	R746.72

Commercial Tariffs

- **Commercial Prepaid**
  - Energy charge (0-600kWh): 259.00c/kWh
  - Energy charge (>600kWh): 281.00c/kWh

- **Single Phase 20A**
  - Basic charge: R453.33/month
  - Energy charge: 216.00c/kWh

- **Single Phase 40A**
  - Basic charge: R829.09/month
  - Energy charge: 216.00c/kWh

- **Single Phase 60A**
  - Basic charge: R887.24/month
  - Energy charge: 214.00c/kWh

- **Single Phase 80A**
  - Basic charge: R888.58/month
  - Energy charge: 214.00c/kWh

- **Single Phase 100A**
  - Basic charge: R1 139.33/month
  - Energy charge: 214.00c/kWh

- **Single Phase 150A**
  - Basic charge: R1 088.15/month
  - Energy charge: 214.00c/kWh

- **Single Phase 200A**
  - Basic charge: R1 295.10/month
  - Energy charge: 214.00c/kWh

- **Single Phase 250A**
  - Basic charge: R1 472.82/month
  - Energy charge: 214.00c/kWh

- **Three Phase 20A**
  - Basic charge: R1 455.85/month
  - Energy charge: 192.00c/kWh

- **Three Phase 40A**
  - Basic charge: R1 558.50/month
  - Energy charge: 186.78c/kWh

- **Three Phase 60A**
  - Basic charge: R1 520.85/month
  - Energy charge: 190.00c/kWh

- **Three Phase 80A**
  - Basic charge: R1 639.25/month
  - Energy charge: 190.00c/kWh

- **Three Phase 100A**
  - Basic charge: R2 197.59/month
  - Energy charge: 192.00c/kWh

- **Three Phase 150A**
  - Basic charge: R2 771.73/month
  - Energy charge: 192.00c/kWh

- **Three Phase 200A**
  - Basic charge: R2 955.40/month
  - Energy charge: 188.00c/kWh

- **Three Phase 250A**
  - Basic charge: R3 026.00/month
  - Energy charge: 188.00c/kWh

Agricultural Tariffs

- **Agriculture <25kVA**
  - Basic charge: R873.20/month
  - Energy charge: 231.00c/kWh

- **Agriculture 25kVA<=50kVA**
  - Basic charge: R1 276.34/month
  - Energy charge: 231.00c/kWh

- **Agriculture 50kVA<=100kVA**
  - Basic charge: R1 679.65/month
  - Energy charge: 224.60c/kWh

Industrial Tariffs

- **Industrial <1 MVA High Tension Rural**
  - Basic charge: R9 538.31/month
  - Energy charge: 123.00c/kWh
  - Demand charge: R217.95/kVA

- **Industrial <1 MVA Low Tension Rural**
  - Basic charge: R5 466.00/month
  - Energy charge: 110.01c/kWh
  - Demand charge: R280.26/kVA

- **Industrial >1 MVA High Tension Urban**
  - Basic charge: R15 898.00/month
  - Energy charge: 150.00c/kWh
  - Demand charge: R150.00/kVA

- **Industrial <1 MVA High Tension Urban**
  - Basic charge: R14 176.64/month
  - Energy charge: 148.00c/kWh
  - Demand charge: R165.70/kVA

- **Industrial <1 MVA Low Tension Urban**
  - Basic charge: R11 218.90/month
  - Energy charge: 155.84c/kWh
  - Demand charge: R152.47/kVA

- **Sport**
  - Energy charge: 253.00c/kWh
- **Streetlights**

- Energy charge: 243.00c/kWh

- **Availability Charge**
  - Basic Charge: 229.19c/kWh

- **Time of Use <1MVA High Tension (Rural)**
  - Basic charge: R9 965.80/month
  - Demand charge: R171.88/kVA

  Low Season
  - Energy charge:
    - Peak: 161.00c/kWh
    - Standard: 116.00c/kWh
    - Off-peak: 78.00c/kWh

  High Season
  - Energy charge:
    - Peak: 462.00c/kWh
    - Standard: 149.00c/kWh
    - Off-peak: 88.00c/kWh

- **Time of Use >1MVA High Tension (Urban)**
  - Basic charge: R20 862.60/month
  - Demand charge: R120.57/kVA

  Low Season
  - Energy charge:
    - Peak: 186.00c/kWh
    - Standard: 134.00c/kWh
    - Off-peak: 88.00c/kWh

  High Season
  - Energy charge:
    - Peak: 540.00c/kWh
    - Standard: 175.00c/kWh
    - Off-peak: 102.00c/kWh

- **Time of Use <1MVA High Tension (Urban)**
  - Basic charge: R12 489.45/month
  - Demand charge: R134.13/kVA

  Low Season
  - Energy charge:
    - Peak: 199.00c/kWh
    - Standard: 142.00c/kWh
    - Off-peak: 97.00c/kWh

  High Season
  - Energy charge:
    - Peak: 575.00c/kWh
    - Standard: 186.00c/kWh

        - Off-peak: 108.00c/kWh

- **Time of Use <1MVA Low Tension (Urban)**
    - Basic charge: R11 344.86/month
    - Demand charge: R150.00/kVA

    Low Season
    - Energy charge:
        - Peak: 199.00c/kWh
        - Standard: 140.00c/kWh
        - Off-peak: 90.00c/kWh

    High Season
    - Energy charge:
        - Peak: 563.50c/kWh
        - Standard: 177.00c/kWh
        - Off-peak: 110.00c/kWh

- **SSEG Feed In**

o Energy charge: 43.00c/kWh

WITZENBERG MUNICIPALITY

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN

2021/2022

A Municipality that cares for the community, creating growth & opportunity.

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1. INTRODUCTION AND OVERVIEW

1.1 PURPOSE OF THE REPORT

The purpose of this report is to provide an executive summary of the legislative framework that prescribes an SDBIP.

The 2021/22 Top Layer SDBIP attached to this report is hereby submitted for approval. It indicates the planned performance targets of Witzenberg Municipality for the period 1 July 2021 to 30 June 2022.

The Top Layer of the SDBIP is made up of the following components:

- One year detailed plan, with a three-year capital plan
- The necessary components includes:
- Monthly projection of revenue to be collected for each Source *(Expected Revenue to be collected)*
- Monthly projects of expenditure (operating and capital) and revenue for each vote *(S71 format)*
- Quarterly projects of Services Delivery Targets and performance indicators for each vote. *(Non-financial measurable performance objectives in the form of targets and indicators. Level and standard of service being provided to the community)*
- Detailed capital works plan broken down by ward over three year

1.2 LEGISLATIVE FRAMEWORK & GENERAL INFORMATION PERTAINING TO THE SDBIP

The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13 requires that municipalities must prepare a service delivery budget implementation plan (SDBIP) indicating how the budget and the strategic objectives of Council will be implemented. The SDBIP is prepared in terms of Section 53(1)(c)(ii) of the Municipal Finance Management (MFMA), National Treasury MFMA Circular No. 13 and the Budgeting and Reporting Regulation.

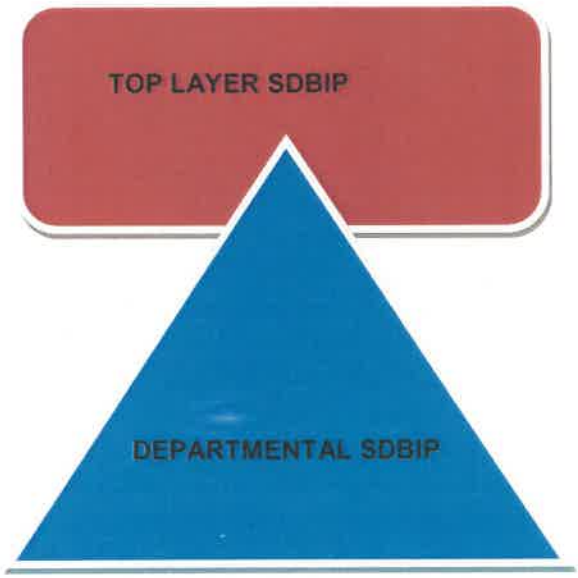
The SDBIP serves as a "contract" between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration in the applicable financial year. It provides the link between the mayor, the council (executive) and the administration, and facilitates the process for holding management accountable for its performance. It is therefore a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community to monitor the municipality's performance on a quarterly basis. The SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the implementation of the budget, the execution of projects, the performance of senior management and the achievement of the strategic objectives set by council.

The SDBIP sets in-year information, such as quarterly service delivery and monthly budget targets, and links each service delivery output to the budget of the municipality, thus providing credible management information and a detailed plan for how the municipality will provide such services with

the inputs and financial resources that will be utilized. The SDBIP will determine the performance agreements of the municipal manager and senior managers, including the outputs and deadlines for which they will be held responsible. Expenditure information (for capital projects and services) per municipal ward is provided so that each output can be broken down per ward, where it is possible to support ward councillors to provide feedback to their communities on progress with service delivery.

As mentioned before, it is a vital monitoring tool for the mayor and council to monitor in-year performance of the municipal manager and for the municipal manager to monitor the performance of all managers in the municipality within the financial year. This enables the mayor and municipal manager to be pro-active and take remedial steps if necessary in the event of poor performance.

The SDBIP is a layered plan that consists of a top layer and a supporting layer namely the departmental SDBIP.



2. TOP LAYER SDBIP (MUNICIPAL SCORECARD)

Circular 13, as well as the municipal budget and reporting regulations prescribe the submission of a Top Layer SDBIP, which is focused on outcomes, to the Mayor with the budget. The Top Layer SDBIP contains the consolidated service delivery targets and in-year deadlines, and links such targets to top management. Only the Top Layer SDBIP will be made public and tabled before the council. The Top Layer SDBIP should also include per ward information, particularly for key expenditure items on capital projects and service delivery. This will enable each ward councillor and ward committee to oversee service delivery in their particular ward. The Top Layer SDBIP and its targets cannot be revised without notifying the council, and if changes is made in service delivery targets and performance indicators, this must be with the approval of the council, following approval of an adjustments budget (section 54(1)(c) of MFMA). Council approval is necessary to ensure that the mayor or municipal manager do not revise service delivery targets downwards in the event where there is poor performance.

The Top Layer of the SDBIP must be submitted for approval to the Mayor within 14 days after the approval of the budget. The Top Layer SDBIP must be approved by the Mayor within 28 days after the

budget has been approved to ensure compliance with the above-mentioned legislation and published on the municipal website.

3. DEPARTMENTAL SDBIP

A detailed departmental SDBIP, which is focused on operational performance, will be prepared for each municipal department. This SDBIP provides more detail on each output for which top management is responsible. The Top Layer SDBIP is therefore the summary of all the departmental SDBIP's.

4. FACTORS CONSIDERED FOR THE COMPILATION OF THE TOP LAYER SDBIP

The IDP is considered as the 5-year strategic plan for the municipality and therefore provides an outline of Witzenberg Municipality's vision, mission, objectives and operational and service delivery indicators that are realistic and attainable.

The Top Layer SDBIP was drafted through a one on one consultation with the Municipal Manager and all the directors. After the completion of the draft Top Layer SDBIP, the Municipal Manager had one on one session's with his directors to finalise the Top Layer SDBIP. The following were considered during the development of the SDBIP:

- Alignment with the IDP, National KPA's, Municipal KPA's and IDP objectives
- Alignment with the budget
- Oversight Committee Report on the Annual Report of 2019/20
- Annual Report of 2019/20
- The risks identified by the Internal Auditor during the municipal risk analysis
- Areas to be addressed and root causes of the Auditor-General management letter COMAFS as well as the risks identified during the audit of the 2019/20 Annual Report
- Mid-Year Performance Report (Section 72) for 2020/21

5. MFMA CIRCULAR 88: NATIONAL INDICATORS

To be implemented as a pilot process in the 2021/22 financial year, intermediate cities, district and local municipalities will not be required to incorporate the indicators in their existing performance indicator tables in the IDP and SDBIP. Instead, these indicators should find expression in a dedicated Annexure to the IDP and SDBIP which clearly indicates the MFMA Circular No. 88 indicators applicable to the municipality at Tier 1 and 2 levels of readiness. For this pilot process, the applicable indicators as included in the Annexures will be monitored and reported on, on a quarterly and annual basis, to the DCoG and the provincial departments of Cooperative Governance and Traditional Affairs

(COGTAs). No reporting in the MSA section 46 statutory annual performance report (APR) will be required. This "parallel" pilot process will allow and encourage municipalities to plan, implement and report on the MFMA Circular No. 88 indicators, without limiting their statutory performance planning and reporting in fear of audit findings before they have not adequately institutionalized the process.

MFMA Circular 88: National Indicators	Annexure A
MFMA Circular 88: Compliance Questions	Annexure B

SECTION 53(1)(C)(II) – SUBMISSION TO THE MAYOR

The top layer service delivery budget implementation plan, indicating how the budget and the strategic objectives of Council will be implemented, is herewith submitted in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA), MFMA Circular No. 13 and the Budgeting and Reporting Regulation for the necessary approval.

Print Name D NASSON

Municipal Manager of Witzenberg Municipality

Signature _____

Date 2021/06/08

SECTION 53(1)(C)(II) – APPROVAL BY THE MAYOR

The top layer service delivery budget implementation plan is herewith approved in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA).

Print Name B Klaasen

Mayor of Witzenberg Municipality

Signature _____

Date 2021/06/21

6. STRATEGIC MAP

WITZENBERG MUNICIPALITY: STRATEGIC MAP 2021/22					
Vision	**Mission**	**Municipal KPA**		**Pre-determined Objectives**	
A municipality that cares for its community, creating growth and opportunities.	The Witzenberg Municipality is committed to improve the quality of life of its community by: - Providing & maintaing affordable services - Promoting Social & Economic Development - The effective & efficient use of resources - Effective stakeholder & community participation.	1	Essential Services	1,1	Sustainable provision & maintenance of basic infrastructure
				1,2	Provide for the needs of informal settlements through improved services
		2	Governance	2,1	Support Institutional Transformation & Development
				2,2	Ensure financial viability.
				2,3	To maintain and strengthen relations with international- & inter-governmental partners as well as the local community through the creation of participative structures.
		3	Communal Services	3,1	Provide & maintain facilities that make citizens feel at home.
		4	Socio-Economic Support Services	4,1	Support the poor & vulnerable through programmes & policy
				4,2	Create an enabling environment to attract investment & support local economy.

7. FINANCIAL COMPONENT

COMPONENT 1 – MONTHLY REVENUE BY SOURCE R'000

Revenue By Source (R thousand)	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21
Property rates	6 941	6 941	6 941	6 941	6 941	6 941	6 941	6 941	6 941	6 941	6 941	6 941	83 290
Service charges - electricity revenue	26 956	26 956	26 956	26 956	26 956	26 956	26 956	26 956	26 956	26 956	26 956	26 956	323 478
Service charges - water revenue	3 306	3 306	3 306	3 306	3 306	3 306	3 306	3 306	3 306	3 306	3 306	3 306	39 677
Service charges - sanitation revenue	2 087	2 087	2 087	2 087	2 087	2 087	2 087	2 087	2 087	2 087	2 087	2 087	25 043
Service charges - refuse revenue	2 131	2 131	2 131	2 131	2 131	2 131	2 131	2 131	2 131	2 131	2 131	2 131	25 574
Service charges - other	–	–	–	–	–	–	–	–	–	–	–	–	–
Rental of facilities and equipment	122	122	122	122	122	122	122	122	122	122	122	122	1 470
Interest earned - external investments	582	582	582	582	582	582	582	582	582	582	582	582	6 990
Interest earned - outstanding debtors	723	723	723	723	723	723	723	723	723	723	723	723	8 677
Dividends received	–	–	–	–	–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits	1 790	1 790	1 790	1 790	1 790	1 790	1 790	1 790	1 790	1 790	1 790	1 790	21 479
Licences and permits	176	176	176	176	176	176	176	176	176	176	176	176	2 111
Agency services	337	337	337	337	337	337	337	337	337	337	337	337	4 046
Transfers and subsidies	18 417	18 417	18 417	18 417	18 417	18 417	18 417	18 417	18 417	18 417	18 417	18 417	221 010
Other revenue	1 249	1 249	1 249	1 249	1 249	1 249	1 249	1 249	1 249	1 249	1 249	1 249	14 985
Gains	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Total	**64 819**	**64 819**	**64 819**	**64 819**	**64 819**	**64 819**	**64 819**	**64 819**	**64 819**	**64 819**	**64 819**	**64 819**	**777 830**

COMPONENT 2 – MONTHLY OPERATING EXPENDITURE BY VOTE R'000

Expenditure By Type	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21
Employee related costs	19 752	19 752	19 752	19 752	19 752	19 752	19 752	19 752	19 752	19 752	19 752	19 751	237 025
Remuneration of councillors	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	1 001	12 007
Debt impairment	5 313	5 313	5 313	5 313	5 313	5 313	5 313	5 313	5 313	5 313	5 313	5 313	63 750
Depreciation & asset impairment	3 311	3 311	3 311	3 311	3 311	3 311	3 311	3 311	3 311	3 311	3 311	3 311	39 729
Finance charges	725	725	725	725	725	725	725	725	725	725	725	725	8 696
Bulk purchases	23 816	23 816	23 816	23 816	23 816	23 816	23 816	23 816	23 816	23 816	23 816	23 816	285 789
Other materials	1 248	1 248	1 248	1 248	1 248	1 248	1 248	1 248	1 248	1 248	1 248	1 248	14 977
Contracted services	3 616	3 616	3 616	3 616	3 616	3 616	3 616	3 616	3 616	3 616	3 616	8 616	48 390
Transfers and subsidies	2 134	2 134	2 134	2 134	2 134	2 134	2 134	2 134	2 134	2 134	2 134	2 134	25 603
Other expenditure	3 246	3 246	3 246	3 246	3 246	3 246	3 246	3 246	3 246	3 246	3 246	3 246	38 955
Losses	–	–	–	–	–	–	–	–	–	–	–	0	0
Total Expenditure	**64 160**	**64 160**	**64 160**	**64 160**	**64 160**	**64 160**	**64 160**	**64 160**	**64 160**	**64 160**	**64 160**	**69 159**	**774 922**

COMPONENT 3 – MONTHLY CAPITAL EXPENDITURE

KEY PERFORMANCE AREA: 1. ESSENTIAL SERVICES

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Description	Funding Source	Budget 2021_2022	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
MV Substation Equipment	CRR	500 000	2021/07/15	2022/03/15							200 000		200 000	100 000		
Vehicle Replacement Program	Loans	1 000 000	2021/07/15	2021/12/15						1 000 000						
Transfer stations & related infrastructur	CRR	5 817 400	2021/04/15	2022/06/15										500 000	2 000 000	3 317 400
New Material Recovery Facility/Drop O	MIG	11 164 767	2021/04/15	2022/06/15	1 304 348	1 304 348	1 739 130	1 739 130	1 304 348	869 565	434 783	869 565	869 565	441 507	288 477	
Tulbagh Dam	RBIG	17 391 304	2021/04/15	2024/03/15	1 500 000	1 500 000	1 500 000	1 500 000	1 500 000	1 100 000	1 291 304	1 500 000	1 500 000	1 500 000	1 500 000	1 500 000
Op-Die-Berg Reservoir	MIG	2 854 582	2021/07/15	2022/06/15					680 669	434 783	434 783	434 783	434 783	434 783		

Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services

Description	Funding Source	Budget 2021_2022	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Vredebes Electrical Network	INEP	11 097 391	2021/09/15	2022/05/15				200 000	2 000 000	1 000 000	1 000 000	1 000 000	1 000 000	2 000 000	1 000 000	1 897 391
Vredebes Phase H Streetlights	MIG	1 565 217	2021/09/15	2022/05/15								500 000	500 000	565 217		
Vredebes Phase H Internal Roads	IHHSDG	889 371	2020/10/15	2021/10/15			889 371									
Vredebes New Storm water Channel &	MIG	107 609	2021/07/15	2021/10/15			107 609									
Vredebes Phase H Internal Storm Wate	IHHSDG	889 371	2020/10/15	2021/10/15			889 371									
Vredebes Phase H Internal Sewerage	IHHSDG	889 371	2020/10/15	2021/10/15			889 371									
Vredebes Phase H Internal Water	IHHSDG	889 371	2020/10/15	2021/10/15			889 371									

KEY PERFORMANCE AREA: 2. GOVERNANCE

Strategic Objective: 2.1 Support Institutional Transformation and Development

Description	Funding Source	Budget 2021_2022	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Council chambers furniture	CRR	600 000	2021/07/15	2021/11/15					600 000							
IT Equipment	CRR	200 000	2021/07/15	2021/11/15				200 000								

Strategic Objective: 2.2 Ensure Financial Stability

Description	Funding Source	Budget 2021_2022	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
IT Equipment	Prov Grant	100 000	2021/07/15	2021/11/15				100 000								
IT Equipment	CRR	100 000	2021/07/15	2021/11/15				100 000								
Furniture & equipment	CRR	30 000	2021/07/15	2021/11/15				30 000								
Computor hardware	CRR	50 000	2021/07/15	2021/11/15				50 000								

KEY PERFORMANCE AREA: 3. COMMUNAL SERVICES

Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Description	Funding Source	Budget 2021_2022	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Ceres upgrade Of Leyell Str Sport Faci	MIG	5 455 652	2021/07/15	2022/05/15		434 783	869 565	869 565	434 783			434 783	869 565	869 565	673 043	
Wolseley Public Toilets	CRR	1 000 000	2021/07/15	2022/03/15					400 000	400 000	200 000					
Wolseley Public Toilets	District	500 000	2021/07/15	2022/03/15								300 000	200 000			

KEY PERFORMANCE AREA: 4. SOCIO-ECONOMIC SUPPORT SERVICES

Strategic Objective: 4.2 Create an enabling environment to support local economy

Description	Funding Source	Budget 2021_2022	Project Start Date	Project End Date	Cashflow Jul	Cashflow Aug	Cashflow Sep	Cashflow Oct	Cashflow Nov	Cashflow Dec	Cashflow Jan	Cashflow Feb	Cashflow Mar	Cashflow Apr	Cashflow May	Cashflow Jun
Hamlet Economic Hub	RSEP	695 652	2021/07/15	2022/01/30				200 000	200 000		295 652					
Upgrade Van Breda Bridge	Prov Grant	20 547 826	2021/04/15	2024/03/15	1 500 000	2 000 000	3 000 000	3 000 000	3 000 000	2 000 000	2 000 000	2 000 000	2 047 826			
Upgrade Van Breda bridge (own contri	CRR	4 909 565	2021/04/15	2024/03/15									1 000 000	1 500 000	1 000 000	1 409 565

8. NON-FINANCIAL COMPONENT

KEY PERFORMANCE INDICATORS: QUARTERLY PROJECTIONS & 5 YEAR SCORECARD

KEY PERFORMANCE AREA: *ESSENTIAL SERVICES*

Strategic Objective: *1.1 Sustainable provision & maintenance of basic infrastructure*

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2019/20	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department	Technical	95%	98%	25%	50%	75%	98%	98%	99%	99%	99%	Percentage reflecting year to date spend /preventative- & corrective planned maintenance budget votes of technical department. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
TecDir3	% Expenditure on Capital Budget by Technical Directorate	Technical	50%	95%	10%	40%	60%	95%	96%	97%	97%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget of the technical directorate. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year end.
TecWat21	Percentage compliance with drinking water quality standards.	Technical	100%	98%	98%	98%	98%	98%	98%	98%	98%	98%	Measure of potable water sample pass rate according to the SANS 241 standard. Average of sample results. Only microbiological results of Escherichia Coli are considered in the measurement. Result should be less than 1 count per 100ml.
TecWat36	Percentage of valid water connection applications connected by reporting period end	Technical	100%	95%	95%	95%	95%	95%	95%	96%	97%	97%	This indicator reflects the percentage of residential valid water connection applications (where down payment has been received) connected, where the applicant has access to the municipal water network. Proxy measure for National Key Performance Indicator.
TecSan22	Percentage of valid sanitation connection applications connected by reporting period end	Technical	100%	95%	95%	95%	95%	95%	95%	96%	97%	97%	This indicator reflects the percentage of residential valid sewer connection applications (where down payment has been received) connected, where the applicant has access to the municipal sewer network. Proxy measure for National Key Performance Indicator.
TecEl60	Percentage of valid electricity connection applications connected by reporting period end. (excl subsidised housing)	Technical	100%	95%	95%	95%	95%	95%	95%	95%	96%	96%	This indicator reflects the percentage of residential valid electricity connection applications (where down payment has been received) connected, where the applicant has access to the municipal electrical network. Proxy measure for National Key Performance Indicator.
TecRef46	Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	Technical	7	7	7	7	7	7	7	7	7	7	The removal of solid household waste in all formal accessible residential areas on a weekly basis in all 7 formalised towns according to a publicised programme. National Key Performance Indicator. Proxy measure for National Key Performance Indicator.

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2019/20	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
TecWat20	Decrease unaccounted water losses.	Technical	15%	18%	18%	18%	18%	18%	18%	16%	16%	16%	Unaccounted-for water (UFW) is the difference between the quantity of water supplied to the municipality's network and the metered quantity of water used by the customers. UFW has two components: (a) physical losses due to leakage from pipes, and (b) administrative losses due to illegal connections and under registration of water meters. The reduction of UFW is a crucial step to improve the financial health and to save scarce water resources.
TecEl37	Decrease unaccounted electricity losses.	Technical	10,7%	10%	10%	10%	10%	10%	10%	10%	10%	10%	Unaccounted-for electricity (UFE) is the difference between the quantity of electricity supplied to the municipality's network and the metered quantity of electricity used by the customers. UFE has two components: (a) Technical losses due to ageing/inadequate networks, and (b) administrative or non-technical losses due to illegal connections and under registration of electricity meters. The reduction of UFE is a crucial step to improve the financial health.
TecRo7	Kilometres of roads upgraded & rehabilitated	Technical	4,4	4	0	1	2	4	3	4	4	4	This indicator measures the kilometres of new roads constructed, roads upgraded & rehabilitated and resurfaced.

Strategic Objective: *1.2 Provide for the needs of informal settlements through improved services*

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2019/20	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
TecDir2	Number of subsidised serviced sites developed.	Technical	No target	500	0	100	300	500	0	50	50	50	A housing opportunity is incremental access to and or delivery of one of the following Housing products: Incremental Housing which provides a serviced site with or without tenure. A serviced site is being defined as a demarcated site with access to water & sanitation services located adjacent to a road.
TecWat22	Percentage of households in demarcated informal areas with access to a water point (tap)	Technical	3	95%	95%	95%	95%	95%	96%	97%	97%	97%	This indicator reflects the percentage of households in demarcated informal areas with access to a water point (tap). Access are being defined as households within 200m radius of a water point (tap). Certain taps may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
TecSan13	Percentage of households in demarcated informal areas with access to a communal toilet facility.	Technical	3	95%	95%	95%	95%	95%	96%	97%	97%	97%	This indicator reflects the percentage of households in demarcated informal areas with access to a communal toilet facility. Access are being defined as households within 200m radius of a communal toilet facility. Certain toilets may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	Technical	3	95%	95%	95%	95%	95%	96%	97%	97%	97%	This indicator reflects the percentage of households in demarcated informal areas with access to a to a periodic solid waste removal or a skip for household waste. Access are being defined as households within 200m radius of a periodic waste pick-up route or skip for household waste. Certain skips may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
TecEl36	Percentage of houses in a subsidised housing project connected to the electrical network.	Technical	99%	95%	95%	95%	95%	95%	95%	95%	95%	95%	This indicator reflects the percentage of houses in a subsidised housing project connected to the electrical network. Proxy for National KPI.

KEY PERFORMANCE AREA: GOVERNANCE

Strategic Objective: 2.1 Support Institutional Transformation & Development

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2019/20	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
CorpHR13	Percentage budget spent on implementation of Workplace Skills Plan.	Corporate	65%	96%	25%	50%	75%	96%	96%	96%	96%	96%	A Workplace Skills Plan is a document that outlines the planned education, training and development interventions for the organisation. Its purpose is to formally plan and allocate the budget for appropriate training interventions which will address the needs arising out of Local Governments' Skills Sector Plan, the municipality's strategic requirements as contained in the IDP and the individual departmental staffing strategies and individual employees' PDP's. The WSP shall also take into account the Employment Equity Plan, ensuring incorporation of relevant developmental equity interventions into the plan. Kpi measures percentage expenditure of vote allocated towards training needs as arise from WSP. Proxy for National KPI.
CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	Corporate	4	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Quarterly reports on the percentage of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan. Quarterly report submitted to Municipal Manager. National Key Performance Indicator.

Strategic Objective: 2.2 Financial Viability

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2019/20	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
FinFAdm10	Financial viability expressed as Debt Coverage ratio	Finance	233	200	200	200	200	200	200	200	200	200	This indicator measures debt coverage as (total operating revenue – operating grants received) / debt service payments due within the year. This means the municipality is able to cover its debt service payments from operating revenue
FinFAdm9	Financial viability expressed as Cost-Coverage ratio	Finance	3,3	2,8	2,8	2,8	2,8	2,8	2,8	2,8	2,8	2,8	This indicator measures: (available cash + investments) / monthly fixed operating expenditure. This indicates that with the available cash the municipality is able to pay its fixed operating expenditure for certain amount of months. Proxy for National KPI.
FinFAdm11	Financial viability expressed outstanding service debtors	Finance	71%	60%	60%	60%	60%	60%	60%	60%	60%	60%	These indicator measure service debtors to revenue (total outstanding service debtors / revenue received for services). This means that a % of revenue in the SFP is still outstanding as at year end. Proxy for National KPI.
FinDir3	Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	Finance	Unqualified	Unqualified			1		Unqualified	Unqualified	Unqualified	Unqualified	This indicator measures good governance and accounting practices and will be evaluated and considered by the Auditor General in determining his opinion. An unqualified audit opinion refers to the position where the auditor having completed his audit has no reservation as to the fairness of presentation of financial statements and their conformity with General Recognised Accounting Practices.
FinInc15	Increased revenue collection	Finance	88%	95%	95%	95%	95%	95%	95%	95%	95%	95%	This indicator reflects the percentage of revenue collected from service accounts delivered.
MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	Municipal Manager	88%	98%	25%	50%	75%	98%	98%	99%	99%	99%	Percentage reflecting year to date spend /preventative- & corrective planned maintenance budget votes for the whole of the municipality. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
MM2	Percentage spend of capital budget for the whole of the municipality.	Municipal Manager	45%	95%	10%	40%	60%	95%	96%	97%	97%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are

Strategic Objective: *2.3 To maintain and strengthen relations with international- & inter-governmental partners as well as the local community through the creation of participative structures.*

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2019/20	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
MMIDP9	Number of IDP community engagements held.	Municipal Manager	7	14		7		14	14	14	14	14	Bi-annual community engagements as per IDP Process Plan held in each of the 7 towns.
ComSoc49	Number of meetings with inter-governmental partners.	Community	9	12	3	6	9	12	12	12	12	12	Number of Inter-Governmental meetings attended.

KEY PERFORMANCE AREA: *COMMUNAL SERVICES*

Strategic Objective: *3.1 Provide & maintain facilities that make citizens feel at home.*

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2019/20	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
ComAm34	Report on annual customer satisfaction survey on community facilities.	Community	1	1 Report		1			1 Report	1 Report	1 Report	1 Report	Analysis report of a community survey on community perception and satisfaction in respect of the access to and maintenance of certain community facilities.
ComDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	Community	54%	98%	25%	50%	75%	98%	98%	99%	99%	99%	Percentage reflecting year to date spend /preventative- & corrective planned maintenance budget votes for the Community Department. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance.
ComDir2	% Expenditure on Capital Budget by Community Directorate	Community	29%	95%	10%	40%	60%	95%	96%	97%	97%	97%	Percentage reflecting year to date spend / Total capital budget less any contingent liabilities relating to the capital budget of the community directorate. The total capital budget is the council approved adjusted budget at the time of the measurement. Contingent liabilities are only identified at the year end.

KEY PERFORMANCE AREA: SOCIO-ECONOMIC SUPPORT

Strategic Objective: 4.1 Support the poor & vulnerable through programmes & policy

Ref	Key Performance Indicator	Reporting Directorate	Baseline 2019/20	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	Community	3093	4500	4500	4500	4500	4500	4500	4400	4300	4300	Refers to the number of account holders subsidised through the municipality's Indigent Policy as at the end of reporting period.
ComLed8	The number of jobs created through municipality's local economic development initiatives including capital projects.	Community	409	400	100	200	300	400	405	405	410	410	This indicator measures the number of work opportunities created through the expanded Public Works Programme (EPWP) and contracts for temporary workers and temporary workers employed through contractors on projects. Proxy for National KPI
ComSoc 42	Number of engagements with target groups with the implementation of social development programmes.	Community	25	20	5	10	15	20	20	20	20	20	The indicator refers to the number of engagements with target groups for the implementation social developmental programmes and /or initiatives .
ComHS14	Number of housing opportunities provided per year.	Community	199	0	0	0	0	0	0	100	100	100	A housing opportunity is incremental access to and or delivery of one of the following Housing products: Practically completed Subsidy Housing which provides a minimum 40m² house.
ComHS15	Number of Rental Stock transferred	Community	30	30	5	10	20	30	40	40	50	50	Number of rental stock transferred to approved beneficiaries, using established criteria. Rental stock is being defined as subsidised houses constructed before 1994 (scheme houses) and leased by the municipality to identified and approved beneficiaries.

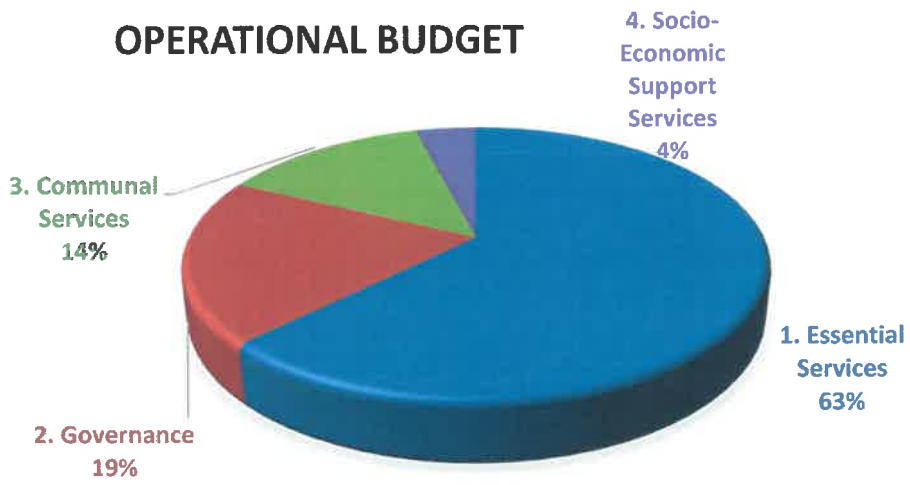
Strategic Objective: 4.2 Create an enabling environment to attract investment & support local economy.

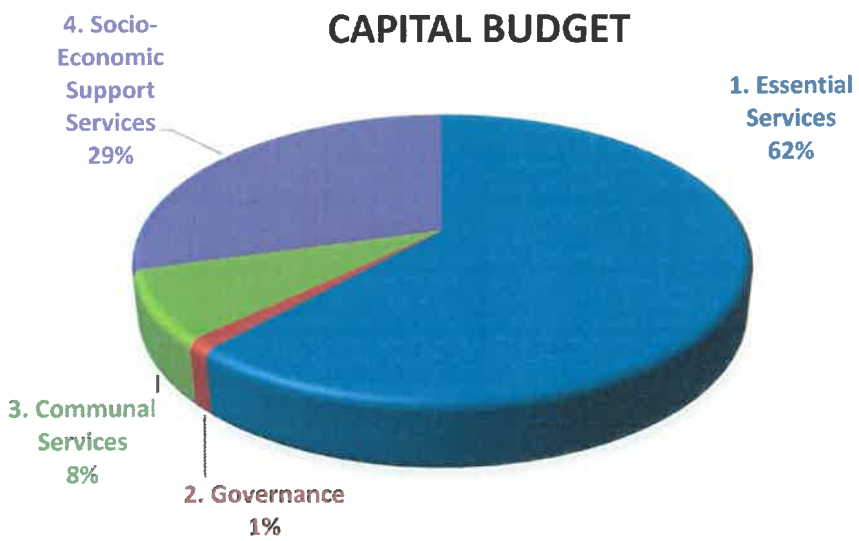
Ref	Key Performance Indicator	Reporting Directorate	Baseline 2019/20	Target 2021/22	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Target 2022/23	Target 2023/24	Target 2024/25	Target 2025/26	Definitions
ComLed19	Bi-annual report on investment incentives implemented.	Community	4	2 Reports		1		1	2 Reports	2 Reports	2 Reports	2 Reports	Bi-annual report on investment incentives implemented.
ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	Community	4	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Quarterly report on the Small Business Entrepreneurs Development Programme
ComLed4	Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy	Community	4	4 Reports	1	1	1	1	4 Reports	4 Reports	4 Reports	4 Reports	Progress reports on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.

9. BUDGETARY ALIGNMENT WITH IDP

BUDGET PER KEY PERFORMANCE AREA

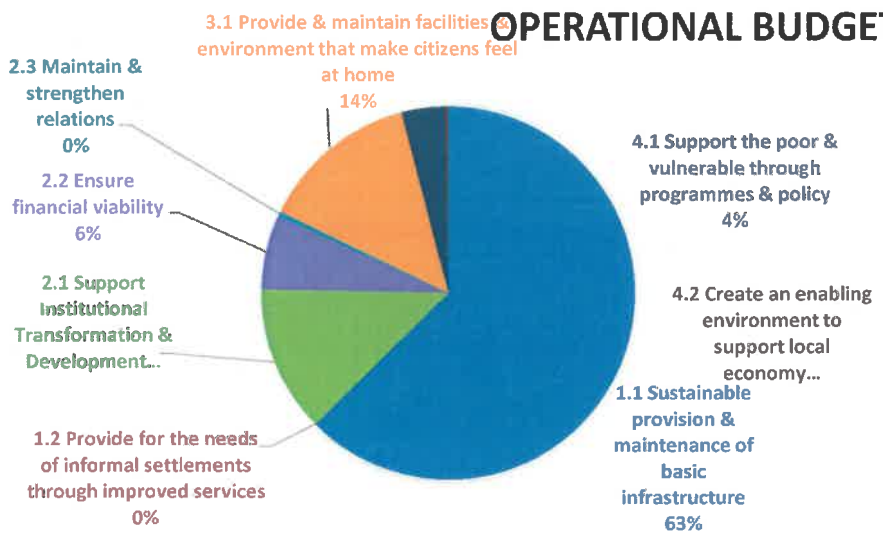
KEY PERFORMANCE AREA	OPERATIONAL BUDGET	CAPITAL BUDGET
1. Essential Services	R 485 294 225	R 55 055 754
2. Governance	R 151 825 613	R 1 080 000
3. Communal Services	R 106 675 960	R 6 955 652
4. Socio-Economic Support Services	R 31 126 095	R 26 153 043
TOTAL	**R 774 921 893**	**R 89 244 450**

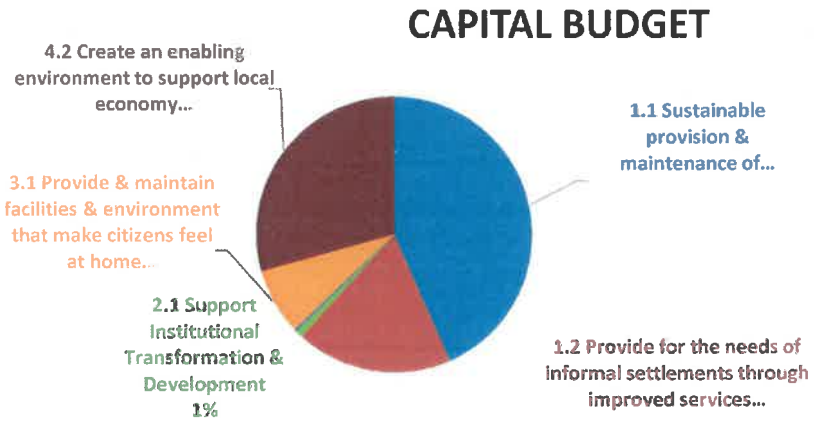




BUDGET PER STRATEGIC OBJECTIVE

KEY PERFORMANCE AREA	STRATEGIC OBJECTIVE	OPERATIONAL BUDGET	CAPITAL BUDGET 2021/22
1. Essential Services	1.1 Sustainable provision & maintenance of basic infrastructure	R 485 294 225	R 38 728 053
	1.2 Provide for the needs of informal settlements through improved services	R -	R 16 327 701
2. Governance	2.1 Support Institutional Transformation & Development	R 98 352 785	R 800 000
	2.2 Ensure financial viability	R 50 442 201	R 280 000
	2.3 Maintain & strengthen relations	R 3 030 627	R -
3. Communal Services	3.1 Provide & maintain facilities & environment that make citizens feel at home	R 106 675 960	R 6 955 652
4. Socio-Economic Support Services	4.1 Support the poor & vulnerable through programmes & policy	R 29 011 143	R -
	4.2 Create an enabling environment to support local economy	R 2 114 952	R 26 153 043
Total		**R 774 921 893**	**R 89 244 450**





FIVE YEAR PROJECTED CAPITAL EXPENDITURE PER WARD

KEY PERFORMANCE AREA: **1. ESSENTIAL SERVICES**

Strategic Objective: 1.1 Sustainable provision and maintenance of basic infrastructure

Department	Description	Funding Source	Ward	Budget 2021_2022	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026
Electricity Adminis	MV Substation Equipment	CRR	All	500 000	1 000 000		1 500 000	1 500 000
Electricity Adminis	Upgrade of LV Network Cables	CRR	All		1 000 000		1 000 000	1 000 000
Electricity Adminis	MV Network Equipment	CRR	All		1 000 000		1 000 000	1 000 000
Electricity Adminis	Upgrade of MV Cables	CRR	All		1 000 000		600 000	600 000
Electricity Adminis	Tools & Equipment	CRR	All				150 000	150 000
Electricity Streetli	Upgrade of Streetlights	CRR	All				350 000	350 000
Roads	Network streets	CRR	All		2 000 000		2 500 000	3 000 000
Sewerage	Aerator replacement programme	CRR	All				500 000	
Sewerage	Refurbishment WWTW	CRR	All				750 000	
Sewerage	Sewer Pumps-replacement	CRR	All				250 000	500 000
Sewerage	Sewer Network Replacement	CRR	All		1 500 000		2 000 000	1 500 000
Sewerage	Security upgrades	CRR	All				300 000	
Solid Waste Disp	Transfer stations & related infrastructure (	CRR	3	5 817 400				
Storm Water	Network - Storm Water Upgrading	CRR	All				450 000	500 000
Water Distribution	Infrastructure Management System	CRR	All				200 000	
Water Distribution	Plant & Equipment	CRR	All				50 000	
Water Distribution	Security upgrades	CRR	All				450 000	
Water Distribution	Network- Water Pipes & Valve Replaceme	CRR	All		1 500 000		2 000 000	2 500 000
Water Distribution	Tulbagh Dam	RBIG	7, 11	17 391 304	16 729 565			
Electricity Adminis	Electrical Network Refurbishment	CRR	All				1 500 000	1 500 000
Roads	Vredebes Ph1 Busroutes	MIG	5				210 436	
Solid Waste Disp	New Material Recovery Facility/Drop Off	MIG	All	11 164 767				
Fleet Managemer	Vehicle Replacement Program	Loans	All	1 000 000	1 000 000	1 000 000		
Water Distribution	Grey Water System	CRR	All				1 500 000	1 500 000
Roads	Tools & Equipment	CRR	All				50 000	50 000
Roads	NMT Sidewalks Ceres	CRR	3,5				500 000	500 000
Solid Waste Rem	Drop-offs Transfer stations	CRR	All				2 000 000	4 000 000
Water Distribution	Op-Die-Berg Reservoir	MIG	8	2 854 582				
Water Distribution	Tulbagh Reservoir	MIG	7,11			7 000 000		
Water Distribution	Tierhokskloof bulk pipeline	MIG	2,7		8 026 177			

Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services.

Department	Description	Funding Source	Ward	Budget 2021_2022	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026
Electricity Adminis	Vredebes Electrical Network	INEP	5	11 097 391				
Electricity Adminis	Nduli infill Electrical Network	INEP	12		2 714 783	3 478 261		
Storm Water	Vredebes New Storm water Channel & De	MIG	5	107 609				
Roads	Nduli Infill Internal Roads	IHHSDG	1,12		2 820 000			
Sewerage	Nduli Infill Internal Sewerage	IHHSDG	1,12		2 820 000			
Water Distribution	Nduli Infill Internal Water	IHHSDG	1,12		2 820 000			
Storm Water	Nduli Infill Internal Storm water	IHHSDG	1,12		2 820 000			
Roads	Vredebes Access Collector	MIG	5		1 390 435	8 085 217		
Roads	Vredebes Phase H Internal Roads	IHHSDG	5	889 371				
Water Distribution	Vredebes Phase H Internal Water	IHHSDG	5	889 371				
Storm Water	Vredebes Phase H Internal Storm Water	IHHSDG	5	889 371				
Sewerage	Vredebes Phase H Internal Sewerage	IHHSDG	5	889 371				
Electricity Streetli	Vredebes Phase H Streetlights	MIG	5	1 565 217				

KEY PERFORMANCE AREA: **2. GOVERNANCE**

Strategic Objective: 2.1 Support Institutional Transformation and Development

Department	Description	Funding Source	Ward	Budget 2021_2022	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026
Dir Corp	Office Equipment	CRR	All				50 000	
Dir Comm	Office Equipment	CRR	All				30 000	
Dir Tech	Office Equipment (Director)	CRR	All				30 000	
Information Techn	IT Equipment	CRR	All	200 000	600 000		650 000	700 000
Municipal Manage	Office Equipment	CRR	All				30 000	30 000
Municipal Manage	Office Equipment	MIG	All			20 000		
Roads	Traffic Calming	CRR	All				200 000	250 000
Administrative & C	Council chambers furniture	CRR	All	600 000				

Strategic Objective: 2.2 Financial Stability

Department	Description	Funding Source	Ward	Budget 2021_2022	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026
Dir Fin	Office Equipment	CRR	All				30 000	
Finance	IT Equipment	Prov Grant	All	100 000				
Finance	IT Equipment	CRR	All	100 000	100 000	100 000		
Finance	Furniture & equipment	CRR	All	30 000	30 000	30 000		
Finance	Computor hardware	CRR	All	50 000	50 000	50 000		

Strategic Objective: 2.3 Maintain and Strengthen Relations

Department	Description	Funding Source	Ward	Budget 2021_2022	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026
Communication	Access Control - Furniture and Equipmen	CRR	All					75 000
Communication	Signage & Billboards	CRR	All					80 000
Communication	Camera equipment	CRR	All				20 000	

KEY PERFORMANCE AREA: **3. COMMUNAL SERVICES**

Strategic Objective: 3.1 Provide and Maintain Facilities and Environment that make citizens feel at home

Department	Description	Funding Source	Ward	Budget 2021_2022	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026
Community Parks	Chainsaws	CRR	All				90 000	
Community Parks	Brushcutters	CRR	All				120 000	
Community Parks	Irrigation equipment for parks	CRR	All					500 000
Sport Grounds &	Containers 3x3m	CRR	All				100 000	
Community Parks	Truck 1.3 ton	CRR	All				350 000	
Cemeteries	Expanding of Cemetery	CRR	All				300 000	500 000
Fire Fighting & Pr	Capex Fire Fighting Equipment	CRR	All				350 000	
Fire Fighting & Pr	Firefighting Response Vehicle	Prov Grant	All			856 522		
Sport Grounds &	Ceres upgrade Of Leyell Str Sport Facilitie	MIG	3	5 455 652	6 843 477			
Cemeteries	New regional cemetery	MIG	All		4 819 042	6 767 826		
Community Halls	Fencing Nduli Comm Hall	CRR	1, 12					500 000
Sport Grounds &	Kliprug sportfield change rooms	CRR	4					1 500 000
Sport Grounds &	Sportsground development	CRR	All				400 000	400 000
Sport Grounds &	Resurface netball courts	CRR	All				200 000	300 000
Community Parks	Landscaping of parks	CRR	All				300 000	300 000
Community Halls	Townhalls Equipment	CRR	All		40 000			
Sport Grounds &	Sportfield equipment	CRR	All		30 000			
Community Parks	Parks equipment	CRR	All		40 000			
Public Toilets	Wolseley Public Toilets	CRR	2,7	1 000 000				
Public Toilets	Wolseley Public Toilets	District	2,7	500 000				

KEY PERFORMANCE AREA: **4. SOCIO-ECONOMIC SUPPORT SERVICES**

Strategic Objective: 4.2 Create an enabling environment to support local economy

Department	Description	Funding Source	Ward	Budget 2021_2022	Budget 2022_2023	Budget 2023_2024	Budget 2024_2025	Budget 2025_2026
Roads	Upgrade Van Breda Bridge	Prov Grant	3,5	20 547 826	6 200 000	152 174		
LED	Hamlet Economic Hub	RSEP	4,1	695 652				
Roads	Rehabilitation - Streets Tulbagh	CRR	11				3 500 000	2 500 000
Resorts	Chalet Furniture	CRR	3				450 000	
Roads	Upgrade Van Breda bridge (own contribu	CRR	3,5	4 909 565	1 240 000			

Annexure A & B: Circular 88 Indicators

MUNICIPAL NAME: WITZENBERG

Output Planning Template: 2021-22

Only when an indicator or data element is not reported

Performance indicator	Ref No.	Data element	Baseline (Annual Performance of 2020/21 estimated)	Annual target for 2021/2022	1st Quarter Planned output as per SDBIP	2nd Quarter Planned output as per SDBIP	3rd Quarter Planned output as per SDBIP	4th Quarter Planned output as per SDBIP	Reasons for no data, if not provided	Steps undertaken, or to be undertaken, to provide data in the future	Estimated date when data will be available
OUTPUT INDICATORS FOR QUARTERLY REPORTING											
EE1.11		Number of dwellings provided with connections to mains electricity supply by the municipality	10	529		176	350	529			
	EE1.11(1)	(1) Number of residential supply points energised and commissioned by the municipality	10								
EE3.11		Percentage of unplanned outages that are restored to supply within industry standard timeframes	98%	98%	98%	98%	98%	98%			
	EE3.11(1)	(1) Number of unplanned outages restored within x hours							Not yet measured	Systems to be put in p	November 2021
	EE3.11(2)	(2) Total number of unplanned outages							Not yet measured	Systems to be put in p	November 2022
EE3.21		Percentage of planned maintenance performance	98%	98%	25%	50%	75%	98%			
	EE3.21(1)	(1) Actual number of maintenance 'jobs' for planned or preventative maintenance							Not yet measured	Systems to be put in p	November 2021
	EE3.21(2)	(2) Budgeted number of maintenance 'jobs' for planned or preventative maintenance							Not yet measured	Systems to be put in p	November 2022
WS1.11		Number of new sewer connections meeting minimum standards	11	12	3	6	9	12			
	WS1.11(1)	(1) Number of new sewer connection to consumer units	11								
	WS1.11(2)	(2) Number of new sewer connections to communal toilet facilities	0								
WS2.11		Number of new water connections meeting minimum standards	11	12	3	6	9	12			
	WS2.11(1)	(1) Number of new water connections to piped (tap) water	11								
	WS2.11(2)	(2) Number of new water connections to public/communal facilities	0								
WS3.11		Percentage of callouts responded to within 24 hours (sanitation/wastewater)	100%	100%	100%	100%	100%	100%			
	WS3.11(1)	(1) Number of callouts responded to within 24 hours (sanitation/wastewater)							Not yet measured	Systems to be put in p	November 2021
	WS3.11(2)	(2) Total number of callouts (sanitation/wastetwater)							Not yet measured	Systems to be put in p	November 2022
WS3.21		Percentage of callouts responded to within 24 hours (water)	100%	100%	100%	100%	100%	100%			
	WS3.21(1)	(1) Number of callouts responded to within 24 hours (water)							Not yet measured	Systems to be put in p	November 2021
	WS3.21(2)	(2) Total water service callouts received							Not yet measured	Systems to be put in p	November 2022
TR6.12		Percentage of surfaced municipal road lanes which has been resurfaced and resealed	2%	2%		1%	1%	2%			
	TR6.12(1)	(1) Kilometres of municipal road lanes resurfaced and resealed	4								
	TR6.12(2)	(2) Kilometres of surfaced municipal road lanes	50								
TR6.13		KMs of new municipal road lanes built	0	0	0	0	0	0			
	TR6.13(1)	(1) Number of kilometres of resurfaced road lanes built	0								
	TR6.13(2)	(2) Number of kilometres of unsurfaced road lanes built	0								
TR6.21		Percentage of reported pothole complaints resolved within standard municipal response time	100%	100%	100%	100%	100%	100%			
	TR6.21(1)	(1) Number of pothole complaints resolved within the standard time after being reported	0								
	TR6.21(2)	(2) Number of potholes reported	0								
FD1.11		Percentage of compliance with the required attendance time for structural firefighting incidents	88%	90%	90%	90%	90%	90%			
	FD1.11(1)	(1) Number of structural fire incidents where the attendance time was less than 14 minutes	80								
	FD1.11(2)	(2) Total number of distress calls for structural fire incidents received	91								
LED1.11		Percentage of total municipal operating expenditure spent on contracted services physically residing within the municipal area									
	LED1.11(1)	(1) R-value of operating expenditure on contracted services within the municipal area									
	LED1.11(2)	(2) Total municipal operating expenditure on contracted services									
LED1.21		Number of work opportunities created through Public Employment Programmes (incl. EPWP, CWP and other related employment programmes)	400	400	100	200	300	400			
	LED1.21(1)	(1) Number of work opportunities provided by the municipality through the Expanded Public Works	400								
	LED1.21(2)	(2) Number of work opportunities provided through the Community Works Programme and other	0						Not managed by mun		
LED2.12		Percentage of the municipality's operating budget spent on indigent relief for free basic services									
	GG6.11(1)	(1) R-value of operating budget expenditure spent on free basic services									
	GG6.11(2)	(2) Total operating budgets for the municipality									
LED3.11		Average time taken to finalise business licence applications	10	10	10	10	10	10			
	LED3.11(1)	(1) Sum of the total working days per business application finalised	95								
	LED3.11(2)	(2) Number of business applications finalised	10								
LED3.31		Average number of days from the point of advertising to the letter of award per 80/20 procurement process	180	180	180	180	180	180			
	LED3.31(1)	(1) Sum of the number of days from the point of advertising a tender in terms of the 80/20									
	LED3.31(2)	(2) Total number of 80/20 tenders awarded as per the procurement process									
LED3.32		Percentage of municipal payments made to service providers who submitted complete forms within 30-days of invoice submission	95%	95%	95%	95%	95%	95%			
	LED3.32(1)	(1) Number of municipal payments within 30-days of complete invoice receipt made to service									
	LED3.32(2)	(2) Total number of complete invoices received (30 days or older)									
GG1.21		Staff vacancy rate	8	8	8	8	8	8			
	GG1.21(1)	(1) The number of employees on the approved organisational structure	539								

	GG1.21(2)	(2) The number of permanent employees in the municipality	496								
GG1.22	Percentage of vacant posts filled within 3 months		100%	95%	95%	95%	95%	95%			
	GG1.22(1)	(1) Number of vacant posts filled within 3 months since the date (dd/mm/yyyy) of authority to proceed	9								
	GG1.21(2)	(2) Number of vacant posts that have been filled	9								
GG2.11	Percentage of ward committees with 6 or more ward committee members (excluding the ward councillor)		100%		100%	0%	100%	100%			
	GG2.11(1)	(1) Total number of ward committees with 6 or more members	12								
	GG2.11(2)	(2) Total number of wards	12								
GG2.12	Percentage of wards that have heald at least once councillor-convened community meeting		0%	0%	0%	0%	0%	0%	Community meetings arranged through IDP process and not ward		
	GG2.12(1)	(1) Total number of councillor convened ward community meetings	0								
	GG2.12(2)	(2) Total number of wards	12								
GG2.31	Percentage of official complaints responded to through the municipal complaint management system								No baseline data	System to be put in pl	February 2022
	GG2.31(1)	(1) Number of official complaints responded to according to municipal norms and standards							No baseline data	System to be put in pl	February 2022
	GG2.31(2)	(2) Number of official complaints received	22800								
GG4.11	Number of agenda items deferred to the next council meeting		19	20	5	10	15	20			
	GG4.11(1)	(1) Sum total number of all council agenda items deferred to the next meeting	19								
GG5.11	Number of active suspensions longer than three months		0								
	GG5.11(1)	(1) Simple count of the number of active suspensions in the municipality lasting more than three	0								
GG5.12	Quarterly salary bill of suspended officials		R0,00	R0,00	R0,00	R0,00	R0,00	R0,00			
	GG5.12(1)	(1) Sum of the salary bill for all suspended officials for the reporting period	R0,00								

OUTPUT INDICATORS FOR ANNUAL REPORTING

WSS.31	Percentage of total water connections metered		100%	100%							
	WSS.31(1)	(1) Number of water connections metered	12462								
	WSS.31(2)	(2) Number of connections unmetered	0								
ENV4.11	Percentage of biodiversity priority area within the municipality		19%	19%							
	ENV4.11(1)	(1) Total land area in hectares classified as "biodiversity priority areas"	203582HA								
	ENV4.11(2)	(2) Total municipal area in hectares	1075450HA								
ENV4.21	Percentage of biodiversity priority areas protected		28%	30%							
	ENV4.21(1)	(1) Area of priority biodiversity area in hectares which is protected	296807HA								
	ENV4.21(2)	(2) Total area identified as a priority biodiversity area in hectares	203582HA								
TR6.11	Percentage of unsurfaced road graded		100%	100%							
	TR6.11(1)	(1) Kilometres of municipal road graded	14								
	TR6.11(2)	(2) Kilometres of unsurfaced road network	14								
GG3.12	Percentage of councillors who have declared their financial interests		100%	100%							
	GG3.12(1)	(1) Number of councillors that have declared their financial interests	23								
	GG3.12(2)	(2) Total number of municipal councillors	23								

QUARTERLY COMPLIANCE INDICATORS

C1.	Number of signed performance agreements by the MM and section 56 managers	4			
C2.	Number of ExCo or Mayoral Executive meetings held	10			
C3.	Number of Council portfolio committee meetings held	42			
C4.	Number of MPAC meetings held	4			
C6.	Number of formal (minuted) meetings between the Mayor, Speaker and MM were held to deal with municipal matters	0	Meetings informal an	Meetings to be minut	March 20222
C7.	Number of formal (minuted) meetings - to which all senior managers were invited- held	23			
C8.	Number of councillors completed training	0			
C9.	Number of municipal officials completed training	214			
C10.	Number of work stoppages occurring	0			
C11.	Number of litigation cases instituted by the municipality				
C12.	Number of litigation cases instituted against the municipality				
C13.	Number of forensic investigations instituted	0			
C14.	Number of forensic investigations conducted	0			
C15.	Number of days of sick leave taken by employees	2470			
C16.	Number of permanent employees employed	496			
C17.	Number of temporary employees employed	41			
C18.	Number of approved demonstrations in the municipal area	4			
C19.	Number of recognised traditional and Khoi-San leaders in attendance (sum of) at all council meetings	0			
C20.	Number of permanent environmental health practitioners employed by the municipality	0	Not local function		
C22.	Number of Council meetings held	10			
C23.	Number of disciplinary cases for misconduct relating to fraud and corruption	0			
C24.	Number of council meetings disrupted	0			
C25.	Number of protests reported	2			

C26.	R-value of all tenders awarded					
C27.	Number of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations					
C28.	R-value of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations					
C29.	Number of approved applications for rezoning a property for commercial purposes					
C30.	Number of business licenses approved	10				
C32.	Number of positions filled with regard to municipal infrastructure	496				
C33.	Number of tenders over R200 000 awarded					
C34.	Number of months the Municipal Managers' position has been filled (not Acting)	12				
C35.	Number of months the Chief Financial Officers' position has been filled (not Acting)	7				
C36.	Number of vacant posts of senior managers	1				
C38.	Number of filled posts in the treasury and budget office	57				
C40.	Number of filled posts in the development and planning department	17				
C42.	Number of registered engineers employed in approved posts	3				
C43.	Number of engineers employed in approved posts	3				
C44.	Number of disciplinary cases in the municipality	5				
C45.	Number of finalised disciplinary cases	0				
C47.	Number of waste management posts filled	82				
C49.	Number of electricians employed in approved posts	4				
C51.	Number of filled water and wastewater management posts	43				
C56.	Number of customers provided with an alternative energy supply (e.g. LPG or paraffin or biogel according to supply level standards)	0				
C57.	Number of registered electricity consumers with a mini grid-based system in the municipal service area			To be determined		
C58.	Total non-technical electricity losses in MWh (estimate)			To be determined		
C59.	Number of municipal buildings that consume renewable energy	0				
C61.	Total number of chemical toilets in operation	58				
C63.	Total volume of water delivered by water trucks			To be determined		
C67.	Number of paid full-time firefighters employed by the municipality	14				
C68.	Number of part-time and firefighter reservists in the service of the municipality	0				
C69.	Number of 'displaced persons' to whom the municipality delivered assistance	0				
C71.	Number of procurement processes where disputes were raised					
C73.	Number of structural fires occurring in informal settlements	71				
C74.	Number of dwellings in informal settlements affected by structural fires (estimate)	25				
C76.	Number of SMMEs and informal businesses benefitting from municipal digitisation support programmes rolled out directly or in partnership with other stakeholder					
C77.	B-BBEE Procurement Spend on Empowering Suppliers that are at least 51% black owned based					
C78.	B-BBEE Procurement Spend on Empowering Suppliers that are at least 30% black women owned					
C79.	B-BBEE Procurement Spend from all Empowering Suppliers based on the B-BBEE Procurement					
C86.	Number of households in the municipal area registered as indigent					
C89.	Number of meetings of the Excutive or Mayoral Committee postponed due to lack of quorum	0				

ANNUAL COMPLIANCE INDICATORS

C5.	Number of recognised traditional leaders within your municipal boundary	0				
C21.	Number of approved environmental health practitioner posts in the municipality	0				
C31.	Number of approved posts in the municipality with regard to municipal infrastructure	232				
C37.	Number of approved posts in the treasury and budget office	60				
C39.	Number of approved posts in the development and planning department	17				
C41.	Number of approved engineer posts in the municipality	3				
C46.	Number of approved waste management posts in the municipality	82				
C48.	Number of approved electrician posts in the municipality	4				
C50.	Number of approved water and wastewater management posts in the municipality	43				
C52.	Number of maintained sports fields and facilities	7				
C53.	Square meters of maintained public outdoor recreation space	10000				
C54.	Number of municipality-owned community halls	11				
C60.	Total number of sewer connections	12865				
C62.	Total number of Ventilation Improved Pit Toilets (VIPs)	0				

COMPLIANCE QUESTIONS

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

MEMORANDUM

AAN / TO: Municipal Manager

VAN / FROM: Manager: Projects & Performance

DATUM / DATE: 22/06/2021

VERW. / REF.: 05/1/5/14/

SDBIP 2021/22: APPROVAL OF DEPARTMENTAL SDBIP

Purpose

To obtain approval for the list KPI's for the 2021/22 Strategic- and Departmental SDBIP.

Motivation

The Strategic SDBIP was approved by the Mayor on 21/06/2021.

Attached find a list of KPI's that includes Strategic-, Departmental- and Circular 88 indicators for the 2021/22 SDBIP.

Recommendation

That the attached Departmental KPI's be approved.

APPROVED

.....
MUNICIPAL MANAGER

Date: 22/06/2021

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
ComAm33	Community Services	Amenities & Facilities				Monthly monitoring reports on the maintenance plan for community halls.	**12**	3	6	9	12
ComAm34	Community Services	Amenities & Facilities	X	X		Report on annual customer satisfaction survey on community facilities.	**1**		1		
ComAm35	Community Services	Amenities & Facilities		X		Submission of Final Bill of Quantities & As-built Plans of completed project to W Mars within 1 month after date of Practical Completion.	**100%**	100%	100%	100%	100%
ComAm36	Community Services	Amenities & Facilities				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
ComAm37	Community Services	Amenities & Facilities				Attendance of monthly Section 79 portfolio meetings with the exemption where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
ComBus37	Community Services	Business Licenses				Issuing of approved business licenses within 5 working days after comments of stakeholders was received	**90%**	90%	90%	90%	90%
ComBus38	Community Services	Business Licenses				Issuing of informal trading stands permits within 14 calendar days of application received	**100%**	100%	100%	100%	100%
ComCem10	Community Services	Cemeteries		X		Report on investigate land for cemetery	**1**	1			
ComCem11	Community Services	Cemeteries				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
ComCem11	Community Services	Amenities & Facilities				Report on the placement of cemetery register on GIS	**1**		1		
ComCem12	Community Services	Amenities & Facilities				Develop draft bylaw for cemeteries with sop to maintain register	**1**		1		
ComCem9	Community Services	Cemeteries				Reconciliations of cemeteries booking register on a monthly basis within 14 calendar days of month end	**12**	3	6	9	12
ComDir1	Community Services	Director: Community Services	X	X		Percentage expenditure on the preventative- & corrective planned maintenance budget of the Community Department.	**98%**	25%	50%	75%	98%
ComDir2	Community Services	Director: Community Services	X	X		Percentage expenditure on capital budget by Community Directorate.	**95%**	10%	40%	60%	95%
ComDir3	Community Services	Director: Community Services		X		Monthly meetings with line managers to ensure effective management of the directorate	**12**	3	6	9	12

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
ComDir4	Community Services	Director: Community Services		X		Submit report to MM on training need of managers	**1**		1		
ComDir5	Community Services	Director: Community Services		X		95% submission of items for Portfolio Committee agendas at least 1 day before closing.	**95%**	95%	95%	95%	95%
ComDir6	Community Services	Director: Community Services		X		All Compliance System Notifications (iComply/Eunomia) allocated to Directorate completed within prescribed time period.	**100%**	100%	100%	100%	100%
ComDir7	Community Services	Director: Community Services		X		All Risk Actionplan Notifications (BarnOwl) allocated to Directorate completed within prescribed time period.	**90%**	90%	90%	90%	90%
ComDir8	Community Services	Director: Community Services		X		Monthly meetings with chairperson of portfolio committee on community development matters	**12**	3	6	9	12
ComEnv11	Community Services	Environmental Management				Quarterly environmental education programme visits to communities and schools	**4**	1	2	3	4
ComEnv15	Community Services	Environmental Management				Quarterly report on the working of the Tree Committee	**4**	1	2	3	4
ComEnv16	Community Services	Environmental Management				Submit annual implementation plan for alien clearing	**1**	1			
ComEnv17	Community Services	Environmental Management				Quarterly report on progress made with alien clearing in terms of implementation plan.	**4**	1	2	3	4
ComEnv18	Community Services	Environmental Management				Submit draft bylaw for Air Quality Management to MM by September	**1**	1			
ComEnv19	Community Services	Environmental Management				Submit proposal document on river management with focus on pollution monitoring and cleaning operations.	**1**	1			
ComFir25	Community Services	Disaster Management & Fire Services				Disaster and/or fire prevention awareness campaigns to be held on a quarterly basis	**4**	1	2	3	4
ComFir26	Community Services	Disaster Management & Fire Services		X		Report on daily emergency service vehicle availability	**12**	3	6	9	12
ComFir27	Community Services	Disaster Management & Fire Services				Coordinating awareness campaigns of 5 hazards in terms of risk reduction strategy as included in the Disaster Management Plan.	**2**		1		2
ComFir32	Community Services	Disaster Management & Fire Services		X		Reports on maintenance plan for fire-breaks on municipal properties and for maintenance of water hydrants.	**8**	2	4	6	8
ComFir36	Community Services	Disaster Management & Fire Services				Review preparedness plans for identified hazards within the municipality developed.	**4**	1	1	1	1
ComFir37	Community Services	Disaster Management & Fire Services				Final Disaster Management Framework tabled to Council.	**1**			1	

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
ComFir39	Community Services	Disaster Management & Fire Services				Arrange information sessions on new Disaster Management Plan with stakeholders such as NGO's, business, SAPS, etc within Tulbagh, Wolseley & Ceres.	**6**		3		6
ComFir40	Community Services	Disaster Management & Fire Services				Tabling of bylaw on Community Fire Safety to Council	**1**	1			
ComFir41	Community Services	Disaster Management & Fire Services				Establish a Disaster Management Advisory Forum	**1**		1		
ComFir42	Community Services	Disaster Management & Fire Services				Attendance of monthly Section 79 portfolio meetings with the exemption where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
ComHS14	Community Services	Human Settlements	X	X		Number of housing opportunities provided per year - top structures.	**0**	0	0	0	0
ComHS15	Community Services	Human Settlements	X	X		Number of rental stock transferred.	**30**	5	10	20	30
ComHS16	Community Services	Human Settlements				Monthly maintenance of the housing waiting list by updating applications received within 14 calendar days	**12**	3	6	9	12
ComHS17	Community Services	Human Settlements				Providing of housing consumer education (Training) sessions to beneficiaries	**15**	2	8	11	15
ComHS18	Community Services	Human Settlements		X		Status report on new illegal occupation of municipal land with actions taken.	**12**	3	6	9	12
ComHS19	Community Services	Human Settlements		X		Bi-annual counting of informal settlement structures	**2**		1		2
ComHS20	Community Services	Human Settlements				Attend to complaints with regard to maintenance of rental stock within 15 working days	**80%**	80%	80%	80%	80%
ComHS21	Community Services	Human Settlements		x		Maintenance of communal services (toilets & standpipes) in informal settlements	**12**	3	6	9	12
ComHS22	Community Services	Human Settlements		X		Design & distribute a user friendly pamphlet on municipal housing projects & qualifying criteria..	**1**		1		
ComHS23	Community Services	Human Settlements		X		Update report on rental stock indicating owners & original owners.	**1**		1		

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
ComHS24	Community Services	Human Settlements		X		Monthly report on implementation of housing projects as per implementation plan with dates from service provider.	**12**	3	6	9	12
ComHS25	Community Services	Human Settlements				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
ComHS26	Community Services	Human Settlements				Monthly report on additions and removals of housing waiting list.	**12**	3	6	9	12
ComHS27	Community Services	Human Settlements				Attendance of monthly Section 79 portfolio meetings with the excemption where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
ComHS28	Community Services	Human Settlements				Develop a sop for the receipt of housing applications that include the keeping and update of a register as well as receipt acknowledgement letters.	**1**	1			
ComHS29	Community Services	Human Settlements				Keeping of housing application register at all points where applications can be submitted.	**12**	3	6	9	12
ComHS30	Community Services	Human Settlements				Monthly meeting with Housing portfolio committee chairperson.	**12**	3	6	9	12
ComHS31	Community Services	Human Settlements				Arrange and facilitate meeting between provincial housing and Witzenberg Military Veteran Association.	**1**	1			
ComLed12	Community Services	Local Economic Development		X		Roll-out of training programme for entrepreneurs, existing smmes & informal sector.	**1**		1		
ComLed13	Community Services	Local Economic Development		X		Roll-out programme to support & stimulate establish business & new smmes.	**1**		1		
ComLed15	Community Services	Local Economic Development		X		Design & distribute a user friendly pamphlet on LED services.	**1**				1
ComLed18	Community Services	Local Economic Development				Number of Business Dialogue Meetings held per annum	**2**		1		1

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
ComLed19	Community Services	Local Economic Development	X	X		Quarterly report on investment incentives implemented.	**4**	1	2	3	4
ComLed20	Community Services	Local Economic Development	X	X		Quarterly report on the Small Business Entrepreneurs Development Programme.	**4**	1	2	3	4
ComLed21	Community Services	Local Economic Development		X		Quarterly report to Mayco on the progress of the Ceres Business Initiative (CBI) Entrepreneur Programme for SMME's.	**4**	1	2	3	4
ComLED22	Community Services	Local Economic Development				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System	**95%**	95%	95%	95%	95%
ComLed23	Community Services	Local Economic Development		X		Monthly report on jobs created through municipal tenders	**12**	3	6	9	12
ComLed24	Community Services	Local Economic Development				Attend applicable Specification Committee Meetings and provide inputs on requirements for job creation to be included in all bid documentation	**100%**	100%	100%	100%	100%
ComLed25	Community Services	Local Economic Development				Attendance of monthly section 79 portfolio meetings with the exemption where written approval for leave was granted by Municipal Manager	**100%**	100%	100%	100%	100%
ComLed26	Community Services	Local Economic Development				Quarterly report on the Paardekraal Windfarm projects & initiatives implemented	**4**	1	2	3	4
ComLed27	Community Services	Local Economic Development				An exploratory research report on the establishment of economic hubs in Tulbagh & Wolseley.	**1**		1		
ComLed4	Community Services	Local Economic Development	X	X		Quarterly report on the implementation of strategies and planned actions as identified in the Witzenberg LED Strategy.	**4**	1	3	4	5
ComLed5	Community Services	Local Economic Development		X		Monthly submission of EPWP data report to the Department of Public Works	**12**	3	6	9	12
ComLed6	Community Services	Local Economic Development		X		Quarterly attendance of LED District/Provincial meetings	**4**	1	2	3	4
ComLed7	Community Services	Local Economic Development		X		Bi-annual SMME supplier procurement training	**2**		1		2
ComLed8	Community Services	Local Economic Development	X	X		The number of jobs created through the municipality's local economic development initiatives including capital projects.	**400**	100	200	300	400
ComLib23	Community Services	Library Services				Lodging of awareness programmes through monthly exhibitions	**120**	30	60	90	120
ComLib24	Community Services	Library Services				Monthly maintenance report on library buildings	**12**	3	6	9	12
ComLib25	Community Services	Library Services		X		Quarterly report on outreach programme whereby library will visit creches, schools & old age homes.	**4**	1	2	3	4
ComLib26	Community Services	Library Services				Quarterly inventory report on booklosses.	**4**	1	2	3	4

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
ComLib27	Community Services	Library Services				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
ComLib28	Community Services	Library Services				Opening of John Steyn Library for public by end of September	**1**	1			
ComLib29	Community Services	Library Services				Submit annual exhibition plan by August	**1**	1			
ComLib30	Community Services	Library Services				Monthly meetings with all library staff	**12**	3	6	9	12
ComLib31	Community Services	Library Services				Quarterly report on utilization of libraries that include attendance, interest trends, enquiries, etc.	**4**	1	2	3	4
ComRes28	Community Services	Resorts				Review maintenance plan for swimming pools by 30 September	**1**	1			
ComRes29	Community Services	Resorts				Daily water chlorine testing at swimming pool during November to April	**6**		2	5	6
ComRes30	Community Services	Resorts				Pine Forest: % Customer satisfaction rating	**80%**	80%	80%	80%	80%
ComRes32	Community Services	Resorts		X		Monitor theft & illegal access at Pine Forest Resort through monthly report	**12**	3	6	9	12
ComRes33	Community Services	Resorts				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
ComRes34	Community Services	Resorts				Submit draft security plan for resorts and swimming pools by 30 September to MM	**1**	1			
ComRes35	Community Services	Resorts				Develop a marketing plan for Pine Forest Resort to increase visitors.	**1**	1			
ComRes36	Community Services	Resorts				Develop a facility improvement plan for Pine Forest Resort.	**1**	1			
ComSoc41	Community Services	Social & Welfare Services	X	X		Number of account holders subsidised through the municipality's Indigent Policy	**4500**	4500	4500	4500	4500
ComSoc42	Community Services	Social & Welfare Services	X	X		Number of engagements with target groups with the implementation of social development programmes.	**20**	5	10	15	20
ComSoc49	Community Services	Social & Welfare Services	X	X		Number of meetings with intergovernmental partners.	**12**	3	6	9	12
ComSoc50	Community Services	Social & Welfare Services				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
ComSpo39	Community Services	Sport & recreation		X		Monthly maintenance reports on sport fields through routine cleaning of buildings and grounds at sports fields	**12**	3	6	9	12
ComSpo41	Community Services	Sport & recreation				Attend quarterly meetings with Sports Forum	**4**	1	2	3	4
ComSpo42	Community Services	Sport & recreation		X		Submission of Final Bill of Quantities & As-built Plans of completed project to W Mars within 1 month after date of Practical Completion.	**100%**	100%	100%	100%	100%
ComSpo43	Community Services	Sport & recreation				Implementation plan for the securing of boreholes against vandalism and theft.	**1**	1			
ComSpo44	Community Services	Sport & recreation				Report on the monthly testing of all boreholes to ensure operational readiness when required.	**4**	1	2	3	4
ComSpo45	Community Services	Sport & recreation				An exploratory research report for the revision of the sports masterplan that would include current needs, scope of report, estimated cost and timeline.	**1**		1		
ComSpo46	Community Services	Sport & recreation				Implementation plan for the establishment of sport facilities at Vredebes.	**1**		1		
ComSpo47	Community Services	Sport & recreation				Investigate the establishment of sport facilities at Op-Die-Berg	**1**		1		
ComSpo48	Community Services	Sport & recreation				Monthly report on progress with Lyellstr sport project	**12**	3	6	9	12
CorpAdm21	Corporate Services	Administration				Prepare monthly report on overdue actions as per TRIM	**12**	3	6	9	12
CorpAdm22	Corporate Services	Administration		X		Agenda distribution 7 days prior to meeting - Council & Committee Meetings	**12**	3	6	9	12
CorpAdm24	Corporate Services	Administration		X		Report on the implementation of findings from the Archive audit	**1**			1	
CorpAdm26	Corporate Services	Administration		X		Revision of Records Management Policy & Registry Procedure Manual.	**2**				2
CorpAdm27	Corporate Services	Administration				Implement bi-annual trim training to all users.	**2**		1		2
CorpAdm28	Corporate Services	Administration				Keep a register on requests received ito PAJA & compile quarterly report	**4**	1	2	3	4
CorpAdm29	Corporate Services	Administration		X		Keep a register on all Councillor complaints ito administration & address within two days.	**100%**	100%	100%	100%	100%
CorpAdm30	Corporate Services	Administration		X		Report on notifications/emails to all councillors of upcoming meetings	**4**	1	2	3	4
CorpAdm31	Corporate Services	Administration		X		100% of items submitted by directors at least 1 day before closing date for all Council meetings.	**100%**	100%	100%	100%	100%

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
CorpAdm33	Corporate Services	Administration				Minutes of Council- and portfolio meetings distributed to Municipal Managers and Directors within 3 working days after meeting.	**100%**	100%	100%	100%	100%
CorpAdm33	Corporate Services	Administration				Monthly report on daily capturing of all incoming post in control register.	**12**	3	6	9	12
CorpAdm34	Corporate Services	Administration				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
CorpAdm35	Corporate Services	Administration				Prepare a Council Induction programme by September	**1**	1			
CorpAdm36	Corporate Services	Administration				Attendance of monthly Section 79 portfolio meetings with the exception where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
CorpCom29	Corporate Services	Communicatio n		X		Compilation and distribution of external newsletters.	**4**	1	2	3	4
CorpCom32	Corporate Services	Communicatio n				Coordination of bi-annual jamborees in all 7 towns where all municipal service delivery departments will be represented.	**14**		7		14
CorpCom33	Corporate Services	Communicatio n		X		Conduct annual awareness campaigns with 4 directorates (Technical, Corporate, Finance, Community) on Batho Pele principles.	**4**	1	2	3	4
CorpCom34	Corporate Services	Communicatio n				Quarterly report on management of Thusong Centre that would include accessibility, tenant satisfaction, etc.	**4**	1	2	3	4
CorpCom37	Corporate Services	Communicatio n		X		Tabling of Communication Plan to Council by September	**1**	1			
CorpCom38	Corporate Services	Communicatio n				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
CorpCom39	Corporate Services	Communicatio n				Develop an operating procedure for an early notification for relevant managers/directors, councillors and social medium on relevant service interruptions	**1**	1			
CorpDir1	Corporate Services	Director: Corporate Services		X		Monthly meetings with line managers to ensure effective management of the directorate	**12**	3	6	9	12
CorpDir10	Corporate Services	Director				Submit a list of all departmental delegations to the Municipal Manager by end of September	**1**	1			
CorpDir11	Corporate Services	Director: Corporate Services		X		Monthly meetings with chairperson of portfolio committee on corporate matters	**12**	3	6	9	12
CorpDir12	Corporate Services	Director: Corporate Services		X		Achievement of at least 80% of departmental kpi's (excluding top layer & Circular 88 indicators) allocated to Corporate Directorate (96 indicators)	**80%**	80%	80%	80%	80%
CorpDir13	Corporate Services	Director: Corporate Services				Attendance of monthly Community Development portfolio meetings with the exception where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
CorpDir2	Corporate Services	Director: Corporate Services		X		Percentage expenditure on capital budget by Corporate Directorate.	**95%**	10%	40%	60%	95%
CorpDir3	Corporate Services	Director: Corporate Services		X		Percentage expenditure on the preventative- & corrective planned maintenance budget of the Corporate Directorate	**98%**	25%	50%	75%	98%
CorpDir4	Corporate Services	Director: Corporate Services		X		Quarterly report on security contract.	**4**	1	2	3	4
CorpDir7	Corporate Services	Director: Corporate Services		X		95% submission of items for Portfolio Committee agendas at least 1 day before closing.	**95%**	95%	95%	95%	95%
CorpDir8	Corporate Services	Director: Corporate Services		X		All Compliance System Notifications (iComply/Eunomia) allocated to Directorate completed within prescribed time period.	**100%**	100%	100%	100%	100%
CorpDir9	Corporate Services	Director: Corporate Services		X		All Risk Actionplan Notifications (BarnOwl) allocated to Directorate completed within prescribed time period.	**90%**	90%	90%	90%	90%
CorpHR10	Corporate Services	Human Resources		X		Compiling a Draft Work Place Skills plan (WSP) each year by December	**1**		1		
CorpHR11	Corporate Services	Human Resources				Arrange and attend on a quarterly basis Occupational Health & Safety Committee meetings with all departmental health and safety representatives	**4**	1	2	3	4
CorpHR12	Corporate Services	Human Resources	X	X		Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	**4**	1	2	3	4
CorpHR13	Corporate Services	Human Resources	X	X		Percentage budget spend on the implementation of the Workplace Skills Plan	**96%**	25%	50%	75%	96%
CorpHR16	Corporate Services	Human Resources				Quarterly report on vacant budgeted positions.	**4**	1	2	3	4
CorpHR17	Corporate Services	Human Resources				Monthly report on disciplinary actions	**12**	3	6	9	12
CorpHR18	Corporate Services	Human Resources				Quarterly monitoring report on sick leave & absence to combat continuous abuse.	**4**	1	2	3	4
CorpHR19	Corporate Services	Human Resources				Quarterly report on alignment of Time & Attendance leave system & SAMRAS	**4**	1	2	3	4
CorpHR20	Corporate Services	Human Resources		X		Quarterly report on Health & Safety Committee outstanding matters and attendance.	**4**	1	2	3	4
CorpHR23	Corporate Services	Human Resources		X		Submit statement of earnings to Dept of Labour before 31 March ito Section 82 of the Compensation for Occupational Injuries & Diseases Act.	**1**			1	
CorpHR24	Corporate Services	Human Resources		X		Personnel reported for disciplinary actions must be charged within 1 month.	**90%**	90%	90%	90%	90%

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
CorpHR25	Corporate Services	Human Resources				Arrange annual training for Presiding- & Initiating Officers.	**1**			1	
CorpHR26	Corporate Services	Human Resources		X		Arrange annual meetings with personnel on HR matters (including benefits).	**1**			1	
CorpHR30	Corporate Services	Human Resources				Conducting Time & Attendance Steering Committee meetings with representatives.	**2**		1		2
CorpHR32	Corporate Services	Human Resources				Monthly report on all manhours lost due to sick leave.	**12**	3	6	9	12
CorpHR33	Corporate Services	Human Resources				Quarterly reconciliations with SAMRAS on all leave taken.	**4**	1	2	3	4
CorpHR34	Corporate Services	Human Resources				Implement annual Wellness information sessions.	**1**		1		
CorpHR35	Corporate Services	Human Resources		X		Submission of annual EE Report to Dept of Labour on EE targets achieved with draft EE Plan submitted to MM by October.	**2**		1	2	
CorpHR37	Corporate Services	Human Resources				Quarterly report on all new appointments made.	**4**	1	2	3	4
CorpHR38	Corporate Services	Human Resources		X		Review Recruitment Policy & submit draft to Senior Management.	**1**				1
CorpHR39	Corporate Services	Human Resources				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
CorpHR40	Corporate Services	Human Resources				Submit Workplace Skills Plan to CETA by 30 April	**1**				1
CorpHR41	Corporate Services	Human Resources				Tabling of draft Employment Equity Plan to Council by September	**1**	1			
CorpHR42	Corporate Services	Human Resources				Attendance of monthly Section 79 portfolio meetings with the exemption where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
CorpHR6	Corporate Services	Human Resources		X		Effective labour relations by facilitating regular LLF meetings per annum	**10**	3	5	7	10

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
CorpHR8	Corporate Services	Human Resources		X		Revised organogram submitted to the municipal manager for approval by October	**1**		1		
CorpHR9	Corporate Services	Human Resources				Submit time and attendance report to all departments on a monthly basis.	**60**	15	30	45	60
CorpIT24	Corporate Services	Information Technology				Update the website with the minutes of Council meetings within 7 days of approval by Council	**12**	3	6	9	12
CorpIT25	Corporate Services	Information Technology		X		Annual review of IT policies ito COBIT & Provincial guidelines.	**1**			1	
CorpIT26	Corporate Services	Information Technology		X		Review IT Disaster Plan.	**1**			1	
CorpIT27	Corporate Services	Information Technology				Keep a register on all Councillor complaints ito IT & address within two days.	**4**	1	2	3	4
CorpIT28	Corporate Services	Information Technology		X		Convene 4 IT Steering Committee meetings	**4**	1	2	3	4
CorpIT29	Corporate Services	Information Technology				Monthly inspections on WAN/LAN high tower sites.	**12**	3	6	9	12
CorpIT32	Corporate Services	Information Technology				Quarterly report on the attendance to provincial IT/SALGA meetings submitted to WITC.	**4**	1	2	3	4
CorpIT34	Corporate Services	Information Technology		X		Annual Report on status quo of server room by end of December.	**1**		1		
CorpIT35	Corporate Services	Information Technology				Compile quarterly report on the audit profile of the firewall	**4**	1	2	3	4
CorpIT36	Corporate Services	Information Technology				Monthly report on patch management.	**12**	3	6	9	12
CorpIT37	Corporate Services	Information Technology				Quarterly report on VPN log-ins	**4**	1	2	3	4
CorpIT38	Corporate Services	Information Technology				Monthly report on internet usage	**12**	3	6	9	12

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
CorpIT39	Corporate Services	Information Technology				Quarterly report on user termination reviews	**4**	1	2	3	4
CorpMar32	Corporate Services	Marketing				Support all events on the annual calendar through branding of Witzenberg municipality	**100%**		100%		100%
CorpMar34	Corporate Services	Marketing				Draw up a programme of all municipal functions to be held during year.	**1**	1			
CorpMar36	Corporate Services	Marketing		X		Draft Marketing Strategy on Municipal Initiatives & Departmental activities by January	**1**			1	
CorpMar37	Corporate Services	Marketing				Attendance of monthly Section 79 portfolio meetings with the exception where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
CorpTour33	Corporate Services	Marketing		X		Quarterly meetings with Tourism bureau and affiliates	**4**	1	2	3	4
CorpTour35	Corporate Services	Marketing		X		Monthly report on Tourism agenda & activities to LED Portfolio Committee	**12**	3	6	9	12
CorpTour36	Corporate Services	Marketing				Prepare new draft Memorandum of Understanding between Municipality and Tourism Bureau for 2021/22 by August	**1**	1			
CorpTour37	Corporate Services	Marketing				Report on the effectiveness and impact of the Memorandum of Understanding with the Tourism Bureau by August	**1**	1			
CorpTour38	Corporate Services	Marketing				Quarterly report on projects mutually undertaken between tourism bureau and municipality.	**4**	1	2	3	4
CorpTraf34	Corporate Services	Traffic				Drivers license testing appointment to be scheduled within 90 days of applications received	**90%**	90%	90%	90%	90%
CorpTraf35	Corporate Services	Traffic				Closing of banking batches on a daily basis	**12**	3	6	9	12
CorpTraf36	Corporate Services	Traffic				Establishment of joint operations as part of SAPS sector policing initiative and security agencies	**12**	3	6	9	12
CorpTraf37	Corporate Services	Traffic				Visit at least 8 schools per annum to improve traffic and pedestrian safety.	**8**	2	4	6	8
CorpTraf39	Corporate Services	Traffic				Respond to all citizen law enforcement queries/complaints / requests within 1 working day	**95%**	95%	95%	95%	95%
CorpTraf40	Corporate Services	Traffic				Number of meetings held with SAPS	**8**	2	4	6	8
CorpTraf41	Corporate Services	Traffic		X		Report on annual customer satisfaction survey on safety & security	**2**	1	2		
CorpTraf44	Corporate Services	Traffic				Quarterly report on performance of traffic and law enforcement.	**4**	1	2	3	4
CorpTraf47	Corporate Services	Traffic		X		Quarterly reconciliations with SAMRAS.	**4**	1	2	3	4

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
CorpTraf48	Corporate Services	Traffic				Learners license testing appointment to be scheduled within 90 days of applications received	**90%**	90%	90%	90%	90%
CorpTraf49	Corporate Services	Traffic				Reconciliations of traffic income and tickets issued in tems of Auditor-General criteria by end of June.	**1**				1
CorpTraf51	Corporate Services	Traffic		X		Training of Law Enforcement- & Traffic Officers on latest regulations on powers of Peace Officers	**2**	1		1	
CorpTraf52	Corporate Services	Traffic		X		Arrange bi-annual meeting with legal taxi related stakeholders.	**2**		1		2
CorpTraf53	Corporate Services	Traffic				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
CorpTraf54	Corporate Services	Traffic				Monthly report of all fines issued.	**12**	3	6	9	12
CorpTraf55	Corporate Services	Traffic				Monthly report of all traffic related matters referred to court and include outcome of such matters.	**12**	3	6	9	12
CorpTraf56	Corporate Services	Traffic				Attendance of monthly Corporate portfolio meetings with the excemption where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
CorpTraf57	Corporate Services	Traffic				Attendance of monthly Community Development portfolio meetings with the excemption where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
EE1.11	Technical Services	Electricity			X	Number of dwellings provided with connections to mains electricity supply by the municipality	**529**	0	176	350	529
EE3.11	Technical Services	Electricity			X	Percentage of unplanned outages that are restored to supply within industry standard timeframes	**98%**	98%	98%	98%	98%
EE3.21	Technical Services	Electricity			X	Percentage of planned maintenance performance	**98%**	98%	98%	98%	98%
ENV4.11	Community Services	Environmental Management			X	Percentage of biodiversity priority area within the municipality	**19%**				19%
ENV4.21	Community Services	Environmental Management			X	Percentage of biodiversity priority areas protected	**30%**				30%
FD1.11	Community Services	Disaster Management & Fire Services			X	Percentage of compliance with the required attendance time for structural firefighting incidents	**90%**	90%	90%	90%	90%
FinDir1	Financial Services	Director: Financial Services				Compilation of Financial Analysis by end September for IDP Workshops	**1**	1			
FinDir10	Financial Services	Director: Financial Services				Develop planned cashflows for all operational grants.	**1**	1			

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
FinDir12	Financial Services	Director: Financial Services		X		95% submission of items for Portfolio Committee agendas at least 1 day before closing.	**95%**	95%	95%	95%	95%
FinDir13	Financial Services	Director: Financial Services		X		Financial policies presented at Council in May	**1**				1
FinDir14	Financial Services	Director: Financial Services		X		Submit Draft Section 72 Report to MM by 20 January	**1**			1	
FinDir15	Financial Services	Director: Financial Services		X		Submit Draft Section 52D to MM within 28 days after quarter end	**4**	1	2	3	4
FinDir16	Financial Services	Director: Financial Services		X		All Compliance System Notifications (iComply/Eunomia) allocated to Directorate completed within prescribed time period.	**100%**	100%	100%	100%	100%
FinDir17	Financial Services	Director: Financial Services		X		All Risk Actionplan Notifications (BarnOwl) allocated to Directorate completed within prescribed time period.	**90%**	90%	90%	90%	90%
FinDir18	Financial Services	Director				Submit a list of all departmental delegations to the Municipal Manager by end of September	**1**	1			
FinDir19	Financial Services	Director: Financial Services		X		Submit process plan for the appointment of valuators by September to Municipal Manager in July	**1**	1			
FinDir2	Financial Services	Director: Financial Services		X		Monthly meetings with line managers to ensure effective management of the directorate	**12**	3	6	9	12
FinDir20	Financial Services	Director: Financial Services		X		Monthly meetings with chairperson of portfolio committee on finance matters	**12**	3	6	9	12
FinDir21	Financial Services	Director: Financial Services		X		Achievement of at least 80% of departmental kpi's (excluding top layer & Circular 88 indicators) allocated to Financial Directorate (54 indicators)	**80%**	80%	80%	80%	80%
FinDir3	Financial Services	Director: Financial Services	X	X		Achieve an unqualified opinion of the Auditor-General on annual financial statements of the previous year.	**1 Unqualified Report**			1	
FinDir4	Financial Services	Director: Financial Services		X		Draft budget presented in November	**1**		1		
FinDir5	Financial Services	Director: Financial Services		X		Financial policies & procedures presented at IDP Strategic workshop in January.	**1**			1	
FinDir6	Financial Services	Director: Financial Services		X		Draft budget submitted to SMM for tabling at Council meeting in March.	**1**			1	
FinDir7	Financial Services	Director: Financial Services		X		Final budget tabled at Council meeting in May.	**1**				1
FinDir8	Financial Services	Director: Financial Services		X		Recommendations from Provincial assessment on budget implemented by end of May	**1**				1

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
FinExp35	Financial Services	Expenditure		X		Creditors not paid within 30 days of receipt of the invoice or statement	**5%**	5%	5%	5%	5%
FinExp36	Financial Services	Expenditure				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
FinExp37	Financial Services	Expenditure				Attendance of monthly Section 79 portfolio meetings with the exemption where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
FinFAdm10	Financial Services	Financial Administration	X	X		Financial viability expressed as Debt-Coverage ratio	**200**	200	200	200	200
FinFAdm11	Financial Services	Financial Administration	X	X		Financial viability expressed outstanding service debtors	**60%**	60%	60%	60%	60%
FinFAdm13	Financial Services	Financial Administration				New budget to be loaded on mSCOA with samras functional in terms of new budget & new tariffs aligned within 10 working days after start of new financial year.	**1**	1			
FinFAdm14	Financial Services	Financial Administration				Keeping of complaints register capturing complaints from managers on incorrect capturing of data on samras and date when it was addressed.	**12**	3	6	9	12
FinFAdm16	Financial Services	Financial Administration		X		Monthly performance report on planned cashflow vs actual expenditure.	**12**	3	6	9	12
FinFAdm17	Financial Services	Financial Administration		X		Attendance of quarterly Treasury Accountant Forum by official from Budget office.	**4**	1	2	3	4
FinFAdm18	Financial Services	Financial Administration		X		Submission of all insurance claims within 30 days after date received of claim from claimant.	**12**	3	6	9	12
FinFAdm19	Financial Services	Financial Administration		X		Quarterly report on all grant funding received indicating actual vs planned expenditure.	**4**	1	2	3	4
FinFAdm21	Financial Services	Financial Administration		X		Develop & table an asset/loss control policy.	**1**		1		
FinFAdm22	Financial Services	Financial Administration				Implement quarterly asset counts by all managers (provide register template for verification).	**4**	1	2	3	4
FinFAdm23	Financial Services	Financial Administration		X		Updating of asset register on quarterly basis.	**4**	1	2	3	4
FinFAdm24	Financial Services	Financial Administration		X		Unbundling of assets of all completed projects as received from project owners. (Programme to be developed as per FinFAdm24)	**80%**	80%	80%	80%	80%
FinFAdm25	Financial Services	Financial Administration		X		Develop an annual unbundling programme coordinated with planned completion of projects. (Relate to FinFAdm24)	**1**	1			

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
FinFAdm26	Financial Services	Financial Administration				Submit report on SAMRAS security ito IT Security Policy to MM.	**1**		1		
FinFAdm27	Financial Services	Financial Administration				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
FinFAdm28	Financial Services	Financial Administration				Attendance of monthly Section 79 portfolio meetings with the exemption where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
FinFAdm29	Financial Services	Financial Administration				Ensure next year budget provision for statement of earnings to Dept of Labour ito Section 82 of the Compensation for Occupational Injuries & Diseases Act.	**1**				1
FinFAdm9	Financial Services	Financial Administration	X	X		Financial viability expressed as Cost-Coverage ratio	**2,8**	2,8	2,8	2,8	2,8
FinInc15	Financial Services	Income	X	X		Increased revenue collection	**95%**	95%	95%	95%	95%
FinInc16	Financial Services	Income		X		Limit estimation of meter readings to 10% per month	**10%**	10%	10%	10%	10%
FinInc23	Financial Services	Income		X		Quarterly report indicating consumer usage & valuation anomalies through monitoring of GIS data to assist with addressing faulty meter readings, absence of connections & correct valuations	**4**	1	2	3	4
FinInc24	Financial Services	Income		X		Monthly report on debtorswith age analysis including top defaulters (not 71 report) to MM.	**12**	3	6	9	12
FinInc25	Financial Services	Income				Provide by the 5th of each month a draw-down from the samras system to the GIS practitioner (Riding)	**12**	3	6	9	12
FinInc26	Financial Services	Income				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time &	**95%**	95%	95%	95%	95%
FinInc27	Financial Services	Income				Attendance 6r monthly Section 79 portfolio meetings with the exemption where written approval for leave was granted by Municipal Manager	**100%**	100%	100%	100%	100%
FinSCM25	Financial Services	Supply Chain		X		Adjudicate recommended bids based on evaluation reports within 10 calendar days after the BEC meeting	**90%**	90%	90%	90%	90%
FinSCM26	Financial Services	Supply Chain		X		Bid Specification Committee to have a BSCM within 14 calendar days after receipt of a proper request for a bid.	**90%**	90%	90%	90%	90%
FinSCM27	Financial Services	Supply Chain		X		Compilation of consolidated report of all assets and inventory to be disposed of by the end of December	**1**		1		
FinSCM28	Financial Services	Supply Chain		X		Prepare evaluation reports per Bid within 60 calendar days from the date of bid closing to the date of the BECM	**90%**	90%	90%	90%	90%
FinSCM29	Financial Services	Supply Chain		X		Develop a Procurement plan by May	**1**				1
FinSCM31	Financial Services	Supply Chain		X		Develop a Long-term procurement plan	**1**				1

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
FinSCM32	Financial Services	Supply Chain				Workshop SCM policy with all stakeholders	**1**	1			
FinSCM33	Financial Services	Supply Chain				Request through local newspaper, website & any other appropriate way, invite to prospective service providers of goods or	**1**	1			
FinSCM34	Financial Services	Supply Chain		X		Monitoring on the listing of any prospective service provider whose name appears on Treasury's database as a person prohibited from doing business with the public sector.	**12**	3	6	9	12
FinSCM35	Financial Services	Supply Chain				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
FinSCM36	Financial Services	Supply Chain				Submission of a reccomendation to the Adjudication Committee within 30 days after 1st Evaluation Report is received.	**100%**	100%	100%	100%	100%
FinSCM37	Financial Services	Supply Chain				Attendance of monthly Section 79 portfolio meetings with the exemption where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
GG1.21	Corporate Services	Human Resources			X	Staff vacancy rate	**8**	8	8	8	8
GG1.22	Corporate Services	Human Resources			X	Percentage of vacant posts filled within 3 months	**95%**	95%	95%	95%	95%
GG2.11	Municipal Manager	IDP			X	Percentage of ward committees with 6 or more ward committee members (excluding the ward councillor)	**75%**	100%	0%	100%	100%
GG2.12	Municipal Manager	IDP			X	Percentage of wards that have held at least once councillor-convened community meeting	**Set target by August**				
GG2.31	Corporate Services	Communicatio n			X	Percentage of official complaints responded to through the municipal complaint management system	**Set target by October**				
GG3.12	Corporate Services	Administration			X	Percentage of councillors who have declared their financial interests	**100%**				100%
GG4.11	Corporate Services	Administration			X	Number of agenda items deferred to the next council meeting	**20**	5	10	15	20
GG5.11	Corporate Services	Human Resources			X	Number of active suspensions longer than three months	**Set target by August**	0	0	0	0
GG5.12	Financial Services	Expenditure			X	Quarterly salary bill of suspended officials	**Set target by August**	0	0	0	0
LED1.11	Financial Services	Supply Chain			X	Percentage of total municipal operating expenditure spent on contracted services physically residing within the municipal area	**Provide target by Sept**				
LED1.21	Community Services	Local Economic Development			X	Number of work opportunities created through Public Employment Programmes (incl. EPWP, CWP and other related employment programmes)	**400**	100	200	300	400

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
LED2.12	Financial Services	Income			X	Percentage of the municipality's operating budget spent on indigent relief for free basic services	**Set target by September**				
LED3.11	Community Services	Local Economic Development			X	Average time taken to finalise business licence applications	**10**	10	10	10	10
LED3.31	Financial Services	Supply Chain			X	Average number of days from the point of advertising to the letter of award per 80/20 procurement process	**180**	180	180	180	180
LED3.32	Financial Services	Expenditure			X	Percentage of municipal payments made to service providers who submitted complete forms within 30-days of invoice submission	**95%**	95%	95%	95%	95%
MM1	Municipal Manager	Municipal Manager	X	X		Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	**98%**	25%	50%	75%	98%
MM10	Municipal Manager	Municipal Manager		X		Submit Section 72 Report to Mayor by the 25th of January	**1**			1	
MM11	Municipal Manager	Municipal Manager		X		Submit Section 52D Report to Mayor within 30 days after quarter end.	**4**	1	2	3	4
MM12	Municipal Manager	Municipal Manager		X		All Compliance System Notifications (iComply/Eunomia) allocated to Directorate completed within prescribed time period.	**100%**	100%	100%	100%	100%
MM13	Municipal Manager	Municipal Manager		X		All Risk Actionplan Notifications (BarnOwl) allocated to Directorate completed within prescribed time period.	**90%**	90%	90%	90%	90%
MM14	Municipal Manager	Municipal Manager		X		Monthly meetings with mayor	**12**	3	6	9	12
MM15	Municipal Manager	Municipal Manager		X		Achievement of at least 80% of departmental kpi's (excluding top layer & Circular 88 indicators) allocated to Municipal Manager Directorate (39 indicators)	**80%**	80%	80%	80%	80%
MM2	Municipal Manager	Municipal Manager	X	X		Percentage spend on Capital Budget for the whole municipality.	**95%**	10%	40%	60%	95%
MM3	Municipal Manager	Municipal Manager		X		No of section 56 and 57 performance agreements signed by the end of July	**4**	4			
MM4	Municipal Manager	Municipal Manager		X		Formal evaluation of the performance of Senior Management by February and March in terms of their signed agreements to ensure municipal performance against targets set and the adherence with the	**4**			4	
MM5	Municipal Manager	Municipal Manager		X		Liaison with senior leadership team twice a month to ensure good governance	**22**	6	11	16	22
MM6	Municipal Manager	Municipal Manager		X		Tabling at Council of Annual Report by end of February	**1**			1	
MM7	Municipal Manager	Municipal Manager		X		Submit revision of Council delegations to Executive Mayor.	**1**				1

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
MMIA10	Municipal Manager	Internal Audit		X		Preparation and submission of quarterly progress reports to the MM on the implementation of the RBAP.	**4**	1	2	3	4
MMIA11	Municipal Manager	Internal Audit		X		Preparation and submission of quarterly Performance Audit reports submitted to the MM in terms of regulation 14 of the PMS	**4**	1	2	3	4
MMIA12	Municipal Manager	Internal Audit		X		Quarterly Risk Management report submitted to the MM.	**4**	1	2	3	4
MMIA13	Municipal Manager	Internal Audit		X		Number of Performance, Risk & Audit Committee meetings held.	**5**	1	3	4	5
MMIA15	Municipal Manager	Internal Audit				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
MMIDP10	Municipal Manager	IDP				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
MMIDP11	Municipal Manager	IDP				Monthly report on all ward committee actions referred to Senior Management	**12**	3	6	9	12
MMIDP12	Municipal Manager	IDP				Monthly report on all ward committee actions referred to Council 79 committees	**12**	3	6	9	12
MMIDP13	Municipal Manager	IDP				Monthly report on all requests for assistance received from councillors	**12**	3	6	9	12
MMIDP14	Municipal Manager	IDP				Annual review of Public Participation Policy	**1**	1			
MMIDP14	Municipal Manager	IDP				Annual review of IDP Process Plan	**1**	1			
MMIDP15	Municipal Manager	IDP				Submission of draft IDP to MM by February	**1**			1	
MMIDP16	Municipal Manager	IDP		X		Tabling of draft IDP to Council by end of February	**1**			1	
MMIDP17	Municipal Manager	IDP				Tabling of final IDP to Council by 15 May	**1**				1
MMIDP18	Municipal Manager	IDP				Arranging of quarterly IDP Steering Committee meetings including IGR meetings and NGO stakeholders.	**4**	1	2	3	4
MMIDP8	Municipal Manager	IDP		X		Effective functioning of ward committees to ensure consistent and regular communication with residents. Measured in total number off meetings per quarter.	**48**	12	24	36	48
MMIDP9	Municipal Manager	IDP	X	X		Number of IDP community engagements held.	**14**		7		14
MMLeg23	Municipal Manager	Legal Services		X		Submit quarterly report on all legal actions against and on behalf of Council to the Municipal Manager.	**4**	1	2	3	4
MMLeg24	Municipal Manager	Legal Services		X		Annual review of at least 5 by-laws of the municipality.	**5**	1	2	4	5
MMLeg25	Municipal Manager	Legal Services				Monthly report on legal advice provided to departments.	**12**	3	6	9	12

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
MMPerf14	Municipal Manager	Performance Management		X		Monthly prepare sdbip reports for the Municipal Manager meetings within 10 working days after closure of system. Report on previous month. Actual is previous month's report	**12**	3	6	9	12
MMPerf15	Municipal Manager	Performance Management		X		Revision of KPI indicators during IDP Strategic Process.	**1**			1	
MMPerf17	Municipal Manager	Performance Management		X		Submission of Annual Performance Report to Auditor-General by 30 August.	**1**		1		
MMProj18	Municipal Manager	Project Management		X		Monthly Dora reports submitted by the 10th working day of every month to Prov MIG.	**12**	3	6	9	12
MMProj19	Municipal Manager	Project Management		X		Quarterly update of 5 yr infrastructure investment plan	**4**	1	2	3	4
MMProj20	Municipal Manager	Project Management				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
MMProp20	Municipal Manager	Property Management		X		Quarterly monitoring the contract management system for lease of municipal properties.	**4**	1	2	3	4
MMProp21	Municipal Manager	Property Management		X		Quarterly report on the alienation of municipal properties to support economic growth.	**4**	1	2	3	4
MMProp22	Municipal Manager	Property Management				Monthly report on all applications and documented interest received for the acquisition of municipal property.	**12**	3	6	9	12
MMProp23	Municipal Manager	Property Management				Implementation plan for the further development of Skoonvlei economic hub that would include servicing, alienation of erven.	**1**	1			
TecDir1	Technical Services	Director: Technical Services	X	X		Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department.	**98%**	25%	50%	75%	98%
TecDir10	Technical Services	Director: Technical Services		X		All Compliance System Notifications (iComply/Eunomia) allocated to Directorate completed within prescribed time period.	**100%**	100%	100%	100%	100%
TecDir11	Technical Services	Director: Technical Services		X		All Risk Actionplan Notifications (BarnOwl) allocated to Directorate completed within prescribed time period.	**90%**	90%	90%	90%	90%
TecDir12	Technical Services	Director: Technical Services				Submit a list of all departmental delegations to the Municipal Manager by end of September	**1**	1			
TecDir13	Technical Services	Director: Technical Services		X		Monthly meetings with chairperson of portfolio committee on technical matters	**12**	3	6	9	12
TecDir14	Technical Services	Director: Technical Services		X		Achievement of at least 80% of departmental kpi's (excluding top layer & Circular 88 indicators) allocated to Technical Directorate (103 indicators)	**80%**	80%	80%	80%	80%
TecDir2	Technical Services	Director: Technical Services	X	X		Number of subsidised serviced sites developed.	**500**	0	100	300	500

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
TecDir3	Technical Services	Director: Technical Services	X	X		Percentage expenditure on capital budget by Technical Directorate.	**95%**	10%	40%	60%	95%
TecDir4	Technical Services	Director: Technical Services		X		Monthly meetings with line managers to ensure effective management of the directorate	**12**	3	6	9	12
TecDir9	Technical Services	Director: Technical Services		X		95% submission of items for Portfolio Committee agendas at least 1 day before closing.	**95%**	95%	95%	95%	95%
TecEl35	Technical Services	Electricity		X		Respond to resident's queries regarding service disruptions and faulty meters within 24 hours from when the complaint has been received from call centre	**80%**	80%	80%	80%	80%
TecEl36	Technical Services	Electricity	X	X		Percentage of houses in a subsidised housing project connected to the electrical network.	**95%**	95%	95%	95%	95%
TecEl37	Technical Services	Electricity	X	X		Decrease unaccounted electricity losses.	**10%**	10%	10%	10%	10%
TecEl38	Technical Services	Electricity				Submission of nr of electricity connections for the month to Finance Income section.	**12**	3	6	9	12
TecEl39	Technical Services	Electricity				Quarterly report indicating consumer usage anomalies through monitoring of GIS data to assist with addressing electricity losses and unmetered usage.	**4**	1	2	3	4
TecEl42	Technical Services	Electricity		X		Submission of quarterly progress reports on engagements with Eskom to upgrade bulk electricity infrastructure for witzenberg.	**4**	1	2	3	4
TecEl44	Technical Services	Electricity		X		Updated 3 year electrical network upgrading programme indicating priority areas with costing.	**1**	1			
TecEl45	Technical Services	Electricity				Percentage expenditure on the preventative- & corrective planned maintenance budget of the Electricity Department.	**98%**	25%	50%	75%	98%
TecEl46	Technical Services	Electricity				Respond to resident's queries regarding faulty streetlights within 72 hours from when the complaint has been received from call centre	**80%**	80%	80%	80%	80%
TecEl48	Technical Services	Electricity		X		Quarterly report on the implementation of the electrical theft/losses strategy.	**4**	1	2	3	4
TecEl49	Technical Services	Electricity				Submission of stock requirements for the year to SCM stores	**1**	1			
TecEl50	Technical Services	Electricity				Attend 100% of all Health & Safety Committee meetings	**100%**		100%		100%
TecEl51	Technical Services	Electricity				Quarterly monitoring reports on the maintenance plan for electricity.	**4**	1	2	3	4

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
TecEl52	Technical Services	Electricity				Report on the training requirements and training schedule for the electricity department.	**1**	1			
TecEl55	Technical Services	Electricity				Updated replace programme (3yr) with budget on electrical equipment reaching end of lifecycle.	**1**	1			
TecEl57	Technical Services	Electricity		X		Quarterly report on the maintenance of electrical infrastructure and safety requirements as per legislation.	**4**	1	2	3	4
TecEl60	Technical Services	Electricity	X	X		Percentage of valid electricity connection applications connected by reporting period end. (excl	**95%**	95%	95%	95%	95%
TecEl61	Technical Services	Electricity				Submission of Final Bill of Quantities & As-built Plans of completed project to W Mars within 1 month after date of Practical Completion	**100%**	100%	100%	100%	100%
TecEl62	Technical Services	Electricity				Submission of quarterly progress reports on alternative energy solution for witzenberg	**4**	1	2	3	4
TecEl62	Technical Services	Electricity				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time &	**95%**	95%	95%	95%	95%
TecEl63	Technical Services	Electricity				Submit implementation plan with costs on instalation of capcitators on Eskom bulk line by August with quarterly progress reports on implementation	**5**	2	3	4	5
TecEL64	Technical Services	Electricity				Develop an implementation plan by September to perform streetlight inspections at least every 2nd month with quarterly maintenace report on repairs.	**5**	2	3	4	5
TecEl65	Technical Services	Electricity				Attendance of monthly Section 79 portfolio meetings with the exception where written approval for leave was granted by Municipal Manager	**100%**	100%	100%	100%	100%
TecFl45	Technical Services	Fleet Management		X		Revision of the vehicle replacement program on a quarterly basis	**4**	1	2	3	4
TecFl46	Technical Services	Fleet Management				Monthly vehicles maintenance plan and servicing of those vehicles	**12**	3	6	9	12
TecFl47	Technical Services	Fleet Management				Compile a quarterly vehicle usage report documenting the economical (kilometres/litre) usage of each vehicle	**4**	1	2	3	4
TecFl50	Technical Services	Fleet Management				Monthly report on all outstanding logsheets not received.	**12**	3	6	9	12
TecFl51	Technical Services	Fleet Management				Prepare a list of all vehicles, plant, equipment as per maintenance plan to be placed on management database.	**1**	1			
TecFl52	Technical Services	Fleet Management				Monthly email communication to relevant managers on progress with repairs, maintenance & other applicable issues.	**12**	3	6	9	12
TecFl53	Technical Services	Fleet Management				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
TecFl54	Technical Services	Fleet Management				Monthly report on all outstanding and finalised supply chain quotations/tenders indicating date requested and when finalised.	**12**	3	6	9	12
TecFl55	Technical Services	Fleet Management				Monthly repairs progress report on breakdowns received for repairs	**12**	3	6	9	12
TecPla49	Technical Services	Town Planning & Building Control				All building plans approved for less than 500 square meters within 30 days	**95%**	95%	95%	95%	95%

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
TecPla50	Technical Services	Town Planning & Building Control				All building plans approved for more than 500 square meters within 60 days	**95%**	95%	95%	95%	95%
TecPla51	Technical Services	Town Planning & Building Control				Acknowledge receipt of town planning application within 21 working days. Quarterly.	**95%**	95%	95%	95%	95%
TecPla52	Technical Services	Town Planning & Building Control				Monthly reconcile general ledger printout of building fees paid with the building register maintained	**12**	3	6	9	12
TecPla53	Technical Services	Town Planning & Building Control				Quarterly update of the zoning register with all new zonings	**4**	1	2	3	4
TecPla54	Technical Services	Town Planning & Building Control				Recommendation for decision to the MM/Council for approval, within 7 months from validating a fully compliant application. Quarterly.	**4**	1	2	3	4
TecPla58	Technical Services	Town Planning & Building Control				Quarterly report on cases tabled at Town planning Tribunal	**4**	1	2	3	4
TecPla59	Technical Services	Town Planning & Building Control				Implement & maintain register on applications received for advertisement signs	**4**	1	2	3	4
TecPla61	Technical Services	Town Planning & Building Control				% of land use applications evaluated within the legislated timeframes by the Planning Tribunal, after receipt of all relevant information and documents required by legislation	**90%**	90%	90%	90%	90%
TecPla62	Technical Services	Town Planning & Building Control				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
TecPla63	Technical Services	Town Planning & Building Control				Monthly cumulative report on applications received for house shops.	**12**	3	6	9	12
TecPla64	Technical Services	Town Planning & Building Control				Quarterly report on actions taken against illegal house shops.	**4**	1	2	3	4
TecPla65	Technical Services	Town Planning & Building Control				Attendance of monthly Section 79 portfolio meetings with the exemption where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
TecPla66	Technical Services	Town Planning & Building Control				Monthly report on electronic Building Management System	**12**	3	6	9	12
TecPla67	Technical Services	Town Planning & Building Control				Arrange a meeting between Mayco and representatives from the Koedoesberg Windfarm on scope of project and possible socio-economic initiatives.	**1**	1			

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
TecRef27	Technical Services	Solid Waste & Cleansing		X		Develop and implement a public awareness program to promote waste avoidance and waste minimisation at source as per the Solid Waste Master Plan	**1**		1		
TecRef28	Technical Services	Solid Waste & Cleansing		X		Quarterly report on implementation & management of operating solid waste sites on compliance prescriptive as per audit reports and instructions from the relevant provincial department.	**4**	1	2	3	4
TecRef29	Technical Services	Solid Waste & Cleansing				Bi-annual testing of the quality of borehole water within SABS standards	**2**		1		2
TecRef30	Technical Services	Solid Waste & Cleansing		X		Annual external landfill sites audit to be performed by June on all 3 operating sites.	**3**				3
TecRef31	Technical Services	Solid Waste & Cleansing	X	X		Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	**95%**	95%	95%	95%	95%
TecRef32	Technical Services	Solid Waste & Cleansing				Report on current utilization of wheelie bins by commerical users (including nr of users & size of bins), monitoring & enforcement of	**1**	1			
TecRef34	Technical Services	Solid Waste & Cleansing		X		Material Recovery Facility Project: Submit detail quarterly progress reports on construction.	**4**	1	2	3	4
TecRef35	Technical Services	Solid Waste & Cleansing				Number of community awareness campaigns to promote recycling	**4**	1	2	3	4
TecRef36	Technical Services	Solid Waste & Cleansing				Attend 100% of all Health & Safety Committee meetings	**100%**		100%		100%
TecRef37	Technical Services	Solid Waste & Cleansing				Attendance of monthly Section 79 portfolio meetings with the exception where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
TecRef46	Technical Services	Solid Waste & Cleansing	X	X		Access to the weekly removal of residential solid waste in all seven Witzenberg towns according to a publicised programme.	**7**	7	7	7	7
TecRef47	Technical Services	Solid Waste & Cleansing				Submission of Final Bill of Quantities & As-built Plans of completed project to W Mars within 1 month after date of Practical Completion.	**100%**	100%	100%	100%	100%
TecRef48	Technical Services	Solid Waste & Cleansing				Quarterly report on the utilization of the Wolseley waste transfer station indicating number of deliveries, volume and type.	**4**	1	2	3	4
TecRef49	Technical Services	Solid Waste & Cleansing				Develop an operational plan for weekly removal of household refuse indicating areas and time scheduling.	**1**	1			
TecRef50	Technical Services	Solid Waste & Cleansing				Business plan for the implementation of household weelie-bins with cost analysis .	**1**	1			
TecRef51	Technical Services	Solid Waste & Cleansing				Monthly report on the weekly cleaning programme for skips.	**12**	3	6	9	12
TecRef52	Technical Services	Solid Waste & Cleansing				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
TecRo10	Technical Services	Roads & Stormwater				Municipal roads is maintained and measured by the square meters of roads patched.	**20000m²**		5000m²	15000m²	20000m²
TecRo11	Technical Services	Roads & Stormwater				Percentage expenditure on the preventative- & corrective planned maintenance budget of the Roads Department.	**98%**	25%	50%	75%	98%
TecRo12	Technical Services	Roads & Stormwater				Blockages cleaned within 24 hours from when the complaint has been lodged by the control room	**100%**	100%	100%	100%	100%
TecRo13	Technical Services	Roads & Stormwater				Percentage expenditure on the preventative- & corrective planned maintenance budget of the Storm water Department.	**98%**	25%	50%	75%	98%
TecRo15	Technical Services	Roads & Stormwater				Attend 100% of all Health & Safety Committee meetings	**100%**		100%		100%
TecRo18	Technical Services	Roads & Stormwater				Submission of Final Bill of Quantities & As-built Plans of completed project to W Mars within 1 month after date of Practical Completion.	**100%**	100%	100%	100%	100%
TecRo19	Technical Services	Roads & Stormwater				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
TecRo20	Technical Services	Roads & Stormwater				Quarterly performance report on the upgrading of Van Breda bridge indicating progress against set scope, time and cost targets	**4**	1	2	3	4
TecRo21	Technical Services	Roads & Stormwater				Attendance of monthly Section 79 portfolio meetings with the exemption where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
TecRo5	Technical Services	Roads & Storm water				Operational planned maintenance report for storm water infrastructure for winter period.	**1**	1			
TecRo6	Technical Services	Roads & Storm water				Report on operational storm water infrastructure maintenance	**7**	3			7
TecRo7	Technical Services	Roads & Storm water	X	X		Kilometres of roads upgraded & rehabilitated.	**4**		1	2	4
TecRo8	Technical Services	Roads & Storm water		X		Report on 3 yr. Implementation plan with budget on Pavement Management System	**1**	1			
TecSan10	Technical Services	Sanitation		X		Quality of waste water discharge measured by the overall average percentage water quality level within SANS and DWAF standards for microbiological, physical and chemical for all WWTW plants	**90%**	90%	90%	90%	90%
TecSan11	Technical Services	Sanitation		X		Updated report with cost estimate to service all urban erven not yet serviced by sewer network.	**1**	1			

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
TecSan12	Technical Services	Sanitation				Sewerage blockage removals within 24 hours from receipt of the complaint by the control room	**100%**	100%	100%	100%	100%
TecSan13	Technical Services	Sanitation	X	X		Percentage of households in demarcated informal areas with access to a communal toilet facility. services points (toilets).	**95%**	95%	95%	95%	95%
TecSan14	Technical Services	Sanitation				Submission of nr of sewer connections for the month to Finance Income section.	**12**	3	6	9	12
TecSan15	Technical Services	Sanitation		X		Updated 3 year sewer pipe replacement programme indicating priority areas with costing.	**1**	1			
TecSan16	Technical Services	Sanitation				Annual report on compliance of the sanitation section in relation with KPA's of the discontinued Green Drop programme requirements of DWS.	**1**				1
TecSan17	Technical Services	Sanitation				Monthly checklist report on daily sewer pump inspections performed according to operational and maintenance plans.	**12**	3	6	9	12
TecSan18	Technical Services	Sanitation				Percentage expenditure on the preventative- & corrective planned maintenance budget of the Sanitation Department.	**98%**	25%	50%	75%	98%
TecSan22	Technical Services	Sanitation	X	X		Percentage of valid sanitation connection applications connected by reporting period end	**95%**	95%	95%	95%	95%
TecSan23	Technical Services	Sanitation				Submission of Final Bill of Quantities & As-built Plans of completed project to W Mars within 1 month after date of Practical Completion.	**100%**	100%	100%	100%	100%
TecSan24	Technical Services	Sanitation				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System	**95%**	95%	95%	95%	95%
TecWat17	Technical Services	Water				Quarterly report to MM on GIS anomalies in terms of zero base consumption to address water losses & unmetered usage.	**4**	1	2	3	4
TecWat18	Technical Services	Water				Repair breaks within 24 Hours after water break has been reported to call centre	**100%**	100%	100%	100%	100%
TecWat19	Technical Services	Water				Repair faulty meters received per list from Finance within 20 working days	**100%**	100%	100%	100%	100%
TecWat20	Technical Services	Water	X	X		Decrease unaccounted water losses.	**18%**	18%	18%	18%	18%
TecWat21	Technical Services	Water	X	X		Percentage compliance with drinking water quality standards	**98%**	98%	98%	98%	98%
TecWat22	Technical Services	Water	X	X		Percentage of households in demarcated informal areas with access to a water point (tap) points (taps).	**95%**	95%	95%	95%	95%

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
TecWat23	Technical Services	Water				Submission of nr of water connections for the month to Finance Income section.	**12**	3	6	9	12
TecWat24	Technical Services	Water		X		Updated 3 year water pipe replacement programme indicating priority areas with costing.	**1**	1			
TecWat25	Technical Services	Water		X		Tulbagh Dam Project: Submit detailed project plan indicating timeframes for major activities with cashflow by August with quarterly progress reports on performance.	**5**	2	3	4	5
TecWat27	Technical Services	Water				Percentage expenditure on the preventative- & corrective planned maintenance budget of the Water Department.	**98%**	25%	50%	75%	98%
TecWat28	Technical Services	Water				Quarterly report on addressing samras exception list as provided by finance to address water losses & unmetered usage.	**4**	1	2	3	4
TecWat29	Technical Services	Water		X		Report on pipe replacement schedule for the year	**1**	1			
TecWat30	Technical Services	Water		X		Submission of stock requirements for the year to SCM stores	**1**	1			
TecWat31	Technical Services	Water				Attend 100% of all Health & Safety Committee meetings	**100%**		100%		100%
TecWat36	Technical Services	Water	X	X		Percentage of valid water connection applications connected by reporting period end	**95%**	95%	95%	95%	95%
TecWat37	Technical Services	Water				Submission of Final Bill of Quantities & As-built Plans of completed project to W Mars within 1 month after date of Practical Completion.	**100%**	100%	100%	100%	100%
TecWat38	Technical Services	Water				Implementation plan for the securing of boreholes against vandalism and theft.	**1**	1			
TecWat39	Technical Services	Water				Report on the monthly testing of all boreholes to ensure operational readiness when required.	**12**	3	6	9	12
TecWat40	Technical Services	Water				Attendance of monthly Section 79 portfolio meetings with the exemption where written approval for leave was granted by Municipal Manager.	**100%**	100%	100%	100%	100%
TecWat41	Technical Services	Water				To clear at least 95% of departmental Time & Attendance exceptions as subtracted on a monthly basis from the electronic Time & Attendance System.	**95%**	95%	95%	95%	95%
TR6.11	Technical Services	Roads & Stormwater			X	Percentage of unsurfaced road graded	**100%**				100%
TR6.12	Technical Services	Roads & Stormwater			X	Percentage of surfaced municipal road lanes which has been resurfaced and resealed	**2%**		1%	1%	2%

Ref2	Directorate	Department	Top Layer	Senior Management Contract	Circular 88	Key Performance Indicator	Annual Target 2021/22	1st Quarter Target	2nd Quarter Target	3rd Quarter Target	4th Quarter Target
TR6.13	Technical Services	Roads & Stormwater			X	KMs of new municipal road lanes built	**8**	0	2	4	8
TR6.21	Technical Services	Roads & Stormwater			X	Percentage of reported pothole complaints resolved within standard municipal response time	**100%**	100%	100%	100%	100%
WS1.11	Technical Services	Sanitation			X	Number of new sewer connections meeting minimum standards	**12**	3	6	9	12
WS2.11	Technical Services	Water			X	Number of new water connections meeting minimum standards	**12**	3	6	9	12
WS3.11	Technical Services	Sanitation			X	Percentage of callouts responded to within 24 hours (sanitation/wastewater)	**100%**	100%	100%	100%	100%
WS3.21	Technical Services	Water			X	Percentage of callouts responded to within 24 hours (water)	**100%**	100%	100%	100%	100%
WS5.31	Technical Services	Water			X	Percentage of total water connections metered	**100%**	100%	100%	100%	100%