



**Monthly Budget Statement Report
Section 71 for January 2020**

**Financial data is in respect of the period
1 July 2019 to 31 January 2020**

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, spending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section. This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;*
- (b) actual borrowings;*
- (c) actual expenditure, per vote;*
- (d) actual capital expenditure, per vote;*
- (e) the amount of any allocations received;*
- (f) actual expenditure on those allocations, excluding expenditure on—*
 - (i) its share of the local government equitable share; and*
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and*
 - (g) when necessary, an explanation of—*
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;*
 - (ii) any material variances from the service delivery and budget implementation plan; and*
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.*

(2) The statement must include—

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and*
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).*

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts.

budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

- (a) werklike inkomste per bron van inkomste;*
- (b) werklike lenings;*
- (c) die werklike uitgawes per stem;*
- (d) die werklike kapitaalbesteding, per stem;*
- (e) die bedrag van enige toekennings ontvang;*
- (f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op*
 - (i) sy deel van die plaaslike regering billike deel;*
 - (ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en*
 - (g) wanneer dit nodig is, 'n verduideliking van—*
 - (i) enige wesentliche afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;*
 - (ii) enige wesentliche afwykings van die dienslewering en begrotings implementeringsplan;*
 - (iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.*

(2) Die staat moet die volgende insluit-

- (a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en*
- (b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).*

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die

particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The unwillingness / inability of government departments to pay their municipal accounts was a big concern. However department are slowing starting to make payment. The debt is in excess of R 5.4 million.

The monthly billing was also done as scheduled and during this process 12 913 accounts amounting to R 28.4 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 4.5 million.

The indigent cost to the municipality for the month amounts to R 1.6 million.

The accumulated debtor's collection target for the year is 94%, and the actual accumulated year to date debtor's collection is 90%.

The municipality issued orders to the value of R 14 million of which R 1.6 million was in terms of deviations.

The municipality currently has R 83.6 million in its primary bank account and investments to the value of R40 million.

B RECOMMENDATION

It is recommended that council take cognisance of the quarterly budget assessment for the month of January 2020 .

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die onwilligheid / onvermoë van staats departemente om hulle munisipale rekeninge te betaal was 'n groot bekommernis. Departemente is stadig besig om hul betalings te maak. Die skuld beloop tans R 5.4 miljoen.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 12 913 rekeninge ten bedrae van R 28.4 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 4.5 miljoen.

Die deernis subsidies vir die maand beloop R 1.6 miljoen.

Die opgehoopte debiteure verhouding se teiken vir die jaar is 94%, en die werklike jaar tot op datum invordering is 90%

Bestellings ter waarde van R 14 miljoen uitgereik, waarvan R 1.6 miljoen ten opsigte van afwykings is.

Die munisipaliteit het R 83.6 miljoen in die primêre bankrekening en beleggings ter waarde van R 40 miljoen.

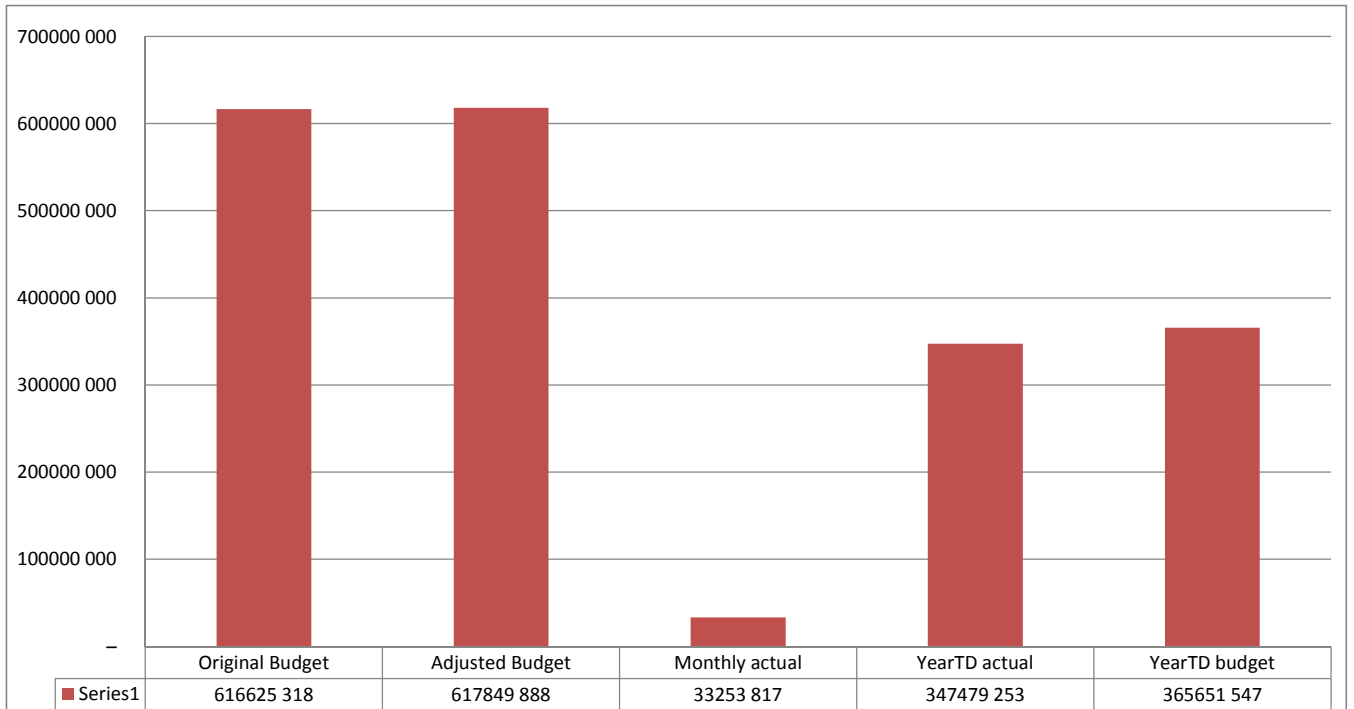
B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Januarie 2020 .

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiële inligting:

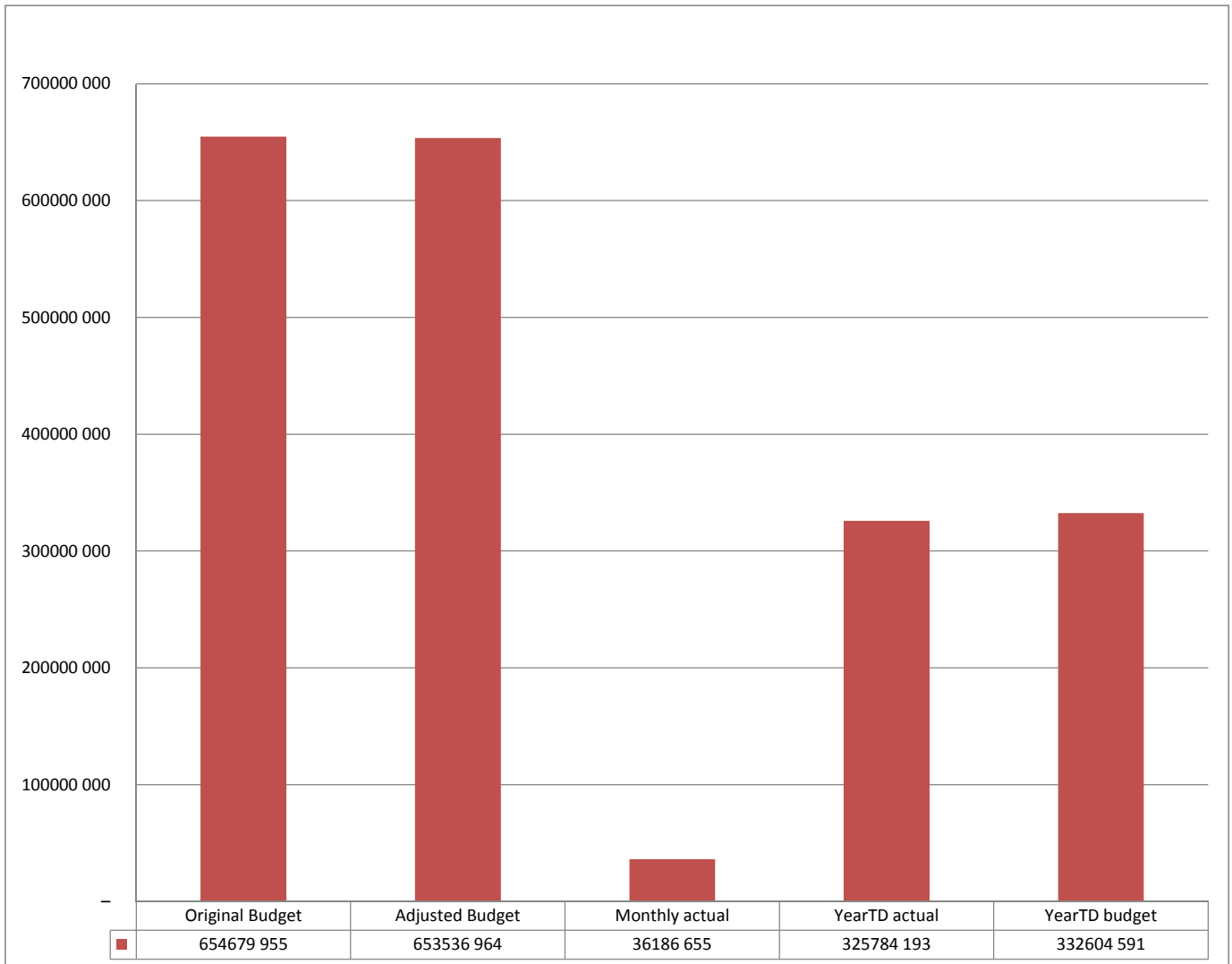
TOTAL OPERATIONAL REVENUE



For the period 1 July 2019 to 31 January 2020, 56.24% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2019 tot 31 Januarie 2020, is 56.24% van die begrote operasionele inkomste gehêf.

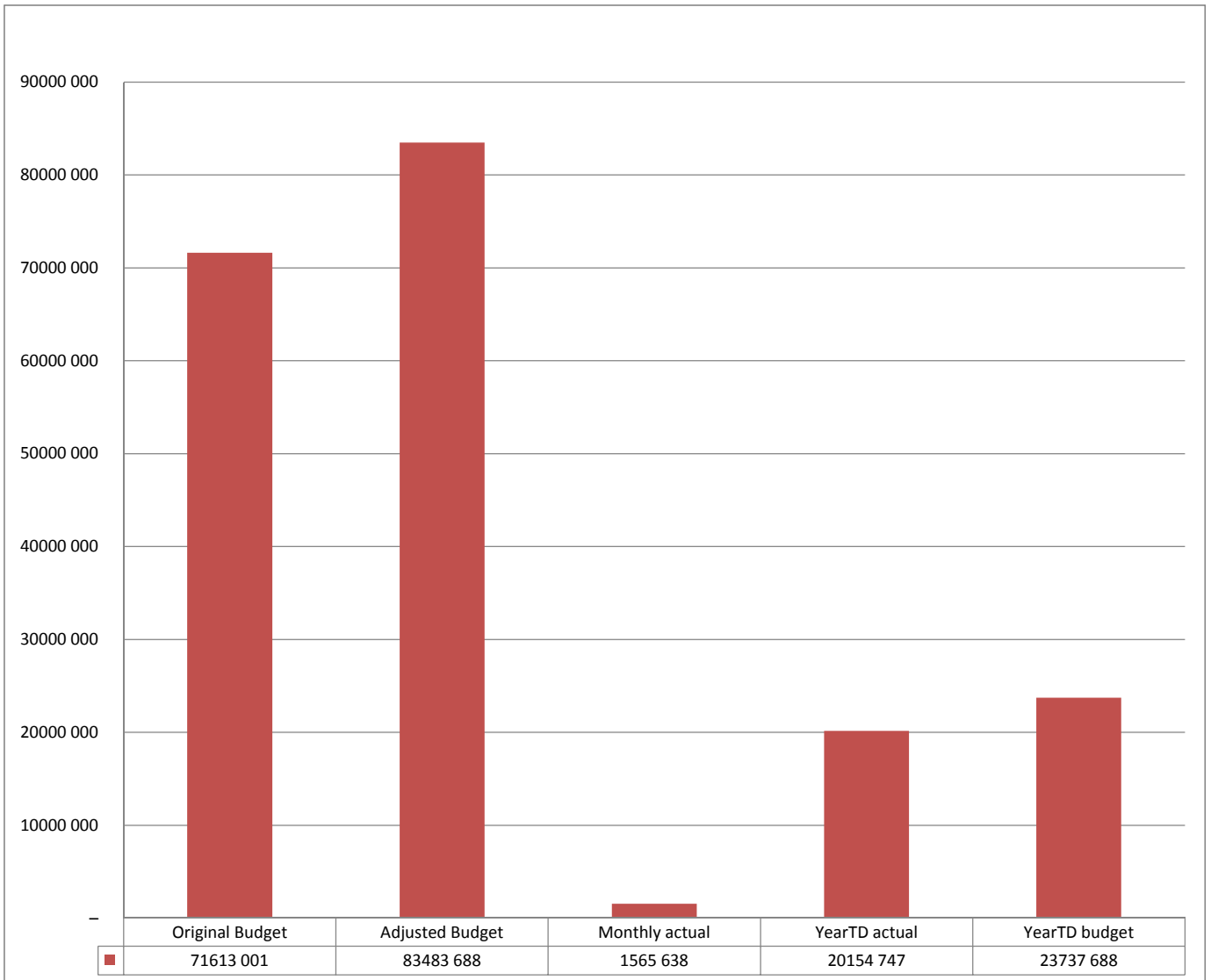
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2019 to 31 January 2020, 49.85% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2019 tot 31 Januarie 2020, is 49.85% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2019 to 31 January 2020, 24.14% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2019 tot 31 Januarie 2020, is 24.14% van die begrote kapitale uitgawes aangegaan.

There is currently also R 14 million on order for capital expenditure.

Daar is tans ook R 14 miljoen op bestelling vir kapitaal uitgawes.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 January 2020.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M07 January

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	69 777	72 282	72 282	3 908	54 865	54 977	(113)	-0%	72 282
Service charges	305 199	346 953	346 953	24 692	184 762	186 550	(1 788)	-1%	340 789
Investment revenue	8 551	8 695	8 695	23	3 333	5 072	(1 739)	-34%	8 695
Transfers recognised - operational	87 675	138 467	138 827	411	84 998	90 281	(5 283)	-6%	138 827
Other own revenue	47 568	50 229	51 093	4 219	19 522	28 771	(9 249)	-32%	51 093
transfers and contributions)	518 771	616 625	617 850	33 254	347 479	365 652	(18 172)	-5%	611 686
Employee costs	9 458	192 524	193 373	16 825	114 206	112 801	1 405	1%	193 373
Remuneration of Councillors	9 458	11 459	11 459	795	5 558	5 847	(289)	-5%	11 459
Depreciation & asset impairment	30 415	45 590	45 590	-	14 016	17 742	(3 726)	-21%	45 590
Finance charges	8 409	8 840	8 724	-	265	737	(472)	-64%	8 724
Materials and bulk purchases	204 318	246 765	245 087	12 865	110 121	114 880	(4 759)	-4%	245 087
Transfers and grants	10 019	30 962	30 854	213	16 483	17 878	(1 395)	-8%	30 854
Other expenditure	260 603	118 540	118 450	5 489	65 135	62 719	2 415	4%	118 450
Total Expenditure	532 678	654 680	653 537	36 187	325 784	332 605	(6 820)	-2%	653 537
Surplus/(Deficit)	(13 907)	(38 055)	(35 687)	(2 933)	21 695	33 047	(11 352)	-34%	(41 851)
Transfers recognised - capital	70 437	44 178	52 135	0	0	30 412	(30 412)	-100%	52 135
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
& contributions	56 530	6 123	16 448	(2 933)	21 695	63 459	(41 764)	-66%	10 284
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	56 530	6 123	16 448	(2 933)	21 695	63 459	(41 764)	-66%	10 284
Capital expenditure & funds sources									
Capital expenditure	86 657	71 613	83 484	1 566	20 155	23 738	(3 583)	-15%	83 484
Capital transfers recognised	54 177	45 678	52 135	780	6 905	8 301	(1 396)	-17%	52 135
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	32 479	25 935	31 349	785	13 250	15 437	(2 187)	-14%	31 349
Total sources of capital funds	86 657	71 613	83 484	1 566	20 155	23 738	(3 583)	-15%	83 484
Financial position									
Total current assets	184 006	156 835	156 835		238 543				156 835
Total non current assets	965 651	978 519	978 519		971 790				978 519
Total current liabilities	91 237	115 487	115 487		125 711				115 487
Total non current liabilities	156 015	155 245	155 245		160 522				155 245
Community wealth/Equity	902 405	864 621	864 621		924 100				864 621
Cash flows									
Net cash from (used) operating	81 900	70 001	70 001	2 785	49 388	15 122	34 266	227%	70 001
Net cash from (used) investing	(83 389)	(71 613)	(71 613)	(1 753)	(23 095)	(31 114)	8 018	-26%	(71 613)
Net cash from (used) financing	(1 745)	(500)	(500)	(244)	(204)	(454)	251	-55%	(204)
end	94 272	89 164	89 164	-	120 351	74 829	45 522	61%	92 650
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	36 320	4 085	3 646	3 083	7 953	3 878	16 418	132 323	207 704
Creditors Age Analysis									
Total Creditors	920	2	-	-	-	-	-	-	922

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M07 January

Description	2018/19	Budget Year 2019/20							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands									
Revenue - Functional									
Governance and administration	88 978	95 002	95 966	4 645	63 878	73 831	(9 954)	-13%	95 966
Executive and council	-	-	0	-	9	0	9	1577043%	0
Finance and administration	88 978	95 002	95 966	4 645	63 868	73 831	(9 963)	-13%	95 966
Internal audit	-	-	-	-	-	-	-		-
Community and public safety	112 056	156 525	156 925	2 531	89 679	100 838	(11 159)	-11%	156 925
Community and social services	96 371	105 912	106 312	450	68 954	71 313	(2 359)	-3%	106 312
Sport and recreation	6 826	20 394	20 394	2 073	4 935	11 897	(6 962)	-59%	20 394
Public safety	3	728	728	-	3	424	(422)	-99%	728
Housing	8 855	29 492	29 492	8	15 787	17 203	(1 417)	-8%	29 492
Economic and environmental services	40 066	34 264	35 580	557	3 580	20 916	(17 337)	-83%	35 580
Planning and development	1 791	3 669	3 669	99	660	2 140	(1 481)	-69%	3 669
Road transport	38 187	30 057	31 214	457	2 918	18 369	(15 451)	-84%	31 214
Environmental protection	88	538	698	1	2	407	(405)	-99%	698
Trading services	346 951	374 903	381 404	25 519	190 254	228 078	(37 825)	-17%	381 404
Energy sources	226 478	267 273	267 273	16 508	131 513	153 461	(21 948)	-14%	267 273
Water management	49 654	56 021	61 782	4 460	25 428	38 534	(13 105)	-34%	61 782
Waste water management	45 431	26 404	26 404	2 196	16 951	20 964	(4 013)	-19%	26 404
Waste management	25 388	25 206	25 945	2 355	16 361	15 120	1 241	8%	25 945
Total Revenue - Functional	588 051	660 803	669 985	33 254	347 480	423 728	(76 248)	-18%	669 985
Expenditure - Functional									
Governance and administration	76 011	120 995	122 664	7 033	69 615	65 513	4 103	6%	122 664
Executive and council	22 343	28 588	28 524	960	12 527	14 379	(1 852)	-13%	28 524
Finance and administration	51 368	90 177	91 910	5 894	55 632	49 772	5 860	12%	91 910
Internal audit	2 300	2 230	2 230	179	1 456	1 362	94	7%	2 230
Community and public safety	71 893	99 678	97 386	5 328	51 400	54 257	(2 857)	-5%	97 386
Community and social services	23 633	26 589	26 553	1 983	14 089	14 374	(284)	-2%	26 553
Sport and recreation	25 297	28 548	27 443	2 317	14 812	15 118	(306)	-2%	27 443
Public safety	10 010	9 416	9 371	701	4 289	5 142	(852)	-17%	9 371
Housing	12 954	35 126	34 019	327	18 210	19 624	(1 414)	-7%	34 019
Economic and environmental services	59 435	69 890	70 817	3 377	31 574	30 013	1 562	5%	70 817
Planning and development	9 030	11 868	11 801	689	5 526	6 356	(831)	-13%	11 801
Road transport	49 753	55 632	56 467	2 664	25 357	22 335	3 022	14%	56 467
Environmental protection	651	2 390	2 550	24	692	1 322	(630)	-48%	2 550
Trading services	323 358	363 203	361 756	20 235	172 553	162 533	10 020	6%	361 756
Energy sources	208 229	260 127	259 765	13 273	116 148	120 273	(4 126)	-3%	259 765
Water management	37 704	28 971	28 783	1 991	19 145	11 889	7 256	61%	28 783
Waste water management	33 065	31 759	30 849	2 152	17 265	13 230	4 035	30%	30 849
Waste management	44 361	42 346	42 359	2 819	19 995	17 139	2 855	17%	42 359
Other	824	914	914	213	641	682	(40)	-6%	914
Total Expenditure - Functional	531 521	654 680	653 537	36 187	325 784	312 997	12 787	4%	653 537
Surplus/ (Deficit) for the year	56 530	6 123	16 448	(2 933)	21 695	110 730	(89 035)		16 448

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M07 January

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
Municipal governance and administration	88 978	95 002	95 966	4 645	63 878	73 831	(9 954)	-13%	95 966
Executive and council	-	-	0	-	9	0	9	1577043%	0
<i>Mayor and Council</i>	-	-	0	-	9	0	9	1577043%	0
Finance and administration	88 978	95 002	95 966	4 645	63 868	73 831	(9 963)	-13%	95 966
<i>Administrative and Corporate Support</i>	1	9	9	-	-	5	(5)	-100%	9
<i>Finance</i>	88 406	94 446	95 311	4 639	63 684	73 449	(9 764)	-13%	95 311
<i>Human Resources</i>	499	526	526	-	148	307	(159)	-52%	526
<i>Marketing, Customer Relations, Publicity and Media</i>	20	4	104	-	-	61	(61)	-100%	104
<i>Supply Chain Management</i>	52	17	17	6	36	10	26	262%	17
Community and public safety	112 056	156 525	156 925	2 531	89 679	100 838	(11 159)	-11%	156 925
Community and social services	96 371	105 912	106 312	450	68 954	71 313	(2 359)	-3%	106 312
<i>Aged Care</i>	86 628	95 119	95 119	363	63 943	64 784	(841)	-1%	95 119
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	224	222	222	19	128	130	(1)	-1%	222
<i>Community Halls and Facilities</i>	495	863	863	64	283	504	(220)	-44%	863
<i>Libraries and Archives</i>	9 024	9 707	10 107	3	4 599	5 896	(1 296)	-22%	10 107
Sport and recreation	6 826	20 394	20 394	2 073	4 935	11 897	(6 962)	-59%	20 394
<i>Recreational Facilities</i>	6 456	7 299	7 299	2 068	4 898	4 258	640	15%	7 299
<i>Sports Grounds and Stadiums</i>	371	13 095	13 095	6	37	7 639	(7 602)	-100%	13 095

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Public safety	3	728	728	–	3	424	(422)	-99%	728
<i>Fire Fighting and Protection</i>	3	728	728	–	3	424	(422)	-99%	728
Housing	8 855	29 492	29 492	8	15 787	17 203	(1 417)	-8%	29 492
<i>Housing</i>	8 855	29 492	29 492	8	15 787	17 203	(1 417)	-8%	29 492
Economic and environmental services	40 066	34 264	35 580	557	3 580	20 916	(17 337)	-83%	35 580
Planning and development	1 791	3 669	3 669	99	660	2 140	(1 481)	-69%	3 669
<i>Economic Development/Planning</i>	388	250	250	–	–	146	(146)	-100%	250
<i>Town Planning, Building Regulations and Enforcemen</i>	1 404	2 793	2 793	99	660	1 629	(970)	-60%	2 793
<i>Project Management Unit</i>	–	626	626	–	–	365	(365)	-100%	626
Road transport	38 187	30 057	31 214	457	2 918	18 369	(15 451)	-84%	31 214
<i>Police Forces, Traffic and Street Parking Control</i>	20 076	23 720	23 720	457	2 918	13 998	(11 080)	-79%	23 720
<i>Roads</i>	18 111	6 337	7 493	–	–	4 371	(4 371)	-100%	7 493
Environmental protection	88	538	698	1	2	407	(405)	-99%	698
<i>Biodiversity and Landscape</i>	88	538	698	1	2	407	(405)	-99%	698
Trading services	346 951	374 903	381 404	25 519	190 254	228 078	(37 825)	-17%	381 404
Energy sources	226 478	267 273	267 273	16 508	131 513	153 461	(21 948)	-14%	267 273
<i>Electricity</i>	225 770	266 452	266 452	16 508	131 513	152 982	(21 469)	-14%	266 452
<i>Street Lighting and Signal Systems</i>	708	821	821	–	–	479	(479)	-100%	821
Water management	49 654	56 021	61 782	4 460	25 428	38 534	(13 105)	-34%	61 782
<i>Water Distribution</i>	49 654	56 021	61 782	4 460	25 428	38 534	(13 105)	-34%	61 782
Waste water management	45 431	26 404	26 404	2 196	16 951	20 964	(4 013)	-19%	26 404
<i>Sewerage</i>	33 343	23 012	23 012	2 196	16 951	18 986	(2 035)	-11%	23 012
<i>Storm Water Management</i>	12 088	3 391	3 391	–	–	1 978	(1 978)	-100%	3 391
Waste management	25 388	25 206	25 945	2 355	16 361	15 120	1 241	8%	25 945
<i>Solid Waste Removal</i>	25 388	25 206	25 945	2 355	16 361	15 120	1 241	8%	25 945
Other	–	109	109	2	90	64	26	41%	109
Licensing and Regulation	–	109	109	2	90	64	26	41%	109
Total Revenue - Functional	588 051	660 803	669 985	33 254	347 480	423 728	(76 248)	-18%	669 985

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M07 January

Description	2018/19	Budget Year 2019/20						YTD variance %	Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		
R thousands									
Expenditure - Functional									
Municipal governance and administration	76 011	120 995	122 664	7 033	69 615	65 513	4 103	6%	122 664
Executive and council	22 343	28 588	28 524	960	12 527	14 379	(1 852)	-13%	28 524
<i>Mayor and Council</i>	14 838	18 767	18 686	146	7 728	8 881	(1 153)	-13%	18 686
<i>Municipal Manager, Town Secretary and Chief Execut</i>	7 505	9 822	9 839	814	4 799	5 498	(699)	-13%	9 839
Finance and administration	51 368	90 177	91 910	5 894	55 632	49 772	5 860	12%	91 910
<i>Administrative and Corporate Support</i>	10 401	8 615	10 117	1 191	7 534	4 745	2 789	59%	10 117
<i>Asset Management</i>	100	4 392	4 392	6	147	2 555	(2 408)	-94%	4 392
<i>Budget and Treasury Office</i>	5	-	-	-	-	-	-	-	-
<i>Finance</i>	26 304	33 713	33 552	1 509	19 508	18 240	1 268	7%	33 552
<i>Fleet Management</i>	2 598	2 796	2 596	250	1 599	1 533	65	4%	2 596
<i>Human Resources</i>	(4 572)	19 972	19 942	1 674	14 979	11 250	3 730	33%	19 942
<i>Information Technology</i>	2 974	3 719	3 719	174	2 682	2 545	136	5%	3 719
<i>Legal Services</i>	2 188	1 780	2 087	86	2 578	1 239	1 339	108%	2 087
<i>Marketing, Customer Relations, Publicity and Media</i>	3 064	3 630	3 782	347	2 184	2 270	(86)	-4%	3 782
<i>Property Services</i>	1 813	3 489	3 489	47	337	1 173	(836)	-71%	3 489
<i>Risk Management</i>	16	421	421	-	-	246	(246)	-100%	421
<i>Supply Chain Management</i>	5 944	5 970	6 440	587	3 897	3 156	741	23%	6 440
<i>Valuation Service</i>	534	1 680	1 373	25	187	820	(632)	-77%	1 373
Internal audit	2 300	2 230	2 230	179	1 456	1 362	94	7%	2 230
<i>Governance Function</i>	2 300	2 230	2 230	179	1 456	1 362	94	7%	2 230
Community and public safety	71 893	99 678	97 386	5 328	51 400	54 257	(2 857)	-5%	97 386
Community and social services	23 633	26 589	26 553	1 983	14 089	14 374	(284)	-2%	26 553
<i>Aged Care</i>	4 533	4 296	4 254	561	2 882	2 062	820	40%	4 254
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	2 903	3 317	3 292	228	1 667	1 798	(131)	-7%	3 292
<i>Child Care Facilities</i>	2	819	823	-	6	483	(477)	-99%	823
<i>Community Halls and Facilities</i>	5 568	6 080	6 080	410	2 975	3 348	(373)	-11%	6 080
<i>Disaster Management</i>	55	47	73	5	33	20	12	59%	73
<i>Education</i>	4	705	705	-	1	413	(412)	-100%	705
<i>Libraries and Archives</i>	10 568	11 324	11 324	779	6 526	6 248	278	4%	11 324
Sport and recreation	25 297	28 548	27 443	2 317	14 812	15 118	(306)	-2%	27 443
<i>Community Parks (including Nurseries)</i>	6 497	6 763	6 788	525	3 847	3 631	216	6%	6 788
<i>Recreational Facilities</i>	14 318	16 797	15 668	1 403	8 548	8 857	(309)	-3%	15 668
<i>Sports Grounds and Stadiums</i>	4 482	4 988	4 988	389	2 417	2 630	(213)	-8%	4 988
Public safety	10 010	9 416	9 371	701	4 289	5 142	(852)	-17%	9 371
<i>Fire Fighting and Protection</i>	10 010	9 416	9 371	701	4 289	5 142	(852)	-17%	9 371
Housing	12 954	35 126	34 019	327	18 210	19 624	(1 414)	-7%	34 019
<i>Housing</i>	12 749	33 431	32 305	323	18 121	18 626	(505)	-3%	32 305
<i>Informal Settlements</i>	205	1 695	1 715	4	89	998	(909)	-91%	1 715

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
R thousands									
Economic and environmental services	59 435	69 890	70 817	3 377	31 574	30 013	1 562	5%	70 817
Planning and development	9 030	11 868	11 801	689	5 526	6 356	(831)	-13%	11 801
<i>Corporate Wide Strategic Planning (IDPs, LEDs)</i>	1 825	2 182	2 157	121	901	1 041	(140)	-13%	2 157
<i>Economic Development/Planning</i>	1 570	2 227	2 186	91	1 095	1 109	(14)	-1%	2 186
<i>Town Planning, Building Regulations and Enforcement</i>	4 077	4 920	4 920	341	2 575	2 884	(309)	-11%	4 920
<i>Project Management Unit</i>	1 559	2 538	2 538	136	955	1 323	(368)	-28%	2 538
Road transport	49 753	55 632	56 467	2 664	25 357	22 335	3 022	14%	56 467
<i>Police Forces, Traffic and Street Parking Control</i>	25 573	31 101	30 779	1 570	11 451	8 314	3 137	38%	30 779
<i>Roads</i>	24 181	24 531	25 688	1 094	13 907	14 021	(114)	-1%	25 688
Environmental protection	651	2 390	2 550	24	692	1 322	(630)	-48%	2 550
<i>Biodiversity and Landscape</i>	(24)	2 390	2 550	24	692	1 322	(630)	-48%	2 550
<i>Pollution Control</i>	675	-	-	-	-	-	-		-
Trading services	323 358	363 203	361 756	20 235	172 553	162 533	10 020	6%	361 756
Energy sources	208 229	260 127	259 765	13 273	116 148	120 273	(4 126)	-3%	259 765
<i>Electricity</i>	205 241	257 067	256 941	13 105	114 493	118 376	(3 884)	-3%	256 941
<i>Street Lighting and Signal Systems</i>	2 988	3 060	2 825	168	1 655	1 897	(242)	-13%	2 825
Water management	37 704	28 971	28 783	1 991	19 145	11 889	7 256	61%	28 783
<i>Water Treatment</i>	21	1 557	1 557	2	16	908	(893)	-98%	1 557
<i>Water Distribution</i>	35 159	24 063	23 575	1 946	17 109	9 096	8 012	88%	23 575
<i>Water Storage</i>	2 524	3 351	3 651	44	2 021	1 885	136	7%	3 651
Waste water management	33 065	31 759	30 849	2 152	17 265	13 230	4 035	30%	30 849
<i>Public Toilets</i>	1 432	1 710	1 710	119	887	947	(60)	-6%	1 710
<i>Sewerage</i>	25 120	21 855	20 935	1 558	12 049	7 726	4 323	56%	20 935
<i>Storm Water Management</i>	6 508	5 720	5 720	475	4 327	3 115	1 212	39%	5 720
<i>Waste Water Treatment</i>	5	2 475	2 485	-	2	1 442	(1 439)	-100%	2 485
Waste management	44 361	42 346	42 359	2 819	19 995	17 139	2 855	17%	42 359
<i>Solid Waste Disposal (Landfill Sites)</i>	13 624	16 543	16 335	117	1 970	4 220	(2 250)	-53%	16 335
<i>Solid Waste Removal</i>	28 966	24 478	24 699	2 491	16 892	12 147	4 745	39%	24 699
<i>Street Cleaning</i>	1 771	1 325	1 325	211	1 132	773	359	47%	1 325
Other	824	914	914	213	641	682	(40)	-6%	914
Licensing and Regulation	18	60	60	-	1	41	(40)	-98%	60
Tourism	806	854	854	213	640	640	0	0%	854
Total Expenditure - Functional	531 521	654 680	653 537	36 187	325 784	312 997	12 787	4%	653 537
Surplus/ (Deficit) for the year	56 530	6 123	16 448	(2 933)	21 695	110 730	(89 035)	-80%	16 448

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M07 January

Vote Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Financial Services	86 082	91 210	92 074	4 440	62 441	71 561	(9 119)	-12.7%	92 074
Vote 2 - Community Services	132 923	181 732	182 292	3 008	92 798	115 797	(22 998)	-19.9%	182 292
Vote 3 - Corporate Services	520	539	639	-	157	373	(215)	-57.7%	639
Vote 4 - Technical Services	367 989	385 828	393 486	25 778	191 829	235 126	(43 297)	-18.4%	393 486
Vote 5 - Muncipal Manager	537	1 495	1 495	28	253	872	(619)	-71.0%	1 495
Total Revenue by Vote	588 051	660 803	669 985	33 254	347 480	423 728	(76 248)	-18.0%	669 985
Expenditure by Vote									
Vote 1 - Financial Services	34 049	47 139	47 141	2 158	23 965	25 564	(1 599)	-6.3%	47 141
Vote 2 - Community Services	99 562	136 762	134 264	7 178	64 724	65 804	(1 080)	-1.6%	134 264
Vote 3 - Corporate Services	31 442	61 026	62 579	3 975	37 526	32 634	4 893	15.0%	62 579
Vote 4 - Technical Services	355 880	397 201	396 726	22 063	191 801	182 019	9 782	5.4%	396 726
Vote 5 - Muncipal Manager	10 589	12 551	12 826	813	7 768	6 978	791	11.3%	12 826
Total Expenditure by Vote	531 521	654 680	653 537	36 187	325 784	312 997	12 787	4.1%	653 537
Surplus/ (Deficit) for the year	56 530	6 123	16 448	(2 933)	21 695	110 730	(89 035)	-80.4%	16 448

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M07 January

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue By Source									
Property rates	69 777	72 282	72 282	3 908	54 865	54 977	(113)	0%	72 282
Service charges - electricity revenue	221 840	265 119	265 119	16 533	131 614	140 822	(9 208)	-7%	246 166
Service charges - water revenue	35 547	35 901	35 901	4 020	22 542	19 876	2 666	13%	40 405
Service charges - sanitation revenue	24 904	22 085	22 085	2 034	15 887	11 954	3 934	33%	29 092
Service charges - refuse revenue	22 909	23 849	23 849	2 104	14 718	13 898	820	6%	25 127
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	5 441	7 567	7 567	619	2 917	4 100	(1 184)	-29%	7 567
Interest earned - external investments	8 551	8 695	8 695	23	3 333	5 072	(1 739)	-34%	8 695
Interest earned - outstanding debtors	10 545	7 891	7 891	1 273	8 364	4 603	3 760	82%	7 891
Dividends received	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	13 452	19 482	19 482	6	44	11 526	(11 482)	-100%	19 482
Licences and permits	1 125	165	165	84	643	96	547	569%	165
Agency services	5 630	5 420	5 420	367	2 322	3 162	(840)	-27%	5 420
Transfers recognised - operational	87 675	138 467	138 827	411	84 998	90 281	(5 283)	-6%	138 827
Other revenue	10 219	9 704	10 568	1 869	5 233	5 284	(51)	-1%	10 568
Gains on disposal of PPE	1 157	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)	518 771	616 625	617 850	33 254	347 479	365 652	(18 172)	-5%	611 686
Expenditure By Type									
Employee related costs	149 718	192 524	193 373	16 825	114 206	112 801	1 405	1%	193 373
Remuneration of councillors	9 458	11 459	11 459	795	5 558	5 847	(289)	-5%	11 459
Debt impairment	40 803	33 613	33 613	2 754	19 753	19 607	146	1%	33 613
Depreciation & asset impairment	30 415	45 590	45 590	-	14 016	17 742	(3 726)	-21%	45 590
Finance charges	8 409	8 840	8 724	-	265	737	(472)	-64%	8 724
Bulk purchases	188 783	229 196	229 196	11 555	101 569	106 169	(4 601)	-4%	229 196
Other materials	15 535	17 569	15 891	1 310	8 552	8 711	(158)	-2%	15 891
Contracted services	41 971	43 731	42 840	2 164	22 802	20 272	2 530	12%	42 840
Transfers and grants	10 019	30 962	30 854	213	16 483	17 878	(1 395)	-8%	30 854
Other expenditure	37 568	41 196	41 997	571	22 579	22 840	(260)	-1%	41 997
Loss on disposal of PPE	-	-	-	-	-	-	-	-	-
Total Expenditure	532 678	654 680	653 537	36 187	325 784	332 605	(6 820)	-2%	653 537
Surplus/(Deficit)	(13 907)	(38 055)	(35 687)	(2 933)	21 695	33 047	(11 352)	(0)	(41 851)
Transfers recognised - capital	70 437	44 178	52 135	0	0	30 412	(30 412)	(0)	52 135
Contributions recognised - capital	-	-	-	-	-	-	-	-	-
Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	56 530	6 123	16 448	(2 933)	21 695	63 459			10 284
Surplus/(Deficit) attributable to Share of surplus/ (deficit) of associate	56 530	6 123	16 448	(2 933)	21 695	63 459			10 284
Surplus/ (Deficit) for the year	56 530	6 123	16 448	(2 933)	21 695	63 459			10 284

The revenue and expenditure figures excludes internal charges.

Other expenditure includes operational costs such as:

Advertising, Publicity and Marketing
 External Audit Fees
 Communication
 External Computer Service
 Insurance Underwriting
 Travel and Subsistence
 Printing, Publications and Books
 Uniform and Protective Clothing
 Wet Fuel
 Hire Charges

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M07 January

Vote Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Multi-Year expenditure appropriation									
Vote 2 - Community Services	637	3 106	3 106	-	-	1 462	(1 462)	-100%	3 106
Vote 4 - Technical Services	47 388	33 049	38 810	440	8 988	5 350	3 638	68%	38 810
Total Capital Multi-year expenditure	48 025	36 155	41 916	440	8 988	6 812	2 177	32%	41 916
Single Year expenditure appropriation									
Vote 1 - Financial Services	675	80	80	7	33	2	31	1708%	80
Vote 2 - Community Services	3 394	15 992	17 030	1 049	2 718	2 518	200	8%	17 030
Vote 3 - Corporate Services	1 021	3 380	4 560	-	459	6 237	(5 778)	-93%	4 560
Vote 4 - Technical Services	33 524	15 950	19 842	69	7 957	8 170	(213)	-3%	19 842
Vote 5 - Muncipal Manager	18	56	56	-	0	-	0	#DIV/0!	56
Total Capital single-year expenditure	38 631	35 458	41 568	1 126	11 167	16 926	(5 760)	-34%	41 568
Total Capital Expenditure	86 657	71 613	83 484	1 566	20 155	23 738	(3 583)	-15%	83 484

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M07 January

Vote Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Standard Classification									
Governance and administration	1 782	2 700	4 384	23	1 682	6 073	(4 391)	-72%	4 384
Executive and council	388	150	195	23	76	56	19	34%	195
Finance and administration	1 394	2 550	4 190	-	1 606	6 016	(4 410)	-73%	4 190
Community and public safety	3 513	18 572	19 494	1 033	2 548	3 637	(1 089)	-30%	19 494
Community and social services	187	4 190	5 028	238	343	1 692	(1 349)	-80%	5 028
Sport and recreation	3 326	13 461	13 544	780	2 190	1 524	666	44%	13 544
Public safety	-	922	922	15	15	421	(406)	-96%	922
Housing	-	-	-	-	-	-	-	-	-
Economic and environmental services	33 399	13 808	13 919	1	6 843	6 145	697	11%	13 919
Planning and development	491	26	138	1	30	27	3	10%	138
Road transport	32 908	13 782	13 782	-	6 813	6 118	695	11%	13 782
Environmental protection	-	-	-	-	-	-	-	-	-
Trading services	47 963	36 533	45 686	509	9 082	7 883	1 199	15%	45 686
Energy sources	11 378	8 700	8 700	440	3 619	2 625	993	38%	8 700
Water management	12 522	19 581	27 043	25	651	2 086	(1 435)	-69%	27 043
Waste water management	22 950	7 241	8 117	43	4 143	1 836	2 307	126%	8 117
Waste management	1 112	1 010	1 826	-	669	1 335	(666)	-50%	1 826
Total Capital Expenditure - Standard Classification	86 657	71 613	83 484	1 566	20 155	23 738	(3 583)	-15%	83 484
Funded by:									
National Government	25 874	38 506	44 267	780	6 905	3 712	3 194	86%	44 267
Provincial Government	27 586	6 672	7 072	-	-	4 125	(4 125)	-100%	7 072
District Municipality	717	500	500	-	-	292	(292)	-100%	500
Transfers recognised - capital	54 177	45 678	52 135	780	6 905	8 301	(1 396)	-17%	52 135
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	32 479	25 935	31 349	785	13 250	15 437	(2 187)	-14%	31 349
Total Capital Funding	86 657	71 613	83 484	1 566	20 155	23 738	(3 583)	-15%	83 484

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M07 January

Description	2018/19	Budget Year 2019/20			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash and cash equivalents	94 272	89 164	89 164	120 361	89 164
Consumer debtors	58 357	29 579	29 579	65 448	29 579
Other debtors	19 685	26 690	26 690	42 410	26 690
Current portion of long-term receivables	–	–	–	–	–
Inventory	11 693	11 402	11 402	10 325	11 402
Total current assets	184 006	156 835	156 835	238 543	156 835
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	44 492	45 660	45 660	44 350	45 660
Investments in Associate	–	–	–	–	–
Property, plant and equipment	918 179	929 659	929 659	924 534	929 659
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	2 429	2 650	2 650	2 356	2 650
Other non-current assets	550	550	550	550	550
Total non current assets	965 651	978 519	978 519	971 790	978 519
TOTAL ASSETS	1 149 656	1 135 353	1 135 353	1 210 334	1 135 353
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	–	–	–	–	–
Consumer deposits	7 150	6 418	6 418	7 303	6 418
Trade and other payables	62 785	69 191	69 191	96 356	69 191
Provisions	21 302	39 877	39 877	22 053	39 877
Total current liabilities	91 237	115 487	115 487	125 711	115 487
Non current liabilities					
Borrowing	4 704	675	675	4 706	675
Provisions	151 311	154 570	154 570	155 816	154 570
Total non current liabilities	156 015	155 245	155 245	160 522	155 245
TOTAL LIABILITIES	247 252	270 732	270 732	286 234	270 732
NET ASSETS	902 405	864 621	864 621	924 100	864 621
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	892 050	854 266	854 266	913 745	854 266
Reserves	10 355	10 355	10 355	10 355	10 355
TOTAL COMMUNITY WEALTH/EQUITY	902 405	864 621	864 621	924 100	864 621

The cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M07 January

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	71 498	71 559	71 559	4 622	51 380	52 361	(981)	-2%	71 559
Service charges	299 778	330 950	330 950	26 381	197 854	193 660	4 194	2%	330 950
Other revenue	1 076	24 158	24 158	2 848	11 019	14 803	(3 785)	-26%	24 158
Government - operating	126 944	139 169	139 169	4 064	97 358	99 942	(2 584)	-3%	139 169
Government - capital	36 531	50 208	50 208	-	27 477	25 972	1 505	6%	50 208
Interest	11 596	16 565	16 565	23	3 224	8 923	(5 699)	-64%	16 565
Dividends									
Payments									
Suppliers and employees	(454 855)	(530 278)	(530 278)	(34 890)	(317 525)	(373 739)	(56 214)	15%	(530 278)
Finance charges	(651)	(1 366)	(1 366)	-	(46)	(682)	(636)	93%	(1 366)
Transfers and Grants	(10 019)	(30 962)	(30 962)	(263)	(21 352)	(6 118)	15 234	-249%	(30 962)
NET CASH FROM/(USED) OPERATING ACTIVITIES	81 900	70 001	70 001	2 785	49 388	15 122	(48 965)	-324%	70 001
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	3 268	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	-	-	-	-	-	-	-	-	-
Payments									
Capital assets	(86 657)	(71 613)	(71 613)	(1 753)	(23 095)	(31 114)	(8 018)	26%	(71 613)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(83 389)	(71 613)	(71 613)	(1 753)	(23 095)	(31 114)	(8 018)	26%	(71 613)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits	731	-	-	(246)	(184)	-	(184)	-	-
Payments									
Repayment of borrowing	(2 477)	(500)	(500)	2	(20)	(454)	(434)	96%	-
NET CASH FROM/(USED) FINANCING ACTIVITIES	(1 745)	(500)	(500)	(244)	(204)	(454)	(251)	55%	(204)
NET INCREASE/ (DECREASE) IN CASH HELD	(3 234)	(2 112)	(2 112)	788	26 089	(16 446)			(1 612)
Cash/cash equivalents at beginning:	97 506	91 275	91 275		94 262	91 275			94 262
Cash/cash equivalents at month/year end:	94 272	89 164	89 164		120 351	74 829			92 650

WC022 Witzenberg - Supporting Table SC1 Material variance explanations - M07 January

Ref	Description	Variance Rand Value	Variance	Reasons for material deviations
	R thousands			
1	Revenue By Source			
	Property rates	(113)	0%	Immaterial variance
	Service charges - electricity revenue	(9 208)	-7%	Decrease in consumption due to seasonal fluctuation and implementation of load shedding.
	Service charges - water revenue	2 666	13%	Increase in consumption due to warmer weather and water restrictions not being implemented currently.
	Service charges - sanitation revenue	3 934	33%	Immaterial variance
	Service charges - refuse revenue	820	6%	Immaterial variance
	Service charges - other	-		
	Rental of facilities and equipment	(1 184)	-29%	Immaterial variance
	Interest earned - external investments	(1 739)	-34%	Immaterial variance
	Interest earned - outstanding debtors	3 760	82%	Immaterial variance
	Dividends received	-		
	Fines, penalties and forfeits	(11 482)	-100%	Fines Revenue Recognised on an Annual Basis.
	Licences and permits	547	569%	Immaterial variance
	Agency services	(840)	-27%	Immaterial variance
	Transfers and subsidies	(5 283)	-6%	Appointment of contractors for grant funded capital projects in progress.
	Other revenue	(51)	-1%	Underperformance linked to VAT income on Transfers Recognised Capital - low capital expenditure to date.
	Gains on disposal of PPE	-		
	Expenditure By Type			
2	Expenditure By Type			
	Employee related costs	1 405	1%	Immaterial variance
	Remuneration of councillors	(289)	-5%	Immaterial variance
	Debt impairment	146	1%	Increase in outstanding debt. Adjustment required in Adjustment Budget.
	Depreciation & asset impairment	(3 726)	-21%	Depreciation runs to follow. Capital parameter setup in progress.
	Finance charges	(472)	-64%	Interest Charges relating to Landfil Sites recognised on an annual basis
	Bulk purchases	(4 601)	-4%	Decrease in consumption due to seasonal fluctuation and implementation of load shedding.
	Other materials	(158)	-2%	Immaterial variance
	Contracted services	2 530	12%	Immaterial variance
	Transfers and subsidies	(1 395)	-8%	Immaterial variance
	Other expenditure	(260)	-1%	Immaterial variance
	Loss on disposal of PPE	-		
3	Capital Expenditure			
	Total Capital Expenditure	(3 583)	-15%	Appointment of contractors for Tulbagh Dam and Sports Facilities in progress.
		-		
		-		
		-		
4	Financial Position			
		-		
		-		
		-		
		-		
5	Cash Flow			
	Receipts			
	Service Charges	4 194	2%	Immaterial variance
	Government - operating	(2 584)	-3%	Immaterial variance
	Interest	(5 699)	-64%	Decrease linked to decrease in service charges collections.
	Payments			
	Transfers and Grants	15 234	-249%	Rollout of Top Structures in progress.
	Capital assets	(8 018)	26%	Appointment of contractors for Tulbagh Dam and Sports Facilities in progress.
	Repayment of borrowing	(434)	96%	New loans to be taken up by the municipality.
		-		
6	Measureable performance			
		-		
		-		
		-		
		-		
7	Municipal Entities			
		-		
		-		
		-		
		-		

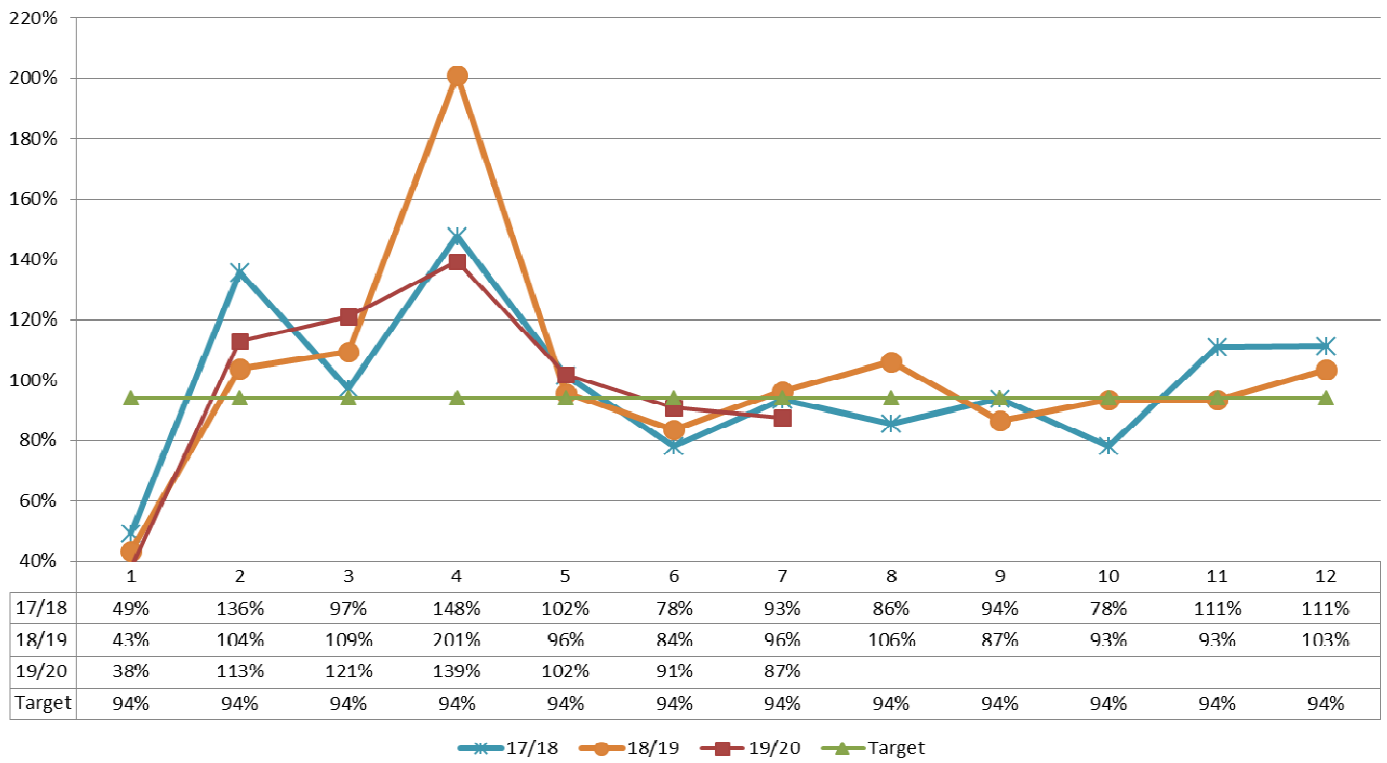
The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M07 January

Description	NT Code	Budget Year 2019/20									Total	Total over 90 days
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr			
R thousands												
Debtors Age Analysis By Income Source												
Water	1200	9 707	1 408	1 376	1 046	1 582	1 886	5 848	39 786	62 640	50 148	
Electricity	1300	13 803	496	284	192	258	207	1 215	3 081	19 535	4 952	
Property Rates	1400	4 044	314	272	249	3 783	210	1 094	14 087	24 054	19 423	
Waste Water Management	1500	5 421	821	731	686	792	634	3 341	19 670	32 097	25 124	
Waste Management	1600	5 945	902	810	755	716	694	3 448	20 830	34 101	26 444	
Property Rental Debtors	1700	90	13	13	12	12	17	88	762	1 008	892	
Interest on Arrear Accounts	1810	1 400	98	108	117	781	192	1 210	33 039	36 946	35 340	
Recoverable expenditure	1820	-	-	-	-	-	-	-	-	-	-	
Other	1900	(4 091)	32	53	26	27	37	174	1 067	(2 676)	1 331	
Total By Income Source	2000	36 320	4 085	3 646	3 083	7 953	3 878	16 418	132 323	207 704	163 654	
2019/20 - totals only										-	-	
Debtors Age Analysis By Customer Group												
Organs of State	2200	(9)	278	165	72	1 165	57	404	3 252	5 384	4 951	
Commercial	2300	11 066	370	258	231	2 381	287	1 770	9 742	26 107	14 412	
Households	2400	24 838	3 266	3 070	2 640	4 064	3 383	13 938	116 216	171 416	140 241	
Other	2500	424	171	152	139	343	150	306	3 113	4 797	4 050	
Total By Customer Group	2600	36 320	4 085	3 646	3 083	7 953	3 878	16 418	132 323	207 704	163 654	

Negative figure as indicated for "Other Debtors" relates to cash received, but not yet allocated.

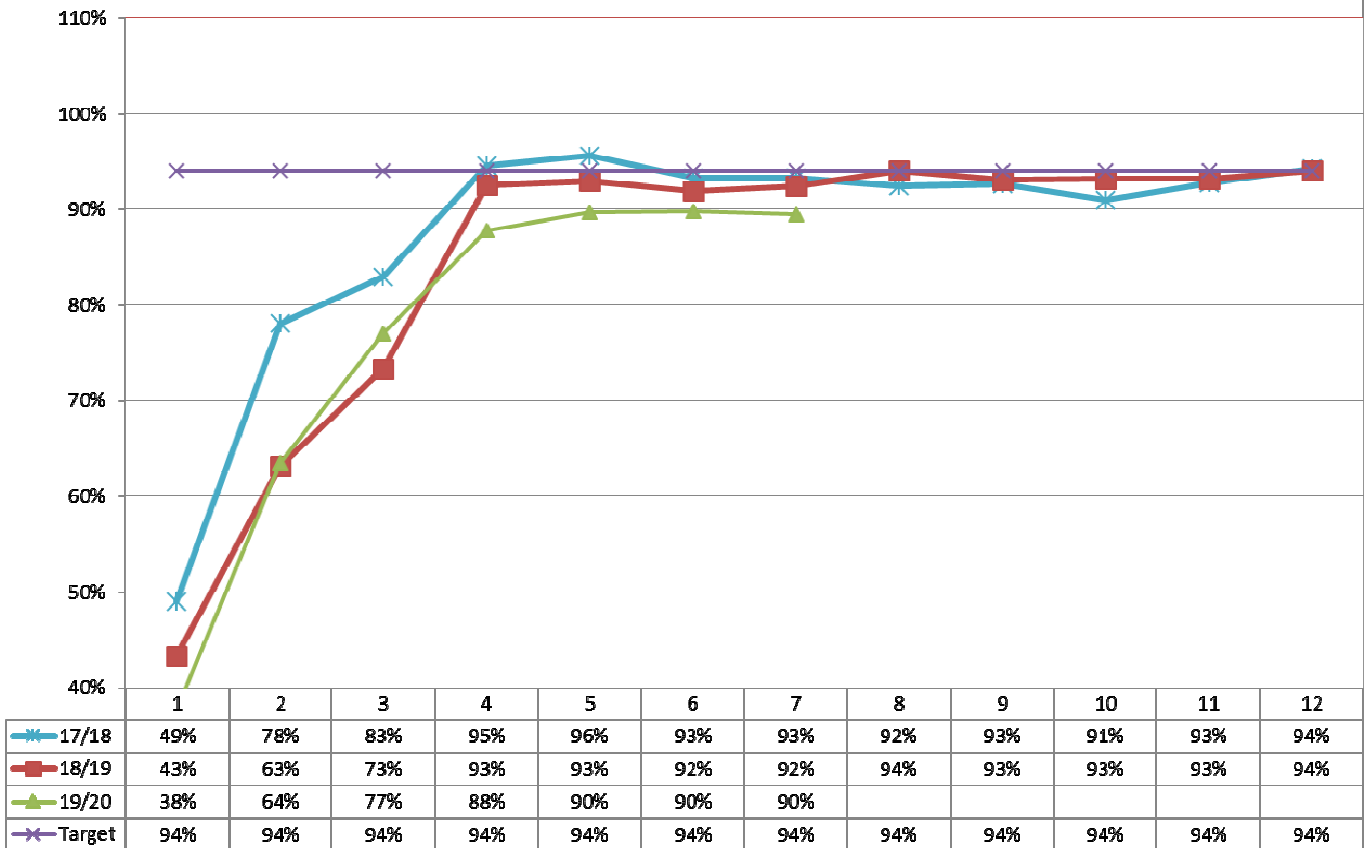
Debtor Collection Rate per Month



The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for January 2020 amounts to 87% in comparison to the previous year 96%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Januarie 2020 87% beloop in vergelyking met die vorige jaar 96 %.

Accumulative Collection Rate



The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 90%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 90% behoort.

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M07 January

Investments by maturity Name of institution & investment ID R thousands	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
<u>Municipality</u>								
ABSA	-	-	-	-		-	-	-
Investec	-	-	-	-		-	-	-
Nedbank	10 Months	-	08/06/2020	-		-	-	20 000
Standard Bank	4 Months	-	09/12/2019	-		-	-	-
FNB	6 Months	-	08/02/2020	-		-	-	20 000
	-	-	-	-		-	-	-
TOTAL INVESTMENTS AND INTEREST				-		-	-	40 000

Operating and Capital transfers recognised as revenue are indicated in the following table:
Transfers are recognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M07 January

Description	Budget Year 2019/20							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
RECEIPTS:								
Operating Transfers and Grants								
National Government:	97 119	97 119	411	64 717	56 653	8 064	14.2%	97 119
Equitable Share	92 850	92 850	-	62 570	54 163	8 408	15.5%	92 850
Local Government Financial Management Grant [Schedule 5B]	1 400	1 400	48	774	817	(43)	-5.3%	1 400
Expanded Public Works Programme Integrated Grant [Schedule 5B]	2 269	2 269	363	1 373	1 324	50	3.8%	2 269
Municipal Infrastructure Grant [Schedule 5B]	600	600	-	-	350	(350)	-100.0%	600
Provincial Government:	40 573	39 073	-	20 281	22 793	(2 512)	-11.0%	39 073
Housing	29 000	29 000	-	15 729	16 917	(1 188)	-7.0%	29 000
Financial Management	330	330	-	-	193	(193)	-100.0%	330
Financial Management Support Grant	-	-	-	-	-	-	-	-
Regional Social Economical Pro	1 000	1 000	-	-	584	(584)	-100.0%	1 000
Libraries, Archives and Museum	9 639	8 139	-	4 552	4 748	(196)	-4.1%	8 139
Community Development Workers	-	-	-	-	-	-	-	-
Capacity Building Grant	380	380	-	-	222	(222)	-100.0%	380
Maintenance of Main Roads	-	-	-	-	-	-	-	-
Municipal Accreditation & Capacity Building Grant	224	224	-	-	131	(131)	-100.0%	224
District Municipality:	-	-	-	-	-	-	-	-
Tourism	-	-	-	-	-	-	-	-
Water Drought Support	-	-	-	-	-	-	-	-
Other grant providers:	775	775	-	-	-	-	-	775
Belguim Grant	250	250	-	-	-	-	-	250
Table Mountain Fund	525	525	-	-	-	-	-	525
Total Operating Transfers and Grants	138 467	136 967	411	84 998	79 446	5 552	7.0%	136 967
National Government:	41 984	47 745	0	0	27 851	(27 851)	-400.0%	47 745
Municipal Infrastructure Grant (MIG)	18 966	18 966	0	0	11 064	(11 063)	-100.0%	18 966
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	22 692	-	-	13 237	(13 237)	-100.0%	22 692
Integrated National Electrification Programme (Municipal)	2 609	2 609	-	-	1 522	(1 522)	-100.0%	2 609
Regional Social Economical Pro	3 478	3 478	-	-	2 029	(2 029)	-100.0%	3 478
Provincial Government:	1 694	1 694	-	-	988	(988)	-100.0%	972
Main Roads	972	972	-	-	567	(567)	-100.0%	972
Fire Service Capacity Building Grant	722	722	-	-	421	(421)	-100.0%	722
Total Capital Transfers and Grants	43 678	49 439	0	0	28 839	(28 839)	-100.0%	48 717
TOTAL RECEIPTS OF TRANSFERS & GRANTS	182 145	186 406	412	84 998	108 285	(23 287)	-21.5%	185 684

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M07 January

Description	Budget Year 2019/20							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
EXPENDITURE								
Operating expenditure of Transfers and Grants								
National Government:	97 119	97 119	411	64 717	56 653	8 064	14.2%	97 119
Equitable Share	92 850	92 850	–	62 570	54 163	8 408	15.5%	92 850
Local Government Financial Management Grant [S	1 400	1 400	48	774	817	(43)	-5.3%	1 400
Expanded Public Works Programme Integrated Gr	2 269	2 269	363	1 373	1 324	50	3.8%	2 269
Municipal Infrastructure Grant [Schedule 5B]	600	600	–	–	350	(350)	-100.0%	600
Other transfers and grants [insert description]	–	–	–	–	–	–	–	–
Provincial Government:	40 573	39 073	–	20 281	22 793	(2 512)	-11.0%	38 693
Housing	29 000	29 000	–	15 729	16 917	(1 188)	-7.0%	29 000
Financial Management	330	330	–	–	193	(193)	-100.0%	330
Financial Management Support Grant	–	–	–	–	–	–	–	–
Regional Social Economical Pro	1 000	1 000	–	–	584	(584)	-100.0%	1 000
Libraries, Archives and Museum	9 639	8 139	–	4 552	4 748	(196)	-4.1%	8 139
Community Development Workers	–	–	–	–	–	–	–	–
Capacity Building Grant	380	380	–	–	222	(222)	-100.0%	–
Maintenance of Main Roads	–	–	–	–	–	–	–	–
Municipal Accreditation & Capacity Building Grant	224	224	–	–	131	(131)	-100.0%	224
District Municipality:	–	–	–	–	–	–	–	–
Tourism	–	–	–	–	–	–	–	–
Water Drought Support	–	–	–	–	–	–	–	–
Other grant providers:	775	775	–	–	–	–	–	1 024
Belguim Grant	250	250	–	–	–	–	–	775
Table Mountain Fund	525	525	–	–	–	–	–	250
Total operating expenditure of Transfers and Grants	138 467	136 967	411	84 998	79 446	5 552	7.0%	136 837
Capital expenditure of Transfers and Grants								
National Government:	41 984	47 745	0	0	27 851	(27 851)	-100.0%	47 745
Municipal Infrastructure Grant [Schedule 5B]	18 966	18 966	0	0	11 064	(11 063)	-100.00%	18 966
Regional Bulk Infrastructure Grant (Schedule 5B)	16 931	22 692	–	–	13 237	(13 237)	-100.00%	22 692
Integrated National Electrification Programme (Mu	2 609	2 609	–	–	1 522	(1 522)	-100.00%	2 609
Regional Social Economical Pro	3 478	3 478	–	–	2 029	(2 029)	-100.00%	3 478
Provincial Government:	1 694	1 694	–	–	988	(988)	-100.0%	–
Housing	–	–	–	–	–	–	–	–
Sport & Recreation	–	–	–	–	–	–	–	–
Main Roads	972	972	–	–	567	(567)	–	–
Fire Service Capacity Building Grant	722	722	–	–	421	(421)	–	–
Other grant providers:	–	–	–	–	–	–	–	–
	–	–	–	–	–	–	–	–
Total capital expenditure of Transfers and Grants	43 678	49 439	0	0	28 839	(28 839)	-100.0%	47 745
TOTAL EXPENDITURE OF TRANSFERS AND GRAN	182 145	186 406	412	84 998	108 285	(23 287)	-21.5%	184 582

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M07 January

Summary of Employee and Councillor remuneration	Budget Year 2019/20							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	B	C					%	D
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	7 718	7 718	605	4 252	4 477	(225)	-5%	7 718
Pension and UIF Contributions	1 137	1 137	88	618	330	287	87%	1 137
Medical Aid Contributions	227	227	20	117	72	45	63%	227
Motor Vehicle Allowance	741	741	-	-	-	-		741
Cellphone Allowance	1 094	1 094	78	547	635	(88)	-14%	1 094
Housing Allowances	487	487	3	24	333	(309)	-93%	487
Other benefits and allowances	54	54	-	-	-	-		54
Sub Total - Councillors	11 459	11 459	795	5 558	5 847	(289)	-5%	11 459
Senior Managers of the Municipality								
Basic Salaries and Wages	3 809	3 809	413	1 748	2 222	(474)	-21%	3 809
Pension and UIF Contributions	783	783	17	115	457	(342)	-75%	783
Medical Aid Contributions	135	135	4	40	79	(39)	-50%	135
Overtime	-	-	-	-	-	-		-
Performance Bonus	891	891	46	265	520	(254)	-49%	891
Motor Vehicle Allowance	1 052	1 052	68	477	614	(137)	-22%	1 052
Cellphone Allowance	71	71	2	28	42	(14)	-33%	71
Housing Allowances	154	154	-	-	90	(90)	-100%	154
Other benefits and allowances	115	115	9	72	67	5	8%	115
Payments in lieu of leave	-	-	-	-	-	-		-
Long service awards	-	-	-	-	-	-		-
Post-retirement benefit obligations	-	-	-	-	-	-		-
Sub Total - Senior Managers	7 010	7 010	558	2 745	4 089	(1 345)	-33%	7 010
Other Municipal Staff								
Basic Salaries and Wages	115 689	116 528	9 556	64 251	67 974	(3 724)	-5%	116 528
Pension and UIF Contributions	17 544	17 550	1 436	10 049	10 237	(188)	-2%	17 550
Medical Aid Contributions	7 793	7 793	695	4 563	4 546	18	0%	7 793
Overtime	12 733	12 733	1 740	10 205	7 428	2 777	37%	12 733
Performance Bonus	8 186	8 186	731	5 031	4 775	256	5%	8 186
Motor Vehicle Allowance	4 497	4 497	436	3 039	2 623	416	16%	4 497
Cellphone Allowance	405	405	41	290	236	54	23%	405
Housing Allowances	1 649	1 649	128	897	962	(65)	-7%	1 649
Other benefits and allowances	4 318	4 322	377	2 459	2 521	(63)	-2%	4 322
Payments in lieu of leave	889	889	372	5 409	519	4 890	943%	889
Long service awards	436	436	141	990	254	736	290%	436
Post-retirement benefit obligations	11 376	11 376	606	4 240	6 636	(2 396)	-36%	11 376
Sub Total - Other Municipal Staff	185 514	186 363	16 258	111 423	108 712	2 711	2%	186 363
TOTAL SALARY, ALLOWANCES & % increase	203 983	204 832	17 611	119 726	118 648	1 077	1%	204 832
TOTAL MANAGERS AND STAFF	192 524	193 373	16 816	114 167	112 801	1 367	1%	193 373

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M07 January

Month	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	–	5 968	6 957	101	101	6 957	6 856	98.6%	0%
August	2 395	5 968	6 957	3 035	3 136	13 914	10 778	77.5%	4%
September	3 895	5 968	6 957	2 468	5 604	20 871	15 267	73.1%	7%
October	4 259	5 968	6 957	6 398	12 002	27 828	15 826	56.9%	14%
November	5 596	5 968	6 957	2 200	14 202	34 785	20 583	59.2%	17%
December	4 014	5 968	6 957	4 387	18 589	41 742	23 153	55.5%	22%
January	2 324	5 968	6 957	1 566	20 155	48 699	28 544	58.6%	28%
February	5 448	5 968	6 957	–		55 656	–		
March	6 120	5 968	6 957	–		62 613	–		
April	10 087	5 968	6 957	–		69 570	–		
May	3 737	5 968	6 957	–		76 527	–		
June	38 783	5 968	6 957	–		83 484	–		
Total Capital expenditure	86 657	71 613	83 484	20 155					

3.2 SUPPLY CHAIN MANAGEMENT

3.2.1 Demand and Acquisition

3.2.1.1 Advertisement stage

The following competitive bids are currently in the advertisement stage:

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Aanvraag en Verkryging

3.2.1.1 Adverteringsfase

Die volgende mededingende tenders is tans in die adverterings fase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/17/18	Road markings in the Witzenberg municipal area	25-Feb-2020
08/2/17/25	Supply and servicing of Portable chemical toilets and emptying of septic tanks in the Witzenberg area	03-Mar-2020
08/2/17/29	Supply, delivery and installation of a Prefabricated building at the Ceres testing station	14-Feb-2020
08/2/17/40	Ceres Sportsfields concrete stands (re-advertisement)	07-Feb-2020
08/2/17/46	Supply and delivery of a Fire truck equipped with medium size firefighting pumping apparatus with associated equipment to the Witzenberg municipality	11-Feb-2020
08/2/17/47	Supply, delivery and installation of a self-contained breathing apparatus filling station	19-Feb-2020
08/2/17/52	Rebuilding of the John Steyn library in Ceres	27-Feb-2020
08/2/17/58	Supply and delivery of Electricity metering	26-Feb-2020
08/2/17/66	Non-Motorised Transport (NMT) facilities and Stormwater maintenance in Ceres	05-Mar-2020
08/2/17/68	Translation services from English to Afrikaans and vice versa for Witzenberg Municipality	06-Mar-2020
08/2/17/69	Printing, supply and delivery of a Corporate Newsletter to Witzenberg Municipality	04-Mar-2020
08/2/17/70	Construction of a public refuse drop-off facility, Wolseley	28-Feb-2020

The following formal written price quotations are currently in the advertisement stage:

Die volgende formele geskrewe pryskwotasies is tans in die adverteringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/17/57	Appointment of Structural engineer for Structural alterations at Ceres Town Hall	07-Feb-2020
08/2/17/65	Painting of external surfaces at Pine Valley Community Hall Wolseley	20-Feb-2020
08/2/17/77	Appointment of a Service provider to assist with the recruitment and selection process of section 56 Managers	10-Feb-2020

3.2.1.2 Evaluation stage:

The following competitive bids are currently in the evaluation stage:

3.2.1.2 Evaluering stadium:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/17/06	Facilitation of training for municipal minimum competency levels MMCL Programme	08-Nov-2019	26-Nov-2019 Referred back	I Barnard
08/2/17/09	Radio Frequency Identification (RFID) for wheelie bins	13-Dec-2019	Awaiting	J Jacobs
08/2/17/10	Construction of the Waverenskroon Dam, Inlet Pipeline and Intake Works, Tulbagh.	24-Jan-2020	Awaiting	N Jacobs
08/2/17/14	Supply of alarm, monitoring and maintenance system and armed response services	27-Nov-2019	06-Dec-2019 Referred back	C Wessels
08/2/17/38	Electrification of low cost houses in Vredebes, Ceres – Phase 2	31-Jan-2020	Awaiting	D Greeff
08/2/17/41	Translation services from English and/or Afrikaans to Isixhosa and vice versa for Witzenberg municipality	04-Dec-2019	23-Jan-2020	R Hendricks

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/17/53	Supply of Licenses for handhelds and meter reading software (Re-advertisement)	29-Jan-2020	30-Jan-2020	C Stevens
08/2/17/72	Leasing of Office space to Witzenberg Municipality in Ceres	24-Jan-2020	31-Jan-2020	C Wessels

3.2.1.3 Adjudication stage

3.2.1.3 Toekenningsfase:

The following competitive bid is currently in the adjudication stage:

Die volgende mededingende tender is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/17/08	Supply and delivery of New vehicles, plant and equipment	25-Oct-2019	18-Dec-2019	20-Dec-2019
08/2/17/16	Hiring of plant and equipment for the Witzenberg municipal area – Landfill sites	19-Sep-2019	15-Oct-2019	-
08/2/17/50	Supply and delivery of (two) 2 steel containers converted into complete toilets for Bella Vista sports field	18-Dec-2019	21-Jan-2020	27-Jan-2020

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

3.2.1.4 Tenders toegeken

FINANCE MONTHLY REPORT JANUARY 2020 / FINANSIES MAANDELIKSE VERSLAG – JANUARIE 2020

No bid was awarded by the Accounting Officer during the month of January 2020.

Geen tenders was toegeken deur die Rekenpligtige Beampte gedurende Januarie 2020 nie.

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/17/33	13-Jan-2020	Tjeka Training Matters (PTY) Ltd	Service provider for carpentry training	Bidder scored the highest points	R 498 755.00

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

3.2.1.5 Paragraaf 13 (1): Kansellasië en her-uitnodiging van tenders

The following formal written price quotation or competitive bid was cancelled during the month of January 2020:

Die volgende formele geskrewe prys kwotasie of mededingende tender was gekanselleer gedurende Januarie 2020:

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/17/42	15-Jan-2020	Leasing of Office space to Witzenberg Municipality in Ceres	No responsive bids received
08/2/17/53	22-Jan-2020	Supply of Licenses for handhelds and meter reading software	No responsive bids received

3.2.1.6 Paragraph 19 (1) I and 19 (2): Written price quotations

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

No written price quotations were approved during the month of January 2020.

Geen geskrewe prys kwotasies was goedgekeur gedurende Januarie 2020 nie.

3.2.1.7 Formal Written Price Quotations

3.2.1.7 Formele Geskrewe Prys Kwotasies

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of January 2020:

Die volgende formele geskrewe kwotasies, wat meer as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van Januarie 2020:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
08/2/17/24	29-Jan-2020	Absolute Health Services	Service provider for training of municipal officials on various Programmes US: 259622	Bidder scored the highest points	R 15 053.50	Director: Corporate Services
		No Award	US: 242825	No Award	-	
		No Award	US: 376480	No Award	-	
08/2/17/28	22-Jan-2020	RJ Designs (PTY) Ltd	Appointment of Architects / Architectural draughtsman for the	Bidder scored the highest points	R 78 100.00	Director: Technical Services

			upgrade and refurbishment of various water and sewerage infrastructure			
08/2/17/35	22-Jan-2020	Corjacq Construction CC	Removal of Existing Timber Floor and Casting of a New Concrete Floor Slab in 3 Classrooms at Zankhanye Creche, Station Road, Tulbagh	Bidder scored the highest points	R 123 888.53	Acting Director: Community Services
08/2/17/44	14-Jan-2020	ASEP Electrical CC	Supply and delivery of Handheld colorimeter with digital reactor block	Bidder scored the highest points	R 187 462.48	Director: Technical Services
08/2/17/45	22-Jan-2020	Ian Dickie & CO	Supply and delivery of 2 (two) audio leak detection devices	Bidder scored the highest points	R 113 275.00	Director: Technical Services
08/2/17/59	18-Dec-2019	Landis & Gyr (PTY) Ltd	Supply and delivery of Split Prepayment electricity meters	Bidder scored the highest points	R 184 747.50	Acting Director: Technical Services
08/2/17/59	20-Jan-2020	Boland Toilet Services (PTY) Ltd	Supply and servicing of portable chemical toilets and emptying of septic tanks in the Witzenberg area (3 months)	Only responsive bidder	R 54 187.38	Director: Technical Services

3.2.1.8 Appeals

3.2.1.8 Appèlle

The following appeals were lodged and are being dealt with by the Accounting Officer:

Die volgende appèlle is ontvang en word hanteer deur die Rekenpligtige beampte:

Bid number	Bid title	Date of appeal	Appellant	Reason for appeal	Status	Dealt by
08/2/15/91	Professional engineering services for Witzenberg municipality	06 Nov 2018	RHDHV	Reason for non-compliance	Appeal is being dealt with by the Accounting Officer	Accounting Officer
		06 Nov 2018	EOH Industrial Technologies (Pty) Ltd	Calculation of cluster points		
		08 Nov 2018	Bigen Africa Services (PTY) Ltd	Reason for non-compliance		
08/2/16/72	Supply and Installation of Rigid mesh Security fencing at Municipal depots, Ceres	19 Aug 2019	Jonty Engineering and Trading SA CC t/a JETCO SA	Reason for non-compliance	Appeal was dismissed by the Accounting Officer	Accounting Officer

3.2.1.9 Deviations

The following table contains the actuals against approved deviations by the Accounting Officer for the month of January 2020 which totals R 1 599 454.92:

3.2.1.9 Afwykinge

Die volgende tabel bevat die werklike uitgawes teen goedgekeurde afwykinge deur die Rekenpligtige Beampte vir die maand van Januarie 2020 wat beloop op die totaal van R 1 599 454.92:

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
4-Dec-18	Trans Manufacturing (PTY) Ltd T/A Transtech	Repair hydraulic control unit on Compactor: CT 2315	Single supplier	157330	5,305.64
24-Apr-19	TMT Services & Supplies (PTY) Ltd	Monthly Service Fee Feb 2019	Impractical	159657	32,556.50
3-Jun-19	Ceres Veterinary Hospital CC	Impoundment of horses	Emergency	160547	10,083.40
5-Aug-19	Wolseley Grondverskuiwing	Hiring of Plant & equipment	Impractical	161020	1,119,242.00
7-Aug-19	SARPA (South African Revenue Protection Association)	Membership fees and Technical Advice - Illegal Connection Strategy	Single supplier	10144704	15,448.27
15-Aug-19	O'Neil & Visser Attorneys	Legal services: Various cases	Impractical	161247	150,787.00
30-Sep-19	CT Lab (PTY) Ltd	Web Hosting of Power Quality and NERSA required reports	Single supplier	161951	103,500.00
17-Oct-19	Marieke van Rooyen Attorneys	Legal services: Various cases	Impractical	162187	39,332.75
31-Oct-19	CIGFARO - Chartered Institute of Government Finance, Audit & Risk Officers	Registration fees: mSCOA Budgeting workshop - Johannesburg	Single supplier	162438	6,400.00
7-Nov-19	Multichoice Africa (PTY) Ltd	DSTV Subscription: 6 Months	Single supplier	162559	4,188.00
18-Dec-19	Association of Municipal Electricity Utilities / Undertakings	Annual Membership fees	Single supplier	163283	8,100.00
18-Dec-19	IMQS	Annual license fee for IMQS software	Single supplier	163290	68,072.12
20-Dec-19	Macsteel Fluid Control	Emergency repairs to Main Pressure valve - Ceres	Emergency	163375	20,571.20

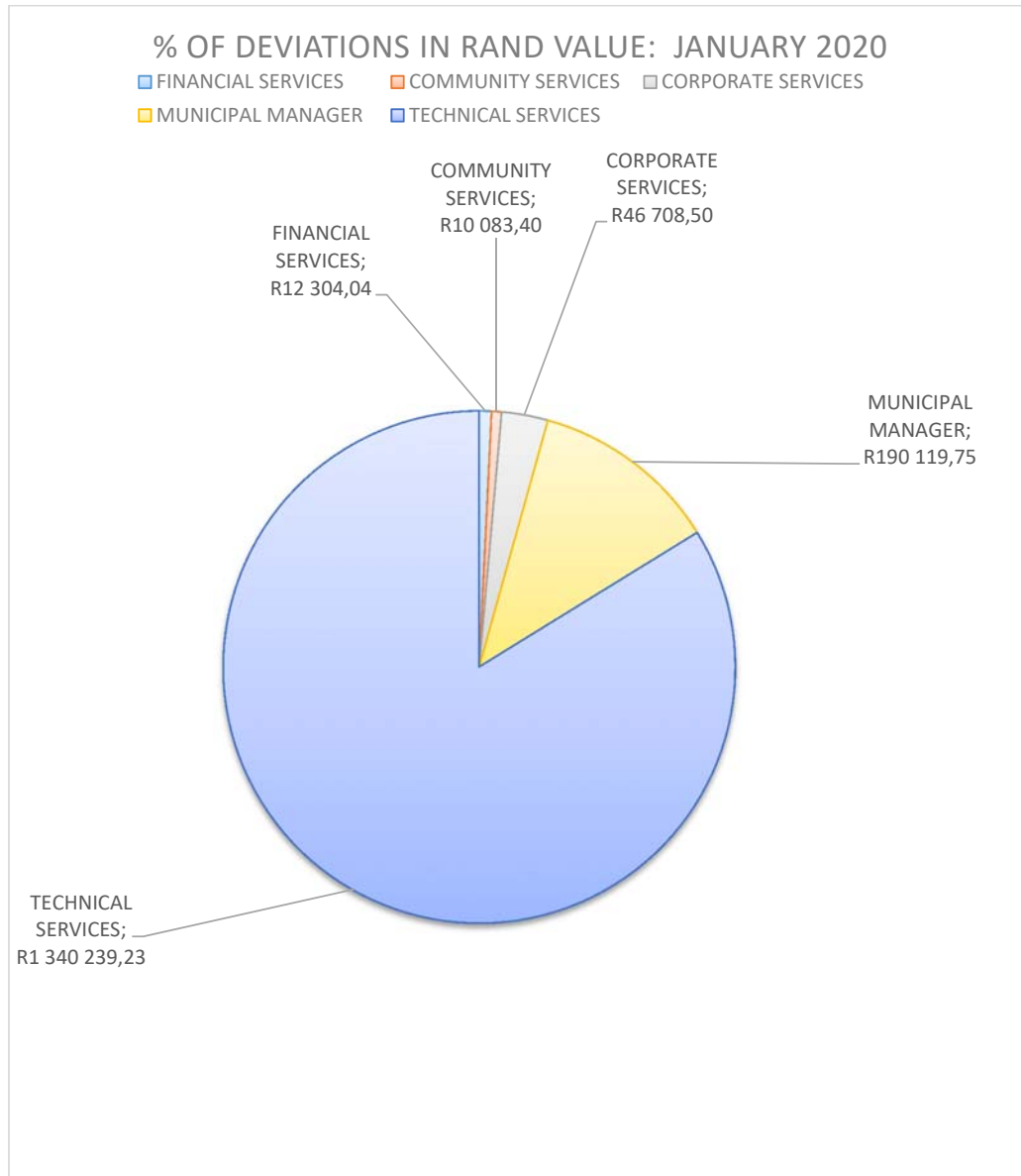
FINANCE MONTHLY REPORT JANUARY 2020 / FINANSIES MAANDELIKSE VERSLAG – JANUARIE 2020

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
6-Jan-20	Chama General Services (PTY) Ltd	Transport of two impounded vehicles to Paarl	Impractical	163253	5,000.00
21-Jan-20	Witzenberg Herald	Publish notice: Rescheduling of Council meeting	Single supplier	163366	2,304.00
27-Jan-20	Witzenberg Herald	Publish notice: Annual report and Closing of bank accounts	Single supplier	163480	5,904.04
29-Jan-20	South African Post Office	Rental of PO Box & P/Bag 2020	Single supplier	163493	2,660.00

* A deviation to the amount of R 1 119 242.00 was awarded to Wolseley Grondverskuiwing for the Hiring of Plant & Equipment. A new procurement was followed but cancelled due to an error. The operations at the Landfill site could not stop as per the licence requirements therefore the deviation process was approved

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
November 2019	R 61 421.50	R21 212 575.48	0.28%
December 2019	R 1 448 039.56	R4 044 952.90	35.79%
January 2020	R 1 599 454.92	R14 071 089.52	11.36%

DEVIATIONS PER DIRECTORATE



Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

MONTH	Nov 2019	Dec 2019	Jan 2020
Value of inventory at hand	R 9 128 037.17	R10 067 612.72	R10 188 021.19
Turnover rate of total value of inventory	1.39	1.31	1.34
Date of latest stores reconciliation	31 Jan 2020		
Date of last stock count	05 Dec 2019		
Date of next stock count	19 Mar 2020		

QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that –

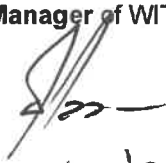
- The monthly in year monitoring reports for the month of January 2020

has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY.

Signature :



Date:

13/02/2020

Rig asseblief alle korrespondensie aan die Munisipale Bestuurder/ Kindly address all correspondence to the Municipal Manager/ Yonke imbalelwano mayithumyetwe kuMlawuli kaMasipala

*Witzenberg, the Eden of Africa, aspires that all residents shall live together in harmony and prosperity.
Witzenberg, die Eden van Afrika, streef daarna dat alle inwoners in harmonie en voorspoed saamleef.
Witzenberg, iEden yase Africa igquashalazele ekubeni bonke abahlali bakhawulelezise ukuhlalisana ngotomwalo.*