



Monthly Budget Statement Report Section 71 for November 2019

**Financial data is in respect of the period
1 July 2019 to 30 November 2019**

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, spending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section. This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;*
- (b) actual borrowings;*
- (c) actual expenditure, per vote;*
- (d) actual capital expenditure, per vote;*
- (e) the amount of any allocations received;*
- (f) actual expenditure on those allocations, excluding expenditure on—*
 - (i) its share of the local government equitable share; and*
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and*
 - (g) when necessary, an explanation of—*
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;*
 - (ii) any material variances from the service delivery and budget implementation plan; and*
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.*

(2) The statement must include—

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and*
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).*

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts.

budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

- (a) werklike inkomste per bron van inkomste;*
- (b) werklike lenings;*
- (c) die werklike uitgawes per stem;*
- (d) die werklike kapitaalbesteding, per stem;*
- (e) die bedrag van enige toekennings ontvang;*
- (f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op*
 - (i) sy deel van die plaaslike regering billike deel;*
 - (ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en*
 - (g) wanneer dit nodig is, 'n verduideliking van—*
 - (i) enige wesenlike afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;*
 - (ii) enige wesenlike afwykings van die dienslewering en begrotings implementeringsplan;*
 - (iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.*

(2) Die staat moet die volgende insluit-

- (a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en*
- (b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).*

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die

particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The unwillingness / inability of government departments to pay their municipal accounts was a big concern. However department are slowing starting to make payment. The debt is in access of R 5.8 million.

The monthly billing was also done as scheduled and during this process 12 713 accounts amounting to R 28.1 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 4.5 million.

The indigent cost to the municipality for the month amounts to R 1.7 million.

The accumulated debtor's collection target for the year is 94%, and the actual accumulated year to date debtor's collection is 91%.

The municipality issued orders to the value of R 21.2 million of which R 61 421 was in terms of deviations.

The municipality currently has R 45.7 million in its primary bank account and investments to the value of R60 million.

B RECOMMENDATION

It is recommended that council take cognisance of the quarterly budget assessment for the month of November 2019 .

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die onwilligheid / onvermoë van staats departemente om hulle munisipale rekeninge te betaal was 'n groot bekommernis. Departemente is stadig besig om hul betalings te maak. Die skuld beloop tans R 5.8 miljoen.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 12 713 rekeninge ten bedrae van R 28.1 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 4.5 miljoen.

Die deernis subsidies vir die maand beloop R 1.7 miljoen.

Die opgehoopte debiteure verhalings se teiken vir die jaar is 94%, en die werklike jaar tot op datum invordering is 91%

Bestellings ter waarde van R 21.2 miljoen uitgereik, waarvan R 61 421 ten opsigte van afwykings is.

Die munisipaliteit het R 45.7 miljoen in die primêre bankrekening en beleggings ter waarde van R 60 miljoen.

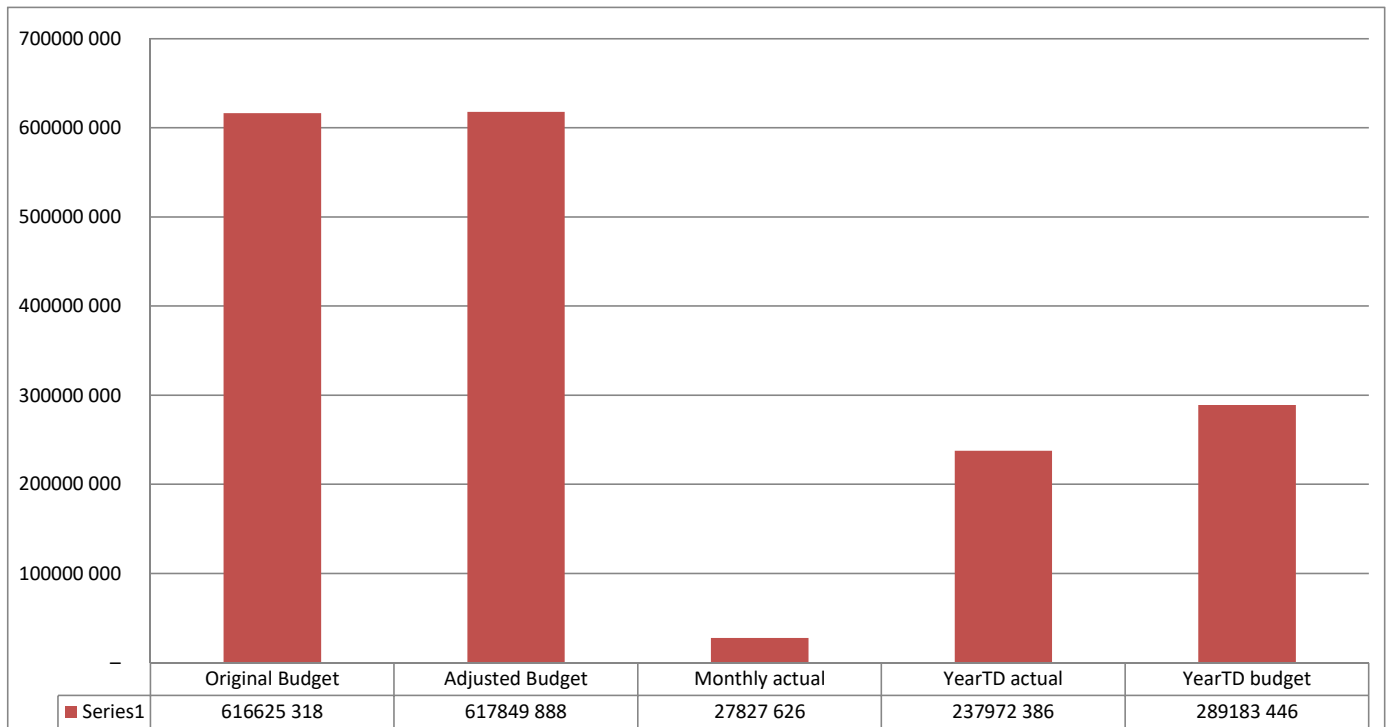
B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir November 2019 .

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiële inligting:

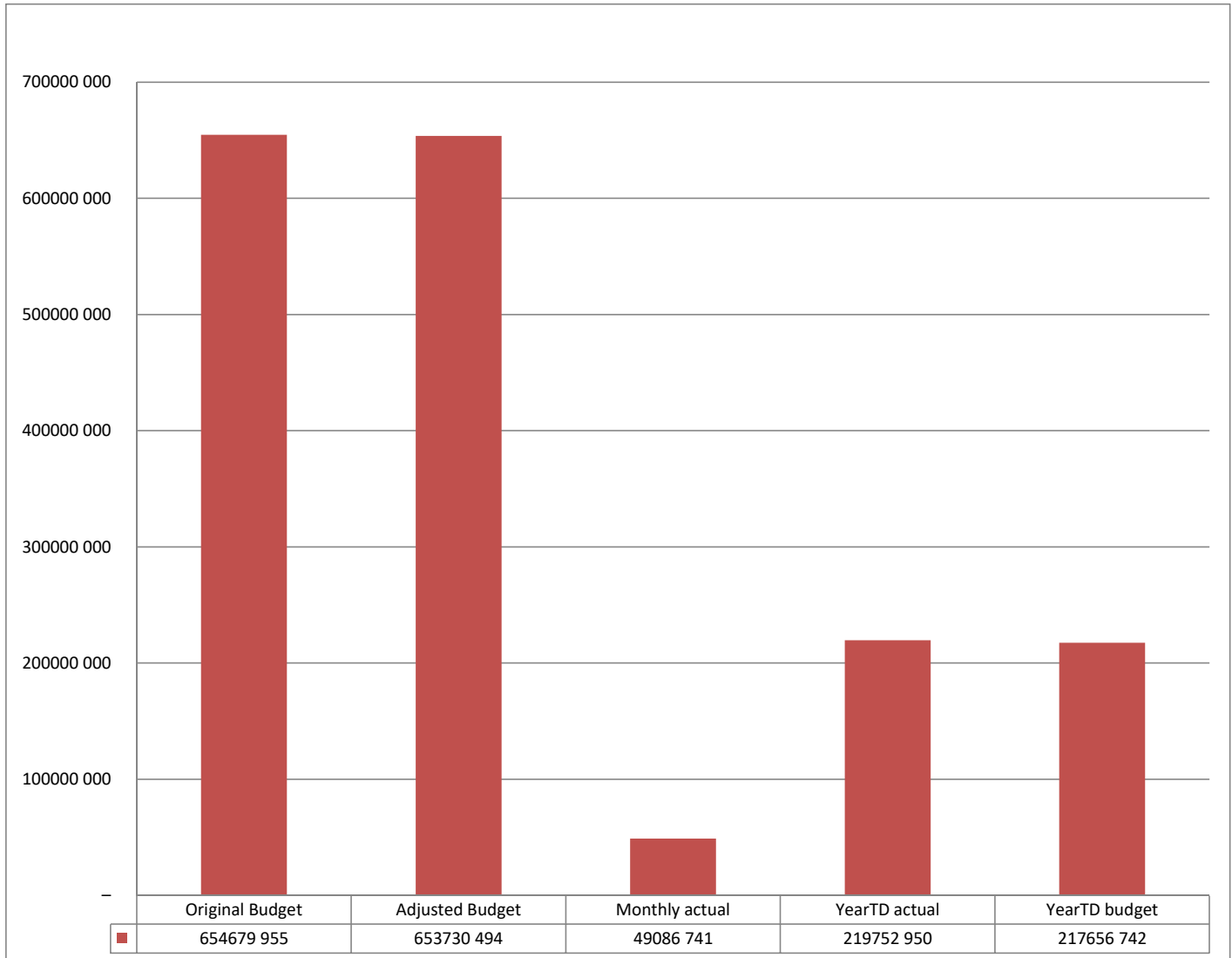
TOTAL OPERATIONAL REVENUE



For the period 1 July 2019 to 30 November 2019, 38.52% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2019 tot 30 November 2019, is 38.52% van die begrote operasionele inkomste gehêf.

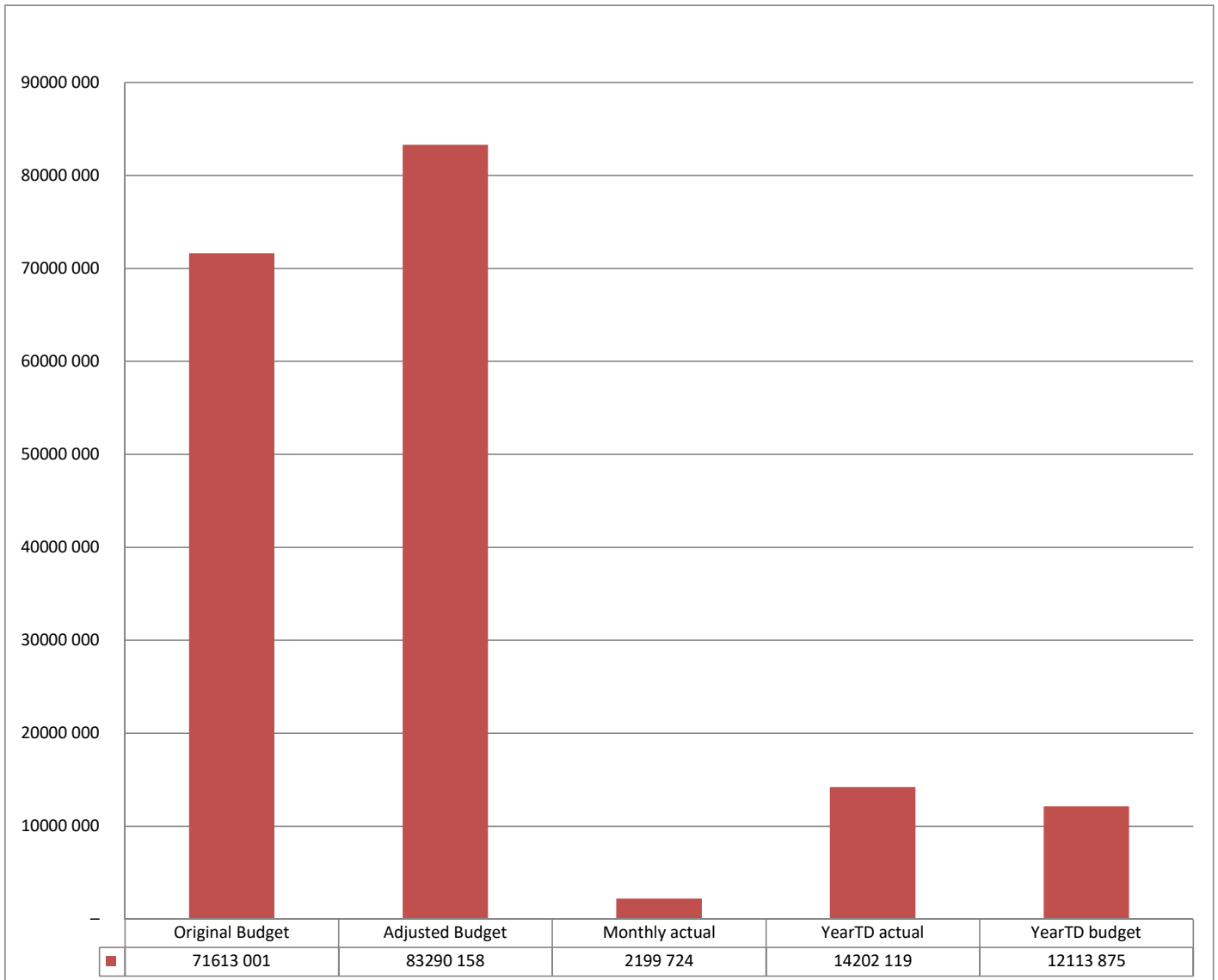
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2019 to 30 November 2019, 33.62% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2019 tot 30 November 2019, is 33.62% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2019 to 30 November 2019, 17.05% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2019 tot 30 November 2019, is 17.05% van die begrote kapitale uitgawes aangegaan.

There is currently also R 10.2 million on order for capital expenditure.

Daar is tans ook R 10.2 miljoen op bestelling vir kapitaal uitgawes.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 30 November 2019.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M05 November

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	72 282	72 282	88	46 631	54 502	(7 871)	-14%	72 282
Service charges	-	346 953	346 953	23 438	136 326	151 810	(15 484)	-10%	346 953
Investment revenue	-	8 695	8 695	638	2 473	3 623	(1 150)	-32%	8 695
Transfers recognised - operational	-	138 467	138 827	843	39 802	57 845	(18 043)	-31%	138 827
Other own revenue	-	50 229	51 093	2 821	12 740	21 404	(8 664)	-40%	51 093
transfers and contributions)	-	616 625	617 850	27 828	237 972	289 183	(51 211)	-18%	617 850
Employee costs	-	192 524	193 218	15 980	79 414	93 814	(14 400)	-15%	193 218
Remuneration of Councillors	-	11 459	11 459	794	3 970	3 223	747	23%	11 459
Depreciation & asset impairment	-	45 590	45 590	-	3	1 660	(1 657)	-100%	45 590
Finance charges	-	8 840	8 840	-	40	299	(259)	-87%	8 840
Materials and bulk purchases	-	246 765	244 807	14 569	82 569	70 062	12 507	18%	244 807
Transfers and grants	-	30 962	30 907	7 475	14 442	12 767	1 675	13%	30 907
Other expenditure	-	118 540	118 908	10 269	39 315	35 833	3 482	10%	118 908
Total Expenditure	-	654 680	653 730	49 087	219 753	217 657	2 096	1%	653 730
Surplus/(Deficit)	-	(38 055)	(35 881)	(21 259)	18 219	71 527	(53 307)	-75%	(35 881)
Transfers recognised - capital	-	44 178	52 135	-	-	21 723	(21 723)	-100%	52 135
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
& contributions	-	6 123	16 254	(21 259)	18 219	93 249	(75 030)	-80%	16 254
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	-	6 123	16 254	(21 259)	18 219	93 249	(75 030)	-80%	16 254
Capital expenditure & funds sources									
Capital expenditure	-	71 613	83 290	2 200	14 202	12 114	2 088	17%	83 290
Capital transfers recognised	-	45 678	52 135	1 354	4 646	5 194	(548)	-11%	52 135
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	-	25 935	31 155	846	9 556	6 920	2 636	38%	31 155
Total sources of capital funds	-	71 613	83 290	2 200	14 202	12 114	2 088	17%	83 290
Financial position									
Total current assets	-	156 835	156 835		194 908				156 835
Total non current assets	-	978 519	978 519		980 919				978 519
Total current liabilities	-	115 487	115 487		95 426				115 487
Total non current liabilities	-	155 245	155 245		158 719				155 245
Community wealth/Equity	-	864 621	864 621		921 683				864 621
Cash flows									
Net cash from (used) operating	-	70 001	70 001	(6 872)	25 774	29 167	(3 394)	-12%	70 001
Net cash from (used) investing	-	(71 613)	(71 613)	(2 372)	(16 874)	(29 839)	12 965	-43%	(71 613)
Net cash from (used) financing	-	(500)	(500)	48	46	(208)	254	-122%	46
end	-	89 164	89 164	-	103 208	90 395	12 813	14%	92 650
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	34 933	3 818	8 986	4 097	3 163	2 717	15 955	126 517	200 186
Creditors Age Analysis									
Total Creditors	617	-	-	-	-	-	-	-	617

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M05 November

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
<i>Governance and administration</i>	-	95 002	95 966	2 219	53 193	64 371	(11 178)	-17%	95 976
Finance and administration	-	95 002	95 966	2 212	53 183	64 371	(11 187)	-17%	95 966
<i>Community and public safety</i>	-	156 525	156 925	844	41 889	65 385	(23 497)	-36%	156 925
Community and social services	-	105 912	106 312	409	39 465	44 296	(4 832)	-11%	106 312
Sport and recreation	-	20 394	20 394	426	2 380	8 498	(6 117)	-72%	20 394
Public safety	-	728	728	0	3	303	(300)	-99%	728
Housing	-	29 492	29 492	8	41	12 288	(12 248)	-100%	29 492
<i>Economic and environmental services</i>	-	34 264	35 580	514	2 618	14 940	(12 322)	-82%	35 580
Planning and development	-	3 669	3 669	113	517	1 529	(1 012)	-66%	3 669
Road transport	-	30 057	31 214	402	2 100	13 121	(11 021)	-84%	31 214
Environmental protection	-	538	698	-	1	291	(290)	-100%	698
<i>Trading services</i>	-	374 903	381 404	24 249	140 186	166 164	(25 978)	-16%	381 404
Energy sources	-	267 273	267 273	15 945	98 711	112 692	(13 981)	-12%	267 273
Water management	-	56 021	61 782	3 500	17 206	27 524	(10 319)	-37%	61 782
Waste water management	-	26 404	26 404	2 454	12 676	14 975	(2 298)	-15%	26 404
Waste management	-	25 206	25 945	2 349	11 593	10 973	620	6%	25 945
Total Revenue - Functional	-	660 803	669 985	27 828	237 972	310 906	(72 934)	-23%	669 994
Expenditure - Functional									
<i>Governance and administration</i>	-	120 995	122 702	9 944	46 771	43 184	3 587	8%	122 702
Executive and council	-	28 588	28 753	1 661	8 786	9 437	(651)	-7%	28 753
Finance and administration	-	90 177	91 719	8 084	36 922	32 642	4 280	13%	91 719
Internal audit	-	2 230	2 230	200	1 063	1 104	(41)	-4%	2 230
<i>Community and public safety</i>	-	99 678	97 398	12 659	37 260	40 831	(3 570)	-9%	97 398
Community and social services	-	26 589	26 564	1 944	9 275	11 604	(2 329)	-20%	26 564
Sport and recreation	-	28 548	27 418	2 187	9 273	11 271	(1 998)	-18%	27 418
Public safety	-	9 416	9 371	668	2 997	3 833	(836)	-22%	9 371
Housing	-	35 126	34 045	7 859	15 715	14 122	1 593	11%	34 045
<i>Economic and environmental services</i>	-	69 890	70 890	3 803	19 353	19 682	(329)	-2%	70 890
Planning and development	-	11 868	11 863	791	3 936	5 025	(1 088)	-22%	11 863
Road transport	-	55 632	56 478	2 827	14 979	13 625	1 354	10%	56 478
Environmental protection	-	2 390	2 550	185	438	1 032	(594)	-58%	2 550
<i>Trading services</i>	-	363 203	361 827	22 680	115 942	99 517	16 425	17%	361 827
Energy sources	-	260 127	259 824	15 312	85 351	74 436	10 915	15%	259 824
Water management	-	28 971	28 830	2 665	10 453	6 743	3 710	55%	28 830
Waste water management	-	31 759	30 809	2 148	8 894	7 413	1 481	20%	30 809
Waste management	-	42 346	42 364	2 555	11 244	10 925	319	3%	42 364
<i>Other</i>	-	914	914	-	427	438	(11)	-2%	914
Total Expenditure - Functional	-	654 680	653 730	49 087	219 753	203 651	16 102	8%	653 730
Surplus/ (Deficit) for the year	-	6 123	16 254	(21 259)	18 219	107 255	(89 035)		16 263

WC022 Witzberg - Supporting Table C2 Material variance explanations - M05 November

Ref	Description	Value of Variance	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
	R thousands				
1	Revenue - Functional				
	<i>Governance and administration</i>				
	Finance and administration	(11 187)	-17%	Fines Revenue recognised on an annual basis	
	<i>Community and public safety</i>				
	Community and social services	(4 832)	-11%	Library Revenue recognised on an annual basis	
	Sport and recreation	(6 117)	-72%	Slow spending on capital resulting in lower revenue being recognised	
	Public safety	300	-99%	Variance is immaterial.	
	Housing	12 248	-100%	Slow spending on capital resulting in lower revenue being recognised	
	<i>Economic and environmental services</i>				
	Planning and development	(1 012)	-66%	Variance is immaterial.	
	Road transport	(11 021)	-84%	Slow spending on capital resulting in lower revenue being recognised	
	Environmental protection	(290)	-100%	Variance is immaterial.	
	<i>Trading services</i>				
	Energy sources	(13 981)	-12%	Slow spending on capital resulting in lower revenue being recognised	
	Water management	(10 319)	-37%	Slow spending on capital resulting in lower revenue being recognised	
	Waste water management	(2 298)	-15%	Slow spending on capital resulting in lower revenue being recognised	
	Waste management	620	6%	Variance is immaterial.	
2	Expenditure - Functional				
	<i>Governance and administration</i>				
	Executive and council	(651)	-7%	Variance is immaterial.	
	Finance and administration	4 280	13%	Variance is immaterial.	
	Internal audit	(41)	-4%	Variance is immaterial.	
	<i>Community and public safety</i>				
	Community and social services	(2 329)	-20%	Variance is immaterial.	
	Sport and recreation	(1 998)	-18%	Variance is immaterial.	
	Public safety	(836)	-22%	Variance is immaterial.	
	Housing	1 593	11%	Increase in expenditure with regards to Top-Structures	
	<i>Economic and environmental services</i>				
	Planning and development	(1 088)	-22%	Variance is immaterial.	
	Road transport	1 354	10%	Variance is immaterial.	
	Environmental protection	(594)	-58%	Variance is immaterial.	
	<i>Trading services</i>				
	Energy sources	10 915	15%	Increase in electricity usage - nearing maximum demand.	
	Water management	3 710	55%	Variance is immaterial.	
	Waste water management	1 481	20%	Variance is immaterial.	
	Waste management	319	3%	Variance is immaterial.	
	<i>Other</i>	(11)	-2%	Variance is immaterial.	
3	Capital Expenditure				
	Financial Position				
4	Financial Position				
			-		
			-		
	Cash Flow		-		
5	Cash Flow				
	Measureable performance		-		
			-		
	Municipal Entities		-		
6	Measureable performance				
			-		
			-		
			-		
7	Municipal Entities				
			-		
			-		
			-		
			-		

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M05 November

Description	2018/19	Budget Year 2019/20							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands									
Revenue - Functional									
<i>Municipal governance and administration</i>	-	95 002	95 966	2 219	53 193	64 371	(11 178)	-17%	95 976
Finance and administration	-	95 002	95 966	2 212	53 183	64 371	(11 187)	-17%	95 966
<i>Administrative and Corporate Support</i>	-	9	9	-	-	4	(4)	-100%	9
<i>Budget and Treasury Office</i>	-	-	-	-	-	-	-		-
<i>Finance</i>	-	94 446	95 311	2 210	53 068	64 097	(11 030)	-17%	95 311
<i>Human Resources</i>	-	526	526	-	95	219	(124)	-57%	526
<i>Marketing, Customer Relations, Publicity and Media</i>	-	4	104	-	-	43	(43)	-100%	104
<i>Supply Chain Management</i>	-	17	17	1	20	7	13	188%	17
<i>Community and public safety</i>	-	156 525	156 925	844	41 889	65 385	(23 497)	-36%	156 925
Community and social services	-	105 912	106 312	409	39 465	44 296	(4 832)	-11%	106 312
<i>Aged Care</i>	-	95 119	95 119	354	39 154	39 633	(479)	-1%	95 119
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	-	222	222	11	99	93	6	6%	222
<i>Community Halls and Facilities</i>	-	863	863	37	174	360	(186)	-52%	863
<i>Libraries and Archives</i>	-	9 707	10 107	8	38	4 211	(4 173)	-99%	10 107
Sport and recreation	-	20 394	20 394	426	2 380	8 498	(6 117)	-72%	20 394
<i>Recreational Facilities</i>	-	7 299	7 299	422	2 352	3 041	(689)	-23%	7 299
<i>Sports Grounds and Stadiums</i>	-	13 095	13 095	4	28	5 456	(5 428)	-99%	13 095

Description	2018/19	Budget Year 2019/20						Full Year Forecast	
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		
R thousands									
Public safety	–	728	728	0	3	303	(300)	-99%	728
<i>Fire Fighting and Protection</i>	–	728	728	0	3	303	(300)	-99%	728
Housing	–	29 492	29 492	8	41	12 288	(12 248)	-100%	29 492
<i>Housing</i>	–	29 492	29 492	8	41	12 288	(12 248)	-100%	29 492
<i>Economic and environmental services</i>	–	34 264	35 580	514	2 618	14 940	(12 322)	-82%	35 580
Planning and development	–	3 669	3 669	113	517	1 529	(1 012)	-66%	3 669
<i>Economic Development/Planning</i>	–	250	250	–	–	104	(104)	-100%	250
<i>Town Planning, Building Regulations and Enforcemen</i>	–	2 793	2 793	113	517	1 164	(647)	-56%	2 793
<i>Project Management Unit</i>	–	626	626	–	–	261	(261)	-100%	626
Road transport	–	30 057	31 214	402	2 100	13 121	(11 021)	-84%	31 214
<i>Police Forces, Traffic and Street Parking Control</i>	–	23 720	23 720	402	2 100	9 999	(7 898)	-79%	23 720
<i>Roads</i>	–	6 337	7 493	–	–	3 122	(3 122)	-100%	7 493
Environmental protection	–	538	698	–	1	291	(290)	-100%	698
<i>Biodiversity and Landscape</i>	–	538	698	–	1	291	(290)	-100%	698
<i>Trading services</i>	–	374 903	381 404	24 249	140 186	166 164	(25 978)	-16%	381 404
Energy sources	–	267 273	267 273	15 945	98 711	112 692	(13 981)	-12%	267 273
<i>Electricity</i>	–	266 452	266 452	15 945	98 711	112 350	(13 639)	-12%	266 452
<i>Street Lighting and Signal Systems</i>	–	821	821	–	–	342	(342)	-100%	821
Water management	–	56 021	61 782	3 500	17 206	27 524	(10 319)	-37%	61 782
<i>Water Distribution</i>	–	56 021	61 782	3 500	17 206	27 524	(10 319)	-37%	61 782
Waste water management	–	26 404	26 404	2 454	12 676	14 975	(2 298)	-15%	26 404
<i>Sewerage</i>	–	23 012	23 012	2 454	12 676	13 562	(885)	-7%	23 012
<i>Storm Water Management</i>	–	3 391	3 391	–	–	1 413	(1 413)	-100%	3 391
Waste management	–	25 206	25 945	2 349	11 593	10 973	620	6%	25 945
<i>Solid Waste Removal</i>	–	25 206	25 945	2 349	11 593	10 973	620	6%	25 945
Total Revenue - Functional	–	660 803	669 985	27 828	237 972	310 906	(72 934)	-23%	669 994

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M05 November

Description	2018/19	Budget Year 2019/20							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands									
Expenditure - Functional									
<i>Municipal governance and administration</i>	-	120 995	122 702	9 944	46 771	43 184	3 587	8%	122 702
Executive and council	-	28 588	28 753	1 661	8 786	9 437	(651)	-7%	28 753
<i>Mayor and Council</i>	-	18 767	18 686	1 048	5 457	4 996	461	9%	18 686
<i>Municipal Manager, Town Secretary and Chief Execut</i>	-	9 822	10 068	613	3 329	4 441	(1 113)	-25%	10 068
Finance and administration	-	90 177	91 719	8 084	36 922	32 642	4 280	13%	91 719
<i>Administrative and Corporate Support</i>	-	8 615	10 018	534	5 473	3 435	2 039	59%	10 018
<i>Asset Management</i>	-	4 392	4 392	2	140	2 127	(1 988)	-93%	4 392
<i>Budget and Treasury Office</i>	-	-	-	-	-	-	-	-	-
<i>Finance</i>	-	33 713	33 793	3 347	12 732	10 050	2 682	27%	33 793
<i>Fleet Management</i>	-	2 796	2 596	227	1 142	1 019	123	12%	2 596
<i>Human Resources</i>	-	19 972	19 949	2 023	9 361	8 483	877	10%	19 949
<i>Information Technology</i>	-	3 719	3 719	303	1 912	1 091	821	75%	3 719
<i>Legal Services</i>	-	1 780	1 880	653	1 444	867	577	67%	1 880
<i>Marketing, Customer Relations, Publicity and Media</i>	-	3 630	3 775	350	1 540	1 686	(146)	-9%	3 775
<i>Property Services</i>	-	3 489	3 489	47	241	391	(150)	-38%	3 489
<i>Risk Management</i>	-	421	421	-	-	204	(204)	-100%	421
<i>Supply Chain Management</i>	-	5 970	6 215	555	2 798	2 527	271	11%	6 215
<i>Valuation Service</i>	-	1 680	1 473	42	139	761	(622)	-82%	1 473
Internal audit	-	2 230	2 230	200	1 063	1 104	(41)	-4%	2 230
<i>Governance Function</i>	-	2 230	2 230	200	1 063	1 104	(41)	-4%	2 230
Community and public safety	-	99 678	97 398	12 659	37 260	40 831	(3 570)	-9%	97 398
Community and social services	-	26 589	26 564	1 944	9 275	11 604	(2 329)	-20%	26 564
<i>Aged Care</i>	-	4 296	4 267	445	1 831	1 641	190	12%	4 267
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	-	3 317	3 317	236	1 219	1 430	(211)	-15%	3 317
<i>Child Care Facilities</i>	-	819	823	-	6	403	(397)	-99%	823
<i>Community Halls and Facilities</i>	-	6 080	6 080	436	2 171	2 744	(573)	-21%	6 080
<i>Disaster Management</i>	-	47	47	2	15	4	11	250%	47
<i>Education</i>	-	705	705	-	1	343	(342)	-100%	705
<i>Libraries and Archives</i>	-	11 324	11 324	825	4 033	5 040	(1 007)	-20%	11 324
Sport and recreation	-	28 548	27 418	2 187	9 273	11 271	(1 998)	-18%	27 418
<i>Community Parks (including Nurseries)</i>	-	6 763	6 763	610	2 714	2 447	267	11%	6 763
<i>Recreational Facilities</i>	-	16 797	15 668	1 237	4 898	6 607	(1 709)	-26%	15 668
<i>Sports Grounds and Stadiums</i>	-	4 988	4 988	340	1 661	2 217	(556)	-25%	4 988
Public safety	-	9 416	9 371	668	2 997	3 833	(836)	-22%	9 371
<i>Fire Fighting and Protection</i>	-	9 416	9 371	668	2 997	3 833	(836)	-22%	9 371
Housing	-	35 126	34 045	7 859	15 715	14 122	1 593	11%	34 045
<i>Housing</i>	-	33 431	32 331	7 842	15 643	13 293	2 350	18%	32 331
<i>Informal Settlements</i>	-	1 695	1 715	18	72	829	(757)	-91%	1 715

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
R thousands									
Economic and environmental services	–	69 890	70 890	3 803	19 353	19 682	(329)	-2%	70 890
Planning and development	–	11 868	11 863	791	3 936	5 025	(1 088)	-22%	11 863
<i>Corporate Wide Strategic Planning (IDPs, LEDs)</i>	–	2 182	2 157	129	638	801	(163)	-20%	2 157
<i>Economic Development/Planning</i>	–	2 227	2 247	175	910	900	11	1%	2 247
<i>Town Planning, Building Regulations and Enforcement</i>	–	4 920	4 920	351	1 706	2 226	(520)	-23%	4 920
<i>Project Management Unit</i>	–	2 538	2 538	136	683	1 098	(416)	-38%	2 538
Road transport	–	55 632	56 478	2 827	14 979	13 625	1 354	10%	56 478
<i>Police Forces, Traffic and Street Parking Control</i>	–	31 101	30 790	1 620	8 127	6 460	1 667	26%	30 790
<i>Roads</i>	–	24 531	25 688	1 206	6 852	7 165	(314)	-4%	25 688
Environmental protection	–	2 390	2 550	185	438	1 032	(594)	-58%	2 550
<i>Biodiversity and Landscape</i>	–	2 390	2 550	185	438	1 032	(594)	-58%	2 550
<i>Pollution Control</i>	–	–	–	–	–	–	–		–
Trading services	–	363 203	361 827	22 680	115 942	99 517	16 425	17%	361 827
Energy sources	–	260 127	259 824	15 312	85 351	74 436	10 915	15%	259 824
<i>Electricity</i>	–	257 067	257 000	14 889	83 957	73 031	10 926	15%	257 000
<i>Street Lighting and Signal Systems</i>	–	3 060	2 825	423	1 394	1 405	(11)	-1%	2 825
Water management	–	28 971	28 830	2 665	10 453	6 743	3 710	55%	28 830
<i>Water Treatment</i>	–	1 557	1 557	2	12	756	(744)	-98%	1 557
<i>Water Distribution</i>	–	24 063	23 622	2 613	9 105	4 779	4 325	90%	23 622
<i>Water Storage</i>	–	3 351	3 651	50	1 336	1 208	128	11%	3 651
Waste water management	–	31 759	30 809	2 148	8 894	7 413	1 481	20%	30 809
<i>Public Toilets</i>	–	1 710	1 710	115	592	753	(161)	-21%	1 710
<i>Sewerage</i>	–	21 855	20 895	1 580	5 953	3 858	2 095	54%	20 895
<i>Storm Water Management</i>	–	5 720	5 720	454	2 346	1 602	744	46%	5 720
<i>Waste Water Treatment</i>	–	2 475	2 485	–	2	1 199	(1 197)	-100%	2 485
Waste management	–	42 346	42 364	2 555	11 244	10 925	319	3%	42 364
<i>Solid Waste Disposal (Landfill Sites)</i>	–	16 543	16 339	31	1 082	1 902	(819)	-43%	16 339
<i>Solid Waste Removal</i>	–	24 478	24 699	2 363	9 394	8 380	1 014	12%	24 699
<i>Street Cleaning</i>	–	1 325	1 325	161	768	643	125	19%	1 325
Other	–	914	914	–	427	438	(11)	-2%	914
Licensing and Regulation	–	60	60	–	–	11	(11)	-100%	60
Tourism	–	854	854	–	427	427	0	0%	854
Total Expenditure - Functional	–	654 680	653 730	49 087	219 753	203 651	16 102	8%	653 730
Surplus/ (Deficit) for the year	–	6 123	16 254	(21 259)	18 219	107 255	(89 035)	-83%	16 263

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M05 November

Vote Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Financial Services	-	91 210	92 074	2 028	52 197	62 749	(10 552)	-16,8%	92 074
Vote 2 - Community Services	-	181 732	182 292	1 263	44 153	76 070	(31 917)	-42,0%	182 292
Vote 3 - Corporate Services	-	539	639	7	104	266	(162)	-60,7%	639
Vote 4 - Technical Services	-	385 828	393 486	24 498	141 323	171 198	(29 875)	-17,5%	393 486
Vote 5 - Muncipal Manager	-	1 495	1 495	31	194	623	(428)	-68,8%	1 495
Total Revenue by Vote	-	660 803	669 985	27 828	237 972	310 906	(72 934)	-23,5%	669 985
Vote 1 - Financial Services	-	47 139	47 257	3 979	15 969	16 122	(153)	-1,0%	47 257
Vote 2 - Community Services	-	136 762	134 349	14 627	46 669	49 866	(3 196)	-6,4%	134 349
Vote 3 - Corporate Services	-	61 026	62 479	4 493	25 465	21 440	4 025	18,8%	62 479
Vote 4 - Technical Services	-	397 201	396 793	24 616	126 520	110 782	15 738	14,2%	396 793
Vote 5 - Muncipal Manager	-	12 551	12 852	1 372	5 129	5 441	(312)	-5,7%	12 852
Total Expenditure by Vote	-	654 680	653 730	49 087	219 753	203 651	16 102	7,9%	653 730
Surplus/ (Deficit) for the year	-	6 123	16 254	(21 259)	18 219	107 255	(89 035)	-83,0%	16 254

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M05 November

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue By Source									
Property rates	-	72 282	72 282	88	46 631	54 502	(7 871)	-14%	72 282
Service charges - electricity revenue	-	265 119	265 119	15 957	98 780	111 795	(13 015)	-12%	265 119
Service charges - water revenue	-	35 901	35 901	3 074	15 183	16 741	(1 557)	-9%	35 901
Service charges - sanitation revenue	-	22 085	22 085	2 297	11 918	13 175	(1 257)	-10%	22 085
Service charges - refuse revenue	-	23 849	23 849	2 110	10 446	10 100	346	3%	23 849
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	-	7 567	7 567	355	1 983	3 153	(1 170)	-37%	7 567
Interest earned - external investments	-	8 695	8 695	638	2 473	3 623	(1 150)	-32%	8 695
Interest earned - outstanding debtors	-	7 891	7 891	1 292	5 855	3 288	2 567	78%	7 891
Dividends received	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	-	19 482	19 482	4	37	8 233	(8 196)	-100%	19 482
Licences and permits	-	165	165	76	495	69	426	622%	165
Agency services	-	5 420	5 420	324	1 659	2 258	(599)	-27%	5 420
Transfers recognised - operational	-	138 467	138 827	843	39 802	57 845	(18 043)	-31%	138 827
Other revenue	-	9 704	10 568	769	2 711	4 403	(1 692)	-38%	10 568
Gains on disposal of PPE	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)	-	616 625	617 850	27 828	237 972	289 183	(51 211)	-18%	617 850
Expenditure By Type									
Employee related costs	-	192 524	193 218	15 980	79 414	93 814	(14 400)	-15%	193 218
Remuneration of councillors	-	11 459	11 459	794	3 970	3 223	747	23%	11 459
Debt impairment	-	33 613	33 613	4 114	8 549	14 005	(5 457)	-39%	33 613
Depreciation & asset impairment	-	45 590	45 590	-	3	1 660	(1 657)	-100%	45 590
Finance charges	-	8 840	8 840	-	40	299	(259)	-87%	8 840
Bulk purchases	-	229 196	229 196	13 287	76 744	65 432	11 312	17%	229 196
Other materials	-	17 569	15 611	1 281	5 825	4 629	1 196	26%	15 611
Contracted services	-	43 731	43 698	3 021	15 222	11 747	3 475	30%	43 698
Transfers and grants	-	30 962	30 907	7 475	14 442	12 767	1 675	13%	30 907
Other expenditure	-	41 196	41 598	3 134	15 545	10 081	5 463	54%	41 598
Loss on disposal of PPE	-	-	-	-	-	-	-	-	-
Total Expenditure	-	654 680	653 730	49 087	219 753	217 657	2 096	1%	653 730
Surplus/(Deficit)	-	(38 055)	(35 881)	(21 259)	18 219	71 527	(53 307)	(0)	(35 881)
Transfers recognised - capital	-	44 178	52 135	-	-	21 723	(21 723)	(0)	52 135
Contributions recognised - capital	-	-	-	-	-	-	-	-	-
Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	-	6 123	16 254	(21 259)	18 219	93 249			16 254
Surplus/(Deficit) attributable to Share of surplus/ (deficit) of associate	-	6 123	16 254	(21 259)	18 219	93 249			16 254
Surplus/ (Deficit) for the year	-	6 123	16 254	(21 259)	18 219	93 249			16 254

The revenue and expenditure figures excludes internal charges.

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M05 November

Vote Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Multi-Year expenditure appropriation									
Vote 2 - Community Services	-	3 106	3 106	-	-	1 044	(1 044)	-100%	3 106
Vote 4 - Technical Services	-	33 049	38 810	1 860	7 009	3 198	3 811	119%	38 810
Total Capital Multi-year expenditure	-	36 155	41 916	1 860	7 009	4 242	2 767	65%	41 916
Single Year expenditure appropriation									
Vote 1 - Financial Services	-	80	80	16	24	1	24	2543%	80
Vote 2 - Community Services	-	15 992	16 916	35	623	1 721	(1 098)	-64%	16 916
Vote 3 - Corporate Services	-	3 380	4 607	125	435	979	(544)	-56%	4 607
Vote 4 - Technical Services	-	15 950	19 715	164	6 111	5 171	940	18%	19 715
Vote 5 - Muncipal Manager	-	56	56	-	-	-	-		56
Total Capital single-year expenditure	-	35 458	41 374	340	7 193	7 872	(679)	-9%	41 374
Total Capital Expenditure	-	71 613	83 290	2 200	14 202	12 114	2 088	17%	83 290

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M05 November

Vote Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Standard Classification									
<i>Governance and administration</i>	-	2 700	4 268	217	1 012	799	213	27%	4 268
Executive and council	-	150	195	24	46	41	4	10%	195
Finance and administration	-	2 550	4 073	193	966	758	208	27%	4 073
<i>Community and public safety</i>	-	18 572	19 483	35	590	2 582	(1 992)	-77%	19 483
Community and social services	-	4 190	5 028	11	106	1 208	(1 103)	-91%	5 028
Sport and recreation	-	13 461	13 533	25	484	1 073	(588)	-55%	13 533
Public safety	-	922	922	-	-	301	(301)	-100%	922
Housing	-	-	-	-	-	-	-	-	-
<i>Economic and environmental service.</i>	-	13 808	13 816	1 091	6 241	4 222	2 019	48%	13 816
Planning and development	-	26	138	0	29	2	28	1801%	138
Road transport	-	13 782	13 679	1 091	6 212	4 220	1 992	47%	13 679
Environmental protection	-	-	-	-	-	-	-	-	-
<i>Trading services</i>	-	36 533	45 723	857	6 360	4 511	1 848	41%	45 723
Energy sources	-	8 700	8 700	149	2 692	2 083	608	29%	8 700
Water management	-	19 581	27 146	58	400	1 494	(1 093)	-73%	27 146
Waste water management	-	7 241	8 051	501	3 118	183	2 935	1602%	8 051
Waste management	-	1 010	1 826	149	149	751	(602)	-80%	1 826
Total Capital Expenditure - Standard Classification	-	71 613	83 290	2 200	14 202	12 114	2 088	17%	83 290
Funded by:									
National Government	-	38 506	44 267	1 354	4 646	1 916	2 730	143%	44 267
Provincial Government	-	6 672	7 072	-	-	2 947	(2 947)	-100%	7 072
District Municipality	-	500	500	-	-	208	(208)	-100%	500
Transfers recognised - capital	-	45 678	52 135	1 354	4 646	5 194	(548)	-11%	52 135
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	-	25 935	31 155	846	9 556	6 920	2 636	38%	31 155
Total Capital Funding	-	71 613	83 290	2 200	14 202	12 114	2 088	17%	83 290

The table provides detail of the municipality’s financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M05 November

Description	2018/19	Budget Year 2019/20			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash and cash equivalents	-	89 164	89 164	103 208	89 164
Consumer debtors	-	29 579	29 579	77 937	29 579
Other debtors	-	26 690	26 690	3 857	26 690
Current portion of long-term receivables	-	-	-	-	-
Inventory	-	11 402	11 402	9 907	11 402
Total current assets	-	156 835	156 835	194 908	156 835
Non current assets					
Long-term receivables	-	-	-	-	-
Investments	-	-	-	-	-
Investment property	-	45 660	45 660	44 492	45 660
Investments in Associate	-	-	-	-	-
Property, plant and equipment	-	929 659	929 659	933 848	929 659
Agricultural	-	-	-	-	-
Biological assets	-	-	-	-	-
Intangible assets	-	2 650	2 650	2 030	2 650
Other non-current assets	-	550	550	550	550
Total non current assets	-	978 519	978 519	980 919	978 519
TOTAL ASSETS	-	1 135 353	1 135 353	1 175 827	1 135 353
LIABILITIES					
Current liabilities					
Bank overdraft	-	-	-	-	-
Borrowing	-	-	-	1 518	-
Consumer deposits	-	6 418	6 418	7 538	6 418
Trade and other payables	-	69 191	69 191	67 370	69 191
Provisions	-	39 877	39 877	19 000	39 877
Total current liabilities	-	115 487	115 487	95 426	115 487
Non current liabilities					
Borrowing	-	675	675	4 704	675
Provisions	-	154 570	154 570	154 014	154 570
Total non current liabilities	-	155 245	155 245	158 719	155 245
TOTAL LIABILITIES	-	270 732	270 732	254 145	270 732
NET ASSETS	-	864 621	864 621	921 683	864 621
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	-	854 266	854 266	911 328	854 266
Reserves	-	10 355	10 355	10 355	10 355
TOTAL COMMUNITY WEALTH/EQUITY	-	864 621	864 621	921 683	864 621

The cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M05 November

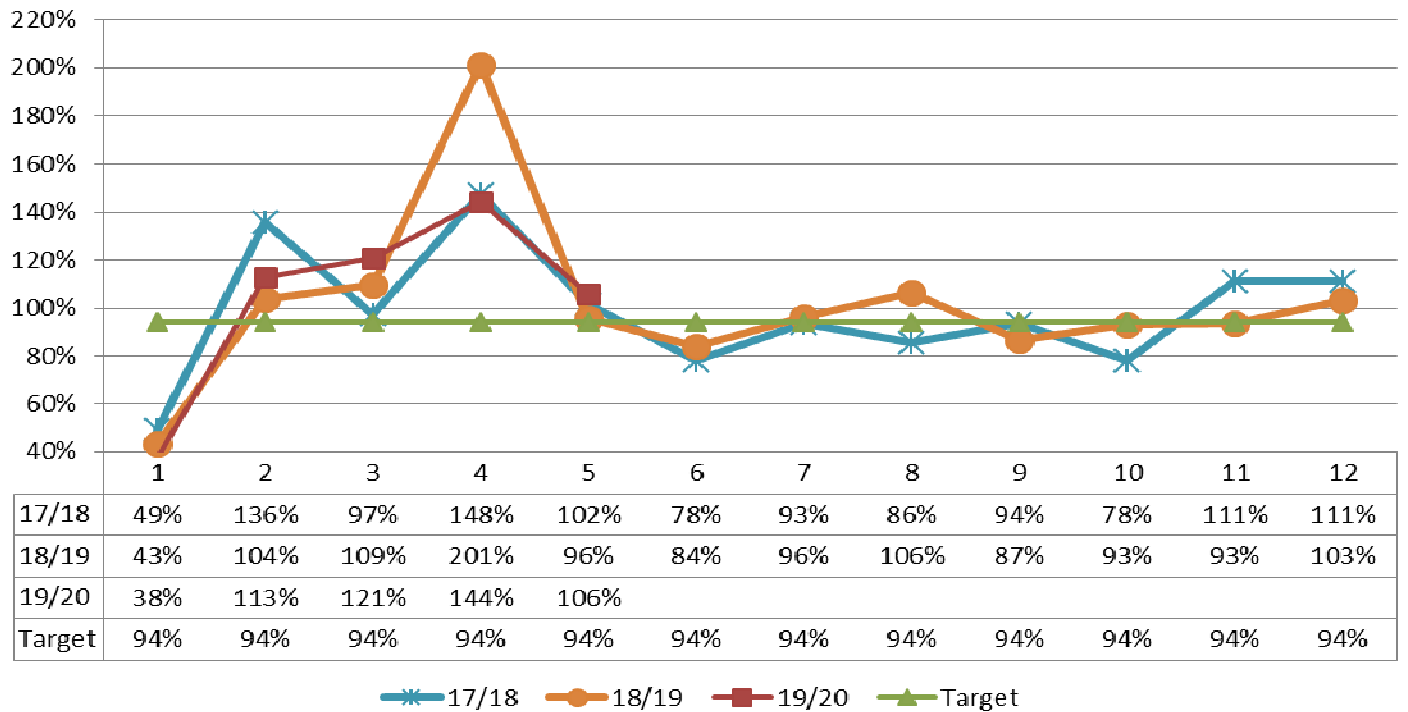
Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	-	71 559	71 559	6 169	42 420	29 816	12 604	42%	71 559
Service charges	-	330 950	330 950	25 903	144 540	137 896	6 644	5%	330 950
Other revenue	-	24 158	24 158	1 128	6 682	10 066	(3 384)	-34%	24 158
Government - operating	-	139 169	139 169	10 946	67 586	57 987	9 599	17%	139 169
Government - capital	-	50 208	50 208	3 474	17 477	20 920	(3 443)	-16%	50 208
Interest	-	16 565	16 565	638	2 473	6 902	(4 429)	-64%	16 565
Dividends	-	-	-	-	-	-	-	-	-
Payments									
Suppliers and employees	-	(530 278)	(530 278)	(47 630)	(236 192)	(220 949)	15 243	-7%	(530 278)
Finance charges	-	(1 366)	(1 366)	-	-	(569)	(569)	100%	(1 366)
Transfers and Grants	-	(30 962)	(30 962)	(7 500)	(19 211)	(12 901)	6 310	-49%	(30 962)
NET CASH FROM/(USED) OPERATING ACTIVITIES	-	70 001	70 001	(6 872)	25 774	29 167	38 575	132%	70 001
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	-	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	-	-	-	-	-	-	-	-	-
Payments									
Capital assets	-	(71 613)	(71 613)	(2 372)	(16 874)	(29 839)	(12 965)	43%	(71 613)
NET CASH FROM/(USED) INVESTING ACTIVITIES	-	(71 613)	(71 613)	(2 372)	(16 874)	(29 839)	(12 965)	43%	(71 613)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits	-	-	-	48	68	-	68	-	-
Payments									
Repayment of borrowing	-	(500)	(500)	-	(22)	(208)	(186)	89%	-
NET CASH FROM/(USED) FINANCING ACTIVITIES	-	(500)	(500)	48	46	(208)	(254)	122%	46
NET INCREASE/ (DECREASE) IN CASH HELD	-	(2 112)	(2 112)	(9 196)	8 946	(880)			-
Cash/cash equivalents at beginning:	-	91 275	91 275		94 262	91 275			94 262
Cash/cash equivalents at month/year end:	-	89 164	89 164		103 208	90 395			92 650

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M05 November

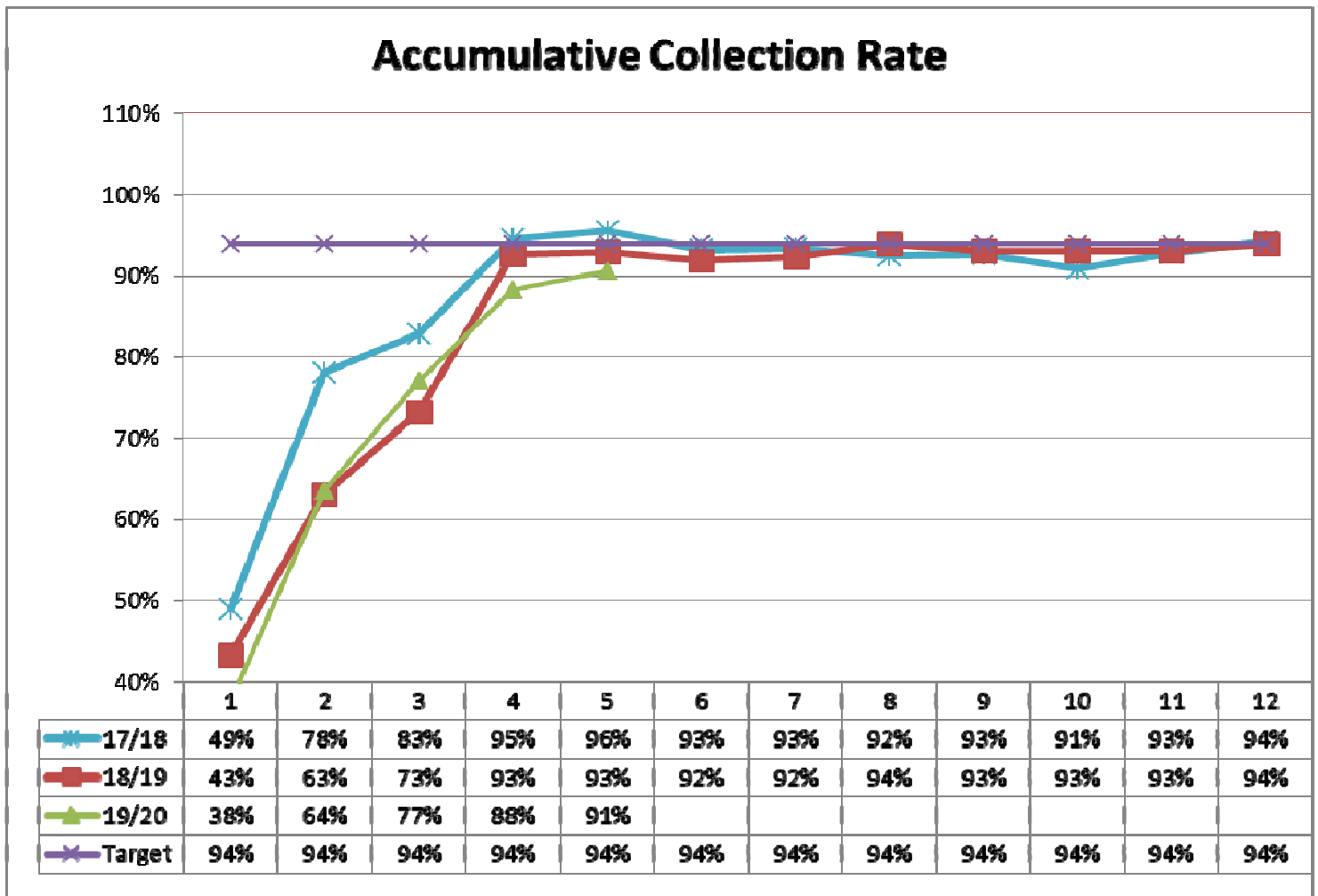
Description	NT Code	Budget Year 2019/20								Total	Total over 90 days
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr		
R thousands											
Debtors Age Analysis By Income Source											
Water	1200	8 760	1 166	1 662	1 945	1 111	896	5 701	38 248	59 489	47 901
Electricity	1300	13 314	604	352	306	249	213	1 139	2 864	19 041	4 770
Property Rates	1400	4 073	300	4 675	234	317	193	960	13 875	24 627	15 579
Waste Water Management	1500	5 700	756	830	660	614	596	3 357	18 657	31 170	23 884
Waste Management	1600	5 885	862	785	749	678	639	3 336	19 893	32 827	25 295
Property Rental Debtors	1700	87	13	13	18	12	12	97	729	980	867
Interest on Arrear Accounts	1810	1 431	87	642	148	148	141	1 197	31 214	35 009	32 848
Recoverable expenditure	1820	-	-	-	-	-	-	-	-	-	-
Other	1900	(4 318)	29	27	38	35	26	168	1 039	(2 957)	1 305
Total By Income Source	2000	34 933	3 818	8 986	4 097	3 163	2 717	15 955	126 517	200 186	152 449
2018/19 - totals only										-	-
Debtors Age Analysis By Customer Group											
Organs of State	2200	558	255	1 700	85	121	64	352	3 264	6 398	3 886
Commercial	2300	11 478	303	2 522	344	323	284	1 580	9 326	26 161	11 857
Households	2400	22 576	3 119	4 431	3 519	2 583	2 281	13 892	110 890	163 292	133 166
Other	2500	321	140	333	149	136	88	131	3 037	4 335	3 541
Total By Customer Group	2600	34 933	3 818	8 986	4 097	3 163	2 717	15 955	126 517	200 186	152 449

Debtor Collection Rate per Month



The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for November 2019 amounts to 106% in comparison to the previous year 96%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir November 2019 106% beloop in vergelyking met die vorige jaar 96%.



The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 91%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 91% behoort.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M05 November

Description	NT Code	Budget Year 2019/20								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	617	-	-	-	-	-	-	-	617
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	617	-	-	-	-	-	-	-	617

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M05 November

Investments by maturity Name of institution & investment ID R thousands	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
<u>Municipality</u>								
ABSA	-	-	-	-		-	-	-
Investec	-	-	-	-		-	-	-
Nedbank	10 Months	-	08/06/2020	-		-	-	20 000
Standard Bank	4 Months	-	09/12/2019	-		-	-	20 000
FNB	6 Months	-	08/02/2020	-		-	-	20 000
	-	-	-	-		-	-	-
TOTAL INVESTMENTS AND INTEREST				-		-	-	60 000

Operating and Capital transfers recognised as revenue are indicated in the following table:
Transfers are recognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M05 November

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
RECEIPTS:									
Operating Transfers and Grants									
National Government:	0	-	97 119	97 119	843	39 802	(38 959)	-97,9%	(0)
	-	-	92 850	92 850	-	38 688	(38 688)	-100,0%	0
	-	-	1 400	1 400	490	648	(158)	-24,4%	0
	-	-	2 269	2 269	354	466	(113)	-24,1%	(0)
	-	-	600	600	-	-	-		(0)
Provincial Government:	0	-	39 969	38 469	-	-	-		(0)
	-	-	29 000	29 000	-	-	-		(0)
	-	-	330	330	-	-	-		(0)
	-	-	-	-	-	-	-		
	0	-	9 639	8 139	-	-	-		(0)
	-	-	-	-	-	-	-		
	-	-	-	-	-	-	-		
Other grant providers:	-	-	224	224	-	-	-		(0)
	-	-	1 549	1 549	-	-	-		-
	-	-	-	-	-	-	-		
	-	-	-	-	-	-	-		
	-	-	775	775	-	-	-		
	-	-	250	250	-	-	-		
Total Operating Transfers and Grants	0	-	138 638	137 138	843	39 802	(38 959)	-97,9%	(0)
National Government:	-	-	80 490	92 012	-	-	-		(0)
	-	-	41 984	47 745	-	-	-		(0)
	-	-	18 966	18 966	-	-	-		(0)
	-	-	16 931	22 692	-	-	-		(0)
Provincial Government:	-	-	2 666	2 666	-	-	-		(0)
	-	-	1 694	1 694	-	-	-		(0)
	-	-	-	-	-	-	-		
Total Capital Transfers and Grants	-	-	83 156	94 678	-	-	-		(0)
TOTAL RECEIPTS OF TRANSFERS & GRANTS	0	-	221 794	231 816	843	39 802	(38 959)	-97,9%	(0)

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M05 November

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
EXPENDITURE									
Operating expenditure of Transfers and Grants									
National Government:	-	97 119	97 119	843	39 802	40 466	(664)	-1,6%	97 119
Equitable Share	-	92 850	92 850	-	38 688	38 688	1	0,0%	92 850
Local Government Financial Management Grant [Schedule 5B]	-	1 400	1 400	490	648	583	65	11,1%	1 400
Expanded Public Works Programme Integrated Grant [Schedule 5B]	-	2 269	2 269	354	466	945	(479)	-50,7%	2 269
Municipal Infrastructure Grant [Schedule 5B]	-	600	600	-	-	250	(250)	-100,0%	600
Other transfers and grants [insert description]	-	-	-	-	-	-	-	-	-
Provincial Government:	-	40 193	38 693	-	-	16 122	(16 122)	-100,0%	38 693
Housing	-	29 000	29 000	-	-	12 083	(12 083)	-100,0%	29 000
Financial Management	-	330	330	-	-	138	(138)	-100,0%	330
Financial Management Support Grant	-	-	-	-	-	-	-	-	-
Regional Social Economical Programme	-	1 000	1 000	-	-	417	(417)	-100,0%	1 000
Libraries, Archives and Museum	-	9 639	8 139	-	-	3 391	(3 391)	-100,0%	8 139
Community Development Workers	-	-	-	-	-	-	-	-	-
Maintenance of Main Roads	-	-	-	-	-	-	-	-	-
Municipal Accreditation & Capacity Building Grant	-	224	224	-	-	93	(93)	-100,0%	224
District Municipality:	-	-	-	-	-	-	-	-	-
Tourism	-	-	-	-	-	-	-	-	-
Water Drought Support	-	-	-	-	-	-	-	-	-
Other grant providers:	-	775	775	-	-	-	-	-	775
Belguim Grant	-	250	250	-	-	-	-	-	250
Table Mountain Fund	-	525	525	-	-	-	-	-	525
Total operating expenditure of Transfers and Grants	-	138 087	136 587	843	39 802	56 588	(16 786)	-29,7%	136 587
Capital expenditure of Transfers and Grants									
National Government:	-	38 506	44 267	-	-	18 445	(18 445)	-100,0%	44 267
Municipal Infrastructure Grant [Schedule 5B]	-	18 966	18 966	-	-	7 903	(7 903)	-100,00%	18 966
Regional Bulk Infrastructure Grant (Schedule 5B)	-	16 931	22 692	-	-	9 455	(9 455)	-100,00%	22 692
Integrated National Electrification Programme (Municipal)	-	2 609	2 609	-	-	1 087	(1 087)	-100,00%	2 609
Regional Social Economical Programme	-	-	-	-	-	-	-	-	-
Provincial Government:	-	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-	-
Sport & Recreation	-	-	-	-	-	-	-	-	-
District Municipality:	-	-	-	-	-	-	-	-	-
Other grant providers:	-	-	-	-	-	-	-	-	-
Total capital expenditure of Transfers and Grants	-	38 506	44 267	-	-	18 445	(18 445)	-100,0%	44 267
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	-	176 593	180 854	843	39 802	75 033	(35 231)	-47,0%	180 854

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M05 November

Summary of Employee and Councillor remuneration	Budget Year 2019/20							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	B	C					%	D
R thousands								
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	7 718	7 718	608	3 039	2 446	592	24%	7 718
Pension and UIF Contributions	1 137	1 137	88	441	181	260	144%	1 137
Medical Aid Contributions	227	227	16	81	40	41	100%	227
Motor Vehicle Allowance	741	741	-	-	-	-	-	741
Cellphone Allowance	1 094	1 094	78	391	364	27	7%	1 094
Housing Allowances	487	487	3	17	191	(173)	-91%	487
Other benefits and allowances	54	54	-	-	-	-	-	54
Sub Total - Councillors	11 459	11 459	794	3 970	3 223	747	23%	11 459
Senior Managers of the Municipality								
Basic Salaries and Wages	3 809	3 809	237	1 098	1 850	(751)	-41%	3 809
Pension and UIF Contributions	783	783	17	81	380	(300)	-79%	783
Medical Aid Contributions	135	135	6	29	65	(36)	-55%	135
Overtime	-	-	-	-	-	-	-	-
Performance Bonus	891	891	46	174	432	(258)	-60%	891
Motor Vehicle Allowance	1 052	1 052	71	341	511	(169)	-33%	1 052
Cellphone Allowance	71	71	2	5	35	(30)	-86%	71
Housing Allowances	154	154	-	-	75	(75)	-100%	154
Other benefits and allowances	115	115	9	54	56	(2)	-3%	115
Payments in lieu of leave	-	-	-	-	-	-	-	-
Long service awards	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	-	-	-	-	-	-	-	-
Sub Total - Senior Managers	7 010	7 010	388	1 782	3 404	(1 621)	-48%	7 010
Other Municipal Staff								
Basic Salaries and Wages	115 689	116 375	9 173	45 392	56 504	(11 112)	-20%	116 375
Pension and UIF Contributions	17 544	17 548	1 452	7 181	8 520	(1 339)	-16%	17 548
Medical Aid Contributions	7 793	7 793	643	3 230	3 784	(554)	-15%	7 793
Overtime	12 733	12 733	1 365	7 165	6 182	983	16%	12 733
Performance Bonus	8 186	8 186	730	3 630	3 975	(345)	-9%	8 186
Motor Vehicle Allowance	4 497	4 497	436	2 159	2 183	(24)	-1%	4 497
Cellphone Allowance	405	405	42	208	197	11	6%	405
Housing Allowances	1 649	1 649	129	643	801	(158)	-20%	1 649
Other benefits and allowances	4 318	4 322	340	1 696	2 098	(402)	-19%	4 322
Payments in lieu of leave	889	889	535	2 592	432	2 160	500%	889
Long service awards	436	436	141	707	211	496	234%	436
Post-retirement benefit obligations	11 376	11 376	606	3 029	5 524	(2 495)	-45%	11 376
Sub Total - Other Municipal Staff	185 514	186 208	15 592	77 631	90 410	(12 778)	-14%	186 208
TOTAL SALARY, ALLOWANCES & % increase	203 983	204 677	16 774	83 383	97 036	(13 653)	-14%	204 677
TOTAL MANAGERS AND STAFF	192 524	193 218	15 980	79 414	93 814	(14 400)	-15%	193 218

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M05 November

Description	Ref	Budget Year 2019/20											
		July Outcome	August Outcome	Sept Outcome	October Outcome	Nov Outcome	Dec Budget	January Budget	Feb Budget	March Budget	April Budget	May Budget	June Budget
R thousands	1												
Cash Receipts By Source													
Property rates		3 455	11 142	11 734	9 921	6 169							22 361
Service charges - electricity revenue		17 246	27 274	27 135	21 954	19 720							120 248
Service charges - water revenue		2 326	2 518	2 559	2 161	2 492							28 014
Service charges - sanitation revenue		1 520	1 560	3 831	1 515	1 743							7 041
Service charges - refuse		1 647	1 811	1 988	1 590	1 948							11 902
Service charges - other		-	-	-	-	-							-
Rental of facilities and equipment		240	284	382	381	281							3 531
Interest earned - external investments		434	623	77	700	638							5 730
Interest earned - outstanding debtors		-	-	-	-	-							2 227
Dividends received		-	-	-	-	-							-
Fines		208	288	300	395	239							3 486
Licences and permits		308	8	1 318	162	176							1 683
Agency services		-	-	-	-	-							4 878
Transfer receipts - operating		47 994	5 605	-	3 042	10 946							48 384
Other revenue		145	331	344	461	433							8 868
Cash Receipts by Source		75 522	51 444	49 668	42 282	44 785	-	-	-	-	-	-	268 353
Other Cash Flows by Source													
Transfer receipts - capital		14 003	-	-	-	3 474							42 353
Contributions & Contributed assets		-	-	-	-	-							-
Proceeds on disposal of PPE		-	-	-	-	-							-
Short term loans		-	-	-	-	-							-
Borrowing long term/refinancing		-	-	-	-	-							-
Increase in consumer deposits		92	43	(97)	(18)	48							(68)
Receipt of non-current debtors		-	-	-	-	-							-
Receipt of non-current receivables		-	-	-	-	-							-
Change in non-current investments		-	-	-	-	-							-
Total Cash Receipts by Source		89 618	51 487	49 571	42 263	48 306	-	-	-	-	-	-	310 638
Cash Payments by Type													
Employee related costs		13 166	13 889	13 576	14 279	21 728							86 026
Remuneration of councillors		909	910	899	906	906							6 179
Interest paid		-	-	-	-	-							1 095
Bulk purchases - Electricity		23 467	30 587	27 112	15 301	15 281							85 792
Bulk purchases - Water & Sewer		-	-	-	-	-							-
Other materials		1 070	1 700	1 073	1 697	2 258							8 762
Contracted services		2 576	4 884	3 656	4 506	3 368							36 059
Grants and subsidies paid - other municipalities		-	-	-	-	-							-
Grants and subsidies paid - other		4 958	-	3 961	2 792	7 500							(4 817)
General expenses		3 937	4 387	3 437	6 290	3 582							24 022
Cash Payments by Type		50 084	56 357	53 713	45 771	54 623	-	-	-	-	-	-	243 118
Other Cash Flows/Payments by Type													
Capital assets		2 346	1 184	3 945	7 026	2 372							74 580
Repayment of borrowing		-	-	22	-	-							2 978
Other Cash Flows/Payments		(7 040)	107	(31)	1 314	507							5 144
Total Cash Payments by Type		45 389	57 648	57 649	54 111	57 502	-	-	-	-	-	-	325 819
NET INCREASE/(DECREASE) IN CASH HELD		44 229	(6 160)	(8 078)	(11 848)	(9 196)	-	-	-	-	-	-	(15 181)
Cash/cash equivalents at the month/year beginning:		94 262	138 491	132 330	124 252	112 404	103 208	103 208	103 208	103 208	103 208	103 208	103 208
Cash/cash equivalents at the month/year end:		138 491	132 330	124 252	112 404	103 208	103 208	103 208	103 208	103 208	103 208	103 208	88 027

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M05 November

Month	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July		6 777	6 941	101	101	6 941	6 840	98.6%	0%
August		6 777	6 941	3 035	3 136	13 882	10 746	77.4%	4%
September		6 777	6 941	2 468	5 604	20 823	15 218	73.1%	7%
October		6 777	6 941	6 398	12 002	27 763	15 761	56.8%	15%
November		6 777	6 941	2 200	14 202	34 704	20 502	59.1%	17%
December		6 777	6 941	–		41 645	–		
January		6 777	6 941	–		48 586	–		
February		6 777	6 941	–		55 527	–		
March		6 777	6 941	–		62 468	–		
April		6 777	6 941	–		69 408	–		
May		6 777	6 941	–		76 349	–		
June		6 777	6 941	–		83 290	–		
Total Capital expenditure	–	81 321	83 290	14 202					

3.2 SUPPLY CHAIN MANAGEMENT

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Demand and Acquisition

3.2.1 Aanvraag en Verkryging

3.2.1.1 Advertisement stage

3.2.1.1 Adverteringsfase

The following competitive bids are currently in the advertisement stage:

Die volgende mededingende tenders is tans in die adverterings fase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/17/09	Radio Frequency Identification (RFID) for wheelie bins	13-Dec-2019
08/2/17/10	Construction of the Waverenskroon Dam, Inlet Pipeline and Intake Works, Tulbagh.	24-Jan-2020
08/2/17/38	Electrification of low cost houses in Vredebos, Ceres – Phase 2	31-Jan-2020
08/2/17/40	Ceres sports fields concrete stands	05-Dec-2019
08/2/17/41	Translation services from English and/or Afrikaans to Isixhosa and vice versa for Witzenberg municipality	04-Dec-2019
08/2/17/50	Supply and delivery of (two) 2 steel containers converted into complete toilets for Bella Vista sports field	18-Dec-2019

No formal written price quotations are currently in the advertisement stage.

Geen formele geskrewe pryskwotasies is tans in die adverteringsfase nie.

3.2.1.2 Evaluation stage:

3.2.1.2 Evaluering stadium:

The following competitive bids are currently in the evaluation stage:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/17/06	Facilitation of training for municipal minimum competency levels MMCL Programme	08-Nov-2019	26-Nov-2019	I Barnard
08/2/17/08	Supply and delivery of New vehicles, plant and equipment	25-Oct-2019	15-Nov-2019 29-Nov-2019	O Gatyene
08/2/17/14	Supply of alarm, monitoring and maintenance system and armed response services	27-Nov-2019	Awaiting	C Wessels
08/2/17/16	Hiring of plant and equipment for the Witzenberg municipal area - Landfill sites	19-Sep-2019	15-Oct-2019	J Jacobs
08/2/17/33	Service provider for carpentry training	12-Nov-2019	22-Nov-2019	R Fick
08/2/17/37	Supply and delivery of Electricity metering and related equipment	08-Nov-2019	14-Nov-2019	D Greeff
08/2/17/39	Upgrade of Ceres Sportsfields	13-Nov-2019	Awaiting	H Truter
08/2/17/42	Leasing of Office space to Witzenberg Municipality in Ceres	27-Nov-2019	Awaiting	C Wessels

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/17/24	Service provider for training of municipal officials on various Programmes	30-Sep-2019	01-Oct-2019	I Barnard
08/2/17/28	Appointment of Architects / Architectural draughtsman for the upgrade and refurbishment of various water and sewerage infrastructure	23-Oct-2019	31-Oct-2019 25-Nov-2019	N Jacobs
08/2/17/31	Lease of the café building in pine forest holiday resort	27-Sep-2019	07-Oct-2019	R Africa
08/2/17/32	Lease of the café building at N'duli and PA Hamlet swimming pools	27-Sep-2019	Awaiting	R Africa
08/2/17/35	Removal of Existing Timber Floor and Casting of a New Concrete Floor Slab in 3 Classrooms at Zankhanye Creche, Station Road, Tulbagh	28-Nov-2019	Awaiting	R Fick
08/2/17/44	Supply and delivery of Handheld colorimeter with digital reactor block	28-Nov-2019	Awaiting	N Jacobs
08/2/17/45	Supply and delivery of 2 (two) audio leak detection devices	22-Nov-2019	Awaiting	N Jacobs

3.2.1.3 Adjudication stage

3.2.1.3 Toekenningsfase:

The following competitive bid is currently in the adjudication stage:

Die volgende mededingende tender is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/16/77	Sale of residential erven in Ceres, Bella vista and Tulbagh	23-Aug-2019	29-Oct-2019	11-Nov-2019
08/2/16/82	Supply and delivery of Fuel	27-Sep-2019	23-Oct-2019	28-Oct-2019
08/2/17/07	Electrical and Mechanical Maintenance of water and sewer pump stations and treatment works in Witzenberg area for a period of 24 months	26-Sep-2019	12-Nov-2019	18-Nov-2019

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

3.2.1.4 Tenders toegeken

No bid was awarded by the Accounting Officer during the month of November 2019.

Geen tenders was toegeken deur die Rekenpligtige Beampte gedurende November 2019 nie.

FINANCE MONTHLY REPORT NOVEMBER 2019 / FINANSIES MAANDELIKSE VERSLAG – NOVEMBER 2019

The following competitive bids were awarded by the Committee during the month of November

Adjudication 2019:

Die volgende mededingende tenders was toegeken deur die Tender Toekennings Komitee gedurende November 2019:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/16/51	25-Nov-2019	Pondo Delivery services T/A Auction Mandate	Appointment of an Auctioneer	Only responsive bidder	R 108 950.00
08/2/16/75	11-Nov-2019	Memotek Trading CC	Supply and delivery of disposable bags for refuse removal	Bidder scored the highest points	R 3 531 087.00
08/2/16/80	11-Nov-2019	Four Stones Civil CC	Roads and Stormwater Maintenance	Bidder scored the highest points	R 2 723 510.24
08/2/17/05	11-Nov-2019	Industries Education and Training Institute (PTY) Ltd	Training of Municipal officials on Accredited Electrical modular courses	Only responsive bidder	R 429 180.00
08/2/17/21	28-Nov-2019	South African Foundation for Empowerment Training & Innovation (PTY) Ltd	Supply, delivery and offloading of 30kg bags of asphalt filler or similar approved filler	Only responsive bidder	R 695 750.00
08/2/17/30	11-Nov-2019		Clearing Of Alien Vegetation In Ceres Nature Reserve:	Bidder scored the highest points	R 30 000.00
		Ply's Supplies	Polygon A		R 80 000.00
		Ply's Supplies	Polygon B		R 67 000.00
		RJC Conservation Services	Polygon D		R 59 000.00
		RJC Conservation Services	Polygon E		R 35 000.00
		Ply's Supplies	Polygon F		R 23 000.00
		Ply's Supplies	Polygon G		R 20 000.00
		Ply's Supplies	Polygon H		R 48 000.00
		RJC Conservation Services	Polygon I		R 40 000.00
		Ply's Supplies	Polygon J		R 68 000.00
RJC Conservation Services	Polygon K				

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

The following formal written price quotation or competitive bid was cancelled during the month of November 2019:

3.2.1.5 Paragraaf 13 (1): Kansellasië en her-uitnodiging van tenders

Die volgende formele geskrewe prys kwotasie of mededingende tender was gekanselleer gedurende November 2019:

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/17/53	22-Nov-2019	Supply of Licences for handhelds and meter reading software	No responsive bids received

3.2.1.6 Paragraph 19 (1) I and 19 (2): Written price quotations

No written price quotations were approved during the month of November 2019.

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

Geen geskrewe prys kwotasies was goedgekeur gedurende November 2019 nie.

3.2.1.7 Formal Written Price Quotations

3.2.1.7 Formele Geskrewe Prys Kwotasies

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of November 2019:

Die volgende formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van November 2019:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
08/2/17/12	19-Nov-2019	Southern Sky Operations (Pty)Ltd	Supply and Delivery of Weaponry Items for Traffic and Law Enforcement Officers	Bidder scored the highest points	R 138 000.00	Director: Corporate Services
08/2/17/15	19-Nov-2019	Automotive Dynamix Engine Rebuilders CC	Appointment of a service provider for the rebuild/recondition and complete assemble of diesel and petrol engines	Bidder scored the highest points	R 162 769.69	Director: Technical Services
08/2/17/26	22-Nov-2019	Automotive Garage Supplies CC	Supply, delivery and installation (if needed) of Workshop equipment	Only responsive bidder	R 76 390.00	Director: Technical Services
08/2/17/43	29-Nov-2019	African Technical Innovations (Pty) Ltd	Leasing of Office space to Witzenberg Municipality in Ceres	Only responsive bidder	R 136 180.68	Director: Corporate Services

3.2.1.8 Appeals

3.2.1.8 Appelle

The following appeals were lodged and are being dealt with by the Accounting Officer:

Die volgende appelle is ontvang en word hanteer deur die Rekenpligtige beampste:

Bid number	Bid title	Date of appeal	Appellant	Reason for appeal	Status	Dealt by
08/2/15/91	Professional engineering services for Witzenberg municipality	06 Nov 2018	RHDHV	Reason for non-compliance	Appeal is being dealt with by the Accounting Officer	Accounting Officer
		06 Nov 2018	EOH Industrial Technologies (Pty) Ltd	Calculation of cluster points		
		08 Nov 2018	Bigen Africa Services (PTY) Ltd	Reason for non-compliance		
08/2/16/72	Supply and Installation of Rigid mesh Security fencing at Municipal depots, Ceres	19 Aug 2019	Jonty Engineering and Trading SA CC t/a JETCO SA	Reason for non-compliance	Appeal is being dealt with by the Accounting Officer	Accounting Officer

3.2.1.9 Deviations

3.2.1.9 Afwykings

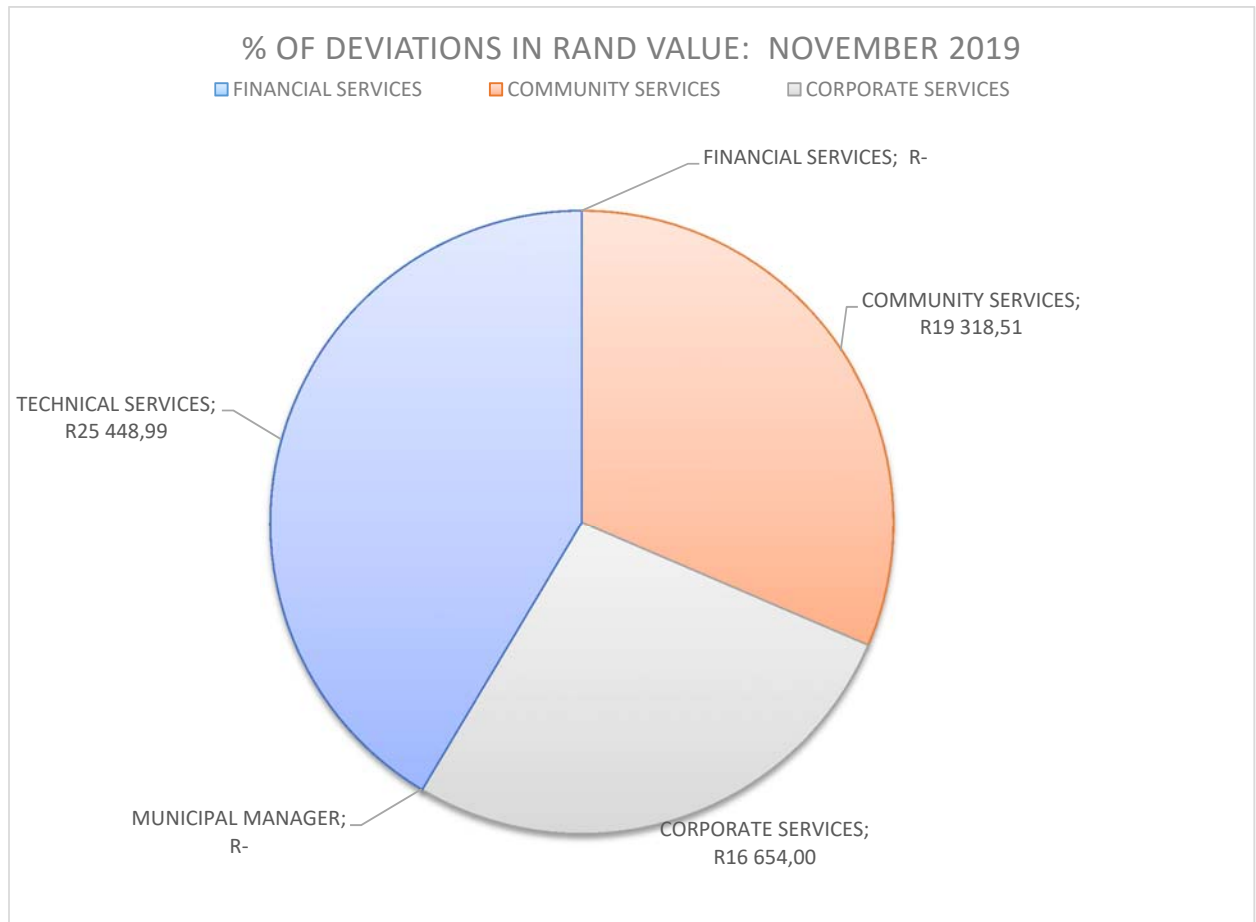
The following table contains the actuals against approved deviations by the Accounting Officer for the month of November 2019 which totals R 61 421.50:

Die volgende tabel bevat die werklike uitgawes teen goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van November 2019 wat beloop op die totaal van R 61 421.50:

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
1-Nov-19	Johan Bezuidenhout Attorneys	Legal services: Transfer of Property in Wolseley	Impractical	162447	17,132.01
4-Nov-19	Johan Bezuidenhout Attorneys	Legal services: Regulation 68 (1) applications	Impractical	162486	2,186.50
6-Nov-19	Witzenberg Herald	Publish Notice: Witzenberg draft SDF	Single supplier	162524	4,600.00
7-Nov-19	Multichoice	DSTV Subscription for Pine Forest & Control Room	Single supplier	162559	4,188.00
11-Nov-19	Trans Manufacturing (PTY) Ltd T/A Transtech	Replace gutter brooms: CT 22898	Impractical	162594	6,525.09
19-Nov-19	Witzenberg Besproeiing	Supply of material: Emergency works	Emergency	162726	5,061.30
19-Nov-19	Spilhaus	Supply of material: Emergency works	Emergency	162727	3,972.60
20-Nov-19	Dräger SA (PTY) Ltd	Calibration of Alcohol Test Instruments	Single supplier	162767	7,498.00
21-Nov-19	Witzenberg Herald	Publish Notice: Cost Containment Regulations	Single supplier	162770	4,968.00
21-Nov-19	Witzenberg Herald	Publish Notice: Integrated Zoning Scheme notice for public comment	Single supplier	162771	5,290.00

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
September 2019	R 1 709 006.97	R15 618 473.18	10.94%
October 2019	R 699 129.77	R15 045 560.08	4.64%
November 2019	R 61 421.50	R21 212 575.48	0.28%

DEVIATIONS PER DIRECTORATE



Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

MONTH	Sept 2019	Oct 2019	Nov 2019
Value of inventory at hand	R 8 840 963.52	R 9 387 945.80	R 9 128 037.17
Turnover rate of total value of inventory	1.48	1.35	1.39
Date of latest stores reconciliation	30 Nov 2019		
Date of last stock count	26 Sep 2019		
Date of next stock count	05 Dec 2019		

QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that –

- The monthly in year monitoring reports for the month of November 2019

has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY.

Signature :



Date: 17 December 2019