



**Monthly Budget Statement Report
Section 71 for October 2019**

**Financial data is in respect of the period
1 July 2019 to 30 October 2019**

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, spending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section. This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;*
- (b) actual borrowings;*
- (c) actual expenditure, per vote;*
- (d) actual capital expenditure, per vote;*
- (e) the amount of any allocations received;*
- (f) actual expenditure on those allocations, excluding expenditure on—*
 - (i) its share of the local government equitable share; and*
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and*
 - (g) when necessary, an explanation of—*
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;*
 - (ii) any material variances from the service delivery and budget implementation plan; and*
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.*

(2) The statement must include—

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and*
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).*

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts.

budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

- (a) werklike inkomste per bron van inkomste;*
- (b) werklike lenings;*
- (c) die werklike uitgawes per stem;*
- (d) die werklike kapitaalbesteding, per stem;*
- (e) die bedrag van enige toekennings ontvang;*
- (f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op*
 - (i) sy deel van die plaaslike regering billike deel;*
 - (ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en*
 - (g) wanneer dit nodig is, 'n verduideliking van—*
 - (i) enige wesenlike afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;*
 - (ii) enige wesenlike afwykings van die dienslewering en begrotings implementeringsplan;*
 - (iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.*

(2) Die staat moet die volgende insluit-

- (a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en*
- (b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).*

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die

particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The unwillingness / inability of government departments to pay their municipal accounts was a big concern. However department are slowing starting to make payment. The debt is in excess of R 11.2 million.

The monthly billing was also done as scheduled and during this process 12 669 accounts amounting to R 26.6 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 4.4 million.

The indigent cost to the municipality for the month amounts to R 1.7 million. The number of indigent households is increasing due to the policy amendments approved by council

The accumulated debtor's collection target for the year is 94%, and the actual accumulated year to date debtor's collection is 88%.

The municipality issued orders to the value of R 15 million of which R 0.7 million was in terms of deviations.

The municipality currently has R 41 million in its primary bank account and investments to the value of R80 million.

B RECOMMENDATION

It is recommended that council take cognisance of the quarterly budget assessment for the month of October 2019 .

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die onwilligheid / onvermoë van staats departemente om hulle munisipale rekeninge te betaal was 'n groot bekommernis. Departemente is stadig besig om hul betalings te maak. Die skuld beloop tans R 11.2 miljoen.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 12 669 rekeninge ten bedrae van R 26.6 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 4.4 miljoen.

Die deernis subsidies vir die maand beloop R 1.7 miljoen. Die aantal goedgekeurde huishoudings is aan die toeneem as gevolg van die veranderinge aan die beleid.

Die opgehoopte debiteure verhalings se teiken vir die jaar is 94%, en die werklike jaar tot op datum invordering is 88%

Bestellings ter waarde van R 15 miljoen uitgereik, waarvan R 0.7 miljoen ten opsigte van afwykings is.

Die munisipaliteit het R 41 miljoen in die primêre bankrekening en beleggings ter waarde van R 80 miljoen.

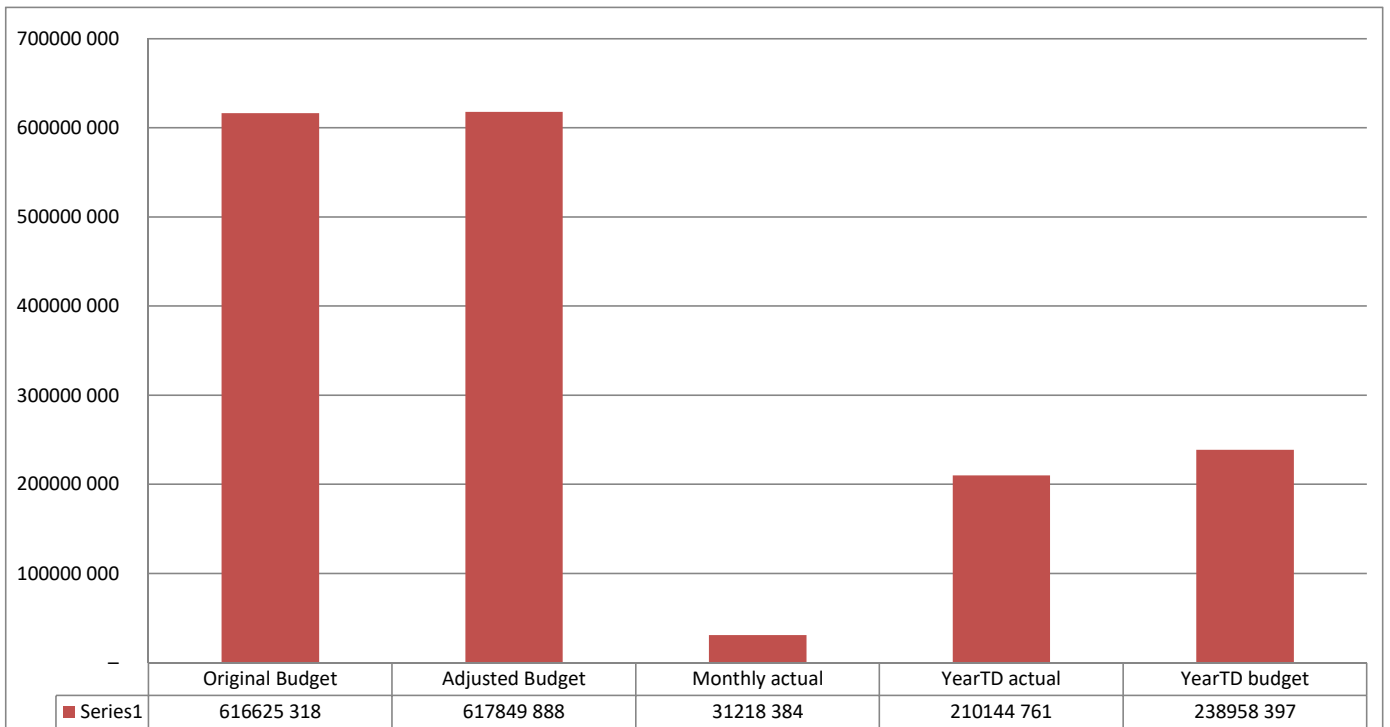
B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Oktober 2019 .

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiële inligting:

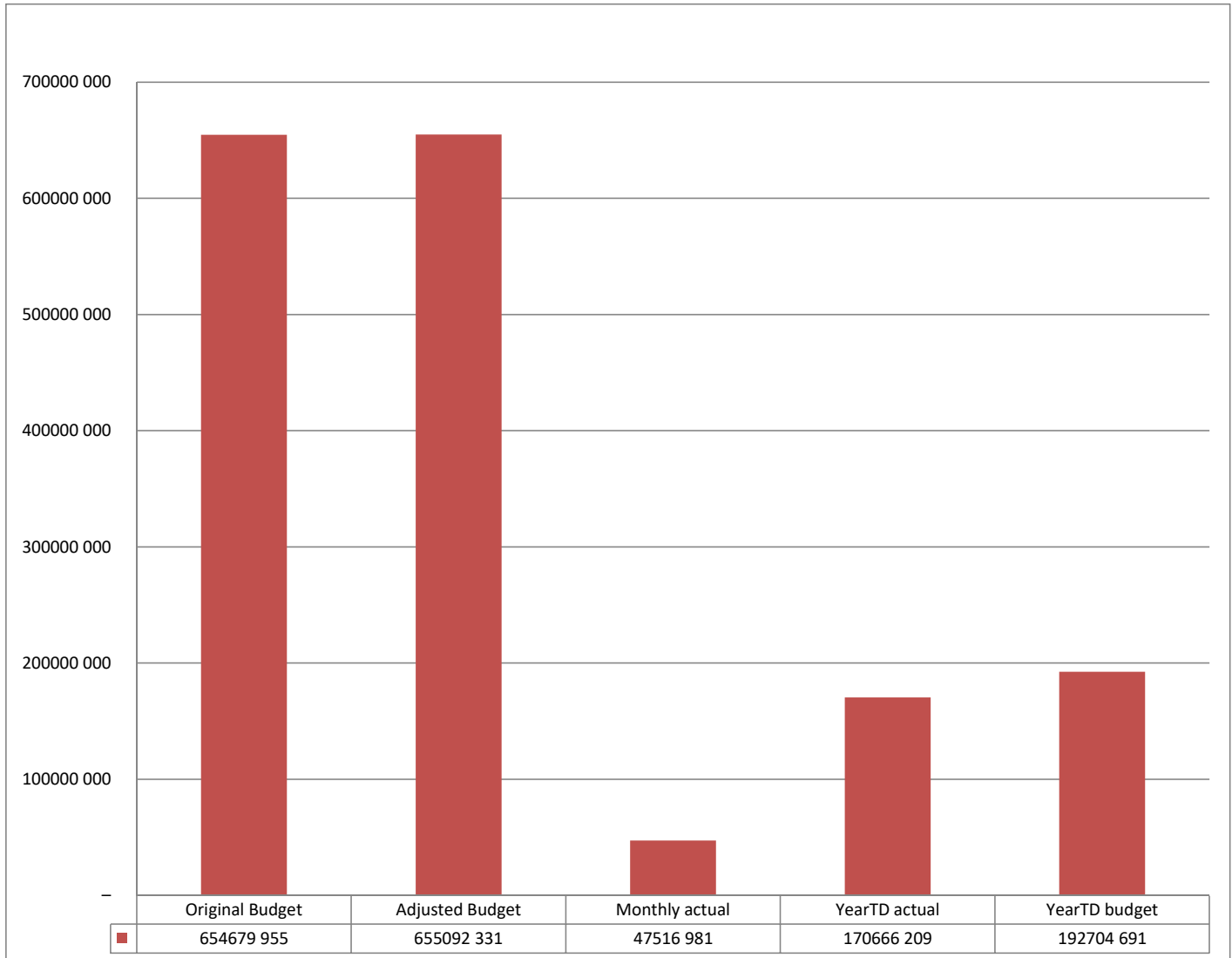
TOTAL OPERATIONAL REVENUE



For the period 1 July 2019 to 31 October 2019, 34.01% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2019 tot 31 Oktober 2019, is 34.01% van die begrote operasionele inkomste gehef.

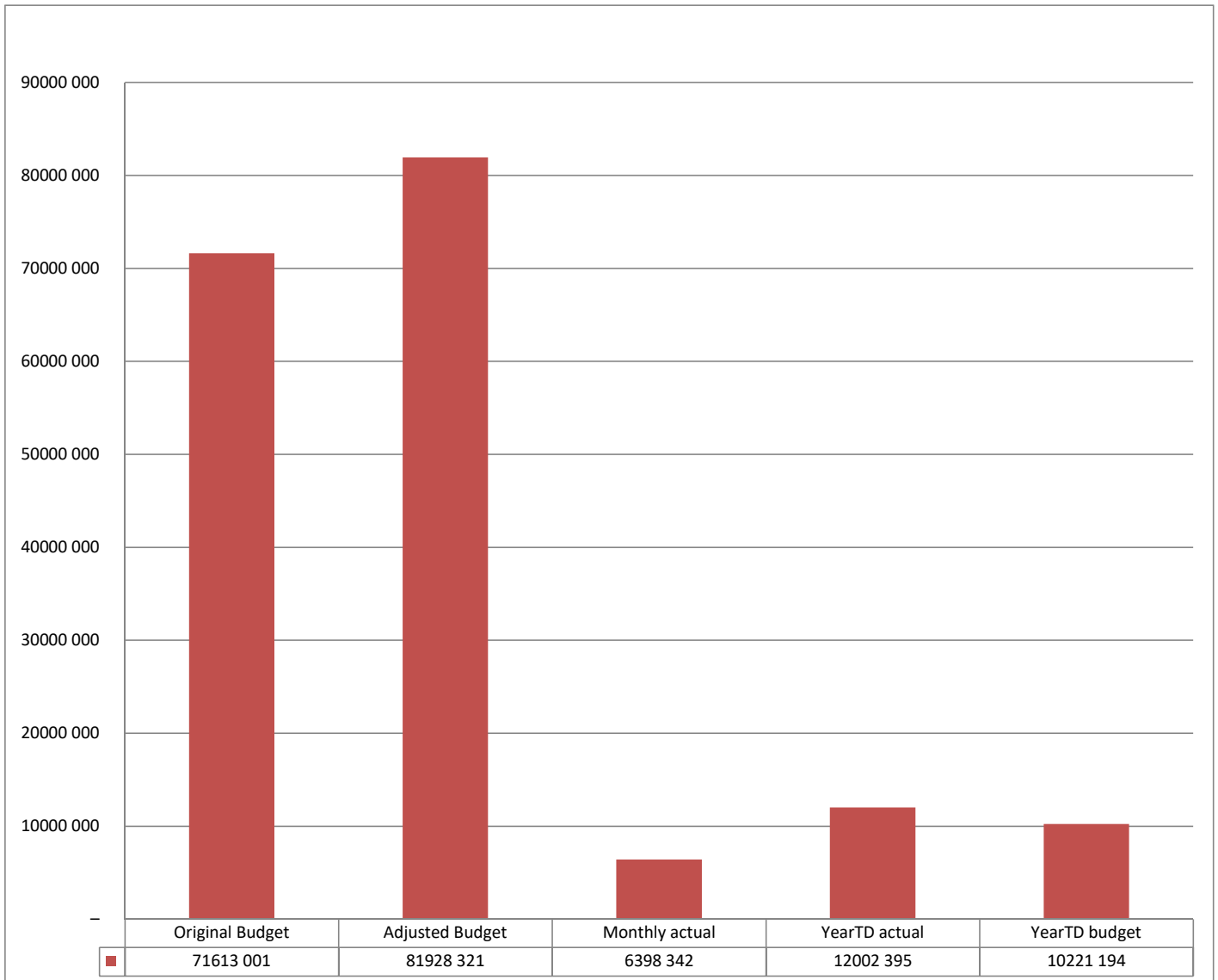
TOTAL OPERATIONAL EXPENDITURE



For the period 1 July 2019 to 31 October 2019, 26.05% of the budgeted operational expenditure was incurred. This figure will increase as some invoices are still outstanding.

Vir die periode 1 Julie 2019 tot 31 Oktober 2019, is 26.05% van die begrote operasionele uitgawes aangegaan. Die syfer mag verhoog aangesien daar nog uitstaande fakture is.

CAPITAL EXPENDITURE



For the period 1 July 2019 to 31 October 2019, 14.65% of the budgeted capital expenditure was incurred.

Vir die periode 1 Julie 2019 tot 31 Oktober 2019, is 14.65% van die begrote kapitale uitgawes aangegaan.

There is currently also R 11.6 million on order for capital expenditure.

Daar is tans ook R 11.6 miljoen op bestelling vir kapitaal uitgawes.

In-year budget statement tables

The following table provides a summary of the financial performance and financial position of the municipality as at 31 October 2019.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M04 October

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	72 282	72 282	3 427	46 544	51 182	(4 639)	-9%	72 282
Service charges	-	346 953	346 953	24 092	112 889	121 479	(8 590)	-7%	346 953
Investment revenue	-	8 695	8 695	700	1 835	2 898	(1 063)	-37%	8 695
Transfers recognised - operational	-	138 467	138 827	-	38 959	46 276	(7 317)	-16%	138 827
Other own revenue	-	50 229	51 093	2 999	9 919	17 123	(7 204)	-42%	51 093
transfers and contributions)	-	616 625	617 850	31 218	210 145	238 958	(28 814)	-12%	617 850
Employee costs	-	192 524	193 218	16 549	63 434	74 476	(11 042)	-15%	193 218
Remuneration of Councillors	-	11 459	11 459	794	3 176	3 223	(47)	-1%	11 459
Depreciation & asset impairment	-	45 590	45 590	2	3	1 328	(1 325)	-100%	45 590
Finance charges	-	8 840	8 840	-	40	299	(258)	-87%	8 840
Materials and bulk purchases	-	246 765	244 791	14 759	68 000	69 996	(1 996)	-3%	244 791
Transfers and grants	-	30 962	30 932	2 792	6 967	10 325	(3 358)	-33%	30 932
Other expenditure	-	118 540	120 262	12 621	29 046	33 059	(4 013)	-12%	120 262
Total Expenditure	-	654 680	655 092	47 517	170 666	192 705	(22 038)	-11%	655 092
Surplus/(Deficit)	-	(38 055)	(37 242)	(16 299)	39 479	46 254	(6 775)	-15%	(37 242)
Transfers recognised - capital	-	44 178	52 135	-	-	17 378	(17 378)	-100%	52 135
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
& contributions	-	6 123	14 892	(16 299)	39 479	63 632	(24 153)	-38%	14 892
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	-	6 123	14 892	(16 299)	39 479	63 632	(24 153)	-38%	14 892
Capital expenditure & funds sources									
Capital expenditure	-	71 613	81 928	6 398	12 002	10 221	1 781	17%	81 928
Capital transfers recognised	-	45 678	52 135	1 345	3 292	4 180	(888)	-21%	52 135
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	-	25 935	29 794	5 053	8 710	6 041	2 670	44%	29 794
Total sources of capital funds	-	71 613	81 928	6 398	12 002	10 221	1 781	17%	81 928
Financial position									
Total current assets	-	156 835	156 835		211 582				211 582
Total non current assets	-	978 519	978 519		978 721				978 721
Total current liabilities	-	115 487	115 487		89 293				89 293
Total non current liabilities	-	155 245	155 245		158 067				158 067
Community wealth/Equity	-	864 621	864 621		942 942				942 942
Cash flows									
Net cash from (used) operating	-	70 001	70 001	(4 803)	32 645	17 500	15 145	87%	70 001
Net cash from (used) investing	-	(71 613)	(71 613)	(7 026)	(14 501)	(17 903)	3 402	-19%	(71 613)
Net cash from (used) financing	-	(500)	(500)	(18)	(2)	(125)	123	-99%	(2)
end	-	89 164	89 164	-	112 404	90 747	21 657	24%	92 650
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	35 294	15 154	4 258	3 244	2 789	2 788	15 692	123 773	202 992
Creditors Age Analysis									
Total Creditors	1 600	27	-	-	-	-	-	-	1 627

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M04 October

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Functional									
<i>Governance and administration</i>	-	95 002	95 966	5 136	50 974	59 077	(8 103)	-14%	95 969
Finance and administration	-	95 002	95 966	5 136	50 972	59 077	(8 105)	-14%	95 966
<i>Community and public safety</i>	-	156 525	156 925	691	41 045	52 308	(11 264)	-22%	156 925
Community and social services	-	105 912	106 312	79	39 056	35 437	3 618	10%	106 312
Sport and recreation	-	20 394	20 394	604	1 954	6 798	(4 844)	-71%	20 394
Public safety	-	728	728	-	3	243	(240)	-99%	728
Housing	-	29 492	29 492	8	32	9 831	(9 798)	-100%	29 492
<i>Economic and environmental services</i>	-	34 264	35 580	523	2 104	11 952	(9 848)	-82%	35 580
Planning and development	-	3 669	3 669	79	404	1 223	(819)	-67%	3 669
Road transport	-	30 057	31 214	445	1 699	10 497	(8 798)	-84%	31 214
Environmental protection	-	538	698	-	1	233	(232)	-100%	698
<i>Trading services</i>	-	374 903	381 404	24 866	115 938	132 962	(17 025)	-13%	381 404
Energy sources	-	267 273	267 273	16 860	82 766	90 154	(7 388)	-8%	267 273
Water management	-	56 021	61 782	3 587	13 706	22 019	(8 314)	-38%	61 782
Waste water management	-	26 404	26 404	2 085	10 222	11 980	(1 758)	-15%	26 404
Waste management	-	25 206	25 945	2 335	9 244	8 810	434	5%	25 945
Total Revenue - Functional	-	660 803	669 985	31 218	210 145	256 337	(46 192)	-18%	669 987
Expenditure - Functional									
<i>Governance and administration</i>	-	120 995	122 877	12 418	36 827	37 761	(934)	-2%	122 877
Executive and council	-	28 588	28 728	2 232	7 125	8 378	(1 253)	-15%	28 728
Finance and administration	-	90 177	91 919	9 995	28 838	28 455	383	1%	91 919
Internal audit	-	2 230	2 230	192	863	928	(65)	-7%	2 230
<i>Community and public safety</i>	-	99 678	97 403	7 820	24 601	33 082	(8 481)	-26%	97 403
Community and social services	-	26 589	26 564	2 202	7 331	9 330	(1 999)	-21%	26 564
Sport and recreation	-	28 548	27 423	2 064	7 086	9 244	(2 158)	-23%	27 423
Public safety	-	9 416	9 371	619	2 329	3 162	(833)	-26%	9 371
Housing	-	35 126	34 045	2 934	7 855	11 347	(3 492)	-31%	34 045
<i>Economic and environmental services</i>	-	69 890	70 940	4 417	15 550	21 664	(6 114)	-28%	70 940
Planning and development	-	11 868	11 888	629	3 145	4 071	(926)	-23%	11 888
Road transport	-	55 632	56 503	3 680	12 152	16 751	(4 599)	-27%	56 503
Environmental protection	-	2 390	2 550	108	253	842	(589)	-70%	2 550
<i>Trading services</i>	-	363 203	362 958	22 649	93 262	99 760	(6 498)	-7%	362 958
Energy sources	-	260 127	259 824	15 328	70 039	73 918	(3 879)	-5%	259 824
Water management	-	28 971	29 256	2 537	7 788	8 168	(381)	-5%	29 256
Waste water management	-	31 759	31 314	2 156	6 746	7 248	(502)	-7%	31 314
Waste management	-	42 346	42 564	2 628	8 689	10 426	(1 736)	-17%	42 564
<i>Other</i>	-	914	914	213	427	438	(11)	-2%	914
Total Expenditure - Functional	-	654 680	655 092	47 517	170 666	192 705	(22 038)	-11%	655 092
Surplus/ (Deficit) for the year	-	6 123	14 892	(16 299)	39 479	63 632	(24 153)		14 895

WC022 Witzberg - Supporting Table C2 Material variance explanations - M04 October

Ref	Description	Value of Variance	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
	R thousands				
1	Revenue - Functional				
	<i>Governance and administration</i>				
	Finance and administration	(8 105)	-14%	Fines Revenue recognised on an annual basis	
	<i>Community and public safety</i>				
	Community and social services	3 618	10%	Library Revenue recognised on an annual basis	
	Sport and recreation	(4 844)	-71%	Slow spending on capital resulting in lower revenue being recognised	
	Public safety	240	-99%	Variance is immaterial.	
	Housing	9 798	-100%	Slow spending on capital resulting in lower revenue being recognised	
	<i>Economic and environmental services</i>				
	Planning and development	(819)	-67%	Variance is immaterial.	
	Road transport	(8 798)	-84%	Slow spending on capital resulting in lower revenue being recognised	
	Environmental protection	(232)	-100%	Variance is immaterial.	
	<i>Trading services</i>				
	Energy sources	(7 388)	-8%	Slow spending on capital resulting in lower revenue being recognised	
	Water management	(8 314)	-38%	Slow spending on capital resulting in lower revenue being recognised	
	Waste water management	(1 758)	-15%	Slow spending on capital resulting in lower revenue being recognised	
	Waste management	434	5%	Variance is immaterial.	
2	Expenditure - Functional				
	<i>Governance and administration</i>				
	Executive and council	(1 253)	-15%	Variance is immaterial.	
	Finance and administration	383	1%	Variance is immaterial.	
	Internal audit	(65)	-7%	Variance is immaterial.	
	<i>Community and public safety</i>				
	Community and social services	(1 999)	-21%	Variance is immaterial.	
	Sport and recreation	(2 158)	-23%	Variance is immaterial.	
	Public safety	(833)	-26%	Variance is immaterial.	
	Housing	(3 492)	-31%	Delay in expenditure with regards to Top-Structures	
	<i>Economic and environmental services</i>				
	Planning and development	(926)	-23%	Variance is immaterial.	
	Road transport	(4 599)	-27%	Depreciation runs on road infrastructure done annually.	
	Environmental protection	(589)	-70%	Variance is immaterial.	
	<i>Trading services</i>				
	Energy sources	(3 879)	-5%	Variance is immaterial.	
	Water management	(381)	-5%	Variance is immaterial.	
	Waste water management	(502)	-7%	Variance is immaterial.	
	Waste management	(1 736)	-17%	Depreciation runs on waste management infrastructure done annually.	
	<i>Other</i>	(11)	-2%	Variance is immaterial.	
3	Capital Expenditure				
	Financial Position				
4	Financial Position				
			-		
			-		
	Cash Flow		-		
5	Cash Flow				
	Measureable performance		-		
			-		
	Municipal Entities		-		
6	Measureable performance				
			-		
			-		
			-		
7	Municipal Entities				
			-		
			-		
			-		
			-		

The following table provides detail of revenue and expenditure according to the international standard classification framework.

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M04 October

Description	2018/19	Budget Year 2019/20							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands									
Revenue - Functional									
Municipal governance and administration	-	95 002	95 966	5 136	50 974	59 077	(8 103)	-14%	95 969
Finance and administration	-	95 002	95 966	5 136	50 972	59 077	(8 105)	-14%	95 966
Administrative and Corporate Support	-	9	9	-	-	3	(3)	-100%	9
Budget and Treasury Office	-	-	-	-	-	-	-		-
Finance	-	94 446	95 311	5 034	50 857	58 859	(8 001)	-14%	95 311
Human Resources	-	526	526	95	95	175	(80)	-46%	526
Marketing, Customer Relations, Publicity and Media	-	4	104	-	-	35	(35)	-100%	104
Supply Chain Management	-	17	17	7	19	6	13	236%	17
Community and public safety	-	156 525	156 925	691	41 045	52 308	(11 264)	-22%	156 925
Community and social services	-	105 912	106 312	79	39 056	35 437	3 618	10%	106 312
Aged Care	-	95 119	95 119	-	38 801	31 706	7 094	22%	95 119
Cemeteries, Funeral Parlours and Crematoriums	-	222	222	21	88	74	14	19%	222
Community Halls and Facilities	-	863	863	50	137	288	(151)	-52%	863
Libraries and Archives	-	9 707	10 107	7	30	3 369	(3 339)	-99%	10 107
Sport and recreation	-	20 394	20 394	604	1 954	6 798	(4 844)	-71%	20 394
Recreational Facilities	-	7 299	7 299	598	1 930	2 433	(503)	-21%	7 299
Sports Grounds and Stadiums	-	13 095	13 095	6	24	4 365	(4 341)	-99%	13 095

Description	2018/19	Budget Year 2019/20						Full Year Forecast	
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance		
R thousands									
Public safety	–	728	728	–	3	243	(240)	-99%	728
<i>Fire Fighting and Protection</i>	–	728	728	–	3	243	(240)	-99%	728
Housing	–	29 492	29 492	8	32	9 831	(9 798)	-100%	29 492
<i>Housing</i>	–	29 492	29 492	8	32	9 831	(9 798)	-100%	29 492
<i>Economic and environmental services</i>	–	34 264	35 580	523	2 104	11 952	(9 848)	-82%	35 580
Planning and development	–	3 669	3 669	79	404	1 223	(819)	-67%	3 669
<i>Economic Development/Planning</i>	–	250	250	–	–	83	(83)	-100%	250
<i>Town Planning, Building Regulations and Enforcemen</i>	–	2 793	2 793	79	404	931	(527)	-57%	2 793
<i>Project Management Unit</i>	–	626	626	–	–	209	(209)	-100%	626
Road transport	–	30 057	31 214	445	1 699	10 497	(8 798)	-84%	31 214
<i>Police Forces, Traffic and Street Parking Control</i>	–	23 720	23 720	445	1 699	7 999	(6 300)	-79%	23 720
<i>Roads</i>	–	6 337	7 493	–	–	2 498	(2 498)	-100%	7 493
Environmental protection	–	538	698	–	1	233	(232)	-100%	698
<i>Biodiversity and Landscape</i>	–	538	698	–	1	233	(232)	-100%	698
<i>Trading services</i>	–	374 903	381 404	24 866	115 938	132 962	(17 025)	-13%	381 404
Energy sources	–	267 273	267 273	16 860	82 766	90 154	(7 388)	-8%	267 273
<i>Electricity</i>	–	266 452	266 452	16 860	82 766	89 880	(7 114)	-8%	266 452
<i>Street Lighting and Signal Systems</i>	–	821	821	–	–	274	(274)	-100%	821
Water management	–	56 021	61 782	3 587	13 706	22 019	(8 314)	-38%	61 782
<i>Water Distribution</i>	–	56 021	61 782	3 587	13 706	22 019	(8 314)	-38%	61 782
Waste water management	–	26 404	26 404	2 085	10 222	11 980	(1 758)	-15%	26 404
<i>Sewerage</i>	–	23 012	23 012	2 085	10 222	10 849	(627)	-6%	23 012
<i>Storm Water Management</i>	–	3 391	3 391	–	–	1 130	(1 130)	-100%	3 391
Waste management	–	25 206	25 945	2 335	9 244	8 810	434	5%	25 945
<i>Solid Waste Removal</i>	–	25 206	25 945	2 335	9 244	8 810	434	5%	25 945
Total Revenue - Functional	–	660 803	669 985	31 218	210 145	256 337	(46 192)	-18%	669 987

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M04 October

Description	2018/19	Budget Year 2019/20							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands									
Expenditure - Functional									
<i>Municipal governance and administration</i>	-	120 995	122 877	12 418	36 827	37 761	(934)	-2%	122 877
Executive and council	-	28 588	28 728	2 232	7 125	8 378	(1 253)	-15%	28 728
<i>Mayor and Council</i>	-	18 767	18 686	1 109	4 409	4 801	(392)	-8%	18 686
<i>Municipal Manager, Town Secretary and Chief Execut</i>	-	9 822	10 043	1 123	2 716	3 577	(861)	-24%	10 043
Finance and administration	-	90 177	91 919	9 995	28 838	28 455	383	1%	91 919
<i>Administrative and Corporate Support</i>	-	8 615	10 018	1 560	4 939	3 033	1 906	63%	10 018
<i>Asset Management</i>	-	4 392	4 392	2	137	1 690	(1 552)	-92%	4 392
<i>Budget and Treasury Office</i>	-	-	-	-	-	-	-	-	-
<i>Finance</i>	-	33 713	33 703	4 023	9 385	9 618	(233)	-2%	33 703
<i>Fleet Management</i>	-	2 796	2 796	262	915	818	97	12%	2 796
<i>Human Resources</i>	-	19 972	19 949	1 941	7 338	6 894	444	6%	19 949
<i>Information Technology</i>	-	3 719	3 719	1 076	1 609	1 044	565	54%	3 719
<i>Legal Services</i>	-	1 780	1 880	125	791	792	(1)	0%	1 880
<i>Marketing, Customer Relations, Publicity and Media</i>	-	3 630	3 775	293	1 190	1 366	(175)	-13%	3 775
<i>Property Services</i>	-	3 489	3 489	48	194	312	(118)	-38%	3 489
<i>Risk Management</i>	-	421	421	-	-	162	(162)	-100%	421
<i>Supply Chain Management</i>	-	5 970	6 215	640	2 243	2 025	218	11%	6 215
<i>Valuation Service</i>	-	1 680	1 563	24	97	702	(605)	-86%	1 563
Internal audit	-	2 230	2 230	192	863	928	(65)	-7%	2 230
<i>Governance Function</i>	-	2 230	2 230	192	863	928	(65)	-7%	2 230
Community and public safety	-	99 678	97 403	7 820	24 601	33 082	(8 481)	-26%	97 403
Community and social services	-	26 589	26 564	2 202	7 331	9 330	(1 999)	-21%	26 564
<i>Aged Care</i>	-	4 296	4 267	628	1 386	1 354	31	2%	4 267
<i>Cemeteries, Funeral Parlours and Crematoriums</i>	-	3 317	3 317	267	983	1 149	(167)	-14%	3 317
<i>Child Care Facilities</i>	-	819	823	3	6	321	(316)	-98%	823
<i>Community Halls and Facilities</i>	-	6 080	6 080	449	1 736	2 207	(472)	-21%	6 080
<i>Disaster Management</i>	-	47	47	2	13	4	9	208%	47
<i>Education</i>	-	705	705	1	1	272	(272)	-100%	705
<i>Libraries and Archives</i>	-	11 324	11 324	851	3 208	4 021	(814)	-20%	11 324
Sport and recreation	-	28 548	27 423	2 064	7 086	9 244	(2 158)	-23%	27 423
<i>Community Parks (including Nurseries)</i>	-	6 763	6 763	568	2 104	2 032	72	4%	6 763
<i>Recreational Facilities</i>	-	16 797	15 673	1 144	3 661	5 425	(1 765)	-33%	15 673
<i>Sports Grounds and Stadiums</i>	-	4 988	4 988	353	1 322	1 787	(465)	-26%	4 988
Public safety	-	9 416	9 371	619	2 329	3 162	(833)	-26%	9 371
<i>Fire Fighting and Protection</i>	-	9 416	9 371	619	2 329	3 162	(833)	-26%	9 371
Housing	-	35 126	34 045	2 934	7 855	11 347	(3 492)	-31%	34 045
<i>Housing</i>	-	33 431	32 331	2 923	7 801	10 689	(2 888)	-27%	32 331
<i>Informal Settlements</i>	-	1 695	1 715	11	54	658	(604)	-92%	1 715

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	YearTD budget
R thousands									
Economic and environmental services	–	69 890	70 940	4 417	15 550	21 664	(6 114)	-28%	70 940
Planning and development	–	11 868	11 888	629	3 145	4 071	(926)	-23%	11 888
<i>Corporate Wide Strategic Planning (IDPs, LEDs)</i>	–	2 182	2 182	130	508	668	(159)	-24%	2 182
<i>Economic Development/Planning</i>	–	2 227	2 247	(9)	735	726	9	1%	2 247
<i>Town Planning, Building Regulations and Enforcement</i>	–	4 920	4 920	371	1 355	1 802	(446)	-25%	4 920
<i>Project Management Unit</i>	–	2 538	2 538	137	546	875	(329)	-38%	2 538
Road transport	–	55 632	56 503	3 680	12 152	16 751	(4 599)	-27%	56 503
<i>Police Forces, Traffic and Street Parking Control</i>	–	31 101	30 815	1 660	6 507	10 120	(3 613)	-36%	30 815
<i>Roads</i>	–	24 531	25 688	2 020	5 645	6 631	(986)	-15%	25 688
Environmental protection	–	2 390	2 550	108	253	842	(589)	-70%	2 550
<i>Biodiversity and Landscape</i>	–	2 390	2 550	108	253	842	(589)	-70%	2 550
<i>Pollution Control</i>	–	–	–	–	–	–	–		–
Trading services	–	363 203	362 958	22 649	93 262	99 760	(6 498)	-7%	362 958
Energy sources	–	260 127	259 824	15 328	70 039	73 918	(3 879)	-5%	259 824
<i>Electricity</i>	–	257 067	257 000	15 031	69 068	72 578	(3 510)	-5%	257 000
<i>Street Lighting and Signal Systems</i>	–	3 060	2 825	297	971	1 340	(369)	-28%	2 825
Water management	–	28 971	29 256	2 537	7 788	8 168	(381)	-5%	29 256
<i>Water Treatment</i>	–	1 557	1 557	2	10	600	(590)	-98%	1 557
<i>Water Distribution</i>	–	24 063	24 048	2 482	6 492	6 366	126	2%	24 048
<i>Water Storage</i>	–	3 351	3 651	53	1 286	1 202	84	7%	3 651
Waste water management	–	31 759	31 314	2 156	6 746	7 248	(502)	-7%	31 314
<i>Public Toilets</i>	–	1 710	1 710	123	477	608	(131)	-22%	1 710
<i>Sewerage</i>	–	21 855	21 400	1 513	4 374	4 399	(25)	-1%	21 400
<i>Storm Water Management</i>	–	5 720	5 720	520	1 893	1 289	604	47%	5 720
<i>Waste Water Treatment</i>	–	2 475	2 485	–	2	952	(950)	-100%	2 485
Waste management	–	42 346	42 564	2 628	8 689	10 426	(1 736)	-17%	42 564
<i>Solid Waste Disposal (Landfill Sites)</i>	–	16 543	16 539	211	1 052	1 749	(697)	-40%	16 539
<i>Solid Waste Removal</i>	–	24 478	24 699	2 269	7 031	8 167	(1 136)	-14%	24 699
<i>Street Cleaning</i>	–	1 325	1 325	148	607	511	96	19%	1 325
Other	–	914	914	213	427	438	(11)	-2%	914
Licensing and Regulation	–	60	60	–	–	11	(11)	-100%	60
Tourism	–	854	854	213	427	427	0	0%	854
Total Expenditure - Functional	–	654 680	655 092	47 517	170 666	192 705	(22 038)	-11%	655 092
Surplus/ (Deficit) for the year	–	6 123	14 892	(16 299)	39 479	63 632	(24 153)	-38%	14 895

The table provides detail of revenue and expenditure according to municipal votes including capital transfers.

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M04 October

Vote Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Financial Services	-	91 210	92 074	4 870	50 169	57 780	(7 611)	-13,2%	92 074
Vote 2 - Community Services	-	181 732	182 292	1 153	42 890	60 856	(17 966)	-29,5%	182 292
Vote 3 - Corporate Services	-	539	639	95	98	213	(115)	-54,2%	639
Vote 4 - Technical Services	-	385 828	393 486	25 069	116 825	136 990	(20 165)	-14,7%	393 486
Vote 5 - Muncipal Manager	-	1 495	1 495	31	164	498	(335)	-67,2%	1 495
Total Revenue by Vote	-	660 803	669 985	31 218	210 145	256 337	(46 192)	-18,0%	669 985
Vote 1 - Financial Services	-	47 139	47 257	4 722	11 990	14 561	(2 571)	-17,7%	47 257
Vote 2 - Community Services	-	136 762	134 380	9 562	32 042	45 281	(13 239)	-29,2%	134 380
Vote 3 - Corporate Services	-	61 026	62 479	6 599	20 972	18 623	2 349	12,6%	62 479
Vote 4 - Technical Services	-	397 201	398 124	25 621	101 904	109 695	(7 791)	-7,1%	398 124
Vote 5 - Muncipal Manager	-	12 551	12 851	1 014	3 758	4 544	(786)	-17,3%	12 851
Total Expenditure by Vote	-	654 680	655 092	47 517	170 666	192 705	(22 038)	-11,4%	655 092
Surplus/ (Deficit) for the year	-	6 123	14 892	(16 299)	39 479	63 632	(24 153)	-38,0%	14 892

The table provides detail of revenue according to source and expenditure according to type.

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M04 October

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue By Source									
Property rates	-	72 282	72 282	3 427	46 544	51 182	(4 639)	-9%	72 282
Service charges - electricity revenue	-	265 119	265 119	16 880	82 823	89 436	(6 613)	-7%	265 119
Service charges - water revenue	-	35 901	35 901	3 187	12 110	13 392	(1 283)	-10%	35 901
Service charges - sanitation revenue	-	22 085	22 085	1 926	9 620	10 540	(920)	-9%	22 085
Service charges - refuse revenue	-	23 849	23 849	2 099	8 336	8 111	225	3%	23 849
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	-	7 567	7 567	456	1 628	2 522	(894)	-35%	7 567
Interest earned - external investments	-	8 695	8 695	700	1 835	2 898	(1 063)	-37%	8 695
Interest earned - outstanding debtors	-	7 891	7 891	1 394	4 563	2 630	1 932	73%	7 891
Dividends received	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	-	19 482	19 482	9	32	6 586	(6 554)	-100%	19 482
Licences and permits	-	165	165	82	419	55	364	664%	165
Agency services	-	5 420	5 420	360	1 335	1 807	(472)	-26%	5 420
Transfers recognised - operational	-	138 467	138 827	-	38 959	46 276	(7 317)	-16%	138 827
Other revenue	-	9 704	10 568	698	1 942	3 523	(1 581)	-45%	10 568
Gains on disposal of PPE	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)	-	616 625	617 850	31 218	210 145	238 958	(28 814)	-12%	617 850
Expenditure By Type									
Employee related costs	-	192 524	193 218	16 549	63 434	74 476	(11 042)	-15%	193 218
Remuneration of councillors	-	11 459	11 459	794	3 176	3 223	(47)	-1%	11 459
Debt impairment	-	33 613	33 613	3 197	4 435	11 204	(6 769)	-60%	33 613
Depreciation & asset impairment	-	45 590	45 590	2	3	1 328	(1 325)	-100%	45 590
Finance charges	-	8 840	8 840	-	40	299	(258)	-87%	8 840
Bulk purchases	-	229 196	229 196	13 305	63 457	65 432	(1 976)	-3%	229 196
Other materials	-	17 569	15 594	1 453	4 544	4 564	(20)	0%	15 594
Contracted services	-	43 731	44 811	4 133	12 201	11 748	453	4%	44 811
Transfers and grants	-	30 962	30 932	2 792	6 967	10 325	(3 358)	-33%	30 932
Other expenditure	-	41 196	41 838	5 290	12 410	10 106	2 304	23%	41 838
Loss on disposal of PPE	-	-	-	-	-	-	-	-	-
Total Expenditure	-	654 680	655 092	47 517	170 666	192 705	(22 038)	-11%	655 092
Surplus/(Deficit)	-	(38 055)	(37 242)	(16 299)	39 479	46 254	(6 775)	(0)	(37 242)
Transfers recognised - capital	-	44 178	52 135	-	-	17 378	(17 378)	(0)	52 135
Contributions recognised - capital	-	-	-	-	-	-	-	-	-
Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	-	6 123	14 892	(16 299)	39 479	63 632			14 892
Surplus/(Deficit) attributable to Share of surplus/ (deficit) of associate	-	6 123	14 892	(16 299)	39 479	63 632			14 892
Surplus/ (Deficit) for the year	-	6 123	14 892	(16 299)	39 479	63 632			14 892

The revenue and expenditure figures excludes internal charges.

The tables provides detail of capital expenditure according to municipal votes.

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M04 October

Vote Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Multi-Year expenditure appropriation									
Vote 2 - Community Services	-	3 106	3 106	-	-	835	(835)	-100%	3 106
Vote 4 - Technical Services	-	33 049	38 810	1 738	5 149	3 049	2 100	69%	38 810
Total Capital Multi-year expenditure	-	36 155	41 916	1 738	5 149	3 884	1 265	33%	41 916
Single Year expenditure appropriation									
Vote 1 - Financial Services	-	80	80	4	8	1	7	799%	80
Vote 2 - Community Services	-	15 992	16 800	14	588	1 384	(796)	-58%	16 800
Vote 3 - Corporate Services	-	3 380	4 582	5	310	795	(485)	-61%	4 582
Vote 4 - Technical Services	-	15 950	18 495	4 638	5 947	4 157	1 790	43%	18 495
Vote 5 - Muncipal Manager	-	56	56	-	-	-	-		56
Total Capital single-year expenditure	-	35 458	40 012	4 661	6 854	6 337	516	8%	40 012
Total Capital Expenditure	-	71 613	81 928	6 398	12 002	10 221	1 781	17%	81 928

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M04 October

Vote Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Standard Classification									
<i>Governance and administration</i>	-	2 700	4 218	718	795	650	145	22%	4 218
Executive and council	-	150	165	11	22	38	(17)	-43%	165
Finance and administration	-	2 550	4 053	707	773	611	162	26%	4 053
<i>Community and public safety</i>	-	18 572	19 372	11	555	2 071	(1 516)	-73%	19 372
Community and social services	-	4 190	5 090	11	95	967	(872)	-90%	5 090
Sport and recreation	-	13 461	13 360	-	460	864	(404)	-47%	13 360
Public safety	-	922	922	-	-	241	(241)	-100%	922
Housing	-	-	-	-	-	-	-	-	-
<i>Economic and environmental service.</i>	-	13 808	13 816	3 716	5 150	3 378	1 772	52%	13 816
Planning and development	-	26	138	1	29	2	27	1796%	138
Road transport	-	13 782	13 679	3 715	5 121	3 376	1 745	52%	13 679
Environmental protection	-	-	-	-	-	-	-	-	-
<i>Trading services</i>	-	36 533	44 522	1 953	5 503	4 123	1 380	33%	44 522
Energy sources	-	8 700	8 700	656	2 543	2 083	459	22%	8 700
Water management	-	19 581	26 544	4	343	1 137	(794)	-70%	26 544
Waste water management	-	7 241	7 341	1 293	2 618	183	2 434	1328%	7 341
Waste management	-	1 010	1 937	-	-	719	(719)	-100%	1 937
Total Capital Expenditure - Standard Classification	-	71 613	81 928	6 398	12 002	10 221	1 781	17%	81 928
Funded by:									
National Government	-	38 506	44 267	1 345	3 292	1 558	1 734	111%	44 267
Provincial Government	-	6 672	7 072	-	-	2 357	(2 357)	-100%	7 072
District Municipality	-	500	500	-	-	167	(167)	-100%	500
Transfers recognised - capital	-	45 678	52 135	1 345	3 292	4 180	(888)	-21%	52 135
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	-	25 935	29 794	5 053	8 710	6 041	2 670	44%	29 794
Total Capital Funding	-	71 613	81 928	6 398	12 002	10 221	1 781	17%	81 928

The table provides detail of the municipality's financial position as at period end.

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M04 October

Description	2018/19	Budget Year 2019/20			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash	-	89 164	89 164	32 404	32 404
Call investment deposits	-	-	-	80 000	80 000
Consumer debtors	-	29 579	29 579	83 952	83 952
Other debtors	-	26 690	26 690	5 183	5 183
Current portion of long-term receivables	-	-	-	-	-
Inventory	-	11 402	11 402	10 043	10 043
Total current assets	-	156 835	156 835	211 582	211 582
Non current assets					
Long-term receivables	-	-	-	-	-
Investments	-	-	-	-	-
Investment property	-	45 660	45 660	44 492	44 492
Investments in Associate	-	-	-	-	-
Property, plant and equipment	-	929 659	929 659	931 650	931 650
Agricultural	-	-	-	-	-
Biological assets	-	-	-	-	-
Intangible assets	-	2 650	2 650	2 030	2 030
Other non-current assets	-	550	550	550	550
Total non current assets	-	978 519	978 519	978 721	978 721
TOTAL ASSETS	-	1 135 353	1 135 353	1 190 303	1 190 303
LIABILITIES					
Current liabilities					
Bank overdraft	-	-	-	-	-
Borrowing	-	-	-	1 518	1 518
Consumer deposits	-	6 418	6 418	7 476	7 476
Trade and other payables	-	69 191	69 191	54 419	54 419
Provisions	-	39 877	39 877	25 880	25 880
Total current liabilities	-	115 487	115 487	89 293	89 293
Non current liabilities					
Borrowing	-	675	675	4 704	4 704
Provisions	-	154 570	154 570	153 363	153 363
Total non current liabilities	-	155 245	155 245	158 067	158 067
TOTAL LIABILITIES	-	270 732	270 732	247 361	247 361
NET ASSETS	-	864 621	864 621	942 942	942 942
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	-	854 266	854 266	932 587	932 587
Reserves	-	10 355	10 355	10 355	10 355
TOTAL COMMUNITY WEALTH/EQUITY	-	864 621	864 621	942 942	942 942

The cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M04 October

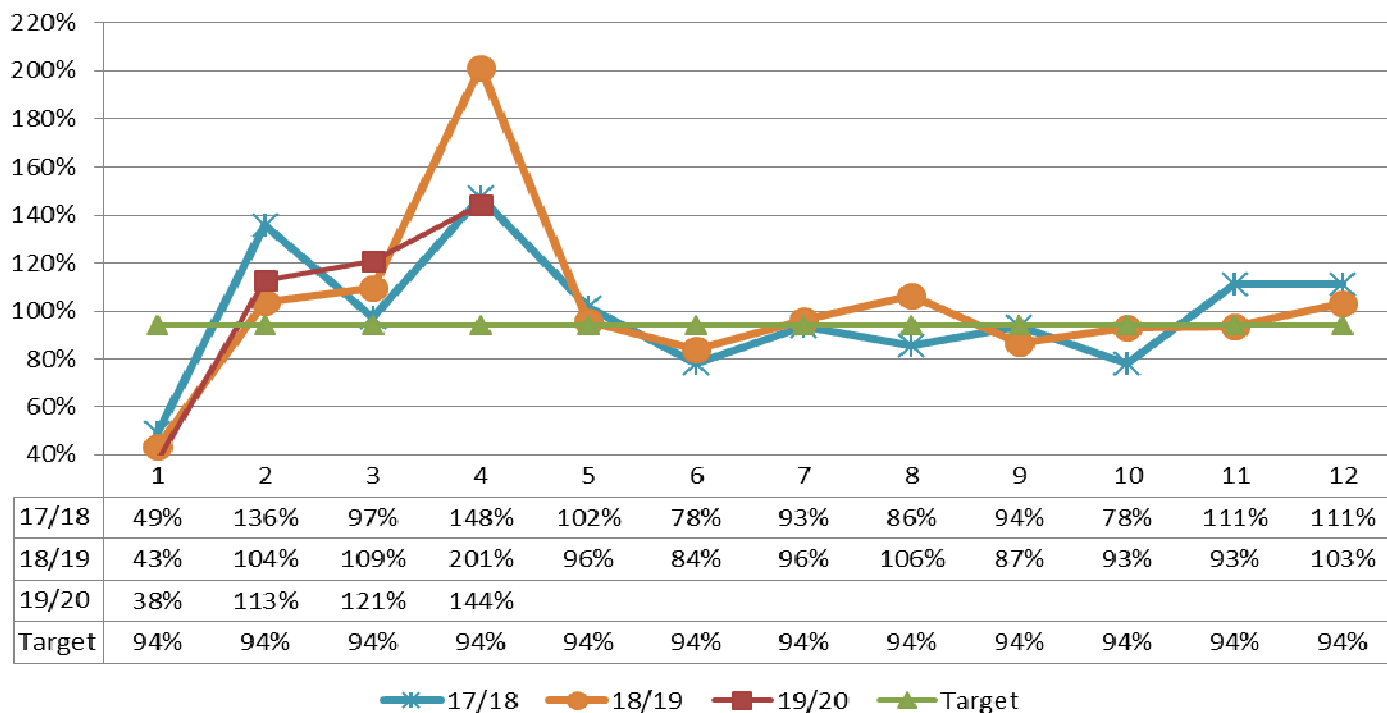
Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges	-	71 559	71 559	9 921	36 251	17 890	18 361	103%	71 559
Service charges	-	330 950	330 950	27 220	118 636	82 738	35 899	43%	330 950
Other revenue	-	24 158	24 158	1 399	5 554	6 040	(486)	-8%	24 158
Government - operating	-	139 169	139 169	3 042	56 640	34 792	21 848	63%	139 169
Government - capital	-	50 208	50 208	-	14 003	12 552	1 451	12%	50 208
Interest	-	16 565	16 565	700	1 835	4 141	(2 306)	-56%	16 565
Dividends	-	-	-	-	-	-	-	-	-
Payments									
Suppliers and employees	-	(530 278)	(530 278)	(44 293)	(188 562)	(132 570)	55 993	-42%	(530 278)
Finance charges	-	(1 366)	(1 366)	-	-	(342)	(342)	100%	(1 366)
Transfers and Grants	-	(30 962)	(30 962)	(2 792)	(11 711)	(7 741)	3 971	-51%	(30 962)
NET CASH FROM/(USED) OPERATING ACTIVITIES	-	70 001	70 001	(4 803)	32 645	17 500	134 389	768%	70 001
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	-	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	-	-	-	-	-	-	-	-	-
Payments									
Capital assets	-	(71 613)	(71 613)	(7 026)	(14 501)	(17 903)	(3 402)	19%	(71 613)
NET CASH FROM/(USED) INVESTING ACTIVITIES	-	(71 613)	(71 613)	(7 026)	(14 501)	(17 903)	(3 402)	19%	(71 613)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits	-	-	-	(18)	20	-	20	-	-
Payments									
Repayment of borrowing	-	(500)	(500)	-	(22)	(125)	(103)	82%	-
NET CASH FROM/(USED) FINANCING ACTIVITIES	-	(500)	(500)	(18)	(2)	(125)	(123)	99%	(2)
NET INCREASE/ (DECREASE) IN CASH HELD	-	(2 112)	(2 112)	(11 848)	18 142	(528)			(1 612)
Cash/cash equivalents at beginning:	-	91 275	91 275		94 262	91 275			94 262
Cash/cash equivalents at month/year end:	-	89 164	89 164		112 404	90 747			92 650

The debtors age analysis per Income source and customer group is as follows:

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M04 October

Description	NT Code	Budget Year 2019/20								Total	Total over 90 days
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr		
R thousands											
Debtors Age Analysis By Income Source											
Water	1200	8 431	1 756	1 990	1 143	925	1 023	5 516	37 649	58 433	46 256
Electricity	1300	13 583	496	346	250	218	201	1 112	2 710	18 915	4 490
Property Rates	1400	4 132	10 801	257	336	207	177	987	13 823	30 720	15 529
Waste Water Management	1500	5 323	872	684	629	607	568	3 355	18 225	30 263	23 385
Waste Management	1600	5 921	861	799	710	667	621	3 299	19 459	32 337	24 756
Property Rental Debtors	1700	87	13	18	12	12	17	96	711	966	848
Interest on Arrear Accounts	1810	1 431	325	125	129	126	144	1 170	30 178	33 629	31 748
Recoverable expenditure	1820	-	-	-	-	-	-	-	-	-	-
Other	1900	(3 614)	31	39	36	26	36	157	1 018	(2 270)	1 274
Total By Income Source	2000	35 294	15 154	4 258	3 244	2 789	2 788	15 692	123 773	202 992	148 286
2018/19 - totals only										-	-
Debtors Age Analysis By Customer Group											
Organs of State	2200	1 149	7 223	143	138	77	84	332	3 275	12 420	3 905
Commercial	2300	10 505	2 879	355	330	289	264	1 577	9 027	25 227	11 487
Households	2400	23 361	4 722	3 611	2 640	2 334	2 418	13 654	108 488	161 228	129 535
Other	2500	279	329	149	136	89	22	129	2 983	4 117	3 359
Total By Customer Group	2600	35 294	15 154	4 258	3 244	2 789	2 788	15 692	123 773	202 992	148 286

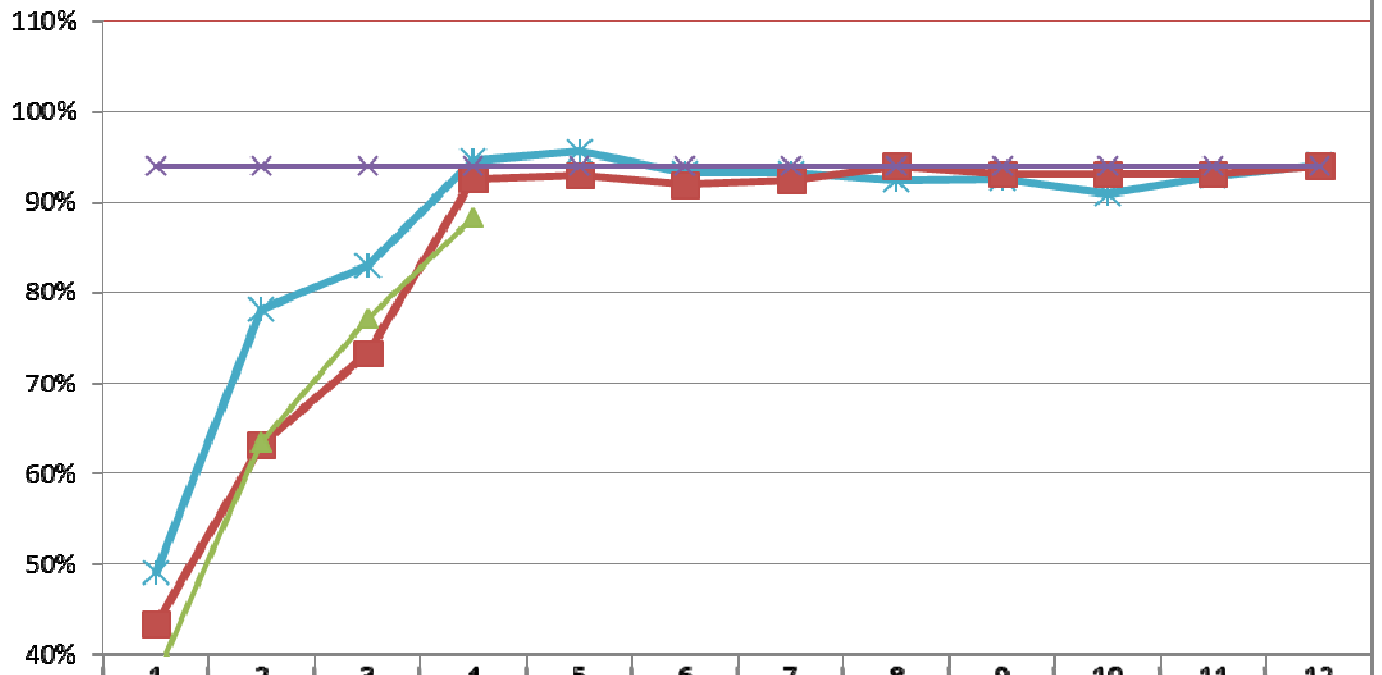
Debtor Collection Rate per Month



The purpose of this graph is to illustrate the collection against targets set for the relevant months. The target for the month is 94% while the actual figure for October 2019 amounts to 144% in comparison to the previous year 109%.

Die doel van hierdie grafiek is om die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 94%, terwyl die syfer vir Oktober 2019 121 % beloop in vergelyking met die vorige jaar 144 %.

Accumulative Collection Rate



	1	2	3	4	5	6	7	8	9	10	11	12
17/18	49%	78%	83%	95%	96%	93%	93%	92%	93%	91%	93%	94%
18/19	43%	63%	73%	93%	93%	92%	92%	94%	93%	93%	93%	94%
19/20	38%	64%	77%	88%								
Target	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 94% while the actual figure is 88%.

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 94%, terwyl die werklike syfer 88% behoort.

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M04 October

Description	NT Code	Budget Year 2019/20								Total
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	1 600	27	-	-	-	-	-	-	1 627
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	1 600	27	-	-	-	-	-	-	1 627

The movement in investments is detailed below.

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M04 October

Investments by maturity Name of institution & investment ID R thousands	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of month	Change in market value	Market value at end of the month
	Yrs/Months							
<u>Municipality</u>								
ABSA	-	-	-	-	-	-	-	20 000
Investec	-	-	-	-	-	-	-	-
Nedbank	-	-	-	-	-	-	-	20 000
Standard Bank	-	-	-	-	-	-	-	20 000
FNB	-	-	-	-	-	-	-	20 000
	-	-	-	-	-	-	-	-
TOTAL INVESTMENTS AND INTEREST				-		-	-	80 000

Operating and Capital transfers recognised as revenue are indicated in the following table:
Transfers are recognised when the conditions are met.

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M04 October

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
RECEIPTS:									
Operating Transfers and Grants									
National Government:	-	97 119	97 119	-	38 959	24 280	14 679	60,5%	97 119
Equitable Share	-	92 850	92 850	-	38 688	23 213	15 476	66,7%	92 850
Local Government Financial Management Grant [Schedule 5B]	-	1 400	1 400	-	158	350	(192)	-54,8%	1 400
Expanded Public Works Programme Integrated Grant [Schedule 5B]	-	2 269	2 269	-	113	567	(455)	-80,2%	2 269
Municipal Infrastructure Grant [Schedule 5B]	-	600	600	-	-	150	(150)	-100,0%	600
Provincial Government:	-	39 969	38 469	-	-	9 617	(9 617)	-100,0%	38 469
Housing	-	29 000	29 000	-	-	7 250	(7 250)	-100,0%	29 000
Financial Management	-	330	330	-	-	83	(83)	-100,0%	330
Financial Management Support Grant	-	-	-	-	-	-	-	-	-
Libraries, Archives and Museum	-	9 639	8 139	-	-	2 035	(2 035)	-100,0%	8 139
Community Development Workers	-	-	-	-	-	-	-	-	-
<i>Maintenance of Main Roads</i>	-	-	-	-	-	-	-	-	-
Municipal Accreditation & Capacity Building Grant	-	224	224	-	-	56	(56)	-100,0%	224
Other grant providers:	-	1 549	1 549	-	-	-	-	-	1 549
<i>Tourism</i>	-	-	-	-	-	-	-	-	-
<i>Water Drought Support</i>	-	-	-	-	-	-	-	-	-
<i>Other grant providers:</i>	-	775	775	-	-	-	-	-	775
<i>Belguim Grant</i>	-	250	250	-	-	-	-	-	250
Total Operating Transfers and Grants	-	138 638	137 138	-	38 959	33 897	5 062	14,9%	137 138
National Government:	-	80 490	92 012	-	-	23 003	(23 003)	-100,0%	92 012
National Government:	-	41 984	47 745	-	-	11 936	(11 936)	-100,0%	47 745
Municipal Infrastructure Grant [Schedule 5B]	-	18 966	18 966	-	-	4 742	(4 742)	-100,0%	18 966
Regional Bulk Infrastructure Grant (Schedule 5B)	-	16 931	22 692	-	-	5 673	(5 673)	-100,0%	22 692
Provincial Government:	-	2 666	2 666	-	-	667	(667)	-100,0%	1 944
<i>Provincial Government:</i>	-	1 694	1 694	-	-	423	(423)	-100,0%	972
<i>Housing</i>	-	-	-	-	-	-	-	-	-
Total Capital Transfers and Grants	-	83 156	94 678	-	-	23 670	(23 670)	-100,0%	93 956
TOTAL RECEIPTS OF TRANSFERS & GRANTS	-	221 794	231 816	-	38 959	57 567	(18 608)	-32,3%	231 094

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Operating and Capital expenditure financed from grants are indicated in the following table:

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M04 October

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
EXPENDITURE									
Operating expenditure of Transfers and Grants									
National Government:	-	97 119	97 119	-	38 959	24 280	14 679	60,5%	97 119
Equitable Share	-	92 850	92 850	-	38 688	23 213	15 476	66,7%	92 850
Local Government Financial Management Grant [Schedule 5B]	-	1 400	1 400	-	158	350	(192)	-54,8%	1 400
Expanded Public Works Programme Integrated Grant [Schedule 5B]	-	2 269	2 269	-	113	567	(455)	-80,2%	2 269
Municipal Infrastructure Grant [Schedule 5B]	-	600	600	-	-	150	(150)	-100,0%	600
Other transfers and grants [insert description]	-	-	-	-	-	-	-	-	-
Provincial Government:	-	40 193	38 693	-	-	9 673	(9 673)	-100,0%	38 693
Housing	-	29 000	29 000	-	-	7 250	(7 250)	-100,0%	29 000
Financial Management	-	330	330	-	-	83	(83)	-100,0%	330
Financial Management Support Grant	-	-	-	-	-	-	-	-	-
Regional Social Economical Pro	-	1 000	1 000	-	-	250	(250)	-100,0%	1 000
Libraries, Archives and Museum	-	9 639	8 139	-	-	2 035	(2 035)	-100,0%	8 139
Community Development Workers	-	-	-	-	-	-	-	-	-
Maintenance of Main Roads	-	-	-	-	-	-	-	-	-
Municipal Accreditation & Capacity Building Grant	-	224	224	-	-	56	(56)	-100,0%	224
District Municipality:	-	-	-	-	-	-	-	-	-
Tourism	-	-	-	-	-	-	-	-	-
Water Drought Support	-	-	-	-	-	-	-	-	-
Other grant providers:	-	775	775	-	-	-	-	-	775
Belguim Grant	-	250	250	-	-	-	-	-	250
Table Mountain Fund	-	525	525	-	-	-	-	-	525
Total operating expenditure of Transfers and Grants	-	138 087	136 587	-	38 959	33 953	5 006	14,7%	136 587
Capital expenditure of Transfers and Grants									
National Government:	-	38 506	44 267	-	-	11 067	(11 067)	-100,0%	44 267
Municipal Infrastructure Grant [Schedule 5B]	-	18 966	18 966	-	-	4 742	(4 742)	-100,00%	18 966
Regional Bulk Infrastructure Grant (Schedule 5B)	-	16 931	22 692	-	-	5 673	(5 673)	-100,00%	22 692
Integrated National Electrification Programme (Municipal)	-	2 609	2 609	-	-	652	(652)	-100,00%	2 609
Regional Social Economical Pro	-	-	-	-	-	-	-	-	-
Provincial Government:	-	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-	-
Sport & Recreation	-	-	-	-	-	-	-	-	-
District Municipality:	-	-	-	-	-	-	-	-	-
Other grant providers:	-	-	-	-	-	-	-	-	-
Total capital expenditure of Transfers and Grants	-	38 506	44 267	-	-	11 067	(11 067)	-100,0%	44 267
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	-	176 593	180 854	-	38 959	45 020	(6 061)	-13,5%	180 854

According to our knowledge, the Municipality complies with the Division of Revenue Act (DoRA) as well as all the conditions of the allocations in terms thereof.

Expenditure on councillor allowances and employee benefits:

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M04 October

Summary of Employee and Councillor remuneration	Budget Year 2019/20							
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	B	C					%	D
R thousands								
Councillors (Political Office Bearers plus Other)								
Basic Salaries and Wages	7 718	7 718	608	2 431	1 930	502	26%	7 718
Pension and UIF Contributions	1 137	1 137	88	353	284	69	24%	1 137
Medical Aid Contributions	227	227	16	65	57	8	14%	227
Motor Vehicle Allowance	741	741	-	-	185	(185)	-100%	741
Cellphone Allowance	1 094	1 094	78	313	274	39	14%	1 094
Housing Allowances	487	487	3	14	122	(108)	-89%	487
Other benefits and allowances	54	54	-	-	13	(13)	-100%	54
Sub Total - Councillors	11 459	11 459	794	3 176	2 865	311	11%	11 459
Senior Managers of the Municipality								
Basic Salaries and Wages	3 809	3 809	237	861	952	(91)	-10%	3 809
Pension and UIF Contributions	783	783	17	64	196	(132)	-68%	783
Medical Aid Contributions	135	135	6	23	34	(10)	-30%	135
Overtime	-	-	-	-	-	-	-	-
Performance Bonus	891	891	46	129	223	(94)	-42%	891
Motor Vehicle Allowance	1 052	1 052	68	270	263	7	3%	1 052
Cellphone Allowance	71	71	2	3	18	(15)	-82%	71
Housing Allowances	154	154	-	-	38	(38)	-100%	154
Other benefits and allowances	115	115	9	45	29	16	56%	115
Payments in lieu of leave	-	-	-	-	-	-	-	-
Long service awards	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	-	-	-	-	-	-	-	-
Sub Total - Senior Managers	7 010	7 010	384	1 395	1 753	(358)	-20%	7 010
Other Municipal Staff								
Basic Salaries and Wages	107 531	107 531	8 987	33 958	26 883	7 075	26%	107 531
Pension and UIF Contributions	16 333	16 333	1 341	5 343	4 083	1 260	31%	16 333
Medical Aid Contributions	7 364	7 364	610	2 445	1 841	604	33%	7 364
Overtime	12 433	12 432	1 510	5 793	3 108	2 685	86%	12 432
Performance Bonus	8 186	8 186	759	2 900	2 047	854	42%	8 186
Motor Vehicle Allowance	4 478	4 478	455	1 666	1 119	546	49%	4 478
Cellphone Allowance	396	396	41	162	99	63	63%	396
Housing Allowances	1 600	1 600	125	500	400	100	25%	1 600
Other benefits and allowances	4 192	4 192	319	1 299	1 048	251	24%	4 192
Payments in lieu of leave	889	889	535	2 057	222	1 834	825%	889
Long service awards	436	436	141	566	109	457	419%	436
Post-retirement benefit obligations	11 376	11 376	606	2 423	2 844	(421)	-15%	11 376
Sub Total - Other Municipal Staff	175 213	175 213	15 429	59 111	43 803	15 308	35%	175 213
TOTAL SALARY, ALLOWANCES &	193 683	193 682	16 607	63 682	48 420	15 261	32%	193 682
% increase								
TOTAL MANAGERS AND STAFF	182 224	182 223	15 813	60 506	45 556	14 950	33%	182 223

The monthly cash flows for the year to date are indicated in the following table:

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M04 October

Description	Ref	Budget Year 2019/20											
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June
R thousands	1	Outcome	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
Cash Receipts By Source													
Property rates		3 455	11 142	11 734	9 921								28 530
Service charges - electricity revenue		17 246	27 274	27 135	21 954								139 968
Service charges - water revenue		2 326	2 518	2 559	2 161								30 506
Service charges - sanitation revenue		1 520	1 560	3 831	1 515								8 784
Service charges - refuse		1 647	1 811	1 988	1 590								13 850
Service charges - other		-	-	-	-								-
Rental of facilities and equipment		240	284	382	381								3 812
Interest earned - external investments		434	623	77	700								6 368
Interest earned - outstanding debtors		-	-	-	-								2 227
Dividends received		-	-	-	-								-
Fines		208	288	300	395								3 724
Licences and permits		308	8	1 318	162								1 859
Agency services		-	-	-	-								4 878
Transfer receipts - operating		47 994	5 605	-	3 042								59 330
Other revenue		145	331	344	461								9 301
Cash Receipts by Source		75 522	51 444	49 668	42 282	-	-	-	-	-	-	-	313 138
Other Cash Flows by Source													
Transfer receipts - capital		14 003	-	-	-								45 827
Contributions & Contributed assets		-	-	-	-								-
Proceeds on disposal of PPE		-	-	-	-								-
Short term loans		-	-	-	-								-
Borrowing long term/refinancing		-	-	-	-								-
Increase in consumer deposits		92	43	(97)	(18)								(20)
Receipt of non-current debtors		-	-	-	-								-
Receipt of non-current receivables		-	-	-	-								-
Change in non-current investments		-	-	-	-								80 000
Total Cash Receipts by Source		89 618	51 487	49 571	42 263	-	-	-	-	-	-	-	438 944
Cash Payments by Type													
Employee related costs		13 166	13 889	13 576	14 279								107 754
Remuneration of councillors		909	910	899	906								7 085
Interest paid		-	-	-	-								1 095
Bulk purchases - Electricity		23 467	30 587	27 112	15 301								101 073
Bulk purchases - Water & Sewer		-	-	-	-								-
Other materials		1 070	1 700	1 073	1 697								11 020
Contracted services		2 576	4 884	3 656	4 506								39 427
Grants and subsidies paid - other municipalities		-	-	-	-								-
Grants and subsidies paid - other		4 958	-	3 961	2 792								2 683
General expenses		3 937	4 387	3 437	6 290								27 604
Cash Payments by Type		50 084	56 357	53 713	45 771	-	-	-	-	-	-	-	297 740
Other Cash Flows/Payments by Type													
Capital assets		2 346	1 184	3 945	7 026								76 952
Repayment of borrowing		-	-	22	-								2 978
Other Cash Flows/Payments		(7 040)	107	(31)	1 314								5 651
Total Cash Payments by Type		45 389	57 648	57 649	54 111	-	-	-	-	-	-	-	383 321
NET INCREASE/(DECREASE) IN CASH HELD		44 229	(6 160)	(8 078)	(11 848)	-	-	-	-	-	-	-	55 623
Cash/cash equivalents at the month/year beginning:		94 262	138 491	132 330	124 252	112 404	112 404	112 404	112 404	112 404	112 404	112 404	112 404
Cash/cash equivalents at the month/year end:		138 491	132 330	124 252	112 404	112 404	112 404	112 404	112 404	112 404	112 404	112 404	168 027

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M04 October

Month	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
<u>Monthly expenditure performance trend</u>									
July		6 777	6 774	101	101	6 774	6 673	98,5%	0%
August		6 777	6 774	3 035	3 136	13 547	10 411	76,9%	4%
September		6 777	6 774	2 468	5 604	20 321	14 717	72,4%	7%
October		6 777	6 774	6 398	12 002	27 094	15 092	55,7%	15%
November		6 777	6 774	-		33 868	-		
December		6 777	6 774	-		40 641	-		
January		6 777	6 774	-		47 415	-		
February		6 777	6 774	-		54 189	-		
March		6 777	6 774	-		60 962	-		
April		6 777	6 774	-		67 736	-		
May		6 777	6 774	-		74 509	-		
June		6 777	6 774	-		81 283	-		
Total Capital expenditure	-	81 321	81 283	12 002					

3.2 SUPPLY CHAIN MANAGEMENT

3.2.1 Demand and Acquisition

3.2.1.1 Advertisement stage

The following competitive bids are currently in the advertisement stage:

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Aanvraag en Verkryging

3.2.1.1 Adverteringsfase

Die volgende mededingende tenders is tans in die adverterings fase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/17/06	Facilitation of training for municipal minimum competency levels MMCL Programme	08-Nov-2019
08/2/17/14	Supply of alarm, monitoring and maintenance system and armed response services	27-Nov-2019
08/2/17/33	Service provider for carpentry training	12-Nov-2019
08/2/17/37	Supply and delivery of Electricity metering and related equipment	08-Nov-2019
08/2/17/39	Upgrade of Ceres Sportsfields	13-Nov-2019
08/2/17/40	Ceres sports fields concrete stands	05-Dec-2019
08/2/17/41	Translation services from English and/or Afrikaans to Isixhosa and vice versa for Witzenberg municipality	04-Dec-2019
08/2/17/42	Leasing of Office space to Witzenberg Municipality in Ceres	27-Nov-2019

The following formal written price quotations are currently in the advertisement stage:

Die volgende formele geskrewe pryskwotasies is tans in die adverteringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/17/43	Leasing of Office space to Witzenberg Municipality in Ceres	07-Nov-2019

3.2.1.2 Evaluation stage:

The following competitive bids are currently in the evaluation stage:

3.2.1.2 Evaluering stadium:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/17/07	Electrical and Mechanical Maintenance of water and sewer pump stations and treatment works in Witzenberg area for a period of 24 months	26-Sep-2019	03-Oct-2019 30-Oct-2019	N Jacobs
08/2/17/08	Supply and delivery of New vehicles, plant and equipment	25-Oct-2019	Awaiting	O Gatyene

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/17/16	Hiring of plant and equipment for the Witzenberg municipal area - Landfill sites	19-Sep-2019	15-Oct-2019	J Jacobs
08/2/17/21	Supply, delivery and offloading of 30kg bags of asphalt filler or similar approved filler	22-Oct-2019	Awaiting	E Lintnaar
08/2/17/30	Clearing of alien vegetation in Ceres nature reserve	14-Oct-2019	18-Oct-2019	H Truter

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/17/12	Supply and Delivery of Weaponry Items for Traffic and Law Enforcement Officers	06-Sep-2019	19-Sep-2019 23-Oct-2019 Referred back	M Green
08/2/17/15	Appointment of a service provider for the rebuild/recondition and complete assemble of diesel and petrol engines	27-Sep-2019	08-Oct-2019 Referred back	O Gatyene
08/2/17/24	Service provider for training of municipal officials on various Programmes	30-Sep-2019	01-Oct-2019	I Barnard
08/2/17/26	Supply, delivery and installation (if needed) of Workshop equipment	18-Oct-2019	24-Oct-2019	O Gatyene
08/2/17/28	Appointment of Architects / Architectural draughtsman for the upgrade and refurbishment of various water and sewerage infrastructure	23-Oct-2019	Awaiting	N Jacobs
08/2/17/31	Lease of the café building in Pine Forest holiday resort	27-Sep-2019	07-Oct-2019	R Africa
08/2/17/32	Lease of the café building at N'duli and PA Hamlet swimming pools	27-Sep-2019	Awaiting	R Africa

3.2.1.3 Adjudication stage

3.2.1.3 Toekenningsfase:

The following competitive bid is currently in the adjudication stage:

Die volgende mededingende tender is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/16/51	Appointment of an Auctioneer	05-Jul-2019	25-Sep-2019	27-Sep-2019 28-Oct-2019
08/2/16/55	Revenue Enhancement Services	05-Jun-2019	15-Aug-2019	30-Aug-2019 06-Sep-2019

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/16/75	Supply and delivery of disposable bags for refuse removal	03-Jul-2019	25-Sep-2019	27-Sep-2019 29-Oct-2019
08/2/16/77	Sale of residential erven in Ceres, Bella vista and Tulbagh	23-Aug-2019	29-Oct-2019	-
08/2/16/80	Roads and Stormwater Maintenance	15-Aug-2019	29-Oct-2019	-
08/2/16/82	Supply and delivery of Fuel	27-Sep-2019	23-Oct-2019	28-Oct-2019
08/2/17/05	Training of Municipal officials on Accredited Electrical modular courses	25-Sep-2019	29-Oct-2019	-

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

No bid was awarded by the Accounting Officer during the month of October 2019.

The following competitive bids were awarded by the Adjudication Committee during the month of October 2019:

3.2.1.4 Tenders toegeken

Geen tenders was toegeken deur die Rekenpligtige Beampte gedurende Oktober 2019 nie.

Die volgende mededingende tenders was toegeken deur die Tender Toekennings Komitee gedurende Oktober 2019:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/17/03	11-Oct-2019	Bidvest Waltons (PTY) Ltd	Supply and delivery of wooden stacking chairs	Bidder scored the highest points	R 273 125.00
08/2/17/11	28-Oct-2019	Viking Pony Africa Pumps (PTY) Ltd t/a Tricom Africa	The supply, delivery and installation of process aerators / mixers for Witzenberg municipality	Only responsive bidder	R 1 487 819.40

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

The following formal written price quotation or competitive bid was cancelled during the month of October 2019:

3.2.1.5 Paragraaf 13 (1): Kansellasië en her-uitnodiging van tenders

Die volgende formele geskrewe prys kwotasie of mededingende tender was gekanselleer gedurende Oktober 2019:

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/17/2	11-Oct-2019	Appointment of a service provider for the editing of the current draft Witzenberg LED Strategy	Funds are no longer available to cover the total envisaged expenditure

3.2.1.6 Paragraph 19 (1) l and 19 (2): Written price quotations

No written price quotations were approved during the month of October 2019.

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

Geen geskrewe prys kwotasies was goedgekeur gedurende Oktober 2019 nie.

3.2.1.7 Formal Written Price Quotations

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of October 2019:

3.2.1.7 Formele Geskrewe Prys Kwotasies

Die volgende formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van Oktober 2019:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
08/2/17/19	30-Oct-2019	Tony's Truck Centre (Pty)Ltd	Supply of Gear box (recon or exchange unit) and complete new clutch assemble	Only responsive bidder	R 49 277.50	Director: Technical Services

3.2.1.8 Appeals

The following appeals were lodged and are being dealt with by the Accounting Officer:

3.2.1.8 Appelle

Die volgende appëlle is ontvang en word hanteer deur die Rekenpligtige beampte:

Bid number	Bid title	Date of appeal	Appellant	Reason for appeal	Status	Dealt by
08/2/15/91	Professional engineering services for Witzenberg municipality	06 Nov 2018	RHDHV	Reason for non-compliance	Appeal is being dealt with by the Accounting Officer	Accounting Officer
		06 Nov 2018	EOH Industrial Technologies (Pty) Ltd	Calculation of cluster points		
		08 Nov 2018	Bigen Africa Services (PTY) Ltd	Reason for non-compliance		
08/2/16/72	Supply and Installation of Rigid mesh Security fencing at Municipal depots, Ceres	19 Aug 2019	Jonty Engineering and Trading SA CC t/a JETCO SA	Reason for non-compliance	Appeal is being dealt with by the Accounting Officer	Accounting Officer

3.2.1.9 Deviations

3.2.1.9 Afwykings

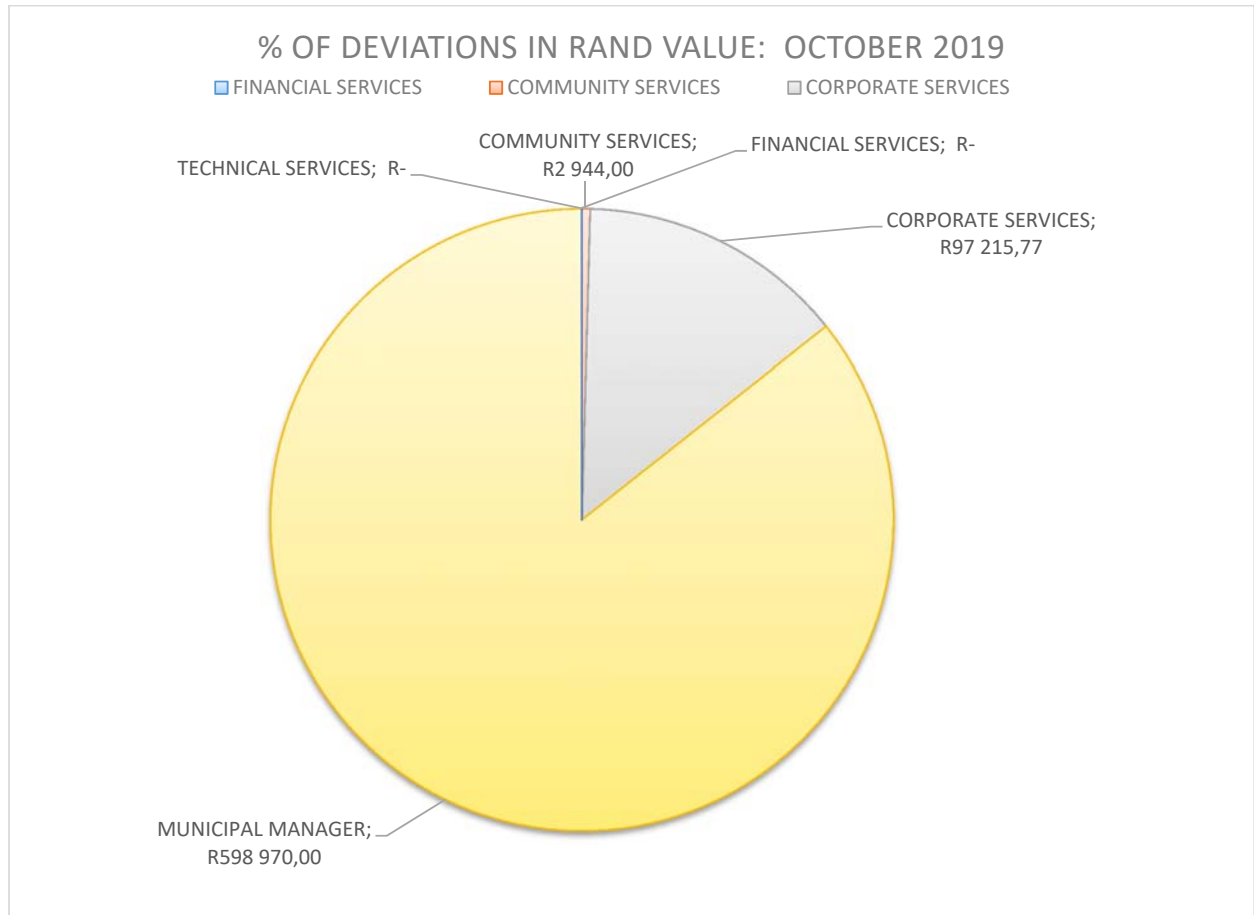
The following table contains the actuals against approved deviations by the Accounting Officer for the month of October 2019 which totals R 699 129.77:

Die volgende tabel bevat die werklike uitgawes teen goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van Oktober 2019 wat beloop op die totaal van R 699 129.77:

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
1-Oct-19	Witzenberg Herald	Publish Notice: Earthquake message from Mayor	Single supplier	161952	10,720.00
7-Oct-19	Institute of internal Auditors SA	Institute of internal Auditors, Western Cape Conference	Single supplier	162047	5,300.00
9-Oct-19	Witzenberg Herald	Advertisement Draft 5 year review Air Quality Management Plan	Single supplier	162071	2,944.00
17-Oct-19	Witzenberg Herald	Publication of Special Message to Matriculants from Mayor	Single supplier	162195	5,360.00
18-Oct-19	Workshop Electronics	Repair brake roller at Test Station	Single supplier	162212	3,100.40
21-Oct-19	Ceres Alarms	Supply of Alarm Monitoring and reaction services: Oct - Dec 2019	Single supplier	162242	41,631.12
21-Oct-19	Altron TMT (PTY) Ltd	Kronos: Time & Attendance training	Single supplier	162248	16,405.90
22-Oct-19	Syntell	Repair to Robot controller at Vos & Voortrekker street	Single supplier	162261	14,638.35
30-Oct-19	Witzenberg Herald	Publication of Special Message for Coronation day	Single supplier	162413	5,360.00
31-Oct-19	Regan Brown Inc	Legal services: MJM Bridgeman	Impractical	162437	593,670.00

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
August 2019	R 246 660.23	R17 804 435.66	1.38%
September 2019	R 1 709 006.97	R15 618 473.18	10.94%
October 2019	R 699 129.77	R15 045 560.08	4.64%

DEVIATIONS PER DIRECTORATE



Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

MONTH	Aug 2019	Sept 2019	Oct 2019
Value of inventory at hand	R 8 770 559.55	R 8 840 963.52	R 9 387 945.80
Turnover rate of total value of inventory	1.55	1.48	1.35
Date of latest stores reconciliation	31 Oct 2019		
Date of last stock count	26 Sep 2019		
Date of next stock count	12 Dec 2019		

QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that –


- The monthly in year monitoring reports for the month of October 2019

has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY.

Signature :



Date: 14 November 2019