

MINUTES OF THE COUNCIL MEETING OF WITZENBERG MUNICIPALITY, HELD IN THE COUNCIL CHAMBERS, MUNICIPAL OFFICES, 50 VOORTREKKER STREET, CERES ON WEDNESDAY, 23 JANUARY 2019 AT 10:00

PRESENT

Councillors

Alderman TT Godden (Speaker)
Councillor BC Klaasen (Executive Mayor)
Alderman K Adams (Deputy Executive Mayor)
Alderlady JT Phungula
Alderman HJ Smit
Alderman JJ Visagie
Councillor TE Abrahams
Councillor P Daniels
Councillor MD Jacobs
Councillor D Kinnear
Councillor C Lottering
Councillor TP Mgoboza
Councillor ZS Mzauziwa
Councillor N Phatsoane
Councillor EM Sidego
Councillor RJ Simpson
Councillor D Swart

Officials

Mr D Nasson (Municipal Manager)
Mr J Barnard (Director: Technical Services)
Mr M Mpeluza (Director: Corporate Services)
Mr G Louw (Head: Internal Audit)
Ms L Nieuwenhuis (Legal Advisor)
Mr CG Wessels (Manager: Administration)
Mr C Titus (Committee Clerk)
Ms MJ Prins (Acting Principal Administrative Officer)
Ms M Badela (Interpreter)

Other attendees

Mr J Topley (PBS Technologies)
Mr A Allie (AGSA)

1. OPENING AND WELCOME

The Speaker welcomed everyone present after which he requested Councillor C Lottering to open the meeting with a prayer.

NOTED

**2. CONSIDERATION OF APPLICATION FOR LEAVE OF ABSENCE, IF ANY
(3/1/2/1)**

Applications for leave of absence from the meeting were received from Alderman JW Schuurman, Councillors MJ Ndaba and HF Visagie (ANC) and GG Laban (Witzenberg Aksie).

An apology for absence from the meeting was received from the Acting Director: Finance.

UNANIMOUSLY RESOLVED

- (a) *that the applications for leave of absence from the meeting, received from Alderman JW Schuurman, Councillors MJ Ndaba and HF Visagie (ANC) and GG Laban (Witzenberg Aksie), be approved and accepted.*
- (b) *that notice be taken of the apology for absence from the meeting, received from the Acting Director: Finance.*

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED

**3.1 Gratitude, Congratulations and Commiseration
(11/4/3)**

- (a) Councillor MD Jacobs conveyed Council's congratulations to the following councillors and spouses on their birthdays:

❖	Mr Mfusi Mdishwa	1 January
❖	Councillor BC Klaasen	8 January
❖	Alderslady J Phungula	15 January
❖	Councillor H Visagie	18 January
❖	Ms Fowzia Adams	24 January
❖	Ms Clara Godden	25 January

- (b) Council conveyed their condolences to the family of Mr Johan Goliath, an employee of the municipality, on his passing.

NOTED.

**3.2 Matters raised by the Speaker
(09/1/1)**

- (a) The Speaker expressed his gratitude for blessings received by Council during the recess period.
- (b) The Speaker requested that all councillors use their tablets at Council meetings and not any hard copies.

NOTED

3.3 Matters raised by the Executive Mayor
(09/1/1)

- (a) The Executive Mayor expressed gratitude towards Council, the Municipal Manager and all staff members for rendering services to the municipality during the recess of Council.
- (b) The Executive Mayor mentioned that 2019 is an election year and that challenges may be expected.
- (c) The Executive Mayor informed Council that the Speaker, Alderman T Godden, has been appointed as the National Treasurer of COPE and expressed Council's congratulations on this achievement.

NOTED

4. MINUTES

4.1 Approval of minutes
(3/1/2/3)

The following minutes are attached:

- (a) Council meeting, held on 6 December 2018: **Annexure 4.1(a)**.
- (b) Special Council meeting, held on 8 January 2019: **Annexure 4.1(b)**.

UNANIMOUSLY RESOLVED

That the following minutes be approved and signed by the Speaker:

- (i) *Council meeting, held on 6 December 2018.*
- (ii) *Special Council meeting, held on 8 January 2019.*

4.2 Outstanding matters
(3/3/2)

Number	File reference	Heading, item no. and date	Directorate	Action	Progress	Target date
4.2.1	7/1/4/2	Item 8.4.2 of 5 December 2017 Request to purchase erf 3605, Ceres or a portion thereof	Municipal Manager	That the matter be held in abeyance until the next meeting.	Awaiting outcome of meeting between MEC for Housing and Bella Vista community	
4.2.2	17/4/2/1 & 17/4/2/P	Item 12.2.1 of 5 December 2017 Constitutional obligation of municipalities to provide suitable alternative accommodation in evictions	Corporate Services	That the matter be held in abeyance until being workshopped by Council.		

4.2.3	17/9/2	Item 8.3.1 of 31 October 2018 Report on site meetings and public participation process: Parks innovation programme	Community Services	That the matter be held in abeyance and referred back to Committee for Community Development.		
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UNANIMOUSLY RESOLVED

That notice be taken of the outstanding matters.

5. MOTIONS AND NOTICE OF SUGGESTIONS

None

NOTED

6. INTERVIEWS WITH DELEGATIONS

**6.1 Emergency and Disaster Services within Local Government
(17/7/3/R)**

Mr Jerome Topley of PBS Technologies made a presentation on emergency and disaster services within local government. The presentation is attached as **annexure 6.1**.

UNANIMOUSLY RESOLVED

that notice be taken of the presentation in respect of emergency and disaster services within local government and same be accepted.

7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

**7.1 Minutes: Committee meetings
(03/3/2)**

The reports/minutes of the following meetings are attached:

- (a) Municipal Public Accounts Committee, held on 18 May 2018: **Annexure 7.1(a)**.
- (b) Local Labour Forum, held on 26 September 2018: **Annexure 7.1(b)**.

UNANIMOUSLY RESOLVED

that notice be taken of the minutes of the committee meetings and same be accepted.

8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

8.1 Direkoraat Finansies / Directorate Finance

8.1.1 Section 71 monthly reports of the Directorate Finance: September, October and November 2018
(9/1/2/2)

Note: These reports have not been tabled to the Committee for Corporate and Financial Services as there are no committee meetings scheduled for January 2019.

The following items refer:

- (a) Item 8.1 of the Performance, Risk and Audit Committee, held on 26 October 2018.
- (b) Item 8.1 of the Performance, Risk and Audit Committee, held on 23 November 2018.
- (c) Item 7.1.1 of the Executive Mayoral Committee meeting, held on 21 January 2019.

The following Section 71 monthly reports of the Directorate Finance are attached:

- (a) September 2018: **Annexure 8.1.1(a).**
- (b) October 2018: **Annexure 8.1.1(b).**
- (c) November 2018: **Annexure 8.1.1(c).**

The Performance, Risk and Audit Committee resolved on 26 October 2018 to recommend to the Executive Mayoral Committee and Council:

that the Section 71 monthly report of the Directorate Finance for September 2018 be approved and accepted.

Extract from the minutes of the Performance, Risk and Audit Committee meeting, held on 23 November 2018:

- The Performance, Risk and Audit Committee expressed concern with regard to the amount for overtime for the fire-fighters.
- The Director: Finance explained that the increase for salaries in the budget is due to a number of new appointments.
- The Performance, Risk and Audit Committee requested that in future all deviations be thoroughly substantiated with valid reasons. The Committee furthermore requested that when deviations show massive increases a note be included in the statements to explain.
- The Performance, Risk and Audit Committee expressed concern with regard to the numbers which did not agree as it was used for the first time in the new report. The numbers also complicate the report. The Chief Financial Officer mentioned that the format of the report has changed to be more in line with the budgetary report of the Department Treasury. However, the Chief Financial Officer will look into the matter.

The Performance, Risk and Audit Committee resolved on 23 November 2018 that the Performance, Risk and Audit Committee recommends to the Executive Mayoral Committee and Council:

that the Section 71 monthly report of the Directorate Finance for October 2018 be noted and accepted.

The Municipal Manager reported that twelve EPWP workers were appointed as fire fighters in the place of the fire fighters to prevent overtime.

The Executive Mayoral Committee resolved on 21 January 2019 that the Executive Mayoral Committee recommends to Council:

that notice be taken of the Section 71 monthly reports of the Department Finance for September, October and November 2018 and same be accepted.

UNANIMOUSLY RESOLVED

that notice be taken of the Section 71 monthly reports of the Department Finance for September, October and November 2018 and same be accepted.

**8.1.2. AGSA Audit report: 2017/2018
(5/14/1/15)**

The following items refer:

- (a) Item 5 of the Performance, Risk and Audit Committee meeting, held on 23 November 2018.
- (b) Item 7.1.2 of the Executive Mayoral Committee meeting, held on 21 January 2019.

The AGSA Audit Report for 2017/2018 is attached as **annexure 8.1.2**.

The Performance, Risk and Audit Committee resolved on 23 November 2018 to recommend to the Executive Mayoral Committee and Council:

that notice be taken of the AGSA Audit Report for 2017/2018 and same be accepted.

The Executive Mayoral Committee resolved on 21 January 2019 that the Executive Mayoral Committee recommends to Council:

that notice be taken of the AGSA Audit Report for 2017/2018 and same be accepted.

The Auditor-general (AGSA) reported that Witzenberg Municipality has obtained a consecutive sixth clean audit report for the 21017/2018 financial year. The following councillors extended congratulations to the administration, all political parties and stakeholders for obtaining a clean audit:

- Alderman HJ Smit (DA)
- Alderlady JT Phungula (ANC) and
- Councillor MD Jacobs (EFF)

UNANIMOUSLY RESOLVED

that notice be taken of the AGSA Audit Report for 2017/2018 and same be accepted.

8.1.3 Mid-year Budget Statement and Performance Assessment (Section 72 Report) for period 1 July to 31 December 2018 (9/1/1 & 5/1/5/11)

Item 7.1.3 of the Executive Mayoral Committee meeting, held on 21 January 2019, refers.

The following documents are attached:

- (a) Memorandum from the Acting Director: Finance, dated 15 January 2019: **Annexure 8.1.3(a)**.
- (b) Mid-year Budget Statement and Performance Assessment (Section 72 Report) for the period 1 July to 31 December 2018: **Annexure 8.1.3(b)**.

The Executive Mayoral Committee resolved on 21 January 2019 that the Executive Mayoral Committee recommends to Council:

that notice be taken of the Mid-year Budget Statement and Performance Assessment (Section 72 Report) for the period 1 July to 31 December 2018 and same be accepted.

UNANIMOUSLY RESOLVED

that notice be taken of the Mid-year Budget Statement and Performance Assessment (Section 72 Report) for the period 1 July to 31 December 2018 and same be accepted.

8.1.4 Quarterly Budget Statement Report [Section 52(d)] for period 1 October 2018 to 31 December 2018 (9/1/2/2)

Item 7.1.4 of the Executive Mayoral Committee meeting, held on 21 January 2019, refers.

The Quarterly Budget Statement Report [Section 52(d)] for the period 1 October 2018 to 31 December 2018 is attached as **annexure 8.1.4**.

The Executive Mayoral Committee resolved on 21 January 2019 that the Executive Mayoral Committee recommends to Council:

- (a) that notice be taken of the Quarterly Budget Statement Report [Section 52(d)] for the period 1 October 2018 to 31 December 2018 and same be accepted.
- (b) that the report be referred to the Municipal Public Accounts Committee and Performance, Risk and Audit Committee of Council.

UNANIMOUSLY RESOLVED

- (a) *that notice be taken of the Quarterly Budget Statement Report [Section 52(d)] for the period 1 October 2018 to 31 December 2018 and same be accepted.*
- (b) *that the report be referred to the Municipal Public Accounts Committee and Performance, Risk and Audit Committee of Council.*

**8.1.5 Witzenberg Annual Report and Oversight Report: 2017/2018
(5/14/2 & 9/1/1)**

Item 7.2 of the Municipal Public Accounts Committee meeting, held on 16 January 2019, refers.

The Municipal Public Accounts Committee resolved on 16 January 2019 to recommend to Council:

- (a) that having fully considered the 2017/2018 Annual Report of the Witzenberg Municipality, Council adopts the 21017/2018 Oversight Report and approves the 2017/2018 Annual Report without reservations.
- (b) that the further recommendations made in the Oversight Report be considered by Council and that same be accepted for implementation.

The following memorandum, dated 16 January 2019, was received from the Municipal Manager:

“Purpose

The purpose of this report is to submit the Annual Report and Oversight Report for 2017/2018 to Council for consideration.

Legislature framework

In terms of Section 127 (2) of the Municipal Finance Management Act (Act 56 of 2003), the Mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control.

Section 129 to 131 of the Municipal Finance Management Act (Act 56 of 2003) states as follows:

‘129. Oversight reports on annual reports.

(1) The council of a municipality must consider the annual report of the municipality and of any municipal entity under the municipality's sole or shared control, and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an oversight report containing the council's comments on the annual report, which must include a statement whether the council—

- (a) has approved the annual report with or without reservations;
- (b) has rejected the annual report; or
- (c) has referred the annual report back for revision of those components that can be revised.

(2) The accounting officer must—

- (a) attend council and council committee meetings where the annual report is discussed, for the purpose of responding to questions concerning the report; and
- (b) submit copies of the minutes of those meetings to the Auditor-General, the relevant provincial treasury and the provincial department responsible for local government in the province.

- (3) The accounting officer must in accordance with section 21A of the Municipal Systems Act make public an oversight report referred to in subsection (1) within seven days of its adoption.
- (4) The National Treasury may issue guidelines on—
 - (a) the manner in which municipal councils should consider annual reports and conduct public hearings; and
 - (b) the functioning and composition of any public accounts or oversight committees established by the council to assist it to consider an annual report.
- (5) No guidelines issued in terms of subsection (4) are binding on a municipal council unless adopted by the council.
- (6) This section, with the necessary modifications as the context may require, is also applicable if only components of the annual report were tabled in terms of section 127 (3).

130. Council meetings open to public and certain public officials.

- (1) The meetings of a municipal council at which an annual report is to be discussed or at which decisions concerning an annual report are to be taken, must be open to the public and any organs of state, and a reasonable time must be allowed—
 - (a) for the discussion of any written submissions received from the local community or organs of state on the annual report; and
 - (b) for members of the local community or any organs of state to address the council.
- (2) Representatives of the Auditor-General are entitled to attend, and to speak at, any council meeting referred to in subsection (1).
- (3) This section, with the necessary modifications as the context may require, is also applicable if only components of the annual report were tabled in terms of section 127 (3).

131. Issues raised by Auditor-General in audit reports.

- (1) A municipality must address any issues raised by the Auditor-General in an audit report. The mayor of a municipality must ensure compliance by the municipality with this subsection.
- (2) The MEC for local government in the province must—
 - (a) assess all annual financial statements of municipalities in the province, the audit reports on such statements and any responses of municipalities to such audit reports, and determine whether municipalities have adequately addressed any issues raised by the Auditor-General in audit reports; and
 - (b) report to the provincial legislature any omission by a municipality to adequately address those issues within 60 days.'

Discussion

The Draft Annual Report for 2017/2018 was tabled to Council on 6 December 2018.

Council resolved on 6 December 2018:

- (a) that notice be taken of the Draft Witzenberg Municipality Annual Report for 2017/2018.
- (b) that a public participation process be followed as prescribed by law.
- (c) that the Municipal Public Accounts Committee compile an oversight report on the Draft Annual Report as per its delegated powers.

The following reports are attached:

- (a) Annual Report for 2017/2018: **Annexure 8.1.5(a).**
- (b) Oversight Report for 2017/2018: **Annexure 8.1.5(b).**

UNANIMOUSLY RESOLVED

- (a) *that having fully considered the 2017/2018 Annual Report of the Witzenberg Municipality, Council adopts the 2017/2018 Oversight Report and approves the 2017/2018 Annual Report without reservations.*
- (b) *that notice be taken of the recommendations of the Municipal Public Accounts Committee and that same be accepted and implemented.*

8.2 Direkoraat Tegniese Dienste / Directorate Technical Services

8.2.1 Notule van vergadering van die Beplanningstribunaal van Munisipaliteit Witzenberg: 20 April 2018 (15/04/P)

Die volgende items verwys:

- (a) Item 7.3 van die vergadering van die Komitee vir Tegniese Dienste, gehou op 23 Mei 2018.
- (b) Item 7.2.4 van die Uitvoerende Burgemeesterskomitee vergadering, gehou op 23 Julie 2018.
- (c) Item 8.2.5 van die Raadsvergadering, gehou op 25 Julie 2018.
- (d) Item 7.2.1 van die Uitvoerende Burgemeesterskomitee vergadering gehou op 30 Oktober 2018.
- (e) Item 8.2.1 van die raadsvergadering, gehou op 31 Oktober 2018.
- (f) Item 7.2.1 van die Uitvoerende Burgemeesterskomitee, gehou op 21 Januarie 2019.

Die notule van 'n vergadering van die Beplanningstribunaal van Munisipaliteit Witzenberg, gehou op 20 April 2018, word aangeheg as **bylae 8.2.1**.

Die Komitee vir Tegniese Dienste het op 23 Mei 2018 besluit:

Om by die Uitvoerende Burgemeesterskomitee en Raad aan te beveel:

dat die Raad kennis neem van die notule van 'n vergadering van die Beplanningstribunaal van Munisipaliteit Witzenberg, gehou op 20 April 2018 en dat dit aanvaar word.

Die volgende aanbeveling is aan die Uitvoerende Burgemeesterskomitee voorgelê:

Dat die Uitvoerende Burgemeesterskomitee by die Raad aanbeveel:

dat die Raad kennis neem van die notule van 'n vergadering van die Beplanningstribunaal van Munisipaliteit Witzenberg, gehou op 20 April 2018 en dat dit aanvaar word.

Die Uitvoerende Burgemeesterskomitee het op 23 Julie 2018 besluit dat die aangeleentheid rakende die notule van 'n vergadering van die Beplanningstribunaal van Munisipaliteit Witzenberg, gehou op 20 April 2018, oorstaan tot die eerskomende vergadering.

Die Raad het op 25 Julie 2018 eenparig besluit dat kennis geneem word dat die aangeleentheid rakende die notule van 'n vergadering van die Beplanningstribunaal van Munisipaliteit Witzenberg, gehou op 20 April 2018, oorgehou is deur die Uitvoerende Burgemeesterskomitee tot die eerskomende vergadering.

Die Uitvoerende Burgemeesterskomitee het op 30 Oktober 2018 besluit dat die aangeleentheid rakende die notule van 'n vergadering van die Beplanningstribunaal van Munisipaliteit Witzenberg, gehou op 20 April 2018, oorstaan tot die volgende vergadering.

Die Raad het op 31 Oktober 2018 eenparig besluit dat die aangeleentheid rakende die notule van 'n vergadering van die Beplanningstribunaal van Munisipaliteit Witzenberg, gehou op 20 April 2018, oorstaan tot die eerskomende vergadering.

Die Uitvoerende Burgemeesterskomitee het op 21 Januarie 2019 besluit dat die Uitvoerende Burgemeesterskomitee by die Raad aanbeveel:

dat die Raad kennis neem van die notule van 'n vergadering van die Beplanningstribunaal van Munisipaliteit Witzenberg, gehou op 20 April 2018 en dat dit aanvaar word.

EENPARIG BESLUIT

dat die Raad kennis neem van die notule van 'n vergadering van die Beplanningstribunaal van Munisipaliteit Witzenberg, gehou op 20 April 2018 en dat dit aanvaar word.

8.2.2 Essential Services: Witzenberg Electrical Master Plan (16/3/1)

The following items refer:

- (a) Item 7.3 of the meeting of the Committee for Technical Services, held on 19 September 2018.
- (b) Item 7.2.8 of the Executive Mayoral Committee meeting, held on 30 October 2018.
- (c) Item 8.2.9 of the council meeting, held on 31 October 2018.
- (d) Item 7.2.2 of the Executive Mayoral Committee meeting, held on 21 January 2019.

The following documents are attached:

- (a) Memorandum from the Senior Manager: Electro-Technical Services, dated 27 June 2018: **Annexure 8.2.2(a)**.
- (b) Master Planning and Status Report on 11 kV structure in Ceres: Period 2018 – 2028: Document 1: **Annexure 8.2.2(b)**.
- (c) Master Planning and Status Report on 11 kV structure in Tulbagh: Period 2018 – 2028: Document 2: **Annexure 8.2.2(c)**.
- (d) Master Planning and Status Report on 11 kV structure in Wolseley: Period 2018 – 2028: Document 3: **Annexure 8.2.2(d)**.

The Committee for Technical Services resolved on 19 September 2018 that the Committee for Technical Services recommends to the Executive Mayoral Committee and Council:

- (a) that Council approves the “Master Planning and Status Report on the 11 kV infrastructure in Ceres, Tulbagh and Wolseley: Period 2018 - 2028” as developed by Neil Lyners and Associates in conjunction with the personnel of the Electrical Department.
- (b) that Council adopts the Electrical Master Plan as the primary source document for budgeting and forward planning.
- (c) that the matter pertaining to Essential Services: Witzenberg Electrical Master Plan be workshopped with Council.

The following recommendation was tabled to the Executive Mayoral Committee:

That the Executive Mayoral Committee recommends to Council:

- (a) that Council approves the “Master Planning and Status Report on the 11 kV infrastructure in Ceres, Tulbagh and Wolseley: Period 2018 - 2028” as developed by Neil Lyners and Associates in conjunction with the personnel of the Electrical Department.
- (b) that Council adopts the Electrical Master Plan as the primary source document for budgeting and forward planning.
- (c) that the matter pertaining to Essential Services: Witzenberg Electrical Master Plan be workshopped with Council.

The Executive Mayoral Committee resolved on 30 October 2018 that the matter in respect of the Witzenberg Electrical Master Plan be held in abeyance until the next meeting.

Council unanimously resolved on 31 October 2018 that the matter in respect of the Witzenberg Electrical Master Plan be held in abeyance until the next meeting.

The Executive Mayoral Committee resolved on 21 January 2019 that the Executive Mayoral Committee recommends to Council:

- (a) that Council approves the “Master Planning and Status Report on the 11 kV infrastructure in Ceres, Tulbagh and Wolseley: Period 2018 - 2028” as developed by Neil Lyners and Associates in conjunction with the personnel of the Electrical Department.
- (b) that Council adopts the Electrical Master Plan as the primary source document for budgeting and forward planning.
- (c) that the matter pertaining to Essential Services: Witzenberg Electrical Master Plan be workshopped with Council.

RESOLVED

that the matter in respect of the Witzenberg Electrical Master Plan be held in abeyance and be discussed in more detail at the next Council workshop.

8.2.3 Appèl teen tweede wooneenheid: Erf 2245, Albertsingel 26, Ceres (15/4/R)

Die volgende items verwys:

- (a) Item 8.2.1 van die raadsvergadering gehou op 25 Januarie 2016.
- (b) Item 7.2.4 van die Uitvoerende Burgemeesterskomitee-vergadering gehou op 30 Oktober 2018.
- (c) Item 8.2.5 van die raadsvergadering gehou op 31 Oktober 2018.
- (d) Item 7.2.3 van die Uitvoerende Burgemeesterskomitee-vergadering, gehou op 3 Desember 2018.
- (e) Item 8.2.3 van die raadsvergadering gehou op 6 Desember 2018.
- (f) Item 7.2.3 van die Uitvoerende Burgemeesterskomitee-vergadering, gehou op 21 Januarie 2019.

Die Raad het op 25 Januarie 2016 besluit dat die appèl van mnr. P Hardneck teen die Komitee vir Tegniese Dienste se goedkeuring van die aansoek om vergunning vir 'n tweede wooneenheid op erf 2245, Albertsingel 26, Ceres, gehandhaaf word.

'n Memorandum vanaf die Direkteur: Tegniese Dienste, gedateer 17 September 2018, word aangeheg as **bylae 8.2.3(a)**.

Die Uitvoerende Burgemeesterskomitee het op 30 Oktober 2018 besluit dat die aangeleentheid rakende die appèl teen 'n tweede wooneenheid op erf 2245, Albertsingel 26, Ceres oorstaan tot die eerskomende vergadering.

Die Raad het op 31 Oktober 2018 eenparig besluit dat die aangeleentheid rakende die appèl teen 'n tweede wooneenheid op erf 2245, Albertsingel 26, Ceres oorstaan tot die eerskomende vergadering.

Die Uitvoerende Burgemeesterskomitee het op 3 Desember 2018 besluit:

- (a) dat die aangeleentheid rakende die appèl teen 'n tweede wooneenheid op erf 2245, Albertsingel 26, Ceres oorstaan tot die eerskomende vergadering
- (b) dat die komitee lede na die transkripsie van die bandopnames luister.

Die Raad het op 6 Desember 2018 besluit:

- (a) dat die aangeleentheid rakende die appèl teen 'n tweede wooneenheid op erf 2245, Albertsingel 26, Ceres oorstaan tot die eerskomende vergadering.
- (b) dat die bandopname van die bespreking van item 8.2.1 van die raadsvergadering gehou op 25 Januarie 2016, getranskribeer word.

Die transkripsie word aangeheg as **bylae 8.2.3(b)**.

Die Uitvoerende Burgemeesterskomitee het op 21 Januarie 2019 besluit om by die Raad aan te beveel:\

- (a) Dat die proses rakende die appèl teen die tweede wooneenheid geleë erf 2245, Albertsingel 26, Ceres weer gevolg word ten einde kommentaar en besware in te dien.
- (b) Dat die kantoor van die Munisipale Bestuurder 'n verslag opstel rakende die effek van twee wooneenhede per erf op die sanitasie en dienslewering van die munisipaliteit en sodanige verslag aan die Uitvoerende Burgemeesterskomitee voorlê.

EENPARIG BESLUIT

- (a) *Dat die proses rakende die appèl teen die tweede wooneenheid geleë erf 2245, Albertsingel 26, Ceres weer gevolg word ten einde kommentaar en besware in te dien.*
- (b) *Dat die kantoor van die Munisipale Bestuurder 'n verslag opstel rakende die effek van twee wooneenhede per erf op die sanitasie en dienslewering van die munisipaliteit en sodanige verslag aan die Uitvoerende Burgemeesterskomitee voorlê.*

8.3 Direkoraat Gemeenskapsdienste / Directorate Community Services

**8.3.1 Beleid vir behuisingstoekennings: Trichardtstraat-woonstelle
(17/04/1/1/1)**

Die volgende items verwys:

- (a) Item 9.1.6 van die Komitee vir Behuisingsaangeleenthede, gehou op 7 Junie 2018.
- (b) Item 7.3.7 van die Uitvoerende Burgemeesterskomitee vergadering, gehou op 23 Julie 2018.
- (c) Item 8.3.6 van die Raadsvergadering, gehou op 25 Julie 2018.
- (d) Item 8.3.4 van die Raadsvergadering, gehou op 31 Oktober 2018.

'n Memorandum vanaf die Bestuurder: Behuising, gedateer 25 Mei 2018, word aangeheg as **bylae 8.3.1**.

Die Komitee vir Behuisingsaangeleenthede het op 7 Junie 2018 besluit om by die Uitvoerende Burgemeesterskomitee en Raad aan te beveel:

dat die aangeleentheid rakende die konsepbeleid vir behuisingstoekennings te Trichardtstraat-woonstelle gewerkswinkel word.

Die Uitvoerende Burgemeesterskomitee het op 23 Julie 2018 besluit dat die Uitvoerende Burgemeesterskomitee by die Raad aanbeveel dat die aangeleentheid rakende die konsepbeleid vir behuisingstoekennings van die Trichardtstraat-woonstelle gewerkswinkel word.

Die Raad het op 25 Julie 2018 eenparig besluit dat die aangeleentheid rakende die konsepbeleid vir behuisingstoekennings te Trichardtstraat-woonstelle gewerkswinkel word.

Die Raad het op 31 Oktober 2018 besluit dat die aangeleentheid rakende die Beleid vir Behuisingstoekennings te Trichardtstraat-woonstelle deur die Raad gewerkswinkel word.

EENPARIG BESLUIT

dat die aangeleentheid rakende die Trichardtstraat-woonstelle terug verwys word na die Komitee vir Behuisingsaangeleenthede en 'n beleid vir toekennings geformuleer word.

8.4 Direkoraat Korporatiewe Dienste / Directorate Corporate Services

None

NOTED

9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA

9.1 DBSA's infrastructure planning support: Development of Roads and Storm Water Master Plans for Witzenberg Municipality: Municipal contribution (16/P)

The following items refer:

- (a) Item 8.2.5 of the council meeting, held on 28 March 2018.
- (b) Item 7.2.4 of the Executive Mayoral Committee meeting, held on 21 January 2019.

Council unanimously resolved on 28 March 2018:

- (a) that the application for identified master plans be approved by Council.
- (b) that Council approves the provision for co-funding to the total amount of R350 000 in the 2018/2019 budget.
- (c) that the Municipal Manager be mandated to sign the necessary Memorandum of Agreement with the Development Bank of South Africa agreements.

The following documents are attached:

- (a) Memorandum from Manager: Streets and Storm Water, dated 16 January 2019: **Annexure 9.1(a)**.
- (b) Memorandum from Manager: Projects and Performance, dated 20 March 2018: **Annexure 9.1(b)**.
- (c) Council resolution 8.2.5 of 28 March 2018: **Annexure 9.1(c)**.
- (d) Letter from Department of Local Government and DBSA South Africa, dated 13 December 2018: **Annexure 9.1(d)**.
- (e) Quotation from SMEC, dated 30 November 2018: **Annexure 9.1(e)**.
- (f) Revised quotation from SMEC, dated 15 January 2019: **Annexure 9.1(f)**.
- (g) Revised technical report from Manager: Streets and Storm Water, dated 14 January 2019: **Annexure 9.1(g)**.

The Executive Mayoral Committee resolved on 21 January 2019 that the Executive Mayoral Committee recommends to Council:

- (a) that Council approves the provision for co-funding to the total amount of R399 941-95 (Vat included) in the 2018/2019 budget for the development of Roads and Storm Water Master Plans.
- (b) That the Municipal Manager be mandated to sign the necessary Memorandum of Agreement with the DBSA agreements.

UNANIMOUSLY RESOLVED

- (a) *that Council approves the provision for co-funding to the total amount of R399 941-95 (Vat included) in the 2018/2019 budget for the development of Roads and Storm Water Master Plans.*
- (b) *that the Municipal Manager be mandated to sign the necessary Memorandum of Agreement with the DBSA agreements.*

10. FORMAL AND STATUTORY MATTERS

**10.1 Feedback on matters of outside bodies
(3/R)**

None

NOTED

11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS

The Speaker mentioned that all questions need to be submitted in good time to the Speaker's office in order to form part of the agenda.

11.1 Polocross Hall, Nduli, Ceres

Alderlady J Phungula (ANC) enquired with regard to the status of the Polocross Hall and the reasons for the delay to complete the building.

The Municipal Manager responded that funding for the fence is awaited. Feedback on this matter will be provided at the next meeting.

NOTED

11.2 Pine Forest court case

Alderlady J Phungula requested that information be given with regard to the Pine Forest court case and the status thereof.

The Municipal Manager reported that an appeal was lodged to the Appeal Court and the date for a hearing is still awaited.

NOTED

11.3 Offices for Nduli ward councillors

Alderlady J Phungula enquired with regard to the lack of offices for the Nduli ward councillors.

The Municipal Manager reported that the claims for the damaged buildings at Nduli had been submitted to the insurance company. The insurance company recently requested an engineer's technical report with regard to the buildings, which process is currently in progress of completion.

NOTED

11.4 Incident at Pine Forest Resort swimming pool

Alderlady J Phungula enquired with regard to rumours of a drowning at the Pine Forest Resort swimming pool on 24 December 2018.

The Municipal Manager reported that no drowning had taken place in the swimming pool.

NOTED

12. COUNCIL-in-COMMITTEE