

WITZENBERG

MUNISIPALITEIT

UMASIPALA

MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager / Munisipale Bestuurder

VAN / FROM: Director: Finance / Direkteur: Finansies

DATUM / DATE: 30 June 2017 / 30 Junie 2017

VERW. / REF.: 09/1/2/2

FINANCE MONTHLY REPORT – JUNE 2017

FINANSIES MAANDELIKSE VERSLAG – JUNIE 2017

A MAYOR'S REPORT

The credit control measures could not be implemented in certain areas due to the lives of contractors and municipal staff's being threaten.

B RECOMMENDATION

It is recommended that Council takes cognisance of the monthly budget statement and supporting documentation for June 2017.

C EXECUTIVE SUMMARY

The municipality has read 93% of its consumption meters of which 99% was read correctly the first time. The monthly billing was also done as scheduled and during this process 16 607 accounts amounting to R 34.8 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 3.4 million. The indigent cost to the municipality for the month amounts to R 1.1 million.

The accumulated debtor's collection target for the year is 94%, but the actual accumulated year to date debtor's collection is 95%.

The municipality issued orders to the value of R 36.6 million of which R 0.7 million was in terms of deviations.

The municipality currently has R 90 million in its primary bank account and R 10 million in short term investments.

A BURGEMEESTERS VERSLAG

Die kredietbeheer maatreëls kon in sekere areas nie toegepas word nie, aangesien die lewens van diensverskaffers en munisipale personeel bedreig is.

B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Junie 2017.

C OPSOMMING

Die munisipaliteit het 93% van die meters ge lees, waarvan 99% die eerste keer korrek ge lees is. Die maandelikse rekeninge is ook gehel soos geskeduleer en tydens hierdie proses is 16 606 rekeninge ten bedrae van R 32.2 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 3.8 miljoen. Die deernis subsidies vir die maand beloop R 1.1 miljoen.

Die opgehoopde debiteure verhalings se teiken vir die jaar is 94%, maar die werklike jaar tot op datum invordering is 96%.

Bestellings ter waarde van R 16.4 miljoen uitgereik, waarvan R 0.6 miljoen ten opsigte van afwykings is.

Die munisipaliteit het R 77 miljoen in die primêre bankrekening en geen korttermyn beleggings.

D REPORT

1. PURPOSE

The purpose of this report is to prepare a section 71 report and other reporting requirements for consideration and discussion.

2. LEGAL FRAMEWORK

The following is the reporting requirements in terms of the MFMA:

2.1 WITHDRAWALS FROM BANK ACCOUNTS

In terms of section 11 (4) (a), the Accounting Officer must prepare a quarterly report regarding expenditure that has been authorised in terms of section 11(1) (b) to (j). Section 11(1) read as follow:

"11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only—

- (a) to defray expenditure appropriated in terms of an approved budget;*
- (b) to defray expenditure authorised in terms of section 26(4);*
- (c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);*
- (d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;*
- (e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—*
 - (i) money collected by the municipality on behalf of that person or organ of state by agreement; or*
 - (ii) any insurance or other payments received by the municipality for that person or organ of state;*
- (f) to refund money incorrectly paid into a bank account;*
- (g) to refund guarantees, sureties and security deposits;*
- (h) for cash management and investment purposes in accordance with section 13;*
- (i) to defray increased expenditure in terms of section 31; or*
- (j) for such other purposes as may be prescribed."*

2.2 Expenditure on staff benefits

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

D REPORT

1. DOEL

Die doel van hierdie verslag is om 'n artikel 71-verslag en ander verslagdoening vereistes vir oorweging en bespreking voor te lê vir bespreking.

2. WETLIKE RAAMWERK

Die volgende is die rapportering vereistes in terme van die MFMA:

2.1 ONTTREKKINGS UIT BANKREKENINGE

In terme van artikel 11 (4) (a), moet die rekenpligtige beampte 'n kwartaallikse verslag ten opsigte van uitgawes wat in terme van artikel 11 (1) (b) tot (j) gemagtig is om voor te berei. Artikel 11 (1) lees soos volg:

"11. (1) Slegs die rekenpligtige beampte of die hoof finansiële beampte van 'n munisipaliteit, of enige ander senior finansiële beampte van die munisipaliteit wat op die skriftelike magtiging van die rekenpligtige beampte, kan onttrek geld of magtig om die onttrekking van geld uit enige van die munisipaliteit se bank rekeninge, en kan dit doen net-

- (a) uitgawes wat in terme van 'n goedgekeurde begroting bewillig is, te dek;*
- (b) in terme van artikel 26 (4) gemagtig uitgawes te bestry;*
- (c) onvoorsiene en onvermydelike uitgawes in terme van artikel 29 (1) te bestry;*
- (d) in die geval van 'n bankrekening geopen ingevolge artikel 12, betalings te maak van die rekening in ooreenstemming met subartikel (4) van daardie artikel;*
- (e) oor te betaal aan 'n persoon of orgaan van die staat geld wat deur die munisipaliteit op namens daardie persoon of orgaan van die staat ontvang, insluitende-*
 - (i) geld wat ingesamel is deur die munisipaliteit namens daardie persoon of orgaan van die staat deur 'n ooreenkoms;*
 - (ii) 'n versekering of ander betalings wat deur die munisipaliteit vir daardie persoon of orgaan van die staat ontvang;*
- (f) om geld wat verkeerdelik in 'n bankrekening betaal is terug te betaal;*
- (g) om waarborge, borge en sekuriteite terug te betaal;*
- (h) vir kontant bestuur en belegging in ooreenstemming met artikel 13;*
- (i) verhoogde uitgawes te dek in terme van artikel 31;*
- (j) vir enige ander doeleindes soos voorgeskryf mag word."*

2.2 Besteding aan personeel voordele

In terme van Artikel 66 van die MFMA die Rekenpligtige Beampte moet 'n verslag oor al die uitgawes aangegaan met betrekking tot personeelvoordele voor te berei. Artikel 66

Section 66 reads as follow:

"66. The accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure,

namely—

- (a) salaries and wages;*
- (b) contributions for pensions and medical aid;*
- (c) travel, motor car, accommodation, subsistence and other allowances;*
- (d) housing benefits and allowances;*
- (e) overtime payments;*
- (f) loans and advances; and*
- (g) any other type of benefit or allowance related to staff."*

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section.

This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;*
- (b) actual borrowings;*
- (c) actual expenditure, per vote;*
- (d) actual capital expenditure, per vote;*
- (e) the amount of any allocations received;*
- (f) actual expenditure on those allocations, excluding expenditure on—*
 - (i) its share of the local government equitable share; and*
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and*
- (g) when necessary, an explanation of—*
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;*
 - (ii) any material variances from the service delivery and budget implementation plan; and*
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.*

(2) The statement must include—

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and*
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).*

lees soos volg:

"66. Die rekenpligtige beampte van 'n munisipaliteit moet, in 'n formaat en vir tydperke as wat voorgeskryf mag word, aan die Raad rapporteer op alle uitgawes wat aangegaan is deur die munisipaliteit op die personeel se salarisse, lone, toelaes en voordele, op 'n wyse wat sodanige uitgawes per tipe openbaar, naamlik-

- (a) salarisse en lone;*
- (b) bydraes vir pensioene en mediese fonds;*
- (c) reis, motor-, verblyf-, verblyf-en ander toelaes;*
- (d) behuising voordele en toelaes;*
- (e) oortydbetalings;*
- (f) lenings en voorskotte, en*
- (g) enige ander soort van voordeel of vergoeding aan personeel. "*

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

- (a) werklike inkomste per bron van inkomste;*
- (b) werklike lenings;*
- (c) die werklike uitgawes per stem;*
- (d) die werklike kapitaalbesteding, per stem;*
- (e) die bedrag van enige toekennings ontvang;*
- (f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op*
 - (i) sy deel van die plaaslike regering billike deel;*
 - (ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en*
- (g) wanneer dit nodig is, 'n verduideliking van-*
 - (i) enige wesenslike afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;*
 - (ii) enige wesenslike afwykings van die dienslewering en begrotings implementeringsplan;*
 - (iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.*

(2) Die staat moet die volgende insluit-

- (a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en*
- (b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).*

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

2.4 Other Policy Requirements

The rest of the report is informed by policies requirements as well as the service delivery and budget implementation plan (SDBIP).

3. DISCUSSION

The discussion of the information is based on the 3 key performance areas of Finance, namely:

- o Revenue
- o Supply Chain Management
- o Financial Administration

2.4 Ander Beleid Vereistes

Die res van die verslag word bepaal deur die beleid sowel as dienslewering en die Begrotings Implementering Plan (SDBIP).

3. BESPREKING

Die bespreking van die inligting is gebaseer op die 3 sleutel prestasie-areas van Finansies, naamlik:

- o Inkomste
- o Voorsieningskanaal Bestuur
- o Finansiële Administrasie

3.1 REVENUE

3.1.1 Accounts and Meter readings

The important comparative statistics in relation to accounts is shown in the table below:

3.1 INKOMSTE

3.1.1 Rekeninge en meterlesings

Die belangrike vergelykende statistiek met betrekking tot rekeninge word getoon in die tabel hieronder:

Aktiwiteite	Apr-17	May-17	Jun-17
Meter lesings:			
Aantal lesings deur meterlesers	13 284	13 157	13 258
Aantal lesings geskat	877	1 021	1 014
Aantal lesings deur eienaars voorsien	369	390	413
Elektroniese meterlesings	70	70	70
Totale aantal meters	14 600	14 638	14 755
Afhandelingsdatum van meterlesings	14/04/2017	17/05/2017	15/06/2017
Aantal her-lesings uitgevoer	269	341	228
Aantal veranderinge na her-lesings	70	174	59
% meters eerste keer korrek gelees	99.47%	98.68%	99.55%
Foutiewe meters deurgegee na tegniese dept.	0	102	0
Zero verbruik na Tegniese dept	0	75	0
Foutiewe meters vervang	76	9	13
Water Aansluitings	1	2	3
Riool Aansluitings	1	2	3
% meter geskat	6.01%	6.97%	6.87%

Nota. Skattings redes by Meterlesings	Apr-17	May-17	Jun-17
Meter gesluit	40	31	36
Hek Gesluit	306	409	429
Onder Grond	62	72	62
Onder Vullis/Bourommel	38	34	40
Onder Water	30	37	38
Honde	113	119	116
Meter onleesbaar	19	21	25
Kan nie meter vind	256	285	252
Motor op meter	12	12	16
Ongelees	1	1	0
Totaal	877	1021	1014

Explanation:

1 Meter Reader post vacant

Verduideliking:

1 Meterleser pos vakant.

Belasting uitklaring sertifikate	Apr-17	May-17	Jun-17
Erwe ondervedeel	1	0	0
Aansoek om uitklaring	62	36	20
Uitklaringsertifikate uitgereik	77	67	57
Akte registrasies	249	24	41
Konsolidasies van erwe	0	0	0

3.1.1.1 Billing dates

3.1.1.1 Heffingsdatums

Heffings:	Apr-17	May-17	Jun-17
Heffingsdatum	20/04/2017	22/05/2017	20/06/2017
Datum rekeninge gepos	25/04/2017	25/05/2017	23/06/2017
Debiteure rekonsiliasie			
(Debiteure/Posnommers/Ouderdoms ontleding)	02/05/2017	01/06/2017	03/07/2017
Elektrisiteit Vooruitbetaalde Rekonsiliasie	02/05/2017	01/06/2017	03/07/2017

3.1.1.2 Number of informal households with access to basic services without accounts

3.1.1.2 Aantal informele huishoudings met toegang tot basiese dienste sonder rekeninge

Aantal informele huishoudings met toegang tot basies dienste (sonder rekeninge)	Apr-17	May-17	Jun-17
- N'duli (Polo cross)	1 096	1 096	1 096
- Tulbagh (Chris Hani)	537	537	537
- Wolseley (Pine Valley)	312	312	312
Totaal	1 945	1 945	1 945

3.1.1.3 Number of customers with accounts

Aantal kliënte met rekeninge	Apr-17	May-17	Jun-17
Electricity - Conventional	2 896	2 896	2 881
Electricity - Prepaid	10 123	10 133	10 177
Property rates	14 294	14 327	14 322
Refuse removal	12 074	12 108	12 140
Sewerage	12 546	12 588	12 603
Water	12 504	12 559	12 553
Other	11 345	11 078	10 944
Number of accounts printed	13 659	13 624	13 581
Accounts send by email	2 991	2 983	3 025

Debiteure heffing vir die maand is soos volg / Debtor levies for the month are as follows:

Service Description	Apr-17	May-17	Jun-17
Assessment Rates (Monthly)	2 902 761.80	3 056 045.16	2 882 579.13
Assessment Rates (SV)		2 660 240.09	
Electricity	23 912 585.34	21 103 457.59	21 297 491.01
Refuse Removal	2 446 539.09	2 397 563.33	2 529 942.76
Sewerage	2 378 582.56	2 369 477.82	2 360 821.97
Water Levies	3 924 565.99	4 208 323.42	4 020 360.69
Rental	25 586.05	25 586.05	25 586.05
Indigent subsidy	-1 147 267.61	-1 113 383.37	-1 107 070.63
Sundries	157 609.43	104 241.25	272 467.50
Total	34 600 962.65	34 811 551.34	32 282 178.48

Explanation:

Water restriction tariffs applied to Tulbagh.

Verduideliking:

Water beperking tariewe van toepassing op Tulbagh.

3.1.4 Pre-paid Electricity Sales

3.1.4 Vooruitbetaalde Elektrisiteit Verkope

	Apr-17	May-17	Jun-17
Total Pre Paid Meters	10 123	10 133	10 177
Total Free units(Indigents)	115 050	113 850	110 250
Cost of free Units	R100 094	R99 050	R95 918
Units sold	2 365 839	2 504 568	2 715 925
Cost of units sold	R276 151	R2 952 658	R3 246 872
Vat Amount	R400 609	R427 280	R454 600
Axillary Amount	R1 829	R2 051	R1 864
Total Amount Pre Paid	R3 263 682	R3 481 039	R3 812 682

3.1.5 Indigent Households

3.1.5 Behoeftige Huishoudings

Indigent households	Apr-17	May-17	Jun-17
Deferments	4182466.1	4195630.98	3980338.09
Current	492727.2	602334.55	438880.63
30 days	401901.27	381324.24	420408.93
60 days	324217.61	373426.29	341639.09
90 days	384609.25	319446.08	341974.05
> 90 days	10313570.86	10612251.22	10411726.33
Total	16 099 492.29	16 484 413.36	15 934 967.12

Mechanisms	Apr-17	May-17	Jun-17
Approved Indigent households:			
No. of households at beginning of the month:	2 633	2 607	2 543
Additions during the month	144	92	243
Cancellations during the month	170	156	221
No. of households at end of the month:	2 607	2 543	2 565
Cost of Indigent to Council (403131121)	R1 004 755	R 980 708.31	R 969 224.26

Explanation:

Indigent households increased from 2 543 to 2 565

Verduideliking:

Deernis huishoudings vermeerder vanaf 2543 tot 2 565

3.1.7 Outstanding Debtors

The important comparative statistics in relation to accounts is shown in the table below. The table below provides an age analysis of the debtors as at 30 June 2017:

3.1.7 Uitstaande Debiteure

Die belangrike vergelykende statistiek met betrekking tot rekeninge word getoon in die tabel hieronder. Die tabel hieronder voorsien 'n ouderdomsanalises van Debiteure soos op 30 Junie 2017:

Detail	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	%
Debtors Age Analysis By Income Source										
Water	10 256 064	1 046 148	1 112 823	816 673	1 123 913	941 365	4 978 816	31 873 381	52 149 183	30.73%
Electricity	14 843 974	459 800	354 980	241 643	189 125	80 362	400 840	1 936 743	18 507 467	10.91%
Property Rates	3 620 755	203 145	171 885	160 390	144 707	138 307	2 339 021	11 360 288	18 138 498	10.69%
Waste Water Management	5 499 547	583 147	549 973	560 891	522 850	516 940	2 730 927	13 523 486	24 487 761	14.43%
Waste Management	6 026 940	571 972	488 626	470 798	460 552	449 817	2 715 243	17 230 375	28 414 323	16.74%
Property Rental Debtors	176 904	20 678	19 546	19 147	18 788	18 509	106 654	777 327	1 157 553	0.68%
Interest on Arrear Debtor Accounts	1 917 616	75 107	93 265	98 317	128 520	131 167	1 260 553	25 679 249	29 383 794	17.32%
Other										0.00%
Total By Income Source	-3 783 000	26 465	28 229	23 701	21 331	21 956	160 917	956 641	-2 543 760	100 %
	38 558 799	2 986 462	2 819 327	2 391 560	2 609 786	2 298 423	14 692 971	103 337 490	169 694 818	
%	22.72%	1.76%	1.66%	1.41%	1.54%	1.35%	8.66%	60.90%	100.00%	
Debtors Age Analysis By Customer Group										
Organs of State	1 160 034	340 330	219 410	159 221	56 223	48 805	500 396	2 051 033	4 535 452	2.67%
Commercial	11 673 781	214 515	200 686	169 875	110 616	95 752	975 035	6 903 379	20 343 639	11.99%
Households	24 443 694	2 239 605	2 214 194	1 885 015	2 254 841	1 969 422	11 793 811	88 566 113	135 366 695	79.77%
Other	1 281 290	192 012	185 037	177 449	188 106	184 444	1 423 729	5 816 965	9 449 032	5.57%
Total By Customer Group	38 558 799	2 986 462	2 819 327	2 391 560	2 609 786	2 298 423	14 692 971	103 337 490	169 694 818	100 %
%	22.72%	1.76%	1.66%	1.41%	1.54%	1.35%	8.66%	60.90%	100 %	

Explanation:

The increase in outstanding debt can be attributed to:

- Supplementary valuation levies.
- Extreme water tariffs Tulbagh.

Verduideliking:

Die styging in debiteure is as gevolg van:

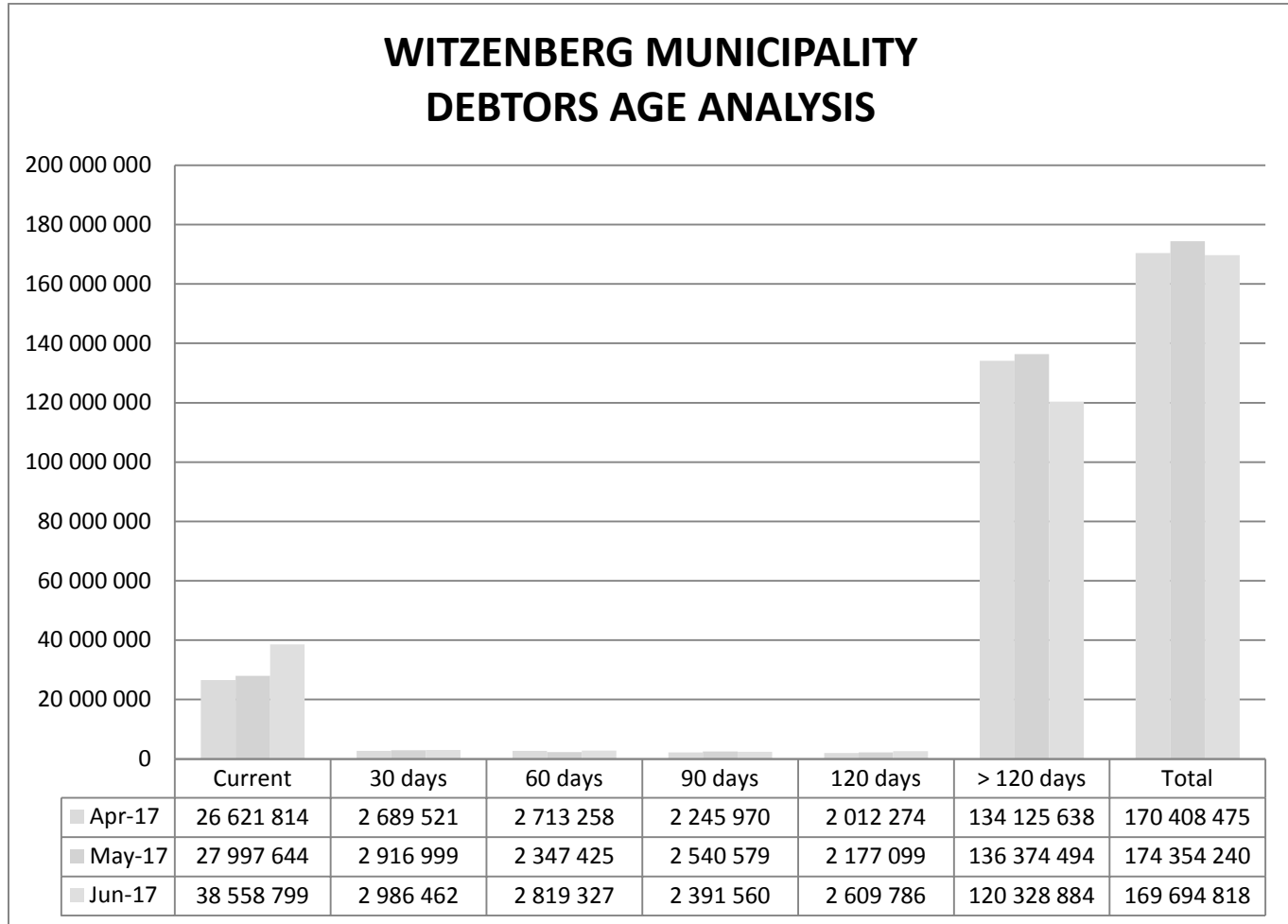
- Aanvullende waardasie heffings.
- Buitengewone water tariewe in Tulbagh.

3.1.8 DEBITEURE OUDERDOMSANALISE

The graph below shows a comparison of the age analysis of this month to the previous month:

3.1.8 VERGELYKING

Die grafiek hieronder vergelyk die ouderdomsanalises van hierdie maand met die vorige maand:



Explanation:

The high value of outstanding amounts is due to limited credit control processes in areas where ESKOM supplies electricity.

Supplementary Valuation Roll levied.

Verduideliking:

Die hoë waarde van uitstaande skuld is as gevolg van beperkte kredietbeheer maatreëls in gebiede waar ESKOM die elektrisiteit voorsien.

Anvullende waardasierol gehef.

3.1.9 RECEIPTING

The table below indicates the cash flow:

3.1.9 ERKENNING VAN ONTVANGS

Die onderstaande tabel dui die kontantvloeï aan:

CASH FLOW FROM OPERATING ACTIVITIES	April	May	June
Receipts			
Taxation	320 772	582 850	1 916 950
Sales of goods and services	27 451 176	30 432 006	30 523 202
Residential - Pre Paid meters	2 608 472	3 154 302	3 336 759
Connection fees	52 638	42 659	36 074
Trade Licences	776	-	-
Vehicle Licensing & Testing	114 466	179 612	108 084
Motor Vehicle Licensing	341 592	490 743	390 221
Transgressions Roadworthy Certificates	5 286	8 723	6 780
Rental of Facilities	249 381	474 757	404 713
Traffic Fines	238 043	749 405	326 482
Building Plan Fees	96 701	59 318	24 342
Bulk Service Levy	-	6 931	2 770
Other Income	111 531	359 450	928 243
Government Grants - Capital	-	-	-
Government Grants	538 616	407 000	5 517 510
Equitable share	-	-	-
Interest	646 854	962 217	851 371
Payments			
Employee costs	(10 354 061)	(10 417 325)	(10 185 045)
Suppliers	(30 500 670)	(27 800 562)	(31 625 278)
Grant Expenditure	(764 004)	(12 825 699)	(7 275 958)
Finance charges	-	-	(77 174)
Transfers and Grants	(178 900)	(3 400)	(75 250)
Cash generated by operations	-9 021 331	-13 137 013	-4 865 202
CASH FLOW FROM INVESTING ACTIVITIES			
Purchase of Property, Plant and Equipment	(6 160 657)	(2 289 615)	(9 236 343)
Purchase of Property, Plant and Equipment funded by Grants	(3 187 835)	(5 981 900)	(10 146 481)
Purchase of Intangible Assets	-	-	-
Proceeds on Disposal of Fixed Assets	-	-	-
Net Cash from Investing Activities	(9 348 491)	(8 271 515)	(19 382 824)
CASH FLOW FROM FINANCING ACTIVITIES			
Loans repaid	-	-	(109 001)
New loans raised	-	-	-
<i>Building Deposits</i>	22 630	34 055	17 175
<i>Consumer Deposits</i>	21 609	5 783	47 410
<i>Community Hall Deposits</i>	2 254	2 390	(5 837)
<i>Key Deposits</i>	(64 928)	30 086	(9 362)
<i>Unsolved Direct Deposits</i>	(217 767)	92 505	135 266
Investments (made)/realised	23 000 000	24 000 000	10 000 000
Net Cash from Financing Activities	22 763 799	24 164 819	10 075 651
Other Cash Flow Transactions	592 333	1 456 465	395 267
NET INCREASE/(DECREASE IN CASH AND CASH EQUIVALEI	4 986 310	4 212 756	(13 777 108)
Cash the beginning of the month	80 931 615	85 917 925	90 130 681
Cash the end of the month	85 917 925	90 130 681	76 353 573

Explanation:

Verduideliking:

The decrease in cash is due capital expenditure.

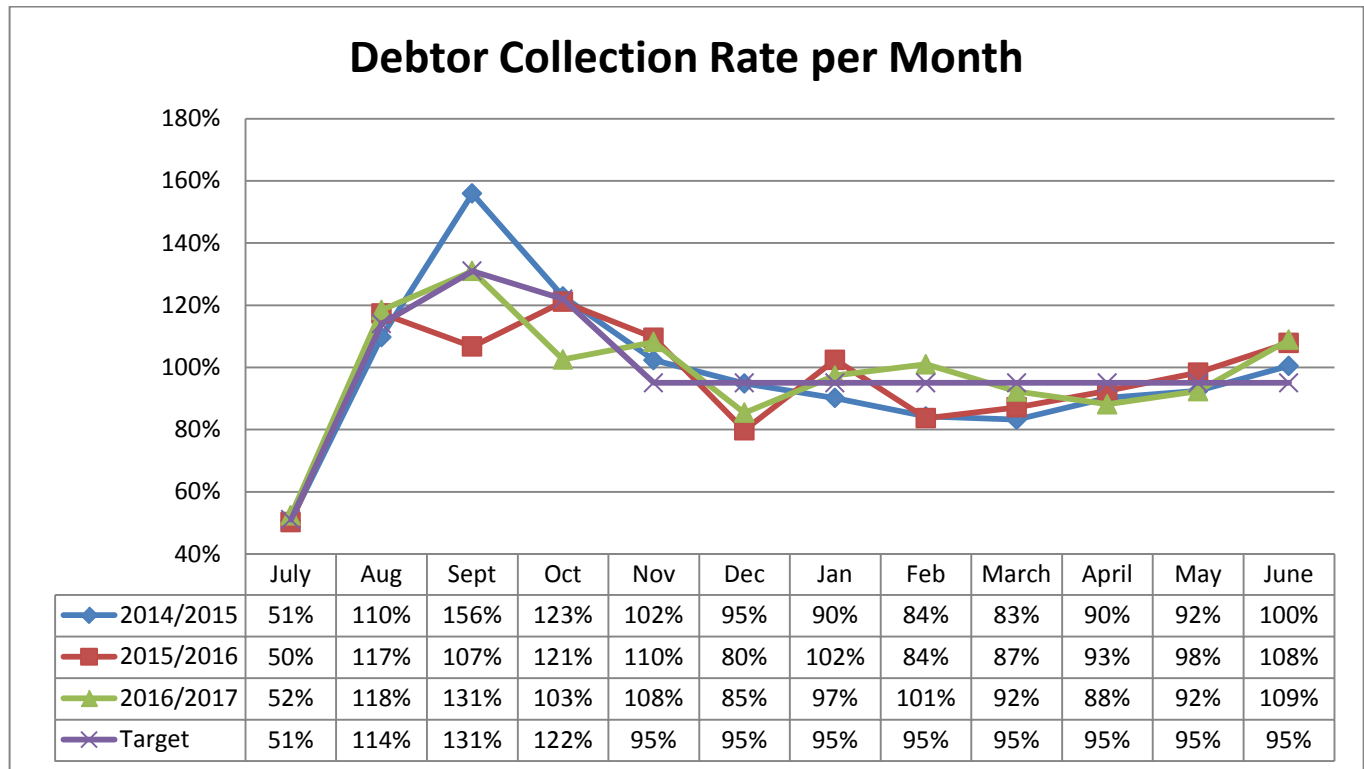
Die daling in kontant is as gevolg van kapitaal uitgawes.

3.1.9.1 Receipting

3.1.9.1 Erkenning van Ontvangste

Cashiers:	Apr-17	May-17	Jun-17
Average of all Cashiers			
Number of transactions	4 849	8 264	4 211
Number of days operational	198	198	189
Number of receipts cancelled	17	9	16
Amount receipted	R 54 604 209.80	R 61 233 680.00	R 6 109 312.00
Value of variances in end of days - Surplus/(Shortage)			
Average number of transactions per day	24.49	41.74	22.28
Percentage cancelled receipts	0.35%	0.11%	0.38%
Percentage variances in end of days	0.00%	0.00%	0.00%

3.1.10 DEBTOR COLLECTIONS RATE PER MONTH



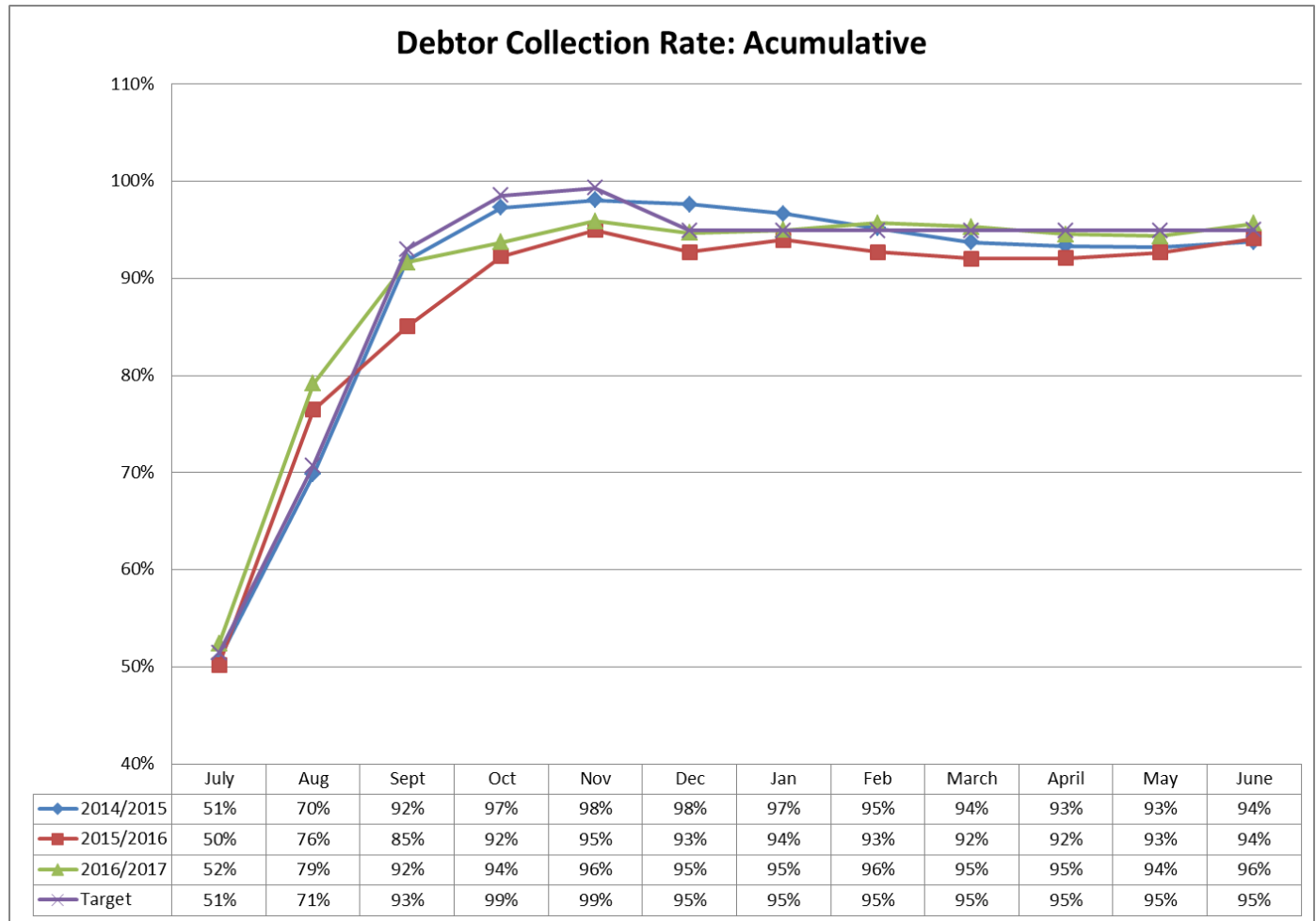
Explanation:

The purpose of this graph is to illustrate effectiveness of collection against targets set for the relevant months. The target for the month is 95% while the actual figure for June 2017 amounts to 109% which in comparison to the previous year 108%.

Verduideliking:

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van debiteure te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 95%, terwyl die syfer vir June 2017 - 109% beloop in vergelyking met die vorige jaar 108%.

3.1.11 DEBTOR COLLECTION RATE ACCUMALATIVE



Explanation:

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 95% while the actual figure is 96%.

Verduideliking:

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 95%, terwyl die werklike syfer 96% behoort.

3.1.12 SUMMARY OF OUTSTANDING DEBT

Die tabel hieronder verskaf 'n opsomming van uitstaande skuld:

	Apr-17	May-17	Jun-17
Councillors:	R	R	R
Deferments	-23 537.66	-20 144.68	-16 645.90
Current	14 896.86	16 707.43	14 931.66
30 days	6 471.23	7 101.06	7 876.06
60 days	3 022.26	4 953.31	4 829.10
90 days	2 735.70	3 030.05	3 631.56
> 90 days	121 101.05	121 988.97	116 162.80
Total	124 689.44	133 636.14	130 785.28
Employees:	R	R	R
Deferments	110 360.99	119 914.64	118 574.46
Current	62 622.13	70 967.49	58 056.45
30 days	13 268.91	20 947.16	13 478.95
60 days	3 002.14	8 993.39	4 164.52
90 days	1 861.27	1 406.73	1 639.71
> 90 days	74 443.74	71 815.19	27 326.42
Total	265 559.18	294 044.60	223 240.51
Government Departments:	R	R	R
Current	1 145 280.00	1 364 447.00	1 160 034.00
30 days	292 206.00	367 256.00	340 330.00
60 days	179 468.00	236 769.00	219 410.00
90 days	74 671.00	171 821.00	159 221.00
> 90 days	2 774 012.00	2 866 634.00	2 656 457.00
Total	4 465 637.00	5 006 927.00	4 535 452.00
Schools & Hostels:	R	R	R
Deferment	-8 092.6	-17 344.7	-13 128
Current	263 667.87	362 885.90	222 701.10
30 days	54 984.93	126 907.34	68 225.15
60 days	10 188.15	36 807.86	1 431.68
90 days	2 212.24	3 645.19	791.38
> 90 days	46 928.28	48 709.74	39 999.95
Total	369 888.87	561 611.33	320 021.26

3.1.12.1 50 Highest Business and Government Accounts

Attached as Annexure M

3.1.12.1 50 Hoogste besigheid- en regering rekeninge:

Aangeheg as Bylae M

3.1.13 Credit Control Mechanisms

The table below indicates the number of mechanisms instituted:

3.1.13 Kredietbeheer meganismes

Die tabel hieronder toon die aantal meganismes ingestel:

Disconnection of services:	Apr-17	May-17	Jun-17
No. of customers on the disconnections lists	2 927	2 416	1 587
No. already block	1 541	1 564	1 586
No. of tamperings	387	387	383
No. of new disconnections for the month:			
- Prepaid	641	844	621
- Conventional	69	70	77
Number reconnected:			
- Prepaid	542	718	68
- Conventional	61	63	58
Reconnected :due to faulty groupings and Indigent and poor households	144	92	243
No. of customers still disconnected	1 564	1 586	1 177
% of disconnections executed	90%	100%	100%

Explanation:

The number of connections already blocked is a concern. The process to investigate possible tampering's commenced during April.

Verduideliking:

Die aantal aansluitings wat reeds geblok is, is kommer wekkend. Die proses om moontlike onwettige aansluitings te ondersoek is in April begin.

3.2 SUPPLY CHAIN MANAGEMENT

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Demand and Acquisition

3.2.1 Aanvraag en Verkryging

3.2.1.1 Advertisement stage

3.2.1.1 Adverteringsfase

The following competitive bids are currently in the advertisement stage:

Die volgende mededingende tenders is tans in die adverterings fase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/14/49	Rental and refilling of oxygen, acetylene and nitrogen containers (Re-advertisement)	24-Jul-2017
08/2/14/50	Supply and delivery of a high molecular weight polyelectrolyte for a period of 24 months (Re-advertisement)	25-Jul-2017
08/2/14/73	Appointment of a service provider for incapacity investigations	07-Jul-2017
08/2/14/76	Hygienic services for Witzenberg Municipality	28-Jul-2017
08/2/14/77	Supply and delivery of Copy paper	11-Jul-2017
08/2/14/78	Supply and delivery of Liquid chlorine Gas cylinders (70KG)	11-Jul-2017
08/2/14/79	Supply, printing and mailing of municipal accounts	27-Jul-2017
08/2/14/80	Printing, supply and delivery of a Corporate newsletter to Witzenberg municipality	28-Jul-2017
08/2/14/82	Road markings in the Witzenberg municipal area	26-Jul-2017

No formal written price quotations are currently in the advertisement stage.

Geen formele geskrewe pryskwotasies is tans in die adverteringsfase nie.

3.2.1.2 Evaluation stage

3.2.1.2 Evaluering stadium:

The following competitive bids are currently in the evaluation stage:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/14/34	Construction of a Drivers license test track facility Ceres (Re - advertisement)	31-May-2017	Awaiting	E Lintnaar
08/2/14/39	Supply and delivery of Smart water meters	11-Apr-2017	Awaiting	A Human
08/2/14/56	Translation services from English to Afrikaans and vice versa for Witzenberg municipality	16-May-2017	28-Jun-2017	A Radjoo
08/2/14/57	Translation services from English to Isi-Xhosa and vice versa for Witzenberg municipality	16-May-2017	09-Jun-2017	A Radjoo
08/2/14/66	Actuarial valuation of employee benefits in terms of GRAP 25	20-Jun-2017	Awaiting	WP Mars
08/2/14/68	Supply and delivery of crushed stone aggregate and sand	30-May-2017	15-Jun-2017	E Lintnaar
08/2/14/70	Supply and delivery of disposable bags for refuse removal	26-May-2017	Awaiting	J Jacobs
08/2/14/72	Supply and delivery of polymer concrete manhole covers and frames, ductile iron manhole covers and frames, kerbing and channeling, concrete slabs, bricks and pavers and concrete bollards	13-Jun-2017	Awaiting	E Lintnaar

No formal written price quotations are currently in the evaluation stage.

Geen formele geskrewe pryskwotasie is tans in die evalueringsfase nie.

3.2.1.3 Adjudication stage

3.2.1.3 Toekenningsfase:

The following competitive bid is currently in the adjudication stage:

Die volgende mededingende tenders is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	DATE OF BID EVALUATION COMMITTEE	RESPONSIBLE MANAGER
08/2/14/75	Short-term Insurance (One-year contract)	06-Jun-2017	19-Jun-2017 30-Jun-2017	27-Jun-2017	WP Mars

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die Toekenningsfase nie.

3.2.1.4 Bids awarded

Paragraph 5(3) of Council's Supply Chain Management Policy states that, "An official or bid adjudication committee to which the power to make final awards has been sub delegated in accordance with subparagraph 5(2) must within five days of the end of each month submit to the official referred to in subparagraph 5(4) a written report containing particulars of each final award made by such official or committee during that month, including-

- (a) the amount of the award;
- (b) The name of person to whom the award was made; and
- (c) The reason why the award was made to that person."

Paragraph 5(4) (a) further states that the written report referred to above, must be submitted to the accounting officer.

No bid was awarded by the Accounting Officer during the month of June 2017.

The following competitive bids was awarded by the Bid Adjudication Committee during the month of June 2017:

3.2.1.4 Tenders toegeken

Paragraaf 5 (3) van die Raad se Voorsieningskanaal Beleid state wat, "n beampte of Bodtoekenningskomitee aan wat finale toekennings te maak het is sub gedelegeer in ooreenstemming met subparagraaf 5 (2) moet binne 5 dae van die einde van elke maand aan die beampte bedoel in subparagraaf 5 (4) 'n skriftelike verslag wat besonderhede bevat van elke finale toekenning wat deur so 'n beampte of komitee gedurende die maand, insluitend-

- (a) die bedrag van die toekenning;
- (b) Die naam van die persoon aan wie die toekenning gemaak is, en
- (c) Die rede waarom die toekenning gemaak is aan daardie persoon."

Paragraaf 5 (4) (a) bepaal verder dat die geskrewe verslag waarna hierbo verwys word, moet voorgelê word aan die rekenpligtige beampte.

Geen tender was toegeken deur die Rekenpligtige Beampte gedurende Junie 2017 nie.

Die volgende mededingende tenders was toegeken deur die Tender Toekenningskomitee gedurende Junie 2017:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/14/55	02-Jun-2017	Lasec SA (Pty) Ltd	Supply and delivery of turbidity meters, dissolved oxygen meters, PH meters and chlorine meters	Bidder scored the highest points	R 106 403.09 (Incl. Vat)
08/2/14/58	12-Jun-2017	Repo Wild 34 (PTY) Ltd	Supply and Delivery of Two New 1 Ton Light Delivery Vehicles	Bidder scored the highest points	R 395 160.00 (Incl. Vat)

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

Paragraph 13 (1) of the Preferential Procurement Regulations of 2017 states the following:

An organ of state may, prior to the award of a tender, cancel a tender invitation if-

- (a) due to changed circumstances, there is no longer need for the goods or services specified in the invitation; or*
- (b) funds are no longer available to cover the total envisaged expenditure; or*
- (c) no acceptable tender is received; or*
- (d) there is a material irregularity in the tender process.*

The following formal written price quotation or competitive bid was cancelled during the month of June 2017:

3.2.1.5 Paragraaf 13 (1): Kansellasië en her-uitnodiging van tenders

Paragraaf 13 (1) van die Voorkeur Verkrygings Regulasies van 2017 bepaal die volgende:

'n Staats instansie mag, voor die toekenning van 'n tender,

'n tender uitnodiging kanselleer indien-

- (a) weens veranderde omstandighede, daar nie meer 'n behoefte vir die goedere of dienste soos gespesifiseer in die uitnodiging is nie; of*
- (b) fondse is nie meer beskikbaar om die totale voorsiene uitgawe te dek nie; of*
- (c) geen aanvaarbare tender ontvang is nie; of*
- (d) daar materiële ongerymdhedee in die tender proses is.*

Die volgende formele geskrewe prys kwotasie of mededingende tender was gekanselleer gedurende Junie 2017:

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/14/47	15-Jun-2017	Supply and delivery of (two) 2 steel containers converted into complete toilets for Lyell street sports field	No acceptable bids received
08/2/14/67	08-Jun-2017	Supply and delivery of wooden stacking chairs	Funds are no longer available to cover the total envisaged expenditure
08/2/14/71	30-Jun-2017	Supply, delivery and offloading of wooden transmission poles	No acceptable bids received
08/2/14/74	23-Jun-2017	Supply, delivery and installation of play park equipment in Ceres	No acceptable bids received

3.2.1.6 Paragraph 19 (1) I and 19 (2): Formal written price quotations

Paragraph 19(1) I of Council's Supply Chain Management Policy states that: *"if it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the chief financial officer or an official designated by the chief financial officer"*

Paragraph 19(2) of Council's Supply Chain Management Policy states that: *"A designated official referred to in subparagraph 19(1) I must within three days of the end of each month report to the chief financial officer on any approvals given during that month by that official in terms of that subparagraph."*

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Formele geskrewe kwotasies

Paragraaf 19 (1) (c) van die Raad se Voorsieningskanaal Beleid meld dat: *"As dit nie moontlik is om ten minste drie kwotasies te bekom nie, moet die redes aangeteken en goedgekeur word deur die hoof finansiële beampte of 'n beampte aangewys deur die hoof finansiële beampte"* Paragraaf 19 (2) van die Raad se Voorsieningskanaal Bestuur Beleid meld dat: *"n aangewese beampte waarna in subparagraaf 19 (1) verwys (c) moet binne 3 dae van die einde van elke maand verslag aan die hoof finansiële beampte op enige goedkeurings gegee tydens daardie maand deur daardie beampte in terme van daardie subparagraaf."*

FINANCE MONTHLY REPORT JUNE 2017 / FINANSIES MAANDELIKSE VERSLAG – JUNIE 2017

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o. sub delegation
147291	08-Jun-2017	Eddie's Sound	Service Provider for Sound, Stage and Lighting for the Annual Youth day event	Only responsive quotation	R 5 500.00 (Incl. VAT)	Chief Financial Officer
147494	06-Jun-2017	Ultimate Recruitment Solutions	Advertisement: Bid 08/2/14/49, 08/2/14/50, 08/2/14/73. Cancellations: 08/2/14/47 and 08/2/14/67	Lowest responsive quotation	R 9 891.32 (Incl. VAT)	Chief Financial Officer
147513	21-Jun-2017	Chama General Services (Pty) Ltd	Transportation of six (6) Minibus Taxis to Stellenbosch	Only responsive quotation	R 15 900.00 (Non-VAT)	Chief Financial Officer
147578	28-Jun-2017	Vilko / Villiersdorp Kooperasie	Supply and Delivery of Three (3) Stihl Brush cutters	Lowest responsive quotation	R 27 449.98 (Incl. VAT)	Chief Financial Officer
147600	30-Jun-2017	Du Plessis Auto / Ceres Motolek	Auto Electrical Work on Toyota Fortuner CT WITZ001 - WP	Lowest responsive quotation	R 3 590.29 (Incl. VAT)	Chief Financial Officer

3.2.1.7 Paragraph 20 (d): Policy Compliance

Paragraph 20(d) of Council's Supply Chain Management Policy states that: *The procedure for the procurement of goods or services through written quotations or formal written price quotations is as follows: the accounting officer or chief financial officer must on a monthly basis be notified in writing of all written quotations and formal written price quotations accepted by an official acting in terms of a sub delegation.*

For the purpose of this report, only the formal written price quotations will be reported on.

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of June 2017:

3.2.1.7 Paragraaf 20 (d): Beleids voldoening

Paragraaf 20 (d) van die Raad se Voorsieningskanaal Beleid bepaal dat: *"Vir die verkryging van goedere of dienste deur middel van geskrewe kwotasies of formele geskrewe kwotasies proses is soos volg: die rekenpligtige beampte of hoof finansiële beampte moet op 'n maandelikse basis in kennis gestel word in skriftelik van alle geskrewe kwotasies en formele geskrewe kwotasies aanvaar deur 'n amptenaar wat in terme van 'n sub-afvaardiging."*

Vir die doel van hierdie verslag, sal slegs die formele geskrewe kwotasies gerapporteer word.

Die volgende formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van Junie 2017:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
08/2/14/69	15-Jun-2017	Volla's General Enterprises	Cleaning of public toilets at Op die Berg	Bidder scored the highest points	R 29 580.00 (non VAT)	Director: Technical Services
08/2/14/85	26-Jun-2017	Parkerson Thomas Technologies t/a Officetech	Supply and Delivery of Wooden Stacking Chairs	Only responsive bidder	R 197 993.90 (incl. VAT)	Director: Community Services

3.2.1.8 Appeals

The following appeals were lodged and is being dealt with by the Accounting Officer:

3.2.1.8 Appèlle

Die volgende appèlle is ontvang en word hanteer deur die Rekenpligtige beampte:

Bid number	Bid title	Date of appeal	Appellant	Reason for appeal	Outcome
08/2/13/82	Provision of security services	20 March 2017	Venus Security Solutions	BBBEE status and verification	Matter is under review with the Accounting officer
08/2/13/82	Provision of security services	27 March 2017	Bizstorm 51 CC T/A Global Force	Non-compliance of pre-qualification criteria	Matter is under review with the Accounting officer
08/2/13/82	Provision of security services	28 March 2017	Isivile Security services (PTY) Ltd	Award to company in Western Cape	Matter is under review with the Accounting officer
08/2/13/82	Provision of security services	28 March 2017	Secunet Security Services	Company awarded to has no infrastructure in Witzenberg	Matter is under review with the Accounting officer
08/2/13/82	Provision of security services	23 March 2017	Star Security Services	Claim previous experience submitted was sufficient	Matter is under review with the Accounting officer

3.2.1.9 Deviations

Paragraph 44(3) of Council's Supply Chain Management Policy states that: *The accounting officer must record the reasons for any deviations in terms of subparagraphs (1) (a) and (b) of this policy and report them to the next meeting of the council and include as a note to the annual financial statements.*

The following table contains the approved deviations by the Accounting Officer for the month of June 2017 which totals R 631 876.93:

3.2.1.9 Afwykings

Paragraaf 44 (3) van die Raad se Voorsieningskanaal Beleid meld dat: *"Die rekenpligtige beampte moet teken die redes vir enige afwykings in terme van subparagrafe (1) (a) en (b) van hierdie beleid en rapporteer dit aan die volgende vergadering van die raad en sluit as 'n nota tot die jaarlikse finansiële state."*

Die volgende tabel bevat die goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van Junie 2017 wat beloop op die totaal van R 631 876.93:

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
02-Jun-17	Institute of Internal Auditors (SA)	Membership fees 2017 - 2018	Single supplier	147174	9 248.82
05-Jun-17	AAD Truck & Bus	Service of Automatic Gearbox CT 5842	Impractical	147184	18 527.98
05-Jun-17	AAD Truck & Bus	Service of Automatic Gearbox CT 14536 and B-Service	Impractical	147185	21 478.71
07-Jun-17	Multichoice	DSTV Subscription	Single supplier	147232	4 572.40
07-Jun-17	Witzenberg Herald	Publish notice: 2017/18 Adopted budget, 2016/17 Adjustment budget & IDP	Impractical	147245	4 797.00

FINANCE MONTHLY REPORT JUNE 2017 / FINANSIES MAANDELIKSE VERSLAG – JUNIE 2017

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
07-Jun-17	Bell Equipment Sales SA	Service of Bomag roller: 50 Hours	Impractical	147249	7 088.88
07-Jun-17	Vilko	Blankets: Disaster Relief 07 June 2017	Emergency	147255	3 461.04
07-Jun-17	Autozone	Supply of complete Cylinder head - CT 4266	Impractical	147256	21 500.40
07-Jun-17	Kaap Agri	Supply of emergency roof material after storm damage	Emergency	147258	3 552.42
09-Jun-17	Chama General Servies	Repair boundary wall @ SCM Stores	Emergency	147366	3 500.00
20-Jun-17	Giovanni's Fisheries	Food Parcels: Emergency Workers	Emergency	147496	230.00
22-Jun-17	Johan Bezuidenhout Attorneys	Transfer of properties: Wolseley	Impractical	147524	9 000.00
22-Jun-17	PVR Services & Supplies CC	Additional work required for expansion of backbone	Impractical	147527	141 887.25
26-Jun-17	Giovanni's Fisheries	Food Parcels: Emergency Workers	Emergency	147544	833.98
29-Jun-17	Giovanni's Fisheries	Food Parcels: Emergency Workers	Emergency	147591	872.00
29-Jun-17	Spilhaus Ceres	Material for emergency work: After hours	Emergency	147593	7 630.80
30-Jun-17	AON South Africa	Insurance cover: July - Aug 2017	Impractical	147608	373 695.25

Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

	30 April 2017	31 May 2017	30 June 2017
Value of inventory at hand	R5 611 082.34	R5 793 403.92	R8 166 220.98
Turnover rate of total value of inventory (Norm 1,5 times for the third quarter)	1.65 times	2.02 times	1.73 times
Turnover rate excluding Chinese meters	1.67 times	2.00 times	1.74 times
Date of latest stores reconciliation	13 July 2017		
Date of last stock count	28 June 2017		
Date of next stock count	28 September 2017		

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
April 2017	R 387 449.86	R19 936 245.15	1.95%
May 2017	R 710 745.30	R36 628 989.36	1.94%
June 2017	R 631 876.93	R16 383 454.02	3.86%

EXPENDITURE

UITGAWES

3.2.3.1 Salaries section

3.2.3.1 Salaris afdeling

The high level information with regard to the salary is contained in the table below:

Die hoë vlak van inligting met betrekking tot die salarisse is vervat in die tabel hieronder:

	April 2017	May 2017	June 2017
Salaries – Cost to company	R10 354 061	R10 417 325	R10 140 713
Provisions included with salaries	R1,051,537	R1,190,863	R104,109
Number of Employees and Councillors included in run	590	585	563
Number of Ward members receiving allowance	118	119	119
Balancing amount	R550 081	R686 497	R755 175

Explanation:

Verduideliking:

3.2.3.2 Creditors Section

3.2.3.2 Krediteure afdeling

An age analysis of the creditors with comparative figures for the previous months is as shown in the table below:

'n Ouderdomsontleding van die Krediteure met vergelykende syfers vir die vorige maande word in die tabel hieronder aangedui:

Period	< 30 days	< 60 days	< 90 Days	< 120 days	< 150 days	< 180 days	< 365 days	> 365 days	Total
April 2017	2 135 334	105 701	3 142	0	0	0	0	0	R4 504 797
May 2017	3 266 889	60 516	5 996	0	0	0	0	0	R3 333 401
June 2017	5 479 681	1 548 505	0	0	0	0	365 595	0	R7 393 781

The table below indicates the highest creditors outstanding longer than 30 days:

Name of creditor	May 2017 Amount	June 2017 Amount	Description	Reason
A TO Z OFFICE SUPPLIES	R1 995.00		OAK MELAMINE PODIUM	
BEKEZELA CONCRETE	R5 991.00		BRICKS AND SLABS	PAYMENT IS DUE FOR 16 JUNE 2017
CAPRICHEM	R338.00		DUSTMOP SWEEPER	DID NOT APPEAR ON STATEMENT
DU PLESSIS AUTO	R28.00		SUNDRIES	DID NOT APPEAR ON STATEMENT
FIRE STUFF	R14 029.00		THRU THE PUMP FOAM SYSTEM	DID NOT APPEAR ON STATEMENT

FINANCE MONTHLY REPORT JUNE 2017 / FINANSIES MAANDELIKSE VERSLAG – JUNIE 2017

Name of creditor	May 2017 Amount	June 2017 Amount	Description	Reason
PARKERSON THOMAS	R20 200.00	R821.00	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
KAAP AGRI	R5 880.00	R2 931.00	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
SIYAPHAMBILI ELECTRICAL	R14 592.00		CABLE	DID NOT APPEAR ON STATEMENT
SUGARBERRY TRADING	R254.00		FULL INSERT LID	DID NOT APPEAR ON STATEMENT
CT TYRE KING	R3 200.00		DUNLOP 750R16	DID NOT APPEAR ON STATEMENT
AUTOZONE HOLDING		R2 808.00	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
BOLAND SKRYFBEHOEFTE		R4 313.00	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
CERES PLANT HIRE		R1 815.00	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
CERES SPAR		R2 022.00	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
JC SERVICES		R6 614.00	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
JOCASTRO		R1 493 400	VARIOUS GOODS DELIVERED	DISPUTE ON CALCULATION OF INFLATION ADJUSTMENT
KARSTEN HARDWARE		R2 187.00	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
SAFETY CHEMICALS		R14 154.00	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
TOURVEST TRAVEL		R780.00		
VILKO/VILLIERSDORP		R1 484.00	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
WALTONS STATIONERY		R13 375.00	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
WITZENBERG BESPROEING		R1 801.00	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT

The high level information with regard to the creditor section is contained in the table below:

	April 2017	May 2017	June 2017
Total value of creditors paid	R40,792,065	R48,901,176	R58,437,833
Date of creditor reconciliation	02/05/2017	01/06/2017	06/07/2017

The table below contains the 10 highest creditor values outstanding:

Die tabel hieronder bevat die 10 hoogste uitstaande skuldeiser waardes:

Name of creditor	May 2017 Amounts Outstanding	June 2017 Amounts Outstanding	Description of goods/ services
JC SERVICES		R152 033.00	VARIOUS GOODS DELVIRED
SIYAPHABILI ELECTRICAL		R191 435.00	VARIOUS GOODS DELVIRED
MARCE PROJECTS		R196 285.00	VARIOUS GOODS DELVIRED
PVR SERVICES AND SUPPLIERS		R197 171.00	
PC BERNING		R243 896.00	
H S M		R296 992.00	VARIOUS GOODS DELIVERED
TRICOM AFRICA		R299 066.00	VARIOUS GOODS DELIVERED
UBUNTU TECHNOLOGY		R332 102.00	VARIOUS GOODS DELIVERED
ACTOM ELECTRICAL		R952 717.00	VARIOUS GOODS DELIVERED
GPS SALES & TRAINING	R93 940.00		TRAINING
UNIVERSAL TRADING	R95 268.00		VARIOUS GOODS DELVIRED
VILKO/VILLIERSDORP	R97 026.00		VARIOUS GOODS DELIVERED
FIRE STUFF	R104 748.00		PORTABLE FIRE PUMP
OHS CAPE	R108 760.00		MUNICIPAL MEDICAL ASSESMENT
AFRIFELL	R124 534.00		VARIOUS GOODS DELVIRED
UMZALI CIVILS	R263 268.00		RETENSION
DELNIET CONSTRUCTION	R274 452.00		VARIOUS GOODS DELIVERED
JOCASTRO	R283 005.00		MINI SUBSTATION
VAKALA CONSTRUCTION	R490 980.00		RETENSION

The table below contains the 10 highest value creditors paid for the month:

Die tabel hieronder bevat die 10 hoogste waarde krediteure uitbetaal vir die maand:

Name of creditor	May 2017 Amounts Outstanding	June 2017 Amounts Outstanding	Description of goods/ services
SHORTS NISSAN		R3 226 565.94	SUPPLY AND DELVIRY OF NEW CHASIS AND CAB
ADENCO CONSTRUCTION		R3 017 714.90	STREET LIGHT INSTALLATION AND BULK ELECTRICAL
IKAPA RETICULATION AND FLOW		R1 403 379.44	MAINTENANCE OF WATER METRES
BOSCH STEMELE		R1 184 511.53	PROVISION ENGINEERING SERVICES
GATEWAY METAL WORKS		R1 078 328.85	SUPPLY AND INSTALLATION OF PALASIDE FENCING
ESKOM	R16 872 203.36	R17 483 007.69	ELEC
ASLA CONSTRUCTION	R13 280 361.80	R8 107 046.35	VARIOUS GOODS DELIVERED
MARTIN AND EAST	R3 613 658.98		RESEALING OF EXISTING STREETS IN WITZENBERG AREA
EXEO KHOKELA CIVILS ENGINEERING	R1 972 046.73	R1 011 317.37	AFFORDABLE HOUSING DELEOPMENT
JOCASTRO	R1 886 700.00		MINI SUBSTATION
RUWACON	R1 446 626.26	R1 486 417.50	CONSTRUCTION OF 4.5ML NDULI RESERVOIR
SIYAPHAMBILI ELECTRICAL	R734 266.61		VARIOUS GOODS DELIVERED
VENUS SECURITY	R670 607.65	R972 862.00	SECURITY SERVICES
WF CONSTRUCTION	R567 140.88		SUPPLY AND UPGRADE OF SERVER NETWORKS

3.2.3.3 Petty Cash:

3.2.3.3 Kleinkas

Tipe Transaksie	May 2017		June 2017	
Type of transaction	Total	%	Total	%
Condolences, well wish cards, bouquets, flowers and keys for offices	R 249.15	3.38%	R 2 064.05	52.19%
Refreshments and caterings	R 5 124.60	69.48%	R 4 897.35	123.83%
Rent (Halls etc.);	R 0.00	0.00%	R 0.00	
Refunds (Library book fees)	R 0.00	0.00%	R 0.00	0.00%
Payment of clients without bank accounts	R 0.00	0.00%	R 0.00	0.00%
Temporary vehicle licensing fees and public driver permits	R 516.00	7.00%	R 96.00	2.43%
Tollgate fees when an employee is driving with an official vehicle registered in the name of council	R 687.50	9.32%	R 0.00	0.00%
Approved in terms of 5 (b) (vi) of Petty Cash policy	R 798.00	10.82%	R 913.00	23.09%
GRAND TOTAL	R 7 375.25		R 7 970.40	

Petty cash: Cash at hand reconciliation

Kleinkas:

Kontant voorhande opsomming

DESCRIPTION / BESKRYWING	April 2017	May 2017	June 2017
Opening cash balance	R5 000	R5 000	R5 000
Less total vouchers	(R2 721.95)	(R7 375.25)	(R7 970.40)
Replenishment during month	R2 278.05	R3 420.50	R5 602.60
Cash at hand before month-end replenishment	R2 721.95	R1 054.25	R2 632.20
Replenishment at month end		R3 954.75	R2 367.80
Closing cash balance at month end	R5 000	R5 000	R5 000

3.3 FINANCIAL ADMINISTRATION

3.3 FINANSIËLE ADMINISTRASIE

3.3.1 Cash and Investments

3.3.1 Kontant en Beleggings

The information with regard to the cash and investment is contained in the tables below:

Die inligting met betrekking tot die kontant en beleggings is vervat in die tabelle hieronder:

Cash:

Kontant:

Bank accounts Bank rekeninge	Institution Instansie	Acc. Numbers	May 2017		June 2017	
			Bank balance	Cashbook Balance	Bank balance	Cashbook Balance
Primary Bank Acc.	STANDARD BANK	203 241 819	R92,209,535	R90,119,881	R77,449,552	R76,324,212

Investments:

Beleggings:

Institution / Instansie	April 2017		May 2017		June 2017	
	R	% of available funds	R	% of available funds	R	% of available funds
ABSA Bank Ltd	R10,000,000	29.41%	R10,000,000	100%	R0	0
Investec Bank Ltd	R24,000,000	70.59%				
Nedbank Ltd						
Standard Bank of SA Ltd						
Total	R34,000,000	100%	R10,000,000	100%	R0	0

	May 2017		June 2017		June 2017	
	R	% of available funds	R	% of available e funds	R	% of available funds
Unutilised government grants	R34,000,000	100%	R10,000,000	100%	0	0
Capital Replacement Reserve (CRR)						
Provisions						
Total	R34,000,000	100%	R10,000,000	100%	R0	0

The detail movements of the investments are shown in Annexure A.

Die gedetailleerde bewegings van die beleggings word getoon in Bylae A.

The balance of the unutilised funding account is indicated in the table below:

Die balans van die onbenutte befondsing rekening word in die tabel hieronder aangedui:

Unutilised Project funding: Onbenutte Projek befondsing:	April 2017	May 2017	June 2017
Balances	R 44, 219,432	R 28,447,711	R20 613 884

The table below shows the dates when the reconciliation is completed:

Die tabel hieronder dui die datums wanneer die rekonsiliasies voltooi is:

Reconciliations Rekonsiliasies	April 2017	May 2017	June 2017
Primary bank account	04/05/2017	05/06/2017	11/07/2017
Investment reconciliation	08/05/2017	02/06/2017	13/07/2017
Long term Liabilities	09/05/2017	01/06/2017	13/07/2017
Grant Register	09/05/2017	01/06/2017	13/07/2017

The table below indicates the outstanding bank reconciliation number of items and amounts:

Die tabel hieronder dui die uitstaande bankrekonsiliasie aantal items en bedrae:

Description / Beskrywing	May 2017		June 2017	
	Number of items	Amount	Number of items	Amount
Uncleared ACB	223	R32,874,496	254	R12,978,847
Outstanding cheques	77	R37,779	81	R37,700
Transactions not in cash book	1460	R28,765,726	204	R16,410,717
Receipts not cleared on Bank statement	201	R2,057,066	120	R1,297,847
Outstanding journals	1	R172	9	R49,353

3.3.2 Liabilities

3.3.2 Laste

Name of Institution	Interest Rate	Opening Balance	Payment (Redemption)	Interest	Closing Balance	Payments
Naam van Instansie		June 2017			June 2017	July 2017
		R			R	R
DBSA	10,75% - 17,45%	R4,487,603	R109,000	R77,173	R4,378,602	R0
Nedbank	13.50%	R6,223,850	R0	R0	R6,223,850	R0
Total		R10,711,453	R109,000	R77,173	R10,602,453	R0

3.3.3 Financial system reconciliations

3.3.3 Finansiële stelsel Rekonsiliasies

The table below shows the status of the system reconciliations:

Die tabel hieronder toon die status van die stelsel rekonsiliasies:

Type of reconciliation	Period reconciled	Reconciled Amount	Reconciliation Date & Signed off
Financial system	June 2017	R0	06/07/2017
Traffic : Motor Registration	June 2017	R55,991	13/07/2017
Traffic : RTMC Fees	June 2017	R12,014	13/07/2017
Direct Deposit	June 2017	R761,346	13/07/2017
Traffic : AARTO	June 2017	R0	13/07/2017
Traffic : Drivers Licence	June 2017	R13,896	13/07/2017
Traffic : Roadworthy	June 2017	R10,021	13/07/2017
Faulty Direct Deposits	June 2017	R29,084	13/07/2017
Traffic : Nu-Traffic	June 2017	R151,806	13/07/2017
VAT	June 2017	R1 515 664.74	13/07/2017

3.3.4 INSURANCE

3.3.5 VERSEKERING

Month of Reporting: June 2017

Maandverslag: Junie 2017

Insurance report - ANNEXURE O

Versekeringsverslag - BYLAE O

3.3.5 ASSETS

3.3.6 BATES

Month of Reporting: June 2017

Maandverslag: Junie 2017

Assets Report – ANNEXURE N

Bates verslag - BYLAE N

Attached find the following management reports with regard to budget monitoring:

Aangeheg vind die volgende verslae met betrekking tot die monitering van begroting:

- Annexure / Bylae B - Age Analysis of Creditors / Ouderdomsontleding van Skuldeisers
- Annexure / Bylae C - Age Analysis of Debtors / Ouderdomsontleding van Debiteure
- Annexure / Bylae D - Cash Flow Statement / Kontantvloeistaat
- Annexure / Bylae E - Statement of Financial Performance / Staat van Finansiële Prestasie
- Annexure / Bylae F - Actual capital Acquisition and Sources of Finance / Die werklike Kapitaalverkryging program en Bronne van Finansies

Annexure B – F is the Section 71 report of the Municipality.

Bylae B- F is die Artikel 71-verslag van die Munisipaliteit.

Attached find the following legally required reports in terms of the MFMA:

Aangeheg vind die volgende wetlik verplig verslae soos vereis in die MFMA:

- Annexure G - Sect 66 for June 2017 / Artikel 66 vir Junie 2017
- Annexure H - Sect 11 for June 2017 / Artikel 11 vir Junie 2017
- Annexure I - Finance Management Grant / Finansiële Bestuur toelaag
- Annexure J - Municipal Infrastructure Grant / Munisipale Infrastruktuur toekenning
- Annexure K - Integrated National Electrification Programme Grant / Geïntegreerde Nasionale Elektrifisering Program Toekenning
- Annexure L - Grant register / Leningsregister

Other Annexures:

Annexure A - The detail movements of the investments
Annexure M – 50 Highest Business and Government Accounts
Annexure N – Asset report
Annexure O – Insurance
Annexure P – Quality Certificate

Ander Annexures:

Bylae A - Die gedetailleerde bewegings van die beleggings
Bylae M – 50 Hoogste besigheid- en regering rekeninge
Bylae N – Bates verslag
Bylae O – Versekering
Bylae P – Kwaliteit sertifikaat

Yours faithfully

Die uwe

H J Kritzingen
CHIEF FINANCIAL OFFICER / HOOF FINANSIËLE BEAMPTE

WITZENBERG MUNICIPALITY											
INVESTMENT REGISTER											
Institution	Account number	Investment Purpose	Investment Type	Balance as at	Movements for the month of June					Costs & Fees	Balance as at 30 June 2017
				01 June 2017	Investments Withdrawals	Investments made	Interest capitalised	Transfers between purposes			
				R	R	R	R	R	R		
				10 000 000.00	10 259 726.03	0.00	259 726.03	0.00	0.00		
Nedbank Ltd	03/7881032766/43	Unutilised receipts	Fixed deposit - 2 months	0.00							0.00
ABSA Bank Ltd	2076416592	Unutilised receipts	Fixed deposit - 4 months	10 000 000.00	10 259 726.03		259 726.03				0.00
Standard Bank of SA Ltd	088779831-027	Unutilised receipts	Fixed deposit - 1 months	0.00							0.00
Investec Bank Ltd	1100-198879-450	Unutilised receipts	Fixed deposit - 3 months	0.00							0.00

A

AC : AGE ANALYSIS OF CREDITORS (All values in Rand)
 Save File as : Muncde_AC_coyy_Mnn.XLS (e.g.: GT411_AC_2003_M07)
 Change Year End (coyy) to Financial Year End (e.g.: 2003 for year 2002/2003)
 Change Month End (Mnn) to Active Month (M01=July....M12=June)(e.g.: M07)
 Change Muncde to your own municipal code (e.g.: GT411)
 If (and only if) Creditors per function not available, list top 10 creditors by name

Year	Month	Mun	Item	Detail	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
2017	M12	WC022	0100	Bulk Electricity	0	0	0	0	0	0	0	0	0
			0200	Bulk Water	0	0	0	0	0	0	0	0	0
			0300	PAYE deductions	0	0	0	0	0	0	0	0	0
			0400	VAT (output less input)	0	0	0	0	0	0	0	0	0
			0500	Pensions / Retirement deductions	0	0	0	0	0	0	0	0	0
			0600	Loan repayments	0	0	0	0	0	0	0	0	0
			0700	Trade Creditors	5 479 721	1 816 527	0	0	0	0	365 595	0	7 661 842
			0800	Auditor General	0	0	0	0	0	0	0	0	0
			0900	Other	0	0	0	0	0	0	0	0	0
			1000	Total	5 479 721	1 816 527	0	0	0	0	365 595	0	7 661 842
			TP01	Top 1 Creditor	0	0	0	0	0	0	0	0	0
			TP02	Top 2 Creditor	0	0	0	0	0	0	0	0	0
			TP03	Top 3 Creditor	0	0	0	0	0	0	0	0	0
			TP04	Top 4 Creditor	0	0	0	0	0	0	0	0	0
			TP05	Top 5 Creditor	0	0	0	0	0	0	0	0	0
			TP06	Top 6 Creditor	0	0	0	0	0	0	0	0	0
			TP07	Top 7 Creditor	0	0	0	0	0	0	0	0	0
			TP08	Top 8 Creditor	0	0	0	0	0	0	0	0	0
			TP09	Top 9 Creditor	0	0	0	0	0	0	0	0	0
			TP10	Top 10 Creditor	0	0	0	0	0	0	0	0	0
			TOT	Total	0	0	0	0	0	0	0	0	0

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AD : AGE ANALYSIS OF DEBTORS (All values in Rand)
 Save File as : Muncde_AD_ccy_Mn.XLS (e.g.: G1411_AD_2005_M10)
 Change Year End (ccy) to Financial Year End (e.g.: 2005 for year 2004/2005) and Month End (Mn) to Active Month (M01=July, M12=June)(e.g.: M10)
 Change Muncde to your own municipal code (e.g.: G1411)
 To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Year End	Month End	Mun Code	Item	Detail	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.o Council Policy
2017	Jun	WCO22	1100	Debtors Age Analysis By Income Source											
			1200	Trade and Other Receivables from Exchange Transactions - Water	10 256 064	1 046 148	1 112 623	816 673	1 123 913	941 365	4 978 816	31 873 381	52 149 183	0	0
			1300	Receivables from Exchange Transactions - Electricity	14 843 974	459 300	354 980	241 643	169 125	80 362	400 840	1 938 743	18 507 467	0	0
			1400	Receivables from Exchange Transactions - Property Rates	3 630 055	203 145	171 985	160 380	144 707	138 307	2 339 021	11 360 256	18 138 488	0	0
			1500	Receivables from Exchange Transactions - Waste Water Management	5 498 547	553 147	549 973	560 991	522 850	516 940	2 730 927	13 523 496	24 487 761	0	0
			1600	Receivables from Exchange Transactions - Waste Water Management	6 198 527	571 872	458 626	470 788	460 552	449 817	2 715 243	17 230 375	28 414 323	0	0
			1700	Receivables from Exchange Transactions - Property Rental Debtors	178 904	19 546	19 546	19 147	18 768	16 509	106 654	777 327	1 167 553	0	0
			1810	Interest on Arrear Debtor Accounts	1 917 616	75 107	93 265	95 317	125 520	131 167	1 260 654	25 679 249	29 383 794	0	0
			1820	Recoverable unauthorised, irregular or fruitless and wasteful Expenditure	-3 783 000	-26 465	-28 229	-23 701	-21 331	-21 056	-160 917	-956 641	-2 543 700	0	0
			1900	Other	38 558 799	2 986 482	2 819 327	2 391 560	2 609 736	2 298 423	14 692 971	103 337 490	168 694 818	0	0
			2000	Total By Income Source											
			2100	Debtors Age Analysis By Customer Group											
			2200	Organs of State	1 160 034	340 330	219 470	159 221	58 223	48 805	500 306	2 051 033	4 535 462	0	0
			2300	Commercial	11 673 781	214 515	200 666	169 875	110 616	95 752	975 035	6 903 379	20 343 639	0	0
			2400	Households	24 443 664	2 236 605	2 214 104	1 895 015	2 254 841	1 969 422	11 793 811	88 566 113	135 366 635	0	0
			2500	Other	1 291 290	192 012	185 037	177 449	158 106	184 444	1 423 729	5 816 965	9 449 032	0	0
			2600	Total By Customer Group	38 558 799	2 986 482	2 819 327	2 391 560	2 609 736	2 298 423	14 692 971	103 337 490	168 694 818	0	0

Notes:
 Property/Rental Debtors: including housing and land sale debtors
 Total By Income Source: Total by Customer Group
 Total By Customer Group: Total by Income Source
 The total debtors is the total amount reflected for debtors on the BSAC return.
 Bad Debts=Bad Debts written off during the month
 Impairment - Bad Debts i.o Council Policy :

The aim of this schedule is to ensure that the impairment contribution is done in a structured manner
 The impairment amount that is entered in this block should be the aggregated amount as per the calculation formula in the municipality
 If a formula to calculate impairment is not in place this is a tool that can be used to develop such a formula and get it approved as part of the accounting policy

C

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CFA : CASH FLOW STATEMENT ACTUALS / FORECASTS (All values in Rand)(Payments= +)

Save File as : Muncde_CFA_coy_Mnn.XLS (e.g.: GT411_CFA_2005_M10)

Change Muncde to your own municipal code (e.g.: GT411) and Year End (ccy) to Financial Year End (e.g.: 2005 for year 2004/2005)

Change Month End (Mnn) to Active Month (M01=July...M12=June)(e.g.: M10) (Enter Actuals up to Active Month included and Forecast figures for months after Active Month)

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Year	Month	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12
End	End	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2017	M12												
WC022													
3000	Detail												
3010	Cash Receipts by Source												
3020	Property rates	3 828 271	472 419	14 212 428	5 244 692	3 319 122	3 306 705	3 500 834	3 054 410	3 113 601	2 643 655	3 105 242	3 684 728
3030	Property rates - penalties & collection charges	19 218		0	0	0	0	0	0	0	0	0	0
3040	Service charges - electricity revenue	15 813 307	3 663 922	15 298 075	13 829 604	14 484 813	10 975 028	13 499 313	16 876 842	18 622 083	18 905 851	19 846 509	18 706 657
3050	Service charges - water revenue	2 852 135	216 698	1 922 724	2 347 523	2 321 189	1 988 923	2 885 093	2 721 267	3 331 081	2 678 525	2 944 859	2 889 288
3060	Service charges - sanitation revenue	1 596 232	181 073	2 026 099	1 845 015	1 752 727	1 541 868	1 858 053	363 668	1 988 836	1 750 368	1 812 446	736 024
3070	Service charges - refuse revenue	1 715 265	177 722	1 862 877	1 766 340	1 813 026	1 615 308	1 889 795	1 637 060	1 991 167	1 658 610	1 896 166	1 870 003
3080	Service charges - other	33 497 882	33 497 882	5 524 263	3 500 434	2 991 797	636 564	3 368 953	2 978 960	4 066 833	3 891 513	4 238 528	5 956 546
3090	Rental of facilities and equipment	437 511	757 615	304 222	1 416 769	848 451	574 275	613 723	812 179	700 462	252 393	480 763	407 594
3100	Interest earned - external investments	285 189	672 865	677 733	644 257	584 196	291 419	1 620 555	609 452	463 245	646 854	962 217	851 371
3110	Interest earned - outstanding debtors	695 217	0	0	0	0	0	0	0	0	0	0	0
3120	Dividends received	0	0	0	0	0	0	0	0	0	0	0	0
3130	Fines	100 942	108 981	190 940	248 885	318 376	166 565	212 529	184 859	157 073	238 043	749 405	326 482
3140	Licences and permits	55 414	17 640	12 179	4 132	5 961	3 817	5 271	4 213	4 115	6 063	8 723	6 780
3150	Agency services	258 107	398 439	365 263	282 364	436 591	242 204	228 637	181 046	321 116	456 058	670 355	498 304
3160	Transfer receipts - operational	24 889 000	334 000	4 181 362	0	3 259 000	19 502 000	972 983	2 334 000	14 934 000	318 616	120 000	0
3170	Other revenue	954 282	4 943 994	2 383 067	2 929 607	2 830 600	1 501 963	4 798 537	2 988 555	1 683 956	2 454 295	7 329 777	6 713 451
3180	Cash Receipts by Source	53 022 904	45 443 250	48 961 232	34 059 622	34 965 639	42 356 639	35 454 276	34 746 511	51 377 568	35 900 844	44 164 990	42 647 228
3190	Other Cash Flows/Receipts by Source												
3200	Transfer receipts - capital	0	6 968 000	189 048	6 851 000	0	11 869 000	0	2 300 000	23 060 310	0	0	0
3210	Contributions recognised - capital & Contributed	0	0	0	0	0	0	0	0	0	0	0	0
3220	Proceeds on disposal of PPE	0	0	0	0	0	0	0	0	0	0	0	0
3230	Short term loans	0	0	0	0	0	0	0	0	0	0	0	0
3240	Borrowing long term/refinancing	0	0	0	0	0	0	0	0	0	0	0	0
3250	Increase (decrease) in consumer deposits	77 744	47 944	52 759	43 397	52 011	26 044	27 848	56 072	42 840	21 609	5 783	47 410
3260	Decrease (increase) in non-current debtors	0	0	0	0	0	0	0	0	0	0	0	0
3270	Decrease (increase) other non-current	0	0	0	0	0	0	0	0	0	0	0	0
3280	Decrease (increase) in non-current investments	0	0	0	0	0	0	0	0	0	0	0	0
4000	Total Cash Receipts by Source	53 100 648	52 459 194	49 203 039	40 954 019	35 017 860	54 251 683	35 482 124	37 102 563	74 480 718	58 922 453	44 170 773	42 694 638
4010	Cash Payments by Type												
4020	Employee related costs	9 716 820	9 922 197	9 950 013	9 982 827	10 308 288	10 113 309	10 302 900	10 120 931	9 889 404	9 782 329	10 139 362	9 838 011
4030	Remuneration of councillors	773 615	670 111	712 667	715 245	721 245	715 245	717 572	774 848	778 348	952 825	797 427	797 427
4040	Collection costs	73 465	62 687	58 000	64 880	58 000	60 359	116 000	0	58 000	58 000	64 673	149 372
4050	Interest paid	0	0	620 487	0	0	83 913	0	0	514 118	0	0	0
4060	Bulk purchases - Electricity	0	19 426 402	18 529 246	11 217 544	10 640 493	11 018 451	10 723 758	13 252 815	15 642 366	17 878 993	14 800 178	15 246 805
4070	Bulk purchases - Water & Sewer	0	0	0	0	0	0	0	0	0	0	0	0
4080	Other materials	0	0	0	0	0	0	0	0	0	0	0	0
4090	Contracted services	1 093 643	410 299	1 706 287	1 016 364	2 679 202	960 094	1 123 158	738 140	1 632 304	1 186 231	1 456 724	1 613 852
4100	Grants and subsidies paid - other municipalities	10 000	189 387	89 677	185 930	37 668	118 896	175 400	0	118 500	178 900	3 400	75 250
4110	Grants and subsidies paid - other	0	0	0	0	0	0	0	0	0	0	0	0
4120	General expenses	8 880 539	5 949 475	5 209 141	5 955 758	6 256 555	6 402 638	4 664 435	6 676 109	9 303 212	10 791 664	22 056 607	19 028 402
4130	Cash Payments by Type	20 548 082	36 630 558	36 875 518	29 138 548	30 701 451	29 472 905	27 823 223	31 562 843	37 936 252	40 828 942	49 318 371	46 826 293
4140	Other Cash Flows/Payments by Type												
4150	Capital assets	5 721 741	3 132 337	3 598 517	619 669	808 522	704 960	953 223	255 940	2 158 200	5 005 789	4 595 819	9 188 621
4160	Repayment of borrowing	0	0	4 171 491	0	0	109 001	0	0	4 261 619	0	0	109 001
4170	Other Cash Flows/Payments	28 256 432	2 996 100	5 682 854	90 946 864	-2 610 408	-12 420 720	-45 976 135	86 179 120	-12 080 963	8 106 792	-13 960 354	347 664
4180	Total Cash Payments by Type	54 526 255	42 758 995	50 328 380	120 705 081	28 899 565	17 866 046	-17 199 689	117 997 903	32 275 108	53 941 523	39 953 836	56 451 579
4190	Net Increase/(Decrease) in Cash Held	-1 425 607	9 700 199	-1 125 341	-79 751 062	6 118 295	36 385 637	52 681 813	-80 885 320	42 205 610	4 980 930	4 216 937	-13 756 941
4200	Cash/cash equivalents at the month/year begin:	97 039 728	95 614 121	105 314 320	104 188 979	24 437 917	30 556 212	66 941 848	119 623 661	38 728 341	80 933 951	85 914 881	90 131 818
	Cash/cash equivalents at the month/year end:	95 614 121	105 314 320	104 188 979	24 437 917	30 556 212	66 941 848	119 623 661	38 728 341	80 933 951	85 914 881	90 131 818	76 374 877

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OSA - STATEMENT OF FINANCIAL PERFORMANCE ACTUALS (All values in Rand. See Input Form Instructions)(Select Signing Convention: +1 or -1, Check Totals)
Save File as : Muncde_OSA_ccoy_Mnn.XLS (e.g.: GT411_OSA_2005_M10)
Change Year End (ccoy) to Financial Year End (e.g.: 2005 for year 2004/2005)
Change Month End (Mnn) to Active Month (M01=July...M12=June)(e.g.: M10)
Change Muncde to your own municipal code (e.g.: GT411)
All functions are listed below
If function is a Municipal Entity change Mnn/Ent to Y next to function description column
To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Year End	Month End	Mun	Funci on	Function/Subfunction Description	Mun Ent(Y/N)	Item	Detail	Committed Orders Month M12	Actual Month M12
			9999	TOTAL FOR ALL FUNCTIONS		0100	OPERATING REVENUE	0	0 99990100
				TOTAL FOR ALL FUNCTIONS		0200	Property Rates	0	245 296 99990200
				TOTAL FOR ALL FUNCTIONS		0300	Property Rates - Penalties And Collection Charges	0	40 966 99990300
				TOTAL FOR ALL FUNCTIONS		0400	Service Charges	0	27 314 654 99990400
				TOTAL FOR ALL FUNCTIONS		0700	Rent Of Facilities And Equipment	0	470 185 99990700
				TOTAL FOR ALL FUNCTIONS		0800	Interest Earned - External Investments	0	851 371 99990800
				TOTAL FOR ALL FUNCTIONS		1000	Interest Earned - Outstanding Debtors	0	334 803 99991000
				TOTAL FOR ALL FUNCTIONS		1100	Dividends Received	0	0 99991100
				TOTAL FOR ALL FUNCTIONS		1300	Fines	0	326 482 99991300
				TOTAL FOR ALL FUNCTIONS		1400	Licenses and Permits	0	7 911 99991400
				TOTAL FOR ALL FUNCTIONS		1500	Agency Services	0	498 304 99991500
				TOTAL FOR ALL FUNCTIONS		1600	Transfers Recognised - Operating	0	8 262 465 99991600
				TOTAL FOR ALL FUNCTIONS		1610	Transfers Recognised - Capital	0	4 063 221 99991610
				TOTAL FOR ALL FUNCTIONS		1700	Other Revenue	0	1 343 163 99991700
				TOTAL FOR ALL FUNCTIONS		1800	Gain On Disposal Of Property, Plant & Equipment	0	0 99991800
				TOTAL FOR ALL FUNCTIONS		1900	Total Operating Revenue Generated	0	43 758 821 99991900
				TOTAL FOR ALL FUNCTIONS		2000	Less Revenue Foregone	0	-1 221 047 99992000
				TOTAL FOR ALL FUNCTIONS		2100	Total Direct Operating Revenue	0	42 537 774 99992100
				TOTAL FOR ALL FUNCTIONS		2200	INTERNAL TRANSFERS - (must net out with corresp. items under	0	0 99992200
				TOTAL FOR ALL FUNCTIONS		2300	Interest Received - Internal Loans	0	0 99992300
				TOTAL FOR ALL FUNCTIONS		2500	Internal Recoveries (Activity Based Costing Etc)	0	2 697 463 99992500
				TOTAL FOR ALL FUNCTIONS		2600	Dividends Received - Internal (From Municipal Entities)	0	0 99992600
				TOTAL FOR ALL FUNCTIONS		2700	Total Indirect Operating Revenue	0	2 697 463 99992700
				TOTAL FOR ALL FUNCTIONS		2800	Total Operating Revenue	0	45 235 237 99992800
				TOTAL FOR ALL FUNCTIONS		2900	OPERATING EXPENDITURE	0	0 99992900
				TOTAL FOR ALL FUNCTIONS		3000	Employee Related Costs - Wages & Salaries	0	-7 910 195 99993000
				TOTAL FOR ALL FUNCTIONS		3100	Employee Related Costs - Social Contributions	0	-2 186 827 99993100
				TOTAL FOR ALL FUNCTIONS		3200	Less Employee Costs Capitalised	0	0 99993200
				TOTAL FOR ALL FUNCTIONS		3300	Less Employee Costs Allocated To Other Operating Items	0	41 868 99993300
				TOTAL FOR ALL FUNCTIONS		3400	Remuneration Of Councillors	0	-737 927 99993400
				TOTAL FOR ALL FUNCTIONS		3500	Debt Impairment	0	-1 374 786 99993500
				TOTAL FOR ALL FUNCTIONS		3600	Collection Costs	0	-172 649 99993600
				TOTAL FOR ALL FUNCTIONS		3700	Depreciation and Asset Impairment	0	-1 703 046 99993700
				TOTAL FOR ALL FUNCTIONS		3900	Interest Expense - External Borrowings	0	-762 007 99993900
				TOTAL FOR ALL FUNCTIONS		4000	Redemption Payments - External Borrowings (Gamap To Remove)	0	0 99994000
				TOTAL FOR ALL FUNCTIONS		4100	Bulk Purchases	0	-15 246 805 99994100
				TOTAL FOR ALL FUNCTIONS		4110	Other Materials	0	0 99994110
				TOTAL FOR ALL FUNCTIONS		4200	Contracted Services	0	-8 666 637 99994200
				TOTAL FOR ALL FUNCTIONS		4300	Grants and Subsidies	0	-75 250 99994300
				TOTAL FOR ALL FUNCTIONS		4400	Other Expenditure	0	-9 136 847 99994400
				TOTAL FOR ALL FUNCTIONS		4500	Loss On Disposal Of Property, Plant & Equipment	0	0 99994500
				TOTAL FOR ALL FUNCTIONS		4550	Contributions To/(From) Provisions	0	0 99994550
				TOTAL FOR ALL FUNCTIONS		4600	Total Direct Operating Expenditure	0	-47 931 089 99994600
				TOTAL FOR ALL FUNCTIONS		4700	INTERNAL TRANSFERS - (must net out with corresp. items under	0	0 99994700
				TOTAL FOR ALL FUNCTIONS		4800	Interest - Internal Borrowings	0	0 99994800
				TOTAL FOR ALL FUNCTIONS		5000	Internal Charges (Activity Based Costing Etc)	0	-2 697 500 99995000
				TOTAL FOR ALL FUNCTIONS		5010	Contributed Assets	0	0 99995010
				TOTAL FOR ALL FUNCTIONS		5100	Total Indirect Operating Expenditure	0	-2 697 500 99995100
				TOTAL FOR ALL FUNCTIONS		5200	Total Operating Expenditure	0	-50 628 589 99995200
				TOTAL FOR ALL FUNCTIONS		5300	SURPLUS	0	0 99995300
				TOTAL FOR ALL FUNCTIONS		5400	Operating Surplus / (Deficit) - Total Revenue Less Total Exp	0	-5 393 352 99995400
				TOTAL FOR ALL FUNCTIONS		5500	Taxation	0	0 99995500
				TOTAL FOR ALL FUNCTIONS		5600	Operating Surplus / (Deficit) - After Tax	0	-5 393 352 99995600
				TOTAL FOR ALL FUNCTIONS		5800	Gross Subsidisation	0	0 99995800
				TOTAL FOR ALL FUNCTIONS		6800	Plus Interests in Entities Not Wholly Owned	0	0 99996800
				TOTAL FOR ALL FUNCTIONS		5900	Surplus / (Deficit) After Tax, Cross Subsidies & Share Of As	0	-5 393 352 99995900

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CAA - ACTUAL CAPITAL ACQUISITION AND SOURCES OF FINANCE (All values in Rand)
Save File as: Muncde_CAA_coy_Mm.XLS (e.g.: GT411_CAA_2005_M10)
Change Year End (coy) to Financial Year End (e.g.: 2005 for year 2004/2005)
Change Month End (Mm) to Active Month (M01=July..M12=June)(e.g.: M10)
Change Muncde to your own municipal code (e.g.: GT411)
All functions are listed below
If function is a Municipal Entity change Mun/Ent to Y next to function description column
To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Year End	Month End	Mun	Functi on	Function/Subfunction Description	Mun Ent(Y/N)	Item	Detail	Contr Assets	New Capital	Repl Capital	Repair/Mnt Capital	Total
			9999	TOTAL FOR ALL FUNCTIONS		0100	INFRASTRUCTURE	0	0	0	0	0 99990100
				TOTAL FOR ALL FUNCTIONS		0300	Roads, Pavements, Bridges & Storm Water	0	1 317 278	423 004	0	1 740 282 99990300
				TOTAL FOR ALL FUNCTIONS		0400	Water Reservoirs & Retention	0	4 476 073	0	0	4 476 073 99990400
				TOTAL FOR ALL FUNCTIONS		0500	Car Parks, Bus Terminals and Taxi Ranks	0	0	0	0	0 99990500
				TOTAL FOR ALL FUNCTIONS		0600	Electricity Retention	0	2 870 467	0	0	2 870 467 99990600
				TOTAL FOR ALL FUNCTIONS		0700	Sewerage Purification & Retention	0	540 100	334 995	0	875 095 99990700
				TOTAL FOR ALL FUNCTIONS		0800	Housing	0	0	0	0	0 99990800
				TOTAL FOR ALL FUNCTIONS		0900	Street Lighting	0	297 861	0	0	297 861 99990900
				TOTAL FOR ALL FUNCTIONS		1000	Refuse sites	0	0	0	0	0 99991000
				TOTAL FOR ALL FUNCTIONS		1100	Gas	0	173 070	0	0	173 070 99991100
				TOTAL FOR ALL FUNCTIONS		1200	Other	0	0	0	0	0 99991200
				TOTAL FOR ALL FUNCTIONS		1300	Sub-total Infrastructure	0	9 674 849	757 999	0	10 432 848 99991300
				TOTAL FOR ALL FUNCTIONS		1400	COMMUNITY	0	0	0	0	0 99991400
				TOTAL FOR ALL FUNCTIONS		1500	Establishment of Parks & Gardens	0	0	0	0	0 99991500
				TOTAL FOR ALL FUNCTIONS		1600	Sportsfields	0	0	0	0	0 99991600
				TOTAL FOR ALL FUNCTIONS		1700	Community Halls	0	0	0	0	0 99991700
				TOTAL FOR ALL FUNCTIONS		1800	Libraries	0	0	0	0	0 99991800
				TOTAL FOR ALL FUNCTIONS		1900	Recreational Facilities	0	0	624 000	0	624 000 99991900
				TOTAL FOR ALL FUNCTIONS		2000	Clinics	0	0	0	0	0 99992000
				TOTAL FOR ALL FUNCTIONS		2100	Museums & Art Galleries	0	0	0	0	0 99992100
				TOTAL FOR ALL FUNCTIONS		2200	Other	0	0	0	0	0 99992200
				TOTAL FOR ALL FUNCTIONS		2300	Sub-total Community	0	0	624 000	0	624 000 99992300
				TOTAL FOR ALL FUNCTIONS		2310	HERITAGE ASSETS	0	0	0	0	0 99992310
				TOTAL FOR ALL FUNCTIONS		2311	Heritage Assets	0	0	0	0	0 99992311
				TOTAL FOR ALL FUNCTIONS		2312	Sub-total Heritage Assets	0	0	0	0	0 99992312
				TOTAL FOR ALL FUNCTIONS		2320	INVESTMENT PROPERTIES	0	0	0	0	0 99992320
				TOTAL FOR ALL FUNCTIONS		2321	Investment Properties	0	0	0	0	0 99992321
				TOTAL FOR ALL FUNCTIONS		2322	Sub-total Investment Properties	0	0	0	0	0 99992322
				TOTAL FOR ALL FUNCTIONS		2400	OTHER ASSETS	0	0	0	0	0 99992400
				TOTAL FOR ALL FUNCTIONS		2500	Other motor vehicles	0	3 277 916	0	0	3 277 916 99992500
				TOTAL FOR ALL FUNCTIONS		2600	Plant & equipment	0	48 495	0	0	48 495 99992600
				TOTAL FOR ALL FUNCTIONS		2700	Office equipment	0	439 476	0	0	439 476 99992700
				TOTAL FOR ALL FUNCTIONS		2800	Abattoirs	0	0	0	0	0 99992800
				TOTAL FOR ALL FUNCTIONS		2900	Markets	0	0	0	0	0 99992900
				TOTAL FOR ALL FUNCTIONS		3000	Airports	0	0	0	0	0 99993000
				TOTAL FOR ALL FUNCTIONS		3100	Security Measures	0	0	0	0	0 99993100
				TOTAL FOR ALL FUNCTIONS		3110	Civic Land and Buildings	0	-67 237	0	0	-67 237 99993110
				TOTAL FOR ALL FUNCTIONS		3120	Other Land and Buildings	0	132 250	141 542	0	273 792 99993120
				TOTAL FOR ALL FUNCTIONS		3200	Other	0	1 711 033	16 830	0	1 727 863 99993200
				TOTAL FOR ALL FUNCTIONS		3300	Sub-total Other Assets	0	5 541 933	158 372	0	5 700 305 99993300
				TOTAL FOR ALL FUNCTIONS		3400	SPECIALISED VEHICLES	0	0	0	0	0 99993400
				TOTAL FOR ALL FUNCTIONS		3500	Refuse	0	0	0	0	0 99993500
				TOTAL FOR ALL FUNCTIONS		3600	Fire	0	11 600	0	0	11 600 99993600
				TOTAL FOR ALL FUNCTIONS		3700	Conservancy	0	0	0	0	0 99993700
				TOTAL FOR ALL FUNCTIONS		3800	Ambulances	0	0	0	0	0 99993800
				TOTAL FOR ALL FUNCTIONS		3900	Buses	0	0	0	0	0 99993900
				TOTAL FOR ALL FUNCTIONS		4000	Sub-total Specialised Vehicles	0	11 600	0	0	11 600 99994000
				TOTAL FOR ALL FUNCTIONS		4010	AGRICULTURAL ASSETS	0	0	0	0	0 99994010
				TOTAL FOR ALL FUNCTIONS		4011	Agricultural Assets	0	0	0	0	0 99994011
				TOTAL FOR ALL FUNCTIONS		4012	Sub-total Agricultural Assets	0	0	0	0	0 99994012
				TOTAL FOR ALL FUNCTIONS		4020	BIOLOGICAL ASSETS	0	0	0	0	0 99994020
				TOTAL FOR ALL FUNCTIONS		4021	Biological Assets	0	0	0	0	0 99994021
				TOTAL FOR ALL FUNCTIONS		4022	Sub-total Biological Assets	0	0	0	0	0 99994022
				TOTAL FOR ALL FUNCTIONS		4030	INTANGIBLES	0	0	0	0	0 99994030
				TOTAL FOR ALL FUNCTIONS		4031	Intangibles	0	0	0	0	0 99994031
				TOTAL FOR ALL FUNCTIONS		4032	Sub-total Intangibles	0	0	0	0	0 99994032
				TOTAL FOR ALL FUNCTIONS		4100	TOTAL	0	15 228 382	1 540 371	0	16 768 753 99994100
				TOTAL FOR ALL FUNCTIONS		4200	SOURCE OF FINANCE	0	0	0	0	0 99994200
				TOTAL FOR ALL FUNCTIONS		4300	External Loans	0	11 600	0	0	11 600 99994300
				TOTAL FOR ALL FUNCTIONS		4400	Asset Financing Reserve	0	7 037 677	1 398 829	0	8 436 506 99994400
				TOTAL FOR ALL FUNCTIONS		4500	Surplus Cash	0	0	0	0	0 99994500
				TOTAL FOR ALL FUNCTIONS		4600	Public contributions/ donations	0	0	141 542	0	141 542 99994600
				TOTAL FOR ALL FUNCTIONS		4700	National Government Transfers and Grants	0	6 964 263	0	0	6 964 263 99994700
				TOTAL FOR ALL FUNCTIONS		4701	Provincial Government Transfers and Grants	0	1 214 842	0	0	1 214 842 99994701
				TOTAL FOR ALL FUNCTIONS		4702	District Municipality Transfers and Grants	0	0	0	0	0 99994702
				TOTAL FOR ALL FUNCTIONS		4703	Other Transfers and Grants	0	0	0	0	0 99994703
				TOTAL FOR ALL FUNCTIONS		4800	Leases	0	0	0	0	0 99994800
				TOTAL FOR ALL FUNCTIONS		5000	Other	0	0	0	0	0 99995000
				TOTAL FOR ALL FUNCTIONS		5100	TOTAL FINANCING	0	15 228 382	1 540 371	0	16 768 753 99995100

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WITZENBERG MUNICIPALITY

Report: Expenditure on Staff & Councillor Benefits - June 2017

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2016/2017	Amended Budget 2016/2017	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	93 274 153	90 975 663	85 937 573	94.46%
66(b)	Contributions to pension funds and medical aid	21 391 315	21 201 345	19 099 363	90.09%
66(c)	Travel, accommodation and subsistence	5 838 706	5 838 706	4 920 719	84.28%
66(d)	Housing benefits and allowances	5 334 334	5 016 334	1 366 522	27.24%
66(e)	Overtime	7 338 291	7 348 291	8 642 117	117.61%
66(f)	Loans and advances	0	0	0	0.00%
66(g)	Other type of benefit or allowances related to staff	10 488 080	10 556 700	12 624 550	119.59%
	Sub - Total (Staff Benefits)	R 143 664 879	R 140 937 039	R 132 590 843	94.08%
Councillor Benefits					
MAY	Mayor	828 861	783 861	780 041	99.51%
DM	Deputy Mayor	611 755	579 255	578 536	99.88%
SP	Speaker	612 012	579 512	578 776	99.87%
MCM	Mayoral Committee members	2 241 908	2 101 908	2 101 805	100.00%
CLLR	Other Councillors	4 150 361	3 861 361	3 850 408	99.72%
MED	Medical aid contributions	44 740	44 740	54 137	121.00%
PEN	Pension fund contributions	975 395	975 395	835 872	85.70%
WARD	Ward Committee Allowance	720 000	348 000	347 000	99.71%
	Sub - Total (Councillors' Benefits)	10 185 032	R 9 274 032.00	R 9 126 575.09	98.41%
	Total Councillor and Staff Benefits	R 153 849 911	R 150 211 071	R 141 717 418	94.35%

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MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts
Quarter ending June 2017

Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

MFMA Section	Item Description	Income transactions April 2017	Income transactions May 2017	Income transactions June 2017	Expenditure transactions April 2017	Expenditure transactions May 2017	Expenditure transactions June 2017	Total YTD Income	Total YTD Expenditure
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)							R	R
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)							-	-
11(1) (d)	Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals)							-	-
11(1) (e) (i)	Money collected on behalf of organ of state:							-	-
	- VAT	3 808 585	3 624 835	3 974 231	3 693 593	4 473 210	4 642 645	40 379 538	40 216 081
	- Agency fees, for example motor registration, drivers licence, etc.	2 068 941	2 952 617	2 317 820	1 464 957	1 727 043	1 644 963	19 780 444	19 435 948
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state							-	-
11(1) (f)	Refund of money incorrectly paid into bank account	200	11 408	1 370	-	500	4 067	516 020	494 386
11(1) (g)	Refund of guarantees, sureties & security deposits	118 702	238 296	171 851	153 013	172 350	125 122	2 322 915	1 588 422
		5 996 428	6 827 155	6 465 271	5 311 563	6 373 103	6 416 796	62 998 916	61 734 836
Transaction for June 2017									
11(1) (h)	Cash management and investment purposes:								
	- Realised	10 000 000							
	- Made								
	- Net movement	10 000 000							

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Finance Management Grant Monthly Report as per the Division of Revenue Act			
The onus is on the municipality to confirm that the return has been received by NT			
MUN	Municipality	WC022 Witzenberg	Financial Year
ME			Month End
			M12 June
0100	Financial Accounting for Grant Funds Received and Expended		
		Rand	
0200	Received Prior Periods (Since Inception) - See Last Months Form	1 475 000	
0300	Received This Month	0	
0400	Total FMG Funds Received	1 475 000	
0500	Spent Prior Periods (Since Inception) - See Last Months Form	782 255	
0600	Spent This Month	742 201	
0700	Total FMG Funds Spent	1 524 456	
0800	Total FMG funds Received and Not Spent	-49 456	
0900	Percentage of Funds Spent	103.35%	
1000	Funds Currently Committed but Not Spent		
To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S Save file as: Muncde_FMG_ccyy_Mnn.XLS (e.g. GT411_FMG_2005_M01.xls) Muncde = Municipality Code , ccyy = Financial Year End , Mnn = M01... M12			



J

Municipal Infrastructure Grant (MIG) Monthly Report as per the Division of Revenue Act							
The onus is on the municipality to confirm that the return has been received by NT							
MUN	Municipality	WC022 Witzenberg					
ME			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Financial Year</td> <td>2016/17</td> </tr> <tr> <td>Month End</td> <td>M12 June</td> </tr> </table>	Financial Year	2016/17	Month End	M12 June
Financial Year	2016/17						
Month End	M12 June						
0100	Financial Accounting for Grant Funds Received and Expended						
		Rand					
0200	Received Prior Periods (Since Inception) - See Last Months Form	24 788 040					
0300	Received This Month	0					
0400	Total MIG Funds Received	24 788 040					
0500	Spent Prior Periods (Since Inception) - See Last Months Form	19 589 293					
0600	Spent This Month	5 185 399					
0700	Total MIG Funds Spent	24 774 692					
0800	Total MIG funds Received and Not Spent	13 348					
0900	Percentage of Funds Spent	99.95%					
1000	Funds Currently Committed but Not Spent	0					
1100	Scheduled Transfers Withheld						
Conditions: -Prioritise residential infrastructure for water, sanitation, refuse removal, street lighting, solid waste, connector and bulk infrastructure, and other municipal infrastructure like roads, in line with the MIG policy framework and/or other government sector policies established before the start of the municipal financial year. -Compliance with Chapter 5 of the Municipal Systems Act (200). Infrastructure investment and delivery must be based on an Integrated Development Plan that provides a medium to long-term framework for sustainable human settlements and is in accordance with the principles of the national Spatial Development Perspective. -Municipalities must adhere to the labour-intensive construction methods in terms of the Expanded Public Works Programme (EPWP) guidelines. -Compliance with the Division of Revenue Act, including additional reporting requirements on spending and projects as approved by National Treasury.							
(Print Name Below)							
I, <u>W. P. Mnes</u> and that this report has been submitted electronically as required.		, The Accounting Officer or Delegate certify that the above information is correct					
Signed <u>gsm</u>		Dated <u>14/07/2017</u>					
To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S Save file as: Muncde_MIG_ccyy_Mnn.XLS (e.g. GT411_MIG_2009_M01.xls) Muncde = Municipality Code , ccyy = Financial Year End , Mnn = M01... M12							

K

PWPG

Expanded Public Works Programme Integrated Grant (PWPG) Monthly Report as per the Division of Revenue Act

The onus is on the municipality to confirm that the return has been received by NT

MUN Municipality WC022 Witzenberg

ME

Financial Year	2016/17
Month End	M12 June

0100 Financial Accounting for Grant Funds Received and Expended

	Rand
0200 Received Prior Periods (Since Inception) - See Last Months Form	1 323 625
0300 Received This Month	0
0400 Total PWPG Funds Received	1 323 625
0500 Spent Prior Periods (Since Inception) - See Last Months Form	1 390 074
0600 Spent This Month	0
0700 Total PWPG Funds Spent	1 390 074
0800 Total PWPG funds Received and Not Spent	-66 449
0900 Percentage of Funds Spent	105.02%
1000 Funds Currently Committed but Not Spent	
1100 Scheduled Transfers Withheld	

Conditions:

(Print Name Below)

I, W. F. MARS, The Accounting Officer or Delegate certify that the above information is correct and that this report has been submitted electronically as required.

Signed [Signature] Dated 14/07/2017

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S
Save file as: Muncde_PWPG_ccyy_Mnn.XLS (e.g. GT000_PWPG_2013_M01.xls)
Muncde = Municipality Code , ccyy = Financial Year End , Mnn = M01... M12

WITZENBERG MUNICIPALITY - GRANT REGISTER 2016/2017

Description	Balance 1 July 2016	Grants Received	Operating Expenditure	Capital Expenditure	Balance 31 June 2017
	R	R	R	R	R

-15 525 322

-131 799 998

82 604 956

43 579 497

-21 140 867

National Government Grants

Finance Management Grant	-	-1 475 000	1 125 801	398 655	49 456
Municipal Systems Improvement Grant	0	-	-	-	0
Municipal infrastructure Grant	-3 399 040	-21 389 000	151 850	24 622 842	-13 348
Regional Bulk Infrastructure Grant	-	-	-	114 347	114 347
Housing - Kluijieskraal	-	-	-	-	-
Integrated National Electricity Program	-507 548	-5 000 000	-	5 900 006	392 458
Equitable share	-	-59 325 000	54 756 167	-	-4 568 833
Neighbourhood Development Plan	-321	-	-	-	-321
Rural Development	-471 155	-	-	-	-471 155
Expanded Public Works Programme	12 375	-1 336 000	1 390 074	-	66 449

Provincial Government Grants

Library services	-1 416 673	-2 477 000	-	627 529	-3 266 144
Library Grant - MRF	0	-5 498 000	-	143	-5 497 857
Draught Relief	-4 517 242	-396 833	-314 580	554 143	-4 674 512
Intership Grant	-	-60 000	-	-	-60 000
Capacity Grant	-	-120 000	-	-	-120 000
CDW	-337 816	-150 000	70 535	-	-417 281
Mainroads	-	-120 000	136 800	-	16 800
Housing	-1 478 410	-31 706 989	24 264 670	8 354 094	-566 634
Multipurpose Centre (Thusong Centre)	-222 000	-100 000	-	-	-322 000
Financial Management Supporting Grant	-1 310 000	-220 000	73 205	-	-1 456 795
Department of Local Government	-	-1 603 167	336 000	1 473 293	206 126
Municipal infrastructure Support Grant	-594 594	-	-	1 352 612	758 017

Other

Grant Water meters (China)	-84 307	-	-	-	-84 307
Cape Winelands	-	-300 000	-	-	-300 000
Essen Belgium	-1 198 591	-523 009	614 434	181 834	-925 332

L.A.

M

50 Highest Accounts

Account number	Deferment	30	60	90	Older than 90 days	Total
20750396040	0	0.00	0.00	0.00	926 054.86	926 054.86
10000672976	0	0.00	0.00	0.00	767 537.84	767 537.84
89760700012	0	0.00	0.00	0.00	613 516.28	613 516.28
20750187251	0	128 530.80	133 270.30	132 653.28	81 298.12	475 752.50
75005720008	0	524.24	460.38	78.69	467 890.58	468 953.89
10000413144	0	0.00	0.00	0.00	388 353.17	388 353.17
10000678594	0	0.00	0.00	0.00	383 954.64	383 954.64
20190383039	0	14 935.60	13 932.20	19 260.34	307 923.83	356 051.97
10000645367	0	0.00	0.00	0.00	343 979.80	343 979.80
19602700005	0	2 212.50	2 071.44	3 209.48	333 016.99	340 510.41
75008270007	0	69.79	52.35	101.60	325 206.84	325 430.58
24262800055	0	7 065.42	7 124.32	7 183.22	281 569.72	302 942.68
75012160011	0	554.31	1 514.13	5 948.49	274 912.21	282 929.14
90731800002	0	1 960.23	1 279.13	2 130.52	265 528.29	270 898.17
75012290015	0	531.76	551.35	617.08	268 070.85	269 771.04
89568200006	0	621.97	604.42	540.64	258 193.98	259 961.01
20850298012	0	18 503.75	18 681.08	18 858.41	196 387.13	252 430.37
75013190028	0	2 463.96	2 067.55	2 260.45	243 342.67	250 134.63
86514204655	963.51	846.81	1 371.40	2 101.04	244 816.62	250 099.38
20750182000	0	0.00	0.00	0.00	235 730.63	235 730.63
10000670974	0	0.00	0.00	0.00	235 699.12	235 699.12
19001400289	0	86 564.78	73 073.18	57 781.37	11 356.60	228 775.93
89584900012	0	494.17	513.45	525.34	223 846.84	225 379.80
75012090028	0	4 823.73	2 552.73	2 905.02	202 397.30	212 678.78
89585000005	0	652.05	581.69	609.42	207 364.05	209 207.21
75009390050	0	476.45	8 963.50	10 708.55	179 805.17	199 953.67
88515300019	0	17 097.40	6 704.66	15 234.19	160 872.36	199 908.61
77032900002	0	1 706.15	1 098.75	1 138.41	195 261.75	199 205.06
10000697010	0	0.00	0.00	0.00	198 292.60	198 292.60
20751872510	0	31 176.23	31 436.13	31 696.03	100 103.34	194 411.73
75012100017	0	9 402.15	6 343.62	7 768.64	170 013.83	193 528.24
19766800023	0	1 934.31	1 967.82	2 001.64	184 719.10	190 622.87
89575500009	0	11 045.69	9 983.63	8 335.54	155 925.96	185 290.82
89586800011	0	1 351.25	1 218.48	2 099.92	175 099.98	179 769.63
24262900038	0	4 843.47	4 211.22	4 360.41	164 812.96	178 228.06
70201165022	0	32.28	108.37	269.76	177 376.39	177 786.80
10000645257	0	0.00	0.00	0.00	161 871.60	161 871.60
80515700066	2869.59	538.86	459.97	540.24	156 819.58	161 228.24
75011320016	0	5 498.75	2 910.77	3 859.84	148 237.78	160 507.14
89568300003	0	1 448.99	1 491.40	1 220.93	149 003.66	153 164.98
89572200054	0	1 068.28	1 208.59	1 088.54	146 595.10	149 960.51
17610600023	0	0.00	0.00	0.00	149 827.71	149 827.71
89579300052	0	1 802.34	1 089.60	639.99	145 036.11	148 568.04
10000680241	0	0.00	0.00	0.00	146 859.16	146 859.16
75012840029	0	531.76	475.55	487.13	142 671.12	144 165.56
70201435001	0	4 353.69	3 841.66	3 874.70	131 114.80	143 184.85
10000697807	0	0.00	0.00	0.00	140 286.74	140 286.74
92827500001	0	2 215.85	2 067.55	2 306.32	132 537.94	139 127.66
10000486803	0	0.00	0.00	0.00	137 774.40	137 774.40
75009220029	0	1 205.72	1 488.68	65 103.56	67 757.97	135 555.93

N

Intangible Assets

	2017 R
Computer Software	
Carrying value at 1 July 2016	
Net Carrying amount at 1 July	2 645 646
Cost	4 483 998
Accumulated Amortisation	(1 838 352)
Accumulated Impairment	
Additions	-
Amortisation for Year	(154 052)
Impairments	
Disposals	
Net Carrying amount at 30 June	2 491 594
Cost	4 483 998
Accumulated Amortisation	(1 992 404)
Accumulated Impairment	-

Investment Property

	2017 R
Net Carrying value at 1 July 2016	48 506 151
Cost	50 888 329
Under Construction	-
Accumulated Depreciation	(2 382 177)
Accumulated Impairment	-
Acquisitions	-
Disposals	-
Depreciation for the year	(315 166)
Impairment	-
Transfers from Inventory	-
Transfers	-
Net Carrying amount at 30 June	48 190 986
Cost	50 888 329
Accumulated Depreciation	(2 697 343)
Accumulated Impairment	-

2

Heritage Assets

	2017 R
Net Car Carrying value at 1 July 2016	550 000
Cost	550 000
Accumulated Impairment	-
Acquisitions	-
Disposals	-
Transfers	-
Net Carrying amount at 30 June	550 000
Cost	550 000
Accumulated Impairment	-

Capitalised Restoration Cost

	2017 R
Net Car Carrying value at 1 July 2016	26 818 121
Cost	50 973 071
Under Construction	-
Accumulated Depreciation	(24 154 950)
Accumulated Impairment	-
Acquisitions	-
Disposals	-
Depreciation for the year	-
Impairment	-
Transfers from Inventory	-
Transfers	-
Net Carrying amount at 30 June	26 818 121
Cost	50 973 071
Accumulated Depreciation	(24 154 950)
Accumulated Impairment	-

N

Property Plant & Equipment

The Standard of GRAP 17 on Property, Plant and Equipment prescribe the accounting treatment for property, plant and equipment so that the users of financial statements can discern information about the municipality's investment in its property, plant and equipment and the changes in such investment. The principal issues in accounting for property, plant and equipment are the recognition of the assets, the determination of their carrying amounts and the depreciation charges and impairment losses to be recognised in relation to them

Reconciliation of Carrying Value	Land R	Buildings R	Infrastructure R	Community R	Lease Assets R	Other R	Total R
Carrying value at 1 July 2016	78 203 971	93 542 654	441 188 655	68 742 648	995 478	30 219 468	712 892 875
Cost	78 203 971	101 779 105	552 256 674	74 148 394	1 867 230	57 846 635	866 102 009
Accumulated Impairments	-	-	(19 801)	-	-	(551 858)	(571 659)
Accumulated Depreciation	-	(8 236 451)	(111 048 218)	(5 405 746)	(871 751)	(27 075 309)	(152 637 475)
Acquisitions	-	169 390	15 841 538	949 414	-	10 340 672	27 301 015
Capital under Construction	-	387 586	25 205 528	491 655	-	3 797 265	29 882 035
Transfers from/(to) Non-current Assets Held for Sale - Note	-	-	-	-	-	-	-
Cost	-	-	-	-	-	-	-
Accumulated Depreciation	-	-	-	-	-	-	-
Transfers from/(to) Investment Properties - Note	-	-	-	-	-	-	-
Impairments	-	-	-	-	-	-	-
Impairments	-	-	-	-	-	-	-
Reversals	-	-	-	-	-	-	-
Depreciation	-	(1 117 210)	(12 310 259)	(1 728 131)	(391 955)	(4 683 703)	(20 231 258)
Normal Depreciation	-	(1 117 210)	(12 310 259)	(1 728 131)	(391 955)	(4 683 703)	(20 231 258)
Correction of error	-	-	-	-	-	-	-
Carrying value of disposals	-	-	-	-	-	-	-
Disposal Cost	-	-	-	-	-	-	-
Disposal Cost Acc Depreciation	-	-	-	-	-	-	-
Carrying value at April 2017	78 203 971	92 982 420	469 925 463	68 455 586	603 524	39 673 703	749 844 666
Cost	78 203 971	102 336 082	593 303 740	75 589 463	1 867 230	71 984 573	923 285 058
Accumulated Impairments	-	-	(19 801)	-	-	(551 858)	(571 659)
Accumulated Depreciation	-	(9 353 661)	(123 358 477)	(7 133 877)	(1 263 706)	(31 759 012)	(172 868 733)

INSURANCE REPORT: June 2017

Monthly Premium	R 101 452
Insurance Receipts	R 191 598
Insurance Expenses	R 58 330

Claims movement for the month

Total claims open at the beginning of the month	66
New claims for the month	7
Claims closed during the month	1
Total claims open at the end of the month	72

Old Aon claims outstanding

	R2 994 040.84
Claim: 432- Five year old Boy burned at Pump station Date Reported: 2009/10/28. Reason: Letter of rejection of claim issued / claim re-opened- New Summons Received. Meeting held with Attorneys. Awaiting further response. Still sub-judicative. Await a trial date from the plaintiff.	1 210 000.00
Claim: 378- Incident at Dennebos Date Reported: 2009/07/28 Reason: Letter of rejection of claim issued / claim re-opened bear 29/11/2015: Judgement: The municipality is ordered to pay the costs of this application on an attorney and own client scale (punitive scale). The action is set to commence in February, next year. 24/11/2016: The municipality has been ordered by the High Court to pay an amount of R780 000	1 427 600.00
Claim: 581-Truck CFA829 with trailer CFA1747 with Bomag in accident with CF143851) Date Reported: 2012/01/17 Reason: Claim denied. Only damage to trailer was not denied. Damage to Bomag Roller denied. Claim is still Sub Judice	356 440.84
Claim: 583-Gunter C Mrs (Fell on pavement after stepping into hole. Date Reported: 2012/01/23 Reason: Additional Information submitted from third party lawyers. Legal proceedings are in progress. Lion of Africa attorney served a notice of intention to defend on 4 August 2014. Attorney withdrew. Awaiting correspondence from AON regarding the appointment of new attorney Date: 22/10/2015: Internal Legal department are currently in consultation with new attorneys	585 765.80

Current progress on claims

Action Taken	Total
Additional Information Submitted to Insurance	8
Awaiting Invoice	2
Claim Reported, Awaiting Response from Insurer	8
Order Made out and given through to supplier	2
Request for Quotations Submitted	2
Claim Closed	2
Requested Department to obtain Quotation	4
Insurer Requires Additional Info2	7
Additional Information Requested from relevant department	15
Invoice received and submitted for payment/or refund to Insurers	2
Assessor appointed	4
Quotations submitted to Insurer, Awaiting Approval	5
Agreement of Loss signed and sent to Insurer	1
Agreement of Loss signed and submitted to Insurer	3
Agreement of loss received	1
Claim within excess: Memo submitted to Manager for approval	4
Awaiting Agreement of Loss	2
Grand Total	72

Age analysis of Outstanding Claims

Category	AON	INDWE	Grand Total
30 days or Less	8	-	8
More than 30 days	6	-	6
60 days or more	3	-	3
More than 120 Days	41	14	55
Grand Total	58	14	72

Note: AON has been appointed as the Insurance Broker for the period 01 July 2016 – 30 June 2017

QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that –

- The monthly in year monitoring reports for the month of June 2017

has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY.

Signature :



Date:

