

MINUTES OF THE COUNCIL MEETING OF WITZENBERG MUNICIPALITY, HELD IN THE COUNCIL CHAMBERS, MUNICIPAL OFFICES, 50 VOORTREKKER STREET, CERES ON WEDNESDAY, 29 MARCH 2017 AT 10:00

PRESENT

Councillors

TT Godden (Speaker)
BC Klaasen (Executive Mayor)
K Adams (Deputy Executive Mayor)
TE Abrahams
P Daniels
P Heradien
DM Jacobs
D Kinnear
GG Laban
C Lottering
M Mdala
TP Mgoboza
ZS Mzauziwa
N Phatsoane
JT Phungula
EM Sidego
RJ Simpson
D Swart
HF Visagie
JJ Visagie

Aldermen

JW Schuurman
HJ Smit

Officials

Mr D Nasson (Municipal Manager)
Mr J Barnard (Director: Technical Services)
Ms J Krieger (Director: Community Services)
Mr HJ Kritzingen (Director: Finance)
Mr M Mpeluzi (Director: Corporate Services)
Mr G Louw (Head: Internal Audit)
Ms L Nieuwenhuis (Legal Advisor)
Mr A Hofmeester (IDP Manager)
Mr CG Wessels (Manager: Administration)
Ms MJ Prins (Acting Principal Administrative Officer)

Other representatives

Ms C Lerm (Messrs Fusion Design SA)
Mr N Bettesworth (Ceres Business Initiative)

1. OPENING AND WELCOME

The Speaker welcomed everyone present and requested Councillor E Sidego to open the meeting with a prayer.

The Council held a moment of silence in honour, respect and appreciation for the ANC veteran, Mr Ahmed Kathrada, who passed away.

NOTED

**2. CONSIDERATION OF APPLICATION FOR LEAVE OF ABSENCE, IF ANY
(3/1/2/1)**

None

NOTED

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED

**3.1 Gratitude, Congratulations and Commiseration
(11/4/3)**

- (a) Alderman JW Schuurman conveyed condolences, on behalf of Council, towards the family of the ANC veteran, Mr Ahmed Kathrada, on his passing away.
- (b) The Speaker congratulated Councillor G Laban, on behalf of Council, on his birthday on 19 March.

NOTED

**3.2 Matters raised by the Speaker
(09/1/1)**

- (a) The Speaker encouraged all ward councillors to be functional and active in the wards. An assessment will take place and an award function will be held.
- (b) The Speaker invited all ward councillors to a ward meeting with school principals to be held in the Council Chambers, Municipal Offices, 50 Voortrekker Street, Ceres on Tuesday, 18 April 2017.

NOTED

**3.3 Matters raised by the Executive Mayor
(09/1/1)**

This matter was handled under item 8.1.3.

NOTED

4. MINUTES

**4.1 Approval of minutes
(3/1/2/3)**

The minutes of the council meeting, held on 27 February 2017, are attached as **annexure 4.1**.

UNANIMOUSLY RESOLVED

That the minutes of the council meeting, held on 27 February 2017, be approved and signed by the Speaker:

5. MOTIONS AND NOTICE OF SUGGESTIONS

None

NOTED

6. INTERVIEWS WITH DELEGATIONS

**6.1 Tourism in Witzenberg
(10/1/4)**

A presentation regarding tourism routes was made by Ms Carmen Lerm from Messrs Fusion Design South Africa. The presentation is attached as **annexure 6.1**. The following matters were highlighted:

- To deliver an effective way to encourage tourism.
- Create a network of attractions and activities that are tourism ready.
- A collection of themed routes unique to a region.
- Tourism has no boundaries.
- Social media is the key.
- Supported by a market related plan.
- Slow release of roads.
- Transformation routes can be effectively hosted.
- Local tourism offices are important.
- How do we do it:
 - Stakeholders identified.
 - Research
 - Plot route

- Roll out integrated marketing plan.
- Measure, refine and launch.
- Case study: West Coast Way.
- Witzenberg Way: Fruit route.
- Road trip system.
- Self-funded marketing.

Alderman JW Schuurman enquired with regard to the involvement of disadvantaged people.

Councillor T Abrahams responded that tourism is inclusive and Tourism Boards are open and transparent. Plans are in process to involve disadvantaged people to develop a tourism attraction that benefit disadvantaged people.

RESOLVED

that notice be taken of the presentation in respect of tourism in Witzenberg.

7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

**7.1 Minutes: Committee meetings
(03/3/2)**

The reports/minutes of the following meetings are attached:

- (a) Committee for Technical Services, held on 23 November 2016: **Annexure 7.1(a).**
- (b) Performance, Risk and Audit Committee, held on 17 January 2017: **Annexure 7.1(b).**
- (c) Executive Mayor and Mayoral Committee, held on 20 January 2017: **Annexure 7.1(c).**
- (d) Committee for Housing Matters, held on 9 February 2017: **Annexure 7.1(d).**
- (e) Committee for Community Development, held on 16 February 2017: **Annexure 7.1(e).**
- (f) Committee for Corporate and Financial Services, held on 16 February 2017: **Annexure 7.1(f).**
- (g) Executive Mayor and Mayoral Committee, held on 23 February 2017: **Annexure 7.1(g).**

UNANIMOUSLY RESOLVED

that notice be taken of the minutes of the committee meetings.

8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

8.1 Direktooraat Finansies / Directorate Finance

8.1.1 Section 71 Report: Monthly report of the Department Finance: January 2017 (9/1/2/2)

The following items refer:

- (a) Item 7.1 of the meeting of the Committee for Corporate and Financial Services, held on 16 March 2017.
- (b) Item 7.1.1 of the Executive Mayor and Mayoral Committee meeting, held on 22 March 2017.

The monthly report of the Department Finance for January 2017 is attached as **annexure 8.1.1**.

Alderman J Schuurman enquired with regard to the many water reading estimations. The Municipal Manager responded that a service provider was appointed to assist the water meter readers.

Alderman Schuurman expressed concern with regard to water management. The Municipal Manager responded that a tender is ready to be published for new water meters, but a public participation process is needed.

Alderman Schuurman enquired with regard to the number of electricity disconnections. The Municipal Manager responded that the Chief Financial Officer is investigating different options to solve the problems.

The Committee for Corporate and Financial Services resolved on 16 March 2017 to recommend to the Executive Mayor and Mayoral Committee and Council that the content of the monthly report of the Department Finance for January 2017 be noted and same be accepted.

The following matters were highlighted at the Executive Mayor and Mayoral Committee meeting:

- The Deputy Executive Mayor, Councillor K Adams, enquired with regard to outstanding councillor municipal accounts. This matter will be referred to the Speaker for consideration of accounts over 90 days.
- The Municipal Manager responded on a question from Councillor E Sidego to the satisfaction of the Executive Mayor and Mayoral Committee that the payment to Giovanni's Fisheries is for various goods delivered.
- The Municipal Manager clarified the capital spending and the improvement expected in the following two months with the completion of projects at Bella Vista and Nduli.

The Executive Mayor and Mayoral Committee resolved on 22 March 2017 to recommend to Council that the content of the monthly report of the Department Finance for January 2017 be noted and same be accepted.

UNANIMOUSLY RESOLVED

that the content of the monthly report of the Department Finance for January 2017 be noted and same be accepted.

**8.1.2 Submission of Draft 2017/2018 Top Layer SDBIP
(5/1/5/10)**

Item 7.1.2 of the Executive Mayor and Mayoral Committee meeting, held on 22 March 2017, refers.

The following memorandum, dated 16 March 2017, was received from the Manager: Projects and Performance:

“The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13 requires that municipalities must prepare a Service Delivery Budget Implementation Plan (SDBIP) indicating how the budget and the strategic objectives of Council will be implemented. The SDBIP is prepared in terms of Section 53(1)(c)(ii) of the Municipal Finance Management (MFMA), National Treasury MFMA Circular No. 13 and the Budgeting and Reporting Regulation.

The Top Layer of the SDBIP must be submitted for approval to the Mayor within 14 days after the approval of the budget. The Top Layer SDBIP must be approved by the Mayor within 28 days after the budget has been approved to ensure compliance with the above-mentioned legislation and published on the municipal website.

The attached Draft 2017/18 Top Layer SDBIP (**annexure 8.1.2**) only includes proposed non-financial targets at this stage as financial targets can only be included after the approval of the 2017/18 Budget.”

The Executive Mayor and Mayoral Committee resolved on 22 March 2017 to recommend to Council that the matter in respect of the submission of the Draft 2017/2018 Top Layer SDBIP be workshopped by Council.

UNANIMOUSLY RESOLVED

that the matter in respect of the submission of the Draft 2017/2018 Top Layer SDBIP be workshopped by Council and thereafter be tabled for approval.

**8.1.3 Finance: Draft Budget: 2017/2018 and Draft IDP: 2017 - 2022
(5/1/16 & 2/2/1)**

The following memorandum, dated 22 March 2017, was received from the Director: Finance:

“1. Purpose

The purpose of this report is to table the 2017/2018 Draft Budget and IDP for consideration to the Executive Mayor and Council.

2. Legal framework

Section 16 - 18 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) stipulates as follows:

‘Annual budgets

16. (1) The council of a municipality must for each financial year approve an annual budget for the municipality before the start of that financial year.
- (2) **In order for a municipality to comply with subsection (1), the mayor of the municipality must table the annual budget at a council meeting at least 90 days before the start of the budget year.**
- (3) Subsection (1) does not preclude the appropriation of money for capital expenditure for a period not exceeding three financial years, provided a separate appropriation is made for each of those financial years.’

‘Contents of annual budgets and supporting documents

17. (1) An annual budget of a municipality must be a schedule in the prescribed format –
- (a) setting out realistically anticipated revenue for the budget year from each revenue source;
 - (b) appropriating expenditure for the budget year under the different votes of the municipality;
 - (c) setting out indicative revenue per revenue source and projected expenditure by vote for the two financial years following the budget year;
 - (d) setting out –
 - (i) estimated revenue and expenditure by vote for the current year; and
 - (ii) actual revenue and expenditure by vote for the financial year preceding the current year; and
 - (e) a statement containing any other information required by section 215(3) of the Constitution or as may be prescribed.
- (2) An annual budget must generally be divided into a capital and an operating budget in accordance with international best practice, as may be prescribed.
- (3) When an annual budget is tabled in terms of Section 16 (2), it must be accompanied by the following documents:

- (a) draft resolutions –
 - (i) approving the budget of the municipality;
 - (ii) imposing any municipal tax and setting any municipal tariffs as may be required for the budget year;
 - (iii) approving the budgets for the relevant financial year of each municipal entity under the sole or shared control of the municipality; and
 - (iv) approving any other matter that may be prescribed;
- (b) measurable performance objectives for each vote in the budget, taking into account the municipality's integrated development plan;
- (c) a projection of cash flow for the budget year by revenue source, broken down per month;
- (d) any proposed amendments to the municipality's integrated development plan following the annual review of the integrated development plan in terms of section 34 of the Municipal Systems Act;
- (e) any proposed amendments to the budget-related policies of the municipality;
- (f) particulars of the municipality's investments;
- (g) any prescribed budget information on municipal entities under the sole or shared control of the municipality;
- (h) particulars of all proposed new municipal entities which the municipality intends to establish or in which the municipality intends to participate;
- (i) particulars of any proposed service delivery agreements, including material amendments to existing service delivery agreements;
- (j) particulars of any proposed allocations or grants by the municipality to –
 - (i) other municipalities;
 - (ii) any municipal entities and other external mechanisms assisting the municipality in the exercise of its functions or powers;
 - (iii) any other organs of state;
 - (iv) any organisations or bodies referred to in section 67(1);
- (k) the proposed cost to the municipality for the budget year of the salary, allowances and benefits of –
 - (i) each political office-bearer of the municipality;
 - (ii) councillors of the municipality; and
 - (iii) the municipal manager, the chief financial officer, each senior manager of the municipality and any other official of the municipality at a remuneration package at least equal to that of a senior manager;
- (l) the proposed cost for the budget year to a municipal entity under the sole or shared control of the municipality of the salary, allowances and benefits of –
 - (i) each member of the entity's board of directors; and
 - (ii) the chief executive officer and each senior manager of the entity; and
- (m) any other supporting documentation as may be prescribed.'

'Funding of expenditures

- 18. (1) An annual budget may only be funded from –
 - (a) realistically anticipated revenues to be collected;
 - (b) cash-backed accumulated funds from previous years' surpluses not committed for other purposes; and

- (c) borrowed funds, but only for the capital budget referred to in section 17 (2).

- (2) Revenue projections in the budget must be realistic, taking into account –
 - (a) projected revenue for the current year based on collection levels to date; and
 - (b) actual revenue collected in previous financial years.'

3. Discussion

The Budget documents and IDP will be tabled at the Council Meeting to be held on 29 March 2017."

The Executive Mayor submitted the Draft Budget 2017/2018 and Draft IDP: 2017 – 2022 and delivered a budget speech.

The following documents are attached:

- (a) Draft Budget: 2017/2018: **Annexure 8.1.3(a)**.
- (b) Draft Integrated Development Plan: 2017 – 2022: **Annexure 8.1.3(b)**.
- (c) Draft Budget Related Policies: 2017/2018: **Annexure 8.1.3(c)**.
- (d) Budget speech of the Executive Mayor: **Annexure 8.1.3(d)**.

The following matters were highlighted:

- Alderman JW Schuurman and Councillor J Phungula, on behalf of the ANC, raised respectively the following concerns with regard to the Draft Budget: 2017/2018:
 - Lack of opportunities for disadvantaged people.
 - That Council take care that budget not rise above the inflation rate.
 - Expressed concerns about road safety at the Eselfontein road and at Op-die-Berg.
 - That councillors representing the Witzenberg Municipality at the Cape Winelands District Municipality provide feedback in respect of the matters concerning the Witzenberg council.
 - Expressed concern with regard to elderly people who receive social grants and cannot pay municipal fees.
- Councillor P Heradien (ICOSA) expressed concern with regard to tariff increases and the modus operandi against people not paying municipal fees.
- Councillor M Jacobs (EFF) expressed opinion that the Executive Mayor's budget speech did not comply in respect of financial matters with the inauguration speech in 2016.

The Executive Mayor responded to the satisfaction of Council on all questions.

UNANIMOUSLY RESOLVED

- (a) *That Council takes notice that the Budget documents of Witzenberg Municipality for the financial year 2017/2018 and the indicative budget for the two years 2018/2019 and 2019/2020 and IDP for 2017 – 2022 have been tabled by the Executive Mayor in Council.*
- (b) *That the public participation process as per the IDP and Budget Process Plan be followed.*

8.2 Direktooraat Tegniëse Dienste / Directorate Technical Services

8.2.1 Adopting the Witzenberg Spatial Development Framework as a core component of the IDP: Proposed programme (15/4/P)

The following items refer:

- (a) Item 7.1 of the meeting of the Committee for Technical Services, held on 22 February 2017.
- (b) Item 7.2.1 of the Executive Mayor and Mayoral Committee meeting, held on 22 March 2017.

A memorandum from the Manager: Town Planning and Building Control, dated 26 January 2017, is attached as **annexure 8.2.1**.

The Committee for Technical Services resolved on 22 February to recommend to Council:

that the following programme be approved in terms of Section 4(1) of the Witzenberg Land Use Planning By-Law:

The following process will allow the municipality to adopt the SDF, as part of the IDP, in preparation for the new five year cycle, starting on 1 July 2017:

Step	Steps to be undertaken	Underpinning legislation	Timeframe
1	The Council must give notice of its intention to adopt the SDF and invite the public to submit written representations on the SDF to the Council within 60 days after the publication of the notice. In addition, any organs of state or other role players must be identified and consulted on the proposed SDF. All representations received must be considered.	SPLUMA – Section 20 (3) MSA, Section 29(1)(b)(iii)	60 days
2	At the same time the Provincial Minister must submit written comment to the Municipality within 60 days. The municipality may not adopt its SDF, until comment has been received from the Provincial Minister or 60 days have passed.	LUPA – Section 13 (2) LUPA – Section 13 (1) (b)	
3	Upon completion of the Consultation process (under steps 1 to 2) the Planning Department must provide a written report to the Council to recommend the adoption of the SDF.	By-Law – Section 4(4)	30 days
4	Once adopted by the Council, a notice of this adoption must appear in the media and the Provincial Gazette, within 14 days of the date of adoption.	SPLUMA Section 20(1) By-Law – Section 6(2)	14 days
5	The Municipal Manager must also within 10 days of the adoption of the SDF, submit to the	LUPA Section 14 (a) – (c)	10 days

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	Provincial Minister/MEC for Local Government the following: (a) a written notice of the decision to adopt the municipal spatial development framework, (b) the adopted SDF (c) a report setting out the response of the municipality to the comments of the Provincial Minister.	By-Law – Section 6(1)	
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The Executive Mayor and Mayoral Committee resolved on 22 March 2017 to recommend to Council that the following programme be approved in terms of Section 4(1) of the Witzenberg Land Use Planning By-Law:

The following process will allow the municipality to adopt the SDF, as part of the IDP, in preparation for the new five year cycle, starting on 1 July 2017:

Step	Steps to be undertaken	Underpinning legislation	Timeframe
1	The Council must give notice of its intention to adopt the SDF and invite the public to submit written representations on the SDF to the Council within 60 days after the publication of the notice. In addition, any organs of state or other role players must be identified and consulted on the proposed SDF. All representations received must be considered.	SPLUMA – Section 20 (3) MSA, Section 29(1)(b)(iii)	60 days
2	At the same time the Provincial Minister must submit written comment to the Municipality within 60 days. The municipality may not adopt its SDF, until comment has been received from the Provincial Minister or 60 days have passed.	LUPA – Section 13 (2) LUPA – Section 13 (1) (b)	
3	Upon completion of the Consultation process (under steps 1 to 2) the Planning Department must provide a written report to the Council to recommend the adoption of the SDF.	By-Law – Section 4(4)	30 days
4	Once adopted by the Council, a notice of this adoption must appear in the media and the Provincial Gazette, within 14 days of the date of adoption.	SPLUMA Section 20(1) By-Law – Section 6(2)	14 days
5	The Municipal Manager must also within 10 days of the adoption of the SDF, submit to the Provincial Minister/MEC for Local Government the following: (a) a written notice of the decision to adopt the municipal spatial development framework, (b) the adopted SDF (c) a report setting out the response of the	LUPA Section 14 (a) – (c) By-Law – Section 6(1)	10 days

	municipality to the comments of the Provincial Minister.		
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UNANIMOUSLY RESOLVED

that the following programme be approved in terms of Section 4(1) of the Witzenberg Land Use Planning By-Law:

The following process will allow the municipality to adopt the SDF, as part of the IDP, in preparation for the new five year cycle, starting on 1 July 2017:

Step	Steps to be undertaken	Underpinning legislation	Timeframe
1	<i>The Council must give notice of its intention to adopt the SDF and invite the public to submit written representations on the SDF to the Council within 60 days after the publication of the notice. In addition, any organs of state or other role players must be identified and consulted on the proposed SDF. All representations received must be considered.</i>	<i>SPLUMA – Section 20 (3)</i> <i>MSA, Section 29(1)(b)(iii)</i>	60 days
2	<i>At the same time the Provincial Minister must submit written comment to the Municipality within 60 days. The municipality may not adopt its SDF, until comment has been received from the Provincial Minister or 60 days have passed.</i>	<i>LUPA – Section 13 (2)</i> <i>LUPA – Section 13 (1) (b)</i>	
3	<i>Upon completion of the Consultation process (under steps 1 to 2) the Planning Department must provide a written report to the Council to recommend the adoption of the SDF.</i>	<i>By-Law – Section 4(4)</i>	30 days
4	<i>Once adopted by the Council, a notice of this adoption must appear in the media and the Provincial Gazette, within 14 days of the date of adoption.</i>	<i>SPLUMA Section 20(1)</i> <i>By-Law – Section 6(2)</i>	14 days
5	<i>The Municipal Manager must also within 10 days of the adoption of the SDF, submit to the Provincial Minister/MEC for Local Government the following:</i> <i>(a) a written notice of the decision to adopt the municipal spatial development framework,</i> <i>(b) the adopted SDF</i> <i>(c) a report setting out the response of the municipality to the comments of the Provincial Minister.</i>	<i>LUPA Section 14 (a) – (c)</i> <i>By-Law – Section 6(1)</i>	10 days

**8.2.2 Witzenberg Drought Management Plan
(16/2/5/1)**

Item 7.2.2 of the Executive Mayor and Mayoral Committee meeting, held on 22 March 2017, refers.

The following memorandum, dated 15 March 2017, was received from the Director: Technical Services:

“1. Purpose

Council resolved per council resolution 8.2.5 of 18 May 2016 that the Witzenberg Drought Management Plan be approved and implemented accordingly.

2. Background

Since the adoption of the Drought Management Plan it has been implemented accordingly. Some points in the drought policy now need amendment, as there is still sufficient water in the dam, but the policy indicates moderate restrictions to be implemented as from 60 % . The Drought Management Plan (as approved per council resolution 8.2.5 of 18 May 2016) is attached as **annexure 8.2.2(a)**.

3. Discussions

Currently moderate restrictions are implemented once the Koekedouw dam reaches 60 % and extreme restrictions are implemented once the dam reaches 30 %.

As per the Koekedouw operating levels table [**annexure 8.2.2(b)**] one will notice that once the dam reaches 50 % it has sufficient water in the dam for nine (9) month's usage, based on the current average monthly consumption by the municipality (415 018 m³/month).

One will further notice from the annexure that the rainy season normally starts during April. It further indicates that we can utilise 100 % of our quota at different dam levels depending what month it is.

We also arranged during last year's drought with the Koekedouw Irrigation Board (as per the annexure) that once the dam level reaches 10 % the water will only be for municipal use.

One will notice from the annexure that the dam is operated in terms of rainy and non-rainy seasons.

The non-rainy season has an earlier cut-off date in terms of quota availability. The Koekedouw dam is operated as per the rainfall and engineering flow calculations, simulations were done and that led to the compilation of the Koekedouw Dam Operating table. This table was updated during the last drought to assist with the distribution of quotas between Witzenberg Municipality and the Koekedouw Irrigation Board to make it more user friendly towards household use during low dam levels.

It is suggested that the Koekedouw water restrictions be based upon the Koekedouw Dam operating levels, specifically referring to the column *waterbeperkings*. The proposal is based on the fact that during the rainy season (April to September) moderate restrictions are implemented once our quota is less than 100 %, as the dam is operated at low levels at the start of the rainy season, the dam level varies from 29 % to 77 % for moderate restrictions to be implemented depending what month it is. The proposal is further based on the fact that during the non-rainy season (October to March) moderate restrictions are implemented once our quota is less than 75 %, as the dam is operated at higher levels at the start of the non-rainy season, the dam level varies from 61 % to 39 % for moderate restrictions to be implemented depending what month it is. This proposal seeks to ensure that between 6 – 9 month's water is available in the dam during the non-rainy season and between 5 – 13 month's water is available in the dam during the rainy season, before restrictions are implemented."

The Executive Mayor and Mayoral Committee resolved on 22 March 2017 to recommend to Council that the Witzenberg Drought Management Plan be amended as follows:

That the Koekedouw Dam water restrictions be implemented as per the Koekedouw Dam operating levels revised on 14 March 2017.

UNANIMOUSLY RESOLVED

that the Witzenberg Drought Management Plan be amended as follows:

That the Koekedouw Dam water restrictions be implemented as per the Koekedouw Dam operating levels revised on 14 March 2017.

8.3 Direktooraat Gemeenskapsdienste / Directorate Community Services

None

NOTED

8.4 Direktooraat Korporatiewe Dienste / Directorate Corporate Services

**8.4.1 LA Retirement Fund: Annual General Meeting: 26 May 2017
(12/1/1/2)**

Item 7.4.1 of the Executive Mayor and Mayoral Committee meeting, held on 22 March 2017, refers.

A letter from the LA Retirement Fund, dated 20 January 2017, is attached as **annexure 8.4.1**.

The following memorandum, dated 23 February 2017, was received from the Manager: Human Resources regarding

“1. Purpose

To nominate one (1) delegate to attend the Annual General Meeting for the LA Retirement Fund on Friday, 26 May 2017.

2. For decision by

Executive Mayoral Committee and Council.

3. Executive summary

The Annual General Meeting will be held on Friday, 26 May 2017. Council must nominate one (1) delegate to attend the Annual General meeting in terms of the Rules of the Fund.

4. Background and discussion

Notice has been received from the Principal Officer of the LA Retirement Fund in terms of the Rules of the Fund that the Thirty-third Annual General Meeting of the Fund will be held on Friday, 26 May 2017 at 09:00 in the CR Louw Lecture Hall, Sanlam Head Office, Strand Road, Bellville.

In terms of rule 16.10 of the Rules of the Fund each municipality (employer) may nominate the same number of councillor delegates and secundi as the members to attend the annual general meeting. The number of councillor delegates which the municipality is entitled to, is attached as annexure.

5. Constitutional implications

The Rules of the LA Retirement Fund.

6. Financial implications

The applicable tariffs for the use of privately owned vehicles are prescribed by the municipality's financial policy.

7. Staff implication

The Council representatives cannot represent the staff members as well.”

The Executive Mayor and Mayoral Committee resolved on 22 March 2017 to recommend to Council:

- (i) that Council delegates Councillor T Godden to attend the Annual General Meeting of the LA Retirement Fund on Friday, 26 May 2017.
- (ii) that Council nominates Councillor E Sidego as secundi to attend the above said meeting as alternate.
- (iii) that the delegated person provides feedback to Council after attending the meeting.

RESOLVED

- (a) *that Council delegates Councillor T Godden (COPE) to attend the Annual General Meeting of the LA Retirement Fund on Friday, 26 May 2017.*
- (b) *that Council nominates Councillor P Heradien (ICOSA) as secondi to attend the above said meeting as alternate.*
- (iii) *that the delegated person provides feedback to Council after attending the meeting.*

**8.4.2 Nomination of political representative to the Provincial SALGA Women Commission (SWC)
(12/1/1/11 & 3/1/1/5)**

Item 7.4.2 of the Executive Mayor and Mayoral Committee meeting, held on 22 March 2017, refers.

A letter from SALGA, dated 6 March 2017, is attached as **annexure 8.4.2(a)**.

The Executive Mayor and Mayoral Committee resolved on 22 March 2017 to recommend to Council that Councillor E Sidego be nominated to serve on the Provincial SALGA Women Commission.

An invitation to a SALGA Western Cape Women Commission meeting on 19 April 2017, dated 23 March 2017, is attached as **annexure 8.4.2(b)**.

RESOLVED

- (a) *that Council nominates Councillor E Sidego (DA) to serve on the Provincial SALGA Women Commission.*
- (b) *that Council nominates Councillor J Phungula (ANC) as secondi to attend the SALGA Western Cape Women Commission meeting on 19 April 2017 as alternate.*
- (c) *that the delegated person provides feedback to Council after attending the meeting.*

9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA

None

NOTED

10. FORMAL AND STATUTORY MATTERS

None

NOTED

11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS

**11.1 Various matters: Alderman JW Schuurman
(17/7/4/1/4; 3/3/1/5; 17/17/5; 17/10/5; 16/3/3/3 & 17/2/R)**

Item 11.1 of the council meeting, held on 27 February 2017, refers.

An e-mail message from Alderman JW Schuurman to the Speaker, dated 24 January 2017, is attached as **annexure 11.1**.

Council unanimously resolved on 27 February 2017 that the various matters raised by Alderman JW Schuurman be held in abeyance until the next meeting.

RESOLVED

- (a) *that the matter about schools safety on the Eselfontein road and in the Koue Bokkeveld was resolved.*
- (b) *that the problem about undue party political interference in respect of the appointment of Ward Committee members was solved.*
- (c) *that notice be taken of the appointment of party political staff as Community Development Workers.*
- (d) *that the closing of the Nduli swimming pool during the festive season be avoided in future.*
- (e) *that the Municipal Manager administers a communique with communities to avoid vandalism to street lights in Bella Vista and on the Prince Alfred's Hamlet Road.*
- (f) *Notice was taken of the matter about the cleaning of vacant open spaces.*

12. COUNCIL-IN-COMMITTEE