

MINUTES OF THE COUNCIL MEETING OF WITZENBERG MUNICIPALITY, HELD IN THE COUNCIL CHAMBERS, MUNICIPAL OFFICES, 50 VOORTREKKER STREET, CERES ON WEDNESDAY, 26 OCTOBER 2016 AT 10:00

PRESENT

Councillors

TT Godden (Speaker)
BC Klaasen (Executive Mayor)
K Adams (Deputy Executive Mayor)
TE Abrahams
P Daniels
P Heradien
SJ Hugo
DM Jacobs
D Kinnear
GG Laban
C Lottering
M Mdala
TP Mgoboza
ZS Mzauziwa
N Phatsoane
EM Sidego
RJ Simpson
D Swart
HF Visagie
JJ Visagie

Aldermen

JW Schuurman
HJ Smit

Officials

Mr D Nasson (Municipal Manager)
Mr CG Wessels (Manager: Administration)
Mr C Titus (Committee Clerk)
Ms M Badela (Interpreter)

Other representatives

Mr N Bettesworth (Ceres Business Initiative)

1. OPENING AND WELCOME

The Speaker welcomed everyone present after which he requested Councillor P Heradien to open the meeting with prayer.

NOTED

**2. CONSIDERATION OF APPLICATION FOR LEAVE OF ABSENCE, IF ANY
(3/1/2/1)**

Application for leave of absence from the meeting was received from Councillor J Phungula and apologies for absence from the meeting were tendered by the Directors: Finance, Community Services, Technical Services, Corporate Services and the Head: Internal Audit.

The Speaker expressed, on behalf of Council, condolences to Councillor J Phungula on the passing of a family member of Councillor Phungula and wished the Director: Technical Services, who has been hospitalised, well.

RESOLVED

- (a) *that the application for leave of absence from the meeting, received from Councillor J Phungula, be approved and accepted.*
- (b) *that notice be taken of the apologies for absence from the meeting, received from the Directors: Finance, Community Services, Technical Services, Corporate Services and the Head: Internal Audit.*

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED

**3.1 Gratitude, Congratulations and Commiseration
(11/4/3)**

The Executive Mayor congratulated the following councillors and spouse on their birthdays:

- Councillor T Abrahams 6 October
- Councillor J Visagie 17 October
- Mrs Karin Swart 20 October

NOTED

**3.2 Matters raised by the Speaker
(09/1/1)**

- (a) The Speaker raised concern that EPWP (Extended Public Works Programme) workers are doing the work of permanent staff instead of assisting them.
- (b) The Council's tour through Witzenberg will be held on 1 and 2 November 2016.
- (c) A strategic session for all councillors will be held at Goudini Spa on 10 and 11 November 2016.

NOTED

**3.3 Matters raised by the Executive Mayor
(09/1/1)**

- (a) The Executive Mayor expressed his appreciation for the visible and positive changes in the municipality.
- (b) The Executive Mayor invited councillors to attempt creating an atmosphere of the coming festive season. A safety campaign in this regard will be held on Friday, 25 November 2016 and the venue will be announced.

NOTED

4. MINUTES

**4.1 Approval of minutes
(3/1/2/3)**

The following minutes are attached:

- (a) Council meeting, held on 26 July 2016: **Annexure 4.1(a)**.
- (b) Induction council meeting, held on 16 August 2016: **Annexure 4.1(b)**.
- (c) Council meeting, held on 17 August 2016: **Annexure 4.1(c)**.
- (d) Special council meeting, held on 2 September 2016: **Annexure 4.1(d)**.

RESOLVED

- (a) *that the following minutes be approved and signed by the Speaker:*
 - (i) *Council meeting, held on 26 July 2016*
 - (ii) *Induction council meeting, held on 16 August 2016.*
 - (iii) *Council meeting, held on 17 August 2016.*
- (b) *That the minutes of the special council meeting, held on 2 September 2016, be approved and signed by the Speaker on condition that annexure 4.3 in connection with the Section 79 and 80 Committees be distributed to councillors.*

5. MOTIONS AND NOTICE OF SUGGESTIONS

None

NOTED

6. INTERVIEWS WITH DELEGATIONS

**6.1 Proposed Ceres agro-processing and fresh produce hub
(17/19/1)**

Mr Mwelase Shuba from Messrs Silverdale Projects, in collaboration with Mwelase-Korffie (Pty) Ltd made a presentation in respect of the proposed Ceres agro-processing and fresh produce hub. The presentation is attached as **annexure 6.1**.

RESOLVED

- (a) *that notice be taken of the proposed Ceres agro-processing and fresh produce hub.*
- (b) *that Council will consider the development project after visiting Harrismith where a similar project exists.*

7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

**7.1 Minutes: Committee meetings
(03/3/2)**

The reports/minutes of the following meetings are attached:

- (a) Committee for Corporate and Financial Services, held on 11 May 2016: **Annexure 7.1(a)**.
- (b) Executive Mayor and Mayoral Committee, held on 13 May 2016: **Annexure 7.1(b)**.
- (c) Committee for Rural Economic Development and Tourism, held on 17 May 2016: **Annexure 7.1(c)**.
- (d) Committee for Housing Matters, held on 9 June 2016: **Annexure 7.1(d)**.
- (e) Committee for Community Development, held on 14 June 2016: **Annexure 7.1(e)**.
- (f) Committee for Technical Services, held on 15 June 2016: **Annexure 7.1(f)**.
- (g) Komitee vir Behuisingsaangeleenthede, gehou op 14 Julie 2016: **Bylae 7.1(g)**.
- (h) Executive Mayor and Mayoral Committee, held on 25 July 2016: **Annexure 7.1(h)**.
- (i) Committee for Technical Services, held on 21 September 2016: **Annexure 7.1(i)**.
- (j) Committee for Community Development, held on 22 September 2016: **Annexure 7.1(j)**.

RESOLVED

that notice be taken of the minutes of the committee meetings.

8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

8.1 Direktoraat Finansies / Directorate Finance

8.1.1 Section 71 Reports: Monthly reports of the Department Finance: July and August 2016 (9/1/2/2)

The following items refer:

- (a) Item 7.1.1 of the Executive Mayor and Mayoral Committee meeting, held on 6 October 2016.
- (b) Item 7.1 of the meeting of the Committee for Corporate and Financial Services, held on 13 October 2016.

The following monthly reports of the Department Finance are attached:

- (a) July 2016 **Annexure 8.1.1(a)**
- (b) August 2016 **Annexure 8.1.1(b)**

The Executive Mayor and Mayoral Committee unanimously resolved on 6 October 2016 to recommend to Council that notice be taken of the Section 71 monthly reports of the Department Finance for July and August 2016 and same be accepted.

The Committee for Corporate and Financial Services resolved on 13 October 2016 to recommend to the Executive Mayor and Mayoral Committee and Council:

- (a) that the Committee for Corporate and Financial Services takes notice of the content of the monthly reports of the Department Finance for April, May, June, July and August 2016 and same be accepted.
- (b) that the Director: Finance writes a letter to municipal account holders informing them to visit the municipal offices regarding their water meters which cannot be read due to locked gates, etc.
- (c) that the financial report in respect of receipting be regarded as confidential information in future agendas and separately be attached.

UNANIMOUSLY RESOLVED

- (a) *that notice be taken of the Section 71 monthly reports of the Department Finance for July and August 2016 and same be accepted.*
- (b) *that the Director: Finance writes a letter to municipal account holders informing them to visit the municipal offices regarding their water meters which cannot be read due to locked gates, etc.*
- (c) *that the financial report in respect of receipting be regarded as confidential information in future agendas and separately be attached.*

**8.1.2 Monthly reports: Service Delivery and Budget Implementation Plan: June, July and August 2016
(5/1/5/8 & 5/1/5/9)**

Item 7.1.2 of the Executive Mayor and Mayoral Committee meeting, held on 6 October 2016, refers.

The following Service Delivery and Budget Implementation Plan monthly reports are attached:

- | | | |
|-----|-------------|--------------------------|
| (a) | June 2016 | Annexure 8.1.2(a) |
| (b) | July 2016 | Annexure 8.1.2(b) |
| (c) | August 2016 | Annexure 8.1.2(c) |

The Executive Mayor and Mayoral Committee unanimously resolved on 6 October 2016 to recommend to Council that notice be taken of the monthly reports of the Service Delivery and Budget Implementation Plan for June, July and August 2016 and same be accepted.

UNANIMOUSLY RESOLVED

that notice be taken of the monthly reports of the Service Delivery and Budget Implementation Plan for June, July and August 2016 and same be accepted.

8.2 Direkoraat Tegniese Dienste / Directorate Technical Services

**8.2.1 Erf 1386, Lyellstraat, Ceres (Plek van vermaaklikheid)
(15/04/1/1/23)**

Die volgende items verwys:

- (a) Item 7.1 van die vergadering van die Komitee vir Tegniese Dienste, gehou op 15 Junie 2016.
- (b) Item 8.2.2 van die raadsvergadering, gehou op 26 Julie 2016.

'n Verslag vanaf die Bestuurder: Stadsbeplanning en Boubeheer, gedateer 10 Mei 2016, word ingebind as **bylae 8.2.1**.

Die Komitee vir Tegniese Dienste het op 15 Junie 2016 besluit om by die Raad aan te beveel dat die vergunning aan mnr. J Prins om 'n plek van vermaaklikheid op erf 1386, Ceres te bedryf, teruggetrek word.

Die ANC versoek dat genotuleer word dat die party nie ten gunste daarvan is dat besigheidsplekke van agtergeblewenes toegemaak word nie.

Die Raad het op 26 Julie 2016 eenparig besluit dat die aangeleentheid rakende 'n plek van vermaaklikheid, geleë te erf 1386, Lyellstraat, Ceres oorstaan tot die eersvolgende raadsvergadering.

Raadsheer JW Schuurman (ANC) stel voor en raadslid R Simpson (ANC) sekondeer dat die aangeleentheid rakende erf 1386, Lyellstraat, Ceres (plek van vermaaklikheid) op 'n administratiewe en/of tegniese vlak afgehandel word.

Die DA versoek 'n koukusbreuk van vyf minute. Die vergadering hervat om 11:10.

Raadslid JJ Visagie (DA) stel voor en raadslid D Swart (DA) sekondeer dat die besluit van die Komitee vir Tegniese Dienste, gehou op 15 Junie 2016, om by die Raad aan te beveel dat die vergunning aan mnr. J Prins om 'n plek van vermaaklikheid op erf 1386, Ceres te bedryf, teruggetrek word, aanvaar word.

Die Speaker bring die voorstelle tot 'n stemming en die uitslag is:

- Twaalf (12) stemme ten gunste van die voorstel dat die vergunning teruggetrek word
- Agt (8) stemme ten gunste van die voorstel dat die aangeleentheid op 'n administratiewe en/of tegniese vlak afgehandel word.
- Een (1) buite stemming

BESLUIT

dat die vergunning aan mnr. J Prins om 'n plek van vermaaklikheid op erf 1386, Lyellstraat Ceres te bedryf, teruggetrek word, soos deur die Komitee vir Tegniese Dienste op 15 Junie 2016 aan die Raad aanbeveel.

8.2.2 Interim adoption of the Section 8 Zoning Scheme and amendment of the “Agriculture” and “Agricultural Industry” definitions (15/4/P)

The following items refer:

- (a) Item 8.2.2 of the council meeting, held on 18 May 2016.
- (b) Item 7.2.1 of the Executive Mayor and Mayoral Committee meeting, held on 6 October 2016.

Council resolved on 18 May 2016:

- (a) that in terms of section 12 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) that the Scheme Regulations in terms of Section 8 of the Draft Land Use Planning Ordinance, 1985 promulgated under P.N. 1048/1988 be adopted as a By-Law;

- (b) that simultaneous with the adoption of the Draft By-Law that the definition of Agricultural industry under P.N. 1048/1988 be substituted with the following:

Agricultural Industry means an enterprise or structure on a farm, of which the building footprint exceeds 2 000 m², constructed for the purpose of packing, packaging, cold storage, preparing or transforming agricultural produce, or goods for non-food use, for final or intermediate consumption.

- (c) that in terms of section 12(3)(b) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) the proposal under A. and B. will be published for public comment,
- (d) that any representations received be submitted to Council for consideration prior to publication of the Draft By-Law.

A memorandum from the Manager: Town Planning and Building Control, dated 13 September 2016, is attached as **annexure 8.2.2**.

The Executive Mayor and Mayoral Committee unanimously resolved on 6 October 2016 to recommend to Council that, as no objections were received from the public and other interested parties, Council's resolution 8.2.2 of 18 May 2016 be published in the Provincial Gazette.

The following recommendation was tabled to Council:

that, as no objections were received from the public and other interested parties, Council's resolution 8.2.2 of 18 May 2016 be published in the Provincial Gazette.

Council re-discussed the matter and was initially of the opinion that the size of the facility is not more than 2 000 m². The meeting decided that the Committee for Technical Services must re-look at the matter to make the facility smaller in order to be considered as a bona fide agri facility.

RESOLVED

- (a) *that the matter be referred to the Committee for Technical Services for further deliberation.*
- (b) *that the Committee for Technical Services re-look at the facility and consider to make it smaller in order to qualify as a bona fide agri-facility.*

8.2.3 Water supply: Green Valley Golden Crops (Pty) Ltd: Artois canal (16/2/R)

The following items refer:

- (a) Item 7.2.2 of the Executive Mayor and Mayoral Committee meeting, held on 6 October 2016.
- (b) Item 7.2.1 of the Executive Mayor and Mayoral Committee meeting, held on 25 October 2016.

A memorandum from the Manager: Water and Sewerage, dated 19 September 2016, is attached as **annexure 8.2.3**.

The following recommendation was tabled to the Executive Mayor and Mayoral Committee:

To recommend to Council:

- (i) That Council approves the supply of water from the Artois canal to Green Valley Golden Crops Pty (Ltd).
- (ii) That a lease agreement between Witzenberg Municipality and Green Valley Golden Crops Pty (Ltd) be signed for a maximum period of three years.
- (iii) That a 20 mm water meter be installed.
- (iv) That the water be supplied at the same rate as industries currently R4.92 per kilolitre.
- (v) That the water supply to Green Valley Golden Crops Pty (Ltd) be suspended in the case of a drought, or when water restrictions are implemented as per the Witzenberg Drought Management Plan.

WITZENBERG MUNICIPALITY – RAW WATER SUPPLY MANAGEMENT SCHEDULE			
	WATER RESTRICTION TYPE		
	Normal (no restrictions)	Moderate restrictions	Extreme Restrictions
Wolseley Raw water supply			
Raw water sources	Tierhokkloof and Artois canal delivers 100% to 75% of its yearly registered yield.	Tierhokkloof and Artois canal delivers 75% to 50% of its yearly registered yield.	Tierhokkloof and Artois canal delivers less than 50% of its yearly registered yield.
Tierhokkloof Yield (Ml/annum)	> 495	≤ 495 & > 396	≤ 396
Artois Canal Yield (Ml/annum)	> 750	≤ 750 & > 600	≤ 600
Tierhokkloof and Artois Yield (Ml/annum)	1 566 – 1 174	< 1 174 – 783	< 783
Current yearly usage 2014/15 (Ml/a)	1 115	1 115	1 115

- (vi) That the yearly withdrawal not exceed 20 000 m³.

The Executive Mayor and Mayoral Committee resolved on 6 October 2016:

- (a) that the matter in respect of the Green Valley Golden Crops (Pty) Ltd: Artois canal water supply be held in abeyance until the next meeting.
- (b) that the Director: Technical Services and applicants be invited to the next meeting to provide clarity on the matter.

Messrs Green Valley Golden Crops attended the meeting in respect of the Artois water canal. The following inputs were highlighted:

- Green Valley Golden Crops plans to produce vegetables, especially onions, carrots and tomatoes.
- Currently no employees in service, but intends to employ six women and four men.
- Farm area 18 hectares big; will use in first year two hectares land.
- Need water through a 50 mm pipe, i.e. 20 000 m³ water per year.
- Project classified as a disadvantage project. Department of Agriculture will subsidise with R50 000.
- If the project is successful, the Department of Agriculture will also assist with a borehole.
- A municipal water meter will be installed to ensure that the correct quantity of water be withdrawn.
- That the quantity of water withdrawn, not be more than 20 000 m³.
- That Green Valley Golden Crops be exempted from the basic water tariff and that the tariff be R2-46 per kilolitre.

The Executive Mayor and Mayoral Committee resolved on 25 October 2016 to recommend to Council:

- (i) that Council approves the supply of water from the Artois canal to Green Valley Golden Crops (Pty) Ltd through a 50 mm pipeline.
- (ii) that the quantity of water withdrawn, not be more than 20 000 m³ water per year.
- (iii) that a 50 mm water meter be installed.
- (iv) that Council approves that Green Valley Golden Crops (Pty) Ltd be exempted from the basic tariff and that the tariff will be R2-46 per kilolitre.
- (v) that a lease agreement between Witzenberg Municipality and Green Valley Golden Crops (Pty) Ltd be signed for a maximum period of three years on condition that it be reviewed on a yearly basis.
- (vi) that the Municipal Manager be authorised to sign the agreement on behalf of the municipality.

UNANIMOUSLY RESOLVED

- (a) *that Council approves the supply of water from the Artois canal to Green Valley Golden Crops (Pty) Ltd through a 50 mm pipeline.*
- (b) *that the quantity of water withdrawn, not be more than 20 000 m³ water per year.*
- (c) *that a 50 mm water meter be installed.*
- (d) *that Council approves that Green Valley Golden Crops (Pty) Ltd be exempted from the basic tariff and that the tariff will be R2-46 per kilolitre.*
- (e) *that a lease agreement between Witzenberg Municipality and Green Valley Golden Crops (Pty) Ltd be signed for a maximum period of three years on condition that it be reviewed on a yearly basis.*

- (f) *that the Municipal Manager be authorised to sign the agreement on behalf of the municipality.*

**8.2.4 Electricity: Restoration costs of damaged or destroyed electrical connections of consumers
(16/3/4/1)**

The following items refer:

- (a) Item 8.1 of the meeting of the Committee for Technical Services, held on 21 September 2016.
- (b) Item 7.2.3 of the Executive Mayor and Mayoral Committee meeting, held on 6 October 2016.

A memorandum from the Manager: Electro-Technical Services, dated 20 September 2016, is attached as **annexure 8.2.4**.

The Committee for Technical Services resolved on 21 September 2016 to recommend to the Executive Mayor and Mayoral Committee and Council:

- (i) that Council notes the report of the Manager: Electro-Technical Services regarding the costs related to the restoring of a legally acquired electrical connection in the event of it having been destroyed or damaged.
- (ii) that Council confirms the principle of “consumer pays” as required in terms of the Electricity Bylaws, Section 45(1), i.e. the relevant material, labour, transport and administration costs.
- (iii) that Council considers and expresses itself on the possible reducing of the costs of restoring a damaged or destroyed electrical connection in the case of registered indigent consumers by only being responsible for the direct cost.

The Executive Mayor and Mayoral Committee unanimously resolved on 6 October 2016 to recommend to Council:

- (i) that Council notes the report of the Manager: Electro-Technical Services regarding the costs related to the restoring of a legally acquired electrical connection in the event of it having been destroyed or damaged.
- (ii) that Council confirms the principle of “consumer pays” as required in terms of the Electricity Bylaws, Section 45(1), i.e. the relevant material, labour, transport and administration costs.
- (iii) that Council considers and expresses itself on the possible reducing of the costs of restoring a damaged or destroyed electrical connection in the case of registered indigent consumers by only being responsible for the direct cost.

RESOLVED

- (a) *that Council notes the report of the Manager: Electro-Technical Services regarding the costs related to the restoring of a legally acquired electrical connection in the event of it having been destroyed or damaged.*
- (b) *that Council confirms the principle of “consumer pays” as required in terms of the Electricity Bylaws, Section 45(1), i.e. the relevant material, labour, transport and administration costs.*
- (c) *that the only costs to be charged will be the direct cost for indigent consumers.*

8.3 Direktoraat Gemeenskapsdienste / Directorate Community Services

None

NOTED

8.4 Direktoraat Korporatiewe Dienste / Directorate Corporate Services

**8.4.1 Rules of Order for Conducting of Meetings
(1/3/1/25)**

Item 8 of the council meeting, held on 17 August 2016, refers.

The Rules of Order regulating the conduct of meetings of the Witzenberg Municipality is attached as **annexure 8.4.1**.

Council resolved on 17 August 2016 that the matter regarding the Rules of Order for conducting meetings of the Witzenberg Municipal Council be held in abeyance.

The following recommendation was tabled to Council:

that notice be taken of the Rules of Order for conducting meetings of the Witzenberg Municipal Council.

RESOLVED

that the matter with regard to the Rules of Order for Conducting Meetings be workshopped by Council.

**8.4.2 Delegation of powers: Risk Management
(3/3/P)**

Item 8.1.1 of the Executive Mayor and Mayoral Committee meeting, held on 6 October 2016, refers.

A memorandum from the Municipal Manager, dated 5 October 2016, is attached as **annexure 8.4.2**.

The Executive Mayor and Mayoral Committee resolved on 6 October 2016 to recommend to Council:

- (i) that the review of the Quarterly Risk Matrix Report be delegated to the relevant Portfolio Committees.
- (ii) that the standardised agenda item for the Quarterly Risk Matrix Report be accepted.

UNANIMOUSLY RESOLVED

- (a) *that the review of the Quarterly Risk Matrix Report be delegated to the relevant Portfolio Committees.*
- (b) *that the standardised agenda item for the Quarterly Risk Matrix Report be accepted.*

**8.4.3 Transfer of unregistered erf 2184, Wolseley
(05/02/07)**

Item 7.2 of the meeting of the Committee for Corporate and Financial Services, held on 13 October 2016, refers.

A memorandum from the Legal Advisor, dated 15 September 2016, is attached as **annexure 8.4.3**.

The Committee for Corporate and Financial Services unanimously resolved on 13 October 2016 to recommend to the Executive Mayor and Mayoral Committee and Council:

- (a) that Council confirms the transaction of unregistered erf 2184, Wolseley.
- (b) that the Municipal Manager be mandated to sign all the necessary documentation to effect the transfer of erf 2184, Wolseley.
- (c) that Mr & Mrs Klazen will be responsible for the cost of the transfer and also ensure that their outstanding municipal account be settled in full to effect the transfer for unregistered erf 2184, Wolseley.

UNANIMOUSLY RESOLVED

- (a) *that Council confirms the transaction of unregistered erf 2184, Wolseley.*
- (b) *that the Municipal Manager be mandated to sign all the necessary documentation to effect the transfer of erf 2184, Wolseley.*

- (c) *that Mr and Mrs Klazen will be responsible for the cost of the transfer and also ensure that their outstanding municipal account be settled in full to effect the transfer for unregistered erf 2184, Wolseley.*
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9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA

9.1 Quarterly Budget Statement (Section 52) report: 1 July 2016 to 30 September 2016 (9/1/2/2)

Item 7.1.2 of the Executive Mayor and Mayoral Committee meeting, held on 25 October 2016, refers.

The following memorandum, dated 20 October 2016, was received from the Director: Finance:

"Purpose

To submit the Quarterly Budget Statement to Council for information.

Background

The Quarterly Budget Statement (Section 52) report for 1 July to 30 September 2016 is attached as **annexure 9.1.**"

The Executive Mayor and Mayoral Committee resolved on 25 October 2016 to recommend to Council that notice be taken of the contents of the Quarterly Budget Statement report for the period 1 July 2016 to 30 September 2016.

UNANIMOUSLY RESOLVED

that notice be taken of the contents of the Quarterly Budget Statement report for the period 1 July 2016 until 30 September 2016.

9.2 Hand-over report for newly elected Council: 2016 (9/1/2/2)

Item 7.1.3 of the Executive Mayor and Mayoral Committee meeting, held on 25 October 2016, refers.

The following memorandum, dated 20 October 2016, was received from the Director: Finance:

"Purpose

To submit the Hand-over report for the newly elected Council to Council for information.

Background

The Hand-over report for the newly elected Council is attached as **annexure 9.2.**"

The Executive Mayor and Mayoral Committee resolved on 25 October 2016 to recommend to Council that notice be taken of the contents of the Hand-over report for the newly elected Council.

UNANIMOUSLY RESOLVED

that notice be taken of the contents of the Hand-over report for the newly elected Council.

9.3 Confirmation of Alderman status of Councillor John William Schuurman (3/P)

The following memorandum, dated 25 October 2016, was received from the Municipal Manager:

"Purpose

That Council considers confirming the Alderman status of Councillor John William Schuurman which has been bestowed on the Councillor by the then Ceres traditional local Council.

Deliberation

After the last Council meeting Councillor Schuurman brought it to the Administration's attention that he is also an Alderman and requested that he be recognised as such. Councillor Schuurman was asked to bring evidence to this effect which was confirmed by a certificate of the then Ceres Municipality in terms of which Alderman status was confirmed.

A copy of the certificate is attached as **annexure 9.3(a)**. Council's own policy on the conferment of Aldermanship is also attached as **annexure 9.3(b)**."

RESOLVED

that Council approves that the status of Alderman be conferred to Councillor John William Schuurman.

10. FORMAL AND STATUTORY MATTERS

None

NOTED

11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS

None

NOTED

12. COUNCIL-IN-COMMITTEE