

WITZENBERG

MUNISIPALITEIT

UMASIPALA

MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager / Munisipale Bestuurder

VAN / FROM: Director: Finance / Direkteur: Finansies

DATUM / DATE: 31 August 2016 / 31 Augustus 2016

VERW. / REF.: 09/1/2/2

FINANCE MONTHLY REPORT – AUGUST 2016

FINANSIES MAANDELIKSE VERSLAG – AUGUSTUS 2016

A MAYOR'S REPORT

A BURGEMEESTERS VERSLAG

The credit control measures could not be implemented in certain areas do to the lives of contractors and municipal staff's being threaten.

Die kredietbeheer maatreëls kon in sekere areas nie toegepas word nie, aangesien die lewens van diensverskaffers en munisipale personeel bedreig is.

B RESOLUTIONS

B BESLUIT

It is recommended that Council takes cognisance of the monthly budget statement and supporting documentation for August 2016.

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Augustus 2016.

C EXECUTIVE SUMMARY

C OPSOMMING

The municipality has read 92.5% of its consumption meters of which 99% was read correctly the first time. The monthly billing was also done as scheduled and during this process 17 188 accounts amounting to R 29.0 million was printed and distributed to consumers. The prepaid electricity sales amounted to R 3.5 million. The indigent cost to the municipality for the month amounts to R 1.2 million.

Die munisipaliteit het 92.5% van die meters gelees, waarvan 99% die eerste keer korrek gelees is. Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 17 188 rekeninge ten bedrae van R 29.0 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R 3.5 miljoen. Die deernis subsidies vir die maand beloop R 1.2 miljoen.

The accumulated debtor's collection target for the year is 71%, but the actual accumulated year to date debtor's collection is 80%.

Die opgehoopde debiteure verhaling se teiken vir die jaar is 71%, maar die werklike jaar tot op datum invordering is 80%.

The municipality issued orders to the value of R 13.2 million of which R 2.0 million was in terms of deviations.

Bestellings ter waarde van R 13.2 miljoen uitgereik, waarvan R 2.0 miljoen ten opsigte van afwykings is.

The municipality currently has R 105.0 million in its primary bank account.

Die munisipaliteit het R 105.0 miljoen in die primêre bankrekening.

D REPORT

1. PURPOSE

The purpose of this report is to prepare a section 71 report and other reporting requirements for consideration and discussion.

2. LEGAL FRAMEWORK

The following is the reporting requirements in terms of the MFMA:

2.1 WITHDRAWALS FROM BANK ACCOUNTS

In terms of section 11 (4) (a), the Accounting Officer must prepare a quarterly report regarding expenditure that has been authorised in terms of section 11(1) (b) to (j). Section 11(1) read as follow:

“11. (1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality’s bank accounts, and may do so only—

- (a) to defray expenditure appropriated in terms of an approved budget;*
- (b) to defray expenditure authorised in terms of section 26(4);*
- (c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);*
- (d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;*
- (e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—*
 - (i) money collected by the municipality on behalf of that person or organ of state by agreement; or*
 - (ii) any insurance or other payments received by the municipality for that person or organ of state;*
- (f) to refund money incorrectly paid into a bank account;*
- (g) to refund guarantees, sureties and security deposits;*
- (h) for cash management and investment purposes in accordance with section 13;*
- (i) to defray increased expenditure in terms of section 31; or*
- (j) for such other purposes as may be prescribed.”*

2.2 Expenditure on staff benefits

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

Section 66 reads as follow:

“66. The accounting officer of a municipality must, in a format

D REPORT

1. DOEL

Die doel van hierdie verslag is om 'n artikel 71-verslag en ander verslagdoening vereistes vir oorweging en bespreking voor te lê vir bespreking.

2. WETLIKE RAAMWERK

Die volgende is die rapportering vereistes in terme van die MFMA:

2.1 ONTTREKKINGS UIT BANKREKENINGE

In terme van artikel 11 (4) (a), moet die rekenpligtige beampte 'n kwartaallikse verslag ten opsigte van uitgawes wat in terme van artikel 11 (1) (b) tot (j) gemagtig is om voor te berei. Artikel 11 (1) lees soos volg:

“11. (1) Slegs die rekenpligtige beampte of die hoof finansiële beampte van 'n munisipaliteit, of enige ander senior finansiële beampte van die munisipaliteit wat op die skriftelike magtiging van die rekenpligtige beampte, kan onttrek geld of magtig om die onttrekking van geld uit enige van die munisipaliteit se bank rekening, en kan dit doen net-

- (a) uitgawes wat in terme van 'n goedgekeurde begroting bewillig is, te dek;*
- (b) in terme van artikel 26 (4) gemagtig uitgawes te bestry;*
- (c) onvoorsiene en onvermydelike uitgawes in terme van artikel 29 (1) te bestry;*
- (d) in die geval van 'n bankrekening geopen ingevolge artikel 12, betalings te maak van die rekening in ooreenstemming met subartikel (4) van daardie artikel;*
- (e) oor te betaal aan 'n persoon of orgaan van die staat geld wat deur die munisipaliteit op namens daardie persoon of orgaan van die staat ontvang, insluitende-*
 - (i) geld wat ingesamel is deur die munisipaliteit namens daardie persoon of orgaan van die staat deur 'n ooreenkoms;*
 - (ii) 'n versekering of ander betalings wat deur die munisipaliteit vir daardie persoon of orgaan van die staat ontvang;*
- (f) om geld wat verkeerdelik in 'n bankrekening betaal is terug te betaal;*
- (g) om waarborge, borge en sekuriteite terug te betaal;*
- (h) vir kontant bestuur en belegging in ooreenstemming met artikel 13;*
- (i) verhoogde uitgawes te dek in terme van artikel 31;*
- (j) vir enige ander doeleindes soos voorgeskryf mag word.”*

2.2 Besteding aan personeel voordele

In terme van Artikel 66 van die MFMA die Rekenpligtige Beampte moet 'n verslag oor al die uitgawes aangaan met betrekking tot personeelvoordele voor te berei. Artikel 66 lees soos volg:

“66. Die rekenpligtige beampte van 'n munisipaliteit moet, in 'n

and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—

- (a) salaries and wages;
- (b) contributions for pensions and medical aid;
- (c) travel, motor car, accommodation, subsistence and other allowances;
- (d) housing benefits and allowances;
- (e) overtime payments;
- (f) loans and advances; and
- (g) any other type of benefit or allowance related to staff."

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section.

This section read as follows:

"71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;
- (b) actual borrowings;
- (c) actual expenditure, per vote;
- (d) actual capital expenditure, per vote;
- (e) the amount of any allocations received;
- (f) actual expenditure on those allocations, excluding expenditure on—
 - (i) its share of the local government equitable share; and
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
- (g) when necessary, an explanation of—
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
 - (ii) any material variances from the service delivery and budget implementation plan; and
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

(2) The statement must include—

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

formaat en vir tydperke as wat voorgeskryf mag word, aan die Raad rapporteer op alle uitgawes wat aangegaan is deur die munisipaliteit op die personeel se salarisse, lone, toelaes en voordele, op 'n wyse wat sodanige uitgawes per tipe openbaar, naamlik—

- (a) salarisse en lone;
- (b) bydraes vir pensioene en mediese fonds;
- (c) reis, motor-, verblyf-, verblyf-en ander toelaes;
- (d) behuising voordele en toelaes;
- (e) oortydbetalings;
- (f) lenings en voorskotte, en
- (g) enige ander soort van voordeel of vergoeding aan personeel. "

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beamppte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

"71. (1) Die rekenpligtige beamppte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:

- (a) werklike inkomste per bron van inkomste;
- (b) werklike lenings;
- (c) die werklike uitgawes per stem;
- (d) die werklike kapitaalbesteding, per stem;
- (e) die bedrag van enige toekennings ontvang;
- (f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op
 - (i) sy deel van die plaaslike regering billike deel;
 - (ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en
 - (g) wanneer dit nodig is, 'n verduideliking van—
 - (i) enige wesenlike afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;
 - (ii) enige wesenlike afwykings van die dienslewering en begrotings implementeringsplan;
 - (iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.

(2) Die staat moet die volgende insluit-

- (a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en
- (b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

2.4 Other Policy Requirements

The rest of the report is informed by policies requirements as well as the service delivery and budget implementation plan (SDBIP).

3. DISCUSSION

The discussion of the information is based on the 3 key performance areas of Finance, namely:

- o Revenue
- o Supply Chain Management
- o Financial Administration

formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

2.4 Ander Beleid Vereistes

Die res van die verslag word bepaal deur die beleid sowel as dienslewering en die Begrotings Implementering Plan (SDBIP).

3. BESPREKING

Die bespreking van die inligting is gebaseer op die 3 sleutel prestasie-areas van Finansies, naamlik:

- o Inkomste
- o Voorsieningskanaal Bestuur
- o Finansiële Administrasie

3.1 REVENUE

3.1.1 Accounts and Meter readings

The important comparative statistics in relation to accounts is shown in the table below:

3.1 INKOMSTE

3.1.1 Rekeninge en meterlesings

Die belangrike vergelykende statistiek met betrekking tot rekeninge word getoon in die tabel hieronder:

Activities	Jun-16	Jul-16	Aug-16
Meter readings:			
No. of meter readings by meter readers	12 802	12 920	12,948
No. of readings estimated	1 134	1 022	1,076
No. of readings by owners	378	371	360
Metering online	70	70	70
Total number of meters	14 384	14 383	14,454
Completion date of meter readings	17/06/2016	14/07/2016	19/08/2016
No. of re-readings performed	429	354	386
No. of changes after re-readings	116	92	118
% of meters read correctly first time	99.09%	99.29%	99.09%
Faulty meters to technical dept.	0	0	106
Zero Consumption to tech, dept.	0	0	148
Faulty meters replaced	27	35	8
Water Connections	3	2	3
New Sewerage Connections	1	1	3
Disconnections	23	19	19
% of meters estimated	7.88%	7.11%	7.44%

Rates clearance certificates	Jun-16	Jul-16	Aug-16
Erfs subdivided	1	0	0
Application for clearance certificates		28	73
Clearance certificates issued		9	54
Deeds registrations	7	112	80
Consolidations	0	0	0

Nota. Skattings redes by Meterlesings Note Estimates - Meter readings	Jun-16	Jul-16	Aug-16
Meter locked	45	38	42
Gate locked	530	413	468
Under Ground	70	66	54
Beneath rubble	17	18	27
Under water	31	52	45
Dogs	162	109	131
Meter unreadable	29	77	29
Can't find mete/Vehicles parked on meter	268	249	277
Unread	1	0	3
	1 153	1 022	1 076

3.1.1.1 Billing dates

3.1.1.1 Heffingsdatums

Billing:	Jun-16	Jul-16	Aug-16
Debt raising date	21/06/2016	21/07/2016	22/08/2016
Date of account postage	24&27/06/2016	01&02/08/2016	26/08/2016
Debtor reconciliation (Debtors/Votes/Age analysis)	01/07/2016	01/08/2016	01/09/2016
Electricity Pre paid Reconciliation	01/07/2017	01/08/2016	01/09/2016

3.1.1.2 Number of informal households with access to basic services without accounts

3.1.1.2 Aantal informele huishoudings met toegang tot basiese dienste sonder rekeninge

Number of informal households with access to basic services without accounts	Jun-16	Jul-16	Aug-16
- N'duli (Polo cross)	1 096	1 096	1 096
- PA Hamlet (Phase 3 & 4)	0	0	0
- PA Hamlet (Phase 5)	0	0	0
- Tulbagh (Chris Hani)	534	534	534
- Wolseley (Pine Valley)	311	311	311
Total	1 941	1 941	1 941

Explanation:

Last figures received from housing department end June 2016.

Verduideliking:

Laaste syfers ontvang vanaf Behuising einde Junie 2016.

3.1.1.3 Number of customers with accounts

Number of customers with accounts	Jun-16	Jul-16	Aug-16
Electricity - Conventional	2 929	2 928	2 929
Electricity - Prepaid	9 972	9 982	9 991
Property rates	14 058	15 990	14 084
Refuse removal	12 024	12 025	12 025
Sewerage	12 490	12 492	12 496
Water	12 444	12 447	12 451
Other	11 886	11 628	11 097
Total number of accounts printed	14 769	15 036	14 596
Total number accounts emailed	2 041	2 608	2 592

Debiteure heffing vir die maand is soos volg / Debtor levies for the month are as follows:

Service Description	Jun-16	Jul-16	Aug-16
Assessment Rates (Monthly)	2 681 148.58	2 376 790.74	2 919 122.17
Assessment Rates (Yearly)	725 129.78	25 514 964.04	
Electricity	17 400 754.17	20 901 674.04	18 943 302.78
Refuse Removal	2 580 177.74	2 362 496.46	2 367 482.08
Sewerage	2 229 394.66	2 776 425.89	2 748 537.64
Water Levies	4 362 940.25	4 172 510.83	3 159 860.48
Rental	27 097.38	26 742.28	26 654.13
Housing	12 684.17	0.00	0.00
Loans	554.34	0.00	0.00
Indigent subsidy	-1 272 797.86	-1 205 779.41	-1 148 918.59
Sundries	85 400.40	73 157.32	80 222.33
Total	R28 832 483.61	R56 998 982.19	R29 096 263.02

Explanation:

Water levies for Ceres and PA Hamlet back to normal. Water restrictions lifted.

Verduideliking:

Water tariewe vir Ceres en PA Hamlet terug na normaal. Waterbeperkings opgehef.

3.1.4 Pre-paid Electricity Sales

3.1.4 Vooruitbetaalde Elektrisiteit Verkope

	Jun-16	Jul-16	Aug-16
Total Pre Paid Meters	9 972	9 982	9 991
Total Free units(Indigents)	107 320	108 170	103 440
Cost of free Units	R 89 075.60	R 94 107.90	R 89 992.80
Units sold	2 648 055.8	2 769 208.9	2 536 652.2
Cost of units sold	R 2 951 614.10	R 3 330 092.59	R 3 024 367.98
Vat Amount	R 425 734.58	R 479 427.63	R 436 052.13
Auxillary Amount	R 2 085.00	R 2 202.71	R 2 370.00
Total Amount Pre Paid	R 3 468 509.28	R 3 905 830.83	R 3 552 782.91

3.1.5 Indigent Households

3.1.5 Behoeftige Huishoudings

Mechanisms	Jun-16	Jul-16	Aug-16
Approved Indigent households:			
No. of households at beginning of the month:	2 658	2 673	2 707
Additions during the month	241	233	224
Cancellations during the month	226	199	357
No. of households at end of the month:	2 673	2 707	2 574
	Jun-16	Jul-16	Aug-16
Cost of Indigent to Council(403131121)	R1 117 652.35	R1 041 163.29	R990 932.36

Explanation:

Indigent decreased from 2707 to 2574 at end of August 2016.
Cost to Council – VAT Excluded.

Verduideliking:

Deernis het afgeneem vanaf 2 707 na 2 574 einde Augustus 2016.

3.1.6 Rates clearances

3.1.6 Belasting Uitklarings

Rates clearance certificates	Jun-16	Jul-16	Aug-16
Plots subdivided	1	0	0
Application for clearance certificates		28	73
Clearance certificates issued		9	54
Deeds registrations	7	112	80
Consolidations	0	0	0

3.1.7 Outstanding Debtors

The important comparative statistics in relation to accounts is shown in the table below. The table below provides an age analysis of the debtors as at 31 August 2016:

3.1.7 Uitstaande Debiteure

Die belangrike vergelykende statistiek met betrekking tot rekeninge word getoon in die tabel hieronder. Die tabel hieronder voorsien 'n ouderdomsanalise van Debiteure soos op 31 Augustus 2016:

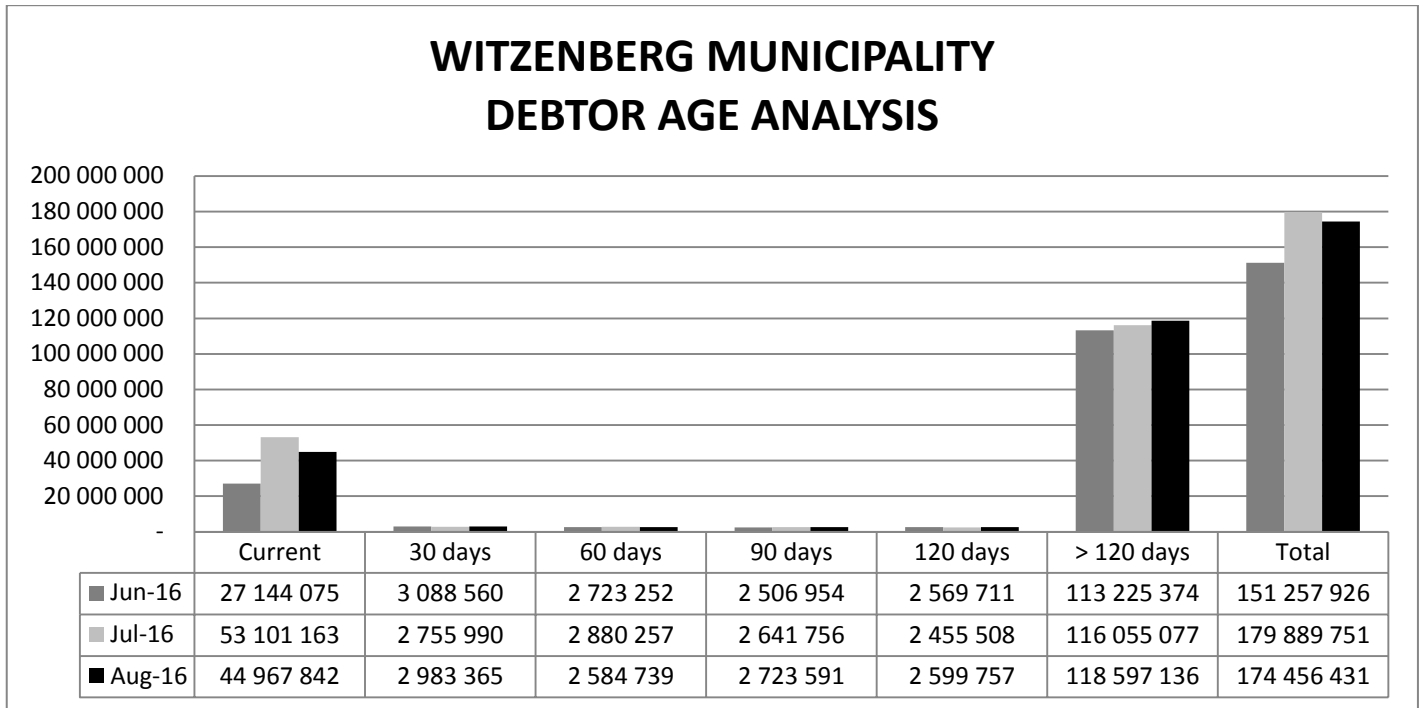
Detail	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total -	%
Debtors Age Analysis By Income Source										
	R	R	R	R	R	R	R	R	R	
Water	4 146 844	1 040 107	1 068 584	1 188 562	1 165 531	971 899	5 142 780	31 369 480	46 093 790	26.42%
Electricity	17 954 361	347 190	249 274	237 134	245 981	244 878	1 343 481	3 005 901	23 628 200	13.54%
Property Rates	18 784 375	451 354	185 183	209 175	166 679	141 985	2 311 595	11 845 624	34 095 971	19.54%
Waste Water Management	2 937 314	479 008	464 158	420 539	394 670	439 501	2 240 682	14 207 821	21 583 693	12.37%
Waste Management	2 419 974	560 772	506 835	511 816	479 058	468 339	2 674 723	17 346 584	24 968 101	14.31%
Property Rental Debtors	47 363	17 449	17 185	16 733	16 649	16 381	94 081	800 723	1 026 563	0.59%
Interest on Arrear Debtor Accounts	80 507	60 427	63 251	105 625	103 547	117 627	1 126 723	21 536 629	23 194 336	13.30%
Other	-1 402 896	27 058	30 268	34 006	27 640	33 309	205 237	911 154	-134 223	-0.08%
Total By Income Source	44 967 842	2 983 365	2 584 739	2 723 591	2 599 757	2 433 919	15 139 302	101 023 915	174 456 431	
%	25.78%	1.71%	1.48%	1.56%	1.49%	1.40%	8.68%	57.91%	100.00%	
Debtors Age Analysis By Customer Group										
Organs of State	8 443 814	97 608	71 717	72 564	63 853	42 027	906 867	1 916 655	11 615 105	6.66%
Commercial	20 991 376	500 230	289 922	318 640	277 290	310 904	1 894 609	8 220 935	32 803 906	18.80%
Households	12 572 862	2 171 645	2 037 066	2 166 123	2 082 236	1 894 725	11 043 009	86 467 979	120 435 645	69.03%
Other	2 959 790	213 882	186 034	166 265	176 377	186 263	1 294 818	4 418 346	9 601 774	5.50%
Total By Customer Group	44 967 842	2 983 365	2 584 739	2 723 591	2 599 757	2 433 919	15 139 302	101 023 915	174 456 431	100.00%
%	25.78%	1.71%	1.48%	1.56%	1.49%	1.40%	8.68%	57.91%	100.00%	

3.1.8 DEBITEURE OUDERDOMSANALISE

3.1.8 VERGELYKING

The graph below shows a comparison of the age analysis of this month to the previous month:

Die grafiek hieronder vergelyk die ouderdomsanalise van hierdie maand met die vorige maand:



Explanation:

Increase in outstanding amounts due to annual rates debit raising payable on 30 September 2016.

Verduideliking:

Verhoging in uitstaande skuld as gevolg van jaarlikse belasting heffing betaalbaar op 30 September 2016.

3.1.9 RECEIPTING

Table below indicates the value of receipts by the different cashiers or collecting agencies:

3.1.9 ERKENNING VAN ONTVANGS

Die onderstaande tabel dui die waarde van kwitansies soos gevorder deur die onderskeie kassiere en invorderings agentskappe:

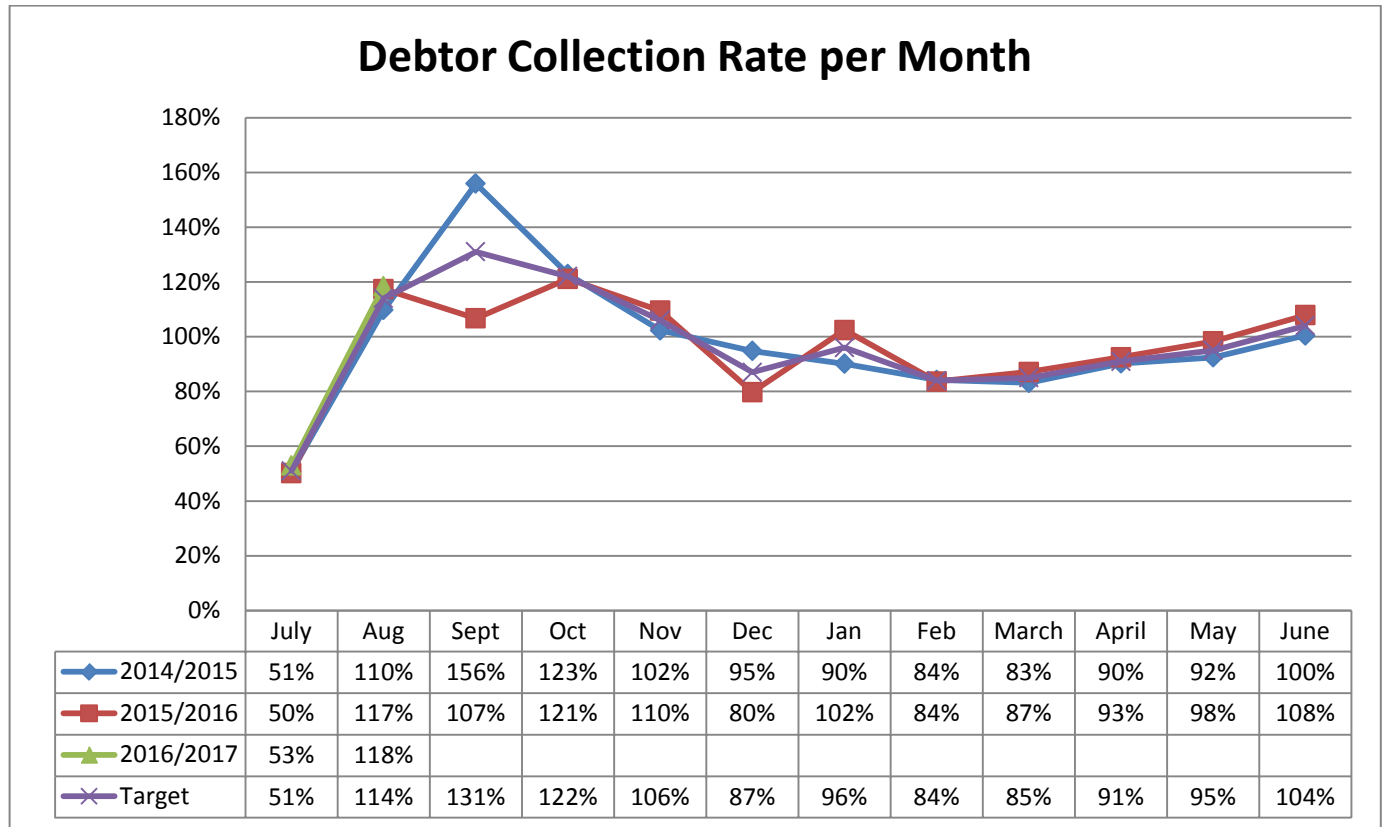
Collecting agent	Jun-16	Jul-16	Aug-16
Third party agents:	7 327 559.09	6 292 912.08	7 907 849.59
Syntell	R 3 452 852.10	R 3 408 606.80	R 3 736 605.10
Pay a bill	R 402 510.02	R 324 486.78	R 422 285.46
Easy pay	R 2 511 103.92	R 1 782 552.75	R 2 813 516.15
<u>Pay@</u>	R 468 277.03	R 301 186.78	R 431 111.61
ACB	R 492 816.02	R 476 078.97	R 504 331.27
Cashiers:	R 121 191 624.46	R 53 682 916.43	R 38 653 009.65
Transfer(Senior Cashier)	R 117 859 116.37	R 50 358 122.13	R 34 758 435.41
RMC 1 - Ceres	R 869 090.15	R 1 026 841.43	R 1 276 025.94
RMC 2 - Ceres	R 1 023 679.24	R 879 158.01	R 719 318.72
RMC 3 - Ceres			
RMC 4 - Ceres	R 14 383.66		R 187 443.14
RMC 6 - Tulbagh	R 549 197.51	R 571 410.57	R 591 922.33
RMC 7 - Wolseley	R 585 788.41	R 550 917.20	R 555 514.59
RMC 8 - Hamlet	R 57 914.93	R 55 373.15	R 57 736.23
RMC 9 - Op-die-Berg	R 35 243.39	R 36 592.60	R 37 717.20
RMC 10 - Thusong Center	R 197 210.80	R 204 501.34	R 468 896.09
Back office receipting	R -155 140.95	R 516.00	R -37 957.85
Total Cash Receipted	R 128 364 042.60	R 59 976 344.51	R 46 522 901.39

3.1.9.1 Receipting

3.1.9.1 Erkenning van Ontvangste

Cashiers:	Jun-16	Jul-16	Aug-16
Average of all Cashiers			
Number of transactions	4 434	4 669	4 661
Number of days operational	189	189	198
Number of receipts cancelled	15	19	28
Amount receipted	R 121 191 624.46	R 53 682 916.43	R 38 653 009.65
Value of variances in end of days - Surplus/(Shortage)			
Average number of transactions per day	23.46	24.70	23.54
Percentage cancelled receipts	0.34%	0.41%	0.60%
Percentage variances in end of days	0.00%	0.00%	0.00%

3.1.10 DEBTOR COLLECTIONS RATE PER MONTH



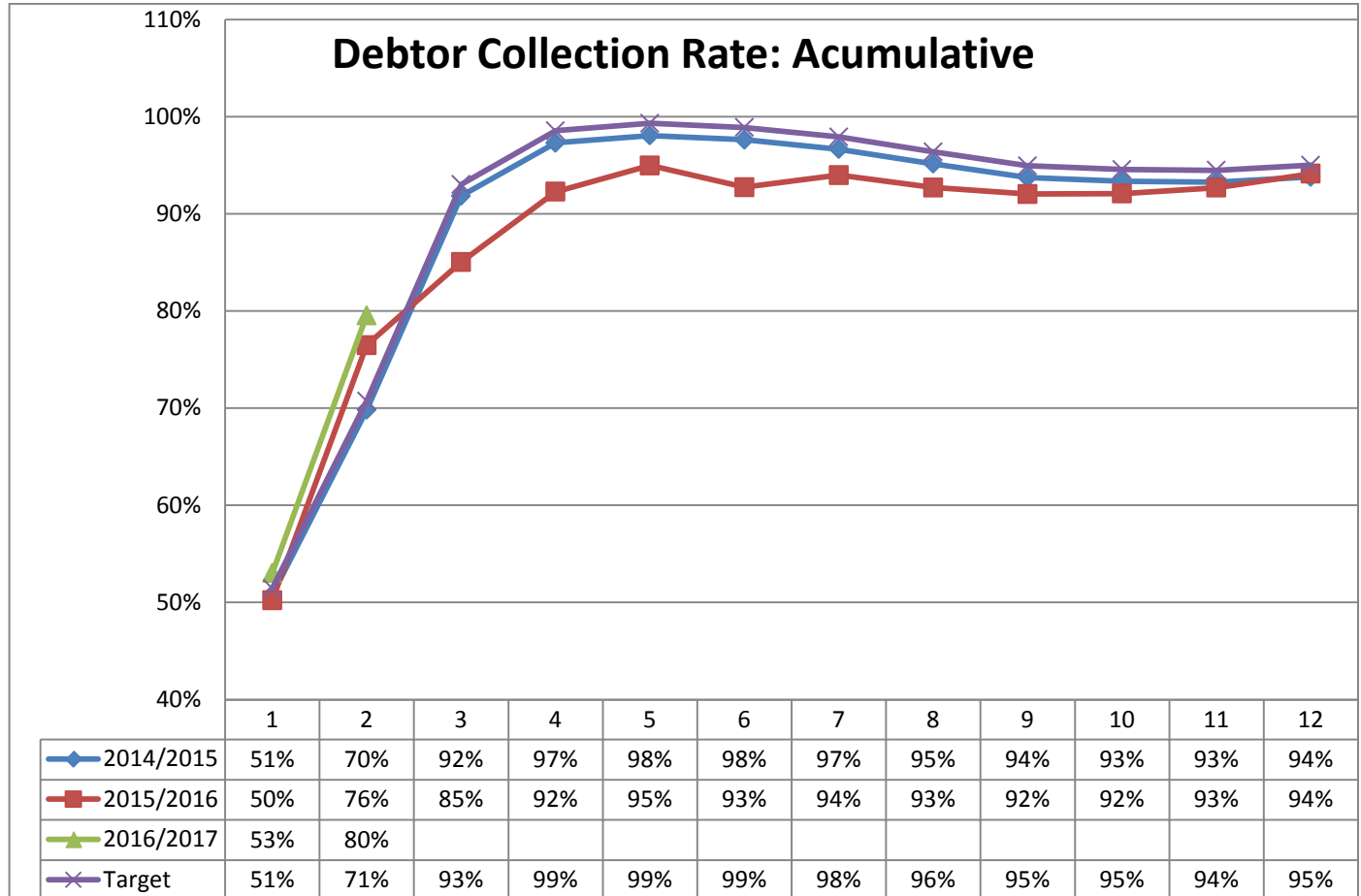
Explanation:

The purpose of this graph is to illustrate effectiveness of collection against targets set for the relevant months. The target for the month is 114% while the actual figure for August 2016 amounts to 118% in comparison to the corresponding month of the previous year 117%.

Verduideliking:

Die doel van hierdie grafiek is om die doeltreffendheid van die verhalings te illustreer teen die teikens gestel vir die onderskeie maande. Die teiken vir die maand is 114%, terwyl die syfer vir Augustus 2016 118% beloop in vergelyking met die vorige jaar 117%.

3.1.11 DEBTOR COLLECTION RATE ACCUMALATIVE



Explanation:

The purpose of this graph is to illustrate effectiveness of collection of debt against targets set for the year. The target for the year to date is 71% while the actual figure is 80%.

Verduideliking:

Die doel van hierdie grafiek is om die doeltreffendheid van die verhaling van skuld te illustreer teen die teikens gestel vir die jaar. Die teiken vir die jaar tot datum is 71%, terwyl die werklike syfer 80% beloop.

3.1.12 SUMMARY OF OUTSTANDING DEBT

Die tabel hieronder verskaf 'n opsomming van uitstaande skuld:

	Jun-16	Jul-16	Aug-16
Councillors:			
Deferments	-3271.74	0	3381.72
Current	6 075.57	6 483.31	23 797.77
30 days	9.38	4.81	20 304.98
60 days	-	-	2 923.06
90 days	-	-	2 826.72
> 90 days	-	-	58 603.56
Total	R 2 813.21	R 6 488.12	R 111 837.81
Employees:			
Deferments	69599.82	110603.58	111387.88
Current	50 666.23	56 601.32	105 461.51
30 days	7 330.82	7 838.46	15 523.22
60 days	1 517.42	2 007.81	5 109.42
90 days	1 638.27	1 524.96	1 473.64
> 90 days	67 574.88	69 232.37	71 018.98
Total	R 198 327.44	R 247 808.50	R 309 974.65
Government Departments:			
Current	301 938.27	1 042 021.06	2 129 572.32
30 days	14 736.10	18 987.88	721 314.61
60 days	7 241.11	6 839.89	1 023 661.38
90 days	6 017.98	6 353.15	11 803.37
> 90 days	605 803.27	499 901.39	370 848.82
Total	R 935 736.73	R 1 574 103.37	R 4 257 200.50
Schools & Hostels:			
Deferment	-1592.84		16333.74
Current	319 512.20	396 858.28	258 305.29
30 days	88 266.38	182 387.36	145 143.77
60 days	49 272.51	49 040.43	43 176.45
90 days	22 534.80	32 964.42	37 421.54
> 90 days	395 738.20	297 330.94	422 354.07
Total	R 873 731.25	R 958 581.43	R 922 734.86
Indigent households			
Deferments	3 651 464.24	4 265 151.09	4084812.59
Current	434 388.47	470 084.77	553017.53
30 days	402 338.75	356 922.67	351379.32
60 days	405 348.11	399 077.92	306762.24
90 days	347 950.67	375 755.50	372296.6
> 90 days	8 842 378.62	9 555 560.14	9370421.09
Total	R 14 083 868.86	R 15 422 552.09	R 15 038 689.37

3.1.12.1 50 Highest Business and Government Accounts

Attached as Annexure M

3.1.12.1 50 Hoogste besigheid- en regering rekeninge:

Aangeheg as Bylae M

3.1.13 Credit Control Mechanisms

The table below indicates the number of mechanisms instituted:

3.1.13 Kredietbeheer meganismes

Die tabel hieronder toon die aantal meganismes ingestel:

Disconnection of services:	Jun-16	Jul-16	Aug-16
No. of customers on the disconnections lists	2 644	2 824	2 558
No. already block	1 518	1 620	1 586
No. of new disconnections for the month:			
- Prepaid	775	599	896
- Conventional	57	0	53
Number reconnected:			
- Prepaid	49	0	711
- Conventional	261	174	51
Reconnected :due to faulty groupings and Indigent and poor households			
No. of customers still disconnected	1 620	1 586	1 610
% of disconnections executed	89%	79%	99%

Explanation:

Tender for connections and disconnections not yet completed.

Verduideliking:

Tender van aansakel en afsakel van konvensionele krag nog nie afgehandel nie

3.2.1 Demand and Acquisition

3.2.1 Aanvraag en Verkryging

3.2.1.1 Advertisement stage

3.2.1.1 Adverteringsfase

The following competitive bids are currently in the advertisement stage:

Die volgende mededingende tenders is tans in die adverterings Fase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/13/89	Supply, upgrade and replacement of water networks in the Witzenberg area	30-Sep-2016
08/2/13/90	Supply, upgrade and replacement of Sewer networks in the Witzenberg area	30-Sep-2016
08/2/14/93	Supply and delivery of Electrical cables	21-Sep-2016
08/2/14/02	Appointment of an auctioneer	04-Oct-2016
08/2/13/08	Maintenance of water meters in the Witzenberg area	16-Sep-2016
08/2/14/09	Electrical and mechanical maintenance of water and sewer pump stations and treatment works in Witzenberg for a period of 24 months	06-Sep-2016
08/2/14/11	Supply, delivery and installation of vinyl flooring at Witzenville community hall	23-Sep-2016
08/2/14/12	Sale of portion 1 of farm 276, Duivelsberg & remainder of farm 274, Twistniet, Tulbagh RD	16-Sep-2016

The following formal written price quotations are currently in the advertisement stage:

Die volgende formele geskrewe pryskwotasies is tans in die Adverteringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/14/03	Supply and delivery of Protective clothing	14-Sep-2016
08/2/14/04	Lease of the Café building in Pine Forest holiday resort	14-Sep-2016
08/2/14/05	Lease of the Café building at N'duli and PA Hamlet swimming pools	14-Sep-2016

3.2.1.2 Evaluation stage

3.2.1.2 Evaluering stadium:

The following competitive bids are currently in the evaluation stage:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/13/72	Roads and Storm water maintenance in Witzenberg area	24-Jun-2016	12-Jul-2016 Referred back revised report received 01-Sep-2016	E Lintnaar
08/2/13/82	Provision of Security Services	15-Aug-2016	Awaiting	C Wessels
08/2/13/91	Supply and fitment of new tyres, tubes and provision of tyre repair and other related services	26-Aug-2016	Awaiting	B vd Watt
08/2/13/92	Supply, delivery & fitment of vehicle batteries	26-Aug-2016	Awaiting	B vd Watt

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/13/80	Supply, delivery and assemble of office furniture	15-Aug-2016	Awaiting	C Wessels
08/2/13/87	Service Provider For Training Of Municipal Officials On Law Enforcement For Peace Officers (LEPO) Short Course: NQF 5 (12 Credits)	15-Jun-2016	24-Jun-2016 Awaiting feedback from Manager: HR	I Swartbooi

3.2.1.3 Adjudication stage

3.2.1.3 Toekenningsfase:

No competitive bid is currently in the adjudication stage.

Geen mededingende tenders is tans in die toekenningsfase nie.

No formal written price quotations are currently in the adjudication stage.

Geen formele geskrewe prys kwotasie is tans in die toekenningsfase.

3.2.1.4 Bids awarded

3.2.1.4 Tenders toegeken

Paragraph 5(3) of Council's Supply Chain Management Policy states that, "An official or bid adjudication committee to which the power to make final awards has been sub delegated in accordance with subparagraph 5(2) must within five days of the end of each month submit to the official referred to in subparagraph 5(4) a written report containing particulars of each final award made by such official or committee during that month, including-

- (a) the amount of the award;
- (b) The name of person to whom the award was made; and
- (c) The reason why the award was made to that person."

Paragraph 5(4) (a) further states that the written report referred to above, must be submitted to the accounting officer.

The following competitive bids were awarded by the Bid Adjudication Committee during the month of August 2016:

Paragraaf 5 (3) van die Raad se Voorsienings Kanaal Beleid state wat, "n beampte of Bodtoekenningskomitee aan wat finale toekennings te maak het is sub gedelegeer in ooreenstemming met subparagraaf 5 (2) moet binne 5 dae van die einde van elke maand aan die beampte bedoel in subparagraaf 5 (4) 'n skriftelike verslag wat besonderhede bevat van elke finale toekenning wat deur so 'n beampte of komitee gedurende die maand, insluitend-

- (a) die bedrag van die toekenning;
- (b) Die naam van die persoon aan wie die toekenning gemaak is, en
- (c) Die rede waarom die toekenning gemaak is aan daardie persoon."

Paragraaf 5 (4) (a) bepaal verder dat die geskrewe verslag waarna hierbo verwys word, moet voorgelê word aan die rekenpligtige beampte.

Die volgende mededingende tenders was toegeken deur die Tender Toekenningskomitee gedurende Augustus 2016:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
08/2/13/47	05-Aug-2016	Universal Knowledge Software	Service provider for Library science Learnership training SAQA ID: 58624 (Re-advertisement)	Only responsive bidder	Based on tendered rates with an estimated value of R 199 528.04 (Incl. VAT)

08/2/13/54	19-Aug-2016	Various Bidders	Sale of residential erven in Ceres, Bella Vista, Wolseley, Tulbagh and Prince Alfred's Hamlet	Bidders offered the highest price	Based on tendered rates with
08/2/13/58	26-Aug-2016	F2 Waardeerders CC t/a Suid Kaap Waardeerders	Service provider for compilation and maintenance of general valuation roll, supplementary valuation roll and other related valuation services for Witzenberg Municipality	Bidder scored the highest points	Based on tendered rates with an estimated value of R 1 871 538.00 (Incl. VAT)

The following bid was awarded by the Accounting Officer during the month of August 2016:

Die volgende tender was toegeken deur die Rekenpligtige Beamppte gedurende Augustus 2016:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Value (incl. VAT)
CES 17/2014	02-Aug-2016	Various service providers on roster system	Provision of engineering services for various projects	Transversal Procurement: SCM Regulation 32	Based on tendered rates

3.2.1.5 Paragraph 8 (4): Cancellation and re-invitation of tenders

Paragraph 8 (4) of the Preferential Procurement Regulations of 2011 states the following:

An organ of state may, prior to the award of a tender, cancel a tender if-

- (a) due to changed circumstances, there is no longer need for the goods or services tendered for; or*
- (b) funds are no longer available to cover the total envisaged expenditure; or*

© no acceptable tenders are received.

The following formal written price quotation or competitive bid was cancelled during the month of August 2016:

3.2.1.5 Paragraaf 8 (4): Kansellasië en her-uitnodiging van tenders

Paragraaf 8 (4) van die Voorkeur Verkrygings Regulasies van 2011 bepaal die volgende:

'n staats instansie mag op voor die toekenning van 'n tender, 'n tender te kanselleer indien-

- (a) as gevolg van veranderde omstandighede, daar is nie meer nodig vir die goedere of dienste aangebied;*
- (b) fondse is nie meer beskikbaar om die totaal in die vooruitsig gestel uitgawes te dek;*

(c) geen aanvaarbare tenders ontvang is.

Die volgende formele geskrewe prys kwotasie of mededingende tender was gekanselleer gedurende Augustus 2016:

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/13/46	05-Aug-2016	Training of municipal officials on a Life guard swimming pool course	Bid validity period lapsed

3.2.1.6 Paragraph 19 (1) I and 19 (2): Formal written price quotations

Paragraph 19(1) I of Council's Supply Chain Management Policy states that: *"if it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the chief financial officer or an official designated by the chief financial officer"*

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Formele geskrewe kwotasies

Paragraaf 19 (1) (c) van die Raad se Voorsieningskanaal Beleid meld dat: *"As dit nie moontlik is om ten minste drie kwotasies te bekom nie, moet die redes aangeteken en goedgekeur word deur die hoof finansiële beamppte of 'n beamppte aangewys deur die hoof finansiële beamppte"* Paragraaf 19 (2) van die Raad se Voorsieningskanaal

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Paragraph 19(2) of Council's Supply Chain Management Policy states that: *"A designated official referred to in subparagraph 19(1) I must within three days of the end of each month report to the chief financial officer on any approvals given during that month by that official in terms of that subparagraph."*

Bestuur Beleid meld dat: *"n aangewese beampte waarna in subparagraaf 19 (1) verwys (c) moet binne 3 dae van die einde van elke maand verslag aan die hoof finansiële beampte op enige goedkeurings gegee tydens daardie maand deur daardie beampte in terme van daardie subparagraaf."*

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o. sub delegation
11-Aug-2016	Human Communications (Pty) Ltd	Advertisement for Appointment of Audit, Risk and Performance committee members	Lowest responsive quotation	R 11 849.26 (Incl. VAT)	Chief Financial Officer	11-Aug-2016
11-Aug-2016	Human Communications (Pty) Ltd	Advertisement of Bids: 08/2/13/91, 08/2/13/92, 08/2/14/08.	Lowest responsive quotation	R 8 783.18 (Incl. VAT)	Chief Financial Officer	11-Aug-2016
15-Aug-2016	Ceres Spar	Catering for Council Meeting 17 August 2016.	Lowest responsive quotation	R 3 648.65 (Incl. VAT)	Chief Financial Officer	15-Aug-2016
15-Aug-2016	Boland Drukpers	Printing of Councilor's Booklets	Only responsive quotation	R 3 750.60 (Incl. VAT)	Chief Financial Officer	15-Aug-2016
16-Aug-2016	Rustic Venues	Accommodation & Catering for Learner ship Camp 19-21 Aug 2016	Lowest responsive quotation	R 14 900.00 (Incl. VAT)	Chief Financial Officer	16-Aug-2016
19-Aug-2016	Breerivier Training Development	Digger Loader training 12 July 2016	Lowest responsive quotation	R 2 602.05 (Incl. VAT)	Chief Financial Officer	19-Aug-2016
19-Aug-2016	Breerivier Training Development	Training for Convey Dangerous Goods	Lowest responsive quotation	R 4 816.50 (Incl. VAT)	Chief Financial Officer	19-Aug-2016
26-Aug-2016	Human Communications (Pty) Ltd	Advertisement for bid 08/2/14/12, Erratum: 08/2/14/08	Lowest responsive quotation	R 8 051.25 (Incl. VAT)	Chief Financial Officer	26-Aug-2016
29-Aug-2016	Lexis Nexis	Supply and Delivery of Local Government Libraries	Lowest responsive quotation	R 21 117.70 (Incl. VAT)	Chief Financial Officer	29-Aug-2016
30-Aug-2016	Human Communications (Pty) Ltd	Advertisement for bid 08/2/13/93, 08/2/13/89 and 08/2/13/90	Lowest responsive quotation	R 10 978.98 (Incl. VAT)	Chief Financial Officer	30-Aug-2016

3.2.1.7 Paragraph 20 (d): Policy Compliance

Paragraph 20(d) of Council's Supply Chain Management Policy states that: *The procedure for the procurement of goods or services through written quotations or formal written price quotations is as follows: the accounting officer or chief financial officer must on a monthly basis be notified in writing of all written quotations and formal written price quotations accepted by an official acting in terms of a sub delegation.*

3.2.1.7 Paragraaf 20 (d): Beleidsvoldoening

Paragraaf 20 (d) van die Raad se Voorsieningskanaal Beleid bepaal dat: *"Vir die verkryging van goedere of dienste deur middel van geskrewe kwotasies of formele geskrewe kwotasies proses is soos volg: die rekenpligtige beampte of hoof finansiële beampte moet op 'n maandelikse basis in kennis gestel word in skriftelik van alle geskrewe kwotasies en formele geskrewe kwotasies aanvaar deur 'n amptenaar wat in terme van 'n sub-afvaardiging."*

For the purpose of this report, only the formal written price quotations will be reported on.

Vir die doel van hierdie verslag, sal slegs die formele geskrewe kwotasies gerapporteer word.

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of August 2016:

Die volgende formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van Augustus 2016:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
08/2/14/1	24-Aug-2016	Siyphambili Electrical & Industrial Supplies CC	Supply and delivery of 10mm ² PCL airdac cable	Bidder scored the highest points	R 101 160.00 (incl. VAT)	Director: Technical Services

3.2.1.8 Appeals

The following appeals were lodged during August 2016.

3.2.1.8 Appèlle

Geen appèlle is gedurende Augustus 2016 ontvang nie.

3.2.1.9 Deviations

Paragraph 44(3) of Council's Supply Chain Management Policy states that: *The accounting officer must record the reasons for any deviations in terms of subparagraphs (1) (a) and (b) of this policy and report them to the next meeting of the council and include as a note to the annual financial statements.*

The following table contains the approved deviations by the Accounting Officer for the month of August 2016 which totals R 2 010 252.44:

3.2.1.9 Afwykings

Paragraaf 44 (3) van die Raad se Voorsieningskanaal Beleid meld dat: *"Die rekenpligtige beampte moet teken die redes vir enige afwykings in terme van subparagrafe (1) (a) en (b) van hierdie beleid en rapporteer dit aan die volgende vergadering van die raad en sluit as 'n nota tot die jaarlikse finansiële state."*

Die volgende tabel bevat die goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van Augustus 2016 wat beloop op die totaal van R 2 010 252.44:

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
01-Aug-16	Ignite Advisory Services (PTY) Ltd	Supply, install and maintain of web based compliance & SDBIP system	Impractical	141307	200 432.88
01-Aug-16	Ceres Plant Hire	Repair Concrete Cutter	Impractical	141327	2 187.30
01-Aug-16	Spilhaus Ceres	Emergency Works Bella Vista Pipeline	Emergency	141329	2 724.60
01-Aug-16	Giovanni's Fisheries	Food and Beverages for Emergency workers	Emergency	141331	390.00
01-Aug-16	South African Post Office	Distribution of Newsletters within the Witzenberg Area	Single supplier	141332	3 660.30
02-Aug-16	Transnet	Monthly Rental Erf 2376 - August 2016	Impractical	141340	7 138.17
10-Aug-16	Witzenberg Herald	Advert: Audit, risk & perf. Mgt.	Single supplier	141453	3 120.00

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Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
10-Aug-16	Witzenberg Herald	Advert: Tenders 08/2/13/91, 08/2/13/92 and 08/2/14/08	Single supplier	141454	2 808.00
11-Aug-16	Witzenberg Herald	Public Notice of Council Meeting	Single supplier	141464	3 120.00
12-Aug-16	Institute of Internal auditors (SA)	Membership fees 2016-2017	Single supplier	141514	9 172.80
15-Aug-16	HSM Amanzi	Emergency repair work at Pittebos pump station	Emergency	141529	296 992.80
15-Aug-16	HSM Amanzi	Electrical & Mechanical repair work at Water & Sewer pump stations in Witzenberg	Single supplier	141546	513 000.00
16-Aug-16	Witzenberg Herald	Publication of Notice: Interruption of Water Supply 23 / 25 August 2016:Bella Vista; Ceres & Nduli Area	Single supplier	141589	3 159.00
17-Aug-16	Giovanni's Fisheries	Food and Beverages for Emergency workers	Emergency	141614	150.99
18-Aug-16	Mpact Plastic Containers (Pty) Ltd	RFID Tags for the Wheelie Bins	Impractical	141638	7 980.00
18-Aug-16	ICE Group (Edms) BPK	Professional Fees: Account Nr.2 & Account Nr.3	Impractical	141640	491 784.91
18-Aug-16	Ceres Alarms	Repair of gate motor at Main Building	Impractical	141642	6 224.40
22-Aug-16	Pitney Bowes Batsumi Enterprise	Postage on franking machine	Single supplier	141694	9 600.00
23-Aug-16	Beka Schröder	Supply of 125W Post top Lanterns	Single supplier	141713	24 213.60
23-Aug-16	Beka Schröder	Supply of Light fittings 400W	Single supplier	141714	66 872.40
23-Aug-16	Johan Bezuidenhout Attorneys	Legal Services Rendered	Impractical	141732	1 019.20
24-Aug-16	Giovanni's Fisheries	Food and Beverages for Emergency workers	Emergency	141747	410.00
24-Aug-16	AAD Truck & Bus	Supply for Switch Assembly / Combination for CT 6608	Impractical	141757	7 374.87
25-Aug-16	Witzenberg Herald	Publish notice: New Council	Single supplier	141778	12 168.00
26-Aug-16	AAD Truck & Bus	Replace clutch kit, booster & bearing	Emergency	141787	28 002.94
29-Aug-16	HSM Amanzi	Emergency repair work at Akkerbos pump station	Emergency	141826	296 463.84

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Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
30-Aug-16	Witzenberg Herald	Publish of Advert bid 08/2/14/4, 08/2/14/5 & 08/2/14/14. Extension of closing date 08/2/14/8	Single supplier	141860	3 588.00
31-Aug-16	Syntell (PTY) Ltd	Programming of controller at Voortrekker- & Vos Street intersection	Single supplier	141870	6 493.44

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
June 2016	R 960 114.82	R11 291 444.67	8.50%
July 2016	R 735 648.45	R8 859 617.01	8.31%
August 2016	R 2 010 252.44	R13 211 652.31	15.21%

Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

	30 June 2016	31 July 2016	31 August 2016
Value of inventory at hand	R4 584 837.39	R4 471 736.37	R4 547 721.22
Turnover rate of total value of inventory (Norm 1,5 times for the third quarter)	1.43 times	1.44 times	1.50 times
Turnover rate excluding Chinese meters	1.46 times	1.47 times	1.53 times
Date of latest stores reconciliation	05.09.2016		
Date of last stock count	29.06.2016		
Date of next stock count	28.09.2016		

Expenditure

Uitgawes

3.2.3.1 Salaries section

The high level information with regard to the salary is contained in the table below:

3.2.3.1 Salaris afdeling

Die hoë vlak van inligting met betrekking tot die salarisse is vervat in die tabel hieronder:

	June 2016	July 2016	Aug 2016
Salaries – Cost to company	R10 292 287.98	R10,924,024.62	R11,005,315.46
Provisions included with salaries	R1 090 126.04	R1,090,631.46	R1,196,704.52
Number of Employees and Councillors included in run	557	557	568
Number of Ward members receiving allowance	111	113	0
Balancing amount	R184 226.62	R127 050.25	R156 841.91

3.2.3.2 Creditors Section

3.2.3.2 Krediteure afdeling

An age analysis of the creditors with comparative figures for the previous months is as shown in the table below:

'n Ouderdomsontleding van die Krediteure met vergelykende syfers vir die vorige maande word in die tabel hieronder aangedui:

Period	< 30 days	< 60 days	< 90 Days	< 120 days	< 150 days	< 180 days	< 365 days	> 365 days	Total
June 2016	17 083 690	415 127	54 904	0	0	3 522 853	0	0	R21 076 574
July 2016	757 419	2 312 986	32 762	1 077	0	0	0	0	R3 104 244
Aug 2016	784 032	6 937	0	0	0	0	0	0	R790 969

The table below indicates the highest creditors outstanding longer than 30 days:

Name of creditor	July 2016 Amount	Aug 2016 Amount	Description	Reason
INCLEDON CAPE		1 112	VARIOUS GOODS DELVIED	DID NOT APPEAR ON STATEMENT
ARB ELECTRICAL	16 080	5 825	VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
CERES PLANT HIRE	860		VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
CERES BUILD IT	7 317		VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
CERES SPAR	559		VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
FORMS INDEPENDENT	866		VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
GIOVANNIS FISHERIES	3 599		VARIOUS GOODS DELIVERED	DID NOT RECEIVED STATEMENT
LESVOS FISHERIES	22 250		VARIOUS GOODS DELIVERED	DID NOT RECEIVED STATEMENT
MANAGED INTEGRITY EVALUATION	7 334		MIE BACKGROUND SCREENING	DID NOT APPEAR ON STATEMENT
PC BERNING	20 431		CASE LOADER	DID NOT APPEAR ON STATEMENT
POWERREC	2 156 184		ELELCTRIFICATION OF BELLA VISTA	WAITING FOR BANKING INFORMATION
SANITECH	1 309		VARIOUS GOODS DELIVERED	DID NOT RECEIVED STATEMENT
TRIPLE ONE PRINTERS	379		PILOT VPN	DID NOT APPEAR ON STATEMENT
TOURVEST TRAVEL	85 846		VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT
WITZENBERG HERALD	12 168		VARIOUS GOODS DELIVERED	DID NOT APPEAR ON STATEMENT

The high level information with regard to the creditor section is contained in the table below:

	May 2016	June 2016	July 2016	August 2016
Total value of creditors paid	R33,059,582	R35,015,805	R20,548,082	R 26 032 217
Date of creditor reconciliation	07/06/2016	12/07/2016	01/08/2016	01/09/2016

The table below contains the 10 highest creditor values outstanding:

Die tabel hieronder bevat die 10 hoogste uitstaande skuldeiser waardes:

Name of creditor	July 2016 Amounts Outstanding	Aug 2016 Amounts Outstanding	Description of goods/ services
KAAP AGRI	28 545	45 700	VARIOUS GOODS DELIVERED
BOLAND DRUKPERS	28 762		VARIOUS GOODS DELIVERED
DOOLING IT SOLUTIONS	38 082		VARIOUS GOODS DELIVERED
CHLORCAPE	52 508	77 132	CYLINDERS
ARB ELECTRICAL	60 642	40 128	VARIOUS GOODS DELIVERED
WCC CABLES AND ELECRTICAL SUPPLIES	68 640		FUSES, STRAYRODS, INDUSTRIAL PLUGS
KONICA MINOLTA	75 199		RENTAL/COPIES
JC SERVICES	92 057	65 447	HIRING OF LOADER
SOLETHU ENERGY	110 629		ELECTRIFICATION OF PINE VALLEY
POWERREC	2 156 184		ELECTRIFICATION OF BELLA VISTA
CERES SPAR		26 328	VARIOUS GOODS DELIVERED
VIKO/VILLIERSDORP		30 495	VARIOUS GOODS DELIVERED
KARSTEN HARDWARE		30 719	VARIOUS GOODS DELIVERED
UNIVERSAL TRADING		40 474	VARIOUS GOODS DELIVERED
TRANSFORM KWT TRUST		48 699	VARIOUS GOODS DELIVERED
DELNIET KONSTRUKSIE		48 996	HIRING OF D6 DOZERS

The table below contains the 10 highest value creditors paid for the month:

Die tabel hieronder bevat die 10 hoogste waarde krediteure uitbetaal vir die maand:

Name of creditor	July 2016	August 2016
MARTIN & EAST	7 765 929.47	
MASISEBENZE WATER SYSTEMS	2 359 800.00	1 415 264.40
AAD TRUCK & BUS	1 091 825.81	
PVR SERVICES AND SUPPLIES	900 858.21	
AWV PROJECT MANGEMENT	732 564.00	
H.S.M	538 779.11	
ABB SOUTH AFRIKA	510 217.55	
VENUS SECURITY SERVICES	493 419.71	722 228.08
UMZALI CIVILS	651 750.19	
ESKOM	20 545 283.41	22 397 150.61
ASLA		2 770 414.46
POWERREC		2 156 184.14
MULTIPART PETROL		247 685.77
DIE POSMEESTER		175 694.15
DELNIET KONSTRUKSIE		143 504.34
BDK TECHNOLOGIES		136 309.52
TOURVEST TRAVEL SERVICES		123 359.63

3.2.3.3 Petty Cash:

3.2.3.3 Kleinkas

Type Transaksie	July 2016		Aug 2016	
Type of transaction	Total	%	Total	%
Condolences, well wish cards, bouquets, flowers and keys for offices	R 2 282.40	35.12%	R 1 400.40	15.12%
Refreshments and caterings	R 2 751.30	42.33%	R 3 747.10	40.47%
Rent (Halls etc.);	R 0.00		R 0.00	
Refunds (Library book fees)	R 0.00	0.00%	R 0.00	0.00%
Payment of clients without bank accounts	R 0.00	0.00%	R 0.00	0.00%
Temporary vehicle licensing fees and public driver permits	R 48.00	0.74%	R 144.00	1.56%
Tollgate fees when an employee is driving with an official vehicle registered in the name of council	R 0.00	0.00%	R 0.00	0.00%
Approved in terms of 5 (b) (vi) of Petty Cash policy	R 1 417.20	21.81%	R 3 967.50	42.85%
GRAND TOTAL	R 6 498.90		R 9 259.00	

Petty cash: Cash at hand reconciliation

Kleinkas:

Kontant voorhande opsomming

DESCRIPTION / BESKRYWING	June 2016	July 2016	Aug 2016
Opening cash balance	R5 000	R5 000	R5 000
Less total vouchers	(R4 800.10)	(R6 498.90)	(R9 259.00)
Replenishment during month	R2 500	R3 397.40	R7 434.00
Cash at hand before month-end replenishment	R2 699.90	R1 898.50	R3 175.00
Replenishment at month end	R2 300.10	R3 101.50	R1 825.00
Closing cash balance at month end	R5 000	R5 000	R5 000

3.3 FINANCIAL ADMINISTRATION

3.3 FINANSIële ADMINISTRASIE

3.3.1 Cash and Investments

3.3.1 Kontant en Beleggings

The information with regard to the cash and investment is contained in the tables below:

Die inligting met betrekking tot die kontant en beleggings is vervat in die tabelle hieronder:

Cash:

Kontant:

Bank accounts Bank rekeninge	Institution Instansie	Acc. Numbers	31 July 2016		31 Aug 2016	
			Bank balance	Cashbook Balance	Bank balance	Cashbook Balance
Primary Bank Acc.	STANDARD BANK	203 241 819	R111,322,192	R95,605,695	R115,979,162	R105,305,894

Investments:

Beleggings:

Institution / Instansie	June 2016		July 2016		Aug 2016	
	R	% of available funds	R	% of available funds	R	% of available funds
ABSA Bank Ltd	R0		R0		R0	
Investec Bank Ltd	R0		R0		R0	
Nedbank Ltd	R0		R0		R0	
Standard Bank of SA Ltd	R0		R0		R0	
Total	R0		R0		R0	

Investment Purpose Doel van Belegging	June 2016		July 2016		Aug 2016	
	R	% of available funds	R	% of available funds	R	% of available funds
Unutilised government grants	R0		R0		R0	
Capital Replacement Reserve (CRR)	R0		R0		R0	
Provisions	R0		R0		R0	
Total	R0		R0		R0	

The detail movements of the investments are shown in Annexure A.

Die gedetailleerde bewegings van die beleggings word getoon in Bylae A.

The balance of the unutilised funding account is indicated in the table below:

Die balans van die onbenutte befondsing rekening word in die tabel hieronder aangedui:

Unutilised Project funding: Onbenutte Projek befondsing:	June 2016	July 2016	Aug 2016
Balances	R27,704,420.12	R 27,241,930.79	R15,523,518.56

FINANCE MONTHLY REPORT AUGUST 2016 / FINANSIES MAANDELIKSE VERSLAG – AUGUSTUS 2016

The table below shows the dates when the reconciliation is completed: Die tabel hieronder dui die datums wanneer die rekonsiliasies voltooi is:

Reconciliations Rekonsiliasies	June 2016	July 2016	August 2016
Primary bank account	07/07/2016	04/08/2016	05/09/2016
Investment reconciliation	12/07/2016	05/08/2016	05/09/2016
Long term Liabilities	13/07/2016	05/08/2016	05/09/2016
Grant Register	08/07/2016	11/08/2016	12/09/2016

The table below indicates the outstanding bank reconciliation number of items and amounts: Die tabel hieronder dui die uitstaande bankrekonsiliasie aantal items en bedrae:

Description / Beskrywing	July 2016		August 2016	
	Number of items	Amount	Number of items	Amount
Uncleared ACB	295	R49,484,043	116	R8,162,753
Outstanding cheques	32	R60,770	37	R62,791
Transactions not in cash book	1009	R30,301,510	1030	R4,267,937
Receipts not cleared on Bank statement	177	R3,526,807	85	R1,820,215
Outstanding journals	0	R0	0	R0

3.3.2 Liabilities

3.3.2 Laste

Name of Institution Naam van Instansie	Interest Rate	Opening Balance July 16 R	Payment (Redemption)	Interest	Closing Balance Aug 2016 R	Payments Sept 2016 R
DBSA	10,75% - 17,45%	R13,029,714	0	0	R13,029,714	R4,964,070
Nedbank	13.50%	R7,212,091	0	0	R7,212,091	0
Ceres Golf Club	18%	R0	0	0	R0	0
Total		R20,241,806	0	0	R20,241,806	R4,964,070

3.3.3 Financial system reconciliations

3.3.3 Finansiële stelsel Rekonsiliasies

The table below shows the status of the system reconciliations:

Die tabel hieronder toon die status van die stelsel rekonsiliasies:

Type of reconciliation	Period reconciled	Reconciled Amount	Reconciliation Date & Signed off
Financial system	Aug 2016	R0-00	01/09/2016
Traffic : Motor Registration	Aug 2016	R253,695-01	05/09/2016
Traffic : RTMC Fees	Aug 2016	R8,293-25	05/09/2016
Direct Deposit	Aug 2016	R398,852-07	05/09/2016
Traffic : AARTO	Aug 2016	R0-00	05/09/2016
Traffic : Drivers Licence	Aug 2016	R16,226-85	05/09/2016
Traffic : Roadworthy	Aug 2016	R8,092-76	05/09/2016
Faulty Direct Deposits	Aug 2016	R7,949-75	05/09/2016
Traffic : Nu-Traffic	Aug 2016	R151,806-58	05/09/2016
VAT	Aug 2016	R235 147.12	14/09/2016

3.3.4 INSURANCE

3.3.5 VERSEKERING

Month of Reporting: Aug 2016

Maandverslag: Aug 2016

Insurance report - ANNEXURE O

Versekeringsverslag - BYLAE O

3.3.5 ASSETS

3.3.6 BATES

Month of Reporting: Aug 2016

Maandverslag: Aug 2016

Assets Report – ANNEXURE N

Bates verslag - BYLAE N

Attached find the following management reports with regard to budget monitoring:

Aangeheg vind die volgende verslae met betrekking tot die monitering van begroting:

- Annexure / Bylae B - Age Analysis of Creditors / Ouderdomsontleding van Skuldeisers
- Annexure / Bylae C - Age Analysis of Debtors / Ouderdomsontleding van Debiteure
- Annexure / Bylae D - Cash Flow Statement / Kontantvloeistaat
- Annexure / Bylae E - Statement of Financial Performance / Staat van Finansiële Prestasie
- Annexure / Bylae F - Actual capital Acquisition and Sources of Finance / Die werklike Kapitaalverkryging program en Bronne van Finansies

Annexure B – F is the Section 71 report of the Municipality.

Bylae B- F is die Artikel 71-verslag van die Munisipaliteit.

Attached find the following legally required reports in terms of the MFMA:

Aangeheg vind die volgende wetlik verplig verslae soos vereis in die MFMA:

- Annexure G - Sect 66 for Aug 2016 / Artikel 66 vir Aug 2016
- Annexure H - Sect 11 for Aug 2016 / Artikel 11 vir Aug 2016
- Annexure I - Finance Management Grant / Finansiële Bestuur toelaag
- Annexure J - Municipal Systems Improvement Grant / Munisipale Stelsels Verbeterings toekenning
- Annexure K - Municipal Infrastructure Grant / Munisipale Infrastruktuur toekenning
- Annexure L - Integrated National Electrification Programme Grant / Geïntegreerde Nasionale Elektrifisering Program Toekenning
- Annexure P - Grant register / Leningsregister

Other Annexures:

Annexure A - The detail movements of the investments
 Annexure M – 50 Highest Business and Government Accounts
 Annexure N – Asset report
 Annexure O – Insurance

Ander Annexures:

Bylae A - Die gedetailleerde bewegings van die beleggings
 Bylae M – 50 Hoogste besigheid- en regering rekeninge
 Bylae N – Bates verslag
 Bylae O – Versekering

Yours faithfully

Die uwe

H J Kritzinger
 CHIEF FINANCIAL OFFICER / HOOF FINANSIËLE BEAMPTTE

WITZENBERG MUNICIPALITY												
INVESTMENT REGISTER												
Institution	Account number	Investment Purpose	Investment Type	Balance as at		Movements for the month of August					Balance as at	
				01 August 2016		Investments Withdrawals	Investments made	Interest capitalised	Transfers between purposes	Costs & Fees	31 August 2016	
				R								R
								R		R	R	R
Nedbank Ltd	03/7881032766/40	Unutilised receipts		0.00	0.00	0.00	0.00	0.00			0.00	
Nedbank Ltd	03/7881032766/41	Unutilised receipts		0.00	0.00						0.00	
Nedbank Ltd	03/7881032766/42	Unutilised receipts		0.00	0.00						0.00	
ABSA Bank Ltd	2074577855	Unutilised receipts		0.00	0.00						0.00	
ABSA Bank Ltd	2075359808	Unutilised receipts		0.00	0.00						0.00	
ABSA Bank Ltd	2075638282	Unutilised receipts		0.00	0.00						0.00	
ABSA Bank Ltd	2075889556	Unutilised receipts		0.00	0.00						0.00	
Standard Bank of SA Ltd	088779831-024	Unutilised receipts		0.00	0.00						0.00	
Standard Bank of SA Ltd	088779831-025	Unutilised receipts		0.00	0.00						0.00	
Standard Bank of SA Ltd	088779831-026	Unutilised receipts		0.00	0.00						0.00	
Investec Bank Ltd	1100-198878-450	Unutilised receipts		0.00	0.00						0.00	

A

AC : AGE ANALYSIS OF CREDITORS (All values in Rand)
 Save File as : Mandy AC copy Mini.XLS (e.g.: GT411.AC, 2003, M07)
 Change Year End (copy) to Financial Year End (e.g.: 2003 for year 2002/2003)
 Change Month End (Min) to Active Month (M01=July...M12=June)(e.g.: M07)
 Change Mandate to your own municipal code (e.g.: GT411)
 If (and only if) Creditors per function not available, list top 10 creditors by name

Year End 2017	Month End M02	Min WC022	Item	Detail	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
			0100	Bulk Electricity	0	0	0	0	0	0	0	0	0
			0200	Bulk Water	0	0	0	0	0	0	0	0	0
			0300	PAYE deductions	0	0	0	0	0	0	0	0	0
			0400	VAT (output less input)	0	0	0	0	0	0	0	0	0
			0500	Pensions / Retirement deductions	0	0	0	0	0	0	0	0	0
			0600	Loan repayments	0	0	0	0	0	0	0	0	0
			0700	Trade Creditors	784,007	6,939	0	0	0	0	0	0	790,946
			0800	Auditor General	0	0	0	0	0	0	0	0	0
			0900	Other	0	0	0	0	0	0	0	0	0
			1000	Total	784,007	6,939	0	0	0	0	0	0	790,946
			TP01	Top 1 Creditor	0	0	0	0	0	0	0	0	0
			TP02	Top 2 Creditor	0	0	0	0	0	0	0	0	0
			TP03	Top 3 Creditor	0	0	0	0	0	0	0	0	0
			TP04	Top 4 Creditor	0	0	0	0	0	0	0	0	0
			TP05	Top 5 Creditor	0	0	0	0	0	0	0	0	0
			TP06	Top 6 Creditor	0	0	0	0	0	0	0	0	0
			TP07	Top 7 Creditor	0	0	0	0	0	0	0	0	0
			TP08	Top 8 Creditor	0	0	0	0	0	0	0	0	0
			TP09	Top 9 Creditor	0	0	0	0	0	0	0	0	0
			TP10	Top 10 Creditor	0	0	0	0	0	0	0	0	0
			TOT	Total	0	0	0	0	0	0	0	0	0

London
 13/09/2016
 14/09/2016

AD : AGE ANALYSIS OF DEBITORS (All values in Rand)
 Save File as : Marnda_AD_007_Mr_ML2 (e.g.: G7411_AD_2005_MH0)
 Change Year End (only) to Financial Year End (e.g.: 2005 for year 2004/2005) and Month End (Mrr) to Active Month (MM) (e.g.: July) (e.g.: MH0)
 Change Month to your own municipal code (e.g.: G7411)
 To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Year End 2017	Month End MAY	Item	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	Actual Bad Debts Written Off against Debitors	Impairment - Bad Debts L.L.O. Council Policy
		1100 Debitors Age Analysis By Income Source											
		1200 Trade and Other Receivables from Exchange Transactions - Water	4,140,844	1,040,107	1,009,034	1,180,502	1,165,831	571,880	5,142,780	31,389,480	46,089,760	0	0
		1300 Trade and Other Receivables from Exchange Transactions - Electricity	17,554,351	347,190	240,274	237,134	246,081	244,878	1,343,401	3,005,001	23,828,200	0	0
		1400 Receivables from Non-exchange Transactions - Property Rates	18,784,375	487,354	185,143	230,175	188,070	161,085	2,311,085	11,948,824	34,085,971	0	0
		1500 Receivables from Exchange Transactions - Waste Water Management	2,587,314	473,008	464,160	420,830	394,670	498,891	2,340,682	14,207,821	21,083,603	0	0
		1600 Receivables from Exchange Transactions - Waste Water Management	2,419,574	586,772	600,838	511,819	478,009	468,388	2,674,728	17,348,694	24,088,101	0	0
		1700 Receivables from Exchange Transactions - Property Rates	47,383	17,449	17,185	16,733	16,849	18,381	94,051	800,723	1,036,863	0	0
		1810 Interest on Asset Debtor Accounts	80,307	60,427	85,251	105,828	100,647	117,827	1,128,728	21,588,039	23,194,338	0	0
		1820 Receivable unclassified, irregular or fulltime and wasteful Expenditure	0	0	0	0	0	0	0	0	0	0	0
		1900 Other	-1,492,888	27,088	30,285	34,000	27,940	33,938	283,237	841,154	-134,238	0	0
		2000 Total By Income Source	44,087,842	2,885,385	2,884,739	2,723,891	2,688,767	2,433,919	16,138,302	101,023,915	174,488,431	0	0
		2100 Debitors Age Analysis By Customer Group											
		2200 Organs of State	8,448,914	87,508	71,177	72,894	68,488	42,037	808,897	1,918,955	14,815,105	0	0
		2300 Commercial	20,891,979	849,648	266,122	371,646	371,289	310,804	1,884,809	8,220,088	32,483,800	0	0
		2400 Households	1,175,102	2,171,645	2,037,089	2,388,123	2,852,288	1,884,728	11,043,008	88,487,879	129,485,045	0	0
		2500 Other	2,093,700	213,882	188,034	268,265	178,877	188,293	1,294,318	4,418,945	9,601,774	0	0
		2600 Total By Customer Group	44,087,842	2,885,385	2,884,739	2,723,891	2,688,767	2,433,919	16,138,302	101,023,915	174,488,431	0	0

Notes:
 Property Rates Debtors: Including housing and land rate debtors
 Total By Income Source = Total by Customer Group
 The total debtors amount must balance the total amount reflected for debtors on the SBAAG return.
 Bad Debts Written Off: The total debtors amount must balance the total amount reflected for debtors on the SBAAG return.
 Impairment - Bad Debts L.L.O. Council Policy:
 The aim of this schedule is to ensure that the impairment contribution is done in a structured manner
 The impairment amount that is entered in this block should be the aggregated amount as per the calculation formula in the municipality
 If a formula to calculate impairment is not in place this is a tool that can be used to develop such a formula and get it approved as part of the accounting policy

Handwritten notes and signatures at the top of the page, including a large 'C' and the date '13/09/2016'.

CFA - CASH FLOW STATEMENT ACTUALS / FORECASTS (All values in Rand)(Payments= +)

Save File as: My code CFA_coy. MinXLS (e.g.: G1411 CFA_2005_M10)

Change Month to your own municipal code (e.g.: G1411) and Year End (coy) to Financial Year End (e.g.: 2005 for year 2004/2005)

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Change Month End (Min) to Active Month (M01=July...M12=June)(e.g.: M10) (Enter Actuals up to Active Month included and Forecast figures for months after Active Month)

Year	Month	Item	Detail	Month 1 July	Month 2 Aug	Month 3 Sept	Month 4 Oct	Month 5 Nov	Month 6 Dec	Month 7 Jan	Month 8 Feb	Month 9 Mar	Month 10 Apr	Month 11 May	Month 12 June
2017	M01	3000	Cash Receipts by Source												
		3010	Property rates	3,828,271	472,419										
		3020	Property rates - penalties & collection charges	19,218	0										
		3030	Service charges - electricity revenue	15,813,307	3,663,922										
		3040	Service charges - water revenue	2,852,135	216,698										
		3050	Service charges - sanitation revenue	1,886,232	181,073										
		3060	Service charges - refuse revenue	1,715,285	177,722										
		3070	Service charges - other	-477,188	33,457,882										
		3080	Rental of facilities and equipment	437,511	757,615										
		3090	Interest earned - external investments	285,169	672,865										
		3100	Interest earned - outstanding debtors	685,217	0										
		3110	Dividends received	0	0										
		3120	Fines	100,942	108,981										
		3130	Licence and permits	55,414	17,640										
		3140	Agency services	258,107	388,438										
		3150	Transfer receipts - operational	24,889,000	334,000										
		3160	Other revenue	954,282	4,943,994										
		3170	Cash Receipts by Source	53,022,904	45,443,250	0	0	0	0	0	0	0	0	0	0
		3180	Other Cash Flows/Receipts by Source	0	6,968,000										
		3190	Transfer receipts - capital	0	0										
		3200	Contributions recognised - capital & Contributed	0	0										
		3210	Proceeds on disposal of PPE	0	0										
		3220	Short term loans	0	0										
		3230	Borrowing long term/refinancing	0	0										
		3240	Increase (decrease) in consumer deposits	77,744	47,944										
		3250	Decrease (Increase) in non-current debtors	0	0										
		3260	Decrease (Increase) other non-current	0	0										
		3270	Decrease (Increase) in non-current investments	0	0										
		3280	Total Cash Receipts by Source	53,100,648	52,456,194	0	0	0	0	0	0	0	0	0	0
		4000	Cash Payments by Type												
		4010	Employee related costs	9,716,820	9,922,197										
		4020	Remuneration of councillors	773,615	670,111										
		4030	Collection costs	73,485	62,687										
		4040	Interest paid	0	0										
		4050	Bulk purchases - Electricity	0	18,428,402										
		4060	Bulk purchases - Water & Sewer	0	0										
		4070	Other materials	0	0										
		4080	Contracted services	1,093,643	410,299										
		4090	Grants and subsidies paid - other municipalities	10,000	188,387										
		4100	Grants and subsidies paid - other	0	0										
		4110	General expenses	8,880,539	5,949,475										
		4120	Cash Payments by Type	20,548,082	36,630,558	0	0	0	0	0	0	0	0	0	0
		4130	Other Cash Flows/Payments by Type												
		4140	Capital assets	5,721,741	3,132,337										
		4150	Repayment of borrowing	0	0										
		4160	Other Cash Flows/Payments	28,256,432	2,896,100										
		4170	Total Cash Payments by Type	54,526,255	42,758,895	0	0	0	0	0	0	0	0	0	0
		4180	Net Increase/(Decrease) in Cash Held	-1,425,607	9,700,199	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320
		4190	Cash/cash equivalents at the month/year begin:	67,039,728	95,614,121	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320
		4200	Cash/cash equivalents at the month/year end:	95,614,121	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320	105,314,320

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STATEMENT OF FINANCIAL PERFORMANCE

August 2016

0100	OPERATING REVENUE		99990100
0200	Property Rates	0	3,128,967 99990200
0300	Property Rates - Penalties And Collection Charges	0	140,493 99990300
0400	Service Charges	0	25,716,887 99990400
0700	Rent Of Facilities And Equipment	0	817,789 99990700
0800	Interest Earned - External Investments	0	672,865 99990800
1000	Interest Earned - Outstanding Debtors	0	843,024 99991000
1100	Dividends Received	0	0 99991100
1300	Fines	0	108,981 99991300
1400	Licenses and Permits	0	17,814 99991400
1500	Agency Services	0	398,687 99991500
1600	Transfers Recognised - Operating	0	5,799,849 99991600
1610	Transfers Recognised - Capital	0	3,580,125 99991610
1700	Other Revenue	0	3,218,379 99991700
1800	Gain On Disposal Of Property, Plant & Equipment	0	0 99991800
1900	Total Operating Revenue Generated	0	44,443,840 99991900
2000	Less Revenue Foregone	0	-1,321,607 99992000
2100	Total Direct Operating Revenue	0	43,122,232 99992100
2200	INTERNAL TRANSFERS - (must net out with corresp. Items under	0	0 99992200
2300	Interest Received - Internal Loans	0	0 99992300
2500	Internal Recoveries (Activity Based Costing Etc)	0	16,068,140 99992500
2600	Dividends Received - Internal (From Municipal Entities)	0	0 99992600
2700	Total Indirect Operating Revenue	0	16,068,140 99992700
2800	Total Operating Revenue	0	59,190,372 99992800
2900	OPERATING EXPENDITURE	0	0 99992900
3000	Employee Related Costs - Wages & Salaries	0	-8,578,668 99993000
3100	Employee Related Costs - Social Contributions	0	-2,280,789 99993100
3200	Less Employee Costs Capitalised	0	0 99993200
3300	Less Employee Costs Allocated To Other Operating Items	0	0 99993300
3400	Remuneration Of Councillors	0	-670,111 99993400
3500	Debt Impairment	0	-297,802 99993500
3600	Collection Costs	-280,000	-62,687 99993600
3700	Depreciation And Asset Impairment	0	-1,752,835 99993700
3900	Interest Expense - External Borrowings	0	-777,083 99993900
4000	Redemption Payments - External Borrowings (Garnap To Remove)	0	0 99994000
4100	Bulk Purchases	0	-19,428,402 99994100
4110	Other Materials	0	0 99994110
4200	Contracted Services	-1,594,783	-422,184 99994200
4300	Grants and Subsidies	-5,000	-188,900 99994300
4400	Other Expenditure	-6,256,992	-4,018,528 99994400
4500	Loss On Disposal Of Property, Plant & Equipment	0	0 99994500
4550	Contributions To/(From) Provisions	0	0 99994550
4600	Total Direct Operating Expenditure	-8,146,755	-38,475,988 99994600
4700	INTERNAL TRANSFERS - (must net out with corresp. Items under	0	0 99994700
4800	Interest - Internal Borrowings	0	0 99994800
5000	Internal Charges (Activity Based Costing Etc)	0	-16,207,246 99995000
5010	Contributed Assets	0	0 99995010
5100	Total Indirect Operating Expenditure	0	-16,207,246 99995100
5200	Total Operating Expenditure	-8,146,755	-54,683,234 99995200
5300	SURPLUS	0	0 99995300
5400	Operating Surplus / (Deficit) - Total Revenue Less Total Exp	-8,146,755	4,507,138 99995400
5500	Taxation	0	0 99995500
5600	Operating Surplus / (Deficit) - After Tax	-8,146,755	4,507,138 99995600
5800	Gross Subsidisation	0	0 99995800
6000	Plus Interests In Entities Not Wholly Owned	0	0 99996000
5900	Surplus / (Deficit) After Tax, Gross Subsidies & Share Of As	-8,146,755	4,507,138 99995900
6200	OTHER ADJUSTMENTS AND TRANSFERS	0	0 99996200
5700	Dividends Paid (Municipal Entities Only)	0	0 99995700
6210	Asset Financing Reserve (Afr)	0	-510,100 99996210
6220	Housing Development Fund	0	0 99996220
6230	Depreciation Reserve Ex Afr	0	0 99996230
6240	Depreciation Reserve Ex Govt Grants	0	0 99996240
6250	Depreciation Reserve Ex Donations And Contributions	0	0 99996250
6260	Self-Insurance Reserve	0	0 99996260
6270	Revaluation Reserve	0	0 99996270
6280	Other	0	0 99996280
6700	Change To Unappropriated Surplus / (Accumulated Deficit)	-8,146,755	3,997,038 99996700

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ACTUAL CAPITAL ACQUISITION - AUGUST 2016

Item	Detail	Contr Assets	New Capital	Repl Capital	Repair/Mnt Capital	Total
0100	INFRASTRUCTURE	0	0	0	0	0 99990100
0300	Roads, Pavements, Bridges & Storm Water	0	0	0	0	0 99990300
0400	Water Reservoirs & Reticulation	0	1 269 612	0	0	1 269 612 99990400
0500	Car Parks, Bus Terminals and Taxi Ranks	0	0	0	0	0 99990500
0600	Electricity Reticulation	0	1 988 432	0	0	1 988 432 99990600
0700	Sewerage Purification & Reticulation	0	2 338 664	0	0	2 338 664 99990700
0800	Housing	0	0	0	0	0 99990800
0900	Street Lighting	0	0	0	0	0 99990900
1000	Refuse sites	0	0	0	0	0 99991000
1100	Gas	0	0	0	0	0 99991100
1200	Other	0	0	0	0	0 99991200
1300	Sub-total Infrastructure	0	5 596 708	0	0	5 596 708 99991300
1400	COMMUNITY	0	0	0	0	0 99991400
1500	Establishment of Parks & Gardens	0	0	0	0	0 99991500
1600	Sportsfields	0	0	18 842	0	18 842 99991600
1700	Community Halls	0	15 908	0	0	15 908 99991700
1800	Libraries	0	0	0	0	0 99991800
1900	Recreational Facilities	0	0	0	0	0 99991900
2000	Clinics	0	0	0	0	0 99992000
2100	Museums & Art Galleries	0	0	0	0	0 99992100
2200	Other	0	0	0	0	0 99992200
2300	Sub-total Community	0	15 908	18 842	0	34 750 99992300
2310	HERITAGE ASSETS	0	0	0	0	0 99992310
2311	Heritage Assets	0	0	0	0	0 99992311
2312	Sub-total Heritage Assets	0	0	0	0	0 99992312
2320	INVESTMENT PROPERTIES	0	0	0	0	0 99992320
2321	Investment Properties	0	0	0	0	0 99992321
2322	Sub-total Investment Properties	0	0	0	0	0 99992322
2400	OTHER ASSETS	0	0	0	0	0 99992400
2500	Other motor vehicles	0	0	0	0	0 99992500
2600	Plant & equipment	0	1 002	0	0	1 002 99992600
2700	Office equipment	0	88	0	0	88 99992700
2800	Abattoirs	0	0	0	0	0 99992800
2900	Markets	0	0	0	0	0 99992900
3000	Airports	0	0	0	0	0 99993000
3100	Security Measures	0	0	0	0	0 99993100
3110	Civic Land and Buildings	0	2 954	0	0	2 954 99993110
3120	Other Land and Buildings	0	0	0	0	0 99993120
3200	Other	0	0	0	0	0 99993200
3300	Sub-total Other Assets	0	4 044	0	0	4 044 99993300
3400	SPECIALISED VEHICLES	0	0	0	0	0 99993400
3500	Refuse	0	0	0	0	0 99993500
3600	Fire	0	0	0	0	0 99993600
3700	Conservancy	0	0	0	0	0 99993700
3800	Ambulances	0	0	0	0	0 99993800
3900	Buses	0	0	0	0	0 99993900
4000	Sub-total Specialised Vehicles	0	0	0	0	0 99994000
4010	AGRICULTURAL ASSETS	0	0	0	0	0 99994010
4011	Agricultural Assets	0	0	0	0	0 99994011
4012	Sub-total Agricultural Assets	0	0	0	0	0 99994012
4020	BIOLOGICAL ASSETS	0	0	0	0	0 99994020
4021	Biological Assets	0	0	0	0	0 99994021
4022	Sub-total Biological Assets	0	0	0	0	0 99994022
4030	INTANGIBLES	0	0	0	0	0 99994030
4031	Intangibles	0	0	0	0	0 99994031
4032	Sub-total Intangibles	0	0	0	0	0 99994032
4100	TOTAL	0	5 616 660	18 842	0	5 635 502 99994100
4200	SOURCE OF FINANCE	0	0	0	0	0 99994200
4300	External Loans	0	0	0	0	0 99994300
4400	Asset Financing Reserve	0	32 196	18 842	0	51 038 99994400
4500	Surplus Cash	0	0	0	0	0 99994500
4600	Public contributions/ donations	0	0	0	0	0 99994600
4700	National Government Transfers and Grants	0	4 327 096	0	0	4 327 096 99994700
4701	Provincial Government Transfers and Grants	0	1 241 480	0	0	1 241 480 99994701
4702	District Municipality Transfers and Grants	0	0	0	0	0 99994702
4703	Other Transfers and Grants	0	15 908	0	0	15 908 99994703
4800	Leases	0	0	0	0	0 99994800
5000	Other	0	0	0	0	0 99995000
5100	TOTAL FINANCING	0	5 616 660	18 842	0	5 635 502 99995100

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WITZENBERG MUNICIPALITY

Report: Expenditure on Staff & Councillor Benefits - July 2016

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2016/2017	Amended Budget 2016/2017	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	93,274,153.00	93,274,153.00	13,975,771.84	14.98%
66(b)	Contributions to pension funds and medical aid	21,391,315.00	21,391,315.00	3,148,949.81	14.72%
66(c)	Travel, accommodation and subsistence	5,151,014.00	5,151,014.00	825,557.24	16.03%
66(d)	Housing benefits and allowances	5,334,334.00	5,244,334.00	226,066.72	4.31%
66(e)	Overtime	7,338,291.00	7,338,291.00	1,453,158.08	19.80%
66(f)	Loans and advances	0.00	0.00	0.00	0.00%
66(g)	Other type of benefit or allowances related to staff	15,922,609.00	15,922,609.00	3,143,446.67	19.74%
	Sub - Total (Staff Benefits)	R 148,411,716.00	R 148,321,716.00	R 22,772,950.36	15.35%
Councillor Benefits					
MAY	Mayor	828,861.00	828,861.00	120,488.89	14.54%
DM	Deputy Mayor	611,755.00	611,755.00	89,664.45	14.66%
SP	Speaker	612,012.00	612,012.00	89,702.08	14.66%
MCM	Mayoral Committee members	2,241,908.00	2,241,908.00	340,421.63	15.18%
CLLR	Other Councillors	4,150,361.00	4,150,361.00	630,320.88	15.19%
MED	Medical aid contributions	44,740.00	44,740.00	8,061.34	18.02%
PEN	Pension fund contributions	975,395.00	975,395.00	109,566.43	11.23%
WARD	Ward Committee Allowance	720,000.00	720,000.00	55,500.00	7.71%
	Sub - Total (Councillors' Benefits)	R 10,185,032.00	R 10,185,032.00	R 1,443,725.70	14.17%
	Total Councillor and Staff Benefits	R 158,596,748.00	R 158,506,748.00	R 24,216,676.06	15.28%


 13/09/2016 / 14/09/24
 13/09/2016

**Report: Withdrawals from Municipal Bank Accounts
Quarter ending September 2016 (August 2016)
Report in terms of section 11(4)(a) of the MFMA, Act n° 56 of 2003**

Spinder 13/09/2016

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**Finance Management Grant
Monthly Report as per the Division of Revenue Act**

The onus is on the municipality to confirm that the return has been received by NT

Municipality

WC022 Witzenberg

Financial Year	2016/17
Month End	M02 Aug

Financial Accounting for Grant Funds Received and Expended

	Rand
Received Prior Periods (Since Inception) - See Last Months Form	
Received This Month	0
Total FMG Funds Received	0
Spent Prior Periods (Since Inception) - See Last Months Form	17,070
Spent This Month	22,085
Total FMG Funds Spent	39,155
Total FMG funds Received and Not Spent	-39,155
Percentage of Funds Spent	0.00%
Funds Currently Committed but Not Spent	

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S
 Save file as: Muncde_FMG_ccyy_Mnn.XLS (e.g. GT411_FMG_2005_M01.xls)
 Muncde = Municipality Code , ccyy = Financial Year End , Mnn = M01... M12

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13/09/2016

**Municipal Infrastructure Grant (MIG)
Monthly Report as per the Division of Revenue Act**

The onus is on the municipality to confirm that the return has been received by NT

Municipality

WC022 Witzenberg

Financial Year 2016/17

Month End M02 Aug

Financial Accounting for Grant Funds Received and Expended

	Rand
Received Prior Periods (Since Inception) - See Last Months Form	698,323
Received This Month	6,968,000
Total MIG Funds Received	7,666,323
Spent Prior Periods (Since Inception) - See Last Months Form	8,138
Spent This Month	2,674,236
Total MIG Funds Spent	2,682,374
Total MIG funds Received and Not Spent	4,983,949
Percentage of Funds Spent	34.99%
Funds Currently Committed but Not Spent	0
Scheduled Transfers Withheld	

Conditions:

-Prioritise residential infrastructure for water, sanitation, refuse removal, street lighting, solid waste, connector and bulk infrastructure, and other municipal infrastructure like roads, in line with the MIG policy framework and/or other government sector policies established before the start of the municipal financial year.

-Compliance with Chapter 5 of the Municipal Systems Act (200). Infrastructure investment and delivery must be based on an Integrated Development Plan that provides a medium to long-term framework for sustainable human settlements and is in accordance with the principles of the national Spatial Development Perspective.

-Municipalities must adhere to the labour-intensive construction methods in terms of the Expanded Public Works Programme (EPWP) guidelines.

-Compliance with the Division of Revenue Act, including additional reporting requirements on spending and projects as approved by National Treasury.

(Print Name Below)

I, H J Kitzler

The Accounting Officer or Delegate certify that the above information is correct

and that this report has been submitted electronically as required.

Signed

Dated

14/09/2016

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Save file as: Muncde_MIG_ccyy_Mnn.XLS (e.g. GT411_MIG_2009_M01.xls)

Muncde = Municipality Code, ccyy = Financial Year End, Mnn = M01... M12

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**Integrated National Electrification Programme Grant (INEG)
Monthly Report as per the Division of Revenue Act**

The onus is on the municipality to confirm that the return has been received by NT

Municipality	WC022 Witzenberg	Financial Year	2016/17
		Month End	M02 Aug

Financial Accounting for Grant Funds Received and Expended

	Rand
Received Prior Periods (Since Inception) - See Last Months Form	409,082
Received This Month	
Total INEG Funds Received	409,082
Spent Prior Periods (Since Inception) - See Last Months Form	
Spent This Month	278,381
Total INEG Funds Spent	278,381
Total INEG funds Received and Not Spent	130,711
Percentage of Funds Spent	68.05%
Funds Currently Committed but Not Spent	0
Scheduled Transfers Withheld	

Conditions:

•Municipalities must contractually undertake to:

- Account for the allocated funds on a monthly basis by the 10th of every month
- Pass all benefits to end-customers
- Not utilize the fund for any purpose other than electrification
- Ring-fence funds transferred. Adhere to the approved electrification programme and agreed cash flow budgets
- Ring-fence electricity function
- Reflect all assets created under the Integrated national Electrification Program (INEP) on the municipal asset register; this is to assist the process for the formation of the REDS
- Safety operate and maintain the infrastructure
- Adhere to the labour intensive construction methods in terms of the Expanded Public Works Programme (EPWP) guidelines for activities such as trenching, planting of poles, etc.
- Register the master Plans for bulk infrastructure in terms of the INEP framework and to abide by the directives of the Department regarding the central planning and co-ordination for such bulk infrastructure. This is to maximize the economies of scale in the creation of bulk infrastructure affecting more than one municipality
- Use INEP funds for the refurbishment of critical infrastructure, only upon submission of a project plan which must be approved under a framework to be regulated by the Department.

(Print Name Below)

I, H J Kitzner

The Accounting Officer or Delegate certify that the above information is correct

and that this report has been submitted electronically as required.

Signed

Dated

14/9/2016

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Save file as: Muncde_INEG_ccyy_Mnn.XLS (e.g. GT411_INEG_2008_M01.xls)

Muncde = Municipality Code, ccyy = Financial Year End, Mnn = M01... M12

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13/09/2016

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Account number	Future/ Aug-16	Jul-16	Jun-16	May-16	Apr-16	Older than Apr-16	Total
17610600023	0	279578.94	142281.82	148787.17	159285.06	3419105.2	4149038.19
17364960004	0	3788098.81	62971.94	0	0	0	3851070.75
17364108002	0	1722695.36	0.13	0	0	0	1722695.49
17497300009	0	1671606.91	0	0	0	0	1671606.91
17790000028	0	1145641.04	0	0	0	0	1145641.04
20750396040	0	12832.93	11883.7	18750.48	18928.47	937456.12	999851.7
60011060006	0	783424.44	0	0	0	0	783424.44
89760700012	0	125742.4	0	0	0	626537.14	752279.54
10000672976	0	0	0	0	0	715239.22	715239.22
17790000035	0	671427.23	0	0	0	0	671427.23
17289900008	0	627342.17	0	0	0	0	627342.17
19002200099	0	565621.87	0.04	0	0	0	565621.91
22502200005	0	441022.72	0	0	0	47985.04	489007.76
11258900000	0	409787.68	14486.55	0	0	57639.32	481913.55
22101200037	0	21162.55	8039.93	32048.13	26584.15	373913.27	461748.03
75000020004	0	453016.85	0.02	0	0	0	453016.87
75005720008	0.00	14.25	17.24	49.21	103.1	448803.7	448987.5
18364132000	0	389784	0	0	0	0	389784
10000413144	0.00	0	0	0	0	380849.36	380849.36
10000678594	0	0	0	0	0	356980.66	356980.66
60007430042	0	182075.06	168413.72	0	0	0	350488.78
50000000964	0	349542.76	0	0	0	0	349542.76
75009420016	0.00	390.45	1201.61	815.19	4713.62	341811.75	348932.62
27340000006	0	334063.2	0	0	0	0	334063.2
13540600050	0	329375.36	0.02	0	0	0	329375.38
10000645367	0	0	0	0	0	319363.39	319363.39
70100268029	0	318280	0	0	0	0	318280
75008270007	0.00	313.18	349.59	366.03	16524.24	297647.83	315200.87
20803000007	0	313241.13	0	0	0	0	313241.13
20753780011	0	307989	0	0	0	0	307989
60009930005	0	281656	0	0	0	26045.97	307701.97
89578800023	0.00	449.03	533.03	548.07	616.77	285259.06	287405.96
24262800055	0	7006.52	7065.42	7124.32	7183.22	244801.52	273181
11132400013	0	258984	0	0	0	0	258984
12100800019	0	254624	0	0	0	4183.15	258807.15
60007110005	0	257240	0	0	0	0	257240
19856900004	0	255678.31	0	0	0	0	255678.31
10000634525	0.00	0	0	0	0	255485.89	255485.89
20752230111	0	252248.19	0	0	0	0.06	252248.25
89568200006	0.00	639.15	669.77	632.91	797.68	234569.81	237309.32
90731800002	0.00	2764	2150.31	2742.02	2501.74	225304.38	235462.45
20850298012	0	18503.75	17133.12	17297.31	17461.5	164013.79	234409.47
86514204655	4483.73	839.95	824.01	830.68	837.35	218420.15	226235.87
20750313000	0	110046.4	0	0	0	112174.42	222220.82
10000679076	0	0	0	0	0	219527.52	219527.52
75012160011	0.00	6170.52	5023.16	3881.29	3143.38	199688.22	217906.57
17364960011	0	217848.38	0.02	0	0	0	217848.4
10000670974	0	0	0	0	0	216716.2	216716.2
89584900012	0.00	84.2	101.4	81.03	135.17	214305.88	214707.68
75005130050	0	211896	0	0	0	0	211896
75013190028	0.00	2674.53	2605.54	2616.84	3122.32	200374.26	211393.49
20190366304	0	205372	0.04	0	0	0	205372.04
23805200008	0	159052.8	0	0	0	45249.21	204302.01
13285200054	0	191590.98	0	0	0	0	191590.98
75012290015	0.00	13795.82	15500.7	12848.12	17101.86	132131.71	191378.21

N

Property Plant & Equipment

The Standard of GRAP 17 on Property, Plant and Equipment prescribe the accounting treatment for property, plant and equipment so that the users of financial statements can discern information about the municipality's investment in its property, plant and equipment and the changes in such investment. The principal issues in accounting for property, plant and equipment are the recognition of the assets, the determination of their carrying amounts and the depreciation charges and impairment losses to be recognised in relation to them

Reconciliation of Carrying Value

	Land R	Buildings R	Infrastructure R	Community R	Lease Assets R	Other R	Total R
Carrying value at 1 July 2014	76 203 971	83 831 679	441 287 111	86 742 846	995 479	30 219 488	712 980 258
Cost	76 203 971	101 786 030	552 355 130	74 148 384	1 867 230	57 846 635	886 189 389
Accumulated Impairments	-	-	(19 801)	-	-	(551 858)	(571 659)
Accumulated Depreciation	-	(5 236 451)	(111 048 218)	(5 405 748)	(871 751)	(27 076 308)	(152 637 475)
Acquisitions	-	-	1 241 460	16 842	-	-	1 260 302
Capital under Construction	-	-	2 338 888	4 050	-	-	2 342 938
Transfers from/to Non-current Assets Held for Sale - Note	-	-	-	-	-	-	-
Cost	-	-	-	-	-	-	-
Accumulated Depreciation	-	-	-	-	-	-	-
Transfers from/to Investment Properties - Note	-	-	-	-	-	-	-
Impairments	-	-	-	-	-	-	-
Impairments	-	-	-	-	-	-	-
Reversals	-	-	-	-	-	-	-
Depreciation	-	(188 390)	(2 092 190)	(293 548)	(66 579)	(783 281)	(3 423 985)
Normal Depreciation	-	(188 390)	(2 092 190)	(293 548)	(66 579)	(783 281)	(3 423 985)
Correction of error	-	-	-	-	-	-	-
Carrying value of disposals	-	-	-	-	-	-	-
Disposal Cost	-	-	-	-	-	-	-
Disposal Cost Acc Depreciation	-	-	-	-	-	-	-
Carrying value at	76 203 971	89 343 189	443 775 048	89 471 984	928 899	29 435 188	713 159 267
Cost	76 203 971	101 786 030	555 935 255	74 171 286	1 867 230	57 846 635	889 792 409
Accumulated Impairments	-	-	(19 801)	-	-	(551 858)	(571 659)
Accumulated Depreciation	-	(5 424 841)	(113 140 408)	(5 699 292)	(938 330)	(27 668 669)	(168 061 480)

INSURANCE REPORT: August 2016

Monthly Premium	R 120 567
Insurance Receipts	R 2 961
Insurance Expenses	R 3 500
Items placed under insurance	R 0

Claims movement for the month

Total claims open at the beginning of the month	66
New claims for the month	10
Property Loss/damage	8
Public Liability	1
Motor Accident	
Glass	1
Claims closed during the month	5
Total claims open at the end of the month	71

Old Aon claims outstanding	R2 994 040.84
Claim: 432- Five year old Boy burned at Pump station Date Reported: 2009/10/28. Reason: Letter of rejection of claim issued / claim re-opened- New Summons Received. Meeting held with Attorneys. Awaiting further response. Still sub-judicative. Await a trial date from the plaintiff.	1 210 000.00
Claim: 378- Incident at Dennebos Date Reported: 2009/07/28 Reason: Letter of rejection of claim issued / claim re-opened bear 29/11/2015: Judgement: The municipality is ordered to pay the costs of this application on an attorney and own client scale (punitive scale). The action is set to commence in February, next year	1 427 600.00
Claim: 581-Truck CFA829 with trailer CFA1747 with Bomag in accident with CF143851) Date Reported: 2012/01/17 Reason: Claim denied. Only damage to trailer was not denied. Damage to Bomag Roller denied. Claim is still Sub Judice	356 440.84
Claim: 583-Gunter C Mrs (Fell on pavement after stepping into hole. Date Reported: 2012/01/23 Reason: Additional Information submitted from third party lawyers. Legal proceedings are in progress. Lion of Africa attorney served a notice of intention to defend on 4 August 2014. Attorney withdrew. Awaiting correspondence from AON regarding the appointment of new attorney Date: 22/10/2015: Internal Legal department are currently in consultation with new attorneys	585 765.80

Action Taken	Total
Additional Information Submitted to Insurance	7
Awaiting Invoice	2
Claim Reported, Awaiting Response from Insurer	18
Order Made out and given through to supplier	3
Request for Quotations Submitted	2
Requested Department to obtain Quotation	5
Insurer Requires Additional Info2	6
Additional Information Requested from relevant department	11
Invoice received and submitted for payment/or refund to Insurers	2
Assessor appointed	1
Insurer has appointed an assessor, awaiting results	1
Quotations submitted for Order	1
Quotations submitted to Insurer, Awaiting Approval	3
Agreement of Loss signed and sent to Insurer	3
Agreement of Loss signed and submitted to Insurer	5
Claim denied	1

Age analysis of Outstanding Claims

Category	Status of Claim	AON	INDWE	Grand Total
30 days or Less	Open	7		7
More than 30 days	Open	8		8
60 days or more	Open	5		5
More than 120 Days	Open	36	15	51
Grand Total		56	15	71

Note: AON has been appointed as the Insurance Broker for the period 01 July 2016 – 30 June 2017

WITZENBERG MUNICIPALITY - GRANT REGISTER 2016/2017

Description	Balance 1 July 2016 R	DORA Allocation R	Grants Received R	Operating Expenditure R	Capital Expenditure R	Balance 31 July 2016 R
TOTAL GRANTS	-12,726,148.53		-32,191,000.00	10,880,171.71	3,580,124.94	-30,456,851.88
National Government Grants			31,961,279.91			
Finance Management Grant	-		-	39,155.40	-	39,155.40
Municipal Systems Improvement Grant	0.20		-	38,929.80	-	38,930.00
Municipal Infrastructure Grant	-698,322.88		-6,968,000.00	343,709.88	2,338,664.94	-4,963,948.06
Regional Bulk Infrastructure Grant	-		-	-	-	-
Housing - Kluitjieskraal	-		-	-	-	-
Integrated National Electricity Program	-409,092.12		-24,889,000.00	278,380.60	-	-130,711.52
Equitable share	-		-	9,955,666.68	-	-14,933,333.32
Neighbourhood Development Plan	-321.44		-	-	-	-321.44
Rural Development	-471,154.66		-	-	-	-471,154.66
Expanded Public Works Programme	12,375.27		-334,000.00	15,513.96	-	-306,110.77
Provincial Government Grants						
Library services	-1,416,672.89		-	15,862.09	-	-1,400,810.80
Library Grant - MRF	0.23		-	142.80	-	143.03
Drought Relief	-4,517,242.11		-	19,006.10	-	-4,498,236.01
CDW	-337,815.87		-	-	-	-337,815.87
Mainroads	-		-	-	-	-
Housing	-1,478,409.71		-	-	-	-1,478,409.71
Multipurpose Centre (Thusong Centre)	-222,000.00		-	-	-	-222,000.00
Financial Management Supporting Grant	-1,310,000.00		-	-	-	-1,310,000.00
Department of Local Government	-		-	173,804.40	-	1,415,264.40
Municipal Infrastructure Support Grant	-594,594.48		-	-	1,241,460.00	-694,594.48
Other						
Grant Water meters (China)	-84,307.38		-	-	-	-84,307.38
Essen Belgium	-1,198,590.69		-	-	-	-1,198,590.69



 J. J. J. J. J.

 13/09/2016

 14/9/17