

MINUTES OF THE ORDINARY COUNCIL MEETING OF WITZENBERG MUNICIPALITY, HELD IN THE COUNCIL CHAMBERS, MUNICIPAL OFFICES, 50 VOORTREKKER STREET, CERES ON WEDNESDAY, 30 MARCH 2016 AT 14:00

PRESENT

Councillors

TT Godden (Speaker)
BC Klaasen (Executive Mayor)
K Adams (Deputy Executive Mayor)
R Badela
P Daniels
JJ du Plessis
MC du Toit
JP Fredericks
WJ Hanekom
S Louw
JS Mouton
SM Ndwanya
L Salmon
MI Saula
EM Sidego
RJ Simpson
A Smit
HJ Smit
D Swart
JJ Visagie

Officials

Mr D Nasson (Municipal Manager)
Mr J Barnard (Director: Strategic Services)
Ms J Krieger (Director: Community Services)
Mr HJ Kritzingen (Director: Finance)
Mr M Mpeluza (Director: Corporate Services)
Mr A Raubenheimer (Deputy Director: Finance)
Mr G Louw (Head: Internal Audit)
Ms L Nieuwenhuis (Senior Officer: Properties)
Mr A Hofmeester (Manager: IDP)
Mr C Wessels (Manager: Administration)
Ms M Arendse (Principal Administrative Officer)
Mr C Titus (Committee Clerk)
Ms P Nombayeka (Interpreter)

Other representatives

Mr N Bettsworth (Ceres Business Initiative)

1. OPENING AND WELCOME

The Speaker requested Councillor A Smit to open the meeting with prayer, where after he welcomed everyone present.

NOTED.

**2. CONSIDERATION OF APPLICATION FOR LEAVE OF ABSENCE, IF ANY
(3/1/2/1)**

An application for leave of absence from the meeting was received from Councillor J Phungula.

RESOLVED

that the application for leave of absence from the meeting, received from Councillor J Phungula, be approved and accepted.

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED

**3.1 Gratitude, Congratulations and Commiseration
(11/4/3)**

The Speaker requested a minute of silence for those who lost their lives in the tragic bomb blasts in Brussels.

NOTED.

**3.2 Matters raised by the Speaker
(09/1/1)**

- The Speaker stated that the district is still experiencing a water crisis and that ward councillors should continue conveying the message as such to the community and address those at fault.
- The Speaker also requested a meeting with the ward councillors with regard to the waste of water in the wards.
- The Speaker also indicated that Mr Mark Mentor no longer holds office as a councillor of the Witzenberg Municipality.

NOTED.

**3.3 Matters raised by the Executive Mayor
(09/1/1)**

- The Executive Mayor congratulated the Administration on receiving the water accolade and reiterated the importance of the water situation.
- A word of appreciation was conveyed to the Deputy Mayor for the water supplies provided to Maudie Kriel Home for the Aged.

- The Executive Mayor stated that the Transnet CRC grounds matter needs urgent attention and that an alternative plot will be made available for licensing purposes.
- The Executive Mayor addressed Council on the importance of community meetings within the various wards and that these platforms were to be effectively utilised to convey policy matters.

NOTED.

4. MINUTES

4.1 Approval of minutes (3/1/2/3)

The minutes of the council meeting, held on 26 February 2016, are attached as **annexure 4.1**.

RESOLVED

that the minutes of the council meeting, held on 26 February 2016, be approved and signed by the Speaker.

4.2 Outstanding matters (3/3/2)

File reference	Heading, item no. and date	Directorate	Action	Progress	Target date
7/1/4/2	Confirmation of previous sale of erven 1238, 1239 and 1240, Tulbagh 8.4.2 of Council 25-01-2016	Municipal Manager	(a) That matter be held in abeyance until next council meeting. (b) that Municipal Manager compiles a list of all similar cases and submits same at the next council meeting.	Office of Municipal Manager busy compiling list.	May 2016

The Municipal Manager indicated that a comprehensive report will be available at the end of May 2016.

RESOLVED

that the outstanding matter be noted.

5. MOTIONS AND NOTICE OF SUGGESTIONS

None.

NOTED.

6. INTERVIEWS WITH DELEGATIONS

**6.1 Water situation: Witzenberg
(16/2/5/1)**

The Director: Strategic Services provided Council with a detailed report on the current water situation of the Witzenberg district.

RESOLVED

- (a) *that the presentation of the Director: Strategic Services with regard to the current water situation in the Witzenberg district be noted.*
- (b) *That the possible use of previous water supply at Op-die-Berg be investigated.*

7. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

**7.1 Minutes: Committee meetings
(03/3/2)**

The reports/minutes of the following meetings are attached:

- (a) Komitee vir Landelike Ekonomiese Ontwikkeling en Toerisme, gehou op 25 November 2015: **Bylae 7.1(a).**
- (b) Performance, Risk and Audit Committee, held on 27 November 2015: **Annexure 7.1(b).**
- (c) Spesiale Uitvoerende Burgemeester en Burgemeesterskomitee, gehou op 10 Februarie 2016: **Bylae 7.1(c).**
- (d) Committee for Technical Services, held on 16 February 2016: **Annexure 7.1(d).**
- (e) Komitee vir Behuisingsaangeleenthede, gehou op 17 Februarie 2016: **Bylae 7.1(e).**

RESOLVED

that notice be taken of the minutes of the committee meetings.

The DA requested a caucus break from 15:15 until 15:22.
The ANC requested a caucus break from 15:26 until 15:34.

8. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

8.1 Direktooraat Finansies / Directorate Finance

**8.1.1 Monthly report of the Department Finance: January 2016
(9/1/2/2)**

The following items refer:

- (a) Item 7.1.1 of the Executive Mayor and Mayoral Committee meeting, held on 23 February 2016.
- (b) Item 6.4.1 of the Performance, Risk and Audit Committee meeting, held on 14 March 2016.

The monthly report of the Department Finance for January 2016 is attached as **annexure 8.1.1**.

Extract from the minutes of the Executive Mayor and Mayoral Committee meeting, held on 23 February 2016:

Mr Neil Bettesworth enquired regarding the estimation of water meters and the Municipal Manager responded:

- that a disciplinary process is on-going against some water meter readers who estimate readings;
- that lack of access to the meter is sometimes a problem; and
- behavioural problems with some water meter readers who will be reprimanded.

The Executive Mayor and Mayoral Committee resolved on 23 February 2016 to recommend to Council that the monthly report of the Department Finance for January 2016 be noted and same be accepted.

Extract from the minutes of the Performance, Risk and Audit Committee meeting, held on 14 March 2016:

The Director: Finance reported as follows:

- (a) The water meter readings have increased.
- (b) Strategies will be implemented to increase debt collection.
- (c) A facility to email accounts has been introduced which will contribute to effective service delivery and savings.
- (d) Clarity was provided on matters regarding tenders.

The Performance, Risk and Audit Committee resolved on 14 March 2016 that the monthly reports of the Department Finance for November, December 2015 and January 2016 were noted and accepted.

RESOLVED

that the monthly report of the Department Finance for January 2016 be noted and accepted.

8.1.2 Monthly report: Service Delivery and Budget Implementation Plan: January 2016 (5/1/5/8)

Item 7.1.2 of the Executive Mayor and Mayoral Committee meeting, held on 23 February 2016, refers.

The monthly report of the Service Delivery and Budget Implementation Plan for January 2016 is attached as **annexure 8.1.2**.

The Executive Mayor and Mayoral Committee note the decrease in informal houses receiving free municipal services.

The Executive Mayor and Mayoral Committee resolved on 23 February 2016 to recommend to Council that the monthly report of the Service Delivery and Budget Implementation Plan for January 2016 be noted and same be accepted.

RESOLVED

that the monthly report of the Service Delivery and Budget Implementation Plan for January 2016 be noted and accepted.

8.1.3 Draft IDP, Draft Budget and Draft SDBIP: 2016/2017 (2/2/1 & 5/1/1/15 & 5/1/5/9)

Item 7.1.3 of the Executive Mayor and Mayoral Committee meeting, held on 30 March 2016, refers.

The following documents are attached:

- (a) Memorandum from the Director: Finance, dated 22 March 2016: **Annexure 8.1.3(a)**.
- (b) Draft Review: Integrated Development Plan 2016/2017: **Annexure 8.1.3(b)**.
- (c) Draft Budget 2016/2017 – 2018/2019: **Annexure 8.1.3(c)**.
- (d) Budget Related Policies: 2016/2017: **Annexure 8.1.3(d)**.
- (e) Draft Service Delivery and Budget Implementation Plan 2016/2017: **Annexure 8.1.3(e)**.

The Executive Mayor and Mayoral Committee resolved on 30 March 2016 to recommend to Council:

- (a) that the Draft IDP and Draft Budget for the financial year 2016/2017 be tabled for notification.
- (b) that a workshop be held for councillors to discuss the Draft IDP and Budget for the financial year 2016/2017.
- (c) that the public participation process as per the IDP and Budget Process Plan be followed.

RESOLVED

- (a) *that the tabling of the budget documents, SDBIP and IDP of Witzenberg Municipality for the financial year 2016/2017 and the indicative budget for the two years 2017/2018 and 2018/2019 by the Executive Mayor be noted.*
- (b) *that a workshop be held for councillors to discuss the Draft IDP and Budget for the financial year 2016/2017.*
- (c) *that the public participation process as per the IDP and Budget Process Plan be followed.*

8.1.4 Finance: Writing off of interest and arrear monies: Household debt and other irrecoverable outstanding amounts (5/12/1/3)

The following items refer:

- (a) Item 7.1.6 of the Executive Mayoral Committee meeting, held on 20 August 2015.
- (b) Item 9.2 of the council meeting, held on 24 August 2015.

The following report, dated 14 August 2015, was received from the Director: Finance:

"Purpose

The purpose of this report is for Council to consider the writing off of households' debt and other irrecoverable arrear debt.

Legislature framework

In terms of Section 96 of the Municipal Systems Act (Act 32 of 2000), Council must collect all money that is due and payable to it. Subject to the provisions of the Municipal Systems Act. It also allows the municipality to compile and adopt a policy to give effect to this power to collect.

Council adopted a credit Control and Debt Collection Policy on 28 May 2009 per item 8.1.2(c). Amendments to this policy were approved at subsequent council meetings.

The relevant portion is:

- 26.11 Whenever all the legal avenues and procedures listed above have been exhausted, or it becomes uneconomical to proceed further, the arrear amounts should be classified as irrecoverable and should be written off.
- 26.12 The Chief Financial Officer may forward a report to Council for the writing off of consumer, if such debts may be irrecoverable.
- 26.13 The Executive Committee, in terms of its delegated authority, may authorise the writing off of the debts wherein after a report will be forwarded to full Council for ratification.

26.14 The Chief Financial Officer shall as soon as possible after 30 June each year, or more regularly if requested by Council to do so, present to the Council a report indicating the amount of the arrears that have been written off during the financial year, together with the reasons for the write off.

26.15 The Chief Financial Officer may write off debts if he is satisfied that:

- All reasonable steps have been taken to recover the debt and the debt is considered to be irrecoverable, or
- He/she is convinced that recovery of the debt would be uneconomical.

26.16 Any debtors whose amounts are written off may be listed with the Credit Bureau and may not be permitted to enter into future service contracts with the Council.

Discussion

Council considered the writing off of the following debt at its meeting of 27 May 2015:

Closed Accounts: Accounts with all services closed and all avenues exhausted to collect the debt.	3 651 991.58
Indigents	14 276 112.28
Accounts with services where legal action has been instituted and all avenues exhausted to collect the debt	37 531 639.64
Prescribed Debt: Debt becomes prescribed if no movement took place for a period of three years.	13 990 829.77
Induplum Accounts: Where penalties charged is greater than the capital amount.	116 775.50
TOTAL	69 567 348.77

Council resolved:

- ‘(a) That the prescribed debt in the amount of R13 990 829-77 be written off.
- (b) That a report be tabled by the Head: Internal Audit regarding the rest of the outstanding debt.’

A new analysis was done on the outstanding debt and it was found that prescribed debt was included in the other categories of debt such as:

- Closed Accounts
- Indigents
- Accounts with services where legal action has been instituted and all avenues exhausted to collect the debt.

The total prescribed debt is as follows:

Capital	26 420 710,35
Interest	14 349 075,13
Vat	<u>3 525 646,11</u>
Total	44 295 431,59

Debt of indigent consumers

The outstanding debt in terms of indigents consumers is R15 368 645,28. No credit control measures are currently implemented against indigents consumers.

The Chief Financial Officer is convinced that the recovery of the debt would be uneconomical as stated in 26.15 of the Credit Control and Debt Collection Policy.

Financial implications

The current provision of bad debt excluding traffic fines is R130 333 327,93 at the end of June 2015. This provision will be debited with the amount written off, excluding VAT. The provision has already been created prior to this financial year and therefore the effect on the budget is zero."

The following recommendation was tabled to the Executive Mayoral Committee:

To recommend to Council that the irrecoverable arrears to the value of R44 295 431,59 be written off.

The Executive Mayoral Committee resolved on 20 August 2015 to recommend to Council:

- (i) That the matter regarding the writing off of interest and arrear monies be workshopped by Council.
- (ii) That the matter be held in abeyance until the workshop has taken place.

Council resolved on 24 August 2015:

- (a) That the matter regarding the writing off of interest and arrear monies be workshopped by Council.
- (b) That the matter be held in abeyance until the workshop has taken place.

A workshop was held on 30 March 2016 from 09:00 to 12:30.

The following recommendation was tabled to Council:

- (a) that the prescribed debt to the value of R44 295 431-59 be written off.
- (b) that the debt of indigents consumers to the value of R15 368 645-28 be written off on condition that the consumer agrees to the installation of a water management device / smart water meter at the cost of the municipality.

RESOLVED

- (a) *that the matter regarding the writing off of interest and arrear monies be held in abeyance until the next council meeting.*
- (b) *that the Chief Financial Officer makes a detailed presentation, without personal details, with regard to the writing off of interest and arrear monies at the next council meeting.*

8.2 Direktoraat Tegniëse Dienste / Directorate Technical Services

8.2.1 ESKOM: Proposed nuclear power station and associated infrastructure: Final Environmental Impact Assessment report (16/3/R)

Item 7.2.1 of the Executive Mayor and Mayoral Committee meeting, held on 30 March 2016, refers.

A letter from Messrs GIBB Engineering and Architecture is attached as **annexure 8.2.1**.

The Municipal Manager mentioned that the proposed nuclear power station has not direct impact on the Witzenberg area.

The Executive Mayor and Mayoral Committee resolved on 30 March 2016 that the Executive Mayor and Mayoral Committee take note of the Final Environmental Impact Assessment report regarding the proposed nuclear power station of ESKOM.

RESOLVED

that the Final Environmental Impact Assessment report regarding the proposed nuclear power station of ESKOM be noted.

8.2.2 Construction of joint raw water storage dam on the farm Kruysvallei no. 187, Tulbagh (15/4/2/078)

The following documents are attached:

- (a) Memorandum from the Director: Technical Services, dated 22 March 2016: **Annexure 8.2.2(a)**.
- (b) Map: Location of dam: **Annexure 8.2.2(b)**.
- (c) Draft construction agreement for joint storage dam: **Annexure 8.2.2(c)**.

RESOLVED

that the Municipal Manager be mandated to sign the agreement between Witzenberg Municipality and L'heritage Development Company for the construction of a joint raw water storage dam on the farm Kruysvallei no.187, Tulbagh.

8.2.3 Water situation: Witzenberg (16/2/1/1/1)

The following documents are attached:

- (a) Memorandum from the Director: Technical Services, dated 22 March 2016: **Annexure 8.2.3(a)**.
- (b) Certificate of Analysis from Messrs AL Abbott and Associates: **Annexure 8.2.3(b)**.

RESOLVED

that the report presented by the Director: Technical Services be noted.

8.2.4 Essential services: Policy: Renaming of streets, residential areas etc. (16/4/P)

Item 8.2.2 of the council meeting, held on 29 May 2013, refers.

Council recommended at a workshop that the policy for the renaming of streets, residential areas, public places, natural areas and council-owned buildings, facilities and artefacts be amended as follows:

That Clause 2.2.4 be amended as follows:

- (a) That criteria (a) and (b) be removed.
- (b) That criteria (c), (d), (e) and (f) remain.
- (c) That in future streets be named to fauna and flora.

The revised policy for the renaming of streets, residential areas, public places, natural areas and council-owned buildings, facilities and artefacts is attached as **annexure 8.2.4**.

Councillors H Smit/J Visagie proposed that the recommendation be accepted.

Councillors R Simpson/J Klazen proposed that names of persons also be included as criteria with the exception of current councillors and officials.

The Speaker brought the matter to a vote and the motion was carried by 9 to 7 in favour of Councillor Simpson's motion that names of people be included.

Council resolved on 29 May 2014:

- (a) That names of people who were in good standing with the community also be included as a criteria in the policy, with the exception of names of current councillors and officials.
- (b) That the revised policy for the renaming of streets, residential areas, public places, natural areas and council-owned buildings, facilities and artefacts is adopted.

RESOLVED

- (a) *that the policy for the renaming of streets, residential areas etc. be workshopped by Council.*
- (b) *that the policy for the renaming of streets, residential areas etc. be reconsidered after being workshopped by Council.*

8.3 Direktoraat Gemeenskapsdienste / Directorate Community Services

**8.3.1 Extended Public Works Program (EPWP) Policy: 2015/2016
(17/19/P)**

The following items refer:

- (a) Item 7.1 of the meeting of the Committee for Rural Economic Development and Tourism, held on 25 November 2015.
- (b) Item 8.3.1 of the council meeting, held on 25 January 2016.

A memorandum from the Director: Community Services regarding the amendment of the EPWP Policy for 2015/2016, dated 3 November 2015, is attached as **annexure 8.3.1(a)**.

The Committee for Rural Economic Development and Tourism resolved on 25 November 2015 to recommend to Council that Council endorses the amendments made to the Municipal EPWP Policy.

Council resolved on 25 January 2016 that the Extended Public Works Program Policy for 2015/2016 be workshopped by Council.

The following documents are further attached:

- (a) Amended Extended Public Works Program Policy for 2015/2016: **Annexure 8.3.1(b)**
- (b) Presentation made at workshop on 24 February 2016: **Annexure 8.3.1(c)**.

RESOLVED

that the Extended Public Works Program Policy for 2015/2016 be approved.

**8.3.2 Policy: Selection of beneficiaries for housing projects
(17/4/P)**

Item 7.1 of the meeting of the Committee for Housing Matters, held on 17 July 2014, refers.

A memorandum from the Manager: Housing, dated 10 July 2014, is attached as **annexure 8.3.2**.

The Committee for Housing Matters resolved on 17 July 2014 that it be recommended to Council that the Housing Selection Policy be workshopped as the policy of Witzenberg Municipality needs to be brought in line with that of the Provincial Selection Policy.

RESOLVED

- (a) *that the proposed Housing Selection Policy for Witzenberg Municipality be workshopped by Council.*
- (b) *that the proposed Housing Selection Policy for Witzenberg Municipality be considered after being workshopped by Council.*

8.4 Direktoraat Korporatiewe Dienste / Directorate Corporate Services

**8.4.1 Council's immovable property: Lease of six units within Klip River Park Resort to ESKOM
(7/1/4/1)**

Item 7.4.1 of the Executive Mayor and Mayoral Committee meeting, held on 3 March 2016, refers.

The following memorandum, dated 2 March 2016, was received from the Municipal Manager:

"Purpose

To consider and consent to the lease of six units (chalets) at Klip River Park Resort to ESKOM for purposes of accommodating their staff who are working on a special project within the Witzenberg area.

Deliberation

In terms of a Council's resolution Klip River Park Resort was to be leased on a long term basis as a resort to interested parties within the private sector. The Supply Chain Management has gone out on tender on two occasions without any success. ESKOM has now approached the municipality to lease six units (chalets) for their staff members who are working on a special project within the area. The lease period will be from the 1 March 2016 to the 31 July 2016. The chalets were previously leased to a company who was working at the wind farm in Gouda. The chalets were fully refurbished and painted during this period. The furniture and all moveable equipment have since been removed and stored at the Tulbagh municipal offices. ESKOM has agreed to pay Council R60 000,00 a month for the six units. If the units are leased to ESKOM no cost will be incurred. The units are also available for immediate occupation.

Financial implication

Council will receive income of R60 000,00 per month.

Legal implication

None. A contract will be concluded if consent is granted to ESKOM for the leasing of the units."

The Executive Mayor and Mayoral Committee resolved on 3 March 2016 to recommend to Council that the Municipal Manager be mandated to enter into a lease agreement with ESKOM for the lease of six units of Klip River Park Resort for the period 1 March 2016 to 31 July 2016.

RESOLVED

that the Municipal Manager be mandated to enter into a lease agreement with ESKOM for the lease of six units of Klip River Park Resort for the period 1 April 2016 to 31 July 2016.

**8.4.2 Cape Joint Pension Fund: Annual General Meeting: 27 May 2016
(12/1/1/2)**

Item 7.4.1 of the Executive Mayor and Mayoral Committee meeting, held on 30 March 2016, refers.

A memorandum from the Manager: Human Resources, dated 23 March 2016, is attached as **annexure 8.4.2**.

The Executive Mayor and Mayoral Committee resolved on 30 March 2016 to recommend to Council:

- (i) that Council delegates Councillor T Godden to attend the Annual General Meeting of the Cape Joint Pension Fund on Friday, 27 May 2016.
- (ii) that Council nominates Councillor H Smit to attend the above said meeting as alternate and
- (iii) that the delegated person provides feedback to Council after attending the meeting.

RESOLVED

- (a) *that Councillor T Godden be nominated to attend the Cape Joint Pension Fund Annual General Meeting on 27 May 2016.*
- (b) *that Councillor H Smit be nominated as secundi to attend the above said meeting as alternate.*
- (c) *that the delegated person provides feedback to Council after attending the meeting.*

**8.4.3 Establishment of a Public Transport Liaison Committee
(17/14/1)**

Item 7.4.2 of the Executive Mayor and Mayoral Committee meeting, held on 30 March 2016, refers.

A memorandum from Superintendent D Jonkers, dated 24 February 2016, is attached as **annexure 8.4.3**.

The Executive Mayor and Mayoral Committee resolved on 30 March 2016 to recommend to Council that the establishment of a formal Public Transport Liaison Committee be approved and implemented.

The Executive Mayor indicated that the establishment of this committee is of utmost importance as it has a direct impact on the municipality. The vital portfolio committees, such as Committees for Technical Services and Corporate and Financial Services should thus be part of this committee.

RESOLVED

- (a) *that a Section 79 Public Transport Liaison Committee be established and approved for implementation.*
- (b) *that Councillor JJ Visagie be nominated as the Chairperson of the Public Transport Liaison Committee.*
- (c) *that a delegation be given to all portfolio committees to nominate a representative to serve on the Public Transport Liaison Committee.*

**8.4.4 Working visit to Belgium: 18 to 29 May 2016
(10/2/3)**

Item 7.4.3 of the Executive Mayor and Mayoral Committee meeting, held on 30 March 2016, refers.

A memorandum from the Director: Community Services, dated 22 March 2016, is attached as **annexure 8.4.4**.

The Executive Mayor and Mayoral Committee resolved on 30 March 2016 to recommend to Council:

- (i) *that special leave be granted to the Executive Mayor (Councillor Barnito Klaasen), the Municipal Manager (Mr David Nasson), the Director: Community Services (Ms J Krieger) and the Manager: Amenities and Environment (Ms H Truter) for a working visit to Essen, Belgium and the international conference in Vaalbeek, Belgium from 18 until 29 May 2016.*
- (ii) *that all the above-mentioned municipal representatives be paid the travel and subsistence allowance in terms of Council's policy.*

RESOLVED

- (a) *that special leave be granted to the Executive Mayor (Councillor Barnito Klaasen), the Municipal Manager (Mr David Nasson), the Director: Community Services (Ms J Krieger) and the Manager: Amenities and Environment (Ms H Truter) (alternative official to be nominated by Municipal Manager) for a working visit to Essen, Belgium and the international conference in Vaalbeek, Belgium from 17 until 29 May 2016.*
- (b) *that all the above-mentioned municipal representatives be paid the travel and subsistence allowance in terms of Council's policy.*

9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA

None.

NOTED.

10. FORMAL AND STATUTORY MATTERS

None.

NOTED.

11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS

Councillor K Adams enquired with regard to the status quo of Rooiheuvel farm.

NOTED.

12. COUNCIL-IN-COMMITTEE

/MJ Prins